

MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA September 7, 2023

1. CALL TO ORDER 6:02 PM

Council Members Present: Horn, Ramirez, Vosburg, Schindler, Hedgecock

Others Present: Assistant City Manager Sean Brewer, City Attorney Mario Zamora, Police Commander Sean Young, Financial Services Director Mai Vang, City Treasurer Dawn Kahikina, Administrative Analyst Mercedes Garcia (via Zoom), Fire Chief Greg DuPuis, Public Works and Utilities Coordinator Larry Miller and City Clerk Shannon Jensen

Council Members Absent: None

Others Absent: City Manager Marissa Trejo and Chief of Police Jose Garza

Changes to the Agenda: Assistant City Manager Sean Brewer announced the following changes to the Agenda:

None

*Motion by Ramirez, Second by Horn to Approve the Agenda for the meeting of September 7, 2023. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

None

3. CITIZEN COMMENTS

The following individual(s) spoke under Citizen Comments:

Hilda Crawford announced that the Coalinga-Huron Library District, along with the Coalinga Chamber of Commerce, will hold their last day of the Fall Festival on Sunday, September 17th between 11:00am – 5:00pm. The event will take place along the Coalinga Plaza. Mrs. Crawford urges anyone interested in being a vendor during the event to contact the Library or visit the Library's website for more information.

Scott Netherton requested the Council request a Future Agenda Item to bring back an item to discuss the current process for citizens to make public comments on agenda items during the City Council meetings.

The following individual(s) submitted written comment(s):

None

4. PUBLIC HEARINGS

None.

5. CONSENT CALENDAR

1. Approve MINUTES – August 17, 2023
2. Check Register: 07/01/2023 – 07/31/2023
3. Information Only: July 2023 Crime Report
4. Information Only: City of Coalinga Website Traffic Analytics
5. Consideration of Bid Award for Coalinga Dirt Alley Paving Phase II Project
6. Authorize the Police Department to Lease Two New Patrol Vehicles through the Enterprise Lease Program
7. Authorize Assistant City Manager to Execute a Task Order with Blais & Associates to Provide Grant Management Support Services for City's AML and Turf Replacement Program Grant Award under the Urban Drought Relief Grant Program
8. Approve Amended Agreement for Consulting Services between City of Coalinga and Interstate Gas Services, Inc. for Utility-Related Consulting Services
9. Approve Award to Western Roofing Inc. for Expansion Joint Removal and Replacement on the City Hall Roof
10. Consideration of Bid Award for WWTP Radio Field Grading Project
11. Approve Memorandum of Understanding (MOU) between City of Coalinga and Coalinga Public Safety Non-Sworn Union
12. Approve Memorandum of Understanding (MOU) between City of Coalinga and the International Association of Firefighters, AFL-CIO, Local 2305
13. Adopt Resolution No. 4179 Revising the Police Technician I/II/III Job Description
14. Adopt Resolution No. 4180 Approving the Administrative Services Supervisor Job Description
15. Code Enforcement Monthly Report for June 2023

*Motion by Schindler, Second by Horn to **Approve** Consent Calendar Item Nos. 5.1 through 5.15. Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding the Authorization to Upgrade the Access Control Systems at the Police Department, Water Treatment Plant and Public Works Yard
Jose Graza, Chief of Police

Police Commander Sean Young gave a brief overview of the item, stating that there are issues with the current system. This upgrade would allow these departments to be on the same system and the Fire Department and City Hall systems can be added during the following fiscal year.

*Motion by Vosburg, Second by Ramirez to Approve the Authorization to Upgrade the Access Control Systems at the Police Department, Water Treatment Plant and the Public Works Yard. Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

2. Discussion and Direction and Potential Action to Adopt Resolution No. 4177 and Resolution No. 4178 related to Support and Implementation of "Timely Use of Funding" as Required by AB 1012 for Candidate Federal Transportation Act, Cycle III Projects for Congestion Mitigation Air Quality Grant Program (CMAQ), Surface Transportation Block Grant Program (STBG), and New Carbon Reduction Grant Program
Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer gave a brief overview of the item.

*Motion by Vosburg, Second by Horn to Adopt Resolution No. 4177 and Resolution No. 4178 Approving the Support and Implementation of the "Timely Use of Funding" as Required by AB 1012 for the Candidate Federal Transportation Act, Cycle III Projects for the Congestion Mitigation Air A Quality Grant Program (CMAQ, Surface Transportation Block Grant Program (STBG), and the New Carbon Reduction Grant Program. Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

3. Discussion and Direction regarding Signage for Home Businesses
Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer gave a brief overview of the item.

Consensus of the Council is for staff to research and bring back information for possible changes to the current ordinance.

7. ANNOUNCEMENTS

City Manager's Announcements:

None

Council Member's Announcements:

Mayor Pro-Tem Ramirez thanked Assistant City Manager Sean Brewer for the new signs on Hayes Street, they have helped with the safety concerns in that area.

Mr. Ramirez invited residents to attend the Coalinga High School home football game on Friday against Reedley.

Mayor's Announcements:

Mayor Horn announced that the next regularly scheduled City Council meeting scheduled for Thursday, September 21, 2023 will be cancelled due to several City staff and Councilmembers attending the conference. The next City Council meeting will be held on October 5, 2023.

Mayor Horn announced that the American Flag presented to the City of Coalinga by Congressman Durate's office was flown over the State Capital on April 4, 2023 and will be hung on a City of Coalinga flag pole on Monday, September 11, 2023.

8. FUTURE AGENDA ITEMS

Councilman Vosburg requested a Future Agenda Item to reaffirm that all business in the City of Coalinga are essential and that any mask policy would be optional in the event of another COVID related lockdown. Councilman Vosburg would like the item to include that letter be sent to surrounding agencies and cities requesting their support.

Mayor Horn requested a Future Agenda Item for information on chemical testing and levels at the water treatment plant.

9. CLOSED SESSION

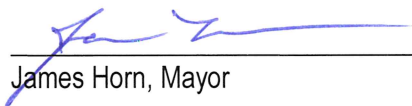
None

10. CLOSED SESSION REPORT

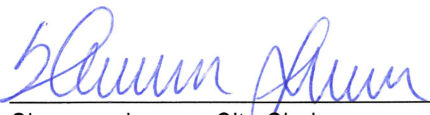
None

11. ADJOURNMENT 6:38 PM

APPROVED:


James Horn, Mayor

ATTEST:


Shannon Jensen, City Clerk

October 5, 2023

Date