

MINUTES

CITY COUNCIL/SUCCESSOR

AGENCY/PUBLIC FINANCE AUTHORITY

MEETING AGENDA

March 2, 2023

1. CALL TO ORDER 6:03PM

Council Members Present: Horn, Ramirez, Vosburg, Hedgecock

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Assistant City Manager Sean Brewer, Chief of Police Jose Garza, Financial Services Director Mai Vang (via Zoom), Administrative Analyst Mercedes Garcia (via Zoom), Fire Chief Greg DuPuis, Public Works and Utilities Coordinator Larry Miller, and City Clerk Shannon Jensen

Council Members Absent: Adkisson

Others Absent: City Treasurer Dawn Kahikina

Changes to the Agenda: City Manager Marissa Trejo announced the following changes to the Agenda:

1. The Special meeting will run concurrently with the Regular meeting;
2. Item No. 5.1 from the Special agenda will be added to the Regular agenda as Item No. 5.14;
3. Item No. 5.12 is Pulled, as there was a last minute change so it will be brought back; and
4. Item No. 9.1 is Pulled from the Agenda, as this was a Future Agenda Item made by Councilman Adkisson and he is not present tonight.

*Motion by Vosburg, Second by Hedgecock to Approve the Changes to the Agenda and to Approve the Agenda for the meeting of March 2, 2023. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Adkisson – Absent)*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Presentation of Coalinga-Huron Unified School District 2022-2023 Transportation Plan by Katie Delano of Transportation Services

Katie Delano, Director of Transportation Services presented the Coalinga-Huron Unified School District's 2022-2023 Transportation Plan.

2. Coalinga Police Department 2022 Annual Report, Presented by Chief of Police Jose Garza

Chief of Police Jose Garza presented the Coalinga Police Department's 2022 Annual Report.

3. CITIZEN COMMENTS

The following individual(s) spoke under Citizen Comments:

Elma Sanchez spoke in opposition of the Community Garden property being listed as surplus property on the City's Housing Successor Agency Annual Report. Ms. Sanchez would like to see this property removed from the list as it is currently being used for a community garden. *(Item No. 5.4)*

Hilda Crawford announced that the Library's Cover-to-Cover program that is sponsored by In-N-Out Burger will be starting on March 4th and run through April 15th. Children ages 4-12 must read a total of 15 books and will earn a voucher for a hamburger or cheese burger.

Scott Netherton reminded the community of the annual Mardi Gras event this Saturday from 10:00am to 9:00pm on the plaza. All performers are local and there are expected to be 70+ vendors and activities.

The following individual(s) submitted written comment(s):

None

4. PUBLIC HEARINGS

None

5. CONSENT CALENDAR

1. Approve MINUTES – February 2, 2023
2. Check Register: 01/01/2023 – 01/31/2023
3. Proclamation – March 2023, General Aviation Appreciation Month
4. Information Only – Housing Successor Agency Annual Report for Fiscal Year 2021-2022
5. Information Only – Low Flow Showerheads with On/Off Switch

Councilman Vosburg pulled Item No. 5.5 for discussion.

Councilman Vosburg requested Item No. 5.5 be brought back at the next City Council meeting as an action item and further requests that the item be amended to purchase 100 showerheads to be made available to provide to the community on a first come, first served basis.

Mayor Horn requested the item include the purchase of valves that can be used in conjunction with a resident's current showerhead fitting instead of replacing the whole unit. Mayor Horn requests the City purchase 30 valves and 70 showerheads.

6. Information Only – Cost Estimate to Install Plymouth Diesel Exhaust System at the Fire Department

7. Adopt Resolution No. 4144 Opposing Initiative No. 21-0042A1, the Taxpayer Protection and Government Accountability Act

Councilman Vosburg pulled Item No. 5.7 for discussion.

Councilman Vosburg stated he is typically in favor of government accountability, however this initiative is overreaching and he expressed his opposition to it.

8. Consideration of Bid Award for Fire Department Training Facility Project
9. Approve Mandatory Price Increase for BME Fire Trucks for the Fire Department Type 3 Wildland Apparatus
10. Authorize Purchase of 400 Microchips from Fresno Humane Animal Services to be used by Gimme Love Animal Shelter in Conjunction with their Spay and Neuter Grant

Councilman Vosburg pulled Item No. 5.10 for discussion.

Councilman Vosburg stated he pulled this item on behalf of Councilman Adkisson who was not present tonight. Councilman Adkisson requests that the microchips only be used for dogs in Coalinga and not cats.

City Manager Marissa Trejo stated she would have Gimme Love sign an acknowledgement.

11. Allocate an Additional \$10,000 to City Council Travel, Training and Conference (101-401-86010) Budget for Fiscal Year 2023
12. Approve Second Amended and Restated Memorandum of Understanding between the County of Fresno and the City of Coalinga

*Item No. 5.12 was **Pulled** from the Agenda under Changes to the Agenda. Item will be brought back at a later date.*

13. Authorize Assistant City Manager to Execute a Task Order with the City Engineer for Preliminary Engineering and Construction Services for the Phelps Ave Reconstruction Project Funded through the Regional Surface Transportation Block Grant Program (STBG)
14. Adopt Resolution No. 4146 Accepting Real Property Located at 620 Sunset Street, Coalinga, (APN: 072-093-01; 072-093-02; and 072-093-03)

Mayor Horn announced that the Council would vote on Item No. 5.14, which had been moved from the Special Agenda to the Regular Agenda during Changes to the Agenda, before continuing with the rest of the Consent Calendar Items so he could abstain from the vote as his landlord is the owner of the subject property.

*Motion by Vosburg, Second by Hedgecock to Approve Consent Calendar Item No. 5.14. Motion **Approved** by 3/1 Roll-Call Majority Vote. Horn – Abstained. (Adkisson – Absent)*

*Motion by Hedgecock, Second by Ramirez to **Approve** Consent Calendar Item Nos. 5.1 through 5.11 and 5.13. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Adkisson – Absent)*

Item No. 5.12 was **Pulled** from the Agenda under Changes to the Agenda. Item will be brought back at a later date.

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Two (2) Future Vacancies on the Planning Commission

Marissa Trejo, City Manager

Assistant City Manager Sean Brewer gave a brief overview of the item, stating that Michele Helmar is interested in continuing to serve on the Commission, however Jim Jacobs will not be reapplying.

*Motion by Vosburg, Second by Ramirez to Re-Appoint Michele Helmar to serve another term and to advertise the remaining position. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Adkisson – Absent)*

2. Discussion, Direction and Potential Action related to the 2022-2023 Water Year and Water Conservation Efforts including Revisiting the Current Water Restrictions

Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer gave a brief overview of the item, stating that the United States Bureau of Reclamation (USBR) issued a public notice that all municipal and industrial customers are expected to receive 75% of their historical use for the upcoming water year. This equates to about 37% more water than we would typically expect to use in an unrestrained water year. Staff recommends moving to Stage 1 which would allow for watering 7 days per week, with watering restrictions between the hours of 10am and 6pm.

Councilman Hedgecock suggested that residents be allowed to water front and back lawns 3 days per week with no watering between the hours of 10am and 6pm and for staff to begin accepting swimming pool permits until the City receives the contract from USBR.

Mayor Pro-Tem Ramirez requested that City staff begin the hydrant flushing process.

Assistant City Manager Brewer indicated that he a Fire Chief DuPuis have already began working on a hydrant flushing maintenance plan and will begin with zones that included the areas concern from last summer.

*Motion by Vosburg, Second by Ramirez to Approve a 3-Day Per Week Watering Schedule with No Watering between the Hours of 10am and 6pm and to Allow Staff to Accept Swimming Pool Permits. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Adkisson – Absent)*

3. Discussion, Direction and Potential Action regarding Making an Advance Payment of the Chamber of Commerce's Annual Grant for Fiscal Years 2023-24, 2024-25 and 2025-26 in the Amount of \$45,000

Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item, stating this item was Future Agenda Item requested by Mayor Pro-Tem Ramirez.

*Motion by Ramirez, Second by Hedgecock to Approve the Advanced Payment of the Chambre of Commerce's Annual Grant for Fiscal Years 2023-24, 2024-25 and 2025-26 in the amount of \$45,000. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Adkisson – Absent)*

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced that the next Monthly Chief's Breakfast will be on March 7, 2023 at 9:00am at Café 101.

Mrs. Trejo announced that applications for the City of Coalinga's Transparency and Accountability Committees are due to Shannon Jensen by March 7, 2023.

Council Member's Announcements:

Mayor Pro-Tem Ramirez stated he had been in communication with Fresno County staff to get funding to have Los Gatos Creek Park cleaned up and to have harsh fines on those who illegally dump.

Mayor's Announcements:

Mayor Horn announced that Mardi Gras will be on Saturday, March 4, 2023 from 10am to 9pm along the Plaza. All the entertainment is local and they are expecting 70 vendors and games for children and adults.

8. FUTURE AGENDA ITEMS

Councilman Hedgecock requested a Future Agenda Item to approve the installation of the diesel exhaust system at the Fire Department.

Councilman Vosburg requested that the former Redevelopment property being currently used as the Community Garden be removed from the Successor Housing Agency list of available properties for sale.

Councilman Vosburg requested a Future Agenda Item to have the City's website updated with information provided by Gimme Love Animal Shelter that outlines the process of when and what to do when someone sees a stray animal.

Councilman Vosburg requested a Future Agenda Item regarding information that can be placed on the City's website that explains the differences between landlord and tenant code enforcement issues. The information should include what codes the City enforces and what must be handed under the California Civil Code.

Mayor Horn suggested the Future Agenda Item requested by Councilman Vosburg regarding the information to be added to the City's website regarding stray animals be discussed with the Transparency and Accountability Committee for Animal Control.

9. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of Litigation Pursuant to Section 54956.9(d)(4): 4 Cases

*Item No. 9.1 was **Pulled** from the Agenda, as this was a Future Agenda Item made by Councilman Adkisson and he is not present at tonight's meeting.*

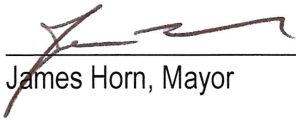
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(d)(1): 1 Case. National General Insurance Company v. City of Coalinga, Case No. 22CECL06514

10. CLOSED SESSION REPORT

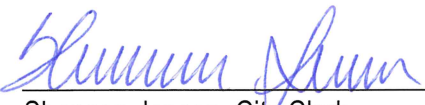
None

11. ADJOURNMENT 7:11 PM

APPROVED:


James Horn, Mayor

ATTEST:


Shannon Jensen, City Clerk

April 20, 2023
Date