



# **CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA**

**October 3, 2024  
6:00 PM**

***The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.***

**Notice is hereby given that the City Council will hold a Meeting, on October 3, 2024 in the City Council Chambers located at 155 West Durian, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to this meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the agenda will be as follows:**

## **1. CALL TO ORDER**

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

## **2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS**

1. Coalinga's Trails Master Plan Implementation and Project Update

## **3. CITIZEN COMMENTS**

*This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.*

*Citizen Comments submitted in writing to the City Clerk by 5:00pm on the day of the*

*City Council meeting shall be distributed to the City Council and included in the record, however they will not be read.*

**4. PUBLIC HEARINGS (NONE)**

**5. CONSENT CALENDAR**

1. Approve MINUTES - September 19, 2024
2. Check Register: 08/01/2024-08/31/2024
3. Approve the Renewal of the Property Tax Allocation Agreement with Fresno County Fire Protection District
4. Approve Purchase of Portable Radios for the Fire Department
5. Approve Purchase of NFPA Compliant PPE Extractor for the Fire Department
6. Approve Annual Service Agreement with Stryker PRO Care
7. Approve MOU with West Hills College Paramedic Intern Program
8. City Council Adoption of Resolution No. 4239 - Declaring the property located at 217 Cindy Lane a Public Nuisance and Setting an Abatement Hearing
9. Authorize Interim City Manager to Enter into a Professional Services Agreement with SWCA, Inc. for On-Call Environmental Services Related to Federal and/or State Aided Projects
10. Authorize Interim City Manager to Enter into a Professional Services Agreement with Bender Rosenthal, Inc. for On-Call Right-of-Way Services Related to Federal and/or State aided projects
11. Coalinga Police Department Monthly Report for August 2024

**6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Receive Report and Approve a Regulatory Permit for a Cannabis Retail Facility with Delivery at 286 N 5th Street  
**Jose Garza, Chief of Police**
2. Council Consideration and Authorization for the Interim City Manager to Proceed with the Implementation of NEOGOV HR Platform Including a FY25 Budget Adjustment to Cover Unanticipated Costs  
**Sean Brewer, Interim City Manager**
3. Animal Shelter Construction Update  
**Sean Brewer, Interim City Manager**

**7. ANNOUNCEMENTS**

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

**8. FUTURE AGENDA ITEMS**

**9. CLOSED SESSION**

1. CITY MANAGER'S PERFORMANCE EVALUATION – Government Code Section 54957(b)

## **10. CLOSED SESSION REPORT**

**Closed Session:** A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

## **11. ADJOURNMENT**

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Coalinga's Trails Master Plan Implementation and Project Update  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Sean Brewer, Interim City Manager

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**I. RECOMMENDATION:**

Informational Only - Staff will present at the meeting.

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name	Description
Trails_Presentation_10-3-2024.pdf	Trails Master Plan Presentation - Project Updates





CITY *of*  
COALINGA

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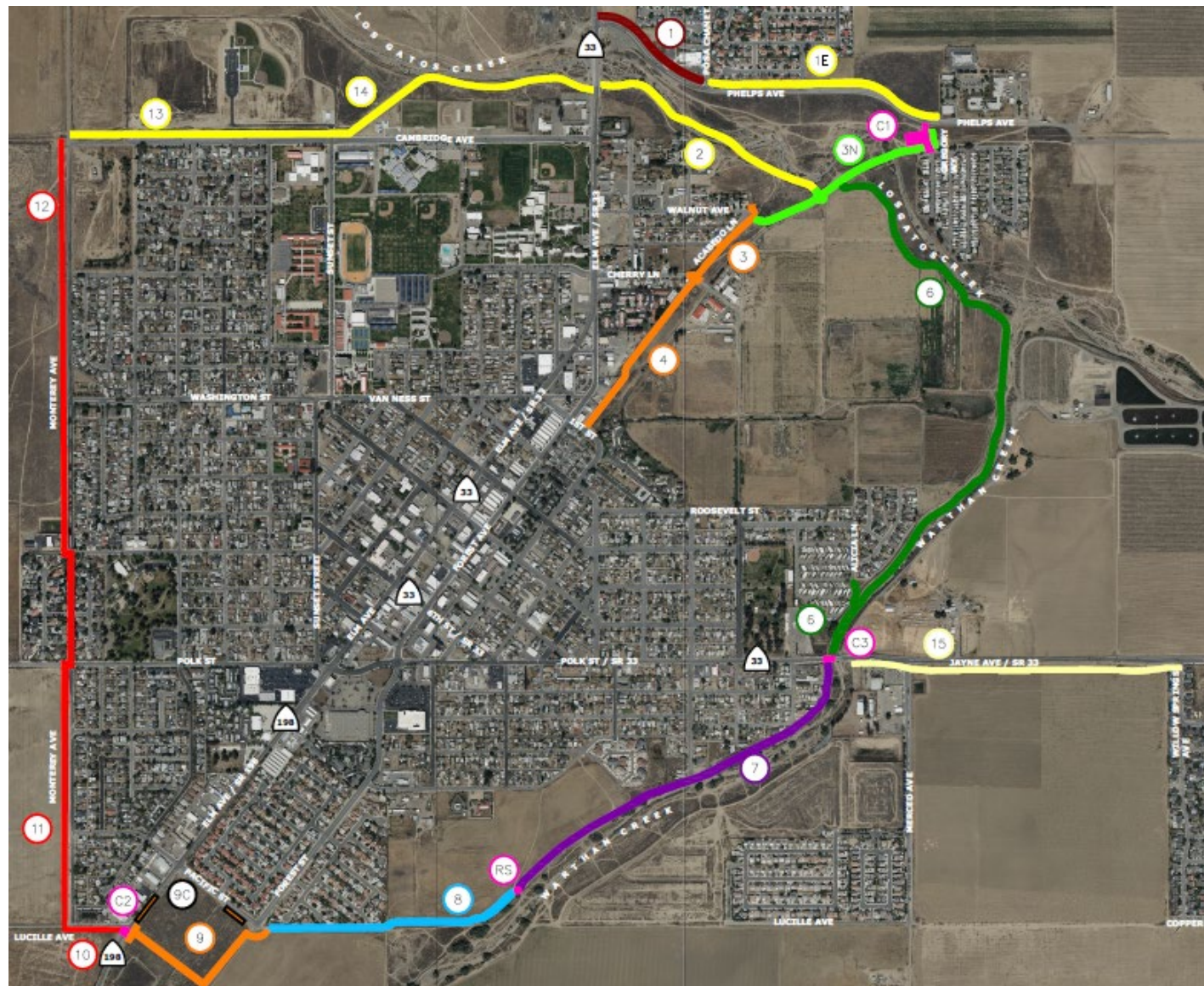
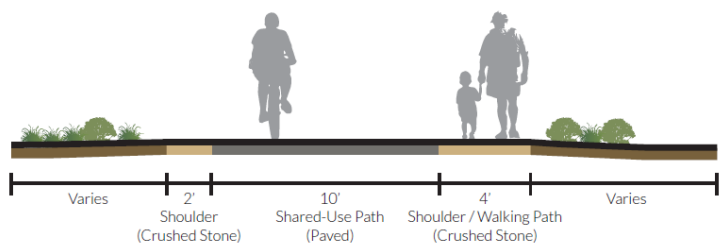
VOL. II OF IV

TRAILS MASTER PLAN



# Trails Master Plan

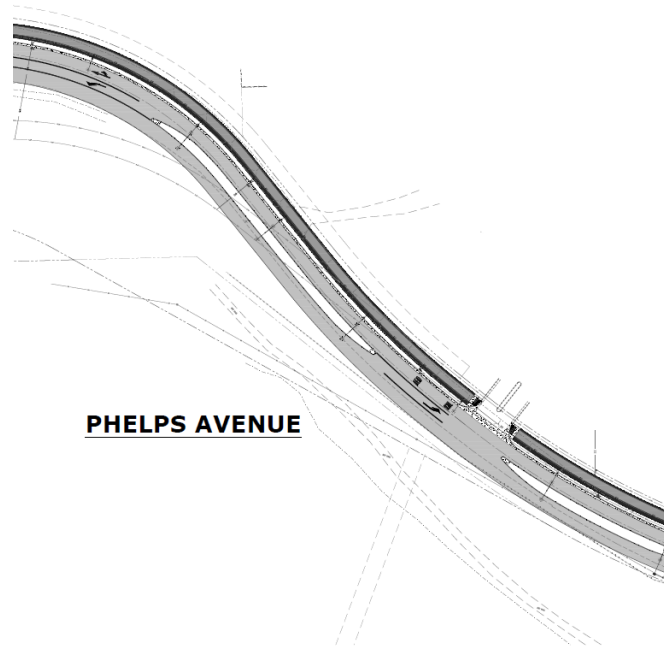
- 15 Segments
- Approx. 9.3 Miles Class I Bike-Ped Facility
- Separated from Motor Traffic





## Phelps Ave Improvements + Phase 1A Trail Segment

- Funding Program: Measure C – Flexible Funding & 2009 RDA Revenue Bond Proceeds
- Funding Amount: \$1,100,000
- Improvements: Complete Reconstruction of Street, Curb, Gutter, Sidewalk, Street Lights, Landscaping, Phase 1A of Multi-Use Trail Segment.
- Construction: Completed September 2020







## Multi-Use Trail Segments 10-12

- Funding Program: Congestion Mitigation Air Quality (CMAQ) – Federal Funds
- Funding Amount: \$599,000
- Local Match: \$119,800 (CMAQ Lifeline)
- Improvements: Construction of Multi-Use Trail Segments 10-12 on Monterey from Lucille to Cambridge
- Completed: Summer 2022





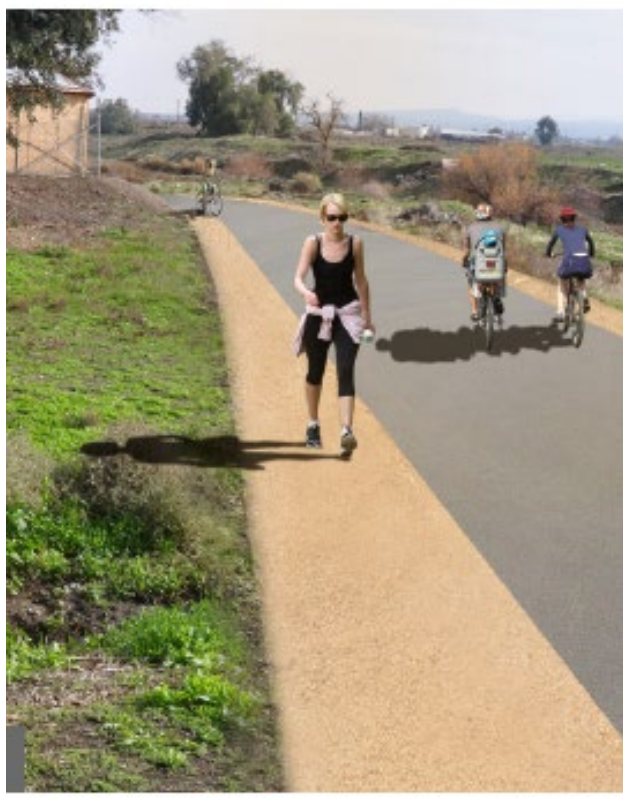
Segments  
 Segment 1  
 Segment 2  
 Segment 13  
 Segment 14

Fresno County, CA  
 USGS 7.5' Quadrangle:  
 Coalinga  
 T305 R15E S28, 29, 33  
 NAD 1983 California Teale  
 Albers PLUS  
 36.1536°N 120.3562°W

Scale: 1:20,000

Base Map: ESRI ArcGIS Online  
 Accessed: November 2021  
 Updated: 11/16/2021  
 Project No: 69016  
 Apr: 69016\_000000\_CMAQTrailProject  
 Layout: 69016\_000000\_Location

**SWCA**  
 ENVIRONMENTAL CONSULTANTS

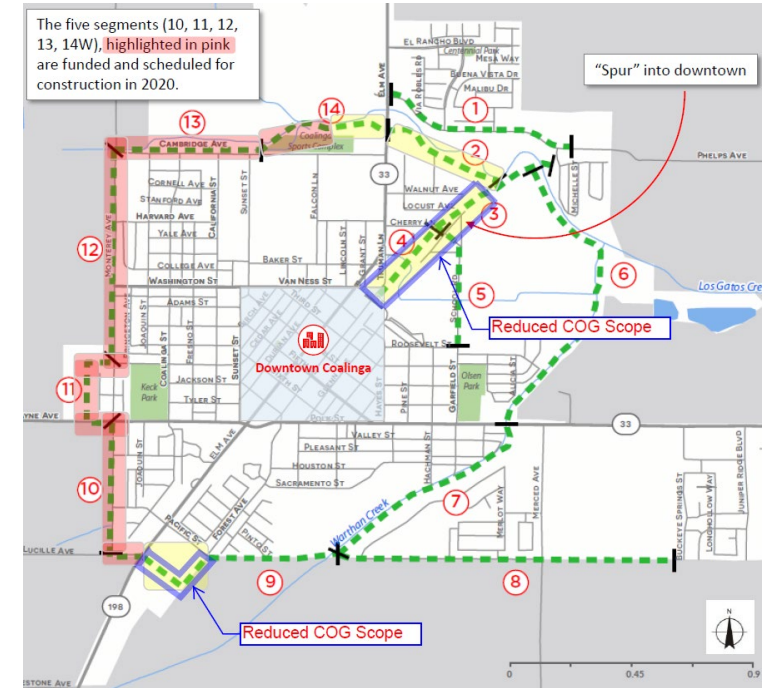


## Multi-Use Trail – Segments 1, 2, 13, & 14

- Funding Program: 2019/2020 CMAQ Funding Cycle
- Funding Awarded: \$1.4M
- Scope: Construction of Segments 1, 2, 13 & 14 of the Master Trails Plan.
- Construction: 2025/2026

# ATP Cycle 4 – Multi-Use Trails

- Funding Program: Active Transportation Program (ATP Cycle 4)
- Funding Awarded: \$885K
- Scope: Construction of Segments 3, 4, and 9 of the Master Trails Plan including CEQA Analysis.
- CEQA: Complete
- Design: Complete
- ROW: Certified
- Construction: 2025/2026



 Possible Staging Areas

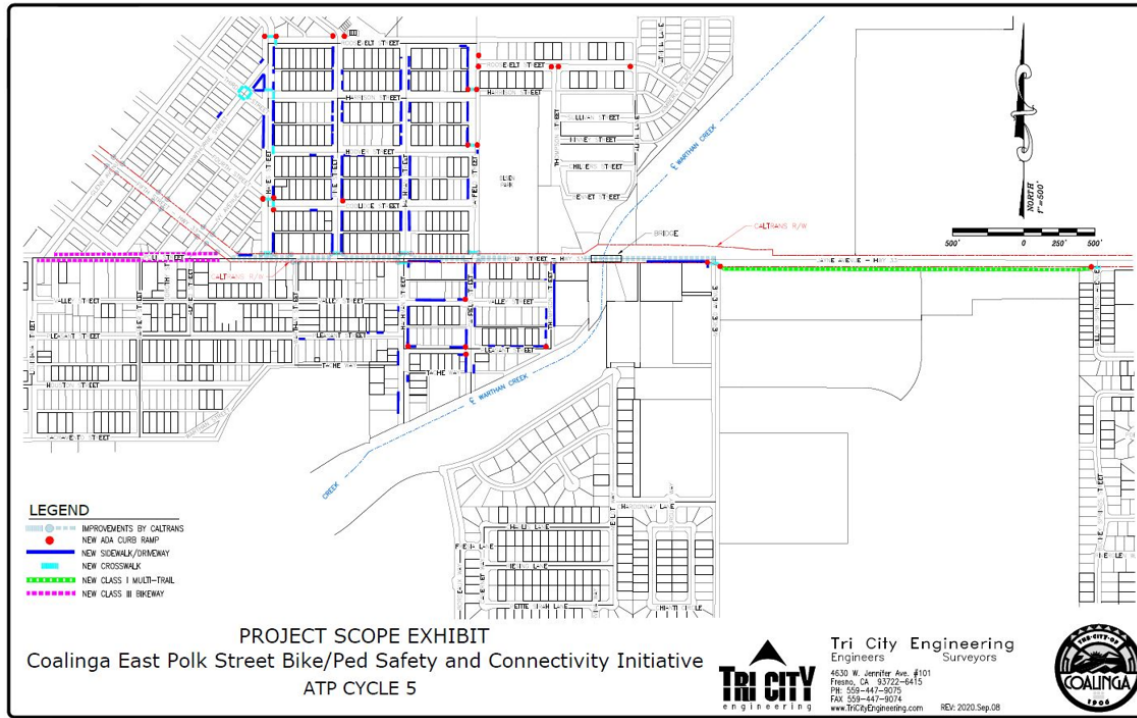
## Trail Segments

 Segment 3

 Segment 4

 Segment 9





## ATP Cycle 5 – Pedestrian Connections and Multi-Use Path Project

- Funding Program: Active Transportation Cycle 5, Local Measure C, CMAQ, Caltrans Partnership (SHOPP).
- Funding Amount: \$1.7M
- Improvements: New Sidewalks, Curb Ramps, Cross Walks, Striping, **Class 1 Multi-Use Path, Segment 15**, Lighting and RRFB's.
- Construction: 2026

# COALINGA PERIMETER TRAIL INTERCONNECT PACIFIC SOUTH & GREGORY NORTH

ATP CYCLE 6

TRAIL SEGMENT 3—NORTH PROJECT LAYOUT

\*\*\*SCALED OPTION\*\*\*

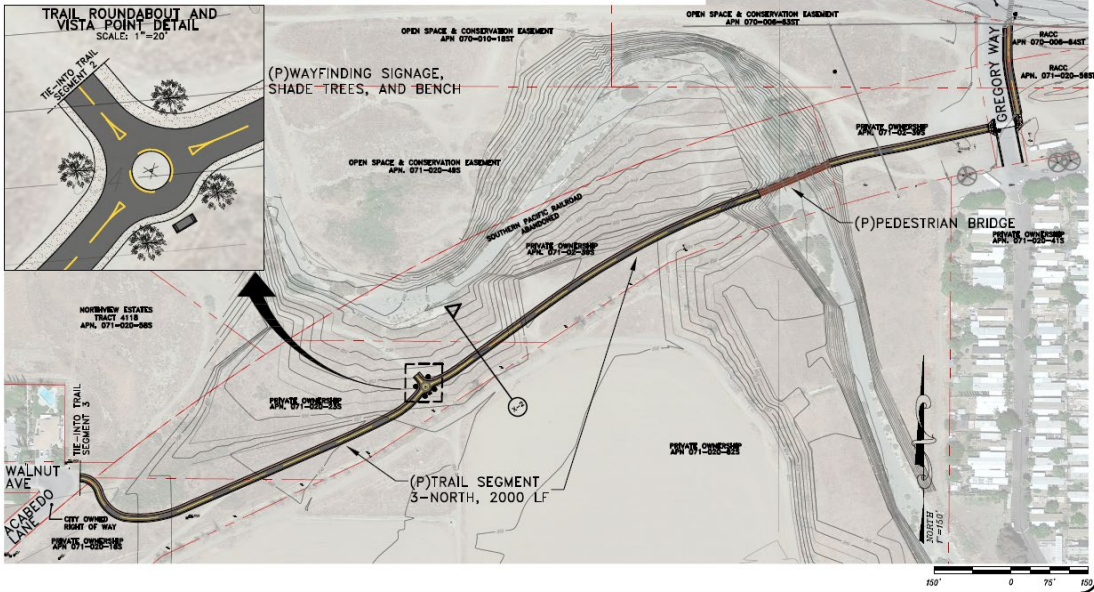


Photo Simulation

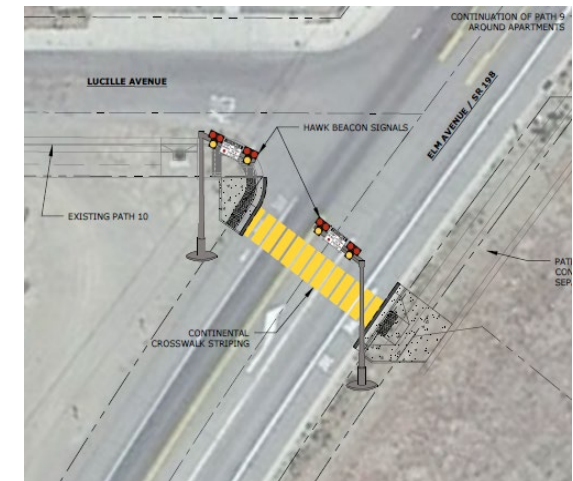
## ATP Cycle 6 Multi-Use Path

- Funding Program: Active Transportation Program (ATP) - State
- Funding Amount: \$1,770,000
- Improvements: Segment 6 Multi-Use Path, New Pedestrian Bridge.
- Awarded 2023
- Environmental Review Underway
- Construction Est. 2026



## ATP Cycle 7 – Multi-Use Trail (Application Submitted)

- Funding Program: Active Transportation Program (ATP Cycle 7)
- Funding Request: \$8.3M
- Scope: Segments 7, 8 and connectivity on Pacific Street to Forest (Partial Segment 9) + Rest Stop near Gregory Way, RRFB Crossings – Elm/Lucille & Polk/Warthan Creek Bridge.
- Regional Application (Reduced Scope)
  - Scope: Segment 7 & 8, Partial Segment 9.
  - Funding Request: 1.5M



# Questions?

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**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve MINUTES - September 19, 2024  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Shannon Jensen, City Clerk

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

	File Name	Description
▣	MINUTES_For_Approval_091924.pdf	Minutes - September 19, 2024

# MINUTES

## CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

### MEETING AGENDA

#### September 19, 2024

#### 1. CALL TO ORDER 6:00 PM

Council Members Present: Horn, Vosburg, Schindler, Hedgecock

Others Present: Interim City Manager Sean Brewer, City Attorney Mario Zamora, Chief of Police Jose Garza, Financial Services Director Mai Vang, Fire Chief Greg DuPuis, Administrative Analyst Mercedes Garcia and City Clerk Shannon Jensen

Council Members Absent: Ramirez

Others Absent: City Treasurer Dawn Kahikina

Changes to the Agenda: Interim City Manager Sean Brewer announced the following Changes to the Agenda:

1. Consent Calendar Item No. 5.2 will be Pulled from the Agenda and brought back at a later date; and
2. Consent Calendar Item No. 5.10 will be Pulled for and overview and discussion.

*Motion by Schindler, Second by Horn to Approve the Agenda for the meeting of September 19, 2024. Motion **Approved** by 4/0 Roll-Call Majority Vote. (Ramirez – Absent)*

#### 2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. The CrisCom Company – Quarterly Report Lobbying Services

Government Affairs Manager John Basmajian and Grants Manager Emily Engelsgaard of The Criscom Company presented the quarterly report.

2. Swearing In of Interim City Manager Sean Brewer

Mayor Horn swore-in Interim City Manager Sean Brewer.

### **3. CITIZEN COMMENTS**

*The following individual(s) spoke under Citizen Comments:*

Mary Jones asked who residents should contact regarding repairs to the sidewalks for the Unwired Broadband project, the City or Unwired?

*The following individual(s) submitted written comment(s):*

None

### **4. PUBLIC HEARINGS**

None.

### **5. CONSENT CALENDAR**

1. Approve MINUTES – September 5, 2024
2. Receive Report and Approve a Regulatory Permit for a Cannabis Retail Facility with Delivery at 286 N. 5th Street

*Item No. 5.2 was Pulled from the Agenda during Changes to the Agenda.*

3. Waive the Second Reading and Adopt Ordinance No. 868 a City Initiated Text Amendment ZTA 24-03 related to Gyms, Vehicle Washing Facilities and Drive Throughs
4. Waive the Second Reading and Adopt Ordinance no. 869 Amending Section 2-4.604, 2-4.607 of Article 6 of Chapter 4 of Title 2 of the Coalinga Municipal Code relating to the Purchasing Agent and System
5. Waive the Second Reading and Adopt Ordinance No. 870 related to Unsafe Camping and Public Hazards in the City
6. Adopt Resolution No. 4235 Updating Authorized Signatures of the Investment of Monies in the Local Agency Investment Fraud
7. Adopt Resolution No. 4236 Approving the Support of Proposition 36, the Homelessness, Drug Addition, and the Theft Reduction Act
8. Adopt Resolution No. 4237 Authorizing the Submission of a Grant Application for the 2024 Active Transportation Program (Cycle 7) Regional Bid
9. Adoption of Resolution No. 4238 Approving Final Parcel Map No. 22-02
10. Consideration of Bid Award for Derrick Reservoir Rehabilitation

*Item No. 5.10 was Pulled by Interim City Manager during Changes to the Agenda in order to advise the public.*

11. Approval of a City Engineer Task Order and Project Budget for Sacramento Street Rehabilitation Project
12. Code Enforcement Monthly Report for July 2024

*Motion by Schindler, Second by Vosburg to **Approve** Consent Calendar Item Nos. 5.1 and 5.3 through 5.12. **Approved** by a 4/0 Roll-Call Majority Vote. (Ramirez – Absent)*

## **6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Discussion, Direction and Potential Action on the League of California Cities 2024 Annual Conference Resolution(s)  
**Sean Brewer, Interim City Manager**

Interim City Manager Sean Brewer provided a brief overview of the item, stating that the Council will typically come to a consensus on how they would like the voting delegate to vote on the Council's behalf.

*Consensus of the Council is for the Voting Delegate to Vote in Favor of the League of California Cities 2024 Annual Conference Resolutions.*

## **7. ANNOUNCEMENTS**

### City Manager's Announcements:

Interim City Manager Sean Brewer announced that the City has been awarded a \$350,000 tree grant for the inventory and development of a management plan. The grant includes the planting of 20 new trees and funds for community outreach and education.

Mr. Brewer announced that due to the League of California Cities Annual Conference and the upcoming holidays there will be a need to cancel some of the City Council meetings: October 17th, November 21st, December 19th (potentially)

Mr. Brewer requested announced Airport Days: Wings and Wheels event will take place on Sunday, September 29, 2024 from 11am to 6pm out at the City's municipal airport. The City, along with the Chamber of Commerce, is hosting the event and we anticipate approximately 30 planes, 70 cars, food and non-food vendors. The event is free and we hope to see everyone out there.

### Council Member's Announcements:

None

### Mayor's Announcements:

None

## **8. FUTURE AGENDA ITEMS**

None

**9. CLOSED SESSION**

1. CITY MANAGER'S PERFORMANCE EVALUATION – Government Code Section 54957(b)
2. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Vacant Land (APNs: 072-104-26) located in the City of Coalinga at the SW corner of Fifth Street and Cedar Avenue. CITY NEGOTIATORS: Interim City Manager Sean Brewer and City Attorney Mario Zamora. NEGOTIATING PARTIES: Motte J M Trustee. UNDER NEGOTIATIONS: Price and Terms of Payment

**10. CLOSED SESSION REPORT**

None

**11. ADJOURNMENT 6:32 PM**

**APPROVED:**

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James Horn, Mayor

**ATTEST:**

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Shannon Jensen, City Clerk

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Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Check Register: 08/01/2024-08/31/2024  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Yasmin Gonzalez, Financial Services Supervisor

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name	Description
📎 2024-08_Check_Register_Cover_Sheet_for_Council.pdf	Check Register Cover Sheet - August 2024
📎 2024-08_Expense_Approval_Rpt.pdf	Check Register - August 2024





# CITY OF COALINGA

*The Sunny Side of the Valley*

## CHECK REGISTER

COUNCIL MEETING OF

Thursday, October 3, 2024

**EXPENSES: 8/1/2024 through 8/31/2024**

### ACCOUNTS PAYABLE:

Month Ending: 8/31/2024 Registers: # 75738 - #76019 \$ 1,866,809.35

### PAYROLL:

Pay Period Ending: 7/28/2024 Payroll Check # 18876 - 18877 \$ 1,162.65  
Pay Date: 8/2/2024 Direct Deposit \$ 224,722.67

**Payroll Total: \$ 225,885.32**

Pay Period Ending: 8/11/2025 Payroll Check # 18878-18880 \$ 2,138.54  
Pay Date: 8/16/2024 Direct Deposit \$ 242,566.74  
Cashouts/Separations: 8/26/2024 Payroll Check # 18881 \$ 5,371.06

**Payroll Total: \$ 250,076.34**

Pay Period Ending: 8/25/2024 Payroll Check # 18882 - 18889 \$ 4,693.11  
Pay Date: 8/30/2024 Direct Deposit \$ 224,174.49

**Payroll Total: \$ 228,867.60**

**TOTAL CHECK REGISTERS THROUGH: 8/31/24 \$ 2,571,638.61**



Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payment Number	Payable Number	Description	Vendor Name	Account Number	Item Amount
75738	8/5/2024	1820	SEIU Local 521 - Dues W/H		30.35
	0008427	SEIU Dues		950-000-33000	30.35
75739	8/7/2024	02475	Alberto Ramirez		2,748.33
	0008770	7/24 BLDG Janitorial Services		101-432-84030	2,200.00
	0008771	7/24 BLDG Additional Janitorial Duties		101-432-84030	123.33
	0008772	7/24 PW Janitorial Services		501-508-84030	141.66
	0008772	7/24 PW Janitorial Services		502-510-84020	141.67
	0008772	7/24 PW Janitorial Services		503-521-84030	141.67
75740	8/7/2024	02388	Amazon Capital Services, Inc.		58.18
	112-4708218-10362	8/24 ADMIN Office Supplies		101-405-70010	16.80
	1RQ4-9QQR-CLVN	7/24 FIN Office Supplies		101-406-70010	1.25
	1RQ4-9QQR-CLVN	7/24 FIN Office Supplies		501-406-70010	16.55
	1RQ4-9QQR-CLVN	7/24 FIN Office Supplies		502-406-70010	14.48
	1RQ4-9QQR-CLVN	7/24 FIN Office Supplies		503-406-70010	8.28
	1RQ4-9QQR-CLVN	7/24 FIN Office Supplies		504-406-70010	0.82
75741	8/7/2024	02386	American Office Solutions, LLC		6,154.17
	23039	8/24 ADMIN IT Monthly Contract		101-401-88040	55.77
	23039	8/24 CD IT Monthly Contract		101-404-88040	71.37
	23039	8/24 ADMIN IT Monthly Contract		101-405-88040	55.77
	23039	8/24 FIN IT Monthly Contract		101-406-88040	12.47
	23039	8/24 HR IT Monthly Contract		101-408-88040	36.39
	23039	8/24 PD IT Monthly Contract		101-413-88040	1,722.19
	23039	8/24 FD IT Monthly Contract		101-416-88040	466.77
	23039	8/24 PW IT Monthly Contract		107-422-88040	74.12
	23039	8/24 HR IT Monthly Contract		107-422-88040	1.43
	23039	8/24 HR IT Monthly Contract		117-416-88040	8.56
	23039	8/24 HR IT Monthly Contract		501-406-88040	2.85
	23039	8/24 FIN IT Monthly Contract		501-406-88040	166.24
	23039	8/24 PW IT Monthly Contract		501-503-88040	111.18
	23039	8/24 HR IT Monthly Contract		501-503-88040	4.28
	23039	8/24 HR IT Monthly Contract		501-508-88040	4.99
	23039	8/24 PW IT Monthly Contract		501-508-88040	74.12
	23039	8/24 FIN IT Monthly Contract		502-406-88040	145.46
	23039	8/24 HR IT Monthly Contract		502-406-88040	2.85
	23039	8/24 PW IT Monthly Contract		502-510-88040	185.30
	23039	8/24 HR IT Monthly Contract		502-510-88040	4.99
	23039	8/24 HR IT Monthly Contract		503-406-88040	1.07
	23039	8/24 FIN IT Monthly Contract		503-406-88040	83.12
	23039	8/24 PW IT Monthly Contract		503-520-88040	148.24
	23039	8/24 HR IT Monthly Contract		503-520-88040	2.14
	23039	8/24 PW IT Monthly Contract		503-521-88040	148.24
	23039	8/24 HR IT Monthly Contract		503-521-88040	0.71
	23039	8/24 HR IT Monthly Contract		504-406-88040	0.36
	23039	8/24 FIN IT Monthly Contract		504-406-88040	8.31
	23039	8/24 HR IT Monthly Contract		820-610-88040	0.71
	23064	8/24 ADMIN IT Monthly Contract - Backup for Sept2		101-401-88040	28.81
	23064	8/24 CD IT Monthly Contract - Backup for Sept 24		101-404-88040	38.41
	23064	8/24 ADMIN IT Monthly Contract - Backup for Sept2		101-405-88040	28.81
	23064	8/24 FIN IT Monthly Contract - Backup for Sept 24		101-406-88040	5.18
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		101-408-88040	19.59
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		107-422-88040	0.77

Expense Approval Report

Payment Dates: 8/1/2024 - 8/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	23064	8/24 PW IT Monthly Contract - Backup for Sept 24		107-422-88040	34.57
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		117-416-88040	4.61
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		501-406-88040	1.54
	23064	8/24 FIN IT Monthly Contract - Backup for Sept 24		501-406-88040	69.13
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		501-503-88040	2.30
	23064	8/24 PW IT Monthly Contract - Backup for Sept 24		501-503-88040	51.85
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		501-508-88040	2.69
	23064	8/24 PW IT Monthly Contract - Backup for Sept 24		501-508-88040	34.57
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		502-406-88040	1.54
	23064	8/24 FIN IT Monthly Contract - Backup for Sept 24		502-406-88040	60.49
	23064	8/24 PW IT Monthly Contract - Backup for Sept 24		502-510-88040	86.42
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		502-510-88040	2.69
	23064	8/24 FIN IT Monthly Contract - Backup for Sept 24		503-406-88040	34.57
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		503-406-88040	0.58
	23064	8/24 PW IT Monthly Contract - Backup for Sept 24		503-520-88040	69.13
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		503-520-88040	1.15
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		503-521-88040	0.38
	23064	8/24 PW IT Monthly Contract - Backup for Sept 24		503-521-88040	69.11
	23064	8/24 FIN IT Monthly Contract - Backup for Sept 24		504-406-88040	3.46
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		504-406-88040	0.19
	23064	8/24 HR IT Monthly Contract - Backup for Sept 24		820-610-88040	0.38
	23066	8/24 PD IT Backup Service - Sept 2024		101-413-88040	1,781.25
	23106	7/24 ADMIN IT Monthly Contract - Mileage		101-401-88040	8.57
	23106	7/24 CD IT Monthly Contract - Mileage		101-404-88040	17.14
	23106	7/24 ADMIN IT Monthly Contract - Mileage		101-405-88040	8.57
	23106	7/24 FIN IT Monthly Contract - Mileage		101-406-88040	0.51
	23106	7/24 HR IT Monthly Contract - Mileage		101-408-88040	8.74
	23106	7/24 PD IT Monthly Contract - Mileage		101-413-88040	17.15
	23106	7/24 FD IT Monthly Contract - Mileage		101-416-88040	17.14
	23106	7/24 PW IT Monthly Contract - Mileage		107-422-88040	1.71
	23106	7/24 HR IT Monthly Contract - Mileage		107-422-88040	0.34
	23106	7/24 HR IT Monthly Contract - Mileage		117-416-88040	2.06
	23106	7/24 HR IT Monthly Contract - Mileage		501-406-88040	0.69
	23106	7/24 FIN IT Monthly Contract - Mileage		501-406-88040	6.86
	23106	7/24 PW IT Monthly Contract - Mileage		501-503-88040	2.57
	23106	7/24 HR IT Monthly Contract - Mileage		501-503-88040	1.03
	23106	7/24 PW IT Monthly Contract - Mileage		501-508-88040	1.71
	23106	7/24 HR IT Monthly Contract - Mileage		501-508-88040	1.20
	23106	7/24 FIN IT Monthly Contract - Mileage		502-406-88040	6.00
	23106	7/24 HR IT Monthly Contract - Mileage		502-406-88040	0.69
	23106	7/24 HR IT Monthly Contract - Mileage		502-510-88040	1.20
	23106	7/24 PW IT Monthly Contract - Mileage		502-510-88040	4.29
	23106	7/24 FIN IT Monthly Contract - Mileage		503-406-88040	3.43
	23106	7/24 HR IT Monthly Contract - Mileage		503-406-88040	0.26
	23106	7/24 HR IT Monthly Contract - Mileage		503-520-88040	0.51
	23106	7/24 PW IT Monthly Contract - Mileage		503-520-88040	3.43
	23106	7/24 HR IT Monthly Contract - Mileage		503-521-88040	0.17
	23106	7/24 PW IT Monthly Contract - Mileage		503-521-88040	3.43
	23106	7/24 FIN IT Monthly Contract - Mileage		504-406-88040	0.34
	23106	7/24 HR IT Monthly Contract - Mileage		504-406-88040	0.09
	23106	7/24 HR IT Monthly Contract - Mileage		820-610-88040	0.17
75747	8/7/2024 0008760	1078 7/24 PD Internet Service (125125740)	AT&T	101-413-72030	159.79 159.79
75748	8/7/2024 241820872	02546 7/24 PD Internet Service (5000002334)	AT&T Corp.	101-413-72030	144.90 144.90
75749	8/7/2024 5919188187	02082 7/24 FD HVAC Blower	AutoZone, Inc.	117-416-84060	356.59 53.39

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	5919193892	7/24 PD Fan Mount for #C19		101-413-84060	12.67
	5919195108	7/24 PD Seals for #C19		101-413-84060	18.51
	5919195230	7/24 FD Battery		117-416-84060	238.46
	5919199967	8/24 PD Wipers Blades for #C20		101-413-84060	55.56
	CM0000758	7/24 FD Battery Core CR		117-416-84060	-22.00
75750	8/7/2024	1112	Billingsley Tire Service		1,934.19
	293300	7/24 WP New Tires for #23		501-503-84060	1,051.56
	294415	8/24 PD Oil Change for Prius 2		101-413-84060	104.09
	294439	7/24 PD Oil Change for Prius 2		101-413-84060	174.59
	294542	7/24 PD Wheel Mount for #C1		101-413-84060	427.22
	294543	7/24 PD Tire for Razor		101-413-84060	176.73
75751	8/7/2024	02504	Brian Corley		861.70
	24-072901	7/24 WWP Replace Aerator Cable		503-520-84020	861.70
75752	8/7/2024	02296	BSK Associates		2,013.75
	AH18672	7/24 WP Outside Labwork		501-503-88081	1,402.50
	AH18672	7/24 WWP Outside Labwork		503-520-88080	611.25
75753	8/7/2024	1142	California Business Machines		690.73
	355642	7/24 Copier Maint. Agreement COUNCIL		101-401-84010	6.86
	355642	7/24 Copier Maint. Agreement PW		101-404-84010	3.97
	355642	7/24 Copier Maint. Agreement CD		101-404-84010	28.12
	355642	7/24 Copier Maint. Agreement BLDG		101-404-84010	7.41
	355642	7/24 Copier Maint. Agreement CITY MGR		101-405-84010	101.37
	355642	7/24 Copier Maint. Agreement FINANCE		101-406-84010	0.16
	355642	7/24 Copier Maint. Agreement FINANCE		101-406-84010	6.82
	355642	7/24 Copier Maint. Agreement HR		101-408-84010	7.59
	355642	7/24 Copier Maint. Agreement HR		101-408-84010	31.91
	355642	7/24 Copier Maint. Agreement PD		101-413-84010	89.29
	355642	7/24 Copier Maint. Agreement FD		101-416-84010	25.92
	355642	7/24 Copier Maint. Agreement PW		107-422-84010	9.93
	355642	7/24 Copier Maint. Agreement HR		107-422-84010	1.25
	355642	7/24 Copier Maint. Agreement HR		117-416-84010	7.51
	355642	7/24 Copier Maint. Agreement FINANCE		501-406-84010	91.00
	355642	7/24 Copier Maint. Agreement FINANCE		501-406-84010	2.17
	355642	7/24 Copier Maint. Agreement HR		501-406-84010	2.48
	355642	7/24 Copier Maint. Agreement WP		501-503-84010	4.14
	355642	7/24 Copier Maint. Agreement WP		501-503-84010	52.27
	355642	7/24 Copier Maint. Agreement HR		501-503-84010	3.75
	355642	7/24 Copier Maint. Agreement HR		501-508-84010	4.38
	355642	7/24 Copier Maint. Agreement PW		501-508-84010	1.99
	355642	7/24 Copier Maint. Agreement HR		502-406-84010	2.50
	355642	7/24 Copier Maint. Agreement FINANCE		502-406-84010	79.62
	355642	7/24 Copier Maint. Agreement FINANCE		502-406-84010	1.90
	355642	7/24 Copier Maint. Agreement HR		502-510-84010	4.38
	355642	7/24 Copier Maint. Agreement PW		502-510-84010	7.94
	355642	7/24 Copier Maint. Agreement HR		503-406-84010	0.94
	355642	7/24 Copier Maint. Agreement FINANCE		503-406-84010	45.50
	355642	7/24 Copier Maint. Agreement FINANCE		503-406-84010	1.08
	355642	7/24 Copier Maint. Agreement WWP		503-520-84010	0.49
	355642	7/24 Copier Maint. Agreement HR		503-520-84010	1.88
	355642	7/24 Copier Maint. Agreement WWP		503-520-84010	32.12
	355642	7/24 Copier Maint. Agreement PW		503-520-84010	9.93
	355642	7/24 Copier Maint. Agreement PW		503-521-84010	5.93
	355642	7/24 Copier Maint. Agreement HR		503-521-84010	0.63
	355642	7/24 Copier Maint. Agreement HR		504-406-84010	0.31
	355642	7/24 Copier Maint. Agreement FINANCE		504-406-84010	0.11
	355642	7/24 Copier Maint. Agreement FINANCE		504-406-84010	4.55

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	355642	7/24 Copier Maint. Agreement HR		820-610-84010	0.63
75756	8/7/2024 0008748 0008748	02783 7/24 PW Splash Pad Ret #3 7/24 PW Splash Pad Progress #3	California Commercial Pools, Inc.	101-000-10003 101-440-98981	14,820.00 -780.00 15,600.00
75757	8/7/2024 INV-2260 INV-2260 INV-2260 INV-2260 INV-2260 INV-2260	02530 7/24 Liability & Property Insurance 7/24 Liability & Property Insurance 7/24 Liability & Property Insurance 7/24 Liability & Property Insurance 7/24 Liability & Property Insurance 7/24 Liability & Property Insurance	California Intergovernmental Risk Authority (CIRA)	101-432-90010 501-503-90010 501-508-90010 502-510-90010 503-520-90010 503-521-90010	13,112.47 8,621.09 1,427.24 1,427.24 99.86 768.52 768.52
75758	8/7/2024 4200039838 4200039838 4200039838 4200039838 4200039838 4200039838 4200039838 4200039838 4200039838 4200039838 4200039838	02594 7/24 PW Employee Uniforms/Sanitary Supplies/Mat 7/24 PW Employee Uniforms/Sanitary Supplies/Mat 7/24 PW Employee Uniforms/Sanitary Supplies/Mat 7/24 PW Employee Uniforms/Sanitary Supplies/Mat 7/24 PW Employee Uniforms/Sanitary Supplies/Mat 7/24 PW Employee Uniforms/Sanitary Supplies/Mat 7/24 PW Employee Uniforms/Sanitary Supplies/Mat 7/24 PW Employee Uniforms/Sanitary Supplies/Mat 7/24 PW Employee Uniforms/Sanitary Supplies/Mat 7/24 PW Employee Uniforms/Sanitary Supplies/Mat 7/24 PW Employee Uniforms/Sanitary Supplies/Mat	Cintas Corporation #3	101-404-70100 101-431-70100 101-432-84030 101-440-70100 107-422-70100 501-503-70100 501-508-70100 502-510-70100 503-520-70100 503-521-70100 504-535-70100	464.61 7.47 22.46 75.00 59.91 49.01 55.91 49.02 49.01 28.15 49.01 19.66
75759	8/7/2024 5223081738 5223081738	02598 7/24 WP First Aid Kit Refill 7/24 WWP First Aid Kit Refill	Cintas Corporation No. 2	501-503-84072 503-520-84073	174.93 128.16 46.77
75760	8/7/2024 311519 311519	02061 8/24 CC Annual Online Code Hosting Sub FY24/25 8/24 ADMIN Annual Online Code Hosting Sub FY24/	CivicPlus, Inc.	101-401-86030 101-405-86030	945.00 472.50 472.50
75761	8/7/2024 6856 827469 827546 827698 827726	1224 8/24 WP Work Table 7/24 WP Plywood for Water Leak 7/24 WWP Rope for Aerator 8/24 FD Ambulance Connection 8/24 PD Misc Supplies	Coalinga Hardware	501-503-70140 501-503-70140 503-520-70140 117-416-84060 101-413-70440	287.77 62.10 146.24 40.12 10.34 28.97
75762	8/7/2024 271348 271348 271348 271348 271348 271348 271348	02315 8/24 CC Lobbying & Econ Development Svcs 8/24 PW Lobbying & Econ Development Svcs 8/24 WP Lobbying & Econ Development Svcs 8/24 PW Lobbying & Econ Development Svcs 8/24 PW Lobbying & Econ Development Svcs 8/24 WWP Lobbying & Econ Development Svcs 8/24 CC Lobbying & Econ Development Svcs	Criscom Public Relation, Inc.	101-401-88100 107-422-88100 501-503-88100 501-508-88100 502-510-88100 503-520-88100 503-521-88100	4,000.00 400.00 600.00 600.00 600.00 600.00 600.00
75763	8/7/2024 68419	1303 7/24 PD Ammo	Dooley Enterprises, Inc.	105-413-98040	9,856.44 9,856.44
75764	8/7/2024 EFRE-00168925	02580 7/24 FD Linens	Encore Textile Services, LLC	117-416-75020	496.42 496.42
75765	8/7/2024 H24-53900	1338 7/24 PD Unit Towed K9	Eppler Towing & Transport	101-413-84060	150.00 150.00
75766	8/7/2024 8-571-13498	1360 7/24 ADMIN Shipment to Dan Jauregui	FedEx	101-405-70030	34.97 34.97

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75767	8/7/2024 21114	02683 8/24 PD Meal Advance - F. Urias	Francis Urias	101-413-86010	45.00 45.00
75768	8/7/2024 2630	1404 7/24 FD Graphics	Fresno County Fire Protection District	101-416-84060	158.65 158.65
75769	8/7/2024 SO21933	1407 8/24 PD RMS/JMS/CAD Billing - July 2024	Fresno County Sheriff	101-413-88100	344.74 344.74
75770	8/7/2024 IN392891 IN392891	02379 7/24 PW GPS for Street Sweeper & ATV's 7/24 SS GPS for Street Sweeper & ATV's	Geotab USA, Inc.	101-440-88100 504-535-88100	98.75 59.25 39.50
75771	8/7/2024 455	02192 8/24 AC Animal Shelter Services - July 2024	Gimme Love Animal Shelter	101-415-88100	2,950.00 2,950.00
75772	8/7/2024 0008755	02894 7/24 Turf Replacement Program - 435 Roosevelt St	Gustavo Rodarte & Viviana Espinoza	501-503-98471	2,200.00 2,200.00
75773	8/7/2024 I240729666	1479 7/24 BLDG Charging Station for City EV	HR Electric	101-432-84050	5,026.00 5,026.00
75774	8/7/2024 2122	02898 8/24 PD ERMA - Investigation	Karen Carrera	101-413-88020	1,444.20 1,444.20
75775	8/7/2024 0008756	02893 7/24 Turf Replacement Program - 901 Chianti Cir	Karina Contreras	501-503-98471	2,000.00 2,000.00
75776	8/7/2024 50245179	1553 7/24 FD Parts	Keller Ford	117-416-84060	31.15 31.15
75777	8/7/2024 1347 1348	02173 7/24 PD Board & Care for K9 7/24 PD Training for K9	Law Dog K9	101-413-92211 101-413-92211	4,090.00 490.00 3,600.00
75778	8/7/2024 0008749 0008750 0008751 0008752 0008753	1584 8/24 CD League of CA Cities Membership Meeting 8/24 ADMIN General Membership Meeting - Trejo 8/24 CC General Membership Meeting - Horn 8/24 CC General Membership Meeting - Schindler 8/24 CC General Membership Meeting - Vosburg	League of California Cities	101-404-86010 101-405-86010 101-401-86012 101-401-86011 101-401-86013	125.00 25.00 25.00 25.00 25.00 25.00
75779	8/7/2024 0008767	02407 8/24 WP SCADA Improvements Ret #9	LIGHTHOUSE ELECTRICAL, INC	501-000-10003	25,735.10 25,735.10
75780	8/7/2024 30091493	1630 7/24 WP New Batteries	McMaster-Carr Supply Co.	501-503-70140	29.99 29.99
75781	8/7/2024 Y1470542	02895 7/24 PD Badge Stickers	National Telephone Message Corporation Inc.	101-413-70440	337.22 337.22
75782	8/7/2024 42-01762619-1 42-1762619-2	02746 7/24 PD Gate Openers 7/24 PD Gate Openers	Nexus Holding, LLC	105-413-98040 105-413-98040	13,157.53 8,657.53 4,500.00
75783	8/7/2024 416-492577 4316-492035 4316-492094 4316-492163 4316-492220 4316-492647 4316-492829 4316-493105 4316-493406	1692 7/24 PD Hood Struts 7/24 PD Paint 7/24 WP Oil Change for #60 7/24 PD Hose 7/24 PD Auto Fuse 7/24 PD Press Switch 7/24 PD Refrigerant Oil for #C19 7/24 PD Headlights 7/24 SVC Vacuum Caps	O'Reilly Automotive, Inc.	101-413-84060 101-413-70440 501-503-84060 101-413-84060 101-413-84060 101-413-84060 101-413-84060 101-413-84060 101-413-84060 101-431-70150	542.92 98.85 18.51 81.04 54.42 5.98 58.27 14.57 47.86 8.13

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	4316-493462	7/24 SVC Valve Removal (AC Tool)		101-431-70060	19.98
	4316-493548	7/24 PD Retainers for #C19		101-413-84060	10.00
	4316-493556	7/24 FD DEF		101-416-70160	65.32
	4316-493700	8/24 PD Anti-Freeze for #C20		101-413-84060	114.41
	CM0000757	7/24 PD Hose Return CR		101-413-84060	-54.42
75784	8/7/2024 199697284-1	02554 7/24 PW Bolt Sets for Large Meters	Pace Supply Corp.	501-508-70140	253.38 253.38
75785	8/7/2024 0008747	1721 7/24 PW Frame Park Electricity (5120357172-7)	PG&E	101-440-72011	158.50 158.50
75786	8/7/2024 0008761	1721 7/24 PD Camera Dwtm 5th/Elm (2751740765-9)	PG&E	101-413-72020	24.89 24.89
75787	8/7/2024 0008766	1722 705841037 7th & Elm FD Horn	PG&E 1533-5	101-416-72020	205,671.54 269.78
	0008766	7053841272 300 W Elm FD Lights		101-416-72020	4,752.12
	0008766	7053841516 PD/Jail/City Hall		101-432-72020	14,803.09
	0008766	795617993 240 N 6th St		101-432-72020	3,752.08
	0008766	7053841565 NW Cor Phelps-Airport Lights		101-435-72020	1,636.71
	0008766	7053841899 27500 Phelps Ave Ste 19		101-435-72020	23.34
	0008766	7053841771 27500 Phelps Ave Ste 1		101-435-72020	123.71
	0008766	7053841936 408 S 5th Lynch Park		101-440-72011	9.98
	0008766	7054189141 Sunset & 5th Ave		101-440-72011	9.53
	0008766	7053986207 Warthan Place Ph 2		101-440-72011	13.32
	0008766	7053841177 300 Coalinga Plaza - Pedestal Frame Par		101-440-72011	13.82
	0008766	7053841050 5th & Cedar Tower Clock		101-440-72011	59.11
	0008766	7053841921 Sunset & Washington-Wtr Ftn		101-440-72011	70.78
	0008766	7053841694 160 W Elm		110-424-72021	33.56
	0008766	7053841014 160W Elm Arpt 3144 Term Bldg		110-424-72021	22.38
	0008766	7058903139 Tache Way & Warthan St		110-424-72021	19.62
	0008766	7053841365 Longhollow & Echo Canyon		110-424-72021	18.14
	0008766	7053841990 160 W Elm		110-424-72021	22.38
	0008766	7053841501 410 El Rancho Blvd		110-424-72021	28.23
	0008766	7053841349 160 W Elm		110-424-72021	25.63
	0008766	7053841881 140 E Durian Prkg Lot Lights		110-424-72021	24.01
	0008766	7053841661 Forest & 5th		110-424-72021	13.78
	0008766	7053841485 Washington & Fresno		110-424-72021	9.71
	0008766	7053841023 Monterey & Tyler Clock		110-424-72021	9.66
	0008766	7050007234 Coolidge N Hachman		110-424-72021	10.25
	0008766	7053841206 Crn Posa & San Sim Lift Station		110-424-72021	9.64
	0008766	7053841791 745 W Forest Ave Landscape		110-424-72021	9.53
	0008766	7053841842 350 El Rancho Blvd Irrigation Ctrl		110-424-72021	9.53
	0008766	7054518044 Coolidge N Hachman		110-424-72021	10.25
	0008766	7053841204 SE Crn 1st & Forest Landscap Trees		110-424-72021	9.53
	0008766	7053841619 Monterey & Tyler		110-424-72021	9.53
	0008766	7053841909 200 El Rancho Blvd Irrigation Ctrl		110-424-72021	9.53
	0008766	3443128775 TR 5208 Spano Ent Posa Chanet		110-424-72021	12.81
	0008766	7053841848 SE Juniper Rdg Sprinklers		110-424-72021	28.32
	0008766	7053841439 Phelps & La Cuesta		110-424-72021	11.70
	0008766	7055365996 Elm & Second		110-424-72021	141.07
	0008766	3443128611 TR 4492 Fox Hollow II @ Frst & Cox		110-424-72021	51.24
	0008766	3249826069 TR 4492 Fox Hollow II		110-424-72021	76.87
	0008766	7053841535 160 W Elm Street Light Inv Proj		110-424-72021	80.88
	0008766	7053841536 160 W Elm Street Light Inv Proj		110-424-72021	101.84
	0008766	7050256422 6th & Durian		110-424-72021	103.16
	0008766	7053841534 160 W Elm Street Light Inv Proj		110-424-72021	103.28
	0008766	7053841505 Cambridge & Elm Hwy 198		110-424-72021	289.57
	0008766	7053841026 160W Elm Arpt 3144 Term Bldg		110-424-72021	313.62
	0008766	7053841157 240 W Elm Storage Bldg		110-424-72021	314.94

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	0008766	7053841979	City Yard	110-424-72021	384.28
	0008766	7053841429	TR 5339 Dorothy Allen Est	110-424-72021	407.00
	0008766	7053841555	TR 5451 Warthan & Meadows	110-424-72021	886.44
	0008766	7053841538	160 W Elm Street Light Inv Proj	110-424-72021	49.85
	0008766	7053841016	160W Elm Arpt 3144 Term Bldg	110-424-72021	957.37
	0008766	7053841002	160W Elm Arpt 3144 Term Bldg	110-424-72021	1,128.14
	0008766	7053841008	160W Elm Arpt 3144 Term Bldg	110-424-72021	3,086.44
	0008766	705381308	Van Ness & Elm	110-424-72021	66.81
	0008766	7053841253	Cambridge & Joaquin	110-424-72021	217.79
	0008766	7053841379	Polk & Forest Ave	110-424-72021	80.49
	0008766	7053841004	160W Elm Arpt 3144 Term Bldg	110-424-72021	171.51
	0008766	3289090333	260 1/2 Cambridge Ave	110-424-72021	126.80
	0008766	7053841913	N/S Valley St Lights	110-424-72021	51.25
	0008766	7051816617	Jayne Ave Willow Springs	110-424-72021	112.39
	0008766	7053841244	TR 5344 Promontory Point	110-424-72021	212.46
	0008766	3443128411	TR 5208 Spano Ent Posa Chanet	110-424-72021	117.80
	0008766	1638874976	25 1/2 W Polk	110-424-72021	82.03
	0008766	3443128372	TR 5246 Phase I Stallion Sprg Sac & Frs	110-424-72021	56.35
	0008766	3443128591	City Sunset St Project PM#30257800	110-424-72021	104.98
	0008766	9713313248	25 1/2 W polk Traffic Control	110-424-72021	141.14
	0008766	3443128041	TR 5246 Phase II Stallion Spr	110-424-72021	151.12
	0008766	7058160009	N/S of Phelps Ave (West of Posa Chanet	110-424-72021	153.37
	0008766	7053841397	Cambridge & Elm Hwy 198	110-424-72021	161.91
	0008766	7053841022	160W Elm Arpt 3144 Term Bldg	110-424-72021	163.91
	0008766	3443128925	TR 5140 Sandalwood Const Jayne & Wil	110-424-72021	138.31
	0008766	7055180510	Forest Ave Btwn 3rd St & 5th St	110-424-72021	58.86
	0008766	7053841615	SW SW SW 18 20 16 Reservoir	501-503-72020	30.31
	0008766	7053841864	NE SW 31 20 15 Water Ctrl	501-503-72020	36.63
	0008766	7053841036	NE SW 26 19 15 Booster Station	501-503-72020	3,302.76
	0008766	705838556	25034 Palmer Avenue	501-503-72020	144,546.61
	0008766	7053841171	SW SW 7 20 15 Booster Station	501-503-72020	340.78
	0008766	7053841131	SW Crn Gale & Derrick Wtr Mtr	501-503-72020	9.53
	0008766	7053841518	NW NW 31 20 16 Chlorine Booster	501-503-72020	20.40
	0008766	7053841684	NW NW 11 20 15 Water Dept	501-503-72020	49.30
	0008766	7056027714	NE 11 20 15	501-503-72020	152.75
	0008766	7053841979	City Yard	501-508-72020	384.28
	0008766	7053841466	Fres Alley Tyler & Polk	502-510-72020	19.43
	0008766	7053841243	Pine Alley	502-510-72020	104.23
	0008766	7053841358	College Alley S Side Cat Pro	502-510-72020	81.53
	0008766	7053841657	Behind 595 Roosevelt Alley Light	502-510-72020	68.04
	0008766	7053841697	Baker Alley	502-510-72020	9.53
	0008766	7053841574	Coalinga Alley Madison & Mont	502-510-72020	72.73
	0008766	7053841361	Alley S Pleasant & E Warthan	502-510-72020	72.84
	0008766	7053841312	Thompson Btwn Valley & Polk	502-510-72020	59.82
	0008766	7053841102	N end of Malple St	502-510-72020	66.28
	0008766	7053841066	NE Crn Harvard & College	502-510-72020	35.01
	0008766	7053841783	California Alley	502-510-72020	88.22
	0008766	7053841979	City Yard	502-510-72020	384.28
	0008766	7053841123	Cherry Ln	502-510-72020	105.07
	0008766	7056603692	SE 33 20 15 WWP	503-520-72020	2,556.56
	0008766	7052100780	NE SE 33 20 15 WWP	503-520-72020	15,333.97
	0008766	7053841367	Sewer Lift Station Kim	503-521-72020	46.76
	0008766	7053841845	Sewer Lift Station Polk	503-521-72020	128.91
	0008766	7053841979	City Yard	503-521-72020	384.28
	0008766	7053841194	Sewer Lift Pump Echo	503-521-72020	320.90
	0008766	7053841328	Sewer Lift Pump P/L	503-521-72020	119.44
75794	8/7/2024	02318	Quadient Finance USA, Inc.		1,657.84
	0008746	7/24	FIN Postage	501-406-70030	663.14
	0008746	7/24	FIN Postage	502-406-70030	580.24



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0008746	7/24 FIN Postage		503-406-70030	381.30
	0008746	7/24 FIN Postage		504-406-70030	33.16
75795	8/7/2024	02897	Regents of the University of California		1,256.50
	T2401339	7/24 PD Necropsy		101-413-90070	641.50
	T2401523	7/24 PD Necropsy		101-413-90070	615.00
75796	8/7/2024	02892	Reinaldo Marroquin		2,226.00
	0008754	7/24 Turf Replacement Program - 2085 Balboa Ct		501-503-98471	2,226.00
75797	8/7/2024	02695	Ross Recreation Equipment Company, Inc		7,625.63
	I25855	7/24 PW (4) Trash Cans		101-440-84050	7,625.63
75798	8/7/2024	1810	Save Mart Supermarkets		233.84
	0008762	8/24 PD Batteries for E. Paz		101-413-70440	38.12
	0008763	8/24 PD Inmate Meals		101-413-70380	123.84
	0008764	8/24 PD Water for NNO		101-413-70440	71.88
75799	8/7/2024	1828	Shaw's Air Conditioning & Heating		97.00
	79470709	7/24 WP AC Unit Service		501-503-84030	97.00
75800	8/7/2024	02702	Stoney's Sand & Gravel LLC		878.96
	138073	7/24 PW Cold Mix for Patching		107-422-70130	878.96
75801	8/7/2024	02099	SWCA Environmental Consultants		861.32
	199906	8/24 PW ATP6 - Trails Los Gatos Bridge Environment		305-422-98905	861.32
75802	8/7/2024	1920	Thomson Reuters/Barclays		675.98
	850594155	8/24 PD Online/Software Subscription - July 2024		101-413-86030	675.98
75803	8/7/2024	02846	T-MOBILE USA INC		986.79
	0008765	307-0108 MDT		101-413-72030	30.80
	0008765	341-7512 Arroyo Phone		101-413-72030	39.16
	0008765	446-5369 Seese Phone		101-413-72030	39.16
	0008765	978-7681 Diaz Phone		101-413-72030	39.16
	0008765	446-5077 Sparks Phone		101-413-72030	43.37
	0008765	974-4689 Dispatch Back Up		101-413-72030	43.37
	0008765	974-6734 Kaiser Phone		101-413-72030	43.37
	0008765	307-0095 MDT		101-413-72030	30.80
	0008765	307-0096 MDT		101-413-72030	30.80
	0008765	307-0097 MDT		101-413-72030	30.80
	0008765	307-0098 MDT		101-413-72030	30.80
	0008765	307-0099 MDT		101-413-72030	30.80
	0008765	307-0107 MDT		101-413-72030	30.80
	0008765	307-0119 MDT		101-413-72030	30.80
	0008765	307-0117 MDT		101-413-72030	30.80
	0008765	307-0100 MDT		101-413-72030	30.80
	0008765	307-0101 MDT		101-413-72030	30.80
	0008765	307-0102 MDT		101-413-72030	30.80
	0008765	307-0103 MDT		101-413-72030	30.80
	0008765	307-0105 MDT		101-413-72030	30.80
	0008765	307-0116 MDT		101-413-72030	30.80
	0008765	307-0115 MDT		101-413-72030	30.80
	0008765	307-0106 MDT		101-413-72030	30.80
	0008765	307-0113 MDT		101-413-72030	30.80
	0008765	307-0112 MDT		101-413-72030	30.80
	0008765	307-0109 MDT		101-413-72030	30.80
	0008765	307-0118 MDT		101-413-72030	30.80
	0008765	307-0104 MDT		101-413-72030	30.80
	0008765	307-0114 MDT		101-413-72030	30.80
	0008765	307-0094 MDT		101-415-72030	30.80

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75805	8/7/2024	02846	T-MOBILE USA INC		381.77
	0008759	698-4142 SVC Center - Pedro 100%		101-431-72030	43.37
	0008759	381-1988 PW Meter Reader 40%		501-406-72030	17.35
	0008759	341-4461 PW Director 20%		501-503-72030	7.84
	0008759	307-0129 PW UB Tablet 2 34%		501-508-72030	7.18
	0008759	307-0130 PW UB Tablet 3 34%		501-508-72030	7.18
	0008759	307-0131 PW UB Tablet 4 34%		501-508-72030	7.18
	0008759	307-0132 PW UB Tablet 5 34%		501-508-72030	7.18
	0008759	307-0128 PW UB Tablet 6 34%		501-508-72030	7.18
	0008759	307-0133 PW UB Tablet 8 34%		501-508-72030	7.18
	0008759	341-4461 PW Director 20%		501-508-72030	7.83
	0008759	383-4014 PW Standby 34%		501-508-72030	14.75
	0008759	974-1257 PW Supervisor Phone 34%		501-508-72030	14.75
	0008759	307-0127 PW UB Tablet 1 34%		501-508-72030	7.18
	0008759	307-0126 GIS Tablet 34%		501-508-72030	7.18
	0008759	381-1988 PW Meter Reader 35%		502-406-72030	15.18
	0008759	307-0130 PW UB Tablet 3 33%		502-510-72030	6.98
	0008759	307-0133 PW UB Tablet 8 33%		502-510-72030	6.98
	0008759	307-0128 PW UB Tablet 6 33%		502-510-72030	6.98
	0008759	307-0132 PW UB Tablet 5 33%		502-510-72030	6.98
	0008759	307-0131 PW UB Tablet 4 33%		502-510-72030	6.98
	0008759	341-4461 PW Director 20%		502-510-72030	7.83
	0008759	974-1257 PW Supervisor Phone 33%		502-510-72030	14.31
	0008759	307-0126 GIS Tablet 33%		502-510-72030	6.98
	0008759	307-0127 PW UB Tablet 1 33%		502-510-72030	6.98
	0008759	307-0129 PW UB Tablet 2 33%		502-510-72030	6.98
	0008759	383-4014 PW Standby 33%		502-510-72030	14.31
	0008759	381-1988 PW Meter Reader 23%		503-406-72030	9.98
	0008759	341-4461 PW Director 20%		503-520-72030	7.84
	0008759	307-0129 PW UB Tablet 2 33%		503-521-72030	6.98
	0008759	307-0127 PW UB Tablet 1 33%		503-521-72030	6.98
	0008759	307-0126 GIS Tablet 33%		503-521-72030	6.98
	0008759	341-4461 PW Director 20%		503-521-72030	7.83
	0008759	974-1257 PW Supervisor Phone 33%		503-521-72030	14.31
	0008759	383-4014 PW Standby 33%		503-521-72030	14.31
	0008759	307-0132 PW UB Tablet 5 33%		503-521-72030	6.98
	0008759	307-0128 PW UB Tablet 6 33%		503-521-72030	6.98
	0008759	307-0131 PW UB Tablet 4 33%		503-521-72030	6.98
	0008759	307-0130 PW UB Tablet 3 33%		503-521-72030	6.98
	0008759	307-0133 PW UB Tablet 8 33%		503-521-72030	6.98
	0008759	381-1988 PW Meter Reader 2%		504-406-72030	0.86
75808	8/7/2024	02846	T-MOBILE USA INC		156.70
	0008758	362-6567 Field Supervisor - Uribe 50%		501-503-72030	21.69
	0008758	383.4514 Water Plant Primary 100%		501-503-72030	39.16
	0008758	341-9613 Water Plant On-Call 100%		501-503-72030	43.37
	0008758	307-0123 Mobile Internet 100%		501-503-72030	30.80
	0008758	362-6567 Field Supervisor - Uribe 50%		503-520-72030	21.68
75809	8/7/2024	02351	Tractor Supply Company		49.02
	0008757	8/24 PD Event Table		106-413-70010	49.02
75810	8/7/2024	1946	Uline		247.76
	181038757	7/24 PD Gloves		101-413-90070	247.76
75811	8/7/2024	02899	US Fueling Solutions		13,141.00
	25496	7/24 AP Fuel Tanking Testing		101-435-88091	13,141.00
75812	8/7/2024	02864	VESTIS GROUP INC ARAMARK UNIFORM & APPAREL LLC		393.39
	5031439285	7/24 PD Jail Blankets		101-413-70380	393.39

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75813	8/7/2024	1997	Westside Supply		636.97
	17716	7/24 PW Gas Parts		107-422-84050	59.28
	17716	7/24 PW Water Supplies/ Upside Down Paint for US		501-508-70140	122.00
	17716	7/24 PW Upside Down Paint for USA's		502-510-70140	46.82
	17753	7/24 WP Pipe Fitting Supplies		501-503-70140	16.60
	17792	7/24 PW Parts for Leaks		501-508-70140	173.34
	17792	7/24 PW Upside Down Paint for USA's		503-521-70140	40.87
	17801	7/24 WWP Rope/Pipe Fittings		503-520-70140	52.06
	P240731	7/24 PW Cylinder Rental		501-508-70140	45.00
	S240731	7/24 SVC Cylinder Rental		101-431-70150	27.00
	W240731	7/24 WP Equipment/Cylinder Rental		501-503-82030	36.00
	WW240731	7/24 WWP Equipment/Cylinder Rental		503-520-82030	18.00
75814	8/7/2024	02565	YVETE VENEGAS		3,000.00
	0008769	8/24 CC Youth in Government Scholarship FY25		101-401-88221	3,000.00
75815	8/8/2024	1205	City Employee Contrib. Assoc.		55.00
	0008661	CECA Dues		950-000-33000	55.00
75816	8/8/2024	1223	Coalinga Firefighters		940.00
	0008663	Fire Union Dues		950-000-33300	850.00
	0008664	Fire Union Dues		950-000-33300	30.00
	0008668	Fire Union Dues		950-000-33300	60.00
75817	8/8/2024	1228	Coalinga Peace Officer's Association		905.76
	0008666	Mastagni Law Firm		950-000-33200	297.50
	0008669	CPOA Dues		950-000-33200	297.50
	0008670	PORAC Dues		950-000-33200	310.76
75818	8/8/2024	1384	Franchise Tax Board		75.00
	0008734	FTB Sacramento \$\$		950-000-34010	75.00
75819	8/8/2024	02709	International City Management Association Retirement Corporation		10,189.82
	0008697	457 ICMA EE\$/ER%		950-000-32100	912.17
	0008698	457 ICMA EE\$/ER%		950-000-32100	460.35
	0008699	457 ICMA EE\$/ER%		950-000-32100	521.23
	0008700	457 ICMA \$\$ General		950-000-32100	30.00
	0008701	457 ICMA \$\$ General		950-000-32100	225.00
	0008702	457 ICMA \$\$ General		950-000-32100	30.00
	0008703	457 ICMA \$\$ General		950-000-32100	15.00
	0008704	457 ICMA \$\$ General		950-000-32100	15.00
	0008705	457 ICMA \$\$ General		950-000-32100	45.00
	0008706	457 ICMA % General		950-000-32100	676.88
	0008707	457 ICMA % General		950-000-32100	502.79
	0008708	457 ICMA % General		950-000-32100	264.42
	0008709	457 ICMA % General		950-000-32100	402.04
	0008710	457 ICMA % General		950-000-32100	555.36
	0008711	457 ICMA % General		950-000-32100	568.74
	0008712	457 ICMA % General		950-000-32100	614.66
	0008713	457 ICMA % General		950-000-32100	393.63
	0008714	457 ICMA % General		950-000-32100	201.86
	0008715	457 ICMA % General		950-000-32100	197.90
	0008716	457 ICMA % General		950-000-32100	179.58
	0008717	457 ICMA % General		950-000-32100	309.91
	0008718	457 ICMA % General		950-000-32100	787.79
	0008719	457 ICMA % General		950-000-32100	798.42
	0008720	457 ICMA % General		950-000-32100	674.60
	0008721	457 ICMA % General		950-000-32100	279.27
	0008722	457 ICMA % General		950-000-32100	528.22

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75821	8/8/2024 0008665	1586 Pre-Paid Legal Shield	Legal Shield	950-000-34060	168.46 168.46
75822	8/8/2024 0008671 0008672	1820 SEIU COPE SEIU Dues	SEIU Local 521 - Dues W/H	950-000-33000 950-000-33000	884.10 40.00 844.10
75823	8/8/2024	02386	American Office Solutions, LLC		22,229.70
	22120	2/24 CC Office 365 G3		101-401-88040	69.00
	22120	2/24 CC 0365/SPAM Titan		101-401-88040	280.88
	22120	2/24 CD 0365/SPAM Titan		101-404-88040	749.02
	22120	2/24 ADMIN Office 365 G3		101-405-88040	69.00
	22120	2/24 ADMIN 0365/SPAM Titan		101-405-88040	280.88
	22120	2/24 FIN Office 365 G3		101-406-88040	8.28
	22120	2/24 FIN Office 365 Microsoft Visio		101-406-88040	10.80
	22120	2/24 FIN 0365/SPAM Titan		101-406-88040	50.56
	22120	2/24 HR Office 365 G3		101-408-88040	97.69
	22120	2/24 HR 0365/SPAM Titan		101-408-88040	286.50
	22120	2/24 PD 0365/SPAM Titan		101-413-88040	5,617.61
	22120	2/24 PD Office 365 G3		101-413-88040	552.00
	22120	2/24 FD Office 365 G3		101-416-88040	276.00
	22120	2/24 FD 0365/SPAM Titan		101-416-88040	5,804.88
	22120	2/24 PW 0365/SPAM Titan		107-422-88040	468.14
	22120	2/24 PW Office 365 G3		107-422-88040	82.80
	22120	2/24 HR Office 365 G3		107-422-88040	1.73
	22120	2/24 HR 0365/SPAM Titan		107-422-88040	11.24
	22120	2/24 HR 0365/SPAM Titan		117-416-88040	67.41
	22120	2/24 FIN Office 365 G3		501-406-88040	110.40
	22120	2/24 FIN Office 365 Microsoft Visio		501-406-88040	144.00
	22120	2/24 HR 0365/SPAM Titan		501-406-88040	22.47
	22120	2/24 FIN 0365/SPAM Titan		501-406-88040	674.12
	22120	2/24 PW Office 365 G3		501-503-88040	124.20
	22120	2/24 HR Office 365 G3		501-503-88040	9.22
	22120	2/24 PW 0365/SPAM Titan		501-503-88040	702.20
	22120	2/24 HR 0365/SPAM Titan		501-503-88040	33.71
	22120	2/24 PW 0365/SPAM Titan		501-508-88040	468.14
	22120	2/24 PW Office 365 G3		501-508-88040	82.80
	22120	2/24 HR Office 365 G3		501-508-88040	6.80
	22120	2/24 HR 0365/SPAM Titan		501-508-88040	39.32
	22120	2/24 HR 0365/SPAM Titan		502-406-88040	22.47
	22120	2/24 FIN 0365/SPAM Titan		502-406-88040	589.85
	22120	2/24 FIN Office 365 Microsoft Visio		502-406-88040	126.00
	22120	2/24 FIN Office 365 G3		502-406-88040	96.60
	22120	2/24 HR Office 365 G3		502-510-88040	6.87
	22120	2/24 HR 0365/SPAM Titan		502-510-88040	39.32
	22120	2/24 PW 0365/SPAM Titan		502-510-88040	1,170.34
	22120	2/24 PW Office 365 G3		502-510-88040	207.00
	22120	2/24 HR 0365/SPAM Titan		503-406-88040	8.43
	22120	2/24 FIN Office 365 Microsoft Visio		503-406-88040	72.00
	22120	2/24 FIN Office 365 G3		503-406-88040	55.20
	22120	2/24 FIN 0365/SPAM Titan		503-406-88040	337.06
	22120	2/24 PW 0365/SPAM Titan		503-520-88040	936.27
	22120	2/24 PW Office 365 G3		503-520-88040	165.60
	22120	2/24 HR 0365/SPAM Titan		503-520-88040	16.85
	22120	2/24 HR 0365/SPAM Titan		503-521-88040	5.62
	22120	2/24 PW Office 365 G3		503-521-88040	165.60
	22120	2/24 PW 0365/SPAM Titan		503-521-88040	936.27
	22120	2/24 HR Office 365 G3		503-521-88040	2.59
	22120	2/24 HR Office 365 G3		503-521-88040	3.91
	22120	2/24 FIN 0365/SPAM Titan		504-406-88040	33.71

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	22120	2/24 FIN Office 365 G3		504-406-88040	5.52
	22120	2/24 HR 0365/SPAM Titan		504-406-88040	2.81
	22120	2/24 FIN Office 365 Microsoft Visio		504-406-88040	7.20
	22120	2/24 HR Office 365 G3		504-535-88040	2.53
	22120	2/24 HR Office 365 G3		820-610-88040	6.66
	22120	2/24 HR 0365/SPAM Titan		820-610-88040	5.62
75827	8/8/2024 24-062505	02504 6/24 WP Trouble Shoot Problem	Brian Corley	501-503-84020	1,640.85 1,640.85
75828	8/8/2024	02594	Cintas Corporation #3		1,176.48
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		101-404-70100	7.28
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		101-431-70100	451.28
	4195083799	6/24 BLDG Over Charge Trashcan Bags CR		101-432-84030	-257.60
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		101-432-84030	635.82
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		101-440-70100	59.37
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		107-422-70100	44.52
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		501-503-70100	55.19
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	44.52
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		502-510-70100	44.52
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		503-520-70100	27.79
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		503-521-70100	44.51
	4195083799	6/24 PW Employee Uniforms/Sanitary Supplies/Mat		504-535-70100	19.28
75829	8/8/2024 157702	1243 6/24 PD Veh II Equipment	Cook's Communications	106-413-98040	16,053.02 16,053.02
75830	8/8/2024 744968	1288 6/24 PD Livescans	Department of Justice	101-413-88100	794.00 794.00
75831	8/8/2024 SL241023	1292 6/24 PW Signals & Lighting (April - June 2024)	Department of Transportation	110-424-72021	3,565.51 3,565.51
75832	8/8/2024 8-544-63687	1360 6/24 PW Backflow Test Kit Calibration Postage	FedEx	501-508-70030	86.71 86.71
75833	8/8/2024	1474	Home Depot Credit Services		3,926.05
	3543116	4/24 PW Grass Seed for Centennial Park		101-440-84050	2,424.41
	6613250	3/24 WP Replacement Battery		501-503-70140	653.81
	6812447	3/24 PW Truck Box		501-508-70060	423.92
	6812447	3/24 PW Truck Box		502-510-70060	423.91
75834	8/8/2024 0024649-IN	02731 6/24 PW ATP4 Trails Project ROW Services	Paragon Partners Consultants, Inc.	305-422-98982	370.17 370.17
75835	8/8/2024 0008773	1721 6/24 PW Frame Park Electricity (5120357172-7)	PG&E	101-440-72011	172.59 172.59
75836	8/8/2024	1722	PG&E 1533-5		185,780.00
	0008774	705841037 7th & Elm FD Horn		101-416-72020	61.28
	0008774	7053841272 300 W Elm FD Lights		101-416-72020	4,043.38
	0008774	7053841516 PD/Jail/City Hall		101-432-72020	13,160.81
	0008774	795617993 240 N 6th St		101-432-72020	3,701.14
	0008774	7053841899 27500 Phelps Ave Ste 19		101-435-72020	24.60
	0008774	7053841771 27500 Phelps Ave Ste 1		101-435-72020	37.59
	0008774	7053841565 NW Cor Phelps-Airport Lights		101-435-72020	1,802.39
	0008774	7053841921 Sunset & Washington-Wtr Ftn		101-440-72011	70.73
	0008774	7054189141 Sunset & 5th Ave		101-440-72011	10.19
	0008774	7053841936 408 S 5th Lynch Park		101-440-72011	14.04
	0008774	7053841050 5th & Cedar Tower Clock		101-440-72011	63.96
	0008774	1638874976 25 1/2 W Polk		110-424-72021	103.21
	0008774	7053841536 160 W Elm Street Light Inv Proj		110-424-72021	105.18
	0008774	7053841534 160 W Elm Street Light Inv Proj		110-424-72021	107.16

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0008774		705381308	Van Ness & Elm	110-424-72021	73.30
0008774		7058903139	Tache Way & Warthan St	110-424-72021	21.52
0008774		7053841535	160 W Elm Street Light Inv Proj	110-424-72021	86.26
0008774		7053841379	Polk & Forest Ave	110-424-72021	83.65
0008774		7053841397	Cambridge & Elm Hwy 198	110-424-72021	168.33
0008774		7058160009	N/S of Phelps Ave (West of Posa Chanet	110-424-72021	168.29
0008774		7053841661	Forest & 5th	110-424-72021	15.12
0008774		7050256422	6th & Durian	110-424-72021	108.55
0008774		7053841365	Longhollow & Echo Canyon	110-424-72021	19.75
0008774		3443128591	City Sunset St Project PM#30257800	110-424-72021	108.64
0008774		7053841909	200 El Rancho Blvd Irrigation Ctrl	110-424-72021	10.19
0008774		7053841881	140 E Durian Prkg Lot Lights	110-424-72021	26.37
0008774		7050007234	Coolidge N Hachman	110-424-72021	10.55
0008774		7054518044	Coolidge N Hachman	110-424-72021	10.55
0008774		7053841439	Phelps & La Cuesta	110-424-72021	12.69
0008774		3443128775	TR 5208 Spano Ent Posa Chanet	110-424-72021	13.11
0008774		7053841023	Monterey & Tyler Clock	110-424-72021	10.37
0008774		7053841177	300 Coalinga Plaza	110-424-72021	14.90
0008774		7053841206	Crn Posa & San Sim Lift Station	110-424-72021	10.25
0008774		3443128372	TR 5246 Phase I Stallion Sprg Sac & Frs	110-424-72021	58.09
0008774		7055180510	Forest Ave Btwn 3rd St & 5th St	110-424-72021	64.56
0008774		7053841913	N/S Valley St Lights	110-424-72021	52.78
0008774		7053841349	160 W Elm	110-424-72021	26.25
0008774		3443128611	TR 4492 Fox Hollow II @ Frst & Cox	110-424-72021	52.47
0008774		7053841791	745 W Forest Ave Landscape	110-424-72021	10.19
0008774		7053841842	350 El Rancho Blvd Irrigation Ctrl	110-424-72021	10.19
0008774		7053841204	SE Crn 1st & Forest Landscap Trees	110-424-72021	10.19
0008774		7053986207	Warthan Place Ph 2	110-424-72021	5.31
0008774		7053841619	Monterey & Tyler	110-424-72021	10.19
0008774		7053841848	SE Juniper Rdg Sprinklers	110-424-72021	32.10
0008774		7053841501	410 El Rancho Blvd	110-424-72021	31.06
0008774		7053841694	160 W Elm	110-424-72021	34.48
0008774		7053841990	160 W Elm	110-424-72021	22.99
0008774		7053841014	160W Elm Arpt 3144 Term Bldg	110-424-72021	22.99
0008774		7053841538	160 W Elm Street Light Inv Proj	110-424-72021	51.59
0008774		7053841485	Washington & Fresno	110-424-72021	10.38
0008774		3443128041	TR 5246 Phase II Stallion Spr	110-424-72021	155.52
0008774		7055365996	Elm & Second	110-424-72021	150.08
0008774		7053841022	160W Elm Arpt 3144 Term Bldg	110-424-72021	179.82
0008774		7053841002	160W Elm Arpt 3144 Term Bldg	110-424-72021	1,163.51
0008774		7053841016	160W Elm Arpt 3144 Term Bldg	110-424-72021	984.19
0008774		7053841555	TR 5451 Warthan & Meadows	110-424-72021	908.90
0008774		7053841979	City Yard	110-424-72021	314.22
0008774		7053841244	TR 5344 Promontory Point	110-424-72021	221.01
0008774		7053841008	160W Elm Arpt 3144 Term Bldg	110-424-72021	3,186.48
0008774		7053841429	TR 5339 Dorothy Allen Est	110-424-72021	423.30
0008774		7053841253	Cambridge & Joaquin	110-424-72021	223.01
0008774		7053841026	160W Elm Arpt 3144 Term Bldg	110-424-72021	343.98
0008774		7053841157	240 W Elm Storage Bldg	110-424-72021	286.27
0008774		3249826069	TR 4492 Fox Hollow II	110-424-72021	78.72
0008774		9713313248	25 1/2 W polk Traffic Control	110-424-72021	150.75
0008774		3443128411	TR 5208 Spano Ent Posa Chanet	110-424-72021	121.77
0008774		7051816617	Jayne Ave Willow Springs	110-424-72021	123.32
0008774		3289090333	260 1/2 Cambridge Ave	110-424-72021	136.02
0008774		3443128925	TR 5140 Sandalwood Const Jayne & Wil	110-424-72021	142.40
0008774		7053841505	Cambridge & Elm Hwy 198	110-424-72021	303.83
0008774		7053841004	160W Elm Arpt 3144 Term Bldg	110-424-72021	182.55
0008774		7053841131	SW Crn Gale & Derrick Wtr Mtr	501-503-72020	10.19
0008774		7053841036	NE SW 26 19 15 Booster Station	501-503-72020	3,661.15

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0008774	7056027714 NE 11 20 15		501-503-72020	171.31
	0008774	7053841171 SW SW 7 20 15 Booster Station		501-503-72020	311.58
	0008774	7053841684 NW NW 11 20 15 Water Dept		501-503-72020	53.19
	0008774	7053841518 NW NW 31 20 16 Chlorine Booster		501-503-72020	22.31
	0008774	7053841526 25034 Palmer Ave		501-503-72020	123,573.63
	0008774	7053841615 SW SW SW 18 20 16 Reservoir		501-503-72020	33.06
	0008774	7053841864 NE SW 31 20 15 Water Ctrl		501-503-72020	30.81
	0008774	7053841979 City Yard		501-508-72020	314.23
	0008774	7053841243 Pine Alley		502-510-72020	112.80
	0008774	7053841066 NE Crn Harvard & College		502-510-72020	39.28
	0008774	7053841697 Baker Alley		502-510-72020	10.19
	0008774	7053841312 Thompson Btwn Valley & Polk		502-510-72020	64.56
	0008774	7053841123 Cherry Ln		502-510-72020	116.50
	0008774	7053841358 College Alley S Side Cat Pro		502-510-72020	88.10
	0008774	7053841783 California Alley		502-510-72020	98.66
	0008774	7053841466 Fres Alley Tyler & Polk		502-510-72020	131.32
	0008774	7053841574 Coalinga Alley Madison & Mont		502-510-72020	78.51
	0008774	7053841657 Behind 595 Roosevelt Alley Light		502-510-72020	73.92
	0008774	7053841979 City Yard		502-510-72020	314.22
	0008774	7053841361 Alley S Pleasant & E Warthan		502-510-72020	82.22
	0008774	7053841102 N end of Malple St		502-510-72020	72.86
	0008774	7052100780 NE SE 33 20 15 WWP		503-520-72020	17,863.46
	0008774	7056603692 SE 33 20 15 WWP		503-520-72020	2,725.25
	0008774	7053841845 Sewer Lift Station Polk		503-521-72020	197.90
	0008774	7053841367 Sewer Lift Station Kim		503-521-72020	51.24
	0008774	7053841979 City Yard		503-521-72020	314.22
	0008774	7053841194 Sewer Lift Pump Echo		503-521-72020	465.10
	0008774	7053841328 Sewer Lift Pump P/L		503-521-72020	134.72
75843	8/8/2024	02726	Price Paige & Company, Certified Public Accountants, LLP		2,059.00
	33871	6/24 FIN Additional Consulting Services		101-406-88030	308.85
	33871	6/24 PW Additional Consulting Services		107-422-88030	102.95
	33871	6/24 FIN Additional Consulting Services		501-406-88030	617.70
	33871	6/24 FIN Additional Consulting Services		502-406-88030	514.75
	33871	6/24 FIN Additional Consulting Services		503-406-88030	391.21
	33871	6/24 FIN Additional Consulting Services		504-406-88030	20.59
	33871	6/24 RDA Additional Consulting Services		820-610-88030	102.95
75844	8/8/2024	02637	PTS Communications Inc		100.00
	2124990	6/24 PD 911 System Operational		101-413-88100	100.00
75846	8/8/2024	1898	Telstar Instruments, Inc.		1,700.00
	121764	5/24 WP Program Hypo Control		501-503-84020	1,700.00
75847	8/8/2024	1973	Verizon Wireless Services, LLC		736.51
	9967016488	6/24 Coalpd Lt13 538-4473		101-413-72030	22.08
	9967016488	6/24 Coalpd Lt15 365-9537		101-413-72030	22.08
	9967016488	6/24 Coalpd Lt12 538-4345		101-413-72030	22.08
	9967016488	6/24 M. Boulos 401-9891		101-413-72030	22.08
	9967016488	6/24 Copdmdt 07 612-3444		101-413-72030	22.08
	9967016488	6/24 Coalpd Lt08 538-4038		101-413-72030	22.08
	9967016488	6/24 Copdmdt 16 612-3607		101-413-72030	22.08
	9967016488	6/24 Copdmdt 11 612-3540		101-413-72030	22.08
	9967016488	6/24 Copdmdt 09 612-3468		101-413-72030	22.08
	9967016488	6/24 Coalpd Lt11 538-4304		101-413-72030	22.08
	9967016488	6/24 M. Boulos 383-4710		101-413-72030	22.08
	9967016488	6/24 PD Laptop 774-8666		101-413-72030	22.08
	9967016488	6/24 PD User 401-9510		101-413-72030	22.08
	9967016488	6/24 PD Sean Young 939-2575		101-413-72030	160.68
	9967016488	6/24 PD D. Blevins 341-0159		101-413-72030	22.08
	9967016488	6/24 PD D. Blevins 385-6390		101-413-72030	22.08

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	9967016488	6/24 PD Laptop 774-8669		101-413-72030	22.08
	9967016488	6/24 PD Laptop 774-8668		101-413-72030	22.08
	9967016488	6/24 PD Laptop 774-8664		101-413-72030	22.08
	9967016488	6/24 PD Laptop 774-8662		101-413-72030	22.08
	9967016488	6/24 PD Laptop 774-8616		101-413-72030	22.08
	9967016488	6/24 UC Investigations 209-620-2635		101-413-72030	23.83
	9967016488	6/24 Copdmdt 10 612-3536		101-413-72030	22.08
	9967016488	6/24 PD M. Buolos 401-9945		101-413-72030	22.08
	9967016488	6/24 PD User 401-9512		101-413-72030	22.08
	9967016488	6/24 PD User 401-9521		101-413-72030	22.08
	9967016488	6/24 PD Sean Young 401-5159		101-413-72030	22.08
75849	8/8/2024	1973	Verizon Wireless Services, LLC		148.48
	9967970150	401-5846 Council Member		101-401-72030	6.35
	9967970150	401-5853 Council Member		101-401-72030	6.35
	9967970150	401-5850 Council Member		101-401-72030	6.35
	9967970150	401-5863 Council Member		101-401-72030	6.35
	9967970150	401-5885 Council Member		101-431-72030	6.35
	9967970150	383-4121 WP Ipad-2		501-503-72030	7.52
	9967970150	978-2846 Water Plant IPad-1		501-503-72030	7.52
	9967970150	383-4004 Wagter Plant Router-1		501-503-72030	9.64
	9967970150	383-4579 SCADA		501-503-72030	20.69
	9967970150	240-3695 Public Works Table		501-508-72030	2.15
	9967970150	401-9323 Public Works UB Tablet-6		501-508-72030	3.28
	9967970150	401-9315 Public Works UB Tablet-4		501-508-72030	3.28
	9967970150	401-9312 Public Works UB Tablet-3		501-508-72030	3.28
	9967970150	401-9271 Public Works UB Tablet-2		501-508-72030	3.28
	9967970150	401-9110 Public Works Tablet-1		501-508-72030	3.28
	9967970150	401-9321 Public Works UB Tablet-5		501-508-72030	3.28
	9967970150	401-9315 Public Works UB Tablet-4		502-510-72030	3.18
	9967970150	401-9321 Public Works UB Tablet-5		502-510-72030	3.18
	9967970150	243-3695 Public Works Tablet		502-510-72030	2.10
	9967970150	401-9312 Public Works UB Tablet-3		502-510-72030	3.18
	9967970150	401-9271 Public Works UB Tablet-2		502-510-72030	3.18
	9967970150	401-9110 Public Works Tablet-1		502-510-72030	3.18
	9967970150	401-9323 Public Works UB Tablet-6		502-510-72030	3.18
	9967970150	383-4044 WWP Wifi		503-520-72030	7.17
	9967970150	240-3695 Public Works Tablet		503-521-72030	2.10
	9967970150	401-9312 Public Works UB Tablet-3		503-521-72030	3.18
	9967970150	401-9271 Public Works UB Tablet-2		503-521-72030	3.18
	9967970150	401-9110 Public Works Tablet-1		503-521-72030	3.18
	9967970150	401-9323 Public Works UB Tablet-6		503-521-72030	3.18
	9967970150	401-9321 Public Works UB Tablet-5		503-521-72030	3.18
	9967970150	401-9315 Public Works UB Tablet-4		503-521-72030	3.18
75852	8/8/2024	1997	Westside Supply		213.45
	17609	5/24 PW Water Supplies		501-508-70140	124.12
	17609	5/24 PW Upside Down Paint for USA's		502-510-70140	17.33
	P240531	5/24 PW Cylinder Rental		501-508-70140	45.00
	S240531	5/24 SVC Cylinder Rental		101-431-70150	27.00
75853	8/8/2024	1998	Wilbur-Ellis Holdings II, Inc.		2,998.56
	16557144	6/24 WP Weed Control		501-503-84051	1,499.28
	16557144	6/24 WP Weed Control		503-520-84051	1,499.28
75854	8/15/2024	02386	American Office Solutions, LLC		474.14
	22383	3/24 PW Mileage fro Access Control		501-508-84030	40.00
	22383	3/24 PW Mileage fro Access Control		502-510-84030	40.00
	22383	3/24 PW Mileage fro Access Control		503-521-84030	40.00
	22575	5/24 HR Computer Repairs		101-408-88040	201.86
	22575	5/24 PW Computer Repairs		107-422-88040	7.08



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	22575	5/24 FD Computer Repairs		117-416-88040	46.04
	22575	5/24 FIN Computer Repairs		501-406-88040	7.08
	22575	5/24 WP Computer Repairs		501-503-88040	21.25
	22575	5/24 PW Computer Repairs		501-508-88040	17.71
	22575	5/24 FIN Computer Repairs		502-406-88040	7.08
	22575	5/24 PW Computer Repairs		502-510-88040	17.71
	22575	5/24 FIN Computer Repairs		503-406-88040	5.31
	22575	5/24 WWP Computer Repairs		503-520-88040	10.62
	22575	5/24 PW Computer Repairs		503-521-88040	5.31
	22575	5/24 SS Computer Repairs		504-535-88040	3.54
	22575	5/24 RDA Computer Repairs		820-610-88040	3.55
75856	8/15/2024	02530	California Intergovernmental Risk Authority (CIRA)		10,661.35
	INV-2336	6/24 PD W/C Claims (8) SIR-CIRA		101-413-62070	955.40
	INV-2336	6/24 PD W/C Claims (4) SIR-PARSAC		101-413-62070	3,714.03
	INV-2336	6/24 FD W/C Claims (4) SIR-CIRA		101-416-62070	1,484.64
	INV-2336	6/24 FD ERMA Deductible Sellers Claim		101-416-88020	856.50
	INV-2336	6/24 FD ERMA Deductible Stockdale Claim		101-416-88020	1,998.00
	INV-2336	6/24 PW W/C Claim SIR-CIRA		107-422-62070	165.28
	INV-2336	6/24 PW W/C Claim SIR-CIRA		501-508-62070	661.11
	INV-2336	6/24 PW W/C Claim SIR-CIRA		502-510-62070	661.11
	INV-2336	6/24 PW W/C Claim SIR-CIRA		503-521-62070	165.28
75857	8/15/2024	1494	Interstate Gas Services, Inc.		13,760.00
	7021810	6/24 WP Utility Consulting Services - June 2024		501-503-88100	10,435.00
	7021810	6/24 PW Utility Consulting Services - June 2024		502-510-88100	3,325.00
75858	8/15/2024	02329	Michael K. Nunley & Associates, Inc.		730.40
	001050000076	7/24 WP Filter Beds		501-503-98441	730.40
75859	8/15/2024	1721	PG&E		118.48
	0008775	6/24 PW Elm/Cambridge Signal (9389051722-5)		110-424-72021	118.48
75860	8/15/2024	1858	Sparkletts		38.59
	9412248 070124	6/24 WP Bottled Water		501-503-72010	19.30
	9412248 070124	6/24 WWP Bottled Water		503-520-72010	19.29
75861	8/15/2024	1037	Alliant Insurance Services		2,047.00
	2774464	8/24 CC NND Special Event Insurance		101-401-88220	2,047.00
75862	8/15/2024	02388	Amazon Capital Services, Inc.		486.91
	1W7W-GJP1-99HW	8/24 FD Office Supplies		101-416-70010	486.91
75863	8/15/2024	02386	American Office Solutions, LLC		4,844.90
	22682	7/24 FD Data Backup		101-416-88040	165.08
	22855	7/24 ADMIN IT Monthly Contract - Backup		101-401-88040	28.81
	22855	7/24 CD IT Monthly Contract - Backup		101-404-88040	38.41
	22855	7/24 ADMIN IT Monthly Contract - Backup		101-405-88040	28.81
	22855	7/24 FIN IT Monthly Contract - Backup		101-406-88040	5.18
	22855	7/24 HR IT Monthly Contract - Backup		101-408-88040	19.59
	22855	7/24 HR IT Monthly Contract - Backup		107-422-88040	0.77
	22855	7/24 PW IT Monthly Contract - Backup		107-422-88040	34.57
	22855	7/24 HR IT Monthly Contract - Backup		117-416-88040	4.61
	22855	7/24 HR IT Monthly Contract - Backup		501-406-88040	1.54
	22855	7/24 FIN IT Monthly Contract - Backup		501-406-88040	69.13
	22855	7/24 PW IT Monthly Contract - Backup		501-503-88040	51.85
	22855	7/24 HR IT Monthly Contract - Backup		501-503-88040	2.30
	22855	7/24 PW IT Monthly Contract - Backup		501-508-88040	34.57
	22855	7/24 HR IT Monthly Contract - Backup		501-508-88040	2.69
	22855	7/24 HR IT Monthly Contract - Backup		502-406-88040	1.54
	22855	7/24 FIN IT Monthly Contract - Backup		502-406-88040	60.49
	22855	7/24 PW IT Monthly Contract - Backup		502-510-88040	86.42

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	22855	7/24 HR IT Monthly Contract - Backup		502-510-88040	2.69
	22855	7/24 FIN IT Monthly Contract - Backup		503-406-88040	34.57
	22855	7/24 HR IT Monthly Contract - Backup		503-406-88040	0.58
	22855	7/24 PW IT Monthly Contract - Backup		503-520-88040	69.13
	22855	7/24 HR IT Monthly Contract - Backup		503-520-88040	1.15
	22855	7/24 PW IT Monthly Contract - Backup		503-521-88040	69.11
	22855	7/24 HR IT Monthly Contract - Backup		503-521-88040	0.38
	22855	7/24 FIN IT Monthly Contract - Backup		504-406-88040	3.46
	22855	7/24 HR IT Monthly Contract - Backup		504-406-88040	0.19
	22855	7/24 HR IT Monthly Contract - Backup		820-610-88040	0.38
	22958	7/24 ADMIN IT Monthly Contract		101-401-88040	55.77
	22958	7/24 CD IT Monthly Contract		101-404-88040	71.37
	22958	7/24 ADMIN IT Monthly Contract		101-405-88040	55.77
	22958	7/24 FIN IT Monthly Contract		101-406-88040	12.47
	22958	7/24 HR IT Monthly Contract		101-408-88040	36.39
	22958	7/24 PD IT Monthly Contract		101-413-88040	1,722.19
	22958	7/24 FD IT Monthly Contract		101-416-88040	466.77
	22958	7/24 HR IT Monthly Contract		107-422-88040	1.43
	22958	7/24 PW IT Monthly Contract		107-422-88040	74.12
	22958	7/24 HR IT Monthly Contract		117-416-88040	8.56
	22958	7/24 FIN IT Monthly Contract		501-406-88040	166.24
	22958	7/24 HR IT Monthly Contract		501-406-88040	2.85
	22958	7/24 PW IT Monthly Contract		501-503-88040	111.18
	22958	7/24 HR IT Monthly Contract		501-503-88040	4.28
	22958	7/24 PW IT Monthly Contract		501-508-88040	74.12
	22958	7/24 HR IT Monthly Contract		501-508-88040	4.99
	22958	7/24 FIN IT Monthly Contract		502-406-88040	145.46
	22958	7/24 HR IT Monthly Contract		502-406-88040	2.85
	22958	7/24 HR IT Monthly Contract		502-510-88040	4.99
	22958	7/24 PW IT Monthly Contract		502-510-88040	185.30
	22958	7/24 HR IT Monthly Contract		503-406-88040	1.07
	22958	7/24 FIN IT Monthly Contract		503-406-88040	83.12
	22958	7/24 HR IT Monthly Contract		503-520-88040	2.14
	22958	7/24 PW IT Monthly Contract		503-520-88040	148.24
	22958	7/24 PW IT Monthly Contract		503-521-88040	148.24
	22958	7/24 HR IT Monthly Contract		503-521-88040	0.71
	22958	7/24 HR IT Monthly Contract		504-406-88040	0.36
	22958	7/24 FIN IT Monthly Contract		504-406-88040	8.31
	22958	7/24 HR IT Monthly Contract		820-610-88040	0.71
	23060	8/24 FD Chief Computer Upgarde		101-416-88040	261.82
	23065	9/24 FD Data Backup		101-416-88040	165.08
75867	8/15/2024 0008780	02901 8/24 WP Turf Replacement Program - 145 Pierce St	Amy Pfenning	501-503-98471	2,000.00 2,000.00
75868	8/15/2024 242130872	02546 8/24 PD Internet Service (50000002334)	AT&T Corp.	101-413-72030	144.90 144.90
75869	8/15/2024	1112	Billingsley Tire Service		5,335.96
	294441	7/24 PW (1) New Tire for Truck #24		501-508-84060	126.73
	294441	7/24 PW (1) New Tire for Truck #24		502-510-84060	126.72
	294441	7/24 PW (1) New Tire for Truck #24		503-521-84060	126.72
	294480	7/24 FD FD Transmission Flush #M252		117-416-84060	716.62
	294516	7/24 SS (2) New Tires for #89		504-535-84060	938.01
	294541	7/24 FD New Tire for #M251		117-416-84060	638.80
	294689	8/24 PW (2) New Tires		501-508-84060	246.58
	294689	8/24 PW (2) New Tires		502-510-84060	246.58
	294689	8/24 PW (2) New Tires		503-521-84060	246.57
	294696	7/24 PW (4) New Tires for Patch Truck		107-422-84060	473.16
	294696	7/24 PW (4) New Tires for Patch Truck		501-508-84060	473.16

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	294696	7/24 PW (4) New Tires for Patch Truck		502-510-84060	473.16
	294696	7/24 PW (4) New Tires for Patch Truck		503-521-84060	473.15
	294784	8/24 PD Tire Repair for #C27		101-413-84060	30.00
75870	8/15/2024	1133	Bureau of Reclamation		125,868.44
	0008784	8/24 WP Jun 2024 Restoration -1004		501-503-80010	-26,093.96
	0008784	8/24 WP July 2024 Restoration 456		501-503-80010	11,851.44
	0008784	8/24 WP Jun 2024 Restoration 1004		501-503-80010	13,052.00
	0008784	8/24 WP Oct 2024 Estimate 800		501-503-80010	60,704.00
	0008784	8/24 WP Jul 2024 Restoraiton 1211		501-503-80010	15,743.00
	0008784	8/24 WP July 2024 Adjustment -1000		501-503-80010	-75,880.00
	0008784	8/24 WP Jul 2024 Adjustment 456		501-503-80010	34,601.28
	0008784	8/24 WP Jul 2024 Adjustment 1211		501-503-80010	91,890.68
75871	8/15/2024	1170	Cargill, Incorporated		5,852.74
	2909769313	7/24 WP Salt		501-503-70300	5,852.74
75872	8/15/2024	1189	Central Valley Toxicology, Inc.		44.00
	335950	7/24 PD Ethyl Alcohol Case #24-1212		101-413-88080	44.00
75873	8/15/2024	02594	Cintas Corporation #3		767.84
	4200779895	8/24 CD Employee Uniforms & Mats W8/1		101-404-70100	7.47
	4200779895	8/24 SVC Employee Uniforms & Mats W8/1		101-431-70100	22.46
	4200779895	8/24 BLDG Employee Uniforms & Mats W8/1		101-432-84030	378.23
	4200779895	8/24 PW Employee Uniforms & Mats W8/1		101-440-70100	59.91
	4200779895	8/24 PW Employee Uniforms & Mats W8/1		107-422-70100	49.01
	4200779895	8/24 WP Employee Uniforms & Mats W8/1		501-503-70100	55.91
	4200779895	8/24 PW Employee Uniforms & Mats W8/1		501-508-70100	49.02
	4200779895	8/24 PW Employee Uniforms & Mats W8/1		502-510-70100	49.01
	4200779895	8/24 WWP Employee Uniforms & Mats W8/1		503-520-70100	28.15
	4200779895	8/24 PW Employee Uniforms & Mats W8/1		503-521-70100	49.01
	4200779895	8/24 SS Employee Uniforms & Mats W8/1		504-535-70100	19.66
75874	8/15/2024	02598	Cintas Corporation No. 2		252.12
	5223925204	8/24 SVC First Aid Kit Refill		101-431-70150	66.12
	5223925266	8/24 PD First Aid Kits Refill		101-413-88100	138.55
	5223925266	8/24 PW First Aid Kits Refill		503-521-70440	47.45
75875	8/15/2024	1224	Coalinga Hardware		392.95
	827702	8/24 PW Anchors for New Trash Cans		107-422-84050	35.19
	827798	8/24 PW Irrigation Control & Wire Connectors		107-422-84050	43.05
	827846	8/24 PW Concrete for Signs at Both Parks		101-440-84050	273.14
	827874	8/24 PW Irrigation Supplies		101-440-84050	39.39
	827956	8/24 FD Station Supplies		101-416-70450	52.31
	CM0000759	8/24 PW Treated Refund CR		101-440-84050	-50.13
75876	8/15/2024	1243	Cook's Communications		80.00
	158052	7/24 PD Data Cables for #C4		101-413-84060	80.00
75877	8/15/2024	02110	CSG Consultants, Inc.		3,843.22
	B241329	8/24 CD Plan Check - Starbucks Elm/Cherry		101-404-88100	3,843.22
75878	8/15/2024	1272	David Cano		235.00
	0008781	8/24 PD Reimb for Corporal - D. Cano		101-413-88100	235.00
75879	8/15/2024	02667	Enterprise FM Trust		2,682.23
	633288-080324	8/24 FD 25GMT5-0824-MR		101-416-98040	662.30
	633288-080324	8/24 FD 25GMST-0824-MR		101-416-98040	662.30
	633288-080324	8/24 FD 25GTMF-0824-X1		101-416-98040	9.91
	633288-080324	8/24 FD 25GTMF-0824-MR		101-416-98040	660.44
	633288-080324	8/24 FD 25GMST3-0824-X1		101-416-98040	9.86
	633288-080324	8/24 FD 25GMST-0824-X1		101-416-98040	9.93
	633288-080324	8/24 FD 25GMT5-0824-X1		101-416-98040	9.93

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	633288-080324	8/24 FD 25GMST3-0824-MR		101-416-98040	657.56
75880	8/15/2024	02667	Enterprise FM Trust		2,682.23
	0633288-070324	7/24 FD 25GMT5-0724-MR		101-416-98040	662.30
	0633288-070324	7/24 FD 25GMST-0724-MR		101-416-98040	662.30
	0633288-070324	7/24 FD 25GMSTF-0724-MR		101-416-98040	660.44
	0633288-070324	7/24 FD 25GMST3-0724-MR		101-416-98040	657.56
	0633288-070324	7/24 FD 25GMT5		101-416-98040	9.93
	0633288-070324	7/24 FD 25GMST3		101-416-98040	9.93
	0633288-070324	7/24 FD 25GMSTF		101-416-98040	9.91
	0633288-070324	7/24 FD 25GMT3		101-416-98040	9.86
75881	8/15/2024	02667	Enterprise FM Trust		5,306.82
	633291-080324	8/24 PW Vehicle Lease Charge		501-508-98040	1,768.94
	633291-080324	8/24 PW Vehicle Lease Charge		502-510-98040	1,768.94
	633291-080324	8/24 PW Vehicle Lease Charge		503-521-98040	1,768.94
75882	8/15/2024	02887	Gary Lopez		2,000.00
	0008779	8/24 WP Turf Replacement Program - 240 Fisher Lan		501-503-98471	2,000.00
75883	8/15/2024	1451	Hach Company		4,479.50
	14102691	7/24 WP Equipment Service		501-503-84020	4,479.50
75884	8/15/2024	1494	Interstate Gas Services, Inc.		12,225.60
	7021816	7/24 WP Utility Consulting Servies - July 2024		501-503-88100	8,150.40
	7021816	7/24 PW Utility Consulting Servies - July 2024		502-510-88100	4,075.20
75885	8/15/2024	02658	Kadir Aden		145.04
	0008782	8/24 PD Reimb for Vehicle & Maint Repair - K Aden		101-413-84060	145.04
75886	8/15/2024	1583	Leaf		693.07
	16947158	8/24 CC Copier Lease		101-401-84010	15.85
	16947158	8/24 CD Copier Lease		101-404-84010	15.85
	16947158	8/24 CM Copier Lease		101-405-84010	15.85
	16947158	8/24 FIN Copier Lease		101-406-84010	5.20
	16947158	8/24 HR Copier Lease		101-408-84010	56.53
	16947158	8/24 HR Copier Lease		101-408-84010	15.85
	16947158	8/24 PD Copier Lease		101-413-84010	187.12
	16947158	8/24 FD Copier Lease		101-416-84010	110.89
	16947158	8/24 HR Copier Lease		107-422-84010	2.22
	16947158	8/24 HR Copier Lease		117-416-84010	13.31
	16947158	8/24 HR Copier Lease		501-406-84010	4.44
	16947158	8/24 FIN Copier Lease		501-406-84010	69.31
	16947158	8/24 HR Copier Lease		501-503-84010	6.65
	16947158	8/24 WP Copier Lease		501-503-84010	15.84
	16947158	8/24 HR Copier Lease		501-508-84010	7.76
	16947158	8/24 FIN Copier Lease		502-406-84010	60.64
	16947158	8/24 HR Copier Lease		502-406-84010	4.44
	16947158	8/24 HR Copier Lease		502-510-84010	7.76
	16947158	8/24 PW Copier Lease		502-510-84010	15.84
	16947158	8/24 FIN Copier Lease		503-406-84010	34.65
	16947158	8/24 HR Copier Lease		503-406-84010	1.66
	16947158	8/24 WWP Copier Lease		503-520-84010	15.84
	16947158	8/24 HR Copier Lease		503-520-84010	3.33
	16947158	8/24 HR Copier Lease		503-521-84010	1.11
	16947158	8/24 HR Copier Lease		504-406-84010	0.55
	16947158	8/24 FIN Copier Lease		504-406-84010	3.47
	16947158	8/24 HR Copier Lease		820-610-84010	1.11
75888	8/15/2024	02902	Leon Environmental Services		955.00
	14977	7/24 BLDG Testing - Asbestos & Lead		306-432-98574	955.00

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75889	8/15/2024 20653 20654	1626 8/24 ADMIN Mileage Reimb - M. Trejo 8/24 ADMIN Mileage Reimb - M. Trejo	Marissa Trejo	101-405-86010 101-405-86010	98.49 37.52 60.97
75890	8/15/2024 001050000291 001050000339 001050000433	02329 8/24 WP Washwater Tank Rehab 8/24 WP Derrick Reservoir Ph 2 8/24 WP Hydroxide Storage & Injection System	Michael K. Nunley & Associates, Inc.	501-503-98441 501-503-98441 501-503-88100	20,360.40 587.10 19,042.90 730.40
75891	8/15/2024 101311358 101311358 101311358 101311358 101311358 101311358 101311358 101311358 101311358 101311358 101311358 101311358 101311358 101311358 101311358	1700 7/24 HR Recruitment 7/24 PW Recruitment 7/24 FD Recruitment 7/24 FIN Recruitment 7/24 WP Recruitment 7/24 PW Recruitment 7/24 FIN Recruitment 7/24 PW Recruitment 7/24 FIN Recruitment 7/24 WWP Recruitment 7/24 PW Recruitment 7/24 SS Recruitment 7/24 RDA Recruitment	Oracle America, Inc.	101-408-86030 107-422-86030 117-416-86030 501-406-86030 501-503-86030 501-508-86030 502-406-86030 502-510-86030 503-406-86030 503-520-86030 503-521-86030 504-535-86030 820-610-86030	1,170.00 666.90 23.40 152.10 23.40 70.20 58.50 23.40 58.50 17.55 35.10 17.55 11.70 11.70
75892	8/15/2024 0008776	1721 7/24 PW Elm/Cambridge Signal (9389051722-5)	PG&E	110-424-72021	116.92 116.92
75893	8/15/2024 24-913	02549 7/24 PW Educational Gas Material	Project Energy Savers, LLC	502-510-70440	618.47 618.47
75894	8/15/2024 COALFD-JULY25-202	1755 7/24 HR Polygraph - J. Willard	Raul Herrera	101-408-89050	250.00 250.00
75895	8/15/2024 24010745 24010745 24010745 24010745 24010745 24010745 24010745 24010745	02891 7/24 CD Lift for Service Center 7/24 CD Lift for Service Center 7/24 FD Lift for Service Center 7/24 PD Lift for Service Center 7/24 FD Lift for Service Center 7/24 PW Lift for Service Center 7/24 PW Lift for Service Center 7/24 PW Lift for Service Center	RRL Enterprises Inc	101-404-84060 101-405-84060 101-416-98040 105-413-98040 117-416-98040 501-508-98040 502-510-98040 503-521-98040	40,894.85 817.90 1,226.85 4,089.49 6,134.22 8,178.97 6,952.12 6,543.18 6,952.12
75896	8/15/2024 12145	02048 7/24 Annual Reports	RSG, Inc.	815-609-88100	80.00 80.00
75897	8/15/2024 0008783 0008783 0008783 0008783 0008783 0008783 0008783 0008783 0008783 0008783 0008783 0008783 0008783 0008783	1804 8/24 WP Mar 2024 Correction to March 2023 -123 8/24 WP Mar 2024 Correction to March 2024 123 8/24 WP Jul 2024 Rate Revision "R2" 1667 8/24 WP Apr 2024 Rate Revision "R2" 932 8/24 WP May 2024 Rate Revision "R2" 937 8/24 WP Mar 2024 Rate Revision "R2" 1061 8/24 WP June 2024 Rate Revision "R2" 1382 8/24 WP Sept 2024 Estimate 853 8/24 WP Jul 2024 Rate Revision "R2" -800 8/24 WP May 2024 Rate Revision "R2" -937 8/24 WP Mar 2024 Rate Revision "R2" -1061 8/24 WP June 2024 Rate Revision "R2" -1382 8/24 WP Apr 2024 Rate Revision "R2" -932	San Luis & Delta-Mendota	501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010	23,045.04 -3,555.93 2,938.47 77,715.54 43,449.84 46,013.94 49,463.82 64,428.84 39,766.86 -46,056.00 -56,821.59 -61,081.77 -79,561.74 -53,655.24

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75898	8/15/2024 8007869974	1835 7/24 FD Haz Mat Recycling	Shred-It USA	117-416-75000	177.54 177.54
75899	8/15/2024 INV521	02567 7/24 FD Extinguisher Testing	Stephen Griswold	101-416-75060	304.00 304.00
75900	8/15/2024 122627	1898 7/24 WP Equipment Maintenance	Telstar Instruments, Inc.	501-503-84020	9,778.87 9,778.87
75901	8/15/2024 8699-4	02632 7/24 WWP Safety Paint	THE SHERWIN-WILLIAMS COMPANY	503-520-84030	310.97 310.97
75902	8/15/2024 0008785	02846 307-0067 Mobile Internet M254	T-MOBILE USA INC	101-416-72030	4,945.33 32.80
	0008785	307-0069 Mobile Internet Engine 172		101-416-72030	32.80
	0008785	601-9359 Keith Krider		101-416-72030	43.73
	0008785	307-0079 Mobile Internet B171 iPad		101-416-72030	21.14
	0008785	307-0066 Mobile Internet M256		101-416-72030	32.80
	0008785	601-9391 Justin Milligan		101-416-72030	43.73
	0008785	307-0065 Mobile Internet L171		101-416-72030	32.80
	0008785	307-0078 Mobile Internet C170 iPad		101-416-72030	21.14
	0008785	307-0077 Mobile Internet E171/L171 iPad		101-416-72030	21.14
	0008785	307-0068 Mobile Internet E171		101-416-72030	32.80
	0008785	601-9658 Mobile Internet M252		101-416-72030	43.73
	0008785	307-0075 Mobile Internet Medic Unit iPad 2		101-416-72030	21.14
	0008785	307-0060 Mobile Internet M253		101-416-72030	32.80
	0008785	307-0074 Mobile Internet Medic Unit iPad 1		101-416-72030	21.14
	0008785	307-0073 Mobile internet Medic Unit iPad 4		101-416-72030	21.14
	0008785	929-6850 iPad B173		101-416-72030	8.64
	0008785	929-2524 iPad E171		101-416-72030	8.64
	0008785	307-0072 Mobile Internet Patrol 172		101-416-72030	32.80
	0008785	307-0059 Mobile Internet M255		101-416-72030	32.80
	0008785	307-0058 Mobile Internet M252		101-416-72030	32.80
	0008785	307-0057 Mobile Internet M251		101-416-72030	32.80
	0008785	403-5177 Mobile Internet Prevention Tablet		101-416-72030	21.14
	0008785	929-2285 iPad B172		101-416-72030	8.64
	0008785	929-2286 iPad BR371		101-416-72030	8.64
	0008785	307-0076 Mobile Internet Medic Unit iPad 3		101-416-72030	21.14
	0008785	403-3702 Mobile Internet Fire Chief Tablet		101-416-72030	21.14
	0008785	307-0070 Mobile Internet Brush 371		101-416-72030	32.80
	0008785	601-6245 Jessica Phillips		101-416-72030	43.73
	0008785	403-5436 Greg DuPuis		101-416-72030	43.73
	0008785	IPads for Apparatus		101-416-84060	4,141.06
75904	8/15/2024 200017496	02351 7/24 SS Coupler	Tractor Supply Company	504-535-84060	18.52 18.52
75905	8/15/2024 07244520	1931 7/24 PD Backgrounds	Trans Union, LLC	101-413-88100	60.00 60.00
75906	8/15/2024 2770-58	1935 8/24 PW Disposal Depreciation Schedule Worksheet	Tri City Engineering	101-406-88100	62,506.75 39.38
	2770-58	8/24 PW Lighting Standards w Fonroche		107-422-88100	700.00
	2770-58	8/24 PW Disposal Depreciation Schedule Worksheet		107-422-88100	13.12
	2770-58	8/24 PW Disposal Depreciation Schedule Worksheet		501-406-88100	78.75
	2770-58	8/24 PW AMI Project Meeting		501-508-98472	700.00
	2770-58	8/24 PW Disposal Depreciation Schedule Worksheet		502-406-88100	65.63
	2770-58	8/24 PW Disposal Depreciation Schedule Worksheet		503-406-88100	49.88
	2770-58	8/24 PW Disposal Depreciation Schedule Worksheet		504-406-88100	2.62
	2770-58	8/24 PW Patel Docs for Recording		815-609-88100	170.00
	2770-58	8/24 PW Disposal Depreciation Schedule Worksheet		820-610-88100	13.12
	2889-09-ROW	8/24 PW CMAQ NW Trails (Multi-Use) Seg 1, 2,13,14		305-422-98974	2,727.50

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	2890-22	8/24 WP SCADA Improvements		501-503-98441	498.75
	2943-26	8/24 PW Splash Pad Project		101-440-98981	5,132.50
	2964-02-ROW	8/24 PW ATP5 -E Polk St Bike/Red Connectivity		305-422-98975	1,890.00
	2965-06	8/24 PW Coalinga Pacific Apts - Transportation Re		310-422-98581	865.00
	2966-08	8/24 PW Coalinga Pacific Apts - Sustainable Transp		310-422-98581	23,173.75
	2968-17	8/24 PW Phelps Ave Improv - Phase II		305-422-98902	280.00
	3039-10	8/24 PW Coalinga Alley Paving Ph II - CM		305-422-98998	280.00
	3046-06-ENV	8/24 PW ATP6 Trails - Los Gatos Bridge - Env		305-422-98905	2,701.25
	3047-09	8/24 PW Pleasant Ave Sewer Main Reconstruction		127-422-98907	1,770.96
	3047-09	8/24 PW Pleasant Ave Sewer Main Reconstruction		501-508-98907	244.27
	3047-09	8/24 PW Pleasant Ave Sewer Main Reconstruction		503-521-98907	4,091.52
	3051-05	8/24 PW Grant Alley Sewer Replacement		503-521-98908	2,591.25
	3061-03	8/24 Sunset ADU Site Plan		815-609-88100	340.00
	3076-02	8/24 PW LLMD Transfer From CHRPD		101-440-88100	393.75
	3083-02	8/24 PW Slurry - Cape Seal		110-424-98401	3,665.00
	3085-01	8/24 PW Pleasant Ave Sewer Main Reconstruction -C		127-422-98907	2,408.45
	3085-01	8/24 PW Pleasant Ave Sewer Main Reconstruction -C		501-508-98907	332.20
	3085-01	8/24 PW Pleasant Ave Sewer Main Reconstruction -C		503-521-98907	5,564.35
	3087-01	8/24 PW Birch, Durian, & Lucille Ave Impro - CM		110-424-98912	1,723.75
75908	8/15/2024 0008777	02246 7/24 HR Pre-Employment Psych Eval - Lopez	Tricia Busby	101-408-89060	400.00 400.00
75909	8/15/2024 INV00429243	1964 7/24 WP Lab Supplies	USABluebook	501-503-70202	130.29 130.29
75910	8/15/2024 5031445722	02864 8/24 PD Jail Blankets W8/7	VESTIS GROUP INC ARAMARK UNIFORM & APPAREL LLC	101-413-70380	393.39 393.39
75911	8/15/2024 050922	1991 7/24 WP Thread 2 1/2 Pipe	West Hills Machine Shop, Inc.	501-503-70140	239.75 239.75
75912	8/15/2024 80830	1993 7/24 PD Fuel for July 2024	West Hills Oil, Inc.	101-413-70160	10,310.94 10,310.94
75913	8/15/2024 17773 17773 17773 17773	1997 7/24 PW Irrigation Supplies 7/24 PW Misc Water Parts & Upside Down Paint 7/24 PW Upside Down Paint for USA's 7/24 PW Upside Down Paint for USA's	Westside Supply	101-440-84050 501-508-70140 502-510-70140 503-521-70140	360.27 25.35 221.94 97.38 15.60
75914	8/15/2024 0008778	02841 8/24 WP Turf Replacement Program - 550 Mason Wa	YASMIN GONZALEZ	501-503-98471	2,000.00 2,000.00
75915	8/15/2024 INV6803989	1983 7/24 CD FSA Monthly - S. Brewer 7/24 ADMIN FSA Monthly - S. Jensen 7/24 ADMIN FSA Monthly - M. Trejo 7/24 ADMIN FSA Monthly - Y. Ibarra 7/24 ADMIN FSA Monthly - M. Garcia 7/24 HR FSA Monthly - S. Redding 7/24 PD FSA Monthly - V. Sparks 7/24 PD FSA Monthly - S. Anderson 7/24 PD FSA Monthly - C. Seese 7/24 AP FSA Monthly - M. Garcia 7/24 PW FSA Monthly - M. Trejo 7/24 PW FSA Monthly - S. Jensen 7/24 PW FSA Monthly - S. Redding 7/24 PW FSA Monthly - S. Brewer 7/24 FD FSA Monthly - S. Redding 7/24 FD FSA Monthly - S. Jensen 7/24 FIN FSA Monthly - M. Trejo	WageWorks	101-404-88101 101-405-88101 101-405-88101 101-405-88101 101-405-88101 101-408-88101 101-413-88101 101-413-88101 101-413-88101 101-413-88101 101-435-88101 107-422-88101 107-422-88101 107-422-88101 107-422-88101 117-416-88101 117-416-88101 501-406-88101	75.00 0.75 4.20 1.28 5.63 3.00 4.28 7.50 7.50 7.50 2.25 0.45 0.53 0.15 1.88 0.98 0.08 0.09

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	INV6803989	7/24 FIN FSA Monthly - S. Redding		501-406-88101	0.15
	INV6803989	7/24 WP FSA Monthly - J. Salona		501-503-88101	7.42
	INV6803989	7/24 WP FSA Monthly - S. Jensen		501-503-88101	0.30
	INV6803989	7/24 WP FSA Monthly - S. Brewer		501-503-88101	0.75
	INV6803989	7/24 WP FSA Monthly - S. Redding		501-503-88101	0.45
	INV6803989	7/24 WP FSA Monthly - M. Trejo		501-503-88101	1.01
	INV6803989	7/24 WP FSA Monthly - Y. Ibarra		501-503-88101	1.88
	INV6803989	7/24 PW FSA Monthly - S. Brewer		501-508-88101	0.38
	INV6803989	7/24 PW FSA Monthly - S. Jensen		501-508-88101	0.49
	INV6803989	7/24 PW FSA Monthly - S. Redding		501-508-88101	0.38
	INV6803989	7/24 PW FSA Monthly - M. Trejo		501-508-88101	1.05
	INV6803989	7/24 FIN FSA Monthly - M. Trejo		502-406-88101	0.07
	INV6803989	7/24 FIN FSA Monthly - S. Redding		502-406-88101	0.15
	INV6803989	7/24 PW FSA Monthly - M. Trejo		502-510-88101	1.01
	INV6803989	7/24 PW FSA Monthly - S. Brewer		502-510-88101	1.50
	INV6803989	7/24 PW FSA Monthly - S. Redding		502-510-88101	0.38
	INV6803989	7/24 PW FSA Monthly - S. Jensen		502-510-88101	0.15
	INV6803989	7/24 PW FSA Monthly - M. Garcia		502-510-88101	2.25
	INV6803989	7/24 FIN FSA Monthly - S. Redding		503-406-88101	0.11
	INV6803989	7/24 FIN FSA Monthly - M. Trejo		503-406-88101	0.05
	INV6803989	7/24 WWP FSA Monthly - S. Brewer		503-520-88101	1.13
	INV6803989	7/24 WWP FSA Monthly - S. Redding		503-520-88101	0.23
	INV6803989	7/24 WWP FSA Monthly - M. Trejo		503-520-88101	1.01
	INV6803989	7/24 WWP FSA Monthly - S. Jensen		503-520-88101	0.15
	INV6803989	7/24 PW FSA Monthly - M. Trejo		503-521-88101	1.01
	INV6803989	7/24 PW FSA Monthly - S. Redding		503-521-88101	0.11
	INV6803989	7/24 PW FSA Monthly - S. Jensen		503-521-88101	0.04
	INV6803989	7/24 PW FSA Monthly - S. Brewer		503-521-88101	1.13
	INV6803989	7/24 FIN FSA Monthly - M. Trejo		504-406-88101	0.02
	INV6803989	7/24 SS FSA Monthly - S. Redding		504-535-88101	0.08
	INV6803989	7/24 SS FSA Monthly - S. Jensen		504-535-88101	0.08
	INV6803989	7/24 RDA FSA Monthly - S. Redding		820-610-88101	0.08
	INV6803989	7/24 RDA FSA Monthly - M. Trejo		820-610-88101	0.45
	INV6803989	7/24 RDA FSA Monthly - S. Jensen		820-610-88101	1.50
75919	8/20/2024	02080	AT&T 4050		1,097.16
	000021712366	5/24 Internet Svc Acct 9391064050		101-413-72030	649.36
	000021712366	5/24 Internet Svc Acct 9391064050		101-432-72030	67.17
	000021712366	5/24 Internet Svc Acct 9391064050		101-432-72030	6.05
	000021712366	5/24 Internet Svc Acct 9391064050		101-432-72030	67.17
	000021712366	5/24 Internet Svc Acct 9391064050		107-422-72030	22.84
	000021712366	5/24 Internet Svc Acct 9391064050		107-422-72030	0.90
	000021712366	5/24 Internet Svc Acct 9391064050		107-422-72030	6.72
	000021712366	5/24 Internet Svc Acct 9391064050		117-416-72030	5.37
	000021712366	5/24 Internet Svc Acct 9391064050		501-406-72030	80.61
	000021712366	5/24 Internet Svc Acct 9391064050		501-406-72030	1.79
	000021712366	5/24 Internet Svc Acct 9391064050		501-503-72030	10.08
	000021712366	5/24 Internet Svc Acct 9391064050		501-503-72030	2.69
	000021712366	5/24 Internet Svc Acct 9391064050		501-508-72030	3.13
	000021712366	5/24 Internet Svc Acct 9391064050		501-508-72030	6.72
	000021712366	5/24 Internet Svc Acct 9391064050		502-406-72030	70.53
	000021712366	5/24 Internet Svc Acct 9391064050		502-406-72030	1.79
	000021712366	5/24 Internet Svc Acct 9391064050		502-510-72030	16.79
	000021712366	5/24 Internet Svc Acct 9391064050		502-510-72030	3.13
	000021712366	5/24 Internet Svc Acct 9391064050		503-406-72030	40.30
	000021712366	5/24 Internet Svc Acct 9391064050		503-406-72030	0.68
	000021712366	5/24 Internet Svc Acct 9391064050		503-520-72030	1.34
	000021712366	5/24 Internet Svc Acct 9391064050		503-520-72030	13.43
	000021712366	5/24 Internet Svc Acct 9391064050		503-521-72030	0.46
	000021712366	5/24 Internet Svc Acct 9391064050		503-521-72030	13.43



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	000021712366	5/24 Internet Svc Acct 9391064050		504-406-72030	0.22
	000021712366	5/24 Internet Svc Acct 9391064050		504-406-72030	4.00
	000021712366	5/24 Internet Svc Acct 9391064050		820-610-72030	0.46
75921	8/20/2024	02080	AT&T 4050		1,097.16
	000021565039	4/24 Internet Svc Acct 9391064050		101-413-72030	649.36
	000021565039	4/24 Internet Svc Acct 9391064050		101-432-72030	67.17
	000021565039	4/24 Internet Svc Acct 9391064050		101-432-72030	6.05
	000021565039	4/24 Internet Svc Acct 9391064050		101-432-72030	67.17
	000021565039	4/24 Internet Svc Acct 9391064050		107-422-72030	0.90
	000021565039	4/24 Internet Svc Acct 9391064050		107-422-72030	6.72
	000021565039	4/24 Internet Svc Acct 9391064050		107-422-72030	22.84
	000021565039	4/24 Internet Svc Acct 9391064050		117-416-72030	5.37
	000021565039	4/24 Internet Svc Acct 9391064050		501-406-72030	80.61
	000021565039	4/24 Internet Svc Acct 9391064050		501-406-72030	1.79
	000021565039	4/24 Internet Svc Acct 9391064050		501-503-72030	2.69
	000021565039	4/24 Internet Svc Acct 9391064050		501-503-72030	10.08
	000021565039	4/24 Internet Svc Acct 9391064050		501-508-72030	3.13
	000021565039	4/24 Internet Svc Acct 9391064050		501-508-72030	6.72
	000021565039	4/24 Internet Svc Acct 9391064050		502-406-72030	1.79
	000021565039	4/24 Internet Svc Acct 9391064050		502-406-72030	70.53
	000021565039	4/24 Internet Svc Acct 9391064050		502-510-72030	3.13
	000021565039	4/24 Internet Svc Acct 9391064050		502-510-72030	16.79
	000021565039	4/24 Internet Svc Acct 9391064050		503-406-72030	40.30
	000021565039	4/24 Internet Svc Acct 9391064050		503-406-72030	0.68
	000021565039	4/24 Internet Svc Acct 9391064050		503-520-72030	1.34
	000021565039	4/24 Internet Svc Acct 9391064050		503-520-72030	13.43
	000021565039	4/24 Internet Svc Acct 9391064050		503-521-72030	0.46
	000021565039	4/24 Internet Svc Acct 9391064050		503-521-72030	13.43
	000021565039	4/24 Internet Svc Acct 9391064050		504-406-72030	0.22
	000021565039	4/24 Internet Svc Acct 9391064050		504-406-72030	4.00
	000021565039	4/24 Internet Svc Acct 9391064050		820-610-72030	0.46
75923	8/20/2024	1360	FedEx		6.94
	9-679-20523	6/24 PW Late Fee		501-508-70030	6.94
75924	8/20/2024	1398	Fresno County Auditor-Controller		7,105.99
	0008888	6/24 CD LAFCO Dues FY 2024-2025		101-404-86030	7,080.99
	0008888	6/24 CD NSF Fee		101-404-86030	25.00
75925	8/20/2024	1446	Granite Construction Company		466.20
	2709337	5/24 PW Cold Mix		107-422-70130	466.20
75926	8/20/2024	1821	Self Help Enterprises		7,672.39
	COL19HM 6/1/2024	6/24 CD COL19HM 2019 Home Fees		304-404-88105	381.53
	COL20PLHA - 0	6/24 PW PLHA Grant - Admin Costs		306-422-88106	468.37
	COL20PLHA 6/26/20	6/24 PW PLHA Frant - Admin Costs		306-422-88106	154.59
	COL20PLHA 6/26/20	6/24 PW PLHA Grant- Admin Costs		306-422-88106	611.00
	COL20PLHA 6/7/202	6/24 PW PLHA Grant - Admin Costs		306-422-88106	730.27
	COL20PLHA 6/7/202	6/24 PW PLHA Grant - Admin Costs		306-422-88106	3,527.48
	COL22HB 7/26/202	7/24 ADMIN 22 CDBG (FTHB) Grant Fees		303-405-88118	1,302.65
	COL22RE 7/26/2024	7/24 ADMIN 22 CDBG (REHAB) Grant Fees		303-405-88118	496.50
75927	8/20/2024	1935	Tri City Engineering		1,995.00
	02964-05	6/24 PW 2964-05R Correct Invoice		305-422-98975	46,567.50
	02964-05	6/24 PW Submitted in Error by Tri City 2964-05		305-422-98975	-44,572.50
75928	8/20/2024	1992	West Hills Medical Group, Inc.		580.00
	2024-172	4/24 SVC Medical - E. Ramsey		101-431-88060	58.80
	2024-172	4/24 PW Medical - E. Ramsey		107-422-88060	12.60
	2024-172	4/24 FD Medical - E. Ramsey		117-416-88060	8.40
	2024-172	4/24 WP Medical - J. Zamora		501-503-88060	210.00



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75937	8/22/2024 SLS 10115660	1175 8/24 WP Chemical	Carus Corporations	501-503-70400	18,431.54 18,431.54
75938	8/22/2024 0008889	02903 8/24 FD Medic School Uniform Reimb - Sanchez	Chantel Sanchez	117-416-75030	173.14 173.14
75939	8/22/2024 4201410238 4201410238 4201410238 4201410238 4201410238 4201410238 4201410238 4201410238 4201410238 4201410238 4201410238	02594 8/24 WP Employee Uniforms & Mats W8/8 8/24 SVC Employee Uniforms & Mats W8/8 8/24 BLDG Employee Uniforms & Mats W8/8 8/24 PW Employee Uniforms & Mats W8/8 8/24 PW Employee Uniforms & Mats W8/8 8/24 WP Employee Uniforms & Mats W8/8 8/24 PW Employee Uniforms & Mats W8/8 8/24 PW Employee Uniforms & Mats W8/8 8/24 WWP Employee Uniforms & Mats W8/8 8/24 PW Employee Uniforms & Mats W8/8 8/24 SS Employee Uniforms & Mats W8/8	Cintas Corporation #3	101-404-70100 101-431-70100 101-432-84030 101-440-70100 107-422-70100 501-503-70100 501-508-70100 502-510-70100 503-520-70100 503-521-70100 504-535-70100	456.32 7.40 22.40 75.00 53.13 48.89 55.63 48.89 48.89 27.62 48.88 19.59
75940	8/22/2024 827739 827851 827969 827987 827988 828041 828045 828047 828152	1224 8/24 WWP Thread Sealant 8/24 SVC Extension Cord 8/24 PW Chain for Chainsaw 8/24 PW Chainsaw Bar & Chainsaw Chain 8/24 SS Waterproof Sealant 8/24 PW Loose Fasteners 8/24 PW Loose Fasteners 8/24 PW Socket Adapters 8/24 FD Maintenance Repair for Bathroom Outlet	Coalinga Hardware	503-520-70140 101-431-70060 101-440-84050 101-440-84050 504-535-84060 107-422-84050 107-422-84050 501-508-70060 101-416-84030	336.00 46.53 134.57 27.94 67.27 10.34 7.45 1.55 14.48 25.87
75941	8/22/2024 633289-080324	02667 8/24 PD CHF & CMDR Fleet	Enterprise FM Trust	101-413-98040	1,325.78 1,325.78
75942	8/22/2024 CHCS493548	02292 8/24 PD Fuel Pump for #K9 Vehicle	Fresno Chrysler Jeep, Inc.	101-413-84060	165.18 165.18
75943	8/22/2024 312518	1402 8/24 WP Generator Permit Fees	Fresno County Department of Public Health	501-503-92090	810.00 810.00
75944	8/22/2024 7101 7103 7104 7105 7106 7107 7109 7110 7110 7110 7111 7112 7112 7112 7113	1450 7/24 CC 214 E Polk Abatement City Attorney Fees 7/24 City Clerk City Attorney Fees 7/24 City Council City Attorney Fees 7/24 City Managers City Attorney Fees 7/24 City Services City Attorney Fees 7/24 COC v. Coalinga Motel City Attorney Fees 7/24 Eminent Domain 240 Coalinga Plaza - CAF 7/24 Planning Dept CAF (Measure J Extension) 7/24 Planning Dept CAF (Water Bonds) 7/24 Planning Dept CAF (Wastewater Bonds) 7/24 Labor Relations City Attorney Fees 7/24 Planning Dept CAF (Old CoalingaDump Matter) 7/24 Planning Dept CAF (Community Development) 7/24 Planning Dept CAF (Water Plant) 7/24 PD City Attorney Fees	Griswold, LaSalle, Cobb, Dowd, and Gin, LLP	101-401-88010 101-401-88010 101-401-88010 101-401-88010 101-401-88010 101-401-88010 101-401-88010 101-401-88010 501-503-88010 503-520-88010 101-401-88010 101-401-88010 101-404-88010 501-503-88010 101-401-88010	9,330.52 539.07 555.00 1,620.00 593.09 467.50 362.23 207.50 202.50 3,371.13 595.00 135.00 337.50 90.00 165.00 90.00
75945	8/22/2024 INST424785 INST424785 INST424785 INST424785	1527 8/24 FIN Postage Machine Contract 8/24 FIN Postage Machine Contract 8/24 FIN Postage Machine Contract 8/24 FIN Postage Machine Contract	JMP Office Technologies	501-406-98030 502-406-98030 503-406-98030 504-406-98030	1,175.76 470.30 411.52 270.42 23.52

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75946	8/22/2024 114242	1661 8/24 PD Pest Control Services	Mountain Valley Pest Control, Inc.	101-413-88100	56.00 56.00
75947	8/22/2024	1692	O'Reilly Automotive, Inc.		1,200.09
	4316-492803	7/24 PW Tractor Battery		107-422-84060	80.25
	4316-492803	7/24 PW Tractor Battery		501-508-84060	80.25
	4316-493670	8/24 PD Oil Change for #C4		101-413-84060	63.05
	4316-494156	8/24 PW Oil for Mower		101-440-84060	11.98
	4316-494455	8/24 SVC Tool Set for Service Truck		101-431-70060	87.17
	4316-494456	8/24 AC Maintenance for #C32		101-415-84060	148.12
	4316-494512	8/24 SS Air Filter		504-535-84060	74.79
	4316-494926	8/24 PD Brakes for #C20		101-413-84060	62.66
	4316-494992	8/24 PD Thermostat for #C19		101-413-84060	13.19
	4316-494993	8/24 PD Oil Change for #C227		101-413-84060	78.93
	4316-494994	8/24 PD Brakes for #C16		101-413-84060	261.52
	4316-495126	8/24 SS Wiper Blades		504-535-84060	58.85
	4316-495173	8/24 PD Hose for #C25		101-413-84060	82.97
	4316-495174	8/24 SVC Shop Supplies		101-431-70150	12.51
	4316-495248	8/24 FD DEF		101-416-70160	43.55
	4316-495290	8/24 PD Car Detailing Supplies		101-413-70440	40.30
75949	8/22/2024	02731	Paragon Partners Consultants, Inc.		701.61
	0024677-IN	7/24 PW ATP4 Trails Project ROW Svcs		305-422-98982	701.61
75950	8/22/2024	1858	Sparkletts		142.46
	9412248 080124	8/24 WP Bottled Water		501-503-72010	142.46
75951	8/22/2024	1935	Tri City Engineering		17,243.75
	2964-06	8/24 PW ATP5 - CMAQ East Polk St Bike/Ped Connec		305-422-98975	17,243.75
75952	8/22/2024	1944 CC	US Bank Corporate Payment Center		8,259.58
	USBPDAUG24-01	7/24 PD Amazon - Misco Supplies		101-413-70440	52.30
	USBPDAUG24-01	8/24 PD Peerless Network Inc - Phones		101-413-72030	228.18
	USBPDAUG24-01	7/24 PD NVB Equipment - Vehicle Parts		101-413-84060	95.35
	USBPDAUG24-01	7/24 PD Double Tree - Hotel/Training - Young		101-413-86010	190.62
	USBPDAUG24-01	7/24 PD Double Tree - Hotel/Training - Navarrete		101-413-86010	171.87
	USBPDAUG24-01	7/24 PD Double Tree - Hotel/Training - Kaiser		101-413-86010	171.87
	USBPDAUG24-01	7/24 PD Expedia - Training - Seese		101-413-86010	157.69
	USBPDAUG24-01	7/24 PD Liebert Cassidy Whitmore - Training		101-413-86010	400.00
	USBPDAUG24-01	7/24 PD Lake Natoma In - Taining - Fairbanks		101-413-86010	384.84
	USBPDAUG24-01	7/24 PD Association Dues		101-413-86030	50.00
	USBPDAUG24-01	7/24 PD Office Supplies		101-413-98030	147.25
	USBPDAUG24-01	7/24 PD Amazon - Office Supplies		101-413-98030	46.84
	USBPDAUG24-02	7/24 GoTo Network Phone Services CC		101-401-72030	107.13
	USBPDAUG24-02	7/24 GoTo Network Phone Services CD		101-404-72030	42.86
	USBPDAUG24-02	7/24 GoTo Network Phone Services CM		101-405-72030	107.14
	USBPDAUG24-02	7/24 GoTo Network Phone Services FIN		101-406-72030	5.75
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		101-408-72030	21.86
	USBPDAUG24-02	7/24 GoTo Network Phone Services PD		101-413-72030	492.85
	USBPDAUG24-02	7/24 PD Fatte Alberts - CAB Meeting		101-413-86010	43.20
	USBPDAUG24-02	7/24 PD Save Mart - Waters		101-413-86010	7.19
	USBPDAUG24-02	7/24 GoTo Network Phone Services AC		101-415-72030	42.86
	USBPDAUG24-02	7/24 GoTo Network Phone Services FD		101-416-72030	492.86
	USBPDAUG24-02	7/24 PD Look OUr Way - Canopy		106-413-70010	2,078.96
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		107-422-72030	0.86
	USBPDAUG24-02	7/24 GoTo Network Phone Services PW		107-422-72030	6.45
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		117-416-72030	5.14
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		501-406-72030	1.71
	USBPDAUG24-02	7/24 GoTo Network Phone Services FIN		501-406-72030	77.14
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		501-503-72030	2.57
	USBPDAUG24-02	7/24 GoTo Network Phone Services PW		501-503-72030	24.43

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	USBPDAUG24-02	7/24 GoTo Network Phone Services PW		501-508-72030	24.43
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		501-508-72030	3.00
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		502-406-72030	1.71
	USBPDAUG24-02	7/24 GoTo Network Phone Services FIN		502-406-72030	67.50
	USBPDAUG24-02	7/24 GoTo Network Phone Services PW		502-510-72030	24.43
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		502-510-72030	3.00
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		503-406-72030	0.64
	USBPDAUG24-02	7/24 GoTo Network Phone Services FIN		503-406-72030	38.56
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		503-520-72030	1.29
	USBPDAUG24-02	7/24 GoTo Network Phone Services PW		503-520-72030	24.43
	USBPDAUG24-02	7/24 GoTo Network Phone Services PW		503-521-72030	24.43
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		503-521-72030	0.43
	USBPDAUG24-02	7/24 GoTo Network Phone Services FIN		504-406-72030	3.86
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		504-406-72030	0.21
	USBPDAUG24-02	7/24 GoTo Network Phone Services HR		820-610-72030	0.43
	USBPWAUG24-01	7/24 PW Sprinkler Warehouse - Irrigation Supplies		101-440-84050	637.42
	USBPWAUG24-01	7/24 PW Amazon - Tree Ties		101-440-84050	85.22
	USBPWAUG24-01	7/24 PW Amazon - Deck Belt for Mower		101-440-84060	41.07
	USBPWAUG24-01	7/24 PW Sprinkler Warehouse - Irrigation Supplies		107-422-84050	637.42
	USBPWAUG24-01	8/24 PW Adobe - Annual Acrobat Pro Fee		501-508-86030	79.96
	USBPWAUG24-01	8/24 PW Adobe - Annual Acrobat Pro Fee		502-510-86030	79.96
	USBPWAUG24-01	8/24 PW Adobe - Annual Acrobat Pro Fee		503-521-86030	79.96
	USBPWAUG24-01	7/24 WP CallCentric - SCADA Notification System		501-503-72030	29.95
	USBPWAUG24-01	7/24 WP Occupational Health Dynamics		501-503-84072	428.00
	USBPWAUG24-01	7/24 WWP Office of Water Programs - Madson		503-520-86010	284.50
75956	8/22/2024	1991	West Hills Machine Shop, Inc.		249.73
	050937	8/24 WWP Weld Pipe to Riser		503-520-70140	80.00
	050964	8/24 PD Misc Supplies		101-413-70440	169.73
75957	8/22/2024	1993	West Hills Oil, Inc.		21,603.75
	80829	7/24 FD Fuel for July 2024		101-416-70160	14,366.24
	80831	7/24 CD Fuel for July 2024		101-404-70160	46.87
	80831	7/24 PW Fuel for July 2024		101-440-70160	888.45
	80831	7/24 PW Fuel for July 2024		107-422-70160	520.65
	80831	7/24 PW Fuel for July 2024		501-508-70160	686.16
	80831	7/24 PW Fuel for July 2024		502-510-70160	686.16
	80831	7/24 PW Fuel for July 2024		503-521-70160	686.15
	80831	7/24 SS Fuel for July 2024		504-535-70160	143.59
	80833	7/24 FIN Fuel for July 2024		501-406-70160	167.26
	80833	7/24 FIN Fuel for July 2024		502-406-70160	146.35
	80833	7/24 FIN Fuel for July 2024		503-406-70160	96.17
	80833	7/24 FIN Fuel for July 2024		504-406-70160	8.36
	80834	7/24 PW Fuel for July 2024		501-508-70160	486.38
	80834	7/24 PW Fuel for July 2024		502-510-70160	486.38
	80834	7/24 PW Fuel for July 2024		503-521-70160	486.38
	80835	7/24 SVC Fuel for July 2024		101-431-70160	202.05
	80835	7/24 SS Fuel for July 2024		504-535-70160	1,500.15
75959	8/29/2024	02386	American Office Solutions, LLC		1,490.00
	22729	5/24 HR IT Monthly Contract - Mileage		101-408-88040	68.40
	22729	5/24 BLDG Battery Replacement		101-432-84030	120.00
	22729	5/24 PW IT Monthly Contract - Mileage		107-422-88040	2.40
	22729	5/24 FD IT Monthly Contract - Mileage		117-416-88040	15.60
	22729	5/24 FIN IT Monthly Contract - Mileage		501-406-88040	2.40
	22729	5/24 WP IT Monthly Contract - Mileage		501-503-88040	7.20
	22729	5/24 PW IT Monthly Contract - Mileage		501-508-88040	6.00
	22729	5/24 FIN IT Monthly Contract - Mileage		502-406-88040	2.40
	22729	5/24 PW IT Monthly Contract - Mileage		502-510-88040	6.00
	22729	5/24 FIN IT Monthly Contract - Mileage		503-406-88040	1.80

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	22729	5/24 WWP IT Monthly Contract - Mileage		503-520-88040	3.60
	22729	5/24 PW IT Monthly Contract - Mileage		503-521-88040	1.80
	22729	5/24 SS IT Monthly Contract - Mileage		504-535-88040	1.20
	22729	5/24 RDA IT Monthly Contract - Mileage		820-610-88040	1.20
	22782	6/24 FD Network/TroubleShoot Issues		101-416-88040	950.00
	22991	6/24 PD Tech Services		101-413-88040	300.00
75961	8/29/2024	02069	AT&T 2005		5,090.75
	000021864179	6/24 PD Chief 559-935-4212		101-413-72030	29.12
	000021864179	6/24 PD Business Alarm 559-935-0359		101-413-72030	39.76
	000021864179	6/24 PD Multi-line 559-935-8496		101-413-72030	2,022.71
	000021864179	6/24 PD Multi-line 559-935-8497		101-413-72030	2,023.04
	000021864179	6/24 FD 559-935-1651		101-416-72030	94.34
	000021864179	6/24 Admin Fax 559-935-0791		101-432-72030	277.24
	000021864179	6/24 City Hall Main 559-935-1534		101-432-72030	265.98
	000021864179	6/24 City Hall Modem 559-934-1306		101-432-72030	56.69
	000021864179	6/24 AP Weather 559-935-5960		101-435-72030	110.26
	000021864179	6/24 WP Alarm 559-935-3022		501-503-72030	84.25
	000021864179	6/24 Echo Canyon Lift Station 559-935-1875		503-521-72030	29.12
	000021864179	6/24 WWP Lift Station 559-935-5518		503-521-72030	29.12
	000021864179	6/24 New Lift Station 559-935-1896		503-521-72030	29.12
75962	8/29/2024	02069	AT&T 2005		5,090.59
	000021716659	5/24 PD Chief 559-935-4212		101-413-72030	29.12
	000021716659	5/24 PD Business Alarm 559-935-0359		101-413-72030	39.68
	000021716659	5/24 PD Multi-line 559-935-8497		101-413-72030	2,022.71
	000021716659	5/24 PD Multi-line 559-935-8496		101-413-72030	2,022.71
	000021716659	5/24 FD 559-935-1651		101-416-72030	94.50
	000021716659	5/24 City Hall Main 559-935-1534		101-432-72030	265.98
	000021716659	5/24 City Hall Modem 559-934-1306		101-432-72030	56.69
	000021716659	5/24 Admin Fax 559-935-0791		101-432-72030	277.33
	000021716659	5/24 AP Weather 559-935-5960		101-435-72030	110.26
	000021716659	5/24 WP Alarm 559-935-3022		501-503-72030	84.25
	000021716659	5/24 WWP Lift Station 559-935-5518		503-521-72030	29.12
	000021716659	5/24 New Lift Station 559-935-1896		503-521-72030	29.12
	000021716659	5/24 Echo Canyon Lift Station 559-935-1875		503-521-72030	29.12
75963	8/29/2024	02069	AT&T 2005		5,112.92
	000022011791	7/24 PD Business Alarm 559-935-0359		101-413-72030	40.46
	000022011791	7/24 PD Multi-line 559-935-8497		101-413-72030	2,024.61
	000022011791	7/24 PD Multi-line 559-935-8496		101-413-72030	2,023.30
	000022011791	7/24 PD Chief 559-935-4212		101-413-72030	29.71
	000022011791	7/24 FD 559-935-1651		101-416-72030	95.36
	000022011791	7/24 Admin Fax 559-935-0791		101-432-72030	283.14
	000022011791	7/24 City Hall Main 559-935-1534		101-432-72030	270.70
	000022011791	7/24 City Hall Modem 559-934-1306		101-432-72030	57.87
	000022011791	7/24 AP Weather 559-935-5960		101-435-72030	112.62
	000022011791	7/24 WP Alarm 559-935-3022		501-503-72030	86.02
	000022011791	7/24 New Lift Station 559-935-1896		503-521-72030	29.71
	000022011791	7/24 WWP Lift Station 559-935-5518		503-521-72030	29.71
	000022011791	7/24 Echo Canyon Lift Station 559-935-1875		503-521-72030	29.71
75964	8/29/2024	02069	AT&T 2005		5,090.54
	000021569207	4/24 PD Multi-line 559-935-8497		101-413-72030	2,022.70
	000021569207	4/24 PD Business Alarm 559-935-0359		101-413-72030	39.79
	000021569207	4/24 PD Chief 559-935-4212		101-413-72030	29.11
	000021569207	4/24 PD Multi-line 559-935-8496		101-413-72030	2,022.70
	000021569207	4/24 FD 559-935-1651		101-416-72030	94.76
	000021569207	4/24 City Hall Main 559-935-1534		101-432-72030	265.90
	000021569207	4/24 Admin Fax 559-935-0791		101-432-72030	277.14
	000021569207	4/24 City Hall Modem 559-934-1306		101-432-72030	56.67

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	000021569207	4/24 AP Weather 559-935-5960		101-435-72030	110.22
	000021569207	4/24 WP Alarm 559-935-3022		501-503-72030	84.22
	000021569207	4/24 Echo Canyon Lift Station 559-935-1875		503-521-72030	29.11
	000021569207	4/24 New Lift Station 559-935-1896		503-521-72030	29.11
	000021569207	4/24 WWP Lift Station 559-935-5518		503-521-72030	29.11
75965	8/29/2024	1112	Billingsley Tire Service		2,240.75
	288911	2/24 PW Tire Repair #21		501-508-84060	10.00
	288911	2/24 PW Tire Repair #21		502-510-84060	10.00
	288911	2/24 PW Tire Repair #21		503-521-84060	10.00
	291360	4/24 PD Water Pump for #C16		101-413-84060	2,210.75
75966	8/29/2024	1115	Blais & Associates, Inc.		12,180.00
	BA_7513_2024	6/24 PW Grant Svcs for Gas Pipeline Safety		502-510-88130	12,180.00
75967	8/29/2024	1224	Coalinga Hardware		717.57
	822062	12/23 PW Concrete for Slap on 5th/Sunset		101-440-84050	115.86
	822081	12/23 PW Concrete		101-440-84050	101.38
	822802	1/24 PW Sidewalk Repair		107-422-70130	49.63
	823313	2/24 PD Flex Magnetic Tape		101-413-70440	7.24
	824522	3/24 PW Street Sign Install		107-422-70130	16.54
	824523	3/24 PW Street Signs		107-422-70130	12.42
	825131	4/24 PW Street Sign Install		107-422-70130	16.54
	825193	4/24 WP Bug Bombs/Dusters		501-503-70140	77.58
	825230	4/24 PW Water Leak Repair Brass Fittings		501-508-70140	9.50
	825353	4/24 PD Misc Supplies		101-413-70440	32.06
	825584	5/24 PD Misc Supplies		101-413-70440	19.62
	825760	5/24 PD Misc Supplies		101-413-70440	24.17
	825944	5/24 PW Paint for Trailer		501-508-84060	30.07
	825944	5/24 PW Paint for Trailer		502-510-84060	30.07
	825944	5/24 PW Paint for Trailer		503-521-84060	30.07
	826072	5/24 PW Concrete Cut Out Repair		107-422-70130	106.57
	826274	6/24 PW Belts for Trash Cans		107-422-84050	12.38
	826786	6/24 PW Bar Oil Tree Trimming		107-422-84050	25.87
75969	8/29/2024	1236	College of The Sequoias		1,210.00
	333	2/24 PD Training - Seese & Ripoyla		101-413-86010	250.00
	514	5/24 PD Training - Montoya & Aden		101-413-86010	960.00
75970	8/29/2024	02834	DKF SOLUTIONS GROUP LLC		6,394.00
	22278	6/24 WP Training Link Software Subscription Annual		101-440-86030	1,065.66
	22278	6/24 WP Training Link Software Subscription Annual		501-503-86032	1,065.67
	22278	6/24 WP Training Link Software Subscription Annual		501-508-86030	1,065.67
	22278	6/24 WP Training Link Software Subscription Annual		502-510-86030	1,065.67
	22278	6/24 WP Training Link Software Subscription Annual		503-520-86030	1,065.67
	22278	6/24 WP Training Link Software Subscription Annual		503-521-86030	1,065.66
75971	8/29/2024	02736	Fireworks & Stage FX America, LLC		12,100.00
	22109	3/24 CC Fireworks Display - Final pmt 6/29/24		101-401-92080	12,100.00
75972	8/29/2024	02909	Jeffry Gene Dupree		312.50
	1825	6/24 FD Troubleshooted Unit		101-416-84030	312.50
75973	8/29/2024	02904	Julissa Hernandez		3,000.00
	0008894	6/24 CC (2) Student in Government Scholarship		101-401-88221	3,000.00
75974	8/29/2024	02664	Phillips Electric, LLC		250.00
	INV0466	4/24 BLDG Repair Ad Sign		101-432-84030	250.00
75975	8/29/2024	02726	Price Paige & Company, Certified Public Accountants, LLP		644.00
	33966	6/24 FIN Additional Consulting Services		101-406-88030	96.60
	33966	6/24 FIN Additional Consulting Services		107-422-88030	32.20
	33966	6/24 FIN Additional Consulting Services		501-406-88030	193.20

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	33966	6/24 FIN Additional Consulting Services		502-406-88030	161.00
	33966	6/24 FIN Additional Consulting Services		503-406-88030	122.36
	33966	6/24 FIN Additional Consulting Services		504-406-88030	6.44
	33966	6/24 FIN Additional Consulting Services		820-610-88030	32.20
75976	8/29/2024 0008901	02905 4/24 AC ACO Upholstery	Woody Jimenez	101-415-84060	513.00 513.00
75977	8/29/2024 23024	02386 7/24 CC New Replacement Laptop - M. Ramirez	American Office Solutions, LLC	101-401-84010	1,153.72 1,153.72
75978	8/29/2024 21116	1055 9/24 PD Meal Advance 9/3-9/6/24 - A. Diaz	Andrew Diaz	101-413-86010	68.00 68.00
75979	8/29/2024 000022160523 000022160523 000022160523 000022160523 000022160523 000022160523 000022160523 000022160523 000022160523 000022160523 000022160523 000022160523 000022160523 000022160523	02069 8/24 PD Business Alarm 559-935-0359 8/24 PD Multi-line 559-935-8496 8/24 PD Multi-line 559-935-8497 8/24 PD Chief 559-935-4212 8/24 FD 559-935-1651 8/24 City Hall Modem 559-934-1306 8/24 City Hall Main 559-935-1534 8/24 Admin Fax 559-935-0791 8/24 AP Weather 559-935-5960 8/24 WP Alarm 559-935-3022 8/24 WWP Lift Station 559-935-5518 8/24 Echo Canyon Lift Station 559-935-1875 8/24 New Lift Station 559-935-1896	AT&T 2005	101-413-72030 101-413-72030 101-413-72030 101-413-72030 101-416-72030 101-432-72030 101-432-72030 101-432-72030 101-435-72030 501-503-72030 503-521-72030 503-521-72030 503-521-72030	5,162.87 41.50 2,024.72 2,025.25 31.13 98.18 60.71 282.06 297.34 118.30 90.28 31.14 31.13 31.13
75980	8/29/2024 5919210588	02082 8/24 FD Battery for M254	AutoZone, Inc.	117-416-84060	483.47 483.47
75981	8/29/2024 1677340	02132 8/24 PW 869 Water Meters	Badger Meter, Inc.	501-508-98472	226,331.27 226,331.27
75982	8/29/2024 295165	1112 8/24 PD Alignment for #C15	Billingsley Tire Service	101-413-84060	119.95 119.95
75983	8/29/2024 INV00394601 INV00394601 INV00394601 INV00394601 INV00394601 INV00394601 INV00394601 INV00394601 INV00394601 INV00394601 INV00394601 INV00394601 INV00394601 INV00394601	02020 8/24 PW Boots - R. Smith 8/24 PW Boots - C. Camacho 8/24 PW Boots - E. Saldana 8/24 PW Boots - J. Moreno 8/24 PW Boots - B. Laso 8/24 PW Boots - G. Subia 8/24 PW Boots - B. Laso 8/24 PW Boots - J. Moreno 8/24 PW Boots - B. Laso 8/24 PW Boots - J. Moreno 8/24 PW Boots - B. Laso 8/24 PW Boots - J. Moreno 8/24 PW Boots - B. Laso 8/24 PW Boots - J. Moreno 8/24 PW Boots - G. Lopez	Boot Barn	101-404-62080 101-440-62080 101-440-62080 107-422-62080 107-422-62080 501-503-62080 501-508-62080 501-508-62080 502-510-62080 502-510-62080 503-521-62080 503-521-62080 504-535-62080	1,232.09 200.00 149.60 188.21 17.58 20.00 159.26 80.00 70.31 80.00 70.30 20.00 17.57 159.26
75984	8/29/2024 21117	02363 9/24 PD Meal Advance 9/3-9/6/24 - B. Kaiser	BRADY KAISER	101-413-86010	68.00 68.00
75985	8/29/2024 4202181306 4202181306 4202181306 4202181306 4202181306 4202181306	02594 8/24 PW Employee Uniforms/Sanitary Supplies/Mat 8/24 PW Employee Uniforms/Sanitary Supplies/Mat 8/24 PW Employee Uniforms/Sanitary Supplies/Mat 8/24 PW Employee Uniforms/Sanitary Supplies/Mat 8/24 PW Employee Uniforms/Sanitary Supplies/Mat 8/24 PW Employee Uniforms/Sanitary Supplies/Mat	Cintas Corporation #3	101-404-70100 101-431-70100 101-432-84030 101-440-70100 107-422-70100 501-503-70100	951.38 7.39 22.39 75.00 72.67 48.86 55.59



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	4202181306	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	48.87
	4202181306	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		502-510-70100	48.87
	4202181306	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		503-520-70100	27.60
	4202181306	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		503-521-70100	48.86
	4202181306	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		504-535-70100	19.59
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		101-404-70100	7.39
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		101-431-70100	22.39
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		101-432-84030	75.00
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		101-440-70100	72.67
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		107-422-70100	48.86
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		501-503-70100	55.59
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		501-508-70100	48.87
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		502-510-70100	48.87
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		503-520-70100	27.60
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		503-521-70100	48.86
	4202904926	8/24 PW Employee Uniforms/Sanitary Supplies/Mat		504-535-70100	19.59
75987	8/29/2024	1224	Coalinga Hardware		95.30
	828203	8/24 FD Air Filter		101-416-84030	22.85
	828257	8/24 PW Water Hose for Yard		501-508-84030	56.93
	828343	8/24 FD Swivel Duster		101-416-84030	15.52
75988	8/29/2024	1236	College of The Sequoias		125.00
	549	8/24 PD Training - F. Urias		101-413-86010	125.00
75989	8/29/2024	1288	Department of Justice		371.00
	751690	7/24 PD Livescans		101-413-88100	371.00
75990	8/29/2024	02289	Elecsys International, LLC		130.00
	SIP-E201110	8/24 PW Rectifier Cell Data for August 2024		502-510-72030	130.00
75991	8/29/2024	1335	Energy Worldnet, Inc.		409.40
	BD0023744	8/24 PW Operator License		502-510-86030	409.40
75992	8/29/2024	1355	Farwest Corrosion		7,420.00
	0026903-IN	8/24 PW Annual Cathodic Protection Survey		502-510-88100	7,420.00
75993	8/29/2024	02091	Frisch Engineering, Inc.		620.00
	12078-2011b	8/24 WP SCADA Engineering Services - July 2024		501-503-98441	620.00
75994	8/29/2024	02662	Guadalupe Arroyo		68.00
	21118	9/24 PD Meal Advance 9/13-9/6/24 - G. Arroyo		101-413-86010	68.00
75995	8/29/2024	02907	Juan Becerra		2,327.00
	0008902	8/24 WP Turf Replacement Program- 3002 Posa Cha		501-503-98471	2,327.00
75996	8/29/2024	1553	Keller Ford		119.34
	50246399	8/24 PD Window Tint for #C16		101-413-84060	119.34
75997	8/29/2024	02813	KRISTI RAMSEY		241.00
	21119	9/24 PD Meal Advance 9/8-9/11/24 - K. Ramsey		101-413-86010	241.00
75998	8/29/2024	1589	Lexipol, LLC		4,749.05
	INVCOR11235357	7/24 PD Cordico Law Enforcement Wellness Program		106-413-72041	4,749.05
75999	8/29/2024	02908	LookOurWay, LLC		3,738.20
	4179134169	8/24 ADMIN Custom Canopy		101-405-70010	1,869.10
	4179134169	8/24 WP Custom Canopy		501-503-70010	373.82
	4179134169	8/24 PW Custom Canopy		501-508-70010	373.82
	4179134169	8/24 PW Custom Canopy		502-510-70010	373.82
	4179134169	8/24 WWP Custom Canopy		503-520-70010	373.82
	4179134169	8/24 PW Custom Canopy		503-521-70010	373.82

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76000	8/29/2024 31553932	1630 8/24 WP Pressure Reg Valve	McMaster-Carr Supply Co.	501-503-70140	457.13 457.13
76001	8/29/2024 114238 114240 114244	1661 8/24 WWP Pest Control Services 8/24 PW Pest Control Services 8/24 WP Pest Control Services	Mountain Valley Pest Control, Inc.	503-520-84030 503-521-84030 501-503-84030	110.00 30.00 35.00 45.00
76002	8/29/2024 4316-493671 4316-494511 4316-494519 4316-495306 4316-495737 4316-495738 4316-495759 4316-495841 4316-495842 4316-496014 4316-496062 4316-496188	1692 8/24 FD Compressor for M255 8/24 WWP Backhoe 8/24 WWP Backhoe 8/24 PD Anti-Freeze for #C19 8/24 FD Cabin Filters for M256 8/24 FD Molding Tape 8/24 PW Chainsaw Rope & Handle 8/24 SS Lights & Nitrile Gloves 8/24 SVC Truck Supplies 8/24 PD Fuel Pump for #C27 8/24 PD Oil Change for #C2 8/24 FD DEF	O'Reilly Automotive, Inc.	117-416-84060 503-520-84060 503-520-84060 101-413-84060 117-416-84060 117-416-84060 107-422-84050 504-535-84060 101-431-70060 101-413-84060 101-413-84060 101-416-70160	1,083.17 373.22 3.85 13.52 65.35 73.93 19.62 10.45 66.94 19.05 330.64 63.05 43.55
76003	8/29/2024 199233139-1 199277770-TAXONL	02554 8/24 PW Water Parts 8/24 PW Taxes	Pace Supply Corp.	501-508-70140 501-508-70140	73.24 65.25 7.99
76004	8/29/2024 0008895	1721 8/24 PD Camera Dwtm 5th/Elm (2751740765-9)	PG&E	101-413-72020	24.95 24.95
76005	8/29/2024 INV0522 INV0528 INV0536 INV0536 INV0536	02664 8/24 PD Building Maintenance 8/24 PW Troubleshoot & Fix Circuit Braker 8/24 PW Access Control 8/24 PW Access Control 8/24 PW Access Control	Phillips Electric, LLC	101-413-84030 101-440-88100 501-508-84030 502-510-84030 503-521-84030	2,397.25 1,653.50 297.50 148.75 148.75 148.75
76006	8/29/2024 21120	02690 9/24 PD Registration Fee - T. May	Rio Hondo Cummunity College District	101-413-86010	280.00 280.00
76007	8/29/2024 0008898	1810 8/24 PD Waters for CFS	Save Mart Supermarkets	101-413-70440	25.59 25.59
76008	8/29/2024 21116	1393 8/24 PD Registration Fee - A. Diaz	State Center Community College District	101-413-86010	116.00 116.00
76009	8/29/2024 21118	1393 8/24 PD Registration Fee - G. Arroyo	State Center Community College District	101-413-86010	116.00 116.00
76010	8/29/2024 21117	1393 8/24 PD Registration Fee - B. Kaiser	State Center Community College District	101-413-86010	116.00 116.00
76011	8/29/2024 2024250104373 CM0000763	1902 8/24 WP Chemical Chlorine 8/24 WP Container Refund CR	Thatcher Company, Inc.	501-503-70230 501-503-70230	6,786.91 8,786.91 -2,000.00
76012	8/29/2024 21120 21121 21122	02906 9/24 PD Meal Advance 9/15-9/20/24 - T. May 9/24 PD Meal Advance 9/22-9/27/24 - T. May 9/24 PD Meal Advance 9/29-10/4/24 - T. May	Theo May	101-413-86010 101-413-86010 101-413-86010	1,137.00 379.00 379.00 379.00
76013	8/29/2024 0008903 0008903 0008903	02846 559-307-0082 100% Council Member 559-307-0084 100% Council Member 559-307-0080 100% Council Member	T-MOBILE USA INC	101-401-72030 101-401-72030 101-401-72030	317.97 30.80 30.80 30.80

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0008903	559-307-0081	100% Council Member	101-401-72030	30.80
	0008903	559-307-0083	100% Council Member	101-401-72030	30.80
	0008903	559-942-1649	100% BLDG Inspector Ipad	101-404-72030	21.14
	0008903	559-630-2536	100% R. Smith	101-404-72030	43.37
	0008903	559-885-2481	100% Code Enforcer Ipad	101-405-72030	21.14
	0008903	559-246-6243	50% M. Garcia	101-405-72030	19.58
	0008903	559-401-9377	15% Financial Svcs Director	101-406-72030	5.87
	0008903	559-246-6243	50% M. Garcia	101-435-72030	19.58
	0008903	559-401-9377	5% Financial Svcs Director	107-422-72030	1.96
	0008903	559-401-9377	30% Financial Svcs Director	501-406-72030	11.75
	0008903	559-401-9377	25% Financial Svcs Director	502-406-72030	9.79
	0008903	559-401-9377	19% Financial Svcs Director	503-406-72030	7.44
	0008903	559-401-9377	1% Financial Svcs Director	504-406-72030	0.39
	0008903	559-401-9377	5% Financial Svcs Director	820-610-72030	1.96
76015	8/29/2024 INVTRE28993	02659 8/24 PW 20" Speed Humps (4)	TreeTop Products, Inc.	107-422-70130	8,329.65 8,329.65
76016	8/29/2024 INV00444296	1964 8/24 WWP Tracing Dye	USABluebook	503-520-70140	406.94 406.94
76017	8/29/2024 21123	02701 9/24 PD Meal Advance 9/4-9/6/24 - V. Carias	Vanessa Carias	101-413-86010	172.00 172.00
76018	8/29/2024 5031452051	02864 8/24 PD Jail Blankets W8/21	VESTIS GROUP INC ARAMARK UNIFORM & APPAREL LLC	101-413-70380	393.39 393.39
76019	8/29/2024 80832 80832	1993 7/24 WP Fuel for July 2024 7/24 WP Fuel for July 2024	West Hills Oil, Inc.	501-503-70160 503-520-70160	1,871.62 1,091.95 779.67
DFT0006203	8/2/2024 0008648	1025 AFLAC After Tax	AFLAC Group Insurance	950-000-34600	702.75 702.75
DFT0006204	8/2/2024 0008649	1025 AFLAC Pre Tax	AFLAC Group Insurance	950-000-34600	1,997.73 1,997.73
DFT0006205	8/2/2024 0008650	02358 Anthem HMO	Anthem Blue Cross	950-000-32200	10,454.24 10,454.24
DFT0006206	8/2/2024 0008651	02211 Anthem HMO - Fire	Blue Shield of California	950-000-32200	2,491.05 2,491.05
DFT0006207	8/2/2024 0008652	02211 Anthem HMO - Non-Safety- FIRE	Blue Shield of California	950-000-32200	1,225.11 1,225.11
DFT0006208	8/2/2024 0008653	02211 Anthem HMO - Non-Saftey Police	Blue Shield of California	950-000-32200	2,695.25 2,695.25
DFT0006209	8/2/2024 0008654	02211 Anthem HMO - Police	Blue Shield of California	950-000-32200	8,820.81 8,820.81
DFT0006210	8/2/2024 0008655	02211 Anthem PPO	Blue Shield of California	950-000-32200	19,848.24 19,848.24
DFT0006211	8/2/2024 0008656	02358 Anthem PPO - City Manager	Anthem Blue Cross	950-000-32200	1,676.16 1,676.16
DFT0006212	8/2/2024 0008657	02358 Anthem PPO - Fire	Anthem Blue Cross	950-000-32200	14,199.53 14,199.53
DFT0006213	8/2/2024 0008658	02211 Anthem PPO - Non-Safety FIRE	Blue Shield of California	950-000-32200	1,969.28 1,969.28

**Expense Approval Report**

**Payment Dates: 8/1/2024 - 8/31/2024**

<b>Payment Number</b>	<b>Payment Date Payable Number</b>	<b>Vendor # Description</b>	<b>Vendor Name</b>	<b>Account Number</b>	<b>Payment Amount Item Amount</b>
DFT0006214	8/2/2024 0008659	02211 Anthem PPO - Non- Safety Police	Blue Shield of California	950-000-32200	1,451.05 1,451.05
DFT0006215	8/2/2024 0008660	02211 Anthem PPO - Police	Blue Shield of California	950-000-32200	2,072.93 2,072.93
DFT0006216	8/2/2024 0008662	1207 Dependent Care-Health Equity	City of Coalinga	950-000-34500	38.46 38.46
DFT0006217	8/2/2024 0008667	02043 New York Life Insurance	New York Life Insurance	950-000-32400	835.10 835.10
DFT0006227	8/2/2024 0008686	02211 Standard Vision	Blue Shield of California	950-000-32200	240.30 240.30
DFT0006236	8/2/2024 0008696	1207 Unreimbursed Medical	City of Coalinga	950-000-34500	695.76 695.76
DFT0006247	8/2/2024 0008735	1869 SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	315.69 315.69
DFT0006248	8/2/2024 0008736	1869 SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	92.30 92.30
DFT0006249	8/2/2024 0008737	1869 SDU Merced County DCSS	California State Disbursement Unit	950-000-34010	269.53 269.53
DFT0006250	8/2/2024 0008738	02078 SDI	SDI	950-000-31500	3,440.42 3,440.42
DFT0006251	8/2/2024 0008739	02077 SDI Mgr	SDI (Mgr)	950-000-31500	341.59 341.59
DFT0006252	8/2/2024 0008740	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200	11,883.89 11,883.89
DFT0006253	8/2/2024 0008741 0008741 0008741	1956 Fed W/H Social Security Medicare	IRS/United States Treasury	950-000-31100 950-000-31300 950-000-31400	76,578.72 25,810.26 41,145.62 9,622.84
DFT0006260	8/16/2024 0008789	1025 AFLAC After Tax	AFLAC Group Insurance	950-000-34600	702.75 702.75
DFT0006261	8/16/2024 0008790	1025 AFLAC Pre Tax	AFLAC Group Insurance	950-000-34600	2,009.55 2,009.55
DFT0006274	8/16/2024 0008808	02043 New York Life Insurance	New York Life Insurance	950-000-32400	835.10 835.10
DFT0006294	8/16/2024 0008864	1677 457 Newport \$\$ General	Newport Trust Company	950-000-32100	90.00 90.00
DFT0006295	8/16/2024 0008865	1677 457 Newport \$\$ General	Newport Trust Company	950-000-32100	112.50 112.50
DFT0006296	8/16/2024 0008866	1677 457 Newport \$\$ General	Newport Trust Company	950-000-32100	37.50 37.50
DFT0006297	8/16/2024 0008867	1677 457 Newport % General	Newport Trust Company	950-000-32100	433.01 433.01
DFT0006298	8/16/2024 0008868	1677 457 Newport % General	Newport Trust Company	950-000-32100	720.09 720.09

Expense Approval Report

Payment Dates: 8/1/2024 - 8/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
DFT0006299	8/16/2024 0008869	1677 457 Newport % General	Newport Trust Company	950-000-32100	820.44 820.44
DFT0006300	8/16/2024 0008870	1677 457 Newport % General	Newport Trust Company	950-000-32100	831.28 831.28
DFT0006301	8/16/2024 0008871	1677 457 Newport % General	Newport Trust Company	950-000-32100	133.93 133.93
DFT0006302	8/16/2024 0008872	1677 457 Newport EE\$/ER%	Newport Trust Company	950-000-32100	957.15 957.15
DFT0006303	8/16/2024 0008873	1677 457 Newport EE\$/ER%	Newport Trust Company	950-000-32100	1,600.11 1,600.11
DFT0006304	8/16/2024 0008876	1869 SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	315.69 315.69
DFT0006305	8/16/2024 0008877	1869 SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	92.30 92.30
DFT0006306	8/16/2024 0008878	1869 SDU Merced County DCSS	California State Disbursement Unit	950-000-34010	269.53 269.53
DFT0006307	8/16/2024 0008879	02078 SDI	SDI	950-000-31500	3,786.03 3,786.03
DFT0006308	8/16/2024 0008880	02077 SDI Mgr	SDI (Mgr)	950-000-31500	341.59 341.59
DFT0006309	8/16/2024 0008881	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200	14,601.89 14,601.89
DFT0006310	8/16/2024 0008882 0008882 0008882	1956 Fed W/H Social Security Medicare	IRS/United States Treasury	950-000-31100 950-000-31300 950-000-31400	87,288.56 31,700.12 45,052.00 10,536.44
DFT0006311	8/16/2024 0008883	02078 SDI	SDI	950-000-31500	11.00 11.00
DFT0006312	8/16/2024 0008884 0008884	1956 Social Security Medicare	IRS/United States Treasury	950-000-31300 950-000-31400	153.00 124.00 29.00
DFT0006313	8/16/2024 0008885	02077 SDI Mgr	SDI (Mgr)	950-000-31500	101.53 101.53
DFT0006314	8/16/2024 0008886	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200	2,545.07 2,545.07
DFT0006315	8/16/2024 0008887 0008887 0008887	1956 Fed W/H Social Security Medicare	IRS/United States Treasury	950-000-31100 950-000-31300 950-000-31400	11,252.40 7,298.60 3,204.38 749.42
DFT0006327	8/2/2024 0008904 0008904 0008904 0008904	02753 2024-07 CC Fees 7941 Counter Payments 2024-07 CC Fees 7941 Counter Payments 2024-07 CC Fees 7941 Counter Payments	Global Payments	501-406-92090 502-406-92090 503-406-92090 504-406-92090	3,532.90 1,413.15 1,236.52 812.57 70.66
DFT0006328	8/2/2024 0008905 0008905	02753 2024-07 CC Fees 7945 Online Payments 2024-07 CC Fees 7945 Online Payments	Global Payments	501-406-92090 502-406-92090	22,112.44 8,844.98 7,739.35

Expense Approval Report

Payment Dates: 8/1/2024 - 8/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0008905	2024-07 CC Fees 7945	Online Payments	503-406-92090	5,085.86
	0008905	2024-07 CC Fees 7945	Online Payments	504-406-92090	442.25
DFT0006329	8/30/2024 0008906	1025 AFLAC After Tax	AFLAC Group Insurance	950-000-34600	639.44 639.44
DFT0006330	8/30/2024 0008907	1025 AFLAC Pre Tax	AFLAC Group Insurance	950-000-34600	1,910.55 1,910.55
DFT0006373	8/30/2024 0008993	1869 SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	315.69 315.69
DFT0006374	8/30/2024 0008994	1869 SDU Fresno County DCSS	California State Disbursement Unit	950-000-34010	92.30 92.30
DFT0006375	8/30/2024 0008995	1869 SDU Merced County DCSS	California State Disbursement Unit	950-000-34010	269.53 269.53
DFT0006376	8/30/2024 0008996	02078 SDI	SDI	950-000-31500	3,453.94 3,453.94
DFT0006377	8/30/2024 0008997	02077 SDI Mgr	SDI (Mgr)	950-000-31500	259.29 259.29
DFT0006378	8/30/2024 0008998	1331 State W/H	Employment Development Dept. (EDD)	950-000-31200	11,988.97 11,988.97
DFT0006379	8/30/2024 0008999 0008999 0008999	1956 Fed W/H Social Security Medicare	IRS/United States Treasury	950-000-31100 950-000-31300 950-000-31400	77,774.64 26,547.14 41,517.64 9,709.86

**Grand Total: 1,866,809.35**

## Report Summary

## Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	296,342.88
105 - COPS GRANT FUND	29,148.19
106 - POLICE DEPT GRANTS	22,930.05
107 - GAS TAX FUND	14,673.77
110 - LTF - ARTICLE 8 FUND	31,966.05
117 - IGT-INTERGOVERNMENTAL TRANSFER	12,165.58
127 - MEASURE C-FLEXIBLE FUNDING	4,179.41
303 - CDBG PROGRAM FUND	1,799.15
304 - HOME PROGRAM FUND	381.53
305 - CALTRANS GRANTS FUND	29,050.60
306 - SPECIAL REVENUE GRANTS FUND	6,446.71
310 - AHSC PROGRAM	24,038.75
501 - WATER ENTERPRISE FUND	835,401.06
502 - GAS ENTERPRISE FUND	60,186.13
503 - SEWER ENTERPRISE FUND	89,135.70
504 - SANITATION ENTERPRISE FUND	3,856.17
815 - LOW/MOD HOUSING ASSET FUND	590.00
820 - RORF-REDEV OBLIG RETIREMENT FUND (RDA)	186.89
950 - PAYROLL TRUST & AGENCY FUND	404,330.73
<b>Grand Total:</b>	<b>1,866,809.35</b>

## Account Summary

Account Number	Account Name	Payment Amount
101-000-10003	Retention Payable	-780.00
101-401-72030	Telephone	286.53
101-401-84010	Office Equip. Repairs &	1,176.43
101-401-86011	Training, Travel, & Confe	25.00
101-401-86012	Training, Travel, & Confe	25.00
101-401-86013	Training, Travel, & Confe	25.00
101-401-86030	Subs., Dues, & Publicatio	472.50
101-401-88010	City Attorney Fees	5,109.39
101-401-88040	Computer Programming	527.61
101-401-88100	Professional Services	400.00
101-401-88220	Special Events Expense	2,047.00
101-401-88221	Youth in Government Pr	6,000.00
101-401-92080	Miscellaneous Expense	12,100.00
101-404-62080	Uniform Allowance	200.00
101-404-70100	Uniforms	44.40
101-404-70160	Gasoline & Diesel	46.87
101-404-72030	Telephone	107.37
101-404-84010	Office Equip. Repairs &	55.35
101-404-84060	Vehicle Parts, Repairs &	817.90
101-404-86010	Training, Travel, & Confe	25.00
101-404-86030	Subs., Dues, & Publicatio	7,105.99
101-404-88010	City Attorney Fees	90.00
101-404-88040	Computer Programming	985.72
101-404-88100	Professional Services	3,843.22
101-404-88101	Administrative Fees	0.75
101-405-70010	Office Supplies	1,885.90
101-405-70030	Postage & Freight Out	34.97
101-405-72030	Telephone	147.86
101-405-84010	Office Equip. Repairs &	117.22
101-405-84060	Vehicle Parts, Repairs &	1,226.85
101-405-86010	Training, Travel, & Confe	123.49
101-405-86030	Subs., Dues, & Publicatio	472.50
101-405-88040	Computer Programming	527.61
101-405-88101	Administrative Fees	14.11

## Account Summary

Account Number	Account Name	Payment Amount
101-406-70010	Office Supplies	1.25
101-406-72030	Telephone	11.62
101-406-84010	Office Equip. Repairs &	12.18
101-406-88030	Accounting/Auditing	405.45
101-406-88040	Computer Programming	105.45
101-406-88100	Professional Services	39.38
101-408-72030	Telephone	21.86
101-408-84010	Office Equip. Repairs &	111.88
101-408-86030	Subs., Dues, & Publicatio	666.90
101-408-88040	Computer Programming	775.15
101-408-88101	Administrative Fees	4.28
101-408-89040	Physical w/Drug & Alcoh	80.00
101-408-89050	Polygraphs	250.00
101-408-89060	Psychological Evaluation	400.00
101-413-62070	Workers' Comp. Insuran	4,669.43
101-413-70160	Gasoline & Diesel	10,310.94
101-413-70380	Inmate Food/Jail Supplie	1,304.01
101-413-70440	Miscellaneous Supplies	865.71
101-413-72020	Electric	49.84
101-413-72030	Telephone	25,841.03
101-413-84010	Office Equip. Repairs &	276.41
101-413-84030	Buildings Repairs & Mai	1,653.50
101-413-84060	Vehicle Parts, Repairs &	6,029.33
101-413-86010	Training, Travel, & Confe	5,289.28
101-413-86030	Subs., Dues, & Publicatio	725.98
101-413-88020	Outside Attorney Fees	1,444.20
101-413-88040	Computer Programming	11,712.39
101-413-88080	Laboratory	44.00
101-413-88100	Professional Services	2,099.29
101-413-88101	Administrative Fees	22.50
101-413-90070	Investigative Expenses	1,504.26
101-413-92211	K9 Program Expense	4,090.00
101-413-98030	Office Furniture & Equip	194.09
101-413-98040	Major Machinery & Equi	1,325.78
101-415-72030	Telephone	73.66
101-415-84060	Vehicle Parts, Repairs &	661.12
101-415-88100	Professional Services	2,950.00
101-416-62070	Workers' Comp. Insuran	1,484.64
101-416-70010	Office Supplies	486.91
101-416-70160	Gasoline & Diesel	14,518.66
101-416-70450	Station Supplies	52.31
101-416-72020	Electric	9,126.56
101-416-72030	Telephone	1,774.27
101-416-75060	Mandated Annual Servic	304.00
101-416-84010	Office Equip. Repairs &	136.81
101-416-84030	Buildings Repairs & Mai	376.74
101-416-84060	Vehicle Parts, Repairs &	4,299.71
101-416-88020	Outside Attorney Fees	2,854.50
101-416-88040	Computer Programming	8,573.54
101-416-98040	Major Machinery & Equi	9,453.95
101-431-70060	Small Tools & Equipment	260.77
101-431-70100	Uniforms	563.38
101-431-70150	Vehicle Parts & Supplies	155.24
101-431-70160	Gasoline & Diesel	202.05
101-431-72030	Telephone	49.72
101-431-88060	Medical - General	58.80
101-432-72020	Electric	35,417.12
101-432-72030	Telephone	3,472.61



## Account Summary

Account Number	Account Name	Payment Amount
101-432-84030	Buildings Repairs & Mai	4,034.37
101-432-84050	Grounds Repairs & Main	5,026.00
101-432-90010	Liability & Property Insur	8,621.09
101-435-72020	Electric	3,648.34
101-435-72030	Telephone	581.24
101-435-84030	Buildings Repairs & Mai	81.55
101-435-88091	Engineering & Consultan	13,141.00
101-435-88101	Administrative Fees	2.25
101-440-62080	Uniform Allowance	337.81
101-440-70100	Uniforms	377.66
101-440-70160	Gasoline & Diesel	888.45
101-440-72011	Water/Electric - City Plot	666.55
101-440-84050	Grounds Repairs & Main	11,372.88
101-440-84060	Vehicle Parts, Repairs &	83.05
101-440-86030	Subs., Dues, & Publicatio	1,065.66
101-440-88100	Professional Services	750.50
101-440-98981	Splash Pad Project	20,732.50
105-413-98040	Major Machinery & Equi	29,148.19
106-413-70010	Office Supplies	2,127.98
106-413-72041	CA Officer Wellness & M	4,749.05
106-413-98040	Major Machinery & Equi	16,053.02
107-422-62070	Workers' Comp. Insuran	165.28
107-422-62080	Uniform Allowance	37.58
107-422-70100	Uniforms	289.15
107-422-70130	Street Materials	9,876.51
107-422-70160	Gasoline & Diesel	520.65
107-422-72030	Telephone	100.65
107-422-84010	Office Equip. Repairs &	13.40
107-422-84050	Grounds Repairs & Main	832.64
107-422-84060	Vehicle Parts, Repairs &	553.41
107-422-86030	Subs., Dues, & Publicatio	23.40
107-422-88030	Accounting/Auditing	135.15
107-422-88040	Computer Programming	797.22
107-422-88060	Medical - General	12.60
107-422-88100	Professional Services	1,313.12
107-422-88101	Administrative Fees	3.01
110-424-72021	Street Light Electricity	26,577.30
110-424-98401	Slurry Seal & Cape Seal	3,665.00
110-424-98912	Durian/Birch St. Improv.	1,723.75
117-416-72030	Telephone	21.25
117-416-75000	Medical Equipment & Su	177.54
117-416-75020	EMS-Linens	496.42
117-416-75030	Tuition Reimbursement	173.14
117-416-84010	Office Equip. Repairs &	20.82
117-416-84060	Vehicle Parts, Repairs &	2,698.43
117-416-86030	Subs., Dues, & Publicatio	152.10
117-416-88040	Computer Programming	157.45
117-416-88060	Medical - General	88.40
117-416-88101	Administrative Fees	1.06
117-416-98040	Major Machinery & Equi	8,178.97
127-422-98907	Pleasant St Sewer Main	4,179.41
303-405-88118	2022 CDBG Grant for FT	1,799.15
304-404-88105	19-HOME-14965 Grant E	381.53
305-422-98902	Phelps Ave Ph 2 Exp STP	280.00
305-422-98905	Los Gatos Bridge Trails-A	3,562.57
305-422-98974	CMAQ-NW Trail Seg 1/2/	2,727.50
305-422-98975	ATP Cycle 5-Est Polk St Bi	21,128.75
305-422-98982	Trail Improv-ATP Cycle 4	1,071.78

## Account Summary

Account Number	Account Name	Payment Amount
305-422-98998	CMAQ Alley Paving Ph 2	280.00
306-422-88106	Permanent Local Housin	5,491.71
306-432-98574	CIRA Grant Expense-Bld	955.00
310-422-98581	AHSC Grant Expense	24,038.75
501-000-10003	Retention Payable	25,735.10
501-406-70010	Office Supplies	16.55
501-406-70030	Postage & Freight Out	663.14
501-406-70160	Gasoline & Diesel	167.26
501-406-72030	Telephone	355.15
501-406-84010	Office Equip. Repairs &	169.40
501-406-86030	Subs., Dues, & Publicatio	23.40
501-406-88030	Accounting/Auditing	810.90
501-406-88040	Computer Programming	1,447.54
501-406-88100	Professional Services	78.75
501-406-88101	Administrative Fees	0.24
501-406-92090	Taxes, Licenses, & Fees	10,258.13
501-406-98030	Office Furniture & Equip	470.30
501-503-62080	Uniform Allowance	159.26
501-503-70010	Office Supplies	373.82
501-503-70100	Uniforms	333.82
501-503-70140	Utility Parts & Supplies	1,683.20
501-503-70160	Gasoline & Diesel	1,091.95
501-503-70202	Lab Supplies	130.29
501-503-70230	Chemicals Chlorine	6,786.91
501-503-70300	Chemicals Hypochlorite	5,852.74
501-503-70400	Chemicals Sodium Perm	18,431.54
501-503-72010	Water, Gas, Sanitation &	161.76
501-503-72020	Electric	276,356.30
501-503-72030	Telephone	712.51
501-503-80010	Water Purchases	148,913.48
501-503-82030	Equipment Rental	36.00
501-503-84010	Office Equip. Repairs &	82.65
501-503-84020	Major Equip. Repairs &	17,599.22
501-503-84030	Buildings Repairs & Mai	142.00
501-503-84051	Grounds Chemicals & M	1,499.28
501-503-84060	Vehicle Parts, Repairs &	1,398.83
501-503-84072	Safety Equip. Repairs &	556.16
501-503-86030	Subs., Dues, & Publicatio	70.20
501-503-86032	Certifications, Renewals,	1,065.67
501-503-88010	City Attorney Fees	3,536.13
501-503-88040	Computer Programming	1,240.60
501-503-88060	Medical - General	228.90
501-503-88081	Outside Laboratory	1,402.50
501-503-88100	Professional Services	19,915.80
501-503-88101	Administrative Fees	11.81
501-503-90010	Liability & Property Insur	1,427.24
501-503-92090	Taxes, Licenses, & Fees	810.00
501-503-98441	Water Revenue Bond Pr	21,479.15
501-503-98471	CDWR Turf Replacement	14,753.00
501-508-62070	Workers' Comp. Insuran	661.11
501-508-62080	Uniform Allowance	150.31
501-508-70010	Office Supplies	373.82
501-508-70030	Postage & Freight Out	93.65
501-508-70060	Small Tools & Equipment	438.40
501-508-70100	Uniforms	289.19
501-508-70140	Utility Parts & Supplies	1,067.52
501-508-70160	Gasoline & Diesel	1,172.54
501-508-72020	Electric	698.51

## Account Summary

Account Number	Account Name	Payment Amount
501-508-72030	Telephone	173.58
501-508-84010	Office Equip. Repairs &	14.13
501-508-84030	Buildings Repairs & Mai	387.34
501-508-84060	Vehicle Parts, Repairs &	966.79
501-508-86030	Subs., Dues, & Publicatio	1,204.13
501-508-88040	Computer Programming	856.42
501-508-88060	Medical - General	56.70
501-508-88100	Professional Services	600.00
501-508-88101	Administrative Fees	2.30
501-508-90010	Liability & Property Insur	1,427.24
501-508-98040	Major Machinery & Equi	8,721.06
501-508-98472	CDWR Advanced Meteri	227,031.27
501-508-98907	Pleasant St Sewer Main	576.47
502-406-70010	Office Supplies	14.48
502-406-70030	Postage & Freight Out	580.24
502-406-70160	Gasoline & Diesel	146.35
502-406-72030	Telephone	311.14
502-406-84010	Office Equip. Repairs &	149.10
502-406-86030	Subs., Dues, & Publicatio	23.40
502-406-88030	Accounting/Auditing	675.75
502-406-88040	Computer Programming	1,271.77
502-406-88100	Professional Services	65.63
502-406-88101	Administrative Fees	0.22
502-406-92090	Taxes, Licenses, & Fees	8,975.87
502-406-98030	Office Furniture & Equip	411.52
502-510-62070	Workers' Comp. Insuran	661.11
502-510-62080	Uniform Allowance	150.30
502-510-70010	Office Supplies	373.82
502-510-70060	Small Tools & Equipment	423.91
502-510-70100	Uniforms	289.17
502-510-70140	Utility Parts & Supplies	161.53
502-510-70160	Gasoline & Diesel	1,172.54
502-510-70440	Miscellaneous Supplies	618.47
502-510-72020	Electric	2,450.15
502-510-72030	Telephone	330.66
502-510-84010	Office Equip. Repairs &	35.92
502-510-84020	Major Equip. Repairs &	141.67
502-510-84030	Buildings Repairs & Mai	188.75
502-510-84060	Vehicle Parts, Repairs &	886.53
502-510-86030	Subs., Dues, & Publicatio	1,613.53
502-510-88040	Computer Programming	2,011.53
502-510-88060	Medical - General	33.60
502-510-88100	Professional Services	15,420.20
502-510-88101	Administrative Fees	5.29
502-510-88130	Grant Writing/Applicatio	12,180.00
502-510-90010	Liability & Property Insur	99.86
502-510-98040	Major Machinery & Equi	8,312.12
503-406-70010	Office Supplies	8.28
503-406-70030	Postage & Freight Out	381.30
503-406-70160	Gasoline & Diesel	96.17
503-406-72030	Telephone	179.56
503-406-84010	Office Equip. Repairs &	83.83
503-406-86030	Subs., Dues, & Publicatio	17.55
503-406-88030	Accounting/Auditing	513.57
503-406-88040	Computer Programming	722.17
503-406-88100	Professional Services	49.88
503-406-88101	Administrative Fees	0.16
503-406-92090	Taxes, Licenses, & Fees	5,898.43

## Account Summary

Account Number	Account Name	Payment Amount
503-406-98030	Office Furniture & Equip	270.42
503-520-70010	Office Supplies	373.82
503-520-70100	Uniforms	166.91
503-520-70140	Utility Parts & Supplies	625.65
503-520-70160	Gasoline & Diesel	779.67
503-520-72010	Water, Gas, Sanitation &	19.29
503-520-72020	Electric	38,479.24
503-520-72030	Telephone	106.72
503-520-82030	Equipment Rental	18.00
503-520-84010	Office Equip. Repairs &	63.59
503-520-84020	Major Equip. Repairs &	1,561.70
503-520-84030	Buildings Repairs & Mai	340.97
503-520-84051	Grounds Chemicals & M	1,499.28
503-520-84060	Vehicle Parts, Repairs &	17.37
503-520-84073	Safety Equipment	46.77
503-520-86010	Training, Travel, & Confe	284.50
503-520-86030	Subs., Dues, & Publicatio	1,100.77
503-520-88010	City Attorney Fees	595.00
503-520-88040	Computer Programming	1,578.20
503-520-88060	Medical - General	8.40
503-520-88080	Laboratory	611.25
503-520-88100	Professional Services	600.00
503-520-88101	Administrative Fees	2.52
503-520-90010	Liability & Property Insur	768.52
503-521-62070	Workers' Comp. Insuran	165.28
503-521-62080	Uniform Allowance	37.57
503-521-70010	Office Supplies	373.82
503-521-70100	Uniforms	289.13
503-521-70140	Utility Parts & Supplies	56.47
503-521-70160	Gasoline & Diesel	1,172.53
503-521-70440	Miscellaneous Supplies	47.45
503-521-72020	Electric	2,163.47
503-521-72030	Telephone	624.58
503-521-84010	Office Equip. Repairs &	7.67
503-521-84030	Buildings Repairs & Mai	365.42
503-521-84060	Vehicle Parts, Repairs &	886.51
503-521-86030	Subs., Dues, & Publicatio	1,163.17
503-521-88040	Computer Programming	1,561.58
503-521-88060	Medical - General	12.60
503-521-88100	Professional Services	600.00
503-521-88101	Administrative Fees	2.29
503-521-90010	Liability & Property Insur	768.52
503-521-98040	Major Machinery & Equi	8,721.06
503-521-98907	Pleasant St Sewer Main	9,655.87
503-521-98908	Grant St Alley Sewer Lin	2,591.25
504-406-70010	Office Supplies	0.82
504-406-70030	Postage & Freight Out	33.16
504-406-70160	Gasoline & Diesel	8.36
504-406-72030	Telephone	17.98
504-406-84010	Office Equip. Repairs &	8.99
504-406-88030	Accounting/Auditing	27.03
504-406-88040	Computer Programming	74.31
504-406-88100	Professional Services	2.62
504-406-88101	Administrative Fees	0.02
504-406-92090	Taxes, Licenses, & Fees	512.91
504-406-98030	Office Furniture & Equip	23.52
504-535-62080	Uniform Allowance	159.26
504-535-70100	Uniforms	117.37

**Account Summary**

Account Number	Account Name	Payment Amount
504-535-70160	Gasoline & Diesel	1,643.74
504-535-84060	Vehicle Parts, Repairs &	1,167.45
504-535-86030	Subs., Dues, & Publicatio	11.70
504-535-88040	Computer Programming	7.27
504-535-88100	Professional Services	39.50
504-535-88101	Administrative Fees	0.16
815-609-88100	Professional Services	590.00
820-610-72030	Telephone	3.77
820-610-84010	Office Equip. Repairs &	1.74
820-610-86030	Subs., Dues, & Publicatio	11.70
820-610-88030	Accounting/Auditing	135.15
820-610-88040	Computer Programming	19.38
820-610-88100	Professional Services	13.12
820-610-88101	Administrative Fees	2.03
950-000-31100	Federal Withholding	91,356.12
950-000-31200	State Income Tax Withh	41,019.82
950-000-31300	FICA Withheld	131,043.64
950-000-31400	Medicare Insurance Wit	30,647.56
950-000-31500	State Disability Insuranc	11,735.39
950-000-32100	Employee Deferred Com	15,925.83
950-000-32200	Employee Medical Insur	67,143.95
950-000-32400	Life Insurance	1,670.20
950-000-33000	CLOCEA Dues Withheld	969.45
950-000-33200	CPOA Dues Withheld	905.76
950-000-33300	Fire Assoc. Dues Withhel	940.00
950-000-34010	Other Withholdings Gar	2,107.56
950-000-34060	Prepaid Legal Services	168.46
950-000-34500	Unreimbursed Med/Dep	734.22
950-000-34600	AFLAC Insurance Withhe	7,962.77
	<b>Grand Total:</b>	<b>1,866,809.35</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	1,848,455.21
CHD2	173.14
ORT2	2,127.98
ORT6	16,053.02
	<b>Grand Total:</b>
	<b>1,866,809.35</b>

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve the Renewal of the Property Tax Allocation Agreement with Fresno County Fire Protection District  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Greg DuPuis, Fire Chief

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**I. RECOMMENDATION:**

The Interim City Manger and the Fire Chief recommend to approve a 10 year renewal of the existing Property Tax Allocation Agreement with the Fresno County Fire Protection District.

**II. BACKGROUND:**

For the past 30 years, the City and Fresno County Fire Protection District have operated under transition agreements, the most recent one entered in 2014 and expired on June 30, 2024. Included in your materials is an updated Property Tax Sharing Agreement between Coalinga and the Fresno County Fire Protection District (FCFPD). The agreement intends to outline the responsibilities of each party, setting forth the formula for the allocation and payment of property taxes for city annexations, and is intended to satisfy the intent and purpose of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. The majority of the agreement is similar to the previous 2014-2024 agreement language.

**III. DISCUSSION:**

In response to a request from the fire protection districts to lessen the impact from lost tax revenue when land is detached from their district, Fresno County Local Agency Formation Commission (LAFCo) adopted a policy requiring a transition agreement between the annexing city and the detaching fire district.

The City of Coalinga currently has an agreement with the Fire District to transition property tax to the city from the district if annexations occur that expires in within the 10 year agreement. If there is no agreement in place, existing LAFCo policy would make it very difficult for the Commission to consider and approve new annexations.

Many agreements in place require transitioning the tax over a 10 year period, some over a 5 year period; in essence the city would have all taxes being paid to the city to provide fire protection at the end of the time period.

Term – 10 years

Allocation of Property Taxes – 100% of the Base Year Allocation for 10 years defined as the ad valorem property tax allocation from the County to the District at the time the annexation is recorded with the State. The allocation will be adjusted annually if the County approves the allowed Prop 13 adjustment of 2%.

Under the terms of this agreement, the City will allocate a defined percentage of the property taxes collected from any annexed areas to the FCFPD. Upon the effective date of annexations/reorganizations of property

("Affected Territory") into the City and detachment of the Affected Territory from the District, the real property tax previously imposed on the Affected Territory, and collected and allocated by Fresno County for the benefit of the District ("Base Year Allocation" or "BYA") shall continue to be collected by the County from the City's portion of real property taxes, but paid to the City and the City shall allocate and pay the BYA for the Affected Territory to the District for a period of 10 years from the effective date of the specific reorganization. The BYA shall include any increase up to two percent (2%) per annum imposed by the County in accordance with the constitutional rate. Other than a potential up to 2% annual increase in the BYA, the District will not be eligible to receive any increase in the BYA.

In return for these transition payments, the FCFPD agrees that during the term of the agreement, they will not oppose respective annexations that include detachment from FCFPD.

The term of the agreement is 10 years, commencing on July 1, 2024, and expiring on June 30, 2034. It includes a provision for potential extension for an additional 10 years, subject to review and mutual consent of both parties. Within 60 days after the date of commencement of the ninth year of this Agreement, the District and the City will meet and negotiate in Good faith, in an attempt to agree upon the terms and conditions of an extension of the Term of this Agreement for a period of 10 years consistent with applicable law at the time.

#### **IV. ALTERNATIVES:**

1. Do not approve the renewal of the Property Tax Allocation Agreement (Do not recommend)

#### **V. FISCAL IMPACT:**

The fiscal impact over a 10 year period is \$5,323.75. Year 1 payment is \$486.20 with a 2% increase starting year two. (See Exhibit 2)

#### **ATTACHMENTS:**

File Name	Description
<input type="checkbox"/> Draft_-_Coalinga_2024_Transition_Agreement.pdf	Tax Allocation Agreement

**PROPERTY TAX ALLOCATION  
AGREEMENT BETWEEN  
THE CITY OF COALINGA  
AND  
THE FRESNO COUNTY FIRE PROTECTION DISTRICT**

This Property Tax Allocation Agreement (“Agreement”) is entered into and effective July 1, 2024 (“Effective Date”), between the City of Coalinga, a California municipal corporation (“City”) and the Fresno County Fire Protection District (“District”), a local fire protection district organized and existing as a California Special District under provisions of the Fire Protection District Law of 1987 (Health & Safety Code Section 13800 *et seq.*) with respect to the following Recitals, which are incorporated as a substantive part of this Agreement.

**RECITALS**

**WHEREAS**, the District is the primary provider of fire suppression, prevention, rescue, emergency medical services and hazardous material emergency response and other services relating to the protection of lives and property (“Fire Protection Services”) within its territorial limits, which includes areas near the incorporated centers of the County of Fresno (“County”), including the City. Current District boundaries are reflected in **Exhibit 1**, attached and incorporated by this reference. The District also provides Fire Protection Services to certain incorporated cities and substantial portions of unincorporated areas within the County; and

**WHEREAS**, the City is the provider of Fire Protection Services within its corporate limits; and

**WHEREAS**, the District's primary source of funding comes from general purpose *ad valorem* property tax revenue from all real property within its territory (property taxes). The revenue within involved tax rate areas is based on the combined “parent zone” and applicable “service zone” tax rates to the taxable value of the real property within such territory; and

**WHEREAS**, from time to time in connection with proposed property development, territory within the District is annexed into the City and detached from the District. To address the impact of the resulting loss of property tax revenue on District facilities, equipment and personnel and partially mitigate impacts upon the District from annexations and detachments, Fresno County Local Agency Formation Commission (“LAFCo”) policy requires the City and District to reach an agreement governing the transition of Fire Protection Services: and

**WHEREAS**, for the past 30 years District and the incorporated cities in the County have operated under transition agreements, the most recent covering the last ten (10) years (the “2014 Transition Agreement”), under which the City agreed to pay



District a yearly sum of money upon annexation and detachment of property reflecting a percentage of Property Taxes the District would have received had the property not been annexed for a period of 10 years; and

**WHEREAS**, the District and City desire to enter into a new agreement under substantially the same terms, removing obsolete language, and providing for a new 10 year term with an option for the parties to extend the term for an additional 10 years; and

**WHEREAS**, the intent of this Agreement is to apply to all unincorporated areas that are within the jurisdictional boundaries of the District which may be subject to annexation to the City.

### **AGREEMENT**

NOW, THEREFORE, the parties agree as follows:

1. Effect of Recitals. The foregoing Recitals are incorporated in and are a part of this Agreement.

2. Allocation and Payment of Property Taxes.

a. Upon the effective date of annexations/reorganizations of property ("Affected Territory") into the City and detachment of the Affected Territory from the District, the real property tax previously imposed on the Affected Territory, and collected and allocated by Fresno County for the benefit of the District ("Base Year Allocation" or "BYA") shall continue to be collected by the County from the City's portion of real property taxes, but paid to the City and the City shall allocate and pay the BYA for the Affected Territory to the District for a period of 10 years from the effective date of the specific reorganization. The BYA shall include any increase up to two percent (2%) per annum imposed by the County in accordance with the constitutional rate. Other than a potential up to 2% annual increase in the BYA, the District will not be eligible to receive any increase in the BYA.

For the purposes of this Agreement, the effective date of reorganizations and the date to be used for when the tax reallocation to District commences, shall be the date upon which the annexation of property is recorded with the County Recorder and California State Board of Equalization consistent with applicable law.

**Exhibit 2**, attached and incorporated by this reference, sets forth the example of the calculation.

District shall be responsible for creating the tax allocation rate schedule and providing City the ability for review and agreement prior to District invoicing the City for the BYA.

b. The District shall notice and invoice the City to pay the applicable BYA to the District in July of each year. Such notice shall include the applicable tax allocation rate schedule showing the BYA due the District. City shall send the applicable payment to District within thirty (30) days after the City's receipt of the District's notice, invoice and tax allocation rate schedule. In the event the City does not pay to the District the applicable BYA due the District within said thirty (30) day period, the amount due the District shall be assessed interest at the legal rate commencing on the thirty first (31) day after the City's receipt of the District's notice and tax allocation rate schedule. The City's failure to make the allocated monetary payment amount due the District within the time period set forth in this subparagraph 2b. shall be considered a material breach of this Agreement.

c. The City and District agree that if it is estimated the annual allocation of BYA over the 10-year allocation period, which includes the 2% annual constitutional rate increase, is less than \$10,000, City will pay the entire 10-year allocation in one (1) lump sum at the time the first annual allocation payment is due.

3. Term. The term of this Agreement shall be for a period of 10 years from the Effective Date, through June 30, 2034, and it shall replace in all respects the 2014 Transition Agreement between the parties, except that obligations which by the terms expressed herein are intended to continue beyond the term of this Agreement shall continue until satisfied. This Agreement may also be extended by an additional period of 10 years from the expiration date with the agreement of both District and City.

4. Affect of Annexations. Upon annexation of affected properties to City, those properties shall detach from the District, and all Property Taxes shall be allocated consistent with Agreement section 2 and existing laws, rules, policies and procedures established in the County, subject to any applicable agreement between City and the County.

5. LAFCo Compliance. District and City agree that this Agreement is intended to satisfy the intent and purpose of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

6. Non-Opposition to Annexations. District represents and agrees that during the term of this Agreement, it will not oppose further annexation to the City. This District agreement does not extend to modifications to the City Sphere of Influence or required Municipal Service Reviews adopted by the Fresno County LAFCo.

7. Accounting. District and City agree that their designated representatives shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. District and City agree to maintain such records for a possible audit for a minimum of four (4) years from the recording date of an annexation to the City and to allow access to such records for an audit during normal business hours.

8. Termination.

a. Termination Upon Expiration. This Agreement shall terminate upon expiration of its Term, if not extended by agreement.

b. Termination Due to Invalidity. Should any material portion of this Agreement be declared invalid or inoperative by a court of competent jurisdiction, this entire Agreement as well as any ancillary documents entered into by the parties in order to fulfill the intent of this Agreement shall immediately be of no force and effect and this Agreement shall terminate in its entirety.

c. Termination Due to Material Breach: Right to Cure. This Agreement may be terminated by either party for a material breach and a failure to cure that breach within thirty (30) days after receipt of a notice to cure.

d. Termination Due to Change in Law. It is mutually understood and agreed that this Agreement shall terminate immediately and shall be of no further force and effect should substantial substantive changes occur in such statutory scheme or successor statutory schemes (whether by legislative or judicial action) which negate or frustrate the fundamental reasons or tenets of this Agreement, such termination to be in the entirety. Any party contending this section applies shall give written notice of termination pursuant to this section, which notice shall include an explanation of the reason(s) for such termination.

9. Renewal of Agreement. Within 60 days after the date of commencement of the ninth year of this Agreement, the District and the City agree to meet and negotiate in good faith, in an attempt to agree upon the terms and conditions of an extension of this Agreement consistent with applicable law at the time.

10. Remedies for Breach of Agreement. In addition to termination of this Agreement for a material breach, the parties may exercise any other remedy available to them at law or in equity, including specific performance, injunctive relief, and writ of mandate.

11. Dispute Resolution. If any dispute arises regarding the interpretation or application of this Agreement or any determination or calculation thereunder, the parties agree upon the request of either of them to meet and attempt to resolve the same amicably for a period not to exceed thirty (30) days.

If the dispute is not otherwise resolved, and absent the need for emergency relief or to meet a statute of limitations, the parties agree to enter into mediation before initiating litigation. The parties shall mutually agree upon a mediator and each party shall pay one half (1/2) the cost of the mediator and bear their own costs for the mediation. The mediation shall be completed within sixty (60) days of notice of the intent to undergo mediation. If the mediation is not completed within sixty (60) days of notice, a party may initiate litigation. The parties shall act in good faith and with due diligence to timely complete the mediation.

If litigation is commenced before mediation due to one of the reasons mentioned above, the parties agree to immediately commence and complete mediation within sixty (60) days of the commencement of litigation as evidenced by the filing in court of a formal complaint, petition, or similar document.

12. Modification. This Agreement may be modified or amended only by a writing duly authorized and executed by the City and District.

13. Enforcement. The City and District each acknowledge that this Agreement cannot bind or limit themselves or each other or their future governing bodies in the exercise of their discretionary legislative power. However, each binds itself that it will insofar as is legally possible, fully carry out the intent and purposes hereof, if necessary, by administrative and ministerial action independent of that legislation power and that this Agreement may be enforced by injunction or mandate or other writ to the full extent allowed by law.

14. Integration. With respect to the subject matter hereof, this Agreement is intended to be an integrated agreement and supersedes any and all previous negotiations proposals, commitments, writings and understandings of any nature whatsoever between the City and the District as to the subject matter of this Agreement.

15. Notice. All notices, requests, determinations or other correspondence required or allowed by law or this Agreement to be provided by the parties shall be in writing and shall be deemed given and received when delivered to the recipient by first-class mail (or an equal or better form of delivery) at the following addresses:

CITY  
City Manager  
City of Coalinga  
155 West Durian  
Coalinga, California 93210

DISTRICT  
Fire Chief  
Fresno County Fire Protection District  
210 South Academy Avenue  
Sanger, California 93657

By giving notice, either party may change its address for these purposes.

16. Third Parties. This Agreement shall not be construed as or deemed an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause of action whatsoever.

17. Subsequent District Agreements. District agrees that if, during the term of this

Agreement, District negotiates a property tax allocation involving an annexation to the municipality and a detachment from the District with any other municipality which contains more favorable terms than this Agreement, District shall notify City within thirty (30) days of such agreement and offer those same terms to City. More favorable terms, means, but is not necessarily limited to, another municipality allocating to District a lower percentage of taxes than City allocates District under Section 2 of this Agreement.

18. Attorney's Fees and Costs. In any action to enforce the provisions of this Agreement or for breach of the Agreement, the prevailing party shall recover from the other party, in addition to any damages, injunctive or other relief, all costs (whether or not allowable as "cost" items by law) reasonably incurred at, before and after trial or on appeal, including without limitation attorneys' and witness (expert and otherwise) fees, deposition costs, copying charges and other expenses.

19. Approval. The parties represent that this Agreement was approved by their respective governing boards at a properly noticed meeting.

20. Choice of Law and Venue. This Agreement shall be governed by the laws of the State of California. Venue for actions and proceedings between the parties related to this Agreement shall be in the Eastern District of California for any federal action and, unless otherwise agreed by the parties, in Fresno County Superior Court for state actions.

21. Agreement Mutually Drafted. Each party has participated jointly in the drafting of this Agreement, which each Party acknowledges is the result of extensive negotiations between the Parties, and the language used in this Agreement shall be deemed to be the language chosen by the Parties to express their mutual intent. If an ambiguity or question of intent or interpretation arises, then this Agreement will accordingly be construed as drafted jointly by the parties, and no presumption or burden of proof will arise favoring or disfavoring any Party to this Agreement by virtue of the authorship of any of the provisions of this Agreement. The captions, headings and table of contents contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

22. Notification to County Auditor-Controller/Treasurer/Tax-Collector. Immediately after the Effective Date of this Agreement, City and District shall furnish a fully executed copy of this Agreement to the Fresno County Auditor-Controller/Treasurer Tax-Collector ("County Auditor") at the address listed below. Any Agreement amendment, upon it becoming effective, shall also be furnished to the County Auditor by the City and the District.

Fresno County Auditor-Controller/Treasurer Tax-Collector  
2281 Tulare Street  
Fresno, CA 93721

*Signatures on next page*

IN WITNESS WHEREOF, the parties have entered into this Agreement in Fresno County, California.

FRESNO COUNTY FIRE PROTECTION DISTRICT CITY OF COALINGA

By: \_\_\_\_\_  
John Arabian, Board President

By: \_\_\_\_\_  
Sean Brewer, Interim City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

ATTEST:

By: \_\_\_\_\_  
Brad Richter, Board Secretary

By: \_\_\_\_\_  
Shannon Jensen, City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:

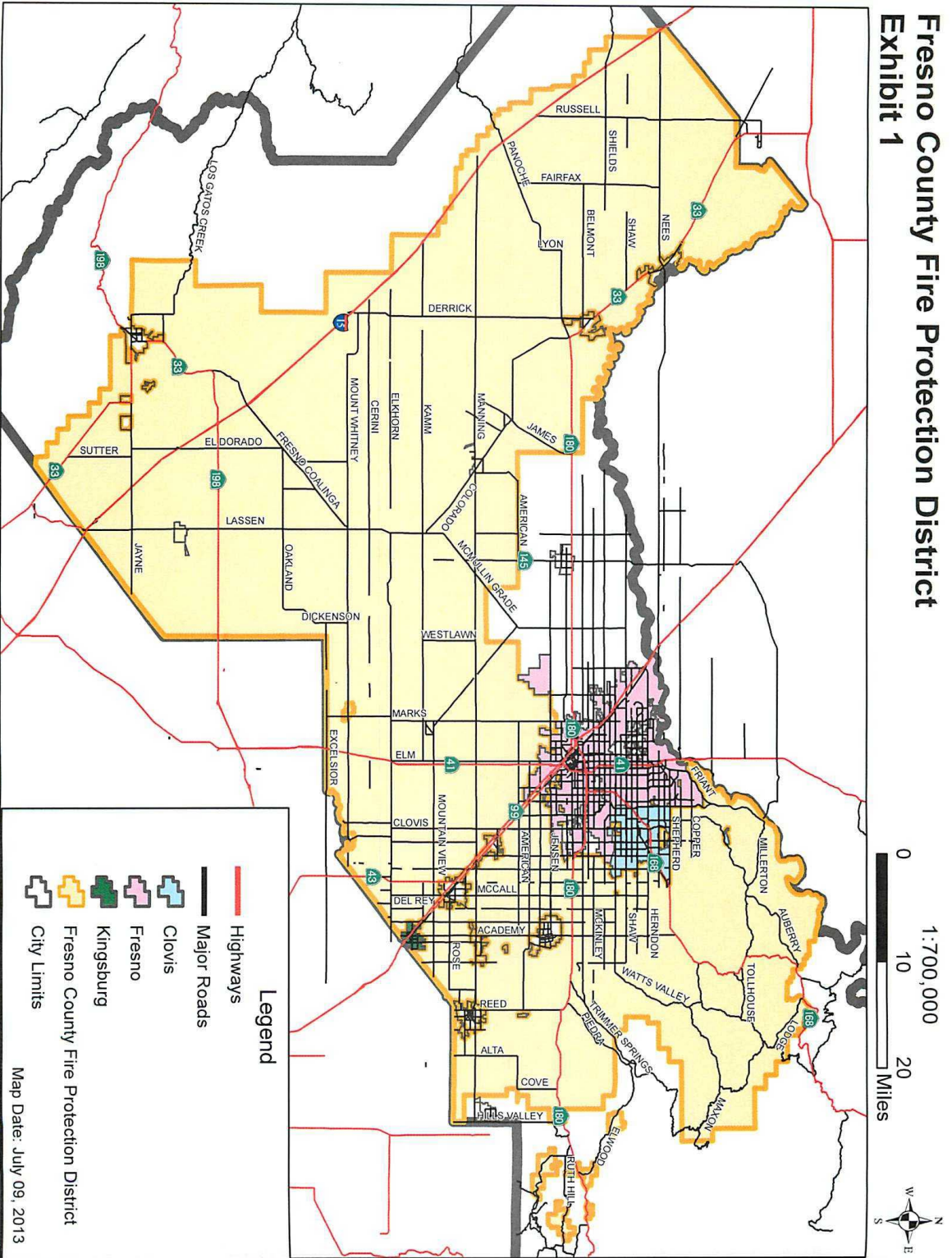
\_\_\_\_\_  
William D. Ross, District Counsel

\_\_\_\_\_  
Mario Zamora, City Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Fresno County Fire Protection District Exhibit 1





## Exhibit 2 – Example Tax Allocation Rate Schedule

This agreement is intended to execute the Transition Agreement entered into between the City of Coalinga and the Fresno County Fire Protection District effective July 1, 2024. The agreement provides for a payment to the District for 100% of the Base Year Allocation (BYA) for a period of (10) years. BYA to include up to a 2% annual constitutional increase determined by the State Board of Equalization. Year 1 payment due District the fiscal year following the year the City receives its allocation of property taxes from this annexation. Payments due the District for each fiscal year (July 1 - June 30) will be made no later than August 30 each year for the prior fiscal year. City and District agree that total payments for annexations over a ten-year period that are less than \$10,000, City will pay the District a one-time payment in total for that annexation.

Total Assessed Value of all involved parcels at recording: \$500,000  
 Tax Rate Area (TRA) # XXX-XXX with a rate of 0.0009724  
 Base Year Allocation (BYA) = (\$500,000 x 0.0009724) = \$486.20

	<u>BYA +</u>	<u>Annual Increase</u>	<u>Payment Due</u>
Year 1 Payment	\$486.20	-----	\$486.20
Year 2 Payment	\$486.20	2.00%	\$495.92
Year 3 Payment	\$495.92	2.00%	\$505.84
Year 4 Payment	\$505.84	2.00%	\$515.96
Year 5 Payment	\$515.96	2.00%	\$526.28
Year 6 Payment	\$526.28	2.00%	\$536.80
Year 7 Payment	\$536.80	2.00%	\$547.54
Year 8 Payment	\$547.54	2.00%	\$558.49
Year 9 Payment	\$558.49	2.00%	\$569.66
<u>Year 10 Payment</u>	<u>\$569.66</u>	<u>2.00%</u>	<u>\$581.05</u>
Total Payments			\$5,323.75

\_\_\_\_\_  
**Dustin Hail, Chief**  
**Fresno County Fire Protection District**

\_\_\_\_\_  
**Sean Brewer, Interim City Manager**  
**City of Coalinga**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve Purchase of Portable Radios for the Fire Department  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Greg DuPuis, Fire Chief

---

**I. RECOMMENDATION:**

Staff recommends approving the purchase of (7) Bendix King (BK) 9000 VHF portable radios with accessories; antenna, batteries, charger, and remote speaker mic.

**II. BACKGROUND:**

The Fire Department currently uses a combination of the BK 5000, Motorola 1250, and Motorola 750 for portable radio communications. These radios are currently obsolete and no longer supported by the manufacturer. The Motorola's do not meet the current requirements for portable radios that require digital programming and encryption. Digital programming allows for interagency operability during emergency incidents.

**III. DISCUSSION:**

The department currently has (7) older model BKR's in use for fire communications. These portable radios that are in service have exceeded their recommended shelf life. The parts and batteries needed for repairs have become cost prohibitive and a purchase of new radios over continual replacement of parts and batteries is more fiscally sound. Additionally, the current radios lack the necessary technology for programming for interagency communication.

With the purchase of the new radios we are receiving a credit to turn in the old radios in the amount of \$3,700.

**IV. ALTERNATIVES:**

1. Do not approve the purchase. (Not recommended)

**V. FISCAL IMPACT:**

The cost of purchasing these radios is \$21,540.68 and was included in the 24/25 budget for PPE and Equipment.

**ATTACHMENTS:**

File Name	Description
☐ Vincents_Radio_Quote.pdf	Radio Quote



**COMMUNICATIONS, INC.**

5773 E. Shields Ave.  
Fresno, CA 93727

559-292-7010  
559-292-7132 Fax

Quote To: **City of Coalinga Fire**

msoto@coalinga.com  
300 W. Elm  
Coalinga, CA 93210  
(559) 935-1652  
(559) 935-1638

# Quote

Customer No.: COALINGA CTY

Quote No.: 53398

Ship To: **City of Coalinga Fire**

300 W. Elm  
Coalinga, CA 93210

Date	Ship Via	F.O.B.	Quote Expires	Terms
09/16/2024	UPS Ground	Origin	09/30/2024	Net 30

Purchase Order Number	Sales Person	Required
	Scott V	09/16/2024

Quantity		Item Number	Description	Unit Price	Amount
Required	Shipped				

	7	BKR-9000-T3.5BC	BKR-9000 P25 Multiband Handheld Radio	2277.00	15939.00
	7	BKR-BFV	BKR9000 VHF Base Freq Option	0.00	0.00
	4	BKR-UHF	BKR9000 UHF Freq Option	658.02	2632.08
	7	BKR0893-148-E20	BKR9000 All-Band Antenna	48.18	337.26
	7	BKR0102	SURPASS Li-Ion Battery	180.18	1261.26
	7	BKR0303-2	BK Desktop Dual Slot Charger	180.84	1265.88
	7	BKR0204	Heavy-Duty Speaker Mic Mic - 3.5mm Audio Jack, IP68	268.62	1880.34
	7	BKR0412	BKR9000 Leather Holster	35.64	249.48

UPS Shipping Charge 90.00

Special trade-in program through Sept 2024  
Trade-in four P25 radios for four BKR9000 dual band  
Discount is \$700 per BKR9000 that is has dual band activated

Trade-in three P25 radios for three BKR9000 single band activated  
Discount is \$300 per BKR9000 that has single band activated

4 x \$700.00 = \$2800.00 Trade-In Discount  
3 x \$300.00 = \$900.00 Trade-in Discount  
Total discount will be \$3700.00

Quote subtotal	23655.30
Discount	-3700.00
Sales tax @ 7.97500%	1585.38
<b>Quote total</b>	<b>21540.68</b>

Thank You

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve Purchase of NFPA Compliant PPE Extractor for the Fire Department  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Greg DuPuis, Fire Chief

---

**I. RECOMMENDATION:**

Staff recommends the purchase of a new NFPA compliant PPE extractor for the Fire Department.

**II. BACKGROUND:**

The Coalinga Fire Department is committed to ensuring the safety and health of our firefighters by providing them with the necessary equipment to maintain their personal protective equipment (PPE). Current procedures for cleaning and decontaminating PPE do not meet the National Fire Protection Association (NFPA) standards, exposing our personnel to potential health risks from hazardous contaminants.

**III. DISCUSSION:**

To address these concerns, the Fire Department proposes the purchase of an NFPA compliant PPE extractor. This state-of-the-art extractor will allow for effective decontamination of firefighting gear, ensuring that our personnel can operate safely and effectively in the line of duty.

**Benefits:**

1. **Enhanced Safety:** Reduces the risk of exposure to harmful contaminants for firefighters.
2. **Compliance:** Ensures adherence to NFPA standards for PPE maintenance.
3. **Operational Efficiency:** Streamlines the cleaning process, allowing firefighters to return to duty more quickly.
4. **Longevity of Equipment:** Proper maintenance prolongs the lifespan of PPE.

The quotes include (2) NFPA compliant machines and (1) Non-NFPA commercial grade machine as these were the only three quotes received by staff report submittal deadline. It is recommended to approve the *Fire Department Extractor Supply* quote due to them being California based and maintenance and repairs would be handled quickly.

Investing in the health and safety of our firefighters is paramount. The proposed PPE extractor will not only enhance operational capabilities but also demonstrate our commitment to the well-being of our personnel.

**IV. ALTERNATIVES:**

1. Do not approve. (Not recommended)

**V. FISCAL IMPACT:**

The cost of the PPE extractor is \$17,890.77 and was included in the 24/25 budget for the Fire Department. It is recommended to approve the *Fire Department Extractor Supply* quote due to them being California based and maintenance and repairs would be handled quickly.

ATTACHMENTS:

File Name	Description
📎 PPE_Extractor_Quotes.pdf	PPE Extractor Quotes

# ESTIMATE

Fire Department Extractor Supply  
Inc.  
6120 Wildemess Ave  
Riverside, CA 92504

info@fdextractors.com  
+1 (909) 289-0056  
fdextractors.com



CALIFORNIA CERTIFIED SMALL BUSINESS  
CERTIFICATION ID: 2034554  
FISCAL SUPPLIER #030222084

## Bill to

Coalinga Fire Department  
300 W. Elm  
Coalinga, CA 93210 US

## Ship to

Coalinga Fire Department  
300 W. Elm  
Coalinga, CA 93210 US

## Estimate details

Estimate no.: 1081  
Estimate date: 08/30/2024  
Expiration date: 06/30/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>CACHMHD-33</b>	Circul-Air Corp. Hard Mount Heavy Duty 35lb Extractor. Comes programmed with NFPA 1851 Cycles and Seko 2 Dispensing pump programmed to detergent and sanitizer of your choice. Power option: 240v/1 Phase	1	\$11,857.32	\$11,857.32
2.		<b>CACHMBS-33</b>	Circul-Air Corp. Base for HMHD-33 Extractor	1	\$1,110.00	\$1,110.00
3.		<b>Extractor Installation</b>	Installation of Hard Mount extractor. This is for a "Pad Ready" installation meaning ALL utilities (Electric, Water & Drain) are within 3 feet of the installed extractor. Each extractor has specific manufacture utility requirements. Additional fee's will apply for removal of old extractor and disposal of old extractor. (\$500 each)	1	\$3,450.00	\$3,450.00

Subtotal \$16,417.32

Sales tax \$1,473.45

**Total \$17,890.77**

Expiry date 06/30/2024

Accepted date

Accepted by



**Bill To**  
Coalinga Fire Dept  
Coalinga, CA 93210  
United States

**Ship To**  
Coalinga Fire Dept  
Coalinga, CA 93210  
United States

**Quote #:** Q-05736-1  
**Account #:**  
**Date:** 9/13/2024  
**Expires On:** 10/13/2024  
**Salesperson:** Douglas Mossholder  
**Payment Terms:** COD

**Contact Information**  
Keith Krider  
kkrider@coalinga.com  
5599351652

QTY	SKU	DESCRIPTION	UNIT PRICE	TOTAL NET PRICE
1.00	UCT040QN0FXU70B000	UniMac 40lb Cabinet Hardmount Washer-Extractor / 100G / Gravity /200-240V/50-60Hz/1-3Ph / 2W(L1,L2) or 2W(L1,N)or3W(L1,L2,L3)	\$9,744.00	\$9,744.00
1.00	ACBF40X8X110002	Base- 40lb - 8" - Single 1 - Hardmount	\$831.00	\$831.00
1.00	FI2023	Freight	\$665.00	\$665.00
1.00	IN2020	Installation - Prevailing Wage Rates	\$3,695.00	\$3,695.00
1.00	TRAVEL	Travel Fee	\$695.00	\$695.00
1.00	DISPOSAL	Disposal of old or existing equipment	\$125.00	\$125.00
1.00	MISC2020	Overnight Charges	\$645.00	\$645.00
<b>TOTAL:</b>				<b>\$16,400.00</b>

**Estimated Taxes**  
*(Tax values are subject to change upon final invoice)*

Total Tax (8.88%) USD 1,129.05

**Grand Total** USD 17,529.05

Alliance Laundry Systems Distribution to install UniMac 40lb unit with baseframe and remove existing lps. Will connect to existing utilities. Labor is quoted with prevailing wage rates.

**West Region - Pittsburg Office**  
162 Harbor Court  
Pittsburg, CA 94565 | 800.464.6866

**West Region - Las Vegas Office**  
800.307.1234

**West Region - San Diego Office**  
4876 El Cajon Blvd Suite B  
San Diego, CA 92115 | 858.560.6969

**West Region - Pacific Northwest Office**  
12910 NE 125th Way B-3  
Kirkland, WA 98034 | 800.595.0253

**West Region - San Francisco Office**  
161 Starlite St, Suite B  
S. San Francisco, CA 94080 | 650.871.0300

**West Region - South Gate Office**  
12020 Garfield Ave  
South Gate, CA 90280 | 323.721.8832





**Automated Laundry Systems**  
 3626 S. San Pedro St. Los Angeles, CA 90011  
 Phone: (818) 846-7242 / Fax: (818) 556-6242

**Equipment Price Quote**

No. 230201-



Date: 1-Feb-2023  
 Select ...  
 Taxable Yes

Customer Name: Justin Milligan Business Name: Coalinga Fire  
 Customer Address: jmilligan@coalinga.com Business Address: 300 Elm Ave, Coalinga, CA 93  
 Phone: 559-935-1652 Fax:

Item / Model Number	Manufacturer	Type	Capacity	Phase	Quantity	List Price (\$)	Discount (%)	Special Price (\$)	Total Price (\$)
MYR65PNT00	MAYTAG	hard mount	65lbs	1	1	19,333.00		\$10,500.00	\$10,500.00
Fully Programmable- 99 Programs, Self Diagnostic Color LCD Display control washer extarctor									
5 years all parts warranty									
Base									
Equipment Total: \$11,000.00									
Sales Tax 9.50% \$1,045.00									
Quantity Price (\$) Total Price (\$)									
Freight 1 \$350.00 \$350.00									
Delivery & Installation 1 \$1,400.00 \$1,400.00									
Grand Total \$13,795.00									

Accepted by:		Credit Card Information (for deposit only)	
Title:	Date:	CC Type	Exp.Date
Signature:		CC Number	
		Deposit <sup>1</sup>	100.00%
		Balance <sup>2</sup>	\$13,795.00

**Please note:**  
 1. Deposit is needed to reserve the special prices and order the machines  
 2. Balance due in full after installation is completed  
 3. Deposit is non refundable

*AMS*  
 AUTOMATED LAUNDRY SYSTEMS

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve Annual Service Agreement with Stryker PRO Care  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Greg DuPuis, Fire Chief

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**I. RECOMMENDATION:**

Staff recommends the approval of the Pro Care Service Agreement with Stryker for maintenance and servicing of a all Fire Department equipment purchased through Stryker. This includes, 6 gurneys and 4 cardiac monitors.

**II. BACKGROUND:**

This is an annual service agreement between the Department and Stryker for maintenance, servicing, inspections, repairs and battery replacements for the Fire Department gurney's and cardiac monitors. This contract is a renewal of a previous contract for technical support and maintenance.

**III. DISCUSSION:**

The gurney's and cardiac monitors that are utilized by the Fire Department require yearly inspections, software upgrades, and preventative maintenance to keep equipment in top operating condition. The service agreement includes scheduled maintenance, repair services, computer software upgrades, inspections, and safety checks in accordance with National Fire Protection Association guidelines along with battery replacement program throughout the course of the agreement. In the event that an item is required to be shipped back to the manufacturer, Stryker agrees to provide a loaner machine so that no loss in service in incurred. The Fire Department does not have the necessary equipment, certifications, or expertise to provide the comprehensive diagnostic servicing that these devices require.

**IV. ALTERNATIVES:**

1. Do not accept the contract. (not recommended)

**V. FISCAL IMPACT:**

The technical servicing agreement is for \$14,287 and was included in the 24/25 budget for IGT.

**ATTACHMENTS:**

File Name	Description
☐ COALINGA_FIRE_DEPT_(1Yr)_procare_8.26.2024.pdf	Pro Care Quote



## PREVENT

Quote Number: 10977419  
 Version: 1  
 Prepared For: COALINGA FIRE DEPT  
 Attn:

Rep: Antonella Bondi  
 Email: antonella.bondi@stryker.com  
 Phone Number:

GPO: EMS  
 Quote Date: 08/26/2024  
 Expiration Date: 11/24/2024  
 Contract Start: 09/01/2024  
 Contract End: 08/31/2025

Service Rep: Allen Ford  
 Email: allen.ford@stryker.com

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	COALINGA FIRE DEPT	Name:	COALINGA FIRE DEPT	Name:	COALINGA FIRE DEPT
Account #:	20047496	Account #:	20047496	Account #:	20047496
Address:	300 W ELM AVE COALINGA California 93210-1926	Address:	300 W ELM AVE COALINGA California 93210-1926	Address:	300 W ELM AVE COALINGA California 93210-1926

### ProCare Products:

#	Product	Description	Months	Qty	Sell Price	Total
1.0	POWERPRO-PROCARE	PROCARE-SVC-POWERPRO Parts, Labor, Travel Preventative Maintenance Batteries Service	12	2	\$1,599.00	\$3,198.00
2.0	LIFEPK-FLD-PROCARE	PROCARE-SVC-LIFEPAK-FIELD-REPAIR Parts, Labor, Travel Preventative Maintenance Batteries Service	12	4	\$2,204.00	\$8,816.00
3.0	POWERLOAD-PROCARE	PROCARE-SVC-POWER-LOAD Parts, Labor, Travel Preventative Maintenance Batteries Service	12	1	\$2,273.00	\$2,273.00
ProCare Total:						\$14,287.00

### Price Totals:

\_\_\_\_\_  
 Authorized Customer Signer (Printed)      Date

\_\_\_\_\_  
 Stryker Authorized Signature (Printed)      Date



## Equipment Service Plan

Line Item #	Model	Serial #
1.0	PROCARE-SVC-POWERPRO	2201020700015
1.0	PROCARE-SVC-POWERPRO	2306020700111
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	44582059
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	44579834
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	44579697
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	44581955
3.0	PROCARE-SVC-POWER-LOAD	2304012400327

**Purchase Order Form**



Account Manager \_\_\_\_\_  
Cell Phone \_\_\_\_\_

Purchase Order Date \_\_\_\_\_  
Expected Delivery Date \_\_\_\_\_  
Stryker Quote Number \_\_\_\_\_

Check box if Billing same as Shipping

BILL TO		CUSTOMER #
Billing Account Num		
Company Name		
Contact or Department		
Street Address		
Add'l Address Line		
City, ST ZIP		
Phone		

SHIP TO		CUSTOMER #
Shipping Account Num		
Company Name		
Contact or Department		
Street Address		
Add'l Address Line		
City, ST ZIP		
Phone		

Authorized Customer Initials \_\_\_\_\_

Authorized Customer Initials \_\_\_\_\_

DESCRIPTION	QTY	TOTAL
REFERENCE QUOTE <input type="text"/>	<input type="text"/>	<input type="text"/>

**Accounts Payable Contact Information**

Name \_\_\_\_\_  
Email \_\_\_\_\_  
Phone \_\_\_\_\_

Stryker Terms and Conditions  
[www.stryker.com/stnc](http://www.stryker.com/stnc)

**Authorized Customer Signature**

Printed Name \_\_\_\_\_  
Title \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_

Attachment Stryker Quote Number

\*Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services on the Stryker Quote.

## LIFEPAK® 15 service

Stryker has been notified by our global parts providers that some components used on certain LIFEPAK 15 monitor/defibrillator models (Part Numbers beginning with V15-2) are no longer available in the market. Service on the LIFEPAK 15 with Part Number beginning with v15-5 or v15-7 is unaffected.

Stryker will continue to offer service support for this subset of the LIFEPAK 15 as follows:

- All service parts with available inventory can be purchased by our end users
- Transactional service (time and material) is available for non-contract customers
  - o If a component has failed on your device, your local Sales Representative should be contacted for support
- Contractual service
  - o Stryker will continue to offer contractual service on a yearly basis only
  
  - o Preventive maintenance will continue to be done on devices less than eight (8) years old. After this point, we will cease to conduct preventative maintenance and shift to device inspections
  
  - o If a component fails on your device, please contact your local Sales Representative for support. A pro-rated credit for any pre-paid service will be provided should a unit become non-serviceable due to part availability

It is important to note that the LIFEPAK 15 has an expected life of eight (8) years from the date of manufacture. If you are uncertain of the manufacture date of your products, please contact your local Sales Representative for a full fleet assessment.

We want to ensure the highest quality products and services for our customers. As such, it is important to know that Stryker is the only FDA-approved service provider for our products. We do not contract with third party service providers, nor will we be providing them with any additional parts for these repairs. As such, we cannot guarantee the safety and efficacy of any device that is repaired by a third-party service agency.



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve MOU with West Hills College Paramedic Intern Program  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Greg DuPuis, Fire Chief

---

**I. RECOMMENDATION:**

Approve MOU with West Hills College Paramedic Program to allow our Fire Department Paramedic students to do their internship with the Department.

**II. BACKGROUND:**

The Coalinga Fire Department recognizes the importance of fostering partnerships with educational institutions to enhance the training and development of future emergency responders. West Hills College offers a Paramedic Intern Program designed to provide students with practical, hands-on experience in a real-world setting. In order for our City employees to be able to do their internship with the Department there has to be an MOU on file with the College.

**III. DISCUSSION:**

The Fire Department proposes entering into a Memorandum of Understanding (MOU) with West Hills College to formalize the collaboration between the college and the fire department. This MOU will allow paramedic students to complete their required clinical and field internship hours with our department, providing valuable experience while assisting our emergency services.

**Key Components of the MOU:**

1. **Internship Structure:** Outline of the internship process, including the number of students, duration, and supervision.
2. **Training and Development:** Opportunities for firefighters to mentor and train interns, enhancing community engagement and workforce development.
3. **Liability and Insurance:** Clarification of liability coverage for both the interns and the City during the internship period.
4. **Mutual Benefits:** Emphasis on the shared goals of improving paramedic training and providing additional support to the Fire Department.

**Benefits:**

1. **Skill Development:** Provides students with practical experience, enhancing their skills and readiness for the workforce.
2. **Community Service:** Increases the capacity of the Fire Department to respond to emergencies while giving back to the community.
3. **Recruitment Pipeline:** Creates a potential recruitment pathway for qualified paramedics to join our team upon graduation.

This partnership with West Hills College will not only enhance the training opportunities for aspiring

paramedics but also strengthen our fire department's capabilities. By approving this MOU, we are investing in the future of emergency services in our community.

**IV. ALTERNATIVES:**

1. Do not approve the MOU in which case our Paramedic interns will have to do their field internship with another agency.

**V. FISCAL IMPACT:**

1. None

**ATTACHMENTS:**

	File Name	Description
▢	Coalinga_FD_West_Hills_MOU_2024.pdf	West Hills MOU



## AGREEMENT

### Allied Health Programs Paramedic Student Field Training Agreement

This is an agreement between WEST HILLS COMMUNITY COLLEGE DISTRICT (hereinafter referred to as "DISTRICT") and Coalinga Fire Department (hereinafter referred to as "FIELD TRAINING PROVIDER") and is effective as of November 1, 2024.

WITNESSETH:

WHEREAS the DISTRICT provides in its curriculum programs for the education of paramedic students in accordance with Local, State, and Federal laws, regulations, and guidance; and

WHEREAS the above FIELD TRAINING PROVIDER is willing, under mutually agreed conditions, to allow the DISTRICT to utilize the personnel, equipment, and patient care environment of such FIELD TRAINING PROVIDER for the clinical training of paramedic students enrolled in the Paramedic Programs of The DISTRICT;

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter contained, the parties hereto agree as follows:

#### 1. GENERAL OBLIGATIONS OF DISTRICT

##### a. The DISTRICT shall provide:

- i. Paramedic students for field training to the FIELD TRAINING PROVIDER.
- ii. Test and select all such Paramedic students.
- iii. Provide didactic instructor(s) hired by the DISTRICT; and
- iv. Provide guidance required in the program unless in specific instances other provisions are made and are mutually satisfactory to the DISTRICT and the FIELD TRAINING PROVIDER. Paramedic preceptors

supervising the clinical training shall be mutually acceptable to the parties.

**2. GENERAL OBLIGATIONS OF THE FIELD TRAINING PROVIDER**

**a. The FIELD TRAINING PROVIDER:**

- i. Agrees to provide a supervised field training program to the selected paramedic students in accordance with the terms and conditions stated in this agreement and as dictated by local, state, and federal laws, regulations, and guidance.
- ii. Will provide paramedic preceptors supervising each paramedic student's field training, which shall be mutually acceptable to both parties.
- iii. Provide locker facilities and dressing rooms for paramedic students and
- iv. DISTRICT employees if available; iv. Make available to the paramedic student and DISTRICT employees use of medical records library for reference material if available.
- v. Allow use of such reference library manuals, and other reference materials by the paramedic student and DISTRICT employees.
- vi. Allow use of supplies and equipment, charts, procedure manuals, policy manuals, and other reference materials.
- vii. Retains professional and administrative responsibility for any services rendered by paramedic students.
- viii. Allow use of parking for paramedic students and DISTRICT employees.
- ix. Allow use of cafeteria and/or kitchen by paramedic students and
- x. DISTRICT employees when applicable.
- xi. Shall provide first-aid treatment to paramedic students needing such care but shall not be obligated to furnish any other medical or surgical service to any paramedic student. Any paramedic student returning from an absence after 3 or more days caused by any illness or injury shall be cleared by a physician or the private physician of the student prior to returning to the field training.
- xii. Shall not decrease the normal number of its staff as a result of the assignment of paramedic students.

3. The period of time for each paramedic student's field training at FIELD TRAINING PROVIDER shall be mutually agreed upon between FIELD TRAINING PROVIDER and THE DISTRICT prior to the beginning of each paramedic student's field training. If a particular paramedic student requires additional training, the parties may agree to reasonable extensions.

4. The number of paramedic students to participate in the field training with the FIELD

**Paramedic Student Field Training Agreement  
Between The DISTRICT and FIELD TRAINING PROVIDER**

---

TRAINING PROVIDER at any given time shall be mutually agreed upon by the DISTRICT and FIELD TRAINING PROVIDER prior to the beginning of the field training. This may be modified from time to time by mutual agreement upon the request of either party.

5. The FIELD TRAINING PROVIDER may require the DISTRICT to withdraw any paramedic student from FIELD TRAINING PROVIDER's field training program who FIELD TRAINING PROVIDER determines is not performing satisfactorily, or who refuses to follow FIELD TRAINING PROVIDER's administrative and patient care policies, procedures, rules and regulations.
6. The DISTRICT shall notify the paramedic student, prior to field training, their responsibilities for:
  - a. Following the administrative and patient care policies, procedures, rules and regulations of FIELD TRAINING PROVIDER.
  - b. Acquiring and using the necessary and appropriate uniforms and personal protective equipment when not provided by FIELD TRAINING PROVIDER.
  - c. Arranging for their own transportation and personal living accommodations and costs when not provided by FIELD TRAINING PROVIDER; and
  - d. Adhering to program requirements concerning obtaining the necessary health screening. The DISTRICT will provide this information to the FIELD TRAINING PROVIDER.
7. The FIELD TRAINING PROVIDER shall maintain in its normal course of business complete attendance and progress records and reports on each paramedic student's performance and shall provide an evaluation for each paramedic student to the DISTRICT on forms, electronic and hard copy, provided by the DISTRICT.
8. The FIELD TRAINING PROVIDER shall, upon reasonable request, permit the DISTRICT and/or appropriate agencies charged with the responsibility of accrediting or approving the paramedic program to inspect the field facilities, services available for field training, paramedic student records, and such other materials, which pertain to the field training.
9. It is expressly agreed and understood by the DISTRICT and the FIELD TRAINING PROVIDER that the paramedic students under this program are in attendance for the paramedic program at the FIELD TRAINING PROVIDER's location(s) and solely for educational purposes.
10. It is agreed and understood that the parties to this agreement are independent contractors, and that neither is the employee or employer of the other and that the employees of one are not the employees of the other.

11. INSURANCE.

The DISTRICT agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000) per incident and five million dollars (\$5,000,000) aggregate coverage for bodily injury and general liability insurance, including errors and omissions coverage, which protects and insures against any and all liability attributable to the DISTRICT or its employees arising from the activities referred to in this Agreement or as contemplated by this Agreement. Proof of DISTRICT's insurance coverage shall be provided to the FIELD TRAINING PROVIDER. The DISTRICT or DISTRICT's insurer shall provide written notice to FIELD TRAINING PROVIDER at least twenty (20) days prior to any cancellation, termination, or change in the insurance coverage referenced in this agreement. In the event that the DISTRICT fails to maintain such insurance coverage in full force and effect during the term of this Agreement, FIELD TRAINING PROVIDER may either (1) terminate this agreement concurrently with such failure by DISTRICT, or (2) obtain such insurance on its own behalf. If FIELD TRAINING PROVIDER obtains such insurance, the DISTRICT shall reimburse the FIELD TRAINING PROVIDER for the costs thereof.

The DISTRICT agrees to require each paramedic student, as a condition of participation in the paramedic program, to maintain individual student professional liability insurance coverage which includes coverage of not less than one million dollars (\$1,000,000) per incident and three million dollars (\$3,000,000) in the aggregate for professional liability protection on covered claims arising from real or alleged negligence.

The DISTRICT agrees to provide proof of Worker's Compensation coverage for DISTRICT employees and paramedic students for injury during clinical training.

The FIELD TRAINING PROVIDER agrees to maintain in full force and effect coverage of not less than one million (\$1,000,000) per incident and five million dollars (\$5,000,000) aggregate coverage for bodily injury and general liability insurance, including errors and omissions coverage, which protect and insures against any and all liability attributable to FIELD TRAINING PROVIDER or its employees arising from the activities referred to in this Agreement or as contemplated by this agreement. Proof of FIELD TRAINING PROVIDER's insurance coverage shall be provided to the DISTRICT. The FIELD TRAINING PROVIDER or FIELD TRAINING PROVIDER's insurer shall provide written notice to the DISTRICT at least twenty (20) days prior to cancellation, termination, or change in the insurance coverage referenced by this Agreement. In the event that the FIELD TRAINING PROVIDER fails to maintain such coverage in full force and effect during the term of this agreement, the DISTRICT may either (1) terminate this Agreement concurrently with such failure by the FIELD TRAINING PROVIDER, or (2) obtain such insurance on its own behalf. If DISTRICT obtains such insurance, FIELD TRAINING PROVIDER shall reimburse DISTRICT for the costs thereof.

**Paramedic Student Field Training Agreement  
Between The DISTRICT and FIELD TRAINING PROVIDER**

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12. In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the Parties pursuant to Government Code Section 895.6, the Parties agree that all losses or liabilities incurred by a party shall not be shared pro rata but instead the DISTRICT and FIELD TRAINING PROVIDER agree that pursuant to Government Code Section 895.4, each of the parties hereto shall fully indemnify and hold each of the other parties, their officers, board members, employees, and agents, harmless from any claim, expense or cost, damage or liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of the negligent acts or omissions or willful misconduct of the indemnifying party, its officers, employees, or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such party under this Agreement. No party, nor any officer, board member, employee, or agent thereof shall be responsible for any damage or liability occurring by reason of the negligent acts or omissions or willful misconduct of the other parties hereto their officers, board members, employees or agents, under or in connection with or arising out of any work authority or jurisdiction delegated to such other parties under this Agreement.
13. All notices, demands, or other writings in the AGREEMENT provided to be given or made or sent, or which may be given or made or sent, by either party hereto to the other, shall be deemed to have been fully given or made or sent when made in writing and deposited in the United States mail, registered or certified, postage prepaid, and addressed as follows:

To FIELD TRAINING PROVIDER:	Greg DuPuis Fire Chief City of Coalinga Fire Department 300 W. Elm Ave Coalinga, CA 93210 (559) 935-1652
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To the DISTRICT:	Robert Pimentel Chancellor WEST HILLS COMMUNITY COLLEGE DISTRICT 275 Phelps Ave Coalinga, CA 93210 (559) 934-2000
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**Paramedic Student Field Training Agreement  
Between The DISTRICT and FIELD TRAINING PROVIDER**

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14. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent or other breach hereof.
15. Each Paramedic student shall be subject to related Local, State, and Federal codes, the rules, regulations, policies and procedures of the FIELD TRAINING PROVIDER and the DISTRICT which are on file in the respective institutions and available to students. This will include the attendance by every student to a mandatory orientation meeting and to read and sign a HIPPA Compliance Agreement. The FIELD TRAINING PROVIDER will provide this meeting and the Agreement.
16. The DISTRICT may, for cause and upon notice, discontinue the assignment of any student(s) at any time during the period of this Agreement.
17. Paramedic students shall function under the direction and supervision of assigned paramedic instructor(s) of the DISTRICT who shall be licensees for the limited purposes expressed in this Agreement. Such students and instructors shall not be deemed employees of the FIELD TRAINING PROVIDER during the hours in which they are assigned to the Paramedic student.
18. No person shall, on the grounds of sex, race, color, nation origin or handicap, be excluded participation in, be denied benefits of, or be subjected to discrimination under any DISTRICT program or service, including those programs expressed in this Agreement.
19. To the fullest extent permitted by law, the DISTRICT agrees to indemnify and hold harmless the Agency, its officers and employees, patients, or clients, against any and all claims, liabilities and losses, by whoever asserted, arising out of acts or omissions on the part of the DISTRICT or its employees in conducting the Paramedic program hereunder, including travel to and from the FIELD TRAINING PROVIDER. And, the FIELD TRAINING PROVIDER will indemnify and hold harmless DISTRICT, its officers and employees against any and all claims, liabilities and losses, by whomever asserted, arising out of acts or omissions on the part of Agency its officers and employees, patients or clients in conducting the Paramedic program hereunder.
20. The provision of this agreement shall inure to the benefit of and be binding upon the successors in interest of the parties.
21. The DISTRICT's Paramedic Program Course Director, and FIELD TRAINING PROVIDER administrative representative may mutually agree upon, and may formalize by a separate writing, the operational details and per student cost of the field training program, and such separate agreement and writing will be binding on both the DISTRICT and the FIELD TRAINING PROVIDER in the same manner as if they had been part of this agreement.

**Paramedic Student Field Training Agreement  
Between The DISTRICT and FIELD TRAINING PROVIDER**

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- 22. Any controversy, claim or dispute, whether based on contract, tort or statute under either California or federal law, arising out of or relating to this Agreement any alleged breach of it shall be determined and settled by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and a judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction. The arbitration will be conducted in San Diego, California. The prevailing party in the arbitration proceeding will be entitled to recover its reasonable attorneys' fees and costs expended or incurred relating to or arising out of the arbitration matter.
- 23. This agreement may be modified or amended without additional consideration at any time by mutual written consent of the parties.
- 24. Period of agreement. This agreement shall be effective for three years from November 1, 2024, to October 31, 2027; with an automatic renewal until October 31, 2029, unless either party provides written notice that the Agreement will not be extended. The written notice must be received 30 days prior to the end of the current term for which classes are in session.

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement in duplicate by their duly authorized representatives.

**WEST HILLS COMMUNITY COLLEGE**

**AMBULANCE SERVICE**

Signature: \_\_\_\_\_

Name: Robert Pimentel

Title: Chancellor

Address: 275 Phelps Ave

Coalinga, CA 93210

Signature: \_\_\_\_\_

Name: Shanna Ahrens

Title: Vice Chancellor of Business and Fiscal Services

Address: 275 Phelps Ave

Coalinga, CA 93210

Signature: \_\_\_\_\_

Name: Greg DuPuis

Title: Fire Chief

Address: 300 W. Elm Ave

Coalinga, CA 93210

Phone: (559) 935-1652

**Paramedic Student Field Training Agreement  
Between The DISTRICT and FIELD TRAINING PROVIDER**

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Signature: \_\_\_\_\_

Name: James Preston

Title: President, West Hills College Lemoore

Address: 555 College Ave

Lemoore, CA 93245

DRAFT

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** City Council Adoption of Resolution No. 4239 - Declaring the property located at 217 Cindy Lane a Public Nuisance and Setting an Abatement Hearing  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Yaneth Ibarra, Code Enforcement Officer

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**I. RECOMMENDATION:**

Adopt Resolution No. 4239 and schedule an abatement for the November 7th City Council Meeting

**II. BACKGROUND:**

The above property has been out of compliance for several months and attempted correspondence has been returned. Below are the dates in which correspondence has been mailed out to the property owner.

1. June 25, 2024;
2. July 22, 2024;
3. August 26, 2024.

All of the correspondence required that the property owner cleans the weeds and trims trees as it is a fire hazard and pose a risk of physical injury to the public and constitutes unsightly appearance. On August 26, 2024, a notice of violation was mailed followed by a posted notice of violation on the home's front door advising the property owner of the nuisance.

Compliance date on this notice was September 19, 2024, and as of September 23, 2024, nuisance remains present. Therefore, the Code Enforcement Department has elected to move forward toward removing this public nuisance and place a lien on the above property.

**III. DISCUSSION:**

The Code Enforcement Department has determined in consultation with the City Attorney that sufficient attempts have been made under the Municipal Code to contact the owner of the property. Its Staff's opinion the best way to approach this particular issue is to initiate the abatement proceedings and remove the public nuisance as soon as possible.

**IV. ALTERNATIVES:**

- Do not adopt resolution No.4239 and direct staff accordingly.

**V. FISCAL IMPACT:**

Not Determined at this time.

ATTACHMENTS:

	File Name	Description
▣	RESO_Template_Form_.docx	Resolution No. 4239
▣	105_3812.JPG	Photo

**RESOLUTION NO. 4239**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA DECLARING THE PROPERTY LOCATED AT 217 S. CINDY LN TO BE IN VIOLATION OF PROPERTY MAINTENANCE ORINANCE SECTION 7-6.203 AND TO BE A PUBLIC NUISANCE AND SETTING ABATEMENT HEARING DATE**

**WHEREAS**, the City of Coalinga (“the City”) has adopted a Property Maintenance Ordinance (Coalinga Municipal Code 7-6.203); and

**WHEREAS**, the City has provided within this Ordinance for the abatement of weeds and overgrown trees which are determined to be a public nuisance; and

**WHEREAS**, the property located at 217 S. Cindy Ln is within the jurisdiction of the City of Coalinga; and

**WHEREAS**, the Code Enforcement Officer has determined that the condition of the property located at 217 S. Cindy Ln is in violation of Chapter 6 of the City of Coalinga Municipal Code and constitutes to be a public nuisance; and

**WHEREAS**, a notice setting forth the details of the violations and the requirements for abatement of those violations within 30 days of the notice and a copy of chapter 6 of the Coalinga Municipal Code was mailed via certified mail to the last address of record of the property owner at 217 S. Cindy Ln Coalinga CA 93210; and

**WHEREAS**, the violations have not been abated and remain in further violation of the City of Coalinga Municipal Code;

**NOW, THEREFORE**, be it resolved by the City Council of the City of Coalinga hereby declares the property located at 217 S. Cindy Ln to be in violation of Coalinga Municipal Code 7-6.203 and sets a public hearing for November 7, 2024, to hear and consider all objections, if any, and to initiate abatement of the public nuisance and violations on said property.

A copy of this resolution shall be mailed by the City Clerk to the property owner at least ten (10) days prior to the hearing date.

The foregoing resolution was adopted at a regular meeting of the City of Council of the City of Coalinga on the 3<sup>rd</sup> day of October 2024 by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

**APPROVED:**

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James Horn, Mayor

**ATTEST:**

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City Clerk/ Deputy City Clerk



08/20/2024  
17:26



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Authorize Interim City Manager to Enter into a Professional Services Agreement with SWCA, Inc. for On-Call Environmental Services Related to Federal and/or State Aided Projects

**Meeting Date:** Thursday, October 3, 2024

**From:** Sean Brewer, Interim City Manager

**Prepared by:** Sean Brewer, Interim City Manager

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**I. RECOMMENDATION:**

Authorize Staff to Enter into an Agreement with SWCA, Inc. for on-call Environmental Services Related to federal and/or state aided projects in addition if there are any non-material changes to the agreement prior to execution in accordance with with the Caltrans Local Assistance Manual, staff is authorized to make said changes in concurrence with City Attorney.

**II. BACKGROUND:**

On April 8, 2024 staff issued a request for qualifications for on-call environmental services related to federal and/or state aided projects. The federal and/or state aided projects that need environmental services consists of CMAQ Multi-Use Trail Segment 6 and if awarded ATP Cycle 7 Bike/Ped perimeter Network and any future project within the contract timeframe. This posting was advertised until June 10th, and three responses were received.

**III. DISCUSSION:**

On-call service allows for a single contract to obtain work that requires environmental services. The time and cost shall be dispersed per assigned project and shall not exceed \$150,000.00. The upcoming Federal and/or State aided projects are CMAQ Multi-Use Trail Segment 6 and if awarded ATP Cycle 7 Bike/Ped perimeter Network Trail 7, 8, & 9c.

The CMAQ Trail segment 6 runs north to south along the east side of the city from East Polk Street to Trail 3N, near the pedestrian bridge that crosses over Los Gatos Creek. This particular section will help connect the trails running east to west by running north to south.

The ATP-7 Trails segments 7, 8, 9c runs from Pacific Street and Forest Street east to west towards Warthan Creek, at Warthan Creek it runs north to south and ends at East Polk Street. These particular sections will help connect Trails 9 south of Pacific Apartments to East Polk Street by running around the neighborhoods and along the creek.

Environmental studies are required for these projects. This agreement aims to complete those requirements for these and any future environmental service projects so that we may move onto right of way acquisition and eventually to the building phase.

We are seeking authorization to move forward with SWCA to accomplish this endeavor. We have utilized this firm for other sections of the trails, and have had very good results.

**IV. ALTERNATIVES:**

Do not authorize and repost the proposal - Not Recommended.

**V. FISCAL IMPACT:**

The cost agreement indicates that a single contract for on-call services shall not exceed \$150,000.00. The estimate shall be dispersed appropriately per assigned project and will be entirely grant funded, and there is no foreseen issue with these costs.

There will be no fiscal impact to the General Fund.

**ATTACHMENTS:**

File Name	Description
☐ COC_-_SWCA_Professional_On-Call_Services_Agreement_Draft.pdf	SWCA On-Call CEWA Services Contract
☐ SWCA_City_of_Coalinga_On-Call_Environmental_Services_SOQ_060524.pdf	SWCA CEQA Services Propsoal

## **CITY OF COALINGA AGREEMENT FOR ON-CALL PROFESSIONAL SERVICES FOR RIGHT OF WAY SERVICES**

This Agreement for On-Call Professional Services (“Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, by and between the City of Coalinga, a Municipal Corporation (“City”), and SWCA, Incorporated (“SWCA”) (“Provider”).

### RECITALS

A. Provider represents to City that they are specially trained, experienced, licensed and competent to perform the services which will be required by this Agreement; and

B. Provider represents to City that they possess the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.

C. City desires to retain Provider to render the services as set forth in this Agreement, as Exhibit 1.

NOW THEREFORE, in consideration of the mutual covenants set forth herein for such other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties hereto agree as follows:

1. **Retention of Provider.** Subject to the terms and conditions set forth herein, City retains Provider to perform the services identified in this Agreement, as an independent contractor and Provider hereby accepts this independent contractor appointment.

2. **Scope of Services.** The Provider shall perform on-call professional services, in accordance with all the provisions of this Agreement. The Scope of Work is attached hereto as Exhibit 1. Provider shall correct any and all errors and/or omissions, which arise out of Provider’s negligence or intentional misconduct, in the performance of the Services and any documents resulting therefrom even though City has accepted said Services or documents. Provider shall make such corrections upon City’s request and at no cost or expense to City.

3. **Time of Performance.** This agreement shall remain in effect until the services have been delivered and not to exceed \$150,000.00. Contract time of completion for individual projects will be agreed upon before assignment of each project to Provider. Services designated in the scope of work shall be completed on agreed date unless prior written approval for a time extension has been granted by the Assistant City Manager or his/her designee.

4. **Compensation.** Compensation to be paid to Provider shall not exceed \$150,000.00

a. The total amount paid to Consultant under this Contract shall not exceed one hundred fifty thousand dollars (\$150,000.00). Consultant will be reimbursed for hours worked at the hourly billing rates specified in Exhibit "C" attached hereto and incorporated herein by this reference. The specified hourly rates shall include direct salary costs, employee benefits, overhead, and fee. Said amount shall be paid upon submittal of a monthly invoice showing completion of the tasks that month, including the services rendered, the costs incurred for materials, the person(s) rendering performed services, the amount of time spent by such person(s) and the applicable hourly rate. These rates are only adjustable in accordance with Exhibit "C".

b. In addition, Consultant will be reimbursed for incurred (actual) direct costs other than salary costs that are identified in the executed Task Order. Reimbursement for transportation and subsistence costs shall not exceed the rates as specified in the Task Order.

c. Specific projects will be assigned to Consultant through issuance of Task Orders.

d. After a project to be performed under this Contract is identified by the City, the City will prepare a draft Task Order; less the cost estimate. A draft Task Order will identify the scope of services, expected results, project deliverables, period of performance, and project schedule. The draft Task Order will be delivered to Consultant for review. Consultant shall return the draft Task Order within ten (10) calendar days along with a Cost Estimate, including a written estimate of the number of hours and hourly rates per staff person, any anticipated reimbursable expenses, overhead, fee if any, and total dollar amount. After agreement has been reached on the negotiable items and total cost; the finalized Task Order shall be signed by both the City and Consultant.

e. Task Orders may be negotiated for a lump sum (Firm Fixed Price) or for specific rates of compensation, as set forth in the Contract, at the discretion of the City's Assistant City Manager, or his/her authorized representative.

f. When milestone cost estimates are included in the Task Order, Consultant shall obtain prior written approval for a revised milestone cost estimate from the Assistant City Manager or his/her authorized representative before exceeding such estimate.

g. Progress payments for each Task Order will be made monthly in arrears based on services provided and actual costs incurred.

h. Consultant shall not commence performance of work or services until notification to proceed has been issued by the City's Assistant City Manager or his/her authorized representative. No payment will be made prior to approval or for any work performed prior to approval of this Contract.

i. A Task Order is of no force or effect until executed by an authorized representative of City. No expenditures are authorized on a project and work shall not commence until a Task Order for that project has been executed by City.

j. Consultant will not be allowed to add a markup on all sub-consultant and vendor invoices.

k. Consultant will be reimbursed, as promptly as fiscal procedures will permit upon receipt by City's Assistant City Manager or his/her authorized representative of itemized invoices. Separate invoices itemizing all costs are required for all work performed under each Task Order. Invoices shall be submitted no later than 45 calendar days after the performance of work for which Consultant is billing, or upon completion of the Task Order. Invoices shall detail the work performed on each milestone, on each project as applicable. Invoices shall follow the format stipulated for the Task Order and shall reference this Contract number, project title and Task Order number. Credits due City that include any equipment purchased under the provisions of Section 15 (Property of City) of this Contract, must be reimbursed by Consultant prior to the expiration or termination of this Contract. Invoices shall be mailed to City's Assistant City Manager or his/her authorized representative at the following address:

Tri City Engineering  
Attn: "Project Name"  
4630 W. Jennifer Avenue, Suite 101  
Fresno, California 93722

5. **Method of Payment.** Provider shall submit monthly billings to City describing the work performed during the preceding month. Provider's bills shall include a brief description of the Services performed and the date the Services were performed the number of hours spent and by whom, and a description of any reimbursable expenditures. City shall pay Provider no later than 30 days after the date of submittal of a complete invoice for completed tasks and approval of the invoice by City staff.

6. **Extra Work.** At any time during the term of this Agreement, City may request that Provider perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Services, but which the parties did not include in the Scope of Work. Extra work will be performed on an hourly basis under the Provider's most current hourly fee schedule. Provider shall not perform, nor be compensated for Extra Work without written authorization from City.

7. **Termination.** This Agreement may be terminated by the City immediately and without notice for cause or by City without cause upon ten (10) days' written notice of termination to Provider. Upon termination, Provider shall be entitled to compensation for Services performed up to the effective date of termination, unless this Agreement is terminated for cause, in which case, City may withhold compensation due Provider in order to reimburse City for any losses, damages or expenses caused by Provider's default under this Agreement.

8. **Equal Opportunity Employment.** Provider represents that it is an equal opportunity employer and it shall not discriminate against any sub provider, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age.

Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Provider shall also comply with all relevant provisions of City's programs or guidelines currently in effect as identified and provided to Provider by City.

9. **Insurance Requirements.**

a. Provider, at Provider's own cost and expense, shall procure and maintain, for the duration of this Agreement, the following insurance policies.

i. Workers Compensation Coverage. As required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury or disease.

ii. General Liability Coverage. Insurance Services Office (ISO) Form CG 0001, including products and completed operations, with limits of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be TWO MILLION AND NO/100 DOLLARS (\$2,000,000), twice the required occurrence limit.

iii. Automobile Liability Coverage. ISO Form Number CA 0001 covering any auto (Code 1), with a limit no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury and property damage.

iv. Professional Liability Coverage. Contractor will maintain Professional Liability coverage with limits no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per occurrence or claim, and TWO MILLION AND NO/100 DOLLARS (\$2,000,000) policy aggregate.

b. If Provider maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by Provider.

c. Provider's insurance policies shall be "occurrence" policies and not "claims-made" coverage except for Professional Liability Coverage.

d. Provider may maintain an Umbrella policy in conjunction with the insurance policies referenced above. In such case, Provider shall be deemed to have satisfied the insurance requirements of this contract as long as:

a. the coverage limits of the Umbrella policy and of the underlying liability policy(ies), when combined, satisfy each of the per occurrence and aggregate

requirements identified in this subsection a.; and

b. coverage under the Umbrella policy is as broad as and includes all incidents and events covered by the underlying insurance that it supplements.

e. Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require Provider to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. Alternatively, the City may require Provider to provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration, and defense expenses within the retention.

f. The policies are to contain, or be endorsed to contain, the following provisions:

a. The City and its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL and automobile liability policies with respect to liability arising out of work or operations performed by or on behalf of Provider including materials, parts, or equipment furnished in connection with such work or operations; products used by Provider; or automobiles owned, leased, hired or borrowed by Provider. General liability coverage can be provided in the form of an endorsement to Provider's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees or volunteers.

b. For any claims related to this contract, Provider's insurance coverage shall be primary insurance as respects the City and its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City and/or its officers, officials, employees, or volunteers shall be in excess of Provider's insurance and shall be non-contributory.

c. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

g. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

h. Provider shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Provider's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

i. Provider hereby grants to City and its officers, officials, employees, and volunteers a waiver of any right to subrogation which any insurer of Provider may acquire

against the City and/or its officers, officials, employees, and volunteers by virtue of the payment of any loss under such insurance. Provider agrees to obtain endorsements necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

j. The City reserves the right to modify the insurance requirements contained in this contract, including, without limitation, coverage limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

10. **Indemnification.** To the fullest extent allowable by law, Provider agrees to indemnify, defend and hold harmless the City and its officials, officers, employees, agents and volunteers from and against all claims, demands, actions, injuries, liabilities, losses, costs or damages, direct or indirect, and any and all attorneys' fees and other expenses which City or its officials, officers, employees, agents or volunteers may sustain or incur as a consequence of or are in any way related to Provider's or its owners, directors, officers, managers, employees, agents and subcontractor's willful or negligent acts or omissions in the performance of the services and Providers responsibilities and obligations to be performed under this agreement or its failure to perform or comply with any of its obligations or responsibilities contained in this agreement; excluding, however, such liability, claims, losses, damages or expenses arising from City's sole or active negligence or willful acts. This duty to indemnify, defend, and hold harmless shall survive the termination of this agreement. If Provider maintains additional coverage or higher limits than those required herein, then City shall be entitled to additional coverage or higher limits maintained by Provider.

11. **Independent Contractor Status.** It is understood and agreed that Provider, in the performance of the Services to be performed pursuant to this Agreement, shall act as and be an independent contractor and shall not act as an agent or employee of City. Provider shall obtain no retirement benefits or other benefits which accrue to City's employees and Provider hereby expressly waives any claim it may have to any such rights. Nothing in this Agreement shall create or be construed as creating a partnership, joint venture or any other relationship between City and Provider.

12. **Provider's Books and Records.**

a. Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Provider under this Agreement.

b. Provider shall maintain all documents and records that demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.



c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City. Copies of such documents shall be provided to the City for inspection at the City offices.

d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Provider's business, City may, by written request, require that custody of the records be given to the City and that the records and documents be maintained in the City offices. Access to such records and documents shall be granted to any party authorized by Provider, Provider's representatives, or Provider's successor-in-interest.

13. **Professional Ability of Provider.** City has relied upon Provider's representations regarding its training and professional ability to perform the Services hereunder as a material inducement to enter into this Agreement. Provider shall therefore provide properly skilled personnel to perform all Services under this Agreement. The primary provider of the Services called for by this Agreement shall be [NAME] who shall not be replaced without the written consent of the City. All work performed by Provider under this Agreement shall be in accordance with the applicable professional standard of care and shall meet the local professional standard of quality ordinarily to be expected of competent persons in Provider's field of expertise working in Fresno County.

14. **Compliance with Laws.** Provider shall use the proper standard of care in performing the Services and shall comply with all applicable federal, state and local laws, codes, ordinances and regulations in effect at the time the Agreement is executed. In addition, if the request for proposal to provide professional services which are the subject of this Agreement cited any federal or state financial assistance involved in the project for which the Services are provided, the Provider shall perform all services in accordance with all applicable federal and state laws, rates and regulations in effect at the time the agreement is executed.

15. **Licenses.** Provider represents and warrants to City that it has all licenses, permits, qualifications, and insurance which are legally required of Provider to lawfully and competently perform the Services. Provider represents and warrants to City that Provider shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, and insurance which are legally required of Provider to lawfully and competently perform the Services. Provider shall maintain a City of Coalinga business license.

16. **Assignment and Subcontracting.** The parties recognize that a substantial inducement to City for entering into this Agreement is the reputation, experience and competence of Provider. Assignments of any or all rights, duties or obligations of the Provider under this Agreement will be permitted only with the express written consent of the City, which will not be

unreasonably withheld. Provider shall not subcontract any portion of the Services to be performed under this Agreement without the express written consent of the City, which will not be unreasonably withheld. If City consents to such subcontract, Provider shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall: (1) create any contractual relationship between City and sub Provider; (ii) create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor; (iii) or relieve Provider of any of its obligations and responsibilities under this Agreement.

17. **Attorneys' Fees.** If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other reasonable relief to which he may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the Superior Court for the County of Fresno, State of California for any proceeding arising hereunder.

18. **Sole and Only Agreement.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the matters set forth herein and contains all of the covenants and agreements between the parties regarding said matters. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing, have been made by any party or anyone acting on behalf of any party which are not embodied in this Agreement and no other agreement, statement or promise shall be valid or binding.

19. **Invalidity.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

20. **Amendment.** No change, amendment or modification of this Agreement shall be valid unless the same be in writing and signed by the parties hereto.

21. **Governing Law.** This Agreement shall be construed and governed pursuant to the laws of the State of California. Any action to enforce this Agreement is to be brought in Fresno County, California.

22. **Waiver.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

23. **Mediation.** The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties

are unable to agree upon a mediator, the dispute shall be submitted to JAMS/ENDISPUTE (“JAMS”) or its successor in interest. JAMS shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five mediators selected by JAMS and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

24. **Authority to Enter Agreement.** Provider has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

25. **Notice.** Except as otherwise expressly provided herein, any notice, consent, authorization or other communication to be given hereunder shall be in writing and shall be deemed duly given and received when delivered personally, when transmitted by facsimile or e-mail if receipt is acknowledged by the addressee, one business day after being deposited for next-day delivery with a nationally recognized overnight delivery service, or three business days after being mailed by first class mail, charges and postage prepaid, property addressed to the party to receive such notice at the last address furnished for such purpose by the party to whom notice is directed and addressed as follows:

**CITY:**

City of Coalinga  
155 West Durian  
Coalinga, California 93210

**PROVIDER:**

SWCA, Incorporated  
20 East Thomas Road  
Phoenix, Arizona 85012

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the day and in the year first set forth above.

CITY OF COALINGA, a Municipal Corporation

By: \_\_\_\_\_  
Sean Brewer, Interim City Manager

PROVIDER

By: \_\_\_\_\_  
William (Bill) Henry, Director

APPROVED AS TO CONTENT:

ATTEST:

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Sean Brewer  
Assistant City Manager

---

City Clerk/Deputy City Clerk

Attachments:

Exhibit A – Scope of Work

## **Exhibit 1 – Scope of Work**

## D. SCOPE OF WORK

The following section includes a detailed sample scope of work that could be applicable to a project under the on-call contract. SWCA will provide a detailed, project-specific scope of work and cost estimate for each project under the on-call contract, based on project- and site-specific details.

### 1. SCOPE OF WORK

The following scope of services identifies the tasks SWCA will complete to prepare an Initial Study, anticipated to lead to an MND, and technical studies required for CEQA and NEPA compliance that are independent, objective, and unbiased. Our project team has a reputation and long-demonstrated capacity to prepare neutral and unbiased environmental documents. Our team would apply this high level of integrity and independent judgement to the environmental compliance documentation for the proposed project.

As discussed previously, we believe we can utilize our recent and ongoing experience preparing CEQA/NEPA technical reports for Segments 1, 2, 3, 3N, 4, 9, 13 and 14 of the TMP to build efficiencies in our scope and budget for this project. We would do so by building on our existing knowledge of the project, project area, resources of concern, and familiarity with Caltrans staff and local tribal groups; repurposing previous deliverables as templates for the proposed project; and implementing previous feedback we received from City and Caltrans staff and local tribal groups on the deliverables prepared for the previous TMP projects we have supported.

#### A. TASK 1: INFORMATION REVIEW, PROJECT DESCRIPTION, AND PRELIMINARY ENVIRONMENT STUDY FORM

##### *Task 1.1: Project Management*

SWCA project management will include general management of the SWCA team, coordination and correspondence with the City, management of the project scope and budget, and QA/QC. An [SWCA Project Manager](#) will be the day-to-day contact and responsible for overseeing all aspects of the environmental analysis, communicating and coordinating with City staff, and ensuring adherence to the schedule and budget. This task also includes ongoing correspondence and periodic meetings with City staff to discuss the progress of the project and any items needing additional coordination.

##### *Task 1.2: Information Review*

Following receipt of notice to proceed (NTP), SWCA staff will review all background documents, project documents, and project design plans available and prepare a request for information (RFI) for any additional project details that are needed to prepare a thorough project description that meets funding requirements, controls the scope of the environmental process, and ensures consistency among all CEQA/NEPA deliverables.

##### *Task 1.3: Project Description*

Following NTP and feedback from the City in response to the RFI, SWCA will coordinate with the City to prepare the draft project description for review by the City based on the project plans (as available or modified, as necessary) and existing documentation, as well as any additional information provided by the project team. The project description will also include any details pertinent to CEQA analysis. Upon receipt of comments on the draft submittal, SWCA will finalize the project description and prepare a revised draft for City review prior to finalizing for use in CEQA/NEPA technical reports.

### ***Task 1.4: Preliminary Environmental Study Form***

If required, SWCA will prepare a PES form, using the most updated version available on the Caltrans SER, which is required for all Local Assistance projects. The content of the PES will be populated with information that would have been gathered during preparation of the TMP, and the PES will provide sufficient information to determine the environmental issues to be addressed and the evaluations and/or studies that must be undertaken for CEQA/NEPA environmental clearance. Sections A–G of the PES must be completed, and an early coordination meeting with the City and Caltrans District Local Assistant Engineer (DLAE) will be requested. Based on our recent experience, we anticipate this meeting may be virtual or may not be necessary, as determined by Caltrans staff. This task includes a site visit and participation in the early coordination meeting with Caltrans (anticipated to be via conference call) by an [SWCA Project Manager](#). Where appropriate, SWCA will utilize the PES prepared and approved by Caltrans for Segments 1, 2, 13, and 14 as an example and will take previous Caltrans feedback into consideration while preparing the PES for additional active transportation projects under the on-call contract to avoid receiving redundant comments from Caltrans and hopefully facilitate a faster review process. SWCA staff will also be available to assist City staff with any follow-up coordination with Caltrans if questions about the PES arise.

## **B. TASK 2: INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION**

### ***Task 2.1: Administrative Draft IS/MND***

SWCA will prepare the Administrative Draft IS/MND using the City's preferred template (or using the IS/MND prepared by SWCA for Segments 1, 2, 13, and 14 as a template). Preparation of the CEQA IS Checklist will include an assessment of all resources as required by State CEQA Guidelines Appendix G. The environmental analysis will incorporate all previously prepared technical studies and any information provided by the City, its subconsultants, or other agencies. Project-specific air emissions will be quantified using the California Emission Estimator Model (CalEEMod), and output spreadsheets will be included as an attachment to the IS/MND. Additional background information will be obtained from the City of Coalinga General Plan, the TMP, any applicable planning documents, resource agency online documents, and our in-house library.

The Administrative Draft IS/MND will be written in language understandable to the public and decision makers and will utilize graphics and tables to clearly present information. It will be concise and focus on the most important issues identified through public and/or internal scoping. Key issue areas are anticipated to include biological resources, noise, and temporary construction-related impacts. The IS/MND will include an MMRP, which will identify each mitigation measure, the appropriate milestone or timing to implement the measure, the responsible party, and any reporting requirements.

### ***Task 2.2: Draft IS/MND and CEQA Noticing***

This task assumes up to two rounds of City review and revision for all sections of the IS/MND. Following receipt of comments from the City, SWCA will finalize the Draft IS/MND and MMRP for public review and circulation. SWCA will prepare all required CEQA notices, including the Notice of Intent to Adopt a Mitigated Negative Declaration (NOI), Summary Form for State Clearinghouse submittal, and Notice of Completion (NOC). SWCA will submit electronic copies of the Draft IS/MND, MMRP, and notices and assumes the City will reproduce the IS/MND and submit to all agencies and interested parties identified on a City-approved mailing list, including the State Clearinghouse for circulation. SWCA assumes the City will be responsible for all public noticing, such as onsite posting, newspaper advertisement listing, and filing the NOC at the Fresno County Clerk's office.

### ***Task 2.3: Response to Comments and Final IS/MND***

After the close of the 30-day public comment period on the Draft IS/MND, SWCA will review agency and public comments received by the City. Although not strictly required by CEQA for an MND, if requested by the City, SWCA will prepare written responses to substantive comments received on the IS/MND for the administrative record and to

inform decision makers. SWCA assumes no more than 10 substantive comments will require responses. SWCA will incorporate any necessary clarifications and edits and prepare the Final IS/MND and MMRP. SWCA will prepare a draft Notice of Determination (NOD) for the City's review and assumes the City will file the NOD at the Fresno County Clerk's office upon final project determination. This task does not include payment of California Department of Fish and Wildlife (CDFW) CEQA Environmental Document Filing Fees or Fresno County Clerk processing fees.

### C. TASK 3: ANTICIPATED TECHNICAL STUDIES

Based on our understanding of the project, project area, resources of concern, and experience preparing the PES and technical studies for Segments 1, 2, 3, 4, 9, 13, and 14, as well as our coordination with Caltrans staff during the preparation of those deliverables, we have identified the following technical studies we anticipate will be identified in the PES for additional active transportation projects under the on-call contract. To the extent feasible, SWCA will utilize previously prepared technical studies as templates for preparing the following technical studies to be as efficient as possible with our budget and schedule.

#### *Task 3.1: Natural Environment Study – Minimal Impacts*

SWCA understands biological resources, including wetlands and special-status species, were considered during preparation of the TMP and wetlands were found to be present in the vicinity of Segment 3. The following 22 special-status species are considered to have the potential to occur in the city of Coalinga:

- great Valley Mesquite Scrub
- pale-yellow layia (California Native Plant Society [CNPS] Rank 1B.1)
- San Joaquin woollythreads (Federal Endangered)
- forked fiddleneck (CNPS Rank 4.2)
- California jewelflower (Federal Endangered, State Endangered)
- Hoover's eriastrum (CNPS Rank 4.2)
- recurved larkspur (CNPS Rank 1B.2)
- Northern California legless lizard (State Species of Special Concern [SSC])
- California glossy snake (State SSC)
- San Joaquin coachwhip (State SSC)
- blunt-nosed leopard lizard (Federal Endangered, State Endangered)
- Hopping's blister beetle (CDFW Special Animal)
- Morrison's blister beetle (CDFW Special Animal)
- tricolored blackbird (State Threatened)
- LeConte's thrasher (State SSC)
- burrowing owl (State SSC)
- Swainson's hawk (State Threatened)
- short-nosed kangaroo rat (State SSC)
- western mastiff bat (State SSC)
- American badger (State SSC)
- San Joaquin kit fox (Federal Endangered, State Threatened)
- San Joaquin pocket mouse (State SSC)

SWCA will evaluate the presence/absence of sensitive botanical and wildlife resources and provide the findings in an NES-MI. The NES-MI will consist of an impact analysis of the sensitive biological resources with potential to occur within the project impact area. In preparation of this proposal, SWCA has reviewed the existing data and conducted an updated review of species that would need to be evaluated for this project. This list of species was acquired through a 5-mile radius search of the project impact area, through queries of the U.S. Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) planning tool and CDFW California Natural Diversity Database (CNDDDB).

In support of the NES-MI, SWCA would request an official species list from the USFWS, which lists all federal species that would need to be taken into consideration. SWCA will also reach out to the Caltrans District Biologist to request that Caltrans submit a request for a species list from the National Oceanic and Atmospheric Administration National



Marine Fisheries Service (NOAA Fisheries) as a matter of protocol, even though we do not anticipate any impacts to sensitive aquatic species. This is a required protocol of Caltrans and may be subject to change in the future by NOAA. Per Caltrans requirements, the official species lists must be acquired within 6 months of submitting the NES-MI for review.

Following the database search and literature review, SWCA will coordinate with our subconsultant Aardvark to conduct a seasonally appropriate field survey to collect the baseline information for vegetation communities, habitat types, and plant and wildlife species. Resources identified during the field survey will be mapped with Global Positioning System (GPS)/GIS and overlain on plans and/or aerials provided by the City.

The botanical survey will follow the applicable guidelines from the USFWS *General Rare Plant Survey Guidelines* and CDFW *Guidelines for Assessing the Effects of Proposed Projects on Rare, Threatened, and Endangered Plants and Natural Communities*. Reconnaissance wildlife surveys will be conducted concurrently with the botanical surveys to add to the previous botanical and wildlife inventory.

We understand wetland resources are present in the vicinity of Segment 3; however, we assume future projects under the on-call contract would be designed to avoid impacts to creeks and associated aquatic resources and that formal jurisdictional delineations will not be necessary. If determined necessary by the City or Caltrans, SWCA can provide this service under a contract amendment.

The NES-MI will include a description of each project alternative currently under consideration; regulatory overview; study methods; documentation of existing conditions; special-status plant and animal species, sensitive habitats, and aquatic features; evaluation of permanent, temporary, direct, indirect, and cumulative impacts; and recommended avoidance and minimization measures. The NES-MI will also adequately address invasive plant species as required by Executive Order 13112.

SWCA feels our team is particularly well qualified to prepare NES-MIs for future projects under the on-call contract in the most efficient manner possible since our staff have already completed biological and botanical surveys for Segments 1, 2, 3, 4, 9, 13 and 14. Our staff have prepared and are currently preparing several NES-MI documents for various local agency clients, and our biologists have prepared NES-MIs directly for Caltrans under a 9-year staff augmentation contract with Caltrans District 5. SWCA has a very thorough understanding of the NES-MI template and requirements. To maintain a high level of efficiency, SWCA would use existing documents from the area to the extent feasible, which would be primarily used as reference to capture existing data on species occurrences in the region. SWCA will compile information from these individual studies and will use the most current Caltrans SER template available to prepare the Draft NES-MI for submittal to the City and Caltrans.

### ***Task 3.2 Biological Assessment***

If, during preparation of the NES-MI, the project is determined to have the potential to result in adverse effects to a federally listed species or critical habitat that necessitate mitigation, preparation of a BA will be required. The BA shall be prepared to evaluate the potential impacts to species that are listed as threatened, endangered, or candidate species under the FESA. The BA shall be prepared in accordance with the legal requirement found in Section 7(a)(2) of the FESA (16 United States Code [USC] 1536(c) and shall follow the latest template in the Caltrans SER.

### ***Task 3.3: Cultural Resources Studies***

#### ***Task 3.3.1: Archaeological Survey Report***

##### ***Area of Potential Effects Mapping Assistance***

SWCA will prepare an Area of Potential Effects (APE) map that includes a delineation of the area of direct impact and area of indirect effects. The map will depict the existing and proposed right-of-way, staging areas, and location of any

cultural resources identified in the APE. The map will be created at a scale of 1":200' and printed on 11 × 17 sheets. The APE map will be consistent with the guidance in the Caltrans SER and consistent with previous guidance received from City and Caltrans staff. The APE map will also include the appropriate signature blocks for Caltrans reviewers.

### ***Records Search***

SWCA will conduct a records search for the project area at the California Historical Resources Information System (CHRIS) Southern San Joaquin Valley Information Center (SSJVIC), located at California State University, Bakersfield. SWCA assumes that Caltrans will require a 1-mile search radius. SWCA further assumes that the records search will be completed at the SSJVIC for a maximum direct cost of \$900.00 and will be conducted at standard rates. If rush rates are required, then a Change Order may be necessary. We will also check to see how the records search results we received for previous segments can be used to avoid any unnecessary overlap with this records search to try to reduce costs.

### ***Native American Coordination***

Pursuant to 36 Code of Federal Regulations (CFR) Section 800.4(a)(3), preparation of the ASR and HPSR will include coordination with up to 20 local Native American individuals and groups who may have knowledge of, or concerns about, Native American resources in the area. SWCA will initiate this task by contacting the NAHC to request a Sacred Lands File search and a list of Native American contacts. Upon receipt of the Sacred Lands File search, SWCA will prepare and mail letters to each of the NAHC-listed contacts, requesting information, in writing, concerning any Native American religious or cultural resources within or immediately adjacent to the project area. Up to two telephone calls will be made to each of the Native American groups on the NAHC list to document good-faith efforts at follow-up. This consultation is for NHPA Section 106 purposes only. SWCA assumes that the City will conduct Native American consultation as required by AB 52.

### ***Archaeological Survey Report***

SWCA will conduct an intensive-level archaeological survey of the area of direct impacts. SWCA will survey the APE and prepare updates to the California Department of Parks and Recreation (DPR) 523 Series forms for the portion of the site within the APE. No testing or excavation will be conducted, nor will any artifacts, samples, or specimens be collected during the survey.

Upon completion of the field survey, SWCA will prepare the ASR according to Caltrans' current guidance as specified in the SER. The ASR will document the results of the records search, Native American scoping, and field survey. The report will include maps depicting the area surveyed for cultural resources. Locations of sensitive archaeological sites or Native American cultural resources may be depicted or described in the report and will be considered confidential; therefore, the report may not be distributed to the public. This report will be submitted to the City and Caltrans for review.

SWCA assumes that no archaeological resources will be encountered; any additional previously unrecorded or newly recorded archaeological resources identified during the records search or survey would require a change order for formal recordation. The survey area will be limited to the direct APE. SWCA assumes that preparation of the ASR will not require more than one revision based on comments from Caltrans or the City.

### **Task 3.3.2: Historic Resources Evaluation Report**

SWCA understands that portions of the areas surrounding the APE were historically developed, and historical resources may be required to be evaluated as part of the cultural resources studies. SWCA understands that several prior studies (including those prepared for previous segments and by Caltrans for work along State Route 99) have been conducted within and near the APE, which, upon receipt of the records search effort described under [Task 3.3.1](#),

will be reviewed for adequacy and applicability to the current project. The following is a basic summary of steps taken to complete the HRER.

#### ***Local Governments/Local Historic Group Coordination***

Pursuant to 36 CFR 800.4(a)(3), documentation will include coordination with up to five individuals and organizations who may have knowledge of, or concerns with, historic properties in the area. Coordination will include inquiries to local governments and historic groups regarding their knowledge of historic properties in the immediate vicinity of the APE. Up to two telephone calls will be made to each of the groups to document “good-faith” efforts of follow-up.

#### ***Built Environment Survey, Archival Research, and California Department of Parks and Recreation Forms***

Our qualified architectural history team is highly familiar with the SER *Volume 2, Cultural Resources: Exhibit 1.1*, which outlines the 2014 *First Amended Programmatic Agreement among the Federal Highway Administration, the Advisory Council on Historic Preservation, the California State Historic Preservation Officer, and the California Department of Transportation Regarding Compliance with Section 106 of the National Historic Preservation Act, as It Pertains to the Administration of the Federal-Aid Highway Program in California* (Caltrans PA). In addition to providing guidance for the assessment of effects to historic properties, the Caltrans PA provides evaluation exemptions for various types of properties within the APE, including those that visibly lack integrity.

Per Caltrans requirements, SWCA qualified architectural historians will direct an intensive-level survey of the entire APE to identify and document previously unrecorded historic properties that may be impacted by the proposed project. For the purposes of this proposal and cost estimate, SWCA assumes that the APE will include the direct project footprint and any adjacent buildings, structures, or objects. During the survey, architectural historians will record each property address within the APE using tablet computers prepopulated with relevant data about the project area and its setting to streamline and accelerate the field recordation process. Field documentation will also include digital photographs of each property to support field observations. Following the field survey, archival research will be conducted to ascertain the age, alterations, and significance of each architectural resource. The archival research will entail a review of historic documents, records, and photographs for information about each property and resources that may be contained therein. Properties that are found to be significantly altered and no longer contain sufficient integrity to convey their historical significance will be exempted from further study, in accordance with the Caltrans PA. Details of these properties and the justification for their exemption will be presented to the Caltrans reviewer for concurrence.

Properties that do not qualify for exemption in accordance with the Caltrans PA will be formally recorded on individual DPR Series 523 forms and will be evaluated for listing in the National Register of Historic Places (NRHP) and California Register of Historical Resources (CRHR), and for local listing. SWCA understands that the project area is highly urbanized with buildings older than 45 years of age, some of which have not been previously evaluated for historical significance. SWCA assumes that a maximum of four properties containing buildings of historic age, that cannot be exempted in accordance with the Caltrans PA, are located within the project area and would require recordation on DPR Series 523 forms. Should additional resources older than 45 years be identified within the project area, SWCA would request a change order to conduct the additional work.

#### ***Historical Resources Evaluation Report***

Upon completion of the APE map, coordination with local historical groups, and the built environment survey and archival research, SWCA will prepare an HRER. The HRER will be prepared according to current guidance as specified in Caltrans SER Volume 2. SWCA assumes only one round of revisions to the HRER will be required.

#### **Task 3.3.3: Historic Property Survey Report**

Upon completion of the ASR ([Task 3.3.1](#)), SWCA will prepare a short-format Caltrans HPSR according to Caltrans’ current guidance, as specified in the SER. The HPSR is the overarching document that summarizes the results of the

cultural resources investigation; it will include a project description; a description of the APE; details of coordination with Native American groups/individuals, local government, and historic groups; a summary of identification efforts; information regarding any properties identified within the APE; a list of attached documentation; and the findings of the study. SWCA assumes that only one revision to the HPSR will be required. If the project APE is found to contain historic properties, as described under NHPA Section 106, additional cultural studies would become necessary, SWCA has provided additional budget to include up to four additional resources.

#### **Task 3.4: Phase I Initial Site Assessment**

Haro Environmental will prepare a Phase I ISA consistent with ASTM Standard E1527-13, *Standard Practice for Environmental Site Assessments* and Caltrans SER *Environmental Guidance Handbook, Volume 1, Chapter 10 Hazardous Materials, Hazardous Waste, and Contamination, Initial Site Assessment*. The purpose of the ISA is to evaluate the potential for soil or groundwater contamination from current or past use, storage, and/or handling of hazardous materials on or near the project area. To evaluate the potential for hazardous materials, Haro Environmental will research the past land use near the project area through aerial photographs, oil and gas well maps, interviews, and other records.

Haro Environmental will prepare a report summarizing the results of the ISA, which will present the findings regarding past land use on and around the project area, an opinion regarding the potential for soil or groundwater contamination potentially affecting the project area, the potential for lead-based paint and asbestos, and recommendations for additional assessment, if deemed necessary. The collection and analysis of any media (e.g., soil, groundwater) is not part of this scope. Based on the findings of the ISA, recommendations for additional assessment including a PSI will be provided, if warranted.

## **D. DELIVERABLES**

SWCA is proposing the following deliverables for the sample project, identified by task:

- **Task 1: Information Review, Project Description, and Preliminary Environment Study Form**
  - Request for Information
  - Project Description
  - Preliminary Environment Study Form
- **Task 2: Initial Study and Mitigated Negative Declaration**
  - Administrative Draft Initial Study/Mitigated Negative Declaration
  - Draft Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program
  - Notice of Intent (NOI), Notice of Availability (NOA), Notice of Completion (NOC), State Clearinghouse Summary Form
  - Response to Comments and Final IS/MND
  - Notice of Determination
- **Task 3: Anticipated Technical Studies**
  - Natural Environment Study – Minimal Impacts
  - Biological Assessment (if necessary)
  - Area of Potential Effects Map
  - Archaeological Survey Report
  - Historic Resources Evaluation Report
  - Historic Property Survey Report
  - Phase I Initial Site Assessment

## E. SCHEDULE OF WORK

SWCA would be prepared to initiate the appropriate scope of work immediately after receiving a signed contract and NTP. SWCA will commence the scope of work immediately following NTP ([Table 2](#)).

**Table 2. Proposed Schedule**

MILESTONE	TIMEFRAME <sup>1</sup>
<b>TASK 1: INFORMATION REVIEW, PROJECT DESCRIPTION, AND PRELIMINARY ENVIRONMENT STUDY FORM</b>	
Task 1.1: Project Management	Throughout project duration
Task 1.2: Information Review	2 weeks following NTP
Task 1.3: Project Description	2 weeks following response to RFI
Task 1.4: Preliminary Environmental Study Form	2 weeks following approval of Project Description
<b>TASK 2: INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION</b>	
Task 2.1: Administrative Draft IS/MND	30 days following completion of technical studies
Task 2.2: Draft IS/MND and CEQA Noticing	2 weeks following receipt of comments on Admin IS/MND
Task 2.3: Response to Comments and Final IS/MND	2 weeks following close of 30-day public review period
<b>TASK 3: ANTICIPATED TECHNICAL STUDIES</b>	
Task 3.1: Natural Environment Study – Minimal Impacts	4–6 weeks <sup>2</sup>
Task 3.2: Biological Assessment (if necessary)	2-4 weeks following approval of NES-MI <sup>3</sup>
Task 3.3: Cultural Resources Studies	
Task 3.3.1: Archaeological Survey Report	8–12 weeks <sup>4</sup>
Task 3.3.2: Historic Resources Evaluation Report	8–12 weeks <sup>4</sup>
Task 3.3.3: Historic Property Survey Report	8–12 weeks <sup>4</sup>
Task 3.4: Phase I Initial Site Assessment	4–6 weeks
<b>TOTAL ESTIMATED PROJECT DURATION</b>	<b>8–9 months following NTP<sup>2</sup></b>

<sup>1</sup> This timeframe does not account for City or other agency review periods.

<sup>2</sup> This schedule will commence once requested data is obtained. The timing of botanical surveys is seasonally restricted and must be completed during spring and early summer, which will affect the overall project duration.

<sup>3</sup> The need for this technical study will be determined following field work completed for Task 3.1.

<sup>4</sup> This schedule assumes no delays due to receipt of records search results or delays in response from the NAHC. For a project of this size, the typical response time from the SSJVIC and the NAHC is 2 to 3 weeks. In the event requests are received sooner than the typical 3-week timeframe, it is possible this study may be completed before the estimated 45 days.

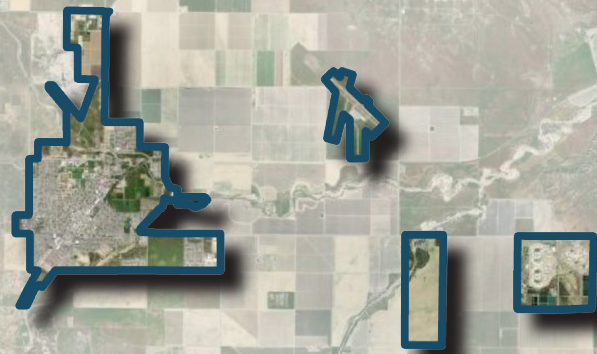
## 2. COST CONTROL AND BUDGETING METHODOLOGY

SWCA understands that agency staff and management have a vested interest in the final product and are required to defend the content and recommendations found in these documents to decision makers and the public. SWCA also understands that agency staff and management are often constrained by strict budget and schedule limitations. SWCA’s philosophy in preparing CEQA- and NEPA-compliant documents includes working closely with the lead agency with respect to potentially critical issues that are identified at any point in the document preparation process.

By communicating frequently throughout each project’s preparation period, SWCA’s project manager will keep City staff informed of the status, budget, and approach for the project. If requested, we can also prepare regular progress reports, which are sent out via e-mail to the SWCA team and client to provide updates on the status and budget. The progress reports identify action items that have been completed or are still pending and document the progress of tasks identified in the scope of work. Whether it is through the use of regular status reports or other means, by



SA  
CS  
AS



REQUEST FOR QUALIFICATIONS  
ON-CALL  
ENVIRONMENTAL  
SERVICES

**SUBMITTED TO**

City of Coalinga  
155 W Durian  
Coalinga, CA 93210

June 10, 2024 | 4:00 p.m.

**SUBMITTED BY**

SWCA Environmental Consultants  
4111 Broad Street, Suite 210  
San Luis Obispo, CA 93401





ENVIRONMENTAL CONSULTANTS

Sound Science. Creative Solutions.®

4111 Broad Street, Suite 210  
San Luis Obispo, California 93401  
Tel 805.543.7095  
www.swca.com

## A. INTRODUCTORY LETTER

June 5, 2024

Sean Brewer  
City of Coalinga  
155 West Durian Avenue  
Coalinga, CA 93210

**Re: City of Coalinga On-Call Environmental Services / SWCA No. P89706**

Dear Sean Brewer:

SWCA, Incorporated, dba **SWCA Environmental Consultants (SWCA)**, appreciates the opportunity to submit our qualifications to the City of Coalinga (City) to provide on-call environmental services. With over 30 years of environmental review and documentation experience, including substantial recent experience on similar projects, we feel we are highly qualified to prepare the required California Environmental Quality Act (CEQA)/National Environmental Policy Act (NEPA) documentation in an efficient and cost-effective manner.

Our Statement of Qualifications (SOQ) reflects SWCA's familiarity with applicable **City of Coalinga (City)** plans and policies, including the Trails Master Plan (TMP); extensive experience conducting environmental review for similar projects; and a clear understanding of the project setting and key environmental and procedural issues likely to be associated with the project. In addition to our relevant experience preparing CEQA/NEPA technical studies for projects for other jurisdictions, we believe our **experience preparing CEQA/NEPA technical studies for the TMP Segments 1, 2, 3, 3N, 4, 9, 13, and 14** make us uniquely qualified to perform the services required for this project. We know what the resources of concern are for the proposed trail segments, and we have a clear understanding of California Department of Transportation (Caltrans) expectations.

The SWCA team will be led by **Contract Manager / Principal Planning Team Lead Emily Creel, J.D.**, who will also serve as primary point of contact to ensure we always remain responsive to the City and provide oversight and quality assurance/quality control for the SWCA team. Our team will be supported by highly qualified Disadvantaged Business Enterprise (DBE) subconsultants **Aardvark Biological Services** and **Haro Environmental** to meet the 4% DBE goal. Our SOQ demonstrates our experience with services similar to those outlined in the Request for Qualifications (RFQ) and has been prepared per the requirements of the RFQ and the addendum released on April 25, 2024.

If you have any questions regarding our project approach or experience, please feel free to contact Emily at (805) 539-2870 or [ecreel@swca.com](mailto:ecreel@swca.com). We are always willing to negotiate our approaches, scopes of work, and team to suit your needs and expectations. Thank you for the opportunity to submit our qualifications, and we look forward to the possibility of working with you again.

Sincerely,

A handwritten signature in blue ink, appearing to read "Emily Creel".

Emily Creel, J.D.  
Contract Manager / Principal Planning Team Lead

A handwritten signature in blue ink, appearing to read "Patrick Scott".

Patrick Scott  
Director - Natural Resources, Central California  
(Authorized to bind SWCA to the proposal)



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## B. CONSULTANT INFORMATION, QUALIFICATIONS, AND EXPERIENCE

**SWCA Environmental Consultants (SWCA)** is pleased to submit our Statement of Qualifications (SOQ) to provide environmental services to the **City of Coalinga (City)** for a variety of active transportation projects that are anticipated to be both state and federally funded, including projects needed to complete the City's multi-use trail system. Our SOQ demonstrates our experience with services similar to those outlined in the Request for Qualifications (RFQ) and has been prepared per the requirements of the RFQ and the addendum released on April 25, 2024.

### 1. INTRODUCTION TO OUR TEAM

#### A. SWCA ENVIRONMENTAL CONSULTANTS

SWCA provides planning, permitting, biological resources, cultural resources, and environmental compliance services for clients throughout California, including the completion of hundreds of environmental documents (California Environmental Quality Act [CEQA], National Environmental Policy Act [NEPA], and other technical environmental documents) for federal, state, local, and private projects. These documents range from Initial Studies/Mitigated Negative Declarations (IS/MNDs) and Environmental Assessments (EAs) to large Environmental Impact Reports (EIRs) and Environmental Impact Statements (EISs).

SWCA has completed over 50 transportation-related projects in Fresno County, including preparing the CEQA and NEPA environmental compliance documentation for the City of Coalinga Trails Master Plan (TMP) **Segments 1, 2, 3, 3N, 4, 9, 13, and 14**. Additionally, SWCA's CEQA-related experience on behalf of the City includes the Juniper Ridge South Business Park IS/MND, Coalinga Housing Element, Coalinga Wastewater Treatment Plant (WWTP) Program EIR, Coalinga WWTP Trunk Line Alignment Supplemental EIR, West Hills Community College District "Farm of the Future" Master Plan Master EIR, Los Gatos Creek Estates Annexation and Development Plan EIR, and City of Coalinga 2025 General Plan Update Master EIR.



SWCA is confident that the experience of our staff and project involvement in the city of Coalinga and throughout the Central Valley best qualify our firm to provide you with quality, responsive, and cost-effective environmental services. A key component of our team's qualifications is the element of trust that we have built, fostered, and continue to maintain with our local agency clients, including the City. This has been demonstrated through our responsiveness, honesty, due diligence, and capacity to work as a team with agency staff. Our staff is recognized by clients and resource agencies for providing high-quality and high-integrity services, providing support for sound decision-making, and a focus on maintaining clear, effective communication during all public and private sector projects. We are committed to providing this same quality of service when preparing the environmental documentation for the City's proposed projects.

What sets SWCA apart from our competitors is our depth of experience in transportation-related projects, and specifically our experience with local assistance and trail-related projects. The SWCA team has worked closely with the California Department of Transportation (Caltrans) for 13 years under various Master Services Agreements (MSAs) for On-Call Environmental Services and understands the needs and expectations of the City, Caltrans, and Federal Highway Administration (FHWA). For over 9 years, we provided Caltrans District 5 with three staff to work full time on Caltrans projects as project biologists/planners, while sitting directly within the Caltrans office. The SWCA team also includes Gary Ruggerone, a former Caltrans District 5 Environmental Branch Chief.

## B. SUBCONSULTANTS

SWCA has extensive experience organizing and managing multidisciplinary teams and understands the importance of ensuring team coordination and cooperation throughout the environmental review process. We choose our subconsultants based on past performance history, and only those who continually meet deadlines in a timely manner and perform tasks with the highest levels of competency and integrity are selected for the team. SWCA's professional reputation helps to assure subconsultant cooperation. Our subconsultants are aware of our extensive professional relationship with lead agencies throughout California and look to ensure future work with us by performing tasks efficiently and maintaining high-quality performance standards. For this contract, and in order to meet the 4% *Disadvantaged Business Enterprise (DBE) goal*, **Aardvark Biological Services** will provide biological services support and **Haro Environmental** will provide geoenvironmental services.

### *Aardvark Biological Services LLC*



**Aardvark Biological Services** (Aardvark), a **Small Business Enterprise (SBE)**, **DBE**, and **Women/Minority Business Enterprise (WMBE)**, has provided and is currently providing biological support for on-call contracts for the Los Angeles County Department of Public Works, Southern California Edison (SCE), and

Southern California Gas Company (SoCalGas). They have supported these contracts by providing biological construction monitoring and surveys for emergency, short-term, and long-term projects, and fulfilled all last-minute (less than 24 hours) requests that have arisen. Aardvark has completed biological construction monitoring and protocol surveys for Tipton kangaroo rat, giant kangaroo rat, blunt-nosed leopard lizard, Mohave ground squirrel, desert tortoise, San Joaquin antelope squirrel, and San Joaquin kit fox. Their biologists hold multiple pertinent federal and state permits for Central Valley special-status species to meet whatever biological challenges arise. Aardvark also supported SWCA with the preparation of previous environmental compliance documentation for the City of Coalinga TMP project segments.

### *Haro Environmental, Inc.*



**Haro Environmental**, a **DBE** and **WMBE**, provides geoenvironmental consulting services specializing in site assessments, as well as soil and groundwater investigation and cleanup, and hazardous materials handling and disposal. They have extensive experience performing Phase I and Phase II Environmental Site

Assessments (ESAs) and are familiar with the American Society for Testing and Materials (ASTM) Standards, which provide a framework for the Phase I ESA process. In addition, Haro Environmental has extensive experience performing Initial Site Assessment (ISAs) and Preliminary Site Assessments (PSIs) for Caltrans local assistance program projects. Haro Environmental has conducted numerous site investigations and remediation activities including air, soil, groundwater, and surface water sampling; groundwater monitoring well installations; and remediation system operations and maintenance. Various environmental reports prepared include site assessment reports, feasibility studies, remedial/corrective action plans, remedial work plans, and health-based risk evaluations. Haro Environmental has consulted with both local and regional agencies for work plan approvals and modifications to comply with the regulatory process. The ISAs were performed consistent with ASTM standard E1527-13 to meet requirements of the Preliminary Environmental Study (PES), as well as the requirements of an ISA as defined by

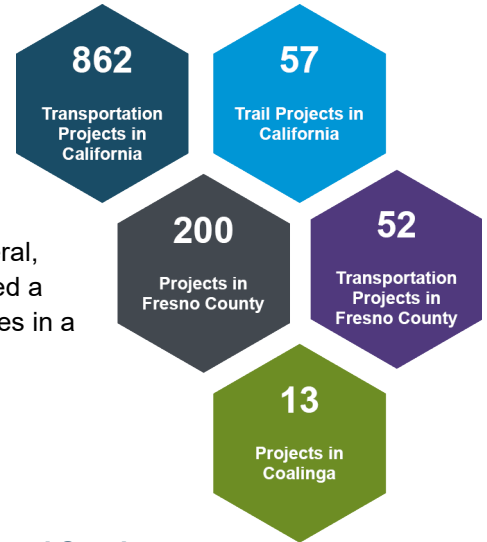


Caltrans in *Chapter 10 – Hazardous Materials, Hazardous Waste, and Contamination of the Environmental Handbook, Volume 1: Guidance for Compliance*. Haro Environmental's recent projects in Fresno County and surrounding areas include an aerially deposited lead study for a sidewalk project for the County of Fresno, 16 Caltrans-compliant ISAs in support of bridge projects for the County of Fresno, and several other ISAs in support of roadway projects under Caltrans oversight. Haro Environmental also supported SWCA with the preparation of previous environmental compliance documentation for the City of Coalinga TMP project segments.

## 2. RELEVANT PROJECT EXPERIENCE

SWCA has been providing CEQA services to the City since 2002 and environmental services on behalf of state and local agencies for transportation and multi-modal projects for the past 40 years.

The relevant projects included below demonstrate our experience performing similar services, as well as our thorough knowledge of and adherence to federal, state, and local regulations. Our project manager and team have demonstrated a high level of competency and ability to consistently produce quality deliverables in a timely manner for various public agencies and private clients.



### A. SWCA ENVIRONMENTAL CONSULTANTS

#### City of Coalinga Trails Master Plan Projects

##### Perimeter Trail Interconnect Gregory North (Segment 3N) Environmental Services

<b>Contracting Agency</b>	City of Coalinga		
<b>Agency Project Manager:</b>	Sean Brewer, Assistant City Manager	<b>Contact Information:</b>	<a href="mailto:sbrewer@coalinga.com">sbrewer@coalinga.com</a>   559-935-1533 x143
<b>Contract Amount:</b>	\$69,304.65	<b>Funding Source</b>	Congestion Mitigation Air Quality (CMAQ)
<b>Date of Contract:</b>	March 21, 2024	<b>Date of Completion:</b>	Ongoing
<b>SWCA Project Manager:</b>	Jacqueline Markley, AICP, Principal Planning Team Lead	<b>Contact Information:</b>	<a href="mailto:jacqueline.markley@swca.com">jacqueline.markley@swca.com</a>   916.234.5522
<b>Project Objective:</b>	The main purpose of the Coalinga Multi-Use Trail is to reduce vehicle miles traveled by designing and constructing trail segments that allow residents to reach key destinations by walking or biking.		
<b>Project Outcome:</b>	Project documentation is currently in progress.		

SWCA was retained by the City to prepare CEQA and NEPA environmental compliance documentation for the City of Coalinga Trail Interconnect Gregory North (Segment 3N) Project. The City proposed the design, construction, and operation of one segment of the City's planned 8.8-mile perimeter trail and spur system identified in the City's Trails Master Plan using Congestion Management and Air Quality (CMAQ) funding. The proposed project would develop an approximately 1,917-foot-long pedestrian trail and associated improvements in the city of Coalinga. The proposed trail segment would include a 14-foot-wide shared-use bicycle and pedestrian trail, which would consist of 10-foot-wide, paved asphalt concrete (AC) between 2 feet of native soil shoulders on both sides of the trail. Other proposed trail



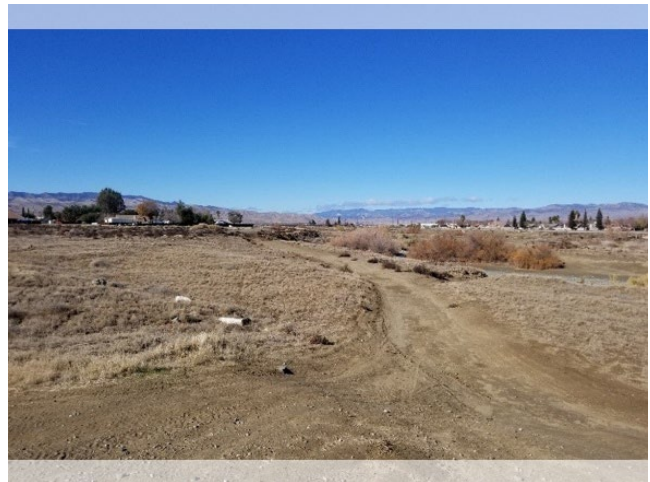
components would include a 24-foot-long sidewalk at the Gregory Way crosswalk; one prefabricated bike/pedestrian bridge over Los Gatos Creek with 42-inch-tall guardrails; two curb ramps; a roundabout with an island consisting of signage, shade trees, and a bench; and one solar light on the west side of the Gregory Way crosswalk. The proposed trail segment would connect existing and planned segments of the City’s perimeter trail network, including Segment 3 near Walnut Street, Segment 2 at the roundabout, and Segment 1E at Phelps Avenue.

SWCA, with support from Aardvark and Haro Environmental, is preparing the PES form and the technical studies for the project, including the IS/MND, Natural Environment Study-Minimal Impact (NES-MI), Biological Assessment (BA), Phase I ISA, and National Historic Preservation Act (NHPA) Section 106 compliance documents, including an Archaeological Survey Report (ASR), a Historic Resources Evaluation Report (HRER), and a Historic Properties Survey Report (HPSR), in accordance with the Caltrans Standard Environmental Reference (SER) guidelines.

### Trails Master Plan Segments 1, 2, 13, and 14 Environmental Services

<b>Contracting Agency</b>	City of Coalinga		
<b>Agency Project Manager:</b>	Sean Brewer, Assistant City Manager	<b>Contact Information:</b>	<a href="mailto:sbrewer@coalinga.com">sbrewer@coalinga.com</a>   559-935-1533 x143
<b>Contract Amount:</b>	\$78,089.19	<b>Funding Source</b>	Congestion Mitigation Air Quality (CMAQ)
<b>Date of Contract:</b>	October 25, 2021	<b>Date of Completion:</b>	April 27, 2023
<b>SWCA Project Manager:</b>	Jacqueline Markley, AICP, Principal Planning Team Lead	<b>Contact Information:</b>	<a href="mailto:jacqueline.markley@swca.com">jacqueline.markley@swca.com</a>   916.234.5522
<b>Project Objective:</b>	The main purpose of the Coalinga Multi-Use Trail is to reduce vehicle miles traveled by designing and constructing trail segments that allow residents to reach key destinations by walking or biking.		
<b>Project Outcome:</b>	All CEQA and NEPA compliance documentation has been completed and approved by the respective agencies.		

SWCA was retained by the City to prepare CEQA and NEPA environmental compliance documentation for the City of Coalinga TMP Segments 1, 2, 13, and 14 Project. The City proposed the design, construction, and operation of portions of four segments (segments 1 [portion], 2, 13, and 14) of the City’s planned 8.8-mile perimeter trail and spur system identified in the City’s Trails Master Plan using CMAQ funding. The project would develop approximately 10,520 linear feet (1.97 miles) of a multi-use (vehicle separated) loop-and-spur Class I bicycle/pedestrian trail in the city of Coalinga, Fresno County, California. Segment 1 (portion) would run along the north side of Phelps Avenue between the Coalinga Regional Medical Center and Posa Chanet Boulevard. Segment 2 would parallel Segment 1 in northeastern Coalinga along the south side of Los Gatos Creek. Segment 13 would run along an existing City maintenance road located on top of a berm north of Cambridge Avenue. Segment 14 would run along an existing maintenance road and behind the City park, connecting segments 2 and 13 adjacent to the Coalinga Sports Complex in northern Coalinga. The proposed staging area would be within a vacant, undeveloped, disturbed lot located southeast of the intersection of Elm Avenue and Phelps Avenue.

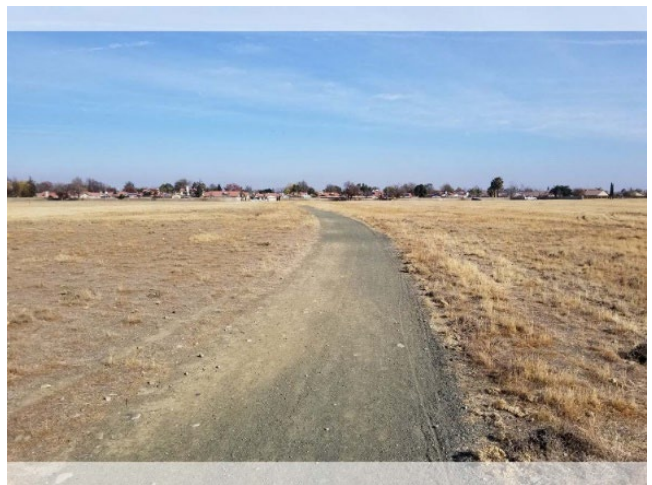


SWCA, with support from Aardvark and Haro Environmental, prepared the PES form and the technical studies for the project, including the IS/MND, NES-MI, BA, Phase I ISA, and NHPA Section 106 compliance documents, including an ASR, HRER, and HPSR, in accordance with the Caltrans SER guidelines. All CEQA and NEPA compliance documentation has been completed and approved by the respective agencies.

### Trails Master Plan Segments 3, 4, and 9 Environmental Services

<b>Contracting Agency</b>	City of Coalinga		
<b>Agency Project Manager:</b>	Sean Brewer, Assistant City Manager	<b>Contact Information:</b>	<a href="mailto:sbrewer@coalinga.com">sbrewer@coalinga.com</a>   559-935-1533 x143
<b>Contract Amount:</b>	\$84,413	<b>Funding Source</b>	Active Transportation Program (ATP)
<b>Date of Contract:</b>	August 6, 2020	<b>Date of Completion:</b>	February 3, 2022
<b>SWCA Project Manager:</b>	Jacqueline Markley, AICP, Principal Planning Team Lead	<b>Contact Information:</b>	<a href="mailto:jacqueline.markley@swca.com">jacqueline.markley@swca.com</a>   916.234.5522
<b>Project Objective:</b>	The main purpose of the Coalinga Multi-Use Trail is to reduce vehicle miles traveled by designing and constructing trail segments that allow residents to reach key destinations by walking or biking.		
<b>Project Outcome:</b>	All CEQA and NEPA compliance documentation has been completed and approved by the respective agencies.		

SWCA was retained by the City to prepare CEQA and NEPA environmental compliance documentation for the City of Coalinga TMP Segments 3, 4, and 9 Project. The City proposed the design, construction, and operation of portions of three segments (segments 3, 4, and 9) of the City's planned 8.8-mile perimeter trail and spur system identified in the City of Coalinga TMP using Active Transportation Program (ATP) funding. The project would develop approximately 4,600 linear feet (0.87 mile) of a multi-use (vehicle-separated) loop-and-spur Class I bicycle/pedestrian trail in Coalinga. Segment 3 would be located within an undeveloped former railroad corridor between East Walnut Avenue and East Cherry Lane, Segment 4 would be located within an undeveloped former railroad corridor between East Cherry Lane and South 1st Street, and Segment 9 would be located within an undeveloped property, connecting the intersection of Elm and Lucille Avenues to the west and the intersection of Pacific and Forest Streets to the east.



SWCA, with support from Haro Environmental, prepared the PES form and the technical studies for the project, including the IS/MND, NES-MI, BA, Phase I ISA, and NHPA Section 106 compliance documents, including an ASR, HRER, and HPSR, in accordance with the Caltrans SER guidelines. All CEQA and NEPA compliance documentation has been completed and approved by the respective agencies.



**Additional Trails Projects**

**Rincon Multi-Use Trail Project Environmental Services**

<b>Contracting Agency</b>	City of Carpinteria, County of Santa Barbara Department of Public Works, Santa Barbara County Association of Governments		
<b>Agency Project Manager:</b>	Scott Onishuk, P.E., Director, Principal Engineer (Bengal Engineering)	<b>Contact Information:</b>	<a href="mailto:scott@bengalengineering.com">scott@bengalengineering.com</a>   805.563.0788 x102
<b>Contract Amount:</b>	\$235,852	<b>Funding Source</b>	Active Transportation Program (ATP)
<b>Date of Contract:</b>	June 2017	<b>Date of Completion:</b>	May 2023
<b>SWCA Project Manager:</b>	Emily Creel, J.D., Principal Planning Team Lead	<b>Contact Information:</b>	<a href="mailto:ecreel@swca.com">ecreel@swca.com</a>   805.539.2870
<b>Project Objective:</b>	The proposed shared-use Carpinteria Rincon Trail will provide an important connection in this area and eliminate the existing public safety and access concerns, provide improved public coastal access and recreational opportunities, and enhance non-vehicular travel alternatives to the region’s significant coastal resources.		
<b>Project Outcome:</b>	All NEPA compliance documentation is currently on hold pending project design changes.		

SWCA was retained by Bengal Engineering to assist the City of Carpinteria, County of Santa Barbara Department of Public Works, and Santa Barbara County Association of Governments (SBCAG) with environmental services related to the Rincon Multi-Use Trail Project. With the use of ATP funds, the City of Carpinteria Parks and Recreation Department proposes to construct a new multi-use hiking and biking trail (constructed to Class 1 Bikeway specifications) that would extend approximately 2,800 feet from Carpinteria Avenue to Rincon Beach County Park and the Santa Barbara/Ventura County Line. This project would be located within and require right-of-way from Caltrans, the County, Union Pacific Railroad (UPRR), and private landowners. The trail would extend across the railroad via an approximately 160-foot-long and 14- to 16-foot-wide bridge structure.

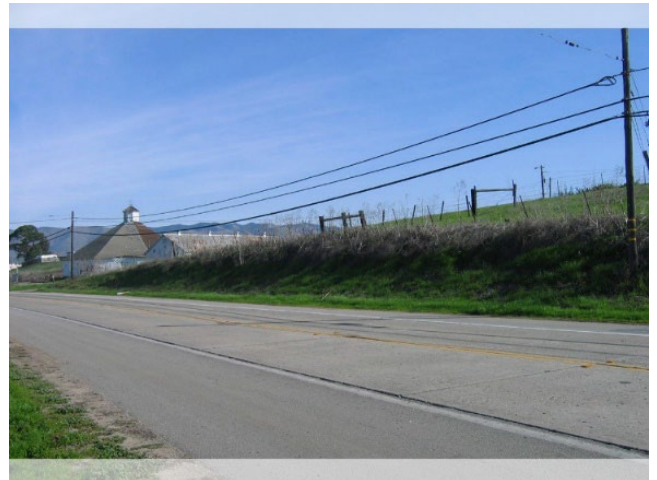
SWCA was originally retained to prepare the various NEPA technical studies that would be required for Caltrans review and approval consistent with its FHWA NEPA delegation. Under this scope, SWCA prepared a Noise Technical Memorandum, NES-MI, Section 4(f) and 6(f) documentation, Visual Impact Assessment, and a field survey for NHPA Section 106 documentation. The City of Carpinteria had previously completed an IS/MND in compliance with CEQA. However, SWCA was further retained to coordinate with Caltrans regarding coastal permitting, preparation of a Coastal Zone Consistency Determination, and preparation of a Categorical Exclusion for compliance with NEPA. Through preparation of the technical studies, it was identified that past cultural studies conducted in support of the City’s IS/MND did not include the entire project area. Therefore, SWCA was further retained to complete additional NHPA Section 106 documentation, including an ASR, an HPSR, and a Finding of No Adverse Effect. All NEPA compliance documentation is currently on hold pending project design changes.



### Bob Jones Pathway, Phase II CEQA and NEPA Studies

<b>Contracting Agency</b>	County of San Luis Obispo		
<b>Agency Project Manager:</b>	Shaun Cooper, Senior Parks Planner	<b>Contact Information:</b>	<a href="mailto:secooper@co.slo.ca.us">secooper@co.slo.ca.us</a>   805.781.4388
<b>Contract Amount:</b>	\$475,430 (multiple contracts)	<b>Funding Source</b>	Federal Highway Administration
<b>Date of Contract:</b>	October 2005	<b>Date of Completion:</b>	Ongoing
<b>SWCA Project Manager:</b>	Sara Snyder, Senior Biologist	<b>Contact Information:</b>	<a href="mailto:sara.snyder@swca.com">sara.snyder@swca.com</a>   805.283.7464
<b>Project Objective:</b>	The purpose and need for this project are for County of San Luis Obispo Parks, with the assistance of FHWA funding, to complete a primarily Class I (off street) pedestrian/bike path for recreational and alternative transportation use that will connect the community of Avila Beach with the city of San Luis Obispo.		
<b>Project Outcome:</b>	CEQA and NEPA tasks for Phase II are complete. SWCA is continuing to assist with permitting requirements and final project designs.		

SWCA has been retained by County of San Luis Obispo Parks under multiple contracts to prepare the necessary technical studies and provide permitting assistance to satisfy NEPA and CEQA requirements for construction of the Phase II of the Bob Jones Pathway, a Class I and Class III pedestrian/bicycle trail connecting the City of San Luis Obispo and the community of Avila Beach. The Phase II portion of the proposed pathway (San Luis Obispo to Ontario Road) is an approximately 4.4-mile route that would connect the existing bikeway along South Higuera Street in the City of San Luis Obispo, paralleling San Luis Obispo Creek, to the Ontario Road Staging Area near the community of Avila Beach.



The SWCA team completed an NES, BA, California Red-Legged Frog Survey Report, Wetland Assessment, Visual Impacts Study, Farmland Report, and NHPA Section 106 compliance documents, including an ASR, HRER, and HPSR. The subsequent CEQA analysis resulted in project design changes, and SWCA recently prepared addendums to the technical studies to reflect the new project description. SWCA is currently providing permitting assistance under a contract with an engineering prime. The County of San Luis Obispo has indicated that construction of the new corridor would occur in phases as funding is available.

### Kern River Parkway Bike Trail, Western Extension Project Environmental Services

**Role:** Prime | **Client:** Kern County Public Works Department | **Timeframe:** November 2016–January 2021 | **Contract Amount:** \$505,385 (multiple contracts) | **Subconsultants:** Aardvark Biological Services

At the request of the Kern County Public Works Department, SWCA provided environmental services in support of the Kern River Parkway Bike Trail, Western Extension Project, which included construction of approximately 7 miles of bike path from the existing Kern River Parkway Bike Trail to the Buena Vista Aquatic Recreation Area in Kern County, California. Construction would generally include up to 10 feet of Asphalt Concrete (AC) bike path and up to 2 feet of shoulder and backing for the entire 7-mile extension.

SWCA, with support from Aardvark, provided biological services, including protocol surveys for blunt-nosed leopard lizard, giant kangaroo rat, Tipton’s kangaroo rat, and Buena Vista Lake shrew. SWCA also provided biological impact analysis for the CEQA document and the preparation of the NES and BA, which will be provided to Caltrans to satisfy NEPA requirements. In addition, SWCA provided technical review on all issue areas within the CEQA document and prepared a Water Quality Assessment (WQA) memorandum for the proposed bike path extension. The Kern River Parkway Bike Trail is considered one of the most challenging projects that Kern County is currently executing at this time. SWCA has demonstrated an ability to meet the internal and project deadlines, stay within the budget, meet major milestones, and maintain the overall project schedule.



### Morro Creek Multi-Use Trail and Bridge Project Biological Services

**Role:** Prime | **Client:** City of Morro Bay Public Services Department | **Timeframe:** December 2014–March 2016 | **Contract Amount:** \$18,759

SWCA was retained by the City of Morro Bay Public Services Department to provide biological services for the Morro Creek Multi-Use Trail and Bridge Project in Morro Bay. The project involved extending the existing harbor walk with continuation of a paved pedestrian boardwalk and separate Class I bike path from the existing parking area and crossing on Embarcadero Avenue northward. The City installed a clear-span pre-engineered/prefabricated bike and pedestrian bridge over Morro Creek to connect to north Morro Bay on Embarcadero Road/State Route 41. Improvements to beach access from the trail were also included as part of the project, and two interpretive sign stations that display educational and other information about the cultural and natural history of the region were installed.



Services provided by SWCA during the construction of the project included California red-legged frog, Morro shoulderband snail, and Blochman’s leafy daisy surveys; restoration; and monitoring by a qualified biologist in support of the proposed project. SWCA conducted the required surveys, an environmental awareness training session, and monitoring to ensure that biological resources were not adversely impacted by construction activities.



## Additional Projects

### Juniper Ridge South Business Park Project IS/MND

**Role:** Prime | **Client:** City of Coalinga Community Development Department | **Timeframe:** October 2018–January 2019 | **Contract Amount:** \$11,882

SWCA was retained by the City of Coalinga to provide planning and support services for a proposal to develop a 100,000 square-foot business park on vacant land near the city limits. The project was a five-year phased project that consisted of development of five single-story, 20,000 square-foot, 24-foot-tall industrial steel-framed buildings with individual tenant spaces and associated site improvements.

SWCA prepared a comprehensive project description and prepared an IS/MND pursuant to CEQA. The client also requested that SWCA assist with preparation and support with Assembly Bill (AB) 52 Tribal Cultural noticing/consultation and the noticing/distribution of the draft IS/MND.



### Fresno County Department of Public Works and Planning On-Call Environmental Services

**Role:** Prime | **Client:** County of Fresno Department of Public Works and Planning | **Timeframe:** April 2011–present (ongoing) | **Subconsultants:** Haro Environmental

SWCA has held an on-call contract with the Fresno County Department of Public Works and Planning since 2011 and has completed over 25 projects to date. These projects have included bridge replacements, traffic signal modifications, shoulder improvements, repair or replacement of bridge deck expansion joints, road reconstruction, and water supply projects.

SWCA acts as an extension of Fresno County staff by responding to on-call requests for field surveys, document preparation, agency consultation, and construction monitoring for a variety of projects. Under this contract, we, as the prime, have provided permitting assistance, conducted environmental training, sensitive species surveys, protocol-level surveys, jurisdictional delineations, and prepared various technical studies, including NESs, NES-MIs, BAs, Biological Resources Constraints Memorandums, Floodplain Memorandums, Phase I and II ISAs, Farmland Conversion Impact Assessments, NHPA Section 106 Cultural Resources Reports, WQAs, U.S. Army Corps of Engineers (USACE) Aquatic Resource Delineation Reports, Visual Assessments, and Technical Noise Memos. Select projects completed under this on-call contract are listed below; additional projects can be provided upon request.



PROJECT NAME	CONTRACT AMOUNT	SERVICES PROVIDED
Bridge Preventative Maintenance to Joint Seals	\$14,710	<ul style="list-style-type: none"> <li>Employee education training, setback buffer establishment, and preconstruction surveys for sensitive species for 17 bridges</li> </ul>
Travers Creek Bridge on East Lincoln Avenue Replacement	\$1,900	<ul style="list-style-type: none"> <li>Preliminary noise review, background noise research, identification of sensitive land uses, calculation of noise levels at surrounding sensitive receptors, and development of mitigation measures for bridge replacement</li> </ul>
Delta Mendota Canal Bridge on West Nees Avenue Replacement	\$1,995	<ul style="list-style-type: none"> <li>Preliminary noise review, background noise research, identification of sensitive land uses, calculation of noise levels at surrounding sensitive receptors, and development of mitigation measures for bridge replacement</li> </ul>
Wahtoke Creek Bridge on East Lincoln Avenue Replacement	\$10,424	<ul style="list-style-type: none"> <li>Phase I ISA for hazardous materials, lead and asbestos assessment, NES-MI, and WQA memorandum for bridge replacement</li> </ul>
	\$4,453	<ul style="list-style-type: none"> <li>Wetland and Other Waters Delineation and Assessment for bridge replacement</li> </ul>
	\$27,439	<ul style="list-style-type: none"> <li>Preconstruction surveys, worker environmental awareness training, California Department of Fish and Wildlife (CDFW) coordination, bat exclusion and monitoring, and revegetation plan for bridge replacement</li> </ul>
	\$18,203	<ul style="list-style-type: none"> <li>Permit application packages, preconstruction surveys, and bird and bat exclusion and monitoring for bridge replacement</li> </ul>
Jacalitos Creek Bridge on West Lost Hills Road Replacement	\$6,725	<ul style="list-style-type: none"> <li>Phase I ISA for hazardous materials and WQA memorandum for bridge replacement</li> </ul>
San Diego Avenue Shoulder Improvement	\$2,477	<ul style="list-style-type: none"> <li>San Joaquin kit fox and raptor preconstruction survey for road shoulder improvements</li> </ul>
James Bypass Bridge on West Manning Avenue Replacement	\$35,786	<ul style="list-style-type: none"> <li>Water Quality Technical Memorandum, Wetland Delineation Report, BA, NES, and Farmland Conversion Impact Rating Form for bridge replacement</li> </ul>
	\$15,859	<ul style="list-style-type: none"> <li>Protocol-level survey for federally endangered Fresno kangaroo rat and giant kangaroo rat for bridge replacement</li> </ul>
Whiskey Creek Tributary Bridge Modification	\$25,903	<ul style="list-style-type: none"> <li>Preconstruction survey and bat exclusion, post-exclusion monitoring, and reporting for temporary bridge modifications to accommodate heavy truck load traffic</li> </ul>
San Joaquin River (Redinger Lake) Bridge on Italian Bar Road Replacement	\$16,557	<ul style="list-style-type: none"> <li>Archaeological construction monitoring and vegetation removal consultation for bridge replacement</li> </ul>

## B. SUBCONSULTANTS

### *Aardvark Biological Services LLC*

#### California High-Speed Rail Construction Package 1

**Role:** Subconsultant | **Client:** Environmental Science Associates | **Timeframe:** September 2016–present (ongoing)

Since September 2016, Aardvark biologists have completed preconstruction surveys, excavations, and compliance monitoring between the cities of Madera and Fresno for fairy shrimp, Swainson’s hawk, San Joaquin kit fox, chinook salmon, hairy Orcutt grass, and California tiger salamander in accordance with the project’s approved Biological Opinion and Incidental Take Permit.

#### Western Area Power Administration Path 15 Operations and Maintenance

**Role:** Subconsultant | **Client:** Western Area Power Administration | **Timeframe:** June 2017, June 2018, June 2019

For 3 consecutive years, Aardvark biologists completed protocol presence/absence trapping for giant kangaroo rat in support of transmission tower operation and maintenance activities. Aardvark biologists set and baited Sherman Live Traps and extracted and processed individuals.

## California High-Speed Rail Construction Package 2-3

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**Role:** Subconsultant | **Client:** Dudek/Dragados-Flatiron Joint Venture | **Timeframe:** August 2015–present (ongoing)

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Since August 2015, Aardvark biologists have completed preconstruction surveys, excavations, and compliance monitoring in Fresno and Kings Counties for blunt-nosed leopard lizard, fairy shrimp, Swainson's hawk, Tipton and Fresno kangaroo rat, San Joaquin kit fox, Nelson's antelope squirrel, and Buena Vista Lake ornate shrew in accordance with the project's Biological Opinion and Incidental Take Permit.

### *Haro Environmental*

## Fresno County Department of Public Works and Planning Initial Site Assessments

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**Role:** Subconsultant | **Client:** SWCA Environmental Consultants / County of Fresno Department of Public Works and Planning (Owner) | **Timeframe:** Completed 2015

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Haro Environmental has performed a number of Caltrans-compliant ISAs consistent with ASTM standard E1527-13 to meet the requirements of the PES for the project, as well as the requirements of an ISA as defined by Caltrans in *SER Chapter 10 – Hazardous Materials, Hazardous Waste, and Contamination of the Environmental Handbook, Volume 1: Guidance for Compliance*. The ISAs included interviews with past and present owners, operators, and occupants; review of historical sources of information, such as aerial photographs, fire insurance maps, building department records, chain of title documents, and land use records; review of government records, including regulatory reports for both the subject properties and nearby or adjoining properties; visual inspection of the subject properties and of adjoining properties; and documentation of research, observations, and results of the environmental inquiry in a written report that specifically identifies any properties that required invasive site investigations. Haro Environmental has prepared the following ISAs under SWCA's existing on-call contract: Wahtoke Creek Bridge Replacement; Jacalitos Creek Bridge Replacement; Bethel/Mountain View Traffic Signal Modification Intelligent Speed Adaptation; Fruit Ave/Barstow Ave Traffic Signal Modification Intelligent Speed Adaptation; and Eight Transportation Facilities (ATP Americans with Disabilities Act (ADA) Path Grove and Jensen, ATP Lanare Grantland to Garfield Walkway, ATP Riverdale Pedestrian Path, ATP Dunlap Elementary Crosswalk Lights and Signal, HBP James Bypass Bridge Replacement – Two Bridges, Congestion Mitigation Air Quality (CMAQ) Adams Avenue Cherry to Clovis, CMAQ Kamm Avenue from SR 145 to Jansen Avenue, CMAQ Panoche Road – Derrick to San Benito).

## Phase II Environmental Site Assessment and Asbestos-Containing Materials/Lead-Based Paint Survey

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**Role:** Subconsultant | **Client:** County of Kern Public Works Department | **Timeframe:** Completed 2019

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Haro Environmental, in conjunction with MS Testing Services, completed a Phase II ESA and Asbestos-Containing Materials/Lead-Based Paint (ACM/LBP) Survey for a large industrial facility in Bakersfield. A Phase I ESA prepared for the property identified the historic use of the site for oil exploration and electrical transformer storage. Haro Environmental performed a Phase II ESA consisting of soil sampling at several locations at the property for the possible presence of polychlorinated biphenyls (PCBs) associated with the former transformer storage. The results of the testing indicated PCB contamination was limited in extent and spot removal of PCB-impacted soil was recommended. The results of the ACM/LBP survey indicated several materials within the buildings contained elevated levels of ACM, but no LBP was found.

## Westbound D Street to Northbound 9th Street Right Turn Lane Improvements Initial Site Assessment and Preliminary Site Investigation

**Role:** Subconsultant | **Client:** SWCA Environmental Consultants / City of Modesto Public Works Department (Owner) |

**Timeframe:** Completed 2015

Haro Environmental performed a Caltrans-compliant ISA performed consistent with ASTM Standard E1527-13 to meet the requirements of the PES for the project, as well as the requirements of an ISA as defined by Caltrans in SER Chapter 10. The ISA included interviews with past and present owners, operators, and occupants; review of historical sources of information, such as aerial photographs, fire insurance maps, building department records, chain of title documents, and land use records; review of government records, including regulatory reports for both the subject properties and nearby or adjoining properties; visual inspection of the subject properties and of adjoining properties; and documentation of research, observations, and results of the environmental inquiry in a written report that specifically identifies any properties that required invasive site investigations. Based on the findings of the ISA, a PSI was performed to address the historic use of the property for railroads. Soil samples were collected and analyzed for heavy metals and petroleum hydrocarbons. The results were tabulated and a report prepared presenting the analytical data and providing recommendations for soil management.

### Aerially Deposited Lead Study

**Role:** Subconsultant | **Client:** Quincy Engineering / County of San Luis Obispo Public Works Department | **Timeframe:** Completed 2019

Haro Environmental completed an ADL study in San Luis Obispo County, which included a sampling and analysis plan, soil sampling and testing, data evaluation and statistical analysis, and report preparation. The results of the ADL sampling were compared to hazardous waste threshold criteria to determine if the soils could be reused on-site or required off-site disposal. The results of the ADL indicated soils could be reused on-site, and no off-site disposal was required.

## C. ORGANIZATION AND APPROACH

### 1. PROJECT TEAM ROLES AND ORGANIZATION

#### A. PROJECT TEAM ROLES

SWCA is proposing the following key project team members, including our subcontractors:

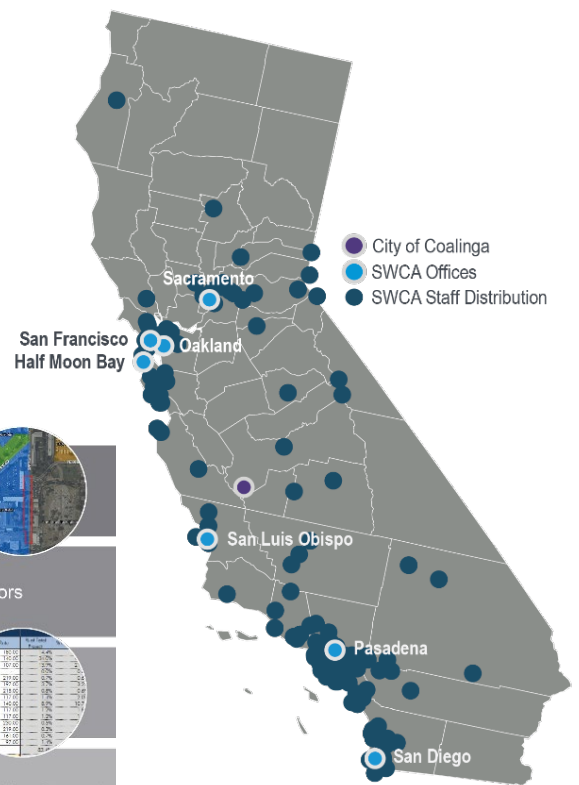
- SWCA Environmental Consultants
  - Emily Creel, J.D. | Contract Manager / Principal Planning Team Lead
  - Jacqueline Markley, AICP | Project Manager / Principal Planning Team Lead
  - Brandi Cummings | Project Manager / Senior Environmental Planner
  - Cassidy Bewley | Project Manager / Lead Environmental Planner
  - Gary Ruggerone | Senior NEPA Specialist / QA/QC Reviewer
  - Annika Kiemm | Staff Environmental Planner
  - Sara Snyder | Senior Biologist
  - Amy Golub | Project Botanist
  - Monica Hemenez | Associate Project Wildlife Biologist
  - Galen Pelzmann, QSP/QISP/CESSWI | Associate Project Biologist
  - Leroy Laurie | Principal Cultural Resources Team Lead

- Nathan Stevens, Ph.D. | Principal Investigator
- Morgan Bird | Staff Archaeologist
- Dan Herrick | Senior Architectural Historian
- Aardvark Biological Services
  - Stephanie Hines | Biologist
- Haro Environmental
  - Elliot Haro | Principal Scientist
  - Tim Nelligan | Professional Engineer

## B. FACILITIES

The project will be managed out of our San Luis Obispo office, located at 4111 Broad Street, Suite 210, San Luis Obispo, CA 93401. Our 46-member San Luis Obispo team, comprised of environmental planners and technical resource specialists, can be supplemented by staff from our 307-member California team, including staff from our offices in [San Francisco](#), [Oakland](#), [Sacramento](#), [Half Moon Bay](#), [Pasadena](#), and [San Diego](#).

SWCA has distributed staff located in and near Fresno County and the city of Coalinga, and we have successfully completed multiple projects in Coalinga with staff based in San Luis Obispo County.

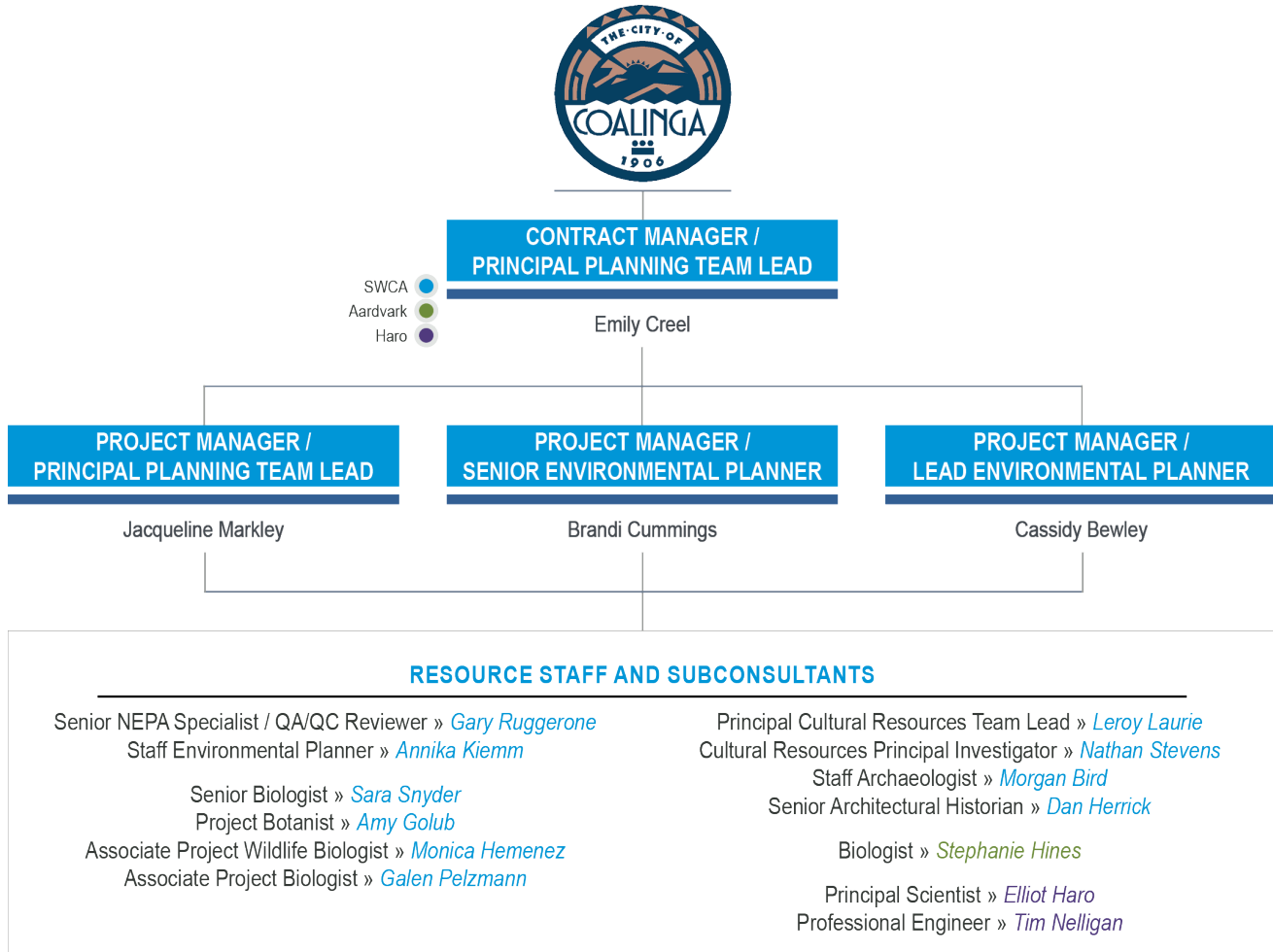


## C. PROJECT TEAM ORGANIZATION

[Figure 1](#) illustrates the chain of command for our project team.



Figure 1. Project Team Organization



## 2. PROJECT AND MANAGEMENT APPROACH

SWCA’s San Luis Obispo team is composed of environmental planners; cultural resource specialists, including archaeologists and architectural historians; and a diverse array of biologists, including botanists and wetland specialists. Our technical capabilities are further supported by highly experienced project management and regulatory experts, an integrated quality assurance/quality control (QA/QC) process, a well-developed geographic information systems (GIS) program, a strong culture of safety, and technical editors with a dedicated style that leads to seamless, high-quality work products requiring little to no rework by our clients.

“SWCA Environmental Consultants has provided excellent technical guidance on many Fresno County road, bridge and water system projects since 2011. [Their] team are exceptional, responsive, easy to work with, and have provided reasonable solutions and effective strategies on several recent bridge replacement projects.”

– Alexis Rutherford, Senior Staff Analyst  
County of Fresno Public Works and Planning

### A. PROJECT MANAGEMENT

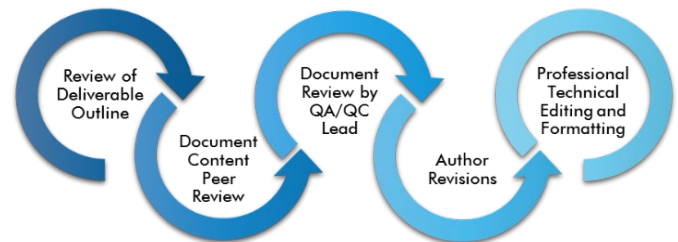
SWCA has extensive experience organizing and managing project teams. We understand the importance of ensuring efficient coordination and cooperation for the overall project team, as well as for our subconsultants and internal staff. Our approach to project team coordination and management is to develop clear and consistent lines of communication between the project team and City staff to ensure all project tasks occur in accordance with the project

schedule. SWCA will maintain a close working relationship with the City and agency staff to ensure consistent and open communication. This is very important even when a project is running smoothly. It has been our experience that successful projects benefit from maintaining open lines of communication when challenging circumstances arise by minimizing confusion and maximizing the problem-solving effort.

SWCA Principal Planning Team Lead [Jacqueline Markley](#), Senior Environmental Planner [Brandi Cummings](#), and Lead Environmental Planner [Cassidy Bewley](#) will serve as project managers under the on-call contract with the assistance of [Contract Manager / Principal Planning Team Lead Emily Creel](#). SWCA's project managers will manage and prepare environmental documents, organize and track action items and project details, coordinate with project team members, coordinate subconsultant deliverables, and facilitate internal meetings. Our environmental planners specialize in CEQA and NEPA development strategies, technical assessment and reporting, permitting, compliance, and program management of complex land use, development, and land management projects. As project managers, they have accumulated a diverse background and technical expertise providing project and team leadership for a wide range of projects in northern, central, and southern California. Jacqueline, Brandi, and Cassidy lead project teams providing technical and analytical review and are effective in managing and working with public agency staff, public interests, private clients, and subconsultants to achieve project goals effectively and efficiently.

## B. QUALITY ASSURANCE/QUALITY CONTROL

A key component of any successful project is QA/QC. SWCA's QA/QC program includes establishment of an effective communication protocol; assignment of team responsibilities to exceptionally qualified staff; identification of key deadlines, milestones, internal review periods, public noticing dates, and agency/public review and comment requirements; identification of any other City requirements specific to a project; and, perhaps most importantly, thorough internal vetting and review of all deliverables prior to submittal to the City. At the start of each project, SWCA will review the proposed QA/QC program with the City's project manager and will regularly assess and verify that we are meeting our quality commitments and the City's expectations until the project is complete. We will maintain and organize our files pursuant to City standards, and such that the information is available for the public upon notice (unless otherwise indicated as confidential).



To ensure we are minimizing demand on City staff and providing the highest quality of deliverables, SWCA's planned approach to preparing professional reports for the City consists of the following:

- Use of only the most highly qualified and experienced technical experts for all critical issue areas;
- A report writing team experienced in taking the technical input and turning it into concise and easily understood reports;
- A technical editing and QA/QC team that directs the writing throughout the process to ensure that the document is clear, concise, and expressed in one voice; and
- A thorough internal technical review to ensure that the quality of the work effort meets the requirements of the City, covers the tasks specified, that the analysis is based on the correct project description, and that the report is of superior quality.

Deliverables will not be submitted to the City until they have been reviewed through this internal process.

### C. COMMUNICATION/COORDINATION

During 40 years of providing environmental consulting services for various public agencies, SWCA has gained an understanding of the need to maintain a close working relationship with agency staff and strives to provide consistent and open communication throughout the process of managing projects and preparing documents. When appropriate, the SWCA project manager will establish a regular meeting schedule with the City project manager to share information, provide updates, confirm the schedule, and review the project budget. An agenda will be provided for key project meetings, and SWCA will follow up with a memorandum of meeting minutes. The minutes will include a summary of discussion topics, related decisions, and assigned, dated action items to ensure all key issues are documented and addressed.

### D. PROJECT UNDERSTANDING AND APPROACH

We understand the City is seeking environmental services for a variety of active transportation projects within the city, that are both federally and state funded. The City has previously received ATP funding to prepare an Active Transportation Plan, which was completed in March 2017. Accompanying the Active Transportation Plan (as Volume II) is the City's TMP, which presents a detailed feasibility analysis of 8.8 miles of recommended Class I bicycle and pedestrian facilities throughout Coalinga. In order for the City to complete its multi-use trail system, various environmental services are required to move forward with the right-of-way acquisition and eventual construction. To date, the City has completed the required environmental tasks for Segments 1E, 3, 4, 9, 12, 13, 14, and is currently making progress on Segment 3N.

The future projects will close gaps between the segments of a perimeter trail network that links users to all quadrants of the city. These projects will remove a barrier to mobility by creating new pathways (trail segments where none exist), installing new bike/pedestrian bridges, and providing safety enhancements. The projects will enhance bicycle and pedestrian connectivity, safety, and recreation opportunities. The City's previously developed TMP identifies 14 potential Class I trail segments in the city and includes overviews of the design standards and guidelines for these Class I facilities. We understand project funding will come from federal and state sources, requiring both CEQA and NEPA environmental compliance documentation to be prepared.

We believe we can utilize our recent experience preparing CEQA/NEPA environmental compliance documentation for TMP Segments 1, 2, 3, 3N, 4, 9, 13, and 14 to build efficiencies in our scopes and budgets for the projects under this on-call contract. We would do so by building on our existing knowledge of the projects, project areas, resources of concern, and familiarity with City and Caltrans staff and local tribal groups; repurposing deliverables previously prepared and approved by Caltrans as templates for the future projects; and implementing any feedback we receive from City and Caltrans staff and local tribal groups for the deliverables prepared for the projects under this on-call contract.

## 3. PROPOSED PROJECT TEAM QUALIFICATIONS

SWCA has chosen a project team with extensive CEQA and NEPA compliance and Caltrans Local Assistance and Coalinga TMP experience to provide the highest quality of service.

### A. MANAGEMENT TEAM

SWCA Principal Planning Team Lead Emily Creel, J.D., will be the primary contact and contract manager for this on-call contract. SWCA Principal Planning Team Lead Jacqueline Markley, Senior Environmental Planner Brandi Cummings, and Lead Environmental Planner Cassidy Bewley will serve as project managers and be responsible for supervising the day-to-day activities of the project teams, as well as being responsible for document review, budgeting, and preparation of legally defensible environmental documents. The environmental process will be overseen, coordinated, and reviewed for QA/QC by the project managers, who will be available to respond to any

concerns of the project team throughout the duration of the contract. [SWCA Senior NEPA Specialist / QA/QC Reviewer Gary Ruggerone](#) will be available to provide high-level NEPA and Local Assistance guidance and QA/QC of all deliverables.

**Emily Creel, J.D. | Contract Manager / Principal Planning Team Lead**

Emily Creel received her Juris Doctor (J.D.) in 2005 and has over 18 years of experience in environmental law and planning in California. She is well versed in state and federal environmental laws and regulations, the regulatory process, and the interpretation of state statutes and local county and municipal codes. She has reviewed environmental documents for compliance with relevant federal, state, and local laws and has advised developers and property owners of their legal rights and responsibilities under the environmental legal framework. Her varied experience and critical thinking skills have given her the ability to handle complex environmental and legal issues, and her keen knowledge of CEQA's legal framework allows her to think creatively within that framework to meet project goals.

**SPECIALIZED BACKGROUND IN ENVIRONMENTAL AND PROPERTY LAW, WATER LAW, CEQA COMPLIANCE, AND PROJECT MANAGEMENT.**

“It was fantastic working with Emily Creel and her team on the Froom Ranch Specific Plan Project. Our City/consultant team needed to meet a constrained timeframe in the middle of the COVID-19 pandemic, and Ms. Creel was continuously responsive, focused, and committed to providing high-quality work products.

As a result of Ms. Creel's excellent project management, and collaboration and clear and consistent communication with the City team and the applicant's representatives, we met every deliverable and public hearing deadline. Her staff report and presentations at Planning Commission and City Council were deemed to set a new gold standard for complex projects, and provided the perfect level of detail that enabled our Mayor, Councilmembers, and Commissioners to make informed determinations and findings regarding the project and environmental impact report.”

– *Shawna Scott, Utilities Special Projects Manager (former Senior Planner), City of San Luis Obispo*

Emily's responsibilities include environmental compliance and documentation; schedule and budget management; coordination with Lead Agency staff; consultation with federal, state, and local agencies; assistance with Lead Agency correspondence to applicants, agencies, and interested parties; facilitation and support during in-house and public meetings; preparation of conditions and findings; and presentation at public hearings.

Currently, Emily is acting as the Legislative Committee Chair for the Association of Environmental Professionals (AEP) Channel Counties Chapter. The Legislative Committee works with a lobbyist in Sacramento to track and comment on relevant environmental bills as they move through the California legislature. Her familiarity with relevant case law and the legislative background to proposed changes in environmental regulations and the State CEQA Guidelines is critical in analyzing the level of impacts on environmental resources associated with a proposed project consistent with developing case law and legislation on the topic.

Emily has managed or prepared several hundred environmental documents and worked on over 50 transportation-related projects throughout California, including the City of Coalinga TMP Segments 1, 2, 3, 3N, 4, 9, 13, and 14 Projects, Ashland Avenue Widening Project, and Polk Avenue Widening Project. she has also worked directly with the City on the Juniper Ridge South Business Park IS/MND and Coalinga Housing Element.

**Jacqueline Markley, M.S., AICP | Project Manager / Principal Planning Team Lead**

Jacqueline Markley has managed and prepared environmental documents for varying levels of CEQA and NEPA review, including Categorical Exclusions and Exemptions, MNDs, EAs, EIRs, EISs, and supporting technical reports for a variety of federal, state, and local agencies, as well as private clients. She has extensive experience evaluating a variety of environmental resources, land use opportunities and constraints, and policy consistency. Jacqueline's projects are kept on track and within budget through close

**SPECIALIZES IN CEQA/NEPA DEVELOPMENT STRATEGIES, PERMITTING, COMPLIANCE, AND PROGRAM MANAGEMENT OF COMPLEX PROJECTS.**

coordination with the project team, the client, and the client’s design/engineering consultants. She has a broad perspective of successful processes and methods required to maintain and expand client relationships as well as create and implement innovative solutions for complex projects.

“ Jacqueline came up to speed very quickly on our ‘project’ and handled it with great expertise and confidence. She was a pleasure to work with. We consider ourselves very lucky to have contracted with SWCA and to have been assigned Jacqueline. What a pro!

We are very proud of the final product. The State will use it as a model for other projects to come in the future. It’s that good!

[SWCA was] Always right on top of the issues.

Swift turnaround on everything. ”

– Wayne Hall, North SLO County Recycling

In addition to the City of Coalinga TMP Segments 1, 2, 3, 3N, 4, 9, 13, and 14 Projects, Jacqueline has managed and/or served as a primary author of supporting technical studies for multiple transportation-related projects in Caltrans District 6, including the Polk Avenue Road Widening Project, Jacalitos Bridge Replacement Project, Wahtoke Bridge Replacement Project, and James Bypass Bridge Replacement Project in Fresno County and the Kern River Bike Path Project in Kern County. She has also served as a primary author for supporting technical studies for numerous transportation-related projects, including trail, streetscape, bridge replacement, and road widening projects.

**Brandi Cummings | Project Manager / Senior Environmental Planner**

Brandi Cummings is an experienced environmental planner specializing in CEQA/NEPA development strategies, public policy development, permitting, compliance, and program management of complex land use, development, and land management projects in California. She is effective in managing and working with public agency staff, commissions, boards, and advisory groups and the general public through outreach meetings, workshops, and public hearings. Brandi’s experience includes developing and implementing regulations for local jurisdictions, coastal planning including processing Local Coastal Program amendments and coastal development permits, processing general plan and specific plan amendments, and project management of complex land use projects.

**SPECIALIZES IN CEQA/NEPA DEVELOPMENT STRATEGIES, PUBLIC POLICY DEVELOPMENT, PERMITTING, COMPLIANCE, AND PROGRAM MANAGEMENT OF COMPLEX LAND USE, DEVELOPMENT, AND LAND MANAGEMENT PROJECTS.**

“ Brandi Cummings was great to work with [on the Arsenic Treatment CEQA Services]. I look forward to working with SWCA on future projects. ”

– Jason Wilson, PE, Project Engineer, Michael K. Nunley & Associates

Brandi’s relevant transportation experience includes the Bello Street Intersection Project, U.S. Route (US) 101/Trinidad Area Access Improvements Project, US 101/State Route 46 West Environmental Refresh, US 101/State Street Undercrossing Roadway and Sidewalk Modification Project, and Brisco-Halcyon Road Interchange Modification Project.

**Cassidy Bewley | Project Manager / Lead Environmental Planner**

Cassidy Bewley is an Environmental Planner specializing in CEQA and NEPA documentation and compliance for state and local land use development projects. As an environmental planner, she has accumulated a diverse project background working with a handful of public municipalities on a number of transportation and development projects in California. Her CEQA and NEPA document preparation experience includes authoring IS/MNDs, EA sections, EIR sections, Mitigation Monitoring and Reporting Programs (MMRPs), and response to comments documents. Cassidy has also provided a wide range of planning support services to CEQA Lead Agencies, such as permit application review, staff report package preparation, and presentations at public hearings.

**SPECIALIZES IN CEQA AND NEPA DOCUMENTATION AND COMPLIANCE FOR STATE AND LOCAL LAND USE DEVELOPMENT PROJECTS.**



“ I wanted to share our appreciation for the great work . . . from Cassidy and Brandi (with support from Emily). Great staff reports and presentations to the ARC and City Council! Your planner team is always calm, professional, prepared, and knowledgeable. Thank you! ”

– Shawna Scott, Utilities Special Projects Manager  
(former Senior Planner), City of San Luis Obispo

Cassidy has worked on 13 transportation-related projects, including the City of Coalinga Trails Master Plan Segments 3, 4, and 9 Project, the Kern River Bike Trail Western Expansion Project, and a number of bridge replacement projects.

### **Gary Ruggerone | Senior NEPA Specialist / QA/QC Reviewer**

Gary Ruggerone will serve as a NEPA and Local Assistance process consultant and provide high-level QA/QC, as needed. He has more than 30 years of professional experience in environmental planning involving the preparation, review, and approval of CEQA and NEPA environmental documents, environmental technical reports, and resource agency permits. As an Environmental Branch Chief for Caltrans District 5 for over 10 years, Gary was the environmental manager and contributor to hundreds of environmental determinations, including EISs/EIRs, EAs/MNDs, and Categorical Exclusions/Exemptions for transportation projects in Santa Barbara, San Luis Obispo, Monterey, San Benito, and Santa Cruz Counties. In addition, Gary has prepared or supervised the preparation of hundreds of technical studies including NESs, BAs, HPSRs, and Section 4(f) Evaluations.

**SERVED AS ENVIRONMENTAL BRANCH CHIEF FOR CALTRANS DISTRICT 5 FOR OVER 10 YEARS.**

“ Gary Ruggerone was especially knowledgeable and resourceful to get the Section 4(f) and 6(f) clearances for the [Lopez Drive Seismic Retrofit] project. ”

– Jeff Olson, Principal Engineer,  
Quincy Engineering

As the supervisor of the Caltrans District 5 environmental branch, Gary was responsible for approval of all environmental documents and technical studies and obtaining federal consultation for projects under the Caltrans Local Assistance program. He was an approved NEPA reviewer under the FHWA NEPA Delegation program. In 2001 Gary represented District 5 on a Caltrans/FHWA team charged with

standardizing biological technical reports. He also participated in the development of guidance and templates that are currently required for all biological technical reports prepared for Caltrans/FHWA. In 2005 Gary was selected as a Local Assistance environmental representative to a statewide team that developed implementation strategies for NEPA delegation of Local Assistance projects. Strategies, guidance, and document/report templates developed by that team resulted in California being the only state at the time to be assigned FHWA NEPA responsibilities.

## **B. TECHNICAL TEAM**

For over 4 decades, SWCA has provided comprehensive environmental planning, regulatory compliance, and natural and cultural resource management services to businesses and government clients across the United States. We work to understand the full life cycle of your project, from its early inception to completion. In the face of rapid environmental, economic, and societal changes, SWCA provides a comprehensive approach to the challenges agencies, stakeholders, and project proponents face. We offer a focused suite of environmental consulting services combined with regional knowledge, professionalism, customer-orientation, and high-quality service. We apply our motto—**Sound Science, Creative Solutions**—to each of our projects, producing defensible technical results that ensure project success.

[Table 1](#) depicts the qualifications and responsibilities of each key project team member, and additional project experience is discussed in their resumes, included in [Appendix A, Key Project Team Resumes](#).

**Table 1. Key Project Team Member Qualifications.** SWCA’s planning, biological resources, and cultural resources staff are experienced with CEQA and NEPA and have specialized expertise with the various topics that arise during the environmental review process for Caltrans District 6 projects.

TEAM MEMBER, ROLE, YEARS OF EXPERIENCE, EDUCATION, AND RESPONSIBILITIES	LICENSES, CERTIFICATIONS, AND MEMBERSHIPS	AREAS OF EXPERTISE	RELEVANT PROJECT EXPERIENCE
<b>SWCA ENVIRONMENTAL CONSULTANTS</b>			
<b>Project Management Team</b>			
<p><b>EMILY CREEL, J.D.   PROJECT MANAGER / PRINCIPAL PLANNING TEAM LEAD (18 YEARS   14 WITH SWCA)</b></p> <p>J.D., Focused Studies on Property, Land Use, and Environmental Law B.A., Political Science</p> <p><i>Responsibilities: Contract management, client liaison, planning support, QA/QC</i></p> <p><b>References:</b>  <b>Ditas Esperanza, Capital Projects Engineer</b>  <b>City of El Paso de Robles</b>            805.237.3970   <a href="mailto:ditas@prcity.com">ditas@prcity.com</a>  <b>Paul Valadão, Project Manager</b>  <b>California Department of Transportation, District 5</b>            916.764.9123   <a href="mailto:paul.valadao@dot.ca.gov">paul.valadao@dot.ca.gov</a></p>	<ul style="list-style-type: none"> <li>Member of the State Bar of California</li> <li>Association of Environmental Professionals, Channel Counties Chapter Legislative Committee Representative</li> </ul>	<ul style="list-style-type: none"> <li>Project management</li> <li>CEQA/NEPA compliance</li> <li>Environmental law and studies</li> <li>Design of mitigation measures</li> <li>CEQA litigation and case law precedence</li> </ul>	<ul style="list-style-type: none"> <li>City of Coalinga TMP Segments 1, 2, 13, and 14 Environmental Services</li> <li>City of Coalinga TMP Segments 3, 4, and 9 Environmental Services</li> <li>Ashlan Avenue Widening Environmental Services</li> <li>Polk Avenue Widening Environmental Services</li> <li>Juniper Ridge South Business Park IS/MND</li> <li>Coalinga Housing Element</li> <li>Fair Oaks Orchard Interchange Preliminary Environmental Analysis</li> <li>Bello Street Intersection Project Preliminary Engineering Services</li> <li>US 101/Trinidad Area Access Improvements Environmental Services</li> <li>U.S. Route 101 / State Route 46 West Environmental Refresh</li> <li>Huasna Road at Arroyo Grande Creek Bridge Replacement Environmental Services</li> <li>US 101/State Street Undercrossing Roadway and Sidewalk Modification Project Environmental Services</li> </ul>



TEAM MEMBER, ROLE, YEARS OF EXPERIENCE, EDUCATION, AND RESPONSIBILITIES	LICENSES, CERTIFICATIONS, AND MEMBERSHIPS	AREAS OF EXPERTISE	RELEVANT PROJECT EXPERIENCE
<p><b>JACQUELINE MARKLEY, AICP   PROJECT MANAGER / PRINCIPAL PLANNING TEAM LEAD (15 YEARS   9 WITH SWCA)</b></p> <p>M.S., Environmental Management                      B.A., Environmental Studies;                      c: Ecology and Conservation,                      m: Anthropology</p> <p><i>Responsibilities: Project management, environmental document preparation, planning support, QA/QC</i></p> <p><b>References:</b>  <b>Sean Brewer, Assistant City Manager</b>                      City of Coalinga                      559.935.1533 x143   <a href="mailto:sbrewer@coalinga.com">sbrewer@coalinga.com</a>  <b>Brandon Chacon, Projects Administrator,</b>                      City of Fresno Capital Projects Department                      559.621.8713   <a href="mailto:brandon.chacon@fresno.gov">brandon.chacon@fresno.gov</a></p>	<ul style="list-style-type: none"> <li>• Association of Environmental Professionals</li> <li>• American Planning Association</li> <li>• Certified Planner, California No. 296536; American Institute of Certified Planners; 2017</li> </ul>	<ul style="list-style-type: none"> <li>• Project Management</li> <li>• CEQA/NEPA analysis and compliance</li> <li>• Land use and policy analysis</li> <li>• Mitigation monitoring plans</li> <li>• Agency consultation/coordination</li> </ul>	<ul style="list-style-type: none"> <li>• City of Coalinga TMP Perimeter Trail (Segment 3N) Environmental Services</li> <li>• City of Coalinga TMP Segments 1, 2, 13, and 14 Environmental Services</li> <li>• City of Coalinga TMP Segments 3, 4, and 9 Environmental Services</li> <li>• Southwest Fresno Trail Environmental Services</li> <li>• Blackstone Smart Mobility CEQA compliance</li> <li>• Merced Street Reconnection CEQA Compliance</li> <li>• Shaw Avenue Streetlights CEQA Compliance</li> <li>• St. Rest Food to Share HUD NEPA Compliance</li> <li>• Mt. Whitney Road Reconstruction Environmental Services</li> <li>• Ashlan Avenue Widening Environmental Services</li> <li>• Polk Avenue Widening Environmental Services</li> <li>• Juniper Ridge South Business Park IS/MND</li> </ul>
<p><b>BRANDI CUMMINGS   PROJECT MANAGER / SENIOR ENVIRONMENTAL PLANNER (10 YEARS   6 WITH SWCA)</b></p> <p>B.S., Environmental Management and Protection</p> <p><i>Responsibilities: Project management, environmental document preparation, planning support, QA/QC</i></p> <p><b>References:</b>  <b>Warren Frace, Community Development Director</b>                      City of El Paso de Robles                      805.237.3970   <a href="mailto:wfrace@prcity.com">wfrace@prcity.com</a>  <b>Holly Phipps, Supervising Planner</b>                      County of San Luis Obispo                      805.781.1162   <a href="mailto:hphipps@co.slo.ca.us">hphipps@co.slo.ca.us</a></p>	<ul style="list-style-type: none"> <li>• American Planning Association</li> <li>• Association of Environmental Professionals</li> </ul>	<ul style="list-style-type: none"> <li>• CEQA/NEPA compliance</li> <li>• Public hearings</li> <li>• Coastal planning / LCP compliance</li> <li>• Ordinance development</li> <li>• Environmental impact analysis</li> <li>• Environmental planning and permitting</li> </ul>	<ul style="list-style-type: none"> <li>• Bello Street Intersection Project Preliminary Engineering Services</li> <li>• US 101/Trinidad Area Access Improvements</li> <li>• U.S. Route 101 / State Route 46 West Environmental Refresh</li> <li>• US 101–State Street Undercrossing Roadway and Sidewalk Modification Project Environmental Services</li> <li>• Brisco-Halcyon Road Interchange Modification Project Environmental Services</li> <li>• Juniper Ridge South Business Park Mitigated Negative Declaration (IS/MND)</li> <li>• Lost Hills Bioenergy and Waste-to-Energy Project EIR</li> </ul>

TEAM MEMBER, ROLE, YEARS OF EXPERIENCE, EDUCATION, AND RESPONSIBILITIES	LICENSES, CERTIFICATIONS, AND MEMBERSHIPS	AREAS OF EXPERTISE	RELEVANT PROJECT EXPERIENCE
<p><b>CASSIDY BEWLEY   PROJECT ENVIRONMENTAL PLANNER (7 YEARS   6 WITH SWCA)</b></p> <p>B.S., Environmental Management and Protection</p> <p><i>Responsibilities: Project management, environmental document preparation, planning support, QA/QC</i></p> <p><b>References:</b>  <b>Eric Hughes, Principal Environmental Specialist</b>            County of San Luis Obispo            805.781.1591   <a href="mailto:ehughes@co.slo.ca.us">ehughes@co.slo.ca.us</a>  <b>Rachel Cohen, Senior Planner</b>            City of San Luis Obispo            805.781.7574   <a href="mailto:rcohen@slocity.org">rcohen@slocity.org</a></p>	<ul style="list-style-type: none"> <li>• Association of Environmental Professionals</li> </ul>	<ul style="list-style-type: none"> <li>• CEQA/NEPA compliance</li> <li>• Environmental impact analysis</li> <li>• Land use planning</li> <li>• Environmental policy</li> <li>• Environmental permitting</li> </ul>	<ul style="list-style-type: none"> <li>• City of Coalinga TMP Segments 3, 4, and 9 Environmental Services</li> <li>• Kern River Bike Trail Western Expansion Project Environmental Services</li> <li>• Traffic Way at Arroyo Grande Creek Bridge Replacement Environmental Services</li> <li>• Jack Creek Road at Paso Robles Creek Bridge Replacement Project Environmental Services</li> <li>• Lopez Drive Bridge Seismic Retrofit Project Engineering Services</li> <li>• Dover Canyon Road at Jack Creek Bridge Replacement Project Environmental Services</li> <li>• Via Avenue at Atascadero Creek Bridge Replacement Project Environmental Services</li> <li>• Santa Lucia Road at Graves Creek Bridge Replacement Project Environmental Services</li> </ul>
<p><b>GARY RUGGERONE   SENIOR NEPA SPECIALIST / QA/QC REVIEWER (45 YEARS   10 WITH SWCA)</b></p> <p>M.A., Biology; e: Population / Aquatic            B.S., Biological Sciences</p> <p><i>Responsibilities: NEPA QA/QC, Section 4(f) evaluation</i></p> <p><b>References:</b>  <b>Scott Onishuk, Director, Principal Engineer</b>            Bengal Engineering Inc.            805.563.0788 x102   <a href="mailto:scott@bengalengineering.com">scott@bengalengineering.com</a>  <b>Randy LaVack, Environmental Stewardship Branch Chief</b>            Caltrans District 5            805.549.3182   <a href="mailto:lavack@dot.ca.gov">lavack@dot.ca.gov</a></p>	<ul style="list-style-type: none"> <li>• Certified NEPA Quality Control Reviewer</li> <li>• Caltrans Superior Accomplishment Awards (1994, 2001, 2003, 2010)</li> <li>• FHWA Environmental Excellence Award for Leadership</li> <li>• Caltrans 2010 Emerson Rhyner Award</li> </ul>	<ul style="list-style-type: none"> <li>• CEQA/NEPA compliance</li> <li>• Endangered Species Act compliance</li> <li>• Natural resource management</li> <li>• Department of Transportation Act, Section 4(f)</li> <li>• Biology</li> <li>• Ecology</li> <li>• Environmental planning</li> <li>• Wetland ecology</li> </ul>	<ul style="list-style-type: none"> <li>• City of Coalinga TMP Segments 3, 4, and 9 Project Environmental Services</li> <li>• Ashlan Avenue Widening Project Environmental Services</li> <li>• Kern River Bike Trail Western Expansion Environmental Services</li> <li>• Rincon Trail NEPA Technical Studies</li> <li>• James Bypass Bridge Replacement Environmental Services</li> <li>• Wahtoke Creek Bridge Replacement Environmental Services</li> <li>• Merced River Bridge Replacement Environmental Services</li> <li>• Via Avenue Bridge Replacement Environmental Services</li> <li>• Santa Lucia Road Bridge Replacement Environmental Services</li> </ul>

TEAM MEMBER, ROLE, YEARS OF EXPERIENCE, EDUCATION, AND RESPONSIBILITIES	LICENSES, CERTIFICATIONS, AND MEMBERSHIPS	AREAS OF EXPERTISE	RELEVANT PROJECT EXPERIENCE
<b>Planning Team</b>			
<p><b>ANNIKA KIEMM   STAFF ENVIRONMENTAL PLANNER (4 YEARS   4 WITH SWCA)</b></p> <p>B.S., Environmental Management and Protection</p> <p><i>Responsibilities: Environmental document preparation</i></p> <p><b>References:</b></p> <p><b>Brandon Chacon, Projects Administrator, City of Fresno Capital Projects Department</b> 559.621.8713   <a href="mailto:brandon.chacon@fresno.gov">brandon.chacon@fresno.gov</a></p> <p><b>Isaac Campos, Engineer II, City of Fresno Capital Projects Department</b> 559.621.8657   <a href="mailto:isaac.campos@fresno.gov">isaac.campos@fresno.gov</a></p>	<ul style="list-style-type: none"> <li>• Association of Environmental Professionals</li> </ul>	<ul style="list-style-type: none"> <li>• Environmental impact analysis</li> <li>• CEQA documentation</li> </ul>	<ul style="list-style-type: none"> <li>• City of Coalinga TMP Perimeter Trail (Segment 3N) Environmental Services</li> <li>• City of Coalinga TMP Segments 1, 2, 13, and 14 Project Environmental Services</li> <li>• City of Coalinga TMP Segments 3, 4, and 9 Project Environmental Services</li> <li>• Southwest Fresno Trail Environmental Services</li> <li>• Shaw Avenue Streetlights CEQA Compliance</li> <li>• Merced Street Reconnection CEQA Compliance</li> <li>• Blackstone Smart Mobility CEQA compliance</li> <li>• Polk Avenue Widening Environmental Services</li> <li>• Ashlan Avenue Widening Project Environmental Services</li> <li>• St. Rest Food to Share HUD National Environmental Policy Act Compliance</li> </ul>
<b>Biological Resources Team</b>			
<p><b>SARA SNYDER   SENIOR BIOLOGIST (15 YEARS   1 WITH SWCA)</b></p> <p>M.S., Biology B.S., Marine Biology</p> <p><i>Responsibilities: Biological resources surveys, assessments, and reporting</i></p> <p><b>References:</b></p> <p><b>Sal Zaragoza, Environmental Specialist II, County of San Luis Obispo Public Works Department</b> 805.781.1181   <a href="mailto:szaragoza@co.slo.ca.us">szaragoza@co.slo.ca.us</a></p> <p><b>Kate Shea, Principal Environmental Specialist, County of San Luis Obispo Public Works Department</b> 805.781.4469   <a href="mailto:kbshea@co.slo.ca.us">kbshea@co.slo.ca.us</a></p>	<ul style="list-style-type: none"> <li>• Wetland Delineation Workshop; Jepson Herbarium, 2017</li> <li>• Qualified Biologist; SLO County, 2015</li> <li>• The Wildlife Society</li> </ul>	<ul style="list-style-type: none"> <li>• Biological and botanical surveys, habitat assessment, and monitoring</li> <li>• Vernal pool habitat assessment and special-status vernal pool wildlife surveys</li> <li>• Special-status species surveys, identification, and monitoring</li> <li>• Habitat restoration and monitoring</li> <li>• Environmental and construction compliance monitoring</li> <li>• Jurisdictional delineations and wetland assessment</li> </ul>	<ul style="list-style-type: none"> <li>• Arroyo Grande Pedestrian Bridge NEPA Compliance Services</li> <li>• Bob Jones Pathway Natural Resources Services</li> <li>• Prado Road Bridge Widening Environmental Services</li> <li>• Highway 1/41/Main Street Intersection Modification Project Environmental Services</li> <li>• Dry Creek Road Realignment Project Environmental Services</li> <li>• Bello Street Bridge Rehabilitation Project Environmental Services</li> <li>• Trout Creek Bridge Replacement Project Environmental Services</li> <li>• Arroyo Grande Creek Waterway Management Project Environmental Services</li> <li>• Five Cities Lift Station Environmental Services</li> </ul>

TEAM MEMBER, ROLE, YEARS OF EXPERIENCE, EDUCATION, AND RESPONSIBILITIES	LICENSES, CERTIFICATIONS, AND MEMBERSHIPS	AREAS OF EXPERTISE	RELEVANT PROJECT EXPERIENCE
<p><b>AMY GOLUB   PROJECT BOTANIST (9 YEARS   1 WITH SWCA)</b></p> <p>B.S., Environmental Studies B.A., Geography</p> <p><i>Responsibilities: Biological resources surveys, assessments, and reporting</i></p> <p><b>References:</b> <b>Kristen Nelson, Rare Plant Program Manager California Native Plant Society</b> 702.596.5038   <a href="mailto:knelson@cnps.org">knelson@cnps.org</a> <b>Katie Drexhage, Senior Environmental Scientist California State Parks</b> 805.550.7957   <a href="mailto:katie.drexhage@parks.ca.gov">katie.drexhage@parks.ca.gov</a></p>	<ul style="list-style-type: none"> <li>Plant Voucher Collecting Permit; CDFW, No. 2081(a)-18-050-V</li> <li>HAZWOPER; OSHA, 2017</li> <li>CPR and First Aid Certificate; American Red Cross, 2018</li> <li>Defensive Driving Course; Smith Systems, 2013</li> </ul>	<ul style="list-style-type: none"> <li>Botanical surveys and floristic analyses</li> <li>Botanical taxonomic dichotomous keys</li> <li>Jurisdictional determinations and wetland assessments</li> <li>Habitat restoration and monitoring</li> <li>Regulatory agency permitting</li> <li>Environmental and construction compliance monitoring</li> </ul>	<ul style="list-style-type: none"> <li>Bob Jones Pathway Natural Resources Services</li> <li>Prado Road Bridge Widening Environmental Services</li> <li>Palo Colorado Road Storm Damage Repair Project Environmental Services</li> <li>Traffic Way at Arroyo Grande Creek Bridge Replacement Environmental Services</li> <li>Villa Creek Estuary Enhancement Project Environmental Services</li> <li>Lower San Luis Obispo Fish Passage Project Environmental Services</li> <li>Arroyo Grande Creek Waterway Management Project Environmental Services</li> </ul>
<p><b>MONICA HEMENEZ   ASSOCIATE PROJECT WILDLIFE BIOLOGIST (10 YEARS   1 WITH SWCA)</b></p> <p>B.S., Animal Science</p> <p><i>Responsibilities: Biological resources surveys, assessments, and reporting</i></p> <p><b>References:</b> <b>Jacque Maher, Senior Ecologist 2 H.T. Harvey &amp; Associates Ecological Consultants</b> 530.867.1175   <a href="mailto:jmaher@harveyecology.com">jmaher@harveyecology.com</a> <b>Julie Niceswanger, Principal Environmental Specialist SoCalGas – Environmental Services</b> 209.601.7450   <a href="mailto:jniceswa@socalgas.com">jniceswa@socalgas.com</a></p>	<ul style="list-style-type: none"> <li>HAZWOPER; OSHA</li> <li>Central Coast Declining Aquatic and Semi-Aquatic Herp Workshop; The Wildlife Society</li> <li>CPR and Wilderness First Aid Certificate; American Red Cross, 2018</li> <li>The Wildlife Society</li> </ul>	<ul style="list-style-type: none"> <li>Special-status species habitat assessment, surveys, identification, and monitoring</li> <li>Biological habitat assessments and monitoring reports</li> <li>CEQA/NEPA compliance</li> </ul>	<ul style="list-style-type: none"> <li>Kern County Waste Facilities Habitat Conservation Plan Compliance</li> <li>Clear Creek Structures Environmental Services</li> <li>Gaviota Creek Secant Wall Natural Resource Surveys</li> <li>Bob Jones Pathway Natural Resources Services</li> <li>City of Atascadero Emergency Repair Projects Environmental Services</li> <li>Southern California Gas Company Emergency Repair Projects Environmental Services</li> <li>Arroyo Grande Creek Waterway Management Program Environmental Services</li> <li>Chimney Rock Road at Franklin Creek Restoration Project Environmental Services</li> </ul>

TEAM MEMBER, ROLE, YEARS OF EXPERIENCE, EDUCATION, AND RESPONSIBILITIES	LICENSES, CERTIFICATIONS, AND MEMBERSHIPS	AREAS OF EXPERTISE	RELEVANT PROJECT EXPERIENCE
<p><b>GALEN PELZMANN, QSP, QISP, CESSWI   ASSOCIATE PROJECT BIOLOGIST (7 YEARS   8 MONTHS WITH SWCA)</b></p> <p>B.S., General Biology</p> <p><i>Responsibilities: Biological resources surveys, assessments, and reporting</i></p> <p><b>References:</b>  <b>Stephanie Seay, Senior Biologist</b>                      Trihydro Corporation                      805.674.7588   <a href="mailto:sseay@trihydro.com">sseay@trihydro.com</a>  <b>David Martin, Project Scientist, Team Lead</b>                      Trihydro Corporation                      805.441.0863   <a href="mailto:dmartin@trihydro.com">dmartin@trihydro.com</a></p>	<ul style="list-style-type: none"> <li>• Qualified Stormwater Pollution Prevention Plan (SWPPP) Practitioner (QSP)</li> <li>• Qualified Industrial Stormwater Practitioner (QISP)</li> <li>• Certified Arborist, International Society of Arboriculture</li> <li>• Certified Erosion, Sediment and Stormwater Inspector (CESSWI)</li> <li>• Certified Wetland Delineator</li> </ul>	<ul style="list-style-type: none"> <li>• Wildlife biology</li> <li>• California plant communities</li> <li>• Stormwater compliance</li> <li>• Habitat restoration</li> <li>• Vegetation management / forestry</li> </ul>	<ul style="list-style-type: none"> <li>• Gaviota Creek Secant Wall Natural Resource Surveys</li> <li>• US 101/Trinidad Area Access Improvements Project Environmental Services</li> <li>• Caltrans Emergency Road and Bridge Repair Projects Environmental Services</li> <li>• Various Development and Infrastructure Improvement Projects in Fresno County</li> <li>• Pacific Gas and Electric Company Vegetation Management Support</li> <li>• Chevron and Phillips 66 Facilities Biological Resource Monitoring, Habitat Restoration, and Stormwater Compliance Projects</li> <li>• Santa Maria Refinery Habitat Restoration Project</li> </ul>
<b>Cultural Resources Team</b>			
<p><b>LEROY LAURIE   PRINCIPAL CULTURAL RESOURCES TEAM LEAD (22 YEARS   14 WITH SWCA)</b></p> <p>B.S., Social Sciences</p> <p><i>Responsibilities: Cultural resources surveys and assessment</i></p> <p><b>References:</b>  <b>Ryan Monie, Engineer</b>                      County of San Luis Obispo Public Works Department                      805.781.5523   <a href="mailto:rmonie@co.slo.ca.us">rmonie@co.slo.ca.us</a>  <b>Mike Taggart, Senior Scientist</b>                      Pacific Gas and Electric Company                      916.923.7047   <a href="mailto:m1ti@pge.com">m1ti@pge.com</a></p>	<ul style="list-style-type: none"> <li>• Society for California Archaeology</li> <li>• Association of Environmental Professionals</li> </ul>	<ul style="list-style-type: none"> <li>• CEQA/NEPA and NHPA Section 106 compliance</li> <li>• Archaeological survey, excavation, monitoring</li> <li>• Archival research, surveys, and excavations</li> <li>• Cultural resources management</li> <li>• Molluscan identification and analysis</li> </ul>	<ul style="list-style-type: none"> <li>• City of Coalinga TMP Perimeter Trail (Segment 3N) Environmental Services</li> <li>• City of Coalinga TMP Segments 1, 2, 13, and 14 Project Environmental Services</li> <li>• City of Coalinga TMP Segments 3, 4, and 9 Project Environmental Services</li> <li>• Mt. Whitney Road Reconstruction Environmental Services</li> <li>• Ashlan Avenue Widening Environmental Services</li> <li>• Polk Avenue Widening Environmental Services</li> <li>• Fresno Yosemite International Airport Passenger and Taxiway Realignment Environmental Studies</li> <li>• El Porvenir Water Systems Consolidation Environmental Services</li> </ul>

TEAM MEMBER, ROLE, YEARS OF EXPERIENCE, EDUCATION, AND RESPONSIBILITIES	LICENSES, CERTIFICATIONS, AND MEMBERSHIPS	AREAS OF EXPERTISE	RELEVANT PROJECT EXPERIENCE
<p><b>NATHAN STEVENS, PH.D., RPA   CULTURAL RESOURCES PRINCIPAL INVESTIGATOR (25 YEARS   5 WITH SWCA)</b></p> <p>Ph.D., Anthropology M.A., Anthropology B.A., Anthropology</p> <p><i>Responsibilities: Cultural resources report review</i></p> <p><b>References:</b> <b>Ryan Monie, Engineer</b> County of San Luis Obispo Public Works Department 805.781.5523   <a href="mailto:rmonie@co.slo.ca.us">rmonie@co.slo.ca.us</a> <b>Mike Taggart, Senior Scientist</b> Pacific Gas and Electric Company 916.923.7047   <a href="mailto:m1ti@pge.com">m1ti@pge.com</a></p>	<ul style="list-style-type: none"> <li>• Register of Professional Archaeologists</li> <li>• Meets and exceeds the Secretary of the Interior’s Professional Qualification standards in Archaeology and Historic Preservation</li> <li>• Society for California Archaeology</li> <li>• Society for American Archaeology</li> <li>• San Luis Obispo County Archaeological Society</li> </ul>	<ul style="list-style-type: none"> <li>• Cultural resources management</li> <li>• California history and archaeology</li> <li>• CEQA and NHPA Section 106/110 compliance</li> <li>• Archival research, surveys, and excavations</li> </ul>	<ul style="list-style-type: none"> <li>• City of Coalinga Trails Master Plan Project (Segments 3, 4, and 9) Environmental Services</li> <li>• North Pecho Valley Road Cultural Resources Support</li> <li>• Interstate 80 Express Lanes Project Archaeological Survey Report</li> <li>• Sheep Ranch Shoulder Widening Project Extended Phase I Investigation of CA-MNO-565</li> <li>• 1304 Nipomo Archaeological and Biological Studies</li> <li>• California Army National Guard Archaeological Test Excavations</li> <li>• Santa Ysabel Ranch Project Research Design and Data Recovery</li> <li>• Arroyo Grande Creekside Path Project Archaeological Survey</li> </ul>
<p><b>MORGAN BIRD   STAFF ARCHAEOLOGIST (10 YEARS   6 WITH SWCA)</b></p> <p>B.A., Social Sciences, m: Anthropology/ Geography</p> <p><i>Responsibilities: Cultural resources surveys and assessment</i></p> <p><b>References:</b> <b>Ryan Monie, Engineer</b> County of San Luis Obispo Public Works Department 805.781.5523   <a href="mailto:rmonie@co.slo.ca.us">rmonie@co.slo.ca.us</a> <b>Mike Taggart, Senior Scientist</b> Pacific Gas and Electric Company 916.923.7047   <a href="mailto:m1ti@pge.com">m1ti@pge.com</a></p>	<ul style="list-style-type: none"> <li>• Society for California Archaeology</li> </ul>	<ul style="list-style-type: none"> <li>• Archaeology</li> <li>• Cultural resources analysis</li> <li>• CEQA / NEPA compliance</li> <li>• Mapping</li> <li>• Osteology and forensic anthropology</li> <li>• Lithic analysis</li> </ul>	<ul style="list-style-type: none"> <li>• City of Coalinga TMP Perimeter Trail (Segment 3N) Environmental Services</li> <li>• City of Coalinga TMP Segments 1, 2, 13, and 14 Project Environmental Services</li> <li>• City of Coalinga TMP Segments 3, 4, and 9 Project Environmental Services</li> <li>• Mt. Whitney Road Reconstruction Environmental Services</li> <li>• Ashlan Avenue Widening Environmental Services</li> <li>• Polk Avenue Widening Project Environmental Services</li> <li>• Fresno Yosemite International Airport Passenger and Taxiway Realignment Environmental Studies</li> <li>• Brite Road and Mirasol Avenue Overlay Archaeological and Historic Property Survey Reports</li> </ul>

TEAM MEMBER, ROLE, YEARS OF EXPERIENCE, EDUCATION, AND RESPONSIBILITIES	LICENSES, CERTIFICATIONS, AND MEMBERSHIPS	AREAS OF EXPERTISE	RELEVANT PROJECT EXPERIENCE
<p><b>DANIEL HERRICK   LEAD ARCHITECTURAL HISTORIAN / PRESERVATION PLANNER (11 YEARS)</b></p> <p>M.H.C. Heritage Conservation B.A., History</p> <p><i>Responsibilities: Built environment evaluation</i></p> <p><b>References:</b>  <b>Jeffery Berg, Senior Project Architect</b>                      Devcon Construction Inc.                      408.964.5616   <a href="mailto:jberg@devcon-const.com">jberg@devcon-const.com</a>  <b>Scott Nunes, Director of Building Sciences, SoCal</b>                      Millennium Consulting Associates                      424.293.8845   <a href="mailto:snunes@mecaenviro.com">snunes@mecaenviro.com</a></p>	<ul style="list-style-type: none"> <li>• Member, American Planning Association</li> <li>• Member, California Preservation Foundation</li> <li>• Meets the SOI Professional Qualifications Standards in Architectural History and History</li> </ul>	<ul style="list-style-type: none"> <li>• Eligibility determinations for NRHP, CRHR, and local inventories in California</li> <li>• Historic District and Cultural Landscape analyses</li> <li>• Specialized expertise in historic preservation planning and policy</li> <li>• SOI Standards review and compliance</li> <li>• NHPA Section 106 / NEPA / CEQA</li> </ul>	<ul style="list-style-type: none"> <li>• Ashlan Avenue Widening Project Environmental Services</li> <li>• Merced Street Reconnection CEQA Compliance</li> <li>• Sonoma Fire Damaged Paving CEQA Compliance</li> <li>• Cummings Valley and Bear Valley Cultural Resources Services</li> <li>• Buena Vista Boulevard Rehabilitation Construction Cultural Resources Services</li> <li>• Mills Drive and Park Drive Roadway Improvements Project Cultural Resources Services</li> <li>• Mt. Whitney Road Reconstruction Environmental Services</li> </ul>
<b>AARDVARK BIOLOGICAL SERVICES LLC</b>			
<p><b>STEPHANIE HINES   BIOLOGIST (16 YEARS   5 WITH AARDVARK)</b></p> <p>M.A., Natural Resources and Environmental Management</p> <p><i>Responsibilities: Biological resources surveys</i></p> <p><b>Reference:</b>  <b>Alan Roseto, Associate Environmental Planner</b>                      Caltrans District 6                      408.533.5873   <a href="mailto:alan.roseto@dot.ca.gov">alan.roseto@dot.ca.gov</a></p>	<ul style="list-style-type: none"> <li>• CDFW Plant Voucher Collecting Permit No. 2081(a)-18-150-V</li> <li>• International Society for Arboriculture Certified Arborist #WE-10298A</li> <li>• California Department of Pesticide Regulation Qualified Applicator Certificate #126376</li> <li>• Blunt-nosed Leopard Lizard Level II Surveyor</li> </ul>	<ul style="list-style-type: none"> <li>• Rare Plant Surveys</li> <li>• Certified Arborist</li> <li>• Vegetation Mapping</li> <li>• Wildlife Protocol-level &amp; Nesting Bird Surveys</li> <li>• Compliance Monitoring</li> </ul>	<ul style="list-style-type: none"> <li>• California High Speed Rail, CP 2-3</li> <li>• SCE Live Fuel Moisture Monitoring Program</li> <li>• SCE Deteriorated Pole Projects in Kern, Tulare, and Fresno Counties</li> <li>• SCE Routine Line Clearance Surveys in Fresno County</li> <li>• SoCalGas Pipeline Maintenance Activities in Kern County</li> </ul>



TEAM MEMBER, ROLE, YEARS OF EXPERIENCE, EDUCATION, AND RESPONSIBILITIES	LICENSES, CERTIFICATIONS, AND MEMBERSHIPS	AREAS OF EXPERTISE	RELEVANT PROJECT EXPERIENCE
<b>HARO ENVIRONMENTAL</b>			
<p><b>ELLIOT HARO   PRINCIPAL SCIENTIST</b> (25 YEARS   11 WITH HARO)</p> <p>M.S., Soil Science B.S., Soil Science</p> <p><i>Responsibilities: Geoenvironmental services management and implementation.</i></p> <p><b>Reference:</b> <b>Mark Witsoe, Director</b> <b>County of Kern Airports District</b> 661.391.1817   <a href="mailto:witsoem@kerncounty.com">witsoem@kerncounty.com</a></p>	<ul style="list-style-type: none"> <li>Registered Environmental Assessor (REA I; State program discontinued)</li> <li>Hazardous Waste Operations and Emergency Response (HAZWOPER) 40-hour training and yearly 8-hour refresher</li> </ul>	<ul style="list-style-type: none"> <li>Phase I and II ESAs</li> <li>Soil and groundwater investigations</li> <li>Soil and groundwater remediation</li> <li>Remediation technology evaluation</li> <li>Site characterization</li> <li>Remediation system operations and maintenance</li> </ul>	<ul style="list-style-type: none"> <li>City of Coalinga TMP Segments 3, 4, and 9 Project Environmental Services</li> <li>Brisco Interchange Project Phase I ISA</li> <li>Sri Padma LLC Groundwater Remediation</li> <li>Sutter Avenue Landfill Groundwater Monitoring and Reporting</li> <li>Archer Street Property Phase I ESA and Soil Vapor Sampling and Reporting</li> <li>Buckley Road TCE Soil, Soil Vapor, and Groundwater Investigation</li> </ul>
<p><b>TIM NELLIGAN   PROFESSIONAL ENGINEER</b> (27 YEARS   11 WITH HARO)</p> <p>B.S., Environmental Engineering</p> <p><i>Responsibilities: Geoenvironmental services oversight and report reviews.</i></p> <p><b>Reference:</b> <b>Mark Witsoe, Director</b> <b>County of Kern Airports District</b> 661.391.1817   <a href="mailto:witsoem@kerncounty.com">witsoem@kerncounty.com</a></p>	<ul style="list-style-type: none"> <li>Professional Engineer # C68666</li> <li>Hazardous Waste Operations and Emergency Response (HAZWOPER) 40-hour training and yearly 8-hour refresher</li> </ul>	<ul style="list-style-type: none"> <li>Soil and groundwater investigations</li> <li>Data analysis and management</li> <li>Remediation technology evaluation</li> <li>Engineering design</li> <li>Construction oversight</li> <li>Operation and maintenance</li> </ul>	<ul style="list-style-type: none"> <li>City of Coalinga TMP Segments 3, 4, and 9 Project Environmental Services</li> <li>Brisco Interchange Project Phase I ISA</li> <li>Sri Padma LLC Groundwater Remediation</li> <li>Archer Street Property Phase I ESA and Soil Vapor Sampling and Reporting</li> <li>Various San Luis Obispo County Phase I ISAs</li> <li>Former Dean Alco Site Soil and Groundwater Remediation of Solvents</li> </ul>

## D. SCOPE OF WORK

The following section includes a detailed sample scope of work that could be applicable to a project under the on-call contract. SWCA will provide a detailed, project-specific scope of work and cost estimate for each project under the on-call contract, based on project- and site-specific details.

### 1. SCOPE OF WORK

The following scope of services identifies the tasks SWCA will complete to prepare an Initial Study, anticipated to lead to an MND, and technical studies required for CEQA and NEPA compliance that are independent, objective, and unbiased. Our project team has a reputation and long-demonstrated capacity to prepare neutral and unbiased environmental documents. Our team would apply this high level of integrity and independent judgement to the environmental compliance documentation for the proposed project.

As discussed previously, we believe we can utilize our recent and ongoing experience preparing CEQA/NEPA technical reports for Segments 1, 2, 3, 3N, 4, 9, 13 and 14 of the TMP to build efficiencies in our scope and budget for this project. We would do so by building on our existing knowledge of the project, project area, resources of concern, and familiarity with Caltrans staff and local tribal groups; repurposing previous deliverables as templates for the proposed project; and implementing previous feedback we received from City and Caltrans staff and local tribal groups on the deliverables prepared for the previous TMP projects we have supported.

#### A. TASK 1: INFORMATION REVIEW, PROJECT DESCRIPTION, AND PRELIMINARY ENVIRONMENT STUDY FORM

##### *Task 1.1: Project Management*

SWCA project management will include general management of the SWCA team, coordination and correspondence with the City, management of the project scope and budget, and QA/QC. An [SWCA Project Manager](#) will be the day-to-day contact and responsible for overseeing all aspects of the environmental analysis, communicating and coordinating with City staff, and ensuring adherence to the schedule and budget. This task also includes ongoing correspondence and periodic meetings with City staff to discuss the progress of the project and any items needing additional coordination.

##### *Task 1.2: Information Review*

Following receipt of notice to proceed (NTP), SWCA staff will review all background documents, project documents, and project design plans available and prepare a request for information (RFI) for any additional project details that are needed to prepare a thorough project description that meets funding requirements, controls the scope of the environmental process, and ensures consistency among all CEQA/NEPA deliverables.

##### *Task 1.3: Project Description*

Following NTP and feedback from the City in response to the RFI, SWCA will coordinate with the City to prepare the draft project description for review by the City based on the project plans (as available or modified, as necessary) and existing documentation, as well as any additional information provided by the project team. The project description will also include any details pertinent to CEQA analysis. Upon receipt of comments on the draft submittal, SWCA will finalize the project description and prepare a revised draft for City review prior to finalizing for use in CEQA/NEPA technical reports.

### ***Task 1.4: Preliminary Environmental Study Form***

If required, SWCA will prepare a PES form, using the most updated version available on the Caltrans SER, which is required for all Local Assistance projects. The content of the PES will be populated with information that would have been gathered during preparation of the TMP, and the PES will provide sufficient information to determine the environmental issues to be addressed and the evaluations and/or studies that must be undertaken for CEQA/NEPA environmental clearance. Sections A–G of the PES must be completed, and an early coordination meeting with the City and Caltrans District Local Assistant Engineer (DLAE) will be requested. Based on our recent experience, we anticipate this meeting may be virtual or may not be necessary, as determined by Caltrans staff. This task includes a site visit and participation in the early coordination meeting with Caltrans (anticipated to be via conference call) by an [SWCA Project Manager](#). Where appropriate, SWCA will utilize the PES prepared and approved by Caltrans for Segments 1, 2, 13, and 14 as an example and will take previous Caltrans feedback into consideration while preparing the PES for additional active transportation projects under the on-call contract to avoid receiving redundant comments from Caltrans and hopefully facilitate a faster review process. SWCA staff will also be available to assist City staff with any follow-up coordination with Caltrans if questions about the PES arise.

## **B. TASK 2: INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION**

### ***Task 2.1: Administrative Draft IS/MND***

SWCA will prepare the Administrative Draft IS/MND using the City's preferred template (or using the IS/MND prepared by SWCA for Segments 1, 2, 13, and 14 as a template). Preparation of the CEQA IS Checklist will include an assessment of all resources as required by State CEQA Guidelines Appendix G. The environmental analysis will incorporate all previously prepared technical studies and any information provided by the City, its subconsultants, or other agencies. Project-specific air emissions will be quantified using the California Emission Estimator Model (CalEEMod), and output spreadsheets will be included as an attachment to the IS/MND. Additional background information will be obtained from the City of Coalinga General Plan, the TMP, any applicable planning documents, resource agency online documents, and our in-house library.

The Administrative Draft IS/MND will be written in language understandable to the public and decision makers and will utilize graphics and tables to clearly present information. It will be concise and focus on the most important issues identified through public and/or internal scoping. Key issue areas are anticipated to include biological resources, noise, and temporary construction-related impacts. The IS/MND will include an MMRP, which will identify each mitigation measure, the appropriate milestone or timing to implement the measure, the responsible party, and any reporting requirements.

### ***Task 2.2: Draft IS/MND and CEQA Noticing***

This task assumes up to two rounds of City review and revision for all sections of the IS/MND. Following receipt of comments from the City, SWCA will finalize the Draft IS/MND and MMRP for public review and circulation. SWCA will prepare all required CEQA notices, including the Notice of Intent to Adopt a Mitigated Negative Declaration (NOI), Summary Form for State Clearinghouse submittal, and Notice of Completion (NOC). SWCA will submit electronic copies of the Draft IS/MND, MMRP, and notices and assumes the City will reproduce the IS/MND and submit to all agencies and interested parties identified on a City-approved mailing list, including the State Clearinghouse for circulation. SWCA assumes the City will be responsible for all public noticing, such as onsite posting, newspaper advertisement listing, and filing the NOC at the Fresno County Clerk's office.

### ***Task 2.3: Response to Comments and Final IS/MND***

After the close of the 30-day public comment period on the Draft IS/MND, SWCA will review agency and public comments received by the City. Although not strictly required by CEQA for an MND, if requested by the City, SWCA will prepare written responses to substantive comments received on the IS/MND for the administrative record and to

inform decision makers. SWCA assumes no more than 10 substantive comments will require responses. SWCA will incorporate any necessary clarifications and edits and prepare the Final IS/MND and MMRP. SWCA will prepare a draft Notice of Determination (NOD) for the City's review and assumes the City will file the NOD at the Fresno County Clerk's office upon final project determination. This task does not include payment of California Department of Fish and Wildlife (CDFW) CEQA Environmental Document Filing Fees or Fresno County Clerk processing fees.

### C. TASK 3: ANTICIPATED TECHNICAL STUDIES

Based on our understanding of the project, project area, resources of concern, and experience preparing the PES and technical studies for Segments 1, 2, 3, 4, 9, 13, and 14, as well as our coordination with Caltrans staff during the preparation of those deliverables, we have identified the following technical studies we anticipate will be identified in the PES for additional active transportation projects under the on-call contract. To the extent feasible, SWCA will utilize previously prepared technical studies as templates for preparing the following technical studies to be as efficient as possible with our budget and schedule.

#### *Task 3.1: Natural Environment Study – Minimal Impacts*

SWCA understands biological resources, including wetlands and special-status species, were considered during preparation of the TMP and wetlands were found to be present in the vicinity of Segment 3. The following 22 special-status species are considered to have the potential to occur in the city of Coalinga:

- great Valley Mesquite Scrub
- pale-yellow layia (California Native Plant Society [CNPS] Rank 1B.1)
- San Joaquin woollythreads (Federal Endangered)
- forked fiddleneck (CNPS Rank 4.2)
- California jewelflower (Federal Endangered, State Endangered)
- Hoover's eriastrum (CNPS Rank 4.2)
- recurved larkspur (CNPS Rank 1B.2)
- Northern California legless lizard (State Species of Special Concern [SSC])
- California glossy snake (State SSC)
- San Joaquin coachwhip (State SSC)
- blunt-nosed leopard lizard (Federal Endangered, State Endangered)
- Hopping's blister beetle (CDFW Special Animal)
- Morrison's blister beetle (CDFW Special Animal)
- tricolored blackbird (State Threatened)
- LeConte's thrasher (State SSC)
- burrowing owl (State SSC)
- Swainson's hawk (State Threatened)
- short-nosed kangaroo rat (State SSC)
- western mastiff bat (State SSC)
- American badger (State SSC)
- San Joaquin kit fox (Federal Endangered, State Threatened)
- San Joaquin pocket mouse (State SSC)

SWCA will evaluate the presence/absence of sensitive botanical and wildlife resources and provide the findings in an NES-MI. The NES-MI will consist of an impact analysis of the sensitive biological resources with potential to occur within the project impact area. In preparation of this proposal, SWCA has reviewed the existing data and conducted an updated review of species that would need to be evaluated for this project. This list of species was acquired through a 5-mile radius search of the project impact area, through queries of the U.S. Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) planning tool and CDFW California Natural Diversity Database (CNDDDB).

In support of the NES-MI, SWCA would request an official species list from the USFWS, which lists all federal species that would need to be taken into consideration. SWCA will also reach out to the Caltrans District Biologist to request that Caltrans submit a request for a species list from the National Oceanic and Atmospheric Administration National

Marine Fisheries Service (NOAA Fisheries) as a matter of protocol, even though we do not anticipate any impacts to sensitive aquatic species. This is a required protocol of Caltrans and may be subject to change in the future by NOAA. Per Caltrans requirements, the official species lists must be acquired within 6 months of submitting the NES-MI for review.

Following the database search and literature review, SWCA will coordinate with our subconsultant Aardvark to conduct a seasonally appropriate field survey to collect the baseline information for vegetation communities, habitat types, and plant and wildlife species. Resources identified during the field survey will be mapped with Global Positioning System (GPS)/GIS and overlain on plans and/or aerials provided by the City.

The botanical survey will follow the applicable guidelines from the USFWS *General Rare Plant Survey Guidelines* and CDFW *Guidelines for Assessing the Effects of Proposed Projects on Rare, Threatened, and Endangered Plants and Natural Communities*. Reconnaissance wildlife surveys will be conducted concurrently with the botanical surveys to add to the previous botanical and wildlife inventory.

We understand wetland resources are present in the vicinity of Segment 3; however, we assume future projects under the on-call contract would be designed to avoid impacts to creeks and associated aquatic resources and that formal jurisdictional delineations will not be necessary. If determined necessary by the City or Caltrans, SWCA can provide this service under a contract amendment.

The NES-MI will include a description of each project alternative currently under consideration; regulatory overview; study methods; documentation of existing conditions; special-status plant and animal species, sensitive habitats, and aquatic features; evaluation of permanent, temporary, direct, indirect, and cumulative impacts; and recommended avoidance and minimization measures. The NES-MI will also adequately address invasive plant species as required by Executive Order 13112.

SWCA feels our team is particularly well qualified to prepare NES-MIs for future projects under the on-call contract in the most efficient manner possible since our staff have already completed biological and botanical surveys for Segments 1, 2, 3, 4, 9, 13 and 14. Our staff have prepared and are currently preparing several NES-MI documents for various local agency clients, and our biologists have prepared NES-MIs directly for Caltrans under a 9-year staff augmentation contract with Caltrans District 5. SWCA has a very thorough understanding of the NES-MI template and requirements. To maintain a high level of efficiency, SWCA would use existing documents from the area to the extent feasible, which would be primarily used as reference to capture existing data on species occurrences in the region. SWCA will compile information from these individual studies and will use the most current Caltrans SER template available to prepare the Draft NES-MI for submittal to the City and Caltrans.

### ***Task 3.2 Biological Assessment***

If, during preparation of the NES-MI, the project is determined to have the potential to result in adverse effects to a federally listed species or critical habitat that necessitate mitigation, preparation of a BA will be required. The BA shall be prepared to evaluate the potential impacts to species that are listed as threatened, endangered, or candidate species under the FESA. The BA shall be prepared in accordance with the legal requirement founds in Section 7(a)(2) of the FESA (16 United States Code [USC] 1536(c) and shall follow the latest template in the Caltrans SER.

### ***Task 3.3: Cultural Resources Studies***

#### ***Task 3.3.1: Archaeological Survey Report***

##### ***Area of Potential Effects Mapping Assistance***

SWCA will prepare an Area of Potential Effects (APE) map that includes a delineation of the area of direct impact and area of indirect effects. The map will depict the existing and proposed right-of-way, staging areas, and location of any

cultural resources identified in the APE. The map will be created at a scale of 1":200' and printed on 11 × 17 sheets. The APE map will be consistent with the guidance in the Caltrans SER and consistent with previous guidance received from City and Caltrans staff. The APE map will also include the appropriate signature blocks for Caltrans reviewers.

### ***Records Search***

SWCA will conduct a records search for the project area at the California Historical Resources Information System (CHRIS) Southern San Joaquin Valley Information Center (SSJVIC), located at California State University, Bakersfield. SWCA assumes that Caltrans will require a 1-mile search radius. SWCA further assumes that the records search will be completed at the SSJVIC for a maximum direct cost of \$900.00 and will be conducted at standard rates. If rush rates are required, then a Change Order may be necessary. We will also check to see how the records search results we received for previous segments can be used to avoid any unnecessary overlap with this records search to try to reduce costs.

### ***Native American Coordination***

Pursuant to 36 Code of Federal Regulations (CFR) Section 800.4(a)(3), preparation of the ASR and HPSR will include coordination with up to 20 local Native American individuals and groups who may have knowledge of, or concerns about, Native American resources in the area. SWCA will initiate this task by contacting the NAHC to request a Sacred Lands File search and a list of Native American contacts. Upon receipt of the Sacred Lands File search, SWCA will prepare and mail letters to each of the NAHC-listed contacts, requesting information, in writing, concerning any Native American religious or cultural resources within or immediately adjacent to the project area. Up to two telephone calls will be made to each of the Native American groups on the NAHC list to document good-faith efforts at follow-up. This consultation is for NHPA Section 106 purposes only. SWCA assumes that the City will conduct Native American consultation as required by AB 52.

### ***Archaeological Survey Report***

SWCA will conduct an intensive-level archaeological survey of the area of direct impacts. SWCA will survey the APE and prepare updates to the California Department of Parks and Recreation (DPR) 523 Series forms for the portion of the site within the APE. No testing or excavation will be conducted, nor will any artifacts, samples, or specimens be collected during the survey.

Upon completion of the field survey, SWCA will prepare the ASR according to Caltrans' current guidance as specified in the SER. The ASR will document the results of the records search, Native American scoping, and field survey. The report will include maps depicting the area surveyed for cultural resources. Locations of sensitive archaeological sites or Native American cultural resources may be depicted or described in the report and will be considered confidential; therefore, the report may not be distributed to the public. This report will be submitted to the City and Caltrans for review.

SWCA assumes that no archaeological resources will be encountered; any additional previously unrecorded or newly recorded archaeological resources identified during the records search or survey would require a change order for formal recordation. The survey area will be limited to the direct APE. SWCA assumes that preparation of the ASR will not require more than one revision based on comments from Caltrans or the City.

### **Task 3.3.2: Historic Resources Evaluation Report**

SWCA understands that portions of the areas surrounding the APE were historically developed, and historical resources may be required to be evaluated as part of the cultural resources studies. SWCA understands that several prior studies (including those prepared for previous segments and by Caltrans for work along State Route 99) have been conducted within and near the APE, which, upon receipt of the records search effort described under [Task 3.3.1](#),



will be reviewed for adequacy and applicability to the current project. The following is a basic summary of steps taken to complete the HRER.

#### ***Local Governments/Local Historic Group Coordination***

Pursuant to 36 CFR 800.4(a)(3), documentation will include coordination with up to five individuals and organizations who may have knowledge of, or concerns with, historic properties in the area. Coordination will include inquiries to local governments and historic groups regarding their knowledge of historic properties in the immediate vicinity of the APE. Up to two telephone calls will be made to each of the groups to document “good-faith” efforts of follow-up.

#### ***Built Environment Survey, Archival Research, and California Department of Parks and Recreation Forms***

Our qualified architectural history team is highly familiar with the SER *Volume 2, Cultural Resources: Exhibit 1.1*, which outlines the 2014 *First Amended Programmatic Agreement among the Federal Highway Administration, the Advisory Council on Historic Preservation, the California State Historic Preservation Officer, and the California Department of Transportation Regarding Compliance with Section 106 of the National Historic Preservation Act, as It Pertains to the Administration of the Federal-Aid Highway Program in California* (Caltrans PA). In addition to providing guidance for the assessment of effects to historic properties, the Caltrans PA provides evaluation exemptions for various types of properties within the APE, including those that visibly lack integrity.

Per Caltrans requirements, SWCA qualified architectural historians will direct an intensive-level survey of the entire APE to identify and document previously unrecorded historic properties that may be impacted by the proposed project. For the purposes of this proposal and cost estimate, SWCA assumes that the APE will include the direct project footprint and any adjacent buildings, structures, or objects. During the survey, architectural historians will record each property address within the APE using tablet computers prepopulated with relevant data about the project area and its setting to streamline and accelerate the field recordation process. Field documentation will also include digital photographs of each property to support field observations. Following the field survey, archival research will be conducted to ascertain the age, alterations, and significance of each architectural resource. The archival research will entail a review of historic documents, records, and photographs for information about each property and resources that may be contained therein. Properties that are found to be significantly altered and no longer contain sufficient integrity to convey their historical significance will be exempted from further study, in accordance with the Caltrans PA. Details of these properties and the justification for their exemption will be presented to the Caltrans reviewer for concurrence.

Properties that do not qualify for exemption in accordance with the Caltrans PA will be formally recorded on individual DPR Series 523 forms and will be evaluated for listing in the National Register of Historic Places (NRHP) and California Register of Historical Resources (CRHR), and for local listing. SWCA understands that the project area is highly urbanized with buildings older than 45 years of age, some of which have not been previously evaluated for historical significance. SWCA assumes that a maximum of four properties containing buildings of historic age, that cannot be exempted in accordance with the Caltrans PA, are located within the project area and would require recordation on DPR Series 523 forms. Should additional resources older than 45 years be identified within the project area, SWCA would request a change order to conduct the additional work.

#### ***Historical Resources Evaluation Report***

Upon completion of the APE map, coordination with local historical groups, and the built environment survey and archival research, SWCA will prepare an HRER. The HRER will be prepared according to current guidance as specified in Caltrans SER Volume 2. SWCA assumes only one round of revisions to the HRER will be required.

#### **Task 3.3.3: Historic Property Survey Report**

Upon completion of the ASR ([Task 3.3.1](#)), SWCA will prepare a short-format Caltrans HPSR according to Caltrans’ current guidance, as specified in the SER. The HPSR is the overarching document that summarizes the results of the



cultural resources investigation; it will include a project description; a description of the APE; details of coordination with Native American groups/individuals, local government, and historic groups; a summary of identification efforts; information regarding any properties identified within the APE; a list of attached documentation; and the findings of the study. SWCA assumes that only one revision to the HPSR will be required. If the project APE is found to contain historic properties, as described under NHPA Section 106, additional cultural studies would become necessary, SWCA has provided additional budget to include up to four additional resources.

#### **Task 3.4: Phase I Initial Site Assessment**

Haro Environmental will prepare a Phase I ISA consistent with ASTM Standard E1527-13, *Standard Practice for Environmental Site Assessments* and Caltrans SER *Environmental Guidance Handbook, Volume 1, Chapter 10 Hazardous Materials, Hazardous Waste, and Contamination, Initial Site Assessment*. The purpose of the ISA is to evaluate the potential for soil or groundwater contamination from current or past use, storage, and/or handling of hazardous materials on or near the project area. To evaluate the potential for hazardous materials, Haro Environmental will research the past land use near the project area through aerial photographs, oil and gas well maps, interviews, and other records.

Haro Environmental will prepare a report summarizing the results of the ISA, which will present the findings regarding past land use on and around the project area, an opinion regarding the potential for soil or groundwater contamination potentially affecting the project area, the potential for lead-based paint and asbestos, and recommendations for additional assessment, if deemed necessary. The collection and analysis of any media (e.g., soil, groundwater) is not part of this scope. Based on the findings of the ISA, recommendations for additional assessment including a PSI will be provided, if warranted.

## **D. DELIVERABLES**

SWCA is proposing the following deliverables for the sample project, identified by task:

- **Task 1: Information Review, Project Description, and Preliminary Environment Study Form**
  - Request for Information
  - Project Description
  - Preliminary Environment Study Form
- **Task 2: Initial Study and Mitigated Negative Declaration**
  - Administrative Draft Initial Study/Mitigated Negative Declaration
  - Draft Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program
  - Notice of Intent (NOI), Notice of Availability (NOA), Notice of Completion (NOC), State Clearinghouse Summary Form
  - Response to Comments and Final IS/MND
  - Notice of Determination
- **Task 3: Anticipated Technical Studies**
  - Natural Environment Study – Minimal Impacts
  - Biological Assessment (if necessary)
  - Area of Potential Effects Map
  - Archaeological Survey Report
  - Historic Resources Evaluation Report
  - Historic Property Survey Report
  - Phase I Initial Site Assessment

## E. SCHEDULE OF WORK

SWCA would be prepared to initiate the appropriate scope of work immediately after receiving a signed contract and NTP. SWCA will commence the scope of work immediately following NTP ([Table 2](#)).

**Table 2. Proposed Schedule**

MILESTONE	TIMEFRAME <sup>1</sup>
<b>TASK 1: INFORMATION REVIEW, PROJECT DESCRIPTION, AND PRELIMINARY ENVIRONMENT STUDY FORM</b>	
Task 1.1: Project Management	Throughout project duration
Task 1.2: Information Review	2 weeks following NTP
Task 1.3: Project Description	2 weeks following response to RFI
Task 1.4: Preliminary Environmental Study Form	2 weeks following approval of Project Description
<b>TASK 2: INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION</b>	
Task 2.1: Administrative Draft IS/MND	30 days following completion of technical studies
Task 2.2: Draft IS/MND and CEQA Noticing	2 weeks following receipt of comments on Admin IS/MND
Task 2.3: Response to Comments and Final IS/MND	2 weeks following close of 30-day public review period
<b>TASK 3: ANTICIPATED TECHNICAL STUDIES</b>	
Task 3.1: Natural Environment Study – Minimal Impacts	4–6 weeks <sup>2</sup>
Task 3.2: Biological Assessment (if necessary)	2-4 weeks following approval of NES-MI <sup>3</sup>
Task 3.3: Cultural Resources Studies	
Task 3.3.1: Archaeological Survey Report	8–12 weeks <sup>4</sup>
Task 3.3.2: Historic Resources Evaluation Report	8–12 weeks <sup>4</sup>
Task 3.3.3: Historic Property Survey Report	8–12 weeks <sup>4</sup>
Task 3.4: Phase I Initial Site Assessment	4–6 weeks
<b>TOTAL ESTIMATED PROJECT DURATION</b>	<b>8–9 months following NTP<sup>2</sup></b>

<sup>1</sup> This timeframe does not account for City or other agency review periods.

<sup>2</sup> This schedule will commence once requested data is obtained. The timing of botanical surveys is seasonally restricted and must be completed during spring and early summer, which will affect the overall project duration.

<sup>3</sup> The need for this technical study will be determined following field work completed for Task 3.1.

<sup>4</sup> This schedule assumes no delays due to receipt of records search results or delays in response from the NAHC. For a project of this size, the typical response time from the SSJVIC and the NAHC is 2 to 3 weeks. In the event requests are received sooner than the typical 3-week timeframe, it is possible this study may be completed before the estimated 45 days.

## 2. COST CONTROL AND BUDGETING METHODOLOGY

SWCA understands that agency staff and management have a vested interest in the final product and are required to defend the content and recommendations found in these documents to decision makers and the public. SWCA also understands that agency staff and management are often constrained by strict budget and schedule limitations. SWCA’s philosophy in preparing CEQA- and NEPA-compliant documents includes working closely with the lead agency with respect to potentially critical issues that are identified at any point in the document preparation process.

By communicating frequently throughout each project’s preparation period, SWCA’s project manager will keep City staff informed of the status, budget, and approach for the project. If requested, we can also prepare regular progress reports, which are sent out via e-mail to the SWCA team and client to provide updates on the status and budget. The progress reports identify action items that have been completed or are still pending and document the progress of tasks identified in the scope of work. Whether it is through the use of regular status reports or other means, by

communicating frequently throughout the project, we keep clients fully informed about project progress and identify issues that need to be quickly resolved. This process ensures that the project is kept within the agreed upon schedule, scope, and budget.

SWCA has a successful record of meeting or beating document delivery deadlines and client schedule expectations. To ensure that the same is true for projects under the on-call contract, SWCA will develop a detailed schedule for each project that identifies critical (high-level) project milestones (such as posting public notices and/or delivery of draft and final documents), as well as independent, detailed individual tasks and action items (such as step-by-step review cycles) with the critical milestones. This schedule will be maintained throughout the life of the project. To ensure compliance with the project schedule and budget, SWCA's project managers—Jacqueline, Brandi, and Cassidy—will regularly review the project schedule, update the schedule as necessary, closely track critical path items, and look to identify potential “pinch points” that could jeopardize critical milestones or affect the budget. This information will be provided to the City as part of regular status calls, as well as recommendations for resolution.

Staff availability and responsiveness are critical elements to consider when managing and delivering work on projects with a constrained schedule and/or budget. We have dedicated staff for this project and ensure, through schedule and workload forecasting, that they can fully support future projects from start to finish. If key personnel become unavailable through uncontrollable circumstances (i.e., illness, family, etc.), the SWCA team has a deep bench of staff that we can draw from to ensure that we still meet our proposed schedule and budget. SWCA is unique in our ability to ensure timely completion of projects on time and within the approved budget because of our number of experienced local professionals.

## A. COST AND SCHEDULE MINIMIZATION

Our team strongly believes that the practice of high-quality, responsive work is the essence of cost optimization. We integrate cost-saving strategies into every project, including allocating local qualified staff to a project, using proven project tracking to prioritize and ensure key deliverables are on schedule, and implementing our rigorous QA/QC process.

Our cost-saving strategies include the following:

1. SWCA has developed standardized data collection procedures, data forms, and QA/QC to reduce time spent on tasks while ensuring a consistent, quality product.
2. SWCA selects our project team members based on their deployment locations and local resource knowledge to expedite field mobilization and utilize staff members who are most knowledgeable in the area and potential resources of concern.
3. SWCA coordinates closely with our clients to schedule tasks during the appropriate timeframes to reduce the need for repeated work, should there be project delays.
4. SWCA has planners and resource specialists who are cross-trained in several disciplines, enabling them, during site visits, walkdowns, or agency meetings, to discuss and review with the team many disciplines, as opposed to sending multiple technical specialists to represent each discipline.
5. SWCA implements a project-tracking system that was developed to efficiently manage project tasks.
6. SWCA helps clients decide where certain tasks, such as biological and/or cultural monitoring, should be focused, and the extent of monitoring/reporting needed based on the constraints identified at project locations.

SWCA has a successful record of meeting or beating document delivery deadlines and client schedule expectations. To ensure that the same is true for City projects, SWCA will develop a detailed schedule for each project that identifies both critical (high-level) project milestones (such as publication of an NOI and/or delivery of Draft and Final

IS/MNDs), as well as independent, detailed individual tasks and action items (such as step-by-step review cycles) with the critical milestones. This schedule will be maintained throughout the life of the project.

For each specific project, SWCA also has the benefit of being able to utilize our recent and ongoing experience preparing CEQA/NEPA technical reports for Segments 1, 2, 3, 3N, 4, 9, 13, and 14 of the City's TMP to build efficiencies in our scope and budget. We believe this will enable us to be more cost effective and facilitate a quicker overall schedule for this project.

## E. CONFLICT OF INTEREST STATEMENT

SWCA does not have any financial, business, or other relationship with the City that may have an impact on the outcome of the contract or the construction of projects under the on-call contract; current clients who may have a financial interest in the outcome of this contract or the construction projects that will follow; or financial interest or relationship with any construction company that might submit a bid on the construction projects.

## F. LITIGATION

SWCA has provided the following outstanding lawsuits, including claims both settled and unsettled, for the past 5 years. ***Please note that the following claims are not associated with any members of the proposed team.***

FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT #7 V SWCA, INC., LONGHORN EXCAVATORS, INC. AND C.S. BRITTON, INC.	
Name of Project Owner:	Fort Bend County Levee Improvement District #7
Filing Date:	November 21, 2022
Court:	434th Judicial District Court, Richmond, Texas
Case No.:	22-DCV-299033
Basis for Claim:	Alleged stream restoration failure due to construction errors; SWCA was drawn in as a related party.
Claim or Suit Amount:	N/A
Current Status:	Ongoing
Award or Settlement Amount:	N/A

DONNA CHICK, AS ADMINISTRATOR OF THE ESTATE OF LOUISE BARBUZZI V. ROLFE HOUSE LIMITED PARTNERSHIP D/B/A ROLFE HOUSE APARTMENTS; SHP MANAGEMENT CORPORATION; NEW ENGLAND ENVIRONMENTAL, INC.; SWCA, INC.; AND OCCUHEALTH, INC.	
Name of Project Owner:	Rolfe House Limited Partnership D/B/A Rolfe House Apartments
Filing Date:	May 2021
Court:	Commonwealth of Massachusetts, Suffolk, SS., Superior Court Department
Case No.:	Civil Action No. 2084 CV 00745
Basis for Claim:	Tenant of retirement home succumbed to legionella; claim alleges that Rolfe House was negligent for not properly managing its plumbing system; SWCA was drawn in as a related party.
Claim or Suit Amount:	N/A
Current Status:	Ongoing
Award or Settlement Amount:	N/A

**DYNAMIC ENERGY V. SWCA, INCORPORATED**

<b>Name of Project Owner:</b>	Dynamic Energy
<b>Filing Date:</b>	March 25, 2020
<b>Court:</b>	N/A; Claim was resolved through mediation
<b>Case No.:</b>	N/A
<b>Basis for Claim:</b>	Massachusetts Attorney General alleged that runoff left the site of a solar emplacement that was being developed by Dynamic Energy. SWCA had performed a SWPPP for Dynamic and was drawn into mediation as a result.
<b>Claim or Suit Amount:</b>	N/A
<b>Current Status:</b>	Settled out of court on 5/24/21 with no admission of fault accompanied with a strict confidentiality agreement.
<b>Award or Settlement Amount:</b>	N/A

**THE PEOPLE OF THE STATE OF CALIFORNIA V. CUPERTINO ELECTRIC INC., SPOWER SUSTAINABLE POWER GROUP, SWCA, INCORPORATED AND [SWCA EMPLOYEE NAME REDACTED]**

<b>Name of Project Owner:</b>	SPower Sustainable Power Group
<b>Filing Date:</b>	September 2019
<b>Court:</b>	Superior Court of the State of California, for the County of Los Angeles
<b>Case No.:</b>	9AN06709
<b>Basis for Claim:</b>	Alleged permittance of the removal of an unoccupied nest.
<b>Claim or Suit Amount:</b>	N/A
<b>Current Status:</b>	Case dismissed.
<b>Award or Settlement Amount:</b>	N/A

**SARAH BOHLING AND BRADLEY BOHLING V. SWCA, INCORPORATED AND [SWCA EMPLOYEE NAME REDACTED]**

<b>Name of Project Owner:</b>	n/a
<b>Filing Date:</b>	February, 2019
<b>Court:</b>	State of New Mexico, County of Bernalillo, Second Judicial District
<b>Case No.:</b>	D-202-CV-2019-01474
<b>Basis for Claim:</b>	Vehicle accident involving an SWCA employee
<b>Claim or Suit Amount:</b>	N/A
<b>Current Status:</b>	Settled out of court on 8/13/2021 with no admission of fault accompanied with a strict confidentiality agreement
<b>Award or Settlement Amount:</b>	N/A

## G. CONTRACT AGREEMENT

SWCA does not have any issues or require any changes to the sample agreement included as RFP Appendix C.

SWCA affirms that the proposal terms shall remain in effect for 90 days following June 10, 2024.

## H. FEDERAL-AID PROVISIONS

The following required Local Assistance Procedures Manual (LAPM) forms are included in Appendix B:

- Disclosure of Lobbying Activities (LAPM 10-Q)
- Local Agency Proposer DBE Commitment (Consultant Contracts) (LAPM 10-O1)

## I. COST PROPOSAL

SWCA's has submitted the *Sample Cost Proposal Form – Specific Rate of Compensation for On-call Contracts* (RFQ Appendix D) in a separate, sealed envelope from the SOQ.

SWCA

**APPENDIX A:**  
Key Project Team Resumes





City of Coalinga On-Call Environmental Services

## EMILY CREEL, J.D., CONTRACT MANAGER / PRINCIPAL PLANNING TEAM LEAD

Emily Creel is the planning team leader and a project manager in our San Luis Obispo office. She obtained her Juris Doctor in 2005 and has been practicing in the field of environmental law and planning in California for more than 12 years. She has a specialized background in environmental law and policy, property law, and land use controls. She is also currently acting as the Legislative Committee chair and CEQA Portal Committee representative for the Channel Counties Chapter of the Association of Environmental Professionals (AEP). In those roles, she tracks environmental legislation through the California State Legislature and reviews recent environmental case law.

Emily has taught CEQA basics to senior engineering students at Cal Poly and prepared and presented AEP workshops on CEQA case law and court hierarchy. She is well-versed in state and federal environmental laws and regulations, administrative and regulatory processes, local municipal codes, and California Coastal Commission regulations. Her varied experience and knowledge of CEQA's legal framework allows her to think creatively within that framework to meet project goals. Ten years of litigation and consulting experience have given Emily the ability to handle complex environmental and legal issues.

### YEARS OF EXPERIENCE

18 years | 14 with SWCA

### EXPERTISE

NEPA/CEQA compliance

Project management

Property and environmental law

Civil pleading requirements and CEQA litigation and case law

### EDUCATION

J.D., Focused studies on property, land use and environmental law; Indiana University School of Law; Bloomington, Indiana; 2005

B.A., Political Science; Arizona State University; Tempe, Arizona; 2002

### TRAINING

California Association of Environmental Professionals Annual Conferences; 2016–2024

California State Conference, American Planning Association; 2016, 2018, 2019

Advanced CEQA Workshop, Association of Environmental Professionals; 2009–2024

### MEMBERSHIPS

Member, The State Bar of California

### SELECTED PROJECT EXPERIENCE

**City of Coalinga Trails Master Plan Segments 1, 2, 13, 14 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA prepared a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 1, 2, 13, and 14 of the City's planned 8.8-mile perimeter trail and spur system. *Role: Project Director. Conducted QA/QC review of deliverables.*

**City of Coalinga Trails Master Plan Segments 3, 4, and 9 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA prepared a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 3, 4, and 9 of the City's planned 8.8-mile perimeter trail and spur system. The project would develop approximately 4,600 linear feet of a multi-use loop-and-spur Class I bicycle/pedestrian trail in Coalinga. *Role: Project Director. Conducted QA/QC review of deliverables.*

**Ashlan Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies to support a NEPA determination for the complete widening to ultimate right-of-way along Ashlan Avenue between Polk Avenue and Cornelia Avenue in Fresno. This widening will require right-of-way acquisition from approximately 22 properties. *Role: Project Director. Conducted QA/QC review of deliverables.*

**Polk Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies to support a NEPA determination for the widening of Polk Avenue between Gettysburg Avenue and Shaw Avenue and installation of drainage facilities on Shaw Avenue between Hayes Avenue and Polk Avenue in Fresno. *Role: Project Director. Conducted QA/QC review of deliverables.*

**U.S. Route 101 / State Route 46 West Environmental Refresh; City of El Paso de Robles; Paso Robles, San Luis Obispo County, California.** SWCA is completing a refresh of the environmental documentation prepared in 2009 for the proposed project, which includes improvement of the existing US 101/SR 46W interchange by creating roundabouts at both the northbound and southbound ramp intersections. SWCA is currently updating the 2009

**MEMBERSHIPS (CONT'D)**

Channel Counties Legislative Committee Chair and CEQA Portal Committee Representative, Association of Environmental Professionals

environmental technical studies and preparing new studies to update and document the adequacy of the project's environmental documentation. The SWCA team is preparing a Visual Impact Assessment Addendum/Memorandum; an Air Quality Addendum/Memorandum; a Climate Change Memorandum; an Energy Analysis Report; a Natural Environment Study (Minimal Impacts); National Historic Preservation Act Section 106 compliance studies, including a revised Area of Potential Effects, an Archaeological Survey Report Addendum, a Historic Resource Evaluation Report Addendum, and a Historic Properties Survey Report; a Paleontological Identification Report Addendum; a Phase I Initial Site Assessment; a Noise Study Report Addendum/ Memorandum; a Traffic Study; Hydrology and Water Quality Studies; and a revalidation of the previous Initial Study/Mitigated Negative Declaration and Environmental Assessment prepared for the project. *Role: Project Manager/Environmental Planner. Managing contract and project administration, providing QA/QC of all project deliverables, and preparing technical reports.*

**Highway 41/1/Main Street Intersection Improvement Project Environmental Services; GHD; Morro Bay, San Luis Obispo County, California.** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the construction of a modern roundabout at the intersections of State Routes 1 & 41 (Atascadero Road) and Main Street in the city of Morro Bay. *Role: Project Manager/ Environmental Planner. Managing contract and project administration and preparing technical reports.*

**U.S. 101/Brisco Road-Halcyon Road Interchange Modification Project; Wood Rodgers, City of Arroyo Grande; Arroyo Grande, San Luis Obispo County, California.** SWCA prepared various technical reports analyzing alternatives for the interchange modification project in Arroyo Grande, in support of the joint CEQA/NEPA process per Caltrans requirements, including Community Impacts Assessment, Visual Impact Assessment, Water Quality Assessment Report, and IS/MND. *Role: Environmental Planner. Prepared technical reports and consulted with interested agencies, including City of Arroyo Grande, County of San Luis Obispo, and Caltrans.*

**El Camino Real Bridge Replacement Environmental Services; Atascadero, San Luis Obispo County, California ; Quincy Engineering Inc.** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the replacement of the El Camino Real bridge over Santa Margarita Creek in Atascadero. *Role: Environmental Planner. Prepared the Visual Impact Assessment Checklist and provided QA/QC for the Farmland Conversion Impact Rating Form and IS/MND.*

**Bridge Street Bridge Rehabilitation Project; Quincy Engineering, City of Arroyo Grande; Arroyo Grande, San Luis Obispo County, California.** SWCA provided environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the project, which will replace the existing bridge crossing Arroyo Grande Creek near the intersection of West Branch Street and Bridge Street in the city of Arroyo Grande. *Role: Environmental Planner. Prepared Environmental Constraints Analysis and consulted with interested agencies, including City of Arroyo Grande, County of San Luis Obispo, and Caltrans.*

**Branch Mill Bridge Replacement Project; Quincy Engineering, City of Arroyo Grande; Arroyo Grande, San Luis Obispo County, California.** SWCA provided environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the bridge replacement project located over Tar Springs Creek in the city of Arroyo Grande. *Role: Environmental Planner. Prepared the Farmland Conversion Impact Rating Form and the Visual Impact Assessment Checklist.*

**City of Arroyo Grande General Plan Circulation Element Update; GHD, City of Arroyo Grande; Arroyo Grande, San Luis Obispo County, California.** SWCA prepared an IS/MND for a proposed upgrade to the City of Arroyo Grande General Plan Circulation Element that would be consistent with updated analysis of VMT as the basis for GHG emissions associated with vehicular travel. *Role: Project Manager / Environmental Planner. Managed CEQA process, managed AB 52 and SB 18 notification process, provided QA/QC for deliverables, and assisted City of Arroyo Grande at public hearings.*

**Halcyon Road Complete Streets Plan; GHD, City of Arroyo Grande; Arroyo Grande, San Luis Obispo County, California.** SWCA prepared an Environmental Constraints Analysis and IS/MND for the Halcyon Road Complete Streets Plan, which will provide for safe mobility and accessibility for all users, including bicyclists, pedestrians, transit vehicles, trucks, and motorists, along a 1.7-mile transportation corridor on Halcyon Road between US-101 and SR-1 in Arroyo Grande. *Role: Project Manager / Environmental Planner. Prepared Environmental Constraints Analysis and provided QA/QC for IS/MND.*

## JACQUELINE MARKLEY, M.S., AICP, PROJECT MANAGER / PRINCIPAL PLANNING TEAM LEAD

Jacqueline Markley is an environmental planner that specializes in CEQA/NEPA development strategies, technical assessment and reporting, permitting, compliance, and program management of complex land use, development, and land management projects. As a project manager, she has accumulated a diverse background and technical expertise providing project and team leadership for a wide range of projects in northern, central, and southern California. Jacqueline has prepared environmental documents for varying levels of CEQA/NEPA review for a variety of local, state, and federal agencies, as well as private clients. She has extensive experience evaluating a variety of environmental resources, land use opportunities and constraints, and policy consistency. Jacqueline’s projects are kept on track and within budget through close coordination with the project team, the client, and the client’s consultants. She has a broad perspective of successful processes and methods required to maintain and expand client relationships as well as create and implement innovative solutions for complex projects.

### YEARS OF EXPERIENCE

15 | 8 with SWCA

### EXPERTISE

CEQA/NEPA compliance

HUD CDBG / FEMA disaster recovery projects

Project management

Environmental constraints and opportunities analysis

Permitting

### EDUCATION

M.S., Environmental Management; University of San Francisco, 2014

B.S., Environmental Studies, emphasis: Ecology and Conservation, minor: Anthropology; University of California, Santa Cruz, 2010

### REGISTRATION/CERTIFICATION

Certification; American Institute of Certified Planners (AICP), 29653

### AFFILIATIONS/MEMBERSHIPS

Member, Association of Environmental Professionals – Superior CA Chapter

Member, American Planning Association

Member, the Wildlife Society: Sacramento-Shasta Chapter

### SELECTED PROJECT EXPERIENCE (\* denotes project experience prior to SWCA)

**City of Coalinga Trails Master Plan Perimeter Trail Interconnect Gregory North (Segment 3N) Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA is preparing a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of Segments 3N of the City’s planned 8.8-mile perimeter trail and spur system. *Role: Project Manager / Environmental Planner. Conducting project and team management and QA/QC review of deliverables.*

**City of Coalinga Trails Master Plan Segments 1, 2, 13, 14 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA prepared a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 1, 2, 13, and 14 of the City’s planned 8.8-mile perimeter trail and spur system. *Role: Project Manager / Environmental Planner. Conducted project and team management and QA/QC review of deliverables.*

**City of Coalinga Trails Master Plan Segments 3, 4, and 9 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA prepared a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 3, 4, and 9 of the City’s planned 8.8-mile perimeter trail and spur system. The project would develop approximately 4,600 linear feet of a multi-use loop-and-spur Class I bicycle/pedestrian trail in Coalinga. *Role: Project Manager / Environmental Planner. Conducted project and team management and QA/QC review of deliverables.*

**Ashlan Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies to support a NEPA determination for the complete widening to ultimate right-of-way along Ashlan Avenue between Polk Avenue and Cornelia Avenue in Fresno. This widening will require right-of-way acquisition from approximately 22 properties. *Role: Project Manager / Environmental Planner. Managing project team, providing QA/QC of deliverables, and authoring various studies.*

**Polk Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies to support a NEPA determination for the widening of Polk Avenue between Gettysburg Avenue and Shaw Avenue and installation of drainage facilities on Shaw Avenue between Hayes Avenue and Polk Avenue in Fresno. *Role: Project Manager / Environmental Planner. Managing project team, providing QA/QC of deliverables, and authoring various technical studies.*

**Kern River Parkway Bike Trail, Western Extension Project Environmental Studies; Kern County Public Works Department; Kern County, California.** SWCA supported Kern County with biological services, including protocol surveys for blunt-nosed leopard lizard, giant kangaroo rat, Tipton's kangaroo rat, and Buena Vista Lake shrew. SWCA prepared the NES and BA to satisfy NEPA requirements. In addition, SWCA provided technical review on all issue areas within the County's CEQA document and prepared a Water Quality Assessment memorandum for the proposed bike path extension. *Role: CEQA Project Manager / Primary Reviewer. Peer reviewed County's IS/MND for CEQA compliance.*

**Juniper Ridge South Business Park IS/MND; City of Coalinga; Coalinga, Fresno County, California.** SWCA prepared an IS/MND for the development of an 11-acre industrial business park, including 102,000 square-feet of office suites, for future uses including cannabis activities. *Role: Environmental Planner. Conducted senior review of IS/MND.*

**Wahtoke Creek Bridge Replacement Project Environmental Studies; County of Fresno Department of Public Works; Fresno County, California.** SWCA prepared a NES MI, Water Quality Technical Memo, and Initial Site Assessment for the replacement of Wahtoke Creek Bridge on East Lincoln Avenue, between South Frankwood Avenue and South Buttonwillow Avenue, approximately 5 miles north of the city of Reedley. *Role: Environmental Planner. Prepared WQA.*

**Jacalitos Creek Bridge Replacement Project Environmental Studies; County of Fresno Department of Public Works; Fresno County, California.** SWCA prepared a water quality assessment technical memo and Phase I ISA for a bridge replacement project at Lost Hills Avenue, over Jacalitos Creek. *Role: Project Manager/Environmental Planner. Conducted project management and prepared WQA.*

**James Bypass Bridge Replacement Project Environmental Studies; County of Fresno Department of Public Works; Fresno County, California.** SWCA prepared an NES, a BA, a Farmlands Assessment, a Water Quality Assessment, and a Jurisdictional Delineation for two bridges proposed to be replaced along West Manning Avenue over the Fresno Canal. *Role: Project Manager/Environmental Planner. Managed the project and served as primary author for all of the technical studies.*

**\* Fresno County – Millerton Road Improvement Project IS/MND; County of Fresno; Fresno County, California.** This project required the preparation of an IS/MND to examine the potential environmental effects associated with the construction and operation of the proposed Millerton Road Improvement Project. The proposed project would result in the reconstruction of an approximately 4.7-mile stretch of Millerton Road from a two-lane rural roadway to a four-lane divided arterial roadway between North Fork Road to just east of Table Mountain Road. *Role: Environmental Planner. Contributing author of MND.*

**El Porvenir Water Systems Consolidation Project Environmental Studies; County of Fresno; Cantua Creek; Fresno County, California.** SWCA prepared a BA, Biological Resources Technical Memo, Floodplain Memo, and Farmland Conversion Impact Form for the Cantua Creek Water System Improvements Project in support of the Drinking Water State Revolving Fund Environmental Package. *Role: Project Manager/Environmental Planner. Conducted project management and served as primary author of the technical studies.*

**Fall River Valley Community Services District Water Tank and Booster Pump Station Project IS/MND; Fall River Valley Community Services District; Shasta County, California.** SWCA prepared an IS/MND to satisfy CEQA requirements for the project located in the unincorporated town of McArthur, approximately 0.25 mile east of Lewis Road and 0.65 mile north of State Route 299. The project included the construction of a new water tank and booster pump station on the existing McArthur Well #1 site on an approximately 0.25-acre parcel. *Role: CEQA Project Manager/Primary Author. Prepared the IS/MND.*

**Federal Emergency Management Agency (FEMA) Hazard Mitigation and Technical Assistance Program (HMTAP) Environmental Support; Federal Emergency Management Agency; Multiple Counties, California.** SWCA is providing environmental and historic preservation review services for various hazard mitigation projects seeking federal funding located throughout California. *Role: Program Manager / Primary Author. Conducted project management and served as primary author of many EHP NEPA and supporting technical documents.*



## BRANDI CUMMINGS, B.S., PROJECT MANAGER / SENIOR ENVIRONMENTAL PLANNER

Brandi Cummings is an environmental planner with experience in coastal policy and resource protection, land use planning, and CEQA/NEPA compliance. Brandi's experience includes developing and implementing regulations for local jurisdictions, coastal planning including processing Local Coastal Program amendments and coastal development permits, processing general plan and specific plan amendments, and project management of complex land use projects. Brandi has extensive experience with the land use entitlement process, including coordinating with state and local agency representatives (including California Coastal Commission staff) to identify and resolve project issues, and presenting projects at public hearing (Planning Commission, Board of Supervisors, California Coastal Commission). Prior to joining SWCA, Brandi worked for the County of San Luis Obispo as an Environmental Resource Specialist/Planner, and for a private law firm working on environmental cases. In the year before joining SWCA, she served as the primary author of the County's cannabis ordinance and managed the County's cannabis regulatory program, worked as the planner for Diablo Canyon Nuclear Power Plant to process coastal development permits and prepare CEQA documents, and operated as one of the County's primary coastal team planners to process a variety of public and private development projects located in the coastal zone.

### YEARS OF EXPERIENCE

11 | 6 with SWCA

### EXPERTISE

CEQA/NEPA compliance

Environmental impact & constraints analysis

Coastal planning and permitting

Cannabis planning and permitting

Ordinance development

### EDUCATION

B.S., Environmental Management and Protection emphasis in Environmental Impact Mitigation Strategies; California Polytechnic State University, San Luis Obispo; 2010

### TRAINING

State Conference, American Planning Association; 2017–2019

California Association of Environmental Professionals Annual Conferences; 2018–2024

Advanced CEQA Workshop, Association of Environmental Professionals; 2010, 2013–2018, 2020–2024

### SELECTED PROJECT EXPERIENCE

**US 101/Trinidad Area Access Improvements Environmental Services; Cher-Ae Heights Indian Community of the Trinidad Rancheria; Humboldt County, California.** SWCA is preparing general environmental studies, biological studies (Biological Assessment, Wetland Delineation, Natural Environment Study Report, and Botanical Report), cultural resource studies (archaeology and architecture), Section 7 and Section 106 consultation, a draft environmental document (CEQA/NEPA), and final environmental document for a project that will provide safe and sustainable access to and from US 101, for all modes of transportation, to the Trinidad Rancheria and the surrounding communities located along Scenic Drive, Westhaven Drive, and in the City of Trinidad; relieve projected traffic congestion associated with planned future development; and reconnect tribal lands. *Role: Assistant Project Manager. Hosted NOP scoping meeting, writing several sections of EIR, and overseeing preparation of several sections of EIR.*

**Brisco-Halcyon Road Interchange Modification Project; City of Arroyo Grande; City of Arroyo Grande, San Luis Obispo County, California.** SWCA prepared various technical reports analyzing alternatives for the interchange modification project, located in the city of Arroyo Grande, in support of the joint CEQA/NEPA process, including Community Impacts Assessment, Visual Impact Assessment, Water Quality Assessment Report, Environmental Assessment and Initial Study/Mitigated Negative Declaration. *Role: Environmental Planner. Conducted analysis of mitigation measures and contributed to Response to Comments for EA and IS/MND.*

**US 101/State Route 46 Environmental Refresh; City of Paso Robles; Paso Robles, San Luis Obispo County, California.** SWCA was retained by the City to provide a Reevaluation of previously approved NEPA EA for an interchange improvement project. SWCA is preparing various technical report updates to support the reevaluation process. *Role: Assistant Project Manager. Coordinating preparation of technical reports and conducting QA/QC review.*

**TRAINING (CONT'D)**

CEQA Essentials Workshop, Association of Environmental Professionals; 2010, 2013–2017, 2019 (speaker), 2024

**MEMBERSHIPS**

President, Association of Environmental Professionals, Channel Counties Chapter; 2022–present

Diversity, Equity, Membership Director, American Planning Association, Central Coast Section; 2024–present

**Chimney Rock Road at Franklin Creek Restoration Project Environmental Services; County of San Luis Obispo, San Luis Obispo County, California.** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the construction of a permanent two-lane crossing for the washout that occurred during the winter storms of 2023 along Chimney Rock Road at Franklin Creek in unincorporated San Luis Obispo County, near the communities of Running Deer Ranch, Cal Shasta, and Tri-Counties. *Role: Environmental Planner. Oversaw preparation of IS/MND.*

**Lost Hills Landfill Expansion Environmental Impact Report; Kern County Planning Department; Kern County, California.** SWCA peer reviewed applicant-prepared technical studies and prepared an EIR for proposed amendments to two existing Conditional Use Permits and issuance of a new Conditional Use Permit to facilitate an expansion of allowable waste streams and hours of operation for the existing Lost Hills Environmental Industrial Landfill. The project also includes construction and operation of a new extended Aerated Static Pile (eASP) composting facility sited on 136.2 acres within the current landfill permitted

facility boundary and construction and operation of a new bioenergy facility within amended boundaries of the existing Lost Hills mining facility. *Role: Environmental Planner. Authored various EIR sections.*

**ENCSD Rosewood Pump Station Relocation Environmental Services; East Niles Community Services District; Bakersfield, Kern County, California.** SWCA assisted with CEQA tasks in support of the relocation/reconstruction of the existing ENCSD Rosewood booster pump station. *Role: Project Manager / Environmental Planner. Prepared CEQA Initial Study Checklist.*

**ENCSD Arsenic Treatment CEQA Services; East Niles Community Services District; Bakersfield, Kern County, California.** SWCA assisted with CEQA compliance tasks for the installation of an arsenic treatment system at an existing well site. *Role: Project Manager / Environmental Planner. Prepared CEQA Initial Study Checklist and Notice of Exemption.*

**ENCSD Well 21 Site TCP Treatment CEQA Services; East Niles Community Services District; Bakersfield, Kern County, California.** SWCA assisted with CEQA compliance tasks for the installation of a trichloropropane (TCP) treatment system at an existing well site. *Role: Project Manager / Environmental Planner. Prepared CEQA Initial Study Checklist and Notice of Exemption.*

**ENCSD Concrete Tank Project CEQA Services; East Niles Community Services District; Bakersfield, Kern County, California.** SWCA assisted with CEQA tasks in support of the installation of a concrete tank at an ENCSD site. *Role: Project Manager / Environmental Planner. Prepared CEQA Initial Study Checklist and Notice of Exemption.*

**Lost Hills Utility District Administration Building Environmental Report; MKN Associates; Lost Hills, Kern County, California.** SWCA prepared an Environmental Report for an administration building for the Lost Hills Utility District, who was seeking federal funding through a USDA-RD Rural Community Grant. *Role: Project Manager and Environmental Planner. Prepared Environmental Report.*

**ENCSD Well Site 14 Arsenic Treatment CEQA Services; East Niles Community Services District; Bakersfield, Kern County, California.** SWCA assisted with CEQA compliance tasks for the installation of an arsenic treatment system at an existing well site. *Role: Project Manager / Environmental Planner. Prepared CEQA Initial Study Checklist and Notice of Exemption.*

**South Crystal Avenue Initial Study/Mitigated Negative Declaration; City of Fresno; Fresno, Fresno County, California.** SWCA is providing environmental services, including preparation of CEQA documentation, for the construction of a new residential subdivision in the southwest portion of Fresno. *Role: Project Manager / Environmental Planner. Oversaw preparation of IS/MND.*

**ENCSD Annexation 43; East Niles Community Services District; Bakersfield, Kern County, California.** SWCA assisted with CEQA compliance tasks for the annexation of multiple properties into the Community Services District boundaries. *Role: Project Manager / Environmental Planner. Prepared CEQA Initial Study Checklist and Notice of Exemption.*

**Cabrillo Water Tank Replacement Environmental Services; Golden State Water Company; Los Osos, San Luis Obispo County, California.** SWCA is providing environmental services for the demolition and replacement of an existing 84,000-gallon bolted steel reservoir with a new 84,000-gallon welded steel reservoir on Madera Drive in the community of Los Osos. *Role: Environmental Planner. Assisted with coordination between County of San Luis Obispo and Golden State Water Company.*



## CASSIDY BEWLEY, B.S., PROJECT MANAGER / LEAD ENVIRONMENTAL PLANNER

Cassidy Bewley is an environmental Planner specializing in CEQA documentation and compliance for land use development projects. As an environmental planner, she has accumulated a diverse project background working with several municipalities on a variety of development projects in California. Her CEQA experience includes the preparation of Initial Study/Mitigated Negative Declarations and Environmental Impact Reports. Her experience includes working for the County of San Luis Obispo processing land use permits and preparing environmental documentation in accordance with CEQA. She also worked for Pacific Gas & Electric, where she assisted with biological and cultural field surveys and recreation trail management at the Diablo Canyon Power Plant.

### YEARS OF EXPERIENCE

7 | 6 with SWCA

### EXPERTISE

CEQA/NEPA analysis

Land use planning

Project management

Environmental permitting

### EDUCATION

B.S., Environmental Management and Protection; California Polytechnic State University, San Luis Obispo; 2017

### TRAINING

California Association of Environmental Professionals Annual Conferences; 2017, 2018, 2021, 2022, 2023

Advanced CEQA Workshop, Association of Environmental Professionals; 2016–2022, 2024

CEQA Legislative Briefing Session, Association of Environmental Professionals; 2018–2022

Sustainable Groundwater Management Act Workshop, County of San Luis Obispo; 2017

CEQA Essentials Workshop Series, Association of Environmental Professionals; 2016

### MEMBERSHIPS

Member and Student Outreach Coordinator, Association of Environmental Professionals, Channel Counties Chapter

### SELECTED PROJECT EXPERIENCE

**City of Coalinga Trails Master Plan Segments 3, 4, and 9 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA prepared a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 3, 4, and 9 of the City's planned 8.8-mile perimeter trail and spur system. The project would develop approximately 4,600 linear feet of a multi-use loop-and-spur Class I bicycle/pedestrian trail in Coalinga. *Role: Environmental Planner. Prepared IS/MND.*

**Kern River Bike Trail Western Expansion Environmental Services; Kern County Public Works Department; Kern County, California .** SWCA is preparing a Water Quality Assessment, Natural Environment Study, Biological Assessment, Botanical Survey, Buena Vista Shrew Survey, Blunt-nosed Leopard Lizard Survey, Water Bank Training, and Initial Study/Mitigated Negative Declaration for the construction of approximately 7 miles of a bikeway from the existing Kern River Parkway Bike Trail to the Buena Vista Aquatic Recreation Area. *Role: Environmental Planner. Prepared Water Quality Assessment Memo.*

**Prado Road Bridge Widening Environmental Services; City of San Luis Obispo; San Luis Obispo County, California.** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the widening of the Prado Road Bridge between U.S. 101 and South Higuera Street and associated intersection improvements to accommodate current and future traffic demands. *Role: Environmental Planner. Prepared IS/MND.*

**Via Avenue at Atascadero Creek Bridge Replacement Environmental Services; City of Atascadero; Atascadero, San Luis Obispo County, California.** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the replacement of the Via Avenue bridge over Atascadero Creek in the city of Atascadero. *Role: Planning Specialist. Assisted with preparation of the IS/MND, Response to Comments, and Mitigation Monitoring and Reporting Plan.*

**Santa Lucia Road at Graves Creek Bridge Replacement Project Environmental Services; City of Atascadero; Atascadero, San Luis Obispo County, California.** SWCA provided environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the replacement of the Santa Lucia Road bridge over Graves Creek in Atascadero. *Role: Planning Specialist. Assisted with preparation of IS/MND, Response to Comments, and Mitigation Monitoring and Reporting Plan.*

**El Camino Real Bridge Replacement Environmental Services; County of San Luis Obispo; Atascadero, San Luis Obispo County, California.** SWCA provided environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the replacement of the El Camino Real Bridge over Santa Margarita Creek in Atascadero. *Role: Environmental Planner. Prepared IS/MND.*

**Dover Canyon Road at Jack Creek Bridge Replacement Environmental Services; County of San Luis Obispo; Adelaida, San Luis Obispo County, California.** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the replacement of the Dover Canyon Road bridge over Jack Creek in Adelaida. *Role: Environmental Planner. Prepared Visual Impact Assessment Memo and Noise Impact Memo.*

**City of Pismo Beach General Plan Circulation Element Update Environmental Services; GHD, City of Pismo Beach; San Luis Obispo County, California.** SWCA is providing environmental services in support of the General Plan Circulation Element Update for the City of Pismo Beach. *Role: Environmental Planner. Assisted with preparation of IS/MND.*

**Lopez Drive Bridge Seismic Retrofit Project Engineering Services; County of San Luis Obispo; Arroyo Grande, San Luis Obispo County, California .** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the seismic retrofit of Lopez Drive Bridge over Lopez Lake in Arroyo Grande. Due to sensitive archaeological resources in the area, SWCA also performed an Extended Phase I Archaeological Survey of the project area. *Role: Environmental Planner. Prepared IS/MND.*

**Traffic Way at Arroyo Grande Creek Bridge Replacement Environmental Services; County of San Luis Obispo; Arroyo Grande, San Luis Obispo County, California .** SWCA provided environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the replacement of the existing bridge over Arroyo Grande Creek on Traffic Way in the city of Arroyo Grande, approximately 0.1 mile east of U.S. Route 101. *Role: Environmental Planner. Prepared IS/MND and technical studies.*

**Highway 1 Auxiliary Lanes (Bay Street/Porter Street to State Park Drive) Project Environmental Services; Santa Cruz County Regional Transportation Commission; Santa Cruz County, California .** SWCA prepared supporting technical studies for the State Route 1 Auxiliary Lanes (Bay Street/Porter Street to State Park Drive) Project, including a Natural Environment Study, Jurisdictional Delineation and Assessment, Biological Assessment, Conceptual Habitat Mitigation and Monitoring Plan, Cultural Resources Studies, a Land Use and Community Impact Memorandum, a Community Impact Assessment, and an Environmental Impact Report. *Role: Environmental Planner. Assisted with preparation of EIR/EA.*

**Oak Shores Wastewater Treatment Plant Upgrade Supplemental EIR; County of San Luis Obispo; Lake Nacimiento, San Luis Obispo County, California.** SWCA prepared an SEIR for the construction of a wastewater treatment facility in the Oak Shores community of Paso Robles, due to an increased survey area (from 10 to 24 acres), and more intensive spring floristic botanical surveys, wildlife surveys, and detailed oak tree mapping are required. The original EIR prepared by SWCA was certified in 2008. *Role: Environmental Planner. Primary author of various EIR sections, including analysis and mitigation measures regarding aesthetics, agricultural resources, air quality, cultural resources, and land use planning. Also responsible for compilation of the Mitigation Monitoring and Reporting Plan and preparation of response to comments.*

**Froom Ranch El Villagio Specific Plan Project Management; City of San Luis Obispo; San Luis Obispo, San Luis Obispo County, California.** Serving as an extension of City staff, SWCA is providing project management services for the Froom Ranch Specific Plan Project, which includes a General Plan Amendment, Specific Plan, pre-zoning, annexation, and related entitlements to facilitate development of the 110-acre project area. *Role: Environmental Planner. Drafted Assembly Bill 52 and Senate Bill 18 consultation letters.*

**Paso Robles High School Aquatic Complex; Paso Robles Joint Unified School District; San Luis Obispo County, California.** SWCA prepared the CEQA documentation for the construction of an aquatic complex in the city of Paso Robles. The MND for this project included mitigation measures to address impacts regarding night lighting and glare, air quality, traffic, and noise. *Role: Environmental Planner. Primary author of IS/MND, notices, and response to comments.*

**Northman Residential Subdivision Environmental Services; City of Santa Maria; Santa Maria, Santa Barbara County, California.** SWCA provided environmental services, including preparation of an IS/MND and responses to comments for the construction of a planned development residential community and rezoning of the 13.2-acre project site in the City of Santa Maria. Preparation of the IS/MND for this project included comprehensive review for compliance with the Department of Conservation regulations and recommendations associated with the abandoned oil wells located onsite. Other key issue areas included air quality, cultural resources, transportation, and utilities and service systems. *Role: Environmental Planner. Prepared project IS/MND.*

## GARY RUGGERONE, M.A., NEPA SPECIALIST

Gary Ruggerone has more than 30 years of professional experience in environmental planning involving the preparation, review, and approval of CEQA and NEPA environmental documents, environmental technical reports, and resource agency permits. As an Environmental Branch Chief for Caltrans District 5, Gary was the environmental manager and contributor to hundreds of environmental determinations, including EIS/EIRs, EAs/NDs, and Categorical Exclusions/Exemptions for transportation projects. In addition, Gary has prepared or supervised the preparation of hundreds of technical studies including NESs, BAs, HPSRs, and Section 4(f) and 6(f) Evaluations. From 1999 through 2010, Gary was the supervisor of the Caltrans District 5 environmental branch, with responsibility for approval of all environmental documents and technical studies and obtaining federal consultation for projects under the Caltrans Local Assistance program.

### YEARS OF EXPERIENCE

45 | 10 with SWCA

### EXPERTISE

Environmental Management  
 CEQA/NEPA compliance  
 ESA/CESA  
 Section 7 Biological Assessments  
 Natural Environment Studies  
 Sections 4(f)/6(f)  
 Local Assistance Procedures  
 Advanced Mitigation

### EDUCATION

B.S., Biological Sciences; Cal Poly Pomona, California; 1973  
 M.A., Biology; e: Population / Aquatic; University of California, Santa Barbara; 1975

### REGISTRATIONS / CERTIFICATIONS

Certified NEPA Quality Control Reviewer; 2007

### AWARDS / HONORS

FHWA Environmental Excellence Award for Leadership  
 Caltrans 2010 Emerson Rhyner Award  
 Caltrans Superior Accomplishment Awards (1994, 2001, 2003, 2010)

Gary was an approved NEPA reviewer under the FHWA NEPA Delegation program. In 2001 he represented District 5 on a Caltrans/FHWA team charged with standardizing biological technical reports. Gary participated in the development of guidance and templates that are currently required for all biological technical reports prepared for Caltrans/FHWA. In 2005, Gary was selected as a Local Assistance environmental representative to a Statewide team that developed implementation strategies for NEPA Delegation of Local Assistance Projects. Strategies, guidance, and document/report templates developed by that team resulted in California being the only State to be assigned FHWA NEPA responsibilities.

### SELECTED PROJECT EXPERIENCE

**City of Coalinga Trails Master Plan Segments 3, 4, and 9 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA is preparing a PES form, IS/MND, NES-MI, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 3, 4, and 9 of the City's planned 8.8-mile perimeter trail and spur system. The project would develop approximately 4,600 linear feet of a multi-use loop-and-spur Class I bicycle/pedestrian trail in Coalinga. *Role: NEPA Specialist. Conducted NEPA compliance and QA/QC review.*

**Ashlan Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies to support a NEPA determination for the complete widening to ultimate right-of-way along Ashlan Avenue between Polk Avenue and Cornelia Avenue in Fresno. This widening will require right-of-way acquisition from approximately 22 properties. *Role: NEPA Specialist. Conducted NEPA compliance and QA/QC review.*

**Polk Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies to support a NEPA determination for the widening of Polk Avenue between Gettysburg Avenue and Shaw Avenue and installation of drainage facilities on Shaw Avenue between Hayes Avenue and Polk Avenue in Fresno. *Role: NEPA Specialist. Conducted NEPA compliance and QA/QC review.*

**Kern River Parkway Bike Trail, Western Extension Project Environmental Studies; Kern County Public Works Department; Kern County, California.** SWCA supported Kern County with biological services, including protocol surveys for blunt-nosed leopard lizard, giant kangaroo rat, Tipton's kangaroo rat, and Buena Vista Lake shrew. SWCA prepared the NES and BA to satisfy NEPA requirements. In addition, SWCA provided technical review on all issue areas within the County's CEQA document and

prepared a Water Quality Assessment memorandum for the proposed bike path extension. *Role: NEPA Specialist. Conducted NEPA compliance and QA/QC review.*

**Seventh Standard Road Widening Project Environmental Studies; Kern County Public Works Department; Kern County, California.**

SWCA was contracted to assist in the completion of a draft PEAR and to complete the associated technical studies. Because the proposed road widening currently bisects the Buttonwillow Ecological Reserve for approximately 1 mile, it would be considered a permanent conversion of this Section 4(f) use. As a first step, SWCA has assisted the County with coordination with CDFW to discuss this key issue area first. Currently, the project is on hold until the County and their government representatives determine a path moving forward. *Role: NEPA Specialist. Facilitated Section 4(f) issue and conducted QA/QC review.*

**Rincon Multi-Use Trail Project Environmental Services; Bengal Engineering, City of Carpinteria, County of Santa Barbara, and Santa Barbara County Association of Governments (SBCAG); Santa Barbara County, California.** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies and permitting, for the construction of a new 2,800-foot-long multi-use trail that would extend from Carpinteria Avenue to Rincon Beach County Park and the Santa Barbara/Ventura County Line in the city of Carpinteria. *Role: Environmental Specialist. Conducted project management and QA/QC of deliverables, completed PES form, and prepared Section 4(f) and 6(f) evaluation.*

**Shell Beach Road Pedestrian Safety & Streetscape Project – Phase 1 Environmental Studies; City of Pismo Beach; Pismo Beach, San Luis Obispo County, California.** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies and permitting, for the reconstruction of an 18-block section of Shell Beach Road between Cliff Avenue and Terrace Avenue in downtown Shell Beach. Due to sensitive archaeological resources in the area, SWCA also performed an XPI Archaeological Survey of the project area at the request of Caltrans. *Role: NEPA/Section 4(f)/6(f) Specialist. Prepared Section 4(f) and 6(f) evaluation.*

**Highway 41/1/Main Street Intersection Improvement Project Environmental Studies; Omni-Means, City of Morro Bay; San Luis Obispo County, California.** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the construction of a modern roundabout at the intersections of State Routes 1 and 41 (Atascadero Road) and Main Street in Morro Bay. *Role: NEPA Specialist. Conducted NEPA compliance and QA/QC review.*

**Task Order 3 - State Route 46 Corridor Improvement Offsite Compensatory Mitigation; California Department of Transportation; San Luis Obispo County, California.** SWCA prepared a Draft Long-term Management Plan for Off-Site Preservation and Enhancement, for use by the Upper Salinas-Las Tablas Resource Conservation District in the management of the Cholame Creek Preserve in perpetuity, for the State Route 46 Corridor Improvement Project in northeastern San Luis Obispo County. *Role: Environmental Specialist. Prepared Draft Long-term Management Plan for Off-Site Preservation and Enhancement.*

**Lopez Drive Bridge Seismic Retrofit Project Engineering Services; County of San Luis Obispo; Arroyo Grande, San Luis Obispo County, California.** SWCA is providing environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the seismic retrofit of Lopez Drive Bridge over Lopez Lake in Arroyo Grande. Due to sensitive archaeological resources in the area, SWCA also performed an Extended Phase I Archaeological Survey of the project area. *Role: Environmental Specialist. Conducted NEPA compliance, Section 4(f) and 6(f) analysis, and QA/QC review.*

**City of Arroyo Grande Bridge Street Project; City of Arroyo Grande; Arroyo Grande, San Luis Obispo County, California.** SWCA provided environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the project, which will replace the existing bridge crossing Arroyo Grande Creek near the intersection of West Branch Street and Bridge Street in the city of Arroyo Grande. *Role: NEPA Specialist. Conducted NEPA compliance, Section 4(f) analysis, and QA/QC review.*

**River Grove Bridge Rehabilitation Project Environmental Services; County of San Luis Obispo; Paso Robles, San Luis Obispo County, California.** SWCA provided environmental services, including preparation of all CEQA/NEPA documentation, technical studies, and permitting, for the project, which includes the rehabilitation of the existing River Grove Drive Bridge over the Estrella River in the community of Garden Farms. *Role: Environmental Specialist. Conducted NEPA compliance, Section 4(f) analysis, and QA/QC review.*



## ANNIKA KIEMM, B.S., STAFF ENVIRONMENTAL PLANNER

Annika Kiemm is an environmental planner specializing in CEQA development strategies. As an environmental planner, she has developed skills and knowledge related to effective CEQA/NEPA strategies for a variety of projects. She is efficient in technical, communication, and writing skills, and is willing and able to work on a variety of projects and technical aspects. Annika has prepared environmental documents for CEQA/NEPA review for a variety of federal, state, and local agencies. She has experience evaluating a variety of environmental resources identified by CEQA. Annika gains her experience and knowledge through close coordination with project managers and applies these skills to each project she works on.

### YEARS OF EXPERIENCE

4 | 4 with SWCA

### EXPERTISE

CEQA/NEPA compliance  
Environmental impact analysis

### EDUCATION

B.S., Environmental Management and Protection; California Polytechnic State University, San Luis Obispo; 2020

### MEMBERSHIPS

Member, Association of Environmental Professionals

### SELECTED PROJECT EXPERIENCE

**City of Coalinga Trails Master Plan Perimeter Trail Interconnect Gregory North (Segment 3N) Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA is preparing a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of Segments 3N of the City's planned 8.8-mile perimeter trail and spur system. *Role: Staff Environmental Planner. Assisting with IS/MND preparation.*

**City of Coalinga Trails Master Plan Segments 1, 2, 13, 14 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA prepared a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 1, 2, 13, and 14 of the City's planned 8.8-mile perimeter trail and spur system. *Role: Environmental Planner. Assisted with IS/MND preparation.*

**City of Coalinga Trails Master Plan Segments 3, 4, and 9 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA prepared a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 3, 4, and 9 of the City's planned 8.8-mile perimeter trail and spur system. The project would develop approximately 4,600 linear feet of a multi-use loop-and-spur Class I bicycle/pedestrian trail in Coalinga. *Role: Staff Environmental Planner. Assisted with IS/MND preparation.*

**Ashlan Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies to support a NEPA determination for the complete widening to ultimate right-of-way along Ashlan Avenue between Polk Avenue and Cornelia Avenue in Fresno. This widening will require right-of-way acquisition from approximately 22 properties. *Role: Staff Environmental Planner. Assisted with IS/MND preparation.*

**Polk Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies to support a NEPA determination for the widening of Polk Avenue between Gettysburg Avenue and Shaw Avenue and installation of drainage facilities on Shaw Avenue between Hayes Avenue and Polk Avenue in Fresno. *Role: Environmental Planner. Assisted with IS/MND preparation.*

**City of Arroyo Grande General Plan Circulation Element Update Initial Study/Mitigated Negative Declaration; City of Arroyo Grande; San Luis Obispo County, California.** SWCA is preparing an MND for a proposed upgrade to the City of Arroyo Grande's General Plan Circulation Element that would be consistent with updated analysis of VMT as the basis for GHG emissions associated with vehicular travel. *Role: Staff Environmental Planner. Assisted with MND Preparation.*

**The Landing Paso Robles General Plan Amendment / Development Plan Environmental Impact Report; City of Paso Robles; Paso Robles, San Luis Obispo County, California.** SWCA is preparing an EIR for the redevelopment of the Estrella Youth Correctional Facility (Paso Robles Boys School), which includes a General Plan Amendment to allow for a land use designation change and a Zone Change for an approximately 136.3-acre project site. *Role: Staff Environmental Planner. Prepared IS/NOP and multiple EIR sections, including Agriculture and Forestry Resources, Hydrology and Water Quality, Land Use and Planning, and Population and Housing.*

## SARA SNYDER, M.S., SENIOR BIOLOGIST

Sara Snyder is a broadly trained biologist with more than 18 years of experience conducting biological assessment, special-status species surveys, environmental compliance, and regulatory agency permitting for a wide variety of projects with an emphasis on oil and gas, wind and solar energy generation, transportation, private developments, and public utility improvement projects. Her responsibilities have included wetland delineations, compliance monitoring and reporting, GIS mapping and data management, technical document preparation, and project management.

### YEARS OF EXPERIENCE

15 | 1 with SWCA

### EXPERTISE

California red-legged frog site assessment, surveys, and monitoring

Vernal pool habitat assessment and special-status vernal pool wildlife surveys

Biological and botanical surveys, habitat assessment, and monitoring

Special-status species surveys, identification, and monitoring

Special-status and general avian surveys, identification, and monitoring

Habitat restoration and monitoring

Jurisdictional delineations and wetland assessment

### EDUCATION

M.S., Biology; California Polytechnic State University, San Luis Obispo; 2014

B.S., Marine Biology; University of California Santa Cruz, Santa Cruz; 2005

### TRAINING

Riparian Bird Workshop, The Wildlife Society, Central Coast Chapter, June 2018 and June 2019 (participated and helped host; heard 6 least Bell's vireos and 7 willow flycatchers)

Declining Aquatic and Semi-Aquatic Herps of the Central Coast, The Wildlife Society, Central Coast Chapter, April 2016, 2017, 2018, and 2019 (participated and helped host)

Wetland Delineation Workshop, Jepson Herbarium, May 2017

### SELECTED PROJECT EXPERIENCE (\* denotes project experience prior to SWCA)

**Arroyo Grande Creek Waterway Management Project; County of San Luis Obispo; San Luis Obispo County, California.** SWCA is providing environmental consulting services to the County of San Luis Obispo Public Works Department for the first phase of the Arroyo Grande Creek Waterway Management Program. The project site includes the lower 2.75 miles of Arroyo Grande Creek and adjacent Los Berros Creek diversion channel, which is a channelized system known to support California red-legged frog, steelhead, and other special-status species. *Role: Project Manager, Biologist. Manages all aspects of the project, such as coordination with the County and other project consultants; scheduling and planning; adaptive management recommendations and implementation; conducting special-status species, nesting bird, and water quality surveys in support of management activities and wildlife inventory surveys to track wildlife use within restoration areas; and preparation of annual reports for project permits and other deliverables.*

**Dry Creek Road Realignment Project Environmental Services; City of Paso Robles; San Luis Obispo County, California.** SWCA is providing environmental consulting services for the realignment of Dry Creek Road, a critical infrastructure improvement project. *Role: Project Manager / Wildlife Biologist. Managed environmental compliance monitoring required by project permits during construction, conducted protocol wet season branchiopod surveys, and currently supporting post-construction mitigation monitoring.*

**\* Bello Street Bridge Rehabilitation Project; City of Pismo Beach; San Luis Obispo County, California.** Environmental consulting services to support the replacement of the Bello Street Bridge. *Role: Project Manager / Wildlife Biologist. Assisted with preconstruction surveys for nesting birds, California red-legged frog, tidewater goby, and steelhead trout; provided biological monitoring and inspections during construction; and conducted coordination with contractor on project schedule, implementation of special-status species protective measures, and biological compliance monitoring.*

**\* Trout Creek Bridge Replacement Project; Pacific Gas & Electric; San Luis Obispo County, California.** Environmental services to support environmental permit compliance during utility relocation activities using horizontal directional drilling methods for the California Department of Transportation (Caltrans) Trout Creek Bridge Replacement Project in the community of Santa Margarita. *Role: Wildlife Biologist. Conducted surveys for special-status species, including California red-legged frog, and monitored project activities for potential impacts to special-status species and jurisdictional areas.*

**\* Five Cities Lift Station; City of Pismo Beach; San Luis Obispo County, California.** Environmental consulting services to support installation of a new sewer line. *Role: Wildlife Biologist. Conducted preconstruction surveys for California red-legged frog, southwestern pond turtle, and nesting birds and conducted construction site inspections.*

## AMY GOLUB, B.S., B.A., PROJECT BOTANIST

Amy Golub has a B.S. degree in Environmental Sciences with an emphasis on natural resources management and conservation and a B.A. in geography from San Francisco State University. She has over 9 years of professional experience, including three years of focus on environmental compliance for a wide variety of projects on the California central coast. Amy's responsibilities have included: project management; permitting; biological and botanical resource surveys; vegetation community mapping; oak tree/native tree inventory surveys; rare plant presence/absence surveys; rare plant mapping and monitoring; jurisdictional determinations; wetland delineations; erosion control implementation and monitoring; pre-activity nesting bird presence/absence surveys; native seed collection; and restoration design and implementation associated with various project types including bridge improvement, remediation and site decommissioning, and commercial and residential development. In conjunction with biological fieldwork, office duties performed by Amy include technical document writing, biological resources assessments, literature and database searches, and data analysis.

### YEARS OF EXPERIENCE

9 | 1 with SWCA

### EXPERTISE

Botanical surveys and floristic analyses (rare plant surveys, invasive plant surveys, oak tree surveys, and vegetation mapping and classification)

Botanical taxonomic dichotomous keys

Jurisdictional determinations and wetland assessments

Habitat restoration and monitoring

Rare and native seed collection and plant salvage techniques

Regulatory agency permitting

### EDUCATION

B.S., Environmental Studies, e: Natural Resource Management and Conservation; San Francisco State University, San Francisco; 2009

B.A., Geography, San Francisco State University San Francisco; 2009

### REGISTRATIONS / CERTIFICATIONS

California Department of Fish and Game Plant Voucher Collecting Permit No. 2081(a)-18-050-V

### TRAINING

California Environmental Quality Act Impact Assessment Workshop; California Native Plant Society, 2015

### SELECTED PROJECT EXPERIENCE (\* denotes project experience prior to SWCA)

\* **Villa Creek Estuary Enhancement Project; California Department of Parks and Recreation; San Luis Obispo County, California.** Terra Verde provided environmental support for the Villa Creek Estuary Enhancement Project located north of Cayucos at Estero Bluffs State Park, San Luis Obispo County, California. Amy conducted a formal wetland delineation of the federal, state, and coastal wetlands following guidance from the San Francisco District U.S. Army Corps of Engineers, the Regional Water Quality Control Board, the California Department of Fish and Wildlife, and the California Coastal Commission. *Role: Botanist. supported field work and prepared the Waters and Wetland Delineation Report.*

\* **Lower San Luis Obispo Fish Passage Project; Creek Lands Conservation; Avila Beach, San Luis Obispo County, California.** Terra Verde provided environmental support for a creek passage improvement project located in the lower reaches of San Luis Obispo Creek, Avila Beach, San Luis Obispo County, California. The project includes repair and improvement to an existing weir to improve fish passage. Terra Verde is expected to provide continued permitting support on the project including preparing and submitting a Habitat Restoration or Enhancement Project Request Form to the California Department of Fish and Wildlife. *Role: Botanist, Permitting Coordinator. Supported conducting a jurisdictional delineation and formal wetland delineation of the federal and state waters and wetlands as well as prepared a Habitat Restoration and Monitoring Plan in support the permitting process. Led the initial permitting effort, which included obtaining a Small Habitat Restoration Project Notice of Applicability and submitting a U.S. Army Corps of Engineers Nationwide Permit 27 application and appropriate documents to support Section 7 consultation with the U.S. Fish and Wildlife Service and the National Marine Fisheries Service.*

**Arroyo Grande Creek Waterway Management Project; County of San Luis Obispo; San Luis Obispo County, California.** SWCA is providing environmental consulting services to the County of San Luis Obispo Public Works Department for the first phase of the Arroyo Grande Creek Waterway Management Program. The project site includes the lower 2.75 miles of Arroyo Grande Creek and adjacent Los Berros Creek diversion channel, which is a channelized system known to support California red-legged frog, steelhead, and other special-status species. *Role: Biologist. Supports restoration monitoring and reporting.*



## MONICA HEMENEZ, B.S., ASSOCIATE PROJECT WILDLIFE BIOLOGIST

Monica Hemenez has over 9 years of experience conducting biological assessment, special-status species surveys, and environmental compliance for a wide variety of projects with an emphasis on planning and construction phases of utility-scale renewable energy generation. Monica’s responsibilities have included: biological resources assessments, compliance monitoring and training, and special-status species site assessments, surveys, and monitoring. Monica has conducted habitat assessments, protocol-level or equally intensive surveys, and/or monitoring for the following relevant special-status species: American badger, blunt-nosed leopard lizard, burrowing owl, California red-legged frog, California tiger salamander, giant kangaroo rat, northern California legless lizard, San Joaquin antelope squirrel, San Joaquin kit fox, and western spadefoot toad; biological training and compliance monitoring for construction of various project types; habitat restoration, monitoring, and reporting; preliminary site assessment, environmental impact analysis, and development of project-specific mitigation strategies; and environmental inspection and technical document preparation, including task specific reports and environmental impact reports per CEQA/NEPA guidelines.

### YEARS OF EXPERIENCE

10 | 1 with SWCA

### EXPERTISE

Special-status species habitat assessment, surveys, identification, and monitoring

Biological habitat assessments and monitoring reports

CEQA/NEPA compliance

### EDUCATION

B.S., Animal Science; California Polytechnic State University, San Luis Obispo; 2011

### REGISTRATIONS / CERTIFICATIONS

HAZWOPER Certified

### TRAINING

2022 Central Coast Declining Aquatic and Semi-Aquatic Herp Workshop, The Wildlife Society

### SELECTED PROJECT EXPERIENCE

**Caltrans Emergency Gaviota Creek Secant Wall; CalPortland Construction; Santa Barbara County, California.** SWCA conducted pre-activity surveys for special-status aquatic and semi-aquatic species, species relocations during dewatering and construction activities, biological monitoring throughout the construction period, and reporting for an emergency project along a 550-foot segment of U.S. Route 101 to address the effects of streambank erosion that threatened the stability of the existing highway. *Role: Wildlife Biologist. Assisted with preconstruction survey, seine netting for special-status fish species and CRLF, and biological monitoring.*

**City of Atascadero Emergency Repair Projects; City of Atascadero Public Works Department; San Luis Obispo County, California.** SWCA is providing environmental consulting services for emergency repair projects in the city of Atascadero. The project sites include habitat known to support CRLF, steelhead, and southwestern pond turtle. *Role: Wildlife Biologist. Providing permitting support, conducting habitat assessments and jurisdictional delineations, performing special-status species and nesting bird surveys and seine netting for special-status fish species and CRLF, and monitoring construction activities.*

**Chimney Rock Road Project Access Road Improvements Project; Robison, Curphey & O’Connell, LLC; San Luis Obispo County, California.** SWCA is providing environmental permitting compliance support for the development of a single-family home and access road improvements in the city of Paso Robles. Regulatory agency permits obtained for the project include a U.S. Army Corps of Engineers Section 404 Nationwide Permit, Regional Water Quality Control Board Section 401 Water Quality Certification, and California Department of Fish and Wildlife Streambed Alteration Application operation of law. *Role: Wildlife Biologist.*

*Conducted preconstruction nesting bird, Monterey dusky-footed woodrat, and northern California legless lizard surveys and presented environmental training for all contractors.*

**Arroyo Grande Creek Waterway Management Project; County of San Luis Obispo; San Luis Obispo County, California.** SWCA is providing environmental consulting services to the County of San Luis Obispo Public Works Department for the first phase of the Arroyo Grande Creek Waterway Management Program. The project site includes the lower 2.75 miles of Arroyo Grande Creek and adjacent Los Berros Creek diversion channel, which is a channelized system known to support California red-legged frog, steelhead, and other special-status species. *Role: Biologist. Conducting special-status species, nesting bird, and invasive plant surveys, and monitors mitigation plantings in support of management activities and wildlife inventory surveys to track wildlife use within restoration areas.*

## GALEN PELZMANN, B.S., QSP, QISP, CESSWI, ASSOCIATE PROJECT BIOLOGIST

Galen Pelzmann is a biologist and stormwater practitioner with experience consulting for various entities throughout California, Kansas, Oklahoma, and Wyoming. He is a Qualified Stormwater Practitioner (QSP); Qualified Industrial Stormwater Practitioner (QISP); Certified Erosion, Sediment and Stormwater Inspector (CESSWI), and Certified Arborist, and has conducted monitoring for special-status wildlife and plant species, and the critical habitats that harbor them, for major remediation and mitigation projects with an emphasis on long-term native habitat restoration. Galen has experience preparing environmental documents such as Biological Resource Assessments, Habitat Restoration Plans, and Wildlife Monitoring Plans for a variety of clients, including, but not limited to Pacific Gas and Electric Company (PG&E), Chevron, the California Department of Transportation (Caltrans), and the San Francisco Public Utilities Commission (SFPUC).

### YEARS OF EXPERIENCE

7 | 8 months with SWCA

### EXPERTISE

- Wildlife biology
- California plant communities
- Stormwater compliance
- Habitat restoration
- Vegetation management / forestry

### EDUCATION

B.S. *with Honors*, General Biology; University of California, Santa Cruz; 2012

### REGISTRATIONS / CERTIFICATIONS

- Qualified Stormwater Practitioner (QSP)
- Qualified Industrial Stormwater Practitioner (QISP)
- Certified Erosion, Sediment and Stormwater Inspector (CESSWI)
- Certified Arborist; International Society of Arboriculture
- Wetland Delineation

### TRAINING

- 40-hour Hazardous Waste Operations and Emergency Response
- Refinery Training

### SELECTED PROJECT EXPERIENCE (\* denotes project experience prior to SWCA)

**Caltrans Emergency Gaviota Creek Secant Wall; CalPortland Construction; Santa Barbara County, California.** SWCA conducted pre-activity surveys for special-status aquatic and semi-aquatic species, species relocations during dewatering and construction activities, biological monitoring throughout the construction period, and reporting for an emergency project along a 550-foot segment of US 101 to address the effects of streambank erosion that threatened the stability of the existing highway. *Role: Associate Project Scientist / Biological Monitor. Monitored repair activities to ensure compliance with measures to protect Gaviota Creek and its associated wildlife from impacts due to construction. Species of concern included steelhead, California red-legged frog, and western pond turtle.*

**US 101/Trinidad Area Access Improvements; Qk4, Inc.; Humboldt County, California.** SWCA is providing ecological and archaeological support to Qk4, Inc. on this project. The purpose of the project is to: provide safe and sustainable access to and from US 101, for all modes of transportation, to the Trinidad Rancheria and the surrounding communities located along Scenic Drive, Westhaven Drive, and in the City of Trinidad; relieve projected traffic congestion associated with planned future development; and to reconnect tribal lands. The project includes general environmental studies, biological studies (Biological Assessment, Wetland Delineation, Natural Environment Study Report, and Botanical Report), cultural resource studies (archaeology and architecture), Section 7 and Section 106 consultation, a draft environmental document (CEQA/NEPA), and final environmental document. *Role: Certified ISA Arborist. Completed inventory of all trees within proposed project footprint.*

**Emergency Road and Bridge Repair Projects; Caltrans; Multiple Counties, California.** SWCA has supported multiple emergency repair projects on roads and bridges damaged during the winter storms of 2022 through 2024 in San Luis Obispo and Tulare Counties. *Role: Associate Project Scientist / Certified ISA Arborist / Jurisdictional Delineator. Conducted biological surveys of project areas to characterize habitats and species potentially impacted by project activities, completed delineations of stream channels in locations with wetlands and waterways, and conducted tree inventories and nesting bird surveys.*

**\* Stormwater Compliance Projects; Multiple Private Clients; Multiple Counties, California.** Various projects with stormwater components in the construction and industrial sectors. Consulting services required for compliance with the Construction and Industrial

General Permits. *Role: QSP / QISP. Conducted stormwater compliance monitoring and reporting for various private entities throughout California, including rain event monitoring, discharge sampling, and correspondence with Regional Water Quality Control Board.*

## LEROY LAURIE, B.S., PRINCIPAL CULTURAL RESOURCES TEAM LEAD

Leroy Laurie is an archaeologist and Cultural Resources Team Lead with cultural resource project experience throughout California and Nevada. He has conducted work in a variety of cultural and geographic regions including, but not limited to, the Sierra Nevada, Great Basin, San Joaquin Valley, Central and Coast Ranges, Mojave and Sonoran Deserts, San Francisco Bay area, and Yosemite Valley. In addition to the organization and execution of field projects, he has been the primary or contributing author to several planning level documents for large- and small-scale projects.

### YEARS OF EXPERIENCE

22 | 14 with SWCA

### EXPERTISE

Archaeology

Report preparation

Cultural resources analysis

Mapping

Graphic Design

Molluscan Identification and Analysis

### EDUCATION

B.S., Social Sciences, e: Env. Geography, m: Anthropology/Geography; California Polytechnic State University, San Luis Obispo; 2001

### PERMITS

USDA Forest Service Archaeological Investigations Permit (LAR9058), Field Director; SCE Service Territory within federal Lands

USDA Forest Service Archaeological Investigations Permit (BDFSWCA01), Field Director; San Bernardino National Forest - San Jacinto and Arrowhead Ranger Districts

U.S. Bureau of Land Management Cultural Resource Use Permit (CA-17-23), Field Director; CA

### MEMBERSHIPS

Member, Society for California Archaeology

### SELECTED PROJECT EXPERIENCE

**City of Coalinga Trails Master Plan Segments 1, 2, 13, 14 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA prepared a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 1, 2, 13, and 14 of the City's planned 8.8-mile perimeter trail and spur system. *Role: Senior Archaeologist. Conducted records search and literature review, coordinated with City and Tachi Tribe, and prepared ASR and HPSR.*

**City of Coalinga Trails Master Plan Segments 3, 4, and 9 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA is preparing a PES form, IS/MND, NES-MI, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 3, 4, and 9 of the City's planned 8.8-mile perimeter trail and spur system. The project would develop approximately 4,600 linear feet of a multi-use loop-and-spur Class I bicycle/pedestrian trail in Coalinga. *Role: Senior Archaeologist. Conducted records search and literature review, coordinated with City and Tachi Tribe, and prepared ASR and HPSR.*

**Meadows Field Airport Categorical Exemption Environmental Support; Coffman Associates, Inc.; Bakersfield, Kern County, California.** SWCA is conducting biological and cultural resource surveys at BFL to support categorical exemption for the airport's Runway Reconstruction and Drainage Improvements Project. *Role: Senior Archaeologist. Conducted records search, literature review, and field surveys and prepared ASR.*

**Rowlee Road (South of Lerdo) Biological and Archaeological Surveys; Kern County Public Works Department; Kern County, California.** SWCA conducted biological and archaeological surveys and reporting on a road improvement project in Bakersfield. *Role: Senior Archaeologist. Conducted records search, literature review, and field surveys and prepared cultural resources survey report.*

**Lost Hills Airport Biological and Cultural Resources Review; Coffman Associates, Inc.; Lost Hills, Kern County, California.** SWCA conducted biological and cultural surveys and reporting for an FAA land release in the community of Lost Hills. *Role: Senior Archaeologist. Conducted records search, literature review, and field surveys and prepared cultural resources survey report.*

**Tehachapi Municipal Airport South Taxiway Rehabilitation Biological and Archaeological Surveys; Coffman Associates, Inc.; Mojave, Kern County, California.** SWCA is providing biological, cultural, and wetland delineation surveys and reports to support

preparation of an EA for a taxiway relocation/rehabilitation. *Role: Senior Archaeologist. Conducted records search, literature review, and field surveys and prepared cultural resources survey report.*

## NATHAN STEVENS, PH.D., RPA, CULTURAL RESOURCES PRINCIPAL INVESTIGATOR

Dr. Nathan Stevens has over 20 years of archaeological experience in California and the western Great Basin and has worked in archaeology for environmental compliance while employed by universities, government agencies, and the private sector. He has completed archaeological investigations throughout California for a variety of clients including the U.S. Department of Defense, the National Park Service, the National Forest Service, Caltrans, and the California National Guard. He spent 10 years on the Central Coast managing large- and small-scale cultural resources projects, primarily focusing on prehistoric archaeology. He continues to be involved with Central Coast archaeology, having authored or co-authored several publications in coordination with the San Luis Obispo Archaeological Society and California Polytechnic University, San Luis Obispo. Nathan is a leading researcher in the field of California archaeology and continues to contribute to the scientific record through project work.

### YEARS OF EXPERIENCE

25 | 5 with SWCA

### EXPERTISE

Cultural resources management  
 California history and archaeology  
 CEQA/NEPA/NHPA Section 106/110 compliance  
 Archival research, surveys, and excavations

### EDUCATION

Ph.D., Anthropology; University of California, Davis; 2012  
 M.A., Anthropology, California State University, Sacramento; 2003  
 B.A., Anthropology; University of California, Davis; 1995

### REGISTRATIONS / CERTIFICATIONS

Register of Professional Archaeologists  
 Meets and exceeds the Secretary of the Interior’s Professional Qualification standards in Archaeology and Historic Preservation

### MEMBERSHIPS

Society for California Archaeology  
 Society for American Archaeology  
 San Luis Obispo County Archaeological Society

Nathan received his master’s and Ph.D. degrees in anthropology. His Master’s thesis research focused on the prehistoric use of Taboose Pass in the high Sierra Nevada, and his Ph.D. Dissertation focused on technological evolution along the Central Coast of California, with the majority of his data drawn from studies on Vandenberg Air Force Base, where he also directed an archaeological field school. He was also responsible for several reports detailing the archaeology of the Marine Corps Mountain Warfare Training Center, and he has led several investigations at Camp Roberts and Camp San Luis Obispo. He more than exceeds the Secretary of Interior’s Standards and Guidelines for Archaeology and Historic Preservation (36 CFR 61).

### SELECTED PROJECT EXPERIENCE (\* denotes project experience prior to SWCA)

**City of Coalinga Trails Master Plan Segments 3, 4, and 9 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA is preparing a PES form, IS/MND, NES-MI, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 3, 4, and 9 of the City’s planned 8.8-mile perimeter trail and spur system. The project would develop approximately 4,600 linear feet of a multi-use loop-and-spur Class I bicycle/pedestrian trail in Coalinga. *Role: Principal Investigator. Provided QA/QC on cultural resources deliverables.*

**1304 Nipomo Ave Archaeological and Biological Studies; Kristopher Schwalitz; Los Osos, San Luis Obispo County, California.** SWCA is conducting archaeological and biological studies for a residential project, including a Phase II Archaeological Evaluation of a previously identified prehistoric archaeological site within the project area. *Role: Principal Investigator. Provided QA/QC on cultural resources deliverables.*

**\* Archaeological Survey of a portion of Arroyo Grande Creek for the Arroyo Grande Creekside Path Project; San Luis Obispo County, California.** The project included survey of potential creek maintenance areas in the Arroyo Grande creek watershed. *Role: Lead Archaeologist. Conducted field surveys and authored technical report.*

**\* Archaeological Test Excavations; California Army National Guard; San Luis Obispo and Monterey Counties, California.** The project included Phase II test excavations at five sites on two different State Military installations—Camp San Luis Obispo and Camp Roberts. *Role: Principal Investigator. Designed and supervised excavations and prepared the resulting technical report.*



## MORGAN BIRD, B.A., STAFF ARCHAEOLOGIST

Mr. Bird is an archaeologist with cultural resources project experience throughout California. In addition to conducting and assisting in the field work aspect of dozens of projects, he has been a contributing author to dozens of planning-level and results documents for large- and small-scale projects. Mr. Bird has technical experience in archaeological fieldwork, laboratory analyses, mapping, and conducting records searches.

### YEARS OF EXPERIENCE

10 | 6 with SWCA

### EXPERTISE

- Archaeology
- Cultural resources analysis
- CEQA / NEPA compliance
- Mapping
- Osteology and forensic anthropology
- Lithic analysis

### EDUCATION

B.A., Social Sciences, m: Anthropology/ Geography; California State University, Bakersfield; 2016

### PROFESSIONAL AFFILIATIONS

Society for California Archaeology

### SELECTED PROJECT EXPERIENCE

**City of Coalinga Trails Master Plan Segments 1, 2, 13, 14 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA prepared a PES form, IS/MND, NES-MI, BA, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 1, 2, 13, and 14 of the City's planned 8.8-mile perimeter trail and spur system. *Role: Staff Archaeologist. Contributed to field survey and preparation of associated technical documents.*

**City of Coalinga Trails Master Plan Segments 3, 4, and 9 Project Environmental Services; City of Coalinga; Coalinga, Fresno County, California.** SWCA is preparing a PES form, IS/MND, NES-MI, ASR, HRER, HPSR, and Phase I ISA in accordance with the Caltrans SER guidelines in support of the design, construction, and operation of portions of Segments 3, 4, and 9 of the City's planned 8.8-mile perimeter trail and spur system. The project would develop approximately 4,600 linear feet of a multi-use loop-and-spur Class I bicycle/pedestrian trail in Coalinga. *Role: Staff Archaeologist. Contributed to field survey and preparation of associated technical documents.*

**Ashlan Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies to support a NEPA determination for the complete widening to ultimate right-of-way along Ashlan Avenue

between Polk Avenue and Cornelia Avenue in Fresno. This widening will require right-of-way acquisition from approximately 22 properties. *Role: Staff Archaeologist. Contributed to field survey and preparation of associated technical documents.*

**Polk Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies to support a NEPA determination for the widening of Polk Avenue between Gettysburg Avenue and Shaw Avenue and installation of drainage facilities on Shaw Avenue between Hayes Avenue and Polk Avenue in Fresno. *Role: Staff Archaeologist. Contributed to field survey and preparation of associated technical documents.*

**Brite Road and Mirasol Avenue Overlay Archaeological and Historic Property Survey Reports; Kern County Public Works Department; Buttonwillow, Kern County, California.** Under an on-call contract with the Kern County Roads, SWCA conducted biological and archaeological surveys and reporting on a road improvement project in Kern County. *Role: Staff Archaeologist. Contributed to field survey and preparation of associated technical documents.*

**Shell Beach Streetscape Archaeological Monitoring; City of Pismo Beach; Pismo Beach, San Luis Obispo County, California.** SWCA provided environmental services, including preparation of all CEQA/NEPA documentation, technical studies and permitting, for the reconstruction of an 18-block section of Shell Beach Road between Cliff Avenue and Terrace Avenue in downtown Shell Beach. Due to sensitive archaeological resources in the area, SWCA also performed an XPI Archaeological Survey of the project area at the request of Caltrans. *Role: Staff Archaeologist. Conducted field monitoring of construction. Assisted in preparing associated technical documents.*

**Chequer-Yosemite 70kV Reliability Project; Mariposa and Merced Counties, PG&E.** SWCA is providing cultural resources support for the project including the preparation of multiple technical studies for various agencies. *Role: Archaeologist. Contributed to field survey and preparation of associated technical documents.*

## DANIEL HERRICK, M.H.C., LEAD HISTORIC PRESERVATION PLANNER

Daniel Herrick has been a practicing preservation professional in the western United States for much of the last decade. Having worked at a mixture of boutique historic preservation firms and large environmental services companies, He is proficient in documenting and evaluating cultural resources and preparing SOI Standards analyses. He has completed a variety of historic preservation planning documents for projects throughout the United States. Through extensive research experience, Daniel is familiar with a variety of international, national, and regional historical contexts, but has a notably strong understanding of the recently built environment. He is also well versed in evaluating historic districts, assessing cultural landscapes, developing rehabilitation strategies, and providing recommendations for context-sensitive infill construction projects. Dan’s recent projects have involved navigating complex regulatory nexuses related to the built environment as part of larger permitting and compliance strategies. This includes conducting surveys, determining historical significance, preparing reporting documents, and performing multi-party outreach to meet technical reporting and consultation requirements under NHPA Section 106, NEPA, CEQA, and a multitude of local frameworks. Daniel brings cross-discipline knowledge and implements a holistic approach to all projects to provide a thorough and well-executed product.

### YEARS OF EXPERIENCE

11 | 2 with SWCA

### EXPERTISE

Eligibility determinations for NRHP, CRHR, and local inventories

Leading and executing large-scale historic resources surveys

Historic District and Cultural Landscape analyses

Specialized expertise in historic preservation planning and policy

SOI Standards review and compliance

NHPA Section 106 / NEPA / CEQA

### EDUCATION

M.H.C., Heritage Conservation; University of Southern California, School of Architecture; 2014

B.A., History, University of Calgary; 2009

### SELECTED PROJECT EXPERIENCE

**Ashlan Avenue Widening Project Environmental Services; City of Fresno; Fresno, Fresno County, California.** SWCA is preparing environmental studies for the complete widening to ultimate right-of-way along Ashlan Avenue between Polk Avenue and Cornelia Avenue. SWCA is reviewing existing documentation, including the PES, and preparing the following environmental studies and technical memos required by the PES: Air Quality Report; Noise Study Report and Noise Abatement Decision Report; Section 106 Studies, including APE map, HPSR, ASR, and HRER; Hazardous Materials Study, including Initial Site Assessment; and Environmental Commitment Record. *Role: Lead Architectural Historian. Conducted QA/QC of and compiled final revisions for HPSR and HRER.*

**Mt. Whitney Road Reconstruction Environmental Services; County of Fresno; Fresno County, California.** SWCA is preparing various technical studies for NEPA compliance for the improvements to roads and facilities in the unincorporated community of Riverdale. The purpose of the proposed project is to reconstruct and restripe the existing roadway, provide ADA improvements to the extent possible, and make improvements to drainage and sidewalks along Mt. Whitney Road. *Role: Lead Architectural Historian. Preparing HPSR and HRER, which includes documentation of 59 properties along roadway, conducting historic research and fieldwork, preparing site records, and writing report.*

**Mills Drive and Park Drive Roadway Improvements Project Cultural Resources Services; Kern County Public Works Department; Kern County, California.** SWCA prepared the ASR, HPSR, and HRER for NEPA compliance for a roadway improvement project, which included reconstruction and restriping of the existing roadway, ADA

improvements to the extent possible, and improvements to drainage and sidewalks along Mills Drive. *Role: Lead Architectural Historian. Prepared HPSR and HRER, which included documentation of nine properties, preparing site records, and writing report.*

**City of Atascadero General Plan Update and Environmental Services; MIG, Inc., City of Atascadero; Atascadero, San Luis Obispo County, California.** SWCA is preparing specific sections of the City of Atascadero General Plan Update, including the Biological and Cultural Resources Elements; providing additional planning support; and preparing the CEQA documentation for the update. *Role: Lead Historic Preservation Planner. Served as Cultural Resources Primary Author and Technical Advisor; authored original historic contexts, identified known cultural resources, and provided synopsis of City’s current zoning practices pertaining to historic preservation; and addressed series of recommended goal and policy updates that build upon current General Plan and tailor them to current community-specific challenges and realities.*

**Stephanie Hines****Biologist***stephanieshines@gmail.com***EXPERTISE**

- Rare Plant Surveys
- Certified Arborist
- Vegetation Mapping
- Wildlife Protocol-level & Nesting Bird Surveys
- Compliance Monitoring

**EDUCATION**

- M.A. Natural Resources and Environmental Management, Ball State University, 2005

**CERTIFICATIONS**

- CDFW Plant Voucher Collecting Permit No. 2081(a)-18-150-V
- International Society for Arboriculture Certified Arborist #WE-10298A
- California Department of Pesticide Regulation Qualified Applicator Certificate #126376
- Blunt-nosed Leopard Lizard Level II Surveyor

**PROFESSIONAL PROFILE**

Stephanie is a biologist with more than 14 years of experience in natural resources management. Her experience is based on a variety of disciplines, including arboriculture, botany, habitat restoration, and wildlife biology. She has experience surveying for rare plants, delineating jurisdictional waters, controlling invasive plants, habitat assessments, environmental monitoring, permitting and regulatory compliance, and project implementation. Her wildlife biology experience includes protocol-level wildlife surveys for species such as blunt-nosed leopard lizard, burrowing owl, coastal California gnatcatcher, and desert tortoise, as well as live-trapping for small mammals, including Stephens' kangaroo rat, Tipton kangaroo rat, Mohave ground squirrel, and San Joaquin antelope squirrel. As a lead on numerous projects, she has supervised and coordinated crews, authored technical reports, served as the point of contact amongst stakeholders, and provided expertise directly to clients. She is also competent in using the database tools required for conducting appropriate surveys and writing thorough reports. Based in Central California, she has worked in the Mojave, Great Basin, and Sonoran Deserts; Peninsular Ranges, South Coast, and Desert Mountains regions; Sierra foothills; and the Central Valley.

**SELECT PROJECT EXPERIENCE**

**California High Speed Rail, CP2-3, Tulare County, CA. 2019-current.** Conduct preconstruction burrow mapping, trapping and burrow excavations for Tipton kangaroo rat and San Joaquin antelope squirrel, conduct pre-construction surveys for blunt-nosed leopard lizard, conduct preconstruction weed mapping, conduct preconstruction tree inventory and vegetation community mapping. Search for active bird nests and monitor nesting birds. Monitor construction activities.

**Lakeside Pressure Betterment Project, SoCalGas, Kings County, CA. 2021.** Monitor gas line replacement activities. Monitor one active SWHA nest.

**Deteriorated Pole Projects, SCE, Kern, Tulare, and Fresno Counties, CA. 2019-current.** Conduct preconstruction surveys and habitat assessments focusing on special-status plants, nesting birds, jurisdictional waters, and special status wildlife species. Monitor pole replacement activities.

**Routine Line Clearance Surveys, SCE, Fresno County, CA. September 2020.** Conducted preconstruction evaluations for nesting birds, jurisdictional waters/wetlands, and special status species on existing utility lines.





**ELLIOT R. HARO**

Principal Scientist

Mr. Haro has over 15 years of experience in the environmental field, directing, managing and performing environmental site assessments and remediation activities. Mr. Haro’s project management experience includes proposal and cost estimate preparation for site assessments and remediation projects, design of soil and groundwater remediation systems, in-house staff and subcontractor coordination, technical report preparation, and permit acquisition. Mr. Haro has managed and performed numerous Phase I and Phase II Environmental Site Assessments (ESAs) as well as site investigation and remediation field activities including air, soil, groundwater, and surface water sampling, groundwater monitoring well installations, and remediation system operations and maintenance. He has prepared various environmental reports including site assessment reports, feasibility studies, remedial/corrective action plans, remedial work plans and health-based risk evaluations.

**EXPERTISE**

- Phase I and II Environmental Site Assessments
- Soil and Groundwater Investigations
- Soil and Groundwater Remediation
- Project Management
- Permitting – Environmental and Construction

**WORK HISTORY**

- |                                  |                 |
|----------------------------------|-----------------|
| • Haro Environmental, Inc.       | 2013 to Present |
| • Equipoise Corporation          | 2007 to 2013    |
| • Rincon Consultants, Inc.,      | 2004 to 2007    |
| • TN & Associates                | 2002 to 2004    |
| • Creek Environmental Laboratory | 1999 to 2002    |

**EDUCATION AND CERTIFICATIONS**

- Registered Environmental Assessor I (REA I), California, No. 30228 (Former; DTSC discontinued the REA program effective July 1, 2012)
- M.S., Agriculture - Soil Science Specialization, California Polytechnic State University, San Luis Obispo, CA
- B.S., Soil Science, California Polytechnic State University, San Luis Obispo, CA
- OSHA and EPA 40-hour safety training and 8-hour hazardous materials refresher courses

**MAJOR PROJECT DESCRIPTION**

**Multiple Phase I Initial Site Assessments and Preliminary Site Investigations, Various Locations, CA**

- |   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>• Project Manager for 8 ISAs in Fresno County</li> <li>• Sit Inspections</li> <li>• Interviews</li> <li>• Government records review</li> </ul> | <ul style="list-style-type: none"> <li>• ISA and PSI for City of Modesto</li> <li>• Evaluated for the possible presence of lead and asbestos</li> </ul> | <ul style="list-style-type: none"> <li>• 10 ISAs for San Luis Obispo County</li> </ul> |
|---|---|--|

Haro Environmental



**TIMOTHY E. NELLIGAN**  
Professional Engineer

Mr. Nelligan is a California-State licensed Professional Engineer #C68666 and has experience in the areas of environmental compliance, permitting, and remedial design engineering. He has conducted remedial investigations (RIs), feasibility studies (FSs), remedial design/remedial action (RD/RA), corrective action plans (CAPs) at several California State and Federal Superfund site, oil refineries, and other industrial facilities. He has also prepared Storm Water Pollution Prevention Plans (SWPPPs), Spill Prevention Containment and Countermeasures (SPCCs), Hazardous Materials Business Plans (HMBPs), and Wastewater Surcharge Statements.

**EXPERTISE**

- Project Management
- Soil and Groundwater Investigations
- Remediation Technology Evaluation
- Engineering Design
- Construction Oversight
- Feasibility Study/RAP Preparation

**WORK HISTORY**

- |                                    |                 |
|------------------------------------|-----------------|
| • Haro Environmental, Inc.         | 2013 to Present |
| • Katahdin Environmental           | 2007 to Present |
| • Equipoise Corporation            | 1999 to 2007    |
| • Harding Lawson Associates        | 1998 to 1999    |
| • Chemical Data Management Systems | 1997 to 1998    |

**EDUCATION AND CERTIFICATIONS**

- Registered Professional Engineer, California 2005, No. C68666
- B.S., Civil and Environmental Engineering, California Polytechnic State University, San Luis Obispo, 1998
- OSHA and EPA 40-hour safety training and 8-hour hazardous materials refresher courses

**MAJOR PROJECT DESCRIPTION**

**Superfund Site, Pesticide Reformulator, Bakersfield, CA**

- |   |  |                       |
|---|--|-----------------------|
| • Design Engineer                             | • Oversee Treatment of Tank Contents     | • Lead Agency: US EPA |
| • Design Treatment System                     | • Pesticides, Metals, and Semi-volatiles |                       |
| • 250,000 Gal Wastewater and 4,000 Gal Sludge |  |                       |

**Haro Environmental**

SWCA

## APPENDIX B:

Required Forms



City of Coalinga On-Call Environmental Services

EXHIBIT 10-Q DISCLOSURE OF LOBBYING ACTIVITIES

COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352

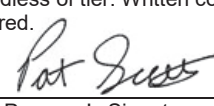
<b>1. Type of Federal Action:</b>	<b>2. Status of Federal Action:</b>	<b>3. Report Type:</b>
<input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<input checked="" type="checkbox"/> a. initial <input type="checkbox"/> b. material change
<b>4. Name and Address of Reporting Entity</b>		<b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b>
<input checked="" type="checkbox"/> Prime <small>SWCA, Incorporated 4111 Broad Street, Suite 210 San Luis Obispo, CA 93401</small>	<input type="checkbox"/> Subawardee Tier _____, if known	Congressional District, if known
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>	CFDA Number, if applicable _____
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b>	<b>11. Individuals Performing Services</b> (including address if different from No. 10) (last name, first name, MI)
<b>10. Name and Address of Lobby Entity</b> (If individual, last name, first name, MI)	(attach Continuation Sheet(s) if necessary)	
<b>12. Amount of Payment (check all that apply)</b> \$ _____ <input type="checkbox"/> actual <input type="checkbox"/> planned	<b>14. Type of Payment (check all that apply)</b>	
<b>13. Form of Payment (check all that apply):</b>	<input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other, specify _____	
<input type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind; specify: nature _____ Value _____		
<b>15. Brief Description of Services Performed or to be performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment Indicated in Item 12:</b> No services performed/requested (attach Continuation Sheet(s) if necessary)		
<b>16. Continuation Sheet(s) attached:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>No Lobbying Activities</b>	
<b>17. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b>	Signature: <u>Patrick Scott</u> Print Name: <u>Patrick Scott</u> Title: <u>Natural Resources Director - Central California</u> Telephone No.: <u>714.362.6667</u> Date: <u>6/6/24</u>	
Authorized for Local Reproduction Standard Form - LLL		
<b>Federal Use Only:</b>		

Standard Form LLL Rev. 04-28-06

Distribution: Orig- Local Agency Project Files

**EXHIBIT 10-01 CONSULTANT PROPOSAL DBE COMMITMENT**

1. Local Agency: City of Coalinga 2. Contract DBE Goal: 4%  
 3. Project Description: On-Call Environmental Services for Trail Master Plan Projects  
 4. Project Location: Coalinga, Fresno County, California  
 5. Consultant's Name: SWCA, Incorporated 6. Prime Certified DBE:

7. Description of Work, Service, or Materials Supplied	8. DBE Certification Number	9. DBE Contact Information	10. DBE %
Aardvark Biological Services LLC Biological Resources Services	42985	1382 Oceanaire Dr, San Luis Obispo, CA 93405 650-224-9375   klazordonez@gmail.com	2.00
Haro Environmental, Inc. Geoenvironmental Services	42812	872 Higuera Street, San Luis Obispo, CA 93401 805.204.4483   michele@haroenvironmental.com	2.00
<b>Local Agency to Complete this Section</b>			<b>11. TOTAL CLAIMED DBE PARTICIPATION</b> 4.00 %
17. Local Agency Contract Number: _____ 18. Federal-Aid Project Number: _____ _____ Consultant's Ranking after Evaluation: _____ Local Agency certifies that all DBE certifications are valid and information on this form is complete and accurate.			
_____ 21. Local Agency Representative's Signature	_____ 22. Date	IMPORTANT: Identify all DBE firms being claimed for credit, regardless of tier. Written confirmation of each listed DBE is required.  _____ 06/06/2024 12. Preparer's Signature 13. Date Patrick Scott 714.362.6667 _____ 14. Preparer's Name 15. Phone Natural Resources Director _____ 16. Preparer's Title	
_____ 23. Local Agency Representative's Name	_____ 24. Phone	_____ 25. Local Agency Representative's Title	

DISTRIBUTION: Original – Included with consultant's proposal to local agency.

**ADA Notice:** For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Authorize Interim City Manager to Enter into a Professional Services Agreement with Bender Rosenthal, Inc. for On-Call Right-of-Way Services Related to Federal and/or State aided projects

**Meeting Date:** Thursday, October 3, 2024

**From:** Sean Brewer, Interim City Manager

**Prepared by:** Sean Brewer, Interim City Manager

---

**I. RECOMMENDATION:**

Authorize Staff to Enter into an Agreement with Bender Rosenthal, Inc. for on-call Right of Way Services Related to federal and/or state aided projects, in addition if there are any non-material changes to the agreement prior to execution in accordance with with the Caltrans Local Assistance Manual, staff is authorized to make said changes in concurrence with City Attorney.

**II. BACKGROUND:**

On April 8, 2024 staff issued a request for qualifications for on-call right of way services related to federal and/or state aided projects. The federal and/or state aided projects that need right of way services consist of ATP Cycle 5 Sidewalk Gaps Project, ATP Cycle 6 Multi-Use Trail 3N Project, CMAQ Multi-Use Trail Segment 6 and if awarded ATP Cycle 7 Bike/Ped perimeter Network. This posting was advertised until June 10th, and five responses were received.

**III. DISCUSSION:**

On-call service allows for a single contract to obtain work that requires right of way services. The time and cost shall be dispersed per assigned project and shall not exceed \$120,000.00. The upcoming Federal and/or State aided projects are ATP Cycle 5 Sidewalk Gaps Project, ATP Cycle 6 Multi-Use Trail 3N Project, CMAQ Multi-Use Trail Segment 6 and if awarded ATP Cycle 7 Bike/Ped perimeter Network.

The ATP-5 Gaps project consists of improving gap areas within the city with street and sidewalk improvements. This project also consists of Trail 15 that runs east to west along East Polk Street from South Merced Avenue to Willow Springs Avenue. This particular section will help connect the sidewalk south of Polk and west of Merced to the Willow Springs neighborhood.

The ATP-6 Trail segment 3N is located between Acabedo and Amandako Trailer park. This runs through what is colloquially known as the "Old School Farm". This particular section will be replacing the bridge over the creek and run to Acabedo.

The CMAQ Trail segment 6 runs north to south along the east side of the city from East Polk Street to Trail 3N, near the pedestrian bridge that crosses over Los Gatos Creek. This particular section will help connect the trails running east to west by running north to south.

The ATP-7 Trail segments 7, 8, 9c runs from Pacific Street and Forest Street east to west towards Warthan Creek, at Warthan Creek it runs north to south and ends at East Polk Street. These particular sections will



help connect Trails 9 south of Pacific Apartments to East Polk Street by running around the neighborhoods and along the creek.

Right of way studies like real property easements, appraisals, negotiation, and acquisition services are required for these projects. This agreement aims to complete those requirements for these and any future right of way service projects so that we may move onto the building phase.

We are seeking authorization to move forward with Bender Rosenthal to accomplish this endeavor.

#### **IV. ALTERNATIVES:**

Do not authorize and repost the proposal - Not Recommended.

#### **V. FISCAL IMPACT:**

The cost agreement indicates that a single contract for on-call services shall not exceed \$250,000.00. The estimate shall be dispersed appropriately per assigned project and will be entirely grant funded, and there is no foreseen issue with these costs.

There will be no fiscal impact to the General Fund.

#### **ATTACHMENTS:**

File Name	Description
<input type="checkbox"/> COC_-_RBI_Professional_On-Call_Services_Agreement_Draft.pdf	BR ROW Contract
<input type="checkbox"/> BRI_Qualifications_for_On-Call_Real_Property_Easement_Appraisal__Negotiation__and_Acquisition_Services.pdf	BRI ROW Proposal

## CITY OF COALINGA AGREEMENT FOR ON-CALL PROFESSIONAL SERVICES FOR RIGHT OF WAY SERVICES

This Agreement for On-Call Professional Services (“Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, by and between the City of Coalinga, a Municipal Corporation (“City”), and Bender Rosenthal, Incorporated (“BRI”) (“Provider”).

### RECITALS

- A. Provider represents to City that they are specially trained, experienced, licensed and competent to perform the services which will be required by this Agreement; and
- B. Provider represents to City that they possess the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.
- C. City desires to retain Provider to render the services as set forth in this Agreement, as Exhibit 1.

NOW THEREFORE, in consideration of the mutual covenants set forth herein for such other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties hereto agree as follows:

1. **Retention of Provider.** Subject to the terms and conditions set forth herein, City retains Provider to perform the services identified in this Agreement, as an independent contractor and Provider hereby accepts this independent contractor appointment.
2. **Scope of Services.** The Provider shall perform on-call professional services, in accordance with all the provisions of this Agreement. The Scope of Work is attached hereto as Exhibit 1. Provider shall correct any and all errors and/or omissions, which arise out of Provider’s negligence or intentional misconduct, in the performance of the Services and any documents resulting therefrom even though City has accepted said Services or documents. Provider shall make such corrections upon City’s request and at no cost or expense to City.
3. **Time of Performance.** This agreement shall remain in effect until the services have been delivered and not to exceed \$250,000.00. Contract time of completion for individual projects will be agreed upon before assignment of each project to Provider. Services designated in the scope of work shall be completed on agreed date unless prior written approval for a time extension has been granted by the Assistant City Manager or his/her designee.
4. **Compensation.** Compensation to be paid to Provider shall not exceed \$250,000.00

a. The total amount paid to Consultant under this Contract shall not exceed one hundred fifty thousand dollars (\$150,000.00). Consultant will be reimbursed for hours worked at the hourly billing rates specified in Exhibit "C" attached hereto and incorporated herein by this reference. The specified hourly rates shall include direct salary costs, employee benefits, overhead, and fee. Said amount shall be paid upon submittal of a monthly invoice showing completion of the tasks that month, including the services rendered, the costs incurred for materials, the person(s) rendering performed services, the amount of time spent by such person(s) and the applicable hourly rate. These rates are only adjustable in accordance with Exhibit "C".

b. In addition, Consultant will be reimbursed for incurred (actual) direct costs other than salary costs that are identified in the executed Task Order. Reimbursement for transportation and subsistence costs shall not exceed the rates as specified in the Task Order.

c. Specific projects will be assigned to Consultant through issuance of Task Orders.

d. After a project to be performed under this Contract is identified by the City, the City will prepare a draft Task Order; less the cost estimate. A draft Task Order will identify the scope of services, expected results, project deliverables, period of performance, and project schedule. The draft Task Order will be delivered to Consultant for review. Consultant shall return the draft Task Order within ten (10) calendar days along with a Cost Estimate, including a written estimate of the number of hours and hourly rates per staff person, any anticipated reimbursable expenses, overhead, fee if any, and total dollar amount. After agreement has been reached on the negotiable items and total cost; the finalized Task Order shall be signed by both the City and Consultant.

e. Task Orders may be negotiated for a lump sum (Firm Fixed Price) or for specific rates of compensation, as set forth in the Contract, at the discretion of the City's Assistant City Manager, or his/her authorized representative.

f. When milestone cost estimates are included in the Task Order, Consultant shall obtain prior written approval for a revised milestone cost estimate from the Assistant City Manager or his/her authorized representative before exceeding such estimate.

g. Progress payments for each Task Order will be made monthly in arrears based on services provided and actual costs incurred.

h. Consultant shall not commence performance of work or services until notification to proceed has been issued by the City's Assistant City Manager or his/her authorized representative. No payment will be made prior to approval or for any work performed prior to approval of this Contract.

i. A Task Order is of no force or effect until executed by an authorized representative of City. No expenditures are authorized on a project and work shall not commence until a Task Order for that project has been executed by City.

j. Consultant will not be allowed to add a markup on all sub-consultant and vendor invoices.

k. Consultant will be reimbursed, as promptly as fiscal procedures will permit upon receipt by City's Assistant City Manager or his/her authorized representative of itemized invoices. Separate invoices itemizing all costs are required for all work performed under each Task Order. Invoices shall be submitted no later than 45 calendar days after the performance of work for which Consultant is billing, or upon completion of the Task Order. Invoices shall detail the work performed on each milestone, on each project as applicable. Invoices shall follow the format stipulated for the Task Order and shall reference this Contract number, project title and Task Order number. Credits due City that include any equipment purchased under the provisions of Section 15 (Property of City) of this Contract, must be reimbursed by Consultant prior to the expiration or termination of this Contract. Invoices shall be mailed to City's Assistant City Manager or his/her authorized representative at the following address:

Tri City Engineering  
Attn: "Project Name"  
4630 W. Jennifer Avenue, Suite 101  
Fresno, California 93722

5. **Method of Payment.** Provider shall submit monthly billings to City describing the work performed during the preceding month. Provider's bills shall include a brief description of the Services performed and the date the Services were performed the number of hours spent and by whom, and a description of any reimbursable expenditures. City shall pay Provider no later than 30 days after the date of submittal of a complete invoice for completed tasks and approval of the invoice by City staff.

6. **Extra Work.** At any time during the term of this Agreement, City may request that Provider perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Services, but which the parties did not include in the Scope of Work. Extra work will be performed on an hourly basis under the Provider's most current hourly fee schedule. Provider shall not perform, nor be compensated for Extra Work without written authorization from City.

7. **Termination.** This Agreement may be terminated by the City immediately and without notice for cause or by City without cause upon ten (10) days' written notice of termination to Provider. Upon termination, Provider shall be entitled to compensation for Services performed up to the effective date of termination, unless this Agreement is terminated for cause, in which case, City may withhold compensation due Provider in order to reimburse City for any losses, damages or expenses caused by Provider's default under this Agreement.

8. **Equal Opportunity Employment.** Provider represents that it is an equal opportunity employer and it shall not discriminate against any sub provider, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age.

Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Provider shall also comply with all relevant provisions of City's programs or guidelines currently in effect as identified and provided to Provider by City.

9. **Insurance Requirements.**

a. Provider, at Provider's own cost and expense, shall procure and maintain, for the duration of this Agreement, the following insurance policies.

i. Workers Compensation Coverage. As required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury or disease.

ii. General Liability Coverage. Insurance Services Office (ISO) Form CG 0001, including products and completed operations, with limits of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be TWO MILLION AND NO/100 DOLLARS (\$2,000,000), twice the required occurrence limit.

iii. Automobile Liability Coverage. ISO Form Number CA 0001 covering any auto (Code 1), with a limit no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury and property damage.

iv. Professional Liability Coverage. Contractor will maintain Professional Liability coverage with limits no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per occurrence or claim, and TWO MILLION AND NO/100 DOLLARS (\$2,000,000) policy aggregate.

b. If Provider maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by Provider.

c. Provider's insurance policies shall be "occurrence" policies and not "claims-made" coverage except for Professional Liability Coverage.

d. Provider may maintain an Umbrella policy in conjunction with the insurance policies referenced above. In such case, Provider shall be deemed to have satisfied the insurance requirements of this contract as long as:

a. the coverage limits of the Umbrella policy and of the underlying liability policy(ies), when combined, satisfy each of the per occurrence and aggregate

requirements identified in this subsection a.; and

b. coverage under the Umbrella policy is as broad as and includes all incidents and events covered by the underlying insurance that it supplements.

e. Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require Provider to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. Alternatively, the City may require Provider to provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration, and defense expenses within the retention.

f. The policies are to contain, or be endorsed to contain, the following provisions:

a. The City and its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL and automobile liability policies with respect to liability arising out of work or operations performed by or on behalf of Provider including materials, parts, or equipment furnished in connection with such work or operations; products used by Provider; or automobiles owned, leased, hired or borrowed by Provider. General liability coverage can be provided in the form of an endorsement to Provider's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees or volunteers.

b. For any claims related to this contract, Provider's insurance coverage shall be primary insurance as respects the City and its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City and/or its officers, officials, employees, or volunteers shall be in excess of Provider's insurance and shall be non-contributory.

c. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

g. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

h. Provider shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Provider's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

i. Provider hereby grants to City and its officers, officials, employees, and volunteers a waiver of any right to subrogation which any insurer of Provider may acquire

against the City and/or its officers, officials, employees, and volunteers by virtue of the payment of any loss under such insurance. Provider agrees to obtain endorsements necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

j. The City reserves the right to modify the insurance requirements contained in this contract, including, without limitation, coverage limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

10. **Indemnification.** To the fullest extent allowable by law, Provider agrees to indemnify, defend and hold harmless the City and its officials, officers, employees, agents and volunteers from and against all claims, demands, actions, injuries, liabilities, losses, costs or damages, direct or indirect, and any and all attorneys' fees and other expenses which City or its officials, officers, employees, agents or volunteers may sustain or incur as a consequence of or are in any way related to Provider's or its owners, directors, officers, managers, employees, agents and subcontractor's willful or negligent acts or omissions in the performance of the services and Providers responsibilities and obligations to be performed under this agreement or its failure to perform or comply with any of its obligations or responsibilities contained in this agreement; excluding, however, such liability, claims, losses, damages or expenses arising from City's sole or active negligence or willful acts. This duty to indemnify, defend, and hold harmless shall survive the termination of this agreement. If Provider maintains additional coverage or higher limits than those required herein, then City shall be entitled to additional coverage or higher limits maintained by Provider.

11. **Independent Contractor Status.** It is understood and agreed that Provider, in the performance of the Services to be performed pursuant to this Agreement, shall act as and be an independent contractor and shall not act as an agent or employee of City. Provider shall obtain no retirement benefits or other benefits which accrue to City's employees and Provider hereby expressly waives any claim it may have to any such rights. Nothing in this Agreement shall create or be construed as creating a partnership, joint venture or any other relationship between City and Provider.

12. **Provider's Books and Records.**

a. Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Provider under this Agreement.

b. Provider shall maintain all documents and records that demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.



c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City. Copies of such documents shall be provided to the City for inspection at the City offices.

d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Provider's business, City may, by written request, require that custody of the records be given to the City and that the records and documents be maintained in the City offices. Access to such records and documents shall be granted to any party authorized by Provider, Provider's representatives, or Provider's successor-in-interest.

13. **Professional Ability of Provider.** City has relied upon Provider's representations regarding its training and professional ability to perform the Services hereunder as a material inducement to enter into this Agreement. Provider shall therefore provide properly skilled personnel to perform all Services under this Agreement. The primary provider of the Services called for by this Agreement shall be [NAME] who shall not be replaced without the written consent of the City. All work performed by Provider under this Agreement shall be in accordance with the applicable professional standard of care and shall meet the local professional standard of quality ordinarily to be expected of competent persons in Provider's field of expertise working in Fresno County.

14. **Compliance with Laws.** Provider shall use the proper standard of care in performing the Services and shall comply with all applicable federal, state and local laws, codes, ordinances and regulations in effect at the time the Agreement is executed. In addition, if the request for proposal to provide professional services which are the subject of this Agreement cited any federal or state financial assistance involved in the project for which the Services are provided, the Provider shall perform all services in accordance with all applicable federal and state laws, rates and regulations in effect at the time the agreement is executed.

15. **Licenses.** Provider represents and warrants to City that it has all licenses, permits, qualifications, and insurance which are legally required of Provider to lawfully and competently perform the Services. Provider represents and warrants to City that Provider shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, and insurance which are legally required of Provider to lawfully and competently perform the Services. Provider shall maintain a City of Coalinga business license.

16. **Assignment and Subcontracting.** The parties recognize that a substantial inducement to City for entering into this Agreement is the reputation, experience and competence of Provider. Assignments of any or all rights, duties or obligations of the Provider under this Agreement will be permitted only with the express written consent of the City, which will not be

unreasonably withheld. Provider shall not subcontract any portion of the Services to be performed under this Agreement without the express written consent of the City, which will not be unreasonably withheld. If City consents to such subcontract, Provider shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall: (1) create any contractual relationship between City and sub Provider; (ii) create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor; (iii) or relieve Provider of any of its obligations and responsibilities under this Agreement.

17. **Attorneys' Fees.** If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other reasonable relief to which he may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the Superior Court for the County of Fresno, State of California for any proceeding arising hereunder.

18. **Sole and Only Agreement.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the matters set forth herein and contains all of the covenants and agreements between the parties regarding said matters. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing, have been made by any party or anyone acting on behalf of any party which are not embodied in this Agreement and no other agreement, statement or promise shall be valid or binding.

19. **Invalidity.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

20. **Amendment.** No change, amendment or modification of this Agreement shall be valid unless the same be in writing and signed by the parties hereto.

21. **Governing Law.** This Agreement shall be construed and governed pursuant to the laws of the State of California. Any action to enforce this Agreement is to be brought in Fresno County, California.

22. **Waiver.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

23. **Mediation.** The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties

are unable to agree upon a mediator, the dispute shall be submitted to JAMS/ENDISPUTE (“JAMS”) or its successor in interest. JAMS shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five mediators selected by JAMS and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

24. **Authority to Enter Agreement.** Provider has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

25. **Notice.** Except as otherwise expressly provided herein, any notice, consent, authorization or other communication to be given hereunder shall be in writing and shall be deemed duly given and received when delivered personally, when transmitted by facsimile or e-mail if receipt is acknowledged by the addressee, one business day after being deposited for next-day delivery with a nationally recognized overnight delivery service, or three business days after being mailed by first class mail, charges and postage prepaid, property addressed to the party to receive such notice at the last address furnished for such purpose by the party to whom notice is directed and addressed as follows:

**CITY:**

City of Coalinga  
155 West Durian  
Coalinga, California 93210

**PROVIDER:**

Bender Rosenthal, Incorporated  
2825 Watt Avenue, Suite 200  
Sacramento, California 95821

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the day and in the year first set forth above.

CITY OF COALINGA, a Municipal Corporation

By: \_\_\_\_\_  
Sean Brewer, Interim City Manager

PROVIDER

By: \_\_\_\_\_  
Renee Baur, Chief Executive Officer

APPROVED AS TO CONTENT:

ATTEST:

---

Sean Brewer  
Assistant City Manager

---

City Clerk/Deputy City Clerk

Attachments:

Exhibit A – Scope of Work

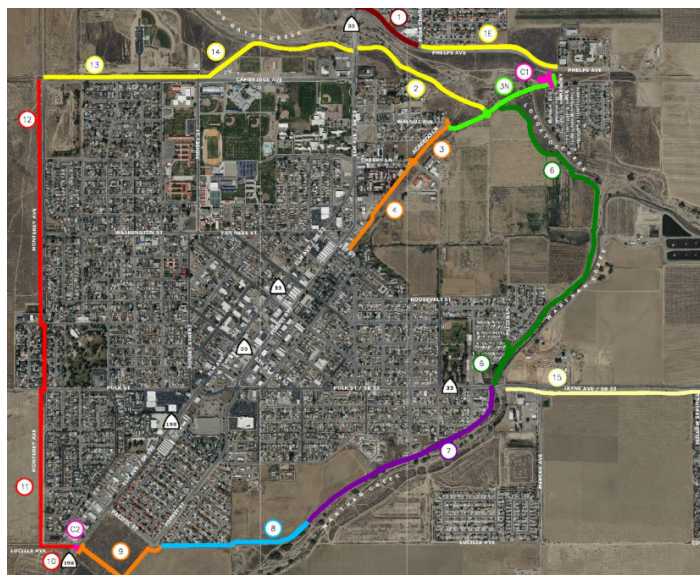
## **Exhibit 1 – Scope of Services**

# SCOPE OF WORK

## PROJECT UNDERSTANDING & APPROACH

### PROJECT UNDERSTANDING

BRI understands that the City is seeking on-call real property easement appraisal, negotiation, and acquisition services in support of the City’s Active Transportation Program (ATP) and the Trails Master Plan (TMP) to develop a multi-use off-street trail system. Fourteen (14) Class I trail segments have been identified for future improvements, not including the two (2) already completed trails. Work under this contract will include acquisition of temporary construction easements (TCE’s), Caltrans Right of Way Certifications, appraisal services, land survey services, acquisition services, possession and use agreements, negotiation services, and other various services. We understand that work must be done in conformance with federal, state, and local requirements in order to maintain funding.



Work will be conducted on a task-order basis. Upon issuance of a task order, BRI will work with the City to clearly define the scope and fee for each project prior to the commencement of work. We have reviewed the Master Multi-Use Trail Plan and we have outlined the impacts and our approach to completing the work. BRI has reviewed the mapping provided by the City and developed a list of potential impacts for each trail segment, with a focus on the awarded trails. For awarded trails, impacts are primarily to residential or commercial properties, in addition to other special uses including a sports complex and a dog park. The figure to the right shows a summary of total impacts for awarded and planned trails.

BRI has reviewed the plans, existing conditions, researched the impacted parcels, and has a clear understanding of the potential hurdles and critical tasks. Based on preliminary research, there are approximately thirty (30) appraisal assignments for all remaining segments. Early identification of potential obstacles and a better understanding of the property owner’s concerns will allow BRI to work with the project team to find an acceptable solution for the potential property owner issues, but more importantly, serve the City and accelerate project schedules. On the following page, we have provided a table that displays the impacts for awarded trails by parcel use, followed by a detailed overview of the awarded trails.

TRAIL GROUP	# IMPACTED PARCELS
<b>Awarded Trails</b>	
Group 1 (Trails 3, 4 & 9)	6
Group 2 (Trail 15)	5
Group 3 (Trails 1E, 2, 13, 14)	8
Group 4 (Trail 3N)	2
<b>Planned Trails</b>	
Group 1 (Trail 6)	3
Group 2 (Trail 8)	3
Group 3 (Trail 7)	4
Crossings & Trail head	1
<b>Total</b>	<b>32</b>

# SCOPE OF WORK

LAND USE	GROUP 1	GROUP 2	GROUP 3	GROUP 4	TOTALS
Commercial		1	2		3
Field & Seed	1	1			2
Industrial acreage	1				1
Recreation			2		2
Residential	3	2	2	2	9
Retail Trade		1			1
Utilities		1			1
Vacant			2		2
<b>TOTALS</b>	<b>5</b>	<b>6</b>	<b>8</b>	<b>2</b>	<b>21</b>

## GROUP 1: TRAIL 3, 4, 9

### 6 IMPACTED PARCELS

Segment 3 will be located within an undeveloped former railroad corridor between East Walnut Avenue and East Cherry Lane. Segment 4 will be located within an undeveloped former railroad corridor between East Cherry Lane and South First Street. Segment 9 will be located within an undeveloped property in Southeast Coalinga, connecting the intersection of Elm and Lucille Avenues to the west and the intersection of Pacific and Forest Streets to the east.



## GROUP 2: TRAIL 15

### 5 IMPACTED PARCELS

This trail segment runs along the south side of E Polk Street/W Jayne Avenue from the City of Coalinga Wastewater Treatment Plant access road to Willow Springs Avenue, along the City line. One larger parcel is for residential use while the remaining have various commercial and agricultural uses. Another impacted parcel contains Pacific Gas & Electric (PG&E) facilities, whom we have extensive experience coordinating with.



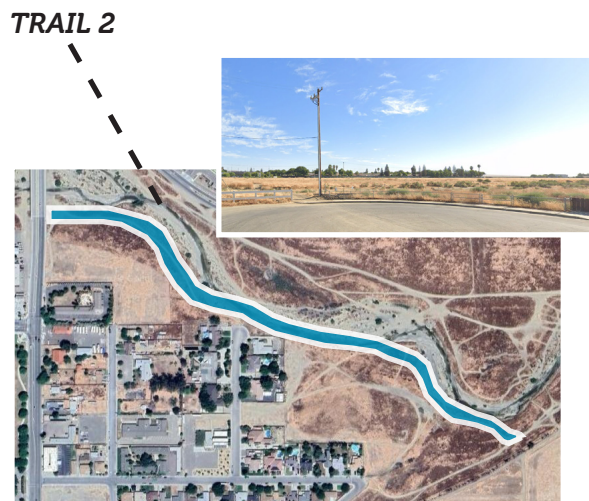


# SCOPE OF WORK

## GROUP 3: TRAIL 1E, 2, 13, 14

### 8 IMPACTED PARCELS

This segment group likely has the most parcel impacts. Trail Segments 13 and 14 impact two (2) City-owned special-use parcels, the sites of the Coalinga-Huron Sports Complex and the Coalinga Dog Park. Segment 1E runs along the north side of Phelps Avenue between Posa Chanet and the Coalinga Regional Medical Center. Segment 2 runs parallel to Segment 1, along the south side of Los Gatos Creek.



## GROUP 4: TRAIL 3N

### 3 IMPACTED PARCELS

One larger parcel is impacted by this segment, and a portion of this trail segment is on a parcel already impacted in Trail 3. This segment will connect segments 2, 3, and the trailhead in Northeast Coalinga.



# SCOPE OF WORK

## APPROACH TO SERVICES

### PROJECT MANAGEMENT PLAN

Project Management identifies risks, and manages scope, schedule, and resources to ensure success. It is the cornerstone to successful project delivery. Once the City issues a task order, BRI will discuss the expectations with the City to define a common understanding about project details, critical issues and processes, and roles and responsibilities associated with the acquisition or appraisal activities.



**BUDGET & COST CONTROL:** BRI will closely monitor the scope of work, quality of deliverables, quantity of change requests, and completed and forecasted project milestones to accurately determine the overall cost variance, and if necessary, take corrective action. Budgets are managed by tasks and at parcel/property owner levels. These reviews will identify work performed outside the parameters of the initial scope and isolate any trends that were not previously anticipated.



**RESOURCES & SCHEDULE:** BRI's staff is a well-oiled machine of nimble professionals, with the ability to start, stop, and turn on a dime, allowing for consistency and flexibility as any project evolves. BRI staff can be efficiently added, replaced, or reassigned at the City's discretion. Schedule slippage for project tasks outside BRI's control will be brought to the City's attention immediately.



**RESPONSIVENESS & PROGRESS REPORTING:** BRI will conduct weekly or monthly meetings with the City to discuss project progress and treat every project inquiry with timely responses and prompt follow-ups. To promote ongoing communication regarding key milestones or project obstacles, BRI will ensure that a single path of information transmission is established between the team members.



**QUALITY ASSURANCE & CONTROL:** Our Quality Assurance/Quality Control Program will start with constantly updated project information, reviewed master document formatting, and centralized document preparation. Before any document is released to the City for approval, it will have undergone a quality check by a senior professional not responsible for the work.



**TIMELY DELIVERY:** BRI typically produces appraisal reports within four (4) to six (6) weeks of notice to proceed. For multi-parcel acquisition projects, BRI will provide the City with progress reports and recommendations for any procedural improvements that may streamline activities by avoiding potential long-lead situations. BRI will produce and maintain a parcel-by-parcel schedule to integrate into the City's overall project schedule.

**Deliverables:** *Progress reports as required and complete files at project closeout.*

### LAND SURVEY SERVICES (SUBCONSULTANT - BLAIR, CHURCH & FLYNN)

- Research and review record data available for project area, including record maps, assessor's map, vesting deeds, centerline ties, corner records, previous field surveys, County surveyor's maps, existing right of way maps from the County, Caltrans, or other various public agencies, title reports and vesting deeds.
- Plot property lines, street rights of way and existing easements.
- Prepare mapping and boundary analysis for field survey.
- Prepare legal descriptions and exhibits for each acquisition parcel.

**Deliverables:** *Preparation of descriptions, exhibits and easement documents*

## SCOPE OF WORK

### APPRAISAL SERVICES

- Send Notice of Decision to Appraise with appraisal map or plat and legals attached.
- Contact the property owner and invite to accompany on property inspection.
- Research subject larger parcel and analyze market.
- Confirm market sales and view each comparable property.
- Conclude with fair market value.
- Write a narrative Appraisal Report as defined by the Uniform Standards of Professional Appraisal Practice (USPAP).
- Report will comply with USPAP, Caltrans and applicable laws, including the California Code of Civil Procedure and the Uniform Relocation Assistance and Real Property Acquisition Policies.

**Deliverables:** One (1) electronic and up to two (2) hard copies of each appraisal report upon request.

### WAIVER VALUATIONS

- Research subject larger parcel and market.
- Compile table of comparable sales.
- Perform analysis subject to applicable laws, including the California Code of Civil Procedure and the Uniform Relocation Assistance and Real Property Acquisition Policies.
- Acquisition agent to contact property owner and schedule inspection.

**Deliverables:** Memorandum that briefly summarizes the property, comparable data, and the indicated compensation due to the property owner.

### APPRAISAL REVIEW SERVICES (SUBCONSULTANT - COGITO)

- Review appraisal report provided by BRI by outside appraiser.
- Site visit to the subject property and project area.
- Read appraisal report, quality check information provided from data resources at BRI and public information from agency websites.
- Ensure appropriate methodologies and compliance with USPAP, Caltrans and applicable laws, including the California Code of Civil Procedure and the Uniform Relocation Assistance and Real Property Acquisition Policies.
- Interview appraiser for clarification and/or provide comments for revisions, as necessary.
- Write Review Report that complies with Standard 3 and 4 of the USPAP.

**Deliverables:** One (1) electronic copy of Appraisal Review Certificate and up to two (2) hard copies of each appraisal report, upon request.

### ACQUISITION SERVICES

- Review the project concept and design with staff and other consultants.
- Review appraisals, title reports, maps, and descriptions of the required parcels.
- Conduct field review of the project area.
- Prepare right of way contracts and other acquisition documents.
- Meet with the property owners to discuss the project in general; review of maps and legal descriptions; confirm information about occupants/owners and make the official First Written Offer to owner.
- The acquisition task assumes a settlement by the sixth contact either in person, telephone, or e-mail. A recommendation to the City will be made after an impasse has been reached.



## SCOPE OF WORK

- Deliver signed Right of Way Contract and signed and acknowledged documents for a closed transaction or deliver a memorandum explaining impasse.
- If the property owner provides a counteroffer, BRI staff will prepare a recommendation to the City to accept, reject, or modify the counteroffer.
- If the City accepts the counteroffer, BRI will prepare an Administrative Settlement that complies with State and Federal guidelines.
- BRI will work with all parties to encourage acquisition within sixty (60) to ninety (90) days of the approval of the appraisal.
- BRI's acquisition agents will maintain a parcel diary to document all interactions with property owners and their tenants.
- BRI will prepare escrow instructions for Title to clear exceptions as needed.
- BRI will prepare a final report, including transfer of all pertinent correspondence & files to the City.

**Deliverables:** *Permanent Fee Interest; Temporary Construction Easement; Partial Acquisition; with files on each negotiation, acquisition, and project settlement.*

## TITLE, ESCROW, & CLOSING SERVICES (SUBCONSULTANT – FIRST AMERICAN TITLE)

- Review and plot existing easements and exceptions to title.
- Work with title company to follow up with appropriate lenders, beneficiaries, & trustees.
- Annotate title reports to identify exceptions to be removed.
- Work with escrow to obtain partial releases or consents.
- Request escrow funds from the City.
- Ensure all escrow documents are completed for closing.
- Coordinate escrow closings and file all applicable forms and documents.

**Deliverables:** *Preliminary Title Reports; Closed escrows with Final Policies of Title for impacted parcels.*

## CALTRANS DOCUMENTATION & RIGHT OF WAY CERTIFICATION

- Identify any special issues that are likely to be encountered and how they will be addressed.
- Respond to any questions regarding right of way certification.
- Ensure that all documents including mapping, legal descriptions, deeds, and purchase agreements comply with Caltrans standards.
- Work with Local Assistance, District 6, as required to obtain Certification.

**Deliverables:** *Compliant Caltrans Exhibit 13-B along with all the required accompanying forms and backup documentation.*

On the following page, we have detailed the aspects of our approach that accelerate project schedules.

# SCOPE OF WORK

## APPRAISAL ACCELERANTS

Triage the appraisals by property type/use and assign each to the most appropriate appraiser to maximize efficiencies and provide consistent valuations. Having continuity of appraisal firms ensures consistent valuations which improves settlement rates.



Dedicated appraisal management work with the appraisers daily to help solve appraisal problems, provide additional guidance to research staff as well as write appraisal reports in order to ensure timely delivery.



Team of research staff working collaboratively to collect and confirm additional required market data at the onset of the project which assists the appraiser in expediting the delivery of appraisals.



Extensive comparable database in the project area.



Intimately become familiar with the property types being impacted given the large number of appraisals completed in the project area.



## ACQUISITION ACCELERANTS

Early coordination with the owners explaining the project and impacts to their parcels is a successful strategy we've implemented on larger projects. Our agents often accompany the appraiser on the appraisal inspection in hopes of developing a rapport with the property owners.



Complete understanding of how the payment process works through the Client. BRI escrow coordinators will develop working relationships with the appropriate team members in the Client's finance department.



Early coordination with the engineering and project team to review the alignment and see if there is the option of potentially shifting of the alignment to avoid impacts to private property.



Ensure Purchase and Sale Agreements have a possession clause that goes into effect when the PSA is signed by all parties. This allows construction of the project even if close of escrow that is delayed. The most likely cause of such a delay are lenders.



Streamline process for administrative settlements.



If the Client chooses, an incentive bonus will be implemented if property owners sign within the first 30 days.





BENDER  
ROSENTHAL  
INCORPORATED



QUALIFICATIONS FOR

# ON-CALL REAL PROPERTY EASEMENT APPRAISAL, NEGOTIATION, & ACQUISITION SERVICES

JUNE 10, 2024

CITY OF COALINGA

PRESENTED BY BENDER ROSENTHAL INCORPORATED | 2825 WATT AVENUE, SUITE 200, SACRAMENTO, CA 95821

# INTRODUCTORY LETTER

June 10, 2024

Sean Brewer  
City of Coalinga  
Public Works and Utilities Department  
155 W Durian  
Coalinga, CA 93210

**RE: REQUEST FOR QUALIFICATIONS (RFQ) FOR ON-CALL REAL PROPERTY EASEMENT APPRAISAL, NEGOTIATION, AND ACQUISITION SERVICES**

Mr. Brewer,

Thank you for the opportunity to submit qualifications to the City of Coalinga (City) to provide On-Call Real Property Easement Appraisal, Negotiation, and Acquisition Services.

Bender Rosenthal Inc. (BRI) is a California S Corporation, Certified Small Business Enterprise (SBE) and Certified Woman Business Enterprise (WBE) that specializes in real property acquisition, right of way management and planning services, real estate appraisal, and land services. With nearly twenty-seven (27) years of service delivery for public sector clients, BRI has the professional experience, and technical and financial resources to accomplish the work efficiently, effectively, and responsibly in the required time.

**WE ARE MOBILE AND AGILE.** With a veritable army of appraisers and real estate professionals, we can meet the project schedule as it evolves. BRI understands that the City needs this project completed on an accelerated timeline, and we can resource load to allow us to incorporate the required team as needed to meet all the delivery deadlines.

**WE KNOW THE PROJECT AREA.** Within the last five years, BRI has provided the requested services on more than eight-hundred fifty (850+) projects or task orders in Caltrans District 6, including our current work on the County of Tulare Avenue 280 Widening Segment 2 Project and City of Tehachapi Safe Routes to School (SRTS) Dennison Road Project.

**WE SPEAK CALTRANS.** We have a wide body of experience with project delivery under Caltrans oversight and we understand the federally assisted program requirements and procedures leading to Right of Way Certification. BRI has an established relationship with the Caltrans District 6's team and we will bring that expertise to the City to accelerate and ensure delivery compliance.

Rebekah Green will serve as Project Manager and Point of Contact for this consultant selection process. ***She is fully familiar with and experienced in meeting the requirements of both State and Federal procedures pertaining to federally funded projects and has completed eighteen (18) multiple parcel projects in Caltrans District 6.*** Rebekah's right of way expertise will be an asset to the City, and she is excited about the opportunity to assist in completing projects on time and within budget. She can be reached by phone at (916) 978-4900, Ext. 2065 or by email at r.green@benderrosenthal.com. She is located at BRI headquarters at 2825 Watt Avenue, Suite 200, Sacramento, CA 95821.



I, Renee Baur, PMP, CA RE Broker, Chief Executive Officer of BRI, will serve as the Broker in Charge and an additional point of contact for this contract. I am located at BRI headquarters at 2825 Watt Avenue, Suite 200, Sacramento, CA 95821. I can be reached by phone at (916) 978-4900 ext. 2005 or by email at r.baur@benderrosenthal.com. If you have any questions, please feel free to contact me or Project Manager Rebekah Green.

I am authorized to execute and sign on behalf of the firm. I have reviewed these qualifications and attest to their accuracy. I acknowledge the receipt of the Addendum issued April 25, 2024.

We are committed to delivering exceptional right of way services and look forward to working with you.

Respectfully,

**BENDER ROSENTHAL INC.**



Renee Baur, PMP, CA RE Broker  
Chief Executive Officer

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*COST PROPOSAL*

*PROVIDED SEPARATELY*



**BENDER  
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INCORPORATED**

**CONSULTANT INFORMATION,  
QUALIFICATIONS & EXPERIENCE**

# CONSULTANT INFORMATION



Bender Rosenthal Inc. (BRI) is a California Certified Small Business and S Corporation that specializes in right of way project management and planning, real estate appraisal, real property acquisition and land services. With a deep bench of professionals spread over those disciplines and twenty-seven (27) years of service delivery for public sector clients, BRI has set the industry standard in delivering right of way services. Our proven cost management and fiscal responsibility, paired with our federally funded and Caltrans experience has resulted in quick approvals and project certification.

***BRI has provided right of way services to over 125 public sector clients in the transportation, flood and utility industries within the last five (5) years, including over twenty-five (25) in Caltrans District 6.*** Through our experience, we have developed exceptional working relationships with the local agencies, and we are a strong, stable firm with the staffing capability to deliver all services required by the City. Furthermore, BRI is proud to be an employee-owned and operated company. This ownership structure allows for the BRI staff to have an important say in who manages us and how profits align with values. This sense of ownership translates to a higher level of efficiency in project delivery and a genuine passion for wanting to get it right—for the property owner, the project, and most importantly, our clients.

Specifically, within the last two years, BRI has focused on internal process improvements to expedite appraisal delivery and streamline the acquisition process. ***These efforts have already returned dividends to our clients by leading to improved settlement rates, accelerated project delivery, and significant cost savings.***

## BRI AT A GLANCE

Certified Small Business Enterprise (SBE)  
Certified Woman Business Enterprise (WBE)

## STAFF COUNTS

8 Licensed CA Real Estate Salespersons  
3 CA Real Estate Brokers  
2 Project Management Professionals (PMP)  
6 California Certified General Real Estate Appraisers  
3 MAI designated Appraisers  
2 AI-GRS designations  
1 ARA designation  
1 R/W-AC designation  
1 SRA designation  
7 Appraisal Research Analysts  
1 Senior Right of Way (SR/WA) designation  
1 Right of Way Professional (RWP) Designation  
3 Senior Land Agents  
3 Land Agents  
2 Notary Publics

# CONSULTANT EXPERIENCE

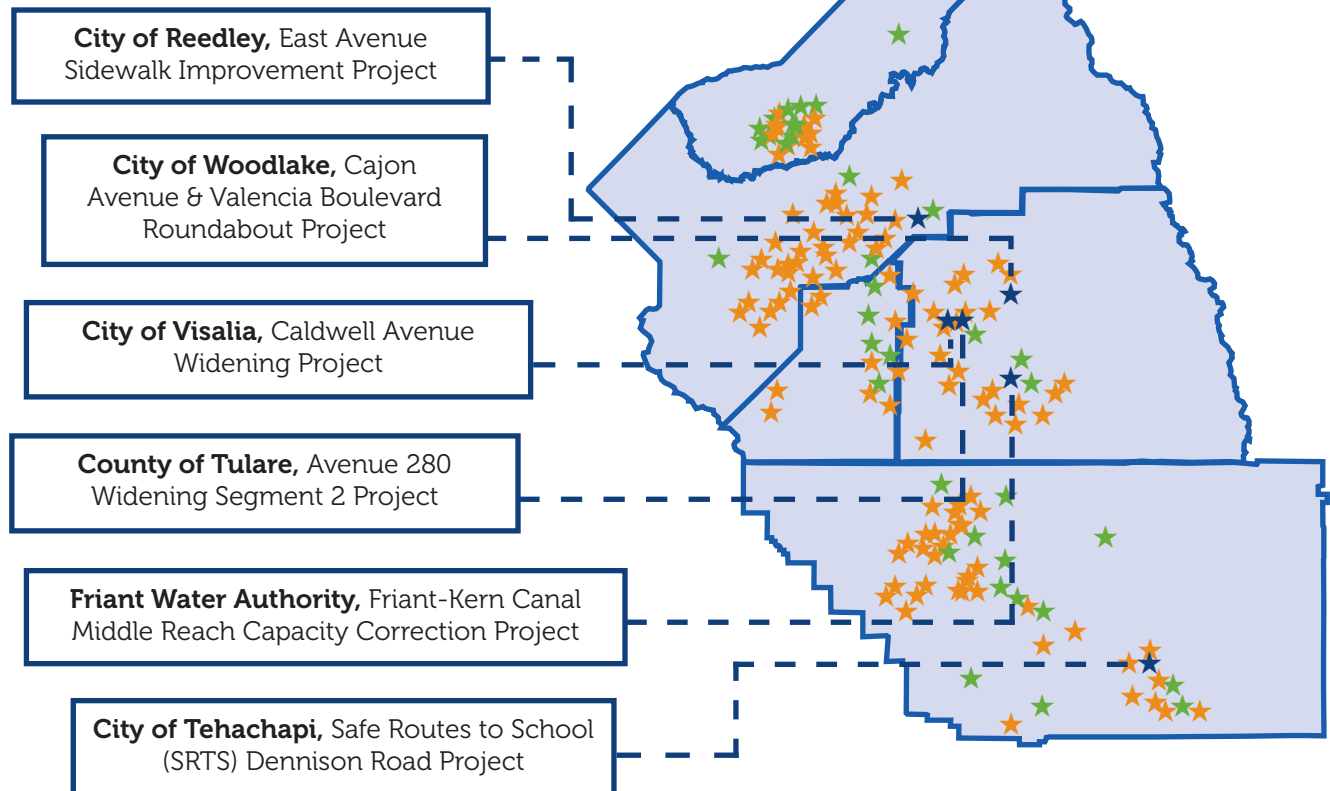
Within the last five (5) years, BRI has completed more than eight-hundred fifty (850+) projects or task orders in Fresno County and the surrounding area, ranging from the Tulare-Santa Fe Roundabout Project to the Caldwell Avenue Interchange Improvement Project, to multiple assignments on the California High Speed Rail Project. We are also currently working with the County of Tulare on the Avenue 280 Widening Segment 2 Project. Furthermore, BRI has completed numerous real property projects for Pacific Gas and Electric Company (PG&E) throughout Tulare, Fresno, Kings, Madera, and Kern Counties. ***This local experience has resulted in our staff being very familiar with the project area—we recognize the unique politics of the landowners and understand the demographics and specific issues surrounding appraising and acquiring properties in the Central Valley.***

BRI's strengths also include strong Federal and State agency experience, a large team of real estate professionals, and a management team that will ensure we are well positioned to meet all the City's service needs. ***We have experience with project delivery under Caltrans oversight and we understand the federally assisted program requirements and procedures leading to Right of Way Certification.*** The BRI team has an established relationship with the Caltrans District 6's team and we will bring that expertise to the City to accelerate and ensure delivery compliance.

## SELECT REGIONAL PROJECTS

### LEGEND

- ★ Selected Appraisal Assignments
- ★ Selected Right of Way Projects
- ★ Highlighted Clients/Projects



# CONSULTANT EXPERIENCE

PROJECT	AVENUE 280 WIDENING SEGMENT 2 PROJECT	SAFE ROUTES TO SCHOOL (SRTS) DENNISON ROAD BICYCLE PEDESTRIAN CORRIDOR IMPROVEMENT PROJECT	CAJON AVENUE & VALENCIA BOULEVARD ROUNDABOUT PROJECT
<b>Contracting Agency</b>	County of Tulare	4Creeks Inc. / City of Tehachapi	City of Woodlake
<b>Contracting Agency Project Manager &amp; Contact Information</b>	Teresa Arteaga, Property Specialist TArteaga@tularecounty.ca.gov (559) 624-7251	Chris Crawford, PE, QSD, Senior Project Manager chrisc@4-creeks.com (559) 372-0215	Emmanuel Llamas, Community Development Director ellamas@ci.woodlake.ca.us (559) 564-8055
<b>Contract Amount</b>	\$844,500	\$16,300	\$80,200
<b>Funding Source</b>	Locally Funded through Measure R	Combination Funds - Caltrans Oversight	Congestion Mitigation and Air Quality Improvement Program, State Highway Operation and Protection Program, local street funds.
<b>Date of Contract</b>	2017; 2022	2022	2023
<b>Date of Completion</b>	Ongoing	2023	Ongoing
<b>Consultant Project Manager &amp; Contact Information</b>	Rebekah Green r.green@benderrosenthal.com (916) 978-4900, Ext. 2065	Rebekah Green r.green@benderrosenthal.com (916) 978-4900, Ext. 2065	Rebekah Green r.green@benderrosenthal.com (916) 978-4900, Ext. 2065
<b>Project Objective</b>	The project will improve the level of service along the corridor and ease congestion.	The project will improve safety for pedestrians, students, and the community as a whole.	The project will cut down on emissions and fuel consumption by reducing vehicle idle time, while also increasing pedestrian and bike safety.
<b>Project Description</b>	The Project will widen the Avenue 280 corridor from Road 140 (Lovers Lane) to Road 160 (Virginia Avenue) between the cities of Visalia and Farmersville.	The improvements in this area will include new curb, gutter, and sidewalk installations, new crosswalks, bike lanes in both directions, and will ensure ADA compliance.	Construction of a new roundabout at the intersection of Valencia Boulevard and Cajon Avenue, including adding curbs, gutters, sidewalks, crosswalks, streetlights, bike lanes and ADA ramps.
<b>Project Outcome</b>	Ongoing – In negotiations, 50% complete	All necessary right of way was acquired on time and on budget.	Ongoing – In negotiations

# ORGANIZATION & APPROACH

BRI is comprised of diverse and capable real estate staff. A diverse project team gives us control, consistency, and the ability to adapt quickly. The proposed staff will be committed for the duration of the project. If a staff substitution is necessary, BRI will seek prior written approval from the City. Key personnel resumes are provided beginning on page 12.

## **RENEE BAUR, PMP, CA REAL ESTATE BROKER, BRI CHIEF EXECUTIVE OFFICER – BROKER IN CHARGE**

### *13 YEARS OF EXPERIENCE, 13 WITH BRI*

BRI Chief Executive Officer Renee Baur, PMP, CA RE Broker, will serve as the Broker in Charge and primary point of contact for this contract. She has a full understanding and long history with project oversight and right-of-way acquisition services in and around Fresno County. Renee's experience spans the state, having worked in all fifty-eight (58) California counties. With a sharp eye on efficiency and collaboration, Renee expertly coordinates across project stakeholders and manages resources to meet the needs of any project, no matter the schedule or deliverables. She is currently serving as Principal in Charge on the County of Tulare Avenue 280 Widening Project and our contract with the City of Bakersfield to provide On-Call Consultant Services.

- 6 projects in Caltrans District 6
- 13 years of experience with Federal and State right of way standards
- 10 years of experience with active transportation projects

## **REBEKAH GREEN – PROJECT MANAGER & PRIMARY CONTACT**

### *23 YEARS OF EXPERIENCE, 14 WITH BRI*

Having spent the last decade of her career working with various government agencies such as Caltrans, the Bureau of Reclamation, California Department of Water Resources and numerous local cities and counties, Rebekah brings to the table enthusiasm and a deep understanding of public works projects in California. Recognizing the unique political landscape involved with these projects, she coordinates the process between clients, escrow officers, agents and property owners with sensitivity and the due consideration necessary for a positive outcome. Rebekah is the Project Manager for the County of Tulare Avenue 280 Widening Segment 2 Project, impacting 55 parcels as well as the City of Visalia Caldwell Avenue Project impacting 22 parcels. She was also the Assistant Project Manager for the recently completed Friant-Kern Canal Middle Reach Capacity Correction Project, impacting 32 parcels. As a project partner, Rebekah possesses not only sound judgment and technical expertise, but also the leadership and discipline that is required to effectively manage this project.

- 18 projects in Caltrans District 6
- 14 years of experience with Federal and State right of way standards
- 14 years of experience with active transportation projects

For the last year of my career, I had the pleasure of working with Rebekah Green on a couple of Local Public Agency (LPA) oversight projects in Caltrans District 10. Rebekah made an immediate impression with her handling of contentious matters dealing with Caltrans at both the District and Headquarters level, as well as the Federal Highways Administration (FHWA).

***Myself and Caltrans Headquarters staff found her proactive communication and consistent, detailed documentation to be essential.*** I find it rewarding to close this chapter of my Right of Way career with the Department knowing that we have a Right of Way professional like Rebekah who will continue the legacy of being a true advocate of the importance of the Right of Way program and project delivery.

- James Gonzalez, Former Caltrans District 10 Right of Way Chief



# KEY STAFF

## **DAVID HOUGHTON, MAI, CA CERTIFIED GENERAL APPRAISER – APPRAISAL MANAGER**

### *18 YEARS OF EXPERIENCE, 10 WITH BRI*

With 18 years of experience, David has seen it all in right of way appraisal for public projects. He currently provides appraisal services for many property types and has experience in appraising improved owner-user and income-producing properties, as well as speculative land, development land, agricultural land, and residential estate properties. David's recent local assignments include managing appraisals on the County of Tulare Avenue 280 Widening Project and the City of Woodlake Cajon Avenue and Valencia Boulevard Roundabout Project.

- 15 appraisal assignments in Caltrans District 6 in the last 2 years
- 10 years of experience with Federal and State right of way standards
- 10 years of experience with active transportation projects

## **LUCAS SMITH, CA RE SALESPERSON, CA NOTARY PUBLIC – LEAD ACQUISITION AGENT**

### *8 YEARS OF EXPERIENCE, 8 WITH BRI*

Lucas is an excellent problem solver and gifted negotiator. He has experience negotiating with private, public, and governmental agencies in order to obtain necessary rights and agreements to acquire fee, and temporary and permanent easements and rights. With a sharp eye towards the best outcomes for both the project and the community, Lucas will oversee the BRI acquisition team in providing services that will exceed the City's expectations. Lucas' recent experience includes the Caldwell Avenue Widening Project and multiple active transportation and trail improvement projects for the San Diego Association of Governments (SANDAG).

- 7 projects in Caltrans District 6
- 7 years of experience with Federal and State right of way standards
- 7 years of experience with active transportation projects
- 8 years of experience with negotiating complex agreements

## SUBCONSULTANTS

### **COGITO REALTY PARTNERS, DBE, MBE, DVBE – APPRAISAL REVIEW SERVICES**

Cogito Realty Partners (Cogito) is a commercial real estate firm with a focus on reliable valuation and excellent customer service. Cogito specializes in a variety of complex and non-complex assets, providing services involving litigation and eminent domain assignments as well as right of way appraisal reviews. They have cultivated a collective of highly trained, motivated, and principled professionals.

### **FIRST AMERICAN TITLE COMPANY (FIRST AMERICAN) – TITLE & ESCROW SERVICES**

First American Title Company (First American) is a leading provider of title insurance, settlement services and risk solutions for real estate transactions that traces its heritage back to 1889. First American specializes in Residential, High Liability Transactions, Commercial Development, Land Acquisitions and 1031 Exchange Escrows. First American consistently provides the most accurate information, developed with insight, and delivered with integrity.

### **BLAIR, CHURCH & FLYNN ENGINEERS, MBE – LAND SURVEYING SERVICES**

Blair, Church & Flynn Engineers (BCF) has been helping clients set the foundation of a quality project for over six and a half decades through seasoned survey professionals with the latest and most effective set of tools, techniques, and resources. In the field, each crew is equipped with the most current total stations, GNSS receivers, and 3D HDS Scanning, among other communication devices, survey equipment, and software available to utilize as required.

# KEY STAFF

## ORGANIZATIONAL TEAM CHART

- **PRINCIPAL IN CHARGE**
- **KEY BRI STAFF**
- **OTHER BRI STAFF**
- **PROJECT COORDINATION SUPPORT**
- **SUBCONSULTANTS, AS NEEDED**



**Renee Baur, PMP, CA RE**  
**Broker**  
*Broker in Charge*



**Rebekah Green**  
*Project Manager*



**Lucas Smith, CA RE**  
**Salesperson, CA Notary Public**  
*Lead Acquisition Agent*



**David Houghton, MAI**  
*Appraisal Manager*

**ASSISTANT PROJECT MANAGER / PROJECT COORDINATION**  
 Rob Oller, CA RE Salesperson

**ACQUISITION TEAM INCLUDES:**  
 CA Real Estate Brokers (3)  
 CA Real Estate Salespeople (8)  
 Senior Right of Way (SR/WA) Designations (1)  
 Right of Way Professional Designation (1)  
 CA Notary Public (2)

**LAND SURVEYING SERVICES**  
 Blair, Church & Flynn Engineers, MBE, SB-PW

**APPRAISAL TEAM INCLUDES:**  
 David Wraa, MAI, ARA, AI-GRS  
 Angela Hernandez, MAI, R/W-AC, AI-GRS  
 Tom Leonard  
 Lawrence Clark  
 Rebecca Frederick, SRA  
 Appraisal Research Analysts (7)

**LAND SERVICES TEAM INCLUDES:**  
 Senior Land Agents (3)  
 Land Agents (3)

**TITLE & ESCROW SERVICES**  
 First American Title Company

**APPRAISAL REVIEW SERVICES**  
 Cogito Realty Partners, DBE, MBE, DVBE

# RENEE BAUR



Renee serves as BRI's Chief Executive Officer and oversees our team of real estate professionals. After over a decade of managing and acquiring rights of way for public agency and infrastructure improvement projects, Renee is using her executive leadership skills to lead internal process improvements and provide valuable cost savings and schedule efficiencies for our clients. One of Renee's greatest assets is the ability to seamlessly adjust BRI's staff and resources to fulfill project needs. With a focus on productivity and a commitment to building a cohesive, collaborative team, Renee is leading BRI into the future.

## PRINCIPAL IN CHARGE, CEO, PMP, CA RE BROKER

13 Years of Experience  
13 Years with BRI

## EDUCATION

B.A. Anthropology, University  
of California, Berkeley

## REGISTRATIONS

CA Real Estate Broker  
License No. 01930277  
Project Management  
Professional (PMP)

## AFFILIATIONS

International Right of Way  
Association  
Project Management Institute

## SPECIAL QUALIFICATIONS

- Prompt, effective communicator
- Efficient resource allocation & management
- Worked in all 58 California counties
- Specialized customer service experience for public agencies

## REPRESENTATIVE PROJECT EXPERIENCE

**County of Tulare Avenue 280 Widening Project, Tulare County, CA:** Principal in Charge, 50+ impacted parcels, full service right of way, Caltrans oversight, community outreach

**City of Woodlake Cajon Avenue and Valencia Boulevard Roundabout Project, Tulare County, CA:** Principal in Charge, 8 impacted parcels, full service right of way, Caltrans oversight

**San Joaquin County Department of Public Works Colonial Heights & Lincoln Village Watermain Upgrade Projects, San Joaquin County, CA:** Project Manager, 197 impacted parcels and service connections, DWR funding, public outreach

**San Joaquin Area Flood Control Agency Lower San Joaquin River Levee Improvement Project, San Joaquin County, CA:** Principal in Charge, 2 impacted parcels so far, 15 Rights of Entry in progress, 6 mitigation sites, multiple reach levee project, full service right of way, DWR & USACE oversight

**Pacific Gas & Electric Company Community Pipeline Safety Initiative, 38 Counties, CA:** Principal in Charge & Project Manager, 90,000+ impacted parcels, land services, eminent domain support, accelerated project schedule

**Citrus Heights Water District Easement Verification Project, Sacramento County, CA:** Principal in Charge & Project Manager, 1000+ impacted parcels, land and research services

**Pacific Gas & Electric Company Enhanced Vegetation Management Project, 38 Counties, CA:** Principal in Charge & Project Manager, 748,000+ vegetation points, land services, program management, customer outreach, & eminent domain support, accelerated project schedule

**California High-Speed Rail Authority California High-Speed Rail Project - Multiple Task Orders, Fresno County, CA:** Senior Land Agent, 500+ impacted parcels, full service right of way, land services

# REBEKAH GREEN



Having spent the last decade of her career working with various government agencies such as the Caltrans, the Bureau of Reclamation, Department of Water Resources and numerous local cities and counties, Rebekah brings to the table enthusiasm and a deep understanding of public works projects in California. Recognizing the unique political landscape involved with these projects, she coordinates the process between clients, escrow officers, agents and property owners with sensitivity and the due consideration necessary for a positive outcome. With multiple stakeholders, having the most current status on each assignment is crucial to maintain real time data to address all information needs.

## PROJECT MANAGER & PRIMARY POINT OF CONTACT

23 Years of Experience  
14 Years with BRI

## EDUCATION

B.A. Social Work, California State University, Sacramento

## REGISTRATIONS

Currently Pursuing Project Management Professional (PMP) Designation

## AFFILIATIONS

International Right of Way Association

## SPECIAL QUALIFICATIONS

- Strong local project management experience
- Effective communicator who excels in a fast paced, dynamic environment
- Ability to leverage resources to meet, and often exceed, project schedules and deadlines

## REPRESENTATIVE PROJECT EXPERIENCE

**County of Tulare Avenue 280 Widening Project, Tulare County, CA:** Right of Way Project Manager, 50+ impacted parcels, full service right of way, Caltrans oversight

**City of Tehachapi Safe Routes to School Dennison Road Bicycle and Pedestrian Improvement Project, Kern County, CA:** Right of Way Subconsultant, Right of Way Project Manager, 2+ impacted parcels, full service right of way, Caltrans oversight, grant funding

**City of Woodlake Cajon Avenue and Valencia Boulevard Roundabout Project, Tulare County, CA:** Project Manager, 8 impacted parcels, full service right of way, Caltrans oversight

**City of Rancho Cordova Elementary School Bicycle & Pedestrian Improvement Project, Rancho Cordova, CA:** Deputy Project Manager, 16 impacted parcels, full service right of way, Caltrans oversight, accelerated project schedule

**County of Tuolumne Lime Kiln Road Bridge Replacement over Curtis Creek Phase II Project, Tuolumne County, CA:** Project Manager, 4 impacted parcels, full service right of way, Caltrans oversight

**County of Stanislaus, Pioneer Avenue over Lone Tree Bridge Replacement Project, Stanislaus County, CA:** Right of Way subconsultant, Right of Way Project Manager, 4 impacted parcels, full services right of way, Caltrans oversight

**County of Stanislaus, Milton Road over Hoods Creek Bridge Replacement Project, Stanislaus County, CA:** Right of Way subconsultant, Right of Way Project Manager, 3 impacted parcels, full services right of way, Caltrans oversight

**San Joaquin Area Flood Control Agency Lower San Joaquin River Levee Improvement Project, San Joaquin County, CA:** Project Manager, 2 impacted parcels so far, 15 Rights of Entry in progress, 6 mitigation sites, multiple reach levee project, full service right of way, DWR & USACE oversight





David has seen it all when it comes to appraising property for public projects—he knows how it got there and what it is worth. He currently provides appraisal services for many property types and has experience in appraising improved owner-user and income-producing properties, as well as speculative land, development land, agricultural land, and residential estate properties. David always approaches an appraisal with the understanding that we are talking about someone’s livelihood, putting a price on part of who they are, and he approaches that with all due brevity and integrity.

## APPRAISAL MANAGER, MAI

18 Years of Experience  
10 Years with BRI

## EDUCATION

B.S. Business Management,  
University of Phoenix

## REGISTRATIONS

MAI Member, Appraisal  
Institute

Certified General Real Estate  
Appraiser, AG 039402

## AFFILIATIONS

Appraisal Institute (AI),  
Sacramento Sierra Chapter

## SPECIAL QUALIFICATIONS

- Diverse body of appraisal experience across California
- Familiar with the demographics and specific issues surrounding appraising properties in the project area
- Strong public agency experience

## REPRESENTATIVE PROJECT EXPERIENCE

**City of Woodlake Cajon Avenue and Valencia Boulevard Roundabout Project, Tulare County, CA:** Appraisal Manager, 8 appraisal products, full service right of way, Caltrans oversight

**San Diego Association of Governments Inland Rail Trail Project, San Diego County, CA:** Lead Appraiser, 57 appraisal products, full service right of way

**San Diego Association of Governments Rose Creek Bikeway Project, San Diego County, CA:** Lead Appraiser, 4 appraisal products, full service right of way

**San Diego Association of Governments Bike Plan Early Action Project, San Diego County, CA:** Lead Appraiser, 6 appraisal products, full service right of way, Caltrans oversight

**Southern California Gas Company, Multiple Pipeline Projects in Kings, Kern, Riverside, San Luis Obispo, & Imperial Counties, CA:** Lead Appraiser, 60+ appraisal products, full service right of way, Caltrans oversight

**San Joaquin Area Flood Control Agency Lower San Joaquin River Levee Improvement Project, San Joaquin County, CA:** Appraisal Manager, 2 appraisal products so far, multiple reach levee project, full service right of way, DWR & USACE oversight

**Friant Water Authority Friant-Kern Canal Middle Reach Capacity Correction Project, Kern County, CA:** Lead Appraiser, 32 impacted parcels, full service right of way

**City of Chico Pomona Avenue Bridge Replacement Project, Butte County, CA:** Appraisal Manager, 5 impacted parcels, full service right of way, Caltrans oversight

**City of Chico Salem Street Bridge Replacement Project, Butte County, CA:** Appraisal Manager, 5 impacted parcels, full service right of way, Caltrans oversight



Lucas has extensive experience negotiating with private, public, governmental agencies and railroads in order to acquire temporary and permanent rights, and coordinate relocation and removal of encroachments. He has also obtained temporary construction easements and permitting on an accelerated timeline for over 150 projects in the last 5 years, spanning 38 counties. During negotiations, Lucas has the ability to interface effectively across a diverse variety of property owners, which helps him find creative, project specific solutions and reach agreements quickly.

## LEAD ACQUISITION AGENT, CA RE SALESPERSON

8 Years of Experience  
8 Years with BRI

## EDUCATION

United States Marine Corps.  
(2008-2012)

## REGISTRATIONS

CA RE Salesperson, License  
No. 02031599  
CA Notary Public 2412824

## AFFILIATIONS

International Right of Way  
Association

## SPECIAL QUALIFICATIONS

- Gifted negotiator
- Excels in a fast-paced, dynamic environment
- Innovative problem solver
- Specialized customer service experience

## REPRESENTATIVE PROJECT EXPERIENCE

**County of Tulare Avenue 280 Widening Project, Tulare County, CA:** Lead Acquisition Agent, 50+ impacted parcels, full service right of way, Caltrans oversight

**City of Woodlake Cajon Avenue and Valencia Boulevard Roundabout Project, Tulare County, CA:** Lead Acquisition Agent, 8 impacted parcels, full service right of way, Caltrans oversight

**County of Tuolumne Lime Kiln Road Bridge Replacement over Curtis Creek Phase II Project, Tuolumne County, CA:** Acquisition Agent, 4 impacted parcels, full service right of way, Caltrans oversight

**County of Mariposa Interim Bridge at Indian Gulch Project, Mariposa County, CA:** Acquisition Agent, 1 impacted parcel, full service right of way, Caltrans oversight

**California High-Speed Rail Authority California High Speed Rail Project, Central Valley Counties, CA:** Senior Acquisition Agent, 500+ impacted parcels, full service right of way

**San Diego Association of Governments Bayshore Bikeway Barrio Logan Project, San Diego County, CA:** Acquisition Agent, 4 impacted parcels, full service right of way

**San Joaquin Area Flood Control Agency Lower San Joaquin River Levee Improvement Project, San Joaquin County, CA:** Acquisition Agent, 2 impacted parcels so far, 15 Rights of Entry in progress, 6 mitigation sites, multiple reach levee project, full service right of way, DWR & USACE oversight

**Delta Conveyance Design and Construction Authority Delta Conveyance Project, Multiple Counties, CA:** Acquisition Agent, 10 impacted parcels, State & DWR oversight

**City of Chico Salem Street Bridge Replacement Project, Butte County, CA:** Lead Acquisition Agent, 5 impacted parcels, full service right of way, Caltrans oversight



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A large graphic consisting of a square divided diagonally from the bottom-left corner to the top-right corner. The upper-left triangle is black, and the lower-right triangle is a vibrant green. The text 'SCOPE OF WORK' is positioned in the black triangle.

**SCOPE OF WORK**

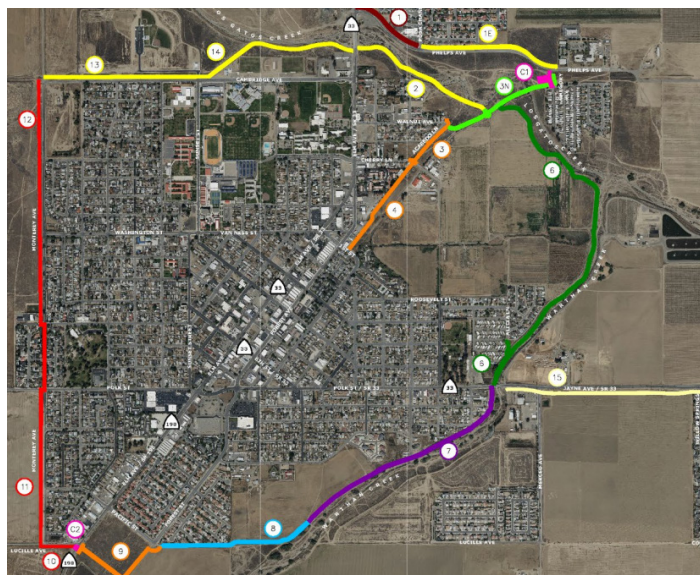


# SCOPE OF WORK

## PROJECT UNDERSTANDING & APPROACH

### PROJECT UNDERSTANDING

BRI understands that the City is seeking on-call real property easement appraisal, negotiation, and acquisition services in support of the City’s Active Transportation Program (ATP) and the Trails Master Plan (TMP) to develop a multi-use off-street trail system. Fourteen (14) Class I trail segments have been identified for future improvements, not including the two (2) already completed trails. Work under this contract will include acquisition of temporary construction easements (TCE’s), Caltrans Right of Way Certifications, appraisal services, land survey services, acquisition services, possession and use agreements, negotiation services, and other various services. We understand that work must be done in conformance with federal, state, and local requirements in order to maintain funding.



Work will be conducted on a task-order basis. Upon issuance of a task order, BRI will work with the City to clearly define the scope and fee for each project prior to the commencement of work. We have reviewed the Master Multi-Use Trail Plan and we have outlined the impacts and our approach to completing the work. BRI has reviewed the mapping provided by the City and developed a list of potential impacts for each trail segment, with a focus on the awarded trails. For awarded trails, impacts are primarily to residential or commercial properties, in addition to other special uses including a sports complex and a dog park. The figure to the right shows a summary of total impacts for awarded and planned trails.

BRI has reviewed the plans, existing conditions, researched the impacted parcels, and has a clear understanding of the potential hurdles and critical tasks. Based on preliminary research, there are approximately thirty (30) appraisal assignments for all remaining segments. Early identification of potential obstacles and a better understanding of the property owner’s concerns will allow BRI to work with the project team to find an acceptable solution for the potential property owner issues, but more importantly, serve the City and accelerate project schedules. On the following page, we have provided a table that displays the impacts for awarded trails by parcel use, followed by a detailed overview of the awarded trails.

TRAIL GROUP	# IMPACTED PARCELS
<b>Awarded Trails</b>	
Group 1 (Trails 3, 4 & 9)	6
Group 2 (Trail 15)	5
Group 3 (Trails 1E, 2, 13, 14)	8
Group 4 (Trail 3N)	2
<b>Planned Trails</b>	
Group 1 (Trail 6)	3
Group 2 (Trail 8)	3
Group 3 (Trail 7)	4
Crossings & Trail head	1
<b>Total</b>	<b>32</b>

# SCOPE OF WORK

LAND USE	GROUP 1	GROUP 2	GROUP 3	GROUP 4	TOTALS
Commercial		1	2		3
Field & Seed	1	1			2
Industrial acreage	1				1
Recreation			2		2
Residential	3	2	2	2	9
Retail Trade		1			1
Utilities		1			1
Vacant			2		2
<b>TOTALS</b>	<b>5</b>	<b>6</b>	<b>8</b>	<b>2</b>	<b>21</b>

## GROUP 1: TRAIL 3, 4, 9

### 6 IMPACTED PARCELS

Segment 3 will be located within an undeveloped former railroad corridor between East Walnut Avenue and East Cherry Lane. Segment 4 will be located within an undeveloped former railroad corridor between East Cherry Lane and South First Street. Segment 9 will be located within an undeveloped property in Southeast Coalinga, connecting the intersection of Elm and Lucille Avenues to the west and the intersection of Pacific and Forest Streets to the east.



## GROUP 2: TRAIL 15

### 5 IMPACTED PARCELS

This trail segment runs along the south side of E Polk Street/W Jayne Avenue from the City of Coalinga Wastewater Treatment Plant access road to Willow Springs Avenue, along the City line. One larger parcel is for residential use while the remaining have various commercial and agricultural uses. Another impacted parcel contains Pacific Gas & Electric (PG&E) facilities, whom we have extensive experience coordinating with.



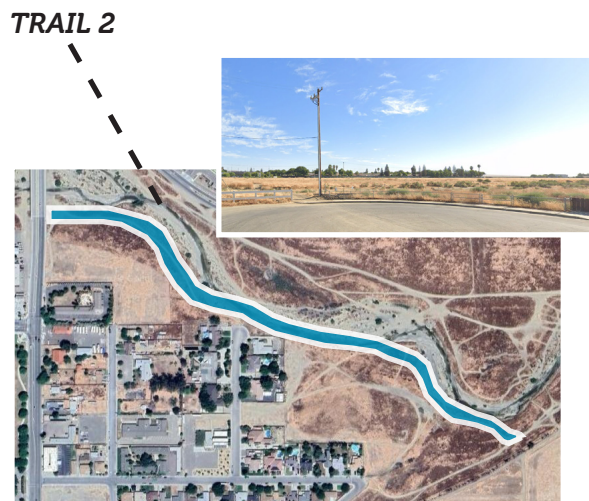


# SCOPE OF WORK

## GROUP 3: TRAIL 1E, 2, 13, 14

### 8 IMPACTED PARCELS

This segment group likely has the most parcel impacts. Trail Segments 13 and 14 impact two (2) City-owned special-use parcels, the sites of the Coalinga-Huron Sports Complex and the Coalinga Dog Park. Segment 1E runs along the north side of Phelps Avenue between Posa Chanet and the Coalinga Regional Medical Center. Segment 2 runs parallel to Segment 1, along the south side of Los Gatos Creek.



## GROUP 4: TRAIL 3N

### 3 IMPACTED PARCELS

One larger parcel is impacted by this segment, and a portion of this trail segment is on a parcel already impacted in Trail 3. This segment will connect segments 2, 3, and the trailhead in Northeast Coalinga.



# SCOPE OF WORK

## APPROACH TO SERVICES

### PROJECT MANAGEMENT PLAN

Project Management identifies risks, and manages scope, schedule, and resources to ensure success. It is the cornerstone to successful project delivery. Once the City issues a task order, BRI will discuss the expectations with the City to define a common understanding about project details, critical issues and processes, and roles and responsibilities associated with the acquisition or appraisal activities.



**BUDGET & COST CONTROL:** BRI will closely monitor the scope of work, quality of deliverables, quantity of change requests, and completed and forecasted project milestones to accurately determine the overall cost variance, and if necessary, take corrective action. Budgets are managed by tasks and at parcel/property owner levels. These reviews will identify work performed outside the parameters of the initial scope and isolate any trends that were not previously anticipated.



**RESOURCES & SCHEDULE:** BRI's staff is a well-oiled machine of nimble professionals, with the ability to start, stop, and turn on a dime, allowing for consistency and flexibility as any project evolves. BRI staff can be efficiently added, replaced, or reassigned at the City's discretion. Schedule slippage for project tasks outside BRI's control will be brought to the City's attention immediately.



**RESPONSIVENESS & PROGRESS REPORTING:** BRI will conduct weekly or monthly meetings with the City to discuss project progress and treat every project inquiry with timely responses and prompt follow-ups. To promote ongoing communication regarding key milestones or project obstacles, BRI will ensure that a single path of information transmission is established between the team members.



**QUALITY ASSURANCE & CONTROL:** Our Quality Assurance/Quality Control Program will start with constantly updated project information, reviewed master document formatting, and centralized document preparation. Before any document is released to the City for approval, it will have undergone a quality check by a senior professional not responsible for the work.



**TIMELY DELIVERY:** BRI typically produces appraisal reports within four (4) to six (6) weeks of notice to proceed. For multi-parcel acquisition projects, BRI will provide the City with progress reports and recommendations for any procedural improvements that may streamline activities by avoiding potential long-lead situations. BRI will produce and maintain a parcel-by-parcel schedule to integrate into the City's overall project schedule.

**Deliverables:** *Progress reports as required and complete files at project closeout.*

### LAND SURVEY SERVICES (SUBCONSULTANT - BLAIR, CHURCH & FLYNN)

- Research and review record data available for project area, including record maps, assessor's map, vesting deeds, centerline ties, corner records, previous field surveys, County surveyor's maps, existing right of way maps from the County, Caltrans, or other various public agencies, title reports and vesting deeds.
- Plot property lines, street rights of way and existing easements.
- Prepare mapping and boundary analysis for field survey.
- Prepare legal descriptions and exhibits for each acquisition parcel.

**Deliverables:** *Preparation of descriptions, exhibits and easement documents*

## SCOPE OF WORK

### APPRAISAL SERVICES

- Send Notice of Decision to Appraise with appraisal map or plat and legals attached.
- Contact the property owner and invite to accompany on property inspection.
- Research subject larger parcel and analyze market.
- Confirm market sales and view each comparable property.
- Conclude with fair market value.
- Write a narrative Appraisal Report as defined by the Uniform Standards of Professional Appraisal Practice (USPAP).
- Report will comply with USPAP, Caltrans and applicable laws, including the California Code of Civil Procedure and the Uniform Relocation Assistance and Real Property Acquisition Policies.

**Deliverables:** One (1) electronic and up to two (2) hard copies of each appraisal report upon request.

### WAIVER VALUATIONS

- Research subject larger parcel and market.
- Compile table of comparable sales.
- Perform analysis subject to applicable laws, including the California Code of Civil Procedure and the Uniform Relocation Assistance and Real Property Acquisition Policies.
- Acquisition agent to contact property owner and schedule inspection.

**Deliverables:** Memorandum that briefly summarizes the property, comparable data, and the indicated compensation due to the property owner.

### APPRAISAL REVIEW SERVICES (SUBCONSULTANT - COGITO)

- Review appraisal report provided by BRI by outside appraiser.
- Site visit to the subject property and project area.
- Read appraisal report, quality check information provided from data resources at BRI and public information from agency websites.
- Ensure appropriate methodologies and compliance with USPAP, Caltrans and applicable laws, including the California Code of Civil Procedure and the Uniform Relocation Assistance and Real Property Acquisition Policies.
- Interview appraiser for clarification and/or provide comments for revisions, as necessary.
- Write Review Report that complies with Standard 3 and 4 of the USPAP.

**Deliverables:** One (1) electronic copy of Appraisal Review Certificate and up to two (2) hard copies of each appraisal report, upon request.

### ACQUISITION SERVICES

- Review the project concept and design with staff and other consultants.
- Review appraisals, title reports, maps, and descriptions of the required parcels.
- Conduct field review of the project area.
- Prepare right of way contracts and other acquisition documents.
- Meet with the property owners to discuss the project in general; review of maps and legal descriptions; confirm information about occupants/owners and make the official First Written Offer to owner.
- The acquisition task assumes a settlement by the sixth contact either in person, telephone, or e-mail. A recommendation to the City will be made after an impasse has been reached.



## SCOPE OF WORK

- Deliver signed Right of Way Contract and signed and acknowledged documents for a closed transaction or deliver a memorandum explaining impasse.
- If the property owner provides a counteroffer, BRI staff will prepare a recommendation to the City to accept, reject, or modify the counteroffer.
- If the City accepts the counteroffer, BRI will prepare an Administrative Settlement that complies with State and Federal guidelines.
- BRI will work with all parties to encourage acquisition within sixty (60) to ninety (90) days of the approval of the appraisal.
- BRI's acquisition agents will maintain a parcel diary to document all interactions with property owners and their tenants.
- BRI will prepare escrow instructions for Title to clear exceptions as needed.
- BRI will prepare a final report, including transfer of all pertinent correspondence & files to the City.

**Deliverables:** *Permanent Fee Interest; Temporary Construction Easement; Partial Acquisition; with files on each negotiation, acquisition, and project settlement.*

## TITLE, ESCROW, & CLOSING SERVICES (SUBCONSULTANT – FIRST AMERICAN TITLE)

- Review and plot existing easements and exceptions to title.
- Work with title company to follow up with appropriate lenders, beneficiaries, & trustees.
- Annotate title reports to identify exceptions to be removed.
- Work with escrow to obtain partial releases or consents.
- Request escrow funds from the City.
- Ensure all escrow documents are completed for closing.
- Coordinate escrow closings and file all applicable forms and documents.

**Deliverables:** *Preliminary Title Reports; Closed escrows with Final Policies of Title for impacted parcels.*

## CALTRANS DOCUMENTATION & RIGHT OF WAY CERTIFICATION

- Identify any special issues that are likely to be encountered and how they will be addressed.
- Respond to any questions regarding right of way certification.
- Ensure that all documents including mapping, legal descriptions, deeds, and purchase agreements comply with Caltrans standards.
- Work with Local Assistance, District 6, as required to obtain Certification.

**Deliverables:** *Compliant Caltrans Exhibit 13-B along with all the required accompanying forms and backup documentation.*

On the following page, we have detailed the aspects of our approach that accelerate project schedules.

# SCOPE OF WORK

## APPRAISAL ACCELERANTS

Triage the appraisals by property type/use and assign each to the most appropriate appraiser to maximize efficiencies and provide consistent valuations. Having continuity of appraisal firms ensures consistent valuations which improves settlement rates.



Dedicated appraisal management work with the appraisers daily to help solve appraisal problems, provide additional guidance to research staff as well as write appraisal reports in order to ensure timely delivery.



Team of research staff working collaboratively to collect and confirm additional required market data at the onset of the project which assists the appraiser in expediting the delivery of appraisals.



Extensive comparable database in the project area.



Intimately become familiar with the property types being impacted given the large number of appraisals completed in the project area.



## ACQUISITION ACCELERANTS

Early coordination with the owners explaining the project and impacts to their parcels is a successful strategy we've implemented on larger projects. Our agents often accompany the appraiser on the appraisal inspection in hopes of developing a rapport with the property owners.



Complete understanding of how the payment process works through the Client. BRI escrow coordinators will develop working relationships with the appropriate team members in the Client's finance department.



Early coordination with the engineering and project team to review the alignment and see if there is the option of potentially shifting of the alignment to avoid impacts to private property.



Ensure Purchase and Sale Agreements have a possession clause that goes into effect when the PSA is signed by all parties. This allows construction of the project even if close of escrow that is delayed. The most likely cause of such a delay are lenders.



Streamline process for administrative settlements.



If the Client chooses, an incentive bonus will be implemented if property owners sign within the first 30 days.







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**REQUIRED STATEMENTS & FORMS**

# REQUIRED STATEMENTS

## CONFLICT OF INTEREST

We have thoroughly reviewed this section of the RFQ and affirm we can comply with these terms. BRI nor any subconsultants have any relationships that will be a conflict of interest for this contract. Should a conflict of interest arise, BRI will notify the City immediately.

## LITIGATION

BRI has not been involved with any litigation in connection with prior projects.

## CONTENT AGREEMENT

BRI has reviewed the proposed contract agreement included in Appendix C of the RFP; we have no issues or changes to the agreement. The terms of this proposal shall remain valid for a period of ninety (90) days following the submission date.


## FEDERAL-AID PROVISIONS

BRI understands that the City is requesting services for Federally funded projects, necessitating compliance with Federal requirements. BRI has extensive experience operating and delivering right of way under such requirements. We are intimately familiar with the applicable federal-aid requirements and are confident that we have the expertise and strategies to provide these services to the City with valuable time and cost savings. We have provided all required forms and documentation to demonstrate our compliance.

We understand that the DBE goal for this contract is 0%; however, we are committed to helping the City meet their overall DBE goals to both maintain project funding and uplift disadvantaged business. In addition to our own status as a Certified SBE and WBE, we work with many certified diverse subconsultants, some of which we have enlisted to fulfill the full scope of requested services.

**EXHIBIT 10-Q DISCLOSURE OF LOBBYING ACTIVITIES**

COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352

<p><b>1. Type of Federal Action:</b></p> <p><input type="checkbox"/> a. contract  <input type="checkbox"/> b. grant  <input type="checkbox"/> c. cooperative agreement  <input type="checkbox"/> d. loan  <input type="checkbox"/> e. loan guarantee  <input type="checkbox"/> f. loan insurance</p>	<p><b>2. Status of Federal Action:</b></p> <p><input type="checkbox"/> a. bid/offer/application  <input type="checkbox"/> b. initial award  <input type="checkbox"/> c. post-award</p>	<p><b>3. Report Type:</b></p> <p><input type="checkbox"/> a. initial  <input type="checkbox"/> b. material change</p> <p><b>For Material Change Only:</b>          year _____ quarter _____          date of last report _____</p>
<p><b>4. Name and Address of Reporting Entity</b></p> <p><input type="checkbox"/> Prime                      <input type="checkbox"/> Subawardee          Tier _____, if known</p> <p>Congressional District, if known _____</p>	<p><b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b></p> <p>Congressional District, if known _____</p>	
<p><b>6. Federal Department/Agency:</b></p>	<p><b>7. Federal Program Name/Description:</b></p> <p>CFDA Number, if applicable _____</p>	
<p><b>8. Federal Action Number, if known:</b></p>	<p><b>9. Award Amount, if known:</b></p>	
<p><b>10. Name and Address of Lobby Entity</b>          (If individual, last name, first name, MI)           _____          _____          _____          (attach Continuation Sheet(s) if necessary)</p>	<p><b>11. Individuals Performing Services</b>          (including address if different from No. 10)          (last name, first name, MI)           _____          _____          _____          (attach Continuation Sheet(s) if necessary)</p>	
<p><b>12. Amount of Payment (check all that apply)</b>          \$ _____ <input type="checkbox"/> actual    <input type="checkbox"/> planned</p>	<p><b>14. Type of Payment (check all that apply)</b></p> <p><input type="checkbox"/> a. retainer  <input type="checkbox"/> b. one-time fee  <input type="checkbox"/> c. commission  <input type="checkbox"/> d. contingent fee  <input type="checkbox"/> e. deferred  <input type="checkbox"/> f. other, specify _____</p>	
<p><b>13. Form of Payment (check all that apply):</b></p> <p><input checked="" type="checkbox"/> a. cash  <input type="checkbox"/> b. in-kind; specify: nature _____          Value _____</p>		
<p><b>15. Brief Description of Services Performed or to be performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment Indicated in Item 12:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>(attach Continuation Sheet(s) if necessary)</p>		
<p><b>16. Continuation Sheet(s) attached:</b>                      Yes <input type="checkbox"/>    No <input type="checkbox"/></p>		
<p><b>17. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b></p>		
		<p>Signature: </p> <p>Print Name: <u>Renee Baur</u></p> <p>Title: <u>Chief Executive Officer</u></p> <p>Telephone No.: <u>(916) 978 - 4900 ext. 2005</u>    Date: <u>6/6/24</u></p>
<p>Authorized for Local Reproduction Standard Form - LLL</p>		
<p><b>Federal Use Only:</b></p>		

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EXHIBIT 10-Q DISCLOSURE OF LOBBYING ACTIVITIES

COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352

**1. Type of Federal Action:**  
 a. contract  
 b. grant  
 c. cooperative agreement  
 d. loan  
 e. loan guarantee  
 f. loan insurance

**2. Status of Federal Action:**  
 a. bid/offer/application  
 b. initial award  
 c. post-award

**3. Report Type:**  
 a. initial  
 b. material change  
**For Material Change Only:**  
 year \_\_\_\_\_ quarter \_\_\_\_\_  
 date of last report \_\_\_\_\_

**4. Name and Address of Reporting Entity**  
 Prime       Subawardee  
 Tier \_\_\_\_\_, if known  
 Congressional District, if known

**5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:**  
 Congressional District, if known

**6. Federal Department/Agency:**

**7. Federal Program Name/Description:**  
 CFDA Number, if applicable \_\_\_\_\_

**8. Federal Action Number, if known:**

**9. Award Amount, if known:**

**10. Name and Address of Lobby Entity**  
 (If individual, last name, first name, MI)  
 (attach Continuation Sheet(s) if necessary)

**11. Individuals Performing Services**  
 (including address if different from No. 10)  
 (last name, first name, MI)  
 (attach Continuation Sheet(s) if necessary)

**12. Amount of Payment (check all that apply)**  
 \$ \_\_\_\_\_  actual       planned

**13. Form of Payment (check all that apply):**  
 a. cash  
 b. in-kind; specify: nature \_\_\_\_\_  
 Value \_\_\_\_\_

**14. Type of Payment (check all that apply)**  
 a. retainer  
 b. one-time fee  
 c. commission  
 d. contingent fee  
 e. deferred  
 f. other, specify \_\_\_\_\_

**15. Brief Description of Services Performed or to be performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment Indicated in Item 12:**  
 (attach Continuation Sheet(s) if necessary)

**16. Continuation Sheet(s) attached:**      Yes       No

**17. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

Signature: Jacinto Munoz  
 Print Name: Jacinto Munoz  
 Title: Managing Director  
 Telephone No.: 626-893-3547      Date: 6/4/24

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<b>4. Name and Address of Reporting Entity</b>  <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known  Congressional District, if known _____		<b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b>  Congressional District, if known _____			
<b>6. Federal Department/Agency:</b> _____		<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable _____			
<b>8. Federal Action Number, if known:</b> _____		<b>9. Award Amount, if known:</b> _____			
<b>10. Name and Address of Lobbying Entity</b> (If individual, last name, first name, MI)  (attach Continuation Sheet(s) if necessary)		<b>11. Individuals Performing Services</b> (including address if different from No. 10) (last name, first name, MI)  (attach Continuation Sheet(s) if necessary)			
<b>12. Amount of Payment (check all that apply)</b> \$ _____ <input type="checkbox"/> actual <input type="checkbox"/> planned		<b>14. Type of Payment (check all that apply)</b> <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other, specify _____			
<b>13. Form of Payment (check all that apply):</b> <input checked="" type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind; specify: nature _____ Value _____		<b>15. Brief Description of Services Performed or to be performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment Indicated in Item 12:</b>  (attach Continuation Sheet(s) if necessary)			
<b>16. Continuation Sheet(s) attached:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		<b>17. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b>			
		Signature: _____ Print Name: <u>Adam K. Holt</u> Title: <u>CFO &amp; Secretary</u> Telephone No.: <u>559-326-1400</u> Date: <u>6/3/24</u>			
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EXHIBIT 10-Q DISCLOSURE OF LOBBYING ACTIVITIES

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<p><b>4. Name and Address of Reporting Entity</b></p> <p><input type="checkbox"/> Prime                      <input type="checkbox"/> Subawardee          Tier _____, if known</p> <p>Congressional District, if known _____</p>	<p><b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b></p> <p>Congressional District, if known _____</p>	
<p><b>6. Federal Department/Agency:</b></p>	<p><b>7. Federal Program Name/Description:</b></p> <p>CFDA Number, if applicable _____</p>	
<p><b>8. Federal Action Number, if known:</b></p>	<p><b>9. Award Amount, if known:</b></p>	
<p><b>10. Name and Address of Lobby Entity</b>          (If individual, last name, first name, MI)</p> <p>(attach Continuation Sheet(s) if necessary)</p>	<p><b>11. Individuals Performing Services</b>          (including address if different from No. 10)          (last name, first name, MI)</p>	
<p><b>12. Amount of Payment (check all that apply)</b></p> <p>\$ _____ <input type="checkbox"/> actual    <input type="checkbox"/> planned</p>	<p><b>14. Type of Payment (check all that apply)</b></p> <p><input type="checkbox"/> a. retainer  <input type="checkbox"/> b. one-time fee  <input type="checkbox"/> c. commission  <input type="checkbox"/> d. contingent fee  <input type="checkbox"/> e. deferred  <input type="checkbox"/> f. other, specify _____</p>	
<p><b>13. Form of Payment (check all that apply):</b></p> <p><input checked="" type="checkbox"/> a. cash  <input type="checkbox"/> b. in-kind; specify: nature _____          Value _____</p>	<p><b>15. Brief Description of Services Performed or to be performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment Indicated in Item 12:</b></p> <p>(attach Continuation Sheet(s) if necessary)</p>	
<p><b>16. Continuation Sheet(s) attached:</b>    Yes <input type="checkbox"/>    No <input type="checkbox"/></p>		
<p><b>17. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b></p>		
<p>Signature: <u>Ann A. Kay</u></p> <p>Print Name: <u>Ann A. Kay</u></p> <p>Title: <u>Sr. Commercial Escrow Officer</u></p> <p>Telephone No.: <u>559-635-6803</u>      Date: <u>1/16/24</u></p>		<p>Authorized for Local Reproduction</p> <p>Standard Form - LLL</p>
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Reset Form

**EXHIBIT 10-01 CONSULTANT PROPOSAL DBE COMMITMENT**

1. Local Agency: City of Coalinga 2. Contract DBE Goal: 0%  
 3. Project Description: ON-CALL REAL PROPERTY EASEMENT APPRAISAL, NEGOTIATION, AND ACQUISITION SERVICES  
 4. Project Location: Coalinga, CA  
 5. Consultant's Name: Bender Rosenthal Inc. 6. Prime Certified DBE:

7. Description of Work, Service, or Materials Supplied	8. DBE Certification Number	9. DBE Contact Information	10. DBE %
Appraisal Review Services	DBE #2036048	Jacinto A. Munoz, MAI, SRA, AI-GRS, AI-RRS 526-893-3547   jacinto@cogitorp.com	10%

<b>Local Agency to Complete this Section</b>		<b>11. TOTAL CLAIMED DBE PARTICIPATION</b>	10 %
17. Local Agency Contract Number: _____ 18. Federal-Aid Project Number: _____ Consultant's Ranking after Evaluation: _____ Local Agency certifies that all DBE certifications are valid and information on this form is complete and accurate.			
21. Local Agency Representative's Signature	22. Date	IMPORTANT: Identify all DBE firms being claimed for credit, regardless of tier. Written confirmation of each listed DBE is required.  6/6/24 12. Preparer's Signature 13. Date	
23. Local Agency Representative's Name	24. Phone	Renee Baur (916) 978-4900 ext. 2005 14. Preparer's Name 15. Phone Chief Executive Officer 16. Preparer's Title	
25. Local Agency Representative's Title			

DISTRIBUTION: Original – Included with consultant's proposal to local agency.

**ADA Notice:** For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.



THANK YOU FOR YOUR CONSIDERATION!

For assistance, please contact:

Bender Rosenthal | 916.978.4900 | [www.benderrosenthal.com](http://www.benderrosenthal.com)

**BRI**

BENDER ROSENTHAL INC.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Coalinga Police Department Monthly Report for August 2024  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, (i)City Manager  
**Prepared by:** Jose Garza, Chief of Police

---

**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

	<b>File Name</b>	<b>Description</b>
□	August_2024_Monthly_Report.docx	August 2024, Monthly Report

# August 2024 Monthly Report

The Coalinga Police Department, in partnership with the community, continues to do an outstanding job in addressing crime in the city. According to the Month to Month and Year to Year Table of Part 1 Crimes (See Table below), crimes are down by 25% Year to Date compared to last year 2023. For the month of August 2024, Part 1 crimes were down by 52% compared to August 2023, which was primarily due to a decrease in the number of larcenies and assaults. We need to keep the momentum going and work together to hold these criminals accountable for their actions.

PART 1 CRIMES						
	Last AUG	This AUG	% CHANGE	YTD 2023	YTD 2024	% CHANGE
HOMICIDE	0	0	0%	0	1	100%
RAPE	0	1	100%	5	3	-40%
ROBBERY	0	0	0%	2	2	0%
ASSAULT	16	10	-38%	84	91	8%
BURGLARY	2	1	-50%	13	11	-15%
LARCENY	11	3	-73%	71	29	-59%
AUTO THEFT	2	0	-100%	13	4	-69%
<b>TOTAL PART ONE</b>	<b>31</b>	<b>15</b>	<b>-52%</b>	<b>188</b>	<b>141</b>	<b>-25%</b>

Respectfully,  
Jose V Garza  
Chief of Police

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Receive Report and Approve a Regulatory Permit for a Cannabis Retail Facility with Delivery at 286 N 5th Street  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Sean Young, Police Commander

---

**I. RECOMMENDATION:**

Approval of a recommendation of the Coalinga Police Commander to approve a Regulatory Permit for a Cannabis Retail Facility with Delivery at 286 N 5th Street.

**II. BACKGROUND:**

The Police Commander has reviewed the regulatory permit application for MJ Direct-Coalinga, who are planning to open a retail cannabis facility with delivery at 286 N 5th Street. This location has already been approved for a conditional use permit by the Planning Commission in July 2018 and has the appropriate land use approvals.

**III. DISCUSSION:**

MJ Direct-Coalinga is an applicant for a Cannabis Retail Facility with Delivery which will be located at 286 N 5th Street. All the tasks required by the ordinance have been completed and they appear to be within the regulation set by the Municipal Code. These regulations include on-site security during business hours, 24-hour video surveillance monitoring, access control system, as well as tracking for product on-site and delivery.

The Police Department has completed the background on the owner, and they have met the minimum qualifications required by city ordinance and state law. Staff recommends approval of a regulatory permit to be issued to MJ Direct-Coalinga.

The owner has been requested to appear at the Council meeting and has confirmed they will be in attendance.

**IV. ALTERNATIVES:**

- Do not approve the regulatory permit.

**V. FISCAL IMPACT:**

Tax revenue to the City of Coalinga from the 15% revenue raising fee approved by voters.

**ATTACHMENTS:**

File Name

Description

No Attachments Available

# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Council Consideration and Authorization for the Interim City Manager to Proceed with the Implementation of NEOGOV HR Platform Including a FY25 Budget Adjustment to Cover Unanticipated Costs

**Meeting Date:** Thursday, October 3, 2024

**From:** Sean Brewer, Interim City Manager

**Prepared by:** Sean Brewer, Interim City Manager

---

## I. RECOMMENDATION:

Staff recommends the City Council Authorize the Interim City Manager execute a 3 year contract with NEOGOV and approve a budget adjustment for the affected departments for FY25 to accommodate this contract.

## II. BACKGROUND:

NEOGOVS is a comprehensive cloud-based HR management software solution primarily designed for public sector and government organizations. It offers a suite of integrated modules that streamline various HR functions, including recruitment, onboarding, performance management, employee relations, and training. The platform is widely used for automating HR processes, enhancing efficiency, and ensuring compliance with government regulations. Below is a detailed report on how NEOGOV works, along with specific information on its eForms, Insight, Onboard, and Perform modules.

NEOGOVS simplifies the hiring and employee management process by offering automated workflows, customizable forms, and an integrated approach that aligns HR activities across departments. The system provides a centralized platform for managing job postings, applications, onboarding, employee records, performance evaluations, and compliance reporting.

## III. DISCUSSION:

There are four (4) modules that the City is interested in purchasing from NEOGOV: Insight with [www.GovernmentJobs.com](http://www.GovernmentJobs.com) integration, Onboard, Perform and eForms.

The core features of NEOGOV include:

- Applicant Tracking and Recruitment: Facilitates posting jobs to multiple boards, managing applications, and automating communication with candidates.
- Onboarding: Helps HR teams onboard new employees through automated processes and digital forms.
- Performance Management: Streamlines the process of employee performance reviews and goal-setting.
- Employee Data Management: Centralizes employee records, including certifications, training, and disciplinary actions.
- Compliance and Reporting: Ensures compliance with state and federal regulations through automated reporting tools.

## **Insight Module**

NEOGOV Insight is an applicant tracking system (ATS) designed to streamline recruitment and hiring processes. It helps HR departments manage job postings, application screenings, and communication with candidates.

### Key Features:

- **Job Posting Automation:** Insight automates the process of creating and posting job listings across multiple platforms.
- **Candidate Tracking:** Tracks applicants through the hiring funnel, from the initial application to the final offer.
- **Examination and Scoring:** Allows HR teams to create customizable exams and scoring rubrics for candidates to ensure that recruitment is merit-based.
- **Collaboration Tools:** Allows hiring teams to collaborate on candidate selection through shared notes, scorecards, and interviews.
- **Compliance Features:** Helps organizations comply with legal requirements and regulations, particularly in public sector hiring.
- **Reports and Analytics:** Offers detailed insights into recruitment metrics, including time-to-hire and applicant demographics.

## **Onboard Module**

The Onboard module is designed to streamline the new hire onboarding process by digitizing paperwork and guiding employees through initial tasks.

### Key Features:

- **Pre-Onboarding Engagement:** Allows HR teams to engage new hires before their official start date, providing them with essential documents and training.
- **Digital Forms:** New hires can complete tax forms, I-9s, and direct deposit forms online, which are automatically routed for approval.
- **Task Automation:** HR can automate and assign tasks to new employees and managers, such as setting up IT accounts or scheduling orientations.
- **Integration with HR Systems:** Onboard integrates with other NEOGOV modules and third-party HR systems, ensuring a seamless transition of employee data.
- **Compliance Tracking:** The module helps HR ensure that all new hires complete necessary forms and training in compliance with organizational policies.
- **Progress Tracking:** Provides an overview of the onboarding process, tracking which tasks have been completed and what still needs to be done.

## **Perform Module**

The Perform module is a performance management solution that helps organizations manage employee evaluations, goal setting, and performance tracking. It aims to promote employee development and align performance with organizational goals.

### Key Features:

- **Goal Setting and Tracking:** Managers and employees can set performance goals, which can be tracked and adjusted throughout the evaluation period.
- **Automated Review Processes:** Automates the scheduling and notification of performance reviews, ensuring timely evaluations.
- **360-Degree Feedback:** Allows for multi-source feedback from peers, supervisors, and direct reports to provide a comprehensive view of employee performance.
- **Customizable Evaluation Templates:** Organizations can customize performance evaluation forms to fit



specific job roles and departmental needs.

- Performance Reports and Analytics: Offers insights into individual and team performance, helping organizations identify trends and areas for improvement.
- Continuous Feedback: Encourages ongoing feedback rather than relying solely on annual reviews, promoting a culture of development and growth.

### **eForms Module**

The eForms module is designed to replace paper forms with digital versions, allowing organizations to create, manage, and route forms electronically. This module offers customization features that enable HR teams to automate and tailor workflows for various processes.

#### **Key Features:**

- Customizable Forms: Users can create digital forms tailored to their needs, from employment applications to benefit enrollment.
- Automated Workflows: Automates the approval process by routing forms to the appropriate personnel, ensuring timely reviews and responses.
- Digital Signatures: Allows employees and managers to electronically sign forms, eliminating the need for physical signatures.
- Audit Trail: Provides a detailed history of form actions, ensuring compliance with internal and external regulations.
- Integration with Other NEOGOV Modules: Forms created in eForms can be linked with other NEOGOV modules like Onboard and Insight, ensuring seamless data sharing.

NEOGOVS is a powerful, integrated HR management tool that will allow the City to efficiently manage recruitment, onboarding, and the performance evaluation processes. Each module plays an important role in automating and improving specific HR functions, ultimately helping us streamline our workflows and enhance compliance while focusing on employee development.

### **IV. ALTERNATIVES:**

- Do not proceed with NEOGOVS

### **V. FISCAL IMPACT:**

The cost of NEOGOVS year one is \$28,053.51 which includes the one-time setup and training fee of 9,000. Year 2 would be \$25,404.68 and year 3 would be \$33,434.64 for a total 3-year cost of \$86,801.83. Funding is allocated from various funds and explained on the attached cost allocation document. There is sufficient fund balance in the general fund and enterprise fund accounts to support this budget adjustment so it does not affect ongoing operations for the corresponding FY25 budgets.

#### **ATTACHMENTS:**

File Name	Description
<input type="checkbox"/> NEOGOVS_eForms_Overview.pdf	NEOGOVS eForms Overview
<input type="checkbox"/> NEOGOVS_Insight_Overview.pdf	NEOGOVS Insight Overview
<input type="checkbox"/> NEOGOVS_Onboard_Overview.pdf	NEOGOVS Onboard Overview
<input type="checkbox"/> NEOGOVS_Perform_Overview.pdf	NEOGOVS Perform Overview
<input type="checkbox"/> Cost_Allocation_NEOGOVS.pdf	Cost Allocation
<input type="checkbox"/> Coalinga__City_of_CA_-_final_agreement.pdf	3 Year Agreement

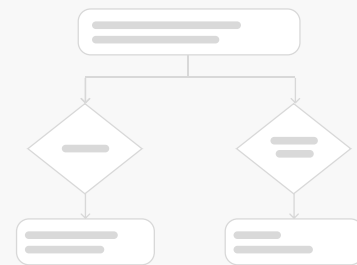
Employee document management and process automation software for the public sector

## Accelerate HR Processes

Convert paper forms to digital and streamline manual HR processes. Configure and automate the routing and signature processes for each form to make compliance fast and easy.

### Form Workflow

W4 Changes



### Self Service Portal

Casey Akers

Life Events Update >

Overnight Parking >

Update Contact Info >

Direct Deposit >

Update Beneficiary >

Emergency Contact >

Update W-4 >

Tuition Reimbursement >

## Elevate the Employee Experience

Improve workplace satisfaction and HR customer service by providing employees anytime access to start a request. Always have a copy of completed forms to provide checks and balances prior to making changes in payroll or other systems.

## Reduce HR Burden

Employees have anytime access to completed forms and performance evaluations in their personnel file. Automatically send completed forms in Onboard and completed evaluations in Perform to the employee file in eForms.

### Documents

Casey Akers

Folders > Onboard



I-9



Direct Deposit



W-4



Copy of DL



Copy of SSN



W-2

An applicant tracking system that simplifies complex public sector hiring processes.

## Screen applicants fast

Automate applicant scoring and ranking to make screening applicants a breeze. Filter by the most qualified applicants and create eligible lists with the click of a button so you can **quickly set up interviews and reduce your time-to-hire.**

### Applicant Ranking

#### Candidates



Jane Harrison  
Referred

Rank: 84.5

This candidate's research experience would add a lot of value to the department. Their recent publication is in alignment with our areas of focus. Scheduling an interview as the next step would be my recommendation.



Henry Jackson  
Rating Matrix

Rank: 79

Strong candidate, proceed to interview.



Rank

Case fit for agen

### Schedule Appointment

Application Developer

#### Choose an appointment date/time:

County Administration Building  
100 State Street  
Grand City, CA 90927

Tuesday, October 24

10:00AM

11:00AM

2:00PM

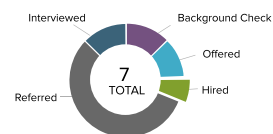
## Streamline the candidate experience

Meet applicant expectations by providing the **modern experience they want.** Let them self-schedule interviews, automate text message updates on their application, and send digital offer letters to **make the entire process smooth and efficient.**

## Manage all your hiring in one place

Feel at ease with a solution that **supports all your nuanced hiring needs.** Create and post new requisitions, keep track of applicants at all stages, and access real-time data and reports to **get a clear view of your hiring processes.**

### Candidates



●	—	—	—	—	—
●	—	—	—	—	—
●	—	—	—	—	—
●	—	—	—	—	—

# ONBOARD | Overview



Configurable onboarding software that sets employees up for success from day one.

## Prepare new hires before they start

Boost new hire readiness and productivity with access to onboarding resources in a **personalized self-service portal**. Let them fill out paperwork and learn about your organization, benefits, expectations, and more – **all before their first day**.

Onboarding Portal

Welcome to the Team!

Checklist

- Review Employee Handbook
- Complete Beneficiary Form
- Complete Personal Data form
- Complete W-4
- Watch Orientation Video
- Complete Parking Form
- Complete Direct Deposit Agreement

Parking Form

Personal Info

Employee Name: Casey Akers

Email Address: cakers@sunnydale.gov

Vehicle Make: Honda

Vehicle Model: Civic

Color: White

License Plate: SUN-123

Search

## Go completely paperless

Complete new hire paperwork **faster and more accurately** with digital onboarding forms. Auto-populate data from Insight to **reduce errors and free up time** spent shuffling papers.

## Manage onboarding in one place

Centralize onboarding across your entire agency and **ensure it's always consistent**. Track preboarding, onboarding, and offboarding task statuses and create portals for different departments to provide **visibility into new employee progress**.

Employees	Progress
Casey Akers	<div style="width: 75%;"></div>
Carol Anderson	<div style="width: 60%;"></div>
Will Haines	<div style="width: 10%;"></div>
Nathan Japuri	<div style="width: 50%;"></div>
Evan Sanders	<div style="width: 90%;"></div>
Lindsay Swan	<div style="width: 80%;"></div>
Natalie West	<div style="width: 70%;"></div>

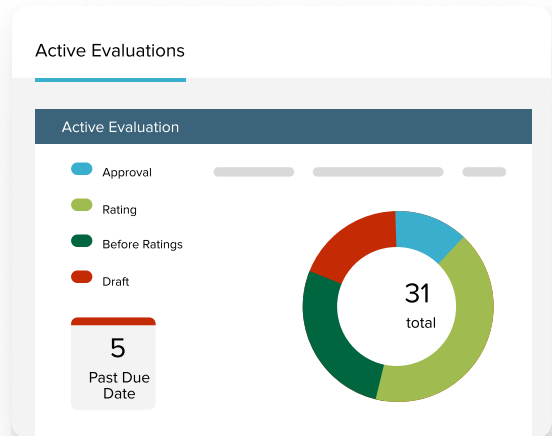
# PERFORM | Overview



Manage, track, and report on employee performance from one configurable system.

## Improve Visibility

No more searching files and spreadsheets for missing evaluations. Sit back and relax knowing you can track managers' progress to completion in real-time.



Approval Form  
Casey Akers

Evaluation Name: **Annual Evaluation**      Due Date: **DEC 31**

Total Score: **3 out of 5 (60%)**

Overall Rating: **Meets Expectations / 3.0**

## Automate Approvals

Don't get overwhelmed chasing down the required approvals to submit evaluations on time. Set up automated workflows with multiple approvers.

## Centralize Feedback

Say goodbye to scattered Word documents. Breathe easy knowing managers and employees can find and record performance feedback in one place.

Journal Entries for  
Casey Akers

Casey is on top of her projects and never misses a deadline. She balances a heavy workload, yet is still willing to help out others in the department when needed.

Share with...

- Employee
- Manager(s)
- Direct Manager's Manager



## NEOGOV Cost Allocation (Year 1)

**Total Cost**            \$ 28,053.51

<b>Fund</b>	<b>Budget Line</b>	<b>% Allocation</b>	<b>Sub-Allocated</b>	<b>Amount</b>		
<b>General Fund</b>		30%	\$ 8,416.05			
Police	101-413-88040		45%	3,787.22		
Fire	101-416-88040		40%	3,366.42		
HR	101-408-88040		10%	841.61		
CDD	101-404-88040		5%	420.80	8,416.05	-
<b>Gas Enterprise</b>	502-510-88040	15%	\$ 4,208.03	\$ 4,208.03		
<b>Water Enterprise</b>		15%	\$ 4,208.03			
Distribution	501-508-88040		60%	2,524.82		
Plant Operations	501-406-88040		40%	1,683.21	4,208.03	-
<b>Sewer Enterprise</b>		15%	\$ 4,208.03			
Collection	503-520-88040		60%	2,524.82		
Plant Operations	503-521-88040		40%	1,683.21	4,208.03	-
<b>Sanitation</b>	504-406-88040	2%		\$ 561.07		
<b>IGT</b>	117-416-88040	15%		\$ 4,208.03		
<b>Gas Tax</b>	107-422-88040	8%		\$ 2,244.28		
	<b>Total</b>	<b>100%</b>		<b>28,053.51</b>		<b>-</b>

# Exhibit A Order Form



NEOGOV

Customer:

Governmentjobs.com, Inc. (dba "NEOGOV")  
2120 Park Pl, Suite 100  
El Segundo, CA 90245  
United States  
billing@neogov.com  
Sales Rep: Wesley Taylor

Coalinga, City of (CA)  
Coalinga, CA  
USA

Quote Valid From: 9/19/2024  
Quote Valid To: 10/31/2024

Quote Number: Q-18028  
PaymentTerms: Annual,Net 30  
Subscription Term in Months: 36

Employee Count: 105  
Order Summary

Year 1

Service Description	Type	Start Date	End Date	Term Price (USD)
Custom Bundle Includes Insight License, Onboard License, Perform License, eForms License, Candidate Text Messaging (CTM), Government Jobs,	RECURRING			\$19,053.51
Custom Bundle Setup and Training	ONE-TIME			\$9,000.00
<b>Year 1 TOTAL:</b>				\$28,053.51

Year 2

Service Description	Type	Start Date	End Date	Term Price (USD)
Custom Bundle Includes Insight License, Onboard License, Perform License, eForms License, Candidate Text Messaging (CTM), Government Jobs,	RECURRING			\$25,404.68
<b>Year 2 TOTAL:</b>				\$25,404.68



Year 3

<b>Service Description</b>	<b>Type</b>	<b>Start Date</b>	<b>End Date</b>	<b>Term Price (USD)</b>
Custom Bundle Includes Insight License, Onboard License, Perform License, eForms License, Candidate Text Messaging (CTM), Government Jobs,	RECURRING			\$33,343.64
<b>Year 3 TOTAL:</b>				\$33,343.64

**ORDER TOTAL (USD) :** **\$86,801.83**

**A. Terms and Conditions**

1. Agreement. This Ordering Document and the Services purchased herein are expressly conditioned upon the acceptance by Customer of the terms of the NEOGOV Services Agreement either affixed hereto or the version most recently published prior to execution of this Ordering Form available at <https://www.neogov.com/service-specifications>. Unless otherwise stated, all capitalized terms used but not defined in this Order Form shall have the meanings given to them in the NEOGOV Services Agreement.
2. Effectiveness & Modification. Neither Customer nor NEOGOV will be bound by this Ordering Document until it has been signed by its authorized representative (the "Effective Date"). Unless otherwise stated in this Ordering Document, all SaaS Subscriptions shall commence on the Effective Date. This Ordering Document may not be modified or amended except through a written instrument signed by the parties.
3. Summary of Fees. Listed above is a summary of Fees under this Order. Once placed, your order shall be non-cancelable and the sums paid nonrefundable, except as provided in the Agreement.
4. Order of Precedence. This Ordering Document shall take precedence in the event of direct conflict with the Services Agreement, applicable Schedules, and Service Specifications.

**B. Special Conditions (if any).**

**"Coalinga, City of  
(CA)"**

Signature:

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Print Name:

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Date:

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**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Animal Shelter Construction Update  
**Meeting Date:** Thursday, October 3, 2024  
**From:** Sean Brewer, Interim City Manager  
**Prepared by:** Sean Brewer, Interim City Manager

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**I. RECOMMENDATION:**

No action required by the City Council, staff is just providing an update on the status of the animal shelter construction.

**II. BACKGROUND:**

At the last meeting the City Council adopted a resolution that allows the City to proceed with construction of the new animal shelter location acting as the general contractor.

**III. DISCUSSION:**

Since the last meeting staff has begun demo with its own forces and has solicited requests of local contractors for various work to be completed from framing, electrical, mechanical, HVAC and offsite improvements such as curb, gutter sidewalk and drive approaches. As this time we do not have any formal proposals to present to the Council but would like some direction to continue to proceed with construction within the previously approved budget in order to avoid delay. In addition, staff has placed the order for the approved Kennels which was apart of the UC Davis grant. If staff has any other updates between the writing of this report and the meeting Thursday, staff will provide an update accordingly.

**IV. ALTERNATIVES:**

None at this time.

**V. FISCAL IMPACT:**

None determined at this time.

**ATTACHMENTS:**

File Name	Description
No Attachments Available	