

MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA August 15, 2024

1. CALL TO ORDER 6:00 PM

Council Members Present: Horn, Ramirez (arrived at 6:02pm), Vosburg, Schindler, Hedgecock

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Assistant City Manager Sean Brewer, Chief of Police Jose Garza, Financial Services Director Mai Vang, City Treasurer, Dawn Kahikina, Fire Chief Greg DuPuis, Administrative Analyst Mercedes Garcia and City Clerk Shannon Jensen

Council Members Absent: None

Others Absent: None

Changes to the Agenda: City Manager Marissa Trejo announced the following Changes to the Agenda:

1. Amended Special Meeting shall run concurrently with the regular meeting and Consent Calendar Item 5.1 from the Amended Special agenda will be added to the regular agenda as Consent Calendar Item No. 5.11; and
2. Closed Session Item No. 9.1 from the Amended Special agenda shall be added to the regular agenda as Closed Session Item No. 9.3.

*Motion by Vosburg, Second by Schindler to Approve the Agenda for the meeting of August 15, 2024. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Certificate of Recognition – 2024 Best High School Mascot in the Nation, Oscar of the Coalinga Horned Toads

Mayor Horn presented a Certificate of Recognition to Oscar, of the Coalinga High School Horned Toads, in special recognition of being named the 2024 Best High School Mascot in the Nation.

2. Presentation of a Plaque to City Manager Marissa Trejo in Honor of her Many Years of Service to the City of Coalinga

Mayor Horn presented City Manager Marissa Trejo with a special plaque and key to the City in honor of her many years of service and dedication to the City of Coalinga.

The City Council, staff and members of the community joined in to speak of special moments, funny stories, thanks and well wishes in honor Mrs. Trejo and her time at the City.

Mayor Horn called for a 15-minute break. Mayor Horn reconvened the meeting at 6:55pm.

3. CITIZEN COMMENTS

The following individual(s) spoke under Citizen Comments:

Mary Jones, referencing Consent Calendar Item No. 5.1 from the Amended Special Agenda, asked if the sample polling size of 75-100 would be adequate.

City Manager Marissa Trejo stated that back in 2018 when the City had contracted for a similar opinion survey, the sample size was 66.

The following individual(s) submitted written comment(s):

None

4. PUBLIC HEARINGS

1. Consideration of Conditional Use Permit Application 24-05 and Further Adopting Resolution No. 4227 with Conditions, to Reestablish the legal Non-confirming Status of the Structure Located at 358 E. Polk Street
Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer provided a brief overview of item.

Mayor Horn opened the Public Hearing for comments. Hearing none, Mayor Horn closed the Public Hearing.

*Motion by Horn, Second by Ramirez to **Approve** Resolution No. 4227 Approving Conditional Use Permit Application No. 24-05, Re-Establishing the Legal Non-Conforming Status of the Structure located at 358 E. Polk Street. **Approved** by a 5/0 Roll-Call Majority Vote.*

2. Adopt General Plan Amendment Adopting Fresno Multi-Jurisdictional Housing Element 2023-2031
Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer provided a brief overview of item.

Mayor Horn opened the Public Hearing for comments. Hearing none, Mayor Horn closed the Public Hearing.

*Motion by Schindler, Second by Horn to **Approve** Resolution No. 4228 Adopting the 2023-2031 Coalinga Housing Element and 2023-2031 Fresno County Multi-Jurisdictional Housing Element and Determining the the 2023-2031 City of Coalinga Housing element is Exempt from the California Environmental Quality Act. **Approved** by a 5/0 Roll-Call Majority Vote.*

5. CONSENT CALENDAR

1. Approve MINUTES – August 1, 2024
2. Informational Only: Items Funded by Measure J

Item No. 5.2 was Pulled by Councilman Vosburg and asked that it be read for the benefit of the public.

City Manager Marissa Trejo provided a brief overview of the item, stating that if Measure J is not extended these positions will be lost as well as any future projects and she would recommend slowly making those cuts over the next few years.

3. Information Only: Status Update on the Passing of Canine Nitro

Item No. 5.3 was Pulled by Councilman Vosburg for information to be provided to the public.

City Manager Marissa Trejo provided a brief overview of the item, stating that a criminal investigation is currently taking place and once completed an administrative investigation will be conducted. However, these are confidential personnel matters and the investigation and its findings are, therefore, confidential.

4. Consider and Adopt Resolution No. 4229 – Intention to Vacate a Public Street Easement on adjoining APN 083-382-06s (733 Riesling Way Property) and Setting a Date for a Public Hearing

Item No. 5.4 was Pulled by Councilman Vosburg for discussion.

Assistant City Manager Sean Brewer provided a brief overview of the item.

Councilman Vosburg requested that staff take a look at similar areas where this can be addressed.

Mr. Brewer stated he would bring back a Public Hearing at the next City Council meeting to continue the vacate process. Staff will also be bring back an item for similar areas.

5. Adopt Resolution No. 4230 Authorized Designated Signatures for City's Bank Accounts with US Bank
6. Adopt Resolution No. 4231 Approving Revisions to the City's Natural Gas Purchase Policy
7. Accept Measure C Audit Report for Fiscal Year Ending June 30, 2022
8. Consideration of Bid Award for Sewer Collection System Improvements on Cherry Lane – N. Grant St. Project
9. Consideration of Bid Award for Pleasant Street Reconstruction & Sewer Main Replacement Project
10. Coalinga Police Department Monthly Report for July 2024

Item No. 5.10 was Pulled by Councilman Vosburg for discussion.

Councilman Vosburg asked if reports of illegal fireworks are tracked and included in the monthly report, explaining that someone has asked how reports of illegal fireworks were being accounted for and know that they were being delt with.

Chief of Police Jose Garza stated that calls for service are captured, however that information is not included in this report.

11. Approve Letter of Agreement with Gene Bergman & Associates to Conduct a Public Opinion Voter Survey

Item No. 5.1 from the Special Agenda was added to the Regular Agenda as Item No. 5.11 during Changes to the Agenda.

*Motion by Schindler, Second by Ramirez to **Approve** Consent Calendar Item Nos. 5.1 through 5.11. **Approved** by a 5/0 Roll-Call Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Amending Title 5 of the Coalinga Municipal Code by Adding Sections relating to Unsafe Camping and Public Hazards
Marissa Trejo, City Manager

City Manager Marissa Trejo provided a brief overview of the item, stating this was a Future Agenda Item by Councilman Vosburg.

Councilman Hedgecock expressed concern about storing property for free.

City Attorney Mario Zamora explained that confiscated property would be treated differently than abandoned property. would be treated differently. In those instances, if the property is believed to be abandoned then the area would just be cleaned up.

Councilman Hedgecock requested that modified to address these potential cases.

Consensus of the Council to bring back with requested change(s).

2. Discussion, Direction and Potential Action regarding Updating the Council Rules of Procedure to Include a Process to Fill Vacancies on the City Council
Sean Brewer, Assistant City Manager

City Manager Marissa Trejo provided a brief overview of the item, stating this was a Future Agenda Item by Councilman Vosburg.

Councilman Vosburg requested further amendments that clearly layout the specific process that Council shall take when filling vacancies on the Planning Commission and the City Council.

City Attorney Mario Zamora explained that requirements for making appointments to the City Council must be made according to law. He will review the procedures to include the requirements and timeframes. He will also included options on how the Council will specifically run a meeting when they are considering making an appointment from those who have applied.

Consensus of the Council to bring back with requested change(s).

7. ANNOUNCEMENTS

City Manager's Announcements:

None

Council Member's Announcements:

Councilman Schindler thanked City Manager Marissa Trejo again for everything she has done for the City of Coalinga.

Mayor Pro-Tem Ramirez also thanked City Manager Marissa Trejo again for her time with the City.

Mayor Pro-Tem Ramirez, agreeing with comments from Scott Netherton, urged the citizens to run for City Council and if that wasn't option, be more professional when making comments on social media.

Councilman Vosburg stated he believes we have a great team right now and we are here for the public. Mr. Vosburg stated Lemoore is lucky to have Marissa as their new City Manager and he appreciates everything she has done.

City Treasurer Dawn Kahikina announced that she recently spoke with the American Red Cross and the organization will be providing information and resources so that it can be made available to those who may need it. Mrs. Kahikina plans to go through the training necessary to become an American Red Cross volunteer where she would be dispatched to provide resources in an event of an emergency. She urged anyone interested in also becoming a volunteer to contact her for more information.

Mayor's Announcements:

Mayor Horn thanked City Manager Marissa Trejo and stated he will miss coming in and talking with her.

8. FUTURE AGENDA ITEMS

Councilman Vosburg requested a Future Agenda Item for Staff to explore other areas where the City can vacate a public street easement for an adjoining property (*Consent Calendar Item No. 5.4*).

9. CLOSED SESSION

1. CITY MANAGER'S PERFORMANCE EVALUATION – Government Code Section 54957(b)
2. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager Marissa Trejo and City Attorney Mario Zamora. EMPLOYEE (ORGANIZATION): Non-Represented Employees

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8. Property: 240 Coalinga Plaza. City Negotiator: City Manager Marissa Trejo and City Attorney Mario Zamora. Negotiation Parties: Pacific Gas and Electric Company

Item No. 9.1 from the Amended Special Agenda was added to the Regular Agenda as Item No. 9.3 during Changes to the Agenda.

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 8:15 PM

APPROVED:

James Horn
James Horn, Mayor

ATTEST:

Shannon Jensen
Shannon Jensen, City Clerk

September 9, 2024
Date