



SPECIAL CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**November 13, 2025
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Special Meeting, on November 13, 2025 in the City Council Chambers located at 155 West Durian, Coalinga, CA.

Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to this meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the agenda will be as follows:

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. City Department Updates
2. Recognizing Mayor Pro-Tem Horn's Service on the City Council

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

Citizen Comments submitted in writing to the City Clerk by 5:00pm on the day of the City Council meeting shall be distributed to the City Council and included in the record, however they will not be read.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Check Register: 9/01/2025-9/30/2025
2. Information Only: FY24/25 Cannabis Related Revenue Ending June 30, 2025
3. Information Only: FY24/25 Transient Occupancy Tax Quarter Ending June 30, 2025
4. Information Only: FY24/25 Measure J Quarter Ending June 30, 2025
5. Information Only - Code Enforcement Process and Common Violations
6. Information Only: Investment Report for the Quarter Ended September 30, 2025
7. Information Only: Accounting of City Funds Provided to Gimme Love Animal Shelter (July 2022 – October 2025) — Councilmember Hedgecock Future Agenda Item
8. Notice of Completion for the Resurfacing Project - Phase 2
9. Adopt Resolution No 4292 Accepting Unanticipated Funds (Budget Adjustment No 26-005) And Authorize Staff to Upgrade the 9-1-1 System (Budget Adjustment No 26-006)
10. Authorization to Purchase 325 Pet Microchips to Support Community Spay/Neuter Clinics - Mayor Vosburg Future Agenda Item
11. Approve the Agreement with Eservices Technology to Authorize Credit Card Payments as a Third Party Vendor with Sharp Ambulance Billing,
12. Authorization to Enter into an Agreement with CivicPlus for Website Chatbot Integration and Accessibility Compliance Services (AudioEye and Allyant PDF Remediation)
13. Adopt Resolution No. 4299 Adjusting the Compensation for City Treasurer
14. Strategic Plan Implementation - Envision Coalinga Project List Monthly Update (October 2025)
15. Authorize City Manager to Approve and Sign the Agreement with AMEX, PayPal Processing Services, and Paymentech, LLC

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Adoption of Resolution No. 4298 Intention to Vacate a Public Street Easement on adjoining APN 083-090-47S and APN 083-090-52S (portions of Sacramento Street & Warthan Street) and Setting a Date for a Public Hearing
Jesse Barron, Assistant City Manager
2. Discussion, Direction and Potential Action Regarding Revisions to the City Council Code of Conduct, Councilmember Rights and Duties, Procedures for Filling Vacancies, and City Treasurer Responsibilities and Further Introducing and Waiving the First Reading of Ordinance No. 875 related to the City Treasurer Roles and Responsibilities
Mario Zamora, City Attorney
3. Review Applications and Possible Appointment for City Council Seat to be Vacated by Mayor Pro-Tem Jim Horn (District 2)

Mario Zamora, City Attorney

4. Annual Natural Gas Report and Consideration and Approval of Resolution No. 4300 Rescinding Resolution No. 4293 and Approving Increasing Natural Gas Rates by 20 Percent

Sean Brewer, City Manager

5. Approval of Annual Stipend to the Coalinga Area Chamber of Commerce to Support Economic Development and Business Support Services and Direction to Staff to Bring Back Budget Adjustment on December 4, 2025

Sean Brewer, City Manager

6. Proposed Mayor-Hosted Community Dialogues with Rotating Council Members, in Council Chambers - Future Agenda Item - Mayor Vosburg

Sean Brewer, City Manager

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APN: 070-041-51S located in the City of Coalinga. CITY NEGOTIATORS: City Manager, Sean Brewer; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Latchkey Partners, LLC. UNDER NEGOTIATION: Price and Terms of Payment
2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APN: 071-123-18 located in the City of Coalinga. CITY NEGOTIATORS: City Manager, Sean Brewer; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: City of Coalinga, Housing Successor Agency. UNDER NEGOTIATION: Price and Terms of Payment.
3. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Sean Brewer and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): General Employees
4. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Sean Brewer and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Police Officers Association
5. CITY MANAGER'S PERFORMANCE EVALUATION – Government Code 54957(b)

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal

counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Check Register: 9/01/2025-9/30/2025
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Yasmin Gonzalez, Financial Services Supervisor

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
2025-09_Check_Register_Cover_Sheet_for_Council.pdf	Check Register Cover Sheet - September 2025
2025-09_Check_Register.pdf	Check Register - September 2025



CITY OF COALINGA

The Sunny Side of the Valley

CHECK REGISTER

COUNCIL MEETING OF
Thursday, November 6th, 2025

EXPENSES: 9/1/2025 through 9/30/2025

ACCOUNTS PAYABLE:

Month Ending: 9/30/2025 Registers: # 79158 - #79454 \$ **3,497,537.50**

PAYROLL:

Pay Period Ending:	9/7/2025	Payroll Check # 19001 - 19003	\$ 2,957.12
Pay Date:	9/12/2025	Direct Deposit	\$ 241,603.67
Separations:	9/12/225	Payroll Check # 19004	\$ 791.02
Payroll Total:			\$ 245,351.81

Pay Period Ending:	9/21/2025	Payroll Check # 19005 - 19008	\$ 184.68
Pay Date:	9/26/2025	Direct Deposit	\$ 238,662.96
Payroll Total:			\$ 238,847.64

TOTAL CHECK REGISTERS THROUGH: 9/30/25 \$ 3,981,736.95



City of Coalinga

Expense Approval Report

By Payment Number

Payment Dates 9/1/2025 - 9/30/2025

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
	Payable Number	Description			Item Amount
79158	9/4/2025	02475	Alberto Ramirez		2,700.00
	0013052	08/25 BLDG Council Chambers Setup-August 2025		101-432-84030	75.00
	0013053	08/25 PW Janitorial Services-August 2025		501-508-84030	141.66
	0013053	08/25 PW Janitorial Services-August 2025		502-510-84030	141.67
	0013053	08/25 PW Janitorial Services-August 2025		503-521-84030	141.67
	0013054	08/25 BLDG Janitorial Services August 2025		101-432-84030	2,200.00
79159	9/4/2025	02386	American Office Solutions, LLC		7,142.58
	25151	07/25 ADMIN IT Monthly Contract-August 2025		101-401-88040	28.80
	25151	07/25 CD IT Monthly Contract-August 2025		101-404-88040	38.41
	25151	07/25 ADMIN IT Monthly Contract-August 2025		101-405-88040	28.80
	25151	07/25 FIN IT Monthly Contract-August 2025		101-406-88040	5.18
	25151	07/25 HR IT Monthly Contract-August 2025		101-408-88040	19.59
	25151	07/25 PW IT Monthly Contract-August 2025		107-422-88040	34.57
	25151	07/25 HR IT Monthly Contract-August 2025		107-422-88040	0.77
	25151	07/25 HR IT Monthly Contract-August 2025		117-416-88040	4.61
	25151	07/25 FIN IT Monthly Contract-August 2025		501-406-88040	69.13
	25151	07/25 HR IT Monthly Contract-August 2025		501-406-88040	1.54
	25151	07/25 PW IT Monthly Contract-August 2025		501-503-88040	51.85
	25151	07/25 HR IT Monthly Contract-August 2025		501-503-88040	2.30
	25151	07/25 HR IT Monthly Contract-August 2025		501-508-88040	2.69
	25151	07/25 PW IT Monthly Contract-August 2025		501-508-88040	34.57
	25151	07/25 HR IT Monthly Contract-August 2025		502-406-88040	1.54
	25151	07/25 FIN IT Monthly Contract-August 2025		502-406-88040	60.49
	25151	07/25 PW IT Monthly Contract-August 2025		502-510-88040	86.42
	25151	07/25 HR IT Monthly Contract-August 2025		502-510-88040	2.69
	25151	07/25 FIN IT Monthly Contract-August 2025		503-406-88040	34.57
	25151	07/25 HR IT Monthly Contract-August 2025		503-406-88040	0.58
	25151	07/25 PW IT Monthly Contract-August 2025		503-520-88040	69.13
	25151	07/25 PW IT Monthly Contract-August 2025		503-520-88040	1.15
	25151	07/25 PW IT Monthly Contract-August 2025		503-521-88040	69.13
	25151	07/25 HR IT Monthly Contract-August 2025		503-521-88040	0.38
	25151	07/25 HR IT Monthly Contract-August 2025		504-406-88040	0.19
	25151	07/25 FIN IT Monthly Contract-August 2025		504-406-88040	3.46
	25151	07/25 HR IT Monthly Contract-August 2025		820-610-88040	0.38
	25254	05/25 PD Backup Battery Installation		101-413-88040	312.50
	25268	08/25 ADMIN IT Monthly Contract-September 2025		101-401-88040	55.77
	25268	08/25 CD IT Monthly Contract-September 2025		101-404-88040	71.37
	25268	08/25 ADMIN IT Monthly Contract-September 2025		101-405-88040	55.77
	25268	08/25 FIN IT Monthly Contract-September 2025		101-406-88040	12.47
	25268	08/25 HR IT Monthly Contract-September 2025		101-408-88040	36.39
	25268	08/25 PD IT Monthly Contract-September 2025		101-413-88040	1,722.20
	25268	08/25 FD IT Monthly Contract-September 2025		101-416-88040	466.77
	25268	08/25 HR IT Monthly Contract-September 2025		107-422-88040	1.43
	25268	08/25 PW IT Monthly Contract-September 2025		107-422-88040	74.12
	25268	08/25 HR IT Monthly Contract-September 2025		117-416-88040	8.56
	25268	08/25 HR IT Monthly Contract-September 2025		501-406-88040	2.85
	25268	08/25 FIN IT Monthly Contract-September 2025		501-406-88040	166.24
	25268	08/25 PW IT Monthly Contract-September 2025		501-503-88040	111.18
	25268	08/25 HR IT Monthly Contract-September 2025		501-503-88040	4.28
	25268	08/25 PW IT Monthly Contract-September 2025		501-508-88040	74.12
	25268	08/25 HR IT Monthly Contract-September 2025		501-508-88040	4.99
	25268	08/25 FIN IT Monthly Contract-September 2025		502-406-88040	145.46
	25268	08/25 HR IT Monthly Contract-September 2025		502-406-88040	2.85

Expense Approval Report

Payment Dates: 9/1/2025 - 9/30/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	25268	08/25 HR IT Monthly Contract-September 2025		502-510-88040	4.99
	25268	08/25 PW IT Monthly Contract-September 2025		502-510-88040	185.30
	25268	08/25 FIN IT Monthly Contract-September 2025		503-406-88040	83.12
	25268	08/25 HR IT Monthly Contract-September 2025		503-406-88040	1.07
	25268	08/25 PW IT Monthly Contract-September 2025		503-520-88040	148.24
	25268	08/25 HR IT Monthly Contract-September 2025		503-520-88040	2.14
	25268	08/25 HR IT Monthly Contract-September 2025		503-521-88040	0.71
	25268	08/25 PW IT Monthly Contract-September 2025		503-521-88040	148.24
	25268	08/25 HR IT Monthly Contract-September 2025		504-406-88040	0.36
	25268	08/25 FIN IT Monthly Contract-September 2025		504-406-88040	8.31
	25268	08/25 HR IT Monthly Contract-September 2025		820-610-88040	0.70
	25283	08/25 ADMIN IT Monthly Contract-September 2025		101-401-88040	28.80
	25283	08/25 CD IT Monthly Contract-September 2025		101-404-88040	38.41
	25283	08/25 ADMIN IT Monthly Contract-September 2025		101-405-88040	28.80
	25283	08/25 FIN IT Monthly Contract-September 2025		101-406-88040	5.18
	25283	08/25 HR IT Monthly Contract-September 2025		101-408-88040	19.59
	25283	08/25 PW IT Monthly Contract-September 2025		107-422-88040	34.57
	25283	08/25 HR IT Monthly Contract-September 2025		107-422-88040	0.77
	25283	08/25 HR IT Monthly Contract-September 2025		117-416-88040	4.61
	25283	08/25 HR IT Monthly Contract-September 2025		501-406-88040	1.54
	25283	08/25 FIN IT Monthly Contract-September 2025		501-406-88040	69.13
	25283	08/25 HR IT Monthly Contract-September 2025		501-503-88040	2.30
	25283	08/25 PW IT Monthly Contract-September 2025		501-503-88040	51.85
	25283	08/25 PW IT Monthly Contract-September 2025		501-508-88040	34.57
	25283	08/25 HR IT Monthly Contract-September 2025		501-508-88040	2.69
	25283	08/25 HR IT Monthly Contract-September 2025		502-406-88040	1.54
	25283	08/25 FIN IT Monthly Contract-September 2025		502-406-88040	60.49
	25283	08/25 HR IT Monthly Contract-September 2025		502-510-88040	2.69
	25283	08/25 PW IT Monthly Contract-September 2025		502-510-88040	86.42
	25283	08/25 HR IT Monthly Contract-September 2025		503-406-88040	0.58
	25283	08/25 FIN IT Monthly Contract-September 2025		503-406-88040	34.57
	25283	08/25 PW IT Monthly Contract-September 2025		503-520-88040	69.13
	25283	08/25 HR IT Monthly Contract-September 2025		503-520-88040	1.15
	25283	08/25 HR IT Monthly Contract-September 2025		503-521-88040	0.38
	25283	08/25 PW IT Monthly Contract-September 2025		503-521-88040	69.13
	25283	08/25 FIN IT Monthly Contract-September 2025		504-406-88040	3.46
	25283	08/25 HR IT Monthly Contract-September 2025		504-406-88040	0.19
	25283	08/25 HR IT Monthly Contract-September 2025		820-610-88040	0.38
	25285	08/25 PD IT Support-Backup-September 2025		101-413-86030	1,781.25
	25306	07/25 ADMIN IT Domain Name Subscription-July 202		101-401-88040	1.64
	25306	07/25 BLDG IT Domain Name Subscription-July 2025		101-404-88040	3.28
	25306	07/25 ADMIN IT Domain Name Subscription-July 202		101-405-88040	1.64
	25306	07/25 FIN IT Domain Name Subscription-July 2025		101-406-88040	0.10
	25306	07/25 HR IT Domain Name Subscription-July 2025		101-408-88040	1.67
	25306	07/25 PD IT Domain Name Subscription-July 2025		101-413-88040	3.28
	25306	07/25 FD IT Domain Name Subscription-July 2025		101-416-88040	3.28
	25306	07/25 HR IT Domain Name Subscription-July 2025		107-422-88040	0.07
	25306	07/25 PW IT Domain Name Subscription-July 2025		107-422-88040	0.33
	25306	07/25 HR IT Domain Name Subscription-July 2025		117-416-88040	0.39
	25306	07/25 HR IT Domain Name Subscription-July 2025		501-406-88040	0.13
	25306	07/25 FIN IT Domain Name Subscription-July 2025		501-406-88040	1.31
	25306	07/25 PW IT Domain Name Subscription-July 2025		501-503-88040	0.49
	25306	07/25 HR IT Domain Name Subscription-July 2025		501-503-88040	0.20
	25306	07/25 PW IT Domain Name Subscription-July 2025		501-508-88040	0.33
	25306	07/25 HR IT Domain Name Subscription-July 2025		501-508-88040	0.23
	25306	07/25 HR IT Domain Name Subscription-July 2025		502-406-88040	0.13
	25306	07/25 FIN IT Domain Name Subscription-July 2025		502-406-88040	1.15
	25306	07/25 PW IT Domain Name Subscription-July 2025		502-510-88040	0.82
	25306	07/25 HR IT Domain Name Subscription-July 2025		502-510-88040	0.23

Expense Approval Report

Payment Dates: 9/1/2025 - 9/30/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	25306	07/25 FIN IT Domain Name Subscription-July 2025		503-406-88040	0.66
	25306	07/25 HR IT Domain Name Subscription-July 2025		503-406-88040	0.05
	25306	07/25 HR IT Domain Name Subscription-July 2025		503-520-88040	0.10
	25306	07/25 PW IT Domain Name Subscription-July 2025		503-520-88040	0.66
	25306	07/25 HR IT Domain Name Subscription-July 2025		503-521-88040	0.03
	25306	07/25 PW IT Domain Name Subscription-July 2025		503-521-88040	0.66
	25306	07/25 FIN IT Domain Name Subscription-July 2025		504-406-88040	0.07
	25306	07/25 HR IT Domain Name Subscription-July 2025		504-406-88040	0.02
	25306	07/25 HR IT Domain Name Subscription-July 2025		820-610-88040	0.04
	25379	07/25 ADMIN IT Monthly Contract-Mileage-July 202		101-401-88040	8.57
	25379	07/25 CD IT Monthly Contract-Mileage-July 2025		101-404-88040	17.14
	25379	07/25 ADMIN IT Monthly Contract-Mileage-July 202		101-405-88040	8.57
	25379	07/25 FIN IT Monthly Contract-Mileage-July 2025		101-406-88040	0.51
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		101-408-88040	8.74
	25379	07/25 PD IT Monthly Contract-Mileage-July 2025		101-413-88040	17.14
	25379	07/25 FD IT Monthly Contract-Mileage-July 2025		101-416-88040	17.14
	25379	07/25 PW IT Monthly Contract-Mileage-July 2025		107-422-88040	1.71
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		107-422-88040	0.34
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		117-416-88040	2.06
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		501-406-88040	0.69
	25379	07/25 FIN IT Monthly Contract-Mileage-July 2025		501-406-88040	6.86
	25379	07/25 PW IT Monthly Contract-Mileage-July 2025		501-503-88040	2.57
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		501-503-88040	1.03
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		501-508-88040	1.20
	25379	07/25 PW IT Monthly Contract-Mileage-July 2025		501-508-88040	1.71
	25379	07/25 FIN IT Monthly Contract-Mileage-July 2025		502-406-88040	6.00
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		502-406-88040	0.69
	25379	07/25 PW IT Monthly Contract-Mileage-July 2025		502-510-88040	4.29
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		502-510-88040	1.20
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		503-406-88040	0.26
	25379	07/25 FIN IT Monthly Contract-Mileage-July 2025		503-406-88040	3.43
	25379	07/25 PW IT Monthly Contract-Mileage-July 2025		503-520-88040	3.43
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		503-520-88040	0.51
	25379	07/25 PW IT Monthly Contract-Mileage-July 2025		503-521-88040	3.43
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		503-521-88040	0.17
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		504-406-88040	0.10
	25379	07/25 FIN IT Monthly Contract-Mileage-July 2025		504-406-88040	0.34
	25379	07/25 HR IT Monthly Contract-Mileage-July 2025		820-610-88040	0.17
79169	9/4/2025	02546	AT&T Corp.		11.82
	3112855015	08/25 PD Phone Svcs (831-001-5012-753)-July 2025		101-413-72030	11.82
79170	9/4/2025	02082	AutoZone, Inc.		239.55
	05919439647	07/25 PW Battery Unit #93		501-508-84060	79.85
	05919439647	07/25 PW Battery Unit #93		502-510-84060	79.85
	05919439647	07/25 PW Battery Unit #93		503-521-84060	79.85
79171	9/4/2025	02055	Backflow Distributors, Inc.		274.09
	80424	08/25 PW Backflow Calibration Test Kit		501-508-88100	274.09
79172	9/4/2025	02052	Backflow Prevention Device Inspections, Inc.		12,610.41
	205370	08/25 PW Backflow Enclosures		501-508-70140	12,610.41
79173	9/4/2025	02267	Badger Meter, Inc.		7,636.44
	1749948	08/25 PW (50) Cellular Water Meters		501-508-98054	7,636.44
79174	9/4/2025	1112	Billingsley Tire Service		2,293.57
	306417	08/25 FD (4) New Tires Unit #P172		101-416-84060	1,762.29
	306467	08/25 FD EMS A/C Repairs Unit #M251		117-416-84060	531.28

Payment Dates: 9/1/2025 - 9/30/2025

Expense Approval Report

Payment Dates: 9/1/2025 - 9/30/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
79185	9/4/2025 90276283	1192 07/25 WP Aluminium Sulfate	Chemtrade Chemicals US, LLC	501-503-70240	7,478.30 7,478.30
79186	9/4/2025 5283599803	02598 07/25 WP First Aid Kits Refilled	Cintas Corporation No. 2	501-503-84072	95.14 95.14
79187	9/4/2025 835878 836069 836275	1224 7/25 WP Pipe Fittings 08/25 WP Post Hole Digger 08/25 SC Extension Cord	Coalinga Hardware	501-503-70140 501-503-70140 101-431-70060	275.40 109.78 62.10 103.52
79188	9/4/2025 11608	1252 07/25 PD Membership Dues (7/1/25-6/30/26)	CPCA	101-413-86030	508.00 508.00
79189	9/4/2025 131 20644175 324787219 36 XDCL	02800 08/25 FD EMS AMB Run Meal Reimbursement 05/25 FD EMS AMB Run Meal Reimbursement 09/25 FD EMS Paramedic License Reimbursement 08/25 FD EMS AMB Run Meal Reimbursement 08/25 FD EMS AMB Run Meal Reimbursement	Dylan Rodriguez	117-416-75010 117-416-75010 117-416-86040 117-416-75010 117-416-75010	139.47 11.30 7.61 78.00 20.50 22.06
79190	9/4/2025 EFRE-00282391	02580 08/25 FD EMS Linens	Encore Textile Services, LLC	117-416-75020	431.29 431.29
79191	9/4/2025 TR21175	02683 09/25 Search Warrant Course Meals Advance	Francis Urias	101-413-86010	154.00 154.00
79192	9/4/2025 354207	1405 08/25 WP Permit Renewals	Fresno County Treasurer	501-503-86032	953.00 953.00
79193	9/4/2025 3016389 3016389 3016389	1446 08/25 WP Washed Sand & Base 08/25 WP Washed Sand & Base 08/25 WP Washed Sand & Base	Granite Construction Company	501-508-70130 502-510-70130 503-521-70130	688.52 229.51 229.51 229.50
79194	9/4/2025 1380470 1942696 2163227 490696 6804241	1474 07/25 PW Irrigation Supplies 07/25 PW Irrigation Supplies 07/25 PW Irrigation Supplies 07/25 PW Irrigation Supplies 07/25 PW Irrigation Supplies	Home Depot Credit Services	107-422-84050 107-422-84050 107-422-84050 107-422-84050 107-422-84050	473.51 109.06 186.39 118.17 52.26 7.63
79195	9/4/2025 TR21176	02657 09/25 Search Warrant Course Meals Advance	Juan Navarrete	101-413-86010	154.00 154.00
79196	9/4/2025 69990	1565 08/25 PW (2) Street Signs	KRC Safety Co., Inc.	107-422-70130	105.01 105.01
79197	9/4/2025 18821188 18821188 18821188 18821188 18821188 18821188 18821188 18821188 18821188 18821188 18821188 18821188 18821188 18821188	1583 08/25 CC Copier Lease-September 2025 08/25 CD Copier Lease-September 2025 08/25 CM Copier Lease-September 2025 08/25 FIN Copier Lease-September 2025 08/25 HR Copier Lease-September 2025 08/25 HR Copier Lease-September 2025 08/25 PD Copier Lease-September 2025 08/25 FD Copier Lease-September 2025 08/25 HR Copier Lease-September 2025 08/25 HR Copier Lease-September 2025 08/25 FIN Copier Lease-September 2025 08/25 HR Copier Lease-September 2025 08/25 HR Copier Lease-September 2025 08/25 WP Copier Lease-September 2025	Leaf	101-401-84010 101-404-84010 101-405-84010 101-406-84010 101-408-84010 101-408-84010 101-413-84010 101-416-84010 107-422-84010 117-416-84010 501-406-84010 501-406-84010 501-503-84010 501-503-84010	693.07 15.85 15.85 15.85 5.20 56.55 15.85 187.12 110.89 2.22 13.31 69.31 4.43 6.65 15.84

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Payment Dates: 9/1/2025 - 9/30/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	18821188	08/25 HR Copier Lease-September 2025		501-508-84010	7.76
	18821188	08/25 FIN Copier Lease-September 2025		502-406-84010	60.64
	18821188	08/25 HR Copier Lease-September 2025		502-406-84010	4.43
	18821188	08/25 PW Copier Lease-September 2025		502-510-84010	15.84
	18821188	08/25 HR Copier Lease-September 2025		502-510-84010	7.76
	18821188	08/25 HR Copier Lease-September 2025		503-406-84010	1.66
	18821188	08/25 FIN Copier Lease-September 2025		503-406-84010	34.65
	18821188	08/25 WWP Copier Lease-September 2025		503-520-84010	15.84
	18821188	08/25 HR Copier Lease-September 2025		503-520-84010	3.33
	18821188	08/25 HR Copier Lease-September 2025		503-521-84010	1.11
	18821188	08/25 FIN Copier Lease-September 2025		504-406-84010	3.47
	18821188	08/25 HR Copier Lease-September 2025		504-406-84010	0.55
	18821188	08/25 HR Copier Lease-September 2025		820-610-84010	1.11
79199	9/4/2025	1588	Leist and Associates		278.75
	0000338-25/26	07/25 PD Liability Investigation IA #24-03		101-413-88020	278.75
79200	9/4/2025	1630	McMaster-Carr Supply Co.		1,102.98
	48535911	07/25 WP Sodium Hydroxide Pump Tubing		501-503-84020	1,102.98
79201	9/4/2025	03029	MEISTER SEALCOAT & SUPPLIES, LLC		6,495.00
	69978	08/25 PW Crack Sealer Rental		125-422-98972	6,495.00
79202	9/4/2025	1661	Mountain Valley Pest Control, Inc.		153.00
	115465	07/25 WP Pest Control Servcies-July 2025		501-503-84030	45.00
	115466	07/25 BLDG Pest Control Services-July 2025		101-432-84030	28.00
	115470	07/25 WWP Pest Control Services-July 2025		503-520-84030	30.00
	115471	07/25 AIR Pest Control Services-July 2025		101-435-84030	50.00
79203	9/4/2025	1692	O'Reilly Automotive, Inc.		534.61
	4316-132030	07/25 SC Disposal Gloves		101-431-70150	29.41
	4316-132474	08/25 PW (2) UTV Batteries		101-440-84060	472.52
	4316-133222	08/25 SC Socket Set		101-431-70060	32.68
79204	9/4/2025	02554	Pace Supply Corp.		3,256.43
	1910687761	08/25 PW Water Service Line Parts		501-508-70140	1,611.66
	1910698541	08/25 PW Water Line Repair Clamps & Couplings		501-508-70140	1,644.77
79205	9/4/2025	1721	PG&E		125.77
	0013049	08/25 PW Cambridge/Elm Signal (9389051722-5)		110-424-72021	125.77
79206	9/4/2025	02637	PTS Communications Inc		30.00
	2145482	08/25 AIR Pay Phone		101-435-72030	30.00
79207	9/4/2025	02645	Raul Garcia		200.00
	GARCIA-JULY2025	07/25 AIR Workboot Reimbursement		101-435-62080	10.00
	GARCIA-JULY2025	07/25 PW Workboot Reimbursement		107-422-62080	10.00
	GARCIA-JULY2025	07/25 PW Workboot Reimbursement		501-508-62080	80.00
	GARCIA-JULY2025	07/25 PW Workboot Reimbursement		502-510-62080	80.00
	GARCIA-JULY2025	07/25 PW Workboot Reimbursement		503-521-62080	20.00
79208	9/4/2025	03071	RESOURCE COMPLIANCE INC		9,000.00
	#INV4815	08/25 WP RMP/PSM Annual Agreement		501-503-88100	9,000.00
79209	9/4/2025	1810	Save Mart Supermarkets		23.36
	046310	08/25 PD National Night Out Supplies		101-413-70440	23.36
79210	9/4/2025	1898	Telstar Instruments, Inc.		4,635.06
	128118	08/25 WP Hypoos & Cell Maintenance		501-503-84020	4,635.06
79211	9/4/2025	02846	T-MOBILE USA INC		189.43
	0013050	6/21-7/20/25 307-0124 Mobile Internet		501-503-72030	31.00
	0013050	6/21-7/20/25 383-4514 Water Plant Primary		501-503-72030	39.67
	0013050	6/21-7/20/25 341-9613 WP On-Call		501-503-72030	43.88

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0013050	6/21-7/20/25 307-0123 Mobile Internet		501-503-72030	31.00
	0013050	6/21-7/20/25 362-6567 Field Supervisor - Uribe		501-503-72030	21.94
	0013050	6/21-7/20/25 362-6567 Field Supervisor - Uribe		503-520-72030	21.94
79212	9/4/2025	02846	T-MOBILE USA INC		2,070.80
	0013051	6/21-7/20/25 559-403-5436 G. DuPuis		101-416-72030	44.14
	0013051	6/21-7/20/25 559-601-9391 J. Milligan		101-416-72030	44.14
	0013051	6/21-7/20/25 559-601-9658 Mobile Internet M252		101-416-72030	44.14
	0013051	6/21-7/20/25 FD Life Pack Monitors-Tax		101-416-72030	71.44
	0013051	6/21-7/20/25 FD Life Pack Monitors-Purchase		101-416-72030	796.00
	0013051	6/21-7/20/25 559-601-6245 M Soto		101-416-72030	44.14
	0013051	6/21-7/20/25 559-601-9359 K. Krider		101-416-72030	44.14
	0013051	6/21-7/20/25 559-929-6850 iPad B173		101-416-72030	21.34
	0013051	6/21-7/20/25 559-929-2524 iPad E171		101-416-72030	21.34
	0013051	6/21-7/20/25 559-403-3702 Internet Fire Chief Tablet		101-416-72030	21.34
	0013051	6/21-7/20/25 559-929-2286 iPad BR371		101-416-72030	21.34
	0013051	6/21-7/20/25 559-929-2285		101-416-72030	21.34
	0013051	6/21-7/20/25 559-307-0077 Internet E171/L171 IPa		101-416-72030	21.34
	0013051	6/21-7/20/25 559-307-0079 Internet B171 iPad		101-416-72030	21.34
	0013051	6/21-7/20/25 559-307-0078 Internet C170 iPad		101-416-72030	21.34
	0013051	6/21-7/20/25 559-764-0439		101-416-72030	21.34
	0013051	6/21-7/20/25 559-929-2286		101-416-72030	21.34
	0013051	6/21-7/20/25 559-929-2524		101-416-72030	21.34
	0013051	6/21-7/20/25 559-307-0057 Mobile Internet M251		101-416-72030	33.00
	0013051	6/21-7/20/25 559-929-2285 iPad B172		101-416-72030	21.34
	0013051	6/21-7/20/25 559-307-0060 Mobile Internet M253		101-416-72030	33.00
	0013051	6/21-7/20/25 559-307-0059 Mobile Internet M255		101-416-72030	33.00
	0013051	6/21-7/20/25 559-307-0058 Mobile Internet M252		101-416-72030	33.00
	0013051	6/21-7/20/25 559-307-0067 Mobile INternet M254		101-416-72030	33.00
	0013051	6/21-7/20/25 559-764-0429 iPad B173		101-416-72030	21.34
	0013051	6/21-7/20/25 559-307-0065 Mobile Internet L171		101-416-72030	33.00
	0013051	6/21-7/20/25 559-307-0066 Mobile Internet M256		101-416-72030	33.00
	0013051	6/21-7/20/25 559-307-0072 Internet Patrol 172		101-416-72030	33.00
	0013051	6/21-7/20/25 559-307-0070 Internet Brush 371		101-416-72030	33.00
	0013051	6/21-7/20/25 559-403-5177 Internet Prevention Table		101-416-72030	21.34
	0013051	6/21-7/20/25 559-307-0068 Mobile Internet E171		101-416-72030	33.00
	0013051	6/21-7/20/25 59-307-0069 Internet Engine 172		101-416-72030	33.00
	0013055	7/21-8/20/25 559-307-0084 100% Council Member		101-401-72030	31.00
	0013055	7/21-8/20/25 559-307-0083 100% Council Member		101-401-72030	31.00
	0013055	7/21-8/20/25 559-307-0082 100% Council Member		101-401-72030	31.00
	0013055	7/21-8/20/25 559-307-0080 100% Council Member		101-401-72030	31.00
	0013055	7/21-8/20/25 559-307-0081 100% Council Member		101-401-72030	31.00
	0013055	7/21-8/20/25 559-942-1649 100% BLDG Inspector IP		101-404-72030	21.34
	0013055	7/21-8/20/25 559-630-2536 100% R. Smith		101-404-72030	43.88
	0013055	7/21-8/20/25 559-885-2481 100% Code Enforcer IPa		101-405-72030	21.34
	0013055	7/21-8/20/25 559-246-6243 50% M. Garcia		101-405-72030	19.84
	0013055	7/21-8/20/25 559-401-9377 15% FIN Svcs Director		101-406-72030	5.95
	0013055	7/21-8/20/25 559-246-6243 50% M. Garcia		101-435-72030	19.83
	0013055	7/21-8/20/25 559-401-9377 15% FIN Svcs Director		107-422-72030	1.99
	0013055	7/21-8/20/25 559-401-9377 15% FIN Svcs Director		501-406-72030	11.91
	0013055	7/21-8/20/25 559-401-9377 15% FIN Svcs Director		502-406-72030	9.92
	0013055	7/21-8/20/25 559-401-9377 15% FIN Svcs Director		503-406-72030	7.54
	0013055	7/21-8/20/25 559-401-9377 15% FIN Svcs Director		504-406-72030	0.38
	0013055	7/21-8/20/25 559-401-9377 15% FIN Svcs Director		820-610-72030	1.98
79216	9/4/2025	02364	Tony Henderson		46.20
	Cs 25-20119 G	07/25 PD Court Mandated Appearance Mileage Rei		101-413-86010	46.20
79217	9/4/2025	03065	TOWNSEND PUBLIC AFFAIRS INC		5,000.00
	23923	09/25 Lobbying & Econ Development Svcs-Sept 2025		101-401-88100	500.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	23923	09/25 Lobbying & Econ Development Svcs-Sept 2025		107-422-88100	750.00
	23923	09/25 Lobbying & Econ Development Svcs-Sept 2025		501-503-88100	750.00
	23923	09/25 Lobbying & Econ Development Svcs-Sept 2025		501-508-88100	750.00
	23923	09/25 Lobbying & Econ Development Svcs-Sept 2025		502-510-88100	750.00
	23923	09/25 Lobbying & Econ Development Svcs-Sept 2025		503-520-88100	750.00
	23923	09/25 Lobbying & Econ Development Svcs-Sept 2025		503-521-88100	750.00
79218	9/4/2025	02277	Tri-Pacific Supply, Inc.		4,258.09
	0181304-IN	08/25 PW (10) Sensus 425 Gss Meters		502-510-98071	4,258.09
79219	9/4/2025	1943	Tyler Technologies, Inc.		3,818.63
	025-525213	09/25 FIN MyCivic Citizen Engagement Subscription		101-406-88040	954.66
	025-525213	09/25 FIN MyCivic Citizen Engagement Subscription		501-406-88040	954.66
	025-525213	09/25 FIN MyCivic Citizen Engagement Subscription		502-406-88040	954.66
	025-525213	09/25 FIN MyCivic Citizen Engagement Subscription		503-406-88040	954.65
79220	9/4/2025	1944 CC	US Bank Corporate Payment Center		19,491.08
	USB-CM-JULY2025	07/25 CM Amazon-Cordless Microphone		101-401-70200	72.46
	USB-CM-JULY2025	07/25 CM Amazon-Cordless Microphone Protection		101-401-70200	4.74
	USB-CM-JULY2025	07/25 CM Amazon-Microphone Stand		101-401-70200	15.25
	USB-CM-JULY2025	07/25 CM Lenovo-Laptop Warranty-MRamirez		101-401-88040	31.35
	USB-CM-JULY2025	07/25 CM Amazon-Natonal Night Out Supplies		101-401-88220	1,156.41
	USB-CM-JULY2025	07/25 CM Amazon-Natonal Night Out Supplies		101-401-88220	70.40
	USB-CM-JULY2025	07/25 CM Amazon-National Night Out Supplies		101-401-88220	82.76
	USB-CM-JULY2025	07/25 CM Amazon-Natonal Night Out Supplies		101-401-88220	88.39
	USB-CM-JULY2025	07/25 CM Amazon-Natonal Night Out Supplies		101-401-88220	305.08
	USB-CM-JULY2025	07/25 CM Amazon-National Night Out Supplies		101-401-88220	312.00
	USB-CM-JULY2025	07/25 CM Amazon-National Night Out Supplies		101-401-88220	439.88
	USB-CM-JULY2025	07/25 CM Amazon-National Night Out Supplies		101-401-88220	809.05
	USB-CM-JULY2025	07/25 CM Amazon-Natonal Night Out Supplies		101-401-88220	871.41
	USB-CM-JULY2025	07/25 CM Amazon-Natonal Night Out Supplies		101-401-88220	45.15
	USB-CM-JULY2025	07/25 CM Zoom-Monthly Subscription		101-404-86030	15.99
	USB-CM-JULY2025	07/25 CM ICC- Recertification-RSmith		101-404-86030	110.00
	USB-CM-JULY2025	07/25 CM SSJV-Division Mtg Attendance Fee-Brewer		101-405-86010	25.00
	USB-CM-JULY2025	07/25 CM Little Ceasars-NNO Volunteer Lunch		101-405-86010	27.23
	USB-CM-JULY2025	07/25 CM Cafe 101-Breakfast with the Cheifs		101-405-86010	27.17
	USB-CM-JULY2025	07/25 CM OpenAI-ChatGPT-Plus Subscription		101-405-86030	20.00
	USB-CM-JULY2025	07/25 CM Madison Liquidators-HR Furniture		101-408-84010	5,087.51
	USB-CM-JULY2025	07/25 CM Survey Monkey-Monthly Subscription		107-422-86030	99.00
	USB-CM-JULY2025	07/25 CM US Drug Test Ctrs-Random Drug Testing-P		107-422-88060	31.98
	USB-CM-JULY2025	07/25 CM US Drug Test Ctrs-Random Drug Testing-P		501-508-88060	127.92
	USB-CM-JULY2025	07/25 CM US Drug Test Ctrs-Random Drug Testing-P		501-508-88060	39.98
	USB-CM-JULY2025	07/25 CM US Drug Test Ctrs-Random Drug Testing-P		502-510-88060	127.92
	USB-CM-JULY2025	07/25 CM US Drug Test Ctrs-Random Drug Testing-P		502-510-88060	39.97
	USB-CM-JULY2025	07/25 CM US Drug Test Ctrs-Random Drug Testing-P		503-521-88060	31.98
	USB-PD-JULY2025-0	07/25 PD Axon Enterprises-Taser Holsters		101-413-70101	535.34
	USB-PD-JULY2025-0	07/25 PD Primary Arms-Armory Supplies		101-413-70101	382.91
	USB-PD-JULY2025-0	07/25 PD Starbuck's-Coffee with First Responders		101-413-70440	49.00
	USB-PD-JULY2025-0	07/25 PD Busy Bee-Coffee with First Responders		101-413-70440	51.00
	USB-PD-JULY2025-0	07/25 PD Peerless-City Phone Service		101-413-72030	230.52
	USB-PD-JULY2025-0	07/25 PD Oil Changers-Oil Change Lic 1640709		101-413-84060	104.55
	USB-PD-JULY2025-0	07/25 PD CA Gang Inv Assoc-Registration		101-413-86010	425.00
	USB-PD-JULY2025-0	07/25 PD Expedia-Training-Lodging-Seese/Sauceda		101-413-86010	1,957.90
	USB-PD-JULY2025-0	07/25 PD Valley Defense-Training-Registration		101-413-86010	195.00
	USB-PD-JULY2025-0	07/25 PD CA Gang Inv Assoc-Registration		101-413-86010	400.00
	USB-PD-JULY2025-0	07/25 PD Valey Defense-Training-Registration		101-413-86010	390.00
	USB-PD-JULY2025-0	07/25 PD Journey Team- Microsft Subscription		101-413-88040	199.20
	USB-PD-JULY2025-0	07/25 PD Save Mart-Drinking Water for NNO		101-413-70440	5.69
	USB-PD-JULY2025-0	07/25 PD GoTo Comm-City Phones		101-413-72030	1,661.95
	USB-PD-JULY2025-0	07/25 PD Me-N-Ed's-Chief's Advisory Board Lunch		101-413-86010	82.93

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	USB-PD-JULY2025-0	07/25 PD Cafe 101-Breakfast with the Chiefs		101-413-86010	15.33
	USB-PD-JULY2025-0	07/25 PD Big 5 Sporting Goods-Helmets for NNO		101-413-88110	2,481.83
	USB-WP-AUGUST20	08/25 WP CallCentric-SCADA Service		501-503-72030	29.95
	USB-WP-AUGUST20	08/25 WP Atyourpace- Valve Maintnenace Training		501-503-86010	59.00
	USB-WP-AUGUST20	08/25 WP Atyourpace-Introduction to Water Tec		501-503-86010	59.00
	USB-WP-AUGUST20	08/25 WP Atyourpace- Piping Training		501-503-86010	59.00
79224	9/4/2025	1964	USABluebook		319.45
	INV00780833	07/25 WP Lab Supplies		501-503-70202	319.45
79225	9/4/2025	02021	Visual Ink		2,658.36
	S8063	08/25 PD Vehicle Graphics Unit #C10		101-413-84060	1,329.18
	S8064	08/25 PD Vehicle Graphics Unit #C9		101-413-84060	1,329.18
79226	9/4/2025	1993	West Hills Oil, Inc.		15,386.13
	83778	07/25 PW Fuel for July 2025		107-422-70160	388.96
	83778	07/25 WP Fuel for July 2025		501-503-70160	1,234.65
	83778	07/25 PW Fuel for July 2025		501-508-70160	370.53
	83778	07/25 PW Fuel for July 2025		502-510-70160	370.53
	83778	07/25 WWP Fuel for July 2025		503-520-70160	61.60
	83778	07/25 PW Fuel for July 2025		503-521-70160	370.52
	84026	08/25 FD Fuel for August 2025		101-416-70160	12,589.34
79227	9/4/2025	1997	Westside Supply		54.00
	W250731	07/25 WP Cylinder Rental-July 2025		501-503-82030	36.00
	WW250731	07/25 WWP Cylinder Rental-July 2025		503-520-82030	18.00
79228	9/11/2025	1205	City Employee Contrib. Assoc.		70.00
	0012961	CECA Dues		950-000-33000	70.00
79229	9/11/2025	1223	Coalinga Firefighters		700.00
	0012967	Fire Union Dues		950-000-33300	650.00
	0012968	Fire Union Dues		950-000-33300	30.00
	0012972	Fire Union Dues		950-000-33300	20.00
79230	9/11/2025	1228	Coalinga Peace Officer's Association		1,065.60
	0012970	Mastagni Law Firm		950-000-33200	350.00
	0012973	CPOA Dues		950-000-33200	350.00
	0012974	PORAC Dues		950-000-33200	365.60
79231	9/11/2025	1384	Franchise Tax Board		225.00
	0013035	FTB Sacramento \$\$		950-000-34010	150.00
	0013036	FTB Sacramento \$\$		950-000-34010	75.00
79232	9/11/2025	02709	International City Management Association Retirement Corporation		8,676.44
	0012996	457 ICMA EE\$/ER%		950-000-32100	466.60
	0012997	457 ICMA EE\$/ER%		950-000-32100	895.50
	0012998	457 ICMA \$\$ General		950-000-32100	30.00
	0012999	457 ICMA \$\$ General		950-000-32100	30.00
	0013000	457 ICMA \$\$ General		950-000-32100	15.00
	0013001	457 ICMA \$\$ General		950-000-32100	15.00
	0013002	457 ICMA % General		950-000-32100	778.74
	0013003	457 ICMA % General		950-000-32100	527.93
	0013004	457 ICMA % General		950-000-32100	277.41
	0013005	457 ICMA % General		950-000-32100	247.89
	0013006	457 ICMA % General		950-000-32100	596.79
	0013007	457 ICMA % General		950-000-32100	956.45
	0013008	457 ICMA % General		950-000-32100	275.44
	0013009	457 ICMA % General		950-000-32100	301.83
	0013010	457 ICMA % General		950-000-32100	204.81
	0013011	457 ICMA % General		950-000-32100	182.94
	0013012	457 ICMA % General		950-000-32100	429.11

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	0013013	457 ICMA % General		950-000-32100	862.82
	0013014	457 ICMA % General		950-000-32100	333.65
	0013015	457 ICMA % General		950-000-32100	719.42
	0013016	457 ICMA % General		950-000-32100	397.42
	0013017	457 ICMA % General		950-000-32100	131.69
79234	9/11/2025	1586	Legal Shield		152.81
	0012969	Pre-Paid Legal Shield		950-000-34060	152.81
79235	9/11/2025	1820	SEIU Local 521 - Dues W/H		959.89
	0012975	SEIU COPE		950-000-33000	50.00
	0012976	SEIU Dues		950-000-33000	882.49
	0013045	SEIU Dues		950-000-33000	27.40
79236	9/11/2025	1009	Abbey Door Services		1,790.00
	14737	08/25 FD Ambulance Bay Door Repairs		101-416-84030	1,790.00
79237	9/11/2025	1030	Alert-All Corp.		2,016.04
	W51640	08/25 FD Open House Supplies		101-416-70050	2,016.04
79238	9/11/2025	02388	Amazon Capital Services, Inc.		154.81
	1ML6-4H37-FXG1	07/25 FD Flashlight Battery Unit #L171		101-415-70060	46.25
	1ML6-4H37-FXG1	07/25 FD 12 Pack 2:" Binders		101-416-70010	63.74
	1ML6-4H37-FXG1	07/25 FD Dunk Tank Balloons-NNO		101-416-70050	20.88
	1ML6-4H37-FXG1-2	08/25 fd (2) Large Presentation Check		101-416-70010	23.94
79239	9/11/2025	02560	American Pavement Systems, Inc.		520,600.00
	1	07/25 Resurfacing Project Phase II Payment 1		110-424-98401	548,000.00
	CM1	07/25 Resurfacing Project Phase II Retention 1		110-000-10003	-27,400.00
79240	9/11/2025	02267	Badger Meter, Inc.		2,382.80
	80209429	08/25 PW Cellular Water Meter Service-August 2025		501-508-72030	2,382.80
79241	9/11/2025	02698	Bear Trap Enterprises Inc.		240.57
	22129	08/25 PW Welder-Install 3/4" Water Pipe in Vault		501-508-88100	240.57
79242	9/11/2025	1112	Billingsley Tire Service		2,311.66
	306265	08/25 SS Tire Repair Unit #89		504-535-84060	79.70
	306485	08/25 PW (1) New Tire Unit #91		501-508-84060	109.40
	306485	08/25 PW (1) New Tire Unit #91		502-510-84060	109.40
	306485	08/25 PW (1) New Tire Unit #91		503-521-84060	109.40
	306494	08/25 PW (4) New Tires-UTV		101-440-84060	395.17
	306494	08/25 PW (4) New Tires-UTV		107-422-84060	395.16
	306532	09/25 PW Tire Repair Trailer Unit #57		107-422-84050	30.00
	306657	08/25 FD EMS Oil & Filters Change Unit #M252		117-416-84060	801.47
	306697	09/25 PW A/C Repair Unit #22		501-508-84060	93.99
	306697	09/25 PW A/C Repair Unit #22		502-510-84060	93.99
	306697	09/25 PW A/C Repair Unit #22		503-521-84060	93.98
79243	9/11/2025	1115	Blais & Associates, Inc.		4,734.00
	BA_8966_2025	08/25 PW Grant Research Support-July 2025		501-508-88130	958.34
	BA_8966_2025	08/25 PW Grant Research Support-July 2025		502-510-88130	958.33
	BA_8966_2025	08/25 PW Grant Research Support-July 2025		503-521-88130	958.33
	BA_9005_2025	08/25 WP Turf Replacement Grant Svcs (AMI)		501-503-98471	929.50
	BA_9005_2025	08/25 PW Drought Relief Grant Svcs (AMI)		501-508-98472	929.50
79244	9/11/2025	02020	Boot Barn		697.13
	INV00516865	08/25 PW Workboots-Matos		101-440-62080	155.87
	INV00516865	08/25 PW Workboots-Labrador		101-440-62080	200.00
	INV00516865	08/25 PW Workboots-Saldana,Matos & Labrador		101-440-62080	200.00
	INV00516865	08/25 PW Workboots-Zelenka		107-422-62080	14.13
	INV00516865	08/25 PW Workboots-Zelenka		501-508-62080	14.13
	INV00516865	08/25 PW Workboots-Zelenka		502-510-62080	56.50

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	INV00516865	08/25 PW Workboots-Zelenka		503-521-62080	56.50
79245	9/11/2025 25-08	02504 09/25 WP Power Quality Study	Brian Corley	501-503-84020	8,246.85 3,600.00
	25-081802	08/25 WP Install Derrick by Pass Alarm System		501-503-84020	2,037.65
	25-090602	09/25 WP New Wash Water Level Sensor		501-503-84020	2,609.20
79246	9/11/2025	02296	BSK Associates		991.00
	AI22841	08/25 WP Outside Lab Work		501-503-88081	731.00
	AI22841	08/25 WWP Outside Lab Work		503-520-88080	260.00
79247	9/11/2025	1133	Bureau of Reclamation		70,167.56
	BOR-AUG2025AD-1	09/25 August 2025 Water Adjustment		501-503-88100	4,598.37
	BOR-AUG2025AD-2	09/25 August 2025 Water Adjustment		501-503-80010	19,740.21
	BOR-AUG2025AD-3	09/25 August 2025 Water Adjustment		501-503-80010	12,348.21
	BOR-AUG2025AD-4	09/25 August 2025 Water Adjustment		501-503-80010	11,583.77
	BOR-NOV2025	09/25 November 2025 Water Estimate		501-503-80010	21,897.00
79248	9/11/2025	03074	CALIFORNIA CITY MANAGEMENT FOUNDATION		675.00
	0013067	11/25 ADMIN New & Future City Mgrs Seminar-Bre		101-405-86010	675.00
79249	9/11/2025	03073	CAROL SMILEY		1,929.50
	0013063	09/25 WP Turf Replacement Program Reimburseme		501-503-98471	1,929.50
79250	9/11/2025	1175	Carus Corporations		14,883.37
	SLS10121120	06/25 WP Sodium Pemanganate		501-503-70400	14,883.37
79251	9/11/2025	1192	Chemtrade Chemicals US, LLC		15,411.49
	90282646	08/25 WP Aluminium Sulfate		501-503-70240	7,716.48
	90289282	08/25 WP Aluminium Sulfate		501-503-70240	7,695.01
79252	9/11/2025	02594	Cintas Corporation #3		2,920.73
	4239398702	08/25 BLDG Employee Uniforms Sanitary W8/7		101-404-70100	12.73
	4239398702	08/25 SC Employee Uniforms Sanitary Supplies W8/		101-431-70100	23.04
	4239398702	08/25 BLD IEmployee Uniforms Sanitary W8/7		101-432-84030	70.78
	4239398702	08/25 PW Employee Uniforms Sanitary Supplies W8/		101-440-70100	140.27
	4239398702	08/25 PW Employee Uniforms Sanitary Supplies W8/		107-422-70100	117.49
	4239398702	08/25 WP Employee Uniforms Sanitary Supplies W8/		501-503-70100	57.16
	4239398702	08/25 PW Employee Uniforms Sanitary Supplies W8/		501-508-70100	143.33
	4239398702	08/25 PW Employee Uniforms Sanitary Supplies W8/		501-508-70100	117.49
	4239398702	08/25 PW Employee Uniforms Sanitary Supplies W8/		502-510-70100	143.32
	4239398702	08/25 PW Employee Uniforms Sanitary Supplies W8/		502-510-70100	117.49
	4239398702	08/25 PW Employee Uniforms Sanitary Supplies W8/		503-521-70100	117.49
	4239398702	08/25 SS Employee Uniforms Sanitary Supplies W8/7		504-535-70100	20.16
	4240169875	08/25 BLDG Employee Uniforms & Mats W08/14		101-404-70100	12.73
	4240169875	08/25 SC Employee Uniforms & Mats W08/14		101-431-70100	23.04
	4240169875	08/25 BLDG Employee Uniforms & Mats W08/14		101-432-84030	70.78
	4240169875	08/25 PW Employee Uniforms & Mats W08/14		101-440-70100	64.35
	4240169875	08/25 PW Employee Uniforms & Mats W08/14		107-422-70100	57.18
	4240169875	08/25 WP Employee Uniforms & Mats W08/14		501-503-70100	57.16
	4240169875	08/25 PW Employee Uniforms & Mats W08/14		501-508-70100	22.71
	4240169875	08/25 PW Employee Uniforms & Mats W08/14		501-508-70100	57.19
	4240169875	08/25 PW Employee Uniforms & Mats W08/14		502-510-70100	57.18
	4240169875	08/25 PW Employee Uniforms & Mats W08/14		502-510-70100	22.71
	4240169875	08/25 PW Employee Uniforms & Mats W08/14		503-521-70100	57.18
	4240169875	08/25 SS Employee Uniforms & Mats W08/14		504-535-70100	20.16
	4240854818	08/25 BLDG Employee Uniforms & Mats W08/21		101-404-70100	12.73
	4240854818	08/25 SC Employee Uniforms & Mats W08/21		101-431-70100	23.04
	4240854818	08/25 BLDG Employee Uniforms & Mats W08/21		101-432-84030	70.78
	4240854818	08/25 PW Employee Uniforms & Mats W08/21		101-440-70100	64.35
	4240854818	08/25 PW Employee Uniforms & Mats W08/21		107-422-70100	57.18
	4240854818	0825 WP Employee Uniforms & Mats W08/21		501-503-70100	57.16

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	4240854818	08/25 PW Employee Uniforms & Mats W08/21		501-508-70100	57.19
	4240854818	08/25 PW Employee Uniforms & Mats W08/21		501-508-70100	22.71
	4240854818	08/25 PW Employee Uniforms & Mats W08/21		502-510-70100	57.18
	4240854818	08/25 PW Employee Uniforms & Mats W08/21		502-510-70100	22.71
	4240854818	08/25 PW Employee Uniforms & Mats W08/21		503-521-70100	57.18
	4240854818	08/25 SS Employee Uniforms & Mats W08/21		504-535-70100	20.16
	4241659680	08/25 BLDG Employee Uniforms & Mats W08/28		101-404-70100	12.73
	4241659680	08/25 SC Employee Uniforms & Mats W08/28		101-431-70100	23.04
	4241659680	08/25 BLDG Employee Uniforms & Mats W08/28		101-432-84030	364.78
	4241659680	08/25 PW Employee Uniforms & Mats W08/28		101-440-70100	64.35
	4241659680	08/25 PW Employee Uniforms & Mats W08/28		107-422-70100	51.89
	4241659680	08/25 WP Employee Uniforms & Mats W08/28		501-503-70100	57.18
	4241659680	08/25 PW Employee Uniforms & Mats W08/28		501-508-70100	22.71
	4241659680	08/25 PW Employee Uniforms & Mats W08/28		501-508-70100	51.90
	4241659680	08/25 PW Employee Uniforms & Mats W08/28		502-510-70100	22.71
	4241659680	08/25 PW Employee Uniforms & Mats W08/28		502-510-70100	51.90
	4241659680	08/25 PW Employee Uniforms & Mats W08/28		503-521-70100	51.89
	4241659680	08/25 SS Employee Uniforms & Mats W08/28		504-535-70100	20.16
79256	9/11/2025	02598	Cintas Corporation No. 2		71.81
	5284656707	08/25 SC First Aid Kits Refilled		101-431-70150	71.81
79257	9/11/2025	1207	City of Coalinga		20,480.90
	0013056	07/25 90-11379-001 Animal House-Fresno/Coalinga		101-413-72010	61.05
	0013056	07/25 01-11035-004 270 S 6th Street		101-415-72010	110.84
	0013056	07/25 70-08484-001 302 W Elm-Firehouse		101-416-72010	1,081.96
	0013056	07/25 70-08559-001 160 W Elm-Annex		101-432-72010	63.12
	0013056	07/25 70-08558-001 160 W Elm-Old City Hall		101-432-72010	18.03
	0013056	07/25 70-08563-002 155 W Durian-Bldg		101-432-72010	1,210.58
	0013056	07/25 70-08562-001 155 W Durian-Landscaping		101-432-72010	232.28
	0013056	07/25 90-11994-001 Airport-Median 4		101-435-72010	79.84
	0013056	07/25 90-11991-001 Airport-Median 1		101-435-72010	48.87
	0013056	07/25 90-10892-002 Coalinga AP Res		101-435-72010	76.85
	0013056	07/25 90-10891-001 27500 W Phelps-AP Spencer Ho		101-435-72010	97.74
	0013056	07/25 90-10883-001 27500 W Phelps-AP Access Roa		101-435-72010	50.93
	0013056	07/25 90-11992-001 Airport-Median 2		101-435-72010	48.87
	0013056	07/25 90-11993-001 Airport-Median 3		101-435-72010	145.90
	0013056	07/25 44-11805-002 2 El Rancho Median		101-440-72011	519.47
	0013056	07/25 88-11696-003 Bourdeaux/Lucille		101-440-72011	136.64
	0013056	07/25 8811698-0003 Merced & Chardonay		101-440-72011	289.05
	0013056	07/25 82-10406-001 E Polk/Warthan Crk Lot		101-440-72011	34.19
	0013056	07/25 51-04491-001 E Elm Trees		101-440-72011	34.19
	0013056	07/25 70-08679-001 Sunset/6th-Ventura		101-440-72011	181.85
	0013056	07/25 71-08739-001 200 E Pacific		101-440-72011	3,061.79
	0013056	07/25 71-11970-001 Forest/Pacific		101-440-72011	46.85
	0013056	07/25 01-11879-001 Plaza Park		101-440-72011	103.80
	0013056	07/25 42-11981-001 W Gale & Hwy 198		101-440-72011	78.49
	0013056	07/25 84-11980-001 Jayne Ave Landscaping		101-440-72011	34.19
	0013056	07/25 3 El Rancho Median		101-440-72011	591.44
	0013056	07/25 45-11979-001 Centennial Park Landscaping		101-440-72011	2,502.95
	0013056	07/25 44-11848-002 1 El Rancho Median		101-440-72011	525.82
	0013056	07/25 51-04490-001 E Aport/Elm Lots		101-440-72011	34.19
	0013056	07/25 70-08445-001 6th/Elm-Parking		101-440-72011	110.99
	0013056	07/25 84-12000-001 Sandalwood Park 3		101-440-72011	2,704.82
	0013056	07/25 44-11880-001 Centennial Park		101-440-72011	517.35
	0013056	07/25 45-04295-002 Phelps/La Cuesta		107-422-72011	924.10
	0013056	07/25 41-03130-001 Monterey/Monroe		107-422-72011	576.62
	0013056	07/25 41-03184-001 W Joaquin/Wash Lot		107-422-72011	557.57
	0013056	07/25 84-10736-001 Sandalwood/Longhollow		107-422-72011	47.14
	0013056	07/25 01-00006-001 200 E Elm-Trees		107-422-72011	34.19

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	0013056	07/25 41-03193-001	Princeton/Wash Lot	107-422-72011	51.06
	0013056	07/25 52-06069-001	Van Ness/Second St Lot	107-422-72011	40.52
	0013056	07/25 42-03294-001	Sunset/Fifth Lot	107-422-72011	61.61
	0013056	07/25 42-03438-001	Van Ness/Ash St. Lot	107-422-72011	76.38
	0013056	07/25 01-11986-001	Elm/4th Landscaping	107-422-72011	34.19
	0013056	07/25 84-10692-001	Juniper Rdg/Jayne	107-422-72011	38.70
	0013056	07/25 70-08463-001	290 W Elm-Museum	107-422-72011	85.07
	0013056	07/25 52-11631-001	Cherry Ln-Median 1	107-422-72011	36.30
	0013056	07/25 82-11910-001	Hwy 198/Lucille-Landscaping	107-422-72011	34.19
	0013056	07/25 82-10397-001	1075 W Elm/Pacific/Lucille	107-422-72011	136.64
	0013056	07/25 84-10691-003	Juniper/Jayne	107-422-72011	141.15
	0013056	07/25 84-10693-001	Juniper Rdg/Jayne	107-422-72011	155.97
	0013056	07/25 61-06870-001	Lynch Park-Triangle	107-422-72011	190.28
	0013056	07/25 52-11634-001	Cherry Ln-Median 4	107-422-72011	34.19
	0013056	07/25 52-11632-001	Cherry Ln-Median 2	107-422-72011	34.19
	0013056	07/25 52-11633-001	Cherry Ln-Median 3	107-422-72011	36.30
	0013056	07/25 01-11987-001	Elm/4th Landscaping 2	107-422-72011	34.19
	0013056	07/25 22-08117-001	Hayes Lot	107-422-72011	34.19
	0013056	07/25 51-04426-001	Baker/Rotary Lot	107-422-72011	34.19
	0013056	07/25 22-11239-001	Creek Side Lot	107-422-72011	34.19
	0013056	07/25 44-04178-001	San Simeon/Posa Chanet	107-422-72011	257.30
	0013056	07/25 22-08436-001	Forest/First Lot	107-422-72011	34.19
	0013056	07/25 70-11988-001	Elm/6th Landscaping	107-422-72011	257.78
	0013056	07/25 51-12025-001	E Elm/Van Ness Trees	107-422-72011	34.19
	0013056	07/25 45-04297-002	Posa Chanet Blvd	107-422-72011	99.58
	0013056	07/25 84-11908-001	Copper/Canyon-Landscaping	107-422-72011	99.58
	0013056	07/25 62-08395-001	Forest/Second St	107-422-72011	34.19
	0013056	07/25 70-11990-001	Elm/6th Landscaping 2	107-422-72011	34.19
	0013056	07/25 70-12025-000	7th Street Irrigation	107-422-72011	93.25
	0013056	07/25 32-01424-001	Hillview/Monterey	107-422-72011	89.03
	0013056	07/25 70-11963-001	Cedar/Fifth Clock	107-422-72011	34.19
	0013056	07/25 82-11346-001	Waste Water Plant	503-520-72010	815.73
	0013056	07/25 82-10304-001	Service Yard	503-521-72010	181.09
	0013056	07/25 82-10306-001	Meter Shop	503-521-72010	118.56
79262	9/11/2025	1224	Coalinga Hardware		767.35
	836294	08/25 PW 2- Cycle Oil		101-440-84050	37.03
	836308	08/25 PW Splash Pad Sign Posts		101-440-98981	75.19
	836323	08/25 PW Graffiti Paint		101-440-84090	44.18
	836325	08/25 WP Hoses		501-503-70140	201.84
	836429	08/25 PW Replacement Fuel Can Spout		107-422-84050	13.45
	836433	08/25 WP Pipe Fittings		501-503-70140	11.55
	836434	08/25 WP Pipe Fittings		501-503-70140	5.15
	836476	08/25 PW Bug Repellent Spray		501-508-70101	6.21
	836476	08/25 PW Bug Repellent Spray		502-510-70101	6.20
	836476	08/25 PW Bug Repellent Spray		503-521-70101	6.20
	836507	08/25 PW Yard Faucet Fasteners		501-508-84030	9.07
	836520	08/25 PW Graffiti Removal Supplies		101-440-84090	71.65
	836589	09/25 PW Broken Sprinkler Repair Supplies		107-422-84050	5.15
	836601	09/25 PW Concrete-Sewer Manhole Repairs		503-521-70130	49.63
	836602	09/25 PW Cement-Sewer Manhole Repairs		503-521-70130	37.27
	836604	09/25 AC Animal Shelter Water Spigot		101-415-98020	13.45
	836630	09/25 PW Sign Setting Concrete		107-422-70130	49.63
	836654	09/25 PW Landscaping Wire Connectors		101-440-84050	13.64
	836656	09/25 PW Staple Gun-Unit #24		501-508-70060	12.42
	836656	09/25 PW Staple Gun-Unit #24		502-510-70060	12.42
	836701	09/25 FD Flag Pole Materials		101-416-84030	86.02

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79264	9/11/2025 X103716	03076 06/25 WP Sodium Hydroxide Parts	CORE & MAIN LP	501-503-84020	1,187.67 1,187.67
79265	9/11/2025 TR21206	1249 09/25 PD Taser Instruction Course Meal Reimb	Coti Seese	101-413-86010	198.00 198.00
79266	9/11/2025 B251135	02110 09/25 Plan Checks- Shell Station & Warthan Meado	CSG Consultants, Inc.	101-404-88120	11,781.53 11,781.53
79267	9/11/2025 834076	1288 08/25 PD PD Fingerprints-July 2025	Department of Justice	101-413-90070	488.00 488.00
79268	9/11/2025 13208	02574 08/25 PW Small Chain Saw-Model STTIHL MS194	Dorothy June Baker	101-440-70060	497.94 497.94
79269	9/11/2025 SIP-E219189	02289 08/25 PW Rectifier Cell Data-August 2025	Elecsys International, LLC	502-510-72030	156.00 156.00
79270	9/11/2025 633288-090425 633291-090425 633291-090425 633291-090425 633291-090425	02667 09/25 FD Vehicle Leases-September 2025 09/25 PW Vehicle Leases-September 2025 09/25 PW Vehicle Leases-September 2025 09/25 PW Vehicle Leases-September 2025 09/25 PW Vehicle Leases-September 2025	Enterprise FM Trust	101-416-98040 501-503-98040 501-508-98040 502-510-98040 503-521-98040	9,289.15 2,660.95 1,324.74 1,767.82 1,767.82 1,767.82
79271	9/11/2025 0028589-IN	1355 08/25 PW Anode Bed Design & RFP Write Up	Farwest Corrosion	502-510-88100	4,990.00 4,990.00
79272	9/11/2025 8-938-97056	1360 07/25 WP Return Shipping Charges	FedEx	501-503-70030	15.56 15.56
79273	9/11/2025 SO23002	1407 09/25 PD RMS/JMS/CAD Contract Billing-August 202	Fresno County Sheriff	101-413-88100	342.14 342.14
79274	9/11/2025 594084F	1428 08/25 SS Sweeper Maintenance Parts-Unit #87	Gibbs International Trucks, Inc.	504-535-84060	403.41 403.41
79275	9/11/2025 9608770656	1445 08/25 WP Paper Towels	Grainger	501-503-70140	291.42 291.42
79276	9/11/2025 925080 925978	1449 08/25 WP 10" CLA Valve Repair Kits 08/25 WP 10" Repair Kit	Griswold Industries	501-503-84020 501-503-84020	1,996.43 547.06 1,449.37
79277	9/11/2025 TR21207	02662 09/25 PD Taser Instruction Course Meal Reimb	Guadalupe Arroyo	101-413-86010	198.00 198.00
79278	9/11/2025 INV15481	02856 08/25 SS Sweeper Rental	Haaker Equipment Company	504-535-88100	4,903.88 4,903.88
79279	9/11/2025 19441 19441 19441 19441	1452 09/25 AIR Kubota Tractor Purchase 09/25 PW Kubota Tractor Purchase 09/25 PW Kubota Tractor Purchase 09/25 PW Kubota Tractor Purchase	Hanford Equipment Co., Inc.	101-435-98040 501-508-98040 502-510-98040 503-521-98040	48,927.11 12,231.77 12,231.78 12,231.78 12,231.78
79280	9/11/2025 7021876 7021876	1494 07/25 WP Utility Consulting Services -July 2025 07/25 PW Utility Consulting Services -July 2025	Interstate Gas Services, Inc.	501-503-88100 502-510-88100	6,801.00 4,534.00 2,267.00
79281	9/11/2025 900300 900300 900300	02017 08/25 PW City Hats 08/25 PW City Hats 08/25 PW City Hats	JH Tackett Marketing	501-508-70101 502-510-70101 503-521-70101	649.50 216.50 216.50 216.50

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
79282	9/11/2025	03054	JUAREZ BROTHERS GENERAL ENGINEERING INC		179,889.15
	1	09/25 ATP4 Perimeter Trail 3,4,9 Payment 1		305-422-98982	189,357.00
	CM1	09/25 ATP4 Perimeter Trail 3,4,9-Retention 1		305-000-10003	-9,467.85
79283	9/11/2025	02658	Kadir Aden		115.00
	TR21173	09/25 PD Traffic Colision Course Meals Advance		101-413-86010	115.00
79284	9/11/2025	03077	KOMLINE AERATOR SOLUTIONS LLC		37,140.00
	6446	08/25 WWP New Aerators		503-520-98040	37,140.00
79285	9/11/2025	1571	L.N. Curtis & Sons		2,450.13
	INV981733	08/25 PD Spike System		101-413-70101	2,450.13
79286	9/11/2025	1593	Life Assist, Inc.		3,883.29
	1631846	08/25 FD EMS Medcial Supplies		117-416-75000	256.10
	1632734	08/25 FD EMS Medical Supplies		117-416-75000	574.73
	1634383	09/25 FD EMS Medical Supplies		117-416-75000	585.20
	1634490	109/25 FD EMS Medical Supplies		117-416-75000	99.25
	1635675	09/25 FD EMS Medical Supplies		117-416-75000	2,368.01
79287	9/11/2025	02230	MAS MODERN MARKETING, INC.		544.71
	MMi 64453	08/25 PD Coloring Totes		101-413-70440	544.71
79288	9/11/2025	03029	MEISTER SEALCOAT & SUPPLIES, LLC		24,011.19
	69933-RI	08/25 PW Crack Seal Material-One Time Projects		125-422-98972	24,011.19
79289	9/11/2025	02329	Michael K. Nunley & Associates, Inc.		78,310.50
	1569	08/25 PW (4) Lift Station Alarm Upgrades		503-521-88100	385.00
	1689	08/25 WP Derrick Reservoir Rehabilitation-CM		501-503-98441	67,306.50
	1690	08/25 PW Sanitary Sewer Management Plan (SSMP)		503-521-88100	10,619.00
79290	9/11/2025	1661	Mountain Valley Pest Control, Inc.		35.00
	115574	08/25 PW Pest Control Services-August 2025		503-521-84030	35.00
79291	9/11/2025	03069	OPTIMIZED INVESTMENT PARTNERS LLC		2,488.84
	1473	09/25 FIN Investment Advisory Svcs-August 2025		101-406-88100	1,095.09
	1473	09/25 FIN Investment Advisory Svcs-August 2025		501-406-88100	671.99
	1473	09/25 FIN Investment Advisory Svcs-August 2025		502-406-88100	74.66
	1473	09/25 FIN Investment Advisory Svcs-August 2025		503-406-88100	647.10
79292	9/11/2025	1692	O'Reilly Automotive, Inc.		81.72
	4316-135839	09/25 SS Hydraulic Oil-Sweeper Unit #87		504-535-84060	81.72
79293	9/11/2025	02554	Pace Supply Corp.		4,377.73
	1910698580	08/25 PW Water Line Repair Clamps		501-508-70140	4,301.31
	5314010	08/25 PW Water Invoices-Late Fees		501-508-70140	76.42
79294	9/11/2025	02731	Paragon Partners Consultants, Inc.		1,480.69
	0025542-IN	04/25 ATP4 Trails Project R.O.W, Scvs		305-422-98982	1,145.76
	0025809-IN	07/25 ATP4 Trails Project R.O.W. Services		305-422-98982	334.93
79295	9/11/2025	1721	PG&E		197.14
	0013059	08/25 Frame Park Electricity (5120357172-7)		101-440-72011	171.42
	0013060	08/25 PD Camera Dwtn 5th/Elm (2751740765-9)		101-413-72020	25.72
79296	9/11/2025	02985	PRECISION CIVIL ENGINEERING		1,415.00
	32127	09/25 ADU Project Site Plan		306-422-88106	1,415.00
79297	9/11/2025	02726	Price Paige & Company, Certified Public Accountants, LLP		1,365.00
	36576	07/25 FY 24-25 Accounting & Auditing Services		101-406-88030	232.05
	36576	07/25 FY 24-25 Accounting & Auditing Services		107-422-88030	68.25
	36576	07/25 FY 24-25 Accounting & Auditing Services		501-406-88030	395.85
	36576	07/25 FY 24-25 Accounting & Auditing Services		502-406-88030	341.25
	36576	07/25 FY 24-25 Accounting & Auditing Services		503-406-88030	259.35

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	36576	07/25 FY 24-25 Accounting & Auditing Services		504-406-88030	13.65
	36576	07/25 FY 24-25 Accounting & Auditing Services		820-610-88030	54.60
79298	9/11/2025	1747	Quinn Company		37,648.30
	WON50034875	08/25 Repair/Refurbish Lift Stations Generator		503-520-84020	18,824.15
	WON50034875	08/25 Repair/Refurbish Lift Stations iGenerator		503-521-84020	18,824.15
79299	9/11/2025	02502	Rincon Consultants, Inc.		825.00
	68247	08/25 WP City Properties w/ Utilities Annexation		501-503-88100	825.00
79300	9/11/2025	02048	RSG, Inc.		116.25
	13890-RI	07/25 FY 25/25 Sucessor Agency Services		820-610-88100	101.25
	13890-RI	07/25 Returned Check Fee		820-610-88100	15.00
79301	9/11/2025	03072	SALVADOR HERNANDEZ		2,273.00
	0013064	09/25 WP Turf Replacement Program Reimburseme		501-503-98471	2,273.00
79302	9/11/2025	1804	San Luis & Delta-Mendota		14,017.68
	CMSLDMWA-AUG20	09/25 August 2025 Water Adjustment		501-503-80010	-72,937.50
	SLDMWA-AUG2025-	09/25 August 2025 Water Adjustment		501-503-80010	68,051.88
	SLDMWA-OCT2025	09/25 October 2025 Water Estimate		501-503-80010	18,903.30
79303	9/11/2025	1810	Save Mart Supermarkets		174.91
	SAVE-AUGUST2025	08/25 PD Inmate Meals		101-413-70380	174.91
79304	9/11/2025	1821	Self Help Enterprises		692.84
	COL20PLHA 9/3/202	09/03/225 PLHA Grant Admin Costs-July 2025		306-422-88106	692.84
79305	9/11/2025	02694	Stericycle, Inc.		302.30
	8011815295	08/25 FD EMS Hazardous Waste Disposal		117-416-75000	191.03
	8011827012	08/25 PD Document Shredding		101-413-84010	111.27
79306	9/11/2025	1878	Stryker Sales Corporation		295,600.23
	9209938063DM	09/25 FD (5) Lifepack Monitors		101-416-98040	295,600.23
79307	9/11/2025	1898	Telstar Instruments, Inc.		78,891.51
	127709	07/25 WP New Hypo OSG Cells-Unanticipated Repair		501-503-98040	78,891.51
79308	9/11/2025	02846	T-MOBILE USA INC		189.43
	0013068	7/21-8/20/25 383-4514 WP Primary 100%		501-503-72030	39.67
	0013068	7/21-8/20/25 307-0124 Mobile Internet 100%		501-503-72030	31.00
	0013068	7/21-8/20/25 362-6567 Field Supervisor 50% - Uribe		501-503-72030	21.94
	0013068	7/21-8/20/25 341-9613 WP On-Call 100%		501-503-72030	43.88
	0013068	7/21-8/20/25 307-0123 Mobile Internet 100%		501-503-72030	31.00
	0013068	7/21-8/20/25 362-6567 Field Supervisor 50% - Uribe		503-520-72030	21.94
79309	9/11/2025	02846	T-MOBILE USA INC		2,700.55
	0012767-RI	4/2-5/20/25 PD 307-0104 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0105 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0118 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0102 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0101 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0100 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0094 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0099 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0098 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0106 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0097 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0103 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0107 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0095 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0109 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 947-4689-Dispatch Back Up		101-413-72030	43.88

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0012767-RI	4/2-5/20/25 PD 446-5077-Sparks		101-413-72030	43.88
	0012767-RI	4/2-5/20/25 PD 978-7681-Diaz		101-413-72030	39.67
	0012767-RI	4/2-5/20/25 PD 446-5369-Seese		101-413-72030	39.67
	0012767-RI	4/2-5/20/25 PD 341-7512-Arroyo		101-413-72030	39.67
	0012767-RI	4/2-5/20/25 PD 690-4692-Young		101-413-72030	34.88
	0012767-RI	4/2-5/20/25 PD 307-0119 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0096 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0117 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0116 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0115 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0114 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 974-6734-Kaiser		101-413-72030	43.88
	0012767-RI	4/2-5/20/25 PD 307-0113 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0112 MDT		101-413-72030	31.00
	0012767-RI	4/2-5/20/25 PD 307-0108 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0094 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0108 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0102 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 974-6794 Kaise		101-413-72030	43.88
	0013061	7/21-8/20/25 PD 307-0115 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 947-4689 Dispatch BackUp		101-413-72030	43.88
	0013061	7/21-8/20/25 PD 307-0103 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0104 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0105 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 446-5077 Sparks		101-413-72030	43.88
	0013061	7/21-8/20/25 PD 978-7681 Diaz		101-413-72030	39.67
	0013061	7/21-8/20/25 PD 446-5369 Seese		101-413-72030	39.67
	0013061	7/21-8/20/25 PD 307-0101 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 341-7512 Arroyo		101-413-72030	39.67
	0013061	7/21-8/20/25 PD 307-0107 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 690-4692 Young		101-413-72030	34.88
	0013061	7/21-8/20/25 PD 307-0109 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0119 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0118 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0117 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0112 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0113 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0116 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0106 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0100 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0114 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0096 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0095 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0097 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0098 MDT		101-413-72030	31.00
	0013061	7/21-8/20/25 PD 307-0099 MDT		101-413-72030	31.00
	0013070	7/21-8/20/25 559-307-0069 Internet Engine 172		101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0078 Internet C170 Ipad		101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0058 nternet M252		101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0079 Internet B171 Ipad		101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0077 Internet E171/L171 IPa		101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0072 Internet Patrol 172		101-416-72030	23.66
	0013070	7/21-8/20/25 559-929-2285 Ipad B172		101-416-72030	10.00
	0013070	7/21-8/20/25 FD 559-764-0418 Ipad B172		101-416-72030	23.66
	0013070	7/21-8/20/25 FD 559-764-0421 Ipad BR371		101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0070 Internet Brush 371		101-416-72030	23.66
	0013070	7/21-8/20/25 FD 559-764-0427 Ipad E171		101-416-72030	23.66
	0013070	7/21-8/20/25 FD 559-764-0429 Ipad B173		101-416-72030	23.66
	0013070	7/21-8/20/25 559-929-6850 Ipad B173		101-416-72030	9.99

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	0013070	7/21-8/20/25 559-601-9658	Internet M252	101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0067	Internet M254	101-416-72030	23.66
	0013070	7/21-8/20/25 559-601-9391	J. Milligan	101-416-72030	23.66
	0013070	7/21-8/20/25 559-601-9359	K. Krider	101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0060	Internet M253	101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0059	Internet M255	101-416-72030	23.66
	0013070	7/21-8/20/25 559-601-6245	M.Soto	101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0068	Internet E171	101-416-72030	23.66
	0013070	7/21-8/20/25 559-929-2286	IPad BR371	101-416-72030	10.00
	0013070	7/21-8/20/25 559-403-5436	G. DuPuis	101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0066	Internet M256	101-416-72030	23.66
	0013070	7/21-8/20/25 559-403-3702	Fire Chief Tablet	101-416-72030	23.66
	0013070	7/21-8/20/25 559-403-5177	Prevention Tablet	101-416-72030	23.66
	0013070	7/21-8/20/25 559-929-2524	IPad E171	101-416-72030	10.00
	0013070	7/21-8/20/25 559-929-2286	IPad BR371	101-416-72030	10.00
	0013070	7/21-8/20/25 559-307-0065	Internet L171	101-416-72030	23.66
	0013070	7/21-8/20/25 559-307-0057	Internet M251	101-416-72030	23.66
79316	9/11/2025	02846	T-MOBILE USA INC		385.91
	0013069	7/21-8/21/25 698-4142	SC Center - Pedro	101-431-72030	43.88
	0013069	7/21-8/20/25 381-1988	PW Meter Reader	501-406-72030	17.55
	0013069	7/21-8/20/25 341-4461	PW Director	501-503-72030	7.94
	0013069	7/21-8/20/25 307-0126	307-0126 GIS Tablet	501-508-72030	7.26
	0013069	7/21-8/20/25 PW 383-4014	PW Standby	501-508-72030	14.91
	0013069	7/21-8/20/25 341-4461	PW Director	501-508-72030	7.93
	0013069	7/21/8/20/25 307-0133	PW UB Tablet 8	501-508-72030	7.26
	0013069	7/21-8/20/25 307-0132	PW UB Tablet 5	501-508-72030	7.26
	0013069	7/21-8/20/25 307-0131	PW UB Tablet 4	501-508-72030	7.26
	0013069	7/20-8/21/25 307-0128	PW UB Tablet 6	501-508-72030	7.26
	0013069	7/21-8/20/25 307-0129	PW UB Tablet 2	501-508-72030	7.26
	0013069	7/21-8/20/25 307-0127	PW UB Tablet 1	501-508-72030	7.26
	0013069	7/20-8/21/25 974-1257	PW Supervisor Phone	501-508-72030	14.91
	0013069	7/21-8/20/25 307-0130	PW UB Tablet 3	501-508-72030	7.26
	0013069	7/21-8/20/25 381-1988	PW Meter Reader	502-406-72030	15.35
	0013069	7/21/8/20/25 307-0133	PW UB Tablet 8	502-510-72030	7.04
	0013069	7/20-8/21/25 307-0128	PW UB Tablet 6	502-510-72030	7.04
	0013069	7/21-8/20/25 307-0132	PW UB Tablet 5	502-510-72030	7.04
	0013069	7/21-8/20/25 307-0131	PW UB Tablet 4	502-510-72030	7.04
	0013069	7/21-8/20/25 307-0126	307-0126 GIS Tablet	502-510-72030	7.04
	0013069	7/21-8/20/25 307-0129	PW UB Tablet 2	502-510-72030	7.04
	0013069	7/21-8/20/25 307-0127	PW UB Tablet 1	502-510-72030	7.04
	0013069	7/21-8/20/25 341-4461	PW Director	502-510-72030	7.93
	0013069	7/20-8/21/25 974-1257	PW Supervisor Phone	502-510-72030	14.49
	0013069	7/21-8/20/25 PW 383-4014	PW Standby	502-510-72030	14.49
	0013069	7/21-8/20/25 307-0130	PW UB Tablet 3	502-510-72030	7.04
	0013069	7/21-8/20/25 381-1988	PW Meter Reader	503-406-72030	10.09
	0013069	7/21-8/20/25 341-4461	PW Director	503-520-72030	7.94
	0013069	7/21-8/20/25 307-0129	PW UB Tablet 2	503-521-72030	7.04
	0013069	7/21-8/20/25 307-0127	PW UB Tablet 1	503-521-72030	7.04
	0013069	7/21-8/20/25 307-0123	Mobil307-0126 GIS Tablet	503-521-72030	7.04
	0013069	7/20-8/21/25 307-0128	PW UB Tablet 6	503-521-72030	7.04
	0013069	7/20-8/21/25 974-1257	PW Supervisor Phone	503-521-72030	14.48
	0013069	7/21-8/20/25 PW 383-4014	PW Standby	503-521-72030	14.48
	0013069	7/21-8/20/25 341-4461	PW Director	503-521-72030	7.93
	0013069	7/21/8/20/25 307-0133	PW UB Tablet 8	503-521-72030	7.04
	0013069	7/21-8/20/25 307-0132	PW UB Tablet 5	503-521-72030	7.04
	0013069	7/21-8/20/25 307-0131	PW UB Tablet 4	503-521-72030	7.04
	0013069	7/21-8/20/25 307-0130	PW UB Tablet 3	503-521-72030	7.04
	0013069	7/21-8/20/25 381-1988	PW Meter Reader	504-406-72030	0.89

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	18733-RI	07/25 PW Meter Replacement Project Camlock		501-508-98472	9.37
	18733-RI	07/25 PW Ballard Caps		502-510-70130	14.14
	18733-RI	07/25 PW PVC/Upside Down Paint for Marking		502-510-70140	81.74
	18754-RI	07/25 PW Irrigation Supplies		107-422-84050	22.65
	18754-RI	07/25 PW Irrigation Supplies		107-422-84050	11.77
	18754-RI	07/25 PW Upside Down Marking Paint		501-508-70140	322.64
	18754-RI	07/25 PW Water Repair Parts		501-508-70140	73.31
	18754-RI	07/25 PW Water Filter for Yard		501-508-84030	81.28
	18754-RI	07/25 PW Upside Down Marking Paint		502-510-70140	322.65
	18754-RI	07/25 PW Upside Down Marking Paint		503-521-70140	322.65
	18787	08/25 PW Irrigation Supplies		101-440-84050	39.19
	18787	08/25 PW Irrigation Supplies		101-440-84050	10.07
	18787	08/25 PW Landscape Marking Flags		501-508-70140	152.18
	18787	08/25 PW Water Repair Parts		501-508-70140	89.77
	P250731-RI	07/25 PW Cylinder Rental-July 2025		501-508-70140	45.00
	P250831	08/25 PW Cylinder Rentaql-August 2025		501-508-70140	45.00
	S250731-RI	07/25 SC Cylinder Rental-July 2025		101-431-70150	27.00
	S250831	08/25 SC Cylinder Rentaql-August 2025		101-431-70150	27.00
79331	9/15/2025	1205	City Employee Contrib. Assoc.		70.00
	0013084	CECA Dues		950-000-33000	70.00
79332	9/15/2025	1223	Coalinga Firefighters		700.00
	0013090	Fire Union Dues		950-000-33300	650.00
	0013091	Fire Union Dues		950-000-33300	30.00
	0013095	Fire Union Dues		950-000-33300	20.00
79333	9/15/2025	1228	Coalinga Peace Officer's Association		1,065.60
	0013093	Mastagni Law Firm		950-000-33200	350.00
	0013096	CPOA Dues		950-000-33200	350.00
	0013097	PORAC Dues		950-000-33200	365.60
79334	9/15/2025	1384	Franchise Tax Board		225.00
	0013157	FTB Sacramento \$\$		950-000-34010	150.00
	0013158	FTB Sacramento \$\$		950-000-34010	75.00
79335	9/15/2025	02709	International City Management Association Retirement Corporation		8,945.79
	0013118	457 ICMA EE\$/ER%		950-000-32100	466.60
	0013119	457 ICMA EE\$/ER%		950-000-32100	854.16
	0013120	457 ICMA \$\$ General		950-000-32100	30.00
	0013121	457 ICMA \$\$ General		950-000-32100	30.00
	0013122	457 ICMA \$\$ General		950-000-32100	15.00
	0013123	457 ICMA \$\$ General		950-000-32100	15.00
	0013124	457 ICMA % General		950-000-32100	778.74
	0013125	457 ICMA % General		950-000-32100	527.93
	0013126	457 ICMA % General		950-000-32100	277.41
	0013127	457 ICMA % General		950-000-32100	432.20
	0013128	457 ICMA % General		950-000-32100	1,181.75
	0013129	457 ICMA % General		950-000-32100	895.39
	0013130	457 ICMA % General		950-000-32100	494.04
	0013131	457 ICMA % General		950-000-32100	222.55
	0013132	457 ICMA % General		950-000-32100	215.40
	0013133	457 ICMA % General		950-000-32100	178.17
	0013134	457 ICMA % General		950-000-32100	474.50
	0013135	457 ICMA % General		950-000-32100	520.06
	0013136	457 ICMA % General		950-000-32100	633.83
	0013137	457 ICMA % General		950-000-32100	571.37
	0013138	457 ICMA % General		950-000-32100	131.69
79337	9/15/2025	1586	Legal Shield		152.81
	0013092	Pre-Paid Legal Shield		950-000-34060	152.81

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79338	9/15/2025	1820	SEIU Local 521 - Dues W/H		955.59
	0013098	SEIU COPE		950-000-33000	50.00
	0013099	SEIU Dues		950-000-33000	905.59
79339	9/22/2025	1002	A 2 Z Towing		1,025.00
	004917	08/25 PD Vehicle Towing Fees-2014 Charger		101-413-88100	1,025.00
79340	9/22/2025	02779	AC Construction		2,575.52
	1181	09/25 FD Bathroom Remodel Parts		101-416-84030	2,575.52
79341	9/22/2025	02388	Amazon Capital Services, Inc.		1,993.47
	11X1-LW66-F47P	09/25 FIN Office Supplies		101-406-70010	6.11
	11X1-LW66-F47P	09/25 FIN Office Supplies		501-406-70010	81.50
	11X1-LW66-F47P	09/25 FIN Office Supplies-Desk Converter-Vang		501-406-70010	108.33
	11X1-LW66-F47P	09/25 FIN Office Supplies-Desk Converter-Vang		501-406-70010	72.22
	11X1-LW66-F47P	09/25 FIN Office Supplies		502-406-70010	71.32
	11X1-LW66-F47P	09/25 FIN Office Supplies-Desk Converter-Vang		502-406-70010	90.28
	11X1-LW66-F47P	09/25 FIN Office Supplies		503-406-70010	40.75
	11X1-LW66-F47P	09/25 FIN Office Supplies-Desk Converter-Vang		503-406-70010	68.61
	11X1-LW66-F47P	09/25 FIN Office Supplies		504-406-70010	4.08
	11X1-LW66-F47P	09/25 FIN Office Supplies-Desk Converter-Vang		504-406-70010	3.61
	11X1-LW66-F47P	09/25 FIN Office Supplies-Desk Converter-Vang		820-610-70010	18.06
	1JHN-JDGO-K4RR	09/25 PD CanAm Equipment		101-413-98040	1,428.60
79342	9/22/2025	02386	American Office Solutions, LLC		594.90
	25253-PD	05/25 PD IT Technical Support-May 2025		101-413-88040	450.00
	25429	08/25 PD E-Waste Disposal Fee		101-413-88040	144.90
79343	9/22/2025	02978	Angel Armor, LLC		3,108.68
	QUO80553	01/25 PD Body Armor-Urias		101-413-98040	864.99
	SO15575	10/25 PD Body Armor-Simons		101-413-70101	2,243.69
79344	9/22/2025	02340	Antonio Basulto		19.00
	AN-GF-AUGUST202	08/25 FD Garnet Fire Meal Reimbursement		101-416-86010	19.00
79345	9/22/2025	1078	AT&T		5,161.71
	0013205	04/25 PD Internet Service (125125740)		101-413-72030	780.39
	0013206	02/25 PD Internet Service (125125740)		101-413-72030	159.79
	0013207	06/25 PD Internet Service (125125740)		101-413-72030	780.39
	0013208	05/25 PD Internet Service (125125740)		101-413-72030	780.39
	0013209	08/25 PD Internet Service (125125740)		101-413-72030	780.39
	0013210	07/25 PD Internet Service (125125740)		101-413-72030	780.39
	0013211	03/25 PD Internet Service (125125740)		101-413-72030	159.79
	0013212	09/25 PD Internet Service (125125740)		101-413-72030	780.39
	0013213	01/25 PD Internet Service (125125740)		101-413-72030	159.79
79346	9/22/2025	02546	AT&T Corp.		11.82
	3117885013	08/25 PD Phone Service (831-001-5012-753)		101-413-72030	11.82
79347	9/22/2025	1112	Billingsley Tire Service		3,334.85
	305585	07/25 PD A/C Repairs Unit #C32		101-413-84060	1,911.87
	306723	09/25 PW A/C Repair Unit #93		501-508-84060	71.17
	306723	09/25 PW A/C Repair Unit #93		502-510-84060	71.17
	306723	09/25 PW A/C Repair Unit #93		503-521-84060	71.17
	306734	09/25 SS Tire Repair Unit #89		504-535-84060	79.70
	306781	09/25 PD A/C Service Unit #C24		101-413-84060	231.72
	306874	09/25 FD EMS Oil & Filter Change & (2) Tires-#M255		117-416-84060	898.05
79348	9/22/2025	02504	Brian Corley		1,834.50
	25-091001	19/25 WP Program Alarm Bypass		501-503-84020	1,834.50
79349	9/22/2025	02594	Cintas Corporation #3		501.24
	4242516133	09/25 BLDG Employee Uniforms & Mats W09/05		101-404-70100	12.73

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	4242516133	09/25 SC Employee Uniforms & Mats W09/05		101-431-70100	23.04
	4242516133	09/25 BLDG Employee Uniforms & Mats W09/05		101-432-84030	70.78
	4242516133	09/25 PW Employee Uniforms & Mats W09/05		101-440-70100	64.35
	4242516133	09/25 PW Employee Uniforms & Mats W09/05		107-422-70100	51.89
	4242516133	09/25 WP Employee Uniforms & Mats W09/05		501-503-70100	57.18
	4242516133	09/25 PW Employee Uniforms & Mats W09/05		501-508-70100	51.90
	4242516133	09/25 PW Employee Uniforms & Mats W09/05		501-508-70100	22.71
	4242516133	09/25 PW Employee Uniforms & Mats W09/05		502-510-70100	51.90
	4242516133	09/25 PW Employee Uniforms & Mats W09/05		502-510-70100	22.71
	4242516133	09/25 PW Employee Uniforms & Mats W09/05		503-521-70100	51.89
	4242516133	09/25 SS Employee Uniforms & Mats W09/05		504-535-70100	20.16
79350	9/22/2025	1215	Clawson Motorsports		1,751.52
	265574	09/25 PD CanAm Parts		101-413-98040	1,751.52
79351	9/22/2025	1224	Coalinga Hardware		312.41
	836301	08/25 CC Panic Button Cover Plate		101-401-70200	5.79
	836722	09/25 PW Concrete-Sidewalk Repairs		107-422-70130	82.71
	836740	09/25 PW Construction Water Meter Plugs		501-508-70140	12.38
	836743	09/25 PW Construction Water Meter Repair Part		501-508-70140	9.31
	836784	09/25 FD New Station Flag		101-416-84070	43.47
	836843	09/25 PW Gas Meter Access Keys-Claremont Center		502-510-70440	20.47
	836856	09/25 PW Plywood-Water Leak Repairs		501-508-70140	122.76
	836857	09/25 PW Plywood Screws-Water Leak Repairs		501-508-70130	15.52
79352	9/22/2025	1249	Coti Seese		191.88
	0013199	08/25 PD Training Hotel Parking Reimbursement		101-413-86010	191.88
79353	9/22/2025	1257	Crown Services Company		2,150.00
	0013202	09/25 CC 2025 Wings over Westside Porta Potties		101-401-88220	2,150.00
79354	9/22/2025	02843	DANIEL SAUCEDA		280.80
	0013200	08/25 PD Training Hotel Parking Reimbursement		101-413-86010	280.80
79355	9/22/2025	02853	DARREN BURKE		146.00
	DB-GF-AUGUST2025	08/25 FD Garnet Fire Meal Reimbursement		101-416-86010	146.00
79356	9/22/2025	1271	DataProse, Inc.		4,142.89
	DP2504469	08/25 FIN Postage Used-July 2025		501-406-70030	1,107.96
	DP2504469	08/25 FIN NCOALINK-July 2025		501-406-70040	4.80
	DP2504469	08/25 FIN Regular Utility Billing-July 2025		501-406-70040	484.17
	DP2504469	08/25 FIN Search & Viewbill-July 2025		501-406-70040	30.22
	DP2504469	08/25 FIN Monthly Service Fee-July 2025		501-406-70040	30.00
	DP2504469	08/25 FIN Postage Used-July 2025		502-406-70030	969.47
	DP2504469	08/25 FIN NCOALINK-July 2025		502-406-70040	4.20
	DP2504469	08/25 FIN Regular Utility Billing-July 2025		502-406-70040	423.65
	DP2504469	08/25 FIN Monthly Service Fee-July 2025		502-406-70040	26.25
	DP2504469	08/25 FIN Search & Viewbill-July 2025		502-406-70040	26.44
	DP2504469	08/25 FIN Postage Used-July 2025		503-406-70030	637.08
	DP2504469	08/25 FIN Regular Utility Billing-July 2025		503-406-70040	278.40
	DP2504469	08/25 FIN Monthly Service Fee-July 2025		503-406-70040	17.25
	DP2504469	08/25 FIN Search & Viewbill-July 2025		503-406-70040	17.38
	DP2504469	08/25 FIN NCOALINK-July 2025		503-406-70040	2.76
	DP2504469	08/25 FIN Postage Used-July 2025		504-406-70030	55.39
	DP2504469	08/25 FIN Search & Viewbill-July 2025		504-406-70040	1.51
	DP2504469	08/25 FIN Regular Utility Billing-July 2025		504-406-70040	24.22
	DP2504469	08/25 FIN NCOALINK-July 2025		504-406-70040	0.24
	DP2504469	08/25 FIN Monthly Service Fee-July 2025		504-406-70040	1.50
79358	9/22/2025	1297	Diego Acosta		569.39
	DA-GF-AUGSUT2025	08/25 FD Garnet Fire Water & Ice Reimbursement		101-416-86010	28.19
	DA-GF-AUGSUT2025	08/25 FD Garnet Fire Meals Reimbursement		101-416-86010	165.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	DA-GF-AUGSUT2025	08/25 FD Garnet Fire Lodging Reimbursement		101-416-86010	376.20
79359	9/22/2025	02231	Emile Diaz De Leon		165.00
	EDD-GF-AUGUST20	08/25 FD Garnet Fire Meals Reimbursement		101-416-86010	165.00
79360	9/22/2025	02667	Enterprise FM Trust		19.69
	633289-090425	09/25 PD Vehicle Leases-September 2025		101-413-98040	19.69
79361	9/22/2025	03068	Expo Marketing and Services, Inc.		6,376.96
	81337	09/25 Tents & Audio Equipment Rental Final Paymen		101-435-88220	6,376.96
79362	9/22/2025	02192	Gimme Love Animal Shelter		3,022.00
	4770	09/25 AC Animal Shelter Services-August 2025		101-415-88100	3,022.00
79363	9/22/2025	1454	Hanson Bridgett LLP		524.80
	1534261	09/25 CC VCP/ICMA Outside Attorney-August 2025		101-401-88020	524.80
79364	9/22/2025	1463	Hill Brothers Chemical Company		6,394.78
	INV13136541	09/25 WP Aqua Ammonia		501-503-70210	6,394.78
79365	9/22/2025	03048	J.L. PLANK INCORPORATED		422,478.42
	1	07/25 AHSC Pacific Apts STI & STA Payment 1		310-422-98581	444,714.13
	CM1	07/25 AHSC Pacific Apts STI & STA Retentiont 1		310-000-10003	-22,235.71
79366	9/22/2025	03078	JC'S PAINTING & COATINGS INC		28,613.00
	4162	09/25 FD Exterior Building Paint Upgrade		101-416-84030	28,613.00
79367	9/22/2025	1553	Keller Ford		98.23
	50265247	08/25 PW Seatbelt Unit #70		101-440-84060	98.23
79368	9/22/2025	1561	Kings County Glass		120.00
	IO84863	09/25 PD Windshield Repairs Unit #C8		101-413-84060	50.00
	IO84915	09/25 PD Windshield Repair Unit #D3		101-413-84060	70.00
79369	9/22/2025	02173	Law Dog K9		4,200.00
	1436	07/25 PD K-9 Training		101-413-86010	4,200.00
79370	9/22/2025	1583	Leaf		762.38
	18977891	09/25 CC Copier Lease-October 2025		101-401-84010	17.43
	18977891	10/25 CD Copier Lease-October 2025		101-404-84010	17.43
	18977891	09/25 ADMIN Copier Lease-October 2025		101-405-84010	17.43
	18977891	09/25 FIN Copier Lease-October 2025		101-406-84010	5.72
	18977891	09/25 HR Copier Lease-October 2025		101-408-84010	62.21
	18977891	09/25 HR Copier Lease-October 2025		101-408-84010	17.43
	18977891	09/25 PD Copier Lease-October 2025		101-413-84010	205.83
	18977891	09/25 FD Copier Lease-October 2025		101-416-84010	121.98
	18977891	09/25 HR Copier Lease-October 2025		107-422-84010	2.44
	18977891	09/25 HR Copier Lease-October 2025		117-416-84010	14.64
	18977891	09/25 FIN Copier Lease-October 2025		501-406-84010	76.24
	18977891	09/25 HR Copier Lease-October 2025		501-406-84010	4.88
	18977891	09/25 WP Copier Lease-October 2025		501-503-84010	17.42
	18977891	09/25 HR Copier Lease-October 2025		501-503-84010	7.32
	18977891	09/25 HR Copier Lease-October 2025		501-508-84010	8.54
	18977891	09/25 HR Copier Lease-October 2025		502-406-84010	4.88
	18977891	09/25 FIN Copier Lease-October 2025		502-406-84010	66.71
	18977891	09/25 HR Copier Lease-October 2025		502-510-84010	8.54
	18977891	09/25 PW Copier Lease-October 2025		502-510-84010	17.42
	18977891	09/25 HR Copier Lease-October 2025		503-406-84010	1.83
	18977891	09/25 FIN Copier Lease-October 2025		503-406-84010	38.12
	18977891	09/25 HR Copier Lease-October 2025		503-520-84010	3.66
	18977891	09/25 WWP Copier Lease-October 2025		503-520-84010	17.42
	18977891	09/25 HR Copier Lease-October 2025		503-521-84010	1.22
	18977891	09/25 FIN Copier Lease-October 2025		504-406-84010	3.81

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	18977891	09/25 HR Copier Lease-October 2025		504-406-84010	0.61
	18977891	09/25 HR Copier Lease-October 2025		820-610-84010	1.22
79372	9/22/2025	1593	Life Assist, Inc.		200.56
	1635826	09/25 FD EMS Medical Supplies		117-416-75000	3.86
	1636047	09/25 FD EMS Medical Supplies		117-416-75000	196.70
79373	9/22/2025	02570	Linde Gas & Equipment Inc.		691.36
	51867008	08/25 FD EMS Medical Oxygen		117-416-75000	691.36
79374	9/22/2025	03043	LUIS ANGEL GUZMAN		8,394.00
	7654	07/25 PD A/C Service Unit #C26		101-413-84060	269.00
	7662	07/25 PD Windshield Repair 2014 Interceptor		101-413-84060	245.00
	7762	06/25 PD Tire Repair Unit #C8		101-413-84060	25.00
	7887	07/25 PD Replace Spark Plugs Unit #C16		101-413-84060	379.00
	7898	07/25 PD Oil & Filter Change Unit #C25		101-413-84060	145.00
	7980	07/25 PD New Battery Unit #C3		101-413-84060	266.00
	8125	07/25 PD Oil & Filter Change Unit #C1		101-413-84060	100.00
	8140	07/25 PD Oil & Filter Change-2024 Silverado		101-413-84060	65.00
	8524	08/25 PD Oil & Filter Change Unit #C18		101-413-84060	1,243.00
	8603	08/25 PD Oil Tire Repair		101-413-84060	105.00
	8738	08/25 PD A/C Service Unit #C21		101-413-84060	225.00
	8822	08/25 PD Oil Change		101-413-84060	70.00
	8829	08/25 PD Shocks & Suspension Repairs Unit #C16		101-413-84060	2,218.00
	8954	09/25 PD Oil Filter		101-413-84060	147.00
	9032	09/25 PD Transmission Mount Repairs Unit #C16		101-413-84060	2,177.00
	9103	09/25 PD Oil Filter		101-413-84060	135.00
	9104	09/25 PD (2) New Tires Unit #C1		101-413-84060	580.00
79376	9/22/2025	02230	MAS MODERN MARKETING, INC.		592.95
	MM1164575	08/25 PD Stylus Pens		101-413-70440	592.95
79377	9/22/2025	02329	Michael K. Nunley & Associates, Inc.		62,798.95
	1759	09/25 PW (4) Lift Station Alarm Upgrades		503-521-88100	6,102.10
	1760	09/25 PW Sanitary Sewer Management Plan		503-521-88100	2,964.00
	1766	09/25 WP Derrick Reservoir Rehabilitation-CM		501-503-98441	53,732.85
79378	9/22/2025	1661	Mountain Valley Pest Control, Inc.		75.00
	115576	08/25 WWP Pest Control Services-August 2025		503-520-84030	30.00
	115578	08/25 WP Pest Control Services-August 2025		501-503-84030	45.00
79379	9/22/2025	1686	Northern Safety Co., Inc.		634.50
	907106733	09/25 PW PPE Supplies		501-508-70101	211.50
	907106733	09/25 PW PPE Supplies		502-510-70101	211.50
	907106733	09/25 PW PPE Supplies		503-521-70101	211.50
79380	9/22/2025	1690	NTU Technologies, Inc.		61,684.50
	13327	08/25 WP PROTEK 301-August 2025		501-503-70220	61,684.50
79381	9/22/2025	1692	O'Reilly Automotive, Inc.		52.16
	4316-132053	07/25 PD Restoration Kit		101-413-84060	24.94
	4316-135835	09/25 PD Wiper Blades Unit #C2		101-413-84060	6.53
	4316-136701	09/25 FD Station Supplies-Oil Absorbant		101-416-70450	20.69
79382	9/22/2025	02554	Pace Supply Corp.		13,383.97
	1910698580-1	09/25 PW Repair Clamps-Water		501-508-70140	1,769.58
	1910763572	09/25 PW Water Leak Repair Parts		501-508-70140	8,739.85
	1910763572	09/25 PW Water Leak Repair Parts		502-510-70140	234.21
	1910763572	09/25 PW Water Leak Repair Parts		503-521-70140	2,640.33
79383	9/22/2025	03079	PARISI & VENTURINI CORPORATION		2,065.08
	41911	09/25 FD EMS Stop the Bleed Supplies		117-416-75000	2,065.08

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
79384	9/22/2025	1721	PG&E		31,370.03
	0013215	08/25 PW Cambridge/Elm Signal (9389051722-5)		110-424-72021	121.49
	90624-083125	09/25 Gas Delivery SE 31 20 15 HWY (7001750902-0		502-510-80020	31,248.54
79385	9/22/2025	1722	PG&E 1533-5		186,956.40
	0013204	08/25 7053841272 300 W Elm FD Lights		101-416-72020	4,237.00
	0013204	08/25 7059436736 Retrofit Loan Program Charges		101-416-72020	629.64
	0013204	08/25 705841037 7th & Elm FD Horn		101-416-72020	330.40
	0013204	08/25 7053841516 PD/Jail/City Hall		101-432-72020	12,133.35
	0013204	08/25 795617993 240 N 6th St		101-432-72020	2,997.85
	0013204	08/25 7053662501 Retrofit Loan Program Charges		101-432-72020	1,188.23
	0013204	08/25 7052222061 270 S 6th Street		101-432-72020	769.33
	0013204	08/25 7053841899 27500 Phelps Ave Ste 19		101-435-72020	95.83
	0013204	08/25 7053841771 27500 Phelps Ave Ste 1		101-435-72020	61.45
	0013204	08/25 7053841565 NW Cor Phelps-Airport Lights		101-435-72020	1,987.97
	0013204	08/25 7053841177 Pedestal Frame Park		101-440-72011	13.66
	0013204	08/25 7053841936 408 S 5th Lynch Park		101-440-72011	12.31
	0013204	08/25 7054189141 Sunset & 5th Ave		101-440-72011	9.53
	0013204	08/25 7053841921 Sunset & Washington-Wtr Ftn		101-440-72011	52.23
	0013204	08/25 7053841050 5th & Cedar Tower Clock		101-440-72011	62.74
	0013204	08/25 7053841913 N/S Valley St Lights		110-424-72021	52.35
	0013204	08/25 7058903139 Tache Way & Warthan St		110-424-72021	20.98
	0013204	08/25 7053841538 160 W Elm Street Light Inv Proj		110-424-72021	51.09
	0013204	08/25 3443128611 TR 4492 Fox Hollow II/First & Cox		110-424-72021	52.12
	0013204	08/25 705381308 Van Ness & Elm		110-424-72021	71.45
	0013204	08/25 7053841349 160 W Elm		110-424-72021	26.07
	0013204	08/25 7053841990 160 W Elm		110-424-72021	22.82
	0013204	08/25 7053841881 140 E Durian Prkg Lot Lights		110-424-72021	24.49
	0013204	08/25 3443128372 Phase I Stallion Sprg Sac & Frs		110-424-72021	57.59
	0013204	08/25 7053841501 410 El Rancho Blvd		110-424-72021	29.83
	0013204	08/25 7053841014 160W Elm Arpt 3144 Term Bldg		110-424-72021	22.82
	0013204	08/25 7053841002 160W Elm Arpt 3144 Term Bldg		110-424-72021	1,153.40
	0013204	08/25 7053841619 Monterey & Tyler		110-424-72021	9.53
	0013204	08/25 7053841555 TR 5451 Warthan & Meadows		110-424-72021	902.48
	0013204	08/25 7053841157 240 W Elm Storage Bldg		110-424-72021	636.85
	0013204	08/25 7053841008 160W Elm Arpt 3144 Term Bldg		110-424-72021	3,157.95
	0013204	08/25 7053841791 745 W Forest Ave Landscape		110-424-72021	9.53
	0013204	08/25 7053841842 350 El Rancho Blvd Irrigation		110-424-72021	9.53
	0013204	08/25 7053841204 1st & Forest Landscap Trees		110-424-72021	9.53
	0013204	08/25 7053841206 Crn Posa & San Sim Lift Station		110-424-72021	9.53
	0013204	08/25 7053841909 200 El Rancho Blvd Irrigation		110-424-72021	9.53
	0013204	08/25 7053841023 Monterey & Tyler Clock		110-424-72021	12.02
	0013204	08/25 7053841439 Phelps & La Cuesta		110-424-72021	11.86
	0013204	08/25 7054518044 Coolidge N Hachman		110-424-72021	10.47
	0013204	08/25 7053841848 SE Juniper Rdg Sprinklers		110-424-72021	30.04
	0013204	08/25 7050007234 Coolidge N Hachman		110-424-72021	10.47
	0013204	08/25 7053841485 Washington & Fresno		110-424-72021	9.80
	0013204	08/25 7053841016 160W Elm Arpt 3144 Term Bldg		110-424-72021	976.53
	0013204	08/25 7053986207 Warthan Place Phase II		110-424-72021	14.22
	0013204	08/25 7053841694 160 W Elm		110-424-72021	34.22
	0013204	08/25 7051816617 Jayne Ave Willow Springs		110-424-72021	120.21
	0013204	08/25 3249826069 TR 4492 Fox Hollow II		110-424-72021	78.19
	0013204	08/25 7053841534 160 W Elm Street Light Inv Proj		110-424-72021	106.04
	0013204	08/25 7050256422 6th & Durian		110-424-72021	107.03
	0013204	08/25 7053841536 160 W Elm Street Light Inv Proj		110-424-72021	104.24
	0013204	08/25 3443128591 Sunset St Project PM#30257800		110-424-72021	107.60
	0013204	08/25 7055180510 Forest Ave Btwn 3rd St & 5th St		110-424-72021	62.94
	0013204	08/25 3443128411 TR 5208 Spano Ent Posa Chanet		110-424-72021	120.64
	0013204	08/25 3289090333 260 1/2 Cambridge Ave		110-424-72021	127.71
	0013204	08/25 1638874976 25 1/2 W Polk		110-424-72021	99.99

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	0013204	08/25 7054291414	Retrofit Loan Program Charges	110-424-72021	34.19
	0013204	08/25 3443128775	TR 5208 Spano Ent Posa Chanet	110-424-72021	13.03
	0013204	08/25 7053841026	160W Elm Arpt 3144 Term Bldg	110-424-72021	335.33
	0013204	08/25 7053841429	TR 5339 Dorothy Allen Est	110-424-72021	418.64
	0013204	08/25 7053841535	160 W Elm Street Light Inv Proj	110-424-72021	84.73
	0013204	08/25 7053841365	Longhollow & Echo Canyon	110-424-72021	18.87
	0013204	08/25 7053841505	Cambridge & Elm Hwy 198	110-424-72021	299.77
	0013204	08/25 3443128925	TR 5140 Sandalwood Jayne & Wil	110-424-72021	141.23
	0013204	08/25 7053841661	Forest & 5th	110-424-72021	14.75
	0013204	08/25 9713313248	25 1/2 W Polk Traffic Control	110-424-72021	143.57
	0013204	08/25 7055365996	Elm & Second	110-424-72021	147.51
	0013204	08/25 7053841253	Cambridge & Joaquin	110-424-72021	221.53
	0013204	08/25 7053841244	TR 5344 Promontory Point	110-424-72021	218.57
	0013204	08/25 7053841004	160W Elm Arpt 3144 Term Bldg	110-424-72021	179.42
	0013204	08/25 7053841022	160W Elm Arpt 3144 Term Bldg	110-424-72021	175.29
	0013204	08/25 7053841397	Cambridge & Elm Hwy 198	110-424-72021	166.50
	0013204	08/25 3443128041	TR 5246 Phase II Stallion Spr	110-424-72021	154.26
	0013204	08/25 7058160009	N/S of Phelps Ave	110-424-72021	164.03
	0013204	08/25 7053841979	City Yard	110-424-72021	454.27
	0013204	08/25 7053841379	Polk & Forest Ave	110-424-72021	82.75
	0013204	08/25 7056027714	NE 11 20 15	501-503-72020	153.78
	0013204	08/25 7053841684	NW NW 11 20 15 Water Dept	501-503-72020	49.77
	0013204	08/25 7053841131	SW Crn Gale & Derrick Wtr Mtr	501-503-72020	9.53
	0013204	08/25 7053841171	SW SW 7 20 15 Booster Station	501-503-72020	247.98
	0013204	08/25 7053841526	25034 Palmer Ave	501-503-72020	116,807.65
	0013204	08/25 7053841036	NE SW 26 19 15 Booster Station	501-503-72020	3,345.90
	0013204	08/25 7053841615	SW SW SW 18 20 16 Reservoir	501-503-72020	31.26
	0013204	08/25 7053841518	NW NW 31 20 16 Chlorine Boost	501-503-72020	20.66
	0013204	08/25 7053841864	NE SW 31 20 15 Water Ctrl	501-503-72020	88.89
	0013204	08/25 7054291414	Retrofit Loan Program Charges	501-508-72020	34.20
	0013204	08/25 7053841979	City Yard	501-508-72020	454.28
	0013204	08/25 7054291414	Retrofit Loan Program Charges	502-510-72020	34.20
	0013204	08/25 7053841574	Coalinga Alley Madison & Mont	502-510-72020	72.35
	0013204	08/25 7053841358	College Alley S Side Cat Pro	502-510-72020	71.64
	0013204	08/25 7053841312	Thompson Btwn Valley & Polk	502-510-72020	61.38
	0013204	08/25 7053841783	California Alley	502-510-72020	91.73
	0013204	08/25 7053841979	City Yard	502-510-72020	454.27
	0013204	08/25 7053841102	N end of Malple St	502-510-72020	68.23
	0013204	08/25 7053841657	Behind 595 Roosevelt Alley Light	502-510-72020	69.18
	0013204	08/25 7053841123	Cherry Ln	502-510-72020	109.08
	0013204	08/25 7053841243	Pine Alley	502-510-72020	105.15
	0013204	08/25 7053841466	Fres Alley Tyler & Polk	502-510-72020	9.53
	0013204	08/25 7053841697	Baker Alley	502-510-72020	9.53
	0013204	08/25 7053841361	Alley S Pleasant & E Warthan	502-510-72020	76.22
	0013204	08/25 7053841066	NE Crn Harvard & College	502-510-72020	36.22
	0013204	08/25 7056603692	SE 33 20 15 WWP	503-520-72020	2,677.20
	0013204	08/25 7052100780	NE SE 33 20 15 WWP	503-520-72020	23,899.09
	0013204	08/25 7053841328	Sewer Lift Pump P/L	503-521-72020	131.61
	0013204	08/25 7054291414	Retrofit Loan Program Charges	503-521-72020	34.19
	0013204	08/25 7053841194	Sewer Lift Pump Echo	503-521-72020	421.29
	0013204	08/25 7053841979	City Yard	503-521-72020	454.27
	0013204	08/25 7053841367	Sewer Lift Station Kim	503-521-72020	54.35
	0013204	08/25 7053841845	Sewer Lift Station Polk	503-521-72020	238.34
79393	9/22/2025	1708	PG&E Payment Processing Center		10,147.65
	98050-083125	09/25 PW Gas Transmission-Reservation-August 202		502-510-80020	6,295.34
	98050-083125	09/25 PW Gas Transmission-Volumetric-August 2025		502-510-80020	3,848.78
	98050-083125	09/25 PW Gas Transmission-Interest-August 2025		502-510-80020	3.53

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	9437411	09/25 FIN Window Envelopes w/out Urgent		504-406-70010	13.40
	9438931	09/25 FIN Window Envelopes with Urgent		101-406-70010	20.09
	9438931	09/25 FIN Window Envelopes with Urgent		501-406-70010	267.98
	9438931	09/25 FIN Window Envelopes with Urgent		502-406-70010	234.49
	9438931	09/25 FIN Window Envelopes with Urgent		503-406-70010	133.99
	9438931	09/25 FIN Window Envelopes with Urgent		504-406-70010	13.40
79405	9/22/2025	02277	Tri-Pacific Supply, Inc.		4,032.08
	0055004	09/25 PW Gas Meter Software Support		502-510-86030	4,032.08
79406	9/22/2025	1944 CC	US Bank Corporate Payment Center		7,308.69
	CMUSB-FD-AUGUST	08/25 FD Red Helmet-Reimbursement		101-416-75030	-440.00
	USB-FD-AUGUST202	08/25 FD USPS-Postage		101-416-70030	10.50
	USB-FD-AUGUST202	08/25 FD EMS Live Action-Medical Supplies-Needles		117-416-75000	634.95
	USB-FD-AUGUST202	08/25 FD EMS SCCCD-Recertification-Komosky		117-416-86040	136.00
	USB-FD-AUGUST202	08/25 FD USPS-Postage		101-416-70030	0.78
	USB-FD-AUGUST202	08/25 FD USPS Light Bulb Return Postage		101-416-70030	20.38
	USB-FD-AUGUST202	08/25 FD CCAI-October Seminar-JMilligan		101-416-75030	495.00
	USB-FD-AUGUST202	08/25 FD Tractor Supply-Generator Part		101-416-84020	4.88
	USB-FD-AUGUST202	08/25 FD EMS EMS Authority- St Paramedic-Sanchez		117-416-86040	300.00
	USB-FD-AUGUST202	08/25 FD EMS DPH Emerg-Recertification-Krider		117-416-86040	115.00
	USB-FIN-AUGUST20	08/25 FIN Amazon-Office Supplies		101-406-70010	4.25
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		101-406-86030	135.00
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		101-406-88100	26.70
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		107-422-86030	8.90
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		107-422-86030	45.00
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		501-406-86030	270.00
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		501-406-88100	53.41
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		502-406-86030	171.00
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		502-406-88100	33.83
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		503-406-86030	225.00
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		503-406-88100	44.51
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		504-406-86030	9.00
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		504-406-88100	1.78
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		820-610-86030	8.90
	USB-FIN-AUGUST20	08/25 FIN Dropbox-Standard Licenses Subscription		820-610-86030	45.00
	USB-PD-AUGUST202	08/25 PD Angel Armor-Handcuff Pouches		101-413-70070	137.23
	USB-PD-AUGUST202	08/25 PD Valley Food Mart-Fuel		101-413-70160	26.45
	USB-PD-AUGUST202	08/25 PD Amazon-Flash Drives		101-413-70440	43.56
	USB-PD-AUGUST202	08/25 PD Amazon-Batteries		101-413-70440	52.17
	USB-PD-AUGUST202	08/25 PD Peerless-Citywide Phone Service		101-413-72030	230.52
	USB-PD-AUGUST202	08/25 PD Expedia-Training Lodging-Arroyo		101-413-86010	377.01
	USB-PD-AUGUST202	08/25 PD Expedia-Training Lodging-Navarrete		101-413-86010	238.87
	USB-PD-AUGUST202	08/25 PD Expedia-Training Lodging-Urias		101-413-86010	238.87
	USB-PD-AUGUST202	08/25 PD Fastrak-Training-Toll Violation		101-413-86010	8.00
	USB-PD-AUGUST202	08/25 PD Expedia-Training Lodging-Kaiser		101-413-86010	842.10
	USB-PD-AUGUST202	08/25 PD Expedia-Training Lodging-Young		101-413-86010	842.10
	USB-PD-AUGUST202	08/25 PD Expedia-Training Lodging-Seese		101-413-86010	377.01
	USB-PD-AUGUST202	08/25 PD JourneyTeam-Microsoft Subscription		101-413-88040	199.20
	USB-PD-AUGUST202	08/25 PD Amazon-Evidence Supplies		101-413-90070	18.51
	USB-PD-AUGUST202	08/25 PD Amazon-Evidence Supplies		101-413-90070	61.00
	USB-PD-AUGUST202	08/25 PD K9 Tactical Gear-K9 Equipment		101-413-92211	90.83
	USB-PD-AUGUST202	08/25 PD Amazon-CanAm Battery		101-413-98040	32.68
	USB-PD-AUGUST202	08/25 PD Clawson Motorsports-CanAm Key		101-413-98040	231.00
	USB-PW-AUGUST20	08/25 PW State Water Board-D1 Application-Griffin		501-508-86010	51.38
	USB-WP-AUGUST20	08/25 WP Callcentric-SCADA Callout Service		501-503-72030	29.95
	USFD-AUGUST2025-	08/25 FD Tractor Supply-Chainsaw Fuel		101-416-70440	101.32
	USFD-AUGUST2025-	08/25 FD SP Flags Unlimited-Station Flagpole Rope		101-416-84030	69.16
	USFD-AUGUST2025-	08/25 FD EMS National Registry-Paramedic-Sanchez		117-416-86040	175.00
	USFD-AUGUST2025-	08/25 FD EMS-EMS-St. Paramedic Card-Rodriguez		117-416-86040	300.00

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	USFD-AUGUST2025-	08/25 FD EMS National Registry-Paramedic-Rodrigue		117-416-86040	175.00
79410	9/22/2025 5031617701	02864 09/25 PD Jail Blankets	VESTIS GROUP INC ARAMARK UNIFORM & APPAREL LLC		541.14 541.14
79411	9/22/2025 W250831 WW250831	1997 08/25 WP Cylinder Rental-August 2025 08/25 WWP Cylinder Rental-August 2025	Westside Supply	501-503-82030 503-520-82030	54.00 36.00 18.00
79412	9/22/2025 2508019	2002 09/25 FD EMS AMB Contract Billing-August 2025	Wittman Enterprises, LLC	117-416-75040	17,291.04 17,291.04
79413	9/25/2025 004925	1002 09/25 PD Vehicle Tow-Lic 1627801	A 2 Z Towing	101-413-88100	350.00 350.00
79414	9/25/2025 0013219	02551 09/25 FD EMS AMB Meals Reimbursement	Albert J Ornelas	117-416-75010	245.01 245.01
79415	9/25/2025 25543	02386 09/25 FD 10/25 Data Backup	American Office Solutions, LLC	101-416-88040	165.08 165.08
79416	9/25/2025 0013220	02340 09/25 FD EMS AMB Meals Reimbursement	Antonio Basulto	117-416-75010	59.91 59.91
79417	9/25/2025 000024072298	02080 09/25 PD Internet Phone Service (9391064050)	AT&T 4050	101-413-72030	1,096.10 1,096.10
79418	9/25/2025 000024072436	02056 09/25 PD DOJ Phone Line (9391064711)	AT&T 4711	101-413-72030	285.94 285.94
79419	9/25/2025 BA_9052_2025 BA_9052_2025 BA_9052_2025 BA_9105_2025 BA_9105_2025 BA_9106_2025 BA_9125_2025	1115 09/25 PW Grant Research Support-August 2025 09/25 PW Grant Research Support-August 2025 09/25 PW Grant Research Support-August 2025 09/25 WP Turf Repalcement Grant Svcs 09/25 PW Drought Relief Grant Svcs 09/25 FCOG SRTS Citywide- 2025 09/25 Urban Community Forest Program Grant Supp	Blais & Associates, Inc.	501-508-88130 502-510-88130 503-521-88130 501-503-60010 501-508-98472 107-422-88130 306-422-98850	9,740.99 958.34 958.33 958.33 929.50 929.50 3,696.33 1,310.66
79420	9/25/2025 05H8730097787 05H8730097787	03040 09/25 PW Bottled Water Delivery 09/25 PW Bottled Water Delivery	BlueTriton Brands Inc	502-510-70440 503-521-70440	373.45 186.72 186.73
79421	9/25/2025 TR21205	02363 10/25 PD ROHVA Meals Advance	BRADY KAISER	101-413-86010	360.00 360.00
79422	9/25/2025 COAPD003 COAPD003	03013 09/25 HR Psych Testing-KRamsey-PD 09/25 HR Psych Testing-RDeleon-PD	CALIFORNIA FORENSIC INSTITUTE	101-408-89060 101-408-89060	800.00 400.00 400.00
79423	9/25/2025 143991	02768 9/25 PD MDT Upgrades	CDCE Incorporated	101-413-98040	4,416.30 4,416.30
79424	9/25/2025 342187 342406 342427 342428 342430 342501	1189 07/25 PD Drug Screening Cs #25-0001161 08/25 PD Blood Alcohol Analysis Cs 25-0001230 07/25 PD Drug Screening Cs #25-0001104 07/25 PD Drug Screening Cs #25-1083 07/25 PD Drug Abuse Screening Cs #25-0001103 08/25 PD Drug Screening Cs #25-0001290	Central Valley Toxicology, Inc.	101-413-90070 101-413-90070 101-413-90070 101-413-90070 101-413-90070 101-413-90070	519.00 95.00 44.00 95.00 152.00 38.00 95.00
79425	9/25/2025 0013218	02903 09/25 FD EMS Recerification Reimbursement	Chantel Sanchez	117-416-86040	78.00 78.00

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79426	9/25/2025 0013228	1207 09/25 Wings Over The Westside Cash On Hand	City of Coalinga	101-435-88220	1,700.00 1,700.00
79427	9/25/2025 836648	1224 09/25 AIR Plywood-Airport Event Sign	Coalinga Hardware	101-435-88220	128.47 128.47
79428	9/25/2025 TR21400	03081 09/25 FIN CCWC Parking Reimbursement	CORA GARCIA	101-406-86010	10.00 10.00
79429	9/25/2025 836020 836020 841003	1288 09/25 HR Fingerprints-RDeleon 09/25 HR Fingerprints-EArballo 09/25 PD Livescans-August 2025	Department of Justice	101-408-89070 101-440-89070 101-413-90070	2,290.00 66.00 32.00 2,192.00
79430	9/25/2025 0013221	03059 09/25 AIR Wings Over The Westside Final Payment	ERIC WILLIAM DRAKE TUCKER	101-435-88220	7,000.00 7,000.00
79431	9/25/2025 CALEM56719	1356 09/25 FD Station Supplies	Fastenal Company	101-416-70450	262.15 262.15
79432	9/25/2025 0013225	03034 09/25 AIR Airshow	GALE RAWITZER	101-435-88220	2,500.00 2,500.00
79433	9/25/2025 7021882 7021882	1494 09/25 WP Utility Consulting-August 2025 09/25 PW Utility Consulting-August 2025	Interstate Gas Services, Inc.	501-503-88100 502-510-88100	8,736.00 2,128.00 6,608.00
79434	9/25/2025 TR21180	02657 10/25 PD ROHVA Meals Advance	Juan Navarrete	101-413-86010	360.00 360.00
79435	9/25/2025 1638283 1638454 CM0000950	1593 09/25 FD EMS Medical Supplies 09/25 FD EMS Medical Supplies 09/25 FD EMS Medical Supplies Credit/Refund	Life Assist, Inc.	117-416-75000 117-416-75000 117-416-75000	5,879.59 5,203.74 931.95 -256.10
79436	9/25/2025 9344	03043 09/25 PD Oil & Filter Change-Lic 1640712	LUIS ANGEL GUZMAN	101-413-84060	95.00 95.00
79438	9/25/2025 26	02939 09/25 AIR Porta Potties & Portable Sinks WOW	Mini Portable Toilet Rental LLC	101-435-88220	653.85 653.85
79439	9/25/2025 440386124001 440386356001 440386361001	02615 09/25 PD Office Supplies 09/25 PD Disposal Duster 09/25 PD (8) Computer Mousepads	ODP Business Solutions, LLC	101-413-70010 101-413-70010 101-413-70010	73.94 26.33 21.02 26.59
79440	9/25/2025 4316-137919	1692 09/25 PD Antifreeze	O'Reilly Automotive, Inc.	101-413-84060	21.78 21.78
79441	9/25/2025 0013227	03082 09/25 AIR Airshow Performer Fees	PALM SPRINGS AIR MUSEUM INC	101-435-88220	7,500.00 7,500.00
79442	9/25/2025 0013229	03083 09/25 AIR Airshow Performer Final Payment	PETER D LUBRANO	101-435-88220	4,156.87 4,156.87
79443	9/25/2025 32168 32170 32177 32206	02985 09/25 Planning SVCS- Processing Text Amendments 09/25 Planning Svcs SPR23-01 Elm St Apts 09/25 Prof. Planning Svcs 09/25 Master Plan Dev-Rain LLC	PRECISION CIVIL ENGINEERING	101-404-88100 101-404-86500 101-404-88100 101-404-86500	2,007.50 405.00 280.00 660.00 662.50
79444	9/25/2025 TR21181	1818 10/25 PD ROHVA Meals Advance	Sean Young	101-413-86010	360.00 360.00

Expense Approval Report

Payment Dates: 9/1/2025 - 9/30/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
79445	9/25/2025 134105863	02942 09/25 FD Downstairs Restroom Plumbing Repairs	Shaw's Air Conditioning & Heating, Inc.	101-416-84030	236.00 236.00
79446	9/25/2025 0013222	03058 09/25 AIR	SUKHOI AEROBATICS INCORPORATED	101-435-88220	5,000.00 5,000.00
79447	9/25/2025 0013223	02934 09/25 AIR Wings Over The Westside Performance	The Gooney Bird Group, Inc.	101-435-88220	5,400.00 5,400.00
79448	9/25/2025 3015-20 3029-12 3046-17-ENV 3055-03 3061-06 3067-07 3070-13 3088-09 3094-12 3101-07 3106-05 3108-05 3109-05 3109a-04 3110-05 3113-05 3116-03 3128-01	1935 09/25 CalTrans SR33 198 AC Overlay Road Diet Lanes 09/25 Sacramento- Warthan St Improv. Forest-Polk 09/25 ATP6 Trails- Los Gatos Bridge-ENV 09/25 SHE TTM Locust 09/25 Sunset ADU Site Plan 09/25 CMAQ Trails Segment 6-5146 35 09/25 Water Intake Improv. Project Moss Screen 09/25 Derrick Reservoir Rehab 09/25 Median Island Landscaping Ph.2 09/25 Splash Pad Project 09/25 ATP4 Perimeter Trails 3,4,9- CM 09/25 DWR Drought Relief Grant- AM1 09/25 Coalinga Pacific Apts - Sustainable Trans. 09/25 Coalinga Pacific Apts Trans. Amenities 09/25 STBG Phelps Ave Improv Ph.2 CM 09/25 Resurfacing Project Ph.2 CM 09/25 Elm Ave Tree Well Replacement Proj. 09/25 LLMD Special Assessments CHRPD	Tri City Engineering	107-422-88100 111-422-98911 305-422-98905 101-404-86500 815-609-88100 305-422-98926 501-503-98441 501-503-98441 127-422-98983 101-440-98981 305-422-98982 501-508-98472 310-422-98581 310-422-98581 305-422-98902 110-424-98401 127-422-98976 101-440-88100	126,901.31 1,181.25 14,065.00 5,205.00 380.00 2,497.50 1,065.00 1,692.50 750.00 1,687.50 25,442.50 11,151.25 4,568.75 31,501.25 5,567.50 11,748.81 2,932.50 4,840.00 625.00
79450	9/25/2025 USB-FD-AUGUST202 USB-FD-AUGUST202 USB-FD-AUGUST202 USB-FD-AUGUST202 USB-FD-AUGUST202	1944 CC 08/05 FD Chipotle-Training Meal 08/05 FD Chipotle-Training Meal 08/05 FD Chipotle-Training Meal 08/05 FD EMS DPH-Recertification-DVargas 08/05 FD EMS FSP Health-CPR Card	US Bank Corporate Payment Center	101-416-86010 101-416-86010 101-416-86010 117-416-86040 117-416-86040	185.24 19.16 18.84 20.24 115.00 12.00
79451	9/25/2025 5031623657	02864 09/25 PD Jail Blankets	VESTIS GROUP INC ARAMARK UNIFORM & APPAREL LLC	101-413-70380	541.14 541.14
79452	9/25/2025 2025-187	1992 09/25 HR Medical-AGalvin-FD EMS	West Hills Medical Group, Inc.	117-416-89040	210.00 210.00
79453	9/25/2025 010-63198	2001 09/25 RDA Arbitrage Rebate Svcs (9/15/22-9/15/25)	Willdan Financial Services	820-610-88100	500.00 500.00
79454	9/25/2025 0013226	03084 09/25 AIR Airshow Announcer Services	WILLIAM GEORGE VASILOVIOH	101-435-88220	2,800.00 2,800.00
DFT0008550	9/12/2025 0013117	1207 Unreimbursed Medical	City of Coalinga	950-000-34500	600.25 600.25
DFT0008569	9/12/2025 0013159	1869 SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	315.69 315.69
DFT0008570	9/12/2025 0013160	1869 SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	109.61 109.61
DFT0008571	9/12/2025 0013161	1869 SDU Merced County DCSS	California State Disbursement Unit	950-000-34010	269.53 269.53
DFT0008572	9/12/2025 0013162	02078 SDI	SDI	950-000-31500	4,217.51 4,217.51

Expense Approval Report

Payment Dates: 9/1/2025 - 9/30/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
DFT0008573	9/12/2025 0013163	02077 SDI Mgr	SDI (Mgr)	950-000-31500	200.46 200.46
DFT0008574	9/12/2025 0013164	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200	14,286.07 14,286.07
DFT0008575	9/12/2025 0013165 0013165 0013165	1956 Fed W/H Social Security Medicare	IRS/United States Treasury	950-000-31100 950-000-31300 950-000-31400	91,123.40 34,695.98 45,732.00 10,695.42
DFT0008576	9/12/2025 0013166	02078 SDI	SDI	950-000-31500	0.23 0.23
DFT0008577	9/12/2025 0013167 0013167	1956 Social Security Medicare	IRS/United States Treasury	950-000-31300 950-000-31400	2.98 2.42 0.56
DFT0008579	9/12/2025 0013168	02078 SDI	SDI	950-000-31500	15.18 15.18
DFT0008580	9/12/2025 0013169	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200	83.47 83.47
DFT0008581	9/12/2025 0013170 0013170 0013170	1956 Fed W/H Social Security Medicare	IRS/United States Treasury	950-000-31100 950-000-31300 950-000-31400	471.72 278.22 156.82 36.68
DFT0008651	9/26/2025 0013277	1207 Unreimbursed Medical	City of Coalinga	950-000-34500	600.25 600.25
DFT0008671	9/26/2025 0013320	1869 SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	315.69 315.69
DFT0008672	9/26/2025 0013321	1869 SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	109.61 109.61
DFT0008673	9/26/2025 0013322	1869 SDU Merced County DCSS	California State Disbursement Unit	950-000-34010	269.53 269.53
DFT0008674	9/26/2025 0013323	02078 SDI	SDI	950-000-31500	4,080.60 4,080.60
DFT0008675	9/26/2025 0013324	02077 SDI Mgr	SDI (Mgr)	950-000-31500	208.26 208.26
DFT0008676	9/26/2025 0013325	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200	12,712.01 12,712.01
DFT0008677	9/26/2025 0013326 0013326 0013326	1956 Fed W/H Social Security Medicare	IRS/United States Treasury	950-000-31100 950-000-31300 950-000-31400	86,485.41 31,523.23 44,544.48 10,417.70

Grand Total:	3,497,537.50
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Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	653,363.13
107 - GAS TAX FUND	12,788.78
110 - LTF - ARTICLE 8 FUND	535,731.69
111 - SB1-ROAD REHAB MAINT ACCT FUND	14,065.00
117 - IGT-INTERGOVERNMENTAL TRANSFER	35,865.20
125 - MEASURE C-STREET MAINTENANCE	30,506.19
127 - MEASURE C-FLEXIBLE FUNDING	6,527.50
305 - CALTRANS GRANTS FUND	210,539.90
306 - SPECIAL REVENUE GRANTS FUND	3,418.50
310 - AHSC PROGRAM	459,547.17
501 - WATER ENTERPRISE FUND	1,018,020.77
502 - GAS ENTERPRISE FUND	112,145.57
503 - SEWER ENTERPRISE FUND	155,225.59
504 - SANITATION ENTERPRISE FUND	6,102.82
815 - LOW/MOD HOUSING ASSET FUND	2,497.50
820 - RORF-REDEV OBLIG RETIREMENT FUND (RDA)	750.20
950 - PAYROLL TRUST & AGENCY FUND	240,441.99
Grand Total:	3,497,537.50

Account Summary

Account Number	Account Name	Payment Amount
101-401-70200	Council Audio/Video Sup	98.24
101-401-72030	Telephone	155.00
101-401-84010	Office Equip. Repairs &	39.28
101-401-88020	Outside Attorney Fees	524.80
101-401-88040	Computer Programming	154.93
101-401-88100	Professional Services	500.00
101-401-88220	Special Events Expense	6,330.53
101-404-70100	Uniforms	63.65
101-404-70160	Gasoline & Diesel	243.53
101-404-72030	Telephone	65.22
101-404-84010	Office Equip. Repairs &	43.53
101-404-86030	Subs., Dues, & Publicatio	125.99
101-404-86500	Planning-Reimbursable F	1,322.50
101-404-88040	Computer Programming	168.61
101-404-88100	Professional Services	1,065.00
101-404-88120	Reimburseable Bldg Plan	11,781.53
101-405-72030	Telephone	41.18
101-405-84010	Office Equip. Repairs &	86.57
101-405-86010	Training, Travel, & Confe	754.40
101-405-86030	Subs., Dues, & Publicatio	20.00
101-405-88040	Computer Programming	123.58
101-405-88100	Professional Services	73.76
101-406-70010	Office Supplies	50.54
101-406-72030	Telephone	5.95
101-406-82040	Office Equipment Rental	73.76
101-406-84010	Office Equip. Repairs &	14.80
101-406-86010	Training, Travel, & Confe	10.00
101-406-86030	Subs., Dues, & Publicatio	135.00
101-406-88030	Accounting/Auditing	232.05
101-406-88040	Computer Programming	978.10
101-406-88100	Professional Services	1,121.79
101-408-84010	Office Equip. Repairs &	5,273.80
101-408-88040	Computer Programming	85.98
101-408-88100	Professional Services	42.04
101-408-89040	Physical w/Drug & Alcoh	240.00
101-408-89060	Psychological Evaluation	800.00

Account Summary

Account Number	Account Name	Payment Amount
101-408-89070	Fingerprinting	66.00
101-413-70010	Office Supplies	73.94
101-413-70070	Audio/Video Equipment	137.23
101-413-70101	Uniforms-Safety Equipm	5,612.07
101-413-70160	Gasoline & Diesel	10,040.30
101-413-70380	Inmate Food/Jail Supplie	1,329.09
101-413-70440	Miscellaneous Supplies	1,744.98
101-413-72010	Water, Gas, Sanitation &	61.05
101-413-72020	Electric	25.72
101-413-72030	Telephone	10,749.44
101-413-84010	Office Equip. Repairs &	602.67
101-413-84060	Vehicle Parts, Repairs &	13,568.75
101-413-86010	Training, Travel, & Confe	13,008.00
101-413-86030	Subs., Dues, & Publicatio	3,046.35
101-413-88020	Outside Attorney Fees	278.75
101-413-88040	Computer Programming	3,048.42
101-413-88100	Professional Services	1,887.14
101-413-88110	Homeland Security Gran	2,481.83
101-413-90070	Investigative Expenses	3,278.51
101-413-92211	K9 Program Expense	90.83
101-413-98040	Major Machinery & Equi	64,148.23
101-415-70060	Small Tools & Equipment	46.25
101-415-72010	Water, Gas, Sanitation &	110.84
101-415-88100	Professional Services	3,022.00
101-415-98020	Buildings & Bldg. Improv	13.45
101-416-70010	Office Supplies	87.68
101-416-70030	Postage & Freight Out	31.66
101-416-70050	Education Materials & S	2,036.92
101-416-70102	Uniforms	460.00
101-416-70160	Gasoline & Diesel	12,589.34
101-416-70440	Miscellaneous Supplies	101.32
101-416-70450	Station Supplies	282.84
101-416-72010	Water, Gas, Sanitation &	1,081.96
101-416-72020	Electric	5,197.04
101-416-72030	Telephone	2,391.39
101-416-75030	Tuition Reimbursement	55.00
101-416-84010	Office Equip. Repairs &	272.98
101-416-84020	Major Equip. Repairs &	4.88
101-416-84030	Buildings Repairs & Mai	33,460.52
101-416-84060	Vehicle Parts, Repairs &	1,762.29
101-416-84070	Misc. Repairs & Maint.	43.47
101-416-86010	Training, Travel, & Confe	957.63
101-416-88040	Computer Programming	652.27
101-416-98040	Major Machinery & Equi	298,261.18
101-431-70060	Small Tools & Equipment	136.20
101-431-70100	Uniforms	115.20
101-431-70150	Vehicle Parts & Supplies	155.22
101-431-70160	Gasoline & Diesel	70.14
101-431-72030	Telephone	43.88
101-432-72010	Water, Gas, Sanitation &	1,601.95
101-432-72020	Electric	17,088.76
101-432-84030	Buildings Repairs & Mai	2,950.90
101-435-62080	Uniform Allowance	10.00
101-435-72010	Water, Gas, Sanitation &	549.00
101-435-72020	Electric	2,145.25
101-435-72030	Telephone	49.83
101-435-84030	Buildings Repairs & Mai	50.00
101-435-88220	SPECIAL EVENTS EXPENS	43,216.15

Account Summary

Account Number	Account Name	Payment Amount
101-435-98040	MAJOR MACHINERY & E	12,231.77
101-440-62080	Uniform Allowance	555.87
101-440-70060	Small Tools & Equipment	497.94
101-440-70100	Uniforms	397.67
101-440-70160	Gasoline & Diesel	542.50
101-440-72011	Water/Electric - City Plot	11,829.96
101-440-84050	Grounds Repairs & Main	176.54
101-440-84060	Vehicle Parts, Repairs &	965.92
101-440-84077	Landscaping & Lighting	644.11
101-440-84090	Graffiti Removal Expens	115.83
101-440-88100	Professional Services	625.00
101-440-89070	Fingerprinting	32.00
101-440-98981	Splash Pad Project	25,517.69
107-422-62080	Uniform Allowance	24.13
107-422-70100	Uniforms	335.63
107-422-70130	Street Materials	237.35
107-422-70160	Gasoline & Diesel	554.35
107-422-72011	Water/Electric - City Plot	4,530.59
107-422-72030	Telephone	1.99
107-422-84010	Office Equip. Repairs &	6.00
107-422-84050	Grounds Repairs & Main	672.72
107-422-84060	Vehicle Parts, Repairs &	395.16
107-422-86030	Subs., Dues, & Publicatio	152.90
107-422-88030	Accounting/Auditing	68.25
107-422-88040	Computer Programming	148.68
107-422-88060	Medical - General	31.98
107-422-88100	Professional Services	1,932.72
107-422-88130	Grant Writing/Applicatio	3,696.33
110-000-10003	Retention Payable	-27,400.00
110-424-72021	Street Light Electricity	12,199.19
110-424-98401	Slurry Seal & Cape Seal	550,932.50
111-422-98911	Sacramento St Rehab	14,065.00
117-416-75000	Medical Equipment & Su	13,545.86
117-416-75010	Meals-Ambulance Runs	366.39
117-416-75020	EMS-Linens	431.29
117-416-75040	Ambulance Billing Contr	17,291.04
117-416-84010	Office Equip. Repairs &	36.00
117-416-84060	Vehicle Parts, Repairs &	2,230.80
117-416-86040	Required Certification Tr	1,484.00
117-416-88040	Computer Programming	20.23
117-416-88100	Professional Services	9.59
117-416-89040	Physical w/Drug & Alcoh	450.00
125-422-98972	Crack Sealing Expense	30,506.19
127-422-98976	Street Tree Maintenance	4,840.00
127-422-98983	Center Median Island Im	1,687.50
305-000-10003	Retention Payable	-9,467.85
305-422-98902	Phelps Ave Ph 2 Exp STP	11,748.81
305-422-98905	Los Gatos Bridge Trails-A	5,205.00
305-422-98926	CMAQ Trails Seg 6 5146	1,065.00
305-422-98982	Trail Improv-ATP Cycle 4	201,988.94
306-422-88106	Permanent Local Housin	2,107.84
306-422-98850	Cal-Fire Tree Grant Expe	1,310.66
310-000-10003	Retention Payable	-22,235.71
310-422-98581	AHSC Grant Expense	481,782.88
501-000-10003	Retention Payable	-17,592.33
501-406-70010	Office Supplies	798.01
501-406-70030	Postage & Freight Out	1,107.96
501-406-70040	Printing & Binding	549.19

Account Summary

Account Number	Account Name	Payment Amount
501-406-70160	Gasoline & Diesel	94.08
501-406-72030	Telephone	29.46
501-406-84010	Office Equip. Repairs &	209.25
501-406-86030	Subs., Dues, & Publicatio	270.00
501-406-88030	Accounting/Auditing	395.85
501-406-88040	Computer Programming	1,274.08
501-406-88100	Professional Services	726.87
501-503-60010	Salaries Regular	929.50
501-503-70030	Postage & Freight Out	15.56
501-503-70100	Uniforms	285.84
501-503-70140	Utility Parts & Supplies	681.84
501-503-70160	Gasoline & Diesel	2,226.82
501-503-70202	Lab Supplies	3,451.86
501-503-70210	Chemicals Ammonia	6,394.78
501-503-70220	Chemicals Zinc Ortho	61,684.50
501-503-70240	Chemicals Aluminate Sul	22,889.79
501-503-70400	Chemicals Sodium Perm	34,235.24
501-503-72020	Electric	120,755.42
501-503-72030	Telephone	654.81
501-503-80010	Water Purchases	79,586.87
501-503-82030	Equipment Rental	72.00
501-503-84010	Office Equip. Repairs &	70.93
501-503-84020	Major Equip. Repairs &	22,291.91
501-503-84030	Buildings Repairs & Mai	12,770.00
501-503-84072	Safety Equip. Repairs &	95.14
501-503-86010	Training, Travel, & Confe	177.00
501-503-86032	Certifications, Renewals,	953.00
501-503-88040	Computer Programming	228.05
501-503-88081	Outside Laboratory	2,321.00
501-503-88100	Professional Services	21,839.80
501-503-98040	Major Machinery & Equi	80,216.25
501-503-98441	Water Revenue Bond Pr	348,621.54
501-503-98471	CDWR Turf Replacement	5,132.00
501-508-62080	Uniform Allowance	94.13
501-508-70060	Small Tools & Equipment	12.42
501-508-70100	Uniforms	569.84
501-508-70101	Uniforms-Safety Equipm	434.21
501-508-70130	Street Materials	245.03
501-508-70140	Utility Parts & Supplies	31,979.20
501-508-70160	Gasoline & Diesel	1,775.43
501-508-72020	Electric	488.48
501-508-72030	Telephone	2,478.63
501-508-84010	Office Equip. Repairs &	21.00
501-508-84030	Buildings Repairs & Mai	232.01
501-508-84060	Vehicle Parts, Repairs &	356.37
501-508-86010	Training, Travel, & Confe	51.38
501-508-88040	Computer Programming	157.10
501-508-88060	Medical - General	167.90
501-508-88100	Professional Services	1,268.34
501-508-88130	Grant Writing/Applicatio	1,916.68
501-508-98040	Major Machinery & Equi	13,999.60
501-508-98054	Water Meters	7,636.44
501-508-98472	CDWR Advanced Meteri	137,692.71
502-406-70010	Office Supplies	630.58
502-406-70030	Postage & Freight Out	969.47
502-406-70040	Printing & Binding	480.54
502-406-70160	Gasoline & Diesel	82.32
502-406-72030	Telephone	25.27

Account Summary

Account Number	Account Name	Payment Amount
502-406-84010	Office Equip. Repairs &	184.60
502-406-86030	Subs., Dues, & Publicatio	171.00
502-406-88030	Accounting/Auditing	341.25
502-406-88040	Computer Programming	1,235.00
502-406-88100	Professional Services	109.96
502-510-62080	Uniform Allowance	136.50
502-510-70060	Small Tools & Equipment	12.42
502-510-70100	Uniforms	569.81
502-510-70101	Uniforms-Safety Equipm	434.20
502-510-70130	Street Materials	243.65
502-510-70140	Utility Parts & Supplies	638.60
502-510-70160	Gasoline & Diesel	1,775.42
502-510-70440	Miscellaneous Supplies	207.19
502-510-72020	Electric	1,268.71
502-510-72030	Telephone	249.23
502-510-80020	PG&E Wholesale Transp	41,396.19
502-510-84010	Office Equip. Repairs &	54.26
502-510-84030	Buildings Repairs & Mai	141.67
502-510-84060	Vehicle Parts, Repairs &	354.41
502-510-86010	Training, Travel, & Confe	1,500.00
502-510-86030	Subs., Dues, & Publicatio	4,032.08
502-510-88040	Computer Programming	375.05
502-510-88060	Medical - General	167.89
502-510-88100	Professional Services	14,618.68
502-510-88130	Grant Writing/Applicatio	1,916.66
502-510-98040	Major Machinery & Equi	13,999.60
502-510-98071	Gas Meter Purchases	23,823.36
503-406-70010	Office Supplies	377.34
503-406-70030	Postage & Freight Out	637.08
503-406-70040	Printing & Binding	315.79
503-406-70160	Gasoline & Diesel	54.09
503-406-72030	Telephone	17.63
503-406-84010	Office Equip. Repairs &	103.13
503-406-86030	Subs., Dues, & Publicatio	225.00
503-406-88030	Accounting/Auditing	259.35
503-406-88040	Computer Programming	1,113.54
503-406-88100	Professional Services	692.72
503-520-70160	Gasoline & Diesel	309.64
503-520-72010	Water, Gas, Sanitation &	815.73
503-520-72020	Electric	26,576.29
503-520-72030	Telephone	51.82
503-520-82030	Equipment Rental	36.00
503-520-84010	Office Equip. Repairs &	74.28
503-520-84020	Major Equip. Repairs &	20,224.86
503-520-84030	Buildings Repairs & Mai	60.00
503-520-88040	Computer Programming	295.64
503-520-88080	Laboratory	858.75
503-520-88100	Professional Services	752.21
503-520-98040	Major Machinery & Equi	37,140.00
503-521-62080	Uniform Allowance	76.50
503-521-70100	Uniforms	335.63
503-521-70101	Uniforms-Safety Equipm	434.20
503-521-70130	Street Materials	316.40
503-521-70140	Utility Parts & Supplies	2,962.98
503-521-70160	Gasoline & Diesel	1,775.41
503-521-70440	Miscellaneous Supplies	186.73
503-521-72010	Water, Gas, Sanitation &	299.65
503-521-72020	Electric	1,334.05

Account Summary

Account Number	Account Name	Payment Amount
503-521-72030	Telephone	93.21
503-521-84010	Office Equip. Repairs &	3.00
503-521-84020	Major Equip. Repairs &	18,824.15
503-521-84030	Buildings Repairs & Mai	176.67
503-521-84060	Vehicle Parts, Repairs &	354.40
503-521-88040	Computer Programming	292.26
503-521-88060	Medical - General	31.98
503-521-88100	Professional Services	20,821.22
503-521-88130	Grant Writing/Applicatio	1,916.66
503-521-98040	Major Machinery & Equi	13,999.60
504-406-70010	Office Supplies	34.49
504-406-70030	Postage & Freight Out	55.39
504-406-70040	Printing & Binding	27.47
504-406-70160	Gasoline & Diesel	4.70
504-406-72030	Telephone	1.27
504-406-84010	Office Equip. Repairs &	11.37
504-406-86030	Subs., Dues, & Publicatio	9.00
504-406-88030	Accounting/Auditing	13.65
504-406-88040	Computer Programming	16.50
504-406-88100	Professional Services	1.78
504-535-70100	Uniforms	100.80
504-535-70160	Gasoline & Diesel	277.25
504-535-84060	Vehicle Parts, Repairs &	644.53
504-535-88100	Professional Services	4,904.62
815-609-88100	Professional Services	2,497.50
820-610-70010	Office Supplies	18.06
820-610-72030	Telephone	1.98
820-610-84010	Office Equip. Repairs &	3.00
820-610-86030	Subs., Dues, & Publicatio	53.90
820-610-88030	Accounting/Auditing	54.60
820-610-88040	Computer Programming	1.67
820-610-88100	Professional Services	616.99
950-000-31100	Federal Withholding	66,497.43
950-000-31200	State Income Tax Withh	27,081.55
950-000-31300	FICA Withheld	90,435.72
950-000-31400	Medicare Insurance Wit	21,150.36
950-000-31500	State Disability Insuranc	8,722.24
950-000-32100	Employee Deferred Com	17,622.23
950-000-33000	CLOCEA Dues Withheld	2,055.48
950-000-33200	CPOA Dues Withheld	2,131.20
950-000-33300	Fire Assoc. Dues Withhel	1,400.00
950-000-34010	Other Withholdings Gar	1,839.66
950-000-34060	Prepaid Legal Services	305.62
950-000-34500	Unreimbursed Med/Dep	1,200.50
Grand Total:		3,497,537.50

Project Account Summary

Project Account Key	Payment Amount
None	3,497,537.50
Grand Total:	3,497,537.50

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Information Only: FY24/25 Cannabis Related Revenue Ending June 30, 2025
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Mai Vang, Financial Services Director

I. RECOMMENDATION:

II. BACKGROUND:

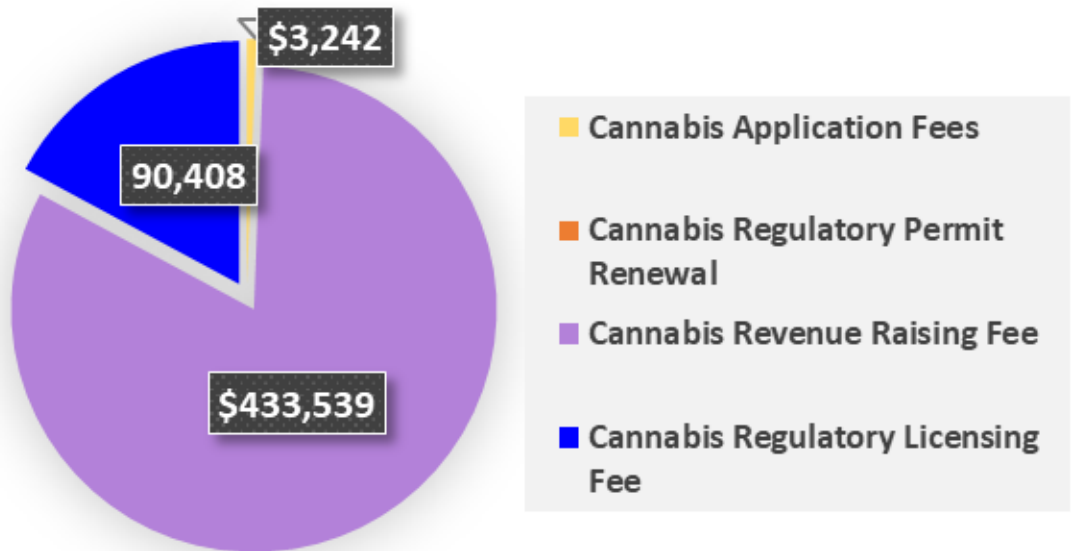
III. DISCUSSION:

The unaudited FY24-25 total Cannabis related revenue received at quarter ending June 30, 2025, was \$527,189. This was 89% more than the expected budgeted revenue of \$278,685.

The Cannabis Revenue Raising Fees make up 82% or \$433,539 of the total Cannabis revenue received. Companies paying off previous owed raising balances contributes to the higher than anticipated revenue received.

The chart below shows how much revenue each account contributed to:

FY24-25 Cannabis Related Revenue Account Comparison



IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
 Cannabis_Related_Rev_Quarter_End_June_2025.pdf	Cannabis Revenue FY24/25



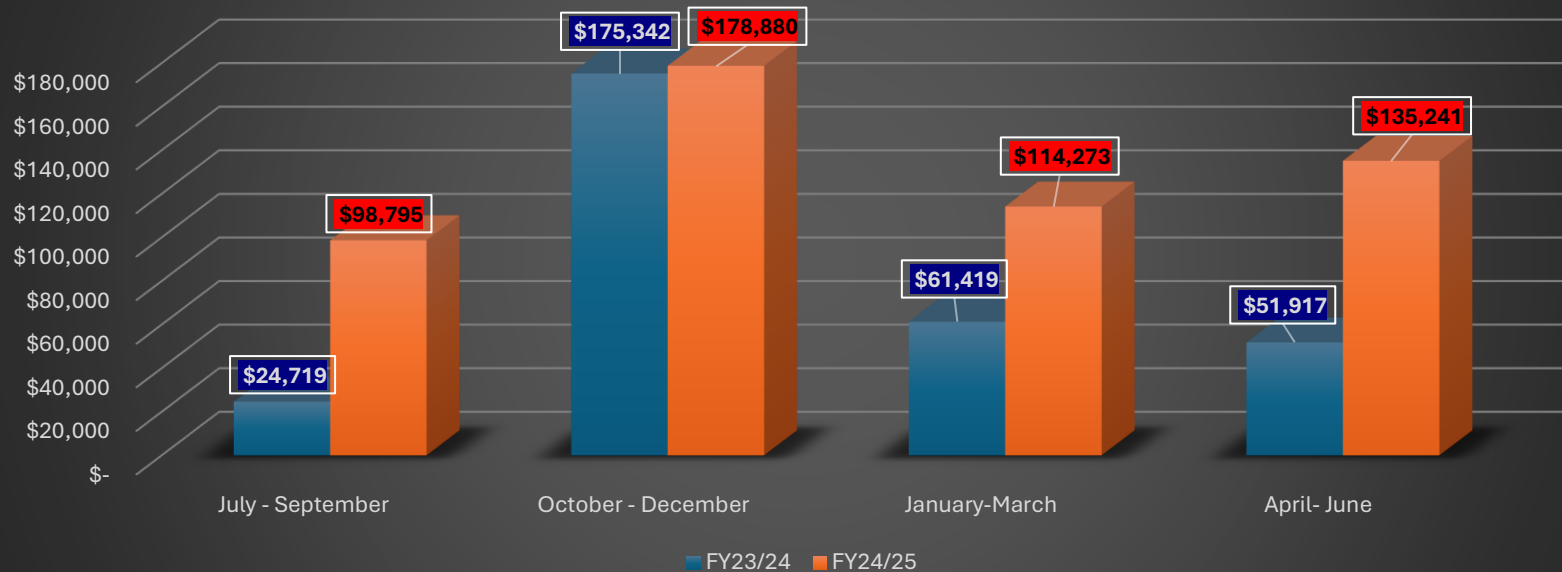
CITY OF COALINGA
The Sunny Side of the Valley

Cannabis Related Revenue

Fiscal Year 2024-2025

GL Account	GL Name	<i>Budget</i>	Jul-Sep 2024 2024-Q3	Oct-Dec 2024 2024-Q4	Jan-Mar 2025 2025-Q1	Apr-Jun 2025 2025-Q2	TOTAL
101-400-42170	Cannabis Application Fees	5,000.00	951	-	2,291	-	3,242
101-400-42180	Cannabis Regulatory Permit Renewal	-	-	-	-	-	-
101-400-42190	Cannabis Revenue Raising Fee	219,919.00	79,352	151,826	75,928	126,433	433,539
101-400-42200	Cannabis Regulatory Licensing Fee	53,766.00	18,492	27,054	36,054	8,808	90,408
Total		278,685.00	98,795	178,880	114,273	123,217	527,189

Cannabis Related Revenue FY23/24-24/25 Quarterly Comparison



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Information Only: FY24/25 Transient Occupancy Tax Quarter Ending June 30, 2025
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Mai Vang, Financial Services Director

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

The unaudited FY 24-25 Transient Occupancy Tax revenue received at \$46,441.13 versus the \$50,000 budgeted has a variance of 7%. Best Western Plus made up 75% or \$34,859 of the total revenue received.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

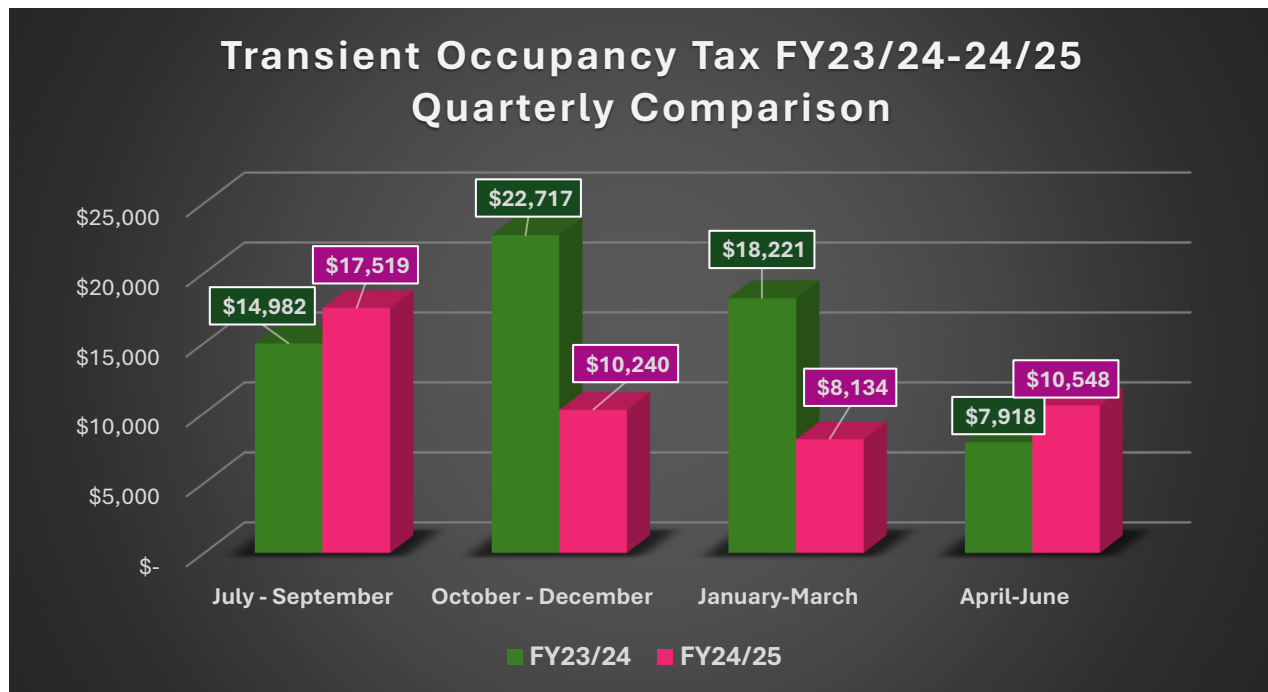
File Name	Description
☐ Transient_Occupancy_Tax_for_Quarter_ending_June_30__2025.pdf	TOT Revenue Comparison Quarter Ending June 30, 2025



CITY OF COALINGA
The Sunny Side of the Valley

Transient Occupancy Tax
Fiscal Year 2024-2025

Hotel/Motel Name	Jul-Sep 2024-Q3	Oct-Dec 2024-Q4	Jan-Mar 2025-Q1	Apr-June 2025-Q2	Total
Best Western Plus	10,560	8,781	6,837	8,681	34,859
Cambridge Inn	740	316	686	482	2,224
Coalinga Motel	-	-	-	-	-
Laura Lodge	-	-	-	-	-
Royal Lodge	5,345	812	387	1,094	7,638
Travel Inn	874	332	223	292	1,721
Total	17,519	10,240	8,134	10,548	46,441



STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Information Only: FY24/25 Measure J Quarter Ending June 30, 2025
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Mai Vang, Financial Services Director

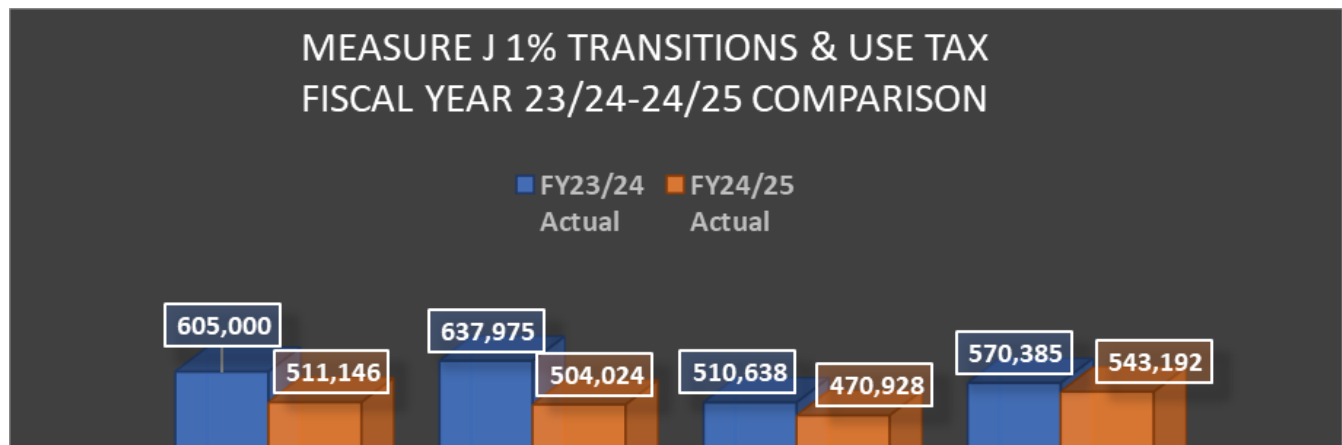
I. RECOMMENDATION:

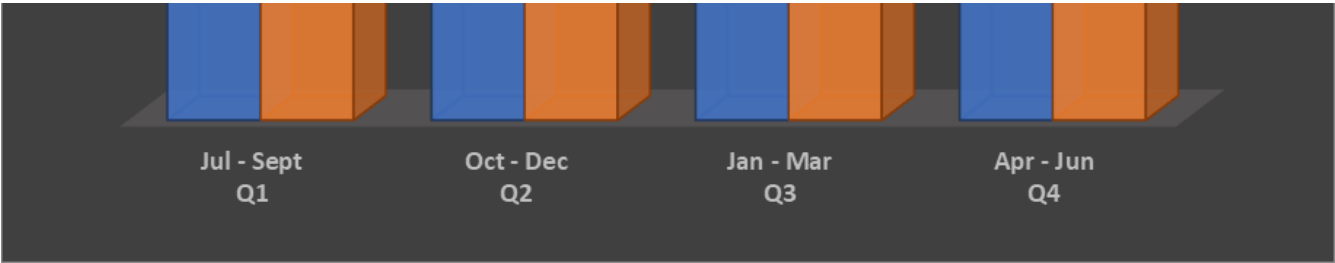
II. BACKGROUND:

III. DISCUSSION:

The unaudited FY 24-25 Measure J revenue received on June 30th, 2025, was \$2,029,291, which was 6% less than the budgeted revenue of \$2,166,042.

The unaudited FY24-25 Measure J revenue received on June 30th, 2025, was 13% or \$294,708 less than the prior FY23-24 revenue received on June 30, 2024, at \$2,323,999.





IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
 Measure_J_Rev_Quarter_Ending_June_2025.pdf	Measure J revenue QT End June 2025



Measure J

1% Transitions & Use Tax

Fiscal Year 2024-2025

Reporting Period	Total
2024-Jul	167,759
2024-Aug	160,279
3rd Quarter True Up	183,108
2024-Oct	187,463
2024-Nov	171,712
4th Quarter True Up	144,849
2025-Jan	140,748
2025-Feb	135,296
1st Quarter True Up	194,885
2025-Apr	165,821
2025-May	188,306
2nd Quarter True Up	189,062
Total	2,029,288

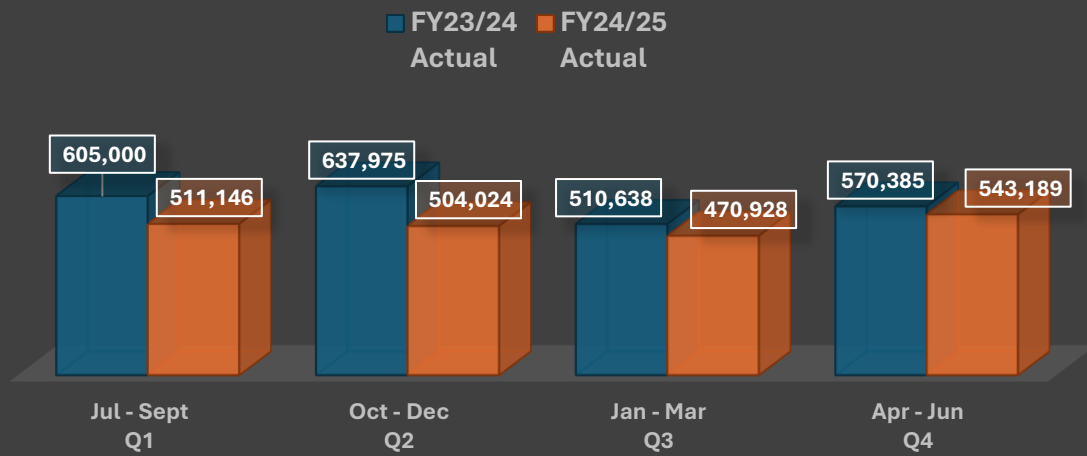
Approved Revenue Budget 2,166,042

Anticipated Targeted Revenue 2,166,042

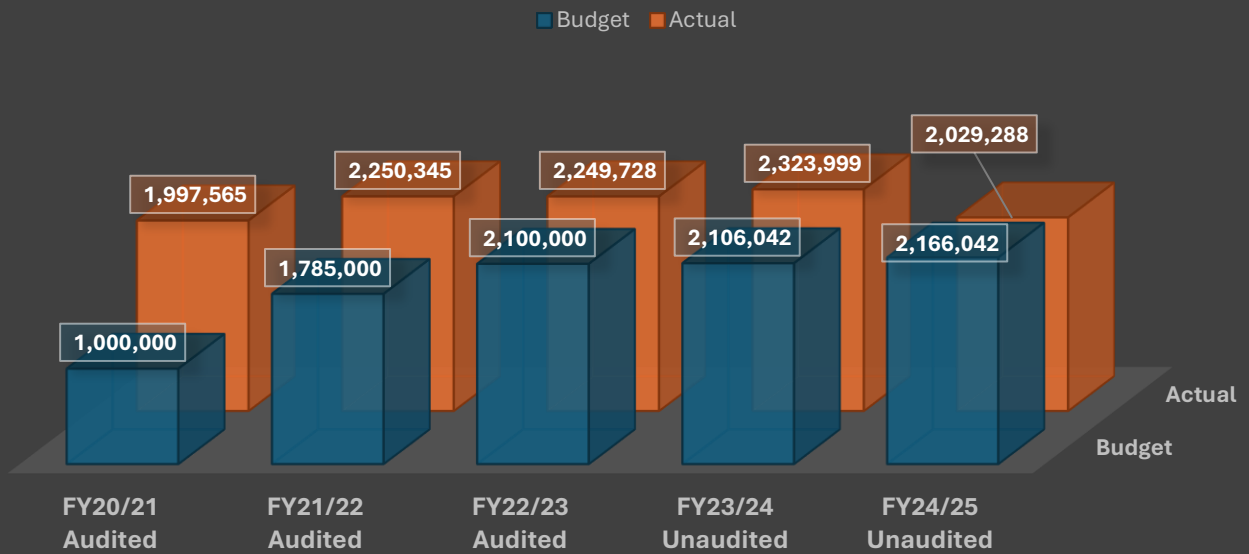
% of Revenue received over/(under) Targeted Revenue -6%

Amount of Revenue received over/(under) Targeted Revenue (136,754)

MEASURE J 1% TRANSITIONS & USE TAX FISCAL YEAR 23/24-24/25 COMPARISON



MEASURE J 5-YEAR TREND



STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Information Only - Code Enforcement Process and Common Violations
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Yaneth Ibarra, Code Enforcement Officer

I. RECOMMENDATION:

Mayor Vosburg requested a future agenda item to provide an overview of the code enforcement violation process and the most common types of violations.

II. BACKGROUND:

The Code Enforcement Division enforces Municipal, Zoning, and Building Codes on public and private property throughout the City. Code Enforcement works to administer a fair and unbiased enforcement program, improve the overall appearance of the City, and works with residents, neighborhood associations, public service agencies, and other City departments to facilitate voluntary compliance with City codes.

III. DISCUSSION:

Code Enforcement Process & Common Violations

Purpose:

To provide an overview of the Code Enforcement process, outline common violations, and inform staff and the public about upcoming outreach efforts.

Code Enforcement Process

1. **Complaint / Observation**

A complaint is received from the public, or a violation is observed by Code Enforcement staff.

2. **Inspection**

Staff conducts an inspection. If a violation is present, photos and notes are taken for documentation purposes.

3. **Notice of Violation / Warning**

A Notice of Violation (or verbal warning) is issued, allowing time to correct the issue, generally 15 days depending on severity.

4. **Correction / Case Closed**

If the violation is corrected within the timeframe, the case is closed with no fines.

5. **First Citation**

If the violation is unresolved, an Administrative Citation of \$50 is issued. The violator has 20 days to pay. The case remains open until corrected. Additional \$50 daily fines may be added for continued noncompliance.

6. **Second Violation (within 1 year)**

An automatic \$100 citation is issued, plus \$50 daily fines if the violation remains uncorrected.

7. **Third Violation (within 1 year)**

An automatic \$250 citation is issued, plus \$50 daily fines until the violation is corrected.

8. **Automatic Citations (No Warning)**

Certain violations result in immediate administrative citations without a warning period, including:

- Operating a business without a valid Business License
- Leaving yard sale signs on utility poles or city poles for more than 24 hours after the yard sale ends

9. **Abatement / Lien**

For serious or ongoing violations, the City may initiate abatement proceedings. Costs are billed to the property owner, with 30 days to pay. If unpaid, a lien is recorded against the property.

Common Violations

- Overgrown weeds and vegetation (fire hazard, vermin, obstruction of public ways)
- Inoperable, abandoned, or unregistered vehicles on private property
- Parking vehicles on lawns or unimproved surfaces (dirt, grass, etc.)
- Long-term parking of RVs, boats, and trailers on city streets (more than 72 hours)
- Signage violations (yard sale signs, unpermitted or oversized signs)
- Operating without a valid Business License
- Semi-truck parking in restricted areas
- Fence violations (height, placement, or materials not meeting code)
- Trash cans left out for extended period of times

Public Outreach Efforts

In the coming months, Code Enforcement staff will be working with the Public Outreach Coordinator to provide additional information to the public regarding code enforcement procedures and common violations. This will include creating informational brochures similar to those distributed in the past, aimed at increasing awareness and promoting voluntary compliance.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name

Description

No Attachments Available

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Information Only: Investment Report for the Quarter Ended September 30, 2025
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Mai Vang, Financial Services Director

I. RECOMMENDATION:

Council receive the report.

II. BACKGROUND:

III. DISCUSSION:

The total cash and investment portfolio book value (cost) held by the City as of September 30, 2025 was \$30,550,252.

The cash and investments held by the City include the following components: Managed Investment Portfolio (\$20,942,347), State of CA Local Agency Investment Fund (\$5,589,561), Cash/Time Deposits (\$3,914,484), and accrued interest on investments (\$103,860). *Earned interest is the interest earned on investments over a specific time period, accrued interest is the interest that an investment has earned, but hasn't yet been received, and paid interest is the interest that has already been received as payment.*

Cash and investments held by the City and the trustees continue to be invested in accordance with the Government Code and the Council Investment Policy.

During the quarter, sixteen Certificates of Deposit in the amount of \$3,948,000, seven Federal Agency Bonds in the amount of \$4,037,958, ten U.S. Treasury Notes in the amount of \$6,672,852, one Zero Coupon Treasury Bond in the amount of \$500,058 and one U.S. Treasury Bill in the amount of \$248,925 were purchased. One U.S. Treasury Note in the amount of \$1,377,000 matured.

Two-year Treasuries yielding 3.72% at the beginning of the quarter ended lower at the end of the quarter at 3.60%, which was a decrease of 12 basis points for the quarter.

As of September 30, 2025, the Weighted Yield to Maturity on the Managed Investment Portfolio was 3.83%.

At the end of this quarter, the Weighted Average Maturity of the Managed Investment Portfolio was 2.26 years.

The Federal Open Market Committee (FOMC) meets approximately every six weeks and determines the level of the Federal Funds Rate. *At the September 17th meeting, the FOMC voted to lower the target range for the federal funds rate by 1/4 percentage point to 4 to 4-1/4 percent.*

Summary from the September 17th meeting:

"Recent indicators suggest that growth of economic activity moderated in the first half of the year. Job gains have slowed, and the unemployment rate has edged up but remains low. Inflation has moved up and remains somewhat elevated.

The Committee seeks to achieve maximum employment and inflation at the rate of 2 percent over the longer run. Uncertainty about the economic outlook remains elevated. The Committee is attentive to the risks to both sides of its dual mandate and judges that downside risks to employment have risen.

In support of its goals and in light of the shift in the balance of risks, the Committee decided to lower the target range for the federal funds rate by 1/4 percentage point to 4 to 4-1/4 percent. In considering additional adjustments to the target range for the federal funds rate, the Committee will carefully assess incoming data, the evolving outlook, and the balance of risks. The Committee will continue reducing its holdings of Treasury securities and agency debt and agency mortgage-backed securities. The Committee is strongly committed to supporting maximum employment and returning inflation to its 2 percent objective.

In assessing the appropriate stance of monetary policy, the Committee will continue to monitor the implications of incoming information for the economic outlook. The Committee would be prepared to adjust the stance of monetary policy as appropriate if risks emerge that could impede the attainment of the Committee's goals. The Committee's assessments will take into account a wide range of information, including readings on labor market conditions, inflation pressures and inflation expectations, and financial and international developments."

Finance staff hired Optimized Investment Partners in July 2025 to help improve the investment returns for the city and to ensure compliance with California Government Code by ensuring safety of principal and sufficient liquidity for operations. Ongoing portfolio management activity will continue to be performed in partnership with Optimized Investment Partners, the City Manager, Finance Services Director, and City Treasurer.

DECISION-MAKER CONFLICT

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

IV. ALTERNATIVES:

Not accept the report

V. FISCAL IMPACT:

Considering the projected timing of cash receipts and disbursements and the structure of the Pooled Investment Portfolio, the City should be able to comfortably meet overall cash flow needs over the next six months. There is no direct fiscal impact by this action.

ATTACHMENTS:

File Name	Description
▣ Summary_of_Cash_and_Investements_for_the_Quarter_Ended_September_30__2025.pdf	Summary of Cash and Investments as of September 30, 2025
▣ Investment_Report_for_the_Quarter_Ended_September_30__2025.pdf	Investment Report for the Quarter Ended September 30, 2025
▣ Zon_Bank_Custodial_Account_Statement_for_Month_End_September_30__2025.pdf	Zion Bank Custodial Account Statement for Month End September 30, 2025

City of Coalinga
Summary of Cash and Investments for the Quarter Ended September 30, 2025

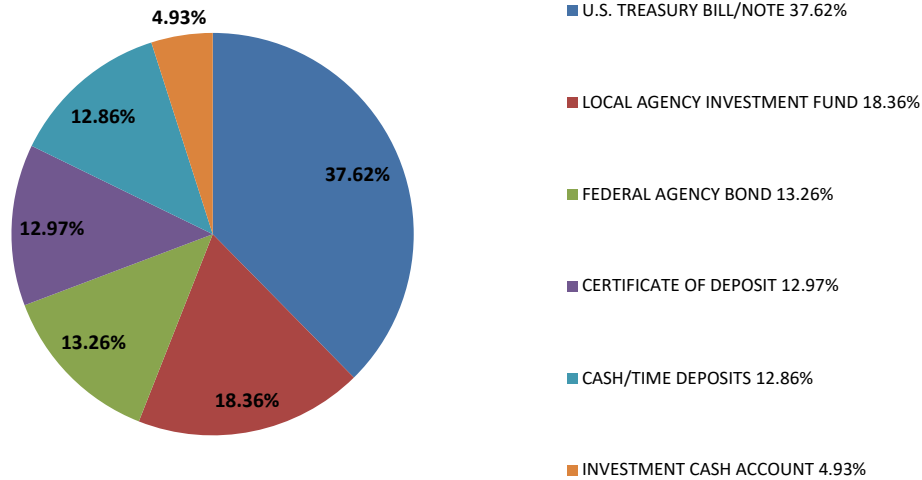
Portfolio Assets	Par Value (1)	Market Value (2)	Book Value (3)	% of Portfolio
Cash & Investments Held by City				
Investment Portfolio				
Managed Investments				
Zion Bank Custodial Cash Account	\$ 1,501,267	\$ 1,501,267	\$ 1,501,267	4.93%
U.S. Treasury Bill/ Note	11,705,400	11,461,436	11,455,123	37.62%
Federal Agency Bond	4,000,000	4,039,507	4,037,958	13.26%
Certificate of Deposit	3,948,000	3,961,947	3,948,000	12.97%
Managed Investments Subtotal	\$ 21,154,667	\$ 20,964,156	\$ 20,942,347	68.78%
Pooled Investments				
State of CA Local Agency Investment Fund	\$ 5,589,561	\$ 5,589,561	\$ 5,589,561	18.36%
Pooled Investments Subtotal	\$ 5,589,561	\$ 5,589,561	\$ 5,589,561	18.36%
Investment Portfolio Subtotal	\$ 26,744,228	\$ 26,553,717	\$ 26,531,908	87.14%
Cash/Time Deposits	\$ 3,914,484	\$ 3,914,484	\$ 3,914,484	12.86%
Funds Available for Investment	\$ 30,658,712	\$ 30,468,201	\$ 30,446,392	100.00%
Accrued Interest	\$ 103,860	\$ 103,860	\$ 103,860	
Total Cash & Investments Held by City	\$ 30,762,572	\$ 30,572,061	\$ 30,550,252	

Notes:

1. Par value is the principal amount of the investment on maturity.
2. Market values contained herein are received from sources we believe are reliable; however, we do not guarantee their accuracy.
3. Book value is par value of the security plus or minus any premium or discount on the security.

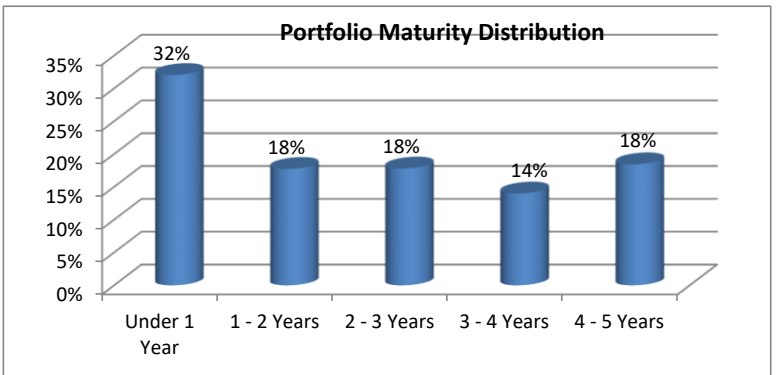
City of Coalinga
Investment Report for the Quarter Ended September 30, 2025

Investment Portfolio Summary and Key Statistics



Portfolio Key Statistics		
PAR Value	\$	26,744,228
Book Value (COST)	\$	26,531,908
Market Value	\$	26,553,717
Weighted Average Maturity (in years)		2.26
Weighted Yield to Maturity*		3.83%

*Note: Cash/time deposits not included in WYTM



Excludes Pooled Investments and U.S. Bank Custodial Cash Account

U.S. Treasury Yields - Quarterly Comparison

Maturity	Sep 2025	Jun 2025	Change
3-Month	4.02%	4.41%	-0.39%
1-Year	3.68%	3.96%	-0.28%
2-Year	3.60%	3.72%	-0.12%
3-Year	3.61%	3.68%	-0.07%
5-Year	3.74%	3.79%	-0.05%
10-Year	4.16%	4.24%	-0.08%

2-Year U.S. Treasury Yield - Historical Data

Sep 2025	Sep 2024	Sep 2023	Sep 2022
3.60%	3.66%	5.03%	4.22%

Portfolio Maturity	PAR Maturing	% Maturing
Under 1 Year	\$ 6,297,400	32%
1 - 2 Years	\$ 3,485,000	18%
2 - 3 Years	\$ 3,497,000	18%
3 - 4 Years	\$ 2,749,000	14%
4 - 5 Years	\$ 3,625,000	18%
Total	\$ 19,653,400	100%

Interest Earnings	FY 24-25	FY 25-26	Change
Jul	\$ -	\$ 38,785	\$ 38,785
Aug	\$ -	\$ 50,884	\$ 50,884
Sep	\$ -	\$ 98,536	\$ 98,536
Total for Quarter	\$ -	\$ 188,205	\$ 188,205

Note: Interest Earnings figures do not include capital gains or losses



Statement of Account
September 1, 2025 Through September 30, 2025

City of Coalinga Custody

Account Number: 1406348

City of Coalinga
155 W. Durian Avenue
Coalinga, CA 93210

Please contact your administrator - Jacqueline Nowak
with any questions concerning your account.

Please Note: Our new address effective Monday, March 10, 2025 is as follows:
707 Wilshire Boulevard, Suite #5000 Los Angeles, CA 90017

Confidential And Privileged Information

Cash Reconciliation

	Income	Principal
<i>Opening Balance September 1, 2025</i>	\$ 0.00	\$ 0.00
<i>Receipts</i>		
Sales	0.00	1,377,000.00
Interest	0.00	101,628.75
Dividends	0.00	15,165.28
Other Receipts	0.00	0.00
Collective Fund Earnings	0.00	0.00
Transfers	0.00	0.00
<i>Total Receipts</i>	0.00	1,493,794.03
<i>Disbursements</i>		
Purchases	0.00	-1,008,052.50
Fees	0.00	0.00
Other Disbursements	0.00	0.00
Transfers	0.00	0.00
<i>Total Disbursements</i>	0.00	-1,008,052.50
<i>Net Cash Management</i>	0.00	-485,741.53
<i>Closing Balance September 30, 2025</i>	\$ 0.00	\$ 0.00

Portfolio Summary

September 30, 2025	Portfolio %	Market Value	Projected Income	Current Yield
Cash & Equivalents	7.16%	1,501,267.03	56,947.55	3.79%
Fixed Income	92.84%	19,462,889.03	700,140.58	3.60%
Total Portfolio	100.00 %	20,964,156.06	757,088.13	3.61%
Accrued Income		103,859.57		
Total Market Value		21,068,015.63		

September 01, 2025 through September 30, 2025

Account Name : City of Coalinga Custody

Account No : 1406348

Holdings

Shares / PV	Asset Description			Cost	Price	Market Est	Ann Inc	Yield	Acc Income
<u>Money Market Funds - Taxable</u>									
1,501,267.03	Fidelity Gov Port III FCGXX			1,501,267.03	1.00	1,501,267.03	56,947.55	3.79%	883.60
1,501,267.03	* * Sub Totals * *			1,501,267.03		1,501,267.03	56,947.55	3.79%	883.60
<u>Marketable CDs</u>									
240,000	Safra Natl Bank New York NY	4.000%	08/21/2026	240,000.00	100.16	240,382.25	0.00	0.00%	0.00
247,000	Covantage Cr Union Antigo WI	4.050%	08/27/2026	247,000.00	100.21	247,521.34	10,003.50	4.04%	931.83
240,000	First Finl Bk OH	4.000%	08/28/2026	240,000.00	100.17	240,403.54	0.00	0.00%	0.00
249,000	Signature Bank Of Arkansas	3.950%	10/29/2026	249,000.00	100.19	249,474.67	9,835.50	3.94%	26.95
249,000	First Finl Bk USA SD	3.950%	11/25/2026	249,000.00	100.21	249,532.59	9,835.50	3.94%	134.73
249,000	Hyperion Bk Philadelphia PA	3.900%	11/30/2026	249,000.00	100.17	249,427.96	9,711.00	3.89%	26.61
245,000	Goldman Sachs Bk USA	3.900%	08/26/2027	245,000.00	100.39	245,953.91	9,555.00	3.88%	916.23
245,000	TCM Bank NA Tampa FL	3.800%	08/27/2027	245,000.00	100.29	245,705.33	9,310.00	3.79%	771.55
249,000	Merrick Bk South Jordan UT	3.900%	08/30/2027	249,000.00	100.45	250,125.55	9,711.00	3.88%	26.61
249,000	Pinnacle Bk Marshalltown IA	3.850%	09/15/2027	249,000.00	100.37	249,914.38	9,586.50	3.84%	399.44
249,000	Bank Wis Dells Wis	3.750%	11/22/2027	249,000.00	100.21	249,512.62	9,337.50	3.74%	978.93
249,000	Connexus Cr Union Wausau WI	3.950%	08/28/2028	249,000.00	100.84	251,085.90	9,835.50	3.92%	107.79
249,000	First Natl Bk Amer East	3.750%	08/29/2028	249,000.00	100.28	249,687.29	9,337.50	3.74%	25.58
249,000	Texas Exchange Bk Crowley	3.750%	08/28/2029	249,000.00	100.03	249,083.59	9,337.50	3.75%	204.66
245,000	Morgan Stanley Bk NA	3.950%	08/27/2030	245,000.00	100.84	247,067.80	9,677.50	3.92%	901.47
245,000	Morgan Stanley Private Bk NA	3.950%	08/27/2030	245,000.00	100.84	247,067.80	9,677.50	3.92%	901.47
3,948,000	* * Sub Totals * *			3,948,000.00		3,961,946.52	134,751.00	3.40%	6,353.85
<u>Government Agency Securities</u>									
250,000	Federal Agric Mtg Corp	3.750%	11/22/2027	250,492.50	100.01	250,023.19	9,375.00	3.75%	3,351.96
250,000	Federal Agric Mtg Corp	3.690%	08/14/2028	250,280.00	100.14	250,349.79	9,225.00	3.68%	1,185.34
500,000	* * Sub Totals * *			500,772.50		500,372.98	18,600.00	3.72%	4,537.30
<u>U.S. Obligations</u>									
750,000	Federal Home Loan Banks	4.625%	09/11/2026	755,940.00	100.90	756,768.56	34,687.50	4.58%	1,840.96

September 01, 2025 through September 30, 2025

Account Name : City of Coalinga Custody

Account No : 1406348

Holdings

Shares / PV	Asset Description			Cost	Price	Market Est	Ann Inc	Yield	Acc Income
500,000	Federal Home Loan Banks	4.125%	09/10/2027	504,650.00	100.94	504,698.90	20,625.00	4.09%	1,152.23
750,000	Federal Farm Cr Bks	3.750%	07/03/2028	752,002.50	100.28	752,133.44	28,125.00	3.74%	6,834.85
750,000	Federal Home Loan Banks	4.375%	09/08/2028	765,967.50	102.05	765,372.58	32,812.50	4.29%	2,016.41
750,000	Federal Farm Cr Bks	4.000%	10/23/2029	758,625.00	101.35	760,160.18	30,000.00	3.95%	8,128.49
3,500,000	* * Sub Totals * *			3,537,185.00		3,539,133.66	146,250.00	4.13%	19,972.94
	<u>U.S. Treasury Bills</u>								
300,000	US Treas Strip		08/15/2030	248,925.00	82.99	248,956.85	10,466.15	4.20%	0.00
300,000	* * Sub Totals * *			248,925.00		248,956.85	10,466.15	4.20%	0.00
	<u>U.S. Treasury Notes & Bonds</u>								
1,296,300	United States Treas Nts	4.250%	12/31/2025	1,296,494.45	100.06	1,297,100.06	55,092.75	4.25%	13,773.19
1,337,100	U S Treasury Notes	4.500%	03/31/2026	1,341,905.20	100.32	1,341,341.11	60,169.50	4.49%	0.00
1,387,000	U S Treasury Nts	4.625%	06/30/2026	1,394,887.88	100.60	1,395,354.51	64,148.75	4.60%	16,037.19
800,000	U S Treasury Notes	1.875%	07/31/2026	785,352.00	98.46	787,690.62	15,000.00	1.90%	2,486.41
500,000	U S Treasury Notes	1.625%	10/31/2026	487,425.00	97.81	489,062.50	8,125.00	1.66%	3,378.06
750,000	U S Treasury Notes 2.75	2.750%	07/31/2027	737,580.00	98.45	738,339.84	20,625.00	2.79%	3,418.82
750,000	U S Treasury Notes	3.875%	10/15/2027	753,900.00	100.51	753,808.59	29,062.50	3.86%	13,340.16
750,000	U S Treasury Notes	1.375%	10/31/2028	699,637.50	93.46	700,986.33	10,312.50	1.47%	4,287.53
500,000	U S Treasury Notes	3.125%	11/15/2028	492,500.00	98.50	492,500.00	15,625.00	3.17%	5,859.38
750,000	U S Treasury Nts	2.625%	07/31/2029	721,987.50	96.26	721,962.89	19,687.50	2.73%	3,263.42
500,000	U S Treasury Notes	3.125%	08/31/2029	490,255.00	97.97	489,863.28	15,625.00	3.19%	1,294.89
750,000	U S Treasury Notes	3.500%	09/30/2029	745,162.50	99.31	744,843.75	26,250.00	3.52%	0.00
750,000	U S Treasury Nts	4.000%	07/31/2030	759,052.50	101.15	758,642.58	30,000.00	3.95%	4,972.83
10,820,400	* * Sub Totals * *			10,706,139.53		10,711,496.06	369,723.50	3.45%	72,111.88
	<u>Treasury Bonds - Zero Coupon</u>								
585,000	U S Treas Sec Stripped		11/15/2029	500,058.00	85.64	500,982.96	20,349.93	4.06%	0.00
585,000	* * Sub Totals * *			500,058.00		500,982.96	20,349.93	4.06%	0.00

Holdings

Shares / PV	Asset Description	Cost	Price	Market Est	Ann Inc	Yield	Acc Income
21,154,667.03	* * Grand Totals * *	20,942,347.06		20,964,156.06	757,088.13	3.61%	103,859.57

Cash Summary

Principal Cash	0.00
Income Cash	0.00
Invested Income	0.00

Account Transactions

Date	Description	Income	Principal	Carrying Value
	Starting Balances	\$ 0.00	\$ 0.00	\$ 20,776,497.41
	<u>Interest</u>			
09/02/2025	Interest		7,812.50	
	U S Treasury Notes 3.1250% 08/31/29			
09/03/2025	Purchase Accrued Interest		-1,711.96	
	U S Treasury Nts 4.0000% 07/31/30			
09/08/2025	Interest		16,406.25	
	Federal Home Loan Banks 4.3750% 09/08/28			
09/10/2025	Interest		10,312.50	
	Federal Home Loan Banks 4.1250% 09/10/27			
09/11/2025	Interest		17,343.75	
	Federal Home Loan Banks 4.6250% 09/11/26			
09/22/2025	Interest		793.05	
	Texas Exchange Bk Crowley 3.7500% 08/28/29			
09/22/2025	Interest		793.05	
	Bank Wis Dells Wis 3.7500% 11/22/27			
09/25/2025	Interest		835.34	
	First Finl Bk USA SD 3.9500% 11/25/26			
09/26/2025	Interest		835.34	
	Connexus Cr Union Wausau WI 3.95% 08/28/28			
09/29/2025	Interest		835.34	
	Signature Bank Of Arkansas 3.9500% 10/29/26			
09/29/2025	Interest		824.77	
	Hyperion Bk Philadelphia PA 3.9000% 11/30/26			
09/29/2025	Interest		824.77	
	Merrick Bk South Jordan UT 3.9000% 08/30/27			
09/29/2025	Interest		793.05	
	First Natl Bk Amer East 3.7500% 08/29/28			
09/30/2025	Interest		1,721.25	
	U S Treasury Notes 0.2500% 09/30/25			
09/30/2025	Interest		30,084.75	
	U S Treasury Notes 4.5000% 03/31/26			
09/30/2025	Interest		13,125.00	
	U S Treasury Notes 3.5000% 09/30/29			

Account Transactions

Date	Description	Income	Principal	Carrying Value
	Sub Total	0.00	101,628.75	0.00
	<u>Dividends</u>			
09/02/2025	Dividend Fidelity Gov Port III FCGXX Dividend From 08/01/2025 To 08/31/2025		15,165.28	
	Sub Total	0.00	15,165.28	0.00
	<u>Buys</u>			
09/03/2025	Buy U S Treasury Nts 4.0000% 07/31/30 750000 Par Val @ \$101.207		-759,052.50	759,052.50
09/15/2025	Buy Pinnacle Bk Marshalltown IA 3.8500% 09/15/27 249000 Par Val @ \$100.00		-249,000.00	249,000.00
	Sub Total	0.00	-1,008,052.50	1,008,052.50
	<u>Sells</u>			
09/30/2025	Maturity U S Treasury Notes 0.2500% 09/30/25 1377000 PV @ \$ 100.00 Cost Basis Removed \$1,327,944.38 Long Term Gain/Loss : \$49,055.62		1,377,000.00	-1,327,944.38
	Sub Total	0.00	1,377,000.00	-1,327,944.38
	<u>Cash Management</u>			
09/02/2025	Sweep - Buy Fidelity Gov Port III FCGXX 22977.78 Par Val @ \$1.00		-22,977.78	22,977.78
09/03/2025	Sweep - Sell Fidelity Gov Port III FCGXX Sold 760764.46 Par Val @ \$1.00		760,764.46	-760,764.46
09/08/2025	Sweep - Buy Fidelity Gov Port III FCGXX 16406.25 Par Val @ \$1.00		-16,406.25	16,406.25

September 01, 2025 through September 30, 2025

Account Name : City of Coalinga Custody

Account No : 1406348

Account Transactions

Date	Description	Income	Principal	Carrying Value
09/10/2025	Sweep - Buy Fidelity Gov Port III FCGXX 10312.5 Par Val @ \$1.00		-10,312.50	10,312.50
09/11/2025	Sweep - Buy Fidelity Gov Port III FCGXX 17343.75 Par Val @ \$1.00		-17,343.75	17,343.75
09/15/2025	Sweep - Sell Fidelity Gov Port III FCGXX Sold 249000 Par Val @ \$1.00		249,000.00	-249,000.00
09/22/2025	Sweep - Buy Fidelity Gov Port III FCGXX 1586.1 Par Val @ \$1.00		-1,586.10	1,586.10
09/25/2025	Sweep - Buy Fidelity Gov Port III FCGXX 835.34 Par Val @ \$1.00		-835.34	835.34
09/26/2025	Sweep - Buy Fidelity Gov Port III FCGXX 835.34 Par Val @ \$1.00		-835.34	835.34
09/29/2025	Sweep - Buy Fidelity Gov Port III FCGXX 3277.93 Par Val @ \$1.00		-3,277.93	3,277.93
09/30/2025	Sweep - Buy Fidelity Gov Port III FCGXX 1421931 Par Val @ \$1.00		-1,421,931.00	1,421,931.00
	Sub Total	0.00	-485,741.53	485,741.53
	Ending Balances	\$ 0.00	\$ 0.00	\$ 20,942,347.06

**Corporate Trust Services provided by Zions Bancorporation, N.A.
Statement Disclosures & Other Important Information**

Please review your statement promptly and report any discrepancies immediately to your account administrator listed on the first page.

Market value information (including accrued income) furnished herein has been obtained from sources that Zions Bancorporation, N.A. believes to be reliable. Zions Bancorporation, N.A. makes no representation, warranty or guarantee, express or implied, that any quoted value necessarily reflects the proceeds that may be received on the sale of a security or asset. Securities and asset prices may vary from actual liquidation value and should only be used as general guide to portfolio value. Prices are received from various pricing services. However, pricing services are sometimes unable to provide timely information. Where pricing sources are not readily available, particularly on certain debt securities, estimated prices may be generated by a matrix system taking various factors into consideration.

Securities, including mutual funds, are not bank deposits and are not FDIC insured, nor are they obligations of or guaranteed by Zions Bancorporation, N.A., its affiliates or of any federal or state government or government sponsored agency. Securities, including mutual funds, involve investment risks, including the possible loss of the principal amount invested.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Information Only: Accounting of City Funds Provided to Gimme Love Animal Shelter (July 2022 – October 2025) — Councilmember Hedgecock Future Agenda Item

Meeting Date: Thursday, November 13, 2025

From: Seam Brewer, City Manager

Prepared by: Sean Brewer, City Manager

I. RECOMMENDATION:

Receive this report providing an account of City funds provided to Gimme Love Animal Shelter (“Gimme Love”) from July 2022 through October 2025. Provide any additional direction to staff as desired.

II. BACKGROUND:

At the request of Councilmember Hedgecock (Future Agenda Items), staff compiled a summary of City financial support to Gimme Love over the period July 2022 through October 2025. Per the current contract, the City leases the building to Gimme Love at \$1 per year and covers building and utility costs during the contract term.

III. DISCUSSION:

The City’s support has consisted of a fixed annual stipend, a recurring monthly stipend, occasional passthroughs derived from individual Councilmember donations, and non-cash facility support. The \$151,704 total above represents direct cash outlays only during the stated period. Non-cash contributions (facility and utilities) continue as part of the contractual arrangement and are excluded from the total to avoid commingling cash and in-kind values.

IV. ALTERNATIVES:

None. This is information only.

V. FISCAL IMPACT:

No new appropriation is requested. This is an informational report summarizing prior and ongoing expenditures consistent with Council-approved budgets and the existing agreement with Gimme Love.

ATTACHMENTS:

File Name	Description
No Attachments Available	

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Notice of Completion for the Resurfacing Project - Phase 2
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Jesse Barron, Assistant City Manager

I. RECOMMENDATION:

It is recommended that the Coalinga City Council accept the project as complete, authorize the City Engineer to file the Notice of Completion for the project with the County Recorder and notify surety to exonerate contract bonds and authorize the Finance Department to release the 5% construction retention payment to American Pavement Systems, Inc. 35 days after recordation of the Notice of Completion by the Fresno County Registrar-Recorder's Office, contingent upon no claims being filed on the project.

II. BACKGROUND:

On June 18, 2025, the City Council awarded a construction contract to American Pavement Systems, Inc. in an amount of \$1,126,000.00, with an additional contingency of \$112,600.00 set aside for any unforeseen incidentals for a total authorization amount of \$1,238,600.00.

The project involved placement of asphalt rubber cape seal on twenty-six street segments located within the City of Coalinga. The street segments were selected based on their PCI or Pavement Condition Index which was evaluated in 2019 utilizing the City's pavement management program. PCI is a numerical rating (0 to 100) of the pavement condition based on the type and severity of distresses observed in the pavement. Roadways with ratings of 0-24 are categorized as Very Poor, 25-49 as Poor, 50-69 as Fair, 70-79 as Very Good, and 90-100 as Excellent. For this project, the median score is 50, which barely tips into the fair category.

A notice to Proceed was issued to American Pavement Systems, Inc. providing 60 working days to complete construction.

III. DISCUSSION:

The project which was scheduled for completion on October 21, 2025 was ultimately completed on September 30, 2025.

The final contract amount is \$1,065,736.50.

A final inspection of the project was performed October 24, 2025, which preparation of a final punch list of items was not needed. The Notice of Completion, when filed, begins a time period for which mechanics liens, liens against the contractor, and stop payment notices can be filed against a public construction project. It is a protection for the City during a construction project. Staff is not aware of any issues related to this project.

IV. ALTERNATIVES:

None.

V. FISCAL IMPACT:

The project was fully funded from TDA Street Maintenance Fund.

There is no fiscal impact to the General Fund.

ATTACHMENTS:

File Name	Description
 3083_Notice_of_Completion.pdf	Notice of Completion

RECORDING REQUESTED BY
City of Coalinga
No Fee – Gov't. Code Sections
6103 and 27383

WHEN RECORDED MAIL TO:
Tri City Engineering Inc.
4630 W. Jennifer Ave., Suite 101
Fresno, CA 93722

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is City of Coalinga
3. The FULL ADDRESS of the OWNER is 155 W. Durian Ave, Coalinga, CA 93210

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In Fee

(If other than fee, strike "in fee" and insert, for example, "purchaser under contract of purchase," or leasee)

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names:

Addresses:

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names:

Addresses:

7. All work of improvement on the property hereinafter described was COMPLETED September 30, 2025
8. The work of improvement completed is described as follows:
The project involved placement of asphalt rubber cape seal on twenty-six street segments located within the City of Coalinga. The street segments were selected based on their PCI or Pavement Condition Index which was evaluated in 2019 utilizing the City's pavement management program. PCI is a numerical rating (0 to 100) of the pavement condition based on the type and severity of distresses observed in the pavement. Roadways with ratings of 0-24 are categorized as Very Poor, 25-49 as Poor, 50-69 as Fair, 70-79 as Very Good, and 90-100 as Excellent. For this project, the median score is 50, which barely tips into the fair category..

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is American Pavement Systems., Inc.
10. The street address of said property is Various Locations in the City of Coalinga
11. The property on which said work of improvement was completed is in the City Coalinga
of
County of Fresno, State of California, and is described as follows:

Resurfacing Project - Phase 2 Project

Date: _____ Signature of Owner
Or Agent of Owner

Daniel E. Jauregui, City of Coalinga Engineer Representative

Verification for INDIVIDUAL owner:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Fresno, CA

Date and Place

Verification for NON-INDIVIDUAL owner City of Coalinga:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Contract City Engineer of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Fresno, CA

Date and Place

Daniel E. Jauregui, City of Coalinga Engineer Representative

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adopt Resolution No 4292 Accepting Unanticipated Funds (Budget Adjustment No 26-005) And Authorize Staff to Upgrade the 9-1-1 System (Budget Adjustment No 26-006)

Meeting Date: Thursday, November 13, 2025

From: Sean Brewer, City Manager

Prepared by: Sean Young, Police Commander

I. RECOMMENDATION:

Staff is requesting Council approval of Resolution 4292, accepting unanticipated funds from the California Office of Emergency Services (Cal OES) (Budget Adjustment No 26-005) and approval to use those funds to upgrade the departments 9-1-1 system at our Public Safety Answering Point (PSAP) (Budget Adjustment No 26-006).

II. BACKGROUND:

Cal OES offers funding that allow the replacement of 9-1-1 systems for agencies that operate a PSAP that functions 24 hours-a-day, seven days a week. The Coalinga Police Department is one of those PSAP's in the state, and therefore is eligible to receive such funding. The last time the Police Department upgraded its 9-1-1 system was in 2019, which was also funded through Cal OES funding.

This upgrade was approved during the March 20th, 2025 Council Meeting but due to issues with AT&T, it was put on hold and a new allotment from Cal OES was given to the Police Department.

III. DISCUSSION:

Staff has submitted an Advance Notification for Call Processing Equipment (CPE) Funding and our intent to upgrade the agencies 9-1-1 system at our PSAP. Due to the volume of 9-1-1 emergency calls for service that come through our PSAP, the Coalinga Police Department qualifies for a fixed allotment of \$365,000 for an on-premise system. This funding is contingent on the agency maintaining a PSAP that operates 24 hours-a-day, seven days a week, for a minimum of five years after funding is received.

The cost to upgrade the current CPE equipment is \$299,855.01 through AT&T, our current vendor. This leaves about \$65,144.99 left from Cal OES funding. With Cal OES approval, the remaining funding can possibly be used to upgrade the furniture in the Dispatch Center.

IV. ALTERNATIVES:

Choose not to accept the Cal OES funds and do not upgrade the departments existing 9-1-1 call taking system using Cal OES funds. (Not recommended)

V. FISCAL IMPACT:

This will impact various funds as shown on Budget Adjustments 26-005 and 26-006. There is no impact to the General Fund.

ATTACHMENTS:

File Name	Description
27328-ONPREM_ALLOTMENT_LTR-SIGNED.pdf	Cal OES Allotment Letter
ATT_- VIPER_911_CPE_Coalinga_PD_2-Pos_Basic_Quote_-_Revised_9-29-25_V1.pdf	AT&T Quote
Resolution_No_4292.docx	Resolution 4292
Budget_Adjustment_CalOES.xlsx	Budget Adjustment 26-005
Budget_Adjustment_CalOES_BAT.xlsx	Budget Adjustment 26-006



July 24, 2025

Tracking Number: 27328

Sean Young, Commander
Coalinga Police Department
270 N 6th St
Coalinga, CA 93210

Subject: Customer Premise Equipment (CPE) Fixed Allotment Funding – On Premise Solution

Dear Commander Young:

The California 9-1-1 Emergency Communications Branch (CA 9-1-1 Branch) has received your Advance Notification for Call Processing Equipment (CPE) Funding letter of intent to replace the 9-1-1 system at your Public Safety Answering Point (PSAP). Acceptance of CPE Allotment funds from the CA 9-1-1 Branch commits your agency to PSAP operations 24 hours-a-day, seven days-a-week, for a minimum of five years. If PSAP operations are not maintained at that level, the Coalinga Police Department may become financially responsible for all subsequent CPE maintenance and 9-1-1 network service charges. Our evaluation of recent 9-1-1 emergency call volume qualifies the Coalinga Police Department for a Fixed Allotment of **\$365,000 to be used to purchase an on premise solution**. The Fixed Allotment funding will expire upon expiration/cancellation of the current MPA if your CPE approval process has not been initiated.

The CA 9-1-1 Branch has implemented a non-mandatory Master Purchase Agreement (MPA) that enables participating vendors to invoice the CA 9-1-1 Branch directly for the purchase of 9-1-1 systems and services. Price lists are available at:
<https://www.caloes.ca.gov/office-of-the-director/operations/logistics-management/public-safety-communications/ca-9-1-1-emergency-communications-branch/ca-911-services-contracts/>

The CA 9-1-1 Branch CPE Funding Policy and Funding Processes are detailed in the 9-1-1 Operations Manual – Chapter III available at:
<https://www.caloes.ca.gov/office-of-the-director/operations/logistics-management/public-safety-communications/ca-9-1-1-emergency-communications-branch/ca-911-operations-manual/>

Please contact me directly with any questions at devin.broussard@caloes.ca.gov or (916) 894-5057.

Sincerely,

DocuSigned by:

F04F5BAAE47446F...

Devin Broussard, 9-1-1 Advisor
CA 9-1-1 Emergency Communications Branch

Quote Summary

Coalinga PD



Date: 9/29/2025

Version: 1.0

Account Manager: Shelby Lewis

Phone: (951) 312-3416

Email: sl2387@att.com

Intrado VIPER

Contract Number: 6138-2020

Basic

22.5 9-1-1 CPE Basic Stand-Alone System Cost

A	B	C	D	E	F	G
Line Item #	Feature Name	Quantity	Basic System Price	Implementation Price	Monthly Maintenance Price	Total Extended 5-Year Cost $C*[D+E+(F*60)]$
22.5.1	System - 2 Positions	1	\$ 118,151.91	\$ 64,751.71	\$ 1,784.76	\$ 289,989.32

Estimated Sales Tax Rate: 8.35%
Total Estimated Taxable Amount: \$ 118,151.91

Quote Summary

Total 5-Year MRC: \$ 107,085.71

Total NRC: \$ 182,903.62

Total Estimated Sales Tax: \$ 9,865.68

5-Year Grand Total: \$ 299,855.01

RESOLUTION NO. 4292

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA APPROVING BUDGET ADJUSTMENT NO. 26-005 FOR THE ACCEPTANCE OF UNANTICIPATED FUNDS AND 26-006 AUTHORIZING THE UPGRADE OF THE 9-1-1 SYSTEM

WHEREAS, the City is required by law to approve a budget prior to the beginning of each fiscal year, and finds it prudent to review the status of the budget throughout the fiscal year; and

WHEREAS, the Financial Services Director and requesting City Department Heads have undertaken a thorough review of the request and account; and

WHEREAS, the City Council has received and considered the Staff recommendations and adjustment to the budget for Fiscal Year 2025-2026, commencing July 1, 2025, and ending June 30, 2026; and

WHEREAS, the purpose of the budget adjustment is to update the community on the financial condition of the City and recommend adjustments to the City's Budget that have been identified subsequent to budget adoption; and

WHEREAS, it is the intention of the City Council to adopt the Staff recommendations and said budget as modified and amended by the City Council of the City of Coalinga as the Final Amended Budget for the fiscal year 2025-2026.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COALINGA, STATE OF CALIFORNIA, THAT:

1. Pursuant to section 29130 of the Government Code of the State of California, the City Council of the City of Coalinga does make available and specifically recognizes and establishes unanticipated revenues in the amount of \$365,000 derived from the California Office of Emergency Services.
2. Said revenues shall be appropriated to the specific budgetary unit(s) as follows:

Receipt of Funds: (BA No. 26-005)

From – Fund Balance – 106-000-39500 - \$365,000

To – Grant Revenue – 106-400-46110 - \$365,000

Expenditure of Funds: (BA No. 26-006)

From – Fund Balance – 106-000-39500 - \$365,000

To – Major Machinery – 106-413-98040 - \$365,000

3. That the City Council of the City of Coalinga hereby approves and adopts the Staff recommendations.

4. The Finance Director is hereby authorized to make such budgetary adjustments in accordance with Budget Adjustment No. 26-005 and Budget Adjustment No. 26-006 and shall carry out the intent and purpose of this Resolution.

Account No.	Account Description	Current Budget	Increase	Decrease	Adjusted Budget
106-000-39500	General Fund - Fund Balance (FB)	399,457.81		365,000	34,457.81
106-400-46110	Grant Revenue	366,000	365,000		731,000
	Total		365,000	365,000	

Account No.	Account Description	Current Budget	Increase	Decrease	Adjusted Budget
106-000-39500	General Fund - Fund Balance (FB)	399,457.81		365,000	34,457.81
106-413-98040	Major Machinery	128,000	365,000		493,000
	Total		365,000	365,000	

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Coalinga held on the **13th day of November, 2025**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Nathan Vosburg, Mayor

APPROVED:

Shannon Jensen, City Clerk

- 1 Obtain a Budget Number (BA No.) from Finance. Send email to Jackie and CC Liz and M
- 2 Obtain a Resolution number from Shannon, if the budget appropriation or revenue budget
- 3 Complete the form
- 4 Obtain signature from Department Head
- 5 Obtain signature from Finance. Forward to Liz and CC Mai
- 6 Prepare Resolution, as the adopted budget will be amended
- 7 Submit to City Council for approval
- 8 Upon approval, City Clerk will fill in the date, and attest to the amendment and obtain City
- 9 After obtaining City Manager's signature, City Clerk will forward to Finance (Liz) for updatir

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will be increased from the original adopted budget.

Manager's signature.
ing the budget in the system. CC Mai



Budget Adjustment Form

BA No. 26-005

To: Financial Services Department
From: Police Department
Contact Name: Commander Sean Young

Fiscal Year: FY25/26
Date: 10/1/2025
Resolution No: 4292

Type of Request: (Check one)

☐ Budget Appropriation Transfer ☒ Receipt of Unanticipated Revenue

Project previously approved by City Council?

☒ No ☐ Yes. Provide Approval Date: _____

ACTION

Transfer From	Budget Line	Description	Amount
	106-000-39500	Fund Balance	365,
Total:			365,

Transfer To	Budget Line	Description	Amount
	106-400-46110	Grant Revenue	365,
Total:			365,

Totals in "Transfer FROM" and "Transfer TO" must match.

Justification of the Transfer (Required)

Funding will be provided by CalOES for the agency to upgrade its 9-1-1 telephone system.

Approvals

Requested by:		Reviewed & Approved by:	
Department Head Signature	Date	Financial Services Department	Date

BA No. 26-005

APPROVED by the City Council of the City of Coalinga, State of California,

this _____ **day of** _____ **20** _____ .

ATTEST:

City Clerk

Approved by:

City Manager Signature Date





From:

Account No.	Account Description	Current Budget	Increase	Decrease	Adjusted Budget
101-000-39500	General Fund - Fund Balance (FB)	8,852,167		18,000	8,834,167
106-000-39500	Police Dept Grant - FB	399,457		600	398,857
107-000-39500	Gas Tax - FB	196,847		2,700	194,147
110-000-39500	LTF-Article 8 - FB	3,282,510		800	3,281,710
111-000-39500	SB1/RMRA - FB	285,871		400	285,471
125-000-39500	Measure C – Street Maint. - FB	1,317,304		700	1,316,604
126-000-39500	Measure C – ADA Compliance – FB	51,630		100	51,530
127-000-39500	Measure C – Flexible Funding – FB	2,103		500	1,603
501-000-39500	Water Enterprise - FB	4,622,225		18,800	4,603,425
502-000-39500	Gas Enterprise - FB	960,150		5,000	955,150
503-000-39500	Sewer Enterprise - FB	6,784,515		3,700	6,780,815
820-000-39500	Redev Oblig Retirement - FB	-1,014,884		2,200	-1,017,084
	Total	25,739,895	0	53,500	25,686,395

TO:

Account No.	Account Description	Current Budget	Increase	Decrease	Adjusted Budget
101-406-88030	Accounting/Auditing	15,400	18,000		33,400
106-413-88030	Accounting/Auditing	4,300	600		4,900
107-422-88030	Accounting/Auditing	5,800	2,700		8,500
501-406-88030	Accounting/Auditing	33,700	18,800		52,500
502-406-88030	Accounting/Auditing	29,100	5,000		34,100
503-406-88030	Accounting/Auditing	22,100	3,700		25,800
820-610-88030	Accounting/Auditing	4,600	2,200		6,800
110-424-88030	Accounting/Auditing	0	800		800
111-422-88030	Accounting/Auditing	0	400		400
125-422-88030	Accounting/Auditing	0	700		700
126-422-88030	Accounting/Auditing	0	100		100
127-422-88030	Accounting/Auditing	0	500		500
	Total	115,000	53,500	0	168,500

- 1 Obtain a Budget Number (BA No.) from Finance. Send email to Jackie and CC Liz and M
- 2 Obtain a Resolution number from Shannon, if the budget appropriation or revenue budget
- 3 Complete the form
- 4 Obtain signature from Department Head
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will be increased from the original adopted budget.

Manager's signature.
ing the budget in the system. CC Mai



Budget Adjustment Form

BA No. 26-006

To: Financial Services Department
From: Police Department
Contact Name: Commander Sean Young

Fiscal Year: FY25/26
Date: 10/1/2025
Resolution No: 4292

Type of Request: (Check one)	
☒ Budget Appropriation Transfer	☐ Receipt of Unanticipated Revenue

Project previously approved by City Council?	
☒ No	☐ Yes. Provide Approval Date: _____

ACTION			
Transfer From	Budget Line	Description	Amount
	106-000-39500	Fund Balance	365,
Total:			365,

Transfer To	Budget Line	Description	Amount
	106-413-98040	Major Machinery	365,
Total:			365,

Totals in "Transfer FROM" and "Transfer TO" must match.

Justification of the Transfer (Required)
Funding will be provided by CalOES for the agency to upgrade its 9-1-1 telephone system.

Approvals			
Requested by:		Reviewed & Approved by:	
Department Head Signature	Date	Financial Services Department	Date

BA No. 26-006

APPROVED by the City Council of the City of Coalinga, State of California,

this _____ **day of** _____ **20** _____ .

ATTEST:

City Clerk

Approved by:

City Manager Signature Date





From:

Account No.	Account Description	Current Budget	Increase	Decrease	Adjusted Budget
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	Total	25,739,895	0	53,500	25,686,395

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111-422-88030	Accounting/Auditing	0	400		400
125-422-88030	Accounting/Auditing	0	700		700
126-422-88030	Accounting/Auditing	0	100		100
127-422-88030	Accounting/Auditing	0	500		500
	Total	115,000	53,500	0	168,500

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorization to Purchase 325 Pet Microchips to Support Community Spay/Neuter Clinics - Mayor Vosburg Future Agenda Item
Meeting Date: Thursday, November 13, 2025
From: Seam Brewer, City Manager
Prepared by: Sean Brewer, City Manager

I. RECOMMENDATION:

Authorize Gimme Love Animal Shelter to purchase 325 24Petwatch mini microchips at \$6.90 each (\$2,242.50 total) for the December 4, 2025 SNIP Bus clinic and the late winter/early spring 2026 Animal Balance MASH clinic (in coordination with the San Francisco SPCA and RSO Foundation), authorize reimbursement from the Animal Control budget upon invoice, and authorize the City Manager or designee to execute all related documents.

II. BACKGROUND:

This item was requested as a Future Agenda Item by Council Member Vosburg to bolster local spay and neuter efforts and enhance pet identification and reunification in the City of Coalinga.

Gimme Love has been collaborating with the RSO Foundation and the San Francisco SPCA to deliver free/low-cost spay and neuter services through the SNIP Bus and Animal Balance “MASH” events. These partner-funded clinics do not include microchips in their financial support packages; however, microchipping is a best practice that materially increases the likelihood of returning pets to owners, reduces shelter stays, and supports overall animal welfare outcomes.

III. DISCUSSION:

Gimme Love typically purchases a limited number of microchips using the City’s existing stipend they receive; however, to meet the anticipated demand for the December 4, 2025 SNIP Bus clinic and the early 2026 MASH clinic, additional microchips are needed beyond the quantities normally covered by that stipend.

Procuring 325 mini microchips now ensures adequate inventory across both events, reduces per-unit costs through a consolidated order, and aligns with Council’s objective to support spay/neuter and responsible pet ownership.

IV. ALTERNATIVES:

- Do not authorize the purchase of the 325 microchips.

V. FISCAL IMPACT:

The purchase includes 325 microchips at \$6.90 each for a total of \$2,242.50 ($325 \times \6.90). Funding will come from the Animal Control budget, with no additional impact to the General Fund beyond this programmed allocation. Any applicable tax and shipping will be included on the final invoice and managed by staff within available appropriations.

ATTACHMENTS:

File Name	Description
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No Attachments Available

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approve the Agreement with Eservices Technology to Authorize Credit Card Payments as a Third Party Vendor with Sharp Ambulance Billing,
Meeting Date: Thursday, November 13, 2025
From: Greg DuPuis, Fire Chief
Prepared by: Greg DuPuis, Fire Chief

I. RECOMMENDATION:

Staff recommends that Council approves the agreement with Eservices Technology to be the third party vendor for credit card payments through Sharp Ambulance Billing. This is Sharp's preferred vendor and is used by many agencies.

II. BACKGROUND:

At the June 18th Council meeting, Council approved the award of contract to Sharp Ambulance Billing to be the new provider of ambulance billing for the Coalinga Fire Department. The Fire Department completed the transition from Wittman to Sharp Ambulance Billing on October 1, 2025.

III. DISCUSSION:

During the course of the transition, Sharp reached out to staff and recommended to accept credit card payment for billing. They stated that the majority of patients prefer to pay online with a credit card. They can see the current balance and see what they owe in order to pay their bill. They can also set up payment plans. This really enhances the amount of money we can collect from patients and makes it easy and convenient for the patient to pay. They have seen anywhere from a 5%-15% increase in previous year revenue for departments that accept credit card payment.

This would apply to patients who have to pay out of pocket. Due to the fact that our payor mix is roughly 2-5% of private pay, this would be a minimal cost to our overall ambulance revenue. Most of our payor mix is covered by insurance. This is specific to ambulance billing and separate from the City's credit card services.

IV. ALTERNATIVES:

1. Do not accept the agreement (Not recommended)

V. FISCAL IMPACT:

Merchant Account- Credit Card Processing

Costs:

- 3.5% transaction fee (no interchange or additional fees) - These fees will be passed on to the payee using the service.

- \$20 per month for a total of \$120 per year that will be charged to the City for use of the service and this will be paid for through ambulance gross receipts.

Bill Payment Platform

- Paid by Sharp Ambulance Billing

Assignment of Benefits Module

- Paid by Sharp Ambulance Billing

ATTACHMENTS:

File Name	Description
Eservices_Technology_Agr.pdf	Eservices Technology Agreement



HOSTED SERVICES AGREEMENT

THIS HOSTED SERVICES AGREEMENT (the "Agreement") is made and entered into October 28th, 2025 between eServices PaaS LLC, a Pennsylvania corporation, d/b/a eServices Technology, having its principal place of business at 4735 Clairton Blvd, Pittsburgh, Pennsylvania, 15236 ("Company/Licensor") and City of Coalinga having its principal place of business at 155 W Durian Avenue, Coalinga, California, 93210 (the "Licensee").

WITNESSETH:

WHEREAS, Company owns and/or is the exclusive licensee of certain software described more fully below (the "Licensed Program"), which operate on a remote hosted platform using an application service provider model (the "ASP Model"), and desires to provide access to such Licensed Program to Licensee on the terms and conditions set forth herein; and

WHEREAS, Licensee desires to obtain access to the use of the Licensed Program on the terms and conditions set forth herein;

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and other good and valuable consideration, Company and Licensee hereby agree as follows, each intending to be legally bound:

I. DEFINITIONS

1.1 "Licensed Program" means the computer software program described more fully on Schedule A hereto, (as well as any updates, upgrades, and enhancements to such program generally made available by Company to its end-user licensees during the term of this Agreement) and in any amendments thereto, in object code form, including but not limited to relevant documentation and instructional and operational manuals. The term Licensed Program does not include source code in any form.

1.2 "Intellectual Property Rights" means any patent, patent application, copyright, moral right, trade name, trademark, trade secret, copyright, and any applications or right to apply for registration, therefore, computer software programs or applications, tangible or intangible proprietary information, or any other intellectual property right, whether registered or unregistered, and whether first made or created before or after the Effective Date.

1.3 "Permitted Users" means

1.3.1 Licensee's employees and agents that are permitted access to the Licensed Program solely for use in connection with Licensee's internal business operations; and

1.3.2 Licensee's customers in the Licensed Territory who require access to the Licensed Program and Services solely in connection with such customers' purchasing of products from Licensee.

1.4 "Licensed Territory" means the territory identified in Schedule B for which Licensee is granted a license hereunder. Licensee may be licensed to use the Licensed Program under multiple Licensed Territories in accordance with the pricing set forth on Schedule C hereto.

1.5 "Licensed Data" means any information, documents, files, materials, tracked data, personally identifiable information, records and/or data (including any metadata) relating to Licensee or its residents, members, or other individuals whose information will be collected, processed, stored, or transmitted using the Licensed Programs: (i) provided to Company for upload, storage, use, access and/or processing; and/or (ii) obtained, developed, acquired or processed by Company (including, without limitation, all content, websites, data, information, analytics, domain names, software and electronic systems), by or through the Licensed Programs or in connection with the Maintenance and Support Services.

II. LICENSE GRANT

2.1 Company grants to Licensee, on the terms and conditions hereinafter set forth, a non-transferable, non-exclusive, non-sublicensable limited license for the specific Licensed Territory identified on Schedule B hereto, to access and use the Licensed Program via the ASP Model on a server maintained by Company, and to grant to the Permitted Users the right to access and use the Licensed Program as set forth herein. The license granted hereunder shall not be deemed to authorize Licensee to change or modify the Licensed Program in any way or to access the Licensed Program other than through the ASP Model. The license granted hereunder shall not be deemed to authorize Licensee to use the Licensed Program in additional or multiple Licensed Territories unless indicated in Schedule B hereto. Nothing herein grants any rights to Licensee to resell, remarket, or to sublicense the Licensed Program to any third party.

2.2 Throughout the term of this Agreement, Company shall: (i) maintain a commercially reasonable and industry standard business continuity and disaster recovery plan to include cyber liability insurance and safeguards designed, implemented and tested to guard the Licensed Programs against performance failures and to return the Licensed Programs to full functionality as soon as reasonably practicable in the event of performance failures including, without limitation, those arising from an event of Force Majeure (the "Plan"); and (ii) immediately implement such Plan in the event of any unplanned interruption of the Licensed Programs and keep Licensee informed of the progress in implementing such Plan.

III. TERMS OF USE

3.1 Pursuant to the license herein, Licensee may use and have access to the Licensed Program running on Company's server(s), as set forth in Schedule A. The services provided hereunder shall include access to the Licensed Program through the ASP Model, use of the bandwidth and hardware designated in Schedule A hereto, as well as such other services as are designated in Schedule A (collectively, the "Services").

3.2 Licensee ID names will be issued to Licensee and its Permitted Users by Company based upon availability. If the Licensee ID name is surrendered by Licensee for any reason, Company shall not be obliged to reserve that name.

3.3 Company shall provide one (1) TB server space for Licensee's data. Additional space may be purchased or otherwise expressly allocated upon the mutual agreement of the parties and the availability of such space on Company's server(s).

3.4 Licensee shall ensure that its Permitted Users are aware of the terms of this Agreement and shall comply with the terms and conditions of this Agreement.

3.5 Licensee shall not knowingly use or permit its Permitted Users to knowingly use the Licensed Program or the Services in ways that violate laws, infringe the rights of others, interfere with other users of Company's network, or other networks. Licensee further agrees to comply with U.S. export laws concerning the transmission of technical data and other regulated materials via the Services provided that Company has provided Licensee with any applicable export classifications and restrictions applicable to the Licensed Program. Licensee is responsible for

paying all applicable fees and taxes it may incur in connecting with access to Company's server(s). Licensee shall not permit its Permitted Users to use the Services or to access the Licensed Program other than as expressly provided herein.

3.6 Licensee shall not, and shall ensure that its Permitted Users do not, knowingly use any device, software or routine, including but not limited to any viruses, trojan horses, worms, time bombs or cancelbots, intended to damage or interfere with the proper working of the Licensed Program, Company's server(s) or Company's website through which the Licensed Program is accessed.

3.7 Licensee's assigned ID's and passwords should be maintained as confidential and should not be distributed or disclosed to third parties, except to Permitted Users in accord with this Agreement. It is Licensee's responsibility to notify Company if it needs to change or discontinue any of its IDs. It is also Licensee's responsibility to promptly and without unreasonable delay request discontinuation of a ID upon its knowledge or belief that such ID and/or password is or may be subject to a breach of confidentiality.

IV. MAINTENANCE AND SUPPORT SERVICES; SERVICE LEVEL AGREEMENT

4.1 Subject to the payment in full of the undisputed fees set forth in Section 5.1, below, Company shall provide, at no additional cost, maintenance, and support services with respect to the Licensed Program and the ASP Model in accordance with Company's policies in effect as of the Effective Date of this Agreement and attached as Schedule E ("Maintenance and Support Services"). Company agrees that at no time during the term of this Agreement will the availability, quality, or level of support provided through the Maintenance and Support Services or the functionality or quality of the Licensed Program be decreased or substantially changed. Maintenance and Support Services shall also include providing Licensee with all generally available upgrades to the Licensed Program; provided, however, that major feature releases and new modules of the Licensed Program may be separately available at additional fees.

4.2 In addition to the Maintenance and Support Services, Company shall offer help desk, implementation services, and training services, as set forth in Schedule D hereto (the "Services"). Services are available at the fees set forth in Schedule D, attached hereto and incorporated herein by this reference, which shall be in addition to the fees payable for the Maintenance and Support Services.

4.3 Company agrees to make the Licensed Program available through the ASP Model at a level of service described in the Service Level Agreement attached hereto and incorporated herein by this reference as Schedule D (the "Service Level Agreement").

V. PAYMENTS

5.1 In consideration of the license to use the Licensed Program, Licensee agrees to pay the license fees set forth in Schedule D, attached hereto and incorporated herein by this reference.

5.2 Licensee shall pay the license fees in accordance with the schedule set forth in Schedule D. All undisputed license fees shall be payable within thirty (30) business days of Licensee's receipt of an invoice for such license fees.

VI. OWNERSHIP

6.1 Licensee acknowledges that the structure, organization, and code (both source code and object code) of the Licensed Program and all software components thereof are proprietary to Company (and/or Company's licensor(s)) and that Company (and/or Company's licensor(s)) retains exclusive ownership of the Licensed Program, documentation, trademarks, and any other Intellectual Property Rights relating to the Licensed Program and the ASP Model, including all modifications, enhancements, derivatives, and other software and materials developed hereunder by Company, and all copies thereof. Licensee shall not sell, transfer, publish, disclose, display or otherwise make available the Licensed Program including any modifications, enhancements,

derivatives, and other software and materials developed hereunder by Company or copies thereof to others in violation of this Agreement. Further, the Licensed Program will be deemed to be Confidential Information, as defined below, and any such confidentiality restrictions shall apply accordingly. Except as otherwise expressly permitted hereunder, Licensee agrees not to copy or otherwise reproduce the Licensed Program, including any modifications, enhancements, derivatives, and other software and materials developed hereunder by Company, in whole or in part. Notwithstanding the foregoing, Licensee may make a reasonable number of copies of relevant documentation and instructional and operational manuals for Licensee's own internal use. Licensee shall not remove any proprietary, copyright, trademark, or service mark legend from any portion of the Licensed Program, including any modifications, enhancements, derivatives, and other software and materials developed by Company. Licensee agrees to make all necessary and reasonable efforts to comply with the above provisions in a manner which Licensee takes to secure and protect its own highly confidential information in order to maintain Company's rights therein and to take appropriate action by instruction or Agreement with its Permitted Users, or consultants who are permitted access to the Services and the Licensed Program.

6.2 "eServices," "eservices PaaS", "eServices Technology" or and any other trademarks and service marks adopted by Company to identify the Licensed Program, the Services and other of Company's products and services belong to Company. Licensee has no rights in such marks except as specified in writing between the parties. Licensee agrees not to use the "eServices," "eservices PaaS" or any other mark likely to cause confusion with the trademark as any portion of Licensee's trade name, trademark for Licensee's services, trademark for any other products of Licensee, or trademark for any portion of Licensee's internet addresses or domain names.

6.3 Licensee agrees not to decompile, disassemble, reverse engineer, transfer electronically, copy, modify, enhance, or create any derivative works with the Licensed Program or any other Company proprietary or confidential information.

6.4 Licensee agrees not to rent, electronically distribute, timeshare or operate a service bureau for the use of the Licensed Program or market the Licensed Program by interactive cable, internet, or remote processing services or otherwise distribute the Licensed Program other than as specifically authorized in this Agreement.

6.5 Company shall be free to use and employ its website, the Licensed Program and the ASP Model to perform any type of services for third parties. Nothing in this Agreement shall limit or preclude Company from using Company's Intellectual Property, including, but not limited to the Licensed Program, to perform such services for such third parties. Company and its employees, agents, or associates shall be free to use and employ their general skills, know-how, and expertise, and to use, disclose, and employ any generalized ideas, concepts, know-how, methods, techniques, or skills gained or learned during their performance of this Agreement.

6.6 Licensee shall retain all rights in its information including all Intellectual Property Rights and nothing in this Agreement shall affect the right of Licensee to produce, market or sell, or otherwise commercialize or exploit or exercise its rights in such information or materials.

VII. CONFIDENTIALITY

7.1 Both parties acknowledge that either may receive Confidential Information (as defined below) from the other during the term of this Agreement. The receiving party shall disclose the other party's Confidential Information only to persons within the receiving party having the need to know the information for the purpose of this Agreement or as required by the Pennsylvania Right-to-Know Law or similar statute. The receiving party shall treat Confidential Information as it does its own valuable and sensitive information of a similar nature, and, in any event, with not less than reasonable care. Upon the disclosing party's written request, the receiving party shall return or certify the destruction of all Confidential Information. The parties' obligations of confidentiality set forth herein shall survive any termination or expiration of this Agreement.

7.2 The term "Confidential Information" shall mean any and all Licensee Data and non-public information or proprietary materials (in every form and media) which has been or is hereafter disclosed or made available by either party (the "disclosing party") to the other (the "receiving party") in connection with the efforts contemplated hereunder, including (i) all trade secrets, (ii) existing or contemplated products, services, designs, technology, processes, technical data, engineering, techniques, methodologies and concepts and any information related thereto, and (iii) information relating to business plans, sales or marketing methods and customer lists or requirements. The parties acknowledge that the Licensed Program and the ASP Model constitute proprietary trade secrets and Confidential Information of Company. Licensee Data is the Confidential Information of Licensee.

7.3 The obligations of either party under Section 7.1 will not apply to information that the receiving party can demonstrate (i) was in its possession at the time of disclosure and without restriction as to confidentiality, (ii) at the time of disclosure is generally available to the public or after disclosure becomes generally available to the public through no breach of Agreement or other wrongful act by the receiving party, (iii) has been received from a third party without restriction on disclosure and without breach of Agreement or other wrongful act by the receiving party, or (iv) is independently developed by the receiving party without regard to the Confidential Information of the other party. These exceptions shall not apply to Licensee Data which shall at all times remain the Confidential Information of Licensee. Either party may disclose Confidential Information to the extent disclosure is required to be disclosed by law or order of a court of competent jurisdiction or regulatory authority, provided that the receiving party shall furnish prompt written notice of such required disclosure and reasonably cooperate with the disclosing party, at the disclosing party's cost and expense, in any effort made by the disclosing party to seek a protective order or other appropriate protection of its Confidential Information.

7.4 Licensee shall immediately inform Company of (a) any claim or proceeding involving the Licensed Program that comes to its attention; (b) any facts it becomes aware of indicating that any person is infringing any Intellectual Property Rights of Company, is engaging in unauthorized distribution of the Licensed Program or is making an unauthorized use or disclosure of the Confidential Information; and (c) any material change in the control of Licensee.

7.5 Personally Identifiable Information ("PII"), defined as any data that could potentially identify a specific individual. Notwithstanding any language elsewhere to the contrary, PII which Company may receive, have access to, or collect by virtue of providing the Licensed Program is, as between Company and Licensee, the property and Confidential Information of Licensee, irrespective of the form in which such PII is received, accessed or collected by Company. Company will comply with all applicable privacy and other laws and regulations relating to protection, collection, use, distribution and destruction of PII. Company will also comply with its own internal policies relating to PII, which policies shall at all times conform with law. Company will not, without the prior written consent of Licensee use PII for any purpose other than to provide the Licensed Programs under this Agreement, nor provide access to the PII except solely on a "need to know" basis. In no event may Company: (i) use PII to market its services or those of a third party; other than those provided by Licensee or necessary to provide the Licensed Programs to Licensee; (ii) sell transfer or trade PII to third parties; (iii) retain PII after expiration of this Agreement; or (v) otherwise provide third parties with access thereto.

7.6 Without limiting obligations otherwise set forth in this Agreement, if there is a suspected, threatened or actual security incident or breach of security involving PII (each, a "Security Breach"), each party will at its own expense: (i) immediately investigate and take all steps to identify, prevent and mitigate the effects of such Security Breach; (ii) promptly notifying the other party (but in all such circumstances within twenty-four (24) hours of becoming aware of such occurrence), which notice shall include a detailed description of the incident, the Licensee Data accessed or attempted to be accessed, the identity of affected individuals, and such other information as Licensee may reasonably request concerning the Security Breach; and

(iii) as soon as possible (i) conduct any recovery necessary to remediate the impact of such Security Breach and (ii) comply with applicable law and industry practices relating to such Security Breach. Each party shall cooperate with the other party prior to sending any notices required under applicable law with respect to a Security Breach.

7.7 Company will maintain Payment Card Industry Data Security Standards in compliance with the PCI Security Standards Council. Without limiting obligations otherwise set forth in this Agreement, if there is a suspected, threatened or actual security incident or breach of security involving Payment Card Data (each, a "Payment Data Security Breach"), each party will at its own expense: (i) immediately investigate and take all steps to identify, prevent and mitigate the effects of such Payment Data Security Breach; (ii) promptly notifying the other party (but in all such circumstances within twenty-four (24) hours of becoming aware of such occurrence), which notice shall include a detailed description of the incident, the Licensee Data accessed or attempted to be accessed, the identity of affected individuals, and such other information as Licensee may reasonably request concerning the Payment Data Security Breach; and (iii) as soon as possible (i) conduct any recovery necessary to remediate the impact of such Payment Data Security Breach and (ii) comply with applicable law and industry practices relating to such Payment Data Security Breach. Each party shall cooperate with the other party prior to sending any notices required under applicable law with respect to a Payment Data Security Breach.

VIII. INDEMNIFICATION

8.1 To the extent there is no contributory negligence or fault by the company, Licensee shall indemnify and hold Company and Company's Affiliates, their respective directors, officers, shareholders, employees and agents, harmless from and against all liabilities, losses, costs, expenses, (including reasonable attorneys' fees and court costs), and damage.

8.2 To the extent there is no contributory negligence or fault by the company, Company shall indemnify and hold Licensee and Licensee's Affiliates, their respective directors, officers, shareholders, employees and agents, harmless from and against all liabilities, losses, costs, expenses, (including reasonable attorneys' fees and court costs), and damage.

IX. WARRANTIES; WARRANTY DISCLAIMERS

9.1 Company warrants that during the term of this Agreement the unmodified Licensed Program will not infringe any third-party intellectual property right and will perform the functions described in the documentation provided to Licensee or contain any virus, malware, or other harmful code ("Harmful Code"). If Company fails to use commercially reasonable efforts to prevent the introduction or transmission of any Harmful Code, or fails to replace or modify the Licensed Programs to cause such to be provided without Harmful Code as soon as reasonably possible after Company learns of the existence of such Harmful Code, regardless of how Company learns of the existence of such Harmful Code, Company shall be liable for all damages arising from any such Harmful Code.

9.2 Company warrants that its Maintenance and Support Services and, if applicable, the Startup Services, will be performed in a professional and workmanlike manner in accordance with generally accepted industry standards and applicable laws.

9.3 LICENSEE ACKNOWLEDGES THAT ANY DATA OR INFORMATION GENERATED, OBTAINED OR ACQUIRED BY THE LICENSEE THROUGH THE USE OF THE LICENSED PROGRAM, THE ASP MODEL OR SERVICES IS AT LICENSEE'S SOLE RISK AND DISCRETION. COMPANY IS NOT LIABLE OR RESPONSIBLE FOR ANY RESULTS GENERATED THROUGH THE USE OF THE LICENSED PROGRAM, THE ASP MODEL OR THE SERVICES.

9.4 COMPANY DOES NOT WARRANT THE ACCURACY OR RELIABILITY OF ANY DATA OR INFORMATION

DOWNLOADED OR ACCESSED THROUGH THE SERVICES. EXCEPT AS SET FORTH HEREIN, COMPANY DOES NOT WARRANT OR REPRESENT THAT THE SERVICES OR ACCESS TO THE LICENSED PROGRAM VIA THE ASP MODEL WILL BE UNINTERRUPTED OR SECURE. OPERATION OF THE SERVICES MAY BE INTERFERED BY NUMEROUS FACTORS OUTSIDE OF COMPANY'S CONTROL.

9.5 THE WARRANTIES SET FORTH IN THIS AGREEMENT SHALL EXTEND TO LICENSEE ONLY.

9.6 EXCEPT AS PROVIDED HEREIN, COMPANY MAKES AND GIVES NO REPRESENTATIONS OR WARRANTIES WHATSOEVER, AND EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESSED, IMPLIED OR STATUTORY, WITH REGARD TO THE LICENSED PROGRAM, THE ASP MODEL, ANY COMPONENTS, THE SERVICES OR ANY RESULTS THEREFROM, INCLUDING WITHOUT LIMITATION ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

9.7 For any breach of the warranties contained in this Article IX, Licensee's exclusive remedy in addition to its termination rights, and Company's entire liability shall be:

- A. For the Licensed Program, the correction of any errors that cause the breach of the warranty, or if Company is unable to make the Licensed Program operate as warranted, Licensee shall be entitled to a pro-rata refund of all fees paid during the period that the warranty was breached.
- B. For Maintenance and Support Services, the performance of such Maintenance and Support Services, or if Company is unable to perform the Maintenance and Support Services as warranted, Licensee shall be entitled to recover the Maintenance Fees paid to Company for such Maintenance and Support Services.

The warranties set forth herein shall be applicable only if Company receives prompt written notice of such defect or non-conformance mailed to its office within the applicable warranty period and is given adequate opportunity to verify the existence of a claimed defect or non-conformance.

X. LIMITATIONS OF LIABILITY

10.1 Except with regard to a party's gross negligence, willful misconduct, or fraud, violations of Article VII of this Agreement and claims for which either party shall have indemnification liability pursuant to Article VIII of this Agreement, neither party shall be liable to the other for any indirect, incidental, special, exemplary, punitive, or consequential damages in connection with this Agreement, however caused, whether based on contract, tort, warranty, or other legal theory, and even if such party has been informed in advance of the possibility of such damages or such damages could have been reasonably foreseen by such party.

10.2 The parties agree that the limitations specified in Article IX and Article X of this Agreement will survive and apply even if any limited remedy specified in this Agreement is found to have failed of its essential purpose. Licensee acknowledges that Company has set its prices and entered into this Agreement in reliance on the disclaimers of warranty and the limitations of liability set forth in this Agreement and that the same forms an essential basis of the bargain between the parties.

XI. TERM AND TERMINATION

11.1 This Agreement shall become effective on the Effective Date and shall be valid for a period of twelve (12) months (the "Initial Term"), unless terminated earlier as set forth herein. Upon the expiration of the Initial Term, this Agreement shall be renewed for succeeding additional twelve (12) month terms (each, a "Renewal Term"), upon mutual written agreement of the parties subject to Section 11.2, below.

11.2 After the Initial Term, Licensee may terminate this Agreement at any time without cause by giving sixty (60) days' prior written notice to the other party. At any time either during the Initial Term or during any Renewal Term, either party may terminate this Agreement upon written notice to the other party if the other party materially breaches this Agreement and fails to correct the breach within thirty (30) days following written notice specifying the breach. Furthermore, each party may terminate this Agreement at any time upon written notice if the other party ceases to conduct business (except for Force Majeure), becomes or is declared insolvent or bankrupt, is the subject of any proceeding relating to its liquidation or insolvency which is not dismissed within sixty (60) days, or makes an assignment for the benefit of its creditors.

11.3 Neither party shall be liable to the other for failure or delay in the performance of a required obligation if such failure or delay is caused by riot, fire, natural disaster, governmental acts or orders or restrictions, , or any other reason where failure to perform is beyond the reasonable control of and is not caused by the negligence of the nonperforming party ("Force Majeure"), provided that such party gives prompt written notice of such condition and resumes its performance as soon as possible. In the event any Force Majeure event is not resolved within thirty (30) days, the unaffected party may terminate this Agreement upon written notice to the affected party.

11.4 The provisions of Articles V, VI, VII, VIII, IX, X, XI and XII of this Agreement shall survive any termination or expiration of this Agreement. Termination will be in addition to and not in lieu of any equitable remedies available to Company. Neither party shall incur any liability whatsoever for any damage, loss or expenses of any kind suffered or incurred by the other arising from or incident to any termination of this Agreement by such party or any expiration hereof which complies with the terms of the Agreement, whether or not such party is aware of any such damage, loss or expenses.

11.5 Upon the termination or expiration of this Agreement, Licensee shall cease all use of the Licensed Program and, if and to the extent that portions of the Licensed Program have been installed on Licensee's computer(s), Licensee shall certify to Company in writing that the Licensed Program is de-installed and all copies thereof have either been destroyed or returned to Licensor. In addition, copies of any Confidential Information of either party then in the other party's possession shall be returned to the party owning such Confidential Information.

XII. MISCELLANEOUS

12.1 Failure on the part of Licensee to abide by Section 6.2, 6.3 or either party's failure to abide by Article VII shall cause Company or Licensee irreparable harm for which damages, although available, will not be an adequate remedy at law. Accordingly, in addition to all other remedies at law, Company and Licensee as applicable has the right to obtain an injunction to prevent any violations or attempted violations of Section 6.2, 6.3 or Article VII and recover court costs and reasonable attorney fees incurred by Company or Licensee as applicable in the enforcement of Section 6.2, 6.3 or Article VII.

12.2 The failure of either party to insist upon or enforce strict performance of any of the provisions of this Agreement or to exercise any rights or remedies under this Agreement shall not be construed as a waiver or relinquishment to any extent of such party's right to assert or rely upon any such provisions, rights or remedies in that or any other instance: rather, the same shall be and remain in full force and effect.

12.3 Neither party shall hire or directly or indirectly solicit for employment, or induce, or actively attempt to influence any employee, contractor, or agent of the other party to terminate employment or discontinue a contractor or other business association with the other party during the term of this Agreement and for twelve (12) months after the termination or expiration of this Agreement, provided however, that either party may solicit or recruit generally in the media, and shall not be prohibited from hiring an employee of the other who answers

any advertisement or who otherwise voluntarily applies for hire without first having been personally solicited or recruited by the hiring party.

12.4 This Agreement shall be governed by the internal substantive laws of the State of Pennsylvania, without regard to its conflicts of laws principles. Each party expressly consents to the jurisdiction of the state and federal courts located in Allegheny County, Pennsylvania to resolve any dispute arising from this Agreement and waives any defense of inconvenient or improper forum or venue. The parties acknowledge and agree that this Agreement relates solely to the performance of services (not the sale of goods) and, accordingly, will not be governed by the Uniform Commercial Code of any State having jurisdiction and shall not be governed by the United Nations Convention on the International Sale of Goods. In addition, the parties agree that this Agreement shall not be governed by the Uniform Computer Information Transactions Act, as adopted by any state.

12.5 This Agreement shall bind and inure to the benefit of the parties to this Agreement and their respective successors, permitted transferees, and permitted assigns.

12.6 The headings and captions of the sections and paragraphs of this Agreement shall be for convenience only.

12.7 If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the remaining provisions of the Agreement shall remain in full force and effect.

12.8 Company and Licensee are not partners or in a joint venture; neither party is the agent, representative nor employee of the other party; and nothing in this Agreement will be construed to create any relationship between them other than an independent contractor relationship. Neither party will have any responsibility nor liability for the actions of the other party except as expressly provided herein. Neither party will have any right or authority to bind or obligate the other party in any manner or make any representation or warranty on behalf of the other party. Licensee's employees are not and shall not be deemed to be employees of Company. Licensee shall be solely responsible for the payment of all compensation to its employees, including provisions for employment taxes, workmen's compensation and any similar taxes associated with employment of Licensee's personnel.

12.9 All notices requests, reports, submissions and other communications permitted or required to be given under this Agreement shall be deemed to have been duly given if such notice of communication shall be in writing and sent by personal delivery or by airmail, cable, telegram, telex, facsimile transmission or other commercial means of rapid

delivery, postage or costs of transmission and delivery prepaid, to the parties at addresses specified herein until such time as either party hereto shall give the other party hereto written notice of a change of address in accordance with the provisions hereof.

12.10 This Agreement, including all Schedules hereto, contains the entire Agreement between Company and Licensee with respect to the subject matter set forth herein. There are no understandings, representations, or warranties, expressed or implied, with respect to the Agreement other than those expressly set forth herein. All prior oral and written agreements and statements, any preprinted terms and conditions issued in connection with this Agreement, which are inconsistent with or contradictory to the terms hereof, shall be completely void, pre-empted, replaced and superseded by the terms and conditions of this Agreement and shall be of no force and effect whatsoever. This Agreement may not be modified or altered except by written instrument duly executed by both parties.

12.11 This Agreement may be executed in one or more counterparts, each of which shall be deemed to be a duplicate original but all of which, when taken together, shall constitute a single instrument.

12.12 During the term of this Agreement and for a period of two (2) years thereafter, Company shall retain

insurance coverage in limits acceptable to operate its business and to cover any indemnification obligations set forth herein.

XIII. Additional Terms of Service

The following terms of service are only applicable to the Licensee utilizing "Credit Card Processing or Check Processing" as listed in Schedule D.

1.1 Check Processing (ACH/ RCD/ Check 21)- The Merchant Processing Terms of Service (the "**Terms of Service**") of Jack Henry & Associates ("**JH**") are incorporated herein by reference, and Customer agrees that they accept and agree to be bound by the JH Terms of Service. The JHA Terms of Service can be found at: <https://discover.jackhenry.com/legal/epsmerchantprocessing> and may be updated by JH from time to time. Continued use of the payment solution following a JH update to its Terms of Service shall constitute acceptance thereof.

2.1 Credit Card Processing- The Merchant Processing Terms of Service (the "Terms and Conditions") of First Data Merchant Services and Usio are incorporated herein by reference, and Licensee agrees that they accept and agree to be bound by the Merchant Processing Service Terms and Conditions found at: <https://support.cardpointe.com/cardpointe/cardpointe-desktop-app/terms-and-conditions>
https://enroll.securepds.com/terms_and_conditions.aspx?formType=1&id=1EF22F9C-OC41-4BF9-8BAD-7F0980883DA3

These Terms of Services may be updated from time to time. Continued use of the payment solution following an update to its Terms of Service shall constitute acceptance thereof.

SCHEDULE A - Description of the Licensed Program and the ASP Model:

The Licensed Program provides a web-based Platform as a Service tool which enables the Licensee with the processes and technologies necessary to manage on-line payments. Company manages and distributes the Licensed Program via its PaaS Model from a central data center. The PaaS Model allows the Licensee to transparently incorporate the on-line solutions by tailoring the application to represent the Licensee's own website. The Licensee will be trained and have access to all facets of the Licensed program.

For internet connectivity, Company uses dedicated, redundant connections which utilize fault tolerance technologies. The data center's internet connections are connected to multiple physical locations, allowing it to manage network volume reducing potential interruptions due to failure.

SCHEDULE B - Designated Licensed Territories:

The designated Licensee territory shall be the United States of America.

SCHEDULE C - Service Level Agreement

1. System Availability

a. The Licensed Program will be available via the ASP Model twenty-four hours a day seven days a week. ("Scheduled Available On-line Access Hours"), excluding maintenance periods. The hours of 12 A.M. until 6 A.M. Eastern Standard Time one day a week are for the use of Company's staff to provide normal system maintenance.

b. System availability means the times when Permitted Users can access the Licensed Program and Services solely in connection with such party's processing of orders, exclusive of scheduled critical maintenance.

c. Notwithstanding any other term of this Agreement, the Licensed Program may be unavailable downtime during critical and non-critical maintenance and support outside of agreed to maintenance windows.

2. System Availability Level

Monthly average system availability during scheduled hour's goal - [99.9]%. The percentage for system availability is calculated by dividing the number of minutes of on-line up time achieved by the number of minutes of on-line up time scheduled to be available each month.

Example: Total minutes available are 40,320. Total scheduled critical maintenance is 400 minutes. Total outage is 480 minutes:

$$40,320 - 400 = 39,920$$

$$39,920 - 480 = 39,440$$

$$39,440/39,920 = 98.79\%$$

3. Performance

Company will measure service availability and provide Licensee with monthly performance reports by the fifteenth (15th) day of the month. The reports will measure performance against system availability.

4. Time Exclusions

All performance and Service availability goals defined shall be suspended when the Service is inoperable or unavailable due to the following:

- a. Those periods of time when the Licensed Program is unavailable due to outages or failures of Licensee developed software or services, inaccurate data transmitted from Licensee's systems, Licensee's data communications facilities, other Licensee's network downtime or Permitted User's connectivity to the system; and

5. Licensee Responsibility

Licensee agrees to assist Company by using commercially reasonable methods to notify Company of any hardware, software or application change, bug, or error that may impact Company's ability to make the Licensed Program available through the ASP Model.

6. Third Party Acts

Company shall not be obligated hereunder or to the service levels set forth above to the extent Company is unable to meet the applicable service levels as a result of actions or failures to act by Licensee and/or Permitted Users, a third party (other than Company's employees and subcontractors and vendors), or by reason beyond Company's control. Company shall have no obligation to honor the terms of the service level agreement where the failure to meet the applicable service levels is the result of outages caused by or faulty applications developed by the Licensee.

7. Data Management

- a. Unless it receives Licensee's prior written consent, Company will not access, process, or otherwise use Licensee Data or give any third-party access to Licensee Data other than as necessary to facilitate its performance pursuant to this Agreement. Notwithstanding the foregoing, Company may disclose Licensee Data as required by applicable law or by proper legal or governmental authority. Company will give Licensee prompt notice of any such legal or governmental demand and reasonably cooperate with Licensee in any effort to seek a protective order or otherwise to contest such required disclosure, at Licensee's expense.
- b. Licensee possesses and retains all right, title, and interest in and to Licensee Data, and Company's use and possession thereof is solely on Licensee's behalf.
- c. Company will retain all Licensee Data until termination or expiration of this Agreement. Upon termination or expiration of this Agreement, Company shall provide Licensee with a copy of all Licensee Data in a mutually agreed upon format. Once Licensee has confirmed receipt of the Licensee Data, Company shall erase all Licensee Data and confirm the same in writing to Licensee.
- d. Company shall ensure that each of its subcontractors receiving access to Licensee Data will comply with all of the terms of this Agreement related to Licensee Data, and as between Company and Licensee, Company will pay any fees or costs related to each subcontractor's compliance with such terms.
- e. Company shall comply with all applicable laws and regulations governing the handling of Licensee Data, including without limitation U.S. federal and state laws, and will not engage in any activity relating to the eServices Site, the Services or the processing of Licensee Data that would place Licensee in violation of any applicable laws, regulations, government re

IN WITNESS WHEREOF, the parties, through their duly authorized representatives, have executed this Agreement as of the date first hereinabove set forth.

Schedule D - eServices Products Requested

When merchant account is required – a single merchant account can be re-used for multiple eServices modules outlined below, contingent that the funds are deposited to the same bank account.

☐ **Merchant Account (per account)- Credit Card Processing**

1. Costs:
 - a. 3.5% transaction fee (no interchange or additional fees)
 - b. \$20/month automatic
2. Includes:
 - a. PCI Compliance certification included
 - b. Next day deposits

☐ **Bill Payment Platform**

1. Costs:
(Paid by Sharp Ambulance Billing)
2. Functionality:
 - a. Internal management platform, user level role-based access, unlimited users
 - b. Dashboard with real-time reporting
 - c. Unlimited users with role based tiered security access
 - d. Support and training included

☐ **Assignment of Benefits (AOB) Module**

1. Cost:
(paid by Sharp Ambulance Billing)
2. Functionality:
 - a. View AOB insurance authorizations compliant the existing standards
 - b. Send AOB's via email to patients to fill out and/or update online

IN WITNESS WHEREOF, the parties, through their duly authorized representatives, have executed this Agreement as of the date first hereinabove set forth.

eServices Technology
Signature: 
By: Jesse J Siefert
Title: CEO
Date: 10/28/2025

LICENSEE: City of Coalinga
Signature:
By:
Title:
Date:

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorization to Enter into an Agreement with CivicPlus for Website Chatbot Integration and Accessibility Compliance Services (AudioEye and Allyant PDF Remediation)
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Sean Brewer, City Manager

I. RECOMMENDATION:

Staff recommends that the City Council authorize the City Manager or designee to enter into an agreement with MyCivic for the integration of accessibility and communication tools, including Chatbot, AudioEye, and Allyant PDF Remediation, in an amount not to exceed \$6,172.88 for FY 2025–26 implementation, with an annual renewal cost of \$11,962.05 effective July 1, 2026.

II. BACKGROUND:

As part of the City Council's strategic planning efforts earlier this year, improving public communication, transparency, and accessibility were identified as high-priority goals. The proposed website redesign project directly supports these objectives by enhancing the City's digital presence, improving accessibility for all users, and strengthening engagement between residents and City departments.

Scope:

- Redesign City website to improve accessibility and usability.
- Incorporate Chatbot functionality for community engagement.
- Implement ADA compliance solutions, including AudioEye and Allyant PDF remediation.

Timeline:

- **Start:** November 2025
- **Completion:** July 2026

III. DISCUSSION:

The Public Outreach Coordinator has begun planning and coordination efforts for a comprehensive website redesign. The initiative ensures compliance with Title II of the Americans with Disabilities Act (ADA), which mandates public agencies to make their digital content accessible to individuals with disabilities. Under the ADA's final rule, compliance requires:

- Adoption of a formal accessibility compliance plan;
- Routine internal and external audits;
- Ongoing remediation efforts; and
- Continuous accessibility maintenance (quarterly) by April 2026.

AudioEye will provide an automated and continuous accessibility solution, including:

- Real-time remediation of accessibility barriers;
- Ongoing monitoring and legal protection;
- Certification of accessibility compliance displayed on the City website.

Allyant (CommonLook PDF Remediation Tool) will ensure attached documents, such as PDFs, maps, and blueprints, meet accessibility standards. This tool provides automated detection and correction of accessibility issues and multi-standard validation for compliance.

Allyant’s subscription is included at no additional cost through MyCivic; however, staff recommends setting aside \$3,000 for PDF remediation of complex documents (e.g., construction drawings).

Without these services, the City remains vulnerable to compliance-related claims. In September 2025 alone, over 356 lawsuits were filed nationwide against agencies and organizations for ADA web accessibility violations. External remediation would cost an estimated \$20,000–\$30,000 annually, whereas these services provide cost-efficient, proactive compliance and monitoring.

STRATEGIC ALIGNMENT

This project directly advances one of the City Council’s adopted strategic planning goals, to enhance transparency, communication, and accessibility for residents through modernized digital tools. Implementing these technologies will improve how residents access information, submit service requests, and interact with City departments, reflecting the Council’s ongoing commitment to community engagement and inclusive governance.

IV. ALTERNATIVES:

- Do not direct staff to proceed with the chatbot, Audioeye and Allyant programs.

V. FISCAL IMPACT:

Initial Implementation Cost (FY 2025–26): \$6,172.88 (Includes 15% discount and prorated AudioEye cost through 6/30/26)

Annual Renewal (Effective July 1, 2026): \$11,962.05

- Chatbot: \$6,375
- AudioEye: \$4,143
- Allyant (CommonLook): \$1,443

Each component is subject to the same 5% annual uplift as the existing website contract.

These project costs will be allocated in the same way as the website services contract with Civic Plus is allocated.

GL Acct	Description		%
101-401-86030	Website Fees FY25/26		40.00%
107-422-86030	Website Fees FY25/26		15.00%
501-503-86030	Website Fees FY25/26		7.50%
501-508-86030	Website Fees FY25/26		7.50%
502-510-86030	Website Fees FY25/26		15.00%
503-520-86030	Website Fees FY25/26		7.50%

503-521-86030	Website Fees FY25/26		7.50%
			100.00%

ATTACHMENTS:

File Name	Description
☐ Coalinga__CA_-_Chatbot__AudioEye_Quote_-_102725.pdf	Coalinga, CA - Chatbot & AudioEye Quote - 102725
☐ Coalinga__CA_-_CivicPlus_Accessibility_Slide_Deck.pdf	Coalinga, CA - CivicPlus Accessibility Slide Deck

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-110003-1

10/17/2025 3:04 PM

11/27/2025

Client:

City of Coalinga, CA

Bill To:

COALINGA CITY, CALIFORNIA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jake Andrade	(858) 762-3733	jake.andrade@civicplus.com		Net 30

Chatbot

QTY	PRODUCT NAME	DESCRIPTION	DISCOUNT %	12 Month Value
1.00	CivicPlus Chatbot Implementation	CivicPlus Chatbot Implementation	0	USD 1,000.00
1.00	CivicPlus Chatbot Subscription	Powered by AI technology, the Frase Answer Engine for Local Government uses website content to answer citizen questions. This solution includes dashboard analytics and language translation.	15	USD 6,375.00
1.00	Website Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	0	USD -1,125.00

Accessibility - AudioEye & CommonLook
(PDF's)

QTY	PRODUCT NAME	DESCRIPTION	DISCOUNT %	12 Month Value
1.00	CommonLook Web Simplified + Advanced Editor	Word/Powerpoint Remediation Tool Software License	0	USD 1,443.30
1.00	AudioEye Managed Implementation	AudioEye Managed Implementation	0	USD 1,000.00
1.00	AudioEye Managed	AudioEye Managed: https://www.coalinga.com/	15	USD 4,143.75

QTY	PRODUCT NAME	DESCRIPTION	DISCOUNT %	12 Month Value
1.00	Web Accessibility Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	0	USD -2,807.91

List Price - Initial Term Total	USD 11,363.63
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Total Investment - Prorated Year 1	USD 6,172.88
Annual Recurring Services (Subject to Uplift)	USD 11,962.05

Total Days of Quote:247

Initial Term	Beginning at signing and ending 6/30/2026, Renewal Term 7/1 each calendar year
Initial Term Invoice Schedule	100% invoiced at signing, to be prorated based on signature date.

The Annual Recurring Services subscription fee for the Products (as described above) included in this SOW are prorated and co-termed to align with the Client's current billing schedule and the Annual Recurring Services amount will subsequently be added to Client's Term and regularly scheduled annual invoices under the terms of the Agreement. This Statement of Work ("SOW") shall be subject to the terms and conditions of Master Services Agreement signed by and between the Parties and the applicable Solutions and Services Terms and Conditions located at: <https://www.civicplus.help/docs/civicplus-legal-stuff> (collective, the "Agreement"). By signing this SOW, Client expressly agrees to the terms and conditions of the Agreement, as though set forth herein.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-110003-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



web accessibility



Americans with Disabilities Act of 1990

The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public. The purpose of the law is to make sure that people with disabilities have the same rights and opportunities as everyone else.

ADA in building infrastructure isn't questioned.





Changing Legal Landscape



Monday April 8, 2024

"Issuing clear and consistent accessibility standards for state and local governments' digital content, this rule advances the ADA's promise of equal participate in society for people with disabilities?"

Attorney General Merrick B. Garland



COLORADO

Colorado's Governor's Office of Information Technology is prohibiting the exclusion of persons with disabilities from public entity services or programs. Emphasizing compliance to their rules at the state and local level by July 1, 2025.

Currently CA, NY, MA, MN & VA have passing or pending legislation to mandate accessibility



Lawsuits By The Numbers

September 2025

356

Sept 2025 Lawsuits Filed

120

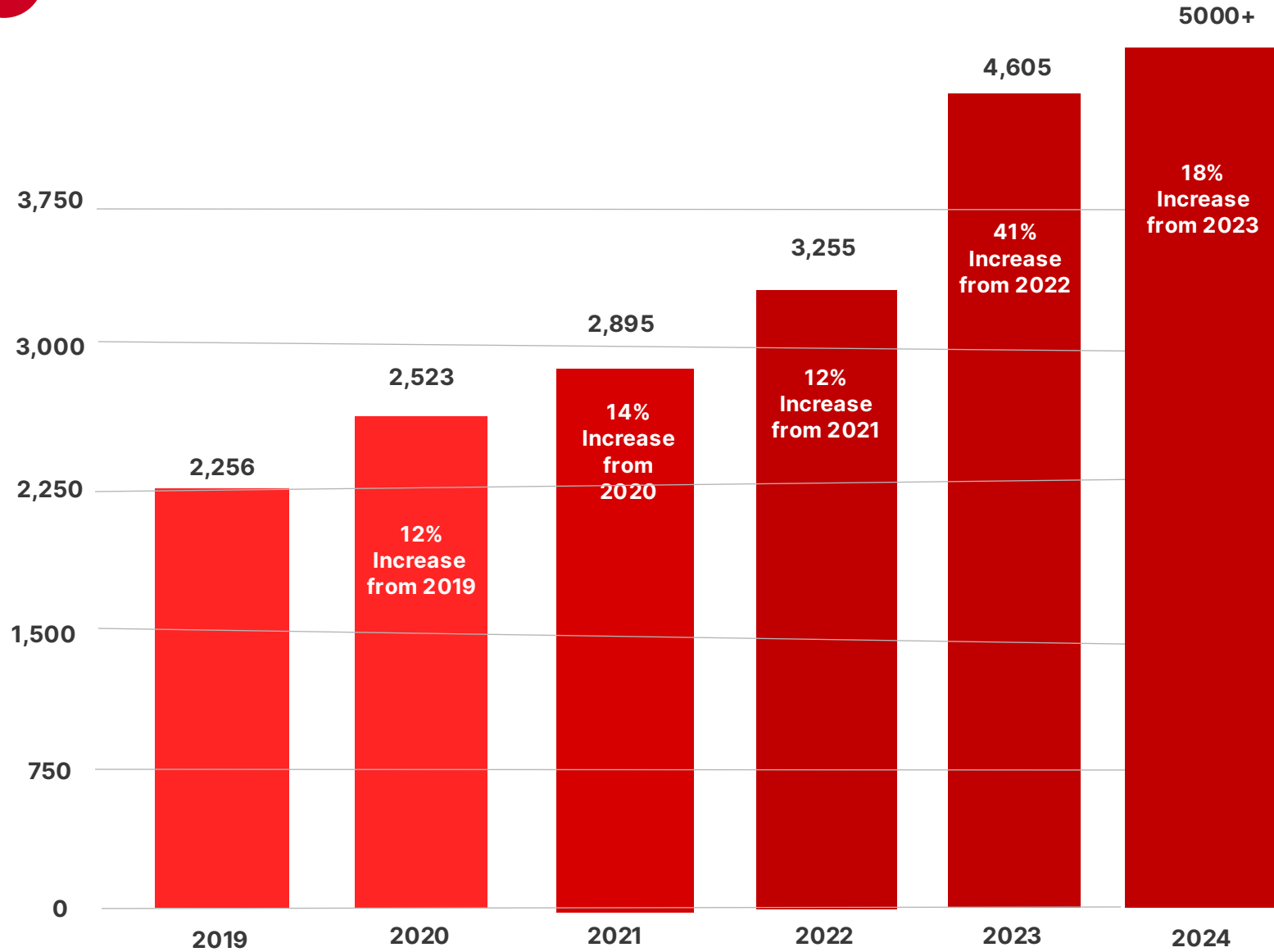
Sept 2025 Defendants
with a previous ADA
lawsuit

107

Sept 2025 Defendant
sued while using a
3rd party "widget"
only



Web ADA Lawsuits on the Rise



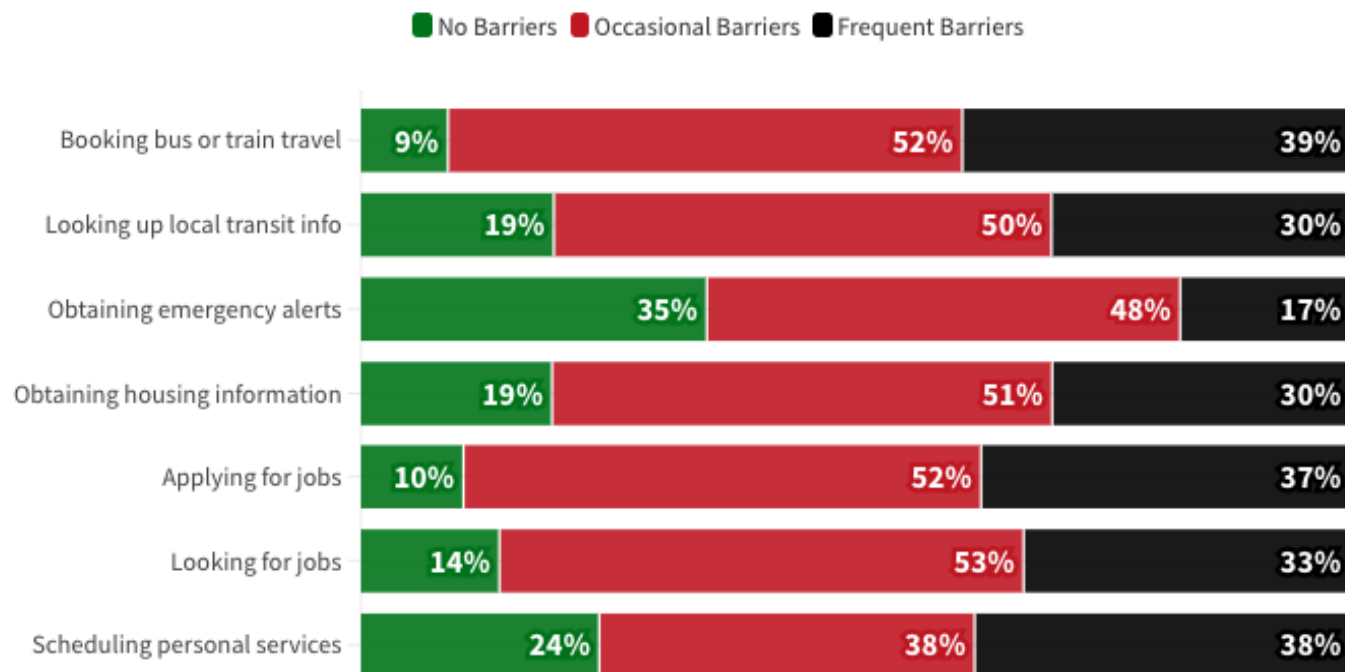
**That's 1 lawsuit filed
every 2 hours!**

But this doesn't even come close to the estimated 100s of thousands demand letters that settle without official litigation or the OCR & DOJ complaints.



The Reality of Barriers

Website access barriers for people who are blind, have low vision and/or deafblind



1/4th of US Adult Population has a Disability

ADA Compliance Is A Team Effort



- ADA Compliance is an ongoing team effort (CivicPlus + Municipality)
- CivicPlus uses the WCAG 2.1 AA standard to design and build out our website templates
- [CivicPlus Product Updates \(Lots of Accessibility Updates\)](#)
- Our products are designed with accessibility as the backbone, and we add guardrails to keep user-added content within compliance as best we can.
- Partnered with **THREE** accessibility companies who are true leaders in the digital accessibility world



- Local government agencies are responsible for their content
- A vast majority of local government websites are **not** static
- Embedding a third party on your website? Check with them to ensure they are ADA compliant
- Audit your content on an ongoing basis
- Be prepared to respond to any legal complaints
- Use analytics to your advantage to get rid of old, outdated, and unwanted content



What the DOJ Requires

Plan

To become compliant

Audit

Audit your work: internally, then externally

Remediation

Solutions

Ongoing Maintenance

Quarterly is recommended





One Company – Three Approaches

AudioEye

- Hands-off approach for clients
- Accessibility-Focused
- Automated remediation
- Manual testing
- Continuous monitoring
- Legal protection
- Accessibility Certificate on site



Monsido

- Full website health reporting
 - Accessibility (Web + PDF)
 - Broken links
 - Misspelled words
 - Branding inconsistencies
 - Analytics
- Unlimited Training & Support



Allyant

- PDF Remediation
- PDF Remediation Tools
 - CommonLook Office
 - CommonLook PDF
- Self Guided Training Courses
- Expert Support

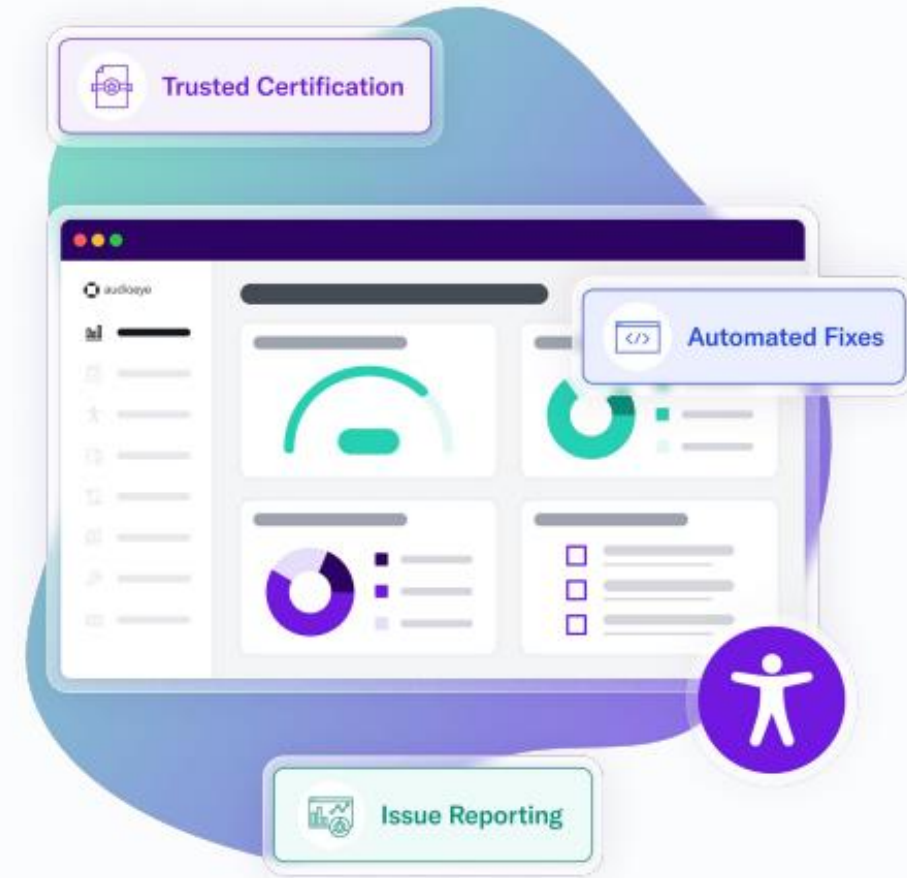


Over 2,000 government agencies trust CivicPlus for ongoing accessibility monitoring!



2025 AudioEye Promotion!

Add it today and it's free until your renewal!
Take the worry of ADA compliance off your plate and work it into the budget at your next renewal!



AudioEye Case Study – Portsmouth, VA

"The implementation of CivicPlus' AudioEye solution not only allows us to offer citizens a better experience, but it also provides us with access to a subject matter expert on digital compliance, which alleviated most of our concerns regarding Section 508."



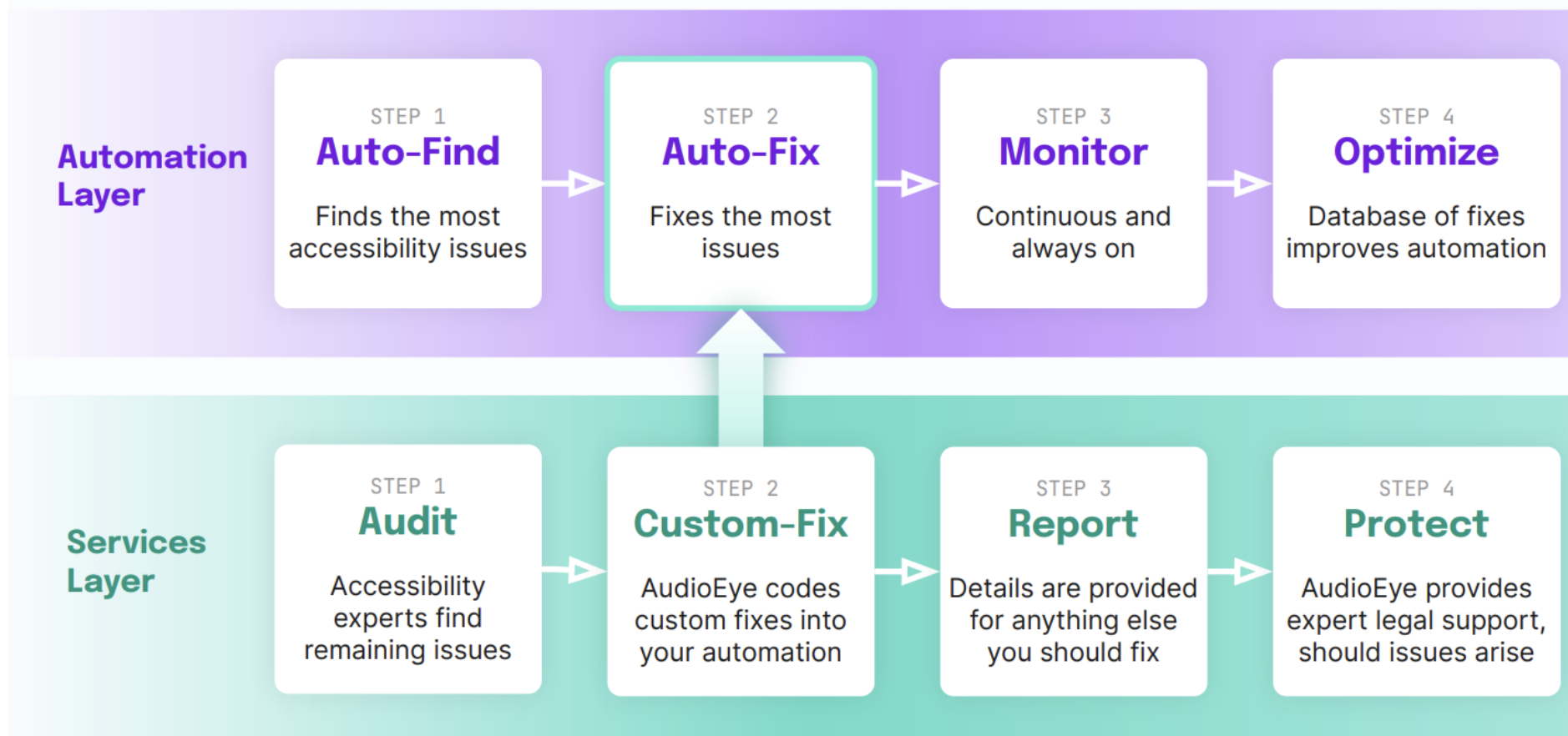


How AudioEye Works



CIVICPLUS

Automation finds and fixes a majority of common issues, leaving much less work for accessibility experts. Combined with expert support, AudioEye's platform can help provide accessibility for users while reducing compliance risk.





AudioEye Reporting

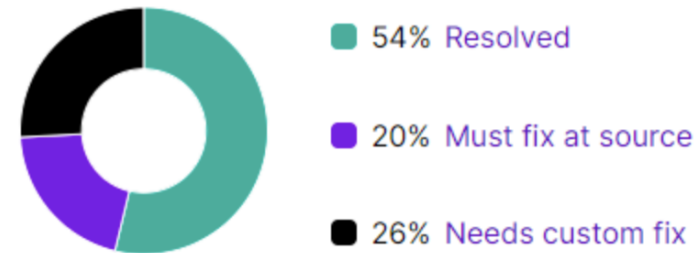
✓ AudioEye Installed

Reporting on activity from Dec 28th, 2023 - Jan 4th, 2024

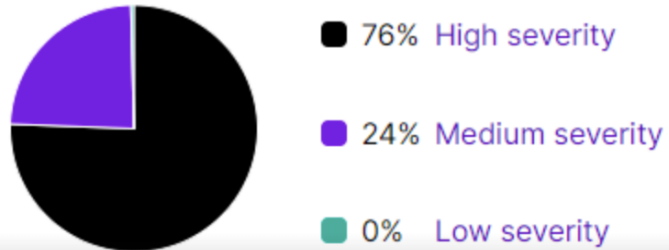
Site Accessibility Score ⓘ



Issues found by fix type ⓘ



Issues fixed by severity ⓘ



Top fixes applied to site ⓘ

- 1 Text size is too small →
- 2 Page has multiple page headers →
- 3 Top-level landmarks are nested →



Allyant PDF Remediation Services

CommonLook PDF Remediation Tool

- Industry-leading PDF accessibility tool to create accessible PDFs or fix existing documents faster than existing market tools (Cloud Based)
- Easily create accessible documents from the jump in house, used by more than 50% of government agencies
- Quickly identifies and helps fix accessibility issues, automating most tasks with AI
- Fast and Intuitive – does not require prior knowledge of accessibility software or standards
- Style mapping – Manage style usage and mapping to PDF tags
- Table formatting – Manage simple, complex, and presentation tables
- Includes simplified editor for less complex documents

Allyant Remediation Subscription Service

- Outsource remediation to the experts
- Prioritize your PDF's / Documents by leveraging analytics (most downloaded, most viewed, most important to your agency, etc)
- Allocate whatever amount you can towards PDF remediation (minimum \$3,000 / year)
- Send your PDF's & Documents to Allyant to remediate. Paid for out of what you allocated for that subscription service.
- Eliminate hours of remediation time and training by letting the experts handle it



Allyant PDF Remediation Tool

Stand-Out Software Features.



AI-Driven

Powerful AI to automatically tag documents—accelerating progress at the push of a button.



Easy to Use

Flexibility to choose between an advanced or simplified editor—based on technical ability and PDF complexity.



Available Everywhere

Accessible from any operating system, any browser anywhere you work—whether that's browser based or desktop download



Advanced or Simplified Editing

Choose between a more advanced editor for practitioners, or a simplified, more intuitive tool based on experience and PDF complexity.



AI-Driven Automated Tagging and Remediation

Accelerate progress with our AI-driven automated tagging feature, supporting the remediation of tables, lists, forms, and other document elements.



Manual Tagging Support

Leverage powerful prompts and tooling to more quickly and easily remediate issues that require manual review.



Fix Wizard

Follow system guidance to quickly and easily fix identified accessibility and structural issues.



Automated Bookmark Generation

Enhance navigation and usability with automatic bookmark generation—based on structural heading levels.



Multi-Standards Validation

Ensure documents conform with a selected standard including WCAG, PDF/UA, and HHS to comply with Section 508 and other laws.



Structural Validation

Validate whether a PDF follows the quality metrics of the ISO 32000-1:2008 standards, ensuring your document can be accessed and viewed properly.



Comprehensive Reporting

Document adherence to accessibility and compliance with comprehensive reports, detailing checkpoints that must be adhered to in order to meet the applicable standard.



System of Record

Track the remediation history of documents over time, remove older files, and download accessible PDFs with their corresponding Validation Report.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 4299 Adjusting the Compensation for City Treasurer
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Mai Vang, Financial Services Director

I. RECOMMENDATION:

There was direction from Council to increase the City Treasurer compensation to \$450 per month.

II. BACKGROUND:

Under Resolution No. 3975, the City Treasurer compensation is \$50.00 per meeting when present. The City Treasurer was paid at the beginning of each month for the services provide in the previous month.

III. DISCUSSION:

On October 16, 2025, Council requested to increase the City Treasurer compensation to \$450.00 per month to not exceed \$5,400 annually and without health insurance benefits.

The City Treasurer shall be payable at the time and in the same manner as salaries are paid to other officers and employees of the City.

IV. ALTERNATIVES:

Not approve the compensation increase.

V. FISCAL IMPACT:

A full fiscal year impact is approximately \$5,900, which includes salary and taxes. This is an unbudgeted item in FY25/26. The compensation will be funded by the General Fund fund balance.

ATTACHMENTS:

File Name	Description
☐ RESO#4299_City_Treasurer_Pay__Benefits_Adjustment_111325.pdf	Resolution No. 4299 - Adjusting City Treasurer's Pay

RESOLUTION NO. 4299

A RESOLUTION OF THE CITY OF COUNCIL OF THE CITY OF COALINGA APPROVING AND AUTHORIZING AN ADJUSTMENT OF THE COMPENSATION OF THE CITY TREASURER

WHEREAS, the City Council of the City of Coalinga previously adopted Resolutions No. 3975, setting the compensation of the Treasurer; and

WHEREAS, the City Council desires to adjust the compensation of the Treasurer; and

WHEREAS, the City Council relies on this position to carry out oversight reporting and financial duties necessary and beneficial to city and redevelopment operations, which duties are contained in state law and in the Coalinga Municipal Code.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1) The effective date of the adjusted compensation shall start immediately upon adoption of said resolution for the City Treasurer;
- 2) The adjusted compensation for the City Treasurer shall be \$450 per month for an amount not to exceed \$5,400 annually and without health insurance benefits;
- 3) The City Treasurer shall be payable at the time and in the same manner as salaries are paid to other officers and employees of the City;
- 4) The City Treasurer duties shall be as outlined in the California Government Code and in the Coalinga Municipal Code.

PASSED AND ADOPTED by the City Council of the City of Coalinga at a special meeting held on this **13th day of November, 2025**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Nathan Vosburg, Mayor

ATTEST:

Shannon Jensen, City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Strategic Plan Implementation - Envision Coalinga Project List Monthly Update (October 2025)
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Sean Brewer, City Manager

I. RECOMMENDATION:

It is recommended that the City Council receive and file the monthly update for October 2025 on the City's Envision Coalinga strategic planning implementation efforts.

II. BACKGROUND:

As part of the City's 2025 Strategic Planning Session, the Council and Executive Team outlined a vision for Coalinga's future with specific focus areas including infrastructure, economic development, public safety, communication, and quality of life. A key outcome of this planning effort was the creation of the "Envision Coalinga" framework, a comprehensive approach to advancing strategic priorities across departments.

Staff committed to providing, on a regular basis, progress reports in the form of monthly updates to ensure transparency, accountability, and continuity in the implementation of these strategic initiatives.

III. DISCUSSION:

This report provides an overview of progress made on the City's strategic goals under the Envision Coalinga initiative, categorized into six priority areas established during the Council's strategic planning retreat. Each area contains specific projects assigned to key staff, aimed at driving improvements citywide.

Infrastructure & City Improvements

Projects include citywide upgrades such as the access control system, City Hall and Police Department rehabilitation, and facility landscaping. Public infrastructure projects are underway including the Derrick Reservoir completion, the ADA transition plan update, and solar installations at both the Water and Wastewater Treatment Plants. Efforts are also ongoing to rehabilitate the Fire Department exterior, backflow enclosure installations, and the Center Median and Valley Gutter projects.

Community Engagement & Events

Staff are actively preparing for key events such as National Night Out (August 5) and the Coalinga Airshow (September 27). Additional projects include finalizing design of the outdoor food court, installing banner decorations, and planning the Ramsey Splash Park for 2026. The City is also preparing a team-building event and an employee appreciation ceremony.

Public Safety & Emergency Preparedness

Staff have initiated projects such as the implementation of Civic Ready for emergency alerts, the installation of a Fire Department generator, and procurement of a command trailer for PD. Other notable efforts include updating the Animal Control Ordinance, remodeling fire facilities, and launching a feasibility study for enhanced fire services at the airport.

Technology & Administrative Modernization

The City has launched initiatives to modernize internal operations and resident-facing services, including the website redesign and chatbot integration, implementation of NeoGov and OneMeeting software, and AI-assisted building plan checks. Work is also underway to allow virtual and credit card payments citywide.

Employee & Organizational Development

Several projects aim to enhance the City's workforce environment and operations. These include launching appreciation programs, expanding employee benefit education, and updating key finance policies related to reserves, purchasing, travel, and decentralization of finance functions.

Housing & Economic Development

The City has committed to supporting affordable housing efforts by constructing three accessory dwelling units (ADUs) and continuing to pursue economic development opportunities that align with the community's long-term vision.

Future monthly updates will continue to report progress and highlight key milestones in each strategic area.

IV. ALTERNATIVES:

None. Receive Report Only.

V. FISCAL IMPACT:

None.

ATTACHMENTS:

File Name	Description
 October_2025_Envision_Project_Update_Reports.pdf	Envision Project Updates October 2025

Financial Services Department

October Monthly Project Status

FY2025/2026

Prepared by Mai Vang

Table of Contents

In the order of Priority

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Project Name: Credit Card Payments for all Services.....	4
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Project Name: Decentralize Finance Functions	10
Project Name: Revise Fund Balance and Reserve Policy	12
Project Schedule	14

Monthly Project Status Report

Prepared by: Mai Vang

Project Name: Update Travel Policy

Reporting Period: October 2025

1. Project Overview:

Scope: To involve the development and implementation of a comprehensive Travel Policy for the City of Coalinga. The policy will provide clear procedures, internal controls, and accountability measures related to employee travel, ensuring that all travel expenditures are reasonable, necessary, properly authorized, and in compliance with city and public fund stewardship standards.

Timeline: Expected Date of Completion: 8/31/2025

2. Executive Summary

The City of Coalinga is initiating a project to develop and implement a comprehensive Travel Policy to establish clear, consistent, and accountable procedures for all employee travel on official city business. This initiative is aimed at enhancing financial transparency, ensuring appropriate use of public funds, and reducing risk through clearly defined internal controls.

The current absence of a formal, citywide travel policy creates inconsistencies in travel approvals, reimbursement practices, and documentation standards. This project will address those gaps by implementing structured procedures and approval workflows to ensure travel is pre-authorized, properly budgeted, and well-documented.

3. Timeline:

Phase	Description	Target Date
Policy Review	Analyze current policy, identify gaps, gather input	March 2025
Drafting	Develop updated policy language and structure	May 2025
Legal Review	Incorporate feedback from legal	May 2025
Approval	City Manager Approval	September 2025
Rollout & Training	Distribute policy, train staff on procedures	September 2025

4. Budget:

\$1,000 Legal Review

5. Upcoming Milestones:

6. Progress Update:

Date	Comments
09/02/2025	Reviewing final draft for adoption of policy. Policy will be approved in September 2025.
10/02/2025	Completed final draft on September 9, 2025. Pending Union review.
10/14/2025	Policy Completed. Pending Signature.

Monthly Project Status Report

Prepared by: Mai Vang

Project Name: Credit Card Payments for all Services

Reporting Period: October 2025

1. Project Overview:

Scope: To accept credit card payment for all services

Timeline: Expected Date of Completion: February 2026

2. Executive Summary

The City currently accepts credit card payments only for utility billing. Payments for other services—such as business licenses, permits, and administrative transactions—must still be made via cash, check, or money order.

In accordance with SB 379, most California cities and counties are required to implement an online, automated permitting platform for solar-related permits by September 30, 2024. This transition highlights the City's ongoing challenges with its current merchant payment processor.

At present, the City uses OpenEdge for credit card processing. However, the provider imposes substantial service fees and lacks the capability to distinguish payments made for services beyond utility billing. Despite efforts to address this—such as requesting a rate analysis and reviewing alternative proposals. The projected annual processing cost remains high, exceeding \$300,000.

City staff have also engaged Tyler Technologies, the provider of the City's financial system, to explore a more cost-effective payment solution.

3. Timeline:

July – Obtain service and rate comparison from TylerTechnologies for the service

August – Decide on a solution and implement

1. Continuing service with Open Edge
2. Start merchant service and implement solution with TylerTechnologies

October – Select merchant service company

November – Begin application implementation

February – Go Live with new application

4. Budget:

Plan to use the cost savings from the budgeted Fees to pay for the implementation.

Current Budget

General Fund	\$40,000
Water Fund	\$160,000
Gas Fund	\$120,000
Sewer Fund	\$76,000
Sanitation Fund	\$4,000

5. Upcoming Milestones:

Begin software implementation

6. Progress update:

Date	Comments
09/02/2025	<u>Summary for OpenEdge (Current Merchant Servicer)</u> 1. Model proposed a. City absorbs fee i. Rate per Transaction - blended rate of 0.90% + \$0.15 ii. Risk Assessment Fee and Settle Funding Fee are about 65% of the estimated annual cost 2. Additional Considerations a. The City is responsible for the fees related to INSITE. This is an addition cost to the proposed model. On average, it costs the City between \$5,000 to \$6,000 quarterly. b. There are no implementation cost. c. Customers will continue to use current landing page to make payments. d. Recurring costs i. Card reader equipment - \$15.00 per device e. Estimated time to implement - None 3. Estimated annual costs to the City a. \$240,000 - \$260,000 (cost include fees and INSITE)
10/02/2025	<u>Summary for TylerTechnologies (Tyler Merchant Services, Current City ERP vendor):</u> 1. Models proposed a. Model one - City absorbs fee i. Rate per Transaction - blended rate of 1.20% + \$1.20 b. Model two - Customer pays for service fees i. Rate per Transaction ranges between 3.75% and 3.95% 2. Additional Considerations a. TylerTechnologies also has a transactional fee for the use of INSITE. INSITE is the landing page in which customer uses to make payment. This is an addition cost to the models listed above. On average, it costs the City between \$5,000 to \$6,000 quarterly. b. There are no implementation cost.

	c. Customers will continue to use current landing page to make payments. d. Upfront costs i. Card reader equipment - \$529.00 per device e. Recurring costs i. Annual PCI Service - \$180.00 per device f. Estimated time to implement - 4 months 3. Estimated annual costs to the City a. Model one - \$150,000 - \$200,000 (cost include fees and INSITE) b. Model two - \$20,000 - \$24,000 (INSITE fees only)
	<u>Summary for InvoiceCloud (Recommended Merchant Servicer)</u> 1. Models proposed a. Model one - City absorbs UTILITY fees (Non-Submitter) and General Public/Businesses absorb fees for GENERAL GOVERNMENT SERVICE (Submitter) i. Utility fee includes water, sewer, sanitation, and gas ii. General Government Services fee includes business license, cannabis tax payments, permits, solar permits, and not limited to. (General Fund revenue) iii. Non-Submitter + Rate per Transaction for credit cards - 2.72% absorb by the City + Rate per Transaction for e-Check (pay with bank information) absorb by the City iv. Submitter + Rate per Transaction for credit cards - 3.25% with \$1.95 min paid by the General Public/Business payor + Rate per Transaction for e-Check (pay with bank information) - flat rate of \$2.50 paid by the General Public/Business payor b. Model two - City absorbs UTILITY fees (Hybrid) and General Public/Businesses absorb fees for GENERAL GOVERNMENT SERVICE (Submitter) i. Utility fee includes water, sewer, sanitation, and gas ii. General Government Services fee includes business license, cannabis tax payments, permits, solar permits, and not limited to. (General Fund revenue) iii. Hybrid + Rate per Transaction for credit cards - 3.25% with \$1.95 min paid by utility resident + Rate per Transaction for e-Check (pay with bank information) - flat rate of \$1.50 absorb by the City iv. Submitter + Rate per Transaction for credit cards - 3.25% with \$1.95 min paid by the General Public/Business payor + Rate per Transaction for e-Check (pay with bank information) - flat rate of \$2.50 paid by the General Public/Business payor 2. Additional Consideration a. Selecting InvoiceCloud eliminates the quarterly INSITE fees (saving between \$20,000 to \$24,000 annually) b. There is no implementation cost. Cost is waived.

	c. Residents and businesses will be introduced to a new landing page for payment. It provides a user-friendly and variety of payment methods with low costs to all customers, businesses, and City. d. Recurring costs i. Card reader equipment - \$20.00 per device e. Estimated time to implement - 3 to 4 months 3. Estimated annual costs to the City a. Model one (Non-Submitter) - \$120,000 - \$125,000 with the assumption of implementing/utility customer signing up for E-Check and City absorbs all fees. i. (Submitter) No cost to the city for General Government services b. Model two - (Hybrid) - \$27,000 - \$32,000 with the assumption of implementing/utility customer signing up for E-Check and City covers the flat rate of the E-check cost i. (Submitter) No cost to the city for General Government services
	Taking InvoiceCloud contract to City Council on 10/16/2025.
10/16/2025	Contract approved with InvoiceCloud

Monthly Project Status Report

Prepared by: Mai Vang

Project Name: Chart of Accounts

Reporting Period: October 2025

1. Project Overview:

Scope: Revamp the Chart of Accounts to meet GAAP and GASB requirements for financial statement reporting

Timeline: Expected Date of Completion: June 2026

2. Executive Summary:

In 2017/2018, the City of Coalinga implemented ERP Pro 10, which included a redesign of the Chart of Accounts. However, over time, the structure has become noncompliant with GASB standards. When new budget lines were created, the intended purpose of accounts—such as the proper use of revenue and expenditure categories and subcategories—was not consistently considered. This has led to the commingling of expenditures; for example, capital expenses have been recorded as operating expenses and vice versa. As a result, preparing accurate financial statements has become a cumbersome and time-consuming process.

3. Timeline:

September – Obtain project scope and quote from Tylertechnologies

October – Begin the project

July 2026 – Go Live with the new chart of accounts

4. Budget:

	<u>Current Budget</u>
General Fund	\$30,000
Water Fund	\$12,000
Gas Fund	\$6,000
Sewer Fund	\$8,400
Sanitation Fund	\$600
<u>RDA Fund</u>	<u>\$3,000</u>
Total	\$60,000

5. Upcoming Milestones:

Review the current chart of accounts and determine the string format for the new chart of accounts.

6. Progress update:

Date	Comments
09/02/2025	Meeting with TylerTechnologies to develop scope and cost of project the week of September 1 st .
10/02/2025	TylerTechnologies has not responded since the last meeting. Will pursue with Price Paige and Co, CPA
10/23/2025	Project kickoff meeting between City and Price Paige. Discussed and developed the scope of work.

Monthly Project Status Report

Prepared by: Mai Vang

Project Name: Decentralize Finance Functions

Reporting Period: October 2025

1. Project Overview:

Scope: Decentralize finance functions through process automation using workflow. Finance functions include Accounts Payable, Accounts Receivable, Purchase Orders, Journal Entries, Miscellaneous Revenue receipts, Travel Requests, and Budget Amendments.

Timeline: Expected Date of Completion: June 30, 3027

2. Executive Summary:

The Financial Services Department is undertaking a strategic initiative to decentralize its finance function in response to persistent inefficiencies in the current centralized model. This project is driven by the need to enhance operational responsiveness, improve accountability at all levels, and streamline financial workflows across the organization.

Recent internal assessments have highlighted critical delays in budget execution, lack of transparency in financial reporting, and bottlenecks in procurement and expenditure approvals. Additionally, the existing financial system is not utilized to its full extent to ensure control and compliance. As a result, the current centralized structure has become a constraint on timely decision-making and departmental autonomy.

Decentralization is being pursued as a solution to distribute financial responsibilities more evenly, empower departments with direct control over their budgets, and foster a more agile and responsive finance ecosystem.

3. Timeline:

October 2025

1. Planning and prioritizing the order of module implementation.
2. Work with TylerTechnologies for support and guidance

4. Budget:

No Budget at this time.

5. Upcoming Milestones:

September 2025 – Work with TylerTechnologies for support and guidance

6. Progress Update:

Date	Comments
09/02/2025	Scheduled a meeting with Tylertechnologies the week of September 1, 2025
10/2/2025	Christina is onboard and will start immediately

Monthly Project Status Report

Prepared by: Mai Vang

Project Name: Revise Fund Balance and Reserve Policy

Reporting Period: September 2025

1. Project Overview:

Scope: Revise Fund Balance and Reserve policy by leveraging the Golden Cone of Prosperity model

Timeline: Expected date of completion: June 2026

2. Executive Summary:

The City of Coalinga's Fund Balance and Reserve Policy is not just a fiscal management tool—it is a foundational element of the City's long-term financial resilience and prosperity. In alignment with the Government Finance Officers Association (GFOA)'s Golden Cone of Prosperity, this policy reinforces the importance of strong financial foundations to support higher-level community outcomes such as economic stability, service reliability, equity, and sustainable growth.

The GFOA's Golden Cone of Prosperity is a nationally recognized framework that illustrates how municipalities can build toward community prosperity by focusing first on essential financial disciplines. The cone begins with core practices like maintaining adequate reserves and liquidity and ascends toward more ambitious goals like equity-based budgeting and long-term community well-being.

This policy directly supports the base layer of the Golden Cone—Reserves and Liquidity—by ensuring that the City:

- Maintains sufficient reserves in the General Fund to manage revenue volatility, emergencies, and economic downturns.
- Sets strategic reserve levels for Enterprise Funds to cover operational continuity, infrastructure reinvestment, and utility rate stability.
- Commits to annual review and adjustment of reserve targets based on updated forecasts and evolving community needs.

By strengthening the City's reserve practices, Coalinga will build the fiscal foundation necessary for sound budgetary planning, responsible capital investment, risk management, and ultimately, community prosperity.

3. Timeline:

Time will be provided upon discussion with Wulff, Hansen & Co

4. Budget:

\$5,000

5. Upcoming Milestones:

February 2026 – Discuss goals with Wulff, Hansen & Co.

6. Progress Update:

Date	Comments
09/02/2025	Have not started
10/02/2025	Have not started
11/02/2025	Have not started

Project Schedule

As of 11/3/2025

Projects	Status	FY24/25				FY25/26											FY26/27												
		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
		25	25	25	25	25	25	25	25	25	25	26	26	26	26	26	26	26	26	26	26	26	26	27	27	27	27	27	27
Update Travel Policy	In Progress																												
Credit Card for all Services	In Progress																												
Chart of Accounts	In Progress																												
Decentralize Finance Functions	Not Started																												
Revise Fund Balance and Reserve Policy	Not Started																												

Key

Project Begins

Working Period

Project Ends

Monthly Project Status Report – October 2025

Name: Jessenia Medina

Project Name: Website Re-design Efforts

1. Project Overview:

Scope: The City of Coalinga is redesigning its municipal website to improve usability, accessibility, and online service delivery. The current site is difficult to navigate and staff wants to improve access to important city services and information. The updated site will feature a modern, mobile-friendly design, ADA compliance, multilingual support, and a streamlined content management system.

Timeline: July 2026

2. Executive Summary and Progress Update:

Staff is working with Civic Plus to schedule pre-re-design meeting to discuss scope and timeline for the update. With the hiring of the City's public outreach coordinator, the City Manager will brief staff and introduce them to Civic plus to proceed with the website redesign. A Project Kickoff Meeting had been scheduled to discuss the development and integration planning phase in November 2025.

4. Timeline:

Meeting with Civic Plus – October 2025

Module Audit + Analytic Review – October 2025

Project Kickoff Meeting- November 2025

5. Budget:

The cost is included in the City's existing contract with Civic Plus for web services.

6. Upcoming Milestones:

Public Outreach Coordinator in communication with Civic Plus scheduling kick off meeting to discuss the production process and initial project steps, Meeting anticipated to occur with Civic Plus – November 2025

Project Name: Chatbot Integration into Website

1. Project Overview:

Scope: The City of Coalinga is seeking to integrate a CivicPlus AI-powered chatbot into its municipal website as part of a broader effort to enhance customer service, improve accessibility, and streamline access to city information. This chatbot will serve as a 24/7 virtual assistant capable of answering frequently asked questions, guiding users to relevant services and resources, and reducing the volume of routine inquiries received by City staff.

Timeline: December 2025

2. Executive Summary and Progress Update:

Staff has been in contact with Civic Plus staff to set up a meeting and discuss schedule for integrating the Chatbot Feature into the Website. An initial Kickoff meeting is scheduled for November 2025 to outline project goals and confirm implementation plan.

4. Timeline:

Staff expects to schedule a meeting with Civic Plus in October 2025. Kickoff meeting is scheduled for November 2025.

5. Budget:

None Determined at this time.

6. Upcoming Milestones:

Kickoff meeting with CivivPlus – November 2025

Budget presented to Council. – November/December 2025

Monthly Project Status Report- **COMPLETED**

Prepared by: Greg DuPuis, Fire Chief

Project Name: Landscaping & City Facilities Projects

Reporting Period: October 2025

1. Project Overview:

Scope: Modernize exterior of Fire Department (Landscaping, Signage, Paint).

Timeline: September 2025

2. Executive Summary and Progress Update:

BC Long to manage the project. Quotes received, contractor selected. Waiting for an appointment date.

3. Timeline:

Completed

4. Budget:

\$30,000

5. Upcoming Milestones:

Complete

Monthly Project Status Report - **COMPLETED**

Prepared by: Greg DuPuis, Fire Chief

Project Name: Ambulance & Fire Services

Reporting Period: October 2025

1. Project Overview:

Scope: Increase Ambulance Rates

Timeline: July 2025

2. Executive Summary and Progress Update:

Chief presented at the June 18 Council meeting. Approved by Council. Will take effect July 1, 2025

3. Timeline:

Completed

4. Budget:

N/A

5. Upcoming Milestones:

We went live with Sharp on October 1st.

Monthly Project Status Report

Prepared by: Greg DuPuis, Fire Chief

Project Name: Ambulance & Fire Services – Improvements to Training Center

Reporting Period: October 2025

1. Project Overview:

Scope: Improvements to the Fire Department training center.

Timeline: December 2025

2. Executive Summary and Progress Update:

Apply for CIRA grant to keep improving on the training facility.

3. Timeline:

Just started

4. Budget:

Will be asking for \$75,000. Money will be used for training props, extending the workspace, awning and restroom facilities. (could be port-a-potty)

5. Upcoming Milestones:

Determine Cost Estimate and CIR funding opportunities.

Monthly Project Status Report - **COMPLETED**

Prepared by: Greg DuPuis, Fire Chief

Project Name: Ambulance & Fire Services – Remodel Fire Department Bathroom

Reporting Period: October 2025

1. Project Overview:

Scope: Remodel Fire Department Bathroom

Timeline: September 2025

2. Executive Summary and Progress Update:

BC Milligan to manage the project.

3. Timeline:

Project started 9/29.

4. Budget:

\$40,000

5. Upcoming Milestones:

- Receive 3 Quotes and Execute Contract for Services
- Complete Construction
- Project started 9/29/25, Completed on 10/31/25

Monthly Project Status Report- **COMPLETED**

Prepared by: Greg DuPuis, Fire Chief

Project Name: Ambulance & Fire Services - Sponsor Medic School & Fire Academy

Reporting Period: October 2025

1. Project Overview:

Scope: Sponsor Medic School & Fire Academy

Timeline: Continuous

2. Executive Summary and Progress Update:

Project already started. To date we have had 3 EMT's enroll in medic school and 2 Firefighters enroll in the Fire Academy.

3. Timeline:

On going

4. Budget:

\$10,000 medic school, \$9,000 Fire Academy

5. Upcoming Milestones:

2 EMT's graduated Medic school in 9/2025, 1 in 2026. 1 FF has already graduated from the fire academy in May of 2025. 1 to graduate December 2025.

Monthly Project Status Report

Prepared by: Greg DuPuis, Fire Chief

Project Name: Feasibility Plan for Increased Presence of the Fire Department at the Coalinga Airport including Ancillary Services (ie. CAL Fire, Sky Life, Ect)

Reporting Period: October 2025

1. Project Overview:

Scope: Determining the Feasibility of Increased Presence of the Fire Department at the Coalinga Airport including Ancillary Services (ie. CAL Fire, Sky Life, Ect)

Timeline: November 2025 to present to Council

2. Executive Summary and Progress Update:

Chief and BC Long are currently working on the study.

3. Timeline:

started

4. Budget:

Staff resources.

5. Upcoming Milestones:

Presentation to City Council November 13th

Monthly Project Status Report- **COMPLETED**

Prepared by: Greg DuPuis, Fire Chief

Project Name: Emergency Readiness: Implement Civic Ready

Reporting Period: October 2025

1. Project Overview:

Scope: CivicReady is a mass notification system developed by CivicPlus that enables local governments and public safety agencies to quickly communicate emergency alerts and routine updates to residents through text messages, phone calls, emails, and mobile push notifications. It supports targeted messaging using geographic filters and integrates with FEMA's IPAWS for national alerts. Residents can customize their notification preferences and receive information in multiple languages. Common uses include severe weather warnings, boil water notices, road closures, and community event reminders, making it a critical tool for enhancing public safety and civic engagement.

Timeline: September 2025

2. Executive Summary and Progress Update:

Chief DuPuis has completed the training. This would be a good assignment to bring aboard the new Public Outreach Coordinator position when hired.

3. Timeline:

Started April 2025, completed training June 2025. Next step is to train staff and implement.

4. Budget:

Staff resources, this service is included in the Civic Plus Platform the City uses for its website.

5. Upcoming Milestones:

Train Public Outreach Coordinator

Monthly Project Status Report

Prepared by: Greg DuPuis, Fire Chief

Project Name: Install Fire Department Generator

Reporting Period: October 2025

1. Project Overview:

Scope: Emergency Readiness: New Generator

Timeline: Still waiting on PG&E. No response. Chris Phillips, from Phillips Electric, working with PG&E.

2. Executive Summary and Progress Update:

Project was started in 2022. Multiple delays due to PG&E and project managers have delayed installation. Permits approved May 2025. The last step is PG&E approval and installation.

3. Timeline:

Began 2022

4. Budget:

Unknown. Still waiting for a quote from Phillips Electric once PG&E approves project.

5. Upcoming Milestones:

Have had multiple conversations with Chris Phillips. The delay is with PG&E, not him. I have been doing monthly check-in since the start of the year.

Monthly Project Status Report

Prepared by: Robert Smith

Project Name: Animal Control Facility

Reporting Period: October 2025

1. Project Overview:

Scope: Remodel inside of 270 S 6th St. Animal Shelter and install kennels

Timeline: Timeline has been adjusted to Mid-August due to mis-shipments by supplier

2. Executive Summary and Progress Update:

We received an additional invoice for \$19,888.20 on 9/16/2025. This was an unexpected invoice. After calling MWI they stated that the kennel manufacturer had made an adjustment to the final billing and that this happens frequently with them. This takes money away from the fencing and washer and dryer that are needing to be purchased for the animal shelter.

4. Timeline:

92% complete

5. Budget:

Construction Budget: \$282,627.00 (We had an increase of \$2,380 for miscellaneous change orders due to age of building.)

Electrical Budget: \$22,569.00

Kennel and cages: ~~\$139,33.05~~ **\$144,031.65** (UC Davis grant to cover \$100,000)

Total Budget: ~~\$444,529.05~~ **\$449,227.65**

Total to date (less Grant): ~~\$344,5296.05~~ \$349,227.65

6. Upcoming Milestones:

Continuing the building of the kennels. Quotes for the fencing have been received. All outdoor finishes to dog play area.

Monthly Project Status Report

Prepared by: Robert Smith

Project Name: Purchase and install remaining backflow enclosures.

Reporting Period: October 2025

1. Project Overview:

Scope: Purchase and install backflow device enclosures

Timeline: Enclosures and blankets have been delivered. Awaiting the installation schedule from Public Works.

2. Executive Summary and Progress Update:

4. Timeline:

Unsure of actual timeline but would hope to have them installed before end of year.

5. Budget:

\$12,600

6. Upcoming Milestones:

Scheduling of installation with Public Works.

Monthly Project Status Report

Prepared by: Robert Smith

Project Name: Implementation of AI for Building Plan Checks

Reporting Period: October 2025

1. Project Overview:

Scope: Explore the options and value of AI plan checks to help streamline plan checks for building permits.

Timeline: In the beginning phase of research.

2. Executive Summary and Progress Update:

With the help of the ACM I have set up meetings with the top 3 AI plan review/code sites. We are currently demoing the Ichi code system at no cost. Code Comply is the second company we are looking at. Their demo costs \$750 and is more expensive. We have a meeting with Blitz Ai 11/5/2025 to see what their software looks like and what a demo would cost.

4. Timeline:

Ongoing

5. Budget:

N/A

6. Upcoming Milestones:

After 30 day trial with Ichi, Jesse and I will discuss their program and cost as well as any other company that proves to work with the direction of the department.

Monthly Project Status Report

Prepared by: Police Chief Jose Garza

Project Name: Purchase a Command Trailer

Reporting Period: October 2025

1. Project Overview:

Scope: Purchase a multipurpose Command Trailer for the Coalinga PD that would be used in large emergency operations, DUI check points, crime scene investigations, Derby, and community events.

Timeline : FY 2026/2027

2. Executive Summary and Progress Update:

Staff will begin researching the type of trailer and equipment needed to outfit a multipurpose Command Trailer.

3. Timeline:

Research and Recommended Specifications complete by February 2026.

4. Budget:

No budget for FY26 – Staff Time for Research.

5. Upcoming Milestones:

No update for the month of October 2025

Project Name: Update Animal Control Ordinance

Prepared by: Police Chief Jose Garza

Reporting Period: October 2025

1. Project Overview:

Scope: Review and approval of the amended Animal Control Ordinance Sections 1 through 5 (Peace officers and Animal Control Officers, Animal impoundment, and Inhumane Treatment and Cruelty to Animals).

Timeline: FY 2025

2. Executive Summary and Progress Update:

The City Attorney added specific language and edits to Sections 1, 2, 3, 4 and increased the fines in Section 4 d. The changes were presented to Council on October 16 and Council requested further review and changes. In addition, Coalinga Police Department is still working on a plan to manage the Animal Control program for the City of Coalinga. The plan will need the City Manager and Council approval.

3. Timeline:

FY 2025

4. Budget:

Attorney fees for preparation.

5. Upcoming Milestones:

- Ordinance Adoption Hearings in November or December.

6. Upcoming Milestones:

Once approved by Council, CPD and ACO can enforce the new fines and animal impoundment procedures.

Monthly Project Status Report – October 2025

Prepared by: Jesse Barron

Project Name: Update Commercial Vehicle Parking Standards

1. Project Overview:

Scope: The City of Coalinga is undertaking a comprehensive update to its commercial vehicle parking standards to address growing concerns related to the illegal parking of large commercial vehicles within city limits. This project will involve reviewing existing municipal code provisions, identifying enforcement gaps, and drafting clear, enforceable regulations that prohibit the overnight parking, staging, or maintenance of large commercial vehicles in residential areas, vacant lots, and public rights-of-way. The updated ordinance will define key terms, establish appropriate fines and penalties, and provide clear exceptions for loading, unloading, and emergency vehicles.

Timeline: Draft Ordinance (November 2025), Adoption February 2026.

2. Executive Summary and Progress Update:

Staff has been continuing to evaluate examples of other codes, as well as looking at alternative parking solutions, such as designated truck parking areas and an enforcement strategy to ensure compliance. The revised code will be brought forward to the Council for review and adoption.

4. Timeline:

Staff expects to have a draft ordinance before the Council for review by November 2025.

5. Budget:

No formal budget, staff time.

6. Upcoming Milestones:

Provide draft to City Council.

Project Name: Clean City Initiative

1. Project Overview:

Scope: The Clean City Initiative focuses on enhancing code enforcement efforts by revising and modernizing municipal property maintenance regulations. The goal is to ensure compliance and create a clear, enforceable framework that communicates what businesses and residents are expected to adhere to in maintaining their properties. This effort includes developing more proactive enforcement strategies, improving public education, and aligning internal resources to support sustained compliance.

Timeline:

Initial outline and staff research – November 2025

Council presentation of draft recommendations – December 2025

Adoption and implementation of revised code – January/February 2026

2. Executive Summary and Progress Update:

During this reporting period, staff initiated internal discussions and began drafting an outline for proposed changes to the City's property maintenance regulations. The draft will serve as the foundation for future code revisions and enhanced enforcement protocols. Staff is identifying priority areas for improvement, including junk/debris removal, fencing standards, landscaping, and signage.

Staff plans to address this by incorporating clear language in the updated regulations and launching a targeted outreach campaign once the revisions are finalized.

The City Manager has met with the Code Enforcement Department and other staff to develop an outline for draft ordinance development.

4. Timeline:

Complete draft outline of revised regulations (November 2025)

5. Budget:

There is no dedicated project budget at this stage. Staff is utilizing existing resources for research and drafting.

6. Upcoming Milestones:

Complete draft outline of revised regulations (November 2025)

Project Name: Water and Wastewater Treatment Plant Solar Projects

1. Project Overview:

Scope: The City of Coalinga is implementing solar energy systems at both the Water Treatment Plant and the Wastewater Treatment Plant to offset utility costs and promote long-term energy sustainability. The projects involve the design, permitting, and installation of ground-mounted photovoltaic systems at each facility. Design is complete for both sites. Land leases have been secured, and the construction drawings for the Water Treatment Plant project have been submitted to Fresno County for review, as it is located outside city limits.

Timeline: April 2026

2. Executive Summary and Progress Update:

During the current reporting period, Johnson Controls finalized the design for both solar projects and secured all necessary land leases. Construction drawings for the Water Treatment Plant have been officially submitted to Fresno County for review and approval, marking a significant milestone due to the plant's location outside City jurisdiction. The

Wastewater Treatment Plant project is close to permit ready as this will be handled by City staff. No major issues have arisen to date, but staff will closely monitor the County's permitting timeline, as delays in review could impact the overall schedule. Coordination with PG&E for interconnection is ongoing.

Plans are currently under staff review and have been approved. JCI has submitted the WTP plans to the County of Fresno for review and once approved permits issued for construction to begin.

4. Timeline:

Construction Expected to start in November 2025

5. Budget:

\$10,774,672.00 (Combined both Projects)

6. Upcoming Milestones:

- Fresno County approval of Water Treatment Plant construction drawings (in progress).
- Construction documents for Wastewater Treatment Plant (Completed).

- Begin construction mobilization.
- Execute PG&E interconnection agreements.

Project Name: Build (3) ADU's

1. Project Overview:

Scope: The City will implement and build two Accessory Dwelling Units (ADUs) on City-owned property.

Timeline: July 2026

2. Executive Summary and Progress Update:

Staff has determine partial funding sources to undertake the project.

Precision Civil Engineering has prepared a site plan for the property at Cedar Ave and staff is currently reviewing the plan. Staff provided comments to PCE staff and as of September 10, received the updated site plan and cost estimate for the project. Staff is reviewing and considering next steps.

4. Timeline:

Currently establishing budgets and funding sources.

5. Budget:

Pending

6. Upcoming Milestones:

Determine the scope of work the budget can support.

Monthly Project Status Report

Prepared by: Anthony Uribe

Project Name: Re- Pave City Hall / PD Parking Lot

Reporting Period: October 2025

1. Project Overview:

Scope: This project entails resurfacing two facilities using either Cape Seal or Slurry Seal and Striping. City crews will perform tasks such as crack sealing, asphalt patching, dig-outs, and water flow testing to identify low spots.

2. Executive Summary and Progress Update:

This project has not started. Tri-City Engineering will provide the scope of work and cost estimates, along with their recommendations based on photographs of the parking lot.

4. Timeline:

The goal is to integrate this project with the Phase 3 Slurry Seal Project scheduled for Spring of 2026.

5. Budget:

\$25,000 has been approved in the FY26 Budget.

6. Upcoming Milestones:

This is an ideal time to undertake this project, as it would allow us to secure a favorable cost for both facilities, especially since we have a slurry seal project planned for next year.

Prepared by: Anthony Uribe

Project Name: Complete Phase 1 of Center Median Project

Reporting Period: October 2025

1. Project Overview:

Scope: This project aims to update and enhance the Center Median Island at Merced Avenue and Chardonnay Lane. The plan includes planting new trees, adding drought-tolerant plants, and incorporating decorative rocks. City crews will also remove all dead trees, plants, and shrubs as part of the preparation work.

2. Executive Summary and Progress Update:

Tri-City Engineering is currently working on the design, scope of work, and cost estimate for the project.

4. Timeline:

Timeline for Design Completion fall of 2025 and Construction Schedule is set for spring of 2026.

5. Budget:

Budget is \$150,000.00

6. Upcoming Milestones:

Complete Design and Confirm Cost Estimates + construction Schedule

Prepared by: Anthony Uribe

Project Name: Phase 1 Valley Gutter Project

Reporting Period: October 2025

1. Project Overview:

Scope: This project involves the replacement of 15 valley gutters that the city has identified as needing reconstruction due to damage. Issues include broken sections, exposed rebar, and potential sinking. Additionally, we will be adding curbs, gutters, and new ramps.

2. Executive Summary and Progress Update:

Tri-City Engineering has completed the design and scope of work. To optimize costs and address as many valley gutters as possible, this project will be combined with the Sacramento Street Reconstruction Project.

4. Timeline:

Construction has been completed. Notice of Completion is being sent to council.

5. Budget:

We Allocated \$100,000 for repairs.

6. Upcoming Milestones:

AJ Construction has reconstructed 6 valley gutters at the following locations: Hawthorne & 4th St., Roosevelt/Hayes & Pine St., Buchanan/Baker, and Lincoln/Baker St. These valley gutters and Sacramento paving reconstruction have been completed.

Prepared by: Anthony Uribe

Project Name: Slurry Cape seal Project Phase 2

Reporting Period: October 2025

1. Project Overview:

Scope: This project involves improving street base failure and resurfacing on various citywide streets to improve the street's life span within the city. A total of 51 streets is recommended for improvements of cape sealing with slurry sealing. The scope of work also includes replacement of striping and markings. City crews will be doing asphalt concrete "dig-out" repairs, asphalt concrete patching and crack sealing.

2. Executive Summary and Progress Update:

Phase 3 will be going out next Spring 2026

4. Timeline:

Project has been completed.

5. Budget:

The cost estimate is \$1,126,000.00.

Bid Award was for \$1,238,600.00.

6. Upcoming Milestones:

Notice of Completion is going on next council agenda.

Prepared by: Anthony Uribe

Project Name: Backup Generator Connection for Sewer Lift Stations

Reporting Period: October 2025

1. Project Overview:

Scope: This project involves updating and improving four of our city's sewer lift stations by installing a cellular alarm call-out system and creating electrical connections for backup generator power. Additionally, we will be replacing two sewer lift station pumps.

2. Executive Summary and Progress Update:

MKN Engineering is currently developing a scope of work and a cost estimate for the design phase. At this time, a start date has not yet been determined.

4. Timeline:

At this time, a start date has not yet been determined.

5. Budget:

TBD

6. Upcoming Milestones:

Design Cost and Schedule to be established.

Prepared by: Anthony Uribe

Project Name: Complete Derrick Reservoir Project

Reporting Period: October 2025

1. Project Overview:

Scope: The primary scope of work is to rehabilitate approximately 7.5-million-gallon steel tank, located on the northeast corner of South Derrick Avenue and Jayne Avenue. This project includes installing new coatings, piping, a roof, and paint.

2. Executive Summary and Progress Update:

The contractor has finished all the inside coating of the tank. The city has started the disinfection process along with filling the tank with water on Tuesday, October 21st, and should be filled by Friday, the 24th. All testing of the water should be completed by October 31st.

4. Timeline:

Project to be completed by mid-November 2025

5. Budget:

- Project Budget: \$4,463,853.77.
- Project expenses to date as of May 2025: \$2,439,995.31.
- This project, due to the unforeseen issues that have arisen, will see budget overages however the impacts will not impact the water fund negatively.

6. Upcoming Milestones:

All of the tank coating has been completed. The Derrick tank is undergoing the disinfection process, and if all the tests come back positive, it should be back in service the week of November 3rd.

Prepared by: Anthony Uribe

Project Name: Update Water Treatment Plant Maintenance & Operation Plans

Reporting Period: October 2025

1. Project Overview:

Scope: This project is governed by Title 22 of the California Code of Regulations, which requires a water supplier to operate a surface water treatment plant in accordance with a Maintenance and Operations Plan approved by the State Water Resources Control Board's Division of Drinking Water.

2. Executive Summary and Progress Update:

City staff have reviewed the draft report and provided their comments. It is now with the State Water Resources Control Board (SWRCB) for review and approval.

4. Timeline:

1-2 months for SWRCB Review.

5. Budget:

Budget: \$58,262.00. No changes in the budget as of June.

6. Upcoming Milestones:

- SWRCB review of Plan.
- Approval of Plan.

Prepared by: Anthony Uribe

Project Name: Completion of ADA Transition Plan Update

Reporting Period: October 2025

1. Project Overview:

Scope: This city-wide ADA improvement project focuses on developing a comprehensive citywide transition plan to enhance accessibility for individuals with disabilities. This plan outlines strategies for improving public facilities, sidewalks, and curb ramps.

2. Executive Summary and Progress Update:

Tri-City Engineering is currently developing the scope of work and cost estimate. I will provide further updates as the project moves forward.

4. Timeline:

Completion by end of FY26

5. Budget:

\$24,000

6. Upcoming Milestones:

- Scope of Work from City Engineer
- Preparation of Plan
- Council Approval of Plan

Prepared by: Anthony Uribe

Project Name: Increase Wastewater Treatment Plant Land Discharge Area

Reporting Period: October 2025

1. Project Overview:

Scope: This project aims to purchase or lease additional property to discharge water onto city property.

2. Executive Summary and Progress Update:

I am currently working with a landowner to acquire land for leasing or purchasing to increase our capacity for discharging wastewater. However, the landowner is not interested in leasing or selling any part of their property at this time.

4. Timeline:

I will continue to check back with them every couple of months.

5. Budget:

None

6. Upcoming Milestones:

None

Prepared by: Anthony Uribe

Project Name: Complete Ramsey Splash Park

Reporting Period: October 2025

1. Project Overview:

Scope: The primary scope of work is to construct a new 0.4-acre public park, to be called Ramsey Park, on the undeveloped lot located at 405 5th Street, Coalinga, CA. Site improvements include, but not limited to, reconstruction of the existing concrete sidewalk, drive approach, curb, gutter and one ADA parking stall with striping. Park amenities include a new splash pad, shade structure, restrooms, a shower, drinking fountains, trash receptacles, seat walls, benches, picnic benches, and signage. Site improvements also include new private access and driveway for city maintenance, grass areas, trees, new and improved utilities including drainage improvements, a CMU block wall and ornamental fencing with ornamental vehicle gate and pedestrian gate.

2. Executive Summary and Progress Update:

Designs are 90% complete.

4. Timeline:

The timeline is still on track for end of May 2026 ribbon cutting.

5. Budget:

The total cost for this project stands at **\$1,877,307.68 (Rough Draft)**

\$1.7 Million has been budgeted for FY26, which is expected to cover the remaining project expenses.

6. Upcoming Milestones:

Summer 2026 Project Completion and Opening

Monthly Project Status Report

Prepared by: Anthony Uribe

Project Name: Phelps Ave Rehabilitation Phase 2

Reporting Period: October 2025

1. Project Overview:

Scope: The main objective of this project is to continue the rehabilitation of the entire Phelps Avenue segment, following the completion of Phase 1 in 2020. Phase 2 will extend the improvements from Posa Chanet to the City Limits, just beyond the Coalinga Regional Medical Center. The planned upgrades include the grading of 0.63 miles of existing roadway, the installation of asphalt concrete (AC) pavement, adjustments to existing manhole covers and utility lids, the addition of new striping, the creation of a high-visibility crosswalk, the installation of two new ADA-compliant curb ramps, and the placement of two new solar streetlights.

2. Executive Summary and Progress Update:

Project has been completed. Notice of Completion is going to council.

4. Timeline:

Completed in September

5. Budget:

Engineers estimate was \$619,877.00

Emmitt Valley Construction was awarded the contract with a bid of \$ 502,738.00

6. Upcoming Milestones:

Project has been completed September 9/26/2025

Monthly Project Status Report – October 2025

Prepared by: Sean Brewer

Project Name: Explore Feasibility of a New Veterans Hall

1. Project Overview:

Scope: Evaluate the feasibility of establishing a new Veterans Hall in Coalinga, including review of funding mechanisms (state/federal grants, earmarks), special district formation, and potential partnerships with federal/state representatives.

2. Executive Summary and Progress Update:

During this reporting period, staff initiated the preliminary feasibility assessment in response to a City Council directive. Initial outreach to our federal lobbyist identified two potential paths for pursuing a Veterans Hall:

Special District Formation:

Establishing a Veterans Memorial District is a potential option, but involves a complex, multi-step process governed by LAFCo. Key steps include public engagement, feasibility study, CEQA compliance, and a potential election. Estimated costs range from tens of thousands to over \$100,000 depending on CEQA and election requirements.

Federal Earmarks:

This project could qualify for federal funding through the Community Project Funding (earmark) process. According to Townsend, here are couple projects received significant allocations for a veterans center/hall:

- \$850,000 to Manteca for a Veterans Center (2024)
- \$1,250,000 to Watsonville (2025, rescinded in CR)

Spencer Street of Townsend Public Affairs is monitoring fall timelines for earmark submissions and will support a future application to Rep. Gray and Senators Padilla and Schiff.

Potential Challenges:

The complexity and cost of forming a new district may outweigh the benefits unless local momentum or a clear funding path is secured. Staff will need to determine if this path is viable or whether earmark funding alone can support the project.

4. Timeline:

- Fall 2025: Potential federal earmark application preparation
- 2026: Further exploration of special district formation (if pursued)

5. Budget:

None allocated at this time; exploratory phase only

6. Upcoming Milestones:

- Coordinate with CSDA and LAFCo for guidance on district formation (in progress)
- Schedule internal strategy meeting for earmark submission (Fall 2025)
- Draft summary for Rep. Gray's office to begin 2026 earmark positioning
- Identify potential stakeholders (local veterans organizations, service clubs)

No update for the month of September 2025.

Project Name: Outdoor Food Court (Design Phase)

1. Project Overview:

Scope: The City of Coalinga is exploring the development of an outdoor food court on the vacant lot located along Elm Avenue between 4th and 5th Streets, designed to serve as a vibrant community gathering space and economic incubator. The project will feature retrofitted sea train containers that provide affordable, flexible space for start-up restaurants and small food vendors, promoting local entrepreneurship and culinary diversity. In addition to the container units, the site will include designated parking and utility hookups for rotating food trucks, open seating areas, shaded canopies, community gathering zones, and amenities such as firepits to enhance year-round usability. The space is intended to activate a currently underutilized property, encourage foot traffic along Elm Avenue, and serve as a dynamic hub for residents and visitors alike.

Timeline: June 30, 2026

2. Executive Summary and Progress Update:

Staff has obtained the preliminary design services of Precision Civil Engineering and has provided comments and reviewing the revised concept.

4. Timeline:

Preliminary Design Complete by Fiscal Year End 2026

5. Budget:

For FY26 there is \$100,000 budgeted for preliminary design services with expectations of construction in FY27 unless design is complete early and the Council may approve a budget adjustment for construction should it be within a reasonable amount.

6. Upcoming Milestones:

Concept Plan – Precision Engineering currently working on finalizing concept design.
Expecting design: December 2025.

Preliminary Design Started: January 2026

Project Name: Launch Personnel Appreciation Programs

1. Project Overview:

Scope: The Personnel Appreciation Program will be developed and launched in phases, beginning with employee engagement and employee surveys to assess needs and preferences, followed by designing a structured recognition framework that includes award categories, nomination processes, and communication strategies. The program will establish clear policies, secure funding, and undergo any necessary administrative or council approvals before implementation. Once launched, the City will promote the program through internal enhanced communication and train supervisors on program guidelines. The program will include regular recognition events or initiatives and will be evaluated periodically for effectiveness, with adjustments made based on employee feedback and participation metrics.

Timeline: January 2026

2. Executive Summary and Progress Update:

Preliminary work has started but there has been little work completed at this time.

4. Timeline:

Monthly progress is expected to move into January 2026

5. Budget:

\$6,000

6. Upcoming Milestones:

Gathering Information on program types, conduct employee surveys and continue monthly birthday celebrations and milestones acknowledgements.

Project Name: Expand Education on Retirement, Medical Benefits, and Mental/Physical Wellness Programs

1. Project Overview:

Scope: An expanded education initiative on retirement, medical benefits, and mental/physical wellness programs would include a series of workshops, webinars, and one-on-one consultations designed to help employees make informed decisions about their benefits. This would cover CalPERS retirement plans, deferred compensation contributions, healthcare coverage options, and available wellness resources. Employees would receive guidance on how to maximize their retirement savings through voluntary 457(b) contributions, understand their medical and mental health benefits, and access tools for physical wellness and stress management. Educational materials and digital resources would be provided to support long-term financial planning and overall well-being.

Timeline: Ongoing throughout FY26

2. Executive Summary and Progress Update:

Staff has been engaging with our health care brokers to set up periodic times to educate employees on various benefits to take advantage of under the City's health care plans. The City's 457 administrator conducted multiple sessions to educate staff on the City's 457 plan and the importance of contributing to the plan to support the City's PERS program.

4. Timeline:

Ongoing throughout FY26

5. Budget:

This will be implemented through the operations budget of the city.

6. Upcoming Milestones:

Continue to host 457(b) provider to provide guidance on how to maximize their retirement savings through voluntary 457(b) contributions.

Project Name: Council/Staff Team Building Event

Prepared by: Shannon Jensen

Project Name: **Council / Staff Team Building Event**

Reporting Period: August, 2025

1. Project Overview:

Scope: Planning and Coordinating a Team Building Event with the City Council and Department Head Staff.

Timeline: Fall/Winter 2025

2. Executive Summary and Progress Update:

The City Manager has been researching different opportunities for a team building event from go-cart racing, winery event, boat cruise, etc. Staff is trying to keep it within a days travel so overnight accommodations would not needed but may be optional for those who wish to stay.

Staff has provided a potential opportunity for a team building event, and it is currently under review by the City Manager.

4. Timeline:

The City Manager expects to have ideas finalized and a schedule confirmed after Wings Over the Westside, with the team building event anticipated to take place in Spring 2026.

5. Budget:

The FY26 budget includes \$7,000 for team building for the Council and additional allocated funds for the City Manager and Department heads from their respective Training/Travel budgets.

6. Upcoming Milestones:

Late Fall 2025 – Solidify Plan and Schedule.

Spring 2026 – Hold Team Building event.

No significant updates to report. Project remains on track for Spring 2026 implementation.

Project Name: Employee Appreciation Party

Prepared by: Shannon Jensen

Project Name: **Annual Employee Appreciation Party & Employee Awards**

Reporting Period: October, 2025

1. Project Overview:

Scope: To host a City-wide Employee Appreciation Party that celebrates and recognizes the contributions of all City employees across all departments. The event will promote positive morale, foster interdepartmental camaraderie, and publicly recognize staff achievements, service milestones, and exemplary performance.

Timeline: January 2026

2. Executive Summary and Progress Update:

Significant progress has been made in securing the venue and date for the event. The Elks Lodge has been confirmed as the selected location for its capacity, availability, and suitability for the anticipated attendance. The event will take place on **Saturday, January 31, 2026**.

Planning remains in the early stages; however, securing the location and date allows staff to now move forward with other key planning components, including catering, program development, awards coordination, and logistics. No issues or delays at this time.

4. Timeline:

- **Event Date:** Saturday, January 31, 2026
- Event planning efforts remain ongoing and will continue to progress steadily throughout the remainder of 2025.

5. Budget:

The FY26 budget has \$5,000 allocated for the appreciation dinner.

6. Upcoming Milestones:

- **Finalize catering selection** – November / December 2025
- **Develop program agenda and awards presentation** – December 2025

Monthly Project Status Report

Prepared by: Shannon Jensen

Project Name: **NextRequest – Public Records Request Software Implementation**

Reporting Period: October 2025

1. Project Overview:

Scope: Implement NextRequest to streamline, manage, and fulfill public records requests efficiently through an online portal with centralized tracking, reporting, and compliance support.

Timeline: Agreement executed July 1, 2025. Onboarding and portal activation to begin in early July, with go-live projected within the upcoming 4-6 weeks pending successful onboarding and staff training.

2. Executive Summary and Progress Update:

On July 1, 2025, the fully executed agreement was received. Key next steps include portal activation, onboarding scheduling and preparation, accounting coordination.

Staff continues to work through the onboarding process as availability allows, coordinating with the Launch Team to prepare for portal configuration and training.

There are no new updates to report at this time. Staff continues to monitor onboarding next steps and scheduling as availability allows.

4. Timeline:

7/1/25: Agreement executed.

Week of 7/7/25: Portal activation begins; initiate onboard scheduling.

October – November 2025: Onboarding sessions, portal configuration, staff training, and go-live preparation.

5. Budget:

Initial Cost: \$10,490 (FY 2025-2026)

Annual Renewal Cost: \$10,788/year thereafter.

6. Upcoming Milestones:

Continuing with next steps which include portal activation, scheduling onboarding sessions with Launch Team, complete onboarding and configuration, staff training. Go-live: Estimate 1-2 months (October / November 2025)

Project remains on track, with go-live still anticipated for Fall 2025.

Monthly Project Status Report

Prepared by: Shannon Jensen

Project Name: **OneMeeting – Agenda Software Implementation**

Reporting Period: October 2025

1. Project Overview:

Scope: Implementation of OneMeeting agenda management software to streamline preparation, routing, and publishing of City agendas and staff reports. This includes setting up agenda templates, staff report forms, workflows, and data migration to integrate with existing City processes.

Timeline: As of April 2025 estimating to go-live within the next 4-5 months (Sept/Oct)

2. Executive Summary and Progress Update:

The project continues to progress with steady configuration and validation work. Bi-weekly touchpoints are maintained to align on build items and resolve blockers. On **October 23, 2025**, staff met with the OneMeeting project manager to review agenda/minute layouts and confirm workflow steps. Focus remains on finalizing the City Council and Planning Commission templates, staff report form fields, and approval routing so end-user training can begin.

Overall Status: On track, with go-live by January 2026, pending final template approvals and successful user acceptance testing (UAT).

4. Timeline:

Next check-in meeting: November 13, 2025, where the team will perform the final demo of the system.

Target go-live: (January 2026) – updated for upcoming holiday season.

5. Budget:

Budget: Originally approved in 2023; Data Migration (one-time cost): \$12,000, paid February 2025. Additional implementation fees are not expected.

6. Upcoming Milestones:

November 2025 – January 2026: Target for final system testing, user training, and go-live if all workflows and templates are approved.

Project remains on track, with go-live still anticipated for January 2026.

Monthly Project Status Report

Prepared by: Shannon Jensen

Project Name: **National Night Out (August 5, 2025) – Completed**

Reporting Period: October 2025

1. Project Overview:

Scope: Planning and execution of the City's annual National Night Out event, including coordination of vendors, volunteers, staff booths, school supply giveaways, street closures, and overall event logistics.

Timeline: Tuesday, August 5, 2025. Preparations were conducted throughout June and July, with final logistics and vendor coordination completed in the days leading up to the event.

2. Executive Summary and Progress Update:

The 2025 National Night Out was successfully held on Tuesday, August 5, 2025, in downtown Coalinga. The event brought the community together for an evening of safety awareness, entertainment, and neighborly connection. Vendors, community organizations, and sponsors provided food, entertainment, giveaways, and school supplies. Monetary and in-kind donations from local businesses and individuals made it possible to distribute free school supplies to local students, with any remaining needed items purchased using monetary donations received.

City staff coordinated all aspects of the event, including vendor booth assignments, street closures, volunteer coordination, and staff coverage. The event ran smoothly, with positive feedback received from both participants and community members.

Following the event, the City Manager and staff met to debrief and evaluate all aspects of the planning and execution. The discussion focused on identifying what worked well and creating an action plan for improvements to make next year's National Night Out even better.

4. Timeline:

Event date: Tuesday, August 5, 2025 (completed)

Post-Event Debrief: Completed. Improvement plan developed for the 2026 event.

5. Budget:

Monetary donations were received prior to and during the event, which were used to offset the cost of school supplies and event materials. In-kind contributions from vendors and community partners significantly reduced overall costs.

6. Upcoming Milestones:

None

Monthly Project Status Report

Prepared by: Eric De Leon

Project Name: Complete Landscaping at City Parking Lot-
Completed

Reporting Period: Sept. 2025

1. Project Overview:

Scope: This project intel's grubbing and clearing current landscape removal of 3 trees and trimming remaining trees. It also includes re-doing all new irrigation, removal of excess dirt installing rock cover, planting drought resistant plant material and planting 2 new trees.

Timeline: 7/1/25-8/1/25

2. Executive Summary and Progress Update: New landscaping has been completed with all new irrigation, 3 new trees, planting of drought resistant plants and installation of decorative rocks and boulders.

3. Timeline:

Completed 7/31/2025

5. Budget:

Grounds Repairs & Maintenance 107-422-84050. Expenses absorbed in operations and maintenance budget.

5. Upcoming Milestones:

Cleaning up Parking lot

Project Name: Update Curb Painting Near Schools

Prepared by: Eric De Leon

Reporting Period: Oct. 2025

1. Project Overview:

Scope: This project intel's coordinating with the school district and getting a meeting scheduled to go over red curb painting and getting a plan together to update all red curbs around schools. Determining what needs to stay and what can be removed. Then executing plan to remove red paint not needed and update any new paint needed.

Timeline: Expected timeline for completion has been moved to end of Sept.

2. Executive Summary and Progress Update: After meeting with school staff, I have worked on a final draft on how to proceed including taking into consideration new laws. Going to be scheduling meeting to get final approval of new drafted map.

3. Timeline: Still waiting for School District to have a meeting together now that they have a new Maintenance Director to get him updated.

4. Budget:

Item funded out of Street Materials 107-422-70130. Expenses absorbed in operations and maintenance budget.

5. Upcoming Milestones: Looking at getting meeting scheduled in the next week to go over final draft and looking at working on implementing when school is out on winter break.

Project Name: Holiday Lighting for City Hall, Fire Department, Archway Signage

COMPLETED

Prepared by: Eric De Leon

Reporting Period: Sept. 2025

1. Project Overview:

Scope: The scope of this project is to install holiday lighting at City Hall, Fire Department and Archway Signage. Contact Vendors/ Contractors to see about what options are out in the market to get quality holiday lighting installed.

Timeline: Completed by Nov. 1, 2025

2. Executive Summary and Progress Update Received quotes from Todd with RHC Trim for permanent lighting to be installed I also received quotes from The Christmas light Pro for seasonal lighting for City Hall, PD, and Fire Dept. The Christmas light Pros also quoted lights for downtown trees that would stay up year-round.

4. Timeline:

Completed Sep 30th Seasonal lighting was approved, and Lights have been installed at Fire Dept. and City Hall. Installation of new tree lights has been installed.

5. Budget:

\$7,000 Increased to \$22,000

6. Upcoming Milestones:

Lights are already on at Fire Dept. Downtown trees are on and working on timer. City Hall Lights can be turned on anytime just need date City Council/ City Manager would like them to be turned on.

Project Name: Banner decorations on Light Poles

Prepared by: Eric De Leon

Reporting Period: Oct. 2025

1. Project Overview:

Scope: The scope of this project is to look at getting Decorative Banners for light poles. Get a cost for each banner and identify all areas that will need banners.

Timeline: Get completed by Nov.1, 2025

2. Executive Summary and Progress Update: I have continued to do some research on larger Banners that can be installed On Elm Ave. Looking into vendors and gathering information. I have also reached out to Chambers to get information on who they have used in past. Chamber mentioned they have seasonal banners, but the cost was for vendor to come out to install which they have not done. I am working with Chambers to see what options we may have.

4. Timeline:

Still Waiting for chamber to see if they have Banners that have already been purchased to possible be able to use those to be put up.

5. Budget:

\$5,000

6. Upcoming Milestones:

Get Information on Chamber Banners or continue with possible purchasing of new Banners sometime in November.

Project Name: Install Sail Shades at Dog Park - **COMPLETED**

Prepared by: Eric De Leon

Reporting Period: August 2025

1. Project Overview:

Scope: Installation of sail shades at the Dog Park.

Timeline: Complete

2. Executive Summary and Progress Update:

Sail shades have been installed.

4. Timeline:

Complete – Repairs underway.

5. Budget:

\$8,000 – Project was complete under budget. Some of this budget may be used to replace the torn sail shades that have occurred in the last month.

6. Upcoming Milestones:

Replace torn sail shades. Looking at stronger durable replacement options

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Authorize City Manager to Approve and Sign the Agreement with AMEX, PayPal Processing Services, and Paymentech, LLC
Meeting Date: Thursday, November 13, 2025
From: Sean Brewer, City Manager
Prepared by: Mai Vang, Financial Services Director

I. RECOMMENDATION:

Financial Services Director recommend City Council authorizes the City Manager to Approve and Sign the Agreements with AMEX, PayPal Processing Services, and Paymentech, LLC to receive service through InvoiceCloud.

II. BACKGROUND:

On October 16, 2025, City Council approved the agreement with InvoiceCloud to accept and process electronic payments for the City's General Government and Utility services.

III. DISCUSSION:

The agreements between AMEX, PayPal Processing Services, Paymentech LLC, InvoiceCloud, and the City will allow the City to accept customer bill payments through multiple payment channels. These agreements were not provided during the October 16, 2025 meeting.

These payment options were provided through InvoiceCloud as an additional convenience for our customers. There are no extra fees charged to customers for using these payment services.

IV. ALTERNATIVES:

Disapprove the agreements which is not recommended.

V. FISCAL IMPACT:

No Fiscal Impact

ATTACHMENTS:

	File Name	Description
☐	AMEX.pdf	AMEX
☐	Paymentech.pdf	Paymentech
☐	Paypal.pdf	Paypal



Annex to Biller Terms and Conditions for American Express Processing (“AMEX”) (Annex”)

By executing this Annex, **Biller** (the “Biller”), is agreeing to comply with the AMEX Rules as they pertain to Transactions you submit for processing through the Invoice Cloud Services. The Biller has contracted with Invoice Cloud, to obtain AMEX card processing services on the Biller’s behalf. This Annex supplements the Biller Agreement Terms and Conditions. All capitalized terms used in this Annex have the same meaning as ascribed in the Biller Agreement Terms and Conditions, unless otherwise defined herein.

1) Settlement

- a. Upon receipt of the Biller’s Transactions, AMEX will process the Transactions and facilitate the funds transfer between American Express, the Biller, and Invoice Cloud.
- b. AMEX will provide provisional credit to the Bank Account you designate hereunder under the Funding Schedule.

2) Processing and Payment.

The Biller and Invoice Cloud agree that all Convenience Fee Transactions will be submitted to AMEX under the Biller Agreement, all Transactions will be submitted by Invoice Cloud, Inc. on behalf of the Biller to AMEX, all AMEX processing fees that may apply associated with Transaction shall be paid by Invoice Cloud, all Chargebacks, returns and similar charges will be paid by the Biller, and all fees, for the Convenience Fee Transactions shall be paid by Invoice Cloud. Convenience Fee Transactions will be transferred directly to the bank account designated by Invoice Cloud and settlement funding for Transactions will be transferred to the bank account designated by the biller.

3) Reduction of Payments to Biller

Unless otherwise agreed to by the parties, the proceeds payable to the Biller shall be reduced by all Chargebacks, customer refunds and other applicable charges. Invoice Cloud is hereby authorized to draw from Biller’s account for this purpose. If the proceeds payable to the Biller do not represent sufficient credits, or the those proceeds or such account does not have a sufficient balance to pay amounts due from you under these guidelines, Invoice Cloud may pursue one or more of the following options: (i) demand and receive immediate payment for such amounts; (ii) debit a Biller bank account for the amount of the negative balance; (iii) withhold settlement payments to the Biller until all amounts are paid, (iv) delay presentation of refunds until a payment is made to us of a sufficient amount to cover the negative balance; and (v) pursue any remedies we may have at law or in equity.

4) Chargebacks

- a. The Biller may receive a chargeback for a number of reasons. The following are some of the most common reasons for chargebacks,
 - i. You do not issue a refund to a customer upon return or non-delivery of service
 - ii. An authorization/approval code was required and not obtained
 - iii. The transaction was fraudulent
 - iv. The customer disputes the card sale
 - v. The customer refuses to make payment for a card sale because in the customer’s good faith opinion, a claim or complaint has not been resolved or has been resolved by you but in an unsatisfactory manner.
- b. Chargebacks and the Biller’s Responsibility
 - i. The Biller is fully responsible for any and all chargebacks related to their AMEX account(s).
 - ii. Upon a Chargeback, AMEX will automatically deduct the amount of the chargeback from the Invoice Cloud, Inc’s bank account.
 - iii. The Biller hereby gives permission for Invoice Cloud to withdraw the chargeback amount from the biller’s bank account, described in section 6 of this Annex, within 24 hours of the chargeback being deducted from Invoice Cloud’s bank account by AMEX.

5) Data Security and Privacy

By signing below, the Biller represents that they do not have access to any Card Information data and you as the Biller will not request such Card

Information from Invoice Cloud. In the event Card Information in connection with the processing services provided by Invoice Cloud or AMEX under these guidelines, Biller agrees not use it for any fraudulent purpose or in violation of any AMEX or applicable law and the Biller will comply with all applicable AMEX Rules. If at any time you the Biller believe that Card Information has been compromised, you the Biller must notify AMEX and Invoice Cloud promptly and assist in providing notification to the proper parties. You as the Biller must ensure your compliance. You as the Biller may not use any Card Information other than for the sole purpose of completing the Transaction authorized by the payer for which the information was provided to you.

6) Funding Schedule

In order to receive funds from AMEX you must maintain a bank account that is a member of the Automated Clearing House System and the Federal Reserve wire system. You must designate a bank account for the deposit and settlement of funds and the debit of any fees and costs associated with processing of Transactions. The deposits will come from AMEX and any fees and chargebacks drafted by Invoice Cloud. Biller is hereby authorizing AMEX to initiate electronic credit entries to your bank account. The biller is also authorizing Invoice Cloud, to make initiate any necessary debits and adjustments to the said Biller's bank account. In the event of the said Biller's failure you shall not sell, transfer or disclose any transactional or credit card information to third parties.

a.If otherwise agreed to by Amex, the said Biller and Invoice Cloud, the proceeds payable to the bank account shall be equal to the amounts received by AMEX in respect of your Card transactions.

b.Invoice Cloud shall use the bank account listed below to draft account when and if required as outlined in this Annex.

Name of Bank: U.S.Bank

Account Name: City of Coalinga

ABA Routing NO: 122235821

Account NO: 158300209067

1) Definitions

"Card" is an account, or evidence of an account, authorized and established between a customer and AMEX payment for a good or service.

"Chargeback" is a reversal of a Transaction you previously presented to Amex and/or Invoice Cloud pursuant to Payment Brand Rules.

"Transaction" is a transaction conducted between a customer and Biller and/or Invoice Cloud utilizing a Card in which consideration is exchanged between the customer and Biller and/or Invoice Cloud. hereunder.

"Convenience Fee Transaction" is transactions representing a charge to a Customer's Card for the convenience of using the payment channel offered by Biller and Invoice Cloud.

"Card Information" is information related to a Customer or a Customer's Card that is obtained by the Biller or Invoice Cloud from the Customer's Card or from the Customer in connection with his or her use of a card. The card information could include, the Card account number, the Card expiration date, the customer's name or date of birth, the PIN data, the security code data and any other data read, scanned imprinted or otherwise obtained from the payment instrument.

Agreed and Accepted By:

Agreed and Accepted By:

Merchant Legal Name: City of Coalinga

Invoice Cloud, INC.

Printed Name : _____

Printed Name and Title: Kevin W O'Brien President

Title : _____

Signature : Kevin W. O'Brien

Signature: _____

Date: _____

Email Address: _____

Phone: _____

Address: 30 Braintree Hill Office Park, Suite 303

Address : 155 W.Durian Ave, Coalinga, CA 93210

Braintree, MA 02184

Date : _____



**SUBMITTER/MERCHANT
PAYMENT PROCESSING INSTRUCTIONS AND GUIDELINES**

These terms and conditions, the application, forms, and other documents provided by you herewith constitute the Agreement between Paymentech, LLC, JPMorgan Chase Bank, NA, and Merchant

Paymentech, LLC, also known as Chase Merchant Services (“CMS”, “we”, or “us”), for itself and on behalf of JPMorgan Chase Bank, N.A. (“Chase”), is excited about the opportunity to join **Invoice Cloud Inc.** (referred to herein as “Submitter”) in providing you, the Merchant signing below (hereinafter referred to as “you” or “Merchant”) with state-of-the-art payment processing services.

When you use the services of Submitter to receive payments for Transactions initiated by Card or by ECP, those Transactions are processed by us through systems and networks owned by the Networks, each of which maintains its own set of Network Rules governing Transactions processed over such Network.

The Network Rules, generally require that we have a direct contract with each merchant for which we process payment transactions through the Network, and this agreement (this “Agreement”) contains certain contractual commitments required by the Network Rules to be contained in each such contract.

1. Compliance with Network Rules, Applicable Law and User Guide; Network Liabilities.

You agree to comply with the Network Rules (including the Security Standards) of each Network, as they pertain to the Transactions you submit to us (directly or via Submitter) for processing through Submitter. You shall not, through act or omission, cause CMS or Chase to violate any Network Rules. You shall perform your obligations under this Agreement in compliance with all applicable federal, state and local laws and regulations and shall not submit any Transaction that it knows to be illegal. CMS reserves the right to temporarily suspend funding or refuse to process any Transaction if we reasonably suspect that it was prepared in violation of any provision of this Agreement, applicable law, or the Network Rules. You agree to pay any and all fines, fees, penalties, liabilities, charges and other amounts which may be imposed or assessed by the Networks on you, Chase or CMS as a result of your actions, omissions, Transactions, Chargebacks or Returns, including without limitation, your failure to comply with the Network Rules, this Agreement or any Security Standards (the “Network Liabilities”).

2. Your Transactions; Chargebacks and Returns.

You represent and warrant that you will only use our services and submit Transactions for processing which represent the sale or lease of goods or the provision of services by you to a Customer and not on behalf of any third-party seller. You shall have full liability for all Chargebacks (with respect to Card Transactions) and all Returns (with respect to ECP Transactions), as may be assessed in accordance with the applicable Network Rules, provided, however, that in the event that any Chargeback or Return is ultimately reversed by the applicable Network in your favor, CMS shall refund you for the amount thereof.

3. Settlement and Funding.

- (a) CMS will submit your Transactions to the applicable Network for processing, and thereafter will provisionally fund the Settlement Account (as defined below).
- (b) You must designate at least one bank account for the deposit and settlement of funds and the debit of any fees and costs associated with CMS’s processing of the Transactions (all such designated bank accounts shall be collectively referred to herein as the “Settlement Account”). You authorize CMS to initiate electronic credit entries, debit entries, and adjustments to your Settlement Account for amounts due to or from you in connection with this Agreement. CMS will not be liable for any delays in receipt of funds or errors in Settlement Account entries caused by third parties, including but not limited to delays or errors by Submitter, the Networks, or your bank.
- (c) Unless otherwise agreed, the dollar amount payable to you for your Transactions will be equal to the amount submitted by you in connection with your sale Transactions, minus the sum of amounts due from you, including Refunds, Chargebacks, Returns, Network Liabilities, and all applicable charges and adjustments; provided, however, that in the event we fail to withhold any such amounts from your Transaction proceeds, we may debit your Settlement Account for such amounts ;
- (d) If we fail to withhold any Refunds, Returns, Chargebacks, Network Liabilities or other charges or amounts due from the proceeds payable to the Settlement Account (including where such proceeds are insufficient to cover such obligations), or if the Settlement Account does not have a sufficient balance to pay amounts due from you under these guidelines, we may pursue one or more of the

following options: (i) demand and receive immediate payment for such amounts; (ii) debit the Settlement Account for the amount of the negative balance; (iii) withhold settlement payments to the Settlement Account until all amounts are paid, (iv) delay presentation of refunds until a payment is made to us of a sufficient amount to cover the negative balance; and (v) pursue any remedies we may have at law or in equity.

(e) To the extent you or Submitter elect to assess a Convenience Fee for eligible Transactions, and unless otherwise agreed to in writing, you hereby acknowledge and agree that such Convenience(i) all Convenience Fee Transactions will be submitted by Submitter to CMS under the terms of the separate agreement in place between CMS and Submitter, (ii) all CMS processing fees, interchange and assessment fees, or other fees that may apply associated with the Convenience Fee Transaction shall be paid by Submitter, (iii) all Chargebacks, Chargeback fees, funds transfer fees, returns and similar charges related to Convenience Fee Transactions shall be paid by Submitter, and (iv) settlement funding for Convenience Fee transactions will be paid directly to a bank account designated by Submitter.

4. Specific Requirements, Representations and Warranties Relating to ACH Transactions.

(a) The NACHA Operating Rules (“NACHA Rules”) are the applicable Network Rules governing your ECP Transactions that utilize the ACH network, including, without limitation, ACH, ARC, TEL and WEB Transactions (“ACH Transactions”). You are responsible for complying with the NACHA Rules as set forth in Section 1 of this Agreement. The originating depository financial institution which CMS uses (currently Chase) to originate and process your ACH Transactions (the “ODFI”, as that term is further defined in the NACHA Rules) retains the right to reject or delay any ACH Transaction, to execute an ACH Transaction through any clearing house or channel it deems appropriate, to terminate or suspend your right to originate ACH Transactions, or to audit your compliance with the NACHA Rules.

(b) Any credit made to your Customer’s account as a result of an ACH Transaction originated by you (e.g., an issuance of a refund) is provisional until your Customer’s receiving depository financial institution (the “RDFI”, as further defined in the NACHA Rules) receives final settlement for such entry through a Federal Reserve Bank. If final settlement is not received by the RDFI, the RDFI will receive a refund from your Customer, and your Customer will not be deemed to have been paid by you.

(c) You represent and warrant that: (i) each ACH Transaction you originate will comply with all applicable laws and NACHA Rules; (ii) you will not originate any ACH Transaction as a Third Party Sender (as that term is defined in the NACHA Rules) and will not allow any third party to originate an ACH Transaction through your account under this Agreement; (iii) all ACH Transactions resulting in a debit to the Customer will be authorized by the Customer in writing and signed or similarly authenticated in a manner that complies with the NACHA Rules; (iv) you will obtain and retain proper authorization, in accordance with all applicable laws and the NACHA Rules, for each initiation of an ACH debit or credit to a Customer’s account, and will make copies thereof available to us upon request; and (v) you hereby make to us, and certify compliance with, all warranties that we or the ODFI make, or are deemed to make, under the NACHA Rules, in connection with any ACH Transaction you originate.

5. Safeguarding Account Information; Security Standards.

(a) By accepting Card and ECP payments from your Customers, you acknowledge and understand the importance of protecting Transactions and Account Information and complying with the applicable Network Rules, Security Standards, and applicable law. You also acknowledges the heightened risk associated with access to Transactions and Account Information, and, to the extent you do have access to Transactions and Account Information, you must establish policies and procedures to protect such information in conformity with the Network Rules, Security Standards, and applicable law, including the storage and disclosure of such information. You shall exercise reasonable care to prevent use or disclosure of Transactions, Account Information, other than as necessary to complete a Transaction or as otherwise specifically permitted by the Network Rules or required by applicable law. If at any time you determine or suspect that Transactions or Account Information have been compromised, you must notify CMS immediately and assist in providing notification to such parties as may be required by law or Network Rules, or as CMS otherwise reasonably deems necessary. You further agree to provide CMS, upon its request, with information related to your compliance with the Network Rules and Security Standards as may from time to time be required by the Networks or reasonably requested by us.

(b) You acknowledge that failure to comply with the Network Rules, including the Security Standards, or the occurrence of a Data Compromise Event, may result in assessments, fines and/or penalties by the Networks. In the event CMS or Chase incurs any damage, loss, liability or expense as a result of any such failure or occurrence, including, without limitation, any Network Liability, you shall reimburse CMS and Chase, as applicable, immediately for all such amounts. Furthermore, if any Network requires a forensic examination of you or any of your agents, business partners, contractors, or subcontractors due to a Data Compromise Event, you agree to cooperate with such forensic examination until it is completed, including, without limitation, the engagement of an examiner acceptable to the relevant Network. Notwithstanding the foregoing, the Networks may directly, or demand that CMS, engage an examiner on your behalf in order to expedite the investigation of the Data Compromise Event.

6. Merchant Taxpayer Certification and CMS Reporting Obligations.

Upon request from time to time, Merchant shall provide CMS with the appropriate taxpayer certification documentation, via Internal Revenue Service (IRS) Form W-9 (or the appropriate versions of Form W-8, if applicable). Merchant shall promptly notify CMS if there are any changes in this information. CMS may deduct withholding taxes, if any, from proceeds payable to Merchant or any entity that is a party to this agreement where required under applicable law. CMS may, in accordance with applicable law and from time to time during the term of this Agreement, request Merchant to recertify its taxpayer certification hereunder. Furthermore, Merchant shall be responsible for any penalties related to the reporting obligations of CMS hereunder to the extent such penalties accrue based on the actions or inactions of Merchant despite reasonable notice from CMS.

7. Amendments and Updates.

We reserve the right to update or amend this Agreement from time to time, including as may be required to ensure compliance with the Network Rules, applicable law, or the policies, procedures or requirements of the ODFI. In such event, we will provide you with the changes, or with an updated copy of this Agreement, and your continued use of our processing services after your receipt of such changes shall constitute your agreement to comply with the Agreement as so amended.

8. Definitions.

- (a) **"Card"** means a physical or virtual credit, debit card, pre-paid card, or stored value card, or any evidence thereof (e.g. account number, access number, token, code, payment credential, or other form factor or access device), or any device, mobile application, digital wallet or other technology, medium or method (regardless of form) used to access an account or account number associated therewith and through which Network payment services are delivered, authorized and established between a Customer and a Network, or representatives or members of a Card Network that Merchant accepts from Customers as payment for goods or services.
- (b) **"Account Information"** is information related to a Customer or the Customer's Card or any bank account, depository account, or other account maintained by the Customer, and that is obtained by you or Submitter from the Customer's Card or any check provided by the Customer, or that is otherwise obtained by you from the Customer in connection with a Transaction (for example, an account number, a security code, a PIN number, or the customer's zip code when provided as part of an address verification system). Without limiting the foregoing, such information may include a the Card account number, a bank account number, a card expiration date, the Customer's name or date of birth, PIN data, security code data (such as CVV2 and CVC2) and any data read, scanned, imprinted, or otherwise obtained from the Card or any check printed thereon, or magnetically, electronically or otherwise stored thereon.
- (c) **"ACH"** means Automated Clearing House.
- (d) **"Chargeback"** is a rejection, reversal or return of a Transaction you previously presented to CMS, as permitted and governed by the applicable Network Rules. The term Chargeback shall include any Return of an ECP Transaction.
- (e) **"Convenience Fee"** is a charge to a Customer's for the convenience of using the payment channel offered by Merchant through Submitter.
- (f) **"Customer"** is the person or entity to whom a Card is issued or who is otherwise authorized to use a Card and who initiates a payment with you relating to a Transaction.
- (g) **"Data Compromise Event"** means an occurrence that results, or could result, directly or indirectly, in the unauthorized access to or disclosure of Transactions and/or Account Information.
- (h) **"ECP"** means electronic check processing as a means of receiving or making payment in connection with a Transaction or Refund. ECP includes various products of a type supported by CMS, including, without limitation, ACH, ARC, CCD, EFT, POP, PPD, TEL, WEB and Facsimile Draft.
- (i) **"Chase"** is JPMorgan Chase Bank, N.A. or other entity providing sponsorship to CMS as required by all applicable Networks. Your acceptance of Network products is extended by the Chase.
- (j) **"Network"** is any payment method provider whose payment method is accepted by you from your Customers and which is accepted by CMS for processing, including, but not limited to, Visa, Inc., MasterCard International, Inc., Discover Financial Services, LLC and other credit and debit card providers, debit network providers. Network also includes the National Automated Clearing House Association ("NACHA"), with respect to Transactions involving any credit or debit entry processed over the ACH network, and any other network or clearing house over which any ECP Transactions may be processed.
- (k) **"Network Rules"** are the standards, bylaws, rules, and operating regulations, as they exist from time to time, of the various Networks, and includes the Security Standards.
- (l) **"CMS", "we", "our", and "us"** is Paymentech, LLC, a Delaware limited liability company, having its principal office at 8181 Communications Parkway, Plano, Texas 75024.
- (m) **"Refund"** means any refund or credit issued for any reason, including, without limitation, for a return of merchandise or cancellation of services, and any adjustment of a Transaction.

- (n) **“Return”** means any rejection, reversal or return of an ECP Transaction or ACH debit entry you previously presented to CMS, as permitted and governed by the applicable Network Rules.
- (o) **“Security Standards”** are all rules, regulations, standards or guidelines adopted or required by the Networks or the Payment Card Industry Security Standards Council relating to privacy, data security and the safeguarding, disclosure and handling of Account Information, including but not limited to the Payment Card Industry Data Security Standards (“PCI DSS”), Visa’s Cardholder Information Security Program, Discover’s Information Security & Compliance Program, American Express’s Data Security Operating Policy, MasterCard’s Site Data Protection Program, MasterCard’s POS Terminal Security program and the Payment Card Industry PIN Entry Device Standard, in each case as they may be amended from time to time.
- (p) **“Transaction”** is a transaction conducted between a Customer and you utilizing a Card or ECP for payment in connection with the sale of goods or the lease or provision of services by you (either directly or through Submitter). Transaction may also be used to refer to the written or electronic record of such a transaction, including, without limitation, an authorization code, settlement record, ECP file, or a credit or debit entry pursuant to and consistent with NACHA Rules which is submitted to CMS to initiate or evidence a Transaction.
- (q) **“Transaction Receipt”** means an electronic or paper record of a Transaction generated upon completion of a sale or Refund, a copy of which is presented to the Customer.

I, the undersigned, individually and on behalf of Merchant, certify, represent and warrant that:

- I am an owner, officer, partner or other authorized representative of the Merchant (“Authorized Representative”), duly authorized to:
 - enter into legally binding agreements on behalf of the Merchant;
 - execute and submit this document on behalf of Merchant;
 - provide all information contained herein (including, as applicable, banking or financial information, and personal information relating to owners, officers, partners or Merchant contacts), on behalf of the Merchant;
- all information contained within this document or submitted in connection herewith is true, complete and not misleading.
- to the extent any bank account information is being provided in connection with this document, Merchant owns such bank account, and such account is being maintained solely for business purposes and not for personal, family, or household purposes
- Chase Paymentech and Member may:
 - investigate and verify the credit and financial information of Merchant, and
 - obtain credit reports on Merchant from time to time in connection with establishing Merchant’s account and maintaining the Agreement.

If I have identified myself as an Owner of Merchant in this document, by signing below I authorize and instruct Chase Paymentech, Member, or their designee(s) to conduct the following in connection with establishing Merchant’s account and maintaining the Agreement:

- obtain and use consumer credit reports (or other information derived therefrom) on me from time to time; and
- investigate and verify personal credit and financial information about me or any other owner identified herein or in the Application, the Agreement, or any other document provided by me or Merchant in connection with any of the foregoing.

Merchant, intending to be legally bound, hereby agrees to the terms and conditions of the above Payment Processing Instructions and Guidelines.

Agreed and Accepted by:

City of Coalinga

 MERCHANT LEGAL NAME
 155, W, Durian Avenue, Coalinga, CA, 93210

 Legal Address

 By (authorized signature)

 By, Name, Title

 Date

PayPal Processing Services Agreement

This PayPal Processing Services Agreement (this "Agreement") is between PayPal, a Delaware corporation whose address is 2211 North First Street, San Jose, CA 95131 and you, the entity who enters into this Agreement, and governs your use of the services provided by PayPal on or through Invoice Cloud ("Invoice Cloud") to enable you to accept bill payments from your customers. This Agreement is effective as of the date you accept this Agreement in writing or online. You agree to the terms and conditions of this Agreement. You agree that PayPal may amend this agreement by arranging with Invoice Cloud to provide you with notice of amended terms and by posting a revised version on our website. You appoint Invoice Cloud as your agent for purposes of receiving notice of amendments to this Agreement and your use of the Services after the effective date of the posted amendment shall constitute acceptance of such amendment.

This Agreement includes and incorporates by reference the Commercial Entity Agreements which are required by the card networks so that you may accept [Visa and MasterCard](#) and Discover card payments.

1. PayPal Processing Services. "PayPal Processing Services" or the "Services" means the payment processing services offered by PayPal and solely through Invoice Cloud which provide you with the ability to accept PayPal payments, ACH/E-Check, credit cards, debit cards and other payment types for bill payments from your customers, as applicable per your agreement with Invoice Cloud.

2. Invoice Cloud Services. Invoice Cloud may provide certain services to you in relation to the PayPal Processing Services, including pricing for the services. The services provided by Invoice Cloud are governed by your agreement with Invoice Cloud and are not provided by PayPal.

3. Indirect Processing Transaction Volume. "Indirect Processing Transaction Volume" refers to funds from payments processed by payment processing services other than PayPal, in each case under a direct agreement you and Invoice Cloud have with each such third party payment processing service provider and which you have instructed to settle funds to PayPal on your behalf.

4. Settlement Account and Payouts. PayPal will arrange to settle payment processing funds including Indirect Processing Transaction Volume to the bank account that you designate to Invoice Cloud and as provided to us by Invoice Cloud (the "Settlement Account") and on a schedule communicated to us by Invoice Cloud, net of any amounts owed to Invoice Cloud (including for fees and/or invalidated payments (described below)). You agree that we may debit your Settlement Account for the applicable amounts, and/or setoff the applicable amounts against future payouts. Payouts to your Settlement Account,

including timing thereof, will be in accordance with terms and conditions established by, and communicated to you by, Invoice Cloud.

5. Compliance with Applicable Laws. You must use the Services in a lawful manner, and must obey all laws, rules, and regulations ("Laws") applicable to your use of the Services and to transactions and comply with any rule, guideline, or bylaw of any of the card networks (e.g., Visa, Mastercard, American Express and Discover) or of the Platform.

6. Liability for Invalidated Payments. You are liable for all claims, expenses, fines and liabilities we incur arising out of: a chargeback, refund, over-payment, payment error, or other invalidated payment you cause ("Invalidated Payment"); b. any error, negligence, misconduct or fraud by you, your employees, or someone acting on your behalf; and c. any losses resulting from your failure to comply with the terms of this Agreement, or your usage of the PayPal Processing Services. Notwithstanding any other provision in this Agreement, PayPal is not liable for any losses resulting from the settlement and payout of the Indirect Processing Transaction Volume in accordance with Invoice Cloud's direction.

7. Taxes. You are solely responsible for and obligated to pay any and all taxes, fees and other charges imposed by any governmental authority ("Taxes"), including any value added tax, goods and services tax, provincial sales tax and/or harmonized sales tax on the Services provided under this Agreement. If you are tax-exempt, you may be asked to provide us with an original certificate, or other evidence of tax exemption, that satisfies applicable legal requirements attesting to your tax-exempt status

8. Term and Termination. The term of this Agreement shall commence as of the earlier of the date you accept this Agreement online or you begin using the PayPal Processing Services through Invoice Cloud and shall continue for as long as you are enabled to use the PayPal Processing Services through Invoice Cloud. After permitted termination by either party, you shall no longer have access to, and shall cease all use of the PayPal Processing Services. Any termination of this Agreement does not relieve you of any obligations to pay any fees, costs, penalties, chargebacks or any other amounts owed by you to us as provided under this Agreement, whether accrued prior to or after termination.

9. Notices. Any notices required by this Agreement will be provided to you by Invoice Cloud on our behalf. Electronic notices and disclosures will have the same meaning and effect as if we had provided you with a paper copy. Any notices to PayPal shall be considered valid only if sent by postal mail to PayPal, Inc., Attn: Legal Department, 2211 North First Street, San Jose, CA 95131.

10. Governing Law and Venue. The laws of the State of California, without regard to principles of conflict of laws, will govern this Agreement and any claim or dispute that has arisen or may arise between

the parties. The parties agree that any dispute arising from this Agreement will be resolved in a court of competent jurisdiction in (a) Santa Clara County, California if PayPal is the defendant, or (b) the county where your business is headquartered if you are the defendant.

11. Entire Agreement. This Agreement sets forth the entire agreement and understanding of the parties in respect to the subject matter contained herein, and supersedes all prior agreements, promises, arrangements, communications, representations or warranties, whether oral or written, by any officer, partner, employee or representative of any party. This Agreement shall be binding upon and shall inure only to the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement is intended to confer or shall be deemed to confer upon any persons or entities not parties to this Agreement, any rights or remedies under or by reason of this Agreement.

PARTNER BILLER

By: City of Coalinga

Name: _____

Title: _____

Date: _____

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adoption of Resolution No. 4298 Intention to Vacate a Public Street Easement on adjoining APN 083-090-47S and APN 083-090-52S (portions of Sacramento Street & Warthan Street) and Setting a Date for a Public Hearing

Meeting Date: Thursday, November 13, 2025

From: Sean Brewer, City Manager

Prepared by: Jesse Barron, Assistant City Manager

I. RECOMMENDATION:

It is staff's recommendation that the Council adopt Resolution No. 4298, setting the 4th day of December, 2025 at 6:00 p.m. in the City Council Chambers for a public hearing to vacate the property located at Sacramento Street and Warthan Street and reserve a 10-foot-wide strip to be retained as an easement for public utilities.

Attached is a Resolution of Intention to Vacate a Public Street Easement and reserve a 10-foot-wide strip to be retained as an easement for public utilities and Setting Date of Public Hearing.

II. BACKGROUND:

The property owner Warthan Apartments Phase 2 acquired a triangular parcel of land at the intersection of Sacramento Street and Warthan Street and have incorporated the parcel within the development of the public street frontage improvements. the triangular parcel had unimproved dedicated street easements along the south and west side of the parcel that are not required to be improved as part of the ultimate Sacramento Street and Warthan Street improvements. The City of Coalinga does not need the unimproved dedicated street easements along the south and west side of the parcel for public street purposes and recommends the City of Coalinga vacate the street easements and reserve a 10-foot-wide strip to be retained as an easement for public utilities.

III. DISCUSSION:

The existing intent to vacate public street easement and reserve a 10-foot-wide strip to be retained as an easement for public utilities is part of Warthan Apartments Phase 2 development that has improved the Warthan Street frontage to Public Street Improvement Standards with the development of the project. Said intent to vacate easement contains approximately 185 square feet. Staff recommends that the City of Coalinga vacate the easement and reserve a 10-foot-wide strip to be retained as an easement for public utilities whereupon the underlying fee of said land will revert to the adjoining properties and become the maintenance responsibility of the parcel owners.

IV. ALTERNATIVES:

Do not approve Resolution No. 4298 – Staff does not recommend.
Amend Resolution No. 4298 and direct staff accordingly

V. FISCAL IMPACT:

The general fund will not be affected by this project.

ATTACHMENTS:

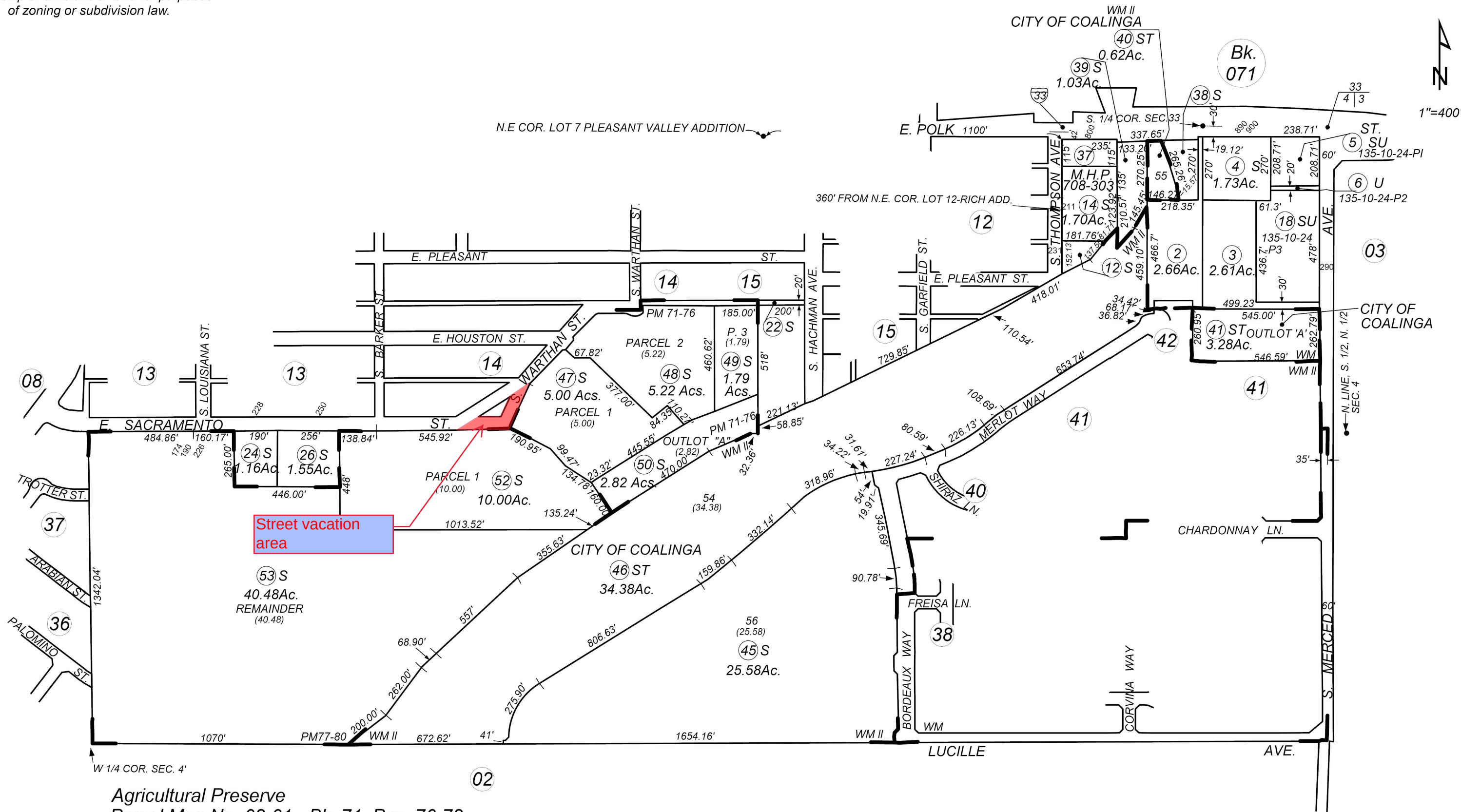
File Name	Description
▣ Street_Vacation_Area_location_map_08309.pdf	Street Vacation Area Map
▣ Resolution_4298.pdf	Resolution 4298

This map is for Assessment purposes only. It is not to be construed as portraying legal ownership or divisions of land for purposes of zoning or subdivision law.

Tax Rate Area

2-001 2-005
2-003

083-09



Parcel Map No. 08-01 - Bk. 71, Pgs. 76-78

Warthan Meadows II - Tract No. 5776 - Plat Bk. 80, Pgs. 20-34

Parcel Map 22-01 - Bk. 77, Pgs. 80-81

Assessor's Map Bk.083 - Pg.09

County of Fresno, Calif.

*Note - Assessor's Block Numbers Shown in Ellipses
Assessor's Parcel Numbers Shown in Circles*

RESOLUTION NO. 4298

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA FOR THE INTENT TO VACATE
A PUBLIC STREET EASEMENT AND SETTING DATE OF A PUBLIC HEARING**

WHEREAS, the legislative body of a local agency may summarily vacate an excess right-of-way for a street or highway not required for street or highway purposes, and;

WHEREAS, the City of Coalinga is vacating a Public Street Easement detailed in Exhibit "A" and Exhibit "B", and;

WHEREAS, the Public Street Easement described is no longer needed:

NOW THEREFORE IT IS HEREBY RESOLVED, by the City Council of the City of Coalinga, County of Fresno, State of California, as follows:

1. The City Council intends to vacate the Public Street Easement as described in Exhibit "A" and Exhibit "B".
2. The vacation proceedings are to be conducted pursuant to Public Streets, Highways and Service Easements, Vacation Law of Chapter 1, Part 3, Division 9 of the Streets and Highway Code (Streets and Highway Code, '8300 et seq.).
3. A map showing the limits of vacation is on file in the office of the City Clerk of the City of Coalinga (Please refer to Exhibit B).
4. The 4th day of December 2025, at the hour of 6:00 p.m. in the City Council Chambers at 155 West Durian, Coalinga, California, is set as the time and place for a public hearing on any objections to the vacation of said Public Street Easement. At the hearing, the City Council will determine from all evidence whether the easement is unnecessary for the present or prospective future public use and any conditions, if any, required prior to the recordation of the vacation.
5. The City Clerk of the City of Coalinga is hereby directed to publish and post this resolution in accordance with Street and Highways Code, Section 8323.

I hereby certify that the foregoing resolution was duly passed and adopted by the City Council of the City of Coalinga at a special meeting on this **13th day of November, 2025**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

ATTEST:

Nathan Vosburg, Mayor

Shannon Jensen, City Clerk

EXHIBIT A LEGAL DESCRIPTION

That portion of Sacramento Street and Warthan Street as shown on Parcel Map No. 08-01, in the City of Coalinga, County of Fresno, State of California, according to the map thereof recorded in Book 71 of Parcel Maps at Pages 76 through 78, Fresno County Records, described as follows:

BEGINNING at the most Westerly corner of Parcel **1** of said Parcel Map No. 08-01, said point being on the Southeasterly right-of-way line of said Warthan Street; thence North $67^{\circ}10'11''$ West, a distance of 25.05 feet to a point being 30.00 feet South of the North right-of-way line of said Sacramento Street; thence South $89^{\circ}28'02''$ West, parallel with and 30.00 feet South of the North right-of-way line of said Sacramento Street, a distance of 128.34 feet; thence North $58^{\circ}34'22''$ East, a distance of 58.15 feet to a point on the North right-of-way line of said Sacramento Street; thence North $89^{\circ}38'02''$ East, along the North right-of-way line of said Sacramento Street, a distance of 65.58 feet to the intersection of the North right-of-way line of said Sacramento Street with the Northwesterly right-of-way line of said Warthan Street; thence North $26^{\circ}11'54''$ East, along the Northwesterly right-of-way line of said Warthan Street, a distance of 49.19 feet; thence North $58^{\circ}34'22''$ East, a distance of 13.03 feet; thence North $13^{\circ}34'22''$ East, a distance of 10.61 feet; thence North $58^{\circ}34'22''$ East, a distance of 48.72 feet to the beginning of a 113.00 foot radius tangent curve concave Northwesterly; thence Northeasterly, along said curve, through a central angle of $17^{\circ}41'28''$, an arc distance of 34.89 feet; thence North $40^{\circ}52'55''$ East, a distance of 21.23 feet to a point on the Southeasterly right-of-way line of said Warthan Street; thence South $26^{\circ}11'54''$ West, along the Southeasterly right-of-way line of said Warthan Street, a distance of 183.66 feet to the **POINT OF BEGINNING**.

RESERVING THEREFROM the Westerly 10.00 feet and the most Northerly 10.00 feet thereof to be retained as a Public Utility Easement.

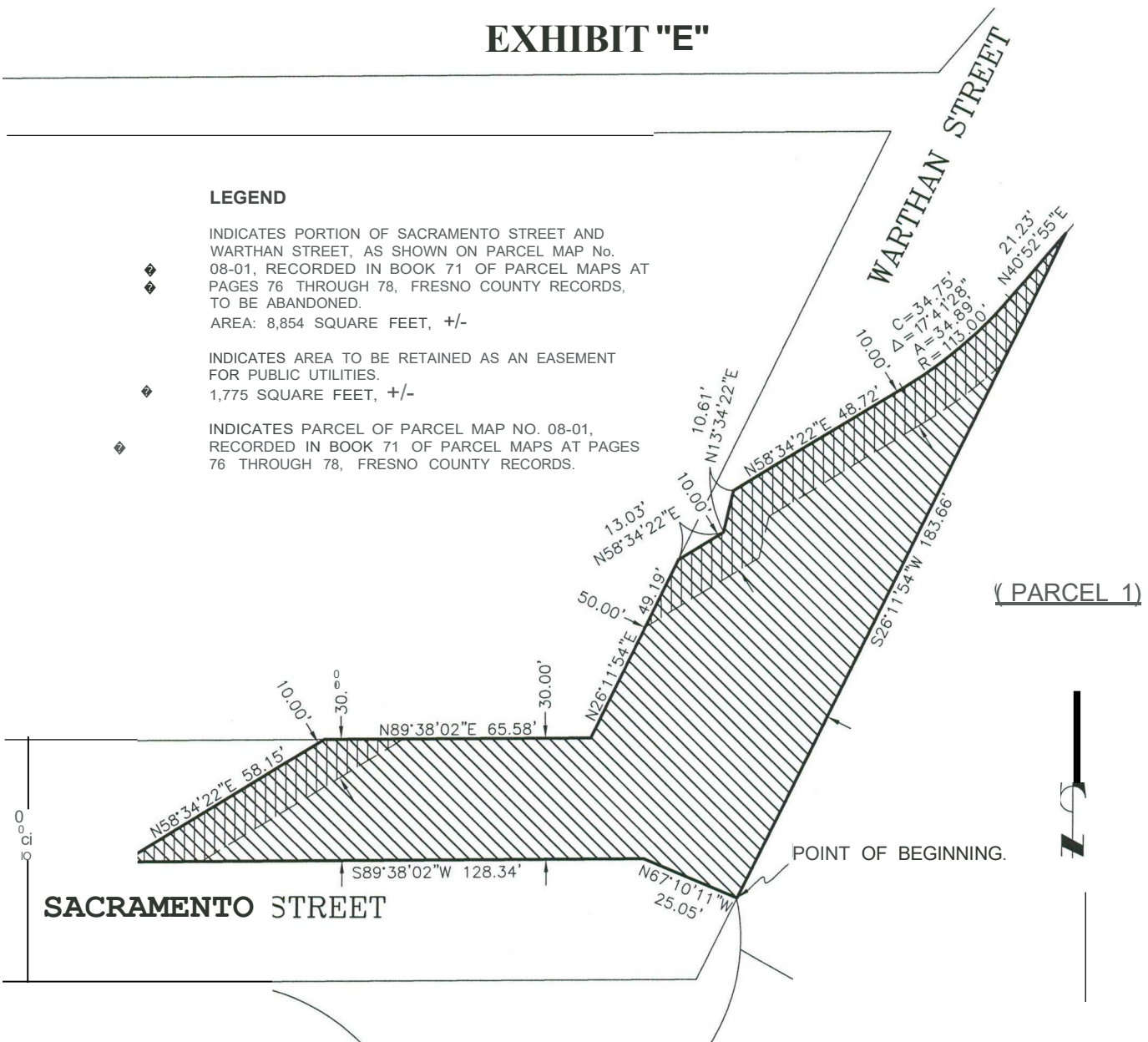
Containing 8,854 square feet, more or less.



EXHIBIT "E"

LEGEND

- ◆ INDICATES PORTION OF SACRAMENTO STREET AND WARTHAN STREET, AS SHOWN ON PARCEL MAP No. 08-01, RECORDED IN BOOK 71 OF PARCEL MAPS AT PAGES 76 THROUGH 78, FRESNO COUNTY RECORDS, TO BE ABANDONED.
AREA: 8,854 SQUARE FEET, +/-
- ◆ INDICATES AREA TO BE RETAINED AS AN EASEMENT FOR PUBLIC UTILITIES.
1,775 SQUARE FEET, +/-
- ◆ INDICATES PARCEL OF PARCEL MAP NO. 08-01, RECORDED IN BOOK 71 OF PARCEL MAPS AT PAGES 76 THROUGH 78, FRESNO COUNTY RECORDS.



SCALE: 1" 40'

(REMAINDER)



DIXON & ASSOCIATES, INC.
LAND SURVEYING

620 DEWITT, #101
CLOVIS, CALIFORNIA, 93612

PH: (559)297-4200 FAX: (559)297-4272

EXHIBIT A LEGAL DESCRIPTION

That portion of Sacramento Street and Warthan Street as shown on Parcel Map No. 08-01, in the City of Coalinga, County of Fresno, State of California, according to the map thereof recorded in Book 71 of Parcel Maps at Pages 76 through 78, Fresno County Records, described as follows:

BEGINNING at the most Westerly corner of Parcel 1 of said Parcel Map No. 08-01, said point being on the Southeasterly right-of-way line of said Warthan Street, said point also being the beginning of a 50.00 foot radius non-tangent curve concave Northwesterly, a radial to said beginning bears North $78^{\circ}17'19''$ East; thence Southwesterly, along said curve, through a central angle of $154^{\circ}15'40''$, an arc distance of 134.62 feet to the beginning of a 50.00 foot radius reverse curve concave Southwesterly, a radial to said beginning bears North $52^{\circ}32'59''$ East; thence Northwesterly, along said curve, through a central angle of $52^{\circ}54'57''$, an arc distance of 46.18 feet to a point on the South right-of-way line of said Sacramento Street; thence South $89^{\circ}38'02''$ West, along the South right-of-way line of said Sacramento Street, a distance of 72.38 feet; thence North $58^{\circ}34'22''$ East, a distance of 58.15 feet to a point being 30.00 feet North of the South right-of-way line of said Sacramento Street; thence North $89^{\circ}38'02''$ East, a distance of 128.34 feet; thence South $67^{\circ}10'11''$ East, a distance of 25.05 feet to the **POINT OF BEGINNING**.

RESERVING THEREFROM the Westerly 10.00 feet thereof to be retained as a Public Utility Easement.

Containing 8,223 square feet, more or less.



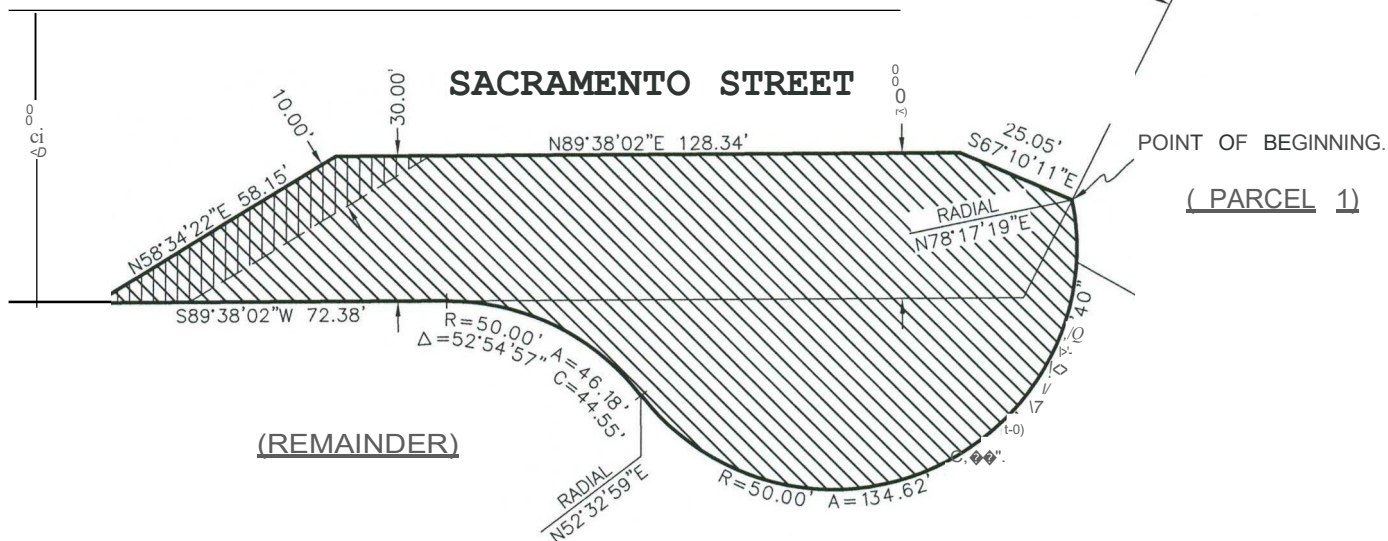
EXHIBIT "B"

LEGEND

◆ INDICATES PORTION OF SACRAMENTO STREET AND WARTHAN STREET, AS SHOWN ON PARCEL MAP No. 08-01, RECORDED IN BOOK 71 OF PARCEL MAPS AT PAGES 76 THROUGH 78, FRESNO COUNTY RECORDS, TO BE ABANDONED.
AREA: 8,223 SQUARE FEET, +/-

ITT'm INDICATES AREA TO BE RETAINED AS AN EASEMENT FOR PUBLIC UTILITIES.
581 SQUARE FEET, +/-

@K) INDICATES PARCEL OF PARCEL MAP NO. 08-01, RECORDED IN BOOK 71 OF PARCEL MAPS AT PAGES 76 THROUGH 78, FRESNO COUNTY RECORDS.



4-29-22

21-161
Warthan Cotermin



SCALE: 1" = 40'

DIXON & ASSOCIATES, INC.
LAND SURVEYING

620 OEWITT, #101
CLOVIS, CALIFORNIA, 93612

PH: (559)297-4200 FAX: (559)297-4272

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction and Potential Action Regarding Revisions to the City Council Code of Conduct, Councilmember Rights and Duties, Procedures for Filling Vacancies, and City Treasurer Responsibilities and Further Introducing and Waiving the First Reading of Ordinance No. 875 related to the City Treasurer Roles and Responsibilities

Meeting Date: Thursday, November 13, 2025

From: Sean Brewer, City Manager

Prepared by: Sean Brewer, City Manager

I. RECOMMENDATION:

It is recommended that the City Council:

- Review, Motion and Approve the updates to the City Council Code of Conduct and related governance documents.
- Introduce and waive the first reading of Ordinance No. 875 related to the City Treasurer.

II. BACKGROUND:

At the August 15, 2024 meeting and October 16, 2025, the City Council discussed revising the Code of Conduct to establish a standardized process for filling Council vacancies and various other items as listed in the recommendation section.

All updates from both meetings have been incorporated into the draft Code of Conduct, procedures, and associated attachments (ordinance revisions) for Council review.

III. DISCUSSION:

Council Appointments

The proposed revisions formalize the procedure for filling vacancies on the City Council by defining timelines for applications, outlining interview and public comment procedures, and establishing nomination and voting protocols. These standards are designed to promote fairness, transparency, and compliance with open meeting laws, ensuring that all appointments are conducted in an open and equitable manner.

Council Rights and Responsibilities

The revised section clarifies the policymaking, budgeting, and oversight roles of City Councilmembers. It reinforces that the Council acts collectively and not individually, that all direction to staff must flow through the City Manager, and that full compliance with the Brown Act is required for all communications and decision-making. The revisions strengthen ethical standards and reinforce orderly and professional conduct in keeping with Robert's Rules of Order.

Treasurer Rights and Responsibilities

The updates to the City Treasurer's section clearly define the Treasurer's limited oversight responsibilities and distinguish them from those of the Finance Director. The Finance Director continues to manage the City's day-to-day financial operations, while the Treasurer's duties are focused on financial oversight through the preparation of the monthly treasurer reports and receipt of the quarterly and annual investment report that is presented to the City Council. The Treasurer is not authorized to perform any operational duties assigned to the Finance Director. The revised ordinance and information in the code of conduct will establish that role and responsibility.

Treasurer Procedure Documents [To be updated subsequently]

Following the last Council meeting, staff met with the City Treasurer to discuss roles and responsibilities related to the preparation of the Treasurer's monthly reports. Staff and the Treasurer are continuing to work through the procedures that will define what information will be provided to the Treasurer, how it will be transmitted, and at what intervals. This includes identifying the documents necessary to prepare the monthly Treasurer's Report, the format and contents of which are still being developed.

To support this effort, staff will provide the Treasurer with copies of previously prepared Treasurer's Reports from past Treasurers for reference. This review will help establish the scope of the procedure document and clarify what information is required from staff, including but not limited to accounts receivable reports, access to bank statements, and the delivery of annual and quarterly investment reports. Once the Treasurer has reviewed the prior reports, staff will work collaboratively with the Treasurer to finalize the procedure document for City Council consideration and approval.

Ordinance Changes

The proposed ordinance amendments to Article 5 of the Coalinga Municipal Code formally codify the City Treasurer's responsibilities and coordination requirements as amended in the code of conduct. The revisions confirm the office of the City Treasurer as provided under Government Code Sections 36501 and 36502 and clarify that the Treasurer's role is oversight-based rather than administrative. The ordinance defines the required monthly and annual reports, the process for collaboration with the Finance Director and City Manager, and the limits of the Treasurer's authority to prevent overlap with Finance Department operations. These changes ensure that the Treasurer's role remains transparent, accountable, and consistent with state law and the intent of the City's voters in maintaining this elected position.

Treasurer Compensation

At the October 16, 2025 meeting, the Council directed staff to prepare a resolution that would pay the treasurer the same as a council member. That resolution has been added as a separate action item on this agenda.

Next Steps

Council should review the attached documents, motion to approve and vote on the items for consideration.

IV. ALTERNATIVES:

- Revise attached documents and direct staff accordingly.

V. FISCAL IMPACT:

There is no immediate fiscal impact from these proposed changes.

ATTACHMENTS:

File Name

Description

- ▢ Ordinance_No._875_-_Article_6_-_City_Treasurer.docx
- ▢ Updated_2025.11.4_Council_Code_of_Conduct.pdf

Ordinance No. 875 - City Treasurer
Updated Code of Conduct 1142025

ORDINANCE NO. 875

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA AMENDING CHAPTER 1, ARTICLE 5 OF TITLE 2 OF THE COALINGA MUNICIPAL CODE RELATED TO THE CITY TREASURER

The City Council of the City of Coalinga does ordain as follows:

SECTION 1. City Treasurer . Section 2-1.501 through 2-1.506 of the Coalinga Municipal Code is amended to read as follows (text to be added in underlined, text to be deleted is in strikeout):

Sec. 2-1.501. Creation and functions.

The office of the City Treasurer is confirmed as provided in Sections 36501 and 36502 of the Government Code of the State. The City Treasurer shall perform those duties as are mandated by Sections 41001, 41002, 41003 and 41004, 53633 and 53646 of the Government Code of the State. The City Treasurer shall perform such other duties consistent with this Code as are required of him or her by action of the City Council. The City Treasurer shall not perform any function or duty of the Finance Director but shall have the oversight and reporting duties as indicated in Section 2-1.504 and 2-1.505.

Sec. 2-1.502. Vacancies.

In the event of a vacancy in the office of City Treasurer, the Finance Director shall assume and carry out the duties of the City Treasurer until the office is filled by appointment or election as called for in Section 36512(b) of the Government Code.

Sec. 2-1.503. Compensation.

The City Treasurer shall receive such compensation and expense allowance as the Council shall from time to time determine by resolution or ordinance. Such compensation shall be a proper charge against such funds of the City as the Council shall designate.

Sec. 2-1.504. Monthly Treasurers Report.

- (a) The City Treasurer shall complete a monthly report and accounting of all receipts, disbursements, and fund balances of the City, as required by Government Code Section 41004. Any information needed by the City Treasurer from the City records to complete this report shall be obtained through the procedures approved by the City Council.
- (b) It shall be responsibility of the Treasurer to prepare, submit and present the report timely in accordance with the approved reporting procedures.
- (c) The City Manager and Finance Director have the right to review the report for accuracy prior to submission to City Council.
- (b)

Sec. 2-1.505. Annual Investment Report.

- (a) The Treasurer shall review the quarterly and annual investment report to the City Council.
- (b) This report shall summarize the City's investment portfolio, performance relative to benchmarks, compliance with the City's Investment Policy, and outlook for the upcoming fiscal year.
- (c) This report shall be prepared and submitted in accordance with the Council approved reporting procedures.

Sec. 2-1.506. Coordination with the City Manager.

- (a) Except for work with the Finance Director mandated by the provisions of this article, the Treasurer will inform the City Manager of requests for information from any other officer or employee of the City, being sensitive to the work schedules and work loads when requesting such information, and shall confine such direct requests to the City Manager, the City Manager's designee or department heads.
- (b) The City Treasurer shall advise and coordinate with the City Manager relating to Treasurer reports to be made during any regular or special meeting of the Council, in order to assure compliance with the agenda provisions of the Ralph M. Brown Act, Council agenda policies and other requirements of law.

SECTION 2. Severability. If any part of this Ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed the remainder of this Ordinance, as if such invalid portion thereof had been deleted.

SECTION 3. This ordinance shall take effect thirty (30) days after its passage.

SECTION 4. The City Clerk is hereby ordered and directed to certify the passage of this Ordinance and to cause the same to be published once in a newspaper of general circulation, published in the County of Fresno.

The foregoing ordinance was introduced by the City Council of the City of Coalinga, California, at a regular meeting held on this 13th day of November, 2025, and was passed and adopted by the City Council on this 4th day of December, 2025, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

Mayor/Mayor Pro-Tem

ATTEST:

City Council Clerk

CITY OF COALINGA - COUNCIL RULES OF PROCEDURE

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I. The Rights and Responsibilities of a City Councilperson in California

- A. The rights and responsibilities of a city councilperson in California are derived from various sources, including:
 - 1. California Government Code: The California Government Code provides a framework for the organization and operation of city governments, including the roles and responsibilities of city council members.
 - 2. Local Ordinances: Cities may enact ordinances that further define the rights and responsibilities of city council members.
 - 3. Case Law: Court decisions interpret and clarify the laws and regulations governing city council members.
- B. City council members have a fiduciary duty to act in the best interests of the city and its residents. Their primary responsibilities include:
 - 1. Policymaking: Enacting ordinances and resolutions to address local issues and provide for the health, safety, and welfare of the community. For example, the council may adopt ordinances regulating land use, traffic, or public safety.
 - 2. Budgeting: Approving and overseeing the city's budget, ensuring responsible allocation of public funds. This includes setting priorities for spending and ensuring that the city's finances are managed effectively.
 - 3. Oversight: Monitoring the performance of city departments and holding city staff accountable for implementing council policies. This may involve reviewing reports, conducting hearings, and making inquiries to ensure that city services are delivered efficiently and effectively.
 - 4. Appointments: Appointing members to boards, commissions, and committees that advise the council on various matters. These bodies may provide expertise on issues such as planning, transportation, or public safety.
 - 5. Representation: Representing the interests of their constituents and advocating for their needs. This includes listening to concerns, responding to inquiries, and working to address issues that affect the community.
- C. Limitations on Council authority include:
 - 1. Acting Individually: Council members generally cannot act individually on behalf of the city. Decisions must be made collectively by the council as a whole at duly noticed public meetings. This principle is crucial to ensure transparency and accountability in local government.
 - 2. Interfering with Administration: Council members should not interfere with the day-to-day administration of city affairs, which is typically the responsibility of the city manager. Their role is to set policy, not to manage individual employees or departments.
 - 3. Giving Orders to Employees: Council members should not give direct orders to city employees. All instructions should be channeled through the city manager to maintain a clear chain of command and avoid confusion or conflicts.

4. Conflicts of Interest: Council members must avoid conflicts of interest and refrain from using their positions for personal gain. For example, a council member who owns property that would be affected by a zoning decision should recuse themselves from voting on that matter.

D. Best Practices for Council Members

1. Attend Training: Newly elected council members should attend training sessions to learn about their roles and responsibilities. These sessions may cover topics such as the Brown Act, the city's budget process, and ethical considerations.
2. Consult with City Attorney: Council members should consult with the city attorney for legal advice on any matters related to their duties. This is essential to ensure that their actions comply with the law and to avoid potential liability.
3. Adhere to Ethical Standards: Council members should maintain high ethical standards and avoid even the appearance of impropriety. This includes being honest and transparent in their dealings with the public and avoiding any actions that could be perceived as conflicts of interest.
4. Communicate with Constituents: Council members should actively communicate with their constituents and seek their input on important issues. This can be done through town hall meetings, community forums, and regular communication channels such as newsletters or social media.
5. Work Collaboratively: Council members should work collaboratively with other council members and city staff to achieve common goals. This includes respecting diverse viewpoints, engaging in constructive dialogue, and finding common ground to address community needs.

II. Rights and Responsibilities of a City Treasurer in California

A. Roles and Responsibilities in California

E.1. The city treasurer plays a critical role in maintaining the financial health and stability of the city by safeguarding public funds, ensuring compliance with financial regulations, and overseeing various aspects of the city's financial operations. This summary is based on the California Government Code, relevant case law, and the specific ordinances or charter provisions of the city in question.

F.2. California Government Code

4.a. The California Government Code outlines the fundamental duties of a city treasurer. Govt C §§41001–41007, 53630–53686. These include:

a.b. Receiving and Safekeeping Funds: The city treasurer is the custodian of all city funds and is responsible for their safekeeping.

b.c. Compliance with Financial Laws: The treasurer must comply with all state laws regarding the deposit, securing, and handling of public and trust funds.

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~~e.d.~~ Disbursement of Funds: The treasurer disburses city funds only on warrants signed by legally designated persons.

~~d.e.~~ Reporting and Accounting: The treasurer must submit a monthly written report to the city clerk and the legislative body, accounting for all receipts, disbursements, and fund balances⁴.

~~e.f.~~ Tax and License Fee Collection: The treasurer performs duties related to collecting city taxes and license fees as prescribed by ordinance.

~~g.~~ Appointment of Deputies: The treasurer may appoint deputies and is responsible for their actions.

B. Roles and Responsibilities in Coalinga

1. In the City of Coalinga, the Finance Director is responsible for carrying out all functions and duties identified by State law related to treasury and finance operations. However, consistent with the intent of the voters in electing this office, the City has established through this Code of Conduct two specific areas where the City Treasurer shall play a crucial role in oversight;

a. Preparation and presentation of a Monthly Treasurer's Report to the City Council; and;

b. Receipt and Review of the Quarterly and Annual Investment Report Prepared by the City's investment consultants;

f. These reports shall be prepared and presented in accordance with the written procedures approved by the City Council. The City Treasurer shall not perform, assume, or interfere with any other function or duty of the Finance Director.

III. Decorum of City Council Members

A. Council Members shall:

1. put constituents first at all times;
2. treat each other, Staff, and the Public with dignity, courtesy, and respect;
3. value all opinions, be tolerant of new and different ideas, and encourage creativity and innovation;
4. follow through on commitments and be accountable to each other;
5. clarify when items are discussed in confidence and maintain appropriate confidentiality;
6. be attentive to others, limiting interruptions and distractions;
7. encourage dissent in debate while being mindful not to prolong discourse or block consensus;
8. be candid with each other about ideas and feelings, and resolve conflicts directly;

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9. keep comments clear, concise, and on-topic to maximize opportunities for all to express themselves;
10. continuously strive to improve how members work as a team;
11. place clear and realistic demands on staff resources and time when requesting action;
12. start and end meetings on time, work from an agenda, and be present, attentive, and prepared;
13. present problems in a way that promotes discussion and resolution;
14. continually work to build trust in each other;
15. treat each other and everyone with courtesy and refrain from inappropriate behavior and derogatory comments at all times, including but not limited to Council Meetings, social media, and public events;
16. be fair, impartial, and unbiased when voting on quasi-judicial actions;
17. move to require the Mayor to enforce these Rules, and the Mayor shall do so upon an affirmative vote of a majority of the Council Members present;
18. preserve order and decorum during the meeting;
19. not delay or interrupt the proceedings or the peace of the council, nor disturb any Council Member while speaking, by conversation or otherwise;
20. prohibit disclosure of confidential communications and authorize public censure for failure to comply;
21. support the Rules established by the Council;
22. abide by these Rules in conducting the business of the City of Coalinga;
23. value each other's time;
24. attempt to build consensus on an item through an opportunity for dialogue; but when this is not possible, the majority vote shall prevail and the majority shall show respect for the opinion of the minority;
25. have the right to dissent from, protest, or comment upon any action of the Council;
26. respect each other's opportunity to speak and, if necessary, agree to disagree;
27. avoid offensive negative comments and shall practice civility and decorum during discussions and debate;
28. assist the Mayor's exercise of the affirmative duty to maintain order;
29. speak to the City Manager directly on issues and concerns but not give individual direction;
30. treat staff professionally and refrain from publicly criticizing individual employees;

31. avoid involvement in personnel issues except during Council closed sessions regarding Council-appointed staff such as the City Manager and City Attorney, including hiring, firing, promoting, disciplining, and other personnel matters;
32. discuss directly with the City Manager and/or City Attorney any displeasure with a department or Staff;
33. request answers to questions on agenda items from the City Manager, City Attorney, City Clerk, City Treasurer, Department Directors, or Division Managers prior to the meeting whenever possible;
34. be deemed to have forfeited his or her title to office upon failing to attend four (4) consecutive Regular City Council Meetings without excuse;
35. may present via audio, visual, presentation or other means of communications any agenda item requested to be placed on the agenda by that Council Member; and
36. disclose conflicts of interest:
 - a. The Political Reform Act prohibits any public official from making, participating in making, or in any way attempting to use his/her official position to influence a governmental decision in which the public official knows or has reason to know he/she has a financial interest.
 - b. A Public Official who holds an office specified in Government Code Section 87200, and who has a disqualifying financial interest in a decision, shall identify the conflict of interest or potential conflict of interest, and immediately, prior to the consideration of the matter, do all of the following:
 - (i) publicly identify the financial interest that gives rise to the conflict of interest or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required;
 - (ii) recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code Section 87100;
 - (iii) Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters;
 - (iv) And, the Public Official may speak on the issue during the time the general public speaks on the issue, but not from the dais.
 - c. Public Officials who have a disqualifying conflict of interest shall also comply with the administrative regulations of the Fair Political Practices Commission, as may be amended or adopted, from time to time, for implementing this rule.
37. direct all contracts to City Manager for signature.
38. strive to pass balanced budgets in a timely manner.

39. not submit requests for non-budgeted expenses as those types of agenda items should originate on the City Council agenda from City Staff via the City Manager if it relates to City building maintenance, staffing, personnel, City vehicles, repairs or upgrades.
40. refrain from interfering in City administrative duties assigned to the City Manager and Department Heads. All requests from City Staff should flow through their supervisors and the City Manager.
41. not be involved in the day-to-day work of the City Staff and should make sure not to interfere in the maintenance, personnel needs, City structures and Staff requests.
42. not interfere with the execution by the City Manager of his or her powers or duties. Except for purposes of inquiry, the Council and its members shall deal with the portion of the administrative services for which the City Manager is responsible solely through him or her. Council Members are not allowed to interfere and/or influence the City Manager in making purchases of any materials, supplies or increase in personnel that come from a City Staff Member or department that have not gone through the chain of command and have approval from the City Manager.
43. set policy, but it is the City Manager who actually implements the policies. This means it is not the role of the Council Member to supervise City employees on the job or become involved in the day-to-day administration of City affairs such as personnel, building repairs, and maintenance and all requests from City Staff shall go through the City Manager.
44. not be authorized to interfere with the City Manager's administration of City government. Council Members may not give orders to Staff, Department Heads or other City employees. To do its job, however, Council may request information from City Staff on how the City is operating, however any actions from those conversations that could impact the budget or disrupt from the City Manager's ability to lead should originate from City Staff and follow their chain of command. This does not stop Council from asking questions to City Staff pertaining to a Future Agenda Item they are working on unrelated to duties of the City Manager.
45. understand it is the City Manager who has the power, and it shall be his or her duty, to appoint, discipline and remove all employees of the City under his or her jurisdiction, subject to civil service requirements.
46. receive individual emails from the City Clerk monthly outlining each individual Council Member's travel and training budget balance.

IV. Decorum of City Staff

A. City Staff shall:

1. prepare well-written staff reports and provide accompanying documents on all agenda items in accordance with the agenda format and preparation schedule;

2. be available for questions from Council Members in accordance with the Brown Act prior to and during meetings;
3. respond to questions from the public during meetings only when requested to do so by Council Members or the City Manager;
4. refrain from arguing with the Public or Council Members;
5. switch any electronic equipment such as pagers and cellular telephones to silent, airplane mode or off during Council Meetings;
6. remain objective on issues and should not be advocates for issues unless so directed by the City Manager; and
7. disclose conflicts of interest:
 - a. The Political Reform Act prohibits any Staff Member from making, participating in making, or in any way attempting to use his/her official position to influence a governmental decision in which the public official knows or has reason to know he/she has a financial interest.
 - b. A Staff Member who holds an office specified in Government Code Section 87200, and who has a disqualifying financial interest in a decision, shall identify the conflict of interest or potential conflict of interest, and immediately, prior to the consideration of the matter, do all of the following:
 - (i) publicly identify the financial interest that gives rise to the conflict of interest or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required;
 - (ii) recuse himself/herself from discussing the matter, or otherwise acting in violation of Government Code Section 87100;
 - (iii) Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters;
 - (iv) And, the Staff Member may speak on the issue during the time the general public speaks on the issue, but not from the dais.
 - c. Staff Members who have a disqualifying conflict of interest shall also comply with the administrative regulations of the Fair Political Practices Commission, as may be amended or adopted, from time to time, for implementing this rule.

V. Decorum of the Public

- A. Any Member of the Public who is a Lobbyist shall identify themselves and the client(s), business, or organization they represent before speaking to the Council.
- B. Members of the Public attending Council meetings shall observe the same rules and decorum applicable to the Council Members and staff as noted above.

- C. Members of the Public attending Council meetings shall not bring food items into the Council Chambers. ~~Unless~~ unless a medical necessity for food exists. Drinks are ~~Water is okay permitted~~ so long as the container it is in has a closed top.
- D. No person shall engage in conduct that is intended to or is likely to provoke violent or riotous behavior, nor shall any person engage in conduct that disturbs the orderly conduct of the Council meeting. Examples of disorderly conduct include, but are not limited to, feet-stamping, whistling, yelling or shouting, organized silent demonstrations, physically threatening conduct, name calling, cursing, and similar demonstrations.
- E. The Mayor shall request that a person who is breaching the rules of decorum cease the conduct. If the person does not cease the conduct immediately, the Mayor may declare that person to be in disorder as a result of their conduct and order the person to leave the Council Meeting. The Coalinga Police Department shall assist the Mayor in enforcing the rules of decorum, including removing disorderly persons upon order of the Mayor.
- F. Any person who willfully engages in conduct which is designed to or is likely to provoke others to engage in violent or riotous behavior, disturbs the peace of the meeting by loud and unreasonable noise, engages in other disruptive conduct which substantially interferes with the orderly conduct of business before the Council, and who fails, upon request of the Mayor, or representative acting in the capacity of the Mayor, to cease such activity, shall be barred from further attendance at such meeting unless permission to remain and/or address the Council is granted by a majority vote of the Council. A person violating this subsection may be charged with a misdemeanor.

VI. Addressing the Council

- A. Purpose of Citizen Comments. During City Council meetings, the City provides opportunities for the public to address the Council as a whole in order to listen to the public's opinions regarding matters within the jurisdiction of the City.
 - 1. Citizen Comments should not be addressed to individual Council Members not to City Officials, but rather to the Council as a whole regarding City business.
 - 2. While Members of the Public may speak their opinions on City business, personal attacks on Council Members and City Officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Council.
 - 3. Consistent with the Brown Act, the public comment periods on the agenda are not intended to be "Question and Answer" periods or conversations with the Council and City Officials.
 - 4. Members of the Public with questions concerning Consent Calendar items may contact the Staff person who provided the report prior to the meeting.
- B. Citizens interested in making comments related to a specific agenda item shall complete a Public Comment Card and provide it to the City Clerk prior to the vote on the item they wish to speak on.

- A. Speaker time limits. In the interest of facilitating the Council's conduct of City Business, the following time limits apply to Members of the Public (speakers) who wish to address the Council during the meeting.

1. Matters within the jurisdiction of the City. Three (3) minutes per speaker.
2. Time limits per meeting.
 - a. Each speaker shall limit his/her remarks to the specified time allotment.
 - b. The City Clerk shall consistently utilize the timing system.
 - c. In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group, but with no increase in time.
 - d. Speakers shall not concede any part of their allotted time to another speaker.
 - e. The Mayor, with consensus of Council, may further limit, or expand, the time allotted for public comments per speaker or in total for the orderly conduct of the meeting; such limits shall be fairly applied.

VII. Electronic Devices

- A. Members of the Public shall turn their electronic devices that are capable of emitting sound – including cellular telephones, personal data devices, pagers, digital tablets, laptop computers, etc. – to the off or silent mode during Council Meetings.
- B. Cameras. Cameras and recording equipment may be used during Council Meetings only if:
1. the devices are silent during use; and
 2. the devices are used in a manner and at locations that do not impede walkways or others' views of the meeting or disrupt the conduct of the meeting.

VIII. Location of Speaker

- A. Members of the Public shall not approach the dais without the express consent of the Mayor.
- B. Members of the Public wishing to address the Council must approach the podium when recognized by the Mayor and speak only from the podium. ~~Unless~~ unless the mobile microphone is needed due to necessity.
- C. Members of the Public should, but are not required, to state their name and address before beginning comments.

IX. Meeting Types and Schedules

- A. Regular Meetings

1. The Council shall meet the first and third Thursday of each month generally beginning at 6:00 p.m. in the City Hall Council Chambers, 155 W. Durian Ave, Coalinga, California, except as otherwise provided in the annually adopted meeting schedule or as otherwise revised by the Council.
2. Whenever possible, Special Workshops shall take place in the Council Chambers.
3. All City Council Meetings, Regular or Special, other than Emergency Meetings, including workshops, shall not be scheduled before 5:30~~00~~ p.m. ~~Unless unless~~ a majority of the Council otherwise approves prior.

B. Adjourned Meetings

1. As permitted by law, the Council may adjourn any Regular, Adjourned Regular, Special, or Adjourned Special Meeting to a time and place specified in the motion of adjournment.
2. Any Regular, Adjourned Regular, Special, or Adjourned Special Meeting of the Council may be adjourned to a time and place specified in the order of the adjournment. Less than a quorum may so adjourn from time to time. If all the members of the Council are absent from a Regular or Adjourned Regular Meeting, the City Clerk or Deputy City Clerk may declare the meeting adjourned to a stated time and place and shall cause a written notice of the adjournment to be delivered personally or by mail to each member of the Council, the City Attorney, and to each local newspaper of general circulation and radio or television station requesting notice in writing. Such notice shall be delivered personally or by mail at least twenty- four (24) hours before the time of such meeting as set forth in the notice. A copy of the order or notice of an adjournment shall be conspicuously posted on or near the door of the place where the Regular, Adjourned Regular, Special, Adjourned Special Meeting was held within twenty-four (24) hours after the time of the adjournment. When a Regular or Adjourned Regular Meeting is adjourned as provided in this section, the resulting Adjourned Regular Meeting shall be a Regular Meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the Adjourned Meeting is held, it shall be held at the hour specified for Regular Meetings by ordinance, resolution, law, or other rules.

C. Special Meetings

1. A Special Meeting of the City Council may be called at any time by the Mayor, Mayor Pro-Tem, or by a majority of the members of the Council by delivering personally or by mail a written notice to each member of the Council, the City Attorney, and to each local newspaper of general circulation and radio or television station requesting notice in writing. Such notice shall be delivered personally or by mail at least twenty- four (24) hours before the time of such meeting as set forth in the notice. The call and notice shall set forth the time and place of the Special Meeting and the business to be transacted. No other business shall be considered at such meeting. Such written notice may be dispensed with as to any member who, at or prior to the time the meeting

convenes, files with the City Clerk or Deputy City Clerk, a written waiver of the notice. Such waiver may be given by telephone or by telegram. Such written notice may also be dispensed with as to any member who is actually present at the meeting as the time it convenes.

D. Emergency Meetings

1. In the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the legislative body may hold an Emergency Meeting without complying with either the 72-hour or 24-hour notice and posting requirements for Regular and Special Meetings, but shall otherwise comply with the Brown Act procedures generally stated below.
2. Each local newspaper of general circulation and radio or television station that has requested notice of Special Meetings pursuant to the Brown Act, shall be notified by the Mayor of the legislative body, or designee thereof, at least one hour prior to the Emergency Meeting, or in the case of a dire emergency, at or near the time that the Mayor or designee notifies the Council of the Emergency Meeting.
3. This notice shall be given by telephone call to the numbers provided in the most recent request for notification.
4. In the event that telephone services are not functioning, the notice requirements of this section shall be deemed waived, and the legislative body, or designee of the legislative body, shall notify those newspapers, radio stations, or television stations of the Emergency Meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.
5. During an Emergency Meeting, the legislative body may meet in closed session pursuant to the Brown Act if agreed to by a two-thirds vote of the members present, being not less than four votes of the Council.
6. All Special Meeting requirements in the Brown Act shall be applicable to an Emergency Meeting, with the exception of the 24-hour notice and posting requirement.
7. The minutes of an Emergency Meeting; a list of persons who the Mayor or designee of the Council, notified or attempted to notify; a copy of the roll call vote; and any actions taken at the meeting, shall be posted for a minimum of ten (10) days in a public place as soon after the meeting as possible.

E. Closed Sessions

1. Closed Sessions generally shall be conducted on the first and third Thursday of every month or during Special Meetings held immediately prior to Regular Meetings.
2. In accordance with the Brown Act, the public may speak regarding any Closed Session item prior to the Closed Session during the Citizen Comments portion of the agenda.

3. All Closed Session information, verbal or written, is privileged and confidential and shall not be shared with any person not at the Closed Session. Any Council Member sharing information in violation of this rule may be subject to censure by the Council consistent with the Council's confidentiality policy then in effect.
4. The City Attorney shall report out in open session any reportable actions that were taken by Council and the vote on such actions in accordance with the Brown Act.

F. Public Hearings

1. The City Clerk shall set Public Hearing dates on all matters that require a notice and Public Hearing before the Council, such as matters received from the planning division and appeals to the Council.
2. Public Hearings will not be withdrawn or continued without the full knowledge and concurrence of the Council Members within whose districts/jurisdiction the issue resides.
3. The Council may refuse to grant a continuance of any Public Hearing unless there is a valid legal reason why the Public Hearing must be continued.
4. Continuances.
 - a. Any person (applicant, appellant, or designated representative) scheduled for a Public Hearing before the Council:
 - (i) may obtain one continuance for a period not to exceed the second Regular Meeting after the original scheduled Public Hearing date, as a matter of right, without personally appearing before the Council on the scheduled hearing date, provided a written request for the continuance must be delivered to the City Clerk by noon on the day prior to the scheduled Public Hearing. Any person, who has once obtained a continuance by any procedure, may not obtain a subsequent continuance by notifying the City Clerk as provided in this Rule 6.F.a(i).
 - (ii) who wants to obtain a continuance of the Public Hearing beyond the second Regular Meeting after the original scheduled Public Hearing date, or has not notified the City Clerk as provided in Rule 6.F.4.a(i), may obtain a continuance only by appearing before the Council at the time the original Public Hearing is scheduled and requesting a continuance. This continuance is not a matter of right and will not be granted unless the Council is satisfied that good cause exists for the continuance and that a substantial number of people will not be inconvenienced by such continuance.
 - (iii) who has once obtained a continuance of a Public Hearing either by notice to the City Clerk per Rule 6.F.4.a(i) or by personal appearance per Rule 6.F.4.a(ii), may obtain a further continuance only by appearing before the Council at the scheduled Public Hearing and satisfying the Council that extraordinary circumstances exist that would justify this second continuance.

- (iv) who has twice obtained a continuance of a Public Hearing, may obtain an additional continuance only by appearing before the Council at the scheduled hearing and satisfying the Council that a miscarriage of justice would result from the refusal of the Council to grant a continuance.
- b. City Staff may request and upon Council's approval obtain a continuance based on the need of the originating department or on behalf of a Council Member. Department staff may request, via the City Clerk, as many continuances as needed to complete and ready the project or appeal for the Public Hearing process; however, Staff may not serve as a requestor on behalf of an applicant or appellant.
- c. Any organized group of residents or neighborhood associations, not recognized as an applicant or appellant, may contact their Council Member and request a continuance as needed to complete and ready the project or appeal for the hearing process. The Council Member, in his or her sole discretion, may request the Council approve the continuance for good cause.
- d. At the meeting when the Public Hearing is scheduled, but before the hearing starts, any Council Member may request the Council approve a continuance.
- e. Disputes regarding the length of a continuance will be decided by the Council at the scheduled hearing if City Staff or the City Clerk cannot obtain mutual agreement between the parties beforehand.

X. MEETING AGENDAS

A. Requirements for Agenda Item Submission

1. The City Manager and City Clerk shall develop the agenda for Council Meetings in consultation with the Mayor and Mayor Pro-Tem.
1. Council Members may submit items for inclusion on a future agenda by submitting the request via email within ten (10) days of the next finalized agenda via email or written notice.
2. Council Members may submit staff reports or descriptions of oral reports to the City Clerk and or the City Manager for placement on the agenda.
3. Department directors, subject to the discretion of the City Manager, may submit staff reports or descriptions of oral reports to the City Clerk for placement on the agenda.
4. Outside agencies may submit agenda items in accordance with the following:
 - a. Items from outside agencies must be sponsored for agenda placement by Council Members or department Staff; and
 - b. All agenda items must be submitted in accordance with the agenda packet submission and preparation requirements.

5. All Items placed on a City Council agenda, including all exhibits and attachments, shall be reviewed and approved by the Mayor and City Attorney prior to finalizing the agenda. If no objection is made by the City Attorney or the Mayor the agenda will be posted timely.

B. Declaration of Policy

1. No ordinance, resolution, motion, or item of business shall be introduced or acted upon at a meeting of a legislative body of the City without it appearing on a duly noticed and posted agenda in accordance with the Brown Act. Exceptions to this rule are limited to those provided by state law.
2. No ordinance, resolution, motion, or item of business will be considered that:
 - a. does not affect the conduct of the business of the City of Coalinga or its powers or duties as a municipal corporation, or
 - b. supports or disapproves of any legislation or action
 - (i) of the State of California;
 - (ii) of the Congress of the United States; or
 - (iii) before any officer or agency of the state or nation, unless the proposed legislation or action, if adopted, will affect the conduct of the municipal business or the powers or duties of the City of Coalinga or its officers or employees.
 - c. Rule 7.B.2 may be invoked only before Public Comment or Council deliberation on the matter and by three affirmative votes on the question: "Shall the Council consider this matter?"

C. Procedures for Submission of Reports

1. A written staff report should be prepared and submitted for agenda review in accordance with the agenda review procedure.
2. Staff reports shall include a section reflecting review by the City Attorney as appropriate.
3. "Continued" items do not require a new staff report if there are no changes other than the agenda date. If there is any other change, a new staff report meeting all applicable requirements must be submitted.
4. Staff reports shall contain the name of the staff member or department head putting the item on the agenda.
5. Staff reports shall include any fiscal information as it relates to the City budget or spending or saving money.

D. Written Communications from the City and the Public

1. The City Clerk, City Manager, and or City Attorney shall manage communications to Council Members regarding meeting topics to ensure compliance with the Brown Act.

- a. Except for records exempt from disclosure under the California Public Records Act and otherwise by law, agendas or any other writings distributed to all or a majority of the Council Members for discussion or consideration at a Public Meeting are disclosable to the public, and shall be made available upon request without delay.
 - b. Materials distributed to the Council Members during the meeting shall be available for viewing by the public during the meeting if the materials were prepared by the City or a Council Member, or at the conclusion of the meeting if prepared by another person.
2. Interested parties or their authorized representatives may address the Council by written communications regarding anything within the jurisdiction of the City. Citizen Comments submitted in writing to the City Clerk by 5:00pm on the day of the City Council meeting shall be distributed to the City Council and included in the record, however they will not be read..
- a. Written communications received by the City Clerk prior to posting of the agenda will be included in the agenda packet material. Written communications received by the City Clerk after that deadline will be delivered to the Council Members at the Council Meeting if related to an item on the meeting agenda.
 - b. Documents (10 copies recommended) that members of the public submit to the City Council at the meeting shall be given directly to the City Clerk for distribution and shall not be given directly to the Council. The documents will be made available to the public.
- E. Preparation of the Agenda Packet
- 1. No later than 6:00 p.m. on the Monday prior to each regularly scheduled meeting, the City Clerk shall finalize the agenda packet.
 - 2. Agenda Packet Contents.
 - a. The agenda packet shall include the agenda, the staff reports, draft resolutions and ordinances, contract, and other attachments. Items noted as "To Be Delivered" on the agenda will be delivered prior to the start of the Council Meeting and published to the City's website no later than the following day. No item shall be required to be considered by the Council if the applicable written material is not delivered to the Council before the agenda item is discussed and made available to the public at the same time.
 - b. Corrections or supplements to a staff report or other written materials already included in the agenda packet may be delivered separately.
 - c. All agreements on the agenda shall be available for review by the Council and the Public prior to the meeting, or at the meeting location during the meeting, unless determined otherwise by the City Attorney.
- F. Distribution of the Packet

1. The City Clerk shall distribute the agenda packet to the Council Members and persons requesting copies of the agenda packet no later than Monday at 6:00 p.m. prior to the regularly scheduled meeting.
2. Paper or electronic copies of the agenda packet shall be available for the news media and other such organizations, agencies, institutions, or persons who so subscribe.

G. Posting of Agenda

1. The City Clerk shall post the agenda of each Regular or Adjourned Regular Meetings of the legislative body at least 72 hours in advance of the meeting in a location that is freely accessible to members of the public as required by the Brown Act.
2. The City Clerk shall maintain an affidavit indicating the location, date, and time of posting each agenda.
3. Agendas will generally be published to the City's website by the end of business on the Monday before Regular Meetings.
4. Staff reports including attachments, exhibits, and agreements will generally be published to the City's website by end of business on the Monday before Regular Meetings.
5. If technical difficulties occur, the agenda and reports will be published on the City's website as soon as those difficulties are resolved.

H. Failure to Meet Agenda Deadlines

1. The City Clerk shall not, without the consent of the City Manager or City Attorney, accept any agenda item or revised agenda item after the deadlines established and noted in these Rules.

I. Exceptions to the Agenda Requirement

1. Matters not included on the published agenda may be discussed and acted upon by the legislative body only in the following situations:
 - a. at a meeting during which a majority of the Council Members determine in open session that the matter in question constitutes an "emergency"; or
 - b. Upon a determination by two-thirds of the Council Members, or if less than two-thirds are present by unanimous vote of the Council Members present, that:
 - (i) there is a need to take immediate action; and
 - (ii) the need for action came to the attention of the City after the agenda had been posted; or
2. the item was posted for a prior meeting occurring not more than five (5) calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

J. Types of Agenda Items

1. Closed Sessions – confidential discussions with the legislative body as permitted by the Brown Act.
 2. Ceremonial Matters – the presentation and receipt of ceremonial resolutions and celebrations not requiring formal legislative body action.
 3. Administrative Matters – consent items making clerical corrections to previous legislative documents and to ensure accurate legislative history.
 4. Consent Calendar – considered one item, consisting of informational items, matters routine in nature or only requiring a yes or no response without formal discussion and not likely to be subject to debate or inquiry by the Council Members or the public; typically adopted in one motion.
 5. Public Hearings – duly noticed hearings as mandated by local, state, or federal law, providing an opportunity for public review and comment of a proposed action by the Council.
 6. New Business – non-routine items requiring an oral presentation and discussion before action is taken.
 7. Information Items – items when staff is required by federal or state law or city code to inform Council of an issue when authority has been delegated to a person, position, board, or commission.
 8. Public Comment – oral communications from the public regarding matters within the subject matter jurisdiction of the City.
 9. City Council Reports and Requests:
 - a. Brief oral or written reports summarizing meeting or conference attendance at City expense, as required by AB 12349;
 - b. Requests that City Manager or Staff report on various issues;
 - c. Requests to place items on a future Council Meeting agenda must be approved (consensus by Council must be received);
 - d. Reports on district and citywide activities or news.
- K. Ordinances and Non-Binding Resolutions
1. Ordinances on the agenda may be passed for publication or adopted in accordance with established procedures.
 2. Ordinance changes during the review and adoption process.
 - a. The text of an ordinance receiving the necessary votes to bring the matter to Council shall be the text that is included in the published agenda as pass-for- publication.
 - b. The text of an ordinance passed for publication shall be the text that is included in the published agenda for the meeting at which the adoption of the ordinance is discussed.

- c. Notwithstanding subsections a, b, and c, typographical and clerical errors may be corrected at any time during the ordinance review and adoption process.
- d. If a Staff Member intends to make a substantive (i.e., anything not typographical or clerical) change to an ordinance after it is included in a published agenda, at or before the time the ordinance adoption item is called on the agenda the Staff Member shall distribute sufficient written copies of the proposed change so that all other members, the Council Members, relevant City Staff, and the public audience have copies.
- e. Consideration of a proposed substantive change from the ordinance text that was included in the published agenda shall be continued until the next Regular Council Meeting unless another meeting date is approved by Council.
- f. If the Council's motion to adopt an ordinance includes a change to the ordinance text from that published in the agenda, prior to the vote the City Attorney or City Clerk shall repeat verbatim the proposed change or otherwise indicate the change is reflected in the circulated written copy of the change.

XI. COUNCIL APPOINTMENTS

A. Local Appointments List

1. On or before December 31 of each year, the City Clerk on behalf of the City Council shall prepare an appointments list of all regular and ongoing boards, commissions, and committees which are appointed by the City Council. The list shall contain the following information:
 - a. A list of all appointive terms which will expire during the next calendar year, with the name of the incumbent appointee, the date of appointment, the date the term expires, and the necessary qualifications for the position.
 - b. A list of all boards, commissions, and committees whose members serve at the pleasure of the City Council, and the necessary qualifications for each position.
2. The Local Appointments List shall be made available to the public for a reasonable fee which shall not exceed the actual cost. The City Council shall either post a copy of the list on the City's website or at the public library.
3. A special vacancy notice shall be posted in the City's clerk office, on either the City's website or at the public library, and in other places as directed by the City Council, not earlier than 20 days before or not later than 20 days after the vacancy occurs. Final appointment to the board, commission, or committee shall not be made by the City Council for at least 10 working days after the posting of the notice in the clerk's office.
 - a. Notwithstanding the above, the City Council may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. A person

appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made.

4. The applicants for the vacancy shall submit a completed application to the city clerk by the deadline posted.
 - a. The City Council may not appoint anyone who failed to submit a timely application.

B. Early Resignation

1. Within 60 days of its occurrence, the council shall fill an elective office vacancy either by appointment or by calling a special election.
2. If the council chooses to fill the vacancy by appointment, the appointee holds office under one of the following scenarios:
 - a. If the vacancy occurs in the first half of a term of office and there are at least 130 days before the next general municipal election, the appointee holds office until the next general municipal election and thereafter until the person elected to fill the vacancy has been qualified; or
 - b. If the vacancy occurs in the first half of a term of office and there are fewer than 130 days before the next general municipal election, or if the vacancy occurs in the second half of a term of office, the appointee holds office for the unexpired term of the former incumbent.
3. If the city council opts to fill the vacancy by appointment, any interviews conducted by the entire city council to be held in open session in compliance with the Brown Act.
4. In either scenario, the successor shall serve until the expiration of the predecessor's term.

C. Interview Procedures for Applicants for a Vacant City Council Seat

1. Pre-Interview Preparation
 - a. Application Submission Deadline: Only applicants who have submitted a completed application by the designated deadline will be eligible for an interview. Any application received after the deadline will not be considered.
 - b. Verification of Eligibility: The City Clerk shall verify that each applicant meets the legal and procedural requirements for holding a city council seat.
2. Setting the Interview Schedule
 - a. Randomized Interview Order: The City Clerk will randomly draw names to determine the order in which applicants will be interviewed. This ensures fairness and impartiality.
 - b. Notification: Each applicant will be notified of their interview time and the procedure at least 72 hours in advance.
3. Conducting the Interviews

- a. Introduction by the Mayor or Presiding Officer: The Mayor or Presiding Officer will open the interview session with a brief overview of the process and expected conduct.
 - b. Applicant's Opening Statement: Each applicant will have up to ~~53~~ minutes to make an opening statement, introducing themselves and explaining why they are seeking the vacant seat.
 - c. Council Questions: Following the opening statement, City Council members will have the opportunity to ask questions. While council members are free to ask any questions they deem relevant, it is recommended that most questions be asked of all applicants to ensure a consistent and fair experience.
 - d. Audience Questions: The Mayor will allocate up to 10 minutes for audience questions. During this time, the Mayor will select individuals from the audience to ask their questions directly to the applicant. Each selected individual is allowed one question of no more than ~~1 minute~~~~30 seconds~~.
 - e. Closing Statement: After the questions, the applicant will have up to ~~32~~ minutes for a closing statement.
4. Consideration of Prior Candidacy
- a. Previous Candidacy: If an applicant previously ran for the same seat and was the runner-up, this may be considered by the council as part of their deliberation. However, this factor is not determinative and should be weighed alongside other considerations, such as the applicant's qualifications, experience, and responses during the interview.
5. Public Comment
- a. Opportunity for Public Comment: Before deliberations begin, the public will have an opportunity to comment on the applicants. Each member of the public may speak for up to 2 minutes.
6. Deliberation and Voting
- a. Non-Scored Evaluation: Council members are not required to score applicants. Instead, each member is responsible for keeping their own notes and observations during the interviews.
 - b. Voting Timing: Voting will take place only after all applicants have completed their interviews, ensuring that council members have had the opportunity to consider all candidates before making their decision.
7. Nomination and Voting Procedure:
- a. Nomination Process: Any council member may nominate an applicant for the vacant seat. A nomination must be seconded to proceed to a vote.
 - b. Each councilperson may nominate one person. All nominations ~~are~~ shall be received by any council persons before proceeding to a vote. Nominations do not need to receive a second vote in favor of nomination.

~~Suspension of Nomination Period: Once an applicant has been seconded, the nomination period is suspended, and a vote is held immediately on that nominee.~~

- c. ~~Once all nominations have been made, All nominees all council members are all eligible to vote for one of the nominees by providing their voice vote indicating their preferred nominee. at once in In the case of a tie, the nominee's with the least support will get dropped be eliminated and the councilperson(s) who voted for the eliminated nominee may cast a vote for a remaining nominee. The process shall continue until a nominee receives a majority vote of the council members. Vote: If the nominee receives a majority vote, they are appointed to the vacant seat. If the vote fails, the nomination period resumes. Council members who have not yet made a motion or seconded a nominee will have priority to do so during the resumed nomination period.~~

8. Appointment Confirmation

- a. Swearing-In: The appointed applicant will be sworn in immediately following the vote or at a designated time during the next council meeting.

9. Documentation

- a. Minutes and Records: The City Clerk will document the entire process, including interview questions, public comments, council discussions, and the final vote. These records will be made available to the public following the meeting.

D. Appointment Process for City Council Committees and Commissions

1. This section outlines the process for the city council to solicit nominations, vet applicants, and make appointments to subordinate committees and commissions. The process emphasizes open communication, standardized procedures, and objective evaluation to ensure qualified and committed individuals are selected to serve the community.
2. Advertising and Recruitment
 - a. To attract a diverse pool of qualified applicants, the city clerk should publicize openings on committees and commissions. The Maddy Act (Government Code Section 54972) requires that each legislative body prepare an annual list of all boards, commissions, and committees that are appointed by the local agency. This list is publicly available and includes information about upcoming vacancies and the application process,
 - b. Where to Announce Openings:
 - (i) City Website: Prominently feature a dedicated section for boards and commissions, with clear links to application forms and relevant information.
 - (ii) Local Newspapers: Publish announcements in both print and online editions of local newspapers to reach a broader audience.

- (iii) Community Centers and Public Libraries: Post flyers and application information in community centers, libraries, and other public spaces.
 - (iv) Social Media: Utilize the city's social media platforms (Facebook, Twitter, Nextdoor, etc.) to share announcements and engage with potential applicants.
 - (v) Any other methods are acceptable for use if the City Clerk believes it will reasonably attract applicants.
- c. Information to be Included in the Announcement:
 - (i) Committee/Commission Purpose and Responsibilities: The purpose, goals, and responsibilities of the committee or commission shall be described.
 - (ii) Eligibility Criteria: Specify any residency, age, or other requirements for applicants.
 - (iii) Meeting Schedule and Time Commitment: Provide information about the frequency and duration of meetings, as well as any expected time commitment outside of meetings.
 - (iv) Application Process: Outline the application process, including where to find applications, required documentation, and submission deadlines.
 - (v) Contact Information: Provide contact information for questions and inquiries.
- 3. Establishing Timelines
 - a. Clear timelines ensure a consistent and efficient appointment process.
 - b. Application Period:
 - (i) The Council will announce the opening at a City Council meeting and the closing date for applications which will be at least two weeks following the date the opening is announced at a council meeting.
 - c. Providing Applications to the Council:
 - (i) Interviews shall be scheduled for no later than two council meetings following the close of the application period. Applicants should be notified of their required attendance one week before interviews are scheduled.
- 4. Application Review
 - a. A standardized application review process ensures fairness and consistency in evaluating candidates.
 - b. Application Completeness:
 - (i) All applications submitted will be reviewed by the City Manager to ensure they are complete and meet the stated eligibility criteria.

- (ii) All candidates who completed the application in full, and are in good standing, shall be provided to the City Council.
 - c. Verifying Applicant Standing:
 - (i) The City Manager shall verify that applicants are in good standing with the city. This may involve checking for outstanding fines, code violations, or any legal issues that might affect their ability to serve on a committee or commission.
5. Interview & Nomination Process of Candidates:
- a. Interview Order:
 - (i) To avoid any perception of bias, the order in which candidates are interviewed should be randomly selected prior to the meeting. This can be done using a random number generator or drawing names from a hat.
 - b. Time Allotment:
 - (i) Allocate an equal amount of time for each interview to ensure fairness. The specific time allotted will depend on the number of candidates and the complexity of the committee or commission's responsibilities. The default time per candidate shall be 15 minutes total.
 - c. Interview Format:
 - (i) Candidate Statement: Each candidate may make a 3-minute opening statement to explain their interest and expertise or desire to serve.
 - (ii) Standardized Questions: Following the Candidate Statement, Council may ask any questions. Unless otherwise agreed upon, the order of questions shall proceed with the Mayor, Vice Mayor, and then to the Vice Mayor's left across the dais until all questions are completed. These questions should be relevant to the committee or commission's purpose and responsibilities and may assess the candidate's experience, knowledge, and commitment to public service. In fairness, only one question at a time may be asked with reasonable short follow-up or clarifying questions.
6. Final Selection
- a. Council Deliberation:
 - (i) After all interviews are conducted, the city council should deliberate publicly to discuss the qualifications of each candidate.
 - (ii) Only those receiving a nomination from a Councilperson will be considered for a vote.
 - b. Voting Procedure:
 - (i) All nominations are considered together. This allows for a comprehensive comparison of all nominees.

(ii) No second confirming nomination is required. A single nomination is sufficient to put a candidate forward for consideration.

(iii) Council members discuss the qualifications of each nominee. This deliberation should be conducted in a public meeting, allowing for transparency and public input.

(iv) Each councilperson may nominate one person. All nominations shall be received by any council persons before proceeding to a vote. Nominations do not need to receive a second vote in favor of nomination. .

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(iii)(v) Once all nominations have been made, all council members are all eligible to vote for one of the nominees by providing their voice vote indicating their preferred nominee. In the case of a tie, the nominee with the least support will be eliminated and the councilperson(s) who voted for the eliminated nominee may cast a vote for a remaining nominee. The process shall continue until a nominee receives a majority vote of the council members.

~~— A vote is then taken on all each nominees.~~

~~(iv) individually. Nominees shall be voted upon in the order of their interview. Candidates who were interviewed but did not receive a nomination shall not be voted upon. This ensures that each nominee receives proper consideration and avoids potential biases that could arise from bloc voting.~~

(v)(vi) Simple majority vote: The first nominee who receives more than half of the confirmation votes is appointed. If multiple vacancies exist, the voting may continue.

XII. CONDUCT OF MEETING

A. Call to Order – Mayor

1. The Mayor, or in the Mayor's absence the Mayor Pro-Tem, shall take the chair at the hour appointed for the meeting and shall immediately call the meeting of the Council to order.
2. In the absence of the Mayor and Mayor Pro-Tem, the City Clerk shall call the meeting to order and a Mayor Pro-Tempore shall be appointed from the members present.
3. Upon the arrival of the Mayor, the Mayor Pro-Tem or Mayor Pro-Tempore shall immediately relinquish the chair at the conclusion of the business then before the Council.
4. Call to Order includes Pledge of Allegiance, Changes to the Agenda, and Council's Approval of Agenda.

B. Roll Call / Attendance

1. A majority of the members of the Council then in office and present within the City limits of Coalinga shall constitute a quorum.
2. Before the Council proceeds with the business before it, the City Clerk shall call the roll and note the Council Members present for the minutes. The late arrival of Council Members shall be entered into the minutes.
3. A Council Member shall be considered present at a meeting if the member either is physically in the Council Chambers or is participating in the meeting through teleconference in accordance with the Brown Act. Meeting attendance of Council Members through teleconference will be permitted on a case-by-case basis, determined by the majority of Council.
4. Council Members attending a council meeting through a teleconference are counted when determining a quorum.
5. Council Members must be physically present at the Council Chamber dais or teleconference location to vote. Proxy or absentee voting is not permitted.

C. Order of Discussion

1. The order of business is typically carried out as listed on the agenda or as set out below; however, the Mayor, Mayor Pro-Tem and or City Manager may request the items, unless Council Members object.
2. Each item which is listed on the agenda shall be presented according to the Robert's Rules as outlined below:
 - a. Mayor introduces the item.
 - b. Staff presents the staff report.
 - (i) Provides background, analysis, and recommendations.
 - c. Council asks clarifying questions.
 - (i) Council Members may ask staff for additional details.
 - (ii) Questions must be limited to clarifications before any motion is made.
 - d. Mayor opens the floor for public comment submitted via comment cards.
 - (i) Public has the right to speak before the Council takes action.
 - (ii) Time limits (e.g., 3 minutes per speaker) can be enforced.
 - e. Mayor closes public comment.
 - f. A Council Member makes a motion.
 - (i) Motion must be clear, actionable, and within the Council's jurisdiction.
 - (ii) No debate occurs until a motion is made.
 - g. Another Council Member seconds the motion.
 - (i) A second is required for discussion to proceed.
 - (ii) If no second is given, the motion fails, and no further debate occurs.
 - h. Mayor opens the floor for Council discussion and debate.
 - (i) Discussion is limited to the motion on the floor.
 - (ii) Each Council Member speaks in turn after being recognized by the Mayor.

- i. Council Members propose amendments (if needed).
 - (i) Any Council Member can propose an amendment.
 - (ii) The amendment must be seconded and voted on before returning to the main motion.
- j. Mayor calls for a vote on amendments (if needed).
 - (i) If amendments were made, they must be voted on separately.
 - (ii) If an amendment passes, the main motion is modified accordingly.
- k. Mayor calls for a vote on the main motion.
 - (i) Vote must be taken publicly and recorded per the Brown Act.
 - (ii) Voice votes, roll call votes, or electronic voting may be used.
- l. Mayor announces the result and moves to the next agenda item.
 - (i) Officially records whether the motion passed or failed.
 - (ii) Ensures clear public record and transparency.

D. Order of Items.

- 1. Awards, Presentations, Appointments and Proclamations.
 - a. Ceremonial presentations, proclamations, or recognition shall be presented by Department Heads, City Manager, or the requesting Council Member.
- 2. Citizen Comments will be held at the beginning of the meeting.
- 3. Public Hearings.
 - a. The order of Public Hearings will generally be as follows:
 - (i) Open Public Hearing
 - (ii) Staff comments, information, and reports, followed by Council Member questions.
 - (iii) Proponent, if applicable, speaks, followed by Council Member questions.
 - (iv) Opponent, if applicable, speaks, followed by Council Member questions.
 - (v) If the Public Hearing is on an appeal that does not require Council de novo review, then the appellant (opponent) speaks before the applicant (proponent) in accordance with the allotted time.
 - (vi) Public Comments.
 - (vii) If the Public Hearing is a de novo review appeal, the applicant speaks in rebuttal, but if not a de novo review appeal, the appellant speaks in rebuttal.
 - (viii) Closure of Public Comment.
 - (ix) Further Council Member discussion.
 - (x) Public comment may be reopened after Council discussion if a Council Member makes a motion to do so, which must be seconded and

approved by a majority vote. The Mayor also has discretion to reopen public comment if significant new information arises during discussion.

- (xi) Motion to close Public Hearing and take action. See Rule 6.F regarding continuances.
 - b. The Mayor may direct speakers to avoid repetition in order to permit maximum information to be provided the Council within the time allotted to the hearing.
4. Consent Calendar
- a. Consent Calendar items removed for discussion.
 - (i) Council Members or the City Manager may request that an item be removed from the Consent Calendar for separate consideration.
 - (ii) Members of the Public wishing to have an item removed from the Consent Calendar for separate consideration may make a request to a Council Member or the City Manager prior to the beginning of council meeting.
 - b. All matters remaining on the Consent Calendar shall be approved by a single action, such single action to have the legal effect of individual action on each matter.
 - c. If Consent Calendar items are removed, they shall be discussed immediately, public comment shall be heard from members of the public who completed comment cards and then items shall be voted on individually after adoption of the balance of the Consent Calendar.
5. Ordinance, Presentation, Discussion and Potential Action
- a. The order of discussion after introduction of an item by the Mayor will generally be as follows:
 - (i) Staff comments, information, and reports, followed by questions from the Council Members.
 - (ii) Comments from members of the public who completed comment cards, Council motion, Council member discussion and Council action.
 - b. Once the item is placed before the Council for discussion, motion, or action, no member of Staff or the Public shall be allowed to address the Council without the consent of the Mayor or Council Members.
6. Announcements
- a. City Manager's Announcements
 - b. Councilmember's Announcements/Reports
 - c. Treasurer's Announcements/Reports
 - d. Mayor's Announcements/Reports

7. Future Agenda Items
8. Closed Session
 - a. Closed or Executive Session may be held as required for items as follows: personnel matters, labor negotiations, security matters, providing instructions to real property negotiators, legal counsel regarding pending litigation, and protection of records exempt from public disclosure.
9. Closed Session Report
10. Adjournment
- E. Oral Communications from the Audience
 1. As required by the Brown Act, a portion of each Council Meeting agenda will provide an opportunity for members of the Public to address the Council on any item within the jurisdiction of the City, including Closed Session, Consent Calendar and Discussion items.
 2. In response to Citizen Comments, Council Members may individually:
 - a. ask questions for clarification;
 - b. request that Staff follow up with the Community Member; and
 - c. request Staff, with consensus of Council, to place a matter of business on a future agenda as needed.
- F. Quorum Call
 1. During the course of the meeting, should the presiding officer note a quorum is lacking, the Mayor shall call this fact to the attention of the City Clerk.
 2. The Mayor then shall issue a quorum call. If a quorum has not been restored within two minutes of a quorum call, the Mayor may declare a recess for a reasonable period of time in order to reestablish a quorum.
 3. If no quorum is reestablished within a reasonable time, the Mayor shall adjourn the meeting.
- G. Obtaining the Floor
 1. Any Council Member wishing to speak must first obtain the floor by being recognized by the Mayor. The Mayor shall recognize any Council Member who seeks the floor when appropriately entitled to do so.
 2. With the concurrence of the Mayor, a Council Member holding the floor may address a question to another Council Member and that Council Member may respond while the floor is still held by the member asking the question. A Council Member may opt not to answer a question while another member has the floor.
- H. Motions to Reconsider an Item
 1. A motion to reconsider any action taken by Council may be made only on the day such action was taken. It may be made either immediately during the same

session, or at a recessed or adjourned session thereof. Such motion must be made by one of the prevailing side, but may be seconded by a member, and may be made at any time and have precedence construed to prevent any member of the Council from making or remaking the same or any other motion at a subsequent meeting of the Council so long as the ability to make such motion meets the requirements of applicable law.

I. Tabled Items

1. If an item is tabled to a future City Council Meeting date, prior to placing the tabled item on the agenda, the City Clerk and/or City Manager will confirm with the originator of the item that the item should be placed back on the agenda.

A. Taking Action on Items

1. Agenda items which require any action from the Council shall proceed in the following manner, unless the Council agrees otherwise.
 - a. Mayor introduces the item.
 - b. Staff presents any reports on the item.
 - c. Council shall have an opportunity to ask any clarifying questions.
 - d. Mayor opens the floor for public comment submitted via comment cards.
 - e. Mayor closes the public comment period.
 - f. A motion shall be made and seconded before any discussion on the item. If no second is made, the motion fails for lack of a second.
 - g. If seconded, the Mayor seeks any debate on the motion.
 - h. Any amendments to the motion may be proposed during debate.
 - i. Mayor calls for the debate to close and a vote on the motion.
 - j. Mayor announces the result and moves to the next agenda item if no further allowable motions are made.

B. Swearing in of New City Council Members

1. Newly elected City Council Members shall be sworn in during a Special City Council Meeting beginning at 5:00pm on the first Thursday of January following an election, when possible.

C. Selecting a Mayor and Mayor Pro Tem

1. The Mayor and Mayor Pro-Tem positions are selected by a majority of the Council at any new Council term, or at any time a reorganization is called for and approved by a majority of the Council. Members eligible for those positions must have served on the Council at least one year in any term on the Council. Members without one year of Council experience are ineligible.

D. Council Salary

1. Councilmembers are paid a salary in accordance with Sec. 2-1.203. of the City of Coalinga Municipal Code.

XIII. Review

- A. The Council Rules of Procedure will be reviewed annually by the Coalinga City Council on or about each February.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Review Applications and Possible Appointment for City Council Seat to be Vacated by Mayor Pro-Tem Jim Horn (District 2)
Meeting Date: Thursday, November 13, 2025
From: Seam Brewer, City Manager
Prepared by: Sean Brewer, City Manager

I. RECOMMENDATION:

City Council to review the submitted applications for the vacant City Council seat created by the resignation of Mayor Pro-Tem Jim Horn, conduct applicant interviews per the adopted procedure, and consider appointment of one candidate to fill the vacancy effective November 20, 2025.

II. BACKGROUND:

On Tuesday, October 21, 2025, City staff publicly announced the vacancy and solicited applications for interested residents through, posting on the City website and social media platforms, publication at City Hall and other public posting locations throughout the City.

The application period closed on November 4, 2025, and as of that deadline, the City Clerk received three (3) completed applications. All eligible applicants have been notified and invited to attend the November 13, 2025, City Council meeting, where interviews will be conducted pursuant to the adopted procedures.

III. DISCUSSION:

Per City Council direction and adopted process in the Code of Conduct, interviews will proceed as follows:

Pre-Interview Verification

- Only timely, complete applications are eligible.
- The City Clerk has verified eligibility per state law.

Interview Order and Notification

- Order determined by random drawing.
- Applicants were notified at least 72 hours prior to the meeting.

Interview Format

- Opening Statement: Up to 5 minutes.
- Council Questions: Councilmembers may ask questions; consistent questioning is encouraged.
- Audience Questions: Up to 10 minutes total; one question per individual.
- Closing Statement: Up to 3 minutes.

Public Comment

- Up to 2 minutes per speaker before deliberation.

Council Deliberation and Voting

- Each Councilmember may nominate one applicant.
- Voting proceeds by voice vote; in case of a tie, the lowest-supported nominee is eliminated and voting continues until a majority is reached.

Appointment and Swearing-In

- The selected applicant may be sworn in immediately following the vote or at the next scheduled Council meeting. *Due to Mayor Pro-Tem Horn's resignation effective November 20, 2025, the selected applicant will be sworn in either at the next Council meeting or by the City Clerk between November 20th and the date of the next meeting.*

Documentation

- The City Clerk will maintain the official record of all interviews, deliberations, and the final vote.

Term of Appointment

- The appointed individual will serve the remainder of the unexpired term, through November 2026, consistent with Government Code §36512 since the vacancy occurs during the first half of the term.

IV. ALTERNATIVES:

Special Election: The City may call a special election to fill the vacancy. The City Attorney previously estimated this option to cost approximately \$40,000 and extend well beyond the statutory 60 day period.

V. FISCAL IMPACT:

None determined at this time.

ATTACHMENTS:

	File Name	Description
□	HORN__James_II.pdf	HORN, James II
□	LANDER__Ron.pdf	LANDER, Ron
□	LOWDER__Jeremy.pdf	LOWDER, Jeremy



CITY OF COALINGA

155 WEST DURIAN • COALINGA, CA 93210

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES



Name
First JAMES Last HORN Middle RANDOLF

Name of Board, Commission, or Committee in which you are interested

COALINGA CITY COUNCIL DISTRICT 2 SEAT

Home Address 865 S. COALINGA ST. City/State COALINGA/CA Zip Code 93210

Current Employer HM HOLLOWAY ENVIRONMENTAL

Business Address 14045 HOLLOWAY RD. LOST HILLS, CA, 93249

Telephone

Home 559-212-7782 Office _____

What experience or special knowledge do you have that would be of benefit to you in the position for which are you applying?

I HAVE SEVERAL YEARS OF MANAGEMENT EXPERIENCE ALONG WITH A CERTIFICATION FROM THE "AMERICAN MANAGEMENT ASSOCIATION". I AM ABLE TO BUILD & IMPLEMENT BUDGET PLANS IN A TIMELY MANNER. MY SOCIAL SKILLS ARE GOOD. I'VE COORDINATED MEETINGS WITH MULTIPLE BUSINESSES, ENTITIES, AND VENDORS.

James Horn
Signature

10-30-25
Date



CITY OF COALINGA

155 WEST DURIAN • COALINGA, CA 93210

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name

First RONALD Last LANDER Middle EMERY

Name of Board, Commission, or Committee in which you are interested

CITY COUNCIL MEMBER

Home Address 201 S. PRINCETON City/State COALINGA, CA Zip Code 93210

Current Employer SELF-EMPLOYED - RON'S BARBER SHOP

Business Address 192 E. ELM ST #101, COALINGA, CA 93210

Telephone

Home 559-341-0283 Office - SAME

What experience or special knowledge do you have that would be of benefit to you in the position for which are you applying?

SERVED ON CITY COUNCIL & PLANNING
COMMISSION FOR TOTAL OF APPROXIMATELY
24 YEARS -

WOULD LIKE TO BE ABLE TO SERVE FOR
BENEFIT OF CITY -

Signature

10-27-25

Date



CITY OF COALINGA

155 WEST DURIAN • COALINGA, CA 93210

APPLICATION FOR APPOINTMENT
TO BOARDS, COMMISSIONS, COMMITTEES



Name
First Jeremy Last Lowder Middle James Allen

Name of Board, Commission, or Committee in which you are interested

City Council District 2

Home Address 169 E Cedar City/State Coalinga Zip Code CA

Current Employer Pacific Gas & Electric

Business Address 290 S. Merced, Coalinga CA

Telephone

Home 559-362-8996 Office 559-317-7051

What experience or special knowledge do you have that would be of benefit to you in the position for which are you applying?

Life long Community Resident
Community Volunteer
Family Oriented
Community First Responder
Promote transparency and accountability
Supportive of local businesses and economic growth
Influence urban planning and development

[Signature]
Signature

11-4-25
Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Annual Natural Gas Report and Consideration and Approval of Resolution No. 4300 Rescinding Resolution No. 4293 and Approving Increasing Natural Gas Rates by 20 Percent

Meeting Date: Thursday, November 13, 2025

From: Sean Brewer, City Manager

Prepared by: Dan Bergmann, IGS

I. RECOMMENDATION:

This item has been requested as a Future Agenda Item by Councilman Schindler.

Council's consideration to approve Resolution No. 4300 rescinding Resolution No. 4293 and approving an increase of natural gas rates by 20 percent effective upon adoption.

II. BACKGROUND:

Dan Bergmann of IGService has prepared the attached report, dated September 16, 2025, meeting the requirements of the approved gas purchase policy approved by City Council in 2023 (Resolution No. 4156) and amended in 2024 (Resolution No. 4231). Mr. Bergmann presented the findings of this report to City Council on August 21, 2025.

III. DISCUSSION:

Natural gas rates were held constant through last winter in the hope that wholesale costs would drop into this coming winter, but that has not happened. Wholesale costs have stayed constant and PG&E transportation costs, in particular, have increased substantially. Moreover, the gas system needs capital repair within this fiscal year to replace anode beds and gas meters. To meet increasing costs and capital needs, the report recommends a 20 percent gas rate increase effective November 1, 2025. See explanations and detail in the IGService report.

The City Council, through deliberation at the October 16, 2025 meeting, approved Resolution No. 4293 and determined to reduce the calculated increase from twenty (20) percent to five (5) percent and to approve the transfer of \$200,000 from the City's general fund reserves to the natural gas enterprises to cover the anticipated replacement costs for two anode beds.

IV. ALTERNATIVES:

If the 20 percent increase is not approved, the natural gas fund balance at the end of FY25/26 is projected to be negative \$311,000.

V. FISCAL IMPACT:

The 20 percent rate increase beginning in November is projected to yield operating revenue from natural gas sales for FY 25/26 of \$3,295,000. This level of revenue is projected to yield a positive total income of approximately \$316,000, protecting the existing fund balance of approximately \$149,000 at the end of the fiscal year.

ATTACHMENTS:

File Name	Description
❏ Natural_Gas_Rate_Report_September_16_2025.pdf	Natural Gas Rate Report Sept 16, 2025
❏ RESO_4293_Natural_Gas_Rate_Increase_Amended_101625.pdf	Resolution No. 4293 - Natural Gas Rate Increase - Amended_101625
❏ RESO#4300_Rescinding_Reso#4293___Approving_20%_Natural_Gas_Rate_Increase_111325.pdf	Resolution No. 4300 - Rescinding Reso#4293 & Approving 20% Natural Gas Rate Increase

Review of Natural Gas Enterprise Financial Status and Recommendation for Rate Increase

September 16, 2025

Background

In May 2023 City Council approved a long-term gas purchase policy for Coalinga pursuant to Resolution No. 4156. The gas purchase policy was amended in August 2024 by Resolution 4231. The amended gas purchase policy requires a report to City Council by the end of each August covering the overall state of the natural gas enterprise so that rate adjustments can occur, if needed, before the winter heating season. The report is to include:

- The status of wholesale gas purchases
- Compliance with the adopted gas purchase policy
- Any recommended changes to the policy
- Financial status of gas enterprise
- Adequacy of or needed changes to the City's natural gas rates

Dan Bergmann of IGS presented the annual report for 2025 to City Council August 21, 2025, reviewing the outcome of Winter 24/25 and recommending a 20 percent revenue increase for the natural gas enterprise for Winter 25/26.

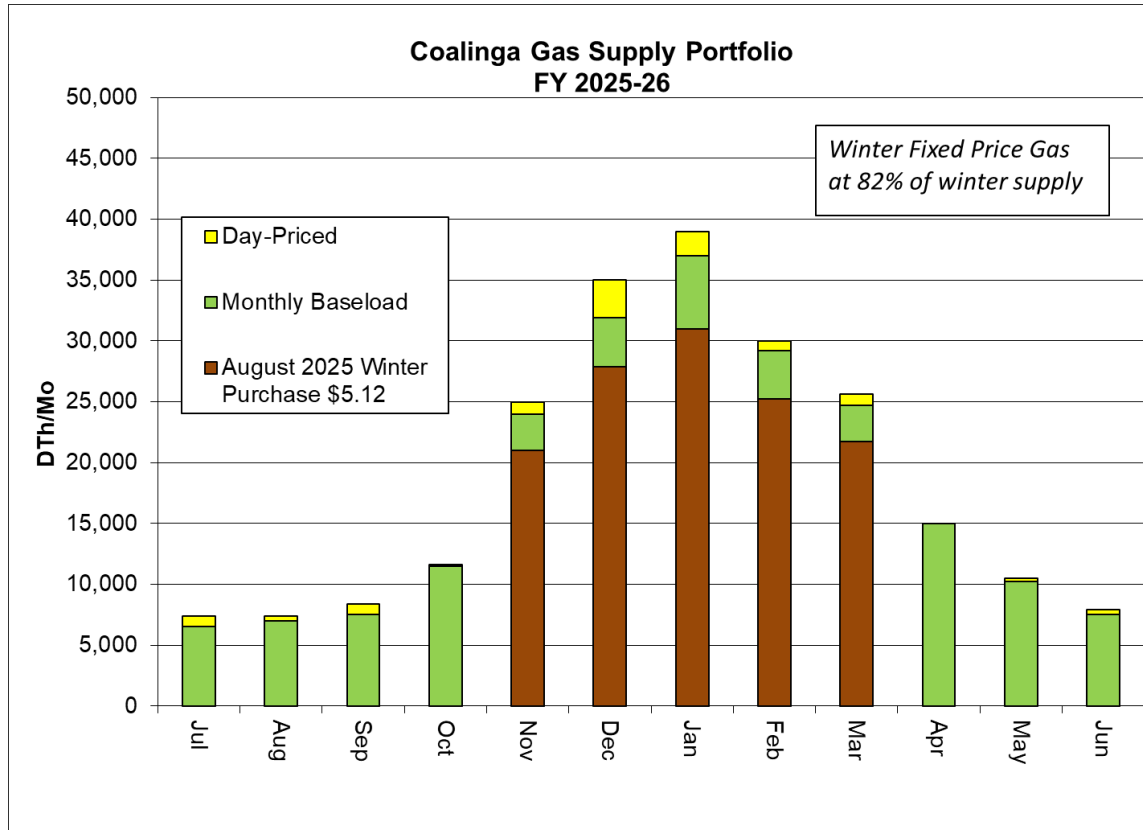
Historically, natural gas rates were lowered in 2009 and again in 2011. Ten years of moderate wholesale gas prices then passed before consecutively cold winters in 21/22 (US) and 22/23 (CA) drove wholesale prices upward. Some relief occurred into winter 23/24; however, PG&E transportation costs have increased substantially, now requiring a revenue increase to cover operating costs.

Gas Revenue Change History

<u>Effective Date</u>	<u>Change</u>
December 2009	-17%
November 2011	-25%
November 2021	+45%
September 2022	+45%
September 2023	-20%
September 2024	No change
November 2025	20% (Proposed)

Status of Wholesale Gas Purchases

For this coming winter, 25/26, a gas purchase was made on August 8, 2025. This one purchase brings this winter's hedge to 82% of the November through March requirements based on the three-year average for each month during the period. The price of the purchased gas was \$5.12 per DTh delivered at the PG&E city gate. The bar chart at the top of the next page shows the balance of fixed price gas, monthly baseload gas, and day-priced gas. The table in Attachment 1 shows the projected wholesale gas cost for FY25/25 equal to \$916,000, which includes credit from NRG of approximately \$110,000 as compensation for NRG's use of Coalinga's PG&E Redwood Path transportation capacity. The July and August data are actuals.



Compliance with Gas Policy

Gas purchases are in compliance with the amended policy for this coming winter because more than 80 percent of the three-year average requirements have been purchased.

However, the first one-third of purchases for Winter 26/27 which were due by July 2025, have not yet been completed. As of September 15, 2025, the indicative price for winter 26/27 supply is \$5.42, a premium over the \$5.12 gas purchased for this winter, and a premium over expected monthly prices unless the winter becomes extraordinarily cold. The first one-third for winter 27/28 is due by November 2025 and may also be postponed, presently priced at \$5.27. The reason for postponing these purchases is that futures prices have continued to be elevated above monthly market prices and are unattractive. Sellers continue to demand a high premium for the security of winter-time fixed price gas. See Attachment 2.

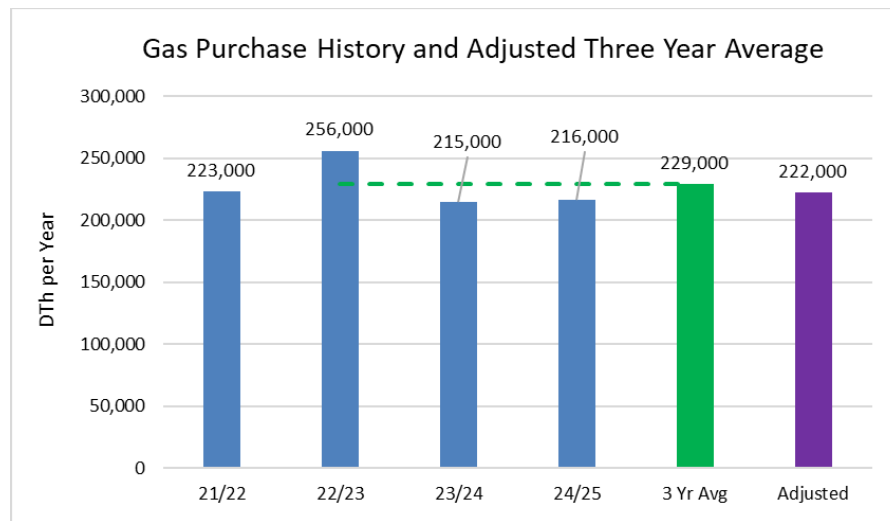
The bar chart at the top of the next page shows annual gas purchases over the past four fiscal years. Notice the peak from the very cold winter in 22/23. This lifted the three-year average to 229,000 DTh per year. The actual average used for calculating 80 percent is lower at 222,000 to account for the 22/23 winter as an anomaly.

Recommended Changes to Policy

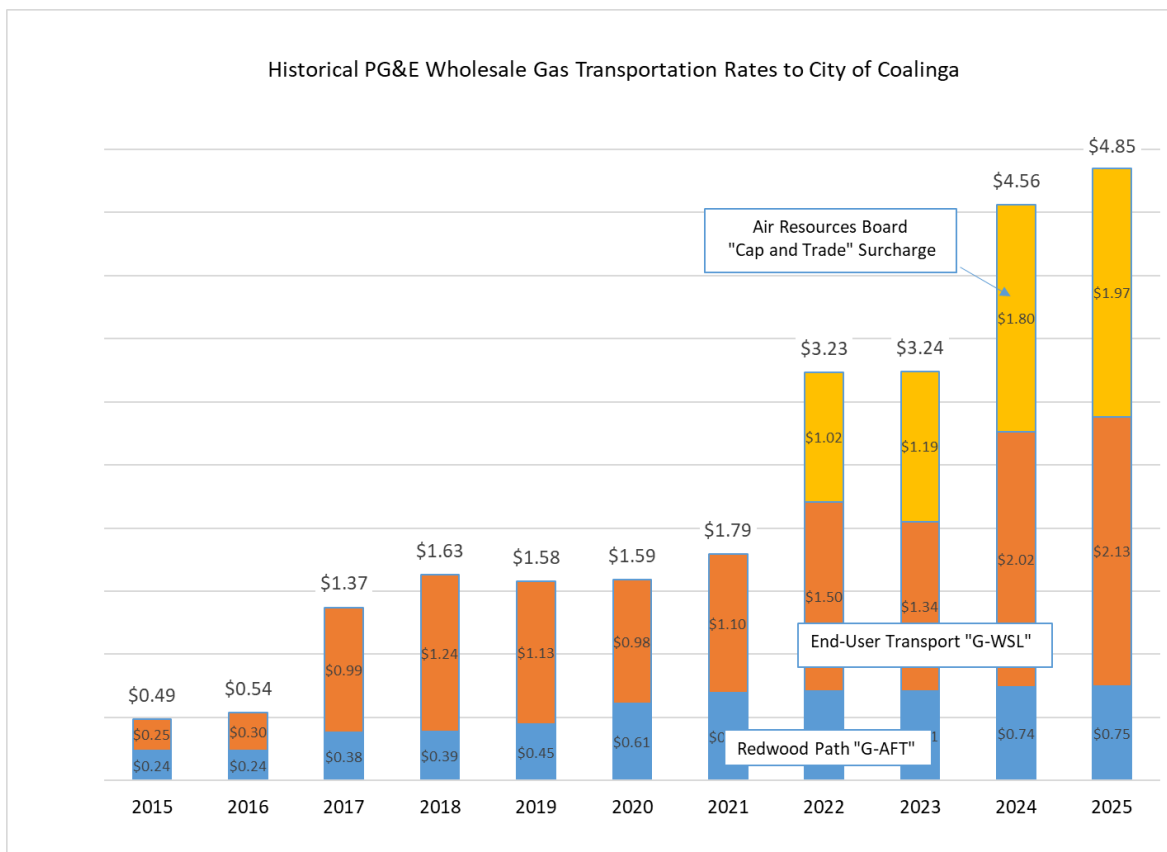
There are no recommended changes.

Financial Status of Enterprise

The audited cash balance of the gas enterprise fund as of June 30, 2024, was very low at \$341,181. The unaudited cash balance as of June 30, 2025, is even less at approximately \$153,000. Accordingly, operating income for FY24/25 was negative. Rates were held constant at last year's review in the hope that gas costs would drop further, but that did not happen. For FY25/26, the projected average cost of gas at the PG&E city gate is \$4.10 per DTh, which is the same as FY24/25.



Other costs are increasing, primarily PG&E transportation costs. The chart below shows the large increase in transportation driven by the California Air Resources Control Board “Cap-and-Trade” Surcharge. This program is intended to lower the emissions of greenhouse gases in California. PG&E transportation rates, including the Cap-and-Trade surcharge, currently total \$4.85 per DTh. This exceeds the \$4.10 per DTh cost of wholesale gas. See the bar chart below.¹



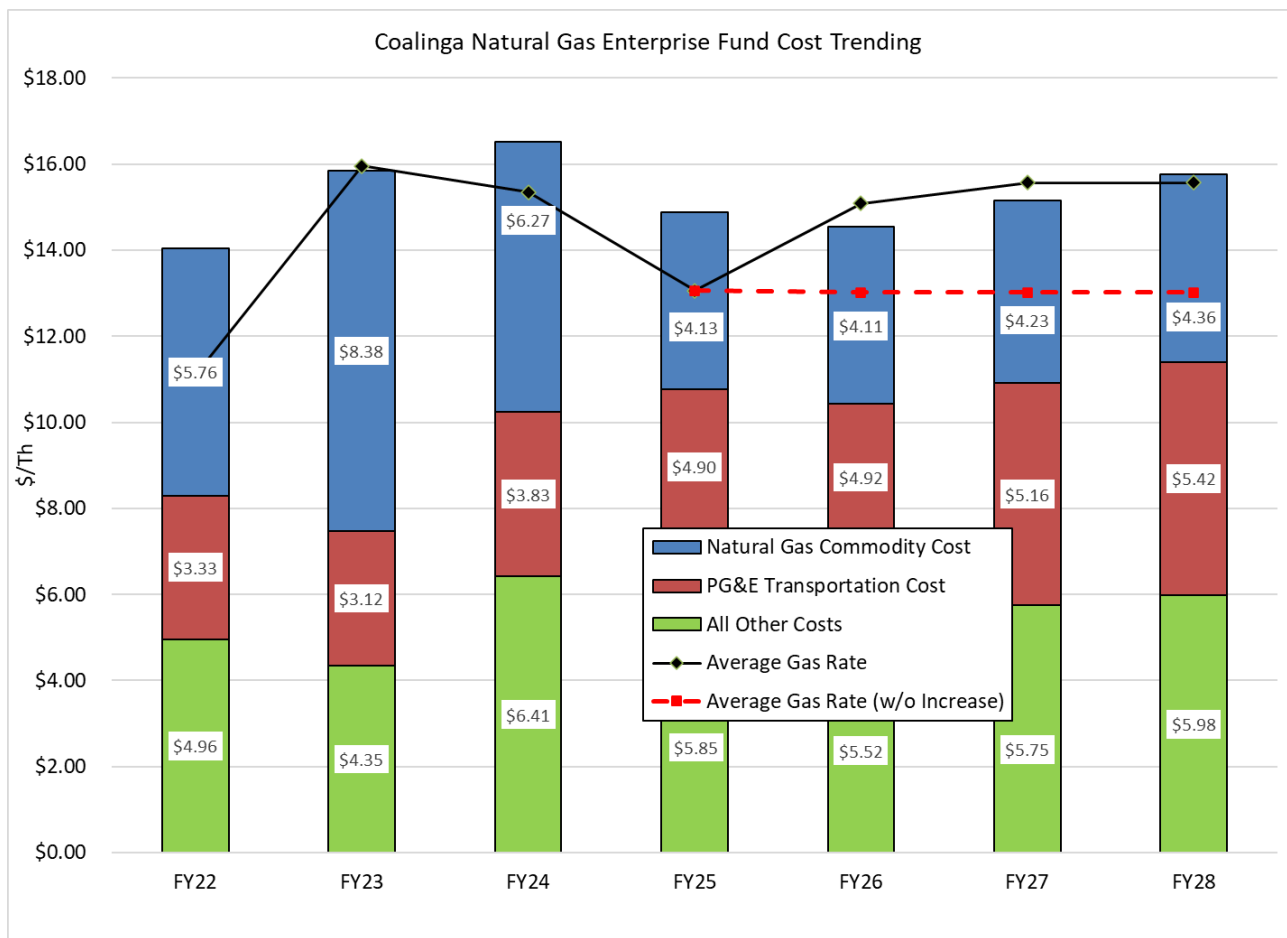
¹ The Historical PG&E “Rates” vary from the “Costs” shown in the associated bar chart. The reasons are 1) the *rates* shown are generally from PG&E tariff sheets each year as of January first, and 2) the *costs* are for each fiscal year (thereby spanning two calendar years) based on actual payments to PG&E.



Credit card and online customer pay fees have increased over the past few years to a level that is now impactful to overall expenses, approximately \$174,000 for FY24/25. This issue is being addressed by City staff to find lower-cost merchant services for customers paying with credit cards or online. The budgeted cost for these services for FY25/26 has been lowered to \$75,000, anticipating lower costs in this category. Personnel-related costs are escalated by five percent and other remaining costs are escalated by three percent.

Regarding capital replacement projects for the natural gas system, at least two of the 13 cathodic protection anode beds must be replaced during FY25/26. These beds protect the steel pipes from long-term corrosion, are essential to safe operation of the gas system and are required to comply with federal safety standards. A request for proposals is soon to be issued. The estimated cost for each anode bed is approximately \$100,000, for a total of \$200,000 this fiscal year. In addition, a total of \$120,000 is expected to be spent on replacing natural gas meters. Therefore, the total for capital replacements is \$320,000 for FY25/26.

The bar chart below shows the increases in PG&E costs as natural gas costs have decreased following the cold winter. The solid and dashed lines also show revenue per unit of sales with and without a recommended 20 percent increase.



The 20 percent increase provides just enough excess revenue to cover the costs of the anode beds and meters, leaving a projected fund balance of \$149,000 at the end of FY25/26. Without the increase, net income will be negative again, and the fund balance will become negative, projected at negative \$311,000 at the end of FY25/26. See the Revenue and Expense model in Attachment 3. The 20 percent increase also provides a slight positive operating income projected for FY26/27, including replacement of two more anode beds totaling \$200,000; however, a subsequent review will need to be performed next year in August, after the winter peak season.



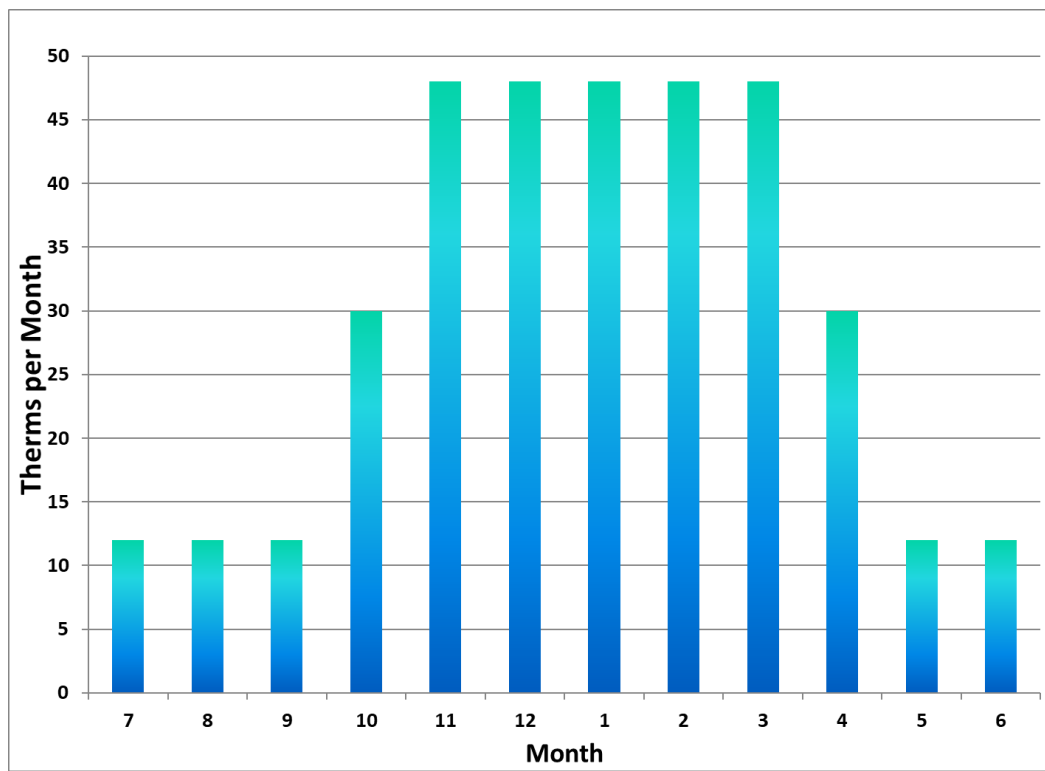
Proposed Rate Changes

The table below shows the present and proposed rates, based on a 20 percent increase from the present rates. See the proposed resolution associated with this report.

City of Coalinga Gas Rates				
	Summer Therms (Apr- Oct)	Winter Therms (Nov- Mar)	Effective 9/1/23	Proposed 11/1/25
				20%
Monthly Charge (\$/Mo)			\$12.18	\$14.62
Residential Single-Family Baseline (\$/Th)	15	50	\$0.88	\$1.05
Residential Single-Family Excess (\$/Th)	Over 15	Over 50	\$1.31	\$1.57
Commercial and All Other (\$/Th)	All Supply		\$1.31	\$1.57

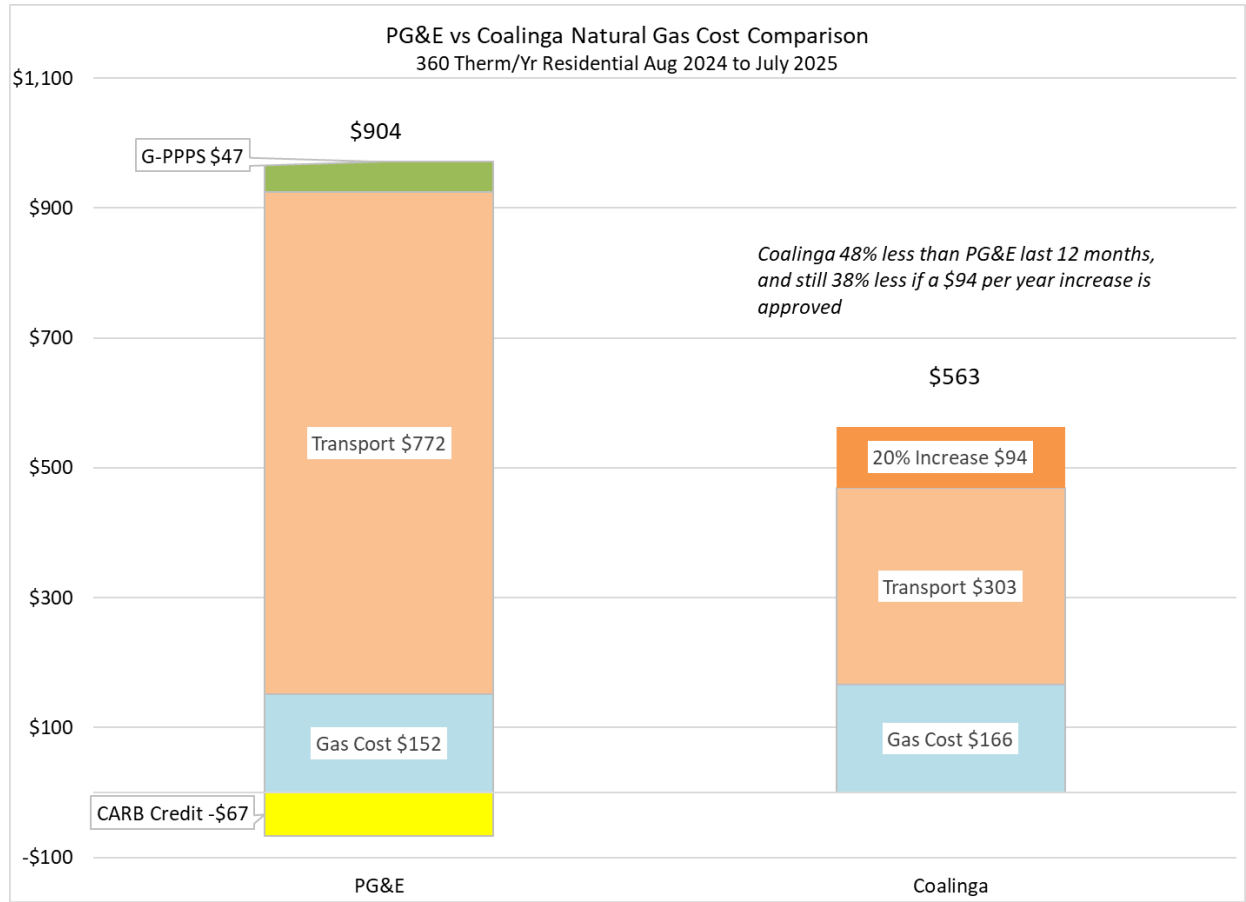
PG&E Comparison

This section provides a comparison to PG&E over the 12-month period August 2024 to July 2025. It is based on an average home's gas usage in Coalinga, which is 360 Therms per year and winter peaking, as shown in the bar chart below.





Over this 12-month period, a single-family customer in Coalinga paid \$470, which is 48 percent less than a similar customer on PG&E's service who would have paid \$904. Further, even with the 20 percent increase totaling \$94 per year, a Coalinga customer would still have paid 38 percent less than a PG&E customer. This includes the fact that PG&E customers received an annual CARB credit of \$67.



End of report



Attachment 1

City of Coalinga FY 25/26 Natural Gas Cost																
	Total DTh	Days	8/8/25 Purchase			NGI Monthly Baseload			Gas Daily			Total Volume	Transport Fuel	Transport Credit	Total Cost	
			DTh/d	\$/DTh	DTh	\$/DTh	DTh	\$/DTh	DTh/d	\$/DTh	DTh					\$/DTh
Jul-25	7,380	31										7,380	\$373	-\$7,738	\$17,733	
Aug-25	7,354	31										7,354	\$374	-\$7,376	\$18,034	
Sep-25	8,400	30										8,400	\$353	-\$9,480	\$20,273	
Oct-25	11,600	31										11,600	\$350	-\$9,480	\$31,473	
Nov-25	25,000	30	700	5.12	21,000	\$107,520						25,000	\$353	-\$9,480	\$114,393	
Dec-25	35,000	31	900	5.12	27,900	\$142,848						35,000	\$353	-\$9,480	\$169,221	
Jan-26	39,000	31	1,000	5.12	31,000	\$158,720						39,000	\$353	-\$9,480	\$189,593	
Feb-26	30,000	28	900	5.12	25,200	\$129,024						30,000	\$353	-\$9,480	\$143,897	
Mar-26	25,600	31	700	5.12	21,700	\$111,104						25,600	\$353	-\$9,480	\$121,477	
Apr-26	15,000	30										15,000	\$353	-\$9,480	\$43,373	
May-26	10,500	31										10,500	\$353	-\$9,480	\$27,623	
Jun-26	7,900	30										7,900	\$353	-\$9,480	\$18,523	
	222,735				126,800	649,216			0			222,735	\$4,274	-\$109,914	\$916,000	
					82%	\$5.12						0				
												s/b 0				
Projections					Projections						Projections					



Attachment 2

Winters		Volumes and Timeframe for Winter Natural Gas Purchases (DTh/day at PG&E CG)											
		By Nov-24	By Mar-25	By Jul-25	By Nov-25	By Mar-26	By Jul-26	By Nov-26	By Mar-27	By Jul-27	By Nov-27	Totals	
Winter 24/25	11/1/2024	670										670	
	12/1/2024	990	Done 8/22/24 at \$5.53										990
	1/1/2025	1,020										1,020	
	2/1/2025	950										950	
	3/1/2025	670										670	
Winter 25/26	11/1/2025			700	Done 8/8/25 at \$5.12								700
	12/1/2025			900								900	
	1/1/2026			1,000								1,000	
	2/1/2026			900								900	
	3/1/2026			700								700	
Winter 26/27	11/1/2026			200	Pending				220			640	
	12/1/2026			300		300		300				900	
	1/1/2027			320		340		340				1,000	
	2/1/2027			300		300		300				900	
	3/1/2027			240		220		240				700	
Winter 27/28	11/1/2027				200			220			220	640	
	12/1/2027				300			300			300	900	
	1/1/2028				320			340			340	1,000	
	2/1/2028				300			300			300	900	
	3/1/2028				240			220			240	700	



City of Coalinga Natural Gas Revenue and Expense Model									
	FY22	FY23	FY24	FY25	FY26	FY27	FY28		
	Audited	Audited	Audited	Unaudited	Projected	Projected	Projected		
Operating Revenue			Proposed Nov 1st Increase:		20%				
Natural Gas Sales	\$2,355,484	\$4,012,457	\$2,734,457	\$2,754,000	\$3,295,000	\$3,403,000	\$3,403,000		
Other Customer Revenue	111,748	65,569	66,781	60,000	60,000	60,000	60,000		
Interest Earnings	3,000	5,175	5,809	5,000	5,000	5,000	5,000		
Billing Corrections Previous Years	-	-	-	300,000	196,829	-	-		
Totals	2,470,232	4,083,201	2,807,047	3,119,000	3,556,829	3,468,000	3,468,000		
Operating Expenses									
Wholesale Gas Cost	1,280,985	2,143,412	1,349,345	891,000	916,000	943,000	971,000	3%	
PG&E Transportation	740,667	799,678	824,404	1,058,000	1,095,000	1,150,000	1,208,000	5%	
Personnel Services	735,228	736,752	776,026	724,307	750,000	788,000	827,000	5%	
Bad Debt Expense	46,997	15,892	103,252	20,000	20,000	20,000	20,000		
Contract Svc	205,253	198,705	272,072	212,168	250,000	258,000	266,000	3%	
Credit Card & Online Pay Fees		60,545	95,588	174,273	75,000	75,000	75,000		
Supplies and Materials	116,820	100,320	133,927	132,498	135,000	139,000	143,000	3%	
Depreciation	57,764	60,368	68,261	-	-	-	-		
Totals	3,183,714	4,115,672	3,622,875	3,212,246	3,241,000	3,373,000	3,510,000		
Operating Income	(713,482)	(32,471)	(815,828)	(93,246)	315,829	95,000	(42,000)		
Meters & Capital Repair	22,734	0	79,834	18,506	320,000	200,000	200,000		
Adjustments for Balance Sheet									
To adjust to Cash Balance	230,664	(289,301)	155,740	(84,524)					
Yr End Current Cash Asset	1,410,875	1,089,103	349,181	152,905	148,734	43,734	(198,266)		
DTh Purchases	222,515	255,901	215,311	215,808	222,735	222,735	222,735		
Therm Purchases	2,225,150	2,559,010	2,153,112	2,158,079	2,227,347	2,227,347	2,227,347		
Average Cost of Supply (\$/Th)*	\$0.58	\$0.84	\$0.63	\$0.41	\$0.41	\$0.42	\$0.44		
* Not including PG&E Transportation									

RESOLUTION NO. 4293

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA INCREASING NATURAL GAS RATES AS A RESULT OF INCREASING OPERATING COSTS

WHEREAS, Resolution No. 4156, approved May 4, 2023, commenced a natural gas purchase policy providing structured gas purchasing including, among other requirements, that reporting shall occur to the City Council by the end of each August such that rates may be adjusted prior to winter if needed; and

WHEREAS, Resolution No. 4173, approved August 17, 2023, decreased natural gas rates 20 percent effective September 1, 2023; and

WHEREAS, Resolution No. 4231, approved August 15, 2024, amended the gas purchase policy to require 80 percent fixed price purchases of wintertime requirements, lowered from 100 percent; and

WHEREAS, natural gas rates were held constant through winter 24/25 in the hope that wholesale natural gas costs would drop before purchases for winter 25/26; and

WHEREAS, natural gas costs for winter 25/26 are similar to 24/25, and other operating costs are increasing, especially PG&E transportation costs; and

WHEREAS, the natural gas system needs capital repair, specifically replacement of cathodic anode beds protecting steel distribution mains in the older part of the City; and

WHEREAS, IGService has provided a written report dated September 16, 2025, and presented to the City Council on August 21st and October 16th meeting the reporting requirements of the approved gas purchase policy; and

WHEREAS, based on higher anticipated gas costs for winter 25/26, IGService has calculated that gas rates should be increased 20 percent above the present rates; and

WHEREAS, City Council through deliberation at the October 16th meeting determined to reduce the calculated increase from 20 percent to five percent and to approve the transfer of \$200,000 from the City's general fund reserves to the natural gas enterprises to cover the anticipated cost of two anode bed replacement; and

WHEREAS, City Council may set natural gas rate by resolution pursuant to Section 6-5.28 of the City's Municipal Code; and

WHEREAS, the City of Coalinga's gas system is operated safely, reliably, and benefits Coalinga's residents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coalinga as follows:

1. The recitals set forth above are true and correct as of the date this Resolution was adopted.

2. The rates for natural gas service provided by the City of Coalinga are hereby revised as follows.

City of Coalinga Natural Gas Rates				
	Summer Therms (Apr-Oct)	Winter Therms (Nov-Mar)	Effective 9/1/23	Effective 11/1/25
				5%
Monthly Charge (\$/Mo)			\$12.18	\$12.79
Residential Single-Family Baseline (\$/Th)	15	50	\$0.88	\$0.92
Residential Single-Family Excess (\$/Th)	Over 15	Over 50	\$1.31	\$1.37
Commercial and All Other (\$/Th)	All Supply		\$1.31	\$1.37

3. The revised rates shall be effective with the meter reading cycle beginning in November 2025 and ending in December 2025, such that the new rates are applied to billing statements issued at the end of December 2025.
4. The amount of \$200,000 shall be transferred from general fund reserves to the gas enterprise fund for the specific purpose of replacing two anode beds.
5. Revenues derived from the revised rates will not exceed amounts needed to provide gas services to city customers.

The foregoing resolution was approved and adopted as amended at a regular meeting of the City Council of the City of Coalinga held on the **16th day of October, 2025**, by the following vote:

AYES: Vosburg, Ramirez, Schindler, Horn

NOES: None

ABSTAIN: None

ABSENT: Hedgecock

APPROVED:

Nathan Vosburg

Nathan Vosburg, Mayor

ATTEST:

Shannon Jensen

Shannon Jensen, City Clerk

RESOLUTION NO. 4300

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA INCREASING NATURAL GAS RATES AS A RESULT OF INCREASING OPERATING COSTS

WHEREAS, Resolution No. 4156, approved May 4, 2023, commenced a natural gas purchase policy providing structured gas purchasing including, among other requirements, that reporting shall occur to the City Council by the end of each August such that rates may be adjusted prior to winter if needed; and

WHEREAS, Resolution No. 4173, approved August 17, 2023, decreased natural gas rates 20 percent effective September 1, 2023; and

WHEREAS, Resolution No. 4231, approved August 15, 2024, amended the gas purchase policy to require 80 percent fixed price purchases of wintertime requirements, lowered from 100 percent; and

WHEREAS, natural gas rates were held constant through winter 24/25 in the hope that wholesale natural gas costs would drop before purchases for winter 25/26; and

WHEREAS, natural gas costs for winter 25/26 are similar to 24/25, and other operating costs are increasing, especially PG&E transportation costs; and

WHEREAS, the natural gas system needs capital repair, specifically replacement of cathodic anode beds protecting steel distribution mains in the older part of the City; and

WHEREAS, IGService has provided a written report dated September 16, 2025, and presented to the City Council on August 21st and October 16th meeting the reporting requirements of the approved gas purchase policy; and

WHEREAS, based on higher anticipated gas costs for winter 25/26, IGService has calculated that gas rates should be increased 20 percent above the present rates; and

WHEREAS, City Council through deliberation at the October 16th meeting approved Resolution No. 4293 and determined to reduce the calculated increase from twenty (20) percent to five (5) percent and to approve the transfer of \$200,000 from the City's general fund reserves to the natural gas enterprises to cover the anticipated replacement costs of two anode beds; and

WHEREAS, City Council approved Resolution No. 4293 on October 16, 2025, and now wishes to rescind said Resolution; and

WHEREAS, City Council may set natural gas rate by resolution pursuant to Section 6-5.28 of the City's Municipal Code; and

WHEREAS, the City of Coalinga's gas system is operated safely, reliably, and benefits Coalinga's residents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coalinga as follows:

1. The recitals set forth above are true and correct as of the date this Resolution was adopted.

2. City Council Resolution No. 4293 is hereby rescinded in its entirety.
3. The rates for natural gas service provided by the City of Coalinga are hereby revised as follows.

City of Coalinga Natural Gas Rates				
	Summer Therms (Apr-Oct)	Winter Therms (Nov-Mar)	Effective 9/1/23	Effective 11/1/25
				20%
Monthly Charge (\$/Mo)			\$12.18	\$14.62
Residential Single-Family Baseline (\$/Th)	15	50	\$0.88	\$1.05
Residential Single-Family Excess (\$/Th)	Over 15	Over 50	\$1.31	\$1.57
Commercial and All Other (\$/Th)	All Supply		\$1.31	\$1.57

4. The revised rates shall be effective with the meter reading cycle beginning in November 2025 and ending in December 2025, such that the new rates are applied to billing statements issued at the end of December 2025.
5. Revenues derived from the revised rates will not exceed amounts needed to provide gas services to city customers.

The foregoing resolution was approved and adopted as amended at a regular meeting of the City Council of the City of Coalinga held on this **13th day of November, 2025**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Nathan Vosburg, Mayor

ATTEST:

Shannon Jensen, City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approval of Annual Stipend to the Coalinga Area Chamber of Commerce to Support Economic Development and Business Support Services and Direction to Staff to Bring Back Budget Adjustment on December 4, 2025

Meeting Date: Thursday, November 13, 2025

From: Sean Brewer, City Manager

Prepared by: Sean Brewer, City Manager

I. RECOMMENDATION:

- Approve an annual stipend in the amount of \$30,000 to the Coalinga Area Chamber of Commerce to support City-aligned economic development and business support services and direct staff to bring back a budget adjustment at the December 4th meeting.

II. BACKGROUND:

This was an item that was discussed as part of the FY26 budget preparation, however at the time the City had yet to determine what amount would be reasonable to contribute to the chamber of commerce as a stipend to support the City's economic development and business support efforts through the chamber of commerce.

The City collaborates with the Chamber to support local businesses, promote events, and strengthen community and visitor-serving activities. Formalizing this partnership via a stipend will advance the City Council's economic development priorities. Staff researched several different cities, large and small to see what types of partnerships, services, support and financial contributions chambers were provided by their city's and staff found a reasonable scope and stipend amount that the city could sustain and monitor throughout the fiscal year.

III. DISCUSSION:

The stipend will support Chamber-led activities that advance local economic development across broad, non-prescriptive categories, which may include business outreach and retention, business education and networking, marketing/information/visibility, community and business activation, communications and engagement, resource and asset coordination, and data and insights. Examples within these categories are illustrative only and do not mandate specific methods or expenditures. The City would like for the Chamber to provide monthly updates at council meetings and an annual report each June outlining activities completed and notable outcomes from the previous year. Any metrics reported (such as counts, reach, and highlights) are not strict production quotas but good information for the city to receive if available.

IV. ALTERNATIVES:

- Do not approve stipend for the Coalinga Chamber of Commerce.

V. FISCAL IMPACT:

The proposed annual stipend would be \$30,000 for FY26 and would come from the City of Coalinga's General Fund, Fund Balance. The Council will have to decide to include in the FY27 operational budget when the FY27 budget is prepared.

ATTACHMENTS:

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Proposed Mayor-Hosted Community Dialogues with Rotating Council Members,
in Council Chambers - Future Agenda Item - Mayor Vosburg

Meeting Date: Thursday, November 13, 2025

From: Sean Brewer, City Manager

Prepared by: Sean Brewer, City Manager

I. RECOMMENDATION:

No recommendation as this is a future agenda item requested by Mayor Vosburg.

II. BACKGROUND:

Mayor Vosburg proposes informal, in-person conversations in Council Chambers to enhance transparency and two-way communication with residents. Each session would be hosted by the Mayor with a rotating Council Member and focus on general City updates, listening to community concerns, and highlighting the City's strategic priorities.

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name

Description

No Attachments Available