

# **MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA August 3, 2023**

## **1. CALL TO ORDER 6:00 PM**

Council Members Present: Horn, Ramirez, Vosburg, Schindler, Hedgecock

Others Present: City Manager Marissa Trejo, Assistant City Attorney Christina G. Di Filippo, Assistant City Manager Sean Brewer, Chief of Police Jose Garza, Financial Services Director Mai Vang (via Zoom), Administrative Analyst Mercedes Garcia (via Zoom), Fire Chief Greg DuPuis, Public Works and Utilities Coordinator Larry Miller and City Clerk Shannon Jensen

Council Members Absent: None

Others Absent: City Treasurer Dawn Kahikina

Changes to the Agenda: City Manager Marissa Trejo announced the following changes to the Agenda:

1. Special Meeting shall run concurrently with the regular meeting, and
2. Item No. 5.1 from the Special Agenda shall be added to the regular meeting agenda as Item No. 6.4.

*Motion by Vosburg, Second by Ramirez to Approve the Agenda for the meeting of August 3, 2023. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

## **2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS**

1. Presentation on Proposed Solar Facility at the Old Asbestos Superfund Site by Cultivate Power

Lucas Adams of Cultivate Power presented their proposed solar facility to be located at the Old Asbestos Superfund site.

2. Presentation on Proposed Solar Facility at Jayne and Alpine by Cenergy Power

Bill Pham of Cenergy presented their proposed solar facility to be located at Jayne and Alpine Avenues.

3. Presentation of Police Department Mid-Year Report by Chief Garza

Chief of Police Jose Garza presented the Police Department Mid-Year Report.

**3. CITIZEN COMMENTS**

*The following individual(s) spoke under Citizen Comments:*

Scott Netherton congratulated City Manager Marisa Trejo and staff for a successful Nation Night Out event. Mr. Netherton announced another local business was lost. Mr. Netherton voiced concern over online businesses being able to avoid complying with a lot of the same requirements and fees that their brick and mortar counterparts cannot.

Robert Lazano and Manuel Hernandez stated they are a vendor outside of the Fitness Center and just received their business license but was cited today. City Manager Marisa Trejo stated that Citizen Comments was not the appropriate forum to address their concerns and offered to speak with them during the Public Comments portion of the meeting.

*The following individual(s) submitted written comment(s):*

None

**4. PUBLIC HEARINGS**

1. Consideration and Approval of Resolution No. 4170 Tentative Parcel Map 22-02 (SE Corner of Elm Ave/SR33/198 and El Rancho Blvd)  
**Sean Brewer, Assistant City Manager**

Assistant City Manager Sean Brewer gave a brief overview of the item.

Mayor Horn opened the Public Hearing for comments. Seeing none, Mayor Horn closed the Public Hearing.

*Motion by Hedgecock, Second by Vosburg to Adopt Resolution No. 4170 Approving a Tentative Parcel Map 22-02 to Subdivide the Existing 7.69 Parcel into Four (4) Commercial Zoned Parcels. Motion **Approved** by a 5/0 Majority Roll-Call Vote.*

2. Consideration and Approval of Resolution No. 4171 and Combined Development Application (CDA 22-02) – 256 E. Polk Street  
**Sean Brewer, Assistant City Manager**

Assistant City Manager Sean Brewer gave a brief overview of the item.

Mayor Horn opened the Public Hearing for comments.

Mary Jones voiced concerns with the cinderblock wall that had been a part of the previous approval with the property on the corner lot and how long it took the property owner to complete the wall.

Assistant City Manager Sean Brewer stated that the cinderblock wall will be required to meet current City standards and a Business License will not be issued until all conditions of approval are met.

Tom Dominguez voiced requested that the City ensures that the property doesn't become a storage yard for unused/unregistered vehicles.

Mr. Brewer stated that storage concerns have been addressed and are part of the conditions.

Seeing none, Mayor Horn closed the Public Hearing.

*Motion by Vosburg, Second by Horn to Adopt Resolution No. 4171 and Waive the Introduction and First Reading of Ordinance No. 861 Approving a General Plan Amendment, Zoning Amendment, Conditional Use Permit, Site Review and Environmental Review for APNs 083-102-06, 083-102-07, and 083-102-08 for the Combined Development Application for 256 E. Polk Street. Motion **Approved** by a 5/0 Majority Roll-Call Vote.*

## **5. CONSENT CALENDAR**

1. Approve MINUTES – July 6, 2023
2. Check Register: 06/01/2023 – 06/30/2023
3. Authorize Police Department to Expand Drone Program

*Councilman Vosburg pulled Item No. 5.3 for discussion.*

Police Commander Sean Young gave a brief overview of the item.

4. Adopt Resolution No. 4168 for Measure C Extension Local Transportation Purposes Pass-Through Projects and Program Funds Apportionment for FY2023-2024 and Authorize City Manager to Sign and Submit Local Transportation Pas Through Revenues Certification and Claim Forms

*Councilman Vosburg pulled Item No. 5.4 for discussion.*

Assistant City Manager Sean Brewer gave a brief overview of the item.

5. Authorize City Manager to Approve Engagement Letter Received from Bryant L. Jolley, CPA for Auditing Services of Fiscal Year 2022-2023
6. Approve Mutual Aid Agreements between Coalinga Police Department and the Fresno County Sheriff's Department
7. Authorize City Manger to Execute a Letter of Intent with Cultivate Power for Ground Lease of 3 Acres at Asbestos Site for a Future Community Solar Project
8. Approve Task Order with AM Consulting Engineers to Provide Design Engineering Services for Grant Street Alley Sewer Line Replacement Project
9. Authorize Assistant City Manager to Execute a Task Order with the City Engineer to Perform Topographic Survey Work related to the Affordable Housing Sustainable Communities Grant Project
10. Authorize Staff to Enter into an Agreement with Quad Knoph, Inc. For On Call GIS Services

11. Reject Claim for Damages Presented by Patricia Gonzalez Magaña
12. Reject Claim for Damages Presented by Cari McCormick
13. Authorize City Manager to Approve Lease Contract between the City of Coalinga and Westside Family Preservation Network located at 160 W. Elm Ave
14. Direct City Manager to Coordinate a Ribbon Cutting Ceremony at Dog Park upon Completion of Upgrades
15. Code Enforcement Monthly Report for June 2023
16. Public Works, Utilities & Community Development Monthly Report for April-June 2023

*Motion by Vosburg, Second by Schindler to **Approve** Consent Calendar Item Nos. 5.1 through 5.2 and 5.4 through 5.16. Item No. 5.3 **Approved** with the Condition that the Public is Properly Informed of the Program and that a Formal Policy be Developed to Address the Community's Privacy. Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

## **6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Discussion and Direction regarding One (1) Future Vacancy on Planning Commission  
**Sean Brewer, Assistant City Manager**

City Manager Marissa Trejo stated this was a Future Agenda Item by Councilman Schindler.

Assistant City Manager Sean Brewer gave a brief overview of the item.

*Motion by Horn, Second by Schindler to Appoint Rocco Papietro to the Planning Commission to Fill the Future Vacancy of Chairman Joshua Sailer on September 3, 2023. Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

2. Discussion, Direction and Potential Action regarding Filling Remaining Vacant Appointment for District 1 of the City of Coalinga Public Safety/City Beautification/Code Enforcement/Animal Control Transparency and Accountability Committee  
**Marissa Trejo, City Manager**

City Manager Marissa Trejo gave a brief overview of the item, stating that Items 6.2 and 6.3 go hand in hand and suggested the Council discuss the two items together.

*Motion by Horn, Second by Schindler to **Appoint** Rocco Papietro to Represent District 1 and Mary Jones and Taylor Monroy Cisneros to Represent District 3 of the City of Coalinga Public Safety/City Beautification/Code Enforcement/Animal Control Transparency and Accountability Committee. Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

3. Discussion, Direction and Potential Action regarding Filling Remaining Vacant Appointments for District 3 of the City of Coalinga Public Safety/City Beautification/Code Enforcement/Animal Control Transparency and Accountability Committee  
**Marissa Trejo, City Manager**

*Motion by Horn, Second by Schindler to **Appoint** Rocco Papietro to Represent District 1 and Mary Jones and Taylor Monroy Cisneros to Represent District 3 of the City of Coalinga Public Safety/City Beautification/Code Enforcement/Animal Control Transparency and Accountability Committee. Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

4. City Council Authorizing the Assistant City Manager the Authority to Approve Change Order #1 for Unforeseen Sewer Lateral Repairs as Part of the E. Pleasant Street Water Line Project Currently Under Construction

**Sean Brewer, Assistant City Manager**

Assistant City Manager Sean Brewer gave a brief overview of the item.

*Motion by Horn, Second by Vosburg to **Approve** Authorizing the Assistant City Manager the Authority to Approve Change Order #1 for the Unforeseen Sewer Lateral Repairs as Part of the E. Pleasant Street Water Line Project Currently Under Construction. Motion **Approved** by a 5/0 Roll-Call Majority Vote.*

## **7. ANNOUNCEMENTS**

### City Manager's Announcements:

City Manager Marissa Trejo announced that Tractor Supply project at the former Kmart building is still moving and is on schedule.

Mrs. Trejo announced that this year's National Night Out was a huge success and the City gave out 500 sets of school supplies and an additional 36 backpacks. We did run out of supplies so our goal for next year will be to handout 600 sets. Mrs. Trejo thanked all the City departments who helped put on the event and personally thanked Scott Netherton for all his help securing vendors for the event while she was out of the office.

### Council Member's Announcements:

Councilman Vosburg formally welcomed newly appointed Councilman Roger Schindler as he missed Mr. Schindler's first meeting last month.

Councilman Vosburg thanked the Public Works department for all their hard work cutting trees and trimming the grass, making everything look nice.

Councilman Vosburg stated how pleased he was with the recent Caltrans pavement overlay project on Elm Avenue (State Route 198) from Firestone to 5th (State Route 33). They worked quickly and efficiently.

Mayor Pro-Tem Ramirez announced that Coalinga football will be starting soon, and it's expected to be an exciting year. This Friday will be our first scrimmage.

Mr. Ramirez thanked everyone for Nation Night Out, it is always nice to see everyone come together.

Mr. Ramirez thanked staff for how great the City looks. Assemblywoman Soria was impressed with how great our City looked during a recent visit.

### Mayor's Announcements:

None

## 8. FUTURE AGENDA ITEMS

Mayor Pro-Tem Ramirez requested a Future Agenda Item to address a raised piece of concrete on Glenn Avenue and Forest Court. He said it is hard to see at night and asked if it could be shaved down.

## 9. CLOSED SESSION


1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga's International Association of Firefighters and Coalinga Non-Sworn Public Safety Personnel

## 10. CLOSED SESSION REPORT

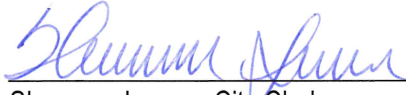
None

## 11. ADJOURNMENT 7:50 PM

APPROVED:

  
\_\_\_\_\_  
James Horn, Mayor

ATTEST:

  
\_\_\_\_\_  
Shannon Jensen, City Clerk

August 17, 2023  
\_\_\_\_\_  
Date