CITY OF COALINGA
The Sunny Side of the Valley

CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

July 16, 2015
6:00 PM

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Regular Meeting, on July 16, 2015 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the Deputy City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item not otherwise on the agenda. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Purchase of a New 3/4 Ton Service Truck for the Public Works Department
2. Rescind Resolution 3664 and Replace with Resolution 3669 IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM

THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT

3. Approve a One-Year Contract for Professional Services with Price, Paige & Company to Conduct the Annual Audit of City's Financial Statements for Fiscal Year ended June 30, 2015

4. Mayoral Appointment Representing Former Employees of the RDA on the Oversight Board

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Cost Analysis for Cal Fire Fire Protection Service Proposal and Direction Regarding Entering Into a Contract with Cal Fire for Fire Protection Services

   Mike Blazenski, Financial Services Consultant

2. Introduce and Waive First Reading of Ordinance No. 782 - Adding Chapter 15 to Title 8 of the Coalinga Municipal Code Pertaining to Small Residential Rooftop Solar Energy Systems

   David Wolfe, City Attorney

3. Direction Regarding an Exclusive Agreement with Management and Training Corporation for the Potential Lease of Claremont Custody Center

   Ron Ramsey, Mayor

4. Police Department - Monthly Report

   Acting Police Chief Scott Ingham (Corrected)

5. Fire Department - Monthly Report

   Fire Chief Steve Henry

7. ANNOUNCEMENTS

1. City Manager's Announcements

2. Councilmembers' Announcements/Reports

3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION. Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9 - 1 case

10. ADJOURNMENT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Purchase of a New 3/4 Ton Service Truck for the Public Works Department
Meeting Date:	July 16, 2015
From:	Marissa Trejo, Interim City Manager
Prepared by:	Randy Arp, Field Services Manager

I. RECOMMENDATION:

Purchase a new 3/4 ton service truck for the Public Works Department.

II. BACKGROUND:

The new service truck replaces a 15 year old one ton service truck that is increasing maintenance issues. This new service truck is a 3/4 ton chassis with a service body with lockable tool cabinets.

III. DISCUSSION:

Staff requested bids from area car dealers and received three (3) bids for a service truck. The low bidder has the service truck on their lot and is available for immediate delivery upon approval. Staff reviewed the service truck on the lot and have no issues.

IV. ALTERNATIVES:

Do not purchase the vehicle at this time. The purchase price is not expected to lower after the new year.

V. FISCAL IMPACT:

The costs for this service truck was included in the approved 2015-2016 budget. The costs are shared over three enterprise funds and are as follows: Water distribution = $3,500; Natural Gas distribution = $17,000; and Sewer collection = $16,500

There are no general funds used for this purchase.

ATTACHMENTS:

	File Name	Description
	truck_bids_1.bmp	service truck bids
	truck_bids_2.bmp	service truck bid
	truck_bids_3.bmp	service truck bid
	truck_bids.bmp	service truck bid

1

Price..............	30488.80	Trade..............	0.00
Total A.M.O........	6396.00	Payoff.............	0.00
Doc Fee............	80.00	Net Trade..........	0.00
Dealer Smog Fee....	0.00	Cash Down..........	0.00
Taxes..............	3040.35	Deferred Down......	0.00
Service Contract...	0.00	Rebate.............	6700.00
Subtotal........	40005.15	Total Down.........	6700.00
License/Smog Abate.	0.00		
Total Gov. Fees....	37.75	1 th Term, APR..	0.00
Total Insurance....	0.00	30Days to 1st Pmt@	33342.90
State Smog Fees....	0.00		
Total...........	40042.90	Item Term C/D	
			0.00
Amount Financed....	33342.90	No. Pmt 1	33342.90 - TOTAL
Finance Charge.....	33340.80		
Total of Payments..			
Total Sale Price...	40042.90		

*** Buyer **
city of coalinga

*** 2nd Buyer **

Soc. Sec. # :
Home Phone #:
Work Phone #:
County :
Drv. Lic. # :

2015 HD Silverado 2500
with Harbor Service body

*** Purchase **   *** 1st Trade **   *** 2nd Trade **

Stock # : 15173
Year : 2015
Make : CHEVROLET
Model : SILVERADO
Model Code : CC25903
Color : GAZ SUMMIT WHITE
Interior :
Body Style : PU
Key # : V1976
Trunk Key :
Weight :
License :
Odometer : 11
I.D. : 1GB0CUEG0FZ120930
Cylinders :
Car/Truck : T
Vehicle Type:
New/Used : NEW

*** Bank **
TBD

*** Insurance **

1

GM Vehicle Locator

Detail Report for Customer

GIANT CHEVROLET-CADILLAC
1001 S BEN MADDOX WAY, VISALIA, CA, 93292
559-733-1100

Customer/Company:
Address:

Sales Consultant:

Vehicle #1: 2015 Chevrolet 2500HD Silverado	VIN/Order #	MSRP	Stock #
	1GB0CUEG0FZ120930	$32,135.00	15173

Additional Vehicle Information

Body Style: CC25903-LWB, 2WD, Reg Cab Pickup
PEG: 1WT-1WT Work Truck Preferred Equipment Group
Primary Color: GAZ-Summit White
Trim: H2Q-Vinyl, Jet Black / Dark Ash, Interior Trim
Engine: L96-Engine: 6.0L, V-8, SFI, FlexFuel w/ E63 only
Transmission: MYD-6-Speed Automatic

Options:
1WT-1WT Work Truck Preferred Equipment Group
9J4-Bumper: Rear Delete
AE7-Seat: 40/20/40/ Split Front Bench
AU3-Power Door Locks
AY0-Airbags- Head Curtain, Side Impact
B3P-Special Vehicle Sales
BG9-Floor Covering: Rubberized Vinyl, Black
C67-Air Conditioning, Manual
DF2-Mirrors: Camper Style, Black, Manual Foldaway
G4A-GVW Rating 9,300 LBS
GAZ-Summit White
GT5-Rear Axle, 4.10 Ratio
H2Q-Vinyl, Jet Black / Dark Ash, Interior Trim
IO3-Base Radio, 4.2" Color Screen, w/ USB Port
K34-Cruise Control
K47-Air Cleaner, High Capacity
KC4-Cooler, Engine Oil
KG4-Alternator, 150 AMP
KNP-Transmission Cooling System
L96-Engine: 6.0L, V-8, SFI, FlexFuel w/ E63 only
MYD-6-Speed Automatic
NZ4-Wheel, Spare, 17 x 7.5, Steel
PYN-Wheel 17" Steel
QHQ-Tires: LT 245/75R17E BW All Season
U2J-SiriusXM Satellite Radio, Delete
UE0-OnStar Delete
UQ5-Speaker System, 4 Standard
V22-Grille, Chrome Deluxe
V46-Bumper, Front, Chrome
V76-Recovery Hooks
VK3-License Plate Front Mounting Hardware
YF5-California Emissions
ZHQ-Tire Spare: LT 245/75R17 BW ALS
ZW9-Delete: Pick-Up Box
ZY1-Paint, Solid

CNGP530. VEHICLE ORDER CONFIRMATION 03/11/15 12:32:25

==> Dealer: F72440

2015 F-SERIES SD Page: 1 of 2

Order No: 9999 Priority: E1 Ord FIN: QQ283 Order Type: 5B Price Level: 530

Ord PEP: 600A Cust/Flt Name: COALINGA PO Number:

		RETAIL				RETAIL	DLR INV
F2A	F250 4X2 SD R/C	$31810			10000# GVWR PKG		
	137" WHEELBASE			425	50 STATE EMISS	NC	NC
Z1	OXFORD WHITE			52B	BRAKE CONTROLLR	270	
A	VNYL 40/20/40				TRAILER HITCH		
S	STEEL			62D	STRG WHL CNTLS	70	-
600A	PREF EQUIP PKG			66S	UPFITTER SWTCH	125	
	.XL TRIM			794	PRICE CONCESSN		
572	.AIR CONDITIONER	NC	NC				
996	.6.2L EFI V8 ENG	NC	NC		TOTAL BASE AND OPTIONS	33735	
44P	6-SPD AUTOMATIC	NC	NC		TOTAL	33735	
TBK	.LT245 BSW AS 17						
X37	3.73 REG AXLE	NC	NC				
66D	LESS PICKUP BOX	(625)					
	JOB #1 BUILD						
17F	XL DECOR PKG	NC	NC				

THIS IS NOT AN INVOICE

TOTAL PRICE EXCLUDES COMP PRICE ALLOW

* MORE ORDER INFO NEXT PAGE *

F8=Next

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library F9=View Trailers

S006 - MORE DATA IS AVAILABLE. QC05372

$29,295.00
TAX 2,416.09
FEES 88.75
$31,799.84

FORD F250
WITH SERVICE BODY

Low Bid

fmcdealr@KMFOHP7-19 Mar 11, 2015 9:29:04 AM

Prepared By:

KELLER MOTORS
700 W. CADILLAC LN
HANFORD, CA 93230
Phone: (559) 582-1000
Fax: (559) 212-2037

2015 Fleet/Non-Retail Chevrolet Silverado 2500HD Built After Aug 14 2WD

PRICING SUMMARY

PRICING SUMMARY - 2015 Fleet/Non-Retail CC25903 2WD Reg Cab 133.6" Work Truck

	MSRP
Base Price	$32,280.00
Total Options:	-$270.00
Vehicle Subtotal	$32,010.00
Advert/Adjustments	$0.00
Destination Charge	$1,195.00
GRAND TOTAL	**$33,205.00**

CHEVY 3/4
REG CAB
WITH SERVICE BODY

$32,100.00
TAX 2,646.81
FEES 88.75
$34,835.56

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Customer File:

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Rescind Resolution 3664 and Replace with Resolution 3669 IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT
Meeting Date:	April 2, 2015
From:	Marissa Trejo, Interim City Manager
Prepared by:	Steve Henry, Fire Chief

I. RECOMMENDATION:

It is recommended that the City Council rescind Resolution 3664, and adopt Resolution 3669 that will outline the compensation and reimbursement practice for the members of the Coalinga Fire Department and the City when away from their official duty station and assigned to an emergency incident.

II. BACKGROUND:

On December 18, 2014 the City Council adopted Resolution 3664 Compensation and Reimbursement Practice for the Members of the Coalinga Fire Department and the City when Participating in Mutual Aid Activities upon recommendation of the fire chief.

III. DISCUSSION:

The California Fire Assistance Agreement has been in flux and the participating agencies have been working on two 6 month extensions since July of 2014, they have finally come to an agreement. One of the recent changes in the final version requires local government entities to provide a MOU, MOA or a GBR (Governing Body Resolution) indicating that the local government entity pays their employees portal to portal.
The definition of portal to portal is "the time of initial dispatch from home base to the time of return to home base."
It was also addressed that the resolution should not be limited to or address Federal or state wildland fires or the CFAA agreement.
Resolution 3664 does exactly that. This replacement resolution was written to specifically address the concerns of the signature parties to the CFAA.

IV. ALTERNATIVES:

Not adopt the new resolution and continue the fire department's involvement in mutual aid assuming travel costs. Staff does not recommend.

V. FISCAL IMPACT:

Loss of reimbursement during response and return to Federal Incidents if not approved.

ATTACHMENTS:

	File Name	Description
🗋	Resolution_3669.docx	Resolution 3669

RESOLUTION No.: 3669

A RESOLUTION OF THE CITY COUNCIL OF THECITY OF COALINGA IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

WHEREAS, the Coalinga Fire Department is a public agency located in the County of Fresno, State of California, and

WHEREAS, it is the City of Coalinga payment to all its employees for time worked; and desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the City of Coalinga has in its employ, Fire Department response personnel include: Fire Chief, Deputy Chief, Battalion Chief, Fire Captain, Engineer, Firefighter/Paramedic, Firefighter/EMT, Firefighter; and

WHEREAS, the City of Coalinga will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the City of Coalinga will compensate its employees overtime in accordance with their current Memorandum of Understating while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

Now, Therefore, Be It Hereby resolved by the City Council of the City of Coalinga that:

1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.

2. In the event a personnel classification does not have an assigned compensation rate, a “Base Rate” as set forth in an organizational policy, administrative directive or similar document will to compensate such personnel.

3. The City of Coalinga fire department will maintain a current salary survey or acknowledgement of acceptance of the “base rate” on file with the California Governor’s Office of Emergency Services, Fire Rescue Division.

4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.

5. This resolution shall be retroactive in its effecitve3 date to July 1, 2014.

6. Fire department response personnel include: Fire Chief, Deputy Chief, Battalion Chief, Fire Captain, Firefighter/Paramedic,Firefighter/EMT, Firefighter.

PASSED, APPROVED AND ADOPTED this______th day of________2015.

____
Mayor

ATTEST:

____
City Clerk

I,___________________, City Clerk/Board Clerk of the_________________, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the________________________held on the______th day of___________, 2015 by the following vote on roll call:

Ayes:

Noes:

Absent:

____
City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Approve a One-Year Contract for Professional Services with Price, Paige & Company to Conduct the Annual Audit of City's Financial Statements for Fiscal Year ended June 30, 2015
Meeting Date:	July 16, 2015
From:	Marissa Trejo, Interim City Manager
Prepared by:	Mari Jimenez, Financial Services Director

I. RECOMMENDATION:

It is recommended Council approve a one-year contract for professional services with Price, Paige & Company Accountancy Corporation to conduct the City's annual audit of its financial statements for fiscal year ended June 30, 2015 for an amount not to exceed $34,860. In addition, Price, Paige & Company will complete annual State Controller's reports and Street Report for an additional $5,000.

II. BACKGROUND:

Previously, the City contracted for professional annual audit services with Bryant L, Jolley CPA since fiscal year 2005. In August 2014, Council approved the last audit services contract with Jolley for year ended June 30, 2014. At that time, staff informed Council a new auditing firm would be sought for audit services for fiscal year ending June 30, 2015.

III. DISCUSSION:

Staff sent request for proposals in March 2015 to various accounting firms experienced in governmental audit and accounting. City received just one proposal from Price, Paige & Company located in Clovis, CA.

Price, Paige & Company has over twenty years in governmental audit and accounting as it relates to municipalities. There are additional annual reporting requirements such as State Controller's reports and Street report which they can complete for the City for approximately $5,000. The firm would also complete a Single Audit for the City which is included in the proposal.

Some of their municipal audit clients are: City of Avenal, City of Chowchilla, City of Corcoran, City of Farmersville, City of Kingsburg, City of Lemoore, City of Los Banos, City of Madera, City of Mendota, and City of Parlier.

IV. ALTERNATIVES:

Due to one proposal received for City's annual audit services, there is no alternative.

V. FISCAL IMPACT:

The cost of the annual audit is budgeted for $40,000 and allocated to:

General Fund for $24,000
Coalinga Public Financing Authority for $6,000
Successor Agency of Coalinga's Redevelopment Agency for $10,000

There is $30,000 budgeted from General Fund for Auditing/Accounting. There would be $6,000 remaining from budgeted amount.

ATTACHMENTS:

	File Name	Description
	20150713114703.pdf	Price, Paige & Compancy Contract for Services

PRICE PAIGE & COMPANY
Accountancy Corporation

The Place to Be

June 26, 2015

Mayor Don Ramsey
City of Coalinga
155 W. Durian Avenue
Coalinga, California 93210

Dear Mayor Ramsey:

We are pleased to confirm our understanding of the services we are to provide to the City of Coalinga, California (the "City") for the year ended June 30, 2015. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City as of and for the year ended June 30, 2015. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules
3. GASB-Required Supplementary Pension Information

We have also been engaged to report on supplementary information other than RSI that accompanies City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Combining and Individual Fund Statements

677 Scott Avenue
Clovis, CA 93612

tel 559.299.9540
fax 559.299.2344

www.ppcpas.com

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States, and will include tests of the accounting records of the City and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City's financial statements. Our report will be addressed to the Honorable Mayor and City Council of the City of Coalinga. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards.* The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards.* In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards.*

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards.*

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards.*

Other Services

We will also prepare the financial statements and related notes of the City in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards.*

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Price Paige & Company and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to your cognizant agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Price Paige & Company personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date.

Fees for the City's annual audit for the year ended June 30, 2015 are not expected to exceed $34,860. Our fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our fees for these services will be billed at the hourly billing rates for the individual involved, plus out-of-pocket expenses. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our billing rates are reviewed annually and, where appropriate, adjusted for any increases due to inflation and other factors. We will issue a monthly billing statement for the work completed in that month. Payments for services are due when rendered and interim billings may be submitted as work progresses and expenses are incurred.

If any dispute pertaining to our work product arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

All work will be suspended if your account becomes 90 days past due. No work will be resumed until your account is fully paid. Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Fausto Hinojosa, CPA, CFE
Price Paige & Company

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RESPONSE:

This letter correctly sets forth the understanding of City of Coalinga, California.

Management Signature	*Title*	*Date*
Mayor Signature	*Title*	*Date*

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Mayoral Appointment Representing Former Employees of the RDA on the Oversight Board
Meeting Date:	July 16, 2015
From:	Marissa Trejo, Interim City Manager
Prepared by:	Shannon Jensen, Assistant to the City Manager/Deputy City Clerk

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I. RECOMMENDATION:

Staff recommends the adoption of Resolution No. 3690 to temporarily appoint Mari Jimenez to the Oversight Board as the representative for the former employees of the RDA.

II. BACKGROUND:

ABx1 26 requires that each Successor Agency shall have an Oversight Board composed of seven (7) members. The members shall be appointed by and represent the following entities:

1. One member appointed by the Fresno County Board of Supervisors.
2. One member of the public appointed by the Fresno County Board of Supervisors
3. One member appointed by the Mayor for the city that formed the Redevelopment Agency
4. **One member appointed by the Mayor representing the employees of the former Redevelopment Agency**
5. One member appointed by the largest special district, by property tax share, with territory in the territorial jurisdiction of the former RDA
6. One member appointed by the Fresno County Board of Education
7. One member appointed by the Chancellor of the California Community Colleges

In March 2012 the Council adopted Resolution No. 3503 confirming the Mayor's appointment of Ron Ramsey to serve as the Mayor's representative to the Board and Darrel Pyle to serve as the representative for the employees of the former RDA.

III. DISCUSSION:

On December 6, 2012, after Mr. Pyle resigned as City Manager, the Council approved Resolution No. 3576 appointing Mari Jimenez to serve as a temporary replacement of Mr. Pyle until a new City Manager was hired.

Mr. Ramirez's recent departure from the City has again created a vacancy on the Board which requires re-appointment.

Staff recommends the adoption of Resolution No. 3690 to temporarily appoint Mari Jimenez to the Oversight Board as the representative for the former employees of the RDA.

IV. ALTERNATIVES:

1. Adopt Resolution No. 3690 confirming the temporary appointment of Mari Jimenez to the Oversight Board as the representative for the former employees of the RDA.

2. Council may choose to appoint an alternative individual to the Oversight Board.

V. FISCAL IMPACT:

The Successor Agency has incurred administrative expenses in the preparation of the materials presented to the Council, however the Successor Agency is entitled to reimbursement for costs associated with the winding down of the former RDA.

ATTACHMENTS:

File Name	Description
RESO_3503_Mayoral_Appointments_to_Oversight_Board_030112.pdf	Resolution No. 3503_Mayoral Appointments to the OB_030112
RESO_3576_Mari_Jimenez_Temp_Appointment_120612.pdf	Resolution No. 3576_Mari Jimenez_Temp Appointment to OB_120612
RESO_3690_Confirming_Mayor_s_Temp_Appt_of_Mari_Jiminez_071615.doc	Resolution No. 3690_Mari Jimenez_Temp Appointment to OB_071615

RESOLUTION NO. 3503
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA CONFIRMING THE MAYOR'S APPOINTMENT OF MEMBERS TO THE OVERSIGHT BOARD

WHEREAS, as part of the 2011-12 State budget bill, the California Legislature enacted, and the Governor signed, companion bills AB 1X 26 and AB 1X 27, requiring that each redevelopment agency be dissolved unless the community that created it enacts an ordinance committing it to making certain payments; and

WHEREAS, on July 18, 2011, a Petition for Writ of Mandate was filed in the Supreme Court of the State of California in the matter of *California Redevelopment Association, et al. v. Ana Matosantos, et al.*, Case No. S194861 ("Legal Action"), challenging the constitutionality of AB 1X 26 and AB 1X 27 on behalf of cities, counties and redevelopment agencies and requesting a stay of enforcement of AB 1X 26 and AB 1X 27, pending the Supreme Court's determination of the legality of AB 1X 26 and AB 1X 27; and

WHEREAS, on December 29, 2011, the Supreme Court issued its opinion in the Legal Action, upholding AB 1X 26, invalidating AB 1X 27, extending certain statutory deadlines under Health and Safety Code Sections 34170 through 34191, and dissolving all redevelopment agencies throughout the State, effective February 1, 2012; and

WHEREAS, AB 1X 26 provides that successor agencies be designated as successor entities to the former redevelopment agencies, and provides that, with certain exceptions, all authority, rights, powers, duties, and obligations previously vested with the former redevelopment agencies, under the CRL, are vested in the successor agencies; and

WHEREAS, on January 12, 2012, the City Council adopted Resolution No. 3489 confirming its status as the successor agency to the former Agency; and

WHEREAS, AB 1X 26 further provides that the successor agency's activities are subject to review and approval by an oversight board ("Oversight Board"), which shall be created for each dissolved redevelopment agency; and

WHEREAS, the Oversight Board is to be comprised of seven political appointees from affected local taxing entities and the community that established the redevelopment agency, including one member to be appointed by the Mayor for the city that formed the redevelopment agency, and one member to be appointed by the Mayor representing the employees of the former redevelopment agency; and

WHEREAS, the Council desires to confirm the Mayor's appointments to the Oversight Board; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, BE IT RESOLVED, ordered, and determined by the City Council of the City of Coalinga:

SECTION 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

SECTION 2. Confirmation of Mayoral Appointments: The City Council hereby confirms the Mayor's appointment of Ron Ramsey to serve as the Mayor's representative to the Oversight Board, and Darrel Pyle to serve as the representative for the employees of the former agency.

SECTION 3. Implementation. The City Council hereby authorizes and directs the City Manager to take any action and execute any documents necessary to carry out the purposes of this Resolution, including but not limited to, providing notice of the adoption of this Resolution and the Mayor's appointment of the above-named representatives to the Oversight Board, in accordance with AB 1X 26, to the Fresno County Auditor-Controller, the Controller of the State of California, and the California Department of Finance.

SECTION 4. Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

SECTION 5. Certification. The City Clerk shall certify to the adoption of this Resolution.

SECTION 6. Effective Date. This Resolution shall become effective upon its adoption.

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Coalinga held on March 1, 2012, by the following vote, to wit:

AYES: Bourdeau, Garcia, Lander, Oxborrow, Ramsey
NOES: None
ABSTAIN: None
ABSENT: None

Approved: Ron Ramsey
Ron Ramsey, Mayor

Attest:

City Clerk/Deputy City Clerk

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RESOLUTION NO. 3576

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA CONFIRMING THE MAYOR'S APPOINTMENT OF REPLACEMENT MEMBER TO THE OVERSIGHT BOARD

WHEREAS, as part of the 2011-12 State budget bill, the California Legislature enacted, and the Governor signed, companion bills AB 1X 26 and AB 1X 27, requiring that each redevelopment agency be dissolved unless the community that created it enacts an ordinance committing it to making certain payments; and

WHEREAS, on December 29, 2011, the Supreme Court issued its opinion upholding AB 1X 26, invalidating AB 1X 27, extending certain statutory deadlines under Health and Safety Code Sections 34170 through 34191, and dissolving all redevelopment agencies throughout the State, effective February 1, 2012; and

WHEREAS, AB 1X 26 provides that successor agencies be designated as successor entities to the former redevelopment agencies, and provides that, with certain exceptions, all authority, rights, powers, duties, and obligations previously vested with the former redevelopment agencies, under the CRL, are vested in the successor agencies; and

WHEREAS, on January 12, 2012, the City Council adopted Resolution No. 3489 confirming its status as the successor agency to the former Agency; and

WHEREAS, AB 1X 26 further provides that the successor agency's activities are subject to review and approval by an oversight board ("Oversight Board"), which shall be created for each dissolved redevelopment agency; and

WHEREAS, the Oversight Board is to be comprised of seven political appointees from affected local taxing entities and the community that established the redevelopment agency, including one member to be appointed by the Mayor for the city that formed the redevelopment agency, and one member to be appointed by the Mayor representing the employees of the former redevelopment agency; and

WHEREAS, on March 1, 2012, the Council adopted Resolution No. 3503 confirming the Mayor's appointments of Ron Ramsey and Darrel Pyle to the Oversight Board; and

WHEREAS, Darrel Pyle has resigned as the City Manager for the City and the City Council desires to appoint a temporary replacement to the Oversight Board, pending replacement of the City Manager; and

WHEREAS, the Council desires to confirm the Mayor's appointment to the Oversight Board; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, BE IT RESOLVED, ordered, and determined by the City Council of the City of Coalinga:

SECTION 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

SECTION 2. Confirmation of Mayoral Appointment: The City Council hereby confirms the Mayor's temporary appointment of Mari Jimenez to serve as the representative for the employees of the former agency.

SECTION 3. Implementation. The City Council hereby authorizes and directs the Interim City Manager to take any action and execute any documents necessary to carry out the purposes of this Resolution, including but not limited to, providing notice of the adoption of this Resolution and the Mayor's appointment of the above-named representatives to the Oversight Board, in accordance with AB 1X 26, to the Fresno County Auditor-Controller, the Controller of the State of California, and the California Department of Finance.

SECTION 4. Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

SECTION 5. Certification. The City Clerk shall certify to the adoption of this Resolution.

SECTION 6. Effective Date. This Resolution shall become effective upon its adoption.

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Coalinga held on December 6, 2012, by the following vote, to wit:

AYES: Garcia, Lander, Keough, Oxborrow, Ramsey
NOES: None
ABSTAIN: None
ABSENT: None

Approved: Ron Ramsey
Ron Ramsey, Mayor

Attest:

Cindy Johnson
Cindy Johnson, Deputy City Clerk

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RESOLUTION NO. 3690

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA CONFIRMING THE MAYOR'S APPOINTMENT OF REPLACEMENT MEMBER TO THE OVERSIGHT BOARD

WHEREAS, as part of the 2011-12 State budget bill, the California Legislature enacted, and the Governor signed, companion bills AB 1X 26 and AB 1X 27, requiring that each redevelopment agency be dissolved unless the community that created it enacts an ordinance committing it to making certain payments; and

WHEREAS, on December 29, 2011, the Supreme Court issued its opinion upholding AB 1X 26, invalidating AB 1X 27, extending certain statutory deadlines under Health and Safety Code Sections 34170 through 34191, and dissolving all redevelopment agencies throughout the State, effective February 1, 2012; and

WHEREAS, AB 1X 26 provides that successor agencies be designated as successor entities to the former redevelopment agencies, and provides that, with certain exceptions, all authority, rights, powers, duties, and obligations previously vested with the former redevelopment agencies, under the CRL, are vested in the successor agencies; and

WHEREAS, on January 12, 2012, the City Council adopted Resolution No. 3489 confirming its status as the successor agency to the former Agency; and

WHEREAS, AB 1X 26 further provides that the successor agency's activities are subject to review and approval by an oversight board ("Oversight Board"), which shall be created for each dissolved redevelopment agency; and

WHEREAS, the Oversight Board is to be comprised of seven political appointees from affected local taxing entities and the community that established the redevelopment agency, including one member to be appointed by the Mayor for the city that formed the redevelopment agency, and one member to be appointed by the Mayor representing the employees of the former redevelopment agency; and

WHEREAS, on March 1, 2012, the Council adopted Resolution No. 3503 confirming the Mayor's appointments of Ron Ramsey and Darrel Pyle to the Oversight Board; and

WHEREAS, on November 18, 2012 Darrel Pyle resigned as the City Manager for the City creating a vacancy on the Oversight Board; and

WHEREAS, on December 6, 2012 the City Council adopted Resolution No. 3576 confirming the Mayor's appointment of replacement member, Mari Jimenez to the Oversight Board; and

WHEREAS, on March 24, 2015 Rene Ramirez resigned as the City Manager for the City creating a vacancy on the Oversight Board; and

WHEREAS, the Council desires to confirm the Mayor's appointment to the Oversight Board; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, BE IT RESOLVED, ordered, and determined by the City Council of the City of Coalinga:

SECTION 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

SECTION 2. Confirmation of Mayoral Appointment: The City Council hereby confirms the Mayor's temporary appointment of Mari Jimenez to serve as the representative for the employees of the former agency.

SECTION 3. Implementation. The City Council hereby authorizes and directs the Interim City Manager to take any action and execute any documents necessary to carry out the purposes of this Resolution, including but not limited to, providing notice of the adoption of this Resolution and the Mayor's appointment of the above-named representatives to the Oversight Board, in accordance with AB 1X 26, to the Fresno County Auditor-Controller, the Controller of the State of California, and the California Department of Finance.

SECTION 4. Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

SECTION 5. Certification. The City Clerk shall certify to the adoption of this Resolution.

SECTION 6. Effective Date. This Resolution shall become effective upon its adoption.

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Coalinga held on **July 16, 2015**, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Approved: ___________________________
Ron Ramsey, Mayor

Attest: _______________________________
Shannon Jensen, Deputy City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Cost Analysis for Cal Fire Fire Protection Service Proposal and Direction Regarding Entering Into a Contract with Cal Fire for Fire Protection Services
Meeting Date:	July 16, 2015
From:	Marissa Trejo, Interim City Manager
Prepared by:	Mari Jimenez, Financial Services Director & Mike Blazenski, Financial Services Consultant

I. RECOMMENDATION:

There is no recommendation.

II. BACKGROUND:

III. DISCUSSION:

At the last Council meeting held July 2, 2015, Council requested a cost analysis from Finance Department regarding the Cal Fire proposal for fire protection service. A presentation prepared by Mike Blazenski, City Financial Services consultant, will be presented to Council.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description

No Attachments Available

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Introduce and Waive First Reading of Ordinance No. 782 - Adding Chapter 15 to Title 8 of the Coalinga Municipal Code Pertaining to Small Residential Rooftop Solar Energy Systems
Meeting Date:	July 16, 2015
From:	Marissa Trejo, Interim City Manager
Prepared by:	Sean Brewer, Assistant Community Development Director

I. RECOMMENDATION:

Staff is recommending that the City Council introduce and waive the first reading of Ordinance No. 782 related to streamlining the processing of small residential rooftop solar energy systems.

II. BACKGROUND:

The state Assembly passed Assembly Bill 2188 (Chapter 521, Statutes 2014) requiring all permitting agencies to create an expedited, streamlined permitting process for small residential rooftop solar energy systems by September 1, 2015. This initiative was passed to advance the use of solar energy throughout the state and remove any and all roadblocks that many jurisdictions have placed on residents when applying for solar energy permits.

III. DISCUSSION:

In response to the States passage of AB 2188, staff and the City Attorney have developed an ordinance that reflects the current process in which the city processes residential rooftop solar systems. Even thought the city has been complying with the states intent to provide an expedited permitting process to assure the effective deployment of solar technology, the City is required to pass an ordinance to that effect. Therefore, ordinance 782 was developed and staff is seeking approval.

The ordinance before the Council addressed all aspects of the permitting process from applicability, permit requirements, duties of the Building Departments permit review and inspection requirements. During the course of the ordinance development and adoption, staff has been working on creating and/or updating all of the forms that the city provides as it relates to residential rooftop solar systems so that they are available to the public by the time this ordinance goes into effect.

IV. ALTERNATIVES:

None

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name	Description

ORDINANCE NO. 782

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA ADDING CHAPTER 15 TO TITLE 8 OF THE COALINGA MUNICIPAL CODE PERTAINING TO SMALL RESIDENTIAL ROOFTOP SOLAR ENERGY SYSTEMS

WHEREAS, the City Council of the City of Coalinga seeks to implement AB 2188 (Chapter 521, Statutes 2014) through the creation of an expedited, streamlined permitting process for small residential rooftop solar energy systems; and

WHEREAS, the City Council wishes to advance the use of solar energy by all of its citizens, businesses and industries; and

WHEREAS, the City Council seeks to meet the climate action goals set by the City and the State; and

WHEREAS, solar energy creates local jobs and economic opportunity; and

WHEREAS, the City Council recognizes that rooftop solar energy provides reliable energy and pricing for its residents and businesses; and

WHEREAS, it is in the interest of the health, welfare and safety of the people of the City of Coalinga to provide an expedited permitting process to assure the effective deployment of solar technology.

The City Council of the City of Coalinga does ordain as follows:

Section 1. Chapter 15 of Title 8 of the Coalinga Municipal Code is hereby added to read as follows:

Chapter 15. Small Residential Rooftop Solar Energy Systems

Sec. 8-15.01. Purpose.

The purpose of the chapter is to adopt an expedited, streamlined solar permitting process that complies with the Solar Rights Act and AB 2188 (Chapter 521, Statutes 2014) to achieve timely and cost-effective installations of small residential rooftop solar energy systems. This chapter encourages the use of solar systems by removing unreasonable barriers, minimizing costs to property owners and the City of Coalinga, and expanding the ability of property owners to install solar energy systems. This chapter allows the City of Coalinga to achieve these goals while protecting the public health and safety.

Sec. 8-15.02. Definitions.

For the purposes of this Chapter, the following definitions shall apply:

(a) “Association” means a nonprofit corporation or unincorporated association created for the purpose of managing a common interest development.

(b) “Common interest development” means any of the following:

(1) A community apartment project.

(2) A condominium project.

(3) A planned development.

(4) A stock cooperative.

(c) “Electronic submittal” means the utilization of one or more of the following:

(1) Email;

(2) The Internet;

(3) Facsimile.

(d) “Reasonable restrictions on a solar energy system” means those restrictions that do not significantly increase the cost of the system or significantly decrease its efficiency or specified performance, or that allow for an alternative system of comparable cost, efficiency, and energy conservation benefits.

(e) “Restrictions that significantly increase the cost of the system or decrease its efficiency or specified performance” means:

(1) For Water Heater Systems or Solar Swimming Pool Heating Systems: an amount exceeding ten percent (10%) of the cost of the system, but in no case more than one thousand dollars ($1,000), or decreasing the efficiency of the solar energy system by an amount exceeding ten percent (10%), as originally specified and proposed.

(2) For Photovoltaic Systems: an amount not to exceed one thousand dollars ($1,000) over the system cost as originally specified and proposed, or a decrease in system efficiency of an amount exceeding ten percent (10%) as originally specified and proposed.

(f) “Small residential rooftop solar energy system” means all of the following:

(1) A solar energy system that is no larger than 10 kilowatts alternating current nameplate rating or 30 kilowatts thermal.

(2) A solar energy system that conforms to all applicable state fire, structural, electrical, and other building codes as adopted or amended by the City of Coalinga and all state and City of Coalinga health and safety standards.

(3) A solar energy system that is installed on a single or duplex family dwelling.

(4) A solar panel or module array that does not exceed the maximum legal building height as defined by the City of Coalinga.

(g) "Solar Energy System" means either of the following:

(1) Any solar collector or other solar energy device whose primary purpose is to provide for the collection, storage, and distribution of solar energy for space heating, space cooling, electric generation, or water heating.

(2) Any structural design feature of a building, whose primary purpose is to provide for the collection, storage, and distribution of solar energy for electricity generation, space heating or cooling, or for water heating.

(h) "Specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

Sec. 8-15.03. Applicability.

(a) This chapter applies to the permitting of all small residential rooftop solar energy systems in the City of Coalinga.

(b) Small residential rooftop solar energy systems legally established or permitted prior to the effective date of this chapter are not subject to the requirements of this chapter unless physical modifications or alterations are undertaken that materially change the size, type, or components of a small rooftop energy system in such a way as to require new permitting. Routine operation and maintenance or like-kind replacements shall not require a permit.

Sec. 8-15.04. Solar energy system requirements.

(a) All solar energy systems shall meet applicable health and safety standards and requirements imposed by the state and the City of Coalinga, Building and Fire Departments.

(b) Solar energy systems for heating water in single-family residences and for heating water in commercial or swimming pool applications shall be certified by an accredited listing agency as defined by the California Plumbing and Mechanical Code.

(c) Solar energy systems for producing electricity shall meet all applicable safety and performance standards established by the California Electrical Code, the Institute of Electrical and Electronics Engineers, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

Sec. 8-15.05. Duties of building department and building official.

a) All documents required for the submission of an expedited solar energy system application shall be made available on the publicly accessible City of Coalinga Website.

b) When available, electronic submittal of the required permit applications and documents related to small rooftop solar systems shall be permitted as well as acceptance of electronic signatures on all forms, applications and documents.

c) The City of Coalinga's Building Department shall adopt a standard plan and checklist of all requirements with which small residential rooftop solar energy systems shall comply to be eligible for expedited review.

d) The small residential rooftop solar system permit process, standard plan(s), and checklist(s) shall substantially conform to recommendations for expedited permitting, including the checklist and standard plans contained in the most current version of the California Solar Permitting Guidebook adopted by the Governor's Office of Planning and Research.

e) All fees prescribed for the permitting of small residential rooftop solar energy system must comply with Government Code Section 65850.55, Government Code Section 66015, Government Code Section 66016, and State Health and Safety Code Section 17951.

Sec. 8-15.06. Permit review and inspection requirements.

(a) The City of Coalinga Building Department shall adopt an administrative, nondiscretionary review process to expedite approval of small residential rooftop solar energy systems within 30 days of the adoption on this chapter. The Building Department shall issue a permit or other nondiscretionary permit the following business day for over-the-counter applications which are deemed complete or within three (3) business days for electronic applications of receipt of a complete application and meets the requirements of the approved checklist and standard plan. Unless the Building Department operates public counter hours, applications submitted over-the-counter shall be by appointment scheduled with the Building Department. A building official may require an applicant to apply for a use permit if the official finds, based on substantial evidence, that the solar energy system could have a specific, adverse impact upon the public health and safety. Such decisions may be appealed to the City of Coalinga Appeals Board.

(b) Review of the application shall be limited to the building official's review of whether the application meets local, state, and federal health and safety requirements.

(c) If a use permit is required, the building official may deny an application for the use permit if the official makes written findings based upon substantive evidence in the record that the proposed installation would have a specific, adverse impact upon public health or safety and there is no feasible method to satisfactorily mitigate or avoid, as defined, the adverse impact. Such findings shall include the basis for the rejection of the potential feasible alternative for preventing the adverse impact. Such decisions may be appealed to the City of Coalinga Appeals Board.

(d) Any condition imposed on an application shall be designed to mitigate the specific, adverse impact upon health and safety at the lowest possible cost.

(e) A feasible method to satisfactorily mitigate or avoid the specific, adverse impact includes, but is not limited to, any cost-effective method, condition, or mitigation imposed by the City on another similarly situated application in a prior successful application for a permit. The City shall use its best efforts to ensure that the selected method, condition, or mitigation does not significantly increase the cost of the system or decrease its efficiency or specified performance.

(f) The City of Coalinga shall not condition approval of an application on the approval of an association, as defined in Section 4080 of the Civil Code.

(g) If an application is deemed incomplete, a written correction notice detailing all deficiencies in the application and any additional information or documentation required to be eligible for expedited permit issuance and shall be sent to the applicant for resubmission.

(h) Only one inspection shall be required and performed by the Building Department for small residential rooftop solar energy systems eligible for expedited review. A separate fire inspection may be performed if deemed required by the Coalinga Fire Department.

(i) The inspection shall be done in a timely manner and should include consolidated inspections. An inspection will be scheduled within two (2) business days of a request.

(j) If a small residential rooftop solar energy system fails inspection, a subsequent inspection is authorized but need not conform to the requirements of this chapter.

Section 2. This Ordinance shall take effect 30 days after its adoption.

Section 3. The City Clerk is further directed to cause this ordinance or a summary of this ordinance to be published once in a newspaper of general circulation published and circulated within the City of Coalinga, within fifteen (15) days after its adoption. If a summary of the ordinance is published, then the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the Council meeting at which the ordinance is adopted and again after the meeting at which the ordinance is adopted. The summary shall be approved by the City Attorney.

The foregoing Ordinance was introduced by the City Council of the City of Coalinga, California, at a regularly scheduled meeting held on July 16, 2015, and was passed and adopted by the City Council at a regular meeting held on August 6, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

____
Mayor
City of Coalinga

ATTEST:

____
City Clerk/Deputy City Clerk
City of Coalinga

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Direction Regarding an Exclusive Agreement with Management and Training Corporation for the Potential Lease of Claremont Custody Center
Meeting Date:	Thursday, July 16, 2015
From:	Marissa Trejo, Interim City Manager
Prepared by:	Marissa Trejo, Interim City Manager

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

Management and Training Corporation is interested in exploring the opportunity of leasing Claremont Custody Center. Because they would be spending funds to market the facility, they are interested in entering into an exclusive agreement with the City to explore a potential lease.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description

No Attachments Available