



SPECIAL CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**September 16, 2013
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

- 1. CALL TO ORDER**
- 2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)**
- 3. CITIZEN COMMENTS**

This section of the agenda allows members of the public to address the City Council on any item not otherwise on the agenda. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

- 4. PUBLIC HEARINGS (NONE)**
- 5. CONSENT CALENDAR (NONE)**
- 6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

- 1. Authorize City Manager to Sign Facility Use Permit - Claremont Custody Center
Rene A. Ramirez, City Manager**

- 7. ANNOUNCEMENTS**
- 8. FUTURE AGENDA ITEMS**
- 9. CLOSED SESSION (NONE)**
- 10. ADJOURNMENT**

Closed Session: A "Closed" or "Executive" Session of the City Council, Redevelopment Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorize City Manager to Sign Facility Use Permit - Claremont Custody Center
Meeting Date: September 16, 2013
From: Rene A. Ramirez, City Manager
Prepared by: Rene A. Ramirez, City Manager

I. RECOMMENDATION:

Staff is recommending the Council authorize the City Manager to sign a Facilities Use Permit for the Claremont Custody Center, which will allow the use of the vacant facility for the filming of a television program that airs in Japan. The television production firm will be paying a daily fee, another fee for use of utilities, the fully burden cost of City personnel to open/close and monitor the filming, and they will be providing liability insurance that names the City as an additional insured. It is anticipated the use of the Claremont Custody Center will generate a fee of some \$3,200 for its use over two days.

II. BACKGROUND:

Staff was approached by the County's Film Commissioner's office with a request to use Claremont Custody Center to film scenes for a Japanese television production. The firm representing the Japanese television production company is from the Bay Area, Duo Creative Communications, and has a good track record for representing and following through with other Japanese television or film production firms here in California. Since the facility is vacant, staff felt it was an opportunity to showcase our community, region, our ability to work with others, and to generate a bit of income.

III. DISCUSSION:

Because this type of request is not normal, staff felt it should be brought before the Council for a decision. Recently the Council has been made aware of filming in our area brought over by the County Film Commissioner's office, but this is the first request to use a City facility.

In speaking with the Film Commissioner's office, the going rate for the use of similar public facilities is up to \$1,500 per day, plus other appropriate costs. Staff has a tentative agreement, subject to the Council's approval, for the \$1,500 per day fee, a \$50 per day fee for incidental power, water and sewer use, and the fully burden cost of Lt. Ingham to open and close the facilities and to periodically stop by and monitor the television production crew's work at the facility. Staff understands the production crew will be comprised of seven (7) people and 10 actors. They plan to use the following areas for their re-enactment: the public meeting room, cells, cafeteria area, and outside fence and walls.

IV. ALTERNATIVES:

The Council could decide it is not in the City's best interest to allow the facility's use.

V. FISCAL IMPACT:

Staff anticipates a fee of some \$3,200 for the facility's two day use. This revenue would be attributed to the Claremont Fund and used to reduce the amount owed to the General Fund.

ATTACHMENTS:

File Name	Description
 DuoFilmin_facilityusepermistg_(2).pdf	Facility Use Form

**CITY OF COALINGA
FACILITY USE PERMIT**

All requests for use of City facilities shall be presented to the City Manager's office no later than ten (10) days prior to the date of the proposed use. A service charge and refundable deposit may be required to cover City costs. Send completed Facility Use Permit to address at the bottom of this form.

EVENT DATE: 9/24-25/13 TIME: _____ TO _____
FACILITY: Claremont Custody Center
OF ATTENDEES: _____
APPLICANT NAME: Mao Okawa
APPLICANT ADDRESS: 870 Market Street #122A
San Francisco, CA 94102
CONTACT PERSON: Robert Wakamatsu PHONE: 510-333-7900 (on site)
Mao Okawa 415-433-1048 (off site)

Other pertinent information required to assist the City in determining the appropriateness of granting a permit (Type of activity, special equipment to be used, set-up requirements, etc.)

In consideration for the right to use these City facilities, the applicant hereby agrees to hold City of Coalinga harmless and to indemnify City of Coalinga for any injury to person or property which may occur on City of Coalinga premises during applicant's use of premises. The applicant further agrees to leave City of Coalinga premises in a reasonably neat and clean condition at the conclusion of the applicant's use of the premises.

9/12/13 _____
Date Applicant Representative Signature

City Manager's Office

- ☐ Approved, with the following conditions: _____

- ☐ Denied, for the following reason: _____

Service Charge: \$ _____
Cleaning Deposit (refundable): \$ _____

Date Director of Internal Services

155 W. Durian Street, Coalinga, CA 93210
Office (559) 935-1533 - FAX (559) 935-5912

Copies to: Applicant Police Dept. Public Works



Fresno County Film Commission

Request to Film

2220 Tulare Street, Suite 800, Fresno, CA 93721
Ph 559.600.4271 Fax 559.600.4573
www.filmfresno.com

Film Jurisdictions

Check the Jurisdiction(s) with in Fresno County that your company will be filming.

- | | | |
|--|--|--|
| ☒ Fresno County | ☐ City of Huron | ☐ City of Reedley |
| ☐ City of Clovis | ☐ City of Kerman | ☐ City of San Joaquin |
| ☒ City of Coalinga | ☐ City of Kingsburg | ☐ City of Sanger |
| ☐ City of Firebaugh | ☐ City of Mendota | ☐ City of Selma |
| ☐ City of Fowler | ☐ City of Orange Cove | ☐ Other _____ |
| ☐ City of Fresno | ☐ City of Parlier | |

General Information (Attach additional sheets if necessary)

Date of Request: September 12th, 2013

Dates of Production: September 24th Tuesday and 25th Wednesday, 2013

Hours of Production: 2 days - More than 10 hours per day

Title of Production: "The World's Astonishing News" Nippon Television Network

Production Type:

- | | | | |
|---|---|---------------------------------------|--------------------------------------|
| ☐ Still | ☒ TV Episodic | ☐ Feature Film | ☐ Music Video |
| ☐ Corporate/Industrial Video | ☐ TV Commercial | ☐ TV Movie | |
| ☐ Other: TV Re-enactment | | | |

Location Shoot Specifics: Please give specifics about your shoot below, attach sheets if more space is needed. You must include the name(s) of property owner(s), address(es), and nearest cross streets of the filming location(s). Also describe all scene(s) to be filmed (including animals, pyrotechnics and stunts.)

Date	Time	Location and Activity	P/F/S*
9/24,25 2013		- Cafe terria /TV social activity place → To film the main actress (prisoner) prison life	F
		- Cells	
		→ To film the main actress by the cell.	
		- Meeting Room → To film the main actress is meeting with her boyfriend.	F
		- Outside of the buildig with fence.	
		→ To film when she is escaping from the prison. Climb up the fence. (stunt)	

* Prep / Film / Strike

Primary Production Company:

Name: Duo Creative Communications

Address: 890 Market Street #1224

City: San Francisco Phone: 415-433-1048

Fax: 415-433-1049 Email: mao@duocc.com

Web: www.duocc.com

Contact Person:

Name: Mao Okawa
Address: 870 Market Street #1224
City: San Francisco
Phone: 415-433-1048 Cell: 415-794-7997
Fax: 415-433-1049 Email: mao@duo.cc.com

Insurance: Provide insurance certificate as required by each jurisdiction

Insurance provider: Truman Van Dyke Company Inc Policy No. XXC80478736

Total number in cast & crew: 29 Number in crew: 7

Will you require Traffic Control / Road Closure: ☐ yes ☒ No
If yes, provide details: _____

List number of vehicles you will bring:

_____ Cars 1 Trucks _____ Motor Home _____ Generator
_____ Trailers Other: _____

Will you need pedestrian flow on any sidewalk stopped? ☐ yes ☒ no
If yes, provide details: _____

Will you be using Aircraft? ☐ yes ☒ no
If yes, please describe the number and types of aircraft to be used. Include the "N" number of each and whether it will be a camera mount aircraft or action aircraft. Also please describe minimum altitude of each aircraft and where it will land at any location outside of Fresno Yosemite Airport, Fresno Chandler Downtown Airport. FAA clearance will be verified.

<u>Aircraft Type</u>	<u>"N" Number</u>	<u>Describe intended use</u>

FAA Flight Plan#: _____

FAA Office Contacted: _____

Name: _____ Phone: _____

Will any fire, explosives, special effects, or other pyrotechnics be used? ☐ yes ☐ no
If yes, give locations and describe scenes.

Technician: _____ License #: _____

Phone: _____ F/X Permit: _____

Will Stunts be involved? ☒ yes ☐ no

If yes, give location(s) and describe scene(s)

We would like to film a scene when a female prisoner is escaping
and climbing up the fence (outside of the building).

Will prop weapons be used? ☒ yes ☐ no

If yes, give location(s) and describe scene(s).

fake guns for actors who play role as "police/security guard" at
the prison. (No bullet contained. fake Gun)

Statement of Hold Harmless and Understanding

Applicant and organization they represent, hereby agrees to comply with the production conditions, all City, County and state laws, rule and regulations, with the understanding that failure to do so could result in the cancellation of the production. Applicant agrees to pay all costs for the use of City / County employees and equipment at the rates established. Applicant further agrees to hold harmless and indemnify the permitting jurisdiction(s) and it's offices, employees and agents for any injury, loss, damage, cost or expense arising from this production, or facilities and equipment relating to this production, or that may arise by reason of any claim or action whatsoever against the activities of requested personnel.

Signature:  Date: 9/12/13

Print Name: Miguki Tachibana Position: Vice President

Address: 870 Market Street #1224, San Francisco, CA 94102

Phone: 415-433-1048 Email: mao@duocc.com