

Minutes

CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA October 4, 2018

1. CALL TO ORDER 6:00 PM

Council Members Present: Vosburg, Stolz, Ramsey, Lander, Adkisson

Others Present: City Manager Marissa Trejo, City Attorney Ray Carlson, Assistant to the City Manager Shannon Jensen, Senior Administrative Analyst Mercedes Garcia, Financial Services Director Jasmin Bains, Public Works and Utilities Director Pete Paciado, Police Chief Michael Salvador, City Treasurer James Vosburg, Account Clerk 1 Adelina Contreras, City Clerk Wanda Earls

*Motion by Stolz, Second by Lander to Remove Item 5.11 from the Consent Calendar. Motion **Approved** by a 5/0 Majority Voice Vote.*

*Motion by Lander, Second by Stolz to Accept and Approve Agenda. Motion **Approved** by a 5/0 Majority Voice Vote*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. West Hills College 22nd Annual Athletic Hall of Fame Inductees

The following inductees were announced for the 2018 22nd Annual Athletic Hall of Fame. The dinner will be held on October 27th at 6:00 PM. The ceremony will follow the game with the College of Sequoias at 1:00 PM.

Heather Allen (volleyball, 2006-08)

Jim Harper (baseball, 1958-60)

Jesse Griffin (basketball, 2003-2005)

Mark Gritton (football coach, 1996-2008 and 2013; athletic director, 2008-2014)

Jeff Shearer (rodeo, 1987-1990)

2. Employee of the Month for October 2018 - Account Clerk I Adelina Contreras

FSD Bains indicated that Adalina (Dina) works on the service desk. She answers questions regarding the Dial-a-Ride and many other questions. She is a go-getter and exhibits tenacity; she is a team builder and has experienced professional growth. She brings “joy” to the office. We are lucky to have her. She says she has her “dream” job.

Ms. Contreras indicated her appreciation and it is her “dream” job.

3. Presentation of FY 2018-2019 Approved Budget Document

FSD Jasmin Bains said the 2018-2019 Adopted Budget is more eye-appealing this year. It has charts and drafts to assist in explanations regarding the budget. She acknowledges Johaira Reyes who assisted in creating a more attractive budget piece.

A PowerPoint presentation was made depicting the following:

- Organization Chart for the City indicating those in authority as being first the Citizens, second the City Council and third the City Manager. The City Clerk and City Treasurer work for the Citizens. Appointed Commissions and Boards and the City Attorney work for the City Council. The Successor Agency is under the jurisdiction of the City Manager as are the positions of Assistant to the City Manager, Senior Administrative Analyst, Financial Services, Human Resources, Community Development, Public Works and Utilities, Fire and Police.
- General Fund Revenue Pie Chart was displayed showing 78% of budget goes to Police and Fire Departments. Ms. Bains emphasized the importance of Measure J to supplement the budget.
- A Bar Chart showed the General Fund Revenues and Expenses from 2013 to and including the 2018 and 2019 adopted budget.
- A Bar Chart for Elected Officials’ Expenses which included \$448K for the year 2017 due to high city attorney fees. The Council has since changed city attorneys substantially reducing the amount.
- A Pie Chart depicting the breakdown of the 7.975 Sales Tax Rate effective January 1, 2017 showing that City/County General Fund only receive 1.0000% of that amount.

Again, FSD Bains emphasized the important of Measure J to the City.

Mayor Vosburg asked who makes up the budget.

FSD Bains indicated there is a wish list submitted by the department heads. The FSD and CM edit the list with a fine-tooth comb and then it is submitted to the City Council for their approval.

Department heads are asked to set goals for the year and the departments change them into action items.

Mayor Vosburg indicated there are many expenses not in control of the City such as the following:

- Workers' Comp
- CalPERS
- Medical insurance premium

FSD Bains said in reference to the 7.795 sales tax out of every \$1.00 the City only receives \$.12. It is most important that the citizens pass Measure J General Sales Tax to assist our Police and Fire, etc.

Council Member Lander said he has been on the Council for twenty-five years and this budget is the most attractive and most explanatory he has seen. It is clear and concise.

4. CITIZEN COMMENTS

Ms. Rosa Drea announced Coalinga United Talent Show 2018. Come and sing or dance or whatever your talent brings it to the show. There will be prizes, booths, etc., with local businesses and agencies participating. It takes place November 3rd beginning at 3:00 PM at Frame Park.

Mr. Greg Cody congratulated Faith Christian School for allowing their students to attend a Council Meeting. Throughout the budget presentation Mayor Vosburg explained points to the students so they could better understand.

Mr. Cody indicated that more coverage is needed for another Candidates' Night. He should have the date next week and invites the entire Council to attend.

5. PUBLIC HEARINGS (NONE)

6. CONSENT CALENDAR

1. Approve MINUTES - August 16, 2018
2. Direct Staff to Find a Solution for Resident Parking on City Residential Streets Near College
3. Check Register: 08/01/2018 - 08/31/2018
4. Cannabis Revenue Update
5. Review and Approve Expenditure replacing Police Department Radio Equipment
6. Consideration and Approval of Resolution No. 3863 Amending the Conflict of Interest Code Regarding Designated Employees and Disclosure Categories as

Required by the Political Reform Act and Approve the 2018 Local Agency Biennial Notice

7. Adopt Resolution No. 3864 Amending the Basic Pay Scale
8. Waive Second Reading and Adopt Ordinance No. 821 regarding Eviction Program for Drug and Gang Related Activities
9. Waive Second Reading and Adopt Ordinance No. 822 regarding Public Safety Alarm Systems
10. Direct Staff to Draft a Referral Service for the Homeless in order to Provide them with Available Services and Bring Back to Council for Consideration
11. Direct City Manager to have City of Coalinga Decals placed on the Two City of Coalinga Administration Vehicles
12. Direct Staff to Amend Ordinance Addressing Street Vendors to Incorporate Recent Changes to the Law
13. Direct Staff to Amend Any City Ordinance relating to Selling Homemade Food to Incorporate Recent Changes to the Law
14. Public Works & Utilities Monthly Report for September 2018

*Motion by Ramsey, Second by Lander to Approve Consent Calendar Items 1-14 Except for Item 5.11 Which Was Pulled/Removed from the Agenda. Motion **Approved** by a 5/0 Majority Voice Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Appointments to the City of Coalinga Transparency and Accountability Committees

Marissa Trejo, City Manager

City Manager Trejo read the names of those community members desiring to serve on the Transparency and Accountability Committees.

Ms. Mary B. Jones indicated that Mr. Ken Stoppenbrink had indicated his desire, to her, to serve on the Sales Tax Revenue and Expense/Finance Committee. Because of his experience he would be an ideal candidate. It is her fault for not presenting Mr. Stoppenbrink's name sooner.

The Council decided it would like to include Mr. Stoppenbrink's name for consideration to a committee and Council Member Lander suggested delaying the vote on the rest of the committees until the next meeting.

Mr. Greg Cody expressed his concern regarding accepting a name late. Are you going to reset the action on this item each time someone presents a name late? Are you going to have a “real date”?

Council Member Lander indicated there are more residents interested in serving on the committees.

*Motion by Lander, Second by Ramsey to Postpone the Vote on the City of Coalinga Transparency and Accountability Committees until October 18, 2018. Motion **Approved** by a 5/0 Majority Vote.*

7. CITIZEN COMMENTS - None

8. ANNOUNCEMENTS

City Manager Trejo announced she had a meeting with the districts from 1:30 to 3:00 PM and the heads of the districts were present. They plan to have quarterly meetings hereafter.

Superintendent of Schools Lori Villanueva has requested to appear before the Council to offer an update on the school bond and the projects being completed as a result of the bond's passage by the registered voters. City Manager Trejo said she has scheduled her on the agenda for the 18th of October.

The Fiscal Year 2018-2019 Adopted Budget for the City is available at the City for \$.25 per page or \$36.00 for a complete copy of the Budget. It is available on the City website.

Council Member Lander said he attended the COG Meeting for Mayor Vosburg (he was at Candidates' Night). The issue for the evening was the raising of fees for the transit bus to Fresno from \$2.50 to \$5.00 or \$10.00 round-trip. It was highly contested, and an agreement was reached for an increase to \$3.00 and then a gradual increase in fees.

He would like to suggest that Mercedes contact Moses in reference to this increase to insure they and we are up-to-date on this rate increase and determine the effective date.

Council Member Ramsey said he has been asked about the internet service coming to Coalinga. He contacted the owners and it is 2-3 months down the road. They have to construct a tower by the hospital. Their first area of service will be Posa Chanet but it will become City-wide in the future.

Mayor Vosburg announced the Code Club is being offered by the Library. It is offered to students 8-18 and is a self-guided 1-year course. It will be twice a week and last for 1-1 1/2 hours.

The 13th of October is Coalingafest and it begins at 4:00 PM. There will be a beer garden.

Have-a-Heart is holding their grand opening on the 13th at 10:00 AM.

9. FUTURE AGENDA ITEMS

Mayor Vosburg indicated he is asking that the City search for grants for the homeless. This would allow us to better serve the homeless in our community by offering services we presently don't have.

Council Member Lander said he talks to a lot of people about starting up a business in Coalinga. He is suggesting that the City determine what agencies are available to assist in a start-up business and what are the steps to get started.

Council Member Ramsey said the city manager has been doing this.

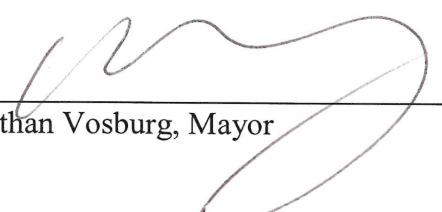
Council Member Lander said the Council needs to be aware of this as to how and any contacts available to assist a startup business owner.

10. CLOSED SESSION

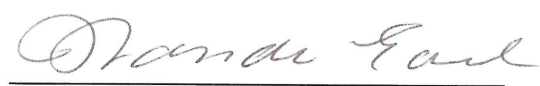
1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): General Employees

City Attorney Ray Carlson indicated there should be no report out of Closed Session.

11. ADJOURNMENT 6:55 PM



Nathan Vosburg, Mayor



City Clerk/Deputy Clerk

10-18-18

Date