



SPECIAL CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**June 3, 2026
5:30 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Special Meeting, on June 3, 2026 in the City Council Chambers located at 155 West Durian, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to this meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 5:30 p.m. and the agenda will be as follows:

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

Citizen Comments submitted in writing to the City Clerk by 5:00pm on the day of the City Council meeting shall be distributed to the City Council and included in the record,

however they will not be read.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Approval of Purchase and Installation of New Air Conditioning Unit for the Upstairs Dorm Room at the Coalinga Fire Department

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS (NONE)

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. City Treasurer's Announcements
4. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION (NONE)

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approval of Purchase and Installation of New Air Conditioning Unit for the Upstairs Dorm Room at the Coalinga Fire Department

Meeting Date: Tuesday, June 9, 2026

From: Greg DuPuis, Fire Chief

Prepared by: Greg DuPuis, Fire Chief

I. RECOMMENDATION:

Staff recommends that the City Council authorize the purchase and installation of a new commercial air conditioning unit for the upstairs dorm room at the Coalinga Fire Department, located at 300 West Elm Avenue, in an amount not to exceed \$25,753, and authorize the City Manager, or designee, to execute all necessary documents.

II. BACKGROUND:

The upstairs dorm room at the Coalinga Fire Department is served by an air conditioning unit that is more than 25 years old. The unit has exceeded its expected useful life and has become increasingly unreliable. Since 2020, the City has spent approximately \$6,000 on repairs in an effort to keep the unit operational.

The unit has now completely failed. According to the technician, the existing unit will no longer turn on, and no further minor repairs can be made to restore operation. While replacement of the compressor and other major components may be possible, the estimated cost of such repairs would be approximately \$10,000 to \$15,000. Given the age of the unit, the prior repair history, and the high cost of replacing major components, continued repair is not a cost-effective option.

The upstairs dorm room is used by Fire Department personnel assigned to 24-hour operations. A functioning air conditioning system is necessary to provide a safe and habitable living and resting environment for on-duty personnel, particularly during periods of extreme heat.

III. DISCUSSION:

The City received a quote from Shaw's Home Comfort for the removal and replacement of the existing unit. The proposed work includes the installation of a new 4-ton, 14 SEER, 230V, single-phase Day & Night commercial package unit. The project also includes connection to the existing sheet metal, upgraded electrical with a new disconnect, gas line improvements with drip leg and shut-off valve, connection to the existing condensate drain, an in-duct smoke detector, a new programmable commercial thermostat, duct sealing, Title 24 duct testing, factory startup, efficiency checks, required permits, HERS documentation, and city inspection coordination.

The quoted cost for the full replacement is \$25,753. The quote also includes warranty coverage consisting of one year on parts, five years on the compressor, one year on labor, and two years of PPC maintenance coverage, including up to four maintenance visits.

Based on the technician's determination that the unit has failed and cannot be restored through minor repairs, staff recommends replacement rather than investing \$10,000 to \$15,000 into major components on a system that is already over 25 years old. Replacement will provide a more reliable and long-term solution, reduce the likelihood of continued repair costs, and restore appropriate climate control for Fire Department personnel assigned to the station.

IV. ALTERNATIVES:

1. Do not approve the purchase. (not recommended)

V. FISCAL IMPACT:

The total cost for the purchase and installation of the new air conditioning unit is \$25,753. Funding will be allocated from the General Fund Fund Balance and come out of 101-416-98040, Major Machinery and Equipment.

ATTACHMENTS:

File Name	Description
Commercial_Prevaling_Package_unit_installation.pdf	Commercial AC Unit Quote



Make check payable to:
Shaw's Home Comfort
 1356 W. Iona Ave, Lemoore, 93245
 (559)925-9923
 Ca Lic#844787

Estimate 151053507
Project 151043159
Estimate Date 5/14/2026
Technician Victor M
Customer PO

Billing Address
 Coalinga Fire Dept
 300 West Elm Avenue
 Coalinga, CA 93210 USA

Job Address
 Coalinga Fire Dept
 300 West Elm Avenue
 Coalinga, CA 93210 USA

Estimate Details

Commercial Prevailing Package unit installation: Install a new 4 Ton, 14 SEER, 230V, Single-Phase Day & Night commercial package unit. Includes connection to existing sheet metal, upgraded electrical with new disconnect, gas line with drip leg and shut-off valve, connection to existing condensate drain, in-duct smoke detector, and new programmable commercial thermostat. System will receive full factory startup and efficiency testing to ensure proper performance. All required permits, HERS documentation, and city inspection coordination are included. Prevailing wage job.
 Warranty 1 year parts 5 year compressor 1 year labor 2 years PPC

Service #	Description	Quantity	Your Price	Your Total
PPC Install	<ul style="list-style-type: none"> ● Penguin Priority Perks ● 23-Point Inspection: Thorough seasonal checkups to keep your system running safely and efficiently. ● Ongoing Maintenance: Regularly scheduled visits to ensure peak performance year-round. ● No Service Fees: Never pay a diagnostic or trip charge during your warranty period. ● Full Parts & Labor Coverage: Enjoy peace of mind with extended warranty protection—no out-of-pocket costs for covered repairs. ● Priority Scheduling: Jump to the front of the line when you need service. ● Emergency Service, 7 Days a Week: We're here when others aren't. ● Expert Technicians: Factory-trained professionals you can trust in your home. ● 100% Satisfaction Guarantee: Your comfort is our top priority. ● Includes up to 4 visits. 	1.00	\$500.00	\$500.00
PPC Install Fee Waived	PPC maintenance program included with install at no additional cost.	1.00	-\$500.00	-\$500.00
ST-Warranty - ULN	5 Years on Compressor -1 Year on Parts -1 Year on Major Components -1 Year on Labor	1.00	\$0.00	\$0.00
4 Ton 14 SEER D&N Pkg	Remove and dispose of existing equipment. Install new package unit on a custom angle iron stand. Install new sheet metal fittings and retrofit ductwork as needed, including enlarging the return for proper airflow. Retrofit gas, electrical, and condensate connections. Install new thermostat and required smoke/CO detectors. Seal all ducts, boots, and registers. Perform Title 24 duct testing, factory startup, and efficiency checks. Obtain and manage all required city and county permits.	1.00	\$25,753.00	\$25,753.00
Day & Night IPGB448090K002B Ecobee Smart Thermostat.	Install new thermostat, connect to existing wiring, program settings, and test system operation to ensure proper heating and cooling functionality.	1.00	\$0.00	\$0.00

Member Savings	\$2,861.44
Sub-Total	\$25,753.00
Tax	\$0.00
Total	\$25,753.00

Thank you for choosing Shaw's Home Comfort!

Customer Signature _____ Date _____

By signing above and/or the electronic signature via email, I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed at the completion of the work performed. All prices for estimates are good for 30 days. The summary above is furnished by Shaw's Home Comfort as a good faith estimate of work to be performed at the location described above and is based on our evaluation.

TERMS, CONDITIONS, AND LIMITATIONS OF SALE

Shaw's Air Conditioning & Heating, Inc. here after referred to as Shaw's, represents that only materials installed by Shaw's are warranted (limited), and certain events or circumstance that will void warranty include, but are not limited to, non-payment, late payment, vandalism, fire, flood, abuse, theft or neglect to properly service and maintain the equipment. Homeowners are responsible for the routine maintenance as listed in the owner's manual. **Extended and non-extended equipment warranties are non-transferable to new homeowners (unless transferred through escrow). Material or equipment warranties are limited to the product warranty policy terms and conditions (such as additional shipping charges)**, as well as the product manufacturer's ability to pay, reasonable and safe job-site access, and delays beyond our control. All work will be completed by Shaw's in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written order and will become an extra charge over and above the estimate. Shaw's does not warrant against loss of use, energy loss or product loss. This agreement may be withdrawn by Shaw's if not accepted within 30 days of agreement date, is not binding unless signed by authorized Shaw's management, and is contingent upon reasonable job-site access during normal business hours and safe working conditions.

Contractors are required by law to be licensed and regulated by the CSLB, which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning the contractor may be referred to the registrar, Contractors State License Board, PO Box 2600, Sacramento, CA 95826.

STATE LAW REQUIRES ANYONE WHO CONTRACTS TO DO CONSTRUCTION WORK TO BE LICENSED BY THE CONTRACTORS STATE LICENSE BOARD IN THE LICENSE CATEGORY IN WHICH THE CONTRACTOR IS GOING TO BE WORKING – IF THE TOTAL PRICE OF THE JOB IS \$500 OR MORE (INCLUDING LABOR AND MATERIALS).

LICENSED CONTRACTORS ARE REGULATED BY LAWS DESIGNED TO PROTECT THE PUBLIC. IF YOU CONTRACT WITH SOMEONE WHO DOES NOT HAVE A LICENSE, THE CONTRACTORS STATE LICENSE BOARD MAY BE UNABLE TO ASSIST YOU WITH A COMPLAINT. YOUR ONLY REMEDY AGAINST AN UNLICENSED CONTRATOR MAY BE IN CIVIL COURT, AND YOU MAY BE LIABLE FOR DAMAGES ARISING OUT OF ANY INJURIES TO THE CONTRACTOR OR HIS OR HER EMPLOYEES.

YOU MAY CONTACT THE CONTRACTORS STATE LICENSE BOARD TO FIND OUT IF THIS CONTRACTOR HAS A VALID LICENSE. THE BOARD HAS COMPLETE INFORMATION ON THE HISTORY OF LICENSED CONTRACTORS, INCLUDING ANY POSSIBLE SUSPENSIONS, REVOCATIONS,

JUDGEMENTS, AND CITATIONS. THE BOARD HAS OFFICES THROUGHOUT CALIFORNIA. CHECK THE GOVERNMENT PAGES OF THE WHITE PAGES FOR THE OFFICE NEAREST YOU OR CALL 1-800-321-CSLB FOR MORE INFORMATION.

Section 7018.5 of the Business and Professions Code requires that each contractor licensed under this chapter, prior to entering into a contract with an owner for work specified as home improvement or swimming pool construction pursuant to section 7159, give a copy of the following "NOTICE TO OWNER" to the owner, the owner's agent, or the payer. The failure to provide this notice as required shall constitute grounds for disciplinary action.

NOTICE TO OWNER

UNDER THE CALIFORNIA MECHANICS' LIENLAW, ANY CONTRACTOR, SUBCONTRACTOR, LABORER, SUPPLIER, OR OTHER PERSON OR ENTITY THAT HELPS TO IMPROVE YOUR PROPERTY, BUT IS NOT PAID FOR HIS OR HER WORK OR SUPPLIES, HAS A RIGHT TO PLACE A LIEN ON YOUR HOME, LAND, OR PROPERTY WHERE THE WORK WAS PERFORMED AND TO SUE YOU IN COURT TO OBTAIN PAYMENT.

THIS MEANS THAT AFTER A COURT HEARING, YOUR HOME, LAND, AND PROPERTY COULD BE SOLD BY A COURT OFFICER AND THE PROCEEDS OF THE SALE USED TO SATISFY WHAT YOU OWE. THIS CAN HAPPEN EVEN IF YOU HAVE PAID YOUR CONTRACTOR IN FULL IF THE CONTRACTOR'S SUBCONTRACTORS, LABORERS, OR SUPPLIERS REMAIN UNPAID.

TO PRESERVE THEIR RIGHT TO FILE A CLAIM OR LIEN AGAINST YOUR PROPERTY, CERTAIN CLAIMANTS SUCH AS SUBCONTRACTORS OR MATERIAL SUPPLIERS ARE REQUIRED TO PROVIDE YOU WITH A DOCUMENT CALLED A "PRELIMINARY NOTICE". CONTRACTORS AND LABORERS WHO CONTRACT WITH OWNERS DIRECTLY DO NOT HAVE TO PROVIDE SUCH NOTICE SINCE YOU ARE AWARE OF THEIR EXISTENCE AS AN OWNER. A PRLIMINARY NOTICE IS NOT A LIEN AGAINST YOUR PROPERTY. ITS PURPOSE IS TO NOTIFY YOU OF PERSONS OR ENTITIES THAT MAY HAVE A RIGHT TO FILE A LIEN AGAINST YOUR PROPERTY IF THEY ARE NOT PAID. IN ORDER TO PERFECT THEIR LIEN RIGHTS, A CONTRACTOR, SUBCONTRACTOR, SUPPLIER, OR LABORER MUST FILE A MECHANICS' LIEN WITH THE COUNTY RECORDER WHICH THEN BECOMES A RECORDED LIEN AGAINST YOUR PROPERTY. GENERALLY, THE MAXIMUM TIME ALLOWED FOR FILLING A MECHANICS' LIEN AGAINST YOUR PROPERTY IS 90 DAYS AFTER SUBSANTIAL COMPLETION OF YOUR PROJECT.

3-DAY CANCELLATION PERIOD WAIVER

Homeowner or Responsible Party's Name (Print): _____

Job or Property Address: _____

Please state in your own words and handwriting the reason for waiving the three day waiting period:

Buyer's Signature: _____ Date: _____

Note: By completion and signature of the above statement, the homeowner or responsible party acknowledges that he/she is aware that the air conditioning, heating, solar and/or insulation equipment for their home will be purchased immediately by Shaw's Air Conditioning & Heating, Inc. The homeowner or responsible party acknowledges that they are aware that should a cancellation occur after such purchase is made by Shaw's Air Conditioning & Heating, Inc., the homeowner or responsible party will be charged a \$300.00 re-stocking/cancellation fee.

NOTICE OF CANCELLATION

You may cancel this transaction, without penalty or obligation within three (3) business days from the date of the signed contract. If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within ten (10) days following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be cancelled. If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk. If you do make the goods available to the seller and the seller does not pick them up within twenty (20) days of the date of your notice of cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain financially liable for any and all equipment under the said contact.

To cancel this transaction, please call our office and then mail, e-mail, fax or deliver a signed and dated copy of this cancellation notice, or any other written notice to:

Shaw's Air Conditioning & Heating, Inc.
16838 18th Ave.
Lemoore, CA 93245

Not later than midnight of the third day after the date of this transaction.

"I hereby wish to cancel this transaction."

Buyer's Signature: _____ Date: _____

DO NOT SIGN unless you intend to cancel this agreement/contract.

Note: No equipment shall be ordered and work will not begin until three business days after the contract date, unless the purchaser waives his/her 3 day cancellation rights.

Warranties & Right to Cancel

AUTHORIZATION This agreement authorizes the contractor to perform the work described in the estimate and/or proposal provided to the customer.

WARRANTIES The contractor warrants to the homeowner that materials and equipment furnished under the contract are of good quality and free from known defects. In addition to all manufacturer warranties, the contractor warrants that all work performed will conform to trade best practices and customs and provides an additional Ten-year (10) workmanship warranty to correct any defect in the work performed. This warranty excludes damage or defects caused by abuse, neglect, alterations to work not performed by the contractor, improper operation, and normal wear and tear. If the homeowner fails to notify contractor of defects within the one-year period or does not provide the contractor adequate opportunity to correct such defects, the homeowner waives the right to require corrections and waives any claims for breach of warranty.

RIGHT TO CANCEL Customer agrees and acknowledges that under state and federal law, Customer has a right to cancel this Agreement upon written notice to Company within three (3) business days of the Effective Date hereof without penalty.

LIMITATION ON CANCELLATION The homeowner may rescind this agreement within three (3) days after signing. Rescission may be made by giving verbal or written notice via email or text to the sales representative or manager primarily responsible for overseeing the performance of the work.

Customer Signature: _____ Date: _____

Contractor Signature: _____ Date: _____

Estimated Start Date: _____

Estimated Completion Date: _____

NOTICE OF CANCELLATION

(Date) _____

You may CANCEL this transaction, without any Penalty or Obligation, within THREE BUSINESSDAYS from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within TEN BUSINESS DAYS following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be cancelled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk.

If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your Notice of Cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this Cancellation Notice or any other written notice, or send a telegram, to: **Shaw's Air Conditioning & Heating, Inc. DBA Shaw's Home Comfort**, at **16838 18th Ave. Lemoore, CA 93245** NOT LATER THAN MIDNIGHT OF [date]_____.

I HEREBY CANCEL THIS TRANSACTION.

(Date)_____

(Buyer's signature)_____