



CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**February 18, 2021
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Regular Meeting, on February 18, 2021 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:

ZOOM WEBINAR INFORMATION

DESKTOP OR APP

**[https://us02web.zoom.us/j/88456977544?](https://us02web.zoom.us/j/88456977544?pwd=bVVpRnd2aUhYVHpvaFVzTWpGM2pFUT09)
[pwd=bVVpRnd2aUhYVHpvaFVzTWpGM2pFUT09](https://us02web.zoom.us/j/88456977544?pwd=bVVpRnd2aUhYVHpvaFVzTWpGM2pFUT09)
Passcode: 270392**

TELEPHONE

**Dial: (669) 900-9128
Webinar ID: 884 5697 7544
Passcode: 270392**

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. City Staff and Caltrans Joint Presentation - State Route 33/198 Rehabilitation Project and Complete Streets Components

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Approve MINUTES - February 4, 2021
2. Approve Police Department's Annual Ammunition Purchase using COPS Grant Funds
3. Approve Police Department's Request to Add One Police Officer Position
4. Adopt Resolution No. 4008 Authorizing the Police Department to Enforce Parking Restrictions on State Routes within the City Limits
5. Adopt Resolution No. 4009 Designating Certain Signatures for City Bank Accounts with Union Bank
6. Adopt Resolution No. 4010 Formally Adopting the 2015 Urban Water Management Plan Approved at a Noticed Public Hearing on February 4, 2021
7. Adopt Resolution No. 4011 Placing the Positions of Emergency Medical Technician (Non-Safety) and Paramedic (Non-Safety) as Unrepresented Positions, Not Currently Subject to any Bargaining Unit
8. Authorize the Purchase of Three (3) New Trucks for Public Works and Utilities
9. Information on Illegal Dumping at Thrift Store
10. Police Department's 2020 Annual Report
11. Public Works, Utilities & Community Development Monthly Report for January 2021

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Staffing Code Enforcement in Fiscal Year 2021-2022
Marissa Trejo, City Manager
2. Discussion, Direction, and Potential Action regarding Appointment to the San Joaquin Valley Air Pollution Control District Committee
3. Discussion, Direction and Potential Action regarding the Scheduling of Planning Commission Meetings
Sean Brewer, Assistant City Manager
4. Discussion, Direction and Potential Action Related to Removal and Replacement of the Street Trees on 7th Street Between Elm Ave and Forest Street
Sean Brewer, Assistant City Manager

5. Council Direction and Potential Action regarding the Elm Street Improvements between Polk Street and 7th Street

Sean Brewer, Assistant City Manager

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8.
CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APN: 085-020-58T located off Jayne Avenue and HWY 33 in the City of Coalinga. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Cal Becker and/or Assignee. UNDER NEGOTIATION: Price and Terms of Payment
2. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6.
CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Non-Represented Employees

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - February 4, 2021
Meeting Date: February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
▣	MINUTES_For_Approval_020421.pdf	Minutes - February 4, 2021

MINUTES

CITY COUNCIL/SUCCESSOR

AGENCY/PUBLIC FINANCE AUTHORITY

MEETING AGENDA

February 4, 2021

1. CALL TO ORDER 6:00PM *Meeting also conducted via Zoom webinar for the public's participation.*

Council Members Present: Ramsey, Horn, Adkisson, Singleton, Ramirez

Others Present: City Manager Marissa Trejo, Assistant City Manager Sean Brewer, City Attorney Mario Zamora, Chief of Police Darren Blevins, Financial Services Director Jasmin Bains, City Treasurer Dawn Kahikina, Fire Chief Greg DuPuis, Administrative Analyst Mercedes Garcia, Public Works, Utilities Coordinator Larry Miller, and Assistant to the City Manager/City Clerk Shannon Jensen

Council Members Absent: None

Others Absent: None

*City Manager Marissa Trejo announced Item No. 6.1 "Council Consideration regarding a Request by Adam Adkisson to Waive the Attorney-Client Privilege with Respect to Two Memoranda Prepared by the City Attorney" from the Special Meeting Scheduled for February 4, 2021, will be **Added** to the Regular Meeting as Discussion Item No. 6.3.*

*Motion by Adkisson, Second by Ramirez to Add Item No. 6.1 from the Special Agenda as Item No. 6.3 and to Approve the Agenda for the Regular Meeting of February 4, 2021. Motion **Approved** by a 5/0 Majority Voice Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)

3. CITIZEN COMMENTS

The following individual(s) submitted electronic comment(s):

Greg Cody – wrote in to thank the Public Works Department for the outstanding job they have provided regarding the replacement of his family's memorial trees in front of the Museum.

4. PUBLIC HEARINGS

1. Adopt City Council Resolution No. 4007 Approving Proceedings to Finance and Refinance Improvements to the City's Municipal Water System and to Refinance Improvements to the City's Municipal Wastewater System, Approving Issuance of Revenue Bonds by the Coalinga Public Financing Authority for such Purposes and Approving Related Documents and Official Actions and Adopt Coalinga Public Financing Authority Resolution No. PFA 21-01 Authorizing the Issuance and Sale of Revenue Bonds to Finance and Refinance Improvements to the City of Coalinga's

Municipal Water System and to Refinance Improvements to the City's Municipal Wastewater System, Approving Related Documents and Official Actions

Financial Services Director Jasmin Bains gave a brief overview of the item, while Bud Levine of Wulff, Hansen & Co. presented the details.

Mayor Ramsey opened the Public Hearing for comments.

Nathan Vosburg is in favor of refinancing the City's current debt, however he is opposed to incurring new debt.

Mayor Ramsey is in favor of financing and refinancing.

Dan Bergmann of IGService expressed the urgency of the repairs needed for the Derrick Water Tank.

Councilman Adkisson agrees the repairs and improvements are needed; however, he is opposed to Bonds in general. He suggests the funds needed could be obtained through other means, such as the State or Feds.

Ms. Bains is in favor of financing and refinancing, urging the Council to approve Resolution Nos. 4007 and PFA 21-01 to move forward with the process.

Councilman Singleton agrees with Mayor Ramsey and Councilman Adkisson. He is in favor of financing and refinancing and would like to seek alternative funding in the future as Councilman Adkisson has suggested.

Councilman Ramirez agrees.

Councilman Adkisson asked, if the bonds are approved, when would construction begin?

Mr. Bergmann said, as soon as possible.

*Motion by Singleton, Second by Horn to Adopt Resolution No. 4007 Approving Proceedings to Finance and Refinance Improvements to the City's Municipal Water System and to Refinance Improvements to the City's Municipal Wastewater System, Approving Issuance of Revenue Bonds by the Coalinga Public Financing Authority for such Purposes and Approving Related Documents and Official Actions and Adopt Coalinga Public Financing Authority Resolution No. PFA 21-01 Authorizing the Issuance and Sale of Revenue Bonds to Finance and Refinance Improvements to the City of Coalinga's Municipal Water System and to Refinance Improvements to the City's Municipal Wastewater System, Approving Related Documents and Official Actions. Motion **Approved** by Roll-Call 4/1 Majority Vote. (Adkisson voted "No").*

5. CONSENT CALENDAR

1. Approve MINUTES – January 21, 2021
2. Adopt Resolution No. 4005 Approving the City of Coalinga Debt Management and Continuing Disclosure Policies Consistent and Compliant with Section 8855(i) of the California Government Code
3. Authorize City Manager to Execute an Agreement for Remote Video Proceedings with the Superior Court of California, Fresno County for a Three Year Term
4. Direct Staff to Look into Adding a Stop Sign at Pine and Glenn and Repair Flashing Street Crossing Lights in the Area

5. Fire Department Quarterly Report

*Motion by Ramirez, Second by Singleton to Approve Consent Calendar Item Nos. 5.1 through 5.5. Motion **Approved** by Roll-Call 5/0 Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Authorize the Assistant City Manager to Execute Design and Construction Engineering Task Orders with the City Engineer for the Rehabilitation of 7th Street between Forest and E. Elm Ave
Sean Brewer, Assistant City Manager

Due to difficulties with the audio participation of staff over Zoom, City Manager Marissa Trejo have a brief overview of the item.

Councilman Adkisson suggested the scope of the project be amended to include tree removal and replacement on the north side of 7th street.

*Motion by Adkisson, Second by Horn to **Amend** the Project Scope to Include Tree Removal and Replacement on the North Side of 7th Street. **Approved** by Roll-Call 5/0 Majority Vote.*

2. Discussion regarding City-Owned Parks
Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item, stating this was a Future Agenda Item requested by Councilman Ramirez.

Councilman Ramirez explained the Coalinga youth has suffered with the Covid pandemic and he hoped current regulations on City-owned parks could be revised to allow for increased use.

Mrs. Trejo gave an overview of the process needed to change a neighborhood park to a regional park, stating it would require CEQA approval with a cost to the General Fund. Then the park(s) would need to be handed over to the Coalinga-Huron Recreation and Parks District to be managed.

City Treasure Dawn Kahikina addressed the Council, however her comments were inaudible.

Councilman Singleton is opposed to making any changes.

Mrs. Trejo stated the information provided was basically informational.

3. Council Consideration regarding a Request by Adam Adkisson to Waive the Attorney-Client Privilege with Respect to Two Memoranda Prepared by the City Attorney
Mario Zamora, City Attorney

Councilman Adkisson recused himself from the discussion.

City Attorney Mario Zamora gave a brief overview of the item, explaining the attorney-client relationship.

Councilman Singleton is opposed to waiving the attorney-client privilege and making the memoranda public.

Mayor Pro-Tem Horn is opposed to waiving the attorney-client privilege and making the memoranda public.

Mayor Ramsey is opposed to waiving the attorney-client privilege and making the memoranda public.

*Consensus of the Council is to **Deny** the Request to Waive the Attorney-Client Privilege with Respect to Two Memoranda Prepared by the City Attorney.*

7. ANNOUNCEMENTS

City Manager's Announcements:

None

Council Member's Announcements:

None

Mayor's Announcements:

None

8. FUTURE AGENDA ITEMS

Councilman Adkisson requested a Future Agenda Item to discuss the scheduling of the Planning Commission Meetings.

Councilman Ramirez requested a Future Agenda Item to discuss the illegal dumping at the Thrift Store. Mayor Ramsey suggested the Chief of Police investigate the issue.

Mayor Ramsey requested a Future Agenda Item to address the goals of the City and to include researching State and Federal Grants.

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga Police Officers' Association

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 7:54 PM

Ron Ramsey, Mayor

Shannon Jensen, City Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve Police Department's Annual Ammunition Purchase using COPS Grant Funds
Meeting Date: Thursday, February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Commander Sean Young

I. RECOMMENDATION:

It is the recommendation of the Chief of Police to make the police departments annual ammunition purchase, costing \$11,649.12, from its normal supplier, Dooley Enterprises, Inc.

II. BACKGROUND:

For the past several years, the police department has been purchasing its duty and training ammunition from Dooley Enterprises, Inc. in Anaheim. The reason behind this is because Dooley Enterprises, Inc. is a dealer of Winchester ammunition, the current brand of duty ammunition for the police department.

III. DISCUSSION:

Normally the annual cost of duty and training ammunition has been under \$10,000. With the increase in cost of the ammunition and an anticipated increase in training, that cost has gone up to \$11,649.12.

The Chief of Police is requesting permission to utilize COPS Grant money to purchase the duty / training ammunition.

IV. ALTERNATIVES:

The Council can deny the purchase and the police department will need to seek alternative routes to obtain the needed ammunition.

V. FISCAL IMPACT:

The fiscal impact is \$11,649.12 and will be taken out of existing COPS Grant funding that the police department obtains annually from the State.

ATTACHMENTS:

	File Name	Description
📎	Ammunition_Quote.pdf	Ammunition Quote

QUOTE #: 015129
DE # 000324 B 0021

Price Quote

QUOTE DATE:
01/28/2021

To: COALINGA POLICE DEPT.

SEAN YOUNG

270 N. SIXTH STREET

COALINGA, CA 93210

PHONE:

FAX:



Here are the requested prices:

PRICES ARE PER THOUSAND

QUANTITY	SYMBOL	DESCRIPTION	PRICE \$0.00	EXTENSION \$0.00
2.000	Q4170	45 Auto 230gr. Full Metal Jacket	\$289.00	\$578.00
10.000	RA223R2Y	223 64gr Ranger Power-Point Knurl	\$530.10	\$5,301.00
0.750	RA12RS15C	12ga. 1oz. Slug, Low Recoil	\$531.00	\$398.25
1.000	X300BLKDS	300 Blackout 150gr. Deer Season XP	\$771.00	\$771.00
2.000	RA9T	9mm 147gr. Ranger T-Series JHP	\$314.00	\$628.00
15.000	USA9MM	9mm 124gr. Full Metal Jacket	\$209.00	\$3,135.00

NOTES:

SEAN,
HERE IS THE PRICE QUOTE YOU
REQUESTED FOR WILL CALL. LET ME
KNOW IF YOU HAVE ANY QUESTIONS.

DANIELA

SUBTOTAL: \$10,811.25

TAX RATE: 7.750% TAX*: \$837.87

SHIPPING: \$0.00

TOTAL: \$11,649.12

*IF YOU ARE IN CALIFORNIA OR WASHINGTON STATE, PLEASE ADD SALES TAX

*****FOR DROPSHIPS MINIMUM ORDER 5 FULL CASES*****

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve Police Department's Request to Add One Police Officer Position
Meeting Date: February 18, 2021
From: Marissa Trejo City Manager
Prepared by: Darren Blevins, Chief of Police

I. RECOMMENDATION:

The Chief of Police requests to hire a Police Officer.

II. BACKGROUND:

On February 6, 2020, the chief of police brought before council a request to hire a police officer bringing the department's staffing level to 18 sworn. The chief offered to give up the four paid Reserve Officer positions and agreed to pay the remaining funding for this officer by using some of the departments COPS grant.

This agenda item was approved by a 5-0 vote.

III. DISCUSSION:

After the approval the position it was not filled due to budgetary uncertainty and has gone the majority of fiscal year 20/21 with 17 sworn officers on the books, but because of an officer on medical leave the department has been working with 16 sworn officers. Come March 1, 2021, the department will have 17 sworn officers with the hire of a new officer.

Now that the City's is financially stable, the chief of police is asking to hire the previously approved police officer position which will finally bring the police department to 18 sworn officers.

The cost of this position will be approximately \$22,000.00 by the time the interview and backgrounds are completed. The police department will pay this from the department's COPS grant so there will be no financial impact to the city other than the hiring process.

IV. ALTERNATIVES:

Council can deny this request.

V. FISCAL IMPACT:

The cost of approximately \$22,000 for the remainder of the current fiscal year will come from the COPS Grant and have no impact to the General Fund.

Beginning in the 2021-2022 Fiscal Year, the cost of the position will be split 50/50 between the COPS Grant and the General Fund. The estimated cost for the position for a full year is \$91,000, currently, so the

anticipated impact to the General Fund would be approximately \$46,000.

ATTACHMENTS:

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 4008 Authorizing the Police Department to Enforce Parking Restrictions on State Routes within the City Limits
Meeting Date: February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Darren Blevins, Chief of Police

I. RECOMMENDATION:

The Coalinga Police Department is asking the City Council to adopt Resolution No. 4008, which would allow the police department to enforce parking restrictions on all State Routes within the City Limits as specifically E. Polk Street/SR33 between Thompson and Garfield.

II. BACKGROUND:

The city as well as the police department have received numerous parking complaints involving a camping trailer parked in the 700 block of E. Polk Street/SR33 which is causing safety concerns for vehicles trying turn onto E. Polk Street from S. Thompson Street.

III. DISCUSSION:

The department has been in talks with Cal-Trans regarding the installation of two street signs prohibiting RV and trailer parking in the 700 block of E. Polk Street between S. Thompson and Garfield Street. This due the city receiving multiple parking complaints in this area over the last year.

When dispatched, the police department would respond to this location to find a full size truck with a large camping trailer behind it. This vehicle would remain parked at this location until the Department would receive a call and have to respond. The owner of the vehicle would be contacted and would move the truck and trailer, only to return to the same place several days later.

To assist the police department in enforcing traffic laws regarding the stopping, standing and parking of vehicles on State Highways per California Vehicle Code Section 22506 - Local authorities may by ordinance or resolution prohibit or restrict the stopping, standing, or parking of vehicles on a state highway, in their respective jurisdictions, if the ordinance or resolution is first submitted to and approved in writing by the Department of Transportation, except that where maintenance of any state highway is delegated by the Department of Transportation to a city, the department may also delegate to the city the powers conferred on the department.

The City Council will need to this resolution in order to permit the posting of the street signs. The installation and purchase of the pole and signs will be at the expense of the City.

IV. ALTERNATIVES:

The council can decide not approve this request

V. FISCAL IMPACT:

The cost of this project would be charged to the gas tax street materials account (# 107-422-70130) in the amount of \$350.00. The materials would be purchased and installed by the City's of Coalinga's Public Works Department.

ATTACHMENTS:

	File Name	Description
📎	RESO#4008_021821.pdf	Resolution No. 4008
📎	Std._E.P._Application_Cal_Trans.pdf	Enchroachment Appication

RESOLUTION NO. 4008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA POLICE DEPARTMENT ENFORCE TRAFFIC LAWS ON STATE HIGHWAY

WHEREAS, the City Manager and her staff have presented the City Council with Resolution No. 4008 allowing the enforcement of the California Vehicle Code with all the section contained within; and

WHEREAS, Resolution No. 4008 has been reviewed by the City Council and the City Council has determined that this Resolution is adequate and necessary; and

WHEREAS, upon Council approval the Coalinga Police Department will enforce said laws under Article 7, Section 4 of the Coalinga Municipal Code; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Coalinga approves as follows:

1. Resolution 4008 No. is hereby approved.

2. The City Manager and his/her designees are authorized to implement and carry out the provisions set in Resolution No. 4008.

The foregoing resolution was duly adopted by the Coalinga City Council at a regular meeting held on the 18th day of February 2021, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Mayor/Mayor Pro-Tem

ATTEST:

City Clerk/Deputy City Clerk

STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV. 12/2018)

Complete ALL fields, write "N/A" if not applicable. Type or print clearly.

This application is not complete until all requirements have been approved.

Permission is requested to encroach on the State Highway right-of-way as follows:

1. COUNTY		2. ROUTE	3. POSTMILE	FOR CALTRANS USE TRACKING NO. DIST/CO/RTE/PM SIMPLEX STAMP DATE OF ACCEPTANCE
4. ADDRESS OR STREET NAME		5. CITY		
6. CROSS STREET (Distance and direction from project site)				
7. WORK TO BE PERFORMED BY <input type="checkbox"/> APPLICANT <input type="checkbox"/> CONTRACTOR		8. IS THIS APPLICATION FOR THE CONTRACTOR'S (DOUBLE) PERMIT? <input type="checkbox"/> NO <input type="checkbox"/> YES. If "YES", provide the Parent Permit Number _____		
9. ESTIMATED START DATE	10. ESTIMATED COMPLETION DATE		11. ESTIMATED NUMBER OF WORKING DAYS WITHIN STATE HIGHWAY RIGHT-OF-WAY	
12. ESTIMATED CONSTRUCTION COSTS WITHIN STATE HIGHWAY RIGHT-OF-WAY			13. HAS THE PROJECT BEEN REVIEWED BY ANOTHER CALTRANS BRANCH? <input type="checkbox"/> NO <input type="checkbox"/> YES. If "YES", which branch? _____	
14. FUNDING SOURCE(S) <input type="checkbox"/> FEDERAL <input type="checkbox"/> STATE <input type="checkbox"/> LOCAL <input type="checkbox"/> PRIVATE <input type="checkbox"/> SB 1 (ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017)				
15. CALTRANS PROJECT CODE (ID)			16. APPLICANT'S REFERENCE / UTILITY WORK ORDER NUMBER	
17. DESCRIBE WORK TO BE DONE WITHIN STATE HIGHWAY RIGHT-OF-WAY Attach 6 complete sets of plans (folded to 8.5" x 11") and any applicable specifications, calculations, maps, traffic control plans, etc.				

18 (a). PORTION OF STATE HIGHWAY RIGHT-OF-WAY WHERE WORK IS BEING PROPOSED (check all that apply)

- ☐ Traffic lane ☐ Shoulder ☐ Sidewalk ☐ Median ☐ At or near an intersection ☐ Mobile work
☐ Outside of the shoulder, _____ feet from edge of pavement ☐ Other: _____

18 (b). PROPOSED TRAFFIC CONTROL PLANS & METHOD

- ☐ No traffic control needed ☐ State Standard Plans (T-Sheets) # _____ ☐ Project specific Traffic Control Plans included ☐ To be submitted by contractor

19. EXCAVATION	MAX. DEPTH (in.)	MIN. DEPTH (in.)	AVG. WIDTH (in.)	LENGTH (ft.)	SURFACE TYPE (e.g. Asphalt, concrete, soil, etc.)
20. PIPES	PRODUCT BEING TRANSPORTED		CARRIER PIPE		CASING PIPE
			DIAMETER _____ (in.) MATERIAL _____		DIAMETER _____ (in.) MATERIAL _____
PROPOSED INSTALLATION METHOD (e.g. HDD, Bore & Jack, Open Cut, etc.)					VOLTAGE / PSIG

DOES THE PROPOSED PROJECT INVOLVE THE REPLACEMENT AND/OR ABANDONMENT OF AN EXISTING FACILITY?

- ☐ NO ☐ YES. If "YES", provide a description _____

21. IS A CITY, COUNTY OR OTHER PUBLIC AGENCY INVOLVED IN THE APPROVAL OF THIS PROJECT?

- ☐ YES (if "YES", check the type of project AND attach the environmental documentation and conditions of approval)
☐ COMMERCIAL DEVELOPMENT ☐ BUILDING ☐ GRADING ☐ OTHER _____
☐ CATEGORICALLY EXEMPT ☐ NEGATIVE DECLARATION ☐ ENVIRONMENTAL IMPACT REPORT ☐ OTHER _____
- ☐ NO (if "NO", check the category below which best describes the project AND answer questions A-K on page 2)
☐ DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE OR RESURFACING ☐ FENCE ☐ EROSION CONTROL
☐ PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOOKUPS ☐ MAILBOX ☐ LANDSCAPING
☐ FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS ☐ OTHER _____

STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV. 12/2018)

TRACKING NO.

The following questions must be answered when a City, County or other public agency **IS NOT** involved in the approval of this project.

Your answers to these questions will assist Caltrans staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within State Highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit.

It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time consuming. If possible, attach photographs of the location of the proposed project. Answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.).

A. Will any existing vegetation and/or landscaping within State Highway right-of-way be disturbed?

B. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the proposed project?

C. Is the proposed project located within five miles of the coast line?

D. Will the proposed project generate construction noise levels greater than 86 decibels (dBA) (e.g. Jack-hammering, pile driving)?

E. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?

F. Are there any recreational trails or paths within the limits of the proposed project?

G. Will the proposed project impact any structures, buildings, rail lines or bridges within State Highway right-of-way?

H. Will the proposed project impact access to any businesses or residences?

I. Will the proposed project impact any existing public utilities or public services?

J. Will the proposed project impact any existing pedestrian facilities, such as sidewalks, crosswalks or overcrossings?

K. Will new lighting be constructed within or adjacent to State Highway right-of-way?

22. Will the proposed project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource? ☐ YES ☐ NO
(If "YES", provide a description)

23. Will the proposed project be on an existing State Highway or street where the activity involves removal of a scenic resource? (e.g. A significant tree or stand of trees, a rock outcropping or a historic building) ☐ YES ☐ NO (If "YES", provide a description)

24. Is work being done on the applicant's property in addition to State Highway right-of-way? ☐ YES ☐ NO (If "YES", attach 6 complete sets of site and grading plans.)

25. Will the proposed project require the disturbance of soil? ☐ YES ☐ NO

If "YES", estimate the area of disturbed soil within State Highway right-of-way in acres: _____

and estimate the area of disturbed soil outside State Highway right-of-way in acres: _____

26. Will the proposed project require dewatering? ☐ YES ☐ NO

If "YES", estimate total gallons and gallons/month. _____ (total gallons) and _____ (gallons/month)

SOURCE*: ☐ STORMWATER ☐ NON-STORMWATER

(*See Caltrans SWMP for definition of non-stormwater discharge: <http://www.dot.ca.gov/env/stormwater/>)

27. How will any storm water or ground water be disposed?

☐ Storm Drain System ☐ Combined Sewer / Stormwater System ☐ Stormwater Retention Basin ☐ N/A

☐ Other (explain): _____

STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV. 12/2018)

TRACKING NO.

READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.

The applicant's submission of this application to the California Department of Transportation constitutes the applicant's agreement and representation that the work or other activity contemplated by the encroachment permit application shall comply with all applicable standards, specifications, policies, requirements, conditions, and regulations of the California Department of Transportation, and the applicant understands the application may be denied if there is non-compliance with any of the above. An exception process exists and may result in approval of a non-compliant encroachment, in the discretion of the California Department of Transportation, but the exception process may require additional time to complete. The applicant understands and agrees all work or other activity contemplated by the encroachment permit application is subject to inspection and oversight by the California Department of Transportation. The applicant understands and agrees encroachment permit fees must still be paid if an application is withdrawn or denied. The applicant understands a denial may be appealed, in accordance with California Streets and Highways Code, Section 671.5, and the related regulations found in California Code of Regulations, Title 21, Division 2, Chapter 8, Article 2.

The applicant understands and agrees that immediately upon issuance of the encroachment permit the applicant is bound by, subject to, and must comply with the "Encroachment Permit General Provisions" (TR-0045), "Stormwater Special Provisions" (TR-0400) and any other applicable Special Provisions and Conditions of the encroachment permit. The "Encroachment Permit General Provisions" (TR-0045), and the Stormwater Special Provisions (TR-0400) are available at: [http://www.dot.ca.gov/trafficops/ep/docs/Appendix_K_\(WEB\).pdf](http://www.dot.ca.gov/trafficops/ep/docs/Appendix_K_(WEB).pdf). If a paper copy is needed of the "Encroachment Permit General Provisions" (TR-0045) and/or "Stormwater Special Provisions" (TR-0400), please contact the District Office of Encroachment Permits. Their contact information is available at: [http://www.dot.ca.gov/trafficops/ep/docs/Appendix_G_\(WEB\).pdf](http://www.dot.ca.gov/trafficops/ep/docs/Appendix_G_(WEB).pdf). The "Encroachment Permit General Provisions" (TR-0045) and any other applicable Special Provisions and Conditions will be provided as part of the encroachment permit. Information about Stormwater requirements is available at: <http://www.dot.ca.gov/hq/construc/stormwater/>.

The applicant understands an encroachment permit may be denied, revoked, and/or a bond may be required, for non-payment of prior or present encroachment permit fees. An encroachment permit is not a property right and does not transfer with the property to a new owner.

Each of the persons purporting to execute this application on behalf of the applicant and/or on behalf of the applicant's authorized agent or engineer represents and warrants such person has full and complete legal authority to do so and to thereby bind applicant to the terms and conditions herein and to the terms and/or conditions of the encroachment permit. Applicant understands and agrees this application may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Executed copies of this application and/or its counterparts may be reproduced and/or exchanged by copy machine, mailing, facsimile, or electronic means (such as e-mail), and such copies shall be deemed to be effective as originals.

28. NAME OF APPLICANT (Project or Property Owner or Organization)

 ADDRESS OF APPLICANT (Include City, State and Zip Code)

E-MAIL ADDRESS	PHONE NUMBER	FAX NUMBER
----------------	--------------	------------

29. NAME OF AUTHORIZED AGENT / ENGINEER (A "Letter of authorization" is required if different from #28) or misleading I may be charged with a crime and subjected to fine or imprisonment, or both fine and imprisonment. (Penal Code section 72)	IS A LETTER OF AUTHORIZATION ATTACHED? <input type="checkbox"/> YES <input type="checkbox"/> NO
---	--

 ADDRESS OF AUTHORIZED AGENT / ENGINEER (Include City, State and Zip Code)

E-MAIL ADDRESS	PHONE NUMBER	FAX NUMBER
----------------	--------------	------------

30. NAME OF BILLING CONTACT (Same as #28 ☐ Same as #29 ☐)

 BILLING ADDRESS WHERE INVOICE(S) IS / ARE TO BE MAILED (Include City, State and Zip Code)

E-MAIL ADDRESS	PHONE NUMBER	FAX NUMBER
----------------	--------------	------------

***I hereby certify under penalty of perjury under the laws of the State of California that the information in this application and any document submitted with or in support of this application are true and correct to the best of my knowledge and belief, and that copies of any documents submitted with or in support of this application are true and correct copies of unaltered original documents. I further understand that if I have provided information that is false, intentionally incomplete, or misleading I may be charged with a crime and subjected to fine or imprisonment, or both fine and imprisonment. (Penal Code section 72)**

31. SIGNATURE OF APPLICANT OR AUTHORIZED AGENT*	32. PRINT OR TYPE NAME	33. TITLE	34. DATE
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STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV. 12/2018)

INSTRUCTIONS

Complete ALL fields, write "N/A" if not applicable. Type or print clearly. All dimensions must be in U.S. Customary (English) units.

Print your application single sided and submit all of the required attachments (See Section VII A&B of the "Encroachment Permit Application Guide Booklet" found at: http://www.dot.ca.gov/trafficops/ep/docs/EP_Application_Guide_Booklet.pdf).

1. County (e.g. Fresno, San Francisco, Los Angeles, etc.)
2. State Highway Route Number (e.g. I-5, SR-99, etc.)
3. Highway Postmile: (location of work, see <https://postmile.dot.ca.gov/>)
If unable to determine, contact the appropriate District Encroachment Permits Office for assistance at:
[http://www.dot.ca.gov/trafficops/ep/docs/Appendix_G_\(WEB\).pdf](http://www.dot.ca.gov/trafficops/ep/docs/Appendix_G_(WEB).pdf)
4. Address of project site (if the property has a physical address with a Number and Street/Road Name)
5. City (e.g. Sacramento, Redding, Irvine, etc.)
6. Distance and the direction from the nearest cross street to the project site (e.g. 500 ft. north of "C" Street).
7. Indicate whether the work will be performed by the applicant (your own forces) or by a contractor.
8. Indicate if you are applying for a "Contractor's (Double) Permit" and provide the "Parent Permit Number".
9. Estimated start date for the proposed work. (Allow a minimum of 60 calendar days from the submittal date of your application for processing)
10. Estimated completion date for the proposed work.
11. Estimated number of working days within State Highway right-of-way.
12. Estimated construction costs for all work to be done within State Highway right-of-way.
13. Has another Caltrans' branch seen or reviewed your project? Which branch? (e.g. Design, Project Management, Right-of-Way, Environmental, etc.)
14. Identify funding source(s) for the proposed work.
15. Caltrans' Project Code (ID) if this is a State project, capital project, or joint venture project.
16. Your company's reference number or utility work order number for this project.
17. Describe the proposed work to be done entirely. If applicable, attach six (6) complete sets of FOLDED plans (folded 8.5" x 11") and any applicable specifications, calculations, maps, etc.
18. (a) Identify portion(s) of State Highway right-of-way where work will occur and (b) proposed traffic control plans to be used if any.
19. Maximum and minimum depth, average width, and length of the excavation area. Existing surface type (e.g. Asphalt, concrete, soil, etc.)
20. Product being transported (e.g. water, natural gas, etc.)
Carrier pipe, diameter (inches) and material (e.g. Steel, HDPE, etc.)
Casing pipe (if any), diameter and material
Proposed installation method. Voltage of electrical current or pressure of liquid or gas. Replacement and/or abandonment of an existing facility (e.g. Abandoning pipe and filling it with two-sack slurry cement)
21. Check "YES", if you are getting a permit or approval from another agency (City, County, etc.), and an environmental determination has been made. Then check the Categorically Exempt, Negative Declaration, Environmental Impact Report box or Other if one has been prepared. Attach a copy of the approved document and a copy of the Notice of Determination. Skip questions A-K on page 2 of the application.
22. A Historical Resource includes, but is not limited to, any object, building, structure, site, area, place, record, or manuscript that has historical or archeological significance, or significance in the architectural, engineering, scientific, economic, agricultural, educational, social, political, military, or cultural annals of California.
23. In this context a Scenic Resource includes, but is not limited to, trees that display outstanding features of form or age; unique, massive rock formations; historic buildings that are rare examples of their period, style, design, or which have special architectural features and details of importance.
24. Is there any work being done on the applicant's property?
25. Indicate if the proposed project will require the disturbance of soil. If "YES," estimate the area within and outside of State Highway right-of-way in acres.
26. Indicate if the proposed project will require dewatering. If "YES," estimate volume in total gallons and gallons per month. Also indicate the source: Stormwater or Non-Stormwater (see Caltrans Stormwater Management Plan for definitions of non-stormwater discharge at: <http://www.dot.ca.gov/hq/env/stormwater>).
27. Indicate how any stormwater or ground water will be disposed of from or near the limits of the proposed project.
28. Name of the applicant or organization applying for the permit. List the mailing address, e-mail address, phone and fax numbers.
29. Name of the authorized agent or engineer acting on behalf of the applicant or organization. Attach a letter of authorization signed by the applicant or organization. List the mailing address, e-mail address, phone and fax numbers.
30. Name of the billing contact. List the mailing address where invoices are to be mailed, email address, phone and fax numbers.
31. Signature of the applicant or applicant's authorized agent.
32. Name of the applicant or applicant's authorized agent.
33. Title (owner, president, etc.) of the applicant or applicant's authorized agent.
34. Date of the signature.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adopt Resolution No. 4009 Designating Certain Signatures for City Bank
Accounts with Union Bank
Meeting Date: February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Jasmin Bains, Financial Services Director

I. RECOMMENDATION:

Financial Services Director recommends the City Council Adopt Resolution No. 4009, designating certain signatures for City bank accounts with Union Bank.

II. BACKGROUND:

Currently there are staff members and elected officials authorized to sign warrants and payroll checks drawn from the City bank accounts.

III. DISCUSSION:

Due to recent changes in elected officials, it is necessary to make changes to the Resolution designating signatures currently on file with Union Bank.

New additions:

Mayor as Ron Ramsey

Mayor Pro Tempore as James Horn

Treasurer as Dawn Kahikina

Removals:

Mayor as Ron Lander

Mayor Pro Tempore as Ron Ramsey

Treasurer as James Vosburg

Remaining Signers:

Marissa Trejo, City Manager

Jasmin Bains, Financial Services Director

IV. ALTERNATIVES:

None.

V. FISCAL IMPACT:

None.

ATTACHMENTS:

File Name	Description
❏ RESO#4009_Authorizing_Designated_Signatures_for_City_Bank_Accounts_with_Union_Bank.pdf	Resolution No. 4009 Bank Signers 2021

RESOLUTION NO. 4009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA AUTHORIZING DESIGNATED SIGNATURES FOR CITY BANK ACCOUNTS WITH UNION BANK

BE IT RESOLVED by the City Council of the City of Coalinga, a municipal corporation, duly organized and existing under and by virtue of the laws of the State of California:

That this organization established in its name one or more accounts with the Coalinga Branch of Union Bank upon such terms and conditions as may be agreed upon with said Bank and that the Financial Services Director of this organization be and is hereby authorized to establish such accounts; and

That either:

1. Mayor, Ron Ramsey
2. Mayor Pro-Tempore, James Horn
3. City Treasurer, Dawn Kahikina
4. City Manager, Marissa Trejo
5. Financial Services Director, Jasmin Bains

of this organization be, and they are hereby authorized to draw checks on said accounts of this organization, signed as provided herein with signatures duly certified to said Bank by the City Clerk of the City of Coalinga and said Bank is hereby authorized to honor and pay any and all checks so signed, including those drawn to the individual order of any officer or person authorized to sign the same; and

That all checks require two (2) signatures by Numbers 1, 2, 3, 4, 5 as set forth above.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Coalinga on the **18th day of February, 2021**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Mayor

ATTEST:

City Clerk / Deputy City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adopt Resolution No. 4010 Formally Adopting the 2015 Urban Water Management Plan Approved at a Noticed Public Hearing on February 4, 2021
Meeting Date: February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Larry Miller, Public Works & Utilities Coordinator

I. RECOMMENDATION:

Council adoption of Resolution No. 4010 adopting the 2015 Urban Water Management Plan that was originally approved on February 4, 2021.

II. BACKGROUND:

On February 4, 2021, City Council voted to adopt the 2015 Urban Water Management Plan, however, the resolution was not attached. Staff has attached the resolution for formal action. The plan has already been approved.

III. DISCUSSION:

By mistake, the resolution was not attached to the 2015 UWMP public hearing item. Votes were cast to adopt this plan. Authorizing this item means the resolution will be adopted according to the votes cast at the February 4, 2021 Council Meeting.

IV. ALTERNATIVES:

Council may reject the authorization to adopt by resolution according to votes cast during the February 4th, 2021 meeting, and instead restart the public hearing process which is not necessary. Staff does not recommend this course of action.

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name	Description
 RESOLUTION_NO_4010.docx	Resolution No. 4010

RESOLUTION NO. 4010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA ADOPTING THE 2015 URBAN WATER MANAGEMENT PLAN TO BE SUBMITTED TO THE CALIFORNIA DEPARTMENT OF WATER RESOURCES

WHEREAS, the California Legislature has enacted the Urban Water Management Plan Planning Act, California Water Code Sections 10610-10656, as amended which requires every urban water supplier providing water to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually to prepare an Urban Water Management Plan ("Plan") that has as its primary objective the conservation and efficient use of water, and

WHEREAS, the City of Coalinga ("City"), a municipal utility, is an urban water supplier providing water to a population over 17,000; and

WHEREAS, the City adopted a Plan in 2010 in accordance with State requirements; and

WHEREAS, the Plan must be reviewed at least once every five years by the City, which must amend the Plan, as necessary, after it has conducted a review; and

WHEREAS, the preparation of the updated Plan has been coordinated with other public agencies to the extent practicable; and

WHEREAS, the Plan must be adopted, after it is first made available for public inspection and a public hearing is noticed and held, and it must be filed with the California Department of Water Resources within thirty days of adoption; and

WHEREAS, a noticed public hearing on the draft Plan was held by City Council on January 21, 2021, at which time public comments were heard and considered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COALINGA THAT:

SECTION 1. The Council hereby adopts the 2015 Urban Water Management Plan of the City of Coalinga, which shall be filed with the City Clerk. The City Manager is hereby authorized and directed to file the 2015 Urban Water Management Plan of the City of Coalinga with the California Department of Water Resources.

SECTION 2. The Council finds and determines that, Under California Water Code Section 10652, the adoption of the Plan and this Resolution does not constitute a project under the California Environmental Quality Act, and no environmental assessment is required.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Coalinga held on the **21st day of January, 2021** by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

APPROVED:

Ron Ramsey, Mayor, City of Coalinga

STATE OF CALIFORNIA

City of Coalinga

I, _____, City Clerk of the City of Coalinga, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 21st day of January, 2021.

Shannon Jensen, City Clerk of the City of Coalinga, State of California

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 4011 Placing the Positions of Emergency Medical Technician (Non-Safety) and Paramedic (Non-Safety) as Unrepresented Positions, Not Currently Subject to any Bargaining Unit

Meeting Date: Thursday, February 8, 2021

From: Marissa Trejo, City Manager

Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

City Manager recommends adopting Resolution No. 4011.

II. BACKGROUND:

III. DISCUSSION:

This item states that the previously approved Emergency Medical Technician and Paramedic (non-safety) positions will not be part of a bargaining unit.


IV. ALTERNATIVES:

Do not adopt the Resolution and direct the City Manager to place the positions into a bargaining unit (not recommended).

V. FISCAL IMPACT:

None.

ATTACHMENTS:

File Name	Description
 Resolution_re_unrepresented.docx	Resolution

RESOLUTION NO. 4011
A RESOLUTION OF THE CITY OF COALINGA PLACING THE
POSITIONS OF EMERGENCY MEDICAL TECHNICIAN (NON-
SAFETY) AND PARAMEDIC (NON-SAFETY) AS UNREPRESENTED
POSITIONS, NOT CURRENTLY SUBJECT TO ANY BARGAINING
UNIT.

At a regularly scheduled meeting of the City Council of the City of Coalinga, held February 18, 2021, at the hour of 6:00 p.m. in the Council Chambers at 155 West Durian Avenue, Coalinga, California 93210, the following resolution was adopted:

WHEREAS, the position of Emergency Medical Technician (Non-Safety) and Paramedic (Non-Safety) were approved as new positions in the City of Coalinga on January 21, 2021;

WHEREAS, the Meyers Milias Brown Act requires the city to determine whether new positions have a sufficient community of interest with an existing bargaining unit in order to determine placement therein;

WHEREAS, in defining "community of interest," the Public Employment Relations Board ("PERB") has considered such factors as job functions, qualifications, training, skills, supervision, frequency of contact with other employees, integration of work functions of other employees, method of wage payment, hours of work, etc. (Los Angeles Unified School District (1998) PERB Decision No. 1267);

WHEREAS, based on that definition, and reviewed by city staff, the city determines it does not have any existing bargaining unit that the existing positions share a sufficient community of interest with the positions of Emergency Medical Technician (Non-Safety) and Paramedic (Non-Safety);

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COALINGA:

the City of Coalinga places the positions of Emergency Medical Technician (Non-Safety) and Paramedic (Non-Safety) as unrepresented positions, not currently subject to any bargaining unit.

AYES:

NOES:

ABSENT:

ATTEST: _____
City Council Clerk

Mayor

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Authorize the Purchase of Three (3) New Trucks for Public Works and Utilities
Meeting Date: February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Larry Miller, Public Works & Utilities Coordinator

I. RECOMMENDATION:

City Council authorize a budgeted purchase of two (3) Ford F-250 Trucks for Public Works (Water Distribution, Gas, and Sewer Collection) not to exceed \$51,157.83.

II. BACKGROUND:

Staff, as part of the budget process for FY20, included the purchase of three (3) new trucks for the aging public works fleet. The purchase of three (3) additional vehicles was included under the major machinery and equipment funds to be divided between gas distribution, sewer collection and water distribution.

The City will be replacing and further surplus Truck No. 48 and 49, which are 2007 Ford F-250s. No. 49 is no longer operational, and No. 48 passed its life span as a reliable fleet vehicle. No. 58 is a 2008 Chevy and has passed its reliable life span as well.

III. DISCUSSION:

Bids were requested, directly solicited from local vendors, and advertised on our website, in January. As a result, two bids were received. One being from Keller Motors in Hanford, and the other from Gropetti in Visalia.

Keller's bid was \$51,157.83 and Gropetti's bid was \$48,055.84, however Gropetti was unable to guarantee the price beyond the February 18th City Council meeting. Public Works, if authorized, intends to move forward with Gropetti with the condition that they remain under Keller's price of \$51,157.83 per vehicle.

IV. ALTERNATIVES:

Do not authorize staff to proceed with the purchase of three (3) new trucks for public works.

V. FISCAL IMPACT:

The water distribution, sewer collection and gas major machinery and equipment expense accounts will be utilized to support the total (not to exceed) \$153,473.49. This will not affect the general fund.

ATTACHMENTS:

	File Name	Description
	GropettiBID.pdf	Bid Document
	KellerBID.pdf	Bid Document



QUOTE

VISALIA FORD

DATE: 01/15/2021

P O BOX 1431, VISALIA, CA 93279
Phone 559-737-6025 Fax 559-738-2827
mikem@groppettiauto.com

EXPIRATION DATE 01/18/2021

TO LARRY MILLER
CITY OF COALINGA
115 W DURIAN
COALINGA, CA 93210

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
M MORA	F-250	Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	2021 FORD F-250 REG CAB	\$44,470.56	\$44,470.56
1	SEE SPEC SHEET		
1	CA DMV E-FILE	\$30.00	\$30.00
1	CA TIRE FEE	\$8.75	\$8.75
SUBTOTAL			\$44,509.31
SALES TAX			\$3,546.53
TOTAL			\$48,055.84

Quotation prepared by:M MORA

This is a quotation on the goods named, subject to the conditions noted below: SEE SPEC SHEET

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!

2021 F-250 SUPER DUTY® PICKUP XL REGULAR CAB 4X2 – 8' BOX 56" CA**STANDARD EQUIPMENT****MECHANICAL**

- Brakes – Four-Wheel Disc Anti-lock Brake System (ABS)
- Engine
 - 6.2L 2 Valve Gas SOHC EFI NA V8 (Flex-Fuel)
- Fuel Tank
 - 34 Gallon (Gas Engine)
- Transmission
 - TorqShift®—G six-speed automatic w/SelectShift® (F-250 w/6.2L gas)

EXTERIOR

- Bumpers – front & rear, black painted
- Fender vents – front
- Glass – solar-tinted
- Grille – black painted
- Handles – door & tailgate, black
- Headlamps/Taillamps/Lamps
 - Quad beam halogen jewel effect
 - AutoLamp (Auto On/Off Headlamps)
 - Center High-mounted Stop Lamp
- Mirrors
 - Manually telescoping/folding trailer tow with manual glass
- Tailgate – Removable w/key lock
- "Three-Blink" lane change signal
- Tow hooks – front, two (2)
- Trailer Sway Control
- Trailer Tow Package – 7-wire harness w/relays & 7/4 pin connector
- Wheels
 - 17" Argent Painted Steel w/painted hub covers/center ornaments
- Windows and Glass
 - Manual
 - Rear (backlight) – Fixed
 - Solar-tinted glass (complete)
- Windshield wipers – intermittent

INTERIOR/COMFORT

- 2.3" Productivity Screen in IP Cluster
- Air conditioning – manual, single zone
- Audio
 - AM/FM stereo MP3 player (four (4) speakers)
- SYNC® – Enhanced Voice Recognition Communication and Entertainment System
 - 911 Assist®
 - 4.2" LCD Screen in Center Stack
 - AppLink®
 - Smart-Charging USB-C port – one (1)
- FordPass Connect™ (4G)
 - 4G LTE Wi-Fi hotspot connects up to 10 devices

INTERIOR (continued)

- Remotely start, lock and unlock vehicle
- Schedule specific times to remotely start vehicle
- Locate parked vehicle
- Check vehicle status

Note: Ford Telematics™ and Data Services Prep included for Fleet Only: FordPass Connect™ (4G) Wi-Fi Modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCSFORD or 833-327-3673

- Cabin Air Particulate Filter
- Door-trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Instrumentation – Multi-function switch message center w/Ice Blue® Lighting
- Mirror – rearview 11.5" day/night
- Manual door-locks and windows
- Outside Temperature Display
- Powerpoint – auxiliary two (2) in instrument panel
- Scuff plates – front, color-coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder (manual lumbar – driver's side), front center-seat w/integrated restraint
 - Front center-seat-integrated restraints (SIR)
- Steering wheel – black urethane with tilt and telescoping steering wheel/column; includes three (3) button message control
- Sun visors – color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Belt-Minder® (front safety belt reminder)
 - chime & flashing warning light on I/P if belts not buckled
- Center High-mounted Stop Lamp (CHMSL)
- Driver and passenger frontal airbag; passenger side deactivation Switch
- Headlamps – Quad beam jewel effect halogen
- Individual Tire Pressure Monitoring System (TPMS)
- Mirrors – manually telescoping two-way fold trailer tow with manual glass
- Rear View Camera
- Safety belts – w/height adjustment D-ring
- Safety Canopy® System (incl. side-curtain airbags)
- SecuriLock® Passive Anti-Theft System; includes MyKey® owner controls feature (PATS)
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control
- Trailer Sway Control and Hill Start Assist
- Underhood service light

FORD CO-PILOT360™ TECHNOLOGY

- AutoLamp (Auto On/Off Headlamps)
- Hill Start Assist

FUNCTIONAL

- Audio – AM/FM stereo/MP3 Player (four (4))

FUNCTIONAL (continued)

- FordPass Connect™ (4G)
 - 4G LTE Wi-Fi hotspot connects up to 10 devices
 - Remotely start, lock and unlock vehicle
 - Schedule specific times to remotely start vehicle
 - Locate parked vehicle
 - Check vehicle status

Note: Ford Telematics™ and Data Services Prep included for Fleet Only: FordPass Connect™ (4G) Wi-Fi Modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCS-FORD or 833-327-3673.

- Rear axle
 - 3.73 Non-Limited-Slip

OPTIONAL EQUIPMENT**POWER EQUIPMENT GROUP**

Includes:

- Accessory delay
- Manual-folding, manually telescoping, power glass trailer tow mirrors with heated glass and heated convex spotter mirror
- Advanced Security Pack (Incl. SecuriLock® Passive Anti-Theft System (PATS) and Inclination / Intrusion Sensors)
- Power locks
- Power Tailgate Lock
- Power 1st row (front-seat) windows w/one-touch up/down
- Remote keyless-entry
- Upgraded door-trim panel on XL

Deletes:

- Passenger-side lock cylinder

PICKUP BOX DELETE

Deletes:

- Pickup Box and Tie-down hooks
- Tailgate
- Rear bumper
- Rearview Camera
- Spare wheel, tire, carrier and jack
- 7/4 Pin Connector

REAR VIEW CAMERA AND PREP KIT

Pre-installed Content Includes:

- Cab Wiring
- Frame Wiring to the rear most cross member
- Video Display
 - 4" display when ordered
 - 8" display when ordered with SYNC® 3

Upfitters kit Includes:

- Camera with mounting bracket

OPTIONAL EQUIPMENT (continued)**REAR VIEW CAMERA AND PREP KIT (continued)**

- 14' jumper wire
- Camera mounting and aiming instructions

Trailer Brake Controller (TBC)

(Verified to be compatible w/select electric over hydraulic brakes; 7 & 4-way combo trailer tow socket and bracket deleted w/66D Pickup Box Delete; includes Smart Trailer Tow Connector)

Exterior Backup Alarm

Upfitter Switches; (6) (Located in overhead console; req. 200 Amp Alternator)

AXLE 3.31 Electronic-Locking**EXTERIOR COLOR**

Oxford White

INTERIOR COLOR

Medium Earth Gray

SCELZI CUSTUM BED**1 SB-98-79-49-38-VO**

1EA - ALL LIGHTS L.E.D.

4EA - #250 SCELZI ROLLER DRAWERS IN DRIVER SIDE FRONT COMPARTMENT, START FROM TOP WITH (2EA) 3" THEN (2EA) 4" DRAWERS

1EA - TAC 815 AMBER DIRECTIONAL LIGHT BAR WITH CONTROLLER.

MOUNT LIGHT ON LIGHT BAR JUST BEHIND AND ABOVE CAB CONTROLLER IN CAB

4EA - WHELEN AMBER CORNER STROBES. MOUNT (2EA) IN CHASSIS GRILLE AND (2EA) AT REAR OF BODY WIRED TO LABELED SWITCH IN DASH PART #VTX609A, VTXFB.

1EA- RIGID BC-410 PIPE VISE #IVUV9- MOUNT PASSENGER SIDE REAR

1EA - AIMS 300-WATT POWER INVERTER 12V PURE SINE INSTALLED IN DRIVER SIDE REAR COMPARTMENT WIRED UP TO GFI OUTLET ON DRIVER SIDE REAR END PANEL, LOUVER COMPARTMENT. DIMENSIONS 16.48"L X 8.74"WX7.1"H

1EA - AUXILIARY BATTERY FOR INVERTER IN DRIVER SIDE REAR COMPARTMENT, LOUVER COMPARTMENT

1EA - INSTALL GFI OUTLET ON DRIVER SIDE REAR END PANEL WIRED TO POWER INVERTER

1 BUMPER SIG- 6"

6" DIAMOND PLATE STEP BUMPER POWDER COATED GRAY

1EA - SVSR-410 PIPE VISE STAND MOUNTED PASSENGER SIDE REAR BUMPER

1EA - USE FACTORY RECEIVER HITCH

1EA - 7 PRONG FLAT RV PLUG #12707

1EA - INSTALL FACTORY REAR VIEW CAMERA

OPTIONAL EQUIPMENT (continued)

SCELZI CUSTUM BED (continued)

1 LADDER RACK-SB CUSTOM

FORKLIFT ACCESSIBLE OVER CAB LADDER RACK POWDER COATED WHITE
2" X 2" X .120 WALL WITH BRACKETS TO MOUNT **(4EA)** OPTRONICS LED
WORK LIGHTS ON - **{2EA}** FACING CARGO AREA **(1EA)** FACING STREET AND
(1EA) FACING THE CURB

4EA - OPTRONICS LED WORK LIGHTS 4.5 X 5 #TLL46CFB MOUNTED ON
BRACKETS ON LADDER RACK. **{2EA}** FACING CARGO AREA, **(1EA)** FACING
STREET AND **(1EA)** FACING CURB WIRED TO A LABELED SWITCH IN DASH

1EA - LIGHT BAR BRACKET MOUNTED UNDER CROSS BAR OF LADDER
RACK JUST BEHIND AND ABOVE CAB



1073 W. Cadillac Lane • Hanford, CA 93230

(559) 584-5531 • www.kellerdeal.com

1-19-21

PRICE..... \$46,909.00
SALES TAX..... 4,210.08 (8.975%)
TIRE FEE..... 8.75
DMV FEES 30.00

TOTAL..... \$51,157.83 EACH UNIT, INCLUDES SCELZI BODY.

TOTAL \$153,473.49 FOR ALL 3 UNITS DELIVERED.

*** BUYER ***

CITY OF COALINGA
155 W. DURIAN AVE
COALINGA, CA. 93210

*** PURCHASE ***

STOCK# T.B.D.
VIN# T.B.D.
YEAR: 2021
MAKE: FORD
MODEL: F250 REG. CAB
COLOR: WHITE
TRIM: GRAY VINYL
ODOMETER: TBD

CHRIS HILL


FLEET MANAGER



Vehicle: [Fleet] 2021 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box (✔ Complete)

Window Sticker

SUMMARY

[Fleet] 2021 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box

MSRP:\$34,230.00

Interior:Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat

Exterior 1:Oxford White

Exterior 2:No color has been selected.

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel

Transmission: TorqShift-G 6-Spd Auto w/SelectShift

OPTIONS

CODE	MODEL	MSRP
F2A	[Fleet] 2021 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box	\$34,230.00
OPTIONS		
153	Front License Plate Bracket	\$0.00
43B	Fixed Rear-Window w/Defrost	\$60.00
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift	\$0.00
51X	Spare Wheel & Tire Delete	(\$85.00)
52B	Trailer Brake Controller	\$270.00
600A	Order Code 600A	\$0.00
63R	Heavy-Service Package for Pickup Box Delete	\$125.00
64A	Wheels: 17" Argent Painted Steel	\$0.00
66D	Pickup Box Delete	(\$625.00)
66S	Upfitter Switches (6)	\$165.00
67E	240 Amp Alternator	\$85.00
76C	Exterior Backup Alarm (Pre-Installed)	\$140.00
872	Rear View Camera & Prep Kit	\$415.00
90L	Power Equipment Group	\$865.00
924	Privacy Glass	\$0.00
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	\$0.00
AS	Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat	\$0.00
TD8	Tires: LT245/75Rx17E BSW A/S (4)	\$0.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 12790. Data Updated: Jan 11, 2021 11:17:00 PM PST.



Vehicle: [Fleet] 2021 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box (✔ Complete)

X3E	Electronic-Locking w/3.73 Axle Ratio	\$390.00
Z1	Oxford White	\$0.00
—	Fleet Advertising Credit	\$0.00
SUBTOTAL		\$36,035.00
Adjustments Total		\$0.00
Destination Charge		\$1,695.00
TOTAL PRICE		\$37,730.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Data Version: 12790. Data Updated: Jan 11, 2021 11:17:00 PM PST.

**SCELZI**
TRUCK BODIES

2286 E. Date Ave.
Fresno, CA 93706
Phone: 559-237-5541
Fax: 559-237-5554
www.SEINC.com

Quotation

214777

User: Parsons, Julie

Bill To: KELLER FORD
End User: CITY OF COALINGA
Attn: HILL, CHRIS
1073 W. CADILLAC LANE
HANFORD, CA 93270
559-582-1000

Ship To: Fresno Will Call
End User: CITY OF COALINGA
Attn: Scelzi Enterprises
2316 E Annadale Ave.
Fresno, CA 93706

Quote Date:	01/14/2021	Salesman:	Carpenter, Glenn
Expiration Date:	02/13/2021	Ship Via:	WILL CALL, Fresno, CA - Sales Office
Sales Tax	Fresno* @ 7.975%	Terms:	Net 10
		PO Number:	

Notes:

MOUNT IN FRESNO
PAINT BODY WHITE
MID SHIP FUEL TANK

CHASSIS ETA:

(1) OF (3)

Qty	Part Number	Description	Total	Tax
1	CUSTOMER TRUCK	2021 FORD F-250, 2WD, REG CAB, SRW, GAS, WHITE, 56"CA VIN#	\$0.00	


SCELZI
 TRUCK BODIES

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 Fresno, CA 93706
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 www.SEINC.com

Quotation

214777

User: Parsons, Julie

1	SB-98-79-49-38-VO	1EA - ALL LIGHTS L.E.D. 4EA - #250 SCLEZI ROLLER DRAWERS IN DRIVER SIDE FRONT COMPARTMENT, START FROM TOP WITH (2EA) 3" THEN (2EA) 4" DRAWERS 1EA - TAC 815 AMBER DIRECTIONAL LIGHT BAR WITH CONTROLLER. MOUNT LIGHT ON LIGHT BAR JUST BEHIND AND ABOVE CAB CONTROLLER IN CAB 4EA - WHELEN AMBER CORNER STROBES. MOUNT (2EA) IN CHASSIS GRILLE AND (2EA) AT REAR OF BODY WIRED TO LABELED SWITCH IN DASH PART #VTX609A, VTXFB. 1EA - RIGID BC-410 PIPE VISE #IVUV9 - MOUNT PASSENGER SIDE REAR 1EA - AIMS 300 WATT POWER INVERTER 12V PURE SINE INSTALLED IN DRIVER SIDE REAR COMPARTMENT WIRED UP TO GFI OUTLET ON DRIVER SIDE REAR END PANEL, LOUVER COMPARTMENT. DIMENSIONS 16.48"L X 8.74" W X 7.1" H 1EA - AUXILIARY BATTERY FOR INVERTER IN DRIVER SIDE REAR COMPARTMENT, LOUVER COMPARTMENT 1EA - INSTALL GFI OUTLET ON DRIVER SIDE REAR END PANEL WIRED TO POWER INVERTER	
1	BUMPER SIG - 6"	6" DIAMOND PLATE STEP BUMPER POWDER COATED GRAY 1EA - SVSR-410 PIPE VISE STAND MOUNTED PASSENGER SIDE REAR BUMPER 1EA - USE FACTORY RECEIVER HITCH 1EA - 7 PRONG FLAT RV PLUG #12707 1EA - INSTALL FACTORY REAR VIEW CAMERA	\$0.00
1	LADDER RACK - SB CUSTOM	FORKLIFT ACCESSIBLE OVER CAB LADDER RACK POWDER COATED WHITE 2" X 2" X .120 WALL WITH BRACKETS TO MOUNT (4EA) OPTRONICS LED WORK LIGHTS ON - (2EA) FACING CARGO AREA (1EA) FACING STREET AND (1EA) FACING THE CURB 4EA - OPTRONICS LED WORK LIGHTS 4.5 X 5 #TLL46CFB MOUNTED ON BRACKETS ON LADDER RACK. (2EA) FACING CARGO AREA, (1EA) FACING STREET AND (1EA) FACING CURB WIRED TO A LABELED SWITCH IN DASH 1EA - LIGHT BAR BRACKET MOUNTED UNDER CROSS BAR OF LADDER RACK JUST BEHIND AND ABOVE CAB	\$0.00
1	WEIGHT CERTIFICATE	WEIGHT CERTIFICATE OF COMPLETED UNIT	
1	WILL CALL	CUSTOMER TO WILL CALL COMPLETED UNIT IN FRESNO, CA	\$0.00

Sub Total



SCELZI
TRUCK BODIES

2286 E. Date Ave.
Fresno, CA 93706
Phone: 559-237-5541
Fax: 559-237-5554
www.SEINC.com

Quotation

214777

User: Parsons, Julie

Sales Tax \$0.00

Total

DISCLAIMERS

- TERMS:** Standard terms are Net 10 Days, any deviations need to be in writing before production
- CHASSIS:** Scelzi Enterprises, Inc. is not responsible for flashing or modification of any chassis modules due to the installation of a body
Including but not limited to camera installation, erratic turn signal operation, etc
- CHANGES:** Each change after quote is accepted will constitute a \$500.00 fee in addition to the cost of the change
No changes will be made to orders 2 weeks prior to production start date
- DRAWINGS:** Any changes to drawings after acceptance and 2 weeks prior to production start date will constitute a \$500.00 fee or more at \$150.00 per hour
No changes will be made to drawings 2 weeks prior to production start date
- PAINT:** Scelzi Enterprises, Inc. does not guarantee a perfect color match due to inconsistencies in factory paints and procedures

THIS WORK AUTHORIZED BY

Payment in full on completion of job if credit arrangements have not been made in advance

The above quotation is submitted according to specifications submitted by customer. Any alterations or changes increasing production costs will be charged for accordingly.

DATE

Estimate Parsons,
Prepared By: Julie
Sales Rep: Carpenter,
Glenn

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Information on Illegal Dumping at Thrift Store
Meeting Date: Thursday, February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager and Darren Blevins, Chief of Police

I. RECOMMENDATION:

This item was requested as a Future Agenda Item by Councilman Ramirez.

II. BACKGROUND:

Councilman Ramirez stated that the thrift store is experiencing issues with illegal dumping and wanted a future agenda item to address this.

III. DISCUSSION:

As the thrift store is not on City property and is rather operated by a local non-profit organization, the City has the following suggestions for how the thrift store may be able to address illegal dumping:

1. The thrift store may choose to limit drop off hours to the hours the thrift store is open. That way, anyone observed dropping off items outside of those hours can be reported to the Police Department.
2. The thrift store may want to consider hiring onsite security.
3. The thrift store may install motion activated lighting and high quality cameras.
4. Thrift store staff should report illegal dumping to the Police Department.

IV. ALTERNATIVES:

None. Informational only.

V. FISCAL IMPACT:

None.

ATTACHMENTS:

File Name	Description
No Attachments Available	

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Police Department's 2020 Annual Report
Meeting Date: February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Darren Blevins, Chief of Police

I. RECOMMENDATION:

The Coalinga Police Department respectfully submits the department's 2020 Annual report.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
▣	2020_Annual_Report.pdf	CPD 2020 Annual Report



ANNUAL REPORT

2020

Coalinga Police Department

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To the City Council and Residents of the City of Coalinga

MISSION STATEMENT

Our mission is to maintain peace and order through the provision of police services that are of the highest quality and responsive to the needs of the community. We will contribute to the safety and security of the community by apprehending those who commit criminal acts, by developing partnerships to prevent, reduce, or eliminate neighborhood problems by providing police services that are fair, unbiased, judicious, and respectful of the dignity of all individuals.

VALUES STATEMENT

Dedication to timely, excellent, and efficient service to the community.

Honest and ethical behavior by the members of this agency.

Having the upmost integrity and professionalism for the position in which we hold.

Using innovative, creative, and proactive approaches in meeting the demands of crime prevention and law enforcement responsibilities.

Engaging in strategic and future planning and to keep abreast of the latest in law enforcement technology and techniques. Sensitivity is the key quality that we should bring to our interaction with the public and other agencies in the criminal justice system with whom we interact with.

Chief's Message

It is a privilege and an honor to present this annual report of the activities of the men and women of the Coalinga Police Department during the Calendar Year 2020. This last year we saw a deadly pandemic sweep over the country and as a result the department had to deal with "zero bail" as well as the release of thousands of state inmates due to the pandemic running through the states prison system. The department has had to deal with a reduction in staffing during the last year, but we have been able to fill all available positions and we are up at full staffing with sworn officers.

I continue to run this department with the philosophy, I set before my staff; and still remains "We are family and have a special bond and a duty to protect the community we serve and one another. All police department personnel are to treat everyone with dignity and respect, treat others as you would want to be treated, Coalinga Police Department staff are to do their very best every day and do the right thing at all times. I expect everyone to do what is expected of them, do their job, and always display a professional appearance and attitude. I want the community to feel as they can approach any employee of this department and receive satisfactory service. I want all my staff to stay safe and go home to their families at the end of every shift."

The main goal for the Coalinga Police Department for the 2021 year is to provide the community with the best professional law enforcement services possible, to protect the citizens of Coalinga by responding and investigating all calls for service and hold those accountable for their actions.

Respectfully Submitted,

Darren L. Blevins

Chief of Police

February 4, 2021

State of the Department

The Coalinga Police Department is a full-service law enforcement agency conducting operations 24 hours a day, 365 days per year. The Department has staff providing service in records, and general law enforcement. The Police Department provides primary 911 communications responsibilities for the City of Coalinga and the City of Parlier.

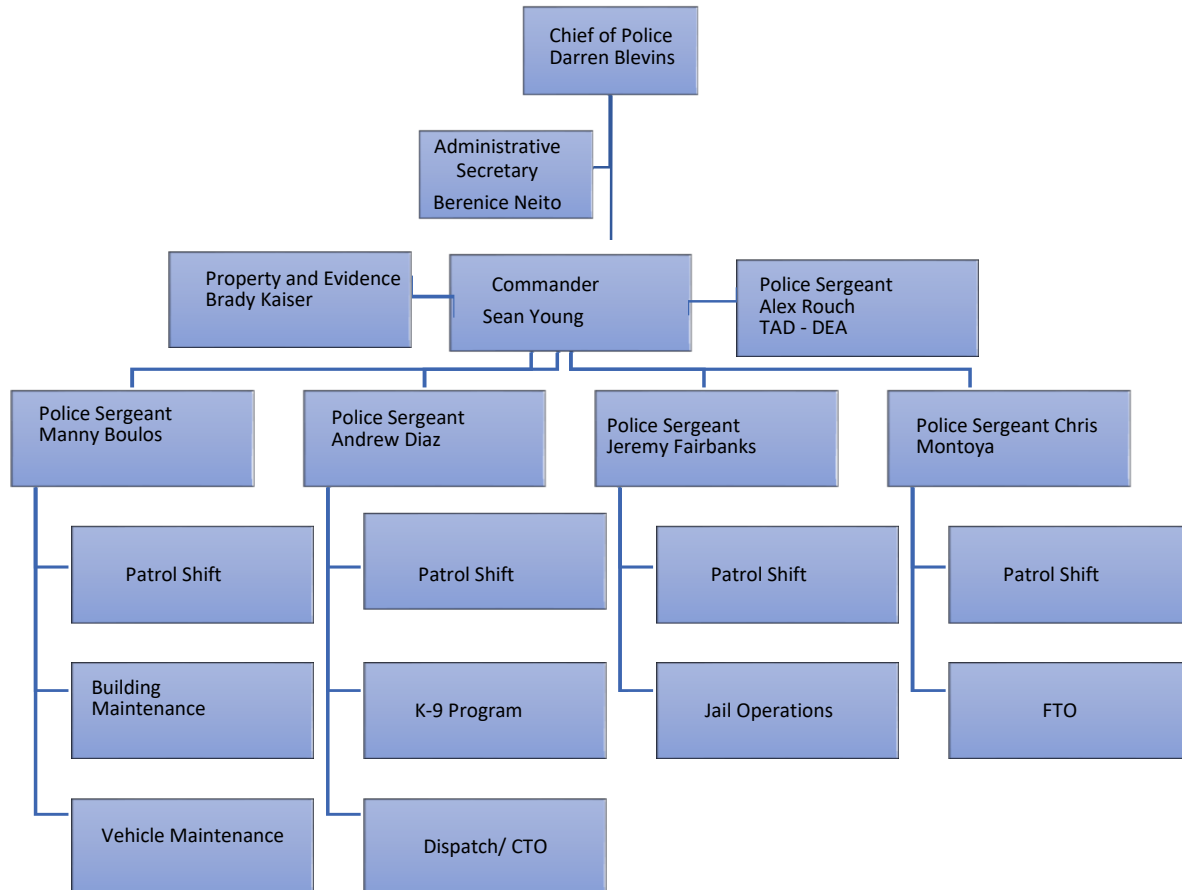
Since I have taken over as the chief of police, I have held my staff responsible for their actions and handed down discipline when it called for it. The Department started 2020 with 16 full time sworn officers and by then end of 2020 the department was fully staffed with sworn officers. The ratio of sworn personnel to population is 1.3 officers per 1000 residents. This is less than the nationwide rate of 1.8 officers per thousand population for Group V cities (10,000 to 24,999 population). (FBI, 2019).

To support sworn operations, the Department employs a mixture of part time and full-time civilian positions which are called Police Technicians. The Police Technicians provide Dispatch and Clerical services. At the end of 2020, all full-time Police Technicians were staffed, and all part-time Police Technicians were still vacant.

The current staffing level of the police department is:

- 1 Police Chief
- 1 Police Commander
- 4 Police Sergeants
- 2 Police Corporals
- 9 Police Officers
- 7 full-time Police Technicians
- 0 Part-time Police Technicians
- 1 Secretary to the Chief of Police

Coalinga Police Department's Organizational Chart



Budget:

The Police Department is a general fund department. Due to the nature of Law Enforcement, it is a resource consumer not a self-sufficient activity. The adopted FY 20/-21 budget of the Police Department is \$3,429,818.00. This constitutes 38% of the City's General Fund Budget. The adopted FY 20-21 budget for Animal Control was \$32,700.00, which pays Gimme Love for care and welfare of the animals and shelter. This constitutes 0% of the City's General Fund Budget.

Revenues to support law enforcement activities come from a variety of sources. The main source of income is the City's General Fund. Cannabis licensing fees and taxes pay for one police officer position and one non-sworn position. The Department participates in several grant programs to provide needed equipment. The Department receives SLESF grant funding from the State of California, Body Armor funding from the Federal Government. This year the Department received a grant from Homeland Security to go towards the purchase of additional equipment.

Facilities:

The Police Department is located at 270 N. Sixth St. in a wing of City Hall. This facility was constructed in 1995 and houses 911 communications center, patrol operations, investigations. (when staffing permits), administration, and a 24-hour holding facility. The Police Department has two satellite locations that supports its mission. The Police Department also continues to utilize a portion of the old police department headquarters, and the old Fresno County holding cells as evidence storage facility.

In 2020, the police department, began remodeling the department by replacing the flooring in dispatch, records, one of the main hallways and the front lobby. The department replaced old computers within the department.

Fleet:

The Police Department uses a mixture of unmarked and marked vehicles to accomplish its various missions. There are 20 vehicles in the Department's fleet. This allows for personally assigned vehicles to sworn personnel. In my experience, having personally assigned vehicles allows for greater longevity of the asset. Employees have a pride of ownership and take better care of the equipment when they know that their efforts only affect them. This has allowed the department to improve reliability and fuel economy with the goal of reducing fuel and maintenance costs. The average age of fleet assets is 6 years.

Other Equipment:

The Police Department possesses a wide range of equipment to fulfill its mission. It has enough variety of weapons and surveillance technology to accomplish any task needed. During this fiscal year the police department purchased new Sig Sauer firearms, new tasers as well as new body cameras.

2020/2021 Evidence Audit Update

The Coalinga Police Department Hired Key Evidence Inventory in October 2020 to conduct the first outside Evidence Audit in since I have been employed with the police department which is 26 years.

They have completed approximately three quarters of the of the departments evidence inventory. Since they have started Key Evidence Inventory has the organized the departments evidence room by installing shelving, removing bunks and shower stalls. By doing this has cleaned up the evidence rooms and made it easier to locate evidence when it is needed for court or to be returned to the owner.

They have organized and inventoried three of the four evidence rooms and approximately 11,820 pieces of evidence.

Once they have completed the inventory audit, they will provide me with a full report of how much evidence was inventoried, a list of missing evidence, money that was located, before and after photos of the evidence rooms and suggestions/recommendations regarding your evidence procedures. (purging)

Here a just a few pictures of the evidence rooms before and after:





Calls for Service Statistics:

The best way to analyze the activity of the Police Department is using raw calls for service data. This data over time shows both activities generated by the public and activity generated by preventative patrol activities. In 2019, the police department handled 15,559 calls for service and in 2020 the police department handled 17,704 which is an 87.88.% increase in calls for service. The below numbers are a breakdown of all police activity during the 2019 and 2020 calendar year.

Priority one calls are considered emergencies and should be dispatched within a 3-minute time frame. Priority two calls are normally where most citizen-initiated activity is found; priority three calls are mostly officer initiated. For 2020 Priority 1 calls were dispatched within 1min and 43sec of receiving the call and entering it into CAD.

2019 Patrol Stats

2020 Patrol Stats

Patrol Statistics	
Total Incidents	15559
Calls for Service	10740
Officer Initiated Incidents	4819
Traffic Stops	1316
Other OIA Incidents	3503
Bus/Building checks	259
Veh/Ped Check	618
Total Officer Reports	1445
Collision	88
Courtesy	14
Criminal Collision	14
Felony	278
Information	356
Infraction	36
Misdemeanor	625
Voided	20
Unclassified Reports	14
Total Misdemeanor & Felony Arrests	462
Misdemeanor Arrests	338
Felony Arrests	124
Total Citations	578
Admin Cites	5
Infraction	209
Misdemeanor	29
Moving Vehicle	47
Muni Code	5
Parking	264
Unclassified	19

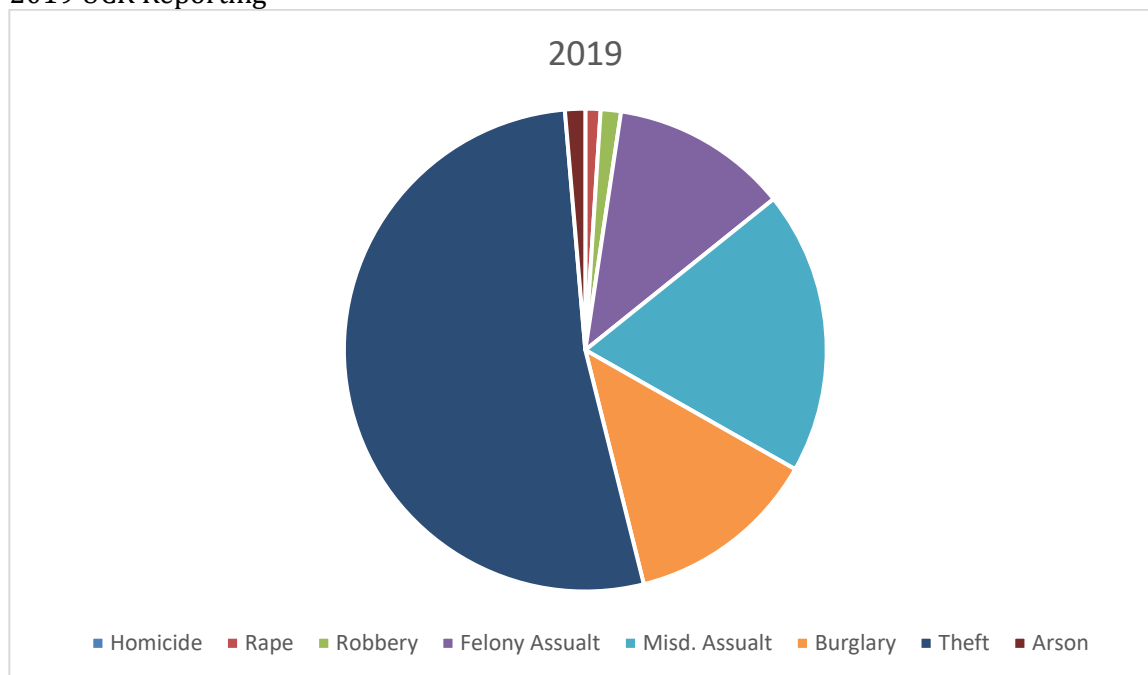
Patrol Statistics	
Total Incidents	17704
Calls for Service	11957
Officer Initiated Incidents	5747
Traffic Stops	1694
Other OIA Incidents	4053
Bus/Building checks	574
Veh/Ped Check	639
Total Officer Reports	1362
Collision	74
Courtesy	11
Criminal Collision	11
Felony	284
Information	383
Infraction	16
Misdemeanor	546
Voided	26
Unclassified Reports	11
Total Misdemeanor & Felony Arrests	477
Misdemeanor Arrests	348
Felony Arrests	129
Total Citations	564
Infraction	147
Misdemeanor	55
Moving Vehicle	98
Muni Code	11
Parking	230
Unclassified	23

UCR Crime Statistics

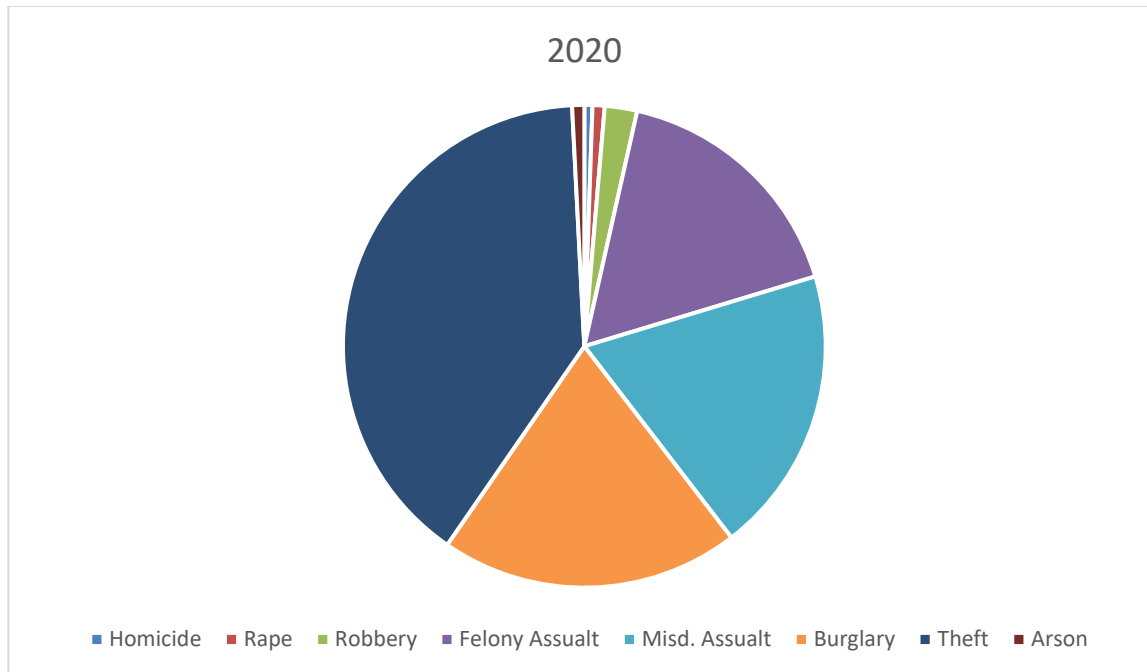
The UCR is the oldest measure of crime reporting in the United States. Developed in the 1920's by the FBI, the report receives its data from victim's reports of crime to law enforcement. The statistics give only general information on crime trends. They can be affected by several variables from the definitions of the categories themselves to human error in crime report completion by law enforcement. Year to year analysis is the most accurate way to use the UCR to predict crime trends.

Comparing 2018 to 2019 there was a decrease in the total UCR reportable crimes to the Coalinga Police Department. This decrease is attributed to a decrease in all categories except for homicides, thefts, and arsons. The below are month to month tables and graphic representations of the UCR statistics. Crimes against property have now passed persons crimes to be the number one issue facing the citizens of Coalinga today.

2019 UCR Reporting



2019	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Totals
Homicide	0	0	0	0	0
Rape	3	0	0	0	3
Robbery	1	1	0	2	4
Felony Assault	7	9	14	5	35
Misdemeanor Assault	14	10	20	12	56
Burglary	11	10	7	10	38
Theft	35	38	31	51	155
Arson	1	1	2	0	4
Total					295



2020	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Totals
Homicide	0	0	1	0	1
Rape	1	4	2	1	8
Robbery	3	1	1	1	6
Felony Assault	16	14	6	13	49
Misdemeanor Assault	11	8	12	19	50
Burglary	6	5	3	8	22
Theft	31	36	58	20	145
Arson	1	1	0	1	3
Total					284

The number of reported property crimes represent a large share of the UCR Statistics. Although the total number of reportable UCR offences are down, which over the past 12 months was a reduction of 3.87%.

The Department has taken an aggressive stance to attempt to lower the numbers by proactive patrol and apprehension activities, the department has conducted operations that have targeted gang members, persons on probation and persons on parole. Due to budget cuts the Investigations Unit of the department has been disbanded and their personnel sent back to patrol. I am hoping in the upcoming year that investigations can reopen.

The department's filing rate took a hit this year. In 2019 the department had a filing rate of 69% and this last year we had a filing rate of 36% and is a decrease of -47.82%. This filing rate is unacceptable, and we will increase the rate in 2021.

Traffic Accident Statistics

The Coalinga Police Department is responsible for traffic enforcement for the City of Coalinga. Besides the common writing of citations for traffic violations, the Department responds to and investigates all the traffic accidents that occur in the city. In 2020, the total number of investigated traffic collisions in Coalinga declined approximately 49.18% from 61 in 2019 to 30 in 2020.

Animal Control Statistics

Gimme Love a non-profit organization that is now responsible for the care and welfare of the animal shelter. The police department uniformed patrol officers responded to 411 animal complaints and issued 5 citations in 2020.

GIMME LOVE'S 2020 INTAKE STATISTICS:

DOGS: 361 – 17 adopted, 344 rescued

CATS: 457 – 35 adopted, 377 rescued, 45 in foster

RABBITS: 1 – 1 rescued

BIRDS: 5 – 4 rescued, 1 adopted

Total intake: 824

Not included in our intake numbers are 81 dogs and cats moved to rescues from Coalinga residents straight from their homes.

SPAY/NEUTER: 311 – Dogs 36, Cats 119

No spay or neuter during coved. March-October veterinary offices were closed for these surgeries. We go ever week now sometimes twice a week. It is a huge program!

Rabies Vaccinations: 156 – Dogs 70, Cats 86

School Resource Officer Program

During the 20/21 fiscal year both the Coalinga Huron Unified School District and West Hills Community College District did not hold classes on campus. Coalinga Huron Unified was unable to provide financial assistance for the School Resource Officer Position, so the council elected to pay for this position out of the general fund so the department would not lose an officer. The West Hills College District elected to pay for the Campus Police Officer position. Due to staffing levels the department covered this position by having day shift officer do periodic walk throughs of the college campus to ensure those who were on campus were safe. The Coalinga Police Department provide the following services to the Districts are:

- Criminal Investigations
- Outreach to Students
- School Safety Presentations
- Attendance at Sporting Events
- Attendance at other District Events
- Traffic and Patrol functions around the Schools
- Presentations to the Governing Boards

Canine Program

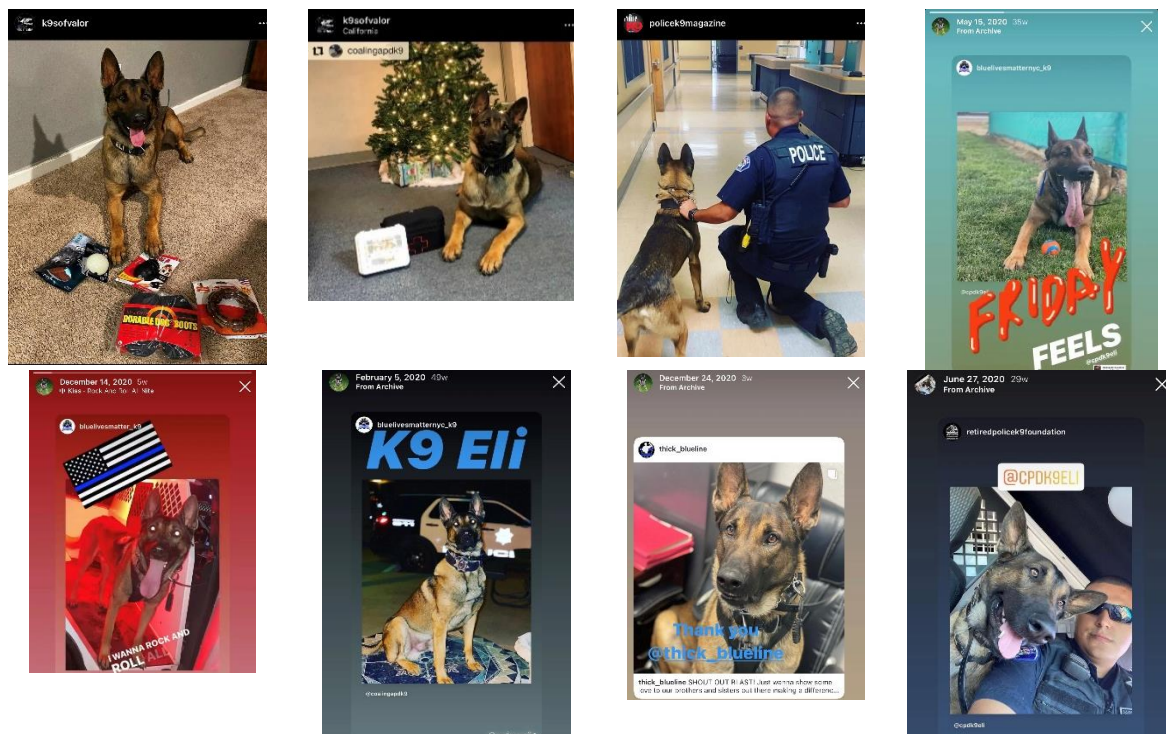
The departments K-9 program is in its second year and is funded by community donations. Both officer Ybarra and his partner K-9 Eli work well with one another and K-9 Eli and Officer Ybarra continue to pass all tests and qualifications to remain POST certified in the State of California.

In 2020, Officer Ybarra and K9 Officer Eli were very and productive. Below is Officer Ybarra and K9 Officer Eli's activity.

During 2020 Officer Ybarra and his partner have confiscated, over 250 grams of methamphetamine during traffic stops and search warrants. 12.9 grams of heroin coming from a vehicle check which was occupied. 22 dangerous felons surrendered due to K-9 Eli presence. The team have located 20 guns during traffic stops where narcotic paraphernalia was located. K-9 Eli has assisted in over 30 search warrants that has led to narcotics and weapons being located/seized.

They have also attended numerous community events either for children birthdays or has had contact with the community members/citizens as well as a presentation at Greenfield high school career day.

Officer Ybarra and K9 Officer Eli was featured in Police K-9 Magazine, K-9 of Valor Instagram page, K-9 Police web page, 3 times in the Blue Lives Matter K-9 page and the Thick Blue Line Instagram page.



During 2020, Officer Ybarra and his partner conducted over 350 hours of training with his vendor Law Dog K-9, CHP, and Coalinga State Hospital

Officer Ybarra and K9 Officer Eli's stats:

Has been deployed about 240 times.

Was deployed over 100 times on traffic stops.

Was deployed over 140 times for building searches, audible alarms, and burglaries in progress.

K-9 Eli assisted in 50 narcotic arrests.

K-9 Eli assisted in 32 Felony arrests.

K-9 Eli assisted in 46 Misdemeanor arrests.

K-9 Eli has 0 bites during 2020. This is mainly due to his presence and subjects complying which reduces the liability to the city.

K-9 Eli assisted the following agencies:

Fresno County Sheriff (FSO) - PC 211 suspects Jayne/ I-5 (in custody) / VC 10851 Chop shop building search toon town

California Highway Patrol (CHP) - Vehicle searches

Coalinga State Hospital - Sweep of facility

Drug Enforcement Administration (DEA) - Vehicle search searches and search warrants

Santa Cruz County Sheriff - Traffic stop on a suspected drug runner out of Mexico.

Huron Police Department - Search warrants

K-9 Eli has destroyed over 100 toys and several of Officer Ybarra couches

Department Goals

The Coalinga Police Department will continue to work hard for this community and will always do the right thing. Ways this department can achieve this goal is by continuing to update and replace outdated equipment, continue to train hard and attend mandated courses set by POST.

In 2020 the police department had set a goal to improve on department training, complete the remodel of the dispatch and install additional video policing equipment throughout the city. During the 2020 year the police department received approval to implement a city-wide video surveillance camera registration program.

Another goal set by the department in 2020, was to have an outside audit of the department's entire evidence room. This audit is still being completed and I will bring a formal report before council and the community once it is complete.

The Department will also continue to be an aggressive player in the grant arena.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Public Works, Utilities & Community Development Monthly Report for January 2021
Meeting Date: February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Public Works, Utilities & Community Development Monthly Report for January 2021.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
□	Monthly_Report_January_2021.pdf	Monthly Report for Jan 2021



**PUBLIC WORKS AND UTILITIES DEPARTMENT
MONTHLY REPORT FOR
JANUARY 2021**

***Note: New items and updates from last month's report are in bold print.**

PUBLIC WORKS

NATURAL GAS DISTRIBUTION:

- **99 %** of Gas leaks detected from Survey have been completed.
- Re-Routed 2" Gas line at Keck Park.
- Completed Odorant/Pressure log
- **Cathodic protection inspections and repairs on gas meters Route 44 & 45 Complete**

WATER DISTRIBUTION:

- Valve box repaired Coyote Springs.
- Water leak on 2" blow off Pinto repaired.
- Water leak 255 E. Birch repaired
- 2-meter boxes repaired 220 McCollum.
- **Repaired water leak at 30446 Jayne Ave.**
- **Repaired water leak 707 E. Valley**
- **Repaired water leak 301 W. Polk**
- **Repaired water leak 261 E. Pleasant**
- **Repaired Hydrant at Mercantile**
- **Repaired Blow off Pinto St.**
- **Replaced broken Hydrant Baker@ Fillmore Alley**
- **Replaced 17 water meters.**
- **Meter testing was conducted on 13 large meters.**
- **Installed Valve extension on water valve on Calaveras/Phelps.**

WASTEWATER COLLECTION:

- **Cleared sewer blockage Elm/Forest Alley**

SIDEWALKS:

- Nothing to report.

PARKS:

- Repaired irrigation leaks Centennial Park.

MISCELLANEOUS:

- Trimmed Tree Garfield/Roosevelt

- Repaired water leak City building (Gym)
- Continued with Road Patching
- Started Crack Sealing Cambridge Road
- Replaced 2 irrigation timers Posa Chante Blvd
- Removed 1 dead tree and trimmed trees in front of 296 E. Elm.
- **Installed Street Light Sacramento St. out front Warthan Apt.**
- **Finished crack sealing Posa Chante area, Hillview, and Keck Ln**
- **Continued with hydrant painting Quad 1 (Monday sweeping route)**
- **Cleared out drainage Garfield/Roosevelt.**
- **Cleared out storm drains downtown area.**
- **Removed down tree 718 E. Pleasant.**

UTILITIES

- **City wide fire hydrant flushing is schedule for February 24-26.**
- **Oil King booster sta. P17 getting quotes for new starter switch.**

WATER TREATMENR PLANT (WTP)

- City staff is working with Carter Redding on PHA for Fresno County. **In progress About 90% complete.**
- **Hach equipment quarterly maintenance is schedule for February 8.**
- P15 motor and pump will be out of service. **Pump is expected to be return mid-February 2021 due to covid.**
- **Westland Water canal maintenance 24-hour algae treatment working on 2021 schedule.**
- Anthracite filter media for beds 3, 5 & 6 was delivered. **Filter media was installed in beds 5 & 6. Filter bed 3 is scheduled to be installed by the end of February.**
- **New Surface Scatter for raw water turbidimeter had a new bubble trap installed.**
- Alum sludge removal - **Working with Brisco Enterprises for 2021 schedule.**
- **Calaveras Reservoir – RTU / UPS notification system and backup generator transfer switch quotes.**
- **Calaveras cathodic protection Corrpro and Farwest are getting us quotes for replacement anodes and a new Impressed Current system.**
- **Telstar did annual maintenance and calibration on the chlorine system and the chlorinators.**
- **Sed basin 2 was taken out of service for yearly maintenance and repairs.**
- **SCADA System – Light House still doing their investigation on existing conduit lines & wiring in the filter building, the hypo room and intake pumps.**
- **Westland Water came out and took measurements at the vault for the new raw water flow meter.**

WASTEWATER TREATMENT PLANT (WWTP)

- City crew working on getting pond 3 & 4 cleaned by spraying and burning the weeds, cattails, and small trees. **Ongoing.**
- Control room equipment up grade. **In progress**
- New facility lighting. Have arrived and at the PW Yard.
- **New recycle water meter was installed.**
- **Digester blower #1 out of service for repairs.**
- Tri City is working on updating WWTP site areas for discharging effluent water permit. **In progress**
- New effluent discharge basin piping installed. Complete

- Advance Flowline will be installing a chart recorder in the control room for the Recycle water meter. **Waiting on parts.**
- Radio field getting quotes to remove about 1 -2 feet of sludge off the top of the field to get to the sand bed for drainage. **In progress**
- **Crew sprayed for weed control WWTP, WTP, all the reservoir site and booster sta.**

ASSISTANT CITY MANAGER

PUBLIC WORKS/UTILITIES

- **Water Revenue Bonds:** Staff participated in the bond rating conference call on February 8, 2021 to discuss the pending bond issuance. Staff feels that the call went really well. The City is expecting a bond rating on or near the 16th.
- **Street Light Acquisition:** Staff has been working with Tanko and coordinating effort to acquire the streetlights. Staff is awaiting funding allocation from the TDA funds to utilize to purchase the lights.
- **TTHM:** Project is shovel ready and is expected to be funded by the impending future water bond.
- **Derrick Bypass / Reservoir Assessment:** MKN presented the hydraulic analysis to understand the water system when the City rehabilitates/replaces the Derrick Reservoir. Staff is awaiting the issuance of water revenue bonds to proceed with the rehabilitation of the reservoir.
- **SCADA:** Currently under construction.
- **Secondary WWTP Access Road:** This is a low priority project as this time considering the other items staff is working on.
- **S. Princeton Drainage Issues:** Staff will be meeting with PG&E in February to discuss
- **Training:** OQ Evaluations have begun to determine if staff with proper experience and training can demonstrate to our evaluator that they can perform required natural gas tasks to make them eligible for promotion. This will be conducted by Larry Miller.
- **Pavement Management System:** The pavement management system is operational, and staff will be utilizing its full potential for determining treatments for streets, budgeting, and prioritization.
- **Elm/Pacific Parcel Map** –City Engineer to finalize the parcel map at Pacific and Elm to support future development and the future trail system.
- **WWTP Hydraulic Control Boxes** – Project was completed early November 2020.
- **2015 Urban Water Management Plan:** The formal resolution will be presented to Council at the February 18, 2021 as it was not included in the report at a previous meeting where the council approved the plan.
- **Surge Tanks:** Staff is planning to wait to hire a water engineering firm for the bond projects to provide guidance as to how to proceed with inspections of the facilities.
- **Water Treatment Plant Solar Facility:** Staff is working with the City's real estate agent and the property owner in order to negotiate price for land.
- **Construction Meter Policy Update:** COMPLETED
- **Metering Logistics and Streamlining:** Staff is working to streamline meter reading through resequencing various read routes. Also, working to correct the number of rereads issued per month by evaluating commonalities month over month and addressing the issues prior to them being issued as rereads. This could potentially save 40+ hours per week.
- **Natural Gas PHMSA (CPUC) Audit 2020:** On December 15-16, 2020, the CPUC conducted an audit of our natural gas system on behalf of PHMSA. This audit will be focused on our Damage Prevention Program. We are presently awaiting an official response from PHMSA. It is unknown when this will occur.
- **Cathodic Protection Survey:** The 2020 Cathodic survey of our natural gas pipeline has been completed, and staff has received the final report. This survey differs from past surveys, as it identified and addresses different criteria in order to meet compliance. Staff is happy to report that full compliance with 49 CFR 192 has been achieved.

LOCAL STREET PROEJCTS

- **Phelps Ave Reconstruction Project** –The City Engineer will be inspecting the A/C cross section to ensure it meets industry standards once they inspection equipment arrives. This will most likely be conducted in February.
- **Sunset Street Reconstruction:** Construction has started and is expected to conclude in late May.
- **Precision Concrete Cutting:** Staff has entered in a contract with Precision Concrete Cutting. The goal is to conduct a survey of the entirety of Coalinga's sidewalk infrastructure and to note the optimal method to correct deficiencies. District 2's inspection has been completed. It seems the cost for repairing lift above ½" for this district will be approximately \$60,000.
- **Cost Share Program:** Staff has refined the cost share program as requested by Council and presented the program for their approval. Approval was granted with the condition of priority for people who have mobility detriments. The application and program will be posted when a budget has been appropriated at the start of next fiscal year.

GRANTS

Staff has been continuing to meet with Blais and Associates on a monthly basis in accordance with their grant contract to review possible grant opportunities. Below is a status update on all grant activity within the Public Works/Utilities and Community Development Department(s):

- **State Parks Per Capita Program:** Staff is developing a scope of work for the \$177,000 the City is allocated in state parks funds. Applications for projects are due by December 31, 2021.
- **HOME** The City has received its letter awarding program funds for a down payment assistance and housing rehabilitation program. Staff is awaiting a standard agreement in order to proceed with implementation.
- **AHSC Affordable Housing Grant Application for Pacific and Elm Ave:** Staff is expected to have a kickoff meeting with the development team sometime this spring.
- **STBG (2015):** Forest Phase 4 (Elm -1st) –The project has been placed in suspension until PG&E can energize the lights. Still no expected energize date.
- **CMAQ (2015):** Alley Paving – this project is currently under design and expected to go to construction in spring 2021.
- **ATP Cycle 3:** Sidewalk Gaps and Safety Enhancements – The City engineer is expected to bid the project in Spring 2021 for with construction commencing in summer 2021. Public Works Crews will be out in February removing trees and replacing fences in anticipation of sidewalk installation.
- **CMAQ:** Trail Segments 10-12 – This project is currently under design with construction expected in spring/summer 2021.
- **ATP Cycle 4** – Trail segments, 9, 4 and 3 (portion) – CEQA work is currently underway and is expected to be completed by fall 2021. The City Engineer is requesting an extension for CEQA due to Caltrans required Biological surveys which have to be conducted in late spring.
- **STBG (2017) – Polk street (5th to Elm)** - Project is scheduled to start first week of February and conclude towards the end of May.
- **CMAQ (2019):** The City was notified of two grant awards that the City applied for in early 2020. Under the CMAQ program the City was awarded an alley project in amount of \$681,000 and another segment of our master trail system in the amount of \$1.1 million. These are programed for late 2021 funding cycle.
- **STBG (2019)** – The City was awarded funding for the reconstruction of Polk Street from Elm to Monterey. Design is currently underway, and construction is expected on FY22.
- **CDBG** – Staff received notice that the City will not be eligible for CDBG funding at this time for Van Ness Storm Drain Project due to the income levels the state has listed for the block in which the project is located. With that, this project will be shovel ready in the coming weeks and staff will be working with Self Help to look into a broader income study or wait for the release of the 2020 census data which is expected to be favorable to the City in terms of eligibility.
- **MJ-LRSP** – Staff has entered into a Multi-Jurisdictional agreement with Fresno COG. Previously we had sought an independent contract with TJKM; but found a MJ-LRSP to be more advantageous

in regard to staff time and cost. With the MJ-LRSP, we would still gain the primary benefits of an independent LRSP; HSIP funding and an analysis of traffic data. The MJ-LRSP selection committee has met and cast our scores on proposals.

- **LEAP** – The City has applied for housing funds through the local Early Action Planning Grant for \$65,000 in order to support the kickstart to the City’s Cottage home program. Staff is currently awaiting an award letter from the State and authorization to expend funds.
- **PLHA** - The City has applied for additional housing funds through the Permanent Local Housing Allocation program to complement the City’s Cottage home program by offering down payment assistance and rehabilitation funds to income qualifying residents.
- **Clean Water State Revolving Fund Grant Application** – Staff is finalizing the application to be submitted to the state for a planning grant to study needed improvements the waste collection and wastewater treatment plant. Once the Urban Water Management Plan is complete the application will be submitted to the State.
- **Water Meter AMI Pilot Program** – Staff presented the AMI pilot program to the City Council at the October 1, 2020 meeting and currently accepting application for participation. Presently staff is working to implement Beacon read data with Tyler. – **May be repetitive.**
- **ATP Cycle 5 Grant** – Staff submitted the grant application in mid-September. The scope includes safety improvements on Polk Street from 5th to Willow Springs. This will include sidewalk gaps, cross walks, and a trail segment from Willow Springs to Merced. Staff was notified that the City was unsuccessful at the State level but scored high enough to be confident in the regional bid through Fresno COG.
- **HSIP (highway Safety Improvement Program) – Cambridge/Elm Signalization** – Project began construction on November 9th and is expected to be complete in 2021. The only items left on this project are delivery and installation of the signal poles and energizing by PG&E.

PARKS

- **Frame Park Splash Pad:** Plans and Specification are currently being reviewed by City Staff and the City is expecting to advertise bids in spring 2021 once other prioritized federal projects with strict deadlines have been completed.
- **Arborist Services:** Staff has solicited an RFQ for professional arborist services. No responses were submitted.

COMMUNITY DEVELOPMENT

- *Cottage Home Program – Staff is working with Self Help Enterprises on a fund request to obtain program funds to start the development of the cottage home ADU program. This is being accomplished through the LEAP and PLHA programs.*
- *Council Chambers Technology Modernization* has been completed. None of the hardware prior to the modernization is being utilized. The entire audio and video network has been rebuilt completely. The modernization included new microphones, microphone mixers, amplifier, speakers, mute control switches, video camera, projectors, projector screens, computer, video switch, and supporting hardware/wires. Staff will be moving on to completing the modernization of the conference room.
- Staff continuing to work with Tyler Technologies on Energov Migration. There have been some slowdowns during implementation and staff is expecting to delay the implementation until 2021 due to unforeseen circumstances.
- Family Dollar building, landscape and sign plans have been approved. Permits are expected to be pulled anytime. No word from FD in the last 13 months.
- Council approved the rehabilitation of the hotel units on Valley Street. Staff issued the approval letter to the applicant with conditions. Awaiting response from applicant.
- The City Engineer is currently reviewing the Luxe Estates Final Map application. This project is located on the northeast corner of La Questa and Phelps. The developer has requested that this project proceed with review. City Engineering currently reviewing.

- Staff is working on an ordinance that will update the Large Family Daycare regulations to be consistent with State law related to land use.
- ZTA 20-02 - Staff is working on an ordinance to update fence setbacks, particularly those on street side reverse corner lots.
- CUP 20-02 – New AT&T Cell Tower (monopine) – Building Permit has been issued.
- Granite Mining Expansion – Staff is working with Fresno County on an application by Granite Construction to expand their mining permits. The County of Fresno is processing a CUP for the land in the County as well as an environmental document that covers both City and County jurisdiction which will be used by the City when Granite Submits their application to the City for land within its jurisdiction.
- Heritage Park Assisted Living and Alzheimer's Facility – staff recently received an application for a new assisted living and Alzheimer's facility to be located on Phelps Ave west of the CRMC. This application was accepted by staff for review as of September 1, 2020 and hearings have yet to be scheduled until CEQA review is complete.
- SPR 20-01 – Warthan Place Apartments Phase 2 was approved by the planning commission on December 8, 2020.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Discussion, Direction and Potenal Action regarding Staffing Code Enforcement in Fiscal Year 2021-2022
Meeting Date: Thursday, February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

This item as requested as a Future Agenda Item by Councilman Adkisson.

II. BACKGROUND:

On June 30, 2017, the City's one and only full-time Code Enforcement Officer position was eliminated.

Since then, existing staff members have been responding to code enforcement complaints.

Around September of 2019, Councilman Adkisson had requested a Future Agenda Item to consider reinstating the Code Enforcement Officer position. At that time, former Councilwoman Stolz suggested looking at contracting with an outside firm to provide code enforcement services.

On October 10, 2019, Council direction was for staff to do a Request for Proposals for code enforcement services.

On February 6, 2020, staff recommended contracting with Wildan for code enforcement services based on the proposals that were submitted. At that time, services for sixteen (16) hours per week (two eight hour days) would cost \$52,416 per year from the City's General Fund.

Direction from the Council was to table the item until the FY 2021 budget was prepared.

During the FY 2021 budget preparation, Council's Direction was to table the item until a later date.

III. DISCUSSION:

This item on the agenda allows for Council to discuss options, provide direction and potentially take action regarding City Code Enforcement services.

Staff has the following options for consideration:

1. Hire a full-time Code Enforcement Officer (approximately \$60,300-\$77,000 per year for personnel costs plus \$2,500 per year for operational costs);
2. Hire a part-time Code Enforcement Officer at 19 hours per week (approximately \$23,700-\$30,250 per year in personnel costs plus \$1,500 per year in operational costs);

3. Direct staff to do a Request for Proposals for outside code enforcement services (estimated that an outside vendor would cost approximately \$66.00 per hour so that equates to \$137,280 per year for full-time or \$65,208 for 19 hours per week);
4. Continue to address complaint-based code enforcement with existing staff.

Please note, all costs are General Fund costs and would become effective in the 2021-2022 Fiscal Year.

IV. ALTERNATIVES:

None.

V. FISCAL IMPACT:

The Fiscal Impact is dependent upon which option Council selects. Details are outlined in the Discussion portion of the staff report.

ATTACHMENTS:

File Name

Description

No Attachments Available

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction, and Potential Action regarding Appointment to the San Joaquin Valley Air Pollution Control District Committee

Meeting Date: February 18, 2021

From: Marissa Trejo, City Manager

Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

Staff is seeking Council direction on filling a vacancy on the San Joaquin Valley Air Pollution Control District Committee. The Committee is requesting the City appoint a new representative(s).

II. BACKGROUND:

Leadership and direction of air pollution control activities in the Valley are provided by the Governing Board of the San Joaquin Valley Unified Air Pollution Control District (Valley District). The Board is comprised of 15 members: eight county Supervisors from each of the eight Valley counties (Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus and Tulare) selected by their respective county Boards of Supervisors, five City Council members selected by the cities within the District, and two public members appointed by the Governor. These locally elected officials and appointees, acting as policy makers, ensure that implementation of state and federal air pollution mandates in the Valley is tailored to local conditions and is responsive to local needs.

Governing Board Meetings are generally held on the third Thursday of each month at 9:00 A.M. at the Central Region Office, Governing Board Room, 1990 E. Gettysburg Avenue, Fresno, CA. To encourage public participation, the Governing Board Meetings are held via the District's video teleconferencing system and can be attended in either the Central Region Office, Fresno, the Northern Region Office, 4800 Enterprise Way, Modesto or the Southern Region Office, 34946 Flyover Court, Bakersfield.

III. DISCUSSION:

Typically the Council has appointed the Councilmember holding the office of Mayor and Mayor Pro-Tem to serve and represent the City on Boards and Committees. This has been the case for the City's representation on the San Joaquin Valley Air Pollution Control District Committee.

The Council previously appointed former Mayor Ron Lander as the City's Committee Member and former Mayor Pro-Tem Ron Ramsey as the Alternate. Former Mayor Ron Lander's retirement from the Council has left a vacancy on the Committee.

The Committee is now requesting the City appoint new representative(s) to serve as Coalinga's Committee Member and Alternate.

IV. ALTERNATIVES:

None

V. FISCAL IMPACT:

Due to the COVID-19 pandemic, the Committee has been meeting remotely via Zoom webinar. There may be some reimbursement costs associated with travel expenses once the Committee resumes meeting in-person.

ATTACHMENTS:

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Discussion, Direction and Potential Action regarding the Scheduling of Planning Commission Meetings
Meeting Date: February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

There is no recommendation. This was a Future Agenda Item requested by Councilman Adkisson.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
No Attachments Available	

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction and Potential Action Related to Removal and Replacement of the Street Trees on 7th Street Between Elm Ave and Forest Street

Meeting Date: February 18, 2021

From: Marissa Trejo, City Manager

Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

This was a future agenda item requested by Councilman Adkisson related to removing and replacing the trees on 7th Street between Forest and Elm as part of the approved 7th street rehabilitation project.

II. BACKGROUND:

The City Council, at their meeting on February 4, 2020, approved task orders and project budget for the rehabilitation of 7th street between Elm and Forest. Included in that scope of work included the following:

Demolition of existing improvements, sawcutting, roadway excavation and grading, installation of curb and gutter, sidewalk, alley approach, driveway approach, A.C. pavement, aggregate base, sidewalk drain pipe, storm drain inlet, existing utility lid adjustment, thermoplastic striping, thermoplastic pavement markings, and construction surveying.

What was not included was the removal and replacement of the trees on the north side of 7th street which are overgrown and lifting the sidewalk and the installation of irrigation and trees on the north and south side of seventh street. Councilman Adkisson, in his future agenda item request, is requesting this be added to the scope of work for the project.

III. DISCUSSION:

The City Engineer prepared an updated cost estimate and scope of work to include the removal of the overgrown trees and the installation of new irrigation and trees on both sides of the street on 7th between Forest and Polk. The updated scope would increase the project budget by \$37,950. There would be no increase the engineering design and construction engineering task orders. The total funding available from the 2009 RDA bond proceeds is \$347,864 so the City would need to allocate approximately \$15,551 from local sources such as Measure C or TDA funds. There is sufficient funds in the street funds to accommodate this expense.

IV. ALTERNATIVES:

Do not amend the scope and proceed as originally planned.

V. FISCAL IMPACT:

The fiscal impact would be an unbudgeted expense of \$15,551 from either the Measure C Street Funds or

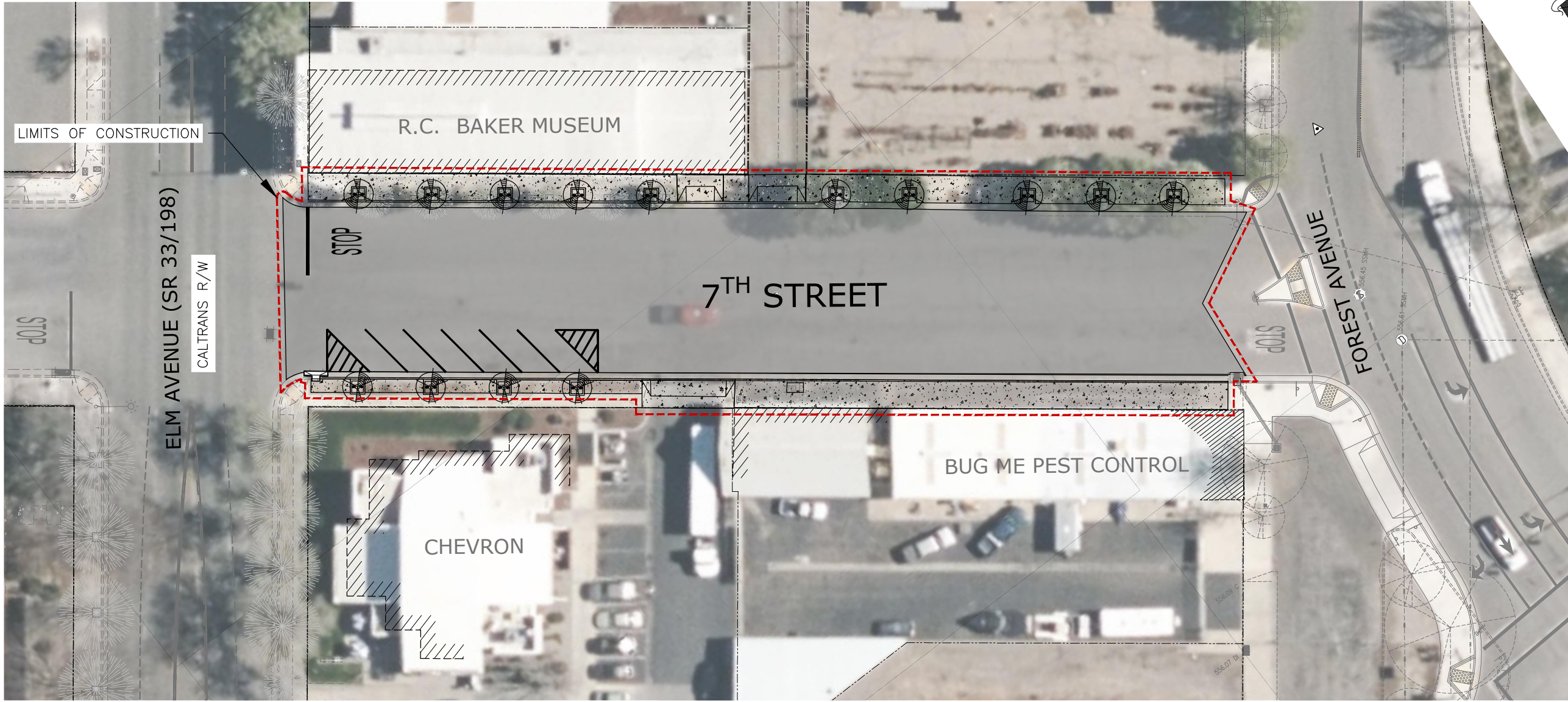
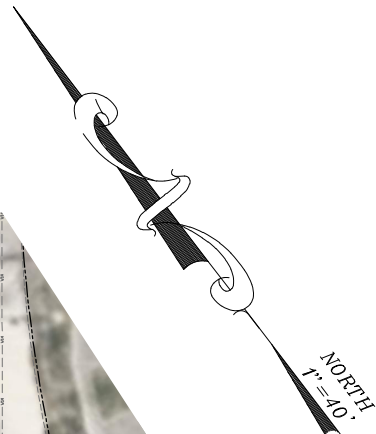
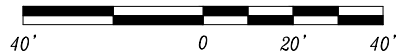
TDA Street Fund. There is sufficient finds available to accommodate the scope change.

ATTACHMENTS:

File Name	Description
2893_7th_Street_Rehabilitation_Project_Scope.pdf	7th Street Rehab - Updated Scope with Tree Removal and Replacement
2893_Prelim_Cost_Estimate_Expanded_Scope_Option.pdf	7th Street Rehab - Updated Cost Estimate with Tree Removal and Replacement

7TH STREET REHABILITATION

ELM TO FOREST



SCOPE

The work under this project includes: Demolition of existing improvements, sawcutting, roadway excavation and grading, installation of curb and gutter, sidewalk, alley approach, driveway approach, A.C. pavement, aggregate base, sidewalk drain pipe, storm drain inlet, existing utility lid adjustment, thermoplastic striping, thermoplastic pavement markings, and construction surveying.

ENGINEER'S COST ESTIMATE = \$325,465.00

* Expanded Scope Option includes: Removal of existing trees, installation of new street trees and associated irrigation facilities.

ENGINEER'S COST ESTIMATE = \$363,415.00

LEGEND

- EXISTING CONCRETE
- PROPOSED CONCRETE
- PROPOSED PAVEMENT SECTION
- PROPOSED STORM DRAIN INLET
- EXISTING STREET TREE
- * PROPOSED STREET TREE



Tri City Engineering
Engineers Surveyors

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PH: 559-447-9075
FAX 559-447-9074
www.TriCityEngineering.com

REV: 27 January 2021





PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST City of Coalinga - 7th Street Rehabilitation

Elm Avenue to Forest Avenue

JN 2893

Created: January 8, 2021
Revised: January 28, 2021

****EXPANDED SCOPE OPTION****

GENERAL ITEMS

Item No.	Description	Unit	Quantity	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$15,700.00	\$15,700.00
2	WORKER SAFETY	LS	1	\$1,500.00	\$1,500.00
3	TRAFFIC CONTROL	LS	1	\$5,500.00	\$5,500.00
4	DUST CONTROL	LS	1	\$1,400.00	\$1,400.00
5	CONSTRUCTION SURVEYING	LS	1	\$10,000.00	\$10,000.00
ST-G				General Items Subtotal	\$34,100.00

STREET IMPROVEMENT ITEMS

Item No.	Description	Unit	Quantity	Unit Price	Extension
6	SAWCUTTING	LF	210	\$2.00	\$420.00
7	TREE REMOVAL	EA	13	\$750.00	\$9,750.00
8	CONCRETE REMOVAL AND DISPOSAL	CY	100	\$100.00	\$10,000.00
9	ROADWAY EXCAVATION & GRADING	CY	900	\$25.00	\$22,500.00
10	HOT MIX ASPHALT TYPE A (HMA-A)	TON	350	\$120.00	\$42,000.00
11	AGGREGATE BASE CLASS II	TON	1,180	\$35.00	\$41,300.00
12	CONCRETE DRIVEWAY APPROACH	SF	600	\$15.00	\$9,000.00
13	CONCRETE 6" CURB & GUTTER	LF	490	\$30.00	\$14,700.00
14	CONCRETE SIDEWALK	SF	4,220	\$10.00	\$42,200.00
15	SIDEWALK DRAIN PIPE	LF	18	\$65.00	\$1,170.00
16	TYPE "D" STORM DRAIN INLET	EA	1	\$7,500.00	\$7,500.00
17	ADJUST EXISTING VALVE/METER BOX	EA	8	\$800.00	\$6,400.00
18	ADJUST EXISTING SEWER MANHOLE	EA	1	\$1,200.00	\$1,200.00
19	THERMOPLASTIC TRAFFIC STRIPING	LF	225	\$3.00	\$675.00
20	THERMOPLASTIC PAVEMENT MARKINGS	EA	1	\$300.00	\$300.00
ST-1				Street Improvement Items Subtotal	\$209,115.00

LANDSCAPING ITEMS

Item No.	Description	Unit	Quantity	Unit Price	Extension
21	24" BOX STREET TREE AND TREE WELL	EA	14	\$1,000.00	\$14,000.00
22	WATER SERVICE AND IRRIGATION VALVE ASSEMBLIES	LS	1	\$4,000.00	\$4,000.00
23	1" SCH. 40 PVC IRRIGATION LINE	LF	300	\$8.00	\$2,400.00
24	ROOT WATER SYSTEM WITH BUBBLER	EA	12	\$100.00	\$1,200.00
ST-2				Landscaping Items Subtotal	\$21,600.00

PRELIMINARY ENGINEERING

Item No.	Description	Unit	Quantity	Unit Price	Extension
25	DESIGN ENGINEERING	LS	1	\$45,600.00	\$45,600.00
PE-1				Preliminary Engineering Subtotal	\$45,600.00

CONSTRUCTION ENGINEERING

Item No.	Description	Unit	Quantity	Unit Price	Extension
26	CONSTRUCTION MANAGEMENT	LS	1	\$26,600.00	\$26,600.00
CE-1				Construction Engineering Subtotal	\$26,600.00

SUMMARY OF CONSTRUCTION COSTS

Section	Description	Subtotal
ST-G	GENERAL ITEMS SUBTOTAL	\$34,100.00
ST-1	STREET IMPROVEMENT ITEMS SUBTOTAL	\$209,115.00
ST-2	LANDSCAPING ITEMS SUBTOTAL	\$21,600.00
CE-1	CONSTRUCTION ENGINEERING SUBTOTAL	\$26,600.00
	CONSTRUCTION TOTAL	\$291,415.00
	10% CONTINGENCY	\$26,400.00
	CONSTRUCTION TOTAL + 10% CONT.	\$317,815.00
PE-1	PRELIMINARY ENGINEERING SUBTOTAL	\$45,600.00
	PROJECT TOTAL	\$363,415.00

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Council Direction and Potential Action regarding the Elm Street Improvements between Polk Street and 7th Street
Meeting Date: February 18, 2021
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

This was a Future Agenda Item requested by Councilman Adkisson related to improvements on Elm Ave between 7th Street and Polk Street.

II. BACKGROUND:

In 2014, the City proposed a project formally known as Elm Beautification Phase 3 which consisted of tree removal, sidewalk demo and the construction of new curb, gutter, sidewalk, street trees and decorative lighting on Elm Ave between 7th Street and Polk Street.

Councilman Adkisson has requested a Future Agenda Item requesting the removal of the trees on Elm Ave that have lifted the sidewalk and repairs to said damaged sidewalk.

III. DISCUSSION:

Staff has provided updated cost estimates from the City Engineer with the original scope of work as proposed in 2014 to current numbers. These estimates were updated to provide context and discussion during the item. Staff is prepared to answer questions related to the scope, budget and changes the council may desire.

IV. ALTERNATIVES:

This is Future Agenda Item requested by the Council, Staff is prepared to take direction.

V. FISCAL IMPACT:

Not determined at this time. Once direction is provided staff to analyze the financial impacts and budget constraints.

ATTACHMENTS:

File Name	Description
2895_Elm_Ave_Beautification_Project_Scope.pdf	Elm Phase 3 Scope of Work
2895_Elm_Avenue_Beautification_Cost_Estimate.pdf	Elm Phase 3 Preliminary Cost Estimate

ELM AVENUE BEAUTIFICATION

POLK TO 7TH



SCOPE

The work under this project includes: Demolition of existing improvements, removal of existing street trees, sawcutting, installation of curb and gutter, sidewalk, driveway approaches, curb returns, storm drain drain inlet, AC pavement plugs and transitions, tree grates, street trees, irrigation facilities, ornamental street lights, 15' street lights, electrical conduit, PG&E electrical service, street furniture, and construction surveying.

ENGINEER'S COST ESTIMATE = \$721,470.00

LEGEND

- | | | | |
|--|----------------------------|--|-------------------------------------|
| | EXISTING CONCRETE | | PROPOSED ORNAMENTAL STREET LIGHT |
| | PROPOSED CONCRETE | | PROPOSED 15' STREET LIGHT |
| | PROPOSED PAVEMENT SECTION | | PROPOSED BENCH AND TRASH RECEPTACLE |
| | PROPOSED STORM DRAIN INLET | | PROPOSED BIKE LOOPS |
| | EXISTING STREET TREE | | |
| | PROPOSED STREET TREE | | |



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REV: 27 January 2021





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PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST
City of Coalinga - Elm Avenue Beautification
Polk Street to 7th Street

JN 2895

Created: **January 26, 2021**

Revised: **February 1, 2021**

GENERAL ITEMS

Item No.	Description	Unit	Qty.	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$ 32,600.00	\$ 32,600.00
2	WORKER SAFETY	LS	1	\$ 2,500.00	\$ 2,500.00
3	TRAFFIC CONTROL	LS	1	\$ 10,000.00	\$ 10,000.00
4	DUST CONTROL	LS	1	\$ 1,500.00	\$ 1,500.00
5	CONSTRUCTION SURVEYING	LS	1	\$ 10,000.00	\$ 10,000.00
6	SWPPP	LS	1	\$ 2,500.00	\$ 2,500.00
ST-G				GENERAL ITEMS SUBTOTAL	\$ 59,100.00

STREET IMPROVEMENT ITEMS

Item No.	Description	Unit	Qty.	Unit Price	Extension
7	PAVEMENT/CONCRETE REMOVAL AND DISPOSAL	CY	200	\$ 100.00	\$ 20,000.00
8	TREE REMOVAL	LS	1	\$ 17,250.00	\$ 17,250.00
9	WEDGE GRIND	SF	4210	\$ 2.50	\$ 10,525.00
10	HOT MIX ASPHALT TYPE A (HMA-A)	TON	100	\$ 200.00	\$ 20,000.00
11	AGGREGATE BASE CLASS II	TON	180	\$ 85.00	\$ 15,300.00
12	CONCRETE 6" CURB AND GUTTER	LF	1050	\$ 30.00	\$ 31,500.00
13	CONCRETE SIDEWALK	SF	7020	\$ 10.00	\$ 70,200.00
14	CONCRETE DRIVEWAY APPROACH	SF	2015	\$ 15.00	\$ 30,225.00
15	CONCRETE CURB RAMP	EA	3	\$ 3,500.00	\$ 10,500.00
16	STREET FURNITURE	LS	1	\$ 3,100.00	\$ 3,100.00
17	THERMOPLASTIC TRAFFIC STRIPING	LS	1	\$ 1,000.00	\$ 1,000.00
ST-1				STREET IMPROVEMENT ITEMS SUBTOTAL	\$ 229,600.00

LANDSCAPING ITEMS

Item No.	Description	Unit	Qty.	Unit Price	Extension
18	24" BOX STREET TREE AND TREE WELL	EA	16	\$ 1,000.00	\$ 16,000.00
19	1" BACKFLOW PREVENTER AND ENCLOSURE	EA	2	\$ 1,500.00	\$ 3,000.00
20	1" WATER SERVICE ASSEMBLY	EA	2	\$ 4,000.00	\$ 8,000.00
21	MASTER AND REGULAR IRRIGATION VALVE ASSEMBLIES AND IRRIGATION FILTER	LS	1	\$ 2,000.00	\$ 2,000.00
22	1" SCH. 40 PVC IRRIGATION LINE	LF	1315	\$ 8.00	\$ 10,520.00
23	ROOT WATER SYSTEM WITH BUBBLER	EA	32	\$ 100.00	\$ 3,200.00
L-1				LANDSCAPING ITEMS SUBTOTAL	\$ 42,720.00

ELECTRICAL ITEMS

Item No.	Description	Unit	Qty.	Unit Price	Extension
24	LED STREET LIGHT	EA	4	\$ 7,500.00	\$ 30,000.00
25	ORNAMENTAL STREET LIGHT	EA	11	\$ 5,500.00	\$ 60,500.00
26	CALTRANS NO. 3 1/2 PULL BOX	EA	15	\$ 1,200.00	\$ 18,000.00
27	PG&E No. 2 PULL BOX AND EXTENSION	EA	2	\$ 2,250.00	\$ 4,500.00
28	2" SCH. 40 PVC ELECTRICAL CONDUIT AND WIRE	LF	1525	\$ 30.00	\$ 45,750.00
E-1				ELECTRICAL ITEMS SUBTOTAL	\$ 158,750.00

STORM DRAIN ITEMS

Item No.	Description	Unit	Qty.	Unit Price	Extension
29	TYPE "D" STORM DRAIN INLET	EA	1	\$ 7,500.00	\$ 7,500.00
SD-1	STORM DRAIN ITEMS SUBTOTAL				\$ 7,500.00

PRELIMINARY ENGINEERING

Item No.	Description	Unit	Qty.	Unit Price	Extension
30	ENGINEERING DESIGN SERVICES	LS	1	\$ 98,600.00	\$ 98,600.00
PE-1	PRELIMINARY ENGINEERING SUBTOTAL				\$ 98,600.00

CONSTRUCTION MANAGEMENT

Item No.	Description	Unit	Qty.	Unit Price	Extension
31	SOILS ENGINEERING TESTING FEE	LS	1	\$ 4,500.00	\$ 4,500.00
32	CALTRANS ENCROACHMENT PERMIT	LS	1	\$ 2,500.00	\$ 2,500.00
33	PG&E STREETLIGHT CONNECTION (RULE 16)	LS	1	\$ 11,000.00	\$ 11,000.00
34	CONSTRUCTION MANAGEMENT	LS	1	\$ 57,500.00	\$ 57,500.00
CM-1	CONSTRUCTION MANAGEMENT SUBTOTAL				\$ 75,500.00

SUMMARY OF CONSTRUCTION COST

Item No.	Description	Subtotal
ST-G	GENERAL ITEMS SUBTOTAL	\$ 59,100.00
ST-1	STREET IMPROVEMENT ITEMS SUBTOTAL	\$ 229,600.00
L-1	LANDSCAPING ITEMS SUBTOTAL	\$ 42,720.00
E-1	ELECTRICAL ITEMS SUBTOTAL	\$ 158,750.00
SD-1	STORM DRAIN ITEMS SUBTOTAL	\$ 7,500.00
CM-1	CONSTRUCTION MANAGEMENT SUBTOTAL	\$ 75,500.00
	CONSTRUCTION TOTAL	\$ 573,170.00
	10% CONTINGENCY	\$ 49,700.00
	CONSTRUCTION TOTAL + 10% CONT.	\$ 622,870.00
PE-1	PRELIMINARY ENGINEERING SUBTOTAL	\$ 98,600.00
	PROJECT TOTAL	\$ 721,470.00