

**SPECIAL
MINUTES
CITY COUNCIL/SUCCESSOR
AGENCY/PUBLIC FINANCE AUTHORITY
MEETING AGENDA
June 18, 2025**

1. CALL TO ORDER 6:00 PM

Council Members Present: Vosburg, Horn, Ramierz, Schindler, Hedgecock

Others Present: Interim City Manager Sean Brewer, City Attorney Mario Zamora, Chief of Police Jose Garza, Police Commander Sean Young, Financial Services Director Mai Vang (arrived late), City Treasurer Dawn Kahikina, Fire Chief Greg DuPuis, Administrative Analyst Mercedes Garcia and City Clerk Shannon Jensen

Council Members Absent: None

Others Absent: None

Changes to the Agenda: Interim City Manager Sean Brewer announced the following Changes to the Agenda:

1. Item No. 2.1, Presentation: Recipient of the Westlands Water District 2025 West Side Scholarship, Presented by Sarah Milliser, will be postponed to the July 17, 2025.

*Motion by Horn, Second by Schindler to Approve the Agenda for the Special meeting of June 18, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Recipient of the Westlands Water District 2025 West Side Scholarship, Presented by Sarah Milliser

Item No. 2.1 was postponed to the July 17, 2025 meeting during Changes to the Agenda.

2. San Francisco SPCA Presentation, Spay Neuter Campaign – Kylie Ramos

Kylie Ramos, the SPCA's Central Valley Community Engagement Manager, provided an overview of a shared project with RSO Foundation and Gimme Love Animal Shelter to bring subsidized spay and neuter services to the Coalinga community. The program focuses on addressing pet overpopulation and its impact on our local animal shelter, aiming to spay/neuter approximately 750 animals between July and December 2025, utilizing partners such as SNIP Bus and Animal Balance, with initial clinics scheduled starting as early as July 15th-16th. The City will work with Gimme Love to provide outreach support, assistance in identifying clinic space and community engagement.

3. Retail Recruitment Update and Partnership Recap – Retail Strategies, John Mark Boozer and Brooke Hill

John Mark Boozer and Brooke Hill provided a retail recruitment update and along with their partnership recap efforts.

4. Code Enforcement Report for April and May 2025, Yaneth Ibarra, Code Enforcement Officer

Code Enforcement Officer Yaneth Ibarra, presented the Code Enforcement reports for April and May 2025.

3. CITIZEN COMMENTS

The following individual(s) spoke under Citizen Comments:

Haley Hill, Secretary of the Coalinga Elks Lodge, provided a brief presentation of their brick fundraiser to support facility repairs, including the replacement of their failing air conditioning units and leaking roof. Bricks can be purchased to honor veterans, loved ones, or businesses, and will be installed around the Lodge's flagpole.

Chuck Yeadon thanked the Coalinga Police and Fire Departments for their quick response to a recent utility trailer fire, noting their efforts likely prevented a CalNeva pickup from becoming a total loss.

The following individual(s) submitted written comment(s):

None

4. PUBLIC HEARINGS

None

5. CONSENT CALENDAR

1. Check Register: 4/01/2025 – 4/30/2025
2. Authorize and Approve Contracts for CY 2024 Intergovernmental Transfer Program Participation
3. Approval of an Agreement between the City of Coalinga and West Hills Community College District for Campus Police Officer Services (2025 – 2026)
4. City Council Authorizing the Interim City Manager to Execute a 3-Year Renewal Contract with Retail Strategies

5. Introduction and Waiver of First Reading of Ordinance No. 873 – Amending Chapter 4A of the Coalinga Municipal Code regarding Cross-Connection Control and Backflow Prevention
6. Approval of the Second Amendment to the Communications Site Lease Agreement with T-Mobile West Tower LLC for the Continued Use of a Portion of City-Owned Property for Telecommunication Purposes (Cell Tower Site Lease at Palmer Avenue and Highway 198/33)

Item No. 5.6 was Pulled for discussion by Councilman Ramirez.

Interim City Manager Sean Brewer provided a brief overview of the item.

7. Discussion and Potential Action regarding the Adoption of Resolution No. 4272, Establishing a Temporary Policy for the Issuance of Press Releases by the Mayor on behalf of the City Council

Item No. 5.7 was Pulled for discussion by Councilman Schindler.

Interim City Manager Sean Brewer provided a brief overview of the item.

Consensus of the Council is to amend the policy to include the ability for staff to reach out to other members of the City Council if both the Mayor and Mayor Pro-Tem are unavailable.

8. Council Review and Approval of a Homeless Encampment Policy

Item No. 5.8 was Pulled for discussion by Mayor Pro-Tem Horn.

Mayor Pro-Tem Horn requested that a feature be added to the city's app to allow citizens to submit complaints or concerns regarding homeless encampments.

9. City Council Approval of a City Council Electronic Device Purchase and Buyback Policy

Item No. 5.9 was Pulled for discussion by Mayor Vosburg.

Mayor Vosburg provided requested that the policy be amended to include an annual depreciation rather than a flat 4year value, noting that some Councilmembers start midterm or resign, and this would ensure everyone has the same opportunity.

10. City Council Approval of a New Hanger Waitlist Policy for New Coalinga Municipal Airport
11. Council Adoption of Resolution No. 4273 Amending the Assistant City Manager Pay Scale
12. Adopt Resolution No. 4274 Approving the Business Systems Analyst Job Description
13. Adopt Resolution No. 4275 Approving the Lube Technician Job Description

Item No. 5.13 was Pulled for discussion by Councilman Schindler.

Interim City Manager provided a brief overview of the item.

14. Adopt Resolution No. 4276 Approving the Public Outreach Coordinator Job Description

Item No. 5.15 was Pulled for discussion by Councilman Ramirez.

Interim City Manager Sean Brewer provided a brief overview of the item.

15. Council Consideration of Staff's Recommendation regarding a Request by Councilmember Horn to Purchase Window Tint Meters for the Police Department – Future Agenda Item

Item No. 5.16 was Pulled for discussion by Mayor Vosburg.

16. Award Sharp Ambulance Billing the Contract for Ambulance Billing Services
17. Consideration of Bid Award for Resurfacing Project – Phase 2
18. Consideration of Bid Award for Phelps Avenue Rehabilitation Phase II
19. Consideration of Bid Award for AHSC Pacific Apts STI & TRA
20. Consideration of City to Purchase Solar Lights for AHSC Pacific Apts STI & TRA
21. Authorize Interim City Manager to Sign and Submit Local Transportation Development Funds for Fiscal Year 2025-2026
22. Adopt Resolution No. 4265 Adopting the Fiscal Year 2025-2026 Annual Budget

Item No. 5.22 was Pulled for discussion by Councilman Schindler.

Councilman Schindler requested a separate vote on Item No. 5.22.

Interim City Manager Sean Brewer provided a brief overview of the item.

Councilman Schindler and Councilman Hedgecock expressed opposition to approving the Fiscal Year 2025-2026 budget with an increase in Council pay.

23. Adopt Resolution No. 4270 – Authorizing for One-Time Projects and Purchases in FY26 Budget
24. Adopt Resolution No. PFA 25-01 Adopting FY25/26 Budget for the Coalinga Public Financing Authority
25. Adopt Resolution No. 4267 Adopting the Annual City of Coalinga Reserve Policy for the General Fund Reserve and Enterprise Funds for Fiscal Year 2025-2026
26. Adopt Resolution No. 4266 to Commit fund Balance from the General Fund to Purchase a New Smeal Fire Engine in the Amount of \$1,200,000 for Fiscal Year 2025-2026
27. Adopt Resolution No. SA-349 Adopting FY25/26 Budget for the Successor Agency former Redevelopment Agency of the City of Coalinga
28. Adopt Resolution No. 4269 Ad Valorem FY 2025-2026 Property Tax Assessment for Public Safety Employees of the City of Coalinga

29. Adopt Resolution No. 4271 Annual Gann Appropriation Limit for Fiscal Year 2025-2026
30. Adopt Resolution No. 4268 Establishing a Minimum Fund Balance Requirement for the General Fund
31. Consideration of Bid Award for Coalinga Perimeter Multi-Use Trail 3, 4, 9
32. Approve MINUTES – May 15, 2025

*Motion by Schindler, Second by Hedgecock to Approve removing Item No. 5.22 from the Consent Calendar for a separate vote. **Approved** by 5/0 Roll-Call Majority Vote.*

*Motion by Schindler, Second by Horn to Approve Consent Calendar Item Nos. 5.1 through 5.6, Modifying Item No. 5.7 to include an alternative member of the Council when the Mayor/Mayor Pro-Tem are unavailable, Modifying Item No. 5.9 to include an annual depreciation rather than a 4year valuation, 5.10 through 5.21, and 5.23 through 5.32. **Approved** by 5/0 Roll-Call Majority Vote.*

*Motion by Hedgecock, Second by Schindler to Approving Item No. 5.22 Adopting the Fiscal Year 2025-2026 Annual Budget without an increase to the Council's Pay. **Approved** by 5/0 Roll-Call Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. City Council Authorizing the Interim City Manager to Execute a Letter of Interest with Momentum Tactical, LLC: Military Freefall Training Facility at Coalinga Municipal Airport
Sean Brewer, Interim City Manager

Interim City Manager Sean Brewer provided a brief overview of the item.

Pete Lubrano and Matt Leonard of Momentum Tactical, LLC joined via Zoom.

*Motion by Hedgecock, Second by Horn Approving the Interim City Manager to execute of a Letter of Intent with Momentum Tactical, LLC for the development and operation of a military freefall training and tactical canopy instruction facility at the Coalinga Municipal Airport. **Approved** by 5/0 Roll-Call Majority Vote.*

2. Council Receive and Provide Potential Direction related to the Coalinga Airshow Scheduled for Saturday, September 27, 2025
Sean Brewer, Interim City Manager

Interim City Manager Sean Brewer provided a brief overview of the item.

Consensus of the Council is for staff to move forward with the September 27, 2025 Coalinga Air Show preparations as presented.

3. Discussion, Direction and Potential Action related to an Ambulance Rate Adjustment
Greg DuPuis, Fire Chief

Fire Chief Greg DuPuis provided an overview of the item.

*Motion by Ramirez, Second by Horn to Adopt Resolution No. 4277, Approving an Updated Ambulance Service Rete Structure for the Coalinga Fire Department, Effective July 1, 2025. **Approved** by 5/0 Roll-Call Majority Vote.*

7. ANNOUNCEMENTS

City Manager's Announcements:

City Attorney Mario Zamora announced Griswold, LaSalle, Cobb, Dowd & Gin LLP will be celebrating their 80th anniversary with an Open House on Friday, June 27, from 5:00 to 7:00 PM at their office in Hanford and hopes the City Council and management staff are able to attend the celebration.

Council Member's Announcements:

Councilman Ramirez congratulated and thanked all Coalinga High School student athletes for a successful year, noting the many Valley Champions and All-Stars in various sports, and expressed pride in their accomplishments and future endeavors.

Mayor's Announcements:

Mayor Vosburg thanked public safety personnel and the public for attending the meeting, acknowledging that it can be taxing to sit through the Council's dissection of agenda items but emphasized that thorough discussion is important to ensure the best decisions are being made for the community.

Mayor Vosburg also announced that the City's 911 system is temporarily down and calls are currently being routed through the Fresno County Sheriff's Office until the issue is resolved.

8. FUTURE AGENDA ITEMS

Councilman Hedgecock requested a Future Agenda Item to hold a briefing or workshop on City safety policies and procedures, including catastrophic emergency response preparedness and training across all departments.

Mayor Vosburg requested a Future Agenda Item to have the City's Emergency Response Plan (ERP) information added to a dedicated section on the City's website for public access.

Mayor Vosburg requested a microphone for public use to accommodate individuals who cannot easily approach the podium.

Mayor Pro-Tem Horn requested a Future Agenda Item to approve the donation of his entire Council stipend, through the end of his term, to the Coalinga K-9 Foundation,

9. CLOSED SESSION

1. City Manager's Performance Evaluation - Government Code Section 54957(b)

2. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: 638 E. Polk Street (APN: 083-123-02) located in the City of Coalinga. CITY NEGOTIATORS: Interim City Manager Sean Brewer and City Attorney Mario Zamora. NEGOTIATING PARTIES: Bajwa Kalwinder. UNDER NEGOTIATION: Price and Terms of Payment

3. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APNs: 083-030-68 and 083-030-63 located in the City of Coalinga. CITY NEGOTIATORS: Interim City Manager Sean Brewer and City Attorney Mario Zamora. NEGOTIATING PARTIES: Hidemi Kimura. UNDER NEGOTIATION: Price and Terms of Payment
4. PUBLIC EMPLOYEE APPOINTMENT – Government Code Section 54957. Title: City Manager

During Changes to the Agenda, Interim City Manager Sean Brewer announced that Item No. 9.4 should reflect 2 Cases, not 3 Cases.

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 8:13 PM

APPROVED:



Nathan Vosburg, Mayor

ATTEST:

Shannon Jensen

Shannon Jensen, City Clerk

July 21, 2025

Date