CITY OF COALINGA
The Sunny Side of the Valley

AMENDED
CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

April 20, 2023
6:00 PM

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Regular Meeting, on April 20, 2023 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Recognition of Sergeant Rouch and Sergeant Boulos for their Years of Service to the City

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

Citizen Comments submitted in writing to the City Clerk by 5:00pm on the day of the City Council meeting shall be distributed to the City Council and included in the record, however they will not be read.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Approve MINUTES - March 2, 2023
2. Approve MINUTES - March 16, 2023
3. Approve MINUTES - April 6, 2023
4. Adopt Resolution No. 4148 Approving Chaplain Job Description and Adopt Resolution No. 4149 Approving Chaplain Pay Scale
5. Approve Second Amended and Restated Memorandum of Understanding Between the County of Fresno and the City of Coalinga (Tax Sharing Agreement)
6. Authorize City Manager to Order an Appraisal for Surplus Land Located at 180 Pierce Street to Determine the Current Value in Order for the Property to be Transferred or Sold to a Nonprofit for the Purpose of Maintaining its Current Use as a Community Garden
7. Authorize City Manager to Sign a Letter of Opposition on behalf of the Coalinga City Council Opposing SB 423 (Wiener), Streamlined Housing Approvals
8. Authorize City Manager to Sign a Letter of Opposition on behalf of the Coalinga City Council Opposing Fresno State's 1% Sales Tax Measure (Measure E)
9. Adopt Resolution No. 4151 Authorizing City Manager to Execute Agreements with Members of the Pleasant Valley Water Conveyance Partners, LLC for the Sale of Excess Untreated USBR Contract Water for Water Year 2023/2024
10. Adopt Resolution No. 4154 Approving the Removal of Watering Restrictions for Coalinga Residents and Businesses
11. Code Enforcement Monthly Report for March 2023
12. Public Works, Utilities & Community Development Quarterly Report for Jan-Mar 2023

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Appoint New Planning Commissioner to the Planning Commission

   Sean Brewer, Assistant City Manager
2. Discussion, Direction and Potential Action regarding Appointments to the City of Coalinga Transparency and Accountability Committees

   Marissa Trejo, City Manager
3. Discussion, Direction and Potential Action regarding Council Rules of Procedure

   Marissa Trejo, City Manager
4. Fiscal Year 2023-2024 Proposed Budget Discussion and Direction - Personnel Budget Proposal

   Mai Vang, Financial Services Director

7. ANNOUNCEMENTS

1. City Manager's Announcements

2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.
   Initiation of Litigation Pursuant to Section 54956.9(d)(4): 2 Cases

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Recognition of Sergeant Rouch and Sergeant Boulos for their Years of Service to the City

Meeting Date:

From:

Prepared by:

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
No Attachments Available	

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Approve MINUTES - March 2, 2023
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
MINUTES_For_Approval_030223.pdf	Minutes - March 2, 2023

MINUTES
CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA
March 2, 2023

1. CALL TO ORDER 6:03PM

Council Members Present: Horn, Ramirez, Vosburg, Hedgecock

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Assistant City Manager Sean Brewer, Chief of Police Jose Garza, Financial Services Director Mai Vang (via Zoom), Administrative Analyst Mercedes Garcia (via Zoom), Fire Chief Greg DuPuis, Public Works and Utilities Coordinator Larry Miller, and City Clerk Shannon Jensen

Council Members Absent: Adkisson

Others Absent: City Treasurer Dawn Kahikina

Changes to the Agenda: City Manager Marissa Trejo announced the following changes to the Agenda:

1. The Special meeting will run concurrently with the Regular meeting;
2. Item No. 5.1 from the Special agenda will be added to the Regular agenda as Item No. 5.14;
3. Item No. 5.12 is Pulled, as there was a last minute change so it will be brought back; and
4. Item No. 9.1 is Pulled from the Agenda, as this was a Future Agenda Item made by Councilman Adkisson and he is not present tonight.

*Motion by Vosburg, Second by Hedgecock to Approve the Changes to the Agenda and to Approve the Agenda for the meeting of March 2, 2023. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Adkisson – Absent)*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Presentation of Coalinga-Huron Unified School District 2022-2023 Transportation Plan by Katie Delano of Transportation Services

Katie Delano, Director of Transportation Services presented the Coalinga-Huron Unified School District's 2022-2023 Transportation Plan.

2. Coalinga Police Department 2022 Annual Report, Presented by Chief of Police Jose Garza

Chief of Police Jose Garza presented the Coalinga Police Department's 2022 Annual Report.

3. CITIZEN COMMENTS

The following individual(s) spoke under Citizen Comments:

Elma Sanchez spoke in opposition of the Community Garden property being listed as surplus property on the City's Housing Successor Agency Annual Report. Ms. Sanchez would like to see this property removed from the list as it is currently being used for a community garden. *(Item No. 5.4)*

Hilda Crawford announced the that the Library's Cover-to-Cover program that is sponsored by In-N-Out Burger will be starting on March 4th and run through April 15th. Children ages 4-12 must read a total of 15 books and will earn a voucher for a hamburger or cheese burger.

Scott Netherton reminded the community of the annual Mardi Gras event this Saturday from 10:00am to 9:00pm on the plaza. All performers are local and there are expected to be 70+ vendors and activities.

The following individual(s) submitted written comment(s):

None

4. PUBLIC HEARINGS

None

5. CONSENT CALENDAR

1. Approve MINUTES – February 2, 2023
2. Check Register: 01/01/2023 – 01/31/2023
3. Proclamation – March 2023, General Aviation Appreciation Month
4. Information Only – Housing Successor Agency Annual Report for Fiscal Year 2021-2022
5. Information Only – Low Flow Showerheads with On/Off Switch

Councilman Vosburg pulled Item No. 5.5 for discussion.

Councilman Vosburg requested Item No. 5.5 be brought back at the next City Council meeting as an action item and further requests that the item be amended to purchase 100 showerheads to be made available to provide to the community on a first come, first served basis.

Mayor Horn requested the item include the purchase of valves that can be used in conjunction with a resident's current showerhead fitting instead of replacing the whole unit. Mayor Horn requests the City purchase 30 valves and 70 showerheads.

6. Information Only – Cost Estimate to Install Plymouth Diesel Exhaust System at the Fire Department

7. Adopt Resolution No. 4144 Opposing Initiative No. 21-0042A1, the Taxpayer Protection and Government Accountability Act

Councilman Vosburg pulled Item No. 5.7 for discussion.

Councilman Vosburg stated he is typically in favor of government accountability, however this is initiative is overreaching and he expressed his opposition to it.

8. Consideration of Bid Award for Fire Department Training Facility Project

9. Approve Mandatory Price Increase for BME Fire Trucks for the Fire Department Type 3 Wildland Apparatus

10. Authorize Purchase of 400 Microchips from Fresno Humane Animal Services to be used by Gimme Love Animal Shelter in Conjunction with their Spay and Neuter Grant

Councilman Vosburg pulled Item No. 5.10 for discussion.

Councilman Vosburg stated he pulled this item on behalf of Councilman Adkisson who was not present tonight. Councilman Adkisson requests that the microchips only be used for dogs in Coalinga and not cats.

City Manager Marissa Trejo stated she would have Gimme Love sign an acknowledgement.

11. Allocate an Additional $10,000 to City Council Travel, Training and Conference (101-401-86010) Budget for Fiscal Year 2023

12. Approve Second Amended and Restated Memorandum of Understanding between the County of Fresno and the City of Coalinga

*Item No. 5.12 was **Pulled** from the Agenda under Changes to the Agenda. Item will be brought back at a later date.*

13. Authorize Assistant City Manager to Execute a Task Order with the City Engineer for Preliminary Engineering and Construction Services for the Phelps Ave Reconstruction Project Funded through the Regional Surface Transportation Block Grant Program (STBG)

14. Adopt Resolution No. 4146 Accepting Real Property Located at 620 Sunset Street, Coalinga, (APN: 072-093-01; 072-093-02; and 072-093-03)

Mayor Horn announced that the Council would vote on Item No. 5.14, which had been moved from the Special Agenda to the Regular Agenda during Changes to the Agenda, before continuing with the rest of the Consent Calendar Items so he could abstain from the vote as his landlord is the owner of the subject property.

*Motion by Vosburg, Second by Hedgecock to Approve Consent Calendar Item No. 5.14. Motion **Approved** by 3/1 Roll-Call Majority Vote. Horn – Abstained. (Adkisson – Absent)*

*Motion by Hedgecock, Second by Ramirez to **Approve** Consent Calendar Item Nos. 5.1 through 5.11 and 5.13. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Adkisson – Absent)*

*Item No. 5.12 was **Pulled** from the Agenda under Changes to the Agenda. Item will be brought back at a later date.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Two (2) Future Vacancies on the Planning Commission
   Marissa Trejo, City Manager

Assistant City Manager Sean Brewer gave a brief overview of the item, stating that Michele Helmar is interested in continuing to serve on the Commission, however Jim Jacobs will not be reapplying.

*Motion by Vosburg, Second by Ramirez to Re-Appoint Michele Helmar to serve another term and to advertise the remaining position. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Adkisson – Absent)*

2. Discussion, Direction and Potential Action related to the 2022-2023 Water Year and Water Conservation Efforts including Revisiting the Current Water Restrictions
   Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer gave a brief overview of the item, stating that the United States Bureau of Reclamation (USBR) issued a public notice that all municipal and industrial customers are expected to receive 75% of their historical use for the upcoming water year. This equates to about 37% more water than we would typically expect to use in an unrestrained water year. Staff recommends moving to Stage 1 which would allow for watering 7 days per week, with watering restrictions between the hours of 10am and 6pm.

Councilman Hedgecock suggested that residents be allowed to water front and back lawns 3 days per week with no watering between the hours of 10am and 6pm and for staff to begin accepting swimming pool permits until the City receives the contract from USBR.

Mayor Pro-Tem Ramirez requested that City staff begin the hydrant flushing process.

Assistant City Manager Brewer indicated that he a Fire Chief DuPuis have already began working on a hydrant flushing maintenance plan and will begin with zones that included the areas concern from last summer.

*Motion by Vosburg, Second by Ramirez to Approve a 3-Day Per Week Watering Schedule with No Watering between the Hours of 10am and 6pm and to Allow Staff to Accept Swimming Pool Permits. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Adkisson – Absent)*

3. Discussion, Direction and Potential Action regarding Making an Advance Payment of the Chamber of Commerce's Annual Grant for Fiscal Years 2023-24, 2024-25 and 2025-26 in the Amount of $45,000
   Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item, stating this item was Future Agenda Item requested by Mayor Pro-Tem Ramirez.

*Motion by Ramirez, Second by Hedgecock to Approve the Advanced Payment of the Chambre of Commerce's Annual Grant for Fiscal Years 2023-24, 2024-25 and 2025-26 in the amount of $45,000. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Adkisson – Absent)*

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced that the next Monthly Chief's Breakfast will be on March 7, 2023 at 9:00am at Café 101.

Mrs. Trejo announced that applications for the City of Coalinga's Transparency and Accountability Committees are due to Shannon Jensen by March 7, 2023.

Council Member's Announcements:

Mayor Pro-Tem Ramirez stated he had been in communication with Fresno County staff to get funding to have Los Gatos Creek Park cleaned up and to have harsh fines on those who illegally dump.

Mayor's Announcements:

Mayor Horn announced that Mardi Gras will be on Saturday, March 4, 2023 from 10am to 9pm along the Plaza. All the entertainment is local and they are expecting 70 vendors and games for children and adults.

8. FUTURE AGENDA ITEMS

Councilman Hedgecock requested a Future Agenda Item to approve the installation of the diesel exhaust system at the Fire Department.

Councilman Vosburg requested that the former Redevelopment property being currently used as the Community Garden be removed from the Successor Housing Agency list of available properties for sale.

Councilman Vosburg requested a Future Agenda Item to have the City's website updated with information provided by Gimme Love Animal Shelter that outlines the process of when and what to do when someone sees a stray animal.

Councilman Vosburg requested a Future Agenda Item regarding information that can be placed on the City's website that explains the differences between landlord and tenant code enforcement issues. The information should include what codes the City enforces and what must be handed under the California Civil Code.

Mayor Horn suggested the Future Agenda Item requested by Councilman Vosburg regarding the information to be added to the City's website regarding stray animals be discussed with the Transparency and Accountability Committee for Animal Control.

9. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of Litigation Pursuant to Section 54956.9(d)(4): 4 Cases

*Item No. 9.1 was **Pulled** from the Agenda, as this was a Future Agenda Item made by Councilman Adkisson and he is not present at tonight's meeting.*

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(d)(1): 1 Case. National General Insurance Company v. City of Coalinga, Case No. 22CECL06514

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 7:11 PM

APPROVED:

_____
James Horn, Mayor

ATTEST:

_____
Shannon Jensen, City Clerk

April 20, 2023
Date

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Approve MINUTES - March 16, 2023
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
MINUTES_For_Approval_031623.pdf	Minutes - March 16, 2023

MINUTES
CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA
March 16, 2023

1. CALL TO ORDER 6:00PM

Council Members Present: Horn, Ramirez, Adkisson, Vosburg, Hedgecock

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Assistant City Manager Sean Brewer, Commander Sean Young, Financial Services Director Mai Vang, City Treasurer Dawn Kahikina, Administrative Analyst Mercedes Garcia (via Zoom), Fire Chief Greg DuPuis, Public Works and Utilities Coordinator Larry Miller, and City Clerk Shannon Jensen

Council Members Absent: None

Others Absent: None

Changes to the Agenda: City Manager Marissa Trejo announced the following changes to the Agenda:

1. There was a typo on Consent Calendar Item No. 5.3 and the Resolution No. has been corrected and now appears at 4147; and

2. Councilman Vosburg requested Item No. 6.2 be Tabled to allow more applicants to apply.

*Motion by Vosburg, Second by Ramirez to Approve the Changes to the Agenda and to Approve the Agenda for the meeting of March 16, 2023. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

None.

3. CITIZEN COMMENTS

The following individual(s) spoke under Citizen Comments:

Hilda Crawford announced that the Library's Cover-to-Cover program that is sponsored by In-N-Out Burger is still going on and will run from March 4th through April 15th. Children ages 4-12 must read a total of 15 books and will earn a voucher for a hamburger or cheese burger.

Mrs. Crawford asked if the City had plans in place should the town flood and bridges leading in and out of town are washed out?

City Manager Marissa Trejo stated yes and that she would email the information to her next week.

Abel Arevalo and Jennifer Acidera of the California Health Collaborative spoke about the Smoke-Free Multi-Unit Housing Educational Program and the Coalinga area. The program provides a comprehensive tobacco control program including partnerships with community outreach workers, conducting tobacco control advocacy and leadership trainings, engaging youth in advocacy, providing community education and outreach, partnerships with community organizations, implementing local data collection and analysis, and providing model policies and technical assistance for communities interested in adopting tobacco-related polices. Interested parties can obtain more information by contacting the California Health Collaborative at (559) 221-6315 or by visiting unidosporsalud@healthcollaborative.org.

The following individual(s) submitted written comment(s):

None

4. PUBLIC HEARINGS

1. Consideration of a Zoning Text Amendment (ZTA 23-01) and Further Introducing and Waiving the First Reading of Ordinance No. 858, Updating the Temporary Uses Section of the Planning and Zoning Code in Order to Permit Fairs, Carnivals and Festivals in Residentially Zoned Districts on Parcels No Smaller than 20 Acres
   Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer gave a brief overview of the item.

Mayor Horn opened the Public Hearing for comments. Seeing none, Mayor Horn closed the Public Hearing.

Motion by Councilman Adkisson, Second by Mayor Pro-Tem Ramirez Approving the Introduction and Waiving of the First Reading of Ordinance No. 858 for a Zoning Text Amendment Updating the Temporary Uses Section of the Planning and Zoning Code in Order to Permit Fairs, Carnivals and Festivals in Residentially Zoned Districts on Parcels No Smaller than 20 Acres. Motion ***Approved*** *by 4/1 Roll-Call Majority Vote. (Vosburg – Abstained)*

5. CONSENT CALENDAR

1. Approve MINUTES – February 16, 2023 (Contingency Drought Water Rate Workshop)
2. Notice of Completion for Polk Street Emergency Repairs Project No. 3022
3. Adopt Resolution No. 4147 Repealing Resolution No. 4108 Ending the City of Coalinga's Water Emergency and Repealing Resolution No. 4112 Pool Permitting Moratorium
4. Adopt Resolution No. 4145 Approving the 2022 General Plan Progress Report
5. Authorize Staff to Purchase Water Efficient/Water Saving Shower Fixtures for Distribution to Citizens on a First Come First Serve Basis
6. Authorize Purchase of a New Dump Truck for Public Works
7. Approve Sole Source Purchase from Air Exchange to Install Plymovent Diesel Exhaust System at the Fire Department

8. Approve Comprehensive Fee Schedule for the Consumer Price Index (CPI) Update Effective January 1, 2023

Councilman Vosburg pulled Item No. 5.8 for discussion.

Councilman Vosburg requested Item No. 5.8 be voted on separately from the rest of the Consent Calendar items.

*Motion by Adkisson, Second by Hedgecock to **Approve** Consent Calendar Item No. 5.8. Motion **Approved** by 4/1 Roll-Call Majority Vote. (Vosburg voted "No")*

9. Reject Claims for Damages Presented by Leo Trevino

Councilman Vosburg pulled Item No. 5.9 for discussion.

Councilman Vosburg requested report be read so that the person who brought the claim forward knows that Council is considering the claim.

City Manager Marissa Trejo gave a brief overview of the item.

10. Approve Draft Request for Statement of Interest and Qualifications to Perform Airport Planning, Engineering, Environmental and Consulting Services for the Coalinga Municipal Airport

City Manager Marissa Trejo stated she would have Gimme Love sign an acknowledgement.

11. Code Enforcement Monthly Report

Mayor Pro-Tem Ramirez pulled Item No. 5.11 for discussion.

Mayor Pro-Tem Ramirez asked that the two burnt houses on Elm be addressed.

City Manager Marissa Trejo stated that the fire damages homes are not reported on the Code Enforcement Monthly Report, rather they would be on the Fire Department Monthly reports. If these properties are not currently being listed, then we can request that they are in the future.

Fire Chief Greg DuPuis states that a total of 7 properties have been noticed in the past 30 days and explained the noticing process. We have received confirmation that 4 properties are currently being worked on or will be worked on.

Mayor Horn requested a report be made at the next meeting updating the Council on fire damaged properties.

*Motion by Vosburg, Second by Hedgecock to **Approve** Consent Calendar Item Nos. 5.1 through 5.7 and 5.9 through 5.11. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Motion by Adkisson, Second by Hedgecock to **Approve** Consent Calendar Item No. 5.8. Motion **Approved** by 4/1 Roll-Call Majority Vote. (Vosburg voted "No")*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Council Rules of Procedure
   Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item, stating this was a Future Agenda Item made by Mayor Horn. Mrs. Trejo explained that the requested changes she received from the Council have been incorporated and the name of that Councilmember is at the end of the change. If there is no name, then that just means the change was to clean-up the language.

Mayor Pro-Tem Ramirez requested the item be Tabled to give each Councilmember more time to provide their input for changes/updates before finalizing.

*Motion by Ramirez, Second by Vosburg to **Table** the Item No. 6.1 until the April 20, 2023 Council Meeting. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

2. Discussion, Direction and Potential Action regarding Appointments to the City of Coalinga Transparency and Accountability Committees
   Marissa Trejo, City Manager

*Item No. 6.2 was **Tabled** during Changes to the Agenda.*

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced that budget presentations will be coming at one of the next few meetings and will be on each agenda through the end of the current fiscal year.

Council Member's Announcements:

Councilmember Adkisson announced that he intends to resign the first or second week of June.

Councilman Vosburg requested that staff announce the updated water restrictions now in force with tonight's adoption of Resolution No. 4147.

Assistant City Manager Sean Brewer stated that we will now be operating under Stage 1 water conservation and have no day of the week watering restrictions. Residents are only restricted from watering between the hours of 10am and 6pm. Penalties will only be for excessive waste of water or watering during the restricted hours and the pool moratorium has been lifted. The City website and App will be updated accordingly.

Mayor Pro-Tem Ramirez requested that the City be aware of and relax the timeframe for residents to cut weeds that have come from a result of all the recent storms, especially the elderly and disabled.

Mayor's Announcements:

None

8. FUTURE AGENDA ITEMS

Mayor Horn and Mayor Pro-Tem Ramirez requested that the City relax the timeframe for residents to cut weeds that have come from a result of all the recent storms.

City Manager Marissa Trejo stated that we cannot have different rules for a particular group of people, however the timeframe may be adjusted at the Council's discretion, but it would apply to everyone. Currently the timeframe is 15 days to make a correction to a code violation. If someone receives notice and they need more time they can call me, and I can grant an extension. I have never denied someone an extension. A person can generally get another 30 days.

9. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of Litigation Pursuant to Section 54956.9(d)(4): 4 Cases

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 6:34 PM

APPROVED:

_____
James Horn, Mayor

ATTEST:

_____
Shannon Jensen, City Clerk

April 20, 2023
Date

CITY OF COALINGA

The Sunny Side of the Valley

Name (Print) Last	First	Middle
JONES	MARTIN	ERIC

Name of Board Commission or Committee in which you are interested:

WATER

Home Address	City and State	Zip Code
504 COLLEGE STREET	COALINGA, CA	93210

Current Employer:

RETIRED

Business Address:

Telephone: Home 559-935-2381 Office CELL: 559-476-0296

What experience or special knowledge do you have that would be of benefit to you in the position for which youare applying?

I UNDERSTAND THE FUNCTIONS OF THE CITY, GOVERNMENT, AND HAVE LIVED IN COALINGA FOR OVER 45 YEARS. AS A PROFESSIONAL, I SERVED ON VARIOUS COMMITTEES AND WAS ALSO ACTIVE AS A REPRESENTATIVE FOR TEACHERS.

AS A RESIDENT OF COALINGA, I BELIEVE THAT WE MUST, AS A COMMUNITY, WORK TO FIND SOLUTIONS TO THE ONGOING THREAT OF DROUGHT AND WATER SHORTAGES.

DATE: MARCH 9, 2023
TIME: 3:26 PM

ELECTRONIC SIGNATURE: Martin Eric Jones

Shannon Jensen

From: r.r.scott4272 <r.r.scott4272@att.net>
Sent: Thursday, March 16, 2023 5:45 PM
To: Information
Subject: Water Committee

Good evening council,
My name is Robin Scott and I had planned to apply for the water committee. However, I have been ill and didn't meet the deadline for applications. I communicated my situation and desire to apply to Marissa and she explained that since it would be late, it would be up to council to decide whether or notnto allow it. In my attempt to get the application to you before tonight's meeting, Shannon emailed it to me but the file would not open. Deciding to not give up, I am putting my "qualifications" into this email below.

I feel I'd be a good fit on this committee. I've established a good working rapport with Mayor Pro-tem Ramirez and Councilman Vosburg as well as with Sean Brewer and Larry Miller during the two years I served as City Ambassador. Water is our most important resource. We cant take it's availability for granted. We need to act ASAP in building water containment before the next drought comes around. And it will come around. I have a few ideas.

Thank you for your consideration of my pending application.

Robin Scott

Sent via the Samsung Galaxy Note20 Ultra 5G, an AT&T 5G smartphone

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Approve MINUTES - April 6, 2023
Meeting Date:	April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
MINUTES_For_Approval_040623.pdf	Minutes - April 6, 2023

MINUTES
CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA
April 6, 2023

1. CALL TO ORDER 6:00PM

Council Members Present: Horn, Ramirez, Adkisson, Vosburg, Hedgecock

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Assistant City Manager Sean Brewer, Commander Sean Young, Financial Services Director Mai Vang, City Treasurer Dawn Kahikina, Administrative Analyst Mercedes Garcia (via Zoom), Fire Division Chief Eric Beasley, Public Works and Utilities Coordinator Larry Miller, and City Clerk Shannon Jensen

Council Members Absent: None

Others Absent: Fire Chief Greg DuPuis

Changes to the Agenda: City Manager Marissa Trejo announced the following changes to the Agenda:

1. Councilman Adkisson requested Item No. 6.2 be Tabled; and

2. Councilman Hedgecock requested Item No. 5.14 be Tabled for a future meeting in order to see if the project can be completed at a lower cost; and

3. Mayor Horn requested Item No. 5.3 be Tabled until additional quotes could be obtained.

*Motion by Vosburg, Second by Ramirez to Approve the Changes to the Agenda and to Approve the Agenda for the meeting of April 6, 2023. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

None.

3. CITIZEN COMMENTS

The following individual(s) spoke under Citizen Comments:

Hilda Crawford announced that the Library's Cover-to-Cover program that is sponsored by In-N-Out Burger is still going on and will run from March 4th through April 15th. Children ages 4-12 must read a total of 15 books and will earn a voucher for a hamburger or cheese burger.

Mrs. Crawford announced that the Library will be celebrating National Library Week April 23rd through April 29th. A flyer for the event will be forthcoming and that the Library has requested that Murphy the fire dog attend the events of Saturday, April 29, 2023.

The following individual(s) submitted written comment(s):

Greg Cody

4. PUBLIC HEARINGS

None

5. CONSENT CALENDAR

1. Approve MINUTES – February 16, 2023
2. Check Register: 02/01/2023 – 02/28/2023
3. Information Only – Cost Estimate to Replace Flooring in the Mobile Home Located at the Airport

*Mayor Horn **Tabled** Item No. 5.3 during Changes to the Agenda until additional quotes could be obtained.*

4. Information Only – Update on Future College Crossings Property

Mayor Pro-Tem Ramirez pulled Item No. 5.4 for discussion.

5. Information Only – Update on Vacant Kmart Property

Mayor Pro-Tem Ramirez pulled Item No. 5.5 for discussion.

6. Information Only – Debt Obligations
7. Notice of Completion for Coalinga Fire Department On-Site Improvement Project #2902
8. Approve Policy Restricting the Installation of Turf (Grass) in any New Commercial, Industrial or Residential Developments

Councilman Vosburg pulled Item No. 5.8 for discussion.

*Consensus of the Council is to **Table** Item No. 5.8.*

9. Authorize the Purchas of Natural Gas Meters
10. Authorize Assistant City Manager to Execute an Engineering Task Order with the City Engineer for Right-of-Way Services for the Trails Project (Segments 1, 2, 13 and 14)
11. Authorize City Manager to Approve Engagement Letter Received from Bryant L. Jolly, CPA for Auditing Services for Fiscal Year 2021-2022
12. Authorize Changes to Police Department K-9 Officer Take Home Vehicle Policy

13. Authorize the Purchase/Upgrade of City Hall and Police Departments Fire Control System

Councilman Vosburg pulled Item No. 5.13 for discussion.

Councilman Vosburg requested Item No. 5.13 be voted on separately.

*Motion by Vosburg, Second by Adkisson to Approve Using Reserve Funds to Purchase/Upgrade the Fire Control Systems at City Hall, the Fire Department and the Police Department. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

14. Authorize Assistant City Manager to Execute a Contract with Expert Painting and Coatings to Perform Floor Polishing and Finishing at the Water Treatment Plant

*Councilman Hedgecock **Tabled** Item No. 5.14 during Changes to the Agenda in order to see if the project can be completed at a lower cost.*

15. Adopt Resolution No. 4150 related to the Emergency Work Declaration Regarding the Repairs and Restoration of the Water Treatment Plant Clarifiers in Accordance with the California Public Contract Code 22025 and 22050

Councilman Vosburg pulled Item No. 5.15 for discussion.

16. Adopt Resolution No. 4151 Authorizing City Manager to Execute Agreements with Members of the Pleasant Valley Water Conveyance Partners, LLC and Harris Feeding for the Sale of Excess Untreated USBR Contract Water for Water Year 2023/2024

Councilman Vosburg pulled Item No. 5.16 for discussion.

Consensus of the Council is to approve the conveyance portion of the agreement with Pleasant Valley Water Conveyance Partners, LLC ("Farmers") and staff shall renegotiate a higher price of water sold to Farmers than is currently stated in the agreement.

17. Adopt Resolution No. 4152 Authorizing Mayor to Execute a Temporary Water Service Contract (Section 215) with the United States Bureau of Reclamation

18. Adopt Resolution No. 4153 Approving Final Parcel Map No. 22-01

19. Waive Second Reading and Adopt Ordinance No. 858 Updating the Temporary Uses Section of the Planning and Zoning Code in Order to Permit Fairs, Carnivals and Festivals in Residentially Zoned Districts on Parcels No Smaller than 20 Acres

*Motion by Adkisson, Second by Horn to **Approve** Consent Calendar Item Nos. 5.18 and 5.19. Motion **Approved** by 4/1 Roll-Call Majority Vote. (Vosburg – Abstained)*

20. Fire Department Quarterly Report

*Motion by Vosburg, Second by Hedgecock to Approve Consent Calendar Item Nos. 5.1, 5.2, 5.4 through 5.7, 5.9 through 5.12, 5.15, 5.16 (with changes) 5.17, and 5.20. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Motion by Vosburg, Second by Adkisson to Approve Using Reserve Funds to Purchase/Upgrade the Fire Control Systems at City Hall, the Fire Department and the Police Department (5.13). Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Motion by Adkisson, Second by Horn to **Approve** Consent Calendar Item Nos. 5.18 and 5.19. Motion **Approved** by 4/1 Roll-Call Majority Vote. (Vosburg – Abstained)*

*Consent Calendar Item Nos. 5.3, 5.8, and 5.14 were **Tabled**.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Fiscal Year 2023-2024 Proposed Budget Discussion and Direction
   Mai Vang, Financial Services Director

City Manager Marissa Trejo gave a brief overview of the item, stating this is the first draft of the operational expenses for next Fiscal Year's budget. Changes in the budget are listed in the staff report and Financial Services Director Mai Vang has included budget highlights. These highlights are items that are in addition to the operational expenses in the current Fiscal Year. If there was no change, or the change was minimal, then it will not be listed as a highlight. The majority of these items are not General Fund expense items.

Consensus of the Council is to temporarily freeze all unfilled positions currently that are paid from the General Fund, except the part-time animal control officer position, until the May 4, 2023, meeting when the full budget is presented. Staff may continue to process applicants for employment; however, no start date will be provided during the temporary freeze.

2. Discussion, Direction and Potential Action regarding Posing to the Voters the Question of Whether the Mayor's Position should be Elected At-Large and Placing the Item on the November 2024 Election Ballot
   Marissa Trejo, City Manager

*Councilman Adkisson **Tabled** Item No. 6.2 during Changes to the Agenda.*

3. Discussion, Direction and Potential Action regarding Filing an Anticipated City Council Vacancy for District No. 1
   Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item, stating this is item is a Future Agenda Item requested by Councilman Adkisson.

Consensus of the Council is to open the anticipated City Council vacancy for District No. 1 to any qualified resident who may be interested in serving. An informal workshop will be scheduled for May 18, 2023, at 5:00pm to allow interested parties a chance to speak and the City Council to ask them questions.

7. ANNOUNCEMENTS

City Manager's Announcements:

None

Council Member's Announcements:

None

Mayor's Announcements:

Mayor Horn announced that if any resident or City Councilmember is interested in doing a ride-along with the Police Department they can get more information by visiting the front counter at the Police station.

Mayor Horn announced that Monday, April 17, 2023, Joshua Babcock, a representative from Congressman's Duarte's office, will be at City Hall and available for any questions or concerns Coalinga residents may have. Mr. Babcock will hold regular office hours in the Council Chambers at City Hall every third Thursday of the month from 8:00am to noon until further notice. These hours of availability are expected to be expanded on an additional day each month to include the hours from noon to closing.

Mayor Horn announced that Congressman Duarte will be visiting Coalinga on May 2nd. He is scheduled to tour City departments and meet with the Mayor. He has offered to make himself available to meet with residents.

Councilman Hedgecock requested Duarte's visit be noticed on the City's website.

Mayor Horn reminded the public that he is available anytime to meet with residents.

Mayor Horn announced that information pamphlets from the Marjory Mason center on domestic violence are available at the front desk at City Hall and at the Police Department. The Police Department also has information on Alcohol Anonymous and Narcotics Anonymous meetings.

Mayor Horn announced that Saturday, April 8, 2023, the Elks Lodge will be holding their annual Easter Egg Hunt. The gates will open at 10am and the egg hunt will start at 11am. Children of all ages are welcome. The Fire Department, Police Department and California Highway Patrol will be there, as well as several special characters.

Assistant City Manager Sean Brewer announced that the sidewalk and tree replacement project in front of the Fire Department along Elm Avenue is scheduled to start Monday morning.

Mayor Horn announced that Caltrans will be scheduling a road sweep soon to clean up the gravel that has been washed into the road from the recent storms along Elm Avenue.

Mayor Pro-Tem Ramirez thanked City staff for all the hard work they put each day.

8. FUTURE AGENDA ITEMS

Mayor Pro-Tem Ramirez requested a Future Agenda Item to work with the Coalinga-Huron Unified School District to address school fights.

Councilman Vosburg requested a Future Agenda Item to remove all water restrictions and for staff to develop a list of water conservation tips that can be made available to the community.

Councilman Vosburg requested a Future Agenda Item to develop and utilize the airport property. He would like to bring back Shift Sector, build warehouses, and allow electric airplanes. City Manager Marissa Trejo stated that Councilman Hedgecock had requested a Future Agenda Item that will be placed on the April 20, 2023 City Council meeting for developing and utilizing the airport property more by getting repairs done, scheduling an

air show and obtaining more long term tenants. Councilman Vosburg suggested that he and Councilman Hedgecock form an Ad Hoc Committee to address the future development of the airport property.

Mayor Horn requested a Future Agenda Item to clean, repair, or remove the water fountain outside City Hall, depending on the cost. City Manager Marissa Trejo stated there was no need for a Future Agenda Item as this is already in process.

9. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of Litigation Pursuant to Section 54956.9(d)(4): 2 Cases

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of Litigation Pursuant to Section 54956.9(d)(4): 1 Case

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 7:19PM

APPROVED:

_____
James Horn, Mayor

ATTEST:

_____
Shannon Jensen, City Clerk

April 20, 2023
Date

Shannon Jensen

From: Greg Cody <bchcwby101@gmail.com>
Sent: Thursday, April 6, 2023 2:28 PM
To: Marissa Trejo; Information
Subject: 4/6/23 citizen comment

Despite the fact you all know Adam Adkisson to be a deceitful liar, I realize you still must entertain his alleged intent to resign.
I feel that it would be a tremendous unnecessary expense to the taxpayers to put it on a special ballot.

The ungrateful Adkisson was originally nominated for appointment by Councilwoman Stoltz and council followed her recommendation.
He had absolutely no objection to a council member being appointed to a vacated seat therefore, unless he has another personal agenda he should feel the same.

Last, but not least since Adkisson has been allowed to reside outside his district, would all potential candidates be given the same privilege?

Regards, Greg Cody

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Adopt Resolution No. 4148 Approving Chaplain Job Description and Adopt Resolution No. 4149 Approving Chaplain Pay Scale
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Marissa Trejo, City Manager

I. RECOMMENDATION:

This item was requested as a Future Agenda Item by Mayor Pro Tem Ramirez. City Manager recommends adopting.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

Do not adopt

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
Chaplain_Job_Des_PDF.pdf	Job Description
Chaplain_Pay_Scale.docx	Chaplain Pay Scale
Res_4148_Chaplain_Job_Des.doc	Job Description Resolution
Res_4149_Chaplain_Pay_scale.doc	Pay Scale Resolution

City of Coalinga
155 W. Durian
Coalinga, CA 93210

Chaplain (Per Diem)

Pay Class: Chaplain
FLSA Non-Exempt

DEFINITION

Under the general supervision of the Police Commander, provides a ministry of presence, support and counsel to police department and fire department staff as well as victims of crime.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Responds to calls 24 hours per day, 365 days per year, Citywide, as requested;
- Provides a ministry of presence, support and counsel to police department and fire department staff and their families in areas of stress management, post shooting, burnout and other areas as requested;
- Performs important follow-up after Police Department and Fire Department staff have stabilized a situation;
- Offers prayer;
- Aids victims of crime and their families;
- Coordinates support services to transients and homeless community members;
- Provides instruction and conducts workshops in areas such as stress management, ethics and family life;
- Visits with sick or injured police and fire department staff and/or their families;
- Responds to religious/spiritual questions;
- Offers a listening ear without judgement and with confidentiality;
- Assists law enforcement with calls such as death notifications, suicide and suicide prevention, rape and sexual assault, accidents with severe injuries or death, homicide and violent assaults, disasters, child abuse, missing persons, terrorism, family disturbances and other incidents as requested;
- Coordinates a variety of agencies and churches to bring needed help in times of crisis;
- Assists in bringing community together and creating positive opportunities for community

members to interact with police and fire department staff;

- Performs other duties as assigned.

QUALIFICATIONS

Experience: Ecclesiastically certified in good standing and endorsed for law enforcement chaplaincy by a recognized religious body with five (5) years of experience in ministry. Must never have been convicted of a criminal offense involving moral turpitude.

NOTE: It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.

KNOWLEDGE, SKILLS AND ABILITIES

NOTE: The following are a representative sample of the KSA's necessary to perform essential tasks of the position.

Knowledge of: The organizational structure of the police and fire departments; geographical configurations and characteristics of the response districts; community, medical, psychiatric and other helping resources in the local area; department operating procedures for administration, emergency operations and incident management systems. English usage, spelling, grammar and punctuation; principles and procedures of recordkeeping; and techniques used in dealing with the public.

Skill and Ability to: Serve on a 24-hour on-call basis; manifest a broad base of experience and professional ministry, emotional stability and personal flexibility; carry a department-issued identification card; wear department-issued uniform and equipment; meet once per month and police or fire station; become involved in training programs that enhance one's efficiency in meeting and dealing with people in crisis; maintain confidentiality of sensitive information and documents; and establish and maintain effective working relationships with supervisors, peers, and the general public.

ATTITUDE

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS

NOTE: The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.

Perform work within an indoor and outdoor environment, hostile environment during emergency operations; enter potentially hazardous situations. Ability to stand, sit, walk, talk and hear; climb, balance, stoop, kneel, crouch, crawl and smell; use hands and fingers to handle and operate objects, tools, controls, etc; reach with hands and arms; and perform frequent, repetitive motions with hands, wrists and arms. Mental application uses memory for details, verbal instructions, emotional stability, critical thinking and creative problem solving. Individual must exercise good judgment and be

flexible and sensitive in response to changing situations and needs.

Approved by: _____ _____
Marissa Trejo, City Manager Date

City of Coalinga Chaplain Per Diem Pay Scale Effective:

Effective: April 20, 2023

Approved: April 20, 2023

Revised: April 20, 2023

Grade	**Position**	**Step A**
1	Chaplain	
	Hourly Stipend*	$50.00

*Hourly Stipend paid for all hours worked as scheduled by, or called to work by, Police Commander.

RESOLUTION NO. 4148

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA CHAPLAIN JOB DESCRIPTION

WHEREAS, the City Manager and her staff have presented the City Council with a Chaplain; and

WHEREAS, the Chaplain Job Description has been reviewed by the City Council and the City Council has determined that the Job Description is adequate and necessary; and

WHEREAS, the City Council has determined to approve the Chaplain Job Description.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Coalinga as follows:

1. The Chaplain Job Description is hereby approved.

2. The City Manager and her designees are authorized to implement and carry out the provisions of the Chaplain Job Description.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 20 day of April, 2023, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk/Deputy City Clerk

RESOLUTION NO. 4149

A RESOLUTION TO REVISE CITY OF COALINGA CHAPLAIN PAY SCALE

WHEREAS, the governing body of the City of Coalinga is authorized to prepare, install, revise and maintain a position classification and compensation plan covering all positions in the competitive service;

NOW, THEREFORE, BE IT RESOLVED,

I. That the City Council of the City of Coalinga hereby established pay scales for all employees in all classifications of employment described on Chaplain Pay Scale to be revised effective April 20, 2023.

The foregoing resolution was approved and adopted at a meeting of the City Council of the City of Coalinga held on the 20 day of April, 2023, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk/Deputy City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Approve Second Amended and Restated Memorandum of Understanding Between the County of Fresno and the City of Coalinga (Tax Sharing Agreement)
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Mai Vang, Financial Services Director

I. RECOMMENDATION:

Staff recommends approving the Second Amended and Restated Memorandum of Understanding (MOU) Between the County of Fresno and the City of Coalinga

II. BACKGROUND:

On January 7th, 1980, the Apportionment of Property Tax agreement was signed between Fresno County (COUNTY) and the City of Coalinga (CITY) to outline the property tax sharing of revenue in annexed areas. The Equivalent Tax Rates for fiscal year 1979-80 was established by the Auditor-Controller for the City of Coalinga at 1.06 where the County's share was 55% and the City's share was 45%.

On March 25, 2008, COUNTY and CITY entered into a comprehensive agreement covering development, annexations, sales taxes, property taxes, and other matters, referred to as the 2008 Amended and Restated Memorandum of Understanding ("2008 MOU"). The 2008 MOU served in part as COUNTY's and CITY's master property tax transfer agreement under subdivision (d) of section 99 of the Revenue and Taxation Code and included provisions relating to redevelopment and included as a part the former Coalinga Redevelopment Agency, which CITY dissolved on February 1, 2012, following the State adopted comprehensive legislation, Assembly Bill X1 26 (Stats. 2011, 1st Ex. Sess. Chp. 5), dissolving California redevelopment agencies and prohibiting further redevelopment activities under the California Community Redevelopment Law (former Health and Safety Code Section 33000 et seq.); and is set to expire on March 25, 2023.

III. DISCUSSION:

California Revenue and Taxation Code requires cities and counties come to an agreement on how specific revenues from taxes will be split or shared upon annexation of land into the City's jurisdiction. State law further allows a county and a city to develop and adopt a master tax transfer agreement to comply with this requirement. A master agreement provides fairness for all parties involved, such as City, County and property owner.

The second amendment will extend the agreement for an additional 15 years, which will expire the year 2038.

There are several major deal points which carried over from the 2008 MOU, as amended, are:

- Define standards for annexation;
- Article V defines the Sales Tax Revenue Sharing portion at 5%;

- Article III defines how future property taxes will be shared after annexation – County will receive 63%, City will receive 37%;
- Article VIII defines the terms of the PVSP and MHTF annexations where the County and City shares responsibility and revenue under the Transportation Development Act (TDA), Local Transportation Fund (LTF) and State Transit Assistance Fund (STA), the Measure C Local Transportation Program Funds and Community Development Block Grant (CDBG) funds;
    - o Exhibit 6 clarifies and defines the areas of shared revenue and responsibilities.
    - o Adjusted the date of payment to the County to 120 days after the end of each fiscal year begins.

Since 2017, the City had received the following revenue:

Article/Description	**Total Received**
Article III – Property Tax	$59,770
Article V – Sales Tax and Use Tax	$280,038
Article VIII – State and Local Program Funds	
· Measure C – Street Maintenance	$1,467,085
· Measure C – ADA Compliance	$60,191
· Measure C – Flexible Funding	$1,782,036
· Transportation Development Act (TDA) Local Transportation Funds (LTF) and State Transit Assistance Fund (STA)	$2,195,244
Total Revenue	**$5,844,364**

IV. ALTERNATIVES:

Do not approve the MOU between the County of Fresno and City of Coalinga (not recommended)

V. FISCAL IMPACT:

The City will not be permitted to annex new properties/land; therefore, losing potential revenue that impacts the General Fund, Measure C Funds, and Street Funds if not passed.

ATTACHMENTS:

File Name	Description
20230403_-_Second_Amended_and_Restated_MOU_FINAL.pdf	Memorandum of Understanding between Fresno County and City of Coalinga

SECOND AMENDED AND RESTATED
MEMORANDUM OF UNDERSTANDING BETWEEN
THE COUNTY OF FRESNO AND THE CITY OF COALINGA

THIS SECOND AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING (hereinafter " RESTATED MOU") is made and executed by and between the COUNTY OF FRESNO, a political subdivision of the State of California (hereinafter referred to as "COUNTY"), and the City of COALINGA, a municipal corporation of the State of California (hereinafter referred to as "CITY").

W I T N E S S E T H

WHEREAS, on March 25, 2008, COUNTY and CITY entered into a comprehensive agreement covering development, annexations, sales taxes, property taxes, and other matters, referred to as the 2008 Amended and Restated Memorandum of Understanding (“2008 MOU”); and

WHEREAS, the 2008 MOU served in part as COUNTY’s and CITY’s master property tax transfer agreement under subdivision (d) of section 99 of the Revenue and Taxation Code; and

WHEREAS, the 2008 MOU also included provisions relating to redevelopment and included as a party the former Coalinga Redevelopment Agency, which CITY dissolved on February 1, 2012, following the State adopted comprehensive legislation, Assembly Bill X1 26 (Stats. 2011, 1st Ex. Sess. Chp. 5), dissolving California redevelopment agencies and prohibiting further redevelopment activities under the California Community Redevelopment Law (former Health and Safety Code Section 33000 et seq.); and

WHEREAS, the 2008 MOU is set to expire March 25, 2023; and

WHEREAS, COUNTY and CITY desire to make additional changes to their comprehensive agreement set forth in the 2008 MOU, and to extend the term of their comprehensive agreement for an additional 15 years; and

WHEREAS, due to the age of the 2008 MOU and the desire to make additional changes to the 2008 MOU, COUNTY and CITY have determined that it is in their best interests to enter into this RESTATED MOU, which will supersede and replace the 2008 MOU; and

WHEREAS, COUNTY and CITY wish to continue to work together to develop a fair and equitable approach to tax sharing and the encouragement of sound economic growth; and

WHEREAS, in order to encourage economic development and environmentally sound land use planning, it is important that any tax sharing among COUNTY and CITY be determined in advance and that such arrangements not be fiscally detrimental to either COUNTY or CITY; and

WHEREAS, COUNTY and CITY recognize the importance of COUNTY and CITY services and are prepared to cooperate in an effort to address COUNTYs and CITYs fiscal issues; and

WHEREAS, through annexation CITY provides the opportunity for economic growth and development to support public services for CITY and COUNTY; and

WHEREAS, close cooperation between COUNTY and CITY is necessary to maintain the quality of life throughout Fresno County and deliver needed services in the most cost-efficient manner to all CITY and COUNTY residents; and

WHEREAS, COUNTY recognizes the need for orderly growth within and adjacent to CITY and for supporting appropriate annexations and promoting the concentration of development within CITY; and

WHEREAS, CITY recognizes that development within CITY limits may also have the effect of concentrating revenue-generating activities within CITY rather than in unincorporated areas and that, as a result of Proposition 13 and its implementing legislation, annexation by CITY of unincorporated territory can result in a loss of revenue sources for COUNTY unless there is significant new development activity as a result of annexation; and

WHEREAS, annexation is appropriate where it itis consistent with CITY's General Plan, and it can be a valuable tool in the physical and economic development of CITY and COUNTY; and

WHEREAS, the parties recognize that COUNTY General Plan Goal LU-G provides that COUNTY will direct urban growth and development within the cities spheres of influence to existing incorporated cities and will ensure that all development in city fringe areas is well planned and adequately served by necessary public facilities and infrastructure and furthers countywide economic development goals; and

WHEREAS, the parties recognize that when urban growth and development is directed to cities there is a lost opportunity of development by COUNTY in the unincorporated area and that sharing of local sales and use taxes generated by such development would serve as a tool for the COUNTY to participate in receiving a share of that new revenue; and

WHEREAS, it is the interest of the parties to require all new urban development to pay a roughly proportionate share of the cost of urban services and infrastructure created by the development, whether it occurs in the CITY or in the adjacent unincorporated area of the CITY's sphere of influence.

NOW, THEREFORE, COUNTY and CITY hereby agree as follows:

ARTICLE I

DEFINITIONS

Unless the particular provision or context otherwise requires, the definitions contained in this article and in the Revenue and Taxation Code shall govern the construction, meaning, and application of words used in this RESTATED MOU.

1.1 "Base property tax revenues" means property tax revenues allocated by tax rate equivalents to all taxing jurisdictions as to the geographic area comprising a given tax rate area annexed in the fiscal year immediately preceding the tax year in which property tax revenues are apportioned pursuant to this RESTATED MOU, including the amount of State reimbursement of the homeowners' and business inventory exemptions.

1.2 “Property tax increment" means revenue from the annual tax increment, as "annual tax increment" is defined in Section 98 of the Revenue and Taxation Code, attributable to the tax rate area for the respective tax year.

1.3 "Substantial development" or "substantially developed" means real property which, prior to annexation, has an improvement value to land value ratio equal to or greater than 1.25:1, as of the lien date in the fiscal year in which the annexation becomes effective under the Cortese-Knox Local Government Reorganization Act, and on and after January 1, 2000, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

1.4 "Property tax revenue" means base property tax revenue, plus the property tax increment for a given tax rate area.

1.5 "Tax apportionment ratio" means the tax apportionment ratio of the parties for a given fiscal year and shall be ascertained by dividing the amount determined for each party pursuant to Revenue and Taxation Code Sections 96(a) or 97(a), whichever is applicable, by that party's gross

assessed value, and by then dividing the sum of the resulting tax rate equivalents of both parties into each party's tax rate equivalent to produce the tax apportionment ratio.

1.6 "Tax rate equivalent" means the factor derived for an agency by dividing the property tax levy for the prior fiscal year computed pursuant to Section 97 of the Revenue and Taxation Code by the gross assessed value of the real property within the jurisdiction of the agency for the prior fiscal year.

1.7 "Effective Date" shall mean the last date that all the parties hereto execute this Restated MOU between COUNTY AND CITY.

1.8 "Urban development" or "urban type development" shall mean development not allowed in areas designated Agriculture, Rural Residential or River Influence in COUNTY's General Plan or its applicable community plans as of the Effective Date of this RESTATED MOU.

ARTICLE II

ANNEXATIONS BY CITY

2.1 Any annexations undertaken by CITY following the date of the execution of this RESTATED MOU shall be consistent with both the terms of this MOU and the standards (hereinafter "The Standards" or "Standards") as set forth in Exhibit "1", attached hereto and incorporated by reference herein as if set fourth fully at this point. This RESTATED MOU shall not apply to annexations proposed by CITY which are not in compliance with its terms or which fail to meet The Standards. If a proposed annexation is not in compliance with the terms of this RESTATED MOU, including but not limited to, The Standards, then the property tax exchange provisions of Article III of this RESTATED MOU shall not apply in regards to that proposed non-complying annexation. An exchange of property tax revenues between COUNTY and CITY for any such non-complying annexation shall be handled individually pursuant to subdivision (e) of Section 99 of the Revenue and Taxation Code or by the negotiation of a standalone property tax exchange agreement between COUNTY and CITY.

2.2 In order to encourage the orderly processing of proposed annexations, CITY shall, at least thirty (30) days prior to filing any annexation proposal with the Fresno County Local Agency Formation Commission (hereinafter "LAFCO"), notify COUNTY of its intention to file such proposal and the date upon which CITY expects such proposal to be filed. Upon COUNTY's request, CITY agrees to meet with COUNTY to review whether its proposed annexation complies with The Standards. Within fifteen (15)

days after the date COUNTY receives notice by the CITY of its annexation proposal, COUNTY shall notify CITY in writing if it has determined that the proposed annexation is inconsistent with The Standards. Upon receipt of such notification, CITY may either modify the proposal to address the inconsistencies with the Standards identified in the COUNTY's written notice or adopt a resolution finding that the proposed annexation is, in CITY's determination, consistent with The Standards. If County fails to give such notice within the fifteen-day period, the annexation shall be conclusively deemed consistent with all provisions of this article and The Standards.

2.3 If CITY adopts a resolution making the findings described in Section 2.2, above, then COUNTY may challenge such findings by appropriate court action filed within thirty (30) days of receipt of written notice of the adoption of CITYs resolution. The court shall independently review the evidence and determine whether the proposed annexation is consistent with the Standards.

As an alternative to a judicial challenge by the COUNTY, the parties may within the aforesaid thirty (30) day period mutually agree in writing to arbitrate their dispute through proceedings conducted in accordance with the rules established by the American Arbitration Association. The parties upon agreeing to arbitrate will proceed with arbitration in a timely manner. The arbitrator hearing the matter shall independently review the evidence and determine whether the proposed annexation is consistent with The Standards.

Costs incurred by the prevailing party, either in court proceedings or the arbitration proceedings, shall be paid by the non-prevailing party. The parties agree that CITY shall not proceed to LAFCO with the proposed annexation until the dispute is finally resolved either by court or arbitration proceedings. If CITY attempts to proceed with such proposed annexation prior to the expiration of the period in which COUNTY may file its court action or agree to arbitrate, or prior to the final conclusion of such court or arbitration proceeding, then the property tax exchange provisions of Article III of this RESTATED MOU shall not apply to that proposed annexation.

Notwithstanding the foregoing, the CITY may proceed to LAFCO under this RESTATED MOU if court or arbitration proceedings are not completed within thirty (30) days after the filing thereof provided, however, that LAFCO in its resolution of approval, at the request of the CITY, conditions such approval upon the Executive Officer's receipt of a certified copy of the document evidencing the finality of the

aforesaid court or arbitration proceedings determining that the proposed annexation is consistent with the Standards attached hereto, or alternatively, receipt of a written stipulation of the CITY and COUNTY agreeing that the annexation complies with the Standards and permitting the completion of such proposed annexation. If LAFCO declines to conditionally approve the annexation as provided in this paragraph or CITY fails to timely request such conditional approval of the annexation, then the property tax exchange provisions of Article III of this RESTATED MOU shall not apply. If, at the request of the CITY, LAFCO approves the annexation over the objections of the County, such approval by LAFCO shall be deemed good cause for the COUNTY at its option to terminate this RESTATED MOU.

2.4 For the purpose of promoting economic development and job creation, an Alternate Standard for Annexation for industrial or regional commercial uses is hereby created. In the place of The Standards set forth in Exhibit 1, the Alternate Standard for Annexation shall apply to and govern the review of annexation proposals for industrial or regional commercial uses. Annexation proposals for industrial/regional commercial uses shall include a conceptual development plan, as described herein. The conceptual development plan shall consist of the economic objectives to be achieved, the service and financing strategy and its schedule, and shall include a map of the proposed prezoning. The conceptual development plan's schedule shall include milestones for major project components, to measure the progress of the project. Due to the complexity of such projects the development schedule for planning and implementation may reasonably require a period of from five to ten years. The annexation proposal shall be submitted to and reviewed by the COUNTY pursuant to Section 2.2. Annexation proposals that comply with the criteria of this Section 2.4 shall, be deemed to comply with Section 2.1. The annexation application to be submitted to LAFCO shall be considered complete upon adoption of the prezoning by the CITY. COUNTY and CITY agree to meet annually to review the progress toward the achievement of the economic development objectives and to identify ways to promote mutual economic development objectives. The proposed annexation made under this Alternate Standard for Annexation described in this Section 2.4 should not create islands and annexation boundaries must ultimately minimize creation of peninsulas, corridors, or other distortion of boundaries.

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2.5 Section 2.4 shall not apply if CITY rezones an area that was annexed using the Alternate Standard for Annexation to a zone other than Industrial/Regional Commercial without COUNTY's consent.

ARTICLE III

EXCHANGE OF PROPERTY TAX REVENUES TO BE MADE UNDER SECTION 99 OF THE REVENUE AND TAXATION CODE

3.1 The property tax revenues collected in relation to annexations covered by the terms of this RESTATED MOU shall be apportioned between CITY and COUNTY as set forth in Sections 3.2 and 3.3 below. The parties acknowledge that, pursuant to Sections 54902, 54902.1 and 54903 of Government Code and Section 99 of the Revenue and Taxation Code, the distribution of such property tax revenues will not be effective until the revenues are collected in the tax year following the calendar year in which the statement of boundary changes and the map or plat is filed with the County Assessor and the State Department of Tax and Fee Administration.

3.2 In regards to the annexation of real properties which are not considered substantially developed at the time of annexation, COUNTY will retain all of its base property tax revenue upon annexation. The amount of the property tax increment for special districts whose services are assumed by CITY shall be combined with the property tax increment of the COUNTY, the sum of which shall be allocated between CITY and COUNTY pursuant to the following tax apportionment ratio:

COUNTY: 63%

CITY: 37%

Effective July 1, 2022 these property tax-sharing ratios shall be as shown in Exhibit "2".

3.3 In regards to the annexation of real properties which are considered substantially developed at the time of annexation, property tax revenue (base plus increment) will be reallocated as follows: a detaching or dissolving district's property tax revenue (base plus increment) shall be combined with COUNTY's and the sum of which shall be allocated between CITY and COUNTY pursuant to the ratio set forth in Section 3.2.

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ARTICLE IV

DEVELOPMENT WITHIN AND ADJACENT

TO CITY'S SPHERE OF INFLUENCE

AND COUNTY'S CAPITAL IMPROVEMENT FEES

4.1 COUNTY shall not approve any discretionary development permits for new urban development within CITY's sphere of influence unless the development shall have first been referred to CITY for consideration of possible annexation. If CITY does not, within sixty (60) days of receipt of notice from COUNTY, adopt a resolution of application to initiate annexation proceedings before LAFCO, COUNTY may approve development permits for that new urban development. COUNTY's approval shall take into consideration CITY's general plan and be consistent with COUNTY's general plan policies, provided, that the development is orderly and does not result in the premature conversion of agricultural lands.

4.2 Within the CITY's sphere of influence, COUNTY shall require compliance with development standards that are comparable to CITY's and charge fees reflecting the increased administrative and implementing cost where such CITY standards are more stringent than COUNTY's. These requirements shall apply to discretionary development applications approved by COUNTY. For purposes of this Agreement, "discretionary development applications" shall mean General Plan Amendments, Rezoning, Tentative Tract Maps, Tentative Parcel Maps, Conditional Use Permits, Director Review and Approvals, and Variances.

4.3 CITY development fees shall be charged for any discretionary development applications to be approved by the COUNTY within CITY's sphere of influence. To establish or amend CITY development fees, CITY shall conduct a public hearing and notify property owners in accordance with State Law. At the conclusion of that hearing, CITY shall adopt a resolution describing the type, amount, and purpose of CITY fees to be requested for COUNTY adoption.

4.4 CITY shall transmit the adopted resolution to the COUNTY for its adoption of the fees. CITY shall include a draft ordinance for COUNTY's adoption with appropriate supporting documentation or findings by the CITY demonstrating that the fees comply with the Mitigation Fee Act (Section 66000, and following, of the Government Code) and other applicable State Law requirements. CITY fees may

also include CITY's and COUNTY's increased administrative costs and inspection charges, provided those costs similarly comply with the Mitigation Fee Act and other applicable State Law requirements.

4.5 COUNTY shall collect the applicable CITY development fees for infrastructure and facilities at the time of final map approval or issuance of building permits as established by the fee schedule. Or, COUNTY shall require the applicant to present a voucher issued by CITY evidencing the payment of the fees directly to CITY, or written confirmation by CITY that fees are inapplicable. If COUNTY imposes and collects fees on behalf of CITY, COUNTY shall transfer the fees to CITY at the earliest time legally permitted.

4.6 CITY shall give COUNTY at least thirty (30) days' notice before implementing any new fees or an amendment to existing fees. Notwithstanding this Section 4.6, or any other provision of this MOU, CITY shall be solely responsible for determining the amount of the fees and setting them in accordance with law. This Section 4.6 shall not be construed as a representation by COUNTY as to the propriety of the fees or the procedures used in setting them.

4.7 CITY shall hold harmless, defend and indemnify the COUNTY from all claims, demands, litigation of any kind whatsoever arising from disputes relating to the enactment of or the collection of CITY development fees by the County; provided however, such duty shall not apply to the negligence or intentional misconduct of the COUNTY.

4.8 If COUNTY adopts capital improvement fees, CITY shall require that an applicant for any land use entitlement or permit within CITY shall pay all COUNTY, public improvement fees applicable to the entitlement or permit. At the COUNTY's request, CITY shall either timely impose and collect all such fees or shall require the applicant to present a voucher issued by COUNTY evidencing the payment of fees directly to COUNTY. If adopted by COUNTY, the fees are to mitigate the impact of development on required COUNTY facilities and services including, but not limited to, the criminal justice system, health, social services, parks, transportation and library. If CITY imposes and collects fees on behalf of COUNTY, CITY shall transfer the fees to COUNTY at the earliest time legally permissible to do so. COUNTY may impose new fees and amend existing fees from time to time in its sole discretion and in accordance with applicable law. COUNTY shall give CITY at least thirty (30) days' notice before implementing any new fees or an amendment to existing fees. Notwithstanding this Section 4.8, or any other provision of this

RESTATED MOU, COUNTY shall be solely responsible for determining the amount of the fees and setting them in accordance with law. This Section 4.8 shall not be construed as a representation by CITY as to the propriety of the fees or the procedures used in setting them. If COUNTY imposes capital improvement fees and CITY collects capital improvement fees on behalf of COUNTY, this RESTATED MOU serves as a joint powers agreement under Chapter 5 of Division 7 of Title 1 (commencing with Section 6500) of the Government Code for the purpose of CITY's collection of capital improvement fees on behalf of COUNTY.

4.9 COUNTY shall hold harmless, defend and indemnify the CITY from all claims, demands, litigations of any kind whatsoever arising from disputes relating to the enactment or collection of COUNTY capital improvement fees; provided however, such duty shall not apply to the negligence or intentional misconduct of the CITY.

4.10 COUNTY shall support urban unification and consolidation of urban services. To this end, COUNTY shall oppose the creation of new governmental entities within CITY's sphere of influence, except for such entities that may be necessary to address service requirements that cannot be addressed by annexation to CITY. CITY and COUNTY will support transition agreements with current service providers which recognize the primary role of cities as providers of urban services and where current service providers have participated in service master planning.

4.11 Within CITY's sphere of influence and for the two-mile area beyond that sphere of influence, COUNTY and CITY agree that, in the early stages of preparation of land use and general plan amendments, they shall consult at a staff level in such fashion as to provide meaningful participation in the policy formulation process and shall likewise consult on other policy changes which may have an impact on growth or the provision of urban services. CITY shall also be given the opportunity to respond to COUNTY before the final document is prepared for presentation to COUNTY's Planning Commission. COUNTY agrees that it will solicit comments from CITY in the preparation of any Initial Study required by the California Environmental Quality Act undertaken within the area. If CITY determines such urban development may have a significant effect on the environment, the COUNTY shall require an Environmental Impact Report to be prepared if a fair argument can be made in support of the CITY's finding.

Notwithstanding anything to the contrary herein, because of state-mandated directives, including without limitation, the state Regional Housing Needs Allocation, COUNTY may consider approval of urban development in areas that are not currently planned for urban development, in order to meet its obligations under a state-mandated directive.

4.12 City may, at any time during the term of this RESTATED MOU, file the appropriate application with LAFCO to modify or expand the City's sphere of influence. Any change in the CITY's sphere of influence proposed by either COUNTY or CITY which would modify the area depicted in Exhibit "3" requires the mutual consultation of both parties prior to submission to LAFCO.

4.13 In those areas shown on Exhibit 4 outside of CITY's boundaries, COUNTY shall promote consultation between CITY and COUNTY at the staff level in the early stages of preparing general plan amendments and other policy changes that may impact growth or the provision of urban services.

ARTICLE V

IMPLEMENTATION OF SALES TAX

REVENUE COLLECTION

5.1 Pursuant to the Bradley Burns Uniform Local Sales and Use Tax Law, Part 1.5, Division 2, of the Revenue and Taxation Code (commencing with Section 7200), CITY shall, concurrent with the execution of this RESTATED MOU, amend its local sales and use tax ordinance, as needed, to comply with the terms of this RESTATED MOU. The amendment of CITY's sales and use tax ordinance (hereinafter referred to as "Ordinance Amendment") described in this Section 5.1 shall be timely forwarded to the State Department of Tax and Fee Administration so that it will become operative as of the first July 1 following the CITY reaching the threshold forth in subsections 5.2.1 and 5.2.2. The Ordinance Amendment shall enable COUNTY, pursuant to its sales and use tax ordinance, to collect a portion of the sales and use tax revenues generated within the incorporated areas of CITY in accordance with the applicable rate set forth on Exhibit "4", attached hereto and incorporated by reference as if set forth fully at this point. The format of this amendment by CITY to its local sales and use tax ordinance shall likewise provide as a credit against the payment of taxes due under such ordinance, an amount equal to any sales and use tax due to COUNTY.

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5.2 Except as otherwise provided herein, CITY further agrees that the Ordinance Amendment shall likewise provide for the periodic reallocation of additional sales tax revenues generated within the incorporated areas of CITY in accordance with the schedule set forth on Exhibit "4". Each subsequent incremental adjustment shall go into effect at the commencement of the fiscal year indicated. These periodic adjustments shall enable COUNTY, pursuant to its sales and use tax ordinance, to collect that portion of the sales and use tax revenues generated within the incorporated areas of CITY equal to the applicable percentage as specified in Exhibit "4". These periodic adjustments shall automatically go into effect provided that:

5.2.1 CITY receives sales tax revenues per capita in an amount greater than fifty percent (50%) of the sales tax revenue per capita collected by all Fresno County cities when taken as a group during the most recent fiscal year for which State Department of Tax and Fee Administration information is available, then it hereby agrees to reallocated sales tax revenues with COUNTY beginning in fiscal year 2021-2022 in accordance with the provisions of this article; and

5.2.2 CITY's annual sales tax revenue information is available for the State Department of Tax and Fee Administration allows City to reallocate sales tax revenue at the percentage designated in Exhibit "4" and still have a net increase in its remaining sales tax revenue when compared with the fiscal year immediately preceding the fiscal year described above. The periodic phase in of sales tax reallocation described herein shall be delayed from year-to-year if CITY falls below the sales tax reallocation threshold as identified in Section 5.2. In those years in which CITY does not meet the sales tax reallocation threshold, CITY's sharing proportion shall continue at the same rate as in the last year in which CITY met or exceeded the threshold. When, in a subsequent year, CITY again meets or exceeds the threshold, the sharing proportion of CITY shall be at the next higher sharing proportion shown on Exhibit "4", and the annual phase-in shall continue therefrom.

5.3 The Ordinance Amendment is intended to reduce CITY's sales tax rate from its then-existing level to a level which thereby enables COUNTY, pursuant to its sales tax ordinance, to continue collecting those amounts set forth in the previous provisions of this article as well as the applicable

percentages set forth on Exhibit "4". In addition, each periodic adjustment is intended by the parties to enable COUNTY to collect an amount equivalent to the applicable percentage specified in Exhibit "4".

5.4 Whenever CITY proposes an annexation of unincorporated territory which generates “substantial sales tax revenue” (as defined in this section 5.4 below) for COUNTY, CITY, agrees to further amend its local sales and use tax ordinance as set forth in this section. Notwithstanding the language of subsections 5.2.1 and 5.2.2, this additional amendment shall become operative no later than the commencement of the next calendar quarter following the date upon which such annexation is certified as complete by the Executive Officer of LAFCO. This additional amendment shall decrease CITY 's sales tax rate to yield an amount of substantial sales tax revenue being collected by COUNTY in the area to be annexed, thus enabling COUNTY to increase its sales tax rate by a corresponding percentage which shall continue to accrue to COUNTY throughout the term of this RESTATED MOU. Any such additional amendment made by CITY pursuant to this section shall be cumulative and likewise preserve intact any periodic adjustments previously implemented pursuant to this RESTATED MOU. Further, CITY agrees that it shall not split or separate areas into smaller annexations for the purpose of, or having the effect of, creating an annexation or annexations which, individually, do not generate substantial sales tax revenue, but which would generate such revenue if combined. For purposes of this article, the term "substantial sales tax revenue" shall be defined as sales tax revenue derived from taxable sales ·in the area annexed equal to at least:

5.4.1 If only information for less than one fiscal year exists, then $100,000 in taxable sales in the most recent quarter for which such information from the State Department of Tax and Fee Administration is available in writing or electronic or magnetic media, and projected to a full four quarters, at least

$400,000 in taxable sales.

5.4.2 If information for one or more years exists, then $400,000 in taxable sales in the most recent year for which such information from the State Department of Tax and Fee Administration is available in writing or electronic or magnetic media.

5.5 If CITY fails to amend its sales tax ordinance as provided in section 5.1, or if the Ordinance Amendment fails to provide for the periodic reallocation of additional sales tax revenues as provided in

section 5.2, the subsections therein, and Exhibit "4", or if CITY fails to further amend its sales tax ordinance upon the annexation of unincorporated territory which generates substantial sales tax revenue for COUNTY as provided in section 5.4, or if CITY splits or separates areas into smaller areas as prohibited by section 5.4, then this RESTATED MOU shall immediately terminate and, in particular, no master property tax exchange agreement under subdivision (d) of Section 99 of the Revenue and Taxation Code, shall exist between CITY and COUNTY.

5.6 CITY and COUNTY further agree that the annual report of the State Department of Tax and Fee Administration and the Department of Finance Annual Population Estimates shall be used as the data source for the purpose of calculating the per capita sales tax revenue pursuant to this RESTATED MOU.

5.7 Application of the formula to be used in the allocation of revenues pursuant to section 5.2 is illustrated in Exhibit "5", attached hereto and incorporated by reference herein as if set forth fully at this point.

ARTICLE VI

COUNTY AND CITY ASSURANCES ON USE OF REVENUE

6.1 COUNTY recognizes that certain revenue reallocated to it by this RESTATED MOU would otherwise have been appropriated by CITY to meet demands for services. In light therefore, COUNTY agrees to use such new revenue in order to maintain levels of COUNTY services that are supportive of CITY services, unless the Federal or state governments materially reduce the level of funding for such services. Examples of such COUNTY services include; but are not limited to, the criminal justice system, public health, and other similar services.

6.2 CITY agrees to continue enforcement of laws which result in the collection of fines and forfeitures.

ARTICLE VII

COOPERATIVE EFFORTS AT LEGISLATIVE REFORM

7.1 CITY and COUNTY agree to work jointly for state legislation and appropriations that would improve the fiscal condition of both CITY and COUNTY.

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ARTICLE VIII

GENERAL PROVISIONS

8.1 Term of MOU

This RESTATED MOU shall commence as of the date of execution by COUNTY and CITY and shall remain in effect for a period of fifteen (15) years, unless terminated prior to that time by mutual agreement of the parties or as otherwise provided by this RESTATED MOU.

In addition, should all or any portion of this RESTATED MOU be declared invalid or inoperative by a court of competent jurisdiction, or should any party to this RESTATED MOU fail to perform any of its obligations hereunder as determined by a court of competent jurisdiction, or should any party to this RESTATED MOU take-any action to frustrate the intentions of the parties as expressed in this RESTATED MOU, then in such event, this entire RESTATED MOU, as well as any ancillary documents entered into by the parties in order to fulfill the intent of this RESTATED MOU, shall immediately be of no force and effect and, in particular, no property tax exchange agreement, as required by Section 99 of the Revenue and Taxation Code, shall exist between the CITY and COUNTY as to unincorporated property.

8.2.A Geographic Application of RESTATED MOU

This RESTATED MOU shall apply only to the area identified as the City of Coalinga's Sphere of Influence, Future Growth Area, and Reduction to Sphere of Influence as depicted in Exhibit 3. This RESTATED MOU shall not apply to any Sphere of Influence boundary beyond the area depicted in Exhibit 3 unless and until the parties mutually agree to amend this RESTATED MOU.

8.2.B Pleasant Valley State Prison (PVSP) and Mental Health Treatment Facility (MHTF) Annexation

On June 9, 1998, the Fresno County Board of Supervisors unanimously approved Resolution No. 98-371, by which the Board supported CITY's proposed annexation of the non-contiguous Pleasant Valley State Prison (PVSP) site, provided that CITY and COUNTY execute an agreement to mitigate the fiscal impacts to COUNTY resulting from the addition of the PVSP inmate population to CITY. On June 13, 2000, the Board of Supervisors unanimously approved Resolution No. 00-336, by which the Board supported CITY's efforts to also locate the Mental Health Treatment Facility adjacent to the PVSP site,

provided that CITY and COUNTY execute an agreement to mitigate local fiscal impacts not identified in the Draft EIR for the Mental Health Treatment Facility.

Specific impacts included an increase in the CITY share, and corresponding reduction in the Countywide shares, of certain population-based revenues, namely the Transportation Development Act (TDA) Local Transportation Fund (LTF) and State Transit Assistance Fund (STA), the Measure C Local Transportation Program Funds, and Community Development Block Grant (CDBG) funds. These revenue shifts occurred as a result of the increase in the CITY population from annexation of the prison, without any corresponding increase in demand for or use of local transportation services or facilities by the annexed inmate population or CITY.

The advantage to the CITY of increased revenue from these sources due to PVPS and MHTF populations will be perpetuated as long as the funding allocations continue to be based on population, and the PVSP and MHTF populations are a significant percentage of the CITY's overall population.

It is desirable that COUNTY, which provides streets and highways services that benefit all of the Cities in Fresno County including CITY, continue to receive from CITY an amount comparable to said incremental increase in funds for use on COUNTY transportation facilities, in the case of the TDA and Measure C funds. It is also desirable that COUNTY and CITY recognize increased economic activity and use of local streets and roads due to the PVSP and MHTF and make use of said incremental increase in TDA and Measure C funds received by CITY for COUNTY transportation facilities in an area benefiting CITY and its environs.

THEREFORE, the parties hereto agree as follows:

A. CITY agrees that it will annually, within (60) days after the end of each fiscal year beginning with the 2007-08 fiscal year, determine and remit to the COUNTY the following information:

1. A summary report documenting the total amounts of LTF, STA, and the Street Maintenance and Flexible Funding components of the Measure C Local Transportation Program, received by CITY from the Fresno County Transportation Authority (hereafter FCTA) and the Council of Fresno County Governments (hereafter COG) for the fiscal year just ended, including any year-end adjustment for the prior year received in the fiscal year just ended, shall be summarized and provided to COUNTY; and

2. A calculation representing the portion of revenues received by CITY in paragraph 1, above, that represents the amount of LTF, STA, and the Street Maintenance and Flexible Funding components of the Measure C Local Transportation Program attributable to the population of the PVSP and MHTF.

B. Payment to COUNTY by CITY may be by either of the following methods:

1. Within one hundred twenty (120) days after the end of each fiscal year, beginning with the 2007-08 fiscal year, CITY shall remit to the COUNTY an amount equal to the calculated amount in paragraph A, above, or as corrected by mutual agreement. CITY shall annually, upon payment to COUNTY, identify the source of the payment if from a dedicated or restricted funding source, and any restrictions on use of the funds.

CITY shall not use a dedicated or restricted funding source that may not be used for transportation purposes as proposed under this MOU. Determination of eligibility of funds for identified purposes shall be the responsibility of CITY.

2. CITY may alternatively authorize COUNTY, through the annual TDA claim process, to directly claim out of CITY's TDA revenues estimated to be available for Article 8 Streets and Roads purposes the amount identified in Paragraph A, above, or as corrected by mutual agreement. CITY shall notify COUNTY of its intent to use this option by the first of each fiscal year and provide the calculated amount under Paragraph A within sixty (60) days after the end of each fiscal year for which this means of payment is used. The amount shall be reflected in the claims, or amended claims, of both CITY and COUNTY. This alternative may be used to the extent consistent with TDA Statutes. Should CITY's estimated TDA Article 8 apportionment not cover the full payment amount, CITY shall be responsible to pay the remainder in accordance with Paragraph B1.

3. Other means of payment as mutually acceptable to CITY and COUNTY and agreed upon prior to the start of each fiscal year.

C. In the event of disagreement between COUNTY and CITY regarding the correct amount to be remitted, parties agree to promptly and informally meet and confer to resolve the disagreement. Reliance shall be placed on FCTA and COG, TDA, STA, and Measure C payment transmittal records, the final

CITY and Countywide population estimates used by the COG for LTF and STA apportionment for the fiscal year in question, and the most current State inmate population data available for the PVSP and MHTF.

D. COUNTY further agrees to consult with CITY on the roads to be targeted in the use of transportation funds received by COUNTY as a result of this clause (Sources of revenues considered transportation funds include Local Transportation Fund, State Transit Assistance Fund and Measure C Apportionment for Local Transportation Purposes-hereinafter “Measure C”). Roads to be targeted for maintenance and improvements using transportation funds shall include Jayne Avenue, Phelps and Calaveras Avenue as outlined in Exhibit 6. CITY and COUNTY acknowledge and agree that future annexations by CITY may include segments of these targeted roads, and, upon annexation, COUNTY shall be relieved of its maintenance and improvement obligations for those annexed segments. Such transportation funds identified in this subsection 8.2.B.D shall not be utilized by COUNTY for any other project without first consulting with CITY.

E. For purposes of implementation of the provisions of Section 8.2.B, no adjustment shall be required in connection with Community Development Block Grant Funds.

8.3 Termination Due to Changes in Law

The purpose of this RESTATED MOU is to alleviate in part the revenue shortfall experienced by COUNTY which may result from CITY's annexation of revenue-producing or potentially revenue-producing properties located within the unincorporated area of COUNTY. The purpose of this RESTATED MOU is also to enable CITY to proceed with territorial expansion and economic growth consistent with the terms of existing law as mutually understood by the parties as well as to maximize each party's ability to deliver essential governmental services. In entering into this RESTATED MOU, the parties mutually assume the continuation of the existing statutory scheme for the distribution of available tax revenues to local government and that assumption is a basic tenet of this RESTATED MOU. Accordingly, it is mutually understood and agreed that this RESTATED MOU may, by mutual agreement be terminated should changes occur in statutory law, court decisions or state administrative interpretations which negate the basic tenets of this RESTATED MOU.

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8.4 Modification

This RESTATED MOU and all of the covenants and conditions set forth herein may be modified or amended only by a writing duly authorized and executed by COUNTY and CITY.

8.5 Enforcement

COUNTY and CITY each acknowledge that, through this RESTATED MOU, they cannot bind or limit themselves or each other or their future governing bodies in the exercise of their discretionary legislative power. However, each party agrees that it will insofar as is legally possible, fully carry out the intent and purposes of this RESTATED MOU, if necessary by administrative action independent of ordinances, and that this RESTATED MOU may be enforced by injunction to the extent allowed by law.

8.6 Entire Agreement: Supersession

With respect to the subject matter hereof, this RESTATED MOU supersedes any and all previous negotiations, proposals, commitments, writings, and understandings of any nature whatsoever between COUNTY and CITY except as otherwise provided herein.

8.7 Notice

All notices, requests, certifications or other correspondence required to be provided by the parties to this RESTATED MOU shall be in writing and shall be delivered by first class mail or an equal or better form of delivery to the respective parties at the following addresses:

COUNTY	**CITY**
County Administrative Officer	City Manager
County of Fresno	City of Coalinga
Hall of Records, Room 300	City Hall
2281 Tulare Street	155 W. Durian
Fresno, CA 93721	Coalinga, CA 93210

8.8 Renegotiation

If COUNTY enters into an agreement or memorandum of understanding, which includes a master property tax exchange agreement under subdivision (d) of Section 99 of the Revenue and Taxation Code, with another city that has terms and conditions more favorable in the aggregate to that city than those terms and conditions contained herein, COUNTY agrees that it will negotiate such terms and conditions upon written request from CITY, with the intent of offering that more favorable agreement. Negotiations shall conclude thirty (30) days from the date of receipt of notice by COUNTY and, if agreement is

tentatively reached during that period, the legislative bodies of the parties shall approve any such amendment within thirty (30) days following the date of the tentative agreement. COUNTY and CITY are not required to reach agreement.

8.9 Notice of Breach

Prior to this RESTATED MOU being terminated as expressly provided in this RESTATED MOU, COUNTY shall provide notice to CITY of any breach of this RESTATED MOU, and CITY shall comply with this RESTATED MOU within thirty (30) days after the date of receipt of notice. If CITY fails to timely comply with the terms and conditions of this RESTATED MOU, this RESTATED MOU shall terminate. During the thirty (30) day notice period and until CITY certifies in writing that it is in compliance with the provisions of this RESTATED MOU and COUNTY agrees in writing, no property tax exchange agreement, as required by Section 99 of the Revenue and Taxation Code, shall exist between COUNTY and CITY with respect to any pending annexations.

Prior to this RESTATED MOU being terminated as expressly provided in this RESTATED MOU, CITY shall provide notice to COUNTY of any breach of this RESTATED MOU by the COUNTY, and COUNTY shall comply with the terms and conditions of this RESTATED MOU within thirty (30) days after the date of receipt of notice. If COUNTY fails to timely comply with the terms and conditions of this RESTATED MOU, this RESTATED MOU shall terminate. During the thirty (30) day notice period and until COUNTY certifies in writing that it is in compliance with the provisions of this RESTATED MOU and CITY agrees in writing, at the election of the CITY, no property tax exchange agreement, as required by Section 99 of the Revenue and Taxation Code, shall exist between COUNTY and CITY with respect to any pending annexations.

8.10 No Waiver of Government Claims Act

For all claims arising from or related to this RESTATED MOU, nothing in this RESTATED MOU establishes, waives, or modifies any claims presentation requirements or procedures provided by law, including the Government Claims Act (Division 3.6 of Title 1 of the Government Code, beginning with section 810).

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8.11 Governing Law and Venue

This RESTATED MOU shall be administered and interpreted under the laws of the State of California. Jurisdiction of litigation arising from this RESTATED MOU shall only be in California. Any action brought to interpret or enforce this RESTATED MOU, or any of the terms or conditions hereof, shall be brought and maintained in the Fresno County Superior Court.

8.12 Authorization to Execute

COUNTY and CITY each represent and warrant that the individuals signing this RESTATED MOU are duly authorized to do so by their respective legislative bodies and that their signatures on this RESTATED MOU legally bind COUNTY and CITY to the terms of this RESTATED MOU.

8.13 Counterparts

This RESTATED MOU may be signed in counterparts, each of which is an original, and all of which together constitute this RESTATED MOU.

(Signature page follows.)

IN WITNESS WHEREOF, the parties hereto have executed this RESTATED MOU in the County of Fresno, State of California, on the last date set forth below.

County of Fresno, a Political Subdivision of the State of California (COUNTY)

By: _____

Sal Quintero, Chairman of the Board of Supervisors of the County of Fresno

Date: _____

Attest:
Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California
Clerk to the Board of Supervisors

By: _____
Deputy

City of Coalinga, a Municipal Corporation of the State of California (CITY)

By: _____

James Horn, Mayor, City of Coalinga

Date: _____

Attest:

Shannon Jensen
City Clerk

By: _____
Shannon Jensen, City Clerk
City of Coalinga

Marissa Trejo, City Manager

By: _____
Marissa Trejo, City Manager
City of Coalinga

Approved as to Legal Form
City Attorney, City of Coalinga

By: _____
Mario Zamora, City Attorney
City of Coalinga

EXHIBIT 1
STANDARDS FOR ANNEXATION

- The proposal must be consistent with adopted sphere of influence of the city and not conflict with the goals and policies of the Cortese-Knox-Hertzberg Act.

- The proposal must be consistent with city general and specific plans, including adopted goals and policies.

- Pursuant to CEQA, the proposal must mitigate any significant adverse effect on continuing agricultural operations on adjacent properties, to the extent reasonable and consistent with the applicable general and specific plan.

- A proposal for annexation is acceptable if one of the following conditions exist:

    1. There is existing substantial development provided the City confines its area requested to that area needed to include the substantial development and create logical boundaries.

    2. Development exists that requires urban services which can be provided by the City.

    3. If no development requiring urban services exists, at least 25% of the area proposed for annexation has:

        (a) Approved tentative subdivision map (single-family residential)
        (b) Approved site plan (for uses including multi-family)

    4. The annexation is to fulfill the city's Regional Housing Needs Allocation (RHNA) obligation which otherwise cannot be accommodated on lands currently within the city's incorporated boundary.

    5. The annexation includes the full width of road right-of-way along the annexation boundary and does not result in the creation of bypassed segments of existing road rights-of-way.

- The proposal would not create islands. Boundaries must ultimately minimize creation of peninsulas and corridors, or other distortion of boundaries.

For any of the following circumstances listed below, a proposal for annexation is presumed to comply with all standards for annexation:

- The request for annexation is by a city for annexation of its own publicly-owned property for public use.

- The request for annexation is by a city in order to facilitate construction of public improvements or public facilities which otherwise could not be constructed.

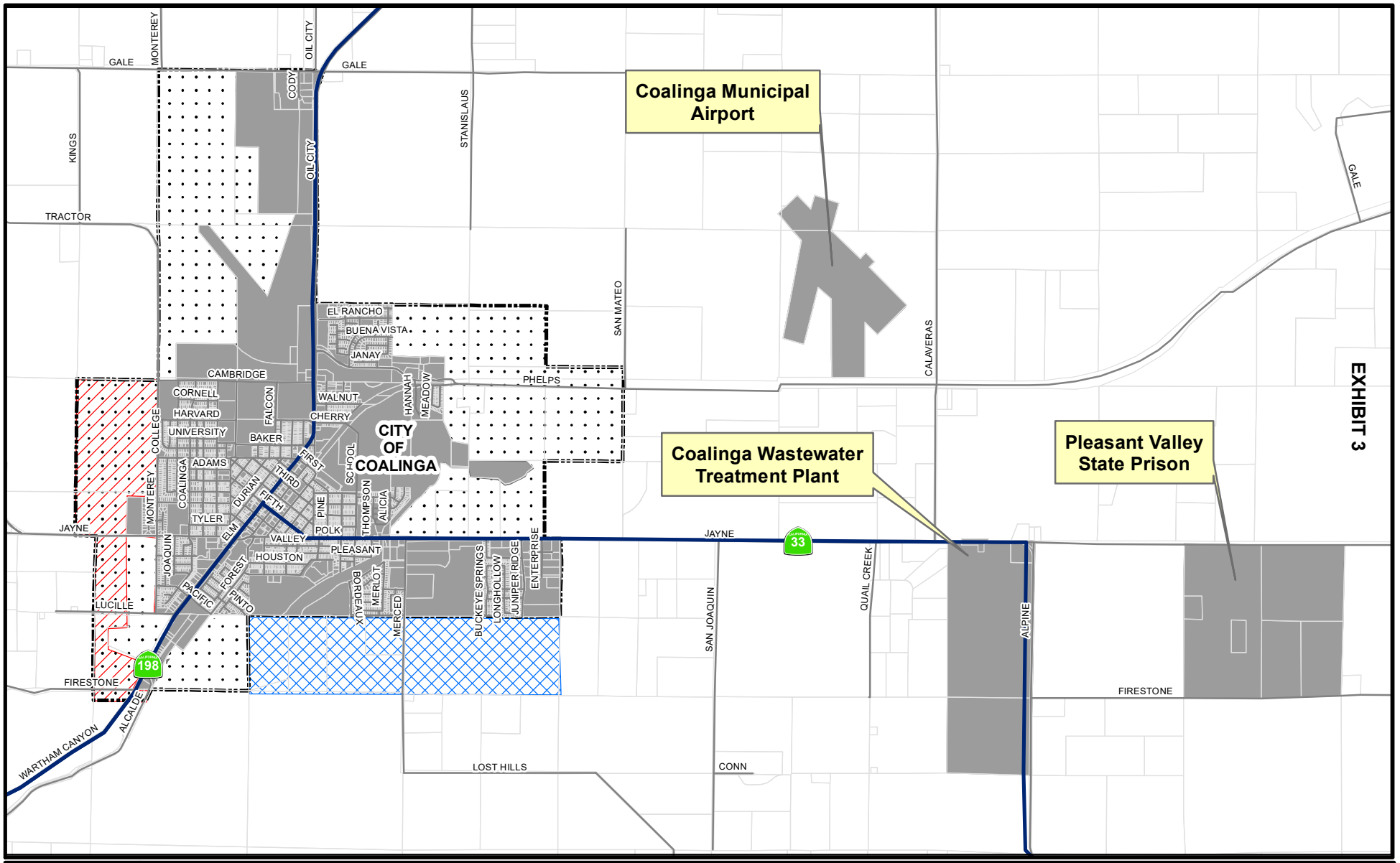
- The request for annexation is to remove an unincorporated island, substantially surrounded area, or otherwise address existing peninsulas and/or irregular boundaries.

- The annexation is intended to mitigate or otherwise comply with standards/conditions required by another agency with respect to another development/annexation

EXHIBIT 2

Effective July 1, 2023 (no later than the date this agreement is executed), the property tax sharing ratios shall be as follows:

County	City	Effective Date
63.0%	37.0%	July 1, 2024
63.0%	37.0%	July 1, 2025
63.0%	37.0%	July 1, 2026
63.0%	37.0%	July 1, 2027
63.0%	37.0%	July 1, 2028
63.0%	37.0%	July 1, 2029
63.0%	37.0%	July 1, 2030
63.0%	37.0%	July 1, 2031
63.0%	37.0%	July 1, 2032
63.0%	37.0%	July 1, 2033
63.0%	37.0%	July 1, 2034
63.0%	37.0%	July 1, 2035
63.0%	37.0%	July 1, 2036
63.0%	37.0%	July 1, 2037
63.0%	37.0%	July 1, 2038



CITY OF COALINGA

Department of Public Works and Planning
Development Services Division

Prepared by: GSAMANO
G:\4360Devs&Pln\GIS\Maps\Specific

EXHIBIT 4

Effective July 1, 2023, the Sales Tax Revenue Sharing Proportion shall continue as follows:

YEAR	CITY
1	5%
2	5%
3	5%
4	5%
5	5%
6	5%
7	5%
8	5%
9	5%
10	5%
11	5%
12	5%
13	5%
14	5%
15	5%

Table 1: Sales Tax Revenue Allocation Application FY 2018-19 Data

City	Sales Tax Revenue 2017 - 2018	Population January 1, 2018	Per Capita Tax Revenue 2017 - 2018	Sales Tax Revenue 2018 - 2019	Population January 1, 2019	Per Capita Tax Revenue 2018 - 2019	Meets 50% Criteria 2017 - 2018	Meets 50% Criteria 2018 - 2019	Growth over 1/2%	Sales Tax Revenue Growth
	A	B	C	D	E	F	G	F	I	J
Clovis	$ 20,088,192	113,501	$ 176.99	$ 21,398,962	116,609	$ 183.51	A	A	Yes	6.53%
Coalinga	$ 795,842	16,516	$ 48.19	$ 946,569	16,944	$ 55.86	B	B	Yes	18.94%
Firebaugh	$ 887,447	7,893	$ 112.43	$ 825,341	7,980	$ 103.43	A	A	No	-7.00%
Fowler	$ 1,290,773	6,161	$ 209.51	$ 1,415,099	6,220	$ 227.51	A	A	Yes	9.63%
Fresno	$ 86,000,524	536,593	$ 160.27	$ 91,798,987	542,012	$ 169.37	A	A	Yes	6.74%
Huron	$ 174,745	7,281	$ 24.00	$ 182,158	7,302	$ 24.95	B	B	Yes	4.24%
Kerman	$ 1,913,749	15,335	$ 124.80	$ 1,981,109	15,767	$ 125.65	A	A	Yes	3.52%
Kingsburg	$ 975,836	12,397	$ 78.72	$ 1,141,664	12,551	$ 90.96	A	A	Yes	16.99%
Mendota	$ 611,472	12,201	$ 50.12	$ 674,507	12,278	$ 54.94	B	B	Yes	10.31%
Orange Cove	$ 176,743	9,443	$ 18.72	$ 225,323	9,460	$ 23.82	B	B	Yes	27.49%
Parlier	$ 424,544	15,460	$ 27.46	$ 444,697	15,658	$ 28.40	B	B	Yes	4.75%
Reedley	$ 1,687,854	25,797	$ 65.43	$ 1,755,297	25,873	$ 67.84	B	B	Yes	4.00%
Sanger	$ 2,320,636	26,418	$ 87.84	$ 2,325,388	27,005	$ 86.11	A	A	No	0.20%
San Joaquin	$ 185,302	4,124	$ 44.93	$ 252,989	4,144	$ 61.05	B	B	Yes	36.53%
Selma	$ 5,515,388	24,327	$ 226.72	$ 6,482,913	24,402	$ 265.67	A	A	Yes	17.54%
Sales Tax Revenue										
Total All Cities	$ 123,049,047	833,447		$ 131,851,003	844,205					
Per Capita All Cities			$ 147.64			$ 156.18				
50% Minimum			$ 73.82			$ 78.09				
Unincorporated Population		170,813			170,990					
Total County Population										

EXHIBIT 5

Sales Tax Revenues: Columns A & D, Source: State Board of Equalization Annual Report Statistical Apendix; Fiscal Year Data Available in January of Next Calender Year

Population Data: Columns B & E, Source: Source State Department of Finance January 1, Population Estimates; Available in May of that Calender Year

Per Capita Sales Tax All Cities (FY 2017-18) Sum Collumns A & B. Then divide the column A summed total by the column B summed total. The Result is listed in Column C as "Per Capita Cities"

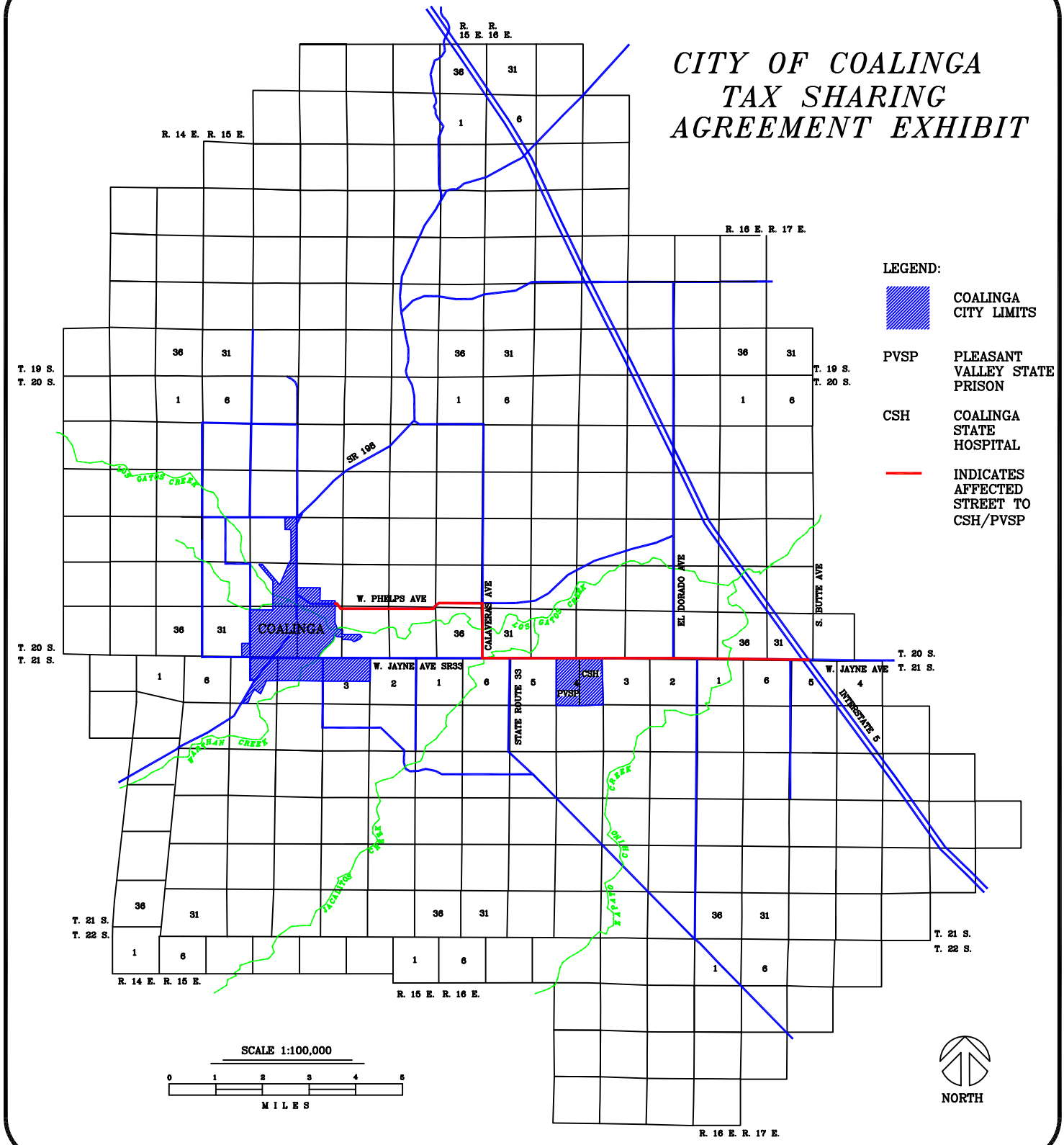
Per Capita Sales Tax All Cities (FY 2018-19) Sum Collumns D & E. Then divide the column D summed total by the column E summed total. The Result is listed in Column F as "Per Capita Cities"

50% Minimum Criteria: The Pervious Calculations divided by 2. Then a comparison of this number with the numbers in collumns C & F is made. Results are reflected in columns G & H . "A" means above, "B" Below the Criteria.

Sales Tax Revenue Growth: Column J; Compute percentage growth of Sales Tax Revenue: Change in Sales Tax Revenue in Column D compared to Column A.

Growth Criteria: If the Sales Tax Revenues of the city grew by at least 1/2%, the results are reflected in column I with a "YES"

Exhibit 6


CITY OF COALINGA
TAX SHARING
AGREEMENT EXHIBIT
LEGEND:
COALINGA CITY LIMITS
PVSP PLEASANT VALLEY STATE PRISON
CSH COALINGA STATE HOSPITAL
INDICATES AFFECTED STREET TO CSH/PVSP
R. 14 E. R. 15 E.
R. 15 E. R. 16 E.
R. 16 E. R. 17 E.
T. 19 S.
T. 20 S.
T. 21 S.
T. 22 S.
COALINGA
W. PHELPS AVE
W. JAYNE AVE SR33
W. JAYNE AVE
CALAVERAS AVE
EL DORADO AVE
S. BUTTE AVE
SR 198
STATE ROUTE 33
INTERSTATE 5
CSH
PVSP
LOS GATOS CREEK
PANOCHE CREEK
SCALE 1:100,000
0 1 2 3 4 5
MILES
NORTH

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Authorize City Manager to Order an Appraisal for Surplus Land Located at 180 Pierce Street to Determine the Current Value in Order for the Property to be Transferred or Sold to a Nonprofit for the Purpose of Maintaining its Current Use as a Community Garden
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Marissa Trejo, City Manager

I. RECOMMENDATION:

This item was requested as a Future Agenda Item by Councilman Vosburg. The City Manager recommends the Council authorize the ordering of an appraisal for surplus land located at 180 Pierce Street to determine the current value in order for the property to be transferred or sold to a nonprofit for the purpose of maintaining its current use a community garden.

II. BACKGROUND:

The City is the Housing Successor Agency ("Housing Successor") to the former Coalinga Redevelopment Agency ("Agency"). As part of the completion of the statewide redevelopment dissolution process in 2012, the Agency transferred three real properties to the Housing Successor, including the subject property, which is a vacant single-family residential lot.

The City declared the Property as surplus land on April 21, 2022. Since that time, the City completed all procedural requirements outline in the Surplus Land Act ("SLA"), including but not limited to the issuance of a Notice of Availability, as required by law. Because the City received no interest from any developers to the Notice of Availability during the requisite notice period, the City's consultants contact the California Department of Housing and Community Development ("HCD") on July 19, 2022 to notify them of the results of the Notice of Availability.

As authorized by law, HCD received the information requested pertaining to the City's SLA process for the Property by the City's consultant and on July 26, 2022 approved the Property for sale or transfer, regardless of the buyer or transferee.

Now that this process has been completed the Housing Successor may dispose of the property for any use at its discretion, the only remaining requirement being that a covenant be placed on the property at the time of the transfer requiring that if 10 or more residential units are ever developed on the Property, not less than 15 percent of units be affordable pursuant to SLA.

III. DISCUSSION:

The vacant single-family residential lot has been and continues to host a community garden. The community has expressed concern over losing the garden and the many benefits it offers.

In order to transfer the property to a nonprofit for the purpose of maintaining its current use a community garden, the fair market value of the property must be determined. This amount will be used to write down the price of the property from the housing asset fund.

IV. ALTERNATIVES:

The Council could choose not to authorize the ordering of an appraisal for surplus land located at 180 Pierce Street to determine the current value in order for the property to be transferred or sold to a nonprofit for the purpose of maintaining its current use a community garden.

V. FISCAL IMPACT:

The cost of the appraisal is estimated to be about $1,500 and would come from the Low-Moderate Income Housing Asset Fund.

ATTACHMENTS:

File Name	Description
No Attachments Available	

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Authorize City Manager to Sign a Letter of Opposition on behalf of the Coalinga City Council Opposing SB 423 (Wiener), Streamlined Housing Approvals
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Marissa Trejo, City Manager

I. RECOMMENDATION:

There is no staff recommendation. This was requested as a Future Agenda Item by Councilman Vosburg. His request is to authorize the City Manager to sign a Letter of Support opposing SB 423, streamlined housing approvals: multifamily housing developments: SB 35 (Chapter 366, Statutes of 2017) introduced by Senator Wiener, Senate Committee on Governance and Finance, per the attached document.

II. BACKGROUND:

III. DISCUSSION:

Document attached

IV. ALTERNATIVES:

Do not authorize City Manager to Sign a Letter of Opposition on behalf of the Coalinga City Council Opposing SB 423 (Wiener), Streamlined Housing Approvals

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name	Description
SB_423_(Wiener)_Action_Alert_Sen_Gov_and_Fin.pdf	SB 423 (Wiener) Action Alter
LTR_OF_OPP_SB_423_(Wiener)_Opposition_Letter_Sen_Gov_and_Fin_Draft_042023.pdf	Letter of Support (Draft) - Opposing SB 423

LEAGUE OF CALIFORNIA CITIES

ACTION ALERT

OPPOSE SB 423 (Wiener)

Streamlined housing approvals: multifamily housing developments: SB 35 (Chapter 366, Statutes of 2017) expansion.

ACTION

SB 423 would greatly expand SB 35 (Chapter 366, Statutes of 2017) provisions and eliminate the Jan. 1, 2026 sunset date, permanently requiring cities to ministerially approve certain multifamily housing projects without public input or environmental review.

SB 423 will be heard in the Senate Committee on Governance and Finance on April 26. Voice your opposition **TODAY** by submitting a letter to the Senate Committee on Governance and Finance and your legislator. If your Senator is on the committee, it is important for you to **submit a letter and call** them to express your opposition.

Members of the Senate Committee on Governance and Finance:
Senator Anna Caballero (Chair) 916-651-4014
Senator Kelly Seyarto (Vice Chair) 916-651-4032
Senator Catherine Blakespear 916-651-4038
Senator Brian Dahle 916-651-4001
Senator María Elena Durazo 916-651-4026
Senator Steven Glazer 916-651=4007
Senator Nancy Skinner 916-651-4009
Senator Scott Wiener 916-651-4011

Background: In 2017, the Legislature passed, and the Governor signed, SB 35. This law makes the approval of certain multifamily developments, "ministerial" actions. As a result, the approval of these developments preempts local discretionary land use authority, bypasses the California Environmental Quality Act, and ignores public input.

What does SB 423 specifically do?

- Removes the 2026 sunset and makes SB 35 statutes permanent.
- Applies SB 35 provisions to cities that have not been found in substantial compliance with housing element law by the department.
- Applies SB 35 provisions to developments in the Coastal Zone.
- Allows the state to approve housing developments on property they own or lease without being required to follow local zoning and development standards.

- Prohibits a city from enforcing its inclusionary housing ordinance if the income limits are higher than those in SB 35.

Talking points:

- City officials intimately understand the housing crisis as it plays out in their communities every day. Local leaders are working to find creative solutions so homes of all income levels can be built.

- Cities are finalizing local housing plans that will identify sites for more than 2.5 million new homes statewide, all while navigating the state's annual barrage of overreaching housing bills that have thus far demonstrated limited success.

- SB 423 is the latest overreaching bill and would force cities to approve certain housing projects without regard to the needs of the community, opportunities for environmental review, or public input.

- Instead of continuing to pursue top-down, one-size-fits-all legislation, lawmakers should partner with local officials.

- That's why **YOUR CITY NAME** is calling on the Governor and lawmakers to include a $3 billion annual investment in the state budget to help cities prevent and reduce homelessness and spur the development of affordable housing.

- Targeted, ongoing funding is the only way cities can find community-based solutions that get our residents off the streets and keep them in their homes.

- California will never produce the number of homes needed with an increasingly state driven, by-right housing approval process.

- Join me and oppose SB 423 (Wiener).

Please also email a copy to your legislator(s) and cityletters@calcities.org as well as your Regional Public Affairs Manager.

CITY LETTERHEAD

April 24, 2023

The Honorable Anna Caballero
Chair, Senate Committee on Governance and Finance
State Capitol, Room 407
Sacramento, CA 95814

RE: **SB 423 (Wiener) Streamlined housing approvals: multifamily housing developments: SB 35 (Chapter 366, Statutes of 2017) Expansion.**
Notice of Opposition

Dear Senator Caballero:

The City of Coalinga writes to express our opposition to SB 423, which would greatly expand SB 35 (Chapter 366, Statutes of 2017) provisions and eliminate the Jan. 1, 2026, sunset date.

On any given day, newspaper headlines in California and across the nation are highlighting the state's growing housing supply and affordability crisis. Seven in ten Californians view housing affordability as one of the top problems in their community, and there is growing concern from residents that housing prices are so expensive, younger generations will be priced out of ever being able to buy a home.

The City of Coalinga intimately understands this crisis as it plays out in our community every day. Local leaders are working to find creative solutions so homes of all income levels can be built. They're taking on these difficult and complex tasks, and in many cases successfully planning for more than 2.5 million new homes statewide, all while navigating the state's annual barrage of overreaching housing bills that have thus far demonstrated limited success.

SB 423 is the latest overreaching bill. This measure would double-down on the recent trend of the state overriding its own mandated local housing plans by forcing cities to approve certain housing projects without regard to the needs of the community, opportunities for environmental review, or public input. While it may be frustrating for some developers to address neighborhood concerns about traffic, parking, and other development impacts, those directly affected by such projects have a right to be heard. Public engagement also often leads to better projects. Not having such outlets will increase public distrust in government and result in additional ballot measures limiting housing development.

Instead of continuing to pursue top-down, one-size-fits-all legislation, lawmakers should partner with local officials. That's why the League of California Cities is calling on the Governor and lawmakers to include a $3 billion annual investment in the state budget to help cities prevent and reduce homelessness and spur housing development. Targeted, ongoing funding is the only way cities can find community-based solutions that get our residents off the streets and keep them in their homes. California will never produce the number

of homes needed with an increasingly state driven, by-right housing approval process. What is really needed is a sustainable state investment that matches the scale of this long-term crisis.

Sincerely,

Marissa Trejo
City Manager
City of Coalinga

Cc: Assemblymember Esmeralda Soria
Stephen Qualls, Cal Cities Regional Public Affairs Manager *(Via email: squalls@calcities.org)*
League of California Cities *(Via email: cityletters@calcities.org)*

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Authorize City Manager to Sign a Letter of Opposition on behalf of the Coalinga City Council Opposing Fresno State's 1% Sales Tax Measure (Measure E)
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Marissa Trejo, City Manager

I. RECOMMENDATION:

There is no staff recommendation. This was requested as a Future Agenda Item by Councilman Vosburg. His request is to authorize the City Manager to sign a Letter of Support opposing Fresno State's 1% Sales Tax Measure (Measure E) per the attached information.

II. BACKGROUND:

III. DISCUSSION:

Information attached

IV. ALTERNATIVES:

Do not authorize City Manager to Sign a Letter of Opposition on behalf of the Coalinga City Council Opposing Fresno State's 1% Sale s Tax Measure (Measure E)

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name	Description
Measure_E_introduction.pdf	Measure E - Introduction
measure_e_redux_project_list_as_of_04_10_2023.pdf	Measure E - Redux Project List

What the Measure Means to a Tax Payer:

$0.01 cent for $4

$0.10 cents for $40

$1.00 for $400

$10.00 for $4,000

$100.00 for $40,000.00

What do we get?

$5.0 billion in economic stimulus including ±2,500 new jobs/year for the life of the expenditure – which should be 12.5 years!

1. New or vastly improved stadium
2. New engineering building with the latest technical "stuff" and an "Energy Studies" component
3. A new nurses training facility, which mimics a hospital – and can prepare 100 more nurses per year
4. A new and improved criminology lab and teaching area – which can prepare 100 per year more law enforcement men and women.
5. $300 million in "facelifts" to things such as the Thomas Admin building, etc. – and ± 30 other buildings
6. 300 new student housing rooms to accommodate 600 out of area students
7. $50 million in scholarship endowment - corpus not to be spent - only earnings (about $3.0 million/year) equal to 100 full ride, 4 year scholarships divided by 21 cities and 21 "districts" in Fresno County.
8. $50 million in "Campus Maintenance" endowment - corpus not to be spent- only earnings (about $3.0 million/year) so we don't descend into the same lack of maintenance which now exists

These are Richard's suggestions. What are yours?

All $1.41 billion can be spent in 12.5 years. All $5 billion in economic benefits to area can be attained in same timeframe!

Tell me about this measure "hurting" the poor –

If the poor are unemployed, the measure provides a huge number of jobs. If the poor cannot afford Fresno State, the measure provides a perpetual $50,000,000 in tuition endowment. If the poor cannot afford a student apartment, the measure provides for 600 of them.

There is no downside! The measure just must be sold better than it was!

Let's take matters into our own hands and make Fresno State, Great!

P.S. There is said to be about $300-$500 million/campus of deferred maintenance. There are 23 campuses in the system. We can't wait for the State to send the $$. They won't come!

Good to Great for Fresno State!

Measure E Redux Project List as of April 10, 2023

1.	Campuswide Critical Facilities Renewal	
	A. Fire Alarm Replacement (Years 1-5)	$38,400,000
	B. HVAC Replacement (Years 1-5)	$30,000,000
	C. Elevator Replacement (Years 1-5)	$13,500,000
	D. Electrical Renewal (Years 1-5)	$40,000,000
	E. Plumbing Renewal (Years 1-5)	$20,000,000
	F. Exterior Building Systems Replacement (Years 1-5)	$21,500,000
	G. Deferred Maintenance (Years 6-25)	$160,000,000
	Total Critical Facilities Renewal	$323,400,000
2.	Campuswide Capital and Infrastructure Improvements	
	A. ADA Upgrades (Years 1-5)	$7,500,000
	B. Health and Safety Upgrades (Years 1-5)	$12,000,000
	C. Telecommunications Infrastructure Upgrades (Years 1-5)	$7,500,000
	D. Capital and Infrastructure Improvements (Years 6-25)	$20,000,000
	Total Capital and Infrastructure Improvements	$47,000,000
3.	Academic Projects	
	A. Concert Hall (1,200 Seats)	$45,000,000
	B. Grosse Industrial Tech Modernization / Lab School	$35,000,000
	C. Lyles College of Engineering Expansion	$60,000,000
	D. New School of Nursing Building	$60,000,000
	E. Farm Laboratory Modernization	$48,750,000
	F. Ag Innovation Center / Water Institute	$40,000,000
	G. Social Sciences / Criminology Expansion	$50,000,000
	H. Future Academic Expansions	$60,000,000
	Total Academic Projects	$398,750,000
4.	Athletic Projects	
	A. Stadium Modernization Phase 1	$10,000,000
	B. Stadium Modernization Phase 2	$150,000,000
	C. Duncan Athletic Center Facility Modernization	$47,000,000
	D. Ricchiuti Center for Academic Excellence Upgrades	$5,000,000
	E. Beiden Field Locker Room & Video Board	$4,000,000
	F. Margie Wright Women's Softball Stadium Scoreboard & FL Padding	$1,500,000
	G. Track/Soccer Stadium Locker Room & Scoreboard	$3,500,000
	H. Tennis Stadium Additional Seating & Scoreboard	$1,500,000
	I. SMC Men's & Women's Basketball and Volleyball Upgrades	$5,500,000
	Total Athletic Projects	$228,000,000
5.	Student Housing and Parking	
	A. Affordable Student Housing Phase 2	$60,000,000
	B. Affordable Student Housing Phase 3	$60,000,000
	C. Parking Lot Repairs/Solar Canopies	$20,000,000
	D. Parking Structure	$20,000,000
	Total Student Housing and Parking	$160,000,000
6.	Endowments	
	A. Scholarships (Capital to stay intact for the life of the measure)	$50,000,000
	B. Maintenance (Capital to stay intact for the life of the measure)	$50,000,000
	C. Matching Funds for Future Capital Campaigns	$50,000,000
	Total Endowments	$150,000,000
7.	Contingency for Future Projects, Administrative & Bond Costs	$271,334,163
8.	Current Total of All Projects	$1,578,484,163

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Adopt Resolution No. 4151 Authorizing City Manager to Execute Agreements with Members of the Pleasant Valley Water Conveyance Partners, LLC for the Sale of Excess Untreated USBR Contract Water for Water Year 2023/2024
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Dan Bergmann, IGS

I. RECOMMENDATION:

City Council is hereby recommended to approve a resolution and agreements for untreated water sales to the Pleasant Valley Water Conveyance Partners, LLC, during the 2023/24 water year.

II. BACKGROUND:

The City has a long history already of providing USBR water to the Pleasant Valley Water Conveyance Partners when excess water is available. Canal water is better quality than ground water, use of canal water preserves groundwater reserves, and sales of excess water benefits the city's ratepayers.

III. DISCUSSION:

Pleasant Valley Water Conveyance Partners, LLC, consists of six different farmers served by twin pipelines connecting the end of the Coalinga Canal to their properties mainly Southeast of Pleasant Valley State Prison.

The sale of excess USBR water is beneficial to the City, and specifically to water ratepayers because 1) the water is sold at a margin above the city's total costs, 2) revenue from wholesale customers helps pay the maintenance costs of the Coalinga Canal, and 3) taking greater water volumes from USBR helps lower allocation of USBR fixed costs in the future.

Excess water is presently estimated to exceed 1,760 AF, based on the city using 4,000 AF of its indicated 5,760 AF allocation. However, USBR is expected to increase the city's allocation, including the availability of discounted "Section 215" water, which is the result for flood runoff from USBR reservoirs. In fact, San Luis Reservoir is at full capacity indicating activation of Section 215. Therefore if additional water in made available either through Section 215 water or increase water year allocation then staff will be prepared to sell as much that is available beyond what the City needs for its historical commercial, industrial and residential use.

The effort required by the City for sale of excess water is administrative and financial only. The agreements must be prepared and executed. Westlands personnel read the meters each month, then city staff prepares and issues the billing statements and collect the amounts due. The financial aspect is that the City will take title to and pay for the additional USBR water being sold. In order to assure payment to the City of amounts due, the agreement to the farmers specifies that any one farmer is responsible for the full amount, or an

equivalent level of guarantee will be provided in the agreement. The agreements also provide for conveyance only of water through the Coalinga Canal. This will be used when PVWCP already owns water but prefers conveyance only. For conveyance only, the proposed cost will be $25 /AF.

These agreements to sale excess water are fully interruptible such that sales may be terminated at any time at the city's sole discretion. The price for purchase of Section 215 and contract water will be $50 above the cost of water per the agreement.

IV. ALTERNATIVES:

The alternative is not to sell excess wholesale water and keep the water on the city's account to be given up because carryover is presently not possible for the city.

V. FISCAL IMPACT:

The agreements specify that if any of the cost components change that the cost to PVWCP's will be adjusted accordingly such that the revenue to the city is protected. The Westlands cost per AF is estimated.

ATTACHMENTS:

File Name	Description
Resolution_No._4151_-__Water_Sale_Agreements_(Harris_-_PVWCP).docx	Resolution No. 4151 - Sales of Untreated Water
Farmers_Agreement_2023_as_of_4-18-2023_UPDATED_042023.pdf	PVWCP Agreement

RESOLUTION NO. 4151

RESOLUTION FOR SALE OF UNTREATED USBR WATER TO PLEASANT VALLEY WATER CONVEYANCE PARTNERS DURING 2023/24 WATER YEAR

WHEREAS, City has a long history of providing excess water to the Pleasant Valley Water Conveyance Partners (Farmers), during times the City has excess water available; and

WHEREAS, the USBR has made available to City excess water during the 2023/24 water year; and

WHEREAS, USBR water provided though City is good quality allowing the farmers to preserve ground water supplies; and

WHEREAS, sale of excess water is beneficial to water ratepayers of City; and

WHEREAS, City desires to provide excess USBR water to the Farmers and they desire to acquire excess water from City, under specified terms and conditions, for the mutual benefit of all parties, and in conformity with applicable State and Federal regulations.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Coalinga does hereby approve untreated water sales in accordance with the terms and conditions of the attached agreements to this Resolution, as follows.

1. Agreement with Pleasant Valley Water Conveyance Partners

The foregoing resolution was duly adopted by the Coalinga City Council at a regular meeting held on the 20th day of April 2023, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
Mayor/Mayor Pro-Tem

Attest:

_____
Shannon Jensen
City Clerk

WATER SUPPLY AGREEMENT
CITY OF COALINGA AND PLEASANT VALLEY WATER CONVEYANCE PARTNERS, LLC

2023 Agreement

This Agreement is entered into by and between the City of Coalinga ("City") and Pleasant Valley Water Conveyance Partners, LLC ("Farmers"), with respect to the following Recitals, which are a substantive part of this Agreement.

RECITALS

WHEREAS, from time to time, City may have the ability to sell excess USBR water to Farmers in the Pleasant Valley Water District that are located within the City's defined USBR service territory; and

WHEREAS, City can make available excess contract water to Farmers to the benefit of City's water ratepayers, and

WHEREAS, USBR water provided though City is good quality allowing Farmers to preserve ground water supplies; and

WHEREAS, when City desires to provide excess USBR water to Farmers and Farmers desire to acquire excess water from City, on the terms and conditions set forth in this Agreement, all for the mutual benefit of City and Farmers, and in conformity with applicable State and Federal regulations.

NOW THEREFORE, City and Farmers agree to the following:

1. Termination of 2018 Agreement. The previous Water Supply Agreement between City and Farmers executed by City on April 19, 2018, and amended effective May 28, 2020, is terminated.

2. Term of Agreement. This Agreement shall be effective for April 2023 water transactions mutually agreed by the parties, provided the Agreement is fully executed by City and each farmer listed hereto, for service to each farmer as each executes, and shall be effective until terminated by the City.

3. USBR Water Supply. This Agreement is for both contracted long-term USBR Water Supply (Contracted Water) available to City and Section 215 or other discounted USBR water (Discounted Water). Contracted or Discounted Water may be made available to Farmers to the extent it is made available to City by USBR, and after a full supply has been provided to City's treated water customers, Water available to Farmers may also be reduced by allocations to other wholesale customers. When the supply of Discounted Water is terminated by the USBR, City's Contract water may be available to Farmers on an as-available basis as determined month-to-month by City. In the event USBR determines Discounted Water supply has ended, with or without timely notice from USBR, and Farmers continues to take water under this Agreement, Farmers agree to pay the higher Contract price shown below for excess water beyond the Discounted Water supply, provided City is billed the higher price from USBR. City

shall use its best effort to notify Farmers as soon as City is notified by USBR of Discounted Water ending.

4. Price for Purchase Water. The price for standard contract water shall be based on the City's cost, plus a margin per acre-foot (AF) of fifty dollars ($50.00) per AF. The following calculation shows April 2023 as an example. The actual price shall be updated as any of the cost components change, or any cost components are added to the City's cost.

2023 Water Price Components (as of April 2023)

Components	$/AF
USBR Contract Rate	$77.45
USBR Trinity PUD Assessment	0.15
USBR "Environmental Restoration Fund"	24.05
San Luis Delta Mendota Water Authority	31.94
Westlands Canal Maintenance Fee*	40.00
Subtotal	$173.59
Margin	50.00
Total	$223.59

* Estimated

Section 215 water or other USBR water may be made available to Farmers to the extent it is made available to City by USBR, after a full supply of Section 215 water has been provided to city treated water customers, and at the City's discretion. The price for Section 215 water shall be based on the City's cost plus fifty dollars ($50.00) per AF.

In the event of the market value of untreated wholesale water increases substantially, due to drought or any other reason, City may request an increase in the margin component of the sales price. Farmers, at their sole discretion, may elect to purchase water at a higher margin, or decline purchases. Any such increase shall be done by amendment to this Agreement.

The price for all water sold from City to Farmers under this Agreement shall be inclusive of all costs incurred by City up to the Delivery Point. To the extent any of the cost components composing the total cost of the water are adjusted downward or upward by USBR, San Luis Delta Mendota Water Authority, or Westland's Water District during the term of this Agreement, City shall adjust the price to Farmers in the same amount. Under no circumstance shall City sell water to Farmers at a price that causes a financial loss to City. If the City's cost for any water sold to Farmers is adjusted downward after Farmers have paid the City therefor, City shall promptly refund any overpayment to Farmers.

5. Price for Water Conveyed Only. The price for water conveyed only shall be the sum of:

   A. San Luis Delta Mendota Water Authority Fee,
   B. Westlands Canal Maintenance Fee,
   C. Twenty-five dollars ($25) per AF, and
   D. Any other fees incurred by City for conveyance only.

   Farmers shall provide, or cause to provide, evidence of ownership of all water conveyed by City on a monthly basis prior to the 10th day following each month of conveyance.

6. Monthly Sales Volumes. Water volumes shall be determined by Farmers and City prior to each calendar month. Farmers shall use their best effort to monitor water deliveries to not to exceed determined monthly volumes. Water volumes sold and conveyed under this agreement are fully interruptible. City may suspend deliveries at its sole discretion by notification to Farmers through Operating Communication.

7. Notices, Billing and Payment. City shall issue billing statements to Farmers following each month of water deliveries. Payment shall be rendered by Farmers to City within fifteen (15) days of the date of the statement. Notices, including billing statements may be communicated via email, provided the receiving party acknowledges receipt.

   Billing Statements shall be sent to:
   Pleasant Valley Water Conveyance Partners, LLC
   c/o NK Development
   13762 1st Avenue
   Hanford, CA 93230

   James Nichols
   james@nicholsfarms.com
   559-772-1582

   Payments shall be made to:
   City of Coalinga
   155 W Durian Avenue
   Coalinga, CA 93210

   Ms. Mai Vang
   Financial Services Director
   mvang@coalinga.com
   559-935-1533 Ext. 129

8. Delivery Point. The Delivery Point for water sold hereunder shall be the Farmers' turn-out located near the end of the Coalinga Canal.

9. Resale. Water sold to Farmers under this Agreement is explicitly for use by Farmers on land that is within City's USBR service territory. Farmers' land for irrigation under this agreement is shown on the map on Attachment 1. Farmers shall not resale water purchased under this agreement.

10. Regulatory Compliance. The obligations of City and Farmers to perform under this Agreement are conditioned upon ongoing compliance, approvals, and consents, including without limitation consent from the USBR, Westlands Water District, the State Water Resources Control Board, and any other authority with jurisdiction impacting this Agreement.

11. Conflicts of Interest. Neither City, nor its City Manager, nor any City Council member, department head, manager, employee, consultant, or agent of City, shall give to or receive from any director, employee or agent of Farmers or any affiliate thereof any gift or entertainment of significant value, or any commission, fee, or rebate in connection with this Agreement.

12. Farmers. This Agreement is being entered into with Pleasant Valley Water Conveyance Partners, LLC. The Farmers that are parties to the LLC are listed as follows:

NK Development
13762 1st Avenue
Hanford, CA 93230
Attn: James Nichols

Sutter Avenue Coalinga CA, LP
1521 Westbranch Drive, Suite 100
Mclean, VA 22102
Attn: Bill Reiman

Wood Ag Management, Inc.
652 W. Cromwell, Suite 103
Fresno, CA 93711
Attn: Rex Buchanan

NBVInv AF4, LLC
P.O. Box 5379
Fresno, CA 93755
Attn: Phillip Christensen

Devine Farms, LLC
684 W. Cromwell Ave, Suite 107
Fresno, CA 93711
Attn: Brian Cederquist

Kreyenhagen Family, LLC
PO Box 270114
Louisville, CA 80027
Attn: James Kreyenhagen

The Farmers listed above agree to allocate water receipts cooperatively amongst their designated properties, track volumetric deliveries, and be responsible for full payment to City for water taken hereunder. Specifically, any one Farmer agrees to be responsible for full payment of all water taken in the event of nonpayment by one or more other Farmers.

13. Operating Communication. The City shall designate a representative for ongoing operating coordination with Farmers, and similarly Farmers shall designate a representative authorized to represent Farmers for operating coordination.

14. Counterpart Signatures. The parties hereto agree that this Agreement may be signed in counterparts such that each signature alone or combined with others agrees to this single binding Agreement.

Signatures follow on page 5 of 8

IN WITNESS WHEREOF, City and Farmers agree to the terms and conditions herein.

CITY OF COALINGA

By: _____ Date: _____
Marissa Trejo
City Manager

ATTEST: APPROVED AS TO FORM:

_____ _____
City Clerk City Attorney

NK DEVELOPMENT

By: _____
Signature

_____
Name Printed

SUTTER AVENUE COALINGA CA, LP

By: _____
Signature

_____
Name Printed

WOOD AG MANAGEMENT INC.

By: _____
Signature

_____
Name Printed

NVBInv AF4, LLC

By: _____
Signature

_____
Name Printed

DEVINE FARMS, LLC

By: _____
Signature

_____
Name Printed

KREYENHAGEN FAMILY, LLC

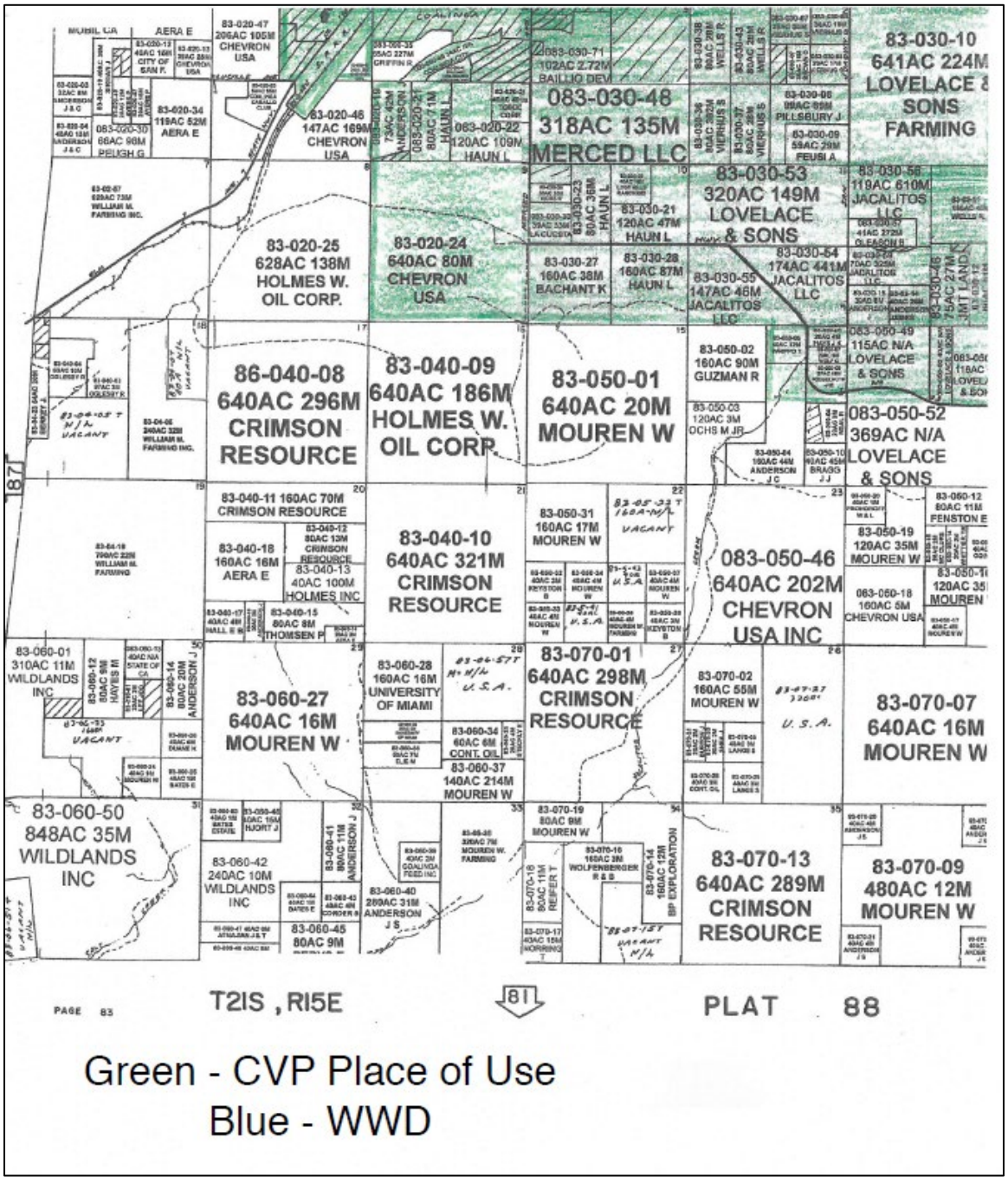
By: _____
Signature

_____
Name Printed

Attachment 1

Maps of Farm Parcels in Green that can be Served by City of Coalinga

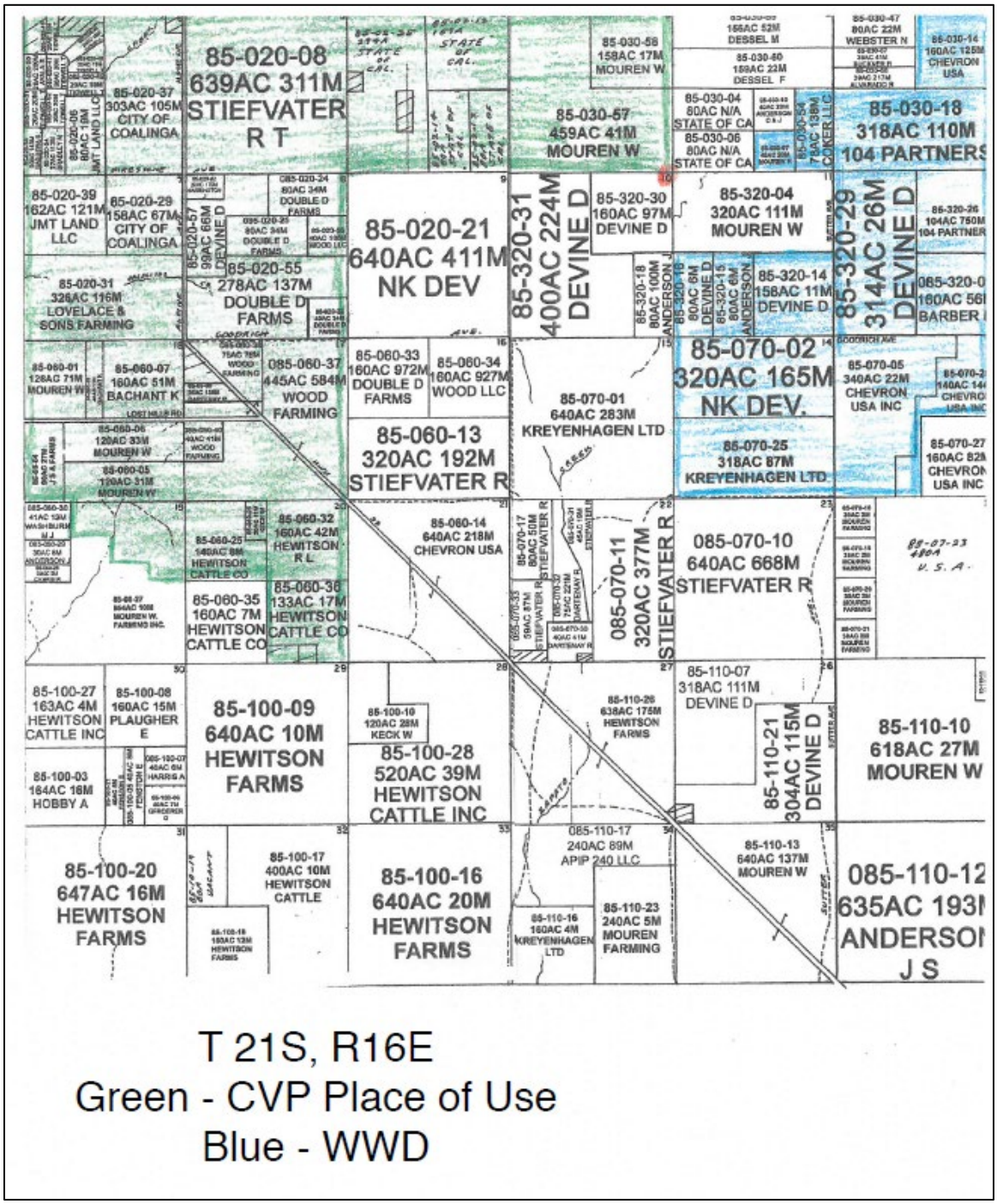
(All sections shaded below)



Attachment 1 (cont.)

Maps of Farm Parcels in Green that can be Served by City of Coalinga

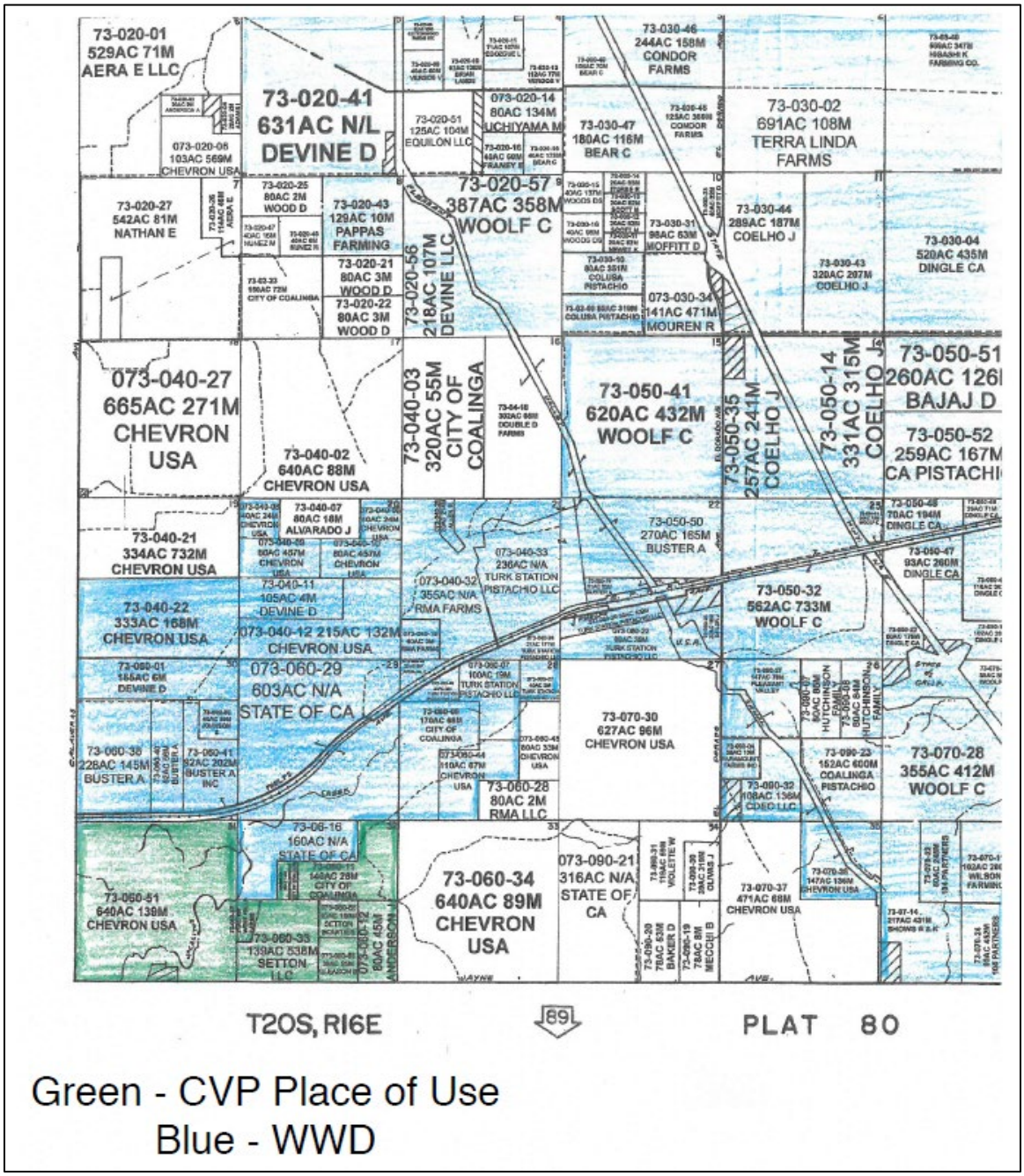
(All sections shaded that are left of right two columns of sections)



Attachment 1 (cont.)

Maps of Farm Parcels in Green that can be Served by City of Coalinga

(Lower left two sections on bottom row only)



STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Adopt Resolution No. 4154 Approving the Removal of Watering Restrictions for Coalinga Residents and Businesses
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Staff does not have a recommendation as this was a future agenda item requested by Councilman Vosburg.

II. BACKGROUND:

California experienced a very wet winter leading to increasing water supply which in turn has led to the USBR announcing that M&I customers south of the delta will be receiving 100% allocation for the current water year including the use of Section 215 flood water which would be in excess of the City's contracted allotment.

III. DISCUSSION:

With the increase of water supply to the City for water year 23/24, Councilman Vosburg has requested that staff prepare a resolution removing the watering restrictions in Section 6-4C.06 of Coalinga Municipal Code which includes restrictions on watering frequency, washing hardscapes, draining and filling pools, ect. However, in the resolution includes maintaining enforcement of wasteful practices such as not using a shut off nozzle on a hose, excessive water runoff from outside irrigation and not fixing water leaks when they have been identified.

If the Council chooses to adopt Resolution 4154, staff will then prepare an ordinance to align reasonable watering practices with enforcement that are in line with the City's urban water management plan as required by the State.

IV. ALTERNATIVES:

None at this time.

V. FISCAL IMPACT:

Possible increase in water billing due to increased water use.

ATTACHMENTS:

File Name	Description
Resolution_No._4154_-_Removal_of_Water_Restrictions.docx	Resolution No. 4154 - Removal of Watering Restrictions

RESOLUTION NO. 4154

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA REMOVING WATERING RESTRICTIONS FOR WATER CUSTOMERS

WHEREAS, California experienced a very wet winter leading to increasing water supply which in turn has led to the USBR announcing that M&I customers south of the delta will be receiving 100% allocation for the current water year including the use of Section 215 flood water which would be in excess of the City's contracted allotment; and

WHEREAS, the City Council has determined that the residents and businesses withing the City need relief from the extreme restrictions placed on them during the 2022/2023 water year; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coalinga as follows:

1. Removal of Stage 1 water restrictions as identified in Section 6-4C.06 until an updated ordinance is brought back to the City Council for consideration which will align standard water conservation with the City's urban water management plan with the following wasteful water practices remaining in place:
    a. Use of a hand heal hose must have an automatic shut off nozzle.
    b. There shall be no excessive water runoff from outside irrigation.
    c. Water leaks that have been identified shall be repaired within 72 hours.

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The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 20th day of April 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

_____

Mayor/Mayor Pro-Tem

ATTEST:

_____

City Clerk/Deputy City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Code Enforcement Monthly Report for March 2023
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo
Prepared by:	Yaneth Ibarra, Code Enforcement Officer

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
🗋	March_23.pdf	Code Enforcement Report April 2023

CITY OF COALINGA
The Sunny Side of the Valley

Code Enforcement Activity

March 2023	Notices	Pending	Cited	Completed
Animal Nuisance (Dogs running at large)	2	1	2	1
Broken Fence	2			2
Grafitti	2		1	1
Junk Trash Debri/ Lawn	2			2
Junk Trash Debris/Alley	4	3		1
Over Hanging Palm Trees	1		1	
RV on the street	7	3	2	2
Comm Veh/ Res Area Encr Sidewalk	1		1	
Unlicensed Business	51			18
Vehicles on Lawn	6	2	4	
Over GrownWeeds & Bushes	40	20	6	14
Total	**118**	**29**	**17**	**41**
72 Hour Parking Warning	11	1	7	6
Vehicle Tows				2
Water Conservation				0

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Public Works, Utilities & Community Development Quarterly Report for Jan-Mar 2023
Meeting Date:	April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Public Works, Utilities & Community Development Quarterly Report for Jan - Mar 2023

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
Quarterly_Report_Jan-Mar_2023.pdf	Qrtly Rpt Jan-Mar 2023

CITY OF COALINGA
The Sunny Side of the Valley

PUBLIC WORKS, UTILITIES AND COMMUNITY DEVELOPMENT QUARTERLY REPORT FOR JANUARY – MARCH 2023

***Note: New items and updates from last quarter's report are in bold print.**

PUBLIC WORKS

PUBLIC WORKS

NATURAL GAS DISTRIBUTION:

- Completed Odorant/Pressure log
- Rural Inspection of gas lines
- Repaired gas service line 212 Hill View
- Installed new gas meter 179 W. Polk
- Installed new gas meter 156 E. Polk St.
- Hot taped new gas service line for New Warthan Apt.
- Repaired gas leak 282 Grant St.
- Repaired gas leak due to accident 385 N. 6th St.
- Saw cut for prep of new gas service line 25 W. Polk
- Repaired gas leak on valve Baker St.
- Replaced gas valve 368 3rd St.
- **Repaired gas leak Polk/Tyler Alley**
- **Relocated gas meter for 333 Tyler St.**
- **Completed annual gas valve turning.**
- **Repaired gas leak 200blk E. Pleasant**
- **Annual line locating training completed.**
- **Repaired gas leak 800 Coalinga St.**
- **Potholed to located gas main E. Pleasant**
- **Replaced gas valve and meter 445 S. Coalinga from vehicle accident.**

WATER DISTRIBUTION:

- Installed new 1" water service line Derrick Ave
  Repaired water leak at valve 6th and Glenn.
- Repaired water leak 300 blk Tyler.
- Repaired water leak 454 Dartmouth.
- Repaired water leak Derrick /Palmer.
- Repaired water leak 290 E. Hawthorne
- Repaired water leak 165 S. Sixth St.
- Repaired water leak 540 N. Fourth Ave.
- Repaired water leak 315 Standford
- Repaired water leak 141 S. 3rd St.
- Repaired broken curb stop 173 Hawthorne.
- Repaired water leak Cornell St.
- Replaced broken hydrant 600 Blk W. Elm

- Replaced 2 hydrants W. Forest
- Replaced 2" water meter El Rancho Landscape
- Repaired water leak E. Polk St.
- **Installed new 1" service line Derrick/Palmer**
- **Repaired water leak 5th and Birch**
- **Repaired water leak 10" main Oil King**
- **Located and exposed buried valve Truman St.**
- **Replaced hydrant 3rd and Glenn for vehicle accident.**
- **Repaired 12" main water leak Highway 33**
- **Repaired water leak 8115 Echo Canyon**
- **Repaired water leak Houston/E. Pleasant Alley**
- **Repaired water leak 210 W. Glenn**
- **Repaired water leak Princeton/Monterey Alley**
- **Installed water service 168 S. Sixth St.**

WASTEWATER COLLECTION:

- Removed pump and sent for repairs Sandalwood lift station.
- Removed pump and sent for repairs Creek Side lift station.
- Repaired section of Sewer main 200blk Grant St.
- Cleaned Lift Stations.
- **Cleaned Lift Stations**
- **Repaired Sewer main Warthan**
- **Cleared blockage Jackson/Monroe Alley**
- **Cleared blockage 4th St.**
- **Removed repaired and reinstalled pump Highway lift Station.**
- **Cleared blockage Durian/Cedar Alley**
- **Cleared blockage Thompson/Valley St.**
- **Cleared blockage 450 W. Elm**
- **Removed 1 pump Creekside lift Station sent for repair.**

SIDEWALKS:

Repaired section of sidewalk Merced Ave.
Repaired section of sidewalk 600 W. Elm

PARKS:

- Installed 2 tables and 2 trash receptacles Mott's fountain.
- Repaired water leak Centennial Park
- Trimmed trees Veterans Plot.

MISCELLANEOUS:

- Trenched for conduit for new charging stations at P.D.
- Removed split tree in front of 230 College Ave
- Replaced Street Sign Lucille and Monterey
- Changed out old flags.
- Crack Sealed W. Pleasant, 700 blk E. Pleasant, S. Garfield Alfred, and Hachman Streets.
- Placed Plaque at Clock Tower
- Installed Ballard's around empty lot Sunset/ VanNess
- Removed carpet and painted City Gym

- Made over 500 Sandbags and distributed.
- Removed down tree W. Elm
- Removed down tree branch Fresno/Madison
- Cleared Drains around down during storm events
  Continued with Road Patching of Potholes
- Dug holes for new light poles Monterey.
- Had Christmas lights at Sunset and 5th repaired.
- Ran new cable lines for Phones at P.D.
- Repaired Street light Monterey/ Polk
- Removed 4 trees Madison St.
- **Cleared out two down trees in Storm drain ditch.**
- **Removed tree Elm/Cambridge that blocked new signage light.**
- **Stump grinded stumps on Madison St.**
- **Worked on Preparing Area on Polk St. for Paving**
- **Repaired Sink Hole Alfred St.**
- **Covered up graffiti Pacific St.**
- **Installed dog waste stations Monterey trail.**
- **Installed diagonal Parking 7th St.**
- **Repaired fence Palomino St.**
- **Removed 3 dead redwood trees Washington St.**
- **Moved Stop Bar forward on Juniper Ridge**
- **Installed light Pole behind City Hall**
- **Cleared drains and prepped for storms.**

WATER TREATMENR PLANT (WTP)

- Derrick bypass valve – Test run didn't goes as planned. **New controller Was installed and working test is schedule for April.**
- Hwy 198/33 PRV - All parts have come in. **Installation is on hold.**
- **Hach equipment quarterly maintenance was complete in Mach. Next quarterly schedule for the week of June 1st.**
- SCADA System – **Final walk through and punch list was scheduled for January 11th. We had some more issues that need to be fixed correctly. Reschedule Final walk set for April.**
- MKN - Watershed Sanitary Survey. Waiting on Water Board approval. SWRB had some changes that needed to be fixed. MKN is fixing the changes and will resubmit it back to SWRB for approval. **MKN has fixed the changes that SWRB wanted and has resubmit it back for approval.**
- **Hypo OSG cells - Quarterly maintenance was taken out of service for repairs and a deep cleaning back in service.**
- Telstar – Annual service and maintenance for the chlorine system and chlorinator controls is scheduled for mid-February. **Annual Maintenance was done on both systems and has been completed.**
- State Water Board Inspection was scheduled for June 28th to inspect the off-site facilities and reservoirs. **Waiting for the state report to get back to us.**
- **Westland Water District Algae Treatment. Waiting for the 2023 schedule.**
- AOS - is working on a new Access Control System for the control room and two entry gates. **On hold.**
- AOS is working on a new Security Camara System for the water plant. **AOS has started working on the new Security Camara System.**
- TTHM Project has started. **GSE Construction - All underground utilities piping and concrete pad for the Carbon Dioxide tank has been done.**

- **Water leak Below Oil King Reservoir – Help Public Works repair 10" water leak and backfill.**
- Telstar - is scheduled for mid-February to install repair kit on our Hypo pump #1. **Telstar came out and installed a new repair kit for Hypo #1 also back in service.**
- Sed Basin 1 is scheduled to be out of service for annual maintenance starting February 1st. **Basin 1 maintenance has been completed and is now back in service.**
- Water Operators have started working on rerouting two chemical lines in the chemical building for the new Permanganate system (TTHM Project). **Still in progress.**
- Water Operators have started working on the new Sodium Hydroxide Injection point. **This pilot system test should start mid-April.**
- MKN is working on scope of work and cost for the new Sodium Hydroxide Facility. **In progress.**
- **Water Leak on Hwy 198 / Fresno Coalinga Rd ½ South of Oil King booster sta. 10" transmission line has been repaired and back in service.**
- **Fresno County Hazmat Chemical inspection – Went well and we have some items that we need to take care of and send back showing it has been completed.**
- **Emergency Repair Work for Basin 2 Clarifier 2A gear drive out of service. Basin 2 will be out of service for at least 6 – 8 weeks for repairs. It will be getting sent out for repairs by Re-Build it out of Utah.**
- **Annual Chlorine 2-ton Lift Crane maintenance is scheduled for mid-April.**
- **Oil King Reservoir had a new radio communication level sensor installed.**
- **Advance Flow Meter and Emerson calibrated all the Rosemount for the flow & level control sensors at the water plant.**
- **MKN – Working on scope of work and cost for chlorine room safety equipment upgrades.**

WASTEWATER TREATMENT PLANT (WWTP)

- Control room equipment upgrade. **In progress**
- AM Consulting Engineering is working on updating WWTP site areas for discharging effluent water permit. **In progress working with Landowner on signing agreement.**
- **Air Actuator for pond 2 getting quotes for two new motors.**
- Tri City is working on scope of work and cost for the Radio field dirt removal topsoil for drainage and backfilling existing sludge pond. **Getting close to going out to bid.**
- Beartrap is making new stainless steel pipe hangers for the new DO sensors for all five ponds. West Hills Machine is modifying the hanger pad for the new DO sensors. **Should be in place mid-April.**
- AM Consulting working on updating state regulatory plans (wastewater spill prevention plan, sampling analysis plan and operation plan). In progress and being reviewed. **City is now reviewing the final draft.**
- **Sludge removal has tentatively been scheduled for April 2023.**
- Wastewater lighting project – Contractor has installed 16 light poles and waiting on the other 7 to be installed. **Waiting on arm support for battery / panels.**
- Matt Gomes is the new Chief Plant Operator since Alvaro Preciado has retired from the city.
- **Johnson Control – came out to look at the proposed solar panel site and gather all the electrical panel information.**
- **Advance Flow Measure - came out and calibrated all of instrumental equipment for the plant.**

ASSISTANT CITY MANAGER

PUBLIC WORKS/UTILITIES

- **Street Light Acquisition:** staff is currently working with PG&E to work out some of the concerns related to the City's streetlights such as hanging banners, LED conversion and permitting of new lights in underlit areas.

- **TTHM**: Project has been awarded and currently under construction.
- **Northwest and Oil king Infrastructure:** Staff is currently working with Blackwater Engineering on developing a long-term capital improvement plan for Aera in order to address long term maintenance of these facilities.
- **Water Treatment Plant Solar Facility:** Johnson controls is currently working on the project development and financial analysis including site acquisition.
- **Metering Logistics and Streamlining:** Staff is currently evaluating the core reasons that "rereads" are flagged through our billing system. It was discovered that many were a result of "encoder errors" which are a result of faulty touch pads at various meters throughout town. These locations have been identified and corrected as the replacement equipment becomes available. **Many of the rereads were identified as "Encoder Errors". The majority of these have been repaired and are no longer reflected in the rereads. Further investigations to erroneous rereads are still ongoing.**
- **Cathodic Protection Survey:** The 2022 Cathodic survey of our natural gas pipeline has been scheduled with Farwest Corrosion. **The survey has been completed.**
- **Public Works Training Program:** Work continues to identify the needs of Public Works regarding training. Most of the efforts focuses on natural gas, water distribution, and Sewer distribution. It will also extend to basic skill sets such as basic electrical troubleshooting. The goal is to create regular intervals of standardized training preparing them to qualify and obtain certifications needed to progress in their career. This program includes a well-organized training room and simulation environment. The training room has been completed. Staff is now working to create a well curated regiment of training exercises and materials. **The OQ training program has been redesigned.**
- **Civic Ready:** Staff is presently working to reimplement the system to support our needs and to be more robust. The system was handed off to the Fire Department, and training for the program has been administered.
- **New Los Gatos Lift Station:** Currently under design. Environmental to proceed once design is complete.
- **Tyler EAM**: As of 10/25/22 this process has resumed, after a long period of waiting for Tyler to properly configure backend infrastructure. **Implementation is underway and is set to be completed on May 10, 2023.**
- **Storm Readiness Plan:** Staff has been working on standardizing and documenting our approach to storm readiness. The intent is to create a plan that can be followed by anyone and yield positive results. **Plan is 95% complete.**
- **Street Maintenance:** Rubberized asphalt overlays have been completed for various streets identified by their PCI. Furthermore, Public Works is identifying actions that can better serve repair activities such as a small-scale paving machine. With the intent being able to efficiently make repairs to larger scale areas in preparation for further overlay projects.
- **Migrating to Beacon Read Systems:** Staff has identified a plan to migrate away from the Read Center platform offering from Badger, as it is no longer supported. Talks with both Badger to move to Beacon for our new AMI water meter installations have begun. Also, our current water/gas meters will be migrated to the Sensus software, AutoRead/FlexNet. This will serve a transition to the eventual automation of all meter reading. **Talks with Sensus have progressed, and a transition should happen by next quarter. We have formally begun the process to integrate Beacon into our billing system. AutoRead software has been purchased. Implementation will begin soon.**
- **Rural Water Contracts:** Staff has begun to organize a concerted effort to obtain up to date water contracts with rural water users and inform them of the terms of that water use. Initial letters were submitted to each residence.
- **Water Loss:** In an effort to conserve water, staff has put a focus on water loss. Efforts have ranged from looking for water meters not in the system, verifying multipliers for billing, testing large meters for accuracy, and replacing residential meters when required to do so.

LOCAL STREET PROJECTS

- **Elm Ave Improvements (in front of the Fire Department)** – Construction is expected to begin in February 2023. Staff is working to secure an encroachment permit from Caltrans that has taken longer than expected.
- **Cost Share Program:** The cost share program has been published with a number of interested applicants. Two projects are underway and will be bid in very short order. **Completed. Currently looking for new projects to add in other applicants.**
- **SB1:** Cherry Lane Reconstruction – this project is under design with construction expected in spring 2023.

GRANTS

Staff has been continuing to meet with Blais and Associates monthly in accordance with their grant contract to review possible grant opportunities. Below is a status update on all grant activity within the Public Works/Utilities and Community Development Department(s):

- **State Parks Per Capita Program:** Workout Equipment and canopy's and awaiting delivery. Bidding should in spring 2023 with construction in spring/summer 2023.
- **AHSC Affordable Housing Grant Application for Pacific and Elm Ave**: Staff received the standards agreements on 1/23/2023 and awaiting full authorization to begin project implementation.
- **ATP Cycle 4** – Trail segments, 9, 4 and 3 (portion) – CEQA work is complete and certified, the City has awarded a right-of-way consultant and currently working through that phase of the project.
- **CMAQ (2019) Trails Segments 1, 2, 12, 14:** CEQA was certified by the City Council on 1/19/2023 and staff is awaiting authorization for right-of-way and design phase of the project.
- **CMAQ (2019) Alley Paving (Segments 38-44):** This project is currently under design.
- **STBG (2019) – Polk Street (Elm to City Limits)** – Project is COMPLETE.
- **STBG (2021)** – The City was recommended for funding for Phelps Ave reconstruction from Posa Chanet to the City Limits. Awaiting authorization for design and construction.
- **CMAQ (2021)/ATP Cycle 5 – Polk Street East Improvements:** Authorization for design services has been issued and design is underway. This project is expected to be under construction in 23/24 Fiscal year.
- **LEAP** – ADU ordinance is complete. An architect has designed the plan sets for 3 ADU units and full construction drawings are expected to be delivered to the city in February. Plans will then be reviewed and made permit ready by spring.
- **Clean Water State Revolving Fund Grant Application** – CCTV inspections have begun through put town and should continue through February. In addition, AM consulting engineers are preparing a feasibility study for the city related to WWTP improvements.
- **AMI Water Meters (Water SMART Grant)** – A grant application that would result in all 1" meters being installed has been submitted to the State. A response is expected sometime in 2023. Also, due to the success of the AMI Pilot Program, meters are available on a first come first serve basis and an application has been made available online and is open to anyone. Meters are regularly being ordered month to month.
- **Urban Drought Relief Grant (3 Applications):** Applications for the funding of the Derrick Reservoir, Smart Meters, and a Turf Replacement Program have been submitted to the State for consideration and should hear on possible award in March.
- **DWR Grant for PID Water Purchase:** Staff has executed the grant agreement for the $1.2 million grant for the purchase of the additional 600 AF of water from Patterson Irrigation District.
- **ATP 6** – Staff recently applied for another segment of the trail system near Gregory way and Phelps including a trailhead and bridge across Los Gatos creek to replace the old railroad trestle bridge.

PARKS

- **Splash Pad:** The City Engineer has been working on the design of the splash pad and the infrastructure needed for the recirculation systems. Public Works crews have been working on clearing the site for future development.

COMMUNITY DEVELOPMENT

- Staff is processing several land use permits that are in different stages of planning from an event center on Merced behind PG&E, a hotel conversion on Washington Street, automotive shop on Polk Street, a final map for the Heritage Park housing development, and a new gas station and car wash at 5th and Elm and a parcel map at El Rancho and Elm Ave.
- Staff is working on a zoning text amendment to update temporary use permit regulations to accommodate the possible relocation of the horned toad derby in 2023.
- The Building Department is working with apartment managers and owners related to developing a plan to accommodate the new organic waste requirements for multi-family developments. This includes providing a location on-site for an additional bid to accommodate this new waste stream.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Appoint New Planning Commissioner to the Planning Commission
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Staff is recommending that the Council appoint one (1) new Planning Commissioner from the applicants received from the advertisement or from the general public due to a recent vacancy.

II. BACKGROUND:

Commissioner Jacob's term ended April 16, 2023 and he advised staff he will not be seeking reappointment. Therefore, as of April 16, 2023 there is a vacancy on the Coalinga Planning Commission which will need to be filled. In March, staff was given direction by the Council to advertise the vacancy and accept applications from interested residents.

In March the Council directed staff to advertise for the vacancy to gather interest in the position. Staff advertised the available position as a public notice as well on social media and website. Staff received 3 applications.

III. DISCUSSION:

Staff received applications from James Allison, Rocco Papietro and Richard Hill. Attached are copies of their applications for your review.

Staff advised all applicants that the City Council would be considering an appointment to the Commission at their April 20, 2023 meeting and that it would be appropriate to attend should the Council have any questions.

Once the Council is ready to appoint a candidate, a member of the Council shall make a motion nominating a member of the public to the commission and vote accordingly.

IV. ALTERNATIVES:

The Commission may appoint either from the applicant pool or anyone else willing to accept a nomination who meets the qualifications of a Planning Commissioner.

V. FISCAL IMPACT:

None.

ATTACHMENTS:

File Name	Description
James_Allison_Application.pdf	James Allison Application
Hill_Application_2-2022.pdf	Richard Hill Application
Rocco_Papietro_Application.pdf	Rocco Papietro Application

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Allison	James	Austin

Name of Board, Commission or Committee in which you are interested:
Planning Commission

Home Address:	City and State	Zip Code
492 E Pleasant	Coalinga Ca	93210

Current Employer:
Self Allison Handyman Service

Business Address:
492 E Pleasant

Telephone: Home	Office
(559) 515-2428	Same

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

40 years experience in construction & infrastructure. My plan is to help the city with ideas to bring new businesses that the community. With my knowledge of infrastructure would be to Bring the citys infrastructure up to days standards

Signature: [signature] Date: 4-6-23

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CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Hill	Richard	ELLis

Name of Board, Commission or Committee in which you are interested:
Planning Commission

Home Address:	City and State	Zip Code
249 w Cedar ave	Coalinga Ca	93210

Current Employer:
Retired

Business Address:
N/A

Telephone:	Home	Office
Cell	559-212-8404	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

I have served on the Planing Commission in th past and was the Chairperson.
I have served on many Board of Directors in Coalinga. I'm aware of the issues in our community. To name a few, Park+Rec Board of Directors, West Hills Oversight committee Chairperson, Veterans East central District Chairperson

Signature: Richard E Hill

Date: 2-3-22

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CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last: PAPIETSO	First: ROCCO	Middle: M
Name of Board, Commission or Committee in which you are interested: PLANNING COMMISSION		
Home Address: 158 KECK LN	City and State: COALINGA CA	Zip Code: 93210
Current Employer: Retired		
Business Address: N/A		
Telephone: Home 559-284-6177	Office: DOTROCA5@MCN.ORG	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

I WAS ON THE PLANNING COMMISSION FROM 1999-2014 AND RESIGNED DUE TO MY JOB TAKING ME AWAY FROM COALINGA. I AM NOW RETIRED AND WOULD LIKE TO SERVICE ON THE PLANNING COMM. TO SEE OUR COMMUNITY GROW IN A POSITIVE DIRECTION.

Signature: Rocco Papietso Date: 2/11/22

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STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Discussion, Direction and Potential Action regarding Appointments to the City of Coalinga Transparency and Accountability Committees
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Marissa Trejo, City Manager

I. RECOMMENDATION:

The City Manager recommends that Council appoint members to the City of Coalinga Transparency and Accountability Committees based on applications received.

Sales Tax/Cannabis/Economic Development Committee:
James D. Cavins
Justin Milligan
(applicants listed alphabetically)

Public Safety/City Beautification/Code Enforcement/Animal Control Committee:

District 1 (choose 2)	District 2 (choose 2)	District 3 (choose 2)	District 4 (choose 2)	District 5 (choose 2)
Mary Jones	James D. Cavins		Thomas Dominguez	Jim Allen
Justin Milligan	Vona Darnell		Jess Rosales	
Taylor Monroy-Cisneros	Richard Hill			
Rocco Papietro				
(applicants listed alphabetically)				

District 3 needs 2 more applicants. District 5 needs 1 more applicant.

II. BACKGROUND:

The City of Coalinga Transparency and Accountability Committees are committees made up of five to seven members (except the committee including public safety which includes 2 community members per Council District), consisting of members of the City Council, City staff and the public.

Appointments shall be for a one year period, after which the City Council shall re-evaluate their approval of establishing the Transparency and Accountability Committees Act. Members representing the Public must reside within City limits.

The Committees shall Meet at City Hall at times and dates established by the Committee Chair and City Staff and shall be open to the public. Committees shall be responsible for communicating recommendations back to the City Council for possible action, as well as producing and presenting quarterly informational reports to the City Council.

Committees were advertised on Facebook and the City's website.

Committees and Members include:

Public Safety/City Beautification/Code Enforcement/Animal Control Committee:
Mayor Horn
Councilmember Hedgecock
Greg DuPuis, Fire Chief
Jose Garza, Chief of Police

Sales Tax/Cannabis/Economic Development Committee:
Councilman Adkisson
Mayor Horn
Marissa Trejo, City Manager
Mai Vang, Financial Services Director

Water Committee:
Mayor Pro-Tem Ramirez
Councilman Vosburg
Sean Brewer, Assistant City Manager
Larry Miller, Public Works and Utilities Coordinator

III. DISCUSSION:

Recommend Appointments as follows:

Water Committee:
Select 2 from the following-
Martin Jones
Dan McKay
Robin Scott
Rodger Tiffin
(applicants listed alphabetically)

Sales Tax/Cannabis/Economic Development Committee:
Select 2 from the following-
James D. Cavins
Justin Milligan
(applicants listed alphabetically)

Public Safety/City Beautification/Code Enforcement/Animal Control Committee:

District 1 (choose 2)	District 2 (choose 2)	District 3 (choose 2)	District 4 (choose 2)	District 5 (choose 2)
Mary Jones	James D. Cavins		Thomas Dominguez	Jim Allen
Justin Milligan	Vona Darnell		Jess Rosales	
Taylor Monroy-Cisneros	Richard Hill			
Rocco Papietro				
(applicants listed alphabetically)				

Recommend continuing to advertise the remaining vacancies **only**, until filled:

District 3 (2 available)
District 5 (1 available)

IV. ALTERNATIVES:

Do not appointment Members.

V. FISCAL IMPACT:

None.

ATTACHMENTS:

File Name	Description
Water_Committee_Applications_042023.pdf	Water Committee Applications
Sales_Tax-Cannabis-Economic_Development_042023.pdf	Sales Tax-Cannabis-Economic Development Applications
Public_Safety-City_Beautification-Code_Enforcement-Animal_Controll_Apps.pdf	Public Safety-City Beautification-Code Enforcement-Animal Control Committee Applications

CITY OF COALINGA

The Sunny Side of the Valley

Name (Print) Last	First	Middle
JONES	MARTIN	ERIC

Name of Board Commission or Committee in which you are interested:

WATER

Home Address	City and State	Zip Code
504 COLLEGE STREET	COALINGA, CA	93210

Current Employer:

RETIRED

Business Address:

Telephone: Home 559-935-2381 Office CELL: 559-476-0296

What experience or special knowledge do you have that would be of benefit to you in the position for which youare applying?

I UNDERSTAND THE FUNCTIONS OF THE CITY, GOVERNMENT, AND HAVE LIVED IN COALINGA FOR OVER 45 YEARS. AS A PROFESSIONAL, I SERVED ON VARIOUS COMMITTEES AND WAS ALSO ACTIVE AS A REPRESENTATIVE FOR TEACHERS.

AS A RESIDENT OF COALINGA, I BELIEVE THAT WE MUST, AS A COMMUNITY, WORK TO FIND SOLUTIONS TO THE ONGOING THREAT OF DROUGHT AND WATER SHORTAGES.

DATE: MARCH 9, 2023
TIME: 3:26 PM

ELECTRONIC SIGNATURE: Martin Eric Jones

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last: McKay	First: Dan	Middle: W
Name of Board, Commission or Committee in which you are interested:	City of Coalinga Water Transparency and Accountability Board		
Home Address:	173 Jefferson St.	City and State: Coalinga CA	Zip Code: 93210
Current Employer:	Retired		
Business Address:			
Telephone:	Home: 559 935-2515	Office: None	
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			

Some experience with water purchase, wheeling, treatment, purveyance, storage, and distribution. Works well with others. Have taken lots of showers with water in the past 76 years.

Signature: Dan W. McKay	Date: March 1, 2023

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Robin R. Scott		

Name of Board, Commission or Committee in which you are interested:
Water Committee

Home Address:	City and State	Zip Code
712 N. Monterey Avenue	Coalinga, CA	93210

Current Employer:
Currently Unemployed

Business Address:
Non-applicable

Telephone: Home	Office
559-098-4272	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

I feel I'd be a good fit in this committee. I have established a good rapport with both Mayor Pro-tem Ramirez and Councilman Verbrugge as well as with Sean Brewer during the two years I served as City Ambassador. Water is our most important resource and we can't take it's availability for granted. We need to get AGHP in building containment before the next drought. And there will be another drought. I have some ideas...

Signature: Robin K Scott Date: 3/23/23

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Shannon Jensen

From: r.r.scott4272 <r.r.scott4272@att.net>
Sent: Thursday, March 16, 2023 5:45 PM
To: Information
Subject: Water Committee

Good evening council,
My name is Robin Scott and I had planned to apply for the water committee. However, I have been ill and didn't meet the deadline for applications. I communicated my situation and desire to apply to Marissa and she explained that since it would be late, it would be up to council to decide whether or notnto allow it. In my attempt to get the application to you before tonight's meeting, Shannon emailed it to me but the file would not open. Deciding to not give up, I am putting my "qualifications" into this email below.

I feel I'd be a good fit on this committee. I've established a good working rapport with Mayor Pro-tem Ramirez and Councilman Vosburg as well as with Sean Brewer and Larry Miller during the two years I served as City Ambassador. Water is our most important resource. We cant take it's availability for granted. We need to act ASAP in building water containment before the next drought comes around. And it will come around. I have a few ideas.

Thank you for your consideration of my pending application.

Robin Scott

Sent via the Samsung Galaxy Note20 Ultra 5G, an AT&T 5G smartphone

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last: Tiffin	First: Rodger	Middle: Curtis
Name of Board, Commission or Committee in which you are interested: Water		
Home Address: 541 Malibu Dr.	City and State: Coalinga CA	Zip Code: 93210
Current Employer: Retired from Aera Energy		
Business Address:		
Telephone: Home: 559-639-7196	Office:	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

Texaco Inc + Aera Energy Employee including Water Plant Operator.
Person interest in landscaping + low Water Use Plants

Signature: [signature] Date: 2-16-2023

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CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
CAVINS	James	D

Name of Board, Commission or Committee in which you are interested:
Economic Development

Home Address:	City and State	Zip Code
130 Ivy Ave	Coalinga,	CA 93210

Current Employer:
Retired Accountant

Business Address:

Telephone: Home
559 935-1373

Office

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

Cal Safe Board. Dr Haaks (FSU President) Blue Ribbon Planning Team. (this is When Save Mart Approached us with the Plan for the Savemart Center, This is when the Gibson Market was discussed. Founding Member of Coalinga's Urban Forrest Committee (1988-1990) Fresno Tree People. As B President WHC 186-1887

OVER

Signature: J D Cavins

Date: 2-24-23

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CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Cavins	James	D.

Name of Board, Commission or Committee in which you are interested:

Economic Development, City Beautification and Code Enforcement.

Home Address:	City and State	Zip Code
130 Ivy Ave	Coalinga, CA	93210

Current Employer: Retired Accountant

Business Address:

Telephone: Home	Office
559 935 1373	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

Represented the Central Valley on a State Student ~~Gov~~ Legislative Board, Student Rep on Dr Herold Hacks (FSU president) Planning Team when SaveMart approached FSU w/ plans for the Savemart Center and the Idea of a Farm Market '88. I was a member of Coalinga and Fresno Beautification/Tree committees. 88-90 WHC ASB President for 2yrs. 1986-1987 over →

Signature: J D Cavins Date: 2-3-23

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1995 - 2002 Bookkeeper Zacki Diesel Service Castroville CA.

2002 - 2007 Evening Supervisor w/ Hc Lemoore Naval Air Station CAA, Class A.

2007

2008 Executive Admin Asst, US Mortgage Fresno CA.

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Milligan	Justin	Vance

Name of Board, Commission or Committee in which you are interested:
Public Safety Committee or The Sales Tax Committee

Home Address:	City and State	Zip Code
420 N Monterey Ave.	Coalinga, Ca	93210

Current Employer:
City of Coalinga Fire Department

Business Address:
300 W Elm Ave., Coalinga CA. 93210

Telephone: Home	Office
5596300904	5599351652

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

I have lived and worked in the City of Coalinga for 19 years. I work in public Safety and have family in Coalinga. Their safety and the betterment of the community is a priority for me. As a member of the Coalinga Firefighters Union, I assisted in organizing and promoting Measure J. I would be interested in being part of the process in how tax revenues are used and help prepare for future tax needs.

Signature:	Date:
JUstin Milligan	3/2/2023

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
JONES	MARY	BLYTH

Name of Board, Commission or Committee in which you are interested:
Public Safety · Code · Animals · Beautification

Home Address:	City and State	Zip Code
504 COLLEGE	COALINGA, CA	93210

Current Employer:

Business Address:

Telephone: Home	Office
362-7668 Cell	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

Knowledge of city code, state and county laws
Professional Art (large scale including murals) Design and management for projects involving landscape and art enhancement.
Active in community

Signature: Mary Blyth Jones Date: February 16, 2023

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CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Milligan	Justin	Vance

Name of Board, Commission or Committee in which you are interested:
Public Safety Committee or The Sales Tax Committee

Home Address:	City and State	Zip Code
420 N Monterey Ave.	Coalinga, Ca	93210

Current Employer:
City of Coalinga Fire Department

Business Address:
300 W Elm Ave., Coalinga CA. 93210

Telephone: Home	Office
5596300904	5599351652

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

I have lived and worked in the City of Coalinga for 19 years. I work in public Safety and have family in Coalinga. Their safety and the betterment of the community is a priority for me. As a member of the Coalinga Firefighters Union, I assisted in organizing and promoting Measure J. I would be interested in being part of the process in how tax revenues are used and help prepare for future tax needs.

Signature:	Date:
JUstin Milligan	3/2/2023

D1

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Monroy-Cisneros	Taylor	S

Name of Board, Commission or Committee in which you are interested:
Animal Control

Home Address: 840 N. Joaquin City and State Coalinga CA Zip Code 93210

Current Employer:
CHUSD Teacher

Business Address:

Telephone: Home 559-977-5885 Office

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

I have served on leadership roles for CHUSD for the past 7 years.

Signature: [signature] Date: 2/28/2023

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CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
PAPIETRO	ROCCO	M

Name of Board, Commission or Committee in which you are interested:
Public Safety / City Beautification / Code & Animal Control

Home Address:	City and State	Zip Code
158 Keck Ln	Coalinga	93210

Current Employer:
Retired

Business Address:

Telephone: Home	Office
559-284-6177	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

Please see attachment

Signature: Rocco Papietro Date: 2/26/23

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D1

Rocco Papietro
158 Keck Lane

I have been a resident of Coalinga since 1978, (45 Yrs.) coming here to attend West Hills Collage and never leaving. I have always maintained that if you are going to live in a community you must become part of it by giving back. That being said I have been on the School Board and served on the City Planning Commission for 15 years as well as other community groups.

Now that I am retired I would like to once again serve our community by being a member of this committee. I believe I am a well-rounded individual with good communication skills and common sense and the ability to evaluate various topics and make recommendations on behalf of our community.

I would like to thank the City Council for considering me for this committee.

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Cavins	James	D.

Name of Board, Commission or Committee in which you are interested:
Economic Development, City Beautification and Code Enforcement.

Home Address:	City and State	Zip Code
130 Ivy Ave	Coalinga, CA	93210

Current Employer:
Retired Accountant

Business Address:

Telephone: Home	Office
559 935 1373	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

Represented the Central Valley on a State Student Legislature Board, Student Rep on Dr Herald Hanks (FSU president) Planning Team when SaveMart approached FSU w/ plans for the Savement Center and the idea of a Farm Market. '88 I was a member of Coalinga and Fresno Beautification/Tree committees. 88-90 WHC ASB President for 2yrs. 1986-1987 over

Signature: J D Cavins Date: 2-3-23

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D2

1995 - 2002 Bookkeeper Zacki Diesel Service Colma CA.

2002 - 2007 Evening ~~Shift~~ Supervisor WHE Lemoore

~~Staff~~ Asst. ~~Chem~~ CA. Class A.

2007 Fresno ~~Chem~~ CA.

2008 Executive Admin Asst, US Mortgage

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
CAVINS	James	D

Name of Board, Commission or Committee in which you are interested:
City Beautification and Code Enforcement

Home Address:	City and State	Zip Code
130 Ivy Ave	Coalinga,	CA 93210

Current Employer:
Retired Accountant

Business Address:

Telephone: Home	Office
559 935-1373	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

1987-1988 City of Coalinga Tree People Committee
Planted the Trees All along Elm Ave
1988 ~~Member~~ of Fresno Tree People

Signature: James D Cavins Date: 2-24-23

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CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Darnell	Vona	

Name of Board, Commission or Committee in which you are interested:
Public Safety | City Beautification | Code Enforcement | Animal Control

Home Address:	City and State	Zip Code
101 S. Princeton Ave	Coalinga, CA	93210

Current Employer:
CDCR - Pleasant Valley State Prison

Business Address:
24863 W. Jayne, Coalinga, CA 93210

Telephone: Home	Office
(559) 212-7975	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?
I have many years experience working as a Veterinary Technician, Certified Pet Groomer and Certified Dog Trainer. My experience also includes volunteering for non-profit animal shelters/humane societies and working alongside NewLife K9s, a non-profit organization who trains dogs to be of service for Veterans & First Responders with PTSD. I bring a wealth of knowledge which I believe would be beneficial. I do not have much knowledge of Public Safety/City Beautification/Code Enforcement, other than common sense & the ability to learn.

Signature: VDarnell Date: February 21, 2023

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CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Hill	Richard	ELLIS

Name of Board, Commission or Committee in which you are interested:

Safety, Hiring committee, Economic development

Home Address:	City and State	Zip Code
249 W. Cedar ave	Coalinga	93210

Current Employer:

Retired

Business Address:

Telephone: Home	Office
559 - 212 - 8404	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

Was on Hiring committee for Calif Dept of Corrections, Set up Safety meeting, Served on Planning Commission, President of Chamber of Commerce. Instrumental in setting procedures for Park & Rec when I was on the Board of Directors, also with the ELKS Lodge

Thank You.

Signature: Richard E. Hill

Date: 4-6-23

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D2

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last: DOMINGUEZ	First: THOMAS	Middle: A
Name of Board, Commission or Committee in which you are interested: PUBLIC SAFETY		
Home Address: 530 CHILDER ST	City and State: CA	Zip Code: 93210
Current Employer: N/A		
Business Address: N/A		
Telephone: Home	Office: CELL 940-4603	
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?		
PAST FIRE CHIEF		
MS DEGREE EMERGENCY SERVICES ADMINISTRATION		
VETERAN		
Signature: Thomas Dominguez	Date: FEB 15, 2023	

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CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last	First	Middle
Rosales	Jess	

Name of Board, Commission or Committee in which you are interested:
Public Safety/City Beautification/Code Enforcement/Animal Control

Home Address:	City and State	Zip Code
536 Kimberly Pl.	Coalinga, CA	93210

Current Employer:
Retired

Business Address:
N/A

Telephone: Home	Office
(559) 935-5456	

What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?

Please see attached

Signature:

Date: 3-9-23

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D4

Council Members,

I have lived in Coalinga my entire life and I love it here. I have watched this town go through so many changes, from the devastation of the earthquake in 1983 to the prisons and cannabis facilities. I don't usually involve myself with committees but since I have retired, I feel my voice and the voices of the citizens need to be heard and I believe this is the perfect opportunity. I want this town to be as safe for my family and friends as it was when I was growing up and you didn't have to lock your doors at night. Thank you for your consideration of my application.

CITY OF COALINGA

155 WEST DURIAN ● COALINGA, CA. 93210
(559) 935-1533

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print) Last: Allen	First: Jim	Middle:	
Name of Board, Commission or Committee in which you are interested: Transparency Committee # 1			
Home Address: 355 Walnut Ave	City and State: Coalinga CA	Zip Code: 93210	
Current Employer: Retired			
Business Address: N/A			
Telephone: Home 934-1990	~~Office~~ cell 269-2615		
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying? Please see attached Statement			
Signature:	Date: 3/6/23		

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Statement of Qualifications:

I offer my application to the City and Council for your consideration for membership on the Accountability and Transparency Committee #1.

I have previously served the City as Councilmember, Mayor Pro-Tem, and Mayor. I have served the Coalinga-Huron Unified School District as a school site and District level leader. I have served the greater Coalinga area as Director and President of the Pleasant Valley Water District, and Director of the Fresno County Fire Board of Directors. I have served on multiple advisory committees to both the Coalinga-Huron Unified School District and West Hills College-Coalinga.

I bring to your committee decades of community service and expertise in public policy. I am recently retired and wish to continue to support my community and its citizens and welcome this opportunity to serve the Council.

Jim Allen 

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Discussion, Direction and Potential Action regarding Council Rules of Procedure
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Marissa Trejo, City Manager

I. RECOMMENDATION:

There is no staff recommendation. This item was requested as a Future Agenda Item by Mayor Horn.

II. BACKGROUND:

III. DISCUSSION:

This item allows Council to review and make changes to the Council Rules of Procedure, commonly referred to as the Code of Conduct.

On February 16, 2023, Council directed the City Manager and City Attorney to make revisions that aligned with the Council's current procedures. Additionally, Council Members were advised to contact the City Manager or City Attorney with any proposed changes.

A revised draft is included. Any proposed revisions made by Council Members have been noted by referencing the Council Member's name within the revision.

Additional revisions submitted by Councilman Vosburg include the following to be placed where appropriate:

1. All contracts will be signed by the City Manager;
2. Council should strive to pass balanced budgets in a timely manner;
3. All requests for non-budgeted expenses should originate on the City Council agenda from City staff via the City Manager if it relates to City building maintenance, staffing, personnel, city vehicles, repairs or upgrades.
4. Council must refrain from interfering in City Administration duties assigned to the City Manager and Department Heads. All requests by City staff should flow through their supervisors and City Manager.
5. City Council members should not be involved in the day-to-day work of City staff and should make sure not to interfere in the work and administrative affairs including maintenance, personnel needs, City structures, and staff requests.
6. The City Manager shall have the power and, it shall be his or her duty, to appoint, discipline and remove all employees of the City under his or her jurisdiction, subject to civil service requirements.
7. Neither the City Council, nor any of the members thereof, shall interfere with the execution by the City Manager of his or her powers and duties. Except for purposes of inquiry, the Council and its members shall deal with the portion of the administrative service for which the City Manager is responsible solely through him or her. Council members are not allowed to interfere and/or influence the City Manager in making purchases of any materials, supplies or increase in personnel that come from a City staff member or

department that have not gone through the chain of command and have approval from the City Manager.
8. The Council sets policy, but it is the City Manager who actually implements the policies. This means that it is not the role of the Council member to supervise City employees on the job or become involved in the day-to-day administration of City affairs such as personnel, building repairs, and maintenance and all requests from City staff shall go to the City Manager.
9. Consistent with the separation of powers doctrine, the Council is not authorized to interfere with the City Manager's administration of City government. Council members may not give orders to staff, department heads or other City employees. To do its job, however, Council may request information from City staff on how the City is operating, however any actions from those conversations that could impact the budget or disrupt from the City Manager's ability to lead should originate from City staff and follow their chain of command. This does not stop Council from asking questions to City staff pertaining to a future agenda item they are working on unrelated to duties of the City Manager.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

None.

ATTACHMENTS:

File Name	Description
FINAL_Coalinga_City_Council_Rules_of_Procedure_FINAL_080218_(1).pdf	Existing Rules of Procedure
Code_of_Conduct_2023_4.6.23.docx	Revised Rules of Procedure

CITY OF COALINGA-COUNCIL RULES OF PROCEDURE

Decorum of City Council Members

1. Council Members shall:
    a. put constituents first at all times;
    b. treat each other, Staff, and the Public with dignity, courtesy, and respect;
    c. value all opinions, be tolerant of new and different ideas, and encourage creativity and innovation;
    d. follow through on commitments and be accountable to each other;
    e. clarify when items are discussed in confidence and maintain appropriate confidentiality;
    f. be attentive to others, limiting interruptions and distractions;
    g. encourage dissent in debate while being mindful not to prolong discourse or block consensus;
    h. be candid with each other about ideas and feelings, and resolve conflicts directly;
    i. keep comments clear, concise, and on-topic to maximize opportunities for all to express themselves;
    j. continuously strive to improve how members work as a team;
    k. place clear and realistic demands on staff resources and time when requesting action;
    l. start and end meetings on time, work from an agenda, and be present, attentive, and prepared;
    m. present problems in a way that promotes discussion and resolution;
    n. continually work to build trust in each other;
    o. treat each other and everyone with courtesy and refrain from inappropriate behavior and derogatory comments at all times, including but not limited to Council Meetings, social media, and public events;
    p. be fair, impartial, and unbiased when voting on quasi-judicial actions;
    q. move to require the Mayor to enforce these Rules, and the Mayor shall do so upon an affirmative vote of a majority of the Council Members present;
    r. preserve order and decorum during the meeting;
    s. not delay or interrupt the proceedings or the peace of the council, nor disturb any council member while speaking, by conversation or otherwise;
    t. prohibit disclosure of confidential communications and authorize public censure for failure to comply;

u. support the Rules established by the Council; and

v. abide by these Rules in conducting the business of the City of Coalinga.

w. value each other's time;

x. attempt to build consensus on an item through an opportunity for dialogue; but when this is not possible, the majority vote shall prevail and the majority shall show respect for the opinion of the minority;

y. have the right to dissent from, protest, or comment upon any action of the Council;

z. respect each other's opportunity to speak and, if necessary, agree to disagree;

aa. avoid offensive negative comments and shall practice civility and decorum during discussions and debate; and

bb. assist the Mayor's exercise of the affirmative duty to maintain order.

cc. speak to the City Manager directly on issues and concerns but not give individual direction;

dd. treat staff professionally and refrain from publicly criticizing individual employees;

ee. avoid involvement in personnel issues except during Council closed sessions regarding council-appointed staff such as the City Manager and City Attorney, including hiring, firing, promoting, disciplining, and other personnel matters;

ff. discuss directly with the City Manager and/or City Attorney any displeasure with a department or Staff; and

gg. request answers to questions on agenda items from the City Manager, City Attorney, City Clerk, City Treasurer, Department Directors, or Division Managers prior to the meeting whenever possible.

Decorum of City Staff

1. City Staff shall:

a. prepare well-written staff reports and provide accompanying documents on all agenda items in accordance with the agenda format and preparation schedule;

b. be available for questions from Council Members in accordance with the Brown Act prior to and during meetings;

c. respond to questions from the public during meetings only when requested to do so by Council Members or the City Manager;

d. refrain from arguing with the Public or Council Members; and

e. switch any electronic equipment such as pagers and cellular telephones to

silent, airplane mode or off during Council meetings.

f. remain objective on issues and should not be advocates for issues unless so directed by the City Manager.

Decorum of the Public

1. Members of the public attending Council meetings shall observe the same rules and decorum applicable to the Council Members and staff as noted above.
2. Members of the public attending Council meetings shall not bring food items into the Council Chambers. Water is okay so long as the container it is in has a closed top.
3. No person shall engage in conduct that is intended to or is likely to provoke violent or riotous behavior, nor shall any person engage in conduct that disturbs the orderly conduct of the Council meeting. Examples of disorderly conduct include, but are not limited to, feet-stamping, whistling, yelling or shouting, organized silent demonstrations, physically threatening conduct, name calling, cursing, and similar demonstrations.
4. The Mayor shall request that a person who is breaching the rules of decorum cease the conduct. If the person does not cease the conduct immediately, the Mayor may declare that person to be in disorder as a result of their conduct and order the person to leave the Council meeting. The Coalinga Police Department shall assist the Mayor in enforcing the rules of decorum, including removing disorderly persons upon order of the Mayor.
5. Lobbyists shall identify themselves and the client(s), business, or organization they represent before speaking to the Council.

Addressing the Council

1. Purpose of Citizen Comments. During City Council meetings, the City provides opportunities for the public to address the Council as a whole in order to listen to the public's opinions regarding unagendized matters within the subject matter jurisdiction of the City
   a. Citizen comments should not be addressed to individual Council Members nor to City Officials, but rather to the Council as a whole regarding city business.
   b. While members of the public may speak their opinions on City business, personal attacks on Council Members and City Officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Council.
   c. Consistent with the Brown Act, the public comment periods on the agenda are not intended to be "Question and Answer" periods or conversations with the Council and City Officials. The limited circumstances under which members

may respond to public comments as set out in Rule 8.D.2.

d. Members of the public with questions concerning Consent Calendar items may contact the Staff person who provided the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
e. During Discussion items, the Mayor may stop a member of the public whose comments are not confined to the agendized item being heard.

2. Speaker time limits. In the interest of facilitating the Council's conduct of City business, the following time limits apply to members of the public (speakers) who wish to address the council during the meeting.
   a. Matters not on the agenda. Three minutes per speaker.
   b. Consent Calendar items. The Consent Calendar is considered a single item, and speakers are therefore subject to the three-minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a Council Member's request and will be considered individually, with up to three minutes of public comment per speaker.
   c. Discussion Calendar items. Three minutes per speaker.
   d. Time limits per meeting.
      (i) Each speaker shall limit his/her remarks to the specified time allotment.
      (ii) The Mayor shall consistently utilize the timing system.
      (iii) In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group, but with no increase in time.
      (iv) Speakers shall not concede any part of their allotted time to another speaker.
      (v) The Mayor, with consensus of Council, may further limit, or expand, the time allotted for public comments per speaker or in total for the orderly conduct of the meeting; such limits shall be fairly applied.

Electronic Devices

1. Members of the public shall turn their electronic devices that are capable of emitting sound – including cellular telephones, personal data devices, pagers, digital tablets, laptop computers, etc. – to the off or silent mode during Council meetings.
2. Cameras. Cameras and recording equipment may be used during Council meetings only if:

a. the devices are silent during use; and

b. the devices are used in a manner and at locations that do not impede walkways or others views of the meeting or disrupt the conduct of the meeting.

Location of Speaker

1. Members of the public shall not approach the dais without the express consent of the Mayor.
2. Members of the public wishing to address the Council must approach the podium when recognized by the Mayor and speak only from the podium.
3. Members of the public should, but are not required, to state their name and address before beginning comments.

MEETING TYPES AND SCHEDULES

Regular Meetings

1. The Council shall meet the first and third Thursday of each month generally beginning at 6:00 p.m. in the City Hall Council Chambers, 155 W. Durian Ave, Coalinga, California, except as otherwise provided in the annually adopted meeting schedule or as otherwise revised by the Council.
2. Whenever possible, Special Workshops shall take place in the Council Chambers.

Adjourned Meetings

As permitted by law, the Council may adjourn any Regular, adjourned Regular, Special, or adjourned Special meeting to a time and place specified in the motion of adjournment.

Any Regular, Adjourned Regular, Special, or Adjourned Special Meeting of the Council may be adjourned to a time and place specified in the order of the adjournment. Less than a quorum may so adjourn from time to time. If all the members of the Council are absent from a Regular or Adjourned Regular Meeting, the City Clerk or Deputy City Clerk may declare the meeting adjourned to a stated time and place and shall cause a written notice of the adjournment to be delivered personally or by mail to each member of the Council, the City Attorney, and to each local newspaper of general circulation and radio or television station requesting notice in writing. Such notice shall be delivered personally or by mail at least twenty-four (24) hours before the time of such meeting as set forth in the notice. A copy of the order or notice of an adjournment shall be conspicuously posted on or near the door of the place where the Regular, Adjourned Regular, Special, Adjourned Special Meeting was held within twenty-four (24) hours after the time of the adjournment. When a Regular or Adjourned Regular Meeting is adjourned as provided in this

section, the resulting Adjourned Regular Meeting shall be a Regular Meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the Adjourned Meeting is held, it shall be held at the hour specified for Regular Meetings by ordinance, resolution, law, or other rules.

Special Meetings

A Special Meeting of the City Council may be called at any time by the Mayor, Mayor Pro-Tem, or by a majority of the members of the Council by delivering personally or by mail a written notice to each member of the Council, the City Attorney, and to each local newspaper of general circulation and radio or television station requesting notice in writing. Such notice shall be delivered personally or by mail at least twenty-four (24) hours before the time of such meeting as set forth in the notice. The call and notice shall set forth the time and place of the Special Meeting and the business to be transacted. No other business shall be considered at such meeting. Such written notice may be dispensed with as to any member who, at or prior to the time the meeting convenes, files with the City Clerk or Deputy City Clerk, a written waiver of the notice. Such waiver may be given by telephone or by telegram. Such written notice may also be dispensed with as to any member who is actually present at the meeting as the time it convenes.

Emergency Meetings

1. In the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the legislative body may hold an Emergency Meeting without complying with either the 72-hour or 24-hour notice and posting requirements for Regular and Special Meetings, but shall otherwise comply with the Brown Act procedures generally stated below.
2. Each local newspaper of general circulation and radio or television station that has requested notice of Special Meetings pursuant to the Brown Act, shall be notified by the Mayor of the legislative body, or designee thereof, at least one hour prior to the Emergency Meeting, or in the case of a dire emergency, at or near the time that the Mayor or designee notifies the Council of the Emergency Meeting.
3. This notice shall be given by telephone call to the numbers provided in the most recent request for notification.
4. In the event that telephone services are not functioning, the notice requirements of this section shall be deemed waived, and the legislative body, or designee of the legislative body, shall notify those newspapers, radio stations, or television stations of the Emergency Meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.

5. During an Emergency Meeting, the legislative body may meet in closed session pursuant to the Brown Act if agreed to by a two-thirds vote of the members present, being not less than four votes of the Council.
6. All Special Meeting requirements in the Brown Act shall be applicable to an Emergency Meeting, with the exception of the 24-hour notice and posting requirement.
7. The minutes of an Emergency Meeting; a list of persons who the Mayor or designee of the Council, notified or attempted to notify; a copy of the roll call vote; and any actions taken at the meeting, shall be posted for a minimum of ten days in a public place as soon after the meeting as possible.

Closed Sessions

1. Closed Sessions generally shall be conducted on the first and third Thursday of every month or during Special Meetings held immediately prior to Regular Meetings.
2. In accordance with the Brown Act, the public may speak regarding any Closed Session item prior to the Closed Session.
3. All Closed Session information, verbal or written, is privileged and confidential and shall not be shared with any person not at the Closed Session. Any Council Member sharing information in violation of this rule may be subject to censure by the Council consistent with the Council's confidentiality policy then in effect.
4. The City Attorney shall report out in open session any reportable actions that were taken by Council and the vote on such actions in accordance with the Brown Act.

Public Hearings

1. The city clerk shall set Public Hearing dates on all matters that require a notice and Public Hearing before the Council, such as matters received from the planning division and appeals to the Council.
2. Public Hearings will not be withdrawn or continued without the full knowledge and concurrence of the Council Members within whose districts/jurisdiction the issue resides.
3. The Council may refuse to grant a continuance of any Public Hearing unless there is a valid legal reason why the Public Hearing must be continued.
4. Continuances.
    a. Any person (applicant, appellant, or designated representative) scheduled for a Public Hearing before the Council:
        (i) may obtain one continuance for a period not to exceed the second Regular Meeting after the original scheduled Public Hearing date, as a matter of right, without personally appearing before the Council on

the scheduled hearing date, provided a written request for the continuance must be delivered to the City Clerk by noon on the day prior to the scheduled Public Hearing. Any person, who has once obtained a continuance by any procedure, may not obtain a subsequent continuance by notifying the City Clerk as provided in this Rule 6.F.a(i).

(ii) who wants to obtain a continuance of the Public Hearing beyond the second Regular Meeting after the original scheduled Public Hearing date, or has not notified the City Clerk as provided in Rule 6.F.4.a(i), may obtain a continuance only by appearing before the Council at the time the original Public Hearing is scheduled and requesting a continuance. This continuance is not a matter of right and will not be granted unless the Council is satisfied that good cause exists for the continuance and that a substantial number of people will not be inconvenienced by such continuance.

(iii) who has once obtained a continuance of a Public Hearing either by notice to the City Clerk per Rule 6.F.4.a(i) or by personal appearance per Rule 6.F.4.a(ii), may obtain a further continuance only by appearing before the Council at the scheduled Public Hearing and satisfying the Council that extraordinary circumstances exist that would justify this second continuance.

(iv) who has twice obtained a continuance of a Public Hearing, may obtain an additional continuance only by appearing before the Council at the scheduled hearing and satisfying the Council that a miscarriage of justice would result from the refusal of the Council to grant a continuance.

b. City Staff may request and upon Council's approval obtain a continuance based on the need of the originating department or on behalf of a Council Member. Department staff may request, via the City Clerk, as many continuances as needed to complete and ready the project or appeal for the Public Hearing process; however, Staff may not serve as a requestor on behalf of an applicant or appellant.

c. Any organized group of residents or neighborhood associations, not recognized as an applicant or appellant, may contact their Council Member and request a continuance as needed to complete and ready the project or appeal for the hearing process. The Council Member, in his or her sole discretion, may request the Council approve the continuance for good cause.

d. At the meeting when the Public Hearing is scheduled, but before the hearing starts, any Council Member may request the Council approve a continuance.

e. Disputes regarding the length of a continuance will be decided by the Council

at the scheduled hearing if City Staff or the City Clerk cannot obtain mutual agreement between the parties beforehand.

MEETING AGENDAS

Requirements for Agenda Item Submission

1. The City Manager and City Clerk shall develop the agenda for Council meetings in consultation with the Mayor and Mayor Pro-Tem.
2. Council Members may submit items for inclusion on a future agenda by submitting the request via email within ten (10) days of the next finalized agenda via email or written notice.
3. Council Members may submit staff reports or descriptions of oral reports to the City Clerk and or the City Manager for placement on the agenda.
4. Department directors, subject to the discretion of the City Manager, may submit staff reports or descriptions of oral reports to the City Clerk for placement on the agenda.
5. Outside agencies may submit agenda items in accordance with the following:
   a. Items from outside agencies must be sponsored for agenda placement by Council Members or department Staff; and
   b. All agenda items must be submitted in accordance with the agenda packet submission and preparation requirements.

Declaration of Policy

1. No ordinance, resolution, motion, or item of business shall be introduced or acted upon at a meeting of a legislative body of the City without it appearing on a duly noticed and posted agenda in accordance with the Brown Act. Exceptions to this rule are limited to those provided by state law.
2. No ordinance, resolution, motion, or item of business will be considered that:
   a. does not affect the conduct of the business of the City of Coalinga or its powers or duties as a municipal corporation, or
   b. supports or disapproves of any legislation or action
      (i) of the State of California;
      (ii) of the Congress of the United States; or
      (iii) before any officer or agency of the state or nation,

   unless the proposed legislation or action, if adopted, will affect the conduct of the municipal business or the powers or duties of the City of Coalinga or its

officers or employees.

c. Rule 7.B.2 may be invoked only before Public Comment or council deliberation on the matter and by three affirmative votes on the question: “Shall the Council consider this matter?”

Procedures for Submission of Reports

1. A written staff report should be prepared and submitted for agenda review in accordance with the agenda review procedure.
2. Staff reports shall include a section reflecting review by the City Attorney as appropriate.
3. “Continued” items do not require a new staff report if there are no changes other than the agenda date. If there is any other change, a new staff report meeting all applicable requirements must be submitted.
4. Staff reports shall the name of the staff member or department head putting the item on the agenda.
5. Staff reports shall include any fiscal information as it relates to the city budget or spending or saving money.

Written Communications from the City and the Public

1. The City Clerk, City Manager, and or City Attorney shall manage communications to Council Members regarding meeting topics to ensure compliance with the Brown Act.
   a. Except for records exempt from disclosure under the California Public Records Act and otherwise by law, agendas or any other writings distributed to all or a majority of the Council Members for discussion or consideration at a Public Meeting are disclosable to the public, and shall be made available upon request without delay.
   b. Materials distributed to the Council Members during the meeting shall be available for viewing by the public during the meeting if the materials were prepared by the City or a Council Member, or at the conclusion of the meeting if prepared by another person.
2. Interested parties or their authorized representatives may address the Council by written communications regarding agenda items.
   a. Written communications received by the City Clerk prior to posting of the agenda will be included in the agenda packet material. Written communications received by the City Clerk after that deadline will be delivered to the Council Members at the Council Meeting if related to an item on the meeting agenda.
   b. Documents (10 copies recommended) that members of the public submit to the

City Council at the meeting shall be given directly to the City Clerk for distribution and shall not be given directly to the Council. The documents will be made available to the public.

Preparation of the Agenda Packet

1. No later than 6:00 p.m. on the Monday prior to each regularly scheduled meeting, the City Clerk shall finalize the agenda packet.
2. Agenda Packet Contents.

   a. The agenda packet shall include the agenda, the staff reports, draft resolutions and ordinances, contract, and other attachments. Items noted as "To Be Delivered" on the agenda will be delivered prior to the start of the Council Meeting and published to the City's website no later than the following day. No item shall be required to be considered by the Council if the applicable written material is not delivered to the Council before the agenda item is discussed and made available to the public at the same time.

   b. Corrections or supplements to a staff report or other written materials already included in the agenda packet may be delivered separately.

   c. All agreements on the agenda shall be available for review by the Council and the Public prior to the meeting, or at the meeting location during the meeting, unless determined otherwise by the City Attorney.

Distribution of the Packet

1. The City Clerk shall distribute the agenda packet to the Council Members and persons requesting copies of the agenda packet no later than Monday at 6:00 p.m. prior to the regularly scheduled meeting.
2. Paper or electronic copies of the agenda packet shall be available for the news media and other such organizations, agencies, institutions, or persons who so subscribe.

Posting of Agenda

1. The City Clerk shall post the agenda of each Regular or adjourned Regular Meetings of the legislative body at least 72 hours in advance of the meeting in a location that is freely accessible to members of the public as required by the Brown Act.
2. The City Clerk shall maintain an affidavit indicating the location, date, and time of posting each agenda.
3. Agendas will generally be published to the City's website by the end of business on the Monday before Regular Meetings.

4. Staff reports including attachments, exhibits, and agreements will generally be published to the City's website by end of business on the Monday before Regular Meetings.
5. If technical difficulties occur, the agenda and reports will be published on the City's website as soon as those difficulties are resolved.

Failure to Meet Agenda Deadlines

1. The City Clerk shall not, without the consent of the City Manager or City Attorney, accept any agenda item or revised agenda item after the deadlines established and noted in these Rules.

Exceptions to the Agenda Requirement

1. Matters not included on the published agenda may be discussed and acted upon by the legislative body only in the following situations:
   a. at a meeting during which a majority of the Council Members determine in open session that the matter in question constitutes an "emergency"; or
   b. Upon a determination by two-thirds of the Council Members, or if less than two-thirds are present by unanimous vote of the Council Members present, that:
      (i) there is a need to take immediate action; and
      (ii) the need for action came to the attention of the City after the agenda had been posted; or
   c. the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

Types of Agenda Items

1. Closed Sessions – confidential discussions with the legislative body as permitted by the Brown Act.
2. Ceremonial Matters – the presentation and receipt of ceremonial resolutions and celebrations not requiring formal legislative body action.
3. Administrative Matters – consent items making clerical corrections to previous legislative documents and to ensure accurate legislative history.
4. Consent Calendar – considered one item, consisting of matters routine in nature and not likely to be subject to debate or inquiry by the Council Members or the public; typically adopted in one motion.
5. Public Hearings – duly noticed hearings as mandated by local, state, or federal law, providing an opportunity for public review and comment of a proposed action by the Council.

6. New Business – non-routine items requiring an oral presentation and discussion before action is taken.
7. Information Items – items when staff is required by federal or state law or city code to inform Council of an issue when authority has been delegated to a person, position, board, or commission.
8. Public Comment – oral communications from the public regarding matters not on the agenda but within the subject matter jurisdiction of the City.
9. City Council Reports and Requests:
    a. Brief oral or written reports summarizing meeting or conference attendance at City expense, as required by AB 12349;
    b. Requests that City Manager or Staff report on various issues;
    c. Requests to place items on a future council meeting agenda must be approved (consensus by Council must be received);
    d. Reports on district and citywide activities or news.

Ordinances and Non-Binding Resolutions

1. Ordinances on the agenda may be passed for publication or adopted in accordance with established procedures.
2. Ordinance changes during the review and adoption process.
    a. The text of an ordinance receiving the necessary votes to bring the matter to Council shall be the text that is included in the published agenda as pass-for-publication.
    b. The text of an ordinance passed for publication shall be the text that is included in the published agenda for the meeting at which the adoption of the ordinance is discussed.
    c. Notwithstanding subsections a, b, and c, typographical and clerical errors may be corrected at any time during the ordinance review and adoption process.
    d. If a Staff Member intends to make a substantive (i.e., anything not typographical or clerical) change to an ordinance after it is included in a published agenda, at or before the time the ordinance adoption item is called on the agenda the Staff Member shall distribute sufficient written copies of the proposed change so that all other members, the Council Members, relevant City staff, and the public audience have copies.
    e. Consideration of a proposed substantive change from the ordinance text that was included in the published agenda shall be continued until the next regular council meeting unless another meeting date is approved by Council.

f. If the Council's motion to adopt an ordinance includes a change to the ordinance text from that published in the agenda, prior to the vote the City Attorney or City Clerk shall repeat verbatim the proposed change or otherwise indicate the change is reflected in the circulated written copy of the change.

CONDUCT OF MEETING

Call to Order – Mayor

1. The Mayor, or in the Mayor's absence the Mayor Pro-Tem, shall take the chair at the hour appointed for the meeting and shall immediately call the meeting of the Council to order.
2. In the absence of the Mayor and Mayor Pro-Tem, the City Clerk shall call the meeting to order and a Mayor *Pro-Tempore* shall be appointed from the members present.
3. Upon the arrival of the Mayor, the Mayor Pro-Tem or Mayor Pro-Tempore shall immediately relinquish the chair at the conclusion of the business then before the Council.

Roll Call / Attendance

1. A majority of the members of the Council then in office and present within the City limits of Coalinga shall constitute a quorum.
2. Before the Council proceeds with the business before it, the City Clerk shall call the role and note the Council Members present for the minutes. The late arrival of Council Members shall be entered into the minutes.
3. A Council Member shall be considered present at a meeting if the member either is physically in the Council Chambers or is participating in the meeting through teleconference in accordance with the Brown Act. Meeting attendance of Council Members through teleconference will be permitted on a case-by-case basis, determined by the majority of Council.
4. Council Members attending a council meeting through a teleconference are counted when determining a quorum unless they are not within the City limits of Coalinga.
5. Council Members must be physically present at the Council Chamber dais or teleconference location to vote. Proxy or absentee voting is not permitted.

Order of Discussion

The order of business is typically carried out as listed on the agenda or as set out below; however, the Mayor, Mayor Pro-Tem and or City Manager may request the items, unless Council Members object.

Council Members may request items be reordered by motion.

1. Public Comment will be held at the beginning and at the end of the meeting.
2. Consent Calendar items removed for discussion.
    a. Council Members or the City Manager may request that an item be removed from the Consent Calendar for separate consideration.
    b. Members of the Public wishing to have an item removed from the Consent Calendar for separate consideration may make a request to a Council Member or the City Manager prior to the beginning of council meeting.
    c. All matters remaining on the Consent Calendar shall be approved by a single action, such single action to have the legal effect of individual action on each matter.
    d. If Consent Calendar items are removed, they shall be discussed immediately and voted on individually after adoption of the balance of the Consent Calendar.
3. Public Hearings.
    a. The order of Public Hearings will generally be as follows:
        (i) Staff comments, information, and reports, followed by Council Member questions.
        (ii) proponent, if applicable, speaks, followed by Council Member questions.
        (iii) opponent, if applicable, speaks, followed by Council Member questions.
        (iv) if the Public Hearing is on an appeal that does not require Council *de novo* review, then the appellant (opponent) speaks before the applicant (proponent) in accordance with the allotted time.
        (v) Public Comments.
        (vi) if the Public Hearing is a *de novo* review appeal, the applicant speaks in rebuttal, but if not a *de novo* review appeal, the appellant speaks in rebuttal.
        (vii) closure of Public Comment.
        (viii) further Council Member discussion.
        (ix) motion to close Public Hearing and take action. See Rule 6.F regarding continuances.
    b. The Mayor may direct speakers to avoid repetition in order to permit maximum information to be provided the Council within the time allotted to the hearing.
4. New Business.

a. The order of discussion after introduction of an item by the Mayor will generally be as follows:

   (i) Staff comments, information, and reports, followed by questions from the Council Members.

   (ii) Public Comments and information, followed by questions from the Council Members.

   (iii) Council Member discussion, motion, and action.

b. Once the item is placed before the Council for discussion, motion, or action, no member of Staff or the Public shall be allowed to address the Council without the consent of the Mayor or Council Members.

Oral Communications from the Audience

1. As required by the Brown Act, a portion of each Council Meeting agenda will provide an opportunity for members of the Public to address the Council on any agendized item, including Closed Session and Consent calendar items. Regular Meeting agendas also will provide for Public Comment on any unagendized matter that is within the subject matter jurisdiction of the City.
2. In response to Public Comment on non-agendized items, the Council Members may individually:
   a. briefly respond to statements made or questions posed by members of the Public;
   b. ask questions for clarification;
   c. provide a reference to Staff or other resources for factual information or response;
   d. request Staff, with consensus of Council, to report to the Council at a subsequent meeting; and
   e. request Staff, with consensus of Council, to place a matter of business on a future agenda as needed.

Quorum Call

1. During the course of the meeting, should the presiding officer note a quorum is lacking, the mayor shall call this fact to the attention of the City Clerk.
2. The Mayor then shall issue a quorum call. If a quorum has not been restored within two minutes of a quorum call, the Mayor may declare a recess for a reasonable period of time in order to reestablish a quorum.
3. If no quorum is reestablished within a reasonable time, the Mayor shall adjourn the meeting.

Obtaining the Floor

1. Any Council Member wishing to speak must first obtain the floor by being recognized by the Mayor. The Mayor shall recognize any Council Member who seeks the floor when appropriately entitled to do so.
2. With the concurrence of the Mayor, a Council Member holding the floor may address a question to another Council Member and that Council Member may respond while the floor is still held by the member asking the question. A Council Member may opt not to answer a question while another member has the floor.

Motions

1. *Robert's Rules of Order, a manual of parliamentary procedure* shall be used for the management of motions.

CITY OF COALINGA-COUNCIL RULES OF PROCEDURE

Decorum of City Council Members

1. Council Members shall:
    a. put constituents first at all times;
    b. treat each other, Staff, and the Public with dignity, courtesy, and respect;
    c. value all opinions, be tolerant of new and different ideas, and encourage creativity and innovation;
    d. follow through on commitments and be accountable to each other;
    e. clarify when items are discussed in confidence and maintain appropriate confidentiality;
    f. be attentive to others, limiting interruptions and distractions;
    g. encourage dissent in debate while being mindful not to prolong discourse or block consensus;
    h. be candid with each other about ideas and feelings, and resolve conflicts directly;
    i. keep comments clear, concise, and on-topic to maximize opportunities for all to express themselves;
    j. continuously strive to improve how members work as a team;
    k. place clear and realistic demands on staff resources and time when requesting action;
    l. start and end meetings on time, work from an agenda, and be present, attentive, and prepared;
    m. present problems in a way that promotes discussion and resolution;
    n. continually work to build trust in each other;
    o. treat each other and everyone with courtesy and refrain from inappropriate behavior and derogatory comments at all times, including but not limited to Council Meetings, social media, and public events;
    p. be fair, impartial, and unbiased when voting on quasi-judicial actions;
    q. move to require the Mayor to enforce these Rules, and the Mayor shall do so upon an affirmative vote of a majority of the Council Members present;
    r. preserve order and decorum during the meeting;
    s. not delay or interrupt the proceedings or the peace of the council, nor disturb any council member while speaking, by conversation or otherwise;
    t. prohibit disclosure of confidential communications and authorize public censure for failure to comply;

u. support the Rules established by the Council; and

v. abide by these Rules in conducting the business of the City of Coalinga.

w. value each other's time;

x. attempt to build consensus on an item through an opportunity for dialogue; but when this is not possible, the majority vote shall prevail and the majority shall show respect for the opinion of the minority;

y. have the right to dissent from, protest, or comment upon any action of the Council;

z. respect each other's opportunity to speak and, if necessary, agree to disagree;

aa. avoid offensive negative comments and shall practice civility and decorum during discussions and debate; and

bb. assist the Mayor's exercise of the affirmative duty to maintain order.

cc. speak to the City Manager directly on issues and concerns but not give individual direction;

dd. treat staff professionally and refrain from publicly criticizing individual employees;

ee. avoid involvement in personnel issues except during Council closed sessions regarding council-appointed staff such as the City Manager and City Attorney, including hiring, firing, promoting, disciplining, and other personnel matters;

ff. discuss directly with the City Manager and/or City Attorney any displeasure with a department or Staff;

gg. request answers to questions on agenda items from the City Manager, City Attorney, City Clerk, City Treasurer, Department Directors, or Division Managers prior to the meeting whenever possible;

hh. not utilize cellular telephones during Council meetings and turn them off; (HORN) OR not utilize cellular telephones during City Council meetings to text or message pertaining to any City business;

ii. be deemed to have forfeited his or her title to office upon failing to attend four (4) consecutive regular City Council meetings without excuse;

jj. may present via audio, visual, presentation or other means of communications any agenda item requested to be placed on the agenda by that Councilmember; and (VOSBURG)

kk. disclose conflicts of interest:

(i) The Political Reform Act prohibits any public official from making, participating in making, or in any way attempting to use his/her official position

to influence a governmental decision in which the public official knows or has reason to know he/she has a financial interest.

(ii) A public official who holds an office specified in Government Code Section 87200, and who has a disqualifying financial interest in a decision, shall identify the conflict of interest or potential conflict of interest, and immediately, prior to the consideration of the matter, do all of the following:

- publicly identify the financial interest that gives rise to the conflict of interest or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required;
- recuse himself/herself from discussing and voting on the matter, or otherwise acting n violation of Government Code Section 87100;
- Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters;
- And, the pubic official may speak on the issue during the time the general public speaks on the issue, but not from the dais.

(iii) Public officials who have a disqualifying conflict of interest shall also comply with the administrative regulations of the Fair Political Practices Commission, as may be amended or adopted, from time to time, for implementing this rule. (VOSBURG)

Decorum of City Staff

1. City Staff shall:

   a. prepare well-written staff reports and provide accompanying documents on all agenda items in accordance with the agenda format and preparation schedule;

   b. be available for questions from Council Members in accordance with the Brown Act prior to and during meetings;

   c. respond to questions from the public during meetings only when requested to do so by Council Members or the City Manager;

   d. refrain from arguing with the Public or Council Members;

   e. switch any electronic equipment such as pagers and cellular telephones to silent, airplane mode or off during Council meetings;

   f. remain objective on issues and should not be advocates for issues unless so directed by the City Manager; and

g. disclose conflicts of interest:

(i) The Political Reform Act prohibits any public official from making, participating in making, or in any way attempting to use his/her official position to influence a governmental decision in which the public official knows or has reason to know he/she has a financial interest.

(ii) A public official who holds an office specified in Government Code Section 87200, and who has a disqualifying financial interest in a decision, shall identify the conflict of interest or potential conflict of interest, and immediately, prior to the consideration of the matter, do all of the following:

- publicly identify the financial interest that gives rise to the conflict of interest or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required;
- recuse himself/herself from discussing the matter, or otherwise acting in violation of Government Code Section 87100;
- Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters;
- And, the staff member may speak on the issue during the time the general public speaks on the issue, but not from the dais.

(iii) Staff members who have a disqualifying conflict of interest shall also comply with the administrative regulations of the Fair Political Practices Commission, as may be amended or adopted, from time to time, for implementing this rule. (VOSBURG)

h.

Decorum of the Public

1. Members of the public attending Council meetings shall observe the same rules and decorum applicable to the Council Members and staff as noted above.
2. Members of the public attending Council meetings shall not bring food items into the Council Chambers. Water is okay so long as the container it is in has a closed top.
3. No person shall engage in conduct that is intended to or is likely to provoke violent or riotous behavior, nor shall any person engage in conduct that disturbs the orderly conduct of the Council meeting. Examples of disorderly conduct include, but are not limited to, feet-stamping, whistling, yelling or shouting, organized silent demonstrations, physically threatening conduct, name calling, cursing, and similar demonstrations.

4. The Mayor shall request that a person who is breaching the rules of decorum cease the conduct. If the person does not cease the conduct immediately, the Mayor may declare that person to be in disorder as a result of their conduct and order the person to leave the Council meeting. The Coalinga Police Department shall assist the Mayor in enforcing the rules of decorum, including removing disorderly persons upon order of the Mayor.
5. Lobbyists shall identify themselves and the client(s), business, or organization they represent before speaking to the Council.
6. Any person who willfully engages in conduct which is designed to or is likely to provoke others to engage in violent or riotous behavior, disturbs the peace of the meeting by loud and unreasonable noise, engages in other disruptive conduct which substantially interferes with the orderly conduct of business before the Council, and who fails, upon request of the Mayor, or representative acting in the capacity of the Mayor, to cease such activity, shall be barred from further attendance at such meeting unless permission to remain and/or address the Council is granted by a majority vote of the Council. A person violating this subsection may be charged with a misdemeanor. (VOSBURG)

Addressing the Council

1. Purpose of Citizen Comments. During City Council meetings, the City provides opportunities for the public to address the Council as a whole in order to listen to the public's opinions regarding matters within the jurisdiction of the City.
   a. Citizen comments should not be addressed to individual Council Members nor to City Officials, but rather to the Council as a whole regarding city business.
   b. While members of the public may speak their opinions on City business, personal attacks on Council Members and City Officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Council.
   c. Consistent with the Brown Act, the public comment periods on the agenda are not intended to be "Question and Answer" periods or conversations with the Council and City Officials.
   d. Members of the public with questions concerning Consent Calendar items may contact the Staff person who provided the report prior to the meeting.
   e.
2. Speaker time limits. In the interest of facilitating the Council's conduct of City business, the following time limits apply to members of the public (speakers) who wish to address the council during the meeting.
   a. Matters within the jurisdiction of the City.. Three minutes per speaker.
   b.

c. Time limits per meeting.

(i) Each speaker shall limit his/her remarks to the specified time allotment.

(ii) The City Clerk shall consistently utilize the timing system.

(iii) In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group, but with no increase in time.

(iv) Speakers shall not concede any part of their allotted time to another speaker.

(v) The Mayor, with consensus of Council, may further limit, or expand, the time allotted for public comments per speaker or in total for the orderly conduct of the meeting; such limits shall be fairly applied.

Electronic Devices

1. Members of the public shall turn their electronic devices that are capable of emitting sound – including cellular telephones, personal data devices, pagers, digital tablets, laptop computers, etc. – to the off or silent mode during Council meetings.
2. Cameras. Cameras and recording equipment may be used during Council meetings only if:
   a. the devices are silent during use; and
   b. the devices are used in a manner and at locations that do not impede walkways or others views of the meeting or disrupt the conduct of the meeting.

Location of Speaker

1. Members of the public shall not approach the dais without the express consent of the Mayor.
2. Members of the public wishing to address the Council must approach the podium when recognized by the Mayor and speak only from the podium.
3. Members of the public should, but are not required, to state their name and address before beginning comments.

MEETING TYPES AND SCHEDULES

Regular Meetings

1. The Council shall meet the first and third Thursday of each month generally beginning at 6:00 p.m. in the City Hall Council Chambers, 155 W. Durian Ave, Coalinga, California, except as otherwise provided in the annually adopted

meeting schedule or as otherwise revised by the Council.

2. Whenever possible, Special Workshops shall take place in the Council Chambers.
3. All City Council meetings, regular or special, other than emergency meetings, including workshops, shall not be scheduled before 5:00 p.m. (VOSBURG).

Adjourned Meetings

As permitted by law, the Council may adjourn any Regular, adjourned Regular, Special, or adjourned Special meeting to a time and place specified in the motion of adjournment.

Any Regular, Adjourned Regular, Special, or Adjourned Special Meeting of the Council may be adjourned to a time and place specified in the order of the adjournment. Less than a quorum may so adjourn from time to time. If all the members of the Council are absent from a Regular or Adjourned Regular Meeting, the City Clerk or Deputy City Clerk may declare the meeting adjourned to a stated time and place and shall cause a written notice of the adjournment to be delivered personally or by mail to each member of the Council, the City Attorney, and to each local newspaper of general circulation and radio or television station requesting notice in writing. Such notice shall be delivered personally or by mail at least twenty-four (24) hours before the time of such meeting as set forth in the notice. A copy of the order or notice of an adjournment shall be conspicuously posted on or near the door of the place where the Regular, Adjourned Regular, Special, Adjourned Special Meeting was held within twenty-four (24) hours after the time of the adjournment. When a Regular or Adjourned Regular Meeting is adjourned as provided in this section, the resulting Adjourned Regular Meeting shall be a Regular Meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the Adjourned Meeting is held, it shall be held at the hour specified for Regular Meetings by ordinance, resolution, law, or other rules.

Special Meetings

A Special Meeting of the City Council may be called at any time by the Mayor, Mayor Pro-Tem, or by a majority of the members of the Council by delivering personally or by mail a written notice to each member of the Council, the City Attorney, and to each local newspaper of general circulation and radio or television station requesting notice in writing. Such notice shall be delivered personally or by mail at least twenty-four (24) hours before the time of such meeting as set forth in the notice. The call and notice shall set forth the time and place of the Special Meeting and the business to be transacted. No other business shall be considered at such meeting. Such written notice may be dispensed with as to any member who, at or prior to the time the meeting convenes, files with the City Clerk or Deputy City Clerk, a written waiver of the notice. Such waiver may be given by telephone or by telegram. Such written

notice may also be dispensed with as to any member who is actually present at the meeting as the time it convenes.

Emergency Meetings

1. In the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the legislative body may hold an Emergency Meeting without complying with either the 72-hour or 24-hour notice and posting requirements for Regular and Special Meetings, but shall otherwise comply with the Brown Act procedures generally stated below.
2. Each local newspaper of general circulation and radio or television station that has requested notice of Special Meetings pursuant to the Brown Act, shall be notified by the Mayor of the legislative body, or designee thereof, at least one hour prior to the Emergency Meeting, or in the case of a dire emergency, at or near the time that the Mayor or designee notifies the Council of the Emergency Meeting.
3. This notice shall be given by telephone call to the numbers provided in the most recent request for notification.
4. In the event that telephone services are not functioning, the notice requirements of this section shall be deemed waived, and the legislative body, or designee of the legislative body, shall notify those newspapers, radio stations, or television stations of the Emergency Meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.
5. During an Emergency Meeting, the legislative body may meet in closed session pursuant to the Brown Act if agreed to by a two-thirds vote of the members present, being not less than four votes of the Council.
6. All Special Meeting requirements in the Brown Act shall be applicable to an Emergency Meeting, with the exception of the 24-hour notice and posting requirement.
7. The minutes of an Emergency Meeting; a list of persons who the Mayor or designee of the Council, notified or attempted to notify; a copy of the roll call vote; and any actions taken at the meeting, shall be posted for a minimum of ten days in a public place as soon after the meeting as possible.

Closed Sessions

1. Closed Sessions generally shall be conducted on the first and third Thursday of every month or during Special Meetings held immediately prior to Regular Meetings.
2. In accordance with the Brown Act, the public may speak regarding any Closed

Session item prior to the Closed Session during the Citizen Comments portion of the agenda.

3. All Closed Session information, verbal or written, is privileged and confidential and shall not be shared with any person not at the Closed Session. Any Council Member sharing information in violation of this rule may be subject to censure by the Council consistent with the Council's confidentiality policy then in effect.
4. The City Attorney shall report out in open session any reportable actions that were taken by Council and the vote on such actions in accordance with the Brown Act.

Public Hearings

1. The city clerk shall set Public Hearing dates on all matters that require a notice and Public Hearing before the Council, such as matters received from the planning division and appeals to the Council.
2. Public Hearings will not be withdrawn or continued without the full knowledge and concurrence of the Council Members within whose districts/jurisdiction the issue resides.
3. The Council may refuse to grant a continuance of any Public Hearing unless there is a valid legal reason why the Public Hearing must be continued.
4. Continuances.
    a. Any person (applicant, appellant, or designated representative) scheduled for a Public Hearing before the Council:
        (i) may obtain one continuance for a period not to exceed the second Regular Meeting after the original scheduled Public Hearing date, as a matter of right, without personally appearing before the Council on the scheduled hearing date, provided a written request for the continuance must be delivered to the City Clerk by noon on the day prior to the scheduled Public Hearing. Any person, who has once obtained a continuance by any procedure, may not obtain a subsequent continuance by notifying the City Clerk as provided in this Rule 6.F.a(i).

        (ii) who wants to obtain a continuance of the Public Hearing beyond the second Regular Meeting after the original scheduled Public Hearing date, or has not notified the City Clerk as provided in Rule 6.F.4.a(i), may obtain a continuance only by appearing before the Council at the time the original Public Hearing is scheduled and requesting a continuance. This continuance is not a matter of right and will not be granted unless the Council is satisfied that good cause exists for the continuance and that a substantial number of people will not be inconvenienced by such continuance.

(iii) who has once obtained a continuance of a Public Hearing either by notice to the City Clerk per Rule 6.F.4.a(i) or by personal appearance per Rule 6.F.4.a(ii), may obtain a further continuance only by appearing before the Council at the scheduled Public Hearing and satisfying the Council that extraordinary circumstances exist that would justify this second continuance.

(iv) who has twice obtained a continuance of a Public Hearing, may obtain an additional continuance only by appearing before the Council at the scheduled hearing and satisfying the Council that a miscarriage of justice would result from the refusal of the Council to grant a continuance.

b. City Staff may request and upon Council's approval obtain a continuance based on the need of the originating department or on behalf of a Council Member. Department staff may request, via the City Clerk, as many continuances as needed to complete and ready the project or appeal for the Public Hearing process; however, Staff may not serve as a requestor on behalf of an applicant or appellant.

c. Any organized group of residents or neighborhood associations, not recognized as an applicant or appellant, may contact their Council Member and request a continuance as needed to complete and ready the project or appeal for the hearing process. The Council Member, in his or her sole discretion, may request the Council approve the continuance for good cause.

d. At the meeting when the Public Hearing is scheduled, but before the hearing starts, any Council Member may request the Council approve a continuance.

e. Disputes regarding the length of a continuance will be decided by the Council at the scheduled hearing if City Staff or the City Clerk cannot obtain mutual agreement between the parties beforehand.

MEETING AGENDAS

Requirements for Agenda Item Submission

1. The City Manager and City Clerk shall develop the agenda for Council meetings in consultation with the Mayor and Mayor Pro-Tem.
2. Council Members may submit items for inclusion on a future agenda by submitting the request via email within ten (10) days of the next finalized agenda via email or written notice.
3. Council Members may submit staff reports or descriptions of oral reports to the City Clerk and or the City Manager for placement on the agenda.

4. Department directors, subject to the discretion of the City Manager, may submit staff reports or descriptions of oral reports to the City Clerk for placement on the agenda.
5. Outside agencies may submit agenda items in accordance with the following:
    a. Items from outside agencies must be sponsored for agenda placement by Council Members or department Staff; and
    b. All agenda items must be submitted in accordance with the agenda packet submission and preparation requirements.
6. All Items placed on a City Council agenda, including all exhibits and attachments, shall be reviewed and approved by the City Attorney prior to finalizing the agenda. (VOSBURG)

Declaration of Policy

1. No ordinance, resolution, motion, or item of business shall be introduced or acted upon at a meeting of a legislative body of the City without it appearing on a duly noticed and posted agenda in accordance with the Brown Act. Exceptions to this rule are limited to those provided by state law.
2. No ordinance, resolution, motion, or item of business will be considered that:
    a. does not affect the conduct of the business of the City of Coalinga or its powers or duties as a municipal corporation, or
    b. supports or disapproves of any legislation or action
        (i) of the State of California;
        (ii) of the Congress of the United States; or
        (iii) before any officer or agency of the state or nation,

    unless the proposed legislation or action, if adopted, will affect the conduct of the municipal business or the powers or duties of the City of Coalinga or its officers or employees.
    c. Rule 7.B.2 may be invoked only before Public Comment or council deliberation on the matter and by three affirmative votes on the question: “Shall the Council consider this matter?”

Procedures for Submission of Reports

1. A written staff report should be prepared and submitted for agenda review in accordance with the agenda review procedure.
2. Staff reports shall include a section reflecting review by the City Attorney as appropriate.
3. “Continued” items do not require a new staff report if there are no changes other

than the agenda date. If there is any other change, a new staff report meeting all applicable requirements must be submitted.

4. Staff reports shall contain the name of the staff member or department head putting the item on the agenda.
5. Staff reports shall include any fiscal information as it relates to the city budget or spending or saving money.

Written Communications from the City and the Public

1. The City Clerk, City Manager, and or City Attorney shall manage communications to Council Members regarding meeting topics to ensure compliance with the Brown Act.
   a. Except for records exempt from disclosure under the California Public Records Act and otherwise by law, agendas or any other writings distributed to all or a majority of the Council Members for discussion or consideration at a Public Meeting are disclosable to the public, and shall be made available upon request without delay.
   b. Materials distributed to the Council Members during the meeting shall be available for viewing by the public during the meeting if the materials were prepared by the City or a Council Member, or at the conclusion of the meeting if prepared by another person.
2. Interested parties or their authorized representatives may address the Council by written communications regarding anything within the jurisdiction of the City. Citizen Comments submitted in writing to the City Clerk by 5:00pm on the day of the City Council meeting shall be distributed to the City Council and included in the record, however they will not be read..
   a. Written communications received by the City Clerk prior to posting of the agenda will be included in the agenda packet material. Written communications received by the City Clerk after that deadline will be delivered to the Council Members at the Council Meeting if related to an item on the meeting agenda.
   b. Documents (10 copies recommended) that members of the public submit to the City Council at the meeting shall be given directly to the City Clerk for distribution and shall not be given directly to the Council. The documents will be made available to the public.

Preparation of the Agenda Packet

1. No later than 6:00 p.m. on the Monday prior to each regularly scheduled meeting, the City Clerk shall finalize the agenda packet.
2. Agenda Packet Contents.
   a. The agenda packet shall include the agenda, the staff reports, draft resolutions

and ordinances, contract, and other attachments. Items noted as "To Be Delivered" on the agenda will be delivered prior to the start of the Council Meeting and published to the City's website no later than the following day. No item shall be required to be considered by the Council if the applicable written material is not delivered to the Council before the agenda item is discussed and made available to the public at the same time.

b. Corrections or supplements to a staff report or other written materials already included in the agenda packet may be delivered separately.

c. All agreements on the agenda shall be available for review by the Council and the Public prior to the meeting, or at the meeting location during the meeting, unless determined otherwise by the City Attorney.

Distribution of the Packet

1. The City Clerk shall distribute the agenda packet to the Council Members and persons requesting copies of the agenda packet no later than Monday at 6:00 p.m. prior to the regularly scheduled meeting.
2. Paper or electronic copies of the agenda packet shall be available for the news media and other such organizations, agencies, institutions, or persons who so subscribe.

Posting of Agenda

1. The City Clerk shall post the agenda of each Regular or adjourned Regular Meetings of the legislative body at least 72 hours in advance of the meeting in a location that is freely accessible to members of the public as required by the Brown Act.
2. The City Clerk shall maintain an affidavit indicating the location, date, and time of posting each agenda.
3. Agendas will generally be published to the City's website by the end of business on the Monday before Regular Meetings.
4. Staff reports including attachments, exhibits, and agreements will generally be published to the City's website by end of business on the Monday before Regular Meetings.
5. If technical difficulties occur, the agenda and reports will be published on the City's website as soon as those difficulties are resolved.

Failure to Meet Agenda Deadlines

1. The City Clerk shall not, without the consent of the City Manager or City Attorney, accept any agenda item or revised agenda item after the deadlines established and noted in these Rules.

Exceptions to the Agenda Requirement

1. Matters not included on the published agenda may be discussed and acted upon by the legislative body only in the following situations:
   a. at a meeting during which a majority of the Council Members determine in open session that the matter in question constitutes an “emergency"; or
   b. Upon a determination by two-thirds of the Council Members, or if less than two-thirds are present by unanimous vote of the Council Members present, that:
      (i) there is a need to take immediate action; and
      (ii) the need for action came to the attention of the City after the agenda had been posted; or
   c. the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

Types of Agenda Items

1. Closed Sessions – confidential discussions with the legislative body as permitted by the Brown Act.
2. Ceremonial Matters – the presentation and receipt of ceremonial resolutions and celebrations not requiring formal legislative body action.
3. Administrative Matters – consent items making clerical corrections to previous legislative documents and to ensure accurate legislative history.
4. Consent Calendar – considered one item, consisting of informational items, matters routine in nature or only requiring a yes or no response without formal discussion and not likely to be subject to debate or inquiry by the Council Members or the public; typically adopted in one motion.
5. Public Hearings – duly noticed hearings as mandated by local, state, or federal law, providing an opportunity for public review and comment of a proposed action by the Council.
6. New Business – non-routine items requiring an oral presentation and discussion before action is taken.
7. Information Items – items when staff is required by federal or state law or city code to inform Council of an issue when authority has been delegated to a person, position, board, or commission.
8. Public Comment – oral communications from the public regarding matters within the subject matter jurisdiction of the City.
9. City Council Reports and Requests:

a. Brief oral or written reports summarizing meeting or conference attendance at City expense, as required by AB 12349;

b. Requests that City Manager or Staff report on various issues;

c. Requests to place items on a future council meeting agenda must be approved (consensus by Council must be received);

d. Reports on district and citywide activities or news.

Ordinances and Non-Binding Resolutions

1. Ordinances on the agenda may be passed for publication or adopted in accordance with established procedures.
2. Ordinance changes during the review and adoption process.

   a. The text of an ordinance receiving the necessary votes to bring the matter to Council shall be the text that is included in the published agenda as pass-for-publication.

   b. The text of an ordinance passed for publication shall be the text that is included in the published agenda for the meeting at which the adoption of the ordinance is discussed.

   c. Notwithstanding subsections a, b, and c, typographical and clerical errors may be corrected at any time during the ordinance review and adoption process.

   d. If a Staff Member intends to make a substantive (i.e., anything not typographical or clerical) change to an ordinance after it is included in a published agenda, at or before the time the ordinance adoption item is called on the agenda the Staff Member shall distribute sufficient written copies of the proposed change so that all other members, the Council Members, relevant City staff, and the public audience have copies.

   e. Consideration of a proposed substantive change from the ordinance text that was included in the published agenda shall be continued until the next regular council meeting unless another meeting date is approved by Council.

   f. If the Council's motion to adopt an ordinance includes a change to the ordinance text from that published in the agenda, prior to the vote the City Attorney or City Clerk shall repeat verbatim the proposed change or otherwise indicate the change is reflected in the circulated written copy of the change.

CONDUCT OF MEETING

Call to Order – Mayor

1. The Mayor, or in the Mayor's absence the Mayor Pro-Tem, shall take the chair at

the hour appointed for the meeting and shall immediately call the meeting of the Council to order.

2. In the absence of the Mayor and Mayor Pro-Tem, the City Clerk shall call the meeting to order and a Mayor *Pro-Tempore* shall be appointed from the members present.
3. Upon the arrival of the Mayor, the Mayor Pro-Tem or Mayor Pro-Tempore shall immediately relinquish the chair at the conclusion of the business then before the Council.
4. Call to Order includes Pledge of Allegiance, Changes to the Agenda, and Council's Approval of Agenda. (VOSBURG)

Roll Call / Attendance

1. A majority of the members of the Council then in office and present within the City limits of Coalinga shall constitute a quorum.
2. Before the Council proceeds with the business before it, the City Clerk shall call the role and note the Council Members present for the minutes. The late arrival of Council Members shall be entered into the minutes.
3. A Council Member shall be considered present at a meeting if the member either is physically in the Council Chambers or is participating in the meeting through teleconference in accordance with the Brown Act. Meeting attendance of Council Members through teleconference will be permitted on a case-by-case basis, determined by the majority of Council.
4. Council Members attending a council meeting through a teleconference are counted when determining a quorum unless they are not within the City limits of Coalinga. (Question – Does Council want this to remain?)
5. Council Members must be physically present at the Council Chamber dais or teleconference location to vote. Proxy or absentee voting is not permitted.

Order of Discussion

The order of business is typically carried out as listed on the agenda or as set out below; however, the Mayor, Mayor Pro-Tem and or City Manager may request the items, unless Council Members object.Council Members may request items be reordered by motion.

1. Awards, Presentations, Appointments and Proclamations.
    a. Ceremonial presentations, proclamations, or recognition shall be presented by Department Heads, City Manager, or the requesting Councilmember. (VOSBURG)
2. Citizen Comments will be held at the beginning of the meeting.
3. Public Hearings.
    a. The order of Public Hearings will generally be as follows:

Open Public Hearing (VOSBURG)

(ii)

Staff comments, information, and reports, followed by Council Member questions.

proponent, if applicable, speaks, followed by Council Member questions.

opponent, if applicable, speaks, followed by Council Member questions.

if the Public Hearing is on an appeal that does not require Council *de novo* review, then the appellant (opponent) speaks before the applicant (proponent) in accordance with the allotted time.

Public Comments.

if the Public Hearing is a *de novo* review appeal, the applicant speaks in rebuttal, but if not a *de novo* review appeal, the appellant speaks in rebuttal.

closure of Public Comment.

further Council Member discussion.

motion to close Public Hearing and take action. See Rule 6.F regarding continuances.

b. The Mayor may direct speakers to avoid repetition in order to permit maximum information to be provided the Council within the time allotted to the hearing.

4. Consent Calendar

a. Consent Calendar items removed for discussion.

(i) Council Members or the City Manager may request that an item be removed from the Consent Calendar for separate consideration.

(ii) Members of the Public wishing to have an item removed from the Consent Calendar for separate consideration may make a request to a Council Member or the City Manager prior to the beginning of council meeting.

b. All matters remaining on the Consent Calendar shall be approved by a single action, such single action to have the legal effect of individual action on each matter.

c. If Consent Calendar items are removed, they shall be discussed immediately and voted on individually after adoption of the balance of the Consent Calendar.

5. Ordinance, Presentation, Discussion and Potential Action

a. The order of discussion after introduction of an item by the Mayor will generally be as follows:

(i) Staff comments, information, and reports, followed by questions from the

Council Members.

(ii)

(iii) Council Member discussion, motion, and action.

b. Once the item is placed before the Council for discussion, motion, or action, no member of Staff or the Public shall be allowed to address the Council without the consent of the Mayor or Council Members.

6. Announcements

a. City Manager's Announcements

b. Councilmember's Announcements/Reports

c. Mayor's Announcements

7. Future Agenda Items

8. Closed Session

a. Closed or executive session may be held as required for items as follows: personnel matters, labor negotiations, security matters, providing instructions to real property negotiators, legal counsel regarding pending litigation, and protection of records exempt from public disclosure.

9. Closed Session Report

10. Adjournment

Oral Communications from the Audience

1. As required by the Brown Act, a portion of each Council Meeting agenda will provide an opportunity for members of the Public to address the Council on any item within the jurisdiction of the City, including Closed Session, Consent Calendar and Discussion items.
2. In response to Citizen Comments , Council Members may individually:

a. ask questions for clarification;

b.

c. request that Staff follow up with the Community Member; and

d. request Staff, with consensus of Council, to place a matter of business on a future agenda as needed.

Quorum Call

1. During the course of the meeting, should the presiding officer note a quorum

is lacking, the Mayor shall call this fact to the attention of the City Clerk.

2. The Mayor then shall issue a quorum call. If a quorum has not been restored within two minutes of a quorum call, the Mayor may declare a recess for a reasonable period of time in order to reestablish a quorum.
3. If no quorum is reestablished within a reasonable time, the Mayor shall adjourn the meeting.

Obtaining the Floor

1. Any Council Member wishing to speak must first obtain the floor by being recognized by the Mayor. The Mayor shall recognize any Council Member who seeks the floor when appropriately entitled to do so.
2. With the concurrence of the Mayor, a Council Member holding the floor may address a question to another Council Member and that Council Member may respond while the floor is still held by the member asking the question. A Council Member may opt not to answer a question while another member has the floor.

Motions to Reconsider an Item

1. A motion to reconsider any action taken by Council may be made only on the day such action was taken. It may be made either immediately during the same session, or at a recessed or adjourned session thereof. Such motion must be made by one of the prevailing side, but may be seconded by a member, and may be made at any time and have precedence construed to prevent any member of the Council from making or remaking the same or any other motion at a subsequent meeting of the Council so long as the ability to make such motion meets the requirements of applicable law. (VOSBURG)

Tabled Items

1.If an item is tabled to a future City Council meeting date, prior to placing the tabled item on the agenda, the City Clerk and/or City Manager will confirm with the originator of the item, that the item should be placed back on the agenda. (VOSBURG).

Motions

1. *Robert's Rules of Order, a manual of parliamentary procedure* shall be used for the management of motions.

Swearing in of New City Council Members

1.Newly elected City Council Members shall be sworn in during a special City Council meeting beginning at 5:00pm on the first Thursday of January following an election, when possible. (VOSBURG)

Selecting a Mayor and Mayor Pro Tem

1. The Mayor and Mayor Pro Tem positions are selected by a majority of the Council at any new Council term, or at any time a reorganization is called for and approved by a majority of the Council. Members eligible for those positions must have served on the Council at least one year in any term on the Council. Members without one year of Council experience are ineligible. (VOSBURG)

Council Salary

1. Councilmembers are paid a salary in accordance with Sec. 2-103. Payment of the City of Coalinga Municipal Code. (VOSBURG)

Review

1. The Council Rules of Procedure will be reviewed annually by the Coalinga City Council on or about each February. (HORN & VOSBURG)

Additional Items Requested by VOSBURG:

1. Add a section on all things Censure: What is a censure? What are censurable offenses? Which censurable offenses have consequences? What are the consequences? How is it decided that a censure and a consequence are applied in a fair and equal manner?

2. Would like to change Citizen Comment section to state it is reserved for items not on the agenda.

3. Would like to change Ordinance Presentation, Discussion and Potential Action Items section to allow citizen comments.

4. Would like to change Consent Calendar section to allow citizen comments on pulled items.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject:	Fiscal Year 2023-2024 Proposed Budget Discussion and Direction - Personnel Budget Proposal
Meeting Date:	Thursday, April 20, 2023
From:	Marissa Trejo, City Manager
Prepared by:	Mai Vang, Financial Services Director

I. RECOMMENDATION:

No action is required at this time. It is recommended that City Council discuss and provide direction to staff regarding the proposed Personnel/Non-Operations budget for fiscal year 2023/2024.

II. BACKGROUND:

III. DISCUSSION:

Budget Highlights

Synopsis of Proposed Personnel Budget

The proposed Personnel budget considers 134 approved positions from the fiscal year 2022/2023 budget year, of which 33 positions are currently vacant. The proposed Citywide Personnel appropriations for Fiscal Year 2023/2024 is $14,490,360 for all funds. The following table provides a Citywide snapshot of the proposed appropriations. The total appropriations for the proposed Budget of $14,490,360 is $364,551 more than fiscal year 2022/2023 budget, which is an increase of approximately 3%.

Fund	2023 Adopted Personnel Budget	2024 Proposed Personnel Budget	Total requested/ deducted	% Change
101 - General Fund	8,465,768	8,642,986	177,217.91	2%
107 - Gas Tax Fund	252,196	261,351	9,155.33	4%
117 - IGT - Intergov Transfer Fund	1,928,619	2,120,348	191,728.76	10%
501 - Water Enterprise Fund	1,622,856	1,670,715	47,858.99	3%
502 - Gas Enterprise Fund	859,921	870,276	10,354.50	1%
503 - Sewer Enterprise Fund	799,419	754,634	(44,785.49)	-6%
504 - Sanitation Enterprise Fund	116,771	90,164	(26,606.51)	-23%
820 - Redevelopment Obligation Retirement Fund	80,259	79,886	(372.77)	0%
Grand Total	**$14,125,809**	**$14,490,360**		
		Proposed Budget increased by		$364,551
		Personnel Expense % Change		3%

Vacant Positions

To preserve the City's funds, Staff will continue to operate with and develop the current workforce in the upcoming fiscal year. As reflected in the table below, 61% of the vacant positions are within the General Fund, of which 55% is Police (7 - Full Time and 4 - Part Time Positions) and 15% is Fire (3 – Part Time positions). In addition, Fund 117 has 10 positions of which belong to Fire for example Paramedics and EMT.

Fund	**No. of Vacant Positions**	**%**
101 – General Fund	20	61%
117 - IGT - Intergov Transfer Fund	10	30%
501 - Water Enterprise Fund	3	9%
Total Vacant Positions	**33**	

Proposed budget justification for increases or decreases have been attached for the Personnel segment. The Revenue will follow and end with adopting the FY2023/2024 budget.

New positions proposed for FY2023/2024 include 4 Police Officers, if they can be afforded once revenue projections are determined.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

Fiscal impact to all funds as stated.

ATTACHMENTS:

File Name	Description
20230411_-_Personnel_Budget_Binder.pdf	FY23/24 Budget Binder (Proposed Personnel)
20230410_-_FY23-24_Personnel_Budget_-_JUSTIFICATION.pdf	Justification for Personnel Budget Increase

Fiscal Year 2023/2024

Proposed Personnel/Non-Operations Budget

Prepared by Financial Services Department

April 11, 2023

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General Fund FY2023/2024 Personnel/Non-Operation Proposed Budget

Department	FY2022/2023Adopted Budget	FY2023/2024Proposed Budget
401	39,142	35,910
404	286,730	156,603
405	244,762	257,343
406	231,880	240,450
408	108,636	124,332
413	4,233,871	4,410,484
415	30,956	132,517
416	2,902,254	2,935,567
431	29,366	29,303
435	43,757	43,989
440	314,414	276,489
Grand Total	**8,465,768**	**8,642,986**

Personnel Expense % Change	**2%**

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

GENERAL FUND DEPARTMENT: 401 - Elected Officials

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-401-60010	Salaries Regular	35	-	16	-	-	-	-		-
101-401-60020	Salaries Part Time	25,327	23,650	23,150	20,521	32,700	13,539	32,700	(2,700)	30,000
101-401-62000	Retirement CalPERS	3	-	1	-	-	-	-		-
101-401-62020	Medical/Life Insurance	31,987	155,408	12,742	-	-	-	-		-
101-401-62030	Social Security FICA	1,977	1,264	1,337	1,271	2,044	836	2,044	(169)	1,875
101-401-62040	Medicare Insurance	592	296	313	298	474	196	474	(39)	435
101-401-62050	Disability Income Insurance	186	-	-	-	-	-	-		-
101-401-62060	Deferred Comp. - 457 Retirement	1	-	-	-	-	-	-		-
101-401-62070	Workers' Comp. Insurance	899	976	1,144	1,255	3,924	1,286	3,924	(324)	3,600
101-401-62210	Unemployment Claims	558	1,044	-	-	-	-	-		-
	Personnel Cost Total	61,565	182,638	38,703	23,345	39,142	15,857	39,142	(3,232)	35,910
O & M Cost										
101-401-70010	Office Supplies	1,434	920	757	1,873	2,300	417	2,300	250	2,550
101-401-70030	Postage & Freight Out	143	-	226	-	300	33	300		300
101-401-70040	Printing & Binding	201	116	697	188	600	351	600		600
101-401-70070	Audio/Video Equipment Supplies	-	126	-	-	1,500	-	1,500		1,500
101-401-70200	Council Audio/Video Supply	115	-	-	-	500	-	500		500
101-401-70440	Miscellaneous Supplies	-	-	256	1,100	-	-	-		-
101-401-72030	Telephone	281	309	656	2,581	2,213	1,541	2,213	137	2,350
101-401-76010	General Advertising	-	-	-	32	-	-	-		-
101-401-84010	Office Equip. Repairs & Maint.	574	671	542	676	700	338	700		700
101-401-86010	Training, Travel, & Conference	8,728	9,995	1,093	18,463	10,400	4,893	10,400	10,000	20,400
101-401-86030	Subs., Dues, & Publications	14,313	20,626	17,089	13,606	17,000	13,631	17,000		17,000
101-401-86034	Coalinga Area Chamber of Commerce Stipend	-	-	-	15,000	-	15,000	-		-
101-401-88010	City Attorney Fees	175,674	94,140	156,260	126,901	135,000	53,084	135,000		135,000
101-401-88020	Outside Attorney Fees	-	73,912	248,058	22,877	40,000	-	40,000		40,000
101-401-88040	Computer Programming/Consult.	1,185	1,311	1,172	2,687	3,400	1,077	3,400		3,400
101-401-88100	Professional Services	6,000	7,886	4,800	4,800	7,200	54,890	7,200	50,500	57,700
101-401-88220	Special Events Expense	7,790	6,545	18,498	25,603	-	19,207	-		-
101-401-88221	Youth in Government Prorgram Expense	-	-	-	-	20,000	3,000	20,000		20,000
101-401-90010	Liability & Property Insurance	1,283	907	1,064	2,990	3,200	1,663	3,200		3,200
101-401-90041	Settlements & Judgements	-	-	84,021	-	-	-	-		-
101-401-92060	Election Expense	50,680	12	17,256	-	20,000	133	20,000		20,000
101-401-92081	Fireworks Display	-	-	22,516	23,500	30,000	-	30,000		30,000

101-401-92090	Taxes, Licenses, & Fees	-	-	-	-	-	-	-		-
101-401-98030	Office Furniture & Equipment	80	-	3,651	-	-	-	-		-
	O & M Cost Total	268,481	217,476	578,612	262,877	294,313	169,258	294,313	60,887	355,200
	Total Expense	330,046	400,114	617,315	286,222	333,455	185,115	333,455	57,655	391,110
									% Change	17%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

GENERAL FUND DEPARTMENT: 405 - Adminstrative Dept

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-405-60010	Salaries Regular	33,260	34,661	87,513	151,073	149,810	86,632	149,810	7,784	157,594
101-405-60030	Salaries Overtime	-	-	-	405	500	-	500		500
101-405-60050	Salaries Cash Outs	403	-	-	-	3,888	-	3,888		3,888
101-405-62000	Retirement CalPERS	2,917	3,292	9,011	14,467	15,460	9,094	15,460	1,444	16,904
101-405-62020	Medical/Life Insurance	6,257	6,636	22,587	36,912	34,467	21,902	34,467	3,936	38,403
101-405-62030	Social Security FICA	1,809	1,884	4,855	8,524	9,363	5,264	9,363	487	9,850
101-405-62040	Medicare Insurance	477	502	1,189	2,088	2,172	1,341	2,172	113	2,285
101-405-62050	Disability Income Insurance	533	118	145	213	1,873	128	1,873	(297)	1,576
101-405-62060	Deferred Comp. - 457 Retirement	1,541	1,491	2,718	3,836	4,845	2,619	4,845	811	5,656
101-405-62070	Workers' Comp. Insurance	7,179	11,422	7,275	10,101	17,977	6,064	17,977	934	18,911
101-405-62080	Uniform Allowance	-	-	-	-	200	-	200		200
101-405-62200	Retirement CalPERS UL	275	416	481	903	2,709	1,051	2,709	(2,709)	-
101-405-62210	Unemployment Claims	-	-	-	-	1,498	-	1,498	78	1,576
	Personnel Cost Total	54,651	60,422	135,774	228,522	244,762	134,095	244,762	12,581	257,343

O & M Cost

101-405-70010	Office Supplies	1,222	1,573	996	2,115	2,800	397	2,800	250	3,050
101-405-70030	Postage & Freight Out	67	44	-	-	1,000	-	1,000		1,000
101-405-70040	Printing & Binding	25	-	-	1,313	1,000	-	1,000		1,000
101-405-70100	Uniforms	-	-	-	456	1,000	-	1,000		1,000
101-405-70160	Gasoline & Diesel	492	262	65	1,050	3,000	437	3,000		3,000
101-405-72030	Telephone	843	926	853	1,115	1,110	510	1,110		1,110
101-405-76010	General Advertising	5	7,255	6,603	12,248	6,000	644	6,000		6,000
101-405-84010	Office Equip. Repairs & Maint.	1,195	3,119	680	3,006	3,600	353	3,600		3,600
101-405-84060	Vehicle Parts, Repairs & Maint.	497	86	198	88	1,000	1,052	1,000	500	1,500
101-405-84100	Code Enforcement Abatement Expense	-	-	-	22	-	-	-		-
101-405-86010	Training, Travel, & Conference	3,740	5,772	589	6,681	8,500	2,549	8,500		8,500
101-405-86030	Subs., Dues, & Publications	9,583	15,009	8,616	8,521	11,000	9,092	11,000		11,000
101-405-88020	Outside Attorney Fees	13,587	-	-	-	-	-	-		-
101-405-88040	Computer Programming/Consult.	910	1,311	1,437	2,508	4,500	1,077	4,500		4,500
101-405-88100	Professional Services	24	-	-	258	1,000	356	1,000		1,000
101-405-89070	Fingerprinting	7	-	-	-	-	-	-		-
101-405-90010	Liability & Property Insurance	1,124	1,306	3,821	9,451	11,000	8,646	11,000		11,000
101-405-92091	Settlement Agreement	-	-	-	-	-	-	-		-
101-405-98030	Office Furniture & Equipment	-	-	-	-	-	-	-		-
101-405-98572	Vehicles	-	-	-	-	-	-	-	60,000	60,000
	O & M Cost Total	33,321	36,663	23,858	48,832	56,510	25,113	56,510	60,750	117,260
	Total Expense	87,972	97,085	159,632	277,354	301,272	159,208	301,272	73,331	374,603
								Expense % Change		24%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

DEPARTMENT: 406 - Financial Services

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-406-60010	Salaries Regular	29,958	32,949	73,786	120,386	145,488	40,173	145,488	2,344	147,832
101-406-60030	Salaries Overtime	8	3	(2)	-	500	-	500		500
101-406-60050	Salaries Cash Outs	-	-	-	-	2,798	-	2,798	202	3,000
101-406-62000	Retirement CalPERS	2,414	2,693	6,184	9,117	11,557	3,090	11,557	1,036	12,593
101-406-62020	Medical/Life Insurance	4,025	6,131	15,802	22,155	33,719	6,195	33,719	5,688	39,407
101-406-62030	Social Security FICA	1,876	2,005	4,518	7,288	9,093	2,444	9,093	147	9,240
101-406-62040	Medicare Insurance	439	469	1,056	1,724	2,110	572	2,110	34	2,144
101-406-62050	Disability Income Insurance	111	117	147	220	1,819	163	1,819	(341)	1,478
101-406-62060	Deferred Comp. - 457 Retirement	899	781	713	1,208	5,090	346	5,090	(51)	5,039
101-406-62070	Workers' Comp. Insurance	1,604	1,483	3,463	6,294	17,459	5,851	17,459	281	17,740
101-406-62200	Retirement CalPERS UL	154	320	342	618	792	368	792	(792)	-
101-406-62210	Unemployment Claims	1,170	1,822	941	84	1,455	-	1,455	23	1,478
	Personnel Cost Total	42,658	48,773	106,950	169,094	231,880	59,202	231,880	8,570	240,450
O & M Cost										
101-406-70010	Office Supplies	314	384	410	361	800	244	800		800
101-406-70030	Postage & Freight Out	46	-	-	-	100	-	100		100
101-406-70040	Printing & Binding	423	460	-	511	500	602	500		500
101-406-72030	Telephone	407	74	68	72	300	38	300		300
101-406-82040	Office Equipment Rental	1,045	-	-	-	-	-	-		-
101-406-84010	Office Equip. Repairs & Maint.	300	242	314	245	500	157	500		500
101-406-86010	Training, Travel, & Conference	582	598	(79)	1,234	1,000	662	1,000	1,875	2,875
101-406-86030	Subs., Dues, & Publications	22	48	11	187	100	39	100	5	105
101-406-88030	Accounting/Auditing	11,475	9,513	10,129	20,390	20,000	1,025	20,000	(5,580)	14,420
101-406-88040	Computer Programming/Consult.	7,965	7,770	8,698	10,736	13,000	6,156	13,000	3,000	16,000
101-406-88100	Professional Services	6,232	9,855	10,371	10,330	15,000	8,538	15,000		15,000
101-406-89040	Physical w/Drug & Alcohol Test	20	20	-	19	50	19	50		50
101-406-89070	Fingerprinting	3	6	-	5	10	-	10		10
101-406-90010	Liability & Property Insurance	1,774	1,359	3,256	7,604	8,000	7,604	8,000		8,000
101-406-92090	Taxes, Licenses, & Fees	7,649	3,840	21,530	20,940	20,000	2,064	20,000		20,000
101-406-98030	Office Furniture & Equipment	51	-	-	-	-	-	-	700	700
	O & M Cost Total	38,308	34,169	54,708	72,634	79,360	27,148	79,360	-	79,360
	Total Expense	80,966	82,942	161,658	241,728	311,240	86,350	311,240	8,570	319,810

Expense % change 3%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

DEPARTMENT: 408 - Human Resources

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-408-60010	Salaries Regular	64,062	60,098	66,797	64,382	74,998	50,621	74,998	11,431	86,429
101-408-60030	Salaries Overtime	882	398	302	449	1,000	17	1,000	(300)	700
101-408-60050	Salaries Cash Outs	-	-	-	-	1,269	-	1,269	390	1,659
101-408-62000	Retirement CalPERS	4,382	4,154	5,063	4,747	5,602	3,722	5,602	1,036	6,638
101-408-62010	Retirement 401A	-	21,912	-	-	-	-	-		-
101-408-62020	Medical/Life Insurance	6,175	5,708	6,099	5,526	6,746	4,273	6,746	812	7,558
101-408-62030	Social Security FICA	3,981	3,721	4,145	4,004	4,687	3,093	4,687	715	5,402
101-408-62040	Medicare Insurance	931	870	969	936	1,087	724	1,087	166	1,253
101-408-62050	Disability Income Insurance	-	-	-	-	937	-	937	(73)	864
101-408-62060	Deferred Comp. - 457 Retirement	85	73	85	126	2,250	34	2,250	343	2,593
101-408-62070	Workers' Comp. Insurance	1,809	2,544	3,136	3,038	9,000	3,039	9,000	1,371	10,371
101-408-62200	Retirement CalPERS UL	21	482	412	326	310	197	310	(310)	-
101-408-62210	Unemployment Claims	-	-	-	-	750	-	750	114	864
	Personnel Cost Total	82,328	99,960	87,008	83,534	108,636	65,720	108,636	15,696	124,332

O & M Cost

101-408-70010	Office Supplies	1,354	789	1,270	481	1,800	918	1,800		1,800
101-408-70030	Postage & Freight Out	200	22	-	-	350	73	350		350
101-408-70040	Printing & Binding	-	-	13	-	800	-	800		800
101-408-72030	Telephone	597	656	604	852	1,070	491	1,070		1,070
101-408-84010	Office Equip. Repairs & Maint.	2,192	2,014	1,901	1,562	2,150	922	2,150		2,150
101-408-86010	Training, Travel, & Conference	606	2,355	1,815	157	2,200	58	2,200		2,200
101-408-86030	Subs., Dues, & Publications	187	2,720	4,740	2,667	4,000	1,034	4,000		4,000
101-408-88040	Computer Programming/Consult.	1,336	2,032	1,209	1,544	2,000	1,262	2,000		2,000
101-408-88060	Medical - General	105	1,802	3,302	1,618	6,500	2,486	6,500		6,500
101-408-88100	Professional Services	11,213	1,309	1,981	369	2,600	-	2,600		2,600
101-408-88230	Employee Wellness Program Expense	-	1,261	-	-	-	-	-		-
101-408-89010	Personnel Advertising	64	1,339	-	1,110	2,000	-	2,000		2,000
101-408-89020	Interview Expenses	-	144	-	130	300	9	300		300
101-408-89040	Physical w/Drug & Alcohol Test	3,455	3,568	2,211	3,472	10,000	2,101	10,000		10,000
101-408-89050	Polygraphs	4,000	3,000	1,400	3,600	3,200	950	3,200		3,200
101-408-89060	Psychological Evaluation	3,200	6,850	4,050	6,550	6,600	3,400	6,600		6,600
101-408-89070	Fingerprinting	1,555	999	855	1,078	1,500	264	1,500		1,500
101-408-89080	Background Investigations Exp	5,400	6,000	4,100	8,700	7,400	5,200	7,400		7,400
101-408-90010	Liability & Property Insurance	1,965	2,364	2,918	3,670	3,700	3,930	3,700		3,700
101-408-92090	Taxes, Licenses, & Fees	1,000	2,691	1,948	4,771	-	3,947	-		-
	O & M Cost Total	38,429	41,915	34,317	42,331	58,170	27,045	58,170	-	58,170
	Total Expense	120,757	141,875	121,325	125,865	166,806	92,765	166,806	15,696	182,502
								Expense % Change		9%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

GENERAL FUND DEPARTMENT: 413 - Police Dept

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-413-60010	Salaries Regular	1,268,470	1,292,863	1,738,191	1,982,217	2,415,346	1,549,779	2,415,346	126,634	2,541,980
101-413-60020	Salaries Part Time	19,064	18,525	6,964	38,304	199,897	36,160	199,897	1,043	200,940
101-413-60030	Salaries Overtime	201,734	247,555	105,698	134,354	142,000	64,583	142,000	(7,000)	135,000
101-413-60050	Salaries Cash Outs	-	-	-	-	49,421	-	49,421		49,421
101-413-62000	Retirement CalPERS	139,606	194,934	215,734	225,142	297,948	160,983	297,948	6,641	304,589
101-413-62020	Medical/Life Insurance	262,617	237,143	310,273	267,148	450,111	212,787	450,111	49,413	499,524
101-413-62030	Social Security FICA	92,110	103,710	111,856	127,556	178,853	99,342	178,853	7,980	186,833
101-413-62040	Medicare Insurance	21,551	24,255	26,160	29,832	41,472	23,233	41,472	1,850	43,322
101-413-62050	Disability Income Insurance	974	990	1,878	1,636	6,997	954	6,997	1,172	8,169
101-413-62060	Deferred Comp. - 457 Retirement	15,510	14,896	7,856	16,892	28,000	13,039	28,000		28,000
101-413-62070	Workers' Comp. Insurance	63,370	163,157	90,428	165,909	326,905	125,097	326,905	15,960	342,865
101-413-62080	Uniform Allowance	12,300	16,200	5,400	13,200	34,800	-	34,800	3,000	37,800
101-413-62082	Vehicle Allowance	-	-	-	1,500	-	-	-		-
101-413-62200	Retirement CalPERS UL	2,657	13,476	18,106	45,432	35,969	24,038	35,969	(31,357)	4,612
101-413-62210	Unemployment Claims	(184)	(20)	-	11,700	26,152	1,812	26,152	1,277	27,429
	Personnel Cost Total	2,099,779	2,327,684	2,638,544	3,060,822	4,233,871	2,311,807	4,233,871	176,613	4,410,484

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
O & M Cost										
101-413-70010	Office Supplies	3,798	5,425	4,577	2,421	5,000	3,284	5,000		5,000
101-413-70030	Postage & Freight Out	561	571	426	786	1,200	717	1,200		1,200
101-413-70040	Printing & Binding	5,176	1,455	132	946	3,000	483	3,000		3,000
101-413-70060	Small Tools & Equipment	1,937	410	1,375	230	2,000	149	2,000		2,000
101-413-70070	Audio/Video Equipment Supplies	-	227	380	-	500	-	500		500
101-413-70101	Uniforms-Safety Equipment	14,577	23,744	9,734	16,450	16,000	12,300	16,000		16,000
101-413-70160	Gasoline & Diesel	54,257	45,461	53,328	67,948	72,000	46,519	72,000		72,000
101-413-70280	Shelter Food/Supplies	126	-	-	-	-	-	-		-
101-413-70380	Inmate Food/Jail Supplies	5,798	7,138	7,347	8,768	6,000	5,242	6,000		6,000
101-413-70440	Miscellaneous Supplies	2,555	5,339	3,510	4,341	6,000	1,777	6,000		6,000
101-413-72010	Water, Gas, Sanitation & Sewer	908	429	621	608	750	405	750		750
101-413-72020	Electric	638	799	1,023	305	8,000	793	8,000		8,000
101-413-72030	Telephone	60,296	63,628	62,628	66,801	63,000	44,617	63,000		63,000
101-413-75030	Tuition Reimbursement	900	-	-	-	-	-	-		-
101-413-84010	Office Equip. Repairs & Maint.	5,354	4,257	4,128	4,971	3,000	2,692	3,000		3,000
101-413-84020	Major Equip. Repairs & Maint.	2,400	-	1,453	180	1,500	490	1,500		1,500
101-413-84030	Buildings Repairs & Maint.	7,141	8,053	22,964	7,871	3,000	2,718	3,000		3,000
101-413-84060	Vehicle Parts, Repairs & Maint.	33,736	26,785	35,071	43,620	35,000	40,883	35,000		35,000
101-413-86010	Training, Travel, & Conference	25,874	28,089	25,110	11,938	35,000	29,418	35,000		35,000
101-413-86030	Subs., Dues, & Publications	11,860	9,392	8,187	8,077	5,000	6,107	5,000		5,000
101-413-88020	Outside Attorney Fees	-	-	11,283	10,652	-	8,633	-		-
101-413-88040	Computer Programming/Consult.	85,306	94,448	152,517	196,415	150,000	35,812	150,000		150,000
101-413-88080	Laboratory	1,958	2,216	1,914	2,278	4,000	735	4,000		4,000
101-413-88100	Professional Services	38,834	92,145	64,679	29,563	50,000	25,714	50,000		50,000
101-413-88110	Homeland Security Grant Match	489	-	-	-	-	-	-		-
101-413-90010	Liability & Property Insurance	53,140	67,603	87,494	116,096	120,000	142,748	120,000		120,000
101-413-90041	Settlements & Judgements	245	-	14,144	-	6,000	422	6,000		6,000
101-413-90070	Investigative Expenses	10,612	22,449	15,869	3,286	20,000	4,833	20,000		20,000
101-413-92120	Booking Fees	-	-	-	33	500	33	500		500
101-413-92210	Neighborhood Watch Program Exp	144	-	-	364	-	-	-		-
101-413-92211	K9 Program Expense	16,542	11,805	5,070	24,101	-	5,474	-		-
101-413-94070	Operating Transfer Out	-	-	8,547	-	-	-	-		-
101-413-98030	Office Furniture & Equipment	1,465	887	742	659	1,500	279	1,500		1,500
101-413-98040	Major Machinery & Equipment	32,172	28,195	24,097	36,136	45,000	216,711	45,000	187,163	232,163
101-413-98050	Capital Purchases	-	76,779	-	-	-	-	-		-
	O & M Cost Total	478,799	627,729	628,350	665,844	662,950	639,988	662,950	187,163	850,113
	Total Expense	2,578,578	2,955,413	3,266,894	3,726,666	4,896,821	2,951,795	4,896,821	363,776	5,260,597
								Expense % Change		7%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

DEPARTMENT: 415 - Police Animal Control

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-415-60010	Salaries Regular	31,643	1,265	(527)	-	24,791	-	24,791	24,791	49,582
101-415-60020	Salaries Part Time	-	-	-	-	-	-	-	24,791	24,791
101-415-60030	Salaries Overtime	4,207	949	(20)	-	-	-	-	1,000	1,000
101-415-60050	Salaries Cash Outs								954	954
101-415-62000	Retirement CalPERS	1,886	87	(36)	-	-	-	-	5,871	5,871
101-415-62020	Medical/Life Insurance	7,267	334	(253)	-	-	-	-	31,121	31,121
101-415-62030	Social Security FICA	2,208	137	(31)	-	1,549	-	1,549	3,099	4,648
101-415-62040	Medicare Insurance	516	32	(7)	-	359	-	359	719	1,078
101-415-62050	Disability Income Insurance	-	-	-	-	310	-	310	434	744
101-415-62060	Deferred Comp. - 457 Retirement	-	-	-	-	-	-	-	1,487	1,487
101-415-62070	Workers' Comp. Insurance	1,117	-	-	-	3,099	975	3,099	6,198	9,297
101-415-62080	Uniform Allowance	300	-	-	-	600	-	600	600	1,200
101-415-62200	Retirement CalPERS UL	-	-	-	-	-	-	-	-	-
101-415-62210	Unemployment Claims	-	-	-	-	248	-	248	496	744
	Personnel Cost Total	49,144	2,804	(874)	-	30,956	975	30,956	101,561	132,517

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
O & M Cost										
101-415-70010	Office Supplies	154	-	-	-	1,100	-	1,100		1,100
101-415-70030	Postage & Freight Out	-	-	-	-	-	-	-		-
101-415-70040	Printing & Binding	-	-	-	-	-	-	-		-
101-415-70060	Small Tools & Equipment	544	-	-	-	600	-	600		600
101-415-70100	Uniforms	44	-	-	-	-	-	-		-
101-415-70160	Gasoline & Diesel	5,153	-	-	-	6,000	-	6,000		6,000
101-415-70280	Shelter Food/Supplies	2,830	1,604	-	-	-	-	-		-
101-415-70440	Miscellaneous Supplies	560	456	365	-	-	(5,000)	-		-
101-415-72010	Water, Gas, Sanitation & Sewer	-	-	-	535	-	716	-		-
101-415-72020	Electric	-	-	-	-	-	-	-		-
101-415-72030	Telephone	3,568	678	702	692	-	204	-		-
101-415-84030	Buildings Repairs & Maint.	11,603	-	-	-	-	-	-		-
101-415-84060	Vehicle Parts, Repairs & Maint.	288	-	-	-	800	-	800		800
101-415-86010	Training, Travel, & Conference	2,512	-	-	80	1,200	-	1,200		1,200
101-415-86030	Subs., Dues, & Publications	-	-	-	-	-	-	-		-
101-415-88040	Computer Programming/Consult.	2,793	-	-	-	4,000	-	4,000		4,000
101-415-88080	Laboratory	-	-	-	-	-	-	-		-
101-415-88100	Professional Services	10,547	41,769	21,600	41,650	31,600	12,690	31,600	20,400	52,000
101-415-90010	Liability & Property Insurance	1,213	-	-	-	1,100	1,261	1,100		1,100
101-415-98020	Buildings & Bldg. Improvements	188	-	-	187,679	-	4,588	-		-
101-415-98030	Office Furniture & Equipment	-	-	-	-	-	-	-		-
101-415-98040	Major Machinery & Equipment	357	-	30,536	-	-	-	-		-
	O & M Cost Total	42,354	44,507	53,203	230,636	46,400	14,459	46,400	20,400	66,800
	Total Expense	91,498	47,311	52,329	230,636	77,356	15,434	77,356	121,961	199,317
									Expense % Change	158%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

GENERAL FUND DEPARTMENT: 416 - Fire Dept

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-416-60010	Salaries Regular	1,088,431	1,237,968	1,652,267	1,204,954	1,384,767	873,908	1,384,767	10,076	1,394,843
101-416-60020	Salaries Part Time	20,263	14,880	27,191	58,721	63,936	27,967	63,936	8,064	72,000
101-416-60030	Salaries Overtime	490,620	443,597	634,109	434,735	532,942	286,181	532,942	(2,942)	530,000
101-416-60050	Salaries Cash Outs	1,003	-	-	-	24,818	-	24,818	2,006	26,824
101-416-62000	Retirement CalPERS	124,191	197,461	205,016	162,473	179,460	111,655	179,460	9,854	189,314
101-416-62020	Medical/Life Insurance	190,578	248,779	326,947	235,662	296,675	174,352	296,675	1,557	298,232
101-416-62030	Social Security FICA	96,833	102,860	132,979	100,066	100,544	70,118	100,544	11,134	111,678
101-416-62040	Medicare Insurance	23,055	25,225	32,673	24,586	24,006	16,744	24,006	5,263	29,269
101-416-62050	Disability Income Insurance	1,243	1,436	1,555	1,393	18,109	879	18,109	(3,441)	14,668
101-416-62060	Deferred Comp. - 457 Retirement	25,747	23,620	27,231	32,309	28,000	24,918	28,000	17,909	45,909
101-416-62070	Workers' Comp. Insurance	50,697	88,032	101,876	123,726	181,088	78,908	181,088	2,267	183,355
101-416-62080	Uniform Allowance	9,750	15,000	12,692	14,254	21,510	6,752	21,510	(300)	21,210
101-416-62200	Retirement CalPERS UL	1,989	12,981	17,732	7,050	32,551	23,676	32,551	(28,235)	4,316
101-416-62210	Unemployment Claims	26	521	8,349	2,001	13,848	-	13,848	100	13,948
	Personnel Cost Total	2,124,426	2,412,360	3,180,617	2,401,930	2,902,254	1,696,058	2,902,254	33,313	2,935,567
O & M Cost										
101-416-70010	Office Supplies	589	1,010	280	525	800	430	800	-	800
101-416-70030	Postage & Freight Out	41	279	134	88	200	61	200	-	200
101-416-70040	Printing & Binding	-	43	73	22	100	42	100	-	100
101-416-70050	Education Materials & Supplies	1,694	1,247	621	2,569	10,000	2,765	10,000	-	10,000
101-416-70060	Small Tools & Equipment	75	903	767	1,808	800	615	800	-	800
101-416-70070	Audio/Video Equipment Supplies	130	22	62	-	150	-	150	-	150
101-416-70102	Uniforms (Turnout Gear)	27,496	20,099	30,582	26,844	50,000	11,142	50,000	-	50,000
101-416-70160	Gasoline & Diesel	50,527	50,949	66,990	120,910	112,000	86,251	112,000	-	112,000
101-416-70440	Miscellaneous Supplies	218	67	439	1,365	600	1,288	600	400	1,000
101-416-70450	Station Supplies	1,996	2,046	3,974	3,675	2,800	2,315	2,800	-	2,800
101-416-72010	Water, Gas, Sanitation & Sewer	8,272	9,290	10,666	13,791	9,100	7,909	9,100	-	9,100
101-416-72020	Electric	19,161	20,146	21,873	24,931	23,000	14,003	23,000	-	23,000

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
101-416-72030	Telephone	23,687	21,333	9,235	11,313	10,000	6,463	10,000	-	10,000
101-416-75000	Medical Equipment & Supplies	26,379	44,810	49,687	-	-	-	-		-
101-416-75010	Meals-Ambulance Runs	1,146	2,325	2,424	-	-	-	-		-
101-416-75020	EMS-Linens	2,894	4,347	5,027	-	-	-	-		-
101-416-75030	Tuition Reimbursement	5,143	4,953	9,498	18,569	27,000	9,025	27,000	-	27,000
101-416-75040	Ambulance Billing Contract	77,664	51,516	70,670	-	-	-	-		-
101-416-75050	EMS-Billing Refunds	500	-	-	3,280	-	-	-		-
101-416-75060	Mandated Annual Service	19,523	28,028	27,343	21,308	25,000	22,724	25,000	5,000	30,000
101-416-84010	Office Equip. Repairs & Maint.	2,531	9,990	6,322	4,065	6,000	2,668	6,000	(400)	5,600
101-416-84020	Major Equip. Repairs & Maint.	1,593	11,110	2,836	-	3,500	1,098	3,500	-	3,500
101-416-84030	Buildings Repairs & Maint.	27,974	29,616	25,697	65,653	30,000	24,411	30,000	-	30,000
101-416-84050	Grounds Repairs & Maint.	396	567	764	642	700	269	700	-	700
101-416-84060	Vehicle Parts, Repairs & Maint.	55,893	55,376	73,022	41,235	55,000	20,107	55,000	5,500	60,500
101-416-84070	Misc. Repairs & Maint.	229	717	508	775	1,000	331	1,000	-	1,000
101-416-86010	Training, Travel, & Conference	1,689	2,848	10,272	15,211	15,000	10,398	15,000	-	15,000
101-416-86030	Subs., Dues, & Publications	900	1,374	191	2,789	2,000	613	2,000	-	2,000
101-416-86040	Required Certification Train	2,238	2,337	3,404	-	5,500	-	5,500	(5,500)	-
101-416-88040	Computer Programming/Consult.	6,872	7,304	8,525	14,741	9,700	7,598	9,700	-	9,700
101-416-88100	Professional Services	17,352	13,902	10,091	9,328	10,000	5,893	10,000	(5,000)	5,000
101-416-89070	Fingerprinting	-	-	-	38	-	5	-		-
101-416-90010	Liability & Property Insurance	54,921	78,336	94,783	89,231	99,000	102,050	99,000	-	99,000
101-416-92084	Firefighters' Assn Stipend	755	-	1,127	-	2,000	2,000	2,000	-	2,000
101-416-92090	Taxes, Licenses, & Fees	1,755	-	-	-	-	-	-		-
101-416-97061	Fire Equipment Lease - Principal	-	-	-	143,000	280,000	280,000	280,000	-	280,000
101-416-97062	Fire Equipment Lease - Interest	-	-	-	4,576	12,673	12,674	12,673	-	12,673
101-416-98030	Office Furniture & Equipment	11,272	-	14,054	2,790	-	406	-		-
101-416-98040	Major Machinery & Equipment	-	50,467	124,363	8,672	55,000	10,055	55,000	373,041	428,041
101-416-98043	Ladder Truck Expense	-	-	-	252,185	-	3,866	-		-
101-416-98044	Brush Truck/Street Sweeper Expense	-	-	-	72,904	-	4,906	-		-
101-416-98430	Gas Fund Loan Payment	-	-	-	-	-	-	-		-
	O & M Cost Total	453,505	527,357	686,304	978,833	858,623	654,381	858,623	373,041	1,231,664
	Total Expense	2,577,931	2,939,717	3,866,921	3,380,763	3,760,877	2,350,439	3,760,877	406,354	4,167,231

Expense % Change 11%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

DEPARTMENT: 431 - Service Center

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-431-60010	Salaries Regular	23,159	24,188	17,562	16,530	18,264	11,819	18,264	(222)	18,042
101-431-60030	Salaries Overtime	3,568	-	-	-	400	-	400		400
101-431-60050	Salaries Cash Outs	-	-	-	-	702	-	702	(202)	500
101-431-62000	Retirement CalPERS	2,275	2,292	1,811	1,710	1,885	1,222	1,885	251	2,136
101-431-62020	Medical/Life Insurance	4,368	3,632	2,685	2,628	3,431	1,954	3,431	282	3,713
101-431-62030	Social Security FICA	1,681	1,537	1,115	1,047	1,141	749	1,141	(13)	1,128
101-431-62040	Medicare Insurance	393	359	261	245	265	175	265	(3)	262
101-431-62050	Disability Income Insurance	-	-	-	-	228	-	228	(48)	180
101-431-62060	Deferred Comp. - 457 Retirement	688	747	543	511	548	365	548	(7)	541
101-431-62070	Workers' Comp. Insurance	865	990	899	926	2,192	762	2,192	(27)	2,165
101-431-62080	Uniform Allowance	134	183	190	-	58	-	58	(2)	56
101-431-62200	Retirement CalPERS UL	197	297	344	503	69	402	69	(69)	-
101-431-62210	Unemployment Claims	-	-	-	-	183	-	183	(3)	180
	Personnel Cost Total	37,328	34,225	25,410	24,100	29,366	17,449	29,366	(63)	29,303
O & M Cost										
101-431-70010	Office Supplies	47	20	-	-	-	-	-	-	-
101-431-70030	Postage & Freight Out	-	-	-	-	-	-	-	-	-
101-431-70040	Printing & Binding	-	-	-	-	-	-	-	-	-
101-431-70060	Small Tools & Equipment	94	500	399	133	1,055	81	1,055	3,500	4,555
101-431-70100	Uniforms	789	915	835	1,306	1,000	637	1,000	50	1,050
101-431-70150	Vehicle Parts & Supplies	328	270	1,024	532	2,000	443	2,000	-	2,000
101-431-70160	Gasoline & Diesel	310	367	347	487	200	303	200	200	400
101-431-70440	Miscellaneous Supplies	119	-	40	-	-	-	-	-	-
101-431-72020	Electric	1,081	-	-	-	-	-	-	-	-
101-431-72030	Telephone	855	913	563	604	750	402	750	-	750
101-431-84060	Vehicle Parts, Repairs & Maint.	628	544	301	268	-	13	-	-	-
101-431-86030	Subs., Dues, & Publications	-	264	-	-	-	-	-	-	-
101-431-88040	Computer Programming/Consult.	71	36	49	56	-	-	-	-	-
101-431-88060	Medical - General	221	-	-	-	-	-	-	-	-
101-431-90010	Liability & Property Insurance	818	920	837	1,119	1,300	983	1,300	-	1,300
101-431-92090	Taxes, Licenses, & Fees	236	-	464	313	500	313	500	-	500
	O & M Cost Total	5,597	4,749	4,859	4,818	6,805	3,175	6,805	3,750	10,555
	Total Expense	42,925	38,974	30,269	28,918	36,171	20,623	36,171		39,858
									Expense % Change	10%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

GENERAL FUND DEPARTMENT: 432 - Building Maintenance

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-432-60010	Salaries Regular	-	-	-	-	-	-	-		-
101-432-60030	Salaries Overtime	-	-	-	-	-	-	-		-
101-432-62000	Retirement CalPERS	-	-	-	-	-	-	-		-
101-432-62020	Medical/Life Insurance	-	-	-	-	-	-	-		-
101-432-62030	Social Security FICA	-	-	-	-	-	-	-		-
101-432-62040	Medicare Insurance	-	-	-	-	-	-	-		-
101-432-62050	Disability Income Insurance	-	-	-	-	-	-	-		-
101-432-62060	Deferred Comp. - 457 Retirement	-	-	-	-	-	-	-		-
101-432-62070	Workers' Comp. Insurance	-	-	-	1,502	-	-	-		-
101-432-62080	Uniform Allowance	-	-	-	-	-	-	-		-
101-432-62210	Unemployment Claims	662	-	-	-	-	-	-		-
	Personnel Cost Total	662	-	-	1,502	-	-	-		-
O & M Cost										
101-432-70010	Office Supplies	9	40	-	-	-	-	-		-
101-432-70060	Small Tools & Equipment	-	-	-	-	400	-	400	-	400
101-432-70440	Miscellaneous Supplies	-	305	31	-	1,600	-	1,600	-	1,600
101-432-72010	Water, Gas, Sanitation & Sewer	17,753	16,518	18,582	20,921	17,600	17,001	17,600	1,950	19,550
101-432-72020	Electric	68,666	75,132	74,834	88,493	85,000	55,002	85,000	3,500	88,500
101-432-72030	Telephone	16,550	13,745	12,604	10,853	18,500	6,517	18,500	(1,250)	17,250
101-432-84020	Major Equip. Repairs & Maint.	98	-	3,500	-	10,000	-	10,000	20,000	30,000
101-432-84030	Buildings Repairs & Maint.	34,694	127,060	36,501	42,367	70,000	32,370	70,000	5,000	75,000
101-432-84050	Grounds Repairs & Maint.	805	1,500	-	13,266	7,000	2,206	7,000		7,000
101-432-84071	Inspections	5,100	3,463	3,206	5,578	9,800	6,210	9,800	2,700	12,500
101-432-88100	Professional Services	-	-	-	1,849	-	1,905	-		-
101-432-90010	Liability & Property Insurance	-	44,365	53,406	61,699	65,000	89,751	65,000	70,000	135,000
	O & M Cost Total	143,675	282,128	202,664	245,026	284,900	210,962	284,900	101,900	386,800
	Total Expense	144,337	282,128	202,664	246,528	284,900	210,962	284,900	101,900	386,800
									Expense % Change	36%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

DEPARTMENT: 435 - Airport Dept

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-435-60010	Salaries Regular	4,244	3,317	3,853	23,958	27,869	9,077	27,869	(319)	27,550
101-435-60030	Salaries Overtime	654	-	(41)	216	400	44	400		400
101-435-60050	Salaries Cash Outs	54	-	-	-	536	-	536	523	1,059
101-435-62000	Retirement CalPERS	377	309	392	2,399	2,876	1,471	2,876	187	3,063
101-435-62020	Medical/Life Insurance	821	403	506	3,963	4,378	1,968	4,378	714	5,092
101-435-62030	Social Security FICA	299	202	228	1,440	1,742	878	1,742	(20)	1,722
101-435-62040	Medicare Insurance	70	47	53	337	404	205	404	(5)	399
101-435-62050	Disability Income Insurance	-	-	-	-	348	-	348	(73)	276
101-435-62060	Deferred Comp. - 457 Retirement	122	18	33	680	836	436	836	(10)	827
101-435-62070	Workers' Comp. Insurance	282	380	492	1,126	3,344	1,133	3,344	(38)	3,306
101-435-62080	Uniform Allowance	-	-	-	-	10	-	10	10	20
101-435-62200	Retirement CalPERS UL	26	39	45	1,491	735	317	735	(735)	-
101-435-62210	Unemployment Claims	-	-	-	-	279	-	279	(4)	276
	Personnel Cost Total	6,949	4,715	5,561	35,610	43,757	15,529	43,757	232	43,989

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
O & M Cost										
101-435-70030	Postage & Freight Out	-	31	-	-	10	-	10	-	10
101-435-70040	Printing & Binding	-	-	-	-	215	-	215	-	215
101-435-72010	Water, Gas, Sanitation & Sewer	6,267	4,281	5,129	6,052	5,500	6,072	5,500	2,500	8,000
101-435-72020	Electric	11,586	15,526	14,877	15,797	18,000	8,100	18,000		18,000
101-435-72030	Telephone	1,939	2,111	2,028	2,350	2,000	1,244	2,000	200	2,200
101-435-80060	Fuel Purchases for Resale	16,254	15,946	-	-	30,000	-	30,000		30,000
101-435-84020	Major Equip. Repairs & Maint.	-	-	4,711	-	6,500	-	6,500		6,500
101-435-84030	Buildings Repairs & Maint.	1,535	10,808	13,427	6,422	7,000	1,119	7,000	500	7,500
101-435-84050	Grounds Repairs & Maint.	31	-	9,770	28,834	6,000	2,672	6,000	500	6,500
101-435-84060	Vehicle Parts, Repairs & Maint.	434	704	988	29	800	-	800		800
101-435-86010	Training, Travel, & Conference	-	-	-	-	250	-	250		250
101-435-86030	Subs., Dues, & Publications	-	8	50	75	75	-	75	25	100
101-435-88040	Computer Programming/Consult.	71	36	126	56	1,000	-	1,000		1,000
101-435-88091	Engineering & Consultants	-	-	-	-	20,000	-	20,000		20,000
101-435-88100	Professional Services	302	340	-	1,358	3,000	1,435	3,000		3,000
101-435-90010	Liability & Property Insurance	3,114	3,002	3,452	8,972	5,100	1,102	5,100	850	5,950
101-435-92090	Taxes, Licenses, & Fees	15,686	16,062	16,429	16,788	16,700	16,680	16,700	150	16,850
	O & M Cost Total	57,219	68,855	70,987	86,733	122,150	38,424	122,150	4,725	126,875
	Total Expense	64,168	73,570	76,548	122,343	165,907	53,953	165,907	4,957	170,864
								Expense % Change		3%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

DEPARTMENT: 440 - Public Works Ground Maint

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Personnel Cost										
101-440-60010	Salaries Regular	10,620	11,438	12,017	13,110	155,527	71,989	155,527	(1,878)	153,649
101-440-60020	Salaries Part Time	1,333	2,855	1,535	23,474	-	6,129	-		-
101-440-60030	Salaries Overtime	2,111	1,262	1,217	320	3,012	651	3,012	(12)	3,000
101-440-60050	Salaries Cash Outs	-	-	-	-	3,012	-	3,012	(57)	2,955
101-440-62000	Retirement CalPERS	870	971	1,111	1,055	16,050	5,427	16,050	(4,124)	11,926
101-440-62020	Medical/Life Insurance	2,752	2,747	3,250	3,597	97,141	23,950	97,141	(30,939)	66,202
101-440-62030	Social Security FICA	860	955	923	1,776	9,720	4,890	9,720	(117)	9,603
101-440-62040	Medicare Insurance	201	223	216	416	2,255	1,143	2,255	(27)	2,228
101-440-62050	Disability Income Insurance	-	-	-	-	1,944	-	1,944	(408)	1,536
101-440-62060	Deferred Comp. - 457 Retirement	122	134	95	83	4,666	61	4,666	(57)	4,609
101-440-62070	Workers' Comp. Insurance	496	660	1,423	3,815	18,663	6,353	18,663	(225)	18,438
101-440-62080	Uniform Allowance	60	-	55	-	806	519	806		806
101-440-62200	Retirement CalPERS UL	59	123	131	167	63	382	63	(63)	-
101-440-62210	Unemployment Claims	-	2	365	181	1,555	-	1,555	(19)	1,536
	Personnel Cost Total	19,484	21,370	22,338	47,994	314,414	121,495	314,414	(37,925)	276,489

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
O & M Cost										
101-440-70010	Office Supplies	-	673	-	-	-	-	-		-
101-440-70030	Postage & Freight Out	115	-	-	-	-	-	-		-
101-440-70040	Printing & Binding	-	-	-	-	-	1	-		-
101-440-70060	Small Tools & Equipment	369	1,519	3,548	4,117	4,000	2,034	4,000	(500)	3,500
101-440-70100	Uniforms	-	-	-	284	3,000	2,204	3,000	150	3,150
101-440-70160	Gasoline & Diesel	6,571	6,413	7,292	2,264	3,500	1,791	3,500	-	3,500
101-440-70441	Irrigation Supplies	1,047	2,811	-	-	-	-	-		-
101-440-70442	Tree Purchasing/Planting	-	3,452	160	1,347	5,000	387	5,000	(3,000)	2,000
101-440-72011	Water/Electric - City Plots	88,452	47,224	62,646	55,430	60,000	33,378	60,000	6,000	66,000
101-440-84050	Grounds Repairs & Maint.	22,916	8,097	7,373	26,077	30,000	19,650	30,000	20,000	50,000
101-440-84060	Vehicle Parts, Repairs & Maint.	1,301	4,901	4,755	4,642	8,000	3,244	8,000	(3,000)	5,000
101-440-84090	Graffiti Removal Expense	2,549	178	-	39	500	-	500	(300)	200
101-440-86010	Training, Travel, & Conference	4,829	-	-	17	2,000	26	2,000	-	2,000
101-440-86030	Subs., Dues, & Publications	-	1,507	-	-	1,000	-	1,000	-	1,000
101-440-88040	Computer Programming/Consult.	71	36	49	56	-	-	-	-	-
101-440-88060	Medical - General	22	64	34	7	-	-	-	-	-
101-440-88100	Professional Services	210	-	345	4,254	2,000	503	2,000	-	2,000
101-440-89040	Physical w/Drug & Alcohol Test	44	51	39	710	-	390	-	500	500
101-440-89070	Fingerprinting	6	8	4	224	-	64	-	200	200
101-440-90010	Liability & Property Insurance	530	1,502	676	4,610	4,800	8,217	4,800	-	4,800
101-440-90040	Claims & Judgments	-	-	2,846	-	-	-	-		-
101-440-92090	Taxes, Licenses, & Fees	-	28	17	-	-	-	-	-	-
101-440-92212	Veterans Banner Prog Expense	3,650	3,623	143	443	-	-	-		-
101-440-98040	Major Machinery & Equipment	-	3,003	-	-	20,000	-	20,000	10,000	30,000
101-440-98981	Splash Pad Project	-	-	-	83,104	-	13,704	-		-
	O & M Cost Total	132,682	85,090	89,927	187,625	143,800	85,592	143,800	30,050	173,850
	Total Expense	152,166	106,460	112,265	235,619	458,214	207,087	458,214	(7,875)	450,339
								Expense % Change		-2%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget
DEPARTMENT: 900 - Transfer to Other Funds

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
101-900-94072	Transfer to General Fund Reserve	-	-	4,494,829	434,480	3,865	-	3,865	(3,865)	-
	Total Expense	-	-	4,494,829	434,480	3,865	-	3,865		-

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

Police Department Asset Forfeiture and Grant Funds

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
103 - PD FED FORFEITURE FUND										
103-413-60030	Salaries Overtime	6,614	-	-	-	-	-	-		-
103-413-62020	Medical/Life Insurance	949	-	-	-	-	-	-		-
103-413-62030	Social Security FICA	404	-	-	-	-	-	-		-
103-413-62040	Medicare Insurance	94	-	-	-	-	-	-		-
103-413-62060	Deferred Comp. - 457 Retirement	70	-	-	-	-	-	-		-
103-413-70320	PD Fed Asset Forfeiture Exp.	-	3,641	-	7,500	-	-	-		-
	Expense Total	8,131	3,641	-	7,500	-	-	-		-

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

Fund 104 - SCHOLARSHIP FUND

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
104 - SCHOLARSHIP FUND										
104-630-92040	Scholarship	-	-	-	2,000	-	-	-		-
	Expense Total	-	-	-	2,000	-	-	-		-

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
105 - COPS GRANT FUND										
105-413-72030	Telephone	3,138	301	-	-	-	-	-		-
105-413-96058	Police Vehicles Leases - Principal	40,693	43,816	47,178	49,855	47,178	1,300	47,178		47,178
105-413-96059	Police Vehicles Leases - Interest	10,106	6,983	3,621	8,865	3,621	-	3,621		3,621
105-413-98040	Major Machinery & Equipment	18,477	(16,975)	5,851	-	-	2,568	-		-
105-413-98041	COPS Grant Equipment Expense	991	63,656	107,886	71,501	49,201	49,239	49,201		49,201
	Expense Total	73,405	97,781	164,536	130,221	100,000	53,107	100,000		100,000
									Expense % Change	0%
106 - POLICE DEPT GRANTS										
106-413-70101	Uniforms-Safety Equipment	648	394	-	-	-	-	-		-
106-413-71050	JAG Grant Equipment	-	-	-	-	-	-	-		-
106-413-72040	SJVAPCD Proj#C-53268-A Exp	28,321	-	-	-	-	-	-		-
	Expense Total	28,969	394	-	-	-	-	-		-

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

Fund 107 - GAS TAX FUND

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
107 - GAS TAX FUND										
Expense										
Personnel Cost										
107-422-60010	Salaries Regular	85,036	86,640	96,068	129,615	154,094	96,912	154,094	4,868	158,962
107-422-60020	Salaries Part Time	3,110	6,662	3,478	(105)	-	-	-		-
107-422-60030	Salaries Overtime	4,843	2,965	2,846	4,437	2,678	3,928	2,678	2,417	5,095
107-422-60050	Salaries Cash Outs	328	-	-	-	2,678	-	2,678	379	3,057
107-422-62000	Retirement CalPERS	6,841	7,577	9,130	11,815	14,292	8,860	14,292	1,595	15,887
107-422-62010	Retirement 401A	-	-	(88)	-	-	-	-		-
107-422-62020	Medical/Life Insurance	13,654	14,100	17,123	26,892	35,269	20,621	35,269	1,840	37,109
107-422-62030	Social Security FICA	5,734	5,897	6,162	7,758	9,631	5,910	9,631	304	9,935
107-422-62040	Medicare Insurance	1,367	1,410	1,526	1,941	2,214	1,455	2,214	67	2,281
107-422-62050	Disability Income Insurance	485	390	410	529	1,926	342	1,926	(336)	1,590
107-422-62060	Deferred Comp. - 457 Retirement	3,396	3,295	2,498	3,080	6,726	1,964	6,726	(182)	6,544
107-422-62070	Workers' Comp. Insurance	3,289	4,393	6,577	7,281	18,491	6,287	18,491	584	19,075
107-422-62080	Uniform Allowance	250	250	250	-	210	210	210	16	226
107-422-62200	Retirement CalPERS UL	533	971	1,071	1,493	2,446	1,511	2,446	(2,446)	-
107-422-62210	Unemployment Claims	-	6	852	422	1,541	-	1,541	49	1,590
	Personnel Cost Total	128,866	134,556	147,901	195,158	252,196	148,000	252,196	9,155	261,351
O & M Cost										
107-422-70010	Office Supplies	209	99	64	64	50	78	50	50	100
107-422-70030	Postage & Freight Out	1	-	-	-	-	-	-	-	-
107-422-70040	Printing & Binding	-	-	-	-	-	1	-	-	-
107-422-70100	Uniforms	2,405	2,169	2,374	3,698	2,500	1,691	2,500	125	2,625
107-422-70120	Sidewalk Repairs	36,701	231	-	-	-	-	-	-	-
107-422-70130	Street Materials	37,445	12,770	-	6,949	75,000	12,123	75,000	(25,000)	50,000
107-422-70140	Utility Parts & Supplies	875	207	563	62	200	56	200	-	200
107-422-70160	Gasoline & Diesel	6,863	6,252	2,394	2,075	3,000	1,943	3,000	-	3,000
107-422-70190	Street Stripe Paint	1,957	2,947	617	89	1,000	-	1,000	-	1,000
107-422-70440	Miscellaneous Supplies	888	-	-	-	-	-	-	-	-
107-422-72010	Water/Electric - City Plots	40,521	42,629	69,389	42,467	50,000	24,211	50,000	3,000	53,000
107-422-72021	Street Light Electricity	136,002	110,953	-	5,196	-	-	-	-	-
107-422-72030	Telephone	411	359	316	378	500	159	500	-	500

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
107-422-84010	Office Equip. Repairs & Maint.	33	36	122	178	150	113	150	112	262
107-422-84030	Buildings Repairs & Maint.	-	500	564	-	-	-	-	-	-
107-422-84050	Grounds Repairs & Maint.	2,083	3,305	5,228	3,311	3,000	3,001	3,000	-	3,000
107-422-84060	Vehicle Parts, Repairs & Maint.	655	2,841	3,535	2,711	2,500	1,489	2,500	-	2,500
107-422-86010	Training, Travel, & Conference	438	206	804	163	1,000	287	1,000	446	1,446
107-422-86030	Subs., Dues, & Publications	3,665	4,378	4,373	2,758	4,000	3,905	4,000	35	4,035
107-422-88010	City Attorney Fees	12	861	398	-	-	-	-		-
107-422-88030	Accounting/Auditing	-	4,900	-	2,925	1,500	146	1,500		1,500
107-422-88040	Computer Programming/Consult.	4,051	4,567	6,614	10,493	10,000	6,041	10,000	4,208	14,208
107-422-88060	Medical - General	59	64	88	49	100	26	100	-	100
107-422-88100	Professional Services	15,140	29,616	37,578	11,265	10,000	18,450	10,000	-	10,000
107-422-88130	Grant Writing/Application	12,234	28,387	17,097	63,942	15,000	3,020	15,000	15,000	30,000
107-422-89010	Personnel Advertising	1	-	-	-	-	-	-	-	-
107-422-89020	Interview Expenses	-	-	-	-	-	3	-	-	-
107-422-89040	Physical w/Drug & Alcohol Test	102	118	81	6	-	65	-	-	-
107-422-89070	Fingerprinting	15	18	9	2	-	11	-	-	-
107-422-90010	Liability & Property Insurance	3,562	3,989	4,609	8,069	10,000	8,346	10,000	-	10,000
107-422-92090	Taxes, Licenses, & Fees	-	33	34	117	50	31	50	-	50
107-422-98040	Major Machinery & Equipment	-	4,932	4,940	-	-	-	-	-	-
107-422-98110	Street Light Study	-	-	-	-	-	-	-	-	-
	O & M Total	306,328	267,367	161,791	166,967	189,550	85,196	189,550	(2,024)	187,526
	Expense Total	435,194	401,923	309,692	362,125	441,746	233,196	441,746	7,131	448,877
									Expense % Change	2%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

TDA, SB1 RMRA and Measure C Funds

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
109 - TDA - ARTICLE 3 FUND										
Expense										
109-424-98987	Sidewalk Improvements	-	-	72,733	3,250	100,000	40,953	100,000	(50,000)	50,000
	Expense Total	-	-	72,733	3,250	100,000	40,953	100,000		50,000

Expense % Change -50%

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
110 - LTF - ARTICLE 8 FUND										
Expense										
110-424-70030	Postage & Freight Out	-	-	-	-	-	-	-		-
110-424-70040	Printing & Binding	-	-	-	-	-	-	-		-
110-424-72021	Street Light Electricity	-	-	117,991	110,467	115,000	65,315	115,000	-	115,000
110-424-86030	Subs., Dues, & Publications	-	75	-	-	-	-	-	-	-
110-424-88040	Computer Programming/Consult.	3,425	3,388	537	384	-	-	-	-	-
110-424-92090	Taxes, Licenses, & Fees	-	-	-	-	-	-	-	-	-
110-424-98040	Major Machinery & Equipment	-	-	-	129,475	60,000	-	60,000	(60,000)	-
110-424-98401	Slurry Seal & Cape Seal	-	-	-	842,068	500,000	5,138	500,000	700,000	1,200,000
110-424-98903	Coalinga Alley Paving (39-44) Expense	-	-	-	-	44,156	-	44,156		44,156
110-424-98940	2016 Alley Paving Project	25,355	1,130	27,630	414	-	-	-	-	-
110-424-98950	Forest Ave 1st-Elm Ave. St. Proj.	-	-	-	-	-	-	-	-	-
110-424-98970	ADA Improv-ATP Cycle 03 Exp	-	-	13	-	-	-	-	-	-
110-424-98984	Gale Avenue Overlay Project	-	95,764	2,431	-	-	-	-	-	-
110-424-98988	Street, Crosswalk, Bike Lane Striping	-	-	-	-	20,000	-	20,000	(20,000)	-
110-424-98999	Street Light Acquisition Project	-	-	-	141,548	250,000	10,439	250,000	(250,000)	-
	Expense Total	28,780	100,357	148,602	1,224,356	989,156	80,892	989,156		1,359,156
								Expense % Change		37%

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
111 -SB1-RD REHAB MAINT ACCT FD										
Expense										
111-422-98401	Slurry Seal & Cape Seal	-	-	-	-	500,000	-	500,000	(500,000)	-
111-422-98910	Sunset St. Improvements Exp	16,288	94,481	720,543	44,739	-	1,273	-		-
111-422-98971	Fresno St. Improvements Exp	-	-	-	404,972	-	633	-		-
111-422-98978	Cherry Lane Improvements	-	-	-	-	-	49,425	-	700,000	700,000
111-422-98997	7th St. Improvements Exp	-	-	-	445,257	-	847	-		-
	Expense Total	16,288	94,481	720,543	894,968	500,000	52,178	500,000		700,000

Expense % Change 40%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

Fund 117 - IGT-INTERGOV TRANSFER

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
117 - IGT-INTERGOV TRANSFER										
Expense										
Personnel Cost										
117-416-60010	Salaries Regular	-	-	60,654	745,369	1,016,973	473,634	1,016,973	30,514	1,047,487
117-416-60020	Salaries Part Time	-	-	673	42,060	42,624	37,506	42,624	91,686	134,310
117-416-60030	Salaries Overtime	-	-	26,633	339,163	185,000	158,959	185,000	54,700	239,700
117-416-60050	Salaries Cash Outs	-	-	-	-	19,265	-	19,265	879	20,144
117-416-62000	Retirement CalPERS	-	-	4,986	77,201	107,967	50,350	107,967	6,262	114,229
117-416-62020	Medical/Life Insurance	-	-	12,507	146,799	261,370	96,700	261,370	(2,742)	258,628
117-416-62030	Social Security FICA	-	-	5,284	63,149	78,225	39,943	78,225	7,637	85,862
117-416-62040	Medicare Insurance	-	-	1,236	15,165	18,364	9,427	18,364	1,772	20,136
117-416-62050	Disability Income Insurance	-	-	4	153	13,245	97	13,245	(1,427)	11,818
117-416-62060	Deferred Comp. - 457 Retirement	-	-	185	12,803	19,783	10,013	19,783	162	19,945
117-416-62070	Workers' Comp. Insurance	-	-	-	48,399	127,152	49,704	127,152	14,664	141,816
117-416-62080	Uniform Allowance	-	-	-	1,125	15,848	-	15,848	(50)	15,798
117-416-62200	Retirement CalPERS UL	-	-	-	-	12,633	377	12,633	(12,633)	-
117-416-62210	Unemployment Claims	-	-	-	-	10,170	5,843	10,170	305	10,475
	Personnel Cost Total	-	-	112,162	1,491,386	1,928,619	932,553	1,928,619	191,729	2,120,348

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
O & M Cost Dept 416										
117-416-70010	Office Supplies	-	-	-	83	-	171	-		-
117-416-70040	Printing & Binding	-	-	-	361	-	-	-		-
117-416-70050	Education Materials & Supplies	-	-	-	-	-	20	-		-
117-416-70102	Uniforms	-	-	-	6,820	10,000	-	10,000	-	10,000
117-416-70160	Gasoline & Diesel	-	-	-	1,174	-	214	-		-
117-416-70440	Miscellaneous Supplies	-	-	-	11	-	1,406	-		-
117-416-70450	Station Supplies	-	-	-	641	-	140	-		-
117-416-72030	Telephone	-	-	-	201	-	121	-		-
117-416-75000	Medical Equipment & Supplies	-	-	4,004	69,078	60,000	52,636	60,000	10,000	70,000
117-416-75010	Meals-Ambulance Runs	-	-	-	1,364	2,200	971	2,200	-	2,200
117-416-75020	EMS-Linens	-	-	-	6,971	4,200	3,545	4,200	800	5,000
117-416-75030	Tuition Reimbursement	-	-	-	1,550	2,000	-	2,000	(2,000)	-
117-416-75040	Ambulance Billing Contract	-	-	6,139	71,936	100,000	67,209	100,000	-	100,000
117-416-75060	Mandated Annual Service	-	-	-	12,746	-	22,489	-	7,000	7,000
117-416-84010	Office Equip. Repairs & Maint.	-	-	-	256	-	167	-		-
117-416-84050	Grounds Repairs & Maint.	-	-	-	126,716	-	537,239	-		-
117-416-84060	Vehicle Parts, Repairs & Maint.	-	-	861	47,781	35,000	26,145	35,000	-	35,000
117-416-84070	Misc. Repairs & Maint.	-	-	-	125	-	769	-	1,500	1,500
117-416-86010	Training, Travel, & Conference	-	-	-	250	-	-	-		-
	MCP PAYMENT								800,000	800,000
117-416-86030	Subs., Dues, & Publications	-	-	-	628	1,000	243	1,000		1,000
117-416-86040	Required Certification Train	-	-	-	3,890	2,500	3,103	2,500	-	2,500
117-416-88040	Computer Programming/Consult.	-	-	13	309	20,000	309	20,000	(20,000)	-
117-416-88060	Medical - General	-	-	-	835	-	1,213	-		-
117-416-88100	Professional Services	-	-	900	20,840	-	7,522	-	10,000	10,000
117-416-89040	Physical w/Drug & Alcohol Test	-	-	1,170	1,755	-	450	-		-
117-416-89070	Fingerprinting	-	-	160	250	-	-	-		-
117-416-90010	Liability & Property Insurance	-	-	-	58,472	60,000	64,281	60,000	-	60,000
117-416-92090	Taxes, Licenses, & Fees	-	-	-	699	-	188	-		-
117-416-98040	Major Machinery & Equipment	-	-	-	181,458	-	22,885	-		-
	O & M Cost Dept 416 Total	-	-	13,247	617,200	296,900	813,436	296,900	807,300	1,104,200
O & M Cost Dept 418										
117-418-95020	IGT-Transfer to Other Funds	394,023	539,023	-	-	-	-	-		-
117-418-98042	IGT-EMS Program Expense	273	608,262	93,262	-	-	-	-		-
	O & M Cost Dept 418 Total	394,296	1,147,285	93,262	-	-	-	-	-	-
	Expense Total	394,296	1,147,285	218,671	2,108,586	2,225,519	1,745,989	2,225,519	999,029	3,224,548

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
125 - MEASURE C-STREET MAINT										
Expense										
125-422-70030	Postage & Freight Out	-	-	-	-	-	-	-	-	-
125-422-70040	Printing & Binding	-	-	-	-	-	-	-	-	-
125-422-70130	Street Materials	-	-	52,210	-	-	-	-	-	-
125-422-86030	Subs., Dues, & Publications	-	75	-	-	-	-	-	-	-
125-422-88040	Computer Programming/Consult.	3,425	3,388	537	384	-	-	-	-	-
125-422-88100	Professional Services	-	-	-	3,007	-	730	-	5,000	5,000
125-422-92090	Taxes, Licenses, & Fees	-	-	-	-	-	-	-	-	-
125-422-98401	Slurry Seal & Cape Seal	35,105	-	14,582	-	-	-	-	250,000	800,000
125-422-98880	Elm/Cambridge Signal	-	687	-	-	-	-	-	-	-
125-422-98910	Sunset St. Improvements Exp	-	-	-	-	-	-	-	-	-
125-422-98972	Crack Sealing Expense	-	-	-	45,158	-	-	-	40,000	40,000
125-422-98973	Elm Ave. Improvements Near Fire Dept.	-	-	178	16,683	-	226,399	-		-
	Phelps Ave Rehabilitation								334,379	334,379
125-422-98996	STBG Polk St. Rehab Ph 2 Elm to Monterey Exp	-	-	2,584	-	90,722	-	90,722	(90,722)	-
	Expense Total	38,530	4,150	70,091	65,232	90,722	227,129	90,722		1,179,379

Expense % Change 1200%

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
126 - MEASURE C-ADA COMPLIANCE										
Expense										
126-422-98460	City ADA Improvements	-	-	31,447	-	13,000	-	13,000	32,000	45,000
126-422-98500	ADA Compliance/Plan Services	-	-	12,233	-	-	-	-		-
126-422-98501	Sidewalk Curb Ramp Improvements	-	5,285	-	-	-	-	-		-
	Expense Total	-	5,285	43,680	-	13,000	-	13,000		45,000

Expense % Change 246%

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
127 - MEASURE C-FLEXIBLE FD										
Expense										
127-422-70030	Postage & Freight Out	-	-	-	-	-	-	-	-	-
127-422-70040	Printing & Binding	-	-	-	-	-	-	-	-	-
127-422-84053	Median Landscape Maintenance	-	262	-	-	50,000	-	50,000	(50,000)	-
127-422-86030	Subs., Dues, & Publications	-	75	-	-	-	-	-	-	-
127-422-88040	Computer Programming/Consult.	3,425	3,388	537	384	-	-	-	-	-
127-422-88100	Professional Services	-	-	6,399	855	-	1,863	-	-	-
127-422-92090	Taxes, Licenses, & Fees	-	-	-	-	-	-	-	-	-
127-422-98040	Major Machinery & Equipment	-	-	311,330	-	-	-	-	-	-
127-422-98610	Elm Beautification 7th-Polk	-	-	-	-	-	-	-	-	-
127-422-98880	Elm/Cambridge Signal	4,557	2,599	99,300	-	-	-	-	-	-
127-422-98891	ADA Improv-ATP Cycle 2	-	-	-	-	-	-	-	-	-
127-422-98900	Traffic Calming & Safety-SGC	-	-	-	-	-	-	-	-	-
127-422-98901	Phelps Ave. Improvements	46,882	525,031	73,801	303	-	-	-	-	-
127-422-98930	Polk St. Improv-5th to Elm	-	-	65,655	-	-	-	-	-	-
127-422-98950	Forest Ave 1st-Elm Ave. St. Proj.	-	48,767	-	-	-	-	-	-	-
127-422-98960	ADA Improv - ATP Cycle 2	119,600	-	-	-	-	-	-	-	-
127-422-98970	ADA Improv-ATP Cycle 3 Exp ATPSBIL-5146(020)	5,313	37,220	56,084	-	-	-	-	-	-
127-422-98974	CMAQ-NW Trail Seg 1, 2, 13, 14 Exp	-	-	-	-	-	-	-	-	-
127-422-98976	Street Tree Maintenance	-	-	-	-	60,000	-	60,000	40,000	100,000
127-422-98977	CMAQ-NW Trail Seg 1, 2, 13, 14 Exp	-	-	-	-	50,764	-	50,764	97,910	148,674
127-422-98980	CMAQ-Trail Seg 10/11/12 Exp	140	140	-	-	-	-	-	-	-
127-422-98983	Center Median Island Improv.	-	174,027	137,329	-	50,000	-	50,000	150,000	200,000
127-422-98993	Fresno St. Repaving Project	-	-	36,204	-	-	-	-	-	-
	ATP Cycle 6 - Trails - Los Gatos Bridge								16,000	16,000
	ATP Cycle 5-Est Polk St Bike-Ped ATPCML-5146(031)								200,000	200,000
	Trail Improv-ATP Cycle 4 Exp ATPSBIL-5146(023)								67,000	67,000
	Hayes Street Safety Improvements								125,000	125,000
127-422-98996	STBG Polk St. Rehab Ph 2 Elm to Monterey Exp	-	-	3,485	-	-	-	-		-
	Expense Total	179,917	791,509	790,124	1,542	210,764	1,863	210,764		856,674
								Expense % Change		306%

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
140 - GENERAL CAPITAL PROJ FD										
Expense										
Community Development Expense										
140-404-88104	HOME Grant Admn-Consultants	-	-	-	-	-	-	-		-
140-404-88114	HOME Developer Disbursements	-	-	-	-	-	-	-		-
140-404-94070	Operating Transfer Out	-	-	-	-	-	-	-		-
	Community Development Expense Total	-	-	-	-	-	-	-		-
Expense										
Police Department Expense										
140-413-88123	Police-Homeland Security Grant	4,200	4,908	4,200	-	-	-	-		-
	Police Department Expense Total	4,200	4,908	4,200	-	-	-	-		-
Expense										
Fire/EMS Department Expense										
140-416-84074	Fire-Homeland Security Grant	-	-	4,470	-	-	-	-		-
	Fire/EMS Department Expense Total	-	-	4,470	-	-	-	-		-
Expense										
Public Works Expense										
140-422-88040	Computer Programming/Consult.	2,725	3,032	103	(36)	-	-	-		-
140-422-88092	PARSAC-Program Exp. Reimburse	-	8,182	16,987	-	-	-	-		-
140-422-98060	To General Fund	1,700,000	-	-	-	-	-	-		-
140-422-98170	CMAQ-Various Alley Paving	-	-	50	-	-	-	-		-
140-422-98660	Comprehensive Fee & Rate Study	-	1,330	-	2,660	-	-	-		-
140-422-98881	2013 Elm/Cambridge HSIPL-5146(014)	9,911	13,975	280,222	150,574	-	37,989	-		-
140-422-98900	Traffic Calming & Safety-SGC	-	-	-	-	-	-	-		-
140-422-98940	2016 Alley Paving Project	-	-	-	-	-	-	-		-
140-422-98950	Forest Ave 1st-Elm Ave. St. Proj.	-	742	-	-	-	-	-		-
140-422-98960	ADA Improv-ATP Cycle 02 Exp	-	-	-	-	-	-	-		-
140-422-98997	7th Street Improvements Expense	-	-	24,375	14,908	-	-	-		-
	Public Works Expense Total	1,712,636	27,261	321,737	168,106	-	37,989	-		-

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Habitat and Impact Fees Funds

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
146 - PARK IMPACT FEES										
146-422-98221	Centenniel Park Improvements	-	14,042	8,715	-	50,000	-	50,000	-	50,000
146-422-98222	Sandalwood Park Improvements	-	11,112	914	1,808	50,000	-	50,000	-	50,000
146-422-98223	Frame Park Improvements	-	10,507	10,840	-	-	-	-	5,000	5,000
	Expense Total	-	35,661	20,469	1,808	100,000	-	100,000	-	105,000

Expense % Change 5%

Account No.	Account Description		2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
150 - COALINGA PUBLIC FINANCE AUTHORITY											
Expense											
150-751-96012	1998A - Principal		385,000	410,000	440,000	-	-	-	-		-
150-751-96024	1998A - Interest		95,700	71,081	43,988	-	-	-	-		-
150-751-96501	Fiscal Agent Fees-1998 A		7,540	22,846	3,851	8,738	-	326	-		-
		Expense Total	488,240	503,927	487,839	8,738	-	326	-		-
Expense											
150-752-96502	Fiscal Agent Fees-1998 B		5,981	4,976	147	667	-	244	-		-
		Expense Total	5,981	4,976	147	667	-	244	-		-
Expense											
150-753-96503	Fiscal Agent Fees-1998 C		5,981	4,976	147	667	-	244	-		-
		Expense Total	5,981	4,976	147	667	-	244	-		-
Expense											
150-755-96015	2000 RDA - Principal		-	-	-	-	-	-	-		-
150-755-96028	2000 RDA - Interest		-	-	-	-	-	-	-		-
150-755-96504	Fiscal Agent Fees-2000 RDA		-	-	1,650	1,996	-	83	-		-
		Expense Total	-	-	1,650	1,996	-	83	-		-
150-757-96016	2012 Water/Sewer - Principal		210,000	215,000	12,200,000	-	-	-	-		-
150-757-96029	2012 Water & Sewer - Interest		613,308	606,378	1,189,268	-	-	-	-		-
150-757-96505	Fiscal Agent Fees-2012 Wtr/Swr		-	1,509	3,750	6,931	-	85	-		-
		Expense Total	823,308	822,887	13,393,018	6,931	-	85	-		-
2021A Revenue Bonds											
150-758-96010	Bond Principal Payment									310,000	310,000
150-758-96020	Bond Interest Payment									301,817	301,817
150-758-96064	2021A Wtr/WW Revenue Bonds - Principal		-	-	-	-	310,000	-	310,000	(310,000)	-
150-758-96065	2021A Wtr/WW Revenue Bonds - Interest		-	-	-	-	303,488	-	303,488	(303,488)	-
		Expense Total	-	-	-	-	613,488	-	613,488		611,817

Account No.	Account Description		2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense											
150-759-96017	2009 Tax Allocation Series A - Principal		-	-	-	-	-	-	-		-
150-759-96031	2009 Tax Allocation Series A - Interest		-	-	-	-	-	-	-		-
150-759-96063	2021B Revenue Bonds - Interest		-	-	-	-	272,425	-	272,425	(272,425)	-
		Expense Total	-	-	-	-	272,425	-	272,425		-
Expense											
2021B Revenue Bonds											
150-760-96010	Bond Principal Payment		-	-	-	-	-	-	-	130,000	130,000
150-760-96020	Bond Interest Payment		-	-	-	-	-	-	-	272,425	272,425
		Expense Total	-	-	-	-	-	-	-		402,425
Expense											
150-761-96018	2009 Tax Allocation Series B - Principal		-	-	-	-	-	-	-		-
150-761-96032	2009 Tax Allocation Series B - Interest		-	-	-	-	-	-	-		-
		Expense Total	-	-	-	-	-	-	-		-
Expense											
150-763-96019	2009 Tax Allocation Series C - Principal		-	-	-	-	-	-	-		-
150-763-96033	2009 Tax Allocation Series C - Interest		-	-	-	-	-	-	-		-
		Expense Total	-	-	-	-	-	-	-		-
Expense											
150-764-96510	Bond Cost of Issuance		-	-	459,204	-	-	-	-		-
		Expense Total	-	-	459,204	-	-	-	-		-
Expense											
150-800-94032	Bond Premium & Discount Amortization		-	-	2,870	-	-	-	-		-
		Expense Total	-	-	2,870	-	-	-	-		-
Expense											
150-900-94074	Transfer to Water Fund		-	-	217,284	-	-	-	-		-
		Expense Total	-	-	217,284	-	-	-	-		-

Expense % Change 14%

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Fund 301 - CDBG PROGRAM INCOME

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
301 - CDBG PROGRAM INCOME										
Expense										
301-620-88100	Professional Services	-	-	47,754	11,080	-	-	-		-
	Expense Total	-	-	47,754	11,080	-	-	-		-

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Fund 303 - CDBG PROGRAM FUND

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
303 - CDBG PROGRAM FUND										
Expense										
303-405-88116	CDBG CV1 Grant Expense	-	-	12,679	84,381	-	1,267	-		-
303-405-88117	CDBG CV2&CV3 Grant Expense	-	-	4,067	57,238	-	5,138	-		-
	Expense Total	-	-	16,746	141,619	-	6,405	-		-

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Fund 304 - HOME PROGRAM FUND

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
304 - HOME PROGRAM FUND										
Expense										
304-404-88104	HOME Grant Admn-Consultants	-	-	-	-	-	-	-		-
304-404-88105	19-HOME-14965 Grant Expense	-	-	-	1,377	-	3,257	-	4,928	4,928
304-404-88114	HOME Developer Disbursements	-	-	-	-	-	-	-		-
	Expense Total	-	-	-	1,377	-	3,257	-		4,928

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Fund 305 - CALTRANS GRANTS FUND

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
305 - CALTRANS GRANTS FUND										
Expense										
305-422-98902	Phelps Ave Ph 2 STPL-5146(030)	-	-	-	-	96,900	-	96,900	551,100	648,000
305-422-	ATP Cycle 6 - Trails - Los Gatos Bridge								104,000	104,000
305-422-98910	STBG Lifeline-Sunset Ph 1 Rev STPL-5146(025)	-	-	75,832	135,964	-	-	-	-	-
305-422-98920	CMAQ-Trail Seg 13/14 Exp	210	-	-	-	-	-	-	-	-
305-422-98930	Polk Street Improv-5th to ElmSTPL-5146(024)	140	39,679	443,509	45,393	-	7,449	-	-	-
305-422-98940	2016 Alley Paving Project CMAQ Exp CML-5146(021)	61,487	610	500	529,530	-	-	-	-	-
305-422-98950	Forest Ave 1st-Elm Ave. St. Proj. STPL-5146(019)	45,007	1,276,220	23,939	13,024	-	-	-	-	-
305-422-98960	ADA Improv-ATP Cycle 2 Exp ATPL5146(018)	323,000	-	-	-	-	-	-	-	-
305-422-98970	ADA Improv-ATP Cycle 3 Exp ATPSBIL-5146(020)	57,429	13,473	42,249	1,894,286	-	10,179	-	-	-
305-422-98974	CMAQ-NW Trail Seg 1, 2, 13, 14 Exp CML-5146(026)	-	-	-	38,993	391,812	50,760	391,812	698,188	1,090,000
305-422-98975	ATP Cycle 5-Est Polk St Bike-Ped ATPCML-5146(031)	-	-	-	844	-	1,329	-	367,225	367,225
305-422-98980	CMAQ-Trail Seg 10/11/12 Exp CML-5146(022)	-	2,259	62,169	312,540	530,000	296,623	530,000	(530,000)	-
305-422-98982	Trail Improv-ATP Cycle 4 Exp ATPSBIL-5146(023)	-	700	40,366	41,976	92,500	34,194	92,500	602,500	695,000
305-422-98996	Polk St. Rehab Ph 2 Elm to Monterey STPL-5146(028)	-	-	26,899	60,113	700,228	845,182	700,228	(700,228)	-
305-422-98998	CMAQ Alley Paving Ph 2 (38-44) Exp CML-5146(029)	-	-	-	37,150	431,414	16,733	431,414	232,256	663,670
	Expense Total	487,273	1,332,941	715,463	3,109,813	2,242,854	1,262,449	2,242,854		3,567,895
								Expense % Change		59%

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Fund 307 - ARPA GRANT FUND

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
307 - ARPA GRANT FUND										
Expense										
Personnel Cost										
307-401-60010	Salaries Regular	-	-	-	872,000	-	-	-		-
307-401-60020	Salaries Part Time	-	-	-	25,000	-	-	-		-
307-401-62030	Social Security FICA	-	-	-	55,614	-	-	-		-
307-401-62040	Medicare Insurance	-	-	-	13,007	-	-	-		-
307-401-62050	Disability Income Insurance	-	-	-	708	-	-	-		-
	Personnel Cost Total	-	-	-	966,329	-	-	-		-
Expense										
O & M Cost										
307-401-98579	ARPA Grant Expense	-	-	-	-	-	67,975	-		-
	O & M Cost Total	-	-	-	-	-	67,975	-		-

Expense % Change 0%

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The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

Fund 501 - WATER ENTERPRISE FUND

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
501 - WATER ENTERPRISE FUND										
Expense										
Finance Personnel Cost										
501-406-60010	Salaries Regular	92,363	87,528	150,062	177,406	190,960	122,298	190,960	(8,005)	182,955
501-406-60020	Salaries Part Time	-	4,430	1,414	-	-	2,557	-		-
501-406-60030	Salaries Overtime	882	139	110	35	300	1	300	(100)	200
501-406-60050	Salaries Cash Outs	662	-	-	-	3,507	-	3,507	11	3,518
501-406-62000	Retirement CalPERS	8,417	10,631	13,480	14,965	17,184	9,787	17,184	(561)	16,623
501-406-62020	Medical/Life Insurance	19,520	77,571	35,503	37,277	41,916	26,612	41,916	(3,677)	38,239
501-406-62030	Social Security FICA	7,092	7,949	8,953	10,572	11,935	7,470	11,935	(500)	11,435
501-406-62040	Medicare Insurance	1,665	1,867	2,101	2,520	2,769	1,755	2,769	(116)	2,653
501-406-62050	Disability Income Insurance	242	295	455	458	2,387	335	2,387	(557)	1,830
501-406-62060	Deferred Comp. - 457 Retirement	2,685	2,424	2,612	2,913	7,083	1,058	7,083	(319)	6,764
501-406-62070	Workers' Comp. Insurance	3,453	5,022	6,882	8,480	22,915	7,660	22,915	(960)	21,955
501-406-62080	Uniform Allowance	-	-	-	-	-	-	-		-
501-406-62100	Accrued Comp	-	-	-	-	-	-	-		-
501-406-62200	Retirement CalPERS UL	601	1,365	1,432	1,861	1,935	1,262	1,935	(1,935)	-
501-406-62210	Unemployment Claims	4,212	6,557	6,443	302	1,910	-	1,910	(80)	1,830
	Finance Personnel Cost Total	141,794	205,778	229,447	256,789	304,801	180,795	304,801	(16,802)	287,999
Finance O & M Cost										
501-406-70010	Office Supplies	2,202	2,582	2,842	2,041	2,500	2,628	2,500		2,500
501-406-70030	Postage & Freight Out	13,933	11,055	13,996	18,479	15,000	11,925	15,000		15,000
501-406-70040	Printing & Binding	12,882	11,100	11,419	14,147	15,000	6,715	15,000		15,000
501-406-70160	Gasoline & Diesel	4,209	2,891	1,877	2,908	2,500	1,565	2,500		2,500
501-406-72030	Telephone	4,834	4,221	3,745	3,090	3,700	1,727	3,700		3,700
501-406-84010	Office Equip. Repairs & Maint.	3,875	3,487	3,443	3,445	3,500	2,154	3,500		3,500
501-406-86010	Training, Travel, & Conference	325	1,468	93	1,437	3,500	1,454	3,500	1,900	5,400
501-406-86030	Subs., Dues, & Publications	645	799	136	1,180	200	912	200	1,000	1,200
501-406-88010	City Attorney Fees	-	1,697	1,656	491	1,600	-	1,600		1,600
501-406-88030	Accounting/Auditing	8,606	7,496	9,044	15,792	10,000	807	10,000	15,245	25,245
501-406-88040	Computer Programming/Consult.	39,810	41,122	26,721	30,408	28,000	21,088	28,000		28,000
501-406-88060	Medical - General	-	-	-	-	160	-	160		160
501-406-88100	Professional Services	8,990	3,181	13	29	6,000	5	6,000		6,000
501-406-88103	Other Professional Services	416	-	-	-	-	-	-		-
501-406-89010	Personnel Advertising	2	-	-	-	40	-	40		40
501-406-89020	Interview Expenses	-	-	-	-	5	19	5		5
501-406-89040	Physical w/Drug & Alcohol Test	70	144	-	50	160	266	160		160

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
501-406-89070	Fingerprinting	14	19	-	22	30	48	30		30
501-406-90010	Liability & Property Insurance	4,169	4,992	6,843	10,246	12,000	10,446	12,000		12,000
501-406-92080	SWRCB Arrearages Grant Expense	-	-	-	121,639	-	-	-		-
501-406-92090	Taxes, Licenses, & Fees	3,701	23,106	33,287	47,553	35,000	36,502	35,000		35,000
501-406-94020	Bad Debt Expense	-	38,920	61,446	56,035	10,000	14,599	10,000		10,000
501-406-94030	Cash Short/Over	50	(100)	85	(771)	150	(37)	150		150
501-406-98030	Office Furniture & Equipment	913	256	281	309	2,000	356	2,000		2,000
	Finance O & M Cost Total	109,646	158,436	176,927	328,530	151,045	113,179	151,045	18,145	169,190

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Utility Billing										
501-500-94020	Bad Debt Expense	-	-	-	-	-	-	-		-
	Utility Billing Total	-	-	-	-	-	-	-		-
Expense										
Water Plant Department Personnel Cost										
501-503-60010	Salaries Regular	306,135	318,004	349,361	342,003	440,729	271,563	440,729	(7,228)	433,501
501-503-60020	Salaries Part Time	33,070	27,715	32,035	22,732	44,624	25,046	44,624	29,938	74,562
501-503-60030	Salaries Overtime	42,312	38,259	27,065	30,164	34,000	36,943	34,000	18,300	52,300
501-503-60050	Salaries Cash Outs	654	-	-	-	8,165	-	8,165	1,717	9,882
501-503-62000	Retirement CalPERS	(10,644)	85,659	70,479	30,837	41,605	23,031	41,605	311	41,916
501-503-62020	Medical/Life Insurance	53,831	64,893	93,166	61,080	108,453	47,252	108,453	(2,045)	106,408
501-503-62030	Social Security FICA	23,016	23,116	24,358	24,277	30,335	20,249	30,335	1,419	31,754
501-503-62040	Medicare Insurance	5,452	5,486	5,790	5,803	7,038	4,839	7,038	329	7,367
501-503-62050	Disability Income Insurance	1,100	241	330	357	6,067	218	6,067	(986)	5,081
501-503-62060	Deferred Comp. - 457 Retirement	4,703	8,094	9,250	10,143	14,307	8,624	14,307	(53)	14,254
501-503-62070	Workers' Comp. Insurance	13,877	18,890	23,488	23,412	58,242	20,746	58,242	2,726	60,968
501-503-62080	Uniform Allowance	-	-	-	352	1,398	535	1,398	80	1,478
501-503-62081	Safety Boot Allowance	1,017	1,373	1,744	-	-	-	-		-
501-503-62100	Accrued Comp	-	-	-	-	-	-	-		-
501-503-62200	Retirement CalPERS UL	1,421	3,136	3,310	4,139	5,392	5,432	5,392	(5,392)	-
501-503-62210	Unemployment Claims	-	6,374	5,678	-	4,407	-	4,407	(72)	4,335
	Water Plant Department Personnel Cost Total	475,944	601,240	646,054	555,299	804,762	464,479	804,762	39,043	843,805

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Water Plant Department O & M Cost										
501-503-70010	Office Supplies	2,388	1,414	1,715	858	2,000	734	2,000	(500)	1,500
501-503-70030	Postage & Freight Out	700	140	2,450	-	1,000	-	1,000	(500)	500
501-503-70040	Printing & Binding	163	7	10	1	1,000	688	1,000	-	1,000
501-503-70060	Small Tools & Equipment	3,461	4,018	3,050	2,598	2,500	-	2,500	(500)	2,000
501-503-70100	Uniforms	2,779	3,241	1,917	2,910	2,000	1,299	2,000	100	2,100
501-503-70140	Utility Parts & Supplies	42,595	11,515	15,690	14,484	15,000	9,365	15,000	-	15,000
501-503-70160	Gasoline & Diesel	9,500	11,970	11,520	13,646	15,000	10,246	15,000	2,000	17,000
501-503-70202	Lab Supplies	16,030	21,795	18,656	23,034	15,000	8,538	15,000	-	15,000
501-503-70210	Chemicals Ammonia	27,292	20,594	30,351	30,446	33,000	12,206	33,000	7,000	40,000
501-503-70220	Chemicals Zinc Ortho	30,048	64,711	55,131	40,376	45,000	54,509	45,000	47,000	92,000
501-503-70230	Chemicals Chlorine	6,083	15,070	17,502	14,468	17,000	15,078	17,000	8,000	25,000
501-503-70240	Chemicals Aluminate Sulfate	107,183	94,323	143,365	139,879	140,000	173,490	140,000	45,000	185,000
501-503-70270	Chemicals Polymers	17,444	5,158	22,428	21,046	-	-	-	45,000	45,000
501-503-70300	Chemicals Hypochlorite	1,814	25,297	-	10,206	10,000	5,726	10,000	-	10,000
501-503-70350	Chemicals pH Adjustment Acid	-	-	-	-	-	-	-	50,000	50,000
501-503-70360	Chemicals Activated Carbon	-	-	-	-	-	-	-		-
501-503-70370	Chemicals Caustic Solution	-	-	-	-	-	3,253	-	50,000	50,000
501-503-70400	Chemicals Sodium Permanganate	47,230	57,323	75,644	118,735	90,000	72,729	90,000	20,000	110,000
501-503-72010	Water, Gas, Sanitation & Sewer	1,022	1,055	499	784	600	374	600	-	600
501-503-72020	Electric	666,125	708,848	730,756	757,272	750,000	367,060	750,000	90,000	840,000
501-503-72030	Telephone	6,733	9,461	8,612	9,173	7,500	7,259	7,500	500	8,000
501-503-80010	Water Purchases	823,031	1,805,752	1,709,371	751,811	825,000	642,686	825,000	(26,000)	799,000
501-503-82030	Equipment Rental	1,308	8,140	1,897	2,396	5,000	238	5,000	(1,000)	4,000
501-503-84010	Office Equip. Repairs & Maint.	797	564	1,468	571	5,000	305	5,000	(2,000)	3,000
501-503-84020	Major Equip. Repairs & Maint.	120,439	112,081	69,805	94,248	250,000	78,058	250,000	-	250,000
501-503-84030	Buildings Repairs & Maint.	44,886	45,542	8,817	63,506	50,000	915	50,000	25,000	75,000
501-503-84051	Grounds Chemicals & Maint.	7,390	6,508	7,451	7,455	7,500	-	7,500	-	7,500
501-503-84060	Vehicle Parts, Repairs & Maint.	795	3,768	8,153	1,901	3,000	2,813	3,000	-	3,000
501-503-84072	Safety Equip. Repairs & Maint.	7,806	4,226	2,964	1,029	5,000	1,346	5,000	(1,000)	4,000
501-503-86010	Training, Travel, & Conference	5,294	7,682	696	952	10,000	1,506	10,000	-	10,000
501-503-86030	Subs., Dues, & Publications	2,293	1,968	60	1,020	2,000	544	2,000	-	2,000
501-503-86032	Certifications, Renewals, Subs. & Dues	648	147	2,993	569	2,000	1,230	2,000	-	2,000
501-503-88010	City Attorney Fees	125	3,565	17,517	7,028	5,000	3,981	5,000	-	5,000
501-503-88020	Outside Attorney Fees	6,478	11,922	-	-	-	-	-		-
501-503-88040	Computer Programming/Consult.	10,418	4,699	2,917	4,132	5,500	2,961	5,500	-	5,500
501-503-88060	Medical - General	625	1,018	1,407	24	-	632	-		-
501-503-88071	Westlands Coalinga Canal Maint.	215,618	185,400	-	-	205,000	-	205,000	5,400	210,400
501-503-88081	Outside Laboratory	27,711	17,568	11,912	8,021	17,000	11,043	17,000	17,000	34,000
501-503-88100	Professional Services	358,080	259,962	133,904	195,749	75,000	106,765	75,000	25,000	100,000
501-503-88130	Grant Writing/Application	-	1,639	1,272	8,027	15,000	42,737	15,000	(15,000)	-
501-503-89010	Personnel Advertising	5	-	-	-	-	-	-		-
501-503-89020	Interview Expenses	-	-	-	-	-	-	-		-

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
501-503-89040	Physical w/Drug & Alcohol Test	683	634	588	63	-	-	-		-
501-503-89070	Fingerprinting	118	134	67	-	-	64	-		-
501-503-90010	Liability & Property Insurance	15,076	29,876	38,860	42,132	45,000	46,653	45,000	-	45,000
501-503-92090	Taxes, Licenses, & Fees	17,845	39,976	41,872	50,985	60,000	53,849	60,000	-	60,000
501-503-94050	Overhead Allocation General	5,509	-	-	-	-	-	-		-
501-503-96051	2012 Water Rev Bonds - Principal	-	-	-	-	-	-	-		-
501-503-96053	2012 Water Rev Bonds - Interest	465,610	460,330	227,278	-	-	-	-		-
501-503-96062	2021B Revenue Bonds - Principal							-	130,000	130,000
501-503-96063	2021B Revenue Bonds - Interest	-	-	-	283,776	272,425	136,213	272,425	-	272,425
501-503-96064	2021A Wtr/WW Revenue Bonds - Principal	-	-	-	-	240,000	-	240,000	-	240,000
501-503-96065	2021A Wtr/WW Revenue Bonds - Interest	-	-	-	246,665	236,799	118,399	236,799	(1,294)	235,505
501-503-96500	Fiscal Agent Fees	2,365	2,555	-	4,626	3,000	-	3,000	-	3,000
501-503-98030	Office Furniture & Equipment	-	-	1,951	759	5,000	1,771	5,000	(2,000)	3,000
501-503-98040	Major Machinery & Equipment	57,892	98,051	13,247	-	50,000	-	50,000	50,000	100,000
501-503-98052	Improvements (Turbidimeters)	-	22,134	-	-	-	-	-		-
501-503-98057	Alum Sludge Removal	-	199,914	99,961	-	100,000	-	100,000	-	100,000
501-503-98058	Filter Media Replacement	-	20,627	-	-	-	-	-		-
501-503-98090	SCBA 2 Unit Purchase	6,292	-	-	-	-	-	-		-
501-503-98110	Calaveras Reservoir Inlet Rep.	-	-	-	-	-	-	-		-
501-503-98441	Water Revenue Bond Projects	55,050	(19,930)	-	1,076,742	5,000,000	110,413	5,000,000	-	5,000,000
501-503-98471	Turf Replacement Program Expense	-	-	-	1,800	-	1,267	-	15,000	15,000
	Water Plant Department O & M Total	3,248,777	4,392,392	3,545,724	4,055,903	8,645,824	2,108,943	8,645,824	582,206	9,228,030

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Water Distribution Personnel Cost										
501-508-60010	Salaries Regular	215,545	217,081	267,598	263,794	301,084	185,321	301,084	13,239	314,323
501-508-60020	Salaries Part Time	17,771	38,069	20,472	(600)	-	-	-		-
501-508-60030	Salaries Overtime	27,340	16,855	16,849	18,604	15,500	15,887	15,500	5,200	20,700
501-508-60050	Salaries Cash Outs	563	-	-	-	5,983	-	5,983	61	6,044
501-508-62000	Retirement CalPERS	17,225	18,349	24,767	24,845	27,637	16,873	27,637	2,523	30,160
501-508-62020	Medical/Life Insurance	47,882	46,471	75,858	68,415	80,245	46,237	80,245	7,839	88,084
501-508-62030	Social Security FICA	15,480	16,153	18,295	17,443	18,818	12,301	18,818	827	19,645
501-508-62040	Medicare Insurance	3,690	3,857	4,363	4,191	4,366	2,975	4,366	192	4,558
501-508-62050	Disability Income Insurance	319	198	268	289	3,764	174	3,764	(621)	3,143
501-508-62060	Deferred Comp. - 457 Retirement	4,383	4,242	4,246	4,090	10,070	2,933	10,070	388	10,458
501-508-62070	Workers' Comp. Insurance	10,894	12,102	24,718	17,268	36,130	12,751	36,130	1,589	37,719
501-508-62080	Uniform Allowance	390	285	390	983	934	893	934		934
501-508-62100	Accrued Comp	-	-	-	-	-	-	-		-
501-508-62200	Retirement CalPERS UL	1,171	2,282	2,476	3,377	5,751	3,218	5,751	(5,751)	-
501-508-62210	Unemployment Claims	-	32	4,870	2,410	3,011	-	3,011	132	3,143
	Water Distribution Personnel Cost Total	362,653	375,976	465,170	425,109	513,293	299,563	513,293	25,618	538,911
Water Distribution O & M Cost										
501-508-70010	Office Supplies	570	265	213	381	500	177	500	-	500
501-508-70030	Postage & Freight Out	77	53	167	(117)	100	-	100	-	100
501-508-70040	Printing & Binding	-	7	19	162	25	670	25	-	25
501-508-70060	Small Tools & Equipment	2,134	2,668	3,357	3,029	3,000	1,488	3,000	-	3,000
501-508-70100	Uniforms	2,424	2,061	2,373	3,698	2,000	1,691	2,000	100	2,100
501-508-70101	Uniforms-Safety Equipment	-	2,427	1,400	1,123	2,000	701	2,000	-	2,000
501-508-70130	Street Materials	15,369	3,021	6,396	10,348	7,500	1,838	7,500	(2,500)	5,000
501-508-70140	Utility Parts & Supplies	23,406	24,584	39,461	49,274	50,000	45,183	50,000	50,000	100,000
501-508-70160	Gasoline & Diesel	6,572	6,837	8,966	12,764	15,000	9,261	15,000	-	15,000
501-508-70440	Miscellaneous Supplies	376	121	-	-	-	-	-		-
501-508-72020	Electric	2,358	2,489	2,352	2,488	3,000	1,119	3,000	-	3,000
501-508-72030	Telephone	479	3,364	2,482	2,538	3,000	4,263	3,000	-	3,000
501-508-84010	Office Equip. Repairs & Maint.	2,089	1,290	1,272	182	3,500	269	3,500	(2,500)	1,000
501-508-84030	Buildings Repairs & Maint.	683	1,670	3,684	1,066	10,000	5,829	10,000		10,000
501-508-84060	Vehicle Parts, Repairs & Maint.	3,314	3,721	5,252	4,783	20,000	1,677	20,000	(10,000)	10,000
501-508-84070	Misc. Repairs & Maint.	-	-	-	-	10,000	1,835	10,000	(10,000)	-
501-508-86010	Training, Travel, & Conference	10,837	8,533	3,470	4,331	5,000	2,727	5,000	-	5,000
501-508-86030	Subs., Dues, & Publications	2,682	3,051	3,112	1,641	2,000	1,839	2,000	-	2,000
501-508-88010	City Attorney Fees	40	1,838	745	24	1,500	-	1,500	-	1,500
501-508-88040	Computer Programming/Consult.	925	1,690	2,076	3,779	5,500	2,116	5,500	-	5,500
501-508-88060	Medical - General	298	64	513	224	500	120	500	-	500
501-508-88100	Professional Services	46,207	12,608	40,532	24,029	30,000	40,411	30,000	-	30,000
501-508-88121	Geographic Information Systems	2,052	3,682	1,582	106	2,000	2,143	2,000	8,000	10,000
501-508-88130	Grant Writing/Application	-	1,098	7,058	17,424	15,000	7,036	15,000	5,000	20,000

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
501-508-88140	Water Conservation Plan BMP	-	-	-	-	-	-	-		-
501-508-89010	Personnel Advertising	4	-	-	-	100	-	100		100
501-508-89020	Interview Expenses	-	-	-	-	10	-	10		10
501-508-89040	Physical w/Drug & Alcohol Test	580	674	464	-	300	234	300		300
501-508-89070	Fingerprinting	82	102	51	-	60	38	60		60
501-508-90010	Liability & Property Insurance	11,772	23,309	31,235	31,800	35,000	36,253	35,000		35,000
501-508-90040	Claims & Judgments	-	-	-	-	-	-	-		-
501-508-92080	Miscellaneous Expense	-	-	-	-	-	-	-		-
501-508-92090	Taxes, Licenses, & Fees	15,495	108	1,206	3,815	6,200	1,205	6,200	(1,200)	5,000
501-508-94010	Depreciation Expense	456,683	489,708	513,243	-	-	-	-		-
501-508-94050	Overhead Allocation General	5,509	-	-	-	-	-	-		-
501-508-98030	Office Furniture & Equipment	-	-	-	961	7,000	2,124	7,000	(3,000)	4,000
501-508-98040	Major Machinery & Equipment	2,617	1,091	3,412	43,519	100,000	530	100,000	-	100,000
501-508-98054	Water Meters	45,503	22,799	22,113	52,672	70,000	37,230	70,000	-	70,000
501-508-98550	Plaza Beautification/Reconst.	-	-	-	-	-	-	-		-
501-508-98940	2016 Alley Paving Project	-	-	-	-	-	-	-		-
501-508-98950	Forest Ave 1st-Elm Ave. St. Proj.	-	-	-	-	-	-	-		-
	Water Distribution O & M Cost Total	661,137	624,933	708,206	276,044	409,795	210,007	409,795	33,900	443,695
501-900-94070	Operating Transfer Out	-	-	417,438	-	-	-	-		-
	Expense Total	-	-	417,438	-	-	-	-	-	-

Summary

Expense									
Personnel Cost	980,391	1,182,994	1,340,671	1,237,197	1,622,856	944,837	1,622,856	47,859	1,670,715
O & M Cost	4,019,560	5,175,761	4,430,857	4,660,477	9,206,664	2,432,129	9,206,664	634,251	9,840,915
Other Expenses	-	-	417,438	-	-	-	-	-	-
Total Expenses	4,999,951	6,358,755	6,188,966	5,897,674	10,829,520	3,376,965	10,829,520	682,110	11,511,630

Expense % Change 6%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

Fund 502 - GAS ENTERPRISE FUND

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
502 - GAS ENTERPRISE FUND										
Expense										
Finance Personnel Cost										
502-406-60010	Salaries Regular	101,215	90,916	127,225	150,509	155,845	106,083	155,845	(4,408)	151,437
502-406-60020	Salaries Part Time	-	3,692	1,179	-	-	2,259	-		-
502-406-60030	Salaries Overtime	769	120	95	35	250	1	250		250
502-406-60050	Salaries Cash Outs	27	-	-	-	2,770	-	2,770		2,770
502-406-62000	Retirement CalPERS	7,828	16,565	11,554	12,699	13,387	8,478	13,387	714	14,101
502-406-62020	Medical/Life Insurance	16,829	49,608	30,804	31,778	35,602	23,319	35,602	(4,430)	31,172
502-406-62030	Social Security FICA	6,146	6,893	7,669	8,958	9,740	6,472	9,740	(275)	9,465
502-406-62040	Medicare Insurance	1,442	1,617	1,799	2,134	2,260	1,520	2,260	(64)	2,196
502-406-62050	Disability Income Insurance	209	245	377	380	1,948	278	1,948	(434)	1,514
502-406-62060	Deferred Comp. - 457 Retirement	2,322	2,021	2,193	2,441	5,804	889	5,804	(204)	5,600
502-406-62070	Workers' Comp. Insurance	3,011	4,295	5,902	6,704	18,701	6,248	18,701	(529)	18,172
502-406-62080	Uniform Allowance	-	-	-	-	-	-	-		-
502-406-62100	Accrued Comp	-	-	-	-	-	-	-		-
502-406-62200	Retirement CalPERS UL	528	1,177	1,239	1,618	1,641	1,085	1,641	(1,641)	-
502-406-62210	Unemployment Claims	3,685	4,694	2,965	265	1,558	-	1,558	(44)	1,514
	Finance Personnel Cost Total	144,011	181,843	193,001	217,521	249,506	156,632	249,506	(11,314)	238,192
Expense										
Finance O & M Cost										
502-406-70010	Office Supplies	2,336	1,766	2,481	1,779	2,500	2,302	2,500		2,500
502-406-70030	Postage & Freight Out	11,718	9,674	12,435	16,349	13,000	10,532	13,000		13,000
502-406-70040	Printing & Binding	11,267	9,713	9,964	12,670	10,000	5,993	10,000		10,000
502-406-70160	Gasoline & Diesel	3,129	2,529	1,642	2,800	1,600	1,369	1,600		1,600
502-406-72030	Telephone	4,230	3,695	3,277	2,713	3,500	1,516	3,500		3,500
502-406-84010	Office Equip. Repairs & Maint.	2,340	2,420	2,519	2,714	2,500	1,892	2,500		2,500
502-406-86010	Training, Travel, & Conference	282	1,223	78	1,232	2,000	1,157	2,000	3,303	5,303
502-406-86030	Subs., Dues, & Publications	564	673	117	1,043	500	799	500	400	900
502-406-88010	City Attorney Fees	-	1,365	858	391	1,000	-	1,000		1,000
502-406-88030	Accounting/Auditing	8,606	7,015	7,115	15,070	10,000	757	10,000	11,038	21,038
502-406-88040	Computer Programming/Consult.	38,887	40,615	25,808	29,564	35,000	20,729	35,000	(9,900)	25,100
502-406-88060	Medical - General	-	-	-	-	100	-	100		100
502-406-88100	Professional Services	7,858	2,676	12	29	4,000	5	4,000		4,000
502-406-88103	Other Professional Services	364	-	-	-	-	-	-		-
502-406-89010	Personnel Advertising	2	-	-	-	30	-	30		30
502-406-89020	Interview Expenses	-	-	-	-	5	15	5		5

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
502-406-89040	Physical w/Drug & Alcohol Test	61	122	-	75	120	231	120		120
502-406-89070	Fingerprinting	12	16	-	19	25	42	25		25
502-406-90010	Liability & Property Insurance	3,637	4,356	5,876	8,099	9,000	8,546	9,000		9,000
502-406-92090	Taxes, Licenses, & Fees	3,239	20,218	29,126	41,638	20,000	31,947	20,000	10,000	30,000
502-406-94020	Bad Debt Expense	-	17,815	22,976	46,997	10,000	11,924	10,000	5,000	15,000
502-406-94030	Cash Short/Over	-	-	-	-	100	-	100		100
502-406-98030	Office Furniture & Equipment	798	224	246	271	1,500	311	1,500	800	2,300
	Finance O & M Cost Total	99,330	126,115	124,530	183,453	126,480	100,067	126,480	20,641	147,121
	Expense									
502-500-94020	Bad Debt Expense	-	-	-	-	-	-	-		-
	Expense Total	-	-	-	-	-	-	-		-
	Expense									
	Public Works Gas Dept Personnel Cost									
502-510-60010	Salaries Regular	252,228	246,960	303,563	322,938	363,522	221,964	363,522	12,511	376,033
502-510-60020	Salaries Part Time	17,771	38,069	20,472	(600)	-	-	-	-	-
502-510-60030	Salaries Overtime	27,340	16,863	16,850	18,604	15,500	15,887	15,500	5,200	20,700
502-510-60050	Salaries Cash Outs	1,050	-	-	-	7,125	-	7,125	106	7,231
502-510-62000	Retirement CalPERS	(3,231)	49,929	54,581	30,563	33,760	20,979	33,760	3,280	37,040
502-510-62020	Medical/Life Insurance	52,601	50,432	65,068	77,523	90,160	52,237	90,160	5,343	95,503
502-510-62030	Social Security FICA	17,576	18,045	20,657	20,873	22,720	14,779	22,720	782	23,502
502-510-62040	Medicare Insurance	4,180	4,299	4,946	5,042	5,271	3,576	5,271	181	5,452
502-510-62050	Disability Income Insurance	479	327	469	509	4,544	314	4,544	(784)	3,760
502-510-62060	Deferred Comp. - 457 Retirement	5,653	5,130	5,319	6,002	12,694	4,098	12,694	331	13,025
502-510-62070	Workers' Comp. Insurance	10,502	14,001	26,692	20,227	43,623	15,252	43,623	1,501	45,124
502-510-62080	Uniform Allowance	400	400	400	550	952	1,121	952		952
502-510-62100	Accrued Comp	-	-	-	-	-	-	-		-
502-510-62200	Retirement CalPERS UL	1,302	2,534	2,750	3,738	6,909	3,516	6,909	(6,909)	-
502-510-62210	Unemployment Claims	-	32	4,870	2,410	3,635	-	3,635	125	3,760
	Public Works Gas Dept Personnel Cost Total	387,851	447,021	526,637	508,379	610,415	353,721	610,415	21,668	632,083
	Public Works Gas Dept O & M Cost									
502-510-70010	Office Supplies	544	409	252	315	300	177	300	-	300
502-510-70030	Postage & Freight Out	2	89	-	53	150	-	150	-	150
502-510-70040	Printing & Binding	-	7	131	1	50	10	50	-	50
502-510-70060	Small Tools & Equipment	1,836	3,291	1,268	3,079	5,000	1,965	5,000	-	5,000
502-510-70100	Uniforms	2,424	3,627	5,289	6,687	2,500	1,691	2,500	125	2,625
502-510-70101	Uniforms-Safety Equipment	-	1,572	1,093	863	1,500	701	1,500	-	1,500
502-510-70130	Street Materials	2,969	391	865	4,400	3,000	228	3,000	(1,000)	2,000
502-510-70140	Utility Parts & Supplies	22,199	9,874	5,731	5,931	15,000	1,819	15,000	(7,500)	7,500

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
502-510-70160	Gasoline & Diesel	6,591	6,429	8,952	12,764	12,000	9,261	12,000	1,000	13,000
502-510-70440	Miscellaneous Supplies	578	121	535	726	1,000	411	1,000	-	1,000
502-510-72020	Electric	7,523	9,803	8,329	11,608	12,000	5,336	12,000	-	12,000
502-510-72030	Telephone	3,227	5,453	5,784	6,327	7,000	4,028	7,000	-	7,000
502-510-80020	PG&E Wholesale Transportation	338,815	335,349	376,979	740,667	643,000	479,307	643,000	198,000	841,000
502-510-80030	Gas Purchases for Resale	916,329	570,220	679,156	1,280,985	1,187,000	1,681,176	1,187,000	(37,000)	1,150,000
502-510-80100	Gas Assistance Program	3,265	1,186	683	2,055	5,000	5,000	5,000	-	5,000
502-510-84010	Office Equip. Repairs & Maint.	1,655	1,392	1,831	598	3,000	405	3,000	(2,000)	1,000
502-510-84030	Buildings Repairs & Maint.	1,805	7,791	7,123	790	10,000	5,487	10,000	-	10,000
502-510-84060	Vehicle Parts, Repairs & Maint.	2,967	3,371	3,485	3,589	20,000	1,379	20,000	(10,000)	10,000
502-510-86010	Training, Travel, & Conference	558	8,724	3,179	871	10,000	4,889	10,000	(5,000)	5,000
502-510-86030	Subs., Dues, & Publications	6,637	6,953	5,905	4,687	4,000	4,850	4,000	2,500	6,500
502-510-88010	City Attorney Fees	41	2,048	95	1,129	2,000	-	2,000	-	2,000
502-510-88040	Computer Programming/Consult.	2,296	3,645	4,542	7,752	10,000	4,890	10,000	(2,000)	8,000
502-510-88060	Medical - General	298	64	464	244	500	120	500	-	500
502-510-88100	Professional Services	50,481	66,587	57,258	58,473	75,000	33,400	75,000	-	75,000
502-510-88121	Geographic Information Systems	2,052	3,682	566	289	2,500	2,143	2,500	7,500	10,000
502-510-88130	Grant Writing/Application	-	1,451	5,483	7,409	7,000	7,036	7,000	2,000	9,000
502-510-89010	Personnel Advertising	4	-	-	-	-	-	-	-	-
502-510-89020	Interview Expenses	-	-	-	-	-	-	-	-	-
502-510-89040	Physical w/Drug & Alcohol Test	580	674	464	-	500	234	500	-	500
502-510-89070	Fingerprinting	82	102	51	-	60	10	60	-	60
502-510-90010	Liability & Property Insurance	11,346	14,410	17,611	22,770	25,000	22,010	25,000	-	25,000
502-510-92090	Taxes, Licenses, & Fees	-	109	1,207	3,815	4,000	372	4,000	-	4,000
502-510-94010	Depreciation Expense	48,821	62,087	60,135	-	-	-	-	-	-
502-510-94050	General Fund Overhead Allocat.	5,008	-	-	-	-	-	-	-	-
502-510-94060	Service Center Overhead Alloc.	51	-	-	-	-	-	-	-	-
502-510-98030	Office Furniture & Equipment	-	-	-	806	3,000	2,124	3,000	1,000	4,000
502-510-98040	Major Machinery & Equipment	33,019	1,680	(90)	30,645	120,000	-	120,000	(20,000)	100,000
502-510-98071	Gas Meter Purchases	37,726	31,417	12,091	-	50,000	8,721	50,000	-	50,000
502-510-98940	2016 Alley Paving Project	-	-	-	-	-	-	-		-
502-510-98950	Forest Ave 1st-Elm Ave. St. Proj.	-	-	-	-	-	-	-		-
	Public Works Gas Dept O & M Cost Total	1,511,729	1,164,008	1,276,447	2,220,328	2,241,060	2,289,179	2,241,060	127,625	2,368,685

Summary

Expense									
Personnel Cost	531,862	628,864	719,638	725,900	859,921	510,353	859,921	10,355	870,276
O & M Cost	1,611,059	1,290,123	1,400,977	2,403,781	2,367,540	2,389,246	2,367,540	148,266	2,515,806
Other Expenses	-	-	-	-	-	-	-	-	-
Total Expenses	2,142,921	1,918,987	2,120,615	3,129,681	3,227,461	2,899,599	3,227,461	158,621	3,386,082

Expense % Change 5%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

Fund 503 - SEWER ENTEPRISE FUND

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
503 - SEWER ENTEPRISE FUND										
Expense										
Finance Personnel Cost										
503-406-60010	Salaries Regular	43,204	56,624	89,515	107,060	113,195	71,597	113,195	(1,660)	111,535
503-406-60020	Salaries Part Time	-	2,426	775	-	-	1,485	-		-
503-406-60030	Salaries Overtime	506	79	63	13	150	1	150		150
503-406-60050	Salaries Cash Outs	18	-	-	-	3,115	-	3,115		3,115
503-406-62000	Retirement CalPERS	5,146	6,390	8,048	8,960	9,712	5,736	9,712	470	10,182
503-406-62020	Medical/Life Insurance	11,063	41,285	36,308	22,050	25,194	15,184	25,194	(2,345)	22,849
503-406-62030	Social Security FICA	4,041	4,764	5,353	6,347	7,075	4,375	7,075	(104)	6,971
503-406-62040	Medicare Insurance	948	1,118	1,255	1,514	1,641	1,027	1,641	(24)	1,617
503-406-62050	Disability Income Insurance	138	183	286	288	1,415	211	1,415	(300)	1,115
503-406-62060	Deferred Comp. - 457 Retirement	1,527	1,472	1,611	1,800	4,254	638	4,254	(109)	4,145
503-406-62070	Workers' Comp. Insurance	1,979	2,823	4,096	5,161	13,583	4,580	13,583	(199)	13,384
503-406-62080	Uniform Allowance	-	-	-	-	-	-	-		-
503-406-62100	Accrued Comp	-	-	-	-	-	-	-		-
503-406-62200	Retirement CalPERS UL	514	1,033	1,113	1,503	1,159	1,069	1,159	(1,159)	-
503-406-62210	Unemployment Claims	2,422	4,814	1,948	174	1,132	-	1,132	(17)	1,115
	Finance Personnel Cost Total	71,506	123,011	150,371	154,870	181,625	105,903	181,625	(5,446)	176,179

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Finance O & M Cost										
503-406-70010	Office Supplies	1,395	1,177	1,438	1,051	1,500	1,304	1,500		1,500
503-406-70030	Postage & Freight Out	7,697	6,357	8,172	10,746	8,000	6,856	8,000		8,000
503-406-70040	Printing & Binding	7,406	6,383	6,569	8,373	7,000	4,005	7,000		7,000
503-406-70160	Gasoline & Diesel	2,250	1,662	1,079	1,840	1,000	900	1,000		1,000
503-406-72030	Telephone	2,191	1,890	1,547	1,518	1,500	830	1,500		1,500
503-406-84010	Office Equip. Repairs & Maint.	1,657	1,601	1,590	1,628	1,500	1,070	1,500		1,500
503-406-86010	Training, Travel, & Conference	186	919	59	802	2,000	861	2,000	1,274	3,274
503-406-86030	Subs., Dues, & Publications	371	475	80	660	200	523	200	453	653
503-406-88010	City Attorney Fees	-	891	958	231	1,000	-	1,000		1,000
503-406-88030	Accounting/Auditing	8,606	7,472	8,948	15,916	12,000	804	12,000	3,989	15,989
503-406-88040	Computer Programming/Consult.	37,260	39,569	23,899	27,724	30,000	19,625	30,000		30,000
503-406-88060	Medical - General	-	-	-	-	80	-	80		80
503-406-88100	Professional Services	5,129	1,956	8	11	3,000	5	3,000		3,000
503-406-88103	Other Professional Services	239	-	-	-	-	-	-		-
503-406-89010	Personnel Advertising	1	-	-	-	20	-	20		20
503-406-89020	Interview Expenses	-	-	-	-	5	12	5		5
503-406-89040	Physical w/Drug & Alcohol Test	40	84	-	53	80	155	80		80
503-406-89070	Fingerprinting	8	11	-	13	15	28	15		15
503-406-90010	Liability & Property Insurance	2,359	2,863	4,031	6,236	6,500	6,193	6,500		6,500
503-406-92080	SWRCB Arrearages Grant Expense	-	-	-	32,680	-	-	-		-
503-406-92090	Taxes, Licenses, & Fees	2,128	13,286	19,140	27,296	15,000	20,976	15,000	5,000	20,000
503-406-94020	Bad Debt Expense	-	24,182	20,895	23,669	10,000	7,182	10,000		10,000
503-406-94030	Cash Short/Over	-	-	-	-	20	-	20		20
503-406-98030	Office Furniture & Equipment	474	147	162	178	1,000	204	1,000	200	1,200
	Finance O & M Cost Total	79,397	110,925	98,575	160,625	101,420	71,533	101,420	10,916	112,336

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Expense										
Utility Billing										
503-500-94020	Bad Debt Expense	-	-	-	-	-	-	-		-
	Utility Billing Total	-	-	-	-	-	-	-		-
Expense										
Wastewater Plant Dept Personnel Cost										
503-520-60010	Salaries Regular	162,990	167,288	189,110	187,381	229,773	130,719	229,773	(28,148)	201,625
503-520-60020	Salaries Part Time	14,173	11,878	13,729	9,742	19,124	383	19,124	(19,124)	-
503-520-60030	Salaries Overtime	18,017	16,399	11,597	12,931	16,000	687	16,000	(6,000)	10,000
503-520-60050	Salaries Cash Outs	744	-	-	-	4,670	-	4,670	(793)	3,877
503-520-62000	Retirement CalPERS	(4,911)	42,487	35,733	17,040	21,584	11,984	21,584	(140)	21,444
503-520-62020	Medical/Life Insurance	27,373	32,947	49,220	34,535	55,073	19,995	55,073	26,857	81,930
503-520-62030	Social Security FICA	11,549	11,640	12,598	12,619	15,556	7,690	15,556	(2,954)	12,602
503-520-62040	Medicare Insurance	2,770	2,802	3,050	3,094	3,609	1,909	3,609	(685)	2,924
503-520-62050	Disability Income Insurance	426	284	399	433	3,111	266	3,111	(1,095)	2,016
503-520-62060	Deferred Comp. - 457 Retirement	3,532	4,916	5,185	5,630	8,422	3,156	8,422	(877)	7,545
503-520-62070	Workers' Comp. Insurance	7,083	9,533	11,621	11,937	29,868	10,601	29,868	(5,673)	24,195
503-520-62081	Safety Boot Allowance	141	-	341	354	588	150	588	(80)	508
503-520-62100	Accrued Comp	-	-	-	-	-	-	-		-
503-520-62200	Retirement CalPERS UL	815	1,750	1,858	2,347	2,640	2,052	2,640	(2,640)	-
503-520-62210	Unemployment Claims	-	2,732	3,742	-	2,298	-	2,298	(282)	2,016
	Wastewater Plant Dept Personnel Cost Total	244,702	304,656	338,183	298,043	412,316	189,593	412,316	(41,635)	370,681
Wastewater Plant Dept O & M Cost										
503-520-70010	Office Supplies	306	148	275	70	500	281	500	-	500
503-520-70030	Postage & Freight Out	1	1	-	5	250	-	250	-	250
503-520-70040	Printing & Binding	22	7	10	1	250	49	250	-	250
503-520-70060	Small Tools & Equipment	2,260	2,766	226	149	1,000	154	1,000	(500)	500
503-520-70100	Uniforms	2,779	2,992	1,848	3,109	2,000	1,299	2,000	100	2,100
503-520-70140	Utility Parts & Supplies	8,649	6,624	9,405	7,235	10,000	3,462	10,000	-	10,000
503-520-70150	Vehicle Parts & Supplies	1,216	864	719	-	1,000	983	1,000	500	1,500
503-520-70160	Gasoline & Diesel	2,879	2,955	2,646	3,693	3,500	2,604	3,500	-	3,500
503-520-72010	Water, Gas, Sanitation & Sewer	8,213	12,364	23,194	20,929	18,000	15,817	18,000	2,000	20,000
503-520-72020	Electric	62,328	83,997	126,913	177,010	150,000	95,379	150,000	-	150,000
503-520-72030	Telephone	1,751	1,877	1,608	1,600	2,000	1,050	2,000	-	2,000
503-520-82030	Equipment Rental	(386)	180	1,783	198	2,000	119	2,000	-	2,000
503-520-84010	Office Equip. Repairs & Maint.	1,018	400	583	624	3,000	309	3,000	(2,000)	1,000
503-520-84020	Major Equip. Repairs & Maint.	44,623	16,879	63,789	40,096	40,000	19,808	40,000	60,000	100,000
503-520-84030	Buildings Repairs & Maint.	464	3,485	3,217	3,367	5,000	523	5,000	-	5,000
503-520-84051	Grounds Chemicals & Maint.	14,907	14,248	14,557	13,652	5,000	4,355	5,000	-	5,000
503-520-84060	Vehicle Parts, Repairs & Maint.	167	833	512	1,058	2,000	25	2,000	(1,000)	1,000
503-520-84073	Safety Equipment	234	1,853	1,748	1,583	2,000	261	2,000	(1,000)	1,000

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
503-520-86010	Training, Travel, & Conference	2,881	2,899	366	391	2,000	359	2,000	1,000	3,000
503-520-86030	Subs., Dues, & Publications	839	1,917	1,220	863	2,000	1,160	2,000	-	2,000
503-520-86033	Certifications, Renewals & Tests	2,249	140	1,173	329	3,500	279	3,500	(2,500)	1,000
503-520-88010	City Attorney Fees	20	591	1,502	462	2,000	660	2,000	(1,000)	1,000
503-520-88020	Outside Attorney Fees	6,478	11,922	-	-	-	-	-		-
503-520-88040	Computer Programming/Consult.	1,478	2,485	3,071	5,058	4,500	3,937	4,500	-	4,500
503-520-88060	Medical - General	252	436	647	22	700	207	700	-	700
503-520-88080	Laboratory	5,736	3,191	5,858	4,851	5,000	3,656	5,000	-	5,000
503-520-88100	Professional Services	86,002	56,386	33,215	11,181	25,000	7,839	25,000	(5,000)	20,000
503-520-88113	Sludge Removal Contract	2,210	-	-	-	50,000	-	50,000	(20,000)	30,000
503-520-88130	Grant Writing/Application	-	1,639	1,272	4,036	10,000	-	10,000	(5,000)	5,000
503-520-89010	Personnel Advertising	2	-	-	-	-	-	-		-
503-520-89020	Interview Expenses	-	-	-	-	-	-	-		-
503-520-89040	Physical w/Drug & Alcohol Test	293	272	252	27	300	-	300	-	300
503-520-89070	Fingerprinting	51	58	29	-	50	-	50	-	50
503-520-90010	Liability & Property Insurance	7,695	14,307	17,909	21,516	25,000	24,712	25,000	-	25,000
503-520-92090	Taxes, Licenses, & Fees	16,935	19,351	22,677	24,010	25,000	24,746	25,000	-	25,000
503-520-94010	Depreciation Expense	248,076	262,733	232,749	-	-	-	-		-
503-520-94050	Overhead Allocation General	2,170	-	-	-	-	-	-		-
503-520-96045	2012 Sewer Rev Bonds - Principal	-	-	-	-	-	-	-		-
503-520-96048	2012 Sewer Rev Bonds-Interest	147,698	146,048	72,149	-	-	-	-		-
503-520-96057	CalPOP Energy Efficiency Loan (PG&E)	-	-	-	-	-	-	-		-
503-520-96064	2021A Wtr/WW Revenue Bonds - Principal	-	-	-	-	70,000	-	70,000		70,000
503-520-96065	2021A Wtr/WW Revenue Bonds - Interest	-	-	-	69,468	66,689	33,345	66,689	(33,533)	33,156
503-520-96500	Fiscal Agent Fees	-	-	-	2,576	-	-	-		-
503-520-98030	Office Furniture & Equipment	-	-	-	-	-	708	-	-	-
503-520-98040	Major Machinery & Equipment	1,022	-	19,437	61,463	-	-	-	-	-
503-520-98050	Capital Purchases	-	-	-	31,100	-	-	-		-
503-520-98991	WWTP Automation & Security Upgrades	-	-	80,390	1,908	200,000	117,669	200,000	-	200,000
503-520-98992	WWTP Improvements	-	-	-	-	-	11,938	-		-
	Wastewater Plant Dept O & M Cost Total	683,518	676,848	746,949	513,640	739,239	377,693	739,239	(7,933)	731,306

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Public Works Sewer Collection Dept Personnel Cost										
503-521-60010	Salaries Regular	97,136	90,655	111,616	114,240	124,053	82,073	124,053	445	124,498
503-521-60020	Salaries Part Time	4,443	9,517	5,118	(150)	-	-	-		-
503-521-60030	Salaries Overtime	6,900	4,221	4,207	4,644	3,900	3,971	3,900	1,269	5,169
503-521-60050	Salaries Cash Outs	744	-	-	-	2,377	-	2,377	17	2,394
503-521-62000	Retirement CalPERS	7,169	7,662	10,381	10,786	11,674	7,630	11,674	1,028	12,702
503-521-62020	Medical/Life Insurance	17,981	16,767	37,253	25,704	28,761	17,966	28,761	1,776	30,537
503-521-62030	Social Security FICA	6,235	6,053	6,997	6,856	7,753	4,916	7,753	28	7,781
503-521-62040	Medicare Insurance	1,527	1,496	1,742	1,746	1,799	1,261	1,799	6	1,805
503-521-62050	Disability Income Insurance	425	284	399	433	1,551	266	1,551	(306)	1,245
503-521-62060	Deferred Comp. - 457 Retirement	3,128	2,948	2,694	2,793	5,250	2,011	5,250	(19)	5,231
503-521-62070	Workers' Comp. Insurance	3,714	4,936	8,341	6,578	14,886	5,142	14,886	54	14,940
503-521-62080	Uniform Allowance	100	-	105	-	236	236	236	(10)	226
503-521-62100	Accrued Comp	-	-	-	-	-	-	-		-
503-521-62200	Retirement CalPERS UL	572	1,048	1,154	1,586	1,997	1,467	1,997	(1,997)	-
503-521-62210	Unemployment Claims	-	8	1,217	602	1,241	-	1,241	4	1,245
	Public Works Sewer Collection Dept Personnel Cost Total	150,074	145,595	191,224	175,818	205,478	126,939	205,478	2,295	207,773
Public Works Sewer Collection Dept O & M Cost										
503-521-70010	Office Supplies	95	84	120	80	200	42	200	-	200
503-521-70030	Postage & Freight Out	1	-	-	19	50	-	50	-	50
503-521-70040	Printing & Binding	-	7	-	1	50	10	50	-	50
503-521-70100	Uniforms	2,435	2,061	2,373	3,698	2,500	1,691	2,500	125	2,625
503-521-70101	Uniforms-Safety Equipment	-	2,514	1,405	1,552	3,000	1,552	3,000	500	3,500
503-521-70130	Street Materials	8,631	-	842	5,082	4,500	213	4,500	(1,500)	3,000
503-521-70140	Utility Parts & Supplies	5,909	49	1,218	2,128	4,500	4,099	4,500	-	4,500
503-521-70160	Gasoline & Diesel	6,572	6,429	8,781	12,043	12,000	9,261	12,000	-	12,000
503-521-70440	Miscellaneous Supplies	802	1,164	1,698	1,659	2,000	875	2,000	(500)	1,500
503-521-72010	Water, Gas, Sanitation & Sewer	1,549	1,606	1,760	2,137	2,000	1,588	2,000	500	2,500
503-521-72020	Electric	8,607	9,588	9,220	9,361	10,000	4,947	10,000	1,000	11,000
503-521-72030	Telephone	2,969	4,935	4,162	4,140	5,000	2,681	5,000	-	5,000
503-521-84010	Office Equip. Repairs & Maint.	756	1,023	906	105	500	123	500	500	1,000
503-521-84020	Major Equip. Repairs & Maint.	7,613	20	8,639	4,402	15,000	20,317	15,000	5,000	20,000
503-521-84030	Buildings Repairs & Maint.	907	2,015	4,978	1,288	5,000	5,599	5,000	5,000	10,000
503-521-84060	Vehicle Parts, Repairs & Maint.	2,108	3,099	4,901	4,748	20,000	4,163	20,000	(10,000)	10,000
503-521-86010	Training, Travel, & Conference	1,771	1,696	885	871	5,000	969	5,000	-	5,000
503-521-86030	Subs., Dues, & Publications	2,160	1,729	2,273	787	3,000	1,173	3,000	-	3,000
503-521-88010	City Attorney Fees	10	967	189	24	1,000	-	1,000	-	1,000
503-521-88040	Computer Programming/Consult.	1,485	2,748	3,454	5,996	8,000	3,832	8,000	-	8,000
503-521-88060	Medical - General	71	64	126	56	100	30	100	-	100
503-521-88100	Professional Services	12,115	5,741	19,505	7,783	10,000	5,632	10,000	-	10,000
503-521-88121	Geographic Information Systems	2,807	3,682	566	106	1,000	2,143	1,000	9,000	10,000
503-521-88130	Grant Writing/Application	-	1,098	5,483	7,016	7,000	7,036	7,000	1,000	8,000

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
503-521-89010	Personnel Advertising	1	-	-	-	-	-	-		-
503-521-89020	Interview Expenses	-	-	-	-	-	-	-		-
503-521-89040	Physical w/Drug & Alcohol Test	138	168	116	-	150	59	150	-	150
503-521-89070	Fingerprinting	21	26	13	-	15	38	15	-	15
503-521-90010	Liability & Property Insurance	4,019	9,943	12,566	14,315	16,000	17,630	16,000		16,000
503-521-90040	Claims & Judgments	-	-	-	-	-	10,000	-		-
503-521-92090	Taxes, Licenses, & Fees	2,424	171	29	1,058	1,200	16	1,200	-	1,200
503-521-94050	Overhead Allocation General	2,170	-	-	-	-	-	-		-
503-521-98030	Office Furniture & Equipment	-	-	1,944	-	-	-	-		-
503-521-98040	Major Machinery & Equipment	1,468	1,090	10,651	-	30,000	-	30,000	70,000	100,000
503-521-98082	2012 Sewer Bond Capital Proj.	-	-	-	-	-	-	-		-
503-521-98904	Clean Water State Revolving Fund Exp	-	-	-	-	-	51,986	-		-
503-521-98940	2016 Alley Paving Project	-	-	-	-	-	-	-		-
503-521-98950	Forest Ave 1st-Elm Ave. St. Proj.	-	-	-	-	-	-	-		-
503-521-98994	La Questa Lift Station Rehab Project	-	-	-	45,705	-	521,359	-		-
503-521-98995	New Lost Gatos Lift Station	-	-	-	1,294	200,000	-	200,000	-	200,000
	Public Works Sewer Collection Dept O & M Cost Total	79,614	63,717	108,803	137,454	368,765	679,066	368,765	80,625	449,390
503-900-94070	Operating Transfer Out	-	-	121,858	-	-	-	-		-
	Transfer Out Total	-	-	121,858	-	-	-	-		-

Summary

Expense									
Personnel Cost	466,282	573,262	679,778	628,731	799,419	422,435	799,419	(44,785)	754,634
O & M Cost	842,529	851,490	954,327	811,719	1,209,424	1,128,293	1,209,424	83,608	1,293,032
Other Expenses	-	-	121,858	-	-	-	-	-	-
Total Expenses	1,308,811	1,424,752	1,755,963	1,440,450	2,008,843	1,550,728	2,008,843	38,823	2,047,666

Expense % Change 2%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

Fund 504 - SANITATION ENTERPRISE FD

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
504 - SANITATION ENTERPRISE FUND										
Expense										
Finance Personnel Cost										
504-406-60010	Salaries Regular	5,818	5,067	6,627	4,787	7,312	5,436	7,312	(561)	6,751
504-406-60020	Salaries Part Time	-	-	-	-	-	154	-	-	-
504-406-60030	Salaries Overtime	49	9	7	4	100	-	100		100
504-406-60050	Salaries Cash Outs	9	-	-	-	138	-	138		138
504-406-62000	Retirement CalPERS	441	426	627	643	641	442	641	(17)	624
504-406-62020	Medical/Life Insurance	818	1,138	1,764	1,633	1,734	1,159	1,734	(287)	1,447
504-406-62030	Social Security FICA	348	311	404	447	457	318	457	(35)	422
504-406-62040	Medicare Insurance	83	74	95	107	106	76	106	(8)	98
504-406-62050	Disability Income Insurance	16	15	19	19	91	13	91	(23)	68
504-406-62060	Deferred Comp. - 457 Retirement	145	117	115	124	265	57	265	(5)	260
504-406-62070	Workers' Comp. Insurance	194	273	333	338	877	297	877	(67)	810
504-406-62080	Uniform Allowance	-	-	-	-	-	-	-	-	-
504-406-62200	Retirement CalPERS UL	28	64	67	87	84	56	84	(84)	-
504-406-62210	Unemployment Claims	211	328	169	15	73	-	73	(5)	68
	Finance Personnel Cost Total	8,160	7,822	10,227	8,204	11,878	8,008	11,878	(1,093)	10,785

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Finance O & M Cost										
504-406-70010	Office Supplies	134	118	142	91	150	135	150		150
504-406-70030	Postage & Freight Out	668	553	926	1,131	1,000	713	1,000		1,000
504-406-70040	Printing & Binding	644	555	608	1,288	1,000	469	1,000		1,000
504-406-70160	Gasoline & Diesel	196	145	94	451	150	78	150		150
504-406-72030	Telephone	478	464	529	196	500	128	500		500
504-406-84010	Office Equip. Repairs & Maint.	166	179	159	170	300	112	300		300
504-406-86010	Training, Travel, & Conference	16	56	3	61	100	48	100	75	175
504-406-86030	Subs., Dues, & Publications	32	38	6	75	25	51	25	35	60
504-406-88010	City Attorney Fees	1,315	78	49	22	100	-	100		100
504-406-88030	Accounting/Auditing	1,147	927	916	2,163	1,500	100	1,500		1,500
504-406-88040	Computer Programming/Consult.	7,087	7,735	4,407	4,988	6,000	2,713	6,000		6,000
504-406-88060	Medical - General	-	-	-	-	40	-	40		40
504-406-88100	Professional Services	2,812	137	1	4	1,000	5	1,000		1,000
504-406-88103	Other Professional Services	1,263	-	-	-	-	-	-		-
504-406-89010	Personnel Advertising	-	-	-	-	10	-	10		10
504-406-89020	Interview Expenses	-	-	-	-	5	1	5		5
504-406-89040	Physical w/Drug & Alcohol Test	11	4	-	41	40	13	40		40
504-406-89070	Fingerprinting	1	1	-	1	10	2	10		10
504-406-90010	Liability & Property Insurance	231	275	332	409	500	422	500		500
504-406-92090	Taxes, Licenses, & Fees	185	1,155	1,664	2,395	1,600	1,830	1,600		1,600
504-406-94020	Bad Debt Expense	-	30,036	32,462	40,748	2,000	12,049	2,000	15,000	17,000
504-406-94030	Cash Short/Over	-	-	-	-	10	-	10		10
504-406-98030	Office Furniture & Equipment	46	13	14	15	500	18	500		500
	Finance O & M Cost Total	16,432	42,469	42,312	54,249	16,540	18,887	16,540	15,110	31,650
Expense										
Utility Billing										
504-500-94020	Bad Debt Expense	-	-	-	-	10,000	-	10,000	(10,000)	-
	Utility Billing Total	-	-	-	-	10,000	-	10,000	(10,000)	-
Sanitation Franchise Operation										
504-530-88170	Mid Valley Sanitation Services	1,728,969	1,948,962	2,081,507	2,049,655	2,300,000	1,190,500	2,300,000		2,300,000
	Sanitation Franchise Operation Total	1,728,969	1,948,962	2,081,507	2,049,655	2,300,000	1,190,500	2,300,000	-	2,300,000

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Street Sweeper Dept Personnel Cost										
504-535-60010	Salaries Regular	68,573	42,623	45,692	38,800	51,846	16,711	51,846	(5,362)	46,484
504-535-60020	Salaries Part Time	-	-	-	-	-	3,188	-	-	-
504-535-60030	Salaries Overtime	1,037	5,979	6,395	1,634	7,200	-	7,200	(4,200)	3,000
504-535-60050	Salaries Cash Outs	732	-	-	-	945	-	945	(51)	894
504-535-62000	Retirement CalPERS	2,627	8,011	8,314	3,636	5,313	1,364	5,313	(1,703)	3,610
504-535-62020	Medical/Life Insurance	22,628	18,956	20,591	15,029	24,148	5,674	24,148	(10,444)	13,704
504-535-62030	Social Security FICA	3,930	2,724	2,851	2,227	3,240	1,230	3,240	(335)	2,905
504-535-62040	Medicare Insurance	919	637	667	521	752	288	752	(78)	674
504-535-62050	Disability Income Insurance	-	-	-	-	648	-	648	(177)	471
504-535-62060	Deferred Comp. - 457 Retirement	623	261	291	203	1,555	17	1,555	(160)	1,395
504-535-62070	Workers' Comp. Insurance	1,522	2,066	2,508	2,549	6,222	2,359	6,222	(644)	5,578
504-535-62080	Uniform Allowance	-	135	200	176	400	179	400	(200)	200
504-535-62100	Accrued Comp	-	-	-	-	-	-	-		-
504-535-62200	Retirement CalPERS UL	343	527	608	881	2,106	66	2,106	(2,106)	-
504-535-62210	Unemployment Claims	-	-	-	-	518	-	518	(53)	465
	Street Sweeper Dept Personnel Cost Total	102,934	81,919	88,117	65,656	104,893	31,075	104,893	(25,513)	79,380
Street Sweeper Dept O & M Cost										
504-535-70010	Office Supplies	32	11	16	-	50	-	50	-	50
504-535-70030	Postage & Freight Out	1	-	-	-	-	-	-	-	-
504-535-70040	Printing & Binding	-	-	-	-	-	-	-	-	-
504-535-70100	Uniforms	670	751	780	1,672	800	705	800	40	840
504-535-70160	Gasoline & Diesel	9,240	10,074	10,253	11,977	15,000	10,342	15,000	3,000	18,000
504-535-72030	Telephone	96	95	85	45	50	22	50	-	50
504-535-80021	Landfill Disposal Fee	-	-	-	-	-	-	-	-	-
504-535-84010	Office Equip. Repairs & Maint.	48	44	41	2	50	-	50	-	50
504-535-84020	Major Equip. Repairs & Maint.	-	-	-	-	-	-	-	-	-
504-535-84060	Vehicle Parts, Repairs & Maint.	13,302	17,915	20,005	15,988	20,000	15,337	20,000	-	20,000
504-535-86010	Training, Travel, & Conference	1	11	-	-	-	-	-	-	-
504-535-86030	Subs., Dues, & Publications	1	113	52	-	100	-	100	-	100
504-535-88040	Computer Programming/Consult.	732	406	465	427	20	-	20	-	20
504-535-88060	Medical - General	-	-	-	125	-	195	-	-	-
504-535-88100	Professional Services	2,317	735	379	1,584	500	729	500	500	1,000
504-535-89010	Personnel Advertising	1	-	-	-	-	-	-		-
504-535-89020	Interview Expenses	-	-	-	-	-	-	-		-
504-535-89040	Physical w/Drug & Alcohol Test	-	-	-	-	-	-	-		-
504-535-89070	Fingerprinting	1	-	-	-	-	32	-		-
504-535-90010	Liability & Property Insurance	1,653	2,548	2,979	3,347	3,500	3,051	3,500	-	3,500
504-535-92090	Taxes, Licenses, & Fees	-	26	28	-	-	-	-		-
504-535-94010	Depreciation Expense	53,539	53,487	20,139	-	-	-	-		-
504-535-94050	General Fund Cost Allocation	2,671	-	-	-	-	-	-		-
	Street Sweeper Dept O & M Total	84,305	86,216	55,222	35,167	40,070	30,413	40,070	3,540	43,610

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
	Summary									
Expense										
	Personnel Cost	111,094	89,741	98,344	73,860	116,771	39,083	116,771	(26,607)	90,164
	O & M Cost	100,737	128,685	97,534	89,416	56,610	49,300	56,610	18,650	75,260
	Other Expenses	1,728,969	1,948,962	2,081,507	2,049,655	2,310,000	1,190,500	2,310,000	(10,000)	2,300,000
Total Expenses		1,940,800	2,167,388	2,277,385	2,212,931	2,483,381	1,278,884	2,483,381	(17,957)	2,465,424

Expense % Change -0.7%

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

Fund 651 - ENT. INTERNAL SERVICE FD

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
651 - ENT. INTERNAL SERVICE FD										
Expense										
Utility Billing										
651-500-86010	Training, Travel, & Conference	-	1	-	-	-	-	-		-
651-500-94020	Bad Debt Expense	-	-	-	32,472	-	10,526	-		-
	Utility Billing Total	-	1	-	32,472	-	10,526	-		-

Consolidate with Enterprise Funds

CITY OF COALINGA
The Sunny Side of the Valley

FY 2023-2024 Proposed Budget

Fund 815 - LOW-MOD HOUSING ASSET FD/Fund 820 RORF-REDEV OBLIG RETIREMENT FD

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
815 - LOW-MOD HOUSING ASSET FUND										
Expense										
815-609-88010	City Attorney Fees	-	279	-	-	-	-	-		-
815-609-88011	Legal Services	-	-	-	-	-	-	-		-
815-609-88100	Professional Services	19,854	24,910	17,364	26,616	-	12,213	-	21,990	21,990
815-609-88115	2013 HOME Grant Expense	-	-	-	-	-	-	-		-
815-609-88124	2013 CDBG Grant Expense	-	-	350	350	-	350	-	350	350
815-609-88150	Housing Asset Fund Expense	-	-	-	-	-	-	-		-
	Expense Total	19,854	25,189	17,714	26,966	-	12,563	-	22,340	22,340
								Expense % Change		100%
820 - RORF-REDEV OBLIG RETIREMENT FUND										
Expense										
Successor Agency - RDA Personnel Cost										
820-610-60010	Salaries Regular	117,159	121,331	48,950	56,569	49,212	30,614	49,212	(229)	48,983
820-610-60030	Salaries Overtime	19	9	7	9	200	-	200	(200)	-
820-610-60050	Salaries Cash Outs	1,100	-	-	-	1,088	-	1,088	(114)	974
820-610-62000	Retirement CalPERS	9,384	11,399	4,853	5,436	4,762	2,883	4,762	661	5,423
820-610-62020	Medical/Life Insurance	25,321	25,785	10,148	11,874	11,426	6,390	11,426	440	11,866
820-610-62030	Social Security FICA	6,683	7,032	2,737	3,100	3,076	1,644	3,076	(15)	3,061
820-610-62040	Medicare Insurance	1,633	1,724	693	799	714	429	714	(4)	710
820-610-62050	Disability Income Insurance	435	387	211	225	615	115	615	(125)	490
820-610-62060	Deferred Comp. - 457 Retirement	4,661	5,004	1,658	1,786	2,060	933	2,060	(49)	2,011
820-610-62070	Workers' Comp. Insurance	2,429	7,239	3,642	3,145	5,905	1,986	5,905	(27)	5,878
820-610-62200	Retirement CalPERS UL	920	1,477	1,682	2,411	709	1,362	709	(709)	-
820-610-62210	Unemployment Claims	95	-	-	-	492	-	492	(2)	490
	Successor Agency - RDA Personnel Cost	169,839	181,387	74,581	85,354	80,259	46,356	80,259	(373)	79,886

Account No.	Account Description	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Adopted	2023 YTD Actuals	2024 Base Budget	Request (+/-)	2024 Proposed
Successor Agency - RDA O & M Cost										
820-610-70010	Office Supplies	180	18	40	9	100	14	100		100
820-610-70030	Postage & Freight Out	1	-	-	-	-	-	-		-
820-610-70040	Printing & Binding	-	-	-	-	-	1	-		-
820-610-72030	Telephone	45	40	35	30	-	10	-		-
820-610-84010	Office Equip. Repairs & Maint.	41	36	34	23	-	14	-		-
820-610-86010	Training, Travel, & Conference	323	1,035	16	104	500	212	500		500
820-610-86030	Subs., Dues, & Publications	45	216	85	115	100	61	100		100
820-610-88010	City Attorney Fees	4,702	458	-	340	2,000	-	2,000	(2,000)	-
820-610-88011	Legal Services	1,232	-	-	-	-	-	-	2,000	2,000
820-610-88030	Accounting/Auditing	8,606	10,515	7,115	15,070	9,000	757	9,000	1,000	10,000
820-610-88040	Computer Programming/Consult.	3,685	3,430	2,121	2,383	3,000	1,040	3,000		3,000
820-610-88060	Medical - General	-	-	-	-	125	-	125		125
820-610-88100	Professional Services	19,653	21,731	14,085	14,218	15,000	9,881	15,000		15,000
820-610-89010	Personnel Advertising	1	-	-	-	30	-	30		30
820-610-89020	Interview Expenses	-	-	-	-	5	3	5		5
820-610-89040	Physical w/Drug & Alcohol Test	-	39	-	6	120	6	120		120
820-610-89070	Fingerprinting	43	6	-	2	20	2	20		20
820-610-90010	Liability & Property Insurance	4,104	7,708	2,127	3,112	3,500	2,899	3,500		3,500
820-610-92080	Miscellaneous Expense	-	525	-	-	2,000	-	2,000		2,000
820-610-92090	Taxes, Licenses, & Fees	-	40	42	58	100	16	100		100
820-610-92220	Distribution to Fresno County	188,059	306,655	-	-	-	-	-		-
820-610-94051	Admn Allowance to General Fund	37,500	-	23,984	-	-	-	-		-
820-610-96022	1993 Refunding Bonds - Principal	-	-	-	-	-	-	-		-
820-610-96035	1993 Refunding Bonds - Interest	86,456	63,766	39,419	-	-	-	-		-
820-610-96038	1993 Police Station - Principal	-	-	-	-	-	-	-		-
820-610-96042	1993 Police Station - Interest	22,359	16,563	10,269	-	-	-	-		-
820-610-96055	2009 Tax Allocation - Principal	-	-	-	-	-	-	-		-
820-610-96056	2009 Tax Allocation - Interest	-	-	-	-	-	-	-		-
820-610-96060	2018 TARB - Principal	-	-	-	570,000	1,145,000	1,145,000	1,145,000	37,000	1,182,000
820-610-96061	2018 TARB - Interest	129,645	129,414	115,560	104,200	79,847	48,053	79,847	(33,044)	46,803
820-610-96190	2000 Tax Allocation - Principal	-	-	-	-	-	-	-		-
820-610-96200	2000 Tax Allocation - Interest	-	-	-	-	-	-	-		-
820-610-96500	Fiscal Agent Fees	9,750	7,317	7,537	4,037	10,000	7,900	10,000	(6,500)	3,500
820-610-96510	Bond Cost of Issuance	-	-	-	-	-	-	-		-
820-610-96511	Arbitrage Rebate Fees	-	5,250	-	-	-	-	-		-
820-610-96512	Continuing Disclosure Fees	-	6,345	5,776	5,388	8,500	4,044	8,500	(3,000)	5,500
820-820-96210	Tax Allocation-Accr Interest	119,337	126,935	135,015	-	-	-	-		-
	Successor Agency - RDA O & M Cost Total	635,767	708,042	363,260	719,095	1,278,947	1,219,913	1,278,947		1,274,403
	Total Expense	805,606	889,429	437,841	804,449	1,359,206	1,266,269	1,359,206	(373)	1,354,289
								Expense % Change		-0.4%

JUSTIFICATION - Fiscal Year 2023/2024 Personnel Budget Proposal

Accounts	Account Description	2023 Adopted Personnel Budget	2024 Proposed Personnel Budget	Total requested/(deducted)	% Change	Justification
60010	Salaries Regular	7,769,154	7,876,130	106,976	1%	No salary increases, unless already approved by MOU
60020	Salaries Part Time	402,905	536,603	133,698	33%	Per Diem positions approved by Council under Fund 117
60030	Salaries Overtime	961,532	1,028,864	67,332	7%	OT based Year-To-Date cost
60050	Salaries Cash Outs	159,676	156,104	(3,572)	-2%	
62000	Retirement CalPERS	858,101	887,826	29,725	3%	Based on CalPERS rates
62010	Retirement 401A	-	-	-		
62020	Medical/Life Insurance	1,769,043	1,843,296	74,253	4%	Estimates based on filled and vacant positions
62030	Social Security FICA	548,153	573,196	25,043	5%	FICA estimated at no change; however, Regular and Part-Time salaries which will increase the contribution.
62040	Medicare Insurance	128,026	136,511	8,485	7%	MEDI estimated at no change; however, Regular and Part-Time salaries which will increase the contribution.
62050	Disability Income Insurance	76,048	64,573	(11,475)	-15%	Employer rates decreased by .25%
62060	Deferred Comp. - 457 Retirement	179,329	193,033	13,704	8%	Projected increase due to regular and part-time salaries increase for all employees and department heads.
62070	Workers' Comp. Insurance	994,268	1,022,464	28,196	3%	
62080	Uniform Allowance	78,362	81,306	2,944	4%	
62081	Safety Boot Allowance	588	508	(80)	-14%	
62082	Vehicle Allowance	-	-	-		
62100	Accrued Comp	-	-	-		
62200	Retirement CalPERS UL	120,933	8,928	(112,005)	-93%	Based on CalPERS report
62210	Unemployment Claims	79,691	81,018	1,327	2%	
	Grand Total	14,125,809	14,490,360	364,551		