



CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**July 1, 2021
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Regular Meeting, on July 1, 2021 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:

ZOOM WEBINAR INFORMATION

DESKTOP OR APP

[https://us02web.zoom.us/j/86710810956?](https://us02web.zoom.us/j/86710810956?pwd=UGxMaVZzZmdqT2l6Z09aaGsrbmhwQT09)

pwd=UGxMaVZzZmdqT2l6Z09aaGsrbmhwQT09

Passcode: 521991

TELEPHONE

1 (669) 900-9128

Webinar ID: 867 1081 0956

Passcode: 521991

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Joan Ayres-Beason Scholarship - Brooke Johnson and Jazmin Murillo
2. Presentation of Lander Lane

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Approve MINUTES - June 3, 2021
2. Approve MINUTES - June 15, 2021 (Special)
3. Check Register: 05/01/2021 - 05/31/2021
4. Adopt Resolution No. 4037 Proclaiming a Water Conservation Emergency and Establishing Drought Charges
5. Waive Second Reading and Adopt Ordinance No. 847 Rezoning the Property at the Northwest Corner of Phelps Ave and Gregory Way. (APN(s): 070-060-072, 070-060-96S, and 070-060-97S from Public Facilities (PF) to Residential Medium Density (RMD-PD) to accommodate a 27 lot Single Family Residential Subdivision with Single Attached Additional Dwelling Units, 2 Assisted Care Facilities and an Alzheimer Care Facility; and 2.13 Acres Residential High Density (RHD-PD) for a future 57-unit Senior Housing Project as part of the Heritage at Coalinga Senior Community Project.
6. Authorize Assistant City Manager to Execute a Task Order with the City Engineer for Preliminary Engineering and Construction Engineering Services for the Elm Ave Improvements between 7th Street and Polk Street in front of the Fire Department
7. Approve Amendment to a Subdivision Agreement Between the City of Coalinga and Hofmann Land Development Entered Into on October 4, 2007 Related to the Warthan Meadows Subdivision Map 5451 (Tract Map 5776)
8. Adopt Resolution No. 4036 Authorizing Signatories for the Affordable Housing and Sustainable Communities (AHSC) Grant Program
9. Approve and Authorize Assistant City Manager to Execute a Task Order with MKN and Associates for the Preparation of the City's 2021 Coalinga Canal Watershed Survey Update
10. Notice of Completion for the WWTP Improvements
11. Approve Proposed Language Changes to Municipal Code Title 6, Chapter 1, Animals and Fowl
12. Authorize Assistant City Manager to Execute a Task Order with Blackwater Engineering to Prepare the 2020 Urban Water Management Plan
13. Accept Donation of Two Benches
14. Approve Police Recruit Sponsorship Program

15. Authorize COPS Funds to Purchase E-Citation System
16. Declare 2012 Chevy Caprice As Surplus Property and Authorize Disposal
17. Approve Mutual Aid and Instant Aid Agreement with American Ambulance
18. Adopt Resolution No. 4038 Approving the Fire Division Chief Job Description
19. Discontinue the Use of Zoom for City Council Meetings
20. Approve Letter of Intent to Move Forward with Coalinga Home Solar
21. Fire Department Quarterly Report
22. Public Works, Utilities & Community Development Monthly Report for May 2021

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding FY 22 Stipend Approved for Coalinga Area Chamber of Commerce

Marissa Trejo, City Manager

2. Discussion, Direction and Potential Action regarding Posing to the Voters the Question of Whether the Mayor's Position should be Elected At-Large

Marissa Trejo, City Manager

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6.
CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora.
EMPLOYEE (ORGANIZATION): Coalinga Police Officer's Association, General Employees, International Association of Firefighters and Nonrepresented Employees

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - June 3, 2021
Meeting Date: July 1, 2021
From: Marissa Trejo, City Manager
Prepared by: Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
▣	MINUTES_For_Approval_060321.pdf	Minutes - June 3, 2021

MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA June 3, 2021

1. CALL TO ORDER 6:00PM *Meeting also conducted via Zoom webinar for the public's participation.*

Council Members Present: Singleton, Adkisson, Ramirez, Horn

Others Present: City Manager Marissa Trejo, Assistant City Manager Sean Brewer, City Attorney Mario Zamora, Chief of Police Darren Blevins, Financial Services Director Jasmin Bains, Fire Chief Greg DuPuis, City Treasure Dawn Kahikina, Administrative Analyst Mercedes Garcia, Public Works and Utilities Coordinator Larry Miller

Council Members Absent: Ramsey

Others Absent: None

Changes to the Agenda: *City Manager Marissa Trejo announced Item No. 6.6 will be pulled and moved to a future agenda.*

*Motion by Ramirez, Second by Horn to Approve the Agenda for the Regular Meeting of June 3, 2021. Motion **Approved** by Roll-Call 4/0 Majority Vote. (Ramsey – Absent).*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Evidence Audit Report by Key Evidence Inventory

Chief of Police Darren Blevins gave a brief overview of the item and introduced Mrs. Kelly Jones, Co-owner of Key Evidence Inventory.

Kelly Jones presented the evidence audit of the Coalinga Police Department.

2. Gimmie Love 1st Quarter Report

George Anderson of Gimmie Love presented the 1st Quarter Report for Gimmie Love Animal Shelter.

3. Sergeant Andrew Diaz and Police Technician Rosa Marquez to Receive Commendable Performance Award

Chief of Police Darren Blevins presented Sergeant Andrew Diaz and Police Technician Rosa Marquez with a Commendable Performance Award.

4. Officer Travis Johnson to Receive the Coalinga Police Department Meritorious Award for Outstanding Performance

Chief of Police Darren Blevins presented Officer Travis Johnson with the Coalinga Police Department Meritorious Award for Outstanding Performance.

5. Sergeant Jeremy Fairbanks, Officer Travis Johnson, Officer Francisco Ybarra and Police Technician Jennifer Cervantes to Receive the Coalinga Police Department Unit Citation

Chief of Police Darren Blevins presented Sergeant Jeremy Fairbanks, Officer Travis Johnson, Office Francisco Ybarra and Police Technician Jennifer Cervantes with the Coalinga Police Department Unit Citation.

Mayor Pro-Tem Singleton called for a 10-minute break at 6:49pm.

Mayor Por-Tem Singleton resumed the meeting at 7:00pm.

3. CITIZEN COMMENTS

Mayor Pro-Tem Singleton announced that Citizen Comments will be timed by the City Clerk. Citizens will be alerted when they have 10 seconds remaining. Citizen Comments can no longer be made via Zoom. Citizen Comments must be made in person or submitted in writing to the City Clerk no later than 5:00pm the day of the City Council meeting.

The following individual(s) submitted written comment(s):

Jode A. Keasler – wrote in favor of the mayor’s position being elected At-Large.

Greg Cody – wrote in opposition of the mayor’s position being elected At-Large.

The following individual(s) spoke under Citizen Comments:

Chris Wallis spoke in favor of hiring an animal control office and increasing the City’s animal control efforts. (Item No. 6.4)

George Anderson of the Gimmie Love Animal Shelter spoke in favor of continuing the relationship with the Coalinga Police Department for animal control services. (Item No. 6.4)

4. PUBLIC HEARINGS

1. Public Hearing Pursuant to Government Code Section 3505.7 Fact-Finding with the Coalinga Police Offers Union

City Attorney Mario Zamora gave a brief overview of the item.

Mayor Pro-Tem Singleton opened the Public Hearing for comments. Seeing none, Mayor Pro-Tem Singleton closed the Public Hearing.

2. City Council Review and Approval of City Planning Application CD 20-01 and Further Adopting Resolution No. 4029 Approving a tentative Subdivision Map, General Plan Amendment, Site Plan Review and Certification of an Initial Study Mitigated Negative Declaration and Further Introduce and waive the First Reading of Ordinance No. 847 Rezoning of the Heritage at Coalinga Alzheimer's and Assisted Care Community located at the Northwest Corner of Phelps Avenue and Gregory Way

Assistant City Attorney Sean Brewer gave a brief overview of the item.

Garrett Shingu owner/applicant, along with Daniel of Gateway Engineering, Inc., requested concessions to some of the conditions.

Mayor Pro-Tem Singleton opened the Public Hearing for comments.

City Treasurer Dawn Kahikina inquired about the project.

Assistant City Manager Sean Brewer explained it was a master plan development for single family lots for residents 55 and older, senior multi-family housing, with an Alzheimer's and assisted living facility.

Mrs. Kahikina asked if the new facility would affect the hospital's nursing home.

Mr. Brewer stated he would not be able to comment since he was not knowledgeable about their operations.

Mayor Pro-Tem Singleton closed the Public Hearing.

*Motion by Adkisson, Second by Horn to Adopt Resolution No. 4029 Approving a Tentative Subdivision Map, General Plan Amendment, Site Plan Review and Certification of an Initial Study Mitigated Negative Declaration and Waive the First Reading of Ordinance No. 847 Rezoning the Heritage at Coalinga Alzheimer's and Assisted Care Community located at the Northwest Corner of Phelps Ave and Gregory Way. Motion **Approved** by Roll-Call 4/0 Majority Vote. (Ramsey – Absent).*

5. CONSENT CALENDAR

1. Approve MINUTES – May 20, 2021
2. Check Register: 04/01/2021 – 04/30/2021
3. Authorization to Advertise Bids and Execute City Engineering Task Orders for the Annual 2021 Pavement Maintenance Project
4. Consideration of Bid Awards for the Cycle 3 Active Transportation Program Coalinga Sidewalk Gap Program and Pedestrian Improvement Project
5. Adopt Resolution No. 4030 Adopting a Budget for Fiscal Year 2021-2022
6. Adoption of Street Hump Program for the City of Coalinga

Councilman Ramirez pulled Item No. 5.6 for discussion.

City Manager Marissa Trejo gave a brief overview of the item.

7. Adopt Resolution No. PFA 21-02 Adopting a Budget for Fiscal Year 2021-2022
8. Adopt Resolution No. SA-340 Adopting a Budget for Fiscal Year 2021-2022
9. Adopt Resolution No. 4031 Annual Gann Appropriation Limit for Fiscal Year 2021-2022
10. Receive Report and Approve a Regulatory Permit to Gold Standard Ventures for a Adult-Use and Medicinal Commercial Cannabis Manufacturing and Distribution
11. Adopt Resolution No. 4032 Amending the Basic Pay Scale
12. Adopt Resolution No. 4033 Amending the Department Head Pay Scale
13. Adopt Resolution No. 4034 Amending the Assistant City Manager Pay Scale
14. Adopt Resolution No. 4035 Amending the City Manager Pay Scale

Councilman Ramirez pulled Item No. 5.11, 5.12, 5.13 and 5.14 for discussion.

City Manager Marissa Trejo gave a brief overview of the item.

*Motion by Adkisson, Second by Ramirez to Approve Consent Calendar Item Nos. 5.1 through 5.14. Motion **Approved** by Roll-Call 4/0 Vote. (Ramsey – Absent).*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Posing to the Voters the Question of Whether the Mayor's Position should be Elected At-Large
Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item stating this was a Future Agenda Item requested by Councilman Adkisson.

Councilman Adkisson is in favor of the mayor being elected At-Large.

Mayor Pro-Tem Singleton is in favor of the mayor being elected At-Large.

Councilman Ramirez is in favor of keeping the mayor's position status quo.

*Motion by Adkisson, Second by Horn to Approve Posing to the Voters the Question of Whether the Mayor's Position should be Elected At-Large but Only if the Measure Can be Placed on the Recall Ballot. Motion did **Not Pass** by Roll-Call 2/2 Vote. (Ramsey – Absent).*

Councilman Adkisson requested the item be brought back at the next Council Meeting when all five members are present.

2. Discussion, Direction and Potential Action regarding Moving from a Privately-Funded K-9 Program to a Publicly-Funded K-9 Program
Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item stating this was a Future Agenda Item requested by Councilman Ramirez. Staff does not recommend moving to a publicly-funded K-9 program.

Councilman Ramirez requested the item be put on hold for now.

3. Discussion, Direction and Potential Action regarding the California Drought Situation
Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer, along with Dan Bergmann from IGS, Inc., gave a brief overview of the item.

*Motion by Ramirez, Second by Horn to (1) Initiate Stage II Water Conservation Immediately, Effective Tonight; (2) Staff Shall Bring Back an Urgency Ordinance to Update Water Conservation Standards for Watering One Day per Week, Addressing Drip Irrigation and Allowing Handheld Watering; (3) Postpone the Splash Pad Project; and (3) Staff Shall Bring Back a Resolution Declaring a State of Emergency Relating to the Current Drought Situation. Motion **Approved** by Roll-Call 4/0 Vote. (Ramsey – Absent)*

4. Discussion, Direction and Potential Action regarding Options for Animal Control Services
Darren Blevins, Chief of Police

Chief of Police Darren Blevins gave a brief overview of the item stating this item was requested as a Future Agenda Item by Councilman Adkisson.

Consensus of the Council is for Staff to Bring Back Options for Council Consideration at the August 5th Meeting.

5. Discussion, Direction and Potential Action regarding Live Streaming City Council Meetings
Larry Miller, Public Works and Utilities Coordinator

Consensus of the Council is to Live Stream City Council Meetings via YouTube Live.

6. Discussion, Direction and Potential Action regarding the City Obtaining Local Control over Mobile Home Parks
Sean Brewer, Assistant City Manager

*Item No. 6.6 was **Pulled** from the Agenda during Changes to the Agenda.*

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced that the next City Council Meeting would be on July 1, 2021.

Mrs. Trejo announced that the City's inaugural Let Freedom Ring celebration would be on Saturday, July 3, 2021 at the Coalinga Sports Complex from 3:00pm to 10:00pm. There will be a 25-minute professional fireworks show that is scheduled to begin sometime between 9:00pm and 10:00pm.

Mrs. Trejo announced that the City has a CDBG grant available to small businesses. Information regarding the grants can be found on the City's website at www.coalinga.com. On Monday, June 7, 2021, an information packet will be mailed to every business who has a city business license.

Mrs. Trejo went on to announce that Mayor Ron Ramsey is out of the hospital after a very extensive procedure and is doing very well.

Council Member's Announcements:

None

Mayor's Announcements:

None

8. FUTURE AGENDA ITEMS

None

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATIONS – Government Code Section 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga's International Association of Firefighters
2. CONFERENCE WITH LABOR NEGOTIATIONS – Government Code Section 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga Police Officers' Association

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 9:08 PM

Ron Ramsey, Mayor

Shannon Jensen, City Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - June 15, 2021 (Special)
Meeting Date: July 1, 2021
From: Marissa Trejo, City Manager
Prepared by: Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
▣ MINUTES_SPECIAL_For_Approval_061521.pdf	Minutes - June 15, 2021 (Special)

MINUTES SPECIAL CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA June 15, 2021

1. CALL TO ORDER 4:30PM *Meeting also conducted via Zoom webinar for the public's participation.*

Council Members Present: Ramsey, Singleton, Ramirez, Horn
Adkisson (*Arrived Late, Present for Closed Session*)

Others Present: Assistant City Manager Sean Brewer, City Attorney Mario Zamora,
Administrative Analyst Mercedes Garcia, Public Works and Utilities
Coordinator Larry Miller

Council Members Absent: Adkisson (*Arrived Late, Present for Closed Session*)

Others Absent: City Manager Marissa Trejo, Chief of Police Darren Blevins, Financial
Services Director Jasmin Bains, Fire Chief Greg DuPuis, City Treasure Dawn
Kahikina, and City Clerk Shannon Jensen

Changes to the Agenda: NONE

*Motion by Singleton, Second by Ramirez to Approve the Agenda for the Special Meeting of June 15, 2021.
Motion **Approved** by Roll-Call 4/0 Majority Vote. (Adkisson – Absent)*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

NONE

3. CITIZEN COMMENTS

Mayor Pro-Tem Singleton announced that Citizen Comments will be timed by the City Clerk. Citizens will be alerted when they have 10 seconds remaining. Citizen Comments can no longer be made via Zoom. Citizen Comments must be made in person or submitted in writing to the City Clerk no later than 5:00pm the day of the City Council meeting.

NONE

4. PUBLIC HEARINGS

NONE

5. CONSENT CALENDAR

NONE

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

NONE

7. ANNOUNCEMENTS

City Manager's Announcements:

NONE

Council Member's Announcements:

NONE

Mayor's Announcements:

NONE

8. FUTURE AGENDA ITEMS

Councilman Horn requested a Future Agenda Item to make the intersection of Forest and Fifth Avenues a 4-way stop.

Assistant City Manager Sean Brewer stated he had recently put in a request with Caltrans to have that intersection analyzed for a 4-way stop. Mr. Brewer will keep the Council apprised of our progress with the Staff's request with Caltrans.

Councilman Ramirez requested a Future Agenda Item to have additional bike lanes installed throughout the City.

Assistant City Manager Sean Brewer explained that the City has an Active Transportation Plan in place that would indicate all future locations for proposed bike lanes. Mr. Brewer stated he would bring back an item to present the plan to the Council.

Mayor Ramsey requested a Future Agenda Item listing previously sold properties that have yet to be developed.

Councilman Ramirez requested a Future Agenda Item to reduce the 55-mph speed limit on Janye Avenue near Merced Avenue in order to make it safer for children.

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Portion of APN(S): 083-080-63ST, 083-020-60ST, 58ST, 56ST, Coalinga, CA. CITY NEGOTIATORS: City Manager Marissa Trejo; City Attorney Mario Zamora; and Assistant City Manager Sean Brewer. NEGOTIATING PARTIES: AMG & Associates and/or assign. UNDER NEGOTIATION: Price and Terms of Payment

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(d)(1): 1 Case. Ronald Austin v. City of Coalinga, Case No. 20CECG01297
3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(d)(1): City of Coalinga v. ICMA Retirement Corporation, et al. (FCSC Case #16 CG 00082)

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 4:45 PM

Ron Ramsey, Mayor

Shannon Jensen, City Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Check Register: 05/01/2021 - 05/31/2021
Meeting Date: July 1, 2021
From: Marissa Trejo, City Manager
Prepared by: Vivian Saucedo, Financial Services Supervisor

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
☐ Check_Register_Cover_Sheet_for_Council-_5-2021.pdf	Check Register Cover Sheet - May 2021
☐ Expense_Approval_Rpt-5-2021.pdf	Check Register - May 2021



CITY OF COALINGA

The Sunny Side of the Valley

CHECK REGISTER

COUNCIL MEETING OF

July 1, 2021

EXPENSES: 5/1/2021 through 5/31/2021

ACCOUNTS PAYABLE:

Month Ending: 5/31/2021 Registers: # 65714 - #65925 \$ **1,285,126.91**

PAYROLL:

Pay Period Ending:	5/9/2021	Payroll Check # 18287-18295	\$ 7,738.55
Pay Date:	5/14/2021	Direct Deposit	\$ 164,017.85
		Payroll Total:	\$ 171,756.40

Pay Period Ending:	5/23/2021	Payroll Check # 18296-18299	\$ 3,550.39
Pay Date:	5/28/2021	Direct Deposit	\$ 165,326.89
		Payroll Total:	\$ 168,877.28

TOTAL CHECK REGISTERS THROUGH: 5/31/2021 **\$ 1,625,760.59**



Coalinga, CA

Expense Approval Report

By Payment Number

Payment Dates 5/1/2021 - 5/31/2021

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payable Number	Description			Item Amount	
65714	5/6/2021	02386	American Office Solutions LLC		4,450.42
17413	4/21	FD EOC Ethernet Connections		101-416-84030	32.42
17419	5/21	ADMIN IT Monthly Contract		101-401-88040	36.80
17419	5/21	CD IT Monthly Contract		101-404-88040	71.37
17419	5/21	ADMIN IT Monthly Contract		101-405-88040	36.80
17419	5/21	FIN IT Monthly Contract		101-406-88040	12.47
17419	5/21	HR IT Monthly Contract		101-408-88040	50.51
17419	5/21	PD IT Monthly Contract		101-413-88040	1,722.19
17419	5/21	FD IT Monthly Contract		101-416-88040	466.77
17419	5/21	HR IT Monthly Contract		107-422-88040	0.89
17419	5/21	PW IT Monthly Contract		107-422-88040	74.12
17419	5/21	FIN IT Monthly Contract		501-406-88040	166.24
17419	5/21	PW IT Monthly Contract		501-503-88040	111.18
17419	5/21	HR IT Monthly Contract		501-503-88040	4.77
17419	5/21	PW IT Monthly Contract		501-508-88040	74.12
17419	5/21	HR IT Monthly Contract		501-508-88040	3.52
17419	5/21	FIN IT Monthly Contract		502-406-88040	145.46
17419	5/21	PW IT Monthly Contract		502-510-88040	185.30
17419	5/21	HR IT Monthly Contract		502-510-88040	3.55
17419	5/21	FIN IT Monthly Contract		503-406-88040	83.12
17419	5/21	HR IT Monthly Contract		503-520-88040	2.02
17419	5/21	PW IT Monthly Contract		503-520-88040	148.24
17419	5/21	PW IT Monthly Contract		503-521-88040	148.24
17419	5/21	HR IT Monthly Contract		503-521-88040	1.34
17419	5/21	FIN IT Monthly Contract		504-406-88040	8.31
17419	5/21	HR IT Monthly Contract		504-535-88040	1.31
17419	5/21	HR IT Monthly Contract		506-540-88040	2.35
17419	5/21	ADMIN IT Monthly Contract		506-540-88040	37.92
17419	5/21	HR IT Monthly Contract		820-610-88040	1.09
17455	6/21	CC IT Monthly Backup		101-401-88040	19.01
17455	6/21	CD IT Monthly Backup		101-404-88040	38.41
17455	6/21	ADMIN IT Monthly Backup		101-405-88040	19.01
17455	6/21	FIN IT Monthly Backup		101-406-88040	5.18
17455	6/21	HR IT Monthly Backup		101-408-88040	27.19
17455	6/21	PW IT Monthly Backup		107-422-88040	34.57
17455	6/21	HR IT Monthly Backup		107-422-88040	0.48
17455	6/21	FIN IT Monthly Backup		501-406-88040	69.13
17455	6/21	HR IT Monthly Backup		501-503-88040	2.57
17455	6/21	PW IT Monthly Backup		501-503-88040	51.85
17455	6/21	HR IT Monthly Backup		501-508-88040	1.89
17455	6/21	PW IT Monthly Backup		501-508-88040	34.57
17455	6/21	FIN IT Monthly Backup		502-406-88040	60.49
17455	6/21	PW IT Monthly Backup		502-510-88040	86.42
17455	6/21	HR IT Monthly Backup		502-510-88040	1.91
17455	6/21	FIN IT Monthly Backup		503-406-88040	34.57
17455	6/21	HR IT Monthly Backup		503-520-88040	1.09
17455	6/21	PW IT Monthly Backup		503-520-88040	69.13
17455	6/21	PW IT Monthly Backup		503-521-88040	69.12
17455	6/21	HR IT Monthly Backup		503-521-88040	0.72
17455	6/21	FIN IT Monthly Backup		504-406-88040	3.46
17455	6/21	HR IT Monthly Backup		504-535-88040	0.70
17455	6/21	TR IT Monthly Backup		506-540-88040	19.59
17455	6/21	HR IT Monthly Backup		506-540-88040	1.27

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	17455	6/21 HR IT Monthly Backup		820-610-88040	0.59
	17456	6/21 FD Server Backup Fee		101-416-88040	165.08
65718	5/6/2021	1068	Aramark		482.86
	503000162660	11/20 PD Jail Blankets Cleaning Services W11/4		101-413-70380	207.68
	503000276623	4/21 PD Jail Blankets Cleaning Services W4/21		101-413-70380	207.68
	503000280852	4/21 BLDG Employee Uniforms (Coveralls&Mats) W4		101-432-84030	13.50
	503000280852	4/21 PW Employee Uniforms (Coveralls&Mats) W4/		502-510-70100	54.00
65719	5/6/2021	02094	AT&T 3310		1,915.59
	000016405300	4/21 Internet Svc Acct 9391063310		101-413-72030	1,133.69
	000016405300	4/21 Internet Svc Acct 9391063310		101-432-72030	117.28
	000016405300	4/21 Internet Svc Acct 9391063310		101-432-72030	10.56
	000016405300	4/21 Internet Svc Acct 9391063310		101-432-72030	55.35
	000016405300	4/21 Internet Svc Acct 9391063310		101-432-72030	77.41
	000016405300	4/21 Internet Svc Acct 9391063310		107-422-72030	11.73
	000016405300	4/21 Internet Svc Acct 9391063310		107-422-72030	0.98
	000016405300	4/21 Internet Svc Acct 9391063310		501-406-72030	140.74
	000016405300	4/21 Internet Svc Acct 9391063310		501-503-72030	17.59
	000016405300	4/21 Internet Svc Acct 9391063310		501-503-72030	5.22
	000016405300	4/21 Internet Svc Acct 9391063310		501-508-72030	11.73
	000016405300	4/21 Internet Svc Acct 9391063310		501-508-72030	3.85
	000016405300	4/21 Internet Svc Acct 9391063310		502-406-72030	123.15
	000016405300	4/21 Internet Svc Acct 9391063310		502-510-72030	3.89
	000016405300	4/21 Internet Svc Acct 9391063310		502-510-72030	29.32
	000016405300	4/21 Internet Svc Acct 9391063310		503-406-72030	70.37
	000016405300	4/21 Internet Svc Acct 9391063310		503-520-72030	23.46
	000016405300	4/21 Internet Svc Acct 9391063310		503-520-72030	2.21
	000016405300	4/21 Internet Svc Acct 9391063310		503-521-72030	23.46
	000016405300	4/21 Internet Svc Acct 9391063310		503-521-72030	1.47
	000016405300	4/21 Internet Svc Acct 9391063310		504-406-72030	7.04
	000016405300	4/21 Internet Svc Acct 9391063310		504-535-72030	1.43
	000016405300	4/21 Internet Svc Acct 9391063310		506-540-72030	2.58
	000016405300	4/21 Internet Svc Acct 9391063310		506-540-72030	39.88
	000016405300	4/21 Internet Svc Acct 9391063310		820-610-72030	1.20
65721	5/6/2021	1088	Avenal Lumber & Hardware		497.95
	140396	4/21 FD OSB Sheeting for Training Room		101-416-70050	497.95
65722	5/6/2021	1112	Billingsley Tire Service		477.24
	256588	4/21 PD Tire for Unit #C24		101-413-84060	232.62
	256589	4/21 PD Tire Maintenance for Unit #29		101-413-84060	224.62
	256603	4/21 PD Tire Repair for Unit #C17		101-413-84060	20.00
65723	5/6/2021	02020	Boot Barn		149.60
	INV00104626	4/21 WP Boots - J. Salona		501-503-62081	149.60
65724	5/6/2021	02366	Bright Planet Solar		84.80
	0002765	11/20 Permit #2011-010 Cancellation Refund		101-400-42130	-21.20
	0002765	11/20 Permit #2011-010 Cancelled Refund		101-400-42130	106.00
65725	5/6/2021	1142	California Business Machines		458.65
	272265	4/21 Copier Maint. Agreement COUNCIL		101-401-84010	32.81
	272265	4/21 Copier Maint. Agreement CD		101-404-84010	19.53
	272265	4/21 Copier Maint. Agreement PW		101-404-84010	4.12
	272265	4/21 Copier Maint. Agreement CITY MGR		101-405-84010	26.33
	272265	4/21 Copier Maint. Agreement FINANCE		101-406-84010	4.65
	272265	4/21 Copier Maint. Agreement FIN		101-406-84010	0.75
	272265	4/21 Copier Maint. Agreement HR		101-408-84010	43.05
	272265	4/21 Copier Maint. Agreement HR		101-408-84010	0.84
	272265	4/21 Copier Maint. Agreement PD		101-413-84010	72.02
	272265	4/21 Copier Maint. Agreement FD		101-416-84010	32.51

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	272265	4/21 Copier Maint. Agreement HR		107-422-84010	0.76
	272265	4/21 Copier Maint. Agreement PW		107-422-84010	10.29
	272265	4/21 Copier Maint. Agreement FINANCE		501-406-84010	54.26
	272265	4/21 Copier Maint. Agreement FINANCE		501-406-84010	62.01
	272265	4/21 Copier Maint. Agreement WP		501-503-84010	8.00
	272265	4/21 Copier Maint. Agreement HR		501-503-84010	4.06
	272265	4/21 Copier Maint. Agreement HR		501-508-84010	3.00
	272265	4/21 Copier Maint. Agreement PW		501-508-84010	2.06
	272265	4/21 Copier Maint. Agreement PW		502-510-84010	8.23
	272265	4/21 Copier Maint. Agreement HR		502-510-84010	3.03
	272265	4/21 Copier Maint. Agreement FINANCE		503-406-84010	31.01
	272265	4/21 Copier Maint. Agreement WWP		503-520-84010	8.80
	272265	4/21 Copier Maint. Agreement PW		503-520-84010	10.29
	272265	4/21 Copier Maint. Agreement HR		503-520-84010	1.72
	272265	4/21 Copier Maint. Agreement HR		503-521-84010	1.14
	272265	4/21 Copier Maint. Agreement PW		503-521-84010	6.17
	272265	4/21 Copier Maint. Agreement FINANCE		504-406-84010	3.10
	272265	4/21 Copier Maint. Agreement HR		504-535-84010	1.11
	272265	4/21 Copier Maint. Agreement HR		506-540-84010	2.01
	272265	4/21 Copier Maint. Agreement TR		506-540-84010	0.06
	272265	4/21 Copier Maint. Agreement HR		820-610-84010	0.93
65728	5/6/2021	1192	Chemtrade Chemicals US LLC		4,813.77
	93106432	4/21 WP Chemical Alum		501-503-70240	4,813.77
65729	5/6/2021	1207	City of Coalinga		14,096.19
	0002766	90-11379-001 Animal House-Fresno/Coalinga Rd		101-413-72010	46.50
	0002766	70-08484-001 302 W Elm-Firehouse		101-416-72010	1,010.86
	0002766	70-08558-001 160 W Elm-Old City Hall		101-432-72010	16.91
	0002766	70-08563-002 155 W Durian-Bldg		101-432-72010	1,265.80
	0002766	70-08562-001 155 W Durian-Landscaping		101-432-72010	408.78
	0002766	70-08559-001 160 W Elm-Annex		101-432-72010	54.69
	0002766	90-11993-001 Airport-Median 3		101-435-72010	39.50
	0002766	90-11991-001 Airport-Median 1		101-435-72010	39.50
	0002766	90-10883-001 27500 W Phelps-AP Access Road		101-435-72010	39.50
	0002766	90-11994-001 Airport-Median 4		101-435-72010	39.50
	0002766	90-10891-001 27500 W Phelps-AP Spencer House		101-435-72010	79.00
	0002766	90-10892-002 Coalinga AP Res		101-435-72010	121.75
	0002766	90-11992-001 Airport-Median 2		101-435-72010	39.50
	0002766	51-04490-001 E Aport/Elm Lots		101-440-72011	27.62
	0002766	51-04491-001 E Elm Trees		101-440-72011	27.62
	0002766	84-11980-001 Jayne Ave Landscaping		101-440-72011	27.62
	0002766	01-11879-001 Plaza Park		101-440-72011	29.33
	0002766	42-11981-001 W Gale & Hwy 198		101-440-72011	29.33
	0002766	45-11979-001 Centennial Park Landscaping		101-440-72011	602.27
	0002766	71-11970-001 Forest/Pacific		101-440-72011	53.20
	0002766	70-08679-001 Sunset/6th-Ventera		101-440-72011	58.32
	0002766	82-10406-001 E Polk/Warthan Crk Lot		101-440-72011	58.32
	0002766	70-08445-001 6th/Elm-Parking		101-440-72011	59.75
	0002766	44-11880-001 Centennial Park		101-440-72011	569.86
	0002766	71-08739-001 200 E Pacific		101-440-72011	597.15
	0002766	84-12000-001 Sandalwood Park 3		101-440-72011	1,730.07
	0002766	22-08117-001 Hayes Lot		107-422-72010	122.37
	0002766	70-11990-001 Elm/6th Landscaping 2		107-422-72010	51.50
	0002766	42-03438-001 Van Ness/Ash St. Lot		107-422-72010	56.61
	0002766	45-04297-002 Posa Chanet Blvd		107-422-72010	56.61
	0002766	52-06069-001 Van Ness/Second St Lot		107-422-72010	58.32
	0002766	01-00006-001 200 E Elm-Trees		107-422-72010	63.43
	0002766	51-04426-001 Baker/Rotary Lot		107-422-72010	66.85
	0002766	70-11988-001 Elm/6th Landscaping		107-422-72010	32.74

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0002766	32-01424-001 Hillview/Monterey		107-422-72010	162.35
	0002766	82-10397-001 1075 W Elm/Pacific/Lucille		107-422-72010	110.43
	0002766	84-10693-001 Juniper Rdg/Jayne		107-422-72010	116.65
	0002766	41-03184-001 W Joaquin/Wash Lot		107-422-72010	418.08
	0002766	61-06870-001 Lynch Park-Triangle		107-422-72010	99.25
	0002766	70-08463-001 290 W Elm-Museum		107-422-72010	86.99
	0002766	45-04295-002 Phelps/La Cuesta		107-422-72010	669.81
	0002766	84-10736-001 Sandalwood/Longhollow		107-422-72010	33.84
	0002766	41-03130-001 Monterey/Monroe		107-422-72010	602.27
	0002766	84-10691-003 Juniper/Jayne		107-422-72010	560.06
	0002766	01-11986-001 Elm/4th Landscaping		107-422-72010	27.62
	0002766	01-11987-001 Elm/4th Landscaping 2		107-422-72010	27.62
	0002766	22-08436-001 Forest/First Lot		107-422-72010	27.62
	0002766	22-11239-001 Creek Side Lot		107-422-72010	27.62
	0002766	41-03193-001 Princeton/Wash Lot		107-422-72010	27.62
	0002766	44-04178-001 San Simeon/Posa Chanet		107-422-72010	118.96
	0002766	52-11632-001 Cherry Ln-Median 2		107-422-72010	34.44
	0002766	51-12025-001 E Elm/Van Ness Trees		107-422-72010	27.62
	0002766	42-03294-001 Sunset/Fifth Lot		107-422-72010	39.56
	0002766	84-10692-001 Juniper Rdg/Jayne		107-422-72010	32.13
	0002766	52-11634-001 Cherry Ln-Median 4		107-422-72010	31.03
	0002766	52-11631-001 Cherry Ln-Median 1		107-422-72010	31.03
	0002766	70-11963-001 Cedar/Fifth Clock		107-422-72010	27.62
	0002766	82-11910-001 Hwy 198/Lucille-Landscaping		107-422-72010	27.62
	0002766	62-08395-001 Forest/Second St		107-422-72010	27.62
	0002766	52-11633-001 Cherry Ln-Median 3		107-422-72010	36.15
	0002766	84-11908-001 Copper/Canyon-Landscaping		107-422-72010	41.26
	0002766	82-11346-001 Waste Water Plant		503-520-72010	2,872.21
	0002766	82-10306-001 Meter Shop		503-521-72010	32.74
	0002766	82-10304-001 Service Yard		503-521-72010	137.69
65734	5/6/2021	1224	Coalinga Hardware		291.70
	801183	4/21 PW Fountain Float Valve Repair		101-440-84050	13.45
	801192	4/21 PW Bar for Chainsaw		101-440-84050	47.61
	801193	4/21 PW Chainsaw Oil		101-440-84050	13.45
	801232	4/21 WWP Paint Supplies		503-520-70140	86.65
	801256	4/21 FD Downstairs Shower Repairs		101-416-84030	69.33
	801278	5/21 FD Downstairs Shower Repairs		101-416-84030	16.13
	801280	5/21 FD Downstairs Shower Repairs		101-416-84030	20.69
	801285	5/21 FD Downstairs Shower Repairs		101-416-84030	45.08
	CM0000254	4/21 FD Downstairs Shower Repairs CR		101-416-84030	-20.69
65735	5/6/2021	02315	Criscom Public Relation, Inc.		4,000.00
	270378	5/21 CC Lobbying & Econ Development Service		101-401-88100	400.00
	270378	5/21 PW Lobbying & Econ Development Service		107-422-88100	600.00
	270378	5/21 WP Lobbying & Econ Development Service		501-503-88100	600.00
	270378	5/21 PW Lobbying & Econ Development Service		501-508-88100	600.00
	270378	5/21 PW Lobbying & Econ Development Service		502-510-88100	600.00
	270378	5/21 WWP Lobbying & Econ Development Service		503-520-88100	600.00
	270378	5/21 PW Lobbying & Econ Development Service		503-521-88100	600.00
65736	5/6/2021	1288	Department of Justice		1,876.98
	506775	4/21 PD 3rd Qtr DOJ Clets - Jan, Feb, & March 2021		101-413-88100	1,876.98
65737	5/6/2021	1407	Fresno County Sheriff		838.00
	SO18360	4/21 PD Other Agency Assist		101-413-90070	838.00
65738	5/6/2021	02091	Frisch Engineering, Inc.		2,752.50
	9306-2011b	4/21 WP SCADA Upgrade		501-503-98441	2,752.50

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
65739	5/6/2021 25186	1421 4/21 PD Air Conditioning Maintenance	Garza's A/C & Heating, Inc.	101-413-98040	1,080.00 1,080.00
65740	5/6/2021 23150	1422 4/21 SS Actuator Throttle	GCS Environmental Equipment Services	504-535-84060	506.00 506.00
65741	5/6/2021 406	02192 5/21 AC Shelter Services	Gimme Love Animal Shelter	101-415-88100	1,800.00 1,800.00
65742	5/6/2021 9876161069	1445 4/21 WWP Water Heater	Grainger	503-520-70140	323.79 323.79
65743	5/6/2021 60436	1501 4/21 PD Replacement for Phone Coil Cord	J's Communications, Inc.	101-413-70070	91.37 91.37
65744	5/6/2021 10242 10300 10320 10326 D94-107 D94-108 D94-111 D94-115 D94-116 D94-117 D94-124 D94-96 D94-97 D94-98	1574 3/21 FD Amb Meal 2/21 FD Amb Meal 2/21 FD Amb Meal 2/21 FD Amb Meal 11/20 FD Amb Meal 11/20 FD Amb Meal 11/20 FD Amb Meal 11/20 FD Amb Meal 11/20 FD Amb Meal 12/20 FD Amb Meal 12/20 FD Amb Meal 11/20 FD Amb Meal 11/20 FD Amb Meal 11/20 FD Amb Meal 11/20 FD Amb Meal	Landon Investment Co., Inc.	101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010 101-416-75010	491.86 31.60 24.27 30.83 37.40 30.48 39.55 28.25 33.16 74.90 32.35 33.09 33.77 25.20 37.01
65745	5/6/2021 1095044 1095130 1095175	1593 4/21 FD Medical Supplies 4/21 FD Medical Supplies 4/21 FD Medical Supplies	Life Assist, Inc.	101-416-75000 101-416-75000 101-416-75000	1,163.85 871.80 117.69 174.36
65746	5/6/2021 232 244	02495 4/21 BLDG Air Testing in City Hall & Finance Area 5/21 BLDG City Hall - Remediation Finance Offices	My Pure Environment LLC	101-432-84030 101-432-84030	1,674.00 399.00 1,275.00
65747	5/6/2021 168188574001 168189336001	1695 4/21 PD Soap Dispenser Replacement 4/21 PD Office Supplies	Office Depot	101-413-70060 101-413-70010	72.37 16.44 55.93
65748	5/6/2021 8586664	1700 4/21 HR Online Recruitment	Oracle America, Inc.	101-408-86030	1,071.63 1,071.63
65749	5/6/2021 4316-3665445 4316-3665445	1692 4/21 WWP Small Tools 4/21 WWP Funnels, Glass Clener, & Degreaser	O'Reilly Automotive, Inc.	503-520-70060 503-520-70140	172.89 44.98 127.91
65750	5/6/2021 0002764	1721 4/21 PD Camera Dtnw at 5th/Elm (2751740765-9)	PG&E	101-413-72020	18.49 18.49
65751	5/6/2021 98050-043021 98050-043021	1708 4/21 PW Gas Trasmission - Volumetric 4/21 PW Gas Trasmission - Reservation	PG&E Payment Processing Center	502-510-80020 502-510-80020	11,498.16 3,210.98 8,287.18
65752	5/6/2021 61605026	02047 1/21 FD Oxygen	PRAXAIR DISTRIBUTION, INC.	101-416-75000	282.81 282.81
65753	5/6/2021 51719	02496 4/21 PW City ADA Improvements	Precision Emprise LLC	126-422-98460	29,200.00 29,200.00

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
65754	5/6/2021 April 2021	1763 4/21 FD Collection Agency	Resolve Insurance Systems Inc	101-416-75040	1,023.64 1,023.64
65756	5/6/2021 9877978018 9878307644 CM0000253	1973 3/21 PD MDT Air Card (471865000-00002) 3/21 FD Vehicle Data (542044026-00003) 3/21 FD Vehicle Data CR (542044026-00001)	Verizon Wireless Services, LLC	101-413-72030 101-416-72030 101-416-72030	306.16 76.02 374.76 -144.62
65757	5/6/2021 70346 70347 70349 70350 70350 70350 70350 70350 70350 70350 70350 70352 70352 70352 70352 70353 70353 70353 70353 70354	1993 4/21 FD Fuel for Aprill 2021 4/21 CD Fuel for April 2021 4/21 PD Fuel for April 2021 4/21 PW Fuel for April 2021 4/21 WP Fuel for April 2021 4/21 PW Fuel for April 2021 4/21 WWP Fuel for April 2021 4/21 PW Fuel for April 2021 4/21 FIN Fuel for April 2021 4/21 FIN Fuel for April 2021 4/21 FIN Fuel for April 2021 4/21 FIN Fuel for April 2021 4/21 PW Fuel for April 2021 4/21 PW Fuel for April 2021 4/21 PW Fuel for April 2021 4/21 SS Fuel for April 2021	West Hills Oil, Inc.	101-416-70160 101-404-70160 101-413-70160 101-440-70160 107-422-70160 501-503-70160 501-508-70160 502-510-70160 503-520-70160 503-521-70160 501-406-70160 502-406-70160 503-406-70160 504-406-70160 101-440-70160 501-508-70160 502-510-70160 503-521-70160 504-535-70160	16,676.02 6,677.51 55.86 5,081.66 495.54 63.03 67.80 495.55 495.54 67.80 495.54 230.39 201.59 132.48 11.52 21.72 434.42 380.11 249.79 1,018.17
65759	5/6/2021 13087 13087 13087 13087 13149 13157 P210430 S210430 W210430 WW210430	1997 4/21 PW Batteries 4/21 PW Batteries for Barricades 4/21 PW Paint 4/21 PW Bushings for Meter at 3047 Carmele 4/21 WP Work Gloves & Marking Paint 4/21 WWP Pipe Fittings 4/21 PW Cylinder Rental 4/21 SVC Cylinder Rental 4/21 WP Equipment/Cylinder Rental 4/21 WWP Equipment/Cylinder Rental	Westside Supply	101-440-84050 107-422-70140 501-508-70130 502-510-70130 501-503-70140 503-520-70140 501-508-70140 101-431-70150 501-503-82030 503-520-82030	488.74 26.92 62.17 21.58 17.78 150.71 97.58 40.00 24.00 32.00 16.00
65760	5/6/2021 8210169822	02482 4/21 FD ACLS Equipment	WorldPoint ECC, Inc.	117-418-98042	3,235.47 3,235.47
65762	5/12/2021 17CECG04294	02499 5/21 Vosburg et al. v. County of Fresno	Janice M. Bellucci	101-401-90041	82,735.63 82,735.63
65763	5/13/2021 503000276622 503000276622 503000276622 503000276622 503000276622 503000276622 503000276622 503000276622 503000276622 503000276622 503000276622 503000276622 503000280868 503000280868 503000280868	1068 4/21 SVC Employee Uniforms/First Aid Kit W4/21 4/21 PW Employee Uniforms/First Aid Kit W4/21 4/21 WP Employee Uniforms/First Aid Kit W4/21 4/21 PW Employee Uniforms/First Aid Kit W4/21 4/21 PW Employee Uniforms/First Aid Kit W4/21 4/21 WWP Employee Uniforms/First Aid Kit W4/21 4/21 PW Employee Uniforms/First Aid Kit W4/21 4/21 PW Employee Uniforms/First Aid Kit W4/21 4/21 SS Employee Uniforms/First Aid Kit W4/21 4/21 TR Employee Uniforms/First Aid Kit W4/21 4/21 SVC Employee Uniforms/First Aid Kit W4/28 4/21 PW Employee Uniforms/First Aid Kit W4/28 4/21 WP Employee Uniforms/First Aid Kit W4/28	Aramark	101-431-70100 107-422-70100 501-503-70100 501-508-70100 502-510-70100 503-520-70100 503-521-70100 503-521-70440 504-535-70100 506-540-70100 101-431-70100 107-422-70100 501-503-70100	634.32 13.80 37.61 35.55 37.61 37.61 35.55 37.61 16.34 14.21 18.52 13.80 37.11 35.55

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	503000280868	4/21 PW Employee Uniforms/First Aid Kit W4/28		501-508-70100	37.11
	503000280868	4/21 PW Employee Uniforms/First Aid Kit W4/28		502-510-70100	37.11
	503000280868	4/21 WWP Employee Uniforms/First Aid Kit W4/28		503-520-70100	35.55
	503000280868	4/21 PW Employee Uniforms/First Aid Kit W4/28		503-521-70100	37.11
	503000280868	4/21 PW Employee Uniforms/First Aid Kit W4/28		503-521-70440	16.34
	503000280868	4/21 SS Employee Uniforms/First Aid Kit W4/28		504-535-70100	14.21
	503000280868	4/21 TR Employee Uniforms/First Aid Kit W4/28		506-540-70100	18.52
	503000285704	5/21 BLDG Employee Uniforms (Coverall & Mats) W		101-432-84030	13.50
	503000285704	5/21 PW Employee Uniforms (Coverall & Mats) W5/		502-510-70100	54.00
65765	5/13/2021	1074	Ascent Aviation Group, Inc		50.13
	M252104	5/21 AP Card Reader Fee		101-435-84030	50.13
65766	5/13/2021	1192	Chemtrade Chemicals US LLC		4,928.09
	93110893	4/21 WP Chemical Alum		501-503-70240	4,928.09
65767	5/13/2021	1224	Coalinga Hardware		36.66
	801330	5/21 BLDG Utility Sink Handle/ Water Leak Repair		101-432-84030	8.89
	801360	5/21 PW Basalt Mortar Mix		503-521-70130	18.86
	801393	5/21 PW Replacement of Broken Pavers 351 Harvard		127-422-98970	8.91
65768	5/13/2021	02315	Criscom Public Relation, Inc.		4,000.00
	270336	2/21 CC Lobbying & Econ Development Service		101-401-88100	400.00
	270336	2/21 PW Lobbying & Econ Development Service		107-422-88100	600.00
	270336	2/21 WP Lobbying & Econ Development Service		501-503-88100	600.00
	270336	2/21 PW Lobbying & Econ Development Service		501-508-88100	600.00
	270336	2/21 PW Lobbying & Econ Development Service		502-510-88100	600.00
	270336	2/21 WWP Lobbying & Econ Development Service		503-520-88100	600.00
	270336	2/21 PW Lobbying & Econ Development Service		503-521-88100	600.00
65769	5/13/2021	02497	Cubicle.com LLC		5,300.83
	9977	5/21 PW Office Renovation		501-508-84030	1,000.00
	9977	5/21 PW Office Renovation		502-510-84030	2,150.42
	9977	5/21 PW Office Renovation		503-521-84030	2,150.41
65770	5/13/2021	1271	DataProse, Inc.		3,939.52
	DP2101590	3/21 Postage Used		501-406-70030	745.08
	DP2101590	4/21 Postage Used		501-406-70030	194.95
	DP2101590	4/21 Search & Viewbill		501-406-70040	7.30
	DP2101590	3/21 NCOALINK		501-406-70040	7.20
	DP2101590	3/21 Monthly Service Fee		501-406-70040	30.00
	DP2101590	3/21 Search & Viewbill		501-406-70040	27.74
	DP2101590	3/21 Regular Bills		501-406-70040	443.34
	DP2101590	4/21 1st Past Due Notices		501-406-70040	116.61
	DP2101590	4/21 NCOALINK		501-406-70040	3.60
	DP2101590	3/21 Postage Used		502-406-70030	651.94
	DP2101590	4/21 Postage Used		502-406-70030	170.58
	DP2101590	4/21 1st Past Due Notices		502-406-70040	102.04
	DP2101590	3/21 Monthly Service Fee		502-406-70040	26.25
	DP2101590	3/21 Search & Viewbill		502-406-70040	24.27
	DP2101590	4/21 Search & Viewbill		502-406-70040	6.38
	DP2101590	3/21 NCOALINK		502-406-70040	6.30
	DP2101590	4/21 NCOALINK		502-406-70040	3.15
	DP2101590	3/21 Regular Bills		502-406-70040	387.92
	DP2101590	3/21 Postage Used		503-406-70030	428.42
	DP2101590	4/21 Postage Used		503-406-70030	112.10
	DP2101590	3/21 Monthly Service Fee		503-406-70040	17.25
	DP2101590	4/21 NCOALINK		503-406-70040	2.07
	DP2101590	3/21 Search & Viewbill		503-406-70040	15.95
	DP2101590	4/21 Search & Viewbill		503-406-70040	4.20
	DP2101590	4/21 1st Past Due Notices		503-406-70040	67.05

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	DP2101590	3/21 Regular Bills		503-406-70040	254.92
	DP2101590	3/21 NCOALINK		503-406-70040	4.14
	DP2101590	4/21 Postage Used		504-406-70030	9.74
	DP2101590	3/21 Postage Used		504-406-70030	37.25
	DP2101590	4/21 Search & Viewbill		504-406-70040	0.36
	DP2101590	3/21 NCOALINK		504-406-70040	0.36
	DP2101590	4/21 1st Past Due Notices		504-406-70040	5.83
	DP2101590	3/21 Regular Bills		504-406-70040	22.16
	DP2101590	3/21 Search & Viewbill		504-406-70040	1.39
	DP2101590	4/21 NCOALINK		504-406-70040	0.18
	DP2101590	3/21 Monthly Service Fee		504-406-70040	1.50
65773	5/13/2021 506895	1288 4/21 PD Livescans	Department of Justice	101-413-88100	918.00 918.00
65774	5/13/2021 SL210669	1292 4/21 PW Signals & Lighting (January - March 2021)	Department of Transportation	107-422-72021	909.64 909.64
65775	5/13/2021 RS-RI27449	1322 4/21 WP Effluent Motor P12 Repairs	Electric Motor Shop, Inc.	501-503-84020	8,265.47 8,265.47
65776	5/13/2021 ERMA-00427	02498 5/21 PD ERMA Claim Homsany - SIR Payment	Employment Risk Management Authority (ERMA)	101-413-88020	1,089.25 1,089.25
65777	5/13/2021 0158254-IN	1336 5/21 PD Dome Badge	Entenmann-Rovin Company	101-413-70101	110.64 110.64
65778	5/13/2021 7-356-60914 7-356-60914 7-356-60914 7-356-60914	1360 4/21 FIN Overnight Fees 4/21 FIN Overnight Fees 4/21 FIN Overnight Fees 4/21 FIN Overnight Fees	FedEx	501-406-70030 502-406-70030 503-406-70030 504-406-70030	79.25 31.70 27.74 18.23 1.58
65779	5/13/2021 SO18410	1407 4/21 PD RMS/JMS/CAD	Fresno County Sheriff	101-413-88100	352.00 352.00
65780	5/13/2021 10023	1410 4/21 PD PCA Annual Membership Dues - D. Blevins	Fresno Madera Chiefs' Assoc.	101-413-86030	150.00 150.00
65781	5/13/2021 IN273427 IN273427	02379 4/21 PW GPS for (3) ATV's 4/21 SS GPS	Geotab USA, Inc.	101-440-84060 504-535-88100	98.75 59.25 39.50
65782	5/13/2021 9881514328	1445 4/21 WP Lockout Padlocks	Grainger	501-503-70140	246.09 246.09
65783	5/13/2021 2002122 2007072 2007660 2007660 2007660	1446 4/21 PW Sand for Water Leak 5/21 PW Sand 5/21 PW Sand, Base Rock, & Cold Mix 5/21 PW Sand, Base Rock, & Cold Mix 5/21 PW Sand, Base Rock, & Cold Mix	Granite Construction Company	501-508-70130 501-508-70130 501-508-70130 502-510-70130 503-521-70130	1,560.52 72.80 76.93 470.27 470.26 470.26
65784	5/13/2021 12435588	1451 5/21 WP Hach Service Maintenance Contract	Hach Company	501-503-88100	5,752.71 5,752.71
65785	5/13/2021 50172948	1553 4/21 FD V-Belt & Sensors for Unit #7206	Keller Ford	101-416-84060	1,054.63 1,054.63
65786	5/13/2021 5096072	1554 4/21 FD N-Trim for Unit #7251	Keller Motors	101-416-84060	495.53 495.53
65787	5/13/2021 I072214	1561 4/21 BLDG Broken Window Repair at 160 W Elm Ave	Kings County Glass	101-432-84030	396.96 396.96

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
65788	5/13/2021	1571	L.N. Curtis & Sons		4,665.24
	PINV638854	5/21 FD Gloves & 2-Ply Hood		101-416-70102	4,470.28
	PINV638985	5/21 FD Trailer Hitch Mount Bracket		101-416-70060	194.96
65789	5/13/2021	1583	Leaf		855.46
	11850617	5/21 CC Copier Lease		101-401-84010	23.85
	11850617	5/21 CD Copier Lease		101-404-84010	23.85
	11850617	5/21 CM Copier Lease		101-405-84010	23.85
	11850617	5/21 FIN Copier Lease		101-406-84010	5.23
	11850617	5/21 HR Copier Lease		101-408-84010	23.85
	11850617	5/21 HR Copier Lease		101-408-84010	93.16
	11850617	5/21 PD Copier Lease		101-413-84010	244.84
	11850617	5/21 FD Copier Lease		101-416-84010	113.83
	11850617	5/21 PW Copier Lease		107-422-84010	1.65
	11850617	5/21 FIN Copier Lease		501-406-84010	69.78
	11850617	5/21 WP Copier Lease		501-503-84010	8.79
	11850617	5/21 WP Copier Lease		501-503-84010	23.84
	11850617	5/21 PW Copier Lease		501-508-84010	6.49
	11850617	5/21 FIN Copier Lease		502-406-84010	61.05
	11850617	5/21 PW Copier Lease		502-510-84010	6.55
	11850617	5/21 PW Copier Lease		502-510-84010	23.84
	11850617	5/21 FIN Copier Lease		503-406-84010	34.89
	11850617	5/21 WWP Copier Lease		503-520-84010	3.72
	11850617	5/21 WWP Copier Lease		503-520-84010	23.84
	11850617	5/21 PW Copier Lease		503-521-84010	2.47
	11850617	5/21 FIN Copier Lease		504-406-84010	3.49
	11850617	5/21 SS Copier Lease		504-535-84010	2.41
	11850617	5/21 TR Copier Lease		506-540-84010	23.84
	11850617	5/21 TR Copier Lease		506-540-84010	4.34
	11850617	5/21 RDA Copier Lease		820-610-84010	2.01
65791	5/13/2021	1593	Life Assist, Inc.		212.50
	1096500	5/21 FD Medical Supplies		101-416-75000	212.50
65792	5/13/2021	02329	Michael K. Nunley & Associates, Inc.		9,405.21
	8993	5/21 PW La Questa Lift Station Rehabilitation		503-521-98994	9,021.53
	8994	5/21 PW New Los Gatos Lift Station		503-521-98995	383.68
65793	5/13/2021	1647	Mid Valley Disposal, Inc.		139,519.39
	0002795	4/21 20% Franchise Fee		101-400-41080	-35,482.89
	0002795	4/21 Mid Valley Billing - Franchise Fee - April 21		101-400-41080	-1,620.86
	0002795	4/21 20% Printing & Mailing Utility Bills March 21		101-400-41080	-791.28
	0002795	4/21 Regular Utility Billing for April 2021		504-530-88170	177,414.42
65794	5/13/2021	1655	Moreno's Plumbing		249.78
	003014	5/21 BLDG Building Gym Sink Repair		101-432-84030	249.78
65795	5/13/2021	1661	Mountain Valley Pest Control, Inc		197.00
	108238	4/21 PD Pest Control Service		101-413-88100	56.00
	108239	4/21 FD Pest Control Services		101-416-84050	28.00
	108240	4/21 PW Pest Control Service		503-521-84030	35.00
	108241	4/21 BLDG Pest Control Service		101-432-84030	28.00
	108242	4/21 AP Pest Control Service		101-435-84030	50.00
65796	5/13/2021	1695	Office Depot		4,071.04
	167759680001	4/21 WP Copy Paper & Chair Mats		501-503-70010	176.00
	167759680001	4/21 WP Conference & Training Chairs		501-503-98030	1,951.10
	169260210001	4/21 PW Office Chairs for Training Room		503-521-98030	1,943.94
65797	5/13/2021	1692	O'Reilly Automotive, Inc.		1,029.70
	4316-368030	4/21 PD Headlamps for Unit #C17		101-413-84060	96.27
	4316-368095	4/21 SS Hyd Hose for Truck #88		504-535-84060	215.82

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	4316-368867	4/21 PD Misc Parts for Unit #C31		101-413-84060	584.47
	4316-369644	4/21 SS WD-40 & Silver Tape for Unit #87		504-535-84060	52.28
	4316-369645	4/21 PW Water Pump for #127		501-508-84060	40.43
	4316-369645	4/21 PW Water Pump for #127		503-521-84060	40.43
65798	5/13/2021	1721	PG&E		15,851.48
	0002767	4/21 Frame Park Electricity (5120357172-7)		101-440-72011	73.33
	90624-043021	4/21 PW Gas Delivery SE 31 20 15HWY (7001750902		502-510-80020	15,778.15
65799	5/13/2021	02047	PRAXAIR DISTRIBUTION, INC.		830.56
	63410779	4/21 FD Oxygen		101-416-75000	830.56
65800	5/13/2021	02226	Public Agency Risk Sharing Authority of California (PARSAC)		111.08
	0002770	5/21 PW Reimb for Overpayment by LWP - M. Cruz		101-440-60010	3.33
	0002770	5/21 PW Reimb for Overpayment by LWP - M. Cruz		107-422-60010	7.78
	0002770	5/21 PW Reimb for Overpayment by LWP - M. Cruz		501-508-60010	44.43
	0002770	5/21 PW Reimb for Overpayment by LWP - M. Cruz		502-510-60010	44.43
	0002770	5/21 PW Reimb for Overpayment by LWP - M. Cruz		503-521-60010	11.11
65801	5/13/2021	02318	Quadient Finance USA, Inc.		300.00
	043021	4/21 FIN Postage		501-406-70030	120.00
	043021	4/21 FIN Postage		502-406-70030	105.00
	043021	4/21 FIN Postage		503-406-70030	69.00
	043021	4/21 FIN Postage		504-406-70030	6.00
65802	5/13/2021	02048	RSG, Inc.		395.00
	I007315	4/21 19-20 Housing Successor Report		815-609-88100	395.00
65803	5/13/2021	1821	Self Help Enterprises		13,568.82
	0002768	1/21 CDBG CV-1 Grant Fees (SHE)		301-620-88100	2,661.89
	0002769	2/21 CDBG CV-1 Grant Fees (SHE)		301-620-88100	10,645.93
	COLADM Febraury 2	2/21 Loan Servicing Fees		815-609-88100	261.00
65804	5/13/2021	1859	Special Services Group		4,348.10
	14464	4/21 PD Surveillance Phones		101-413-98040	4,348.10
65805	5/13/2021	02099	SWCA Environmental Consultants		5,847.33
	126165	5/21 PW Trail Improvements ATP Cycle 4-Env Service		305-422-98982	4,915.83
	126166	5/21 PW Trails Master Plan Segments 1, 2, & 14		127-422-88100	931.50
65806	5/13/2021	1886	SWRCB		120.00
	0002771	5/21 WWP WW Grade I Exam Fee - C. Seese		503-520-86010	120.00
65807	5/13/2021	1907	The Hanford Sentinel		338.63
	27901	4/21 PW Sidewalk Gap/Closure/Pedestrian Imp Proj		127-422-98970	338.63
65808	5/13/2021	1920	Thomson Reuters/Barclays		537.21
	844307704	4/21 PD Clear Law Enforcement Plus		101-413-86030	537.21
65809	5/13/2021	1973	Verizon Wireless Services, LLC		1,500.70
	9878307645	4/21 FD iPad Data		101-416-72030	190.05
	9878801355	4/21 CD John Self 100% 630-2536 (516264995-0000		101-404-72030	50.39
	9878801355	4/21 SVC - Pedro 100% 698-4142 (516264995-00002		101-431-72030	50.45
	9878801355	4/21 AP 381-1120 Acct 516264995-00002		101-435-72030	40.57
	9878801355	4/21 PW 381-1988 40% Acct 516264995-00002		501-406-72030	20.16
	9878801355	4/21 WP iPad-1 978-2846 Acct 516264995-00002		501-503-72030	45.02
	9878801355	4/21 WP On-call 341-9613 Acct 516264995-00002		501-503-72030	50.39
	9878801355	4/21 PW Director 20% 341-4461 (516264995-00002)		501-503-72030	7.17
	9878801355	4/21 WP Router-2 383-4119 Acct 516264995-00002		501-503-72030	124.76
	9878801355	4/21 WP Primary 383-4514 Acct 516264995-00002		501-503-72030	51.19
	9878801355	4/21 WP iPad-2 383-4121 Acct 516264995-00002		501-503-72030	45.02
	9878801355	4/21 WP Router-1 383-4004 Acct 516264995-00002		501-503-72030	57.77
	9878801355	4/21 PW UB Tablet 3 34% 401-9312(516264995-000		501-508-72030	19.64

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	9878801355	4/21 PW Stand by 34% 383-4014 (516264995-00002)		501-508-72030	17.13
	9878801355	4/21 PW UB Tablet 2 34% 401-9271(516264995-000		501-508-72030	19.64
	9878801355	4/21 PW UB Tablet 5 34% 401-9321(516264995-000		501-508-72030	19.64
	9878801355	4/21 PW Director 20% 341-4461 (516264995-00002)		501-508-72030	7.17
	9878801355	4/21 PW Tablet 34% 240-3695 Acct 516264995-0000		501-508-72030	12.92
	9878801355	4/21 PW UB Tablet 1 34% 401-9110(516264995-000		501-508-72030	19.64
	9878801355	10/20 PW Superv 34% 974-1257 Acct 516264995-00		501-508-72030	17.55
	9878801355	4/21 PW UB Tablet 4 34% 401-9315(516264995-000		501-508-72030	19.64
	9878801355	4/21 PW UB Tablet 6 34% 401-9323(516264995-000		501-508-72030	19.64
	9878801355	4/21 PW 381-1988 35% Acct 516264995-00002		502-406-72030	17.64
	9878801355	4/21 PW Stand by 33% 383-4014 (516264995-00002)		502-510-72030	16.63
	9878801355	4/21 PW UB Tablet 4 33% 401-9315(516264995-000		502-510-72030	19.06
	9878801355	4/21 PW UB Tablet 1 33% 401-9110(516264995-000		502-510-72030	19.06
	9878801355	4/21 PW UB Tablet 2 33% 401-9271(516264995-000		502-510-72030	19.06
	9878801355	4/21 PW UB Tablet 3 33% 401-9312(516264995-000		502-510-72030	19.06
	9878801355	4/21 PW Director 20% 341-4461 (516264995-00002)		502-510-72030	7.17
	9878801355	4/21 Field Supervisor 50% Acct 516264995-00002		502-510-72030	25.81
	9878801355	4/21 PW Superv 33% 974-1257 Acct 516264995-000		502-510-72030	17.03
	9878801355	4/21 PW UB Tablet 6 33% 401-9323(516264995-000		502-510-72030	19.06
	9878801355	4/21 PW UB Tablet 5 33% 401-9321(516264995-000		502-510-72030	19.06
	9878801355	4/21 PW Tablet 33% 240-3695 Acct 516264995-0000		502-510-72030	12.54
	9878801355	4/21 PW 381-1988 23% Acct 516264995-00002		503-406-72030	11.59
	9878801355	4/21 WWP Wifi 383-4044 Acct 516264995-00002		503-520-72030	42.37
	9878801355	4/21 WWP 341-3958 Acct 516264995-00002		503-520-72030	12.53
	9878801355	4/21 PW Director 20% 341-4461 (516264995-00002)		503-520-72030	7.17
	9878801355	4/21 PW UB Tablet 4 33% 401-9315(516264995-000		503-521-72030	19.06
	9878801355	4/21 PW Director 20% 341-4461 (516264995-00002)		503-521-72030	7.17
	9878801355	4/21 PW UB Tablet 5 33% 401-9321(516264995-000		503-521-72030	19.06
	9878801355	4/21 PW UB Tablet 3 33% 401-9312(516264995-000		503-521-72030	19.06
	9878801355	4/21 PW Stand by 33% 383-4014 (516264995-00002)		503-521-72030	16.63
	9878801355	4/21 PW UB Tablet 6 33% 401-9323(516264995-000		503-521-72030	19.06
	9878801355	4/21 PW Tablet 33% 240-3695 Acct 516264995-0000		503-521-72030	12.54
	9878801355	4/21 PW UB Tablet 2 33% 401-9271(516264995-000		503-521-72030	19.06
	9878801355	4/21 Field Supervisor 50% Acct 516264995-00002		503-521-72030	25.81
	9878801355	4/21 PW Superv 33% 974-1257 Acct 516264995-000		503-521-72030	17.03
	9878801355	4/21 PW UB Tablet 1 33% 401-9110(516264995-000		503-521-72030	19.06
	9878801355	4/21 PW 381-1988 2% Acct 516264995-00002		504-406-72030	1.00
	9878801355	4/21 Transit 246-0331 Acct 516264995-00002		506-540-72030	40.57
	9878801355	4/21 Transit 246-1403 Acct 516264995-00002		506-540-72030	40.57
	9878801355	4/21 Transit M.Garcia 246-6243 (516264995-00002)		506-540-72030	34.63
65813	5/13/2021	1993	West Hills Oil, Inc.		3,516.25
	70348	4/21 TR Fuel for April 2021		506-540-70160	2,636.18
	70351	4/21 WP Fuel for April 2021		501-503-70160	704.06
	70351	4/21 WWP Fuel for April 2021		503-520-70160	176.01
65814	5/13/2021	1998	Wilbur-Ellis Holdings II, Inc		1,068.83
	14121726	4/21 PW Roundup		101-440-84050	1,068.83
65815	5/13/2021	2000	Willdan		560.00
	00334426	4/21 CD LUX Estates Planning		101-404-88120	560.00
65816	5/20/2021	1176	CB&T COLUMBUS BANK & TRUST		142.30
	0002790	Unreimbursed Medical		950-000-34500	142.30
65817	5/20/2021	1205	City Employee Contrib. Assoc.		65.00
	0002778	CECA Dues		950-000-33000	65.00
65818	5/20/2021	1223	COALINGA FIREFIGHTERS		800.00
	0002779	Fire Union Dues		950-000-33300	800.00

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
65819	5/20/2021	1228	COALINGA PEACE OFFICER'S ASSOCIATION		1,012.32
	0002782	Mastagni Law Firm		950-000-33200	332.50
	0002784	CPOA Dues		950-000-33200	332.50
	0002785	PORAC Dues		950-000-33200	347.32
65820	5/20/2021	1384	FRANCHISE TAX BOARD		225.00
	0002780	FTB Sacramento		950-000-34010	225.00
65821	5/20/2021	1487	ICMA 457 RETIREMENT TRUST		8,361.14
	0002772	457 ICMA \$\$ Gen		950-000-32100	310.00
	0002773	457 ICMA % General		950-000-32100	5,804.15
	0002774	457 ICMA EE\$ / ER%		950-000-32100	2,246.99
65822	5/20/2021	1586	LEGAL SHIELD		78.25
	0002781	Pre-Paid Legal Shield		950-000-34060	78.25
65823	5/20/2021	02043	New York Life Insurance		659.88
	0002783	New York Life		950-000-32400	659.88
65824	5/20/2021	1820	SEIU Local 521 - Dues W/H		668.78
	0002786	SEIU COPE		950-000-33000	30.00
	0002787	SEIU Dues		950-000-33000	638.78
65825	5/20/2021	02500	Accel Products, Inc.		2,850.72
	0002799	5/21 PD Restraint Chair		101-413-98040	2,850.72
65826	5/20/2021	1028	AJ Excavation, Inc		182,894.48
	0002798	5/21 PW Ret #1 Sunset Street Reconstruction		111-000-10003	-9,356.03
	0002798	5/21 PW Prog Pmt #1		111-422-98910	187,120.51
	051321	5/21 PW Ret #1 Polk Street (5th-Elm)		305-000-10003	-270.00
	051321	5/21 PW Prog Pmt #1		305-422-98930	5,400.00
65827	5/20/2021	02320	AM Consulting Engineers, Inc.		1,150.00
	2020-215	11/20 WP Urban Water Management Plan		501-503-88100	1,150.00
65828	5/20/2021	02386	American Office Solutions LLC		710.33
	17497	5/21 PD Access Control		101-413-98040	210.33
	17533	4/21 PD Jail Door Trouble Shooting		101-413-98040	500.00
65829	5/20/2021	1068	Aramark		570.49
	503000285712	5/21 SVC Employee Uniforms/First Aid Kit W5/5		101-431-70100	14.21
	503000285712	5/21 PW Employee Uniforms/First Aid Kit W5/5		107-422-70100	39.11
	503000285712	5/21 WP Employee Uniforms/First Aid Kit W5/5		501-503-70100	37.81
	503000285712	5/21 PW Employee Uniforms/First Aid Kit W5/5		501-508-70100	39.11
	503000285712	5/21 PW Employee Uniforms/First Aid Kit W5/5		502-510-70100	39.10
	503000285712	5/21 WWP Employee Uniforms/First Aid Kit W5/5		503-520-70100	37.80
	503000285712	5/21 PW Employee Uniforms/First Aid Kit W5/5		503-521-70100	39.10
	503000285712	5/21 PW Employee Uniforms/First Aid Kit W5/5		503-521-70440	16.34
	503000285712	5/21 SS Employee Uniforms/First Aid Kit W5/5		504-535-70100	14.21
	503000285712	5/21 TR Employee Uniforms/First Aid Kit W5/5		506-540-70100	18.52
	503000285714	5/21 PD Jail Blankets Cleaning Service W5/5		101-413-70380	207.68
	503000290400	5/21 BLDG Employee Uniforms (Coveralls&Mats) W5		101-432-84030	13.50
	503000290400	5/21 PW Employee Uniforms (Coveralls & Mats) W5/		502-510-70100	54.00
65830	5/20/2021	1078	AT&T		143.74
	0002796	5/21 PD Internet (125125740)		101-413-72030	143.74
65831	5/20/2021	1079	AT&T		33.34
	0002797	5/21 PW Lift Station (238 851-0691 691 6)		503-521-72030	33.34
65832	5/20/2021	02069	AT&T 2005		2,431.10
	000016477309	4/21 PD Business Alarm 559-935-0359		101-413-72030	23.67
	000016477309	4/21 PD Multi-line 559-935-8497		101-413-72030	600.06
	000016477309	4/21 PD Multi-line 559-935-8496		101-413-72030	600.06

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	000016477309	4/21 PD Chief 559-935-4210		101-413-72030	45.65
	000016477309	4/21 PD Crime Tip Line 559-935-3206		101-413-72030	23.87
	000016477309	4/21 PD 559-935-6008		101-413-72030	22.65
	000016477309	4/21 FD 559-935-1651		101-416-72030	107.75
	000016477309	4/21 City Hall Modem 559-934-1306		101-432-72030	45.65
	000016477309	4/21 City Hall Main 559-935-1532		101-432-72030	267.29
	000016477309	4/21 Graffiti Hotline 559-935-3282		101-432-72030	22.01
	000016477309	4/21 Admin Fax 559-935-0789		101-432-72030	243.60
	000016477309	4/21 Bldg. Maint. 559-935-3050		101-432-72030	35.86
	000016477309	4/21 AP Weather 559-935-5960		101-435-72030	87.97
	000016477309	4/21 AP Maint. 559-935-8594		101-435-72030	22.01
	000016477309	4/21 WP Alarm 559-935-3022		501-503-72030	67.65
	000016477309	4/21 WP 559-935-1889		501-503-72030	23.67
	000016477309	4/21 PW Yard 559-935-1185		502-510-72030	98.66
	000016477309	4/21 Sewer Plant 559-935-2275		503-520-72030	22.01
	000016477309	4/21 WWP Lift Station 559-935-5518		503-521-72030	23.67
	000016477309	4/21 New Lift Station 559-935-1896		503-521-72030	23.67
	000016477309	4/21 Echo Canyon Lift Station 559-935-1875		503-521-72030	23.67
65834	5/20/2021	02097 AT&T 2006			138.62
	000016477337	4/21 PD Dispatch 559-935-1525		101-413-72030	69.30
	000016477337	4/21 Courthouse 559-935-1560		101-432-72030	45.65
	000016477337	4/21 PW 559-935-5004		107-422-72030	5.92
	000016477337	4/21 PW 559-935-5004		501-508-72030	5.92
	000016477337	4/21 PW 559-935-5004		502-510-72030	5.92
	000016477337	4/21 PW 559-935-5004		503-521-72030	5.91
65835	5/20/2021	02080 AT&T 4050			1,157.10
	000016469787	5/21 Internet Svc Acct 9391064050		101-413-72030	684.81
	000016469787	5/21 Internet Svc Acct 9391064050		101-432-72030	6.38
	000016469787	5/21 Internet Svc Acct 9391064050		101-432-72030	33.43
	000016469787	5/21 Internet Svc Acct 9391064050		101-432-72030	46.76
	000016469787	5/21 Internet Svc Acct 9391064050		101-432-72030	70.84
	000016469787	5/21 Internet Svc Acct 9391064050		107-422-72030	7.08
	000016469787	5/21 Internet Svc Acct 9391064050		107-422-72030	0.59
	000016469787	5/21 Internet Svc Acct 9391064050		501-406-72030	85.01
	000016469787	5/21 Internet Svc Acct 9391064050		501-503-72030	10.63
	000016469787	5/21 Internet Svc Acct 9391064050		501-503-72030	3.15
	000016469787	5/21 Internet Svc Acct 9391064050		501-508-72030	7.08
	000016469787	5/21 Internet Svc Acct 9391064050		501-508-72030	2.33
	000016469787	5/21 Internet Svc Acct 9391064050		502-406-72030	74.39
	000016469787	5/21 Internet Svc Acct 9391064050		502-510-72030	2.35
	000016469787	5/21 Internet Svc Acct 9391064050		502-510-72030	17.71
	000016469787	5/21 Internet Svc Acct 9391064050		503-406-72030	42.51
	000016469787	5/21 Internet Svc Acct 9391064050		503-520-72030	14.17
	000016469787	5/21 Internet Svc Acct 9391064050		503-520-72030	1.34
	000016469787	5/21 Internet Svc Acct 9391064050		503-521-72030	14.17
	000016469787	5/21 Internet Svc Acct 9391064050		503-521-72030	0.89
	000016469787	5/21 Internet Svc Acct 9391064050		504-406-72030	4.25
	000016469787	5/21 Internet Svc Acct 9391064050		504-535-72030	0.86
	000016469787	5/21 Internet Svc Acct 9391064050		506-540-72030	24.09
	000016469787	5/21 Internet Svc Acct 9391064050		506-540-72030	1.56
	000016469787	5/21 Internet Svc Acct 9391064050		820-610-72030	0.72
65837	5/20/2021	1112 Billingsley Tire Service			271.99
	256803	5/21 PW New Tires for Truck #20		501-508-84060	90.66
	256803	5/21 PW New Tires for Truck #20		502-510-84060	90.66
	256803	5/21 PW New Tires for Truck #20		503-521-84060	90.67
65838	5/20/2021	1115 Blais & Associates, Inc.			1,548.75
	042021COA01	4/21 PW Grant Consulting for April 2021		501-508-88130	516.25

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	042021COA01	4/21 PW Grant Consulting for April 2021		502-510-88130	516.25
	042021COA01	4/21 PW Grant Consulting for April 2021		503-521-88130	516.25
65839	5/20/2021	1120	Bobcat-Fresno		1,037.91
	P85271	2/21 PW Parts to Repair Bobcat		107-422-84060	259.47
	P85271	2/21 PW Parts to Repair Bobcat		501-508-84060	259.48
	P85271	2/21 PW Parts to Repair Bobcat		502-510-84060	259.48
	P85271	2/21 PW Parts to Repair Bobcat		503-521-84060	259.48
65840	5/20/2021	1192	Chemtrade Chemicals US LLC		9,724.05
	93085039	3/21 WP Chemical Alum		501-503-70240	4,819.57
	93115990	5/21 WP Chemical Alum		501-503-70240	4,904.48
65841	5/20/2021	1224	Coalinga Hardware		530.56
	801297	5/21 WP Insect Fogger		501-503-70140	13.45
	801465	5/21 WP Trimmer Line & Brass Nozzle		501-503-70140	94.61
	801470	5/21 FD Sink Repair		101-416-84030	23.80
	801491	5/21 WWP Faucet Supplies		503-520-70140	170.95
	801506	5/21 WP V-Belts		501-503-70140	55.03
	801513	5/21 WWP Soap & Fly Traps		503-520-70140	101.32
	801518	5/21 PD Dog Food for K-9 Eli		101-413-92211	51.75
	801528	5/21 PW Oil for Chainsaw to Remove Tree ATP3		110-424-98970	13.45
	801563	5/21 FD LED Garage Door Bulb		101-416-84030	6.20
65842	5/20/2021	1264	Curtis 1000, Inc		87.84
	6234728	2/21 CC Business Cards for J. Horn & M. Ramirez		101-401-70040	87.84
65843	5/20/2021	1288	Department of Justice		147.00
	508701	5/21 HR Livescans - A. Gonzalez		101-408-89070	51.00
	508701	5/21 HR Livescans - A. Aung		101-408-89070	32.00
	508701	5/21 HR Livescans - D. Saucedo		101-408-89070	32.00
	508701	5/21 HR Livescans - A. Flores		101-408-89070	32.00
65844	5/20/2021	1328	Emblem Enterprises, Inc.		871.27
	819323	5/21 PD Department Shoulder Patches		101-413-70101	871.27
65845	5/20/2021	02375	Fonroche Lighting America		33,130.00
	142	12/20 WWP Automation & Security Upgrade RB		503-520-98991	33,130.00
65846	5/20/2021	1445	Grainger		477.57
	9895109321	5/21 WP Towel Paper & Fuses		501-503-70140	106.61
	9898281549	5/21 PW Trash Pump Hose Kit		503-521-70140	267.94
	9898281556	5/21 PW Extra Suction Hose		503-521-70140	103.02
65847	5/20/2021	1450	GRISWOLD, LASALLE, COBB, DOD, & GIN, L.L.P.		18,864.19
	63338	4/21 CC City Attorney Fees		101-401-88010	1,212.60
	63339	4/21 CC City Attorney Fees		101-401-88010	2,980.40
	63340	4/21 CM City Attorney Fees		101-401-88010	1,334.50
	63341	4/21 PW City Attorney Fees		101-401-88010	426.60
	63341	4/21 PW City Attorney Fees		101-404-86500	134.00
	63341	4/21 PW City Attorney Fees		501-503-88010	2,940.84
	63342	4/21 FIN City Attorney Fees		501-406-88010	95.12
	63342	4/21 FIN City Attorney Fees		502-406-88010	83.23
	63342	4/21 FIN City Attorney Fees		503-406-88010	54.69
	63342	4/21 FIN City Attorney Fees		504-406-88010	4.76
	63343	4/21 FD City Attorney Fees		101-401-88010	100.00
	63344	4/21 LR City Attorney Fees		101-401-88010	2,528.80
	63345	4/21 Ronald Austin vs COC City Attorney Fees		101-401-88010	709.40
	63346	4/21 Vosburg et al vs COF et al City Attorney Fees		101-401-88010	4,784.10
	63347	4/21 Planning Dept City Attorney Fees		101-404-86500	115.00
	63348	4/21 PD City Attorney Fees		101-401-88010	313.50
	63349	4/21 WWDA City Attorney Fees		501-503-88010	1,046.65

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
65849	5/20/2021 12437204	1451 5/21 WP Lab Supplies	Hach Company	501-503-70202	648.30 648.30
65850	5/20/2021 07092852	1463 5/21 WP Chemical Ammonia	Hill Brothers Chemical Company	501-503-70210	4,331.49 4,331.49
65851	5/20/2021 7021585 7021585 7021585	1494 4/21 PW Utility Consulting for April 2021 4/21 PW Utility Consulting for April 2021 4/21 PW Utility Consulting for April 2021	Interstate Gas Services, Inc.	501-503-88100 501-508-88100 502-510-88100	8,671.60 6,385.94 462.50 1,823.16
65852	5/20/2021 INV485155	1571 4/21 FD Coil Hose Roller	L.N. Curtis & Sons	101-416-70060	424.97 424.97
65853	5/20/2021 10029	1574 5/21 FD Amb Meal	Landon Investment Co., Inc.	101-416-75010	38.28 38.28
65854	5/20/2021 1099780 1100801	1593 5/21 FD Medical Supplies 5/21 FD Medical Supplies	Life Assist, Inc.	101-416-75000 101-416-75000	698.03 529.31 168.72
65855	5/20/2021 2625	02407 3/21 WP Installation of P15 Motor	Lighthouse Electrical, Inc.	501-503-84020	879.05 879.05
65856	5/20/2021 55607034	1630 3/21 WP Intake Pump Pressure Switch Fittings	McMaster-Carr Supply Co.	501-503-70140	260.00 260.00
65857	5/20/2021 165524049001 165524049001 165524049001 165524049001 165524049001	1695 5/21 FIN Office Supplies 5/21 FIN Office Supplies 5/21 FIN Office Supplies 5/21 FIN Office Supplies 5/21 FIN Office Supplies	Office Depot	101-406-70010 501-406-70010 502-406-70010 503-406-70010 504-406-70010	253.24 7.60 101.30 88.63 50.65 5.06
65858	5/20/2021 4316-368945 4316-368945 4316-371298 4316-371300	1692 4/21 FD Battery for Unit #7207 4/21 SVC Bungee Cords 5/21 PD Windshield Wipers 5/21 SS Glass Cleaner Shop Towels	O'Reilly Automotive, Inc.	101-416-84060 101-431-70060 101-413-84060 504-535-84060	324.71 237.71 15.66 50.66 20.68
65859	5/20/2021 444019	1737 3/21 PD Department Guns	ProForce Law Enforcement	105-413-98041	1,746.26 1,746.26
65860	5/20/2021 100	02501 5/21 CC Fire Works Display Initial Production Fee	Pyro Spectaculars Inc.	101-401-92081	10,500.00 10,500.00
65861	5/20/2021 30242	02502 5/21 CD Granite CUP Application Subconsultant	Rincon Consultants, Inc.	101-404-86500	720.00 720.00
65863	5/20/2021 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409 0220210420024409	1810 4/21 CC Breakroom Supplies 4/21 CD Breakroom Supplies 4/21 ADMIN Breakroom Supplies 4/21 FIN Breakroom Supplies 4/21 HR Breakroom Supplies 4/21 PW Breakroom Supplies 4/21 FIN Breakroom Supplies 4/21 WP Breakroom Supplies 4/21 PW Breakroom Supplies 4/21 FIN Breakroom Supplies 4/21 PW Breakroom Supplies 4/21 FIN Breakroom Supplies 4/21 WWP Breakroom Supplies 4/21 PW Breakroom Supplies	Save Mart Supermarkets	101-401-70010 101-404-70010 101-405-70010 101-406-70010 101-408-70010 107-422-70010 501-406-70010 501-503-70010 501-508-70010 502-406-70010 502-510-70010 503-406-70010 503-520-70010 503-521-70010	98.07 5.26 5.26 5.26 5.27 3.08 1.15 0.27 1.43 1.41 0.20 1.39 0.13 1.23 0.11

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0220210420024409	4/21 FIN Breakroom Supplies		504-406-70010	0.06
	0220210420024409	4/21 SS Breakroom Supplies		504-535-70010	0.07
	0420210504071110	5/21 PD Inmate Meal		101-413-70380	66.49
65865	5/20/2021	1828	Shaw's Air Conditioning & Heating		194.00
	31163772	5/21 FD Diagnostic Analysis		101-416-84030	194.00
65866	5/20/2021	1830	Shell Energy North American (US), LP		29,746.66
	3462174	4/21 Natural Gas Deliveries		502-510-80030	29,746.66
65867	5/20/2021	1843	Sirchie		201.17
	0494999-IN	5/21 PD Gun Boxes & Evidence Tape		101-413-70440	201.17
65868	5/20/2021	1858	Sparkletts		103.98
	9412248 050121	5/21 WP Bottle Waters		503-520-72010	103.98
65869	5/20/2021	1935	Tri-City Engineering		36,492.50
	2654-21	5/21 PW 7 Alley Paving Project		110-424-98940	445.33
	2654-21	5/21 PW 7 Alley Paving Project		140-422-98940	3,437.17
	2759-26	5/21 PW ATP3-SRTS Sidewalk Gap Closure Pedestria		127-422-98970	1,891.25
	2770-35	5/21 PW Street Projects Muting		107-422-88100	210.00
	2790-13	5/21 PW W. Coalinga Multi Use Trail (10,11 &12)		305-422-98980	3,765.00
	2793-10	5/21 PW Frame Park Splash Pad		146-422-98223	1,633.75
	2826-04	5/21 PW ATP4 Multi Use Trail		107-422-88100	1,003.75
	2837-16	5/21 PW Forest/Truman & Baker Reconstruction - C		305-422-98950	168.75
	2848-09	5/21 PW Van Ness Storm Drain Improvement		144-422-98986	230.00
	2857-12	5/21 PW Elm/Cambridge Signalization		140-422-98881	863.75
	2859-04	5/21 PW Polk St Phase 2 (Elm-Monterey) STBG		305-422-98996	823.75
	2870-04	5/21 PW ATP5 Engineer Grant Support		107-422-88130	431.25
	2879-05	5/21 PW Sunset St Rehabilitation		111-422-98910	5,738.75
	2880-04	5/21 PW Polk St Rehabilitation (5th-Elm)		305-422-98930	1,538.75
	2888-01	5/21 PW La Questa Lift Station Rehabilitation		503-521-98994	6,233.75
	2890-04	5/21 WP SCADA WTP Improvements		501-503-98441	607.50
	2893-03	5/21 PW 7th St Rehabilitation (Elm-Forest)		140-422-98997	2,808.75
	2902-02	5/21 FD Parking Lot (On-Site) Improvements Project		117-418-98042	4,661.25
65871	5/20/2021	1944	U.S. Bank Corporate Payment Center		11,195.96
	USBCDMAY21-01	4/21 CD Notebook		101-404-70010	27.19
	USBCDMAY21-01	5/21 PW US Drug Testing Center		101-440-88060	3.60
	USBCDMAY21-01	4/21 PW Training Room Upgrades		107-422-84030	489.59
	USBCDMAY21-01	5/21 PW APWA Textbook		107-422-84030	22.99
	USBCDMAY21-01	4/21 PW Training Room Upgrades		107-422-84030	74.89
	USBCDMAY21-01	5/21 PW US Drug Testing Center		107-422-88060	8.40
	USBCDMAY21-01	5/21 WP US Drug Testing Center		501-503-88060	41.97
	USBCDMAY21-01	4/21 PW Training Room Upgrades		501-508-84030	489.60
	USBCDMAY21-01	5/21 PW APWA Textbook		501-508-84030	22.99
	USBCDMAY21-01	4/21 PW Training Room Upgrades		501-508-84030	74.90
	USBCDMAY21-01	5/21 PW US Drug Testing Center		501-508-88060	47.96
	USBCDMAY21-01	5/21 PW APWA Textbook		502-510-84030	22.99
	USBCDMAY21-01	4/21 PW Training Room Upgrades		502-510-84030	74.89
	USBCDMAY21-01	4/21 PW Training Room Upgrades		502-510-84030	489.60
	USBCDMAY21-01	5/21 PW US Drug Testing Center		502-510-88060	47.96
	USBCDMAY21-01	5/21 WWP US Drug Testing Center		503-520-88060	17.98
	USBCDMAY21-01	4/21 PW Training Room Upgrades		503-521-84020	74.89
	USBCDMAY21-01	5/21 PW APWA Textbook		503-521-84030	22.98
	USBCDMAY21-01	4/21 PW Training Room Upgrades		503-521-84030	489.59
	USBCDMAY21-01	5/21 PW US Drug Testing Center		503-521-88060	11.98
	USBCMMAY21-01	4/21 CC Zoom		101-401-88040	0.72
	USBCMMAY21-01	4/21 CD Zoom		101-404-88040	0.72
	USBCMMAY21-01	4/21 ADMIN Monthly Chief's Breakfast		101-405-86010	11.17
	USBCMMAY21-01	5/21 ADMIN Monthly Cheif's Breakfast		101-405-86010	15.28

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	USBCMMAY21-01	4/21 ADMIN Professional Day - Breakfast		101-405-86010	82.37
	USBCMMAY21-01	4/21 ADMIN Professional Day - Breakfast		101-405-86010	100.00
	USBCMMAY21-01	4/21 ADMIN Zoom		101-405-88040	0.72
	USBCMMAY21-01	4/21 FIN Zoom		101-406-88040	0.72
	USBCMMAY21-01	4/21 HR Training		101-408-86010	304.00
	USBCMMAY21-01	4/21 HR Notary Class & Renewal Test - C. Aguilar		101-408-86010	755.62
	USBCMMAY21-01	4/21 HR Notary Class & Renewal Test - S. Redding		101-408-86010	755.62
	USBCMMAY21-01	4/21 HR Zoom		101-408-88040	0.72
	USBCMMAY21-01	4/21 PD Zoom		101-413-88040	0.72
	USBCMMAY21-01	4/21 FD Zoom		101-416-88040	0.73
	USBCMMAY21-01	4/21 BLDG Zoom		101-431-88040	0.73
	USBCMMAY21-01	4/21 AP Zoom		101-435-88040	0.73
	USBCMMAY21-01	4/21 PW Zoom		101-440-88040	0.73
	USBCMMAY21-01	4/21 PW Zoom		107-422-88040	7.22
	USBCMMAY21-01	4/21 AC Zoom		110-424-88040	7.21
	USBCMMAY21-01	4/21 PW Zoom		125-422-88040	7.21
	USBCMMAY21-01	4/21 PW Zoom		127-422-88040	7.21
	USBCMMAY21-01	4/21 CC Zoom		130-451-88040	7.21
	USBCMMAY21-01	4/21 FIN Zoom		501-406-88040	2.41
	USBCMMAY21-01	4/21 WP Zoom		501-503-88040	2.41
	USBCMMAY21-01	4/21 PW Zoom		501-508-88040	2.41
	USBCMMAY21-01	4/21 PW Zoom		502-510-88040	7.21
	USBCMMAY21-01	4/21 FIN Zoom		503-406-88040	2.41
	USBCMMAY21-01	4/21 WWP Zoom		503-520-88040	2.41
	USBCMMAY21-01	4/21 PW Zoom		503-521-88040	2.41
	USBCMMAY21-01	4/21 SS Zoom		504-535-88040	7.21
	USBCMMAY21-01	4/21 TR Zoom		506-540-88040	7.21
	USBCMMAY21-01	4/21 RDA Zoom		820-610-88040	7.22
	USBFDMAY21-01	5/21 FD Pens		101-416-70010	24.58
	USBFDMAY21-01	4/21 FD Photoshop - Engine Design		101-416-70070	20.99
	USBFDMAY21-01	4/21 FD Helmet Shields		101-416-70102	343.92
	USBFDMAY21-01	4/21 FD Amazon B2B Price CREDIT		101-416-75060	-195.07
	USBFDMAY21-01	4/21 FD Cable Pass Through Port		101-416-84030	15.25
	USBFDMAY21-01	4/21 FD File Holder		101-416-84030	49.24
	USBFDMAY21-01	4/21 FD (3) Sierra Wireless Routers		101-416-84060	555.77
	USBFDMAY21-02	4/21 FD (10) Department Masks		101-416-75000	174.36
	USBFDMAY21-03	4/21 FD Department Logo		101-416-70040	3.00
	USBFDMAY21-03	5/21 FD Paramedic Recert		101-416-86040	225.00
	USBFDMAY21-04	4/21 FD Battle Board		101-416-70440	89.95
	USBFDMAY21-04	5/21 FD Medic Packs		117-418-98042	1,259.58
	USBFDMAY21-05	4/21 FD Lowe's - Training Room Project		101-416-84030	39.80
	USBFDMAY21-05	5/21 FD License Renewal - O. Pedroza		101-416-86040	225.00
	USBFDMAY21-05	4/21 FD EMT Cert - E. Rizo		101-416-86040	127.00
	USBPDMAY21-01	5/21 PD Embassy Hotel Reservation - D. Cano		101-413-86010	560.30
	USBPDMAY21-01	4/21 PD Priceline Hotel Reservation Cancellation		101-413-86010	-670.80
	USBPDMAY21-01	5/21 PD GunMag Warehouse		101-413-98040	301.28
	USBPDMAY21-01	4/21 PD GunMag Warehouse		101-413-98040	156.64
	USBPWMAY21-01	4/21 PW Tow-Behind Spreader		101-440-62080	351.52
	USBPWMAY21-01	4/21 PW Irrigation Supplies		101-440-84050	747.78
	USBPWMAY21-01	4/21 PW Irrigation Supplies		107-422-84050	747.77
	USBPWMAY21-01	4/21 PW WD Exam Prep (D2) - R. Garcia		501-508-86010	149.99
	USBPWMAY21-01	4/21 WP Voice Number DID/Polycom VVX 450 Skylin		501-503-70010	324.85
	USBPWMAY21-01	4/21 WP Bird Deterrent Tape		501-503-70140	51.30
	USBPWMAY21-01	4/21 WP LED Wall Pack Lights		501-503-84030	762.80
	USBPWMAY21-01	4/21 WP Analog Telephone Adapter for SCADA		501-503-98441	86.55
65877	5/20/2021	02085	United Rentals		2,537.26
	192800074-001	5/21 PW Lift for Tree Removal ATP3		127-422-98970	2,537.26

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
65878	5/20/2021 047403	1991 4/21 WWP Installation of Pulley on Blower Motor	West Hills Machine Shop, Inc.	503-520-70140	160.95 160.95
65879	5/20/2021 2021-138 2021-138 2021-138 2021-138	1992 4/21 HR Medicals - A. Aung 4/21 HR Medicals - J. Shepherd 4/21 HR Medicals - D. Kosmosky 4/21 HR Medicals - D. Holliday	West Hills Medical Group, Inc.	101-408-89040 101-408-89040 101-408-89040 101-408-89040	780.00 195.00 195.00 195.00 195.00
65880	5/20/2021 1629066	1362 5/21 PW Water Meter Radio Lids	Wolseley Investments, Inc Ferguson Enterprises Inc. 1423	501-508-98054	2,299.37 2,299.37
65881	5/20/2021 66222848	2007 5/21 WWP Safety Supplies	Zee Medical Service Co.	503-520-84073	328.30 328.30
65882	5/24/2021 0002803 0002803 0002803 0002803 0002803 0002803 0002803 0002803 0002803	1133 7/21 WP November 2020 Contract Adjustment 3AF 7/21 WP April 2021 Trinity PUD Assessment 295AF 7/21 WP February 2021 PUD Assessment -3AF 7/21 WP February 2021 CVPIA Restoration -3AF 7/21 WP April 2021 Contract Estimate -315AF 7/21 WP April 2021 Contract Actual 295AF 7/21 WP July 2021 Estimate 535AF 7/21 WP April 2021 CVPIA Restoration 295AF	Bureau of Reclamation	501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010 501-503-80010	55,285.26 299.01 44.25 -0.36 -66.69 -29,635.20 27,753.60 50,332.80 6,557.85
65883	5/24/2021 0002802 0002802 0002802	1804 6/21 WP April 2021 Actual 417AF 6/21 WP April 2021 Original 300AF 6/21 WP June 2021 Estimate 445AF	San Luis & Delta-Mendota	501-503-80010 501-503-80010 501-503-80010	66,372.20 49,247.70 -35,430.00 52,554.50
65884	5/26/2021 0002809	1886 5/21 PW Drinking Water Operator Cert - R. Smith	SWRCB	501-508-86010	190.00 190.00
65885	5/27/2021 000016469925	02056 5/21 PD DOJ Line (9391064711)	AT&T 4711	101-413-72030	301.86 301.86
65886	5/27/2021 59388	02055 5/21 PW Calibrate Backflow Test Kit	Backflow Distributors, Inc.	501-508-70060	153.56 153.56
65887	5/27/2021 257060	1112 5/21 PD Vehicle Maintenance for Unit #C31	Billingsley Tire Service	101-413-84060	109.90 109.90
65888	5/27/2021 21-052201 21-052202 21-052203	02504 5/21 WP Rewire P-9 Starter 5/21 WP P-4 Motor Tripping 5/21 PW Highway Lift Station Repair	Brian Corley	501-503-84020 501-503-84020 503-521-84020	2,458.03 911.44 380.00 1,166.59
65889	5/27/2021 322849	1173 5/21 PD IP500 Extension Card Phone 8	Carrier SI, Inc	101-413-72030	694.57 694.57
65890	5/27/2021 93120436	1192 5/21 WP Chemical Alum	Chemtrade Chemicals US LLC	501-503-70240	4,725.12 4,725.12
65891	5/27/2021 IGT44-Coalinga	1212 4/21 FD IGT Consulting Fee for April 2021	City of Sanger	117-416-88100	398.25 398.25
65892	5/27/2021 36704	02110 5/21 CD Bldg Inspection Services	CSG Consultants, Inc.	101-404-88100	970.00 970.00
65893	5/27/2021 511418	1288 5/21 PD Blood Alcohol Analysis	Department of Justice	101-413-88080	175.00 175.00
65894	5/27/2021 SIP-E135526	02289 5/21 PW Rectifier Cell Data for May 2021	Elecsys International LLC	502-510-72030	130.00 130.00

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
65895	5/27/2021	02503	Energy Service Partners, Inc.		216.64
	0002804	5/21 Solar Permit Cancellation Fee		101-400-42130	-21.40
	0002804	4/21 Solar Permit Fees		101-400-42130	107.00
	0002805	4/21 Building Permit Cancellation Fee		101-400-42050	-11.36
	0002805	4/21 Building Permits		101-400-42050	56.80
	0002805	5/21 Solar Permit Cancellation Fee		101-400-42130	-21.40
	0002805	4/21 Solar Permit Fees		101-400-42130	107.00
65896	5/27/2021	1360	FedEx		221.26
	7-372-30463	5/21 PW Backflow Test Kit		501-508-70030	136.78
	7-378-71393	5/21 FIN Overnight Fees		501-406-70030	33.79
	7-378-71393	5/21 FIN Overnight Fees		502-406-70030	29.57
	7-378-71393	5/21 FIN Overnight Fees		503-406-70030	19.43
	7-378-71393	5/21 FIN Overnight Fees		504-406-70030	1.69
65897	5/27/2021	02091	Frisch Engineering, Inc.		12,432.50
	9395-2011b	5/21 WP SCADA Upgrades		501-503-98441	12,432.50
65898	5/27/2021	1445	Grainger		2,835.14
	9899942065	5/21 WP New Hoist for Rapid Mix Building		501-503-70140	2,467.98
	9907763313	5/21 Hydraulic Cylinders for Patch Truck		107-422-84060	122.39
	9907763313	5/21 Hydraulic Cylinders for Patch Truck		501-508-84060	122.39
	9907763313	5/21 Hydraulic Cylinders for Patch Truck		502-510-84060	122.38
65899	5/27/2021	1451	Hach Company		654.84
	12439593	5/21 WP Lab Supplies		501-503-70202	563.97
	12441027	5/21 WP Lab Supplies		501-503-70202	90.87
65900	5/27/2021	1454	Hanson Bridgett LLP		4,506.56
	1291080	4/21 IRS VCP/ICMA Outside Attorney Fees		101-401-88020	4,506.56
65901	5/27/2021	1476	Horn Photo		8,391.82
	1-7564	5/21 PD Department Cameras		101-413-98040	8,391.82
65902	5/27/2021	1479	HR Electric		218.75
	I210326319	3/21 WWP Electrical Problem with Water Heater		503-520-84030	218.75
65903	5/27/2021	1579	Law & Associates		1,200.00
	2053	5/21 HR Backgrounds		101-408-89080	1,200.00
65904	5/27/2021	1630	McMaster-Carr Supply Co.		452.30
	58527243	5/21 WP Hypo Pump Parts		501-503-70140	452.30
65905	5/27/2021	1690	NTU Technologies, Inc.		32,240.25
	11521	5/21 WP Chemical Zinc		501-503-70220	32,240.25
65906	5/27/2021	1695	Office Depot		375.93
	169263446001	4/21 PW Training Room Remodel		501-508-84030	125.31
	169263446001	4/21 PW Training Room Remodel		502-510-84030	125.31
	169263446001	4/21 PW Training Room Remodel		503-521-84030	125.31
65907	5/27/2021	1513	Pacific Telemanagement Services		100.00
	2067449	5/21 PD 911 System Operational		101-413-88100	100.00
65908	5/27/2021	1722	PG&E 1533-5		33,017.83
	0002808	4893477005 NE 11 20 15 Telecom Bldg		101-413-72020	55.09
	0002808	7053841272 300 W Elm FD Lights		101-416-72020	1,622.01
	0002808	705841037 7th & Elm FD Horn		101-416-72020	33.92
	0002808	7053841516 PD/Jail/City Hall		101-432-72020	4,189.59
	0002808	795617993 240 N 6th St		101-432-72020	586.28
	0002808	7053841771 27500 Phelps Ave Ste 1		101-435-72020	89.50
	0002808	7053841899 27500 Phelps Ave Ste 19		101-435-72020	17.23
	0002808	7053841565 NW Cor Phelps-Airport Lights		101-435-72020	731.92
	0002808	7054189141 Sunset & 5th Ave		101-440-72011	10.55

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0002808	7053841936	408 S 5th Lynch Park	101-440-72011	14.88
	0002808	7053841050	5th & Cedar Tower Clock	101-440-72011	37.35
	0002808	7053841921	Sunset & Washington-Wtr Ftn	101-440-72011	118.58
	0002808	3443128775	TR 5208 Spano Ent Posa Chanet	107-422-72021	11.43
	0002808	7058903139	Tache Way & Warthan St	107-422-72021	11.31
	0002808	7053841694	160 W Elm	107-422-72021	28.79
	0002808	705381308	Van Ness & Elm	107-422-72021	38.45
	0002808	7053841538	160 W Elm Street Light Inv Proj	107-422-72021	41.28
	0002808	7053841501	410 El Rancho Blvd	107-422-72021	26.56
	0002808	7053841848	SE Juniper Rdg Sprinklers	107-422-72021	22.93
	0002808	7053841913	N/S Valley St Lights	107-422-72021	43.07
	0002808	3443128611	TR 4492 Fox Hollow II @ Frst & Cox	107-422-72021	45.72
	0002808	3443128372	TR 5246 Phase I Stallion Sprg Sac & Frs	107-422-72021	48.61
	0002808	7051816617	Jayne Ave Willow Springs	107-422-72021	64.55
	0002808	7053841365	Longhollow & Echo Canyon	107-422-72021	20.15
	0002808	7055180510	Forest Ave Btwn 3rd St & 5th St	107-422-72021	33.94
	0002808	7053841349	160 W Elm	107-422-72021	22.86
	0002808	7053841157	240 W Elm Storage Bldg	107-422-72021	74.14
	0002808	3443128925	TR 5140 Sandalwood Const Jayne & Wil	107-422-72021	163.09
	0002808	7053841253	Cambridge & Joaquin	107-422-72021	194.31
	0002808	7053841505	Cambridge & Elm Hwy 198	107-422-72021	241.78
	0002808	7053841004	160W Elm Arpt 3144 Term Bldg	107-422-72021	296.08
	0002808	7055365996	Elm & Second	107-422-72021	101.86
	0002808	7053841535	160 W Elm Street Light Inv Proj	107-422-72021	129.44
	0002808	3443128041	TR 5246 Phase II Stallion Spr	107-422-72021	131.51
	0002808	7053841397	Cambridge & Elm Hwy 198	107-422-72021	133.47
	0002808	7053841979	City Yard	107-422-72021	143.57
	0002808	3289090333	260 1/2 Cambridge Ave	107-422-72021	161.02
	0002808	9713313248	25 1/2 W polk Traffic Control	107-422-72021	82.95
	0002808	7053841534	160 W Elm Street Light Inv Proj	107-422-72021	85.21
	0002808	7058160009	N/S of Phelps Ave (West of Posa Chanet	107-422-72021	88.16
	0002808	3443128591	City Sunset St Project PM#30257800	107-422-72021	88.69
	0002808	7053841022	160W Elm Arpt 3144 Term Bldg	107-422-72021	94.32
	0002808	3443128411	TR 5208 Spano Ent Posa Chanet	107-422-72021	100.13
	0002808	7053841439	Phelps & La Cuesta	107-422-72021	11.98
	0002808	7053841379	Polk & Forest Ave	107-422-72021	66.47
	0002808	3249826069	TR 4492 Fox Hollow II	107-422-72021	68.58
	0002808	1638874976	25 1/2 W Polk	107-422-72021	69.25
	0002808	7050256422	6th & Durian	107-422-72021	79.33
	0002808	7053841536	160 W Elm Street Light Inv Proj	107-422-72021	86.90
	0002808	7053841881	140 E Durian Prkg Lot Lights	107-422-72021	18.77
	0002808	7053841008	160W Elm Arpt 3144 Term Bldg	107-422-72021	2,641.94
	0002808	7053841909	200 El Rancho Blvd Irrigation Ctrl	107-422-72021	10.51
	0002808	7053841026	160W Elm Arpt 3144 Term Bldg	107-422-72021	180.99
	0002808	7053841661	Forest & 5th	107-422-72021	7.91
	0002808	7050007234	Coolidge N Hachman	107-422-72021	8.61
	0002808	7054518044	Coolidge N Hachman	107-422-72021	8.61
	0002808	7053841206	Crn Posa & San Sim Lift Station	107-422-72021	10.51
	0002808	7053841429	TR 5339 Dorothy Allen Est	107-422-72021	334.92
	0002808	7053841555	TR 5451 Warthan & Meadows	107-422-72021	785.92
	0002808	7053841016	160W Elm Arpt 3144 Term Bldg	107-422-72021	828.76
	0002808	7053841002	160W Elm Arpt 3144 Term Bldg	107-422-72021	942.42
	0002808	7053841619	Monterey & Tyler	107-422-72021	11.06
	0002808	7053841485	Washington & Fresno	107-422-72021	11.00
	0002808	7053841244	TR 5344 Promontory Point	107-422-72021	174.64
	0002808	7053841990	160 W Elm	107-422-72021	19.19
	0002808	7053841014	160W Elm Arpt 3144 Term Bldg	107-422-72021	19.19
	0002808	7053841204	SE Crn 1st & Forest Landscap Trees	107-422-72021	10.51
	0002808	7053841842	350 El Rancho Blvd Irrigation Ctrl	107-422-72021	10.51

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0002808	7053841023	Monterey & Tyler Clock	107-422-72021	10.59
	0002808	7053841791	745 W Forest Ave Landscape	107-422-72021	10.51
	0002808	7053841036	NE SW 26 19 15 Booster Station	501-503-72020	2,355.52
	0002808	7053841684	NW NW 11 20 15 Water Dept	501-503-72020	38.29
	0002808	7053841131	SW Crn Gale & Derrick Wtr Mtr	501-503-72020	10.51
	0002808	7053841864	NE SW 31 20 15 Water Ctrl	501-503-72020	23.17
	0002808	7053841615	SW SW SW 18 20 16 Reservoir	501-503-72020	20.38
	0002808	7053841518	NW NW 31 20 16 Chlorine Booster	501-503-72020	17.61
	0002808	7053841171	SW SW 7 20 15 Booster Station	501-503-72020	186.97
	0002808	7053841979	City Yard	501-508-72020	143.58
	0002808	7053841657	Behind 595 Roosevelt Alley Light	502-510-72020	49.07
	0002808	7053841312	Thompson Btwn Valley & Polk	502-510-72020	47.52
	0002808	7053841102	N end of Malple St	502-510-72020	44.61
	0002808	7053841783	California Alley	502-510-72020	65.56
	0002808	7053841066	NE Crn Harvard & College	502-510-72020	14.29
	0002808	7053841123	Cherry Ln	502-510-72020	68.21
	0002808	7053841466	Fres Alley Tyler & Polk	502-510-72020	86.78
	0002808	7053841697	Baker Alley	502-510-72020	89.71
	0002808	7053841574	Coalinga Alley Madison & Mont	502-510-72020	63.00
	0002808	7053841243	Pine Alley	502-510-72020	74.54
	0002808	7053841979	City Yard	502-510-72020	143.58
	0002808	7053841358	College Alley S Side Cat Pro	502-510-72020	60.02
	0002808	7053841361	Alley S Pleasant & E Warthan	502-510-72020	51.88
	0002808	7052100780	NE SE 33 20 15 WWP	503-520-72020	10,364.27
	0002808	7056603692	SE 33 20 15 WWP	503-520-72020	1,599.63
	0002808	7053841367	Sewer Lift Station Kim	503-521-72020	37.11
	0002808	7053841845	Sewer Lift Station Polk	503-521-72020	95.71
	0002808	7053841328	Sewer Lift Pump P/L	503-521-72020	133.60
	0002808	7053841979	City Yard	503-521-72020	143.57
	0002808	7053841194	Sewer Lift Pump Echo	503-521-72020	273.28
65915	5/27/2021	02496	Precision Emprise LLC		52,134.38
	51684	4/21 PW City ADA Sidewalk Improvements		109-424-98987	50,000.00
	51684	4/21 PW City ADA Sidewalk Improvements		126-422-98460	2,134.38
65916	5/27/2021	1821	Self Help Enterprises		9,909.25
	0002807	4/21 CDBG CV-1 Grant Fees (SHE)		301-620-88100	9,909.25
65917	5/27/2021	1828	Shaw's Air Conditioning & Heating		2,984.00
	31275672	5/21 FD Air Conditioning Repairs		101-416-84030	1,492.00
	31277070	5/21 FD Air Conditioning Repairs		101-416-84030	1,492.00
65918	5/27/2021	1886	SWRCB		80.00
	0002806	5/21 WP T2 Certificate - M. Garcia		501-503-86032	80.00
65919	5/27/2021	1935	Tri-City Engineering		5,642.50
	2761-04	5/21 PW CMAQ Multi Trail Project (13 & 14)		107-422-88100	715.00
	2889-01	5/21 PW CMAQ NW Multi Use Trail (1E,2,13&14)		107-422-88100	1,190.00
	2904-01	5/21 PW Slurry Cape Seal Project		125-422-98401	3,737.50
65920	5/27/2021	1943	Tyler Technologies, Inc		520.00
	045-338302	4/21 FIN Executime		101-406-88040	52.00
	045-338302	4/21 PW Executime		107-422-88040	31.20
	045-338302	4/21 FIN Executime		501-406-88040	130.00
	045-338302	4/21 FIN Executime		502-406-88040	130.00
	045-338302	4/21 FIN Executime		503-406-88040	130.00
	045-338302	4/21 FIN Executime		504-406-88040	26.00
	045-338302	4/21 TR Executime		506-540-88040	10.40
	045-338302	4/21 RDA Executime		820-610-88040	10.40

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
65921	5/27/2021 133387565	1946 5/21 PD Nitrile Gloves	Uline	101-413-70440	359.96 359.96
65922	5/27/2021 INV01067307	02185 6/21 WP Internet Service	Unwired Broadband	501-503-72030	251.99 251.99
65923	5/27/2021 INV2782446	1983 4/21 FSA Monthly Fee	WageWorks	950-000-34610	75.00 75.00
65924	5/27/2021 047197 047197 047197 047360 0476915	1991 5/21 PW Dump Trailer Repair 5/21 PW Dump Trailer Repair 5/21 PW Dump Trailer Repair 4/21 WWP Stainless Steel Fittings 5/21 WWP Repair Valve Box	West Hills Machine Shop, Inc.	101-440-84060 107-422-84060 501-508-84060 503-520-70140 503-520-84020	3,315.61 721.72 721.72 721.72 40.87 1,109.58
65925	5/27/2021 2104019	2002 4/21 FD Ambulance Billing Fee	Wittman Enterprises, LLC	101-416-75040	5,580.97 5,580.97
DFT0003407	5/14/2021 0002775	1677 457 Newport \$\$	Newport Trust Company	950-000-32100	330.00 330.00
DFT0003408	5/14/2021 0002776	1677 457 Newport %	Newport Trust Company	950-000-32100	1,478.12 1,478.12
DFT0003409	5/14/2021 0002777	1677 457 Newport EE\$ / ER%	Newport Trust Company	950-000-32100	1,400.00 1,400.00
DFT0003410	5/14/2021 0002788	1869 SDU Fresno County	State Disbursement Unit	950-000-34010	407.99 407.99
DFT0003411	5/14/2021 0002789	1869 SDU Kings County DCSS	State Disbursement Unit	950-000-34010	198.92 198.92
DFT0003412	5/14/2021 0002791	02078 SDI	SDI	950-000-31500	2,877.65 2,877.65
DFT0003413	5/14/2021 0002792	02077 Mgr SDI	SDI (Mgr)	950-000-31500	309.76 309.76
DFT0003414	5/14/2021 0002793	1331 State WH	Employment Development Dept.	950-000-31200	8,837.54 8,837.54
DFT0003415	5/14/2021 0002794 0002794 0002794	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	60,995.33 21,290.63 32,178.94 7,525.76
DFT0003422	5/28/2021 0002813	1677 457 Newport \$\$	Newport Trust Company	950-000-32100	330.00 330.00
DFT0003423	5/28/2021 0002814	1677 457 Newport %	Newport Trust Company	950-000-32100	1,599.89 1,599.89
DFT0003424	5/28/2021 0002815	1677 457 Newport EE\$ / ER%	Newport Trust Company	950-000-32100	1,407.15 1,407.15
DFT0003425	5/28/2021 0002826	1869 SDU Fresno County	State Disbursement Unit	950-000-34010	407.99 407.99
DFT0003426	5/28/2021 0002827	1869 SDU Kings County DCSS	State Disbursement Unit	950-000-34010	198.92 198.92
DFT0003427	5/28/2021 0002829	02078 SDI	SDI	950-000-31500	2,800.18 2,800.18

Expense Approval Report

Payment Dates: 5/1/2021 - 5/31/2021

	Payment Date	Vendor #			Payment Amount
Payment Number	Payable Number	Description	Vendor Name	Account Number	Item Amount
DFT0003428	5/28/2021	02077	SDI (Mgr)		309.76
	0002830	Mgr SDI		950-000-31500	309.76
DFT0003429	5/28/2021	1331	Employment Development Dept.		8,463.58
	0002831	State WH		950-000-31200	8,463.58
DFT0003430	5/28/2021	1957	United States Treasury		58,107.60
	0002832	Fed W/H		950-000-31100	19,410.36
	0002832	Social Security		950-000-31300	31,362.44
	0002832	Medicare		950-000-31400	7,334.80
Grand Total:					1,285,126.91

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	177,827.56
105 - COPS GRANT FUND	1,746.26
107 - GAS TAX FUND	21,732.56
109 - TDA-ARTICLE III FUND	50,000.00
110 - LTF - ARTICLE VIII FUND	465.99
111 - SB1-ROAD REHAB MAINT ACCT FUND	183,503.23
117 - IGT-INTERGOVERNMENTAL TRANSFER	9,554.55
125 - MEASURE C-STREET MAINTENANCE	3,744.71
126 - MEASURE C-ADA COMPLIANCE	31,334.38
127 - MEASURE C-FLEXIBLE FUNDING	5,714.76
130 - SPECIAL ASSESSMENT DISTRICTS	7.21
140 - GENERAL CAPITAL PROJECTS FUND	7,109.67
144 - STORM DRAINAGE & FLOOD CONTROL	230.00
146 - PARK IMPACT FEES	1,633.75
301 - CDBG PROGRAM INCOME	23,217.07
305 - CALTRANS GRANTS FUND	16,342.08
501 - WATER ENTERPRISE FUND	253,782.66
502 - GAS ENTERPRISE FUND	69,824.57
503 - SEWER ENTERPRISE FUND	81,652.39
504 - SANITATION ENTERPRISE FUND	179,490.69
506 - TRANSIT SYSTEM	2,984.61
815 - LOW/MOD HOUSING ASSET FUND	656.00
820 - RORF-REDEV OBLIG RETIREMT FUND	24.16
950 - PAYROLL TRUST & AGENCY FUND	162,548.05
Grand Total:	1,285,126.91

Account Summary

Account Number	Account Name	Payment Amount
101-400-41080	Mid Valley Franchise Fee	-37,895.03
101-400-42050	Building Permits	45.44
101-400-42130	Residential Solar Permit	256.00
101-401-70010	Office Supplies	5.26
101-401-70040	Printing & Binding	87.84
101-401-84010	Office Equip Repairs &	56.66
101-401-88010	City Attorney Fees	14,389.90
101-401-88020	Outside Attorney Fees	4,506.56
101-401-88040	Computer Programming	56.53
101-401-88100	Professional Services	800.00
101-401-90041	Settlements & Judgeme	82,735.63
101-401-92081	Fireworks Display	10,500.00
101-404-70010	Office Supplies	32.45
101-404-70160	Gasoline & Diesel	55.86
101-404-72030	Telephone	50.39
101-404-84010	Office Equip Repairs &	47.50
101-404-86500	Planning-Reimbursable F	969.00
101-404-88040	Computer Programming	110.50
101-404-88100	Professional Services	970.00
101-404-88120	Reimbursable Bldg Plan	560.00
101-405-70010	Office Supplies	5.26
101-405-84010	Office Equip Repairs &	50.18
101-405-86010	Training, Travel, & Confe	208.82
101-405-88040	Computer Programming	56.53
101-406-70010	Office Supplies	12.87
101-406-84010	Office Equip Repairs &	10.63
101-406-88040	Computer Programming	70.37
101-408-70010	Office Supplies	3.08
101-408-84010	Office Equip Repairs &	160.90

Account Summary

Account Number	Account Name	Payment Amount
101-408-86010	Training, Travel, & Confe	1,815.24
101-408-86030	Subs., Dues, & Publicatio	1,071.63
101-408-88040	Computer Programming	78.42
101-408-89040	Physical w/Drug & Alcoh	780.00
101-408-89070	Fingerprinting	147.00
101-408-89080	Background Investigatio	1,200.00
101-413-70010	Office Supplies	55.93
101-413-70060	Small Tools & Equipment	16.44
101-413-70070	Audio/Video Equipment	91.37
101-413-70101	Uniforms-Safety Equipm	981.91
101-413-70160	Gasoline & Diesel	5,081.66
101-413-70380	Inmate Food/Jail Supplie	689.53
101-413-70440	Miscellaneous Supplies	561.13
101-413-72010	Water, Gas, Sanitation &	46.50
101-413-72020	Electric	73.58
101-413-72030	Telephone	4,419.95
101-413-84010	Office Equip Repairs &	316.86
101-413-84060	Vehicle Parts, Repairs &	1,318.54
101-413-86010	Training, Travel, & Confe	-110.50
101-413-86030	Subs., Dues, & Publicatio	687.21
101-413-88020	Outside Attorney Fees	1,089.25
101-413-88040	Computer Programming	1,722.91
101-413-88080	Laboratory	175.00
101-413-88100	Professional Services	3,302.98
101-413-90070	Investigative Expenses	838.00
101-413-92211	K9 Program Expense	51.75
101-413-98040	Major Machinery & Equi	17,838.89
101-415-88100	Professional Services	1,800.00
101-416-70010	Office Supplies	24.58
101-416-70040	Printing & Binding	3.00
101-416-70050	Education Materials & S	497.95
101-416-70060	Small Tools & Equipment	619.93
101-416-70070	Audio/Video Equipment	20.99
101-416-70102	Uniforms (Turnout Gear)	4,814.20
101-416-70160	Gasoline & Diesel	6,677.51
101-416-70440	Miscellaneous Supplies	89.95
101-416-72010	Water, Gas, Sanitation &	1,010.86
101-416-72020	Electric	1,655.93
101-416-72030	Telephone	527.94
101-416-75000	Medical Equipment & Su	3,362.11
101-416-75010	Meals-Ambulance Runs	530.14
101-416-75040	Ambulance Billing Contr	6,604.61
101-416-75060	Mandated Annual Servic	-195.07
101-416-84010	Office Equip Repairs &	146.34
101-416-84030	Buildings Repairs & Mai	3,475.25
101-416-84050	Grounds Repairs & Main	28.00
101-416-84060	Vehicle Parts, Repairs &	2,343.64
101-416-86040	Required Certification Tr	577.00
101-416-88040	Computer Programming	632.58
101-431-70060	Small Tools & Equipment	15.66
101-431-70100	Uniforms	41.81
101-431-70150	Vehicle Parts & Supplies	24.00
101-431-72030	Telephone	50.45
101-431-88040	Computer Programming	0.73
101-432-72010	Water, Gas, Sanitation &	1,746.18
101-432-72020	Electric	4,775.87
101-432-72030	Telephone	1,078.07
101-432-84030	Buildings Repairs & Mai	2,398.13

Account Summary

Account Number	Account Name	Payment Amount
101-435-72010	Water, Gas, Sanitation &	398.25
101-435-72020	Electric	838.65
101-435-72030	Telephone	150.55
101-435-84030	Buildings Repairs & Mai	100.13
101-435-88040	Computer Programming	0.73
101-440-60010	Salaries Regular	3.33
101-440-62080	Uniform Allowance	351.52
101-440-70160	Gasoline & Diesel	517.26
101-440-72011	Water/Electric - City Plot	4,125.15
101-440-84050	Grounds Repairs & Main	1,918.04
101-440-84060	Vehicle Parts, Repairs &	780.97
101-440-88040	Computer Programming	0.73
101-440-88060	Medical - General	3.60
105-413-98041	COPS Grant Equipment E	1,746.26
107-422-60010	Salaries Regular	7.78
107-422-70010	Office Supplies	1.15
107-422-70100	Uniforms	113.83
107-422-70140	Utility Parts & Supplies	62.17
107-422-70160	Gasoline & Diesel	63.03
107-422-72010	Water/Electric - City Plot	3,981.30
107-422-72021	Street Light Electricity	10,118.60
107-422-72030	Telephone	26.30
107-422-84010	Office Equip Repairs &	12.70
107-422-84030	Buildings Repairs & Mai	587.47
107-422-84050	Grounds Repairs & Main	747.77
107-422-84060	Vehicle Parts, Repairs &	1,103.58
107-422-88040	Computer Programming	148.48
107-422-88060	Medical - General	8.40
107-422-88100	Professional Services	4,318.75
107-422-88130	Grant Writing/Applicatio	431.25
109-424-98987	Sidewalk Improvements	50,000.00
110-424-88040	Computer Programming	7.21
110-424-98940	2016 Alley Paving Projec	445.33
110-424-98970	ADA Improv-ATP Cycle 0	13.45
111-000-10003	Retention Payable	-9,356.03
111-422-98910	Sunset St Improvement	192,859.26
117-416-88100	Professional Services	398.25
117-418-98042	IGT-EMS Program Expen	9,156.30
125-422-88040	Computer Programming	7.21
125-422-98401	Slurry Seal, Cape Seal	3,737.50
126-422-98460	City ADA Improvements	31,334.38
127-422-88040	Computer Programming	7.21
127-422-88100	Professional Services	931.50
127-422-98970	ADA Improv-ATP Cycle 0	4,776.05
130-451-88040	Computer Programming	7.21
140-422-98881	HSIPL Elm/Cambridge Si	863.75
140-422-98940	2016 Alley Paving Projec	3,437.17
140-422-98997	7th Street Improvement	2,808.75
144-422-98986	Van Ness Storm Drain Ph	230.00
146-422-98223	Frame Park Improvemen	1,633.75
301-620-88100	Professional Services	23,217.07
305-000-10003	Retention Payable	-270.00
305-422-98930	Polk Street Improv-5th t	6,938.75
305-422-98950	Forest Ave 1st-Elm Ave S	168.75
305-422-98980	CMAQ-Trail Seg 10/11/1	3,765.00
305-422-98982	Trail Improv-ATP Cycle 4	4,915.83
305-422-98996	STBG-Polk St Rehab Phas	823.75
501-406-70010	Office Supplies	101.57

Account Summary

Account Number	Account Name	Payment Amount
501-406-70030	Postage & Freight Out	1,125.52
501-406-70040	Printing & Binding	635.79
501-406-70160	Gasoline & Diesel	230.39
501-406-72030	Telephone	245.91
501-406-84010	Office Equip Repairs &	186.05
501-406-88010	City Attorney Fees	95.12
501-406-88040	Computer Programming	367.78
501-503-62081	Safety Boot Allowance	149.60
501-503-70010	Office Supplies	502.28
501-503-70100	Uniforms	108.91
501-503-70140	Utility Parts & Supplies	3,898.08
501-503-70160	Gasoline & Diesel	771.86
501-503-70202	Lab Supplies	1,303.14
501-503-70210	Chemicals Ammonia	4,331.49
501-503-70220	Chemicals Zinc Ortho	32,240.25
501-503-70240	Chemicals Aluminate Sul	24,191.03
501-503-72020	Electric	2,652.45
501-503-72030	Telephone	761.22
501-503-80010	Water Purchases	121,657.46
501-503-82030	Equipment Rental	32.00
501-503-84010	Office Equip Repairs &	44.69
501-503-84020	Major Equip Repairs &	10,435.96
501-503-84030	Buildings Repairs & Mai	762.80
501-503-86032	Cert, Renewal, Subs & D	80.00
501-503-88010	City Attorney Fees	3,987.49
501-503-88040	Computer Programming	172.78
501-503-88060	Medical - General	41.97
501-503-88100	Professional Services	14,488.65
501-503-98030	Office Furniture & Equip	1,951.10
501-503-98441	Water Revenue Bond Pr	15,879.05
501-508-60010	Salaries Regular	44.43
501-508-70010	Office Supplies	1.41
501-508-70030	Postage & Freight Out	136.78
501-508-70060	Small Tools & Equipment	153.56
501-508-70100	Uniforms	113.83
501-508-70130	Street Materials	641.58
501-508-70140	Utility Parts & Supplies	40.00
501-508-70160	Gasoline & Diesel	929.97
501-508-72020	Electric	143.58
501-508-72030	Telephone	203.52
501-508-84010	Office Equip Repairs &	11.55
501-508-84030	Buildings Repairs & Mai	1,712.80
501-508-84060	Vehicle Parts, Repairs &	1,234.68
501-508-86010	Training, Travel, & Confe	339.99
501-508-88040	Computer Programming	116.51
501-508-88060	Medical - General	47.96
501-508-88100	Professional Services	1,662.50
501-508-88130	Grant Writing/Applicatio	516.25
501-508-98054	Water Meters	2,299.37
502-406-70010	Office Supplies	88.83
502-406-70030	Postage & Freight Out	984.83
502-406-70040	Printing & Binding	556.31
502-406-70160	Gasoline & Diesel	201.59
502-406-72030	Telephone	215.18
502-406-84010	Office Equip Repairs &	61.05
502-406-88010	City Attorney Fees	83.23
502-406-88040	Computer Programming	335.95
502-510-60010	Salaries Regular	44.43

Account Summary

Account Number	Account Name	Payment Amount
502-510-70010	Office Supplies	1.39
502-510-70100	Uniforms	275.82
502-510-70130	Street Materials	488.04
502-510-70160	Gasoline & Diesel	875.65
502-510-72020	Electric	858.77
502-510-72030	Telephone	481.39
502-510-80020	PG&E Wholesale Transp	27,276.31
502-510-80030	Gas Purchases for Resale	29,746.66
502-510-84010	Office Equip Repairs &	41.65
502-510-84030	Buildings Repairs & Mai	2,863.21
502-510-84060	Vehicle Parts, Repairs &	472.52
502-510-88040	Computer Programming	284.39
502-510-88060	Medical - General	47.96
502-510-88100	Professional Services	3,023.16
502-510-88130	Grant Writing/Applicatio	516.25
503-406-70010	Office Supplies	50.78
503-406-70030	Postage & Freight Out	647.18
503-406-70040	Printing & Binding	365.58
503-406-70160	Gasoline & Diesel	132.48
503-406-72030	Telephone	124.47
503-406-84010	Office Equip Repairs &	65.90
503-406-88010	City Attorney Fees	54.69
503-406-88040	Computer Programming	250.10
503-520-70010	Office Supplies	1.23
503-520-70060	Small Tools & Equipment	44.98
503-520-70100	Uniforms	108.90
503-520-70140	Utility Parts & Supplies	1,110.02
503-520-70160	Gasoline & Diesel	243.81
503-520-72010	Water, Gas, Sanitation &	2,976.19
503-520-72020	Electric	11,963.90
503-520-72030	Telephone	125.26
503-520-82030	Equipment Rental	16.00
503-520-84010	Office Equip Repairs &	48.37
503-520-84020	Major Equip Repairs &	1,109.58
503-520-84030	Buildings Repairs & Mai	218.75
503-520-84073	Safety Equipment	328.30
503-520-86010	Training, Travel, & Confe	120.00
503-520-88040	Computer Programming	222.89
503-520-88060	Medical - General	17.98
503-520-88100	Professional Services	1,200.00
503-520-98991	WWTP Automation and	33,130.00
503-521-60010	Salaries Regular	11.11
503-521-70010	Office Supplies	0.11
503-521-70100	Uniforms	113.82
503-521-70130	Street Materials	489.12
503-521-70140	Utility Parts & Supplies	370.96
503-521-70160	Gasoline & Diesel	745.33
503-521-70440	Miscellaneous Supplies	49.02
503-521-72010	Water, Gas, Sanitation &	170.43
503-521-72020	Electric	683.27
503-521-72030	Telephone	343.79
503-521-84010	Office Equip Repairs &	9.78
503-521-84020	Major Equip Repairs &	1,241.48
503-521-84030	Buildings Repairs & Mai	2,823.29
503-521-84060	Vehicle Parts, Repairs &	390.58
503-521-88040	Computer Programming	221.83
503-521-88060	Medical - General	11.98
503-521-88100	Professional Services	1,200.00

Account Summary

Account Number	Account Name	Payment Amount
503-521-88130	Grant Writing/Applicatio	516.25
503-521-98030	Office Furniture & Equip	1,943.94
503-521-98994	La Questa Lift Station Re	15,255.28
503-521-98995	New Lost Gatos Lift Stati	383.68
504-406-70010	Office Supplies	5.12
504-406-70030	Postage & Freight Out	56.26
504-406-70040	Printing & Binding	31.78
504-406-70160	Gasoline & Diesel	11.52
504-406-72030	Telephone	12.29
504-406-84010	Office Equip Repairs &	6.59
504-406-88010	City Attorney Fees	4.76
504-406-88040	Computer Programming	37.77
504-530-88170	Mid Valley Sanitation Se	177,414.42
504-535-70010	Office Supplies	0.07
504-535-70100	Uniforms	42.63
504-535-70160	Gasoline & Diesel	1,018.17
504-535-72030	Telephone	2.29
504-535-84010	Office Equip Repairs &	3.52
504-535-84060	Vehicle Parts, Repairs &	794.78
504-535-88040	Computer Programming	9.22
504-535-88100	Professional Services	39.50
506-540-70100	Uniforms	55.56
506-540-70160	Gasoline & Diesel	2,636.18
506-540-72030	Telephone	183.88
506-540-84010	Office Equip Repairs &	30.25
506-540-88040	Computer Programming	78.74
815-609-88100	Professional Services	656.00
820-610-72030	Telephone	1.92
820-610-84010	Office Equip Repairs &	2.94
820-610-88040	Computer Programming	19.30
950-000-31100	Federal Withholding	40,700.99
950-000-31200	State Income Tax Withh	17,301.12
950-000-31300	FICA Withheld	63,541.38
950-000-31400	Medicare Insurance Wit	14,860.56
950-000-31500	State Disability Insuranc	6,297.35
950-000-32100	Employee Deferred Com	14,906.30
950-000-32400	Life Insurance	659.88
950-000-33000	CLOCEA Dues Withheld	733.78
950-000-33200	CPOA Dues Withheld	1,012.32
950-000-33300	Fire Assoc. Dues Withhel	800.00
950-000-34010	Other W/H Garnishment	1,438.82
950-000-34060	Prepaid Legal Services	78.25
950-000-34500	Unreimbursed Med/Dep	142.30
950-000-34610	AFLAC Administration Fe	75.00
Grand Total:		1,285,126.91

Project Account Summary

Project Account Key	Payment Amount
None	1,285,126.91
Grand Total:	1,285,126.91

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adopt Resolution No. 4037 Proclaiming a Water Conservation Emergency and Establishing Drought Charges
Meeting Date: July 1, 2021
From: Marissa Trejo, City Manager
Prepared by: Dan Bergmann, IGS Services

I. RECOMMENDATION:

City Manager and Assistant City Manager are recommending the City Council adopt Resolution No. 4037 proclaiming a water conservation emergency and establishing drought charges effective immediately through October 31, 2021.

II. BACKGROUND:

Winter snowpack in the Sierra was limited for the second year in a row, and runoff from snow melt was even less than low runoff projected. As a result of low reservoir levels, USBR has notified the City that it must reduce water usage to defined Public Health and Safety (PHS) levels. To the extent the City requires water above the PHS-calculated amount the City must demonstrate Extraordinary Water Conservation, pursuant to the USBR Municipal and Industrial Water Shortage Policy. On June 3, 2021, City Council declared a Stage II – High Conservation Alert, and further requested an emergency proclamation for the next city council meeting. On June 10, 2021, the City's water request was sent to USBR, signed by the city manager and mayor. The volume of water requested, which is substantially above the PHS volume, is roughly equal to the volume of water used in 2015, the low point of the last drought. Indications from USBR have been that the City's Stage II restrictions do not demonstrate extraordinary water conservation, specifically two days a week of unrestricted irrigation is too much. In response, the following water conservation emergency requirements are proposed for City Council approval.

III. DISCUSSION:

For this water conservation emergency, staff proposes a "numbers" approach instead of the traditional code enforcement approach. Whereas, the code enforcement approach relies on city staff (and neighbors) observing noncompliance, the proposed approach measures compliance by comparing water usage in the current billing cycle to the same billing cycle last year. The numbers approach allows customers flexibility how they conserve water to meet the specified requirement and does not require increased code enforcement activity.

Pursuant to the proposed resolution, the specified restrictions and drought charges apply for three billing cycles only: July/August, August/September, and September/October. City Council will need to act again prior to October 1st, to continue special restrictions beyond Stage II. The time is limited because, according to USBR, conservation is most critical in the summer months and USBR may have additional water available in the fall season.

Conservation for single-family residential is focused primarily on above-average water users. For example, single-family customers using below the summer median volume of 15 thousand gallons per month will not be penalized at all. However, single-family customers using above 30 thousand gallons per month (two times the median), will pay for all volumes above 30 thousand gallons at the drought rate. See the attached distribution of single-family customer bills from last July illustrating that 22 percent of customers use more than 30 thousand gallons per month, and further, that a smaller group of customers uses very high volumes of water.

The proposed approach requires effective, proactive communication with customers to inform them of their usage the previous year, their individual conservation requirement, and potential drought charges if they do not comply. Customers will also be provided material showing how to read their meters such that they can determine conservation achieved. The first letters must be sent within a few business days of City Council approval of this approach. Additionally, City staff will use various forms of communication to inform the community of general terms of the water conservation emergency.

The proposed approach will also require application of drought charges to be added manually to each account out of compliance. Additional administrative costs will be covered by the additional drought charges. Staff will strive to incorporate drought charges timely on the next billing statements sent to customers.

The proposed drought rate for non-compliance volumes is \$7.50 per thousand gallons. This cost of water is based on indicated current market values for wholesale water at \$2,000 per acre foot, compared to the City's long-term, contracted total cost for wholesale water delivered of approximately \$300 per acre foot.[1] Compared to the standard residential rate of \$2.28, the drought rate is 3.3 times higher. For implementation, customers will be billed for all volumes at the regular rates. To the extent a portion of the volumes billed are non-compliant, an additional line item will be added called "Drought Charge" that will be based on (\$7.50 - \$2.28, single-family rate) times the volume out of compliance. This way application of the drought charges can work with the existing billing rates.

Non-residential customers are required to conserve between 20 and 30 percent, as specified in the resolution. Drought charges will apply to all

volumes not in compliance with the specified conservation goals.

Pleasant Valley State Prison has indicated the ability to conserve five percent below last year, and Coalinga State Hospital indicates no further conservation. For application of drought charges to be equitable across customer classes, these institutional customers must also pay for noncompliance volumes.

Staff has met with the city attorney to present the proposed approach for compliance with applicable laws and regulations. The intent of the drought charges is to incentivize customers to conserve water. Customers that conserve water as required will not incur charges. Drought charges are focused on customers using above summer-average volumes of water and do not penalize customers using small volumes. Further, these charges are in place for three billing cycles only, then must be revisited by city council to continue them. Finally, the basis for the drought rate is not punitive but rather based on indicative costs for wholesale water in the current drought marketplace.

[1] $\$300/\text{AF} \times 1\text{AF}/325.851\text{TG} = \$0.92/\text{TG}$. $\$2,000/\text{AF} \times 1\text{AF}/325.851\text{TG} = \$6.14/\text{TG}$. $\$2.28/\text{TG} - \$0.92 + \$6.14 = \7.50 .

IV. ALTERNATIVES:

City council may elect to maintain only the current Stage II conservation measures. Effective Stage II compliance would require extensive monitoring of customer irrigation practices to assure compliance to two days per week, and customer water use is not limited on allowed days.



V. FISCAL IMPACT:

Overall, to the extent customers conserve water, revenue decreases from lower volumetric sales. Conversely, to the extent customers do not comply with the restrictions, drought charges apply. The drought rate is based on the indicated value of market wholesale water and is not set off offset lost revenue. However, modeling shows that potential revenue from drought charges could exceed revenue from lower sales because all single-family homes will be charged the drought rate for volumes over 30 thousand gallons. The actual outcome will be dependent on the extent to which customers conserve.

The attached table below shows the impact on single-family customers in different scenarios.

Single-Family Drought Charge Examples	Current Bill				No Conservation		10% Conservation		20% Conservation		30% Conservation	
	Fixed Monthly Rate	Total Usage (TG)	Volume at \$2.28	Total Regular Bill	Drought Charge	%	Drought Charge	%	Drought Charge	%	Drought Charge	%
Single Highest Customer	\$27.62	1,000	\$2,280	\$2,308	\$5,063	219%	\$4,541	197%	\$4,019	174%	\$3,497	152%
4 Times Median Usage	\$27.62	60	\$137	\$164	\$157	95%	\$125	76%	\$94	57%	\$63	38%
3 Times Median Usage	\$27.62	45	\$103	\$130	\$78	60%	\$55	42%	\$31	24%	\$8	6%
2 Times Median Usage	\$27.62	30	\$68	\$96	\$50	52%	\$31	33%	\$16	16%	\$0	0%
Median Usage	\$27.62	15	\$34	\$62	\$0		\$0		\$0		\$0	

ATTACHMENTS:

File Name	Description
 Resolution_No_4037_-_Emergency_Proclamation_and_Drought_Charges.docx	Resolution No. 4037
 Water_Usage_Distribution.jpg	Water Usage Distribution

RESOLUTION NO. 4037

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA PROCLAIMING A WATER CONSERVATION EMERGENCY AND ESTABLISHING WATER SHORTAGE REGULATIONS AND DROUGHT CHARGES

WHEREAS, California is in a second consecutive year of dry conditions, resulting in drought conditions throughout most of the State, worse than the drought of 2015; and

WHEREAS, warm temperatures and dry soils in Spring 2021 depleted the expected runoff from the Sierra-Cascade snowpack greater than previously projected low volumes; and

WHEREAS, on May 10, 2021, the governor issued a proclamation of a State of Emergency regarding extreme drought conditions in California; and

WHEREAS, the City of Coalinga is solely dependent on surface water provided through the Central Valley Project under the City's contract with the United States Bureau of Reclamation (USBR); and

WHEREAS, USBR notified the City on May 26, 2021, that the City must decrease its water usage to Public Health and Safety (PHS) needs only, effective June 1, 2021; and

WHEREAS, City Council, on June 3, 2021, unanimously declared Stage II – High Water Conservation, pursuant to Section 6-4C.07 of the City of Coalinga Municipal Code; and

WHEREAS, the City's water requirements exceed the PHS-calculated volume and therefore the City must demonstrate extraordinary water conservation to receive additional water above the PHS volume, pursuant to USBR's Municipal and Industrial Water Shortage Policy; and

WHEREAS, USBR has informed the City that water conservation is most critical during the summer months; and,

WHEREAS, Coalinga Municipal Code Section 6-4C.11. – "Drought and Water Shortage Regulations, provides for the City Council of Coalinga by resolution to adopt additional water restrictions beyond those in the City's municipal code.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coalinga as follows:

1. A Water Conservation Emergency is hereby proclaimed for the City of Coalinga through October 31, 2021, requiring additional water restrictions and penalties beyond those provided in Section 6-4C.07 of the City's Municipal Code.
2. During any declared State of Emergency by the State or City related to drought or potable water conditions that mandate water conservation in the City, State or Federal regulations that mandate water conservation in the City, or during local water shortages, the City Council may by resolution adopt additional water restrictions, including mandatory water usage limits, and impose penalties on the customer for violations of those additional

restrictions. The penalties shall be added to the customer's account. A violation of the additional restrictions shall also be deemed a violation of the Municipal Code. Section 6-4C.11 of the City's Municipal Code.

3. The following "City of Coalinga Water Conservation Emergency Restrictions and Drought Charges are approved for the period July 1, 2021, through October 31, 2021.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 1st day of July 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Mayor

ATTEST:

City Clerk/Deputy City Clerk

City of Coalinga
Water Conservation Emergency
Restrictions and Drought Charges
Effective July 1, 2021 through October 31, 2021

As of July 1, 2021, the City Council of Coalinga has proclaimed a Water Conservation Emergency for all Coalinga water customers. The following water restrictions are mandatory because of extreme, drought-related water shortages from the United States Bureau of Reclamation. Water conservation is most critical during the summer months, starting immediately through October 31, 2021. Water conservation will be necessary beyond October 31; however, restrictions may be adjusted into the fall and winter months. City Council and Staff appeal to customers for cooperation in this urgent matter.

Water Conservation Emergency Requirements

1. Stage 2 – Prohibitions and Restrictions for High Water Conservation

2. In Addition, for Each Customer Class:

Single-Family Residential

All single-family homes are required to reduce water use 30 percent compared to the same billing cycle in 2020, and regardless of conservation achieved, all water metered above 30 thousand gallons per month will be billed at the Drought Rate.

Apartments and Other Multi-Family Residential

Multi-Family Customers are required to reduce water use 25 percent compared to the same billing cycle in 2020.

Commercial Customers

Commercial Customers are required to reduce water use 20 percent compared to the same billing cycle in 2020.

Non-Residential Landscape

Non-residential landscape, including but not limited to commercial landscape, parks, school grass areas, and athletic fields are required to reduce water usage 30 percent compared to the same billing cycle last year.

Industrial Customers

Industrial customers are required to reduce water use 20 percent compared to the same billing cycle in 2020.

Institutional Customers

Institution customers are required to reduce water use 20 percent compared to the same billing cycle in 2020.

Drought Charges

1) Single-Family Residential.

Drought charges for non-compliance shall apply for meter usage only above 15 thousand gallons per billing cycle. There shall be no drought charges for metered usage less than 15 thousand gallons per billing cycle. To the extent the specified conservation requirement is not achieved above 15 thousand gallons usage for single-family residential customers, drought charges shall apply.

2) Other Customer Classes

The specified conservation requirements apply to all volumes for all other customer classes.

3) Drought Rate

The Drought Rate shall be \$7.50 per thousand gallons.

4) Exceptions

Drought charges calculated to be less than \$15 per customer account per billing cycle will be waived and not billed to alleviate administrative costs.

Metering and Billing Cycles Covered

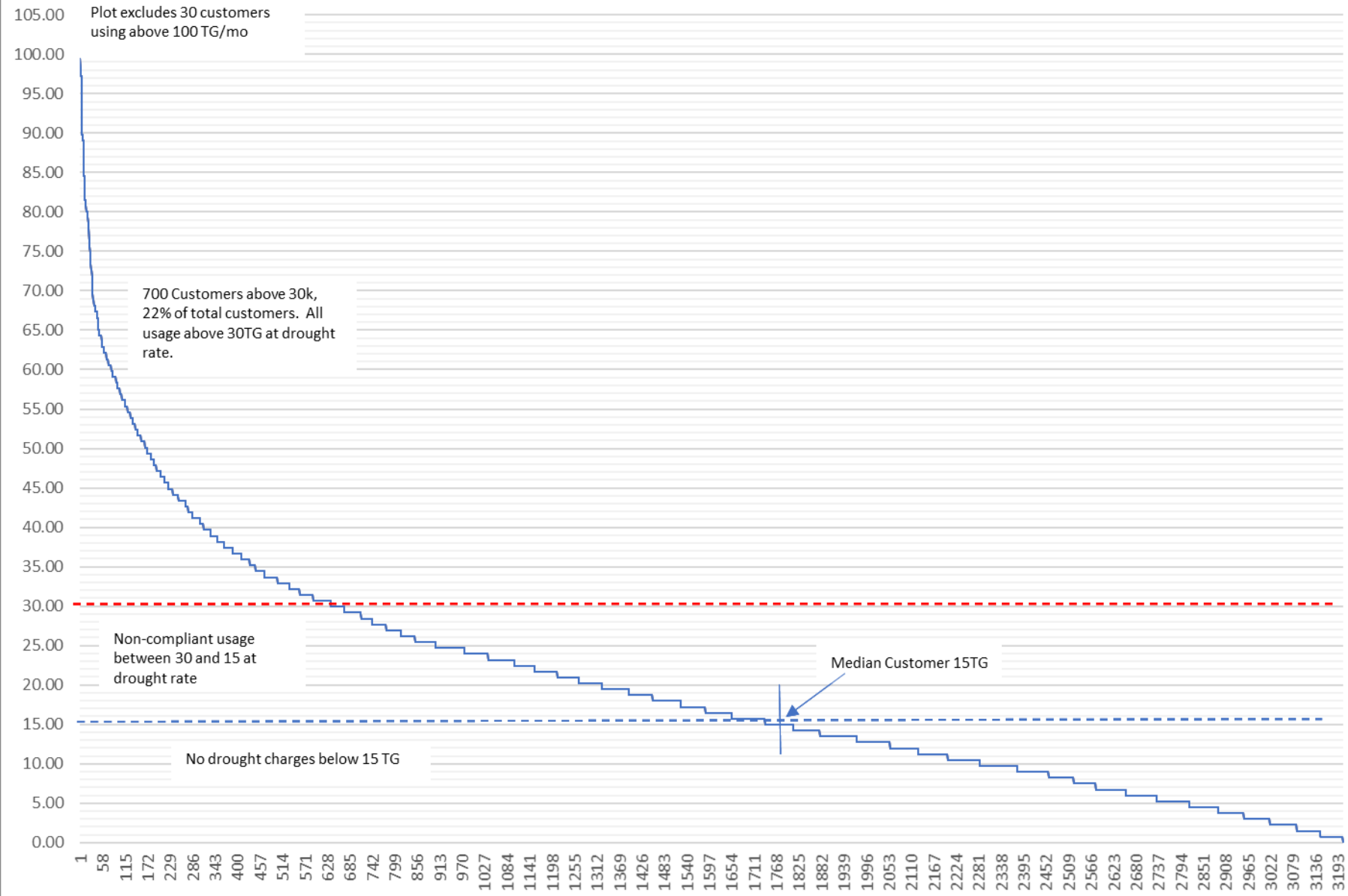
These Emergency Restrictions and Drought Charges shall cover three metering cycles as follows.

<u>Begin Read</u>	<u>End Read</u>	<u>Bill Issued*</u>
Early July	Early August	Late August
Early August	Early September	Late September
Early September	Early October	Late October

* Application of Drought Charges may lag the monthly billing issuance as these amounts must be manually calculated and input into the billing system.

July Single-Family Water Usage Distribution

(Based on July 2020)



STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Waive Second Reading and Adopt Ordinance No. 847 Rezoning the Property at the Northwest Corner of Phelps Ave and Gregory Way. (APN(s): 070-060-072, 070-060-96S, and 070-060-97S from Public Facilities (PF) to Residential Medium Density (RMD-PD) to accommodate a 27 lot Single Family Residential Subdivision with Single Attached Additional Dwelling Units, 2 Assisted Care Facilities and an Alzheimer Care Facility; and 2.13 Acres Residential High Density (RHD-PD) for a future 57-unit Senior Housing Project as part of the Heritage at Coalinga Senior Community Project.

Meeting Date: July 1, 2021

From: Marissa Trejo, City Manager

Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

City Council approval of the following:

1. Waive Second Reading and Adopt Ordinance No. 847 Rezoning the Property at the Northwest Corner of Phelps Ave and Gregory Way. (APN(s): 070-060-072, 070-060-96S, and 070-060-97S from Public Facilities (PF) to Residential Medium Density (RMD-PD) to accommodate a 27 lot Single Family Residential Subdivision with Single Attached Additional Dwelling Units, 2 Assisted Care Facilities and an Alzheimer Care Facility; and 2.13 Acres Residential High Density (RHD-PD) for a future 57-unit Senior Housing Project as part of the Heritage at Coalinga Senior Community Project.

II. BACKGROUND:

On September 1, 2020, the City of Coalinga accepted an application from County Roads Senior Living/TSR Coalinga, LP for a Tentative Subdivision Map, General Plan Amendment, Rezone, Site Plan and Environmental Review to develop (2) Assisted Care Facilities, (1) Alzheimer Facility, (27) Independent Living lots and a future 57-unit senior apartment complex with an age restricted senior (55+) designation.

The proposed project is located on a vacant, 11.15-acre site made up of three parcels (APNs 070-60-97S, 070-060-96S, 070-060-072S). It is located northwest of Phelps Avenue and Gregory Way within the city limits of Coalinga. Surrounding land uses include vacant and agricultural land to the north, Phelps Avenue and vacant land to the south, the Coalinga Regional Medical Center to the east, a vacant parcel with an approved 14-lot subdivision to the west, and an existing residential neighborhood to the northwest.

III. DISCUSSION:

The project includes a Re-Zone of the Property from Public Facilities (PF) to Residential Medium Density (RMD-PD) to accommodate a 27 lot Single Family Residential Subdivision with Single Attached Additional Dwelling Units, 2 Assisted Care Facilities and an Alzheimer Care Facility; and 2.13 Acres Residential High Density (RHD-PD) to accommodate a 57-unit Senior Housing Project.

On June 3, 2021 the City Council approved the combined development application and introduced and waived the first reading of the rezone ordinance.

Rezone Findings

The following standard findings must be made for each Zoning Ordinance amendment. Specific findings may also be required by the decision-making body on a case-by-case basis.

1. The proposed Zoning Ordinance amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City.
2. The proposed Zoning Ordinance amendment is consistent and compatible with the goals, policies, and actions of the General Plan, and the other applicable provisions of the Zoning Ordinance.
3. If applicable, the site is physically suitable (including, but not limited to access, provision of utilities, compatibility with adjoining land uses, and absence of physical constraints) for the requested zoning designations and anticipated land uses/developments.
4. The proposed Zoning Ordinance amendment has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act.

IV. ALTERNATIVES:

Do not waive the second reading of Ordinance No. 847 and adopt. - staff does not recommend.

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> Rezoning_Ordinance_No_847.doc	Ordinance No. 847 - Heritage at Coalinga Rezone

ORDINANCE NO. 847

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF COALINGA BY REZONING PARCELS 070-060-072, 070-060-96S, AND 070-060-97S, TOTALING 11.15 ACRES FROM PUBLIC FACILITIES (PF) TO 9.02 ACRES TO RESIDENTIAL MEDIUM DENSITY WITH A PLANNED DEVELOPMENT OVERLAY (RMD-PD) ZONING DISTRICT AND 2.13 ACRES TO RESIDENTIAL HIGH DENSITY WITH A PLANNED DEVELOPMENT OVERLAY (RHD-PD) ZONING DISTRICT

WHEREAS, the owners of record, Country Roads Senior Living/TSR Coalinga, LP, PO Box 3164, Monterey, CA 93942 of real property designated Assessor's Parcel No. 070-060-072, 070-060-96S, and 070-060-97S Coalinga, California (the "Property"), have submitted an application to amend the Official Zone Map of the City of Coalinga related to the Property; and

WHEREAS, the Planning Commission of the City of Coalinga held a duly noticed public hearing on the 25th day of May 2021, and after considering all oral and written testimony and evidence both for and against the rezone, adopted Resolution 021P-006 recommending approval to the City Council for rezoning 9.02 acres from PF and RMD-PD and 2.13 acres from PF to RHD-PD; and

WHEREAS, the Planning Commission has determined that, subject to the City Council's approval of the above, the proposed rezone will be consistent with the provisions of the City of Coalinga General Plan, Land Use Elements and Government Code Section 65860; and

WHEREAS, a public hearing by the Coalinga City Council on the proposed rezone has been advertised pursuant to the Coalinga Municipal Code, and public comment has been solicited by the City Council, and;

WHEREAS, all property owners within a 300 feet radius of the property, as determined by the current Fresno County Assessor's Tax Roll, the owner of the Property, the applicant and to all local agencies expected to provide essential facilities or services to the project whose ability to provide those facilities or services may be significantly affected by this action, were notified of the public hearing by U.S. Postal Service first class mail, and;

WHEREAS, notice of the public hearing also was advertised and also posted May 20, 2021, and;

WHEREAS, the City Council duly conducted the public hearing to consider the recommendation of the Planning Commission on the proposed rezone at their regularly scheduled June 3, 2021 meeting, and;

WHEREAS, after considering all oral and written testimony and evidence presented, the City Council of the City of Coalinga has determined that it is in the public interest to amend Official Zone Map of the City of Coalinga related to the property as requested by the owners and recommended by the Planning Commission, and;

WHEREAS, the City Council has made the following findings pertaining to the change of land use designation and re-zoning of the property:

1. The potential effects of the proposed Zone Change has been evaluated and has been

determined not to be detrimental to the public health, safety, or welfare of the City.

2. The proposed Zone Change is internally consistent and compatible with the goals, policies, and actions of the General Plan and Zoning Ordinance.
3. If applicable, the site is physically suitable (including, but not limited to access, provision of utilities, compatibility with adjoining land uses, and absence of physical constraints) for the requested zoning designations and anticipated land uses/developments.
4. The proposed Zone Change has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COALINGA ORDAINS AS FOLLOWS:

1. Subject to the Council's adoption of a resolution, the official Zoning Map of the City of Coalinga is hereby amended to change the zoning on 070-060-072, 070-060-96S, and 070-060-97S from PF to RMD-PD and RHD-PD as per the attached exhibit (A).
2. The City Clerk is authorized and directed to cause this ordinance or a summary of this ordinance to be published once in a newspaper of general circulation published within 15 days after its adoption. This ordinance shall take effect thirty (30) days after its adoption.

ATTEST:

The foregoing Ordinance was introduced by the City Council of the City of Coalinga, California, at a regular meeting held on June 3, 2021, and was passed and adopted by the City Council at a regular meeting held on July 1, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

City Clerk, City of Coalinga

Honorable Mayor, City of Coalinga

Exhibit "A" Rezone Map

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorize Assistant City Manager to Execute a Task Order with the City Engineer for Preliminary Engineering and Construction Engineering Services for the Elm Ave Improvements between 7th Street and Polk Street in front of the Fire Department

Meeting Date: July 1, 2021

From: Marissa Trejo, City Manager

Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Council Authorization for the Assistant City Manager to Execute a Task Order with the City Engineer for Preliminary Engineering and Construction Engineering Services for the Elm Ave Improvements between 7th Street and Polk Street in front of the Fire Department

II. BACKGROUND:

The FY22 budget includes project funding to install new Curb & Gutter, New Sidewalk, Driveway Approach, Sidewalk & Parking Lot Drainage Channels, Landscape Street Trees (removal and planting) & Irrigation Facilities, Electrical conduit & pull boxes for future pedestrian lighting in front of the Fire Department on Elm Ave.

III. DISCUSSION:

Consultant proposes to provide Civil Engineering Design & Construction Management Services for Elm Avenue from 7th Street to westerly end of the Fire Department property frontage for a not to exceed amount of \$39,600.

IV. ALTERNATIVES:

- None at this time unless the council chooses not to proceed with the project.

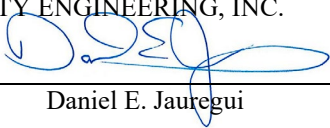
V. FISCAL IMPACT:

This project is funded by Measure C - Street Maintenance and budgeted in FY22.

ATTACHMENTS:

File Name	Description
2895_TCE_Elm_Design___Construction_Management_Proposal.pdf	Design & CM Task Order
2895_Fire_Station_Frontage_Cost_Estimate.pdf	Cost Estimate Elm Ave FD Frontage

PROPOSAL

From:		4630 West Jennifer Avenue, Suite 101 Fresno, California 93722-6415 Tel: 559.447.9075 Fax: 559.447.9074 Email: Info@TriCityEngineering.com www.TriCityEngineering.com		Proposal No. 2895	
				Sheet No. 1 of 2	
				Date June 21, 2021	
Proposal Submitted To:			Work To Be Performed At:		
Name	City of Coalinga		Street	Elm Avenue – Fire Dept. Frontage	
Street	155 Durian Avenue		City	Coalinga	State CA
City, State	Coalinga	Zip 93210	Start Date	Upon notice to proceed	
Tel No.	(559) 935-1533		Property Description	Elm Avenue - 7th Street to westerly end of	
Fax No.			Fire Department property frontage		
Cell No.					
We hereby propose to: Provide Civil Engineering Design and Construction Management Services for a Sidewalk Improvement project as outlined on attached Exhibit "A"					
Proposal Amount: \$39,600.00 With payments to be made as follows: Net 30 days upon completion Note: This proposal excludes Caltrans Permitting fees.					
Any alteration involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. If this proposal is acceptable, a Professional Services Agreement will be forwarded for execution. Respectfully submitted: TRI CITY ENGINEERING, INC. <div style="text-align: center;"> Daniel E. Jauregui</div> <div style="text-align: right;">6/21/2021 Date</div>					
Note: This proposal may be withdrawn by us if not accepted within 30 days.					
ACCEPTANCE OF PROPOSAL					
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.					
Accepted	_____		Signature	_____	
Date	_____		Signature	_____	



4630 West Jennifer Avenue, Suite 101
Fresno, CA 93722-6415
Tel: (559) 447-9075
Fax: (559) 447-9074
Email: Info@TriCityEngineering.com
www.TriCityEngineering.com

Exhibit “A”

Elm Avenue – Fire Dept Frontage
June 21, 2021
Page 2

Consultant proposes to provide Civil Engineering Design & Construction Management Services for Elm Avenue from 7th Street to westerly end of the Fire Department property frontage. The improvement project will install new Curb & Gutter, New Sidewalk, Driveway Approach, Sidewalk & Parking Lot Drainage Channels, Landscape Street Trees & Irrigation Facilities, Electrical conduit & pull boxes for future pedestrian lighting outlined as follows:

1. Prepare 1 set of Sidewalk Improvement Plans; includes design engineering and final working drawings of Elm Avenue (SR198) New Concrete Curb & Gutter, Concrete Sidewalk, Driveway Approach, existing driveway transition, Electrical conduit & pull box installation stub for future pedestrian lighting. \$15,000.00
2. Prepare 1 set of Street Trees and Irrigation System Improvement Plans; includes removing existing street trees, new street trees and tree grates, new deep watering system irrigation system, new metered automated irrigation controller facilities, Landscape Architect review and approvals for Caltrans conformance \$3,500.00
3. Prepare Project Specifications and Final Engineers Cost Estimate for New Street Improvements. \$2,500.00
4. Caltrans Coordination and Encroachment Permit approvals; includes, Sidewalk Improvement Plans, Street Trees and Irrigation System Improvement Plans submittal to Caltrans for Encroachment Permit approval; Includes Encroachment Permit application preparation, Caltrans Permit Engineer plan review and approval meetings, Engineer’s construction cost estimate of work within State right-of-way. \$2,000.00
5. Provide Project Management services during bidding process including Release approved Bidding Documents for Bidding, preparation of bid notice for advertising and submittal of bid notice to local newspaper (Hanford Sentinel). “Request for Information” responses through advertisement period. Host pre-bid meeting and respond to Contractor’s questions. Host Contractor Bid opening, review bids and develop contractor bids spread sheet summary for City Manager review. Prepare City Council Staff Report for Contract Award, attend City Council Meeting and assist City Manager with award of bid, issue Notice of Award, Notice to Proceed, Prepare Contractor Agreement, and verify Bonds with Attorney. (Excludes newspaper advertising fees). \$2,000.00

6. Construction Engineering Support Services to Construction Manager: includes Under direction from Construction Manager; Respond to Contractors Request for Information, Construction Clarifications and Project Inspectors Request for Information, attend one Pre-Construction Site Meeting. Review Product Submittals for compliance with the Project Plans and Specifications. Extra Work Claims: Review Claims for Extra Work for interpretation with the Contract Documents. Make recommendations to the Construction Manager for formal Change Order Response to Contractor for City of Coalinga approval. 2 site visits to assure construction conforms to design plans and specifications. \$14,600.00

Proposal Amount: \$39,600.00



PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST
City of Coalinga - Elm Avenue
Fire Station Frontage Improvements

JN 2895

Created: *January 26, 2021*
 Revised: *February 18, 2021*

GENERAL ITEMS

Item No.	Description	Unit	Qty.	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$ 8,100.00	\$ 8,100.00
2	WORKER SAFETY	LS	1	\$ 800.00	\$ 800.00
3	TRAFFIC CONTROL	LS	1	\$ 2,500.00	\$ 2,500.00
4	DUST CONTROL	LS	1	\$ 1,200.00	\$ 1,200.00
5	CONSTRUCTION SURVEYING	LS	1	\$ 5,500.00	\$ 5,500.00
ST-G	GENERAL ITEMS SUBTOTAL				\$ 18,100.00

STREET IMPROVEMENT ITEMS

Item No.	Description	Unit	Qty.	Unit Price	Extension
6	PAVEMENT/CONCRETE REMOVAL AND DISPOSAL	CY	60	\$ 200.00	\$ 12,000.00
7	TREE REMOVAL	LS	1	\$ 9,000.00	\$ 9,000.00
8	WEDGE GRIND	SF	1125	\$ 4.00	\$ 4,500.00
9	HOT MIX ASPHALT TYPE A (HMA-A)	TON	30	\$ 220.00	\$ 6,600.00
10	AGGREGATE BASE CLASS II	TON	50	\$ 120.00	\$ 6,000.00
11	CONCRETE 6" CURB AND GUTTER	LF	290	\$ 35.00	\$ 10,150.00
12	CONCRETE SIDEWALK	SF	2130	\$ 10.00	\$ 21,300.00
13	CONCRETE DRIVEWAY APPROACH	SF	500	\$ 15.00	\$ 7,500.00
14	SIDEWALK CHANNEL DRAIN	LF	10	\$ 120.00	\$ 1,200.00
ST-1	STREET IMPROVEMENT ITEMS SUBTOTAL				\$ 78,250.00

LANDSCAPING ITEMS

Item No.	Description	Unit	Qty.	Unit Price	Extension
15	24" BOX STREET TREE AND TREE WELL	EA	7	\$ 1,000.00	\$ 7,000.00
16	1" WATER SERVICE ASSEMBLY	EA	1	\$ 4,000.00	\$ 4,000.00
17	MASTER AND REGULAR IRRIGATION VALVE ASSEMBLIES	LS	1	\$ 2,000.00	\$ 2,000.00
18	AND IRRIGATION FILTER	LF	400	\$ 8.00	\$ 3,200.00
19	1" SCH. 40 PVC IRRIGATION LINE	EA	14	\$ 100.00	\$ 1,400.00
L-1	LANDSCAPING ITEMS SUBTOTAL				\$ 17,600.00

ELECTRICAL ITEMS

Item No.	Description	Unit	Qty.	Unit Price	Extension
20	CALTRANS NO. 3 1/2 PULL BOX	EA	4	\$ 1,200.00	\$ 4,800.00
21	2" SCH. 40 PVC ELECTRICAL CONDUIT AND WIRE	LF	250	\$ 30.00	\$ 7,500.00
E-1	ELECTRICAL ITEMS SUBTOTAL				\$ 12,300.00

PRELIMINARY ENGINEERING

Item No.	Description	Unit	Qty.	Unit Price	Extension
22	ENGINEERING DESIGN SERVICES	LS	1	\$ 25,000.00	\$ 25,000.00
PE-1	PRELIMINARY ENGINEERING SUBTOTAL				\$ 25,000.00

CONSTRUCTION ENGINEERING

Item No.	Description	Unit	Qty.	Unit Price	Extension
23	SOILS ENGINEERING TESTING FEE	LS	1	\$ 2,000.00	\$ 2,000.00
24	CALTRANS ENCROACHMENT PERMIT	LS	1	\$ 2,500.00	\$ 2,500.00
25	CONSTRUCTION MANAGEMENT	LS	1	\$ 14,600.00	\$ 14,600.00
CE-1	CONSTRUCTION ENGINEERING SUBTOTAL				\$ 19,100.00

SUMMARY OF CONSTRUCTION COST

Item No.	Description	Subtotal
ST-G	GENERAL ITEMS SUBTOTAL	\$ 18,100.00
ST-1	STREET IMPROVEMENT ITEMS SUBTOTAL	\$ 78,250.00
L-1	LANDSCAPING ITEMS SUBTOTAL	\$ 17,600.00
E-1	ELECTRICAL ITEMS SUBTOTAL	\$ 12,300.00
CE-1	CONSTRUCTION ENGINEERING SUBTOTAL	\$ 19,100.00
	CONSTRUCTION TOTAL	\$ 145,350.00
	10% CONTINGENCY	\$ 12,600.00
	CONSTRUCTION TOTAL + 10% CONT.	\$ 157,950.00
PE-1	PRELIMINARY ENGINEERING SUBTOTAL	\$ 25,000.00
	PROJECT TOTAL	\$ 182,950.00

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approve Amendment to a Subdivision Agreement Between the City of Coalinga and Hofmann Land Development Entered Into on October 4, 2007 Related to to the Warthan Meadows Subdivision Map 5451 (Tract Map 5776)

Meeting Date: July 1, 2021

From: Marissa Trejo, City Manager

Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Council Approval of an Amendment to a Subdivision Agreement Between the City of Coalinga, WM Estates and Hofmann Land Development Related to to the Warthan Meadows Phase 2 Subdivision Map 5451 (Tract 5776) in order to transfer and insure performance obligations as part of a pending real estate sale.

II. BACKGROUND:

There is currently a subdivision agreement (executed October 4, 2007) in place between the City of Coalinga and Hofmann Land Development, Inc. for Tract 5776 for the Warthan Meadows Phase II subdivision map that includes the development of 40 lots within the 351 lot master plan. The subdivision agreement was executed as part of the City's approval of a final map for Phase 2 to insure the installation of all the required improvements prior to permit issuance. As of 2021, no building permits have been applied for nor have the improvements been completed, however, Hofmann Land Development have maintained the required securities in place in accordance with the subdivision agreement.

III. DISCUSSION:

The property in question is currently under pending sale and the prospective owners are requesting an amendment to the existing subdivision agreement to allow for a mechanism to transfer ownership at the same time satisfying the City's requirement to avoid any lapse in performance security.

The amendment to the subdivision agreement will allow escrow to close, and allow a new bond to be posted. The amendment will be effective only upon, and is conditioned on, the posting of a new bond by WM Estates, LLC and the close of escrow for the sale of the property from Hofmann Land Development Company, Inc. to WM Estates, LLC. The amendment to the Subdivision Agreement would simply replace the existing subdivider with the new subdivider, update the bond amounts based on the new engineering estimates, and provide that it shall become effective between the city and the new subdivider, WM Estates, LLC, concurrently with the close of escrow and posting a replacement bond. If this does not occur the amendment becomes null and void.

A copy of the original agreement, amendment and engineers cost estimate for improvements have been attached for Council's consideration.

IV. ALTERNATIVES:

- None at this time as this will allow for the sale of the land that has been undeveloped for over 13 years and open the door for new development as the new owners are looking to building housing soon.

V. FISCAL IMPACT:

City Attorney and City Engineer Cost to prepare and coordinate the amendment.

ATTACHMENTS:

File Name	Description
▢ SUBDIVISION_AGREEMENT_FOR_TRACT_5776_-_11-20-07.pdf	Original Subdivision Agreement
▢ Phase_2A_Replacement_Cost_Est_WME.2101_onsite-offsite.pdf	Improvement Cost Estimate
▢ 2911_Security_Calc_Worksheet_060221.pdf	Security Calculation Worksheet
▢ Amendment_to_Subdivision_Agreement_-_WM_Estates.pdf	Amendment to Subdivision Agreement



First American

myFirstAm® Recorded Document

The Recorded Document images are displayed in the subsequent pages for the following request:

State: CA
County: Fresno
Document Type: Document - Year.DocID
Year: 2007
DocID: 0209046

Limitation of Liability for Informational Report

IMPORTANT – READ CAREFULLY: THIS REPORT IS NOT AN INSURED PRODUCT OR SERVICE OR A REPRESENTATION OF THE CONDITION OF TITLE TO REAL PROPERTY. IT IS NOT AN ABSTRACT, LEGAL OPINION, OPINION OF TITLE, TITLE INSURANCE COMMITMENT OR PRELIMINARY REPORT, OR ANY FORM OF TITLE INSURANCE OR GUARANTY. THIS REPORT IS ISSUED EXCLUSIVELY FOR THE BENEFIT OF THE APPLICANT THEREFOR, AND MAY NOT BE USED OR RELIED UPON BY ANY OTHER PERSON. THIS REPORT MAY NOT BE REPRODUCED IN ANY MANNER WITHOUT FIRST AMERICAN'S PRIOR WRITTEN CONSENT. FIRST AMERICAN DOES NOT REPRESENT OR WARRANT THAT THE INFORMATION HEREIN IS COMPLETE OR FREE FROM ERROR, AND THE INFORMATION HEREIN IS PROVIDED WITHOUT ANY WARRANTIES OF ANY KIND, AS-IS, AND WITH ALL FAULTS. AS A MATERIAL PART OF THE CONSIDERATION GIVEN IN EXCHANGE FOR THE ISSUANCE OF THIS REPORT, RECIPIENT AGREES THAT FIRST AMERICAN'S SOLE LIABILITY FOR ANY LOSS OR DAMAGE CAUSED BY AN ERROR OR OMISSION DUE TO INACCURATE INFORMATION OR NEGLIGENCE IN PREPARING THIS REPORT SHALL BE LIMITED TO THE FEE CHARGED FOR THE REPORT. RECIPIENT ACCEPTS THIS REPORT WITH THIS LIMITATION AND AGREES THAT FIRST AMERICAN WOULD NOT HAVE ISSUED THIS REPORT BUT FOR THE LIMITATION OF LIABILITY DESCRIBED ABOVE. FIRST AMERICAN MAKES NO REPRESENTATION OR WARRANTY AS TO THE LEGALITY OR PROPRIETY OF RECIPIENT'S USE OF THE INFORMATION HEREIN.

RECORDING REQUESTED BY

City of Coalinga
155 West Durian Avenue
Coalinga, CA 93210
No Fee - Government Code Sections
6103 and 27383

WHEN RECORDED, MAIL TO:

City of Coalinga
155 West Durian Avenue
Coalinga, CA 93210.

ATTN: City Clerk



FRESNO County Recorder
Robert C. Werner

DOC- 2007-0209046

Acct 5-First American Title Insurance Company

Tuesday, NOV 20, 2007 08:00:00

Ttl Pd \$0.00

Nbr-0002648676

RGR/R4/1-26

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SUBDIVISION AGREEMENT

This Page added to provide adequate space for recording information

SUBDIVISION AGREEMENT

This Subdivision Agreement ("Agreement") is entered into as of Oct 4, 2007, (the "Effective Date"), between the CITY OF COALINGA, a California municipal corporation and general law city (the "City"), and HOFMANN LAND DEVELOPMENT COMPANY, INC. (the "Subdivider"), with respect to the following:

Recitals

A. On March 3, 2005, by Resolution No. 3079, the City Council of the City approved a tentative subdivision map, TSM 5451, for Tract No. 5776 (Warthan Meadows II), a subdivision of real property within the corporate limits of the City (the "Subdivision"). The real property within Tract No. 5776 is described on Exhibit A, which is attached to and incorporated in this Agreement.

B. The Subdivider has submitted for approval a final map of the Subdivision in full compliance with State law, including the Subdivision Map Act (California Government Code §§ 66410 *et seq.*) (the "Map Act"), and the City Subdivision Ordinance.

C. The conditions of approval for the tentative map of Tract No. 5776 require improvements within and adjacent to the Subdivision and satisfaction of certain other conditions.

D. Revised improvement plans for the Subdivision, prepared by Ruggeri-Jensen-Azar & Associates, were reviewed and finally approved by the City Engineer on April 25, 2007 (the "Plans"). The Plans, including any duly approved modifications or additions thereto, are incorporated in this Agreement as though set forth herein.

E. The Map Act and the Coalinga Municipal Code require certain security to guarantee installation of the required improvements and payment of all costs in connection therewith.

F. Filing and processing fees, inspection fees, impact, connection and utility fees and all other fees relating to the Subdivision and pertaining to:

- (i) City permits, approvals, plan checking and inspection required in accordance with the Coalinga Municipal Code and State law, and
- (ii) any other permits or approvals by any other government agency,

have been paid or will be paid by the Subdivider when required; the Subdivider acknowledges the City's right to withhold and prevent occupancy of the Subdivision until such fees are paid in full.

G. The parties desire to enter this Agreement to insure performance by the Subdivider of its obligations under the City Subdivision Ordinance and the Map Act and to



specify other agreements and conditions relating to development of the Subdivision.

H. The Subdivider warrants, and the City is relying thereon in entering this Agreement, that any and all parties having record title interest in the real property within the Subdivision which may become a fee interest have subordinated to this Agreement. All such instruments of subordination, if any, are attached to and made part of this Agreement.

Based on the foregoing recitals, and in consideration of the mutual covenants, promises and agreements contained in this Agreement, the City and the Subdivider agree as follows:

Agreement

1. Improvements.
 - a. After the City Council approves this Agreement, the Subdivider shall cause all on-site and off-site subdivision improvements required by the Conditions of Approval, Exhibit B, as specified in Exhibit C (the "Improvements"), to be made and constructed within 12 months after the Effective Date. Exhibits B and C are attached to and incorporated in this Agreement. All Improvements shall be made, constructed and completed in full compliance with the requirements of the City's current "Construction Standards," the Plans as finally approved by the City Engineer, any changes or alterations in such work that may be agreed to by the City and the Subdivider, the Conditions of Approval in Exhibit B, and all applicable federal, State and local laws, codes and standards. Without limiting the foregoing, the Subdivider, its contractor and all subcontractors shall comply with the California Building Standards Code; the Building Code, the Electrical Code, the Plumbing Code and the Mechanical Code of the City; and all other applicable codes of the City as determined by the City Engineer.
 - b. The Subdivider shall pay for any and all materials, provisions and other supplies used in, upon, for or about the performance of such work, for any and all work or labor done thereon by contractors, subcontractors, laborers, materialmen and any other persons employed in performance of work on the Improvements, and for any and all amounts due under the State Unemployment Insurance Act with respect to such work or labor.
 - c. The Subdivider may request an extension of time to complete the Improvements. The request must be submitted to the City Engineer in writing not less than four weeks before expiration of the initial 12-month completion period, and must contain a statement of the facts and circumstances necessitating the extension. The City Manager may grant such extension in his or her reasonable discretion. In that regard, if any substantial change has occurred in the Subdivision during the term of this Agreement, the City Manager will have the right, subject to the City Council's approval, to impose additional reasonable conditions to the extent

allowed by law or to require reasonable adjustments in the provisions of this Agreement, including the construction standards, cost estimates and improvement security.

- d. The Subdivider shall remedy any defective work or labor or any defective materials in the Improvements, and shall pay for any damage to other work resulting therefrom, which occurs within one year after the date the City Council accepts the Improvements.
- e. If the Subdivider fails or neglects to comply with the provisions of this Agreement, the City will have the right (but not the obligation) at any time to cause such provisions to be met by any lawful means and to recover from the Subdivider and/or its sureties the full cost and expense incurred by the City in doing so. This right is in addition to and without limitation on any other remedy the City may have for the Subdivider's failure or neglect.

2. Security.

Before starting any work on the Improvements, the Subdivider shall furnish to the City security in accordance with Sections 66496 and 66499 of the Map Act for performance and completion of the Improvements and payment therefor, as follows:

- a. To secure faithful performance of this Agreement, security in the amount of \$2,457,311.00, which is equal to 100 percent of the estimated cost of the Improvements, as determined by the City Engineer;
- b. To secure payment to the Subdivider's contractor, subcontractors, materialmen, laborers and all other persons furnishing labor, materials or equipment in performance of this Agreement, security in the amount of \$1,228,655.00, which is equal to 50 percent of the estimated cost of the Improvements, as determined by the City Engineer;
- c. To secure payment of the cost of setting interior monuments, security in the amount of \$9,500.00, which is equal to 100 percent of the estimated cost of the work of setting such monuments, as determined by the City Engineer.

Also, to secure the guarantee and warranty of all completed Improvements for a period of one year following completion and acceptance of the Improvements, prior to final acceptance of any such Improvements by the City, the Subdivider shall furnish to the City security in the amount of \$245,731.10, which is equal to 10 percent of the total estimated cost of all Improvements required by the Conditions of Approval and specified on the Plans, as determined by the City Engineer.

As part of the obligations guaranteed by the security described in this Section 2, and in

addition to the face amount of the security, there will be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by the City in successfully enforcing the obligations secured.

All security will be in a form acceptable to the City Attorney and the City Engineer. If the security is furnished in the form of an instrument of credit, it will be in the format approved by the City and will be attached to this Agreement. If the security is furnished in the form of a bond or bonds, the performance and payment bonds will be in the forms required by Sections 66499.1 and 66499.2 of the Map Act, as applicable, and all bonds will be executed by a corporate surety company authorized to transact surety business in the State of California. Liability for security will be limited as set forth in Section 66499.9 of the Map Act.

Release of securities will be as follows:

- a. Security given for faithful performance may be released 35 days after recording the notice of completion for the Improvements, provided that evidence of recording the notice of completion has been furnished to the City, the City Council has finally accepted all Improvements and the City has been furnished the security guaranteeing and warranting the Improvements required by this Section 2. If the performance security is an instrument of credit, it will be released in the manner provided in subdivision 66499.7(a) of the Map Act.
- b. Security given to secure payment to the contractor, the subcontractors, materialmen, laborers and other persons furnishing labor, materials or equipment may be released 60 days after the notice of completion for the Improvements is recorded, provided no stop notices, mechanics' liens or other claims thereon have been filed with the City in accordance with the Map Act.
- c. Security guaranteeing and warranting that the completed Improvements remain satisfactory during the required one-year warranty period may be released upon correction by the Subdivider of any defects in any such Improvements existing at any time during the one-year period.
- d. Security for setting of interior monuments may be released as provided in Sections 66497 and 66499.7 of the Map Act.

If any Improvements do not conform to the City-approved Plans and specifications or are defective in work or materials, and such failure to conform or defect is not corrected within the time limit specified by the City Engineer, the City will have the authority to order the necessary work done and to recover the cost of such work, as well as any costs of enforcing such obligation, including reasonable attorneys' fees and legal expenses, from the Subdivider and the Subdivider's surety or (if applicable) the financial institution providing the instrument of credit.

3. Inspection.

The City Engineer or his/her duly authorized representative will inspect all work or Improvements made in connection with the Subdivision as they progress for compliance with City requirements, including the Plans and all provisions of this Agreement. The Subdivider shall give at least 24 hours notice to the City Engineer, but not less than one full working day, prior to any desired inspection. Any Improvements installed without inspection by the City Engineer or his/her representative will be subject to rejection. However, inspection by the City will in no way relieve the Subdivider or its sureties of full responsibility for noncomplying or defective work or materials in the Improvements.

When the City Engineer has determined, based on a final inspection, that all Improvements have been satisfactorily completed in compliance with the Plans, this Agreement and other City requirements, the City Engineer shall prepare and submit to the City Council, for the City Council's consideration at its next available regular meeting, a proposed notice of completion for the Improvements together with his/her recommendation thereon. The Improvements will be approved and accepted on behalf of the City only by resolution of the City Council. If the City Council approves and accepts the Improvements, the City Engineer shall file the executed notice of completion with the Fresno County Recorder as promptly as practicable.

The Subdivider has deposited \$43,823.00 with the City prior to the Effective Date, which is the amount estimated by the City Engineer to cover the cost of inspection. If the costs of inspection exceed the initial deposit, neither final inspection nor acceptance of the Improvements will be permitted prior to receipt by the City of an additional deposit to cover the actual full costs of inspection as determined by the City Engineer.

4. Safety.

The Subdivider shall perform all work under this Agreement in accordance with the applicable sections of the most current versions of Title 3 of the California Administrative Code (CalOSHA) and the WATCH (Work Area Traffic Control Handbook) published by Building News, Inc. The Subdivider shall ensure adequate protection for members of the public who may use public roads or rights-of-way affected by the Remaining Improvements and/or work under this Agreement.

Without limiting the foregoing, the Subdivider shall place barricades and related facilities in such number and at such locations as required for public safety and compliance with law. At night such barricades will be equipped with flashing yellow lights. The City Engineer, Public Utilities Director or Police Chief will have the right to require, and the Subdivider shall promptly install or place, additional barricades or other facilities to assure public safety if any of them deem the same necessary or desirable for public safety. In addition to and without limitation on Section 6, the Subdivider will be fully responsible for all loss, liability or damages which may arise out of failure of the Subdivider, its contractor, subcontractors or any employees thereof to comply with this Section 4, whether or not on public property, and shall indemnify, defend and hold harmless the City from any and all claims, loss, liability, damages or causes of action arising

therefrom or related thereto.

5. Additional Agreements and Conditions.

- a. In addition to construction, installation and completion of the Improvements, the Subdivider shall comply with and satisfy all other Conditions of Approval specified in Exhibit B.

6. Indemnity.

The Subdivider shall indemnify, defend and hold harmless the City and its Council, boards, commissions, officers, officials, employees and agents from any and all loss, liability, costs and damages (whether in contract, statute, tort or strict liability, including without limitation death at any time, personal injury or property damage), and from any and all suits and claims in law or equity (including attorneys' fees, court costs and legal expenses), arising directly or indirectly out of or in any way connected with (i) any act, error or omission at any time of the Subdivider, its contractor(s), subcontractors or any of their respective, employees, agents or representatives in performing work under this Agreement, including without limitation work in or upon streets or other rights-of-way in the Subdivision and premises adjacent to the Subdivision; (ii) the design, construction, operation or maintenance of the Improvements specified in the Plans, or any portion thereof; or (iii) the use by any person of any patent or patented articles in the construction of the Improvements.

The foregoing paragraph will apply to the greatest extent allowed by law, but will not apply to, and the Subdivider shall not be responsible for, any loss, liability, costs, damages, suits or claims caused solely by the active negligence or willful misconduct of the City its officials, officers or employees acting within the scope of their authority.

The use of any and all streets and other Improvements will, at all times prior to final acceptance of such streets and Improvements by the City Council, be the sole responsibility and exclusive risk of the Subdivider. Issuance of any occupancy permits by the City for dwellings in the Subdivision will not be considered acceptance or approval of any streets or other Improvements in the Subdivision.

7. Insurance.

Before work is commenced pursuant to this Agreement, the Subdivider shall obtain and maintain, or cause each of its contractor(s) and subcontractors to obtain and maintain, in full force and effect during the performance of the work, at its own expense and risk, insurance on terms and conditions described in this Section and file with the City Engineer a certificate evidencing that such insurance is in full force and effect. The liability insurance will name the City, its Council, boards, commissions, officers, employees and agents as insureds or additional insureds, and will indemnify the City and such persons against liability for loss occasioned by acts or omissions of the Subdivider, or its contractor or subcontractor, as applicable, or their

respective employees under this Agreement. The insurance shall be in the following minimum limits and on at least the following terms:

- a.
 - (1) General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, death and property damage. If commercial general liability insurance or other form with a general aggregate limit is used, either the general aggregate limit will apply separately to this Subdivision or the general aggregate limit will be twice the required occurrence limit.
 - (2) Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury and property damage.
 - (3) Workers' Compensation and Employer's Liability. Workers' Compensation limits as required by the California Labor Code, and Employer's Liability limits of \$1,000,000 per accident.

If the Subdivider itself performs any actual construction of Improvements under this Agreement, the Subdivider itself shall obtain, maintain and provide all insurance coverages and provide all insurance certificates, endorsements and other matters required by this Section 7. However, if the Subdivider itself does not perform any construction of the Improvements or any portion thereof and its contractor(s) and subcontractors are solely responsible to the Subdivider for construction of all the Improvements under this Agreement, the obtaining, maintaining and providing by each contractor or subcontractor of (i) all insurance coverages and (ii) all insurance certificates, endorsements and other matters required by this Section 7 shall be deemed the Subdivider's compliance with this section. In any case, the Subdivider shall be solely responsible for ensuring compliance with this section.

- b. The policies will contain, or will be endorsed to contain, the following provisions:

- (1) General Liability and Automobile Liability Coverages.

(A) The City, its Council, boards, commissions, officers, employees and agents will be covered as insureds as to liability arising out of activities performed by or on behalf of the Subdivider/contractor/subcontractor, products and completed operations of the Subdivider/contractor/subcontractor, premises owned, occupied or used by the Subdivider/contractor/subcontractor, or automobiles owned, leased, hired or borrowed by or on behalf of the Subdivider/contractor/subcontractor. The coverage will contain no special limitations on the scope of protection afforded to the City and such other additional insureds.

(B) The insurance will be primary insurance with respect to coverage of the City, its officers, officials, agents and employees. Any insurance or self-insurance maintained by the City will be excess of the



Subdivider's/contractor's/subcontractor's insurance and will not contribute with it.

(C) Failure to comply with the reporting provisions of the insurance policies will not affect coverage provided to the City or its Council, boards, commissions, officers, employees or agents.

(D) The insurance will apply separately to each insured against whom claim is made or suit is brought, except with respect to the aggregate limits of the insurer's liability.

(2) Workers' Compensation and Employer's Liability Coverages.

The Subdivider/contractor/subcontractor shall waive all rights of subrogation against the City and its Council, boards, commissions, officers, employees and agents for losses arising from work performed by the Subdivider/contractor/subcontractor or their respective subcontractors or employees under this Agreement.

- c. Each insurance policy required under this section will be endorsed to state that coverage will not be suspended, voided, canceled or reduced in coverage or limits unless at least 30 days prior written notice has been given to the City Manager by certified mail, return receipt requested. The endorsement must not contain any "best efforts" or similar qualification on the notice requirement.

If any required insurance coverage is provided by a policy which also covers the Subdivider/contractor/subcontractor or a person or entity other than the City, the policy must contain a standard form of cross liability endorsement.

- d. The Subdivider/contractor/subcontractor shall furnish the City with certificates of insurance and with original endorsements effecting the coverages required by this section. The certificates and endorsements for each insurance policy will be signed by a person authorized by the insurer to bind coverage on its behalf. The certificates and endorsements will be on forms provided by or acceptable to the City. Where, by statute, the City's workers' compensation forms cannot be used, equivalent forms approved by the State and acceptable to the City Attorney will be substituted. All certificates and endorsements must be received and approved by the City before work commences under this Agreement. On request by the City at any time during the term of this Agreement, the Subdivider shall submit, or cause its contractor or subcontractor (as applicable) to submit, complete, certified copies of the required insurance policies.
- e. Neither the limits of liability of insurance specified in this section, nor the provision of insurance and insurance certificates, endorsements and other matters by the Subdivider's contractor(s) or subcontractors under paragraph 7.a., will limit

the liability of the Subdivider under this Agreement or relieve the Subdivider for any responsibility or liability for work performed under this Agreement.

- f. All insurance required by this section will be issued by a corporate insurer authorized to do insurance business in California and having a rating of no less than A-XIII in Best's Insurance Rating Guide.

8. Approvals.

This Agreement and all securities provided pursuant to Section 2, all insurance policies or certificates and all other documents submitted pursuant to this Agreement will be subject to approval by the City Manager as to substance and by the City Attorney as to form and legal sufficiency.

9. Successors and Assigns.

This Agreement will benefit and be binding on the parties and their respective assigns, transferees and successors-in-interest.

10. Attorneys' Fees.

If either party brings a legal action or arbitration to enforce or interpret any part of this Agreement, the prevailing party in the action or arbitration will be entitled to recover from the other party reasonable attorneys' fees, court costs and legal expenses in the amounts determined by the court or tribunal having jurisdiction.

11. Notices.

All notices in connection with this Agreement must be written and given by personal delivery or first-class U.S. mail to a party at its respective address below:

To the City: City of Coalinga
Attn.: City Manager
155 W. Durian Avenue
Coalinga, CA 93210

To the
Subdivider: Hofmann Land Development Company Inc.

Notice by personal delivery will be effective on delivery; notice by mail will be effective on receipt or three days after the postmark date, whichever is earlier.

12. Modification; Amendment.

This Agreement may be modified or amended only by a written instrument, signed by duly authorized representatives of the Subdivider and the City and approved by the City Council. No other statement, action or representation will be effective to modify or amend any provision of this Agreement.

13. Governing Law; Interpretation.

- a. This Agreement will be interpreted and enforced, and the rights and duties (both procedural and substantive) of the parties will be determined, according to California law.

\ \ \ \

\ \ \ \

[Remainder of page left blank intentionally; Agreement continued on next page.]

- b. In interpreting this Agreement, unless the context clearly requires otherwise, singular includes plural, masculine includes feminine and vice versa, and neuter includes masculine and feminine.

* * * * *

Each party acknowledges that it has executed and entered into this Agreement as of the Effective Date.

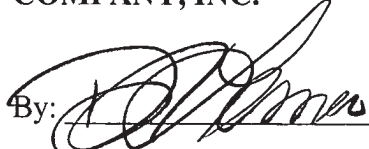
CITY OF COALINGA

By: 
City Manager

ATTEST:

By: Cindy Johnson
City Clerk

**HOFMANN LAND DEVELOPMENT
COMPANY, INC.**

By: 

Name: DT Lennon David T Lennon

Title: Pres

By: _____

Name: _____

Title: _____

ACKNOWLEDGMENT

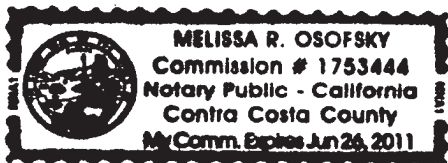
State of: California

County of: Contra Costa

On October 22, 2007, before me Melissa R. Ososky Notary Public
(here insert name and title of the officer)
personally appeared David T. Lennon

Personally known to me (~~or proved to me on the basis of satisfactory evidence~~)
to be the person (~~s~~) whose name (~~s~~) is/~~are~~ subscribed to the within instrument
and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~
authorized capacity (~~ies~~), and that by his/~~her/their~~ signature (~~s~~) on the instrument
the person (~~s~~), or the entity upon be half of which the person (~~s~~) acted, executed
the instrument.

WITNESS my hand and official seal



Signature Melissa R. Ososky

(Seal)

EXHIBIT A

TRACT NO. 5776 DESCRIPTION

Real property located in the City of Coalinga, County of Fresno, State of California, described as follows:

Lot 158, 159, and Parcel reflected as "Designated Remainder" of Tract No. 5451, in the City of Coalinga, County of Fresno, State of California, according to the Map thereof recorded September 12, 2006, in Volume 77, Pages 32 through 35, inclusive, of Plats, Fresno County Records.

Excepting an undivided one-half interest in and to all oil, gas, petroleum, and other hydrocarbon substances and minerals located in, under and upon said property, as reserved in the Deed from Karl H. Brix and Emma Brix Fenston and Theodore F. Brix, to John K. Griffin as Trustee under the Last Will and Testament of H. H. Welsh, deceased, dated January 20, 1948, recorded March 30, 1948, as Document No. 15799, in Book 2642, Page 32 of Official Records.

Also excepting therefrom all remaining interest in and to all oil, gas, petroleum, and other hydrocarbon substances and minerals located in, under, and upon said property.

14

EXHIBIT B

TRACT NO. 5776 CONDITIONS OF APPROVAL

(See Attached)

RESOLUTION 3079

A RESOLUTION OF THE CITY OF COALINGA CITY COUNCIL CERTIFYING THE INITIAL STUDY, ADOPTING A NEGATIVE DECLARATION, GENERAL PLAN AMENEMENT, AND APPROVAL WITH CONDITIONS FOR TENTATIVE SUBDIVISION MAP #04-03 (Tract # 5451)

WHEREAS, the City of Coalinga Community Development Department has received an applications for General Plan Amendment, Re-Zoning and Tentative Subdivision Map for the construction of a 351 single family lots at Fresno County Assessor's Parcel Number 083-009-006 & 036, and;

WHEREAS, a Public Hearing has been advertised and conducted pursuant to Public Resources Code Section 21092 and 21092.3, and public comment has been solicited, and;

WHEREAS, the Design Review Committee met on February 2, 2005 and recommended approval to the Planning Commission, and;

WHEREAS, the Planning Commission conducted a noticed and scheduled public hearing on February 22, 2005 and adopted Resolution #005P-003 recommending approval to the City Council, and;

WHEREAS, a Notice of Public Hearing was placed in the January 13, 2005 and February 10, 2005 editions of the Coalinga Record, all surrounding property owners within 300' of the project site were notified via U.S. Postal Service (January 13, 2005) and a Notice of Public Hearing was posted on the City Hall bulletin window (January 13 and February 10, 2005), and;

WHEREAS, the Initial Study/Proposed Mitigated Negative Declaration prepared and distributed by the City of Coalinga for a thirty (30) day local review period on January 11, 2005, and;

WHEREAS, the comment period of the Initial Study terminated on February 11, 2005, and;

WHEREAS, the City Council held the noticed Public Hearing on March 3, 2005 to take testimony with regard to the proposed Environmental Review, General Plan Amendment, Re-Zoning and Tentative Subdivision Map, and;

WHEREAS, the City Council approves the General Plan Amendment of the Land Use Map from Agricultural to Low Density Residential, and;

WHEREAS, the City Council completed its review of the proposed Tentative Subdivision Map and information contained in the Staff Report and has considered the testimony received during the public hearing process, and;

WHEREAS, the City Council has made the following findings based on the Tentative Subdivision Map proposal:

16

2022

1. The proposed project meets or exceeds minimum Municipal Code and Zoning Ordinance requirements.
2. The proposed project construction would not cause a substantial increase of traffic above that which is planned for in the area. In addition, the current LOS (Level of Service) for the existing roadway(s) would not be exceeded as a result of building the proposed project. Improvements to Highway 198 (Polk Avenue) and Merced Avenue has been included as conditions of approval to be the responsibility of the developer to complete.
3. Based on normal residential usage, the proposed single family development(s) will not impact the availability of water or sewer capacity in the area.
4. All utility connections are located near the property and are readily available for extension.
5. The orientation of the ingress/egress pattern to the project site will not create a safety or hazard concern for vehicular or pedestrian traffic.

Standard Conditions

1. This tentative tract map is granted for the land described in the application on file with the City of Coalinga. The locations of all buildings and other features shall be located and/or designed substantially as shown in the aforementioned applications, unless otherwise specified herein.
2. This tentative subdivision map shall expire within the time frames prescribed under the State Subdivision Map Act.
3. Any minor changes may be approved by the Director. Any substantial changes will require the filing of an application for an amendment to be considered either by the Director, the Planning Commission or City Council as deemed appropriate.
4. All requirements of any law, ordinance or regulation of the State of California, City of Coalinga, and any other governmental entity shall be complied with in the exercise of this approval.
5. Within thirty (30) days after the effective date of tentative subdivision map approval, the subdivider shall file with the Director written acceptance of the conditions of approval stated herein.
6. Compliance with an execution of all conditions listed herein shall be necessary, unless otherwise specified, prior to obtaining a certificate of occupancy. Deviation from this requirement shall be permitted only by written consent from the Director and/or as authorized by the Planning Commission. Failure to comply with these conditions shall render this entitlement null and void.

17

7. All heating and air conditioning units shall be ground/surfaced mounted and approved for location by the Building Official.
8. The developer shall include at time of Final Map submittal a "Right to Farm" clause for the development to ensure that continued agricultural activities to the south of the property are identified.

Subdivision Design

9. This subdivision shall meet all applicable requirements of the City of Coalinga Municipal Code.
10. A dead-end street may be approved without a turn around subject to the Chief of Police and Fire Chief approval and installation of dead-end street barriers. In all other cases dead-end rights-of-ways and easements shall terminate with a minimum 50 foot radius to allow for turn around movement.
11. The project proponent shall be required to pay water, landscaping/irrigation and sewer impact fees as specified by the City of Coalinga Municipal Code at the time building permit applications are filed.
12. The project proponent shall construct drainage, sewage, water, and natural gas facilities in accordance with the plans and calculations which must be submitted to the Public Works Department for review and approval prior to construction.
13. The project proponent shall offer in dedication all necessary easements for drainage, sewer, water and other public utilities as determined by the improvement plans and as approved by the Coalinga Public Works Department.
14. Hydraulic calculations, required and approved by the Public Works Department shall be required for all drainage and sewer facilities.
15. Any construction work within the City of Coalinga right-of-way shall be accomplished under an encroachment permit issued by the Public Works Department.
16. No construction of improvements shall commence until all plans and/or calculations required by these conditions have been approved by the Public Works Department.
17. The subdivider and its contractors shall comply with the State Water Resources Control Board (SWRCB), National Pollutant Discharge Elimination System (NPDES), General Permit for Storm Water Discharges Associated with Construction Activity (General Permit).
18. Owner/Contractor must comply with the Federal Clean Water Act, Section 402(p) and the Phase II Rule regulations under the National Pollutant Discharge Elimination System (NPDES). Since the site grading is one (1)

18

acre, or more, the Owner/Contractor must file a Notice of Intent (NOI) with the State Water Control Board, and submit a Storm Drain Pollution Prevention Plan (SWPPP) to the City of Coalinga, prior to obtaining a Grading Permit

19. All improvements required by the herein, stated conditions shall be:
 - a. Completed prior to final approval and recordation of the subdivision by the City or;
 - b. Guaranteed for completion within one year by furnishing security in a form as provided by Section 66499 through 66499.10 of the Government Code. The security shall be in the form and in amounts as set forth in the Coalinga Municipal Code;
 - c. Any required improvements which have been guaranteed shall be completed and approved prior to approval of any further divisions of the parcels, and;
 - d. If improvements are deferred and surety posted for completion, the applicant shall enter into an agreement with the City as provided for in the Municipal Code.
20. The project proponent shall be required to pay all taxes, past and current, including those amounts levied as of March 1, but not yet billed, on the property prior to the recording of the Final Map.
21. A Preliminary Title Report shall accompany three Final Map Check Prints at time of filing with the Public Works Department for review.
22. Any on-premise building construction sign(s) used to advertise the subdivision shall be limited to a maximum of 32 square feet. If an off-premise sign or signs are used to advertise the proposed subdivision, such sign or sign(s) shall only be permitted upon approval of a conditional use permit.
23. Proposed lighting contained within the subdivision shall be so arranged as to deflect light away from adjoining properties.
24. Street lights shall be required for all interior streets. Street lights along interior streets shall be spaced at 300 foot maximum spacing between street intersections. The standard luminaries shall be 70 watts except 200 watts at intersections.
25. The applicant shall provide two (2) 24 inch box trees for each interior lot. Additional number of street trees shall be required for corner lots as determined by the City Engineer. All street trees shall conform to the requirements listed in the publication entitled, Coalinga Street Tree and Shade Information available through the Public Works Department.

26. Project proponent shall provide varying front yard set-backs of between 20 and 25 feet as approved by the Chief Building Inspector.
27. Fire hydrants shall be required for this development. City of Coalinga Fire Chief shall verify and approve all fire hydrant locations and spacing.
28. No dead-end water mains allowed. Provide a looped water main system for all cul-de-sac streets.
29. The developer shall comply with all requirements of the Storm Drainage Master Plan adopted by the Coalinga City Council as may be impacted by this development. The proposed development shall pay drainage fees pursuant to the City's Storm Drain Master Plan. Note: Permanent storm water drainage service is not available to serve this development. The City of Coalinga recommends temporary (developer maintained) facilities until permanent service is available.
30. The developer shall provide for side yard entrances (gates) that will accommodate the City's 96 gallon solid waste containers:
 - a. The developer shall also provide for a concert walkway from the side yard fence access to the driveway for the transportation of the refuse containers.
31. The developer shall prepare a housing layout plan for review and approval by the Community Development Director prior to the acceptance of a Final Map.
32. The developer shall agree to formation and subsequent annexation into a City formed Community Services District at time of Final Map approval.
33. The project developer shall be required to construct the following improvements at the intersection of Polk and Merced Avenues at the issuance of the 50th Building Permit:
 - a. Westbound left-turn land on Polk Avenue
 - b. Median refuge area on the west leg
 - c. Intersection lighting
34. The eastbound shoulder shall be constructed with a full structural section to facility future widening for a right turn lane.

Engineering Conditions

35. The proposed development shall construct and/or dedicate permanent storm drainage and flood control facilities located within the development or required by any off-site improvements in accordance with the City of Coalinga Storm Drain Master Plan.
36. The proposed development appears to be located within a 100-year flood prone area as designated on the latest Flood Insurance Rate Map,

20

necessitating appropriate floodplain management action. Comply with Chapter 5 "Floodplain Management" of the Coalinga Municipal Code. All proposed development activity within the Floodplain shall be subject to a detailed Hydrological Flood Hazard Investigation.

37. Comply with requirements of the Department of Fish and Game San Joaquin Valley – Southern Sierra Region 4 for permitted uses of the Warthan Creek and habitat setback within the proposed development.
38. Comply with requirements of the Coalinga Fire Department and Coalinga Police Department.
39. Provide 10-foot public utility easements along all lots fronting on a public street.
40. Merced Avenue shall be dedicated 30 feet west of the section line and 52 feet east of the section line for Public Street proposes. The proposed Merced Avenue centerline along the development frontage shall be 11 feet east of the section line and improved to an 82-foot collector street standard. The developer shall be responsible for obtaining all necessary street dedications, all as required by the City Engineer.
41. The proposed Merced Avenue centerline from the development limits to Polk Street (Highway 33) shall be 11 feet east of the section line. Improvements shall be as directed by the City Engineer and as recommended by a Traffic Impact Study. At minimum, road improvements shall consist of two (2) 12 foot travel lanes. The developer shall be responsible for obtaining all necessary street dedications.

The developer shall comply with all requirements as specified by Caltrans at the Polk Street (Highway 33) and Merced Avenue intersection.

42. Lucile Avenue alignment shall be dedicated to collector street standards along the entire south boundary of the development. Lucile Avenue improvements shall consist of full width collector street section between Merced Avenue and the 82 foot collector street as shown on the Tentative Map. The construction requires certain improvements on adjoining property. It shall be the responsibility of the developer to enter into an agreement with the adjoining property owner that at such time when development occurs the remaining undeveloped portion of Lucile Avenue shall be constructed to a full width street section.

The developer shall establish a one (1) foot non-access strip along the southerly right-of-way for the Lucile Avenue construction within the adjoining property.

43. "E" Street and "A" Street as shown on the Tentative Map shall be developed as a 72 foot collector street.

21

44. Direct vehicular access shall be prohibited on lots adjacent to and/or abutting Merced Avenue, Lucile Avenue, "E" Street and "A" Street as shown on the Tentative Map.
45. The developer shall install landscaping along Merced Avenue, Lucile Avenue, "E" Street and "A" Street as required and approved by the City of Coalinga.

The developer shall submit landscaping and irrigation design plans to include median island landscaping and which incorporates a six (6) foot high sound wall.
46. The nearest available sewer facility to serve this proposed development is located on Polk Street approximately 2100 feet east of Merced Avenue. It shall be the responsibility of the project developer to extend sewer facilities to the project site as directed by the City Engineer.
47. The nearest available water and natural gas facilities to serve this proposed development are located at Polk Street and Merced Avenue. It shall be the responsibility of the project developer to extend water and natural gas facilities to the project site as directed by the City Engineer.
48. Provide a second street tie-in to the two (2) single street entrance neighborhoods within the development.
49. Lots 261, 282 and 306 shall conform to the lot depth requirements of the R-1 zone district.

Incidental Conditions

50. Construction hours shall be limited to normal working hours. All construction equipment shall be properly maintained and muffled to avoid nuisances to the surrounding or neighboring property owners.

Weekdays from 7:00 a.m. to 6:00 p.m.;
Saturday from 8:00 a.m. to 5:00 p.m.;
Sunday and Holidays – no construction allowed unless authorization is granted by the City Manager.
51. The project applicant and/or land developer shall adhere to the San Joaquin Valley Unified Air Pollution Control District Regulation VIII through the implementation of the following measures to reduce air pollutant emissions generated during the construction phase of the project:
 - a. On-site vehicle speed on unpaved roads shall be limited to 15 miles per hour;
 - b. Loaded haul trucks, operating at speeds over 15 miles per hour, shall be equipped with tarpaulins or other effective covers, or shall maintain at least two feet of freeboard;

22

- c. Water trucks shall be used regularly to reduce dust and particulates generated during construction and along non-paved surfaces;
- d. Construction shall be restricted or banned on days of high winds (exceeding 30 miles per hour).

52. Air Quality Design

- a. Trees should be carefully selected and located to shade the structures during the hot summer months. This measure should be implemented on the southern and western exposures. Deciduous trees should be considered since they provide shade in the summer and allow sun to reach residences during cold and winter months.
- b. Housing units should be oriented to maximize passive solar cooling and heating when practicable.
- c. Buildings to use central water heating systems.
- d. As many energy saving features as possible.
- e. Provide electric outlets for exterior yard maintenance equipment.
- f. Any gas fired appliances should be low nitrogen oxide (NOx) emitting appliances complying with California NOx Emissions Rule #1121.
- g. Limit the amount or type of wood-burning devices installed to EPA certified wood-stoves instead of open hearth.
- h. Pedestrian enhancing infrastructure that includes sidewalks and pedestrian paths; direct pedestrian connections; street tree to shade sidewalks; pedestrian safety designs/infrastructure.
- i. Provide transit-enhancing infrastructure that includes: transit shelters, benches, etc.; street lighting, route signs and displays; and/or bus turnouts.

53. Cultural Resource Management

- a. If the project construction results in the disturbance of subsurface paleontological, archaeological or historical resources as a result of excavation activities, the following provisions shall be followed:
- b. If subsurface cultural material is uncovered during construction, work within 30 feet is required to be cease until a qualified archaeologist can complete a significance evaluation of the find(s). If human remains are found the County Coroner must be notified and the provisions specified in Section 15064.5 of the CEQA Guidelines shall be adhered to;

23

- c. If cultural material is uncovered the contractor shall contact the City Community Development Department, and report the incident immediately;
- d. The project applicant and/or land developer is responsible for informing any contractor participating on the project of these provisions in writing.

54. Biological Resources:

- a. Pre-Construction Survey (30 days) prior to initiation of development activities shall be conducted by a qualified biologist;
- b. The scope of work for the survey shall be approved by the Community Development Director;
- c. The survey findings must be received and accepted by the City prior to the issuance of any construction permits, including grading;
- d. If mitigation measures are required the property owner, developer and/or successor's-in-interest shall be solely responsible for the implementation of said measures;
- e. The property owner, developer and/or successor's-in-interest are responsible for all costs associated with the completion of the survey, including a 10% administrative fee.
- f. The developer shall provide a 100 foot buffer along Warthan Creek or as required by the California Department of Fish and Game.

55. Habitat Conservation:

The subdivider shall comply with the requirements of Section 8-1.B.05 of the Coalinga Municipal Code for endangered species mitigation.

The habitat conservation mitigation fee shall be subject to only the acreage being planned for urban development. The remainder parcel acting as the habitat buffer from Warthan Creek is not subject to the HCP mitigation fee.

56. Density Bonus Lots:

- a. The developer shall prepare and provide to the Community Development Director architectural standards and designs of the homes to be constructed prior to the issuance of a building permit;
- b. The design of the density bonus sections of the development must be approved by the Community Development Director, which may include the following:

Spacing of street trees;
Varying set-backs;

Alternating garage locations;

- c. The developer may submit for review and approval alternating reduced side yards in order to provide adequate access for the refuse containers.

- 57. Widen the entrance street to the two (2) single street entrance neighborhoods within the development to provide for two (2) twenty (20) foot travel lanes separated by a ten (10) foot landscaped Median Island.
- 58. The Tentative Subdivision Map may be allowed to be developed in phases in accordance with the provisions of the Subdivision Map Act subject to the approval of the Community Development Director and City Engineer.

NOW THEREFORE BE IT RESOLVED, that the Planning Commission recommends the following conditions of approval to the City Council for consideration:

PASSED AND ADOPTED, by the City of Coalinga City Council at a regularly scheduled meeting held on the 3rd day of March 2005.

AYES: Pressey, Balling, Hill, Ramsey, Lander

NOES: None

ABSTAIN: None

ABSENT: None



Ron Lander, Mayor

ATTEST:



Deputy City Clerk



EXHIBIT C

TRACT NO. 5776 LIST OF IMPROVEMENTS

Street Improvements

AC pavement construction
Concrete curb and gutter
Concrete sidewalks
Concrete wheelchair ramps
Concrete driveway approaches
Concrete valley gutter
Six-foot decorative wall
Street signage
Street lights
Landscape and irrigation facilities

Sewer Systems

Sanitary sewer mains
Sewer manholes
Sewer house branches
Tie to existing sewer mains

Domestic Water System

Domestic water mains and new water main across Warthan Creek
Water services with meter boxes and meters
Fire hydrants
Water valves
Water blow-offs
Wet tie to existing water mains

Gas System

Gas mains
Gas services with regulator(s) and meter(s)
Gas valves
Tie to existing gas mains

Storm Sewer System

Storm drain mains
Storm drain manholes
Drain inlets



WARTHAN MEADOWS PHASE 2A
Estimate of Probable Construction Cost
Based on 2007 Warthan Meadows Phase II Estimate

Item	Description	Quantity	Unit Price	Cost	Cumulative Cost
Grading					
Clearing, grubbing & demolition	19	AC	\$ 1,800.00	\$ 34,200.00	\$ 34,200.00
Fill (unadjusted for shrinkage/swell)	32,764	CY	\$ 5.00	\$ 163,820.00	\$ 198,020.00
Cut (unadjusted for shrinkage/swell)	5,889	CY	\$ 10.00	\$ 58,890.00	\$ 256,910.00
Lot fine grading	53	EA	\$ 800.00	\$ 42,400.00	\$ 299,310.00
Erosion control	19	AC	\$ 2,000.00	\$ 38,000.00	\$ 337,310.00
Retaining wall (0'-2")	270	LF	\$ 80.00	\$ 21,600.00	\$ 358,910.00
Retaining wall (2.1'-4.0')	249	LF	\$ 190.00	\$ 47,310.00	\$ 406,220.00
Retaining wall (4.1'-6.0')	222	LF	\$ 350.00	\$ 77,700.00	\$ 483,920.00
Grading Subtotal				\$	483,920.00
Item	Description	Quantity	Unit Price	Cost	Cumulative Cost
Paving & concrete					
Street fine grading (R/W to R/W)	239,479	SF	\$ 0.40	\$ 95,791.60	\$ 95,791.60
AC paving (2.5"), light duty	2,168	TON	\$ 90.00	\$ 195,080.63	\$ 290,872.23
Aggregate base (10"), light duty	7,803	TON	\$ 35.00	\$ 273,112.88	\$ 563,985.10
AC paving (3"), heavy duty	447	TON	\$ 90.00	\$ 40,211.44	\$ 604,196.54
Aggregate base (12.5"), heavy duty	1,675	TON	\$ 35.00	\$ 58,641.68	\$ 662,838.22
PCC curb & gutter	8,073	LF	\$ 21.00	\$ 169,533.00	\$ 832,371.22
PCC vertical curb	954	LF	\$ 18.00	\$ 17,172.00	\$ 849,543.22
4" PCC sidewalk & base (incl. driveway depression)	48,036	SF	\$ 4.00	\$ 192,144.00	\$ 1,041,687.22
ADA ramp	9	EA	\$ 1,800.00	\$ 16,200.00	\$ 1,057,887.22
Thru-curb drain	106	EA	\$ 100.00	\$ 10,600.00	\$ 1,068,487.22
Irrigation sleeve	5	EA	\$ 125.00	\$ 625.00	\$ 1,069,112.22
Paving & Concrete Subtotal				\$	1,069,112.22
Item	Description	Quantity	Unit Price	Cost	Cumulative Cost
City Storm Drain Facilities (On & Off-Site)					
Curb inlets	7	EA	\$ 3,500.00	\$ 24,500.00	\$ 24,500.00
12-in. RGRCP (CI III)	132	LF	\$ 65.00	\$ 8,580.00	\$ 33,080.00
18-in. RGRCP (CI III)	534	LF	\$ 70.00	\$ 37,380.00	\$ 70,460.00
48-in. manholes (type A, case I)	1	EA	\$ 4,200.00	\$ 4,200.00	\$ 74,660.00
Connect to existing	3	EA	\$ 3,000.00	\$ 9,000.00	\$ 83,660.00
Storm Drain Total				\$	83,660.00
Item	Description	Quantity	Unit Price	Cost	Cumulative Cost
Sanitary Sewer Facilities (On & Off-Site)					
Connect to existing	1	EA	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
4" hot tap house branch	53	EA	\$ 1,200.00	\$ 63,600.00	\$ 66,600.00
6-in. SDR-35 PVC sewer main	213	LF	\$ 75.00	\$ 15,975.00	\$ 82,575.00
8-in. SDR-35 PVC sewer main	3,312	LF	\$ 45.00	\$ 149,040.00	\$ 231,615.00
Sanitary Sewer Subtotal				\$	231,615.00
Item	Description	Quantity	Unit Price	Cost	Cumulative Cost
City Water System Facilities (On & Off-Site)					
8-in. C-900 PVC pipeline	1,383	LF	\$ 45.00	\$ 62,235.00	\$ 62,235.00
10-in. C-900 PVC pipeline	2,677	LF	\$ 55.00	\$ 147,235.00	\$ 209,470.00
12-in. C-900 PVC pipeline	520	LF	\$ 90.00	\$ 46,800.00	\$ 256,270.00
Trench patch for 12-in (sawcut, AC removal, and surface replacement)	350	LF	\$ 100.00	\$ 35,000.00	\$ 291,270.00
Reconnect ex-residential water service(sawcut, AC removal, and surface)	4	EA	\$ 2,000.00	\$ 8,000.00	\$ 299,270.00
12" gate valves	5	EA	\$ 3,880.00	\$ 19,400.00	\$ 318,670.00
Fire hydrants w/ valve	17	EA	\$ 5,500.00	\$ 93,500.00	\$ 412,170.00
2" blow off assembly	1	EA	\$ 1,800.00	\$ 1,800.00	\$ 413,970.00
City water wet-tie	4	EA	\$ 2,000.00	\$ 8,000.00	\$ 421,970.00
Bore and jack including casing	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 451,970.00
Water Subtotal				\$	451,970.00
Item	Description	Quantity	Unit Price	Cost	Cumulative Cost
Miscellaneous & Alleys					
Street monument	17	EA	\$ 500.00	\$ 8,500.00	\$ 8,500.00
Electrolier (street light)	16	EA	\$ 2,000.00	\$ 32,000.00	\$ 32,000.00
Signing and striping	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 23,500.00
Sound wall	240	LF	\$ 120.00	\$ 28,800.00	\$ 60,800.00
Miscellaneous Subtotal				\$	124,800.00
Total				\$	2,445,077.22

Lot Cost \$ 46,133.53

1) This is a preliminary estimate for bond replacement only from the 2007 Warthan Meadows subdivision agreement based on current market unit costs. The 2007 quantity values are reused herein with exception of sound walls which the quantity could not be replicated by review of the phase 2A improvement drawings.



4630 W. Jennifer, Suite 101
Fresno, CA 93722

Tract No. 5776 – Security Calculations Worksheet Warthan Meadows II

Dated June 2, 2021

Monumentation Security:

<u>\$15,130.00</u>	17 – Street Monuments @ 500.00 ea = \$8,500.00
\$15,130.00	45 – Iron Pipe Lot Corner Monuments @100.00 ea = \$4,500.00
	71 – Nail & Brass Tag Street Side Lot Monuments @30.00 ea = \$2,130.00

Performance Security Calculations:

\$1,961,157.00	Per LE estimate dated 05/07/21
- \$ 8,500.00	Less street monumentation
<u>\$1,952,657.00</u>	

<u>+\$195,266.00</u>	10% City Enforcement Costs (Admin.)
\$2,147,923.00	<i>Performance Security Amount = 100% of the estimated cost of improvements</i>

Labor/Materials Security Amount:

\$1,073,961.00	<i>50% of the estimated cost of improvements</i>
----------------	--

Guarantee/Warranty Security Amount:

\$214,792.00	<i>10% security – 1 year Guarantee/Warranty of accepted improvements furnish prior to final acceptance.</i>
--------------	---

Note: Security calculations based on Lore Engineering, Inc. provided Estimate of Probable Construction Cost for Warthan Meadows Phase II, dated May 7, 2021.

FIRST AMENDMENT TO THE
SUBDIVISION AGREEMENT

This First Amendment ("Amendment") to the Subdivision Agreement is made and entered into this _____ day of June 2021 by and between the City of Coalinga ("City"), WM Estates, LLC ("WM") and Hofmann Land Development Company, Inc. ("Hofmann"), a California limited liability company.

WHEREAS on October 4, 2007 the City and Hofmann entered into a Subdivision Agreement ("Agreement") to insure performance by Hofmann of its obligations under the City Subdivision Ordinance and the Map Act for the development of a subdivision pursuant to map TSM 5451 for Tract No. 5776 (the "Subdivision");

WHEREAS, Hofmann entered into a contract with WM for the sale of the Subdivision on or about December 7, 2020;

WHEREAS, WM agrees to assume all responsibilities and obligations contained in the Agreement once escrow has closed on the sale of the Subdivision;

WHEREAS, Hofmann previously posted bond for the development of the Subdivision and WM is required by the City to put up a replacement bond;

WHEREAS, the parties agree to amend the language contained in the Agreement in order to provide for the change in developer and provide for provisions regarding the bond required; and

THEREFORE, the parties agree to the following modifications of the Agreement:

1. This Amendment shall become effective between the City and the new subdivider, WM concurrently with the close of escrow and is expressly conditioned on the posting of bond amounts as provided in Section 2(a-c) as amended below.
2. Subdivider, as referenced throughout the Agreement, shall mean WM Estates, LLC.
3. WM agrees, by execution of this Amendment, to accept the responsibilities and obligations provided in the Agreement.
4. Section 2(a-c) of the Agreement to read as follows:
 - a. To secure faithful performance of this Agreement, security in the amount of two million, one hundred forty-seven thousand, nine hundred and twenty-three dollars (\$2,147,923.00), which is equal to one hundred percent (100%) of the estimated cost of the Improvements, as determined by the City Engineer;
 - b. To secure payment to the Subdivider's contractor, subcontractors, materialmen, laborers and all other persons furnishing labor, materials or equipment in performance of this Agreement, security in the amount of one million, seventy-three thousand, nine hundred and sixty-one dollars (\$1,073,961.00), which is

equal to fifty percent (50%) of the estimated cost of the Improvements, as determined by the City Engineer;

- c. To secure payment of the cost of setting interior monuments, security in the amount of fifteen thousand, one hundred and thirty dollars (\$15,130.00), which is equal to one hundred percent (100%) of the estimated cost of the work of setting such monuments, as determined by the City Engineer.

5. The parties agree that upon the close of escrow of the Subdivision, Hofmann will have no responsibilities and obligations under the Agreement.

6. All other terms and conditions of the original Agreement shall remain unchanged and continues to be in effect.

City:

Dated: _____

Marissa Trejo, City Manager of the City of
Coalinga

Hofmann:

Dated: _____

[NAME], on behalf of Hofmann Land
Development Company, Inc.

WM:

Dated: _____

Greg Sanders, on behalf of WM Estates LLC

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adopt Resolution No. 4036 Authorizing Signatories for the Affordable Housing and Sustainable Communities (AHSC) Grant Program
Meeting Date: July 1, 2021
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

City Council approval of Resolution No. 4036 authorizing signatories for the Affordable Housing and Sustainable Communities (AHSC) program to develop approximately 4.5 acres of affordable housing at the corner of Pacific and Elm inclusive of transit, bike and pedestrian improvements.

II. BACKGROUND:

Council approved Resolution No. 3943 with Pacific West Communities, Inc. as the project beneficiary and according to HCD it should reflect the City of Coalinga instead. Staff has made the appropriate changes to the resolution and has resubmitted to the Council. There are no substantial changes to the project nor the delivery of the project by changing the applicant name. This action will rescind the prior action taken by Council.

III. DISCUSSION:

The award was a result of a joint effort between the City of Coalinga and Central Valley Coalition for Affordable Housing. The total amount of the Coalinga Award is \$20,000,000. The breakdown of the funds is as follows:

- \$11,250,000 for the construction of 76 units of housing that is affordable to families earning 30% to 60% of Area Median Income. The housing will be a “net-zero” energy producer. (Application for Site Plan is currently under review with the Community Development Department and is anticipated to go before the Planning Commission in Mid January 2020 for approval).
- \$5,000,000 to construct at least .5 miles of new bikeway and over 3,000 linear feet of new sidewalk in Coalinga. The new bikeways connect key destinations such as schools, parks, and the existing bikeways.
- \$1,200,000 to procure 37 Calvans vanpool vans to take residents of Coalinga Pacific and residents from anywhere in Coalinga to their agriculture or industrial jobs across the San Joaquin Valley.
- \$1,550,000 to procure one electric bus and two Chevy Volts for the Fresno County Rural Transit bus and ride share program
- \$850,000 to install pedestrian, cycling and transit amenities, including street trees, drought tolerant landscape, street lighting, and intersection striping.
- \$50,000 to provide residents of Coalinga Pacific with a free transit pass on Fresno County Rural Transit for three years.

IV. ALTERNATIVES:

None

V. FISCAL IMPACT:

None determined at this time.

ATTACHMENTS:

File Name	Description
AHSC_Resolution_No._4036_(City_of_Coalinga)_-_Amended_per_HCD.docx	Resolution 4036 - AHSC Authorization

RESOLUTION NO. 4036

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA AUTHORIZING APPLICATION FOR THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES PROGRAM

WHEREAS, The City Council of the City of Coalinga, a California, a municipal corporation ("Applicant") hereby consents to, adopts, and ratify the following resolutions:

WHEREAS, The State of California, the Strategic Growth Council (SGC) and the Department of Housing and Community Development (Department) has issued a Notice of Funding Availability dated November 1, 2019 (NOFA), under the Affordable Housing and Sustainable Communities (AHSC) Program established under Division 44, Part 1 of the Public Resources Code commencing with Section 75200.

WHEREAS, the City of Coalinga (Applicant) desires to apply for AHSC Program funds and submit the Application Package released by the Department for the AHSC Program.

WHEREAS, The SGC is authorized to approve funding allocations for the AHSC Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement. The Department is authorized to administer the approved funding allocations of the AHSC Program.

NOW THEREFORE, IT IS RESOLVED THAT:

1. That the Applicant is hereby authorized and directed to act on its own behalf in connection with the Department's loan of AHSC funds pursuant to the above-mentioned NOFA in an amount not to exceed \$20,000,000.00.
2. RESOLVED FURTHER: The Applicant is hereby authorized and directed to act on its own behalf to cause itself to incur an obligation for the AHSC Loan. That in connection with the AHSC Loan, the Applicant is authorized and directed to enter into, execute, and deliver a State of California Standard Agreement in the amount not to exceed \$11,250,000 and any and all other documents required or deemed necessary or appropriate to carry into effect the full intent and purpose of the above resolution, in order to evidence the AHSC Loan, Applicant's obligations related thereto, and the Department's security therefore; including, but not limited to, a promissory note, a deed of trust and security agreement, a regulatory agreement, a development agreement and certain other documents required by the Department as security for, evidence of or

pertaining to the AHSC Loan, and all amendments thereto (collectively, the "AHSC Loan Documents").

3. RESOLVED FURTHER: The Applicant is hereby authorized and directed to incur an obligation for the AHSC Grant. That in connection with the AHSC Grant, the Applicant is authorized and directed to enter into, execute, and deliver a State of California Standard Agreement in the amount not to exceed \$8,750,000 and any and all other documents required or deemed necessary or appropriate to carry into effect the full intent and purpose of the above resolution, in order to evidence the AHSC Grant, the Applicant's obligations related thereto, and the Department's security therefore; including, but not limited to, a disbursement agreement, a covenant and certain other documents required by the Department as security for, evidence of or pertaining to the AHSC Grant, and all amendments thereto (collectively, the "AHSC Grant Documents"). "
4. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in Exhibit A of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.
5. RESOLVED FURTHER: That Melissa Trejo, City Manager or Sean Brewer, Assistant City Manager are hereby authorized individually to execute the AHSC Loan Documents and the AHSC Grant Documents, and any amendment or modifications thereto, on behalf of the Applicant."
6. The City of Coalinga City Council rescinds Resolution No 3943 and this resolution supersedes prior actions.

~~~~~

**PASSED AND ADOPTED**, by the City of Coalinga City Council at their regularly scheduled meeting held on the 1<sup>st</sup> day of July 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

---

City of Coalinga Mayor/Mayor Pro-Tem

ATTEST:

---

City Clerk/Deputy City Clerk



# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Approve and Authorize Assistant City Manager to Execute a Task Order with MKN and Associates for the Preparation of the City's 2021 Coalinga Canal Watershed Survey Update

**Meeting Date:** July 1, 2021

**From:** Marissa Trejo, City Manager

**Prepared by:** Sean Brewer, Assistant City Manager

---

## I. RECOMMENDATION:

City Council Approval and Authorization for the Assistant City Manager to Execute a Task Order with MKN and Associates for the Preparation of the City's 2021 Coalinga Canal Watershed Survey Update

## II. BACKGROUND:

As a drinking water supplier that draws from a surface water supply, the City is required by the State Water Resources Control Board (SWRCB) Division of Drinking Water (DDW) to conduct a sanitary survey for their surface water supply sources per the requirements of the California Surface Water Treatment Rule (SWTR), and then update that survey every five years.

## III. DISCUSSION:

The currently needs to update its watershed survey in order to be in compliance with SWRCB and DDW standards. The last WSS was completed in 2016. This is expected to take 8 weeks for MKN to complete.

## IV. ALTERNATIVES:

None at this time as this is a state requirement.

## V. FISCAL IMPACT:

MKN has proposed to perform the scope of work for a not to exceed budget of \$25,584.00. This will be funded from the professional services fund of the water treatment plant.

### ATTACHMENTS:

| File Name                                                      | Description                        |
|----------------------------------------------------------------|------------------------------------|
| ☐ MKN_Scope_20210614_Task_Order_for_Sanitary_Survey_Update.pdf | MKN Task Order - Coalinga 2021 WSS |



**Consulting Engineer Services  
Task Order 4  
2021 Coalinga Canal Watershed Sanitary Survey Update**

This task order is made and entered into as of the \_\_\_ day of \_\_\_\_\_ 2021, and adds the enclosed scope of services to the Consulting Engineer Services Agreement made and entered into on March 22, 2021 (Original Agreement) by and between the City of Coalinga (City) and Michael K. Nunley & Associates Inc. (MKN) (hereinafter "Consultant").

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have accepted and executed this task order effective as of the date first above written.

**MKN & Associates, Inc.**

**City of Coalinga**

By: \_\_\_\_\_  
Name: Michael K. Nunley  
Title: CEO/President

By: \_\_\_\_\_  
Name: Sean Brewer  
Title: Assistant City Manager

**TASK ORDER 4 SCOPE OF SERVICES**

MKN will prepare a technical memorandum updating the findings and recommendations documented in the most recent 2016 Coalinga Canal Watershed Sanitary Survey (WSS). Our services will be performed on a time and materials basis per our standard 2021 rate schedule, with a budget not to exceed **\$25,584**. We are open to discussing the scope and fee further should the City decide to revise the assumed scope.

MKN will adhere to the following tasks summarized below:

**TASK GROUP 100 – PROJECT MANAGEMENT, MEETINGS, AND QA/QC**

**Task 101 – Project Kick-Off and Progress Meetings**

MKN will attend a kick-off meeting with City staff to review project scope, schedule, responsibilities of project team members, project deliverables, and field inspection concerns. Kick-off meeting notes will be prepared and provided to the City to document meeting discussions and action items.

Following the City's receipt of the draft deliverable, MKN assumes a one-hour virtual draft deliverable review meeting to complete this project.

**Task 102 - Project Management and Quality Control**

MKN will perform quality control reviews of all deliverables prior to submitting to the City. A qualified technical reviewer who is not involved in the day-to-day effort will perform an independent review of the project.

## **TASK GROUP 200 – 2021 COALINGA CANAL WATERSHED SANITARY SURVEY UPDATE**

### **Task 201 – Review Current and Historical Information**

MKN will review current and historical information that includes the following:

- Watershed canal characteristics and WTP facilities
- Field surveys (inspections)
- Watershed control and management practices
- Source water quality data
- Domestic water users
- Statuses of previous 2016 Watershed Sanitary Survey Recommendations

Prior to performing the field survey, a background review of previous sanitary survey reports will be performed to understand the list of pertinent canal features and understand the various facilities that exist along the canal that can potentially impact the canal's water quality.

#### **Assumptions:**

- City staff will provide supporting WSS documentation, including (but not limited to):
  - Conveyance agreement(s)
  - Pumpback requirements
  - Hazardous spill plan(s)
  - Drinking water source assessment(s)

### **Task 202 – Conduct Field Inspections and Maintenance Procedures Meeting**

During the field survey, MKN staff will take pictures of pertinent canal features, infrastructure, and any potential sources of contamination. Recordkeeping forms will be prepared to aid in the evaluation and documentation of the various facilities along the canal.

This form will be used to record information for the following typical canal facilities:

- Drain inlets (pipes and culverts)
- Pump station discharges (surface runoff)
- Pipeline crossings
- Miscellaneous features having sanitary considerations

A virtual follow-up meeting will also be held with Westlands and City of Coalinga water treatment staff to discuss current maintenance and inspection procedures.

Updates to any current federal and state drinking water regulations, state plans and policies, sources of drinking water, and canal domestic water users will also be reviewed.

#### **Assumptions:**

- City WTP and MKN staff will conduct a single, 8-hour visit from the diversion structure at the California Aqueduct to Check Structure Number 3 on the Coalinga Canal (approximately 9 miles).
- MKN staff mileage will be billed at the standard 2021 IRS rate.
- City staff will provide supporting WSS documentation, including (but not limited to):
  - Conveyance agreement(s)
  - Pumpback requirements
  - Hazardous spill plan(s)
  - Drinking water source assessment(s)

### **Task 203 – Prepare 2021 Watershed Sanitary Survey Update (Draft and Final)**

Following review of relevant historical information and field survey results, MKN will prepare an updated 2021 WSS. MKN will prepare an updated WSS that includes the following sections:

1. Executive Summary
2. Watershed Canal Characteristics and Coalinga Water Treatment Plant
3. Field Survey
4. Watershed Control and Management Practices
5. Source Water Quality Characteristics
6. Updated Regulatory Requirements and Status of Compliance
7. Domestic Water Users
8. Conclusions and Recommendations
9. Appendices

Following the review meeting, comments on the draft deliverable will be integrated into the final 2021 WSS Update and delivered to the City.

#### **Deliverables:**

- Draft 2021 Coalinga Canal Watershed Sanitary Survey Update (electronic copy in PDF format)
- Final 2021 Coalinga Canal Watershed Sanitary Survey Update (electronic copy in PDF format)

### **SCHEDULE**

MKN anticipates that all work as stated above to complete the Draft and Final 2021 WSS will take place over the course of eight (8) weeks from the date that this proposal is accepted and that MKN is given Notice to Proceed.

### **GENERAL ASSUMPTIONS:**

- Deliverables will be in electronic format.
- MKN shall be entitled to rely reasonably upon the accuracy of data and information provided by or through the City of Coalinga and will use good professional judgment in reviewing and evaluating such information. If MKN identifies any error or inaccuracy in data or information provided by or through the City or determines that additional data or information is needed to perform the services, MKN shall promptly notify the City.

### **FEE**

MKN will perform the scope of services on a time and materials basis in accordance with the fee schedule presented below with an initial not to exceed fee of **\$25,584**.

# FEE SCHEDULE FOR PROFESSIONAL SERVICES

## ENGINEERS AND TECHNICAL SUPPORT STAFF

|                                    |          |
|------------------------------------|----------|
| Project Director                   | \$225/HR |
| Operations Manager                 | \$212/HR |
| Principal Engineer                 | \$197/HR |
| Senior Project Engineer            | \$186/HR |
| Project Engineer/ Senior Scientist | \$164/HR |
| Senior Water Resource Planner      | \$164/HR |
| Water Resource Planner             | \$150/HR |
| GIS Specialist                     | \$144/HR |
| Assistant Engineer II              | \$141/HR |
| Assistant Engineer I               | \$120/HR |
| GIS Technician                     | \$120/HR |
| Supervising Drafter                | \$145/HR |
| Drafting/Design Technician II      | \$135/HR |
| Drafting/Design Technician I       | \$110/HR |
| Administrative Assistant           | \$80/HR  |
| Engineering Intern                 | \$65/HR  |

*Routine office expenses such as computer usage, software licenses and fees, telephone charges, office equipment and supplies, incidental postage, copying, and faxes are included as a 3% fee on labor cost.*

## DIRECT PROJECT EXPENSES

|                                           |                              |
|-------------------------------------------|------------------------------|
| Outside Reproduction                      | Cost + 10%                   |
| Subcontracted or Subconsultant Services   | Cost + 10%                   |
| Travel & Subsistence (other than mileage) | Cost                         |
| Auto Mileage                              | Current IRS Rate - \$.58/mi. |

The not to exceed fee is based on the estimated level of effort shown in the fee estimate below.

| City of Coalinga<br>2021 Coalinga Canal Watershed Sanitary Survey Update    |                    |                    |                  |                       |                   |             |            |           |
|-----------------------------------------------------------------------------|--------------------|--------------------|------------------|-----------------------|-------------------|-------------|------------|-----------|
|                                                                             | Operations Manager | Principal Engineer | Project Engineer | Assistant Engineer II | Total Hours (MKN) | Labor (MKN) | ODCs (MKN) | Total Fee |
| Hourly Rates                                                                | 212                | 197                | 164              | 141                   |                   |             |            |           |
| <b>Task Group 100: Project Management, Meetings, and QA/QC</b>              |                    |                    |                  |                       |                   |             |            |           |
| Task 101 Kick-off Meeting and Progress Meeting (Virtual)                    | 2                  |                    |                  | 2                     | 6                 | \$1,078     | \$ 32      | \$ 1,143  |
| Task 102 Project Management and Quality Control                             | 4                  | 4                  |                  | 2                     | 10                | \$1,918     | \$ 58      | \$ 2,033  |
| Subtotal                                                                    | 6                  | 4                  | 0                | 4                     | 16                | \$ 2,996    | \$ 90      | \$ 3,176  |
| <b>Task Group 200: 2021 Coalinga Canal Watershed Sanitary Survey Update</b> |                    |                    |                  |                       |                   |             |            |           |
| Task 201 Review Current and Historical Information                          | 2                  |                    |                  | 32                    | 34                | \$4,936     | \$ 148     | \$ 5,232  |
| Task 202 Conduct Field Inspections and Maintenance Procedures Meeting       | 4                  |                    |                  | 16                    | 20                | \$3,104     | \$ 93      | \$ 3,290  |
| Task 203 Prepare 2021 Watershed Sanitary Survey Update (Draft and Final)    | 4                  | 4                  | 8                | 72                    | 88                | \$13,100    | \$ 393     | \$ 13,886 |
| Subtotal                                                                    | 10                 | 4                  | 8                | 120                   | 142               | \$ 21,140   | \$ 634     | \$ 22,408 |
| TOTAL BUDGET                                                                | 16                 | 8                  | 8                | 124                   | 158               | \$ 24,136   | \$ 724     | \$ 25,584 |

# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Notice of Completion for the WWTP Improvements  
**Meeting Date:** July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, Assistant City Manager

---

## **I. RECOMMENDATION:**

- Accept the project as complete; and
- Authorize the City Engineer to file the Notice of Completion for the project with the County Recorder; and if no claims are filed within 35 days after recordation, send a notice to the surety company to exonerate the Performance Bond.

## **II. BACKGROUND:**

On March 19, 2020, the City Council awarded a construction contract to Euro Style Management, in an amount of \$234,000.00, with an additional contingency of \$23,400.00 set aside for any unforeseen incidentals for a total authorization amount of \$257,400.00.

The project includes, but is not limited to: applying a protective coating two (2) hydraulic control structures at the WWTP located on 30500 Jayne Ave.

A notice to Proceed was issued to Euro Style Management providing 60 working days to complete construction.

## **III. DISCUSSION:**

The Project was completed November 10, 2020. The final contract amount is \$256,997.07 which includes a Contract Change Order of \$22,997.07 for Yard Boxes. The total is \$402.93 under the amount approved by City Council on March 19, 2020.

The final inspection was done on October 29, 2020, which concluded that preparation of a final punch list was not necessary. The notice of completion, when filed, begins a time period for which mechanics liens, liens against the contractor, and stop payment notices can be filed against a public construction project. It is a protection for the City during a construction project. Staff is not aware of any issues related to this project.

## **IV. ALTERNATIVES:**

None

## **V. FISCAL IMPACT:**

The project was fully funded by the Sewer Enterprise Funds in the amount of \$259,997.07.

Authorized funds that were not used in the amount of \$402.93 will be returned to the City's Sewer Enterprise account and can be used on future WWTP projects.

There is no fiscal impact to the General Fund.

ATTACHMENTS:

| File Name                                                                                                       | Description          |
|-----------------------------------------------------------------------------------------------------------------|----------------------|
|  2786_Notice_of_Completion.pdf | Notice of Completion |



RECORDING REQUESTED BY  
City of Coalinga  
No Fee – Gov't. Code Sections  
6103 and 27383


WHEN RECORDED MAIL TO:  
Tri City Engineering Inc.  
4630 W. Jennifer Ave., Suite 101  
Fresno, CA 93722

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is City of Coalinga
3. The FULL ADDRESS of the OWNER is 155 W. Durian Ave, Coalinga, CA 93210
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In Fee  
(If other than fee, strike "in fee" and insert, for example, "purchaser under contract of purchase," or leasee)
5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:  
Names: \_\_\_\_\_ Addresses: \_\_\_\_\_
6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:  
Names: \_\_\_\_\_ Addresses: \_\_\_\_\_
7. All work of improvement on the property hereinafter described was COMPLETED November 10, 2020
8. The work of improvement completed is described as follows: The project includes, but is not limited to: applying a protective coating two (2) hydraulic control structures at the WWTP located on 30500 Jayne Ave.
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Euro Style Management
10. The street address of said property is Jayne Avenue in the City of Coalinga
11. The property on which said work of improvement was completed is in the City of Coalinga  
County of Fresno, State of California, and is described as follows:

WWTP Improvements Project

Date: 6/16/21 Signature of Owner Or Agent of Owner   
Oscar M. Ramirez, P.E., City Engineer, City of Coalinga

Verification for INDIVIDUAL owner:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Fresno, CA

Date and Place

Verification for NON-INDIVIDUAL owner City of Coalinga:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Contract City Engineer of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

6/16/21  
Date and Place

Fresno, CA

  
Oscar M. Ramirez, P.E., City Engineer, City of Coalinga

# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Approve Proposed Language Changes to Municipal Code Title 6, Chapter 1, Animals and Fowl

**Meeting Date:**

**From:** Marissa Trejo, City Manager

**Prepared by:** Commander Sean Young

---

## I. RECOMMENDATION:

This is a future agenda item requested by Councilman Adkisson.

## II. BACKGROUND:

Councilman Adkisson requested staff to look into Coalinga Municipal Code Title 6, Chapter 1, Section 6-1.26 - Attacking dogs. The current section states;

(a) - Prohibited. No owner of or person responsible for a dog shall permit such dog to attack, chase, or harass any person, or any domestic animal having a commercial value, such that injury occurs or, in the case of a person, substantial fear of a significant injury is caused.

(b) - Physicians to report animal bite cases. All cases of animal bites treated by any physician shall be reported by the physician to the Animal Control Officer or Police Department. The report shall contain the name and address of the person bitten; the time and place where such person was bitten; and the name and address of the owner of the biting animal, if known; and any other pertinent information requested by the Animal Control Officer or Police Officer.

(c) - Violation. The violation of subsection (a) of this section shall be a misdemeanor according to the State of California Statutes, and the owner of and/or person responsible for such a dog shall be strictly liable for any injury or damage caused by such dog.

(d) - Mitigation. The following shall be considered in mitigating the penalties or damages or in dismissing the charge:

- (1) - The dog was properly confined on the premises;
- (2) - The dog was deliberately or maliciously provoked.

Violation. The violation of subsection (a) of this section shall be a \_\_\_\_\_ misdemeanor according to the State of California Statutes, and the owner of \_\_\_\_\_ and/or person responsible for such a dog shall be strictly liable for any injury \_\_\_\_\_ or damage caused by such animal. This section does not provide the police department the means to issue a citation or take possession of the animal.

### III. DISCUSSION:

It is my recommendation that Section 6-1.26 be amended to include specific punishments, including issuing citations for dogs that attack people and other dogs and to also include seizing an animal that attacks people.

Staff recommends adding the following verbiage and subsection - Subsection (e) Penalties - In the event that the owner or caretaker fails to comply with the specifications of this ordinances which pertains to any attacking, vicious, dangerous or fierce animal which is not maintained on the owners property with an enclosure; or which is found to be outside of the dwelling of the owner or caretaker is guilty of a misdemeanor.

The animal control officer or police officer **SHALL** issue a criminal citation to the owner or caretaker of the animal involved. If an animal identified in the section has attacked a person or the animal has attacked another animal causing injury or death, that animal **SHALL** be seized by the animal control officer or police officer and placed at the shelter pending a hearing.

Violation. The violation of subsection (a) of this section shall be a \_\_\_\_\_ misdemeanor according to the State of California Statues, and the owner of \_\_\_\_\_ and/or person responsible for such a dog shall be strictly liable for any injury \_\_\_\_\_ or damage caused by such animal.

Should Council agree with this language, a formal Ordinance change will be processed.

### IV. ALTERNATIVES:

None. Leave the municipal code as it is.

### V. FISCAL IMPACT:

A negative impact to the general fund would be minimal depending on the cost to amend the ordinance. However once it is amended and an officer can enforce this section, it would show positive impact to the general depending on the amount of citations issued.

#### ATTACHMENTS:

File Name

Description

No Attachments Available

# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Authorize Assistant City Manager to Execute a Task Order with Blackwater Engineering to Prepare the 2020 Urban Water Management Plan  
**Meeting Date:** July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Larry Miller, Public Works and Utilities Coordinator

---

## **I. RECOMMENDATION:**

Council Authorization for the Assistant City Manager to Execute a Task Order with Blackwater Engineering to prepare the 2020 Urban Water Management Plan

## **II. BACKGROUND:**

In January of 2020, the City of Coalinga completed and approved the 2015 Urban Water Management Plan. These plans are required by the State of California to be drafted and reviewed every five years. The document that was recently completed was for the years of 2015-2020. Our submission was considerably delayed. It is not time to submit a current Urban Water Management Plan for the years of 2020-2025.

## **III. DISCUSSION:**

Three proposals were submitted from various engineering groups. Blackwater Engineering Consultants were found to be the most competitive. Currently the City of Coalinga is already in an agreement with Blackwater which simplifies the process of utilizing them.

Urban Water Management Plans are important tools for reporting water agencies' long-term planning efforts to meet future demands and tracking progress toward achieving state-mandated water conservation targets. They also support state laws linking approval for large developments to water supply availability.

## **IV. ALTERNATIVES:**

The Council may not authorize the task order with Blackwater Engineering, and move to find new consultants. – Not recommended

The Council may choose to not proceed with updating the City's Urban Water Management Plan, and risk being ineligible for grants and other state and federal water infrastructure funding. -- Not recommended

## **V. FISCAL IMPACT:**

This agreement will have no impact on the General Fund as it is funded by Water Enterprise funds. The total

not to exceed contract is for 36,984.00.

ATTACHMENTS:

| File Name                                                                                                           | Description |
|---------------------------------------------------------------------------------------------------------------------|-------------|
|  _307_TO_5__2020_UWMP_proposal.pdf | Task Order  |

**CITY OF COALINGA**

**2020 URBAN WATER MANAGEMENT PLAN  
TASK ORDER NO. 5**

**June 2, 2021**

Black Water is pleased to present this proposal for engineering services for the preparation of the City of Coalinga 2020 Urban Water Management Plan (UWMP) Update. Preparation of the City's 2020 UWMP will follow the California Department of Water Resources (DWR) Guidebook for Water Suppliers (Guidebook).

**PROJECT UNDERSTANDING**

Black Water understands the importance of a well prepared UWMP document, which is required every five years. The City's UWMP provides the foundation for short-term and long-term water management and planning, including preparation for droughts or other water supply shortage circumstances. Furthermore, the document allows the City to inform their customers, other water suppliers, and local and state governmental bodies with a consistent and comprehensive analysis of its current and anticipated water supply and demand conditions. We understand that the City is an urban water supplier that provides water to a service area population of approximately 16,600 through 3,640 active service connections. Surface water is the exclusive water supply source. Development of the 2020 UWMP described in the detailed scope of work will be in compliance with the requirements of the Urban Water Management Plan Act (Act), Guidebook, and City policies. The UWMP will be developed in coordination with City staff, distributed for public review and adoption by the City Council, and electronically submitted to DWR.

The following provides an overview of the more significant changes from the 2015 UWMP Guidelines and Requirement that will be addressed in the 2020 UWMP:

**Five Consecutive Dry-Year Water Reliability Assessment:**

- "Multi-year" time period changed to a "drought lasting five consecutive water years" designation.

**Drought Risk Assessment (DRA) Requirement:**

- Drought planning due to significant duration of recent CA droughts and the predictions about hydrological variability attributable to climate change.
- Assess water supply reliability over a five-year period from 2021 to 2025 that examines water supplies, water uses, and the resulting water supply reliability under a reasonable prediction for five consecutive dry years.

**Seismic Risk:**

- Address seismic risk to various water system facilities and to have a mitigation plan.
- Intersection of water supply infrastructure planning with a county or regional hazard mitigation plan.

**Water Shortage Contingency Plan (WSCP):**

- Action plan for a drought or catastrophic water supply shortage.
- More prescriptive than previous versions.

**Groundwater Supplies Coordination:**

- 2020 UWMPs to be consistent with Groundwater Sustainability Plans (GSPs).

**Lay Description:**

- A go-to synopsis for new staff, new governing members, customers, and the media, to ensure a consistent representation of the detailed analysis.
- Lay description of the fundamental determinations of the UWMP, regarding water service reliability, challenges ahead, and strategies for managing reliability risks.

**FIRM EXPERIENCE**

Black Water provides a complete range of services in the field of water and wastewater engineering. Our team of licensed professional civil engineers and technical staff possess a wealth of experience drawn from a variety of projects. With creativity and commitment, we draw upon that experience and combine it with understanding of the latest methods, standards, and technologies to develop innovative and sustainable solutions for our clients and the communities they serve. The following projects demonstrate our team's relevant experience with similar projects.

*2020 Urban Water Management Plans*

Black Water is currently assisting several agency owners with the preparation of their 2020 UWMPs by updating the 2015 UWMP under the Act and any amendments thereto since 2015.

*Key Personnel: Aja Verburg (Project Manager), Jeff Black (Principal-in-Charge), Alison Furuya (Project Engineer), Bao Cha (Assistant Engineer)*

- **City of Ceres**  
Reference: Jeremy Damas - Public Works Director | P: 209.538.5717  
Project Status: 2020 Draft Complete May 2021
- **City of Merced**  
Reference: Leah Brown - Water Conservation Specialist | P: 209.385.6800  
Project Status: 2020 Draft Complete May 2021
- **City of Oakdale**  
Reference: Jeff Gravel - Public Services Director | P: 209.845.3600  
Project Status: 2020 Draft In progress
- **City of Atwater**  
Reference: Justin Vinson - Public Work Superintendent | P: 209.777.0273  
Time Duration: Started Draft 2020 UWMP June 2021

### **SCOPE OF WORK**

Our approach to this Project is to develop a document using the 2015 UWMP information and format for efficiency to provide an updated 2020 UWMP to meet the following objectives:

- Address legislative changes from the 2015 UWMP
- Evaluate existing and future water consumption
- Establish water use baselines and targets
- Describe and evaluate the existing water supplies and system
- Describe the reliability of the City's water supplies and short and long-term water management strategies
- Discuss the demand management measures for existing and future water conservation
- Provide information regarding the notification, public hearing, and adoption of the UWMP

#### *Task 1 | Obtain Information and Coordination with City*

- **Kick-Off Meeting.** Our team will discuss the roles and responsibilities of the City and Black Water team members, the process for preparing the 2020 UWMP, project schedule, and data requirements.
- **Project Management and Administration.** Internal management of the project including staff scheduling, monthly project updates to City, budget oversight, project correspondence, document production, review of work, and other general overhead items. Includes three (3) project meetings.
- **Collect and Review Data.** Black Water will coordinate with City staff to obtain and review existing data and previous reports to update the existing UWMP including but not limited to the following:
  - **Demographic Data.** Land use, population, housing, growth projections, latest US Census data, and 2014-2023 Housing Element.
  - **Historical and Current Water Production Data and Consumption Data by User Class.** Black Water will use the historical water use and production data to complete the baseline per person water use calculation considering existing potable and non-potable use, distribution system losses, etc.
  - **Water Conservation Efforts.** Previous reports will be reviewed, and City staff will be interviewed to get descriptions of past and current conservation efforts. The water use data by land use will be used to validate current water conservation efforts by the City.
  - **Demand Management Measures (DMM).** The City's current and planned DMMs to achieve water use targets pursuant to the California Water Code will be reviewed and used to update the appropriate narratives.

#### *Task 2 | Prepare Urban Water Management Plan*

Black Water will update the 2015 UWMP for compliance with the 2020 UWMP Guidebook. Information from Task 1 will be used to develop water supply and demand forecasts, water loss audits, Water Shortage Contingency Plan, and associated forms and tables. Black Water will describe the methodology for Water Supply and Demand Assessments; compliance reporting for SBx7-7 targets; conservation reporting (per AB 1668/SB 606); drought risk assessment; reporting on water loss standards (per SB 555); address water system seismic risk mitigation and vulnerability; compliance with SGMA, GSA, and GSP; calculation of energy intensity of water; climate change impact review; and water savings estimates.



- **Water Shortage Contingency Plan.** Water supplies will be reviewed to address drought conditions over time, as well as short-term emergency outages possibly due to power failures, mechanical failure, groundwater contamination, etc., by providing a Catastrophic Supply Interruption Plan. Alternatives to address these scenarios will be provided, including mandatory reductions in water use.
- **Reliability of Water Supply.** Black Water will define potential constraints on the City's water supplies addressed by water year type. The narrative will discuss potential and known constraints and effect on management strategies and supply reliability.
- **UWMP Checklist.** The UWMP checklist has been provided by DWR to ensure that agencies submitting UWMPs have responded to all of the issues that DWR would like addressed in the reports. This list will be completed and included in the appendix to demonstrate that all requirements have been addressed.

Based on initial review and discussions with DWR staff and City staff, Black Water will prepare the UWMP in a format meeting the current DWR guidelines for the presentation to the public, and submission to DWR.

*Deliverable(s): 2020 UWMP (PDF format)*

#### *Task 3 | Public Hearing, Adoption, and Submission*

Black Water will attend and participate in presentations at publicly scheduled meetings for the 2020 UWMP. Black Water will be prepared for questions and comments by the City Council and/or the public (per ARTICLE 3. Adoption and Implementation of Plans). Includes attendance at two (2) formal City Council meetings.

The final approved document will be filed electronically with DWR by September 1, 2021. All supporting documentation will be provided to the City for distribution and use.

*Deliverable(s): Final UWMP (Electronic PDF, GIS, database and other data management files, supporting documentation/methodology for analyses/calculations, and all other data/information used to develop the UWMP for City distribution and use.)*

#### *Exclusions:*

- Construction Documents
- Surveys
- CEQA
- Permitting
- Agency Fees

In the event where the budget may be exceeded for a task, or where the City requests an addition to the scope, we will work with the City first to identify available budget under the current contract amount before requesting additional fees.

#### **ATTACHMENTS**

Level of Effort and Fee Estimate

**CITY OF COALINGA**  
**2020 URBAN WATER MANAGEMENT PLAN**



*ESTIMATED FEE SCHEDULE*



| TASK     | Task Activity                                              | Principal | Project Manager | Senior Engineer | Assistant Engineer | GIS/CAD  | Admin.    | Black Water Total Hours | Total Fee                 |
|----------|------------------------------------------------------------|-----------|-----------------|-----------------|--------------------|----------|-----------|-------------------------|---------------------------|
|          | Hourly Rate                                                | 189       | 189             | 172             | 135                | 115      | 65        |                         |                           |
| <b>1</b> | <b>Obtain Information and Coordinate with City</b>         |           |                 |                 |                    |          |           |                         |                           |
|          | Kick-Off Meeting                                           |           | 3               | 3               | 4                  |          | 2         | 12                      | \$1,753                   |
|          | Project Management and Administration                      |           | 8               |                 |                    |          | 3         | 11                      | \$1,707                   |
|          | Information and Data Collection                            |           | 4               | 10              | 40                 |          |           | 54                      | \$7,876                   |
| <b>2</b> | <b>Prepare 2020 UWMP</b>                                   | 4         | 8               | 40              | 60                 | 4        | 24        | 140                     | \$19,268                  |
| <b>3</b> | <b>Public Hearing, Adoption, and Submission Assistance</b> | 6         | 10              | 18              |                    |          | 4         | 38                      | \$6,380                   |
|          | <b>Totals</b>                                              | <b>10</b> | <b>33</b>       | <b>71</b>       | <b>104</b>         | <b>4</b> | <b>33</b> | <b>255</b>              | <b>\$36,984</b>           |
|          |                                                            |           |                 |                 |                    |          |           |                         | <b><u>\$36,984.00</u></b> |

Notes: 1. Expenses are included and charged at cost plus 10%.

2. Black Water Consulting Engineers will gladly discuss the assumptions, timing, and fees shown herein to negotiate an equitable fee with the City of Coalinga.

# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Accept Donation of Two Benches  
**Meeting Date:** July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, Assistant City Manager

---

## I. RECOMMENDATION:

Staff is recommending the following:

- Acceptance of a donation of approximately \$3,400 for (2) benches and the installation of said benches from Mike Zwicky to be placed on the landscaped area at Hayes and 3rd Street.

## II. BACKGROUND:

The City received a letter from Mike Zwicky asking if the City would accept a donation of (2) benches and the costs to install said benches at Hayes and 3rd Street in dedication of his family which is owned by the City. This location is not a designated park, however, the City has installed two curb ramps which makes it accessible to the public. Staff is already working on a project to install ADA compliant walkways on that property (exhibit attached) since the curb ramps provide access to the area. The City would cover the costs for the walkways but the costs of the benches and installation of said benches would be covered by Mr. Zwicky. A copy of the letter submitted by Mr. Zwicky has been attached.

## III. DISCUSSION:

Mr. Zwicky is requesting the City accept a donation of the (2) benches and the cost to install the benches by public works. The estimated costs for the benches and installation is approximately \$3,400.00 according to the attached engineers cost estimate.

## IV. ALTERNATIVES:

Do not accept the donation from Mr. Zwicky.

## V. FISCAL IMPACT:

There would be no cost to the City for the benches and their installation as Mr. Zwicky has agreed to pay the costs associated with doing so based on the engineers estimate.

### ATTACHMENTS:

| File Name                                  | Description                             |
|--------------------------------------------|-----------------------------------------|
| ☐ Mike_Zwicky_Bench_Donation_4-14-2021.pdf | Letter from Mike Zwicky Dated 4-14-2021 |
| ☐ 3rd_Hayes_Park_Exhibit.pdf               | 3rd and Hayes Exhibit                   |
| ☐ 2908_3rd_Hayes_Park_Cost_Estimate.pdf    | Engineers Cost Estimate                 |



4-14-21

SIRS -

My name is Mike Zwicky. I am requesting permission to place two small benches in the small park at the intersection of Harrison and Hays Sts.

The benches will be approximately the size of the bench at "Lions Park" on Polk St. (App.  $3\frac{1}{2}$  Long x  $2\frac{1}{2}$  High) Each bench would have a small plaque attached in memory of my late sister Jill Zwicky and Ophelia Franks. Jill was born and raised on Harrison St. and this little park was her favorite place. Ophelia Franks, also deceased, was a 65 yr. resident of Harrison and kept a beautiful home and yard all those years.

I am aware that I will be responsible for all costs involved in the placement of the benches by city staff.

Thank you for your consideration in this matter - Mike Zwicky

\* ERIZ WITH PUBLIC WORKS AND I  
MET AT THE PARK AND HE TOOK PHOTOS  
OF THE preferred PLACEMENT AREAS -



# 3rd & Hayes Park Improvements



ENGINEER'S ESTIMATE: \$7500

**PARK EXHIBIT**  
3RD AND HAYES

COALINGA,

CALIFORNIA



Tri City Engineering, Inc.  
Engineers Surveyors

4630 W. Jennifer Ave. #101  
Fresno, CA 93722-6415  
PH: 559-447-9075  
FAX 559-447-9074  
[www.TriCityEngineering.com](http://www.TriCityEngineering.com)

| DATE | APPRVD. | REVISION |
|------|---------|----------|
| △    | _____   | _____    |
| △    | _____   | _____    |
| △    | _____   | _____    |
| △    | _____   | _____    |
| △    | _____   | _____    |

Scale: 1"=20'  
Date: 2021.Jun.21  
Drwn: CM  
Chckd: DJ  
JN#: 2908



4630 W. Jennifer Ave. Suite 101  
Fresno, CA 93722-6415  
(559) 447-9075  
Fax: (559) 447-9074  
www.TriCityEngineering.com

**PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST**  
**City of Coalinga**  
**3rd & Hayes Park Improvements**

**JN 2908**

Created: *June 21, 2021*

Revised: *June 22, 2021*

**PARK ITEMS**

| Item No.    | Description                         | Unit | Qty. | Unit Price              | Extension          |
|-------------|-------------------------------------|------|------|-------------------------|--------------------|
| 1           | MOBILIZATION / GENERAL REQUIREMENTS | LS   | 1    | \$ 200.00               | \$ 200.00          |
| 2           | CONCRETE SIDEWALK                   | SF   | 400  | \$ 10.00                | \$ 4,000.00        |
| 3           | ADA PARK BENCH LANDING              | SF   | 80   | \$ 10.00                | \$ 800.00          |
| 4           | PARK BENCH                          | EA   | 2    | \$ 1,250.00             | \$ 2,500.00        |
| <b>ST-1</b> |                                     |      |      | <b>PARK ITEMS TOTAL</b> | <b>\$ 7,500.00</b> |



# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Approve Police Recruit Sponsorship Program  
**Meeting Date:** Thursday, July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Commander Sean Young

---

## **I. RECOMMENDATION:**

It is the recommendation of the Chief of Police and City Manager that the City allow the Police Department to sponsor City employees who wish to be in Law Enforcement through the police academy.

## **II. BACKGROUND:**

The Police Department has been actively recruiting in an attempt to fill one vacant Police Officer position for the past 2 months with no success. As of June 7, 2021 the department has a second vacant position with the departure of Officer Greg Gonzalez who is moving to Utah. With the budget passing on June 3rd, 2021, the Police Department will have 2 more vacant positions for a total of 4 vacant full time police officer positions, with an additional 5th position being anticipated to open around July due to the possible departure of an officer leaving to another agency.

## **III. DISCUSSION:**

The police department would like to create a Non-sworn Police Officer Recruit (Sponsored) position and allow the department to sponsor a city employee who wishes to become a law enforcement officer and may not be able to afford the academy on their own due to their own budgetary or time constraints.

This type of program has worked well for other agencies who regularly post them, giving them several candidates to choose from during the hiring process.

### **Basic Program Overview:**

1. Open only to City of Coalinga employees who have been employed by the City for at least 1 year and have satisfactorily completed a probationary period;
2. Employees must have annual performance evaluations with an overall rating of Competent or higher;
3. Employee must have no formal discipline within the last two years of employment with the City of Coalinga;
4. Employee will remain a full-time City employee for benefit purposes;
5. Employee's hourly rate will be adjusted to \$14.00 (or whatever minimum wage is at the time);
6. Employee will be permitted to use a City vehicle to commute to and from academy (travel time is unpaid);
7. Employee must apply and successfully complete an oral board interview, chief's interview, polygraph, background check, psych evaluation and drug screen in order to be selected.
8. Employee would be responsible for the purchase of their academy uniforms, to include uniform pants and shirts, physical training uniforms and boots.

#### **IV. ALTERNATIVES:**

Do not approve

#### **V. FISCAL IMPACT:**

The Police Recruit hourly rate would be set at minimum wage and, after successful completion of the police academy, the police recruit would be promoted to a full time police officer and moved to the entry officer pay scale.


The cost for the police academy will vary slightly depending on the Academy the recruit goes to. The police department would send the Police recruit to the Fresno City College Police Academy or the Tulare-Kings Counties Basic Police Academy, located at the College of the Sequoias Extension in Hanford.

The Police Department would supply a vehicle for the Police Recruit to travel to and from the academy all required equipment needed to attend the police academy, ie. gun belt and accessories, academic materials and firearm and ammunition, and the academic fees would be supplied by the police department.

Fuel costs are estimated to be between \$2,400 and \$3,400 based off current fuel prices of about \$4.29 per gallon and a vehicle averaging about 20MPG. This price will also vary depending on the cost of fuel and gas mileage of the vehicle.

Majority of the needed equipment is already owned by the Police Department so equipment costs would be minimal.

#### **ATTACHMENTS:**

| File Name                                                                                                                     | Description                   |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
|  Police_Officer_Recruit_5292019_061021.doc | Police Recruit Job Descripton |

# **City of Coalinga**

155 W. Durian

Coalinga, CA 93210

---

## **Police Officer Recruit**

**Pay Class: Minimum Wage**

**FLSA Non-Exempt**

### **DEFINITION**

*This is a non-sworn, training level classification in the Police Department. Recruits do not have police officer powers or authority. Incumbents will assume non-sworn duties within the department and attend a P.O.S.T. Certified Academy, which is approximately 6 months in length. The academy is intense and requires a high degree of discipline.*

*Upon graduation and award of the Academy Basic Certificate, the incumbent may be appointed to fully sworn Police Officer. At this time, incumbents will begin a new 12 month probationary period.*

### **EXAMPLES OF ESSENTIAL DUTIES**

**NOTE:** *Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.*

#### **Must have the ability to:**

- *Understand, interpret, and apply State and local laws and regulations, department policies and procedures, and other technical literature pertaining to law enforcement.*
- *React quickly and calmly in emergency or hazardous situations and adopt an effective course of action.*
- *Observe and remember facts and details of incidents.*
- *Follow oral and written instructions.*
- *Learn to operate firearms safely and skillfully.*
- *Obtain information through interview, interrogation, and observation.*
- *Write clear and accurate reports.*
- *Establish and maintain effective working relationships with those contacted in the course of work.*
- *Communicate verbally in a clear, effective manner and provide excellent customer service.*

- *Deal tactfully and effectively with a wide range of different individuals and groups from the community.*
- *Work rotating shifts for days and evenings.*

## **MINIMUM QUALIFICATIONS**

**NOTE:** *The specifications listed below outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

**Education:** *U.S. high school graduate; passed the GED test; passed the California High School Proficiency Exam; or attained a two (2) year or four (4) year degree from an accredited college or university; must have completed or able to attend an accredited basic Peace Officer Standards and Training (POST) Academy.*

**Experience:** *No former law enforcement experience required.*

**Licenses:** *Valid State of California Drivers License, Class C; must be insurable under the City's insurance policy without the City incurring any additional premiums or costs.*

**Other:** *Must be at least twenty-one (21) years of age, a U.S. citizen or permanent resident alien who is eligible for and has applied for citizenship; pass a polygraph; pass a thorough background investigation with no disqualifying criminal history; a physical examination with drug test; and a psychological evaluation.*

**NOTE:** *It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.*

## **KNOWLEDGE, SKILLS AND ABILITIES**

**NOTE:** *The following are a representative sample of the KSA's necessary to perform essential tasks of the position.*

**Knowledge of:** *Familiarity with police methods and objectives; interest and enthusiasm for police work.*

**Skill and Ability to:** *Deal courteously with the public and work cooperatively with others; be alert and use good judgment; obtain a standard first aid/Cardiopulmonary Resuscitation (CPR) certificate; learn standard broadcasting procedures of the police radio system; learn laws of arrest pertinent to local and state laws; learn the use and care of firearms.*

## **ATTITUDE**

*Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public; willingness to follow a prescribed routine and to work as assigned.*

## **PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS**

**NOTE:** *The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.*

*Tasks require a variety of physical activities periodically involving muscular strain related to walking, standing, stooping, sitting and reaching. Essential functions require talking, hearing and seeing. Mental application utilizes memory for details, emotional stability, discriminating thinking and creative problem solving. Frequent travel required in course of performing portions of job functions. Elements of the job pose various degrees of hazard uncertainty common to law enforcement.*

*Incumbents in this classification are required to work rotating shifts and assignments and may be assigned to work overtime with little or no notice. Due to the varied and unpredictable nature of police work, incumbents may also be required to perform the following:*

*Measure distances using calibrated instruments such as when investigating traffic accidents or processing crime scenes; make precise arm-hand positioning movements and maintain static arm-hand position such as when sighting and shooting a firearm; direct traffic which requires continuous and repetitive arm-hand movements; use sufficient strength to enable incumbent to sprint, jump, or physically overcome resistance when chasing or apprehending suspects; coordinate the movement of more than one limb simultaneously such as when using a hand radio while driving a vehicle or searching a building with firearm drawn, flashlight on and opening and closing doors; bend or stoop repeatedly and continuously over time such as getting in and out of a patrol car or gathering evidence at crime scenes; patrol officers wear a 15 pound utility/gun belt which requires the continuous support from stomach and lower back muscles; a patrol officer typically spends 7-8 hours per day driving a vehicle which requires the continuous support of lower back muscles; climbing ladders and searching rooftops requires lifting arms above shoulder level and working at heights greater than ten feet; searching for suspects or lost persons may require walking over rough, uneven, slippery or rocky surfaces including fields, parks, hillsides and creeks; an officer is required to listen for alarms, screams, breaking glass or other suspicious and unusual noises that may require investigation; move heavy objects such as equipment (50 pounds and more), and lift and carry injured or intoxicated persons short and long distances; work outdoors in a variety of weather conditions with exposure to the elements; tolerate very hot and very cold temperatures; sit for extended periods of time and may or may not be able to change positions such as when sitting in a patrol vehicle, or performing surveillance; foot beat and search activities require walking for extended periods of time, unable to stop, sit or rest at will; crowd and traffic control duties require standing for extended periods of time, unable to sit or rest at will.*

Approved by: \_\_\_\_\_  
Marissa Trejo, City Manager Date



# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Authorize COPS Funds to Purchase E-Citation System  
**Meeting Date:** Thursday, July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Darren Blevins, Chief of Police

---

## **I. RECOMMENDATION:**

Chief of Police is requesting counsel's approval to spend funds from the Department's COPS fund to purchase and e-citation system from Quicket Solutions

## **II. BACKGROUND:**

For generations, police officers have issued citations and warnings by handwriting them. Over time, some officers handwriting has become unreadable and we have noticed that if the court can not read the citation, they send it back for clarification causing delays in prosecution.

## **III. DISCUSSION:**

The police department is requesting to spend approximately \$17,760 out of the department's COPS grant to purchase an e-citation program and 5 Zebra portable printers. This program will allow officers to swipe the violator's drivers license, which will auto populate into the system, at which time all the officer has to do is fill in the remaining information form the drop down boxes and once completed, print 2 copies of the citation and have the violator sign one and give them the other.

This program from Quicket Solutions also links into the new CAD/RMS system the police department will be going to in August. Once the citation has been written the citation is automatically entered into the RMS data base. Currently citations are entered in to our RMS program manually by a Police Technician.

The following items is what the program provides;

eCitation - CA

iOS based eCitations and Payments (Enterprise License) for:

- Traffic, Parking, Criminal, City Ord, and Animal Control
- CHP-180 Tow Reports

Web-based Application:

- Data Management
- Payment Management
- User and Device Management

Reporting Package

- Report generation tool

- Officer, shift and department-wide analysis
- Demographic and violation-type analysis

This system will comply with the required "Stop Data" the police department will have to start collecting January 1, 2022 per Assembly Bill 953.

The police department spends approximately \$4,000 every other year to reorder citations, however there have been occasions where the police department has had to spend double this amount due to the courts making changes to the citations.

The Code Enforcement Officer can also be permitted to use this system.

#### **IV. ALTERNATIVES:**

Police department to stay status quo and hand write citations.

#### **V. FISCAL IMPACT:**

There will be no fiscal impact to the general fund as this program will be paid through the department's COPS Grant. The cost is \$17,760.

#### **ATTACHMENTS:**

|   | File Name             | Description      |
|---|-----------------------|------------------|
| □ | eCite_Estimate.pdf    | Program estimate |
| □ | hardware_estimate.pdf | Zebra printers   |
| □ | training_estimate.pdf | Training         |





# QUOTE

**Quicket Solutions**

1 N Wacker Dr  
Suite 2410  
Chicago, Illinois 60606  
United States

(630) 723-7723

[www.quicketsolutions.com](http://www.quicketsolutions.com)

BILL TO  
**City of Coalinga, Ca**

**Estimate Number:** 592

**Estimate Date:** June 10, 2021

**Expires On:** July 10, 2021

**Grand Total (USD): \$1,300.00**

| Items                                                                                                                                                                                                                                                                                                                                                                                                                                   | Quantity | Price      | Amount     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|------------|
| <b>eCitation - CA</b><br>iOS based eCitations and Payments (Enterprise License) for:<br>- Traffic, Parking, Criminal, City Ord, and Animal Control<br><br>- CHP-180 Tow Reports<br><br>Web-based Application:<br>-Data Management<br>-Payment Management<br>-User and Device Management<br><br>Reporting Package<br>-Report generation tool<br>-Officer, shift and department-wide analysis<br>-Demographic and violation-type analysis | 1        | \$1,300.00 | \$1,300.00 |

**Total:** \$1,300.00

**Grand Total (USD): \$1,300.00**

## Notes / Terms

\*All software license fees are monthly unless indicated otherwise.

\*\*Quicket Solutions does not provide installation services for hardware.

\*\*\*Any costs levied by 3rd party providers for necessary integrations are separate and not reflected.

\*\*\*\*Quotes reflect Quicket Solutions' best current understanding of the anticipated scope of work.



# QUOTE

**Quicket Solutions**

1 N Wacker Dr  
Suite 2410  
Chicago, Illinois 60606  
United States

(630) 723-7723

[www.quicketsolutions.com](http://www.quicketsolutions.com)

BILL TO  
City of Coalinga, Ca

**Estimate Number:** 594

**Estimate Date:** June 11, 2021

**Expires On:** July 11, 2021

**Grand Total (USD): \$180.00**

| Items                                                                                                                                    | Quantity | Price   | Amount          |
|------------------------------------------------------------------------------------------------------------------------------------------|----------|---------|-----------------|
| <b>Zebra ZQ 521 Printer</b><br>-24 month lease-to-own<br>-Includes all charging, cable, and mounting accessories for in-car installation | 5        | \$36.00 | \$180.00        |
| <b>Total:</b>                                                                                                                            |          |         | \$180.00        |
| <b>Grand Total (USD):</b>                                                                                                                |          |         | <b>\$180.00</b> |

**Notes / Terms**

\*All software license fees are monthly unless indicated otherwise.

\*\*Quicket Solutions does not provide installation services for hardware.

\*\*\*Any costs levied by 3rd party providers for necessary integrations are separate and not reflected.

\*\*\*\*Quotes reflect Quicket Solutions' best current understanding of the anticipated scope of work.



# QUOTE

**Quicket Solutions**

1 N Wacker Dr  
Suite 2410  
Chicago, Illinois 60606  
United States

(630) 723-7723

[www.quicketsolutions.com](http://www.quicketsolutions.com)

BILL TO  
City of Coalinga, Ca

**Estimate Number:** 593

**Estimate Date:** June 10, 2021

**Expires On:** July 10, 2021

**Grand Total (USD):** \$1,600.00

| Items                                                                                                                      | Quantity | Price    | Amount            |
|----------------------------------------------------------------------------------------------------------------------------|----------|----------|-------------------|
| <b>Training</b><br>-Comprehensive user and administration training performed by Quicket Solutions staff. *Rate is per hour | 8        | \$200.00 | \$1,600.00        |
| <b>Total:</b>                                                                                                              |          |          | \$1,600.00        |
| <b>Grand Total (USD):</b>                                                                                                  |          |          | <b>\$1,600.00</b> |

**Notes / Terms**

\*All software license fees are monthly unless indicated otherwise.

\*\*Quicket Solutions does not provide installation services for hardware.

\*\*\*Any costs levied by 3rd party providers for necessary integrations are separate and not reflected.

\*\*\*\*Quotes reflect Quicket Solutions' best current understanding of the anticipated scope of work.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Declare 2012 Chevy Caprice As Surplus Property and Authorize Disposal  
**Meeting Date:** Thursday, July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Darren Blevins, Chief of Police

---

**I. RECOMMENDATION:**

The police department has in its fleet an unmarked 2012 black Chevy Caprice that the Police Chief wishes to declare as surplus property.

**II. BACKGROUND:**

In 2012, the police department had purchased 4 Chevy Caprices that, over time, have had numerous mechanical problems.

**III. DISCUSSION:**

The police department requests the council to declare a 2012 Chevy Caprice as surplus property. Within the last two weeks, the Police Chief has taken this vehicle offline due to the numerous safety issues the vehicle has. The 2012 Caprice has front end issues with the ball joints, rocker arms, motor mounts as well as the air conditioner is not working. The vehicle has over 105,000 miles on it and the vehicle is not worth putting the money into it to fix it.

The Police Chief has talked to its K-9 vendor and he is willing to take this vehicle in lieu of K-9 training payment for fiscal year 19/20. In a previous council meeting the council had agreed to let the vendor have one of the department's marked Caprice vehicles in lieu of payment, however the vendor has not taken possession of this vehicle yet in hopes of getting the unmarked caprice instead. By auctioning off the marked Caprices instead of the unmarked Caprice, the department's K-9 program could profit more off the marked units. The current market value for the 2012 black Chevy Caprice is \$1,100.00.

**IV. ALTERNATIVES:**

The council can deny my request and the police department can keep the vehicle in its fleet or, if council chooses, the department can raffle the vehicle off. However the department wishes to trade this vehicle for a year's worth of K-9 training valued at \$3,600.00.

**V. FISCAL IMPACT:**

There will be no fiscal impact to the city's general fund.

**ATTACHMENTS:**

File Name

Description

No Attachments Available

# STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Approve Mutual Aid and Instant Aid Agreement with American Ambulance  
**Meeting Date:** Thursday, July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Greg DuPuis, Fire Chief

---

## I. RECOMMENDATION:

The Fire Chief recommends approving and authorizing the City Manager to execute the renewal contract to provide mutual aid and instant aid services into Fresno and Kings County with American Ambulance.

## II. BACKGROUND:

American Ambulance maintains and operates an Exclusive Operating Area (EOA) contracts with the County of Fresno and the County of Kings to provide emergency and non-emergency ambulance services within designated Ambulance Service Areas.

City of Coalinga operates and maintains an ambulance provider agreement with the County of Fresno to provide emergency and non-emergency medical aid within a designated Ambulance Service Area to include areas within Fresno and Kings County. The need for an instant aid and mutual aid agreement between Coalinga and American has been recognized due to the CCEMSA dispatch policy that requires the closest ambulance be sent.

## III. DISCUSSION:

This contract has been in place since 2000 and represents the required annual renewal of our previous contract. The terms of our agreement are unchanged from the previous contract.

## IV. ALTERNATIVES:

none

## V. FISCAL IMPACT:

none

## ATTACHMENTS:

| File Name                                                                                                        | Description          |
|------------------------------------------------------------------------------------------------------------------|----------------------|
|  Coalinga_Mutual_Aid_2021.pdf | Mutual Aid Agreement |

AMERICAN AMBULANCE  
AND  
CITY OF COALINGA

AGREEMENT FOR  
MUTUAL AID AND INSTANT AID

This agreement is made and entered into on the \_\_\_\_ day of \_\_\_\_, 2021 by and between K.W.P.H. Enterprises, dba American Ambulance ("American") and City of Coalinga ("Coalinga").

Whereas, American maintains and operates Exclusive Operating Area contracts with the County of Fresno and the County of Kings to provide emergency and non-emergency Ambulance services within designated Ambulance Service Areas (as hereinafter defined); and

Whereas, Coalinga operates and maintains an ambulance provider agreement with the County of Fresno to provide emergency and non-emergency medical aid within a designated Ambulance Service Area; and

Whereas, Central California EMS Agency (CCEMSA) provides and maintains Emergency Medical Services System authority for the County of Fresno and the County of Kings; and

Whereas, the need for an instant aid and mutual aid agreement between American and Coalinga has been recognized.

NOW, THEREFORE, AMERICAN AND COALINGA HEREBY AGREE AS FOLLOWS:

1. Definitions. The following words and phrases used in this Agreement shall have the following meanings:
  - a. "Ambulance Service Area"— A designated geographic area contiguous to other such areas and delineated by the local EMS agency for the purpose of ensuring availability of emergency medical transport services at all times by one or more specified providers. The Ambulance Service Area boundaries shall be used as guidelines in determining the dispatch of ambulances within Fresno County, Kings County, and Madera County. Ambulance Response Zones within these Ambulance Service Areas have been designated by the Local EMS Agency through EMS Policy and Procedure and such Ambulance Response Zones as referred to in this Agreement shall be as so designated. Such Ambulance Response Zones are utilized for the identification of the primary ambulance unit and any applicable back-up ambulance unit or units.



- b. "Ambulance Response Zone"—A specific geographical area within the Ambulance Service Area, which is designated by the EMS Agency for the assignment of primary and back-up ambulance resources.
- c. "Back-Up Response"—A response to provide back-up to an incident requiring more than one ambulance; a response into another service area whose resources are committed or unavailable; the provision of assistance to a primary responding ambulance.
- d. "Instant Aid"—A request for immediate response to an incident within the jurisdiction of another provider or agency and subject to a preestablished agreement between involved agencies.
- e. "Mutual Aid"—The furnishing of resources, from one agency to another agency, including but not limited to facilities, personnel, equipment, and services, pursuant to this agreement, for use within the jurisdiction of the agency requesting assistance. Such Mutual Aid results from a request for immediate response to a major incident that has overwhelmed or exceeded the resources of another provider or agency, and is not the subject of an "Instant Aid" agreement.
- f. "Referral"—The turn back or referral of an ambulance request to the next closest provider due to the unavailability of a primary ambulance provider.

## 2. Term

The term of this agreement is one year, beginning on August 1<sup>st</sup>, 2021 and shall continue until this Agreement replaced by a successor agreement or this Agreement is terminated by either party according to Section 7 of this agreement.

## 3. Basic Agreement; Limitations

The parties to this Agreement may request assistance from and seek to provide assistance to one another in Mutual Aid or Instant Aid pursuant to this agreement and take such actions as may be necessary to provide or make available the resources covered by this agreement in accordance with the terms hereof; except when the aiding party has no resources available.

## 4. Procedures

In the event that a request for an immediate ambulance response (Priority 1-4) is received at the Fresno County EMS Communications Center, which requires that the closest and most appropriate unit respond from outside the Ambulance Service Area into either party's Ambulance Response Zone, an immediate response will be generated by the Fresno County EMS Communications Center.

## 5. Compensation

The responding agency will bill for its services in accordance with its standard billing policies and procedures.

#### 6. Immunity

It is the intent of parties, and part of the consideration supporting this Agreement, that each party shall bear all risks and obligations for its own personnel (including, but not limited to, pension, relief, disability, workers compensation, and other benefits) as well as injury or damage to third parties that may arise while responding to the requesting party's incident in the same manner and to the same extent as if occurring within the responding party's Ambulance Service Area. No party to this Agreement shall be considered in any way to be an employer or employee of the other party to this Agreement and no employee of any party to this Agreement shall by virtue of this Agreement be considered in any way to be an employee of the other party to this Agreement.

#### 7. Immediate Termination

This Agreement may be terminated upon thirty (30) days' prior written notice to the other party, with or without cause.

#### 8. Notice

Notices to Coalinga or to American, or written requests or approvals required by or in connection with this Agreement shall be in writing and shall be given by personal delivery, or by first-class US mail or special delivery, postage prepaid, at the following addresses:

To Coalinga:

City of Coalinga  
Attn: City Manager  
300 West Elm Ave.  
Coalinga, CA 93210

To American:

American Ambulance  
Attn: Erik Peterson  
2911 East Tulare Street  
Fresno, CA 93721

#### 9. Integration

This writing constitutes the entire agreement between the parties relating to the subject matter contained herein. No modification of this Agreement shall be effective unless and until such modification is evidenced in writing signed by all parties.



#### 10. Dispute resolution

Any dispute hereunder shall be resolved and this Agreement shall be construed according to the laws of the State of California.

Should any provision of this Agreement be declared or determined by any court of competent jurisdiction to be illegal, invalid, or unenforceable, the legality, validity and enforceability of the remaining parts, terms and provisions shall not be affected thereby, and said illegal, unenforceable, or invalid part, term, or provision shall be deemed not to be a part of this agreement.

#### 11. Indemnity

American Ambulance hereby releases and shall indemnify, defend and hold harmless Coalinga Fire Department, the City of Coalinga, the City Council of the city of Coalinga, members of the City Council, all City commissions, councils, officers, officials, employees and agents from any and all loss, liability, costs and damages (whether in contract, statute, tort or strict liability, including without limitation death at any time, personal injury or property damage), and from any and all suits, actions, and claims in law or in equity (including attorney's fees, court costs, and legal expenses), arising directly or indirectly from, or in any way connected with any act, error, or omission of American Ambulance, or of any of its officers, officials, employees, agents, contractors, invitees, or representatives, in connection with this Agreement.

Coalinga hereby releases and shall indemnify, defend and hold harmless American Ambulance, its elective and appointed boards, officers, agents and employees from any and all loss, liability, costs and damages (whether in contract, statute, tort or strict liability, including without limitation death at any time, personal injury or property damage), and from any and all suits, actions, and claims in law or in equity (including attorney's fees, court costs, and legal expenses), arising directly or indirectly from, or in any way connected with any act, error, or omission of Coalinga, its elective and appointed boards, officers, agents and employees, in connection with this Agreement.

#### 12. Attorney's fees

In the event either party commences a lawsuit or arbitration proceeding, in law or equity, to enforce or interpret any provisions of this Agreement, the prevailing party in such lawsuit or arbitration shall be entitled to recover from the losing party reasonable attorneys' fees, court costs and legal expenses in the amounts determined by the court or tribunal having jurisdiction.

IN WITNESS WHEREOF, the parties have entered this Agreement to be executed as of this \_\_\_\_ day of \_\_\_\_\_, 2021.

CITY OF COALINGA

\_\_\_\_\_  
Signature


\_\_\_\_\_  
Date

By: \_\_\_\_\_

Its: \_\_\_\_\_

AMERICAN AMBULANCE

  
\_\_\_\_\_  
Erik S. Peterson  
Chief Administrative Officer

  
\_\_\_\_\_  
Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Adopt Resolution No. 4038 Approving the Fire Division Chief Job Description  
**Meeting Date:** Thursday, July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

City Manager and Fire Chief recommend approving the Resolution and Job Description.

**II. BACKGROUND:**

During the FY 2022 budget process, Council added a Fire Division Chief position.

**III. DISCUSSION:**

This item establishes the Job Description for the Fire Division Chief position.

**IV. ALTERNATIVES:**

Do not approve as written and make changes.

**V. FISCAL IMPACT:**

There is no fiscal impact associated with the Job Description.

**ATTACHMENTS:**

| File Name                                                 | Description |
|-----------------------------------------------------------|-------------|
| ❑ Division_Chief_-_Draft_06092021_(002).doc               | Job Des     |
| ❑ Resolution_4038_Fire_Division_Chief_Job_Description.doc | Res         |

# ***City of Coalinga***

***155 W. Durian***

***Coalinga, CA 93210***

---

## ***Fire Division Chief***

***Pay Class: 41 Basic***

***FLSA Exempt***

### **DEFINITION**

Under general direction of the Fire Chief, the Division Chief (DC) directs, manages, supervises, and coordinates the activities and operations of the assigned Division within the Fire Department including operations, emergency medical services, training, facility/equipment maintenance, fire prevention, disaster preparedness, public education and related programs and services; responds to emergency incidents; coordinates assigned activities with other divisions, departments, and outside agencies; and provides highly responsible and complex administrative support to the Fire Chief. This position is a mid-management position with a traditional 40-hour work assignment.

### **EXAMPLES OF ESSENTIAL DUTIES**

***NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.***

- Participates in the development and implementation of goals, objectives, policies, and priorities for assigned programs.
- Recommends and administers policies and procedures; oversees and participates in the development of new fire/life safety programs.
- Oversees fire suppression, hazardous material mitigation, and fire and life safety code compliance.
- Supervises personnel including timely performance evaluations, recommends and implements approved discipline, provides staff training and development, and maintains high standards necessary for efficient, professional operations.
- Corrects work deficiencies and develops work skills, anticipates, and resolves potential problems that may affect work performance or operations.
- Serves as a mid-management employee between Fire Chief and subordinate staff, maintains appropriate confidentiality of sensitive information, complies with rules, policies, procedures, labor laws and MOU provisions.
- Oversees personnel to assure all equipment, safety clothing, apparatus and supplies are specified, purchased, received, inventoried, and distributed in an effective manner.
- Oversees personnel to assure the maintenance of City apparatus and equipment, ensuring a constant state of readiness, conducts assessments, assist and participates in design, planning and

implementation of new apparatus/equipment, coordinates with City fleet and outside vendors, and maintains maintenance records.

- Conducts inspections at Fire Department facilities, ensures facilities are maintained, oversees repairs and maintains facility records
- Assists Fire Chief with the City Safety Committee and City employee injury and illness prevention programs
- Responds to major alarms as necessary, operates effectively at appropriate level in the Incident Command System (ICS) used by the Coalinga Fire Department (CFD).
- Prepares specialized budgets related to assignment; assists in budget implementation; participates in forecast of additional funds needed for staffing, materials, and supplies for assigned programs.
- Performs fire safety and construction inspections at various occupancy sites, and/or other applicable buildings or sites for compliance with applicable fire, building and municipal codes, notifies appropriate individuals/owners of code violations; issues corrective orders; enforces and follows up on code violations to ensure acceptable levels of compliance.
- Reviews and processes applications, plans, reports, records, and other related material assigned to the fire prevention division.
- Interprets and enforces codes, laws, and City/District ordinances related to implementation of an effective community fire prevention program; upgrades local codes and ordinances based on changes in the Fire Code; meets with the public, contractors, and business owners on the interpretation and application of codes.
- Assist with emergency planning and emergency operations center functions during emergencies and Emergency Operations Center (EOC) activation.
- Promotes public education safety and develop community relationships; speaks at clubs, schools, and participates in other community events.
- Performs other related duties as assigned.

## **DESIRABLE QUALIFICATIONS**

***NOTE:*** *The specifications listed below outline the desirable qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

**Education:** Associate's degree from an accredited college or university with major course work in fire science, fire administration, business, or public administration, or a related field; OR additional qualifying years of service and work experience may be substituted for the required education.

**Experience:** Six years (6) full time paid experience in an organized fire department with two (2) of those years of increasingly responsible command and supervisory experience at the level of Engineer or above.

**Licenses:** Valid California Drivers License, Class C; must be insurable under the City's insurance policy without the City incurring any additional premiums or costs.

**Certifications:** California State Fire Training (CFSTES), Chief Fire Officer (within 24 months of appointment).

California State Fire Training (CFSTES), Fire Inspector I Certification (within 12 months of appointment).

California State Fire Training (CFSTES), Fire Investigator Certification (within 12 months of appointment).

Police Officers Standards and Training (POST) 832pc (within 12 months of appointment).

**Other:** Must be a U.S. citizen or legal resident alien; and pass a thorough background investigation, psychological evaluation, a physical examination with drug test and twelve-month probation.

**NOTE:** *It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.*

## **KNOWLEDGE, SKILLS AND ABILITIES**

**NOTE:** *The following are a representative sample of the KSA's necessary to perform essential tasks of the position.*

**Knowledge of:** The organizational structure of the fire department; geographical configurations and characteristics of response districts; department operating procedures for administration, emergency operations, incident management systems and safety; department budget process; information management and recordkeeping; fire prevention and building safety codes and ordinances applicable to the City of Coalinga; cultural diversity; methods used by supervisors to obtain cooperation and teamwork within a group of subordinates; the rights of management and members; agreements in force between the City and members; generally acceptable ethical practices, including a professional code of ethics; and policies and procedures regarding the operation of the department as they involve supervisors and members.

**Skill and Ability to:** Follow detailed verbal and written instructions with a minimum of supervision; effectively communicate in writing using technology provided by the department; write reports, letters and memos using word processing and spreadsheet programs; operate an information management system; effectively operate at appropriate level in the Incident Command System (ICS) as used by the Coalinga Fire Department. The candidate should have the ability to work independently and as a team player, possess outstanding communication skills with the ability to positively interact in a professional manner with excellent public relations, conflict resolution and problem-solving skills. Express ideas clearly both orally and in writing in the English language; maintain strict confidentiality; and establish and maintain effective working relationships with supervisors, peers, subordinates, and the general public.

## **ATTITUDE**

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

## **PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS**

**NOTE: The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.**

Perform work within the fire station and office environment and outdoors in the inspection of various land uses and other matters requiring the incumbent to drive a motor vehicle, operate and respond by mobile or portable radio, stand, walk, talk, hear, use hands to finger, handle, feel and operate objects, tools, and controls, reach with hands and arms; sit, climb, balance, stoop, kneel, crouch and crawl. Occasionally may work in high, precarious places, be exposed to hot, cold, wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, risk of electrical shock or vibrations; and may lift and/or move up to 30 pounds. Specific vision abilities required include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. Must have sufficient mobility to work in a typical office setting and to use personal computers and other standard office equipment, vision to read printed materials and a computer monitor; and hearing and speech to communicate in person or over the telephone. Mental application uses memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Individual must exercise good judgment and be flexible and sensitive in response to changing situations and needs.

Approved by: \_\_\_\_\_  
Marissa Trejo, City Manager Date

**RESOLUTION NO. 4038**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA  
ESTABLISHING THE FIRE DIVISION CHIEF JOB DESCRIPTION**

**WHEREAS**, the City Manager and her staff have presented the City Council with a Fire Division Chief Job Description; and

**WHEREAS**, the Fire Division Chief Job Description has been reviewed by the City Council and the City Council has determined that the Job Description is adequate and necessary; and

**WHEREAS**, the City Council has determined to approve the Fire Division Chief Job Description.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Coalinga as follows:

1. The Fire Division Chief Job Description is hereby approved.
2. The City Manager and her designees are authorized to implement and carry out the provisions of the Fire Division Chief Job Description.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 1 day of July 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

---

Mayor

ATTEST:

---

City Clerk/Deputy City Clerk



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Discontinue the Use of Zoom for City Council Meetings  
**Meeting Date:** July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Larry Miller, Public Works and Utilities Coordinator

---

**I. RECOMMENDATION:**

Staff recommends discontinuing the use of ZOOM to accommodate online access to City Council and Planning Commission Meetings.

**II. BACKGROUND:**

When the pandemic set in, the city was forced to make their City Council meetings online and publicly viewable. ZOOM was utilized to achieve this end.

**III. DISCUSSION:**

With the pandemic subsiding and meetings fully open to individuals in person, and viewable online via YouTube Live, there is no longer a need to utilize ZOOM.

**IV. ALTERNATIVES:**

Continue to use ZOOM to stream meetings

**V. FISCAL IMPACT:**

Cancellation of ZOOM will result in the following charges to no longer occur:

Zoom Pro – 9.99/mo

Zoom Webinar – 49.99/mo

**ATTACHMENTS:**

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve Letter of Intent to Move Forward with Coalinga Home Solar  
**Meeting Date:** Thursday, July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

This item was requested as a Future Agenda Item by Councilman Adkisson.

**II. BACKGROUND:**

Coalinga City Council currently heard a presentation of Coalinga Home Solar made by Mark Simmons with Electriq Power.

Councilman Adkisson requested a Future Agenda Item to move forward with Coalinga Home Solar.

**III. DISCUSSION:**

The approval of the Letter of Intent will lead to the City and Electriq Power developing a contract which will be brought back to Council for review and approval.

**IV. ALTERNATIVES:**

Do not approve Letter of Intent.

**V. FISCAL IMPACT:**

None at this time.

**ATTACHMENTS:**

| File Name                           | Description |
|-------------------------------------|-------------|
| ❏ Coalinga_Home_Solar_Final_LOI.pdf | LOI         |

# Residential Solar + Storage Program Proposal

## Coalinga, California

Deploying Energy Efficiency, Solar, and Batteries

### **Coalinga Home Solar** **Programmatic Conditional Letter of Intent**

**Presented By: Mark Simmons & Jeff Kirks**

**June 22, 2021**

**Proprietary**



Jeff Kirks      VP Municipal Programs    267-242-3004    jkirks@Electriqpower.com  
Mark Simmons    VP Municipal Programs    303-476-3048    mark@Electriqpower.com

Electriq Power Inc.  
14451 Catalina St, San Leandro, CA 94577

[www.electricpower.com](http://www.electricpower.com)

## I. Overview and Letter of Intent

Electriq Power Inc<sup>1</sup> (“Electriq”) is pleased to present to The City of Coalinga, a Municipal Corporation, (“City”) this Letter of Intent in order to finance and implement residential microgrids, including energy efficiency technology, solar PV and energy storage systems) on participating residential rooftops (collectively, the “Systems”), located in Coalinga (the “Program”). As a key component to the success of the Program, the City would be a Programmatic Participant (the “PP”) in the Program and earn revenue for its involvement.

The proposed structure is a 20-year power purchase agreement (“PPA”) at an estimated \$0.2797/kWh rate; resulting in a 25% percent (25%) savings against utility provided kWh.<sup>2</sup> The program offers homeowners the potential to recognize significant long-term savings and while providing the City its own significant value in the form of revenue, potential energy savings, continuing power during Grid shutdown, and advancement of the City’s key sustainability goals.

***This constitutes a conditionally binding agreement*** between PP and Electriq to work in good faith to develop the terms of the program in a Power Purchase Agreement. The PP or Electriq may cancel without recourse if they fail to agree on final terms of the Power Purchase Agreement. Electriq understands and acknowledges that PP is governmental body and any approvals must proceed in accordance with all laws. Neither party shall be responsible for costs or losses of any kind resulting from a failure to agree on the terms of a Power Purchase Agreement.

It is understood that acknowledgment and signing of this proposal forms a Letter of Intent (LOI) between the PP and Electriq to attempt to develop a Power Purchase Agreement for a Coalinga Home Solar Program. If the general terms and conditions set forth in this LOI are acceptable to the PP, please sign below and return it to Electriq. Electriq will forward a draft Power Purchase Agreement to the PP for review.

Subject to the conditions contained herein, the PP approves the general terms and conditions of this proposal.

For City of Coalinga

For Electriq Power Inc.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Authorized Representative:

Authorized Representative:

\_\_\_\_\_ (name)

\_\_\_\_\_ (name)

\_\_\_\_\_ (title)

\_\_\_\_\_ (title)

---

<sup>1</sup> <https://Electriqpower.com/>

<sup>2</sup> Total due amount (in \$ amount) divided by the total kWh consumption for the billing period, as indicated in the most recent electric utility bill at the time of program implementation (date of final engineered design). Should the utility adopt a Tiered or Time of Use rate structure the starting rate will; be adjusted.

## II. Program Summary (percentages and amounts are approximate)

### Systems Specifications:

|                                          |                                                            |
|------------------------------------------|------------------------------------------------------------|
| Location                                 | City of Coalinga                                           |
| Type                                     | Residential, Roof Mount                                    |
| Solar PV Power kW DC                     | Est. 560 kW per 100 homes                                  |
| Energy Storage kWh DC                    | Est. 1,500 kWh<br><i>(for 100 homes; actual total tbd)</i> |
| Production Ratio                         | 1,405 kWh per kW estimated average                         |
| 1 <sup>st</sup> Year Solar Generation    | 1,670,400 kWh estimated total                              |
| Annual Degradation of solar cells/panels | 0.5%                                                       |

### Energy Efficiency Systems Specifications:

|                                                   |                                                                                      |
|---------------------------------------------------|--------------------------------------------------------------------------------------|
| 1 <sup>st</sup> Year Energy Efficiency Reductions | 194,040 kWh per 100 homes<br><i>(tbd w/signups, billing analysis &amp; modeling)</i> |
|---------------------------------------------------|--------------------------------------------------------------------------------------|

### EPC & Financing Specifications:

|                                 |                         |
|---------------------------------|-------------------------|
| Engineering Firm                | Electriq EPC partner    |
| Financing                       | Electriq and affiliates |
| Estimated Production Start Date | Q3 or Q4 2021           |

### PPA Terms:

|                                        |                            |
|----------------------------------------|----------------------------|
| Homeowner                              | Buys All PV kWh            |
| Utility                                |                            |
| Term                                   | 20 years                   |
| Financing Source                       | Electriq and affiliates    |
| First Year PPA Rate, Average Estimated | \$0.2797/kWh + tax, if any |
| PPA Rate Annual Escalator              | 2%                         |

### Other Assumptions:

|                                        |                  |
|----------------------------------------|------------------|
| Current Utility Provider               | PG&E             |
| Estimated Current Avoided Utility Cost | TBD \$0.xxx /kWh |
| Expected Annual Utility Rate Inflation | 3%               |

**Useful Life of Systems / Ownership Transfer:** According to the National Renewable Energy Laboratory, Solar PV systems have a useful life of 50+ years. Within ninety (90) days after the end of the PPA Term the System shall be transferred to the Homeowner for a fair-market-value purchase price. Alternatively, EP will remove and recycle the system at no cost to homeowner.

--- end ---

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Fire Department Quarterly Report  
**Meeting Date:** 07/01/2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Greg DuPuis, Fire Chief

---

**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

Fire Department quarterly report.

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

|   | File Name                   | Description             |
|---|-----------------------------|-------------------------|
| ▣ | 2021_1st_quarter_report.pdf | 2021 1st quarter report |



# COALINGA FIRE DEPARTMENT



---

---

## MEMORANDUM

---

---

Date: July 1, 2021

To: Honorable Mayor and Council Members  
Marissa Trejo, City Manager

From: Greg DuPuis, Fire Chief

Re: Fire Department Quarterly Report

This quarterly report is for the months of January, February, and March 2021. In January there were 209 calls for service, February, 167 calls for service and March, 205 calls for service.

The EMS call volume is a 10% increase from this time frame in 2020 and 68% in 2019. Of those calls for service the breakdown is as follows:

### **JANUARY**

**EMS:** 190 (90% of total calls)

**Fires:** 3

- 1 building fire/cooking fire

- 1 grass/vegetation

- 1 outside trash/rubbish

**Public Service:** 5, which include public assist or smoke/odor removal without fire

**False Alarms:** 2

### **FEBRUARY**

**EMS:** 149 (89% of total calls)

**Fires:** 4

- 1 vehicle fire

- 1 grass/vegetation

- 2 outside trash/rubbish

**Gas Leak: 5**

**Public Service: 5**, which include public assist or smoke/odor removal without fire

**False Alarms: 1**

### **MARCH**

**EMS: 184** (89% of total calls)

**Fires: 6**

1 building fire/cooking fire

2 grass/vegetation

3 outside trash/rubbish

**Gas Leaks: 2**

**Public Service: 6**, which include public assist or smoke/odor removal without fire

**False Alarms: 4**

\*Not listed are the calls that were dispatched but cancelled en route

### **EVENTS**

During this period, the fire department had events outside of normal day to day operations.

January 10-22: Provided 2 Paramedics to Mission Hospital in Mission Viejo, CA as part of a request from Cal OES due to the COVID-19 surge in CA. Crews assisted the hospital in handling the increase of patients due to COVID-19 in all areas of the hospital. Crews worked 12hr shifts and were recognized by the hospital staff as being very professional and supportive during their time there.

The department participated in air ambulance operations training with Mercy Air out of Paso Robles. Staff learned helicopter safety procedures for emergency scene calls. All 3 shifts participated with a classroom portion as well as a helicopter demo/tour.

In January we started the Standards of Cover process and met with consultants to provide the requested documentation. In March, the consultants made a site visit and met with Department and City staff.

In March we began the hiring process for Non-Safety EMT and Paramedics for our new EMS division. We tested 5 Paramedics and 7 EMT's. We picked up 3 of each to start our new program.

### **PREVENTION/PUBLIC EDUCATION**

Due to COVID-19 all public education events have been postponed or cancelled.

On the prevention side, the department completed 4 new business inspections.



### **STAFFING**

We are currently at 18 out of 18 suppression personnel and 6 out of 6 non-safety personnel.

### **OVERTIME**

The fire department used:

1200 hours in January

984 hours in February

1104 hours in March

Most of this overtime is due to the OES COVID assignment which will be reimbursed by the state, both the personnel assigned, and the callback needed to fill vacancies. The new firefighter was attending the fire academy on Tues/Wed/Sat. We also had one employee out on Worker Comp for the entire time of this quarterly report.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Public Works, Utilities & Community Development Monthly Report for May 2021  
**Meeting Date:** July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, Assistant City Manager

---

**I. RECOMMENDATION:**

Public Works, Utilities and Community Development Monthly Report for May 2021.

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

|   | File Name                       | Description                 |
|---|---------------------------------|-----------------------------|
| □ | Monthly_Report_for_May_2021.pdf | Monthly Report for May 2021 |



**PUBLIC WORKS AND UTILITIES DEPARTMENT  
MONTHLY REPORT FOR  
MAY 2021**

**\*Note: New items and updates from last month's report are in bold print.**

**PUBLIC WORKS**

**NATURAL GAS DISTRIBUTION:**

- Cathodic protection inspections and repairs on gas meters- **Continued**
- **Routes 31,32,33,34**
- Responded to broken gas meter at 565 S. Coalinga St.
- Gas Leak Survey to begin second week in May.
- **Gas Leak Survey has been completed.**

**WATER DISTRIBUTION:**

- Repaired 2 more leaks on Derrick/Palmer water main.
- Replaced 4" water meter at 30933 W. Gale Ave
- Replaced 3" water meter at West hills farm of the future
- Repaired water testing station at 24863 W. Jayne Ave.
- **Repaired water leak on Derrick and Palmer**
- **Repaired water leak at 102 S. 5<sup>th</sup> St.**
- **Repaired water leak on Van Ness and Forest**
- **Potholed water service line on Curve on Derrick and W. Polk**

**WASTEWATER COLLECTION:**

- **Repaired Highway Lift station**
- **Cleaned out lift Stations.**
- **Quarterly Sewer cleaning to begin in June.**

**SIDEWALKS:**

- Nothing to report.

**PARKS:**

- Nothing to report.

**MISCELLANEOUS:**

- Road patching potholes- **Continued**
- Removed 11 trees in prep for ATP3.
- Installed new median at Pine and Glenn St.

- Continued with Crack Sealing 6<sup>th</sup>, 4<sup>th</sup>, & Ivy St.
- **Removed 16 Trees for prep for ATP 3 project.**
- **Removed 26 Tree stumps**
- **Trees trimmed on Monterey St.**
- **Patched sinkhole on Echo Canyon**
- **Cleared out Storm drain basins Monterey, Merced, and two in Creek off Phelps.**

## UTILITIES

- **City fire hydrant flushing was done on May 13 from Forrest – Garfield, E. Sacramento – Polk St.**
- **Blackwater Eng. is working on Northwest & Oil King Booster Sta. Improvement Project.**

## WATER TREATMENT PLANT (WTP)

- City wide flushing schedule for the week of June 14<sup>th</sup>.
- Derrick by-pass valve quotes for 10" PRV and 10" WV.
- Frisch Eng. & Lighthouse working with them on Derrick by-pass and HWY 198 getting signal to SCADA from PRV.
- **Ammonia & Chlorine S.O.P. Training for WTP operators was done on May 5<sup>th</sup>.**
- **Hach equipment quarterly maintenance is scheduled for the week of August 16<sup>th</sup>.**
- P15 motor and pump will be out of service. P15 motor and pump have been installed but not in-service coupling problem. **Rescheduled to be back in service the week of July 12<sup>th</sup>.**
- SCADA System – Light House still doing their investigation on existing conduit lines & wiring in the filter building 5 & 6. **Complete**
- SCADA System – Working with Frisch Eng. on Programming Control Strategies. **Complete**
- Westland Water – Flow Meter installation date has been set for May 17<sup>th</sup> & 18<sup>th</sup>. **Flow meter was installed. Waiting for Westland to install new electrical wiring for meter.**
- Jennings Consulting Group looking at the WTP ERP & R and R Assessment Plans for the EPA. Jennings are working on scope of work and cost for ERP.
- SCI Pumps are looking at our two Sludge & Rec pump that were taken out of service years ago to see about getting them back in service. They are still doing research. **SCI can not find same pumps so we are looking at different types of pumps that will work.**
- WTP Annual Report in progress and gathering information. In progress. **Annual Report Complete and has been filed.**
- WTP CCR Report in progress. **CCR report has been completed and submitted. Notification has been sent out to the public.**
- MKN & Blackwater Eng. Working on scope of work and cost for updating Emergency Chlorine Disinfection Plan and Watershed Sanitary Survey. **We are working with MKN and getting them some information for this project.**
- **Westland Canal Aquatic weed control and WTP shut down was done on May 20<sup>th</sup>. Next schedule treatment is set for June 24<sup>th</sup>.**
- MKN working on scope of work and cost to update Risk and Resilience Plan. **We are working with MKN and getting them some information for this project.**

## WASTEWATER TREATMENT PLANT (WWTP)

- City crew working on getting pond 3 cattails, and small trees. **Ongoing.**
- Control room equipment up grade. **In progress**
- New Digester blower #1 back in service.

- Tri City is working on updating WWTP site areas for discharging effluent water permit. **In progress.**
- Advance Flowline is looking at replacement cost for the Bar Screen Air Actuator.
- SCI and West Hills Machine are looking for replacement parts for the Scum pump. SCI will order one. **12 weeks out for delivery sometime in August.**
- SWRCB CV-Salt Program – Certificate of Participation & Notice of Intent have been filed with SWRCB.

## ASSISTANT CITY MANAGER

### PUBLIC WORKS/UTILITIES

- **Water Revenue Bonds:** Bonds have been issued and funds are available. Staff is currently working with Black Water and MKN to development project scopes and cost estimates to begin completing the projects associated with the bond.
- **Street Light Acquisition:** Tanko has begun the audit process and coordinating effort to acquire the streetlights.
- **TTHM:** MKN is currently finalizing plans and specs and preparing the project for bid sometime this summer.
- **SCADA:** Currently under construction. Expected to be complete in September 2021.
- **S. Princeton Drainage Issues:** Staff met with PG&E in March to discuss and is expecting a follow up in the next month or two.
- **Training:** OQ Evaluations have begun and are nearly complete. 4 staff have been evaluated on basic subjects and intermediary levels.
- **Elm/Pacific Parcel Map** –City Engineer to finalize the parcel map at Pacific and Elm to support future development and the future trail system.
- **2020 Urban Water Management Plan:** staff solicited a few consultants to provide proposals and staff will be submitting a recommended contract to the City Council in August.
- **Surge Tanks/Northwest and Oil king Infrastructure:** Black Water Engineering have provided staff with a detailed scope of work to analyze the oil king and northwest infrastructure that supports the oil companies and staff plans to meet with Chevron and Aera in the coming weeks to discuss proceeding with inspections and recommended capital improvements.
- **Water Treatment Plant Solar Facility:** Staff is working with the City's real estate agent and awaiting a response from the property owner. No response has been received by the property owner.
- **Metering Logistics and Streamlining:** Staff is working to streamline meter reading through resequencing various read routes. Also, working to correct the number of rereads issued per month by evaluating commonalities month over month and addressing the issues prior to them being issued as rereads. This could potentially save 40+ hours per week.
- **Natural Gas PHMSA (CPUC) Audit 2020:** On December 15-16, 2020, the CPUC conducted an audit of our natural gas system on behalf of PHMSA. This audit will be focused on our Damage Prevention Program. We are presently awaiting an official response from PHMSA. It is unknown when this will occur.
- **Cathodic Protection Survey:** The 2020 Cathodic survey of our natural gas pipeline has been completed, and staff has received the final report. This survey differs from past surveys, as it identified and addresses different criteria to meet compliance. Staff is happy to report that full compliance with 49 CFR 192 has been achieved.
- **Public Works Training Program:** Work has begun to identify the needs of Public Works regarding training. Most of the efforts focuses on natural gas, water distribution, and Sewer distribution. It will also extend to basic skill sets such as basic electrical troubleshooting. The goal is to create regular intervals of standardized training preparing them to qualify and obtain certifications needed to progress in their career. This program will also include a well-organized training room and simulation environment. Materials to complete the training room have been procured.
- **Utilities Conferencing Room:** Work has been completed to setup a conferencing room at our water plant. The environment includes a ceiling mounted projector, a ceiling mounted speaker, a



wide-angle webcam, a group-oriented microphone, and supporting hardware. This environment will allow for training in small groups (remote training) and conferencing.

- **AE Contract:** The FHWA requires that agencies solicit for City Engineer's(CE) every 5 years if that CE is involved with federally funded projects. Without the solicitation and other various rules, the City could potentially lose money granted from the federal government. This process is underway.
- **Street Hump Program:** Council has approved this program, and staff is working to finalize the program documents to be able to make it available for citizens.
- **Phone Systems Upgrade (WTP):** A device that the WTP relied upon for SCADA to warn operators of potential problems during off hours failed. This device was no longer available for replacement. To address the issue now and in the future, a modern phone system was implemented at the WTP. This system is capable of both normal phone calls and is able to interface with SCADA.
- **Rectifier #1 Repair:** In coordination with Farwest Corrosion, repairs have been completed on rectifier #1, and the device has been brought back online.
- **Risk and Resilience Assessment:** Staff has issued a task order to complete the RRA. This is a required document and is currently being pursued by MKN. Staff is presently organizing data to submit to MKN.
- **Water Annual Report:** The annual water report has been submitted to the State and is awaiting review by the State.
- **Consumer Confidence Report:** The consumer confidence report has been complete and is available on the city's website.
- **Asset Management:** Staff is currently investigating the use of an asset management program. Currently we are investigating the validity and cost effectiveness of utilizing such a program.

#### LOCAL STREET PROJETS

- **Phelps Ave Reconstruction Project** –The City Engineer will be inspecting the A/C cross section to ensure it meets industry standards once they inspection equipment arrives. This will most likely be conducted in summer once the device arrives.
- **Sunset Street Reconstruction:** Construction started April 5<sup>th</sup> and is expected to conclude in late June.
- **Precision Concrete Cutting:** Staff has entered in a contract with Precision Concrete Cutting. The goal is to conduct a survey of the entirety of Coalinga's sidewalk infrastructure and to note the optimal method to correct deficiencies. District 2's and District 4 have been completed. Inspections of the all Districts has been completed.
- **Cost Share Program:** The sidewalk cost share program has been approved by City Council. Staff is preparing the final documents to make the program available to citizens.
- **Pine Street Improvements:** Public Works staff completed the work on April 7, 2021.

#### GRANTS

Staff has been continuing to meet with Blais and Associates monthly in accordance with their grant contract to review possible grant opportunities. Below is a status update on all grant activity within the Public Works/Utilities and Community Development Department(s):

- **State Parks Per Capita Program:** Staff is developing a scope of work for the \$177,000 the City is allocated in state parks funds. Applications for projects are due by December 31, 2021.
- **HOME** Staff is awaiting a standard agreement in order to proceed with implementation.
- **AHSC Affordable Housing Grant Application for Pacific and Elm Ave:** Staff is waiting on the submission of the standard agreements so that they may be executed and allow the project to start.
- **STBG (2015):** Forest Phase 4 (Elm -1<sup>st</sup>) –The project has been placed in suspension until PG&E can energize the lights. Still no expected energize date.

- **CMAQ (2015):** Alley Paving – Design is complete, and staff is currently reviewing the construction drawings. The project is expected to go out to bid the July 2021 with a start of construction sometime in the summer.
- **ATP Cycle 3:** Sidewalk Gaps and Safety Enhancements – Bid opening was May 18<sup>th</sup> and a contract has been awarded and executed. Construction is expected to begin July 5<sup>th</sup>.
- **CMAQ:** Trail Segments 10-12 – This project is currently under design with bidding and construction expected in late summer.
- **ATP Cycle 4** – Trail segments, 9, 4 and 3 (portion) – CEQA work is currently underway and is expected to be completed by fall 2021. The City Engineer is requesting an extension for CEQA due to Caltrans required Biological surveys which have to be conducted in late spring.
- **STBG (2017) – Polk Street (5<sup>th</sup> to Elm)** - Project started on April 5, 2021 and is expected to conclude towards the end of June. Polk Street will be closed between June 21<sup>st</sup> and July 2<sup>nd</sup>.
- **CMAQ (2019):** The City was notified of two grant awards that the City applied for in early 2020. Under the CMAQ program the City was awarded an alley project in amount of \$681,000 and another segment of our master trail system in the amount of \$1.1 million. These are programmed for late 2021 funding cycle.
- **STBG (2019) - Polk Street (Elm to City Limits)** - Design is currently underway, and construction is expected on FY22.
- **CDBG** – Staff received notice that the City will not be eligible for CDBG funding at this time for Van Ness Storm Drain Project due to the income levels the state has listed for the block in which the project is located. With that, this project will be shovel ready in the coming weeks and staff will be working with Self Help to look into a broader income study or wait for the release of the 2020 census data which is expected to be favorable to the City in terms of eligibility.
- **MJLRSP** – Staff has entered into a Multi-Jurisdictional agreement with Fresno COG. Previously we had sought an independent contract with TJKM, but found a MJ-LRSP to be more advantageous in regard to staff time and cost. With the MJ-LRSP, we would still gain the primary benefits of an independent LRSP; HSIP funding and an analysis of traffic data. The MJ-LRSP selection committee has met and cast our scores on proposals. A review of the initial data is scheduled to occur on May 26<sup>th</sup>.
- **LEAP** – The City has applied for housing funds through the local Early Action Planning Grant for \$65,000 in order to support the kickstart to the City's Cottage home program. Staff has executed the standard agreement and is expected to start work in the summer.
- **PLHA** - The City has applied for additional housing funds through the Permanent Local Housing Allocation program to complement the City's Cottage home program by offering down payment assistance and rehabilitation funds to income qualifying residents. Staff is awaiting standard agreements from execution.
- **Clean Water State Revolving Fund Grant Application** – Staff is finalizing the application to be submitted to the state for a planning grant to study needed improvements to the waste collection and wastewater treatment plant. Once the Urban Water Management Plan is complete the application will be submitted to the State.
- **Water Meter AMI Pilot Program** – Staff presented the AMI pilot program to the City Council at the October 1, 2020 meeting and currently accepting application for participation. Presently staff is working to implement Beacon read data with Tyler. – **May be repetitive.**
- **ATP Cycle 5 Grant** – Staff was notified by COG that the City will be awarded funds for the preliminary engineering phase of the project and staff expects to apply for construction funding this CMAQ cycle.
- **HSIP (highway Safety Improvement Program) – Cambridge/Elm Signalization** – Project is expected to conclude in June as long as the signal poles arrive in late June as anticipated.

## **PARKS**

- **Frame Park Splash Pad:** This project has been placed on hold due to the drought. Staff will begin working with the City Engineer on re-designing the splash pad with a recirculation system. This project will be revisited in 2022.



## COMMUNITY DEVELOPMENT

- Cottage Home Program – *Staff is working with Self Help Enterprises on a fund request to obtain program funds to start the development of the cottage home ADU program. This is being accomplished through the LEAP and PLHA programs.*
- *Council Chambers Technology Modernization* has been completed. The entire audio and video network has been rebuilt completely. The modernization included new microphones, microphone mixers, amplifier, speakers, mute control switches, video camera, projectors, projector screens, computer, video switch, and supporting hardware/wires. Staff will be moving on to completing the modernization of the conference room.
- **Family Dollar:** This project is most likely going to have to go through new approvals as the building plans are no longer valid due to code cycle changes and the site plan review has expired due to the length of inactivity and lack of substantial completion.
- The City Engineer is currently reviewing the Luxe Estates Final Map application. This project is located on the northeast corner of La Questa and Phelps. The developer has requested that this project proceed with review. City Engineering currently reviewing.
- **Granite Mining Expansion** – This project was approved by the Planning Commission on June 8<sup>th</sup>.
- **Heritage Park Assisted Living and Alzheimer's Facility** – The City Council approved this project on June 1<sup>st</sup>. According to the applicant, construction is anticipated to start in Q3 2021.
- CUP 21-01 – **Cannabis Facility** - The Planning Commission approved a conditional use permit for a new commercial cannabis cultivation and manufacturing facility at 1951 Mercantile Lane in the industrial park.
- CUP 21-06 – **Cannabis Microbusiness** – Planning Commission will be considering an application for a Commercial Cannabis Microbusiness at 1950 Mercantile Lane in the industrial park at their June 22<sup>nd</sup> meeting.
- SPR 21-01 – Valley Garlic Cold Storage Expansion – Valley Garlic has submitted an application for an expansion of their cold storage facility on Enterprise and is expected to go before the Planning Commission on June 22<sup>nd</sup>.
- Electronic Plan Checks: Staff is currently working on upgrading the infrastructure in the building department to accept and review electronic plans.



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Discussion, Direction and Potential Action regarding FY 22 Stipend Approved for Coalinga Area Chamber of Commerce  
**Meeting Date:** Thursday, July 1, 2021  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

This item was requested as a Future Agenda Item by Councilman Adkisson.

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

The approved stipend amount is \$15,000 for FY 2022.

**ATTACHMENTS:**

| File Name                | Description |
|--------------------------|-------------|
| No Attachments Available |             |

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Discussion, Direction and Potential Action regarding Posing to the Voters the  
Question of Whether the Mayor's Position should be Elected At-Large

**Meeting Date:** Thursday, July 1, 2021

**From:** Marissa Trejo, City Manager

**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

There is no staff recommendation. This was a Future Agenda Item requested by Councilman Adkisson at the May 6, 2021 City Council Meeting.

Information regarding estimated cost and a timeline to produce documents to the Fresno County Elections Office to include a measure on the Special Election will be provided at the meeting for consideration and discussion.

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name

Description

No Attachments Available