

# **MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA October 3, 2024**

## **1. CALL TO ORDER 6:00 PM**

Council Members Present: Horn, Ramirez, Vosburg, Hedgecock

Others Present: Interim City Manager Sean Brewer, Assistant City Attorney Nick Matoian, Chief of Police Jose Garza, Financial Services Director Mai Vang, City Treasurer Dawn Kahikina, Battalion Chief Justin Milligan, Administrative Analyst Mercedes Garcia and City Clerk Shannon Jensen

Council Members Absent: Schindler

Others Absent: Fire Chief Greg DuPuis

Changes to the Agenda: City Manager Marissa Trejo announced the following Changes to the Agenda:

None

*Motion by Hedgecock, Seconded by Vosburg to Approve the Agenda for the meeting of October 3, 2024. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Schindler – Absent)*

## **2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS**

### **1. Coalinga's Trails Master Plan Implementation and Project Update**

Interim City Manager Sean Brewer presented an update on the implementation of Coalinga's Trails Master Plan project.

Councilman Vosburg requested that dog waste bags and trash receptacles be added along project trails.

## **3. CITIZEN COMMENTS**

*The following individual(s) spoke under Citizen Comments:*

Chuck Yeadon announced that Coalinga's Gold Star Wellness Center would be having their monthly Rummage Sale on Saturday, October 5, 2024. The Center is collecting blankets for Ruthie's Community Blanket Drive. Mr. Yeadon announced what a great event the City's first annual Wings and Wheels airport event was.

*The following individual(s) submitted written comment(s):*

None

#### **4. PUBLIC HEARINGS**

None.

#### **5. CONSENT CALENDAR**

1. Approve MINUTES – September 19, 2024
2. Check Register: 08/01/2024-08/31/2024
3. Approve the Renewal of the Property Tax Allocation Agreement with Fresno County Fire Protection District
4. Approve Purchase of Portable Radios for the Fire Department
5. Approve Purchase of NFPA Compliant PPE Extractor for the Fire Department
6. Approve Annual Service Agreement with Stryker PRO Care
7. Approve MOU with West Hills College Paramedic Intern Program

*Item No. 5.7 was pulled for discussion by Councilman Vosburg.*

Battalion Chief Justin Milligan provided a brief overview of the item.

8. City Council Adoption of Resolution No. 4239 – Declaring the Property Located at 217 Cindy Lane a Public Nuisance and Setting an Abatement Hearing

*Item No. 5.2 was pulled for discussion by Councilman Hedgecock.*

Interim City Manager Sean Brewer provided a brief overview of the item, stating the process has been updated and staff will now be able to immediately abate the project after a 15-day waiting period.

Councilmember Hedgecock urged the public to utilize the City of Coalinga App to report properties that are in violation of the code.

9. Authorize Interim City Manager to Enter into a Professional Services Agreement with SWCA, Inc. for On-Call Environmental Services related to Federal and/or State Aided Projects
10. Authorize Interim City Manager to Enter into a Professional Services Agreement with Bender Rosenthal, Inc. for On-Call Right-of-Way Services related to Federal and/or State Aided Projects

11. Coalinga Police Department Monthly Report for August 2024

*Motion by Horn, Seconded by Ramirez to Approve Consent Calendar Item Nos. 5.1 and 5.3 through 5.11. **Approved** by a 4/0 Roll-Call Majority Vote. (Schindler – Absent)*

**6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Receive Report and Approve a Regulatory Permit for a Cannabis Retail Facility with Delivery at 286 N 5th Street  
**Jose Garza, Chief of Police**

Interim City Manager Sean Brewer provided a brief overview of the item.

*Motion by Horn, Seconded by Vosburg to Approve the Regulatory Permit for a Cannabis Retail Facility with Delivery at 286 N 5th Street. Motion **Failed** for lack of a Majority Vote. (Hedgecock and Ramirez – Voted No) (Schindler – Absent)*

Councilman Vosburg requested Item No. 6.1 be Tabled and be brought back at a later date when all five Councilmembers are present.

*Motion by Vosburg, Seconded by Horn to **Table** Item No. 6.1 and be brought back for Consideration of all five Councilmembers. **Approved** by a 4/0 Roll-Call Majority Vote. (Schindler – Absent)*

2. Council Consideration and Authorization for the Interim City Manager to Proceed with the Implementation of NEOGOV HR Platform Including a FY25 Budget Adjustment to Cover Unanticipated Costs  
**Sean Brewer, Interim City Manager**

Interim City Manager Sean Brewer provided a brief overview of item.

*Motion by Vosburg, Seconded by Horn to Approve the Authorization for the Interim City Manager to Proceed with the Implementation of NEOGOV HR Platform and a Fiscal Year 2024-2025 Budget Adjustment to Cover the Unanticipated Costs. Motion **Approved** by a 4/0 Roll-Call Majority Vote. (Schindler – Absent)*

3. Animal Shelter Construction Update  
**Sean Brewer, Interim City Manager**

Interim City Manager Sean Brewer provided an overview of the animal shelter project. Staff will periodically provide updates as the project progresses and will bring back any larger ticketed purchases back for approval.

**7. ANNOUNCEMENTS**

City Manager's Announcements:

None

Council Member's Announcements:

Councilman Hedgecock stated he received nothing but positive feedback from everyone at the City's first annual Airport Day: Wings and Wheels event.

Councilman Hedgecock urged everyone to get out and vote during the November 2024 election.

Mayor Pro-Tem Ramirez thanked the community for all the support he and his family has received during this time and the loss of his younger nephew to leukemia. He stated his family continues to need help with his older nephew who was recently also diagnosed with leukemia. His family will be having a yard sale on Saturday, October 12, 2024, to help raise funds.

Councilman Vosburg offered his condolences to Mayor Pro-Tem Ramirez and his family for his recent loss.

Councilman Vosburg thanked all those involved in the Wings and Wheels event. He attended and said it was an amazing event.

Mayor's Announcements:

Mayor Horn announced that the Keck Community Center will be a voting center as in years past. You may vote in-person, or drop off your mail-in ballot, at the voting center beginning November 2, 2024, through November 4, 2024, between the hours of 9:00am – 5:00pm and between 7:00am – 8:00pm on November 5, 2024.

Mayor Horn announced that the Coalinga-Huron Recreation and Parks District will be holding their Annual Down Syndrome Walk at Keck Park this Saturday, October 5, 2024, from 1:00pm – 3:00pm.

**8. FUTURE AGENDA ITEMS**

Councilman Vosburg requested a Future Agenda Item to change the current process for Council to approve regulatory permits for cannabis retail facilities.

**9. CLOSED SESSION**

1. CITY MANAGER'S PERFORMANCE EVALUATION – Government Code Section 54957(b)

**10. CLOSED SESSION REPORT**

None

**11. ADJOURNMENT 7:16 PM**

**APPROVED:**

   
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James Horn, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Shannon Jensen, City Clerk

November 14, 2024

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Date