

# **MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA November 4, 2021**

## **1. CALL TO ORDER 6:02PM**

Council Members Present: Singleton, Adkisson, Ramirez

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Chief of Police Darren Blevins, Assistant City Manager Sean Brewer (via Zoom), Financial Services Director Jasmin Bains, Administrative Analyst Mercedes Garcia, Fire Chief Greg DuPuis, Public Works and Utilities Coordinator Larry Miller, and City Clerk Shannon Jensen

Council Members Absent: Ramsey, Horn

Others Absent: City Treasurer Dawn Kahikina

Changes to the Agenda: City Manager Marissa Trejo announced Item No. 2.8 would be postponed at this time and brought back at a future meeting. Closed Session Item No. 9.2 would be postponed due to a lack of a quorum for the item.

*Motion by Adkisson, Second by Ramirez to Approve the Agenda for the meeting of November 4, 2021. Motion **Approved** by Roll-Call 3/0 Majority Vote. (Ramsey and Horn – Absent)*

## **2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS**

### **1. City of Coalinga Marketing Video Presentation**

City Manager Marissa Trejo presented the City of Coalinga Marketing Video, produced by RAD Studios.

### **2. Harris Ranch K-9 Fundraiser Check Presentation to Coalinga Police K-9 Foundation and Coalinga Police Department**

Chief of Police, Darren Blevins introduced Suzanne Devereaux, Director of Marketing for Harris Ranch who presented a check, on behalf of Mr. John Harris, in the amount of \$2,000 to the Coalinga Police K-9 Foundation and the Coalinga Police Department.

### **3. West Hills College Class of 2021 Athletic Hall of Fame Inductees**

Mayor Pro-Tem Singleton presented Certificates of Recognition to the West Hills College Class of 2021 Athletic Hall of Fame Inductees.

4. Certificate of Recognition – Coalinga Elks Lodge Sponsorship of the In-Person Drug Awareness Prevention Program

Mayor Pro-Tem Singleton presented the Certificate of Recognition to the Coalinga Elks Lodge No. 1613 for their sponsorship of the In-Person Drug Awareness Prevention Program

5. Introduction of Code Enforcement Officer Julio Chavez

City Manager Marissa Trejo introduced Code Enforcement Officer Julio Chavez.

6. Police Department's Introduction of New Police Technicians Daniel Saucedo, Anna Vasquez, Charlene Vella and Marissa Simon

Chief of Police Darren Blevins introduced new Police Technicians Daniel Saucedo, Anna Vasquez, Charlene Vella and Marissa Simon.

7. Swearing In of Police Officer Damien Sparks

Chief of Police Darren Blevins sworn in Police Officer Damien Sparks.

8. Life Saving Commendation for Paramedic Dayne Kosmosky and Paramedic May Aung

Item No. 2.8 was postponed until recipients Paramedic Dayne Kosmosky and Paramedic May Aung were able to attend.

9. Letter of Commendation for K9 Officer Francisco Ybarra

Chief of Police Darren Blevins presented a Letter of Commendation to K9 Officer Francisco Ybarra. Officer Ybarra is one of the most highly producing Officers in the Department and is being commended for his dedication to the community, to the safety of this town and this agency.

### **3. CITIZEN COMMENTS**

*The following individual(s) spoke under Citizen Comments:*

Nathan Vosburg spoke in opposition of raising cannabis related fees. (Item No. 4.1)

Nathan Vosburg spoke in favor of refunding the General Fund for the interfund loan from the Natural Gas Fund. (Item No. 5.6)

Nathan Vosburg spoke in favor of reducing outside watering to one day per week. (Item No. 6.3)

Nathan Vosburg spoke in favor of a rate increase for natural gas, however he spoke against the urgency of the rate increase. (Item No. 6.4)

Nathan Vosburg spoke in favor of postponing Closed Session Item No. 9.2 for lack of a quorum.

#### 4. PUBLIC HEARINGS

1. Adopt Resolution No. 4043 Establishing New Fees for Cannabis Operations and Accepting the Cannabis Fee Study Report  
**Jasmin Bains, Financial Services Director and Sean Brewer, Assistant City Manager**

Financial Services Director Jasmin Bains gave a brief overview of the item.

Assistant City Manager Sean Brewer stated that the City Attorney confirmed the City Council does in fact have the ability to offer a cannabis fee subsidy.

Mayor Pro-Tem Singleton opened the Public Hearing for comments, seeing none, Mayor Pro-Tem Singleton closed the Public Hearing.

*Motion by Adkisson, Second by Ramirez to Adopt Resolution No. 4043 Approving the Establishment of New Fees for Cannabis Operations and Accepting the Cannabis Fee Study. Employee Permit – Background and Livescan shall be Discounted to \$200.00 for Coalinga Residents or a City of Coalinga Address. Motion **Approved** by Roll-Call 3/0 Majority Vote. (Ramsey and Horn – Absent)*

#### 5. CONSENT CALENDAR

1. Approve MINUTES – October 21, 2021
2. Check Register: 09-01-2021 – 9-30-2021
3. Information Only: Quarterly Budget Report for Quarter Ending September 30, 2021
4. Adopt Resolution No. 4050 Authorizing and Directing Execution of a Master Equipment Lease Purchase Agreement in Connection with the Financing of a Fire Apparatus and Directing Certain Actions with Respect thereto.

*City Manager Marissa Trejo pulled Consent Calendar Item No. 5.4.*

Mrs. Trejo stated the City Council was emailed a Power Point Presentation to review prior to the meeting and requested the item be voted on separately from the rest of the Consent Calendar items.

*Motion by Adkisson, Second by Ramirez to Adopt Resolution No. 4050 Authorizing and Directing Execution of a Master Equipment Lease Purchase Agreement in Connection with the Financing of a Fire Apparatus and Directing Certain Actions with Respect thereto. Motion **Approved** by Roll-Call 3/0 Majority Vote. (Ramsey and Horn – Absent)*

5. Authorize Assistant City Manager to Execute a Task Order with Blais and Associates to Provide Grant Writing Services for SWR Urban Multi-benefit Drought Relief Grant Program and Further Adopt Resolution No. 4052 Authorizing the Grant Application, Acceptance and Execution for the Derrick Reservoir Rehabilitation Project
6. Adopt Resolution No. 4049 Authorizing a Transfer from the General Fund to the Police Impact Fees Fund and Fire Impact Fees Fund to Repay the Interfund Loan from the Natural Gas Fund



7. Approval of a Beer and Wine Off-Sale Business License, through the Department of Alcoholic Beverage Control (ABC) within Census Tract 80 in the City of Coalinga for the Tropicana Market located at 555 E. Elm Ave
8. Approval of a Task Order with MKN to Provide Engineering Design Services for the Derrick Reservoir Rehabilitation Project
9. Notice of Completion for Forest/Truman & Baker Reconstruction Project. Project No. PW 19-003
10. Authorize and Approve Contracts for CY 2021 Intergovernmental Transfer Program Participation
11. Notice of Completion for the Phelps Avenue Improvements
12. Adopt Resolution No. 4051 Approving the Submission of Application(s) for Per Capita Grant Funds through the CA State Department of Parks and Recreation
13. Direct Staff to Authorize Goldsmith Construction to Excavate and Re-Build Basin Berms at the Wastewater Treatment Plant Radio Field and Allocate the Necessary Funds in the Wastewater Plant Budget for Fiscal Year 2022
14. Authorize Purchase of Four (4) Runway End Identification Light REIL Unidirectional Lights
15. Authorize City Manager to Execute a Professional Services Agreement with JR Janitorial for Janitorial Services
16. Fire Department Quarterly Report
17. Public Works, Utilities & Community Development Monthly Report for September 2021

*Motion by Ramirez, Second by Adkisson to Approve Consent Calendar Item Nos. 5.1 through 5.3 and 5.5 through 5.17. Motion **Approved** by Roll-Call 3/0 Majority Vote. (Ramsey and Horn – Absent)*

## **6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Discussion, Direction and Potential Action regarding Electricity Capacity Downtown  
**Marissa Trejo, City Manager**

City Manager Marissa Trejo gave a brief overview of the item.

*Consensus of the Council is for an agenda item to be brought back, with cost estimates, for Council's consideration at the next Council Meeting.*

2. Discussion, Direction and Potential Action regarding Forgiving and Refunding Drought Charges  
**Marissa Trejo, City Manager**

City Manager Marissa Trejo gave a brief overview of the item, stating this is a Future Agenda Item by Councilman Adkisson.

Mary Jones spoke in favor of reimbursement process for larger, disadvantaged families.

Vanessa Huttenlocker spoke in opposition of drought charge fees.

Scott Netherton spoke in favor of offering a 15% reimbursement for all water customers and suggested the reimbursement funds come from the fees collected from the drought charge.

Roger Tiffin stated he was not opposed to refunding the drought charge fees, but was concerned about how to address those who don't conserve at all in the future.

*Consensus of the Council is to refund the drought charges.*

*City Attorney Mario Zamora stated that the drought charge fees were originally adopted by resolution, any change would also require adoption by resolution. Therefore, a resolution shall be brought back for Council's consideration.*

3. Discussion, Direction and Potential Action regarding Reducing Outside Watering to One Day per Week

**Marissa Trejo, City Manager**

City Manager Marissa Trejo gave a brief overview of the item.

*Consensus of the Council is to bring back resolution options.*

4. Natural Gas Rate Study and Discussion of Proposed Rate Increase

**Dan Bergmann, IGS Services**

Dan Bergman of IGS Services gave a brief overview of the item.

Financial Services Director Jasmin Bains stated, if approved, the revised rates shall be effective with the meter reading cycle beginning in November 2021 and ending in December 2021, such that the new rates will be applied to billing statements issued at the end of December 2021 and due by January 25, 2022.

*Motion by Ramirez, Second by Adkisson to Adopt Resolution No. 4048 Approving the Increase of Natural Gas Rates to Support the City's Natural Gas Enterprise Fund. Motion **Approved** by Roll-Call 3/0 Majority Vote. (Ramsey and Horn – Absent)*

## **7. ANNOUNCEMENTS**

### City Manager's Announcements:

City Manager Marissa Trejo reminded the community of Mid Valley Disposal's Fall Community Clean-Up event to be held on Saturday, November 13, 2021 between 6am and 2pm.

Mrs. Trejo thanked Pleasant Valley State Prison for funding The Lisa Project, an exhibit on child abuse awareness, to be located in our community from October 14th through the 20th.

Mrs. Trejo announced that the City's Christmas Gift Giveaway Program is underway, with 189 children registered for this year. The City is in need of wrapping paper and gift bag donations. Anyone interested in donating may drop their items off at City Hall.

Council Member's Announcements:

Councilman Adkisson announced the hosting of a Town Hall style meeting with Chris Mathys to be held in the Council Chambers next Friday at 6:00pm. Chris Mathys is running for Congress against David Valadao. Councilman Adkisson is also trying to schedule time David Valadao and Nicole Parra to attend at another date.

Councilman Ramirez recognized the departments of Public Works, Fire and Police for assisting the community through our first rainstorm. They were prepared and kept the community safe.

Councilman Ramirez thanked the Fire Department responding to the two recent fires.

Mayor's Announcements:

Mayor Pro-Tem asked for prayers for Mayor Ron Ramsey and hopes he is doing well.

**8. FUTURE AGENDA ITEMS**

None

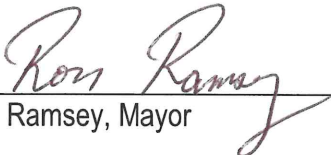
**9. CLOSED SESSION**

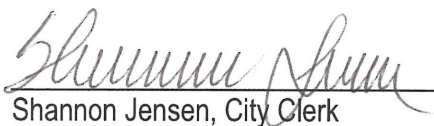
None

**10. CLOSED SESSION REPORT**

None

**11. ADJOURNMENT 8:01 PM**

  
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Ron Ramsey, Mayor

  
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Shannon Jensen, City Clerk

December 2, 2021  
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Date