



**CITY COUNCIL/SUCCESSOR
AGENCY/PUBLIC FINANCE AUTHORITY
MEETING MINUTES**

**December 3, 2015
6:00 PM**

1. CALL TO ORDER

1. **Pledge of Allegiance** – Mayor Ramsey called the meeting to order at 6:14 P.M and led the Council and others in the Pledge of Allegiance.

Council Members Present: Raine, Lander, Vosburg, Keough, Ramsey

Others present: City Manager Marissa Trejo, City Attorney David Wolfe, Assistant Community Development Director Sean Brewer, Police Chief Michael Salvador, Acting Fire Chief Dwayne Gabriel, City Treasurer Olga Keough and others. (City Clerk Wanda Earls Absent)

2. **Changes to the Agenda** – City Attorney David Wolfe reported the following change to the agenda:

9.3 Government Code Section 54956.8

Conference with Real Property Negotiators

Property: 380 N. 5th Street, 386 N. 5th Street, 112 W. Cedar Avenue

Negotiators: City Manager Marissa Trejo, Community Development Director Sean Brewer

Negotiating Parties: Victor Khail

*Motion for a Change in the Agenda to add Closed Session Item 9.3 Made by Council Member Lander, Second by Mayor Pro-tem Keough. Motion **Approved** by a Voice 5/0 Majority Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Recognition of Outstanding Service - Volunteer Police Sergeant, Sean Smith

Chief Salvador and the President of the POA presented Recognition Award to Reserve Sergeant Sean Smith in appreciation of his nineteen years of outstanding reserve service. It is signed by the Council Members. A Shadow Box with 2 badges, two patches and his sergeant's strips was presented along with a letter of appreciation. Photographs were taken with the Chief, President of the POA and Council.

2. **Mid Valley Disposal - 3rd Quarter Report, Isaac Kulikoff and George Anderson**

Mr. Isaac Kulikoff from Mid Valley Disposal presented the quarterly report and update for recycling for the City of Coalinga.

Businesses and schools are doing an excellent job and there is an increase in participation from the business community.

Statistics were given on tonnage for the quarter.

July 1st launched the Food Waste (Organics) Program and it is going well.

Staff attended the Farmer's Market at Keck Park with a booth on recycling.

We just experienced 367 cars at the Fall Clean-up event which exceeded any other clean-up events. It is an intense community event and a good time was experienced. Outstanding results were reported from the statistics given for the event. Hot dogs, chips and a drink were available for all.

A garbage truck will be in the Christmas Parade Saturday.

A Harris Ranch Recycling Event will be hosted for Mid Valley communities. New laws will be discussed, etc. It is a good time to get together with other community leaders.

3. CITIZEN COMMENTS (NONE)

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Approve MINUTES - September 3, 2015 (Special Workshop)
2. Approve MINUTES - September 3, 2015 (Amended)
3. Approve MINUTES - October 15, 2015 (Special Joint Workshop)
4. Approve MINUTES - October 15, 2015
5. Approve MINUTES - October 20, 2015 (Special Meeting: Police Department Workshop)
6. Check Register: 10/01/2015 - 10/31/2015
7. Monthly Treasurer's Report - October 2015
8. Authorization to File the Notice of Completion for the 2015 Pavement Management Program – Project No. 15-002
9. Council's Consideration and Approval of Resolution No. 3701 Adopting a Records Management Policy Containing Certain Records Retention Schedules and Records Destruction Guidelines
10. City Council, acting as Successor Agency, Consideration and Approval of Resolution No. 3702 Confirming the Mayor's Appointment of City Manager Marissa Trejo to the Oversight Board to Represent the Employees of the former RDA
11. Authorize City Manager to Enter into an Agreement with MVP Repair Service Co. to Test and Repair Water Meters

Motion to Approve Consent Calendar Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11 Made by Council Members Raine, Second by Mayor Pro-tem Keough. Motion Approved by a Roll-call 5/0 Majority Vote.

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Sports Complex Update and Direction

City Manager Trejo said two weeks ago, David and she met with Mark and the District's attorney to discuss the transition of the Sports Complex from the City to the District.

We talked about how to transition the Sports Complex to the District. She feels the meeting was successful. There are some things they want to negotiate with us like assisting them with the costs during the transition.

City Attorney Wolfe asked is the City going to covering some of the expenses and what is the city going to do to help them through this transition.

City Manager Trejo said we are maintaining it currently paying all expenses.

They have indicated they need to look at their staffing, equipment, etc., and all that will be involved. They have requested a copy of the plans and what the City is willing to do during the transition.

Council Member Keough said we are paying for something we don't own. He suggests we continue to pay during this budget cycle and turn it over to them at the next budget cycle. If we continue to pay for this, who would be liable if someone is hurt out there?

City Attorney Wolfe indicated the liable should be that of the District.

Council Member Vosburg said he would suggest working with them getting it up to snuff. The Dog Park has no grass and the Soccer fields have holes. Let's make sure we focus on making sure that we are a good partner and follow through on what we need to do.

Council Member Raine asked if it is reasonable to believe they can take over the Sports Complex.

City Manager Trejo suggests we make the transition effective July 1st and help them with water costs, labor, etc.

Council Member Keough wanted to know if the lights can be turned on from 6:00 to 9:00 PM daily.

City Manager Trejo said Mark said the lights according to the Ordinance can be turned on from 6:00 to 9:00 PM. They are in agreement. Right now we are working with the PD to accomplish this.

Mayor Pro-tem Keough said if parents or skateboarders are watching to come to the Council and ask about the lights being turned on for you.

2. Council Discussion, Direction and Action Regarding the Placement of Traffic Signs Near Keck Park and Change the Intersection of N. Coalinga St. and Monroe Ave. from a Two-Way Stop to a Four-Way Stop

Michael Salvador, Chief of Police

Chief Salvador said this November, Council Member Raine expressed concerns about the traffic flow at Keck Park. Sean, City Engineer and he met to discuss solutions.

They are recommending a 4-way stop to be placed at Monroe and No. Coalinga and some traffic control signs be placed at Tyler and Jackson Streets. The street funds can pick-up expenses. If the decision is to complete these improvements on Coalinga Street, it may be wise to have a 30-day informational period before we take action to install the stop signs.

If was asked about giving notice to the immediate area that there will be stop sign changes on No. Coalinga Street.

Council can give notices but it is not required.

We don't want someone to come back at us saying we have violated their rights.

We need to get the word out in Coalinga. It was suggested that white lines should have to be in place.

Council Member Raine asked about the signs and where they are purchased, etc. Can PVSP assist with these signs?

Chief Salvador said he will explore this. We might even have the signs.

There was additional discussion but cannot understand words.

Motion to Approve Direction and Action Regarding the Placement of Traffic Signs Near Keck Park and Change the Intersection of N. Coalinga St. and Monroe Ave. from a Two-Way Stop to a Four-Way Stop by Mayor Pro-tem Keough, Second by Council Member Raine. Motion Approved by a Roll-call 5/0 Majority Vote.

3. Police Department - Monthly Report
Police Chief Michael Salvador

The Police Report was made as a PowerPoint presentation.

They have 21 sworn officers, 20 funded for FY 15-16 with 18 available and 2 on modified duty.

In January, the Council will have an opportunity to welcome Oran Evans as our P/T Evidence Technician.

The Department is actively recruiting reserve officers. A new applicant procedure has been developed which is saving a lot of time in the overall application process. There are 4-6 applicants in the pipeline. We are hoping to have someone sworn-in in January or February.

Part One Crimes are down 64%.

You should be warned that this is just a picture of reported crimes to the FBI. In looking at what the PD actually does the stats are different. We experienced 998 calls for service (911, business calls and traffic stops). We have increased our traffic stops by 20%. (Transcription too fast to transcribe and words cannot be understood.)

We experienced a great Paws of Hope event. Twenty-five animals went transported and all were licensed.

Animal Control experienced 89 calls for service.

The Investigation team has been very busy making arrests and breaking up narcotics deals. An arrest was made on a drug dealer where 2 oz of Meth and \$1200 was recovered. He was a parole and known burglar. There was an incident where a personal helper embezzled \$12K from the person being cared for.

In reference to our new lobby, the paint job is done. The Department picked paint color and it is beautiful and we have two new counters and digital sign in the lobby (for Council Member Vosburg) which will have a slide show offering assistance to residents on how to accomplish certain requests of the PD. Lieutenant Blevins is putting together the slide show.

The Department also installed corner guards and kick plate to protect paint job.

The South wall will have an anchored down park bench. It will

present a safe environment where nothing could be used as a weapon.

He has had the pleasure of interviewing every single employee working for the PD. He received a lot of feedback and a lot of great ideas.

The PD's Strategic Plan will be presented at the end of first quarter 2016.

He is out there doing his community contacts. He has been at the Baker Museum and school and hospital boards. He and the Department participated in the Veteran's Day parade. The Explorer Post marched before us in the parade.

He will be leading the Christmas Parade.

The Christmas Holiday season is in full gear. Please remember that animals have adverse actions to fireworks. He gave tips on how to protect animals during new year's eve.

Also, insure that you microchip your pet so we can get them back to you.

Also, the holiday season is when alcohol is being consumed and there can be problems during the season. Forty percent of accidents during this Season are related to alcohol. Please do not drink and drive. Be happy and safe on this New Year.

His wife Wendy and he and members of PD wish everyone a very Merry Christmas and Happy New Year.

Council Member Vosburg said a lady told him the Chief was out walking and came in just to say "Hello". She thought it was nice to see someone interested in the community.

The Chief said he is still walking his way east and south and everyone has been so nice and he hopes they can recipitate and be more customer friendly.

4. Fire Department - Monthly Report Acting Fire Chief Dwayne Gabriel

The report for the fire department and ambulance was given.

There were 4 structure fires; a kitchen fire in Avenal on

November 12, two structures fires in town on November 17 with minor damage to both. (Cannot understand words). They responded to Harris Ranch for a kitchen fire. (Others stats were given but cannot understand words.)

They continue to be down three medic positions. Recruitment is in progress.

7. ANNOUNCEMENTS

1. City Manager's Announcements (None)

2. Councilmembers' Announcements/Reports

Council Member Vosburg said the Library will be hosting events for families and children. You can check out their Website or Facebook for game days. It is something to get the kids off the streets.

He congratulated Mr. Paul Keough for winning his chess tournament. He did a great job!

3. Mayor's Announcements

The Mayor reported that Ron, Katie and he are working on the fireworks display for July.

Council Member Lander said a local citizen has committed to help with a \$1,000 contribution.

8. FUTURE AGENDA ITEMS

Mayor Pro-tem Keough suggested that the Council Chamber is in need of redecorating. People want to see something new and different on the walls. He would like a study/idea session on what we can do to improve our Council Chambers. When the Chief was sworn-in, there were 40 some officers here and the background in the photographs needs to be improved.

Council Member Raine wants a proposal on how to elect our next mayor.

Also, he would like to see in February or March a workshop on how to better market our City. We need to reach beyond our City and draw attention to the great town we have here.

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS – Government

Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, David J. Wolfe. EMPLOYEE (ORGANIZATION): Coalinga's Police Officer's Association

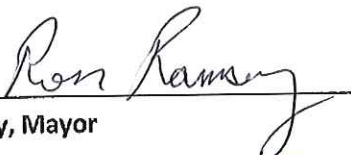
2. CONFERENCE WITH LEGAL COUNSEL – Potential Litigation. Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b) - 1 case

9. Government Code Section 54956.8
Conference with Real Property Negotiators
Property: 380 N. 5th Street, 386 N. 5th Street, 112 W. Cedar Avenue
Negotiators: City Manager Marissa Trejo, Community Development Director Sean Brewer
Negotiating Parties: Victor Khail

10. ADJOURNMENT

Mayor Ramey adjourned the meeting at a time specific which is not available due to the absence of the City Clerk.

City Attorney Wolfe reported there may be announcements following Closed Session.



Ron Ramsey, Mayor



Wanda Earls, City Clerk



Date

