

**Minutes**  
**SPECIAL**  
**CITY COUNCIL/SUCCESSOR**  
**AGENCY/PUBLIC FINANCE AUTHORITY**  
**MEETING AGENDA**  
**August 13, 2014**

**1. CALL TO ORDER**

Mayor Garcia called the Special Meeting of the City Council to Order at 6:00 PM.

Council Members Present: Oxborrow, Lander, Keough, Garcia; Absent: Ramsey

Other Present: City Manager Rene Ramirez, City Attorney Laurie Avedisian-Favini, Chief Cal Minor, Assistant Community Development Director Sean Brewer, Finance Director Mari Jimenez, Assistant to the City Manager Shannon Jensen, Public Works Manager Randy Arp, Police Lieutenant Scott Ingram, City Treasurer Olga Keough, City Clerk Wanda Earls

1. Pledge of Allegiance

Mayor Garcia led the Council in the Pledge of Allegiance.

2. Changes to the Agenda

None

**2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)**

**3. CITIZEN COMMENTS**

**4. PUBLIC HEARINGS (NONE)**

**5. CONSENT CALENDAR (NONE)**

**6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Request Approval to Send RFP's to CAL FIRE and Ambulance Companies

**Rene Ramirez, City Manager**

**City Manager Ramirez:**

This is something we have been discussing. You may recall there is a sub-committee; the Mayor and Council Member Ramsey have been sitting with staff with three representatives of the Fire Department Bargaining Group to discuss a possible outcome to help us balance our budget (not necessarily this fiscal year) but for the future.

This group has meet three times to develop this Request for Proposal. you will recall when the Chief from CALfire was here and he said if you want us to give you a number, you will need to give to us all the information on what you are expecting. That is what this Request for Proposal is all about.

We are requesting Council approval for the Fire Department to issue a Request for Proposal (RFP) seeking fire protection services from CAL FIRE, and a separate RFP to private ambulance companies in the area seeking proposals for Advanced Life Support services to the City of Coalinga.

Over the past two months the Fire Chief has presented options and reports on what would have to be done to the staffing levels of the Fire Department to overcome this fiscal year's operational deficit in the General Fund. The only options available to the City are to lay off personnel and reduce the level of service to the community, or contract fire and EMS services to outside agencies.

Before an exact cost and savings from these services can be prepared, a study needs to be completed by CAL FIRE and the EMS RFP will need to be issued to private ambulance companies to present a proposal and cost. CALFIRE requires a formal City RFP before they can present a solid estimate of costs. Staff has conducted research and is confident that the savings will be approximately \$600,000 per year depending on the level of service desired by the City.

We sat down with the CALfire folks and said this is what our RFP looks like. There are approximately 30 cities up and down California that have agreements with CALFire for services. They gave us some input and before we hand this over to CALfire we wanted the three other Council Members to have an opportunity to review the RFP.

There are also RFP's for Ambulance Service. This one is a little different in that we want to identify what we want as to a level of service for medical services. This was sent out to private ambulance service companies which operate here in the Valley. That will come back to the Council for an award at some future time.

The two things have to run concurrently. We don't think that we can award an ambulance contract in two or three months and not award or make a decision on the CALFire services. The reason we cannot do that is because the people who are currently in the Fire Department provide the medical services, etc. Also, how are we going to pay for them?

Right now both of these would run concurrently and likely the Contracts would come to the Council at the same time for execution.

Chief Henry is at a Fire Chief's Conference out of state and is not here tonight. He said he would be available by phone for specific questions.

Staff is requesting Council approval for the Fire Department to issue a Request for Proposal (RFP) seeking fire protection services from CAL FIRE, and a separate RFP to private ambulance companies in the area seeking proposals for Advanced Life Support services to the City of Coalinga.

*Consensus of the council is to move forward with RFPs.*

City Manager Ramirez indicated there is no formal action tonight. We will be taking this forward and begin working with the CALfire folks and Chief Henry when he returns. We will issue the RFP to the ambulance companies to begin this process.

## 2. Budget Discussion: FY 2014-2015

**Mari Jimenez, Financial Services Director**

City Manager Ramirez:

Staff has put together some information for the Council. There was information sent to you yesterday and this morning. Mari sent out the remainder which covered all the different funds. We have forty-three pots of money. Residents sometimes ask why are we fixing streets when you tell us you don't have any money. That is because that street work is coming from a specific pot of money for street maintenance. We cannot use it to pay for a police car or to lower water rates, etc. It is to be used specifically for streets.

We have to account for these individual pots of money. We have been trying to focus on the General Fund because that is where there are challenges. He thought we could talk about all the other funds: street funds, Enterprise Funds, etc. There is activity in these funds but not a lot of issues or concerns.

In terms of continuing the budget discussion, Mari will go through the "all funds" and perhaps we will point out some of the highlights in the different non-general fund departments. We are not looking for the Council to approve the budget right now. We just want to give the Council information on the budget to feel comfortable so we can, hopefully, adopt the budget in September.

Finance Director Mari Jimenez said to go ahead and discuss the street funds since it is the bulk of funds available. In reference to your email document on Page 3 "All other funds", Page 3 is the email document sent to you which is your summary of all the funds.

Mayor Garcia called a recess to make copies for everyone at 5:45. Council Meeting reconvened at 5:59 as information was passed out to Council Members.

City Manager Ramirez said City Attorney Laurie reminded him, yesterday, that we can submit an argument in favor of the Utility User Tax. He has two versions prepared. He just wants to see if one should perk your interest. If you like one of them, let him know and staff will submit it. Also, if individual Council Members wish to make comments or maybe one particular member, staff will submit your comments. The statements were circulated among the Council Members.

Finance Director Mari turned the meeting over to Assistant Community Development Director Sean Brewer to discuss the Street Projects.

Mr. Brewer summarized the street projects by priority planning for FY14/15 to include ADA Transition Plan Implementation, Slurry/Chip/Cape Seal (Various Locations), Elm Avenue Beautification Phase 3, Forest Street Reconstruction (3rd to 5th), Paving of 13 Alleys, New Street Sweeper and Elm/Cambridge Signalization for a total of \$3,450,000.

Information on the outstanding grants was covered. The plan is to apply for additional funds to complete Forest Street and then we will move on to other areas.

The good news is we have a healthy balance in our street funds. We have spread out the engineering and construction costs (you can see from the spreadsheet what our allocations are) and we don't expect these dollars to change. At this point we have funds built in for the future and we have a good group of projects to get us through for the next seven years.

If the Council has questions he is willing to answer them. If the Council has particular projects you would like to see, we can definitely add them to the list.

Mayor Garcia said the other project he hears people wanting to see is sidewalks and curbs from the housing development on Jayne Avenue into the City. This would benefit people trying to come into town. That has been a concern for that community because people are not able to walk safely into town.

An audience member spoke but comments cannot be understood on the tape.

City Manager Ramirez said the biggest cause for that is the CCC closing outside of town. We had a contract with the State of California for approximately 20 years, up until the time it closed. It was providing about \$1 M in dollars to the City's fund operation. The General Fund usually totals \$7M in revenue and what we are finding out is that the revenue was affected when that facility closed. The other part is when the State got rid of all City Redevelopment Agencies; that was money the City used for the entire community.

We have been trying very hard to rekindle that relationship with the State to open the CCC back up, and also, seeing if there is some law enforcement agency or some other potential user that would like to either purchase the facility, rent or lease the facility. As yet, we just haven't found any one.

Individual speaking but cannot understand what is being said.

City Manager Ramirez replied that is a tough political question. He has been around the community long enough and knows there has been those types of discussions. Fresno County is not going to hear of it. Fresno County is not going to let those oilfields be annexed to the City of Coalinga and allow Coalinga to become a part of San Bonita County, Monterey County, etc.

The Council has been trying to reduce our costs. One of the things we are doing right now it to try and find out how much it would cost if we have the State provide Fire Service to Coalinga. That does not mean we are going to layoff anyone at the Fire Department. The Fire Department employees would become State employees. Also, we are considering outsourcing ambulance service to see if there is an opportunity to save expenses so we don't have to raise taxes or fees.

Individual continued to speak but cannot understand what he is saying.

City Manager Ramirez said that is a good question. We compare to the other communities in the Valley as to our sales tax. It is tough because people can purchase things on the Internet and we are still trying to figure out how, across the nation, to deal with that.

City Manager Ramirez and Finance Director Jimenez summarized Non-General Funds explaining some of the "all funds" detail for revenue and expense.

Comments and discussion:

- Outsourcing Fire and Ambulance

- Spend money here not out of town = sales tax is tough

- Algae in canal

- Electronic gas meters next month

- We have had 2 rate reductions in gas

- Street sweeper

- Energy Audit Done

- Police Department

- No vacancies being filled

- 18 officers - 3 positions vacant

- CALFire/Ambulance

- Fire Department has 2 vacant positions

- EDA Buildings to be sold

- Building Permit Fee - increasing

- Warthan Place Apartments

- Enterprise Fund to PD

- \$266K to PD from Enterprise Funds

- \$ from sale of EDA buildings should go into reserve

- Billing Service for Ambulance Service

- Highest fees in County

- Fire Works Display \$14K

- City paying for fireworks - Chamber of Commerce can help with possible fund raising for fireworks display

- Sports Complex - push responsibility on Park District

- City Manager Ramirez to talk to CHRPD Manager Humburger

## Airport - Shift Shifters

### Next steps:

- Other cuts - potential layoffs?

- Emphasis on filling and/or selling CCC

- On CCC need to save \$100K on maintenance

- Sell EDA Buildings!

  - Possibly invest in T-bills

- September meeting RFP from Chief Minor

- September meet suggestions for CCC

- Budget document to address \$250K from Enterprise Funds to PD

- Patrolling alleys

- Overall patrol possible from Gas Fund

- Who will audit us? Bond holders.

- Council Members want no more cuts

- Question: Are we double-dipping in Enterprise Funds?

  - City Manager indicated it will have to be justified and reasonable. \$266K strong case

  - City Council member indicated we probably need to make cuts; we need to see the reality of all of this.

  - There will be a review of budget, etc., in December.

  - What will budget look like?

  - There are two options. Where will realistic cuts be: Budget A or Budget B:

  - Need to hear from both chiefs on what they are going to do at September 4 Meeting.

  - Mr. Brewer indicated that the EDA buildings were not designed as condos.

    - He is working on the RFP. It is like an auction with sealed bids. He is almost done.

City Manager Ramirez said he talked to Susanne Fox who is to arrange audience with secretary and/or under-secretary at State Department of Corrections. They are willing to meet in Sacramento. Are there several Council Members who would like to attend this meeting? Council determined that Council Members Lander and Oxborrow will attend meeting with State. They will get all data available in reference to the CCC.

Ms. Fox indicated that the State is still interested in contracting with the City. The thing they are not committing to is "when". He told her that "when" is a major issue for the City. He told her the City is looking at outsourcing the Fire Department and Ambulance service. Also, the City does not have enough money to pay our bills.

In reference to the Department of Corrections we are asking if they can discuss our situation before the "three judge panel". It is a Federal Panel which has been telling the Department of Corrections they need to reduce their prison population and place people outside of their State prisons. Maybe that would put some pressure on the Department of Corrections to sit down and talk with us. Several Council Members were somewhat reluctant to go that route.

Mayor Garcia said he is willing to sign the argument in favor of Measure P.

City Manager Ramirez said he has to be off the next couple of days. He will send it to Shannon who will work with you on this. They can just put Mayor Garcia at the bottom.

City Manager Ramirez asked about Council's favor to the two arguments he passed out for Measure P. It was indicated they like the "bulletin" pointed one.

Council Member Oxborrow asked that his name be omitted as he is not in favor of Measure P.

## 7. ANNOUNCEMENTS

None

**8. FUTURE AGENDA ITEMS**

None

**9. CLOSED SESSION (NONE)**

**10. ADJOURNMENT**

Mayer Garcia adjourned the meeting at 7:51 PM.

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Tony Garcia, Mayor

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City Clerk/Deputy Clerk

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Date

# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Pledge of Allegiance  
**Meeting Date:** August 7, 2014  
**From:**  
**Prepared by:**

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## **I. RECOMMENDATION:**

## **II. BACKGROUND:**

## **III. DISCUSSION:**

## **IV. ALTERNATIVES:**

## **V. FISCAL IMPACT:**

### **ATTACHMENTS:**

| File Name                | Description |
|--------------------------|-------------|
| No Attachments Available |             |

# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Changes to the Agenda  
**Meeting Date:** August 7, 2014  
**From:**  
**Prepared by:**

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## **I. RECOMMENDATION:**

## **II. BACKGROUND:**

## **III. DISCUSSION:**

## **IV. ALTERNATIVES:**

## **V. FISCAL IMPACT:**

### **ATTACHMENTS:**

| File Name                | Description |
|--------------------------|-------------|
| No Attachments Available |             |



**REQUEST FOR PROPOSAL TO PROVIDE  
FIRE PROTECTION SERVICES**

**for**



**Submitted to the**

CAL FIRE  
1416 9<sup>th</sup> Street  
PO Box 944246  
Sacramento, CA 94244-2460

CAL FIRE – Fresno Kings Unit  
Mark A. Johnson, Unit Chief  
210 S Academy  
Sanger, CA 93657

City of Coalinga  
155 W Durian  
Coalinga CA 93210  
Phone: (559) 935- 1533  
Fax: (559) 935-5912  
E-mail: [rramirez@coalinga.com](mailto:rramirez@coalinga.com)

July 31, 2014

**REQUEST FOR PROPOSAL TO PROVIDE FIRE PROTECTION SERVICES FOR THE  
CITY OF COALINGA  
JULY 31, 2014**

**PURPOSE OF THIS REQUEST**

The City of Coalinga is seeking a proposal from CAL FIRE to provide Fire Protection, Hazardous Materials Response, Urban Search and Rescue, Emergency Medical Services, and related All-Risk Community Emergency Response Services to the City of Coalinga.

**COMMUNITY PROFILE**

The City of Coalinga is a General Law City, established in 1906, that is part of Central California. Nestled in the Pleasant Valley at the eastern edge of California's Coastal Mountain Range, Coalinga is surrounded by hills and ranches. The City is near the southwestern tip of Fresno County. Monterey County lies to the west. Kings County sits to the east. The spectacular view of the Valley and surrounding hills is preserved with deliberate planning. You won't find a hi-rise obstructing the natural beauty. Downtown Coalinga is quaint and filled with personality. It serves as the commercial, civic, cultural and recreational hub. Local parks, green belts, trails and scenic vistas provide a natural complement to development in the area. Coalinga is accessible to and from major cities within the state. California's main north-south artery, Interstate 5, is just 10 miles to the east. Highways 198 and 33 intersect the city. The City's total land area totals 6.58 square miles.

Coalinga is a full service community with a high quality of life, low crime rates, and quality housing. Coalinga also has quality schools, a library, a museum, and many recreational facilities. Key community events include the Annual Horned Toad Derby, Annual 4<sup>th</sup> of July Fireworks Display, and Wham-O-Bass Hot Air Balloon Festival. Coalinga also serves as the regional retail center of western Fresno County with a K-Mart, Rite-Aid, Walgreens, and two major grocery stores. Current data places the population at 16,789 in 2012. Coalinga is primarily a residential community with office, strip commercial and miscellaneous light industrial occupancies.

Coalinga is the home of West Hills College. West Hills College (with satellite campuses at Firebaugh and Lemoore) continues to experience significant growth, providing college level course-work in a variety of disciplines. West Hills College is also working with Fresno State University to develop cooperative programs which would allow West Hills Students to take courses offered by Fresno State. West Hills fields teams in all major sports, and an intercollegiate rodeo team which competes nationally.

## **BUDGET**

The City of Coalinga annual budget cycle is July to June of the following year. This budget year is July 1, 2014 thru June 30, 2015. The 2013-14 total General Fund Revenues were estimated at \$7,720,726, of which Coalinga Fire Department receives 35%.

## **FIRE SERVICE PROFILE**

The Coalinga Fire Department is a Class 3 full service agency that enhances the quality of life of our community through 24-hour emergency and community services. The Department is a highly trained team of professionals consisting of: 1-Fire Chief, 1-Office Staff Assistant, 3-Captains, 3-Engineers and 12-Firefighter/Paramedics, 5-Firefighter/EMTs, 1-Firefighter/Mechanic totaling 23 personnel.

The Coalinga City Fire Department has evolved into an “all risk” service fire and ambulance “combination department,” operating out of one centrally located fire station within the city and one leased medic only station in the City of Huron located 19 miles to the east. The Department has automatic and mutual-aid agreements with the Fresno County Fire Protection District and the Pleasant Valley State Prison, and Kings County Fire Department as well as being a signatory in the California Master Mutual Aid Agreement.

During 2013, the Department responded to 2,920 calls for service, 83% of those calls were for medical aid. The Department operates with 21 full-time safety employees assigned to the Suppression/Ambulance Division with the Fire Chief responsible for Fire Prevention and Administration. Augmented staffing is provided with a corps of 15 Reserve Firefighters. All existing personnel are certified at a minimum, to California Firefighter II and Emergency Medical Technician levels, with 9 full-time and one ALS trained Reserve Firefighter/Paramedics providing ambulance based Advanced Life Support to 1,100 square miles of unincorporated area of Fresno County, in accordance to a contract with the local Fresno County EMS agency.

## **FACILITIES**

Coalinga City Fire Station 1, constructed in 1983 is located at 300 W Elm Street, and consists of 4,675 square feet of living space. The station is a 2-story building of Type III construction and has an attached apparatus parking/shop area of 3,828 square feet. and a detached storage building of 1,200 square feet. Fire Station 1 is the headquarters for fire and ambulance services for the City. Staffing includes the Fire Chief, an Office Staff Assistant, a 1-person engine company, a 1 person truck company (75 foot Aerial). In addition to the above listed staffing, a Type 6 Engine (Patrol), a Type III ambulance transformed into a Light Rescue Unit are housed at this station and staffed on an as needed basis.

## **EQUIPMENT INVENTORY**

Coalinga Fire Department has struggled to maintain adequate mobile equipment and has recently taken actions to mitigate this deficiency. Currently, our fire department has adopted a twenty year life cycle for fire apparatus; first line for fifteen years and five years in reserve. The 1986 Aerial Ladder is in need of replacement.

Coalinga Fire Department inventory includes the following:

- 2014 Chevrolet Tahoe, (Command Vehicle)
- 2014 GMC ½ Ton Pickup (Utility Vehicle)
- 2010 Ford F450 Type 6 Patrol
- 2009 Smeal (1,500 gpm) Pumper
- 2007 KME (1,500 gpm) Pumper
- 2009 Chevrolet Wheel Coach Type III (2)
- 2002 Ford/Wheeled Coach Type III (3)
- 2000 Ford Expedition, (Utility/Backup Command Vehicle)
- 1986 E-One 75' Aerial Quint
- Utility Trailer

## **DISPATCH**

All dispatch service for the Coalinga Fire Department is provided by the CAL FIRE/ Fresno County Fire District Emergency Command Center. All Emergency Medical Dispatching pre-arrival instructions are administered through transferring calls to EMS Dispatch, (per agreement with EMSA Agency).

## **WATER SYSTEM**

The City of Coalinga maintains its own water system, consisting of above ground storage. Water is brought to the city by canal from the Bureau of Reclamation and treated at a city owned facility. Hydrants are installed in accordance with AWIA and Uniform Fire Code Appendix III, and maintained by Water Division personnel on an annual basis. Fire Flows are available upon request.

## **SCOPE OF WORK**

The City of Coalinga is seeking a proposal from CAL FIRE to provide All-Risk Community Emergency Response Services to the City of Coalinga. It is the city of Coalinga's intent to enter into an agreement by July 1, 2015 if not sooner. Proposal should include provisions for the following:

### **ADMINISTRATION**

- CAL FIRE will provide the professional management and operational control of the fire department following the level of service and policies established by the City
- The City will maintain local identity and control of the level of service, budget, and funding for emergency services in the City provided by CAL FIRE
- The City will retain ownership, control, and responsibility for replacement of all real property, assets, fire apparatus, and equipment. The City and CAL FIRE will develop an MOU that details the rights, responsibilities, and usage of the city's real property.
- Provide oversight and management of City EMS provider contract, including applying for and filing support documents for Ground Emergency Medical Transport Reimbursement program
- Represent the City at meetings and community activities including but not limited to school programs, service clubs, and the business community
- Provide emergency preparedness planning and training to the City of Coalinga
- Serve as part of the command staff in the City's EOC for drills, exercises and in emergencies
- The City will benefit from the CAL FIRE managed and funded personnel and resources operating from the City station and adjoining Fresno County Fire stations. This provides an economy of scale for, goods, services, equipment, efficiency, workforce strength, and depth of experience that the City has demonstrated a commitment to providing its citizens
- CAL FIRE will maintain fire apparatus and support vehicles by qualified Fire Mechanics. The service, inspection, and maintenance level will meet or exceed all legal requirements for safety and code compliance

### **OPERATIONS**

- Assume responsibility for delivery of fire protection services from the existing City Fire Station, responding to all calls for service in five minutes or less 90% of the time
- Respond to Priority 1 and Priority 2 medical aids within the city limits

- CAL FIRE will staff the identified fire station with qualified personnel at levels established by the City. Station staffing, initial, and extended emergency response will meet or exceed the stated objectives of the City.
  - ◆ Fire Captain (FC), Fire Apparatus Engineer (FAE), Firefighter II (FFII)
    1. Provide costs associated with 2.0 daily staffing at the city fire station to include at a minimum; one company officer non rank specific (FC or FAE) and one FFII
    2. Provide costs associated with 2.0 daily staffing at the city fire station to include at a minimum; one company officer non rank specific (FC or FAE) and one FF II, to include one paramedic daily non rank specific
    3. Provide costs associated with 3.0 daily staffing at the city fire station to include at a minimum; one company officer non rank specific (FC or FAE)
    4. Provide costs associated with 3.0 daily staffing at the city fire station to include at a minimum; one company officer non rank specific (FC or FAE), to include one paramedic daily non rank specific
    5. Provide costs associated with daily staffing at the city fire station at 3.0 traditional staffing, one FC, FAE, FFII
    6. Provide costs associated with daily staffing at the city fire station at 3.0 traditional staffing, one FC, FAE, FFII, to include one paramedic daily non rank specific
- Provide Emergency Medical Services, at the Emergency Medical Technician or greater response capability
- Provide for the continuance of current service agreements which include, but are not limited to, Fresno County Fire District, Pleasant Valley State Prison Fire Department, and Kings County Fire Department
- The CAL FIRE Emergency Command Center (ECC) will dispatch City fire apparatus to emergencies in and adjacent to the City under a standard response plan and terms of automatic or mutual aid agreements approved by the City

## PERSONNEL

- Permanent career opportunities will be available to the existing permanent full-time City fire protection employees. Excluding the clerical Office Assistant position. City of Coalinga retains the option to offer early retirement to members eligible prior to executing an agreement
- Include a provision to integrate or appoint Coalinga Firefighters into the CAL FIRE roster as employees of the State. Proposal should include, but not be limited to, employee rank, seniority, salary, vacation, sick, holiday, insurance, balance carryovers and retirement benefits
- Provide the State approved formula for City of Coalinga employee service time transferring to State service time
- Define the effects on an City of Coalinga employee's transfer if a Engineer/Firefighter Paramedic declines to utilize his/her Paramedic Certification

- Describe the placement process and how it is determined for City of Coalinga employees filling State positions
- Provide options for alternative work schedule
- Include a provision for probationary employees and their status as a CAL FIRE employee. It is anticipated that at the time of agreement there will be no probationary employees on staff. It is the intention of the City of Coalinga to reduce staffing through attrition and not rehire during the transition period
- CAL FIRE will recruit, select, hire, train, and manage all aspects of the full-time CAL FIRE personnel required to deliver this service. Employee testing, labor negotiations, Worker's Compensation administration, employee benefits, and career development will be managed by and the responsibility of CAL FIRE

### TRAINING

- Providing a comprehensive training program to meet minimum state and federal mandates
- CAL FIRE will provide and maintain the training of all employees, by qualified instructors, that will meet or exceed the accepted industry standards, requirements, and specific operational needs of the City. The City will be responsible for the costs associated with initial training to meet CAL FIRE standards of City assigned employees and all ongoing training, as well as any new employees that may be assigned to future City vacancies. These costs will be included in the annual agreement update fiscal detail.
- City of Coalinga employees may attend a fire academy. Permanent employment will not depend on successful completion.
- The City of Coalinga Fire Department's employs a Reserve Firefighter program, paid for by City of Coalinga General Fund. Cal Fire will organize, and conduct training to the active Reserves

### PREVENTION/PUBLIC EDUCATION

- Provide fire prevention business annual inspections at the engine company level, and serve as a technical reference to City staff and the business/developmental community
- Provide public information services to the community
- Represent and actively participate in the Coalinga Fireman's Club (a non-profit), city's Annual Horned Toad Derby and parade, Christmas Parade and other community events as requested by city leaders
- Provide fire cause and origin investigation of all fires within the City. In those cases where it is determined to be arson, provide trained personnel to work with Coalinga Police Department to bring the case to its conclusion in a court of law

## **TERM OF AGREEMENT**

The term of this Agreement should be a minimum of three years from the effective date of the proposal. Subsequent to the initial three-year term, this Agreement will automatically be extended for successive periods of three (3) years each, unless at least one (1) year prior to the end of any three (3) year term, the legislative body of either party votes not to extend the term, and written notice of such nonrenewal is given to the other party.

## **PROPOSAL SUBMISSION:**

Proposal should be addressed to:

Rene Ramirez, City Manager  
City of Coalinga  
155 W Durian Coalinga  
CA 93210

## **PREPARED BY:**

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Steve Henry  
Fire Chief





# COALINGA FIRE DEPARTMENT

*Steve Henry, Fire Chief*

| Description                                               | 2014 Approved | 2015 Requested |
|-----------------------------------------------------------|---------------|----------------|
| <b>Fire Suppression &amp; EMS Services Revenue Totals</b> | \$ 1,496,500  | \$ 1,530,500   |
| <b>PERSONNEL SERVICE Totals</b>                           | \$ 2,211,790  | \$ 2,446,957   |
| <b>MAINT. &amp; OPERATIONS Totals:</b>                    | \$ 458,698    | \$ 458,707     |
| <b>DEPT REVENUES</b>                                      | \$ 1,496,500  | \$ 1,530,500   |
| <b>DEPT EXPENSES</b>                                      | \$ 2,730,711  | \$ 2,994,186   |

CITY OF COALINGA TECHNICAL  
REFERENCE CONTACT LIST

Budget

- Mari Jimenez, Finance Director, (559) 935-1533, ext. 125  
[mjimenez@coalinga.com](mailto:mjimenez@coalinga.com)

Fire Operations

- Steve Henry, Fire Chief, (559) 935-1533, ext. 301  
[shenry@coalinga.com](mailto:shenry@coalinga.com)

Service Center

- Oscar Garcia, Equipment Mechanic, (559) 934-1231  
[ogarcia@coalinga.com](mailto:ogarcia@coalinga.com)

Dispatch Center

- Dustin Hail, FKU/FCO ECC, (559) 292-0364

Water Division

- Tim O'Neal, Chief Plant Operator, (559) 935-2981  
[toneal@coalinga.com](mailto:toneal@coalinga.com)

**REQUEST FOR PROPOSAL TO PROVIDE  
ADVANCED LIFE SUPPORT SERVICES**

**FOR**



Responses to this Request for Proposal must be received by the City  
no later than 4:00 pm on Wednesday, October 1, 2015  
Proposals received after this time will not be considered

**By**

COALINGA  
155 W Durian  
Coalinga CA 93210  
Phone: (559) 935- 1533  
Fax: (559) 935-5912  
E-mail: [ramirez@coalinga.com](mailto:ramirez@coalinga.com)

August 14, 2014

## **REQUEST FOR PROPOSAL TO PROVIDE ADVANCED LIFE SUPPORT SERVICES FOR THE COALINGA**

**August 14, 2014**

### **PURPOSE OF THIS REQUEST**

The COALINGA is seeking a proposal from private companies (PROVIDER) to provide Advanced Life Support Services to the City of Coalinga.

It is the intention to enter into a contract for Advanced Life Support Services in conjunction with entering into an agreement for Fire Protection Services with CAL FIRE. The time line established for these contracts has been established as by July 1, 2015 if not sooner.

The Advanced Life Support Services contract may be entered into sooner if the PROVIDER can show a fiscal savings to the City of Coalinga in the 2014-15 budget year.

### **COMMUNITY PROFILE**

The City of Coalinga is a General Law City, established in 1906, that is part of Central California. Nestled in the Pleasant Valley at the eastern edge of California's Coastal Mountain Range, Coalinga is surrounded by hills and ranches. The City is near the southwestern tip of Fresno County. Monterey County lies to the west. Kings County sits to the east. The spectacular view of the Valley and surrounding hills is preserved with deliberate planning. You won't find a hi-rise obstructing the natural beauty. Downtown Coalinga is quaint and filled with personality. It serves as the commercial, civic, cultural and recreational hub. Local parks, green belts, trails and scenic vistas provide a natural complement to development in the area. Coalinga is accessible to and from major cities within the state. California's main north-south artery, Interstate 5, is just 10 miles to the east. Highways 198 and 33 intersect the city. The City's total land area totals 6.58 square miles.

Coalinga is a full service community with a high quality of life, low crime rates, and quality housing. Coalinga also has quality schools, a library, a museum, and many recreational facilities. Key community events include the Annual Horned Toad Derby, Annual 4<sup>th</sup> of July Fireworks Display, and Wham-O-Bass Hot Air Balloon Festival. Coalinga also serves as the regional retail center of western Fresno County with a K-Mart, Rite-Aid, Walgreens, and two major grocery stores. Current data places the population at 16,789 in 2012. Coalinga is primarily a residential community with office, strip commercial and miscellaneous light industrial occupancies.

Coalinga is the home of West Hills College. West Hills College (with satellite campuses at Firebaugh and Lemoore) continues to experience significant growth, providing college level course-work in a variety of disciplines. West Hills College is also working with Fresno State University to develop cooperative programs which would allow West Hills Students to take courses offered by Fresno State. West Hills fields teams in all major sports, and an intercollegiate rodeo team which competes nationally.

## **BUDGET**

The City of Coalinga annual budget cycle is July to June of the following year. This budget year is July 1, 2014 thru June 30, 2015. The 2013-14 total General Fund Revenues were estimated at \$7,720,726, of which Coalinga Fire/EMS Department receives 35%.

## **EMS SERVICE PROFILE**

The Coalinga Fire Department is a Class 3 full service agency that enhances the quality of life of our community through 24-hour emergency and community services. The Department is a highly trained team of professionals consisting of: 1-Fire Chief, 1-Office Staff Assistant, 3-Captains, 3-Engineers and 12-Firefighter/Paramedics, 6-Firefighter/EMTs, totaling 23 personnel.

The Coalinga Fire Department has evolved into an "all risk" service fire and ambulance "combination department," operating out of one centrally located fire station within the city and one leased medic only station in the City of Huron located 19 miles to the east. The Department has automatic and mutual-aid agreements with the Fresno County Fire Protection District and the Pleasant Valley State Prison, and Kings County Fire Department as well as being a signatory in the California Master Mutual Aid Agreement.

During 2013, the Department responded to 2,920 calls for service, 83% of those calls were for medical aid. The Department operates with 21 full-time safety employees assigned to the Suppression/Ambulance Division with the Fire Chief responsible for Fire Prevention and Administration. Augmented staffing is provided with a corps of 15 Reserve Firefighters. All existing personnel are certified at a minimum, to California Firefighter II and Emergency Medical Technician levels, with 9 full-time and one ALS trained Reserve Firefighter/Paramedics providing ambulance based Advanced Life Support to 1,100 square miles of unincorporated area of Fresno County, in accordance to a contract with the local Fresno County EMS agency.

Coalinga has been a long standing signature party to an Emergency Medical Service Agreement with the County of Fresno.

## **FACILITIES**

Coalinga Fire Station 1, constructed in 1983 is located at 300 W Elm Street, and consists of 4,675 square feet of living space. The station is a 2-story building of Type III construction and has an attached apparatus parking/shop area of 3,828 square feet. and a detached storage building of 1,200 square feet. Fire Station 1 is the headquarters for fire and ambulance services for the City. Staffing includes the Fire Chief, an Office Staff Assistant, a 1-person engine company, a 1 person truck company (75 foot Aerial). In addition to the above listed staffing, a Type 6 Engine (Patrol), a Type III ambulance transformed into a Light Rescue Unit are housed at this station and staffed on an as needed basis.

## **Coalinga Regional Medical Center**

Coalinga Regional Medical Center is the single most important component of the health care delivery system in the City of Coalinga. Established in 1938, the hospital provides the following essential health care services to the community; Acute Care, Emergency Department, Licensed Laboratory, Physical Therapy, Radiology Department, Respiratory Therapy, Skilled Nursing Facility, D.O.T. Exams, Industrial Medicine. The hospital is a general medical and surgical hospital in Coalinga, CA, with 123 beds. Patient data for the latest year available shows that 9,459 patients visited the hospital's emergency room. The hospital had a total of 521 admissions.

## **EQUIPMENT INVENTORY**

Coalinga Fire Department has struggled to maintain adequate mobile equipment and has recently taken actions to mitigate this deficiency. Currently, our fire department has adopted a twenty year life cycle for fire apparatus; first line for fifteen years and five years in reserve. The 1986 Aerial Ladder is in need of replacement.

Coalinga Fire Department inventory includes the following:

- 2014 Chevrolet Tahoe, (Command Vehicle)
- 2014 GMC ½ Ton Pickup (Utility Vehicle)
- 2010 Ford F450 Type 6 Patrol
- 2009 Smeal (1,500 gpm) Pumper
- 2007 KME (1,500 gpm) Pumper
- 2009 Chevrolet Wheel Coach Type III (2)
- 2002 Ford/Wheeled Coach Type III (3)
- 2000 Ford Expedition, (Utility/Backup Command Vehicle)
- 1986 E-One 75' Aerial Quint
- Utility Trailer

## **DISPATCH**

Ambulance dispatch service for the Coalinga Fire Department is provided by the Fresno County EMS Agency. All Emergency Medical Dispatching pre-arrival instructions are administered through transferring calls to EMS Dispatch, (per agreement with EMSA Agency).

## SCOPE OF WORK

The City of Coalinga is seeking a proposal from a PROVIDER to provide Advanced Life Support Services to the City of Coalinga. Proposal should include provisions for the following:

### ADMINISTRATION

- A liability policy shall be maintained by PROVIDER at all times during this Agreement, which shall provide combined bodily injury and property damage liability insurance to a total limit of \$1,000,000.00 for each occurrence. Such policy shall also name the City of Coalinga as an additional insured.
- PROVIDER shall maintain at all times during this Agreement professional liability insurance in an amount not less than \$1,000,000.00 for any disability or death arising out of any one incident. Professional liability insurance furnished under this policy shall be an "occurrence" type policy, rather than a "claims made" type policy. That is, as long as the incident occurred during the policy period, coverage shall be provided no matter when the claim is made, even if the claim is made several months or years after the actual event took place or after this contract has expired. A certificate of such insurance shall be on file with the City of Coalinga, and it shall name the City of Coalinga as additional insured.
- PROVIDER shall furnish and/or manage, field operations, personnel management and training, equipment maintenance, quality improvement monitoring, purchasing and inventory control, and related support services
- PROVIDER shall at all times meet the requirements set forth by the California Highway Patrol, the California Vehicle Code, the State Department of Health, the California Health and Safety Code, the California Code of Regulations, the Fresno County's Department of Public Health with respect to medical standards, and any other applicable statute or regulation with respect to the services, equipment, and materials provided within this proposal
- PROVIDER shall participate actively in the medical audit process, provide special training and support to personnel found in need of special assistance to specific skill or knowledge areas, and provide additional clinical leadership by maintaining a current and extensive knowledge of developments in equipment and procedures throughout the industry. Where questions related to clinical performance are concerned, PROVIDER shall satisfy CCEMSA

- PROVIDER shall maintain state and local vehicle permits and personnel certifications
- Provide for the continuance of current service agreements which include, but are not limited to, Pleasant Valley State Prison and Coalinga State Hospital
- The City will maintain local identity and control of the level of service, budget, and funding for emergency services in the City provided by PROVIDER
- City of Coalinga will provide the professional management and operational control of the EMS Services following the level of service and policies established by the City
- PROVIDER shall present quarterly reports to City Council relaying performance information, amount of incidents, amount of transports, average response time, performance concerns, citizen complaints, and any other related items deemed necessary by Council

#### OPERATIONS

- PROVIDER shall operate two (2) Contracted Paramedic Units in compliance with the policies, procedures, and protocols of Fresno County and CCEMSA, PROVIDER shall furnish and provide all services, equipment, and materials, as are hereinafter set forth, in order to provide ground ambulance Services to persons within the Service Area. One unit to be stationed within the City of Coalinga, and one stationed in the Community of Huron, CA
- When both of the Contracted Paramedic Ambulances are unavailable because they are committed to an emergency incident or a patient transport, PROVIDER shall provide a cover unit, or arraign for a cover unit from a cooperator to Coalinga, The cover unit shall remain in the Service Area until the Contracted Paramedic Unit returns to the Service area. PROVIDER shall not charge City of Coalinga for cover car services; however, all revenue generated by cover car ambulances shall be retained by PROVIDER.
- PROVIDER shall provide two ambulance vehicles. A backup ambulance vehicle will be provided whenever a primary vehicle is unavailable due to maintenance or repair. PROVIDER shall maintain and repair the ambulances provided hereunder, including all fuel, oil, brake, tire, and other mechanical maintenance or repairs
- PROVIDER shall provide City of Coalinga logo and labeling on assigned units indicating "Service Provided by City of Coalinga" determined by the City of Coalinga.
- PROVIDER shall furnish, maintain and replace as necessary on-board durable



and non-durable medical equipment and medical supplies

- PROVIDER shall furnish all durable and disposable ambulance inventory and supplies and provide restock for City of Coalinga fire equipment
- PROVIDER shall furnish all applicable incident documents necessary for effective and successful ambulance billing to the City of Coalinga
- PROVIDER personnel shall have responsibility for patient management during medical operations upon arrival on scene of a call for which they have been dispatched
- PROVIDER shall maintain automatic vehicle locators in each authorized emergency ambulance unit
- Assume responsibility for delivery of advanced life support services for the existing Fresno County Ambulance Service Zone "C", responding to all calls for service in the Metropolitan Response Area five minutes or less 90% of the time
- PROVIDER shall provide housing for its personnel while on duty under this Agreement. Such housing shall be located within the City of Coalinga and the City of Huron as agreed to by the parties.

#### PERSONNEL

- PROVIDER shall allow COALINGA Fire Department paramedic firefighters to attend PROVIDER's Advanced Cardiac Life Support and Pediatric Advanced Life Support courses free of tuition charges. COALINGA shall pay for its firefighters' course materials and supplies
- Career opportunities will be available to the existing permanent full-time City fire protection employees at the request of the City

#### **TERM OF AGREEMENT**

The term of this Agreement should be a minimum of three years from the effective date of the proposal. Subsequent to the initial three-year term, this Agreement will automatically be extended for successive periods of three (3) years each, unless at least six (6) months prior to the end of any three (3) year term, the legislative body of either party votes not to extend the term, and written notice of such nonrenewal is given to the other party.

#### **CONTRACT**

The contract will include customary provisions including: (1) maintaining general liability, automobile, workers' compensation and errors and omissions insurance; (2) indemnity provisions; (3) a provision allowing the City to terminate the agreement, at its sole and entire discretion, upon the provision of notice; and (4) provisions relating to records retention and ownership. The contract will be prepared by the City Attorney for execution by both parties.

**PROPOSAL SUBMISSION:**

The Proposals will be evaluated utilizing the following selection criteria: PROVIDER qualifications and experience; familiarity with local area and geography, support network; demonstrated understanding of City and proposal requirements; cost.

The City reserves the right to reject any and all proposals submitted. Any contract awarded for the services specified under this request for proposal will be made to the PROVIDER who, in the opinion of the City, is best qualified.

**DUE DATE AND NUMBER OF COPIES OF PROPOSALS**

Advanced Life Support Services companies interested in submitting proposals for ALS Services shall submit five (5) complete copies of the proposal in a sealed envelope bearing the caption "City of Coalinga – Advanced Life Support Services RFP". The envelope shall be addressed to:

Rene Ramirez, City Manager  
City of Coalinga  
155 W Durian Coalinga  
CA 93210

Proposals may be submitted in person at Coalinga City Hall or by mail, but must be received by 4:00 p.m. on Wednesday, October 1, 2014. Late proposals will not be considered. All proposals will be deemed confidential until final contract award.

**CITY POLICIES**

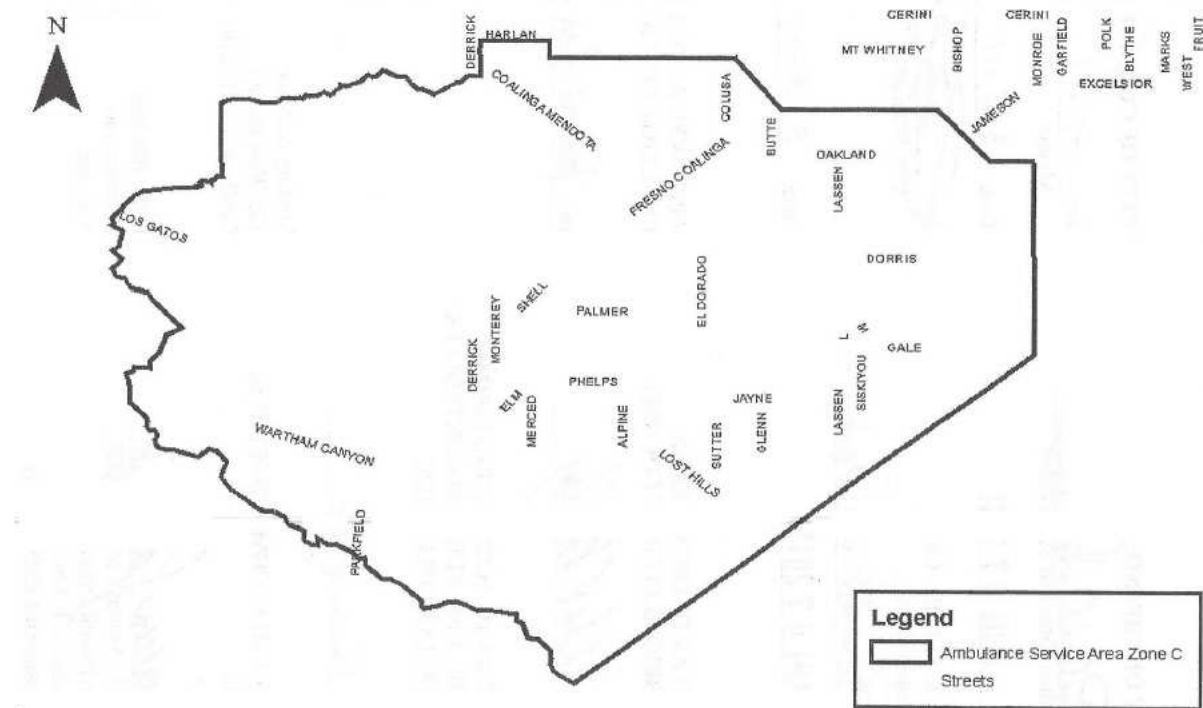
The City is an equal opportunity employer and requires that all consultants and contract providers comply with policies and regulations concerning equal employment opportunity. The selected PROVIDER and other personnel working for the City will be required to comply with City policies and practices. Prior to the commencement of work, the designated PROVIDER must show evidence of having completed the two hour AB 1234 Ethics in Public Service training as well as the two hour supervisory Prevention of Sexual Harassment training.

**PREPARED BY:**

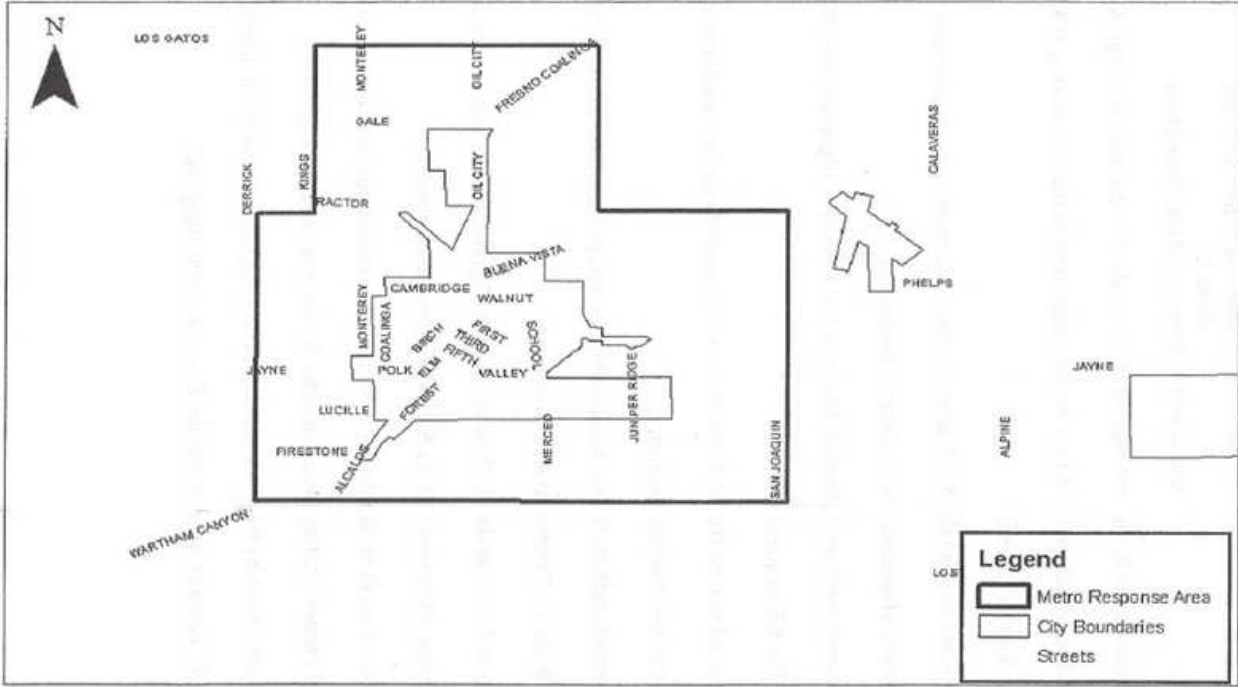
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Steve Henry  
Fire Chief

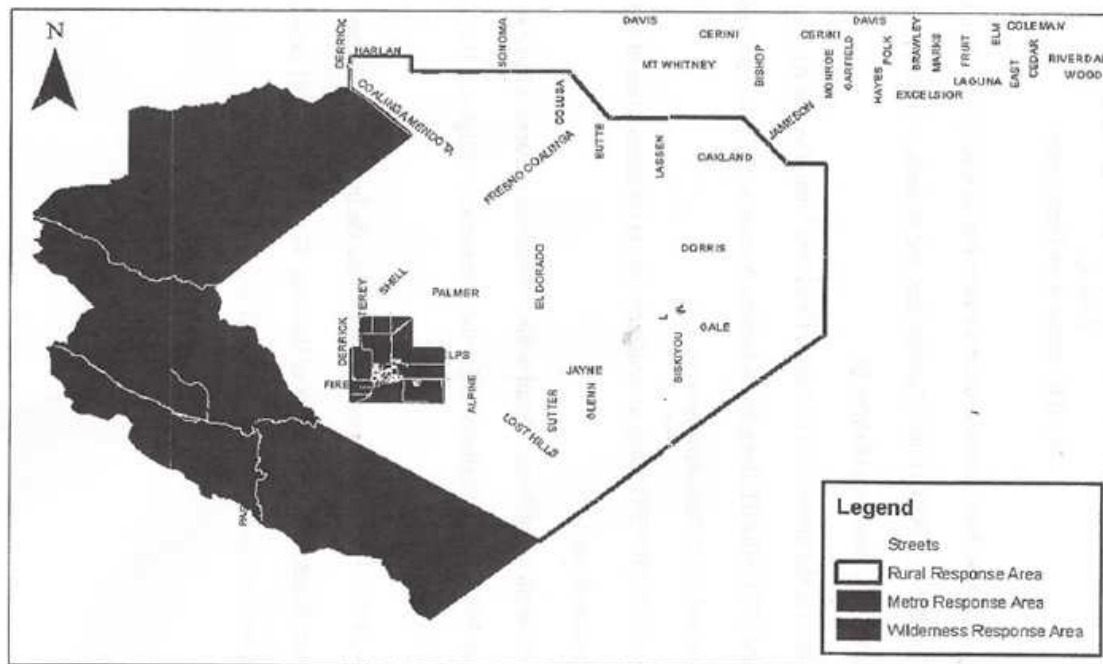
# **Exhibit A** **Fresno County Ambulance Service Area** **Zone C** **Metro, Rural, and Wilderness REsponse Areas**



**Exhibit B**  
**County Ambulance Service**  
**Zone C**  
**Metro Response Area**



**Exhibit C**  
**Fresno County Ambulance Service Area**  
**Zone C**  
**Rural Resonse Area**



Map of Coalinga showing the Coalinga Wilderness, Rural, and Metro areas. The map includes a north arrow, a legend, and a list of surrounding cities. The Coalinga Wilderness area is shown in white, the Coalinga Rural area in light gray, and the Coalinga Metro area in dark gray. The map also shows the Coalinga River and the Coalinga Canyon. The legend indicates that the white area is Coalinga Wilderness 2007v2, the light gray area is Coalinga Rural 2007v2, and the dark gray area is Coalinga Metro 2007v2.

**Legend**

- Streets
- Coalinga Wilderness 2007v2
- Coalinga Rural 2007v2
- Coalinga Metro 2007v2

## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Request Approval to Send RFP's to CAL FIRE and Ambulance Companies  
**Meeting Date:**  
**From:** Rene A. Ramirez, City Manager  
**Prepared by:** Steve Henry, Fire Chief

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### I. RECOMMENDATION:

Request Council approval for the Fire Department to issue a Request for Proposal (RFP) seeking fire protection services from CAL FIRE, and a separate RFP to private ambulance companies in the area seeking proposals for Advanced Life Support services to the City of Coalinga.

### II. BACKGROUND:

Over the past two months the Fire Chief has presented options and reports on what would have to be done to the staffing levels of the Fire Department to overcome this fiscal year's operational deficit in the General Fund. The only options available to the City are to lay off personnel and reduce the level of service to the community, or contract fire and EMS services to outside agencies. The Council convened a committee to research the City's option to reduce costs and evaluate the proposals. The committee would consist of: two members from City Council, the City Manager, the Fire Chief, and three (3) representatives from the Coalinga Firefighters Association.

### III. DISCUSSION:

The committee has met several times and has developed a comprehensive RFP for each discipline, fire and EMS. Before an exact cost and savings from these services can be prepared, a study needs to be completed by CAL FIRE and the EMS RFP will need to be issued to private ambulance companies to present a proposal and cost. CALFIRE requires a formal City RFP before they can present a solid estimate of costs. Staff has conducted research and is confident that the savings will be approximately \$600,000 per year depending on the level of service desired by the City.

### IV. ALTERNATIVES:

The Council has the following alternatives:

1. Lay off 12 personnel to cover the costs of the General Fund Deficit, reducing the level of service and reducing the revenue income from EMS Ambulance transports.
2. Terminate the Emergency Services Agreement with Fresno County EMS and lay off 12 personnel, and staff only the Fire Department.

### V. FISCAL IMPACT:

Estimated at \$600,000 savings annually.

#### ATTACHMENTS:

|   | File Name                              | Description                                      |
|---|----------------------------------------|--------------------------------------------------|
| ☐ | <a href="#">Coalinga Fire RFP.docx</a> | <a href="#">RFP For Fire Protection Services</a> |
| ☐ | <a href="#">Coalinga EMS RFP.docx</a>  | <a href="#">RFP For EMS Services</a>             |

City of Coalinga  
General Fund  
Revenue and Expense  
*FY 2014-2015 Proposed Budget*

| Fiscal Years: | 2011<br>Actual | 2012<br>Actual | 2013<br>Actual | 2014<br>Adopted | 2014<br>YTD | 2015<br>Proposed |
|---------------|----------------|----------------|----------------|-----------------|-------------|------------------|
|---------------|----------------|----------------|----------------|-----------------|-------------|------------------|

|                               |                  |                  |                  |                |                |          |
|-------------------------------|------------------|------------------|------------------|----------------|----------------|----------|
| <b>Beginning Fund Balance</b> | <b>3,047,965</b> | <b>2,523,836</b> | <b>2,088,604</b> | <b>686,945</b> | <b>686,945</b> | <b>-</b> |
|-------------------------------|------------------|------------------|------------------|----------------|----------------|----------|

|                       |                  |                  |                  |                  |                  |                  |
|-----------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Revenue:</b>       |                  |                  |                  |                  |                  |                  |
| General               | 5,431,793        | 5,479,972        | 5,017,162        | 6,137,226        | 4,424,406        | 5,149,274        |
| Fire/EMS              | 2,103,309        | 1,825,307        | 1,498,986        | 1,496,500        | 1,623,244        | 1,859,100        |
| Airport               | 121,930          | 78,744           | 105,743          | 87,000           | 93,327           | 97,000           |
| <b>TOTAL REVENUE:</b> | <b>7,657,032</b> | <b>7,384,023</b> | <b>6,621,892</b> | <b>7,720,726</b> | <b>6,140,976</b> | <b>7,105,374</b> |

|                          |                  |                  |                  |                  |                  |                  |
|--------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Expense:</b>          |                  |                  |                  |                  |                  |                  |
| Elected Officials        | 282,207          | 241,269          | 189,839          | 198,930          | 206,063          | 187,559          |
| Community Development    | 188,343          | 70,693           | 82,683           | 72,159           | 45,747           | 60,693           |
| Administration           | 243,075          | 299,386          | 216,635          | 186,823          | 151,515          | 109,629          |
| Finance                  | 282,807          | 328,023          | 190,296          | 149,973          | 137,263          | 143,795          |
| Human Resources          | 250,098          | 238,244          | 238,679          | 210,262          | 218,405          | 197,672          |
| Police                   | 3,020,834        | 3,041,652        | 3,225,924        | 3,190,670        | 3,131,952        | 2,903,138        |
| Fire                     | 2,644,427        | 2,557,331        | 2,821,682        | 2,730,711        | 2,817,223        | 2,564,791        |
| Code Enforcement         | 129,867          | 136,228          | 134,153          | 143,834          | 129,228          | 95,464           |
| Building Inspection      | 140,407          | 141,601          | 145,769          | 148,364          | 145,658          | 143,058          |
| Service Center           | 167,380          | 161,709          | 161,925          | 177,435          | 153,511          | 168,269          |
| Building Maintenance     | 125,628          | 138,753          | 156,867          | 156,212          | 143,794          | 155,764          |
| Airport                  | 211,742          | 217,455          | 215,518          | 230,676          | 204,097          | 197,258          |
| Municipal Grounds Maint. | 494,347          | 246,910          | 243,581          | 124,677          | 138,346          | 140,801          |
| <b>Sub Total</b>         | <b>8,181,161</b> | <b>7,819,255</b> | <b>8,023,551</b> | <b>7,720,726</b> | <b>7,622,801</b> | <b>7,067,891</b> |

|                            |                  |                  |                  |                  |                  |                  |
|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Unfunded Oblig.ROPS 13-14A |                  |                  |                  | 125,000          | -                |                  |
| CCF Operations/Maintenance |                  |                  |                  | 200,000          | 134,043          | 100,000          |
| <b>TOTAL EXPENSE:</b>      | <b>8,181,161</b> | <b>7,819,255</b> | <b>8,023,551</b> | <b>8,045,726</b> | <b>7,756,844</b> | <b>7,167,891</b> |

|                            |                  |                  |                |                |                  |                 |
|----------------------------|------------------|------------------|----------------|----------------|------------------|-----------------|
| <b>Ending Fund Balance</b> | <b>2,523,836</b> | <b>2,088,604</b> | <b>686,945</b> | <b>361,945</b> | <b>(928,923)</b> | <b>(62,517)</b> |
|----------------------------|------------------|------------------|----------------|----------------|------------------|-----------------|

|                              |           |           |             |           |             |          |
|------------------------------|-----------|-----------|-------------|-----------|-------------|----------|
| Variance: Revenue vs Expense | (524,129) | (435,232) | (1,401,659) | (325,000) | (1,615,868) | (62,517) |
|------------------------------|-----------|-----------|-------------|-----------|-------------|----------|

Transfer from Fund 140-General

Capital Projects Fund in FY 2014

|                        |                  |                  |                    |                  |                  |                 |
|------------------------|------------------|------------------|--------------------|------------------|------------------|-----------------|
|                        | -                | -                | -                  | -                | 928,923          | -               |
| <b>Total Variance:</b> | <b>(524,129)</b> | <b>(435,232)</b> | <b>(1,401,659)</b> | <b>(325,000)</b> | <b>(686,945)</b> | <b>(62,517)</b> |

| FY Percentage Change                 | FY 2012<br>Actual | FY 2013<br>Actual | FY 2014-<br>Adopted | FY 2014 YTD<br>to Adopted | FY 2015<br>Proposed |
|--------------------------------------|-------------------|-------------------|---------------------|---------------------------|---------------------|
| <b>Revenue:</b>                      |                   |                   |                     |                           |                     |
| General                              | 0.9%              | -8.4%             | 22.3%               | -27.9%                    | -16.1%              |
| Fire/EMS                             | -13.2%            | -17.9%            | -0.2%               | 8.5%                      | 24.2%               |
| Airport                              | -35.4%            | 34.3%             | -17.7%              | 7.3%                      | 11.5%               |
| <b>Total Revenue Percent Change:</b> | <b>-3.6%</b>      | <b>-10.3%</b>     | <b>16.6%</b>        | <b>-20.5%</b>             | <b>-8.0%</b>        |
| <b>Expense:</b>                      |                   |                   |                     |                           |                     |
| Elected Officials                    | -14.5%            | -21.3%            | 4.8%                | 3.6%                      | -5.7%               |
| Community Development                | -62.5%            | 17.0%             | -12.7%              | -36.6%                    | -15.9%              |
| Administration                       | 23.2%             | -27.6%            | -13.8%              | -18.9%                    | -41.3%              |
| Finance                              | 16.0%             | -42.0%            | -21.2%              | -8.5%                     | -4.1%               |
| Human Resources                      | -4.7%             | 0.2%              | -11.9%              | 3.9%                      | -6.0%               |
| Police                               | 0.7%              | 6.1%              | -1.1%               | -1.8%                     | -9.0%               |
| Fire                                 | -3.3%             | 10.3%             | -3.2%               | 3.2%                      | -6.1%               |
| Code Enforcement                     | 4.9%              | -1.5%             | 7.2%                | -10.2%                    | -33.6%              |
| Building Inspection                  | 0.9%              | 2.9%              | 1.8%                | -1.8%                     | -3.6%               |
| Service Center                       | -3.4%             | 0.1%              | 9.6%                | -13.5%                    | -5.2%               |
| Building Maintenance                 | 10.4%             | 13.1%             | -0.4%               | -7.9%                     | -0.3%               |
| Airport                              | 2.7%              | -0.9%             | 7.0%                | -11.5%                    | -14.5%              |
| Municipal Grounds Maint.             | -50.1%            | -1.3%             | -48.8%              | 11.0%                     | 12.9%               |
| <b>Total Expense Percent Change:</b> | <b>-4.4%</b>      | <b>2.6%</b>       | <b>0.3%</b>         | <b>-3.6%</b>              | <b>-10.9%</b>       |



# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| Account                      | Description                    | 2011<br>Actual | 2012<br>Actual | 2013<br>Actual | 2014<br>Adopted | 2014<br>YTD | 2015<br>Proposed |
|------------------------------|--------------------------------|----------------|----------------|----------------|-----------------|-------------|------------------|
| <b>GENERAL FUND REVENUES</b> |                                |                |                |                |                 |             |                  |
| 101-400-4001                 | Current Year Secured           | 271,032        | 237,096        | 389,130        | 300,000         | 297,019     | 300,000          |
| 101-400-4002                 | Prior Year Secured             | 57,411         | 35,203         | 24,941         | 25,000          | 2,789       | 25,000           |
| 101-400-4003                 | Supplemental Secured           | 18,874         | 8,920          | 13,658         | 15,000          | 19,109      | 15,000           |
| 101-400-4004                 | Current Year Unsecured         | 47,645         | 48,533         | 46,870         | 47,800          | 44,344      | 47,800           |
| 101-400-4005                 | Prior Year Unsecured           | 9,475          | 4,471          | 1,625          | 5,000           | 3,774       | 5,000            |
| 101-400-4006                 | Supplemental Unsecured         | 1,761          | 743            | 68             | 1,000           | 142         | 1,000            |
| 101-400-4007                 | Penalties & Interest           | 97             | 801            | 6,344          | 2,500           | 1,063       | 2,500            |
| 101-400-4008                 | Public Safety Pension          | 194,182        | 327,777        | 327,565        | 320,000         | 336,292     | 325,000          |
| 101-400-4009                 | Supplement Public Safety Pens. | 16,231         | 527            | 812            | 2,500           | 1,023       | 2,500            |
| 101-400-4012                 | Property Tax in Lieu of VLF    | 1,353,749      | 1,341,066      | 1,303,289      | 1,350,750       | 1,337,964   | 1,350,000        |
| 101-400-4013                 | Triple Flip Property Tax       | 187,183        | 157,561        | 359,194        | 300,000         | 149,776     | 200,000          |
| 101-400-4014                 | RDA PassThru/Residual Distrib. | -              | 53,580         | 330,612        | 250,000         | 173,104     | 110,000          |
| 101-400-4101                 | Sales & Use Tax                | 554,038        | 908,633        | 625,784        | 650,000         | 525,248     | 680,000          |
| 101-400-4102                 | Public Safety Sales Tax        | 22,198         | 27,742         | 28,005         | 26,000          | 28,096      | 26,000           |
| 101-400-4103                 | Airplane Apportionment         | -              | 3,324          | 5,355          | 5,355           | 2,653       | 5,355            |
| 101-400-4104                 | PG & E Franchise               | 49,025         | 46,356         | 48,267         | 48,000          | 50,609      | 50,000           |
| 101-400-4105                 | Coalinga CATV Franchise        | 30,862         | 18,482         | 22,836         | 33,000          | 20,195      | 20,000           |
| 101-400-4106                 | Transient Occupancy Tax        | 38,199         | 33,063         | 25,320         | 35,000          | 27,885      | 30,000           |
| 101-400-4107                 | Real Property Transfers        | 11,256         | 14,340         | 13,144         | 10,000          | 14,609      | 10,000           |
| 101-400-4108                 | Mid Valley Franchise Fees      | 250,961        | 250,327        | 249,990        | 250,000         | 249,497     | 250,000          |
| 101-400-4201                 | Business Licenses              | 96,394         | 96,502         | 102,973        | 97,500          | 122,056     | 120,000          |
| 101-400-4203                 | Animal Licenses                | 625            | 638            | 363            | 325             | 363         | 325              |
| 101-400-4204                 | Bicycle Licenses               | 5              | 3              | 4              | 3               | -           | 3                |
| 101-400-4205                 | Building Permits               | 32,573         | 31,655         | 36,896         | 40,000          | 74,761      | 100,000          |
| 101-400-4206                 | Electrical Permits             | 1,176          | 1,916          | 1,948          | 1,500           | 5,534       | 4,000            |
| 101-400-4207                 | Plumbing Permits               | 2,219          | 2,444          | 2,513          | 2,500           | 14,528      | 10,000           |
| 101-400-4208                 | Mechanical Permits             | 2,865          | 4,274          | 2,181          | 2,000           | 4,407       | 4,000            |
| 101-400-4211                 | Local Gun Permits              | 2,358          | 7,023          | 7,129          | 6,500           | 4,001       | 4,000            |
| 101-400-4212                 | Encroachment Permits           | 150            | 275            | 225            | 100             | 325         | 100              |
| 101-400-4213                 | Residential Solar Permit Fees  | 100            | 1,170          | 700            | 500             | 2,840       | 1,000            |
| 101-400-4301                 | Vehicle Code Fines             | 26,520         | 19,409         | 19,751         | 15,000          | 21,411      | 21,000           |
| 101-400-4302                 | Other Court Fines              | 951            | 1,117          | 1,120          | 723             | 1,369       | 1,000            |
| 101-400-4401                 | Interest Earned                | 6,932          | 8,241          | 317            | 15,000          | 14,809      | 500              |
| 101-400-4402                 | Land Rentals                   | 24,218         | 31,500         | 33,715         | 24,000          | 34,482      | 30,000           |
| 101-400-4501                 | Motor Vehicle In Lieu Fees     | 70,809         | 39,668         | 9,796          | 10,000          | 8,107       | 10,000           |
| 101-400-4506                 | Homeowners Property Tax Relief | 12,872         | 19,016         | 12,106         | 16,000          | 11,743      | 12,000           |
| 101-400-4521                 | P.O.S.T. Reimbursement         | 17,714         | 22,466         | 15,825         | 15,000          | 11,195      | 40,000           |
| 101-400-4525                 | ABC Grant                      | 4,914          | -              | -              | -               | -           | -                |
| 101-400-4537                 | Abandoned Veh. Abatement Pgm.  | 20,708         | 8,610          | 20,902         | 20,700          | 30,132      | 5,000            |
| 101-400-4602                 | Planning & Dev.Fees            | 4,716          | 3,936          | 15,052         | 20,000          | 9,775       | 8,000            |
| 101-400-4603                 | Planning Non-reimbursable Fees | 450            | 5,680          | 2,075          | -               | 1,000       | -                |
| 101-400-4604                 | Plan Checking Fees             | 13,131         | 23,012         | 17,785         | 15,000          | 18,777      | 20,000           |
| 101-400-4605                 | Vacant Building Registration   | 9,750          | 14,250         | 7,800          | 5,000           | 4,050       | 4,000            |
| 101-400-4606                 | Yard Sale Permit               | 150            | 425            | 375            | 400             | 350         | 400              |
| 101-400-4607                 | Code Enforcement Citation Misc | 100            | 400            | 300            | 300             | 815         | 300              |
| 101-400-4608                 | Weed & Lot Cleaning Fees       | 858            | -              | -              | -               | -           | -                |
| 101-400-4609                 | Misc. Public Works Receipts    | 470            | 320            | 70             | 100             | 300         | 100              |
| 101-400-4612                 | Police Service Reimbursements  | 5,934          | 1,916          | 2,461          | 2,000           | 2,768       | 2,000            |
| 101-400-4613                 | Accident Report Fees           | 2,630          | 2,331          | 2,527          | 2,600           | 2,114       | 2,600            |
| 101-400-4614                 | Fingerprint Fees               | 11,305         | 12,113         | 10,673         | 11,500          | 10,378      | 10,000           |
| 101-400-4616                 | Miscellaneous Police Receipts  | 12,063         | 26,855         | 17,452         | 14,500          | 13,127      | 14,500           |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| Account                            | Description                    | 2011<br>Actual   | 2012<br>Actual   | 2013<br>Actual   | 2014<br>Adopted  | 2014<br>YTD      | 2015<br>Proposed |
|------------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 101-400-4617                       | Animal Shelter Fees            | 4,718            | 7,067            | 3,366            | 3,000            | 618              | 1,000            |
| 101-400-4621                       | Building Inspection Services   | -                | 812              | 3,949            | -                | -                | -                |
| 101-400-4620                       | Court Order Restitution        | 150              | -                | -                | -                | -                | -                |
| 101-400-4816                       | Miscellaneous Revenues         | 3,246            | 11,260           | 30,542           | 12,532           | 8,277            | 2,500            |
| 101-400-4627                       | Claremont Custody Service Fee  | 595,513          | -                | -                | -                | -                | -                |
| 101-400-4641                       | Claremont Allocation           | 361,055          | -                | -                | -                | -                | -                |
| 101-400-4642                       | Water Enterprise Fund          | 235,260          | 235,260          | 235,260          | 235,260          | 235,260          | 235,260          |
| 101-400-4643                       | Natural Gas Enterprise Fund    | 144,534          | 144,534          | 144,534          | 144,534          | 144,534          | 144,534          |
| 101-400-4644                       | Sewer Enterprise Fund          | 235,960          | 235,960          | 235,960          | 235,960          | 235,960          | 235,960          |
| 101-400-4645                       | Sanitation Enterprise Fund     | -                | 20,037           | 20,037           | 20,037           | 20,037           | 20,037           |
| 101-400-4647                       | RDA-Successor Agency AdmnAllow | 286,173          | 166,934          | 88,530           | -                | 69,014           | 70,000           |
| 101-400-4658                       | ICMA 401 Forfeiture            | -                | 752,397          | 87,142           | 397,000          | -                | -                |
| 101-400-4666                       | General CIP Fund 140           | -                | -                | -                | 1,073,247        | See Last Page    | -                |
| 101-400-4801                       | Sale City Property (EDA Bldgs) | 65,344           | -                | -                | -                | -                | 560,000          |
|                                    | <b>Sub-Total</b>               | <b>5,431,793</b> | <b>5,479,972</b> | <b>5,017,162</b> | <b>6,137,226</b> | <b>4,424,406</b> | <b>5,149,274</b> |
| 101-416-5601                       | OES-Forestry & Fire Protection | -                | -                | 955              | -                | -                | -                |
| 101-416-5602                       | OES-Response Reimbursement     | -                | -                | 65,278           | 50,000           | 221,791          | 200,000          |
| 101-416-5603                       | Fire-Homeland Security Grant   | 53,307           | -                | -                | -                | -                | -                |
| 101-416-5604                       | Fire Department Plan Check Fee | 534              | 1,529            | 9,038            | -                | 8,293            | 10,000           |
| 101-416-5651                       | Ambulance Receipts             | 2,000,634        | 1,768,141        | 1,365,220        | 1,216,000        | 1,342,494        | 1,256,000        |
| 101-416-5652                       | Fire/Amb Report Copy Reimb.    | 55               | 10               | 1,490            | 1,500            | 120              | 100              |
| 101-416-5653                       | Ambulance Contract-Fresno Co.  | 45,000           | 48,750           | 45,000           | 45,000           | 45,000           | 45,000           |
| 101-416-5654                       | Collections - Outsource Group  | 3,779            | 6,876            | 12,005           | 4,000            | 5,545            | 4,000            |
| 101-416-5656                       | GEMT Medicare Reimbursement    | -                | -                | -                | 180,000          | -                | 100,000          |
| 101-416-5657                       | GEMT-Retro Reimbursement       | -                | -                | -                | -                | -                | 244,000          |
|                                    | <b>Sub-Total</b>               | <b>2,103,309</b> | <b>1,825,307</b> | <b>1,498,986</b> | <b>1,496,500</b> | <b>1,623,244</b> | <b>1,859,100</b> |
| 101-435-4816                       | Miscellaneous Revenue          | -                | -                | 2,800            | 4,000            | 15,233           | 4,000            |
| 101-435-5502                       | Airport Building Lease         | 2,900            | -                | 1,730            | 3,600            | 3,600            | 3,600            |
| 101-435-5504                       | Airport Fuel Sales             | 78,591           | 37,700           | 50,077           | 45,000           | 47,157           | 55,000           |
| 101-435-5505                       | Airport Hangar Leases          | 21,285           | 26,429           | 24,731           | 24,000           | 26,972           | 24,000           |
| 101-435-5506                       | Airport Tie Down Rentals       | 330              | 305              | 690              | 300              | 365              | 300              |
| 101-435-5507                       | Airport Overnight Parking Fee  | 220              | -                | 25               | 100              | -                | 100              |
| 101-435-5509                       | Federal Aviation Admn Grant    | 11,104           | -                | -                | -                | -                | -                |
| 101-435-5510                       | State Airport Grant            | 7,500            | 14,310           | 25,690           | 10,000           | -                | 10,000           |
|                                    | <b>Sub-Total</b>               | <b>121,930</b>   | <b>78,744</b>    | <b>105,743</b>   | <b>87,000</b>    | <b>93,327</b>    | <b>97,000</b>    |
| <b>GENERAL FUND REVENUE TOTAL:</b> |                                | <b>7,657,032</b> | <b>7,384,023</b> | <b>6,621,892</b> | <b>7,720,726</b> | <b>6,140,976</b> | <b>7,105,374</b> |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| Account                      | Description                    | 2011<br>Actual | 2012<br>Actual | 2013<br>Actual | 2014<br>Adopted | 2014<br>YTD    | 2015<br>Proposed |
|------------------------------|--------------------------------|----------------|----------------|----------------|-----------------|----------------|------------------|
| <b>GENERAL FUND EXPENSES</b> |                                |                |                |                |                 |                |                  |
| <b>Elected Officials</b>     |                                |                |                |                |                 |                |                  |
| 101-401-6001                 | Salaries Regular               | 3,838          | 3,986          | 4,460          | 993             | 584            | -                |
| 101-401-6002                 | Salaries Part Time             | 19,251         | 21,953         | 27,542         | 28,142          | 28,007         | 28,142           |
| 101-401-6200                 | Retirement CALPERS             | -              | -              | 142            | 71              | 60             | -                |
| 101-401-6201                 | Retirement 401A                | 537            | 558            | 292            | -               | -              | -                |
| 101-401-6202                 | Medical/Life Insurance         | 28,648         | 32,946         | 48,379         | 57,069          | 54,041         | 59,128           |
| 101-401-6203                 | Social Security FICA           | 1,196          | 1,344          | 1,651          | 1,432           | 1,419          | 1,356            |
| 101-401-6204                 | Medicare Insurance             | 280            | 314            | 387            | 335             | 332            | 318              |
| 101-401-6205                 | Disability Income Insurance    | 62             | 74             | 41             | -               | -              | -                |
| 101-401-6206                 | Deferred Comp - 457 Retirement | 58             | 60             | 63             | 15              | 13             | -                |
| 101-401-6207                 | Workers Comp. Insurance        | 1,421          | 1,706          | 1,126          | 2,610           | 2,330          | 1,525            |
| 101-401-6220                 | Retirement CalPERS UL          | -              | -              | -              | -               | -              | -                |
| 101-401-9002                 | Unemployment Claims            | -              | -              | -              | 281             | -              | -                |
| 101-401-7001                 | Office Supplies                | 2,826          | 2,068          | 2,101          | 2,100           | 1,214          | 1,500            |
| 101-401-7003                 | Postage & Freight Out          | 203            | 75             | 44             | 100             | 36             | 50               |
| 101-401-7004                 | Printing & Binding             | -              | -              | 247            | 250             | 68             | 100              |
| 101-401-7007                 | Video Equipment & Supplies     | -              | -              | 1,976          | 2,000           | -              | 500              |
| 101-401-7020                 | Council Audio/Video Supply     | -              | -              | -              | 250             | -              | 200              |
| 101-401-7044                 | Miscellaneous Supplies         | -              | -              | 331            | 200             | -              | -                |
| 101-401-8401                 | Office Equip Repairs & Maint   | 63             | -              | -              | 1,800           | -              | -                |
| 101-401-8601                 | Training, Travel, & Conference | 3,667          | 1,306          | 2,604          | 2,800           | 1,976          | 900              |
| 101-401-8603                 | Subs., Dues, & Publications    | 6,710          | 12,742         | 8,113          | 9,000           | 6,312          | 6,500            |
| 101-401-8801                 | City Attorney Fees             | 158,254        | 130,004        | 60,763         | 70,000          | 86,666         | 70,000           |
| 101-401-8802                 | Outside Attorney Fees          | 25,542         | 6,064          | 1,108          | 2,000           | -              | 1,000            |
| 101-401-8810                 | Professional Services          | 7,194          | 6,524          | 6,108          | 7,200           | 4,950          | 6,000            |
| 101-401-8821                 | Centennial 2006 Celebration    | (1,000)        | 739            | -              | -               | -              | -                |
| 101-401-9001                 | Liability & Property Insurance | 1,187          | 3,205          | 1,433          | 2,232           | 1,943          | 1,590            |
| 101-401-9005                 | Public Event Insurance         | -              | -              | 116            | -               | -              | -                |
| 101-401-9206                 | Election Expense               | 2,054          | -              | 4,847          | -               | -              | 1,500            |
| 101-401-9208                 | Fireworks Display              | 14,000         | 14,500         | 14,500         | 7,250           | 14,865         | 7,250            |
| 101-401-9211                 | Employee Christmas Party       | 5,003          | -              | -              | -               | -              | -                |
| 101-401-9803                 | Office Furniture & Equipment   | 1,214          | 1,103          | 1,464          | 800             | 1,247          | -                |
| <b>401 TOTAL:</b>            |                                | <b>282,207</b> | <b>241,269</b> | <b>189,839</b> | <b>198,930</b>  | <b>206,063</b> | <b>187,559</b>   |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| Account                             | Description                    | 2011<br>Actual | 2012<br>Actual | 2013<br>Actual | 2014<br>Adopted | 2014<br>YTD   | 2015<br>Proposed |
|-------------------------------------|--------------------------------|----------------|----------------|----------------|-----------------|---------------|------------------|
| <b><u>Community Development</u></b> |                                |                |                |                |                 |               |                  |
| 101-404-6001                        | Salaries Regular               | 25,325         | 25,962         | 27,235         | 20,572          | 19,847        | 18,473           |
| 101-404-6002                        | Salaries Part Time             | 1,700          | 2,900          | 3,750          | 8,626           | 4,253         | 8,626            |
| 101-404-6200                        | Retirement CALPERS             | -              | -              | 920            | 1,636           | 1,518         | 1,481            |
| 101-404-6201                        | Retirement 401A                | 3,457          | 3,587          | 1,868          | -               | -             | -                |
| 101-404-6202                        | Medical/Life Insurance         | 3,769          | 3,603          | 3,793          | 2,214           | 2,064         | 1,933            |
| 101-404-6203                        | Social Security FICA           | 1,706          | 1,816          | 1,935          | 1,808           | 1,509         | 1,681            |
| 101-404-6204                        | Medicare Insurance             | 399            | 425            | 453            | 423             | 353           | 393              |
| 101-404-6205                        | Disability Income Insurance    | 2              | 3              | 1              | -               | -             | -                |
| 101-404-6206                        | Deferred Comp - 457 Retirement | 579            | 631            | 669            | 309             | 304           | 300              |
| 101-404-6207                        | Workers Comp. Insurance        | 1,286          | 1,787          | 1,148          | 2,875           | 1,921         | 1,465            |
| 101-404-6220                        | Retirement CalPERS UL          | -              | -              | -              | 183             | -             | 185              |
| 101-404-9002                        | Unemployment Claims            | 23             | 17             | -              | 269             | -             | 271              |
| 101-404-7001                        | Office Supplies                | 1,362          | 1,173          | 1,616          | 1,600           | 1,159         | 1,200            |
| 101-404-7003                        | Postage & Freight Out          | 311            | 298            | 165            | 150             | 123           | 150              |
| 101-404-7004                        | Printing & Binding             | 175            | 28             | 13             | 200             | -             | -                |
| 101-404-7016                        | Gasoline & Diesel              | -              | -              | -              | -               | -             | -                |
| 101-404-7020                        | Planning Audio/Video Supply    | -              | -              | 106            | 150             | -             | -                |
| 101-404-8401                        | Office Equip Repairs & Maint   | 63             | 726            | -              | -               | -             | -                |
| 101-404-8601                        | Training, Travel, & Conference | 135            | 983            | 638            | -               | 26            | -                |
| 101-404-8603                        | Subs., Dues, & Publications    | 6,772          | 6,266          | 5,665          | 5,700           | 6,924         | 7,000            |
| 101-404-8650                        | Planning-Reimbursable Fees     | 7,876          | 1,127          | 17,833         | 20,000          | 3,089         | 5,000            |
| 101-404-8651                        | Planning Dept Non-reimbursable | 89,022         | 6,214          | 10,110         | -               | -             | -                |
| 101-404-8804                        | Computer Programming/Consult.  | 1,918          | 2,813          | 2,202          | -               | -             | -                |
| 101-404-8809                        | General Engineering            | -              | -              | -              | 2,000           | -             | -                |
| 101-404-8810                        | Professional Services          | 895            | 895            | 985            | 985             | 998           | 1,000            |
| 101-404-8816                        | Housing Element                | 40,231         | 7,807          | -              | -               | 76            | 10,000           |
| 101-404-9001                        | Liability & Property Insurance | 1,079          | 1,632          | 1,468          | 2,459           | 1,584         | 1,535            |
| 101-404-9208                        | Miscellaneous Expense          | 260            | -              | 113            | -               | -             | -                |
| <b>404 TOTAL:</b>                   |                                | <b>188,343</b> | <b>70,693</b>  | <b>82,683</b>  | <b>72,159</b>   | <b>45,747</b> | <b>60,693</b>    |

## ***FY 2014-2015 Proposed Budget***

### **General Fund**

Revenue & Expenses - YTD @6/30/14

| <b>Account</b>                        | <b>Description</b>             | <b>2011<br/>Actual</b> | <b>2012<br/>Actual</b> | <b>2013<br/>Actual</b> | <b>2014<br/>Adopted</b> | <b>2014<br/>YTD</b> | <b>2015<br/>Proposed</b> |
|---------------------------------------|--------------------------------|------------------------|------------------------|------------------------|-------------------------|---------------------|--------------------------|
| <b><u>Administrative Services</u></b> |                                |                        |                        |                        |                         |                     |                          |
| 101-405-6001                          | Salaries Regular               | 163,477                | 189,241                | 110,365                | 91,070                  | 73,326              | 43,217                   |
| 101-405-6002                          | Salaries Part Time             | -                      | -                      | -                      | 1,142                   | 893                 | 1,142                    |
| 101-405-6005                          | Salaries Cash Outs             | -                      | 8,387                  | 4,046                  | 108                     | -                   | 104                      |
| 101-405-6200                          | Retirement CALPERS             | -                      | -                      | 3,039                  | 7,333                   | 5,527               | 3,472                    |
| 101-405-6201                          | Retirement 401A                | 2,292                  | 11,950                 | 9,114                  | -                       | -                   | -                        |
| 101-405-6202                          | Medical/Life Insurance         | 11,979                 | 11,667                 | 11,187                 | 10,066                  | 7,613               | 6,547                    |
| 101-405-6203                          | Social Security FICA           | 7,566                  | 8,854                  | 5,379                  | 5,642                   | 7,072               | 2,672                    |
| 101-405-6204                          | Medicare Insurance             | 2,337                  | 2,894                  | 1,674                  | 1,319                   | 1,654               | 625                      |
| 101-405-6205                          | Disability Income Insurance    | 780                    | 874                    | 212                    | 252                     | 272                 | 253                      |
| 101-405-6206                          | Deferred Comp - 457 Retirement | 326                    | 266                    | 256                    | 100                     | 91                  | 100                      |
| 101-405-6207                          | Workers Comp. Insurance        | 8,314                  | 12,834                 | 5,978                  | 7,908                   | 5,251               | 2,403                    |
| 101-405-6220                          | Retirement CalPERS UL          | -                      | -                      | -                      | 902                     | -                   | 434                      |
| 101-405-8205                          | Car Allowance                  | 6,000                  | 1,000                  | -                      | -                       | -                   | -                        |
| 101-405-9002                          | Unemployment Claims            | 32                     | -                      | -                      | 913                     | -                   | 445                      |
| 101-405-7001                          | Office Supplies                | 3,117                  | 1,991                  | 2,608                  | 3,000                   | 1,699               | 1,700                    |
| 101-405-7003                          | Postage & Freight Out          | 385                    | 211                    | 286                    | 100                     | 143                 | 150                      |
| 101-405-7004                          | Printing & Binding             | -                      | 43                     | 96                     | 100                     | 34                  | 50                       |
| 101-405-7016                          | Gasoline & Diesel              | 865                    | 4,737                  | 4,476                  | 500                     | 1,587               | 1,750                    |
| 101-405-7044                          | Miscellaneous Supplies         | 61                     | -                      | -                      | 100                     | -                   | -                        |
| 101-405-7601                          | General Advertising            | 315                    | -                      | -                      | -                       | -                   | -                        |
| 101-405-8401                          | Office Equip Repairs & Maint   | 63                     | -                      | -                      | 100                     | 76                  | 100                      |
| 101-405-8406                          | Vehicle Parts, Repairs & Maint | 10                     | 330                    | 874                    | 300                     | 662                 | 500                      |
| 101-405-8601                          | Training, Travel, & Conference | 9,526                  | 2,982                  | 1,138                  | 500                     | 1,124               | 600                      |
| 101-405-8603                          | Subs., Dues, & Publications    | 11,438                 | 10,217                 | 22,090                 | 22,000                  | 12,332              | 13,000                   |
| 101-405-8802                          | Outside Attorney Fees          | -                      | 952                    | -                      | -                       | -                   | -                        |
| 101-405-8804                          | Computer Programming/Consult.  | 2,452                  | 2,832                  | 2,817                  | 26,406                  | 26,329              | 26,500                   |
| 101-405-8810                          | Professional Services          | 1,700                  | 37                     | -                      | 100                     | -                   | 100                      |
| 101-405-9001                          | Liability & Property Insurance | 8,765                  | 11,725                 | 8,230                  | 6,762                   | 4,458               | 2,515                    |
| 101-405-9004                          | Claims & Judgments             | -                      | -                      | 3,414                  | -                       | -                   | -                        |
| 101-405-9208                          | Miscellaneous Expense          | 61                     | 9                      | -                      | -                       | 125                 | -                        |
| 101-405-9209                          | Settlement Agreement           | -                      | 14,050                 | -                      | -                       | -                   | -                        |
| 101-405-9803                          | Office Furniture & Equipment   | 1,214                  | 1,303                  | 19,355                 | 100                     | 1,247               | 1,250                    |
| <b>405 TOTAL:</b>                     |                                | <b>243,075</b>         | <b>299,386</b>         | <b>216,635</b>         | <b>186,823</b>          | <b>151,515</b>      | <b>109,629</b>           |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| <b>Account</b>    | <b>Description</b>             | <b>2011<br/>Actual</b> | <b>2012<br/>Actual</b> | <b>2013<br/>Actual</b> | <b>2014<br/>Adopted</b> | <b>2014<br/>YTD</b> | <b>2015<br/>Proposed</b> |
|-------------------|--------------------------------|------------------------|------------------------|------------------------|-------------------------|---------------------|--------------------------|
| <b>Finance</b>    |                                |                        |                        |                        |                         |                     |                          |
| 101-406-6001      | Salaries Regular               | 125,045                | 113,650                | 55,698                 | 38,834                  | 38,802              | 38,228                   |
| 101-406-6002      | Salaries Part Time             | 797                    | -                      | -                      | -                       | -                   | -                        |
| 101-406-6003      | Salaries Overtime              | 87                     | 47                     | 141                    | 105                     | 69                  | 59                       |
| 101-406-6005      | Salaries Cash Outs             | -                      | 290                    | 180                    | -                       | 180                 | 258                      |
| 101-406-6200      | Retirement CALPERS             | -                      | -                      | 1,298                  | 3,127                   | 2,982               | 3,085                    |
| 101-406-6201      | Retirement 401A                | 17,485                 | 15,712                 | 5,059                  | -                       | -                   | -                        |
| 101-406-6202      | Medical/Life Insurance         | 22,556                 | 14,835                 | 11,975                 | 9,509                   | 8,278               | 7,603                    |
| 101-406-6203      | Social Security FICA           | 7,297                  | 5,827                  | 3,236                  | 2,292                   | 2,224               | 2,335                    |
| 101-406-6204      | Medicare Insurance             | 1,707                  | 1,576                  | 757                    | 536                     | 520                 | 547                      |
| 101-406-6205      | Disability Income Insurance    | 773                    | 250                    | 46                     | 94                      | 116                 | 95                       |
| 101-406-6206      | Deferred Comp - 457 Retirement | 1,439                  | 1,422                  | 1,039                  | 373                     | 410                 | 400                      |
| 101-406-6207      | Workers Comp. Insurance        | 10,448                 | 8,438                  | 2,983                  | 3,275                   | 3,087               | 2,084                    |
| 101-406-6220      | Retirement CalPERS UL          | -                      | -                      | -                      | 388                     | -                   | 385                      |
| 101-406-9002      | Unemployment Claims            | 2,272                  | 3,184                  | 313                    | 389                     | 876                 | 386                      |
| 101-406-7001      | Office Supplies                | 2,445                  | 1,590                  | 2,547                  | 1,800                   | 1,206               | 1,300                    |
| 101-406-7003      | Postage & Freight Out          | 5,407                  | 4,235                  | 4,120                  | 3,500                   | 2,439               | 3,000                    |
| 101-406-7004      | Printing & Binding             | 4,526                  | 2,874                  | 3,108                  | 2,500                   | 1,645               | 2,300                    |
| 101-406-7203      | Telephone                      | 197                    | 235                    | 197                    | 200                     | 223                 | 200                      |
| 101-406-8204      | Office Equipment Rental        | 1,140                  | 1,119                  | 1,118                  | 1,200                   | 1,111               | 1,200                    |
| 101-406-8401      | Office Equip Repairs & Maint   | 1,404                  | 2,435                  | 1,359                  | 1,600                   | 1,710               | 1,700                    |
| 101-406-8601      | Training, Travel, & Conference | 411                    | 11                     | 105                    | 150                     | 75                  | 150                      |
| 101-406-8603      | Subs., Dues, & Publications    | 254                    | 464                    | 300                    | 300                     | 300                 | 300                      |
| 101-406-8803      | Accounting/Auditing            | 27,538                 | 26,397                 | 21,015                 | 25,000                  | 20,760              | 25,000                   |
| 101-406-8804      | Computer Programming/Consult.  | 16,681                 | 17,574                 | 28,700                 | 30,000                  | 28,635              | 30,000                   |
| 101-406-8810      | Professional Services          | 510                    | -                      | 17,823                 | -                       | -                   | -                        |
| 101-406-9001      | Liability & Property Insurance | 10,010                 | 80,628                 | 5,725                  | 2,801                   | 3,280               | 2,180                    |
| 101-406-9209      | Taxes, Licenses, & Fees        | 22,378                 | 25,229                 | 21,454                 | 22,000                  | 18,336              | 21,000                   |
| <b>406 TOTAL:</b> |                                | <b>282,807</b>         | <b>328,023</b>         | <b>190,296</b>         | <b>149,973</b>          | <b>137,263</b>      | <b>143,795</b>           |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| <b>Account</b>         | <b>Description</b>             | <b>2011<br/>Actual</b> | <b>2012<br/>Actual</b> | <b>2013<br/>Actual</b> | <b>2014<br/>Adopted</b> | <b>2014<br/>YTD</b> | <b>2015<br/>Proposed</b> |
|------------------------|--------------------------------|------------------------|------------------------|------------------------|-------------------------|---------------------|--------------------------|
| <b>Human Resources</b> |                                |                        |                        |                        |                         |                     |                          |
| 101-408-6001           | Salaries Regular               | 126,736                | 137,287                | 131,218                | 110,415                 | 107,460             | 110,398                  |
| 101-408-6002           | Salaries Part Time             | 18,075                 | 4,388                  | -                      | -                       | -                   | -                        |
| 101-408-6200           | Retirement CALPERS             | -                      | -                      | 3,786                  | 8,891                   | 8,202               | 8,848                    |
| 101-408-6201           | Retirement 401A                | 16,381                 | 18,752                 | 10,079                 | -                       | -                   | -                        |
| 101-408-6202           | Medical/Life Insurance         | 16,370                 | 18,763                 | 18,713                 | 16,629                  | 18,708              | 22,240                   |
| 101-408-6203           | Social Security FICA           | 8,806                  | 8,577                  | 7,797                  | 6,648                   | 6,405               | 6,486                    |
| 101-408-6204           | Medicare Insurance             | 2,059                  | 2,006                  | 1,823                  | 1,555                   | 1,498               | 1,517                    |
| 101-408-6205           | Disability Income Insurance    | 1,253                  | 1,366                  | 1,011                  | 713                     | 639                 | 714                      |
| 101-408-6206           | Deferred Comp - 457 Retirement | 539                    | 2,209                  | 511                    | -                       | 52                  | 400                      |
| 101-408-6207           | Workers Comp. Insurance        | 7,259                  | 8,452                  | 8,492                  | 9,541                   | 8,052               | 5,967                    |
| 101-408-6220           | Retirement CalPERS UL          | -                      | -                      | -                      | 1,104                   | -                   | 1,104                    |
| 101-408-9002           | Unemployment Claims            | -                      | 3,474                  | 1,544                  | 1,104                   | -                   | 1,104                    |
| 101-408-7001           | Office Supplies                | 1,687                  | 972                    | 1,624                  | 1,060                   | 1,101               | 750                      |
| 101-408-7003           | Postage & Freight Out          | 1,445                  | 610                    | 474                    | 353                     | 306                 | 300                      |
| 101-408-7004           | Printing & Binding             | 480                    | (78)                   | 47                     | 424                     | (15)                | -                        |
| 101-408-8401           | Office Equip Repairs & Maint   | 1,948                  | 1,968                  | 2,078                  | 1,757                   | 2,309               | 1,400                    |
| 101-408-8601           | Training, Travel, & Conference | 655                    | 1,057                  | 213                    | 848                     | 485                 | 500                      |
| 101-408-8603           | Subs., Dues, & Publications    | 248                    | 44                     | 276                    | 353                     | 44                  | 100                      |
| 101-408-8804           | Computer Program & Consulting  | 1,287                  | 1,388                  | 1,587                  | 1,162                   | 55                  | 500                      |
| 101-408-8806           | Medical General                | 5,885                  | 4,620                  | 4,963                  | 5,862                   | 210                 | 1,000                    |
| 101-408-8810           | Professional Services          | 1,945                  | 2,077                  | 2,040                  | 1,514                   | 1,387               | 1,514                    |
| 101-408-8901           | Personnel Advertising          | 2,473                  | 448                    | 4,454                  | 2,121                   | 9,549               | 2,121                    |
| 101-408-8902           | Interview Expenses             | 55                     | 176                    | 62                     | 71                      | -                   | 71                       |
| 101-408-8903           | Employee Competency Testing    | 1,054                  | -                      | -                      | -                       | 2,783               | -                        |
| 101-408-8904           | Physical w/Drug & Alcohol Test | 8,540                  | 2,925                  | 8,493                  | 10,604                  | 10,993              | 10,604                   |
| 101-408-8905           | Polygraphs                     | 900                    | 900                    | 4,125                  | 4,575                   | 1,270               | 1,500                    |
| 101-408-8906           | Psychological Evaluation       | 9,100                  | 4,855                  | 6,600                  | 7,000                   | 16,010              | 6,000                    |
| 101-408-8907           | Fingerprinting Expense         | 2,616                  | 1,235                  | 1,795                  | 1,800                   | 4,177               | 1,800                    |
| 101-408-8908           | Background Investigations Exp  | 6,250                  | 2,050                  | 4,800                  | 6,000                   | 9,900               | 4,500                    |
| 101-408-9001           | Liability & Property Insurance | 6,050                  | 7,724                  | 10,074                 | 8,158                   | 6,827               | 6,234                    |
| <b>408 TOTAL:</b>      |                                | <b>250,098</b>         | <b>238,244</b>         | <b>238,679</b>         | <b>210,262</b>          | <b>218,405</b>      | <b>197,672</b>           |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| Account                  | Description                    | 2011<br>Actual   | 2012<br>Actual   | 2013<br>Actual   | 2014<br>Adopted  | 2014<br>YTD      | 2015<br>Proposed |
|--------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Police Department</b> |                                |                  |                  |                  |                  |                  |                  |
| 101-413-6001             | Salaries Regular               | 1,530,390        | 1,555,821        | 1,659,288        | 1,547,477        | 1,551,534        | 1,461,453        |
| 101-413-6002             | Salaries Part Time             | 46,285           | 59,960           | 45,943           | 90,140           | 19,196           | 50,000           |
| 101-413-6003             | Salaries Overtime              | 188,085          | 180,663          | 271,589          | 252,742          | 256,231          | 207,614          |
| 101-413-6004             | Salaries Overtime Training     | -                | 416              | 713              | -                | -                | -                |
| 101-413-6005             | Salaries Cash Outs             | -                | 18,500           | 28,245           | 19,237           | 36,948           | 20,615           |
| 101-413-6200             | Retirement CALPERS             | -                | -                | 83,474           | 172,013          | 162,679          | 160,040          |
| 101-413-6201             | Retirement 401A                | 271,455          | 199,686          | 145,548          | 16,121           | 15,631           | 15,370           |
| 101-413-6202             | Medical/Life Insurance         | 253,709          | 245,616          | 281,708          | 325,408          | 309,847          | 295,640          |
| 101-413-6203             | Social Security FICA           | 107,362          | 110,118          | 121,715          | 114,836          | 111,013          | 106,465          |
| 101-413-6204             | Medicare Insurance             | 25,109           | 25,754           | 28,922           | 26,857           | 25,989           | 24,899           |
| 101-413-6205             | Disability Income Insurance    | 1,517            | 1,456            | 1,180            | 1,009            | 970              | 1,009            |
| 101-413-6206             | Deferred Comp - 457 Retirement | 14,126           | 16,529           | 15,089           | 962              | 2,875            | 12,449           |
| 101-413-6207             | Workers Comp. Insurance        | 103,605          | 122,754          | 107,076          | 170,397          | 164,821          | 109,000          |
| 101-413-6208             | Uniform Allowance              | 29,384           | 30,200           | 16,760           | 1,200            | 1,200            | 24,100           |
| 101-413-6220             | Retirement CalPERS UL          | -                | -                | -                | 14,528           | -                | 13,963           |
| 101-413-9002             | Unemployment Claims            | 4,951            | 22,950           | 12,456           | 19,108           | 81               | 17,638           |
| 101-413-7001             | Office Supplies                | 12,304           | 8,880            | 9,154            | 8,000            | 8,332            | 8,000            |
| 101-413-7003             | Postage & Freight Out          | 1,715            | 3,480            | 1,774            | 2,200            | 2,024            | 2,200            |
| 101-413-7004             | Printing & Binding             | 2,390            | 3,813            | 2,663            | 2,000            | 468              | 500              |
| 101-413-7006             | Small Tools & Equipment        | 4,644            | 3,623            | 3,619            | 4,000            | 2,236            | 2,000            |
| 101-413-7007             | Audio/Video Equip. & Supplies  | 1,084            | 369              | 1,708            | 1,550            | 241              | 500              |
| 101-413-7010             | Uniforms-Safety Equipment      | 6,220            | 4,433            | 12,723           | 5,500            | 38,421           | 5,500            |
| 101-413-7016             | Gasoline & Diesel              | 87,136           | 96,948           | 93,579           | 85,000           | 90,495           | 85,000           |
| 101-413-7028             | Shelter Food/Supplies          | 12,280           | 12,010           | 8,526            | 12,000           | 4,203            | 9,000            |
| 101-413-7029             | Canine Food/Supplies           | 750              | -                | 807              | -                | -                | -                |
| 101-413-7038             | Inmate Food/Jail Supplies      | 2,245            | 1,416            | 1,607            | 1,500            | 1,852            | 1,500            |
| 101-413-7044             | Miscellaneous Supplies         | 3,828            | 1,430            | 1,549            | 1,500            | 1,617            | 1,500            |
| 101-413-7201             | Water, Gas, Sanitation & Sewer | 3,220            | 1,013            | 1,415            | 1,500            | 1,324            | 1,500            |
| 101-413-7202             | Electric                       | 5,589            | 5,727            | 4,742            | 4,800            | 5,551            | 4,800            |
| 101-413-7203             | Telephone                      | 20,500           | 19,474           | 19,156           | 19,500           | 18,469           | 19,500           |
| 101-413-8401             | Office Equip Repairs & Maint   | 2,047            | 1,678            | 365              | 1,000            | 668              | 700              |
| 101-413-8402             | Major Equip Repairs & Maint.   | -                | 372              | 877              | 375              | 259              | 375              |
| 101-413-8403             | Buildings Repairs & Maint.     | 1,852            | 1,515            | 9,722            | 7,500            | 5,451            | 5,500            |
| 101-413-8406             | Vehicle Parts, Repairs & Maint | 50,322           | 27,540           | 33,515           | 20,250           | 30,425           | 20,250           |
| 101-413-8408             | Skunk Control Supplies & Maint | -                | -                | 3,077            | 4,000            | 90               | 1,000            |
| 101-413-8601             | Training, Travel, & Conference | 23,446           | 16,145           | 14,610           | 14,187           | 27,877           | 40,000           |
| 101-413-8603             | Subs., Dues, & Publications    | 2,498            | 4,366            | 4,322            | 3,000            | 2,350            | 2,500            |
| 101-413-8804             | Computer Programming/Consult.  | 10,214           | 7,246            | 9,320            | 5,573            | 5,074            | 5,573            |
| 101-413-8808             | Laboratory                     | 2,619            | 1,356            | 563              | 2,000            | 3,689            | 2,000            |
| 101-413-8810             | Professional Services          | 41,962           | 66,786           | 54,477           | 30,000           | 35,774           | 30,000           |
| 101-413-8811             | 2011 Homeland Security Grant   | -                | 4,312            | -                | -                | -                | -                |
| 101-413-9001             | Liability & Property Insurance | 82,285           | 112,177          | 91,794           | 145,700          | 126,589          | 98,235           |
| 101-413-9004             | Settlements & Judgments        | 27,948           | 6,536            | 4,970            | 6,000            | 4,639            | 6,000            |
| 101-413-9007             | Investigative Expenses         | 12,973           | 13,313           | 16,001           | 12,000           | 14,688           | 12,000           |
| 101-413-9212             | Booking Fees                   | 1,735            | 158              | -                | 1,500            | 335              | 1,500            |
| 101-413-9803             | Office Furniture & Equipment   | 3,212            | 1,385            | 1,024            | 1,500            | 799              | 750              |
| 101-413-9804             | Major Machinery & Equipment    | 17,837           | 23,731           | (1,442)          | 15,000           | 38,998           | 15,000           |
| <b>413 TOTAL:</b>        |                                | <b>3,020,834</b> | <b>3,041,652</b> | <b>3,225,924</b> | <b>3,190,670</b> | <b>3,131,952</b> | <b>2,903,138</b> |



# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| Account                | Description                    | 2011<br>Actual | 2012<br>Actual | 2013<br>Actual | 2014<br>Adopted | 2014<br>YTD | 2015<br>Proposed |
|------------------------|--------------------------------|----------------|----------------|----------------|-----------------|-------------|------------------|
| <b>Fire Department</b> |                                |                |                |                |                 |             |                  |
| 101-416-6001           | Salaries Regular               | 1,088,730      | 952,999        | 1,134,576      | 1,216,068       | 1,142,510   | 1,194,078        |
| 101-416-6002           | Salaries Part Time             | 62,388         | 96,841         | 136,552        | 141,524         | 38,612      | -                |
| 101-416-6003           | Salaries Overtime              | 249,058        | 316,931        | 299,895        | 120,228         | 333,538     | 130,000          |
| 101-416-6005           | Salaries Cash Outs             | -              | -              | 1,495          | -               | -           | -                |
| 101-416-6200           | Retirement CALPERS             | -              | -              | 66,456         | 148,685         | 132,977     | 140,267          |
| 101-416-6201           | Retirement 401A                | 180,669        | 176,328        | 106,855        | 13,120          | 13,592      | 14,540           |
| 101-416-6202           | Medical/Life Insurance         | 195,684        | 169,398        | 212,409        | 257,004         | 245,617     | 277,653          |
| 101-416-6203           | Social Security FICA           | 85,844         | 83,883         | 95,660         | 89,811          | 92,400      | 96,806           |
| 101-416-6204           | Medicare Insurance             | 20,076         | 19,618         | 22,372         | 21,004          | 21,610      | 22,640           |
| 101-416-6205           | Disability Income Insurance    | 1,607          | 70             | 717            | 937             | 911         | 1,009            |
| 101-416-6206           | Deferred Comp - 457 Retirement | 29,273         | 28,834         | 30,480         | 27,810          | 26,763      | 31,834           |
| 101-416-6207           | Workers Comp. Insurance        | 71,820         | 86,479         | 87,255         | 133,532         | 140,812     | 92,000           |
| 101-416-6208           | Uniform Allowance              | 27,050         | 39,543         | 20,250         | 15,750          | 28,500      | 30,000           |
| 101-416-6220           | Retirement CalPERS UL          | -              | -              | -              | 11,381          | -           | 11,145           |
| 101-416-9002           | Unemployment Claims            | 5,537          | 900            | 15,592         | 14,936          | 5,544       | 16,095           |
| 101-416-7001           | Office Supplies                | 1,631          | 898            | 2,113          | 1,700           | 2,516       | 1,700            |
| 101-416-7003           | Postage & Freight Out          | 306            | 113            | 386            | 400             | 204         | 200              |
| 101-416-7004           | Printing & Binding             | -              | 435            | -              | -               | -           | -                |
| 101-416-7005           | Education Materials & Supplies | 346            | -              | 1,087          | 3,700           | 3,258       | 3,700            |
| 101-416-7006           | Small Tools & Equipment        | 1,767          | 1,506          | 5,382          | 3,000           | 1,037       | 1,000            |
| 101-416-7007           | Audio/Video Equipment Supplies | -              | -              | -              | 500             | 54          | 100              |
| 101-416-7010           | Uniforms (Turnout Gear)        | 22,726         | 27,418         | 8,131          | 13,000          | 6,977       | 7,000            |
| 101-416-7016           | Gasoline & Diesel              | 73,818         | 90,579         | 102,786        | 89,000          | 83,000      | 74,000           |
| 101-416-7044           | Miscellaneous Supplies         | 709            | 808            | 1,099          | 700             | 1,592       | 700              |
| 101-416-7045           | Station Supplies               | 1,376          | 1,338          | 3,021          | 1,500           | 2,618       | 1,500            |
| 101-416-7201           | Water, Gas, Sanitation & Sewer | 6,541          | 6,818          | 7,386          | 7,000           | 6,937       | 7,000            |
| 101-416-7202           | Electric                       | 17,340         | 16,134         | 17,989         | 15,000          | 17,170      | 15,000           |
| 101-416-7203           | Telephone                      | 2,692          | 3,472          | 4,875          | 4,500           | 5,028       | 4,500            |
| 101-416-7500           | Medical Equipment & Supplies   | 39,102         | 29,333         | 49,834         | 39,000          | 38,256      | 39,000           |
| 101-416-7501           | Meals-Ambulance Runs           | 3,533          | 1,925          | 4,950          | 4,000           | 1,970       | 2,000            |
| 101-416-7502           | EMS-Linens                     | 3,413          | 5,257          | 4,875          | 4,000           | 3,465       | 4,000            |
| 101-416-7503           | Tuition Reimbursement          | 7,512          | 3,507          | 2,815          | 10,328          | 2,502       | 5,000            |
| 101-416-7504           | Ambulance Billing Contract     | 50,848         | 46,763         | 55,483         | 50,000          | 54,934      | 50,000           |
| 101-416-7505           | EMS-Billing Refunds            | 23,000         | 20,130         | 11,407         | 5,000           | 5,847       | 5,000            |
| 101-416-7506           | Mandated Annual Service        | 605            | -              | -              | -               | -           | 25,000           |
| 101-416-8401           | Office Equip Repairs & Maint   | 565            | 673            | 1,592          | 1,000           | 548         | 500              |
| 101-416-8402           | Major Equip Repairs & Maint.   | 15,092         | 6,862          | 11,009         | 6,000           | 3,426       | 3,500            |
| 101-416-8403           | Buildings Repairs & Maint.     | 3,682          | 6,809          | 10,171         | 5,000           | 11,754      | 5,000            |
| 101-416-8405           | Grounds Repairs & Maint.       | 803            | 1,474          | 1,414          | 1,200           | 361         | 500              |
| 101-416-8406           | Vehicle Parts, Repairs & Maint | 57,659         | 58,129         | 98,258         | 58,000          | 44,106      | 44,000           |
| 101-416-8407           | Misc. Repairs & Maint.         | 1,479          | 3,096          | 3,065          | 2,000           | 166         | 500              |
| 101-416-8601           | Training, Travel, & Conference | 6,739          | 1,525          | 4,965          | 6,000           | 6,777       | 4,000            |
| 101-416-8603           | Subs., Dues, & Publications    | 2,689          | 2,128          | 4,037          | 3,500           | 1,492       | 2,000            |
| 101-416-8604           | Required Certification Train   | 5,256          | 3,042          | 4,992          | 5,500           | 5,102       | 5,500            |
| 101-416-8804           | Computer Programming/Consult.  | 3,557          | 3,717          | 4,621          | 491             | 4,717       | 500              |
| 101-416-8810           | Professional Services          | 130            | 6,414          | 11,560         | 1,500           | 8,759       | 1,500            |

## ***FY 2014-2015 Proposed Budget***

### **General Fund**

Revenue & Expenses - YTD @6/30/14

| <b>Account</b>    | <b>Description</b>             | <b>2011<br/>Actual</b> | <b>2012<br/>Actual</b> | <b>2013<br/>Actual</b> | <b>2014<br/>Adopted</b> | <b>2014<br/>YTD</b> | <b>2015<br/>Proposed</b> |
|-------------------|--------------------------------|------------------------|------------------------|------------------------|-------------------------|---------------------|--------------------------|
| 101-416-9001      | Liability & Property Insurance | 60,209                 | 79,030                 | 89,467                 | 114,179                 | 101,600             | 74,770                   |
| 101-416-9004      | Settlements & Judgements       | 26,712                 | 51,312                 | -                      | -                       | 2,546               | -                        |
| 101-416-9208      | Volunteer Firefighter Stipend  | 4,200                  | 3,360                  | 3,360                  | -                       | -                   | -                        |
| 101-416-9209      | Firefighter's Assn Stipend     | -                      | -                      | 2,000                  | 2,000                   | -                   | 2,000                    |
| 101-416-9701      | Ambulance Principal Payment    | 45,458                 | 45,458                 | -                      | -                       | -                   | -                        |
| 101-416-9702      | Ambulance Interest Payment     | 5,609                  | 5,992                  | -                      | -                       | -                   | -                        |
| 101-416-9705      | Fire Engine Principal Payment  | 31,686                 | 33,393                 | 35,193                 | 35,193                  | 37,090              | 39,090                   |
| 101-416-9706      | Fire Engine Interest Payment   | 16,538                 | 16,658                 | 13,030                 | 13,030                  | 11,133              | 9,134                    |
| 101-416-9707      | 2007 KME Fire Engine Principal | -                      | -                      | -                      | -                       | -                   | 52,396                   |
| 101-416-9708      | 2007 KME Fire Engine Interest  | -                      | -                      | -                      | -                       | -                   | 5,434                    |
| 101-416-9803      | Office Furniture & Equipment   | 2,043                  | -                      | -                      | 2,000                   | -                   | -                        |
| 101-416-9804      | Major Machinery & Equipment    | 79,320                 | -                      | 8,765                  | 10,000                  | 116,896             | 10,000                   |
| <b>416 TOTAL:</b> |                                | <b>2,644,427</b>       | <b>2,557,331</b>       | <b>2,821,682</b>       | <b>2,730,711</b>        | <b>2,817,223</b>    | <b>2,564,791</b>         |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| Account                 | Description                    | 2011<br>Actual | 2012<br>Actual | 2013<br>Actual | 2014<br>Adopted | 2014<br>YTD    | 2015<br>Proposed |
|-------------------------|--------------------------------|----------------|----------------|----------------|-----------------|----------------|------------------|
| <b>Code Enforcement</b> |                                |                |                |                |                 |                |                  |
| 101-420-6001            | Salaries Regular               | 63,807         | 85,633         | 85,294         | 82,325          | 80,549         | 55,429           |
| 101-420-6002            | Salaries Part Time             | 20,325         | -              | -              | 3,882           | 3,035          | 3,882            |
| 101-420-6003            | Salaries Overtime              | 125            | 199            | -              | -               | -              | -                |
| 101-420-6200            | Retirement CALPERS             | -              | -              | 3,019          | 6,597           | 6,283          | 4,443            |
| 101-420-6201            | Retirement 401A                | 8,755          | 11,913         | 6,160          | -               | -              | -                |
| 101-420-6202            | Medical/Life Insurance         | 8,231          | 14,195         | 15,945         | 15,675          | 14,165         | 13,076           |
| 101-420-6203            | Social Secuirty FICA           | 5,278          | 5,247          | 5,201          | 5,216           | 5,101          | 3,547            |
| 101-420-6204            | Medicare Insurance             | 1,234          | 1,227          | 1,217          | 1,220           | 1,193          | 830              |
| 101-420-6206            | Deferred Comp - 457 Retirement | 1,178          | 1,290          | 1,366          | 656             | 648            | 650              |
| 101-420-6207            | Workers Comp. Insurance        | 4,395          | 5,311          | 3,429          | 7,841           | 6,778          | 3,210            |
| 101-420-6220            | Retirement CalPERS UL          | -              | -              | -              | 789             | -              | 554              |
| 101-420-9002            | Unemployment Claims            | 4,680          | -              | -              | 828             | -              | 593              |
| 101-420-7001            | Office Supplies                | 800            | 785            | 1,324          | 1,200           | 1,100          | 500              |
| 101-420-7003            | Postage & Freight Out          | 1,943          | 1,935          | 2,001          | 1,300           | 1,196          | 1,200            |
| 101-420-7006            | Small Tools & Equipment        | 1,395          | 810            | 726            | 800             | 364            | 400              |
| 101-420-7010            | Uniforms                       | 238            | 167            | -              | 200             | 200            | 200              |
| 101-420-7016            | Gasoline & Diesel              | -              | 87             | 116            | 6,000           | 1,891          | 2,200            |
| 101-420-7203            | Telephone                      | 692            | 701            | 654            | 600             | 582            | 600              |
| 101-420-8401            | Office Equip Repairs & Maint   | 63             | 60             | 60             | 100             | -              | -                |
| 101-420-8406            | Vehicle Repairs & Maint.       | 504            | 241            | 1,564          | 1,700           | 402            | 500              |
| 101-420-8601            | Training, Travel, & Conference | 1,180          | 2              | 3              | -               | 18             | 200              |
| 101-420-8603            | Subs., Dues, & Publications    | 31             | 75             | 75             | 200             | 75             | 100              |
| 101-420-8804            | Computer Programming/Consult.  | 1,390          | 1,496          | 1,615          | -               | -              | -                |
| 101-420-9001            | Liability & Property Insurance | 3,624          | 4,854          | 4,383          | 6,705           | 5,650          | 3,350            |
| <b>420 TOTAL:</b>       |                                | <b>129,867</b> | <b>136,228</b> | <b>134,153</b> | <b>143,834</b>  | <b>129,228</b> | <b>95,464</b>    |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| <b>Account</b>                    | <b>Description</b>             | <b>2011<br/>Actual</b> | <b>2012<br/>Actual</b> | <b>2013<br/>Actual</b> | <b>2014<br/>Adopted</b> | <b>2014<br/>YTD</b> | <b>2015<br/>Proposed</b> |
|-----------------------------------|--------------------------------|------------------------|------------------------|------------------------|-------------------------|---------------------|--------------------------|
| <b><u>Building Inspection</u></b> |                                |                        |                        |                        |                         |                     |                          |
| 101-421-6001                      | Salaries Regular               | 84,251                 | 89,483                 | 92,637                 | 89,015                  | 87,304              | 86,878                   |
| 101-421-6002                      | Salaries Part Time             | -                      | -                      | -                      | -                       | 2,065               | 2,626                    |
| 101-421-6005                      | Salaries Cash Outs             | -                      | -                      | 1,325                  | 1,325                   | 1,325               | 1,326                    |
| 101-421-6200                      | Retirement CALPERS             | -                      | -                      | 3,140                  | 7,253                   | 6,719               | 7,069                    |
| 101-421-6201                      | Retirement 401A                | 11,724                 | 12,173                 | 6,323                  | -                       | -                   | -                        |
| 101-421-6202                      | Medical/Life Insurance         | 12,745                 | 10,522                 | 15,501                 | 19,218                  | 18,939              | 19,596                   |
| 101-421-6203                      | Social Security FICA           | 5,361                  | 5,676                  | 5,849                  | 5,436                   | 5,347               | 5,293                    |
| 101-421-6204                      | Medicare Insurance             | 1,254                  | 1,328                  | 1,368                  | 1,272                   | 1,251               | 1,238                    |
| 101-421-6205                      | Disability Income Insurance    | 267                    | 277                    | 132                    | -                       | -                   | -                        |
| 101-421-6206                      | Deferred Comp - 457 Retirement | 4,220                  | 4,399                  | 4,711                  | 254                     | 2,430               | 900                      |
| 101-421-6207                      | Workers Comp. Insurance        | 4,504                  | 5,675                  | 3,579                  | 8,365                   | 7,378               | 4,910                    |
| 101-421-6208                      | Uniform Allowance              | -                      | -                      | -                      | -                       | -                   | -                        |
| 101-421-6220                      | Retirement CalPERS UL          | -                      | -                      | -                      | 881                     | -                   | 883                      |
| 101-421-9002                      | Unemployment Claims            | -                      | -                      | -                      | 907                     | -                   | 909                      |
| 101-421-7001                      | Office Supplies                | 534                    | 579                    | 410                    | 500                     | 330                 | 300                      |
| 101-421-7003                      | Postage & Freight Out          | 64                     | 97                     | 54                     | 100                     | 65                  | 100                      |
| 101-421-7010                      | Uniforms                       | 33                     | 167                    | -                      | 200                     | 198                 | 200                      |
| 101-421-7016                      | Gasoline & Diesel              | 701                    | 750                    | 1,122                  | 1,000                   | 748                 | 1,000                    |
| 101-421-7203                      | Telephone                      | 485                    | 501                    | 492                    | 500                     | 588                 | 700                      |
| 101-421-8401                      | Office Equip Repairs & Maint   | 63                     | -                      | 223                    | 100                     | -                   | -                        |
| 101-421-8406                      | Vehicle Parts, Repairs & Maint | 50                     | -                      | 258                    | 300                     | 117                 | 300                      |
| 101-421-8601                      | Training, Travel, & Conference | -                      | 2                      | 3                      | 400                     | 385                 | 500                      |
| 101-421-8603                      | Subs., Dues, & Publications    | 1,365                  | 175                    | 175                    | 1,500                   | 1,428               | 500                      |
| 101-421-8804                      | Computer Programming/Consult.  | 2,317                  | 2,462                  | 2,582                  | -                       | 680                 | -                        |
| 101-421-8810                      | Professional Services          | 895                    | 895                    | 985                    | 985                     | 998                 | 1,000                    |
| 101-421-8812                      | Reimbursable Bldg Plan Ck Fee  | 5,558                  | 1,085                  | 140                    | 1,500                   | 1,099               | 1,500                    |
| 101-421-9001                      | Liability & Property Insurance | 3,791                  | 5,186                  | 4,597                  | 7,153                   | 6,152               | 5,130                    |
| 101-421-9208                      | Building Standards Commission  | -                      | 169                    | 164                    | 200                     | 113                 | 200                      |
| 101-421-9803                      | Office Furniture & Equipment   | 226                    | -                      | -                      | -                       | -                   | -                        |
| <b>421 TOTAL:</b>                 |                                | <b>140,407</b>         | <b>141,601</b>         | <b>145,769</b>         | <b>148,364</b>          | <b>145,658</b>      | <b>143,058</b>           |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| Account                      | Description                    | 2011<br>Actual | 2012<br>Actual | 2013<br>Actual | 2014<br>Adopted | 2014<br>YTD    | 2015<br>Proposed |
|------------------------------|--------------------------------|----------------|----------------|----------------|-----------------|----------------|------------------|
| <b><u>Service Center</u></b> |                                |                |                |                |                 |                |                  |
| 101-431-6001                 | Salaries Regular               | 93,173         | 95,180         | 96,640         | 98,618          | 90,226         | 100,820          |
| 101-431-6003                 | Salaries Overtime              | 1,386          | 266            | 879            | 804             | 642            | 748              |
| 101-431-6200                 | Retirement CALPERS             | -              | -              | 3,186          | 7,965           | 7,013          | 8,104            |
| 101-431-6201                 | Retirement 401A                | 12,912         | 12,846         | 6,671          | -               | -              | -                |
| 101-431-6202                 | Medical/Life Insurance         | 13,158         | 11,306         | 13,874         | 15,200          | 14,041         | 15,789           |
| 101-431-6203                 | Social Security FICA           | 5,742          | 5,871          | 5,987          | 6,183           | 5,616          | 6,316            |
| 101-431-6204                 | Medicare Insurance             | 1,343          | 1,373          | 1,400          | 1,446           | 1,313          | 1,478            |
| 101-431-6206                 | Deferred Comp - 457 Retirement | 1,548          | 2,480          | 2,875          | 2,992           | 2,260          | 2,253            |
| 101-431-6207                 | Workers Comp. Insurance        | 4,969          | 6,020          | 3,625          | 8,216           | 7,359          | 5,490            |
| 101-431-6208                 | Uniform Allowance              | -              | 274            | -              | 300             | 150            | 300              |
| 101-431-6220                 | Retirement CalPERS UL          | -              | -              | -              | 989             | -              | 1,012            |
| 101-431-9002                 | Unemployment Claims            | -              | -              | -              | 997             | -              | 1,019            |
| 101-431-7001                 | Office Supplies                | 197            | 92             | 92             | 200             | 421            | 200              |
| 101-431-7006                 | Small Tools & Equipment        | 360            | -              | 76             | 400             | 141            | 200              |
| 101-431-7010                 | Uniforms                       | 314            | 413            | -              | 500             | 297            | 300              |
| 101-431-7015                 | Vehicle Parts & Supplies       | 18,378         | 13,135         | 14,419         | 18,000          | 11,147         | 12,000           |
| 101-431-7016                 | Gasoline & Diesel              | 5,182          | 3,120          | 2,575          | 3,300           | 2,044          | 2,200            |
| 101-431-7044                 | Miscellaneous Supplies         | 220            | 20             | 448            | 200             | 321            | 200              |
| 101-431-7202                 | Electric                       | 3,371          | 3,326          | 3,267          | 3,200           | 3,094          | 3,200            |
| 101-431-7203                 | Telephone                      | 373            | 369            | 381            | 400             | 388            | 400              |
| 101-431-8406                 | Vehicle Parts, Repairs & Maint | 594            | 117            | 830            | 500             | 894            | 500              |
| 101-431-9001                 | Liability & Property Insurance | 4,159          | 5,501          | 4,701          | 7,025           | 6,145          | 5,740            |
| <b>431 TOTAL:</b>            |                                | <b>167,380</b> | <b>161,709</b> | <b>161,925</b> | <b>177,435</b>  | <b>153,511</b> | <b>168,269</b>   |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| <b>Account</b>                     | <b>Description</b>             | <b>2011<br/>Actual</b> | <b>2012<br/>Actual</b> | <b>2013<br/>Actual</b> | <b>2014<br/>Adopted</b> | <b>2014<br/>YTD</b> | <b>2015<br/>Proposed</b> |
|------------------------------------|--------------------------------|------------------------|------------------------|------------------------|-------------------------|---------------------|--------------------------|
| <b><u>Building Maintenance</u></b> |                                |                        |                        |                        |                         |                     |                          |
| 101-432-6001                       | Salaries Regular               | 18                     | 25,549                 | 24,287                 | 25,501                  | 25,501              | 26,777                   |
| 101-432-6003                       | Salaries Overtime              | 269                    | 158                    | 116                    | 124                     | -                   | -                        |
| 101-432-6200                       | Retirement CALPERS             | -                      | -                      | 837                    | 2,053                   | 2,011               | 2,146                    |
| 101-432-6201                       | Retirement 401A                | 3,249                  | 3,599                  | 1,673                  | -                       | -                   | -                        |
| 101-432-6202                       | Medical/Life Insurance         | 1,597                  | 4,225                  | 5,029                  | 5,509                   | 5,347               | 5,722                    |
| 101-432-6203                       | Social Security FICA           | 7                      | 1,582                  | 1,499                  | 1,589                   | 1,589               | 1,661                    |
| 101-432-6204                       | Medicare Insurance             | 2                      | 370                    | 351                    | 372                     | 372                 | 389                      |
| 101-432-6206                       | Deferred Comp - 457 Retirement | (77)                   | 74                     | -                      | -                       | 337                 | 488                      |
| 101-432-6207                       | Workers Comp. Insurance        | 3,943                  | 2,758                  | 498                    | 2,131                   | 3,825               | 3,055                    |
| 101-432-6208                       | Uniform Allowance              | 94                     | 93                     | -                      | -                       | -                   | -                        |
| 101-432-6220                       | Retirement CalPERS UL          | -                      | -                      | -                      | 255                     | -                   | 268                      |
| 101-432-9002                       | Unemployment Claims            | -                      | -                      | -                      | 256                     | -                   | 268                      |
| 101-432-7001                       | Office Supplies                | 39                     | 8                      | 22                     | 100                     | 47                  | -                        |
| 101-432-7006                       | Small Tools & Equipment        | 2,487                  | 3,130                  | 2,296                  | 2,500                   | 703                 | 500                      |
| 101-432-7044                       | Miscellaneous Supplies         | 2,804                  | 2,105                  | 1,829                  | 2,000                   | 1,982               | 2,000                    |
| 101-432-7201                       | Water, Gas, Sanitation & Sewer | 12,227                 | 14,654                 | 25,146                 | 15,000                  | 16,431              | 16,000                   |
| 101-432-7202                       | Electric                       | 49,491                 | 46,043                 | 51,853                 | 40,000                  | 40,776              | 42,000                   |
| 101-432-7203                       | Telephone                      | 23,568                 | 22,509                 | 22,760                 | 22,000                  | 23,564              | 22,000                   |
| 101-432-8402                       | Major Equip Repairs & Maint.   | 1,252                  | -                      | -                      | 15,000                  | -                   | 10,000                   |
| 101-432-8403                       | Buildings Repairs & Maint.     | 8,588                  | 3,301                  | 6,204                  | 7,500                   | 6,354               | 7,500                    |
| 101-432-8405                       | Grounds Repairs & Maintenance  | 9,526                  | 3,537                  | 4,542                  | 5,000                   | 6,206               | 5,800                    |
| 101-432-8407                       | Inspections                    | 3,186                  | 2,535                  | 6,951                  | 7,500                   | 5,516               | 6,000                    |
| 101-432-9001                       | Liability & Property Insurance | 3,361                  | 2,523                  | 972                    | 1,822                   | 3,235               | 3,190                    |
| <b>432 TOTAL:</b>                  |                                | <b>125,628</b>         | <b>138,753</b>         | <b>156,867</b>         | <b>156,212</b>          | <b>143,794</b>      | <b>155,764</b>           |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| <b>Account</b>                   | <b>Description</b>             | <b>2011<br/>Actual</b> | <b>2012<br/>Actual</b> | <b>2013<br/>Actual</b> | <b>2014<br/>Adopted</b> | <b>2014<br/>YTD</b> | <b>2015<br/>Proposed</b> |
|----------------------------------|--------------------------------|------------------------|------------------------|------------------------|-------------------------|---------------------|--------------------------|
| <b><u>Airport Operations</u></b> |                                |                        |                        |                        |                         |                     |                          |
| 101-435-6001                     | Salaries Regular               | 10,377                 | 5,321                  | 5,232                  | 6,941                   | 7,038               | 6,802                    |
| 101-435-6003                     | Salaries Overtime              | -                      | -                      | -                      | 1,113                   | 665                 | 664                      |
| 101-435-6005                     | Salaries Cash Outs             | -                      | -                      | 54                     | 54                      | -                   | 52                       |
| 101-435-6200                     | Retirement CALPERS             | -                      | -                      | 197                    | 564                     | 557                 | 551                      |
| 101-435-6201                     | Retirement 401A                | 1,446                  | 745                    | 325                    | -                       | -                   | -                        |
| 101-435-6202                     | Medical/Life Insurance         | 2,927                  | 1,237                  | 1,282                  | 1,102                   | 1,126               | 1,145                    |
| 101-435-6203                     | Social Security FICA           | 598                    | 308                    | 299                    | 504                     | 474                 | 467                      |
| 101-435-6204                     | Medicare Insurance             | 140                    | 72                     | 70                     | 118                     | 111                 | 110                      |
| 101-435-6206                     | Deferred Comp - 457 Retirement | 25                     | -                      | -                      | 154                     | 147                 | 141                      |
| 101-435-6207                     | Workers Comp. Insurance        | 320                    | 220                    | 1,902                  | 549                     | 637                 | 407                      |
| 101-435-6208                     | Uniform Allowance              | -                      | -                      | -                      | 15                      | -                   | 15                       |
| 101-435-6220                     | Retirement CalPERS UL          | -                      | -                      | -                      | 70                      | -                   | 69                       |
| 101-435-9002                     | Unemployment Claims            | -                      | -                      | -                      | 81                      | -                   | 76                       |
| 101-435-7201                     | Water, Gas, Sanitation & Sewer | 2,820                  | 3,434                  | 3,461                  | 3,400                   | 4,585               | 3,800                    |
| 101-435-7202                     | Electric                       | 11,096                 | 10,571                 | 12,290                 | 10,640                  | 10,274              | 10,640                   |
| 101-435-7203                     | Telephone                      | 1,423                  | 1,456                  | 2,104                  | 1,520                   | 1,745               | 1,580                    |
| 101-435-8006                     | Fuel Purchases for Resale      | 48,671                 | 43,863                 | 41,586                 | 45,000                  | 41,989              | 55,000                   |
| 101-435-8402                     | Major Equipment Repair         | 1,415                  | -                      | 357                    | 1,500                   | -                   | 1,500                    |
| 101-435-8403                     | Building Repairs               | 1,246                  | 154                    | 4,834                  | 3,000                   | 193                 | 1,000                    |
| 101-435-8405                     | Grounds Repair & Maintenance   | 1,510                  | 21,837                 | 15,150                 | 18,550                  | 1,436               | 3,000                    |
| 101-435-8406                     | Vehicle Parts, Repairs & Maint | 2,013                  | 260                    | 938                    | 1,000                   | -                   | 500                      |
| 101-435-8809                     | Engineering and Consultants    | 178                    | 1,003                  | 273                    | 1,000                   | 290                 | 500                      |
| 101-435-8810                     | Professional Services          | -                      | 300                    | 2,212                  | 6,640                   | 8,898               | 6,800                    |
| 101-435-8811                     | Airport Master Plan            | -                      | -                      | -                      | 3,000                   | -                   | -                        |
| 101-435-9001                     | Liability & Property Insurance | 3,604                  | 3,204                  | 2,966                  | 3,002                   | 3,002               | 3,002                    |
| 101-435-9209                     | Taxes,Lic,Fees & Special Assmt | 8,992                  | 9,091                  | 9,465                  | 9,800                   | 9,570               | 9,800                    |
| 101-435-9601                     | 1994 Airport Const. Principal  | 45,000                 | 50,000                 | 50,000                 | 55,000                  | 55,000              | 60,000                   |
| 101-435-9602                     | 1994 Airport Const. Interest   | 17,110                 | 13,725                 | 10,138                 | 6,344                   | 6,344               | 2,175                    |
| 101-435-9611                     | 1998 Airport Hangers Principal | 40,658                 | 42,549                 | 44,440                 | 46,331                  | 46,331              | 26,134                   |
| 101-435-9612                     | 1998 Airport Hangers Interest  | 10,172                 | 8,106                  | 5,943                  | 3,684                   | 3,684               | 1,328                    |
| <b>435 TOTAL:</b>                |                                | <b>211,742</b>         | <b>217,455</b>         | <b>215,518</b>         | <b>230,676</b>          | <b>204,097</b>      | <b>197,258</b>           |

# ***FY 2014-2015 Proposed Budget***

## **General Fund**

Revenue & Expenses - YTD @6/30/14

| Account                                                     | Description                    | 2011<br>Actual   | 2012<br>Actual   | 2013<br>Actual   | 2014<br>Adopted  | 2014<br>YTD      | 2015<br>Proposed |
|-------------------------------------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b><u>Municipal Grounds Maintenance</u></b>                 |                                |                  |                  |                  |                  |                  |                  |
| 101-440-6001                                                | Salaries Regular               | 219,485          | 80,876           | 82,232           | 19,704           | 27,199           | 29,776           |
| 101-440-6002                                                | Salaries Part Time             | -                | -                | -                | -                | 1,398            | -                |
| 101-440-6003                                                | Salaries Overtime              | 198              | 119              | 999              | 199              | 118              | 44               |
| 101-440-6005                                                | Salaries Cash Outs             | -                | -                | 232              | 232              | -                | 233              |
| 101-440-6200                                                | Retirement CALPERS             | -                | -                | 1,252            | 1,612            | 1,977            | 2,241            |
| 101-440-6201                                                | Retirement 401A                | 28,773           | 10,776           | 9,062            | -                | -                | -                |
| 101-440-6202                                                | Medical/Life Insurance         | 39,246           | 16,369           | 24,102           | 6,004            | 7,588            | 8,909            |
| 101-440-6203                                                | Social Security FICA           | 13,341           | 4,424            | 4,796            | 1,190            | 1,604            | 1,803            |
| 101-440-6204                                                | Medicare Insurance             | 3,120            | 1,035            | 1,122            | 278              | 375              | 422              |
| 101-440-6206                                                | Deferred Comp - 457 Retirement | 2,295            | 584              | 571              | 186              | 145              | 186              |
| 101-440-6207                                                | Workers Comp. Insurance        | 7,879            | 6,254            | 3,931            | 3,545            | 7,706            | 7,600            |
| 101-440-6208                                                | Uniform Allowance              | -                | -                | 165              | 84               | 59               | 84               |
| 101-440-6220                                                | Retirement CalPERS UL          | -                | -                | -                | 200              | -                | 301              |
| 101-440-9002                                                | Unemployment Claims            | -                | 3,143            | -                | 202              | -                | 302              |
| 101-440-7001                                                | Office Supplies                | -                | 82               | -                | 35               | -                | -                |
| 101-440-7006                                                | Small Tools & Equipment        | 646              | -                | 432              | 200              | -                | -                |
| 101-440-7010                                                | Uniforms                       | 341              | 450              | 394              | 225              | -                | -                |
| 101-440-7016                                                | Gasoline & Diesel              | 17,173           | 9,799            | 12,609           | 4,550            | 6,339            | 6,000            |
| 101-440-7044                                                | Irrigation Supplies            | -                | 2,772            | 3,000            | 1,000            | 1,000            | 1,000            |
| 101-440-7201                                                | Water/Electric - City Plots    | 103,319          | 87,355           | 80,578           | 74,000           | 76,548           | 74,000           |
| 101-440-8403                                                | Building Repairs & Supplies    | 4,633            | 1,206            | -                | 500              | -                | 500              |
| 101-440-8405                                                | Grounds Repairs & Maintenance  | 17,674           | 13,437           | 7,190            | 6,000            | 3,352            | 4,000            |
| 101-440-8406                                                | Vehicle Parts, Repairs & Maint | 3,026            | 2,428            | 5,855            | 1,500            | 1,423            | 1,500            |
| 101-440-8601                                                | Travel, Training, & Conference | 347              | 84               | -                | 200              | -                | 200              |
| 101-440-9001                                                | Liability & Property Insurance | 6,535            | 5,719            | 5,061            | 3,031            | 1,514            | 1,700            |
| 101-440-9204                                                | Claims and Judgments           | 1,317            | -                | -                | -                | -                | -                |
| 101-440-9804                                                | Major Machinery & Equipment    | 24,999           | -                | -                | -                | -                | -                |
| <b>440 TOTAL:</b>                                           |                                | <b>494,347</b>   | <b>246,910</b>   | <b>243,581</b>   | <b>124,677</b>   | <b>138,346</b>   | <b>140,801</b>   |
| <b>TRANSFERS OUT:</b>                                       |                                |                  |                  |                  |                  |                  |                  |
| 101-900-9453                                                | TO Claremont Custody Center    | -                | -                | -                | 200,000          | 134,043          | 100,000          |
| 101-900-9820                                                | TO RDA Successor Agency        | -                | -                | -                | 125,000          | -                | -                |
| <hr/>                                                       |                                |                  |                  |                  |                  |                  |                  |
| <b>GENERAL FUND REVENUES:</b>                               |                                | <b>7,657,032</b> | <b>7,384,023</b> | <b>6,621,892</b> | <b>7,720,726</b> | <b>6,140,976</b> | <b>7,105,374</b> |
| <b>GENERAL FUND EXPENSES:</b>                               |                                | <b>8,181,161</b> | <b>7,819,255</b> | <b>8,023,551</b> | <b>8,045,726</b> | <b>7,756,844</b> | <b>7,167,891</b> |
| <hr/>                                                       |                                |                  |                  |                  |                  |                  |                  |
| <b>Variance Revenue vs Expense</b>                          |                                | (524,129)        | (435,232)        | (1,401,659)      | (325,000)        | (1,615,868)      | (62,517)         |
| <i>Transfer from Fund 140-General Capital Projects Fund</i> |                                |                  |                  |                  |                  |                  |                  |
| <i>in FY 2014 (Revenue Line Item 101-400-4666)</i>          |                                |                  |                  |                  |                  |                  |                  |
| <b>Total Variance:</b>                                      |                                | (524,129)        | (435,232)        | (1,401,659)      | (325,000)        | (686,945)        | (62,517)         |



# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Budget Discussion: FY 2014-2015  
**Meeting Date:** August 13, 2014  
**From:** Rene A. Ramirez, City Manager  
**Prepared by:** Mari Jimenez, Financial Services Director

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## I. RECOMMENDATION:

## II. BACKGROUND:

## III. DISCUSSION:

## IV. ALTERNATIVES:

## V. FISCAL IMPACT:

### ATTACHMENTS:

| File Name                                                                                                                                   | Description                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
|  <a href="#">FY 2015 General Fund Update 8-12-14.pdf</a> | <a href="#">Gen Fund Revenue &amp; Expenses FY 2014-2015 Proposed Budget</a> |