



CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**October 1, 2026
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Meeting, on October 1, 2026 in the City Council Chambers located at 155 West Durian, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to this meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the agenda will be as follows:

ZOOM WEBINAR INFORMATION

Join Zoom Meeting

**[https://us02web.zoom.us/j/9597261479?
pwd=TkhDMkFWTnpaWkvbG84N3I4THVhQT09&omn=82433148099](https://us02web.zoom.us/j/9597261479?pwd=TkhDMkFWTnpaWkvbG84N3I4THVhQT09&omn=82433148099)**

Meeting chat link

<https://us02web.zoom.us/jc/82433148099>

Meeting ID: 959 726 1479

Passcode: 3DCGUK

One tap mobile

**+16699009128,,9597261479#,,,,*322951# US (San Jose)
+16694449171,,9597261479#,,,,*322951# US**

Join by SIP

• 9597261479@zoomcrc.com

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

Citizen Comments submitted in writing to the City Clerk by 5:00pm on the day of the City Council meeting shall be distributed to the City Council and included in the record, however they will not be read.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Check Register: 8/01/2026-8/31/2026
2. Authorization to Execute Workforce Connection Work Experience Agreement for Youth Workers
3. Approval to Extend Professional Services Agreement with Pacific Engineering and Consulting for Phase II MS4 Stormwater Regulatory Compliance Assistance
4. Notice of Completion for Resurfacing Project Phase 3 Project
5. Authorize the City Manager to Approve and Issue a Request for Proposals (RFP) for a Comprehensive User Fee Study and Supplemental Cost Allocation Analysis
6. Council Authorization to Purchase Solar Lights and Portable Speed Feedback/Message Board Trailer Using Remaining AHSC Pacific Apartments STI & TRA Grant Funds
7. Authorize City Manager to Approve the Independent Audit Engagement Letter for Fiscal Years 2025-26, 2026-27, and 2027-28
8. Authorize City Manager to Execute Task Orders with the City Engineer for Design & Construction Engineering for Natural Gas Valve Replacement Project
9. Authorize City Manager to Execute Task Orders with the City Engineer for Additional Design & Construction Engineering for Solar LED Street Lighting and Gateway Infrastructure and Speed Trailer Project

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Adoption of Resolution No. 4369 Approving the City of Coalinga Small Community Library Policy
Jenna Chilingirian, Precision Civil Engineering
2. Discussion, Consideration and Potential Adoption of Resolution No. 4367 Approving

the City of Coalinga Mural Policy and Administrative Procedures

Jesse Barron, Assistant City Manager

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. City Treasurer's Announcements
4. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6.
CITY NEGOTIATORS: City Manager, Sean Brewer and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATIONS): General Employees, Non-Safety Employees, Firefighters Association, Non-Represented Group and Coalinga Police Officers Association

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Check Register: 8/01/2026-8/31/2026
Meeting Date: Thursday, October 1, 2026
From: Sean Brewer, City Manager
Prepared by: Yasmin Gonzalez, Financial Services Supervisor

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
2026-08_Check_Register_Cover_Sheet_for_Council.pdf	Check Register Cover Sheet- August 2026
2026-08_Check_Register.pdf	Check Register - August 2026



CITY OF COALINGA

The Sunny Side of the Valley

CHECK REGISTER

COUNCIL MEETING OF
Thursday, October 1st, 2026

EXPENSES: 8/1/2026 through 8/31/2026

ACCOUNTS PAYABLE:

Month Ending: 8/31/2026 Registers: # 82138 - #82486 \$ **3,905,102.65**

PAYROLL:

Pay Period Ending:	8/9/2026	Payroll Check # 19131 - 19135	\$ 742.77
Pay Date:	8/14/2026	Direct Deposit	\$ 256,483.49
Cashouts/Separations:	8/19/2026	Payroll Check # 19136	\$ 6,899.36
		Payroll Total:	\$ 264,125.62

Pay Period Ending:	8/23/2026	Payroll Check # 19137 - 19143	\$ 1,860.83
Pay Date:	8/28/2026	Direct Deposit	\$ 271,448.39
		Payroll Total:	\$ 273,309.22

TOTAL CHECK REGISTERS THROUGH: 8/31/26 \$ 4,442,537.49



City of Coalinga

Check Register

By Payment Number

Payment Dates 8/1/2026 - 8/31/2026

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
	Payable Number	Description			Item Amount
82138	8/3/2026	1821	SELF HELP ENTERPRISES		3,618.34
	COL22RE 4/20/2026	8/26 PYAP SHE APR 25/26 22 CDBG Rehab Grant Fee		303-405-88118	3,618.34
82139	8/6/2026	03208	ADVENTIST HEALTH		124.05
	531661	08/25 AMB Overpayment Refund-Run 531661		101-416-75050	124.05
82140	8/6/2026	03175	BLUE CROSS OF CALIFORNIA		1,341.42
	301448	04/24 AMB Overpayment Refund-REF:2024187DG47		101-416-75050	1,324.38
	49134	01/25 AMB Overpayment Refund-REF:2025132DW4		101-416-75050	17.04
82141	8/6/2026	1458	HEALTH NET		10,050.08
	150407	02/25 AMB Overpayment Refund-REF: 2026050CJ70		101-416-75050	811.01
	215472	03/24 AMB Overpayment Refund-REF: 95200017C		101-416-75050	1,049.98
	433343	06/24 AMB Overpayment Refund-REF: 2025128VW		101-416-75050	739.08
	531661	08/23 AMB Overpayment Refund-Run 531661		101-416-75050	946.92
	571357	07/25 AMB Overpayment Refund REF: 2025235IM30		101-416-75050	712.27
	640023	08/24 AMB Overpayment Refund-REF:2026092CJ70		101-416-75050	984.00
	722380	09/24 AMB Overpayment Refund-REF: 2025128JUN		101-416-75050	725.55
	783295	10/24 AMB Overpayment Refund-REF:20251301MT		101-416-75050	725.78
	817855	10/24 AMB Overpayment Refund-REF: 2026005J8ZO		101-416-75050	1,179.34
	897324	11/24 AMB Overpayment Refund-REF: 2026009Q58		101-416-75050	725.55
	959122	12/24 AMB Overpayment Refund-REF: 2026016CJ70		101-416-75050	725.55
	998413	12/24 AMB Overpayment Refund REF: 2026021C707		101-416-75050	725.05
82142	8/6/2026	03215	HEALTH PLAN OF SAN JOAQUIN		1,153.05
	150405	02/25 AMB Overpayment Refund-REF: 25136E22699		101-416-75050	272.03
	288915	04/25 AMB Overpayment Refund-REF: 25211E30613		101-416-75050	493.91
	345213	05/25 AMB Overpayment Refund-Run 345213		101-416-75050	387.11
82143	8/6/2026	03216	MACHINIFY		1,188.54
	498946	06/24 AMB Overpayment Refund-REF: X193MCE171		101-416-75050	1,188.54
82144	8/6/2026	02878	MODIVCARE SOLUTIONS		19,714.69
	250364	03/25 AMB Overpayment Refund Run 250364		101-416-75050	889.01
	26886	01/25 AMB Overpayment Refund Run 26886		101-416-75050	1,281.11
	283519	04/24 AMB Overpayment Refund Run 283519		101-416-75050	118.20
	375770	05/25 AMB Overpayment Refund Run 375770		101-416-75050	1,274.68
	498946	06/24 AMB Overpayment Refund-Run 498946		101-416-75050	627.74
	516012	07/24 AMB Overpayment Refund Run 516012		101-416-75010	1,414.33
	573105	07/24 AMB Overpayment Refund Run 573105		101-416-75050	1,327.93
	573107	07/24 AMB Overpayment Refund Run 573107		101-416-75050	1,327.93
	616004	08/24 AMB Overpayment Refund Run 616004		101-416-75050	1,526.73
	616007	08/24 AMB Overpayment Refund Run 616007		101-416-75050	474.32
	748020	09/25 AMB Overpayment Refund Run 748020		101-416-75050	120.29
	76104	01/25 AMB Overpayment Refund Run 76104		101-416-75050	387.46
	783295	10/24 AMB Overpayment Refund Run 7832951		101-416-75050	564.23
	881937	11/24 AMB Overpayment Refund Run 881937		101-416-75050	1,335.03
	881943	11/24 AMB Overpayment Refund Run 881943		101-416-75050	1,242.73
	881965	11/24 AMB Overpayment Refund Run 881965		101-416-75050	1,345.34
	944333	12/24 AMB Overpayment Refund Run 944333		101-416-75050	1,317.28
	959094	12/024 AMB Overpayment Refund Run 959094		101-416-75050	378.47
	989548	12/24 AMB Overpayment Refund Run 989548		101-416-75050	1,421.43
	998402	12/24 AMB Overpayment Refund Run 998402		101-416-75050	1,340.45

Check Register

Payment Dates: 8/1/2026 - 8/31/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
82146	8/6/2026 484190	03211 06/25 AMB Overpayment Refund-REF: 25204772889	PARTNERSHIP HEALTH	101-416-75050	387.46 387.46
82147	8/6/2026 1017682	03213 12/24 AMB Overpayment Refund-REF: 25077E03019	SAN FRANCISCO HEALTH PLAN	101-416-75050	778.34 778.34
82148	8/6/2026 897324	03214 11/24 AMB Overpayment Refund-REF:Y035MCP011	WELLCARE	101-416-75050	809.40 809.40
82149	8/6/2026 SO1015515	03223 8/26 PD Tracking Services	3SI SECURITY SYSTEMS, INC	101-413-90070	1,680.00 1,680.00
82150	8/6/2026 1VGT-JYNG-V41D	02388 7/26 PD Can-Am Training Supplies	AMAZON CAPITAL SERVICES., INC	101-413-86010	784.95 784.95
82151	8/6/2026 474530	1132 7/26 FD M251 Towing	BULLDOG TOWING	117-416-84060	787.50 787.50
82152	8/6/2026 2026-052 2026-067	02225 8/26 PD C. Seese/D. Sparks Registration Fees 8/26 PD D. Saucedo Registration Fees	CALIFORNIA GANG INVESTIGATOR ASSOCIATION (CGIA)	101-413-86010 101-413-86010	1,350.00 900.00 450.00
82153	8/6/2026 9382633808	02598 7/26 PD AED Services	CINTAS CORPORATION NO. 2	101-413-70010	147.12 147.12
82154	8/6/2026 371105 371105 371105 371105 371105 371105 371105	02061 8/26 Next Request Fees FY26-27 8/26 Next Request Fees FY26-27 8/26 Next Request Fees FY26-27 8/26 Next Request Fees FY26-27 8/26 Next Request Fees FY26-27 8/26 Next Request Fees FY26-27 8/26 Next Request Fees FY26-27	CIVICPLUS, INC.	101-401-86030 107-422-86030 501-503-86030 501-508-86030 502-510-86030 503-520-86030 503-521-86030	11,327.40 4,530.96 1,699.11 849.56 849.54 1,699.11 849.56 849.56
82155	8/6/2026 7839	1220 8/26 FY26-27 Chamber Annual Stipend	COALINGA AREA CHAMBER OF COMMERCE	101-401-86034	30,000.00 30,000.00
82156	8/6/2026 843137 843146 843214 843228 843260	1224 7/26 FD Training Vent Prop 7/2 FD Training Vent Prop 7/26 FD Training Center Supplies 7/26 FD Training Center Supplies 8/26 PD Tower Conduit	COALINGA HARDWARE	101-416-70060 101-416-70060 101-416-70060 101-416-70060 106-413-98040	200.38 108.67 3.72 51.18 6.82 29.99
82157	8/6/2026 TR-00061	1249 8/26 PD C. Seese Meal Advance	COTI SEESE	101-413-86010	441.00 441.00
82158	8/6/2026 TR-00060	02575 8/26 PD D. Sparks Meal Advance	DAMIEN SPARKS	101-413-86010	441.00 441.00
82159	8/6/2026 TR-00062	02843 8/26 PD D. Saucedo Meal Advance	DANIEL SAUCEDA	101-413-86010	441.00 441.00
82160	8/6/2026 TR-00048	02853 7/26 FD D. Burke Meal Reimbursement	DARREN BURKE	101-416-86010	37.46 37.46
82161	8/6/2026 EFRE-00379844	02580 7/26 FD Linens	ENCORE TEXTILE SERVICES, INC.	117-416-75020	449.36 449.36
82162	8/6/2026 633288-070326	02667 7/26 FD Vehicle Lease for July 2026	ENTERPRISE FM TRUST	101-416-98040	2,660.95 2,660.95
82163	8/6/2026 Dues2026/27	1396 8/26 PW Membership Dues For FY26/27	FRESNO COUNCIL OF GOVERNMENTS	107-422-86030	679.00 679.00

Check Register

Payment Dates: 8/1/2026 - 8/31/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
82164	8/6/2026 SO23784	1407 7/26 PD RMS/JMS/CAD Contract July 2026	FRESNO COUNTY SHERIFF	101-413-88100	352.16 352.16
82165	8/6/2026 IN503889	02379 7/26 FD July Geotab	GEOTAB USA, INC.	101-416-84060	269.50 269.50
82166	8/6/2026 130761 130761 130761 130761 130761 130761 130761 130761 130761 130761 130761 130761 130761	1439 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow 8/26 MuniTemps- HR Generalist Cynthia Gallow	GOVERNMENT STAFFING SERVICES, INC.	101-408-60010 107-422-60010 117-416-60010 501-406-60010 501-503-60010 501-508-60010 502-406-60010 502-510-60010 503-406-60010 503-520-60010 503-521-60010 504-535-60010 820-610-60010	4,095.00 2,334.15 81.90 532.35 81.90 245.70 204.75 81.90 204.75 61.42 122.85 61.43 40.95 40.95
82167	8/6/2026 50280026	1553 8/26 PD Deflector for #C7	KELLER FORD	101-413-84060	211.11 211.11
82168	8/6/2026 1529	02173 8/26 PD K9 Boss Training	LAW DOG K9	101-413-92211	4,200.00 4,200.00
82169	8/6/2026 2167756 2170329 2171162	1593 7/26 FD Medical Supplies 7/26 FD Medical Supplies 7/26 FD Medical Supplies	LIFE ASSIST, INC.	117-416-75000 117-416-75000 117-416-75000	5,276.05 3,586.61 1,652.39 37.05
82170	8/6/2026 JJ2W3367 JJ2W3385	02625 8/26 PD New Officer Equipment J.Santos 8/26 PD Uniform Pant Replacement C. Seese	NDN INTERNATIONAL, LLC	101-413-70101 101-413-70101	1,699.80 1,602.30 97.50
82171	8/6/2026 4316-169406 4316-169463	1692 7/26 FD 255 & 257 MPT Power 8/26 PD Speed Towels	O'REILLY AUTOMOTIVE, INC.	117-416-84060 101-413-84060	107.02 73.26 33.76
82172	8/6/2026 0016386	1721 6/27-7/27/26 Frame Park Electricity (5120357172-7)	PG&E	101-440-72011	874.32 874.32
82173	8/6/2026 2156078	02637 8/1-8/31/26 PD Telephones	PTS COMMUNICATIONS, INC.	101-413-72030	100.00 100.00
82174	8/6/2026 583B	02639 8/26 FY26/27 Retail Strategies Consulting Services	RETAIL STRATEGIES, LLC	101-401-88100	45,000.00 45,000.00
82175	8/6/2026 SLDMWA-SEPT2026 SLDMWA-SEPT2026 SLDMWA-SEPT2026 SLDMWA-SEPT2026 SLDMWA-SEPT2026	1804 8/26 September 2026 Water Estimate 8/26 March 2026 Water Adjustment 8/26 July 2026 Water Adjustment 8/26 July 2026 Water Estimate 8/26 March 2026 Water Adjustment	SAN LUIS & DELTA-MENDOTA WATER AUTHORITY	501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010	101,233.69 35,231.20 824.56 125,707.92 -59,968.00 -561.99
82176	8/6/2026 0748443-IN	1843 8/26 PD Packing Tape	SIRCHIE ACQUISITION COMPANY LLC	101-413-70440	61.54 61.54
82177	8/6/2026 INV1386	02567 7/26 FD Fire Extinguisher Annual Maint.	STEPHEN GRISWOLD	101-416-75060	598.00 598.00
82178	8/6/2026 8014685103	02694 7/26 PD Recycling Bin Services	STERICYCLE, INC	101-413-84010	454.24 123.17

Check Register

Payment Dates: 8/1/2026 - 8/31/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	8014960464	7/26 FD Hazardous Waste		117-416-75000	210.42
	8014968190	8/26 PD Recycling Bin Services		101-413-84010	120.65
82179	8/6/2026	1878	STRYKER SALES CORPORATION		3,303.38
	9212872059	7/26 FD M254 Gurney Chargers		117-416-98040	3,228.48
	9212885735	7/26 FD M254 Gurney Power Cord		117-416-98040	74.90
82180	8/6/2026	02846	T-MOBILE USA INC		1,415.94
	0016376	559-974-4689 Dispatch Backup		101-413-72030	44.42
	0016376	559-307-0098 MDT		101-413-72030	31.50
	0016376	559-974-6734 Kaiser - Phone		101-413-72030	44.42
	0016376	559-307-0096 MDT		101-413-72030	31.50
	0016376	559-307-0099 MDT		101-413-72030	31.50
	0016376	559-307-0097 MDT		101-413-72030	31.50
	0016376	559-307-0100 MDT		101-413-72030	31.50
	0016376	559-307-0101 MDT		101-413-72030	31.50
	0016376	559-978-7681 Diaz-Phone		101-413-72030	40.21
	0016376	559-446-5077 Sparks - Phone		101-413-72030	44.42
	0016376	559-341-7512 Arroyo-Phone		101-413-72030	40.24
	0016376	559-307-0114 MDT		101-413-72030	31.50
	0016376	559-307-0095 MDT		101-413-72030	31.50
	0016376	559-307-0113 MDT		101-413-72030	31.50
	0016376	559-307-0112 MDT		101-413-72030	31.50
	0016376	559-307-0117 MDT		101-413-72030	31.50
	0016376	559-307-0109 MDT		101-413-72030	31.50
	0016376	559-307-0108 MDT		101-413-72030	31.50
	0016376	559-307-0107 MDT		101-413-72030	31.50
	0016376	559-307-0018 MDT		101-413-72030	31.50
	0016376	559-307-0106 MDT		101-413-72030	31.50
	0016376	559-307-0105 MDT		101-413-72030	31.50
	0016376	559-307-0104 MDT		101-413-72030	31.50
	0016376	559-307-0119		101-413-72030	31.50
	0016376	559-307-0103 MDT		101-413-72030	31.50
	0016376	559-307-0102 MDT		101-413-72030	31.50
	0016376	559-690-4692 Young		101-413-72030	35.36
	0016376	559-446-5369 Seese- Phone		101-413-72030	40.21
	0016376	559-307-0115 MDT		101-413-72030	31.50
	0016376	559-307-0116 MDT		101-413-72030	31.50
	0016376	559-307-0094 MDT		101-415-72030	31.50
	0016387	(996314642) 559-307-0082 Council Member		101-401-72030	31.50
	0016387	(996314642) 559-307-0080 Council Member		101-401-72030	31.50
	0016387	(996314642) 559-307-0081 Council Members		101-401-72030	31.50
	0016387	(996314642) 559-307-0083 Council Member		101-401-72030	31.50
	0016387	(996314642) 559-307-0084 Council Member		101-401-72030	31.50
	0016387	(996314642)559-630-2536 Robert Smith		101-404-72030	44.43
	0016387	(996314642) 559-942-1649 Bldg Inspector iPad		101-404-72030	21.84
	0016387	(996314642) 559-246-6243 M. Garcia		101-405-72030	20.11
	0016387	(996314642) 559-796-2268 Y. Ibarra		101-405-72030	44.63
	0016387	(996314642) 559-885-2481 Code Enforcement iPad		101-405-72030	21.84
	0016387	(996314642) 559-401-9377 Financial Svcs Director		101-406-72030	6.03
	0016387	(996314642) 559-246-6243 M. Garcia		101-435-72030	20.11
	0016387	(996314642) 559-401-9377 Financial Svcs Director		107-422-72030	2.01
	0016387	(996314642) 559-401-9377 Financial Svcs Director		501-406-72030	12.06
	0016387	(996314642) 559-401-9377 Financial Svcs Director		502-406-72030	10.05
	0016387	(996314642) 559-401-9377 Financial Svcs Director		503-406-72030	7.64
	0016387	(996314642) 559-401-9377 Financial Svcs Director		504-406-72030	0.40
	0016387	(996314642) 559-401-9377 Financial Svcs Director		820-610-72030	2.01
82184	8/6/2026	02846	T-MOBILE USA INC		947.06
	0016385	(996314500) 559-307-0079 Mobile Internet B171 iPa		101-416-72030	21.84

Check Register

Payment Dates: 8/1/2026 - 8/31/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0016385	(996314500) 559-307-0077 Mobile Internet E171/L1		101-416-72030	21.84
	0016385	(996314500) 559-307-0078 Mobile Internet C170iPa		101-416-72030	21.84
	0016385	(996314500) 559-403-3177 iPad		101-416-72030	21.84
	0016385	(996314500) 559-813-4654 Device Mobile Internet		101-416-72030	10.50
	0016385	(996314500) 559-813-1267 Device Mobile Internet		101-416-72030	10.50
	0016385	(996314500) 559-806-4759 Device Mobile Internet		101-416-72030	10.50
	0016385	(996314500) 559-764-1048 Device Mobile Internet		101-416-72030	10.50
	0016385	(996314500) 559-403-3702 Mobile Internet Chief Ta		101-416-72030	21.84
	0016385	(996314500) 559-929-6850 Device Mobile Internet		101-416-72030	10.50
	0016385	(996314500) Mobile Internet Prevention Tablet		101-416-72030	21.84
	0016385	(996314500) 559-929-2524 Lifepack Monitor		101-416-72030	21.84
	0016385	(996314500) 559-403-6978 iPad		101-416-72030	21.84
	0016385	(996314500) 559-307-0067 Mobile Internet M254		101-416-72030	33.50
	0016385	(996314500) 559-307-0066 Mobile Internet M256		101-416-72030	33.50
	0016385	(996314500) Mobile Internet L171		101-416-72030	33.50
	0016385	(996314500) 559-307-0069 Engine 172		101-416-72030	33.50
	0016385	(996314500) 559-307-0070 Mobile Internet Brush 3		101-416-72030	33.50
	0016385	(996314500) 559-307-0060 Mobile Internet M253		101-416-72030	33.50
	0016385	(996314500) 559-307-0072 Mobile Internet Patrol 1		101-416-72030	33.50
	0016385	(996314500) 559-307-0059 Mobile Internet M255		101-416-72030	33.50
	0016385	(996314500) 559-307-0058 Mobile Internet M252		101-416-72030	33.50
	0016385	(996314500) 559-307-0057 Mobile Internet M251		101-416-72030	33.50
	0016385	(996314500) 559-929-6850 Lifepack Monitor		101-416-72030	21.84
	0016385	(996314500) 559-929-2286 Lifepack Monitor		101-416-72030	21.84
	0016385	(996314500) 559-929-2285 Lifepack Monitor		101-416-72030	21.84
	0016385	(996314500) 559-764-0439 Lifepack Monitor		101-416-72030	21.84
	0016385	(996314500) 559-764-0429 iPad B173		101-416-72030	21.84
	0016385	(996314500) 559-764-0427 iPad E171		101-416-72030	21.84
	0016385	(996314500) 559-601-9359 K. Krider		101-416-72030	44.63
	0016385	(996314500) 559-601-9391 J. Milligan		101-416-72030	44.63
	0016385	(996314500) 559-764-0421 iPad BR371		101-416-72030	21.84
	0016385	(996314500) 559-764-0418 iPad B172		101-416-72030	21.84
	0016385	(996314500) 559-403-8397 iPad		101-416-72030	21.84
	0016385	(996314500) 559-403-8302 iPad		101-416-72030	21.84
	0016385	(996314500) 559-403-8253 iPad		101-416-72030	21.84
	0016385	(996314500) 559-403-5487 iPad		101-416-72030	21.84
	0016385	(996314500) 559-307-0068 Mobile Internet E171		101-416-72030	33.50
82187	8/6/2026	03065	TOWNSEND PUBLIC AFFAIRS INC		5,000.00
	25776	8/26 Lobbying & Econ Development Services FY26/2		101-401-88100	500.00
	25776	8/26 Lobbying & Econ Development Services FY26/2		107-422-88100	750.00
	25776	8/26 Lobbying & Econ Development Services FY26/2		501-503-88100	750.00
	25776	8/26 Lobbying & Econ Development Services FY26/2		501-508-88100	750.00
	25776	8/26 Lobbying & Econ Development Services FY26/2		502-510-88100	750.00
	25776	8/26 Lobbying & Econ Development Services FY26/2		503-520-88100	750.00
	25776	8/26 Lobbying & Econ Development Services FY26/2		503-521-88100	750.00
82188	8/6/2026	1943	TYLER TECHNOLOGIES, INC.		28,060.41
	CI100-00286041	8/26 Annual SaaS Fees 7/1-6/30/27		101-406-88040	13,440.23
	CI100-00286041	8/26 Annual SaaS Fees 7/1-6/30/27		501-406-88040	20,160.35
	CI100-00286041	8/26 Annual SaaS Fees 7/1-6/30/27		502-406-88040	16,800.29
	CI100-00286041	8/26 Annual SaaS Fees 7/1-6/30/27		503-406-88040	12,768.22
	CI100-00286041	8/26 Annual SaaS Fees 7/1-6/30/27		504-406-88040	672.01
	CI100-00286041	8/26 Annual SaaS Fees 7/1-6/30/27		820-610-88040	3,360.06
	CMVI045-293889	8/26 SAAS Fees Term 2020-2022		101-406-88040	-7,045.37
	CMVI045-293889	8/26 SAAS Fees Term 2020-2022		501-406-88040	-9,785.19
	CMVI045-293889	8/26 SAAS Fees Term 2020-2022		502-406-88040	-9,785.19
	CMVI045-293889	8/26 SAAS Fees Term 2020-2022		503-406-88040	-9,785.19
	CMVI045-293889	8/26 SAAS Fees Term 2020-2022		504-406-88040	-1,957.04

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	CMVIO45-293889	8/26 SAAS Fees Term 2020-2022		820-610-88040	-782.77
82189	8/6/2026	1946	ULINE		3,517.07
	210698713	7/26 FD Equipment		101-416-70060	3,151.47
	21155679	8/26 PD Gloves		101-413-70440	365.60
82190	8/6/2026	1944 CC	US BANK CORPORATE PAYMENT CENTER		5,821.90
	USB-ADMIN-JUN20	(4246-0470-0160-5713) Amazon Frames Council Pho		101-401-70040	139.41
	USB-ADMIN-JUN20	(4246-0470-0160-5713) Bulk Book Store NNO Books		101-401-88220	323.66
	USB-ADMIN-JUN20	(4246-0470-0160-5713) Bags in Bulk NNO Backpacks		101-401-88220	1,592.79
	USB-ADMIN-JUN20	(4246-0470-0160-5713) BW Coalinga Inn-July4thSho		101-401-92081	347.28
	USB-ADMIN-JUN20	(4246-0470-0160-5713) BW Coalinga Inn-July4th Sho		101-401-92081	347.28
	USB-ADMIN-JUN20	(4246-0470-0160-5713) Amazon Credit Mouse M. G		101-405-70010	-57.73
	USB-ADMIN-JUN20	(4246-0470-0160-5713) Team Californi Membership		101-405-86030	2,700.00
	USB-FD-JUL2026	(4246-0446-5307-5790) Registered Instructor D.Burk		101-416-75030	150.00
	USB-FD-JUL2026-2	(4246-0446-7410-5899) Health EDU CPR eCard		117-416-86040	26.00
	USB-PD-JUL2026	(4246-0446-2268-2858) Phone Charges		101-413-72030	238.21
	USB-PD-JUL2026	(4246-0446-2268-2858) CMP Program		101-413-88040	15.00
82191	8/6/2026	1993	WEST HILLS OIL, INC.		31,700.01
	86584	7/26 FD Fuel for July 2026		101-416-70160	16,320.21
	86586	7/26 PD Fuel for July 2026		101-413-70160	14,873.34
	86586	7/26 AC Fuel for July 2026		101-415-70160	506.46
82192	8/6/2026	02386	AMERICAN OFFICE SOLUTIONS, LLC		2,266.20
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		101-408-88040	11.04
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		107-422-88040	0.39
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		117-416-88040	2.52
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		501-406-88040	0.39
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		501-503-88040	1.16
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		501-508-88040	0.97
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		502-406-88040	0.39
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		502-510-88040	0.97
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		503-406-88040	0.29
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		503-520-88040	0.58
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		503-521-88040	0.29
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		504-535-88040	0.19
	26163	8/26 PYAP HR Microsoft Office G1/G3 Services		820-610-88040	0.19
	26983	5/26 PYAP Council A/V Room Internet Cable		141-422-98985	139.21
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		101-408-88040	289.34
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		107-422-88040	10.15
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		117-416-88040	65.99
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		501-406-88040	10.15
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		501-503-88040	30.46
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		501-508-88040	25.38
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		502-406-88040	10.15
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		502-510-88040	25.38
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		503-406-88040	7.61
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		503-520-88040	15.23
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		503-521-88040	7.61
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		504-535-88040	5.08
	27136	8/26 PYAP HR Crucial RAM 16GB Kit C. Gallo		820-610-88040	5.09
	27137	8/26 PYAP HR C. Gallo Labor Charge		101-408-88040	228.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		107-422-88040	8.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		117-416-88040	52.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		501-406-88040	8.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		501-503-88040	24.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		501-508-88040	20.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		502-406-88040	8.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		502-510-88040	20.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		503-406-88040	6.00

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	27137	8/26 PYAP HR C. Gallo Labor Charge		503-520-88040	12.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		503-521-88040	6.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		504-535-88040	4.00
	27137	8/26 PYAP HR C. Gallo Labor Charge		820-610-88040	4.00
	27156	6/26 PYAP PW Travel Charge Windows 11 Upgrade		501-508-88040	40.00
	27156	6/26 PYAP PW Travel Charge Windows 11 Upgrade		502-510-88040	40.00
	27156	6/26 PYAP PW Travel Charge Windows 11 Upgrade		503-521-88040	40.00
	27248	4/26 PYAP FD Kisi Readers		101-416-88040	600.00
	27318	2/26 PYAP FD AOS Mileage		101-416-88040	480.00
82195	8/6/2026	03209	APPLIED CONCEPTS INC.		2,849.70
	478109	6/26 PYAP PD Radars		101-413-88100	2,849.70
82196	8/6/2026	1112	BILLINGSLEY TIRE SERVICE		1,443.52
	CLG-314438	6/26 PYAP PW New Tire for #24		501-508-84060	147.61
	CLG-314438	6/26 PYAP PW New Tire for #24		502-510-84060	147.61
	CLG-314438	6/26 PYAP PW New Tire for #24		503-521-84060	147.61
	CLG-315054	6/26 PYAP PW New Tire for Admin Truck		101-404-84060	56.67
	CLG-315054	6/26 PYAP PW New Tire for Admin Truck		501-503-84060	56.67
	CLG-315054	6/26 PYAP PW New Tire for Admin Truck		501-508-84060	56.68
	CLG-315054	6/26 PYAP PW New Tire for Admin Truck		502-510-84060	56.67
	CLG-315054	6/26 PYAP PW New Tire for Admin Truck		503-520-84060	56.67
	CLG-315054	6/26 PYAP PW New Tire for Admin Truck		503-521-84060	56.67
	CLG-315077	6/26 PYAP PW Tire for Backhoe #78		501-508-84060	123.96
	CLG-315077	6/26 PYAP PW Tire for Backhoe #78		502-510-84060	123.96
	CLG-315077	6/26 PYAP PW Tire for Backhoe #78		503-521-84060	123.95
	CLG-315335	6/26 PYAP PW New Tires for Spray Rig #41		501-508-84060	86.27
	CLG-315335	6/26 PYAP PW New Tires for Spray Rig #41		502-510-84060	86.26
	CLG-315335	6/26 PYAP PW New Tires for Spray Rig #41		503-521-84060	86.26
	CLG-315550	6/26 PYAP PW Tire Repair #67		501-508-84060	10.00
	CLG-315550	6/26 PYAP PW Tire Repair #67		502-510-84060	10.00
	CLG-315550	6/26 PYAP PW Tire Repair #67		503-521-84060	10.00
82198	8/6/2026	1115	BLAIS & ASSOCIATES, INC.		8,929.66
	BA_9922_2026	6/26 PYAP Grant SvcsDrought Relief/TurfReplacemen		501-503-98471	929.50
	BA_9922_2026	6/26 PYAP Grant SvcsDrought Relief/TurfReplacemen		501-508-98472	929.50
	BA_9923_2026	6/26 PYAP UrbanCommunityForestProgramGrantSup		306-422-98850	1,310.66
	BA_9924_2026	6/26 PYAP Caltrans ATP8 Intersection Improvement		107-422-88130	3,560.00
	BA_9966_2026	6/26 PYAP Grant Research Support June 2026		501-508-88130	733.34
	BA_9966_2026	6/26 PYAP Grant Research Support June 2026		502-510-88130	733.33
	BA_9966_2026	6/26 PYAP Grant Research Support June 2026		503-521-88130	733.33
82199	8/6/2026	03106	BRANDON MOOR		1,167.04
	TR-00025	4/26 PYAP B. Moore MealReimbursement		101-416-75030	442.00
	TR-00025	4/26 PYAP B. Moore Mileage Reimbursement		101-416-75030	725.04
82200	8/6/2026	1130	BRYANT L. JOLLEY		51,500.00
	0016359	8/26 PYAP FY24/25 Audit Services		101-406-88030	10,352.00
	0016359	8/26 PYAP FY24/25 Audit Services		106-413-88030	1,628.00
	0016359	8/26 PYAP FY24/25 Audit Services		107-422-88030	5,200.00
	0016359	8/26 PYAP FY24/25 Audit Services		501-406-88030	12,760.00
	0016359	8/26 PYAP FY24/25 Audit Services		502-406-88030	11,000.00
	0016359	8/26 PYAP FY24/25 Audit Services		503-406-88030	8,360.00
	0016359	8/26 PYAP FY24/25 Audit Services		504-406-88030	440.00
	0016359	8/26 PYAP FY24/25 Audit Services		820-610-88030	1,760.00
82201	8/6/2026	1141	CALIFORNIA BUILDING STANDARDS COMMISSION		169.20
	0016377	7/26 PYAP Building StandardsReportFee(Q4Apr-Jun2		101-000-10500	169.20
82202	8/6/2026	1142	CALIFORNIA BUSINESS MACHINES		525.23
	627237	6/26 PYAP Copier Maint. Agreement Council		101-401-84010	0.24
	627237	6/26 PYAP Copier Maint. Agreement Community Dev		101-404-84010	17.40

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	627237	6/26 PYAP Copier Maint. Agreement Bldg		101-404-84010	5.88
	627237	6/26 PYAP Copier Maint. Agreement City Manager		101-405-84010	116.08
	627237	6/26 PYAP Copier Maint. Agreement Finance		101-406-84010	0.02
	627237	6/26 PYAP Copier Maint. Agreement Finance		101-406-84010	4.30
	627237	6/26 PYAP Copier Maint. Agreement Human Resourc		101-408-84010	0.01
	627237	6/26 PYAP Copier Maint. Agreement HR		101-408-84010	25.68
	627237	6/26 PYAP Copier Maint. Agreement Police Dept.		101-413-84010	95.01
	627237	6/26 PYAP Copier Maint. Agreement Fire Dept.		101-416-84010	31.94
	627237	6/26 PYAP Copier Maint. Agreement HR		107-422-84010	1.01
	627237	6/26 PYAP Copier Maint. Agreement HR		117-416-84010	6.04
	627237	6/26 PYAP Copier Maint. Agreement HR		501-406-84010	2.01
	627237	6/26 PYAP Copier Maint. Agreement Finance		501-406-84010	0.27
	627237	6/26 PYAP Copier Maint. Agreement Finance		501-406-84010	57.30
	627237	6/26 PYAP Copier Maint. Agreement Water Enterpris		501-503-84010	1.71
	627237	6/26 PYAP Copier Maint. Agreement Water Plant		501-503-84010	34.14
	627237	6/26 PYAP Copier Maint. Agreement HR		501-503-84010	3.02
	627237	6/26 PYAP Copier Maint. Agreement HR		501-508-84010	3.53
	627237	6/26 PYAP Copier Maint. Agreement HR		502-406-84010	2.01
	627237	6/26 PYAP Copier Maint. Agreement Finance		502-406-84010	50.14
	627237	6/26 PYAP Copier Maint. Agreement Finance		502-406-84010	0.24
	627237	6/26 PYAP Copier Maint. Agreement HR		502-510-84010	3.53
	627237	6/26 PYAP Copier Maint. Agreement Finance		503-406-84010	0.13
	627237	6/26 PYAP Copier Maint. Agreement HR		503-406-84010	0.76
	627237	6/26 PYAP Copier Maint. Agreement Finance		503-406-84010	28.65
	627237	6/26 PYAP Copier Maint. Agreement Waste Water Pl		503-520-84010	28.44
	627237	6/26 PYAP Copier Maint. Agreement HR		503-520-84010	1.51
	627237	6/26 PYAP Copier Maint. Agreement Sewer Enterpris		503-520-84010	0.10
	627237	6/26 PYAP Copier Maint. Agreement HR		503-521-84010	0.50
	627237	6/26 PYAP Copier Maint. Agreement Finance		504-406-84010	0.01
	627237	6/26 PYAP Copier Maint. Agreement HR		504-406-84010	0.25
	627237	6/26 PYAP Copier Maint. Agreement Finance		504-406-84010	2.87
	627237	6/26 PYAP Copier Maint. Agreement HR		820-610-84010	0.50
82205	8/6/2026	1192	CHEMTRADE CHEMICALS US, LLC		18,540.99
	90392524	5/26 PYAP WWP Alum Chemical		501-503-70240	9,480.76
	90397886	6/26 PYAP WWP Alum Chemical		501-503-70240	9,060.23
82206	8/6/2026	1224	COALINGA HARDWARE		53.99
	841699	5/26 PYAP PW Car Wash Supplies		501-508-84060	18.00
	841699	5/26 PYAP PW Car Wash Supplies		502-510-84060	18.00
	841699	5/26 PYAP PW Car Wash Supplies		503-521-84060	17.99
82207	8/6/2026	1248	CORRPRO COMPANIES, INC.		226,924.60
	0016379	7/26 PYAP Progress Payment #1		502-000-10003	-11,943.40
	0016379	6/26 PYAP Progress Payment #1		502-510-98061	238,868.00
82208	8/6/2026	1285	DEPARTMENT OF CONSERVATION		569.12
	0016378	7/26 PYAP SMIP Quarter Fees (Ending Jun 30,2026)		101-000-10400	569.12
82209	8/6/2026	1292	DEPARTMENT OF TRANSPORTATION		5,002.16
	SL261018	6/26 PYAP Signals & Lighting Apr-Jun 2026		110-424-72021	5,002.16
82210	8/6/2026	1450	GRISWOLD, LASALLE, COBB, DOWD & GIN, LLP		16,848.44
	26646	6/26 PYAP 124 Coolidge Attorney Fees (FireDamage)		101-404-77440	865.56
	26647	6/26 PYAP 325 E Houston Attorney Fees (Abatement		101-401-88010	152.68
	26648	6/26 PYAP City Clerk Attorney Fees		101-401-88010	2,955.40
	26649	6/26 PYAP City Council Attorney Fees		101-401-88010	6,785.82
	26650	6/26 PYAP City Manager City Attorney Fees		101-401-88010	2,049.64
	26651	6/26 PYAP COC vs Juan Lomeli City Attorney Fees		101-401-88010	110.00
	26652	6/26 PYAP Employment Matter (Cano) Attorney Fees		101-401-88010	55.00
	26653	6/26 PYAP Finance Dept. City Attorney Fees		101-406-88010	42.20

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	26653	6/26 PYAP Finance Dept. City Attorney Fees		501-406-88010	329.67
	26653	6/26 PYAP Finance Dept. City Attorney Fees		502-406-88010	140.74
	26653	6/26 PYAP Finance Dept. City Attorney Fees		503-406-88010	83.39
	26653	6/26 PYAP Finance Dept. City Attorney Fees		504-406-88010	7.75
	26654	6/26 PYAP HR City Attorney Fees		101-401-88010	782.69
	26655	6/26 PYAP Labor Relations City Attorney Fees		101-401-88010	2,188.75
	26656	6/26 PYAP Police Dept. City Attorney Fees		101-401-88010	299.15
82211	8/6/2026	02634	GSE CONSTRUCTION COMPANY, INC.		49,304.10
	#7	7/26 PYAP Payment for Water TreatmentPlantUpgra		501-000-10003	49,304.10
82212	8/6/2026	1474	HOME DEPOT CREDIT SERVICES		1,102.14
	1613970	6/26 PYAP PW Leather Pruner Sheath		101-440-70060	76.42
	2373383	6/26 PYAP PW Puners		101-440-70060	117.87
	2486234	6/26 PYAP PW Protection Plan for Microwave		501-508-84010	10.67
	2486234	6/26 PYAP PW Protection Plan for Microwave		502-510-84010	10.67
	2486234	6/26 PYAP PW Protection Plan for Microwave		503-521-84010	10.66
	2905009	6/26 PYAP PW Microwave for Public Works		501-508-84010	71.81
	2905009	6/26 PYAP PW Microwave for Public Works		502-510-84010	71.81
	2905009	6/26 PYAP PW Microwave for Public Works		503-521-84010	71.80
	6903564	6/26 PYAP PW Trailer Boards Repair		501-508-84060	23.82
	6903564	6/26 PYAP PW Trailer Boards Repair		502-510-84060	23.82
	6903564	6/26 PYAP PW Trailer Boards Repair		503-521-84060	23.82
	9311914	6/26 PYAP PW Extra Large TrashBags/Knee Pads		101-440-84050	426.01
	9311914	6/26 PYAP PW Tape Measure		501-508-70060	59.91
	9311914	6/26 PYAP PW Duct Tape		501-508-70140	32.50
	9311914	6/26 PYAP PW Soap/Air Freshener		501-508-84030	32.54
	9311914	6/26 PYAP PW Heavy Duty Spray Bottles		502-510-70140	38.01
82214	8/6/2026	1494	INTERSTATE GAS SERVICES, INC.		5,267.50
	7021955	6/26 PYAP Utility Consulting for June 2026		501-503-88100	3,232.50
	7021955	6/26 PYAP Utility Consulting for June 2026		502-510-88100	2,035.00
82215	8/6/2026	1561	KINGS COUNTY GLASS		50.00
	I086663	5/26 PYAP FD C170 Windshield Repair		101-416-84060	50.00
82216	8/6/2026	02329	MICHAEL K. NUNLEY & ASSOCIATES, INC.		9,604.75
	3495	6/26 PYAP Corrosion Control Study WTP		501-503-88100	472.50
	3518	6/26 PYAP WTP Operations Plan Revision		501-503-88100	2,004.00
	3529	6/26 PYAP Water Audit Validation & UWUO Report		501-503-88100	499.50
	3530	6/26 PYAP Hydroxide Storage & Injection System		501-503-88100	1,392.00
	3531	6/26 PYAP Lift Stations (4) Upgrade Alarms		503-521-88100	270.75
	3533	6/26 Coalinga Sewer Rehab Roosevelt/Harrison Alley		503-521-98996	4,615.00
	3534	6/26 PYAP WTP T&M Svcs		501-503-88100	351.00
82217	8/6/2026	03224	O.W.O LANDSCAPING INC		2,235.00
	510	6/26 PYAP WWP Weed Abatement		503-520-84051	1,425.00
	517	6/26 PYAP WWP Weed Abatement		503-520-84051	810.00
82218	8/6/2026	1721	PG&E		73.44
	0016381	6/1-7/1 PYAP Cambridge/Elm Signal (9389051722-5)		110-424-72021	73.44
82219	8/6/2026	02726	PRICE PAIGE & COMPANY, CERTIFIED PUBLIC ACCOUNTANTS, LLP		2,779.00
	39310	8/26 PYAP FIN Chart of Accounts		101-406-88030	722.15
	39310	8/26 PYAP FIN Chart of Accounts		101-406-88030	249.22
	39310	8/26 PYAP FIN Chart of Accounts		107-422-88030	73.30
	39310	8/26 PYAP FIN Chart of Accounts		501-406-88030	425.14
	39310	8/26 PYAP FIN Chart of Accounts		501-406-88030	262.60
	39310	8/26 PYAP FIN Chart of Accounts		502-406-88030	366.50
	39310	8/26 PYAP FIN Chart of Accounts		502-406-88030	131.30
	39310	8/26 PYAP FIN Chart of Accounts		503-406-88030	183.82
	39310	8/26 PYAP FIN Chart of Accounts		503-406-88030	278.54

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	39310	8/26 PYAP FIN Chart of Accounts		504-406-88030	14.66
	39310	8/26 PYAP FIN Chart of Accounts		504-406-88030	13.13
	39310	8/26 PYAP FIN Chart of Accounts		820-610-88030	58.64
82220	8/6/2026	02048	RSG, INC.		1,101.25
	15639	6/26 PYAP 25/26 Successor Agency Services		820-610-88100	1,101.25
82221	8/6/2026	1810	SAVE MART SUPERMARKETS		8.82
	028582	5/26 PD Plastic Forks for Prisoner Meals		101-413-70380	8.82
82222	8/6/2026	02099	SWCA ENVIRNMENTAL CONSULTANTS		6,722.06
	244946	5/26 PYAP ATP Segment 6		305-422-98926	2,969.52
	247123	5/26 PYAP ATP Segment 6		305-422-98926	3,424.34
	249323	5/26 PYAP ATP Segment 6		305-422-98926	328.20
82223	8/6/2026	02846	T-MOBILE USA INC		192.05
	0016382	(996313913) 559-307-0124 Mobile Internet		501-503-72030	31.50
	0016382	(996313913) 559-307-0123 Mobile Internet		501-503-72030	31.50
	0016382	(996313913) 559-341-9613 Water Plant OnCall		501-503-72030	44.42
	0016382	(996313913) 559-362-6567 Field Supervisor Uribe		501-503-72030	22.21
	0016382	(996313913) 559-383-4514 Water Plant Primary		501-503-72030	40.21
	0016382	(996313913) 559-362-6567 Field Supervisor Uribe		503-520-72030	22.21
82224	8/6/2026	1935	TRI CITY ENGINEERING		95,368.92
	2770-71	6/26 PYAP Engineering Support		125-422-88100	1,280.00
	2885-11	6/26 PYAP Warthan Place Apts- Phase 2		101-404-86500	780.00
	2965B-03	6/26 PYAP Coalinga Pacific Apts- TRA		310-422-98581	425.00
	2991-09	6/26 PYAP Prelim Revision Subdivison (Posa Chanet)		101-404-86500	950.00
	3015-27	6/26 PYAP CalTrans SR33/198 AC Overlay & Road Die		107-422-88100	460.00
	3046-14	6/26 PYAP ATP6-Trails Los Gatos Bridge PE		305-422-98905	7,197.50
	3055-06	6/26 PYAP SHE TTM (Locust)		101-404-86500	4,205.00
	3067-15	6/26 PYAP CMAQ Trails Segment 6-5146(35)		305-422-98926	5,120.00
	3068-15	6/26 PYAPCarbonReductionProgramTrailLights/Stree		305-422-98965	10,705.00
	3070-17	6/26 PYAP Water Intake Improvements(Moss Screen		501-503-98441	468.75
	3080-03	6/26 PYAP CUP 24-02 Shell Station		101-404-86500	190.00
	3088-13	6/26 PYAP Derrick Reservoir		501-503-98441	125.00
	3094-17	6/26 PYAP Median Island Landscaping Ph2		127-422-98983	3,420.00
	3101-17	6/26 PYAP Splash Pad Project		101-440-98981	2,690.00
	3116-09	6/26 PYAP Elm Ave Tree Well Replacement Project		127-422-98976	3,530.00
	3120-10	6/26 PYAP Anode Bed Rectifer Replacement		502-510-98061	480.00
	3123-10	6/26 PYAP Urban Community Forestry Program Gran		107-422-88130	1,001.25
	3127-05	6/26 PYAP CMAQ Street Sweeper Grant Support		107-422-88130	1,495.00
	3131-06	6/26 PYAP Resurfacing Street Project Ph.3		125-422-98401	15,056.25
	3132-05	6/26 PYAP DWR Drought Relief Grant Mtr Replacem		501-508-98472	14,907.67
	3135-02	6/26 PYAP ATP7 Perimter Connectivity TrailSeg7 8 9		107-422-88100	315.00
	3136-05	6/26 PYAP Grant Park Engineering Support		101-440-88100	105.00
	3144-03	6/26 PYAP ATP8 Multi-Use Trail Call Projects		107-422-88130	12,291.25
	3151-01	6/26 PYAP Lift Stations (4) Upgrade		503-521-88100	3,738.75
	3154-02	6/26 PYAP Sanitary Sewer Annual Report		503-520-88100	1,747.50
	3155-01	6/26 PYAP Tree Trimming Svcs RFP		107-422-88100	2,145.00
	3157-02	6/26 PYAP Cal SMart RMRA Project List (Polk St.)		125-422-88100	540.00
82226	8/6/2026	1944 CC	US BANK CORPORATE PAYMENT CENTER		586.43
	USB-FD-JUN2026	(4246-0470-0140-1188) EM Milligan Paramedic Rece		101-416-86030	250.00
	USB-FD-JUN2026-2	(4246-0470-0074-1832) Sam's Station Supplies		101-416-70450	65.52
	USB-FD-JUN2026-3	(4246-0403-8026-8393) Shasta College 3C Offices		101-416-75030	209.00
	USB-FD-JUN2026-4	(4246-0470-0199-4323) USPS Mail		101-416-70030	2.72
	USB-FD-JUN2026-4	(4246-0470-0199-4323) Save Mart CityManagerPotl		101-416-86010	59.19
82227	8/6/2026	1997	WESTSIDE SUPPLY		401.88
	19485	6/26 PYAP WWP Hat		503-520-70140	43.54
	19504	6/26 PYAP WWP Screws/Washer		501-503-70140	298.34

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	W260630	6/26 PYAP WWP Equipment/Cylinder Rental		501-503-82030	40.00
	WW260630	6/26 PYAP WWP Equipment/Cylinder		503-520-82030	20.00
82228	8/6/2026 0016128	1205 CECA Dues	City Employee Contrib. Assoc.	950-000-33000	150.00 150.00
82229	8/6/2026 0016135 0016136 0016140	1223 Fire Union Dues Fire Union Dues Fire Union Dues	Coalinga Firefighters	950-000-33300 950-000-33300 950-000-33300	650.00 600.00 30.00 20.00
82230	8/6/2026 0016138 0016141 0016142	1228 Mastagni Law Firm CPOA Dues PORAC Dues	Coalinga Peace Officer's Association	950-000-33200 950-000-33200 950-000-33200	1,012.32 332.50 332.50 347.32
82231	8/6/2026 0016210 0016211 0016212	1384 FTB Sacramento \$\$ FTB Sacramento \$\$ FTB Sacramento \$\$	Franchise Tax Board	950-000-34010 950-000-34010 950-000-34010	325.00 150.00 100.00 75.00
82232	8/6/2026 0016163 0016164 0016165 0016166 0016167 0016168 0016169 0016170 0016171 0016172 0016173 0016174 0016175 0016176 0016177 0016178 0016179 0016180 0016181 CM0001039	02709 457 ICMA EE\$/ER% 457 ICMA EE\$/ER% 457 ICMA \$\$ General 457 ICMA \$\$ General 457 ICMA \$\$ General 457 ICMA \$\$ General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General 457 ICMA % General	International City Management Association Retirement Corporation	950-000-32100 950-000-32100	7,418.87 468.30 854.16 30.00 30.00 15.00 15.00 710.74 527.93 277.41 591.29 441.57 663.23 377.49 385.62 208.91 775.09 678.83 582.80 213.21 -427.71
82234	8/6/2026 0016137	1586 Pre-Paid Legal Shield	LEGAL SHIELD	950-000-34060	152.81 152.81
82235	8/6/2026 0016143 0016144	1820 SEIU COPE SEIU Dues	SEIU LOCAL 521 - DUES W/H	950-000-33000 950-000-33000	1,183.10 70.00 1,113.10
82236	8/13/2026 0016395 0016395 0016395 0016395 0016395	02475 7/26 Janitorial Services for Jul2026 City Hall 7/26 Janitorial Services for Jul2026 Council Chamber 7/26 Janitorial Services for Jul2026 PW 7/26 Janitorial Services for Jul2026 PW 7/26 Janitorial Services for Jul2026 PW	ALBERTO RAMIREZ	101-432-84030 101-432-84030 501-508-84030 502-510-84030 503-521-84030	2,700.00 2,200.00 75.00 141.67 141.67 141.66
82237	8/13/2026 0016390	03221 8/26 204 Washington Turf Replacement Reimburse	ALEJANDRO LAREZ	501-503-98471	2,240.00 2,240.00
82238	8/13/2026 IYCL-R9VJ-YG3P IYCL-R9VJ-YG3P	02388 7/26 FD Amazon Purchases- Office Supplies 7/26 FD Amazon Purchases- Office Supplies	AMAZON CAPITAL SERVICES., INC	101-416-70010 101-416-70010	157.21 19.65 9.98

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	IYCL-R9VJ-YG3P	7/26 FD Amazon Purchases- Office Supplies		101-416-70010	33.56
	IYCL-R9VJ-YG3P	7/26 FD Amazon Purchases Station Supplies		101-416-70450	27.94
	IYCL-R9VJ-YG3P	7/26 FD Amazon Purchases- Station Supplies		101-416-70450	66.08
82239	8/13/2026	1047	AMERICAN ASPHALT		219,657.11
	1	8/26 Resurfacing Project Phase 3 (Prog.#1)		125-000-10003	-11,560.90
	1	8/26 Resurfacing Project Phase 3 (Prog.#1)		125-422-98972	231,218.01
82240	8/13/2026	02386	AMERICAN OFFICE SOLUTIONS, LLC		2,006.22
	27345	8/26 PD Subscription Renewal		101-413-86030	59.89
	27404	9/26 FD Data Backup		101-416-88040	165.08
	27405	8/26 PD Sirius Subscription		101-413-86030	1,781.25
82241	8/13/2026	1008	AMERICAN WATER WORKS ASSCIATION		1,465.00
	12283	7/26 PW Backflow Tester Course R. Labrador		501-508-86010	1,465.00
82242	8/13/2026	02504	BRIAN CORLEY		5,036.65
	26-070601	7/26 WWP Install Transfer Switch for UPS		501-503-84020	735.77
	26-070801	7/26 WWP Reprogram Sludge Pump Timer		503-520-84020	135.00
	26-070802	7/26 WWP SCADA Screen Firmware		503-520-84020	1,124.25
	26-070803	7/26 WWP Install Surge Suppressor		501-503-84020	471.74
	26-070804	7/26 WWP Install New Batteries for SCADA UPS		501-503-84020	2,569.89
82243	8/13/2026	02743	BRIAN THOMAS GRIGGS		7,247.93
	5654	7/26 WWP Sludge Away		503-520-88113	7,247.93
82244	8/13/2026	02296	BSK ASSOCIATES		2,231.39
	AJ18871	7/26 WWP Outside Lab Work		501-503-88081	1,682.50
	AJ18871	7/26 WWP Outside Lab Work		503-520-88080	548.89
82245	8/13/2026	02598	CINTAS CORPORATION NO. 2		112.42
	5350980901	7/26 WWP Refill for First Aid Kit		501-503-84072	56.21
	5350980901	7/26 WWP Refill for First Aid Kit		503-520-84073	56.21
82246	8/13/2026	03051	COALINGA BODY AND PAINT		8,954.24
	RO1352	7/26 PD Vehicle Body Repair- D. Saucedo Accident		101-413-84060	8,954.24
82247	8/13/2026	1224	COALINGA HARDWARE		5,114.90
	842787	7/26 Redhead Fasteners for Airport Signs		101-435-84050	21.86
	843132	7/26 FD Tools & Equipment		101-416-70060	2,457.68
	843163	7/26 WWP Bushing		501-503-70140	14.86
	843292	7/26 PD 4X4X8 Treated Wood for Tower		106-413-98040	52.21
	843352	8/26 FD Tools and Equipment		101-416-70060	2,457.68
	843537	7/26 FD Hose Washer Repairs		101-416-84070	79.73
	843556	7/26 FD Knox Box Repairs		101-416-70440	12.07
	843571	7/26 FD Lawn & Sprinkler Repairs		101-416-84050	18.81
82248	8/13/2026	1249	COTI SEESE		92.00
	TR-00039	7/26 PD C. Seese Meal Reimbursement		101-413-86010	92.00
82249	8/13/2026	03228	EDGAR DAVID CERVANTES		2,254.00
	24-0093	8/26 Evidence Return Case #24-0093		102-000-14501	2,254.00
82250	8/13/2026	02667	ENTERPRISE FM TRUST		6,628.20
	633291-080526	8/26 Admin Vehicle Lease Aug 2026		501-503-98040	1,324.74
	633291-080526	8/26 Admin Vehicle Lease Aug 2026		501-508-98040	1,767.82
	633291-080526	8/26 Admin Vehicle Lease Aug 2026		502-510-98040	1,767.82
	633291-080526	8/26 Admin Vehicle Lease Aug 2026		503-521-98040	1,767.82
82251	8/13/2026	03068	EXPO MARKETING AND SERVCIES, INC.		6,041.11
	84903	8/26 Wings Over the Westside- Tent 50%		101-435-88220	4,060.61
	84994	8/26 Wings Over the Westside- Audio 50%		101-435-88220	1,980.50

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82252	8/13/2026 TR-00056	02683 8/26 PD F. Urias Meal Reimbursements	FRANCIS URIAS	101-413-86010	405.00 405.00
82253	8/13/2026 397628	1402 7/26 WWP Enviro-Health Permit	FRESNO COUNTY DEPARTMENT OF PUBLIC HEALTH	501-503-88100	1,018.00 1,018.00
82254	8/13/2026 20011340	1411 7/26 PD C. Seese Perishable Skills Training	FRESNO POLICE DEPARTMENT REGIONAL TRAINING CENTER	101-413-86010	623.00 623.00
82255	8/13/2026 0016391	02192 8/26 Councilman Schindler Donation - Aug2026	GIMME LOVE ANIMAL SHELTER	101-415-88100	450.00 450.00
82256	8/13/2026	1450	GRISWOLD, LASALLE, COBB, DOWD & GIN, LLP		10,053.23
	27085	7/26 124 Coolidge St Attorney Fees (Fire Damage)		101-404-77440	172.75
	27086	7/26 325 E Houston Attorney Fees(GeneralAbateme		101-401-88100	143.35
	27087	7/26 City Clerk Attorney Fees		101-401-88010	1,993.45
	27088	7/26 City Council Attorney Fees		101-401-88010	3,362.50
	27089	7/26 City Manager Attorney Fees		101-401-88010	383.95
	27090	7/26 City Services Attorney Fees		501-503-88010	435.00
	27091	7/26 COC vs Juan Lomeli City Attorney Fees		101-401-88010	169.17
	27092	7/26 FIN Dept City AttorneyFeesBudget/Collections		101-406-88010	210.54
	27092	7/26 FIN Dept City AttorneyFeesBudget/Collections		101-406-88010	508.09
	27092	7/26 FIN Dept City AttorneyFeesBudget/Collections		501-406-88010	36.14
	27092	7/26 FIN Dept City AttorneyFeesBudget/Collections		501-406-88010	76.39
	27092	7/26 FIN Dept City AttorneyFeesBudget/Collections		502-406-88010	63.64
	27092	7/26 FIN Dept City AttorneyFeesBudget/Collections		502-406-88010	25.89
	27092	7/26 FIN Dept City AttorneyFeesBudget/Collections		503-406-88010	25.89
	27092	7/26 FIN Dept City AttorneyFeesBudget/Collections		503-406-88010	63.64
	27092	7/26 FIN Dept City AttorneyFeesBudget/Collections		504-406-88010	12.85
	27092	7/26 FIN Dept City AttorneyFeesBudget/Collections		820-610-88010	12.85
	27093	7/26 Fire Dept. Attorney Fees		101-401-88010	217.50
	27094	7/26 HR City Attorney Fees		101-401-88010	170.00
	27095	7/26 Labor Relations City Attorney Fees		101-401-88010	1,068.76
	27096	7/26 Police Dept. City Attorney Fees		101-401-88010	127.51
	27097	7/26 People Vs John Apple City Attorney Fees		101-401-88010	773.37
82258	8/13/2026	02603	HBC ENTERPRISES		139,009.75
	#2	8/26 Ramsey Park Splash Pad Payment #2		101-000-10003	-7,316.30
	#2	8/26 Ramsey Park Splash Pad Payment #2		101-440-98981	146,326.05
82259	8/13/2026 INV13160076	1463 7/26 WWP Ammonia Chemical	HILL BROTHERS CHEMICAL COMPANY	501-503-70210	5,484.96 5,484.96
82260	8/13/2026	03133	JACQULIN ECHEAGARAY		414.00
	TR-00052	8/26 FIN GFOA Budget Academy Meal Reimburseme		101-406-86010	82.80
	TR-00052	8/26 FIN GFOA Budget Academy Meal Reimburseme		107-422-86010	20.70
	TR-00052	8/26 FIN GFOA Budget Academy Meal Reimburseme		501-406-86010	124.20
	TR-00052	8/26 FIN GFOA Budget Academy Meal Reimburseme		502-406-86010	103.50
	TR-00052	8/26 FIN GFOA Budget Academy Meal Reimburseme		503-406-86010	78.66
	TR-00052	8/26 FIN GFOA Budget Academy Meal Reimburseme		504-406-86010	4.14
82261	8/13/2026 0016389	03217 8/26 221 E Cherry Ln Turf ReplacementReimbursem	JERRY MIZE	501-503-98471	2,350.00 2,350.00
82262	8/13/2026 24-0793	03226 8/26 Evidence Return Case #24-0793	JORGE QUINTANA	102-000-14501	124.48 124.48
82263	8/13/2026	02748	JOSE ANGEL VEGA		190.00
	TR-00054	7/26 PD J. Vega GST Level 1 Training		101-413-86010	95.00
	TR-00055	8/26 PD GST Level 2 Certification Reimbursement		101-413-86010	95.00

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82265	8/13/2026 Cs 25-0701	03057 07/25 PD Safekeeping Returned Cs-25-0701	JUAN CARLOS MENDOZA JR	102-000-14501	23.00 23.00
82266	8/13/2026 2111 2134 2135	1546 7/26 Government Center AC Unit 8/26 HVAC Replacement Government Building/Gym 8/26 HVAC ReplacementCityHallConferenceRoom	JW HEATING & AIR	101-432-84030 101-432-84020 101-432-84020	20,918.15 264.21 8,341.10 12,312.84
82267	8/13/2026 50280139 50280234	1553 7/26 FD B172 Bumper 7/26 FD B172 Parts	KELLER FORD	101-416-84060 101-416-84060	1,091.68 912.93 178.75
82268	8/13/2026 11570	1562 7/26 Building Keys HR- AV Room	KINGS COUNTY MOBILE LOCKSMITH SERVICE	101-432-84030	46.02 46.02
82269	8/13/2026 INV1093123	02626 8/26 FD Smeal Engine Tools	L.N. CURTIS & SONS	101-416-98040	9,096.24 9,096.24
82270	8/13/2026 2079325 2159018 2178635	1593 7/26 FD Medical Supplies 8/26 FD Medical Supplies 7/26 FD Medical Supplies	LIFE ASSIST, INC.	117-416-75000 117-416-75000 117-416-75000	3,888.91 762.56 25.34 3,101.01
82271	8/13/2026 TR-00063	03231 8/26 M. Simon Meal Advance Dispatcher Course	MERISSA SIMON	101-413-86010	1,764.00 1,764.00
82272	8/13/2026 518	03224 7/26 WWP Weed Abatement	O.W.O LANDSCAPING INC	503-520-92080	1,140.00 1,140.00
82273	8/13/2026 PER00042823	03095 8/26 PD Permitium Subscription and Fees	PERMITIUM, LLC	101-413-88100	97.00 97.00
82274	8/13/2026 98050-073126 98050-073126 98050-073126	1708 7/1-7/31/26 Gas Transmission (0793426310-9) 7/1-7/31/26 Gas Transmission(0793426310-9)Intere 7/1-7/31/26 Gas Transmission (0793426310-9)	PG&E PAYMENT PROCESSING CENTER	502-510-80020 502-510-80020 502-510-80020	10,890.34 6,745.38 4.26 4,140.70
82275	8/13/2026 INV0983	02664 8/26 PD Station Spotlight Repairs	PHILLIPS ELECTRIC, LLC	101-416-84030	590.85 590.85
82276	8/13/2026 34346 34362 34368	02985 7/26 Outdoor Food Court 7/26 Master Plan Dev- Rain LLC 7/26 Professional Planning Svcs	PRECISION CIVIL ENGINEERING	101-404-98025 101-404-86500 101-404-86500	23,072.40 7,976.25 10,271.15 4,825.00
82277	8/13/2026 2156136	02637 8/1-8/31/26 Airport Payphone Services	PTS COMMUNICATIONS, INC.	101-435-72030	30.00 30.00
82278	8/13/2026 COALPD-JULY23-202 COALPD-JULY29-202	1755 7/26 PD Polygraph - L. Garvidez 7/26 PD Polygraph D. Ramirez	RAUL HERRERA	101-408-89050 101-408-89050	500.00 250.00 250.00
82279	8/13/2026 INV8123	03071 8/26 RMP/PSM Annual Agreement	RESOURCE COMPLIANCE INC	501-508-88100	9,000.00 9,000.00
82280	8/13/2026 25-0646	03227 8/26 Evidence Return Case #25-0646	SALVADOR SALAZAR JR	102-000-14501	7,970.00 7,970.00
82281	8/13/2026 037623	1810 8/26 PD National Night Out Water Bottles	SAVE MART SUPERMARKETS	101-413-86010	32.65 32.65
82282	8/13/2026 8014967988- 8014967988- 8014967988-	02694 8/1-8/31/26 Shred-it Svcs (1000994935) Admin 8/1-8/31/26 Shred-it Svcs (1000994935) Finance 8/1-8/31/26 Shred-it Svcs (1000994935) HR	STERICYCLE, INC	101-405-88100 101-406-82040 101-408-88100	122.02 40.67 40.68 23.18

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	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935) HR		107-422-88100	0.81
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935) HR		117-416-88100	5.29
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935) HR		501-406-88100	0.81
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935)		501-503-88100	2.44
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935) HR		501-508-88100	2.03
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935)HR		502-406-88100	0.81
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935) HR		502-510-88100	2.03
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935) HR		503-406-88100	0.61
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935) HR		503-520-88100	1.22
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935)HR		503-521-88100	0.61
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935) HR		504-535-88100	0.41
	8014967988-	8/1-8/31/26 Shred-it Svcs (1000994935) HR		820-610-88100	0.42
82283	8/13/2026	1878	STRYKER SALES CORPORATION		9,045.00
	9213118504	8/26 FD Pro Care Contract 2026-2031		101-416-75060	9,045.00
82284	8/13/2026	03058	SUKHOI AEROBATICS INCORPORATED		1,000.00
	0016396	8/26 Wings Over The Westside Deposit		101-435-88220	1,000.00
82285	8/13/2026	1902	THATCHER COMPANY, INC.		8,459.01
	2026250102334	7/26 WWP RMP/PSM Annual Agreement		501-503-70230	8,459.01
82286	8/13/2026	03225	THOMAS ANSU		2,541.61
	1057	7/26 PD Anniversary Challenge Coins		101-413-88220	2,541.61
82287	8/13/2026	1931	TRANS UNION, LLC		70.00
	07620004	8/26 PD Backgrounds		101-413-88100	70.00
82288	8/13/2026	1943	TYLER TECHNOLOGIES, INC.		30,864.41
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		101-404-88040	5,667.98
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		101-406-88040	1,824.57
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		101-413-88040	2,009.20
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		101-416-88040	2,009.20
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		501-406-88040	4,018.39
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		501-406-88040	2,736.86
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		502-406-88040	2,280.72
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		502-406-88040	4,018.39
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		503-406-88040	4,018.39
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		503-406-88040	1,733.34
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		504-406-88040	91.23
	CI100-00287503	8/26 Energov, GIS, & EAM FY26/27		820-610-88040	456.14
82289	8/13/2026	1944 CC	US BANK CORPORATE PAYMENT CENTER		5,984.32
	USB-PD-JUL2026-2	07/26 CC GoTo City Wide Phone Charges		101-401-72030	117.60
	USB-PD-JUL2026-2	07/26 CD GoTo City Wide Phone Charges		101-404-72030	47.04
	USB-PD-JUL2026-2	07/26 CM GoTo City Wide Phone Charges		101-405-72030	117.61
	USB-PD-JUL2026-2	07/26 FIN GoTo City Wide Phone Charges		101-406-72030	6.31
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		101-408-72030	23.99
	USB-PD-JUL2026-2	07/26 PD GoTo City Wide Phone Charges		101-413-72030	541.02
	USB-PD-JUL2026-2	(4246-0446-5816-5026) GST Training- Vega		101-413-86010	1,500.00
	USB-PD-JUL2026-2	(4246-0446-5816-5026) Chiefs Breakfast Cafe 101		101-413-86010	15.33
	USB-PD-JUL2026-2	(4246-0446-5816-5026) Chief Breakfast Cafe 101		101-413-86010	14.77
	USB-PD-JUL2026-2	(4246-0446-5816-5026) GST Training- Vega		101-413-86010	1,500.00
	USB-PD-JUL2026-2	(4246-0446-5816-5026) Starlink Internet Service		101-413-86030	155.00
	USB-PD-JUL2026-2	07/26 AC GoTo City Wide Phone Charges		101-415-72030	47.05
	USB-PD-JUL2026-2	07/26 FD GoTo City Wide Phone Charges		101-416-72030	541.02
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		107-422-72030	0.94
	USB-PD-JUL2026-2	07/26 PW GoTo City Wide Phone Charges		107-422-72030	7.08
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		117-416-72030	5.66
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		501-406-72030	1.88
	USB-PD-JUL2026-2	07/26 FIN GoTo City Wide Phone Charges		501-406-72030	84.68
	USB-PD-JUL2026-2	07/26 PW GoTo City Wide Phone Charges		501-503-72030	26.82

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	USB-PD-JUL2026-2	07/26 HRGoTo City Wide Phone Charges		501-503-72030	2.82
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		501-508-72030	3.29
	USB-PD-JUL2026-2	07/26 PW GoTo City Wide Phone Charges		501-508-72030	26.82
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		502-406-72030	1.88
	USB-PD-JUL2026-2	07/26 FIN GoTo City Wide Phone Charges		502-406-72030	74.09
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		502-510-72030	3.29
	USB-PD-JUL2026-2	07/26 PW GoTo City Wide Phone Charges		502-510-72030	26.82
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		503-406-72030	0.71
	USB-PD-JUL2026-2	07/26 FIN GoTo City Wide Phone Charges		503-406-72030	42.33
	USB-PD-JUL2026-2	07/26 PW GoTo City Wide Phone Charges		503-520-72030	26.82
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		503-520-72030	1.41
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		503-521-72030	0.47
	USB-PD-JUL2026-2	07/26 PW GoTo City Wide Phone Charges		503-521-72030	26.82
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		504-406-72030	0.24
	USB-PD-JUL2026-2	07/26 FIN GoTo City Wide Phone Charges		504-406-72030	4.23
	USB-PD-JUL2026-2	07/26 HR GoTo City Wide Phone Charges		820-610-72030	0.47
	USB-PD-JUL2026-3	(4246-0446-2268-2858) Range		101-413-70101	803.01
	USB-PD-JUL2026-3	(4246-0446-2268-2858) CPCA Training		101-413-86010	185.00
82292	8/13/2026	02864	VESTIS GROUP INC ARAMARK UNIFORM & APPAREL LLC		1,394.72
	2580730879	7/26 PD Jail Blankets		101-413-70380	697.36
	2580737489	8/26 PD Jail Blankets		101-413-70380	697.36
82293	8/13/2026	1983	WAGEWORKS		132.00
	INV9250360	7/26 FSA Monthly July 2026 R. Smith		101-404-88101	5.94
	INV9250360	7/26 FSA Monthly July 2026 S. Brewer		101-404-88101	0.46
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		101-405-88101	1.12
	INV9250360	7/26 FSA Monthly July 2026 S. Jensen		101-405-88101	3.70
	INV9250360	7/26 FSA Monthly July 2026 Y. Ibarra		101-405-88101	4.95
	INV9250360	7/26 FSA Monthly July 2026 M. Garcia		101-405-88101	2.64
	INV9250360	7/26 FSA Monthly July 2026 S. Brewer		101-405-88101	0.46
	INV9250360	7/26 FSA Monthly July 2026 C. Estrada		101-406-88101	0.99
	INV9250360	7/26 FSA Monthly July 2026 M. Vang		101-406-88101	0.99
	INV9250360	7/26 FSA Monthly July 2026 Y. Gonzalez		101-406-88101	0.99
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		101-408-88101	3.76
	INV9250360	7/26 FSA Monthly July 2026 V. Sparks		101-413-88101	6.60
	INV9250360	7/26 FSA Monthly July 2026 S. Anderson		101-413-88101	6.60
	INV9250360	7/26 FSA Monthly July 2026 C. Seese		101-413-88101	6.60
	INV9250360	7/26 FSA Monthly July 2026 M. Garcia		101-435-88101	1.98
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		107-422-88101	0.40
	INV9250360	7/26 FSA Monthly July 2026 S. Jensen		107-422-88101	0.46
	INV9250360	7/26 FSA Monthly July 2026 M. Vang		107-422-88101	0.33
	INV9250360	7/26 FSA Monthly July 2026 S. Brewer		107-422-88101	1.32
	INV9250360	7/26 FSA Monthly July 2026 C. Estrada		107-422-88101	0.33
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		107-422-88101	0.13
	INV9250360	7/26 FSA Monthly July 2026 D. Vargas		117-416-88101	6.60
	INV9250360	7/26 FSA Monthly July 2026 C. Sanchez		117-416-88101	6.60
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		117-416-88101	0.86
	INV9250360	7/26 FSA Monthly July 2026 S. Jensen		117-416-88101	0.07
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		501-406-88101	0.13
	INV9250360	7/26 FSA Monthly July 2026 C. Estrada		501-406-88101	1.98
	INV9250360	7/26 FSA Monthly July 2026 M. Vang		501-406-88101	1.98
	INV9250360	7/26 FSA Monthly July 2026 Y. Gonzalez		501-406-88101	2.31
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		501-406-88101	0.08
	INV9250360	7/26 FSA Monthly July 2026 Y. Ibarra		501-503-88101	1.65
	INV9250360	7/26 FSA Monthly July 2026 S. Brewer		501-503-88101	0.66
	INV9250360	7/26 FSA Monthly July 2026 T. Hawk		501-503-88101	6.60
	INV9250360	7/26 FSA Monthly July 2026 G. Subia		501-503-88101	6.60
	INV9250360	7/26 FSA Monthly July 2026 R. Cabral		501-503-88101	6.60
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		501-503-88101	0.40

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	INV9250360	7/26 FSA Monthly July 2026 J Salona		501-503-88101	6.60
	INV9250360	7/26 FSA Monthly July 2026 A. Uribe		501-503-88101	4.62
	INV9250360	7/26 FSA Monthly July 2026 S. Jensen		501-503-88101	0.26
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		501-503-88101	0.89
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		501-508-88101	0.33
	INV9250360	7/26 FSA Monthly July 2026 S. Brewer		501-508-88101	0.33
	INV9250360	7/26 FSA Monthly July 2026 R. Smith		501-508-88101	0.66
	INV9250360	7/26 FSA Monthly July 2026 S. Jensen		501-508-88101	0.43
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		501-508-88101	0.92
	INV9250360	7/26 FSA Monthly July 2026 M. Vang		502-406-88101	1.65
	INV9250360	7/26 FSA Monthly July 2026 C. Estrada		502-406-88101	1.65
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		502-406-88101	0.13
	INV9250360	7/26 FSA Monthly July 2026 Y. Gonzalez		502-406-88101	1.98
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		502-406-88101	0.06
	INV9250360	7/26 FSA Monthly July 2026 M. Garcia		502-510-88101	1.98
	INV9250360	7/26 FSA Monthly July 2026 S. Jensen		502-510-88101	0.13
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		502-510-88101	0.89
	INV9250360	7/26 FSA Monthly July 2026 S. Brewer		502-510-88101	0.99
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		502-510-88101	0.33
	INV9250360	7/26 FSA Monthly July 2026 C. Estrada		503-406-88101	1.25
	INV9250360	7/26 FSA Monthly July 2026 M. Vang		503-406-88101	1.25
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		503-406-88101	0.04
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		503-406-88101	0.10
	INV9250360	7/26 FSA Monthly July 2026 Y. Gonzalez		503-406-88101	1.25
	INV9250360	7/26 FSA Monthly July 2026 S. Jensen		503-520-88101	0.13
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		503-520-88101	0.89
	INV9250360	7/26 FSA Monthly July 2026 S. Brewer		503-520-88101	0.99
	INV9250360	7/26 FSA Monthly July 2026 A. Uribe		503-520-88101	1.98
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		503-520-88101	0.20
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		503-521-88101	0.89
	INV9250360	7/26 FSA Monthly July 2026 S. Brewer		503-521-88101	0.99
	INV9250360	7/26 FSA Monthly July 2026 S. Jensen		503-521-88101	0.03
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		503-521-88101	0.10
	INV9250360	7/26 FSA Monthly July 2026 M. Vang		504-406-88101	0.07
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		504-406-88101	0.02
	INV9250360	7/26 FSA Monthly July 2026 Y. Gonzalez		504-406-88101	0.06
	INV9250360	7/26 FSA Monthly July 2026 C. Estrada		504-406-88101	0.07
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		504-535-88101	0.07
	INV9250360	7/26 FSA Monthly July 2026 S. Jensen		504-535-88101	0.07
	INV9250360	7/26 FSA Monthly July 2026 S. Jensen		820-610-88101	1.32
	INV9250360	7/26 FSA Monthly July 2026 M. Vang		820-610-88101	0.33
	INV9250360	7/26 FSA Monthly July 2026 C. Estrada		820-610-88101	0.33
	INV9250360	7/26 FSA Monthly July 2026 S. Redding		820-610-88101	0.07
	INV9250360	7/26 FSA Monthly July 2026 C. Aguilar		820-610-88101	0.40
	INV9250360	7/26 FSA Monthly July 2026 S. Brewer		820-610-88101	0.40
82299	8/13/2026	02386	AMERICAN OFFICE SOLUTIONS, LLC		4,419.36
	26163-2	6/26 PYAP Abel Arroyo Office 365 G3 GCC Span Titan		101-401-86030	19.36
	26995	6/26 PYAP PD Tech Support		101-413-88040	3,200.00
	27148	6/26 PYAP PD Tech Support		101-413-88040	1,200.00
82300	8/13/2026	02334	AT&T		225.00
	605462	2/26 PYAP PD Telephone Tap		101-413-72030	225.00
82301	8/13/2026	1592	LIEBERT CASSIDY WHITMORE		33.00
	328971	6/26 PYAP Attorney Fees		101-408-88100	18.81
	328971	6/26 PYAP Attorney Fees		107-422-88100	0.66
	328971	6/26 PYAP Attorney Fees		117-416-88100	4.29
	328971	6/26 PYAP Attorney Fees		501-406-88100	0.66
	328971	6/26 PYAP Attorney Fees		501-503-88100	1.97

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	328971	6/26 PYAP Attorney Fees		501-508-88100	1.65
	328971	6/26 PYAP Attorney Fees		502-406-88100	0.66
	328971	6/26 PYAP Attorney Fees		502-510-88100	1.65
	328971	6/26 PYAP Attorney Fees		503-406-88100	0.50
	328971	6/26 PYAP Attorney Fees		503-520-88100	0.99
	328971	6/26 PYAP Attorney Fees		503-521-88100	0.50
	328971	6/26 PYAP Attorney Fees		504-535-88100	0.33
	328971	6/26 PYAP Attorney Fees		820-610-88100	0.33
82302	8/13/2026	03112	MEAD & HUNT, INC.		14,740.75
	410220	6/26 PYAP Airport ACIP and FAA Grants		101-435-88091	1,878.50
	410817	6/26 PYAP Airport AWOS Cat X		101-435-88091	9,978.25
	410819	6/26 PYAP Airport ACIP and FAA Grant		101-435-88091	2,884.00
82303	8/13/2026	02615	ODP BUSINESS SOLUTIONS, LLC		486.83
	466878980001	6/26 PYAP PD Paper Pads		101-413-70010	86.83
	468741164001	6/26 PYAP PD Envelope Moistener		101-413-70010	11.32
	468741258001	6/26 PYAP PD Disinfect Spray		101-413-70010	120.09
	470316344001	8/26 PD Office Supplies		101-413-70010	128.72
	470328527001	8/26 PD Post-It Note Pads		101-413-70010	58.57
	472224565001	6/26 PYAP HR Office Supplies		101-408-70010	50.25
	472225018001	6/26 PYAP HR Office Supplies		101-408-70010	31.05
82304	8/13/2026	1708	PG&E PAYMENT PROCESSING CENTER		10,729.06
	98050-063026	6/1-6/30/26 PYAP Gas Transmission (0793426310-9)		502-510-80020	6,745.38
	98050-063026	6/1-6/30/26 PYAP Gas Transmission (0793426310-9)		502-510-80020	3,983.68
82305	8/13/2026	03229	SOPHIA QUINONEZ		3,000.00
	0016392	6/24 PYPA Youth in Government Reimbursement		101-401-88221	3,000.00
82306	8/13/2026	02085	UNITED RENTALS		6,022.13
	260468096-004	6/26 PYAP Ditch Witch Rental Cellular MeterProject		501-508-98472	4,564.96
	263662324-001	6/30 PYAP Airport Boom Lift Rental		101-435-84030	1,457.17
82307	8/13/2026	1944 CC	US BANK CORPORATE PAYMENT CENTER		3,903.55
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-70010	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-70010	9.07
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-70040	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)Walgreens Council PhotoPrin		101-401-70040	34.25
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-70040	9.07
	USB-ADMIN-JUN20	(4246-0470-0160-5713)AmazonEquipmentCouncilCh		101-401-70070	248.55
	USB-ADMIN-JUN20	(4246-0470-0160-5713)League of Cities D. Kahikina		101-401-86010	675.00
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86010	9.07
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86010	10.31
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86011	9.07
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86011	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713) League of Cities R.Schindler		101-401-86011	675.00
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86012	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86012	9.07
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86013	9.07
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86013	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)League of Cities R.Schindler		101-401-86014	675.00
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86014	9.07
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86014	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86015	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86015	9.07
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86030	9.06
	USB-ADMIN-JUN20	(4246-0470-0160-5713)PYAP 25-26 LatePayment Ch		101-401-86030	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)Amazon-NNO-Backpack		101-401-88220	42.82
	USB-ADMIN-JUN20	(4246-0470-0160-5713) Harris Ranch-Lunch Mtg w/		101-404-86010	10.51
	USB-ADMIN-JUN20	(4246-0470-0160-5713) Zoom Monthly Subscription		101-404-86030	15.99

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	Wireless Mouse/Keyboard M	101-405-70010	150.35
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	PYAP 25-26 LatePayment Ch	101-405-70010	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	Amazon Mouse- M. Garcia	101-405-70010	21.78
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	PYAP 25-26 LatePayment Ch	101-405-70010	9.07
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	PYAP 25-26 LatePayment Ch	101-405-70040	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	PYAP 25-26 LatePayment Ch	101-405-70040	9.07
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	Harris Ranch-Lunch Mtg w/	101-405-86010	42.03
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	PYAP 25-26 LatePayment Ch	101-405-86010	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	PYAP 25-26 LatePayment Ch	101-405-86010	9.06
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	PYAP 25-26 LatePayment Ch	101-405-86030	9.06
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	ChatGPT Monthly Subscripti	101-405-86030	20.00
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	ChatGPT Subscription J.Med	101-405-86030	20.00
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	PYAP 25-26 LatePayment Ch	101-405-86030	10.30
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	US Drug Test D. Garcia	101-408-89040	79.95
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	US Drug Test K. Dahl	101-408-89040	79.95
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	US Drug Test J. Santos	101-408-89040	79.95
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	US Drug Test C. Adams	117-416-89040	79.95
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	US Drug Test C. Adams	117-416-89040	119.95
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	Harris Ranch-Lunch Mtg w/	501-508-86010	10.51
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	Harris Ranch-Lunch Mtg w/	502-510-86010	10.51
	USB-ADMIN-JUN20	(4246-0470-0160-5713)	Harris Ranch-Lunch Mtg w/	503-521-86010	10.51
	USB-PD-JUN2026-2	(4246-0446-2268-2858)	Training	101-413-86010	200.00
	USB-PD-JUN2026-2	(4246-0446-2268-2858)	ID Card Machine	101-413-88040	150.00
	USB-PD-JUN2026-2	(4246-0446-2268-2858)	Microsoft	101-413-88040	199.20
82311	8/13/2026	1983	WAGEWORKS		75.00
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Brewer		101-404-88101	0.48
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 M. Garcia		101-405-88101	2.73
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		101-405-88101	1.16
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 Y. Ibarra		101-405-88101	5.11
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Brewer		101-405-88101	0.48
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Jensen		101-405-88101	3.82
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		101-408-88101	3.89
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 V. Sparks		101-413-88101	6.82
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Seese		101-413-88101	6.82
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Anderson		101-413-88101	6.82
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 M. Garcia		101-435-88101	2.05
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Brewer		107-422-88101	1.36
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		107-422-88101	0.14
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Jensen		107-422-88101	0.48
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		107-422-88101	0.41
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		117-416-88101	0.89
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Jensen		117-416-88101	0.07
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		501-406-88101	0.14
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		501-406-88101	0.08
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 J. Salona		501-503-88101	6.82
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Brewer		501-503-88101	0.68
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		501-503-88101	0.92
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 Y. Ibarra		501-503-88101	1.70
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Jensen		501-503-88101	0.27
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 A. Uribe		501-503-88101	4.77
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		501-503-88101	0.41
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		501-508-88101	0.34
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Brewer		501-508-88101	0.34
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Jensen		501-508-88101	0.44
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		501-508-88101	0.95
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		502-406-88101	0.14
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		502-406-88101	0.06
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		502-510-88101	0.34
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Brewer		502-510-88101	1.02

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	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Jensen		502-510-88101	0.14
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		502-510-88101	0.92
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 M. Garcia		502-510-88101	2.05
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		503-406-88101	0.10
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		503-406-88101	0.04
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		503-520-88101	0.92
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 A. Uribe		503-520-88101	2.05
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Brewer		503-520-88101	1.02
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		503-520-88101	0.20
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Jensen		503-520-88101	0.14
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		503-521-88101	0.10
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Brewer		503-521-88101	1.02
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Jensen		503-521-88101	0.03
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		503-521-88101	0.92
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 C. Aguilar		504-406-88101	0.02
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		504-535-88101	0.07
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026		504-535-88101	0.07
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Brewer		820-610-88101	0.41
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026		820-610-88101	0.40
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Jensen		820-610-88101	1.36
	INV9158422	6/26 PYAP FSA Monthly- Jun 2026 S. Redding		820-610-88101	0.07
82315	8/19/2026	02831	GREEN FLUSH RESTROOMS LLC		340,391.84
	#CC-02	8/26 Prefabricated Splash Pad Restroom Bldg 90%P		101-440-98981	340,391.84
82316	8/20/2026	1005	A-C ELECTRIC COMPANY		5,400.00
	0016397	7/26 PW Back Up Batteries Repair Street Signal		101-440-84077	5,400.00
82317	8/20/2026	02082	AUTOZONE, INC.		56.85
	05919683174	7/26 PW Wiring Kit for Trailer		101-440-84060	4.38
	05919683174	7/26 PW Wiring Kit for Trailer		107-422-84060	4.38
	05919703042	8/26 PW Shop Supplies		101-431-70150	48.09
82318	8/20/2026	02055	BACKFLOW DISTRIBUTIONS, INC.		144.19
	85959	7/26 BLDG Backflow Gauge Calibration		501-508-88100	144.19
82319	8/20/2026	02132	BADGER METER, INC.		28,309.26
	1820267	7/26 PW 2" Water Meters		501-508-98472	25,843.42
	80245508	8/26 PW Cellular for Water Meters		501-508-98054	2,465.84
82320	8/20/2026	1112	BILLINGSLEY TIRE SERVICE		30.00
	CLG-316828	8/26 FD U171 Tire Repair		101-416-84060	30.00
82321	8/20/2026	02020	BOOT BARN		165.62
	137275	7/26 PW Boots- J. Zamora		501-508-62080	82.81
	137275	7/26 PW Boots- J. Zamora		502-510-62080	82.81
82322	8/20/2026	02504	BRIAN CORLEY		1,116.35
	25-120401-	7/26 PW Highway Lift Station Testing		503-521-88100	479.50
	26-072801	7/26 PW Check Lift Highway Station		503-521-88100	636.85
82323	8/20/2026	03074	CALIFORNIA CITY MANAGEMENT FOUNDATION		400.00
	0016520	8/26 California City Management Membership 26-27		101-405-86030	400.00
82324	8/20/2026	03013	CALIFORNIA FORENSIC INSTITUTE		800.00
	COALFD005	8/26 FD Polygraph T. Perea		101-408-89060	160.00
	COALFD005	8/26 FD Polygraph T. Perea		117-416-89060	240.00
	COALPD008	8/26 PD Polygraph N. Moua		101-408-89060	400.00
82325	8/20/2026	1175	CARUS CORPORATIONS		80,854.98
	SLS 10129056	8/26 WWP Chemical Permanganate		501-503-70400	80,854.98

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82326	8/20/2026	1192	CHEMTRADE CHEMICALS US, LLC		9,472.48
	90431402	7/26 WWP Alum Chemical		501-503-70240	9,472.48
82327	8/20/2026	02594	CINTAS CORPORATION #3		2,874.99
	4275706401	7/26 BLDG Employee Uniforms/Sanitary Supplies/M		101-404-70100	13.50
	4275706401	7/26 SC Employee Uniforms/Sanitary Supplies/Mats		101-431-70100	45.60
	4275706401	7/26 ADM Employee Uniforms/Sanitary Supplies/M		101-432-84030	64.17
	4275706401	7/26 MG Employee Uniforms/Sanitary Supplies/Mat		101-440-70100	85.68
	4275706401	7/26 GT Employee Uniforms/Sanitary Supplies/Mats		107-422-70100	57.43
	4275706401	7/26 WTP Employee Uniforms/Sanitary Supplies/Ma		501-503-70100	58.81
	4275706401	7/26 WD Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	57.43
	4275706401	7/26 MR Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	23.31
	4275706401	7/26 MR Employee Uniforms/Sanitary Supplies/Mat		502-510-70100	23.31
	4275706401	7/26 GE Employee Uniforms/Sanitary Supplies/Mats		502-510-70100	57.43
	4275706401	7/26 WWTP Employee Uniforms/Sanitary Supplies/		503-520-70100	13.66
	4275706401	7/26 WWC Employee Uniforms/Sanitary Supplies/M		503-521-70100	57.43
	4275706401	7/26 SS Employee Uniforms/Sanitary Supplies/Mats		504-535-70100	20.68
	4276454356	7/26 BLDG Employee Uniforms/Sanitary Supplies/M		101-404-70100	13.50
	4276454356	7/26 SC Employee Uniforms/Sanitary Supplies/Mats		101-431-70100	45.60
	4276454356	7/26 ADM Employee Uniforms/Sanitary Supplies/M		101-432-84030	64.17
	4276454356	7/26 MG Employee Uniforms/Sanitary Supplies/Mat		101-440-70100	85.68
	4276454356	7/26 GT Employee Uniforms/Sanitary Supplies/Mats		107-422-70100	57.43
	4276454356	7/26 WTP Employee Uniforms/Sanitary Supplies/Ma		501-503-70100	58.81
	4276454356	7/26 MR Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	23.31
	4276454356	7/26 WD Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	57.43
	4276454356	7/26 GE Employee Uniforms/Sanitary Supplies/Mats		502-510-70100	57.43
	4276454356	7/26 MR Employee Uniforms/Sanitary Supplies/Mat		502-510-70100	23.31
	4276454356	7/26 WWTP Employee Uniforms/Sanitary Supplies/		503-520-70100	13.66
	4276454356	7/26 WWC Employee Uniforms/Sanitary Supplies/M		503-521-70100	57.43
	4276454356	7/26 SS Employee Uniforms Sanitary Supplies		504-535-70100	20.68
	4277190225	7/26 BLDG Employee Uniforms/Sanitary Supplies/M		101-404-70100	13.50
	4277190225	7/26 SC Employee Uniforms/Sanitary Supplies/Mats		101-431-70100	45.60
	4277190225	7/26 ADM Employee Uniforms/Sanitary Supplies/M		101-432-84030	366.26
	4277190225	7/26 MG Employee Uniforms/Sanitary Supplies/Mat		101-440-70100	85.68
	4277190225	7/26 GT Employee Uniforms/Sanitary Supplies/Mats		107-422-70100	57.43
	4277190225	7/26 WTP Employee Uniforms/Sanitary Supplies/Ma		501-503-70100	58.81
	4277190225	7/26 WD Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	57.43
	4277190225	7/26 MR Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	23.31
	4277190225	7/26 MR Employee Uniforms/Sanitary Supplies/Mat		502-510-70100	23.31
	4277190225	7/26 GE Employee Uniforms/Sanitary Supplies/Mats		502-510-70100	57.43
	4277190225	7/26 WWTP Employee Uniforms/Sanitary Supplies/		503-520-70100	13.66
	4277190225	7/26 WWC Employee Uniforms/Sanitary Supplies/M		503-521-70100	57.43
	4277190225	7/26 SS Employee Uniforms Sanitary Supplies		504-535-70100	20.68
	4277923675	8/26 BLDG Employee Uniforms/Sanitary Supplies/M		101-404-70100	13.50
	4277923675	8/26 SC Employee Uniforms/Sanitary Supplies/Mats		101-431-70100	45.60
	4277923675	8/26 ADM Employee Uniforms/Sanitary Supplies/M		101-432-84030	64.17
	4277923675	8/26 MG Employee Uniforms/Sanitary Supplies/Mat		101-440-70100	85.68
	4277923675	8/26 GT Employee Uniforms/Sanitary Supplies/Mats		107-422-70100	122.21
	4277923675	8/26 WTP Employee Uniforms/Sanitary Supplies/Ma		501-503-70100	58.81
	4277923675	8/26 MR Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	23.31
	4277923675	8/26 WD Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	122.22
	4277923675	8/26 GE Employee Uniforms/Sanitary Supplies/Mats		502-510-70100	122.22
	4277923675	8/26 MR Employee Uniforms/Sanitary Supplies/Mat		502-510-70100	23.31
	4277923675	8/26 WWTP Employee Uniforms/Sanitary Supplies/		503-520-70100	13.66
	4277923675	8/26 WWC Employee Uniforms/Sanitary Supplies/M		503-521-70100	122.21
	4277923675	8/26 SS Employee Uniforms/Sanitary Supplies/Mats		504-535-70100	20.68
82331	8/20/2026	02598	CINTAS CORPORATION NO. 2		999.73
	5345363803	7/26 WWP Refill First Aid Kit		501-503-84072	82.74
	5345363803	7/26 WWP Refill First Aid Kit		503-520-84073	82.74

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	5351261917	8/26 PW First Aid Kit Refills		101-413-88100	595.69
	5351261917	8/26 PW First Aid Kit Refills		101-432-84030	64.64
	5351261917	8/26 PW First Aid Kit Refills		503-521-70440	173.92
82332	8/20/2026	1220	COALINGA AREA CHAMBER OF COMMERCE		979.68
	0016513	7/26 America's 250 Anniversary Celebration		101-000-08900	979.68
82333	8/20/2026	1224	COALINGA HARDWARE		730.93
	842699	7/26 WWP OSB Plywood		501-503-70140	22.97
	842734	7/26 PW 2 Hole Straps		101-431-70060	3.29
	842810	7/26 PW 3/4 Plywood for Van Retro Fit		503-521-84060	73.12
	842880	7/26 PW Camera Van Fastners Installing Pilewood		503-521-84060	5.46
	842881	7/26 PW Insect Repelant		101-431-92080	13.45
	842934	7/26 PW Pipe Clamp Truck #26		501-508-70060	20.69
	842970	7/26 PW Selftapping Screw Socket		501-508-70060	10.34
	842977	7/26 PW Concrete Repair		501-508-70130	31.43
	842981	7/26 WWP Magnet		501-503-70140	19.66
	843072	7/26 PW Water Hoses		501-508-84030	26.91
	843072	7/26 PW Water Hoses		502-510-84030	26.91
	843072	7/26 PW Water Hoses		503-521-84030	26.91
	843118	7/26 PW Sewer Line Repair Splash Pad Alley		503-521-70140	50.70
	843154	7/26 PW Water Seal Trailer Repair		501-508-84060	46.59
	843154	7/26 PW Water Seal Trailer Repair		502-510-84060	46.58
	843154	7/26 PW Water Seal Trailer Repair		503-521-84060	46.58
	843155	7/26 PW Water Seal Trailer Repair		501-508-84060	13.86
	843155	7/26 PW Water Seal Trailer Repair		502-510-84060	13.85
	843155	7/26 PW Water Seal Trailer Repair		503-521-84060	13.85
	843188	7/26 PW Saw Blades		501-508-70140	28.98
	843190	8/26 PW Saw Blades		501-508-70140	65.18
	843265	7/26 PW Bolts and Lights for Solar Lights		101-440-84077	8.42
	843383	8/26 PW Staples for No Parking Signs		107-422-70130	8.27
	843396	8/26 PW Sewer Line Parts		503-521-70140	8.47
	843467	8/26 BLDG Ramsey Park Hose Connection		101-440-98981	10.34
	843703	8/26 FD Ambulance Maint/Bathroom Repairs		101-416-84030	18.99
	843703	8/26 FD Ambulance Maint/Bathroom Repairs		117-416-84060	48.44
	843704	8/26 FD Bathroom Faucet Repairs		101-416-84030	20.69
82335	8/20/2026	1271	DATAPROSE, INC.		689.35
	3P111283	7/26 FIN Natural Gas Customer Insert		501-406-70040	275.74
	3P111283	7/26 FIN Natural Gas Customer Insert		502-406-70040	241.27
	3P111283	7/26 FIN Natural Gas Customer Insert		503-406-70040	158.55
	3P111283	7/26 FIN Natural Gas Customer Insert		504-406-70040	13.79
82336	8/20/2026	02834	DKF SOLUTIONS GROUP LLC		8,764.00
	23485	7/26 PW CalOSHATrainingManagement&ServiceSubs		101-440-84060	1,625.45
	23485	7/26 PW CalOSHATrainingManagement&ServiceSubs		501-503-86032	1,414.05
	23485	7/26 PW CalOSHATrainingManagement&ServiceSubs		501-508-86030	1,625.46
	23485	7/26 PW CalOSHATrainingManagement&ServiceSubs		502-510-86030	1,625.46
	23485	7/26 PW CalOSHATrainingManagement&ServiceSubs		503-520-86030	848.13
	23485	7/26 PW CalOSHATrainingManagement&ServiceSubs		503-521-86030	1,625.45
82337	8/20/2026	02289	ELECSYS INTERNATIONAL, LLC		156.00
	SIP-E236541	7/26 PW Rectifier Cell Data for July 2026		502-510-72030	156.00
82338	8/20/2026	1335	ENERGY WORLDNET, INC.		6,290.00
	BD0043937	8/26 PW Energy Worldnet Renewal OQ Training		502-510-86030	6,290.00
82339	8/20/2026	1360	FEDEX		39.71
	9-393-21140	7/26 BLDG ShippingForBackflowTestGaugeCalibratio		501-508-70030	39.71
82340	8/20/2026	02593	FRESNO OXYGEN & WELDING SUPPLY		150.40
	0063790855	7/26 PW Magnetic Torpedo Level Truck #26		501-508-70060	67.02

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0063807038	8/26 PW Welding Bucket Truck #26		501-508-70060	83.38
82341	8/20/2026 13848	02091 8/26 WWP SCADA Work for Equipment	FRISCH ENGINEERING, INC.	501-503-84020	322.50 322.50
82342	8/20/2026 130767 130767 130767 130767 130767 130767 130767 130767 130767 130767 130767 130767	1439 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow 8/26 MuniTemps-HR Generalist- Cynthia Gallow	GOVERNMENT STAFFING SERVICES, INC.	101-408-60010 107-422-60010 117-416-60010 501-406-60010 501-503-60010 501-508-60010 502-406-60010 502-510-60010 503-406-60010 503-520-60010 503-521-60010 504-535-60010 820-610-60010	4,725.00 2,693.25 94.50 614.25 94.50 283.50 236.25 94.50 236.25 70.88 141.75 70.88 47.25 47.24
82343	8/20/2026 15078811 CM2248949	1451 7/26 WWP Quarterly Maintenance 7/26 WWP Maintenance Credit Memo	HACH COMPANY	501-503-84020 501-503-84020	6,751.56 7,541.56 -790.00
82344	8/20/2026 PS-INV127054	03234 8/26 FD ImageTrend Services	IMAGETREND, LLC	101-416-75060	9,930.80 9,930.80
82345	8/20/2026 7021961 7021961 7021961	1494 7/26 Utility Consulting for July 2026 7/26 Utility Consulting for July 2026 7/26 Utility Consulting for July 2026	INTERSTATE GAS SERVICES, INC.	501-503-88100 502-510-88100 503-520-88100	6,772.50 4,300.00 1,720.00 752.50
82346	8/20/2026 1049	03232 7/26 PW Emergency Septic Pump- SandalWood Stati	IVAN ZEPEDA	503-521-88100	5,500.00 5,500.00
82347	8/20/2026 903728 903728 903728 903728 903728	02017 8/26 PW Uniform Shirts/Hats for Supervisors 8/26 PW Uniform Shirts/Hats for Supervisors 8/26 PW Uniform Shirts/Hats for Supervisors 8/26 PW Uniform Shirts/Hats for Supervisors 8/26 PW Uniform Shirts/Hats for Supervisors	JH TACKETT MARKETING	501-503-70100 501-508-70101 502-510-70101 503-520-70100 503-521-70101	1,796.65 340.99 371.67 371.65 340.99 371.35
82348	8/20/2026 2108 2169	1546 7/26 WWP AC Service 8/26 FD AC Capacitor Replacement	JW HEATING & AIR	503-520-84030 101-416-84030	588.46 413.46 175.00
82349	8/20/2026 50280139-2 CM50279593	1553 8/26 FD B171 Bumper 7/26 FD M251 Return	KELLER FORD	101-416-84060 117-416-84060	371.68 912.93 -541.25
82350	8/20/2026 20553592 20553592 20553592 20553592 20553592 20553592 20553592 20553592 20553592 20553592 20553592 20553592 20553592 20553592	1583 7/26 City Council Copier Lease Agreement 7/26 Community Development Copier Lease Agreem 7/26 City Manager Copier Lease Agreement 7/26 Finance Department Copier Lease Agreement 7/26 Human Resources Copier Lease Agreement 7/26 Human Resources Copier Lease Agreement 7/26 Police Department Copier Lease Agreement 7/26 Fire Department Copier Lease Agreement 7/26 Human Resources Copier Lease Agreement 7/26 Human Resources Copier Lease Agreement 7/26 Finance Department Copier Lease Agreement 7/26 Human Resources Copier Lease Agreement	LEAF	101-401-84010 101-404-84010 101-405-84010 101-406-84010 101-408-84010 101-408-84010 101-413-84010 101-416-84010 107-422-84010 117-416-84010 501-406-84010 501-406-84010	1,455.45 15.85 15.85 15.85 5.20 15.85 56.53 187.12 110.89 2.22 13.31 69.31 4.44

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	20553592	7/26 Water Enterprise Copier Lease Agreement		501-503-84010	15.84
	20553592	7/26 Human Resources Copier Lease Agreement		501-503-84010	6.65
	20553592	7/26 Human Resources Copier Lease Agreement		501-508-84010	7.76
	20553592	7/26 Human Resources Copier Lease Agreement		502-406-84010	4.44
	20553592	7/26 Finance Department Copier Lease Agreement		502-406-84010	60.64
	20553592	7/26 Human Resources Copier Lease Agreement		502-510-84010	7.76
	20553592	7/26 Gas Enterprise Copier Lease Agreement		502-510-84010	15.84
	20553592	7/26 Human Resources Copier Lease Agreement		503-406-84010	1.66
	20553592	7/26 Finance Department Copier Lease Agreement		503-406-84010	34.65
	20553592	7/26 Human Resources Copier Lease Agreement		503-520-84010	3.33
	20553592	7/26 Sewer Enterprise Copier Lease Agreement		503-520-84010	15.84
	20553592	7/26 Human Resources Copier Lease Agreement		503-521-84010	1.11
	20553592	7/26 Human Resources Copier Lease Agreement		504-406-84010	0.55
	20553592	7/26 Finance Department Copier Lease Agreement		504-406-84010	3.47
	20553592	7/26 Human Resources Copier Lease Agreement		820-610-84010	1.11
	20715056	8/26 City Council Copier Lease Agreement		101-401-84010	17.43
	20715056	8/26 Community Development Copier Lease Agreement		101-404-84010	17.43
	20715056	8/26 City Manager Copier Lease Agreement		101-405-84010	17.43
	20715056	8/26 Finance Department Copier Lease Agreement		101-406-84010	5.72
	20715056	8/26 Human Resources Copier Lease Agreement		101-408-84010	62.21
	20715056	8/26 Human Resources Copier Lease Agreement		101-408-84010	17.43
	20715056	8/26 Police Department Copier Lease Agreement		101-413-84010	205.83
	20715056	8/26 Fire Department Copier Lease Agreement		101-416-84010	121.98
	20715056	8/26 Human Resources Copier Lease Agreement		107-422-84010	2.44
	20715056	8/26 Human Resources Copier Lease Agreement		117-416-84010	14.64
	20715056	8/26 Finance Department Copier Lease Agreement		501-406-84010	76.24
	20715056	8/26 Human Resources Copier Lease Agreement		501-406-84010	4.88
	20715056	8/26 Human Resources Copier Lease Agreement		501-503-84010	7.32
	20715056	8/26 Water Enterprise Copier Lease Agreement		501-503-84010	17.42
	20715056	8/26 Human Resources Copier Lease Agreement		501-508-84010	8.54
	20715056	8/26 Human Resources Copier Lease Agreement		502-406-84010	4.88
	20715056	8/26 Finance Department Copier Lease Agreement		502-406-84010	66.71
	20715056	8/26 Gas Enterprise Copier Lease Agreement		502-510-84010	17.42
	20715056	8/26 Human Resources Copier Lease Agreement		502-510-84010	8.54
	20715056	8/26 Human Resources Copier Lease Agreement		503-406-84010	1.83
	20715056	8/26 Finance Department Copier Lease Agreement		503-406-84010	38.12
	20715056	8/26 Sewer Enterprise Copier Lease Agreement		503-520-84010	17.42
	20715056	8/26 Human Resources Copier Lease Agreement		503-520-84010	3.66
	20715056	8/26 Human Resources Copier Lease Agreement		503-521-84010	1.22
	20715056	8/26 Finance Department Copier Lease Agreement		504-406-84010	3.81
	20715056	8/26 Human Resources Copier Lease Agreement		504-406-84010	0.61
	20715056	8/26 Human Resources Copier Lease Agreement		820-610-84010	1.22
82354	8/20/2026	1593	LIFE ASSIST, INC.		412.67
	2182696	8/26 FD Medical Supplies		117-416-75000	412.67
82355	8/20/2026	02329	MICHAEL K. NUNLEY & ASSOCIATES, INC.		22,639.55
	3710	8/26 Hydroxide Storage & Injection System		501-503-88100	6,562.75
	3726	8/26WaterAuditValidation&UWUOReportFY23/24 2		501-503-88100	1,036.50
	3762	8/26 Corrosion Control Study		501-503-88100	126.00
	3763	8/26 2025 Consumer Confidence Report		501-503-88100	5,178.30
	3764	8/26 WTP Operations Plan Revision		501-503-88100	324.00
	3785	8/26 Lift Stations (4) Upgrade Alarms		503-521-88100	1,032.50
	3791	8/26 RRA & ERP Updates		501-503-88100	6,482.50
	3792	8/26 Coalinga Sewer Rehab Roosevelt/Harrison Alley		503-521-98996	1,897.00
82356	8/20/2026	1661	MOUNTAIN VALLEY PEST CONTROL, INC.		150.00
	116762	7/26 PW Pest Control		503-521-84030	45.00
	116763	7/26 WWP Pest Control		501-503-84030	65.00
	116765	7/26 WWP Pest Control		503-520-84030	40.00

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82357	8/20/2026	1663	MUNICIPAL MAINTENANCE EQUIPMENT, INC.		307.32
	051446	7/26 PW Filter Replacement		504-535-84060	114.71
	052100	8/26 PW Sweeper Seal Intake		504-535-84060	192.61
82358	8/20/2026	1686	NORTHERN SAFTEY COMPANY, INC.		959.18
	907748072	8/26 WWP Misc Supplies		503-520-70140	163.62
	907748073	7/26 PW Gloves/Fall Protection		501-508-70101	265.19
	907748073	7/26 PW Gloves/Fall Protection		502-510-70101	265.19
	907748073	7/26 PW Gloves/Fall Protection		503-521-70101	265.18
82359	8/20/2026	03105	OOSOSHARP, LLC		10,516.06
	53948	8/26 Ambulance Billing for August 2026		117-416-75040	10,516.06
82360	8/20/2026	1692	O'REILLY AUTOMOTIVE, INC.		4,197.31
	4316-167601	7/26 WWP New Wipers		501-503-84060	13.06
	4316-167608	7/26 PW Pnumatc Hammer/ Pickle Fork		101-431-70060	96.97
	4316-167967	7/26 PW Impact Adapter		101-431-70060	11.98
	4316-168080	7/26 PW Tray for Shop		101-431-70060	54.60
	4316-168102	7/26 PW Oil Change for #22		501-508-84060	17.79
	4316-168102	7/26 PW Oil Change for #22		502-510-84060	17.79
	4316-168102	7/26 PW Oil Change for #22		503-521-84060	17.79
	4316-168128	7/26 PW Oil Change for Van		503-521-84060	79.26
	4316-168229	7/26 PW Oil Change #28		503-520-84060	104.42
	4316-168252	7/26 PW Oil Filter for #28		503-520-84060	8.27
	4316-168359	7/26 PW Hydraulic Oil for Sweeper		504-535-84060	200.49
	4316-168713	7/26 PW Shop Supplies		101-431-70150	62.63
	4316-168757	7/26 PW Lift Support for Dump Trailer		501-508-84060	9.71
	4316-168757	7/26 PW Lift Support for Dump Trailer		502-510-84060	9.71
	4316-168757	7/26 PW Lift Support for Dump Trailer		503-521-84060	9.70
	4316-168817	7/26 FD M251 Re		117-416-84060	77.59
	4316-168824	7/26 FD M251 Fan Clutch		117-416-84060	315.32
	4316-169412	7/26 PW Battery for Truck #71		101-440-84060	112.59
	4316-169412	7/26 PW Battery for Truck #71		107-422-84060	112.59
	4316-169427	7/26 FD M251 Map Sensor		117-416-84060	76.23
	4316-169755	7/26 PW Diagonostic Tablet Service Center Tool		101-431-70060	3,268.16
	4316-169772	7/26 PW Oil Change Mower #40		101-440-84075	44.79
	4316-169795	7/26 PD Oil/Filter C1		101-413-84060	123.19
	4316-170816	8/26 FD M257 Fuse Holder		117-416-84060	6.53
	CM4316-169816	7/26 PD Core Return P172		101-413-84060	-653.85
82362	8/20/2026	03035	OVERLAND PACIFIC & CUTLER LLC		638.30
	230168601-16	7/26 CMAQ NW Multi-Use Trails(Seg.1,2,13,14) R.O.		305-422-98974	638.30
82363	8/20/2026	02554	PACE SUPPLY CORPORATION		23,065.91
	1911503539	7/26 PW B36 Lids		501-508-98472	5,066.68
	1911554626	7/26 PW Hydrant/Hydrant Parts Check Valves		501-508-70140	7,806.21
	1911598200	7/26 PW 10" Couplers (Waterline Repairs)		501-508-70140	732.31
	1911598213	7/26 PW Water Repair Clamps		501-508-70140	1,508.11
	1911626228	7/26 PW Water Parts		501-508-70140	3,147.64
	1911628066	7/26 PW Waterline Parts		501-508-70140	2,251.17
	1911661052	8/26 PW Meter Boxes for Meter Project		501-508-98472	2,553.79
82364	8/20/2026	1721	PG&E		76.15
	0016518	07/2-07/30 Cambridge/Elm Signal (9389051722-5)		110-424-72021	76.15
82365	8/20/2026	02985	PRECISION CIVIL ENGINEERING		975.00
	34311	7/26 140 Truman- Gathering Hall		101-404-86500	975.00
82366	8/20/2026	02318	QUADIENT FINANCE USA, INC.		2,100.00
	0016512	7/26 Postage Purchased July 2026		101-000-08900	2,100.00

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82367	8/20/2026	02645	RAUL GARCIA		200.00
	0016519	8/26 R. Garcia Boots Reimbursement		101-435-62080	10.00
	0016519	8/26 R. Garcia Boots Reimbursement		107-422-62080	10.00
	0016519	8/26 R. Garcia Boots Reimbursement		501-508-62080	80.00
	0016519	8/26 R. Garcia Boots Reimbursement		502-510-62080	80.00
	0016519	8/26 R. Garcia Boots Reimbursement		503-521-62080	20.00
82368	8/20/2026	03230	ROBERT MILLER		2,000.00
	0016514	8/26 258 E Cherry Ln Turf ReplacementReimburs		501-503-98471	2,000.00
82369	8/20/2026	02048	RSG, INC.		153.75
	15983	8/26 Successor Agency Services FY26-27		820-610-88100	153.75
82370	8/20/2026	1810	SAVE MART SUPERMARKETS		12.00
	056584	8/26 Congresswoman Zoe Lofgran Visit Refreshment		101-401-86010	12.00
82371	8/20/2026	1873 OPCERT	STATE WATER RESOURCES CONTROL BOARD		120.00
	0016521	8/26 T3 Water Treatment Operator Cert. R. Cabral		501-503-86032	120.00
82372	8/20/2026	02702	STONE'S SAND & GRAVEL, LLC		1,529.59
	145688	7/26 WWP Base Rock Radio Field		503-520-84051	1,529.59
82373	8/20/2026	1878	STRYKER SALES CORPORATION		82,334.32
	9213067115	7/26 FD Ambulance Gurney's X2		117-416-98040	82,334.32
82374	8/20/2026	02099	SWCA ENVIRNMENTAL CONSULTANTS		243.96
	251544	8/26 ATP6 Multi Use Trail 6 Enviornmental Services		305-422-98926	243.96
82375	8/20/2026	02846	T-MOBILE USA INC		414.49
	0016399	(996314125) SVC- Pedro 698-4142		101-431-72030	44.43
	0016399	(996314125) PW Meter Reader 381-1988		501-406-72030	17.77
	0016399	(996314125) Public Works Director 341-4461		501-503-72030	8.04
	0016399	(996314125) PW UB Tablet 2 307-0129		501-508-72030	7.42
	0016399	(996314125) PW Standby 383-4014		501-508-72030	15.11
	0016399	(996314125) PW Supervisor Phone 974-1257		501-508-72030	15.11
	0016399	(996314125) PW UB Tablet 6 307-0128		501-508-72030	7.42
	0016399	(996314125) PW UB Tablet 5 307-0132		501-508-72030	7.42
	0016399	(996314125) PW UB Tablet 4 307-0131		501-508-72030	7.42
	0016399	(996314125) PW UB Tablet 3 307-0130		501-508-72030	7.42
	0016399	(996314125) PW UB Tablet 8 307-0133		501-508-72030	7.42
	0016399	(996314125) PW UB Tablet 1 307-0127		501-508-72030	7.42
	0016399	(996314125) GIS Tablet 307-0126		501-508-72030	7.42
	0016399	(996314125) Public Works Director 341-4461		501-508-72030	8.04
	0016399	(996314125) PW Tablets 690-5459		501-508-72030	7.42
	0016399	(996314125) PW Meter Reader 381-1988		502-406-72030	15.55
	0016399	(996314125) PW UB Tablet 4 307-0131		502-510-72030	7.21
	0016399	(996314125) PW UB Tablet 6 307-0128		502-510-72030	7.21
	0016399	(996314125) PW UB Tablet 8 307-0133		502-510-72030	7.21
	0016399	(996314125) PW Supervisor Phone 974-1257		502-510-72030	14.66
	0016399	(996314125) PW Tablets 690-5459		502-510-72030	7.21
	0016399	(996314125) PW Standby 383-4014		502-510-72030	14.66
	0016399	(996314125) PW UB Tablet 3 307-0130		502-510-72030	7.21
	0016399	(996314125) PW UB Tablet 2 307-0129		502-510-72030	7.21
	0016399	(996314125) PW UB Tablet 5 307-0132		502-510-72030	7.21
	0016399	(996314125) GIS Tablet 307-0126		502-510-72030	7.21
	0016399	(996314125) Public Works Director 341-4461		502-510-72030	8.04
	0016399	(996314125) PW UB Tablet 1 307-0127		502-510-72030	7.21
	0016399	(996314125) PW Meter Reader 381-1988		503-406-72030	10.22
	0016399	(996314125) Public Works Director 341-4461		503-520-72030	8.04
	0016399	(996314125) GIS Tablet 307-0126		503-521-72030	7.21
	0016399	(996314125) PW Supervisor Phone 974-1257		503-521-72030	14.66
	0016399	(996314125) PW Standby 383-4014		503-521-72030	14.66

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	0016399	(996314125) PW UB Tablet 2 307-0129		503-521-72030	7.21
	0016399	(996314125) PW Tablets 690-5459		503-521-72030	7.21
	0016399	(996314125) PW UB Tablet 8 307-0133		503-521-72030	7.21
	0016399	(996314125) PW UB Tablet 6 307-0128		503-521-72030	7.21
	0016399	(996314125) PW UB Tablet 5 307-0132		503-521-72030	7.21
	0016399	(996314125) PW UB Tablet 4 307-0131		503-521-72030	7.21
	0016399	(996314125) PW UB Tablet 1 307-0127		503-521-72030	7.21
	0016399	(996314125) PW UB Tablet 3 307-0130		503-521-72030	7.21
	0016399	(996314125) Public Works Director 341-4461		503-521-72030	8.05
	0016399	(996314125) PW Meter Reader 381-1988		504-406-72030	0.89
82378	8/20/2026	02351	TRACTOR SUPPLY COMPANY		4,419.28
	100051474	8/26 PW Propane for Patch Truck		107-422-70140	48.93
	200127050	7/26 PW Air Hammer Set		101-431-70060	92.24
	200127658	7/26 PW C-Clamp for Truck #26		501-508-70060	27.23
	200127944	7/26 PW Evaporative Cooler for Service Center		101-431-70060	1,864.60
	200127958	7/26 PW Pressure Washer Hose for Meter Project		501-508-98472	155.82
	200127963	7/26 PW Socket Set		101-431-70060	27.23
	200128711	7/26 PW Evaporative Cooler for PD Gym		101-432-70440	490.37
	200128940	7/26 PW Evaporative Cooler for WTP		501-503-84030	1,634.61
	200129008	7/26 PW Face Shields		501-508-70101	23.97
	200129008	7/26 PW Face Shields		502-510-70101	23.97
	200129008	7/26 PW Face Shields		503-521-70101	23.96
	200129721	7/26 PW Propane for Patch Truck		107-422-70140	6.35
82379	8/20/2026	1936	TRIPLE J READY MIX		2,080.59
	35668	7/26 PW Concrete for PD Tower Install		106-413-98040	2,080.59
82380	8/20/2026	02555	TURF STAR INC		411.54
	INV168994	7/26 PW Mower Parts for Mower #40		101-440-84075	157.65
	INV169475	7/26 PW Mower Parts		101-440-84075	253.89
82381	8/20/2026	1943	TYLER TECHNOLOGIES, INC.		15,583.33
	025-562124	8/26 Priority Based Budgeting FY 26/27		101-406-88040	3,895.83
	025-562124	8/26 Priority Based Budgeting FY 26/27		501-406-88040	4,675.00
	025-562124	8/26 Priority Based Budgeting FY 26/27		502-406-88040	2,337.50
	025-562124	8/26 Priority Based Budgeting FY 26/27		503-406-88040	3,895.83
	025-562124	8/26 Priority Based Budgeting FY 26/27		504-406-88040	779.17
82382	8/20/2026	02185	UNWIRED BROADBAND		901.97
	INV02792000	7/26 PW WiFi Services		501-503-72030	251.99
	INV02792000	7/26 PW WiFi Services		501-508-72030	166.67
	INV02792000	7/26 PW WiFi Services		502-510-72030	166.66
	INV02792000	7/26 PW WiFi Services		503-520-72030	149.99
	INV02792000	7/26 PW WiFi Services		503-521-72030	166.66
82383	8/20/2026	1944 CC	US BANK CORPORATE PAYMENT CENTER		5,791.43
	USB-ADMIN-JUL202	7/26 Admin Cal Card Purchases(6604)Lenovo-Laptop		101-404-84012	1,296.71
	USB-ADMIN-JUL202	7/26 Admin Cal Card Purchases(6604)Chevron-CarW		101-404-84060	16.00
	USB-ADMIN-JUL202	7/26 Admin Cal Card Purchases(6604)Speed Sign		107-422-88130	51.15
	USB-ADMIN-JUL202	7/26AdminCalCardPurchases(6604)VistaPrint-YardSi		501-503-98471	222.30
	USB-ADMIN-JUL202	7/26 Admin Cal Card Purchases(6604) Savemart-Sna		501-508-70140	26.63
	USB-ADMIN-JUL202	7/26 Admin Cal Card Purchases(6604)GasValveRepla		502-510-88130	51.15
	USB-ADMIN-JUL202	7/26 Admin Cal Card Purchases(6604) Fastrip-Drinks		503-521-70440	31.28
	USB-ADMIN-JUL202	7/26 Admin Cal Card Purchases(6604)Me n Eds		503-521-70440	60.00
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450) Amazon-Crimpin		101-431-70060	134.57
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)Amazon-WaterPu		101-431-70150	94.47
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)APWA Registratio		101-440-86010	203.80
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450) Sandown Wirele		106-413-98040	388.38
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)Allianz Travel In		107-422-86010	13.94
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)AmericanAirlines		107-422-86010	162.10

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	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	APWA Registratio	107-422-86010	203.80
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Studson-HardHat	501-508-70101	94.45
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Allianz Travel In	501-508-86010	13.94
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	AWWA-Backflow	501-508-86010	385.00
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	APWA Registratio	501-508-86010	203.80
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	AmericanAirline	501-508-86010	162.10
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Adobe-Acrobat	501-508-86030	79.96
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Studson-HardHat	502-510-70101	94.45
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	AmericanAirlines	502-510-86010	162.10
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	APWA Registratio	502-510-86010	203.80
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Allianz Travel In	502-510-86010	13.94
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Adobe-AcrobatPr	502-510-86030	79.96
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Studson-HardHat	503-521-70101	94.44
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Chevron-IceBags	503-521-70440	24.00
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Chevron-ICE Bags	503-521-70440	16.00
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Chevron-ICE Bags	503-521-70440	18.99
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	APWA Registratio	503-521-86010	203.80
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Allianz Travel In	503-521-86010	13.94
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	AmericanAirlines	503-521-86010	162.10
	USB-PW-JUL2026	7/26 PW Cal Card Purchases (4450)	Studson-HardHat	503-521-86030	79.96
	USB-WP-JUL2026	7/26 WP Cal Card Purchases (0126)	Amazon-Fuses	501-503-70140	58.84
	USB-WP-JUL2026	7/26 WP Cal Card Purchases(0126)	Call Centric-SCAD	501-503-72030	29.95
	USB-WP-JUL2026	7/26 WP Cal CardPurchases(0126)	Amazon-MonitorS	501-503-84012	303.64
	USB-WP-JUL2026	7/26 WP Cal Card Purchases (0126)	Amazon-Gloves	501-503-84072	324.00
	USB-WP-JUL2026	7/26 WP Cal Card Purchases (0126)	Chevron ICE	503-521-70440	11.99
82386	8/20/2026	1964	USABLUEBOOK		237.82
	INV01120547	7/26 WWP Lab Supplies		501-503-70202	237.82
82387	8/20/2026	1975	VINCENT COMMUNICATIONS		7,324.01
	92425	8/26 FD 254 Radios		101-416-84060	7,324.01
82388	8/20/2026	02021	VISUAL INK		926.61
	S8894	7/26 PW Decals for Camera Van		503-521-84060	926.61
82389	8/20/2026	1991	WEST HILLS MACHINE SHOP, INC.		557.37
	052656	7/26 WWP Alum Plates		501-503-84020	321.00
	052661	7/26 PW Trailer Repairs		501-508-84060	78.79
	052661	7/26 PW Trailer Repairs		502-510-84060	78.79
	052661	7/26 PW Trailer Repairs		503-521-84060	78.79
82390	8/20/2026	1993	WEST HILLS OIL, INC.		14,559.99
	86587	7/26 PW Fuel for July 2026		101-404-70160	73.21
	86587	7/26 PW Fuel for July 2026		101-440-70160	529.07
	86587	7/26 PW Fuel for July 2026		501-508-70160	1,504.39
	86587	7/26 PW Fuel for July 2026		502-510-70160	1,504.37
	86587	7/26 PW Fuel for July 2026		503-521-70160	2,307.75
	86588	7/26 WWP Fuel for July 2026		501-503-70160	1,674.38
	86588	7/26 WWP Fuel for July 2026		503-520-70160	418.59
	86589	7/26 PW Fuel for July 2026		501-406-70160	153.48
	86589	7/26 PW Fuel for July 2026		502-406-70160	134.29
	86589	7/26 PW Fuel for July 2026		503-406-70160	88.25
	86589	7/26 PW Fuel for July 2026		504-406-70160	7.67
	86590	7/26 PW Fuel for July 2026		101-440-70160	565.63
	86590	7/26 PW Fuel for July 2026		501-508-70160	1,242.55
	86590	7/26 PW Fuel for July 2026		502-510-70160	1,242.55
	86590	7/26 PW Fuel for July 2026		503-521-70160	1,242.54
	86591	7/26 PW Fuel for July		101-431-70160	99.14
	86591	7/26 PW Fuel for July		504-535-70160	1,772.13

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82392	8/20/2026	1997	WESTSIDE SUPPLY		542.50
	19564	7/26 PW Water, Utility, PD Camera	Supplies and Parts	101-440-84050	74.37
	19564	7/26 PW Water, Utility, PD Camera	Supplies and Parts	106-413-98040	1.25
	19564	7/26 PW Water, Utility, PD Camera	Supplies and Parts	501-508-70140	88.71
	19617	7/26 PW Irrigation/Water Leak Repair	Parts	101-440-84050	137.07
	19617	7/26 PW Irrigation/Water Leak Repair	Parts	501-508-70140	161.10
	P260731	7/26 PW Cylinder Rental July 2026		501-508-70140	50.00
	S260731	7/26 PW Cylinder Rental July 2026		101-431-70150	30.00
82393	8/20/2026	1112	BILLINGSLEY TIRE SERVICE		30.00
	CLG-315181	6/26 PYAP WWP Repair Tire		503-520-84060	30.00
82394	8/20/2026	02504	BRIAN CORLEY		7,200.42
	26-061101	6/26 WWP Chlorine Valve Programming		501-503-84020	1,357.00
	26-070101	6/26 PYAP WWP New Circuit Breaker & Fan		503-520-84020	2,101.79
	26-071001	6/26 PYAP WWP New LED Pole Fixtures		501-503-84030	3,291.63
	27-071002	6/26 WWP Test Ammonia Sensors		501-503-84020	450.00
82395	8/20/2026	1207	CITY OF COALINGA		25,548.88
	0016526	90-11379-001 Animal House Fresno/Clg Rd		101-413-72010	62.30
	0016526	01-11035-004 270 S 6th St		101-415-72010	112.09
	0016526	70-08484-001 302 W Elm Firehouse		101-416-72010	1,074.80
	0016526	70-08558-001 160 W Elm Old City Hall		101-432-72010	19.41
	0016526	70-08559-001 160 W Elm Annex		101-432-72010	67.34
	0016526	70-08563-002 155 W Durian Fin/PD Bldg		101-432-72010	1,199.78
	0016526	70-08562-001 155 W Durian Landscape		101-432-72010	189.08
	0016526	90-11992-001 Airport Median 2		101-435-72010	48.87
	0016526	90-11994-001 Airport Median 4		101-435-72010	92.22
	0016526	90-10892-002 Coalinga Airport Res		101-435-72010	87.43
	0016526	90-11991-001 Airport Median 1		101-435-72010	125.26
	0016526	90-11993-001 Airport Median 3		101-435-72010	69.51
	0016526	90-10891-001 2750 W Phelps- Ap Spencer House		101-435-72010	97.74
	0016526	90-10883-001 27500 W Phelps Airport Access Road		101-435-72010	96.35
	0016526	44-11880-001 Centennial Park		101-440-72011	2,632.07
	0016526	45-11979-001 Centennial Landscaping		101-440-72011	2,564.33
	0016526	84-12000-001 Sandalwood Park3		101-440-72011	3,430.89
	0016526	70-08679-001 Sunset/6th St Vetera		101-440-72011	354.81
	0016526	71-08739-001 200 E Pacific		101-440-72011	4,255.69
	0016526	84-11980-001 Jayne Ave Landscaping		101-440-72011	34.19
	0016526	42-11981-001 W Gale & Hwy 198		101-440-72011	46.85
	0016526	44-11849-002 3 El Rancho Median		101-440-72011	595.67
	0016526	71-11970-001 Forest/ Pacific St		101-440-72011	34.19
	0016526	88-11696-003 & Lucille Bourdeaux		101-440-72011	803.44
	0016526	51-04490-001 E Aport/Elm Lots		101-440-72011	34.19
	0016526	01-11879-001 Plaza Park		101-440-72011	65.83
	0016526	82-10406-001 E Polk/Warthan Crk Lot		101-440-72011	84.81
	0016526	70-08545-001 6th/Elm Parking		101-440-72011	72.89
	0016526	51-04491-001 E. Elm Trees		101-440-72011	122.78
	0016526	44-11848-002 1 El Rancho Median		101-440-72011	534.28
	0016526	44-11805-002 2 El Rancho Median		101-440-72011	527.93
	0016526	88-11698-003 & Merced Chardonay		101-440-72011	255.18
	0016526	52-11633-001 Cherry Lane Median 3		107-422-72011	34.19
	0016526	84-11908-001 Copper/Canyon Lndscpg		107-422-72011	177.63
	0016526	44-04178-001 San Simeon/ Posa Chanet		107-422-72011	138.76
	0016526	52-11634-001 Cherry Ln Median 4		107-422-72011	34.19
	0016526	84-10691-003 Juniper/ Jayne		107-422-72011	141.15
	0016526	22-08117-001 Hayes Lot		107-422-72011	95.36
	0016526	01-11986-001 Elm/4th Landscaping		107-422-72011	34.19
	0016526	52-11631-001 Cherry Ln Median 1		107-422-72011	34.19
	0016526	51-12029-000 Acebedo Ln		107-422-72011	36.31

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	0016526	52-12160-000	Cherry Ln Trail Landscaping	107-422-72011	36.31
	0016526	84-10692-001	Juniper Ridge/Jayne	107-422-72011	38.70
	0016526	41-03193-001	Princeton/Wash Lot	107-422-72011	42.63
	0016526	70-11988-001	Elm/6th Landscaping	107-422-72011	46.85
	0016526	52-06069-001	Van Ness/ Second St Lane	107-422-72011	34.19
	0016526	84-10736-001	Sandalwood/Longhallow	107-422-72011	49.25
	0016526	42-03294-001	Sunset/Fifth Lot	107-422-72011	61.61
	0016526	41-03130-001	Monterey/ Monroe	107-422-72011	593.56
	0016526	52-11632-001	Cherry Ln Median 2	107-422-72011	34.19
	0016526	70-11990-001	Elm/6th Landscaping 2	107-422-72011	34.19
	0016526	32-01424-001	Hillview/Monterey	107-422-72011	247.24
	0016526	41-03184-001	W Joaquin/Wash Lot	107-422-72011	534.28
	0016526	70-11963-001	Cedar/ Fifth Clock	107-422-72011	34.19
	0016526	62-08395-001	Forest/ Second St	107-422-72011	34.19
	0016526	51-12025-001	E. Elm/Van Ness Trees	107-422-72011	34.19
	0016526	42-03438-001	Van Ness/Ash Lot	107-422-72011	84.81
	0016526	70-08463-001	290 W Elm Museum	107-422-72011	88.44
	0016526	82-11910-001	Hwy 198/Lucille Landscaping	107-422-72011	34.19
	0016526	61-06870-001	Lynch Park Triangle	107-422-72011	129.11
	0016526	82-10397-001	1075 W Elm/Pacific/Lucille	107-422-72011	136.64
	0016526	84-10693-001	Juniper Ridge/Jayne	107-422-72011	191.95
	0016526	70-12025-000	7th St Irrigation	107-422-72011	34.19
	0016526	51-04426-001	Baker-Rotary Lot	107-422-72011	34.19
	0016526	01-00006-001	200 Elm Trees Across Kmart	107-422-72011	34.19
	0016526	45-04297-002	Posa Chanet Blvd	107-422-72011	34.19
	0016526	22-11239-001	CreekSide Lot	107-422-72011	34.19
	0016526	01-11987-001	Elm/4th Landscaping 2	107-422-72011	34.19
	0016526	22-08436-001	Forest/First St Lot	107-422-72011	34.19
	0016526	45-04295-002	Phelps Ave/ La Cuesta	107-422-72011	875.42
	0016526	82-11346-001	Waste Water Plant	503-520-72010	1,084.57
	0016526	82-10306-001	Meter Shop	503-521-72010	91.14
	0016526	82-10304-001	Service Yard	503-521-72010	219.54
82400	8/20/2026	1565	KRC SAFETY COMPANY, INC.		2,946.68
	73658	6/26 PYAP PW	Street Signs Speed Ups	107-422-70130	2,946.68
82401	8/20/2026	1574	LANDON INVESTMENT COMPANY, INC.		39.62
	10850	8/26 FD A.	Basulto & Nevarez Meals	117-416-75010	39.62
82402	8/20/2026	1722	PG&E 1533-5		157,871.20
	0016529	7053841037	7th & Elm Firehouse Horn	101-416-72020	318.39
	0016529	70533841272	300 W Elm Fire Station Lights	101-416-72020	3,990.13
	0016529	7059439736	Retrofit Loan Program Charges	101-416-96057	629.64
	0016529	7053841516	Police Station/Jail/City Hall	101-432-72020	10,678.50
	0016529	7052222061	270 S 6th St	101-432-72020	341.23
	0016529	795617993	240 N 6th St	101-432-72020	2,870.32
	0016529	7053662501	Retrofit Loan Program Charges City Hall	101-432-96057	1,188.23
	0016529	7053841771	27500 Phelps AveSte 1LargeAirportHan	101-435-72020	31.79
	0016529	7053841899	27500 Phelps Ave Ste 19 AirportHanger	101-435-72020	92.65
	0016529	7053841565	NW Cor Phelps-Airport Lights	101-435-72020	2,945.68
	0016529	7053841050	5th & Cedar St Tower Clock	101-440-72011	58.18
	0016529	7053841921	Sunset & Washington Wtr Ftn	101-440-72011	23.82
	0016529	7053841936	408 S Fifth Lynch Park	101-440-72011	10.99
	0016529	7054189141	Sunset & 5th Ave	101-440-72011	11.11
	0016529	7053841365	Longhallow & Echo Canyon	110-424-72021	23.17
	0016529	7053841505	Cambridge & Elm Hwy 198	110-424-72021	284.76
	0016529	7053841990	160 W Elm	110-424-72021	22.17
	0016529	7053841979	City Yard	110-424-72021	285.21
	0016529	7053841349	160 W Elm	110-424-72021	25.42
	0016529	7053841014	160 W Elm INTRNL ARPT 3144 Term Bld	110-424-72021	22.17

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	0016529	7053841501 410 El Rancho Blvd		110-424-72021	23.98
	0016529	7053841026 160 W Elm INTRNL ARPT 3144 Term Bld		110-424-72021	303.37
	0016529	7053841881 140 E Durian Parking Lot Lights		110-424-72021	22.24
	0016529	7053841244 TR 5344 Promontory Point		110-424-72021	209.59
	0016529	9713313248 25 1/2 W Polk Traffic Control		110-424-72021	119.67
	0016529	3249826069 TR 4492 Fox Hallow II		110-424-72021	76.24
	0016529	7053841022 160 W Elm INTRNL ARPT 3144 Term Bld		110-424-72021	158.53
	0016529	3443128041 TR 5246 Ph 2 Stallion Springs		110-424-72021	149.64
	0016529	7058160009 N/S of Phelps Ave (W of Posa Chanet)		110-424-72021	148.33
	0016529	7055365996 Elm & Second		110-424-72021	138.01
	0016529	3443128925 TR 5140 Sandalwood 3 CBB Cont		110-424-72021	136.94
	0016529	7053841002 160 W Elm INTRNL ARPT 3144 Term Bld		110-424-72021	1,116.20
	0016529	7053841253 Cambridge & Joaquin		110-424-72021	216.02
	0016529	7053841016 160 W Elm INTRNL ARPT 3144 Term Bld		110-424-72021	948.31
	0016529	7053841157 240 W Elm Storage Building		110-424-72021	556.60
	0016529	7053841429 TRACT 5339 Dorothy Allen Estates		110-424-72021	401.51
	0016529	7053841848 SE Juniper Ridge Sprinklers		110-424-72021	27.05
	0016529	7053841008 160 W Elm INTRNL ARPT 3144 Term Bld		110-424-72021	3,052.64
	0016529	7053841379 Polk & Forest Ave		110-424-72021	79.43
	0016529	7053841535 160 W Elm Street Light InventoryProjec		110-424-72021	79.07
	0016529	7053841555 TR 5451 Warthan Meadows		110-424-72021	878.86
	0016529	7053841694 160 E Elm		110-424-72021	33.25
	0016529	7050007234 Coolidge N Hachman		110-424-72021	10.14
	0016529	7053841661 Forest & Fifth		110-424-72021	13.33
	0016529	7053841004 160 W Elm INTRNL ARPT 3144 Term Bld		110-424-72021	167.77
	0016529	3443128411 TR 5208 Spano		110-424-72021	116.46
	0016529	3289090333 260 1/2 Cambridge Ave		110-424-72021	115.88
	0016529	7053841538 160 W Elm Street Light InventoryProjec		110-424-72021	49.27
	0016529	7053841913 N/S Valley St		110-424-72021	50.73
	0016529	3443128611 TR 4492 Fox Hallow II Ph 2		110-424-72021	50.83
	0016529	7051816617 Jayne Ave Willow Spring		110-424-72021	108.68
	0016529	1638874976 25 1/2 W Polk		110-424-72021	53.91
	0016529	3443128591 City Sunset St Project PM30257800		110-424-72021	103.75
	0016529	3443128372 TR 5246 Ph 1 StallionSprings Sac/Forest		110-424-72021	55.76
	0016529	7053841534 160 W Elm Street Light InventoryProjec		110-424-72021	101.97
	0016529	7055180510 Forest Ave Btwn 3rd St & 5th St		110-424-72021	56.93
	0016529	7050256422 6th & Durian		110-424-72021	101.33
	0016529	7058903139 Tache Way & Warthan St		110-424-72021	18.98
	0016529	7053841536 160 W Elm Street Light InventoryProjec		110-424-72021	100.71
	0016529	7053841619 Monterey & Tyler		110-424-72021	9.53
	0016529	7053841206 Cor Psa Chnt & San Sm Lift Station		110-424-72021	9.53
	0016529	7053841204 SE Corner First & Forest Lndcping Trees		110-424-72021	9.53
	0016529	7053841842 350 El Rancho Blvd Irrigation Control		110-424-72021	9.53
	0016529	7053841791 745 W Forest Ave		110-424-72021	9.53
	0016529	7053841485 Washington & Fresno		110-424-72021	9.57
	0016529	7053841308 Van Ness & Elm		110-424-72021	64.62
	0016529	7054518044 Coolidge N Hachman		110-424-72021	10.14
	0016529	7053841439 Phelps & La Cuesta		110-424-72021	11.38
	0016529	7053841023 Monterey & Tyler Clock		110-424-72021	12.02
	0016529	7053841177 300 Coalinga Plaza		110-424-72021	12.28
	0016529	3443128775 TR 5208 Spano Ent Posa Chanet Estates		110-424-72021	12.70
	0016529	7053986207 Warthan Place Ph2		110-424-72021	12.90
	0016529	7053841909 200 El Rancho Blvd Irrigation Controls		110-424-72021	9.53
	0016529	7053841397 Cambridge & Elm Hwy 198		110-424-72021	159.74
	0016529	7053841518 NW NW 31 20 16 Chlorine Booster		501-503-72020	25.95
	0016529	7053841131 SW Cor Gale & Derrick Water Mtr		501-503-72020	9.53
	0016529	7053841036 NE SW 26 19 15 Booster		501-503-72020	3,118.66
	0016529	7054838556 25034 Palmer Ave		501-503-72020	95,311.23
	0016529	7053841171 SW SW 7 20 15 Booster Station		501-503-72020	247.98

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	0016529	7056027714 NE 11 20 15		501-503-72020	180.93
	0016529	7053841684 NW NW 11 20 15 Wtr Dept		501-503-72020	45.39
	0016529	7053841864 NW SW 31 20 15 Wtr Control Circuit		501-503-72020	34.54
	0016529	7053841615 SW SW SW 18 20 16 Reservoir		501-503-72020	28.07
	0016529	7054291414 Retrofit Loan 135 E Sacramento		501-508-72020	46.51
	0016529	7053841979 City Yard		501-508-72020	285.21
	0016529	7053841123 Cherry Ln E Elm		502-510-72020	99.14
	0016529	7053841979 City Yard		502-510-72020	285.21
	0016529	7053841243 Pine Alley Btwn Roosevelt/AR		502-510-72020	89.58
	0016529	7054291414 Retrofit Loan 135 E Sacramento		502-510-72020	45.14
	0016529	7053841697 Baker Alley Btwn Buch/Linc		502-510-72020	20.07
	0016529	7053841312 Thompson Btwn Valley Polk		502-510-72020	53.85
	0016529	7053841066 NE Corner Harvard & College		502-510-72020	32.71
	0016529	7053841783 California Alley N of Harvard		502-510-72020	82.63
	0016529	7053841361 Alley S Pleasant & E Warthan AlleyLight		502-510-72020	67.79
	0016529	7053841466 Fres Aly btwn tyler/Polk		502-510-72020	9.56
	0016529	7053841657 Behind 595 Roosevelt Alley Light		502-510-72020	62.76
	0016529	7053841358 College Alley S Side Cat Pro 611 Colleg		502-510-72020	61.95
	0016529	7053841574 Coalinga Alley Btwn Mad/Mont		502-510-72020	64.12
	0016529	7053841102 N end of Maple St		502-510-72020	61.07
	0016529	7056603692 SE 33 20 15 Sewer Treatment Plant		503-520-72020	2,424.18
	0016529	7052100780 NE SE 33 20 15 WWP		503-520-72020	19,987.52
	0016529	7054291414 Retrofit Loan 135 E Sacramento		503-521-72020	45.14
	0016529	7053841367 Sewer Lift Station/Kim		503-521-72020	47.39
	0016529	7053841194 Sewer Lift Pump Echo		503-521-72020	23.82
	0016529	7053841328 Sewer Lift Station P/L		503-521-72020	120.81
	0016529	7053841845 Sewer Lift Station/Polk		503-521-72020	199.55
	0016529	7053841979 City Yard		503-521-72020	285.21
82410	8/20/2026 34062	02985 6/26 PYAP Outdoor Food Court	PRECISION CIVIL ENGINEERING	101-404-98025	5,440.00 5,440.00
82411	8/20/2026 0016515 COL20PLHA 5/20/20	1821 5/26 HOME Long Term Monitoring- Valle Del Sol 4/26 PYAP PLHA Grant Admin Cost- April 2026	SELF HELP ENTERPRISES	815-609-88100 306-422-88106	6,420.74 5,500.00 920.74
82412	8/20/2026 3156-01 3159-01 3160-01 3165-01	1935 6/26 PYAP Natural Gas Valve Replacement Project 6/26 PYAP LLMD 1993 IA Engineers Report Assessme 6/26 PYAP Resurfacing Project Ph3 CM 6/26 PYAP Radar Speed Sign EncroachmentPermit	TRI CITY ENGINEERING	502-510-88100 101-404-88100 125-422-98401 107-422-88100	6,940.00 760.00 817.50 5,047.50 315.00
82413	8/24/2026 0016261	1205 CECA Dues	City Employee Contrib. Assoc.	950-000-33000	150.00 150.00
82414	8/24/2026 0016268 0016269 0016273	1223 Fire Union Dues Fire Union Dues Fire Union Dues	Coalinga Firefighters	950-000-33300 950-000-33300 950-000-33300	650.00 600.00 30.00 20.00
82415	8/24/2026 0016271 0016274 0016275	1228 Mastagni Law Firm CPOA Dues PORAC Dues	Coalinga Peace Officer's Association	950-000-33200 950-000-33200 950-000-33200	1,012.32 332.50 332.50 347.32
82416	8/24/2026 0016344 0016345 0016346	1384 FTB Sacramento \$\$ FTB Sacramento \$\$ FTB Sacramento \$\$	Franchise Tax Board	950-000-34010 950-000-34010 950-000-34010	325.00 150.00 100.00 75.00
82417	8/24/2026 0016296	02709 457 ICMA EE\$/ER%	International City Management Association Retirement Corporation	950-000-32100	8,729.70 472.27

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	0016297	457 ICMA EE\$/ER%		950-000-32100	907.90
	0016298	457 ICMA \$\$ General		950-000-32100	75.46
	0016299	457 ICMA \$\$ General		950-000-32100	30.00
	0016300	457 ICMA \$\$ General		950-000-32100	30.00
	0016301	457 ICMA \$\$ General		950-000-32100	15.00
	0016302	457 ICMA \$\$ General		950-000-32100	15.00
	0016303	457 ICMA % General		950-000-32100	734.53
	0016304	457 ICMA % General		950-000-32100	553.22
	0016305	457 ICMA % General		950-000-32100	286.70
	0016306	457 ICMA % General		950-000-32100	696.32
	0016307	457 ICMA % General		950-000-32100	669.95
	0016308	457 ICMA % General		950-000-32100	673.66
	0016309	457 ICMA % General		950-000-32100	322.83
	0016310	457 ICMA % General		950-000-32100	325.37
	0016311	457 ICMA % General		950-000-32100	165.78
	0016312	457 ICMA % General		950-000-32100	1,451.12
	0016313	457 ICMA % General		950-000-32100	480.76
	0016314	457 ICMA % General		950-000-32100	603.20
	0016315	457 ICMA % General		950-000-32100	220.63
82419	8/24/2026	1586	LEGAL SHIELD		152.81
	0016270	Pre-Paid Legal Shield		950-000-34060	152.81
82420	8/24/2026	1820	SEIU LOCAL 521 - DUES W/H		1,103.16
	0016276	SEIU COPE		950-000-33000	70.00
	0016277	SEIU Dues		950-000-33000	1,026.17
	0016355	SEIU Dues		950-000-33000	6.99
82421	8/27/2026	02320	AM CONSULTING ENGINEERS, INC.		18,570.00
	2026-251	7/26 UWMP Report 2025 Urban Water Management		501-503-88100	18,570.00
82422	8/27/2026	02386	AMERICAN OFFICE SOLUTIONS, LLC		4,420.10
	27496	7/26 PD Tech Support		101-413-88040	3,675.00
	27498	8/26 PD DP Cable		101-413-70070	13.80
	27500	8/26 PD YubiKeys Authorizations		101-413-88040	411.30
	27501	8/26 PD YubiKeys		101-413-88040	200.00
	27503	7/26 PD Travel Time		101-413-88100	120.00
82423	8/27/2026	03238	B & B SURPLUS INC		668.99
	1916206	8/26 PW 3/8 Guideline Wire		106-413-98040	668.99
82424	8/27/2026	02132	BADGER METER, INC.		30,314.97
	1817902	7/26 PW Cellular Water Meters		501-508-98054	30,314.97
82425	8/27/2026	1112	BILLINGSLEY TIRE SERVICE		242.63
	CLG-316844	8/26 PW Tire Repair Backhoe		501-508-84060	80.88
	CLG-316844	8/26 PW Tire Repair Backhoe		502-510-84060	80.88
	CLG-316844	8/26 PW Tire Repair Backhoe		503-521-84060	80.87
82426	8/27/2026	1115	BLAIS & ASSOCIATES, INC.		8,520.00
	BA_10018_2026	8/26 PD Grant Writer		101-413-88100	8,520.00
82427	8/27/2026	02504	BRIAN CORLEY		13,388.74
	26-072301	7/26 WWP Bar Screen VFD Faulting		503-520-84020	3,187.20
	26-072501	7/26 WWP New Pole Lights Replacements		501-503-84030	4,429.10
	26-072502	7/26 WWP New LED Wall Packs		501-503-84030	5,772.44
82428	8/27/2026	02783	CALIFORNIA COMMERCIAL POOLS, INC.		348,792.50
	#6	8/26 Payment for Splash Pad #6		101-000-10003	-3,521.25
	#6	8/26 Payment for Splash Pad #6		101-440-98981	70,425.00
	#7	8/26 Payment for Splash Pad #7		101-000-10003	-14,836.25
	#7	8/26 Payment for Splash Pad #7		101-440-98981	296,725.00

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82429	8/27/2026 90419904	1192 7/26 WWP Alum Chemical	CHEMTRADE CHEMICALS US, LLC	501-503-70240	8,397.17 8,397.17
82430	8/27/2026 4278711781 4278711781 4278711781 4278711781 4278711781 4278711781 4278711781 4278711781 4278711781 4278711781 4278711781 4278711781	02594 8/26 BLDG Employee Uniforms/Sanitary Supplies/M 8/26 SC Employee Uniforms/Sanitary Supplies/Mats 8/26 ADM Employee Uniforms/Sanitary Supplies/M 8/26 MG Employee Uniforms/Sanitary Supplies/Mat 8/26 GT Employee Uniforms/Sanitary Supplies/Mats 8/26 WTP Employee Uniforms/Sanitary Supplies/Ma 8/26 MR Employee Uniforms/Sanitary Supplies/Mat 8/26 WD Employee Uniforms/Sanitary Supplies/Mat 8/26 MR Employee Uniforms/Sanitary Supplies/Mat 8/26 GE Employee Uniforms/Sanitary Supplies/Mats 8/26 WWTP Employee Uniforms/Sanitary Supplies/ 8/26 WWC Employee Uniforms/Sanitary Supplies/M 8/26 SS Employee Uniforms/Sanitary Supplies/Mats	CINTAS CORPORATION #3	101-404-70100 101-431-70100 101-432-84030 101-440-70100 107-422-70100 501-503-70100 501-508-70100 501-508-70100 502-510-70100 502-510-70100 503-520-70100 503-521-70100 504-535-70100	616.69 13.50 45.60 64.17 85.68 57.43 97.06 23.31 57.43 23.31 57.43 23.31 57.43 13.66 57.43 20.68
82431	8/27/2026 843258 843258 843473 843613 843620 843714 843779 843793 843809	1224 7/26 PW Chain Saw Oil/2Cycle Oil Grounds 7/26 PW Chain Saw Oil/2Cycle Oil Grounds 8/26 WWP Connectors 8/26 PW Trimmer Lubricant Grounds 8/26 WWP Garden Sprayers 8/26 PW Parts for PD Tower 8/26 WWP Cleaning Supplies 8/26 WWP Fasteners 8/26 FD Training	COALINGA HARDWARE	101-440-84050 107-422-84050 501-503-70140 101-440-84050 501-503-70140 106-413-98040 503-520-70140 501-503-70140 101-416-86010	442.22 75.19 75.18 9.91 12.41 26.14 19.78 165.14 37.79 20.68
82432	8/27/2026 #2 #2	1248 8/26 Payment for Anode Bed Replacement #2 8/26 Payment for Anode Bed Replacement #2	CORRPRO COMPANIES, INC.	502-000-10003 502-510-98061	11,732.50 -617.50 12,350.00
82433	8/27/2026 TR-00060-1 TR-00060-1	02575 8/26 PD Mileage Reimbursement Request 8/26 PD Mileage Reimbursement Request	DAMIEN SPARKS	101-413-86010 101-413-86010	383.08 191.54 191.54
82434	8/27/2026 1025504	02581 8/26 PD Vehicle Graphics	DANA SAFETY SUPPLY	101-413-84060	1,321.87 1,321.87
82435	8/27/2026 TR-00065	02853 8/26 D. Burke Registration Fee Reimbursement	DARREN BURKE	101-416-75030	1,300.00 1,300.00
82436	8/27/2026 100898	03236 7/26 Public Info & Community Outreach Services	DKS ASSOCIATES	101-405-88100	59,548.11 59,548.11
82437	8/27/2026 987058	1328 8/26 PD Anniversary Patches	EMBLEM ENTERPRISES, INC.	101-413-88220	871.54 871.54
82438	8/27/2026 633288-080526	02667 8/26 FD August Vehicle Lease	ENTERPRISE FM TRUST	101-416-98040	2,700.87 2,700.87
82439	8/27/2026 109	02192 7/26 PD Shelter Services July 2026	GIMME LOVE ANIMAL SHELTER	101-415-88100	3,022.00 3,022.00
82440	8/27/2026 155929	03240 8/26 PD Tower Parts	GOLDEN EMPIRE NUTS AND BOLTS, INC	106-413-98040	42.28 42.28
82441	8/27/2026 #3 #3	02603 8/26 Payment for Ramsey Park Splash Pad #3 8/26 Payment for Ramsey Park Splash Pad #3	HBC ENTERPRISES	101-000-10003 101-440-98981	31,517.23 -1,658.79 33,176.02
82442	8/27/2026 1514171	1474 7/26 PW 6Port Rapid Charger/Extra Batteries	HOME DEPOT CREDIT SERVICES	101-440-70060	2,404.01 771.54

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	1903582	7/26 PW Screws for New Trailer Decking		501-508-84060	66.69
	1903582	7/26 PW Screws for New Trailer Decking		502-510-84060	66.69
	1903582	7/26 PW Screws for New Trailer Decking		503-521-84060	66.69
	2691590	7/26 PW Cleaning Supplies		501-503-70140	92.07
	3274793	7/26 PW Cleaning Supplies		501-503-70140	89.17
	3902466	7/26 PW Cleaning Supplies		501-503-70140	223.36
	6900009	7/26 PW Redecking for Large Trailer		107-422-84060	183.66
	6900009	7/26 PW Redecking for Large Trailer		501-508-84060	183.67
	6900009	7/26 PW Redecking for Large Trailer		502-510-84060	183.67
	6900009	7/26 PW Redecking for Large Trailer		503-521-84060	183.66
	8772874	7/26 PW Sawzaw for Water Leaks		501-508-70060	293.14
82443	8/27/2026	03030	JIMMY REECE CRANE SERVICE INC		2,687.43
	26-19745	8/26 PD Tower/Set Poles		106-413-98040	2,687.43
82444	8/27/2026	1546	JW HEATING & AIR		15,025.45
	2136	8/26 PD New AC Unit-1 Time Project		101-413-84030	15,025.45
82445	8/27/2026	1553	KELLER FORD		141.18
	50281572	8/26 PD AB Shield Asy		101-413-84060	141.18
82446	8/27/2026	1592	LIEBERT CASSIDY WHITMORE		709.00
	331289	8/26 HR Attorney Fees		101-408-88100	147.63
	331289	8/26 HR Attorney Fees		107-422-88100	5.18
	331289	8/26 HR Attorney Fees		117-416-88100	33.67
	331289	8/26 HR Attorney Fees		501-406-88100	5.18
	331289	8/26 HR Attorney Fees		501-503-88100	15.54
	331289	8/26 HR Attorney Fees		501-508-88100	12.95
	331289	8/26 HR Attorney Fees		502-406-88100	5.18
	331289	8/26 HR Attorney Fees		502-510-88100	12.95
	331289	8/26 HR Attorney Fees		503-406-88100	3.89
	331289	8/26 HR Attorney Fees		503-520-88100	7.77
	331289	8/26 HR Attorney Fees		503-521-88100	3.89
	331289	8/26 HR Attorney Fees		504-535-88100	2.59
	331289	8/26 HR Attorney Fees		820-610-88100	2.58
	TR-00057	9/26 S. Young Training Registration Fees		101-413-86010	450.00
82447	8/27/2026	1630	MCMaster-CARR SUPPLY COMPANY		2,432.51
	69556082	8/26 WWP PolyTank Parts		501-503-84020	2,085.33
	69976176	8/26 WWP Stainless Fittings		501-503-70140	347.18
82448	8/27/2026	02329	MICHAEL K. NUNLEY & ASSOCIATES, INC.		1,668.00
	3679	8/26 Filter Beds		501-503-98441	1,668.00
82449	8/27/2026	1661	MOUNTAIN VALLEY PEST CONTROL, INC.		103.00
	116900	8/26 PD Pest Control Services August 2026		101-413-88100	65.00
	116902	8/26 FD Pest Control Services Aug 2026		101-416-84050	38.00
82450	8/27/2026	02664	PHILLIPS ELECTRIC, LLC		300.00
	INV0996	8/26 WWP Bar Screen Repair		503-520-84020	300.00
82451	8/27/2026	1818	SEAN YOUNG		198.00
	TR-00057	8/26 S. Young Meal Advance LCW Legal Training		101-413-86010	198.00
82452	8/27/2026	1821	SELF HELP ENTERPRISES		59,148.46
	COL22RE 7/31/2026	7/26 COL19HM 7/27/26 SHE CDBG Grant Fees		303-405-88118	59,148.46
82453	8/27/2026	02846	T-MOBILE USA INC		1,139.13
	0016545	(996313913) 362-6567 Field Supervisor Uribe		501-503-72030	22.22
	0016545	(996313913) 307-0124 Mobile Internet		501-503-72030	31.50
	0016545	(996313913) 383-4514 Water Plant Primary		501-503-72030	40.21
	0016545	(996313913) 341-9613 Water Plant On-Call		501-503-72030	44.43
	0016545	(996313913) 307-0123 Mobile Internet		501-503-72030	31.50

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	0016545	(996313913) 362-6567 Field Supervisor Uribe		503-520-72030	22.21
	0016567	996314500 559-307-0070 Mobile Internet Brush 371		101-416-72030	33.50
	0016567	996314500 559-764-1048 Device Mobile Internet		101-416-72030	10.50
	0016567	996314500 559-307-0057 Mobile Internet M251		101-416-72030	33.50
	0016567	996314500 559-601-9359 Keith Krider		101-416-72030	44.63
	0016567	996314500 559-307-0069 Mobile Internet Engine17		101-416-72030	33.50
	0016567	996314500 559-307-0068 Mobile Internet E171		101-416-72030	33.50
	0016567	996314500 559-307-0067 Mobile Internet M254		101-416-72030	33.50
	0016567	996314500 559-307-0066 Mobile Internet M256		101-416-72030	33.50
	0016567	996314500 559-307-0065 Mobile Internet L171		101-416-72030	33.50
	0016567	996314500 559-307-0060 Mobile Internet M253		101-416-72030	33.50
	0016567	996314500 559-307-0059 Mobile Internet M255		101-416-72030	33.50
	0016567	996314500 559-601-9391 Justin Milligan		101-416-72030	44.63
	0016567	996314500 559-307-0058 Mobile Internet M252		101-416-72030	33.50
	0016567	996314500 559-806-4759 Device Mobile Internet		101-416-72030	10.50
	0016567	996314500 559-929-6850 Lifepack Monitor		101-416-72030	21.84
	0016567	996314500 559-764-0439 Lifepack Monitor		101-416-72030	21.84
	0016567	996314500 559-929-2286 Life Pack Monitor		101-416-72030	21.84
	0016567	996314500 559-307-0077 Mobile Internet E171/L17		101-416-72030	21.84
	0016567	996314500 559-931-3881 Device Mobile Internet		101-416-72030	10.50
	0016567	996314500 559-813-4654 Device Mobile Internet		101-416-72030	10.50
	0016567	996314500 559-307-0079 Mobile Internet B171iPad		101-416-72030	21.84
	0016567	996314500 559-813-1267 Device Mobile Internet		101-416-72030	10.50
	0016567	996314500 559-403-3177 Ipad		101-416-72030	21.84
	0016567	996314500 559-403-3702 Mobile Internet Fire Chief		101-416-72030	21.84
	0016567	996314500 559-403-5177 Mobile Internet Preventio		101-416-72030	21.84
	0016567	996314500 559-929-2524 Lifepack Monitor		101-416-72030	21.84
	0016567	996314500 559-403-5487 iPad		101-416-72030	21.84
	0016567	996314500 559-403-8253 iPad		101-416-72030	21.84
	0016567	996314500 559-403-8302 iPad		101-416-72030	21.84
	0016567	996314500 559-403-8397 iPad		101-416-72030	21.84
	0016567	996314500 559-764-0418 iPad B172		101-416-72030	21.84
	0016567	996314500 559-764-0421 iPad BR371		101-416-72030	21.84
	0016567	996314500 559-764-0427 iPad E171		101-416-72030	21.84
	0016567	996314500 559-764-0429 iPad B173		101-416-72030	21.84
	0016567	996314500 559-929-2285 Lifepack Monitor		101-416-72030	21.84
	0016567	996314500 559-403-6978 iPad		101-416-72030	21.84
	0016567	996314500 559-307-0072 Mobile Internet Patrol 17		101-416-72030	33.50
	0016567	996314500 559-307-0078 Mobile Internet C170iPad		101-416-72030	21.84
82456	8/27/2026	02931	UNIFIED FIELD SERVICES CORPORATION		248,979.41
	#16	8/26 Payment for Derrick Reservoir Rehab		501-000-10003	248,979.41
82457	8/27/2026	1944 CC	US BANK CORPORATE PAYMENT CENTER		4,359.25
	USB-FD-JUL2026-3	8393 ST Train Your Probie PreCourse Work NFA Class		101-416-86010	51.82
	USB-FD-JUL2026-4	4323 USPS Ship Title 253 To EVG		101-416-70030	6.37
	USB-FD-JUL2026-4	4323 Cafe 101 Chief's Breakfast		101-416-86010	23.15
	USB-FD-JUL2026-4	4323 Cafe 101 Chief's Breakfast		101-416-86010	17.66
	USB-FD-JUL2026-4	4323 Ram Mounts Ambulance Mounts		117-416-84060	663.79
	USB-FD-JUL2026-6	1188 USPS Fireworks Citations		101-416-70030	10.48
	USB-FD-JUL2026-6	1188 USPS Admin Postage		101-416-70030	11.02
	USB-FD-JUL2026-6	1188 Norcal FPO Annual Membership		101-416-86010	75.00
	USB-FD-JUL2026-7	5790 FireNuggetts D. Burke Training		101-416-75030	200.00
	USB-FD-JUL2026-7	5790 The Home Depot Training Center Supplies		101-416-86010	9.48
	USB-FD-JUL2026-7	5790 The Home Depot Training Center Supplies		101-416-86010	76.29
	USB-FD-JUL2026-7	5790 No Stress EMS Nevarez		117-416-86040	260.00
	USB-FIN-JUL2026	4901 Desk Phone Accountant		101-406-72030	4.79
	USB-FIN-JUL2026	4901 J. Bravo CSMFO Training		101-406-86010	6.00
	USB-FIN-JUL2026	4901 M Vang Business Lunch		101-406-86010	3.42
	USB-FIN-JUL2026	4901 C. Estrada CSMFO Training		101-406-86010	38.75

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	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Lodging	101-406-86010	144.99
	USB-FIN-JUL2026	4901 J. Echeagaray	CSMFO Training	101-406-86010	6.00
	USB-FIN-JUL2026	4901 J. Gastelum	CSMFO Training	101-406-86010	6.00
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Training	101-406-86010	330.00
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Lodging	107-422-86010	36.25
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Training	107-422-86010	82.50
	USB-FIN-JUL2026	4901 J. Bravo	CSMFO Training	107-422-86010	1.50
	USB-FIN-JUL2026	4901 J. Echeagaray	CSMFO Training	107-422-86010	1.50
	USB-FIN-JUL2026	4901 J. Gastelum	CSMFO Training	107-422-86010	1.50
	USB-FIN-JUL2026	4901 M Vang	Business Lunch	107-422-86010	0.85
	USB-FIN-JUL2026	4901 Desk Phone	Accountant	501-406-72030	46.66
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Lodging	501-406-86010	217.48
	USB-FIN-JUL2026	4901 C. Estrada	CSMFO Training	501-406-86010	46.50
	USB-FIN-JUL2026	4901 J. Echeagaray	CSMFO Training	501-406-86010	9.00
	USB-FIN-JUL2026	4901 J. Gastelum	CSMFO Training	501-406-86010	9.00
	USB-FIN-JUL2026	4901 M Vang	Business Lunch	501-406-86010	5.13
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Training	501-406-86010	495.00
	USB-FIN-JUL2026	4901 J. Bravo	CSMFO Training	501-406-86010	9.00
	USB-FIN-JUL2026	4901 Desk Phone	Accountant	502-406-72030	43.07
	USB-FIN-JUL2026	4901 J. Echeagaray	CSMFO Training	502-406-86010	7.50
	USB-FIN-JUL2026	4901 M Vang	Business Lunch	502-406-86010	4.27
	USB-FIN-JUL2026	4901 C. Estrada	CSMFO Training	502-406-86010	38.75
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Lodging	502-406-86010	181.24
	USB-FIN-JUL2026	4901 J. Bravo	CSMFO Training	502-406-86010	7.50
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Training	502-406-86010	412.50
	USB-FIN-JUL2026	4901 J. Gastelum	CSMFO Training	502-406-86010	7.50
	USB-FIN-JUL2026	4901 Desk Phone	Accountant	503-406-72030	19.14
	USB-FIN-JUL2026	4901 C. Estrada	CSMFO Training	503-406-86010	29.45
	USB-FIN-JUL2026	4901 M Vang	Business Lunch	503-406-86010	3.25
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Lodging	503-406-86010	137.74
	USB-FIN-JUL2026	4901 J. Gastelum	CSMFO Training	503-406-86010	5.70
	USB-FIN-JUL2026	4901 J. Bravo	CSMFO Training	503-406-86010	5.70
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Training	503-406-86010	313.50
	USB-FIN-JUL2026	4901 J. Echeagaray	CSMFO Training	503-406-86010	5.70
	USB-FIN-JUL2026	4901 Desk Phone	Accountant	504-406-72030	5.98
	USB-FIN-JUL2026	4901 J. Gastelum	CSMFO Training	504-406-86010	0.30
	USB-FIN-JUL2026	4901 J. Bravo	CSMFO Training	504-406-86010	0.30
	USB-FIN-JUL2026	4901 M Vang	Business Lunch	504-406-86010	0.17
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Lodging	504-406-86010	7.24
	USB-FIN-JUL2026	4901 C. Estrada	CSMFO Training	504-406-86010	1.55
	USB-FIN-JUL2026	4901 J. Echeagaray	GFOA Training	504-406-86010	16.50
	USB-FIN-JUL2026	4901 J. Echeagaray	CSMFO Training	504-406-86010	0.30
	US-FD-JUL2026-5	5899 Sams Club	Station Supplies	101-416-70450	65.52
	US-FD-JUL2026-5	5899 FSP Health	Edu BLS eCard	117-416-86040	12.00
	US-FD-JUL2026-5	5899 FSP Central	Valley Medical Stockdale ACLS	117-416-86040	120.00
82462	8/27/2026	1964	USABBLUEBOOK		89.50
	INV01123966	8/26 WWP Lab	Supplies	501-503-70202	89.50
82463	8/27/2026	02864	VESTIS GROUP INC ARAMARK UNIFORM & APPAREL LLC		726.16
	2580743260	8/26 PD Prison	Blankets	101-413-70380	726.16
82464	8/27/2026	1991	WEST HILLS MACHINE SHOP, INC.		195.63
	052701	7/26 WWP Stainless	Sheet	501-503-70140	195.63
82465	8/27/2026	1993	WEST HILLS OIL, INC.		39.51
	86585	7/26 ADMIN Fuel	Charges - July 2026	101-405-70160	39.51
82466	8/27/2026	1997	WESTSIDE SUPPLY		113.55
	19586	7/26 WWP Screws/Washer		501-503-70140	53.55
	W260731	7/26 WWP Equipment/Cylinder	Rental	501-503-82030	40.00

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	WW260731	7/26 WWP Equipment/ Cylinder Rental		503-520-82030	20.00
82467	8/27/2026	02807	ZIONS BANCORP, NA		808.00
	14350	8/26 FIN Quarterly Administration Fee July 2026		101-406-92090	808.00
82468	8/27/2026	02386	AMERICAN OFFICE SOLUTIONS, LLC		1,027.91
	26787	4/26 PYAP KISI Reader Installed for Server Room		101-432-84030	467.91
	26788	4/26 PYAP KISI Install		101-432-84030	200.00
	27155	6/26 PYAP Contract IT Allocation Mileage Admin		101-401-88040	8.57
	27155	6/26 PYAP Contract IT Allocation Mileage Building		101-404-88040	17.14
	27155	6/26 PYAP Contract IT Allocation Mileage Admin		101-405-88040	8.57
	27155	6/26 PYAP Contract IT Allocation Mileage Finance		101-406-88040	4.11
	27155	6/26 PYAP Contract IT Allocation Mileage HR		101-408-88040	8.74
	27155	6/26 PYAP Contract IT Allocation Mileage Police		101-413-88040	17.15
	27155	6/26 PYAP Contract IT Allocation Mileage Fire		101-416-88040	17.14
	27155	6/26 PYAP Contract IT Allocation Mileage PW		107-422-88040	1.71
	27155	6/26 PYAP Contract IT Allocation Mileage HR		107-422-88040	0.34
	27155	6/26 PYAP Contract IT Allocation Mileage HR		117-416-88040	2.06
	27155	6/26 PYAP Contract IT Allocation Mileage HR		501-406-88040	0.69
	27155	6/26 PYAP Contract IT Allocation Mileage Finance		501-406-88040	54.86
	27155	6/26 PYAP Contract IT Allocation Mileage PW		501-503-88040	2.57
	27155	6/26 PYAP Contract IT Allocation Mileage HR		501-503-88040	1.03
	27155	6/26 PYAP Contract IT Allocation Mileage HR		501-508-88040	1.20
	27155	6/26 PYAP Contract IT Allocation Mileage PW		501-508-88040	1.71
	27155	6/26 PYAP Contract IT Allocation Mileage Finance		502-406-88040	48.00
	27155	6/26 PYAP Contract IT Allocation Mileage HR		502-406-88040	0.69
	27155	6/26 PYAP Contract IT Allocation Mileage HR		502-510-88040	1.20
	27155	6/26 PYAP Contract IT Allocation Mileage PW		502-510-88040	4.29
	27155	6/26 PYAP Contract IT Allocation Mileage Finance		503-406-88040	27.43
	27155	6/26 PYAP Contract IT Allocation Mileage HR		503-406-88040	0.26
	27155	6/26 PYAP Contract IT Allocation Mileage PW		503-520-88040	3.43
	27155	6/26 PYAP Contract IT Allocation Mileage HR		503-520-88040	0.51
	27155	6/26 PYAP Contract IT Allocation Mileage HR		503-521-88040	0.17
	27155	6/26 PYAP Contract IT Allocation Mileage PW		503-521-88040	3.43
	27155	6/26 PYAP Contract IT Allocation Mileage Finance		504-406-88040	2.74
	27155	6/26 PYAP Contract IT Allocation Mileage HR		504-406-88040	0.09
	27155	6/26 PYAP Contract IT Allocation Mileage HR		820-610-88040	0.17
	27314	2/26 PYAP Contract IT Allocation Mileage Admin		101-401-88040	8.57
	27314	2/26 PYAP Contract IT Allocation Mileage Building		101-404-88040	17.14
	27314	2/26 PYAP Contract IT Allocation Mileage Admin		101-405-88040	8.57
	27314	2/26 PYAP Contract IT Allocation Mileage Finance		101-406-88040	0.51
	27314	2/26 PYAP Contract IT Allocation Mileage HR		101-408-88040	8.74
	27314	2/26 PYAP Contract IT Allocation Mileage Police		101-413-88040	17.15
	27314	2/26 PYAP Contract IT Allocation Mileage Fire		101-416-88040	17.14
	27314	2/26 PYAP Contract IT Allocation Mileage PW		107-422-88040	1.71
	27314	2/26 PYAP Contract IT Allocation Mileage HR		107-422-88040	0.34
	27314	2/26 PYAP Contract IT Allocation Mileage HR		117-416-88040	2.06
	27314	2/26 PYAP Contract IT Allocation Mileage Finance		501-406-88040	6.86
	27314	2/26 PYAP Contract IT Allocation Mileage HR		501-406-88040	0.69
	27314	2/26 PYAP Contract IT Allocation Mileage PW		501-503-88040	2.57
	27314	2/26 PYAP Contract IT Allocation Mileage HR		501-503-88040	1.03
	27314	2/26 PYAP Contract IT Allocation Mileage HR		501-508-88040	1.20
	27314	2/26 PYAP Contract IT Allocation Mileage PW		501-508-88040	1.71
	27314	2/26 PYAP Contract IT Allocation Mileage Finance		502-406-88040	6.00
	27314	2/26 PYAP Contract IT Allocation Mileage HR		502-406-88040	0.69
	27314	2/26 PYAP Contract IT Allocation Mileage HR		502-510-88040	1.20
	27314	2/26 PYAP Contract IT Allocation Mileage PW		502-510-88040	4.29
	27314	2/26 PYAP Contract IT Allocation Mileage HR		503-406-88040	0.26
	27314	2/26 PYAP Contract IT Allocation Mileage Finance		503-406-88040	3.43
	27314	2/26 PYAP Contract IT Allocation Mileage HR		503-520-88040	0.51

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	27314	2/26 PYAP Contract IT Allocation Mileage PW		503-520-88040	3.43
	27314	2/26 PYAP Contract IT Allocation Mileage PW		503-521-88040	3.43
	27314	2/26 PYAP Contract IT Allocation Mileage HR		503-521-88040	0.17
	27314	2/26 PYAP Contract IT Allocation Mileage Finance		504-406-88040	0.34
	27314	2/26 PYAP Contract IT Allocation MileageHR		504-406-88040	0.09
	27314	2/26 PYAP Contract IT Allocation Mileage HR		820-610-88040	0.17
82472	8/27/2026	1224	COALINGA HARDWARE		11.14
	839038	1/26 PYAP Airport Sign Repair		101-435-84050	11.14
82473	8/27/2026	1271	DATAPROSE, INC.		7,922.11
	DP2603241	POSTAGE		501-406-70030	927.11
	DP2603241	May 2026 Regular Bills		501-406-70040	406.19
	DP2603241	Monthly Service Fee		501-406-70040	30.00
	DP2603241	Search & Viewbill		501-406-70040	29.54
	DP2603241	Search & Viewbill API Annual Fee		501-406-70040	200.00
	DP2603241	NCOALINK		501-406-70040	3.40
	DP2603241	POSTAGE		502-406-70030	811.22
	DP2603241	Search & Viewbill API Annual Fee		502-406-70040	175.00
	DP2603241	May 2026 Regular Bills		502-406-70040	355.42
	DP2603241	Search & Viewbill		502-406-70040	25.85
	DP2603241	Monthly Service Fee		502-406-70040	26.24
	DP2603241	NCOALINK		502-406-70040	2.98
	DP2603241	POSTAGE		503-406-70030	533.08
	DP2603241	NCOALINK		503-406-70040	1.96
	DP2603241	May 2026 Regular Bills		503-406-70040	233.56
	DP2603241	Search & Viewbill		503-406-70040	16.99
	DP2603241	Search & Viewbill API Annual Fee		503-406-70040	115.00
	DP2603241	Monthly Service Fee		503-406-70040	17.24
	DP2603241	POSTAGE		504-406-70030	46.35
	DP2603241	May 2026 Regular Bills		504-406-70040	20.31
	DP2603241	Search & Viewbill API Annual Fee		504-406-70040	10.00
	DP2603241	Search & Viewbill		504-406-70040	1.48
	DP2603241	Monthly Service Fee		504-406-70040	1.50
	DP2603241	NCOALINK		504-406-70040	0.20
	DP2603781	Postage		501-406-70030	953.81
	DP2603781	Monthly Service Fee		501-406-70040	30.00
	DP2603781	June 2026 Regular Bills		501-406-70040	411.78
	DP2603781	NCOALINK		501-406-70040	3.20
	DP2603781	Search & Viewbill		501-406-70040	29.55
	DP2603781	Update Bill Format		501-406-70040	125.00
	DP2603781	Natural Gas Tips		501-406-70040	19.26
	DP2603781	Postage		502-406-70030	834.59
	DP2603781	Search & Viewbill		502-406-70040	25.85
	DP2603781	June 2026 Regular Bills		502-406-70040	360.31
	DP2603781	Monthly Service Fee		502-406-70040	26.25
	DP2603781	NCOALINK		502-406-70040	2.80
	DP2603781	Natural Gas Tips		502-406-70040	16.85
	DP2603781	Update Bill Format		502-406-70040	109.38
	DP2603781	Postage		503-406-70030	548.44
	DP2603781	Monthly Service Fee		503-406-70040	17.25
	DP2603781	Search & Viewbill		503-406-70040	16.99
	DP2603781	Natural Gas Tips		503-406-70040	11.07
	DP2603781	June 2026 Regular Bills		503-406-70040	236.77
	DP2603781	NCOALINK		503-406-70040	1.84
	DP2603781	Update Bill Format		503-406-70040	70.88
	DP2603781	Postage		504-406-70030	47.69
	DP2603781	NCOALINK		504-406-70040	0.20
	DP2603781	Monthly Service Fee		504-406-70040	1.50
	DP2603781	June 2026 Regular Bills		504-406-70040	20.59

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	DP2603781	Update Bill Format		504-406-70040	6.20
	DP2603781	Natural Gas Tips		504-406-70040	1.96
	DP2603781	Search & Viewbill		504-406-70040	1.48
82477	8/27/2026	1647	MID VALLEY DISPOSAL, INC.		188,427.10
	MVD-JUNE2026	20% Franchise Fee		101-400-41080	-47,645.61
	MVD-JUNE2026	20% Printing & Mailing Utility Bills		504-400-48170	-798.12
	MVD-JUNE2026	Mid Valley Billing Franchise Fee May 2026		504-400-48170	-1,357.21
	MVD-JUNE2026	Regular Utility Billing		504-530-88170	238,228.04
82478	8/27/2026	1661	MOUNTAIN VALLEY PEST CONTROL, INC.		128.00
	116335	3/26 PYAP Airport Pest Control Services March2026		101-435-84030	50.00
	116452	4/26 PYAP City Hall Pest Control ServicesApril2026		101-432-84030	28.00
	116459	4/26 PYAP Airport Pest Control Services April 2026		101-435-84030	50.00
82479	8/27/2026	02664	PHILLIPS ELECTRIC, LLC		2,101.83
	INV0719	6/25 PYAP PD Outlet Repair		101-413-84030	804.00
	INV0765	8/25 PYAP PD Ballast Repair		101-413-84030	665.63
	INV0830	12/25 PYAP Light Replacement		101-413-84030	632.20
82480	8/27/2026	1821	SELF HELP ENTERPRISES		3,893.75
	COL19HM 5/1/2026	5/26 PYAP COL19HB SHE May 2026 CDBG FTHB		303-405-88118	1,441.92
	COL19HM 6/1/26	6/26 PYAP COL19HM 7/27/26 SHE CDBG Grant Fees		303-405-88118	1,787.36
	COLADM APR-26	4/26 PYAP APR 25/26 Loan Servicing Fees		815-609-88100	338.43
	COLADM Jun-26	6/26 PYAP June 2026 Loan Servicing Fees		815-609-88100	326.04
82481	8/27/2026	03191	STATE OF CALIFORNIA - DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIR		100.00
	0015674	5/26 FD Certification Fee (Driver/ Operator)		101-416-75030	100.00
82482	8/27/2026	03191	STATE OF CALIFORNIA - DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIR		100.00
	0015671	5/26 FD Certification Fee (Instructor 1)		101-416-75030	100.00
82483	8/27/2026	03191	STATE OF CALIFORNIA - DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIR		125.00
	0015673	5/26 FD Certification Fee (Registered Instructor)		101-416-75030	125.00
82484	8/27/2026	03191	STATE OF CALIFORNIA - DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIR		100.00
	0015672	5/26 FD Certification Fee (Instructor 2)		101-416-75030	100.00
82485	8/27/2026	1944 CC	US BANK CORPORATE PAYMENT CENTER		5,390.63
	USB-FD-JUN2026-5	5790 Costco Sauna		101-416-92084	4,794.89
	USB-FD-JUN2026-5	5790 FSP Health EDU CPR AED eCard		117-416-86040	26.00
	USB-FD-JUN2026-5	5790 FSP Health EDU CPR BLS eCard		117-416-86040	37.00
	USB-FD-JUN2026-6	5899 Uline M254 Bins		117-416-75000	296.21
	USB-FD-JUN2026-6	5899 Health EDU CPR AED eCard		117-416-86040	26.00
	USB-FD-JUN2026-6	5899 Health EDU BLS eCard x3		117-416-86040	36.00
	USB-FD-JUN2026-6	5899 American Heart BLS-CPRManual		117-416-86040	174.53
82486	8/27/2026	1990	WEST HILLS COMMUNITY COLLEGE		2,002.07
	2026-60380	7/26 PYAP FY2025-2026 City Share of StreetLighting		107-422-72021	2,002.07
DFT0011434	8/14/2026	02211	Blue Shield of California		9,320.69
	0016404	Blue Shield HMO- Gen/Non-Rep		950-000-32200	9,320.69
DFT0011435	8/14/2026	02211	Blue Shield of California		3,121.97
	0016405	Blue Shield HMO - Fire		950-000-32200	3,121.97
DFT0011436	8/14/2026	02211	Blue Shield of California		452.46
	0016406	Blue Shield HMO - Non-Safety FD		950-000-32200	452.46
DFT0011437	8/14/2026	02211	Blue Shield of California		3,121.97
	0016407	Blue Shield HMO - Police Non- Sworn		950-000-32200	3,121.97
DFT0011438	8/14/2026	02211	Blue Shield of California		5,836.74
	0016408	Blue Shield HMO - Police Sworn		950-000-32200	5,836.74

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DFT0011439	8/14/2026 0016409	02211 Blue Shield of California Blue Shield PPO - Gen/Non-Rep	Blue Shield of California	950-000-32200	26,303.89 26,303.89
DFT0011440	8/14/2026 0016410	02211 Blue Shield of California Blue Shield PPO - City Manager	Blue Shield of California	950-000-32200	1,624.75 1,624.75
DFT0011441	8/14/2026 0016411	02211 Blue Shield of California Blue Shield PPO - Fire	Blue Shield of California	950-000-32200	12,608.46 12,608.46
DFT0011442	8/14/2026 0016412	02211 Blue Shield of California Blue Shield PPO - Non-Safety - FD	Blue Shield of California	950-000-32200	1,630.41 1,630.41
DFT0011443	8/14/2026 0016413	02211 Blue Shield of California Blue Shield PPO- Police Non- Sworn	Blue Shield of California	950-000-32200	1,521.71 1,521.71
DFT0011444	8/14/2026 0016414	02211 Blue Shield of California Blue Shield PPO - Police Sworn	Blue Shield of California	950-000-32200	4,836.87 4,836.87
DFT0011445	8/14/2026 0016416	03127 DELTA DENTAL OF CALIFORNIA Delta Dental- City Manager	DELTA DENTAL OF CALIFORNIA	950-000-32200	58.97 58.97
DFT0011446	8/14/2026 0016417	03127 DELTA DENTAL OF CALIFORNIA Delta Dental FIRE	DELTA DENTAL OF CALIFORNIA	950-000-32200	480.39 480.39
DFT0011447	8/14/2026 0016418	03127 DELTA DENTAL OF CALIFORNIA Delta Dental General/Non-Rep	DELTA DENTAL OF CALIFORNIA	950-000-32200	1,026.85 1,026.85
DFT0011448	8/14/2026 0016419	03127 DELTA DENTAL OF CALIFORNIA Delta Dental Non-Safety POLICE	DELTA DENTAL OF CALIFORNIA	950-000-32200	165.49 165.49
DFT0011449	8/14/2026 0016420	03127 DELTA DENTAL OF CALIFORNIA Delta Dental Non-Safety FIRE	DELTA DENTAL OF CALIFORNIA	950-000-32200	315.81 315.81
DFT0011450	8/14/2026 0016421	03127 DELTA DENTAL OF CALIFORNIA Delta Dental Non-Safety FIRE	DELTA DENTAL OF CALIFORNIA	950-000-32200	53.08 53.08
DFT0011451	8/14/2026 0016426	02043 New York Life Insurance New York Life Insurance	New York Life Insurance	950-000-32400	621.73 621.73
DFT0011469	8/14/2026 0016449	1207 CITY OF COALINGA Unreimbursed Medical	CITY OF COALINGA	950-000-34500	872.65 872.65
DFT0011499	8/14/2026 0016502	1869 California State Disbursement Unit SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	315.69 315.69
DFT0011500	8/14/2026 0016503	1869 California State Disbursement Unit SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	109.61 109.61
DFT0011501	8/14/2026 0016504	1869 California State Disbursement Unit SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	173.07 173.07
DFT0011502	8/14/2026 0016505	1869 California State Disbursement Unit SDU Merced County DCSS	California State Disbursement Unit	950-000-34010	562.61 562.61
DFT0011503	8/14/2026 0016506	02078 SDI SDI	SDI	950-000-31500	4,571.90 4,571.90
DFT0011504	8/14/2026 0016507	02077 SDI (Mgr) SDI Mgr	SDI (Mgr)	950-000-31500	282.39 282.39
DFT0011505	8/14/2026 0016508	1331 Employment Development Dept. (EDD) State W/H	Employment Development Dept. (EDD)	950-000-31200	11,055.48 11,055.48
DFT0011506	8/14/2026 0016509 0016509	1956 IRS/United States Treasury Fed W/H Social Security	IRS/United States Treasury	950-000-31100 950-000-31300	83,952.31 26,790.17 46,327.50

Check Register

Payment Dates: 8/1/2026 - 8/31/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0016509	Medicare		950-000-31400	10,834.64
DFT0011599	8/28/2026 0016572	02211 Blue Shield HMO- Gen/Non-Rep	Blue Shield of California	950-000-32200	9,320.69 9,320.69
DFT0011600	8/28/2026 0016573	02211 Blue Shield HMO - Fire	Blue Shield of California	950-000-32200	3,121.97 3,121.97
DFT0011601	8/28/2026 0016574	02211 Blue Shield HMO - Non-Safety FD	Blue Shield of California	950-000-32200	452.46 452.46
DFT0011602	8/28/2026 0016575	02211 Blue Shield HMO - Police Non- Sworn	Blue Shield of California	950-000-32200	3,121.97 3,121.97
DFT0011603	8/28/2026 0016576	02211 Blue Shield HMO - Police Sworn	Blue Shield of California	950-000-32200	5,836.74 5,836.74
DFT0011604	8/28/2026 0016577	02211 Blue Shield PPO - Gen/Non-Rep	Blue Shield of California	950-000-32200	26,847.36 26,847.36
DFT0011605	8/28/2026 0016578	02211 Blue Shield PPO - City Manager	Blue Shield of California	950-000-32200	1,624.75 1,624.75
DFT0011606	8/28/2026 0016579	02211 Blue Shield PPO - Fire	Blue Shield of California	950-000-32200	12,608.46 12,608.46
DFT0011607	8/28/2026 0016580	02211 Blue Shield PPO - Non-Safety - FD	Blue Shield of California	950-000-32200	1,630.41 1,630.41
DFT0011608	8/28/2026 0016581	02211 Blue Shield PPO- Police Non- Sworn	Blue Shield of California	950-000-32200	1,521.71 1,521.71
DFT0011609	8/28/2026 0016582	02211 Blue Shield PPO - Police Sworn	Blue Shield of California	950-000-32200	4,836.87 4,836.87
DFT0011610	8/28/2026 0016584	03127 Delta Dental- City Manager	DELTA DENTAL OF CALIFORNIA	950-000-32200	58.97 58.97
DFT0011611	8/28/2026 0016585	03127 Delta Dental FIRE	DELTA DENTAL OF CALIFORNIA	950-000-32200	480.39 480.39
DFT0011612	8/28/2026 0016586	03127 Delta Dental General/Non-Rep	DELTA DENTAL OF CALIFORNIA	950-000-32200	1,040.12 1,040.12
DFT0011613	8/28/2026 0016587	03127 Delta Dental Non-Safety POLICE	DELTA DENTAL OF CALIFORNIA	950-000-32200	165.49 165.49
DFT0011614	8/28/2026 0016588	03127 Delta Dental Non-Safety FIRE	DELTA DENTAL OF CALIFORNIA	950-000-32200	480.81 480.81
DFT0011615	8/28/2026 0016589	03127 Delta Dental Non-Safety FIRE	DELTA DENTAL OF CALIFORNIA	950-000-32200	53.08 53.08
DFT0011616	8/28/2026 0016595	02043 New York Life Insurance	New York Life Insurance	950-000-32400	621.73 621.73
DFT0011668	8/28/2026 0016675	02078 SDI	SDI	950-000-31500	4,984.68 4,984.68
DFT0011669	8/28/2026 0016676	02077 SDI Mgr	SDI (Mgr)	950-000-31500	286.48 286.48
DFT0011670	8/28/2026 0016677	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200	13,944.40 13,944.40
DFT0011671	8/28/2026 0016678	1956 Fed W/H	IRS/United States Treasury	950-000-31100	95,517.93 33,239.87

Check Register

Payment Dates: 8/1/2026 - 8/31/2026

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0016678	Social Security		950-000-31300	50,473.62
	0016678	Medicare		950-000-31400	11,804.44
DFT0011678	8/28/2026 0016680	02078 SDI	SDI	950-000-31500	9.60 9.60
DFT0011679	8/28/2026 0016681	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200	23.79 23.79
DFT0011680	8/28/2026 0016682 0016682 0016682	1956 Fed W/H Social Security Medicare	IRS/United States Treasury	950-000-31100 950-000-31300 950-000-31400	191.74 78.78 91.54 21.42
DFT0011706	8/28/2026 0016688	02078 SDI	SDI	950-000-31500	1.63 1.63
DFT0011707	8/28/2026 0016689 0016689	1956 Social Security Medicare	IRS/United States Treasury	950-000-31300 950-000-31400	19.14 15.52 3.62
DFT0011708	8/28/2026 0016690	02078 SDI	SDI	950-000-31500	42.68 42.68
DFT0011709	8/28/2026 0016691	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200	159.78 159.78
DFT0011710	8/28/2026 0016692 0016692 0016692	1956 Fed W/H Social Security Medicare	IRS/United States Treasury	950-000-31100 950-000-31300 950-000-31400	885.38 383.06 407.10 95.22
Grand Total:					3,905,102.65

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	1,402,800.15
102 - PD EVIDENCE FUND	10,371.48
106 - POLICE DEPT GRANTS	7,598.90
107 - GAS TAX FUND	40,897.92
110 - LTF - ARTICLE 8 FUND	16,329.09
117 - IGT-INTERGOVERNMENTAL TRANSFER	110,761.06
125 - MEASURE C-STREET MAINTENANCE	241,580.86
127 - MEASURE C-FLEXIBLE FUNDING	6,950.00
141 - PUBLIC BUILDING/FACILITIES IMPACT FEES	139.21
303 - CDBG PROGRAM FUND	65,996.08
305 - CALTRANS GRANTS FUND	30,626.82
306 - SPECIAL REVENUE GRANTS FUND	2,231.40
310 - AHSC PROGRAM	425.00
501 - WATER ENTERPRISE FUND	902,575.87
502 - GAS ENTERPRISE FUND	318,040.13
503 - SEWER ENTERPRISE FUND	108,609.38
504 - SANITATION ENTERPRISE FUND	238,869.12
815 - LOW/MOD HOUSING ASSET FUND	6,164.47
820 - RORF-REDEV OBLIG RETIREMENT FUND (RDA)	6,231.46
950 - PAYROLL TRUST & AGENCY FUND	387,904.25
Grand Total:	3,905,102.65

Account Summary

Account Number	Account Name	Payment Amount
101-000-08900	Prepaid Expense	3,079.68
101-000-10003	Retention Payable	-27,332.59
101-000-10400	SMIP Payable	569.12
101-000-10500	State Bldg. Standards Ad	169.20
101-400-41080	Mid Valley Franchise Fee	-47,645.61
101-401-70010	Office Supplies	19.37
101-401-70040	Printing & Binding	193.03
101-401-70070	Audio/Video Equipment	248.55
101-401-72030	Telephone	275.10
101-401-84010	Office Equip. Repairs &	33.52
101-401-86010	Training, Travel, & Confe	706.38
101-401-86011	Training, Travel, & Confe	694.37
101-401-86012	Training, Travel, & Confe	19.37
101-401-86013	Training, Travel, & Confe	19.37
101-401-86014	Training, Travel, & Confe	694.37
101-401-86015	Training, Travel, & Confe	19.37
101-401-86030	Subs., Dues, & Publicatio	4,569.68
101-401-86034	Coalinga Area Chamber	30,000.00
101-401-88010	City Attorney Fees	23,645.34
101-401-88040	Computer Programming	17.14
101-401-88100	Professional Services	45,643.35
101-401-88220	Special Events Expense	1,959.27
101-401-88221	Youth in Government Pr	3,000.00
101-401-92081	Fireworks Display	694.56
101-404-70100	Uniforms	67.50
101-404-70160	Gasoline & Diesel	73.21
101-404-72030	Telephone	113.31
101-404-77440	CZE ABATEMENT REIMB	1,038.31
101-404-84010	Office Equip. Repairs &	56.56
101-404-84012	Computer Equipment	1,296.71
101-404-84060	Vehicle Parts, Repairs &	72.67
101-404-86010	Training, Travel, & Confe	10.51
101-404-86030	Subs., Dues, & Publicatio	15.99

Account Summary

Account Number	Account Name	Payment Amount
101-404-86500	Planning-Reimbursable F	22,196.15
101-404-88040	Computer Programming	5,702.26
101-404-88100	Professional Services	817.50
101-404-88101	Administrative Fees	6.88
101-404-98025	Outdoor Food Court	13,416.25
101-405-70010	Office Supplies	133.77
101-405-70040	Printing & Binding	19.37
101-405-70160	Gasoline & Diesel	39.51
101-405-72030	Telephone	204.19
101-405-84010	Office Equip. Repairs &	149.36
101-405-86010	Training, Travel, & Confe	61.39
101-405-86030	Subs., Dues, & Publicatio	3,159.36
101-405-88040	Computer Programming	17.14
101-405-88100	Professional Services	59,588.78
101-405-88101	Administrative Fees	26.17
101-406-72030	Telephone	17.13
101-406-82040	Office Equipment Rental	40.68
101-406-84010	Office Equip. Repairs &	15.24
101-406-86010	Training, Travel, & Confe	617.96
101-406-88010	City Attorney Fees	760.83
101-406-88030	Accounting/Auditing	11,323.37
101-406-88040	Computer Programming	12,119.88
101-406-88101	ADMINISTRATIVE FEES	2.97
101-406-92090	Taxes, Licenses, & Fees	808.00
101-408-60010	Salaries Regular	5,027.40
101-408-70010	Office Supplies	81.30
101-408-72030	Telephone	23.99
101-408-84010	Office Equip. Repairs &	177.71
101-408-88040	Computer Programming	545.86
101-408-88100	Professional Services	189.62
101-408-88101	Administrative Fees	7.65
101-408-89040	Physical w/Drug & Alcoh	239.85
101-408-89050	Polygraphs	500.00
101-408-89060	Psychological Evaluation	560.00
101-413-70010	Office Supplies	552.65
101-413-70070	Audio/Video Equipment	13.80
101-413-70101	Uniforms-Safety Equipm	2,502.81
101-413-70160	Gasoline & Diesel	14,873.34
101-413-70380	Inmate Food/Jail Supplie	2,129.70
101-413-70440	Miscellaneous Supplies	427.14
101-413-72010	Water, Gas, Sanitation &	62.30
101-413-72030	Telephone	2,118.01
101-413-84010	Office Equip. Repairs &	731.78
101-413-84030	Buildings Repairs & Mai	17,127.28
101-413-84060	Vehicle Parts, Repairs &	10,131.50
101-413-86010	Training, Travel, & Confe	11,010.78
101-413-86030	Subs., Dues, & Publicatio	1,996.14
101-413-88040	Computer Programming	11,094.00
101-413-88100	Professional Services	12,669.55
101-413-88101	Administrative Fees	40.26
101-413-88220	SPECIAL EVENTS EXPENS	3,413.15
101-413-90070	Investigative Expenses	1,680.00
101-413-92211	K9 Program Expense	4,200.00
101-415-70160	Gasoline & Diesel	506.46
101-415-72010	Water, Gas, Sanitation &	112.09
101-415-72030	Telephone	78.55
101-415-88100	Professional Services	3,472.00
101-416-70010	Office Supplies	63.19

Account Summary

Account Number	Account Name	Payment Amount
101-416-70030	Postage & Freight Out	30.59
101-416-70060	Small Tools & Equipment	8,237.22
101-416-70160	Gasoline & Diesel	16,320.21
101-416-70440	Miscellaneous Supplies	12.07
101-416-70450	Station Supplies	225.06
101-416-72010	Water, Gas, Sanitation &	1,074.80
101-416-72020	Electric	4,308.52
101-416-72030	Telephone	2,435.14
101-416-75010	Meals-Ambulance Runs	1,414.33
101-416-75030	Tuition Reimbursement	3,451.04
101-416-75050	EMS-Ambulance Billing	34,132.70
101-416-75060	Mandated Annual Servic	19,573.80
101-416-84010	Office Equip. Repairs &	264.81
101-416-84030	Buildings Repairs & Mai	805.53
101-416-84050	Grounds Repairs & Main	56.81
101-416-84060	Vehicle Parts, Repairs &	9,678.12
101-416-84070	Misc. Repairs & Maint.	79.73
101-416-86010	Training, Travel, & Confe	370.73
101-416-86030	Subs., Dues, & Publicatio	250.00
101-416-88040	Computer Programming	3,288.56
101-416-92084	Firefighters' Assn Stipen	4,794.89
101-416-96057	CALPOP ENERGY EFF.LO	629.64
101-416-98040	Major Machinery & Equi	14,458.06
101-431-70060	Small Tools & Equipment	5,553.64
101-431-70100	Uniforms	228.00
101-431-70150	Vehicle Parts & Supplies	235.19
101-431-70160	Gasoline & Diesel	99.14
101-431-72030	Telephone	44.43
101-431-92080	Miscellaneous Expense	13.45
101-432-70440	Miscellaneous Supplies	490.37
101-432-72010	Water, Gas, Sanitation &	1,475.61
101-432-72020	Electric	13,890.05
101-432-84020	Major Equip. Repairs &	20,653.94
101-432-84030	Buildings Repairs & Mai	3,968.72
101-432-96057	CALPOP ENERGY EFF.LO	1,188.23
101-435-62080	Uniform Allowance	10.00
101-435-72010	Water, Gas, Sanitation &	617.38
101-435-72020	Electric	3,070.12
101-435-72030	Telephone	50.11
101-435-84030	Buildings Repairs & Mai	1,557.17
101-435-84050	Grounds Repairs & Main	33.00
101-435-88091	Engineering & Consultan	14,740.75
101-435-88101	Administrative Fees	4.03
101-435-88220	SPECIAL EVENTS EXPENS	7,041.11
101-440-70060	Small Tools & Equipment	965.83
101-440-70100	Uniforms	428.40
101-440-70160	Gasoline & Diesel	1,094.70
101-440-72011	Water/Electric - City Plot	17,428.44
101-440-84050	Grounds Repairs & Main	725.05
101-440-84060	Vehicle Parts, Repairs &	1,742.42
101-440-84075	Equipment Parts, Repair	456.33
101-440-84077	Landscaping & Lighting	5,408.42
101-440-86010	Training, Travel, & Confe	203.80
101-440-88100	Professional Services	105.00
101-440-98981	Splash Pad Project	889,744.25
102-000-14501	PD Evidence Monies in T	10,371.48
106-413-88030	Accounting/Auditing	1,628.00
106-413-98040	Major Machinery & Equi	5,970.90

Account Summary

Account Number	Account Name	Payment Amount
107-422-60010	Salaries Regular	176.40
107-422-62080	Uniform Allowance	10.00
107-422-70100	Uniforms	351.93
107-422-70130	Street Materials	2,954.95
107-422-70140	Utility Parts & Supplies	55.28
107-422-72011	Water/Electric - City Plot	4,361.43
107-422-72021	Street Light Electricity	2,002.07
107-422-72030	Telephone	10.03
107-422-84010	Office Equip. Repairs &	5.67
107-422-84050	Grounds Repairs & Main	75.18
107-422-84060	Vehicle Parts, Repairs &	300.63
107-422-86010	Training, Travel, & Confe	524.64
107-422-86030	Subs., Dues, & Publicatio	2,378.11
107-422-88030	Accounting/Auditing	5,273.30
107-422-88040	Computer Programming	22.64
107-422-88100	Professional Services	3,991.65
107-422-88101	Administrative Fees	5.36
107-422-88130	Grant Writing/Applicatio	18,398.65
110-424-72021	Street Light Electricity	16,329.09
117-416-60010	Salaries Regular	1,146.60
117-416-72030	Telephone	5.66
117-416-75000	Medical Equipment & Su	10,084.26
117-416-75010	Meals-Ambulance Runs	39.62
117-416-75020	EMS-Linens	449.36
117-416-75040	Ambulance Billing Contr	10,516.06
117-416-84010	Office Equip. Repairs &	33.99
117-416-84060	Vehicle Parts, Repairs &	1,507.41
117-416-86040	Required Certification Tr	717.53
117-416-88040	Computer Programming	124.63
117-416-88100	Professional Services	43.25
117-416-88101	Administrative Fees	15.09
117-416-89040	Physical w/Drug & Alcoh	199.90
117-416-89060	Psychological Evaluation	240.00
117-416-98040	Major Machinery & Equi	85,637.70
125-000-10003	Retention Payable	-11,560.90
125-422-88100	Professional Services	1,820.00
125-422-98401	Slurry Seal & Cape Seal	20,103.75
125-422-98972	Crack Sealing Expense	231,218.01
127-422-98976	Street Tree Maintenance	3,530.00
127-422-98983	Center Median Island Im	3,420.00
141-422-98985	Council Chambers Mode	139.21
303-405-88118	2022 CDBG Grant for FT	65,996.08
305-422-98905	Los Gatos Bridge Trails-A	7,197.50
305-422-98926	CMAQ Trails Seg 6 5146	12,086.02
305-422-98965	Carbon Reduction Prog T	10,705.00
305-422-98974	CMAQ-NW Trail Seg 1/2/	638.30
306-422-88106	Permanent Local Housin	920.74
306-422-98850	Cal-Fire Tree Grant Expe	1,310.66
310-422-98581	AHSC Grant Expense	425.00
501-000-10003	Retention Payable	298,283.51
501-406-60010	Salaries Regular	176.40
501-406-70030	Postage & Freight Out	1,880.92
501-406-70040	Printing & Binding	1,563.66
501-406-70160	Gasoline & Diesel	153.48
501-406-72030	Telephone	163.05
501-406-84010	Office Equip. Repairs &	214.45
501-406-86010	Training, Travel, & Confe	915.31
501-406-88010	City Attorney Fees	442.20

Account Summary

Account Number	Account Name	Payment Amount
501-406-88030	Accounting/Auditing	13,447.74
501-406-88040	Computer Programming	21,887.05
501-406-88100	Professional Services	6.65
501-406-88101	Administrative Fees	6.70
501-503-60010	Salaries Regular	529.20
501-503-70100	Uniforms	673.29
501-503-70140	Utility Parts & Supplies	1,489.47
501-503-70160	Gasoline & Diesel	1,674.38
501-503-70202	Lab Supplies	327.32
501-503-70210	Chemicals Ammonia	5,484.96
501-503-70230	Chemicals Chlorine	8,459.01
501-503-70240	Chemicals Aluminate Sul	36,410.64
501-503-70400	Chemicals Sodium Perm	80,854.98
501-503-72020	Electric	99,002.28
501-503-72030	Telephone	659.32
501-503-80010	Water Purchases	101,233.69
501-503-82030	Equipment Rental	80.00
501-503-84010	Office Equip. Repairs &	86.10
501-503-84012	Computer Equipment	303.64
501-503-84020	Major Equip. Repairs &	15,064.79
501-503-84030	Buildings Repairs & Mai	15,192.78
501-503-84060	Vehicle Parts, Repairs &	69.73
501-503-84072	Safety Equip. Repairs &	462.95
501-503-86030	Subs., Dues, & Publicatio	849.56
501-503-86032	Certifications, Renewals,	1,534.05
501-503-88010	City Attorney Fees	435.00
501-503-88040	Computer Programming	62.82
501-503-88081	Outside Laboratory	1,682.50
501-503-88100	Professional Services	52,319.50
501-503-88101	Administrative Fees	50.45
501-503-98040	Major Machinery & Equi	1,324.74
501-503-98441	Water Revenue Bond Pr	2,261.75
501-503-98471	CDWR Turf Replacement	7,741.80
501-508-60010	Salaries Regular	441.00
501-508-62080	Uniform Allowance	162.81
501-508-70030	Postage & Freight Out	39.71
501-508-70060	Small Tools & Equipment	561.71
501-508-70100	Uniforms	468.49
501-508-70101	Uniforms-Safety Equipm	755.28
501-508-70130	Street Materials	31.43
501-508-70140	Utility Parts & Supplies	15,898.54
501-508-70160	Gasoline & Diesel	2,746.94
501-508-72020	Electric	331.72
501-508-72030	Telephone	301.82
501-508-84010	Office Equip. Repairs &	102.31
501-508-84030	Buildings Repairs & Mai	201.12
501-508-84060	Vehicle Parts, Repairs &	964.32
501-508-86010	Training, Travel, & Confe	2,240.35
501-508-86030	Subs., Dues, & Publicatio	2,554.96
501-508-88040	Computer Programming	92.17
501-508-88100	Professional Services	9,910.82
501-508-88101	Administrative Fees	4.74
501-508-88130	Grant Writing/Applicatio	733.34
501-508-98040	Major Machinery & Equi	1,767.82
501-508-98054	Water Meters	32,780.81
501-508-98472	CDWR Advanced Meteri	54,021.84
502-000-10003	Retention Payable	-12,560.90
502-406-60010	Salaries Regular	176.40

Account Summary

Account Number	Account Name	Payment Amount
502-406-70030	Postage & Freight Out	1,645.81
502-406-70040	Printing & Binding	1,368.20
502-406-70160	Gasoline & Diesel	134.29
502-406-72030	Telephone	144.64
502-406-84010	Office Equip. Repairs &	189.06
502-406-86010	Training, Travel, & Confe	762.76
502-406-88010	City Attorney Fees	230.27
502-406-88030	Accounting/Auditing	11,497.80
502-406-88040	Computer Programming	15,725.63
502-406-88100	Professional Services	6.65
502-406-88101	Administrative Fees	5.67
502-510-60010	Salaries Regular	441.00
502-510-62080	Uniform Allowance	162.81
502-510-70100	Uniforms	468.49
502-510-70101	Uniforms-Safety Equipm	755.26
502-510-70140	Utility Parts & Supplies	38.01
502-510-70160	Gasoline & Diesel	2,746.92
502-510-72020	Electric	1,035.58
502-510-72030	Telephone	455.02
502-510-80020	PG&E Wholesale Transp	21,619.40
502-510-84010	Office Equip. Repairs &	135.57
502-510-84030	Buildings Repairs & Mai	168.58
502-510-84060	Vehicle Parts, Repairs &	964.28
502-510-86010	Training, Travel, & Confe	390.35
502-510-86030	Subs., Dues, & Publicatio	9,694.53
502-510-88040	Computer Programming	97.33
502-510-88100	Professional Services	5,281.63
502-510-88101	Administrative Fees	8.79
502-510-88130	Grant Writing/Applicatio	784.48
502-510-98040	Major Machinery & Equi	1,767.82
502-510-98061	Anode Bed Rectifier Repl	251,698.00
503-406-60010	Salaries Regular	132.30
503-406-70030	Postage & Freight Out	1,081.52
503-406-70040	Printing & Binding	898.10
503-406-70160	Gasoline & Diesel	88.25
503-406-72030	Telephone	80.04
503-406-84010	Office Equip. Repairs &	105.80
503-406-86010	Training, Travel, & Confe	579.70
503-406-88010	City Attorney Fees	172.92
503-406-88030	Accounting/Auditing	8,822.36
503-406-88040	Computer Programming	12,675.87
503-406-88100	Professional Services	5.00
503-406-88101	Administrative Fees	4.03
503-520-60010	Salaries Regular	264.60
503-520-70100	Uniforms	409.29
503-520-70140	Utility Parts & Supplies	372.30
503-520-70160	Gasoline & Diesel	418.59
503-520-72010	Water, Gas, Sanitation &	1,084.57
503-520-72020	Electric	22,411.70
503-520-72030	Telephone	230.68
503-520-82030	Equipment Rental	40.00
503-520-84010	Office Equip. Repairs &	70.30
503-520-84020	Major Equip. Repairs &	6,848.24
503-520-84030	Buildings Repairs & Mai	453.46
503-520-84051	Grounds Chemicals & M	3,764.59
503-520-84060	Vehicle Parts, Repairs &	199.36
503-520-84073	Safety Equipment	138.95
503-520-86030	Subs., Dues, & Publicatio	1,697.69

Account Summary

Account Number	Account Name	Payment Amount
503-520-88040	Computer Programming	35.69
503-520-88080	Laboratory	548.89
503-520-88100	Professional Services	3,259.98
503-520-88101	Administrative Fees	8.52
503-520-88113	Sludge Removal Contrac	7,247.93
503-520-92080	Miscellaneous Expense	1,140.00
503-521-60010	Salaries Regular	132.31
503-521-62080	Uniform Allowance	20.00
503-521-70100	Uniforms	351.93
503-521-70101	Uniforms-Safety Equipm	754.93
503-521-70140	Utility Parts & Supplies	59.17
503-521-70160	Gasoline & Diesel	3,550.29
503-521-70440	Miscellaneous Supplies	336.18
503-521-72010	Water, Gas, Sanitation &	310.68
503-521-72020	Electric	721.92
503-521-72030	Telephone	296.21
503-521-84010	Office Equip. Repairs &	85.29
503-521-84030	Buildings Repairs & Mai	213.57
503-521-84060	Vehicle Parts, Repairs &	2,048.68
503-521-86010	Training, Travel, & Confe	390.35
503-521-86030	Subs., Dues, & Publicatio	2,554.97
503-521-88040	Computer Programming	61.10
503-521-88100	Professional Services	12,413.35
503-521-88101	Administrative Fees	4.08
503-521-88130	Grant Writing/Applicatio	733.33
503-521-98040	Major Machinery & Equi	1,767.82
503-521-98996	Rosevelt Street Sewer Pr	6,512.00
504-400-48170	Reimbursements & Refu	-2,155.33
504-406-70030	Postage & Freight Out	94.04
504-406-70040	Printing & Binding	79.21
504-406-70160	Gasoline & Diesel	7.67
504-406-72030	Telephone	11.74
504-406-84010	Office Equip. Repairs &	11.57
504-406-86010	Training, Travel, & Confe	30.50
504-406-88010	City Attorney Fees	20.60
504-406-88030	Accounting/Auditing	467.79
504-406-88040	Computer Programming	-411.37
504-406-88101	Administrative Fees	0.24
504-530-88170	Mid Valley Sanitation Se	238,228.04
504-535-60010	Salaries Regular	88.20
504-535-70100	Uniforms	103.40
504-535-70160	Gasoline & Diesel	1,772.13
504-535-84060	Vehicle Parts, Repairs &	507.81
504-535-88040	Computer Programming	9.27
504-535-88100	Professional Services	3.33
504-535-88101	Administrative Fees	0.28
815-609-88100	Professional Services	6,164.47
820-610-60010	Salaries Regular	88.19
820-610-72030	Telephone	2.48
820-610-84010	Office Equip. Repairs &	2.83
820-610-88010	City Attorney Fees	12.85
820-610-88030	Accounting/Auditing	1,818.64
820-610-88040	Computer Programming	3,043.05
820-610-88100	Professional Services	1,258.33
820-610-88101	Administrative Fees	5.09
950-000-31100	Federal Withholding	60,491.88
950-000-31200	State Income Tax Withh	25,183.45
950-000-31300	FICA Withheld	97,315.28

Account Summary

Account Number	Account Name	Payment Amount
950-000-31400	Medicare Insurance Wit	22,759.34
950-000-31500	State Disability Insuranc	10,179.36
950-000-32100	Employee Deferred Com	16,148.57
950-000-32200	Employee Medical Insur	145,682.76
950-000-32400	Life Insurance	1,243.46
950-000-33000	CLOCEA Dues Withheld	2,586.26
950-000-33200	CPOA Dues Withheld	2,024.64
950-000-33300	Fire Assoc. Dues Withhel	1,300.00
950-000-34010	Other Withholdings Gar	1,810.98
950-000-34060	Prepaid Legal Services	305.62
950-000-34500	Unreimbursed Med/Dep	872.65
	Grand Total:	3,905,102.65

Project Account Summary

Project Account Key	Payment Amount
None	3,900,023.74
ORT6	3,450.91
ORT7	1,628.00
Grand Total:	3,905,102.65

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorization to Execute Workforce Connection Work Experience Agreement for Youth Workers
Meeting Date: Thursday, October 1, 2026
From: Sean Brewer, City Manager
Prepared by: Sean Brewer, City Manager

I. RECOMMENDATION:

Staff recommends that the City Council authorize the City Manager to execute the Workforce Connection Young Adult Services Work Experience Agreement and related documents and proceed with the recruitment and placement of eligible youth workers to assist the Public Works Department, primarily with grounds and maintenance activities.

II. BACKGROUND:

At its September 17, 2026 meeting, the City Council received a presentation from Workforce Connection regarding its Young Adult Services Work Experience Program and opportunities for the City to participate as a worksite. During the presentation, staff advised the Council that an agreement would be brought back for formal consideration.

III. DISCUSSION:

The program provides eligible youth with an opportunity to gain practical work experience while assisting participating worksites. Under the proposed agreement, the Workforce Connection service provider serves as the employer of record and is responsible for participant wages, workers' compensation insurance, and applicable payroll costs. The City would serve as the worksite and provide appropriate assignments, training, and supervision.

Staff proposes utilizing participants primarily within the Public Works Department for grounds and general maintenance activities. Workforce Connection's approved work experience examples include landscaping and grounds maintenance duties such as watering, weeding, litter and debris removal, flower bed maintenance, planting, and other similar activities.

This partnership would provide additional assistance with routine maintenance needs while creating an opportunity for local youth to develop workplace skills and gain exposure to careers in public service.

IV. ALTERNATIVES:

Do not authorize the City Manager to execute an agreement with Workforce.

V. FISCAL IMPACT:

Workforce Connection's service provider will serve as the employer of record and is responsible for

participant wages, workers' compensation insurance, and applicable payroll taxes. The City's primary contribution will be staff time associated with training and supervising participants and any necessary supplies or safety equipment.

ATTACHMENTS:

File Name		Description
	Work_Experience_agreement.pdf	Work Experience Agreement
	Job_postion_examples_and_forms.pdf	Job postion examples and forms
	Workforce_Supervisors_Manual.pdf	Workforce Supervisors Manual

**WORKFORCE CONNECTION YOUNG ADULT SERVICES
WORK EXPERIENCE AGREEMENT**

Between

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
YOUNG ADULT PROVIDER OF SERVICE**

And

_____ (WORKSITE)

THIS WORKFORCE CONNECTION YOUNG ADULT SERVICES WORK EXPERIENCE AGREEMENT ("AGREEMENT") describes the terms and conditions between the Fresno Regional Workforce Development Board (FRWDB) YOUNG ADULT PROVIDER OF SERVICE ("PROVDER"), and the _____ ('WORKSITE'). In relationship to the placement of WIOA Young Adult Participants ("PARTICIPANT") placed at the WORKSITE. PARTICIPANTS are employees of the FRWDB's Young Adult Provider of Service. The FRWDB Young Adult Provider of Service will act as the EMPLOYER OF RECORD for the PARTICIPANT and provide all payroll and associated costs (i.e. workers' compensation, taxes, etc.) Should the PROVIDER stop being the EMPLOYER OF RECORD for the PARTICIPANT during the term of this AGREEMENT, the AGREEMENT shall automatically terminate and the PROVIDER will immediately notify the WORKSITE of such termination. The term of this AGREEMENT is from _____ to _____ unless terminated sooner.

The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Work Experience Training Plan

Exhibit B – Verification of Safety Training

General Contract Provisions

The Worksite/Worksite Supervisor agrees to:

1. The Provider of Services will compensate the youth directly on the basis of actual on-site training hours. The Worksite Supervisor will provide the Provider of Services with an accurately completed and approved timesheet, signed in ink by both the youth and the designated supervisor. The Provider of Services will provide Worker's Compensation insurance, and will pay all applicable payroll taxes. No overtime hours will be allowed; however, if overtime compensation becomes due to a youth participant, the worksite employer agrees to reimburse the Provider of Services for the overtime compensation costs incurred.
2. **Work Assignment:** Provide productive work assignments, as agreed upon in the Work Experience Training Plan by the Provider of Services and worksite employer, and assure that adequate work is available to keep youth participants busy during working hours. If the Worksite Employer determines that a change of job duties is necessary, the Work Experience Training Plan must be revised with the new/additional job duties and the Provider of Services must provide its prior written approval.
3. These provisions do not establish an employer/employee relationship between the employer and the youth participant. The Provider of Services will be the employer of record, and the relationship between the employer and the youth participant is one of trainer/youth.
4. **Safety Training:** Provide safety instructions necessary to reasonably protect the youth against injury, and provide them with necessary equipment to carry out training responsibilities and duties. The worksite supervisor will not allow the youth to use any tools, equipment, or machinery until such time as the Verification of Safety Training has been completed, and understands and agrees that the youth participants are prohibited from beginning work assignments until they have been adequately trained and qualified to perform such work assignments.
5. **Work Schedule:** Each Participant's dates of placement, maximum number of allowable hours, and work schedule will be outlined in his or her Work Experience Training Plan. The worksite employer is responsible for paying any hours

worked over the maximum hours allowed or after the last day of work outlined in the Training Plan, unless an extended end date is requested and approved by the Provider of Service.

The Participant's schedule, which is determined by the Worksite Supervisor, based on staffing needs and the Participant's age and availability, must be approved by the Provider of Service.

An onsite Supervisor must be available during all scheduled work hours, including weekend hours, if any, and the Provider must have staff available on-call to respond to any emergencies or concerns.

Any change from the originally agreed upon schedule, job duties or placement dates must be pre-approved by provider staff.

6. **Time Sheet Responsibilities:** Require that Participants accurately and completely record all hours worked on paper or electronic time sheets provided by the Provider and verified by the Worksite Supervisor. Worksite Supervisors are encouraged to review each Participant's time sheet, whether paper or electronic, at the end of each week to ensure that time records accurately report the actual hours worked and do not record any hours for unexcused absences, lunch breaks, hours not worked or recreational activities not approved by the Provider.
7. **Supervision:** Provide adequate full-time adult supervision of each Participant by paid staff members (non-volunteer) and timely, constructive feedback, with a maximum ratio of one (1) adult Worksite Supervisor to two (2) Participants. The Provider will consider the number of on-site supervisors and a facility's physical size in placement decisions; more than two (2) youth may be placed at one (1) site **only if** the youth are separated physically - in different departments or on different floors. When the Worksite Supervisor assigned to each Participant is unavailable, ensure an alternate supervisor is designated. The Worksite should, whenever possible, inform the Provider if a new supervisor is assigned to the Participants. Assure that sufficient training, materials and equipment are available to carry out work assignments.
8. **Performance Reviews:** Prepare and submit youth mid-point and post evaluations as required by Fresno Regional Workforce Development Board (FRWDB) policy and per the guidelines of the Supervisor's Handbook. The Mid-point performance review should include recommendations to improve the performance of the youth or should document the basis for a decision to terminate further worksite training, if necessary. The final performance review should indicate whether the youth will be retained as a full-time employee.
9. **Worksite Monitoring:** Allow Provider of Services, FRWDB, State of California, and/or Department of Labor representatives to monitor all conditions and activities involved in performing this agreement. The Worksite Supervisor must assure the following:
 - a. No currently employed worker will be displaced by a youth. This includes partial displacement such as reduction in hours of non-overtime work, wages, or employment benefits.
 - b. No training assignment will infringe upon the promotional opportunities of currently employed individuals.
 - c. No youth shall be placed in a position substantially equivalent to positions for which employees have been laid off.
 - d. Ensure that Participants do not engage in political, labor organizing, religious, or non-work-related fundraising activities during work hours.
 - e. The youth will not assist in the operation or maintenance of that part of any facility that is used for religious instruction or worship.
 - f. Appropriate standards of health and safety and a drug free workplace will be maintained.
 - g. Adequate insurance will be in effect at all times.
 - h. Comply and cooperate with audit surveys, audits, and any request by the State of California Department of Labor, Comptroller General, or FRWDB to secure an audit or audit waiver in compliance with Public Law 97-300 Section 164 or the Single Audit Act.
10. **Nepotism.** Not provide a training assignment under this program for a member of the owner of the Worksite's immediate family.
11. **Subcontract.** Not subcontract the services of the youth provided under this agreement.

12. **Transportation.** Ensure that the Participant does not operate a motor vehicle and is not transported offsite to attend meetings or work at different sites during the work day without the express written approval of provider staff in advance.
13. **Insurance.** Certify that there will be in effect, throughout the term(s) of training, proper personal and property liability insurance, and if required, appropriate bonding. The worksite shall provide proof of said coverage prior to the youth commencing training.
14. **Collective Bargaining.** Obtain the concurrence of the appropriate bargaining entity, when a collective bargaining agreement exists, in order to ensure compliance of the prescribed training with the terms of said agreement.
15. **Confidentiality.** Ensure youth are aware of any Worksite policies and procedures with respect to protecting confidential information from disclosure, except to authorized persons.
16. **Discipline.** Not initiate discipline on the youth without the written concurrence of the Provider of Services.
17. **Youth File Folder onsite.** Maintain a list of Participants, their work assignments, schedules, and emergency card at each worksite as well as a valid work permit for Participants under the age of 18.
18. **Hot and Inclement Weather and Drinking Water.** Provide adequate indoor work to occupy Participants during inclement weather and periods when the temperature reaches 105 degrees Fahrenheit, when the regular Worksite is designated as out-of-doors.

Provide adequate cool water, access to shade and extra rest periods for Participants when the temperature exceeds 95 degrees Fahrenheit. Ensure Participants know how to recognize the symptoms of heat stroke and heat exhaustion and what to do.

Provide access to an on-site source of heat, extra rest periods, and thermal insulating materials on equipment handles for Participants when the temperature drops below 30 degrees Fahrenheit.

19. Comply with all applicable federal, state, and local laws and regulations relating to a safe and accessible work environment, including but not limited to, federal and state Occupational Safety and Health Administration ("OSHA") laws and regulations, Americans with Disabilities Act (the "ADA") and its regulations, and the Fair Employment and Housing Act (the "FEHA") and its regulations.
20. **Compliance with OSHA.** Worksite Supervisor, Service Provider, and FRWDB shall, consistent with the manner described in this section, comply with all federal and state OSHA regulations, which apply to the youth assigned to Worksite Supervisor's location. The following describes the general obligations of worksite employer with regard to OSHA compliance:
 - a. FRWDB and/or Service Provider shall provide that its employees are trained in general safe work practices prior to commencement of services for Worksite Supervisor. Worksite supervisor shall provide that the youth are trained with regard to the specific hazards of and safe work practices before commencing such work and/or training.
 - b. FRWDB and/or Service Provider may inspect Worksite Supervisor's worksite before assigning youth to work there. Fresno Area Workforce Investment Corporation and/or Service Provider may do so thereafter on a periodic basis, with prior notification.
 - c. Upon request by FRWDB and/or Service Provider the Worksite Supervisor will provide documentation of the completion of their OSHA obligations under this section. Worksite Supervisor will include training in its exposure monitoring and sampling programs for the purpose of quantifying employee exposures to chemical, physical, and biological hazards in the youths' assigned tasks. Worksite Supervisor will inform youth of the results of such monitoring and sampling in accordance with OSHA requirements. FRWDB, Service Provider, and any youth will be informed of any suspected or known employee exposure in excess of OSHA permissible exposure limits, immediately following Worksite Supervisor's first knowledge of such overexposure.

21. The Worksite Supervisor is to notify the Provider within 24 hours of any accidents, special situations, or unusual occurrences. If a Participant is injured or becomes ill, provide first aid or medical attention and notify the Provider

immediately, no matter how minor the injury. No more than 24 hours after notice of the injury or illness, the Worksite Supervisor shall file all forms required by the Provider. Furthermore, the Worksite shall cooperate with any injury or illness-related reporting requirements deemed necessary by Provider.

22. Compliance with Equal Employment Opportunity (EEO) laws: Worksite Employer and Provider of Services shall, consistent with the manner described in this section, comply with all federal, state, and local laws requiring equal employment opportunity, and prohibiting discrimination, harassment, and retaliation in the workplace. The following describes the general obligations of the parties with regard to compliance with EEO and nondiscrimination obligations:

- a. Provider of Service will provide Worksite Supervisor and all youth with Provider of Service's policies against harassment, discrimination, and retaliation in the workplace upon assignment of any youth to Worksite Supervisor's location, and Service Provider will ensure that all youth are trained on the application of said policies against harassment, discrimination, and retaliation.
- b. Worksite Supervisor will ensure that Provider of Service's policies against harassment, discrimination, and retaliation are effectively implemented and followed in all respects.
- c. Worksite Supervisor will report immediately to Provider of Service and to the FRWDB, any information that might constitute a violation of **EEO** policies against harassment, discrimination, or retaliation, whether such information is a formal complaint or any other information giving notice of a potential violation of FRWDB's policies.
- d. Worksite Supervisor will cooperate with Provider of Service and FRWDB with respect to investigating promptly any complaint of harassment, discrimination, or retaliation, and with respect to implementing any corrective action that is reasonable or necessary to ensure that FRWDB's policies against harassment, discrimination, and retaliation are fully and effectively enforced. Upon the written request of FRWDB, either Worksite Supervisor or Service Provider will be given the primary responsibility to investigate any complaints of noncompliance with the FRWDB's EEO and nondiscrimination policies and to take any corrective action. Worksite Supervisor and Service Provider will provide FRWDB with copies of all documents relating to the investigation and any corrective action taken.

The parties each represent and warrant that the signatories below are authorized to sign this AGREEMENT on behalf of themselves or the party on whose behalf they execute this AGREEMENT.

THE PARTIES HEREBY EXECUTE THIS AGREEMENT with their signature below.

As an authorized agent of the work experience WORKSITE, I hereby acknowledge that the WORKSITE understands and agrees to the requirements set forth in this agreement, the general provisions and the Work Experience Training Plan.

WORKSITE NAME: _____

_____ Authorized Agent Name	_____ Authorized Agent Signature	_____ Date
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I hereby acknowledge and accept all conditions as set forth in this agreement, the general provisions and the Work Experience Training Plan.

FRWDB PROVIDER OF SERVICE NAME: _____

_____ Authorized Staff Name	_____ Authorized Staff Signature	_____ Date
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Exhibit A**WORK EXPERIENCE TRAINING PLAN**

Participant Name:		Participant Job Title:	
State ID Number:		Department (if any):	N/A
Work Schedule:	Participant may work a maximum of <u>7</u> hours per week and a maximum of <u>200</u> total hours during Work Experience placement. Start Date: _____ End Date: _____		
	The Participant shall be compensated for actual hours at the rate of 100% of the hourly wage, not to exceed four (4) hours per day on school days and eight (8) hours per day on non-school days, total per week not to exceed 40 hours.		
Provider of Service Name:	America Works of California, Inc	Worksite Name:	
Provider of Service Address:	115 Belmont Ave. Mendota, CA 93640	Worksite Address:	
Primary Staff Name:		Worksite Supervisor Name:	
Primary Staff Phone:		Worksite Supervisor Phone:	
Primary Staff Email:		Worksite Supervisor Email:	
Alternate Manager/Staff Name:	Alejandra Gonzalez	Alternate Worksite Staff Name:	
Alternate Manager/Staff Phone:	(559) 230 - 4567	Alternate Worksite Staff Phone:	

WORKSITE TRAINING PLAN

Primary Tasks / Job Duties (Mandatory) – Clearly describe the work this Participant will perform. Include all tasks that the participant will be performing at the worksite. Attach additional sheet if necessary.

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List any equipment, tools, machinery or chemicals this Participant will use on the job, i.e., gardening tools, cleaning supplies, computer:

SPECIAL EMPLOYMENT NEEDS

Describe any special equipment or clothing this Participant will need to have, i.e., uniforms, safety glasses, work boots, etc.

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Describe the Worksite's dress code expectations for the Participant:

Participant's Transportation Issues, if any:

Participant Name:		
OCCUPATIONAL EDUCATIONAL PLAN		
Clearly describe the Occupational Education component the participant will complete during the Work Experience:	Start Date	End Date

ACADEMIC EDUCATIONAL PLAN		
Clearly describe the Academic Education component the participant will complete during the Work Experience:	Start Date	End Date

We have reviewed the Participant Survival Guide, which sets forth the rules and expectations about acceptable workplace behavior. We have reviewed the Occupational and Academic Educational Plan and agree to comply with the requirements therein. I understand that I am solely responsible for my actions and agree to comply with all rules. I will contact my assigned staff if I have any questions or concerns.

_____	_____	_____
Participant Name	Participant Signature	Date
_____	_____	_____
Provider Staff Name	Provider Staff Signature	Date

I have reviewed the attached Work Experience Training Agreement and the General Contract Provisions and agree to comply with the requirements therein. I have also reviewed the Supervisor's Manual, which sets forth the expectations and requirements for the Fresno Regional Workforce Development Board Work Experience in more detail. I understand that compliance with these provisions will be monitored.

I understand that any change to the originally agreed upon schedule, job duties or placement dates must be pre-approved by provider Employer of Record staff.

_____	_____	_____
Worksite Supervisor Name	Worksite Supervisor Signature	Date

Exhibit B

VERIFICATION OF SAFETY TRAINING

PARTICIPANT NAME: _____

WORKSITE NAME: _____

This worksite shall prohibit this Participant from using any tools, equipment, and machinery for which training has not been provided. Worksite Supervisor/Authorized Worksite Staff must provide Safety Training and complete this form with the participant prior to allowing the participant the use any tools, equipment and machinery.

My signatures below attest that:

1. The facility has a written safety policy that applies to this worksite.
2. A qualified staff has provided this Participant:
 - a. Training on the worksite's safety rules and regulations.
 - b. Detailed instructions in the use of all the tools, equipment, and machinery listed in Section A. which this Participant will utilize in the performance of their job.
 - c. Training in emergency procedures.
 - d. Training in the Worksite Supervisor's Injury and Illness Prevention Program (IIPP), emergency action and fire prevention plans, and all other site-specific safety rules and safety and health programs pertinent to this Participant's work assignments.
3. This worksite shall abide by all applicable ADA and CalOSHA safety regulations.
4. The following is a complete list of all tools, equipment, and machinery this Participant will utilize in the performance of their job:

☐	_____	☐	_____
☐	_____	☐	_____
☐	_____	☐	_____

I have provided training on the worksite's safety policies, rules and regulations to the participant.

_____	_____	_____
Authorized Staff Name	Authorized Staff Signature	Date

I have received an orientation on the worksite's safety policies, rules and regulations, I understand and agree to abide by this Worksite's safety policies, rules, and regulations. My Worksite Supervisor/Authorized Staff has provided me with safety training on the use of all tools, equipment, and machinery listed above, and I agree to use only those tools, equipment, and machinery on which I have been trained.

_____	_____	_____
Participant Name	Participant Signature	Date

Exhibit A**WORK EXPERIENCE TRAINING PLAN**

Participant Name:		Participant Job Title:	Office Clerk/General
State ID Number:		Department (if any):	
Work Schedule:	Participant may work a maximum of _____ hours per week and a maximum of _____ total hours during Work Experience placement. Start Date: _____ End Date: _____ The Participant shall be compensated for actual hours at the rate of 100% of the hourly wage, not to exceed four (4) hours per day on school days and eight (8) hours per day on non-school days, total per week not to exceed 40 hours.		
Provider of Service Name:	America Works of California, Inc	Worksite Name:	
Provider of Service Address:	115 Belmont Ave Mendota, CA 93640	Worksite Address:	
Primary Staff Name:		Worksite Supervisor Name:	
Primary Staff Phone:		Worksite Supervisor Phone:	
Primary Staff Email:		Worksite Supervisor Email:	
Alternate Manager/Staff Name:	Alejandra Gonzalez	Alternate Worksite Staff Name:	
Alternate Manager/Staff Phone:	(559) 840-3973	Alternate Worksite Staff Phone:	

WORKSITE TRAINING PLAN

Primary Tasks / Job Duties (Mandatory) – Clearly describe the work this Participant will perform. Include all tasks that the participant will be performing at the worksite. Attach additional sheet if necessary.

- I. Operate office machines, such as photocopiers and scanners, facsimile machines, voice mail systems, and personal computers.
- II. Answer telephones, direct calls, and take messages.
- III. Compile, copy, sort, and file records of office activities.
- IV. Deliver messages and run errands.
- V. Organize office materials as well as materials for events.
- VI. Other duties as assigned with supervision adhering to any additional safety percussion.

List any equipment, tools, machinery or chemicals this Participant will use on the job, i.e., gardening tools, cleaning supplies, computer:

Printer	Scanner		
Computer			
Telephone			

SPECIAL EMPLOYMENT NEEDS

Describe any special equipment or clothing this Participant will need to have, i.e., uniforms, safety glasses, work boots, etc.

Describe the Worksite's dress code expectations for the Participant:

Participant's Transportation Issues, if any:

Exhibit A**WORK EXPERIENCE TRAINING PLAN**

Participant Name:		Participant Job Title:	Stocker / order filler	
State ID Number:		Department (if any):		
Work Schedule:		Participant may work a maximum of _____ hours per week and a maximum of _____ total hours during Work Experience placement.		
		Start Date: _____ End Date: _____		
		The Participant shall be compensated for actual hours at the rate of 100% of the hourly wage, not to exceed four (4) hours per day on school days and eight (8) hours per day on non-school days, total per week not to exceed 40 hours.		
Provider of Service Name:		Worksite Name:		
Provider of Service Address:		Worksite Address:		
Primary Staff Name:		Worksite Supervisor Name:		
Primary Staff Phone:		Worksite Supervisor Phone:		
Primary Staff Email:		Worksite Supervisor Email:		
Alternate Manager/Staff Name:	Alejandra Gonzalez	Alternate Worksite Staff Name:		
Alternate Manager/Staff Phone:	(559) 230-4567	Alternate Worksite Staff Phone:		

WORKSITE TRAINING PLAN

Primary Tasks / Job Duties (Mandatory) – Clearly describe the work this Participant will perform. Include all tasks that the participant will be performing at the worksite. Attach additional sheet if necessary.

- I. Answer customers questions about merchandise and advice customers on merchandise selection.
- II. Receive, unload, open, unpack, or issue sales floor merchandise.
- III. Pack customer purchases in bags or cartons.
- IV. Clean display cases, shelves, and aisles.
- V. Clean and maintain supplies, tools, equipment, and storage areas to ensure compliance with safety regulations.
- VI. Other duties are assigned with adhering supervision.

List any equipment, tools, machinery or chemicals this Participant will use on the job, i.e., gardening tools, cleaning supplies, computer:

Broom	Shopping Carts		
Mop	Phone / Walkie-Talkie		
Disinfectant			

SPECIAL EMPLOYMENT NEEDS

Describe any special equipment or clothing this Participant will need to have, i.e., uniforms, safety glasses, work boots, etc.

Casual comfortable clothes.

Describe the Worksite's dress code expectations for the Participant:

Participant's Transportation Issues, if any:

Exhibit A**WORK EXPERIENCE TRAINING PLAN**

Participant Name:		Participant Job Title:	Groundskeeping Workers
State ID Number:		Department (if any):	
Work Schedule:	Participant may work a maximum of _____ hours per week and a maximum of _____ total hours during Work Experience placement. Start Date: _____ End Date: _____ The Participant shall be compensated for actual hours at the rate of 100% of the hourly wage, not to exceed four (4) hours per day on school days and eight (8) hours per day on non-school days, total per week not to exceed 40 hours.		
Provider of Service Name:	America Works of California, Inc	Worksite Name:	
Provider of Service Address:	115 Belmont Ave Mendota, CA 93640	Worksite Address:	
Primary Staff Name:		Worksite Supervisor Name:	
Primary Staff Phone:		Worksite Supervisor Phone:	
Primary Staff Email:		Worksite Supervisor Email:	
Alternate Manager/Staff Name:	Alejandra Gonzalez	Alternate Worksite Staff Name:	
Alternate Manager/Staff Phone:	(559) 840-3973	Alternate Worksite Staff Phone:	

WORKSITE TRAINING PLAN

Primary Tasks / Job Duties (Mandatory) – Clearly describe the work this Participant will perform. Include all tasks that the participant will be performing at the worksite. Attach additional sheet if necessary.

- I. Use hand tools, such as shovels, and rakes.
- II. Identify and report safety hazards or maintenance issues; Follow safety procedures
- III. Water lawns, trees, or plants, using portable sprinkler systems, hoses, or watering cans.
- IV. Care for established lawns by mulching, aerating, weeding, grubbing, removing thatch, weeds, leaves, litter, debris from grounds, and/or trimming or edging around flower beds, walks, or walls.
- V. Trim or pick flowers and clean flower beds.
- VI. Plant, prune, and maintain foliage, flowering plants, grass, ground covers, trees, or shrubs, and apply mulch for protection.
- VII. Other duties as assigned with supervision adhering to any additional safety percussion.

List any equipment, tools, machinery or chemicals this Participant will use on the job, i.e., gardening tools, cleaning supplies, computer:

Shovel	Action hoe		
Leaf rake			
Garbage bags			

SPECIAL EMPLOYMENT NEEDS

Describe any special equipment or clothing this Participant will need to have, i.e., uniforms, safety glasses, work boots, etc.

Describe the Worksite's dress code expectations for the Participant:	Close toe shoes, no ear buds, no rip jeans, no rip shirts.
Participant's Transportation Issues, if any:	

Exhibit A**WORK EXPERIENCE TRAINING PLAN**

Participant Name:		Participant Job Title:	Janitors and Cleaners
State ID Number:		Department (if any):	
Work Schedule:	Participant may work a maximum of _____ hours per week and a maximum of _____ total hours during Work Experience placement. Start Date: _____ End Date: _____ The Participant shall be compensated for actual hours at the rate of 100% of the hourly wage, not to exceed four (4) hours per day on school days and eight (8) hours per day on non-school days, total per week not to exceed 40 hours.		
Provider of Service Name:		Worksite Name:	
Provider of Service Address:	115 Belmont Ave Mendota, CA 93640	Worksite Address:	
Primary Staff Name:		Worksite Supervisor Name:	
Primary Staff Phone:		Worksite Supervisor Phone:	
Primary Staff Email:		Worksite Supervisor Email:	
Alternate Manager/Staff Name:	Alejandra Gonzalez	Alternate Worksite Staff Name:	
Alternate Manager/Staff Phone:	(559) 230-4567	Alternate Worksite Staff Phone:	

WORKSITE TRAINING PLAN

Primary Tasks / Job Duties (Mandatory) – Clearly describe the work this Participant will perform. Include all tasks that the participant will be performing at the worksite. Attach additional sheet if necessary.

- I. Service, clean, or supply restrooms.
- II. Gather and empty trash.
- III. Clean building floors by sweeping, mopping, scrubbing, or vacuuming.
- IV. Notify managers concerning the need for major repairs or additions to building operating systems.
- V. Clean windows, glass partitions, or mirrors, using soapy water or other cleaners, sponges, or squeegees.
- VI. Dust furniture, walls, machines, or equipment, and clean and polish furniture and fixtures.
- VII. Set up, arrange, or remove decorations, tables, chairs, ladders, or scaffolding to prepare facilities for events.
- VIII. Other duties as assigned with supervision adhering to any additional safety percussion.

List any equipment, tools, machinery or chemicals this Participant will use on the job, i.e., gardening tools, cleaning supplies, computer:

Mop	Gloves		
Broom	Disinfectant wipes/Spray		
Cleaning supplies			

SPECIAL EMPLOYMENT NEEDS

Describe any special equipment or clothing this Participant will need to have, i.e., uniforms, safety glasses, work boots, etc.

Describe the Worksite's dress code expectations for the Participant: No ear buds, no rip clothing, no open toe shoes

Participant's Transportation Issues, if any:

Exhibit A**WORK EXPERIENCE TRAINING PLAN**

Participant Name:		Participant Job Title:	Utility Maintenance Worker I
State ID Number:		Department (if any):	
Work Schedule:	Participant may work a maximum of <u>35</u> hours per week and a maximum of <u>200</u> total hours during Work Experience placement. Start Date: _____ End Date: _____ The Participant shall be compensated for actual hours at the rate of 100% of the hourly wage, not to exceed four (4) hours per day on school days and eight (8) hours per day on non-school days, total per week not to exceed 40 hours.		
Provider of Service Name:	America Works of California	Worksite Name:	
Provider of Service Address:		Worksite Address:	
Primary Staff Name:		Worksite Supervisor Name:	
Primary Staff Phone:		Worksite Supervisor Phone:	
Primary Staff Email:		Worksite Supervisor Email:	
Alternate Manager/Staff Name:	Alejandra Gonzalez	Alternate Worksite Staff Name:	
Alternate Manager/Staff Phone:	(559) 230-4567	Alternate Worksite Staff Phone:	

WORKSITE TRAINING PLAN

Primary Tasks / Job Duties (Mandatory) – Clearly describe the work this Participant will perform. Include all tasks that the participant will be performing at the worksite. Attach additional sheet if necessary.

- I. Install, repair, and clean storm drains, pipelines, catch basins, and storm drain grates.
- II. Clean and maintain storm water lift pump station; lubricate lift pumps.
- III. Fill, patch, and resurface holes, cracks, ditches, and service laterals.
- IV. Paint parking stalls, crosswalks, curbs, and street lines.
- V. Remove and inspect manhole covers and manholes; mix, pour, and finish concrete to raise manholes to street surfaces; replace manhole covers as needed.
- VI. Perform the full range of turf maintenance duties; Clean and maintain restrooms; stock rest rooms with necessary supplies; repair toilets, urinals, and faucets.
- VII. Other duties as assigned with supervision adhering to any additional safety precaution.

List any equipment, tools, machinery or chemicals this Participant will use on the job, i.e., gardening tools, cleaning supplies, computer:

Cleaning Supplies			
Gardening tools			

SPECIAL EMPLOYMENT NEEDS

Describe any special equipment or clothing this Participant will need to have, i.e., uniforms, safety glasses, work boots, etc.

Describe the Worksite's dress code expectations for the Participant:	Close toe shoes, no ear buds, no rip jeans, no rip shirts.

Participant's Transportation Issues, if any:	

Supervisor's Manual



**ALL FORMS AND MATERIALS ARE AVAILABLE ONLINE AT
WWW.FRWDB.NET**

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SUPERVISOR QUICK REFERENCE GUIDE

Supervisor's Primary Contact Person for questions and concerns about work experience procedures:

Youth Provider staff: _____ **Phone:** _____ **Email:** _____

Alternate: _____ **Phone:** _____ **Email:** _____

Time Sheets Supervisor's Manual page 12

- Due every two (2) weeks; ink only
- Youth must sign the Log in/out sheet on a daily basis.
- Worksite Supervisor to verify time at the end of each week.

Evaluations Supervisor's Manual page 7

- Provider staff will contact when they are due.
- Mid-point evaluation due date to be set the first day of work; final due on last day of work.

Work Schedule Supervisor's Manual pages 9-10

- The youth's work schedule will be developed by the Worksite Supervisor and the youth's assigned Provider staff. Any changes from the originally agreed upon schedule must be pre-approved by the Provider staff.
- An onsite Supervisor must be available during all scheduled work hours; the Provider must also have staff available on-call to respond to any emergencies or concerns.
- Work on Saturdays or Sundays is permitted **only if** a youth's direct supervisor is also working **and** Provider staff is available on-call.
- Youth may not work more than the total hours per week set in the Training Plan; if he/she goes over, the length of the work experience will be reduced so as not to exceed the total hours allocated.
- Overtime is prohibited. Youth may not work more than eight (8) hours a day or 40 hours a week. WORKSITE is responsible for paying all overtime wages due for any overtime hours Youth work.
- Worksite is responsible for paying **any** hours worked over the maximum hours allowed or after the last day of work outlined in the Training Plan, unless an extended end date is requested and approved by the Provider.

Youth Job Duties Supervisor's Manual page 9

- To change or add job duties after the Youth is placed, the Training Plan must be revised with the new/additional job duties and approved by the Provider staff.

Discipline Supervisor's Manual page 8

- Youth are expected to be responsible for worksite attendance, conduct, performance.
- Supervisor's Manual outlines disciplinary guidelines.

Work Permits Supervisor's Manual page 10

- All Youth under the age of 18 must have a work permit in his/her file folder at the worksite.
- Provider staff will ensure work permits are available at each worksite.

Breaks and Lunches Supervisor's Manual page 10

- 3-5 hrs per day = one (1) 15 minute break (paid)
- 6-7 hrs per day = lunch of not less than 30 minutes (unpaid) plus one (1) 15 minute break (paid)
- 8 hrs per day = lunch of not less than 30 minutes (unpaid) plus two (2) 15 minute breaks (paid)
- Lunch break must start no later than one (1) minute after the start of the fifth hour of work.

OVERVIEW OF THE ALL YOUTH ONE SYSTEM

The All Youth One System is a federally funded academic and career based program administered by the Fresno Regional Workforce Development Board (FRWDB). The FRWDB contracts with various agencies to recruit youth, operate our program, and host employers.

The Contracted Provider, NOT the worksite, is the Employer of Record and pays all wages, payroll and workers compensation expenses. Youth will be paid the minimum wage per the agreement.

The specific objective of a work experience is to:

- Provide a safe and well supervised work environment where youth learn the importance of a strong work ethic and start down the path towards productive future employment.
- Introduce youth to careers in industries that will spark their interest, and
- Provide low income youth an opportunity to earn money,
- Encourage youth to complete school and/or enroll in post secondary or vocational programs.

For many youth, this work experience is their first chance to develop responsible work habits, basic job skills, an awareness of workplace expectations, and to explore vocational preferences. Many do not have role models for good workplace behavior in their lives.

In light of this, **the work experience should be designed as a training activity** and structured to teach basic job skills, workplace expectations, communication, and decision-making skills. **Participants should not be considered the equivalent of regular employees.**

ROLE OF WORKSITE SUPERVISOR

As a Worksite Supervisor, you agree to:

- **Conduct an orientation** on the Youth's first day on the job to welcome and introduce the Youth to staff, tour the building--and go over the following information:
 - Name and phone number of who to notify when Youth will be late or absent.
 - Safety procedures and who accidents or injuries are to be reported.
 - Clear explanation of the rules and "unwritten rules":
 - Working conditions, i.e. work hours, breaks, personal phone calls, parking.
 - What is expected, i.e. performance, attendance, punctuality, general appearance, and handling of confidential information.
 - Criteria by which work attitude and habits will be evaluated.
- **Provide productive work assignments that create learning opportunities.**
- **Provide training and timely, constructive feedback** on how to improve performance in these areas:
 - Work attitude and behavior
 - Professional conduct
 - Completion of work tasks
 - Attendance and punctuality
 - Appearance and grooming
 - Communication skills
 - Interpersonal skills when dealing with supervisors and co-workers,

- **Provide a well supervised, professional, and structured work environment.**
 - All supervisors and worksite staff must maintain a professional environment free of sexual misconduct, unacceptable behavior, and negative attitudes.
 - Worksites are expected to maintain adult supervision by a paid staff member (non-volunteer), with a maximum ratio of one (1) adult Worksite Supervisor to two (2) Youth participants at all times.
 - An alternate Worksite Supervisor may be identified when the regular Worksite Supervisor is unavailable.
 - Regularly communicate with the Provider staff about *any* concerns so he/she can counsel the Youth and reinforce acceptable workplace behaviors
- **Provide positive adult role models to mentor Youth participants.**
- **Provide two (2) performance evaluations:**
 - Conduct mid-point evaluation at the half-way point; the Provider staff and Worksite Supervisor set appointment to discuss mid-point evaluation prior to Youth's first day of work
 - Conduct Post Evaluation prior to the youth's last day of work
- **Ensure that time records are accurate**
 - Verify youth records hours worked every day
 - Verify and sign time sheet at the end of every pay period
- **Follow all labor laws and display all mandated legal postings.**
- **Maintain Youth folder with all documents at worksite.**
 - Training Plan
 - Copy of Work Permit (if under age 18)
 - Verification of Safety Training
 - Emergency Card
 - Worker's Comp form and medical provider list, blank Injury report,
 - Copies of completed and signed time sheets and completed and signed log in/out forms
 - Copies of Evaluations, mid-point and post

WORKING WITH YOUTH

THE IDEAL SUPERVISOR:

- Has an understanding of, and tolerance for, youth behavior and an expectation of mutual respect.
- Leads by example. Youth respond better to positive role modeling than to directives and commands.
- Establishes a comfortable working relationship where Youth feel free to ask questions and discuss problems *as they arise*, no matter how small the problem may seem, as youth often hesitate to ask questions about things they don't understand.
- Clearly defines expectations and consistently holds the Youth to those standards.
- Is able to organize and assign appropriate duties and projects to the Youth. This work experience will be more rewarding if Youth are assigned work that not only keeps them occupied while at work, but allows them to grow personally and professionally, as well.

A FEW HELPFUL HINTS:

- Make very effort to keep Youth engaged and learning about your industry and the various careers available within your industry.
- **Provide clear instructions. Explain and then show Youth** how various tasks are to be performed. Never assume the Youth automatically knows as that sets both parties up for frustration and disappointment.
- **Break complex jobs into small tasks.**
- **Help Youth recognize the importance of routine tasks.**
- **Assign tasks that are challenging** to help Youth develop skills and gain confidence in their abilities.
- **Help Youth organize and prioritize their work** and identify daily and/or weekly work objectives.
- **Keep Youth busy.** Assign an adequate number of projects to fill the hours of the workday. Make every effort to keep Youth occupied.
- **Provide adequate one-on-one supervision** of activities. Younger participants may need more instruction. Initially, Youth need to have frequent contact with the Supervisor because there is so much to learn. Once the Youth settles in, he/she can work more independently.
- **Vary the experience.** The Youth should be given sufficient time to develop proficiency in each task. However, don't keep Youth at the same task throughout the entire work experience, merely because he/she is capable and productive in that area. Supervisors should provide a variety of learning experiences and, if possible, some choice in tasks not yet attempted.
- **Provide Youth frequent follow-up and feedback** to assure that tasks are completed correctly. The key to success is *open communication*.
- **Please contact the Provider staff at the *first* sign of a problem concerning work habits or job skills, *before*** it develops into an irreversible situation. The Provider staff is responsible for providing guidance and one-on-one counseling support to address any developing problems or needs.
- **Develop professionalism.** Youth are impressionable and eager to learn. Encourage Youth to use their initiative, to be creative, to be enthusiastic and diligent and to improve the overall quality of their work performance.

Above all, recognize that all people want to reach their potential and that all people need recognition.

EXPECTATIONS OF YOUTH

Remember, this work experience is a **training program**. Close supervision and clear communication is the key to success.

- **KEEP ACCURATE TIME AND ATTENDANCE RECORDS:** Use Log in/out form daily and have Supervisor sign the Log in/out form daily.
- **COMPLY** with all policies and procedures of the workplace where he/she is placed. Youth are expected to conduct themselves in a professional manner at all times.
- **PUNCTUALITY:** Tardiness will not be tolerated. Youth must also return from breaks and lunch periods on time. If a Youth is late, his/her paycheck will be less due to the time he/she missed, unless the Supervisor lets him/her make up the time. Chronic tardiness is grounds for dismissal.

- **ABSENTEEISM:** Regular attendance is required.
 - As soon as a Youth knows he/she will not be able to report to work that day, **regardless of the reason**, he/she must give advance notice to the Worksite Supervisor.
 - Even when an emergency arises, the Youth is expected to call his/her Supervisor *and* Provider staff at least 30 minutes prior to the designated start time.
 - Promptly notify the Provider staff whenever a Youth fails to report an absence or if the Youth is frequently absent, as excessive absenteeism is grounds for dismissal.
- **DRESS CODE:** All Youth must have good grooming habits and appropriate clothing and comply with the dress code policy established by the employer.
- **VISITORS:** Youth are not allowed to have visitors or receive non-emergency personal telephone calls during work hours.
- **WEAPONS:** The possession or use of any dangerous weapon, or any object that can reasonably be considered a weapon, is prohibited on the worksite. Violation will result in immediate termination and offenders will be prosecuted to the fullest extent of the law.
- **FIGHTING:** No Youth shall intentionally do bodily harm or threaten anyone. All confrontations, including verbal confrontations, which disrupt work activities, may result in immediate termination.
- **DRUG FREE POLICY:** Youth shall not be involved in the unlawful use, possession, sale or transfer of drugs or narcotics in any manner. This includes the off-property abuse of alcohol, illegal drugs, controlled substances or prescription drugs that impair the Youth's ability to perform.
- **SEXUAL MISCONDUCT:** Youth are not to engage in sexual contact that makes others uncomfortable. Sexual harassment, defined as unwelcome attention of a sexual nature, is illegal. Sexual touching, grabbing, or intentionally brushing up against someone in a sexual way, even obscene comments can all be considered harassing behavior.
- **UNACCEPTABLE BEHAVIOR:** Stealing, vandalism, insubordination, swearing, lying, lack of motivation and consistent behavior problems are all grounds for dismissal.
- **CELL PHONE USE:** Talking, texting and/or tweeting during work hours are prohibited. Cell phones may be used while on breaks and lunch periods.

ROLE OF PROVIDER STAFF

During the work experience placement, the Provider staff provides intensive guidance and counseling regarding the Youth's conduct, attendance and job performance, constantly reinforcing acceptable workplace behaviors and attitudes. The Provider staff will:

- Regularly check-in with Youth during times that minimize any disruption on the worksite. Conduct in-person visits with assigned Youth and his or her Worksite Supervisor to make sure the Youth are learning new skills and meeting expectations.
- Work closely with the Worksite Supervisor to resolve **any** issues that arise. The Provider staff will make every effort to respond to all employer and Youth concerns by close of business on the same day.
- Hold Youth accountable for meeting workplace standards and immediately remove Youth from a worksite for unacceptable work performance.

PERFORMANCE EVALUATIONS

Mid-point Evaluation: Due at the half-way point; Provider staff and Worksite Supervisor to set appointment to pick-up and/or discuss mid-point evaluation when reviewing the Training Plan.

Post Evaluation: Due no later than last day of work experience.

Evaluation Conference with Youth: Worksite Supervisors are encouraged to participate in this conference with the Youth and Provider staff.

Worksite Supervisor – Youth Evaluation Forms: Blank forms are included in the Youth Folder onsite and are available online at www.frwdb.net. You will be asked to rate the performance of each youth, as a trainee with minimal prior work experience, using the following scale:

- Unacceptable – Do NOT recommend Youth complete work experience;
- Needs significant improvement;
- Improving, but still needs work;
- Satisfactory, or
- Exceeds expectations.

The Worksite Supervisor Evaluation form asks you to assess the following work readiness skills:

- Consistently shows up to work; good attendance;
- Shows up to work **on time**; returns from breaks on time;
- Dresses appropriately; neat and clean appearance;
- Willing to work; follows through on assignments;
- Welcomes feedback; changes behavior in light of feedback;
- Completes work accurately;
- Allocates time efficiently; able to handle multiple demands;
- Relates to people in an open, friendly manner;
- Works cooperatively with others as part of a team;
- Handles day-to-day work challenges with flexibility; adapts to change;
- Demonstrates honest and ethical work behavior; acts with integrity;
- Demonstrates self control; keeps emotions under control even when frustrated; able to resolve disagreements;
- Values diversity; treats others with respect; does not degrade or insult others;
- Customer service skills; makes an effort to meet customer needs and develop good customer relations;
- Oral communication skills; speaks clearly and concisely; avoids slang;
- Good listener who understands comments of others and asks appropriate questions;
- Written communication skills; conveys information clearly and effectively;
- Reads and understands written information;
- Basic computer usage skills.

For youth to successfully complete the work experience, the Post Evaluation must show a rating of “Satisfactory” or better on each work readiness skill, as observed by the Worksite Supervisor.

PERSONNEL / DISCIPLINARY ACTIONS

UNSATISFACTORY JOB PERFORMANCE

For many of these Youth, this will be their first work experience. Lifelong attitudes toward work are often formed from our first work experience. The Worksite Supervisor and Provider staff are to work together as a team to teach Youth good work habits. Many learn new skills quickly, and adjust to the demands of the job. Others, however, may have a harder time learning what is expected of them.

If a participant is having difficulty, the Worksite Supervisor should first discuss any concerns with the Youth and his or her assigned Provider staff directly and candidly. The Provider staff will counsel the Youth. With patience, constant supervision, and counseling the Youth may adjust. Some Youth, however, may not respond and may have to be terminated.

GROUNDINGS FOR DISMISSAL

Youth who are disruptive, unproductive or do not follow worksite rules will be terminated.

- **Grounds for immediate termination:**
 - Stealing
 - Vandalism
 - Insubordination
 - Drug or alcohol use
 - Fighting
 - Lying
 - Not calling in absences
- **The following recurring problems are also grounds for dismissal:**
 - Unprofessional conduct and bad language;
 - Negative work attitude and behavior;
 - Lack of motivation – unwilling to work;
 - Problems with supervisor and/or co-workers;
 - Poor attendance record or excessive tardiness;
 - Inappropriate appearance / grooming.

If a Youth demonstrates unsatisfactory behavior or performance, it is the Supervisor's responsibility to report it to the Provider staff as soon as possible. The Provider staff will visit the worksite, talk with the Youth and Supervisor, and take immediate action to address the situation.

When a Youth's behavior is destructive to the day-to-day operation of the worksite, the Worksite Supervisor may send the Youth home if he is unable to reach the Provider staff. **The Worksite Supervisor may refuse to allow the Youth back on the worksite if the Supervisor deems the situation warrants.**

WORK EXPERIENCE EXPECTATIONS

Job Duties

The job duties and work schedule are outlined in the Training Plan. To **change or add job duties** after the Youth is placed, the Training Plan must be revised with the new/additional job duties and approved by the Provider staff.

Work Schedule

The Youth's work schedule, which is determined by the Worksite Supervisor based on your staffing needs and the Youth's age and availability, must be approved by the Provider staff. This schedule is recorded on the Training Plan.

An onsite Supervisor must be available during all scheduled work hours; Provider staff must also be available on-call to respond to any emergencies or concerns. Work on Saturdays or Sundays is permitted **only if** your direct supervisor is also working **and** Provider staff is available on-call.

- You can change the Youth's work schedule or placement length only if **both** the Youth and Provider staff agree to the change. **Any changes to the originally agreed upon schedule or length of placement must be pre-approved by the Provider staff.**
- Youth are expected to get prior approval from their Supervisor **and** his or her assigned Provider staff before taking time off or leaving early.
- Breaks or lunch cannot be saved to get off work early. The Provider staff will work closely with each Youth and worksite to accommodate family vacations and summer school.
- Youth may not work more than the total hours per week set in the Training Plan; if he/she goes over, the length of the work experience will be reduced so as not to exceed the total hours allocated.
- Overtime is prohibited. Youth may not work more than 8 hours a day or 40 hours a week. WORKSITE is responsible for paying all overtime wages due for any overtime hours Youth work.
- Worksite is responsible for paying **any** hours worked over the maximum hours allowed or after the last day of work outlined in the Training Plan, unless an extended end date is requested and approved by the Provider.
- **Youth will only be paid for hours actually worked. Youth will not be paid for:**
 - Lunch breaks;
 - Overtime - so make sure Youth do **not** work more than 8 hours a day or 40 hours a week;
 - Sick leave or time off to attend medical or dental appointments;
 - Days the Youth is absent from school.
- **Youth will not be paid for any absences, regardless of the reason.** If the Supervisor believes the absence is justified, additional hours may be scheduled to make up for lost time. In no case may the hours exceed the maximum hours permitted per week.

Breaks and Lunches

Breaks are paid time. However, lunch time is not paid work time.

- **3-5 hrs per day** = one (1) 15 minute break (paid)
- **6-7 hrs per day** = lunch of not less than 30 minutes (unpaid) plus one (1) 15 minute break (paid)
- **8 hrs per day** = lunch of not less than 30 minutes (unpaid) plus two (2) 15 minute breaks (paid)
- Lunch break must start no later than one (1) minute after the start of the fifth hour of work.
- Lunch times must be entered on the Log in/out Form and is not included in total hours worked.

Work Permits

California Law requires all youth under eighteen (18) years of age to obtain a work permit **before** starting work **unless** the minor has graduated from high school or obtained a GED. The Provider staff, as the Employer of Record, will apply to the appropriate School District to have a Work Permit issued.

- **Make sure that NO minor starts work without a valid work permit.**
- **Keep a copy of the Work Permit onsite in the Youth's folder.**

Emergency Card

Each participant will fill out an Emergency Card, regardless of age, which should be kept in the Youth folder at the worksite.

Transportation of Youth

No Youth may operate a motor vehicle during a Work Experience assignment. Nor may youth be transported offsite to attend meetings or work at different sites, without the express written approval of the Provider staff.

Worksite Monitoring

Federal Regulations require that all worksites be monitored during the program. The monitoring process is designed to ensure compliance with the Worksite Agreement and the training objectives, not to evaluate the Worksite Supervisor.

The Supervisor shall make all Worksite records and personnel staff and information pertaining to worksite operation available for monitoring by Federal, State, Provider Agency and FRWDB monitors and cooperate fully as shall be necessary.

Federal law requires that the Provider Agency and FRWDB occasionally monitor worksites. While we attempt to schedule such visits at a mutually convenient time, we may need to make unscheduled visits.



TIME SHEETS, PAYROLL AND PAYCHECKS

Payday and Payroll Deductions

All payroll processing is managed by the Provider staff. Many Youth will have questions about deductions withheld from their paycheck, such as FICA (Social Security), Medicare, State Disability, and, if applicable, federal taxes, as well as the timing or whereabouts of paychecks.

Youth will be paid by check by the Provider. Prior to starting work, each Youth will receive a payroll schedule with the dates paychecks will be issued.

**For questions or problems with time sheets or paychecks,
direct Youth to contact his or her assigned Provider staff.**

Time Sheet Responsibilities of Worksite Supervisor

Time sheets are important to ensure that Youth develop good work habits and learn responsibility. Worksite Supervisors are to track Youth participants' time accurately, as the youth will only be paid for the time they actually work.

- A Youth's time sheet is the basis for calculating wages so it has to be completed accurately. **PAYMENT CANNOT BE MADE ON AN INCORRECT TIME SHEET!** If a time sheet is NOT completed correctly, the Youth will not be paid on time.
- It is the Youth's responsibility to accurately record their work attendance. **Any corrections to the time sheet must be initialed by both the Youth and the Worksite Supervisor.**
- **The Worksite Supervisor is responsible for reviewing each time sheet to ensure that the Youth accurately signs in and out daily and approving the hours recorded on the time sheet.** The supervisor must:
 - Verify each youth records his/her hours worked on his/her time sheet every day.
 - Review the youth's time records every Friday. This will prevent Worksite Supervisors from spending unnecessary time and effort at the end of a pay period to finalize and approve time.
 - Verify and sign the time sheet at the end of every pay period.

The Provider staff will carefully review instructions on how to complete time sheets with each Worksite Supervisor and provide the Supervisor with a Sample Time Sheet that:

- 1. Highlights the areas that the Supervisor and Youth must complete, and**
- 2. Clearly explains all rules that will cause a time sheet to be rejected, (i.e. Use ink – no pencil).**

Timesheets will be given to you by Provider staff.

Instructions for Accurate Completion of Paper Time Sheets

Time sheets are completed (**circle one**): Every week Every two weeks Every month

Time Sheet collection (**circle one**):

- Youth submit the time sheet direct to Provider staff.
- Provider staff will arrange to pick up all time sheets on the last day of the pay period.

Blank time sheets are in the Youth's Worksite Folder or download from www.frwdb.net.

- **Work time must always be recorded after the work is performed, never before.**
- Round off hours worked to the closest quarter hour [15 minutes].
- Time sheets must be completed with an **ink** pen. **PENCIL IS NOT ALLOWED!**
- Fill the form out ***carefully!!*** Both the Supervisor and Youth must initial each and every correction on the time sheet to authorize the change. Scratch outs or whiteout correction fluid **IS NOT ALLOWED**.
- Youth must sign in and out for lunch break. A lunch break of at least 30 minutes is required if Youth work over 5 hours.
- **Ink signatures** confirm "at a glance" that this is an original time sheet, not a copy.
 - Youth must sign each time sheet with an official, full signature in **ink**. (NO INITIALS).
 - Supervisors must then verify the time sheet with an official, full signature in **ink**, certifying that the Youth worked the hours listed. (NO INITIALS).
 - **The date of both signatures must be on or after the last day of work.**
- Youth should ALWAYS receive a copy of their time sheet.

Time Sheet Collection Process:

Provider staff will review each timesheet **at the worksite** to ensure there are no errors and work with the Youth and Worksite Supervisor to correct any errors on the timesheet before leaving the Worksite.

Timesheets should be completed and signed only after the work has been completed. However, if Provider staff must collect a timesheet prior to the end of the pay period in order to have sufficient time to process paychecks,

- The next work day following the end of the pay period, Provider staff will contact the Supervisor to validate the time entered on the time sheet.
- If the reported hours are correct, Provider staff will note "No changes", initial and date the time sheet.
- If the hours reported must be adjusted, Provider staff will cross out the incorrect hours, insert the correct number of hours worked, and initial and date the correction.
- Provider staff will insert a copy of the validated time sheet in the Youth's file and forward the original to the payroll department.
- All adjustments must be completed prior to the Provider Agency issuing a paycheck.

WORKER'S COMPENSATION

The Provider Agency provides Workers' Compensation insurance coverage for Youth injured on the job. If a Youth is injured on the job, and requires medical treatment, Worker's Compensation will cover the medical bills. The name, address and phone number of the Workers Compensation Insurance Company and a list of approved medical providers is in the Youth Folder at the worksite.

The Supervisor *MUST* file a Supervisor's Report of Accident no later than 24 hours after an injury is reported.

If time is lost from the job due to injury, the Supervisor should so indicate on the time sheet.

ACCIDENT PROCEDURES

THE SUPERVISOR MUST IMMEDIATELY REPORT ALL ACCIDENTS OR INJURIES TO Provider staff, who will collect and file an injury report. Accident reports must be filed for all injuries, major or minor! Even the most minor injuries can have serious complications later.

- If a Youth sustains a severe injury, call 911 for an ambulance.
- For minor injuries, such as paper cuts or stubbed fingers, the Supervisor may administer first aid.
- If the injury requires medical treatment, attempt to contact family members and Provider staff and, if the circumstances require, transport the Youth to seek treatment. Provider staff will immediately contact the medical facility to authorize treatment for the Youth and send a Provider staff member to meet family members and/or Worksite staff at the medical facility and stay until the Youth is released and/or family members arrive.

Worksite Safety Plan

All worksites must comply with Senate Bill 198, which requires safety plans for employees. Worksites with a safety plan must review it with Youth. If a worksite does not have a formal safety plan, the Supervisor must discuss the following topics with the Youth:

- Location and proper use of fire extinguisher and fire exit;
- Location of first aid kits;
- Use of office telephone system to call 911;
- Safe use of equipment and machines;
- Bomb threat procedures;
- Proper techniques for safely lifting and carrying more than 15 pounds, and
- Office policies for handling violent or abusive clients and customers.

Hot or Inclement Weather and Cool, Accessible Drinking Water

The worksite is required to monitor the weather reports. Failure to adhere to the heat and drinking water policy will result in immediate removal of the Youth from the worksite. Please make sure Youth know how to recognize the symptoms of *heat stroke* and *heat exhaustion* and what to do.

Inclement Weather: When completing job duties is contingent on the weather, the Worksite Supervisor will assign alternate job duties indoor during inclement weather.

Any time the outdoor or indoor temperature reaches 95 degrees Fahrenheit or higher,

- Youth must be permitted a ten (10) minute rest period every work hour.
- The rest site must be shaded and adequate, reasonably cool water provided.
- Youth will be paid for this time; it does not need to be noted on the time sheet.

On any days that a qualified weather source reports a temperature over 105 degrees Fahrenheit:

- Youth may not work in an outdoor setting.
- Supervisors will provide adequate indoor work to occupy Youth for the remainder of the work period.

Clean, cool, accessible drinking water

- **When the weather is hot or the Youth is exposed to artificially generated heat (i.e., from machinery),** the worksite is required to furnish clean, safe drinking water, and to provide adequate drinking utensils.
- Youth shall have access to drinking water that is kept reasonably cool and placed close to the work area so that he/she can reach it without abandoning the work area and is stimulated to frequently drink small amounts, i.e. one (1) cup every 15-20 minutes. **Youth shall have access to this water at all times throughout the work day.**
- The availability, temperature and proximity of the water source will be inspected during monitoring visits, and any violation of this policy will result in immediate removal of the Youth from the worksite.

CHILD LABOR LAWS

Worksites must comply with all applicable Child Labor Laws. When federal and state standards are different, the rules that provide the most protection to youth workers apply. Remember, *any* tasks assigned to a minor must be consistent with child labor and safety laws.

Summary Chart of Child Work Hour Laws

Special rules or provisions, which may be important to you, may not be included in these summaries. If in doubt, consult Provider staff for details on Child Labor Laws.

	Ages 16 and 17	Ages 14 and 15
SCHOOL IN SESSION	48 hours per week 4 hours per day on any school day, Mon. thru Thursday 8 hours on any non-school day or on any day preceding a non-school day	18 hours per week 3 hours per school day outside of school hours 8 hours on any non-school
SCHOOL NOT IN SESSION	Maximum of 8 hours per day Up to 48 hours per week	8 hours per day Up to 40 hours per week
WORK HOURS	5 AM to 10 PM Until 12:30 AM on any evening before a non-school day	7 AM to 7 PM Except until 9 PM from June 1 through Labor Day

Source: California Department of Industrial Relations <http://www.dir.ca.gov/dlse/dlse-cl.htm>

Notes for the Summary Chart:

- School attendance is not considered work time.
- "School is in session" means all scheduled school days in the school district where the minor resides.
- A school week is any week during which school is in session for at least one (1) day.
- A "school day" is any day that the minor is required to attend school for 240 minutes or more.

Youth over the age of 18 who are employed in an occupation using any potentially hazardous tools, equipment or materials must be provided with, and instructed in the proper use of appropriate safety equipment. This includes, but is not limited to, hard hats, safety glasses, steel-toed boots/shoes and protective clothing or gloves.

Youth under 18 years of age may not be employed or trained in any occupation using gasoline or electric power tools, large shop tools or equipment such as drill presses, table saws, welding torches or power equipment in any FRWDB sponsored activity.

At **age 16** a Youth can work in any job that has not been declared hazardous by the Secretary of Labor.

Hazardous occupations include:

1. Explosive exposure
2. Motor vehicle driving/outside helper
3. Coal mining
4. Logging and sawmilling
5. Power-driven woodworking machines
6. Radiation exposure
7. Power-driven hoists/forklifts
8. Power-driven metal forming, punching, and shearing machines
9. Other mining
10. Power-driven meat slicing/processing machines
11. Power-baking machines
12. Power-driven paper products/paper bailing machines
13. Manufacturing brick, tile products
14. Power saws and shears
15. Wrecking, demolition
16. Roofing
17. Excavation operation

Source: Labor Occupational Health Program, UC Berkeley. <http://www.youngworkers.org/teens/index.html>

Participant complete **green highlighted areas**; Worksite Supervisor **blue areas** and Provider staff **yellow areas**.

TIMESHEET - Pay Period End Date: _____

Transitional Jobs: ☐ Yes ☐ No		Work Experience: ☐ In-School ☐ Out of school ☐ N/A	
Participant Name: _____		State ID: _____	
Worksite: _____		Worksite Phone Number: _____	
Agreement #: _____		Worksite Supervisor Name: _____	
Total Hours allowed: _____		Alternate Supervisor Name: _____	
Final time sheet? ☐ Yes ☐ No		Work Permit: ☐ Yes ☐ N/A Valid from: _____ to: _____	
Maximum hours allowed: Per day: _____ Per week: _____			

- Complete in ink pen. Pencil is not allowed!
- Work time must always be recorded after the work is performed, never before.**
- Fill the form out **carefully!!** Both participant **and** Supervisor must initial **every** correction to authorize **any** changes to this timesheet. Scratch outs or white-out correction fluid ARE NOT ALLOWED!

Enter Exact Time In and Time Out for Hours Worked in each space. For absences enter "Ø"; "HOL" for Holidays.

- Round off hours worked to the closest quarter hour [15 minutes].
- A lunch break of at least 30 minutes is required if participant works over 5 hours. Participant must sign out and in for lunch.
- No overtime hours** will be authorized for payment, i.e., no more than 8 hours a day or 40 hours a week.

	Date	Time In	Lunch		Time Out	Daily Total		Date	Time In	Lunch		Time Out	Daily Total
			Out	In						Out	In		
Sun							Sun						
Mon							Mon						
Tues							Tues						
Wed							Wed						
Thurs							Thurs						
Fri							Fri						
Sat							Sat						
Total Hours Worked		Week 1:		Week 2:		Total Hours Worked in Pay Period							

I certify that the above reported hours of work are accurate and do not exceed the total hours allowed.

Participant Signature _____ Date _____

Worksite Supervisor Signature _____ Date _____

Balance of Hours available at: Start of pay period: _____ End of pay period: _____

I carefully reviewed this timesheet.

Staff Signature _____		Date _____	
For Provider of Service Use Only			
Supportive Service Provided	Rate of Pay	Total Units	Amount Due
Child Care		Hrs	
Mileage		Days	
Needs Related Payments		Hrs	
		Total	

- The participant and Supervisor must each sign the timesheet with an official signature (NO INITIALS), certifying that the participant worked the hours listed. **The date of all signatures must be on or after the last day of work.**
- Provider Staff: Make sure you review each timesheet for errors while at the worksite.** Work with the participant and Worksite Supervisor to correct all errors on the timesheet **before leaving** to minimize disruptions at the Worksite. Give participant a copy of their time sheet.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approval to Extend Professional Services Agreement with Pacific Engineering and Consulting for Phase II MS4 Stormwater Regulatory Compliance Assistance
Meeting Date: Thursday, October 1, 2026
From: Sean Brewer, City Manager
Prepared by: Jesse Barron, Assistant City Manager

I. RECOMMENDATION:

Staff recommends that the City Council approve and authorize the Assistant City Manager to execute an extension to the standard professional services agreement with Pacific Engineering and Consulting for Phase II MS4 NPDES Regulatory Compliance Assistance in an amount not to exceed \$42,000.00.

II. BACKGROUND:

The City of Coalinga is subject to the regulatory requirements of the Phase II Small Municipal Separate Storm Sewer System (MS4) General Permit under the National Pollutant Discharge Elimination System (NPDES). Compliance with the MS4 permit involves meeting requirements across six minimum control measures, including trash capture, public education, staff training, and annual reporting.

As part of the City's efforts to maintain compliance with these State Water Board regulations, staff solicited a proposal from Pacific Engineering and Consulting (PEC), an environmental and engineering consulting firm with extensive experience in municipal NPDES compliance.

III. DISCUSSION:

IV. ALTERNATIVES:

- Approve the agreement extension as recommended.
- Direct staff to negotiate revisions to the proposed scope or fee.
- Reject the agreement and provide alternative direction.

V. FISCAL IMPACT:

The total cost of services is \$45,000.00. This is a General Fund expense and funding was approved as part of the FY27 Project List. No additional appropriations are necessary to proceed with this agreement.

ATTACHMENTS:

File Name	Description
PEC-COC_Agreement_ms4_Permitting_Assistance.pdf	Professional Svcs Agreement

AGREEMENT FOR PROFESSIONAL SERVICES TO PROVIDE PHASE II MS4 NPDES REGULATORY COMPLIANCE ASSISTANCE

This Agreement for Professional Services (“Agreement”) is made and entered into this 1st day of October 2026 by and between the City of Coalinga, a Municipal Corporation (“City”), and Pacific Engineering & Consulting, Inc. (“Provider”).

RECITALS

- A. Provider represents to City that they are specially trained, experienced, licensed and competent to perform the services which will be required by this Agreement; and
- B. Provider represents to City that they possess the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.
- C. City desires to retain Provider to render the services as set forth in this Agreement, as Exhibit 1.

NOW THEREFORE, in consideration of the mutual covenants set forth herein for such other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties hereto agree as follows:

1. **Retention of Provider.** Subject to the terms and conditions set forth herein, City retains Provider to perform the services identified in this Agreement, as an independent contractor and Provider hereby accepts this independent contractor appointment.
2. **Scope of Services.** The Provider shall perform professional services, in accordance with all the provisions of this Agreement. The Scope of Work is attached hereto as Exhibit 1. Provider shall correct any and all errors and/or omissions, which arise out of Provider’s negligence or intentional misconduct, in the performance of the Services and any documents resulting therefrom even though City has accepted said Services or documents. Provider shall make such corrections upon City’s request and at no cost or expense to City.
3. **Time of Performance.** This agreement shall remain in effect until October 1, 2027. Contract time of completion for individual projects will be agreed upon before assignment of each project to Provider. Services designated in the scope of work shall be completed on agreed date unless prior written approval for a time extension has been granted by the Assistant City Manager or his/her designee.
4. **Compensation.** Compensation to be paid to Provider shall not exceed \$42,000.
5. **Method of Payment.** Provider shall submit monthly billings to City describing the work performed during the preceding month. Provider’s bills shall include a brief description of the Services performed and the date the Services were performed the number of hours spent and by whom, and a description of any reimbursable expenditures. City shall pay Provider no later than 30

days after the date of submittal of a complete invoice for completed tasks and approval of the invoice by City staff.

6. **Extra Work.** At any time during the term of this Agreement, City may request that Provider perform Extra Work. As used herein, “Extra Work” means any work which is determined by City to be necessary for the proper completion of the Services, but which the parties did not include in the Scope of Work. Extra work will be performed on an hourly basis under the Provider’s most current hourly fee schedule. Provider shall not perform, nor be compensated for Extra Work without written authorization from City.

7. **Termination.** This Agreement may be terminated by the City immediately and without notice for cause or by City without cause upon ten (10) days’ written notice of termination to Provider. Upon termination, Provider shall be entitled to compensation for Services performed up to the effective date of termination, unless this Agreement is terminated for cause, in which case, City may withhold compensation due Provider in order to reimburse City for any losses, damages or expenses caused by Provider’s default under this Agreement.

8. **Equal Opportunity Employment.** Provider represents that it is an equal opportunity employer and it shall not discriminate against any sub provider, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Provider shall also comply with all relevant provisions of City’s programs or guidelines currently in effect as identified and provided to Provider by City.

9. **Insurance Requirements.**

a. Provider, at Provider’s own cost and expense, shall procure and maintain, for the duration of this Agreement, the following insurance policies.

i. **Workers Compensation Coverage.** As required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with a limit of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury or disease.

ii. **General Liability Coverage.** Insurance Services Office (ISO) Form CG 0001, including products and completed operations, with limits of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be TWO MILLION AND NO/100 DOLLARS (\$2,000,000), twice the required occurrence limit.

iii. **Automobile Liability Coverage.** ISO Form Number CA 0001 covering any auto (Code 1), with a limit no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury and property damage.

iv. **Professional Liability Coverage.** Contractor will maintain Professional Liability coverage with limits no less than ONE MILLION AND NO/100 DOLLARS

(\$1,000,000) per occurrence or claim, and TWO MILLION AND NO/100 DOLLARS (\$2,000,000) policy aggregate.

If Provider maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by Provider.

Provider's insurance policies shall be "occurrence" policies and not "claims-made" coverage except for Professional Liability Coverage.

Provider may maintain an Umbrella policy in conjunction with the insurance policies referenced above. In such case, Provider shall be deemed to have satisfied the insurance requirements of this contract as long as: (i) the coverage limits of the Umbrella policy and of the underlying liability policy(ies), when combined, satisfy each of the per occurrence and aggregate requirements identified in this subsection a.; and (ii) coverage under the Umbrella policy is as broad as and includes all incidents and events covered by the underlying insurance that it supplements.

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require Provider to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. Alternatively, the City may require Provider to provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration, and defense expenses within the retention.

The policies are to contain, or be endorsed to contain, the following provisions:

i. The City and its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL and automobile liability policies with respect to liability arising out of work or operations performed by or on behalf of Provider including materials, parts, or equipment furnished in connection with such work or operations; products used by Provider; or automobiles owned, leased, hired or borrowed by Provider. General liability coverage can be provided in the form of an endorsement to Provider's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees or volunteers.

ii. For any claims related to this contract, Provider's insurance coverage shall be primary insurance as respects the City and its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City and/or its officers, officials, employees, or volunteers shall be in excess of Provider's insurance and shall be non-contributory.

iii. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Provider shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Provider's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Provider hereby grants to City and its officers, officials, employees, and volunteers a waiver of any right to subrogation which any insurer of Provider may acquire against the City and/or its officers, officials, employees, and volunteers by virtue of the payment of any loss under such insurance. Provider agrees to obtain endorsements necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

The City reserves the right to modify the insurance requirements contained in this contract, including, without limitation, coverage limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

10. **Indemnification.** To the fullest extent allowable by law, Provider agrees to indemnify, defend and hold harmless the City and its officials, officers, employees, agents and volunteers from and against all claims, demands, actions, injuries, liabilities, losses, costs or damages, direct or indirect, and any and all attorneys' fees and other expenses which City or its officials, officers, employees, agents or volunteers may sustain or incur as a consequence of or are in any way related to Provider's or its owners, directors, officers, managers, employees, agents and subcontractor's willful or negligent acts or omissions in the performance of the services and Providers responsibilities and obligations to be performed under this agreement or its failure to perform or comply with any of its obligations or responsibilities contained in this agreement; excluding, however, such liability, claims, losses, damages or expenses arising from City's sole or active negligence or willful acts. This duty to indemnify, defend, and hold harmless shall survive the termination of this agreement. If Provider maintains additional coverage or higher limits than those required herein, then City shall be entitled to additional coverage or higher limits maintained by Provider.

11. **Independent Contractor Status.** It is understood and agreed that Provider, in the performance of the Services to be performed pursuant to this Agreement, shall act as and be an independent contractor and shall not act as an agent or employee of City. Provider shall obtain no retirement benefits or other benefits which accrue to City's employees and Provider hereby expressly waives any claim it may have to any such rights. Nothing in this Agreement shall create or be construed as creating a partnership, joint venture or any other relationship between City and Provider.

12. **Provider's Books and Records.**
a. Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Provider under this Agreement.

b. Provider shall maintain all documents and records that demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City. Copies of such documents shall be provided to the City for inspection at the City offices.

d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Provider's business, City may, by written request, require that custody of the records be given to the City and that the records and documents be maintained in the City offices. Access to such records and documents shall be granted to any party authorized by Provider, Provider's representatives, or Provider's successor-in-interest.

13. **Professional Ability of Provider.** City has relied upon Provider's representations regarding its training and professional ability to perform the Services hereunder as a material inducement to enter into this Agreement. Provider shall therefore provide properly skilled personnel to perform all Services under this Agreement. The primary provider of the Services called for by this Agreement shall be Jared Shuman who shall not be replaced without the written consent of the City. All work performed by Provider under this Agreement shall be in accordance with the applicable professional standard of care and shall meet the local professional standard of quality ordinarily to be expected of competent persons in Provider's field of expertise working in Fresno County.

14. **Compliance with Laws.** Provider shall use the proper standard of care in performing the Services and shall comply with all applicable federal, state and local laws, codes, ordinances and regulations in effect at the time the Agreement is executed. In addition, if the request for proposal to provide professional services which are the subject of this Agreement cited any federal or state financial assistance involved in the project for which the Services are provided, the Provider shall perform all services in accordance with all applicable federal and state laws, rates and regulations in effect at the time the agreement is executed.

15. **Licenses.** Provider represents and warrants to City that it has all licenses, permits, qualifications, and insurance which are legally required of Provider to lawfully and competently perform the Services. Provider represents and warrants to City that Provider shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, and insurance which are legally required of Provider to lawfully and competently perform the Services. Provider shall maintain a City of Coalinga business license.

16. **Assignment and Subcontracting.** The parties recognize that a substantial inducement to City for entering into this Agreement is the reputation, experience and competence of Provider. Assignments of any or all rights, duties or obligations of the Provider under this Agreement will be permitted only with the express written consent of the City, which will not be unreasonably withheld. Provider shall not subcontract any portion of the Services to be performed under this Agreement without the express written consent of the City, which will not be unreasonably withheld. If City consents to such subcontract, Provider shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall: (1) create any contractual relationship between

City and sub Provider; (ii) create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor; (iii) or relieve Provider of any of its obligations and responsibilities under this Agreement.

17. **Attorneys' Fees.** If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other reasonable relief to which he may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the Superior Court for the County of Fresno, State of California for any proceeding arising hereunder.

18. **Sole and Only Agreement.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the matters set forth herein and contains all of the covenants and agreements between the parties regarding said matters. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing, have been made by any party or anyone acting on behalf of any party which are not embodied in this Agreement and no other agreement, statement or promise shall be valid or binding.

19. **Invalidity.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

20. **Amendment.** No change, amendment or modification of this Agreement shall be valid unless the same be in writing and signed by the parties hereto.

21. **Governing Law.** This Agreement shall be construed and governed pursuant to the laws of the State of California. Any action to enforce this Agreement is to be brought in Fresno County, California.

22. **Waiver.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

23. **Mediation.** The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties are unable to agree upon a mediator, the dispute shall be submitted to JAMS/ENDISPUTE ("JAMS") or its successor in interest. JAMS shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five mediators selected by JAMS and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

24. **Authority to Enter Agreement.** Provider has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

25. **Notice.** Except as otherwise expressly provided herein, any notice, consent, authorization or other communication to be given hereunder shall be in writing and shall be deemed duly given and received when delivered personally, when transmitted by facsimile or e-mail if receipt is acknowledged by the addressee, one business day after being deposited for next-day delivery with a nationally recognized overnight delivery service, or three business days after being mailed by first class mail, charges and postage prepaid, property addressed to the party to receive such notice at the last address furnished for such purpose by the party to whom notice is directed and addressed as follows:

CITY:

City of Coalinga
155 West Durian
Coalinga, California 93210

PROVIDER:

Pacific Engineering & Consulting
1788 N. Helm Ave, Suite 112
Fresno, CA 93727

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the day and in the year first set forth above.

CITY OF COALINGA, a Municipal Corporation

By: _____
Sean Brewer, City Manager

PROVIDER

By: _____
Jared Shuman, Principal Engineer

Exhibit 1
Scope of Work + Fee Schedule

Attachment A – Scope of Work

The Consultant shall provide professional services to assist the City in maintaining compliance with the requirements of the Phase II Small MS4 General Permit issued under the National Pollutant Discharge Elimination System (NPDES).

Task 1: Trash Amendments Compliance Support (Track 1 – Full Capture Systems)

\$12,000.00

The City has selected Track 1 compliance under the State Water Resources Control Board's Trash Amendments, which requires the installation of full capture systems or their equivalent for applicable Priority Land Uses (PLUs). Pacific Engineering & Consulting will assist the City with continued implementation of its Track 1 compliance program through mapping, infrastructure evaluation, compliance planning, and capital improvement recommendations.

Services include:

- Preparation and/or updating of a jurisdictional map identifying:
 - Priority Land Uses (PLUs);
 - Storm drain system infrastructure; and
 - Subwatershed and drainage management unit boundaries.
- Evaluation of existing stormwater infrastructure to determine:
 - Whether existing facilities meet the definition of a multi-benefit full capture system;
 - Whether existing facilities may be upgraded or retrofitted to meet full capture requirements; and
 - Areas where additional full capture devices may be required.
- Development and evaluation of compliance options, including:
 - Identification of potential locations for new full capture systems;
 - Evaluation of appropriate full capture technologies;
 - Recommendations for capital improvement projects;
 - Planning-level cost estimates; and
 - Prioritization of improvements based on compliance needs, feasibility, and available funding.

Deliverables include:

- Updated jurisdictional map in GIS and/or PDF format;
- Technical memorandum documenting infrastructure evaluations;
- Compliance options matrix; and
- Capital planning and prioritization recommendations.

Task 2: Annual Report Preparation and Program Review

\$24,000.00

Consultant will assist the City with preparation of its annual Phase II MS4 Annual Report and provide ongoing review of the City's stormwater management program to support continued regulatory compliance.

Services may include:

- Review and compilation of stormwater program activities conducted during the applicable reporting period;
- Coordination with City departments and staff to gather required compliance documentation;
- Tracking and evaluation of applicable performance measures;
- Review of activities conducted under the applicable minimum control measures and other permit requirements;

- Preparation of narrative summaries, tables, supporting documentation, and other information required by the State or Regional Water Quality Control Board;
- Preparation of the Annual Report in the current required reporting format;
- Review of regulatory updates and changes affecting the City's MS4 program;
- Identification of program deficiencies, documentation gaps, or areas requiring corrective action; and
- Recommendations for improving the effectiveness, documentation, and implementation of the City's stormwater program.

Deliverables include:

- Draft Annual Report;
- Final Annual Report suitable for City submittal;
- Program review summary; and
- Recommendations for corrective actions or program improvements.

Task 3: City Staff Stormwater Training

\$6,000.00

Consultant will provide stormwater compliance training to City employees whose job duties may affect the City's MS4 program. Training will be tailored to the responsibilities of participating departments and staff and will focus on practical implementation of the City's stormwater requirements.

Training topics may include:

MS4 Permit Overview and Employee Responsibilities

- Overview of the Phase II Small MS4 General Permit;
- City stormwater program responsibilities;
- Employee roles in maintaining permit compliance; and
- Documentation and recordkeeping requirements.

Illicit Discharge Detection and Elimination (IDDE)

- Identification of illicit discharges and connections;
- Common indicators of non-stormwater discharges;
- Field observation and reporting procedures;
- Spill response and notification procedures; and
- Documentation of investigations and corrective actions.

Construction Site Stormwater Compliance

- Identification of common construction-related stormwater issues;
- Review of erosion and sediment control BMPs;
- Inspection of construction sites and municipal projects;
- Identification and documentation of BMP deficiencies; and
- Coordination with contractors and responsible parties.

Pollution Prevention and Good Housekeeping

- Stormwater BMPs for municipal facilities and operations;
- Vehicle and equipment maintenance;
- Material and waste storage;
- Street and parking area maintenance;

- Landscape maintenance and pesticide/fertilizer management;
- Spill prevention and response; and
- Maintenance of storm drain infrastructure and rights-of-way.

Post-Construction Stormwater Awareness

- Identification of permanent stormwater treatment and control measures;
- Basic inspection considerations;
- Maintenance responsibilities; and
- Reporting of damaged, improperly maintained, or nonfunctioning stormwater facilities.

Consultant will coordinate with City staff to identify appropriate training topics, participating departments, and training frequency. Training may be provided in person or virtually and may be customized for Public Works, Engineering, Planning, Parks, Facilities, Code Enforcement, or other applicable City departments.

Deliverables include:

- Customized training presentations and handouts;
- Training sign-in sheets or attendance records;
- Supporting reference materials;
- In-person and/or virtual training sessions; and
- Documentation of completed training activities suitable for inclusion in the City's MS4 Annual Report.

General Provisions:

- All services shall be performed in accordance with applicable federal, state, and local stormwater regulations.
- Consultant shall coordinate with designated City staff and provide status updates upon request.
- Additional services beyond this scope may be provided through written authorization and contract amendment.

Attachment B - Rate Schedule

Classification	Primary Location	Rate
Project Manager	Fresno, CA	\$185.00
Principal Engineer	Fresno, CA	\$225.00
Assistant Engineer	Fresno, CA	\$130.00
Associate Engineer	Fresno, CA	\$155.00
Senior Engineer	Fresno, CA	\$180.00
Engineering Technician I	Fresno, CA	\$105.00
Engineering Technician II	Fresno, CA	\$120.00
Engineering Technician III	Fresno, CA	\$135.00
Assistant Inspector	Fresno, CA	\$125.00
Associate Inspector	Fresno, CA	\$150.00
Senior Inspector	Fresno, CA	\$165.00
Assistant NDE Technician	Fresno, CA	\$95.00
Associate NDE Technician	Fresno, CA	\$110.00
Senior NDE Technician	Fresno, CA	\$125.00
EHS Specialist	Fresno, CA	\$125.00
EHS Analyst	Fresno, CA	\$140.00
EHS Scientist	Fresno, CA	\$155.00
Daily Equipment Rental		
RTK Survey Equipment		\$250.00
Multi-parameter Field Meters		\$100.00
Travel/Subcontractors/Other		
Mileage		\$0.67
Per Diem^		\$60.00
Lodging, Airfare, Car Rental		cost +10%
Outside Consultants/Direct Costs		cost +10%

^charged when overnight lodging is required, trips requiring only inner-city travel/non-overnight travel is \$25.00/day/person

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Notice of Completion for Resurfacing Project Phase 3 Project
Meeting Date: Thursday, October 1, 2026
From: Sean Brewer, City Manager
Prepared by: Jesse Barron, Assistant City Manager

I. RECOMMENDATION:

It is recommended that the Coalinga City Council accept the project as complete, authorize the City Engineer to file the Notice of Completion for the project with the County Recorder and notify surety to exonerate contract bonds and authorize the Finance Department to release the 5% construction retention payment to American Asphalt South, Inc. 35 days after recordation of the Notice of Completion by the Fresno County Registrar-Recorder's Office, contingent upon no claims being filed on the project.

II. BACKGROUND:

On May 7, 2026, the City Council awarded a construction contract to American Asphalt South, Inc. in an amount of \$231,218.01, with an additional contingency of \$23,121.80 set aside for any unforeseen incidentals for a total authorization amount of \$254,339.81.

This project improved surface failures with seal coatings on various citywide streets to improve the street's life span. A total of 18 streets, approximately 3.5 miles and 91,158 square yards, improved by providing multiple solutions on deteriorating roads. The scope of work encompassed slurry sealing.

A notice to Proceed was issued to American Asphalt South, Inc. providing 30 working days to complete construction.

III. DISCUSSION:

The project which was scheduled for completion on July 10, 2026 was ultimately completed on July 10, 2026.

The project saw an increase of an additional street that was added to the scope of work totaling \$13,103.39. The final contract amount is \$244,321.40.

A final inspection of the project was performed May 7, 2026, which included preparation of a final punch list of items. The punch list items were completed on July 10, 2026. The notice of completion, when filed, begins a time period for which mechanics liens, liens against the contractor, and stop payment notices can be filed against a public construction project. It is a protection for the City during a construction project. Staff is not aware of any issues related to this project.

IV. ALTERNATIVES:

None.

V. FISCAL IMPACT:

The project was fully funded from TDA Street Maintenance Fund.

There is no fiscal impact to the General Fund.

ATTACHMENTS:

File Name	Description
 Notice_of_Completion.pdf	Notice of Completion

RECORDING REQUESTED BY
City of Coalinga
No Fee – Gov't. Code Sections
6103 and 27383

WHEN RECORDED MAIL TO:
Tri City Engineering Inc.
4630 W. Jennifer Ave., Suite 101
Fresno, CA 93722

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is City of Coalinga
3. The FULL ADDRESS of the OWNER is 155 W. Durian Ave, Coalinga, CA 93210

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In Fee

(If other than fee, strike "in fee" and insert, for example, "purchaser under contract of purchase," or leasee)

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names:

Addresses:

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names:

Addresses:

7. All work of improvement on the property hereinafter described was COMPLETED July 10, 2026

8. The work of improvement improve surface failures with seal coatings on various citywide streets to improve the street's life span. A total of 18 streets, approximately 3.5 miles and 91,158 square yards, is recommended to be improved by providing multiple solutions on deteriorating roads. The scope of work will encompass slurry sealing

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is American Asphalt South, Inc.

10. The street address of said property is Various Locations in the City of Coalinga

11. The property on which said work of improvement was completed is in the City Coalinga
of _____
County of Fresno, State of California, and is described as follows:

Resurfacing Project Phase 3 Project

Date: _____ Signature of Owner
Or Agent of Owner

Daniel E. Jauregui, City of Coalinga Engineer Representative

Verification for INDIVIDUAL owner:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Fresno, CA

Date and Place

Verification for NON-INDIVIDUAL owner City of Coalinga:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Contract City Engineer of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Fresno, CA

Date and Place

Daniel E. Jauregui, City of Coalinga Engineer Representative

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorize the City Manager to Approve and Issue a Request for Proposals (RFP) for a Comprehensive User Fee Study and Supplemental Cost Allocation Analysis

Meeting Date: Thursday, October 1, 2026

From: Sean Brewer, City Manager

Prepared by: Mai Vang, Financial Services Director

I. RECOMMENDATION:

Staff recommends that the City Council authorize the City Manager to approve and issue a Request for Proposals for a Comprehensive User Fee Study and Supplemental Cost Allocation Analysis and authorize the Financial Services Director to issue the solicitation and make non-substantive administrative or scheduling changes necessary to complete the procurement process.

II. BACKGROUND:

On May 7th, Staff presented the CPI-Based Master Fee for direction.

The City last completed a comprehensive user fee study was in 2015. Since that time, staffing costs, service delivery methods, technology, permitting and payment processes, contractual services, legal requirements, and community needs have changed. Although certain fees have been adjusted over time, the City has not completed a comprehensive review to confirm the reasonable cost of each fee-supported service or determine whether the current Master Fee Schedule remains complete, accurate, legally supportable, and aligned with current operations.

The last fee approval was December 5, 2024 with no rate increases, except for reducing the Reconnection Fee during business hours from \$60.00 to \$50.00 to comply with the Health and Safety Code 116914.

The proposed Request for Proposals seeks a qualified consulting firm to conduct a citywide review of user fees and related charges. The study will identify fees that are obsolete, duplicative, unsupported, under-recovering, over-recovering, inconsistently applied, or no longer representative of the service provided. It will also identify services for which a fee may be appropriate but is not currently charged.

The City has also recently completed and approved a cost allocation review for positions affecting the Enterprise Funds. That review did not include the remaining City positions and functions, including Fire, Police, and other applicable General Fund or shared-service positions. The RFP therefore includes a supplemental cost allocation analysis for those positions while retaining the existing requirements to review, audit, validate, and appropriately apply the City-provided cost allocation information already completed and approved.

III. DISCUSSION:

The selected consultant will complete an eight-task work program covering project initiation and data

validation; fee inventory and legal classification; cost-of-service and cost-recovery analysis; fee recommendations and policy options; peer-agency comparisons; modernization of the Master Fee Schedule; implementation support; and supplemental cost allocation analysis for positions not included in the City's previously approved cost allocation review.

Key requirements of the RFP include:

- Reviewing, auditing, and validating the City-provided Cost Allocation Plan before applying indirect and overhead allocations to the fee model, including documenting compliance with Proposition 26 and other applicable requirements.
- Performing a supplemental cost allocation analysis for Fire, Police, and other positions not included in the previously approved enterprise-related cost allocation review, including identifying appropriate allocation bases, documenting assumptions and methodologies, and determining supportable allocation percentages among benefiting funds, departments, programs, or activities.
- Classifying charges by their governing legal framework and identifying fees, taxes, fines, penalties, or other charges that require special treatment, statutory limitations, voter approval, or City Attorney review.
- Reviewing the City's Public Records Search fee, business license charges, statutory caps, utility reconnection charges, and solar permitting and plan-review fees for compliance with applicable law.
- Calculating the reasonable full cost of fee-supported services and identifying existing cost-recovery percentages, subsidies, over-recovery, under-recovery, and projected revenue impacts.
- Providing full cost-recovery options and, where appropriate, phased implementation or Council-directed subsidy alternatives.
- Delivering a transparent, auditable, and fully editable fee model that City staff can maintain without proprietary software, recurring licensing fees, locked formulas, or continued consultant dependence.
- Preparing an updated Master Fee Schedule, implementation plan, annual update procedures, staff training materials, and documents necessary for future Council consideration and fee adoption.

The consultant will also compare selected fees with comparable California public agencies. These comparisons will be informational and will not replace the City's own cost-of-service analysis. The final study will provide the City Council with the documented financial and legal basis needed to consider future fee adjustments, subsidy levels, and implementation timing.

The supplemental cost allocation analysis is intended to complete the position-level allocation review for positions not previously analyzed, while preserving and building upon the City's recently approved enterprise-related allocations rather than recreating work already completed.

PROCUREMENT NOTICE

If approved, the RFP is scheduled for release on October 5, 2026, with proposals due November 6, 2026. Proposals will be evaluated using the criteria established in the RFP, including the firm's understanding and methodology, California municipal experience, project team, quality and sustainability of the proposed fee model, work plan, references, cost, and overall value. The City may conduct interviews and negotiate scope and cost with the highest-ranked firm.

Staff anticipates returning to the City Council on December 17, 2026, with a recommendation to award a professional services agreement. Issuance of the RFP does not obligate the City to select a consultant or incur consulting costs.

IV. ALTERNATIVES:

- Proceed with the RFP as prepared

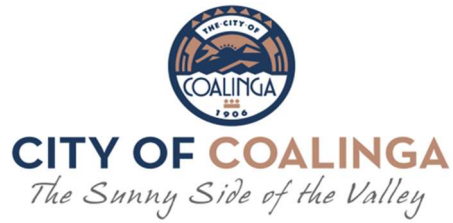
- Modify the RFP as needed

V. FISCAL IMPACT:

There is no direct fiscal impact associated with issuing the RFP. The cost of the Comprehensive User Fee Study and Supplemental Cost Allocation Analysis will be determined through the competitive proposal process. Staff will identify the proposed not-to-exceed contract amount and available funding when the recommended agreement is presented to the City Council for consideration. No consulting work will begin unless the agreement is approved and sufficient budget authority is available.

ATTACHMENTS:

File Name	Description
20261001_-_Comprehensive_Fee_Study_and_Cost_Allocation_RFP.pdf	Comprehensive and Cost Allocation RFP
20241205_-_APPENDIX_A_-_Coalinga_UF_Model_vCPI_Change_v1_no_CPI.pdf	Appendix A - Current Master Fee Schedule
20261001_-_Appendix_B_-_Cost_Proposal_Form.xlsx	Appendix B - Cost Proposal Form
20261001_-_Appendix_D_City_Professional_Service_Agreement.pdf	Appendix D - City Professional Services Agreement



CITY OF COALINGA

REQUEST FOR PROPOSALS

COMPREHENSIVE USER FEE STUDY AND COST ALLOCATION ANALYSIS

City of Coalinga
155 W. Durian Avenue
Coalinga, Ca 93210

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1. PROJECT OVERVIEW

1.1 Project Purpose

The City of Coalinga (City) is requesting proposals from qualified consulting firms to conduct a comprehensive citywide User Fee Study. The City last completed a comprehensive fee study in 2015. The purpose of this engagement is to update the City's fee structure to reflect the current reasonable cost of providing fee-supported services; identify fees that are obsolete, duplicative, unclear, unsupported, under-recovering, or no longer aligned with current service delivery; and establish a transparent, legally defensible, and sustainable framework for future fee updates.

The City has already completed a separate cost allocation plan. Accordingly, preparation of a new citywide cost allocation plan is not included in this RFP. The selected consultant shall use the City-provided cost allocation plan and other approved overhead/indirect cost information as inputs to the fee study, validate their application to fee-supported activities, and identify any concerns that materially affect fee calculations without recreating the cost allocation plan.

The City's recent cost allocation review and approval was limited to positions that impact the Enterprise funds. Positions outside that review, including Fire, Police, and other applicable positions, were not included. In addition to the Comprehensive User Fee Study and the validation of the existing City-provided cost allocation information described above, this RFP therefore includes a supplemental cost allocation analysis for those remaining positions. This supplemental analysis is intended to complete the position-level allocation framework while preserving the portions of the current cost allocation information that have already been reviewed and approved.

The study should support informed policy decisions regarding full cost recovery, appropriate public subsidies, customer impacts, administrative efficiency, and implementation timing. Recommendations shall be consistent with applicable federal, State of California, and local laws and regulations, including, as applicable, Article XIII C and Article XIII D of the California Constitution (Propositions 26 and 218), Government Code sections 66014, 66016, 66018, 66019, and other laws governing municipal fees and charges.

1.2 Project Objectives

- Review all City-adopted user fees and charges within the approved scope and determine the reasonable cost of providing each fee-supported service.
- Identify current cost recovery percentages, General Fund or other subsidies, and opportunities for appropriate cost recovery improvements.
- Identify services for which a fee may be appropriate but is not currently charged, as well as fees that should be consolidated, restructured, clarified, or eliminated.
- Ensure that recommended fees are supported by a clear, documented methodology and do not exceed the reasonable cost of providing the associated service, except where otherwise lawfully authorized.
- Provide policy options where immediate full cost recovery may be impractical, including phased implementation or Council-directed subsidy levels.
- Simplify and modernize the Master Fee Schedule to improve transparency, usability, and administration by City staff and the public.
- Provide fully editable, non-proprietary tools and documentation that City staff can maintain and update without required consultant software or ongoing consultant dependency.
- Establish a repeatable annual update methodology and a recommended schedule for future comprehensive fee reviews.
- Complete a supplemental, documented cost allocation analysis for Fire, Police, and other applicable positions not included in the City's recently approved enterprise-related position allocation review, while preserving the approved allocations and integrating the results into a coherent City allocation framework.

1.3 Scope Exclusions

Unless expressly added by written amendment, the following are outside the scope of this RFP:

- Development Impact Fee nexus studies under the Mitigation Fee Act or AB 1600, except to identify such fees as outside the user-fee study and avoid duplication.
- Utility rate studies for water, wastewater/sewer, natural gas, or solid waste service rates. The study may include miscellaneous utility service fees or administrative charges contained in the City's Master Fee Schedule when legally appropriate, but shall not establish commodity or utility rates.
- Taxes, assessments, fines, penalties, or charges whose amount is established by statute or another agency, except for identification, classification, and administrative recommendations where useful.

1.4 RFP Coordinator

All communications concerning this RFP shall be directed in writing to the City's designated RFP Coordinator. The Coordinator shall be the sole point of contact during the solicitation process.

Contact	Information
Name/Title	Mai Vang, Financial Services Director
Email	mvang@coalinga.com
Telephone	(559) 935-1533 ext. 129

1.5 RFP Schedule

The following schedule is tentative. The City reserves the right to modify the schedule by written notice or addendum.

Deadlines	Tentative Date
RFP Issued	October 5, 2026
Deadline for Questions	October 16, 2026
City Responses / Addendum	October 30, 2026
Proposal Due	November 6, 2026
Interviews, if needed	Week of November 16 th
Notice of Intent to Award	Week of November 16 th
Protest Deadline	Five (5) business days following Notice of Intent to Award
City Council Award	December 17, 2026
Project Kickoff	Week of January 11, 2027
Target Final Study / Adoption*	TBD

*The Target Date will be determined at the Project Kickoff meeting with the selected consulting firm.

2. PROJECT SCOPE OF WORK

The tasks below establish the minimum scope. Proposers are encouraged to recommend additional or alternative methods that improve accuracy, legal defensibility, efficiency, transparency, or usability, provided the proposal clearly identifies any deviation and associated cost.

2.1 Task 1 - Project Initiation and Data Validation

- Conduct a kickoff meeting with Finance and participating departments to confirm scope, deliverables, roles, schedule, and data requirements.
- Prepare a detailed project work plan, data request list, responsibility matrix, and schedule with key decision points and review periods.
- Review the City's existing Master Fee Schedule, 2015 fee study and model, current policies and procedures, relevant resolutions/ordinances, current budget and actual expenditure data, salary and benefit information, staffing allocations, service statistics, and the City-provided cost allocation plan.
- Conduct structured interviews or workshops with departments to document current workflows, service levels, staffing effort, technology changes, online/self-service processes, outsourced services, and operational changes since the prior study.
- Identify data limitations and recommend reasonable, transparent assumptions where reliable historical data or time records are unavailable.

Review, audit, and validate the current City-Provided Cost Allocation Plan (CAP) for compliance with California Proposition 26 and applicable legal requirements before incorporating and applying CAP allocations to the updated fee model.

2.2 Task 2 - Fee Inventory and Legal/Policy Classification

- Develop a complete inventory of fees and charges within scope by department, service, legal authority, current amount, calculation basis, and adopting authority.
- Identify fees that are obsolete, duplicative, inconsistently applied, not formally adopted, no longer tied to a current service, or missing from the Master Fee Schedule.
- Identify services currently provided without an associated fee for which a user fee may be legally and operationally appropriate.
- Classify fees by applicable legal framework and flag items requiring special legal analysis, notice, hearing, protest, or adoption procedures. The consultant shall coordinate with City staff and City Attorney as needed; the consultant is not expected to provide legal representation.
- Review the City's existing "Public Records Search" fee for compliance with the California Public Records Act. The consultant shall remove from the current Master Fee Schedule all authorization to charge for staff or City Attorney time spent searching for, reviewing, or redacting standard public records. This fee shall not be calculated on a full cost-recovery basis and shall be limited to legally permissible direct duplication costs. Costs for specialized electronic data extraction, compilation, programming, or computer services may be included only to the extent expressly authorized by applicable law and shall be separately identified and evaluated in coordination with the City Attorney.
- Review and classify the quarterly business license charges imposed on professions and businesses, including attorneys, physicians, and contractors, to determine whether each charge constitutes a tax, regulatory fee, or other charge under applicable law. The consultant shall not apply a user-fee cost-recovery methodology or recommend an increase to a charge classified as a tax. Any tax classification, voter-approval requirement, or proposed change shall be separately identified and evaluated in coordination with the City Attorney before inclusion in the recommended Master Fee Schedule.
- Review the current Master Fee Schedule to identify and classify all fees, fines, penalties, and charges subject to statutory caps, prescribed amounts, required adjustments, or other limitations that supersede or restrict a local cost-recovery calculation. This review shall include, but is not limited to, municipal and fire-code citations, utility reconnection charges, and residential and commercial solar permitting and plan-review fees. The consultant shall separately identify the applicable statutory authority and limitation for each charge and shall ensure that no cost-recovery calculation, CPI adjustment, or recommended amount exceeds or conflicts with applicable law. Charges excluded from the user-fee analysis shall nevertheless be identified and correctly classified in the recommended Master Fee Schedule in coordination with the City Attorney.
- Separately identify charges outside the scope of this study, such as Development Impact Fees, utility commodity rates, taxes, assessments, fines, and penalties, to avoid improper treatment as user fees.

2.3 Task 3 - Cost of Service and Cost Recovery Analysis

- Determine the reasonable full cost of providing each fee-supported service using direct labor, benefits, operating costs, contractual costs, applicable indirect/overhead allocations from the City-provided cost allocation plan, and other supportable costs.
- Document workload assumptions, service steps, productive hours, staff classifications, time estimates, allocation bases, unit measures, and formulas used to calculate each fee.
- Where appropriate, perform or facilitate representative time/workload studies or process mapping to validate staff effort rather than relying solely on unsupported estimates.
- Calculate current cost recovery percentages, full cost recovery fee levels, and subsidy amounts by fee/service.
- Analyze a practical period of historical activity and revenue data, preferably two to three fiscal years where reliable data is available, to identify volume trends, service-demand changes, revenue impacts, and unusual or nonrecurring activity.
- Identify instances of potential over-recovery as well as under-recovery, and recommend corrective action consistent with applicable law.
- Assess the treatment of deposits, pass-through costs, consultant deposits, actual-cost billing, reinspection/review charges, credit-card or payment processing costs, technology-related service costs, and other variable-cost items where applicable.

2.4 Task 4 - Fee Recommendations and Policy Options

- Recommend a full cost recovery fee for each service, together with any policy-based fee level or subsidy alternative that the consultant believes is appropriate for City consideration.
- For significant increases, provide phased implementation options, where appropriate, and quantify the annual revenue and subsidy implications of each option.
- Recommend new fees, modified fees, consolidated fees, tiered fees, flat versus actual-cost billing methods, minimum charges, deposits, or other structures that better reflect current service delivery and administrative practices.
- Identify fees that should be eliminated or replaced because they are obsolete, legally problematic, duplicative, administratively inefficient, or no longer representative of the service provided.
- Recommend an annual adjustment methodology, such as CPI or another appropriate index, but distinguish between automatic inflationary adjustments and circumstances that should trigger a new cost-of-service review.
- Recommend a comprehensive fee-study review cycle and procedures for interim fee changes, including documentation standards and internal responsibility for annual maintenance.

2.5 Task 5 - Peer Agency and Market Comparison

- The consultant shall perform a targeted comparison with a reasonable group of comparable California public agencies selected in consultation with the City. Comparisons are informational and shall not replace the City's own cost-of-service basis for fee recommendations.
- Consider population, service mix, geographic proximity, organizational structure, development activity, and other relevant characteristics when recommending comparison agencies.
- Compare selected high-impact or commonly used fees, fee structures, and cost recovery practices rather than relying solely on a broad price comparison.
- For facility rentals, recreation-type charges, or other services where market conditions may be a relevant policy consideration, identify market comparisons separately from the legally supportable cost-of-service calculation.

2.6 Task 6 - Modernization of the Master Fee Schedule

- Prepare a consolidated, user-friendly Master Fee Schedule organized consistently by department and service category.

- Use plain-language fee descriptions and identify calculation units, deposits, hourly rates, pass-through charges, actual-cost provisions, or other conditions clearly.
- Recommend a numbering or coding structure that supports future maintenance and cross-reference to the underlying fee model.
- Where practical, structure the schedule and model to support publication to the City website and future integration or reference within permitting, licensing, cashiering, ERP, or other digital systems.
- Identify fees that are suitable for online/self-service transactions and any administrative efficiencies that may affect the cost basis of those services.

2.7 Task 7 - Draft Study, Review, and Implementation Support

- Prepare an administrative draft for staff review, incorporating department comments and documenting unresolved policy decisions.
- Prepare a management summary highlighting material fee changes, subsidy decisions, revenue impacts, legal/policy considerations, and implementation choices.
- Present findings to City management and conduct at least one working session with City staff.
- Prepare presentation materials and participate in City Council meetings/workshops as needed, including the final fee adoption hearing, unless otherwise proposed.
- Provide a draft resolution and/or fee schedule exhibit suitable for City Attorney review and Council adoption.
- Provide reasonable post-adoption implementation support up to two (2) years to address model questions, corrections, or implementation issues attributable to the study.

2.8 Task 8 - Supplemental Cost Allocation Analysis for Positions Not Included in the Approved Review

- The City recently reviewed and approved cost allocations for positions that impact the Enterprise funds. Those approved allocations are part of the City-provided cost allocation information and shall remain in place, subject to the validation requirements elsewhere in this RFP.
- Perform a supplemental cost allocation analysis for City positions that were not included in that approved review, including Fire, Police, and other applicable positions or classifications identified by the City. The purpose of this task is to establish and document reasonable, supportable allocations for the remaining positions without recreating the portions of the cost allocation plan already reviewed and approved.
- Review organizational responsibilities, position duties, budgeted staffing, payroll and benefit costs, departmental and program relationships, available workload or activity data, and other relevant records necessary to determine which funds, departments, programs, services, or activities benefit from each position within the supplemental analysis.
- Develop and document an appropriate allocation methodology and allocation basis for each position or group of similarly situated positions. Allocation bases may include direct assignment, time or workload measures, service calls, staffing, transactions, program activity, or another reasonable and consistently applied basis supported by the nature of the services provided.
- Where reliable time or workload records are unavailable, conduct interviews, facilitate reasonable time-estimate exercises, or use other documented methods to develop supportable allocation percentages and clearly identify assumptions and limitations.
- Identify positions or portions of positions that should remain directly assigned to the General Fund or another fund because a reasonable benefit or nexus to another fund, program, enterprise activity, or fee-supported service cannot be demonstrated.
- Ensure that the supplemental position allocations are consistent with applicable cost-allocation principles, the City's fund structure and operations, and Proposition 26 considerations, and that costs are not shifted to enterprise funds or fee-supported activities without a documented and supportable basis.
- Integrate the supplemental position allocation analysis with the existing City-provided cost allocation information so the City has a coherent, documented allocation framework for use in the User Fee Study and for future budgeting and cost allocation updates. Any recommended change affecting an allocation that was

previously reviewed and approved shall be separately identified and shall not be incorporated without City approval.

2.9 Required Deliverables

- Project work plan, schedule, and data request list.
- Fee inventory and legal/policy classification matrix.
- Documented cost-of-service methodology and assumption log.
- Cost recovery matrix showing current fee, calculated full cost, recommended fee, cost recovery percentage, subsidy amount/percentage, percentage change, and projected revenue impact.
- Historical fee activity and revenue analysis, where data is reliable and available.
- Peer agency comparison report for selected fees.
- Draft and final Comprehensive User Fee Study.
- Recommended Master Fee Schedule in editable and publication-ready formats.
- Fee implementation plan, including phased options where applicable.
- Draft fee adoption resolution/exhibits for City Attorney review.
- Fully editable fee model and supporting schedules.
- Written annual update procedures / methodology manual.
- Staff training session and training materials.
- Council presentation materials.
- Written assessment documenting the consultant's validation of the City-provided cost allocation plan, identified deficiencies, recommended corrections, and the basis for determining that the allocations used in the fee model comply with Proposition 26 and other applicable requirements.
- Supplemental position cost allocation matrix identifying each position/classification analyzed, benefiting fund(s), department(s), program(s) or activity(ies), allocation basis, recommended allocation percentages, supporting assumptions, and source data.
- Written methodology memorandum for the supplemental position cost allocation analysis, including documentation of interviews or workload measures, treatment of positions not reasonably allocable outside their direct fund, and any recommended changes requiring City approval.
- Fully editable cost allocation schedules/model for the supplemental position analysis that can be updated by City staff and reconciled to the City-provided cost allocation information.

2.10 Fee Model and Technology Requirements

The final model is a City work product and shall be transparent, auditable, and maintainable by City staff. At a minimum:

- The primary fee model shall be delivered in a commonly available, editable format such as Microsoft Excel, unless the City approves an alternative.
- All formulas, assumptions, lookup tables, allocation inputs, calculation logic, and supporting schedules shall be visible and documented.
- The model shall not require proprietary software, ongoing license fees, consultant-hosted access, password protection, locked formulas, hidden worksheets, or consultant-owned calculation engines to perform routine annual updates.
- The model shall allow City staff to update salary/benefit costs, overhead inputs, service times, activity volumes, and policy recovery percentages and to add, revise, or retire fees.
- Where useful, the consultant should include scenario tools for full cost recovery, phased implementation, and Council-directed subsidy options.
- Electronic deliverables shall meet reasonable accessibility and records-retention needs and shall be provided in native editable formats in addition to PDF.

2.11 Staff Training

The consultant shall provide practical training for Finance and designated department staff on the final fee model, annual update process, documentation requirements, and procedures for adding or revising fees. Training should be designed so the City can maintain the study without recurring consultant dependence.

3. CITY BACKGROUND AND CURRENT STATUS

3.1 City Background

The City of Coalinga is a California general law city operating under a Council-Manager form of government. The City provides a range of municipal services that include public safety, community development, public works, administrative services, and enterprise utility operations. Proposers should review the City's current organizational structure, adopted budget, Municipal Code, and Master Fee Schedule as part of the engagement.

3.2 Current Fee Environment

The City completed its last comprehensive fee study in 2015. Since that time, service delivery methods, staffing, labor and benefit costs, technology, permitting and payment processes, contractual services, legal requirements, and community needs have changed. The City seeks a comprehensive update rather than a simple inflationary adjustment of the prior fee schedule.

The City has separately completed a cost allocation plan that will be furnished to the selected consultant. The selected consultant is expected to use that plan as the approved basis for applicable indirect and overhead costs, subject to validation of how those costs are applied to individual fee-supported services.

The most recent City review and approval of position cost allocations addressed only positions impacting the enterprise funds. Fire, Police, and other applicable positions were not included in that review. The selected consultant shall perform the supplemental position cost allocation analysis described in Task 8 for those remaining positions and integrate the results with the existing City-provided cost allocation information. The existing approved enterprise-related allocations shall remain intact unless the consultant identifies a material concern through the validation work required by this RFP, in which case the concern and any recommended change shall be separately documented for City consideration.

4. PROPOSAL REQUIREMENTS

The City encourages concise proposals that provide a clear and complete response. Proposals shall be organized in the order below.

4.1 Cover Letter

Identify the firm, primary contact, address, telephone number, and email. The letter shall be signed by a person authorized to bind the firm and shall acknowledge all addenda.

4.2 Executive Summary

Provide a concise statement of the firm's understanding of the project, key qualifications, proposed approach, and any distinguishing features of the proposal.

4.3 Firm Qualifications and Relevant Experience

Describe the firm's experience conducting comprehensive municipal user fee studies for California public agencies. Identify at least three comparable projects completed within the last five years, preferably for agencies of similar size or service complexity.

4.4 Project Team

Identify the Project Manager and key personnel, roles, availability, relevant experience, and resumes. Identify all subcontractors and their responsibilities. The City expects key personnel proposed to remain assigned for the duration of the project unless the City approves a substitution.

4.5 Project Approach and Methodology

Describe the proposed methodology for fee inventory, departmental interviews, time/workload validation, cost-of-service calculations, audit, validation, and use of the City's existing cost allocation plan, cost recovery analysis, peer comparisons, policy options, model development, implementation, and staff training. Clearly identify assumptions and any proposed deviations from the RFP.

The proposal shall also describe the firm's methodology for the supplemental position cost allocation analysis, including how it will evaluate Fire, Police, and other positions not included in the approved enterprise-related allocation review; select and document allocation bases; validate time/workload assumptions; distinguish direct assignments from shared costs; and integrate the supplemental results with the existing City-provided cost allocation information without unnecessarily recreating previously approved work.

4.6 Work Plan and Schedule

Provide a detailed schedule by task, milestone, deliverable, City review period, and required meeting. Identify the information and expect staff participation from the City and any critical path items.

4.7 Deliverable Samples

Provide representative examples or screen captures of a municipal fee study report, cost recovery matrix, Master Fee Schedule, and editable fee model previously prepared by the proposed team. Samples may be redacted as necessary.

4.8 References

Provide at least three public-agency references for similar work completed by the proposed team within the last five years, including agency, project, contact name/title, phone, email, completion date, and contract amount if available.

4.9 Exceptions and Conflicts

Identify any exceptions to the RFP or City agreement, actual or potential conflicts of interest, and any material litigation or claims related to similar professional services during the past five years.

4.10 Cost Proposal

Provide a separate detailed, not-to-exceed cost proposal by task and deliverable. Identify staff classifications, hourly billing rates, estimated hours, reimbursable expenses, optional services, and any rate increases that could occur during the proposed project period. The total not-to-exceed amount shall include all travel, meetings, printing, administrative, and other costs unless clearly identified otherwise.

4.11 Proposal Validity

The proposal shall remain valid for at least ninety (120) days after the proposal due date.

5. EVALUATION AND SELECTION

5.1 Minimum Qualifications

- Minimum five years of demonstrated experience conducting municipal user fee studies for California public agencies.
- Successful completion of at least three comparable municipal/public-agency fee studies within the last five years.
- Demonstrated knowledge of California user fee and cost recovery requirements, including Propositions 26 and 218 where applicable and relevant Government Code requirements.
- Demonstrated experience preparing or reviewing municipal cost allocation plans or position-level cost allocation analyses, including allocations among General Fund, special revenue, and enterprise activities.
- Demonstrated ability to develop transparent, editable, non-proprietary fee models that public-agency staff can maintain.
- Demonstrated experience presenting technical financial information to executive management and elected officials.

5.2 Evaluation Criteria

Evaluation Criterion	Points
Understanding of project and proposed methodology	25
Firm qualifications and relevant California municipal experience	20
Project Manager and key personnel	15
Quality, transparency, and sustainability of proposed fee model/deliverables	15
Work plan, schedule, availability, and implementation support	10
References and past performance	5
Cost proposal and overall value	10
TOTAL	100

The City intends to select the proposal that provides the best overall value and is most advantageous to the City. Selection will not be based solely on lowest cost. The City may request clarification, conduct interviews, request a best and final offer, negotiate scope and cost, or make an award based on the written proposals.

5.3 Protest Procedure

Any proposer wishing to protest the City's intended award must submit a written protest to the RFP Coordinator within five (5) business days following issuance of the Notice of Intent to Award, consistent with the RFP milestone schedule.

The protest must identify the specific basis for the protest, the facts and supporting documentation upon which the protest is based, and the relief requested. A protest based solely on disagreement with the City's evaluation, scoring, or professional judgment will not be sufficient unless the proposer identifies an alleged error, inconsistency, failure to follow the RFP requirements, or other material irregularity in the procurement process. The Protester must clearly specify the basis of the protest. All protests must be submitted to: Email:

mvang@coalinga.com

The Financial Services Director, or designee, in consultation with the City Attorney as appropriate, will review the protest and issue a written determination. The City may request additional information as necessary to evaluate the protest.

Failure to submit a protest within the time and manner specified above shall constitute a waiver of the proposer's right to protest the procurement process. The City's determination shall be final, subject to applicable law.

6. GENERAL REQUIREMENTS

6.1 Proposal Preparation Costs

All costs incurred in preparing, submitting, presenting, or negotiating a proposal are the sole responsibility of the proposer.

6.2 Questions and Addenda

Questions must be submitted in writing to the RFP Coordinator by the deadline. Only written responses or addenda issued by the City shall modify or interpret the RFP.

6.3 Proposal Submission

Proposals shall be submitted electronically in searchable PDF format to mvang@coalinga.com by the date and time stated in the RFP schedule. The City may require the cost proposal to be submitted as a separate file.

6.4 Late Proposals

Proposals received after the stated deadline may be rejected as nonresponsive.

6.5 Public Records

Proposals and related records are subject to the California Public Records Act, Government Code section 7920.000 et seq., and other applicable law. Proposers shall clearly identify information they contend is legally exempt from disclosure. Marking an entire proposal confidential is discouraged and does not determine whether the information is exempt from disclosure.

6.6 City Rights

The City reserves the right to reject any or all proposals; waive minor irregularities; request clarification or additional information; modify, postpone, cancel, or reissue the RFP; negotiate with one or more proposers; accept other than the lowest-priced proposal; and award only those services determined to be in the City's best interest, subject to applicable law and City policy.

6.7 Conflict of Interest

The proposer shall disclose actual or potential conflicts of interest and comply with all applicable conflict-of-interest laws and City requirements.

6.8 Non-Collusion

The proposer shall certify that its proposal was prepared independently and without collusion, fraud, or improper communication with competing proposers.

6.9 Nondiscrimination

The selected consultant shall comply with applicable federal and California nondiscrimination laws in performing the agreement.

6.10 Licenses and Compliance with Law

The selected consultant shall maintain all licenses, permits, registrations, and professional qualifications required to perform the services and shall comply with all applicable federal, State, and local laws and regulations.

6.11 Subcontracting and Assignment

Subcontractors must be identified in the proposal and are subject to City approval. The selected consultant remains fully responsible for all work. The agreement may not be assigned without prior written City approval.

6.12 Ownership of Work Product

All City-specific work product, data compilations, reports, models, schedules, calculations, documentation, and deliverables prepared for the City shall be provided to the City in native editable format and shall be available for City use, modification, and future maintenance in accordance with the final agreement.

6.13 Data Security and Confidentiality

The consultant shall use reasonable administrative, technical, and physical safeguards for City information received during the project; limit access to personnel with a need to know; use secure methods for transfer of nonpublic data; and promptly notify the City of any suspected unauthorized access or disclosure. The proposer shall describe any cloud-based or third-party platform proposed for City data.

6.14 Accessibility

Public-facing reports and electronic deliverables should be prepared in formats that support accessibility and conversion to accessible web-posted documents, consistent with applicable City requirements and law.

6.15 Contract and Insurance

The selected consultant will be required to execute the City's professional services agreement and satisfy the City's insurance and indemnification requirements before work begins.

6.16 No Contact / Procurement Integrity

During the solicitation period, proposers shall communicate regarding this RFP only through the designated RFP Coordinator unless otherwise authorized in writing by the City.

6.17 Council Approval

Any agreement resulting from this RFP is subject to approval by the authorized City official or City Council, as required by the City's purchasing authority and applicable law.

APPENDIX A - CURRENT MASTER FEE SCHEDULE / FEE INVENTORY

The City's current adopted Master Fee Schedule and available fee inventory are provided for reference and use in preparing the proposal and performing the Comprehensive User Fee Study.

The selected consultant shall review and validate the fee inventory as part of the Scope of Work and shall not assume that the information provided in this Appendix represents a complete inventory of all current City fees and charges. The consultant shall work with City staff to identify subsequent City Council actions, departmental practices, additional fees or charges, and other information necessary to establish a complete and current fee inventory.

The City will provide additional supporting documentation and information reasonably available to the City during the project.

APPENDIX B - COST PROPOSAL FORM

Each proposer shall complete and submit this Cost Proposal Form as part of its proposal. The cost proposal shall identify the estimated hours and not-to-exceed fee for each task listed below. The total proposed cost shall include all labor, overhead, administrative costs, travel, reimbursable expenses, and other costs necessary to complete the Scope of Work, unless specifically identified otherwise.

Proposers shall also attach a detailed staffing and rate schedule identifying each proposed team member or labor classification, hourly billing rate, estimated hours, and any reimbursable expense assumptions.

Any optional services shall be clearly identified and priced separately and shall not be included in the base not-to-exceed fee unless otherwise stated by the proposer.

Task	Estimated Hours	Not-to-Exceed Fee
Task 1 - Project Initiation and Data Validation		
Task 2 - Fee Inventory and Legal/Policy Classification		
Task 3 - Cost of Service and Cost Recovery Analysis		
Task 4 - Fee Recommendations and Policy Options		
Task 5 - Peer Agency and Market Comparison		
Task 6 - Master Fee Schedule Modernization		
Task 7 - Draft Study, Review, and Implementation Support		
Task 8 - Supplemental Cost Allocation Analysis for Positions Not Included in the Approved Review		
Staff Training		
Optional Services		
TOTAL		

APPENDIX C - NON-COLLUSION / AUTHORIZED SIGNATURE

The proposer shall complete, sign, and submit this certification with its proposal.

The proposer certifies that the proposal is genuine, was prepared independently, and was not made in the interest of or on behalf of any undisclosed person or entity; that the proposer has not directly or indirectly induced another proposer to submit a sham proposal or refrain from proposing; and that the proposer has not sought through collusion to obtain an improper advantage.

By signing below, the undersigned certifies that they are authorized to submit the proposal and bind the proposer to the representations, commitments, and terms contained in the proposal, subject to execution of a final agreement by the City.

Authorized Representative	
Firm Name	
Name / Title	
Signature	
Date	

APPENDIX D - CITY PROFESSIONAL SERVICES AGREEMENT

The City's standard Professional Services Agreement is attached to this RFP and will serve as the basis for the agreement with the selected consultant.

Proposers shall review the agreement and identify in their proposal any requested exceptions, modifications, or proposed alternative language. Any changes requested must clearly identify the applicable provision and the proposed revision. Failure to identify requested exceptions in the proposal may be considered acceptance of the terms of the City's standard Professional Services Agreement.

Requested exceptions or modifications are subject to review and approval by the City and shall not be considered accepted unless expressly incorporated into the final executed agreement. The City reserves the right to reject proposed modifications that are inconsistent with City requirements, applicable law, or the interests of the City.

The selected consultant will be required to execute the final Professional Services Agreement and satisfy all applicable insurance, indemnification, licensing, and other contractual requirements prior to commencement of work.

Admin

Fee Group	Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019	CPI Increased Fee 2020	CPI Increased Fee 2021	CPI Increased Fee 2022	CPI Increased Fee 2023	CPI Increased Fee 2024	CPI Increased Fee 2025
					3.9%	3.0%	1.1%	3.8%	6.0%	2.8%	0.0%
Admin	Copy Fee			\$0.25	\$0.26	\$0.27	\$0.27	\$0.28	\$0.30	\$0.31	\$0.31
Admin	FPCC Copy Fee			\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10
Admin	Research Fee			Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost
Admin	Public Records Search	per page	When allowable per CPRA	\$0.25 plus staff time including City Attorney	\$0.26 plus staff time including City Attorney	\$0.27 plus staff time including City Attorney	\$0.27 plus staff time including City Attorney	\$0.27 plus staff time including City Attorney	\$0.27 plus staff time including City Attorney	\$0.31 plus staff time including City Attorney	\$0.31 plus staff time including City Attorney

Airport

Fee Group	Fee Description	Unit	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%	CPI Increased Fee 2022 3.8%	CPI Increased Fee 2023 6.0%	CPI Increased Fee 2024 2.8%	CPI Increased Fee 2025 0.0%
	Tiedown Fee	per day	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$8.00	\$8.00	\$8.00
	Tiedown Fee	per month	\$30.00	\$31.00	\$32.00	\$32.00	\$34.00	\$36.00	\$37.00	\$37.00
	Vehicle Parking	per day	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$8.00	\$8.00	\$8.00
	Vehicle Parking	per month	\$30.00	\$31.00	\$32.00	\$32.00	\$34.00	\$36.00	\$37.00	\$37.00
	Hanger Lease	per month	\$115.00	\$119.00	\$123.00	\$124.00	\$129.00	\$137.00	\$141.00	\$141.00
	Film Fee - Minimum cost for use of the Airport Facility	per day	\$1,500.00	\$1,559.00	\$1,606.00	\$1,624.00	\$1,686.00	\$1,787.00	\$1,836.00	\$1,836.00
	Film Fee - Nominal water, power & sewer	per day	\$50.00	\$52.00	\$54.00	\$55.00	\$57.00	\$60.00	\$62.00	\$62.00
	Film Fee - Staff time	per hour	\$38.15	\$40.00	\$41.00	\$41.00	\$43.00	\$46.00	\$47.00	\$47.00

Notes:
Any other requested type of events not listed are based on fair market value for the event type and suggestion/input from the Federal Aviation Administration (FAA)

Building

Fee Group	Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%	CPI Increased Fee 2022 3.8%	CPI Increased Fee 2023 0.0%	CPI Increased Fee 2024 0.0%	CPI Increased Fee 2025 0.0%
Building Permit Issuance Fees	Plan Check Fee		of Building Permit Fee	NA	NA	NA	NA	NA	NA	NA	NA
Building Permit Issuance Fees	Re-Roof with Sheathing (up to 2,300 square feet)			\$106.00	\$110.00	\$113.00	\$114.00	\$119.00	\$119.00	\$119.00	\$119.00
Building Permit Issuance Fees	Re-Roof with Sheathing (over 2,300 square feet)			\$126.00	\$131.00	\$135.00	\$136.00	\$142.00	\$142.00	\$142.00	\$142.00
Building Permit Issuance Fees	Swimming Pool (Residential)			\$139.00	\$144.00	\$148.00	\$150.00	\$155.00	\$155.00	\$155.00	\$155.00
Building Permit Issuance Fees	Swimming Pool (Commercial)			\$165.00	\$171.00	\$176.00	\$178.00	\$185.00	\$185.00	\$185.00	\$185.00
Building Permit Issuance Fees	Re-Inspection Fee			\$66.00	\$69.00	\$71.00	\$72.00	\$75.00	\$75.00	\$75.00	\$75.00
Building Permit Issuance Fees	Solar Plan Check (Residential)	per hour		\$66.00	\$69.00	\$71.00	\$72.00	\$75.00	\$75.00	\$75.00	\$75.00
Building Permit Issuance Fees	Solar Permit Issuance (Residential)			\$99.00	\$103.00	\$106.00	\$107.00	\$111.00	\$111.00	\$111.00	\$111.00
Building Permit Issuance Fees	Solar Permit Issuance (Commercial Roof Mount)			\$165.00	\$171.00	\$176.00	\$178.00	\$185.00	\$185.00	\$185.00	\$185.00
Building Permit Issuance Fees	Demolition Permit			\$77.00	\$80.00	\$82.00	\$83.00	\$86.00	\$86.00	\$86.00	\$86.00
Building Permit Issuance Fees	Administrative Fee (New Construction Only)			\$287.00	\$298.00	\$307.00	\$310.00	\$322.00	\$322.00	\$322.00	\$322.00
Building Permits	Commercial Solar Plan Review (Roof Mount)			\$126.00	\$131.00	\$135.00	\$136.00	\$142.00	\$142.00	\$142.00	\$142.00
Building Permits	Stucco			\$87.00	\$90.00	\$93.00	\$94.00	\$98.00	\$98.00	\$98.00	\$98.00
Building Permits	Gas Pressure Test (Reinspection Fee)			\$27.00	\$28.00	\$29.00	\$29.00	\$30.00	\$30.00	\$30.00	\$30.00
Strong Motion Instrumentation Fee (Earthquake Tax)- Applied to all permits	Residential Permits		Min fee \$.50	Multiply valuation by .0001	Multiply valuation by .0001	Multiply valuation by .0001	Multiply valuation by .0001	Multiply valuation by .0001	Multiply valuation by .0001	Multiply valuation by .0001	Multiply valuation by .0001
Strong Motion Instrumentation Fee (Earthquake Tax)- Applied to all permits	Commercial Permits		Min fee \$.50	Multiply valuation by .00021	Multiply valuation by .00021	Multiply valuation by .00021	Multiply valuation by .00021	Multiply valuation by .00021	Multiply valuation by .00021	Multiply valuation by .00021	Multiply valuation by .00021
Building Standards Administration Special Revolving Fund	Valuation Between 1 and 25,000			\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Building Standards Administration Special Revolving Fund	Valuation Between 25,000 and 50,000			\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Building Standards Administration Special Revolving Fund	Valuation Between 50,000 and 75,000			\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Building Standards Administration Special Revolving Fund	Valuation Between 75,000 and 100,000			\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00
Building Standards Administration Special Revolving Fund	Every 25,000 or fraction there of above 100,000			\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Electrical Permits	PERMIT ISSUANCE			\$32.80	\$34.10	\$35.10	\$35.50	\$36.80	\$36.80	\$36.80	\$36.80
Electrical Permits	SINGLE FAMILY RESIDENTIAL	per sq ft		\$0.07	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10
Electrical Permits	MULTI-FAMILY RESIDENTIAL	per sq ft		\$0.06	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10
Electrical Permits	RESIDENTIAL SWIMMING POOL			\$39.50	\$41.00	\$42.20	\$42.70	\$44.30	\$44.30	\$44.30	\$44.30
Electrical Permits	COMMERCIAL SWIMMING POOL			\$79.10	\$82.20	\$84.70	\$85.60	\$88.90	\$88.90	\$88.90	\$88.90
Electrical Permits	SERVICE PANEL <=200A			\$19.70	\$20.50	\$21.10	\$21.30	\$22.10	\$22.10	\$22.10	\$22.10
Electrical Permits	SERVICE PANEL >200A<=1000A			\$39.50	\$41.00	\$42.20	\$42.70	\$44.30	\$44.30	\$44.30	\$44.30
Electrical Permits	SERVICE PANEL >1000A			\$59.30	\$61.60	\$63.50	\$64.20	\$66.70	\$66.70	\$66.70	\$66.70
Electrical Permits	SERVICE PANEL (SOLAR)			\$30.00	\$31.20	\$32.10	\$32.50	\$33.70	\$33.70	\$33.70	\$33.70
Electrical Permits	OUTLETS/FIXTURES/SWITCH (FIRST 20)	per unit		\$1.95	\$2.00	\$2.10	\$2.10	\$2.20	\$2.20	\$2.20	\$2.20
Electrical Permits	OUTLETS/FIXTURES/SWITCH (20+)	per unit		\$0.95	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Electrical Permits	SIGNS/MARQUEE (w/ Lights)			\$26.30	\$27.30	\$28.10	\$28.40	\$29.50	\$29.50	\$29.50	\$29.50
Electrical Permits	EACH ADD SIGN/MARQUEE			\$15.80	\$16.40	\$16.90	\$17.10	\$17.70	\$17.70	\$17.70	\$17.70
Electrical Permits	POWER APPARATUS <= 1HP			\$2.60	\$2.70	\$2.80	\$2.80	\$2.90	\$2.90	\$2.90	\$2.90
Electrical Permits	POWER APPARATUS > 1HP <= 10HP			\$7.90	\$8.20	\$8.40	\$8.50	\$8.80	\$8.80	\$8.80	\$8.80
Electrical Permits	POWER APPARATUS > 10HP <= 50HP			\$14.50	\$15.10	\$15.60	\$15.80	\$16.40	\$16.40	\$16.40	\$16.40
Electrical Permits	POWER APPARATUS > 50HP			\$29.00	\$30.10	\$31.00	\$31.30	\$32.50	\$32.50	\$32.50	\$32.50
Electrical Permits	ELECTRICAL PANEL			\$43.50	\$45.20	\$46.60	\$47.10	\$48.90	\$48.90	\$48.90	\$48.90
Electrical Permits	MISCELLANEOUS APPARATUS			\$29.00	\$30.10	\$31.00	\$31.30	\$32.50	\$32.50	\$32.50	\$32.50
Electrical Permits	TEMP POWER SERVICE POLE			\$43.50	\$45.20	\$46.60	\$47.10	\$48.90	\$48.90	\$48.90	\$48.90
Electrical Permits	TEMP POWER SERVICE DIST SYSTEM			\$7.90	\$8.20	\$8.40	\$8.50	\$8.80	\$8.80	\$8.80	\$8.80
Mechanical Permits	Permit Issuance			\$39.40	\$40.90	\$42.10	\$42.60	\$44.20	\$44.20	\$44.20	\$44.20
Mechanical Permits	FURNACE: <= 100,000 BTUH			\$13.10	\$13.60	\$14.00	\$14.20	\$14.70	\$14.70	\$14.70	\$14.70
Mechanical Permits	FURNACE: >= 100, 000 BTUH			\$19.70	\$20.50	\$21.10	\$21.30	\$22.10	\$22.10	\$22.10	\$22.10
Mechanical Permits	DUO PAC A/C			\$43.50	\$45.20	\$46.60	\$47.10	\$48.90	\$48.90	\$48.90	\$48.90
Mechanical Permits	EVAPORATIVE COOLER			\$26.30	\$27.30	\$28.10	\$28.40	\$29.50	\$29.50	\$29.50	\$29.50
Mechanical Permits	VENTILATION FAN			\$6.50	\$6.80	\$7.00	\$7.10	\$7.30	\$7.30	\$7.30	\$7.30

Building

Fee Group	Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%	CPI Increased Fee 2022 3.8%	CPI Increased Fee 2023 0.0%	CPI Increased Fee 2024 0.0%	CPI Increased Fee 2025 0.0%
Mechanical Permits	COMMERCIAL HOOD			\$65.90	\$68.50	\$70.60	\$71.40	\$74.10	\$74.10	\$74.10	\$74.10
Mechanical Permits	AIR HANDLER < 10,000 CFM			\$6.50	\$6.80	\$7.00	\$7.10	\$7.30	\$7.30	\$7.30	\$7.30
Mechanical Permits	AIR HANDLER >= 10,000 CFM			\$11.80	\$12.30	\$12.70	\$12.80	\$13.30	\$13.30	\$13.30	\$13.30
Mechanical Permits	<= 3HP, COMPRESSOR/BOILER			\$13.10	\$13.60	\$14.00	\$14.20	\$14.70	\$14.70	\$14.70	\$14.70
Mechanical Permits	=>3HP <=15HP, COMP BROILER			\$19.70	\$20.50	\$21.10	\$21.30	\$22.10	\$22.10	\$22.10	\$22.10
Mechanical Permits	15HP <= 30HP, COMP/BOILER			\$26.30	\$27.30	\$28.10	\$28.40	\$29.50	\$29.50	\$29.50	\$29.50
Mechanical Permits	30HP <= 50HP, COMP/BOILER			\$32.90	\$34.20	\$35.20	\$35.60	\$36.90	\$36.90	\$36.90	\$36.90
Mechanical Permits	< 50HP, COMPRESSOR/BOILER			\$52.70	\$54.80	\$56.50	\$57.10	\$59.30	\$59.30	\$59.30	\$59.30
Mechanical Permits	APPLIANCE VENT			\$5.25	\$10.00	Fee adopted by City at \$15	Fee adopted by City at \$15		Fee adopted by City at \$15	Fee adopted by City at \$15	Fee adopted by City at \$15
Mechanical Permits	Reconnection Fee During Business Hours		request before 5:30pm	\$26.30	\$27.30	\$28.10	\$28.40	\$29.50	\$29.50	\$29.50	\$29.50
Mechanical Permits	Air Purification Ventilation		request after 5:30pm	\$19.70	\$150.00	\$154.50	\$156.20	\$162.20	\$162.20	\$162.20	\$162.20
Plumbing Permits	Permit Issuance			\$39.40	\$40.90	\$42.10	\$42.60	\$44.20	\$44.20	\$44.20	\$44.20
Plumbing Permits	FIXTURE/TRAP	per unit		\$5.20	\$5.40	\$5.60	\$5.70	\$5.90	\$5.90	\$5.90	\$5.90
Plumbing Permits	REP / ALTER FIXTURE OR TRAP	per unit		\$3.90	\$4.10	\$4.20	\$4.20	\$4.40	\$4.40	\$4.40	\$4.40
Plumbing Permits	SEWAGE DISPOSAL SYSTEM			\$29.00	\$30.10	\$31.00	\$31.30	\$32.50	\$32.50	\$32.50	\$32.50
Plumbing Permits	WATER HEATER (RESIDENTIAL)			\$7.90	\$8.20	\$8.40	\$8.50	\$8.80	\$8.80	\$8.80	\$8.80
Plumbing Permits	WATER HEATER (COMMERCIAL)			\$26.30	\$27.30	\$28.10	\$28.40	\$29.50	\$29.50	\$29.50	\$29.50
Plumbing Permits	GAS PIPING			\$19.70	\$20.50	\$21.10	\$21.30	\$22.10	\$22.10	\$22.10	\$22.10
Plumbing Permits	WATER PIPING			\$13.10	\$13.60	\$14.00	\$14.20	\$14.70	\$14.70	\$14.70	\$14.70
Plumbing Permits	LAWN SPRINKLER SYSTEM			\$39.50	\$41.00	\$42.20	\$42.70	\$44.30	\$44.30	\$44.30	\$44.30
Plumbing Permits	LAWN SPRINKLER BACKFLOW DEVICE			\$13.10	\$13.60	\$14.00	\$14.20	\$14.70	\$14.70	\$14.70	\$14.70
Plumbing Permits	PUBLIC POOL			\$118.00	\$122.60	\$126.30	\$127.70	\$132.60	\$132.60	\$132.60	\$132.60
Plumbing Permits	PUBLIC SPA			\$118.00	\$122.60	\$126.30	\$127.70	\$132.60	\$132.60	\$132.60	\$132.60
Plumbing Permits	PRIVATE SWIMMING POOL			\$52.00	\$54.00	\$55.60	\$56.20	\$58.40	\$58.40	\$58.40	\$58.40
Plumbing Permits	PRIVATE SPA			\$52.00	\$54.00	\$55.60	\$56.20	\$58.40	\$58.40	\$58.40	\$58.40
Plumbing Permits	MISC APPLIANCE			\$13.10	\$13.60	\$14.00	\$14.20	\$14.70	\$14.70	\$14.70	\$14.70
Plumbing Permits	PRESSURE TEST			\$27.60	\$28.70	\$29.60	\$29.90	\$31.10	\$31.10	\$31.10	\$31.10
	Contract Environmental Markup		of Contract Price	24%	24%	24%	24%	24%	24%	24%	24%

Building

Building Permit Fees (Schedule A2)- CPI Increase 2024				0.0%
Valuation	Fee			
\$1 - \$800	\$60.89			
\$800 - \$3,000	\$60.89 for first \$800	plus	\$5.39 for each additional \$100 or fraction thereof, to and including \$3,000	
\$3,001 - 38,000	\$179.42 for first \$3,000	plus	\$23.87 for each additional \$1,000 or fraction thereof, to and including \$38,000	
\$38,001 - 75,000	\$1,014.98 for first \$38,000	plus	\$17.65 for each additional \$1,000 or fraction thereof, to and including \$75,000	
\$75,001 - \$150,000	\$1,667.89 for first \$75,000	plus	\$12.09 for each additional \$1,000 or fraction thereof, to and including \$150,000	
\$150,001 - \$750,000	\$2,574.70 for first \$150,000	plus	\$9.67 for each additional \$1,000 or fraction thereof, to and including \$750,000	
\$750,001 - \$1,500,000	\$8,378.29 for first \$750,000	plus	\$8.20 for each additional \$1,000 or fraction thereof, to and including \$1,500,000	
\$1,500,000 and up	\$14,531.65 for first \$1,500,000	plus	\$7.44 for each additional \$1,000 or fraction thereof	

Building Permit Fees (Schedule A2)- CPI Increase 2025				0.0%
Valuation	Fee			
\$1 - \$800	\$60.89			
\$800 - \$3,000	\$60.89 for first \$800	plus	\$5.39 for each additional \$100 or fraction thereof, to and including \$3,000	
\$3,001 - 38,000	\$179.42 for first \$3,000	plus	\$23.87 for each additional \$1,000 or fraction thereof, to and including \$38,000	
\$38,001 - 75,000	\$1,014.98 for first \$38,000	plus	\$17.65 for each additional \$1,000 or fraction thereof, to and including \$75,000	
\$75,001 - \$150,000	\$1,667.89 for first \$75,000	plus	\$12.09 for each additional \$1,000 or fraction thereof, to and including \$150,000	
\$150,001 - \$750,000	\$2,574.70 for first \$150,000	plus	\$9.67 for each additional \$1,000 or fraction thereof, to and including \$750,000	
\$750,001 - \$1,500,000	\$8,378.29 for first \$750,000	plus	\$8.20 for each additional \$1,000 or fraction thereof, to and including \$1,500,000	
\$1,500,000 and up	\$14,531.65 for first \$1,500,000	plus	\$7.67 for each additional \$1,000 or fraction thereof	

Cannabis

Fee Description	Unit	Notes	Original Fee 2021	CPI Increased Fee 2022 3.8%	CPI Increased Fee 2023 0.0%	CPI Increased Fee 2024 0.0%	CPI Increased Fee 2025 0.0%
Pre-Application	per application		\$525.00	\$545.00	\$545.00	\$545.00	\$545.00
Regulatory Permit Application	per application		\$2,744.00	\$2,849.00	\$2,849.00	\$2,849.00	\$2,849.00
Annual Commercial Cannabis Regulatory Permit (All Types)	per permit	Annual fee charged per permit	\$8,576.00	\$8,904.00	\$8,904.00	\$8,904.00	\$8,904.00
Annual Commercial Cannabis Regulatory Permit - Cultivation	per permit	additional fee per 20,000 canopy sq. ft. increment (indoor/outdoor)	\$329.00	\$342.00	\$342.00	\$342.00	\$342.00
Annual Regulatory Permit Renewal	per application		\$406.00	\$422.00	\$422.00	\$422.00	\$422.00
Employee Permit - Background and Livescan	per employee		\$606.00	\$629.00	\$629.00	\$629.00	\$629.00
Employee Permit Renewal	per employee		\$43.00	\$45.00	\$45.00	\$45.00	\$45.00
Employee Badge Replacement	per employee		\$29.00	\$30.00	\$30.00	\$30.00	\$30.00
Employee Transfer	per employee		\$29.00	\$30.00	\$30.00	\$30.00	\$30.00
Ink Fingerprint Rolling	per owner		\$44.00	\$46.00	\$46.00	\$46.00	\$46.00
Livescan Rolling	per owner		\$55.00	\$57.00	\$57.00	\$57.00	\$57.00
Livescan Processing Renewal	per owner		\$29.00	\$30.00	\$30.00	\$30.00	\$30.00

Finance

Fee Group	Fee Description	Unit	Notes	No CPI applied to	
				Original Fee	fees
	Annual Business Tax Certificate			\$25.00	\$25.00
	Transfer for Business Tax Certificate			\$25.00	\$25.00
	Duplicate Business Tax Certificate			\$25.00	\$25.00
	Non-Payment of Annual Business Tax Certificate		of the Tax Delinquent + 1.5% Interest	\$0.25	\$0.25
License Fees per quarter (based on monthly sales)	Less than \$1,000.00			\$7.50	\$7.50
License Fees per quarter (based on monthly sales)	\$1,000.00 to \$1,999.99			\$12.50	\$12.50
License Fees per quarter (based on monthly sales)	\$2,000.00 to \$2,999.99			\$15.00	\$15.00
License Fees per quarter (based on monthly sales)	\$3,000.00 to \$4,999.99			\$20.00	\$20.00
License Fees per quarter (based on monthly sales)	\$5,000.00 and over		plus \$.50 per month for each increase of \$1,000.00	\$20.00	\$20.00
Specific Business Rates	Theatres, Minstrels, Opera, or Concert (Less than one month)	per day		\$10.00	\$10.00
Specific Business Rates	Theatres, Minstrels, Opera, or Concert (one month)	per month		\$20.00	\$20.00
Specific Business Rates	Theatres, Minstrels, Opera, or Concert (quarter year)	per quarter		\$20.00	\$20.00
Specific Business Rates	Circus, Caravan, Menagerie or side show	per day		\$150.00	\$150.00
Specific Business Rates	Parading	per day		\$75.00	\$75.00
Specific Business Rates	Carnivals		plus \$25.00 per day per ferris wheel	\$150.00	\$150.00
Specific Business Rates	Fortune Telling, Palmistry	per day		\$25.00	\$25.00
Specific Business Rates	Boxing and Sporting Matches	per match		\$10.00	\$10.00
Specific Business Rates	Shooting Gallery	per quarter	per table, alley, or lane	\$5.00	\$5.00
Specific Business Rates	Billiards, Pool Tables, Bowling			\$5.00	\$5.00
Specific Business Rates	Dances	per dance		\$10.00	\$10.00
Specific Business Rates	Hotels (not more than 15 bedrooms)	per quarter		\$15.00	\$15.00
Specific Business Rates	Hotels (16-25 bedrooms)	per quarter		\$20.00	\$20.00
Specific Business Rates	Hotels (more than 25 bedrooms)	per quarter		\$2.50	\$2.50
Specific Business Rates	Rooming House (no more than 5 furnished rooms)	per quarter		\$5.00	\$5.00
Specific Business Rates	Rooming House (6-25 furnished rooms)	per quarter		\$10.00	\$10.00
Specific Business Rates	Rooming House (More than 25 furnished rooms)	per quarter		\$10.00	\$10.00
Specific Business Rates	Brokerage Business	per quarter		\$5.00	\$5.00
Specific Business Rates	Rent and Debt Collector	per quarter		\$10.00	\$10.00
Specific Business Rates	Attorneys at law	per quarter		\$10.00	\$10.00
Specific Business Rates	Physician or Surgeon	per quarter		\$10.00	\$10.00

Finance

Fee Group	Fee Description	Unit	Notes
Specific Business Rates	Dentists	per quarter	
Specific Business Rates	Undertakers	per quarter	
Specific Business Rates	Service Station		
Specific Business Rates	Sale of Motor Vehicles	per quarter	
Specific Business Rates	Auctions	per day	
Specific Business Rates	Auctioneer for hire	per day	
Specific Business Rates	Garages		
Specific Business Rates	Printers	per quarter	
Specific Business Rates	Handbill Distributors	per quarter	
Specific Business Rates	Peddlers	per day	
Specific Business Rates	Horned Toad Derby Temporary Business License	per day	
Specific Business Rates	Vending of Musical Instruments	per quarter	
Specific Business Rates	Pawn Shops	per quarter	
Specific Business Rates	Freight Business	per quarter	per vehicle
Specific Business Rates	Barber and Beauty Shops	per quarter	per chair
Specific Business Rates	House Movers	per house	
Specific Business Rates	Hospitals (for profit)	per quarter	
Specific Business Rates	Hospitals (not-for-profit)		exempt
Specific Business Rates	Shore Repair	per quarter	
Specific Business Rates	Tailoring	per quarter	
Specific Business Rates	Soliciting of Pictures	per year	
Specific Business Rates	Public Utility Company	per quarter	
Specific Business Rates	Contractors	per year	
Specific Business Rates	Gaming Establishments (gaming tables)	per quarter	per table
Specific Business Rates	Gaming Establishments (slot machines)	per quarter	per machine
Delinquent Account Fees (utilities)	Late Fee		Minimum Fee \$2.50
Delinquent Account Fees (utilities)	Shut-Off Notice Process Fee		
Delinquent Account Fees (utilities)	Reconnection Fee During Business Hours		request before 5:30pm
Delinquent Account Fees (utilities)	Reconnection Fee After Business Hours		request after 5:30pm
Delinquent Account Fees (utilities)	Meter Tampering Fee		
Delinquent Account Fees (utilities)	Unauthorized Connection Fee		
Delinquent Account Fees (utilities)	Return check Fee		
Delinquent Account Fees (utilities)	Missed Appointment Fee After Second Time		
	Credit Card pass thru		

Original Fee	No CPI applied to fees
\$10.00	\$10.00
\$10.00	\$10.00
based upon gross sales	based upon gross sales
\$100.00	\$100.00
\$25.00	\$25.00
\$3.00	\$3.00
based upon gross sales	based upon gross sales
\$10.00	\$10.00
\$10.00	\$10.00
\$60.00	\$60.00
\$25.00	\$25.00
\$25.00	\$25.00
\$25.00	\$25.00
\$5.00	\$5.00
\$5.00	\$5.00
\$20.00	\$20.00
\$7.50	\$7.50
\$0.00	\$0.00
\$2.50	\$2.50
\$2.50	\$2.50
\$100.00	\$100.00
\$5.00	\$5.00
\$50.00	\$50.00
\$25.00	\$25.00
\$25.00	\$25.00
5% per month	5% per month
\$10.00	\$10.00
\$60.00	\$50.00
\$150.00	\$150.00
\$300.00	\$300.00
\$300.00	\$300.00
\$25.00	\$25.00
\$20.00	\$20.00
\$2.95	\$2.95

Fire

Fee Group	Fee Description	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%	CPI Increased Fee 2022 3.8%	CPI Increased Fee 2023 0.0%	CPI Increased Fee 2024 0.0%	CPI Increased Fee 2025 0.0%
Fire Plan Check Fees	Fire Hood / Duct Plan Check and Inspection Fee	\$299.00	\$311.00	\$320.00	\$324.00	\$336.00	\$336.00	\$336.00	\$336.00
Fire Plan Check Fees	Fire Alarm Plan Check and Inspection (+ Device)	\$358.00	\$372.00	\$383.00	\$387.00	\$402.00	\$402.00	\$402.00	\$402.00
Fire Plan Check Fees	Per Device	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection - NFPA 13D Systems	\$358.00	\$372.00	\$383.00	\$387.00	\$402.00	\$402.00	\$402.00	\$402.00
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection - NFPA 13D Subdivision (per model)	\$239.00	\$248.00	\$256.00	\$259.00	\$269.00	\$269.00	\$269.00	\$269.00
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection - NFPA 13D Subdivision (per permit)	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection NFPA 13 or 13R Systems (Base Fee + Number Heads + Floor/Riser)	\$437.00	\$454.00	\$468.00	\$473.00	\$491.00	\$491.00	\$491.00	\$491.00
Fire Plan Check Fees	Heads 1-99	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Fire Plan Check Fees	Heads 100-199	\$239.00	\$248.00	\$256.00	\$259.00	\$269.00	\$269.00	\$269.00	\$269.00
Fire Plan Check Fees	Heads 200 or more (Each additional head over 199 + 199 Head Fee)	\$0.50	\$0.52	\$0.54	\$0.54	\$0.56	\$0.56	\$0.56	\$0.56
Fire Plan Check Fees	Each Floor / Riser over 1	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Fire Plan Check Fees	Fire Plan Check Fee	NA	NA	NA	NA	NA	\$208.00	\$208.00	\$208.00
Fire Plan Check Fees	Fire Plan Check Fee for Inspections for NFPA 13 or 13R Systems	NA	NA	NA	NA	NA	\$257.00	\$257.00	\$257.00
Fire Plan Check Fees	Stationary Fire Pump	\$478.00	\$497.00	\$512.00	\$518.00	\$537.00	\$537.00	\$537.00	\$537.00
Fire Plan Check Fees	Site Plan Review	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Fire Plan Check Fees	Fire Main, 3 or less Hydrants	\$239.00	\$249.00	\$257.00	\$260.00	\$270.00	\$270.00	\$270.00	\$270.00
Fire Plan Check Fees	Fire Main, 4 or more Hydrants (Base Fee + per hydrant	\$239.00	\$249.00	\$257.00	\$260.00	\$270.00	\$270.00	\$270.00	\$270.00
Fire Plan Check Fees	Per Hydrant over 3	\$59.00	\$62.00	\$64.00	\$65.00	\$67.00	\$67.00	\$67.00	\$67.00
Fire Plan Check Fees	Deferred Submittal Request	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Fire Plan Check Fees	Spray Booth / Paint Room (Not including Fire Prot) System)	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Fire Plan Check Fees	Re-Submittal Fee (Each, after First resubmittal or After plan approval)	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Tenant Improvements (TI)	Tenant Improvements Sprinkler Plan Check - Install or Relocate 7 Heads or more	\$239.00	\$249.00	\$257.00	\$260.00	\$270.00	\$270.00	\$270.00	\$270.00
Tenant Improvements (TI)	Tenant Improvements Sprinkler Plan Check - Install or Relocate Less than 7 Heads	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Tenant Improvements (TI)	Onsite Sprinkler or Hydrant Mains Flush and Pressure Check (Underground System)	\$89.00	\$93.00	\$96.00	\$97.00	\$101.00	\$101.00	\$101.00	\$101.00
Tenant Improvements (TI)	Overhead System Pressure Test	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Tenant Improvements (TI)	5 Year Certification Sprinkler Test	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Tenant Improvements (TI)	US - Antifreeze System	\$239.00	\$249.00	\$257.00	\$260.00	\$270.00	\$270.00	\$270.00	\$270.00
Tenant Improvements (TI)	US - Foam Systems	\$239.00	\$249.00	\$257.00	\$260.00	\$270.00	\$270.00	\$270.00	\$270.00
Tenant Improvements (TI)	US - Fire Pump	\$358.00	\$373.00	\$384.00	\$388.00	\$403.00	\$403.00	\$403.00	\$403.00
Tenant Improvements (TI)	US - Medical Gas	\$239.00	\$249.00	\$257.00	\$260.00	\$270.00	\$270.00	\$270.00	\$270.00
Tenant Improvements (TI)	Fire Standpipe System	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Fire Code Enforcement Inspections	Commercial Annual Fire Inspection	NA	NA	NA	NA	\$109.00	\$109.00	\$109.00	\$109.00
Fire Code Enforcement Inspections	Non Compliant Citation - Fire Code, Building Code, or Municipal Code (First Citation)	\$100.00	\$104.00	\$107.00	\$108.00	\$112.00	\$112.00	\$112.00	\$112.00
Fire Code Enforcement Inspections	Non Compliant Citation - Fire Code, Building Code, or Municipal Code (Second Citation)	\$500.00	\$520.00	\$536.00	\$542.00	\$563.00	\$563.00	\$563.00	\$563.00
Fire Code Enforcement Inspections	Non Compliant Citation - Fire Code, Building Code, or Municipal Code (Third Citation)	\$1,000.00	\$1,039.00	\$1,070.00	\$1,082.00	\$1,123.00	\$1,123.00	\$1,123.00	\$1,123.00
Fire Code Enforcement Inspections	False Alarm Response (First)	no charge	no charge	no charge	no charge	no charge	no charge	no charge	no charge
Fire Code Enforcement Inspections	False Alarm Response (Second)	no charge	no charge	no charge	no charge	no charge	no charge	no charge	no charge
Fire Code Enforcement Inspections	False Alarm Response (Third)	\$100.00	\$104.00	\$107.00	\$108.00	\$112.00	\$112.00	\$112.00	\$112.00

Fire

Fee Group	Fee Description	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%	CPI Increased Fee 2022 3.8%	CPI Increased Fee 2023 0.0%	CPI Increased Fee 2024 0.0%	CPI Increased Fee 2025 0.0%
Fire Code Enforcement Inspections	False Alarm Response (Fourth)	\$200.00	\$208.00	\$214.00	\$216.00	\$225.00	\$225.00	\$225.00	\$225.00
Fire Code Enforcement Inspections	False Alarm Response (Fifth)	\$400.00	\$416.00	\$429.00	\$434.00	\$450.00	\$450.00	\$450.00	\$450.00
Fire Code Enforcement Inspections	State Mandated 850 Inspection for Licensing and Certification (per hour - 3/4 Hour minimum)	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Fire Code Enforcement Inspections	Fire Report	\$15.00	\$16.00	\$16.00	\$16.00	\$17.00	\$17.00	\$17.00	\$17.00
Fire Code Enforcement Inspections	Hydrant Testing, Inspect and Flow	\$105.00	\$110.00	\$113.00	\$114.00	\$119.00	\$119.00	\$119.00	\$119.00
Fire Code Enforcement Inspections	Special Hazard Use Permit	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Fire Code Enforcement Inspections	Tank Installation/Removal Permit	\$239.00	\$249.00	\$257.00	\$260.00	\$270.00	\$270.00	\$270.00	\$270.00
Fire Code Enforcement Inspections	Tank Plan Review	\$239.00	\$249.00	\$257.00	\$260.00	\$270.00	\$270.00	\$270.00	\$270.00
Fire Code Enforcement Inspections	Tents, Canopies, or Temporary Membrane Structures	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Fire Code Enforcement Inspections	Burn Permit	no charge	no charge	no charge	no charge	no charge	no charge	no charge	no charge
Fire Code Enforcement Inspections	Permitted Control Burn Escape Response	A/C	A/C	A/C	A/C	A/C	A/C	A/C	A/C
Fire Code Enforcement Inspections	Illegal Burn Charges	A/C	A/C	A/C	A/C	A/C	A/C	A/C	A/C
Fire Code Enforcement Inspections	Right-of-way Clean Up	A/C	A/C	A/C	A/C	A/C	A/C	A/C	A/C
Fire Code Enforcement Inspections	Fireworks Stand Permit and Inspection	\$132.00	\$137.00	\$141.00	\$143.00	\$148.00	\$148.00	\$148.00	\$148.00
Fire Code Enforcement Inspections	Public Fireworks Display Permit	\$132.00	\$137.00	\$141.00	\$143.00	\$148.00	\$148.00	\$148.00	\$148.00
Fire Code Enforcement Inspections	Public Fireworks Display Engine Company Standby	A/C	A/C	A/C	A/C	A/C	A/C	A/C	A/C
Fire Code Enforcement Inspections	Carnivals/Fairs Permit and Inspection	\$358.00	\$373.00	\$384.00	\$388.00	\$403.00	\$403.00	\$403.00	\$403.00
Fire Code Enforcement Inspections	Special Event	\$29.00	\$30.00	\$31.00	\$31.00	\$50.00	\$50.00	\$50.00	\$50.00
Fire Code Enforcement Inspections	Bonfire Permit and Inspection	\$119.00	\$124.00	\$10.00	Fee adopted by City at \$15	Fee adopted by City at \$15	\$0.00	\$0.00	\$0.00
Fire Code Enforcement Inspections	Reconnection Fee During Business Hours	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Court Appearance or Deposition	Fee for Civil Case Appearance (Actual Cost)	A/C	A/C	\$150.00	\$152.00	\$157.00	\$157.00	\$157.00	\$157.00
Legal Processing Fee	Fee for Civil Case Subpoena of Records, whether records found or not (per Hour, 15 Minute Increments)	\$38.00	\$40.00	\$41.00	\$41.00	\$43.00	\$43.00	\$43.00	\$43.00
Legal Processing Fee	Copy per page	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10
Legal Processing Fee	Postage (Actual Cost)	A/C	A/C	A/C	A/C	A/C	A/C	A/C	A/C
Other Plan Check / Inspection	Per Hour	\$119.00	\$124.00	\$128.00	\$129.00	\$134.00	\$134.00	\$134.00	\$134.00
Inspection Fee	Overtime Inspection / Review - After normal business hours (2 hour minimum)	\$179.00	\$186.00	\$192.00	\$194.00	\$202.00	\$202.00	\$202.00	\$202.00
Fire Code Enforcement	Citation - First Violation of Fire Code, Building Code, or Municipal Code	\$100.00	\$104.00	\$107.00	\$108.00	\$112.00	\$112.00	\$112.00	\$112.00
Fire Code Enforcement	Citation - Second Violation of Fire Code, Building Code, or Municipal Code	\$500.00	\$520.00	\$536.00	\$542.00	\$563.00	\$563.00	\$563.00	\$563.00
Fire Code Enforcement	Citation - Third Violation of Fire Code, Building Code, or Municipal Code	\$1,000.00	\$1,039.00	\$1,070.00	\$1,082.00	\$1,123.00	\$1,123.00	\$1,123.00	\$1,123.00
File Search	Providing Research, Etc (30 Minute Minimum)	\$38.00	\$40.00	\$41.00	\$41.00	\$43.00	\$43.00	\$43.00	\$43.00
File Search	Copy per page	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10

Planning

Fee Group	Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%	CPI Increased Fee 2022 3.8%	CPI Increased Fee 2023 0.0%	CPI Increased Fee 2024 0.0%	CPI Increased Fee 2025 0.0%
	Determination of Unspecified Uses		Deposit, plus A/C	\$615.00	\$639.00	\$658.00	\$665.00	\$691.00	\$691.00	\$691.00	\$691.00
	Zone Text Amendments		Deposit, plus A/C	\$1,258.00	\$1,307.00	\$1,347.00	\$1,362.00	\$1,414.00	\$1,414.00	\$1,414.00	\$1,414.00
	Re-Zoning		Deposit, plus A/C	\$1,969.00	\$2,047.00	\$2,109.00	\$2,132.00	\$2,214.00	\$2,214.00	\$2,214.00	\$2,214.00
	Conditional Use Permit		Deposit, plus A/C	\$1,767.00	\$1,836.00	\$1,892.00	\$1,913.00	\$1,986.00	\$1,986.00	\$1,986.00	\$1,986.00
	Home Occupation Permits		Deposit, plus A/C	\$110.00	\$115.00	\$118.00	\$119.00	\$124.00	\$124.00	\$124.00	\$124.00
	Variance		Deposit, plus A/C	\$516.00	\$537.00	\$553.00	\$559.00	\$580.00	\$580.00	\$580.00	\$580.00
	Modification/Revocation of Conditional Use Permit/Variance		Deposit, plus A/C	\$1,220.00	\$1,268.00	\$1,306.00	\$1,320.00	\$1,371.00	\$1,371.00	\$1,371.00	\$1,371.00
	Minor Deviations to Ordinance/Standards		Deposit, plus A/C	\$279.00	\$290.00	\$299.00	\$302.00	\$314.00	\$314.00	\$314.00	\$314.00
	Site Plan Review		Deposit, plus A/C	\$1,227.00	\$1,276.00	\$1,315.00	\$1,330.00	\$1,380.00	\$1,380.00	\$1,380.00	\$1,380.00
	Tentative Subdivision Map		Deposit, plus A/C	\$1,465.00	\$1,522.00	\$1,568.00	\$1,585.00	\$1,646.00	\$1,646.00	\$1,646.00	\$1,646.00
	Revised Tentative Subdivision Map		Deposit, plus A/C	\$1,039.00	\$1,080.00	\$1,113.00	\$1,125.00	\$1,168.00	\$1,168.00	\$1,168.00	\$1,168.00
	Final Map		Deposit, plus A/C	\$696.00	\$724.00	\$746.00	\$754.00	\$783.00	\$783.00	\$783.00	\$783.00
	Revised Final Map		Deposit, plus A/C	\$390.00	\$405.00	\$417.00	\$422.00	\$438.00	\$438.00	\$438.00	\$438.00
	Tentative Parcel Map		Deposit, plus A/C	\$1,032.00	\$1,073.00	\$1,105.00	\$1,117.00	\$1,160.00	\$1,160.00	\$1,160.00	\$1,160.00
	Revision to Acreage Map		Deposit, plus A/C	\$318.00	\$331.00	\$341.00	\$345.00	\$358.00	\$358.00	\$358.00	\$358.00
	Parcel Map Waiver		Deposit, plus A/C	\$486.00	\$505.00	\$520.00	\$526.00	\$546.00	\$546.00	\$546.00	\$546.00
	Lot Line Adjustment		Deposit, plus A/C	\$390.00	\$406.00	\$418.00	\$423.00	\$439.00	\$439.00	\$439.00	\$439.00
	Certificate of Compliance		Deposit, plus A/C	\$177.00	\$185.00	\$191.00	\$193.00	\$200.00	\$200.00	\$200.00	\$200.00
	General Plan Amendments		Deposit, plus A/C	\$1,930.00	\$2,005.00	\$2,066.00	\$2,089.00	\$2,169.00	\$2,169.00	\$2,169.00	\$2,169.00
	Annexation		Deposit, plus A/C	\$2,522.00	\$2,621.00	\$2,700.00	\$2,730.00	\$2,834.00	\$2,834.00	\$2,834.00	\$2,834.00
	Appeal Decision of Planning Director		Deposit, plus A/C	\$259.00	\$269.00	\$277.00	\$280.00	\$291.00	\$291.00	\$291.00	\$291.00
	Temporary Use Permit		Deposit, plus A/C	\$197.00	\$205.00	\$211.00	\$213.00	\$221.00	\$221.00	\$221.00	\$221.00
	Sign Permit			\$78.00	\$82.00	\$84.00	\$85.00	\$88.00	\$88.00	\$88.00	\$88.00
	General Plan Colored Map			\$21.00	\$23.00	\$24.00	\$24.00	\$25.00	\$25.00	\$25.00	\$25.00
	Contract Environmental Documentation & Master Plans		of Contract Amount	24%	24%	24%	24%	24%	24%	24%	24%
	Zoning Map			\$13.00	\$14.00	\$14.00	\$14.00	\$15.00	\$15.00	\$15.00	\$15.00
	Environmental Documents - Public Review			\$26.00	\$27.00	\$28.00	\$28.00	\$29.00	\$29.00	\$29.00	\$29.00
	City standards and Specifications			\$13.00	\$14.00	\$14.00	\$14.00	\$15.00	\$15.00	\$15.00	\$15.00
	Misc. Copies		per page	\$0.25	\$0.26	\$0.27	\$0.27	\$0.28	\$0.30	\$0.30	\$0.30
	Non-Conforming Use Letter			\$132.00	\$138.00	\$142.00	\$144.00	\$0.10	\$0.10	\$0.10	\$0.10
Improvement Engineering, Plan Checking and Construction Inspection Fees.	First \$70,000 of estimated improvement fees	% of Impr. Cost		6%	6%	6%	6%	6%	7%	7%	7%
Improvement Engineering, Plan Checking and Construction Inspection Fees.	Next \$430,000 of estimated improvement cost	% of Impr. Cost		4%	4%	4%	4%	4%	4%	4%	4%
Improvement Engineering, Plan Checking and Construction Inspection Fees.	Next \$500,000 of estimated improvement cost	% of Impr. Cost		2%	2%	2%	2%	2%	2%	2%	2%
Improvement Engineering, Plan Checking and Construction Inspection Fees.	Over \$1,000,000 of estimated improvement cost	% of Impr. Cost		1%	1%	1%	1%	1%	1%	1%	1%
	Zoning Certification	per hour	Reimbursed at hourly rate	\$68.00	\$71.00	\$73.00	\$74.00	\$77.00	\$77.00	\$77.00	\$77.00
	Environmental Review (Notice of Exemption)			\$136.00	\$142.00	\$146.00	\$148.00	\$153.00	\$153.00	\$153.00	\$153.00
	Environmental Review (ND/MND/EIR)			\$646.00	\$672.00	\$692.00	\$700.00	\$726.00	\$726.00	\$726.00	\$726.00
	Environmental Review (ND/MND/EIR) Contract Administrative Fee		of Contract Amount	15%	15%	15%	15%	15%	15%	15%	15%
	Master Sign Permit			\$248.00	\$258.00	\$266.00	\$269.00	\$279.00	\$279.00	\$279.00	\$279.00
	Second Residential Unit			\$130.00	\$135.00	\$139.00	\$141.00	\$146.00	\$146.00	\$146.00	\$146.00
	Landscape Plan Check		15% of Contract Cost	\$100.00	\$104.00	\$107.00	\$108.00	\$112.00	\$112.00	\$112.00	\$112.00
	Development Agreements		Plus Actual Cost	\$493.00	\$513.00	\$529.00	\$535.00	\$555.00	\$555.00	\$555.00	\$555.00
	Revised Parcel Map		Plus Actual Cost	\$562.00	\$585.00	\$603.00	\$610.00	\$633.00	\$633.00	\$633.00	\$633.00
	Residential Plot Plan Review			\$41.00	\$43.00	\$44.00	\$44.00	\$46.00	\$46.00	\$46.00	\$46.00
	Administrative Site Plan Review		Plus Actual Cost	\$493.00	\$513.00	\$529.00	\$535.00	\$555.00	\$555.00	\$555.00	\$555.00

Planning

Fee Group	Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%	CPI Increased Fee 2022 3.8%	CPI Increased Fee 2023 0.0%	CPI Increased Fee 2024 0.0%	CPI Increased Fee 2025 0.0%
	General Plan Conformity Finding			\$248.00	\$258.00	\$266.00	\$269.00	\$279.00	\$279.00	\$279.00	\$279.00
	Density Bonus			\$137.00	\$143.00	\$147.00	\$149.00	\$154.00	\$154.00	\$154.00	\$154.00
	Tentative Subdivision Map (Condominium)		Plus Actual Cost	\$1,223.00	\$1,272.00	\$1,311.00	\$1,325.00	\$1,376.00	\$1,376.00	\$1,376.00	\$1,376.00

Notes:
Deposits determined by department based on scope of work

Police

Fee Group	Fee Description	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%	CPI Increased Fee 2022 3.8%	CPI Increased Fee 2023 0.0%	CPI Increased Fee 2024 0.0%	CPI Increased Fee 2025 0.0%
	Vehicle Release	\$44.00	\$46.00	\$47.00	\$48.00	\$49.00	\$49.00	\$49.00	\$49.00
	Clearance Letter	\$48.00	\$50.00	\$52.00	\$53.00	\$55.00	\$55.00	\$55.00	\$55.00
	Repo Administrative Fee	\$26.00	\$27.00	\$28.00	\$28.00	\$29.00	\$29.00	\$29.00	\$29.00
	Fingerprints	\$15.00	\$16.00	\$16.00	\$16.00	\$17.00	\$17.00	\$17.00	\$17.00
	Copy of Citation	\$26.00	\$27.00	\$28.00	\$28.00	\$29.00	\$29.00	\$29.00	\$29.00
	DUI Recovery	\$102.00	\$106.00	\$109.00	\$110.00	\$114.00	\$114.00	\$114.00	\$114.00
	Copy of Report	\$48.00	\$50.00	\$52.00	\$53.00	\$55.00	\$55.00	\$55.00	\$55.00
	Bicycle License Renewal	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
	Bicycle License 3 Years	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Copy of Report	\$48.00	\$50.00	\$52.00	\$53.00	\$55.00	\$55.00	\$55.00	\$55.00
	Copy of Photos	\$53.00	\$55.00	\$57.00	\$58.00	\$60.00	\$60.00	\$60.00	\$60.00
	DOJ Livescan Fee	\$26.00	\$27.00	\$28.00	\$28.00	\$29.00	\$29.00	\$29.00	\$29.00
	DOJ & FBI Livescan Fee	\$26.00	\$27.00	\$28.00	\$28.00	\$29.00	\$29.00	\$29.00	\$29.00
	Other Livescan Fees	\$26.00	\$27.00	\$28.00	\$28.00	\$29.00	\$29.00	\$29.00	\$29.00
	Livescan Rolling Fee	\$26.00	\$27.00	\$28.00	\$28.00	\$29.00	\$29.00	\$29.00	\$29.00
	CCW Permit	\$85.00	\$88.00	\$91.00	\$92.00	\$96.00	\$96.00	\$96.00	\$96.00
	CCW Renewal & Additions	\$85.00	\$88.00	\$91.00	\$92.00	\$96.00	\$96.00	\$96.00	\$96.00
Code Enforcement	Abatement Administrative Fee	\$144.00	\$150.00	\$155.00	\$157.00	\$163.00	\$163.00	\$163.00	\$163.00
Animals	Redemption Fee: Spayed/Neutered/Microchipped	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Animals	Redemption Fee: Sprayed/Neutered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
Animals	Redemption Fee: Unfixed	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Animals	Redemption Fee: Un-License Animal	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50
Animals	Pick-up Fee	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
Animals	Cat Trap Rental (with signed Rental Agreement for each rental)	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50
Animals	Animal License Fee: Spayed/Neutered/Microchipped	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Animals	Animal License Fee: Sprayed/Neutered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
Animals	Animal License Fee: Unfixed	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Animals	Dog License Fee (un-spayed or un-neutered)	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50
Animals	Dog License Fee (spayed or neutered)	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25
Animals	Boarding Fees per day (Dog)	\$5.00	\$5.00	\$5.00	\$5.00	\$6.25	\$6.25	\$6.25	\$6.25
Animals	Boarding Fees per day (Cat)	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50
Animals	Adoption Fee (Dog)	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00
Animals	Adoption Fee (Cat)	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50
Animals	Replace Tags	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Animals	Euthanasia Fee	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Animals	Second Time Redemption Fee: Spayed/Neutered/Microchipped	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Animals	Second Time Redemption Fee: Sprayed/Neutered	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Animals	Second Time Redemption Fee: Unfixed	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Animals	Third Time Redemption Fee: Spayed/Neutered/Microchipped	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Animals	Third Time Redemption Fee: Sprayed/Neutered	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
Animals	Third Time Redemption Fee: Unfixed	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00

Public Works

Fee Group	Fee Description	Unit	Notes
Public Works	Downtown Banner Installation Fee	per banner	Bucket truck and two workers needed for installation
Public Works	Special Request Waiver Form - Residential Event	per form	Usually only 2 locations to block off or up to 10 barricades
	Special Request Waiver Form - Organization/Group Sponsor Event	per form	4 locations to block off or up to 30 barricades
Building Permit Issuance Fees	Encroachment Permit		

Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%	CPI Increased Fee 2022 3.8%	CPI Increased Fee 2023 0.0%	CPI Increased Fee 2024 0.0%	CPI Increased Fee 2025 0.0%
\$115.00	\$119.00	\$124.00	\$125.00	\$130.00	\$130.00	\$130.00	\$130.00
\$115.00	\$119.00	\$124.00	\$125.00	\$130.00	\$130.00	\$130.00	\$130.00
\$230.00	\$239.00	\$248.00	\$251.00	\$260.00	\$260.00	\$260.00	\$260.00
\$66.00	\$69.00	\$72.00	\$73.00	\$76.00	\$76.00	\$76.00	\$76.00

Exhibit B

Cost Proposal Form

Consulting Firm Name _____

Prepared by _____

Date Submitted _____

Task	Estimated Hours	Not-to-Exceed Fee
Task 1 - Project Initiation and Data Validation		
Task 2 - Fee Inventory and Legal/Policy Classification		
Task 3 - Cost of Service and Cost Recovery Analysis		
Task 4 - Fee Recommendations and Policy Options		
Task 5 - Peer Agency and Market Comparison		
Task 6 - Master Fee Schedule Modernization		
Task 7 - Draft Study, Review, and Implementation Support		
Task 8 - Supplemental Cost Allocation Analysis for Positions Not Included in the Approved Review		
Staff Training		
Optional Services		
TOTAL	0.00	0.00

Do not modify the contents of this form.

AGREEMENT FOR PROFESSIONAL SERVICES FOR COMPREHENSIVE USER FEE STUDY

This Agreement for Professional Services (“Agreement”) is made and entered into this _____ day of _____, by and between the City of Coalinga, a Municipal Corporation (“City”), and _____ (“Provider”).

RECITALS

A. Provider represents to City that they are specially trained, experienced, licensed and competent to perform the services which will be required by this Agreement; and

B. Provider represents to City that they possess the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.

C. City desires to retain Provider to render the services as set forth in this Agreement, as Exhibit 1.

NOW THEREFORE, in consideration of the mutual covenants set forth herein for such other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties hereto agree as follows:

1. **Retention of Provider.** Subject to the terms and conditions set forth herein, City retains Provider to perform the services identified in this Agreement, as an independent contractor and Provider hereby accepts this independent contractor appointment.

2. **Scope of Services.** The Provider shall perform professional services, in accordance with all the provisions of this Agreement. The Scope of Work is attached hereto as Exhibit 1. Provider shall correct any and all errors and/or omissions, which arise out of Provider’s negligence or intentional misconduct, in the performance of the Services and any documents resulting therefrom even though City has accepted said Services or documents. Provider shall make such corrections upon City’s request and at no cost or expense to City.

3. **Time of Performance.** This agreement shall remain in effect until XXXX. Contract time of completion for individual projects will be agreed upon before assignment of each project to Provider. Services designated in the scope of work shall be completed on agreed date unless prior written approval for a time extension has been granted by the City Manager or his/her designee.

4. **Compensation.** Compensation to be paid to Provider shall not exceed \$XXXXX.

5. **Method of Payment.** Provider shall submit monthly billings to City describing the work performed during the preceding month. Provider’s bills shall include a brief description of the Services performed and the date the Services were performed the number of hours spent and by whom, and a description of any reimbursable expenditures. City shall pay Provider no later than 30 days after the date of submittal of a complete invoice for completed tasks and approval of the invoice by City staff.

6. **Extra Work.** At any time during the term of this Agreement, City may request that Provider perform Extra Work. As used herein, “Extra Work” means any work which is determined by City to be necessary for the proper completion of the Services, but which the parties did not include in the Scope of Work. Extra work will be performed on an hourly basis under the Provider’s most current hourly fee schedule. Provider shall not perform, nor be compensated for Extra Work without written authorization from City.

7. **Termination.** This Agreement may be terminated by the City immediately and without notice for cause or by City without cause upon ten (10) days’ written notice of termination to Provider. Upon termination, Provider shall be entitled to compensation for Services performed up to the effective date of termination, unless this Agreement is terminated for cause, in which case, City may withhold compensation due Provider in order to reimburse City for any losses, damages or expenses caused by Provider’s default under this Agreement.

8. **Equal Opportunity Employment.** Provider represents that it is an equal opportunity employer and it shall not discriminate against any sub provider, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Provider shall also comply with all relevant provisions of City’s programs or guidelines currently in effect as identified and provided to Provider by City.

9. **Insurance Requirements.**

a. Provider, at Provider’s own cost and expense, shall procure and maintain, for the duration of this Agreement, the following insurance policies.

i. **Workers Compensation Coverage.** As required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with a limit of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury or disease.

ii. **General Liability Coverage.** Insurance Services Office (ISO) Form CG 0001, including products and completed operations, with limits of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be TWO MILLION AND NO/100 DOLLARS (\$2,000,000), twice the required occurrence limit.

iii. **Automobile Liability Coverage.** ISO Form Number CA 0001 covering any auto (Code 1), with a limit no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury and property damage.

iv. **Professional Liability Coverage.** Contractor will maintain Professional Liability coverage with limits no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per occurrence or claim, and TWO MILLION AND NO/100 DOLLARS (\$2,000,000) policy aggregate.

If Provider maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by Provider.

Provider's insurance policies shall be "occurrence" policies and not "claims-made" coverage except for Professional Liability Coverage.

Provider may maintain an Umbrella policy in conjunction with the insurance policies referenced above. In such case, Provider shall be deemed to have satisfied the insurance requirements of this contract as long as: (i) the coverage limits of the Umbrella policy and of the underlying liability policy(ies), when combined, satisfy each of the per occurrence and aggregate requirements identified in this subsection a.; and (ii) coverage under the Umbrella policy is as broad as and includes all incidents and events covered by the underlying insurance that it supplements.

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require Provider to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. Alternatively, the City may require Provider to provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration, and defense expenses within the retention.

The policies are to contain, or be endorsed to contain, the following provisions:

i. The City and its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL and automobile liability policies with respect to liability arising out of work or operations performed by or on behalf of Provider including materials, parts, or equipment furnished in connection with such work or operations; products used by Provider; or automobiles owned, leased, hired or borrowed by Provider. General liability coverage can be provided in the form of an endorsement to Provider's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees or volunteers.

ii. For any claims related to this contract, Provider's insurance coverage shall be primary insurance as respects the City and its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City and/or its officers, officials, employees, or volunteers shall be in excess of Provider's insurance and shall be non-contributory.

iii. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Provider shall furnish the City with original and current certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not

waive the Provider's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Provider hereby grants to City and its officers, officials, employees, and volunteers a waiver of any right to subrogation which any insurer of Provider may acquire against the City and/or its officers, officials, employees, and volunteers by virtue of the payment of any loss under such insurance. Provider agrees to obtain endorsements necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

The City reserves the right to modify the insurance requirements contained in this contract, including, without limitation, coverage limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

10. **Indemnification.** To the fullest extent allowable by law, Provider agrees to indemnify, defend and hold harmless the City and its officials, officers, employees, agents and volunteers from and against all claims, demands, actions, injuries, liabilities, losses, costs or damages, direct or indirect, and any and all attorneys' fees and other expenses which City or its officials, officers, employees, agents or volunteers may sustain or incur as a consequence of or are in any way related to Provider's or its owners, directors, officers, managers, employees, agents and subcontractor's willful or negligent acts or omissions in the performance of the services and Providers responsibilities and obligations to be performed under this agreement or its failure to perform or comply with any of its obligations or responsibilities contained in this agreement; excluding, however, such liability, claims, losses, damages or expenses arising from City's sole or active negligence or willful acts. This duty to indemnify, defend, and hold harmless shall survive the termination of this agreement. If Provider maintains additional coverage or higher limits than those required herein, then City shall be entitled to additional coverage or higher limits maintained by Provider.

11. **Independent Contractor Status.** It is understood and agreed that Provider, in the performance of the Services to be performed pursuant to this Agreement, shall act as and be an independent contractor and shall not act as an agent or employee of City. Provider shall obtain no retirement benefits or other benefits which accrue to City's employees and Provider hereby expressly waives any claim it may have to any such rights. Nothing in this Agreement shall create or be construed as creating a partnership, joint venture or any other relationship between City and Provider.

12. **Provider's Books and Records.**

a. Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Provider under this Agreement.

b. Provider shall maintain all documents and records that demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City. Copies of such documents shall be provided to the City for inspection at the City offices.

d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Provider's business, City may, by written request, require that custody of the records be given to the City and that the records and documents be maintained in the City offices. Access to such records and documents shall be granted to any party authorized by Provider, Provider's representatives, or Provider's successor-in-interest.

13. **Professional Ability of Provider.** City has relied upon Provider's representations regarding its training and professional ability to perform the Services hereunder as a material inducement to enter into this Agreement. Provider shall therefore provide properly skilled personnel to perform all Services under this Agreement. The primary provider of the Services called for by this Agreement shall be [NAME] who shall not be replaced without the written consent of the City. All work performed by Provider under this Agreement shall be in accordance with the applicable professional standard of care and shall meet the local professional standard of quality ordinarily to be expected of competent persons in Provider's field of expertise working in Fresno County.

14. **Compliance with Laws.** Provider shall use the proper standard of care in performing the Services and shall comply with all applicable federal, state and local laws, codes, ordinances and regulations in effect at the time the Agreement is executed. In addition, if the request for proposal to provide professional services which are the subject of this Agreement cited any federal or state financial assistance involved in the project for which the Services are provided, the Provider shall perform all services in accordance with all applicable federal and state laws, rates and regulations in effect at the time the agreement is executed.

15. **Licenses.** Provider represents and warrants to City that it has all licenses, permits, qualifications, and insurance which are legally required of Provider to lawfully and competently perform the Services. Provider represents and warrants to City that Provider shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, and insurance which are legally required of Provider to lawfully and competently perform the Services. Provider shall maintain a City of Coalinga business license.

16. **Assignment and Subcontracting.** The parties recognize that a substantial inducement to City for entering into this Agreement is the reputation, experience and competence of Provider. Assignments of any or all rights, duties or obligations of the Provider under this Agreement will be permitted only with the express written consent of the City, which will not be unreasonably withheld. Provider shall not subcontract any portion of the Services to be performed under this Agreement without the express written consent of the City, which will not be unreasonably withheld. If City consents to such subcontract, Provider shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall: (i) create any contractual relationship between City and sub Provider; (ii) create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor; (iii) or relieve Provider of any of its obligations and responsibilities under this Agreement.

17. **Attorneys' Fees.** If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other reasonable relief to which he may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the Superior Court for the County of Fresno, State of California for any proceeding arising hereunder.

18. **Sole and Only Agreement.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the matters set forth herein and contains all of the covenants and agreements between the parties regarding said matters. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing, have been made by any party or anyone acting on behalf of any party which are not embodied in this Agreement and no other agreement, statement or promise shall be valid or binding.

19. **Invalidity.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

20. **Amendment.** No change, amendment or modification of this Agreement shall be valid unless the same be in writing and signed by the parties hereto.

21. **Governing Law.** This Agreement shall be construed and governed pursuant to the laws of the State of California. Any action to enforce this Agreement is to be brought in Fresno County, California.

22. **Waiver.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

23. **Mediation.** The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties are unable to agree upon a mediator, the dispute shall be submitted to JAMS/ENDISPUTE ("JAMS") or its successor in interest. JAMS shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five mediators selected by JAMS and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

24. **Authority to Enter Agreement.** Provider has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

25. **Notice.** Except as otherwise expressly provided herein, any notice, consent, authorization or other communication to be given hereunder shall be in writing and shall be deemed duly given and received when delivered personally, when transmitted by facsimile or e-mail if receipt is acknowledged by the addressee, one business day after being deposited for next-day delivery with

a nationally recognized overnight delivery service, or three business days after being mailed by first class mail, charges and postage prepaid, property addressed to the party to receive such notice at the last address furnished for such purpose by the party to whom notice is directed and addressed as follows:

CITY:

City of Coalinga
155 West Durian
Coalinga, California 93210

PROVIDER:

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the day and in the year first set forth above.

CITY OF COALINGA, a Municipal Corporation

By: _____
Sean Brewer, City Manager

PROVIDER

By: _____
[NAME], [POSITION]

APPROVED AS TO CONTENT:

ATTEST:

Mario Zamora
City Attorney

City Clerk
Shannon Jenson

Exhibit 1

Scope of Work

Exhibit 2
Fee Schedule

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Council Authorization to Purchase Solar Lights and Portable Speed Feedback/Message Board Trailer Using Remaining AHSC Pacific Apartments STI & TRA Grant Funds

Meeting Date: Thursday, October 1, 2026

From: Sean Brewer, (i)City Manager

Prepared by: Jose Garza, Chief of Police

I. RECOMMENDATION:

It is recommended that the Coalinga City Council approve the purchase of solar lighting improvements in the amount of \$88,329.00 and one portable speed feedback/message board trailer in the amount of \$90,245.66, for a total of \$178,574.66, to be reimbursed through the Affordable Housing and Sustainable Communities (AHSC) Grant Program.

II. BACKGROUND:

In 2020, the City of Coalinga was awarded \$5,595,700 through the Affordable Housing and Sustainable Communities (AHSC) Program. The award included funding for grant administration, Sustainable Transportation Infrastructure (STI), and Transportation Related Amenities (TRA). The original project scope included new sidewalks, ADA curb ramps, street trees, lighting, Rectangular Rapid Flashing Beacons (RRFBs), crosswalks, a bus shelter, and bike lanes. These improvements were completed in 2025.

Subsequent coordination with the grant administrator confirmed the availability of an additional \$259,122.44 in project funding. The additional funding provides an opportunity to expand transportation and safety improvements through the installation of solar LED street lighting and gateways at additional locations throughout the City and the acquisition of a portable speed feedback/message board trailer for use by the Coalinga Police Department.

III. DISCUSSION:

In April 2026, the City Council approved Task Orders for Design Engineering Services associated with the additional improvements. As the project moves toward bidding and construction, staff recommends that the City pre-purchase the solar lighting equipment and portable speed feedback/message board trailer to facilitate timely delivery and implementation.

The project includes 17 solar lights and two gateways. The construction contractor will install the foundations, lights, and gateways. Staff recommends that the City pre-purchase the lighting equipment for \$88,329.00 due to the current 8–10-week manufacturing lead time. Pre-purchasing will help avoid unnecessary delays to the construction schedule and is consistent with the City's approach during the original phase of the project.

The project also includes one portable speed feedback and electronic message board trailer at a cost of

\$90,245.66. The trailer is intended primarily as a traffic-safety and public-information tool, allowing the Police Department to deploy it at various locations throughout the City to display vehicle speeds, encourage compliance with posted speed limits, and provide electronic safety or informational messages to motorists.

The trailer also includes integrated license plate recognition capability as an ancillary feature of the equipment. This capability may be used by the Police Department as an investigative resource when appropriate. The primary purpose of the trailer, however, is its portable speed-feedback and message-board functionality rather than routine license plate or traffic monitoring.

Unlike the lighting improvements, the trailer does not require contractor installation and will be placed into service and managed by the Coalinga Police Department following delivery.

The AHSC Grant has approved reimbursement of \$178,574.66 for the 17 solar lights, two gateways, and portable speed feedback/message board trailer.

IV. ALTERNATIVES:

The alternative to this council action would be to reject the request for the City to pre-purchase. If rejected, the contractor would have to purchase the materials. Staff believes that if the contractor were to purchase the materials, the change order would also indicate an increase in cost and go over the budgeted amount remaining from this grant program. The grant fund must be expended by the end of the year so any delay may result in being unable to be reimbursed for these additional funds.

V. FISCAL IMPACT:

Total authorization request for this contract is \$178,574.66. This project is funded by an Affordable Housing Sustainable Communities (AHSC) STI (Sustainable Transportation Infrastructure) and TRA (Transportation Related Amenities) Grant.

There will be no fiscal impact to the General Fund.

ATTACHMENTS:

File Name	Description
❏ Fonroche_AHSC-B-2965B_Light_Quote.pdf	1. Fonroche Lighting Quote
❏ Motorola_Solutions_proposal.pdf	2. Motorola Solutions LPR Trailer & Message Board Quote

Opportunity Owner	Jackson Shauger	Quote Number	00090354
Payment Terms	50% deposit, 50% Net 30 from Ship Date-contingent on credit approval	Quote Name	Coalinga CA - 2965B AHSC-RevA
Shipping Terms	Prices are FOB Origin	Quote Date	9/9/2026
		Quote Expiration Date	11/9/2026
		Est. Lead Time	Within 6 Weeks
Bill To Name	City of Coalinga CA	Ship To Name	City of Coalinga CA
Bill To	155 W Durian st Coalinga, California 93210 United States	Ship To	135 E. Sacramento St. Coalinga, California 93210 United States

Shipping estimated; final cost determined on day of shipping and added to invoice.

Shipping fees do not include offloading at the delivery site. It is the customer's responsibility to arrange for any necessary equipment or personnel to unload the shipment upon arrival.

Fonroche is not in charge of or responsible for utility lines. Fonroche positions its lights on each layout to provide the proper photometric results. It is solely the responsibility of the customer to do their own due diligence in cooperation with the local utility to determine easement/spacing requirements from the utility lines, as well as any other requirements of the local utility.

Disclaimer: Labor coverage under the Standard Warranty requires a Gateway where applicable. Without a required Gateway, warranty coverage is limited to **parts only**. Bollards and Crystal Studs are exempt from the Gateway requirement.

Beware of Fraud: Any advance payment request will only be made on the basis of a proforma invoice sent by Fonroche Lighting America.

Fonroche Model Number	Fonroche Product Description	Price System	Quantity	Amount
[T54-CK16B-4K-T3] [P190F-3P]HW-MC-Fixture Color: Black POLE: 25Ft. Round Tapered Pole-Anchor Base-1-6 FT Arm --Pole Color: Black	SmartLight Assembly with 936Wh-24V NiMH Battery , special extreme temperature (from -40F to +158F), 1 x 190W solar module with Top of Pole assembly and Intelligent management/control system. Provisioned for Single Fixture configuration. Single Essential (Formerly CK16B) Fixture -Color Temp 4K -Dist. Type T3-Fixture Color: Black. Power Assembly color is black. Mount: High wind and enhanced marine coating. 25Ft. Round Tapered Pole-Anchor Base-1-6 FT Arm --Pole Color is Black 8 Year Warranty All Night Lighting 365 Days a Year - Full Battery Replacement Assumes No Shading Assumes little or no snow 10 Degrees Tilt 100% =22 Watts worst case conditions.T-PM: 5 hrs. @100% T-N (Balance of night) @60% T-AM: 1 hrs. @100%	USD 4,472.00	17.00	USD 76,024.00
5001090-A	Power 365 3-P Energy box V6.2 - 1050 CA2 - 3P XA (1x 4pin connector)	USD 1,153.00	2.00	USD 2,306.00
GATEWAY	Fonroche Connect Gateway enables optional wireless networking and customer portal access. With long-range LoRA communication, you can connect one or more SmartLight Projects for monitoring and reporting. Communications included, NO MONTHLY FEES. *Requires 3G/4G/5G*	USD 1,388.00	2.00	USD 2,776.00

Total Line Items

USD 81,106.00

Programming,Pkg, Ship & Handling Est.	USD 7,223.00
Quote Total	USD 88,329.00

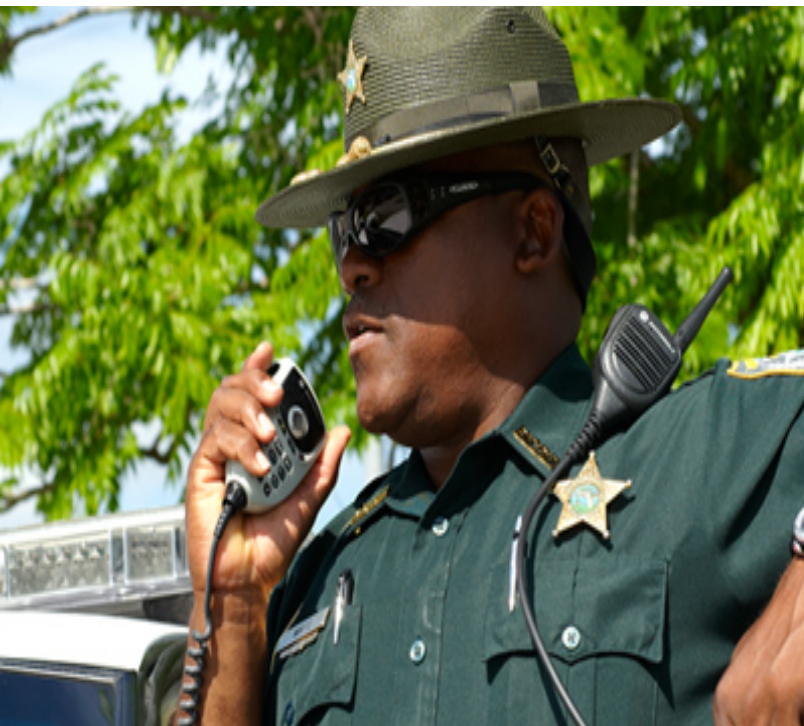
This quotation is subject to the following terms and conditions

Seller's Terms and Conditions of Sale in effect on the date of this order shall apply to this quote and are hereby incorporated by reference.
Seller's Terms and Conditions of Sale may be viewed at <https://www.fonrochesolarlighting.com/about-us/terms/>.

Pricing is based on Fonroche Lighting America's Standard Terms & Conditions and any additional terms stipulated herein. It is the Representative's responsibility to convey these terms to the customer. Without prior written approval from Fonroche Lighting America's Sales Director, any deviation from these terms may constitute a change in this pricing at the time of order.



9/16/26



COALINGA, CITY OF
LPR Trailer & Message Board (No Mast)
08/28/2026

08/28/2026

COALINGA, CITY OF
270 N SIXTH ST
COALINGA, CA 93210

RE: Motorola Quote for LPR Trailer & Message Board (No Mast)

Dear Chief Jose Garza ,

Motorola Solutions is pleased to present COALINGA, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide COALINGA, CITY OF with the best products and services available in the communications industry. Please direct any questions to Ryan Burk at Ryan.Burk@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Ryan Burk

Billing Address:
COALINGA, CITY OF
270 N SIXTH ST
COALINGA, CA 93210
US

Quote Date:08/28/2026
Expiration Date:10/27/2026
Quote Created By:
Ryan Burk
Ryan.Burk@
motorolasolutions.com

End Customer:
COALINGA, CITY OF
Chief Jose Garza
jgarza@coalinga.com
(559) 935-1525

Contract: 36874 - SOURCEWELL MOBILE
VIDEO-101223-MOT

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	Fixed / Dual LPR System Purchase						
1	VSB-56408	CDF KIT 35MM 35MM L5F 730 CAMS	1		\$12,500.00	\$10,500.00	\$10,500.00
2	LSV07S06337A	LPR 5Y ESSENTIAL W/ ADV REP	2	5 YEARS	\$2,100.00	\$1,764.00	\$3,528.00
3	VS-DLF-01	DEVICE LICENSE FEE	2	5 YEAR	\$2,374.80	\$1,994.83	\$3,989.66
4	DSTTMSGBOARDLG	TIS TECH TRAILER, WITH RADAR & LARGE MESSAGE BOARD	1		\$68,740.00	\$57,741.60	\$57,741.60
5	DSTTGENSTDKIT	TIS ON-BOARD GENERATOR OPTION FOR TECH TRAILER. INCLUDES STANDARD GENERATOR, GENERATOR SECURITY BASKET, AND 1-YEAR WARRANTY.	1		\$3,213.00	\$2,698.92	\$2,698.92
6	DSTTLITHBATUPG	TECH TRAILER LITHIUM BATTERY UPGRADE PACKAGE	1		\$5,180.00	\$4,351.20	\$4,351.20



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
Subtotal							\$82,809.38
Estimated Tax							\$7,436.28
Grand Total						\$90,245.66(USD)	

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- This quote contains items with approved price exceptions applied against them.
- This quote is for the LPR Trailer and LPR cameras only. Fixed video and installation quote from Surveillance integration.



L5F SOLUTION DESCRIPTION

L5F CAMERA SYSTEM

The L5F License Plate Recognition Camera System sets a new standard in precision scanning for high-speed, high-traffic roadways, capturing clearer images at greater distances than ever. With state-of-the-art sensors and seamless integration with VehicleManager or VehicleManager Enterprise, the L5F provides a comprehensive fixed solution that delivers real-time alerts, comprehensive searches, and advanced analytics, enhancing community safety and generating revenue.



Key Features and Benefits:

- **Enhanced Image Quality:** Equipped with advanced color and infrared sensors, the L5F captures crystal-clear scans in bright and low-light conditions at over 30 frames per second per sensor, ensuring reliable performance in various environmental conditions.
- **Versatile Deployment:** The L5F offers a wide array of focal length options and an IP67 rating, allowing it to be deployed in diverse and challenging locations. This ensures consistent high-quality data collection wherever it's needed.
- **Comprehensive Data Management:** Easily create and manage hotlists and receive immediate notifications and alerts. The L5F simplifies system management and provides comprehensive searching and reporting capabilities, making it easier to locate vehicles of interest.
- **Advanced Software Integration:** Seamlessly pair the L5F with VehicleManager for law enforcement, VehicleManager Enterprise for enterprise solutions or ClientPortal for parking. These integrations offer advanced vehicle location analytics, parking enforcement tools, secure data sharing, and third-party integration, maximizing the utility of your LPR data.
- **High-Speed, High-Traffic Performance:** Designed to perform on high-speed, high-traffic roadways, the L5F ensures accurate and reliable license plate recognition, even in fast-paced environments, providing crucial data for safety and enforcement purposes.
- **Reliable and Durable:** With its IP67 rating, the L5F is built to withstand harsh weather conditions and challenging environments, ensuring long-term reliability and minimal maintenance.

Deploy the L5F to elevate your LPR capabilities with a system designed for superior image quality, versatile deployment, and advanced data management and analytics



LICENSE PLATE RECOGNITION TECHNOLOGY STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of fixed or mobile License Plate Recognition (LPR) technology(s) and your License Plate Recognition Technology solution, if Deployment or Installation Services are purchased as part of the Contract. For the purpose of this SOW, the term "Motorola" may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola's behalf to install your License Plate Recognition Technology system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. The Customer is responsible for acquisition and use of a remote access tool that complies with the regulations controlling use of the remote access tool. All work will be performed during normal business hours based on the Customer's time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola's Master Customer Agreement and applicable addenda ("Contract").

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola's Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer's PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.



FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our LPR and License Plate Recognition Technology offerings require compliance with the *FBI-CJIS Security Policy* (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL security controls as a guide. Motorola's LPR system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the *CJIS Security Policy Section 5.12 Personnel Security* related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring *CJIS Section 5.12 Personnel Security* screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.



The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.

SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities (if applicable)

The Motorola Project Team will be assigned to the project under the direction of the Motorola Project Manager. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct status calls with the Customer throughout the Project up to and including Go-Live.

System Technologist

The System Technologist (ST) will work with the Customer's Project Team on:

- Camera programing
- Camera alignment



- Licensed Software Training
- Develop and submit Start Up and Commissioning Sign Off (SSU&C)

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training in accordance with the Training Plan provided to the Customer.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car and fixed LPRs. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include (but are not limited to) the following:

Required Training

- SSU&C Onsite Training
 - Included Certification testing completed and passed
- Networking (must meet one of the following three requirements)
 - CompTia Network + Certification
 - Networking Degree in IT
 - Basic Networking RDS003
- ASE Certification for Mobile Installers
- Electrical Certification
 - Electrical Certification/Permitting
 - Low Voltage Certification
 - High Voltage Certification
- Equipment Certification
 - Bucket Truck Certification
 - Any applicable testing equipment certification

Other responsibilities the Motorola-certified installer may be involved in include the fixed and/or mobile installation of cellular routers, wired networks, poles, trenching, and conduit runs as well as the manufacturing and/or service of trailers. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support and Services Team

The Customer Support and Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities (if applicable)

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.



Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources, if applicable to the solution.
- Assume responsibility for all fees pertaining to licenses, permits, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.



- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Monitor firmware updates
- Implement changes to Customer infrastructure in support of the proposed system.

Agency Manager

The Agency Manager will act as the primary POC upon project completion.

- Push internal requests for updates through appropriate channels
- Monitor all firmware updates and all other security measures for physical hardware as required by the Customer internal policies
- Administer users
- Audit reports
- Manage Hotlist and Hotlist functionality
- Attend Agency Manager training
- Oversee or act as the training POC
- Ensure all Authorized Users are aware of usage restrictions and any applicable terms related to the use of the LPR System
- Controls appropriate use and data storage policies as well as procedures for the data maintained outside the LPR system. This includes when any information is disseminated, extracted or exported out of the LPR system
- Controls and is responsible for developing the policies, procedures, and enforcement for applying deletion/purging and dissemination rules to information within and outside of the LPR system.
- Ensure data and system protection strategies are accomplished through the tools provided by Motorola for account and user management features along with audit and alert threshold features.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and implementation process. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on workflows and department policies related to the proposed system.

General Customer Responsibilities (If Applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- **Customer Site.** If the Solution is to be installed at a Customer location ("Site"), the Solution will only be installed and/or evaluated at the Customer sites identified.
- Customer will be responsible for providing all necessary permits, licenses, and other approvals necessary for the installation and use of the Products and the performance of the Services at each applicable Site, including for Motorola to perform its obligations hereunder, and for facilitating Motorola's access to the Sites. This includes, but is not limited to providing a traffic safety plan to facilitate the safe deployment of all Equipment that is installed on, over, or near Sites with active roadways. No waivers of liability will be imposed on Motorola or its subcontractors by Customer or others at Customer facilities or other Sites, but if and to the extent any such waivers are imposed, the Parties agree such waivers are void. The Equipment used for the Services will only be located at such site.
- If the Solution is to be accessed remotely, Customer will only access Solution in the manner described by Solution documentation or as otherwise instructed by Motorola.



- Site Conditions and Issues. Customer will ensure that (a) all Sites are safe and secure, (b) Site conditions meet all applicable industry and legal standards (including standards promulgated by OSHA or other governmental or regulatory bodies), (c) to the extent applicable, Sites have adequate physical space, air conditioning, and other environmental conditions, electrical power outlets, distribution, equipment, connections, and telephone or other communication lines (including modem access and interfacing networking capabilities), and (d) Sites are suitable for the installation, use, and maintenance of the Products and Services. This Agreement is predicated upon normal soil conditions as defined by the version of E.I.A. standard RS-222 in effect on the Effective Date.
- All costs associated with permitting.
- Supply a proper power source to all Motorola Solutions provided equipment.
- Provide ALL points of attachment for hardware that include fixed LPR Cameras and associated equipment and ensuring all equipment is attached in accordance with local policies and codes.
- Supply any new infrastructure required to mount or attach the Motorola Solutions hardware to.
- Trenching as required for the purpose of running electrical power
- All poles and existing infrastructure that are not being purchased from Motorola as part of the LPR solution.
- All Utility locates needed for impacted areas.
- Providing the communications point of attachment for each site.
- When cellular service is used as the point of connection, customer is responsible for providing cellular service and SIM cards if they are not being purchased from Motorola as part of the LPR solution.
- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- All work is to be performed by Motorola-certified installers. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Electronic versions of any documentation associated with business processes identified.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.
- Manage the Hotlist in accordance with the rules and regulations of the Customers State.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to fixed and mobile equipment.
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.



- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support (if applicable).
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.

PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

Project Planning Session (if applicable)

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
 - Contract documents.
 - A summary of contracted applications and hardware as purchased.
 - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
 - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Confirm Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in associated training portals.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.



Motorola Deliverables

- Project Kickoff Meeting Agenda.

Project Kickoff (if applicable)

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.

Note – The Detail Design Review (DDR), if applicable, is completed during the pre-sales process and normally completed prior to Contract award. Delay in the DDR review may impact the project schedule. Motorola will not be responsible for additional costs or delays incurred for Customer requested changes to the DDR.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss Mobile LPR equipment installation activities and responsibilities.
- Discuss Fixed LPR installation activities and responsibilities.
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Review the DDR, arranging for additional meeting for review as needed
- Review the Credentials Form
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the Training Plan.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Grant Motorola Support access in the License Plate Recognition Technology program
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.

Motorola Deliverables

- Project Kickoff Meeting Minutes
- Deployment Checklist



PROJECT EXECUTION

Hardware Procurement and Installation (if applicable)

Motorola will procure contracted hardware as part of the ordering process. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Verify remote connection to hardware.
- The installer will be responsible for installing all Motorola provided hardware.
- Installer will utilize a certified electrician when wiring power to equipment.
- Verify whether the hardware is properly installed, connected to the network, and positioned to capture license plate data. (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Provide Motorola with the correct IP address(es) for configuration
- Ensure the Customer's network is operational.
- Inventory LPR equipment after arrival at Customer location.
- Procure Customer-provided equipment and make it available at the installation location.
- Install backend server in Customer's designated area (if applicable).
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.)(if applicable).
- Verify the server is connected to the Customer's network and installed for use.(if applicable)
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to License Plate Recognition Technology
- Install Customer-supplied Access Points (if applicable).
- Verify all equipment directly connected to power is properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying all equipment is connected to their network
- Confirm access to installed software on Customer-provided workstation(s).

Motorola Deliverables

- Contracted Equipment



Mobile LPR Camera System (If Applicable)

The Motorola-certified installer will complete the installation of the Mobile LPR system(s) within the Customer-provided vehicle(s) or selected location. The installer may also be responsible for installing cellular routers or Wi-Fi radios inside the vehicle(s) for wireless upload of video and images.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of Mobile LPR cameras. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of Mobile configurations completed. If the Customer requires the ST to complete the full contractual number of Mobile LPR Cameras at a later date and time, additional cost may be incurred.

Note – The Pricing Page will reflect the Mobile LPR installation services by Motorola if Motorola is responsible for the installations.

Motorola Responsibilities

- Setup server for Mobile LPR digital video recorder (DVR) configuration.
- Create configuration USB used to complete Mobile LPR hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of Mobile LPRs.
- Complete Mobile LPR configuration on a single vehicle, and validate the configuration with the Customer.
- Point and aim the Mobile LPR camera for image capturing.
- Install Licensed Software on Customer-provided mobile data terminal (MDT)
- Configure MDT Network Card
- Enable AI in Video Manager
- Configure NetMotion (if applicable)
- Receive Customer approval to proceed with remaining Mobile LPR configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed Mobile LPR hardware configurations.
- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to the Mobile LPR (if applicable).

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete Mobile LPR hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for Mobile LPR hardware configuration(s).
- Make Mobile LPR hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of installation.

Motorola Deliverables

- Complete Configuration and camera aiming as it applies to the proposed solution.



Fixed LPR Camera System Configuration (If Applicable)

The Motorola-certified installer will complete the installation of the Fixed LPR system(s) within the Customers designated locations. The installer may also be responsible for installing cellular routers or Wi-Fi radios for wireless upload of video and images. In the instance where Customer has purchased a self-deploy or quick-deploy camera without deployment or installation, the below Motorola responsibilities will be absorbed by the Customer.

Motorola Responsibilities

- Review preliminary plans for installation
- Verify with customer that proper permits and authorizations have been obtained
- Identify installation locations (pole or infrastructure asset) on which to install the Fixed LPR camera
- Motorola-certified installer will install the Fixed LPR camera
- Point and aim the Fixed LPR camera for image capturing
- Install License Plate Recognition Technology Software

Customer Responsibilities

- Approve installation locations
- Obtain necessary permits and authorizations
- Provide power to installation locations
- Provide any required trenching
- Coordinate with local utility companies in the case of any interrupted service requests or instances

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. When cellular service is used as the point of connection, customer is responsible for providing cellular service, and SIM cards if they are not being purchased from Motorola as part of the LPR solution. If a Motorola-certified installer is not used for installation, Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing LPR cameras through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For in-car LPR installations, an MDT is required for all vehicles (if applicable).

Automatic License Plate Recognition (ALPR) Commissioning (If Applicable)

This section highlights the responsibilities of Motorola and the Customer when a Motorola In-Car Video (ICV) system interfaces with the LPR database.

Motorola Responsibilities

- Create a Customer account in the LPR data system with authorized user emails.
- Verify License Plate Recognition Technology software has been installed and launched per the Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Licensed Software MDT installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.



Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.

SOFTWARE INSTALLATION AND CONFIGURATION (IF APPLICABLE)

Motorola will install LPR software on a specified number of workstations. The Customer will be responsible for installing the software on the remaining workstations.

Licensed Software for the Mobile LPR Solution

Licensed Software is used in conjunction with Mobile LPR cameras. Installation consists of the following activities:

- Network discovery.
- Operating system and software installation.
- Onboarding user / system identity set up.
- Provide user access to the application.

License Plate Recognition Technology

License Plate Recognition Technology software is a cloud solution that does not require an onsite server and supports the full LPR Solution.

Motorola Responsibilities

- Based on Customer feedback, perform the following activities:
 - Create users, groups, and permissions.
- Test to ensure software is accessible to the Customer

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)**Motorola Responsibilities**

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.



CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.

Third-Party Interfaces (if applicable)

The integration between Motorola's LPR system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

Develop and configure interface(s) to support the functionality described in the Solution Description.

Establish and validate connectivity between Motorola and third-party systems.

Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the LPR system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between the LPR and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or



Customer-provided third-party hardware or software. All APIs provided by Motorola or integrations with third-party software are provided AS IS. Motorola is not liable for any claims or damages associated with third party applications, or Customer-provided third party hardware or software.

SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote). Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Training Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

Online Training (if applicable)

Online training is made available to the Customer through LXP and/or Motorola vetted third party platforms.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer (if applicable).
- Establish an accessible instance of LXP for the Customer (if applicable).
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account..
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content (if applicable).
- Provide instruction to Customer on building groups.
- Coordinate third party platform usage and additional course offerings

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training (if applicable).
- Ensure network and Internet connectivity for Customer access to training platforms.

Instructor-Led Training (On-Site and/or Remote, if applicable)

Instructor-led courses are based on products purchased and the Customer's Training Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the provided Training Plan.
- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) with the required computer and audio-visual equipment for training.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Training Plan.



Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.

PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

- Provide Customer with survey upon closure of the project.



ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Customer is aware of and abiding by their States' laws, mandates and requirements in relation to the Hotlist
- Pole installations will be done on grassy/dirt/gravel areas or sites where excavation can easily be done with standard auger equipment.
- Site conditions meet all applicable industry and legal standards (including standards promulgated by OSHA or other governmental or regulatory bodies)
- Information provided and approved in the Presales DDR process was accurate





Trinity Innovative Solutions, LLC

5605 FM 423
Suite 500, PMB 422
Frisco, TX, 75036-8976
Phone: 972-292-3993

Web: <http://www.tsmtexas.com>

Quote

Quote Number:	Q002344
Order Date:	11/21/2025
Valid Until:	12/31/2025
Sales Person:	Jeff Merriman
Customer ID:	C0000536
Reference:	
Payment Terms:	75D
Freight Terms:	FOB
Ship Via:	BESTWAY
FOB:	OUR DOCK

BILL TO:	SHIP TO:
Motorola Solutions Inc. 500 West Monroe Street Chicago IL 60661 United States of America Phone: 559-858-1238 Email: ryan.burk@motorolasolutions.com	Motorola Solutions Inc. 500 West Monroe Street Chicago IL 60661 United States of America Phone: 559-858-1238 Email: ryan.burk@motorolasolutions.com

REFERENCE	Large Message Board Trailer with Mast
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NO.	ITEM	DESCRIPTION	QTY.	UOM	PRICE	AMOUNT
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1	TT-MSGBOARD-LG	TIS Tech Trailer, with Radar & Large Message Board	1.00	EA	46,000.00	46,000.00
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TIS Tech Trailer - Message Board Configuration - Includes Stalker 72in X 36in programmable 3-line message board with integrated radar, 750-Watt solar power system (3 X 250-watt panels, 2 X 400Ah lithium batteries, 60-amp solar controller), retractable AC power cord, 5 X jacks (4 corner, 1 tongue, rated 1,200 lbs. ea.), removable tongue, 2 X aluminum camera enclosures, locking aluminum equipment boxes, up to 4 X equipment module receivers (based on trailer configuration), single axel, 15" 5 Lug wheels, 205/75D15 nitrogen filled tires, cantilever suspension, steel frame, open layout, 90-degree rotating equipment mast, diamond plate solar cabinet, diamond plate fenders, stone guards, safety chains, 2-inch ball hitch, 7-pin connector. Dimensions - 96" x 70" x 85" with tongue, 53.5" x 70" x 85" without tongue. GVW Rating - 1,800 lbs. Does not include cameras or processor. Customer must provide Cradlepoint router. 1-year TIS standard warranty. Does not cover travel or transport of trailer for repair work. Warranty does not cover tires or batteries. Lithium battery comes with 10-year conditional warranty through the battery manufacture, Big Battery (customer must work directly with Big Battery for all battery warranty issues)..

Country of Origin: USA Lead Time in Days: 70

2	FRT-GENERAL	Packaging & Freight	1.00	EA	4,895.00	4,895.00
3	TIS-MAST-KIT-NOCAMS	Mast Kit for TIS Technology Trailer (No PTZ Cameras) - Includes installing customer supplied cameras.	1.00	EA	13,500.00	13,500.00

Mast Kit includes 13-foot pneumatic mast, Nycoil w/cablings, waterproof cable connections, dual-camera mast head mount, Portable Mast Vehicle Kit w/hardened case, Antaira 5-port POE switch, laptop computer, desktop tripod, IP camera, and master wiring harness. Includes 2 X camera mounts for customer supplied cameras. 1-Year Warranty.

Country of Origin: USA Lead Time in Days: 70

Signature:

Quote Total:	64,395.00
Less Discount:	0.00
Tax Total:	0.00
Total, US\$:	64,395.00

NOTE:

ATTACHMENT: **NA DIRECT** Statements of Work

Please attach when applicable:

- LPR Remote Monitoring SOW
- LPR Standard Onsite Replacement SOW
- LPR Onsite Response & Replacement SOW
- LPR Preventive Maintenance SOW

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorize City Manager to Approve the Independent Audit Engagement Letter for Fiscal Years 2025-26, 2026-27, and 2027-28
Meeting Date: Thursday, October 1, 2026
From: Sean Brewer, City Manager
Prepared by: Mai Vang, Financial Services Director

I. RECOMMENDATION:

Staff recommends that the City Council approve the engagement letter with Ryan P. Jolley, CPA for independent audit services for the fiscal years ending June 30, 2026, June 30, 2027, and June 30, 2028, and authorize the City Manager to execute the engagement letter on behalf of the City.

II. BACKGROUND:

The City is required to obtain an independent audit of its annual financial statements. Ryan P. Jolley, CPA has provided an engagement letter dated May 29, 2026, establishing the scope, responsibilities, reporting requirements, and fees for audit services covering three fiscal years: June 30, 2026, June 30, 2027, and June 30, 2028.

The engagement includes audits of the City's governmental activities, business-type activities, each major fund, and aggregate remaining fund information. The auditor will also apply required limited procedures to required supplementary information and report on specified supplementary information, including the Schedule of Expenditures of Federal Awards and combining schedules for nonmajor governmental funds.

III. DISCUSSION:

The engagement provides for the City's financial statement audit to be performed in accordance with generally accepted auditing standards and Government Auditing Standards. When applicable, the engagement also includes Single Audit procedures under the Single Audit Act and Uniform Guidance for major federal programs.

The auditor's objective is to obtain reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error, and to issue an opinion on whether the financial statements are fairly presented in conformity with generally accepted accounting principles. The engagement also includes consideration of internal control over financial reporting and compliance with laws, regulations, contracts, and award agreements as required by the applicable auditing standards.

In addition to audit services, Ryan P. Jolley, CPA will assist with preparation of the financial statements, Schedule of Expenditures of Federal Awards and related notes, the Annual Street Report, and the City Financial Transactions Report to the State Controller's Office. These services are non-audit services, and City management remains responsible for reviewing, approving, and accepting responsibility for the resulting reports and financial statements.

Management will remain responsible for maintaining effective internal controls; preparing and fairly presenting the financial statements and related schedules; complying with applicable laws, regulations, contracts, and grant agreements; providing complete records and access to personnel; identifying related parties and federal awards; preventing and detecting fraud; and following up on audit findings and corrective actions.

The engagement anticipates audit work beginning approximately January 2027. Upon completion, the auditor will issue the applicable financial statement, Government Auditing Standards, and Single Audit reports. The reports will be addressed to the City Council.

In addition, the City is undergoing significant financial system improvements, including implementation of a new Chart of Accounts and new budgeting software. These implementations will require a transition period as staff becomes familiar with the new account structure, processes, and reporting capabilities. Maintaining continuity with the City's independent auditor during this period will provide consistency throughout the transition and allow staff to focus on implementing these major initiatives while continuing to meet the City's annual financial reporting and audit requirements. For these reasons, staff recommends approval of the three-year audit engagement covering the fiscal years ending June 30, 2026, 2027, and 2028.

IV. ALTERNATIVES:

Not approve the agreement

V. FISCAL IMPACT:

The engagement establishes the following maximum annual audit fees, inclusive of expenses:

Fiscal Year Ending	Maximum Audit Base Fee
June 30, 2026	\$45,000
June 30, 2027	\$46,000
June 30, 2028	\$47,000

The engagement also provides for \$5,000 for the City Financial Transactions Report, \$3,500 for the Annual Street Report, \$7,500 for each Single Audit major program tested, and an additional \$2,500 for each new GASB Statement the City is required to implement. The final annual cost will therefore depend on the number of major federal programs subject to Single Audit testing and whether new GASB implementation services are required.

The base three-year audit fees total \$138,000, excluding the separately priced reports, Single Audit major-program testing, new GASB implementation services, and any additional work resulting from unexpected circumstances. The engagement states that the auditor will keep the City informed if significant additional time becomes necessary and fees require adjustment.

ATTACHMENTS:

File Name	Description
 Engagement_Letter_2026_2027_2028.pdf	Audit Engagement Letter

RYAN P. JOLLEY

A PROFESSIONAL CORPORATION

CERTIFIED PUBLIC ACCOUNTANTS

Ryan P. Jolley C.P.A.
Ryan P. Jolley C.P.A.
Darryl L. Smith C.P.A.
Luis A. Perez C.P.A.
Brandon J. Lang C.P.A.
Lan T. Kimoto
Kali A. Kaakah

May 29, 2026

To the City Council and Mr. Sean Brewer
City of Coalinga 155
West Durian
Coalinga, CA 93210

We are pleased to confirm our understanding of the services we are to provide for City of Coalinga for the fiscal years ended June 30, 2026, June 30, 2027, and June 30, 2028.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City of Coalinga as of and for the fiscal years ended June 30, 2026, June 30, 2027, and June 30, 2028. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Coalinga's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Coalinga's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) Schedule of Proportionate Share of Net Pension Liability/(Asset)
- 4) Schedule of Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies City of Coalinga's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards.
- 2) Combining Balance Sheet – Nonmajor Governmental Funds
- 3) Combining Statement of Revenue, Expenditures and Changes in Fund Balance - Nonmajor Governmental Funds

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole.

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to

maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Coalinga's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Coalinga's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City of Coalinga's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and

regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review in January 2027.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes, the Annual Street Report and the City Financial Transactions Report to the State Controller's Office of the City of Coalinga in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes, the Annual Street Report and the City Financial Transactions Report services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City Council; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Ryan P. Jolley, CPA and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Department of Transportation or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Ryan P. Jolley, CPA's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Department of Transportation. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Ryan P. Jolley, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately January 2027.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$45,000, \$46,000 and \$47,000 for June 30, 2026, June 30, 2027, and June 30, 2028, respectively, \$5,000 for the City Financial Transactions Report, \$3,500 for the Annual Street Report, and \$7,500 for each Single Audit major program tested. There will be an additional \$2,500 fee for each new GASB Statement City of Coalinga is required to implement. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered upon completion of the audit and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the City Council of the City of Coalinga. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Coalinga and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



Ryan P. Jolley, CPA

RESPONSE:

This letter correctly sets forth the understanding of the City of Coalinga.

Sean Brewer, City Manager

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Authorize City Manager to Execute Task Orders with the City Engineer for Design & Construction Engineering for Natural Gas Valve Replacement Project

Meeting Date: Thursday, October 1, 2026

From: Sean Brewer, City Manager

Prepared by: Jesse Barron, Assistant City Manager

I. RECOMMENDATION:

Council Authorization for the City Manager to execute Task Order for Design & Construction Engineering Services for the Natural Gas Valve Replacement Project, funded by City of Coalinga Gas Enterprise Fund.

II. BACKGROUND:

In early 2026, the City of Coalinga was going to start a Request for Proposals for contractors to replace natural gas valves within city right of way. However, that idea was canceled due to a potential gas leak at the gas valve servicing Coalinga College (north of Cherry Ln and Elm Ave), and a single construction project for this one gas valve was started.

The Natural Gas Valve Replacement Project is located at north-east of 770 East Elm Avenue in Coalinga, CA. Contractor improvements include hot tap, bypass, weld, and installation of 4" CS pipe, PC fittings, test nipples and valve of existing 2" gas main and a tee servicing West Hills Community College (WHCC). Site improvements include excavating existing soil to access utilities and bypass. City of Coalinga Public Works Department to complete valve riser and box, backfill, and concrete sidewalk improvements.

III. DISCUSSION:

Attached is the work order for Design Engineering and Construction Engineering from the City Engineer for the design support of the Natural Gas Valve Replacement Project. Once approved by the City Council, the City Engineer will begin immediately on design and construction procedures in order to proceed with this project expeditiously.

IV. ALTERNATIVES:

None.

V. FISCAL IMPACT:

The design & construction engineering costs shall have an impact on the Gas Enterprise Fund.

Total authorization request for the Design Engineering Contract is \$19,000.

Total authorization request for the Construction Engineering Contract is \$10,000.

A Total Authorization request of \$29,000.

There will be no impact to the General Fund.

ATTACHMENTS:

File Name	Description
▣ 3156_Work_Order_Construction_Engineering_Gas_Valves_Replacement_Project_signed.pdf	Construction Engineering Work Order
▣ 3156_Work_Order_Design_Engineering_Gas_Valves_Replacement_Project_signed.pdf	Design Engineering Work Order

PROFESSIONAL SERVICES WORK ORDER CONSTRUCTION ENGINEERING

This agreement entered into the 8th day of July, 2026 between City of Coalinga (hereinafter called the Client) and the Consultant Tri City Engineering (hereinafter called Consultant) for services in connection with the following project: Gas Valve Replacement Project. The Client and Consultant's rights, duties, and obligations hereunder will be performed in accordance with the terms and conditions of the Agreement for Professional Services between Client and Consultant dated October 26, 2021 which is fully incorporated herein by reference.

I. Scope of Services. The Consultant's services will consist of the following:

- Construction Coordination: includes; Coordinate administrative, inspection, quality assurance, materials testing activities. Coordinate Contractors pre-construction meeting, project site meetings, punch list, project closeout activities, Staff Report to Council authorizing Notice of Completion/Project Acceptance filing. Coordinate Response to Contractors Request for Information, Construction Clarifications and Project Inspectors Request for Information, Supervise Contractor Construction Site Meetings.
- Product Testing & Submittals: includes; review and prepare responses to contractor product submittals and testing records for compliance with the Project Plans and Specifications.
- Labor Compliance: includes; perform labor compliance task and documents, including verifying Certified Payrolls, Subcontractor Utilization and Labor Interviews.
- Progress Reports: includes; prepare and review daily progress reports addressing progress of the work, the project schedule to include City Public Works Inspectors provided daily photographs documenting the progress of the work.
- Contract Change Orders: includes; review and prepare Change Orders in compliance with the plans and specifications for City of Coalinga approval.
- Progress Payments: Review contractor's initial schedule of values. Reconcile and document items of work in compliance with the plans and specifications; Review monthly progress payments for compliance with Federal funding and City of Coalinga funding procedures for City approval. Maintain Federal Funding reporting compliance in accordance with Caltrans Local Assistance Program Guidelines.

II. Additional Services. Any services not specifically provided for under Section I above shall be Additional Services. Only if mutually agreed to in writing by client or consultant shall consultant perform such additional services.

III. Consultant's Compensation. In consideration for Consultant providing the services noted above, the Client agrees to compensate the Consultant as follows:

\$10,000.00

Retainer. The Client shall make an initial payment of -0- dollars (\$0.00) (retainer)

upon execution of this Agreement. This retainer shall be held by the Consultant and applied against final invoices.

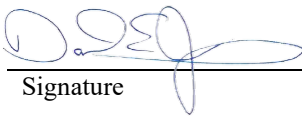
Payment Due. Invoices shall be submitted by the Consultant monthly, are due upon presentation, and shall be considered past due if not paid within ten (10) calendar days of the due date.

Interest. If payment in full is not received by the Consultant within 30 calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

Collection Costs. If the Client fails to make payments when due and the Consultant incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to the Consultant. Collection costs shall include, without limitation, legal fees, and expenses, court costs, collection bonds and reasonable Consultant staff costs at standard billing rates for the Consultant's time spent in efforts to collect. This obligation of the Client to pay the Consultant's collection costs shall survive the term of this agreement or any earlier termination by either party.

Set-offs, Back charges, Discounts. Payment of invoices shall not be subject to any discount or set-offs by the Client, unless agreed to in writing by the Consultant. Payment to the Consultant for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

In witness thereof, the parties hereto have accepted, made and executed this agreement upon the terms, conditions and provisions above stated, the day and year first above written.

Consultant:	By 	Client:	By _____
	Signature		Signature
Name:	<u>Daniel E. Jauregui</u>	Name:	<u>Jesse Barron</u>
	For: Tri City Engineering		For: City of Coalinga
Title:	<u>President</u>	Title:	<u>Assistant City Manager</u>
Address:	<u>4630 W Jennifer Ave #101</u>	Address:	<u>155 W. Durian Ave</u>
	<u>Fresno, CA 93722</u>		<u>Coalinga, CA 93210</u>

PROFESSIONAL SERVICES WORK ORDER DESIGN ENGINEERING

This agreement entered into the 8th day of July, 2026 between City of Coalinga (hereinafter called the Client) and the Consultant Tri City Engineering (hereinafter called Consultant) for services in connection with the following project: Gas Valve Replacement Project. The Client and Consultant's rights, duties, and obligations hereunder will be performed in accordance with the terms and conditions of the Agreement for Professional Services between Client and Consultant dated October 26, 2021 which is fully incorporated herein by reference.

I. Scope of Services. The Consultant's services will consist of the following:

- Develop Final Design: includes; development of final design and analysis for City staff review; includes Gas Valve Replacement construction in Coalinga North-East of 770 E Elm Ave Coalinga, CA; Develop preliminary construction cost estimates, site visits, walks, and pictures; City Staff meetings to review design, issues and costs.
- Develop Final Plan Set: includes; 1 set of Gas Valve Replacement Final Plans; includes design engineering, detailed project data, construction plans and final working drawings of Gas Valve.
- Permits: includes; identify, prepare, obtain, and maintain all federal, state, regional, and local permits, approvals, and regulatory authorizations required. Services shall include the preparation and submittal of all necessary permit applications, supporting documentation, calculations, and coordination with the applicable regulatory agencies as required.
- Develop Bid Documents: includes; development of bidding documents, final engineers cost estimate for new Gas Valve Replacement and release for bidding; specifications, addendums, public advertising of project.
- Project Management: includes; project management during bidding process including "Request for Information" through advertisement period, public assistance, meeting, and site visits. Prepare and conduct Contractor Bid opening and/or RFP and/or RFP, and develop summary reports for City Manager review. Prepare draft staff report for City Council Public Hearing and assist City Manager with award of bid.

II. Additional Services. Any services not specifically provided for under Section I above shall be Additional Services. Only if mutually agreed to in writing by client or consultant shall consultant perform such additional services.

III. Consultant's Compensation. In consideration for Consultant providing the services noted above, the Client agrees to compensate the Consultant as follows:

\$19,000.00

Retainer. The Client shall make an initial payment of -0- dollars (\$0.00) (retainer) upon execution of this Agreement. This retainer shall be held by the Consultant and applied against final invoices.

Payment Due. Invoices shall be submitted by the Consultant monthly, are due upon

presentation, and shall be considered past due if not paid within ten (10) calendar days of the due date.

Interest. If payment in full is not received by the Consultant within 30 calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

Collection Costs. If the Client fails to make payments when due and the Consultant incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to the Consultant. Collection costs shall include, without limitation, legal fees, and expenses, court costs, collection bonds and reasonable Consultant staff costs at standard billing rates for the Consultant's time spent in efforts to collect. This obligation of the Client to pay the Consultant's collection costs shall survive the term of this agreement or any earlier termination by either party.

Set-offs, Back charges, Discounts. Payment of invoices shall not be subject to any discount or set-offs by the Client, unless agreed to in writing by the Consultant. Payment to the Consultant for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

In witness thereof, the parties hereto have accepted, made and executed this agreement upon the terms, conditions and provisions above stated, the day and year first above written.

Consultant: By 
Signature

Name: Daniel E. Jauregui
For: Tri City Engineering

Title: President

Address: 4630 W Jennifer Ave #101

Fresno, CA 93722

Client: By _____
Signature

Name: Jesse Barron
For: City of Coalinga

Title: Assistant City Manager

Address: 155 W. Durian Ave

Coalinga, CA 93210

Reference: 3156

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorize City Manager to Execute Task Orders with the City Engineer for Additional Design & Construction Engineering for Solar LED Street Lighting and Gateway Infrastructure and Speed Trailer Project

Meeting Date: Thursday, October 1, 2026

From: Sean Brewer, City Manager

Prepared by: Jesse Barron, Assistant City Manager

I. RECOMMENDATION:

Council Authorization for the City Manager to execute Task Order for Design & Construction Engineering Services for the solar LED street lighting and gateway infrastructure and Speed trailer project.

II. BACKGROUND:

In 2020, the City of Coalinga was awarded funds through the Affordable Housing and Sustainable Communities program (AHSC) in the amount of \$5,595,700 which included grant administration, a portion going towards STI (Sustainable Transportation Infrastructure) and a portion going to TRA (Transportation Related Amenities).

On February 15, 2024 Council proceeded with executing Design & Construction Engineering Task Orders with the City Engineer to design locations for new curb ramps, bike lanes, crosswalks and new solar street lights for the Affordable Housing & Sustainable Communities Transit Related Amenities Project. This phase was completed in 2025.

Subsequent coordination with the grant administrator confirmed the availability of additional project funding in construction and materials only in the amount of \$352,000. With these supplemental funds, the project scope has been expanded to include the purchase and installation of solar LED street lighting and gateways at additional locations throughout the City and 1 speed trailer Trailer with a Message Board.

There are 17 solar lights and 2 gateways proposed for this project. The Solar LED Street Lights will be installed along University Avenue to Cambridge Avenue, between North Joaquin Street and California Street, and along Coolidge Street to East Roosevelt Street, between Hayes Street and North Garfield Street.

There is one portable speed feedback trailer with an electronic message board proposed for this project. The trailer also includes License Plate Recognition (LPR) capability as an ancillary feature that may be utilized by the Coalinga Police Department for investigative purposes when appropriate. The trailer does not require installation by the contractor and will be implemented and managed by the Coalinga Police Department.

Grant administrators confirmed hard costs for construction and materials would be covered in the additional funding remaining from last year's project. However, soft costs for design and construction engineering would not be covered by the additional funding.

III. DISCUSSION:

Attached is the work order for Design Engineering and Construction Engineering from the City Engineer for the design support of the Solar LED Street Lighting and Gateway plans and the coordination of the Speed Trailer. Once approved by the City Council, the City Engineer will begin immediately on design and construction procedures in order to proceed with this project expeditiously.

IV. ALTERNATIVES:

None.

V. FISCAL IMPACT:

The design engineering costs are not reimbursable under the corresponding grant and shall have an impact on the Measure C Flexible fund.

Total authorization request for the Design Engineering Contract is \$19,000. and Construction Engineering Contract is \$19,000. A Total Authorization request of \$38,000.

This will not impact the General Fund.

ATTACHMENTS:

File Name	Description
☐ 2965B_Work_Order_Construction_Engineering_Additional_Solar_Lights_Signed.pdf	Construction Engineering Work Order
☐ 3165_Work_Order_City_Engineer_Services_Radar_Speed_Sign_EP_SR33__Enterprise_Pkwy_signed_.pdf	Design Engineering Work Order

PROFESSIONAL SERVICES WORK ORDER CONSTRUCTION ENGINEERING

This agreement entered into the 3rd day of September, 2026 between City of Coalinga (hereinafter called the Client) and the Consultant Tri City Engineering (hereinafter called Consultant) for services in connection with the following project: Affordable Housing and Sustainable Communities Program – Transit Related Amenities (TRA). The Client and Consultant's rights, duties, and obligations hereunder will be performed in accordance with the terms and conditions of the Agreement for Professional Services between Client and Consultant dated: October 26, 2021 which is fully incorporated herein by reference.

I. Scope of Services. The Consultant's services will consist of the following:

- Construction Coordination: includes; Coordinate administrative, inspection, quality assurance, materials testing activities. Coordinate Contractors pre-construction meeting, project site meetings, punch list, project closeout activities, Staff Report to Council authorizing Notice of Completion/Project Acceptance filing. Coordinate Response to Contractors Request for Information, Construction Clarifications and Project Inspectors Request for Information, Supervise Contractor Construction Site Meetings.
- Product Testing & Submittals: includes; review and prepare responses to contractor product submittals and testing records for compliance with the Project Plans and Specifications.
- Labor Compliance: includes; perform labor compliance task and documents, including verifying Certified Payrolls, Subcontractor Utilization and Labor Interviews.
- Progress Reports: includes; prepare and review daily progress reports addressing progress of the work, the project schedule to include City Public Works Inspectors provided daily photographs documenting the progress of the work.
- Contract Change Orders: includes; review and prepare Change Orders in compliance with the plans and specifications for City of Coalinga approval.
- Progress Payments: Review contractor's initial schedule of values. Reconcile and document items of work in compliance with the plans and specifications; Review monthly progress payments for compliance with City of Coalinga funding procedures for City approval.

II. Additional Services. Any services not specifically provided for under Section I above shall be Additional Services. Only if mutually agreed to in writing by client or consultant shall consultant perform such additional services.

III. Consultant's Compensation. In consideration for Consultant providing the services noted above, the Client agrees to compensate the Consultant as follows:

\$19,000.00

Retainer. The Client shall make an initial payment of -0- dollars (\$0.00) (retainer)

upon execution of this Agreement. This retainer shall be held by the Consultant and applied against final invoices.

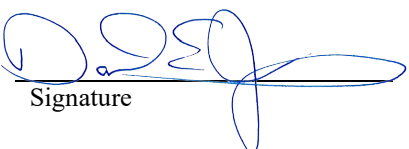
Payment Due. Invoices shall be submitted by the Consultant monthly, are due upon presentation, and shall be considered past due if not paid within ten (10) calendar days of the due date.

Interest. If payment in full is not received by the Consultant within 30 calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

Collection Costs. If the Client fails to make payments when due and the Consultant incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to the Consultant. Collection costs shall include, without limitation, legal fees, and expenses, court costs, collection bonds and reasonable Consultant staff costs at standard billing rates for the Consultant's time spent in efforts to collect. This obligation of the Client to pay the Consultant's collection costs shall survive the term of this agreement or any earlier termination by either party.

Set-offs, Back charges, Discounts. Payment of invoices shall not be subject to any discount or set-offs by the Client, unless agreed to in writing by the Consultant. Payment to the Consultant for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

In witness thereof, the parties hereto have accepted, made and executed this agreement upon the terms, conditions and provisions above stated, the day and year first above written.

Consultant:	By 	Client:	By _____
	Signature		Signature
Name:	<u>Daniel E. Jauregui</u>	Name:	<u>Jesse Barron</u>
	For: Tri City Engineering		For: City of Coalinga
Title:	<u>President</u>	Title:	<u>Assistant City Manager</u>
Address:	<u>4630 W Jennifer Ave #101</u>	Address:	<u>155 W. Durian Ave</u>
	<u>Fresno, CA 93722</u>		<u>Coalinga, CA 93210</u>

Reference: 2965B

**PROFESSIONAL SERVICES WORK ORDER
CITY ENGINEER SERVICES**

This agreement entered into the 22nd day of June, 2026 between City of Coalinga (hereinafter called the Client) and the Consultant Tri City Engineering (hereinafter called Consultant) for services in connection with the following project: Prepare Caltrans Encroachment Permit for the installation of a Radar Speed Sign at SR33 & Enterprise Pkwy. The Client and Consultant's rights, duties, and obligations hereunder will be performed in accordance with the terms and conditions of the Agreement for Professional Services between Client and Consultant dated: October 26, 2021 which is fully incorporated herein by reference.

I. Scope of Services. The Consultant's services will consist of the following:

- Prepare a Caltrans Encroachment Permit for the installation of a Radar Speed Sign at SR33 & Enterprise Pkwy. Includes preparation of permit application, Radar Speed Sign Location Exhibit and temporary Traffic Control shoulder closure plan

II. Additional Services. Any services not specifically provided for under Section I above shall be Additional Services. Only if mutually agreed to in writing by client or consultant shall consultant perform such additional services.

III. Consultant's Compensation. In consideration for the Consultant providing the services noted above, the Client agrees to compensate the Consultant as follows:

\$5,000.00

Retainer The Client shall make an initial payment of - 0 - dollars (\$0.00) (retainer) upon execution of this Agreement. This retainer shall be held by the Consultant and applied against final invoices.

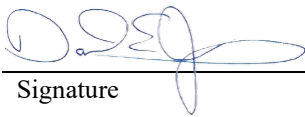
Payment Due Invoices shall be submitted by the Consultant monthly, are due upon presentation, and shall be considered past due if not paid within ten (10) calendar days of the due date.

Interest If payment in full is not received by the Consultant within 30 calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

Collection Costs If the Client fails to make payments when due and the Consultant incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to the Consultant. Collection costs shall include, without limitation, legal fees, and expenses, court costs, collection bonds and reasonable Consultant staff costs at standard billing rates for the Consultant's time spent in efforts to collect. This obligation of the Client to pay the Consultant's collection costs shall survive the term of this agreement or any earlier termination by either party.

Set-Offs, Back Charges, Discounts Payment of invoices shall not be subject to any discount or set-offs by the Client, unless agreed to in writing by the Consultant. Payment to the Consultant for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

In witness thereof, the parties hereto have accepted, made and executed this agreement upon the terms, conditions and provisions above stated, the day and year first above written.

Consultant:	By 	Client:	By _____
	Signature		Signature
Name:	<u>Daniel E. Jauregui</u>	Name:	<u>Jesse Barron</u>
	For: Tri City Engineering		For: City of Coalinga
Title:	<u>President</u>	Title:	<u>Assistant City Manager</u>
Address:	<u>4630 W Jennifer Ave #101</u>	Address:	<u>155 W. Durian Ave</u>
	<u>Fresno, CA 93722</u>		<u>Coalinga, CA 93210</u>

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction and Potential Adoption of Resolution No. 4369 Approving the City of Coalinga Small Community Library Policy

Meeting Date: Thursday, October 1, 2026

From: Sean Brewer, City Manager

Prepared by: Jesse Barron, Assistant City Manager

I. RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 4369, approving and adopting the City of Coalinga Shared Community Boxes Policy, attached as Exhibit A to the resolution.

II. BACKGROUND:

Shared Community Boxes are small, non-commercial, community-maintained structures used for the free exchange of books, toiletries, school supplies, art supplies, and similar non-food items. Examples include Little Free Libraries, school-supply boxes, and similar neighborhood sharing structures.

To evaluate how these installations could be accommodated in Coalinga, staff prepared a policy options memorandum dated August 28, 2026. The memorandum reviewed approaches used by other jurisdictions and identified policy considerations relating to private-property installations, City-owned or City-controlled property, the public right-of-way, placement and accessibility, maintenance, public safety, City liability, and enforcement.

Following staff review and City comments, staff prepared the proposed City of Coalinga Shared Community Boxes Policy. The proposed policy establishes a clear process for reviewing Shared Community Boxes on private property and City-owned or City-controlled property, while prohibiting privately installed boxes within the public right-of-way during the initial implementation of the program.

III. DISCUSSION:

The proposed Shared Community Boxes Policy is intended to support neighborhood sharing while establishing clear standards for location, design, maintenance, accessibility, sanitation, and public safety. The policy includes the following primary components:

- **Private-property installations.** A Shared Community Box on private property would require City approval prior to installation. City review would be limited to the proposed location, placement, and anchorage to verify compliance with the policy and applicable City requirements. Approved boxes would not be subject to minimum building setback requirements otherwise applicable to structures on the property, provided the box remains entirely on private property and complies with the policy's placement and safety standards.
- **Property-owner and stewardship responsibility.** Property-owner authorization would be required

when the applicant is not the property owner. A steward would be identified through the City approval process and would be responsible for ongoing maintenance. The property owner would remain responsible for correction or removal if the steward fails to act.

- **City-approved public-property installations.** Boxes proposed at City parks, City facilities, community centers, libraries, or other City-owned or City-controlled property would require prior written approval by the City Manager or designee. The City may impose site-specific conditions and may partner with schools, nonprofit organizations, neighborhood groups, the Coalinga-Huron Library District, local businesses, community organizations, or volunteers.

- **Public right-of-way.** Privately installed Shared Community Boxes would not be permitted within the public right-of-way during initial implementation. If the City Council later authorizes installations within the public right-of-way, the City may require an encroachment permit or other administrative approval and appropriate maintenance, indemnification, insurance, and departmental review.

- **Design and placement standards.** The policy establishes a maximum size of 24 inches in width, 24 inches in depth, and 60 inches in height; requires durable, weather-resistant construction and secure anchorage; and prohibits interference with parking, driveways, building access, fire or emergency access, utilities and meters, drainage facilities, sight-distance areas, and accessible paths of travel. All boxes must remain entirely behind the public right-of-way line unless prior authorization by the City Council at a later date.

- **Contents.** Permitted contents are limited to free, lawful, non-commercial, non-food community-sharing items, including books, toiletries, school supplies, art supplies, and similar small items. The policy prohibits food and beverages, regulated substances, weapons, hazardous materials, garbage, commercial sales or advertising, and other items that may create health, safety, sanitation, pest, odor, litter, or nuisance concerns.

- **Maintenance and enforcement.** The steward would be responsible for routine inspection, repair, graffiti and litter removal, pest control, and removal of prohibited or unsuitable items. Private-property installations would generally be addressed through complaint-based enforcement. Violations would be handled through the City's applicable code enforcement and abatement procedures, with immediate action available when necessary to address health, safety, accessibility, traffic, utility, fire-protection, or nuisance conditions.

- **Coordination with other requirements.** Additional permits or approvals may be required for electrical work, structural work, encroachments, unusual site conditions, or other regulated improvements.

Fees

The proposed policy requires City approval of a permit application for Shared Community Boxes located on private property but does not establish a review fee. A fee will be established by a separate City Council resolution through an amendment to the City's adopted fee schedule.

Environmental Review

The proposed action consists of adopting administrative standards and procedures for the review and regulation of Shared Community Boxes. Adoption of the policy does not approve a specific Shared Community Box installation or other development project. Staff recommends that the City Council find that adoption of the Shared Community Boxes Policy is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3), the common-sense exemption, because it can be seen

with certainty that adoption of the administrative policy itself will not have a significant effect on the environment.

IV. ALTERNATIVES:

Do not move to adopt Resolution No. 4369, approving and adopting the City of Coalinga Shared Community Boxes Policy, attached as Exhibit A to the resolution, and finding the action exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3) and give staff direction on next steps.

V. FISCAL IMPACT:

No significant fiscal impact is anticipated. Implementation will require limited staff time to review proposed private-property installations and, as applicable, City-approved public-property installations. The proposed policy does not establish a review fee; any such fee would be established by a separate resolution by the City Council through the City's typical fee-setting process.

ATTACHMENTS:

File Name	Description
❏ Resolution_No_4369_Shared_Community_Boxes.pdf	Resolution No. 4369
❏ Shared_Community_Boxes_-_Final_Draft_Clean.pdf	Shared Community Boxes Policy
❏ Shared_Community_Boxes_Memo_2026-08-28.pdf	Shared Community Box Memo

RESOLUTION NO. 4369

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA, CALIFORNIA, ADOPTING THE CITY OF COALINGA SHARED COMMUNITY BOXES POLICY

WHEREAS, the City of Coalinga recognizes that small, non-commercial community-sharing installations can support neighborhood interaction and provide opportunities for the free exchange of books, toiletries, school supplies, art supplies, and similar non-food items; and

WHEREAS, staff prepared a Policy Options for Shared Community Boxes memorandum dated August 28, 2026, which reviewed comparable approaches and identified policy considerations relating to private property, City-owned or City-controlled property, the public right-of-way, placement, accessibility, maintenance, public safety, City liability, and enforcement; and

WHEREAS, following staff review and City comments, staff prepared the City of Coalinga Shared Community Boxes Policy, attached hereto as Exhibit A and incorporated herein by this reference; and

WHEREAS, the proposed Shared Community Boxes Policy establishes standards for private-property installations, City-approved installations on City-owned or City-controlled property, design and placement, permitted and prohibited contents, stewardship and maintenance, graffiti, enforcement and abatement, and administration; and

WHEREAS, the proposed policy requires City approval for Shared Community Boxes located on private property, limits the City's review to location, placement, and anchorage, and prohibits privately installed Shared Community Boxes within the public right-of-way during initial implementation; and

WHEREAS, the City Council has considered the staff report, the proposed Shared Community Boxes Policy, public comments, and all other information presented at the public meeting; and

WHEREAS, adoption of the Shared Community Boxes Policy is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3), because it can be seen with certainty that adoption of the administrative policy itself will not have a significant effect on the environment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COALINGA DOES HEREBY RESOLVE AS FOLLOWS:

1. **Recitals.** The City Council hereby finds that all the facts set forth in the recitals above are true and correct and incorporated herein.
2. **CEQA.** The City Council finds that adoption of the City of Coalinga Shared Community Boxes Policy is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), the common-sense exemption, because the action consists of adopting administrative standards and procedures and does not approve a specific Shared Community Box installation, development project, or other physical improvement that may result in a significant effect on the environment.

3. **Adoption.** The City Council hereby approves and adopts the City of Coalinga Shared Community Boxes Policy, attached hereto as Exhibit A.
4. **Relationship to Municipal Code.** The Shared Community Boxes Policy shall be administered in conjunction with the Coalinga Municipal Code, including applicable provisions related to zoning, accessibility, fire safety, utilities, property maintenance, nuisance, signs, encroachments, building and safety requirements, and code enforcement. In the event of a conflict between the Shared Community Boxes Policy and the Coalinga Municipal Code, the Coalinga Municipal Code shall control.
5. **Administrative Implementation.** The City Manager and designee are authorized and directed to implement the Shared Community Boxes Policy and to prepare, revise, and maintain administrative application forms, property-owner authorization forms, stewardship/contact forms, site-plan requirements, review checklists, and other supporting materials consistent with the adopted policy and applicable law.
6. **Fees.** Any fee associated with implementation of the Shared Community Boxes Policy shall be established separately by resolution of the City Council or through the City's adopted fee schedule.
7. **Severability.** If any provision, clause, sentence, section, or part of this resolution or the attached Shared Community Boxes Policy is found to be invalid, unenforceable, or unconstitutional by a court of competent jurisdiction, that finding shall not affect the validity or enforceability of the remaining provisions, which shall remain in full force and effect.
8. **Effective Date.** This resolution shall become effective immediately upon adoption.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Coalinga at a regular meeting held on the **1st** day of **October, 2026**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Nathan Vosburg, Mayor

ATTEST:

Shannon Jensen, City Clerk

City of Coalinga Shared Community Boxes Policy

September 21, 2026

1. Purpose and Applicability

1.1 Purpose

The purpose of this policy is to establish standards for small, non-commercial, community-maintained structures that facilitate the free sharing of books, toiletries, school supplies, art supplies, and similar non-food items.

The City of Coalinga recognizes that Shared Community Boxes can support neighborhood interaction and community sharing. This policy is intended to allow these structures while ensuring appropriate placement, safe construction, ongoing maintenance, accessibility, sanitation, and protection of public infrastructure and public safety.

1.2 Applicability and Definitions

This policy applies to Shared Community Boxes located on private property and to City-sponsored installations on City-owned or City-controlled property.

For purposes of this policy:

Shared Community Box means a small, freestanding, non-commercial, weather-resistant structure used for the free exchange of books, toiletries, school supplies, art materials, or similar non-food community-sharing items. Examples include Little Free Libraries, community pantries, school-supply boxes, and similar neighborhood sharing structures.

Steward means the property owner, sponsor, organization, or other responsible person designated to maintain and oversee a Shared Community Box.

City-Sponsored Installation means a Shared Community Box located on City-owned or City-controlled property and approved by the City.

This policy does not apply to commercial vending, donation bins operated for profit, clothing-collection boxes, structures used to advertise a business, temporary event displays, or structures otherwise regulated under the City's sign, encroachment, vending, waste, zoning, or other applicable regulations.

2. Private-Property Installations

A Shared Community Box located on private property shall require City approval prior to installation. The City's review shall be limited to the proposed location, placement, and anchorage of the Shared Community Box to verify compliance with this policy and applicable City requirements.

Setbacks. A Shared Community Box approved pursuant to this policy shall not be subject to minimum building setback requirements otherwise applicable to structures on the property, provided that the box is located entirely on private property and complies with the placement and safety standards of this policy.

A Shared Community Box may be located near the front property line and made accessible to pedestrians from an adjacent public sidewalk or other public pedestrian area, provided that the structure remains entirely on private property and does not extend into, over, or otherwise encroach upon the public right-of-way.

- The Shared Community Box shall remain entirely on private property. No portion of the box, including its foundation, door, roof overhang, contents, or associated improvement, may occupy, extend into, or overhang a sidewalk, parkway, street-side landscape strip, curb area, alley, or other public right-of-way.
- A Shared Community Box intended for public use shall be accessible from an adjacent sidewalk or other lawful pedestrian approach without requiring a member of the public to enter private property, pass through a gate, cross a driveway, or traverse landscaping.
- A tenant, lessee, business operator, homeowners' association, community organization, or other person who is not the property owner shall obtain property-owner authorization before installation.
- Before installation, the property owner shall designate a steward as part of the City approval process and provide current contact information. If the steward is not the property owner, the property owner remains responsible for correction of violations and removal of the Shared Community Box if the steward fails to do so.
- The Shared Community Box shall remain subordinate to the primary use of the property.
- The Shared Community Box shall comply with the design and placement standards in Section 6 and the stewardship and maintenance standards in Section 8.
- The City may require correction, relocation, temporary closure, or removal of a Shared Community Box that is unsafe, abandoned, damaged, unsanitary, obstructive, or a public nuisance.

3. Private Installations and City Responsibility

A Shared Community Box located on private property is privately owned and maintained. Authorization of a Shared Community Box under this policy does not constitute City ownership, operation, sponsorship, inspection, acceptance, or approval of the structure or its contents, and does not represent that the installation is safe or compliant with all applicable laws.

The City does not assume responsibility for the design, installation, condition, maintenance, contents, operation, repair, removal, or security of a Shared Community Box located on private

property. The property owner and steward remain responsible for the Shared Community Box and all associated activities, subject to applicable law.

Nothing in this policy limits the City's authority to investigate complaints or enforce applicable building, zoning, fire-safety, property-maintenance, nuisance, accessibility, right-of-way, or other requirements.

4. City-Approved Public-Property Installations

A Shared Community Box proposed at a City park, City facility, community center, library, or other City-owned or City-controlled property requires prior written approval by the City Manager or designee.

The City Manager or designee may refer a proposed City-Approved Public-Property Installation to Community Development, Public Works, Fire, the City Attorney, or other affected departments for review and may approve, approve with conditions, deny, relocate, temporarily close, or discontinue the installation.

Before approval, the City shall identify or require the following, as applicable:

- A proposed location and a scaled site plan or other information sufficient to evaluate the installation location;
- The responsible sponsor and designated steward, including current contact information;
- The proposed dimensions, materials, anchoring method, appearance, and intended contents;
- Maintenance, cleaning, inspection, repair, graffiti-removal, and restocking responsibilities;
- Responsibility for removal, relocation, site restoration, and associated costs;
- Any required indemnification, insurance, or agreement; and
- Review by Planning, Public Works, Fire, and other affected departments, as determined necessary by the City.

The City may partner with nonprofit organizations, schools, neighborhood groups, the Coalinga-Huron Library District, local businesses, community organizations, and community volunteers when the partner agrees in writing to maintain the Shared Community Box.

The City may establish additional site-specific design, placement, maintenance, or operational requirements for a City-Approved Public-Property Installation.

The City may initially implement a limited pilot program, such as one to three book-sharing structures at selected City locations, before expanding the program to additional locations or types of Shared Community Boxes.

A City-Approved Public-Property Installation shall comply with applicable accessibility requirements and shall not obstruct or interfere with an accessible path of travel.

5. Public Right-of-Way

During the initial implementation of this policy, privately installed Shared Community Boxes shall not be permitted within the public right-of-way, including sidewalks, parkways, street-side landscape strips, curb areas, alleys, or other City-controlled right-of-way.

If the City Council later authorizes Shared Community Boxes within the public right-of-way, the City may require an encroachment permit or other administrative approval. Required materials and conditions may include:

- Property-owner authorization, where applicable;
- A scaled site plan;
- Designated steward contact information;
- Maintenance, removal, and site-restoration commitments;
- Indemnification;
- Insurance, as determined necessary by the City; and
- Review by Planning, Public Works, Fire, and other affected departments.

Nothing in this policy authorizes a private person or organization to occupy or encroach upon the public right-of-way.

6. Design and Placement Standards

All Shared Community Boxes shall comply with the following standards:

- A Shared Community Box shall not exceed 24 inches in width, 24 inches in depth, or 60 inches in total height above finished grade.
- The structure shall be constructed of durable, weather-resistant materials and maintained in a safe and orderly condition.
- The structure shall not contain sharp edges, unstable supports, protrusions, exposed hardware, or other features that create a hazard.
- A Shared Community Box shall be securely anchored to prevent tipping, overturning, or displacement. Anchorage may include a post securely embedded in the ground or concrete, attachment to a stable foundation, or another secure anchoring method appropriate to the installation. A portable installation may be permitted at a City-approved location with City approval.
- A Shared Community Box shall not be attached to a street tree, utility pole, light pole, traffic-control device, fire hydrant, City sign, or other public infrastructure.
- A Shared Community Box shall not interfere with required parking, driveways, building access, fire or emergency access, utility facilities, utility easements or access, including access to utility meters, drainage facilities, corner or driveway sight-distance areas, or accessible paths of travel.

- A Shared Community Box located on private property shall be entirely behind the public right-of-way line and shall not extend into, over, or otherwise encroach upon the public right-of-way.
- A Shared Community Box shall not include illumination, electrical service, amplified sound, flashing lights, digital displays, or commercial signage without separate City approval.
- Limited non-commercial identification of the steward, sponsoring organization, or City-approved program may be permitted.

7. Contents

7.1 Permitted Contents

Shared Community Boxes may contain free, lawful, non-commercial items appropriate for the size and intended purpose of the structure, including:

- Books and reading materials;
 - Toiletries and personal-care items;
 - School supplies;
 - Art supplies; and
- Other small, non-perishable community-sharing items consistent with the purpose of the Shared Community Box.

7.2 Prohibited Contents

The following items are prohibited:

- Food or beverages of any kind, including perishable, homemade, unpackaged, spoiled, expired, recalled, damaged, or temperature-controlled items.
- Alcohol, tobacco, cannabis, vaping products, controlled substances, medication, vitamins, supplements, or medical devices.
- Weapons, ammunition, fireworks, hazardous materials, fuels, chemicals, batteries, sharp objects, or flammable materials.
- Garbage, refuse, bulky items, clothing-donation collection, or items requiring special disposal.
- Items offered for sale, commercial advertising, or commercial solicitation, except for limited identification of the steward, sponsoring organization, or City-approved program.
- Live animals, animal remains, or other items that may create a health, safety, sanitation, pest, odor, litter, or nuisance concern.

8. Steward and Maintenance Responsibilities

Each Shared Community Box shall have an identified owner, sponsor, or steward responsible for its ongoing maintenance.

The steward shall:

- Routinely inspect the Shared Community Box and its immediate surroundings;
- Keep the structure clean, safe, weather-resistant, and in good repair;
- Restock the structure, as applicable;
- Remove graffiti, litter, and debris;
- Address pest activity and conditions that may attract pests;
- Remove prohibited, damaged, expired, unsafe, unsanitary, or otherwise unsuitable items; and
- Remove, relocate, repair, or close the Shared Community Box when required by the City under this policy.

The steward of a City-Approved Public-Property Installation shall maintain current contact information with the City and promptly notify the City of any change in stewardship.

The steward shall regularly inspect and maintain the Shared Community Box to ensure that it remains clean, safe, in good condition, and free of prohibited or unsuitable items, litter, odors, pests, or other nuisance conditions.

The City may require the steward to modify, temporarily close, relocate, or remove a Shared Community Box if it creates a public nuisance, presents a health or safety concern, is not properly maintained, or is otherwise inconsistent with this Policy. The steward, at their own expense, shall be responsible for completing any required corrective action or removal within the timeframe specified by the City.

9. Graffiti

Graffiti shall be removed within 72 hours after notice from the City, unless a shorter response period is necessary due to threatening, discriminatory, obscene, or other immediately objectionable content.

10. Enforcement and Abatement

Shared Community Boxes located on private property will generally be addressed through complaint-based enforcement, except when the City determines that an immediate health, safety, accessibility, traffic, visibility, utility, fire-protection, or public-nuisance condition exists.

The City may require immediate correction, temporary closure, relocation, or removal of a Shared Community Box that creates:

- An obstruction;
- A visibility or traffic-safety hazard;
- A utility conflict;
- A fire-safety or emergency-access concern;
- An unsanitary condition;
- A pest issue;

- A public nuisance; or
- Another public health or safety hazard.

Violations of this policy shall be addressed in accordance with the City's applicable code enforcement and abatement procedures.

For a non-immediate violation, the City may provide written notice requiring correction within 10 calendar days, unless a different period is reasonable based on the nature of the violation. The City may require a shorter correction period when necessary to protect health, safety, accessibility, public infrastructure, or the public right-of-way.

For a City-Approved Public-Property Installation, the City may remove, relocate, or discontinue the Shared Community Box if the steward or sponsor fails to correct a violation within the timeframe specified in the City's notice, fails to maintain required contact information, abandons the installation, or when an immediate hazard requires action.

Following removal, the owner, sponsor, or steward shall restore the installation area. Restoration of City property shall be completed in accordance with City direction.

11. Other Applicable Requirements

Compliance with this policy does not authorize an activity otherwise prohibited by the Coalinga Municipal Code or other applicable law.

Shared Community Boxes remain subject to applicable zoning, accessibility, fire-safety, utility, property-maintenance, nuisance, sign, and other City requirements.

Additional permits or approvals may be required for electrical work, structural work, encroachment, unusual site conditions, or another regulated improvement.

12. Administration and Administrative Procedures

The City Manager or designee shall administer this policy in coordination with Community Development, Public Works, Fire, and other affected City departments, as necessary.

The Community Development Department may prepare and maintain administrative forms and templates necessary to implement these Procedures, including but not limited to:

- A. Shared Community Box Permit Application and Fee
- B. Property Owner Authorization, if steward is not the Property Owner
- C. Maintenance Acknowledgement



Date: August 28, 2026
To: City of Coalinga
From: Precision Civil Engineering, Inc.
Subject: Policy Options for Shared Community Boxes: Little Free Libraries, Community Pantries, Pet-Supply Stations, and Similar Neighborhood Sharing Structures

1. Introduction

This memorandum presents policy options for City Council consideration regarding small, noncommercial, resident-maintained structures that facilitate the free sharing of books, shelf-stable food, school supplies, toiletries, seeds, pet supplies, and similar items. For purposes of this memorandum, these structures are referred to as Shared Community Boxes. This memorandum is intended to provide policy direction for future City action. It does not itself establish a permit program, authorize placement of structures within the public right-of-way, or amend the City's zoning, encroachment, sign, building, or nuisance regulations.

The memorandum distinguishes among:

- Private-property installations: Boxes located entirely on private property, behind the public right-of-way line.
- Public-right-of-way installations: Boxes proposed within sidewalks, parkways, street-side landscape strips, curb areas, or other public rights-of-way.
- City-sponsored public-space installations: Boxes located at City parks, City facilities, community centers, libraries, or other City-controlled property.

2. Background

Shared Community Boxes are small, weather-resistant cabinets, boxes, or freestanding stations used for the free exchange of items. They are generally installed near the front of a residential property, business, school, community facility, or public gathering location. Depending on the type of box, they may contain books, shelf-stable food, personal-care items, school supplies, seeds, pet supplies, dog treats, art materials, or other small community-sharing items. For examples, see **Attachment 1**.

The most familiar example is the Little Free Library, a book-sharing structure maintained by a local volunteer, often called a "steward." The Little Free Library organization reports that more than 200,000 registered libraries have been established worldwide. The operational model generally relies on community participation: users may take a book, leave a book, or otherwise contribute to the collection.

Staff has identified at least one registered Little Free Library in Coalinga, near Keck Park at 158 Keck Lane, Charter No. 2190921.

3. Comparable Policy Review

Below is a summary of comparable policies. For more information, see **Attachment 2**.

Jurisdiction/Model	Private Property	Public Right-of-Way	Administrative Approach
San Francisco	Allowed where property-owner authorization is provided	Sidewalk libraries may be authorized under the “Love Our Neighborhoods” program	Registration/no-fee process for qualifying lower-complexity installations; applicant assumes responsibility
Emeryville	Generally allowed without City approval, subject to program guidance	Allowed through a no-fee Free Little Library program application	Application identifies sponsor, location, construction details, and applicant agreement to comply with program standards
New Castle County, Delaware	Allowed on private property subject to prescribed standards	Not allowed	Zoning-code standard regulates size, placement, and design while keeping structures out of public rights-of-way
Windsor, Colorado; Mesa, Arizona; Princeton, Illinois	Generally permitted on private property with guidance or development standards	Generally prohibited or discouraged	No building permit required in typical cases; City guidance addresses placement and maintenance

4. Policy Considerations

Allowed locations

- Should boxes be allowed by right on private property?
- Should the City allow any boxes in the public right-of-way?
- Should City-controlled locations require City sponsorship or a formal agreement?

Eligible box types

- Should the policy apply only to book-sharing structures, or also to food pantries, pet-supply stations, seed libraries, school-supply boxes, art-supply boxes, and similar noncommercial exchange stations?

Food and pet supplies

- Should food and pet-supply boxes be limited to shelf-stable, unopened, commercially packaged items?
- Should perishable food, prepared food, alcohol, medication, tobacco, cannabis, weapons, or hazardous materials be prohibited?

Property-owner approval

- Should tenants, businesses, homeowners' associations, or community groups be required to provide written permission from the property owner?

Design standards

- What maximum size, height, location, anchoring, materials, and appearance standards should apply?

Accessibility

- What minimum unobstructed pedestrian path of travel should be required? Staff should coordinate final accessibility standards with Public Works and the City's ADA requirements rather than assuming a single four-foot standard applies in every context.

Safety and visibility

- What setbacks should apply near street corners, driveways, crosswalks, fire hydrants, utility facilities, transit stops, traffic-control devices, and emergency-access routes?

Maintenance

- Who will be responsible for cleaning, graffiti removal, repairs, litter, pests, refilling, removal of prohibited items, and removal of abandoned boxes?

City liability

- Should a public-right-of-way applicant sign an indemnity agreement, provide insurance, or both?

Enforcement

- Should private-property boxes be regulated primarily through complaint-based enforcement unless they create a safety hazard, obstruction, nuisance, or code violation?

Registry

- Should the City maintain a voluntary map or online directory of participating locations?
- If so, should it list only locations whose stewards opt in?

5. Policy Options for Coalinga

Option	Description	Advantages	Considerations
Option 1: Private-property-only policy	Allow qualifying Shared Community Boxes by right when located entirely on private property and compliant with basic size, placement, maintenance, and content standards. Prohibit installations in the public right-of-way.	• Lowest administrative burden • Avoids most ADA, utility, traffic-safety, and public-liability issues • Easy for residents to understand • Allows community sharing to continue and expand	• Does not accommodate residents who lack a suitable private-property location • Requires a clear definition of the right-of-way line and complaint-response process
Option 2: Private property by right; City-sponsored boxes on public property	Allow boxes by right on private property. Permit boxes at parks, City facilities, community centers, and other public sites only when sponsored, installed, approved, and maintained by the City or an authorized partner. Prohibit resident-installed boxes in the public right-of-way.	• Retains the simplicity of Option 1 while allowing visible community locations • City controls design, placement, content standards, and maintenance at public sites	• Requires staff capacity, funding, maintenance commitment, or partnerships • Should initially be limited to selected locations and box types
Option 3: Permit selected public-right-of-way boxes	Allow private-property boxes by right and allow a limited number of boxes within the public right-of-way through a no-fee encroachment or Shared Community Box permit.	• Expands access, especially in neighborhoods with limited front-yard space • Recognizes potential community benefit	• Highest staff workload and liability exposure • Requires review of ADA path of travel, sight distance, utility conflicts, fire access, maintenance, insurance,

		Creates a formal steward/contact record	indemnification, and removal authority
Option 4: Book boxes only	Limit the policy to Little Free Libraries and similar free book-exchange structures.	- Easiest to regulate - Limited pest, odor, litter, and food-safety concerns - Clear community purpose	Excludes food, hygiene, seed, pet-supply, and similar community-sharing efforts that may serve a broader need
Option 5: Broad shared-box policy with content limitations	Authorize books, shelf-stable food, school supplies, toiletries, seeds, pet supplies, art supplies, and similar items, subject to prohibited-content rules and steward maintenance responsibilities.	- Flexible and inclusive - Avoids repeated ordinance changes as new forms of community sharing emerge - Reflects the range of structures already being considered	Requires more detailed content, sanitation, nuisance, pest-control, and maintenance standards, especially for food and pet supplies

6. Example Policy Standards

The following standards are provided as examples for City Council direction. Following Council direction, the standards could be adopted through a City Council policy, administrative guideline/order, encroachment procedure, Municipal Code amendment, or a combination of these tools, depending on the City's preferred regulatory approach.

Applicability

The standards apply to a freestanding, noncommercial, weather-resistant structure used for the free exchange of books, shelf-stable food, toiletries, school supplies, seeds, pet supplies, art materials, or similar items.

The standards do not apply to commercial vending, donation bins operated for profit, clothing-collection boxes, structures used to advertise a business, temporary event displays, or structures otherwise regulated under the City's sign, encroachment, vending, waste, or zoning regulations.

Private-property installations

- A Shared Community Box located entirely on private property may be installed without a City permit, provided it complies with the applicable standards of this policy and all other applicable City regulations.
- The structure shall be located entirely behind the public right-of-way line and shall not encroach into the sidewalk, parkway, street-side landscape strip, curb area, alley, utility easement, or other public property.
- A tenant, lessee, business operator, homeowners' association, or community organization should obtain written property-owner authorization before installation.
- The structure should remain subordinate to the primary use of the property and should not block required parking, driveways, fire access, utility access, accessible paths of travel, or required sight-distance areas.
- The City should retain authority to require correction or removal of a box that becomes unsafe, abandoned, damaged, unsanitary, obstructive, or a public nuisance.

City-sponsored public-space installations

- Installations at City parks, City facilities, community centers, libraries, or other City-owned property should require City approval.
- The City should identify the sponsor or responsible steward, maintenance responsibilities, permitted contents, location, and removal authority before installation.
- The City may partner with nonprofit organizations, schools, neighborhood groups, the Coalinga-Huron Library District, local businesses, or community volunteers where the partner agrees in writing to maintain the box.
- The City may begin with a limited pilot program, such as one to three book-sharing structures at selected locations.

Public-right-of-way installations

- During the initial program phase, privately installed Shared Community Boxes shall not be permitted within the public right-of-way, including sidewalks, parkways, street-side landscape strips, curb areas, alleys, or other City-controlled rights-of-way.
- The City may revisit a right-of-way permit program after evaluating the first year of implementation.
- If the City Council later authorizes a public-right-of-way program, each installation should require a no-fee encroachment permit, property-owner authorization where applicable, a scaled site plan, designated steward contact information, maintenance and removal commitments, indemnification, insurance as determined by the City, and approval by Planning, Public Works, Fire, and other affected departments.

Design and placement

- A Shared Community Box shall not exceed 24 inches in width, 24 inches in depth, or 60 inches in height above finished grade.

- The structure shall be constructed of durable, weather-resistant materials and maintained in a safe and orderly condition.
- The structure shall not contain sharp edges, unstable supports, protrusions, exposed hardware, or other features that create a hazard.
- A box shall be securely anchored or weighted to prevent tipping, unless the City specifically approves a portable installation at a City-sponsored location.
- A box shall not be attached to a street tree, utility pole, light pole, traffic-control device, fire hydrant, City sign, or other public infrastructure.
- A box shall not interfere with required parking, driveways, building access, fire access, utility access, drainage facilities, required setbacks, sight-distance areas, or accessible paths of travel.
- A box located on private property shall be placed entirely behind the public right-of-way line and shall not extend into, over, or otherwise encroach upon the public right-of-way.
- A box shall not include illumination, electrical service, amplified sound, flashing lights, digital displays, or commercial signage without separate City approval.
- Limited noncommercial identification of the steward, sponsoring organization, or City-approved program may be permitted.

Content Standards

- Shared Community Boxes may contain free, lawful, noncommercial items appropriate for the size and intended purpose of the structure, including books, shelf-stable food, toiletries, school supplies, seeds, pet supplies, art supplies, and similar items.
- Food and pet-food items must be commercially packaged, unopened, shelf-stable, clearly labeled, and within the manufacturer's stated use-by or expiration date.
- The following items are prohibited:
 - Perishable, homemade, unpackaged, spoiled, expired, recalled, damaged, or temperature-controlled food.
 - Alcohol, tobacco, cannabis, vaping products, controlled substances, medication, vitamins, supplements, or medical devices.
 - Weapons, ammunition, fireworks, hazardous materials, fuels, chemicals, batteries, sharp objects, or flammable materials.
 - Garbage, refuse, bulky items, clothing-donation collection, or items requiring special disposal.
 - Items offered for sale, commercial advertising, or commercial solicitation, except for limited identification of the steward, sponsoring organization, or City-approved program.
 - Live animals, animal remains, or other items that may create a health, safety, sanitation, pest, or nuisance concern.
- The steward is responsible for regularly inspecting the Shared Community Box and removing prohibited, damaged, expired, unsafe, unsanitary, or unsuitable items.
- The City may require removal, modification, or discontinuation of a food, pet-supply, or other Shared Community Box that attracts pests, creates odors or litter, becomes unsanitary, or otherwise constitutes a public nuisance.

Maintenance, Enforcement, and Removal

- Each Shared Community Box shall have an identified owner, sponsor, or steward responsible for routine inspection, cleaning, restocking, repair, graffiti removal, pest control, litter removal, and removal of prohibited, damaged, expired, unsafe, or unsanitary items.
- The steward for a City-sponsored or public-right-of-way installation shall maintain current contact information with the City.
- Graffiti shall be removed within 72 hours after notice from the City, unless a shorter response period is necessary due to threatening, discriminatory, obscene, or other immediately objectionable content.
- Shared Community Boxes located on private property will generally be addressed through complaint-based enforcement, except where the City determines that an immediate health, safety, accessibility, traffic, visibility, utility, fire-protection, or public-nuisance condition exists.
- The City may require immediate correction, temporary closure, relocation, or removal of a Shared Community Box that creates an obstruction, visibility hazard, traffic-safety concern, utility conflict, fire-safety concern, unsanitary condition, pest issue, nuisance, or other public hazard.
- For a City-sponsored or public-right-of-way installation, the City may remove the box if the steward fails to correct a violation within the timeframe specified in the City's notice or if an immediate hazard requires removal.
- The owner, sponsor, or steward shall restore the installation area following removal of the box, subject to City direction for public-property or right-of-way locations.

Attachments:

1. Example Shared Community Boxes
2. Comparison Policies

Attachment 1. Example Shared Community Boxes

Figure 1 – Little Free Library



"Kent's Bike Blog" - LittleFreelibrary.org

Figure 2 – Little Free Pantry



"Community Pantry" - LittleFreePantry.org

Figure 3 – Trinket Box



"Sidewalk Joy" - TheEastSiderLA.com

Figure 4 – Community Pet Pantry



"Local Heroes" - JoeyDevilla.com

Attachment 2. Comparison Policies

San Francisco, CA:

The San Francisco Public Works department launched a program called, “Love Our Neighborhoods.” The “Love Our Neighborhoods” program facilitates the process of approval for projects that are meant to “activate and enliven the public right of way.” Permits given to these sorts of projects are a type of encroachment permits that authorize a “Love Our Neighborhoods Project” to remain in the public right of way for an extended duration. They are also eligible for more streamlined and permit review and processing.

Projects are categorized into Tiers 1-3, depending on the complexity of each project. “Sidewalk Libraries” are considered Tier 1 and have their respective building guidelines. To install a sidewalk library, applicants must register their project with the department but are not required to obtain a permit if their project meets all guidelines. Private property owners are eligible to place a library in front of their own property, whereas commercial or residential tenants must submit a form stating they are authorized to do so by the property owner. Additionally, the applicant is liable for any injury or Claims that may result from the project. No fee is assessed for this.

- San Francisco Public Works Code Sec. 723.2:
https://codelibrary.amlegal.com/codes/san_francisco/latest/sf_publicworks/0-0-0-3606
- Guidelines:
<https://sfpublicworks.org/sites/default/files/Permits/LON/LON%20Little%20Library%20Guide.pdf>
- Application: <https://www.sfpublicworkstv.org/little-library>

City of Emeryville, CA:

The City of Emeryville administers a permit-based Free Little Library Program with established standards governing the installation and ongoing maintenance of libraries located within the public right-of-way. Libraries situated entirely on private property generally do not require City approval; however, property owners are encouraged to comply with the program guidelines. Applicants proposing a library within the public right-of-way must adhere to the applicable standards and submit a Program Application. The application requests contact information, the proposed location, construction details, and the applicant’s acknowledgement of the program requirements. It is available through an online form, and the City waives application fees for qualifying Free Little Library installations.

- Website: <https://www.emeryville.org/Services/Permits/Free-Little-Library-Program>
- Application: <https://us.openforms.com/Form/88454776-7f00-4865-9b8e-327194b74c83>
- Guidelines: https://www.emeryville.org/files/content/city/v/1/services/permits/free-little-library-program/lfl_guidelines.pdf

New Castle County, DE:

New Castle County amended their municipal code through an ordinance. The amendment was added to their “Unified Development Code” and established building parameters for neighborhood book exchange boxes that are to be placed on private property. Additionally, the amendment does not permit neighborhood book exchange boxes to be placed in the public right-of-way.

- Code Sec 40.03.410 :
https://library.municode.com/de/new_castle_county/codes/code_of_ordinances?nodeId=CH40UNDECO_ART3USRE_S40.03.410ACUSRE

Below are other cities that address Little Free Libraries. None of these cities require building permits but do create some sort of regulation for shared neighborhood book boxes added to private property. They all explicitly reject the installation of shared neighborhood boxes on the public right-of-way.

Windsor, CO:

<https://www.windsorco.gov/DocumentCenter/View/15364/Little-Free-Libraries-FAQ>

City of Mesa, AZ:

<https://www.mesaaz.gov/files/assets/public/v/1/residentresources/community-engagement/little-free-libraries-mesa-zoning.pdf>

City of Princeton, IL:

https://www.princeton-il.com/departments/planning__zoning/other_city_policies/little_free_library_policy.php

While these cities have all established some sort of policy or process for Shared Library Boxes, there is very little published information about cities that have a set process for:

- shared community boxes that are not used for books
- shared community boxes placed in public spaces
- shared community boxes placed in the public right-of-way

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Consideration and Potential Adoption of Resolution No. 4367
Approving the City of Coalinga Mural Policy and Administrative Procedures

Meeting Date: Thursday, September 17, 2026

From: Sean Brewer, City Manager

Prepared by: Jesse Barron, Assistant City Manager

I. RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 4367, approving and adopting the City of Coalinga Mural Policy and Administrative Procedures, attached as Exhibit A to the resolution.

II. BACKGROUND:

On June 23, 2016, the City Council adopted the City's Mural Guidelines and Procedures to establish a formal process for reviewing and approving murals in Coalinga. The adopted guidelines were intended to encourage public art that contributes to the City's history and image while ensuring that murals are not used as advertising.

During City Council discussion on July 16, 2026, Councilmembers raised questions about whether the current guidelines adequately address long-term maintenance, responsibility for graffiti and vandalism, treatment of murals that fade or peel over time, the role of artistic rights in repainting or removal, whether the City should encourage particular themes, whether approvals should remain with the City Council, and whether any advertising should be permitted within murals.

To help inform future direction, staff held a workshop with City Council on August 6, 2026. During the workshop, the Council identified several policy issues for staff to address, including:

- The distinction between murals and commercial signs or advertising.
- Long-term maintenance responsibility.
- Graffiti, vandalism, deterioration, and repair.
- Mural lifespan, repainting, replacement, and removal.
- Artist rights under applicable state and federal law.
- Administrative review and appeal procedures.
- Objective design, placement, safety, and material standards.
- Coordination with the City's existing sign regulations, Downtown Design Guidelines, Building and Safety requirements, property-maintenance requirements, and encroachment procedures.

Following the workshop, staff prepared the City of Coalinga Mural Policy and Administrative Procedures. The proposed policy updates and replaces the City's existing mural guidelines and establishes a clear administrative process for reviewing murals on private property and, where applicable, City-owned property.

III. DISCUSSION:

The proposed City of Coalinga Mural Policy and Administrative Procedures update and replace the City's existing mural guidelines. The policy is intended to provide a clear, consistent, and administratively workable process for murals on private property and, where applicable, publicly owned property.

The proposed policy includes the following primary components:

- Noncommercial murals. Murals are defined as works of noncommercial artistic expression. Advertising, business promotion, logos, and other content that constitutes a sign would remain subject to the City's sign regulations.
- Objective review standards. The policy establishes standards for mural location, safety, visibility, building features, materials, surface preparation, installation, maintenance, and graffiti-resistant treatment. The policy includes advisory guidance relating to Coalinga's history, identity, culture, and community character but does not regulate murals based on viewpoint, artistic style, or perceived artistic merit.
- Administrative permit process. The Community Development Director or designee would review mural permit applications and approve, conditionally approve, or deny proposals based on compliance with applicable objective standards and City requirements. Applicants would submit property-owner authorization, a mural rendering, site/elevation information, dimensions, materials, installation information, and maintenance responsibility information.
- Appeals. Mural permit decisions may be appealed in accordance with the Coalinga Municipal Code and applicable City appeal procedures.
- Maintenance and vandalism. The property owner remains primarily responsible for mural maintenance, including repair of deterioration, graffiti, vandalism, and other damage. The City does not assume long-term maintenance responsibility for private-property murals unless expressly agreed to by the City.
- Lifespan, alteration, and removal. Applications must identify the anticipated mural lifespan and whether the mural is temporary or long-term. Significant changes to an approved mural require City review. The policy establishes procedures for maintenance, restoration, repainting, replacement, or removal when a mural deteriorates, is not maintained, is substantially altered, is affected by redevelopment, or otherwise becomes subject to removal.
- Artist rights and agreements. The policy recognizes that murals may be subject to artist-rights protections under state and federal law. The City may require a mural agreement or artist/property-owner acknowledgment when necessary to address artist rights, public funding, encroachment, City ownership or involvement, maintenance, insurance, or other project-specific matters.
- Coordination with other requirements. Approval of a mural does not approve any required sign permit, building permit, encroachment permit, or other City or outside-agency authorization. The policy will be administered with the Coalinga Municipal Code, Downtown Design Guidelines, Building and Safety requirements, and applicable property-maintenance and code-enforcement provisions.

Environmental Review

The proposed action consists of adopting administrative procedures for the processing and regulation of murals. The policy establishes administrative standards and procedures that do not approve a specific mural, development project, physical improvement, or land-use entitlement. Staff recommends that the City Council find that adoption of the Mural Policy and Administrative Procedures is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3), the common-sense exemption, because it can be seen with certainty that adoption of administrative procedures alone will not have a significant effect on the environment.

Proposed Motion

Move to adopt Resolution No. 4367, approving and adopting the City of Coalinga Mural Policy and

Administrative Procedures, attached as Exhibit A to the resolution, and finding the action exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3).

IV. ALTERNATIVES:

Do not approve and instruct staff on other directions to take.

V. FISCAL IMPACT:

There will be no fiscal impact.

ATTACHMENTS:

File Name	Description
☐ RESO#4367_Amending_the_Mural_Policy___Adminstrative_Procedures_091726.pdf	Resolution No. 4367
☐ Mural_Policy_and_Procedures_-_Final.pdf	Mural Policy (Attachment A)

RESOLUTION NO. 4367

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA, CALIFORNIA, ADOPTING THE CITY OF COALINGA MURAL POLICY AND ADMINISTRATIVE PROCEDURES

WHEREAS, the City of Coalinga recognizes that murals and other forms of public art can contribute to community identity, preserve and communicate local history and culture, enhance the built environment, support artistic expression, and beautify the City; and

WHEREAS, on June 23, 2016, the City Council adopted Mural Guidelines and Procedures to establish a process for the review and approval of murals within the City; and

WHEREAS, the City's existing mural framework is also informed by the City's Downtown Design Guidelines, which encourage murals and public art that contribute to Coalinga's history and image and that are compatible with surrounding buildings and public spaces; and

WHEREAS, the City Council conducted a workshop on August 6, 2026 to discuss the City's existing mural guidelines and potential updates relating to commercial content, maintenance, graffiti and vandalism, mural lifespan, alteration and removal, artist rights, review authority, appeals, materials, safety, and related administrative procedures; and

WHEREAS, following the City Council workshop, staff prepared the City of Coalinga Mural Policy and Administrative Procedures, attached hereto as Exhibit A and incorporated herein by this reference; and

WHEREAS, the City Council has considered the staff report, the proposed Mural Policy and Administrative Procedures, public comments, and all other information presented at the public meeting; and

WHEREAS, adoption of the Mural Policy and Administrative Procedures is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3), because it can be seen with certainty that adoption of administrative procedures alone will not have a significant effect on the environment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COALINGA DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The City Council hereby finds that all the facts set forth in the recitals above are true and correct and incorporated herein.
2. CEQA. The City Council finds that adoption of the City of Coalinga Mural Policy and Administrative Procedures is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), the common-

sense exemption, because the action consists of adopting administrative standards and procedures and does not approve a specific physical development project or authorize an activity that may result in a significant effect on the environment.

3. Adoption. The City Council hereby approves and adopts the City of Coalinga Mural Policy and Administrative Procedures, attached hereto as Exhibit A.
4. Relationship to Municipal Code. The Mural Policy and Administrative Procedures shall be administered in conjunction with the Coalinga Municipal Code, including applicable provisions related to signs, building and safety requirements, encroachments, property maintenance, code enforcement, and appeals. In the event of a conflict between the Mural Policy and Administrative Procedures and the Coalinga Municipal Code, the Coalinga Municipal Code shall control.
5. Administrative Implementation. The City Manager, Community Development Director, and their respective designees are authorized and directed to implement the Mural Policy and Administrative Procedures and to prepare, revise, and maintain administrative application forms, property owner authorization forms, maintenance acknowledgments, mural agreement templates, inspection checklists, and other supporting materials consistent with the adopted policy and applicable law.
6. Supersession of Prior Guidelines. Upon the effective date of this resolution, the City of Coalinga Mural Policy and Administrative Procedures shall supersede the City's prior Mural Guidelines and Procedures adopted on June 23, 2016, except to the extent that a prior mural approval, mural agreement, condition of approval, enforcement action, or other existing obligation expressly remains in effect. The City may apply the adopted Mural Policy and Administrative Procedures to future permits, amendments, substantial alterations, maintenance issues, enforcement actions, or other future administrative actions to the extent permitted by law.
7. Severability. If any provision, clause, sentence, section, or part of this resolution or the attached Mural Policy and Administrative Procedures is found to be invalid, unenforceable, or unconstitutional by a court of competent jurisdiction, that finding shall not affect the validity or enforceability of the remaining provisions, which shall remain in full force and effect.
8. Effective Date. This resolution shall become effective immediately upon adoption.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Coalinga at a regular meeting held on the **1st day of October, 2026**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Nathan Vosburg, Mayor

ATTEST:

Shannon Jensen, City Clerk

City of Coalinga Mural Policy and Administrative Procedures

1. Purpose and Applicability

1.1 Purpose

The City of Coalinga recognizes the importance of art in public places and the role murals can play in preserving local culture, conveying the history and identity of the community, beautifying the City, and advancing the arts.

The purpose of these Mural Policy and Administrative Procedures (“Policy and Procedures”) is to establish clear and consistent standards for the installation, review, approval, maintenance, alteration, and removal of murals within the City of Coalinga.

These Policy and Procedures are intended to encourage artistic expression while ensuring that murals are appropriately located, safely installed, constructed with durable materials, maintained over time, and distinguished from commercial signs and advertising.

1.2 Applicability

These Policy and Procedures apply to murals proposed within the City of Coalinga on private property and, where applicable, publicly owned property.

Murals shall comply with these Policy and Procedures and all other applicable City requirements, including the Coalinga Municipal Code, Building and Safety requirements, encroachment requirements, and Downtown Design Guidelines where applicable.

These Policy and Administrative Procedures are intended to implement the City’s municipal code requirements applicable to murals, signs, building safety, encroachments, and property maintenance. In the event of a conflict between the Policy and Procedures and the Coalinga Municipal Code, the Municipal Code shall control.

Approval of a mural does not constitute approval of any other permit or authorization required by the City or another agency.

2. Definitions

Applicant means the person, organization, business, or other entity submitting a mural application to the City.

Commercial Content or Advertising means words, logos, symbols, images, branding, product representations, or other content whose primary purpose is to advertise, identify, promote, or direct attention to a business, product, service, or commercial transaction.

Commercial content, advertising, or other content that constitutes a sign under the Coalinga Municipal Code shall be regulated under the applicable sign regulations and shall not be approved as mural content under these Procedures.

Deterioration *includes substantial fading, peeling, cracking, flaking, physical damage, prolonged defacement, or other conditions that materially affect the appearance or integrity of a mural.*

Mural *means an original work of visual art painted, applied, or otherwise installed on an exterior wall or other approved surface and intended primarily as artistic expression rather than commercial advertising.*

Mural Artist *means the individual or individuals responsible for creating or substantially contributing to the artistic work.*

Mural Sponsor *means an individual, organization, or entity that provides financial or organizational support for a mural project.*

Obsolete Mural *means a mural for which one or more of the following circumstances exists:*

- 1. The mural's approved lifespan or authorized display period has expired;*
- 2. The mural has deteriorated to a condition in which repair or restoration is not reasonably feasible;*
- 3. The building or approved mural surface is scheduled for demolition, substantial alteration, or redevelopment requiring removal of the mural;*
- 4. The mural will be permanently replaced by a new mural approved under these Procedures;*
or
- 5. A condition expressly identified in the mural approval or mural agreement as requiring removal has occurred.*

A mural shall not be considered obsolete solely because of its age, artistic style, subject matter, message, or changes in public opinion regarding the artwork.

Property Owner *means the legal owner of the property or structure upon which a mural is proposed or installed.*

Sign *shall have the meaning established by the Coalinga Municipal Code, Title 9, Chapter 4, Article 5 – Signs.*

Substantial Alteration *means a change to the approved mural's imagery, message, color scheme, dimensions, materials, location, or associated sign content that materially changes the mural as approved. Substantial alteration does not include routine cleaning, graffiti removal, in-kind repair, or restoration that retains the approved design to the maximum extent practicable.*

Temporary Mural *means a mural approved by the City for installation for a specified and limited period.*

3. Mural Content and Design Standards

3.1 Non-Commercial Artistic Expression

A mural approved under the Policy and Procedures shall be a work of noncommercial artistic expression. A mural shall not be used to advertise, identify, promote, or direct attention to a business, product, service, brand, commercial transaction, or commercial activity.

3.2 Incidental Attribution

An artist signature and limited sponsor, donor, or project acknowledgment may be permitted when all of the following apply:

- The acknowledgment is incidental to the mural and does not function as advertising;
- The acknowledgment does not include a logo, trademark, slogan, product image, price, telephone number, website, social-media handle, or call to action;
- The acknowledgment is limited to the name of the artist, sponsor, donor, or project;
- The acknowledgment is placed in a non-prominent location; and
- The acknowledgment complies with any applicable sign regulations.

3.3 Advertising and Commercial Content

A component of a proposed mural that constitutes a sign under the Coalinga Municipal Code shall be separately reviewed under the applicable sign regulations. Approval of a mural under these Procedures does not approve any sign, advertisement, commercial message, or other regulated sign component.

A proposal containing both mural artwork and a separately regulated sign component may be reviewed under the requirements applicable to each component. The presence of a sign component does not exempt that component from applicable sign permit requirements.

3.4 Relationship to Sign Regulations

Approval of a mural under these Policy and Procedures does not constitute approval of a sign incorporated into or associated with the mural.

Where the City determines that a proposed picture, wall graphic, graphic decorative display, or other component meets the definition of a sign under the Coalinga Municipal Code, Title 9, Chapter 4, Article 5 – Signs (§§ 9-4.501 et seq.), applicable sign regulations and permit requirements shall apply to that component.

A proposal containing both mural artwork and regulated signage may be reviewed under the respective requirements applicable to each component.

3.5 Themes and Community Guidance

Murals should enhance communication of Coalinga's history and image.

Appropriate mural themes may include:

- The history, growth, and development of Coalinga and the surrounding region;

- Local culture and traditions;
- Significant people, places, events, or achievements;
- Community identity and character;
- The natural environment and regional landscape; and
- Other subject matter consistent with the purpose of these Policy and Procedures.

The themes identified in this section are advisory only and shall not independently serve as a basis for approval or denial.

3.6 Content and Applicable Law

The City shall administer these Policy and Procedures consistent with applicable constitutional and statutory protections governing artistic expression.

Standards relating to location, dimensions, materials, durability, maintenance, safety, and other physical characteristics shall be applied objectively and consistently.

4. Design, Materials, and Placement Standards

4.1 Location and Placement

Murals shall be located on surfaces appropriate for mural installation and be designed with consideration of the building or structure upon which they are located.

Murals shall not:

- Obstruct required windows, doors, exits, entrances, ventilation openings, or other required building features;
- Interfere with pedestrian or vehicular visibility or create a safety hazard;
- Cover required building identification, safety signage, or other required markings; or
- Be installed within the public right-of-way without any required City authorization or encroachment permit.

4.2 Compatibility

Murals should consider the scale, architectural features, materials, and character of the building or structure upon which they are installed.

Within areas subject to the Downtown Design Guidelines, mural proposals shall also comply with applicable provisions of those Guidelines.

4.3 Durable Materials

Murals shall be constructed using durable materials suitable for the location and anticipated environmental conditions.

Exterior murals shall use exterior-grade paints, coatings, or other materials designed to withstand weather, sunlight, temperature changes, and other conditions reasonably anticipated at the mural location.

Materials shall be selected to minimize premature fading, peeling, cracking, and deterioration.

4.4 Surface Preparation

The surface upon which a mural is installed shall be appropriately prepared prior to installation.

Surface preparation may include cleaning, repairing, priming, sealing, or otherwise preparing the wall or structure to provide an appropriate surface for installation and to support the anticipated lifespan of the mural.

4.5 Colors

Colors should be selected with consideration of the mural design, building, and surrounding area. Consistent with the City's Downtown Design Guidelines, super-bright or fluorescent colors are discouraged in Downtown. This section is advisory only and shall not independently serve as a basis for approval or denial of a mural permit.

4.6 Graffiti-Resistant Treatment

The application shall identify the graffiti-resistant materials, protective coating, or other protective treatment proposed for an exterior mural, if any.

Where a protective treatment is proposed or required as a condition of approval, it shall be compatible with the mural materials and shall allow reasonable graffiti removal and cleaning without unnecessarily damaging the underlying artwork.

4.7 Safety

Murals and associated installations shall comply with applicable Building and Safety requirements.

Moving, projecting, illuminated, electrical, structural, or similar components associated with a mural may require separate review and permitting.

An encroachment permit or other City authorization shall be obtained where mural installation or associated improvements affect the public right-of-way.

5. Mural Permit and Application Requirements

5.1 Mural Permit Required

A mural permit shall be obtained from the City before painting, installing, or substantially altering a mural subject to these Policy and Procedures.

No mural installation shall begin until required City approval and any other applicable permits have been issued.

Where a proposed mural includes a component regulated as a sign under the Coalinga Municipal Code, any required sign permit or approval shall also be obtained.

The City Council may establish an application or mural permit fee by resolution.

5.2 Application Requirements

An application for a mural permit shall be submitted to the Community Development Department on a City-approved Mural Permit Application form. The application shall be completed in full and signed by the applicant and property owner, as applicable.

A complete mural application shall include, at minimum:

- A completed Mural Permit Application form;
- A completed Property Owner Authorization form;
- Applicant name and contact information;
- Property owner name and contact information;
- Mural artist name and contact information;
- Property address and proposed mural location;
- A site plan or elevation drawing identifying the mural location, dimensions, and distance from property lines, sidewalks, driveways, required building openings, and any existing signs, as applicable;
- Proposed mural dimensions;
- A color rendering, sketch, or similar representation of the proposed mural;
- Photographs of the existing building and proposed mural surface;
- Description of paints, media, coatings, and other materials;
- Proposed surface preparation and installation methods;
- Proposed graffiti-resistant materials, protective coating, or other protective treatment, if any;
- Anticipated installation and completion dates;
- Maintenance and graffiti-response information; and
- Anticipated mural lifespan.

The City may request additional information reasonably necessary to determine compliance with these Policy and Procedures and other applicable requirements.

5.3 Property Owner Authorization

Where the applicant is not the property owner, written authorization from the property owner shall be submitted with the application.

The property owner shall acknowledge applicable responsibilities for maintenance, correction of violations, alteration, and removal.

5.4 Artist Qualifications

The City encourages applicants to retain artists with experience in mural design, exterior materials, surface preparation, and installation. Artist qualifications are not an approval criterion unless the proposal includes structural, electrical, projecting, or other specialized components for which applicable law requires qualified persons, plans, or permits.

Artist qualifications are not an approval criterion unless the proposal includes structural, electrical, projecting, illuminated, or other specialized components for which applicable law requires qualified persons, plans, specifications, permits, or inspections.

The City may request artist experience information to evaluate proposed installation methods and material durability; however, the City shall not approve or deny a mural based on artistic quality, style, viewpoint, or perceived artistic merit.

5.5 Materials and Installation Information

The application shall identify:

- Proposed paint, media, or other artistic materials;
- Surface-preparation method;
- Protective or graffiti-resistant coatings;
- Installation method; and
- Any structural, electrical, projecting, or other components requiring additional review.

5.6 Maintenance and Graffiti Plan

The application shall identify the person or entity responsible for long-term mural maintenance.

The maintenance information shall address, as appropriate:

- Routine maintenance;
- Fading and weathering;
- Peeling, cracking, or other deterioration;
- Physical damage;
- Graffiti and vandalism; and
- Contact information for the responsible party.

Where the City provides a graffiti-removal assistance program applicable to murals, the applicant may also identify whether participation in such a program is anticipated.

5.7 Intended Lifespan

The application shall identify the anticipated lifespan of the mural and whether the mural is intended to be temporary or long-term.

The application shall also identify the anticipated approach to future restoration, repainting, replacement, or removal.

5.8 Temporary Murals

An application for a temporary mural shall identify the proposed installation date and removal date.

A temporary mural may be approved for a period not exceeding one year unless the Community Development Director or designee determines that a longer period is appropriate based on the proposed location, materials, maintenance plan, property owner authorization, and consistency with these Procedures.

A temporary mural shall be removed by the expiration of its approved term unless the City approves an extension or a subsequent mural permit before expiration.

Following removal, the property owner shall restore the affected wall or surface to a clean and maintained condition, unless otherwise approved by the City.

6. Review and Approval Process

6.1 Application Review

The Community Development Department shall review each mural application for completeness and compliance with the Policy and Procedures and other applicable City requirements.

As part of its review, staff shall determine whether the proposal:

- Qualifies as a mural under these Policy and Procedures;
- Includes commercial content, advertising, or another component that is subject to the Coalinga Municipal Code sign regulations;
- Complies with applicable location, placement, safety, material, surface-preparation, maintenance, and other physical standards;
- Includes the required property owner authorization;
- Includes the required maintenance and graffiti-response information;
- Complies with the Downtown Design Guidelines, where applicable; and
- Requires another City permit, approval, authorization, or review, including a building permit, sign permit, encroachment permit, or other applicable approval.
-

The Community Development Department may request information reasonably necessary to determine whether the proposed mural complies with these Policy and Procedures and other applicable City requirements.

If an application is incomplete, the Community Development Department shall notify the applicant of the information or materials required to complete the application. An incomplete application shall not be approved until all required information has been submitted and the application has been determined complete.

6.2 Approval Authority

The Community Development Director or designee shall approve, conditionally approve, or deny a complete mural permit application based on compliance with these Policy and Procedures and all other applicable City requirements.

Approval of a mural permit shall not be based on the City's agreement or disagreement with the mural's artistic message, subject matter, viewpoint, style, or perceived artistic merit.

The Community Development Director or designee shall apply the applicable standards objectively and consistently. Advisory provisions in these Policy and Procedures that use terms such as "should," "encouraged," or "may" are not independently enforceable and shall not serve as the sole basis for denial of a mural permit.

6.3 Review and Approval

A mural permit may be approved or conditionally approved only when the Community Development Director or designee finds that the proposed mural:

1. Meets the definition of a mural established by these Policy and Procedures;
2. Does not include commercial content, advertising, or a sign component, except for incidental attribution expressly allowed under Section 3.2;
3. Complies with applicable City requirements relating to location, placement, public safety, building features, visibility, and access;
4. Does not obstruct required windows, doors, exits, entrances, ventilation openings, building identification, safety signage, or other required building features or markings;
5. Does not create a pedestrian, vehicular, public-safety, or other hazard;
6. Uses materials and installation methods suitable for the proposed location and consistent with applicable Building and Safety requirements;
7. Includes adequate property owner authorization, maintenance responsibility, graffiti-response information, and intended mural lifespan;
8. Complies with applicable Downtown Design Guidelines, where the project site is located within an area subject to those Guidelines;
9. Includes all other permits, approvals, or authorizations required by the City or another agency; and
10. Complies with all other applicable provisions of the Coalinga Municipal Code, these Policy and Administrative Procedures, and applicable law.

6.4 Conditions of Approval

The Community Development Director or designee may impose reasonable conditions of approval necessary to ensure compliance with these Policy and Procedures, the Coalinga Municipal Code, and other applicable requirements.

Conditions of approval may address, as applicable:

- Installation timing and methods;
- Surface preparation;
- Paints, coatings, materials, and protective treatments;

- Building, electrical, structural, or safety requirements;
- Encroachment, right-of-way, or access requirements;
- Maintenance and graffiti removal;
- Required permits or approvals;
- Inspections;
- Completion deadlines;
- Restoration of affected building surfaces, landscaping, or public improvements;
- Temporary-mural duration and removal requirements; and
- Other requirements reasonably necessary to ensure compliance with applicable City standards.

A condition of approval shall not regulate the mural's message, viewpoint, artistic style, or perceived artistic merit unless the condition is required by applicable law.

6.5 Written Decision

The Community Development Department shall provide the applicant with written notice of the decision to approve, conditionally approve, or deny a mural permit application.

A written decision approving or conditionally approving a mural permit shall identify any applicable conditions of approval, required permits, inspections, deadlines, or other requirements that must be satisfied before or during mural installation.

A written decision denying a mural permit application shall identify the applicable objective standard, City requirement, or legal requirement upon which the denial is based. The written decision shall also include information regarding the applicable appeal procedure and appeal deadline.

Approval of a mural permit does not authorize the applicant, property owner, artist, mural sponsor, or any other person to begin installation until all required permits, approvals, and authorizations have been obtained.

6.6. Expiration of Approval

Unless otherwise specified in the approval or required by another applicable City permit, a mural permit shall expire if installation of the approved mural has not commenced within one year of the approval date.

The Community Development Director or designee may approve a written request for an extension before expiration of the mural permit when the applicant demonstrates good cause for the extension and the approved mural remains consistent with these Policy and Administrative Procedures and other applicable City requirements.

If the approved mural design, dimensions, location, materials, installation method, property ownership, or other material aspect of the project changes before installation, the applicant shall notify the Community Development Department. The Community Development Director or

designee shall determine whether the change requires an amendment to the mural permit or a new mural permit application.

6.7 Effect of Approval

A mural permit authorizes only the mural project described in the approved application and any approved conditions of approval.

Approval of a mural permit does not:

- Approve a sign, advertisement, commercial message, or other component regulated under the Coalinga Municipal Code sign regulations;
- Authorize work in the public right-of-way without an encroachment permit or other required City authorization;
- Authorize structural, electrical, illuminated, projecting, moving, or other features requiring separate Building and Safety review or permits;
- Relieve the property owner, applicant, artist, mural sponsor, or contractor from compliance with applicable federal, state, or local laws; or
- Establish a City obligation to maintain, preserve, restore, alter, or remove a mural.

The property owner shall remain responsible for maintaining the approved mural and the affected building surface in compliance with these Policy and Administrative Procedures, the Coalinga Municipal Code, applicable conditions of approval, and other applicable law.

7. Appeals

7.1 Right to Appeal

A decision to approve, conditionally approve, or deny a mural permit application may be appealed by the applicant or any other person authorized to appeal under the Coalinga Municipal Code.

An appeal shall be filed within the applicable timeframe and in the manner required by the Coalinga Municipal Code and any City-adopted appeal procedures.

7.2 Appeal Authority

An appeal of a mural permit decision shall be heard by the appeal authority designated under the Coalinga Municipal Code for an administrative decision of the Community Development Director or designee.

The appeal authority shall review the decision for consistency with the applicable provisions of the Coalinga Municipal Code, these Policy and Administrative Procedures, applicable conditions of approval, and other applicable law.

7.3 Scope of Review

The appeal authority shall consider the mural permit application, the written decision being appealed, the applicable objective standards, the administrative record, and any timely submitted appeal materials.

The appeal authority shall not affirm, reverse, or modify a mural permit decision based on agreement or disagreement with the mural's message, subject matter, viewpoint, style, or perceived artistic merit, except to the extent that regulation of particular content is authorized by applicable law.

7.4 Appeal Decision

Following review of the appeal, the appeal authority may affirm, reverse, or modify the decision, or remand the matter to the Community Development Director or designee for further consideration consistent with the appeal decision.

The appeal authority's decision shall be documented in writing and shall identify the applicable standards or requirements supporting the decision.

The decision of the appeal authority shall be final, subject to any further appeal or review expressly authorized by the Coalinga Municipal Code or other applicable law.

8. Maintenance, Graffiti, and Vandalism

8.1 Maintenance Responsibility

The property owner shall be primarily responsible for ensuring that an approved mural is maintained in good condition.

The property owner may assign or share maintenance responsibilities with the artist, applicant, or mural sponsor through a private agreement; however, such an agreement shall not eliminate the property owner's responsibilities to the City.

The City shall not assume long-term maintenance, restoration, or preservation responsibility for murals located on private property unless expressly agreed to by the City.

8.2 Maintenance Standards

Approved murals shall be maintained so that they do not exhibit substantial deterioration, as defined in Section 2, or constitute a public nuisance or unsafe condition under applicable law.

Maintenance shall include addressing substantial:

- Fading;
- Peeling or flaking;
- Cracking;
- Weather-related deterioration;
- Physical damage;

- Graffiti or vandalism; and
- Other conditions materially affecting the mural's appearance or integrity.

8.3 Graffiti and Vandalism

The responsible property owner or other designated party shall address graffiti and vandalism within the timeframe established by the City following notice.

Graffiti removal methods should be selected to minimize unnecessary damage to the underlying artwork.

Where damage cannot reasonably be repaired, the City may require restoration, repainting, or removal consistent with these Policy and Procedures and applicable law.

8.4 City Graffiti-Removal Assistance

Where graffiti-removal assistance or equipment is available through the City, a property owner may coordinate with the City regarding available assistance.

City assistance may include the use of available graffiti-removal equipment or cleaning methods where determined appropriate by the City.

Before City personnel perform work that may affect mural artwork, the City may require property owner authorization and acknowledgment of potential impacts to the mural.

Provision of City graffiti-removal assistance shall not transfer long-term maintenance responsibility from the property owner to the City.

9. Artistic Rights, Lifespan, and Removal

9.1 Artistic Rights

Murals may be subject to protections under applicable state and federal law, including the California Art Preservation Act (CAPA) and the federal Visual Artists Rights Act (VARA).

Applicants, artists, and property owners are responsible for understanding applicable rights relating to attribution, alteration, destruction, and removal of artwork.

9.2 Artist / Property Owner Acknowledgment

Prior to installation, the City may require the artist and property owner to execute a written acknowledgment or mural agreement, as applicable, addressing artist rights and the circumstances under which the mural may be maintained, repaired, altered, repainted, replaced, or removed. Such documentation should establish expectations before mural installation and reduce uncertainty regarding future maintenance or removal.

9.3 Mural Lifespan

The anticipated lifespan of the mural shall be identified during the application process.

Approval of a mural does not necessarily establish that the mural will remain permanently.

Temporary murals shall be removed by the end of their approved term unless an extension or subsequent approval is obtained in accordance with City requirements.

9.4 Alteration / Repainting

A Substantial Alteration of an approved mural requires approval of an amendment to the mural permit or a new mural permit before the alteration occurs, unless the Community Development Director or designee determines in writing that the proposed work constitutes routine maintenance, in-kind repair, or restoration under the definition of Substantial Alteration.

Routine maintenance and repair that substantially retains the approved design shall not require a new mural application unless otherwise determined by the City.

9.5 Removal Authority

A mural may be subject to removal in circumstances including:

- Substantial deterioration or failure to maintain the mural;
- Continued graffiti or vandalism that is not corrected;
- Installation or alteration inconsistent with City approval;
- Building demolition, alteration, or redevelopment;
- Property owner-requested removal;
- Expiration of a temporary mural approval; or
- City enforcement action following failure to correct a violation.

Mural alteration or removal shall be undertaken consistent with applicable artist-rights laws and any executed mural agreement or acknowledgment.

The City may require removal of an obsolete mural, as defined in Section 2, subject to applicable law and any applicable mural agreement, approval condition, or artist/property owner acknowledgment.

Following removal, the City may require the affected wall or building surface to be restored to a clean and maintained condition.

10. Code Enforcement and Abatement

10.1 Unapproved Murals

A mural installed without required City approval shall be considered an unapproved mural.

The City may provide the property owner an opportunity to submit a mural application for retroactive review where appropriate.

A wall painting or display determined to constitute commercial signage shall be subject to applicable sign regulations and enforcement procedures.

10.2 Violations

A mural may be considered in violation of these Policy and Procedures when:

- It is installed without required approval;
- Installation substantially differs from the approved mural application;
- Required conditions of approval are not satisfied;
- The mural is substantially altered without required approval;
- The mural is not adequately maintained; or
- Other applicable City requirements are violated.

10.3 Notice and Opportunity to Correct

Enforcement, notice, hearing, appeal, and abatement procedures shall be conducted in accordance with the Coalinga Municipal Code, including the timeframes applicable to the particular violation. For graffiti, the property owner shall comply with the notice and abatement requirements established by the Municipal Code.

Corrective action may include, as applicable:

- Cleaning;
- Maintenance;
- Graffiti removal;
- Repair or restoration;
- Repainting;
- Obtaining required approval;
- Modification; or
- Removal.

Failure to correct a violation within the applicable timeframe may result in further enforcement or abatement pursuant to the Coalinga Municipal Code.

10.4 Abatement

If a violation is not corrected within the applicable timeframe, the City may pursue enforcement or abatement in accordance with the Coalinga Municipal Code and applicable law.

The City may require removal or other corrective action and may recover applicable abatement costs from the responsible property owner or other responsible party, to the extent authorized by law.

11. Mural Agreement

The City may require a mural agreement when necessary to address City ownership or involvement, installation within the public right-of-way, encroachment, public funding, long-term maintenance, insurance, artist-rights issues, or other project-specific responsibilities. A mural agreement is not required for a standard private-property mural unless determined necessary by the Community Development Director or designee based on the factors listed in this section.

The mural agreement may address, as applicable:

- Approved mural location, dimensions, design, and materials;
- Property owner authorization;
- Mural artist and applicant information;
- Installation and anticipated completion timeframe;
- Ownership of the mural and mural image;
- Long-term maintenance responsibilities;
- Graffiti and vandalism response;
- Participation in available City graffiti-removal assistance, if applicable;
- Intended mural lifespan;
- Repair, alteration, repainting, replacement, and removal;
- Applicable CAPA and VARA rights and acknowledgments;
- Liability and insurance requirements;
- Encroachment permits and other required City permits;
- Protection or replacement of affected landscaping, where applicable;
- Enforcement and corrective-action procedures; and
- Responsibility for applicable maintenance, removal, or abatement costs.

The agreement shall be signed by the parties determined necessary by the City before mural installation.

12. Inspection

The City may inspect a mural during installation and following completion to determine consistency with the approved application, these Procedures, applicable conditions of approval, and other applicable City requirements.

If an installation materially differs from the approved mural or does not comply with applicable requirements, the City shall notify the responsible party and may require corrective action pursuant to Section 10.

Supporting Forms and Administrative Procedures

The Community Development Department may prepare and maintain administrative forms and templates necessary to implement these Procedures, including:

- A. Mural Permit Application
- B. Property Owner Authorization and Maintenance Acknowledgment
- C. Mural Agreement, when required under Section 11
- D. Inspection Checklist or other administrative materials