



CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**April 3, 2025
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Meeting, on April 3, 2025 in the City Council Chambers located at 155 West Durian, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to this meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the agenda will be as follows:

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Presentation from the Alisa Ann Ruch Burn Foundation to the Coalinga Fire Department as the Prevention Community Partner of the Year
2. City Department Updates

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

Citizen Comments submitted in writing to the City Clerk by 5:00pm on the day of the City Council meeting shall be distributed to the City Council and included in the record, however they will not be read.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Approve MINUTES - March 6, 2025
2. Approve MINUTES - March 20, 2025
3. Check Register: 2/01/2025-2/28/2025
4. Direct staff to Propose Updates to City Regulations for Enhanced Property Maintenance Standards
5. Informational Only: Transient Occupancy Tax Quarter Ending September 30, 2024
6. Informational Only: Measure J Quarter Ending September 30, 2024
7. Information Only - Proposed Electronic Sign Street View
8. Approve Request of Fire Wood Donation from Avenal State Prison
9. Approve Purchase Order from Emergency Vehicle Group (EVG) to Remount Fire Department Ambulance
10. Adopt Resolution No. 4258 Amending the Firefighter Reserve Job Description
11. Approve Proposal from Koff & Associates, an Executive Recruiting Firm, for City Manager Recruiting
12. Authorize Purchase of Kubota Tractor to Maintain City Owned lots, Medians and Airport

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Fiscal Year 2025/2026 Budget Discussion
Mai Vang, Financial Services Director & Sean Brewer, Interim City Manager
2. Discussion, Direction, and/or Potential Action regarding Increasing Presence of the Coalinga Fire Department at the Coalinga Airport - Future Agenda Item (Hedgecock and Schindler)
Sean Brewer, Interim City Manager

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. PUBLIC EMPLOYMENT - Government Code Section 54957. Title: City Manager
2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APNs: 071-152-04S located in the City of Coalinga. CITY NEGOTIATORS: Interim City

Manager, Sean Brewer; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Larry L. Baker and Laurie L. Baker. UNDER NEGOTIATION: Price and Terms of Payment

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Presentation from the Alisa Ann Ruch Burn Foundation to the Coalinga Fire Department as the Prevention Community Partner of the Year
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Greg DuPuis, Fire Chief

I. RECOMMENDATION:

II. BACKGROUND:

Alisa Ann Ruch Burn Foundation to present the Prevention Community Partner of the Year to the Coalinga Fire Department.

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
No Attachments Available	

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - March 6, 2025
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
▣	MINUTES_For_Approval_030625.pdf	Minutes - March 6, 2025

MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA March 6, 2025

1. CALL TO ORDER 6:00 PM

Council Members Present: Vosburg, Horn, Ramierz, Schindler, Hedgecock

Others Present: Interim City Manager Sean Brewer, Assistant City Attorney Nick Matoian, Chief of Police Jose Garza, Financial Services Director Mai Vang, City Treasurer Dawn Kahikina, Fire Chief Greg DuPuis, and City Clerk Shannon Jensen

Council Members Absent: None

Others Absent: Administrative Analyst Mercedes Garcia

Changes to the Agenda: Interim City Manager Sean Brewer announced the following Changes to the Agenda:

1. Item No. 5.4 is Pulled from the Agenda and shall be brought back at a later meeting date.

*Motion by Horn, Second by Schindler to Approve the Agenda for the meeting of March 6, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. City Department Updates

Fire Chief Greg DuPuis provided a brief update for the Fire Department.

Chief of Police Jose Garza provided a brief update on the Police Department.

Financial Services Director Mai Vang provided a brief update on the Finance Department.

2. Presentation of the Coalinga Police Department Citizen Academy – Commander Sean Young, Coalinga Police Department

Commander Sean Young presented the Coalinga Police Department Citizen Academy program.

3. CITIZEN COMMENTS

The following individual(s) spoke under Citizen Comments:

Dawn Kahikina announced that Coalinga High School will be having a mattress fundraiser at the High School Hub on Saturday, March 15, 2025, between 10am and 5pm. Money raised by the event will be used to support the Coalinga High School Music Program.

Mrs. Kahikina also announced the Coalinga-Huron Recreation and Parks District's annual Autism Awareness Walk will be held on Saturday, April 5, 2025.

The following individual(s) submitted written comment(s):

Edward Post

4. PUBLIC HEARINGS

None

5. CONSENT CALENDAR

1. Approve MINUTES – January 16, 2025
2. Approve MINUTES – February 20, 2025
3. Check Register: 1/01/2025 - 1/31/2025
4. Authorize Sponsorship for One (1) Additional Opening Under the Police Recruit Sponsorship Program for a Total of Three (3) Sponsorships

Item No. 5.4 was Pulled from the Agenda during Changes to the Agenda.

*Motion by Horn, Second by Ramirez to Approve Consent Calendar Item Nos. 5.1 through 5.3. **Approved** by 5/0 Roll-Call Majority Vote.*

Item No. 5.4 was Pulled from the Agenda during Changes to the Agenda.

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action related to Relocating the City Electronic Sign at the Southeast Corner of E. Elm Ave and E. Polk St
Sean Brewer, Interim City Manager

Interim City Manager Sean Brewer provided a brief overview of the item.

Consensus of the Council is for Staff to bring the item back at a future meeting for their consideration.

2. Approve Fiscal Year 2024/2025 Mid-Year Budget Review and Adopt Resolution No. 4252 Approving Recommendations for Revising Fiscal Year 2024/2025 Operating and Capital Budgets
Mai Vang, Financial Services Director

Financial Services Director Mai Vang provided a brief overview of the Fiscal Year 2024/2025 Mid-Year Budget.

*Motion by Horn, Second by Ramirez to Approve Resolution No. 4252 Approving the Recommended Revisions to the Operating and Capital Budgets for Fiscal Year 2024/2025. **Approved** by a 5/0 Roll-Call Majority Vote.*

7. ANNOUNCEMENTS

City Manager's Announcements:

Interim City Manager Sean Brewer announced that the National Weather Services is reporting a sever storm scheduled for next week. Pre-filled sandbags are available at the Public Works Yard for those who need assistance. Bags and sand is available at the Fire Department for those to help themselves.

Mr. Brewer announced that he will be bringing back a Council Meeting schedule at a future meeting as some meetings in the upcoming months will be canceled.

Council Member's Announcements:

None

Mayor's Announcements:

Mayor Vosburg provided an overview of the February 27, 2025 COG Policy Board meeting.

8. FUTURE AGENDA ITEMS

Councilman Ramirez requested a Future Agenda Item to add 5 additional speed bumps at various locations be worked into the budget.

Mayor Vosburg requested a Future Agenda Item to update/clarify the City Treasurer's job description.

Mayor Pro-Tem Horn requested a Future Agenda Item to add a speed limit sign on Polk Street as you're to the "C".

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APNs: 071-152-04S located in the City of Coalinga. CITY NEGOTIATORS: Interim City Manager Sean Brewer; and City Attorney Mario Zamora. NEGOTIATING PARTIES: Larry L. Baker and Laurie L. Baker. UNDER NEGOTIATION: Price and Terms of Payment
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of Litigation Pursuant to Section 54956.9(d)(4): 2 Cases
3. PUBLIC EMPLOYEMENT – Government Code Section 54957. Title: City Manager

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 6:53 PM

APPROVED:

Nathan Vosburg, Mayor

ATTEST:

Shannon Jensen, City Clerk

Date

From: [Bueya Kasha](#)
To: [Shannon Jensen](#)
Subject: Citizen comment for City Council Meeting 3/6/2025
Date: Thursday, March 6, 2025 3:28:40 PM

Good evening Chief Jose Garza and distinguished City Council Members,

I haven't had a reply to my citizen comment sent to the city council meeting February 20th regarding an illegal traffic stop over window tint VC 26708 (a)(1) 0% window tint allowed and VC 26708 (d)(2) that provides the exception to VC 26708 that allows a 30% window tint i.e. 70% minimum light transmittance as legal within the state of California.

Coalinga Police Officer #1677 conducting the illegal traffic stop stated that no window tint was acceptable according to VC 26708 (a)(1) without knowledge of the existing VC 26708 (d)(2) that allows the exception to VC 26708 (a)(1) to allow 30% tint i.e. 70% minimum light transmittance.

I've asked that this illegal practice of stopping legal law abiding citizens solely on legal window tint stop and officers be re-trained on legal window allowed in the state of California without response. I understand that I am only a lowly citizen with no political power and it may be beneath the Chief of Police and city council members to offer any reply so I may need to contact a person that the Chief or council members would rather reply to on par with deserving yours and the Chiefs respect.

I am willing to contact my County of Fresno, State of California, and Federal Representatives both in the House of Representatives and Senate along with the Attorney General's Office on the County, State and Federal level weekly until I find someone more deserving of your attention than I am.

I've tried my local city government and police dept with no success so far and it may be time to reach out for outside help.

Looking for a reply. Till then,

Have a wonderful meeting tonight,

Kindest regards,

Edward Post
408 807 7691

Attached: Original comment submitted February 20th 2025 City Council Meeting

From: Bueya Kasha <bueyakasha@live.com>
Sent: Thursday, February 20, 2025 4:44 PM
To: sjensen@coalinga.com <sjensen@coalinga.com>
Subject: Citizen comment for City Council Meeting

Good evening Chief Jose Garza,

On October 1st 2024 I was the victim of an illegal traffic stop by Officer #1677 for violation of VC 26708 (a) (1) :

26708 (a) (1)

(a) (1) A person shall not drive any motor vehicle with any object or material placed, displayed, installed, affixed, or applied upon the windshield or side or rear windows.

I was told there is 0% Tint allowed in the state of California by Officer #1677 by VC 26708 (a) (1)

However the same VC 26708 (d) (2)

States an exception to VC 26708 (a) (1)

VC 26708 (d)

"(d) Notwithstanding subdivision (a), clear, colorless, and transparent material may be installed, affixed, or applied to the front side windows, located to the immediate left and right of the front seat if the following conditions are met:"

VC 26708 (d) (2)

"(2) The window glazing with the material applied meets all requirements of Federal Motor Vehicle Safety Standard No. 205 (49 C.F.R. 571.205), including the specified minimum light transmittance of 70 percent and the abrasion resistance of AS-14 glazing, as specified in that federal standard."

VC 26708 (d) (2) Makes it clear that the exception to VC 26708 (a) (1) is that 30% light tint is legal making the traffic stop ILLEGAL.

This was an illegal stop and the practice of stopping every car with legal tint as the reason for the initial stop an ILLEGAL practice by the Coalinga Police Department.

This practice needs to stop and the Coalinga Police Department needs to be retrained.

Unless the tint is obviously over 30% tint or the adoption of a tint meter is used your department is in the regular routine practice of making illegal traffic stops initiated by

ANY tint less than 30% which is opening up the Coalinga Police Department to possible legal consequences.

My trial date is March 19th 2025. I look forward to having my day in court.

Kindest regards,

Edward Post
408 807 7691

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - March 20, 2025
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
▣	MINUTES_For_Approval_032025.pdf	Minutes - March 20, 2025

MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA March 20, 2025

1. CALL TO ORDER 6:00 PM

Council Members Present: Vosburg, Horn, Ramierz, Schindler, Hedgecock

Others Present: Interim City Manager Sean Brewer, Assistant City Attorney Nick Matoian, Chief of Police Jose Garza, Financial Services Director Mai Vang, City Treasurer Dawn Kahikina, Fire Chief Greg DuPuis, and City Clerk Shannon Jensen

Council Members Absent: None

Others Absent: Administrative Analyst Mercedes Garcia

Changes to the Agenda: Interim City Manager Sean Brewer announced the following Changes to the Agenda:

1. Item Nos. 5.8 and 5.9 shall be moved to 2.1 and 2.2 respectively.

*Motion by Horn, Second by Schindler to Approve the Agenda for the meeting of March 20, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

Councilmember Ramirez requested a moment of silence for his nephew, Charlie Benitez, who passed away shortly after his 25th birthday.

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Code Enforcement Monthly Report for January 2025

Code Enforcement Office Yaneth Ibarra presented the Code Enforcement Report for January 2025.

2. Code Enforcement Monthly Report for February 2025

Code Enforcement Office Yaneth Ibarra presented the Code Enforcement Report for February 2025.

3. CITIZEN COMMENTS

The following individual(s) spoke under Citizen Comments:

None

The following individual(s) submitted written comment(s):

Edward Post (2)

4. PUBLIC HEARINGS

1. Adopt Resolution No. 4257 Certifying and Initial Study and Mitigation Negative Declaration with Mitigation Monitoring and Reporting Program for the Construction of the Coalinga Perimeter Trail Interconnection Gregory North

Interim City Manager Sean Brewer provided a brief overview of the item.

Mayor Vosburg opened the Public Hearing for public comments.

Mrs. Nina Oxborrow stated she owns five acres near Walnut Avenue and requested that the City be mindful of vandalism, graffiti and trash in the area now and in the future.

Hearing no other public comments, Mayor Vosburg closed the Public Hearing.

*Motion by Horn, Second by Schindler to Adopt Resolution No. 4257 Approving a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Construction of the Coalinga Perimeter Trail Interconnection Gregory North. **Approved** by 5/0 Roll-Call Majority Vote.*

5. CONSENT CALENDAR

1. Authorize Staff to Upgrade the 9-1-1 Telephone System
2. Authorize Interim City Manager to Execute Three (3) On-Bill Financing Loan Agreements with Pacific Gas & Electric Company
3. Approve Repair of Oil King Booster Station Pump
4. Adopt Resolution No. 4256 Approving the 2024 General Plan Progress Report
5. Receive and File the Housing Successor Agency Annual Report for Fiscal Year 2023-2024
6. Declare Item as Surplus Property and Authorize Disposal
7. Authorize Interim City Manager to Approve the Amended Engagement Letter from Price Paige & Company for Consulting Services related to Preparation of Fiscal Year 2023-2024 Audit
8. Code Enforcement Monthly Report for January 2025

Item No. 5.8 was Moved to Item No. 2.1 during Changes to the Agenda.

9. Code Enforcement Monthly Report for February 2025

Item No. 5.9 was Moved to Item No. 2.2 during Changes to the Agenda.

10. Approve a Quote from West Coast Arborists (WCE) for Tree Trimming/Removal Services on Various City Properties

*Motion by Schindler, Second by Horn to Approve Consent Calendar Item Nos. 5.1 through 5.7 and 5.10. **Approved** by 5/0 Roll-Call Majority Vote.*

Item Nos. 5.8 and 5.9 were Moved to Item Nos. 2.1 and 2.2 respectively, during Changes to the Agenda.

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

None

7. ANNOUNCEMENTS

City Manager's Announcements:

Interim City Manager Sean Brewer announced that the City would be holding a Strategic Planning Workshop at the Keck Community Center on Saturday, March 29, 2025 at 9:00am and it will be opened to the public.

Mr. Brewer stated he would be at the International Conference of Shopping Centers (ICSC) Monterey Conference and will be sharing a booth with the City of Kerman.

The next City Council meeting is scheduled for April 3, 2025 where staff will be presenting a preliminary Fiscal Year 2025-26 budget.

Council Member's Announcements:

None

Mayor's Announcements:

Mayor Vosburg announced that he, along with Mayor Pro-Tem Horn, recently met with Congressman Adam Gray and they hope for a good relationship with him during his time in office.

8. FUTURE AGENDA ITEMS

Councilman Hedgecock requested a Future Agenda Item to address blight along the main throughfare on Elm Street and holding businesses accountable for maintaining their properties.

9. CLOSED SESSION

1. PUBLIC EMPLOYEMENT – Government Code Section 54957. Title: City Manager
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of Litigation Pursuant to Section 54956.9(d)(4): 1 Case

3. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: 148 W. Elm Avenue located in the City of Coalinga. CITY NEGOTIATORS: Interim City Manager Sean Brewer; and City Attorney Mario Zamora. NEGOTIATING PARTIES: Thrive Ministries. UNDER NEGOTIATION: Price and Terms of Payment

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 6:27 PM

APPROVED:

Nathan Vosburg, Mayor

ATTEST:

Shannon Jensen, City Clerk

Date

From: [Bueya Kasha](#)
To: [Shannon Jensen](#)
Cc: [Jose Garza](#); Usa9@ccsllc.e4ward.com
Subject: Citizen Comment for City Council meeting March 20th 2025
Date: Wednesday, March 19, 2025 2:01:32 PM

Good evening Chief Jose Garza and distinguished City Council Members,

Today was my day in court for Traffic Citation #55100 VC 26708 (a)(1) Window Tint.

I want to inform you of the results.

Verdict: NOT GUILTY

However, the judge ruled the conclusion of "NOT GUILTY" based solely on the testimony of Coalinga Police Officer #1677. The judge ruled that the testimony of the Officer lacked details of the traffic stop such as the Officer being in uniform that caused the judge to rule in my favor without hearing any of my testimony.

I had included my previous emails to Chief Jose Garza as Discovery documents which the judge had read prior to the case being called.

It is my belief that the judge did NOT want to base the decision of "NOT GUILTY" upon the merits of my argument that VC 26708 (d)(2) allowed an exception to VC 26708 (a)(1) allowing 30% tint but rather used the lack of information provided by Officer #1677 as the basis for the "NOT GUILTY" decision thereby resolving the case without making a precedent on the legality of 30% tint being legal in the state of California in any future court trials. This was an easy out for the judge without making a decision on legal window tint.

When it was my turn to present my rebuttal to Officer #1677 the judge said he needed NOT hear my testimony and found me "NOT GUILTY".

I was very disappointed that the judge did not allow me to testify.

I still hope that you will change your SOP i.e. Standard Operating Procedure in 1 of 2 procedures:

1) Buy a tint meter to prove window tint exceeds 30% tint allowed by California law VC 26708 (d)(2) or

2) Stop traffic stops based solely on tint unless the tint OBVIOUSLY exceeds 30%.

Doing either 1 or 2 above keeps the Coalinga Police Department safe from making illegal traffic stops and prevents possible legal consequences.

Kindest regards,

Edward Post
408 807 7691

From: [Bueya Kasha](#)
To: [Kristi Anderson](#)
Subject: Citizen Comment (Part 2) Ask AI answer for City Council Meeting March 20th 2025
Date: Wednesday, March 19, 2025 6:45:55 PM

In California for 2025, the legal window tint requirements are as follows :

- **Windshield:** Only non-reflective tint is allowed on the top 4 inches. No tint is permitted below this line.
- **Front Side Windows:** Must allow more than 70% of visible light to pass through. If the windows are factory-tinted, the combined VLT should be at least 70%
- **Back Side Windows:** There are no restrictions on tint darkness.
- **Rear Window:** There are no restrictions on tint darkness, but outside mirrors are required if the rear window is tinted.

Additionally, tinted windows should not be more reflective than standard glass, and certain colors like red, amber, and blue are prohibited.

According to Artificial Intelligence Perplexity.

Citations:

1. <https://www.cartintlawn.com/california/>
2. <https://thetintlaws.com/california-tint-laws/>
3. <https://www.corraleslawgroup.com/blog/california-window-tint-law/>
4. <https://www.alphawerksgarage.com/californias-window-tinting-laws/>
5. <https://www.eastonlawoffices.com/blog/california-window-tint-law/>
6. <https://tintwiz.com/window-tint-laws-by-state>
7. <https://www.tinting-laws.com/california/>
8. <https://paintprotectionfilmfresno.com/california-window-tint-laws/>

Answer from Perplexity: https://www.perplexity.ai/search/what-is-the-legal-window-tint-P30EFAq.Sdvi5tnEfSOxSg?utm_source=copy_output

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Check Register: 2/01/2025-2/28/2025
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Yasmin Gonzalez, Financial Services Supervisor

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
2025-02_Check_Register_Cover_Sheet_for_Council.pdf	Check Register Cover Sheet - February 2025
2025-02_Expense_Approval_Rpt.pdf	Check Register - February 2025



CITY OF COALINGA

The Sunny Side of the Valley

CHECK REGISTER

COUNCIL MEETING OF

Thursday, April 3rd, 2025

EXPENSES: 2/1/2025 through 2/28/2025

ACCOUNTS PAYABLE:

Month Ending:	2/28/2025	Registers: # 77348 - # 77525	\$ 1,975,704.18
---------------	-----------	------------------------------	-----------------

PAYROLL:

Pay Period Ending:	2/9/2025	Payroll Check #	\$ -
Pay Date:	2/14/2025	Direct Deposit	\$ 218,093.57
		Payroll Total:	\$ 218,093.57

Pay Period Ending:	2/23/2025	Payroll Check # 18935-18937	\$ 138.51
Pay Date:	2/28/2025	Direct Deposit	\$ 224,830.22
		Payroll Total:	\$ 224,968.73

TOTAL CHECK REGISTERS THROUGH:	2/28/25	\$ 2,418,766.48
---------------------------------------	----------------	------------------------



City of Coalinga

Expense Approval Report

By Payment Number

Payment Dates 2/1/2025 - 2/28/2025

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Project Account Key	Payment Amount
	Payable Number	Description				Item Amount
77348	2/5/2025	1205	City Employee Contrib. Assoc.			60.00
	0010449	CECA Dues		950-000-33000		60.00
77349	2/5/2025	1223	Coalinga Firefighters			790.00
	0010450	Fire Union Dues		950-000-33300		700.00
	0010451	Fire Union Dues		950-000-33300		30.00
	0010457	Fire Union Dues		950-000-33300		60.00
77350	2/5/2025	1228	Coalinga Peace Officer's Association			905.76
	0010455	Mastagni Law Firm		950-000-33200		297.50
	0010458	CPOA Dues		950-000-33200		297.50
	0010459	PORAC Dues		950-000-33200		310.76
77351	2/5/2025	1384	Franchise Tax Board			225.00
	0010520	FTB Sacramento \$\$		950-000-34010		150.00
	0010521	FTB Sacramento \$\$		950-000-34010		75.00
77352	2/5/2025	1395	Fresno County Sheriff's Office			689.38
	0010452	Fresno Co. Sheriff Ganishment %		950-000-34050		674.38
	0010453	Fresno Co. Sheriff Garn Fee		950-000-34050		15.00
77353	2/5/2025	02709	International City Management Association Retirement Corporation			8,715.02
	0010485	457 ICMA EE\$/ER%		950-000-32100		465.83
	0010486	457 ICMA EE\$/ER%		950-000-32100		603.73
	0010487	457 ICMA \$\$ General		950-000-32100		30.00
	0010488	457 ICMA \$\$ General		950-000-32100		225.00
	0010489	457 ICMA \$\$ General		950-000-32100		30.00
	0010491	457 ICMA \$\$ General		950-000-32100		15.00
	0010492	457 ICMA \$\$ General		950-000-32100		15.00
	0010493	457 ICMA % General		950-000-32100		778.74
	0010494	457 ICMA % General		950-000-32100		527.93
	0010495	457 ICMA % General		950-000-32100		277.41
	0010496	457 ICMA % General		950-000-32100		402.04
	0010497	457 ICMA % General		950-000-32100		328.14
	0010498	457 ICMA % General		950-000-32100		412.50
	0010499	457 ICMA % General		950-000-32100		695.04
	0010500	457 ICMA % General		950-000-32100		445.19
	0010501	457 ICMA % General		950-000-32100		211.95
	0010502	457 ICMA % General		950-000-32100		207.80
	0010503	457 ICMA % General		950-000-32100		234.96
	0010504	457 ICMA % General		950-000-32100		368.50
	0010505	457 ICMA % General		950-000-32100		797.20
	0010506	457 ICMA % General		950-000-32100		317.76
	0010507	457 ICMA % General		950-000-32100		735.88
	0010508	457 ICMA % General		950-000-32100		457.73
	0010509	457 ICMA % General		950-000-32100		131.69
77355	2/5/2025	1586	Legal Shield			152.81
	0010454	Pre-Paid Legal Shield		950-000-34060		152.81
77356	2/5/2025	1820	SEIU Local 521 - Dues W/H			936.56
	0010460	SEIU COPE		950-000-33000		40.00
	0010461	SEIU Dues		950-000-33000		920.08
	CM0000793	SEIU Dues		950-000-33000		-23.52

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
77357	2/11/2025 0005478	1024 01/25 WWP Equipment Calibration	Advanced Flow Measurement	503-520-84020		1,200.00 1,200.00
77358	2/11/2025 1XR4-CQVW-JTY1	02388 02/25 FD Office Equipment	Amazon Capital Services, Inc.	101-416-84010		208.25 208.25
77359	2/11/2025 24065 24143	02386 01/25 FD IT Data Backup-February 20 01/25 PD IT Backup Service-February	American Office Solutions, LLC	101-416-88040 101-413-88040		1,946.33 165.08 1,781.25
77360	2/11/2025 243660872	02546 01/25 PD Internet Service (50000002	AT&T Corp.	101-413-72030		439.04 439.04
77361	2/11/2025 05919321866	02082 01/25 FD EMS Spark Plugs Unit #M25	AutoZone, Inc.	117-416-84060		59.11 59.11
77362	2/11/2025 300085	1112 01/25 PD Vehicle Maintenance Unit #	Billingsley Tire Service	101-413-84060		1,083.17 1,083.17
77363	2/11/2025 BA_8324_2024 BA_8324_2024 BA_8324_2024 BA_8363_2024 BA_8363_2024	1115 01/25 PW Grant Research Support-D 01/25 PW Grant Research Support-D 01/25 PW Grant Research Support-D 01/24 Grant Svcs-Turf Replacement-D 01/24 Grant Svcs-Drought Relief--Dec	Blais & Associates, Inc.	501-508-88130 502-510-88130 503-521-88130 501-503-98471 501-508-98472		4,734.00 958.34 958.34 958.32 929.50 929.50
77364	2/11/2025 25-012901	02504 01/25 WP Oil King Wire Theft Repair	Brian Corley	501-503-84020		5,500.00 5,500.00
77365	2/11/2025 A103060 A103060	02296 01/25 WP Outside Lab Work 01/25 WWP Outside Lab Work	BSK Associates	501-503-88081 503-520-88080		2,348.50 2,162.50 186.00
77366	2/11/2025 90194941	1192 01/25 WP Aluminum Sulfate	Chemtrade Chemicals US, LLC	501-503-70240		7,002.97 7,002.97
77367	2/11/2025 5250195507 5250195507	02598 01/25 PD First Aid Kit Refill 01/25 PW First Aid Kit Refill	Cintas Corporation No. 2	101-413-88100 503-521-70440		231.40 108.61 122.79
77368	2/11/2025 831399 831546 831727	1224 01/25 WP Grease Gun 01/25 WP Clamps 01/25 FD Non Safety Room Repairs	Coalinga Hardware	501-503-70060 501-503-70060 101-416-84030		75.89 22.76 23.76 29.37
77369	2/11/2025 19036169 237447-1 487541 TTY9RXG TWKZ65Y1	02853 01/25 FD EMS AMB Run Meal Reimb 02/25 FD EMS Training Meal Reimbu 01/25 FD EMS Training Meal Reimb 01/25 FD Student Registration Reimb 01/25 FD Student Registration Reimb	DARREN BURKE	117-416-75010 117-416-75010 117-416-75010 101-416-86010 101-416-86010		89.25 10.98 16.04 12.23 25.00 25.00
77370	2/11/2025 174952	02787 01/25 PD Citation Processing-Decem	Data Ticket, Inc.	101-413-88100		175.00 175.00
77371	2/11/2025 3P95040 3P95040 3P95040 3P95040 DP2406240 DP2406240 DP2406240	1271 09/24 FIN 2024 Clean Up Event Flyer 09/24 FIN 2024 Clean Up Event Flyer 09/24 FIN 2024 Clean Up Event Flyer 09/24 FIN 2024 Clean Up Event Flyer 12/24 FIN Monthly Service Fee-Dece 12/24 FIN Monthly Service Fee-Dece 12/24 FIN Monthly Service Fee-Dece	DataProse, Inc.	501-406-70040 502-406-70040 503-406-70040 504-406-70040 501-406-70040 502-406-70040 503-406-70040		851.49 310.60 271.77 178.59 15.53 30.00 26.25 17.25

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	DP2406240	12/24 FIN Monthly Service Fee-Dece		504-406-70040		1.50
77372	2/11/2025 SIP-E208646	02289 01/25 PW Rectifier Cell Data-January	Elecsys International, LLC	502-510-72030		156.00 156.00
77373	2/11/2025 461	02192 02/25 AC Animal Shelter Services-Jan	Gimme Love Animal Shelter	101-415-88100		3,068.00 3,068.00
77374	2/11/2025 9370701097	1445 01/25 WP Fire Hose & Zip Locks	Grainger	501-503-70140		1,014.69 1,014.69
77375	2/11/2025 I0097750	02765 11/24 PD Fire Sprinkler Inspection	HCI Systems, Inc.	101-413-88100		445.00 445.00
77376	2/11/2025 SIN046854 SIN046854	1908 01/25 Property Tax Services Jan-Marc 01/25 Property Tax Services Jan-Marc	HdL Coren & Cone	101-406-88100 820-610-88100		2,408.19 1,204.10 1,204.09
77377	2/11/2025 1791	02325 01/25 PD Victim Exam	Heather McCoy	101-413-90070		1,000.00 1,000.00
77378	2/11/2025 33757	02511 01/25 PD Tow Service	Joshua Sturnbaugh	101-413-88100		265.00 265.00
77379	2/11/2025 INV909358	1571 01/25 FD PPE Equipment-Rodriques	L.N. Curtis & Sons	101-416-70102		7,657.58 7,657.58
77380	2/11/2025 1551592	1593 02/25 FD EMS Medical Supplies	Life Assist, Inc.	117-416-75000		298.05 298.05
77381	2/11/2025 47842105	02570 01/25 FD EMS Medical Oxygen	Linde Gas & Equipment Inc.	117-416-75000		615.93 615.93
77382	2/11/2025 103-CH	02227 01/25 BLDG City Hall Carpet Cleaning	Michael James	101-432-84050		1,800.00 1,800.00
77383	2/11/2025 114700	1661 12/24 PD Pest Control Services	Mountain Valley Pest Control, Inc.	101-413-88100		56.00 56.00
77384	2/11/2025 404103400001 407812602001 407812602001 407845528001 407845528001 407845530001 409867863	02615 01/25 PD Copy Paper 01/25 WP Copy Paper 01/25 WWP Copy Paper 01/25 WP Log Books 01/25 WWP Log Books 01/25 WWP Orange Binders 01/25 PD Office Supplies	ODP Business Solutions, LLC	101-413-70010 501-503-70010 503-520-70010 501-503-70010 503-520-70010 503-520-70010 101-413-70010		1,108.35 439.99 75.59 75.59 131.47 131.46 152.09 102.16
77385	2/11/2025 4316-104562 4316-111153 4316-111178 4316-111377 4316-112129 4316-112130 4316-113138 4316-113337	1692 11/24 FD EMS Oil & Filters Unit #M25 01/25 PD Retainers Unit #C19 01/25 PD Brake Rotors & Pads Unit # 01/25 WP Filters Unit #23 01/25 PD Brake Rotors & Pads Unit # 01/25 FD EMS Coil Unit #M255 02/25 FD EMS Oil Unit #M254 02/25 PD Vehicle Maintenance Suppli	O'Reilly Automotive, Inc.	117-416-84060 101-413-84060 101-413-84060 501-503-84060 101-413-84060 117-416-84060 117-416-84060 101-413-84060		990.53 83.75 15.01 141.66 28.99 388.79 243.55 61.00 27.78
77386	2/11/2025 90624-123124	1721 12/24 Gas Delivery SE 31 20 15HWY (PG&E	502-510-80030		158,842.51 158,842.51
77387	2/11/2025 2136986	02637 01/25 PD 911 System Operational Fe	PTS Communications Inc	101-413-88100		100.00 100.00

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
77389	2/11/2025	02048	RSG, Inc.			101.25
	12830	12/24 FY 24/25 Successor Agency Svc		820-610-88100		101.25
77390	2/11/2025	02990	SPROUSE COMMUNICATIONS			1,275.00
	R00312742	02/25 PW Construction Water Meter		501-000-14500		1,200.00
	R00312742	02/25 PW Construction Water Meter		501-400-51030		75.00
77391	2/11/2025	02694	Stericycle, Inc.			189.97
	8009682009	01/25 FD EMS Hazardous Waste Disp		117-416-75000		189.97
77392	2/11/2025	1902	Thatcher Company, Inc.			3,834.76
	2025250100483	01/25 WP Chemical Chlorine		501-503-70230		5,484.76
	2025250900090	01/25 WP Container Refund		501-503-70230		-1,650.00
77393	2/11/2025	1921	Thomson West			675.98
	851444371	01/25 PD Clear Law Enforcement Sub		101-413-86030		675.98
77394	2/11/2025	02846	T-MOBILE USA INC			1,236.63
	0010559	12/21/24-01/20/25 FD 559-307-0073		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-307-0079		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-307-0075		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-601-9391		101-416-72030		43.85
	0010559	12/21/24-01/20/25 FD 559-307-0057		101-416-72030		43.85
	0010559	12/21/24-01/20/25 FD 559-403-5436		101-416-72030		43.85
	0010559	12/21/24-01/20/25 FD 559-307-0072		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-307-0070		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-307-0069		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-307-0068		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-307-0067		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-307-0066		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-307-0065		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-307-0060		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-307-0059		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-307-0074		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-307-0058		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-601-0059		101-416-72030		32.80
	0010559	12/21/24-01/20/25 FD 559-601-6245		101-416-72030		43.85
	0010559	12/21/24-01/20/25 FD 559-307-0076		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-307-0077		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-307-0078		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-929-6850		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-403-3702		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-601-9359		101-416-72030		43.85
	0010559	12/21/24-01/20/25 FD 559-929-2285		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-929-2286		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-929-2524		101-416-72030		21.14
	0010559	12/21/24-01/20/25 FD 559-403-5177		101-416-72030		21.14
	0010562	12/21/24-01/20/25 PW 307-0137 Ser		101-431-72030		43.37
	0010562	12/21/24-01/20/25 PW 381-1988 Me		501-406-72030		17.35
	0010562	12/21/24-01/20/25 PW 341-4461 PW		501-503-72030		7.84
	0010562	12/21/24-01/20/25 PW 307-0132 UB		501-508-72030		7.18
	0010562	12/21/24-01/20/25 PW 307-0128 UB		501-508-72030		7.18
	0010562	12/21/24-01/20/25 PW 974-1257 PW		501-508-72030		14.75
	0010562	12/21/24-01/20/25 PW 307-0133 UB		501-508-72030		7.18
	0010562	12/21/24-01/20/25 PW 307-4014 Sta		501-508-72030		14.75
	0010562	12/21/24-01/20/25 PW 341-4461 PW		501-508-72030		7.83
	0010562	12/21/24-01/20/25 PW 307-0130 UB		501-508-72030		7.18
	0010562	12/21/24-01/20/25 PW 307-0129 UB		501-508-72030		7.18
	0010562	12/21/24-01/20/25 PW 307-0127 UB		501-508-72030		7.18
	0010562	12/21/24-01/20/25 PW 307-0126 GIS		501-508-72030		7.18
	0010562	12/21/24-01/20/25 PW 307-0131 UB		501-508-72030		7.18

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	0010562	12/21/24-01/20/25 PW 381-1988 Me		502-406-72030		15.18
	0010562	12/21/24-01/20/25 PW 307-0127 UB		502-510-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0129 UB		502-510-72030		6.98
	0010562	12/21/24-01/20/25 PW 341-4461 PW		502-510-72030		7.83
	0010562	12/21/24-01/20/25 PW 307-4014 Sta		502-510-72030		14.31
	0010562	12/21/24-01/20/25 PW 307-0130 UB		502-510-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0133 UB		502-510-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0133 UB		502-510-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0128 UB		502-510-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0128 UB		502-510-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0126 GIS		502-510-72030		6.98
	0010562	12/21/24-01/20/25 PW 974-1257 PW		502-510-72030		14.31
	0010562	12/21/24-01/20/25 PW 307-0131 UB		502-510-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0132 UB		502-510-72030		6.98
	0010562	12/21/24-01/20/25 PW 381-1988 Me		503-406-72030		9.98
	0010562	12/21/24-01/20/25 PW 341-4461 PW		503-520-72030		7.83
	0010562	12/21/24-01/20/25 PW 307-0132 UB		503-521-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0131 UB		503-521-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0130 UB		503-521-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0129 UB		503-521-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0127 UB		503-521-72030		6.98
	0010562	12/21/24-01/20/25 PW 307-0126 GIS		503-521-72030		6.98
	0010562	12/21/24-01/20/25 PW 974-1257 PW		503-521-72030		14.31
	0010562	12/21/24-01/20/25 PW 341-4461 PW		503-521-72030		7.83
	0010562	12/21/24-01/20/25 PW 307-4014 Sta		503-521-72030		14.31
	0010562	12/21/24-01/20/25 PW 381-1988 Me		504-406-72030		0.86
77399	2/11/2025	1964	USABluebook			2,171.50
	INV00599194	01/25 WP Ammonia Reagent		501-503-70202		217.50
	INV00599340	01/25 WP Lab Supplies		501-503-70202		1,954.00
77400	2/11/2025	1975	Vincent Communications			22,409.63
	89576	01/25 FD Chief & Captains Radios		101-416-98040		21,834.63
	89578	01/25 FD Radio Repairs		101-416-98040		575.00
77401	2/11/2025	2004	Wulff Hansen & Co.			1,701.12
	0010417	01/25 FIN Municipal Advisory Service		101-406-88100		1,701.12
77402	2/11/2025	02807	Zions Bancorp, NA			625.00
	12772	01/25 FIN Quarterly Administrative F		101-406-92090		625.00
77404	2/13/2025	02991	ALBERT MARROQUIN			2,000.00
	0010598	01/25 WP Turf Replacement Program		501-503-98471		2,000.00
77405	2/13/2025	02388	Amazon Capital Services, Inc.			469.23
	1H1H-6RHD-66OT	02/25 FIN Office Supplies		101-406-70010		14.08
	1H1H-6RHD-66OT	02/25 FIN Office Supplies		501-406-70010		187.69
	1H1H-6RHD-66OT	02/25 FIN Office Supplies		502-406-70010		164.23
	1H1H-6RHD-66OT	02/25 FIN Office Supplies		503-406-70010		93.85
	1H1H-6RHD-66OT	02/25 FIN Office Supplies		504-406-70010		9.38
77406	2/13/2025	02388	Amazon Capital Services, Inc.			419.38
	113-0995812-41394	01/25 BLDG Janitorial Supplies		101-432-84050		125.80
	16LF-NF4H-LJ7D	01/25 CD Drone for BLDG Departmen		101-404-70060		293.58
77407	2/13/2025	02267	Badger Meter, Inc.			1,630.20
	80185110	01/29 PW Monthly Cellular Water Me		501-508-72030		1,630.20
77408	2/13/2025	02966	Bender Rosenthal, Inc.			85.75
	2152	01/25 ATP Cycle 5-E Polk Bike/Ped		305-422-98975		85.75
77409	2/13/2025	1112	Billingsley Tire Service			910.04
	300031	01/27 PD Vehicle Maintenance Suppli		101-413-84060		745.34

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	300052	01/25 PW Tire Repair Unit #72		107-422-84060		7.50
	300052	01/25 PW Tire Repair Unit #72		501-508-84060		7.50
	300052	01/25 PW Tire Repair Unit #72		502-510-84060		7.50
	300052	01/25 PW Tire Repair Unit #72		503-521-84060		7.50
	300147	02/25 SC Tire Repair Unit #89		504-535-84060		79.70
	300180	02/25 FD Tire Repair Patrol Unit #172		101-416-84060		55.00
77410	2/13/2025	02504	Brian Corley			1,199.50
	25-010802	04/24 WP Calibrate Ammonia Sensor		501-503-84020		450.00
	25-012801	01/25 WP Telemetry Power Restored		501-503-84020		749.50
77411	2/13/2025	1133	Bureau of Reclamation			106.68
	0010578	02/25 April 2025 Water Estimate		501-503-80010		18,247.50
	0010579	01/25 January 2025 Water Adjustme		501-503-80010		303.52
	0010580	01/25 January 2025 Water Credit Car		501-503-80010		24,368.02
	0010581	01/25 January 2025 Water Restorati		501-503-80010		106.68
	CM0000809	01/25 December 2024 Water Credit C		501-503-80010		-42,919.04
77412	2/13/2025	02594	Cintas Corporation #3			515.37
	4219568371	01/25 BLD Employee Uniforms & Mat		101-404-70100		8.87
	4219568371	01/25 SC Employee Uniforms & Mats		101-431-70100		23.02
	4219568371	01/25 PW Employee Uniforms & Mat		101-432-84030		76.86
	4219568371	01/25 PW Employee Uniforms & Mat		101-440-70100		84.43
	4219568371	01/25 PW Employee Uniforms & Mat		107-422-70100		53.97
	4219568371	01/25 WP Employee Uniforms & Mat		501-503-70100		57.30
	4219568371	01/25 PW Employee Uniforms & Mat		501-508-70100		7.78
	4219568371	01/25 PW Employee Uniforms & Mat		501-508-70100		53.97
	4219568371	01/25 PW Employee Uniforms & Mat		502-510-70100		53.97
	4219568371	01/25 PW Employee Uniforms & Mat		502-510-70100		7.78
	4219568371	01/25 WWP Employee Uniforms & M		503-520-70100		13.31
	4219568371	01/25 PW Employee Uniforms & Mat		503-521-70100		53.97
	4219568371	01/25 SS Employee Uniforms & Mats-		504-535-70100		20.14
77413	2/13/2025	1224	Coalinga Hardware			325.75
	831573	01/25 PW Wire Stripper Unit #69		501-508-70060		37.26
	831699	01/25 PW Insulation & Tape for Back		101-440-84050		38.15
	831699	01/25 PW Insulation & Tape for Back		107-422-84050		38.15
	831863	02/25 SC Tarp		101-431-70060		12.61
	831888	02/25 FD Station Supplies		101-416-70450		18.61
	831931	02/25 WP Water Hose		501-503-70140		82.81
	832014	02/25 FD Station Supplies		101-416-70450		37.54
	832019	02/25 FD Station Supplies		101-416-70450		60.62
77414	2/13/2025	1288	Department of Justice			1,308.00
	765680	10/24 PD Livescans & CCW Fingerprin		101-413-88100		1,308.00
77415	2/13/2025	02847	DIVISION OF THE STATE ARCHITECT			1,345.12
	0010599	01/25 CD Disability Access & Educatio		101-000-10410		1,345.12
77416	2/13/2025	02800	Dylan Rodriguez			94.87
	006379	02/25 FD EMS AMB Run Meal Reimb		117-416-75010		19.98
	19039673	12/24 FD EMS AMB Run Meal Reimb		117-416-75010		9.69
	19113795	02/25 FD EMS AMB Run Meal Reimb		117-416-75010		7.61
	20649863	01/25 FD EMS AMB Run Meal Reimb		117-416-75010		11.59
	Bok4	02/25 FD EMS AMB Run Meal Reimb		117-416-75010		18.96
	DdPP	02/25 FD EMS AMB Run Meal Reimb		117-416-75010		27.04
77417	2/13/2025	02667	Enterprise FM Trust			9,276.68
	633289-020625	02/25 PD Vehicle Leases		101-413-98040		1,426.64
	633291-020625	02/25 PW Vehicle Leases		501-508-98040		2,616.68
	633291-020625	02/25 PW Vehicle Leases		502-510-98040		2,616.68

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	633291-020625	02/25 PW Vehicle Leases		503-521-98040		2,616.68
77418	2/13/2025	02375	Fonroche Lighting America			28,104.00
	1103	02/25 Walnut Ave & Folsom St Lighti		127-422-98913		14,052.00
	1104	02/25 Pacific St & S Coalinga Lighting		127-422-98913		14,052.00
77419	2/13/2025	1402	Fresno County Department of Public Health			377.00
	330171	02/25 SC Generator Oil Fees		101-431-92090		377.00
77420	2/13/2025	1404	Fresno County Fire Protection District			1,880.48
	2827	01/25 FD Huron Ambulance Graphics		101-416-84060		316.80
	2828	01/25 FD Vehicle Graqphics Units B17		101-416-84060		1,434.00
	2829	01/25 FD Vehicle Graphics Unit C170		101-416-84060		129.68
77421	2/13/2025	1415	Gabriel Subia			198.00
	TR20308	02/25 WP T1-4 Treatment Exam Prep		501-503-86010		198.00
77422	2/13/2025	02379	Geotab USA, Inc.			98.75
	IN417027	01/25 PW GPS For ATVs		101-440-88100		59.25
	IN417027	01/25 SC GPS for Street Sweepers		504-535-88100		39.50
77423	2/13/2025	1446	Granite Construction Company			701.50
	2888071	02/25 PW Sand Base for City Yard		107-422-70130		175.37
	2888071	02/25 PW Sand Base for City Yard		501-508-70130		175.38
	2888071	02/25 PW Sand Base for City Yard		502-510-70130		175.38
	2888071	02/25 PW Sand Base for City Yard		503-521-70130		175.37
77424	2/13/2025	1450	Griswold, LaSalle, Cobb, Dowd, and Gin, LLP			202.50
	10066	11/24 FD City Attorney Fees		101-416-88010		202.50
77425	2/13/2025	1494	Interstate Gas Services, Inc.			11,531.20
	7021845	02/25 WP Utility Consulting-January		501-503-88100		10,839.31
	7021845	02/25 PW Utility Consulting-January		502-510-88100		691.89
77426	2/13/2025	02994	JAIME BRAVO			197.12
	TR20687	02/25 FIN Grant Writing Course Meal		101-406-86010		29.57
	TR20687	02/25 FIN Grant Writing Course Meal		107-422-86010		9.86
	TR20687	02/25 FIN Grant Writing Course Meal		501-406-86010		59.14
	TR20687	02/25 FIN Grant Writing Course Meal		502-406-86010		49.28
	TR20687	02/25 FIN Grant Writing Course Meal		503-406-86010		37.45
	TR20687	02/25 FIN Grant Writing Course Meal		504-406-86010		1.96
	TR20687	02/25 FIN Grant Writing Course Meal		820-610-86010		9.86
77427	2/13/2025	1571	L.N. Curtis & Sons			457.86
	INV913544	02/25 FD PPE Cleaner		101-416-70102		457.86
77428	2/13/2025	02626	L.N. Curtis and Sons			653.85
	968411	02/25 PD Vests		101-413-70101		653.85
77429	2/13/2025	1583	Leaf			693.07
	17877712	02/251 CC Copier Lease		101-401-84010		15.85
	17877712	02/25 CD Copier Lease		101-404-84010		15.85
	17877712	02/25 CM Copier Lease		101-405-84010		15.85
	17877712	02/25 FIN Copier Lease		101-406-84010		5.20
	17877712	02/25 HR Copier Lease		101-408-84010		15.85
	17877712	02/25 HR Copier Lease		101-408-84010		56.55
	17877712	02/25 PD Copier Lease		101-413-84010		187.12
	17877712	02/25 FD Copier Lease		101-416-84010		110.89
	17877712	02/25 HR Copier Lease		107-422-84010		2.22
	17877712	02/25 HR Copier Lease		117-416-84010		13.31
	17877712	02/25 HR Copier Lease		501-406-84010		4.44
	17877712	02/25 FIN Copier Lease		501-406-84010		69.31
	17877712	02/25 HR Copier Lease		501-503-84010		6.66

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	17877712	02/25 WP Copier Lease		501-503-84010		15.84
	17877712	02/25 HR Copier Lease		501-508-84010		7.76
	17877712	02/25 HR Copier Lease		502-406-84010		4.44
	17877712	02/25 FIN Copier Lease		502-406-84010		60.64
	17877712	02/25 PW Copier Lease		502-510-84010		15.84
	17877712	02/25 HR Copier Lease		502-510-84010		7.76
	17877712	02/25 FIN Copier Lease		503-406-84010		34.65
	17877712	02/25 HR Copier Lease		503-406-84010		1.66
	17877712	02/25 HR Copier Lease		503-520-84010		3.33
	17877712	02/25 WWP Copier Lease		503-520-84010		15.84
	17877712	02/25 HR Copier Lease		503-521-84010		1.11
	17877712	02/25 FIN Copier Lease		504-406-84010		3.47
	17877712	02/25 HR Copier Lease		504-406-84010		0.55
	17877712	02/25 HR Copier Lease		820-610-84010		1.08
77431	2/13/2025	1584	League of California Cities			199.93
	8165	01/25 SSJVD Membership Dues-City		101-405-86030		199.93
77432	2/13/2025	1593	Life Assist, Inc.			2,490.19
	1553256	02/25 FD EMS Medical Supplies		117-416-75000		2,490.19
77433	2/13/2025	02733	Low Voltage Service, Inc			6,819.05
	8609	02/25 WP Derrick Tank Security Came		501-503-84030		6,819.05
77434	2/13/2025	1635	Mercedes Garcia			84.67
	434600011966	12/24 CC Breakroom Supplies Reimb		101-401-70010		14.11
	434600011966	12/24 CD Breakroom Supplies Reimb		101-404-70010		14.11
	434600011966	12/24 ADMIN Breakroom Supplies Re		101-405-70010		14.11
	434600011966	12/24 FIN Breakroom Supplies Reimb		101-406-70010		14.11
	434600011966	12/24 HR Breakroom Supplies Reimb		101-408-70010		7.20
	434600011966	12/24 PW Breakroom Supplies Reimb		107-422-70010		3.11
	434600011966	12/24 FD EMS Breakroom Supplies R		117-416-70010		1.69
	434600011966	12/24 FIN Breakroom Supplies Reimb		501-406-70010		0.56
	434600011966	12/24 WP Breakroom Supplies Reimb		501-503-70010		3.67
	434600011966	12/24 PW Breakroom Supplies Reimb		501-508-70010		3.82
	434600011966	12/24 FIN Breakroom Supplies Reimb		502-510-70010		0.56
	434600011966	12/24 PW Breakroom Supplies Reimb		502-510-70010		3.82
	434600011966	12/24 FIN Breakroom Supplies Reimb		503-406-70010		0.21
	434600011966	12/24 WWP Breakroom Supplies Rei		503-520-70010		3.24
	434600011966	12/24 PW Breakroom Supplies Reimb		503-521-70010		0.14
	434600011966	12/24 FIN Breakroom Supplies Reimb		504-406-70010		0.07
	434600011966	12/24 RDA Breakroom Supplies Reim		820-610-70010		0.14
77436	2/13/2025	02227	Michael James			185.00
	104	01/25 BLDG Carpet Cleaning		101-432-84050		185.00
77437	2/13/2025	02114	Michee Baggett			261.46
	144	01/25 FD EMS AMB Run Meal Reimb		117-416-75010		11.38
	312546866	01/25 FD Non-Safety Room Materials		101-416-84030		178.79
	35	01/25 FD EMS AMB Run Meal Reimb		117-416-75010		20.53
	69	01/25 FD EMS AMB Run Meal Reimb		117-416-75010		14.40
	93	01/25 FD EMS AMB Run Meal Reimb		117-416-75010		15.29
	965769813	01/25 FD Non-Safety Room Materials		101-416-84030		79.37
	CM959743828	01/25 FD Non-Safety Room Materials		101-416-84030		-58.30
77438	2/13/2025	1661	Mountain Valley Pest Control, Inc.			216.00
	114695	12/24 PW Pest Control Services		503-521-84030		35.00
	114696	12/24 FD Pest Control Services		101-416-84050		28.00
	114697	12/24 AIR Pest Control Services		101-435-84030		50.00
	114698	12/24 WP Pest Control Services		501-503-84030		45.00
	114699	12/24 WWP Pest Control Services		503-520-84030		30.00

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	114701	12/24 BLDG Pest Control Services		101-432-84030		28.00
77439	2/13/2025	1692	O'Reilly Automotive, Inc.			108.67
	4316-113201	02/25 PW Grease for Crack Sealer		107-422-84060		8.16
	4316-113225	02/25 PD Vehicle Mzintenance Suppli		101-413-84060		89.62
	4316-113425	02/25 PW WD-40 for Bolts on Tank M		501-508-70140		10.89
77440	2/13/2025	02993	PABLO MAURICIO TICAS			2,000.00
	0010618	02/25 Turf Replacement Program Rei		501-503-98471		2,000.00
77441	2/13/2025	1721	PG&E			190.83
	0010577	01/25 PW Frame Park Electrical (5120		101-440-72011		190.83
77442	2/13/2025	1722	PG&E 1533-5			93,667.25
	0010584	01/25 7053841272 300 W Elm FD Lig		101-416-72020		2,225.98
	0010584	01/25 705841037 7th & Elm FD Horn		101-416-72020		46.06
	0010584	01/25 7053841516 PD/Jail/City Hall		101-432-72020		6,406.53
	0010584	01/25 795617993 240 N 6th Street		101-432-72020		1,175.08
	0010584	01/25 7052222061 270 S 6th Street		101-432-72020		11.75
	0010584	01/25 7053841565 NW Cor Phelps-Ai		101-435-72020		1,053.38
	0010584	01/25 7053841899 27500 Phelps Ave		101-435-72020		12.80
	0010584	01/25 7053841771 27500 Phelps Ave		101-435-72020		36.99
	0010584	01/25 7053841921 Sunset & Washing		101-440-72011		59.56
	0010584	01/25 7054189141 Sunset & 5th Ave		101-440-72011		502.64
	0010584	01/25 7053841177 300 Coalinga Plaz		101-440-72011		13.58
	0010584	01/25 7053841050 5th & Cedar Towe		101-440-72011		55.70
	0010584	01/25 7053841936 408 S 5th Lynch P		101-440-72011		13.77
	0010584	01/25 7053841439 Phelps & La Cuest		110-424-72021		11.48
	0010584	01/25 1638874976 25 1/2 W Polk		110-424-72021		136.03
	0010584	01/25 3443128925 Sandalwood Cons		110-424-72021		140.60
	0010584	01/25 7053841008 160W Elm Arpt 3		110-424-72021		3,142.02
	0010584	01/25 7053841397 Cambridge & Elm		110-424-72021		165.47
	0010584	01/25 7053841002 160W Elm Arpt 3		110-424-72021		1,147.79
	0010584	01/25 7053841791 745 W Forest Ave		110-424-72021		9.86
	0010584	01/25 7053841206 Crn Posa & San Si		110-424-72021		9.86
	0010584	01/25 7054518044 Coolidge N Hach		110-424-72021		10.42
	0010584	01/25 7053841619 Monterey & Tyler		110-424-72021		9.86
	0010584	01/25 7053841909 200 El Rancho Blv		110-424-72021		9.86
	0010584	01/25 7053841204 SE Crn 1st & Fores		110-424-72021		9.86
	0010584	01/25 7053841842 350 El Rancho Blv		110-424-72021		9.86
	0010584	01/25 7050007234 Coolidge N Hach		110-424-72021		10.42
	0010584	01/25 7053841555 TR 5451 Warthan		110-424-72021		898.92
	0010584	01/25 7053841534 160 W Elm Street		110-424-72021		105.42
	0010584	01/25 7053841538 160 W Elm Street		110-424-72021		50.82
	0010584	01/25 3289090333 260 1/2 Cambridg		110-424-72021		244.27
	0010584	01/25 7053841505 Cambridge & Elm		110-424-72021		297.49
	0010584	01/25 7053841026 160W Elm Arpt 3		110-424-72021		330.47
	0010584	01/25 7053841429 TR 5339 Dorothy		110-424-72021		416.05
	0010584	01/25 7053841157 240 W Elm Storag		110-424-72021		479.53
	0010584	01/25 7055180510 Forest Ave Btwn 3		110-424-72021		62.03
	0010584	01/25 3249826069 TR 4492 Fox Hollo		110-424-72021		77.89
	0010584	01/25 7053841379 Polk & Forest Ave		110-424-72021		82.24
	0010584	01/25 7053841535 160 W Elm Street		110-424-72021		83.87
	0010584	01/25 7053841536 160 W Elm Street		110-424-72021		103.71
	0010584	01/25 7050256422 6th & Durian		110-424-72021		106.16
	0010584	01/25 3443128591 City Sunset Projec		110-424-72021		107.02
	0010584	01/25 7051816617 Jayne Ave Willow		110-424-72021		118.45
	0010584	01/25 3443128411 TR 5208 Spano En		110-424-72021		120.01
	0010584	01/25 9713313248 25 1/2 W polk Tra		110-424-72021		124.93
	0010584	01/25 7053841979 City Yard		110-424-72021		126.51
	0010584	01/25 7053841485 Washington & Fre		110-424-72021		10.03

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	0010584	01/25 053841253 Cambridge & Joaq		110-424-72021		220.69
	0010584	01/25 7053841244 TR 5344 Promont		110-424-72021		217.21
	0010584	01/25 7058160009 N/S of Phelps Ave		110-424-72021		161.65
	0010584	01/25 3443128041 TR 5246 Phase II S		110-424-72021		153.58
	0010584	01/25 3443128611 TR 4492 Fox Hollo		110-424-72021		51.93
	0010584	01/25 7053841913 N/S Valley St Light		110-424-72021		52.10
	0010584	01/25 705381308 Van Ness & Elm		110-424-72021		70.42
	0010584	01/25 3443128775 TR 5208 Spano En		110-424-72021		12.98
	0010584	01/25 7053986207 Warthan Place Ph		110-424-72021		14.02
	0010584	01/25 7053841661 Forest & 5th		110-424-72021		14.53
	0010584	01/25 7053841365 Longhollow & Ech		110-424-72021		20.32
	0010584	01/25 7058903139 Tache Way & War		110-424-72021		20.68
	0010584	01/25 7053841016 160W Elm Arpt 3		110-424-72021		972.28
	0010584	01/25 7053841694 160 W Elm		110-424-72021		34.07
	0010584	01/25 7053841848 SE Juniper Rdg Sp		110-424-72021		34.54
	0010584	01/25 7053841014 160W Elm Arpt 3		110-424-72021		22.72
	0010584	01/25 7053841990 160 W Elm		110-424-72021		22.72
	0010584	01/25 7053841881 140 E Durian Prkg		110-424-72021		24.13
	0010584	01/25 7053841349 160 W Elm		110-424-72021		25.96
	0010584	01/25 7053841022 160W Elm Arpt 3		110-424-72021		172.75
	0010584	01/25 7053841004 160W Elm Arpt 3		110-424-72021		177.65
	0010584	01/25 7055365996 Elm & Second		110-424-72021		146.07
	0010584	01/25 7053841501 410 El Rancho Blv		110-424-72021		34.53
	0010584	01/25 7053841023 Monterey & Tyler		110-424-72021		9.90
	0010584	01/25 3443128372 Phase I Stallion S		110-424-72021		57.32
	0010584	01/25 7053841684 NW NW 11 20 15		501-503-72020		47.79
	0010584	01/25 7053841526 25034 Palmer Ave		501-503-72020		49,823.54
	0010584	01/25 7053841036 NE SW 26 19 15 B		501-503-72020		3,185.22
	0010584	01/25 7053841171 SW SW 7 20 15 B		501-503-72020		200.46
	0010584	01/25 7053841131 SW Crn Gale & De		501-503-72020		9.86
	0010584	01/25 7053841518 NW NW 31 20 16		501-503-72020		20.71
	0010584	01/25 7056027714 NE 11 20 15		501-503-72020		163.96
	0010584	01/25 7053841864 NE SW 31 20 15		501-503-72020		28.77
	0010584	01/25 7053841615 SW SW SW 18 20		501-503-72020		30.59
	0010584	01/25 7053841979 City Yard		501-508-72020		126.52
	0010584	01/25 7053841102 N end of Malple S		502-510-72020		64.34
	0010584	01/25 7053841358 College Alley S Sid		502-510-72020		72.25
	0010584	01/25 7053841657 Behind 595 Roose		502-510-72020		65.22
	0010584	01/25 7053841574 Coalinga Alley Ma		502-510-72020		69.19
	0010584	01/25 7053841979 City Yard		502-510-72020		126.52
	0010584	01/25 7053841123 Cherry Ln		502-510-72020		103.56
	0010584	01/25 7053841243 Pine Alley		502-510-72020		100.17
	0010584	01/25 7053841783 California Alley		502-510-72020		85.15
	0010584	01/25 7053841697 Baker Alley		502-510-72020		9.86
	0010584	01/25 7053841466 Fres Alley Tyler &		502-510-72020		9.86
	0010584	01/25 7053841312 Thompson Btwn V		502-510-72020		58.30
	0010584	01/25 7053841361 Alley S Pleasant &		502-510-72020		72.30
	0010584	01/25 7053841066 NE Crn Harvard &		502-510-72020		34.67
	0010584	01/25 7056603692 SE 33 20 15 WWP		503-520-72020		1,923.13
	0010584	01/25 7052100780 NE SE 33 20 15 W		503-520-72020		13,576.68
	0010584	01/25 7053841328 Sewer Lift Pump P		503-521-72020		142.50
	0010584	01/25 7053841194 Sewer Lift Pump E		503-521-72020		31.33
	0010584	01/25 7053841367 Sewer Lift Station		503-521-72020		64.19
	0010584	01/25 7053841845 Sewer Lift Station		503-521-72020		166.32
	0010584	01/25 7053841979 City Yard		503-521-72020		126.51
77449	2/13/2025	02985	PRECISION CIVIL ENGINEERING			2,330.00
	30979	01/25 CUP 24-01 (5th & Elm Gas Stati		101-404-86500		1,760.00
	30980	01/25 CUP 24-002 (Jayne Avenue She		101-404-86500		570.00

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
77450	2/13/2025	02726	Price Paige & Company, Certified Public Accountants, LLP			4,271.00
	34938	12/24 FIN Accounting & Auditing Serv		101-406-88030		640.65
	34938	12/24 PW Accounting & Auditing Ser		107-422-88030		213.55
	34938	12/24 FIN Accounting & Auditing Serv		501-406-88030		1,281.30
	34938	12/24 FIN Accounting & Auditing Serv		502-406-88030		1,067.75
	34938	12/24 FIN Accounting & Auditing Serv		503-406-88030		811.49
	34938	12/24 FIN Accounting & Auditing Serv		504-406-88030		42.71
	34938	12/24 RDA Accounting & Auditing Ser		820-610-88030		213.55
77451	2/13/2025	02637	PTS Communications Inc			30.00
	2137060	02/25 AIR Payphones		101-435-72030		30.00
77452	2/13/2025	02319	Quadient Leasing USA, Inc.			1,600.00
	0010617	01/25 FIN Postage Purchased		501-406-70030		640.00
	0010617	01/25 FIN Postage Purchased		502-406-70030		560.00
	0010617	01/25 FIN Postage Purchased		503-406-70030		368.00
	0010617	01/25 FIN Postage Purchased		504-406-70030		32.00
77453	2/13/2025	1772	Robert Arthurton			9,958.00
	IHCM31176	02/25 AC Animal Shelter Progress Pay		101-415-98020		9,958.00
77454	2/13/2025	1804	San Luis & Delta-Mendota			67,808.98
	0010582	03/25 Water Estimate		501-503-80010		38,485.00
	0010583	01/25 Water Adjustment		501-503-80010		29,323.98
77455	2/13/2025	1858	Sparkletts			45.46
	9412248-020125	02/25 WP Bottled Water Delivery-Jan		501-503-72010		22.73
	9412248-020125	02/25 WWP Bottled Water Delivery-J		503-520-72010		22.73
77456	2/13/2025	02099	SWCA Environmental Consultants			219.07
	212771	01/25 ATP6 TRails-Los Gatos Bridge E		305-422-98905		219.07
77457	2/13/2025	02992	TERRY MARTIN			2,000.00
	0010585	01/25 WP Turf Replacement Program		501-503-98471		2,000.00
77458	2/13/2025	02846	T-MOBILE USA INC			187.50
	0010604	12/21/24-01/20/25 WP 307-0123 Mo		501-503-72030		30.80
	0010604	12/21/24-01/20/25 WP 307-0124 Mo		501-503-72030		30.80
	0010604	12/21/24-01/20/25 WP 362-6567 Su		501-503-72030		21.69
	0010604	12/21/24-01/20/25 WP 383-4514 Pri		501-503-72030		39.16
	0010604	12/21/24-01/20/25 WP 3078-0125 O		501-503-72030		43.37
	0010604	12/21/24-01/20/25 WWP 362-6567 S		503-520-72030		21.68
77459	2/13/2025	1931	Trans Union, LLC			70.00
	01588233	001/25 PD Backgrounds		101-413-88100		70.00
77460	2/13/2025	02931	Unified Field Services Corporation			385,719.00
	3	01/25 WP Derrick Reservoir Rehab-Pa		501-503-98441		406,020.00
	CM-3	01/25 Derrick Reservoir Retention 3		501-000-10003		-20,301.00
77461	2/13/2025	02185	Unwired Broadband			1,007.87
	INV01945226	WP Internet Service (04/02/24-05/01		501-503-72030		251.99
	INV02211173	01/25 WP Internet Service (01/02/25		501-503-72030		251.99
	INV02242313	02/25 WP Internet Service (02/02/25		501-503-72030		251.90
	INV02261160	03/25 WP Internet Service (03/02/25		501-503-72030		251.99
77462	2/13/2025	1997	Westside Supply			984.52
	18216	01/25PW Irrigation Repair Supplies		101-440-84050		157.21
	18250	01/25 PW Irrigation Parts		101-440-84050		33.28
	18250	01/25 PW Irrigation Parts		107-422-84050		33.27
	18250	01/25 PW Welding Soap Stone		501-508-70140		6.62
	18250	01/25 PW Welding Supplies		501-508-70140		558.02
	18250	01/25 PW Teflon Tape		502-510-70140		10.36

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	18280	01/25 PW Irrigation Supplies		101-440-84050		15.81
	18280	01/25 PW Irrigation Supplies		107-422-84050		15.80
	18280	01/25 PW Water Parts		501-508-70140		28.15
	P250131	01/25 PW Cylinder Rental		501-508-70140		45.00
	S250131	01/25 SC Cylinder Rental		101-431-70150		27.00
	W250131	01/25 Cylinder Rental		503-520-82030		36.00
	WW250131	01/25 WP Cylinder Rental		501-503-82030		18.00
77463	2/19/2025	1205	City Employee Contrib. Assoc.			60.00
	0010294	CECA Dues		950-000-33000		60.00
77464	2/19/2025	1223	Coalinga Firefighters			890.00
	0010295	Fire Union Dues		950-000-33300		800.00
	0010296	Fire Union Dues		950-000-33300		30.00
	0010302	Fire Union Dues		950-000-33300		60.00
77465	2/19/2025	1228	Coalinga Peace Officer's Association			905.76
	0010300	Mastagni Law Firm		950-000-33200		297.50
	0010303	CPOA Dues		950-000-33200		297.50
	0010304	PORAC Dues		950-000-33200		310.76
77466	2/19/2025	1384	Franchise Tax Board			225.00
	0010364	FTB Sacramento \$\$		950-000-34010		150.00
	0010365	FTB Sacramento \$\$		950-000-34010		75.00
77467	2/19/2025	1395	Fresno County Sheriff's Office			689.38
	0010297	Fresno Co. Sheriff Ganishment %		950-000-34050		674.38
	0010298	Fresno Co. Sheriff Garn Fee		950-000-34050		15.00
77468	2/19/2025	02709	International City Management Association Retirement Corporation			9,511.61
	0010330	457 ICMA EE\$/ER%		950-000-32100		492.74
	0010331	457 ICMA EE\$/ER%		950-000-32100		554.16
	0010332	457 ICMA \$\$ General		950-000-32100		30.00
	0010333	457 ICMA \$\$ General		950-000-32100		225.00
	0010334	457 ICMA \$\$ General		950-000-32100		30.00
	0010335	457 ICMA \$\$ General		950-000-32100		15.00
	0010336	457 ICMA \$\$ General		950-000-32100		15.00
	0010337	457 ICMA % General		950-000-32100		939.23
	0010338	457 ICMA % General		950-000-32100		1,132.43
	0010339	457 ICMA % General		950-000-32100		338.64
	0010340	457 ICMA % General		950-000-32100		402.04
	0010341	457 ICMA % General		950-000-32100		408.39
	0010342	457 ICMA % General		950-000-32100		316.34
	0010343	457 ICMA % General		950-000-32100		836.70
	0010344	457 ICMA % General		950-000-32100		425.13
	0010345	457 ICMA % General		950-000-32100		215.46
	0010346	457 ICMA % General		950-000-32100		300.39
	0010347	457 ICMA % General		950-000-32100		162.21
	0010348	457 ICMA % General		950-000-32100		309.94
	0010349	457 ICMA % General		950-000-32100		533.32
	0010350	457 ICMA % General		950-000-32100		417.00
	0010351	457 ICMA % General		950-000-32100		708.32
	0010352	457 ICMA % General		950-000-32100		73.57
	0010353	457 ICMA % General		950-000-32100		630.60
77470	2/19/2025	1586	Legal Shield			152.81
	0010299	Pre-Paid Legal Shield		950-000-34060		152.81
77471	2/19/2025	1820	SEIU Local 521 - Dues W/H			952.47
	0010305	SEIU COPE		950-000-33000		40.00
	0010306	SEIU Dues		950-000-33000		912.47

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
77472	2/20/2025	02386	American Office Solutions, LLC			1,500.00
	24191	02/25 PD IT Technical Support		101-413-88040		1,200.00
	24207	02/25 PD Office 365 Subscription		101-413-88040		300.00
77473	2/20/2025	02978	Angel Armor, LLC			18,972.15
	INV12795	02/25 PD Safety Equipment		101-413-70101		9,083.51
	INV12796	02/25 PD Safety Equipment		105-413-98041		9,888.64
77474	2/20/2025	02080	AT&T 4050			1,097.16
	000023038495	02/25 PD Internet Service (93910640		101-413-72030		1,097.16
77475	2/20/2025	02546	AT&T Corp.			147.07
	250310872	02/25 PD Internet Service (50000002		101-413-72030		147.07
77476	2/20/2025	02363	BRADY KAISER			441.00
	TR21153	02/25 PD Traffic Collision Course Mea		101-413-86010		441.00
77477	2/20/2025	02594	Cintas Corporation #3			515.37
	4220312835	02/25 PW Employee Uniforms/Sanita		101-404-70100		8.87
	4220312835	02/25 SC Employee Uniforms/Sanitar		101-431-70100		23.02
	4220312835	02/25 BLD Employee Uniforms/Sanita		101-432-84030		76.86
	4220312835	02/25 CD Employee Uniforms/Sanitar		101-440-70100		84.43
	4220312835	02/25 PW Employee Uniforms/Sanita		107-422-70100		53.97
	4220312835	02/25 PW Employee Uniforms/Sanita		501-503-70100		57.30
	4220312835	02/25 PW Employee Uniforms/Sanita		501-508-70100		53.97
	4220312835	02/25 PW Employee Uniforms Sanita		501-508-70100		7.78
	4220312835	02/25 PW Employee Uniforms/Sanita		502-510-70100		53.97
	4220312835	02/25 PW Employee Uniforms Sanita		502-510-70100		7.78
	4220312835	02/25 WWP Employee Uniforms/Sani		503-520-70100		13.31
	4220312835	02/25 PW Employee Uniforms/Sanita		503-521-70100		53.97
	4220312835	02/25 SS Employee Uniforms/Sanitar		504-535-70100		20.14
77478	2/20/2025	1207	City of Coalinga			951.86
	22-08015-011	02/25 Natural Gas Assistance (22-080		502-510-80100		132.87
	33-11402-006	02/25 Natural Gas Assistance (33-114		502-510-80100		237.51
	41-02857-021	02/25 Natural Gas Assistance (41-028		502-510-80100		189.21
	61-06580-005	02/25 Natural Gas Assistance (61-065		502-510-80100		154.34
	72-09053-015-1	02/22 Natural Gas Assistance (72-090		502-510-80100		55.43
	81-09156-019-1	02/25 PW Natural Gas Assistance (81-		502-510-80100		182.50
77479	2/20/2025	1224	Coalinga Hardware			156.60
	832015	02/25 AIR Lighting Repairs		101-435-84050		83.14
	832057	02/25 FD Station Repairs		101-416-84030		30.01
	832106	02/25 FD Station Repairs		101-416-84030		13.45
	832115	02/25 AC Miscellaneous Supplies		101-415-70440		17.59
	832148	02/25 FD Station Supplies		101-416-70450		12.41
77480	2/20/2025	02315	Criscom Public Relation, Inc.			4,000.00
	271445	02/25 CC Lobby & Econ Development		101-401-88100		400.00
	271445	02/25 CC Lobby & Econ Development		107-422-88100		600.00
	271445	02/25 CC Lobby & Econ Development		501-503-88100		600.00
	271445	02/25 CC Lobby & Econ Development		501-508-88100		600.00
	271445	02/25 CC Lobby & Econ Development		502-510-88100		600.00
	271445	02/25 CC Lobby & Econ Development		503-520-88100		600.00
	271445	02/25 CC Lobby & Econ Development		503-521-88100		600.00
77481	2/20/2025	02204	CUMULUS Media New Holdings, Inc.			3,500.00
	0010731	02/25 FY22/23 Beverage Container P		306-426-98580		3,500.00
77482	2/20/2025	02771	DG Construction, Inc.			167,173.79
	5-2	02/25 Pleasant St Sewer Main Payme		127-422-98907		51,031.99
	5-2	02/25 Pleasant St Sewer Main Payme		501-508-98907		7,038.90
	5-2	02/25 Pleasant St Sewer Main Payme		503-521-98907		117,901.52

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	CM5-2	02/25 Pleasant St Main Retention #5		127-000-10003		-2,551.60
	CM5-2	02/25 Pleasant St Main Retention #5		501-000-10003		-351.94
	CM5-2	02/25 Pleasant St Main Retention #5		503-000-10003		-5,895.08
77483	2/20/2025	1404	Fresno County Fire Protection District			14,229.60
	2682	02/25 FD EMS Huron Station Lease		117-416-75060		14,229.60
77484	2/20/2025	02017	JH Tackett Marketing			16.09
	812532	01/25 CC Updating Mayors Plaque		101-401-70010		16.09
77485	2/20/2025	1501	J's Communications, Inc.			295.00
	70780	02/25 PD Radio Licenssing Fee		101-413-98040		295.00
77486	2/20/2025	02657	Juan Navarrete			441.00
	TR21154	02/25 PD Traffic Collision Course Mea		101-413-86010		441.00
77487	2/20/2025	02626	L.N. Curtis and Sons			5,916.68
	971222	02/25 PD Safety Equipment		101-413-70101		931.63
	INV912463	01/25 PD Safety Equipment		101-413-70101		4,491.90
	INV915224	02/25 PD Safety Equipment		101-413-70101		493.15
77488	2/20/2025	02329	Michael K. Nunley & Associates, Inc.			65,158.60
	001050002154	02/25 WP Derrick Reservoir Rehilatati		501-503-98441		65,158.60
77489	2/20/2025	02625	NDN International LLC			81.25
	JJ2W1780	02/25 PD Uniforms		101-413-70101		81.25
77490	2/20/2025	1700	Oracle America, Inc.			1,170.00
	101612456	01/25 HR Recruiting Website (10/29/		101-408-88100		666.90
	101612456	01/25 HR Recruiting Website (10/29/		107-422-88100		23.40
	101612456	01/25 HR Recruiting Website (10/29/		117-416-86030		152.10
	101612456	01/25 HR Recruiting Website (10/29/		501-406-88100		23.40
	101612456	01/25 HR Recruiting Website (10/29/		501-503-88100		70.20
	101612456	01/25 HR Recruiting Website (10/29/		501-508-88100		58.50
	101612456	01/25 HR Recruiting Website (10/29/		502-406-88100		23.40
	101612456	01/25 HR Recruiting Website (10/29/		502-510-88100		58.50
	101612456	01/25 HR Recruiting Website (10/29/		503-406-88100		17.55
	101612456	01/25 HR Recruiting Website (10/29/		503-520-88100		35.10
	101612456	01/25 HR Recruiting Website (10/29/		503-521-88100		17.55
	101612456	01/25 HR Recruiting Website (10/29/		504-535-88100		11.70
	101612456	01/25 HR Recruiting Website (10/29/		820-610-88100		11.70
77491	2/20/2025	1692	O'Reilly Automotive, Inc.			84.95
	4316-114214	02/25 PD Antifreeze		101-413-84060		23.96
	4316-114432	02/25 FD Wiper Fluid		101-416-84060		13.06
	4316-114736	02/25 FD Antifreeze Unit #L171		101-416-84060		47.93
77492	2/20/2025	02502	Rincon Consultants, Inc.			911.50
	63222	02/25 Annexation of City Properties		501-503-88100		911.50
77493	2/20/2025	1772	Robert Arthurton			6,065.40
	IHCM31177	02/25 AC Animal Shelter Progress Pay		101-415-98020		6,065.40
77494	2/20/2025	1858	Sparkletts			248.45
	9689215-013025	01/25 BLDG Bottled Water Delivery-J		101-432-72010		132.79
	9689215-013025	01/25 PW Bottled Water Delivery-Jan		502-510-70440		57.83
	9689215-013025	01/25 PW Bottled Water Delivery-Jan		503-521-70440		57.83
77495	2/20/2025	02846	T-MOBILE USA INC			986.79
	0010734	12/21/24-1/20/25 PD 307-0096 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0100 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0101 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0106 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0098 MDT		101-413-72030		30.80

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	0010734	12/21/24-1/20/25 PD 307-0097 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0107 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 974-6734 Kaise		101-413-72030		43.37
	0010734	12/21/24-1/20/25 PD 307-0105 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0104 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0103 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0102 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0099 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0108 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 974-4689 Disp		101-413-72030		43.37
	0010734	12/21/24-1/20/25 PD 307-0095 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 446-5077 Spar		101-413-72030		43.37
	0010734	12/21/24-1/20/25 PD 978-7681 Diaz		101-413-72030		39.16
	0010734	12/21/24-1/20/25 PD 341-7512 Arroy		101-413-72030		39.16
	0010734	12/21/24-1/20/25 PD 307-0119 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0094 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0118 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0117 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0109 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0116 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 446-5369 Sees		101-413-72030		39.16
	0010734	12/21/24-1/20/25 PD 307-0114 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0113 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0112 MDT		101-413-72030		30.80
	0010734	12/21/24-1/20/25 PD 307-0115 MDT		101-413-72030		30.80
77497	2/20/2025	1944 CC	US Bank Corporate Payment Center			10,022.78
	USB-FD-JAN2025-01	01/25 FD Fire Instruction- -Instructio		101-416-75030		450.00
	USB-FD-JAN2025-01	01/25 FD In-N-Out-Training Meal Rei		101-416-86010		11.68
	USB-FD-JAN2025-01	01/25 FD Wing It-Training Meal Reim		101-416-86010		23.66
	USB-FD-JAN2025-01	01/25 FD Best Western-Training Lodgi		101-416-86010		363.00
	USB-FD-JAN2025-01	01/25 FD Denny'sTraining Meal Reim		101-416-86010		26.20
	USB-FD-JAN2025-01	01/25 FD Bistro-Training Meal Reimb		101-416-86010		21.42
	USB-FD-JAN2025-01	01/25 FD TST Backwood-Training Me		101-416-86010		26.95
	USB-FD-JAN2025-01	01/25 FD TST Reata-Training Meal Rei		101-416-86010		28.85
	USB-FD-JAN2025-01	01/25 FD EMS FSP Health Education-		117-416-86040		26.00
	USB-FD-JAN2025-01	01/25 FD FSP My CPR-Fast-Track ACLS		117-416-86040		249.00
	USB-FD-JAN2025-01	01/25 FD EMS American Heart Shop-		117-416-86040		252.00
	USB-FD-JAN2025-01	01/25 FD EMS FSP Health Education-		117-416-86040		24.00
	USB-FD-JAN2025-02	01/25 FD Expedia-Training Lodging		101-416-75030		74.96
	USB-FD-JAN2025-02	01/25 FD Vincent Communications-R		101-416-98040		296.88
	USB-FD-JAN2025-03	01/25 FD RAM Mounts-Chief 170 Exp		101-416-84060		290.91
	USB-FD-JAN2025-03	01/25 FD Cafe 101- Chief's Breakfast		101-416-86010		19.07
	USB-FD-JAN2025-04	01/25 FD Shell Oil- Fuel		101-416-70160		87.22
	USB-FD-JAN2025-04	01/25 FD Turnpike Fuel Depot-Fuel		101-416-70160		56.73
	USB-FD-JAN2025-05	01/25 FD EMS-Health Education Svcs-		117-416-86040		12.00
	USB-FD-JAN2025-06	01/25 FD 5.11 Pants-C. Sanches		117-416-70102		183.50
	USB-FD-JAN2025-06	01/25 FD Health Education Svcs-BLS C		117-416-86040		142.00
	USB-FD-JAN2025-06	01/25 FD Fresno County DPH-Recerti		117-416-86040		82.00
	USB-FD-JAN2025-06	01/25 FD EMS-Shop CPR Heart-BLS C		117-416-86040		36.00
	USB-PD-JAN2025	01/25 PD Go To- Phone Service		101-413-72030		1,662.86
	USB-PD-JAN2025	01/25 PD Cafe 101- Chief's Breakfast		101-413-86010		10.64
	USB-PD-JAN2025	01/25 PD Cafe 101- Chief's Breakfast		101-413-86010		10.64
	USB-PW-JAN2025	01/25 PW Sprinkler Warehouse-Irriga		101-440-84050		1,438.63
	USB-PW-JAN2025	01/25 PW Sprinkler Warehouse-Irriga		107-422-84050		390.36
	USB-PW-JAN2025	01/25 PW USPS-Postage to Repair Wa		501-508-70030		36.20
	USB-PW-JAN2025	01/25 PW Ebay-Meter Reading Probe		501-508-70140		29.49
	USB-PW-JAN2025	01/25 PW Positioning Solutions-Radi		501-508-70140		19.46
	USB-PW-JAN2025	01/25 PW American Water Colege-D3		501-508-86010		299.99
	USB-PW-JAN2025	01/25 PW OPC State-D1 Exam-JMore		501-508-86010		51.38

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	USB-PW-JAN2025	01/25 PW USPS-Postage to Repair Wa		502-510-70030		36.20
	USB-PW-JAN2025	01/25 PW Ebay-Meter Reading Probe		502-510-70140		29.48
	USB-PW-JAN2025	01/25 PW Positioning Solutions-Radi		502-510-70140		19.46
	USB-PW-JAN2025	01/25 PW Measurement Control-AC8		502-510-98071		1,743.55
	USB-WP-JAN2025	01/25 WP Amazon- Latex Gloves		501-503-70140		392.20
	USB-WP-JAN2025	01/25 WP CallCentric-Notification Sys		501-503-72030		29.95
	USB-WP-JAN2025	01/25 WP Waterwisepro-T4 Exam Pre		501-503-86010		475.00
	USB-WP-JAN2025	01/25 WP Amazon-Computer Speake		501-503-98030		82.43
	USB-WP-JAN2025	01/25 WP Amazon-Webcam		501-503-98030		88.63
	USB-WP-JAN2025	01/25 WWP Amazon- Latex Gloves		503-520-70140		392.20
77500	2/20/2025	1991	West Hills Machine Shop, Inc.			255.00
	051328	01/25 WP Basin 3 Fire Arm		501-503-84030		255.00
77501	2/20/2025	2002	Wittman Enterprises, LLC			10,387.84
	2501019	02/25 FD EMS AMB Billing-January 20		117-416-75040		10,387.84
77502	2/20/2025	1288	Department of Justice			1,178.50
	786092	01/25 PD Livescans-December 2024		101-413-88100		502.00
	792241	01/25 PD CLETS Billing- October-Dece		101-413-88100		676.50
77503	2/20/2025	1407	Fresno County Sheriff			342.14
	SO22399	02/25 PD RMS/JMS/CAD Billing-Janua		101-413-88100		342.14
77504	2/26/2025	1205	City Employee Contrib. Assoc.			60.00
	0010648	CECA Dues		950-000-33000		60.00
77505	2/26/2025	1223	Coalinga Firefighters			790.00
	0010649	Fire Union Dues		950-000-33300		700.00
	0010650	Fire Union Dues		950-000-33300		30.00
	0010656	Fire Union Dues		950-000-33300		60.00
77506	2/26/2025	1228	Coalinga Peace Officer's Association			905.76
	0010654	Mastagni Law Firm		950-000-33200		297.50
	0010657	CPOA Dues		950-000-33200		297.50
	0010658	PORAC Dues		950-000-33200		310.76
77507	2/26/2025	1384	Franchise Tax Board			225.00
	0010718	FTB Sacramento \$\$		950-000-34010		150.00
	0010719	FTB Sacramento \$\$		950-000-34010		75.00
77508	2/26/2025	1395	Fresno County Sheriff's Office			1,189.48
	0010651	Fresno Co. Sheriff Ganishment %		950-000-34050		1,174.48
	0010652	Fresno Co. Sheriff Garn Fee		950-000-34050		15.00
77509	2/26/2025	02709	International City Management Association Retirement Corporation			8,974.18
	0010684	457 ICMA EE\$/ER%		950-000-32100		465.83
	0010685	457 ICMA EE\$/ER%		950-000-32100		854.16
	0010686	457 ICMA \$\$ General		950-000-32100		30.00
	0010687	457 ICMA \$\$ General		950-000-32100		225.00
	0010688	457 ICMA \$\$ General		950-000-32100		30.00
	0010689	457 ICMA \$\$ General		950-000-32100		15.00
	0010690	457 ICMA \$\$ General		950-000-32100		15.00
	0010691	457 ICMA % General		950-000-32100		778.74
	0010692	457 ICMA % General		950-000-32100		650.13
	0010693	457 ICMA % General		950-000-32100		277.41
	0010694	457 ICMA % General		950-000-32100		402.04
	0010695	457 ICMA % General		950-000-32100		354.90
	0010696	457 ICMA % General		950-000-32100		348.39
	0010697	457 ICMA % General		950-000-32100		760.81
	0010698	457 ICMA % General		950-000-32100		337.89
	0010699	457 ICMA % General		950-000-32100		211.95
	0010700	457 ICMA % General		950-000-32100		207.80

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	0010701	457 ICMA % General		950-000-32100		178.23
	0010702	457 ICMA % General		950-000-32100		345.37
	0010703	457 ICMA % General		950-000-32100		671.54
	0010704	457 ICMA % General		950-000-32100		516.25
	0010705	457 ICMA % General		950-000-32100		708.32
	0010706	457 ICMA % General		950-000-32100		457.73
	0010707	457 ICMA % General		950-000-32100		131.69
77511	2/26/2025	1586	Legal Shield			152.81
	0010653	Pre-Paid Legal Shield		950-000-34060		152.81
77512	2/26/2025	1820	SEIU Local 521 - Dues W/H			926.47
	0010659	SEIU COPE		950-000-33000		40.00
	0010660	SEIU Dues		950-000-33000		884.56
	0010727	SEIU Dues		950-000-33000		1.91
77513	2/27/2025	1028	AJ Excavation, Inc.			9,166.67
	3	02/25 Durian/Birch St Improvement		110-000-10003		9,166.67
77514	2/27/2025	02320	AM Consulting Engineers, Inc.			9,920.00
	2025-016	02/25 Sewer Collection System Engin		503-521-98904		5,120.00
	2025-029	02/25 WP Validation 21/22,22/23,23/		501-503-88100		4,800.00
77515	2/27/2025	02386	American Office Solutions, LLC			800.10
	24230	02/25 PD IT Technical Support		101-413-88040		800.10
77516	2/27/2025	02982	BLUE SHIELD			2,542.72
	LSK905703528	02/24 FD AMB Refund due to Overpa		101-416-56510		2,542.72
77517	2/27/2025	02996	Central Tax Exempt Investments, LLC			51,639.08
	29453354647	2/25 PD Vehicles		105-413-98041		51,639.08
77518	2/27/2025	02061	CivicPlus, Inc.			2,411.09
	328740	1/25 CC Annual Full Service Supplem		101-401-86030		1,205.55
	328740	1/25 ADMIN Annual Full Service Supp		101-405-86030		1,205.54
77519	2/27/2025	02983	DARRELL G RENO OR CHARLENE M RENO			325.00
	509862	07/24 FD AMB Refund due to Overpa		101-416-56510		325.00
77520	2/27/2025	02984	MODIVCARE			25,742.06
	4884938796	09/24 FD AMB Refund due to Overpa		101-416-56510		25,742.06
77521	2/27/2025	02586	Pinnacle Public Finance Inc			150,060.00
	43066	2/25 FD Fire Equipment Lease Pmt #7		101-416-97061		147,000.00
	43066	2/25 FD Fire Equipment Lease Pmt #7		101-416-97062		3,060.00
77522	2/27/2025	1772	Robert Arthurton			23,960.00
	IHCM31178	02/25 AC Animal Shelter Progress Pay		101-415-98020		23,960.00
77523	2/27/2025	1935	Tri City Engineering			75,475.75
	2686-07	02/25 Sub Division Map Review 16-0		101-404-86500		600.00
	2964-08-ROW	02/25 ATP 5 CMAQ E Polk-Bike/Ped- C		305-422-98975		4,950.00
	2964-12	02/25 ATP 5 CMAQ E Polk-Bike/Ped- C		305-422-98975		4,582.50
	2965-12	02/25 Clga/Pacific Apts-Trans Related		310-422-98581		19,477.50
	2966-14	02/25 Coalinga/Pacific Apts-Trans Infr		310-422-98581		11,328.75
	2968-23	02/25 Phelps Ave Improvements Pha		305-422-98902		600.00
	3002-04	02/25 SPR Development 5th St/ Elm (101-404-86500		720.00
	3012-08	02/25 TMP 22-02 Anderson (Elm & El		101-404-86500		360.00
	3015-16	02/25 Caltrans SR 33/198 Overlay & R		107-422-88100		1,230.00
	3021-03	02/25 SPR 22-02 Cisneros (5th & Elm)		101-404-86500		540.00
	3029-06	02/25 Sacramento/Warthan Improve		111-422-98911		480.00
	3046-12-ENV	02/25 ATP 6 Trails-Los Gatos Bridge E		305-422-98905		1,037.50
	3063-07	02/25 Warthan Meadows Phase III		101-404-86500		540.00
	3066-06	02/25 STBG California St. Improveme		305-422-98062		5,200.00

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	3070-09	02/25 Water Intake Improvements-M		501-503-98441		2,157.50
	3075-05	02/25 Urban/Community Forestry Gr		107-422-88130		1,425.00
	3083-007	02/25 Slurry Cape Seal Project		110-424-98401		8,067.50
	3085-08	02/25 Pleasant Ave Sewer Reconstruc		127-422-98907		796.05
	3085-08	02/25 Pleasant Ave Sewer Reconstruc		501-508-98907		109.80
	3085-08	02/25 Pleasant Ave Sewer Reconstruc		503-521-98907		1,839.15
	3087-07	02/25 Birch/Durian/Lucille Improvem		110-424-98912		3,192.00
	3088-05	02/25 WP Derrick Reservior Rehabilit		501-503-98441		420.00
	3100-01	02/25 Motte Parcel Purchase Splash P		101-440-98981		180.00
	3101-01	02/25 Splash Pad Project		101-440-98981		5,642.50
77525	2/27/2025	1993	West Hills Oil, Inc.			10,119.79
	82345	01/25 PD Fuel for January 2025		101-413-70160		10,119.79
DFT0007209	2/14/2025	1025	AFLAC Group Insurance			516.61
	0010635	AFLAC After Tax		950-000-34600		516.61
DFT0007210	2/14/2025	1025	AFLAC Group Insurance			1,434.46
	0010636	AFLAC Pre Tax		950-000-34600		1,434.46
DFT0007211	2/14/2025	02358	Anthem Blue Cross			11,352.66
	0010637	Anthem HMO		950-000-32200		11,352.66
DFT0007212	2/14/2025	02358	Anthem Blue Cross			2,491.05
	0010638	Anthem HMO - Fire		950-000-32200		2,491.05
DFT0007213	2/14/2025	02358	Anthem Blue Cross			1,225.11
	0010639	Anthem HMO - Non-Safety- FIRE		950-000-32200		1,225.11
DFT0007214	2/14/2025	02358	Anthem Blue Cross			3,757.01
	0010640	Anthem HMO - Non-Saftey Police		950-000-32200		3,757.01
DFT0007215	2/14/2025	02358	Anthem Blue Cross			8,494.11
	0010641	Anthem HMO - Police		950-000-32200		8,494.11
DFT0007216	2/14/2025	02358	Anthem Blue Cross			18,086.24
	0010642	Anthem PPO		950-000-32200		18,086.24
DFT0007217	2/14/2025	02358	Anthem Blue Cross			1,676.16
	0010643	Anthem PPO - City Manager		950-000-32200		1,676.16
DFT0007218	2/14/2025	02358	Anthem Blue Cross			10,157.31
	0010644	Anthem PPO - Fire		950-000-32200		10,157.31
DFT0007219	2/14/2025	02358	Anthem Blue Cross			1,969.28
	0010645	Anthem PPO - Non-Safety FIRE		950-000-32200		1,969.28
DFT0007220	2/14/2025	02358	Anthem Blue Cross			1,451.05
	0010646	Anthem PPO - Non- Safety Police		950-000-32200		1,451.05
DFT0007221	2/14/2025	02358	Anthem Blue Cross			3,005.75
	0010647	Anthem PPO - Police		950-000-32200		3,005.75
DFT0007222	2/14/2025	02043	New York Life Insurance			701.39
	0010655	New York Life Insurance		950-000-32400		701.39
DFT0007240	2/14/2025	1207	City of Coalinga			572.68
	0010683	Unreimbursed Medical		950-000-34500		572.68
DFT0007254	2/14/2025	02078	SDI			3,564.85
	0010723	SDI		950-000-31500		3,564.85
DFT0007255	2/14/2025	02077	SDI (Mgr)			288.88
	0010724	SDI Mgr		950-000-31500		288.88

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0007256	2/14/2025 0010725	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200		9,352.57 9,352.57
DFT0007257	2/14/2025 0010726 0010726 0010726	1956 Fed W/H Social Security Medicare	IRS/United States Treasury	950-000-31100 950-000-31300 950-000-31400		67,740.46 19,869.52 38,797.44 9,073.50
DFT0007258	2/14/2025 0010728	02078 SDI	SDI	950-000-31500		1.53 1.53
DFT0007259	2/14/2025 0010729 0010729	1956 Social Security Medicare	IRS/United States Treasury	950-000-31300 950-000-31400		19.50 15.80 3.70
DFT0007268	2/3/2025 0010732 0010732 0010732 0010732	02753 2025-02 CC Fees 7941 Counter Paym 2025-02 CC Fees 7941 Counter Paym 2025-02 CC Fees 7941 Counter Paym 2025-02 CC Fees 7941 Counter Paym	Global Payments	501-406-92090 502-406-92090 503-406-92090 504-406-92090		5,350.15 2,140.07 1,872.55 1,230.53 107.00
DFT0007269	2/3/2025 0010733 0010733 0010733 0010733	02753 2025-02 CC Fees 7945 Online Paymen 2025-02 CC Fees 7945 Online Paymen 2025-02 CC Fees 7945 Online Paymen 2025-02 CC Fees 7945 Online Paymen	Global Payments	501-406-92090 502-406-92090 503-406-92090 504-406-92090		33,464.19 13,385.68 11,712.47 7,696.76 669.28
DFT0007279	2/28/2025 0010743	1025 AFLAC After Tax	AFLAC Group Insurance	950-000-34600		516.61 516.61
DFT0007280	2/28/2025 0010744	1025 AFLAC Pre Tax	AFLAC Group Insurance	950-000-34600		1,434.46 1,434.46
DFT0007281	2/28/2025 0010745	02358 Anthem HMO	Anthem Blue Cross	950-000-32200		11,352.66 11,352.66
DFT0007282	2/28/2025 0010746	02358 Anthem HMO - Fire	Anthem Blue Cross	950-000-32200		2,491.05 2,491.05
DFT0007283	2/28/2025 0010747	02358 Anthem HMO - Non-Safety- FIRE	Anthem Blue Cross	950-000-32200		1,225.11 1,225.11
DFT0007284	2/28/2025 0010748	02358 Anthem HMO - Non-Safety Police	Anthem Blue Cross	950-000-32200		3,226.13 3,226.13
DFT0007285	2/28/2025 0010749	02358 Anthem HMO - Police	Anthem Blue Cross	950-000-32200		8,494.11 8,494.11
DFT0007286	2/28/2025 0010750	02358 Anthem PPO	Anthem Blue Cross	950-000-32200		18,086.24 18,086.24
DFT0007287	2/28/2025 0010751	02358 Anthem PPO - City Manager	Anthem Blue Cross	950-000-32200		1,676.16 1,676.16
DFT0007288	2/28/2025 0010752	02358 Anthem PPO - Fire	Anthem Blue Cross	950-000-32200		10,157.31 10,157.31
DFT0007289	2/28/2025 0010753	02358 Anthem PPO - Non-Safety FIRE	Anthem Blue Cross	950-000-32200		1,969.28 1,969.28
DFT0007290	2/28/2025 0010754	02358 Anthem PPO - Non- Safety Police	Anthem Blue Cross	950-000-32200		1,451.05 1,451.05
DFT0007291	2/28/2025 0010755	02358 Anthem PPO - Police	Anthem Blue Cross	950-000-32200		3,005.75 3,005.75

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0007311	2/28/2025 0010816	1677 457 Newport \$\$ General	Newport Trust Company	950-000-32100		90.00 90.00
DFT0007312	2/28/2025 0010817	1677 457 Newport \$\$ General	Newport Trust Company	950-000-32100		112.50 112.50
DFT0007313	2/28/2025 0010818	1677 457 Newport \$\$ General	Newport Trust Company	950-000-32100		37.50 37.50
DFT0007314	2/28/2025 0010819	1677 457 Newport % General	Newport Trust Company	950-000-32100		433.01 433.01
DFT0007315	2/28/2025 0010820	1677 457 Newport % General	Newport Trust Company	950-000-32100		551.40 551.40
DFT0007316	2/28/2025 0010821	1677 457 Newport % General	Newport Trust Company	950-000-32100		520.77 520.77
DFT0007317	2/28/2025 0010822	1677 457 Newport % General	Newport Trust Company	950-000-32100		620.55 620.55
DFT0007318	2/28/2025 0010823	1677 457 Newport % General	Newport Trust Company	950-000-32100		147.66 147.66
DFT0007319	2/28/2025 0010824	1677 457 Newport EE\$/ER%	Newport Trust Company	950-000-32100		956.08 956.08
DFT0007320	2/28/2025 0010825	1677 457 Newport EE\$/ER%	Newport Trust Company	950-000-32100		1,616.97 1,616.97
DFT0007329	2/4/2025 0010852	1983 Card Payment-HCFSA S. Jensen	WageWorks	128-405-70080		50.00 27.00
	0010852	Card Payment-HCFSA S. Jensen		128-416-70080		0.50
	0010852	Card Payment-HCFSA S. Jensen		128-422-70080		5.50
	0010852	Card Payment-HCFSA S. Jensen		128-503-70080		2.00
	0010852	Card Payment-HCFSA S. Jensen		128-508-70080		2.00
	0010852	Card Payment-HCFSA S. Jensen		128-510-70080		0.50
	0010852	Card Payment-HCFSA S. Jensen		128-520-70080		1.00
	0010852	Card Payment-HCFSA S. Jensen		128-521-70080		1.00
	0010852	Card Payment-HCFSA S. Jensen		128-535-70080		0.50
	0010852	Card Payment-HCFSA S. Jensen		128-610-70080		10.00
DFT0007330	2/4/2025 0010853	1983 Card Payment-HCFSA V. Sparks	WageWorks	128-413-70080		48.58 48.58
DFT0007331	2/12/2025 0010854	1983 Card Payment-HCFSA M. Garcia	WageWorks	128-405-70080		29.43 11.77
	0010854	Card Payment-HCFSA M. Garcia		128-435-70080		8.83
	0010854	Card Payment-HCFSA M. Garcia		128-510-70080		8.83
DFT0007332	2/26/2025 0010855	1983 Card Payment-HCFSA S. Brewer	WageWorks	128-404-70080		36.72 2.57
	0010855	Card Payment-HCFSA S. Brewer		128-405-70080		2.57
	0010855	Card Payment-HCFSA S. Brewer		128-422-70080		7.34
	0010855	Card Payment-HCFSA S. Brewer		128-503-70080		3.67
	0010855	Card Payment-HCFSA S. Brewer		128-508-70080		1.84
	0010855	Card Payment-HCFSA S. Brewer		128-510-70080		5.51
	0010855	Card Payment-HCFSA S. Brewer		128-520-70080		5.51
	0010855	Card Payment-HCFSA S. Brewer		128-521-70080		5.51
	0010855	Card Payment-HCFSA S. Brewer		128-610-70080		2.20
DFT0007333	2/26/2025 0010856	1983 Card Payment-HCFSA M. Garcia	WageWorks	128-405-70080		3.21 1.29
	0010856	Card Payment-HCFSA M. Garcia		128-435-70080		0.96

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	0010856	Card Payment-HCFSA M. Garcia		128-510-70080		0.96
DFT0007407	2/28/2025	1161	CalPERS			2,630.67
	0011221	CalPERS- UFL FY 24-25 Classic - 32047		101-408-62200		2,630.67
DFT0007408	2/28/2025	1161	CalPERS			4,297.92
	0011220	CalPERS UFL FY 24-25 Classic - 32048		101-408-62200		4,297.92
DFT0007409	2/28/2025	1161	CalPERS			200.00
	0011230	PEPRA - 25890 12/30/2024 - 01/12/2		101-408-92090		200.00
DFT0007410	2/28/2025	1161	CalPERS			200.00
	0011218	Admin Fee - Late Payroll Reporting, C		101-408-92090		200.00
DFT0007411	2/28/2025	1161	CalPERS			270.00
	0011219	CalPERS-Social Security Administratio		101-408-92090		270.00
DFT0007412	2/28/2025	1161	CalPERS			380.83
	0011206	UFL FY 24-25 PEPRA - 25890 FY 24-25		101-413-62200		380.83
DFT0007413	2/28/2025	1161	CalPERS			403.67
	0011205	UFL FY 24-25 PEPRA - 27481 FY 24-25		101-408-62200		403.67
DFT0007414	2/28/2025	1161	CalPERS			724.67
	0011204	UFL FY 24-25 PEPRA - 25889 FY 24-25		101-416-62200		724.67
DFT0007415	2/28/2025	1161	CalPERS			6,796.20
	0011225	Classic - 32047 12/16/2024 - 12/29/2		950-000-32000		2,492.67
	0011225	Classic - 32048 12/16/2024 - 12/29/2		950-000-36000		4,303.53
DFT0007416	2/28/2025	1161	CalPERS			7,422.00
	0011235	Classic - 32047 12/30/2024 - 01/12/2		950-000-32000		2,724.69
	0011235	Classic - 32047 12/30/2024 - 01/12/2		950-000-36000		4,697.31
DFT0007417	2/28/2025	1161	CalPERS			9,271.80
	0011234	PEPRA - 25889 12/30/2024 - 01/12/2		950-000-32000		4,625.38
	0011234	PEPRA - 25889 12/30/2024 - 01/12/2		950-000-36000		4,646.42
DFT0007418	2/28/2025	1161	CalPERS			9,748.35
	0011229	PEPRA - 25889 12/16/2024 - 12/29/2		950-000-32000		4,863.11
	0011229	PEPRA - 27481 12/30/2024 - 01/12/2		950-000-36000		4,885.24
DFT0007419	2/28/2025	1161	CalPERS			9,766.33
	0011233	Classic - 32048 12/30/2024 - 01/12/2		950-000-32000		2,874.46
	0011233	Classic - 32048 12/30/2024 - 01/12/2		950-000-36000		6,891.87
DFT0007420	2/28/2025	1161	CalPERS			10,185.19
	0011227	Classic - 32048 12/16/2024 - 12/29/2		950-000-32000		2,998.91
	0011227	PEPRA - 25889 12/16/2024 - 12/29/2		950-000-36000		7,186.28
DFT0007421	2/28/2025	1161	CalPERS			11,794.07
	0011228	PEPRA - 25890 12/16/2024 - 12/29/2		950-000-32000		5,883.67
	0011228	Late PR Reporting		950-000-36000		5,910.40
DFT0007422	2/28/2025	1161	CalPERS			11,795.31
	0011232	PEPRA - 25890 12/30/2024 - 01/12/2		950-000-32000		5,884.29
	0011232	PEPRA - 25890 12/30/2024 - 01/12/2		950-000-36000		5,911.02
DFT0007423	2/28/2025	1161	CalPERS			13,879.01
	0011226	PEPRA - 27481 12/16/2024 - 12/29/2		950-000-32000		6,886.21
	0011226	PEPRA - 25890 12/16/2024 - 12/29/2		950-000-36000		6,992.80
DFT0007424	2/28/2025	1161	CalPERS			14,203.35
	0011231	PEPRA - 27481 12/30/2024 - 01/12/2		950-000-32000		7,047.16

Expense Approval Report

Payment Dates: 2/1/2025 - 2/28/2025

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	0011231	PEPRA - 27481 12/30/2024 - 01/12/2		950-000-36000		7,156.19
Payment Total:						1,975,704.18

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	350,506.73
105 - COPS GRANT FUND	61,527.72
107 - GAS TAX FUND	4,283.69
110 - LTF - ARTICLE 8 FUND	31,940.13
111 - SB1-ROAD REHAB MAINT ACCT FUND	480.00
117 - IGT-INTERGOVERNMENTAL TRANSFER	30,028.31
127 - MEASURE C-FLEXIBLE FUNDING	77,380.44
128 - FLEXIBLE SPENDING ACCOUNT (FSA)	167.94
305 - CALTRANS GRANTS FUND	16,674.82
306 - SPECIAL REVENUE GRANTS FUND	3,500.00
310 - AHSC PROGRAM	30,806.25
501 - WATER ENTERPRISE FUND	666,707.99
502 - GAS ENTERPRISE FUND	183,912.62
503 - SEWER ENTERPRISE FUND	153,212.49
504 - SANITATION ENTERPRISE FUND	1,055.49
820 - RORF-REDEV OBLIG RETIREMENT FUND (RDA)	1,541.67
950 - PAYROLL TRUST & AGENCY FUND	361,977.89
Grand Total:	1,975,704.18

Account Summary

Account Number	Account Name	Payment Amount
101-000-10410	CASP Fee-Bldg-Business	1,345.12
101-401-70010	Office Supplies	30.20
101-401-84010	Office Equip. Repairs &	15.85
101-401-86030	Subs., Dues, & Publicatio	1,205.55
101-401-88100	Professional Services	400.00
101-404-70010	Office Supplies	14.11
101-404-70060	Small Tools & Equipment	293.58
101-404-70100	Uniforms	17.74
101-404-84010	Office Equip. Repairs &	15.85
101-404-86500	Planning-Reimbursable F	5,090.00
101-405-70010	Office Supplies	14.11
101-405-84010	Office Equip. Repairs &	15.85
101-405-86030	Subs., Dues, & Publicatio	1,405.47
101-406-70010	Office Supplies	28.19
101-406-84010	Office Equip. Repairs &	5.20
101-406-86010	Training, Travel, & Confe	29.57
101-406-88030	Accounting/Auditing	640.65
101-406-88100	Professional Services	2,905.22
101-406-92090	Taxes, Licenses, & Fees	625.00
101-408-62200	Retirement CalPERS UL	7,332.26
101-408-70010	Office Supplies	7.20
101-408-84010	Office Equip. Repairs &	72.40
101-408-88100	Professional Services	666.90
101-408-92090	Taxes, Licenses, & Fees	670.00
101-413-62200	Retirement CalPERS UL	380.83
101-413-70010	Office Supplies	542.15
101-413-70101	Uniforms-Safety Equipm	15,735.29
101-413-70160	Gasoline & Diesel	10,119.79
101-413-72030	Telephone	4,332.92
101-413-84010	Office Equip. Repairs &	187.12
101-413-84060	Vehicle Parts, Repairs &	2,515.33
101-413-86010	Training, Travel, & Confe	903.28
101-413-86030	Subs., Dues, & Publicatio	675.98
101-413-88040	Computer Programming	4,081.35
101-413-88100	Professional Services	4,048.25
101-413-90070	Investigative Expenses	1,000.00

Account Summary

Account Number	Account Name	Payment Amount
101-413-98040	Major Machinery & Equi	1,721.64
101-415-70440	Miscellaneous Supplies	17.59
101-415-88100	Professional Services	3,068.00
101-415-98020	Buildings & Bldg. Improv	39,983.40
101-416-56510	Ambulance Receipts	28,609.78
101-416-62200	Retirement CalPERS UL	724.67
101-416-70102	Uniforms	8,115.44
101-416-70160	Gasoline & Diesel	143.95
101-416-70450	Station Supplies	129.18
101-416-72020	Electric	2,272.04
101-416-72030	Telephone	854.87
101-416-75030	Tuition Reimbursement	524.96
101-416-84010	Office Equip. Repairs &	319.14
101-416-84030	Buildings Repairs & Mai	272.69
101-416-84050	Grounds Repairs & Main	28.00
101-416-84060	Vehicle Parts, Repairs &	2,287.38
101-416-86010	Training, Travel, & Confe	570.83
101-416-88010	City Attorney Fees	202.50
101-416-88040	Computer Programming	165.08
101-416-97061	Fire Equipment Lease Pri	147,000.00
101-416-97062	Fire Equipment Lease Int	3,060.00
101-416-98040	Major Machinery & Equi	22,706.51
101-431-70060	Small Tools & Equipment	12.61
101-431-70100	Uniforms	46.04
101-431-70150	Vehicle Parts & Supplies	27.00
101-431-72030	Telephone	43.37
101-431-92090	Taxes, Licenses, & Fees	377.00
101-432-72010	Water, Gas, Sanitation &	132.79
101-432-72020	Electric	7,593.36
101-432-84030	Buildings Repairs & Mai	181.72
101-432-84050	Grounds Repairs & Main	2,110.80
101-435-72020	Electric	1,103.17
101-435-72030	Telephone	30.00
101-435-84030	Buildings Repairs & Mai	50.00
101-435-84050	Grounds Repairs & Main	83.14
101-440-70100	Uniforms	168.86
101-440-72011	Water/Electric - City Plot	836.08
101-440-84050	Grounds Repairs & Main	1,683.08
101-440-88100	Professional Services	59.25
101-440-98981	Splash Pad Project	5,822.50
105-413-98041	COPS Grant Equipment E	61,527.72
107-422-70010	Office Supplies	3.11
107-422-70100	Uniforms	107.94
107-422-70130	Street Materials	175.37
107-422-84010	Office Equip. Repairs &	2.22
107-422-84050	Grounds Repairs & Main	477.58
107-422-84060	Vehicle Parts, Repairs &	15.66
107-422-86010	Training, Travel, & Confe	9.86
107-422-88030	Accounting/Auditing	213.55
107-422-88100	Professional Services	1,853.40
107-422-88130	Grant Writing/Applicatio	1,425.00
110-000-10003	Retention Payable	9,166.67
110-424-72021	Street Light Electricity	11,513.96
110-424-98401	Slurry Seal & Cape Seal	8,067.50
110-424-98912	Durian/Birch St. Improv.	3,192.00
111-422-98911	Sacramento St Rehab	480.00
117-416-70010	Office Supplies	1.69
117-416-70102	Uniforms	183.50

Account Summary

Account Number	Account Name	Payment Amount
117-416-75000	Medical Equipment & Su	3,594.14
117-416-75010	Meals-Ambulance Runs	195.72
117-416-75040	Ambulance Billing Contr	10,387.84
117-416-75060	Mandated Annual Servic	14,229.60
117-416-84010	Office Equip. Repairs &	13.31
117-416-84060	Vehicle Parts, Repairs &	447.41
117-416-86030	Subs., Dues, & Publicatio	152.10
117-416-86040	Required Certification Tr	823.00
127-000-10003	Retention Payable	-2,551.60
127-422-98907	Pleasant St Sewer Main	51,828.04
127-422-98913	Street light Project	28,104.00
128-404-70080	Payments to Participants	2.57
128-405-70080	Payments to Participants	42.63
128-413-70080	Payments to Participants	48.58
128-416-70080	Payments to Participants	0.50
128-422-70080	Payments to Participants	12.84
128-435-70080	Payments to Participants	9.79
128-503-70080	Payments to Participants	5.67
128-508-70080	Payments to Participants	3.84
128-510-70080	Payments to Participants	15.80
128-520-70080	Payments to Participants	6.51
128-521-70080	Payments to Participants	6.51
128-535-70080	Payments to Participants	0.50
128-610-70080	Payments to Participants	12.20
305-422-98062	STBG-California-Baker ST	5,200.00
305-422-98902	Phelps Ave Ph 2 Exp STP	600.00
305-422-98905	Los Gatos Bridge Trails-A	1,256.57
305-422-98975	ATP Cycle 5-Est Polk St Bi	9,618.25
306-426-98580	Beverage Container Recy	3,500.00
310-422-98581	AHSC Grant Expense	30,806.25
501-000-10003	Retention Payable	-20,652.94
501-000-14500	Security Deposits	1,200.00
501-400-51030	Installation Charges	75.00
501-406-70010	Office Supplies	188.25
501-406-70030	Postage & Freight Out	640.00
501-406-70040	Printing & Binding	340.60
501-406-72030	Telephone	17.35
501-406-84010	Office Equip. Repairs &	73.75
501-406-86010	Training, Travel, & Confe	59.14
501-406-88030	Accounting/Auditing	1,281.30
501-406-88100	Professional Services	23.40
501-406-92090	Taxes, Licenses, & Fees	15,525.75
501-503-70010	Office Supplies	210.73
501-503-70060	Small Tools & Equipment	46.52
501-503-70100	Uniforms	114.60
501-503-70140	Utility Parts & Supplies	1,489.70
501-503-70202	Lab Supplies	2,171.50
501-503-70230	Chemicals Chlorine	3,834.76
501-503-70240	Chemicals Aluminate Sul	7,002.97
501-503-72010	Water, Gas, Sanitation &	22.73
501-503-72020	Electric	53,510.90
501-503-72030	Telephone	1,211.48
501-503-80010	Water Purchases	67,915.66
501-503-82030	Equipment Rental	18.00
501-503-84010	Office Equip. Repairs &	22.50
501-503-84020	Major Equip. Repairs &	6,699.50
501-503-84030	Buildings Repairs & Mai	7,119.05
501-503-84060	Vehicle Parts, Repairs &	28.99

Account Summary

Account Number	Account Name	Payment Amount
501-503-86010	Training, Travel, & Confe	673.00
501-503-88081	Outside Laboratory	2,162.50
501-503-88100	Professional Services	17,221.01
501-503-98030	Office Furniture & Equip	171.06
501-503-98441	Water Revenue Bond Pr	473,756.10
501-503-98471	CDWR Turf Replacement	6,929.50
501-508-70010	Office Supplies	3.82
501-508-70030	Postage & Freight Out	36.20
501-508-70060	Small Tools & Equipment	37.26
501-508-70100	Uniforms	123.50
501-508-70130	Street Materials	175.38
501-508-70140	Utility Parts & Supplies	697.63
501-508-72020	Electric	126.52
501-508-72030	Telephone	1,724.97
501-508-84010	Office Equip. Repairs &	7.76
501-508-84060	Vehicle Parts, Repairs &	7.50
501-508-86010	Training, Travel, & Confe	351.37
501-508-88100	Professional Services	658.50
501-508-88130	Grant Writing/Applicatio	958.34
501-508-98040	Major Machinery & Equi	2,616.68
501-508-98472	CDWR Advanced Meteri	929.50
501-508-98907	Pleasant St Sewer Main	7,148.70
502-406-70010	Office Supplies	164.23
502-406-70030	Postage & Freight Out	560.00
502-406-70040	Printing & Binding	298.02
502-406-72030	Telephone	15.18
502-406-84010	Office Equip. Repairs &	65.08
502-406-86010	Training, Travel, & Confe	49.28
502-406-88030	Accounting/Auditing	1,067.75
502-406-88100	Professional Services	23.40
502-406-92090	Taxes, Licenses, & Fees	13,585.02
502-510-70010	Office Supplies	4.38
502-510-70030	Postage & Freight Out	36.20
502-510-70100	Uniforms	123.50
502-510-70130	Street Materials	175.38
502-510-70140	Utility Parts & Supplies	59.30
502-510-70440	Miscellaneous Supplies	57.83
502-510-72020	Electric	871.39
502-510-72030	Telephone	262.25
502-510-80030	Gas Purchases for Resale	158,842.51
502-510-80100	Gas Assistance Program	951.86
502-510-84010	Office Equip. Repairs &	23.60
502-510-84060	Vehicle Parts, Repairs &	7.50
502-510-88100	Professional Services	1,350.39
502-510-88130	Grant Writing/Applicatio	958.34
502-510-98040	Major Machinery & Equi	2,616.68
502-510-98071	Gas Meter Purchases	1,743.55
503-000-10003	Retention Payable	-5,895.08
503-406-70010	Office Supplies	94.06
503-406-70030	Postage & Freight Out	368.00
503-406-70040	Printing & Binding	195.84
503-406-72030	Telephone	9.98
503-406-84010	Office Equip. Repairs &	36.31
503-406-86010	Training, Travel, & Confe	37.45
503-406-88030	Accounting/Auditing	811.49
503-406-88100	Professional Services	17.55
503-406-92090	Taxes, Licenses, & Fees	8,927.29
503-520-70010	Office Supplies	362.38

Account Summary

Account Number	Account Name	Payment Amount
503-520-70100	Uniforms	26.62
503-520-70140	Utility Parts & Supplies	392.20
503-520-72010	Water, Gas, Sanitation &	22.73
503-520-72020	Electric	15,499.81
503-520-72030	Telephone	29.51
503-520-82030	Equipment Rental	36.00
503-520-84010	Office Equip. Repairs &	19.17
503-520-84020	Major Equip. Repairs &	1,200.00
503-520-84030	Buildings Repairs & Mai	30.00
503-520-88080	Laboratory	186.00
503-520-88100	Professional Services	635.10
503-521-70010	Office Supplies	0.14
503-521-70100	Uniforms	107.94
503-521-70130	Street Materials	175.37
503-521-70440	Miscellaneous Supplies	180.62
503-521-72020	Electric	530.85
503-521-72030	Telephone	78.33
503-521-84010	Office Equip. Repairs &	1.11
503-521-84030	Buildings Repairs & Mai	35.00
503-521-84060	Vehicle Parts, Repairs &	7.50
503-521-88100	Professional Services	617.55
503-521-88130	Grant Writing/Applicatio	958.32
503-521-98040	Major Machinery & Equi	2,616.68
503-521-98904	Clean Water State Revol	5,120.00
503-521-98907	Pleasant St Sewer Main	119,740.67
504-406-70010	Office Supplies	9.45
504-406-70030	Postage & Freight Out	32.00
504-406-70040	Printing & Binding	17.03
504-406-72030	Telephone	0.86
504-406-84010	Office Equip. Repairs &	4.02
504-406-86010	Training, Travel, & Confe	1.96
504-406-88030	Accounting/Auditing	42.71
504-406-92090	Taxes, Licenses, & Fees	776.28
504-535-70100	Uniforms	40.28
504-535-84060	Vehicle Parts, Repairs &	79.70
504-535-88100	Professional Services	51.20
820-610-70010	Office Supplies	0.14
820-610-84010	Office Equip. Repairs &	1.08
820-610-86010	Training, Travel, & Confe	9.86
820-610-88030	Accounting/Auditing	213.55
820-610-88100	Professional Services	1,317.04
950-000-31100	Federal Withholding	19,869.52
950-000-31200	State Income Tax Withh	9,352.57
950-000-31300	FICA Withheld	38,813.24
950-000-31400	Medicare Insurance Wit	9,077.20
950-000-31500	State Disability Insuranc	3,855.26
950-000-32000	Employee Retirement W	46,280.55
950-000-32100	Employee Deferred Com	32,287.25
950-000-32200	Employee Medical Insur	126,800.58
950-000-32400	Life Insurance	701.39
950-000-33000	CLOCEA Dues Withheld	2,995.50
950-000-33200	CPOA Dues Withheld	2,717.28
950-000-33300	Fire Assoc. Dues Withhel	2,470.00
950-000-34010	Other Withholdings Gar	675.00
950-000-34050	Garnishment Service Fe	2,568.24
950-000-34060	Prepaid Legal Services	458.43
950-000-34500	Unreimbursed Med/Dep	572.68
950-000-34600	AFLAC Insurance Withhe	3,902.14

Account Summary

Account Number	Account Name	Payment Amount
950-000-36000	Employer Retirement	58,581.06
	Grand Total:	1,975,704.18

Project Account Summary

Project Account Key	Payment Amount
None	1,975,704.18
	Grand Total:
	1,975,704.18

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Direct staff to Propose Updates to City Regulations for Enhanced Property Maintenance Standards
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Sean Brewer, Interim City Manager

I. RECOMMENDATION:

This was a future agenda item requested by Councilman Hedgecock.

II. BACKGROUND:

Councilman Hedgecock proposes updating city regulations to improve enforcement of property maintenance standards in both commercial and residential districts. If approved, staff will review existing ordinances related to property maintenance and explore amendments aimed at enhancing the appearance of buildings and properties throughout the city.

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Informational Only: Transient Occupancy Tax Quarter Ending September 30, 2024
Meeting Date: Thursday, April 3, 2025
From: Seam Brewer, Interim City Manager
Prepared by: Mai Vang, Financial Services Director

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

The unaudited FY 24-25 Transient Occupancy Tax revenue received at \$17,519.35 versus the \$50,000 budgeted has a variance of 65% that is attributed to revenue that will be received by the end of August and accrued.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
 Transient_Occupancy_Tax_for_Quarter_ending_Sept._30__2024.pdf	Transient Occupancy tax Quarter Ending Sept. 30,2024



Transient Occupancy Tax

Fiscal Year 2024-2025

Hotel/Motel Name	Jul-Sep 2024-Q3	Oct-Dec 2024-Q4	Jan-Mar 2025-Q1	Apr-June 2025-Q2	Total
Best Western Plus	10,559.92				10,559.92
Cambridge Inn	740.06				740.06
Coalinga Motel					-
Laura Lodge					-
Royal Lodge	5,345.17				5,345.17
Travel Inn	874.20				874.20
Total	17,519.35				17,519.35

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Informational Only: Measure J Quarter Ending September 30, 2024
Meeting Date: Thursday, April 3, 2025
From: Seam Brewer, Interim City Manager
Prepared by: Mai Vang, Financial Services Director

I. RECOMMENDATION:

II. BACKGROUND:


III. DISCUSSION:

The unaudited FY 24-25 Measure J revenue received at \$511,146.20 versus the \$2,166,042.00 Budgeted has a variance of 76.4% that is attributed to revenue that will be received by the end of August and accrued.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
 Measure_J_Quarter_Ending_September_30__2024.pdf	Measure J Quarter Ending September 30, 2024



Measure J
1% Transitions & Use Tax
Fiscal Year 2024-2025

Reporting Period	Total
2024-Jul	167,759.31
2024-Aug	160,279.13
3rd Quarter True Up	183,107.76
2024-Oct	
2024-Nov	
4th Quarter True Up	
2025-Jan	
2025-Feb	
1st Quarter True Up	
2025-Apr	
2025-May	
2nd Quarter True Up	
Total	511,146.20

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Information Only - Proposed Electronic Sign Street View
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Sean Brewer, Interim City Manager

I. RECOMMENDATION:

Information Only

II. BACKGROUND:

At their last meeting the City Council requested a street view of the proposed electronic sign staff is recommending the City Council include in the FY26 budget.

III. DISCUSSION:

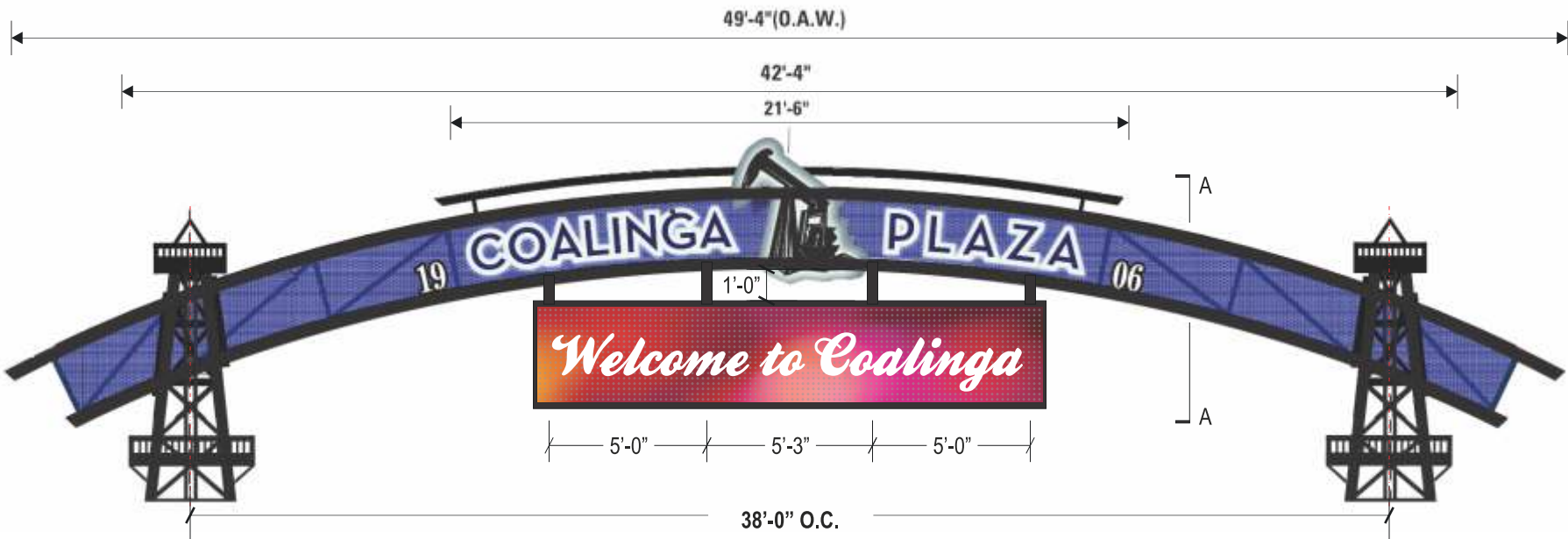
Staff had the sign company prepare a street view at the Councils request. This information only. Staff plans to include the electronic sign as a one-time project in the FY26 budget for Council to consider. A complete package will be brought back to the Council when the project is ready for approval.

IV. ALTERNATIVES:

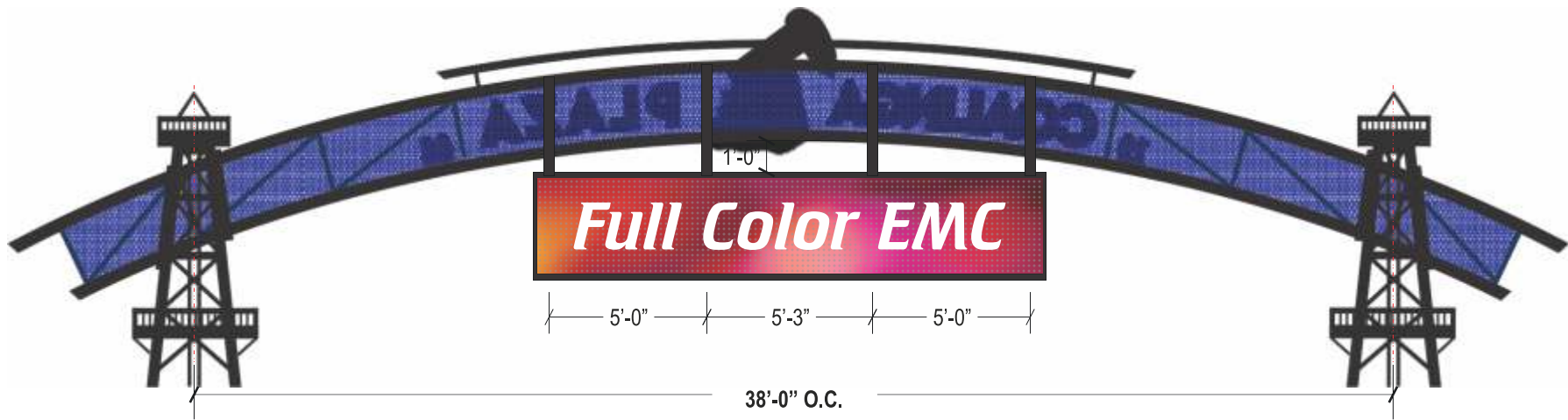
V. FISCAL IMPACT:

ATTACHMENTS:

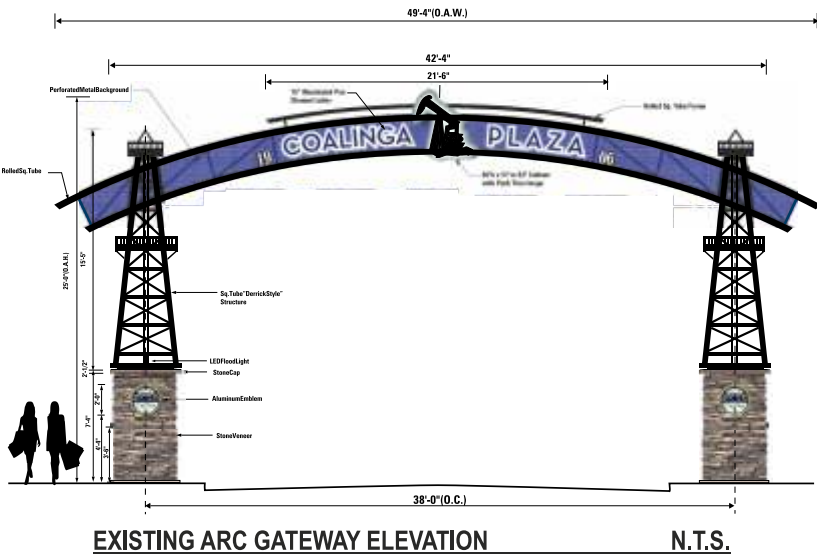
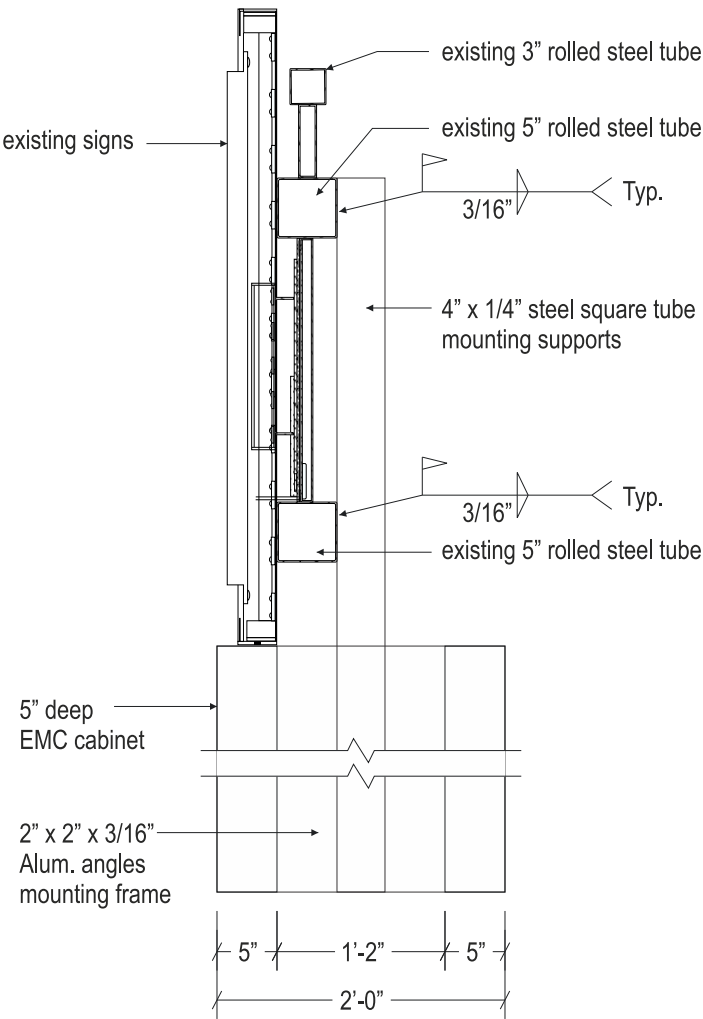
File Name	Description
 Coalinga_Archway_Sign_w-_Street_View.pdf	Electronic Sign Street View



EXISTING ARC GATEWAY - FRONT ELEVATION Scale: 3/16" = 1'-0"



EXISTING ARC GATEWAY - REAR ELEVATION Scale: 3/16" = 1'-0"



EXISTING ARC GATEWAY ELEVATION N.T.S.

- 1) This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.
- 2) The location of the disconnect switch after installation shall comply with the Artical 600.6 (A)(1) of the National Electrical Code.
- 3) ALL WORK TO BE DONE IAW 2022 CBC, CEC, CFC COMPLIANT

FILE: city of coalinga EMC - coalinga

Client Review Status

Revision

Date

Project Information

Date: 02-17-25

Job #00000

Page: 1

This is an original drawing created by United Sign Systems. It is loaned as part of an advertising or identification program being planned for you by United SignSystems. It is requested this material is not to be shown to anyone outside your organization, nor used, reproduced, copied or exhibited in any fashion whatsoever. All or part of this design (except for registered trademarks) remain the property of United Sign Systems until transferred actual sale.

United Sign Systems requires that an "Approved" drawing be obtained from the client prior to any production release or production release revision

CLIENT APPROVAL DATE

LANDLORD APPROVAL DATE

Δ - 00-00-00
Δ - 00-00-00

Client: City Of Coalinga
Location: -
Address: 222 Coalinga Plaza
City/ST/Zip: Coalinga, CA
Phone: _____
Fax: _____
Sales: Sean Campbell Designer: IL Release By: 00-00-00

USS UNITED
SIGN SYSTEMS
C.S.C.L. #718965
5201 Pentecost Drive Modesto, Calif. 95356
1-800-481-SIGN
Phone: 209-543-1320 Fax: 209-543-1326



ARC GATEWAY RENDERING - FRONT ELEVATION N.T.S.



ARC GATEWAY RENDERING - REAR ELEVATION N.T.S.

- 1) This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.
- 2) The location of the disconnect switch after installation shall comply with the Artical 600.6 (A)(1) of the National Electrical Code.
- 3) ALL WORK TO BE DONE IAW 2022 CBC, CEC, CFC COMPLIANT

FILE: city of coalinga EMC - coalinga		Client Review Status	Revision	Date	Project Information		
					Date: 02-17-25	Job #00000	Page: 2
<div>This is an original drawing created by United Sign Systems. It is loaned as part of an advertising or identification program being planned for you by United SignSystems. It is requested this material is not to be shown to anyone outside your organization, nor used, reproduced, copied or exhibited in any fashion whatsoever. All or part of this design (except for registered trademarks) remain the property of United Sign Systems until transferred actual sale.</div> <div>COPYRIGHT 2025 United Sign Systems. This artwork is the exclusive property of United Sign Systems and cannot be reproduced without written permission of United Sign Systems</div>		United Sign Systems requires that an "Approved" drawing be obtained from the client prior to any production release or production release revision	⚠ per request	03-19-25 IL	Client: City Of Coalinga		
			⚠ -	00-00-00	Location: -		
					Address: 222 Coalinga Plaza		
					City/ST/Zip: Coalinga, CA		
					Phone: _____		
CLIENT APPROVAL		DATE			Fax: _____		
LANDLORD APPROVAL		DATE			Sales: Sean Campbell Designer: IL Release By: 00-00-00		

USS

UNITED

SIGN SYSTEMS

C.S.C.L. #718965

5201 Pentecost Drive Modesto, Calif. 95356

1-800-481-SIGN

Phone: 209-543-1320 Fax:209-543-1326



SITE PLAN

N.T.S.



- 1) This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.
- 2) The location of the disconnect switch after installation shall comply with the Artical 600.6 (A)(1) of the National Electrical Code.
- 3) ALL WORK TO BE DONE IAW 2022 CBC, CEC, CFC COMPLIANT

FILE: city of coalinga EMC - coalinga		Client Review Status	Revision	Date	Project Information		Date: 02-17-25	Job #00000	Page: 3
<p>This is an original drawing created by United Sign Systems. It is loaned as part of an advertising or identification program being planned for you by United SignSystems. It is requested this material is not to be shown to anyone outside your organization, nor used, reproduced, copied or exhibited in any fashion whatsoever. All or part of this design (except for registered trademarks) remain the property of United Sign Systems until transferred actual sale.</p> <p>COPYRIGHT 2025 United Sign Systems, This artwork is the exclusive property of United Sign Systems and cannot be reproduced without written permission of United Sign Systems</p>		United Sign Systems requires that an "Approved" drawing be obtained from the client prior to any production release or production release revision	<div><div>⚠</div>-</div>	00-00-00	Client:		City Of Coalinga		
			<div><div>⚠</div>-</div>	00-00-00	Location:		-		
					Address:		222 Coalinga Plaza		
					City/ST/Zip:		Coalinga, CA		
					Phone:				
					Fax:				
					Sales: Sean Campbell		Designer: IL	Release By: 00-00-00	



UNITED
SIGN SYSTEMS

C.S.C.L. #718965
5201 Pentecost Drive Modesto, Calif. 95356
1-800-481-SIGN
Phone: 209-543-1320 Fax:209-543-1326

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve Request of Fire Wood Donation from Avenal State Prison
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Eric DeLeon, Public Works Supervisor

I. RECOMMENDATION:

Approve request of fire wood donation from Avenal State Prison for their American Indian sweat ceremony.

II. BACKGROUND:

Avenal State Prison holds an annual sweat lodge for their Native American inmates, which requires the use of wood to burn. There is little to no budget for this event so they are requesting donations of wood.

III. DISCUSSION:

On March 13, 2025, a request was received from the Native American Spiritual Leader at Avenal State Prison for a donation of fire wood for their upcoming sweat ceremonies.

There is a stockpile of wood located at the Public Works material yard that we do not need and would work for their needs.

IV. ALTERNATIVES:

Do not approve.

V. FISCAL IMPACT:

There will be no fiscal impact.

ATTACHMENTS:

	File Name	Description
□	ASP_Donation_Request.pdf	ASP Donation Request

STATE OF CALIFORNIA - GENERAL SERVICES PROCUREMENT DIVISION

PURCHASING AUTHORITY PURCHASE ORDER

STD. 65 (Rev. 04/2020)

		NUMBER OF ITEMS 00001		DATE 03/12/2025		AMENDMENT NO. 00000000		PURCHASE ORDER NUMBER 4500720276			
Avenal State Prison #1 Kings Way Avenal, CA 93204 Sweat Lodge				Dept. of Corrections and Rehabilitation Attn: Accounts Payable P.O. BOX 12050 Bakersfield, CA 93389 Or: Invoice.bk rao@cdcr.ca.gov				AGENCY BILLING CODE 17204		PURCHASING AUTHORITY NO. CDCR-5225	
								LEVERAGED PROCUREMENT AGREEMENT NUMBER			
								INFORMATION TECHNOLOGY PROJECT IDENTIFICATION NUMBER			
TO SUPPLIER ADDRESS (Type or Print Legibly)				Eric Deleon East Sacramento , 135 Fresno,93210				AGENCY OR BUYER INFORMATION AGENCY TRACKING/REQUISITION NUMBER (Optional) AGENCY NAME CDCR CONTACT NAME Noah Crull CONTACT E-MAIL ADDRESS noah.crull@cdcr.ca.gov CONTACT PHONE NUMBER 5593860587		CONTACT FAX NUMBER	
SUPPLIER CONTACT NAME Eric Deleon				SUPPLIER PHONE NUMBER 559-935-1533		SUPPLIER FAX NUMBER		SUPPLIER E-MAIL ADDRESS			
PAYMENT TERMS		CERTIFICATION NUMBER		<input type="checkbox"/> Certified Small Business <input type="checkbox"/> Certified Microbusiness		EXPIRATION DATE		<input type="checkbox"/> Certified DVBE EXPIRATION DATE			
SHIPPING INSTRUCTIONS		REQUIRED DELIVERY DATE 30 Days ARO		<input checked="" type="checkbox"/> F.O.B. Destination FRT. PPD <input type="checkbox"/> F.O.B. Destination FRT. PPD/ADD Freight not to exceed cost stated on P.O.		<input type="checkbox"/> F.O.B. ORIGIN		CITY OF ORIGIN STATE ZIP CODE			
TERMS AND CONDITIONS											
A-1 <input type="checkbox"/> General Provisions are incorporated herein by reference to: <input type="checkbox"/> Form GSPD - 401 Non-IT Commodities Revision Date: _____ OR <input type="checkbox"/> Form GSPD - 401IT Revision Date: _____ <input type="checkbox"/> Attached OR <input type="checkbox"/> Published at website: www.dgs.ca.gov/pd								TAXABLE SUBTOTAL 0.00			
A-2 <input type="checkbox"/> This order is issued under a Department of General Services (DGS) Leveraged Procurement Agreement (LPA). Terms and Conditions set forth in that agreement (LPA number referenced in the block titled Leveraged Procurement Agreement No.) are incorporated herein by reference as if set forth in full text.								TAX RATE 0.00			
B <input checked="" type="checkbox"/> Agency Special Provisions are attached and titled <u>Donation</u>								SALES TAX 0.00			
C <input type="checkbox"/> Any other attachments, such as specifications, Statement of Work, or Information Technology Model Language Modules, are identified in the product or services description area or on continuation pages.								INSTALLATION 0.00			
								SHIPPING/FREIGHT 0.00			
								OTHER NON-TAXABLE 0.00			
								GRAND TOTAL 0.00			
PROCUREMENT METHODS											
<input type="checkbox"/> COMPETITIVE: Solicitation Number (if applicable) <input type="checkbox"/> LEVERAGED <input type="checkbox"/> DVBE / SMALL BUSINESS [GC 14838.5(a)] <input type="checkbox"/> NON-COMPETITIVELY BID <input checked="" type="checkbox"/> EXEMPT											
PROGRAM / CATEGORY (Code and Title) COMM PARTNERSHIP ADMIN				FUND TITLE 24 GEN FUND 008		VERIFIED NO STATE SURPLUS AVAILABLE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		PAID BY CAL-CARD <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
ITEM 5225-2024-0001-008		CHAPTER 22/24		STATUTE 2024		FISCAL YEAR 2024/2025		OBJECT OF EXPENDITURE (CODE AND TITLE) 505.00 RECREATION AND RELIG			
CERTIFICATION AND APPROVAL OF EXECUTIVE OFFICER I HEREBY CERTIFY, on personal knowledge, that this order for purchasing the items specified above is issued in accordance with the procedure prescribed by law governing the purchase of such items for the State of California; and that all such legal requirements have been fully complied with.								UNENCUMBERED REMAINDER AFTER POSTING THIS ORDER TO ALLOTMENT EXPENDITURE LEDGER			
								ADJUSTMENT INCREASING ENCUMBRANCES 0.00			
AUTHORIZING NAME Maurice Hankins				AUTHORIZING TITLE Procurement Official		ADJUSTMENT DECREASING ENCUMBRANCES 0.00					
AUTHORIZING SIGNATURE <i>Maurice Hankins</i>						CERTIFIED CORRECT SIGNATURE 03 / 12 / 2025					
ITEM NUMBER	QUANTITY	UNIT	UNSPSC	RECYCLED PRODUCT	PRODUCT OR SERVICES DESCRIPTION	CATEGORY	UNIT PRICE	EXTENSION TOTAL			
1	1	EA	11121610		Pre-cut Fire Wood 4x8 Cords	NonTaxable	0.00	0.00			
					By accepting the item, at no cost, the CDCR has no						
					further obligation or hidden cost						
					associated. The State in not responsible for						
					additional costs, including but not limited to,						
					shipping/freight, tax, ect., when accepting Donati						
					ons.						

SUPPLIER INSTRUCTIONS

- 1. INVOICES:** Unless otherwise specified, original invoices shall be sent to the "Bill To" address on the face of this document. Invoices shall be submitted in triplicate and shall include:

- Agency order number, Item number,
- Services or Product ID number,
- Unit price, Extended item price,
- and Invoice total amount.

State sales tax, installation cost, shipping/freight costs, and/or other non-taxable costs shall be itemized separately and added to each invoice as applicable.

- 2. REQUIRED PAYMENT DATE:** Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 et seq. Unless expressly exempted by statute, the Act requires state agencies to pay properly submitted, undisputed invoices not more than 45 days after (1) the date of acceptance of goods or performance of services; or (b) receipt of an undisputed invoice -- whichever is later.

- 3. SHIPPING INSTRUCTIONS:** When the Purchase Order or Contract allows prepaid/add transportation charges, submit original receipted expense bills if freight charges are over \$50.00. All shipments shall be F.O.B. Destination Freight Prepaid unless otherwise specified. All orders **MUST** include a copy of the packing slip inside the carton **AND** a copy securely attached to the **OUTSIDE** of the shipping carton.



Authorization to Accept Gifts & Donations

The purpose of this form is to obtain the required approvals for accepting gifts and donations to the California Department of Corrections and Rehabilitation. The requirements and processes for each donation type is out lined in Budget Instruction Bulletin (BIB) 24-02.

Pursuant to Title 15, Subchapter 5, Article 2, Section 3409, employees must not solicit, accept or receive directly or indirectly, any fee, commission, gratuity or gift from a person or business organization doing or seeking to do business with the State. No officer or employee of CDCR may, for private gain, accept or receive money or other compensation from anyone other than the State for the performance of their State duties.

It is the responsibility of the hiring authority to review the gift or donation for appropriateness and ensure that it is in the State's best interest.
 No donation may be accepted until all final approvals have been received.

Donation Information					
Item Information					
Type of Donation Check The Appropriate Box Below.			Are There Multiple Items With Different Descriptions Being Donated? Check The Appropriate Box Below.		
<input type="checkbox"/> Cash <input type="checkbox"/> Fleet <input checked="" type="checkbox"/> Other Property <input type="checkbox"/> Service			<input type="checkbox"/> Yes (Complete Attachment 1) <input checked="" type="checkbox"/> No		
Item Description	Item Condition	Quantity	Unit of Measure	Value Per Unit (Provided by Donor)	Total Donation Value
Pre-cut Frie wood 4x8 cords	New	1	Each	600.00	600
Donor Information					
Business Name			Contact Name		
City Of Coalinga Public Works Supervisor			Eric Deleon		
Address		City	State	Zip Code	County
135 East Sacramento		Coalinga	CA	93210	Fresno
Contact Phone Number	Contact Email Address		Additional Information		
559-935-1533	george.torres@cdcr.ca.gov		x170		
Receiving Program / Institution Information					
Are There Multiple Locations Receiving This Donation? Check The Appropriate Box Below.					
<input type="checkbox"/> Yes (Complete Attachment 2) <input checked="" type="checkbox"/> No					
Institution / Program Name			Contact Name		
ASP- Sweat Lodge			Cory Jordan		
Address		City	State	Zip Code	County
1 Kings Way		Avenal	CA	93204	Kings
Contact Phone Number	Contact Email Address		Additional Information		
559-386-0587	cory.jordan@cdcr.ca.gov		x7211		
How Will the Gift / Donation be Used?					
Must include any wishes / instructions of donor on use and disposition. Explain why the gift / donation should be accepted - pros and cons. Note if there is any particular sensitivity associated with the gift / donation.					
Donation of firewood for the American Indian sweat lodge ceremonies in ASP. NASL will coordinate with M&SS1 for pick up. NASL will coordinate with M&SSI for pick up <div style="font-size: 2em; font-family: cursive;">4500720276</div>					

Period of Availability - When Will the Cash Donation be Used (Cash Donations Only)

Commitment / GL Account	Fund	Functional Area	Billing Code	Cost Center
90333350500	245G0080000	4805	17204	02600000000

One-Time Cost Associated with Donation

Description of One-Time Cost
0

Ongoing Cost Associated with Donation

Description of Ongoing Cost
0

Approval Signatures**CRM / Receiving Program Manager Name**

Dee Lovette

Warden / Program Deputy Director or Designee Name

Martin Gamboa

Signature

DocuSigned by: Dee Lovette 758ABE30E3AC4A2 3/12/2025

Signature

DocuSigned by: Martin Gamboa 599760567E2A4A4 3/12/2025

Fleet Review☐ Fleet Donation Attachments (List All Attachments in Comments Section)**Comments****Approval Signatures****Supervisor Name****Signature****Budget Management Branch Review**☐ Approved☐ Requires Finance Approved DF-581☐ Denied**Comments****Approval Signatures****Staff Services Manager I, Budget Management Branch, or Designee Name****Staff Services Manager III, Budget Management Branch, or Designee Name (for Donations Requiring DOF Approval Only) *****Signature****Signature**

*Some donations may require Department of Finance (DOF) and/or Department of General Services approval, which extends the donation process timeframe. All donations requiring DOF approval must also be approved by the Staff Services Manager III, Budget Management Branch, or Designee.



Authorization to Accept Gifts & Donations

Attachment 1 - Donated Item List



Item Information						
#	Item Description	Item Condition	Quantity	Unit of Measure	Value Per Unit (Provided by Donor)	Total Line Value
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
Total Donation Value						



Authorization to Accept Gifts & Donations Attachment 2 - Item Distribution List



Distribution Information

#	Item Description	Quantity	Unit of Measure
1			
Institution / Program Name		Contact Name	
Address		City	State Zip Code County
Contact Phone Number	Contact Email Address	Additional Information	
2			
Institution / Program Name		Contact Name	
Address		City	State Zip Code County
Contact Phone Number	Contact Email Address	Additional Information	
3			
Institution / Program Name		Contact Name	
Address		City	State Zip Code County
Contact Phone Number	Contact Email Address	Additional Information	
4			
Institution / Program Name		Contact Name	
Address		City	State Zip Code County
Contact Phone Number	Contact Email Address	Additional Information	
5			
Institution / Program Name		Contact Name	
Address		City	State Zip Code County
Contact Phone Number	Contact Email Address	Additional Information	

STATE OF CALIFORNIA
REQUEST FOR APPROVAL OF GIFT
 DF-581 (REV 05/13)

Department of Finance
 915 L Street
 Sacramento, CA 95814
 IMS Mail Code: A-15

I. DEPARTMENTAL REQUEST		
REQUESTING DEPARTMENT: California Department of Corrections and Rehabilitation		
DONOR'S NAME AND ADDRESS: Eric Deleon / 135 East Sacramento Coalinga Fresno CA 93210		
DESCRIPTION OF GIFT (Include any wishes/instructions of donor on use and disposition. Explain why gift should be accepted - pros and cons. Note if there is any particular sensitivity associated with the gift. Use attached sheet if necessary.) Donation of firewood for the American Indian sweat lodge ceremonies in ASP.		
ESTIMATED VALUE (In some cases, it may be advisable to get a value assessment from an independent appraiser.) 600		
ESTIMATED COST TO DEPT (repairs, matching costs, periodic or regular maintenance, etc.): <input type="checkbox"/> One time <input type="checkbox"/> On going <input type="checkbox"/> Additional funded need (explain)		
PREPARED BY:		APPROVED BY:
_____ Name	_____ Title	_____ Name
_____ Date		_____ Title
		_____ Date
II. DEPARTMENT OF FINANCE RECOMMENDATION		
Recommendation:		
PREPARED BY:	REVIEWED BY:	APPROVED:
_____ Analyst/Principal	_____ APBM/PBM	_____ Chief Operating Officer
_____ Date	_____ Date	_____ Date

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approve Purchase Order from Emergency Vehicle Group (EVG) to Remount Fire Department Ambulance
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Greg DuPuis, Fire Chief

I. RECOMMENDATION:

Fire Chief and Interim City Manager recommend approving the attached purchase order from Emergency Vehicle Group (EVG) for one (1) Remount of an existing 2016 Fire Department Ambulance.

II. BACKGROUND:

We currently have six (6) Wheeled Coach light-duty ambulances, and one (1) medium duty on order, that make up the bulk of our fleet. Except for the one ambulance purchased in 2023, by the City of Huron, four (4) ambulances have excessively high mileage and continue developing increasing mechanical problems. Currently, we have two ambulances out of service that are waiting for a motor and a transmission replacement. The current mileage of our fleet is:

1. M251- 2019 Ford F450 – 259,102 miles
2. M252- 2019 Ford F450 – 238,599 miles (OOS)
3. **M253- 2016 Ford F450 – 370,190 miles** (remount FY 24/25)
4. M254- 2016 Ford F450 – 362,877 miles (remount FY 25/26)
5. M255- 2022 Ford E350 – 79,476 miles (OOS)
6. M256- 2023 Ford F450 – 92,661 miles (Huron purchased)
7. M257- 2025 Freightliner- Order 11/2023, Delivery 09/2025.

M251, M253, and M256 are the three running every day with M254 as the backup. M254 has a timing chain cover leak and has to go to the dealership once we get one of the OOS ambulances back in service, but can be used in emergencies.

In the past, the only option was to purchase a new ambulance. Recently, EVG has begun to offer a remount service where they take an existing ambulance and outfit with a new chassis and mount the existing box. This reduces the cost significantly and the time to take delivery from up to two years to six months. The remount would be M253, the 2016 with 370,190 miles on it. The Department had already been working on an ambulance replacement plan to remount an ambulance every fiscal year. Unfortunately, having multiple ambulances out of service has sped up the need to do one immediately because it will still take six months to get back.

III. DISCUSSION:

This item is being brought before council at this time rather than mid year or waiting until next fiscal year for a number of reasons. The Out of Service ambulances went down after mid-year was completed. With two of

our front line ambulances out of service, we are utilizing our backups, the highest mileage ambulances, in their place. One of the ambulances has a timing cover issue that has to go in for service, but can be used for emergencies according to the city mechanic.

Staff had originally requested two ambulance remounts for the FY 25-26 budget at a cost of \$480,000. This approval for this fiscal year will eliminate \$240,000 from that request. The timeline for a remount will take six months, and any additional ambulances that go down mechanical will reduce our fleet to three with no backups. In the event of no backups, we will have to shut down Huron, which could lead to loss revenue.

The Department had budgeted \$250,000 in OES revenue and exceeded that by approximately \$350,000 with expected revenue close to \$600,000. Because that excess was unexpected revenue, it could be used for this item with no cost to the General Fund.

EVG has been a supplier of ambulances to Coalinga Fire for the last four purchases and have met or exceeded our expectations. We would like to continue to use EVG as our sole source provider of emergency equipment. EVG has informed us that as of April 1, 2025, the lead time for a new ambulance build has increased from 12-18 months to 24 months, minimum. EVG has NO ambulances available for immediate purchase and continually receives requests for future ambulance build reservations. In addition, the cost of a new ambulance and equipment is expected to increase an additional 10% to \$445,000.

By doing a remount, the cost will be approximately 240,000 and take around 6-8 months once the chassis is received. The Chassis will be a brand new 2025 Ford F-450 and can be ordered and delivered within 4-6 weeks once the PO is signed. It will take approximately 6 months to complete the remount. The remount includes re-painting the box to match the chassis and all warranties are included as a new build. The Fleet Maintenance Battalion Chief has researched the quality of remounts compared to new builds and sees no reason not to do a remount. Many other agencies are looking at remounts due to the rising cost of new builds. We see remounts being the future of ambulance replacements.

IV. ALTERNATIVES:

1. Do not approve the remount and we will request to do two in FY 25/26.

V. FISCAL IMPACT:

The cost of the remount will come from unexpected, unfunded revenue from OES reimbursements. The Fire Department budgeted \$250,000 in revenue and to date we are at \$575,000 with \$600,000 projected by end of FY with three payments still outstanding. There will be no added cost to the current budgeted General Fund expenditures.

ATTACHMENTS:

File Name	Description
 PO_EVG_Amb_Remount.pdf	Purchase Order



Chief Greg DuPuis
Coalinga Fire Department
300 W. Elm Ave.
Coalinga, CA 93210

March 19, 2025

RE: Offer to Provide One (1) 2025 Emergency Vehicle Group Ambulance Remount(s)

Attention: Chief Greg DuPuis

On behalf of Emergency Vehicle Group, Inc., I would like to thank you for the opportunity to provide you with the following offer for Coalinga Fire Department to purchase One (1) 2025 Emergency Vehicle Group Ambulance Remount(s) on a Ford F450, 4 x 2, Diesel Powered Two Door Standard Cab Chassis.

Emergency Vehicle Group, Inc. (EVG) is proud to be in the business of serving those who bravely serve our communities and help ensure the safety of our families and friends. Our pledge is to offer you the same quality of service and expertise that is demanded from you. Over the years we have introduced fire departments, municipalities and private companies to the absolute best in service, sales and support for emergency vehicle products.

We proudly serve California, Arizona and Nevada and offer you premium custom products along with the best value available in the industry. EVG accomplishes this by representing Spartan Emergency Response, SMEAL Fire Apparatus, Ladder Tower, SVI Trucks, Unruh Fire, Wheeled Coach Ambulance and Road Rescue Ambulance as well as offering ambulance remount services and command vehicles built by EVG.

EVG employs EVT and ASE Certified Mechanics with decades of experience in servicing emergency vehicles, fire apparatus and ambulances. EVG recognizes the importance of these vehicles as a life saving device and take great pride in serving those that bravely serve and protect us. Our corporate office and service facility is located in Anaheim, CA.

Our mission is to develop long-term relationships and provide our customers with "honest, intelligent effort" in everything we do for you. We are committed to do whatever it takes to surpass customers' expectations by continually improving upon what we do.

All of us at Emergency Vehicle Group, Inc. believe in long-term relationships and we look forward to the opportunity of working with you and Coalinga Fire Department. I would again like to thank you for the opportunity. Everyone at EVG offers you our sincere pledge of "Honest, Intelligent Effort" in everything we do for you now, and in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Hulett", is written over a horizontal line.

Brandon Hulett
Regional Account Manager

PROPOSAL

Chief Greg DuPuis
Coalinga Fire Department
300 W. Elm Ave.
Coalinga, CA 93210

March 19, 2025

The undersigned is prepared to provide for the Coalinga Fire Department, upon receipt of a valid purchase order or a fully executed contract for final acceptance by Emergency Vehicle Group, the apparatus and equipment herein named and for the following prices:

Description	Price Each	Extended Price
One (1) 2025 Emergency Vehicle Group Ambulance Remount(s) on a Ford F450, 4 x 2, Diesel Powered Two Door Standard Cab Chassis	\$220,000.00	\$220,000.00
CA Sales Tax (Based on Rate of 8.975%)	\$19,745.00	\$19,745.00
Tire Fee	\$12.25	\$12.25
Document Fee	\$80.00	\$80.00
Total Purchase Price	\$239,837.25	\$239,837.25

*All prices are quoted to include Ford GPC Rebates. Pricing is subject to change if the current rebate/GPC amount changes or becomes unavailable per vehicle. If the Ford rebates amount changes, the difference will be invoiced to the Coalinga Fire Department. Price is subject to change and will be recalculated if additional options are requested.

Said apparatus and/or equipment to be built and shipped in accordance with the specifications/work order reference number For Quote and any associated drawing(s) as provided. The specifications/work order/drawings herein contained will form a part of the final contract and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by Emergency Vehicle Group, Inc. of the purchase order or executed contract, and provided such alterations do not materially affect the cost of the construction of the apparatus.

The apparatus and/or equipment will be ready for delivery approximately 180 days after receipt of valid purchase order or executed contract and receipt of the chassis at the manufacturers facility, not including chassis and materials delays, or other causes beyond our control.

The proposal for apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of the proposal, and with all applicable guidelines for Emergency Apparatus as published at time of the proposal, except as modified by the referenced specifications. Any increased costs incurred by the seller because of future changes in or additions to said standards will be passed along to the customer as an addition to the price set forth above.

Unless accepted within 30 days from date of proposal (listed above), the right is reserved to withdraw this proposition.

Respectfully Submitted,

Brandon Hulett
Regional Account Manager

Purchase Agreement

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between Emergency Vehicle Group, Inc, a Nevada corporation ("EVG"), and Coalinga Fire Department ("Customer") is effective as of the date specified in Section 3 hereof.

1. Definitions.

- a. "Product" means the apparatus and any associated equipment manufactured or furnished for the Customer by EVG pursuant to the Specifications
- b. "Specifications" means the general specifications, technical specifications, training, and testing requirements for the Product contained in the EVG Proposal for the Product
- c. "EVG Proposal" means the proposal provided by EVG attached as an attachment prepared in response to the Customer's request
- d. "Delivery" means the date EVG is prepared to make physical possession of the Product available to the Customer
- e. "Acceptance" The Customer shall have fifteen (15) calendar days of Delivery to inspect the Product for substantial conformance with the material Specifications; unless EVG receives a Notice of Defect within fifteen (15) calendar days of Delivery, the Product will be deemed to be in conformance with the Specifications and accepted by the Customer

2. Purpose. This Agreement sets forth the terms and conditions of EVG's sale of the Product to the Customer.

3. Term of Agreement. This Agreement will become effective on the date it is signed and approved by EVG's authorized representative pursuant to Section 22 hereof ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment. The Customer agrees to purchase the Product specified for the total purchase price of Two Hundred Thirty Nine Thousand Eight Hundred Thirty Seven Dollars and Twenty Five Cents (\$239,837.25) ("Purchase Price"). Prices are in U.S. funds.

5. Future Changes. Various state or federal regulatory agencies (e.g. NFPA, KKK, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply there with will be added to the Purchase Price to be paid by the Customer. In addition, any future drive train upgrades (engine, transmission, axles, etc.), or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. To the extent practicable, EVG will document and itemize any such price increases for the Customer.

6. Agreement Changes. The Customer may request that EVG incorporate a change to the Products or the Specifications for the Products by delivering a change order to EVG; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit EVG to evaluate the feasibility of such change ("Change Order"). Within [seven (7) business days of receipt of a Change Order, EVG will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. EVG shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only effective when counter-signed by EVG's authorized representative.

7. Cancellation/Termination. In the event this Agreement is cancelled or terminated by a party before completion, EVG may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by EVG; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. EVG endeavors to mitigate any such costs through the sale of such Product to another purchaser; however Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by EVG upon sale of the Product to another purchaser, plus any costs incurred by EVG to conduct any such sale.

8. Delivery, Inspection and Acceptance. (a) Delivery. Delivery of the Product is scheduled to be within 180 days of the Effective Date of this Agreement, F.O.B. Anaheim, CA. Risk of loss shall pass to Customer upon Delivery. (b) Inspection and Acceptance. Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish EVG with written notice sufficient to permit EVG to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by EVG within thirty (30) days from the Notice of Defect. In the event EVG does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and Accepted by Customer.

9. Notice. Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

Emergency Vehicle Group, Inc.
2883 East Coronado Street
Anaheim, CA 92806

Coalinga Fire Department
300 W. Elm Ave.
Coalinga, CA 93210

10. Standard Warranty. Any applicable warranties are attached hereto and made a part hereof. Any additional warranties must be expressly approved in writing by EVG's authorized representative.

- a. Disclaimer. OTHER THAN AS EXPRESSLY SET FORTH IN THIS AGREEMENT, NEITHER EVG, ITS AUTHORIZED MANUFACTURERS, AFFILIATES, SUBSIDIARIES, LICENSORS OR SUPPLIERS, THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES, MAKE ANY EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCTS PROVIDED HEREUNDER OR OTHERWISE REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, AND THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.
- b. Exclusions of Incidental and Consequential Damages. In no event shall EVG be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from EVG's own negligence, or otherwise.

11. Insurance. EVG maintains the following limits of insurance with a carrier(s) rated A- or better by AM. Best:

Commercial General Liability Insurance:

Products/Completed Operations Aggregate: \$1,000,000

Each Occurrence: \$1,000,000

Umbrella/Excess Liability Insurance:

Aggregate: \$2,000,000

Each Occurrence: \$2,000,000

The Customer may request: (x) EVG to provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above; (y) to be included as an additional insured for Commercial General Liability (subject to the terms and conditions of the applicable EVG insurance policy); and (z) all policies to provide a 30 day notice of cancellation to the named insured

12. Indemnity. The Customer shall indemnify, defend and hold harmless EVG, its officers, employees, manufacturers, agents or subcontractors, from any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, personal injury and death) to all property and persons caused by, resulting from, arising out of or occurring in connection with the Customer's purchase, installation or use of goods sold or supplied by EVG which are not caused by the sole negligence of EVG.

13. Force Majeure. EVG shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond EVG's control which make EVG's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

14. Default. True occurrence of one or more of the following shall constitute a default under this Agreement: (a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) EVG fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with EVG.

15. Manufacturer's Statement of Origin. It is agreed that the manufacturer's statement of origin ("MSO") for the Product covered by this Agreement shall remain in the possession of EVG until the entire Purchase Price has been paid. If more than one Product is covered by this Agreement, then the MSO for each individual Product shall remain in the possession of EVG until the Purchase Price for that Product has been paid in full. In case of any default in payment, EVG may take full possession of the Product, and any payments that have been made shall be applied as payment for the use of the Product up to the date of taking possession.

16. Independent Contractors. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venture of or with the other.

17. Assignment. Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval



Purchase Agreement for Emergency Apparatus (continued)

18. Governing Law; Jurisdiction. Without regard to any conflict of laws provisions, this Agreement is to be governed by and under the laws of the state of California.

19. Facsimile Signatures. The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures. 20. Entire Agreement. This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by EVG's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by EVG's authorized representative.

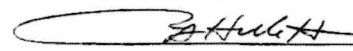
21. Conflict. In the event of a conflict between the Customer Specifications and the EVG Proposal, the EVG Proposal shall control. In the event there is a conflict between the EVG Proposal and this Agreement, the EVG Proposal shall control.

22. Signatures. This Agreement is not effective unless and until it is approved, signed and dated by EVG Manufacturing, Inc.'s authorized representative.

Coalinga Fire Department:

Signature	Date
<hr/>	
Printed Name	
<hr/>	
Title	
<hr/>	

Emergency Vehicle Group:

	3/19/2025
Signature	Date
<hr/>	
Brandon Hulett	
<hr/>	
Printed Name	
<hr/>	
Regional Account Manager	
<hr/>	
Title	
<hr/>	

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 4258 Amending the Firefighter Reserve Job Description
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Greg DuPuis, Fire Chief

I. RECOMMENDATION:

The Fire Chief and Interim City Manager recommend adopting Resolution No. 4258 amending the Firefighter Reserve Job Description.

II. BACKGROUND:

Minor changes made. Eliminating two separate job descriptions for Firefighter Reserve EMT and Firefighter Reserve Paramedic and created one Job Description for Firefighter Reserve with incentive for Paramedic certification based on the pay scale approved by City Council on February 20, 2025.

III. DISCUSSION:

IV. ALTERNATIVES:

1. Do not approve (not recommended)

V. FISCAL IMPACT:

There is no fiscal impact for amending the job description.

ATTACHMENTS:

File Name	Description
❏ RESO_No_4258_Amending_Firefighter_Reserve_Job_Description.pdf	RESO No. 4258
❏ JD_Firefighter-_Reserve.pdf	Firefighter Reserve Job Description

RESOLUTION NO. 4258

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA AMENDING
FIREFIGHTER RESERVE JOB DESCRIPTION**

WHEREAS, The Fire Chief and Interim City Manager have presented the City Council with a revised Firefighter Reserve Job Description; and

WHEREAS, The Firefighter Reserve Job Description has been reviewed by the City Council and the City Council has determined that the Job Description is adequate and necessary; and

WHEREAS, The City Council has determined to approve the Firefighter Reserve Job Description.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Coalinga as follows:

1. The Firefighter Reserve Job Description is hereby approved.
2. The Interim City Manager and/or Fire Chief is authorized to implement and carry out the provisions of the Firefighter Reserve Job Description.

PASSED AND ADOPTED by the City Council of the City of Coalinga at a Regular Meeting held on the 3rd day of April 2025, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

APPROVED:

Mayor, Nathan Vosburg

ATTEST:

City Clerk / Deputy City Clerk

City of Coalinga

155 W. Durian

Coalinga, CA 93210

Firefighter (Reserve)

Pay Class: Fire Reserve

FLSA Non-Exempt

DEFINITION

Under the general supervision of a Fire Captain or “Officer-in Charge (OIC),” fights fires, mitigates hazardous materials emergencies and staffs ambulances in the protection of life and property; participates in fire prevention activities and fire company inspections; assists with the operation and maintenance of fire apparatus, firefighting/rescue equipment and ambulances; may supervise ambulance operations while on emergency calls; and performs other duties as assigned. Reserve Firefighters work side by side with regular fire personnel when assigned to work part-time on shifts or responding to emergencies from home when called. This is a “career development” position that prepares individuals for entry into the full-time fire service career path.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Rescues persons endangered by fire or other hazards.
- Provides treatment for victims at the scene of an emergency and during transport to a hospital via ground and/or air ambulance.
- Renders Basic Life Support (BLS) or Advanced Life Support (ALS) services consistent with Fresno County Emergency Medical Technician (EMT) or Paramedic policies and procedures.
- Maintains records and makes reports concerning emergency medical care procedures and billing.
- Responds to alarms, lays hose lines, holds nozzles to direct stream of water onto fires.
- Raises, lowers, and climbs ladders; performs roof top ventilation; conducts overhaul, salvage, and clean-up operations.
- Assists in the mitigation of emergencies involving hazardous materials.
- Effectively operates at appropriate levels in the Incident Command System (ICS) used by the City of Coalinga.
- Assists in the maintenance of all department apparatus, equipment, fire hydrants, fire hose, alarm systems and office equipment.
- Performs general maintenance necessary to upkeep department buildings; sweeps and cleans station floors and rooms, washes walls, floors, and windows.

- Participates in “Code Enforcement” inspections to identify hazards; addresses violations and assists with fire investigations to determine preliminary fire cause.
- Participates in all fire drills and training exercises when on duty or as scheduled.
- Responds to fire calls and other emergencies during non-duty hours when required.
- Drives a fire truck, engine, or other fire apparatus if qualified.
- Wears a uniform; maintains a clean and neat appearance.
- Performs a variety of general clerical office duties; and assists members of the public who are seeking information about the City or Fire Department.
- Performs other duties as assigned.

QUALIFICATIONS

(1) Required Qualifications

Education: High school diploma or equivalent.

Experience: None required.

Licenses: Valid State of California Driver’s License, Class C; must be insurable under the City’s insurance policy without the City incurring any additional premiums or costs.

Certifications: Must possess California State Emergency Medical Technician Certification; must be able to obtain the Fresno County Certification as an Emergency Medical Technician within 30 days of appointment and maintain Fresno County’s Emergency Medical Technician certification as a condition of continued employment. Paramedics must keep State and County License in good standing.

Other: Must be 18 years of age at time of appointment; be a U.S. citizen or legal resident alien; and pass a thorough background investigation, psychological evaluation, and physical examination with drug test.

Classification: Successful applicants will be started under the classification of Firefighter/EMT Reserve. Those with a Paramedic License will start under the classification of Firefighter/Paramedic Reserve.

(2) Desirable Qualifications

NOTE: *The specifications listed below outline the desirable qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

Experience: Successfully completed a California Firefighter I Academy or possess some firefighter training and experience.

One year experience providing Basic Life Support level care in the prehospital setting.

NOTE: *It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.*

KNOWLEDGE, SKILLS AND ABILITIES

NOTE: *The following are a representative sample of the KAS's necessary to perform essential tasks of the position.*

Knowledge of: The organizational structure of the department; geographical configurations and characteristics of the response districts; department operating procedures for administration, emergency operations, incident management systems; appropriate methods of patient care used within the EMT scope of practice. Standard firefighting operations, procedures, equipment, and safety precautions; fire chemistry; federal, state and local agency laws and regulations pertaining to emergency service, fire safety and occupancy loads; safe driving procedures; basic mechanics; English usage, spelling, grammar and punctuation; principles and procedures of recordkeeping; and techniques used in dealing with the public.

Skill and Ability to: Analyze the potential threat to life and property; administer first aid, Basic Life Support (BLS) and CPR; use, maintain and service emergency medical equipment, fire apparatus, fire pumps, hoses, ladders, and other standard firefighting tools, such as hand tools, saws, radios, pagers, and telephones. Learn city streets and addresses. Comply with all applicable traffic laws while maintaining a safe response at speeds appropriate to road, traffic, and weather conditions. Understand and follow oral and written directions. Communicate effectively in written and verbal form. Keep accurate and orderly records; complete forms and reports; maintain confidentiality of sensitive information and documents; and establish and maintain effective working relationships with supervisors, peers, and the public.

ATTITUDE

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS

NOTE: *The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.*

Perform work within the fire station environment and outdoors in a life threatening, hostile environment during emergency operations; lift and carry heavy equipment, such as a standard 24- foot fire service aluminum ladder weighing 60 pounds and half (1/2) of a 35-foot fire service aluminum ladder weighing 135 pounds. Must be able to lift and carry people, such as half (1/2) of the weight of a gurney weighing 81 pounds plus the average weight of a male adult weighing 196 pounds plus the 02 unit (bag) weighing 25 pounds for a total weight of 151 pounds. Endure periods of extreme heat and physical exertion; and enter burning areas and other hazardous situations. Ability to stand, sit, walk, talk, and hear; climb, balance, stoop, kneel, crouch, crawl, and smell; use hands and fingers to handle and operate objects, tools, controls, etc; reach with hands and arms; and perform frequent, repetitive motions with hands, wrists and arms. Mental application uses memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Individual must exercise good judgment and be flexible and sensitive in response to changing situations and needs.

Approved by: _____
Sean Brewer, Interim City Manager Date _____

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approve Proposal from Koff & Associates, an Executive Recruiting Firm, for City Manager Recruiting
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Mario Zamora, City Attorney

I. RECOMMENDATION:

City Council's approval and acceptance of the proposal from Koff & Associates to provide executive recruitment services for the position of City Manager and authorize the City Manager or designee to execute all necessary documents to initiate the recruitment process.

II. BACKGROUND:

The City is seeking a highly qualified and experienced individual to serve as its next City Manager. To facilitate this process, the City Attorney solicited proposals from three (3) recruiting firms, two of which responded.

III. DISCUSSION:

Koff & Associates (K&A) is a firm with over 38 years of experience assisting public agencies with executive recruitment. Their expertise includes supporting public sector clients in California.

The proposal from K&A outlines a comprehensive five-step recruitment process. This process includes developing an ideal candidate profile, a five-week window for application and sourcing, recommendation of candidates, interview facilitation, and background/reference checks and offer. K&A estimates that executive recruitments generally take twelve to fourteen (12-14) weeks to complete.

The total not-to-exceed professional fee proposed by K&A is \$25,000, which includes all professional services and expenses such as brochure development and design, advertising, printing and shipping, associated consultant travel if required, and background checks (excluding candidate travel). Invoices will be billed monthly in four equal increments of \$6,250.00.

Notably, K&A recently completed the recruitment for the Assistant City Manager position for the City of Tulare. This recent experience in a similar California city demonstrates their familiarity with the regional candidate pool and the intricacies of municipal executive recruitment.

IV. ALTERNATIVES:

1. Deny the Proposal;
2. Conduct the City Manager recruitment process internally without the assistance of an executive

recruitment firm;

3. Approve, and accept the proposal from Bob Murray & Associates for \$27,000 and up to \$8,000 in expenses, and an estimated recruitment timeline of 13-16 weeks.

V. FISCAL IMPACT:

\$25,000 to Koff & Associates from the General Fund.

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> Koff___Associates_Coalinga_City_Manager_Recruitment_022625.pdf	Koff & Associates Proposal
<input type="checkbox"/> Bob_Murray___Associates_Coalinga_City_Manager_Recruitment_022725.pdf	Bob Murray & Associates Proposal



EXECUTIVE RECRUITMENT SERVICES

CITY MANAGER

CITY OF COALINGA



Koff & Associates
A Gallagher Company

Submittal date: February 26, 2025

Submitted by:
Koff & Associates
2835 Seventh Street
Berkeley, CA 94710

Frank Rojas
Recruitment Manager
Frank_Rojas@ajg.com
510.495.0448
KoffAssociates.com



Koff & Associates
A Gallagher Company



February 26, 2025

Mario Zamora
RE: City of Coalinga
155 West Durian
Coalinga, CA 93210

Dear Mr. Zamora,

Thank you for the opportunity to submit our proposal to assist the City of Coalinga with Executive Recruitment services. We are excited about the possibility of developing this partnership and supporting the City with the search for its next City Manager. Koff & Associates (K&A), a Gallagher company, is uniquely qualified based on over 38 years of assisting public agencies with finding and placing candidates dedicated to public service.

Our unique selling proposition lies in K&A's experience supporting public sector clients in California and throughout the USA. Through our investment in modern recruitment technology, we offer forward-thinking services that not only provide advanced extensive sourcing and outreach but allow us to tell the story of each project through easy-to-understand data.

Conducting countless executive search efforts has made K&A an expert in identifying, targeting, recruiting, and successfully placing women and minority candidates in many of our recruitments. Diversity recruiting is an area of focus, and our firm has a vast pool of resources at our fingertips to provide outreach on an industry-wide basis to the public and private sector for qualified candidates nationwide. We pride ourselves on transparency, flexibility, and quality work.

As K&A's Recruitment Manager, I am available to answer questions about this proposal, as well as our team and recruitment services. You can reach me at (510) 495-0448 or Frank_Rojas@ajg.com.

Sincerely,

Frank Rojas
Recruitment Manager



Koff & Associates
A Gallagher Company



Table of Contents

Business Information	1
Experience and Qualifications	1
Recent Successful Recruitments	2
Project Team	6
Project Approach / Methodology	7
References	11
Pricing Proposal	12
Professional Services Agreement Acknowledgement	13
Signature Page	14
Attachment: Sample Brochure	

BUSINESS INFORMATION

Koff & Associates (“K&A”) is a full spectrum, public-sector human resources and recruiting services firm founded by Gail Koff in 1984 and has been assisting cities, counties, special districts, other public agencies, and non-profit organizations.

As of April 30, 2021, we merged with Arthur J. Gallagher and are now officially a Gallagher Division. Our headquarters are in Berkeley, CA, and we have satellite offices in Southern California, the Central Valley, the Sacramento Region, and the Western US Region. GALLAGHER BENEFIT SERVICES, INC. is our legal name. It is a Delaware company, and the FEIN is 36-4291971.

EXPERIENCE AND QUALIFICATIONS

With nearly 40 years of HR experience, Koff & Associates knows public sector employment inside and out. We are familiar with public sector organizational structures, agency missions, operational and budgetary requirements, and staffing expectations. Our team is ready to support you at any level you wish – providing sourcing expertise, full-cycle recruitment at the start of your search through the start date of your newest employee, and everything in between.

We build enduring relationships	K&A provides personal attention to and creates long-term relationships with our clients. Because we care about and understand your organization’s people, culture, leadership, and unique needs, we identify highly qualified candidates to support your goals.
We value strength in diversity	With our focus on inclusion, networking, and advertising with minority-based associations, we source top talent and our placements reflect the Agencies we serve.
We leverage innovative search technology	K&A identifies candidates which traditional recruiting strategies may miss. We leverage innovative sourcing methodologies and technologies for a robust and advanced sourcing strategy that will attract hard to find passive job seekers.

Our long list of clients indicates our firm’s reputation as a quality organization that produces comprehensive, sound, and cost-effective results. K&A is “hands on” and responsive with the ability and expertise to identify the ideal candidate(s) for the City of Coalinga.

K&A uses its vast network to leverage recommendations and referrals of past clients in combination with modern sourcing techniques and technology to build the best candidate pools in the market. We are a team of true recruiters with over 60 years of combined experience. Our work speaks for itself, and our primary goal is to provide professional and technical consulting assistance with integrity, honesty, and a commitment to excellence.



RECENT SUCCESSFUL RECRUITMENTS

Following is a partial list of recent executive recruitments conducted by the K&A recruitment team:

Agency	Title
City of Calexico	Chief of Police, City Manager
City of Chula Vista	Deputy Director of Development Services, Deputy City Manager
City of East Palo Alto	Assistant City Manager , Chief of Police, City Manager
City of Oceanside	Director of Human Resources & Risk Management, City Manager , Risk Manager
City of Palm Springs	Airport Deputy Director, Planning & Engineering; Senior Civil Engineer; Fire Chief; City Manager
City of Rialto	City Engineer, Director of Finance, Assistant City Manager , Assistant Director of Finance, Director of Community Development, Director of Engineering Services/City Engineer
City of San Bernardino	City Manager , Deputy Director of Human Resources (Risk), Director of Human Resources, Chief of Police, Director of Public Works
City of Sanger	City Manager
City of Santa Fe Springs	City Manager
City of Signal Hill	City Manager
City of Soledad	City Manager
City of Tulare	Assistant City Manager , Chief Financial Officer
City of Vista	Director of Engineering, Director of Community Development, Assistant City Manager , Fire Chief
Bakersfield-Kern Regional Homeless Collaborative	Executive Director
California Utilities Emergency Association	Executive Director
California Assoc. - Local Agency Formation Commissions	Executive Director
Bay Area Water Supply and Conservation Agency	Chief Executive Officer/General Manager
East Valley Water District	General Manager/Chief Executive Officer
Greater LA County Vector Control District	General Manager
South Tahoe Public Utility District	General Manager
Stinson Beach County Water District	General Manager



Valley Sanitary District	General Manager
West Valley Water District	Chief Financial Officer, Director of Engineering, Assistant General Manager, General Manager
City of Avalon	Public Works Director
City of Commerce	Public Works Director
City of El Monte	Director of Human Resources, Chief of Police
City of Gilroy	City Engineer/Transportation Engineer, Public Works Director, Utilities Director, Fire Division Chief, Finance Manager, Fleet Superintendent
City of Glendale	Water Engineering Manager
City of La Mesa	Assistant Community Development Director, Risk Manager, Director of Human Resources
City of Lawndale	Director of Public Works / City Engineer, Director of Finance / City Treasurer
City of Lomita	Public Works Director, Water Systems Superintendent
City of Long Beach	Data Center Officer, City Treasurer
City of Los Altos	Housing Manager
City of Los Banos	Finance Director, Assistant Public Works Director, Assistant Fire Chief
City of Manhattan Beach	Fire Chief
City of Menlo Park	Assistant Administrative Services Director (Finance), Human Resources Manager
City of Millbrae	Director of Community Development, Public Works Director
City of Modesto	Engineering Division Manager – Utilities, Wastewater Division Manager
City of Ontario	Accounting Administrator, Budget Administrator, Accounting Supervisor, Investments & Treasury Officer, Assistant Community Development Director
City of Oxnard	Library Manager, Associate Traffic Engineer, Chief Financial Officer, Environmental Resources Division Manager, Safety Training Officer, Planning & Environmental Manager, Budget Manager, Senior Planner, City Traffic Engineer, Assistant Director of Housing, Assistant Public Works Director (Water Utilities), Controller, Public Works Director
City of Palmdale	Director of Community & Economic Development, Finance Manager, Deputy Director of Human Resources
City of Palo Alto	Assistant Director of IT, IT Project Manager (Senior Technologist), Water Treatment Plant Manager, Water Quality Control Plant Assistant Manager
City of Pasadena	Director of Parks, Recreation and Community Services; Director of Library & Information Services; Chief of Police; Controller



City of Patterson	Fire Chief, Director of Recreation & Community Services, Director of Finance
City of Pittsburg	Water Utilities Manager, Assistant City Engineer
City of Pomona	Development Services Director
City of Rancho Palos Verdes	Human Resources & Risk Manager, Principal Engineer, Associate Engineer – Utilities (Capital Projects), Associate Engineer – Utilities (Operations), Senior Engineer – Transportation/Traffic (Operations), Senior Engineer – Civil/Roadway (Capital Projects)
City of Redlands	Director of Human Resources
City of Richmond	Senior Civil Engineer, Director of Finance, Information Technology Manager, Deputy Director of Community Resources, Employment and Training; Budget Administrator and Accounting Manager
City of Riverside	Utilities General Manager, Deputy Finance Director, Debt & Treasury Manager, Budget Manager
City of Salinas	Planning Manager, Assistant Finance Director, Senior Civil Engineer, Chief of Police, Finance Director
City of San Jose	Assistant Chief Information Officer, Chief Information Officer
City of San Leandro	Assistant Finance Director
City of Santa Monica	City Engineer, Director of Transportation
City of Scottsdale, AZ	Economic Development Director
City of Seaside	Senior Civil Engineer, Assistant Public Works Director, Assistant Civil Engineer, Associate Planner, Assistant Planner
City of Stockton	Chief Financial Officer
City of Visalia	Administrative Services Director
City of West Hollywood	Economic Development Director
City of Woodland	Deputy Director of Public Works – Utilities
Coachella Valley Water Dist.	Associate Engineer- Stormwater and Sanitation, Director of Environmental Services
Contra Costa Water District	Assistant General Manager (Water Resources, Operations, & Maintenance), Assistant General Manager (Engineering & Construction), Director of Finance
County of Riverside	Director of Animal Services, Director of Human Resources, Department Public Information Officer I, DEI (Diversity, Equity, and Inclusion) Officer, County Counsel
County of San Bernardino	County Labor Relations Chief, Chief of Homeless Services
East Bay Regional Park Dist.	Chief of Interpretive & Recreation Services, Chief of Design & Construction, Chief Information Officer
Fresno Irrigation District	Senior Civil Engineer



Golden Gate Bridge Highway & Trans. District	Senior Electrical Engineer/Construction & Facilities
Irvine Ranch Water District	Collections Manager, Accounting Supervisor, Senior Human Resources Analyst, Human Resources Analyst
Marin/Sonoma Mosquito & Vector Control District	District Manager
Metropolitan Water District of Southern CA	Controller, Conveyance and Distribution Group Manager, Integrated Support Services Group Manager, Treatment and Water Quality Group Manager
Mid-Peninsula Water Dist.	Administrative Services Manager
Mtn. House Community Services District	Utilities Manager
Mtn. View Sanitary Dist.	Chief Plant Operator/Wastewater Operations Manager
North County Transit Dist.	Chief People Officer, Chief Executive Officer
Ontario Municipal Utilities Company	Utilities Customer Service Director
Orange Co. Mosquito & Vector Control District	Director of Human Resources
Port of Long Beach	Director of Security
San Bernardino County Transportation Authority	Chief Financial Officer
San Bernardino Superior Court	Human Resources Business Partner
Santa Clarita Valley Water Agency	Controller
Solano Transportation Agency	Finance and Budget Manager, Director of Projects, Senior Accountant, Program Coordinator
South San Joaquin Irrigation District	Telemetry System Supervisor, Finance and Administration Manager
State Bar of CA	Operational and Digital Transformation Lead, Chief Information Officer
Transportation Corridor Agencies	Chief Capital Program Officer
Westlands Water District	General Counsel
Yolo Transportation District	Director of Finance & Administration

PROJECT TEAM

Frank Rojas **Recruitment Manager**

Frank brings more than thirty (35) years of recruiting experience from the highly competitive direct placement and contracts labor industries and the corporate environment. He has significant experience placing corporate leaders, executive, professional, and technical staff, including individual contributors for the government sector, non-profits, aerospace, architectural and engineering, information technology, petroleum and chemical, energy, power, civil/structural, transportation, and private industry.

Frank began his career in Contract Labor. Over the next 30+ years, he launched seven start-up offices in several states and locations, providing direct placement and contract support to hundreds of clients in virtually all industries and levels of talent. He continued his career in the non-profit environment, managing and building talent acquisition support during significant growth periods. Having been a speaker at several networking and career coaching venues, Frank believes in utilizing traditional recruiting methodology with social media.

In addition to recently completing recruitments for the City of Tulare, City of Riverside, City of Oceanside, and West Valley Water District, recent successful efforts include positions of Assistant City Manager, Finance Director, County Executive Officer, Director of Human Resources & Development, City Treasurer, DEI Officer, Chief of Police, and Director-level hires for Information Technology, Social Services, Public Works, Community & Economic Development, Community Services, Animal Services, and Division/Site General Managers.

Frank has been named in the top 1% viewed profiles on LinkedIn and has established a strong client and customer base through trust, effective recruiting, relationship building, and teamwork.

Chelsea Freeman **Recruiting Supervisor**

Chelsea's professional experience includes almost 20 years in Human Resources which includes both the public and private sectors. She began her HR journey in private-sector manufacturing and then later transitioned to the public sector. Her previous role was as the Classification, Compensation, and HR Operations Manager at California State University, Monterey Bay, where she was responsible for developing and implementing a compensation philosophy for staff and faculty, as well as implementing process improvement efforts within the HR operations. She provided ongoing consultation to executives relating to organizational effectiveness, recruiting, and best practices in hiring which included Diversity and Inclusion training and properly classifying and compensating employees.

Since joining K&A, a Gallagher company, Chelsea has partnered her classification and compensation experience, marketing skills, and recruitment experience to bring a full-service experience to all clients. She currently manages full-cycle recruitments for California public sector agencies including cities, counties, and special districts. She provides supervisory oversight for technical, professional, and management recruitments.

Chelsea earned her B.A. degree in Communications from Sonoma State University.

Ember Plummer **Recruitment Coordinator/Project Support**

Ember supports the Koff & Associates team as a Recruiting Coordinator/Project Support. Since joining K&A, they have helped to develop efficient processes to streamline recruiting services. They support the recruiting team in a broad range of administrative needs and in preparing reports and documentation for clients. Ember earned their B.A. in English Language & Literature and World Literature from Smith College in Northampton, MA.

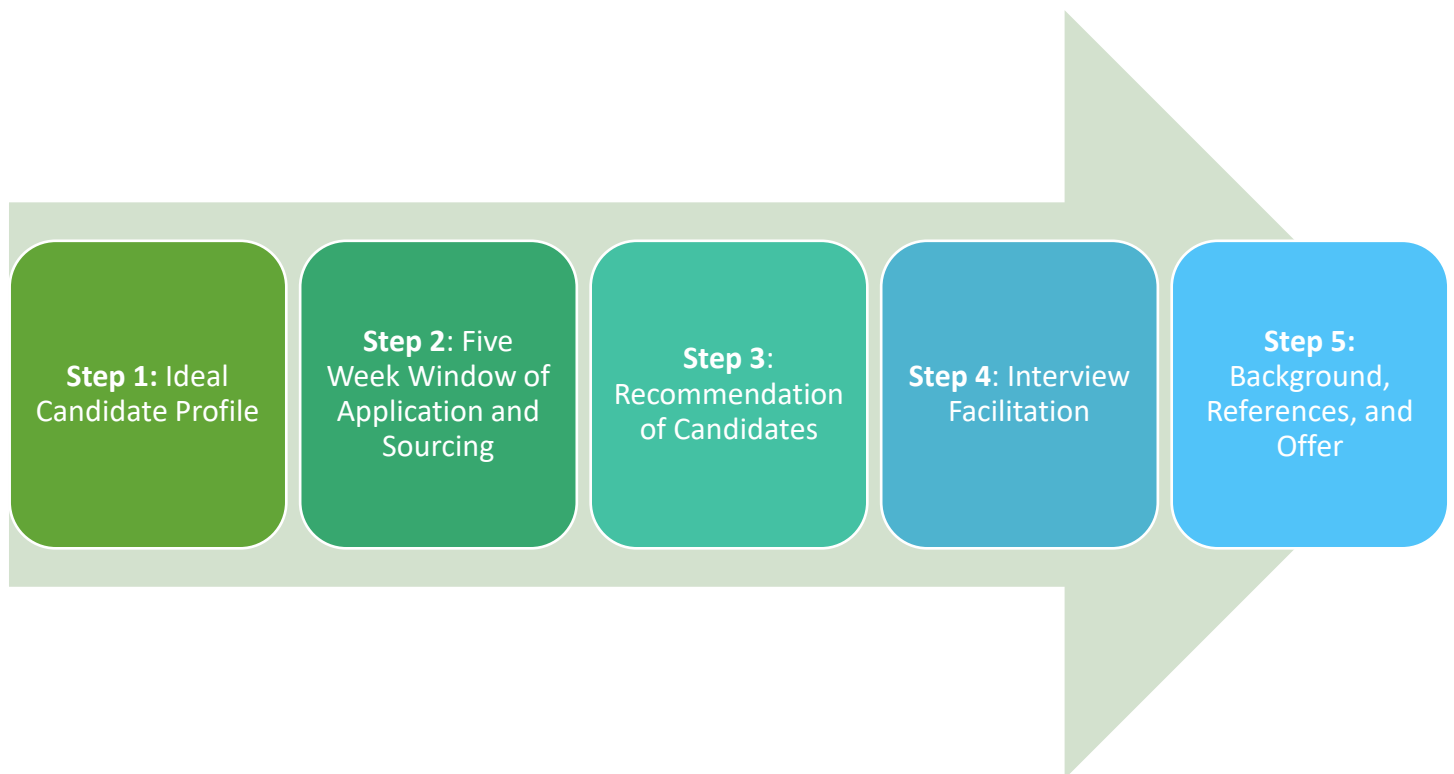


PROJECT APPROACH/METHODOLOGY

Our philosophy ensures thorough, thoughtful, and strategic sourcing, evaluation, selection, and vetting of candidates. We reach out directly to potential candidates, referral sources, professional associations, and user groups, etc. by using business media, outreach emails, general advertising, **and most importantly picking up the phone and actively calling passive applicants**. This strategy also includes focused advertising on websites and in publications specific to women and minority candidates.

K&A will provide weekly progress reports to the City and participate in conference calls and onsite meetings as requested.

We are responsible for ensuring compliance, adhering to, and maintaining all legally mandated documentation throughout the process.





Step 1: Ideal Candidate Profile

Developing the profile for the ideal job candidate for the position is crucial for a successful search process.

We will coordinate with the City in identifying and developing:

- The various organizational needs, vision, mission, goals, strengths, challenges, opportunities, and culture of the organization;
- Position competency requirements, i.e., knowledge, skills, and abilities;
- Personal and professional attributes required of and priorities for the new incumbent;
- Type of working relationship senior leadership desire with the new incumbent;
- Advertising strategies in conjunction with a national and/or regional outreach campaign;
- Compensation levels; and
- Schedule of deliverables from K&A.

After meeting(s) with the City, there will be a consensus of the key qualifications and characteristics of the position and the process, action plan, and timetable to be utilized for the recruitment process.

Brochure Design & Posting

Following the development of the candidate profile, an eye-catching recruitment brochure will be professionally produced in coordination with the City's feedback. The brochure will highlight the strengths of the City of Coalinga and the surrounding community. The brochure will feature the organizational structure and services of the City, its mission and goals, pertinent facts regarding the position, and necessary and desirable candidate qualifications.

Step 2: Five Week Window of Application & Sourcing

K&A can, at the request of the City, facilitate community surveys or community outreach forums to encourage feedback from residents. A report of resident comments will be provided to the City prior to first-round interviews.

Our effort will include a variety of activities designed to build the best available candidate pool. Our techniques and methodologies allow us to source from extensive pools of potential candidates and referral sources.

In coordination with the City, K&A will:

- Identify prospects;
- Provide each potential candidate with access to the recruitment brochure;
- Capture interested candidates in our recruitment project database; and
- Provide representative data to the City, including candidate documents, interview notes, and an outline of the recruitment process.



Step 3: Recommendation of Candidates

K&A will provide the City with a report of the leading candidates to further narrow the pool to the most highly qualified and establish the best organizational fit of each potential finalist. This screening process is specifically designed to assess the personal and professional attributes the City has identified and will focus on each candidate's ability, technical competency, and fit with the City's values, culture, and needs. Our assessment will consist of:

- Experience and qualifications;
- Cultural fit based on our understanding of essential intangibles;
- Clarity of any issues identified in the submitted documents;
- Reasons for position interest,
- The level of commitment to the position and the organization; and
- Other issues, including salary requirements.

Step 4: Interview Facilitation

We will advise and develop interviewing strategies and a menu of questions that will help analyze candidates' qualifications and management/work styles. We will facilitate all necessary communications with the City and candidates to ensure everyone is well prepared.

Interview questions will elicit information about each candidate's technical skill set, experience, leadership skills, adaptability, political astuteness, self-awareness, and other important aspects of the ideal candidate profile.

Questions, evaluation tools, and additional materials will be assembled in intuitive and user-friendly interview packets. We will use evaluation criteria agreed to by the City.

The Project Manager will coordinate interviews, interview schedules, and finalize the process. We will provide oversight during the panel interview process and facilitate a focused discussion with the City at the beginning and conclusion of the interviews to identify the most qualified candidate(s) for final interviews.

Step 5: Background, References, and Offer

K&A provides a thorough and quality reference and background check process for our clients. We start by calling candidates' employment and professional references and having an in-depth discussion, covering their strongest business characteristics, work style, interpersonal skills, and position-specific knowledge. All references will be documented and presented in a concise, user-friendly manner.

Background checks are conducted in coordination with a third-party firm to verify educational degrees and employment records and confirm clear driving records, criminal records, and financial history/credit. Reports can be tailored to clients' needs upon request. Safety for clients and their communities is our priority, so rest assured that we, as well as our background contract firm, meet or exceed relevant reporting requirements.

K&A can facilitate and lead the negotiations of the final terms and conditions of employment, such as the compensation package, benefits, and other perquisites (perks). We will notify all candidates not selected as finalists for the position.

Project Schedule

The following is a typical schedule for conducting recruitment efforts. Search efforts for executive recruitments generally take twelve to fourteen (12-14) weeks to complete, allowing enough time for all steps of the process and client schedules.

Weeks	2	4	6	8	10	12	14
Step 1							
Step 2							
Step 3							
Step 4							
Step 5							

K&A Diversity Statement

In 2024, **72% of our placements were women or people of color.** We source candidate pools that are representative of our clients' communities, and we present highly achieved slates of finalists with the same diversity. We use a variety of industry-specific diversity advertising to source a diverse and representative population of candidates. For example, a Fire Chief advertising campaign included posts to International Association of Women in Fire & Emergency Service - Women in Fire, International Association of Black Professional Fire Fighters, Inc., National Association of Hispanic Firefighters, and International EMS & Firefighters Pride Alliance.

This statement serves to reaffirm our commitment to providing equal employment opportunities to all employees and applicants for employment in accordance with equal opportunity and affirmative action laws.

We affirm our personal and official support of these policies, which provide that K&A is committed to implementing the affirmative action policies, programs, and procedures included in this plan to ensure that employment practices are free from discrimination. Employment practices include but are not limited to the following: hiring, promotion, demotion, transfer, recruitment or recruitment advertising, layoff, disciplinary action, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. We will provide reasonable accommodation to applicants and employees with disabilities.



REFERENCES

We are proud of our past recruitment work with clients to successfully place candidates to meet their organization's needs.

Recruitment & Agency	Contact
City of Riverside DEI (Diversity, Equity, and Inclusion) Officer, Debt & Treasury Manager, Budget Manager	Edward Enriquez CFO (951) 826-5972 EEnriquez@riverside.gov 3900 Main St, Riverside, CA 92501
City of Palm Springs Fire Chief, City Manager	Stephanie George Director of Human Resources (760) 323-8217 Stephanie.George@palmspringsca.gov 3200 E. Tahquitz Canyon Way Palm Springs, CA 92262
City of Pasadena Director of Library & Information Services, Chief of Police, Controller, Director of Parks Recreation and Community Services	Tiffany Jacobs-Quinn Human Resources Director (626) 744-4126 tjacobsquinn@cityofpasadena.net 100 Garfield Ave, Pasadena, CA 91101
West Valley Water District General Manager	Haydee M. Sainz Human Resources & Risk Manager (909) 820-3712 hsainz@wwwd.org 855 W. Baseline Rd. Rialto, CA 92377

PRICING PROPOSAL

Project

- City Manager

Professional Fee and Expenses

- Total not-to-exceed professional fee of \$25,000, which includes all professional services and expenses, including brochure development and design, advertising, printing and shipping, associated consultant travel if required, and background.
- Invoices will be billed monthly in four equal increments of \$6,250.

Note: Expenses do not include candidate travel.

Optional: Recruitment Video

In addition to the standard recruitment brochure, K&A can develop a Recruitment Video to better highlight the positive elements of the organization and community. These videos have proven to attract more job seekers and effectively expand the talent pool. Videos run approximately three-minutes in length and highlight the workplace environment, local landscape, and include interviews with selected staff. This video is optional and costs \$4,000.

Placement Guarantee

K&A is committed to recommending only the most qualified candidates who meet all the necessary requirements and qualifications and are also a cultural fit for the City. We proactively recruit for each search effort until a successful candidate is placed.

Therefore, we promise to present to the City a selective pool of candidates that met or exceeded our standards during the thorough screening processes and have been identified as ideal matches for the position. Should the City disapprove of all final candidates or should none pass the final interview and reference check process, we will work to find a new slate of candidates at no added cost, with the possible exception of necessary advertising.

In addition, for full recruitments for executive and mid-management positions, should the incumbent leave the position or be terminated from employment within 12 months of hire due to performance issues, we commit to conducting a one-time additional executive search to identify a replacement and only charge related expenses as described in the Pricing Proposal.

Overall, K&A's retention rate during the first 12 months of hire is robust and has been above 95% over the last several years.



PROFESSIONAL SERVICES AGREEMENT ACKNOWLEDGEMENT

We will be pleased to sign the City's professional services agreement for recruitment services, however we respectfully request that the City will allow for a period of negotiation of certain terms in the professional services contract related to liability, indemnity, insurance, and other terms. We have found that we have always come to an agreement with all of our clients in the past and appreciate the City's flexibility in reviewing certain terms in a collaborative fashion between our legal counsels.

INSURANCE ACKNOWLEDGEMENT

Gallagher shall at all times during the term of this Agreement and for a period of two (2) years thereafter, obtain and maintain in force the following minimum insurance coverages and limits at its own expense:

- Commercial General Liability (CGL) insurance on an ISO form number CG 00 01 (or equivalent) covering claims for bodily injury, death, personal injury, or property damage occurring or arising out of the performance of this Agreement, including coverage for premises, products, and completed operations, on an occurrence basis, with limits no less than \$2,000,000 per occurrence;
- Workers Compensation insurance with statutory limits, as required by the state in which the work takes place, and Employer's Liability insurance with limits no less than \$1,000,000 per accident for bodily injury or disease. Insurer will be licensed to do business in the state in which the work takes place;
- Automobile Liability insurance on an ISO form number CA 00 01 covering all hired and non-owned automobiles with limit of \$1,000,000 per accident for bodily injury and property damage;
- Umbrella Liability insurance providing excess coverage over all limits and coverages with a limits no less than \$10,000,000 per occurrence or in the aggregate;
- Errors & Omissions Liability insurance, including extended reporting conditions of two (2) years with limits of no less than \$5,000,000 per claim, or \$10,000,000 in the aggregate;
- Cyber Liability, Technology Errors & Omissions, and Network Security & Privacy Liability insurance, including extended reporting conditions of two (2) years with limits no less than \$2,000,000 per claim and in the aggregate, inclusive of defense cost; and
- Crime insurance covering third-party crime and employee dishonesty with limits of no less than \$1,000,000 per claim and in the aggregate.
- All commercial insurance policies shall be written with insurers that have a minimum AM Best rating of no less than A-VI, and licensed to do business in the state of operation. Any cancelled or non-renewed policy will be replaced with no coverage gap, and a Certificate of Insurance evidencing the coverages set forth in this section shall be provided to Client upon request.



Koff & Associates
A Gallagher Company



SIGNATURE PAGE

We thank you for your consideration of our proposal. We are committed to providing high-quality service and investing in a long-term partnership.

This proposal is valid for ninety (90) days.

Respectfully submitted,

By: KOFF & ASSOCIATES
State of California

Frank Rojas

Date: February 26, 2025

Recruitment Manager



CITY OF TULARE, CALIFORNIA

Assistant City Manager



THE COMMUNITY

The City of Tulare is an exceptional, family-oriented community with a population of 73,908 situated in the Central San Joaquin Valley along Highway 99, just 47 miles south of Fresno and 64 miles north of Bakersfield. Our mid-state location benefits businesses needing same-day access to key California markets as well as residents seeking recreational opportunities in the beautiful Sierra Nevada Mountains to the east and the spectacular California coastline to the west.

Founded in 1874 by the railroad, Tulare overcame numerous disasters in the 1880's. Following three major fires and the departure of the railroad, the community's saving element was bringing water and farming to the area. Situated in the heart of some of the most productive farmland in the world, Tulare is very attractive to food processors and distributors (such as Haagen-Dazs, Land O'Lakes, Saputo, and Lactalis -Kraft) because of our central location and abundant supply of locally grown products. Tulare County is the number one milk-processing county, and now the second largest agricultural producing county in the world, second only to neighboring Fresno County.

With its strong agricultural vitality, Tulare seeks to diversify its industrial and retail base through our focus on economic development. The City not only welcomes new industries and businesses, but it has become a regional attraction. Tulare has a historical downtown, first class historical museum, and an expanding outlet center providing up to 2.6 million square feet of retail space. In addition, Tulare is home of the International Agri-Center, sponsor of the largest farm equipment show in the world – the World Ag Expo.

Tulare is well known for its volunteerism and community spirit. The City has an excellent rapport with its citizenry and is currently undergoing positive growth. Tulare also has an attractive housing market with exceptionally priced quality homes. Tulare is a city challenging itself to provide new opportunities for all who call it home. The community is growing yet it retains the caring atmosphere of a small town. The city honors and celebrates its culturally diverse heritage while providing democratic and cost-effective services to all its citizens. The City Council works closely with the City Manager and with members of the public to ensure that the "voice of the citizen" is heard.

CITY GOVERNANCE

Tulare is a full-service Charter City with approximately 400 full-time and more than 200 seasonal employees in the departments of Administration, Finance, Human Resources, Community Services, Community & Economic Development, Public Works, General Services, Police, and Fire. Healthy revenue sources include a sound property tax base, a utility user's tax, and an 8.25% local sales tax. The City is governed by a five-member City Council elected by district. Adopted goals by the City Council include priorities in the areas of Public Health and Safety, Stewardship of Revenue and Assets, Quality of Life, and Community Governance and Communication. The City owns and operates its own water, sewer/pollution control, and solid waste municipal utility enterprises.

The City has a total budget of approximately \$144.9mil with a general fund of \$62.6mil. Like many local government agencies, the city has recruited and appointed its leadership team with the goal of continuously improving towards the goal of "excellence" in local government.

The City of Tulare is dedicated to supporting its residents and preserving the condition, livability, and affordability of its housing stock.

A New Renaissance of community and economic development programs is underway that will transform the city. Priorities and key projects include:

- The downtown Zumwalt Park Renovation to include an amphitheater for concerts
- A new Business Accelerator in partnership with the Tulare Chamber of Commerce
- Traditional and Permanent Supportive Housing revitalization programs
- A new Emergency Homeless Shelter equipped to house up to 400 unhoused individuals
- A one-acre K9 Bane Community Dog Park
- New State of the Art Interchange including the widening of Highway 99 to six lanes
- ERP Implementation

MISSION STATEMENT: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper.

Candidates are encouraged to visit the City's website at <http://www.tulare.ca.gov> for a broader understanding of the City's organization and our community.

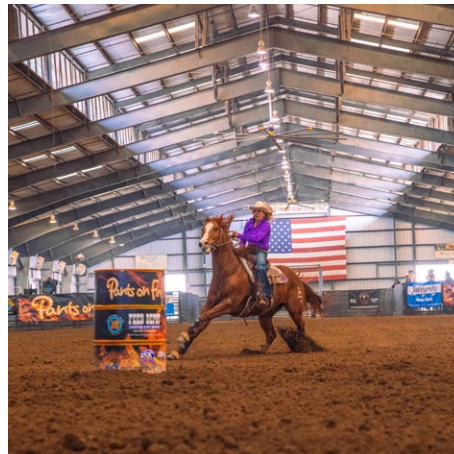
The Tulare 2023 Annual Report can be found here: <https://www.tulare.ca.gov/home/showpublisheddocument/22390/638659871538270000>

THE POSITION

The Assistant City Manager oversees, directs, and participates in, and strives to continuously improve all activities of the City of Tulare including short- and long-range planning and development of City-wide policy, as well as providing assistance to the City Manager in a variety of administrative, planning, analytical, and liaison capacities. As a member of the executive team, this position requires knowledge of public policy, municipal functions and activities, including the role of an elected City Council, and the ability to develop, oversee, and implement projects and programs and processes in a variety of areas. Responsibilities include overseeing and coordinating the complex and varied functions and activities of departments that may include community development, human resources, police and fire. The incumbent is accountable for accomplishing departmental planning and operational objectives and for furthering City goals within general policy guidelines.

Duties include, but may not be limited to the following:

- Continuously monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors administrative and support systems; identifies opportunities for improvement; directs the implementation of changes.
- Provides highly responsible administrative staff assistance to the City Manager and City Council; conducts specific and comprehensive analysis on a wide range of municipal policies, procedures, and issues including organizational, administrative, management, funding, policy or procedural issues; researches, analyzes, presents and implements recommendations; evaluates recommended changes on organization, policy and procedures.
- Meets and confers with individual and groups of citizens; represents the City in speaking engagements before local civic groups, local and state agencies, professional organizations and the media; explains and interprets City programs, policies and activities; review and responds to requests for service and complaints; negotiates and resolves sensitive, significant and controversial issues.
- Participates in the development and administration of the City's budget; directs the forecast of additional funds needed for staffing, equipment, and supplies; directs the monitoring of and approve expenditures.
- Contributes to the overall quality of the City's services by developing, reviewing, and implementing policies and procedures to meet legal requirements and City needs; monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors the distribution of work, support systems, and internal reporting relationships; identifies opportunities from improvement; directs the implementation of change.
- Plans, organizes, administers, reviews, and evaluates the work of professional, technical, and office support staff, directly or through subordinate levels of supervision.
- Selects, trains, motivates, and directs personnel; evaluates and reviews work for acceptability and conformance with department standards, including program and project priorities and performance evaluations; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures; responds to staff questions and concerns.
- Explains and interprets City programs, policies, and activities; negotiates and resolves sensitive, significant, and controversial issues.
- Plans, directs, and coordinates work plans; meets with management staff to identify and resolve problems; assigns projects and programmatic areas of responsibility; reviews and evaluates work methods and procedures.
- Prepares and verifies information for press releases; prepares administrative and employee information bulletins.
- Negotiates contracts and agreements; coordinates with legal counsel and City department representatives to determine City needs and requirements for contractual services; oversees information technology, communications service and maintenance, and marketing contracts.
- Conducts a variety of organizational studies, investigations, and operational studies; recommends modifications to City programs, policies, and procedures as appropriate.



- Appears before the City Council and Board of Public Utilities, public agencies, civic groups, other boards and commissions in the presentation and discussion of City-related issues; attends and participates in professional group meetings; stays abreast of new trends and innovations relating to municipal government.
- Represents the City and City Manager to elected officials, and outside agencies; coordinates department activities with those of other departments and outside agencies and organizations; explains and interprets City programs, policies, and activities; negotiates and resolves sensitive, significant and controversial issues.
- Prepares, reviews, and completes various reports, including special management reports requested by the City Manager, City Council, and other sources.
- Receives, investigates, and responds to the most complex citizen complaints, inquiries, and requests for services.
- Initiates, directs, and monitors process improvement projects and maintains project oversight of capital projects occurring within assigned areas of responsibility.
- Maintains and directs the maintenance of working and official departmental files.
- Monitors changes in laws, regulations, and technology that may affect City or departmental operations; implements policy and procedural changes as required.
- Performs other duties as assigned.

■ THE IDEAL CANDIDATE

Current excitement within the organization and optimism as the city's renaissance unfolds, this is a great time to join us in shaping the future of Tulare as our Assistant City Manager. We are seeking a candidate whose integrity, empathy, and experience make them an ideal fit to help lead the city. With a proven history of successful

leadership in managing public organizations that serve diverse communities, our Assistant City Manager will play a crucial role in orchestrating efforts across city departments, agencies, and the public.

As a key figure in our city's administration, the Assistant City Manager will demonstrate calm and steady leadership in the City Manager's Office and step into the role of acting city manager when needed. We are looking for a compassionate leader with exceptional communication skills, capable of navigating complex challenges and fostering collaboration to find effective solutions. Our ideal candidate will bring expertise in areas such as finance, human resources, community services, economic development, analytics, innovation, information technology, and strategic planning. They will also excel in providing guidance and mentorship to our dedicated staff, supporting their professional growth.

Experience in strategic planning, public finance, budgeting, capital projects, planning, labor relations and public engagement strategies will further enhance the candidate's suitability for this position. Join us in this exciting journey in continuing to build a vibrant, inclusive, and prosperous future for Tulare. This is an ideal opportunity for individuals that possess a passion for public service, and who recognize the opportunity to create and establish an effective and efficient administrative infrastructure for long-term success.

Key Attributes and Characteristics

- A strong leader who shares the vision of the Council and community, and who can advocate, articulate, and implement that vision.
- A manager who is able to blend innovation and creativity; someone who can think outside the box and can creatively move the City in a new direction or next step, while acknowledging the challenges of the City and addressing those in a strategic manner.
- A professional who can lead the organization with a commitment to uphold the values of Tulare, including valuing positive employee relations and continuing to build on its collegial and supportive team-oriented working environment.
- A forward thinker with the willingness to make difficult decisions based on what is right and what is best for the organization.



- A friendly, approachable leader who is actively engaged, focused on quality customer service and understands the needs of the community to ensure concerns are heard and respected.
- A diplomatic professional, someone known as a people person with an open communication style, who is comfortable interacting with a wide spectrum of individuals and cultures and who welcomes dialogue and discussion.
- An inclusive and communicative leader with the highest integrity, character, and ethics.
- A manager who values and openly demonstrates an appreciation for and connection with staff and has the ability to assist in morale building; invests in their employees and maintains and builds trust by providing a work culture of respect and active listening.

■ QUALIFICATIONS

Any combination of training and experience which would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

- A Bachelor Degree with major coursework in public administration, business administration, finance administration, economics, or a related field. A Master's Degree is desired.
- Five (5) years of responsible administrative or municipal experience.
- Three (3) years of management experience.

■ COMPENSATION AND BENEFITS

The annual salary for this position is \$159,121.20 - \$193,412.76 (Negotiable).

The City of Tulare offers a competitive benefits package that includes:

- **Retirement:** In accordance with the California Public Employees' Pension Reform Act of 2013 (PEPRA), the City of Tulare will offer the following retirement benefit (2.0% @ 62) to new PERS members beginning January 1, 2013 with three (3) year's final compensation. Existing miscellaneous PERS members, with no break in service, will receive 2.5% @ 55 formula with single highest year.
- **Insurance Benefits:** Health Insurance - City pays a portion of the employee and dependent coverage costs of group medical, dental and vision insurance. An opt-out plan is also available
- **Life Insurance** – based on annual salary. Short and Long-Term Disability Insurance.

Leave/Holidays:

- **Management Leave:** Eighty-eight (88) Hours per year (prorated based on date of hire).
- **Sick Leave:** Twelve (12) days per year (earned on a pay period by pay period basis)
- **Vacation Leave:** Ten (10) days per year. Additional days based on service years. (Buy-back option available)
- **Holidays:** Twelve (12) holidays observed annually.

Additional Leave: Employees receive one (1) day for birthday credit and two (2) floating holidays.

Other Allowances: Auto Allowance: \$400 per month; Cell Phone/ Data Plan Reimbursement: \$100 per month.

Optional Benefits: Additional Life Insurance, Voluntary Deferred Compensation Program (457 Plans), Flexible Benefit Program (IRS Section 125 Plan).

■ APPLICATION AND RECRUITMENT PROCESS

The final filing date is Friday, January 3, 2025.

To be considered, please submit a resume, cover letter, and five work related references (who will not be contacted in the early stages of the recruitment) to:

<https://koffassociates.com/tulare-asst-city-manager/>

Resumes should reflect years and months of positions held.

For additional information, please contact:



Koff & Associates
A Gallagher Company

Frank Rojas
(510) 495-0448

frank_rojas@ajg.com

Website: <https://koffassociates.com/>

Resumes will be screened based on the criteria outlined in this brochure. Candidates with the most relevant qualifications will be given preliminary interviews by the consultant. Koff & Associates will report the results to the City. The City will then select candidates to participate in panel interviews. Extensive reference and background checks will be completed on the selected candidate.





**BOB MURRAY
& ASSOCIATES**

Experts In Executive Search

A Proposal to Conduct an Executive Recruitment
for the Position of
CITY MANAGER
on behalf of the



1544 Eureka Road, Suite 180
Roseville, CA 95661
(916) 784-9080
(916) 784-1985 fax

February 27, 2025

Mayor Nathan Vosberg and
Members of the City Council
City of Coalinga
155 West Duran
Coalinga, CA 93210

Submitted via email to: mzamora@griswoldlasalle.com

Dear Mayor Vosberg and Members of the City Council:

Bob Murray & Associates is pleased to submit a proposal to conduct the City Manager recruitment for the City of Coalinga. The following details our qualifications and describes our systematic—yet flexible—method of identifying, recruiting, and screening outstanding candidates on your behalf. It also includes a proposed budget, timeline, and guarantee.

At Bob Murray & Associates, we pride ourselves on providing quality service to local governments, non-profit agencies, and private firms by capitalizing on our decades of experience and vast network of contacts. As a minority and woman owned firm, Bob Murray & Associates' places diversity, equity, and inclusion at the forefront of each recruitment. We recognize the importance of meeting each client's unique recruitment needs and building a plan together to establish success. Our expertise ensures that the candidates we present to the City of Coalinga will match the criteria you have established, be a positive addition to your organization, and be outstanding in their field.

Bob Murray & Associates recognizes that we work at the pleasure of the City Council and our job is to facilitate the Council in finding the City of Coalinga's next City Manager. Our best practice is to establish a strong partnership with the Council, to ensure the placement of a City Manager who is ideally suited to its needs. In developing this collaborative approach, we will seek the opportunity to meet with the Council individually to discuss their expectations for the City of Coalinga's new City Manager. The feedback received from Council will be essential in providing guidance when recruiting and screening candidates for the position.

Current and recent City Manager recruitments we have completed similar in size and scope to your upcoming search include the following:

2025

Fowler, CA (City Manager) - *Current*
Live Oak, CA (City Manager) - *Current*
Vancouver, WA (Deputy City Manager)- *Current*

Aliso Viejo, CA (City Manager)
Hayward, CA (City Manager)
Manhattan Beach, CA (City Manager)
Emeryville, CA (City Manager)
Reno, NV (City Manager)
Clovis, CA (City Manager)
Clayton, CA (City Manager)
Vancouver, WA (City Manager)
Orinda, CA (City Manager)

2024

Vernon, CA (City Administrator)
Folsom, CA (City Manager)
Murrieta, CA (City Manager)

Pinole, CA (City Manager)
Novato, CA (City Manager)
Saratoga, CA (City Manager)
Sparks, NV (City Manager)
Salinas, CA (City Manager)
Pacific Grove, CA (City Manager)

2023

Auburn, CA (City Manager)
Desert Hot Springs, CA (City Manager)
Downey, CA (City Manager)
Merced, CA (City Manager)
Moraga, CA (Town Manager)

Pacific Grove, CA (Interim City Manager)
Piedmont, CA (City Administrator)
Rio Vista, CA (City Manager)
San Bruno, CA (City Manager)
San Marino, CA (City Manager)
San Rafael, CA (City Manager)
San Ramon, CA (City Manager)
Santa Clara, CA (City Manager)
South Gate, CA (City Manager)
Ventura, CA (City Manager)
Winters, CA (City Manager)
Yountville, CA (Town Manager)

We work as a team on every search at Bob Murray & Associates. Your Project Lead would be Gary Phillips, Yasmin Beers. or Stephanie Dietz. Each Recruiter is highly experienced in guiding elected bodies through the decision-making process and would direct and supervise the project team from beginning to end.

To learn first-hand of the quality of our services and why the majority of our engagements come from repeat and referred clients, we invite you to contact the references listed on page 13 of the attached proposal.

We look forward to your favorable consideration of our qualifications. Please do not hesitate to contact us at (916) 784-9080 with any questions.

Sincerely,



Valerie Gaeta Phillips
President, Bob Murray & Associates

TABLE OF CONTENTS

THE RECRUITMENT PROCESS	2
STEP 1 DEVELOP THE CANDIDATE PROFILE	2
<i>Optional Service: Community and Staff Involvement</i>	2
STEP 2 DESIGN/DISTRIBUTE BROCHURE AND ADVERTISEMENTS	2
<i>Reaching Diverse Candidates</i>	3
STEP 3 RECRUIT CANDIDATES	3
STEP 4 SCREEN CANDIDATES	4
STEP 5 CONDUCT PRELIMINARY INTERVIEWS	4
STEP 6 SEARCH PUBLIC RECORDS	4
STEP 7 MAKE RECOMMENDATIONS	4
STEP 8 FACILITATE FINAL INTERVIEWS	5
STEP 9 CONDUCT BACKGROUND AND REFERENCE CHECKS	5
STEP 10 ASSIST IN NEGOTIATIONS	5
 COMPLETE ADMINISTRATIVE ASSISTANCE	 6
 COSTS AND GUARANTEE	 7
PROFESSIONAL FEE AND EXPENSES	7
<i>Optional Services</i>	7
GUARANTEE	8
 RECRUITMENT SCHEDULE	 8
 FIRM PROFILE	 9
 REFERENCES	 13

THE RECRUITMENT PROCESS

Bob Murray & Associates' recruiters are specialists in finding positive placements and providing security and fairness to candidates and clients while ensuring the integrity of the search process. We understand that superlative recruiting for the City Manager will lead to superlative results for the City of Coalinga. Outlined below are the steps in our proven recruitment process, refined through our 30+ years of experience in executive search.

STEP 1 DEVELOP THE CANDIDATE PROFILE

Our understanding of the City of Coalinga's needs will be key to a successful search. Gary Phillips, Yasmin Beers, or Stephanie Dietz will meet with the City Council and key stakeholders to learn as much as possible about the ideal candidate for the City Manager position. We want to become familiar with the values and culture of the organization, as well as to understand the current and future issues, challenges, and opportunities in the City of Coalinga.

Gary Phillips, Yasmin Beers, or Stephanie Dietz will review and help define the City's wish-list regarding the ideal candidate's personality, management style, knowledge, skills, and abilities and will work with the City to identify expectations regarding education and experience. The City Council and your Recruiter will discuss compensation, benefits, and other key information necessary to ensure that outstanding candidates are attracted to this opportunity. The profile we develop together at this stage will drive subsequent recruitment efforts.

Optional Service: Community and Staff Involvement

We find that many of our clients value a recruitment process that opens the opportunity for community members, business leaders, organization representatives, and employees to provide input regarding the ideal candidate. Our recruiters are skilled in designing and facilitating forums, town hall meetings, and online surveys that allow equitable involvement from a variety of constituencies and in consolidating feedback into a cohesive narrative of common themes.

If the City of Coalinga so desires, we will work with the City Council to create a customized community and/or staff input process.

STEP 2 DESIGN/DISTRIBUTE BROCHURE AND ADVERTISEMENTS

Gary Phillips, Yasmin Beers, or Stephanie Dietz and your dedicated Recruitment Coordinator will use the candidate profile developed with the City of Coalinga to create a professional recruitment brochure, with the assistance of our professional graphic designer. The four-page, full-color brochure will describe the community, organization, position, ideal candidate, and compensation and will include pictures provided by the City of Coalinga that you feel best represent your organization and your community.

Upon your approval, your Recruiter will send the brochure by postal mail and email to a targeted audience, personally inviting potential candidates to apply for the City Manager position. We will also place the recruitment brochure on our website, which attracts over 11,000 unique hits weekly

and is a trusted resource for candidates seeking executive and professional positions. Two sample brochures are included in this proposal package for your reference.

Your Recruiter will also design an effective advertising campaign appropriate for the City Manager recruitment. Our broadest outreach comes through our active social media involvement on Facebook, LinkedIn, and X (formerly Twitter), where upcoming and current positions are posted. Sources such as *Western City Magazine*, PublicCEO, and the Careers in Government website will be used to reach an extensive local government audience, while position-specific postings will be chosen to attract candidates who have built their careers in and are committed to the City Manager field.

Suggested City Manager-specific advertising sources for the City of Coalinga's search include:

- ICMA Newsletter
- League of California Cities
- National League of Cities
- California City Management Foundation
- California City News

Bob Murray & Associates does not typically place ads with job aggregators or general job posting sites such as CareerBuilder, Monster, or Indeed, as we have found that the broad reach of these sites does not necessarily lead to quality candidates for executive and professional positions.

Reaching Diverse Candidates

Bob Murray & Associates, a woman- and minority-owned business, is proud of its commitment to attracting and placing diverse candidates. Not only do we place advertisements with websites designed to attract minority and female candidates, but our President, Valerie Phillips, is a member herself of many diversity-focused organizations including the Local Government Hispanic Network, the League of Women in Government, the Professional Women's Network, Mexican Professionals, and Women Leading Government. She networks frequently with fellow members to gain insight into which potential candidates are leaders in their field.

Your Recruiter will seek to reach candidates in communities and organizations with demographic profiles and populations served like that of the City of Coalinga, to maximize the potential for individuals from a wide variety of backgrounds, cultures, and life experiences to be considered for the City Manager position.

STEP 3 RECRUIT CANDIDATES

The strongest candidates are often those who are successful and content in their current positions and need to be sold on a new opportunity. Our extensive network of contacts, developed through over 1,400 successful placements, is a primary source for identifying and obtaining referrals for these candidates. Our in-house database of 40,000 current and former executive and professional candidates is a valuable resource that can only be built over time—time that we have invested into perfecting our process for finding the right candidates for our clients. Our aggressive outreach efforts are focused on phone calls to personally invite potential applicants, answer questions, and allay any reservations, and these efforts are essential to the success of the City Manager recruitment.

STEP 4 SCREEN CANDIDATES

Following the closing date for the recruitment, Gary Phillips, Yasmin Beers, or Stephanie Dietz will screen all resumes we have received, using the criteria established in the candidate profile as a basis upon which to narrow the field of candidates. Internal candidates receive sensitive consideration, and your Recruiter will discuss with the City Council how the City of Coalinga wishes to proceed with these candidates.

STEP 5 CONDUCT PRELIMINARY INTERVIEWS

Gary Phillips, Yasmin Beers, or Stephanie Dietz will personally interview the top 10 to 15 candidates from the resume screening, with the goal of determining which candidates have the greatest potential to succeed in your organization. To reduce travel-related expenses to our clients and increase efficiency in the search process, these interviews are typically conducted via Zoom, Teams, or other convenient videoconferencing applications.

STEP 6 SEARCH PUBLIC RECORDS

Under the direction of your Recruiter, your dedicated Recruitment Coordinator will conduct a review of published print and online articles for each recommended candidate. Sources include Lexis-Nexis™, Google, social media, and our contacts in the field. This will alert your Recruiter to any further detailed inquiries we may need to make before our recommendations are finalized.

STEP 7 MAKE RECOMMENDATIONS

Based on our findings during the preliminary interview process, your Recruiter will recommend a limited number of candidates for your further consideration. Your Recruiter will make specific recommendations and will help facilitate discussions regarding the candidate pool, but the final determination of those to be considered will be up to you.

We typically recommend 6-8 candidates that we feel will best match your expectations, and we prepare a detailed written report on each candidate. This bound report provided to each member of the decision-making body includes:

- Candidate list with Recommended Finalists identified in *Group 1* and *Group 2* (primary and secondary recommendations), as well as *Internal* candidates
- Summary of experience and education for each Recommended Finalist candidate
- Complete cover letter and resume for each Recommended Finalist candidate
- List of *Other Applicants* (those who did not meet minimum qualifications or were otherwise unsuitable, based on our screening process)

Bob Murray & Associates maintains all search records for a period of seven (7) years following each recruitment, and we are happy to forward cover letters and resumes for each applicant by postal mail or email as soon as the recruitment closes to new applications.

STEP 8 FACILITATE FINAL INTERVIEWS

Our years of experience will be invaluable as we help you develop an interview process that objectively assesses the qualifications of each candidate. We will work with the City of Coalinga to craft and implement an interview approach that fits your needs. This may include individual and panel interviews by the City Council and key stakeholders, community/employee interview panels, writing and presentation samples, meet-and-greets, or another specialized process element your Recruiter helps the City of Coalinga to design.

Gary Phillips, Yasmin Beers, or Stephanie Dietz will be present on-site during the interviews to facilitate as necessary during the process and to guide discussion to consensus regarding final candidates. Bound interview books will be provided to each interview panel member containing:

- Recruitment brochure with candidate profile
- Interview schedule
- Suggested interview questions
- Experience summary, cover letter, resume, and rating form for each candidate
- Ranking forms for use during the panel interview process

We will work closely with your staff to coordinate and schedule interviews. Our goal is to ensure that each candidate has a very positive experience, as the way the entire process is conducted will influence the final candidates' perception of your organization.

STEP 9 CONDUCT BACKGROUND AND REFERENCE CHECKS

Your Recruiter and your Recruitment Coordinator will conduct detailed reference checks for up to three (3) final candidates. To gain an accurate and honest appraisal of the candidates' strengths and weaknesses, we will talk candidly with people who have direct knowledge of their work and management style. In addition to gaining a 360-degree view of candidates from the perspective of their supervisors, subordinates and peers for the past several years, we will make a point of speaking confidentially to individuals who may have further insight into a candidate's abilities but who may not be on their preferred list of contacts.

Your Recruitment Coordinator will work with candidates and our professional backgrounding firm, HireRight, to conduct credit, civil litigation, and motor vehicle record checks and verify candidates' degrees.

STEP 10 ASSIST IN NEGOTIATIONS

We recognize the critical importance of successful negotiations and can serve as your representative during this process. Your Recruiter knows what other organizations have done to put deals together with great candidates and what the current market is like for City Manager positions in organizations like the City of Coalinga's. Your Recruiter will be available to advise you regarding current approaches to difficult issues, such as housing and relocation. We will represent your interests and advise the chosen candidate and you regarding salary, benefits, and employment agreements, with the goal of putting together a deal that results in the appointment of your chosen candidate. With our proven experience and vested interest in a positive outcome, we can turn a

very difficult aspect of the recruitment into one that is straightforward and agreeable for all parties involved.

COMPLETE ADMINISTRATIVE ASSISTANCE

We receive many unsolicited testimonials each year from clients and candidates alike noting our prompt, considerate, accurate, and professional service during the search process. Throughout the recruitment, in time intervals that suit the City of Coalinga, we will provide you with updates on the status of the search and attend to all administrative details on your behalf.

Candidates receive immediate acknowledgement of their applications, as well as personal phone calls and/or emails (as appropriate) advising them of their status at each critical point in the recruitment. Candidates who receive preliminary or final interviews and are not chosen to move forward in the interview process will receive personal calls from your Recruiter on behalf of the City of Coalinga.

It is our internal company standard that all inquiries from clients and candidates receive a response within the same business day whenever possible, and certainly within 24 hours if the inquiry is received during the work week. Your Recruiter will be available to the City of Coalinga by office phone, cell phone, and email at any time to ensure a smooth and stress-free recruitment process.

COSTS AND GUARANTEE

PROFESSIONAL FEE AND EXPENSES

The fixed, flat professional services fee for conducting the City Manager recruitment on behalf of the City of Coalinga is \$27,000. Services provided for in this fee consist of all steps outlined in this proposal, including two (2) meetings on site. The professional fee does not limit the amount of time invested by Bob Murray & Associates in promoting a successful outcome for this project. In fact, our mission for this project is to ensure we assist in identifying the right candidate for the City of Coalinga. Therefore, your Recruiter will contact the City at the first anniversary of the placement to confirm an effective transition has occurred.

The City of Coalinga will also be responsible for reimbursing expenses Bob Murray & Associates incurs on your behalf. We estimate expenses for this project not to exceed \$8,000. Reimbursable expenses include (but are not limited to) such items as the cost of recruiter travel; clerical support; brochure development; placement of ads; credit and civil background checks; education verification; and public records searches. Postage, printing, photocopying, and telephone charges are allocated costs and included in the expense estimate. *In no instance will expenses exceed this estimate without prior approval from the City of Coalinga.*

Expense reimbursement for candidate travel related to on-site interviews will be the responsibility of the City of Coalinga.

Professional Fees and Reimbursable Expenses	
Professional Services (Fixed Flat Fee)	\$27,000
Reimbursable Expenses <i>Example costs and approximate amounts include:</i> Brochure Design and Printing (\$1,375) Advertising (\$2,600) Background Checks – 3 candidates (\$750) Consultant Travel (\$2,200) Other expenses – supplies, shipping, clerical (\$1,075)	\$8,000
Not-to-Exceed Total	\$35,000

Optional Services

- **Community/Staff Input Forum:** \$1,500/day, plus travel expenses
- **Online survey:** \$1,000 (Surveys include formatting questions and preparing survey link. Services do not include summaries or analysis of data.)
- **Additional on-site meeting days:** \$1,500/day, plus travel expenses
- **Additional background checks:** \$250/candidate
- **Additional reference checks:** \$500/candidate
- **Additional hires:** \$9,000/candidate
- **Other services:** \$250/hour or \$1,500/day

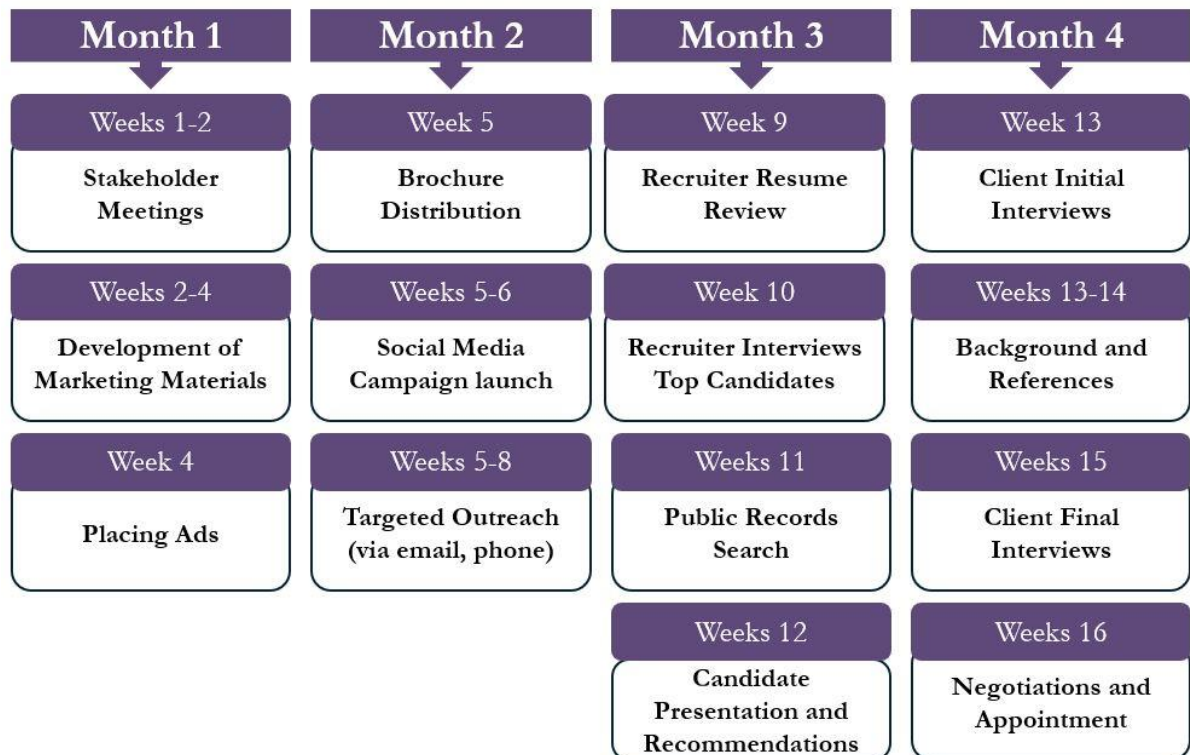
GUARANTEE

Should a candidate recommended by our firm resign or be terminated within the first 12 months of employment, we will provide the City of Coalinga with professional services to secure a replacement. Services will be provided at no cost, aside from expenses incurred on the City of Coalinga's behalf during the new search. We are confident in our ability to recruit outstanding candidates and do not expect the City to find it necessary to exercise this provision of our proposal.

RECRUITMENT SCHEDULE

We are prepared to start work on this assignment upon receipt of a signed professional services agreement or other written, authorized notification. A full search can be completed in 13-16 weeks from the date of initial meetings with our client.

The final recruitment schedule will be determined in collaboration with City of Coalinga. A typical timeline of tasks and events is included here for reference.



FIRM PROFILE

OUR STAFF

Bob Murray & Associates is a small firm focusing exclusively on executive search services. We have a team of fifteen (15):

- Bob Murray, *Founder*
- Valerie Gaeta Phillips, *President*
- Gary Phillips, *Executive Vice President*
- Joel Bryden, *Vice President*
- Yasmin Beers, *Senior Executive Recruiter*
- Adele Fresé, *Senior Executive Recruiter*
- Stacy Stevenson, *Senior Executive Recruiter*
- Jon Lewis, *Executive Recruiter*
- Stephanie Dietz, *Executive Recruiter*
- Melanie Richardson, *Executive Recruiter*
- Jeff Mori, *Executive Recruiter*
- Alexandria Kopack, *Recruitment and Operations Manager*
- Kathy Lolas, *Senior Recruitment Coordinator*
- Grace Marshall, *Senior Recruitment Coordinator*
- Steph Souza, *Recruitment Coordinator*

Please see your lead recruiter's biography below:

GARY PHILLIPS, EXECUTIVE VICE PRESIDENT AND RECRUITER

Since joining Bob Murray & Associates, Mr. Phillips has completed over 250 searches for executives and professionals in a wide variety of fields including animal services, city and general management, planning, legal counsel, cyber security, and human resources. Gary's clients have ranged from municipal government to non-profit and private sector organizations, and he has sourced outstanding candidates for positions from the level of division managers up to City Managers, Executive Directors, and General Managers.

Gary started his career with a New York-based Fortune 100 company and quickly became a Senior Manager, building and running a large customer service organization that eventually expanded to 13 countries in Europe. He proceeded to hold senior leadership positions in several Fortune 500 companies, with noted successes such as building an organization from two to 250 employees worldwide and growing a company from 800 to 1200 employees.

As part of an executive acquisition and recruiting team, Gary helped build a start-up enterprise software company in San Francisco, recruiting top-notch talent and building a world-class organization. He has maintained customer relationships in the public sector and the private sector, including medical and financial institutions. He prides himself on finding key talent and offering the best customer service to his clients. Mr. Phillips is based in the Sacramento region, and serves clients throughout California and in neighboring states.

YASMIN BEERS, SENIOR EXECUTIVE RECRUITER

Yasmin Beers brings over 33 years of municipal government experience to Bob Murray and Associates. Yasmin retired as the City Manager for Glendale with a population of over 200,000. She served as Chief Executive Officer overseeing close to 2,000 employees serving in Police, Fire, Public Works, Parks, Community Development, Library Arts & Culture, Innovation Performance & Audit, and Water & Power to name a few.

Yasmin's three decades of experience in public service brings extensive background in public sector finance, human resources management, contract negotiations, strategic planning & organizational leadership, policy development, emergency response & planning, team building and performance improvement. Throughout her career, Yasmin has had a great deal of experience in recruiting, selecting and hiring employees for executive and management level positions with a focus on the organizational needs and culture.

Yasmin currently serves on the Glendale Adventist Medical Center's Civic Advisory Board and the Advisory Board for Village Christian School. Yasmin is a past member of Soroptimist International of Glendale where she served as President in 1999/2000. She is a past board member of Glendale Healthy Kids, Salvation Army and the American Red Cross. In 2011 the Glendale Chamber of Commerce recognized Yasmin as Woman of the Year; in 2013 she was the recipient of The Armenian American Woman of Excellence Award; in 2014 Yasmin was recognized by the Glendale Educational Foundation for her distinguished service and philanthropic efforts; in 2015, YWCA awarded Yasmin with the Heart & Excellence Award; in 2017, she was recognized by Business Life Magazine as a Women Achiever; and in 2018 the California State Senate recognized Yasmin as one of the Woman of the Year, each a tribute to her core values that represent her civic responsibilities, volunteerism and community service.

Yasmin has a Bachelor of Arts degree in Political Science from California State University, Northridge and a Master's degree in Organizational Leadership from Woodbury University.

STEPHANIE DIETZ, EXECUTIVE RECRUITER

Stephanie Dietz brings over 20 years of municipal and public agency experience to Bob Murray and Associates. Stephanie retired as the City Manager for the City of Merced, a City with a population of nearly 100,000 and the newest University of California campus. She served as the Chief Executive Officer overseeing more than 500 employees who provided services within the areas of Police, Fire, Development and Inspection Services, Engineering, Public Works, Parks & Recreation, Arts & Culture, Housing, and the Office of Neighborhood Safety.

For 20 years, Stephanie garnered experience across city and county governments, along with the University of California, specializing in public finance and budgeting, human resources, labor relations, strategic planning, public safety, water management, redistricting, and leading city-initiated sales tax and charter ballot initiatives. Her professional career saw great success, with projects that included the construction of a new municipal airport terminal, the award of several state and federal grants to construct 850 affordable housing units, and the annexation of UC Merced. Throughout her professional career, she has been responsible for recruiting and retaining executive-level leaders who reflect the culture of their communities while fostering a spirit of innovation.

Stephanie serves on the Merced Irrigation District Board, on the Merced College Foundation Board, and as an Advisory Board Member for the Central California Small Business Development Center. In 2023, Stephanie was recognized by the California State Assembly as Woman of the Year for her innovative solutions in affordable housing and transportation and her pioneering spirit as the first female City Manager for the City of Merced. Stephanie also volunteers on the boards of several local non-profits that support youth sports and local FFA chapters, ensuring students have the community support needed to be successful.

Stephanie holds a Bachelor of Arts in Liberal Arts with a Minor in Mathematics from California State University, Fresno, and a Master of Arts in English from National University.

CORPORATION

Bob Murray & Associates was founded in May 2000 and operated under the corporation name MBN Services, Inc. until June 2014; our new corporation name is GVP Ventures, Inc., incorporated in California in 2014. Contact information for the corporation and the firm is as follows:

GVP Ventures, Inc. OR Bob Murray & Associates
1544 Eureka Road, Ste. 180
Roseville, CA 95661
(916) 784-9080
apply@bobmurrayassoc.com

Our corporation and firm are financially sound (and have been so since 2000), with documentation from our accountant available to your organization prior to final execution of a professional service agreement. We have never been involved in any litigation, aside from our personnel serving as expert witnesses when called to do so.

PROFESSIONAL ASSOCIATIONS

Our firm, represented by either our President or our Executive Vice President, are involved in the following organizations to remain engaged with current and future issues relevant to the work we conduct on behalf of clients like City of Coalinga:

- California Special Districts Association
- California City Management Foundation (CCMF)
- Engaging Local Government Leaders (ELGL)
- International City/County Management Association (ICMA)
- International Network of Asian Public Administrators (I-NAPA)
- League of California Cities
- League of Women in Government
- Municipal Management Association of Northern California (MMANC)
- Municipal Management Association of Southern California (MMASC)
- National Forum for Black Public Administrators (NFBPA)

Members of our leadership team not only attend events sponsored by these associations but are also frequently called upon to serve as panel members and to provide specialized lectures regarding industry-specific issues.

Recent and upcoming speaking engagements and trainings provided by our staff include:

- “Role of the Chief” class, annually presented by Jon Lewis on behalf of the California Police Chiefs Association;
- MMANC and MMASC annual mock interviews;
- Annual League of California Cities Booth; and
- Annual League of California Cities City Manager’s Conference (City Manager hosted event).

REFERENCES

Clients and candidates are the best testament to our ability to conduct quality searches. Clients for whom Bob Murray & Associates has recently conducted similar searches are listed below:

CLIENT:	City of Folsom, CA
POSITION:	City Manager
REFERENCE:	Mayor Mike Kozlowski (916) 458-2512
CLIENT:	City of Reno, NV
POSITION:	City Manager
REFERENCE:	Ms. Norma Santoyo, Assistant City Manager (775) 300-0677
CLIENT:	City of Salinas, CA
POSITION:	City Manager
REFERENCE:	Ms. Marina Horta-Gallegos, Human Resources Director (831) 758-7417
CLIENT:	City of Saratoga, CA
POSITION:	City Manager
REFERENCE:	Ms. Monica LaBossiere, Human Resources Manager (408) 868-1252

*We appreciate the City of Coalinga's consideration of our proposal
and look forward to working with you.*



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Authorize Purchase of Kubota Tractor to Maintain City Owned lots, Medians and Airport
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Eric DeLeon, Public Works Supervisor

I. RECOMMENDATION:

Authorize the purchase of a Kubota Tractor to maintain city owned lots, medians and Airport.

II. BACKGROUND:

The Public Works Department had a 2000 Kubota L4310 Tractor that was used to maintain city owned lots, medians and the airport. The Kubota was recently surplus due to the age of the equipment and the cost of upkeep.

III. DISCUSSION:

The Public Works Department is responsible for maintaining city owned lots, plots, median, right-of-ways and the airport. Currently, Public Works does not have a piece of equipment that can be used to maintain these areas.

The cost to rent this piece of equipment would cost \$1,500 a week and it is estimated that we would need this for several weeks.

IV. ALTERNATIVES:

Do not approve, staff does not recommend.

Rent a similar piece of equipment at \$1,500 a week.

V. FISCAL IMPACT:

The cost of the Kubota is \$44,308.97 (without Tax) will be divided equally between gas enterprise, water distribution, wastewater collection and the airport. Only the funds used for the airport will affect the general fund. This is a budgeted expense under major machinery and equipment.

ATTACHMENTS:

	File Name	Description
□	Kubota_Quote.pdf	Kubota Quote

Deleon, Eric
26986
City of Coalinga
edeleon@coalinga.com
559-935-1533

Quote Provided By
Hanford Equipment Company
Mika Tehee
309 E. 7th Street
Hanford, CA 93230
email: hanfordequip@gmail.com
phone: 5595820443

-- Standard Features --

-- Custom Options --



M Series

MX4900DTC
UTILITY TRACTOR, 4WD, 2 POST FOLDABLE ROPS, DT
TRANSMISSION

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Kubota V2403 Direct Injection
2.4L (148.6 cu in.) 4 Cyl
EPA Tier 4 Final Complaint
Turbo Common Rail Electronic Fuel Injection
Alternator - 45 Amp ROPS / 60 Amp CAB
12V 600 (ROPS) / 650 (CAB) CCA Battery

EXHAUST EMISSION CONTROL TYPE
DPF System (Diesel Particulate Filter)**HYDRAULICS / HITCH / DRAWBAR**

Open Center Gear Pump
Max. Flow @ Rated Engine Speed: 2700 RPM
Power Steering: 4.9 GPM
Impl. Flow: 9.5 GPM
Total Flow: 14.4 GPM

REMOTE VALVES

Optional (3) valves Float Detent,
Double Acting

3 POINT HITCH & DRAWBAR

Cat I/II 3-Point Hitch
@ Lift Points: 2870 lbs
(ASAE) @24" Behind: 2310 lbs
2WD Model - Rigid Lower Links
4WD Model - Telescoping Lower Links
2WD Model - Turn Buckle Stabilizers
4WD Model - Telescoping Stabilizers

FRONT AXLE

Hydrostatic Power Steering
2WD: Tubular Steel Telescopic
4WD: Cast Iron, Bevel Gear

TRANSMISSION - F / DT

4-Speed Partially Synchronized
8F/8R Two Range
Clutch - Dry
Mechanical Wet Disc Brakes
Rear Differential Lock

SELECTED TIRES

sub301
FRONT - 9.5-16 R1 GOODYEAR DURA TORQUE 6STUD
REAR-14.9-26 TITAN POWER LUG TL

FLUID CAPACITY

Fuel Tank 11.9 gal
Cooling System 6.9 qts
Crankcase with filter 7.4 qts
Transmission and
Hydraulics 11.6 gal

POWER TAKE OFF

Live-Independent Hydraulic
540 rpm Rear PTO
@ 2700 Eng. rpm
SAE Std 1 3/8" Six Spline

SAFETY EQUIPMENT

ROPS Certified CAB
Retractable Seat Belt
Flip-Up PTO Shield
Safety Start Switches
Parking Brakes
Electric Key Shut Off
Turn Signals
SMV Sign

OPERATORS PLATFORM

Semi-Flat Deck w/Hanging Pedals
High Back Seat with Adjustable
Suspension
Rubber Floor Mat
Stationary PTO Switch
Cup Holder
Color Coded Controls
Tilt Steering
Interior Light
Internal Rearview Mirror
Front Wiper w/ Washer
Left & Right Hand Door
Left Hand Step
Horn

INSTRUMENTS

Tachometer/Hour Meter
Fuel Gauge Meter
Warning Symbols
Coolant Temperature Meter

MX4900DTC Base Price: \$41,648.00

(1) 1ST POS LEVER KIT MX5400/MX6000 CAB MX6891A-1ST POS LEVER KIT MX5400/MX6000 CAB	\$616.00
(1) DOUBLE ACTING VALVE FOR MX L8303-DOUBLE ACTING VALVE FOR MX	\$303.00
(1) FRONT LOADER MX SERIES W/O VALVE LA1065A-FRONT LOADER MX SERIES W/O VALVE	\$5,683.00
(1) LOADER VALVE FOR CAB MODELS MX2132-LOADER VALVE FOR CAB MODELS	\$963.00
(1) BUCKET/ATTACHMENT LEVEL INDICATOR (ROD TYPE) MX2140-BUCKET/ATTACHMENT LEVEL INDICATOR (ROD TYPE)	\$94.00
(1) QUICK ATTACH 72" MATERIAL BUCKET L2236-QUICK ATTACH 72" MATERIAL BUCKET	\$842.00
(1) 18 Series Utility-Duty Rotary Cutter, 72" Width RCR1872-02-11-32-18 Series Utility-Duty Rotary Cutter, 72" Width	\$4,006.00

Configured Price: \$54,155.00

Sourcewell Discount: (\$12,034.28)

SUBTOTAL: \$42,120.72

Dealer Assembly: \$687.50

Freight Cost: \$1,093.75

PDI: \$400.00

Tire Tax \$7.00

Total Unit Price: \$44,308.97

Quantity Ordered: 1

Final Sales Price: \$44,308.97

Purchase Order Must Reflect Final Sales Price.**To order, place your Purchase Order directly with the quoting dealer**

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Fiscal Year 2025/2026 Budget Discussion
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Sean Brewer, Interim City Manager

I. RECOMMENDATION:

There is no recommendation. Staff will be presenting a first draft budget picture to the City Council for fiscal year 2025/2026.

II. BACKGROUND:

Staff will presenting the first draft of the FY2025/2026 budget. This first draft will be an initial look at the general fund and enterprise funds based on information we have at the moment.

III. DISCUSSION:

Due to our new budget approach, refining the numbers will take some time. The City Manager's goal is to present a budget that accurately reflects our operational structure and includes timely purchases not typically budgeted annually, providing a clearer view of year-over-year business costs. Staff will outline initial outcomes from our budget exercise and set expectations for future meetings. Personnel figures are currently conservative, reflecting the complexity of calculating costs at a granular level, particularly healthcare expenses based on the current information we have about rates.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
No Attachments Available	

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Discussion, Direction, and/or Potential Action regarding Increasing Presence of the Coalinga Fire Department at the Coalinga Airport - Future Agenda Item (Hedgecock and Schindler)
Meeting Date: Thursday, April 3, 2025
From: Sean Brewer, Interim City Manager
Prepared by: Sean Brewer, Interim City Manager

I. RECOMMENDATION:

Councilman Hedgecock and Councilman Schindler have requested a future agenda item to direct staff to prepare a report and costs associated with increasing the presence of the Coalinga Fire Department at the Airport.

II. BACKGROUND:

III. DISCUSSION:

Staff is requesting detailed direction from the Council on this future agenda item request in order to dedicate resources towards this effort.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name

Description

No Attachments Available