

MINUTES **CITY COUNCIL/SUCCESSOR** **AGENCY/PUBLIC FINANCE AUTHORITY** **MEETING AGENDA** **April 18, 2024**

1. CALL TO ORDER 6:00 PM

Council Members Present: Horn, Ramirez, Vosburg, Schindler, Hedgecock

Others Present: City Manager Marissa Trejo, Assistant City Attorney Christina G. Di Filippo, Assistant City Manager Sean Brewer, Chief of Police Jose Garza, Financial Services Director Mai Vang, City Treasurer Dawn Kahikina, Fire Chief Greg DuPuis, Administrative Analyst Mercedes Garcia, and Public Works and Utilities Coordinator Larry Miller, and City Clerk Shannon Jensen

Council Members Absent: None

Others Absent: City Attorney Mario Zamora

Changes to the Agenda: Assistant City Manager Sean Brewer announced the following changes to the Agenda:

None

*Motion by Vosburg, Second by Horn to Approve the Agenda for the meeting of April 18, 2024. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Honor Ginabel Miranda Lorenzo for Senate District 14 Trailblazer Award

Councilman Vosburg presented Ginabel Miranda Lorenzo for Senate District 14 Woman of the Year award.

3. CITIZEN COMMENTS

The following individual(s) spoke under Citizen Comments:

Tina Yeadon of Coalinga's Gold Star Wellness Center, a local Non-profit, announced they following:

- Abel Produce – provides local produce deliveries to Coalinga every other Thursday, offering a \$20 Value Box which can be customized.
- Friday, April 19, 2024 – Self-Love Women's Virtual Book Club at the Wellness Center
- Paint Your Partner with Sarah Lovelace
- Sunday, April 21, 2024 – Sunday Self Care with Mindful Massage
 - Sound Bath; Chair Massage; and Ionic Foot Detox
- Chair Yoga for Silver Sneakers (Mondays and Wednesdays at 9am)
- Flow Yoga every Monday, Tuesday and Wednesday at 6pm
- April 27th and 28th – Monthly Rummage Sale

Scott Netherton of the Coalinga Chamber of Commerce announced that they will be holding their 1st Annual Suds & Sun Celebration on Saturday, April 20, 2024, from 1pm to 5pm at Frame Park. And the Coalinga Horned Toad Derby will be May 24th – 27th.

The following individual(s) submitted written comment(s):

None

4. PUBLIC HEARINGS

1. Consideration of Adoption of Resolution No. 4203 – Consideration of a Zoning Ordinance Amendment, and Finding of Categorical Exemption under the California Environmental Quality Act (CEQA) for Electric Vehicle Parking Standards in Accordance with Assembly Bill 1236 and Assembly Bill 970

Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer provided a brief overview of the item.

Mayor Horn opened the Public Hearing for public comment. Hearing none, Mayor Horn closed the Public Hearing.

*Motion by Vosburg, Second by Horn to **Approve** Public Hearing Item No. 4.1 and Adoption of Resolution No. 4203 and Approving the Introduction and Waiver of Ordinance No. 866 to Amend the Municipal Code related to Electronic Vehicle Parking Standards in Accordance with Assembly Bill 1236 and 970 and Finding of Categorical Exemption Under the California Environmental Quality Act (CEQA). Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

5. CONSENT CALENDAR

1. Approve MINUTES – April 4, 2024
2. Waive Second Reading and Adopt Ordinance No. 865 Amending Planning and Zoning Code related to Permitting Limited Accessory Structures within the Rear Yard Setback of Residential Zoned Properties (Zoning Text Amendment Application ZTA 24-01)

3. Informational Only – Adding a Non-Sworn Coalinga Police Department Community Services Officer

Councilman Schindler Pulled Item No. 5.3 for discussion.

City Manager Marissa Trejo gave a brief overview of the Item stating this was a Future Agenda Item by Councilman Schindler.

4. Reject Claim for Damages Presented by Erika Ramos
5. Direct Staff to Develop an Informational Campaign on Animal Welfare and Responsible Pet Ownership

Councilman Vosburg Pulled Item No. 5.5 for discussion.

City Manager Marissa Trejo gave a brief overview of the Item stating that this was a Future Agenda Item by Councilman Vosburg.

Councilman Vosburg expressed concern that the amount budgeted would not be adequate and suggests approving the item with the option to bring the item back should an increase be needed.

6. Direct Staff to Explore Options to Address Homeless Situation in Creek Beds and Identify Possible Solutions

Councilman Schindler Pulled Item No. 5.6 for discussion.

City Manager Marissa Trejo gave a brief overview of the Item stating that this was a Future Agenda Item by Councilman Schindler. Mrs. Trejo explained that she will be bringing an item back to Council for consideration at the next Council meeting on May 2nd to discuss a grant opportunity for the support of homeless housing, similar to what the County of Tulare recently received. She also announced that Fresno County will be out for a meeting at the end of the month to discuss their homeless services.

7. Authorize Execution of Task Order with Blais and Associates to Prepare and Submit a Grant Application on Behalf of the City Under the California Department of Forestry (CAL FIRE) Urban and Community Forestry Program (UCF)
8. Authorize Assistant City Manager to Execute Proposal with Self-Help Enterprises to Conduct Income Survey to Support Eligibility for CDBG Grant Funds for Phase 2 of Washington/Van Ness Storm Drain Project
9. Coalinga Police Department Monthly Report, March 2024

Councilman Vosburg Pulled Item No. 5.9 for discussion.

Councilman Vosburg thanked the Chief of Police and the department for all their hard work. He requested that future Police Department Reports include information on conviction rates and what the department can do differently to increase conviction rates.

10. Public Works, Utilities & Community Development Quarterly Report for Jan – March 2024

*Motion by Schindler, Second by Horn to **Approve** Consent Calendar Item Nos. 5.1 through 5.10 with modifications to Item No. 5.5 (increase budget to \$1,000 and the ability to bring the item for a future increase). Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Unlicensed Food Businesses, Free City-Hosted Workshop and City Grant Opportunity

Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item stating this was a Future Agenda Item by Councilman Vosburg. The grant would be to get the business started and then they would be responsible for renewing their annual license with Fresno County thereafter.

*Motion by Horn, Seconded by Ramirez to **Approve** the City Manager to advertise and hold a free public workshop on the licensing requirements, provide assistance, and grant reimbursement of up to \$406 per attendee (up to a maximum of 12) to assist in obtaining Fresno County Cottage Kitchen licenses. Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

2. Discussion, Direction and Potential Action regarding Adoption of Joint Resolution No. 2023/2024 #4 and No. 4202 between City of Coalinga and Coalinga-Huron Recreation and Parks District to Transfer Coalinga-Huron Lighting and Landscape Maintenance District No. 1993-1A to the City of Coalinga

Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer gave a brief overview of the item.

*Motion by Vosburg, Seconded by Hedgecock to **Approve** Item the transfer of the Coalinga-Huron Recreation and Parks District's Landscape and Lighting Maintenance District No. 1993-1 which consists of the landscaped medians in the Warthan Estates and Posa Chanet subdivisions. Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

3. Fiscal Year 2024-2025 Proposed Budget Discussion and Direction – Personnel Budget Proposal
Mai Vang, Financial Services Director

Financial Services Director Mai Vang gave a brief overview of the personnel budget for Fiscal Year (FY) 2024-2025. The revenue portion of the budget will be presented at the next meeting on May 2, 2024, and the full budget will be presented at the following meeting on May 16, 2024.

City Manager Marissa Trejo provided an explanation of the changes in the positions being requested by staff.

4. Discussion, Direction, and Potential Action regarding the Installation of an Information Kiosk at the Front Window of City Hall

Larry Miller, Public Works and Utilities Coordinator

Public Works and Utilities Coordinator Larry Miller gave a brief overview of the item.

*Motion by Horn, Seconded by Hedgecock to **Approve** the purchase and installation of informational Kiosks at the front window of City Hall with the project budget increased to \$5,000 and allowing the City Manager to authorize future increases if needed. Motion **Approved** by a 5/0 Roll-Call Majority Voice Vote.*

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced that next Wednesday, April 24, 2024, is Administrative Professional's Day and to celebrate the managing staff will have a potluck for staff and then staff will be let off at noon and the department heads will be managing the front desk.

Council Member's Announcements:

None

Mayor's Announcements:

Mayor Horn announced that on Saturday, May 4, 2024, Mid Valley Disposal will be having a Free Dump Day from 6am to 1pm.

8. FUTURE AGENDA ITEMS

Mayor Pro-Tem Ramirez requested a Future Agenda Item to draft an Ordinance to ensure dump-service businesses are properly disposing. Mr. Ramirez would like the Ordinance to include fines for those who are illegally dumping.

Mayor Horn requested a Future Agenda Item requested staff bring back information on whether or not unWired Broadband will be repairing any damage relating to their nextgen fiber project.

Assistant City Manager Sean Brewer stated that unWired is currently just doing temporary patching and clean-up and separate ground crew will be coming through a later date so the company can take advantage of economy to scale. Staff has been ensured that repairs will be made and the areas would be returned to their original condition, if not better.

Mayor Horn requested that information be disseminated to the public.

Mayor Horn requested a Future Agenda Item for the Police Department to work with the California Highway Patrol to perform a DUI checkpoint in the City once or twice a year.

Councilman Vosburg requested a Future Agenda Item to replace the 2 missing "No Parking" signs that were removed from the Pacific Street and Forest Avenue area.

Councilman Schindler requested a Future Agenda Item on options to address the homeless situation in the creek beds, possible solutions, and an outreach officer.

9. CLOSED SESSION

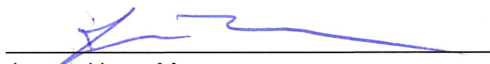
1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8. PROPERTY: 240 Coalinga Plaza. CITY NEGOTIATOR: City Manager Marissa Trejo and City Attorney Mario Zamora. NEGOTIATING PARTIES: Pacific Gas and Electric Company. UNDER NEGOTIATION: Terms of Property Purchase, Including Price.

10. CLOSED SESSION REPORT

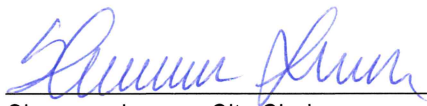
None

11. ADJOURNMENT 7:06 PM

APPROVED:


James Horn, Mayor

ATTEST:


Shannon Jensen, City Clerk

May 2, 2024
Date