



# **CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA**

**September 7, 2023  
6:00 PM**

***The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.***

**Notice is hereby given that the City Council will hold a Meeting, on September 7, 2023 in the City Council Chambers located at 155 West Durian, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to this meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the agenda will be as follows:**

## **1. CALL TO ORDER**

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

## **2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)**

## **3. CITIZEN COMMENTS**

*This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.*

*Citizen Comments submitted in writing to the City Clerk by 5:00pm on the day of the City Council meeting shall be distributed to the City Council and included in the record,*

*however they will not be read.*

**4. PUBLIC HEARINGS (NONE)**

**5. CONSENT CALENDAR**

1. Approve MINUTES - August 17, 2023
2. Check Register: 07/01/2023 - 07/31/2023
3. Information Only: July 2023 Crime Report
4. Information Only: City of Coalinga Website Traffic Analytics
5. Consideration of Bid Award for Coalinga Dirt Alley Paving Phase II Project
6. Authorize the Police Department to Lease Two New Patrol Vehicles Through the Enterprise Lease Program
7. Authorize Assistant City Manager to Execute a Task Order with Blais & Associates to Provide Grant Management Support Services for City's AMI and Turf Replacement Program Grant Award under the Urban Drought Relief Grant Program
8. Approve Amended Agreement for Consulting Services between City of Coalinga and Interstate Gas Services, Inc. for Utility-Related Consulting Services
9. Approve Award to Western Roofing Inc for Expansion Joint Removal and Replacement on the City Hall Roof
10. Consideration of Bid Award for WWTP Radio Field Grading Project
11. Approve Memorandum of Understanding (MOU) between City of Coalinga and Coalinga Public Safety Non-Sworn Union
12. Approve Memorandum of Understanding (MOU) between City of Coalinga and The International Association of Firefighters, AFL-CIO, Local 2305
13. Adopt Resolution No. 4179 Revising Police Technician I/II/III Job Description
14. Adopt Resolution No. 4180 Approving Administrative Services Supervisor Job Description
15. Code Enforcement Monthly Report for June 2023

**6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Discussion, Direction and Potential Action regarding the Authorization to Upgrade the Access Control Systems at the Police Department, Water Treatment Plant and Public Works Yard

**Jose Garza, Chief of Police**

2. Discussion, Direction and Potential Action to Adopt Resolution No. 4177 and Resolution No. 4178 related to Support and Implementation of "Timely Use of Funding" as Required by AB1012 for Candidate Federal Transportation Act, Cycle III Projects for Congestion Mitigation Air Quality Grant Program (CMAQ), Surface Transportation Block Grant Program (STBG), and new Carbon Reduction Grant Program

**Sean Brewer, Assistant City Manager**

3. Discussion and Direction regarding Signage for Home Businesses

**Marissa Trejo, City Manager**

**7. ANNOUNCEMENTS**

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

**8. FUTURE AGENDA ITEMS**

**9. CLOSED SESSION (NONE)**

**10. CLOSED SESSION REPORT**

**Closed Session:** A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

**11. ADJOURNMENT**

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve MINUTES - August 17, 2023  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Shannon Jensen, City Clerk

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

	File Name	Description
▣	MINUTES_For_Approval_081723.pdf	Minutes - August 17, 2023



# MINUTES

## CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

### MEETING AGENDA

### August 17, 2023

#### 1. CALL TO ORDER 6:01 PM

Council Members Present: Horn, Vosburg, Schindler

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Assistant City Manager Sean Brewer, Police Commander Sean Young, Financial Services Director Mai Vang, City Treasurer Dawn Kahikina, Administrative Analyst Mercedes Garcia (via Zoom), Fire Chief Greg DuPuis, Public Works and Utilities Coordinator Larry Miller and City Clerk Shannon Jensen

Council Members Absent: Ramirez and Hedgecock

Others Absent: Chief of Police Jose Garza

Changes to the Agenda: City Manager Marissa Trejo announced the following changes to the Agenda:  
None

*Motion by Vosburg, Second by Horn to Approve the Agenda for the meeting of August 17, 2023. Motion **Approved** by 3/0 Roll-Call Majority Vote. (Hedgecock and Ramirez – Absent)*

#### 2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

##### 1. 2023 Quarterly Report, Quarter 1 and Quarter 2, Mid Valley Disposal

District Manager Isacc Kulikoff and Programs Manager for South Valley Operations Thomas Hamond presented the 2023 Quarter 1 and Quarter 2 reports. Mr. Hamon announced Mid Valley Disposal would be holding their Fall Clean-up event on Saturday, November 4, 2023.

##### 2. 2023 Quarterly Report, Quarter 2, Gimme Love

George Anderson presented the Gimme Love Quarter 2 report.

### **3. CITIZEN COMMENTS**

*The following individual(s) spoke under Citizen Comments:*

Hilda Crawford announced that the Coalinga-Huron Library District, along with the Coalinga Chamber of Commerce, will be holding their Fall Festival on Sunday, September 3rd and Sunday, September 17th between 11:00am – 5:00pm. On Sunday, September 3rd will be their Blood Drive between 11am – 4pm. The event will take place along the Coalinga Plaza. Mrs. Crawford urges anyone interested in being a vendor during the event to contact the Library or visit the Library's website for more information.

George Anderson of the Gimme Love Animal Shelter announced that they will be having their annual Haunted House beginning Friday, October 27, 2023 through Sunday, October 29, 2023 and urges the public to come by.

Tina Griswold-Yadon of Yeadon's Gold Star Wellness and Ruth Thurman announced that they are putting on a Blanket Drive to help our local community. Please drop off your donated blankets to Sea, Sky and Shelter located at 192 E. Elm Avenue, Suite 103. The blankets will be passed out on Sunday, November 19, 2023, between 11:00am – 1:00pm. Sea, Sky and Shelter also host periodic rummage sales, clothing exchange and Prom Closet. Please drop off any donated items to the shop.

*The following individual(s) submitted written comment(s):*

None

### **4. PUBLIC HEARINGS**

None.

### **5. CONSENT CALENDAR**

1. Approve MINUTES – August 3, 2023
2. Information Only – Status Update on Clock Tower
3. Information Only – Review of City's Peddler Ordinance

*Councilman Vosburg pulled Item No. 5.3 for discussion.*

City Manager Marissa Trejo provided a brief overview of the item, stating there are currently no active peddler permits issued. Mrs. Trejo urged concerned citizens to contact the Police Department's non-emergency number (559-935-1525) or the City's Code Enforcement Officer (559-935-1533 x141) to report peddlers.

4. Waive Second Reading and Adopt Ordinance No. 861 related to Planning Application CDA 22-02 – 256 E. Polk Street
5. Adopt Resolution No. 4174 Approving the Battalion Chief Job Description
6. Adopt Resolution No. 4175 Amending the Fire Captain Job Description

7. Adopt Resolution No. 4176 Approving Fire Mid-Management Pay Scale
8. Direct Staff to Obtain Cost Estimates to Make Crime Statistics Available on City Website for Public Information
9. Approve Survey Language and Direct Assistant City Manager to Distribute Survey related to Elm Ave Rehabilitation Project with Complete Streets Elements including a Road Diet – ITEM UPDATE

*Councilman Vosburg pulled Item No. 5.9 for discussion.*

Assistant City Manager Sean Brewer provided a brief overview of the item, explaining that the lanes on Elm Avenue, from Cherry Lane to 5th Street, will be reduced from 4 lanes to 2 lanes with one lane traveling in each direction. The survey shall be created using google forms and will distributed on social media and the City's website.

10. Authorize Submission of Grant Applications under Congestion Mitigation and Air Quality (CMAQ), Surface Transportation Block Grant (STBG) and Carbon Reduction Grant Programs
11. Authorize City Manager to Sign a Letter of Opposition on behalf of the City Council Opposing SB 423 (Weiner) – By-Right Housing Approvals: Multi-Family Housing Developments: SB 35 (Chapter 366, Statutes of 2017) Expansion
12. Authorize City Manager to Sign a Letter of Opposition, Unless Amended, on behalf of the City Council Opposing AB 309 (Lee) – Social Housing Program
13. Direct City Manager to Solicit Public Input on City's Website and Make Recommended Changes to be Reported to Council for Consideration and Approval

*Councilman Vosburg pulled Item No. 5.9 for discussion.*

City Manager Marissa Trejo gave a brief overview of the item, explaining that staff would implement a 30-day review period for citizens to make recommended changes that can be made to the City's website. Posts will be made on the City's Facebook page and staff will be including a message at the bottom of the utility bills. Anyone interested may send an email with their recommendations to [info@coalinga.com](mailto:info@coalinga.com) or they may drop off recommendations at City Hall. Clarifying changes to the website will be made internally, however any recommended additions will be brought back to the Council for formal consideration and approval.

14. Approve Health Policy and Management Consulting Services Renewal with Health Management Associates and Participating Cities
15. Approve Release of Request for Statement of Interest and Qualifications to Perform Airport Planning, Environmental and Consulting Services for the Coalinga Municipal Airport

*Motion by Schindler, Second by Vosburg to **Approve** Consent Calendar Item Nos. 5.1 through 5.15. Motion **Approved** by a 3/0 Roll-Call Majority Vote. (Hedgecock and Ramirez – Absent)*

## 6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion and Direction regarding Natural Gas Rates  
**Dan Bergmann, IGService**

Dan Bergmann of IGService presented the current outlook on the City's natural gas rates. Based on lower than anticipated gas costs for the 2023-2024 winter, Mr. Bergmann recommends a 20% reduction in the current natural gas rate effective September 1, 2023. Rates shall be revisited in August 2024 for recommendations for the proceeding year.

*Motion by Vosburg, Second by Horn to Adopt Resolution No. 4173 Approving the Decrease of Natural Gas Rates as a Result of Lower Wholesale Gas Prices. Motion **Approved** by a 3/0 Roll-Call Majority Vote. (Hedgecock and Ramirez – Absent)*

2. Discussion, Direction and Potential Action related to Permitting Small Accessories Structures within the Required Setbacks of Reverse Corner Lots  
**Sean Brewer, Assistant City Manager**

Assistant City Manager Sean Brewer gave a brief overview of the item.

Councilman Schindler spoke in favor of allowing small accessory structures that do not require a permit within the setbacks on reverse corner lots and such shall be required to be placed behind a 6-foot fenced in area. Staff shall initiate the Zoning Text Amendment process where the item will be brought to the Planning Commission before being returned to the Council for final approval.

*Consensus of the Council is for Staff to Initiate the Zoning Text Amendment Process with the Planning Commission to Allow Small Accessory Structures that Do Not Require a Permit within the Setbacks on Reverse Corner Lots and that such Structures shall be Required to be Placed Behind a 6-Foot Fenced in Area.*

3. Discussion, Direction and Potential Action regarding Authorizing Battalion Chief Positions  
**Marissa Trejo, City Manager**

City Manager Marissa Trejo gave a brief overview of the item.

*Motion by Horn, Second by Schindler to **Approve** Three (3) Battalion Chief Positions to Replace the Recent Vacancy of the Division Chief Position. Motion **Approved** by a 3/0 Roll-Call Majority Vote. (Hedgecock and Ramirez – Absent)*

## 7. ANNOUNCEMENTS

### City Manager's Announcements:

City Manager Marissa Trejo announced that the City is hosting Remote Video Proceedings through Fresno County Superior Court in the City Hall Council Chambers every Wednesday morning from 8:30am to noon. Mrs. Trejo urged the community to utilize the program when needed otherwise we are likely to lose the services. Types of assistance provided include but are not limited to obtain general information regarding case(s); place a case on calendar to be heard the same day or a future date; and provide various forms to be

completed and submitted. Types of cases that can be heard include infraction cases (arraignments and court trials).

Mayor Horn requested flyers be posted at high traffic businesses to assist with getting the word out.

Mrs. Trejo stated flyers can be posted around town. The note will be included in the message box on the utility bills, the information is included on the City's website and the Fresno County Superior Court's website, as well as the City's Facebook page. Mary Jones has also included an article in the paper.

#### Council Member's Announcements:

Councilman Vosburg stated that he has received various reports of an increased number of minors riding ATVs on City streets at a high rate of speed.

Mayor Horn asked if the law still required ATVs to be pushed or trailered?

Police Commander Sean Young confirmed the vehicle code does in fact require ATVs to be pushed or trailered.

#### Mayor's Announcements:

Mayor Horn announced that school started and everything seems to be going very well.

### **8. FUTURE AGENDA ITEMS**

Mayor Horn requested a Future Agenda Item to research the ability and potential cost savings of providing customers paperless alternative for their utility bills.

Councilman Vosburg requested a Future Agenda Item for Staff to post a Press Release on the legal use and operation of ATVs. He also requested the item include an enforcement mechanism when the City receives complaints. He would also like more patrols of these areas.

### **9. CLOSED SESSION**

1. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APN: 072-154-02 located in the City of Coalinga on E. Glenn St. CITY NEGOTIATORS: City Manager, Marissa Trejo, Assistant City Manager, Sean Brewer; and City Attorney Mario Zamora. NEGOTIATING PARTIES: Patel Shushilaben Ambelal Trustee. UNDER NEGOTIATION: Price and Terms of Payment
2. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APN: 072-127-22 located in the City of Coalinga on the SE Corner of Elm Avenue and 5th Street. CITY NEGOTIATORS: City Manager, Marisa Trejo and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Jagdish Singh. UNDER NEGOTIATION: Price and Terms of Payment.
3. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga's International Association of Firefighters and Coalinga Non-Sworn Public Safety Personnel

**10. CLOSED SESSION REPORT**

None

**11. ADJOURNMENT 7:30 PM**

**APPROVED:**

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James Horn, Mayor

**ATTEST:**

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Shannon Jensen, City Clerk

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Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Check Register: 07/01/2023 - 07/31/2023  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Yasmin Gonzalez, Financial Services Supervisor

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name	Description
2023-07_Check_Register_Cover_Sheet_for_Council.pdf	Check Register Cover Sheet - July 2023
2023-07_Expense_Approval_Rpt.pdf	Check Register - July 2023



# CITY OF COALINGA

*The Sunny Side of the Valley*

## CHECK REGISTER

COUNCIL MEETING OF  
Thursday, September 7, 2023

**EXPENSES: 7/1/2023 through 7/31/2023**

### **ACCOUNTS PAYABLE:**

Month Ending: 7/31/2023      Registers: # 72232 - #72445      \$ 1,978,926.99

### **PAYROLL:**

Pay Period Ending:	7/2/2023	Payroll Check # 18728-18729	\$ 4,197.25
Pay Date:	7/7/2023	Direct Deposit	\$ 197,833.20
Cash Outs/Separations:	7/7/2023	Payroll Check # 18730-18731	\$ 7,398.83
		<b>Payroll Total:</b>	<b>\$ 209,429.28</b>
Pay Period Ending:	7/16/2023	Payroll Check # 18733-18735	\$ 1,588.64
Pay Date:	7/21/2023	Direct Deposit	\$ 197,560.19
Cash Outs/Separations:	7/21/2023	Payroll Check # 18736	\$ 3,107.68
		<b>Payroll Total:</b>	<b>\$ 202,256.51</b>

**TOTAL CHECK REGISTERS THROUGH: 7/31/23**      **\$ 2,390,612.78**



# Expense Approval Report

By Payment Number

Payment Dates 7/1/2023 - 7/31/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
72232	7/6/2023 0005234	02539 Metlife payment 7/1/2023	Metropolitan Life Insurance Company	950-000-32300	2,082.61 2,082.61
72233	7/11/2023 0005203 0005217	1176 Dependent Care Unreimbursed Medical	CB&T Columbus Bank & Trust	950-000-34500 950-000-34500	461.53 38.46 423.07
72234	7/11/2023 0005204	1205 CECA Dues	City Employee Contrib. Assoc.	950-000-33000	65.00 65.00
72235	7/11/2023 0005205 0005210	1223 Fire Union Dues Fire Union Dues	Coalinga Firefighters	950-000-33300 950-000-33300	950.00 850.00 100.00
72236	7/11/2023 0005208 0005211 0005212	1228 Mastagni Law Firm CPOA Dues PORAC Dues	Coalinga Peace Officer's Association	950-000-33200 950-000-33200 950-000-33200	905.76 297.50 297.50 310.76
72237	7/11/2023 0005206	1384 FTB Sacramento	Franchise Tax Board	950-000-34010	150.00 150.00
72238	7/11/2023 0005197 0005198 0005199	02709 457 ICMA EE\$ / ER% 457 ICMA \$\$ Gen 457 ICMA % General	International City Management Association Retirement Corporation	950-000-32100 950-000-32100 950-000-32100	8,097.05 1,362.10 360.00 6,374.95
72239	7/11/2023 0005207	1586 Pre-Paid Legal Shield	Legal Shield	950-000-34060	224.16 224.16
72240	7/11/2023 0005209	02043 New York Life	New York Life Insurance	950-000-32400	504.02 504.02
72241	7/11/2023 0005213 0005214	1820 SEIU COPE SEIU Dues	SEIU Local 521 - Dues W/H	950-000-33000 950-000-33000	747.28 30.00 717.28
72242	7/13/2023 004830 004831	1002 07/23 PD Unit #C17 Towed from Kingsburg 07/23 PD Prius Towed from Clovis Lic BW23W59	A 2 Z Towing	101-413-88100 101-413-88100	1,070.00 490.00 580.00
72243	7/13/2023 2336841	1037 06/23 AIR FY 2023-2024 Annual Liability Coverage	Alliant Insurance Services	101-435-90010	3,987.00 3,987.00
72244	7/13/2023 21042 21043	02386 07/23 FD IT Data Backup 07/23 PD August 2023 Service Charge	American Office Solutions, LLC	101-416-88040 101-413-88040	1,946.33 165.08 1,781.25
72245	7/13/2023 8846-6-2023 8846-6-2023 8846-6-2023 8846-6-2023 8846-6-2023 8846-6-2023	02197 07/23 CD ParcelQuest Annual Subscription 07/23 ADMIN ParcelQuest Annual Subscription 07/23 FIN ParcelQuest Annual Subscription 07/23 FIN ParcelQuest Annual Subscription 07/23 FIN ParcelQuest Annual Subscription 07/23 FIN ParcelQuest Annual Subscription	CD-Data, Inc.	101-404-86030 101-405-86030 501-406-86030 502-406-86030 503-406-86030 504-406-86030	5,997.00 1,999.00 1,999.00 799.60 699.65 459.77 39.98
72246	7/13/2023 4160770270	02594 7/23 CD Employee Uniforms & Mats W7/06	Cintas Corporation #3	101-404-70100	760.74 6.57

## Expense Approval Report

Payment Dates: 7/1/2023 - 7/31/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	4160770270	7/23 SC Employee Uniforms & Mats W7/06		101-431-70100	18.73
	4160770270	7/23 BLDG Employee Uniforms & Mats W7/06		101-432-84030	308.88
	4160770270	7/23 PW Employee Uniforms & Mats W7/06		101-440-70100	75.84
	4160770270	7/23 PW Employee Uniforms & Mats W7/06		107-422-70100	47.46
	4160770270	7/23 WP Employee Uniforms & Mats W7/06		501-503-70100	71.07
	4160770270	7/23 PW Employee Uniforms & Mats W7/06		501-508-70100	47.47
	4160770270	7/23 PW Employee Uniforms & Mats W7/06		502-510-70100	47.47
	4160770270	7/23 WWP Employee Uniforms & Mats W7/06		503-520-70100	71.07
	4160770270	7/23 PW Employee Uniforms & Mats W7/06		503-521-70100	47.46
	4160770270	7/23 SS Employee Uniforms & Mats W7/06		504-535-70100	18.72
72247	7/13/2023	02061	CivicPlus, Inc.		3,632.42
	265314	07/23 CC FY 2023-2024 Website Fees		101-401-86030	1,452.98
	265314	07/23 PW FY 2023-2024 Website Fees		107-422-86030	544.86
	265314	07/23 WP FY 2023-2024 Website Fees		501-503-86030	272.43
	265314	07/23 PW FY 2023-2024 Website Fees		501-508-86030	272.43
	265314	07/23 PW FY 2023-2024 Website Fees		502-510-86030	544.86
	265314	07/23 WWP FY 2023-2024 Website Fees		503-520-86030	272.43
	265314	07/23 PW FY 2023-2024 Website Fees		503-521-86030	272.43
72248	7/13/2023	1335	Energy Worldnet, Inc.		2,349.00
	BD0013544	07/23 PW Annual OQ Service (09/1/2023-09/01/202		502-510-86030	2,349.00
72249	7/13/2023	1354	Family Healing Center		1,000.00
	301	07/23 PD FHC Services/Stipend		101-413-88100	1,000.00
72250	7/13/2023	1561	Kings County Glass		1,503.40
	I078653	07/23 PD Prius Windshield Replaced Lic 1514002		101-413-84060	1,368.40
	I078673	07/23 PD Prius Windshield Replaced Lic BW23W59		101-413-84060	135.00
72251	7/13/2023	1692	O'Reilly Automotive, Inc.		24.85
	4316-452461	07/23 PD Light Bulb Unit #C24		101-413-84060	18.33
	4316-452462	07/23 PD Light Bulb Unit #C18		101-413-84060	6.52
72252	7/13/2023	02586	Pinnacle Public Finance Inc		147,263.20
	37531	07/23 FD Fire Equipment Lease Payment #4		101-416-97061	142,000.00
	37531	07/23 FD Fire Equipment Lease Payment #4		101-416-97062	5,263.20
72253	7/13/2023	02567	Stephen Griswold		207.00
	INV191	07/23 FD Fire Extinguisher Certifications		101-416-75060	207.00
72254	7/13/2023	02694	Stericycle, Inc.		153.78
	3006531196	07/23 FD EMS Sharps Waste Disposal		117-416-84070	153.78
72255	7/13/2023	1923	Tim Braly		678.92
	616019	07/23 PD Henry Rifle-JFairbanks		101-413-98040	678.92
72256	7/13/2023	1943	Tyler Technologies, Inc.		69,306.57
	025-423247	06/23 FIN Annual SaaS Fees (07/01/23-6/30/24)		101-406-88040	1,122.68
	025-423247	06/23 PW Annual SaaS Fees (07/01/23-6/30/24)		107-422-88040	898.14
	025-423247	06/23 FIN Annual SaaS Fees (07/01/23-06/30/24)		501-406-88040	2,806.69
	025-423247	06/23 FIN Annual SaaS Fees (07/01/23-06/30/24)		502-406-88040	2,806.69
	025-423247	06/23 FIN Annual SaaS Fees (07/01/23-06/30/24)		503-406-88040	2,806.69
	025-423247	06/23 FIN Annual SaaS Fees (07/01/23-06/30/24)		504-406-88040	561.34
	025-423247	06/23 RDA Annual SaaS Fees (07/01/23-6/30/24)		820-610-88040	224.54
	025-423855	06/23 FIN Annual SaaS Fees (07/01/23-06/30/24)		101-406-88040	5,807.98
	025-423855	06/23 PW Annual SaaS Fees (07/01/23-06/30/24)		107-422-88040	4,646.38
	025-423855	06/23 FIN Annual SaaS Fees (07/01/23-06/30/24)		501-406-88040	14,519.95
	025-423855	06/23 FIN Annual SaaS Fees (07/01/23-06/30/24)		502-406-88040	14,519.95
	025-423855	06/23 FIN Annual SaaS Fees (07/01/23-06/30/24)		503-406-88040	14,519.95
	025-423855	06/23 FIN Annual SaaS Fees (07/01/23-06/30/24)		504-406-88040	2,903.99
	025-423855	06/23 RDA Annual SaaS Fees (07/01/23-06/30/24)		820-610-88040	1,161.60

**Payment Dates: 7/1/2023 - 7/31/2023**

## Expense Approval Report

Payment Dates: 7/1/2023 - 7/31/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
72267	7/13/2023	1112	Billingsley Tire Service		7,156.28
	281087	06/23 PD Vehicle Maintenance		101-413-84060	512.47
	281117	06/23 PW (1) New Tire Unit #70		101-440-84060	58.82
	281117	06/23 PW (1) New Tire Unit #70		501-508-84060	58.82
	281117	06/23 PW (1) New Tire Unit #70		502-510-84060	58.82
	281117	06/23 PW (1) New Tire Unit #70		503-521-84060	58.82
	281222	06/23 FD EMS Glow Plugs Unit #M254		117-416-84060	348.54
	281327	06/23 PD 2023 Pruis Oil Change		101-413-84060	70.28
	281342	06/23 PD Vehicle Maintenance Unit #C1		101-413-84060	794.81
	281348	06/23 PD Vehicle Maintenance Unit #C15		101-413-84060	1,997.19
	281359	06/23 PD Vehicle Maintenance Unit #C20		101-413-84060	331.33
	281513	06/23 FD EMS Oil Change Unit #M252		117-416-84060	617.28
	281533	06/23 PD Vehicle Maintenance Unit #C27		101-413-84060	1,693.35
	281544	06/23 PW (2) New Tires Unit #92		501-508-84060	185.25
	281544	06/23 PW (2) New Tires Unit #92		502-510-84060	185.25
	281544	06/23 PW (2) New Tires Unit #92		503-521-84060	185.25
72268	7/13/2023	1115	Blais & Associates, Inc.		2,490.75
	BA_5780_2023	06/23 PW Grant Research & Support		501-508-88130	830.25
	BA_5780_2023	06/23 PW Grant Research & Support		502-510-88130	830.25
	BA_5780_2023	06/23 PW Grant Research & Support		503-521-88130	830.25
72269	7/13/2023	02504	Brian Corley		8,996.20
	23-061501	06/23 WP Calibrate Ammonia Sensors		501-503-84020	1,050.00
	23-061503	06/23 WP Raw Water Pump Repair		501-503-84020	275.00
	23-062402	06/23 WP Calibrate Flow Meters at Oil King		501-503-84020	1,050.00
	23-062403	06/23 WP P-17 Motor Malfunction Repair		501-503-84020	202.50
	23-062404	06/23 WP New Radio Signal		501-503-84020	5,368.70
	23-062801	06/23 WP Calibrate N.W. Rosemount		501-503-84020	1,050.00
72270	7/13/2023	1141	California Building Standards Commission		124.20
	0005237	06/23 BLDG Standards Report 4th Qrt April-June 23		101-000-10500	124.20
72271	7/13/2023	1142	California Business Machines		388.37
	326938	06/23 CC Copier Maint. Agreement		101-401-84010	0.15
	326938	06/23 PW Copier Maint. Agreement		101-404-84010	3.97
	326938	06/23 CD Copier Maint. Agreement		101-404-84010	7.42
	326938	06/23 FIN Copier Maint. Agreement		101-404-84010	4.88
	326938	06/23 ADMIN Copier Maint. Agreement		101-405-84010	41.23
	326938	06/23 FIN Copier Maint. Agreement		101-406-84010	0.09
	326938	06/23 HR Copier Maint. Agreement		101-408-84010	5.38
	326938	06/23 HR Copier Maint. Agreement		101-408-84010	12.20
	326938	06/23 PD Copier Maint. Agreement		101-413-84010	64.62
	326938	06/23 FD Copier Maint. Agreement		101-416-84010	36.94
	326938	06/23 PW Copier Maint. Agreement		107-422-84010	9.93
	326938	06/23 HR Copier Maint. Agreement		107-422-84010	0.48
	326938	06/23 HR Copier Maint. Agreement		117-416-84010	2.87
	326938	06/23 FIN Copier Maint. Agreement		501-406-84010	1.26
	326938	06/23 HR Copier Maint. Agreement		501-406-84010	0.94
	326938	06/23 FIN Copier Maint. Agreement		501-406-84010	65.09
	326938	06/23 HR Copier Maint. Agreement		501-503-84010	1.43
	326938	06/23 WP Copier Maint. Agreement		501-503-84010	3.00
	326938	06/23 HR Copier Maint. Agreement		501-508-84010	1.67
	326938	06/23 PW Copier Maint. Agreement		501-508-84010	1.99
	326938	06/23 HR Copier Maint. Agreement		502-406-84010	0.96
	326938	06/23 FIN Copier Maint. Agreement		502-406-84010	1.11
	326938	06/23 FIN Copier Maint. Agreement		502-406-84010	56.95
	326938	06/23 PW Copier Maint. Agreement		502-510-84010	7.94
	326938	06/23 HR Copier Maint. Agreement		502-510-84010	1.67
	326938	06/23 FIN Copier Maint. Agreement		503-406-84010	32.54
	326938	06/23 FIN Copier Maint. Agreement		503-406-84010	0.63

## Expense Approval Report

Payment Dates: 7/1/2023 - 7/31/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	326938	06/23 HR Copier Maint. Agreement		503-406-84010	0.36
	326938	06/23 WWP Copier Maint. Agreement		503-520-84010	0.15
	326938	06/23 PW Copier Maint. Agreement		503-520-84010	9.93
	326938	06/23 HR Copier Maint. Agreement		503-520-84010	0.72
	326938	06/23 HR Copier Maint. Agreement		503-521-84010	0.24
	326938	06/23 PW Copier Maint. Agreement		503-521-84010	5.96
	326938	06/23 FIN Copier Maint. Agreement		504-406-84010	0.06
	326938	06/23 HR Copier Maint. Agreement		504-406-84010	0.12
	326938	06/23 FIN Copier Maint. Agreement		504-406-84010	3.25
	326938	06/23 HR Copier Maint. Agreement		820-610-84010	0.24
72274	7/13/2023	02548	Caltrol, Inc.		4,545.96
	CD99154199	05/22 WP Repair Limitorq Motor 2022		501-503-84020	1,343.00
	CD99164636	10/22 WP Repair Limitorq Motor 2022		501-503-84020	3,202.96
72275	7/13/2023	02594	Cintas Corporation #3		423.67
	4159982590	06/23 SVC Employee Uniforms & Mats W6/28		101-431-70100	18.89
	4159982590	06/23 BLDG Employee Uniforms & Mats W6/28		101-432-84030	72.66
	4159982590	06/23 PW Employee Uniforms & Mats W6/28		101-440-70100	76.48
	4159982590	06/23 PW Employee Uniforms & Mats W6/28		107-422-70100	47.84
	4159982590	06/23 WP Employee Uniforms & Mats W6/28		501-503-70100	22.69
	4159982590	06/23 PW Employee Uniforms & Mats W6/28		501-508-70100	47.85
	4159982590	06/23 PW Employee Uniforms & Mats W6/28		502-510-70100	47.85
	4159982590	06/23 WWP Employee Uniforms & Mats W6/28		503-520-70100	22.69
	4159982590	06/23 PW Employee Uniforms & Mats W6/28		503-521-70100	47.84
	4159982590	06/23 SS Employee Uniforms & Mats W6/28		504-535-70100	18.88
72276	7/13/2023	1217	Clovis Polycon, Inc.		1,629.63
	54867	06/23 PW Fusion Training Class		502-510-86010	1,629.63
72277	7/13/2023	1224	Coalinga Hardware		115.71
	817851	06/23 WWP Fly Traps		503-520-70140	88.92
	818024	06/23 PW Coupler for Hose		101-440-84050	9.31
	818302	06/23 PW Sandlewood Park Play Area Repairs		101-440-84050	7.55
	818344	06/23 WWP Hitch Pin		503-520-70140	9.93
72278	7/13/2023	1236	College of The Sequoias		605.00
	368	05/23 PD Perishable Skills Training THenderson		101-413-86010	480.00
	376	05/23 PD Drug/Alcohol Training BKaiser		101-413-86010	125.00
72279	7/13/2023	1271	DataProse, Inc.		4,429.99
	3P72542	06/23 FIN Natural Gas Notice Insert		501-406-70040	205.33
	3P72542	06/23 FIN Natural Gas Notice Insert		502-406-70040	179.66
	3P72542	06/23 FIN Natural Gas Notice Insert		503-406-70040	118.06
	3P72542	06/23 FIN Natural Gas Notice Insert		504-406-70040	10.27
	DP2302657	05/23 API Annual Fee		501-406-70030	200.00
	DP2302657	05/23 Postage Used		501-406-70030	865.26
	DP2302657	05/23 Search & Viewbill		501-406-70040	27.23
	DP2302657	May 2023 Regular Bills		501-406-70040	435.19
	DP2302657	05/23 NCOALINK		501-406-70040	9.00
	DP2302657	05/23 Monthly Service Fee		501-406-70040	30.00
	DP2302657	05/23 Postage Used		502-406-70030	757.10
	DP2302657	05/23 API Annual Fee		502-406-70030	175.00
	DP2302657	05/23 NCOALINK		502-406-70040	7.88
	DP2302657	May 2023 Regular Bills		502-406-70040	380.79
	DP2302657	05/23 Search & Viewbill		502-406-70040	23.82
	DP2302657	05/23 Monthly Service Fee		502-406-70040	26.25
	DP2302657	05/23 Postage Used		503-406-70030	497.52
	DP2302657	05/23 API Annual Fee		503-406-70030	115.00
	DP2302657	05/23 Search & Viewbill		503-406-70040	15.66
	DP2302657	May 2023 Regular Bills		503-406-70040	250.23

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	DP2302657	05/23 NCOALINK		503-406-70040	5.18
	DP2302657	05/23 Monthly Service Fee		503-406-70040	17.25
	DP2302657	05/23 API Annual Fee		504-406-70030	10.00
	DP2302657	05/23 Postage Used		504-406-70030	43.26
	DP2302657	05/23 NCOALINK		504-406-70040	0.44
	DP2302657	05/23 Search & Viewbill		504-406-70040	1.36
	DP2302657	05/23 Monthly Service Fee		504-406-70040	1.50
	DP2302657	May 2023 Regular Bills		504-406-70040	21.75
72281	7/13/2023	1285	Department of Conservation		101.36
	0005236	06/23 SMIP 4th Qrt Report (April-June 2023)		101-000-10400	101.36
72282	7/13/2023	1288	Department of Justice		1,876.98
	664866	06/23 PD April-June 2023 CLETS		101-413-88100	1,876.98
72283	7/13/2023	02693	Donabedian - Hannah Architecture		3,600.00
	2023-022	06/23 Cottage Home Program Site Plan Design		815-609-88100	3,600.00
72284	7/13/2023	02580	Encore Textile Services, LLC		524.60
	EFRE-00080509	06/23 FD EMS Linens		117-416-75020	524.60
72285	7/13/2023	1407	Fresno County Sheriff		334.96
	SO20712	07/23 PD RMS/JMS/CAD May 2023		101-413-88100	334.96
72286	7/13/2023	02091	Frisch Engineering, Inc.		4,057.50
	11089-2011b	05/23 WP SCADA Engineering Services		501-503-98441	4,057.50
72287	7/13/2023	02379	Geotab USA, Inc.		98.75
	IN343505	06/23 PW GPS for Street Sweeper & ATVs		101-440-88100	59.25
	IN343505	06/23 SS GPS for Street Sweeper & ATVs		504-535-88100	39.50
72288	7/13/2023	02192	Gimme Love Animal Shelter		11,800.00
	440	06/23 PD Animal Shelter Svcs		101-415-88100	1,800.00
	440	06/23 PD Animal Shelter Annual Fee		101-415-88100	10,000.00
72289	7/13/2023	02757	Global Diving & Salvage, Inc.		17,395.00
	135602	05/23 WP Oil King/NW Reservoir Dive Inspections		501-503-88100	17,395.00
72290	7/13/2023	02325	Heather McCoy		1,000.00
	1546	06/23 PD Victim START Exam Cs23-1177		101-413-90070	1,000.00
72291	7/13/2023	1479	HR Electric		390.90
	I230531531	05/23 WWP Install Power for Aerators 1 & 4		503-520-84020	390.90
72292	7/13/2023	1571	L.N. Curtis & Sons		248.57
	INV713842	06/23 FD Wildland Pants		101-416-70102	248.57
72293	7/13/2023	02570	Linde Gas & Equipment Inc.		1,303.98
	36915167	06/23 FD EMS Oxygen		117-416-75000	1,308.73
	CM0000467	05/23 FD EMS Credit Duplicate Payment Inv 206063		117-416-75000	-4.75
72294	7/13/2023	1615	Manesco Corporation		9,200.00
	4680	06/23 PW Gas Leak Survey		502-510-88100	9,200.00
72295	7/13/2023	02064	Measurement Control Systems, Inc.		8,939.58
	236607	06/23 PW Gas Meters & Regulator		502-510-98071	8,939.58
72296	7/13/2023	02329	Michael K. Nunley & Associates, Inc.		30,626.91
	102590	05/23 WP Filter Beds		501-503-98441	257.50
	102845	06/23 WP RW Intake Screen Replacement		501-503-98441	2,620.06
	102846	06/23 WP Washwater Tank Rehabilitation		501-503-98441	7,116.01
	102847	06/23 WP Hydroxide Storage & Injection System		501-503-88100	7,015.45
	102848	06/23 WP Washwater Tank Rehabilitation		501-503-98441	13,617.89

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## Expense Approval Report

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
72304	7/13/2023	1721	PG&E		111.41
	0005244	06/23 PD Camera Dtnw 5th & Elm		101-413-72020	22.47
	0005245	06/23 PW Elm/Cambridge Signal		110-424-72021	88.94
72305	7/13/2023	1708	PG&E Payment Processing Center		10,621.94
	98050-063023	06/23 PW Gas Transmission Volumetric		502-510-80020	2,066.49
	98050-063023	06/23 PW Gas Transmission Reservation		502-510-80020	8,555.45
72306	7/13/2023	02664	Phillips Electric, LLC		4,937.50
	INV0301	06/23 PD Lighting Upgrades		105-413-98041	3,750.00
	INV0305	06/23 Rewire Basin Gear Drive 2A & 2B		501-503-84020	837.50
	INV0306	06/23 WP Troubleshoot Aerator Motor		501-503-84020	350.00
72307	7/13/2023	02637	PTS Communications Inc		100.00
	2107963	05/23 PD 911 System Operational		101-413-88100	100.00
72308	7/13/2023	02318	Quadient Finance USA, Inc.		1,500.00
	0005241	06/23 FIN Postage Purchased		501-406-70030	600.00
	0005241	06/23 FIN Postage Purchased		502-406-70030	525.00
	0005241	06/23 FIN Postage Purchased		503-406-70030	345.00
	0005241	06/23 FIN Postage Purchased		504-406-70030	30.00
72309	7/13/2023	1755	Raul Herrera		500.00
	COALFD-MAY19-202	05/23 FD Pre-Empolymnt Polygraph-MLopez		101-408-89050	250.00
	COALFD-MAY19-202	05/23 FD Pre-Empolymnt Polygraph-JAcenas		101-408-89050	250.00
72310	7/13/2023	1763	Resolve Insurance Systems, Inc.		1,138.86
	June 2023	06/23 FD AMB Collection Agency		117-416-75040	1,138.86
72311	7/13/2023	02758	Ryley Taylor		200.00
	0005243	06/23 PW Work Boots Reimbursement		101-440-62080	200.00
72312	7/13/2023	02759	San Jose Motorsport, Inc.		84.41
	4383372	06/23 PD Bike Kick Stand		101-413-84060	84.41
72313	7/13/2023	02750	Sentry Equipment Corporation		93,255.92
	229943	06/23 WP Change Order Worm Gear Repair		501-503-84020	12,842.70
	230131	06/23 WP Basin 2 Gear Drive Repair		501-503-84020	31,936.22
	230202	06/23 WP Basin 2 Turn Key Service		501-503-84020	48,477.00
72314	7/13/2023	1858	Sparkletts		283.27
	9689215-052523	05/23 City Hall Bottled Water Delivery		101-432-72010	113.41
	9689215-052523	05/23 PW Bottled Water Delivery		502-510-70440	84.93
	9689215-052523	05/23 PW Bottled Water Delivery		503-521-70440	84.93
72315	7/13/2023	02755	SYNLawn of Central california		23,027.53
	1135	06/23 Synthetic Lawn for Dog Park		307-401-98579	23,027.53
72316	7/13/2023	02523	Taylor Corporation		607.10
	7340920	06/23 FIN Window Envelopes w/out Urgent		501-406-70040	242.84
	7340920	06/23 FIN Window Envelopes w/out Urgent		502-406-70040	212.49
	7340920	06/23 FIN Window Envelopes w/out Urgent		503-406-70040	139.63
	7340920	06/23 FIN Window Envelopes w/out Urgent		504-406-70040	12.14
72317	7/13/2023	02672	Thomas J Rehak		25,602.50
	2	06/23 Sewer Plant Upgrades Progress Payment #2		503-520-98991	26,950.00
	CM0000466	06/23 Sewer Plant Upgrades Payment #2 Retention		503-000-10003	-1,347.50
72318	7/13/2023	1920	Thomson Reuters/Barclays		603.55
	0848582616	06/23 PD Clear Law Enforcement Software		101-413-86030	603.55
72319	7/13/2023	1931	Trans Union, LLC		60.00
	06325288	06/23 PD Backgrounds		101-413-88100	60.00



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
72320	7/13/2023	1935	Tri City Engineering		64,878.50
	2826-24	06/23 ATP4 Trail Improvements (Seq:3,4,9) PE		305-422-98982	4,806.25
	2860-18	06/23 Coalinga Alley Paving Phase II		305-422-98998	3,517.50
	2869-12	06/23 WWP Sewer Plant Automation/Security Upgra		503-520-98991	376.25
	2889-03-ROW	06/23 R.O.W. CMAQ Multi-Use Trail (Seq:1,2,13,14)		305-422-98974	3,937.50
	2889-20	06/23 CMAQ NW Multi-Use Trail (Seq:1,2,13,14) PE		305-422-98974	14,547.50
	2895-19	06/23 Elm Ave Improvements near FD		125-422-98973	2,524.75
	2915-11	06/23 CA Park Grant Program-Centennial Park		306-422-98575	130.63
	2915-11	06/23 CA Park Grant Program-Sandalwood Park		306-422-98576	130.62
	2940-11	06/23 WP TTHM Project-CM		501-503-98441	3,293.75
	2943-14	06/23 PW Splash Pad Project		101-440-98981	2,052.50
	2964-02-ENV	06/23 ATP5- ENV- E Polk Bike/Ped Safety		305-422-98975	560.00
	2968-06	06/23 Phelps Ave Improvements Phase II		305-422-98902	225.00
	2974-07	06/23 Coalinga Resurfacing Project Phase II		110-424-98401	2,210.00
	2975-09	06/23 PW Water Main Replacement Louisiana/Hach		501-503-98441	1,445.00
	2976-04	06/23 PW Water Main Extension San Joaquin/Houst		501-508-88100	160.00
	2990-09	06/23 Cherry Lane Improvements (Elm/Falcon Lane)		111-422-98978	16,303.75
	2991-03	06/23 CD Prelim Review Subdivision (Posa East)		101-404-86500	160.00
	2995-02	06/23 WWTP Radio Field/Sludge Pond Improvement		503-520-98992	3,150.00
	3011-03	06/30 CD Griffin PM 22-01 Sacramento Street		101-404-86500	400.00
	3012-02	06/23 CD TPM 22-02 Anderson Elm & El Rancho		101-404-86500	800.00
	3013-02	06/23 CDA 22-02 Gutierrez Auto Repair (195 Polk)		101-404-86500	640.00
	3015-02	06/23 Caltrans SR33/198 AC Overlay/Road Diet Lane		107-422-88100	1,520.00
	3021-02	06/23 CD SPR 22-02 Cisneros (5th & Elm)		101-404-86500	320.00
	3027-01	06/23 Solar Farm Site Location Exhibit		501-508-88100	320.00
	3029-01	06/23 Sacramento/Warthan Improvements-Forest-P		107-422-88100	387.50
	3031-01	6/23 CD SPR 23-01 AHLC Elm & Walnut		101-404-86500	960.00
72322	7/13/2023	1944 CC	US Bank Corporate Payment Center		9,391.56
	USBFDJUNE2023-00	06/23 FD Savemart- Fireline Waters		101-416-70440	531.50
	USBFDJUNE2023-01	06/23 FD CAEMSA- License Renewal -CStockdale		117-416-86040	250.00
	USBFDMAY2023-03	05/23 CD Heartsaver-CPR AED Card SBrewer		101-404-86010	25.00
	USBFDMAY2023-03	05/23 CD Heartsaver-CPR AED Card-RSmith		101-404-86010	25.00
	USBFDMAY2023-03	05/23 FIN Heartsaver-CPR AED Card-MVang		101-406-86010	3.75
	USBFDMAY2023-03	05/23 FIN Heartsaver-CPR AED Card-MVang		107-422-86010	1.25
	USBFDMAY2023-03	05/23 FIN Heartsaver-CPR AED Card-MVang		501-406-86010	7.50
	USBFDMAY2023-03	05/23 PW Heartsaver-CPR AED Card-KAnderson		501-508-86010	8.34
	USBFDMAY2023-03	05/23 PW Heartsaver-CPR Aed Card-LMiller		501-508-86010	8.33
	USBFDMAY2023-03	05/23 FIN Heartsaver-CPR AED Card-MVang		502-406-86010	6.25
	USBFDMAY2023-03	05/23 PW Heartsaver-CPR AED Card-KAnderson		502-510-86010	8.33
	USBFDMAY2023-03	05/23 PW Heartsaver-CPR AED Card-LMiller		502-510-86010	8.33
	USBFDMAY2023-03	05/23 FIN Heartsaver-CPR AED Card-MVang		503-406-86010	4.75
	USBFDMAY2023-03	05/23 PW Heartsaver-CPR AED Card-LMiller		503-521-86010	8.34
	USBFDMAY2023-03	05/23 PW Heartsaver-CPR AED Card-KAnderson		503-521-86010	8.33
	USBFDMAY2023-03	05/23 FIN Heartsaver-CPR AED Card-MVang		504-406-86010	0.25
	USBFDMAY2023-03	05/23 FIN Heartsaver-CPR AED Card-MVang		820-610-86010	1.25
	USBFDMAY2023-04	05/23 FD Public Saftey-Public Peer Support Manuel		101-416-75030	50.00
	USBFDMAY2023-04	05/23 FD Medical Product Supply-EMS Bags		117-416-75000	1,900.98
	USBFDMAY2023-05	05/23 FD 8 Wedge-Wedges		101-416-70102	889.50
	USBFDMAY2023-05	05/23 FD F McClintock's-Travel Lunch EBeasley		101-416-86010	26.74
	USBFDMAY2023-06	05/23 FD Blue Sky Drone-Charging Kit		101-416-70050	795.00
	USBFDMAY2023-06	05/23 EMS Live Action Saftey-Needle Stabilizer Kit		117-416-75000	950.10
	USBFDMAY2023-06	05/23 FD Fresno County DPH-EMS Recert CStockdale		117-416-86040	48.00
	USBFDMAY2023-07	05/23 FD American Heart Shop- CPR Cards		101-416-70050	102.00
	USBFDMAY2023-07	05/23 FD Chevron- A Shift EMS Meals		101-416-86010	87.65
	USBFDMAY2023-07	05/23 FD Savemart- A Shift EMS Meals		101-416-86010	20.98
	USBFDMAY2023-07	05/23 FD Savemart- C Shift EMS Meals		101-416-86010	94.58
	USBFDMAY2023-07	05/23 FD Savemart- B Shift EMS Meals		101-416-86010	91.61
	USBFDMAY2023-08	05/23 FD Amazon- Magnetic Tape		101-416-70010	11.98
	USBFDMAY2023-08	05/23 FD Amazon- Dry Erase Pens		101-416-70010	8.38

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	USBFDMAY2023-08	05/23 FD Remarkable 2		101-416-70050	1,105.01
	USBFDMAY2023-08	05/23 FD Amazon- Whiteboard Calendar		101-416-70050	152.55
	USBFDMAY2023-08	05/23 FD Metro Uniform-Uniforms JPhillips		101-416-70102	429.35
	USBFDMAY2023-08	05/23 FD Cosmopolitan Tavern-Lunch Sanger FD		101-416-86010	69.38
	USBFDMAY2023-08	05/23 FD AFSS -Conference Registration GDuPuis		101-416-86010	130.00
	USBFDMAY2023-08	05/23 FD AFSS -Conference Lodging GDuPuis		101-416-86010	310.00
	USBKRVELIZMAY202	05/23 CC Heartsaver-CPR AED Card-SJensen		101-401-86010	12.50
	USBKRVELIZMAY202	05/23 ADMIN Heartsaver-CPR AED Card-MGarcia		101-405-86010	25.00
	USBKRVELIZMAY202	05/23 ADMIN Heartsaver-CPR AED Card-MTrejo		101-405-86010	25.00
	USBKRVELIZMAY202	05/23 ADMIN Heartsaver-CPR AED Card-SJensen		101-405-86010	12.50
	USBKRVELIZMAY202	05/23 ADMIN Heartsaver-CPR AED Card-YVenegas		101-405-86010	25.00
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-CGarcia		101-406-86010	25.00
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AEDCard-OSanchez		101-406-86010	12.50
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-YGonzalez		101-406-86010	3.75
	USBKRVELIZMAY202	05/23 FD Meret-EMS Bags		117-416-75000	986.27
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-JEcheagaray		501-406-86010	10.00
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-YGonzalez		501-406-86010	8.75
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-OSanchez		501-406-86010	5.00
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-DRamirez		501-406-86010	10.00
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-OSanchez		502-406-86010	3.75
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-YGonzalez		502-406-86010	7.50
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-JEcheagaray		502-406-86010	8.75
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-DRamirez		502-406-86010	8.75
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-OSanchez		503-406-86010	3.50
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-DRamirez		503-406-86010	5.75
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-JEcheagaray		503-406-86010	5.75
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-YGonzalez		503-406-86010	4.75
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-YGonzalez		504-406-86010	0.25
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-OSanchez		504-406-86010	0.25
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-JEcheagaray		504-406-86010	0.50
	USBKRVELIZMAY202	05/23 FIN Heartsaver-CPR AED Card-DRamirez		504-406-86010	0.50
72327	7/13/2023	1973	Verizon Wireless Services, LLC		1,214.67
	9937646707	06/23 PD Cell Phone Service (617364324-00011)		101-413-72030	1,020.86
	9937984496	06/23 FD Mobile Data (542044026-00003)		101-416-72030	193.81
72328	7/13/2023	1992	West Hills Medical Group, Inc.		1,530.00
	2023-163	05/23 FD Annual Physiscal-AMalkiewicz		101-408-89040	120.00
	2023-163	05/23 FD Annual Physiscal-ATrujillo		101-408-89040	120.00
	2023-163	05/23 FD Annual Physiscal-JSellers		101-408-89040	120.00
	2023-163	05/23 PD Annual Physiscal-VSparks		101-408-89040	200.00
	2023-163	05/23 FD Annual Physiscal-JDias		101-408-89040	120.00
	2023-163	05/23 FD Annual Physiscal-JAmador		101-408-89040	120.00
	2023-163	05/23 FD Annual Physiscal-CSanchez		101-408-89040	120.00
	2023-163	05/23 EMS Annual Physiscal-ATrujillo		117-416-89040	80.00
	2023-163	05/23 EMS Annual Physiscal-JDias		117-416-89040	80.00
	2023-163	05/23 EMS Annual Physiscal-CSanchez		117-416-89040	80.00
	2023-163	05/23 EMS Annual Physiscal-JAmador		117-416-89040	80.00
	2023-163	05/23 EMS Annual Physiscal-JSellers		117-416-89040	80.00
	2023-163	05/23 EMS Annual Physiscal-AMalkiewicz		117-416-89040	80.00
	2023-164	06/23 HR Annual Physiscal RLong		101-408-89040	78.00
	2023-164	06/23 EMS Annual Physiscal RLong		117-416-89040	52.00
72329	7/13/2023	1993	West Hills Oil, Inc.		10,359.75
	77476	06/23 FD Fuel for June 2023		101-416-70160	10,359.75
72330	7/13/2023	1997	Westside Supply		728.63
	16539	06/23 PW Landscaping Supplies		101-440-84050	38.85
	16539	06/23 PW Water Repair Prts		501-508-70140	110.27
	16620	06/23 PW Water Leak Repair Parts		501-508-70140	460.51
	P230630	6/23 PW Cylinder Rental		501-508-70140	42.50

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	S230630	06/23 SS Cylinder Rental		101-431-70150	25.50
	W230630	06/23 WP Cylinder Rental		501-503-82030	34.00
	WW230630	06/23 WWP Cylinder Rental		503-520-82030	17.00
72331	7/13/2023	02709	International City Management Association Retirement Corporation		52.46
	0005238	457 ICMA % General		950-000-32100	52.46
72332	7/24/2023	1079	AT&T		31.43
	0005246	06/23 PW Lift Station (238-851-0691-691-6)		503-521-72030	31.43
72333	7/24/2023	02296	BSK Associates		1,059.50
	AG14971	06/23 WP Outside Lab Work		501-503-88081	733.50
	AG14971	06/23 WWP Outside Lab Work		503-520-88080	326.00
72334	7/24/2023	1133	Bureau of Reclamation		23,086.95
	0005250	07/23 Water Actual for June 2023		501-503-80010	24,768.95
	0005251	07/23 Water Estimate for June 2023		501-503-80010	19,517.40
	0005252	07/23 Trinity PUC Assessment for June 2023		501-503-80010	110.55
	0005255	07/23 Water CVPIA Restoration for June 2023		501-503-80010	17,724.85
	CM0000469	07/23 Water Estimate Adjustment for June 2023		501-503-80010	-39,034.80
72335	7/24/2023	1224	Coalinga Hardware		4.75
	818289	06/23 WWP Vinyl Grommet		503-520-70140	4.75
72336	7/24/2023	02110	CSG Consultants, Inc.		408.00
	52247	06/23 BLDG Inspection Services		101-404-88100	408.00
72337	7/24/2023	02736	Fireworks & Stage FX America, LLC		11,750.00
	21451	2023 4th of July Fireworks Final Payment		101-401-92081	11,750.00
72338	7/24/2023	02091	Frisch Engineering, Inc.		3,488.50
	11136-2011b	06/23 WP SCADA Engineering Services		501-503-98441	3,488.50
72339	7/24/2023	1445	Grainger		1,740.42
	9698161982	05/23 WWP Shop Lockers		503-520-70140	596.48
	9701388150	05/23 WP Solenoid Valve		501-503-84020	664.11
	9716074944	05/23 WP Abrasive Blaster		501-503-70060	479.83
72340	7/24/2023	1450	Griswold, LaSalle, Cobb, Dowd, and Gin, LLP		12,265.56
	72275	06/23 CC City Attorney Fees		101-401-88011	1,415.00
	72276	06/23 North Coast Rivers Alliance v USBR		101-401-88011	46.67
	72277	06/23 CD City Attorney Fees		101-404-88100	517.92
	72277	06/23 PW City Attorney Fees		107-422-88100	662.50
	72277	06/23 CD City Attorney Fees		110-424-98999	110.42
	72277	06/23 WP City Attorney Fees		501-503-88011	397.50
	72277	06/23 WWP City Attorney Fees		503-520-88011	630.32
	72278	06/23 PD City Attorney Fees		101-401-88011	6,387.32
	72329	06/23 CC City Attorney Fees		101-401-88011	88.33
	72330	06/23 CC City Attorney Fees		101-401-88011	927.50
	72331	06/23 FD City Attorney Fees		101-401-88011	1,082.08
72341	7/24/2023	1474	Home Depot Credit Services		1,162.78
	1565431	06/23 PW Tools for Trucks 22,24,26,91,92 & 93		501-508-70060	45.70
	2364225	06/23 PW Tools for Trucks 22,24,26,91,92 & 93		501-508-70060	192.72
	2773510	06/23 PW Tools for Trucks 22,24,26,91,92 & 93		501-508-70060	234.47
	4334299	06/23 PW Dog Park Rehabilitation		307-401-98579	689.89
72342	7/24/2023	1494	Interstate Gas Services, Inc.		3,330.00
	7021732	06/23 WP Utility Consulting Services fo June 2023		501-503-88100	740.00
	7021732	06/23 PW Utility Consulting Services for June 2023		502-510-88100	2,590.00
72343	7/24/2023	1593	Life Assist, Inc.		4,224.81
	1331676	06/23 FD EMS Medical Supplies		117-416-75000	2,410.30
	1331817	06/23 FD EMS Medical Supplies		117-416-75000	355.91

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	1333306	06/23 FD EMS Medical Supplies		117-416-75000	1,175.26
	1338424	06/23 FD EMS Medical Supplies		117-416-75000	283.34
72344	7/24/2023 0005260	02764 06/23 WP T5 Cert Renewal Reimbursement	Matt Gomez	501-503-86032	105.00 105.00
72345	7/24/2023 315430768001 315762899001 315762899001	02615 06/23 ADMIN Office Chair for City Manager 06/23 CE Office Chair 06/23 BLDG Office Chair	ODP Business Solutions, LLC	101-405-70010 101-405-70010 101-432-70440	1,629.34 603.06 513.14 513.14
72346	7/24/2023 119335 119335 119335	1745 06/23 PW On Call GIS Support Services 06/23 PW On Call GIS Support Services 06/23 PW On Call GIS Support Services	Quad Knopf, Inc.	501-508-88121 502-510-88121 503-521-88121	127.00 42.34 42.33 42.33
72347	7/24/2023 0005249 0005253 0005254 CM0000470	1804 07/23 Water Estimate for August 2023 07/23 Water Purchase for June 2023 07/23 Water Rate Adjustment for May 2023 07/23 Water Adjustment for June 2023	San Luis & Delta-Mendota	501-000-08900 501-503-80010 501-503-80010 501-503-80010	16,736.56 47,910.00 23,539.78 6,611.58 -61,324.80
72348	7/24/2023 COLADM 7/12/2023	1821 06/23 Loan Servicing Fees	Self Help Enterprises	815-609-88100	234.00 234.00
72349	7/24/2023 2209-023 2211-020 2212-010 2212-014 2302-001 2302-042 2302-042 2303-028	02763 06/23 BLDG Refund of Canceled Permit-302 Buckeye 06/23 BLDG Refund of Canceled Permit-609 College 06/23 BLDG Refund of Canceled Permit-2060SanPabl 06/23 BLDG Refund of Canceled Permit-154 E Cedar 06/23 BLDG Refund of Canceled Permit-541BuenaVi 06/23 BLDG Refund of Canceled Permit-1436 Spngbr 06/23 BLDG Refund of Cancelled Permit-1436 Spngb 06/23 BLDG Refund of Canceled Permit-751 Chablis	Sunrun Installation Servicers, Inc.	101-400-42130 101-400-42130 101-400-42130 101-400-42130 101-400-42130 101-400-42050 101-400-42130 101-400-42130	668.72 88.80 88.80 88.80 88.80 88.80 47.12 88.80 88.80
72350	7/24/2023 2770-52 2770-52	1935 06/23 WP Solar Project Engineering Services 06/23 PW MS4 Annual Report	Tri City Engineering	501-503-88100 501-508-88100	3,752.50 340.00 3,412.50
72351	7/24/2023 9937984497	1973 06/23 FD Ipad Data (542044026-00004)	Verizon Wireless Services, LLC	101-416-72030	266.07 266.07
72352	7/24/2023 049639 049797	1991 06/23 WP Basin 2 Floc Arm Shaft Repair 06/23 WWP Stainless Steel Cone	West Hills Machine Shop, Inc.	501-503-84020 503-520-84020	6,084.39 5,389.47 694.92
72353	7/24/2023 76691 76691 77478 77478 77478 77478 77478 77478 77478 77478 77479 77479 77480 77480 77480 77480 77481	1993 03/23 WP Fuel for March 2023 03/23 WWP Fuel for March 2023 06/23 CD Fuel for June 2023 06/23 PW Fuel for June 2023 06/23 PW Fuel for June 2023 06/23 WP Fuel for June 2023 06/23 PW Fuel for June 2023 06/23 PW Fuel for June 2023 06/23 PW Fuel for June 2023 06/23 PW Fuel for June 2023 06/23 WP Fuel for June 2023 06/23 WWP Fuel for June 2023 06/23 FIN Fuel for June 2023 06/23 FIN Fuel for June 2023 06/23 FIN Fuel for June 2023 06/23 FIN Fuel for June 2023 06/23 PW Fuel for June 2023	West Hills Oil, Inc.	501-503-70160 503-520-70160 101-404-70160 101-440-70160 107-422-70160 501-503-70160 501-508-70160 502-510-70160 503-521-70160 501-503-70160 503-520-70160 501-406-70160 502-406-70160 503-406-70160 504-406-70160 501-508-70160	7,857.33 646.38 161.60 88.04 328.72 282.50 98.16 471.31 471.30 471.30 910.98 227.75 296.81 259.71 170.66 14.84 599.76

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	77481	06/23 PW Fuel for June 2023		502-510-70160	599.75
	77481	06/23 PW Fuel for June 2023		503-521-70160	599.75
	77482	06/23 SS Fuel for June 2023		504-535-70160	1,158.01
72355	7/24/2023 2306019	2002 06/23 FD EMS Ambulance Billing	Wittman Enterprises, LLC	117-416-75040	6,542.41 6,542.41
72356	7/24/2023 5031233271	1068 07/23 PD Jail Blankets	Aramark Services, Inc	101-413-70380	350.50 350.50
72357	7/24/2023 000020238896	02056 07/23 PD DOJ Line 8391064711	AT&T 4711	101-413-72030	284.97 284.97
72358	7/24/2023 231810872	02546 07/23 PD Internet Service	AT&T Corp.	101-413-72030	144.90 144.90
72359	7/24/2023 INV00276551	02020 07/23 PW Work Boots ESaldana	Boot Barn	101-440-62080	200.00 200.00
72360	7/24/2023 0005248	1133 07/23 Water Estimate for September 2023	Bureau of Reclamation	501-503-80010	65,832.50 65,832.50
72361	7/24/2023 TR21032 TR21033	02361 12/23 UAS Operator Course Reg JNavarette 12/23 UAS Operator Course Reg GARroyo	California Multi-Agency Support Services	101-413-86010 101-413-86010	3,720.00 1,860.00 1,860.00
72362	7/24/2023 4161402305 4161402305 4161402305 4161402305 4161402305 4161402305 4161402305 4161402305 4161402305 4161402305 4161402305 4161402305 4161402305	02594 07/23 CD Employee Uniforms & Mats W07/12 07/23 SC Employee Uniforms & Mats W07/12 07/23 BLDG Employee Uniforms & Mats W07/12 07/23 PW Employee Uniforms & Mats W07/12 07/23 PW Employee Uniforms & Mats W07/12 07/23 WP Employee Uniforms & Mats 07/12 07/23 PW Employee Uniforms & Mats W07/12 07/23 PW Employee Uniforms & Mats W07/12 07/23 WWP Employee Uniforms & Mats W07/12 07/23 PW Employee Uniforms & Mats W07/12 07/23 SS Employee Uniforms & Mats W07/12	Cintas Corporation #3	101-404-70100 101-431-70100 101-432-84030 101-440-70100 107-422-70100 501-503-70100 501-508-70100 502-510-70100 503-520-70100 503-521-70100 504-535-70100	425.12 6.77 18.93 72.66 76.64 47.91 19.77 47.92 47.92 19.77 47.91 18.92
72363	7/24/2023 0005261	1228 07/23 PD Commitment to POA to improve gym	Coalinga Peace Officer's Association	308-413-98040	15,000.00 15,000.00
72364	7/24/2023 271151 271151 271151 271151 271151 271151 271151	02315 07/23 CC Lobbying & Econ Development Services 07/23 PW Lobbying & Econ Development Services 07/23 WP Lobbying & Econ Development Services 07/23 PW Lobbying & Econ Development Services 07/23 PW Lobbying & Econ Development Services 07/23 WWP Lobbying & Econ Development Services 07/23 PW Lobbying & Econ Development Services	Criscom Public Relation, Inc.	101-401-88100 107-422-88100 501-503-88100 501-508-88100 502-510-88100 503-520-88100 503-521-88100	4,000.00 400.00 600.00 600.00 600.00 600.00 600.00
72365	7/24/2023 788975	1503 07/23 AC Dog Tags	J.P. Cooke Co.	101-415-70010	86.35 86.35
72366	7/24/2023 I0789787	1561 07/23 PD Windsheild Replacement Lic 1415001	Kings County Glass	101-413-84060	1,139.87 1,139.87
72367	7/24/2023 S5906	1564 07/23 PD Vehicle Graphics	KRC Graphics Co., LLC	101-413-84060	568.31 568.31
72368	7/24/2023 1341171	1593 07/23 FD EMS Medical Supplies	Life Assist, Inc.	117-416-75000	754.11 754.11

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
72369	7/24/2023 101	02685 07/23 PD Warrant Builder Renewal	Maverick Data Systems	101-413-86030	1,500.00 1,500.00
72370	7/24/2023 32014	1659 07/23 PD Annual Radio Lease	Motorola Solutions, Inc.	101-413-98040	188,958.00 188,958.00
72371	7/24/2023 4316-453575 4316-453575 4316-453629 4316-453907	1692 07/23 FD DEF 07/23 FD Car Wash Fluid 07/15 FD EMS Power Harness Unit #M253 07/23 PD Vehicle Parts	O'Reilly Automotive, Inc.	101-416-70160 101-416-84060 117-416-84060 101-413-84060	443.05 76.22 7.08 25.03 334.72
72372	7/24/2023 048652	1810 07/23 PW Ice	Save Mart Supermarkets	503-521-70440	17.39 17.39
72373	7/25/2023 0005269 0005283	1176 Dependent Care Unreimbursed Medical	CB&T Columbus Bank & Trust	950-000-34500 950-000-34500	461.53 38.46 423.07
72374	7/25/2023 0005270	1205 CECA Dues	City Employee Contrib. Assoc.	950-000-33000	65.00 65.00
72375	7/25/2023 0005271 0005276	1223 Fire Union Dues Fire Union Dues	Coalinga Firefighters	950-000-33300 950-000-33300	950.00 850.00 100.00
72376	7/25/2023 0005274 0005277 0005278	1228 Mastagni Law Firm CPOA Dues PORAC Dues	Coalinga Peace Officer's Association	950-000-33200 950-000-33200 950-000-33200	905.76 297.50 297.50 310.76
72377	7/25/2023 0005272	1384 FTB Sacramento	Franchise Tax Board	950-000-34010	150.00 150.00
72378	7/25/2023 0005263 0005264 0005265	02709 457 ICMA EE\$ / ER% 457 ICMA \$\$ Gen 457 ICMA % General	International City Management Association Retirement Corporation	950-000-32100 950-000-32100 950-000-32100	8,783.32 1,368.40 360.00 7,054.92
72379	7/25/2023 0005273	1586 Pre-Paid Legal Shield	Legal Shield	950-000-34060	224.16 224.16
72380	7/25/2023 0005275	02043 New York Life	New York Life Insurance	950-000-32400	504.02 504.02
72381	7/25/2023 0005279 0005280	1820 SEIU COPE SEIU Dues	SEIU Local 521 - Dues W/H	950-000-33000 950-000-33000	744.42 30.00 714.42
72382	7/27/2023 62922	02767 07/23 FD Gate Repair	American Incorporated	101-416-84050	187.50 187.50
72383	7/27/2023 21041 21041 21041 21041 21041 21041 21041 21041 21041 21041 21041	02386 08/23 ADMIN IT Monthly Contract-August 2023 08/23 CD IT Monthly Contract-August 2023 08/23 ADMIN IT Monthly Contract-August 2023 08/23 FIN IT Monthly Contract-August 2023 08/23 HR IT Monthly Contract-August 2023 08/23 HR IT Monthly Contract-August 2023 08/23 PW IT Monthly Contract-August 2023 08/23 HR IT Monthly Contract-August 2023 08/23 HR IT Monthly Contract-August 2023 08/23 FIN IT Monthly Contract-August 2023 08/23 PW IT Monthly Contract-August 2023	American Office Solutions, LLC	101-401-88040 101-404-88040 101-405-88040 101-406-88040 101-408-88040 107-422-88040 107-422-88040 117-416-88040 501-406-88040 501-406-88040 501-503-88040	4,252.92 28.81 38.41 28.81 5.18 19.59 0.77 34.55 4.61 1.54 69.13 51.85

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	21041	08/23 HR IT Monthly Contract-August 2023		501-503-88040	2.30
	21041	08/23 PW IT Monthly Contract-August 2023		501-508-88040	34.57
	21041	08/23 HR IT Monthly Contract-August 2023		501-508-88040	2.69
	21041	08/23 HR IT Monthly Contract-August 2023		502-406-88040	1.54
	21041	08/23 FIN IT Monthly Contract-August 2023		502-406-88040	60.49
	21041	08/23 HR IT Monthly Contract-August 2023		502-510-88040	2.69
	21041	08/23 PW IT Monthly Contract-August 2023		502-510-88040	86.42
	21041	08/23 HR IT Monthly Contract-August 2023		503-406-88040	0.58
	21041	08/23 FIN IT Monthly Contract-August 2023		503-406-88040	34.57
	21041	08/23 PW IT Monthly Contract-August 2023		503-520-88040	69.13
	21041	08/23 HR IT Monthly Contract-August 2023		503-520-88040	1.15
	21041	08/23 HR IT Monthly Contract-August 2023		503-521-88040	0.38
	21041	08/23 PW IT Monthly Contract-August 2023		503-521-88040	69.13
	21041	08/23 FIN IT Monthly Contract-August 2023		504-406-88040	3.46
	21041	08/23 HR IT Monthly Contract-August 2023		504-406-88040	0.19
	21041	08/23 HR IT Monthly Contract-August 2023		820-610-88040	0.38
	21070	07/23 ADMIN IT Monthly Contract-August 2023		101-401-88040	55.77
	21070	07/23 CD IT Monthly Contract-August 2023		101-404-88040	71.37
	21070	07/23 ADMIN IT Monthly Contract-August 2023		101-405-88040	55.77
	21070	07/23 FIN IT Monthly Contract-August 2023		101-406-88040	12.47
	21070	07/23 HR IT Monthly Contract-August 2023		101-408-88040	36.39
	21070	07/23 PD IT Monthly Contract-August 2023		101-413-88040	1,722.20
	21070	07/23 FD IT Monthly Contract-August 2023		101-416-88040	466.77
	21070	07/23 HR IT Monthly Contract-August 2023		107-422-88040	1.43
	21070	07/23 PW IT Monthly Contract-August 2023		107-422-88040	74.12
	21070	07/23 HR IT Monthly Contract-August 2023		117-416-88040	8.56
	21070	07/23 HR IT Monthly Contract-August 2023		501-406-88040	2.85
	21070	07/23 FIN IT Monthly Contract-August 2023		501-406-88040	166.24
	21070	07/23 PW IT Monthly Contract-August 2023		501-503-88040	111.18
	21070	07/23 HR IT Monthly Contract-August 2023		501-503-88040	4.28
	21070	07/23 PW IT Monthly Contract-August 2023		501-508-88040	74.12
	21070	07/23 HR IT Monthly Contract-August 2023		501-508-88040	4.99
	21070	07/23 FIN IT Monthly Contract-August 2023		502-406-88040	145.46
	21070	07/23 HR IT Monthly Contract-August 2023		502-406-88040	2.85
	21070	07/23 HR IT Monthly Contract-August 2023		502-510-88040	4.99
	21070	07/23 PW IT Monthly Contract-August 2023		502-510-88040	185.30
	21070	07/23 FIN IT Monthly Contract-August 2023		503-406-88040	83.12
	21070	07/23 HR IT Monthly Contract-August 2023		503-406-88040	1.07
	21070	07/23 HR IT Monthly Contract-August 2023		503-520-88040	2.14
	21070	07/23 PW IT Monthly Contract-August 2023		503-520-88040	148.24
	21070	07/23 PW IT Monthly Contract-August 2023		503-521-88040	148.24
	21070	07/23 HR IT Monthly Contract-August 2023		503-521-88040	0.71
	21070	07/23 HR IT Monthly Contract-August 2023		504-406-88040	0.36
	21070	07/23 FIN IT Monthly Contract-August 2023		504-406-88040	8.31
	21070	07/23 HR IT Monthly Contract-August 2023		820-610-88040	0.70
72387	7/27/2023	02080	AT&T 4050		1,092.40
	000020238758	07/23 HR Internet Svc Acct 9391064050		101-408-72030	22.74
	000020238758	07/23 PD Internet Svc Acct 9391064050		101-413-72030	646.52
	000020238758	07/23 ADMIN Internet Svc Acct 9391064050		101-432-72030	66.88
	000020238758	07/23 BLDG Internet Svc Acct 9391064050		101-432-72030	66.88
	000020238758	07/23 FIN Internet Svc Acct 9391064050		101-432-72030	6.02
	000020238758	07/23 PW Internet Svc Acct 9391064050		107-422-72030	6.69
	000020238758	07/23 HR Internet Svc Acct 9391064050		107-422-72030	0.89
	000020238758	07/23 HR Internet Svc Acct 9391064050		117-416-72030	5.35
	000020238758	07/23 FIN Internet Svc Acct 9391064050		501-406-72030	80.26
	000020238758	07/23 HR Internet Svc Acct 9391064050		501-406-72030	1.78
	000020238758	07/23 HR Internet Svc Acct 9391064050		501-503-72030	2.68
	000020238758	07/23 PW Internet Svc Acct 9391064050		501-503-72030	10.03
	000020238758	07/23 HR Internet Svc Acct 9391064050		501-508-72030	3.12

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	000020238758	07/23 PW Internet Svc Acct 9391064050		501-508-72030	6.69
	000020238758	07/23 HR Internet Svc Acct 9391064050		502-406-72030	1.78
	000020238758	07/23 FIN Internet Svc Acct 9391064050		502-406-72030	70.23
	000020238758	07/23 PW Internet Svc Acct 9391064050		502-510-72030	16.72
	000020238758	07/23 HR Internet Svc Acct 9391064050		502-510-72030	3.12
	000020238758	07/23 FIN Internet Svc Acct 9391064050		503-406-72030	40.13
	000020238758	07/23 HR Internet Svc Acct 9391064050		503-406-72030	0.67
	000020238758	07/23 PW Internet Svc Acct 9391064050		503-520-72030	13.38
	000020238758	07/23 HR Internet Svc Acct 9391064050		503-520-72030	1.34
	000020238758	07/23 PW Internet Svc Acct 9391064050		503-521-72030	13.38
	000020238758	07/23 HR Internet Svc Acct 9391064050		503-521-72030	0.45
	000020238758	07/23 HR Internet Svc Acct 9391064050		504-406-72030	0.22
	000020238758	07/23 FIN Internet Svc Acct 9391064050		504-406-72030	4.00
	000020238758	07/23 HR Internet Svc Acct 9391064050		820-610-72030	0.45
72389	7/27/2023	02082	AutoZone, Inc.		46.83
	5919899782	07/23 PD Filters Unit #C20		101-413-84060	46.83
72390	7/27/2023	02132	Badger Meter, Inc.		2,074.61
	1590088	07/23 PW 3" Badger Water Meter		501-508-98054	2,074.61
72391	7/27/2023	02504	Brian Corley		1,605.73
	23-070601	07/23 WP Trouble Shoot P-6		501-503-84020	606.75
	23-071701	07/23 WP Repair P-6 Breaker		501-503-84020	998.98
72392	7/27/2023	1174	Carrot-Top Industries		465.80
	INV120493	07/23 PW Centennial Flag Pole Assembly		101-440-84050	465.80
72393	7/27/2023	1192	Chemtrade Chemicals US, LLC		13,841.45
	93567214	07/23 WP Aluminum Sulfate		501-503-70240	6,915.02
	93569575	7/23 WP Aluminum Sulfate		501-503-70240	6,926.43
72394	7/27/2023	02594	Cintas Corporation #3		402.96
	4162051178	7/23 CD Employee Uniforms & Mats W7/19		101-404-70100	6.74
	4162051178	07/23 SVC Employee Uniforms & Mats W7/19		101-431-70100	18.91
	4162051178	07/23 BLDG Employee Uniforms & Mats W7/19		101-432-84030	72.66
	4162051178	07/23 PW Employee Uniforms & Mats W7/19		101-440-70100	76.52
	4162051178	07/23 PW Employee Uniforms & Mats W7/19		107-422-70100	42.44
	4162051178	07/23 WP Employee Uniforms & Mats W7/19		501-503-70100	19.73
	4162051178	07/23 PW Employee Uniforms & Mats W7/19		501-508-70100	42.45
	4162051178	07/23 PW Employee Uniforms & Mats W7/19		502-510-70100	42.45
	4162051178	07/23 WWP Employee Uniforms & Mats W7/19		503-520-70100	19.72
	4162051178	07/23 PW Employee Uniforms & Mats W7/19		503-521-70100	42.44
	4162051178	07/23 SS Employee Uniforms & Mats W7/19		504-535-70100	18.90
72395	7/27/2023	02598	Cintas Corporation No. 2		126.32
	5165272860	07/23 WP Refill First Aid Kit		501-503-84072	126.32
72396	7/27/2023	02061	CivicPlus, Inc.		8,293.79
	263673	07/23 CC Annual Web Hosting Fees		101-401-86030	3,317.52
	263673	07/23 PW Annual Web Hosting Fees		107-422-86030	1,244.07
	263673	07/23 WP Annual Web Hosting Fees		501-503-86030	622.03
	263673	07/23 PW Annual Web Hosting Fees		501-508-86030	622.03
	263673	07/23 PW Annual Web Hosting Fees		502-510-86030	1,244.07
	263673	07/23 WWP Annual Web Hosting Fees		503-520-86030	622.03
	263673	07/23 PW Annual Web Hosting Fees		503-521-86030	622.04
72397	7/27/2023	1224	Coalinga Hardware		438.82
	818463	07/23 PW Concrete Mix		107-422-70140	33.08
	818567	07/23 PW Landscaping Supplies		101-440-84050	181.12
	818605	07/23 PW Chain for Construction Water Meter		501-508-70140	34.72
	818697	07/23 Concrete for Dog Park Pad		307-401-98579	72.41



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	818698	07/23 Concrete for Dog Park Pad		307-401-98579	72.41
	818823	07/23 PW 3/4" Brass Nipples for Water Leak Rpair		501-508-70140	16.54
	818894	07/23 WP Hog Ring for Fencing		501-503-70140	24.41
	818899	07/23 PD Locker Key		101-413-70440	4.13
72398	7/27/2023	02595	Computershare Trust Company, N.A.		3,500.00
	2225484	06/23 RDA Ser18 Trustee Fee		820-610-96500	3,500.00
72399	7/27/2023	02667	Enterprise FM Trust		5,522.00
	FBN4780989	07/23 PD Monthly Verhicle Leases-CMDR		101-413-98040	660.44
	FBN4780989	07/23 PD Monthly Verhicle Leases-JGarza		101-413-98040	645.74
	FBN4780989	07/23 FD Monthly Verhicle Leases--GDuPuis		101-416-98040	654.38
	FBN4780989	07/23 FD Monthly Verhicle Leases-Ford F150		101-416-98040	666.29
	FBN4780989	07/23 FD Monthly Verhicle Leases-Ford F150		101-416-98040	666.29
	FBN4780989	07/23 FD Monthly Verhicle Leases-Ford F150		101-416-98040	661.52
	FBN4780989	07/23 PW Monthly Verhicle Leases-SBrewer		501-508-98040	522.45
	FBN4780989	07/23 PW Monthly Verhicle Leases-SBrewer		502-510-98040	522.45
	FBN4780989	07/23 PW Vehicle Delivery Fee F150--SBrewer		503-521-98040	522.44
72400	7/27/2023	02766	Epstein Industrial Supply Co.		2,139.62
	0000222686	07/23 PD Miscellaneous Investigative Supplies		101-413-90070	2,139.62
72401	7/27/2023	1445	Grainger		12.29
	9764721883	07/23 SS Spray Nozzle for Sweeper		504-535-84060	12.29
72402	7/27/2023	1451	Hach Company		5,833.00
	13651946	07/23 WP Quarterly Equipment Maintenance		501-503-84020	5,833.00
72403	7/27/2023	1479	HR Electric		95.00
	I230713542	07/23 WWP Reprogram Sludge Pump		503-520-84020	95.00
72404	7/27/2023	02680	Jacob Ripoyla		103.00
	TR21034	08/23 Tactical Medical Training Meals Advance		101-413-86010	103.00
72405	7/27/2023	02617	Jose Raul Marquez Perez		539.50
	0005298	07/23 BLDG Repair HVAC Unit #2		101-432-84030	539.50
72406	7/27/2023	1562	Kings County Mobile Locksmith Service		20.14
	8383	07/23 BLDG Keys for Council Chamber & 160 W Elm		101-432-84030	20.14
72407	7/27/2023	1565	KRC Safety Co., Inc.		1,076.02
	59892	07/23 PW Signs & Poles		107-422-70130	1,076.02
72408	7/27/2023	1579	Law & Associates		700.00
	23-0157	07/23 HR Background MSmith		101-408-89080	700.00
72409	7/27/2023	1589	Lexipol, LLC		4,749.05
	INVCOR1089	07/23 PD Wellness App Renewal 05/01/23-06/30/24		106-400-46251	4,749.05
72410	7/27/2023	02615	ODP Business Solutions, LLC		136.80
	320973591001	07/23 PD Office Suplies		101-413-70010	136.80
72411	7/27/2023	1692	O'Reilly Automotive, Inc.		1,379.08
	4316-452292	07/23 CD Water Pump Unit #25		101-404-84060	116.51
	4316-452483	07/23 CD Radiator Unit #25		101-404-84060	201.19
	4316-452487	07/23 PD Filters Unit #CP2		101-413-84060	20.94
	4316-452512	07/23 WWP Battery for 6" Pump		503-520-84060	160.60
	4316-452597	07/23 SC Funnel		101-431-70060	21.12
	4316-452597	07/23 PW Semi-Met Pad Unit #22		107-422-84060	16.37
	4316-452597	07/23 PW Semi-Met Pad Unit #22		501-508-84060	16.37
	4316-452597	07/23 PW Semi-Met Pad Unit #22		502-510-84060	16.37
	4316-452597	07/23 PW Semi-Met Pad Unit #22		503-521-84060	16.36
	4316-453037	07/23 PW Oil Unit #C15		101-413-84060	119.82
	4316-453037	07/23 SC Shop Supplies		101-431-70060	13.04

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	4316-453061	07/23 PW Filters Unit #70		107-422-84060	10.22
	4316-453061	07/23 PW Filters Unit #70		501-508-84060	10.22
	4316-453061	07/23 PW Filters Unit #70		502-510-84060	10.22
	4316-453061	07/23 PW Filters Unit #70		503-521-84060	10.22
	4316-453062	07/23 PW Oil Unit #70		107-422-84060	24.38
	4316-453062	07/23 PW Oil Unit #70		501-508-84060	24.38
	4316-453062	07/23 PW Oil Unit #70		502-510-84060	24.38
	4316-453062	07/23 PW Oil Unit #70		503-521-84060	24.38
	4316-453271	07/23 PD Oil & Filter Unit #234		101-413-84060	126.11
	4316-453272	07/23 PW Filters & Connector Unit #18		107-422-84060	46.13
	4316-453272	07/23 PW Filters & Connector Unit #18		501-508-84060	46.13
	4316-453272	07/23 PW Filters & Connector Unit #18		502-510-84060	46.12
	4316-453273	07/23 PW Thermostat Unit #79		501-508-84060	26.56
	4316-453273	07/23 PW Thermostat Unit #79		502-510-84060	26.55
	4316-453273	07/23 PW Thermostat Unit #79		503-521-84060	26.55
	4316-453274	07/23 PD Battery Unit #234		101-413-84060	199.84
	CM0000480	07/23 PD Credit Core Return Unit #234		101-413-84060	-22.00
72413	7/27/2023 INV0327	02664 07/23 PD Lighting Upgrades Phase 3	Phillips Electric, LLC	101-413-84030	3,750.00 3,750.00
72414	7/27/2023 1783 5797043950304827	1825 07/23 CC National Night Out Supplies Reimburseme 07/23 CC National Night Out Supplies Reimburseme	Shannon Jensen	101-401-88220 101-401-88220	17.29 9.12 8.17
72415	7/27/2023 INV01716721	02185 07/23 WP Internet Service	Unwired Broadband	501-503-72030	251.99 251.99
72416	7/27/2023 000020246075 000020246075 000020246075 000020246075 000020246075 000020246075 000020246075 000020246075 000020246075 000020246075 000020246075 000020246075 000020246075 000020246075	02069 06/23 PD Chief 559-935-4212 06/23 PD Business Alarm 559-935-0359 06/23 PD Multi-line 559-935-8497 06/23 PD Multi-line 559-935-8496 06/23 FD 559-935-1651 06/23 City Hall Main 559-935-1534 06/23 City Hall Modem 559-934-1306 06/23 Admin Fax 559-935-0791 06/23 AP Weather 559-935-5960 06/23 WP Alarm 559-935-3022 06/23 New Lift Station 559-935-1896 06/23 WWP Lift Station 559-935-5518 06/23 Echo Canyon Lift Station 559-935-1875	AT&T 2005	101-413-72030 101-413-72030 101-413-72030 101-413-72030 101-416-72030 101-432-72030 101-432-72030 101-432-72030 101-435-72030 501-503-72030 503-521-72030 503-521-72030 503-521-72030	3,698.22 24.43 35.48 1,384.83 1,384.81 85.03 247.75 47.32 230.41 91.54 70.20 24.43 47.56 24.43
72417	7/27/2023 80131817	02132 06/23 PW Cellular Meter Service	Badger Meter, Inc.	501-508-72030	123.50 123.50
72418	7/27/2023 0005262	1207 05/23 90-11379-001 Animal House-Fresno/Coalinga 05/23 01-11035-004 270 S 6th Street 05/23 70-08484-001 302 W Elm-Firehouse 05/23 70-08559-001 160 W Elm-Annex 05/23 70-08558-001 160 W Elm-Old City Hall 05/23 70-08562-001 155 W Durian-Landscaping 05/23 70-08563-002 155 W Durian-Bldg 05/23 90-10891-001 27500 W Phelps-AP Spencer Ho 05/23 90-11994-001 Airport-Median 4 05/23 90-11992-001 Airport-Median 2 05/223 90-10892-002 Coalinga AP Res 05/23 90-10883-001 27500 W Phelps-AP Access Roa 05/23 90-11991-001 Airport-Median 1 05/23 90-11993-001 Airport-Median 3	City of Coalinga	101-413-72010 101-415-72010 101-416-72010 101-432-72010 101-432-72010 101-432-72010 101-432-72010 101-435-72010 101-435-72010 101-435-72010 101-435-72010 101-435-72010 101-435-72010 101-435-72010 101-435-72010 101-435-72010 101-435-72010 101-435-72010 101-435-72010	16,958.41 61.30 106.33 820.66 59.50 24.63 244.66 1,174.75 92.14 119.97 48.01 68.43 149.14 158.87 55.79

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0005262	05/23 71-11970-001 Forest/Pacific		101-440-72011	40.21
	0005262	05/23 42-11981-001 W Gale & Hwy 198		101-440-72011	32.22
	0005262	05/23 01-11879-001 Plaza Park		101-440-72011	74.16
	0005262	05/23 45-11979-001 Centennial Park Landscaping		101-440-72011	1,402.35
	0005262	05/23 82-10406-001 E Polk/Warthan Crk Lot		101-440-72011	70.17
	0005262	05/23 84-11980-001 Jayne Ave Landscaping		101-440-72011	32.22
	0005262	05/23 51-04491-001 E Elm Trees		101-440-72011	32.22
	0005262	05/23 70-08445-001 6th/Elm-Parking		101-440-72011	68.95
	0005262	05/23 51-04490-001 E Aport/Elm Lots		101-440-72011	32.22
	0005262	05/23 70-08679-001 Sunset/6th-Ventera		101-440-72011	66.17
	0005262	05/23 44-11880-001 Centennial Park		101-440-72011	1,600.07
	0005262	05/23 71-08739-001 200 E Pacific		101-440-72011	831.16
	0005262	05/23 84-12000-001 Sandalwood Park 3		101-440-72011	1,821.93
	0005262	05/23 42-03294-001 Sunset/Fifth Lot		107-422-72011	32.22
	0005262	05/23 52-06069-001 Van Ness/Second St Lot		107-422-72011	38.21
	0005262	05/23 32-01424-001 Hillview/Monterey		107-422-72011	32.22
	0005262	05/23 51-12025-001 E Elm/Van Ness Trees		107-422-72011	32.22
	0005262	05/23 52-11631-001 Cherry Ln-Median 1		107-422-72011	32.22
	0005262	05/23 51-04426-001 Baker/Rotary Lot		107-422-72011	32.22
	0005262	05/23 22-11239-001 Creek Side Lot		107-422-72011	32.22
	0005262	05/23 01-00006-001 200 E Elm-Trees		107-422-72011	32.22
	0005262	05/23 22-08117-001 Hayes Lot		107-422-72011	32.22
	0005262	05/23 01-11986-001 Elm/4th Landscaping		107-422-72011	32.22
	0005262	05/23 84-11908-001 Copper/Canyon-Landscaping		107-422-72011	84.15
	0005262	05/23 70-08463-001 290 W Elm-Museum		107-422-72011	86.18
	0005262	05/23 44-04178-001 San Simeon/Posa Chanet		107-422-72011	128.80
	0005262	05/23 84-10693-001 Juniper Rdg/Jayne		107-422-72011	147.29
	0005262	05/23 84-10691-003 Juniper/Jayne		107-422-72011	133.31
	0005262	05/23 82-10397-001 1075 W Elm/Pacific/Lucille		107-422-72011	128.80
	0005262	05/23 22-08436-001 Forest/First Lot		107-422-72011	32.22
	0005262	05/23 52-11634-001 Cherry Ln-Median 4		107-422-72011	82.15
	0005262	05/23 62-08395-001 Forest/Second St		107-422-72011	32.22
	0005262	05/23 45-04295-002 Phelps/La Cuesta		107-422-72011	570.17
	0005262	05/23 82-11910-001 Hwy 198/Lucille-Landscaping		107-422-72011	32.22
	0005262	05/23 70-11963-001 Cedar/Fifth Clock		107-422-72011	34.22
	0005262	05/23 41-03193-001 Princeton/Wash Lot		107-422-72011	54.19
	0005262	05/23 70-11990-001 Elm/6th Landscaping 2		107-422-72011	32.22
	0005262	05/23 84-10692-001 Juniper Rdg/Jayne		107-422-72011	36.73
	0005262	05/23 41-03130-001 Monterey/Monroe		107-422-72011	495.64
	0005262	05/23 52-11633-001 Cherry Ln-Median 3		107-422-72011	42.21
	0005262	05/23 45-04297-002 Posa Chanet Blvd		107-422-72011	78.15
	0005262	05/23 61-06870-001 Lynch Park-Triangle		107-422-72011	78.15
	0005262	05/23 42-03438-001 Van Ness/Ash St. Lot		107-422-72011	193.99
	0005262	05/23 70-12025-000 7th Street Irrigation		107-422-72011	98.13
	0005262	05/23 84-10736-001 Sandalwood/Longhollow		107-422-72011	36.73
	0005262	05/23 52-11632-001 Cherry Ln-Median 2		107-422-72011	42.21
	0005262	05/23 01-11987-001 Elm/4th Landscaping 2		107-422-72011	42.21
	0005262	05/23 41-03184-001 W Joaquin/Wash Lot		107-422-72011	487.65
	0005262	05/23 70-11988-001 Elm/6th Landscaping		107-422-72011	46.20
	0005262	05/23 82-11346-001 Waste Water Plant		503-520-72010	3,956.72
	0005262	05/23 82-10306-001 Meter Shop		503-521-72010	36.21
	0005262	05/23 82-10304-001 Service Yard		503-521-72010	92.92
72423	7/27/2023	1212	City of Sanger		1,995.50
	IGT66-Coalinga	06/23 FD EMS IGT Consulting Fees		117-416-88100	629.35
	IGTT65-Coalinga	05/23 FD EMS IGT Consulting Fees		117-416-88100	1,366.15
72424	7/27/2023	1288	Department of Justice		292.00
	660433	06/23 FD EMS Livescan MSmith		117-416-89070	32.00
	660433	05/23 FD EMS Livescan ALopez-Solorio		117-416-89070	32.00

## Expense Approval Report

Payment Dates: 7/1/2023 - 7/31/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	667189	06/23 HR Fingerprints-JBell		101-408-89070	32.00
	667189	06/23 HR Fingerprints-TKahikina		101-408-89070	18.24
	667189	06/23 HR Fingerprints-SVasquez		101-408-89070	66.00
	667189	06/23 HR Fingerprints-MArredondo		101-408-89070	66.00
	667189	06/23 PW Fingerprints-TKahikina		107-422-89070	0.64
	667189	06/23 FD EMS Fingerprints-TKahikina		117-416-89070	4.16
	667189	06/23 FD EMS Fingerprints-JHernandez		117-416-89070	32.00
	667189	06/23 FIN Fingerprints-TKahikina		501-406-89070	0.64
	667189	06/23 WP Fingerprints-TKahikina		501-503-89070	1.92
	667189	06/23 PW Fingerprints-TKahikina		501-508-89070	1.60
	667189	06/23 FIN Fingerprints-TKahikina		502-406-89070	0.64
	667189	06/23 PW Fingerprints-TKahikina		502-510-89070	1.60
	667189	06/23 FIN Fingerprints-TKahikina		503-406-89070	0.48
	667189	06/23 WWP Fingerprints-TKahikina		503-520-89070	0.96
	667189	06/23 WP Fingerprints-TKahikina		503-521-89070	0.48
	667189	06/23 SS Fingerprints-TKahikina		504-535-89070	0.32
	667189	06/23 RDA Fingerprints-TKahikina		820-610-89070	0.32
72426	7/27/2023 2184	02605 04/28 FD Annual Fire App License Fee	FlowMSP, Inc.	101-416-88100	3,000.00 3,000.00
72427	7/27/2023 229640	02765 06/23 PD Fire Control System Upgrade	HCI Systems, Inc.	101-413-84030	5,365.00 5,365.00
72428	7/27/2023 678597/1 678597/1 678597/1	1553 06/23 PW Repairs on Unit #24 06/23 PW Repairs on Unit #24 06/23 PW Repairs on Unit #24	Keller Ford	501-508-84030 502-510-84060 503-521-84030	3,038.68 1,012.89 1,012.89 1,012.90
72429	7/27/2023 INV707344 INV725077	1571 05/23 FD Active Shooter Kits 07/23 FD Name Patches	L.N. Curtis & Sons	101-416-70102 101-416-70102	2,157.91 1,580.14 577.77
72430	7/27/2023 1337920 1337921	1593 06/23 FD EMS Medical Supplies 06/23 FD EMS Medical Supplies	Life Assist, Inc.	117-416-75000 117-416-75000	1,887.65 586.29 1,301.36
72431	7/27/2023 0005296 0005297 CM0000473 CM0000474 CM0000475 CM0000476 CM0000477 CM0000478 CM0000479	1647 045/23 Regular Utility Billing for April 2023 05/23 Regular Utility Billing for May 2023 04/23 20% Franchise Fee for April 2023 04/23 MVD Franchise Fee Billing for April 2023 04/23 20% Printing & Mailing Utility Bills 06/23 MDV Insert-Spring 2023 Clean Up 05/23 20% Franchise Fee for May 2023 05/23 MVD Franchise Fee Billing for May 2023 04/23 20% Printing & Mailing Ultiity Bills	Mid Valley Disposal, Inc.	504-530-88170 504-530-88170 101-400-41080 504-400-48170 504-400-48170 504-400-48170 101-400-41080 504-400-48170 504-400-48170	324,791.88 207,074.40 207,341.18 -41,414.88 -1,837.81 -669.76 -875.61 -41,468.24 -2,569.06 -788.34
72432	7/27/2023 0023388-IN	02731 06/23 ATP4 Trails Project R.O.W Services	Paragon Partners Consultants, Inc.	305-422-98982	2,235.59 2,235.59
72433	7/27/2023 90624-063023	1721 06/23 PW Gas Delivery SE 31 20 15 HWY	PG&E	502-510-80020	23,015.89 23,015.89
72434	7/27/2023 0005290 0005290 0005290 0005290 0005290 0005290 0005290 0005290	1722 06/23 705841037 7th & Elm FD Horn 06/23 7053841272 300 W Elm FD Lights 06/23 795617993 240 N 6th St 06/23 7053841516 PD/Jail/City Hall 06/23 7053841899 27500 Phelps Ave Ste 19 06/23 7053841771 27500 Phelps Ave Ste 1 06/23 7053841565 NW Cor Phelps-Airport Lights	PG&E 1533-5	101-416-72020 101-416-72020 101-432-72020 101-432-72020 101-435-72020 101-435-72020 101-435-72020 101-435-72020	201,239.15 178.01 2,471.87 1,323.68 8,574.68 21.68 61.25 1,140.23

## Expense Approval Report

Payment Dates: 7/1/2023 - 7/31/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0005290	06/23 7054189141	Sunset & 5th Ave	101-440-72011	9.53
	0005290	06/23 7053841921	Sunset & Washington-Wtr Ftn	101-440-72011	107.29
	0005290	06/23 7053841936	408 S 5th Lynch Park	101-440-72011	11.99
	0005290	06/23 7053841177	300 Coalinga Plaza Frame Pk	101-440-72011	12.31
	0005290	06/23 7053841050	5th & Cedar Tower Clock	101-440-72011	50.81
	0005290	05/23 7053841177	300 Coalinga Plaza Frame Pk	101-440-72011	12.85
	0005290	06/23 7053841979	City Yard	110-424-72021	189.29
	0005290	06/23 9713313248	25 1/2 W polk Traffic Control	110-424-72021	117.57
	0005290	06/23 7053841014	160W Elm Arpt 3144 Term Bldg	110-424-72021	20.97
	0005290	06/23 7053841990	160 W Elm	110-424-72021	20.97
	0005290	06/23 7053841365	Longhollow & Echo Canyon	110-424-72021	21.20
	0005290	06/23 7053841349	160 W Elm	110-424-72021	24.22
	0005290	06/23 7053841848	SE Juniper Rdg Sprinklers	110-424-72021	24.32
	0005290	06/23 7053841501	410 El Rancho Blvd	110-424-72021	28.78
	0005290	06/23 7053841694	160 W Elm	110-424-72021	31.45
	0005290	06/23 7055180510	Forest Ave Btwn 3rd St & 5th St	110-424-72021	45.85
	0005290	06/23 7053841538	160 W Elm Street Light Inv Proj	110-424-72021	45.89
	0005290	06/23 7053841913	N/S Valley St Lights	110-424-72021	47.73
	0005290	06/23 3443128611	TR 4492 Fox Hollow II @ Frst	110-424-72021	48.43
	0005290	06/23 705381308	Van Ness & Elm	110-424-72021	52.01
	0005290	06/23 3443128372	TR 5246 Phase I Stallion Sprg	110-424-72021	52.39
	0005290	06/23 1638874976	25 1/2 W Polk	110-424-72021	63.65
	0005290	06/23 7053841535	160 W Elm Street Light Inv Proj	110-424-72021	68.62
	0005290	06/23 3249826069	TR 4492 Fox Hollow II	110-424-72021	72.65
	0005290	06/23 7053841379	Polk & Forest Ave	110-424-72021	73.27
	0005290	06/23 7053841157	240 W Elm Storage Bldg	110-424-72021	75.27
	0005290	06/23 7051816617	Jayne Ave Willow Springs	110-424-72021	87.44
	0005290	06/23 7050256422	6th & Durian	110-424-72021	90.82
	0005290	06/23 7053841536	160 W Elm Street Light Inv Proj	110-424-72021	94.17
	0005290	06/23 7053841534	160 W Elm Street Light Inv Proj	110-424-72021	94.46
	0005290	06/23 3443128591	City Sunset Project PM#3025780	110-424-72021	96.61
	0005290	06/23 7053841022	160W Elm Arpt 3144 Term Bldg	110-424-72021	127.61
	0005290	06/23 7055365996	Elm & Second	110-424-72021	120.51
	0005290	06/23 7053841881	140 E Durian Prkg Lot Lights	110-424-72021	19.43
	0005290	06/23 7058160009	N/S of Phelps Ave	110-424-72021	119.35
	0005290	06/23 7058903139	Tache Way & Warthan St	110-424-72021	15.29
	0005290	06/23 7053841439	Phelps & La Cuesta	110-424-72021	11.25
	0005290	06/23 3443128041	TR 5246 Phase II Stallion Spr	110-424-72021	141.09
	0005290	06/23 7053841004	160W Elm Arpt 3144 Term Bldg	110-424-72021	146.28
	0005290	06/23 7053841397	Cambridge & Elm Hwy 198	110-424-72021	147.25
	0005290	06/23 7053841244	TR 5344 Promontory Point	110-424-72021	192.97
	0005290	06/23 7053841253	Cambridge & Joaquin	110-424-72021	205.84
	0005290	06/23 3443128925	TR 5140 Sandalwood Const Jayne	110-424-72021	128.98
	0005290	06/23 7053841008	160W Elm Arpt 3144 Term Bldg	110-424-72021	2,858.17
	0005290	06/23 7053841026	160W Elm Arpt 3144 Term Bldg	110-424-72021	244.40
	0005290	06/23 7053841505	Cambridge & Elm Hwy 198	110-424-72021	274.18
	0005290	06/23 3289090333	260 1/2 Cambridge Ave	110-424-72021	310.14
	0005290	06/23 7053841429	TR 5339 Dorothy Allen Est	110-424-72021	369.86
	0005290	06/23 7053841555	TR 5451 Warthan & Meadows	110-424-72021	835.19
	0005290	06/23 7053841016	160W Elm Arpt 3144 Term Bldg	110-424-72021	906.63
	0005290	06/23 7053841002	160W Elm Arpt 3144 Term Bldg	110-424-72021	1,047.44
	0005290	06/23 7053841909	200 El Rancho Blvd Irrigationl	110-424-72021	9.53
	0005290	06/23 7053841204	SE Crn 1st & Forest Landscap	110-424-72021	9.53
	0005290	06/23 7053841023	Monterey & Tyler Clock	110-424-72021	9.53
	0005290	06/23 7053841791	745 W Forest Ave Landscape	110-424-72021	9.53
	0005290	06/23 7050007234	Coolidge N Hachman	110-424-72021	9.54
	0005290	06/23 7054518044	Coolidge N Hachman	110-424-72021	9.54
	0005290	06/23 7053841842	350 El Rancho Blvd Irrigation	110-424-72021	9.54
	0005290	06/23 7053841619	Monterey & Tyler	110-424-72021	9.56

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0005290	06/23 7053841206	Crn Posa & San Sim Lift Station	110-424-72021	9.56
	0005290	06/23 7053841485	Washington & Fresno	110-424-72021	9.59
	0005290	06/23 7053841661	Forest & 5th	110-424-72021	10.72
	0005290	06/23 3443128775	TR 5208 Spano Ent Posa Chanet	110-424-72021	12.11
	0005290	06/23 3443128411	TR 5208 Spano Ent Posa Chanet	110-424-72021	108.73
	0005290	06/23 7053841864	NE SW 31 20 15 Water Ctrl	501-503-72020	22.95
	0005290	06/23 7056027714	NE 11 20 15	501-503-72020	115.00
	0005290	06/23 7053841526	25034 Palmer Ave	501-503-72020	89,352.82
	0005290	06/23 7053841171	SW SW 7 20 15 Booster Station	501-503-72020	131.63
	0005290	06/23 7053841036	NE SW 26 19 15 Booster Station	501-503-72020	2,755.57
	0005290	06/23 7053841684	NW NW 11 20 15 Water Dept	501-503-72020	40.46
	0005290	05/23 7053841526	25034 Palmer Ave	501-503-72020	62,886.77
	0005290	06/23 7053841518	NW NW 31 20 16 Chlorine Boost	501-503-72020	18.49
	0005290	06/23 7053841131	SW Crn Gale & Derrick Wtr Mtr	501-503-72020	9.53
	0005290	06/23 7053841615	SW SW SW 18 20 16 Reservoir	501-503-72020	24.77
	0005290	06/23 7053841979	City Yard	501-508-72020	189.30
	0005290	06/23 7053841358	College Alley S Side Cat Pro	502-510-72020	75.84
	0005290	06/23 7053841123	Cherry Ln	502-510-72020	83.21
	0005290	06/23 7053841657	Behind 595 Roosevelt Alley Light	502-510-72020	56.71
	0005290	06/23 7053841102	N end of Malple St	502-510-72020	53.19
	0005290	06/23 7053841361	Alley S Pleasant & E Warthan	502-510-72020	60.53
	0005290	06/23 7053841312	Thompson Btwn Valley & Polk	502-510-72020	50.70
	0005290	06/23 7053841243	Pine Alley	502-510-72020	87.29
	0005290	06/23 7053841783	California Alley	502-510-72020	72.97
	0005290	06/23 7053841979	City Yard	502-510-72020	189.29
	0005290	06/23 7053841574	Coalinga Alley Madison & Mont	502-510-72020	61.99
	0005290	06/23 7053841066	NE Crn Harvard & College	502-510-72020	18.19
	0005290	06/23 7053841466	Fres Alley Tyler & Polk	502-510-72020	100.53
	0005290	06/23 7053841697	Baker Alley	502-510-72020	101.02
	0005290	06/23 7056603692	SE 33 20 15 WWP	503-520-72020	2,074.73
	0005290	06/23 7052100780	NE SE 33 20 15 WWP	503-520-72020	17,846.27
	0005290	06/23 7053841845	Sewer Lift Station Polk	503-521-72020	114.43
	0005290	06/23 7053841194	Sewer Lift Pump Echo	503-521-72020	235.65
	0005290	06/23 7053841979	City Yard	503-521-72020	189.29
	0005290	06/23 7053841328	Sewer Lift Pump P/L	503-521-72020	172.78
	0005290	06/23 7053841367	Sewer Lift Station Kim	503-521-72020	34.17
72441	7/27/2023	02637	PTS Communications Inc		100.00
	2109089	06/23 PD 911 System Operational		101-413-88100	100.00
72442	7/27/2023	1830	Shell Energy North American (US), LP		15,783.71
	3699009	06/23 PW		502-510-80030	15,783.71
72443	7/27/2023	1858	Sparkletts		95.16
	9412248 07/0123	06/23 WP Bottled Water Delivery		501-503-72010	95.16
72444	7/27/2023	1876	Steven C. Simons		84.41
	4383372	06/23 PD Bike Kick Stand Reimbursement		101-413-84060	84.41
72445	7/27/2023	1935	Tri City Engineering		670.00
	3014.01	06/23 AIR Runway 01-19 Rehabilitation		101-435-84030	190.00
	3030.01	06/23 Garfield Sidewalk Repair at Olsen Park		109-424-98987	480.00
DFT0004622	7/3/2023	02078	SDI		29.47
	0005194	SDI		950-000-31500	29.47
DFT0004623	7/3/2023	1331	Employment Development Dept.		221.72
	0005195	State WH		950-000-31200	221.72
DFT0004624	7/3/2023	1956	United States Treasury		1,330.02
	0005196	Fed W/H		950-000-31100	720.38
	0005196	Social Security		950-000-31300	494.08

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0005196	Medicare		950-000-31400	115.56
DFT0004625	7/7/2023 0005200	1677 457 Newport \$\$	Newport Trust Company	950-000-32100	202.50 202.50
DFT0004626	7/7/2023 0005201	1677 457 Newport %	Newport Trust Company	950-000-32100	2,014.37 2,014.37
DFT0004627	7/7/2023 0005202	1677 457 Newport EE\$ / ER%	Newport Trust Company	950-000-32100	1,814.58 1,814.58
DFT0004628	7/7/2023 0005215	1869 SDU Fresno County	California State Disbursement Unit	950-000-34010	905.53 905.53
DFT0004629	7/7/2023 0005216	1869 SDU Kings County DCSS	California State Disbursement Unit	950-000-34010	64.84 64.84
DFT0004630	7/31/2023 0005218 0005218	1025 AFLAC After Tax AFLAC Pre Tax	AFLAC Group Insurance	950-000-34600 950-000-34600	2,526.92 657.61 1,869.31
DFT0004631	7/7/2023 0005219	02078 SDI	SDI	950-000-31500	2,455.74 2,455.74
DFT0004632	7/7/2023 0005220	02077 Mgr SDI	SDI (Mgr)	950-000-31500	334.50 334.50
DFT0004633	7/7/2023 0005221	1331 State WH	Employment Development Dept.	950-000-31200	8,919.05 8,919.05
DFT0004634	7/7/2023 0005222 0005222 0005222	1956 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	65,728.69 21,080.99 36,185.02 8,462.68
DFT0004635	7/5/2023 0005223	02078 SDI	SDI	950-000-31500	15.12 15.12
DFT0004636	7/5/2023 0005224	1331 State WH	Employment Development Dept.	950-000-31200	11.53 11.53
DFT0004637	7/5/2023 0005225 0005225	1956 Social Security Medicare	United States Treasury	950-000-31300 950-000-31400	257.00 208.28 48.72
DFT0004638	7/7/2023 0005226	02078 SDI	SDI	950-000-31500	11.19 11.19
DFT0004639	7/7/2023 0005227	1331 State WH	Employment Development Dept.	950-000-31200	21.39 21.39
DFT0004640	7/7/2023 0005228 0005228 0005228	1956 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	267.14 76.86 154.22 36.06
DFT0004641	7/5/2023 0005229	02078 SDI	SDI	950-000-31500	84.92 84.92
DFT0004642	7/5/2023 0005230	1331 State WH	Employment Development Dept.	950-000-31200	456.29 456.29
DFT0004643	7/5/2023 0005231 0005231	1956 Fed W/H Social Security	United States Treasury	950-000-31100 950-000-31300	2,217.45 773.81 1,170.02

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0005231	Medicare		950-000-31400	273.62
DFT0004645	7/6/2023 0005232	1331 State WH	Employment Development Dept.	950-000-31200	3.24 3.24
DFT0004646	7/6/2023 0005233 0005233 0005233	1956 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	20.10 8.84 9.12 2.14
DFT0004647	7/10/2023 0005239	02078 SDI	SDI	950-000-31500	10.49 10.49
DFT0004648	7/10/2023 0005240 0005240	1956 Social Security Medicare	United States Treasury	950-000-31300 950-000-31400	178.34 144.54 33.80
DFT0004650	7/21/2023 0005266	1677 457 Newport \$\$	Newport Trust Company	950-000-32100	202.50 202.50
DFT0004651	7/21/2023 0005267	1677 457 Newport %	Newport Trust Company	950-000-32100	2,000.18 2,000.18
DFT0004652	7/21/2023 0005268	1677 457 Newport EE\$ / ER%	Newport Trust Company	950-000-32100	1,821.73 1,821.73
DFT0004653	7/21/2023 0005281	1869 SDU Fresno County	California State Disbursement Unit	950-000-34010	905.53 905.53
DFT0004654	7/21/2023 0005282	1869 SDU Kings County DCSS	California State Disbursement Unit	950-000-34010	46.15 46.15
DFT0004655	7/31/2023 0005284 0005284	1025 AFLAC After Tax AFLAC Pre Tax	AFLAC Group Insurance	950-000-34600 950-000-34600	2,526.92 657.61 1,869.31
DFT0004656	7/21/2023 0005285	02078 SDI	SDI	950-000-31500	2,426.52 2,426.52
DFT0004657	7/21/2023 0005286	02077 Mgr SDI	SDI (Mgr)	950-000-31500	334.50 334.50
DFT0004658	7/21/2023 0005287	1331 State WH	Employment Development Dept.	950-000-31200	8,485.10 8,485.10
DFT0004659	7/21/2023 0005288 0005288 0005288	1956 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	64,052.98 20,010.62 35,694.56 8,347.80
DFT0004661	7/21/2023 CM0000471	02078 SDI	SDI	950-000-31500	-1.31 -1.31
DFT0004662	7/21/2023 0005292	1331 State WH	Employment Development Dept.	950-000-31200	9.58 9.58
DFT0004663	7/21/2023 0005293 0005293 0005293	1956 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	35.91 15.37 16.64 3.90
DFT0004664	7/21/2023 CM0000472 CM0000472	1956 Social Security Medicare	United States Treasury	950-000-31300 950-000-31400	-31.78 -25.76 -6.02



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
DFT0004665	7/21/2023 0005294	02078 SDI	SDI	950-000-31500	30.58 30.58
DFT0004666	7/21/2023 0005295 0005295	1956 Social Security Medicare	United States Treasury	950-000-31300 950-000-31400	519.92 421.38 98.54
DFT0004714	7/3/2023 0005406 0005406 0005406 0005406	02753 2023-06 CC Fees 7941 Counter Payments 2023-06 CC Fees 7941 Counter Payments 2023-06 CC Fees 7941 Counter Payments 2023-06 CC Fees 7941 Counter Payments	Global Payments	501-406-92090 502-406-92090 503-406-92090 504-406-92090	2,167.17 866.87 758.51 498.45 43.34
DFT0004715	7/3/2023 0005407 0005407 0005407 0005407	02753 2023-06 CC Fees 7945 Online Payments 2023-06 CC Fees 7945 Online Payments 2023-06 CC Fees 7945 Online Payments 2023-06 CC Fees 7945 Online Payments	Global Payments	501-406-92090 502-406-92090 503-406-92090 504-406-92090	12,937.62 5,175.05 4,528.17 2,975.65 258.75

**Grand Total:** 1,978,926.99

## Report Summary

## Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	424,496.37
105 - COPS GRANT FUND	3,750.00
106 - POLICE DEPT GRANTS	4,749.05
107 - GAS TAX FUND	16,205.41
109 - TDA - ARTICLE 3 FUND	480.00
110 - LTF - ARTICLE 8 FUND	12,446.26
111 - SB1-ROAD REHAB MAINT ACCT FUND	16,303.75
117 - IGT-INTERGOVERNMENTAL TRANSFER	24,435.37
125 - MEASURE C-STREET MAINTENANCE	2,524.75
305 - CALTRANS GRANTS FUND	29,829.34
306 - SPECIAL REVENUE GRANTS FUND	261.25
307 - ARPA GRANT FUND	26,821.48
308 - AB179 TECH IMPROVEMENT	15,000.00
501 - WATER ENTERPRISE FUND	563,827.41
502 - GAS ENTERPRISE FUND	109,263.83
503 - SEWER ENTERPRISE FUND	101,935.70
504 - SANITATION ENTERPRISE FUND	412,967.49
815 - LOW/MOD HOUSING ASSET FUND	3,834.00
820 - RORF-REDEV OBLIG RETIREMENT FUND (RDA)	9,300.31
950 - PAYROLL TRUST & AGENCY FUND	200,495.22
<b>Grand Total:</b>	<b>1,978,926.99</b>

## Account Summary

Account Number	Account Name	Payment Amount
101-000-10400	SMIP Payable	101.36
101-000-10500	State Bldg. Standards Ad	124.20
101-400-41080	Mid Valley Franchise Fee	-82,883.12
101-400-42050	Building Permits	47.12
101-400-42130	Residential Solar Permit	621.60
101-401-70010	Office Supplies	271.59
101-401-84010	Office Equip. Repairs &	0.15
101-401-86010	Training, Travel, & Confe	12.50
101-401-86030	Subs., Dues, & Publicatio	4,770.50
101-401-88011	Legal Services	9,946.90
101-401-88040	Computer Programming	598.87
101-401-88100	Professional Services	400.00
101-401-88220	Special Events Expense	17.29
101-401-92081	Fireworks Display	11,750.00
101-404-70010	Office Supplies	54.08
101-404-70100	Uniforms	20.08
101-404-70160	Gasoline & Diesel	88.04
101-404-84010	Office Equip. Repairs &	16.27
101-404-84060	Vehicle Parts, Repairs &	317.70
101-404-86010	Training, Travel, & Confe	50.00
101-404-86030	Subs., Dues, & Publicatio	1,999.00
101-404-86500	Planning-Reimbursable F	3,280.00
101-404-88040	Computer Programming	1,138.35
101-404-88100	Professional Services	925.92
101-405-70010	Office Supplies	1,648.67
101-405-84010	Office Equip. Repairs &	41.23
101-405-86010	Training, Travel, & Confe	87.50
101-405-86030	Subs., Dues, & Publicatio	1,999.00
101-405-88040	Computer Programming	598.87
101-406-70010	Office Supplies	9.42
101-406-84010	Office Equip. Repairs &	0.09
101-406-86010	Training, Travel, & Confe	45.00
101-406-88040	Computer Programming	6,979.17

## Account Summary

Account Number	Account Name	Payment Amount
101-408-70010	Office Supplies	27.58
101-408-72030	Telephone	22.74
101-408-84010	Office Equip. Repairs &	17.58
101-408-88040	Computer Programming	580.55
101-408-89040	Physical w/Drug & Alcoh	998.00
101-408-89050	Polygraphs	500.00
101-408-89070	Fingerprinting	182.24
101-408-89080	Background Investigatio	700.00
101-413-70010	Office Supplies	264.30
101-413-70380	Inmate Food/Jail Supplie	619.63
101-413-70440	Miscellaneous Supplies	4.13
101-413-72010	Water, Gas, Sanitation &	61.30
101-413-72020	Electric	22.47
101-413-72030	Telephone	4,926.80
101-413-84010	Office Equip. Repairs &	64.62
101-413-84030	Buildings Repairs & Mai	9,115.00
101-413-84060	Vehicle Parts, Repairs &	9,791.52
101-413-86010	Training, Travel, & Confe	4,428.00
101-413-86030	Subs., Dues, & Publicatio	2,103.55
101-413-88040	Computer Programming	6,094.41
101-413-88100	Professional Services	4,541.94
101-413-90070	Investigative Expenses	3,139.62
101-413-98040	Major Machinery & Equi	190,943.10
101-415-70010	Office Supplies	86.35
101-415-72010	Water, Gas, Sanitation &	106.33
101-415-88100	Professional Services	11,800.00
101-416-70010	Office Supplies	20.36
101-416-70050	Education Materials & S	2,154.56
101-416-70102	Uniforms	3,725.33
101-416-70160	Gasoline & Diesel	10,435.97
101-416-70440	Miscellaneous Supplies	531.50
101-416-72010	Water, Gas, Sanitation &	820.66
101-416-72020	Electric	2,649.88
101-416-72030	Telephone	544.91
101-416-75030	Tuition Reimbursement	1,508.16
101-416-75060	Mandated Annual Servic	207.00
101-416-84010	Office Equip. Repairs &	36.94
101-416-84050	Grounds Repairs & Main	187.50
101-416-84060	Vehicle Parts, Repairs &	7.08
101-416-86010	Training, Travel, & Confe	830.94
101-416-88040	Computer Programming	631.85
101-416-88100	Professional Services	3,000.00
101-416-97061	Fire Equipment Lease Pri	142,000.00
101-416-97062	Fire Equipment Lease Int	5,263.20
101-416-98040	Major Machinery & Equi	2,648.48
101-431-70060	Small Tools & Equipment	236.96
101-431-70100	Uniforms	75.46
101-431-70150	Vehicle Parts & Supplies	25.50
101-432-70440	Miscellaneous Supplies	513.14
101-432-72010	Water, Gas, Sanitation &	1,616.95
101-432-72020	Electric	9,898.36
101-432-72030	Telephone	665.26
101-432-84030	Buildings Repairs & Mai	1,481.86
101-435-72010	Water, Gas, Sanitation &	692.35
101-435-72020	Electric	1,223.16
101-435-72030	Telephone	91.54
101-435-84030	Buildings Repairs & Mai	190.00
101-435-90010	Liability & Property Insur	3,987.00

## Account Summary

Account Number	Account Name	Payment Amount
101-440-62080	Uniform Allowance	400.00
101-440-70100	Uniforms	305.48
101-440-70160	Gasoline & Diesel	328.72
101-440-72011	Water/Electric - City Plot	6,308.83
101-440-84050	Grounds Repairs & Main	702.63
101-440-84060	Vehicle Parts, Repairs &	217.99
101-440-88100	Professional Services	59.25
101-440-98981	Splash Pad Project	2,052.50
105-413-98041	COPS Grant Equipment E	3,750.00
106-400-46251	CA Officer Wellness & M	4,749.05
107-422-70010	Office Supplies	11.89
107-422-70100	Uniforms	185.65
107-422-70130	Street Materials	1,076.02
107-422-70140	Utility Parts & Supplies	33.08
107-422-70160	Gasoline & Diesel	282.50
107-422-72011	Water/Electric - City Plot	3,584.33
107-422-72030	Telephone	7.58
107-422-84010	Office Equip. Repairs &	10.41
107-422-84060	Vehicle Parts, Repairs &	274.31
107-422-86010	Training, Travel, & Confe	1.25
107-422-86030	Subs., Dues, & Publicatio	1,788.93
107-422-88040	Computer Programming	5,778.82
107-422-88100	Professional Services	3,170.00
107-422-89070	Fingerprinting	0.64
109-424-98987	Sidewalk Improvements	480.00
110-424-72021	Street Light Electricity	10,125.84
110-424-98401	Slurry Seal & Cape Seal	2,210.00
110-424-98999	Street Light Acquisition	110.42
111-422-98978	Cherry Lane Improveme	16,303.75
117-416-70010	Office Supplies	6.49
117-416-72030	Telephone	5.35
117-416-75000	Medical Equipment & Su	12,007.90
117-416-75020	EMS-Linens	524.60
117-416-75040	Ambulance Billing Contr	7,681.27
117-416-84010	Office Equip. Repairs &	2.87
117-416-84060	Vehicle Parts, Repairs &	990.85
117-416-84070	Misc. Repairs & Maint.	153.78
117-416-86040	Required Certification Tr	298.00
117-416-88040	Computer Programming	136.60
117-416-88100	Professional Services	1,995.50
117-416-89040	Physical w/Drug & Alcoh	532.00
117-416-89070	Fingerprinting	100.16
125-422-98973	Elm Ave. Improvements	2,524.75
305-422-98902	Phelps Ave Ph 2 Exp STP	225.00
305-422-98974	CMAQ-NW Trail Seg 1/2/	18,485.00
305-422-98975	ATP Cycle 5-Est Polk St Bi	560.00
305-422-98982	Trail Improv-ATP Cycle 4	7,041.84
305-422-98998	CMAQ Alley Paving Ph 2	3,517.50
306-422-98575	Centennial Park DPR Gra	130.63
306-422-98576	Sandalwood Park DPR Gr	130.62
307-401-98579	ARPA Grant Expense	26,821.48
308-413-98040	Major Machinery & Equi	15,000.00
501-000-08900	Prepaid Expense	47,910.00
501-406-70010	Office Supplies	127.78
501-406-70030	Postage & Freight Out	1,665.26
501-406-70040	Printing & Binding	949.59
501-406-70160	Gasoline & Diesel	296.81
501-406-72030	Telephone	82.04

## Account Summary

Account Number	Account Name	Payment Amount
501-406-84010	Office Equip. Repairs &	67.29
501-406-86010	Training, Travel, & Confe	41.25
501-406-86030	Subs., Dues, & Publicatio	799.60
501-406-88040	Computer Programming	18,018.97
501-406-89070	Fingerprinting	0.64
501-406-92090	Taxes, Licenses, & Fees	6,041.92
501-503-70010	Office Supplies	14.05
501-503-70060	Small Tools & Equipment	479.83
501-503-70100	Uniforms	133.26
501-503-70140	Utility Parts & Supplies	24.41
501-503-70160	Gasoline & Diesel	1,655.52
501-503-70220	Chemicals Zinc Ortho	56,724.00
501-503-70240	Chemicals Aluminate Sul	13,841.45
501-503-72010	Water, Gas, Sanitation &	95.16
501-503-72020	Electric	155,357.99
501-503-72030	Telephone	586.89
501-503-80010	Water Purchases	57,746.01
501-503-82030	Equipment Rental	34.00
501-503-84010	Office Equip. Repairs &	4.43
501-503-84020	Major Equip. Repairs &	121,477.89
501-503-84030	Buildings Repairs & Mai	110.00
501-503-84072	Safety Equip. Repairs &	126.32
501-503-86030	Subs., Dues, & Publicatio	894.46
501-503-86032	Certifications, Renewals,	105.00
501-503-88011	Legal Services	397.50
501-503-88040	Computer Programming	323.90
501-503-88081	Outside Laboratory	733.50
501-503-88100	Professional Services	27,467.13
501-503-89070	Fingerprinting	1.92
501-503-98441	Water Revenue Bond Pr	35,896.21
501-508-70010	Office Supplies	71.89
501-508-70060	Small Tools & Equipment	472.89
501-508-70100	Uniforms	185.69
501-508-70140	Utility Parts & Supplies	664.54
501-508-70160	Gasoline & Diesel	1,071.07
501-508-72020	Electric	189.30
501-508-72030	Telephone	133.31
501-508-84010	Office Equip. Repairs &	3.66
501-508-84030	Buildings Repairs & Mai	1,012.89
501-508-84060	Vehicle Parts, Repairs &	562.37
501-508-86010	Training, Travel, & Confe	16.67
501-508-86030	Subs., Dues, & Publicatio	894.46
501-508-88040	Computer Programming	352.94
501-508-88100	Professional Services	4,492.50
501-508-88121	Geographic Information	42.34
501-508-88130	Grant Writing/Applicatio	830.25
501-508-89070	Fingerprinting	1.60
501-508-98040	Major Machinery & Equi	522.45
501-508-98054	Water Meters	2,074.61
502-406-70010	Office Supplies	112.09
502-406-70030	Postage & Freight Out	1,457.10
502-406-70040	Printing & Binding	830.89
502-406-70160	Gasoline & Diesel	259.71
502-406-72030	Telephone	72.01
502-406-84010	Office Equip. Repairs &	59.02
502-406-86010	Training, Travel, & Confe	35.00
502-406-86030	Subs., Dues, & Publicatio	699.65
502-406-88040	Computer Programming	17,938.12

## Account Summary

Account Number	Account Name	Payment Amount
502-406-89070	Fingerprinting	0.64
502-406-92090	Taxes, Licenses, & Fees	5,286.68
502-510-70010	Office Supplies	14.60
502-510-70100	Uniforms	185.69
502-510-70160	Gasoline & Diesel	1,071.05
502-510-70440	Miscellaneous Supplies	84.93
502-510-72020	Electric	1,011.46
502-510-72030	Telephone	19.84
502-510-80020	PG&E Wholesale Transp	33,637.83
502-510-80030	Gas Purchases for Resale	15,783.71
502-510-84010	Office Equip. Repairs &	9.61
502-510-84060	Vehicle Parts, Repairs &	1,575.23
502-510-86010	Training, Travel, & Confe	1,646.29
502-510-86030	Subs., Dues, & Publicatio	4,137.93
502-510-88040	Computer Programming	608.54
502-510-88100	Professional Services	12,390.00
502-510-88121	Geographic Information	42.33
502-510-88130	Grant Writing/Applicatio	830.25
502-510-89070	Fingerprinting	1.60
502-510-98040	Major Machinery & Equi	522.45
502-510-98071	Gas Meter Purchases	8,939.58
503-000-10003	Retention Payable	-1,347.50
503-406-70010	Office Supplies	63.63
503-406-70030	Postage & Freight Out	957.52
503-406-70040	Printing & Binding	546.01
503-406-70160	Gasoline & Diesel	170.66
503-406-72030	Telephone	40.80
503-406-84010	Office Equip. Repairs &	33.53
503-406-86010	Training, Travel, & Confe	24.50
503-406-86030	Subs., Dues, & Publicatio	459.77
503-406-88040	Computer Programming	17,667.12
503-406-89070	Fingerprinting	0.48
503-406-92090	Taxes, Licenses, & Fees	3,474.10
503-520-70100	Uniforms	133.25
503-520-70140	Utility Parts & Supplies	700.08
503-520-70160	Gasoline & Diesel	389.35
503-520-72010	Water, Gas, Sanitation &	3,956.72
503-520-72020	Electric	19,921.00
503-520-72030	Telephone	14.72
503-520-82030	Equipment Rental	17.00
503-520-84010	Office Equip. Repairs &	10.80
503-520-84020	Major Equip. Repairs &	1,180.82
503-520-84060	Vehicle Parts, Repairs &	160.60
503-520-86030	Subs., Dues, & Publicatio	894.46
503-520-88011	Legal Services	630.32
503-520-88040	Computer Programming	457.23
503-520-88080	Laboratory	326.00
503-520-88100	Professional Services	600.00
503-520-89070	Fingerprinting	0.96
503-520-98991	WWTP Automation & Se	27,326.25
503-520-98992	WWTP Improvements	3,150.00
503-521-70010	Office Supplies	12.97
503-521-70100	Uniforms	185.65
503-521-70160	Gasoline & Diesel	1,071.05
503-521-70440	Miscellaneous Supplies	102.32
503-521-72010	Water, Gas, Sanitation &	129.13
503-521-72020	Electric	746.32
503-521-72030	Telephone	141.68

## Account Summary

Account Number	Account Name	Payment Amount
503-521-84010	Office Equip. Repairs &	6.20
503-521-84030	Buildings Repairs & Mai	1,012.90
503-521-84060	Vehicle Parts, Repairs &	516.20
503-521-86010	Training, Travel, & Confe	16.67
503-521-86030	Subs., Dues, & Publicatio	894.47
503-521-88040	Computer Programming	434.46
503-521-88100	Professional Services	600.00
503-521-88121	Geographic Information	42.33
503-521-88130	Grant Writing/Applicatio	830.25
503-521-89070	Fingerprinting	0.48
503-521-98040	Major Machinery & Equi	522.44
503-521-98904	Clean Water State Revol	12,710.00
504-400-48170	Reimbursements & Refu	-6,740.58
504-406-70010	Office Supplies	6.56
504-406-70030	Postage & Freight Out	83.26
504-406-70040	Printing & Binding	47.46
504-406-70160	Gasoline & Diesel	14.84
504-406-72030	Telephone	4.22
504-406-84010	Office Equip. Repairs &	3.43
504-406-86010	Training, Travel, & Confe	1.75
504-406-86030	Subs., Dues, & Publicatio	39.98
504-406-88040	Computer Programming	3,503.36
504-406-92090	Taxes, Licenses, & Fees	302.09
504-530-88170	Mid Valley Sanitation Se	414,415.58
504-535-70100	Uniforms	75.42
504-535-70160	Gasoline & Diesel	1,158.01
504-535-84060	Vehicle Parts, Repairs &	12.29
504-535-88100	Professional Services	39.50
504-535-89070	Fingerprinting	0.32
815-609-88100	Professional Services	3,834.00
820-610-70010	Office Supplies	0.54
820-610-72030	Telephone	0.45
820-610-84010	Office Equip. Repairs &	0.24
820-610-86010	Training, Travel, & Confe	1.25
820-610-88040	Computer Programming	1,397.51
820-610-89070	Fingerprinting	0.32
820-610-96500	Fiscal Agent Fees	7,900.00
950-000-31100	Federal Withholding	42,686.87
950-000-31200	State Income Tax Withh	18,127.90
950-000-31300	FICA Withheld	74,472.10
950-000-31400	Medicare Insurance Wit	17,416.80
950-000-31500	State Disability Insuranc	5,731.72
950-000-32100	Employee Deferred Com	24,988.69
950-000-32300	Employee Long Term Dis	2,082.61
950-000-32400	Life Insurance	1,008.04
950-000-33000	CLOCEA Dues Withheld	1,621.70
950-000-33200	CPOA Dues Withheld	1,811.52
950-000-33300	Fire Assoc. Dues Withhel	1,900.00
950-000-34010	Other W/H Garnishment	2,222.05
950-000-34060	Prepaid Legal Services	448.32
950-000-34500	Unreimbursed Med/Dep	923.06
950-000-34600	AFLAC Insurance Withhe	5,053.84
<b>Grand Total:</b>		<b>1,978,926.99</b>

## Project Account Summary

Project Account Key	Payment Amount
**None**	1,978,926.99

Project Account Summary

Project Account Key  
\*\*None\*\*

Payment Amount

Grand Total:

1,978,926.99



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Information Only: July 2023 Crime Report  
**Meeting Date:** Wednesday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Jose Garza, Chief of Police

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name	Description
July_2023_Monthly_Report.docx	Coalinga Police Dept. July 2023, Crime Report

# **Monthly Report**

## **July 2023**

The Coalinga Police Department has continued to do an outstanding job in addressing crime in the city. For the month of July 2023, Part 1 crimes are down 33% compared to July 2022. During July 2023, we had no homicides, rapes, or robberies. However, in 2023, we had 4 assaults, 2 of which were domestic violence related, 1 burglary, 8 larcenies and 3 auto thefts.

### **July 2023 Notable investigations and arrests**

On July 3, 2023, CPD arrested Coalinga-Huron Unified School District employee Rafael Guzman Garcia for an active felony warrant for the charges of misappropriation of funds by a trustee of public funds. He was booked into the Fresno County Jail.

On July 20, 2023, K-9 Boss 1<sup>st</sup> big narcotic seizure. CPD stopped a vehicle in the area of Hayes and Polk Street and contacted two known individuals who have a history of sales of narcotics. K-9 Handler conducted an open-air sniff of the exterior of the vehicle and K9 Boss alerted to the drugs hidden in the car. Approximately 140 grams of crystal meth, 60 blue M30 fentanyl pills, small digital scale, and plastic baggies use for packaging purposes were found. Ubaldo Rosas Medina was arrested on multiple narcotic charges.

On July 27, 2023, CPD served a search warrant and arrested Noe Joel Benavides for several burglaries and thefts that had occurred at West Hills College, the Church of the Nazarene, and the City Water Treatment Plant.

# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Information Only: City of Coalinga Website Traffic Analytics  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Larry Miller, Public Works and Utilities Coordinator

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## **I. RECOMMENDATION:**

There is no staff recommendation. This item was requested as a Future Agenda Item by Councilman Vosburg.

## **II. BACKGROUND:**

The item requested was to review the website analytic information.

## **III. DISCUSSION:**

The city website is provided by Civic Plus. Site traffic analytics is handled by Good Analytics and is a very robust program. Annually Civic Plus provides a review of the site traffic analytics. For the year of 2022 the following information was provided.

### **Top Level Information**

Total Users: 217,109

Total Pageviews: 246,098

Average Time on Page: 1:28

### **Top Downloaded Documents – Total Downloads: 91,597**

1. SCADA Project Specifications: 1653
2. Coalinga 2015 UWMP: 796
3. Business License Application: 744
4. Application for Utility Services: 682
5. City Construction Standards: 678
6. Building Permit Application: 564

### **Top Search Terms – Total Unique Searches: 4,335**

1. Business License: 59
2. Municipal Code: 48
3. Christmas: 28
4. Jobs: 24
5. Utility Billing: 17
6. Inmate Search: 16

## **IV. ALTERNATIVES:**

None

**V. FISCAL IMPACT:**

None

**ATTACHMENTS:**

File Name	Description
 CoalingaWebsiteUsage.pdf	Coalinga Website Traffic Analytics



# Top Level Information

Review of 1/1/2022 – 12/31/2022

Population: 13,380

✓	Total Users	217,109
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✓	Total Pageviews	246,098
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✓	Average Time On Page	1:28
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## Top Visited Pages

1 [Pay Online](#)

16,305

2 [Utility Billing](#)

8,115

3 [Police](#)

3,510

4 [Staff Directory](#)

3,007

5 [Police Logs / Press Releases](#)

2,422

6 [Utility Billing](#)

2,348



# Top Downloaded Documents

Total Downloads: 91,597

1 [SCADA Project Specifications](#) 1,653

2 [DRAFT Coalinga 2015 UWMP \(Rev 1, September 2020\)](#) 796

3 [Business License Application \(PDF\)](#) 744

4 [Application for Utility Services\(PDF\)](#) 682

5 [City Construction Standards](#) 678

6 [Building Permit Application](#) 564



# Top Search Terms

Total Unique Searches: 4,335

1 Business License

59

4 Jobs

24

2 Municipal Code

48

5 Utility Billing

17

3 Christmas

28

6 Inmate Search

16



# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Consideration of Bid Award for Coalinga Dirt Alley Paving Phase II Project  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, Assistant City Manager

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## **I. RECOMMENDATION:**

It is recommended that the Coalinga City Council award a contract in the amount of \$664,909.00 to Terra West Construction, Inc., 1030 Gettysburg Avenue, Suite 107, Clovis, CA 93612 for the Coalinga Dirt Alley Paving Phase II Project. It is also recommended that a contingency of 5% (\$33,245.45) be included in the Council action to cover any unforeseen incidentals for a total authorization amount of \$698,154.45.

## **II. BACKGROUND:**

In December 2021, the Coalinga City Council directed staff to prepare engineering plans and specifications and authorize a call for bids for the Coalinga Dirt Alley Paving Phase II Project. The project will drastically reduce fugitive dust (PM10 and PM2.5 emissions) by paving seven existing dirt/gravel alley ways located within the City of Coalinga. Construction activities include construction surveying, clearing and grubbing, concrete removal and disposal, alley excavation and grading, forming and pouring of concrete valley gutter, curb and gutter, sidewalk, and alley approaches, placement of HMA pavement section, relocation of existing utility bollards, and adjustment of existing utility covers to finish grade.

## **III. DISCUSSION:**

City staff received and opened four bids for this project on August 22, 2023, at 2:00 p.m. Terra West Construction, Inc., was the apparent low bidder with a total bid proposal of \$664,909.00, the Engineer's Estimate was \$588,740.00. The entire bid summary is included as Attachment "A". Terra West Construction, Inc., has furnished the required bid bond. If the City Council decides to award the project to Terra West Construction, Inc., and the "Notice to Proceed" is issued, the contractor will have 60 working days to complete the work. The following is a tentative schedule:

Award of Contract:	September 7, 2023
Start of Construction:	September 25, 2023
Completion of Construction:	December 21, 2023

## **IV. ALTERNATIVES:**

The alternative to this council action would be to reject all bids. If all bids are rejected, the city would have to re-advertise or cancel the project. Staff believes that re-advertising the project will not result in lower bids.

## **V. FISCAL IMPACT:**

Total authorization request for this contract is \$664,909.00 with an additional 5% contingency of \$33,245.45 for a total of \$698,154.45. This project is funded by CMAQ (federal grant funds) in the amount of \$588,740.00 and TDA funds (local) of \$109,414.45. There will be no fiscal impact to the General Fund.

**ATTACHMENTS:**

File Name	Description
▢ Bid_Summary.pdf	Attachment "A" Bid Summary
▢ Bid_Results.pdf	Attachment "B" Bid Results
▢ COC_Alley_Paving_Project_Full_Scope_Jan2020.pdf	Alley's 38-44 Exhibit

ATTACHMENT "A" Bids 1-4

Base Bid Items					1 Terra West Construction		2 CVA Construction		3 Harris Dev/HBC Enterprises		4 Amerian Paving	
Item	Description	Unit	Qty.	Engineer's Est.	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$ 42,000.00	\$ 64,000.00	\$ 64,000.00	\$ 24,196.00	\$ 24,196.00	\$ 38,087.55	\$ 38,087.55	\$ 170,000.00	\$ 170,000.00
2	WORKER SAFETY	LS	1	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,051.65	\$ 1,051.65	\$ 1.00	\$ 1.00
3	TRAFFIC CONTROL	LS	1	\$ 12,500.00	\$ 10,000.00	\$ 10,000.00	\$ 13,700.00	\$ 13,700.00	\$ 27,801.50	\$ 27,801.50	\$ 15,000.00	\$ 15,000.00
4	DUST CONTROL	LS	1	\$ 3,535.00	\$ 7,000.00	\$ 7,000.00	\$ 1,000.00	\$ 1,000.00	\$ 7,501.00	\$ 7,501.00	\$ 100.00	\$ 100.00
5	CONSTRUCTION SURVEYING	LS	1	\$ 12,000.00	\$ 12,000.000	\$ 12,000.00	\$ 13,540.00	\$ 13,540.00	\$ 14,040.00	\$ 14,040.00	\$ 11,000.00	\$ 11,000.00
6	CONCRETE / PAVEMENT REMOVAL AND DISPOSAL	CY	72	\$ 18,000.00	\$ 300.000	\$ 21,600.00	\$ 348.00	\$ 25,056.00	\$ 314.10	\$ 22,615.20	\$ 162.00	\$ 11,664.00
7	CLEARING AND GRUBBING	LS	1	\$ 12,500.00	\$ 56,000.000	\$ 56,000.00	\$ 74,510.00	\$ 74,510.00	\$ 84,207.05	\$ 84,207.05	\$ 75,000.00	\$ 75,000.00
8	ALLEY EXCAVATION AND GRADING	CY	1,254	\$ 50,160.00	\$ 84.000	\$ 105,336.00	\$ 64.00	\$ 80,256.00	\$ 78.85	\$ 98,882.50	\$ 98.00	\$ 122,892.00
9	HOT MIX ASPHALT TYPE A (HMA-A)	TON	812	\$ 113,680.00	\$ 135.000	\$ 109,620.00	\$ 198.00	\$ 160,776.00	\$ 223.52	\$ 181,500.00	\$ 268.00	\$ 217,616.00
10	AGGREGATE BASE CLASS II	TON	1610	\$ 64,400.00	\$ 55.000	\$ 88,550.00	\$ 65.00	\$ 104,650.00	\$ 111.67	\$ 179,788.35	\$ 79.00	\$ 127,190.00
11	CONCRETE 6" CURB AND GUTTER	LF	338	\$ 16,900.00	\$ 63.000	\$ 21,294.00	\$ 73.00	\$ 24,674.00	\$ 76.61	\$ 25,894.35	\$ 62.00	\$ 20,956.00
12	CONCRETE SIDEWALK	SF	716	\$ 10,740.00	\$ 20.000	\$ 14,320.00	\$ 24.50	\$ 17,542.00	\$ 11.85	\$ 8,486.60	\$ 17.00	\$ 12,172.00
13	CONCRETE VALLEY GUTTER	SF	7250	\$ 145,000.00	\$ 12.000	\$ 87,000.00	\$ 9.50	\$ 68,875.00	\$ 18.79	\$ 136,243.60	\$ 18.00	\$ 130,500.00
14	CONCRETE DRIVEWAY APPROACH	SF	2143	\$ 53,575.00	\$ 23.000	\$ 49,289.00	\$ 25.00	\$ 53,575.00	\$ 11.77	\$ 25,231.30	\$ 24.00	\$ 51,432.00
15	ADJUST EXISTING WATER VALVE / METER BOX	EA	25	\$ 25,000.00	\$ 500.000	\$ 12,500.00	\$ 1,450.00	\$ 36,250.00	\$ 93.91	\$ 2,347.65	\$ 1,100.00	\$ 27,500.00
16	ADJUST EXISTING GAS VALVE	EA	3	\$ 3,000.00	\$ 1,000.000	\$ 3,000.00	\$ 1,800.00	\$ 5,400.00	\$ 267.30	\$ 801.90	\$ 2,800.00	\$ 8,400.00
17	ADJUST EXISTING SEWER MANHOLE	EA	3	\$ 3,750.00	\$ 800.000	\$ 2,400.00	\$ 2,000.00	\$ 6,000.00	\$ 1,506.60	\$ 4,519.80	\$ 2,100.00	\$ 6,300.00
Base Bid Summary				\$ 588,740.00		\$ 664,909.00		\$ 711,000.00		\$ 859,000.00		\$ 1,007,723.00

**Bid Results****City of Coalinga****Coalinga Dirt Alley Paving Phase II****Project No. CML-5146(029) / #2860 / #3039CM****CITY OF COALINGA***The Sunny Side of the Valley***Bid Date: August 22, 2023****2:00 PM, Tri City Engineering**

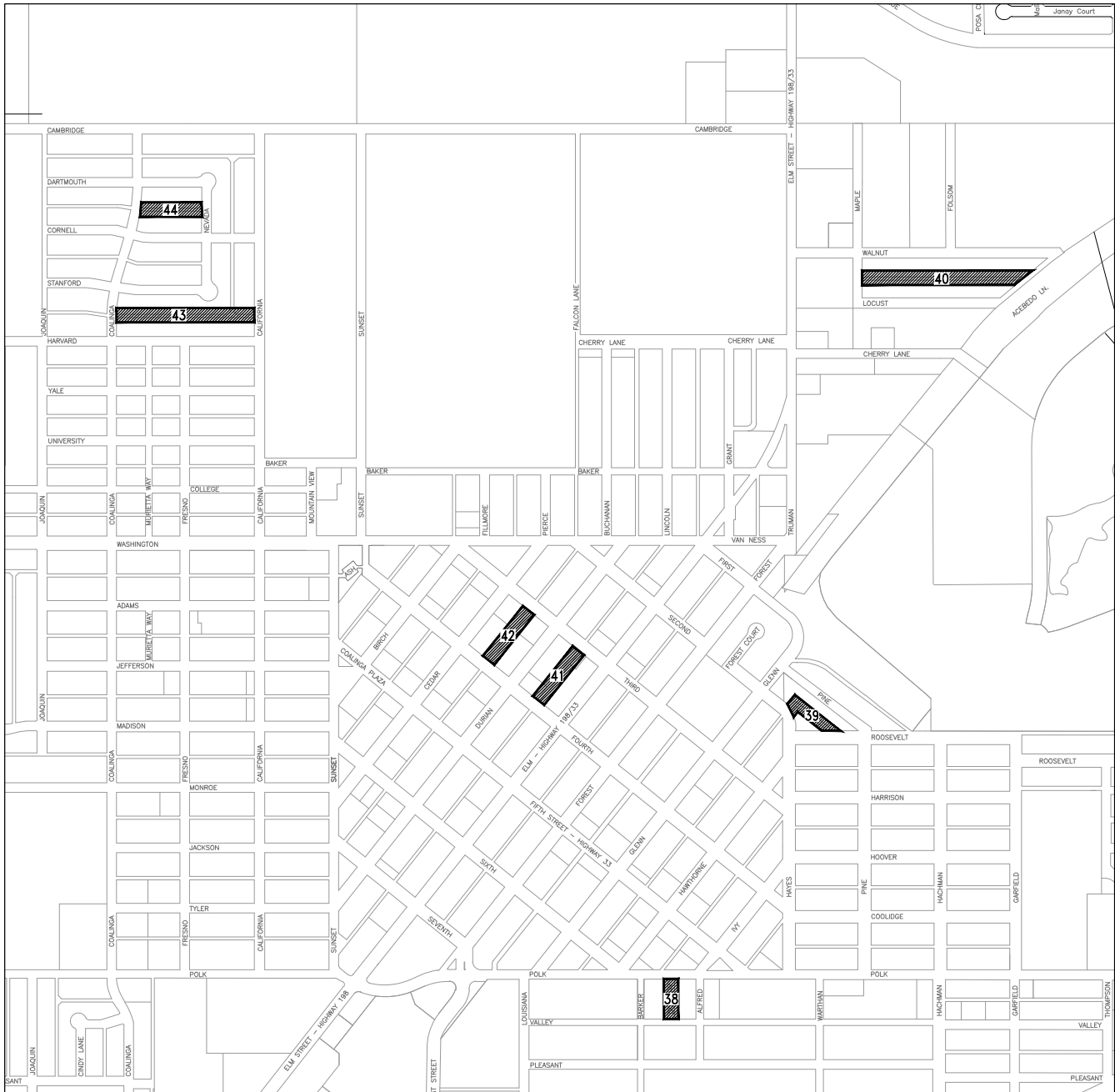
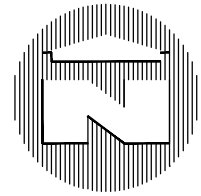
	Bidder	Base Bid
1	Terra West Construction, Inc.	\$664,909.00
2	Central Valley Asphalt	\$711,000.00
3	Harris Development, HBC Enterprises	\$859,000.00
4	American Paving Company	\$1,007,723.00
5		
6		
7		

**Sub List**

Tri City Engineering  
 4630 W. Jennifer Ave., #101  
 Fresno, CA 93722-5415  
 Tel: 559.447.9075  
 Fax: 559.447-9074  
 info@tricityengineering.com

City of Coalinga  
 155 W. Durian Ave  
 Coalinga, CA 93210  
 Tel (559) 935-1533  
 Fax (559) 935-1184

# CITY OF COALINGA ALLEY PAVING PROJECT



**Tri City Engineering, Inc.**  
Engineers Surveyors

4630 W. Jennifer Ave. #101  
Fresno, CA 93722-6415  
PH: 559-447-9075  
FAX 559-447-9074  
[www.TriCityEngineering.com](http://www.TriCityEngineering.com)

DATE	APPRVD.	REVISION
△	_____	_____
△	_____	_____
△	_____	_____
△	_____	_____
△	_____	_____

Scale: N.T.S.  
Date: 2020.Jan.21  
Drwn: CM  
Chckd: DJ  
JN#: 2834

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Authorize the Police Department to Lease Two New Patrol Vehicles Through the Enterprise Lease Program  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Young, Police Commander

---

**I. RECOMMENDATION:**

Police Chief is requesting authorization to lease two new patrol vehicles through the Cities Enterprise Vehicle Lease Program.

**II. BACKGROUND:**

The Police Department is in need of replacement patrol vehicles, as many of them are constantly having mechanical issues that need immediate repair. Many of the patrol vehicles range from 2012 to 2015 models, and are having suspension and drivetrain issues. These issues make the vehicles unsafe to drive for patrol purposes until they are repaired, which in turn, is rapidly depleting the Police Department's vehicle maintenance budget.

**III. DISCUSSION:**

The City has entered into a contract with Enterprise Fleet Management to help manage the Cities vehicle fleet. Through this program, the vehicles are leased for a minimum of a two-year period, to help keep the fleet rotating in hopes to avoid inevitable maintenance and upkeep costs. This fiscal year, the Police Department has spent about \$10,000 in vehicle maintenance and repairs.

Part of the Enterprise Fleet Management program includes upfitting the vehicles so they are ready to put to use upon delivery to the City. The Police Department has been using Cook's Communications in Fresno to upfit its fleet. Enterprise Fleet Management is able to work with them and include their cost into the monthly lease.

The Police Department has received a quote for two 2023 Dodge Durangos, as they are the only police vehicles readily available. The cost for each Durango is \$40,586, plus another \$20,260.52 for upfitting with emergency equipment. The total leased amount would be \$61,931.52, making the monthly payments about \$1,209.64. After two years, the monthly payment will be reduced based off the reduced Blue Book value if the vehicle is not exchanged for a new one through Enterprise Fleet Management.

**IV. ALTERNATIVES:**

Do not authorize the lease at which time the Police Department will continue to pay to have the existing fleet vehicles repaired when required.

**V. FISCAL IMPACT:**

The cost per vehicle is about \$40,586, plus another \$20,260.52 in required emergency equipment upfitting, for a total of about \$61,931.52. This puts the monthly lease payments at about \$1,209.64 per vehicle, or about \$2,419.28 per month, or \$29,031.36 annually, for the two new Durangos.

As part of the Enterprise Fleet Management program, current fleet vehicles are turned in and sold through Enterprise. That money is applied to the City's contract, which will lower the monthly payments.

This is an unbudgeted item but will have no impact on the General Fund. The cost of the lease will be paid through the Police Departments COPS Grant.

**ATTACHMENTS:**

File Name	Description
<input type="checkbox"/> Q7384433_-_Durango_Patrol_Unit_-_Coalinga_PD.pdf	Vehicle Quote 1
<input type="checkbox"/> Q7384440_-_Durango_Patrol_Unit_-_Coalinga_PD.pdf	Vehicle Quote 2
<input type="checkbox"/> Cooks_Estimate-_Coalinga_PD_23_Durango_Patrol.pdf	Upfit Quote

**Prepared For:** City of Coalinga  
Brewer, Sean  
**Unit #** 278Q3Z  
**Year** 2023 **Make** Dodge **Model** Durango  
**Series** SXT 4dr 4x2

**Date** 08/29/2023  
**AE/AM** BTS/RMB

**Vehicle Order Type** In-Stock **Term** 48 **State** CA **Customer#** 598188

\$ 61,931.52	Capitalized Price of Vehicle <sup>1</sup>
\$ 0.00 *	Sales Tax <u>0.0000%</u> <b>State</b> <u>CA</u>
\$ 849.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 365.00	Other: (See Page 2)
\$ 10,000.00 *	Capitalized Price Reduction
\$ 897.50 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive ( Taxable Incentive Total : \$0.00 )

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

## Order Information

**Driver Name** To be Assigned at Delivery  
**Exterior Color** (0 P) DB Black Clearcoat  
**Interior Color** (0 I) Black w/Cloth Bucket Seats w/Shift Inse  
**Lic. Plate Type** Exempt  
**GVWR** 0

\$ 52,296.52	Total Capitalized Amount (Delivered Price)
\$ 784.45	Depreciation Reserve @ <u>1.5000%</u>
\$ 325.57	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) <sup>2</sup>
<b>\$ 1,110.02</b>	<b>Total Monthly Rental Excluding Additional Services</b>

## Additional Fleet Management

Master Policy Enrollment Fees  
Commercial Automobile Liability Enrollment  
Liability Limit \$0.00

\$ 0.00	Physical Damage Management	Comp/Coll Deductible	<u>0 / 0</u>
\$ 0.00	Full Maintenance Program <sup>3</sup> Contract Miles <u>0</u>	OverMileage Charge	<u>\$ 0.00</u> Per Mile
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>	# Tires <u>0</u>	Loaner Vehicle Not Included

## Additional Services SubTotal

\$ 99.62 Sales Tax 8.9750% **State** CA

## Total Monthly Rental Including Additional Services

\$ 14,642.92	Reduced Book Value at <u>48</u> Months
\$ 400.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000  
(Current market and vehicle conditions may also affect value of vehicle)  
(Quote is Subject to Customer's Credit Approval)

## Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

## ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

**LESSEE** City of Coalinga

**BY** \_\_\_\_\_ **TITLE** \_\_\_\_\_

**DATE** \_\_\_\_\_

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

<sup>1</sup> Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

<sup>2</sup> Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

<sup>3</sup> The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Custom Equipment - Q#13931 (AME Quote: 13931)	C	\$ 20,260.52
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 20,260.52
Aftermarket Equipment Total		\$ 20,260.52

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 140.00
Pricing Plan Delivery Charge	C	\$ 225.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 365.00
Other Charges Total		\$ 365.00

VEHICLE INFORMATION:

2023 Dodge Durango SXT 4dr 4x2 - US

Series ID: WDDL75

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$39,095	\$40,140.00
Total Options	\$-104.00	\$1,495.00
Destination Charge	\$1,595.00	\$1,595.00
<b>Total Price</b>	<b>\$40,586.00</b>	<b>\$43,230.00</b>

SELECTED COLOR:

Exterior: PXJ-(0 P) DB Black Clearcoat

Interior: X9-(0 I) Black w/Cloth Bucket Seats w/Shift Insert

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
2BJ	Quick Order Package 2BJ SXT Launch Edition (DISC)	\$1,346.00	\$1,495.00
APA	Monotone Paint Application	STD	STD
C5	Cloth Bucket Seats w/Shift Insert	STD	STD
DFT	Transmission: 8-Speed Automatic (850RE)	STD	STD
DLR	Dealer Stock	\$-1,450.00	\$0.00
DML	3.27 Rear Axle Ratio	STD	STD
ERC	Engine: 3.6L V6 24V VVT UPG I w/ESS	STD	STD
LSU	Full Speed Forward Collision Warning Plus	Included	Included
NAS	50 State Emissions	NC	NC
NH3	Adaptive Cruise Control w/Stop	Included	Included
NMC	Heavy Duty Engine Cooling	Included	Included
PXJ_02	(0 P) DB Black Clearcoat	NC	NC
TFB	Tires: 265/60R18 BSW AS LRR	STD	STD
UAM	Radio: Uconnect 4 w/8.4" Display	STD	STD
WP1	Wheels: 18" x 8.0" Painted Aluminum	STD	STD
X9_01	(0 I) Black w/Cloth Bucket Seats w/Shift Insert	NC	NC
XF2	7 & 4 Pin Wiring Harness	Included	Included
XFH	Class IV Receiver Hitch	Included	Included
XH3	ParkSense Rear Park Assist w/Stop	Included	Included
XHC	Trailer Brake Control	Included	Included
Z1K	GVWR: 6,500 lbs	STD	STD

## **CONFIGURED FEATURES:**

### Body Exterior Features:

Number Of Doors: 4  
Rear Cargo Door Type: liftgate  
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors  
Spoiler: rear lip spoiler  
Door Handles: body-coloured  
Front And Rear Bumpers: body-coloured front and rear bumpers with coloured rub strip  
Rear Step Bumper: rear step bumper  
Body Material: galvanized steel/aluminum body material  
Roof Rack: yes  
Roof Load: roof rack load 150 lbs.  
: class IV trailering with harness, hitch, brake controller  
Grille: coloured w/chrome surround grille  
Exhaust Tip: chrome tip exhaust

### Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning  
Air Filter: air filter  
Rear Air Conditioning: rear air conditioning with separate controls  
Console Ducts: console ducts  
Cruise Control: cruise control with steering wheel controls, Adaptive Cruise Control w/Stop distance pacing  
Power Windows: power windows with driver and passenger 1-touch down  
1/4 Vent Rear Windows: power rearmost windows  
Remote Keyless Entry: keyfob (all doors) remote keyless entry  
Illuminated Entry: illuminated entry  
Integrated Key Remote: integrated key/remote  
Auto Locking: auto-locking doors  
Passive Entry: proximity key  
Valet Key: valet function  
Trunk FOB Controls: keyfob trunk/hatch/door release  
Window FOB Controls: remote window controls  
Steering Wheel: steering wheel with manual tilting, manual telescoping  
Day-Night Rearview Mirror: day-night rearview mirror  
Auto-dimming Rearview Mirror: auto-dimming rearview mirror  
Driver and Passenger Vanity Mirror: driver and passenger-side visor mirrors  
Front Cupholder: front and rear cupholders  
Floor Console: full floor console with covered box  
Overhead Console: mini overhead console with storage  
Glove Box: illuminated locking glove box  
Driver Door Bin: driver and passenger door bins  
Rear Door Bins: rear door bins  
Seatback Storage Pockets: 2 seatback storage pockets  
Driver Footrest: driver's footrest  
Retained Accessory Power: retained accessory power  
Power Accessory Outlet: 3 12V DC power outlets

### Entertainment Features:

radio: SiriusXM AM/FM/Satellite with seek-scan  
Radio Data System: radio data system  
Voice Activated Radio: voice activated radio  
Speed Sensitive Volume: speed-sensitive volume  
Steering Wheel Radio Controls: steering-wheel mounted audio controls  
Speakers: 6 speakers  
1st Row LCD: 2 1st row LCD monitor  
Wireless Connectivity: wireless phone connectivity  
Antenna: integrated roof antenna

### Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off projector beam LED low/high beam headlamps

Front Wipers: variable intermittent speed-sensitive wipers wipers  
Rear Window wiper: fixed interval rear window wiper  
Rear Window Defroster: rear window defroster  
Tinted Windows: deep-tinted windows  
Dome Light: dome light with fade  
Front Reading Lights: front and rear reading lights  
Door Curb/Courtesy Lights: 2 door curb/courtesy lights  
Variable IP Lighting: variable instrument panel lighting  
Display Type: digital/analog appearance  
Tachometer: tachometer  
Voltmeter: voltmeter  
Compass: compass  
Exterior Temp: outside-temperature display  
Low Tire Pressure Warning: tire specific low-tire-pressure warning  
Park Distance Control: ParkSense with Stop rear parking sensors  
Trip Computer: trip computer  
Trip Odometer: trip odometer  
Blind Spot Sensor: blind spot  
Forward Collision Alert: forward collision  
Oil Pressure Gauge: oil pressure gauge  
Water Temp Gauge: water temp. gauge  
Oil Temp Gauge: oil temperature gauge  
Transmission Oil Temp Gauge: transmission oil temp. gauge  
Clock: in-radio display clock  
Systems Monitor: driver information centre  
Check Control: redundant digital speedometer  
Rear Vision Camera: rear vision camera  
Oil Pressure Warning: oil-pressure warning  
Water Temp Warning: water-temp. warning  
Battery Warning: battery warning  
Lights On Warning: lights-on warning  
Low Fuel Warning: low-fuel warning  
Low Washer Fluid Warning: low-washer-fluid warning  
Bulb Failure Warning: bulb-failure warning  
Door Ajar Warning: door-ajar warning  
Trunk Ajar Warning: trunk-ajar warning  
Brake Fluid Warning: brake-fluid warning  
Turn Signal On Warning: turn-signal-on warning  
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

#### Safety And Security:

ABS four-wheel ABS brakes  
Number of ABS Channels: 4 ABS channels  
Brake Assistance: brake assist  
Brake Type: four-wheel disc brakes  
Vented Disc Brakes: front and rear ventilated disc brakes  
Daytime Running Lights: daytime running lights  
Spare Tire Type: compact spare tire  
Spare Tire Mount: underbody mounted spare tire w/crankdown  
Driver Front Impact Airbag: driver and passenger front-impact airbags  
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags  
Overhead Airbag: curtain 1st, 2nd and 3rd row overhead airbag  
Knee Airbag: knee airbag  
Occupancy Sensor: front passenger airbag occupancy sensor  
Height Adjustable Seatbelts: height adjustable front seatbelts  
Seatbelt Pretensioners: front seatbelt pre-tensioners  
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt  
Side Impact Bars: side-impact bars  
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights  
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks

Rear Child Safety Locks: rear child safety locks  
Ignition Disable: Sentry Key immobilizer  
Panic Alarm: panic alarm  
Electronic Stability: electronic stability stability control with anti-roll  
Traction Control: ABS and driveline traction control  
Front and Rear Headrests: manual adjustable front head restraints with tilt  
AntiWhiplashFrontHeadrests: anti-whiplash front head restraints  
Rear Headrest Control: 3 rear head restraints  
Break Resistant Glass: break resistant glass

Seats And Trim:

Seating Capacity max. seating capacity of 5  
Front Bucket Seats: front bucket seats  
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments  
Reclining Driver Seat: power reclining driver and manual reclining passenger seats  
Driver Lumbar: power 4-way driver and passenger lumbar support  
Driver Height Adjustment: power height-adjustable driver and passenger seats  
Driver Fore/Aft: power driver and passenger fore/aft adjustment  
Driver Cushion Tilt: power driver and passenger cushion tilt  
Fold Flat Passenger Seat: fold flat passenger seat  
Front Centre Armrest Storage: front centre armrest with storage  
Rear Seat Type: rear 60-40 split-bench seat  
Rear Folding Position: rear seat fold-forward seatback  
Rear Seat Armrest: rear seat centre armrest  
Leather Upholstery: cloth front and rear seat upholstery  
Headliner Material: full cloth headliner  
Floor Covering: full carpet floor covering  
Dashboard Console Insert, Door Panel Insert Combination: leatherette/metal-look instrument panel insert, door panel insert, console insert  
Shift Knob Trim: urethane shift knob  
LeatherSteeringWheel: leather/metal-look steering wheel  
Floor Mats: carpet front and rear floor mats  
Interior Accents: metal-look interior accents  
Cargo Space Trim: carpet cargo space  
Trunk Lid: plastic trunk lid/rear cargo door  
Cargo Tie Downs: cargo tie-downs  
Cargo Light: cargo light  
Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 293-hp, 3.6-liter V-6 (regular gas)

Standard Transmission:

Transmission 8-speed automatic w/ OD and auto-manual

**Prepared For:** City of Coalinga  
Brewer, Sean  
**Unit #** 278Q43  
**Year** 2023 **Make** Dodge **Model** Durango  
**Series** SXT 4dr 4x2

**Date** 08/29/2023  
**AE/AM** BTS/RMB

**Vehicle Order Type** In-Stock **Term** 48 **State** CA **Customer#** 598188

\$ 61,931.52	Capitalized Price of Vehicle <sup>1</sup>
\$ 0.00 *	Sales Tax <u>0.0000%</u> <b>State</b> <u>CA</u>
\$ 849.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 365.00	Other: (See Page 2)
\$ 10,000.00 *	Capitalized Price Reduction
\$ 897.50 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive ( Taxable Incentive Total : \$0.00 )

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

## Order Information

**Driver Name** To Be Assigned at Delivery  
**Exterior Color** (0 P) DB Black Clearcoat  
**Interior Color** (0 I) Black w/Cloth Bucket Seats w/Shift Inse  
**Lic. Plate Type** Exempt  
**GVWR** 0

\$ 52,296.52	Total Capitalized Amount (Delivered Price)
\$ 784.45	Depreciation Reserve @ <u>1.5000%</u>
\$ 325.57	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) <sup>2</sup>
<b>\$ 1,110.02</b>	<b>Total Monthly Rental Excluding Additional Services</b>

## Additional Fleet Management

Master Policy Enrollment Fees  
Commercial Automobile Liability Enrollment  
Liability Limit \$0.00

\$ 0.00	Physical Damage Management	Comp/Coll Deductible	<u>0 / 0</u>
\$ 0.00	Full Maintenance Program <sup>3</sup> Contract Miles <u>0</u>	OverMileage Charge	<u>\$ 0.00</u> Per Mile
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>	# Tires <u>0</u>	Loaner Vehicle Not Included

## Additional Services SubTotal

\$ 99.62 Sales Tax 8.9750% **State** CA

## Total Monthly Rental Including Additional Services

\$ 14,642.92	Reduced Book Value at <u>48</u> Months
\$ 400.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000  
(Current market and vehicle conditions may also affect value of vehicle)  
(Quote is Subject to Customer's Credit Approval)

## Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

## ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

**LESSEE** City of Coalinga

**BY** \_\_\_\_\_ **TITLE**

**DATE**

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

<sup>1</sup> Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

<sup>2</sup> Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

<sup>3</sup> The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Custom Equipment - Q#13931 (AME Quote: 13931)	C	\$ 20,260.52
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 20,260.52
Aftermarket Equipment Total		\$ 20,260.52

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 140.00
Pricing Plan Delivery Charge	C	\$ 225.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 365.00
Other Charges Total		\$ 365.00

VEHICLE INFORMATION:

2023 Dodge Durango SXT 4dr 4x2 - US

Series ID: WDDL75

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$39,095	\$40,140.00
Total Options	\$-104.00	\$1,495.00
Destination Charge	\$1,595.00	\$1,595.00
<b>Total Price</b>	<b>\$40,586.00</b>	<b>\$43,230.00</b>

SELECTED COLOR:

Exterior:

PXJ-(0 P) DB Black Clearcoat

Interior:

X9-(0 I) Black w/Cloth Bucket Seats w/Shift Insert

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
2BJ	Quick Order Package 2BJ SXT Launch Edition (DISC)	\$1,346.00	\$1,495.00
APA	Monotone Paint Application	STD	STD
C5	Cloth Bucket Seats w/Shift Insert	STD	STD
DFT	Transmission: 8-Speed Automatic (850RE)	STD	STD
DLR	Dealer Stock	\$-1,450.00	\$0.00
DML	3.27 Rear Axle Ratio	STD	STD
ERC	Engine: 3.6L V6 24V VVT UPG I w/ESS	STD	STD
LSU	Full Speed Forward Collision Warning Plus	Included	Included
NAS	50 State Emissions	NC	NC
NH3	Adaptive Cruise Control w/Stop	Included	Included
NMC	Heavy Duty Engine Cooling	Included	Included
PXJ_02	(0 P) DB Black Clearcoat	NC	NC
TFB	Tires: 265/60R18 BSW AS LRR	STD	STD
UAM	Radio: Uconnect 4 w/8.4" Display	STD	STD
WP1	Wheels: 18" x 8.0" Painted Aluminum	STD	STD
X9_01	(0 I) Black w/Cloth Bucket Seats w/Shift Insert	NC	NC
XF2	7 & 4 Pin Wiring Harness	Included	Included
XFH	Class IV Receiver Hitch	Included	Included
XH3	ParkSense Rear Park Assist w/Stop	Included	Included
XHC	Trailer Brake Control	Included	Included
Z1K	GVWR: 6,500 lbs	STD	STD



## **CONFIGURED FEATURES:**

### Body Exterior Features:

Number Of Doors: 4  
Rear Cargo Door Type: liftgate  
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors  
Spoiler: rear lip spoiler  
Door Handles: body-coloured  
Front And Rear Bumpers: body-coloured front and rear bumpers with coloured rub strip  
Rear Step Bumper: rear step bumper  
Body Material: galvanized steel/aluminum body material  
Roof Rack: yes  
Roof Load: roof rack load 150 lbs.  
: class IV trailering with harness, hitch, brake controller  
Grille: coloured w/chrome surround grille  
Exhaust Tip: chrome tip exhaust

### Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning  
Air Filter: air filter  
Rear Air Conditioning: rear air conditioning with separate controls  
Console Ducts: console ducts  
Cruise Control: cruise control with steering wheel controls, Adaptive Cruise Control w/Stop distance pacing  
Power Windows: power windows with driver and passenger 1-touch down  
1/4 Vent Rear Windows: power rearmost windows  
Remote Keyless Entry: keyfob (all doors) remote keyless entry  
Illuminated Entry: illuminated entry  
Integrated Key Remote: integrated key/remote  
Auto Locking: auto-locking doors  
Passive Entry: proximity key  
Valet Key: valet function  
Trunk FOB Controls: keyfob trunk/hatch/door release  
Window FOB Controls: remote window controls  
Steering Wheel: steering wheel with manual tilting, manual telescoping  
Day-Night Rearview Mirror: day-night rearview mirror  
Auto-dimming Rearview Mirror: auto-dimming rearview mirror  
Driver and Passenger Vanity Mirror: driver and passenger-side visor mirrors  
Front Cupholder: front and rear cupholders  
Floor Console: full floor console with covered box  
Overhead Console: mini overhead console with storage  
Glove Box: illuminated locking glove box  
Driver Door Bin: driver and passenger door bins  
Rear Door Bins: rear door bins  
Seatback Storage Pockets: 2 seatback storage pockets  
Driver Footrest: driver's footrest  
Retained Accessory Power: retained accessory power  
Power Accessory Outlet: 3 12V DC power outlets

### Entertainment Features:

radio: SiriusXM AM/FM/Satellite with seek-scan  
Radio Data System: radio data system  
Voice Activated Radio: voice activated radio  
Speed Sensitive Volume: speed-sensitive volume  
Steering Wheel Radio Controls: steering-wheel mounted audio controls  
Speakers: 6 speakers  
1st Row LCD: 2 1st row LCD monitor  
Wireless Connectivity: wireless phone connectivity  
Antenna: integrated roof antenna

### Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off projector beam LED low/high beam headlamps

Front Wipers: variable intermittent speed-sensitive wipers wipers  
Rear Window wiper: fixed interval rear window wiper  
Rear Window Defroster: rear window defroster  
Tinted Windows: deep-tinted windows  
Dome Light: dome light with fade  
Front Reading Lights: front and rear reading lights  
Door Curb/Courtesy Lights: 2 door curb/courtesy lights  
Variable IP Lighting: variable instrument panel lighting  
Display Type: digital/analog appearance  
Tachometer: tachometer  
Voltmeter: voltmeter  
Compass: compass  
Exterior Temp: outside-temperature display  
Low Tire Pressure Warning: tire specific low-tire-pressure warning  
Park Distance Control: ParkSense with Stop rear parking sensors  
Trip Computer: trip computer  
Trip Odometer: trip odometer  
Blind Spot Sensor: blind spot  
Forward Collision Alert: forward collision  
Oil Pressure Gauge: oil pressure gauge  
Water Temp Gauge: water temp. gauge  
Oil Temp Gauge: oil temperature gauge  
Transmission Oil Temp Gauge: transmission oil temp. gauge  
Clock: in-radio display clock  
Systems Monitor: driver information centre  
Check Control: redundant digital speedometer  
Rear Vision Camera: rear vision camera  
Oil Pressure Warning: oil-pressure warning  
Water Temp Warning: water-temp. warning  
Battery Warning: battery warning  
Lights On Warning: lights-on warning  
Low Fuel Warning: low-fuel warning  
Low Washer Fluid Warning: low-washer-fluid warning  
Bulb Failure Warning: bulb-failure warning  
Door Ajar Warning: door-ajar warning  
Trunk Ajar Warning: trunk-ajar warning  
Brake Fluid Warning: brake-fluid warning  
Turn Signal On Warning: turn-signal-on warning  
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

#### Safety And Security:

ABS four-wheel ABS brakes  
Number of ABS Channels: 4 ABS channels  
Brake Assistance: brake assist  
Brake Type: four-wheel disc brakes  
Vented Disc Brakes: front and rear ventilated disc brakes  
Daytime Running Lights: daytime running lights  
Spare Tire Type: compact spare tire  
Spare Tire Mount: underbody mounted spare tire w/crankdown  
Driver Front Impact Airbag: driver and passenger front-impact airbags  
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags  
Overhead Airbag: curtain 1st, 2nd and 3rd row overhead airbag  
Knee Airbag: knee airbag  
Occupancy Sensor: front passenger airbag occupancy sensor  
Height Adjustable Seatbelts: height adjustable front seatbelts  
Seatbelt Pretensioners: front seatbelt pre-tensioners  
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt  
Side Impact Bars: side-impact bars  
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights  
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks

Rear Child Safety Locks: rear child safety locks  
Ignition Disable: Sentry Key immobilizer  
Panic Alarm: panic alarm  
Electronic Stability: electronic stability stability control with anti-roll  
Traction Control: ABS and driveline traction control  
Front and Rear Headrests: manual adjustable front head restraints with tilt  
AntiWhiplashFrontHeadrests: anti-whiplash front head restraints  
Rear Headrest Control: 3 rear head restraints  
Break Resistant Glass: break resistant glass

Seats And Trim:

Seating Capacity max. seating capacity of 5  
Front Bucket Seats: front bucket seats  
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments  
Reclining Driver Seat: power reclining driver and manual reclining passenger seats  
Driver Lumbar: power 4-way driver and passenger lumbar support  
Driver Height Adjustment: power height-adjustable driver and passenger seats  
Driver Fore/Aft: power driver and passenger fore/aft adjustment  
Driver Cushion Tilt: power driver and passenger cushion tilt  
Fold Flat Passenger Seat: fold flat passenger seat  
Front Centre Armrest Storage: front centre armrest with storage  
Rear Seat Type: rear 60-40 split-bench seat  
Rear Folding Position: rear seat fold-forward seatback  
Rear Seat Armrest: rear seat centre armrest  
Leather Upholstery: cloth front and rear seat upholstery  
Headliner Material: full cloth headliner  
Floor Covering: full carpet floor covering  
Dashboard Console Insert, Door Panel Insert Combination: leatherette/metal-look instrument panel insert, door panel insert, console insert  
Shift Knob Trim: urethane shift knob  
LeatherSteeringWheel: leather/metal-look steering wheel  
Floor Mats: carpet front and rear floor mats  
Interior Accents: metal-look interior accents  
Cargo Space Trim: carpet cargo space  
Trunk Lid: plastic trunk lid/rear cargo door  
Cargo Tie Downs: cargo tie-downs  
Cargo Light: cargo light  
Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 293-hp, 3.6-liter V-6 (regular gas)

Standard Transmission:

Transmission 8-speed automatic w/ OD and auto-manual



160 North Broadway  
Fresno, CA 93701-1592

# Estimate

Customer No.: COALINGAPD

Quote No.: 13931

Phone: (559) 233-8818

(559) 268-8506

Quote To: **Coalinga Police Department**

P O Box 378  
Attn: Accounts Payable  
Coalinga, CA 93210-0378

Phone: (559) 935-1531

Fax: (559) 935-1756

Ship To: **Coalinga Police Department**

P O Box 378  
Attn: Accounts Payable  
Coalinga, CA 93210-0378

Phone:

Email:

Date	Ship Via	F.O.B.	Terms	
08/28/23	Up-Fit Shop	Origin	Net 30	
Purchase Order Number	Sales Person			Expiration Date
	David Burchfield			09/27/23
Quantity Required	Item Number	Description	Unit Price	Amount

'23 DODGE DURANGO  
PATROL BUILD  
UNIT# TBD

\*\*FEDERAL SIGNAL\*\*  
\*\*PROMO PACKAGE\*\*  
\*\*\*\*\*

1	ALGT53J	Fed Sig 53" Allegiant Lightbar w/FS Join SPECIFY CONFIG Config: 1662501346 Front: Red/White and Blue/White Rear: Red/Amber and Blue/Amber Domes: RED CLEAR BLUE	1799.00	1799.00
1	HKB-DUR11	Fed Sig Hook Kit fits '11-'22 Dodge Durango	0.00	0.00
1	PF200S17B	Federal Signal Pathfinder 100W Siren Amp with 17 Button Remote Controller	1264.00	1264.00
1	OBD CABLE25-DGCAN	Fed Sig OBD Install Cable fits Dodge Charger	133.00	133.00
1	ES100C	Federal Signal 100 watt Siren Speaker	0.00	0.00
1	ESB-U	Universal Siren Bracket for ES100 Siren	0.00	0.00
1	EXPMOD24	Fed Sig Expansion Module 24 Channel  *****	250.00	250.00
2	MPSW6-RB	HEADLIGHT AND TAILLIGHT FLASHERS ARE NOT AVAILABLE ON SXT MODEL DURANGO  FS MPS Wide Angle Split Red/Blue includes side mirror & surface mount	160.00	320.00

Thank You



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Date	Ship Via	F.O.B.	Terms	
08/28/23	Up-Fit Shop	Origin	Net 30	
Purchase Order Number		Sales Person		Expiration Date
		David Burchfield		09/27/23
Quantity Required	Item Number	Description	Unit Price	Amount

## MOUNTED UNDER SIDE MIRRORS

### COMMUNICATIONS EQUIPMENT

1	NX-5700BK	Kenwood 50 watt, 1024CH 136-174MHz, RF Deck 3 Year Warranty	614.00	614.00
1	NX-5800BK	Kenwood 50 watt, 1024CH 450-520MHz, RF Deck 3 Year Warranty	614.00	614.00
2	KWD-5004MR	Kenwood License Key for Multiple RF Decks	0.00	0.00
2	KWD-5100CV	Kenwood P25 Conventional License Key	404.00	808.00
1	KWD-AE31K	Kenwood AES&DES Encryption Order L-5008 if Install Req.	536.00	536.00
1	L-5008	Kenwood Labor Code Install KWD-AE31K in NX-5000	65.00	65.00
1	5AFMM-MR	Kenwood NX5000 Dual Deck Single Head Dual Speaker Remote Mount Kit	1064.00	1064.00
1	MMSU-1	Magnetic Mic Conversion Kit	42.00	42.00
2	ROOF-FT-NITI	Stico Flexi-Whip Antenna 136mhz-1ghz. Includes coax.	94.00	188.00
2	RFU505ST	PL259 For RG58	5.00	10.00

### CONSOLE EQUIPMENT

1	CC-21DUR-0810	Troy 18" Console 8" Slope 10" Level fits '21+ Dodge Durango	601.00	601.00
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Thank You



160 North Broadway  
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Phone:

Email:

Date	Ship Via	F.O.B.	Terms	
08/28/23	Up-Fit Shop	Origin	Net 30	
Purchase Order Number		Sales Person		Expiration Date
		David Burchfield		09/27/23
Quantity Required	Item Number	Description	Unit Price	Amount
1	FP-PLATINUM	Troy 4" Face Plate for FS Pathfinder 17 Button Control Head	0.00	0.00
1	FP-KENKCH20R	Troy 3" Faceplate fits Kenwood NX5700/5800 KCH20R Control Head	0.00	0.00
1	FP-BLNK1	1" Blank Troy Face Plate	0.00	0.00
1	FP-BLNK2	2" Blank Troy Face Plate	0.00	0.00
1	FP-SGTRAY	Troy Sloped Floor 4" Accessory Tray	40.00	40.00
1	AC-INBHG	Troy 4" Dual Beverage Holder	51.00	51.00
1	CM-UMNT-SA-LED	Troy U-Mount Swing Arm	314.00	314.00
		CUSTOMER PROVIDED DOCKING STATION AND POWER SUPPLY		
		***MISC. HARDWARE***		
1	BK0802DUR21	Setina PB450L4 Push Bumper w/4 FedSig Micropulse Lights fits '21+ Dodge Duragno	1053.00	1053.00
1	GM-SGRF-MNT	Troy Dual Weapon Rack Adjustable. No Locks	282.00	282.00
1	SC-6	Santa Cruz Universal Gun Lock for Extra Large Weapons. Specify Key Type. Old p/n SC5-XL	190.00	190.00
1	SC-1	Gun lock for 870	117.00	117.00
1	TP-E-SF6-US-SS	Troy Straight-Frame SM Partition fits '18 Dodge Durango	916.00	916.00
1	PM-21DUR-BF	2021 Durango Bent-Frame Space-Maker partition	0.00	0.00

Thank You



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Phone:

Email:

Date	Ship Via	F.O.B.	Terms	
08/28/23	Up-Fit Shop	Origin	Net 30	
Purchase Order Number		Sales Person		Expiration Date
		David Burchfield		09/27/23
Quantity Required	Item Number	Description	Unit Price	Amount
		mounting kit, 100% seal slide, extra seat-back recline, no holes drilled design		
1	KP-SM-DURBF-SS	Troy Kick Panel for Straight Frame SM Partition fits '18 Dodge Durango	191.00	191.00
1	AC-DUR18-SET	Troy Window Barriers fits '18+ Dodge Durango	254.00	254.00
1	TP-21DUR-RL	2021+ Durango rear partition with all-polycarbonate window, square-hole walls	636.00	636.00
1	G5021UT-V	ProGard Weapon Rack 870 w/ Pistol Grip & Side Saddle	354.00	354.00
1	AC-DUR18-HATCH	2018-21+ Durango SSV hatch window screen; Square-hole punched	152.00	152.00
		MISC INSTALLATION PARTS		
1	7615B-BSS	Blue Seas Solenoid/Timer. 120amp 12vdc	123.00	123.00
1	5029B-BSS	12 Circuit Water Resistant Fuse Block w/Cover	42.00	42.00
1	5029 FPI MNT BRKT	Mounting Bracket for 5029 Fuse Block. Fits '13 FPI Utility	50.00	50.00
1	7189B-BSS	Bussman 150amp Resettable Circuit Breaker	47.00	47.00
2	5080	Relay	14.00	28.00
1	NUS-2X	Nu-Tech Roof Entry Port	25.00	25.00
1	NONSTOCK	Non-Stock Inventory	100.00	100.00
		EQUIPMENT MOUNTING PLATES		

Thank You



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Phone:

Email:

Date	Ship Via	F.O.B.	Terms	
08/28/23	Up-Fit Shop	Origin	Net 30	
Purchase Order Number	Sales Person			Expiration Date
	David Burchfield			09/27/23
Quantity Required	Item Number	Description	Unit Price	Amount

1	MATERIALSFEE3	Installation Material Bundle	350.00	350.00
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33.000	LAISREG	Shop Installation	150.00	4950.00
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23 DODGE DURANGO PATROL  
UNIT# TBD  
VIN#  
LIC#  
MILEAGE:  
TECH:

Subtotal	18573.00
Freight charges	550.00
Sales tax @ 8.35000%	1137.52

Total	20260.52
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We appreciate your continued patronage

Thank You



# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Authorize Assistant City Manager to Execute a Task Order with Blais & Associates to Provide Grant Management Support Services for City's AMI and Turf Replacement Program Grant Award under the Urban Drought Relief Grant Program

**Meeting Date:** Thursday, September 7, 2023

**From:** Marissa Trejo, City Manager

**Prepared by:** Sean Brewer, Assistant City Manager

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## **I. RECOMMENDATION:**

City Council Authorizing the Assistant City Manager to Execute a Task Order with Blais & Associates to Provide Grant Management Support Services for the City's AMI and Turf Replacement Program Grant Award under the Urban Drought Relief Grant Program.

## **II. BACKGROUND:**

On June 9, 2023, the City received a letter Informing the City that the following projects, filed by City of Coalinga, have been awarded \$4,522,336 by the Department of Water Resources (DWR) for the Urban Community Drought Relief Grant Program:

- \$1,473,813 was awarded to the Coalinga Turf Replacement Rebate Program
- \$2,968,523 was awarded to the City of Coalinga Advanced Metering Infrastructure Project; and
- \$80,000 was awarded for Grant Administration

Projects of these magnitude require a lot of attention when it comes to grant management, so staff is requesting using its grant consultants for this effort to ensure the City remains in compliance with the executed standard agreement between the City and the State of California. These expenses will be fully reimbursable through the grant as the City was awarded \$80,000 in grant administration.

## **III. DISCUSSION:**

The City of Coalinga is currently under contract with Blais & Associates (B&A) to provide grant writing and on-call grant consulting research and development services. When the City of Coalinga solicited consultants for these services in 2019, it included providing qualifications related to providing assistance with on-going management of grant awards such as project set-up, quarterly/annual reporting, labor compliance, payment requests, etc if needed in the future. Most of the projects that have been awarded since working with Blais & Associates have been related to streets and roads which the City Engineer is highly capable of handling however this project is a little more in depth and outside the scope of our typical infrastructure projects and requires a lot more attention as it relates to quarterly reports, progress payment requests, invoice collection and various other requirements under the standard agreement with the state.

B&A has provided a task order under their existing contract to provide grant management services to the City related to the DWR urban drought relief grant award. A copy of the quote is attached to this report for the

Council's consideration which includes a detailed scope of work.

#### **IV. ALTERNATIVES:**

Do not authorize the Assistant City to execute grant management quote - staff does not recommend.

#### **V. FISCAL IMPACT:**

The total amount for this service is \$79,938.00 and will be fully reimbursable through the grant award. There will be no impact to the general fund.

#### **ATTACHMENTS:**

File Name	Description
 GM_Q_Coalinga_DWR_Turf_080723.pdf	B&A Grant Management Quote DWR

Quote Prepared By:  
Janet M. Musolf  
330-301-3184  
jmusolf@blaisassoc.com

www.blaisassoc.com

## Grant Management Quote

<b>Client Name</b>	<b>City of Coalinga</b>
<b>Client Contact(s)</b>	Sean Brewer, <i>Assistant City Manager</i>
<b>Grant Program / Funding Agency</b>	<b>California Department of Water Resources Urban Community Drought Relief Grant</b>
<b>Project Name</b>	<b>City of Coalinga: Turf Replacement Rebate Program and Advanced Metering Infrastructure Program</b>
<b>Date Prepared</b>	August 9, 2023
<b>Grant Award Amount</b>	\$4,522,336
<b>Other Funds (in-kind and cash match)</b>	\$98,159
<b>Grant Management Cost</b>	\$79,938
<b>Performance Period for B&amp;A Grant Management Services</b>	August 2023 through February 2027 (43 months)
<b>Performance Period of Grant</b>	July 1, 2022 through March 31, 2026
<b>Grant Agreement No.</b>	(Draft: 46000XXXXX)

Activity	
<b>File Maintenance, Organization, Retention, Grant Management Software (BGAPS).</b> Includes: 1) Review of grant application, post-award documents, and other pertinent information related to grant award. 2) Review of Grant Agreement to understand compliance requirements and required project deliverable deadlines. 3) Maintaining files and documentation to withstand a federal, state, and/or Single Audit. 4) Maintaining grant, grant compliance, and document project schedule and scope of work using the Blais Grant and Project Management Solutions system (proprietary software system that can be shared with Client for viewing, reports, filing data, and documenting call and email notes, etc.). 5) Updating and maintaining BGAPS throughout the life of the project. 6) Includes a one-time set up fee to input all data into BGAPS which will maintain the grant and project in a Cloud-based sharing software system that the Client can view for the life of the project and throughout the required retention period.	
<b>General Grant and Project Management.</b> 1) Interim check-in calls to assess project progress, answer questions, liaison with funding agency, as needed. 2) Assistance to client to ensure grant compliance/regulatory requirements are followed. 3) Budget and scope amendments, troubleshooting, and attending to any unexpected issues regarding grant and project management.	
<b>Financial Reports, Quarterly Performance Reports, Project Completion Reports, and Grant Completion Report.</b> 1) Collect backup and support documentation to complete Financial Reports and Quarterly Performance Reports (submit as draft first and then as final). 2) Complete funding drawdown requests in GRanTS portal. 3) Assist client with development and submission of Project Completion Reports (submit as draft first and then as final). A Completion Report is due for each component of the Project and must contain an Executive Summary, Reports and/or Products, Cost & Disposition of Funds, and any other pertinent additional information. This grant contains two projects. 4) Assist client with development and submission of Grant Completion Report (submit as draft first and then as final).	
<div style="text-align: right;"><b>SUBTOTAL</b></div>	
\$79,938	

Direct Costs (charged at cost, no mark-up)	
None.	\$0
<div style="text-align: right;"><b>SUBTOTAL</b></div>	
\$0	

<div style="text-align: right;"><b>GRAND TOTAL</b></div>	
\$79,938	

Quote Prepared By:  
Janet M. Musolf  
330-301-3184  
jmusolf@blaisassoc.com

**Notes and Assumptions**

- |   |
|---|
| 1) To best serve you, B&A has reserved staff time for this project until the response date requested in the transmittal e-mail.   |
| 2) This quote is for 43 months of grant management services to help Client with the set-up of files, organization, grant compliance, and project management as it relates to schedule and budget. If services are needed beyond 43 months of service a grant management change order will be requested from the Client for review and approval. |
| 3) Project management is the responsibility of the Client. B&A will help ensure compliance with grant/awarding agency rules and regulations but completion of the grant-funded project is the responsibility of the Client.   |

*Please note that this quote is fixed fee for service based on current conditions and understandings. Many factors may change during the development of a project, including Client requests, that may increase the amount of work required to successfully perform services. During the course of work, if there is a material change in scope, B&A will notify the point of contact and mutually agree to a change order or discuss alternatives.*

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**Signature Approving Costs and Authorizing Notice to Proceed**

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**Date**

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**Printed Name**

# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Approve Amended Agreement for Consulting Services between City of Coalinga and Interstate Gas Services, Inc. for Utility-Related Consulting Services  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, Assistant City Manager

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## I. RECOMMENDATION:

The City Manager recommends approving the amended Agreement for Consulting Services between the City of Coalinga and Interstate Consulting Services, Inc. (also IGS or IGService) for the purpose of providing utility-related consulting services.

## II. BACKGROUND:

IGServices has had a long history with the City of Coalinga providing services related to several aspects of the City's enterprise fund activities. These include coordination with USBR on water supply issues and assistance in transactions, gas/water and sewer rate setting, natural gas procurement and management, preparing bond disclosure reports, supporting staff on capital projects, and they play various other supporting roles on projects undertaken by the City. IGS is looked at as an extension of staff in many occasions which is extremely valuable when staffing is limited and the expertise of his is needed.

## III. DISCUSSION:

IGServices is requesting an increase in the effective billing rate from \$185.00 to \$215.00 per hour. The \$185.00 billing rate has been in effect since 2018 without any increases in the rate since then. Mr. Bergmann has included a letter requesting the increase for the councils review.

## IV. ALTERNATIVES:

Do not approve the proposed contract and direct staff to seek proposals - staff does not recommend.

## V. FISCAL IMPACT:

The contract raises the hourly rate from \$185 to \$215. The fiscal impact will vary based on the number of hours billed. This does not impact the General Fund.

### ATTACHMENTS:

File Name	Description
2023_IGS_Contract_Partial_Execute.pdf	IGS Updated Contract

## AGREEMENT FOR CONSULTING SERVICES

This agreement sets forth the agreement and understanding between City of Coalinga (Coalinga) and Interstate Gas Services, Inc. (dba IGS or IGService) for the purpose of IGS providing utility-related consulting services to Coalinga.

### SCOPE:

The ongoing scope of services is summarized below by enterprise fund.

#### Natural Gas Enterprise

- Monthly gas procurement coordination with Shell Trading
- Summer season sale-back of excess Redwood-path pipeline capacity
- Verification of all supplier billing statements
- Monitor revenue and expense of the gas enterprise for rate setting
- Support with PHMSA gas safety compliance

#### Water Enterprise

- Negotiation and coordination with Westlands and USBR for water costs and volumes
- Negotiation and contract management with wholesale customers
- Annual disclosure reporting and dissemination for Series 2021 Bonds
- Monitor revenue and expense of the water enterprise regarding rate setting
- Compile and submit monthly volume reporting to USBR
- Monitor and identify monthly billing detail for errors

#### Sewer Enterprise

- Annual disclosure reporting and dissemination for Series 2021 Bonds
- Monitor revenue and expense of the gas enterprise for rate setting

In general, provide ongoing utility technical support to the City Manager, Public Works Director, and staff as requested. Beyond the above-identified areas, this letter agreement is general in nature. All additional work shall be as directed only by the Public Works Director or City Manager and agreed to by Dan Bergmann of IGS.

### TERM:

This agreement is effective upon full execution. This agreement supersedes all other agreements in place between IGS and Coalinga. This agreement shall continue until terminated by either party on 30 days written notice, with or without cause.

**FEES:**

For services provided by Dan Bergmann of IGS:

\$215 per hour

For administrative services:

\$50 per hour

Lodging:

Actual cost, not to exceed \$125 per night

Meals:

Not included

Mileage:

\$0.655 per mile (2023), or the highest IRS approved rate

Driving time:

\$75 per hour

**CONFIDENTIALITY:**

IGS and Coalinga recognize and agree that during the term, both will gain access to certain information critical to the ongoing business operations of each entity. This may include, but not be limited to, customers, clients, and supplier identities, transportation arrangements and terms, and conditions of certain contractual arrangements relative to the above. Both parties to this agreement specifically agree to keep any and all such information strictly confidential throughout the term defined hereunder and subsequent to the termination of this Agreement. IGS and Coalinga further agree not to utilize any such information to circumvent such ongoing business activities of each other, either directly and/or through third parties.

**WARRANTY:**

IGS shall perform all services with due diligence in a good workmanlike manner under generally accepted industry professional standards and, where applicable, standards imposed by law for comparable or similar services. All materials incorporated into services shall be of good quality.

**INDEMNIFICATION:**

Coalinga agrees to defend, indemnify IGS and save it harmless from all losses, liabilities, or claims including attorneys' fees and costs of court ("Claims"), from any and all persons, arising from or out of claims associated with agreements between Coalinga and entities other than IGS. Coalinga further agrees not to involve IGS in present or future litigation between Coalinga other entities, as a result of Coalinga utilizing IGS work products as evidence. IGS agrees to defend, indemnify Coalinga and save



it harmless from all Claims, from any and all persons, arising from or out of the work of IGS hereunder, including but not limited to, the claims of customers, suppliers, and IGS employees.

#### **INDEPENDENT CONTRACTOR:**

In performing under this agreement, IGS shall act at all times as an independent contractor. IGS shall not make any commitment or incur any charge or expense in the name of Coalinga.

IGS expressly agrees, acknowledges, and stipulates that neither this Agreement nor the performance of its obligations or duties thereunder shall ever result in IGS, or anyone employed by IGS, being:

- A. An employee, agent, servant or representative of Coalinga; or
- B. Entitled to any benefits from Coalinga, including, without limitation, pension, profit sharing, accident insurance, or health, medical, life, or disability insurance benefits or coverage, to which employees of Coalinga are entitled.

The sole and only compensation and/or benefit of any nature to which IGS shall be entitled are the payments provided for herein. Coalinga shall have no direction or control of IGS or its employees and agents except in the results to be obtained subject to Coalinga's right to review/inspect the services. The actual performance and supervision of all services shall be by IGS, but the services shall meet the approval of Coalinga.

#### **SOCIAL SECURITY AND WAGE TAX LIABILITY:**

IGS agrees to pay timely and to accept exclusive liability for the payroll taxes, contributions for unemployment compensation insurance, old age benefits, social security, and any other payments now or hereafter imposed by the Government of the United States or by any state or political subdivision thereof, which are measured by the ages, salaries or other remuneration paid to IGS's employees. IGS agrees to indemnify Coalinga and save it free and harmless from and against any and all taxes, contributions, and/or payments imposed by law upon IGS.

#### **ASSIGNMENTS AND SUBCONTRACTS:**

The parties recognize that a substantial inducement to City for entering into this Agreement is the reputation, experience and competence of IGS. Assignments of any or all rights, duties or obligations of IGS under this Agreement is not permitted. However, IGS shall be permitted to subcontract Services under this Agreement with the express written consent of the City Manager, which will not be unreasonably withheld. If City consents to such subcontract, IGS shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall: (1) create any contractual relationship between City and sub contractor; (ii) create any obligation on the part of the City to pay or to see to the payment of any monies due to any such



subcontractor; (iii) or relieve IGS of any of its obligations and responsibilities under this Agreement.

#### **PAYMENT:**

IGS shall bill Coalinga for work completed on a monthly basis. Payment is due 30 days after receipt of the invoice. Any overdue payments may, at IGS sole discretion, accrue a late charge of 1% per month.

#### **INSURANCE:**

IGS shall maintain insurance and shall submit certificates of insurance evidencing that insurance meeting the following requirements is being provided:

1. Errors and Omissions Insurance. If IGS is professionally licensed, IGS shall have such errors and omissions insurance as shall protect City, its officers, directors, employees and agents from claims based on errors or negligent acts or omissions which may arise from IGS' operations or performance under this Agreement, whether claims be made during or subsequent to the term of this Agreement, and whether such operations or performance be by IGS or its employees, Consultants, agents or anyone else directly or indirectly employed by any of the foregoing. The amount of this insurance shall not be less than \$1,000,000.

Said policy shall be continued in full force and effect during the term of this Agreement. In the event of termination of said policy, new coverage shall be obtained for the required period to insure for the prior acts of IGS during the course of performing services under the terms of this Agreement.

2. Workers Compensation. IGS shall carry such insurance as will protect City and IGS from claims under Workers Compensation and Employer's Liability Acts; such insurance to be maintained as to the type and amount in strict compliance with State statutes.
3. General Liability. IGS shall obtain and keep in full force and effect general liability insurance including provisions for contractual liability, personal injury, independent Consultants and broad form property damage coverages. This insurance shall be on a comprehensive occurrence basis form with a stand cross liability clause or endorsement. The limit for this insurance shall be no less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
4. Automobile Liability. IGS shall maintain automobile liability insurance with coverage for any vehicle including those owned, leased, rented or borrowed. This insurance shall have a standard cross liability clause or endorsement. The limit amount for this insurance shall be no less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage.

5. Within thirty (30) days of the date of this Agreement, IGS shall provide the City with Certificates of Insurance demonstrating compliance with provisions 1 through 4 above. Said certificates shall specify or endorse to provide that ten (10) days notice shall be given in writing to the City of any cancellations.

**NOTICES:**

**City of Coalinga**

City of Coalinga  
155 West Durian  
Coalinga, CA 93210  
Attn: City Manager

**Interstate Gas Services, Inc.**

Dan Bergmann / IGS  
15 Shasta Lane  
Walnut Creek, CA 94597

**SIGNATURES:**

If the above conditions and terms meet with your approval, please sign below:

\_\_\_\_\_  
Signature

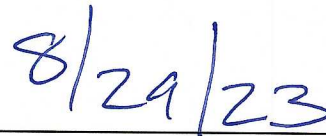
\_\_\_\_\_  
Date

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Title



Dan Bergmann  
President  
Interstate Gas Services, Inc.



\_\_\_\_\_  
Date

# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Approve Award to Western Roofing Inc for Expansion Joint Removal and Replacement on the City Hall Roof  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Mercedes Garcia, Senior Administrative Analyst

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## I. RECOMMENDATION:

Senior Administrative Analyst recommends that the Coalinga City Council award a Contract in the amount of \$ 13,856 to Western Roofing Inc. for the Expansion Joint Removal and Replacement on the City Hall Roof.

## II. BACKGROUND:

In February 2023, there were some roof leaks at City Hall and the Police Department. Western Roofing repaired the leaks covered by warranty. While repairing the leaks it was noted the expansion joint needed replacement. It was temporarily covered to prevent additional leaks.

## III. DISCUSSION:

The parapet expansion joint is designed to accommodate unequal movement between two buildings. The parapet expansion joint needs replacement due to wear and tear and movement from one roof to another between City Hall and the Police Department. This repair will prevent further damage due to leaks.

## IV. ALTERNATIVES:

Do not approve the removal and replacements of the expansion joint.

## V. FISCAL IMPACT:

This project will use grant funds from California Intergovernmental Risk Authority (CIRA) to complete the project.

## ATTACHMENTS:

File Name	Description
City_of_Coalinga_Roof_Expansion_Joint_Quote_2023.pdf	City of Coalinga Roof Expansion Joint Quote_
Certifying_Letter-Coalinga_2023.pdf	CertifyingLetter-Coalinga
California_Procurement_Questions_Updates_.pdf	California Procurement Questions



# PROPOSAL



Bid Date: 15-Aug-23

Customer			Project		
City of Coalinga			Expansion Joint Replacement		
155 W. Durian Avenue			155 W. Durian Avenue		
Coalinga	CA	93210	Coalinga	CA	93210
Mercedes Garcia		(559) 935-1533			
mgarcia@coalinga.com					

## SECTION A. STATEMENT OF WORK: (SOW)

The "Customer" and Western Roofing Service "Contractor" are the parties to this Proposal/Agreement. This statement of work (SOW) is subject to the terms and conditions as set forth in this Agreement. In the event of any conflict or inconsistency between the terms and conditions of this Agreement, the scope of work or any other documents incorporated by reference herein, the terms and conditions of this Agreement shall prevail. This proposal is derived from our review and interpretation of construction documents and information provided by the Customer. WESTERN ROOFING SERVICE the "Contractor" is pleased to submit the following proposal as described herein.

WARRANTIES: Contractor: 2 Years Manufacturer: NA Years

PROJECT SCHEDULE: Estimated Start: Q4 2023 Estimated Completion: Q4 2023

Contractor shall have a minimum number of working days to complete the work to substantial completion. 2 Days

ALLOWANCES: NONE

## TECHNICAL SPECIFICATIONS:

### \*\* Removal and Replacement of Expansion Joint

- Demo approximately 60 linear feet of existing expansion joint.
- Mechanically attach approximately 60 linear feet of new expansion joint.
- Patch back new expansion joint utilizing a three course Progressive Materials HS-3201-HB and PF204-FABRIC.
- \*\*Existing roof is currently under manufactures warranty. All Repairs will be performed per manufactures recommendation and incorporate into existing warranty.

## SECTION B. PRICING: Quote Expires: 14-Sep-23

Base Bid

Removal and Replacement of Expansion Joint \$ 13,856

## SECTION C. QUALIFICATIONS:

- Work Start Date by: Q4 2023
- Addenda Acknowledged: NONE
- Base Bid excludes all related TRADE- work such as demolition, cleaning, final sweeping, carpentry, blocking, nailers, plumbing, sheet metal, architectural metal flashing, painting, structure weather protection, interior protection, unless specifically stated as included in above Section A, scope of work.

# Proposal

- **This Contract/Proposal or AIA Construction Contract A401 shall serve as the contract agreement between Customer and Western Roofing Service (Contractor).** If a Customer's or General Contractor's proprietary subcontract agreement is used as a substitute to this proposal, all qualifications and Terms and Conditions (T&C) herein shall be included as an addendum or referenced to as an Exhibit to the substitute agreement. A substitute agreement to this proposal shall be subject to a Contract Review Fee.
- Base Bid includes (1) uninterrupted crew mobilization. Additional mobilizations and unscheduled delay shall be subject to additional charges.
- Base Bid excludes all interior protection and all temporary weather protection of substrates and building, unless specifically stated as included in above scope of work.
- Base Bid excludes temporary protection of work unless specifically stated as included in the scope of work.
- Base Bid excludes all related building code upgrades, unless specifically stated as included in the scope of work.
- Base Bid excludes all Permit Fees, Bond Fees and Warranty Fees unless specifically stated in the scope of work.
- Customer to provide parking access for all construction vehicles and equipment during the duration of our work.
- Customer to provide safe (OSHA approved) access and egress for the work.
- Proposal is limited and based on conditions and qualifications described in Sections A, B, C, D, E and F. Additional charges will apply to changed or unforeseen working conditions.
- Work hours shall be 7:00AM to 3:30PM, unless otherwise agreed to by both parties in writing.
- Acceptance of this proposal the Customer acknowledges and accepts the Contractor's defined work scope including all clarification, qualifications and terms and conditions as contained herein.
- If the Customer elected to engage a third party contract managers all fees associated with such services, incurred by Western Roofing Service, shall be added to this proposal via an additive change order.

## SECTION D. SPECIAL CONDITIONS AND QUALIFICATIONS:

1. Please read this entire proposal carefully. The foregoing is a limited estimate only based upon the information provided which does not account for a number of factors that could significantly impact this limited offer, including but not limited to an investigation of the site and conditions under which the work is to be performed revealing conditions neither disclosed or observed prior to the communication of this offer. Any additional or different terms beyond what is set forth in this proposal/contract shall not be effective unless specifically accepted by Contractor in writing.

## SECTION E. PROPOSAL.

1. This Proposal is subject to revision or withdrawal by Contractor for any reason until communications of acceptance, and may be revised after communication of acceptance where an inadvertent error by Contractor has occurred. The Proposal expires thirty (30) days after the date stated above if not earlier accepted, revised or withdrawn. Any additional or different terms beyond what is set forth in this proposal/contract shall not be effective unless specifically accepted by Contractor by a signed document indicating Contractor's agreement to be bound thereto.

## SECTION F. REQUIRED INFORMATION PER CONTRACTORS STATE LICENSE BOARD.

Roofing Constructors Inc.,  
dba Western Roofing Service  
15002 Wicks Blvd, San Leandro, CA 94577  
California CL# 180533, B, C39, C33,  
NV0077470, Hawaii C14631, Guam 6132  
DIR 1000000717



# Proposal

1. Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826.

## SECTION G. GENERAL TERMS and CONDITIONS

**Nature of Work.** Western Roofing Service ("Contractor") shall furnish the labor and material to perform the work described herein or in Statement of Work/Scope of Work (SOW) in the referenced contract documents. Contractor does not provide engineering, consulting or architectural services. It is the Owner's responsibility to retain a licensed architect or engineer to determine proper design and code compliance. Contractor is not responsible for structural integrity and design, including compliance with codes. If plans, specifications or other design documents have been furnished to Contractor, Customer warrants that they are sufficient and conform to all applicable laws and building codes. Contractor is not responsible for loss, damage or expense due to defects in plans or specifications or building code violations unless such damage results from a deviation by Contractor from the contract documents. Customer warrants all structures to be in sound condition capable of withstanding normal roofing construction equipment and operations. Contractor is not responsible for location of roof drains, adequacy of drainage or ponding on the roof.

**1. Payment.** Unless stated otherwise on the face of this proposal, Owner shall pay the contract price plus any additional charges for changed or extra work within ten (10) days of "Substantial Completion" of the Work. Substantial Completion will be defined by all Work, relative to the project's applicable SOW, being completed by Contractor with only punch list items, as agreed between the parties, remaining and provided the manufacturer certifies the work for warranty coverage by the manufacturer. If completion of the Work extends beyond one month, Owner shall make monthly progress payments to Contractor by or before the fifth (5th) day of each month for the value of Work completed during the preceding month, plus the value of materials suitably stored for the project. All invoices are due and payable 15 days from invoice date. All sums not paid when due shall earn interest at the rate of 1-1/2% per month. Contractor shall be entitled to recover from Owner costs of collection, including attorney's fees, resulting from Owner's failure to make proper payment when due. In no case shall a paid-when-paid clause apply to or delay the timeliness of lump sum payment or progress payments stated herein. Retention applicable to monthly billing 0%.

**2. Asbestos and Toxic Materials.** This proposal and contract is based upon the work to be performed by Contractor not involving asbestos-containing or toxic materials and that such materials will not be encountered or disturbed during the course of performing the roofing work. Contractor is not responsible for expenses, claims or damages arising out of the presence, disturbance or removal of asbestos-containing or toxic material. In the event that such materials are encountered, Contractor shall be entitled to reasonable compensation for all additional expenses incurred as a result of the presence of asbestos-containing or toxic materials at the work site.

**3. Insurance.** Contractor shall carry worker's compensation, automobile liability, commercial general liability and such other insurance as required by law. Contractor will furnish a Certificate of Insurance, evidencing the types and amounts of its coverages, upon request. Customer shall purchase and maintain builder's risk and property insurance, upon the full value of the entire Project, including the labor, material and equipment furnished by Contractor, covering fire, extended coverage, windstorm, vandalism and theft on the premises to protect against loss or damage to material and equipment and partially completed work until the job is completed and accepted and Contractor's equipment is removed from the premises.

**4. Additional Insured.** If Customer requires and Contractor agrees to name Customer or others as an additional insured on Contractor's liability insurance policy, Customer and Contractor agree that the naming of Customer or other parties as an additional insured is intended to apply to claims made against the additional insured to the extent the claim is due to the negligence of Contractor and is not intended to make the Contractor's insurer liable for claims that are due to the fault of the additional insured. Contractor hereby elects to proceed under all applicable California Civil Code Sections, specifically §2782 (e.)(2) and/or §2782.05 (e.)(2), and further upon final resolution of any such Claim, Contractor shall be proportionally reimbursed for defense fees, and cost previously paid by Contractor. **In no event shall indemnification by Contractor be greater than permitted by public policy and laws of the State of California.**

Roofing Constructors Inc.,  
dba Western Roofing Service  
15002 Wicks Blvd, San Leandro, CA 94577  
California CL# 180533, B, C39, C33,  
NV0077470, Hawaii C14631, Guam 6132  
DIR 1000000717





# Proposal

- 5. Changes in the Work and Extra Work.** Customer shall be entitled to order changes in the Work and the total contact price adjusted accordingly. Any modification to the SOW to be installed by Contractor, not shown on the plans provided to Contractor prior to submittal of this proposal, shall be subject to an extra work change order. Any carpentry work required to replace rotten or missing wood or deteriorated decking shall be done on a labor and material basis as an extra unless specifically included in the Scope of Work section.
- 6. Availability of Site.** Contractor shall be provided with direct access to the work site for the passage of trucks and materials and direct access to the roof. Contractor shall not be required to begin work until underlying areas are ready and acceptable to receive Contractor's work and sufficient areas of roof deck are available and free from dirt, snow, ice, water or debris to allow continuous full operation until job completion. The expense of snow, ice, water or debris removal and any extra trips by Contractor to the job as a result of the job not being ready for roof application after Contractor has been notified to proceed will be charged as an extra.
- 7. Site Conditions.** Contractor shall not be responsible for additional costs due to the existence of utilities, wet insulation, deteriorated deck or other subsurface or latent conditions that are not disclosed in writing to Contractor. The raising, disconnection or re-connection of any mechanical equipment on the roof that may be necessary for Contractor to perform the roofing work shall be performed by others or treated as an extra.
- 8. Price Volatility.** Asphalt, steel products, isocyanate, and other roofing products, including cost of delivery are sometimes subject to unusual price volatility due to conditions that are beyond the control or anticipation of Contractor. If there is an increase in these or other products between the date of this proposal and the time when the work is to be performed, the amount of this proposal/contract may be increased to reflect the additional cost, contractor will provide written documentation and advance notice to Customer.
- 9. Fumes and Emissions.** Owner and Contractor acknowledge that asphalt may be heated by Contractor, odors and emissions from other roofing products will be released and noise will be generated as part of the roofing operations to be performed by Contractor. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Customer shall hold Contractor harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.
- 10. Back Charges.** No back charges or claims for payment of services rendered or materials and equipment furnished by Customer to Contractor shall be valid unless previously authorized in writing by Contractor and unless written notice is given to Contractor within ten (10) days of the event, act or omission which is the basis of the back charge.
- 11. Damages and Delays.** Contractor will not be responsible for damage done to Contractor's work by others. Any repairing of the same by Contractor will be charged at regular scheduled rates over and above the amount of this proposal. Contractor shall not be responsible for loss, damage or delay caused by circumstances beyond its reasonable control, including but not limited to acts of God, weather, accidents, fire, vandalism, strikes, jurisdictional disputes, failure or delay of transportation, shortage of or inability to obtain materials, equipment or labor; changes in the work and delays caused by others. In the event of these occurrences, Contractor's time for performance under this proposal shall be extended for a time sufficient to permit completion of the Work.
- 12. Electrical Conduit.** Contractor's price is based upon there not being electrical conduit or other materials embedded within the roof assembly unless expressly identified on the face of this proposal. Customer will indemnify Contractor from any personal injury, damage, claim, loss or expense resulting from the presence of electrical conduit, shall render the conduit harmless so as to avoid injury to Contractor's personnel, and shall compensate Contractor for additional time, labor and expense resulting from the presence of such materials.
- 13. Right to Stop Work.** The failure of Customer to make proper payment to Contractor when due shall entitle Contractor, at its discretion, to suspend all work and shipments, including furnishing warranty, until full payment is made or terminate this contract. The contract sum to be paid Contractor shall be increased by the amount of Contractor's reasonable costs of shut-down, delay and start-up.

# Proposal

**14. Interior Protection.** Customer acknowledges that demolition, re-roofing and most general construction activities may cause disturbance, dust or debris to fall into the interior and possibly, if hot asphalt or pitch is used, dripping may occur depending upon deck conditions. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. Contractor shall not be responsible for disturbance, damage, clean-up or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations. Customer shall notify tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Customer agrees to hold Contractor harmless from claims of tenants who were not so notified and did not provide protection.

**15. Working Hours.** This proposal is based upon the performance of all work during Contractor's regular working hours. Unless state otherwise in this SOW normal work hours are 7:00 AM to 3:30 PM. Extra charges will be made for overtime and all work performed other than during Contractor's regular working hours, if required by Customer.

**16. Warranty.** Contractor's work will be warranted by Contractor in accordance with its standard warranty, which is made a part of this proposal and contract and incorporated by reference. A copy of Contractor's standard warranty is attached or, if not, will be furnished upon request. Contractor SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. The acceptance of this proposal by the Customer signifies his agreement that this warranty shall be and is the exclusive remedy against Contractor for all defects in workmanship furnished by Contractor. A manufacturer's warranty shall be furnished to Customer if a manufacturer's warranty is called for on the face of this proposal. It is expressly agreed that in the event of any defects in the materials furnished pursuant to this contract, Customer shall have recourse only against the manufacturer of such material.

**17. Indemnification.** If Customer requires and Western agrees to make Customer or others additional insureds on Western's liability insurance policy, Customer and Western agree that the naming of Customer or others as additional insured is intended to apply to claims made against the additional insured to the extent the claim is due to the negligence of Western and is not intended to make Western's insurer liable for claims that are due to the fault of the additional insured. To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the customer, and all of their agents, officers, directors, and employees from and against all claims, damages, and losses directly caused by Contractor's work under this Contract provided that any such claim, damage, loss or expense is caused in whole or in part, and only to the extent from a negligent act or omission of Western Roofing Service or anyone for whose work Contractor is responsible under this contract. IN NO EVENT SHALL SUCH LIABILITY INCLUDE INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE, UNMITIGATED, OR CONSEQUENTIAL DAMAGES.

**18. Mold.** Contractor and Customer are committed to acting promptly so that roof leaks are not a source of potential interior mold growth. Customer will make periodic inspections for signs of water intrusion and act promptly; including notice to Contractor if Customer believes there are roof leaks, to correct the condition. Upon receiving notice, Contractor will make repairs promptly so that water entry through the roofing installed by Contractor is not a source of moisture. Contractor is not responsible for indoor air quality, mold, mildew or any alleged injury resulting therefrom. Owner shall hold harmless and indemnify Contractor from claims due to poor indoor air quality and resulting from a failure by Owner to maintain the interior of the building in a manner to avoid growth of mold.

**19. Oil-Canning.** Metal roofing and especially lengthy flat-span sheet-metal panels often will exhibit waviness, commonly referred to as "oil-canning." The degree of oil-canning and the appearance of the panels will vary depending on factor such as the length and color of the panels, alloy, gauge, galvanizing process, substrate condition, and exposure to sunlight. Oil-canning pertains to aesthetics and not the performance of the panels and is not controlled by the roofing Contractor. The type of metal roofing panels specified can affect the degree of oil-canning. Provided Contractor provides and uses metal roofing panels that are of equal dimensions, gauge and strength of the existing panels and panels that are to be replaced, Contractor is not responsible for oil-canning or aesthetics. Oil-canning shall not be grounds to withhold payment or reject panels of the type specified.



# Proposal

**20. Wind Loads or Uplift Pressures.** Contractor is responsible for the Work to be in compliance with applicable codes and regulations and to specify or show the Work that is to be performed. Contractor is not responsible for design of the actual roof materials or roof design, including calculation or verification of wind-load design, except to the extent such materials or roof design do not perform as anticipated because of negligent or improper installation by Contractor or Contractor's subcontractors or agents. To the extent minimum wind loads or uplift pressures are required, Contractor's bid is based solely on manufacturer's printed test results. Contractor itself makes no representation regarding wind uplift capacity and assumes no liability for wind uplift except as explicitly stated in this Agreement.

**21. Material References.** Contractor is not responsible for the actual verification of Technical specifications of product manufacturers; i.e., R value or ASTM or UL compliance, but rather the materials used are represented as such by the material manufacturer.

**22. Dispute Resolution - Arbitration.** If a dispute shall arise between Contractor and Customer with respect to any matters or questions arising out of or relating to this Agreement or the breach thereof, such dispute shall be decided by arbitration administered by and in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. This Agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any Court having jurisdiction thereof. Any legal claim against Contractor, including a claim alleging any breach of this contract or negligence by Contractor must be initiated no later than two (2) years after Contractor completed roof installation. Collection matters may be processed through litigation or arbitration at the discretion of the Contractor.

**23. Price Contingency.** The price provided for the identified scope of work is contingent and based upon this Contract/Proposal or execution of a standard AIA construction contract document, such as AIA A401.

**24. Latent Moisture.** Western Roofing Service is not responsible for the effects of moisture mitigation originating within the roof deck or substrate, including concrete decks, or due to moisture vapor drive from within the building. Residual moisture within the roof deck, particularly structural concrete decks, can adversely affect the properties and performance of roofing materials, regardless of additives or concrete admixtures that may be included in the concrete mix. Western Roofing Service commencement of roof installation indicates only that we have visibly inspected the surface of the deck for visible defects prior to commencement of roofing and the surface of the deck appeared dry. The 28-day concrete curing period does not signify the deck is sufficiently dry. Western Roofing Service is not responsible to test or assess the moisture content of the deck or evaluate the likelihood of condensation from moisture drive from within the building.

**25. Material Escalation/Delay:** The parties acknowledge that some of the materials and products to be used and installed in the construction of this Project may become unavailable, delayed in shipment and/or subject to price increases due to circumstances beyond the control of the Contractor. If a specified product is unavailable or shipment is delayed, Contractor shall provide written notice to Contractor and shall be afforded additional time and substitute products may be considered. If there is an increase in price or delay of materials, equipment or products between the date of this Agreement and the time when the Project is ready for the installation of the affected material, the Contract Sum and/or the schedule shall be increased or adjusted to reflect the additional cost and time to obtain the materials, provided that the Subcontractor gives the Contractor written notice and documentation of the increased costs.

Submitted By: **Duane Motogawa** Title: **Project Mgr./Estimator**

Off. Phone: **(510) 925-0821** Cell: **415-716-8365** Email: **[dmotogawa@westroof.com](mailto:dmotogawa@westroof.com)**

**Buyer's Acceptance:** You are hereby authorized to procure materials, equipment, supplies and labor to proceed with work outlined herein. I agree to pay the amount stated and agree to the contract terms and conditions.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_



Roofing Constructors Inc.,  
dba Western Roofing Service  
15002 Wicks Blvd, San Leandro, CA 94577  
California CL# 180533, B, C39, C33,  
NV0077470, Hawaii C14631, Guam 6132  
DIR 1000000717



**City of Coalinga**

155 W. Durian Avenue

Coalinga, CA 93210

**RE:** Expansion Joint Replacement

**Date:** 08/15/2023

As per the request for pricing verification of the Western Roofing Service, a Tecta America Commercial Roofing Company Project RQN# **2023-0319**, we have reviewed the necessary labor, materials, and equipment necessary to provide necessary tune-up at Expansion Joint Replacement located at 155 W. Durian Avenue, Coalinga, CA 93210 per their proposal dated 8/15/2023 submitted by Duane Motogawa.

- Demo approximately 60 linear feet of existing expansion joint.
- Mechanically attach approximately 60 linear feet of new expansion joint.
- Patch back new expansion joint utilizing a three course Progressive Materials HS-3201-HB and PF204-FABRIC.

We reviewed the Services Pricing report of pricing review and compared them to the NCPA/Omnia pricing as contracted with Western Roofing Service, a Tecta America Commercial Roofing Company, NCPA/Omnia Contract: NCPA/Omnia #02-75 plus any approved addendums. These line items are listed on the Services Pricing Summary Report dated 2023-08-15 as per attached.

As a result of our perusal, we have found the proposal consistent with our review and we recommend certifying the pricing in this proposal. If there are any further questions, please do not hesitate to contact me.

Sincerely,

**Andy Carr**

*National JOC/Cooperative Contracts Manager*

**C:** (708) 451-0743

**O:** (630) 423-5336

**E:** acarr@tectaaamerica.com

## California

- ✓ **Free membership** in co-op
- ✓ **No user fee** when purchasing
- ✓ **Legally and competitively procured** contract
- ✓ **Saves time** and **money** for customer by streamlining the **competitive procurement process**
- ✓ **No minimum** or **maximum** purchase amounts

### What is NCPA/OMNIA?

NCPA/OMNIA is a leading national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states. NCPA/OMNIA utilizes state of the art procurement resources and solutions that result in contracts that ensure all public agencies are receiving products and services of the highest quality at the lowest prices.

### Who can use the NCPA/OMNIA?

There are over 90,000 agencies nationwide from both the public and nonprofit sectors that are eligible to utilize the NCPA/OMNIA program. These include, but are not limited to the following agency types:

- School Districts (including K-12, Charter schools, and Private K-12)
- Higher Education (including Universities, Community Colleges, Private Colleges, and Technical / Vocational Schools)
- Cities
- Counties
- Local Government
- State Agencies
- Healthcare Organizations
- Church/Religious
- Nonprofit Corporations

### What does a public agency do to participate?

All that is required is for your agency to register with NCPA/OMNIA at <https://www.omniapartners.com/partner-with-us/membership>. Once you have completed registration you will receive a confirmation email for your records.

### Does it cost anything to participate with the NCPA/OMNIA?

No. There are no costs or obligations for your agency to participate with us. Registration is free and there are no volume minimums on purchases.

### Can my agency use contracts without going out for solicitation?

Yes. All NCPA/OMNIA contracts have been competitively solicited by a lead public agency. Each solicitation contains language that allows the contract to be used by other government agencies. State statutes allow one government agency to purchase from contracts competitively solicited by another government agency.

### **Who is NCPA/OMNIA's lead public agency?**

Region 14 ESC is NCPA/OMNIA's lead public agency. Region 14 ESC is a local governmental agency in the state of Texas, authorized by Chapter 8 of the Education Code. Section 8.008 states the center is considered to be a state agency and each employee is considered to be a state employee. For further information of Chapter 8 <https://statutes.capitol.texas.gov/Docs/ED/htm/ED.8.htm>.

### **What is NCPA/OMNIA's solicitation and award process for contracts?**

NCPA/OMNIA works with Region 14 ESC, who as the lead public agency that competitively solicits national master contracts for use by all public agencies. Contracts are awarded based on quality, performance, and most importantly pricing. These contracts are established using the following process:

1. Region 14 ESC issues a competitive solicitation for a product or service on behalf of NCPA/OMNIA and all public agencies.
2. The solicitation is advertised nationally for a minimum of 30 days.
3. The solicitation contains language that allows the contract to be accessible nationally to public agencies in states whose laws allow for intergovernmental contract use (also known as "piggybacking" or "adopting")
4. Vendors respond to the solicitation with sealed responses that are recorded and publicly opened.
5. Region 14 ESC evaluates the responses based on "Identified Evaluation Criteria" and awards contracts.

### **Can I see documentation of the solicitation process associated with each competitively solicited contract?**

NCPA/OMNIA provides all the due diligence documents needed on each individual vendor page under the Contract Docs tab. Click on the link to be transferred to the Vendor Pages.

### **How do I use a NCPA/OMNIA awarded vendor?**

After you have registered with NCPA/OMNIA [click on the link](#) to find a listing of all awarded vendors. Here you will find a great deal of information that will allow you to research and contact the vendor of your choosing so you can start working together. Billing is executed directly from the servicing vendor. No different than if you were using your own contracts.

**Can I review the California state statues regarding cooperative purchasing?**

## **California**

**California Code**

**California Government Code**

**Title 1 General**

**Division 7 Miscellaneous**

**Chapter 5 Joint Exercise of Powers**

**Article 1 Joint Powers Agreements**

|

### **§ 6500 Gov't.**

As used in this article, "public agency" includes, but is not limited to, the federal government or any federal department or agency, this state, another state or any state department or agency, a county, county board of education, county superintendent of schools, city, public corporation, public district, regional transportation commission of this state or another state, or any joint powers authority formed pursuant to this article by any of these agencies.

|

### **§ 6502 Gov't.**

If authorized by their legislative or other governing bodies, two or more public agencies by agreement may jointly exercise any power common to the contracting parties, even though one or more of the contracting agencies may be located outside this state. It shall not be necessary that any power common to the contracting parties be exercisable by each such contracting party with respect to the geographical area in which such power is to be jointly exercised. For purposes of this section, two or more public agencies having the power to conduct agricultural, livestock, industrial, cultural, or other fairs or exhibitions shall be deemed to have common power with respect to any such fair or exhibition conducted by any one or more of such public agencies or by an entity created pursuant to a joint powers agreement entered into by such public agencies.

# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Consideration of Bid Award for WWTP Radio Field Grading Project  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, Assistant City Manager

---

## **I. RECOMMENDATION:**

Assistant City Manager recommends that the Coalinga City Council award a Contract in the amount of \$93,536.20 to G & J Heavy Haul, Inc., 10810 Avenue 184, Tulare, CA 93274 for the WWTP Radio Field Grading Project. It is also recommended that a contingency of 5% (\$4,676.81) be included in the Council action to cover any unforeseen incidentals for a total authorization amount of \$98,213.01.

## **II. BACKGROUND:**

In August 2022, the Coalinga City Council directed staff to prepare engineering plans and specifications and authorized a call for bids for the WWTP Radio Field Grading Project. The scope of work for this project is to hire a contractor to regrade the radio field and backfill the existing sludge pond.

## **III. DISCUSSION:**

City Staff received and opened two bids for this project on August 29, 2023, at 2:00 p.m. G & J Heavy Haul, Inc., was the apparent low bidder with a total bid proposal of \$93,536.20. The Engineer's Estimate was \$95,000.00. The entire bid summary is included as Attachment "A". G & J Heavy Haul, Inc., has furnished the required bid bond. If the City Council decides to award the project to G & J Heavy Haul, Inc., and the "Notice to Proceed" is issued, the contractor will have 30 working days to complete the work. The following is a tentative schedule:

Award of Contract:	September 7, 2023
Start of Construction:	September 25, 2023
Completion of Construction:	November 6, 2023

## **IV. ALTERNATIVES:**

The alternative to this council action would be to reject all bids. If all bids are rejected, the City would have to re-advertise or cancel the project. Staff believes that re-advertising the project will not result in lower bids.

## **V. FISCAL IMPACT:**

Total authorization request for this contract is \$93,536.20 with an additional 5% contingency of \$4,676.81 for a total of \$98,213.01. This project is funded by the Sewer Enterprise Fund. There will be no fiscal impact to the General Fund.

**ATTACHMENTS:**

	<b>File Name</b>	<b>Description</b>
	2995_Bid_Summary.pdf	Bid Summary
	Bid_Results.pdf	Bid Results

City of Coalinga  
 #2995 WWTP Radio Field Grading Project PW 23-007

ATTACHMENT "A" Bids 1-2

Base Bid Items

					1 G & J Heavy Haul, Inc.		2 A.J. Excavation	
Item	Description	Unit	Qty.	Engineer's Est.	Unit Price	Extension	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$ 5,000.00	\$ 30,639.40	\$ 30,639.40	\$ 15,000.00	\$ 15,000.00
2	WORKER SAFETY	LS	1	\$ 600.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00
3	DUST CONTROL	LS	1	\$ 1,800.00	\$ 11,024.20	\$ 11,024.20	\$ 15,000.00	\$ 15,000.00
4	EARTHWORK	LS	1	\$ 87,600.00	\$ 50,536.200	\$ 50,536.20	\$75,000.00	\$ 75,000.00
Base Bid Summary				\$ 95,000.00		\$ 93,199.80		\$ 105,500.00





**Bid Results**  
**City of Coalinga**  
**WWTP Radio Field Grading Project**  
**Project No. PW 23-007 / #2995**

**Bid Date: August 29, 2023**  
**2:00 PM, Tri City Engineering**



	Bidder	Base Bid
1	G & J Heavy Haul, Inc.	\$ 93,536.20
2	Pay Dirt Construction, Inc.	\$ 105,500.00
3		
4		
5		
6		
7		

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**Sub List**

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none

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**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve Memorandum of Understanding (MOU) between City of Coalinga and Coalinga Public Safety Non-Sworn Union  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

City Manager recommends approving the Memorandum of Understanding (MOU) between City of Coalinga and Coalinga Public Safety Non-Sworn Union.

**II. BACKGROUND:**

The Coalinga Public Safety Non-Sworn Union is a new bargaining unit consisting of non-safety employees within the Police and Fire Departments.

**III. DISCUSSION:**

The parties have negotiated in good faith and reached agreement on a successor MOU to be effective July 1, 2023, through June 30, 2026.


**IV. ALTERNATIVES:**

Do Not Approve Memorandum of Understanding (MOU) between City of Coalinga and Coalinga Public Safety Non-Sworn Union (not recommended).

**V. FISCAL IMPACT:**

Approximately \$25,000 per fiscal year from the City's General Fund and IGT.

**ATTACHMENTS:**

File Name	Description
 PUBLIC_SAFETY_NON-SWORN_MOU.pdf	MOU Public-Safety Non-Sworn

# **MEMORANDUM OF UNDERSTANDING**

BETWEEN AND FOR

**CITY OF COALINGA**

AND

**COALINGA PUBLIC SAFETY NON-  
SWORN UNION**

**July 1, 2023 – June 30, 2026**

# CITY OF COALINGA AND COALINGA PUBLIC SAFETY NON-SWORN MOU

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## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU), herein referred to as "Agreement", is made and entered into on, by and between the City of Coalinga, hereinafter referred to as the "City," and the hereinafter referred to as the "Union".

### **ARTICLE I INTENT AND PURPOSE**

**SECTION 1.01. INTENT AND PURPOSE.** The intent and purpose of this Agreement is to foster open communication and a spirit of good will between the employees of the City represented by the Union, a recognized unit of representation, and the City of Coalinga, a Municipal Corporation and political subdivision of the State of California, regarding the mutual obligation of the parties to meet and confer in "good faith" regarding wages, benefits, and other terms and conditions of employment as required by that section of the California Government Code known as the Meyers-Milias-Brown Act.

### **ARTICLE II FULL UNDERSTANDING**

**SECTION 2.01. FULL UNDERSTANDING.** The Union and the City agree that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter within the scope of bargaining and that this present document represents the full and complete understanding and agreement of the parties on the terms and conditions of employment specifically addressed herein and that all changes will be effective the start of the pay period following City Council approval of this Agreement.

### **ARTICLE III RECOGNITION AND NON-DISCRIMINATION**

**SECTION 3.01. RECOGNITION AND COVERED EMPLOYEES.** The City hereby confirms its continued recognition of the Union as the exclusive representative of all regular and probationary employees within the job classifications listed below as covered by this Agreement, subject to an individual employee's right to self-representation as provided by Government Codes Section 3502.

Employees in the following classifications are covered by this agreement:

Police Technician I, II, III (Full-Time and Part-Time)  
Non-Safety Emergency Medical Technician (EMT)  
Non-Safety Paramedic  
Animal Control Officer I, II, III (Full-Time and Part-Time)

## CITY OF COALINGA AND COALINGA PUBLIC SAFETY NON-SWORN MOU

Management, temporary employees, volunteers, and reservists are not included in the recognized unit of representation and are not covered by this agreement.

**SECTION 3.02. NON-DISCRIMINATION.** The City and the Union agree that there will be no discrimination against any employees because of race, religious creed, color, sex, sexual harassment, national origin, age, marital status, medical condition, sexual orientation, physical or mental disability or any other basis protected by federal, state, or local law or ordinance or regulation.

**SECTION 3.03. UNION AFFILIATION.** The City and the Union agree to protect the rights of all employees to exercise their free choice to join or refrain from joining the Union.

**SECTION 3.04. PARTICIPATION IN UNION ACTIVITIES.** The City agrees not to intimidate any employee or attempt to restrain any employee or in any way limit the full and free expression of any employee's rights to participate in the Union's lawful activities. The Union and its members agree not to intimidate, restrain, or otherwise punish any employee exercising their right to full and free expression and their right to join or not join the Union or participate in Union activities.

### **ARTICLE IV DUES DEDUCTION**

**SECTION 4.01. DUES DEDUCTION.** The City agrees to withhold from Union member's pay, the appropriate amount required by the Union for dues. The amount to be withheld shall be the annual amount required pro rata on a bi-weekly basis. The member, prior to withholding, shall be required to sign an authorization for the City to withhold such an amount. In addition, the City agrees to forward to the appropriate Union representative, the total amount withheld on a bi-weekly period within a reasonable time following the pay period.

### **ARTICLE V AUTHORIZED REPRESENTATIVES**

**SECTION 5.01 AUTHORIZED REPRESENTATIVES.** For purposes of administering the terms and provisions of the various ordinances, resolutions, rules, and regulations adopted with this Agreement, the City's principal authorized agent shall be the City Manager or designated representative(s), the Union's principal authorized agent shall be the President of the Union or designated representative. In addition to the President, up to three members of the Union may be designated to represent the Union. Such designation shall be in written form and signed by the President.

**SECTION 5.02. TIME OFF FOR REPRESENTATIVES.** The City will allow reasonable time off for the Union's representatives to attend meetings with City representatives for the purpose of

negotiating a successor agreement, processing grievances pursuant to the City's grievance procedure, and representing Union members in internal discipline matters. However, the Department Head, City Manager, or an authorized representative of the City, must approve any such time in advance. No more than two (2) Union representatives may be released from work at one time. However, nothing shall prevent "off duty" representatives from attending to any Union matters.

## **ARTICLE VI HOURS AND WORKING CONDITIONS**

**SECTION 6.01. WORK SCHEDULES.** The City will make every effort to avoid five (5) day back-to-back work schedules for Police Technicians except under extenuating circumstances. A five-day back-to-back work schedule would result in the employee working ten (10) days straight without a day off. The parties agree to an alternative "4/10" work schedule for Records staff. The alternative work schedule may be terminated at any time by the City Manager or the affected Records employees by providing a two-week notice in writing. Work schedules are assigned based on seniority pursuant to Coalinga Police Department Policy 1019.

### **SECTION 6.02. WORK SCHEDULE CHANGES.**

- A.** Police Technicians will receive work schedules at least three weeks prior to implementation.
- B.** Any change to the posted work schedule that affects a full-time Police Technician requires at least three weeks' prior notice to the affected employee except in situations where such a change is necessitated by event(s) beyond the City's control. If the City changes an employee's schedule without giving three weeks' notice, the City shall pay each affected employee a stipend of \$25. This stipend is paid per occurrence, not per shift. For example, if a scheduled change is required that is in the City's control and such change affects multiple shifts the City will pay the employee
- C.** \$25 because the schedule was changed without notice on one (1) occasion.

### **SECTION 6.03. OVERTIME**

- A. DEFINITION.** Overtime is defined as assigned and authorized, or otherwise permitted time actually worked beyond the established 40 hours for non-sworn personnel. Sick leave, vacation, holidays and compensatory time will not count as hours worked for the purposes of computing overtime.
- B. BASIC RATE.** Except as otherwise provided in this Memorandum of Understanding, at the Department Head's discretion, compensation for overtime shall be either one and one half (1 1/2) times the regular rate of pay or one and one half (1 1/2) hours compensatory time for each hour worked.



## CITY OF COALINGA AND COALINGA PUBLIC SAFETY NON-SWORN MOU

- C. COMPENSATORY TIME.** Full-Time Police Technicians and Full-Time Animal Control Officers may accumulate up to 400 hours of compensatory time. Police Technicians and Animal Control Officers with 400 hours of compensatory time will receive overtime pay and not be eligible to earn additional compensatory time. Police Technicians and Animal Control Officers may cash out compensatory time in excess of 200 hours once each calendar year. Police Technicians and Animal Control Officers wishing to cash out these hours must submit a written request to payroll by December 1 to receive payment through regular payroll on or about December 15.
- D. CONVERSION OF COMPENSATORY TIME.** Full-time Police Technicians and Full-Time Animal Control Officers may convert compensatory time accruals over 80 hours to pay for all or a portion of dependent health care premiums, to an AFLAC health account, or to employee's 457 Deferred Compensation Plan, pursuant to maximum annual contribution regulations established by the Internal Revenue Service. With respect to a deferred compensation conversion, Police Technicians and Animal Control Officers who qualify must notify the Human Resources Department of their decision to convert compensatory time by December 1 and conversion shall take place by December 15.

**SECTION 6.04. CALLBACK PAY.** Full-Time Police Technicians and Full-Time Animal Control Officers called back to work by the Department Head or a designated representative shall be paid a minimum of four (4) hours straight-time pay or one and one half (1 1/2) times regular rate of pay or one and one half (1 1/2) hours compensatory time for each hour worked if the employee works in excess of 40 hours in a pay period. The Department Head may elect to fill station staffing needs personally or by the Commander when, in the Department Head's judgment, the best interest of the department would be served.

**SECTION 6.05. COURT PAY.** Police Technicians subpoenaed to appear in court in connection with their official duties on a regularly scheduled day off, and who are called to report to court, shall receive a minimum of four (4) hours straight-time pay or one and one half (1 1/2) times regular rate of pay or one and one half (1 1/2) hours compensatory time for each hour worked if employee works in excess of 40 hours in a pay period.

**SECTION 6.06. STANDBY PAY.** Employees ordered by the Department Head or authorized designee to stand by for court time or for other operational functions and restricted as to their movement while off duty shall be entitled to standby pay. Standby pay shall be calculated as follows: One and one half times the employee's regular hourly rate times twenty-five percent ( $1.5 \times \text{regular hourly rate} \times 25\% = \text{standby pay rate}$ ). Standby pay shall be paid for fifty-percent (50%) of the time the employee is required to standby, but in no event shall the pay be less than the pay for a one-hour minimum, calculated in accordance with the standby pay formula herein described. For example: Assume an employee was asked to standby for a four (4) hour period. If the employee's regular hourly rate is \$20.00 per hour, the calculation for the Standby Pay would be  $\$20.00 \times 1.5 \times .25 = \$7.50$  per hour. Four (4) hours  $\times \$7.50 = \$30.00$ . If the employee were on standby for 1/2 hour, the employee should be paid the minimum (1 hour's pay).

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**SECTION 6.07. ANNUAL TRAINING.** The City will make every effort to provide each Full-time Police Technician 24 hours of annual training. However, both the City and the Union recognize that staff size and availability may make this training goal difficult to achieve.

**SECTION 6.08. PART-TIME TO FULL-TIME PATHWAY.** Prior to posting a Full-Time Police Technician or Animal Control Officer vacancy for external recruitment, the Full-Time vacancy will be offered, in writing, to employees within the equivalent Part-Time classification, in order of seniority.

### ARTICLE VII WAGES

**SECTION 7.01. WAGES.** The salary plan is located in Attachments "A" and "B". Said salary plans shall remain in effect for all job classifications throughout the term of this agreement.

**SECTION 7.02. SALARY REOPENER.** The City agrees to complete a salary survey of comparable cities each April. Should the wages of employees represented by this agreement fall five percent (5%) or more below the average wages of comparable cities, the City agrees to a wage reopener within the agreement term.

**SECTION 7.03. OUT-OF-CLASS PAY.** It is agreed between the parties that employees requested to work out-of-class must do so for four (4) complete consecutive shifts to receive out-of-class pay. The rate to be paid shall be the first step in the salary range of the position being filled. In the event that rate of pay would result in an increase of less than five percent (5%), the employee will be paid a minimum of five (5%) over the employee's base salary.

**SECTION 7.04. EDUCATIONAL ACHIEVEMENT COMPENSATION/ TRAINING INCENTIVE PAY.**

A. Educational Achievement Compensation for employees in a related field of study that pertains to the services provided by the Department shall be as follows for all employees irrespective of rank and pay grade.

1. Associate of Arts/Associate of Science - two percent (2%) above base pay, or
2. Bachelor of Arts/Bachelor of Science – four percent (4%) above base pay.

B. The degree must be from an accredited institution and documented by the City Manager.

**SECTION 7.05. LONGEVITY PAY.** Beginning the pay period following the tenth (10th) anniversary date of service to the City, a Full-Time Police Technician or a Full-Time Animal Control Officer shall be entitled to longevity pay of one and one half percent (1.5%) above base pay. Beginning the pay period following the fifteenth (15th) anniversary date of service to the City, a Full-Time Police Technician or a Full-Time Animal Control Officer shall be entitled to longevity pay of an additional one and one half percent (1.5%) of base pay. Beginning the pay period following the twentieth (20th) anniversary date of service to the City, a Full-time Police Technician or a Full-Time Animal Control Officer shall be entitled to longevity pay of an additional one and one half percent (1.5%) above base pay. Longevity pay only applies if the Full-time Police Technician or Full-Time Animal Control Officer has had no safety violations or formal disciplinary actions in the most recent 12- month period immediately preceding the pay and an overall rating of competent on the most recent annual performance evaluation.

**SECTION 7.06. TRAINING AND TRAINING PAY.**

- A.** The City shall schedule all Police Technicians, within six (6) months of completing their probationary period, to attend a POST Public Safety Dispatcher Certification course.
- B.** Police Technicians may be designated to train new employees in specialized tasks such as public safety dispatching and to periodical provide training to existing employees regarding changing procedures, rules, regulations, department and city policies, and or the use of new equipment, etc. This does not include routine orientation and familiarization training provided to new employees. An employee designated by the Chief of Police to provide such training will be additionally compensated at a flat rate of \$75.00 per month. Any such assignments shall be made in writing and shall specify the nature of the assignment as well as the beginning and ending date of the training assignment. Both the Human Resources and Financial Services Department shall be provided with a copy of any such written directive.

**SECTION 7.07. SHIFT DIFFERENTIAL PAY.**

- A.** Police Technicians assigned to work graveyard shift for the scheduled work period shall receive an additional one percent (1 %) above base pay. Shifts designated as Graveyard and Night are the graveyard shift.
- B.** In the event of an extended shift, the differential on the overtime shall be the same as the assigned shift.

**SECTION 7.08. BILINGUAL PAY.** When an employee is required to use bilingual skills on a continuous basis outside of his/her normal and typical duties, that employee shall be granted \$150.00 per month for use of that skill. The City Manager shall determine the necessity of the use of bilingual skills and the Personnel Officer shall arrange for testing of employees interested in receiving bilingual pay prior to granting of this amount.

**ARTICLE VIII  
VACATION<sup>1</sup> SICK AND HOLIDAY LEAVE**

**SECTION 8.01. VACATION ACCRUAL.**

- A.** Full-Time Police Technicians and Full-Time Animal Control Officers shall accrue three (3) weeks paid vacation for a total of 120 hours annually. Part-Time Police Technicians and Part-Time Animal Control Officers shall accrue a prorated amount of paid vacation for a total of 56 hours annually. Vacation accrual is capped at 480 hours.
- B.** Non-Safety Emergency Medical Technicians and Non-Safety Paramedics shall accrue 144 hours of vacation annually. Vacation accrual is capped at 288 hours.

**SECTION 8.02. VACATION USE.**

- A.** For Police Technicians and Animal Control Officers, Vacation time shall be scheduled in advance and the schedule will be submitted to the Department Head for approval on an annual basis, and may be rescheduled by the Department Head when necessary.

## CITY OF COALINGA AND COALINGA PUBLIC SAFETY NON-SWORN MOU

- B.** For Non-Safety Emergency Medical Technicians and Non-Safety Paramedics, Vacation time shall be scheduled in advance and the request shall be submitted to the shift supervisor for approval at least fourteen (14) days in advance.
- C.** New employees may begin using accrued vacation time after date of employment. However, it is understood that use of vacation time remains at the discretion of the Department Head, consistent with the provisions of Paragraph A or B.

**SECTION 8.03. HOLIDAY LEAVE.** Full-Time Police Technicians and Full-Time Animal Control Officers accrue 96 hours in lieu of prescribed holidays. Holiday time accrues at 3.6923 hours each pay period and is reflected as part of vacation accruals. Holiday time shall be scheduled in the same manner as prescribed in Section 8.02A.

**SECTION 8.04. HOLIDAY VACATION BUY BACK.** At the Full-time Police Technician's or Full-Time Animal Control Officer's request, the City will convert, at the then current rate of pay, employee's vacation/holiday hours in excess of 280 hours. The payroll office will make one end-of-fiscal-year transfer and one end-of-calendar-year transfer to the, 457 Deferred Compensation Plan or cash out the excess to the employee. Contributions to the 457 are made pursuant to maximum annual contribution regulations established by the Internal Revenue Service. Employees who elect to cash out the excess shall receive a separate check on or about the last payroll of each fiscal and calendar year. The maximum buy back amount remains at 200 hours per fiscal year.

**SECTION 8.05. MAXIMUM SICK LEAVE ACCRUAL.**

- A.** Full-time Police Technicians and Full-Time Animal Control Officers shall accrue 96 hours of sick leave annually. Part-time Police Technicians and Animal Control Officers shall accrue a prorated amount of sick leave at the rate of 46 hours annually. The maximum accrual (cap) for sick leave is 800 hours. Police Technicians leaving in good standing after completing ten (10) years of service and having a sick leave balance that exceeds 640 hours will receive compensation for 10% of the balance or 110 hours, whichever is less. Police Technicians who retire from the City will receive compensation for 25% of their balance or 160 hours, whichever is less.
- B.** Non-Safety Emergency Medical Technicians and Non-Safety Paramedics shall accrue 288 hours of sick leave annually. The maximum accrual (cap) for sick leave is 576.

**SECTION 8.06. CONVERSION OF SICK LEAVE.** Full-time Police Technicians and Full-Time Animal Control Officers may convert sick leave accruals over 192 hours to pay for all or a portion of dependent health care premiums, to an AFLAC health account, and to employee's 457 Deferred Compensation Plan, pursuant to maximum annual contribution regulations established by the Internal Revenue Service. With respect to a deferred compensation conversion, Police Technicians who qualify must notify payroll of their decision to convert sick leave by December 1 for conversion to take place by December 15 and by June 1 for conversion to take place by June 15. The maximum fiscal year conversion remains 96 hours.

**ARTICLE IX  
HEALTH AND WELFARE**

**SECTION 9.01. HEALTH AND LIFE INSURANCE COMMITTEE** The parties agree the committee is composed of two (2) members from each of the bargaining units and two (2) members from the non-represented group of City employees. Each member serves as a representative for their bargaining unit or non-represented group. The Personnel Officer attends all committee meetings on behalf of the City but is a non-voting party. The committee is expected to meet periodically to review the City's health and life insurance plans and alternative options. Each committee member is entitled to a vote. The committee's recommendations for plan changes will be presented to the City Manager and City Council via the Personnel Officer.

**SECTION 9.02. CHANGES IN BENEFITS.** The City shall make every reasonable effort to give the Association adequate notice of any proposed material changes in employee benefits or insurance carriers, in order to allow the Association to request to meet and confer and to hold meetings with the City about the proposed changes.

**SECTION 9.03. RETIREMENT PLAN.** The parties agree that the City and members will participate in a CalPERS defined benefit plan with a formula of "2% at 55 for Classic Members" and a "2% at 62 for PEPRAs Members" for full-time employees.

This section does not alter or affect the 457 Deferred Compensation Plan.

**SECTION 9.04. DEFERRED COMPENSATION.** Full-time employees may voluntarily participate in the ICMA 457 Deferred Compensation Plan. The City agrees to continue to match fifty percent (50%) of a Full-time Police Technician's or Animal Control Officer's contribution up to a maximum of three percent (3.0%) of the employee's annual salary.

**SECTION 9.05. COMPREHENSIVE BENEFITS PACKAGE.** The City will continue to provide its full-time employees a comprehensive Health, Dental, Vision, Life, and Disability benefits package that consists of the following:

- A. Medical, hospital, chiropractic, dental and vision.** The City's cost of the coverage is 100% for full-time employees and 57.5% for dependents of Police Technicians and 50% for dependents of Non-Safety Emergency Medical Technicians and Non-Safety Paramedics on the HMO plan. Police Technicians pay 42.5% of the premium costs for dependent coverage for the HMO plan. Non-Safety Emergency Medical Technicians and Non-Safety Paramedics pay 50% of the premium costs for dependent coverage for the HMO plan. Employees may elect to enroll in a PPO plan rather than the HMO plan. Employees who elect the PPO plan will pay the difference in employee and dependent coverage between the HMO plan and the PPO plan.

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- B.** Life Insurance. An employee's life and accidental death and dismemberment policy is at no cost to the employee. The face amount of the insurance for non-management employees is
- C.** \$50,000.
- D.** Additional Life Coverage. Employees have an option to increase their life insurance coverage in units of \$10,000 to a maximum of \$250,000. Additional Life in excess of \$50,000 is subject to medical underwriting approval. Dependents life insurance for spouse and children is also available. The employee through payroll deductions pays the expense of the additional coverage.
- E.** Employee Assistance Program. Employees have access to an Employee Assistance Program (EAP) for work life services, and legal and financial counseling.
- F.** Long-Term Disability Plan. Employees have income protection in case of a long-term disability. The employee through payroll deductions pays the expense of the additional coverage.

### **ARTICLE X UNIFORMS**

**SECTION 10.01. UNIFORM ALLOWANCES.** The City agrees to provide the following annual uniform allowances:

<u>Position</u>	
Non-Safety Emergency Medical Technicians and Paramedics	\$ 750.00
Police Technicians (Full-Time).....	\$1350.00
Animal Control Officers.....	\$1200.00
Police Technicians (Part-Time) .....	\$ 350.00

The uniform allowance will be paid to each employee with two (2). Uniform allowance payments will be paid on or about each succeeding April 1 and October 1. New full-time employees will receive an advanced uniform allowance check for 50% of their annual uniform allowance when initially hired. This advance must be repaid if the employee leaves City employment prior to six (6) months of employment.

### **ARTICLE XI CITY RIGHTS**

**SECTION 11.01. CITY RIGHTS.** Except as otherwise provided in this Agreement or by law, the City has and retains the sole and exclusive rights and functions of management, including, but not limited to the following:

1. To determine the nature and extent of services to be performed, as well as the right to determine and implement its public function and responsibility.
2. To manage all facilities and operations of the City, including the methods, means and

CITY OF COALINGA AND COALINGA PUBLIC SAFETY NON-SWORN MOU  
personnel by which the City operations are to be conducted.

3. To schedule working hours and assign work that provides the best use of manpower resources.
4. To establish, modify, or change work schedules or standards.
5. To direct the working forces, including the right to hire, assign, promote, demote or transfer any employees.
6. To determine the location of all plants and facilities.
7. To determine the layout of machinery, equipment or materials to be used.
8. To determine processes, techniques, methods, and means of all operations including changes or adjustments of any machinery or equipment.
9. To determine the size and composition of the workforce.
10. To determine policy and procedures affecting the selection or training of an employee.
11. To establish, assess, and implement employee performance standards, including, but not limited to quality and quantity standards, the assessment of employee performance, and the procedures for said assessment.
12. To control and determine the use and location of City property, material, machinery, and/or equipment.
13. To schedule the operation of and to determine the number and duration of shifts.
14. To determine safety, health, and property protection measures.
15. To transfer work from one job to another or from one location or unit to another.
16. To introduce new, improved or different methods of operations, or to change existing methods.
17. To lay off employees for lack of work, lack of funds, or any other reason.
18. To reprimand, suspend, discharge or otherwise discipline employees.
19. To establish, modify, or eliminate job classifications.
20. To promulgate, modify, and enforce work and safety rules and regulations.

CITY OF COALINGA AND COALINGA PUBLIC SAFETY NON-SWORN MOU

21. To take such other and further actions as may be necessary to organize and operate the City in the most efficient and economical manner and in the best interest of the public it serves.

**ARTICLE XII  
GRIEVANCE PROCEDURE**

**SECTION 12.01. GRIEVANCE PROCEDURE.** All covered employees, and the Association on its own behalf, shall be entitled to use the provisions of the City's existing grievance procedure.

**ARTICLE XIII  
AMERICANS WITH DISABILITIES ACT**

**SECTION 13.01. AMERICANS WITH DISABILITIES ACT.** The City and the Association recognize that the City has an obligation under law to meet with individual employees who allege a need for reasonable accommodations in the workplace because of a disability. If due to the previously mentioned requirement, the City contemplates actions to provide reasonable accommodation to an individual employee in compliance with the ADA, which are in potential conflict with any provision of this Memorandum of Understanding, the Association will be advised of any such proposed accommodation prior to any implementation by the City.

**ARTICLE XIV  
FUTURE NEGOTIATIONS**

**SECTION 14.01. FUTURE NEGOTIATIONS.** It is desirable and advantageous to both the City and the Association that a new Memorandum of Understanding be agreed upon and in place upon the expiration of this existing Agreement. To that end, the parties agree as follows:

1. The Association will submit to the City Manager no later than the fifteenth day of September immediately preceding the expiration of this Agreement and prior to any meeting between the City's negotiation team, a preliminary proposal for the period beginning upon expiration of this Memorandum of Understanding.

Both parties agree to make a good faith effort to complete negotiations prior to the first



## CITY OF COALINGA AND COALINGA PUBLIC SAFETY NON-SWORN MOU

day of December immediately preceding expiration of this Memorandum of Understanding.  
A good faith effort would include, but not limited to:

- a. Reasonable agreement of and attendance at negotiation meetings between the City and the Association representatives.
- b. Reasonable and expedient disbursement and communication by each party to its respective governing body (i.e., City Council and the Association members) of any proposal made by the other party when necessary or agreed upon.
- c. Open and continued communication between the parties during negotiations until agreement is reached.

**ARTICLE XV  
DURATION OF AGREEMENT**

**SECTION 15.01. DURATION OF AGREEMENT.** Except as set forth in this document, the MOU shall become effective following ratification by the Association and adoption by the City Council and shall remain in full force, effect to, and including July 1, 2023, through June 30, 2026.

**For City of Coalinga**

Date:

By: .....  
**Marissa Trejo**

**For Union**

Date:

By: .....  
**Ana Vazquez**

Date:

By: .....  
**Kevin Smith**

Attachment A

City of Coalinga Police Non-Sworn Pay Scale

Effective: September 11, 2023

Approved:

Revised:

<b>Grade</b>	<b>Position</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>	<b>Step F</b>
22	<b>Animal Control Officer I</b>						
	Annually	\$34,452.34	\$36,265.71	\$38,079.00	\$39,982.95	\$41,982.09	\$44,081.20
	Monthly	\$2,871.3	\$3,022.14	\$3,173.25	\$3,331.91	\$3,498.51	\$3,673.43
	Bi-Weekly	\$1,325.09	\$1,394.83	\$1,464.58	\$1,537.81	\$1,614.70	\$1,659.43
	Hourly	\$16.5636	\$17.4354	\$18.3072	\$19.2226	\$20.1837	\$21.1929
23	<b>Animal Control Officer II</b>						
	Annually	\$36,265.71	\$38,079.00	\$39,982.95	\$41,982.09	\$44,081.20	\$46,285.26
	Monthly	\$3,022.14	\$3,173.25	\$3,331.91	\$3,498.51	\$3,673.43	\$3,857.10
	Bi-Weekly	\$1,394.83	\$1,464.58	\$1,537.81	\$1,614.70	\$1,659.43	\$1,780.20
	Hourly	\$17.4354	\$18.3072	\$19.2226	\$20.1837	\$21.1929	\$22.2525
24							
	Annually	\$38,079.00	\$39,982.95	\$41,982.09	\$44,081.20	\$46,285.26	\$48,599.52
	Monthly	\$3,173.25	\$3,331.91	\$3,498.51	\$3,673.43	\$3,857.10	\$4,049.96
	Bi-Weekly	\$1,464.58	\$1,537.81	\$1,614.70	\$1,659.43	\$1,780.20	\$1,869.21
	Hourly	\$18.3072	\$19.2226	\$20.1837	\$21.1929	\$22.2525	\$23.3652
25	<b>Police Technician I Animal Control Officer III</b>						
	Annually	\$39,982.95	\$41,982.09	\$44,081.20	\$46,285.26	\$48,599.52	\$51,029.50
	Monthly	\$3,331.91	\$3,498.51	\$3,673.43	\$3,857.10	\$4,049.96	\$4,252.46
	Bi-Weekly	\$1,537.81	\$1,614.70	\$1,659.43	\$1,780.20	\$1,869.21	\$1,962.67
	Hourly	\$19.2226	\$20.1837	\$21.1929	\$22.2525	\$23.3652	\$24.5334
26	<b>Police Technician II</b>						
	Annually	\$41,982.09	\$44,081.20	\$46,285.26	\$48,599.52	\$51,029.50	\$53,580.97
	Monthly	\$3,498.51	\$3,673.43	\$3,857.10	\$4,049.96	\$4,252.46	\$4,465.08
	Bi-Weekly	\$1,614.70	\$1,659.43	\$1,780.20	\$1,869.21	\$1,962.67	\$2,060.81
	Hourly	\$20.1837	\$21.1929	\$22.2525	\$23.3652	\$24.5334	\$25.7601
27	<b>Police Technician III</b>						
	Annually	\$44,081.20	\$46,285.26	\$48,599.52	\$51,029.50	\$53,580.97	\$56,260.02
	Monthly	\$3,673.43	\$3,857.10	\$4,049.96	\$4,252.46	\$4,465.08	\$4,688.33
	Bi-Weekly	\$1,659.43	\$1,780.20	\$1,869.21	\$1,962.67	\$2,060.81	\$2,163.85
	Hourly	\$21.1929	\$22.2525	\$23.3652	\$24.5334	\$25.7601	\$27.0481

City of Coalinga Police Non-Sworn Pay Scale

Effective: July 1, 2024

Approved:

Revised:

<b>Grade</b>	<b>Position</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>	<b>Step F</b>
22	<b>Animal Control Officer I</b>						
	Annually	\$35,131.20	\$36,982.40	\$38,833.60	\$40,768.00	\$42,827.20	\$44,969.60
	Monthly	\$2,927.60	\$3,081.87	\$3,236.13	\$3,397.33	\$3,568.93	\$3,747.47
	Bi-Weekly	\$1,351.20	\$1,422.40	\$1,493.60	\$1,568.00	\$1,647.20	\$1,729.60
	Hourly	\$16.89	\$17.78	\$18.67	\$19.60	\$20.59	\$21.62
23	<b>Animal Control Officer II</b>						
	Annually	\$36,982.40	\$38,833.60	\$40,768.00	\$42,827.20	\$44,969.60	\$47,216.00
	Monthly	\$3,081.87	\$3,236.13	\$3,397.33	\$3,568.93	\$3,747.47	\$3,934.67
	Bi-Weekly	\$1,422.40	\$1,493.60	\$1,568.00	\$1,647.20	\$1,729.60	\$1,816.00
	Hourly	\$17.78	\$18.67	\$19.60	\$20.59	\$21.62	\$22.70
24							
	Annually	\$38,833.60	\$40,768.00	\$42,827.20	\$44,969.60	\$47,216.00	\$49,566.40
	Monthly	\$3,236.13	\$3,397.33	\$3,568.93	\$3,747.47	\$3,934.67	\$4,130.53
	Bi-Weekly	\$1,493.60	\$1,568.00	\$1,647.20	\$1,729.60	\$1,816.00	\$1,906.40
	Hourly	\$18.67	\$19.60	\$20.59	\$21.62	\$22.70	\$23.83
25	<b>Police Technician I Animal Control Officer III</b>						
	Annually	\$40,768.00	\$42,827.20	\$44,969.60	\$47,216.00	\$49,566.40	\$52,041.60
	Monthly	\$3,397.33	\$3,568.93	\$3,747.47	\$3,934.67	\$4,130.53	\$4,336.80
	Bi-Weekly	\$1,568.00	\$1,647.20	\$1,729.60	\$1,816.00	\$1,906.40	\$2,001.60
	Hourly	\$19.60	\$20.59	\$21.62	\$22.70	\$23.83	\$25.02
26	<b>Police Technician II</b>						
	Annually	\$42,827.20	\$44,969.60	\$47,216.00	\$49,566.40	\$52,041.60	\$54,662.40
	Monthly	\$3,568.93	\$3,747.47	\$3,934.67	\$4,130.53	\$4,336.80	\$4,555.20
	Bi-Weekly	\$1,647.20	\$1,729.60	\$1,816.00	\$1,906.40	\$2,001.60	\$2,102.40
	Hourly	\$20.59	\$21.62	\$22.70	\$23.83	\$25.02	\$26.28
27	<b>Police Technician III</b>						
	Annually	\$44,969.60	\$47,216.00	\$49,566.40	\$52,041.60	\$54,662.40	\$57,387.20
	Monthly	\$3,747.47	\$3,934.67	\$4,130.53	\$4,336.80	\$4,555.20	\$4,782.27
	Bi-Weekly	\$1,729.60	\$1,816.00	\$1,906.40	\$2,001.60	\$2,102.40	\$2,207.20
	Hourly	\$21.62	\$22.70	\$23.83	\$25.02	\$26.28	\$27.59

City of Coalinga Police Non-Sworn Pay Scale

Effective: July 1, 2025

Approved:

Revised:

<b>Grade</b>	<b>Position</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>	<b>Step F</b>
22	<b>Animal Control Officer I</b>						
	Annually	\$35,838.40	\$37,731.20	\$39,603.20	\$41,579.20	\$43,680.00	\$45,864.00
	Monthly	\$2,986.53	\$3,144.27	\$3,300.27	\$3,464.93	\$3,640.00	\$3,822.00
	Bi-Weekly	\$1,378.40	\$1,451.20	\$1,523.20	\$1,599.20	\$1,680.00	\$1,764.00
	Hourly	\$17.23	\$18.14	\$19.04	\$19.99	\$21.00	\$22.05
23	<b>Animal Control Officer II</b>						
	Annually	\$37,731.20	\$39,603.20	\$41,579.20	\$43,680.00	\$45,864.00	\$48,152.00
	Monthly	\$3,144.27	\$3,300.27	\$3,464.93	\$3,640.00	\$3,822.00	\$4,012.67
	Bi-Weekly	\$1,451.20	\$1,523.20	\$1,599.20	\$1,680.00	\$1,764.00	\$1,852.00
	Hourly	\$18.14	\$19.04	\$19.99	\$21.00	\$22.05	\$23.15
24							
	Annually	\$39,603.20	\$41,579.20	\$43,680.00	\$45,864.00	\$48,152.00	\$50,564.80
	Monthly	\$3,300.27	\$3,464.93	\$3,640.00	\$3,822.00	\$4,012.67	\$4,213.73
	Bi-Weekly	\$1,523.20	\$1,599.20	\$1,680.00	\$1,764.00	\$1,852.00	\$1,944.80
	Hourly	\$19.04	\$19.99	\$21.00	\$22.05	\$23.15	\$24.31
25	<b>Police Technician I Animal Control Officer III</b>						
	Annually	\$41,579.20	\$43,680.00	\$45,864.00	\$48,152.00	\$50,564.80	\$53,081.60
	Monthly	\$3,464.93	\$3,640.00	\$3,822.00	\$4,012.67	\$4,213.73	\$4,423.47
	Bi-Weekly	\$1,599.20	\$1,680.00	\$1,764.00	\$1,852.00	\$1,944.80	\$2,041.60
	Hourly	\$19.99	\$21.00	\$22.05	\$23.15	\$24.31	\$25.52
26	<b>Police Technician II</b>						
	Annually	\$43,680.00	\$45,864.00	\$48,152.00	\$50,564.80	\$53,081.60	\$55,744.00
	Monthly	\$3,640.00	\$3,822.00	\$4,012.67	\$4,213.73	\$4,423.47	\$4,645.33
	Bi-Weekly	\$1,680.00	\$1,764.00	\$1,852.00	\$1,944.80	\$2,041.60	\$2,144.00
	Hourly	\$21.00	\$22.05	\$23.15	\$24.31	\$25.52	\$26.80
27	<b>Police Technician III</b>						
	Annually	\$45,864.00	\$48,152.00	\$50,564.80	\$53,081.60	\$55,744.00	\$58,531.20
	Monthly	\$3,822.00	\$4,012.67	\$4,213.73	\$4,423.47	\$4,645.33	\$4,877.60
	Bi-Weekly	\$1,764.00	\$1,852.00	\$1,944.80	\$2,041.60	\$2,144.00	\$2,251.20
	Hourly	\$22.05	\$23.15	\$24.31	\$25.52	\$26.80	\$28.14

Attachment B

City of Coalinga Non-Safety Emergency Medical Services (NSEMS)

Effective: February 2, 2023

Approved: February 2, 2023

Revised: February 2, 2023

<u>Grade</u>	<u>Position</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>
1	<b>Emergency Medical Technician (EMT)</b>					
	Annually**	\$56,576.00	\$59,404.80	\$62,366.72	\$65,495.04	\$68,756.48
	Monthly**	\$4,714.67	\$4,950.40	\$5,197.23	\$5,457.92	\$5,729.71
	Bi-Weekly**	\$2,176.00	\$2,284.80	\$2,398.72	\$2,519.04	\$2,644.48
	Hourly*	\$17.00	\$17.85	\$18.74	\$19.68	\$20.66
2	<b>Paramedic</b>					
	Annually**	\$62,366.72	\$65,495.04	\$68,756.48	\$72,184.32	\$75,778.56
	Monthly**	\$5,197.23	\$5,457.92	\$5,729.71	\$6,015.36	\$6,314.88
	Bi-Weekly**	\$2,398.72	\$2,519.04	\$2,644.48	\$2,776.32	\$2,914.56
	Hourly*	\$18.74	\$19.68	\$20.66	\$21.69	\$22.77

\* Emergency Medical Technicians and Paramedics are paid an hourly rate.

\*\* Estimates which account for 2912 hours worked with OT amounts factored in (2080 hours at hourly rate, 832 hours at base OT rate not factoring in any incentives). Subject to change depending on work schedule and the number of hours worked by the hourly employee.



City of Coalinga Non-Safety Emergency Medical Services (NSEMS) Draft

Effective: July 1, 2024

Approved:

Revised:

<b>Grade</b>	<b>Position</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>
<b>1</b>	<b>Emergency Medical Technician (EMT)</b>					
	Annually**	\$57,707.52	\$60,602.88	\$63,598.08	\$66,792.96	\$70,120.96
	Monthly**	\$4,808.96	\$5,050.24	\$5,299.84	\$5,566.08	\$5,843.41
	Bi-Weekly**	\$2,219.52	\$2,330.88	\$2,446.08	\$2,568.96	\$2,696.96
	Hourly*	\$17.34	\$18.21	\$19.11	\$20.07	\$21.07
<b>2</b>	<b>Paramedic</b>					
	Annually**	\$63,598.08	\$66,792.96	\$70,120.96	\$73,615.36	\$77,309.44
	Monthly**	\$5,299.84	\$5,566.08	\$5,843.41	\$6,134.61	\$6,442.45
	Bi-Weekly**	\$2,446.08	\$2,568.96	\$2,696.96	\$2,831.36	\$2,973.44
	Hourly*	\$19.11	\$20.07	\$21.07	\$22.12	\$23.23

\* Emergency Medical Technicians and Paramedics are paid an hourly rate.

\*\* Estimates which account for 2912 hours worked with OT amounts factored in (2080 hours at hourly rate, 832 hours at base OT rate not factoring in any incentives). Subject to change depending on work schedule and the number of hours worked by the hourly employee.

City of Coalinga Non-Safety Emergency Medical Services (NSEMS) Draft

Effective: July 1, 2025

Approved:

Revised:

<b>Grade</b>	<b>Position</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>
1	<b>Emergency Medical Technician (EMT)</b>					
	Annually**	\$58,872.32	\$61,800.96	\$64,862.72	\$68,124.16	\$71,518.72
	Monthly**	\$4,906.03	\$5,150.08	\$5,405.23	\$5,677.01	\$5,959.89
	Bi-Weekly**	\$2,264.32	\$2,376.96	\$2,494.72	\$2,620.16	\$2,750.72
	Hourly*	\$17.69	\$18.57	\$19.49	\$20.47	\$21.49
2	<b>Paramedic</b>					
	Annually**	\$64,862.72	\$68,124.16	\$71,518.72	\$75,079.68	\$78,840.32
	Monthly**	\$5,405.23	\$5,677.01	\$5,959.89	\$6,256.64	\$6,570.03
	Bi-Weekly**	\$2,494.72	\$2,620.16	\$2,750.72	\$2,887.68	\$3,032.32
	Hourly*	\$19.49	\$20.47	\$21.49	\$22.56	\$23.69

\* Emergency Medical Technicians and Paramedics are paid an hourly rate.

\*\* Estimates which account for 2912 hours worked with OT amounts factored in (2080 hours at hourly rate, 832 hours at base OT rate not factoring in any incentives). Subject to change depending on work schedule and the number of hours worked by the hourly employee.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve Memorandum of Understanding (MOU) between City of Coalinga and  
The International Association of Firefighters, AFL-CIO, Local 2305

**Meeting Date:** Thursday, September 7, 2023

**From:** Marissa Trejo, City Manager

**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

City Manager recommends Council Approve Memorandum of Understanding (MOU) between City of Coalinga and The International Association of Firefighters, AFL-CIO, Local 2305.

**II. BACKGROUND:**

This bargaining unit includes the positions of Firefighter/EMT, Firefighter/Paramedic, Fire Engineer and Fire Captain.

**III. DISCUSSION:**

The parties met in good faith and have successfully negotiated a successor MOU to be effective July 1, 2023, through June 30, 2026.

**IV. ALTERNATIVES:**

Do not Approve Memorandum of Understanding (MOU) between City of Coalinga and The International Association of Firefighters, AFL-CIO, Local 2305 (not recommended)

**V. FISCAL IMPACT:**

Approximately \$36,000 for the current fiscal year, from the City's General Fund and approximately \$22,000 for the current fiscal year from IGT.

**ATTACHMENTS:**

File Name	Description
❏ Fire_MOU_2023_clean_version.docx	MOU

MEMORANDUM OF UNDERSTANDING  
BETWEEN AND FOR  
CITY OF COALINGA  
AND  
THE INTERNATIONAL ASSOCIATION OF  
FIREFIGHTERS  
AFL-CIO, LOCAL 2305

July 1, 2023 – June 30, 2026

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## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding entered into on September 7, 2023, by and between the City of Coalinga, hereinafter referred to as the "City", and The International Association of Firefighters, AFL-CIO Local 2305, hereinafter referred to as the "Association" has an effective date of July 1, 2023.

### **ARTICLE I INTENT AND PURPOSE**

#### **SECTION 1.01. INTENT AND PURPOSE.**

The intent and purpose of this Agreement is to foster open communication and a spirit of good will between the employees of the City represented by The International Association of Firefighters, AFL- CIO Local 2305 a recognized unit of representation and the City of Coalinga, a Municipal Corporation and political subdivision of the State of California, regarding the mutual obligation of the parties to meet and confer in "good faith" regarding wages, benefits, and other terms and conditions of employment as required by that section of the California Government Code known as the Meyers-Milias- Brown Act.

### **ARTICLE II FULL UNDER STANDING**

#### **SECTION 2.01. FULL UNDERSTANDING.**

The Association and the City agree that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter within the scope of bargaining and that this present document represents the full and complete understanding and agreement of the parties on the terms and conditions of employment specifically addressed herein.

### **ARTICLE III RECOGNITION AND NON-DISCRIMINATION**

#### **SECTION 3.01. RECOGNITION AND COVERED EMPLOYEES.**

The City hereby confirms its continued recognition of the Association as the exclusive representative of all regular full time and probationary employees within the job classification listed below as covered by this Agreement, subject to an individual employee's right to self-representation as provided by Government Codes Section 3502.

Employees in the following classifications are covered by this agreement:

- Fire Captain
- Fire Engineer
- Firefighter/Paramedic Firefighter/EMT
- Firefighter (Trainee)



Management, temporary, volunteers, reservists, part-time, and civilian employees of the Fire Department are not included in the recognized unit of representation and are not covered by this agreement.

### **SECTION 3.02. NON-DISCRIMINATION.**

The City and the Association agree that there will be no discrimination against any employees because of race, religious creed, color, sex, sexual harassment, national origin, age, marital status, medical condition, sexual orientation, physical or mental disability or any other basis protected by federal, state, or local law or ordinance or regulation.

### **SECTION 3.03. ASSOCIATION AFFILIATION.**

The City and the Association agree to protect the rights of all employees to exercise their free choice to join or refrain from joining the Association.

### **SECTION 3.04. PARTICIPATION IN UNION ACTIVITIES.**

The City agrees not to intimidate any employee or attempt to restrain any employee or in any way limit the full and free expression of any employee's rights to participate in the Association's lawful activities. The Association and its members agree not to intimidate, restrain, or otherwise coerce any employee exercising their right to full and free expression and their right not to join the Association or participate in Association activities.

## **ARTICLE IV DUES DEDUCTION**

### **SECTION 4.01. DUES DEDUCTION.**

The City agrees to withhold from Association member's pay, the appropriate amount required by the Association for dues. The amount to be withheld shall be the annual amount required pro rata on a bi-weekly basis. The member, prior to withholding, shall be required to sign an authorization for the City to withhold such an amount. In addition, the City agrees to forward to the appropriate Association representative the total amount withheld on a bi-weekly period within a reasonable time period following the pay period.

## **ARTICLE V AUTHORIZED REPRESENTATIVES**

### **SECTION 5.01. AUTHORIZED REPRESENTATIVES.**

For purposes of administering the terms and provisions of the various ordinances, resolutions, rules, and regulations adopted with this Memorandum of Understanding, City's principal authorized agent shall be the City Manager or designated representative(s); the Association's principal authorized agent shall be the president of the Association. In addition to the President, up to three members of the Association may be

designated to represent the Association. Such designation shall be in written form and signed by the President.

#### **SECTION 5.02. TIME OFF FOR REPRESENTATIVES.**

The City will allow reasonable time off for the Association's representatives to attend meetings with City representatives for the purpose of negotiating a successor agreement, processing grievances pursuant to the City's grievance procedure, and representing Association members in internal discipline matters. However, any such time must be approved in advance by the Fire Chief, the City Manager or an authorized representative of the City. No more than two (2) Association representatives may be released from work at one time. However, nothing shall prevent "off duty" representatives from attending to any Association matters.

### **ARTICLE VI HOURS AND WORKING CONDITIONS**

#### **SECTION 6.01. ON-DUTY PHYSICAL FITNESS TRAINING.**

The City and the Association agree that it is the responsibility of each employee of the Fire Department to maintain their physical fitness for duty. Therefore, in order to encourage, facilitate, and support employees in maintaining their physical fitness, the City agrees to continue to maintain an "on-duty" physical fitness program for the benefit of the City and Association members as follows:

1. Participation in the program is voluntary. Physical fitness training shall not be conducted so as to interfere with the Fire Department's emergency response capability and responsibilities, routine Fire Department maintenance activities and other business, training and drills, and/or club meetings. At the discretion of the on-duty Officer-in-Charge, employees may engage in physical fitness training either in or out of the fire station
2. Physical fitness training outside the station shall be limited to the Fitness Center, high school track and Keck Park handball/racquet ball courts and Swim Complex and shall be limited to not more than two (2) hours per shift.
3. Fire personnel not on-duty may use the weight room at any time, provided such activity does not interfere with the work of the on-duty personnel. In this regard, the determination of the Fire Chief or the on-duty Officer-in-Charge shall be final.

**SECTION 6.02. ON DUTY TRAINING.**

The Chief, in his/her sole discretion, or the Chiefs designee may approve paid time off to attend approved fire department related training provided the shift is fully staffed, and the Chief is satisfied the capability of the department to respond to emergencies will not be compromised.

**SECTION 6.03. GROCERY STORE PRIVILEGES.**

Employees will be allowed to make one twenty (20)-minute trip to and from the grocery store per day to purchase items for "joint effort" meals during on-duty hours with the use of City equipment for transportation.

**SECTION 6.04. FIRE LINE MEALS.**

The City will provide meals when firefighters work through the established mealtime (7-8 a.m., noon-1 p.m. 5-6 p.m.) when working an emergency as determined by the Chief or his designee based on the severity of the incident.

**SECTION 6.05. RESIDENCY REVIEW.**

The City acknowledges that the existing residency requirement as set forth in the Municipal Code requiring residency within the City limits of Coalinga is illegal and contrary to the Constitution of the State of California. The parties agree that establishing residency requirements based on response time is permissible. The City and the Association agree to have further discussions regarding the establishment of reasonable response times and programs and/or incentives to encourage employees to reside in the City and/or the greater Coalinga area. The City and Association agree to use their best efforts to address this matter during the 2006/2007 fiscal year. No resident or response time is required at this time.

**SECTION 6.06. TRAINING TIME.**

Employees shall not be required to use leave balances for any training that is approved by the Fire Chief or his designee that is required or is expected to be completed for career development. Employees shall receive a minimum of ninety-six (96) hours of training time each fiscal year. This will encourage department personnel to use their training budget without using personal time.

Each employee may use up to ninety-six (96) hours of training time per fiscal year that creates overtime. If training time does not affect overtime, that training time will not be pulled from the training time bank. Employees may elect to use vacation time if all banked training hours are used.

Each employee will be given a training budget of one thousand five hundred dollars (\$1500) per fiscal year. The City agrees to pay for any city requested or required training prior to the beginning of the training. That money can be used to attend training classes in accordance with the established training policy. The training money will only be used for tuition, lodging and course material.

**SECTION 6.07. PROMOTIONS.**

The Department shall post a promotional flyer within thirty (30) days of there being an opening of an internal promotional position. The promotional process shall take no longer than sixty (60) days to complete. In the event of an immitigable or unforeseen emergency, the process may be extended as reasonably necessary after an agreement to extend the process has been reached between the City and Association.

**SECTION 6.08. PROMOTIONS TO FIRE ENGINEER.**

The parties agree that when a Firefighter/Paramedic promotes to the position of Fire Engineer, the following rules will apply:

- a) The Fire Engineer will not be forced to fill an empty Firefighter/Paramedic position for sick, vacation, compensatory, administrative, or training leave coverage.
- b) The Fire Engineer will only be utilized, while on shift, as the Firefighter/Paramedic if no others are available to cover call back units.
- c) The City will continue to pay for recertification and continued education to maintain paramedic certification for Fire Engineers.
- d) The Fire Engineer will be eligible for overtime in a Firefighter/Paramedic position.
- e) The Fire Engineer may be used as a Firefighter/Paramedic for call back.

**SECTION 6.09. ADOPTION OF 48/96 WORK SCHEDULE.**

The parties agree to implement a "48/96" work schedule. A working shift shall consist of twenty-four (24) hours. Scheduling of work shifts shall be based on calendar months. Employees work an average of 56 hours per week and 2912 hours per year. Employees currently work a rotating 48/96 shift schedule consisting of a two (2) shifts on duty followed by four (4) shifts off duty. A shift shall commence at 0700 and terminate at 0700 the following morning.

Shift personnel who are moved from a 56-hour work week to a 40-hour work week shall be paid at rate of 1.4 of their base hourly rate. Paying members at the rate 1.4 of the base hourly rate will keep the 40-hour employee whole with their pay and will not affect their retirement earnings.

Any employee assigned to a 40-hour work schedule shall continue to receive the same leave accruals (sick leave and vacation) as an employee assigned to a 56-hour work schedule.

**SECTION 6.10. MATTRESS REPLACEMENT.**

The City shall replace all station mattresses with new mattresses every ten (10) years. The cost of the replacement mattresses shall not exceed twelve-thousand six-hundred dollars (\$12,600).

#### **SECTION 6.11. STATION CARPET CLEANING.**

The City shall pay to have the carpet in the fire station professionally cleaned annually. The cost to the City shall not exceed \$800.00 annually.

### **ARTICLE II WAGES**

#### **SECTION 7.01. WAGES.**

Effective the start of the pay period after ratification of the MOU, employees shall receive a two percent (2%) equity adjustment to their base salary.

Effective October 1 2024, employees shall receive a two percent (2%) equity adjustment to their base salary.

Effective October 1 2025, employees shall receive a two percent (2%) equity adjustment to their base salary.

#### **SECTION 7.02. OUT-OF-CLASS PAY.**

Employees requested to work out-of-class must do so for two (2) complete consecutive shifts and be present, working, and fulfilling all duties of the higher classification to receive out-of-class pay. Employees shall receive pay at the rate of five percent (5%) of base salary or at the first step of the out-of-class position, whichever is greater. Out-of-class pay shall be granted retroactive to the first day. When working out-of-class, employees will receive their regular pay when taking any form of paid leave, not their out-of-class pay.

#### **SECTION 7.03. EDUCATIONAL ACHIEVEMENT COMPENSATION.**

Completion of educational courses, certificates, and degrees that enhance the services provided by the Coalinga Fire Department shall be compensated through December 31, 2018 as follows:

1. Associate of Arts/Associate of Science - \$150.00 per quarter.
2. Bachelor of Arts/Bachelor of Science - \$300.00 per quarter.

The degree must be from an accredited institution and documented by the Human Resources Manager.

The maximum educational pay shall be \$300.00 per quarter.

Effective January 1, 2019 the educational incentive pay shall be as follows:

3. Associate of Arts/Associate of Science -1.25% of base rate of pay.

4. Bachelor of Arts/Bachelor of Science -2.5% of base rate of pay.

The degree must be from an accredited institution and documented by the HumanResources Manager.

The maximum educational pay an employee may receive shall be three and three- quarter percent (3.75%).

#### **SECTION 7.04. LONGEVITY PAY.**

Beginning the pay period following the tenth (10<sup>th</sup>) anniversary date of service to the City, an employee shall be entitled to longevity pay of one and a half percent (1.5%) above base pay. Beginning on the fifteenth (15<sup>th</sup>) anniversary date of service to the City, an employee shall be entitled to longevity pay of an additional one and a half percent (1.5%) above base pay. Beginning the pay period following the twentieth (20<sup>th</sup>) anniversary date of service to the City, an employee shall be entitled to longevity pay of an additional one and a half percent (1.5%) above base pay. Longevity pay only applies if the employee has had no safety violations or formal disciplinary actions in the most recent 12-month period immediately preceding the pay and an overall rating of competent on the most recent annual performance evaluation.

#### **SECTION 7.05. FLSA OVERTIME.**

The parties agree the City will compensate the employees for overtime pay at one and one-half (1-1/2) times the regular rate of pay for all time in excess of scheduled hours. For the purposes of calculating FLSA overtime pay, the use of any paid leave shall be recognized as compensable when calculating overtime.

All Personnel will be compensated (portal to portal) beginning at the time of dispatch to their return to jurisdiction when equipment and personnel are in service to the incident agency response. This agreement will apply to all personnel dispatched to the incident regardless of their assignment. While on a strike team deployment, personnel will be compensated at their regular rate during their normally assigned shifts and at the overtime rate on days which they are not normally assigned.

#### **SECTION 7.06. COMPENSATORY TIME ACCRUAL.**

Employees may accumulate up to one hundred and twenty (120) hours of compensatory time. Employees with one hundred and twenty (120) hours of compensatory time will be paid at the overtime rate and will not be eligible to earn additional compensatory time.

#### **SECTION 7.07. OVERTIME FOR LATE NOTICE SICK LEAVE COVERAGE.**

An employee required to work back-to-back shifts to cover for an employee giving less than twenty-four (24) hours' notice of intended absence due to sickness will be compensated at the overtime rate.

**SECTION 7.08. CALLBACK PAY.**

Employees called back to work by the Fire Chief or the Officer-in-Charge for the periods specified shall be paid a minimum of four (4) hours overtime pay. Call back includes mandatory training on regular days off, participation in volunteer firefighter club, and training drills on days off. A hold-over to cover a twenty-four (24)-hour shift is not a call back.

**SECTION 7.09. PARAMEDIC LIAISON OFFICER PAY.**

The parties agree employees assigned by the Fire Chief to serve as the Paramedic Liaison Officer on behalf of the City shall be compensated at a flat rate of \$100 per month.

**SECTION 7.10. PARAMEDIC PRECEPTOR PAY.**

The parties agree employees in possession of a Fresno County Paramedic Preceptor Certificate will receive a stipend in the amount of \$250 per year paid on or about each succeeding November 1 through regular payroll.

**SECTION 7.11. ENGINEER/PARAMEDIC INCENTIVE PAY.**

The parties agree Engineers with current, valid Paramedic certification shall receive incentive pay in the annual amount of \$3,500 which will be paid on or about each December 1 through regular payroll. The Human Resources Director will determine eligibility for Engineer/Paramedic Incentive Pay by verifying current Paramedic certification and notify the payroll office by providing a list of names of the eligible employees.

**SECTION 7.12. CERTIFICATE PAY.**

Effective September 11, 2023, Firefighters who have earned their Firefighter One Certificate shall receive a two percent (2%) above base salary.

Effective September 11, 2023, , Engineers who have completed the required California State Marshall's Company Officer courses shall receive two percent (2%) above base salary.

Effective September 11, 2023, Captains who completed the required California State Marshall's Chief Officer courses shall receive a two percent (2%) above base salary.

**ARTICLE VIII**  
**VACATION AND SICK LEAVE**

**SECTION 8.01. VACATION AND SICK LEAVE ACCRUALS.**

The following accrual schedule shall be used:

Per Year

*Sick Days	12-days	288-hours
*Vacation Days	6-days	First Year of Service

8-days                      Second Year of Service

12-days                    Third Year of Service

- Accrued on a per pay period basis

## **SECTION 8.02. VACATION AND SICK LEAVE CAPS.**

The following listed caps shall be used:

For employees hired on or before December 5, 2018:

Vacation	600-hours
Sick Leave	2,160-hours

For employees hired on or after December 6, 2018:

Vacation	400-hours
Sick Leave	1,600-hours

## **SECTION 8.03. CONVERSION OF SICK LEAVE.**

Employees may convert sick leave accruals over 480 hours for all or a portion of dependent health care premiums, to an AFLA.C health account, or to ICMA 457 Deferred Compensation Plan, pursuant to maximum annual contribution regulations established by the Internal Revenue Service. With respect to a deferred compensation conversion, employees who qualify must notify the Human Resources Department of their decision to convert sick leave by December 1. The Human Resources Department will notify payroll and the conversion shall take place within thirty (30) days.

## **SECTION 8.04. BEREAVEMENT LEAVE.**

Bereavement leave with pay shall be granted to all regular and probationary employees upon the death of a family member. Family members are defined to include husband, wife, father, mother, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, stepfather, stepmother, aunt, uncle, children, step children, grandmother, grandfather, grandchildren, or any other person living in the same permanent residence as the employee or any other relative approved by the Fire Chief. The signature of the Fire Chief on the employee's timecard noting Bereavement Leave shall be the only approval needed for Bereavement leave to be paid out. No other verification is needed by payroll, including but not limited to, the relationship of the family member to the employee. Such leave of absence is not to exceed three (3) shifts, or five (5) shifts if out of state travel is required.



**SECTION 8.05. CATASTROPHIC LEAVE BANK.**

The parties agree that the Human Resources Director will establish a Catastrophic Leave Bank (CLB). An employee may request, in writing to the Human Resources Director, that a specified number of hours of his/her accrued sick leave be transferred from his/her account to the CLB. The Human Resources Director will notify payroll to deduct X number of hours from the employee's sick leave bank and the HR Director will then add the deducted number of hours to the CLB.

The maximum number of hours which may be transferred in any one fiscal year is two hundred and forty (240). Employees requesting to transfer his/her sick leave hours to the CLB must transfer a minimum of twenty-four (24) hours. Any sick leave hours which are transferred from any employee's account to the CLB may not be returned or restored to that employee (this does not prevent the employee from receiving leave from the CLB due to his/her own serious illness or injury). To receive leave from the CLB, an employee who is himself/herself in need of leave due to his/her own serious illness or injury, may request, in writing to the Human Resources Director, that a specified number of hours of leave be transferred from the CLB to his/her account. Such request may be made prior to the employee exhausting his/her own sick and vacation leave accruals, however, the transferred hours from the CLB will not be used until the employee has exhausted all of his/her own sick and vacation leave accruals. The request must include the employee's name, job title, and a description of why the leave is needed and the expected duration of the leave. Once the request is approved by the Human Resources Director, the Human Resources Director will notify the payroll office to add X number of hours to the recipient employee's sick leave account and the Human Resources Director will deduct the equivalent number of hours from the CLB.

The leave will be transferred in and transferred out of the CLB hour for hour.

The decision of the Human Resources Director concerning the approval of leave pursuant to this section is final and not subject to the grievance procedure, judicial review or review by the City Manager or City Council.

The Human Resources Director will provide the Association with a monthly report documenting activity of the CLB.

**SECTION 8.06. HOLIDAY LEAVE.**

The parties agree employees shall receive twenty-four (24) hours in a Holiday Leave for all City recognized holidays. Holiday Leave shall be granted for recognized holidays worked. Employees shall be allowed to carry over a maximum of 120 hours of Holiday Leave per fiscal year.

**SECTION 8.07. VACATION CASH OUT.**

At the employee's written request to Human Resources, the City will convert, at the then current rate of pay, up to ninety-six (96) vacation hours to cash through payroll. Employees must state in their written request whether

they wish to have the cash paid in their regular payroll check or a separate check issued by payroll. Employees may only request two vacation cash out per fiscal year.

## **ARTICLE IX** **HEALTH AND WELFARE**

### **SECTION 9.01. COMPREHENSIVE BENEFITS PACKAGE.**

The City will continue to provide its employees a comprehensive Health, Dental, Vision, Life, and Disability benefits package that consists of the following:

A. Medical, hospital, chiropractic, dental and vision. The City's cost of this coverage is 100% for employees and 63% for dependents. Employees pay 37% of the premium costs for dependent coverage. However, these amounts may be amended from time to time per Section 9.01.

B. Life Insurance. An employee's life and accidental death and dismemberment policy is at no cost to the employee. The face amount of the insurance for non- management employees was increased from \$30,000 to \$50,000, the same as management.

C. Additional Life Coverage. Employees have an option to increase their life insurance coverage in units of \$10,000 to a maximum of \$250,000. Additional Life in excess of \$50,000 is subject to medical underwriting approval. Dependents life insurance for spouse and children is also available. The expense of the additional coverage is paid by the employee through payroll deductions.

D. Employee Assistance Program. Employees have access to an Employee Assistance Program (EAP) for work life services, and legal and financial counseling.

E. Long-Term Disability Plan. Employees have income protection in case of a long- term disability. The expense of the additional coverage is paid by the employee through payroll deductions.

### **SECTION 9.02. HEALTH AND LIFE INSURANCE COMMITTEE.**

With the exception of "share of cost," for the term of this Agreement, the Association agrees to waive its rights to negotiate with the City over insurance related issues, in consideration of the Insurance Committee's jurisdiction and responsibility.

The parties agree the committee is composed of two (2) members from each

of the five bargaining units and two (2) members from the non-represented group of Cityemployees. Committee members are to be selected by the employees in the affected unit or group and will be responsible to represent the interests of those employees. Though there will be two (2) members from each unit or group, there will be only one (1) vote for a total of six (6) votes. In the event of a tie vote, the issue shall go to the City Manager for his recommendation for adoption by the City Council.

The Personnel Officer will prepare recommended guidelines for the Committee and its activity, to be submitted for consideration by the Committee, no later than August 31, 2009.

#### **SECTION 9.03. RETIREMENT PLAN.**

The City and Association agree to a CALPERS defined benefit plan with a formula of 2% at 55 for Classic Members and 2% at 62 for PEPRA members.

#### **SECTION 9.04. DEFERRED COMPENSATION.**

The City continues to support and agree with the Association that employees may voluntarily participate in the ICMA 457 Deferred Compensation Plan. The City agrees to continue to match fifty percent (50%) of an employee 's contribution up to a maximum of three percent (3%) of the employee's annual salary.

#### **SECTION 9.05. HANDLING OF ICMA CONTRIBUTIONS.**

City agrees that if contributions are not made to the ICMA 40-1 Retirement and ICMA 457 Deferred Contributions Plans within thirty (30) days after the applicable payroll date: the City will pay employees at a rate of ten dollars (\$10) per calendar day for each calendar day in excess of thirty (30) days following the applicable payroll date.

#### **SECTION 9.06. STATE DISABILITY INSURANCE.**

The City and the Association continue to agree that State Disability Insurance will be at the employee's expense. All members of the bargaining unit will be covered, and the cost will be paid in bi-weekly installments.

#### **SECTION 9.07. FLEXIBLE SPENDING ACCOUNT FOR UNREIMBURSED MEDICAL AND DEPENDENT CARE EXPENSES.**

The agreement regarding the flexible spending account remains in effect. The limits of the flexible spending account for unreimbursed medical was set at Two Thousand Dollars (\$2,000) per year and the limits of dependent care expenses were raised to Five Thousand Dollars (\$5,000) or Twenty-Five Hundred (\$2,500) per year for married/separate or head of household as previously agreed.

**SECTION 9.08. CALIFORNIA LABOR CODE SECTION 4850.**

The City agrees to pay Firefighters, Firefighter/EMT's, Firefighter/Paramedics, Fire Engineers, and Fire Captains who are injured in the course and scope of their employment as if they were entitled to the benefits of California Labor Code Section 4850.

**SECTION 9.09. FITNESS EQUIPMENT MAINTENANCE ALLOWANCE**

The parties agree the City will provide the Association with an annual stipend of \$2,000 on or about each August -1 to maintain Fire Department physical fitness training equipment or training gear. The stipend must be used within the fiscal year or it will be refunded to the City. Once equipment is purchased, receipts/invoices will be provided to the Fire Chief or his designee to ensure the stipend was fully spent and only utilized for physical fitness training equipment or training gear.

**ARTICLE X**  
**UNIFORMS AND EQUIPMENT**

**SECTION 10.01. UNIFORM ALLOWNANCE.**

The City agrees to increase the annual uniform allowance to Fifteen Hundred Dollars (\$' 1, 500.00). The City will no longer pay for firefighter boots. Employees shall purchase their own firefighter boots that meet NFPA standards.

The uniform allowance will be paid to employee with two (2) checks. Uniform allowance payments will be paid on or about each succeeding April 1 and October 1 through regular payroll. New full-time employees will receive an advanced uniform allowance check for 50% of their annual uniform allowance when initially hired. This advance must be repaid if the employee leaves City employment prior to six (6) months of employment.

The parties agree that employees, upon written request to the payroll office, may receive uniform allowances in a separate check. Written

requests for a separate check must be received by the payroll office no later than the first day of the pay period in which uniform allowances will be processed.

**SECTION 10.02. EQUIPMENT PURCHASE/MEMENTO.**

As previously agreed between the City and the Association, an employee may purchase his/her helmet from the City, via payroll deduction, and use the helmet throughout his/her employment with the Fire Department. Upon the employee's full payment to the City, the City will purchase a

replacement helmet. The employee will use the helmet only for official business, and the City will repair/replace damaged helmets up to the value of the standard issue. Employees who retire from service after the five (5) year vesting period and are in good standing shall be allowed to keep their badge at no cost to the employee. Employees who separate from employment prior to the five (5) year vesting period and are in good standing shall be allowed to purchase their badge at the cost of replacement.

#### **SECTION 10.03. UNIFORM CHANGES.**

The parties agree, in the event the Coalinga Fire Department uniform is changed, the City shall provide affected employees with two (2) sets of the new uniform prior to change implementation.

#### **SECTION 10.04. EQUIPMENT.**

All classifications of the Coalinga Firefighters Association shall be assigned the following equipment:

1. 2 structural firefighting coats with last name on coats
2. 2 structural firefighting pants
3. 2 structural firefighting pair of gloves
4. 2 structural firefighting pair of boots
5. 2 structural firefighting suspenders
6. 2 structural firefighting helmet types
7. TC1I, or TL2 leather helmet (firefighter pays additional cost for leather) with eye protection, shroud, and leather front/shield with appropriate rank
8. 1 structural firefighting hood
9. 1 SCBA mask
10. 1 portable handheld radio with remote speaker mic
11. 1 badge for Class B uniform with appropriate rank
12. 1 Wildland firefighting helmet with eye protection and shroud
13. 2 Wildland firefighting coats
14. 2 Wildland firefighting pants
15. 1 Wildland firefighting pair of gloves
- 16-. 1 Wildland firefighting web gear

All PPE listed above will be replaced immediately if damaged and not able to be repaired. All PPE will meet current NFPA standard when purchased. All PPE will not be used for duty if/ or once it has reached ten (10) years from the manufacture date (excluding badges). Any Phenix 1500 First Due helmets in use at the time of approval of this agreement will be allowed to stay in use until replacement is necessary.

## **ARTICLE XI**

### **CITY RIGHTS**

#### **SECTION 11.01. CITY RIGHTS.**

Except as otherwise provided in this Agreement or by law, the City has and retains the sole and exclusive rights and functions of management, including, but not limited to the following:

- 1. To determine the nature and extent of services to be performed, as well as the right to determine and implement its public function and responsibility.
2. To manage all facilities and operations of the City, including the methods, means and personnel by which the City operations are to be conducted.
3. To schedule working hours and assign work.
4. To establish, modify, or change work schedules or standards.
5. To direct the working forces, including the right to hire, assign, promote, demote or transfer any employees.
6. To determine the location of all plants and facilities.
7. To determine the layout of machinery, equipment or materials to be used.
8. To determine processes, techniques, methods, and means of all operations; including changes or adjustments of any machinery or equipment.
9. To determine the size and composition of the workforce.
10. To determine policy and procedures affecting the selection or training of an employee.
11. To establish, assess, and implement employee performance standards, including, but not limited to quality and quantity standards, the assessment of employee performance, and the procedures for said assessment.
12. To control and determine the use and location of City property, material, machinery, and/or equipment.
13. To schedule the operation of and to determine the number and duration of shifts.
14. To determine safety, health, and property protection

measures.

15. To transfer work from one job to another or from one location or unit to another.
16. To introduce new, improved or different methods of operations, or to change existing methods.
17. To lay off employees for lack of work, lack of funds, or any other reason.
18. To reprimand, suspend, discharge or otherwise discipline employees.
19. To establish, modify, or eliminate job classifications.
20. To promulgate, modify, and enforce work and safety rules and regulations.
21. To take such other and further actions as may be necessary to organize and operate the City in the most efficient and economical manner and in the best interest of the public it serves.

## **ARTICLE XII**

### **GRIEVANCE PROCEDURE**

#### **SECTION 12.01. GRIEVANCE PROCEDURE.**

All covered employees, and the Association on its own behalf, shall be entitled to use the provisions of the City's existing grievance procedure.

## **ARTICLE XIII**

### **AMERICANS WITH DISABILITIES ACT**

#### **SECTION 13.01. AMERICANS WITH DISABILITIES ACT.**

The City and the Association recognize that the City has an obligation under law to meet with individual employees who allege a need for reasonable accommodations in the workplace because of a disability.

If by reason of the aforesaid requirement, the City contemplates actions to provide reasonable accommodation to an individual employee in compliance with the ADA which are in potential conflict with any provision of this Memorandum of Understanding, the Association will be advised of any such proposed accommodation prior to any implementation by the City.

## **ARTICLE XIV**

### **FUTURE NEGOTIATIONS**

#### **SECTION 14.01. FUTURE NEGOTIATIONS.**

It is desirable and advantageous to both the City and the Association that a new Memorandum of Understanding be agreed upon and in place upon the expiration of this

existing Agreement. To that end, the parties agree as follows:

1. The Association will submit to the City Manager no later than the fifteenth day of March immediately preceding the expiration of this Agreement and prior to any meeting between the City's negotiation team, a preliminary proposal for the period beginning upon expiration of this Memorandum of Understanding.
2. Both parties agree to make a good faith effort to complete negotiations prior to the first day of June immediately preceding expiration of this Memorandum of Understanding. A good faith effort would include, but not be limited to:
  - a. Reasonable agreement of and attendance at negotiation meetings between the City and the Association representatives.
  - b. Reasonable and expedient disbursement and communication by each party to its respective governing body (i.e., City Council and the Association member) of any proposal made by the other party when necessary or agreed upon.

#### **SECTION 15.01. WAIVER OF APPEAL**

The waiver or breach of any term or condition of this Memorandum of Understanding by either party shall not constitute a precedent in -future enforcement of all of its terms and Provisions.

## **ARTICLE XVI**

### **SAVINGS**

#### **SECTION 16.01. SAVINGS.**

If any article or section of this Agreement, or any addition thereto, shall be held invalid by operation of law, or by any tribunal of competent



jurisdiction, or if compliance with or enforcement of any article or section should be restrained by such tribunal, the remainder of the Agreement shall not be affected thereby, and the parties shall meet in a timely manner to discuss the impact of any such restrained article or section.

## **ARTICLE XVII**

### **DURATION OF AGREEMENT**

**SECTION 17.01. DURATION OF AGREEMENT.** The duration of this agreement shall be from July 1, 2023 through June 30, 2026.

For the City of Coalinga

For the Association:

Date:

Date:

By: \_\_\_\_\_

By: \_\_\_\_\_

Marissa Trejo

Daniel Koontz

Date:

By: \_\_\_\_\_

Isaac Rodriguez

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Adopt Resolution No. 4179 Revising Police Technician I/II/III Job Description  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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**I. RECOMMENDATION:**

City Manager recommends Council Adopt Resolution No. 4179 Revising the Police Technician I/II/III Job Description.

**II. BACKGROUND:**

**III. DISCUSSION:**

This item coincides with the MOU, also on the same City Council agenda, between the City of Coalinga and Coalinga Public Safety Non-Sworn Union.

This item changes the requirements for a Police Technician to promote from a I to a II and a II to a III, removes supervisory responsibilities from a Police Technician III, and reassigns the positions on the salary schedule.

**IV. ALTERNATIVES:**

Do not Adopt Resolution No. 4179 Revising the Police Technician I/II/III Job Description (not recommended)

**V. FISCAL IMPACT:**

No additional fiscal impacts to what was already outlined in the MOU agenda item.

**ATTACHMENTS:**

	File Name	Description
☐	Res_4179_Police_Technician__Job_Des.doc	Resolution
☐	Police_Tech_1_2_3_Draft_6.5.23.doc	Job Description

**RESOLUTION NO. 4179**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA  
POLICE TECHNICIAN I/II/III JOB DESCRIPTION**

**WHEREAS**, the City Manager and her staff have presented the City Council with a revised Police Technician I/II/III Job Description; and

**WHEREAS**, the Police Technician I/II/III Job Description has been reviewed by the City Council and the City Council has determined that the Job Description is adequate and necessary; and

**WHEREAS**, the City Council has determined to approve the Police Technician I/II/III Job Description.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Coalinga as follows:

1. The Police Technician I/II/III Job Description is hereby approved.
2. The City Manager and her designees are authorized to implement and carry out the provisions of the Police Technician I/II/III Job Description.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 7 day of September, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

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Mayor

ATTEST:

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City Clerk/Deputy City Clerk

# ***City of Coalinga***

***155 W. Durian Avenue  
Coalinga, CA 93210***

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## ***Police Technician I, II, III***

***Pay Class I: 25 CPOA Non-Sworn***

***Pay Class II: 26 CPOA Non-Sworn***

***Pay Class III: 27 CPOA Non-Sworn***

***FLSA Non-Exempt***

### **DEFINITION**

Under general supervision of the Chief of Police or his designee, performs a variety of clerical support activities for the City of Coalinga Police Department including filing a variety of forms, records, documents and correspondence; entering, verifying and retrieving data and information on computers; providing assistance to the public in person, via telephone or correspondence; updating and maintaining manuals, records and other information; giving out general and confidential information verbally and in writing; completing written requests for information from authorized agencies; processing and verifying arrest warrants, crime reports and related matters. Maintains communications between the Police Department and Police, Fire, Public Works, Animal Control, the public and other law enforcement and fire agencies. Coordinates emergency and non-emergency response of police, fire and medical services to the community; receives and reports information by radio, computer, and telephone; logs and maintains all activity from field units in the computer aided dispatch system; screens calls to determine priority and dispatches the appropriate equipment based on policy and procedures. Makes entries and inquiries into the nationwide computer; performs clerical duties related to documenting, maintaining and controlling police records, case files, statistics, etc.; and performs other duties as assigned.

### **CLASSIFICATION**

The assigned duties in this multi-class range from entry to advance, and from routine to more complex as the incumbent demonstrates the ability to perform such duties. May be assigned to Dispatch, Records, Property and Evidence or other special assignments. May be assigned to multiple assignments concurrently.

**Police Technician I** - This is the entry-level class in the Police Technician series. Under close supervision with detailed instruction and review, incumbents are expected to learn the common and most typical tasks of the position. As training proceeds and the work is done with less supervision, incumbents preparing for advancement to level II receive more difficult and complex tasks to perform. The progression of Police Technician I to Police Technician II requires an evaluation of employee skill, completion of cross training in each assignment within the Classification, performance levels, training and education.

**Police Technician II** - This is the intermediate-level class of the Police Technician series. Incumbents are expected to perform a variety of tasks without detailed instructions. Incumbents may provide training to less experienced employees.

**Police Technician III** - This is the advance-level class of the Police Technician series. Incumbents must perform the full range of assigned duties and may receive occasional instruction as new or unusual situations arise. Incumbent is expected to be fully aware of the operating guidelines and procedures within the department and may make independent decisions within the framework of written and oral instructions and accepted practices, processes and procedures while completing assignments.

### **EXAMPLES OF ESSENTIAL DUTIES**

***NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.***

- Sorts and files documents and records; maintains alphabetical, index and cross reference files.
- Updates and maintains manuals, records and other information.
- Responds to requests for information from law enforcement officers, agents of the court and the public; makes copies of records and reports for authorized persons; assists public in obtaining information; maintains accurate logs; researches records of arrest, convictions, traffic violations and traffic accidents.
- Codes, enters, retrieves and verifies case/incident information in the police records system.
- Processes fingerprints.
- May process and verify arrest warrants.
- May search and assist in transporting adult or juvenile prisoners.
- Operates a variety of office equipment including computers, copier, paper shredder, typewriter, calculator and computer scanning equipment.
- Receives and responds to routine and emergency calls and dispatches communications by means of telecommunication, computer, and radio equipment; logs all departmental activities.
- Obtains, interprets, classifies, and prioritizes pertinent information regarding complaints, reports, and inquiries from the public by telephone and/or in the Police Department lobby.
- Inputs calls-for-service into the Computer Aided Dispatch (CAD) System; updates the system with status of Police or Fire units and records activities during calls; issues report/incident numbers to requesting field units.
- During emergency calls, secures and records information as to exact location; uses voice radio to dispatch necessary police, fire or ambulance units; monitors status of units and vehicles using multiple radio channels, video terminals, and telephone equipment; keeps officers on duty informed of the situation and dispatches additional units when so advised.

- Expeditiously provides information to Police and Fire personnel; interprets and/or clarifies coded responses from various systems; and contacts other agencies to coordinate public safety and/or mutual aid operations.
- Uses established Emergency Medical Dispatch (EMD) to provide pre-arrival instructions to citizens reporting medical emergencies.
- Inputs information into and researches systems, manuals, maps and other source documents, such as the Records Management System (RMS), Criminal Justice Information System (CJIS), and National Crime Information Center (NCIC); provides information to employees and the public in accordance with prescribed policies and regulations.
- Compiles, codes, records and summarizes a variety of police record data and documents; updates information sources; distributes data and documents to appropriate personnel.
- Operates computer terminals and printers to type, enter, modify and retrieve a wide variety of police reports and records, letters and other material.
- Answers non-emergency telephone calls and greets the public at the counter. Provides general information; refers callers to appropriate agencies, receives messages for department staff and relays to proper person; receives complaints; receives calls for service and dispatches Public Works personnel during non-business hours; takes fingerprints; and may assist in processing prisoners, and/or receiving bail money.
- Operates and maintains a variety of communications equipment including radio consoles, data communication terminals, telephones and telephone switchboards including 911-Emergency and Telephone Device for the Deaf (TDD) systems; maintains workstation area and Communications Center; reports equipment malfunctions as needed.
- Contacts and cooperates with other law enforcement agencies. Attends seminars and training; may perform special projects and assignments; and/or may act as liaison with courts, criminal justice, community, business, and educational agencies.
- Performs a variety of clerical work, which may include typing of officer reports, traffic accident reports, filing, preparing file cards, etc.
- Responds to crime scenes to document, process, and collect evidence at all hours on an on-call basis. Responds to calls for service; process a wide variety of crime scenes such as homicides, suicides, officer-involved shootings, domestic violence, elder abuse, child abuse, and suspicious, natural and accidental death scenes.
- Processes evidence at the police station.
- Transports evidence to court for criminal proceedings and to local and state laboratories for further analysis.
- Prepares detailed reports; documents chain of custody caution for all property and evidence materials.
- Testifies in court.
- Packages, catalogues, and stores property and evidence in a property and evidence room at

the police department; responsible for maintenance and disposition activities of all property and evidence materials received by the department.

- Provides assistance to other law enforcement agencies, attorneys, courts, and citizens in regard to property and evidence.
- Performs property and evidence release functions for claimed property, court evidence, and materials that require disposal.
- Inventories and maintains equipment used for processing crime scenes
- Performs other tasks as assigned.

#### **Additional Duties for Police Technician II Classification:**

- Plans, organizes and conducts the training of Police Technician I personnel.
- Instructs employees in the proper methods of operating communications and dispatch equipment, monitoring specified radio frequencies and dispatching public safety personnel and equipment.
- Trains new employees on the receiving, dispatching and monitoring of routine and emergency communications.
- Plans, assigns, supervises and evaluates the work of trainee employees on assigned shift.
- Helps develop and maintain training materials including manuals and support information.
- Maintains training records.
- Assists the Police Technician III in periodic review of current procedures and policies.
- May provide input on the performance evaluations of the Police Technician I employees.

#### **Additional Duties for Police Technician III Classification:**

- Develops and implements policies, procedures and controls to ensure compliance with laws, regulations, City policies and accepted standards; maintains all audio tapes, transcriptions, 9-1-1 printouts and other records, as required; provides court testimony related to section records and voice tapes as required; ensures that strict departmental guidelines are followed in the dispatch of police personnel.
- Researches, compiles and prepares a wide variety of documents including reports, worksheets, a Police Technician Policy and Procedures Manual, a comprehensive training plan/program for Police Technician staff, incidents reports and equipment maintenance and repair requests.
- Handles essential software system administration including but not limited to system access, system security and extraction of information on different formats; administers computerized answering phone system; provides technical assistance for staff in resolving difficult phone or dispatch problems; performs the more complex or difficult telecommunications and Police Technician activities on both a regular and emergency relief basis as required.

- Participates in the development and implementation of goals, objectives, policies and priorities for assigned programs; recommends and administers policies and procedures.
- Assists with coordinating Police Technician unit's purchasing activities including negotiation with vendors and suppliers of necessary unit materials and equipment; administers and directs capital improvement projects for the dispatch unit as assigned; establishes and maintains cooperative working relationships with those contacted in the course of work.
- Responds to public and employee inquiries in a courteous manner; provides information within the area of assignment; investigates citizen complaints to ensure quality service and accountability of employees; resolves complaints in an efficient and timely manner.
- Serves as liaison to coordinate telecommunications work with other City departments and outside agencies.

## **MINIMUM QUALIFICATIONS**

***NOTE: The specifications listed below outline the desirable qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.***

**Education:** Equivalent to completion of twelfth grade; specialized training or education in Law Enforcement or a related field is highly desirable.

**Experience:** Police Technician I: One (1) year of general office or public contact experience.

Police Technician II: One (1) year of experience as a Police Technician I with the City of Coalinga or other municipality equivalent to a Police Technician I.

Police Technician III: Three (3) years of experience as a Police Technician with the City of Coalinga, with at least one (1) of those years as a Police Technician II. Education in Law Enforcement or a related field may be substituted for one year of the three years of experience whereas thirty (30) college semester units are equivalent to one year.

**Certifications:** Police Technician II: POST Public Safety Dispatcher Certification and CLETS Certification.

Police Technician III: POST Public Safety Dispatcher Certification, POST Public Safety Dispatcher Training Certification, and CLETS Certification.

**Licenses:** Valid State of California Driver's License, Class C; must be insurable under the City's insurance policy without the City incurring any additional premiums or costs.

**Other:** Must be a U.S. Citizen or permanent resident who is eligible for and has applied for citizenship; pass a thorough background investigation with no disqualifying criminal history; a physical examination with a drug test and a psychological evaluation.



***NOTE: It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.***

## **KNOWLEDGE, SKILLS AND ABILITIES**

***NOTE: The following are a representative sample of the KSA's necessary to perform essential tasks of the position.***

**Knowledge of:** Department organization, policies, legal codes and procedures; local state and federal justice rules and regulations pertaining to criminal law and to the confidentiality of criminal histories; procedures and policies of the dispatch center; maps and map reading; rules, regulations and procedures used in the operations of two way radio, telephone, teletype and telecommunications equipment commonly used in public safety dispatching; principles of training and adult teaching techniques and supervision; modern office methods and procedures; proper English usage, grammar, spelling, and punctuation; alphabetical, chronological, and numerical filing systems, effective communication techniques; community resources and personal computer operating systems and software applications.

**Skill and Ability to:** Plan, organize and conduct emergency dispatch training programs; supervise subordinates effectively and tactfully; organize and prioritize workload and subordinates' assignments; react quickly, appropriately and calmly in emergency situations, adopting effective courses of action; maintain confidentiality of sensitive information; exhibit good mental retention of information; accurately and quickly interpret maps and be able to properly identify the locations of major landmarks, cities, highways, main streets, major buildings, and the geography of the City of Coalinga; flexibly alternate attention among a variety of tasks; exercise tact, courtesy and patience in training and public contacts; exercise sound judgment in situations with a high consequence of error; take accurate messages and relay exactly as received; follow oral and written instructions; communicate effectively both orally and in writing; write neatly and legibly; maintain accurate records; make basic mathematical computations; establish and maintain effective working relationships; follow and train others to follow safe work practices including workplace safety policies and procedures; properly use personal protective equipment. The ability to multitask within the scope of responsibility is essential. Incumbents must dispatch and monitor for Fire, Law Enforcement, Animal Control and local and other agencies or cities. Incumbents must simultaneously operate and monitor multiple automated systems including CAD, CLETS and 911 systems. Work rotating shifts (including days, swings, cover, and nights), weekends, holidays, callback and overtime; establish and maintain cooperative and effective working relationships; speak and enunciate clearly; read computer monitors and fine print; and hear and understand radio transmissions.

## **ATTITUDE**

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

## **PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS**

**NOTE: The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.**

Ability to work in a typical office setting with appropriate climate controls. Tasks require a variety of physical activities such as hearing and speaking to exchange information in person and on the telephone; vision sufficient to read written materials, including small print, and personal computer video screen; sitting for extended periods of time; occasional walking to other offices and standing for brief periods. Bending and reaching to place or retrieve files, office supplies, binders and other reference materials; dexterity of hands and fingers to operate a personal computer; typewriter and other office equipment. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Individual must exercise good judgment, be flexible and sensitive in response to changing situations and needs; and communicate clearly and concisely, both orally and in writing.

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
Marissa Trejo, City Manager

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Adopt Resolution No. 4180 Approving Administrative Services Supervisor Job Description  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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**I. RECOMMENDATION:**

City Manager recommends Adopting Resolution No. 4180 Approving the Administrative Services Supervisor Job Description.

**II. BACKGROUND:**

This item on the agenda coincides with the MOU between the City of Coalinga and the Coalinga Public Safety Non-Sworn Union as well as the revisions to the Police Technician Job Description, both of which are on the same City Council agenda.

**III. DISCUSSION:**

This Job Description approval would allow the City Manager to reclassify the Secretary to the Police Chief to the position of Administrative Services Supervisor and reassign the supervision of the Police Technicians to this new role rather than to the Police Technician III.

**IV. ALTERNATIVES:**

Do not Adopt Resolution No. 4180 Approving the Administrative Services Supervisor Job Description (not recommended).

**V. FISCAL IMPACT:**

Approximately \$6,400 from the City's General Fund in the current Fiscal Year, which is budgeted.

**ATTACHMENTS:**

File Name	Description
❑ Res_4180_Administrative_Services_Supervisor__Job_Des.doc	Resolution
❑ Administrative_Supervisor_Draft_6.5.23.doc	Job Description

**RESOLUTION NO. 4180**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA  
ADMINISTRATIVE SERVICES SUPERVISOR JOB DESCRIPTION**

**WHEREAS**, the City Manager and her staff have presented the City Council with AN Administrative Services Supervisor Job Description; and

**WHEREAS**, the Administrative Services Supervisor Job Description has been reviewed by the City Council and the City Council has determined that the Job Description is adequate and necessary; and

**WHEREAS**, the City Council has determined to approve the Administrative Services Supervisor Job Description.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Coalinga as follows:

1. The Administrative Services Supervisor Job Description is hereby approved.
2. The City Manager and her designees are authorized to implement and carry out the provisions of the Administrative Services Supervisor Job Description.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 7 day of September, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

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Mayor

ATTEST:

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City Clerk/Deputy City Clerk

# ***City of Coalinga***

***155 W. Durian***

***Coalinga, CA 93210***

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## ***Administrative Services Supervisor (Confidential)***

***Pay Class: 31 Basic***

***FLSA Exempt***

### **DEFINITION**

Under general supervision of the Police Chief, performs responsible and confidential secretarial duties for the Police Chief and departmental staff; supervises Police Technicians; oversees Dispatch, Records, and Property and Evidence; relieves departmental personnel of a variety of administrative and clerical duties. This position is designated “confidential” due to access to/knowledge of the police activities and employee’s personnel, pay, medical and background files; and performs other tasks as assigned.

### **EXAMPLES OF ESSENTIAL DUTIES**

***NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.***

- Takes and transcribes dictation from microcomputers and cassette transcription machines.
- Types a variety of materials, including agreements, technical memoranda, resolutions, and ordinances.
- Answers and screens telephone calls and exercises considerable judgment in giving out information and referring to proper party.
- Maintains a calendar and schedules appointments for the Chief of Police and departmental staff.
- Keeps Municipal Code updated.
- Prepares and transmits monthly statistical reports to appropriate State and Federal agencies.
- Maintains files and reports.
- Operates personal computer for word processing, spreadsheets, email, internet, etc.
- May cover dispatch, records or property and evidence as needed.
- Plans, organizes, supervises and reviews the work plan for Police Technician I-III's; assigns work, projects, programs and training; manages Police Technician “call out” procedure to ensure an adequate number of Police Technicians are available for emergency situations; reviews and evaluates work products, methods and procedures; meets with staff to identify problems.

- Assists in selecting, training, motivating and evaluating assigned personnel; works with employees to address deficiencies, implements discipline and termination procedures.
- Develops and maintains training manuals, policies and procedures;
- Coordinates Police Technician unit's purchasing activities including negotiation with vendors and suppliers of necessary unit materials and equipment; approves expenditures needed for staffing, equipment and supplies; implements adjustments as needed; administers and directs capital improvement projects for the dispatch unit; establishes and maintains cooperative working relationships with those contacted in the course of work.
- Performs other related administrative and clerical as required.

## **MINIMUM QUALIFICATIONS**

***NOTE:*** *The specifications listed below outline the desirable qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

**Education:** Equivalent to completion of the twelfth grade; plus specialized coursework or training in management, business, or other related areas; Associate's Degree in business is highly desirable.

**Experience:** Five (5) years of increasingly responsible clerical and secretarial experience involving frequent contact with the public AND two (2) years of supervisory experience OR an equivalent combination of education, training and experience. Some experience in municipal government is preferred.

**Certifications:** POST Public Safety Dispatcher Certification, POST Public Safety Dispatcher Training Certification, CLETS Certification, and CLETS Trainer Certification.

**Licenses:** Valid State of California Drivers License, Class C; must be insurable under the City's insurance policy without the City incurring any additional premiums or costs.

**Other:** Must be a U.S. citizen or permanent resident alien; pass a thorough background investigation with no disqualifying criminal history; and a physical examination with a drug test.

***NOTE:*** *It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.*

## **KNOWLEDGE, SKILLS AND ABILITIES**

***NOTE:*** *The following are a representative sample of the KSAs necessary to perform essential tasks of the position.*

**Knowledge of:** Microsoft Office Programs; office practices and procedures, including business correspondence, filing, and office equipment operation; basic functions and organization of municipal government; statistical recordkeeping methods; correct English grammar, spelling, and punctuation; demonstrated background in word processing.

**Skill and Ability to:** Perform detailed, difficult and responsible clerical and secretarial work; type at a minimum speed of 55 net words per minute; use good judgment and make sound decisions in

accordance with established procedures and policies. Prepare reports and compose correspondence independently; operate a Dictaphone; exercise a considerable degree of initiative, tact, and mature judgment in performing a variety of secretarial duties for the Chief of Police and departmental staff; communicate effectively verbally and in writing; maintain accurate records; use standard office equipment, calculators, personal computers, and various software. Work under tight deadlines; effectively prioritize and manage time; successfully multi-task and keep organized; follow direction; maintain strict confidentiality and unquestionable integrity; and have excellent attendance and be punctual. Interact courteously, patiently and effectively with the City Council, City Manager, staff, intergovernmental agencies, and the public.

### **ATTITUDE**

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

### **PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS**

***NOTE: The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.***

Ability to work in a typical office setting with appropriate climate controls. Tasks require a variety of physical activities such as hearing and speaking to exchange information in person and on the telephone; vision sufficient to read written materials, including small print, and personal computer video screen; sitting for extended periods of time; occasional walking to other offices and standing for brief periods. Bending and reaching to place or retrieve files, office supplies, binders and other reference materials; dexterity of hands and fingers to operate a personal computer; typewriter and other office equipment. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Individual must exercise good judgment, be flexible and sensitive in response to changing situations and needs; and communicate clearly and concisely, both orally and in writing.

Approved by: \_\_\_\_\_  
Marissa Trejo, City Manager      Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Code Enforcement Monthly Report for June 2023  
**Meeting Date:** Thursday, September 07, 2023  
**From:** Marissa Trejo  
**Prepared by:** Yaneth Ibarra, Code Enforcement Officer

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

	File Name	Description
📎	July_2023.pdf	Code Enforcement Report July 2023



## Code Enforcement Activity

July 2023	Notices	Pending	Cited	Completed
Dead Trees	2			2
Graffiti	1			1
In-Op Vehicles	6	1	1	4
Junk Trash Debris Alley	4			4
Junk Trash Debris	8		1	7
Leaves/Tree limbs on the curb	2			2
Over Grown Weeds	33	5	2	26
Over Grown Palm/ Trees	8		4	4
Roosters and Chickens	4		1	3
RV on the street	8	1		7
Shopping carts	2			2
<b>Total</b>	<b>78</b>	<b>7</b>	<b>9</b>	<b>62</b>
72 Hour Parking Warning	18		8	17
Vehicle Tows	2			2
<b>Water Conservation</b>				

# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Discussion, Direction and Potential Action regarding the Authorization to Upgrade the Access Control Systems at the Police Department, Water Treatment Plant and Public Works Yard

**Meeting Date:** Thursday, September 7, 2023

**From:** Marissa Trejo, City Manager

**Prepared by:** Sean Young, Police Commander

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## **I. RECOMMENDATION:**

Staff is requesting permission to upgrade the access control system at the Police Department, Water Plant and the Public Works Yard.

## **II. BACKGROUND:**

In 2016, City Hall, the Police Department and the Fire Department upgraded their door access control systems. The system was installed by TelTec, but they were never able to get the system to work as planned. Over the last few years, the Police Department has had constant communication issues with the system which caused access doors not to be controlled as designed, communication issues with the software and customer service issues with TelTec to resolve the issues. During that upgrade, the Public Works Yard and Water Plant did not upgrade their systems.

## **III. DISCUSSION:**

In talking with the City's current Information & Technology service providers, American Office Solutions (AOS), they offer access control services and can upgrade the existing systems. AOS is stating the new system allows for expansion and if other City facilities install the same system, only one access card will be needed for the multiple facilities. This was part of the intention of the initial access control system upgrade in 2016, but the company was never able to get the system at the Fire Department to communicate with the system at City Hall and the Police Department.

The upgrade will also address issues the Police Department is currently having with system crashes and not being able to control the doors through dispatch. At times, officers need keys to get into areas that are controlled by the system because the network is having communication issues with the computers. This has been addressed to TelTec numerous times with no resolve, often times not even a reply to a message.

This is a needed upgrade for the Public Works Yard and the Water Treatment Plant as they are unable to obtain replacement access cards for their existing systems, making it difficult for new employees to gain access to the yard without having to share a card with another employee. This will also help increase security, as the Police Department will have easier access to gain entry to the sites when conducting patrol checks after hours.

The total cost to upgrade the access control system in the Police Department would be about \$42,199.17,

barring any changes due to inflation. The wiring will be installed by a local company, Phillips Electric, and the installation of the new system will be completed and maintained by AOS. This cost also includes a 3-year support / service agreement and software licensing.

The total cost to upgrade the access control system at the Water Plant will be about \$30,035, barring any changes due to inflation. The wiring will also be installed by Phillips Electric and the main system installed and maintained by AOS. This also includes the 3-year support / service agreement and software licensing.

The total cost to upgrade the access control system at the Public Works Yard will be about \$24,419, again, barring any changes due to inflation. The wiring will be installed by Phillips Electric and the main system will be installed and maintained by AOS. This also includes the 3-year support / service agreement and software licensing.

#### **IV. ALTERNATIVES:**

None at this time. Keep using the existing access control systems and attempt to have the programming and connections issues addressed as they arise.

#### **V. FISCAL IMPACT:**

This is an unexpected budget item and will be fully funded through the Police Department's COPS Grant. The cost of the installation and equipment through AOS is about \$33,699.17, which includes a 3-year support / service agreement and door licensing. The cost of the purchase and installation of wiring and electrical transformers through Phillips Electric is about \$8,500. The total cost for the project is about \$42,199.17, which will have zero impact on the general fund as COPS Grant money will be used.

The total cost for the installation at the Public Works Yard is about \$24,419. While this is an unbudgeted item, this will have no impact to the General Fund. The cost of this project will be split between the Water Distribution (34%), Gas Enterprise (33%) and Sewer Collection Funds (33%).

The total cost for the installation at the Water Treatment Plant is about \$30,035. Again, this is an unbudgeted item, but will have no impact to the General Fund. This project will be paid for using the Water Plant Operations Fund.

#### **ATTACHMENTS:**

File Name	Description
☐ AOSQ1685_QuoteValet_2023-08-09T17-27.09Z_PD.pdf	AOS Quote - PD
☐ Phillips_Electric_Quote.pdf	Phillips Electric Quote PD
☐ AOS_Quote_Public_Works.pdf	AOS Quote - Public Works Yard
☐ Public_Works_Yard_Electrical_Quote.pdf	Phillips Electric Quote Public Works
☐ AOS_Quote_for_Water_Treatment_Plant.pdf	AOS Quote - Water Treatment Plant
☐ Water_Treatment_Plant_Electrical_Quote.pdf	Phillips Electric Quote Water Plant

# American Office Solutions LLC

## Estimate

*Prepared for:*

**Sean Young  
City of Coalinga Police  
Department  
270 N 6th Street  
Coalinga, CA 93210  
United States**



*Prepared by:*

**American Office Solutions LLC  
819 18th Street, Bakersfield,  
CA 93301**

*Date Prepared:*

**8/8/2023**

**Corporate Headquarters**  
819 18th Street, Bakersfield, CA 93301  
(661) 869-1001 P  
[www.aoffs.com](http://www.aoffs.com)

8/8/2023

Sean Young  
City of Coalinga Police Department  
270 N 6th Street  
Coalinga, CA 93210  
United States

Dear Sean:

Here is the quote you requested.


Upon review, if you would like us to modify any of the contents of this estimate please feel free to contact me and I will address your requests.

Best Regards,

American Office Solutions LLC  
jamie@aoffs.com

## Solution Summary

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
14	Kisi Reader Pro - Card / Phone Reader for In- and Outdoor	\$584.22	\$8,179.08
4	Hardware:Kisi Controller Pro	\$857.22	\$3,428.88
1	Altronix 16-Door Trove	\$1,345.42	\$1,345.42
1	Mag Lock	\$650.00	\$650.00
1	REX Motion Exit	\$162.50	\$162.50
1	Button	\$78.00	\$78.00
1	Electric Strike	\$1,040.00	\$1,040.00
1	EnGenius Cloud Managed 740W PoE 48Port Network Switch - 48 Ports - Manageable - 3 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - 2 Year Limited Warranty	\$1,566.50	\$1,566.50
1	WattBox® IP Power Conditioner 5 Controlled Outlets	\$400.26	\$400.26

1	TRENDnet 48-Port Blank Keystone 2U HD Patch Panel, TC-KP48, 2U 19" Metal Rackmount Housing, HD Keystone Network Patch Panel, Recommended w/TC-K25C6 & TC-K50C6 Cat6 Keystone Jacks (Sold Separately)	\$37.75	\$37.75
1	TRENDnet Cat6 RJ45 Keystone Jack 50-Pack Bundle, Compatible with Cat5, Cat5e, Cat6 Cabling, Use with The TC-KP24 Or TC-KP48 Blank Keystone Patch Panels (Sold Separately), Black, TC-K50C6BK	\$77.99	\$77.99
20	CAT6 10 ft Patch Cable	\$5.19	\$103.80
2	StarTech.com 1U 19" Cable Management Organizer - D Ring Hook Network/Server Rack Cord Manager - Data Center Horizontal Wire Panel with Passthrough Holes w/Mounting HW - EIA/ECA-310-E (CABLMANAGERH)  	\$78.29	\$156.58
4	KISI Fob (10 Pack)	\$46.80	\$187.20
5	Programming Labor	\$100.00	\$500.00
76	Installation Labor	\$100.00	\$7,600.00
	Please coordinate with the other departments and choose one of the following		

## American Office Solutions LLC Estimate

1	1 Year Support/Service Agreement/Door License	\$2,457.00	\$2,457.00
1	3 Year Support/Service Agreement/Door License	\$6,748.56	\$6,748.56
1	5 Year Support/Service Agreement/Door License	\$11,056.50	\$11,056.50
1	10 Year Support/Service Agreement/Door License	\$22,113.00	\$22,113.00
SUBTOTAL			\$25,513.96
SALES TAX			\$1,436.65
TOTAL (ONE TIME)			\$26,950.61
YEARLY LICENSE			\$0.00

To place order please Sign and Date

**IMPORTANT NOTE:** All equipment is subject to withdrawal or modification and a possible 10% increase due to availability and the ongoing chip shortage effecting IT equipment. The final pricing and configuration may need to be adjusted to include items such as: additional products, licenses, professional services, shipping, or taxes. Drive Time to and from site will be billed additionally. If project is delayed on behalf of the client, progress billing will go into effect.

### City of Coalinga Police Department

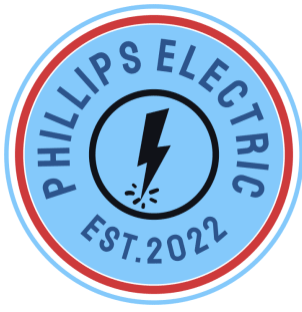
City of Coalinga Police Department  
270 N 6th Street  
Coalinga, CA 93210  
United States

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name/Title

\_\_\_\_\_  
Date





## Phillips Electric LLC

Kris Phillips  
Contractor Lic #1087276  
862 Riesling Lane  
Coalinga, CA  
93210  
559-404-8918  
kphillipselectric@gmail.com

ESTIMATE

EST0122

DATE

07/14/2023

TOTAL

USD \$8,500.00

TO

### Coalinga Police Department

270 N. Sixth St.  
Coalinga, CA  
93210  
syoun@coalinga.com

DESCRIPTION	RATE	QTY	AMOUNT
Run Cat6 to doors •Run Cat6 to 14 doors for access control •Install 2 transformers above jail cells to step down power for access control	\$6,000.00	1	\$6,000.00
Labor included in quote: 4 Days (2 Men per day)			
Material Cat 6 wire transformers(2) boxes, straps...	\$2,500.00	1	\$2,500.00
SUBTOTAL			\$8,500.00
TAX (8.975%)			\$0.00
TOTAL			USD \$8,500.00

Payment terms and conditions: Payment of 10% or \$1000.00, whichever is less, is due upon agreement to this contract. 75% when parts are delivered and 100% is due upon completion. Any added work will be in the form of a change order. Contractor is not responsible for any unforeseen circumstances.

Thanks for your business!

# American Office Solutions LLC

## Estimate

*Prepared for:*

**Eric DeLeon  
City of Coalinga Public Works  
Department  
135 E Sacramento  
Coalinga, CA 93210  
United States**



*Prepared by:*

**American Office Solutions LLC  
819 18th Street, Bakersfield,  
CA 93301**

*Date Prepared:*

**8/8/2023**

**Corporate Headquarters**  
819 18th Street, Bakersfield, CA 93301  
(661) 869-1001 P  
[www.aoffs.com](http://www.aoffs.com)

8/8/2023

Eric DeLeon  
City of Coalinga Public Works Department  
135 E Sacramento  
Coalinga, CA 93210  
United States

Dear Eric:

Here is the quote you requested.


Upon review, if you would like us to modify any of the contents of this estimate please feel free to contact me and I will address your requests.

Best Regards,

American Office Solutions LLC  
jamie@aoffs.com

## Solution Summary

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
5	Kisi Reader Pro - Card / Phone Reader for In- and Outdoor	\$584.22	\$2,921.10
2	Hardware:Kisi Controller Pro	\$857.22	\$1,714.44
1	Altronxi 8-Door Trove	\$815.14	\$815.14
1	Electric Strike	\$292.50	\$292.50
1	Panic Device	\$455.00	\$455.00
1	Electric Strike	\$845.00	\$845.00
1	Maglock & gate brake bracket	\$1,066.00	\$1,066.00
1	EnGenius Cloud Managed 740W PoE 48Port Network Switch - 48 Ports - Manageable - 3 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - 2 Year Limited Warranty	\$1,566.50	\$1,566.50
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2	KISI Fob (10 Pack)	\$46.80	\$93.60
5	Programming Labor	\$100.00	\$500.00
58	Installation Labor	\$100.00	\$5,800.00
	Please coordinate with the other departments and choose one of the following		

## American Office Solutions LLC Estimate

1	1 Year Support/Service Agreement/Door License	\$877.50	\$877.50
1	3 Year Support/Service Agreement/Door License	\$2,410.20	\$2,410.20
1	5 Year Support/Service Agreement/Door License	\$3,948.75	\$3,948.75
1	10 Year Support/Service Agreement/Door License	\$7,897.50	\$7,897.50
		<b>SUBTOTAL</b>	\$16,793.76
		<b>SALES TAX</b>	\$865.74
		<b>TOTAL (ONE TIME)</b>	\$17,659.50
		<b>YEARLY LICENSE</b>	\$0.00

To place order please Sign and Date

**IMPORTANT NOTE:** All equipment is subject to withdrawal or modification and a possible 10% increase due to availability and the ongoing chip shortage effecting IT equipment. The final pricing and configuration may need to be adjusted to include items such as: additional products, licenses, professional services, shipping, or taxes. Drive Time to and from site will be billed additionally. If project is delayed on behalf of the client, progress billing will go into effect.

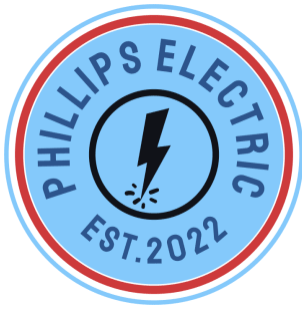
**City of Coalinga Public Works Department**

City of Coalinga Public Works Department  
135 E Sacramento  
Coalinga, CA 93210  
United States

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name/Title

\_\_\_\_\_  
Date



## Phillips Electric LLC

Kris Phillips  
Contractor Lic #1087276  
862 Riesling Lane  
Coalinga  
93210  
5594048918  
kphillipselectric@gmail.com

ESTIMATE

EST0115

DATE

06/21/2023

TOTAL

USD \$4,350.00

TO

### Public Works Yard

Coalinga, CA  
93210

DESCRIPTION	RATE	QTY	AMOUNT
<b>Public Works Yard:</b> @Public Works Yard: Run 18/2 to each entry gate and man gate. Run CAT6 in attic to each door from switch in the office.	\$2,850.00	1	\$2,850.00
Labor included in Quote: 3 Days (2 Men per Day)			
<b>Material</b> Cat 6 wire 18/2 wire cut-in boxes drywall	\$1,500.00	1	\$1,500.00
SUBTOTAL			\$4,350.00
TAX (8.975%)			\$0.00
TOTAL			USD \$4,350.00

Payment terms and conditions: Payment of 10% or \$1000.00, whichever is less, is due upon agreement to this contract. 75% when parts are delivered and 100% is due upon completion. Any added work will be in the form of a change order. Contractor is not responsible for any unforeseen circumstances.

Thanks for your business!

# American Office Solutions LLC Estimate

*Prepared for:*

**Anthony Uribe  
City of Coalinga Public Works  
Department  
135 E Sacramento  
Coalinga, CA 93210  
United States**



*Prepared by:*

**American Office Solutions LLC  
819 18th Street, Bakersfield,  
CA 93301**

*Date Prepared:*

**8/8/2023**

**Corporate Headquarters**  
819 18th Street, Bakersfield, CA 93301  
(661) 869-1001 P  
[www.aoffs.com](http://www.aoffs.com)



8/8/2023

Anthony Uribe  
City of Coalinga Public Works Department  
135 E Sacramento  
Coalinga, CA 93210  
United States

Dear Anthony:

Here is the quote you requested.


Upon review, if you would like us to modify any of the contents of this estimate please feel free to contact me and I will address your requests.

Best Regards,

American Office Solutions LLC  
jamie@aoffs.com

## Solution Summary

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
6	Kisi Reader Pro - Card / Phone Reader for In- and Outdoor	\$584.22	\$3,505.32
2	Hardware:Kisi Controller Pro	\$857.22	\$1,714.44
1	Altronxi 8-Door Trove	\$815.14	\$815.14
1	NavePoint 9U Wall Mount Network Server Cabinet for 19 IT Equipment, A/V, Tempered Glass Door & Removable Side Panels, Locks, Fan, 450mm Depth  	\$210.20	\$210.20
1	Electric Strike	\$845.00	\$845.00
2	Release button for existing mag lock	\$78.00	\$156.00
2	Maglock & gate brake bracket	\$845.00	\$1,690.00

1	EnGenius Cloud Managed 740W PoE 48Port Network Switch - 48 Ports - Manageable - 3 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - 2 Year Limited Warranty	\$1,566.50	\$1,566.50
1	WattBox® IP Power Conditioner 5 Controlled Outlets	\$400.26	\$400.26
1	TRENDnet 48-Port Blank Keystone 2U HD Patch Panel, TC-KP48, 2U 19" Metal Rackmount Housing, HD Keystone Network Patch Panel, Recommended w/TC-K25C6 & TC-K50C6 Cat6 Keystone Jacks (Sold Separately)	\$37.75	\$37.75
1	TRENDnet Cat6 RJ45 Keystone Jack 50-Pack Bundle, Compatible with Cat5,Cat5e,Cat6 Cabling, Use with The TC-KP24 Or TC-KP48 Blank Keystone Patch Panels (Sold Separately), Black, TC-K50C6BK	\$77.99	\$77.99
8	CAT6 10 ft Patch Cable	\$5.19	\$41.52
2	<p>StarTech.com 1U 19" Cable Management Organizer - D Ring Hook Network/Server Rack Cord Manager - Data Center Horizontal Wire Panel with Passthrough Holes w/Mounting HW - EIA/ECA-310-E (CABLMANAGERH)</p> 	\$78.29	\$156.58
2	KISI Fob (10 Pack)	\$46.80	\$93.60

5	Programming Labor	\$100.00	\$500.00
46	Installation Labor	\$100.00	\$4,600.00
	Please coordinate with the other departments and choose one of the following		
1	1 Year Support/Service Agreement/Door License	\$1,053.00	\$1,053.00
1	3 Year Support/Service Agreement/Door License	\$2,892.24	\$2,892.24
1	5 Year Support/Service Agreement/Door License	\$4,738.50	\$4,738.50
1	10 Year Support/Service Agreement/Door License	\$9,477.00	\$9,477.00
SUBTOTAL			\$16,410.30
SALES TAX			\$933.10
TOTAL (ONE TIME)			\$17,343.40
YEARLY LICENSE			\$0.00

To place order please Sign and Date

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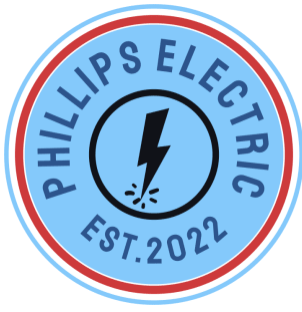
**City of Coalinga Public Works Department**

City of Coalinga Public Works Department  
135 E Sacramento  
Coalinga, CA 93210  
United States

Signature

Printed Name/Title

Date



## Phillips Electric LLC

Kris Phillips  
Contractor Lic #1087276  
862 Riesling Lane  
Coalinga, CA  
93210  
559-404-8918  
kphillipselectric@gmail.com

ESTIMATE

EST0123

DATE

07/14/2023

TOTAL

USD \$9,800.00

TO

### City water treatment

auribe@coalinga.com

DESCRIPTION	RATE	QTY	AMOUNT
Run Cat6 to doors for access control •Run Cat6 wire to each access control door •Run Cat6 & 18-2 to each gate (2)	\$7,800.00	1	\$7,800.00
Labor included in Quote: 5 Days (2 Men per day)			
Material: Cat6 wire 18-2 wire PVC, coupling. ect..	\$2,000.00	1	\$2,000.00
SUBTOTAL			\$9,800.00
TAX (8.975%)			\$0.00
TOTAL			USD \$9,800.00

Payment terms and conditions: Payment of 10% or \$1000.00, whichever is less, is due upon agreement to this contract. 75% when parts are delivered and 100% is due upon completion. Any added work will be in the form of a change order. Contractor is not responsible for any unforeseen circumstances.

Thanks for your business!

# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Discussion, Direction and Potential Action to Adopt Resolution No. 4177 and Resolution No. 4178 related to Support and Implementation of "Timely Use of Funding" as Required by AB1012 for Candidate Federal Transportation Act, Cycle III Projects for Congestion Mitigation Air Quality Grant Program (CMAQ), Surface Transportation Block Grant Program (STBG), and new Carbon Reduction Grant Program

**Meeting Date:** Thursday, September 7, 2023

**From:** Marissa Trejo, City Manager

**Prepared by:** Sean Brewer, Assistant City Manager

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## **I. RECOMMENDATION:**

It is recommended that the Coalinga City Council Adopt Resolution Numbers 4177 and 4178 supporting and implementing the "Timely Use of Funding" as required by AB 1012, Project Delivery Schedules for the Federal Transportation Act Cycle III Projects in the Surface Transportation Block Grant Program (STBG), Congestion Mitigation Air Quality (CMAQ) Grant Program and new Carbon Reduction Grant Program with an amended project scope.

## **II. BACKGROUND:**

Federal and State Transportation funds for STBG, CMAQ, and Carbon Reduction are allocated through a competitive grant process from the Fresno COG every two years. The City of Coalinga is seeking funds for the following projects which we presented to the City Council at their last Council meeting with a scope change in the CMAQ application:

### **Congestion Mitigation and Air Quality (CMAQ)**

Project: Construction of additional Segments of the Multi Use Trail. The proposed project includes the completion of segment 6 which will connect the northern section of the trail system to E. Polk Street. Originally it was planned to include segment 9 and pedestrian bridge but as cost estimates were being developed costs were exceeding a typical award amount and staff wants to ensure our application is competitive. Staff has attached an exhibit of the trail segments stated above.

### **Surface Transportation Block Grant (STBG)**

Project: California Street Reconstruction (Washington to Cambridge) – This project will include the full reconstruction of California Street from Cambridge Ave to Washington Street.

### **Carbon Reduction Grant Program**

Project: Conversion of all City owned streetlights to LED that are still high-pressure sodium (HPS) and upgrading the signalized intersection at Polk and Forest to state-of-the-art signals. Staff is currently investigating the opportunity of converting non-city owned lights as well.

### **III. DISCUSSION:**

Grant funding provides an important revenue stream to help offset costs of transportation needs in the City. STBG, CMAQ and the Carbon Reduction grants require the city to provide matching funds in the minimum amount of 11.47% of the total project costs. Matching funds will be provided by the City from the various street fund revenues. Tri-City Engineering and the City's Grant writing team (Blais and Associates) are currently developing the grant applications, project cost estimates and construction schedule in anticipation of the September/October application deadlines.

### **IV. ALTERNATIVES:**

None - these resolutions are required as a condition of applying for funding.

### **V. FISCAL IMPACT:**

There is no initial fiscal impact by adopting this resolution. However, the City will be required to provide matching funds of 11.47% if funding is approved. These funds will be provided by the local street funds.

#### **ATTACHMENTS:**

File Name	Description
Timely_Use_of_Funding_Resolution_4178_STBG_2023.docx	Resolution No. 4178 - STBG Timely Use of Funding
Resolution_No._4177_CMAQ_CarbReduction_Timely_Use_of_Funding.docx	Resolution No. 4177 - CMAQ-Carbon Reduction Timely Use of Funding



**RESOLUTION NO. 4178  
BEFORE THE COALINGA CITY COUNCIL**

In the Matter of:

Project Delivery Schedules for Federal  
Transportation Funding Project Selection

RESOLUTION SUPPORTING AND IMPLEMENTING  
TIMELY USE OF FUNDING

**WHEREAS**, AB 1012 has been enacted into State Law in part to provide for the “timely use” of State and Federal funding; and

**WHEREAS**, the City of Coalinga is able to apply for and receive Federal and State funding under the Surface Transportation Block Grant Program; and

**WHEREAS**, the City of Coalinga desires to ensure that its project, the *California Street Reconstruction Project*, is delivered in a timely manner to preclude the Fresno Region from losing those funds for non-delivery; and

**WHEREAS**, it is understood by the City of Coalinga that failure for not meeting project delivery dates for any phase of a project may jeopardize federal or state funding to the Region; and

**WHEREAS**, the City of Coalinga must demonstrate dedicated and available local matching funds;

**NOW THEREFORE BE IT RESOLVED**, that the Coalinga City Council hereby agrees to ensure that all project delivery deadlines for all project phases will be met or exceeded.

**BE IT FURTHER RESOLVED**, that failure to meet project delivery deadlines may be deemed as sufficient cause for the Fresno Council of Governments Policy Board to terminate an agency’s project and reprogram Federal/State funds as deemed necessary.

**BE IT FURTHER RESOLVED**, that the Coalinga City Council does direct its management and engineering staffs to ensure all projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the Coalinga City Council.

**THE FOREGOING RESOLUTION WAS PASSED AND ADOPTED**, by the Coalinga City Council on September 7, 2023 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

APPROVED:

\_\_\_\_\_  
James Horn, Mayor

ATTEST:

I hereby certify that the foregoing is a true copy of a resolution of the Coalinga City Council duly adopted at a regular meeting thereof held on the 7<sup>th</sup> day of September, 2023.

\_\_\_\_\_  
Shannon Jensen, City Clerk

## RESOLUTION NO. 4177

### THE CITY COUNCIL OF THE CITY OF COALINGA SUPPORTING AND IMPLEMENTING TIMELY USE OF FUNDING (CMAQ and CARBON REDUCTION)

In the Matter of: Project Delivery Schedules for Federal Transportation Project Selection – Federal Transportation Act: IJJA/BIL

**WHEREAS**, AB 1012 has been enacted into State Law in part to provide for the “timely use” of State and Federal funding; and

**WHEREAS**, the City of Coalinga is able to apply for and receive Federal and State funding under the Federal Transportation Act;

**WHEREAS**, the City of Coalinga desires to ensure that its projects, the *Streetlight and Signal Upgrades to Support Active Transportation and Energy Efficiency Project* and the *Coalinga Multi-Use Perimeter Trail Project: Segment 6*, are delivered in a timely manner to preclude the Fresno Region from losing those funds for non-delivery; and

**WHEREAS**, it is understood by the City of Coalinga that failure for not meeting project delivery dates for any phase of a project may jeopardize federal or state funding to the Region; and

**WHEREAS**, the City of Coalinga must demonstrate dedicated and available local matching funds;

**NOW THEREFORE BE IT RESOLVED**, that the Coalinga City Council hereby agrees to ensure that all project delivery deadlines for all project phases will be met or exceeded.

**BE IT FURTHER RESOLVED**, that failure to meet project delivery deadlines may be deemed as sufficient cause for the Fresno Council of Governments Policy Board to terminate an agency’s project and reprogram Federal/State funds as deemed necessary.

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**THE FOREGOING RESOLUTION WAS PASSED AND ADOPTED** by the Coalinga City Council on September 7, 2023 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

APPROVED:

\_\_\_\_\_  
James Horn, Mayor

ATTEST:

I hereby certify that the foregoing is a true copy of a resolution of the Coalinga City Council duly adopted at a regular meeting thereof held on the 7<sup>th</sup> day of September, 2023.

\_\_\_\_\_  
Shannon Jensen, City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Discussion and Direction regarding Signage for Home Businesses  
**Meeting Date:** Thursday, September 7, 2023  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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**I. RECOMMENDATION:**

There is no staff recommendation. This item was requested as a Future Agenda Item by Councilman Schindler.

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

None.

**V. FISCAL IMPACT:**

None.

**ATTACHMENTS:**

File Name	Description
No Attachments Available	