

Minutes
AMENDED
CITY COUNCIL/SUCCESSOR
AGENCY/PUBLIC FINANCE AUTHORITY
MEETING AGENDA
October 6, 2016

1. CALL TO ORDER (6:00 PM)

Council Members Present: Lander, Vosburg, Keough, Ramsey (Raine excused)

Others Present: City Manager Marissa Trejo, City Attorney David J. Wolfe, Community Development Director Sean Brewer, Assistant to the City Manager Shannon Jensen, Temporary Finance Director Mr. Bijan, Senior Administrative Analyst Mercedes Garcia, Public Works and Utilities Director Pete Preciado, Police Chief Michael Salvador, Fire Chief Dwayne Gabriel, City Treasurer Olga Keough, City Clerk Wanda Earls

Changes to Agenda: Two Closed Session Items were included from Special Agenda of this date.

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. San Francisco SPCA, Brandi Kuentzel

A PowerPoint presentation was given detailing the following:

- There is more to be done in the Shelter, need expertise in Shelter
- Need F/T Shelter ACO
- Need to conduct analysis capacity of building
- Rate Shelter
- Explored local areas for vet care (emergency/permanent) and no takers
- Revise local animal ordinance
- Things can be done to benefit animals and make lives of animals better
- SF SPCA is 3 hours away
- Need F/T person at Shelter
- Duties need assigned at Shelter
- Cleaning and feeding, etc,
- Need to build relationships with key stockholders
- Vet conducted interviews and evaluated Shelter
- Need customized plan for Shelter
- Bones are great
- Need agreement on scope of work
- Priorities with SPCA
- Humane Shelter priorities
- Improve Record Keeping
- Management of Employee(s) as required by State law
- Track animals
- Apply best practices
- She called all vets and no one responded
- Creative way for support

- No access to Spade/Neutering
- Transfer to SPCA once per month
- Adopt out in SF
- Create relationships with rescue partnerships
- Have to be vaccinated
- Remove RTO's
- Owners need access to Shelter to pick up their animals. Create solution.
- Need resources to do jobs
- Don't over populate shelter capacity
- Volunteers needed
- Address concerns about letting people on property
- Need sponsors
- They can assist with 501c3
- Need local ownership
- Fund Raising
- Work list for improvements
- Help support value funding Community Foundation, etc.
- Need lots of changes to Ordinance in order for SPCA to support
- Hold 72 hours – 15 days better for animals
- Get higher adoptable animals out to rescue
- They will work with you for one year and will do what they can

Council Member Vosburg said dogs after getting out do go home. People want dogs picked up. Larger dogs are a problem.

Other Comments:

- Animals lost and people getting animals
- Facebook and social media – putting animals on Facebook
- Every animal need a picture taken to assist with rescues
- Parvo extremely difficult to get rid of
- Shelter needs 10 minute soaks with bleach and better disinfectants
- Need easier access to space/neutering
- Owners have to drive out-of-town and many cannot afford, etc.
- Need to hold clinics
- Need Closed Session discussions on Animal Shelter
- Animals cannot come out of Shelter without spade/neutering. Can vouchers be provided?
- Pictures of animals for adoption
- SPCA says need partnerships
- Fresno – Central Valley has challenges
- Find Partners
- Open Shelter to the public – 2 hours – M-F
- Liability not heard of – figure out way to change that
- Could put up pictures w/o being spade/neutered – new owners could pay
- Work with HOPE
- Must find Vet
- Need funding dedicated to it and volunteer assistance
- Biggest bang for the buck – owner adoption

Council Member Vosburg asked for a Wish List. What do we need to do? SPCA can help. Can the SPCA email him that list?

- Pictures placed on Website – it can be done by tomorrow

- SPCA has Liability Waivers you can use to create for the City They have over 2000 volunteers working in various areas and they have never been sued.
- They are willing to speak to your Risk Management Person
- Need to create Tier 1 animals (friendly and non threatening) and Tier 2 animals which volunteers would not work with.

Speaker volunteer to take pictures – she will sign MOU or whatever is required Chief Salvador said issue with liability insurance coverage. He meets with volunteer group. He laid out the steps. It is a process with the SPCA. Second ACO is approved.

- Facebook can be done tomorrow
- Public Safety
- Animal controls
- Traffic

Chief Salvador said he will be putting together programs and he will use the volunteer to take pictures. They will make it happen.

City Manager Trejo said City insurance is pooled together with multiple cities.

Chief Salvador indicated some cities may be self-insured and therefore have different rules. One bad liability case would close the Shelter. He is 100% behind Shelter.

Mayor Ramsey said someone in community can help with non-profit.

- SPCA willing to talk to insurance company
- As to liability, waivers are signed by everybody
- SPCA can provide materials (flyers) temporarily
- Put pictures on Facebook

2. Mid State Realty - Quarter Report, Tawnya Stevens

Ms. Stevens gave her Quarterly Report on City properties in escrow and closing escrow. Website needs updating. City needs to help sale properties. They are marketing heavily. She is receiving 100 calls per month. People want updates on dispensary, airport property, etc.

There was concern expressed about the City Website not being updated. Council Member Vosburg volunteered to help update it and train someone to assist. He asked for permission from the Council.

City Attorney Wolfe said it is just a matter of you doing it on your own time and without involving your business. We don't need any action just a consensus of the Council to allow you to do that.

The Consensus of the Council is to allow Council Member Vosburg to work on the City Website updating it, etc.

City Manager Trejo said the City has no person totally dedicated to the Website. Each department has an individual. Everyone usually goes to Sean for assistance. The City does not have a webmaster.

Mr. Vosburg asked for a list of the City properties. Ms. Stevens said she will provide that to him.

3. CITIZEN COMMENTS

Firefighter/EMT Kyle Irwin with FF/EMTs Milligan and Ramsey spoke of concerns about the Huron ambulance. He mentioned staffing levels. When this was started there were three ambulances now only two. Time delays for Coalinga. They need supervisor at Huron Station. They have concerns about security and safety. Union does not support an ambulance in Huron.

Mr. Glenn Mitchell said the school board is at the purchasing point for equipment needed to upgrade and set up their board meeting room for the operational running of live streaming of meeting. He would like to encourage the City to widen the data pipe so when ready to go into this media, you are ready to go.

He perceives benefits to the live streaming; if Council has an intermission, goes into Closed Session, etc., he can broadcast PCA's, contact information, job opportunities and policy and procedures information. He is hopeful you will consider this.

Recently you had a presentation on traffic control in Coalinga. Coalinga is a pass-through destination and any change would impede that and is a bad idea. Having a vibrant business district on Elm Street is a good idea. In slowing traffic on Elm Avenue they failed to note that there are secondary streets in Coalinga for bicycle traffic. People coming into town need to educate themselves. It smacks of people coming to our high desert town and advocating for serpentine sidewalks. This is not a serpentine sidewalk town it is a straight sidewalk town.

As to our waterworks and he know you are working on it. It is a true force of will that brought water to Coalinga and these monuments are a will of the people and a testament to the pride of the people. He knows the City Manager is taking care of what is existing which is important.

He reports that the Chief of Police and he are meeting to explore options of communications within these Council Chambers. He encourages the Council to widen that data pipe for live streaming.

He heard the presentation by the SPCA representative. He is wondering if they have a mobile spade/neutering mobile clinic which could be used if we signed up a sufficient number of animals for these procedures. He knows they exist because he saw one in Los Angeles driving down the freeway.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Approve Minutes – September 15, 2016 (Special Workshop)
2. Approve Minutes – September 15, 2016
3. Check Register 08/01/16 – 08/31/16
4. Monthly Treasurer's Report – August 2016
5. Waive the Second Reading and Move to Adopt Ordinance No. 793 Amending Title 10 of this Coalinga Municipal Code Relating to Parks and Recreation
6. Approval of Animal Control Officer Job Description and Authorize the City Manager to fill the position.
7. COPS 2016/2017 Spending Plan
8. Adopt Resolution 3738 regarding the Determination of a Member's Disability by the Governing Body under Government Code Section 21156
9. Adopt Resolution 3739 Designating a Delegation of Authority
10. Adopt Resolution 3740 Establishing a Procedure for Industrial Disability Retirement Determinations of Local Safety Officer Employees

*Motion by Lander, Second by Vosburg to Approve/Adopt Consent Calendar Items 1 2, 3, 4, 5, 6, 7, 8, 9 and 10. Motion **Approved** by a 4/0 Roll-call **Majority** Vote. (Raine excused)*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion and Direction of Leasing the Structure located on the City-Owned Public Parking Lot at the Corners of Elm Avenue and Sixth Street to the Coalinga-Huron Mosquito Abatement District

Marissa Trejo, City Manager

*Motion by Lander, Second by Keough to Approve Lease Agreement for \$1.00 per Month for Structure Located at Elm and 6th Street to the Coalinga-Huron Mosquito Abatement District. Motion **Approved** by a Roll-call 4/0 Majority Vote. (Raine excused)*

2. Consideration and Approval of Resolution No. 3641 Opposing Proposition 57 on the November Ballot

Michael Salvador, Chief of Police

*Motion by Lander, Second by Keough to Approve Resolution No. 3641 Opposing Proposition 57 on the November 6th Ballot. Motion **Approved** by a Roll-call 4/0 Majority Vote. (Raine excused)*

3. Donation of Surplus Inmate Jumpsuits to Pleasant Valley State Prison and Donation of Surplus Color Guard Items to Baker Museum

Marissa Trejo, City Manager

*Motion by Lander, Second by Keough to Donate Surplus Inmate Jumpsuits to PVSP and Donate Surplus Color Guard Items to the Baker Museum. Motion **Approved** by a Roll-call 4/0 Majority Vote. (Raine excused)*

7. ANNOUNCEMENTS

Council Member Lander complimented the CoC on Coalingafest and, also, Candidates' Night. Both were very successful. It was reported that 50 dogs were licensed at Coalingafest.

Council Member Keough said the 2nd light at Centennial Park is still out. It was reported that Pete is waiting for parts

City Manager Trejo introduced Mr. Bijan as the financial consultant assisting in the Finance Department.

Mr. Bijan said they are working 60 hours per week cleaning up reports, etc. They are working with staff with training and support. You have a fine staff and they are supportive.

City Manager Trejo announced Council Meetings for October 20 and 27th

City Manager Trejo and CofC invited to Commander Ceremony at Lemoore Naval Air Base.

Mercedes Garcia announced the Household Hazardous Waste Drop-off Event. It is by appointment only and citizens may call 1-877-422-0096; drop-off is 6th and Elm Avenue and space is limited. Date is 09/06/16.

8. FUTURE AGENDA ITEMS (None)

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 2 (083-280-11ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City

2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 3 (083-280-12ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City NEGOTIATING PARTIES: Gary Ray Elliott. UNDER NEGOTIATION: Price and Terms of Payment
3. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 4 (APN: 083-280-13ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City Attorney, Mary Lerner. NEGOTIATING PARTIES: The Canna Agency. UNDER NEGOTIATION: Price and Terms of Payment
4. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9: 1 case
5. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATORS PROPERTY: Juniper Ridge Industrial Park, Lot 3 located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager Marissa Trejo and City Attorney David J. Wolfe. NEGOTIATING PARTIES: Armando M. Millan and Tin P. Nguyen. UNDER NEGOTIATION: Price and Terms of Payment
6. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8 CONFERENCES WITH REAL PROPERTY NEGOTIATORS. Property: Juniper Ridge Industrial Park, Lot 4 located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager Marissa Trejo and City Attorney David J. Wolfe. NEGOTIATING PARTIES: John Quach. UNDER NEGOTIATIONS: Price and Terms of Payment

10. ADJOURNMENT (7:31 PM)

There was no indication of an announcement out of Closed Session.



Ron Ramsey, Mayor



City Clerk/Deputy Clerk

11-3-16

Date