



SPECIAL CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**December 5, 2022
3:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Special Meeting, on December 5, 2022 in the City Council Chambers located at 155 West Durian, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to this meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113.

The Special Meeting will begin at 6:00 p.m. and the agenda will be as follows:

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

Citizen Comments submitted in writing to the City Clerk by 5:00pm on the day of the City Council meeting shall be distributed to the City Council and included in the record,

however they will not be read.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Adopt Resolution No. SA-343 Approving the Recognized Obligation Payment Schedule 23-24 for July 2023 through June 2024 and the Fiscal Year 2023-24 Administrative Budget

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS (NONE)

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION (NONE)

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adopt Resolution No. SA-343 Approving the Recognized Obligation Payment Schedule 23-24 for July 2023 through June 2024 and the Fiscal Year 2023-24 Administrative Budget
Meeting Date: December 5, 2022
From: Marissa Trejo, City Manager
Prepared by: Mai Vang, Financial Services Director

I. RECOMMENDATION:

Financial Services Director recommends the Successor Agency adopt Resolution No. SA-343 Approving the Recognized Obligation Payment Schedule 23-24 for July 2023 through June 2024 and the Fiscal Year 2023-24 Administrative Budget.

II. BACKGROUND:

A Recognized Obligation Payment Schedule (“ROPS”) covering the period of July 1, 2023 through June 30, 2024 is due by February 1, 2023 pursuant to Health and Safety Code (“HSC”) Section 34177(o). The ROPS requests necessary payments for each enforceable obligation of the former Coalinga Redevelopment Agency for Fiscal Year (“FY”) 2023-24.

ROPS 23-24 has been prepared for the Successor Agency Board’s consideration and is attached to this staff report. The Fresno Countywide Oversight Board (“Oversight Board”) would also review the ROPS 23-24 at its meeting on January 19, 2023. Once approved, staff would transmit it electronically to the Department of Finance (“DOF”), State Controller, and Fresno County Auditor-Controller (“CAC”) for their review. The adopted ROPS must be transmitted by February 1, 2023, or the Successor Agency would be subject to a penalty of \$10,000 per day. With DOF approval, the Auditor-Controller would be authorized to disperse property tax revenue to pay ROPS obligations on June 1, 2023 and January 2, 2024.

III. DISCUSSION:

As per their practice, the DOF provides successor agencies a partially completed ROPS form to standardize the form and make it consistent with the automated tracking system. DOF continues to make minor annual changes to the ROPS forms and process for submitting the ROPS.

Redevelopment Property Tax Trust Funds (“RPTTF”) requested for 23-24 ROPS period payments are net of cash carried over from the ROPS 20-21 period; this cash is referred to as the “prior period adjustment”. The Prior Period Adjustment for ROPS 20-21 was reported by the Coalinga Successor Agency staff to the County Auditor-Controller in September of this year and reported a total of \$16,809 of unspent RPTTF funds from carried over from the ROPS 20-21 period.

For ROPS 23-24, the Successor Agency is requesting a total of \$1,359,303 in Redevelopment Property Tax Trust Fund money to fund ROPS obligations, \$1,283,294 for the first half of the fiscal year and \$76,009 for

the second half of the fiscal year. The obligations listed on the ROPS include:

- Item #9: \$122,000 for Successor Agency Administrative Budget
- Item #44: \$1,228,803 for 2018 Tax Allocation Refunding Bonds (TARB) debt service payment
- Item #45: \$3,500 for 2018 TARB Fiscal Agent Fees
- Item #46: \$5,000 for 2018 TARB Continuing Disclosure report

With its approval, the Successor Agency ROPS 23-24 would continue the process of dissolving the financial affairs of the former redevelopment agency, which should, based on current obligations, be completed after September 15th, 2025.

Once approved by the Successor Agency, the ROPS 23-24 and the accompanying administrative budget would be considered by the Fresno Countywide Oversight Board.

IV. ALTERNATIVES:

None

V. FISCAL IMPACT:

For ROPS 23-24, the Successor Agency is requesting a total of \$1,359,303 in Redevelopment Property Tax Trust Fund money to fund ROPS obligations, \$1,283,294 for the first half of the fiscal year and \$76,009 for the second half of the fiscal year.

ATTACHMENTS:

File Name	Description
❑ Coalinga_SA_Staff_Report_ROPS_23-24.docx	Staff Report for Reso No. SA-343 ROPS 23-24
❑ Resolution_No._SA-343_ROPS_23-24.pdf	Resolution No. SA-343 ROPS 23-24
❑ ROPS_Payment_Schedule_23-24.pdf	ROPS Payment Schedule 23-24
❑ ROPS_Administrative_Budget_23-24.pdf	ROPS Administrative Budget 23-24

STAFF REPORT

TO: THE SUCCESSOR AGENCY TO THE COALINGA REDEVELOPMENT AGENCY

FROM: SHANNON JENSEN, CITY CLERK

DATE: December 1, 2022

SUBJECT: RECOGNIZED OBLIGATION PAYMENT SCHEDULE 23-24 FOR THE JULY 2023 THROUGH JUNE 2024 PERIOD AND SUCCESSOR AGENCY ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2023-24

BACKGROUND

A Recognized Obligation Payment Schedule ("ROPS") covering the period of July 1, 2023 through June 30, 2024 is due by February 1, 2023 pursuant to Health and Safety Code ("HSC") Section 34177(o). The ROPS requests necessary payments for each enforceable obligation of the former Coalinga Redevelopment Agency for Fiscal Year ("FY") 2023-24.

ROPS 23-24 has been prepared for the Successor Agency Board's consideration and is attached to this staff report. The Fresno Countywide Oversight Board ("Oversight Board") would also review the ROPS 23-24 at its meeting on January 19, 2023. Once approved, staff would transmit it electronically to the Department of Finance ("DOF"), State Controller, and Fresno County Auditor-Controller ("CAC") for their review. The adopted ROPS must be transmitted by February 1, 2023, or the Successor Agency would be subject to a penalty of \$10,000 per day. With DOF approval, the Auditor-Controller would be authorized to disperse property tax revenue to pay ROPS obligations on June 1, 2023 and January 2, 2024.

Recognized Obligation Payment Schedule

As per their practice, the DOF provides successor agencies a partially completed ROPS form to standardize the form and make it consistent with the automated tracking system. DOF continues to make minor annual changes to the ROPS forms and process for submitting the ROPS.

Redevelopment Property Tax Trust Funds ("RPTTF") requested for 23-24 ROPS period payments are net of cash carried over from the ROPS 20-21 period; this cash is referred to as the "prior period adjustment". The Prior Period Adjustment for ROPS 20-21 was reported by the Coalinga Successor Agency staff to the County Auditor-Controller in September of this year and reported a total of \$16,809 of unspent RPTTF funds from carried over from the ROPS 20-21 period.

For ROPS 23-24, the Successor Agency is requesting a total of \$1,359,303 in Redevelopment Property Tax Trust Fund money to fund ROPS obligations, \$1,283,294 for the first half of the fiscal year and \$76,009 for the second half of the fiscal year. The obligations listed on the ROPS include:

- Item #9: \$122,000 for Successor Agency Administrative Budget
- Item #44: \$1,228,803 for 2018 Tax Allocation Refunding Bonds (TARB) debt service payment
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With its approval, the Successor Agency ROPS 23-24 would continue the process of dissolving the financial affairs of the former redevelopment agency, which should, based on current obligations, be completed after September 15th, 2025.

Once approved by the Successor Agency, the ROPS 23-24 and the accompanying administrative budget would be considered by the Fresno Countywide Oversight Board.

RECOMMENDATION:

Staff recommends that the Agency:

1. Adopt Resolution No. 2022-SA343 Approving the Recognized Obligation Payment Schedule 23-24 for July 2023 through June 2024 and the Fiscal Year 2023-24 Administrative Budget

**SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
COALINGA**

RESOLUTION NO. SA-343

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF
COALINGA APPROVING THE RECOGNIZED
OBLIGATION PAYMENT SCHEDULE 2023-24 FOR JULY
2023 THROUGH JUNE 2024 AND THE FISCAL YEAR 2023-
24 ADMINISTRATIVE BUDGET**

WHEREAS, the City Council of the City of Coalinga elected to serve as the Successor Agency to the former Coalinga Redevelopment Agency (“Successor Agency”) in accordance with the Dissolution Act (enacted by Assembly Bill (“AB”) x1 26, as amended by AB 1484 and Senate Bill (“SB”) 107, and codified in the California Health and Safety Code); and

WHEREAS, among the duties of successor agencies under the Dissolution Act is the preparation of a recognized obligation payment schedule (“ROPS”) for the ensuing six-month period for consideration by a local oversight board and California Department of Finance (“DOF”) for purposes of administering the wind-down of financial obligations of the former Redevelopment Agency; and

WHEREAS, a ROPS 23-24 covering the twelve-month period from July 1, 2023 through June 30, 2024, attached hereto as Exhibit “A” has been prepared by staff and consultants consistent with the provisions of the Dissolution Act and in the format made available by DOF; and

WHEREAS, Health and Safety Code Section 34177(j) requires the Successor Agency to prepare a proposed administrative budget and submit it to the Oversight Board for its approval; and

WHEREAS, the ROPS 23-24 includes a proposed administrative budget of \$122,000 for the fiscal year; and

WHEREAS, the Successor Agency desires to approve the ROPS 23-24 and Fiscal Year 2023-24 Administrative Budget and transmit it to various parties as required by the Dissolution Act.

NOW, THEREFORE, the Successor Agency to the Redevelopment Agency of the City of Coalinga resolves as follows:

SECTION 1. The Recitals set forth above are true and correct and incorporated herein by reference.

SECTION 2. The Successor Agency hereby approves and adopts the ROPS 23-24 and Administrative Budget covering the period of July 1, 2023 through June 30, 2024, in substantially the form attached hereto as Exhibit A and B, and incorporated herein by reference, as required by the Dissolution Act.

SECTION 3. The City Manager is hereby authorized and directed to post of copy of the ROPS 23-24 on the City's website and transmit a copy to the Oversight Board for its approval and to all other agencies as required by the Dissolution Act.

PASSED AND ADOPTED at a regular meeting of the Successor Agency to the Coalinga Redevelopment Agency held on the 5th day of December 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

Attest:

Secretary

I hereby certify that the above Resolution No. SA-343 was duly introduced, read and adopted by the Successor Agency to the Coalinga Redevelopment Agency at a regular meeting held on December 5th, 2022.

Secretary

Coalinga Successor Agency Recognized Obligation Payment Schedule (ROPS 21-22) - ROPS Detail
July 1,2020 through June 30, 2021
(Report Amounts in Whole Dollars)

[illegible]

"Agency" Recognized Obligation Payment Schedule (ROPS 23-24) - ROPS Detail
July 1, 2023 through June 30, 2024
(Report Amounts in Whole Dollars)

[illegible]

Coalinga Successor Agency Recognized Obligation Payment Schedule (ROPS 23-24) - Report of Cash Balances
July 1, 2020 through June 30, 2021
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [Cash Balance Tips Sheet](#).

A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin	
	ROPS 20-21 Cash Balances (07/01/20 - 06/30/21)						Comments
1	Beginning Available Cash Balance (Actual 07/01/20) RPTTF amount should exclude "A" period distribution amount	347,863			357,547	43,525	C): \$347,863 for Bond Expenditure Agreement in ROPS 21-22; F): Other funds reserved for ROPS 20-21 (\$113,796) + Other funds for ROPS 21-22 (\$62,350) + Other Funds for ROPS 22-23 (\$181,401); G): \$17,540 PPA 17-18 + \$4,117 in 18-19 PPA held for ROPS 21-22 + \$21,868 in 19-20 PPA held for ROPS 22-23;
2	Revenue/Income (Actual 06/30/21) RPTTF amount should tie to the ROPS 20-21 total distribution from the County Auditor-Controller				14,373	1,204,798	F): Interest Income of \$6,996 + Kit Sang Laan property Loan Principal payments of \$7,377 G): RPTTF distribution 20-21 A&B
3	Expenditures for ROPS 19-20 Enforceable Obligations (Actual 06/30/20)				115,661	1,205,529	F): \$113,796 moved to Other Funds for Item #1 + \$220 overspent on Item #18 + \$1,644 overspent on Item #46 + \$1 residual adjustment; G): Approved RPTTF expenditures
4	Retention of Available Cash Balance (Actual 06/30/21) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	347,863			243,751	25,985	C): \$347,863 reserved for Bond Expenditure Agreement in ROPS 21-22; F): \$62,350 retained for ROPS 21-22 + \$181,401 retained for ROPS 22-23; G): \$4,117 in PPA 18-19 retained for ROPS 21-22 + \$21,868 in PPA 19-20 retained for ROPS 22-23;
5	ROPS 20-21 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 20-21 PPA form submitted to the CAC					16,809	PPA 20-21
6	Ending Actual Available Cash Balance (06/30/21) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$ 0	\$ 0	\$ 0	\$ 12,508	\$ 0	

Coalinga Successor Agency Administrative Budget

ANNUAL & SIX-MONTH ADMINISTRATIVE BUDGETS

FISCAL YEAR 2023-24

Expense Category	ANNUAL FY 2023-24	JUL-DEC 2023	JAN - JUN 2024	Description
Personnel Expenses	RPTTF	RPTTF	RPTTF	
Salaries and Wages	\$ 80,000	\$ 40,000	\$ 40,000	City Manager's Office - Provide direction to staff and consultants as needed; reviews and oversees SA administration. Finance Department - Process payment of enforceable obligations; maintain documentation of SA records; coordinate with consultants to answer questions and provide documentation as needed for reporting preparation and as requested by the Oversight Board, County Auditor-Controller, and DOF; administration and implementation of SA wind-down activities.
Personnel Costs Subtotal	\$ 80,000	\$ 40,000	\$ 40,000	
Service Expenses	RPTTF	RPTTF	RPTTF	
Professional Services	\$ 15,000	\$ 7,500	\$ 7,500	Prepare ROPS, PPA, staff reports and resolutions for SA and OB; coordinate and answer questions for Oversight Board, County Auditor-Controller, and DOF; other SA services as needed. (Includes RSG's contract)
Accounting and Auditing	\$ 10,000	\$ 5,000	\$ 5,000	Audits and other financial services as needed.
Legal Services	\$ 2,000	\$ 1,000	\$ 1,000	Provide general legal services as needed, review staff reports and resolutions, other legal services as needed.
Overhead & Department Expenses	\$ 15,000	\$ 7,500	\$ 7,500	Office overhead, utilities, maintenance and repairs, supplies, trainings, conferences, other SA expenses.
Service Costs Subtotal	\$ 42,000	\$ 21,000	\$ 21,000	
Total Expenses	\$ 122,000	\$ 61,000	\$ 61,000	