



CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**January 21, 2021
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Regular Meeting, on January 21, 2021 in the City Council Chambers located at 155 West Durian, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to this meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113.

The Meeting will begin at 6:00 p.m. and the agenda will be as follows:

ZOOM WEBINAR INFORMATION

DESKTOP OR APP:

**[https://us02web.zoom.us/j/89716376588?](https://us02web.zoom.us/j/89716376588?pwd=MmhhcWs1cmtheTFQTVBhOFB2NWk5dz09)
[pwd=MmhhcWs1cmtheTFQTVBhOFB2NWk5dz09](https://us02web.zoom.us/j/89716376588?pwd=MmhhcWs1cmtheTFQTVBhOFB2NWk5dz09)**

Passcode: 874365

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**Dial: 1 (669) 900-9128
Webinar ID: 897 1637 6588
Passcode: 874365**

1. CALL TO ORDER

- 1. Pledge of Allegiance**
- 2. Changes to the Agenda**
- 3. Council's Approval of Agenda**

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

4. PUBLIC HEARINGS

1. Council Consideration and Adoption of the City of Coalinga 2015 Urban Water Management Plan
Sean Brewer, Assistant City Manager
2. Public Hearing and Adoption of Resolution No. 4000 Approving the Submittal of a 2020 Community Development Block Grant – CV2&3 Application
Marissa Trejo, City Manager

5. CONSENT CALENDAR

1. Approve MINUTES - January 7, 2021
2. Approve MINUTES - January 7, 2021 (Amended-Special)
3. Check Register: 12/01/2020 - 12/31/2020
4. Sales Tax Update for Quarter 3 2020 (July 2020-September 2020) - Information Only
5. Approval of the City of Coalinga's Sidewalk Cost Sharing Program
6. Authorize The Police Department to Add a Temporary Sergeant Position
7. Direct City Manager to Prepare Council Options for Staffing Code Enforcement
8. Adopt Resolution No. 4001 Approving Emergency Medical Technician Job Description
9. Adopt Resolution No. 4002 Approving Paramedic Job Description
10. Adopt Resolution No. 4003 Approving Non-Safety Emergency Medical Services (NSEMS) Pay Scale
11. Adopt Resolution No. 4004 Approving the General Fund and Enterprise Funds Reserve Policy for the City of Coalinga for Fiscal Year 2020-2021
12. Adopt Resolution No. 4006 Approving Program Guidelines for Business Assistance Payment Program Funded with Community Development Block Grant CV2&3
13. Public Works, Utilities & Community Development Monthly Report for November-December 2020

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Updating Sensitive Receptor Distance Requirements for Specific Cannabis Operations
Sean Brewer, Assistant City Manager
2. Discussion and Direction regarding Future Use of City Property Located at Jayne

Ave/SR33 and Alpine/SR33

Sean Brewer, Assistant City Manager

3. Discussion, Direction and Potential Action regarding Police Chief's Request to Increase Police Department Minimum Staffing Level

Darren Blevins, Chief of Police

4. Discussion, Direction and Potential Action regarding City of Coalinga Youth in Government Program

Marissa Trejo, City Manager

5. Discussion regarding City-Owned Parks

Sean Brewer, Assistant City Manager

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APN: 085-020-58T located off Jayne Avenue and HWY 33 in the City of Coalinga. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Cal Becker and/or Assignee. UNDER NEGOTIATION: Price and Terms of Payment
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(d)(1): 1 Case. Fresno County Superior Court Case No. 17CECG04294, Fifth District Court of Appeal Case No. F078081, Nathan Vosburg, et al. v. County of Fresno, et al.
3. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager Marissa Trejo and City Attorney Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga Police Officers' Association

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Council Consideration and Adoption of the City of Coalinga 2015 Urban Water Management Plan
Meeting Date: Thursday, January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Larry Miller, Public Works & Utilities Coordinator

I. RECOMMENDATION:

Recommendation of staff is to hold a public hearing and accept comments on the City's proposed 2015 Urban Water Management Plan and formally adopt the plan.

II. BACKGROUND:

On January of 2020, the City of Coalinga entered a contract with AM Consulting Engineers to complete our 2015 Urban Water Management Plan. Urban Water Management Plans are important tools for reporting water agencies' long-term planning efforts to meet future demands and tracking progress toward achieving state-mandated water conservation targets. They also support state laws linking approval for large developments to water supply availability.

In 1983, the California Legislature enacted the Urban Water Management Planning Act (Division 6 Part 2.6 of the Water Code §§10610 - 10656). It requires that every urban water supplier that provides water to 3,000 or more customers, or that provides more than 3,000 acre-feet of water annually ensure the appropriate level of reliability to meet the needs of its customers during normal, dry and multiple dry years. The act describes the contents of the UWMP as well as how urban water suppliers should adopt and implement the plans. Plan updates are required every five years, and updates maintain the Water Authority's eligibility for state grants.

III. DISCUSSION:

Water planning is an essential function of water suppliers but is critical as California grapples with ongoing drought and expected long-term climate changes.

Urban suppliers provide information on water management specific to their service areas. However, water management does not happen in isolation; there are other planning processes that integrate with the UWMP to accomplish urban planning. Some of these plans include city and county General Plans, Water Master Plans, Recycled Water Master Plans, integrated resource plans, Integrated Regional Water Management Plans, Groundwater Management Plans, and others.

This 2015 UWMP relies on planning documents prepared by the City of Coalinga, the City's 2007-2027 General Plan and the Fresno County Multi-Jurisdictional 2015-2023 Housing

IV. ALTERNATIVES:

Council may reject the 2015 Urban Water Management Plan or request changes.

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name	Description
 DRAFT_Coalinga_2015_UWMP_(Rev_1__September_2020).pdf	DRAFT 2015 UWMP

CITY OF COALINGA



DRAFT 2015 URBAN WATER MANAGEMENT PLAN

September 2020

Prepared by:



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ABBREVIATIONS

AWWA	American Water Works Association
AB	Assembly Bill
AF	Acre-Feet
BMP	Best Management Practices
CCR	California Code of Regulations
CUWCC	California Urban Water Conservation Council
CWC	California Water Code
CVP	Central Valley Project
City	City of Coalinga
CII	Commercial, Industrial, & Institutional
COG	Council of Governments
DMM	Demand Management Measures
DOF	Department of Finance
DWR	Department of Water Resources
DDW	Division of Drinking Water
eARDWP	Electronic Annual Reports to the Drinking Water Program
ET _o	Evapotranspiration Rate
Ft	Feet
GAL	Gallons
GPCPD	Gallons per Capita per Day
GPM	Gallons per Minute
GHG	Greenhouse Gas
HCD	California Department of Housing and Community Development
HE	High-Efficiency
HP	Horsepower
CCF	Hundred Cubic Feet
in	Inch
in/month	Inch per Month
ITP	Independent Technical Panel
ITPIRWMP	Integrated Regional Water Management Plan

LAFCo	Local Agency Formation Commission
MG	Million Gallons
mgd	Million Gallons per Day
mg/L	Milligrams per liter
MFR	Multiple Family Residential
M&I	Municipal and Industrial
PWS	Public Water System
Reclamation	United States Bureau of Reclamation
SB	Senate Bill
SFR	Single Family Residential
SOI	Sphere of Influence
SWRCB	State Water Resources Control Board
TDS	Total Dissolved Solids
µg/L	Microgram per liter
ULF	Ultra Low Flush
UWMP	Urban Water Management Plan
UWMPA	Urban Water Management Plan Act
WCP	Water Conservation Plan
WSCP	Water Shortage Contingency Plan
WTP	Water Treatment Plant
WIIN	Water Infrastructure for Improvements to the Nation
WWTP	Wastewater Treatment Plant
WDR	Waste Discharge Requirement

CHAPTER 1 INTRODUCTION AND OVERVIEW

1.1. Background and Purpose

The California Water Code requires all urban water suppliers within the state to prepare and adopt Urban Water Management Plans (UWMP) for submission to the California Department of Water Resources (DWR). The UWMPs must be updated every five years and satisfy the requirements of the Urban Water Management Planning Act of 1983 including amendments that have been made to the Act. The UWMPA requires urban water suppliers servicing 3,000 or more connections or supplying more than 3,000 acre-feet (AF) of water annually, to prepare an UWMP.

The purpose of the UWMP is to maintain efficient use of urban water supplies, continue to promote conservation programs and policies, ensure that sufficient water supplies are available for future beneficial use, and provide a mechanism for response during water drought conditions. This report, which was prepared in compliance with the California Water Code, and as set forth in the guidelines and format established by the DWR, is the City of Coalinga's (City) 2015 UWMP.

1.2. Urban Water Management Planning and the California Water Code

Water planning is an essential function of water suppliers but is critical as California grapples with ongoing drought and expected long-term climate changes. Prior to the adoption of the Urban Water Management Planning Act (UWMPA), there were no specific requirements that water agencies conduct long-term resource planning. While many water agencies had conducted long-term water supply and resource planning prior to the Act, those who had not were left vulnerable to supply disruptions during dry periods or catastrophic events.

1.2.1. Urban Water Management Planning Act of 1983

In 1983, State Assembly Bill (AB) 797 modified the California Water Code Division 6, by creating the UWMPA. Several amendments to the original UWMPA, which were introduced since 1983, have increased the data requirements and planning elements to be included in this 2015 UWMP.

Initial amendments to the UWMPA required that total projected water use be compared to water supply sources over the next 20 years, in 5-year increments. Recent DWR guidelines also suggest projecting through a 25-year planning horizon to maintain a 20-year timeframe until the next UWMP update has been completed and for use in developing Water Supply Assessments.

Other amendments require that UWMPs include provisions for recycled water use, demand management measures, and a water shortage contingency plan. Recycled water was added in the reporting requirements for water usage and figures prominently in the requirements for evaluation of alternative water supplies, when future projections predict the need for additional water supplies. Each urban water purveyor must coordinate the preparation of the water shortage contingency plan with other urban water purveyors in the area, to the extent practicable. Each water supplier must also describe their water demand management measures that are being implemented or scheduled for implementation.

In addition to the UWMPA and its amendments, there are several other regulations that are related to the content of the UWMP. In summary, the key relevant regulations are:

- AB 1420: Requires implementation of demand management measures (DMMs)/best management practices (BMPs) and meeting the 20 percent reduction by 2020 targets (mandated by SBx7-7) to qualify for water management grants or loans.
- AB 1465: Requires water suppliers to describe opportunities related to recycled water use and stormwater recapture to offset potable water use.
- Amendments Senate Bill (SB) 610 (Costa, 2001), and SB 221 (Daucher, 2001), which became effective beginning January 1, 2002, require counties and cities to consider information relating to the availability of water to supply new large developments by mandating the preparation of further water supply planning (Daucher) and Water Supply Assessments (Costa).
- SB 1087: Requires water suppliers to report single family residential (SFR) and multifamily residential (MFR) projected water use for planned lower income units separately.
- Amendment SB 318 (Alpert, 2004) requires the UWMP to describe the opportunities for development of desalinated water, including but not limited to, ocean water, brackish water, and groundwater, as long-term supply.
- AB 105 (Wiggins, 2004) requires urban water suppliers to submit their UWMPs to the California State Library.
- SBx7-7: Requires development and use of new methodologies for reporting population growth estimates, base per capita use, and water conservation. This water bill also extended the 2010 UWMP adoption deadline for retail agencies to July 1, 2011.

The UWMPA is included for reference in Appendix A.

1.2.2. Applicable changes to the Water Code since 2010

Table 1-1 provides a summary of the changes to the California Water Code (CWC) since 2010:

Table 1-1 Changes to the CWC since 2010			
Topic	CWC Section	Legislative Bill	Summary
Demand Management Measures	10631 (f)(1) and (2)	AB 2067 Weber 2014	Requires water suppliers to provide narratives describing their water demand management measures, as provided. Requires retail water suppliers to address the nature and extent of each water demand management measure implemented over the past 5 years and describe the water demand management measures that the supplier plans to implement to achieve its water use targets.
Submittal Date	10621 (d)	AB 2067 Weber 2014	Requires each urban water supplier to submit its 2015 plan to the Department of Water Resources by July 1, 2016.

Table 1-1 Changes to the CWC since 2010

Topic	CWC Section	Legislative Bill	Summary
Submittal Format	10644 (a) (2)	SB 1420 Wolk 2014	Requires the plan, or amendments to the plan, to be submitted electronically to the department.
Standardized Forms	10644 (a) (2)	SB 1420 Wolk 2014	Requires the plan, or amendments to the plan, to include any standardized forms, tables, or displays specified by the department.
Water Loss	10631 (e) (1) (J) and (e) (3) (A) and (B)	SB 1420 Wolk 2014	Requires a plan to quantify and report on distribution system water loss.

1.2.3. Water Conservation Act of 2009 (SB X7-7)

The Water Conservation Act of 2009 required retail urban water suppliers to report in their UWMPs their Base Daily Per capita Water Use (Baseline GPCPD), 2015 Interim Urban Water Use Target, 2020 Urban Water Use Target, and Compliance Daily per Capita Water Use. These terms are defined in Methodologies for Calculating Baseline and Compliance Urban per Capita Water Use, DWR 2011 (Methodologies) consistent with SB X7-7 requirements.

Beginning in 2016, retail water suppliers are required to comply with the water conservation requirements in SB X7-7 in order to be eligible for State water grants or loans. The complete text of the Water Conservation Act is in Appendix B. Retail water agencies are required to set targets and track progress toward decreasing daily per capita urban water use in their service area, which will assist the State in meeting its 20 percent reduction goal by 2020.

1.3. Urban Water Management Plan in Relation to Other Planning Efforts

Urban suppliers provide information on water management specific to their service areas. However, water management does not happen in isolation; there are other planning processes that integrate with the UWMP to accomplish urban planning. Some of these plans include city and county General Plans, Water Master Plans, Recycled Water Master Plans, integrated resource plans, Integrated Regional Water Management Plans, Groundwater Management Plans, and others.

This 2015 UWMP relies on planning documents prepared by the City of Coalinga, the City's 2007-2027 General Plan and the Fresno County Multi-Jurisdictional 2015-2023 Housing Element.

1.4. UWMP Organization

This 2015 UWMP has been organized following the DWR's recommended outline. The following is a description of the Chapters and a brief description of the content in each Chapter:

- ❖ **Chapter 1 - Introduction and Overview:** This introductory chapter provides a discussion on the importance and extent of the City of Coalinga's (City) water management planning efforts.

- ❖ **Chapter 2 - Plan Preparation:** This chapter provides information on the process followed for developing the UWMP, including efforts in coordination and outreach.
- ❖ **Chapter 3 - System Description:** This chapter includes maps of the service area, a description of the service area and climate, the Public Water System, and the City's organizational structure and history.
- ❖ **Chapter 4 - System Water Use:** This chapter describes and quantifies the current and projected water uses within the City's service area.
- ❖ **Chapter 5 - Baselines and Targets:** This chapter describes the method used for calculating the baseline and target water consumption. This chapter also demonstrates that the City has achieved the 2015 interim water use target, and the City's plans for achieving the 2020 water use target.
- ❖ **Chapter 6 - System Supplies:** This chapter describes and quantifies the current and projected sources of water available to the agency. This chapter also includes a description and quantification of potential recycled water uses and supply availability.
- ❖ **Chapter 7 - Water Supply Reliability:** This chapter describes the reliability of the City's water supply and project the reliability out 20 years. This description is provided for normal, single dry years and multiple dry years.
- ❖ **Chapter 8 - Water Shortage Contingency Planning:** This chapter provides the City's staged plan for dealing with water shortages, including a catastrophic supply interruption.
- ❖ **Chapter 9 - Demand Management Measures:** This chapter communicates the City's efforts to promote conservation and to reduce demand and specifically addresses several demand management measures.
- ❖ **Chapter 10 - Plan Adoption, Submittal, and Implementation:** This chapter describes the steps taken to adopt and submit the UWMP and to make it publicly available. This chapter also includes a discussion of the City's plan to implement the UWMP.

CHAPTER 2 PLAN PREPARATION

2.1. Introduction

This chapter provides the basis for preparing the 2015 UWMP and describes the various levels of regional coordination that the City has employed. It also describes the reporting period and the units of measure used by the City to report water volumes throughout the 2015 UWMP.

Finally, this chapter also provides a description of the coordination and outreach efforts followed in the preparation of the 2015 UWMP. Coordination and outreach are key elements to developing a useful and accurate UWMP.

2.2. Basis for Preparing a Plan

CWC 10617

“Urban water supplier” means a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually. An urban water supplier includes a supplier or contractor for water, regardless of the basis of right, which distributes or sells for ultimate resale to customers. This part applies only to water supplied from public water systems...

CWC 10620 (b)

Every person that becomes an urban water supplier shall adopt an urban water management plan within one year after it has become an urban water supplier.

CWC 10621

(a) Each urban water supplier shall update its plan at least once every five years on or before December 31, in years ending in five and zero, except as provided in section (d).

(d) Each urban water supplier shall update and submit its 2015 plan to the department by July 1, 2016.

According to the Department of Finance (DOF), in 2015 the City of Coalinga provided water for municipal purposes to a population of approximately 16,626. During this year, water was supplied to City residents through 3,647 active service connections. Thus, the City is classified as an “urban water supplier” as defined by Section 10617 of the CWC. In accordance with the CWC, as an urban water supplier the City is required to update its urban water management plan every five years. In June 2015, the City completed and approved their 2010 UWMP. However, the City’s 2010 UWMP was not filled with the DWR.

The City has prepared this update to the 2010 UWMP to ensure the efficient use of available water supplies, determine existing baseline water consumption, establish water use targets, describe and evaluate the existing water system and historical and projected water use, evaluate current and projected

water supply reliability, describe and evaluate demand management measures, and provide water shortage contingency plans as required by the UWMP Act.

2.2.1. Public Water Systems

CWC 10644

(a)(2) The plan, or amendments to the plan, submitted to the department ... shall include any standardized forms, tables, or displays specified by the department.

CWC 10608.52

(a) The department, in consultation with the board, the California Bay-Delta Authority or its successor agency, the State Department of Public Health, and the Public Utilities Commission, shall develop a single standardized water use reporting form to meet the water use information needs of each agency, including the needs of urban water suppliers that elect to determine and report progress toward achieving targets on a regional basis as provided in subdivision (a) of Section 10608.28.

(b) At a minimum, the form shall be developed to accommodate information sufficient to assess an urban water supplier's compliance with conservation targets pursuant to Section 10608.24... The form shall accommodate reporting by urban water suppliers on an individual or regional basis as provided in subdivision (a) of Section 10608.28.

California Health and Safety Code 116275 (h)

"Public Water System" means a system for the provision of water for human consumption through pipes or other constructed conveyances that has 15 or more service connections or regularly serves at least 25 individuals daily at least 60 days out of the year.

The City of Coalinga is a public water system (PWS#1010004) and is regulated by the State Water Resources Control Board, Division of Drinking Water (SWRCB-DDW). The SWRCB-DDW requires reporting on public water systems.

The City files electronic Annual Reports to the Drinking Water Program (eARDWP) to the Board, which include annual reports of water usage and other information. The information provided in this UWMP is consistent with the data reported in the eARDWP.

2.2.2. Agencies Serving Multiple Service Areas/Public Water Systems

The City of Coalinga serves only one PWS. Information about that PWS is shown below in Table 2-1.

Table 2-1 Retail Only: Public Water Systems (Standard Table 2-1)			
Public Water System Number	Public Water System Name	Number of Municipal Connections 2015	Volume of Water Supplied in 2015 (MG)
CA1010004	City of Coalinga	3,647	1,166

2.3. Individual or Regional Planning and Compliance

The City has developed this 2015 UWMP covering only its agency service area and addressing all requirements of the Water Code. The City is not part of any regional alliances for planning purposes, as shown in Table 2-2.

Table 2-2 Plan Identification (Standard Table 2-2)	
<input checked="" type="checkbox"/>	Individual UWMP
<input type="checkbox"/>	Regional UWMP (RUWMP)

2.4. Fiscal or Calendar Year and Units of Measure

CWC 1608.20

(a)(1) Urban retail water suppliers...may determine the targets on a fiscal year or calendar year basis.

2.4.1. Fiscal or Calendar Year

Water suppliers may report on either a fiscal or calendar year basis. DWR prefers that agencies report on a calendar year basis in order to ensure UWMP data is consistent with data submitted to other reports to the State.

The City of Coalinga is reporting on a calendar year basis. All data included in this 2015 UWMP is consistent with the calendar year basis.

2.4.2. Reporting Complete 2015 Data

The 2015 UWMPs are required to include the water use and planning data for the entire calendar year of 2015, if an agency is reporting on a calendar year basis. This 2015 UWMP contains information for the entire year of 2015.

2.4.3. Units of Measure

Water agencies use various units of measure when reporting water volumes, such as acre-feet (AF), million gallons (MG), or hundred cubic feet (CCF). Agencies may report volumes of water in any of these units, but must maintain consistency throughout the UWMP.

The City of Coalinga reports water volumes in million gallons (MG). For consistency, this 2015 UWMP also uses MG as the reporting units. Table 2-3 shows the type of agency, type of reporting year, and the units of measurement used throughout the 2015 UWMP.

Table 2-3 Agency Identification (Standard Table 2-3)	
Type of Agency	
<input type="checkbox"/>	Agency is a wholesaler

Table 2-3 Agency Identification (Standard Table 2-3)	
Type of Agency	
<input checked="" type="checkbox"/>	Agency is a retailer
Fiscal or Calendar Year	
<input checked="" type="checkbox"/>	UWMP Tables Are in Calendar Years
<input type="checkbox"/>	UWMP Tables Are in Fiscal Years
Units of Measure Used in UWMP	
Unit	Million Gallons (MG)
NOTES:	

2.5. Coordination and Outreach

CWC 10631

(j) An urban water supplier that relies upon a wholesale agency for a source of water shall provide the wholesale agency with water use projections from that agency for that source of water in five-year increments to 20 years or as far as data is available. The wholesale agency shall provide information to the urban water supplier for inclusion in the urban water supplier's plan that identifies and quantifies, to the extent practicable, the existing and planned sources of water as required by subdivision (b), available from the wholesale agency to the urban water supplier over the same five-year increments, and during various water-year types in accordance with subdivision (c). An urban water supplier may rely upon water supply information provided by the wholesale agency in fulfilling the plan informational requirements of subdivisions (b) and (c).

2.5.1. Wholesale and Retail Coordination

When a water supplier relies upon a wholesale agency for a water supply, both suppliers are required to provide each other with information regarding projected water supply and demand. The projections should be consistent with each agency's supply and demand projections.

The City of Coalinga does not receive water from any wholesale agency. Table 2-4 is included below to indicate that the information requested does not apply to the City of Coalinga.

Table 2-4 Water Supplier Information Exchange (Standard Table 2-4)
The retail supplier has informed the following wholesale supplier(s) of projected water use in accordance with CWC 10631.
Wholesale Water Supplier Name
Not Applicable

Table 2-4 Water Supplier Information Exchange (Standard Table 2-4)

The retail supplier has informed the following wholesale supplier(s) of projected water use in accordance with CWC 10631.

Wholesale Water Supplier Name

NOTES:

2.5.2. Coordination with Other Agencies and the Community

CWC 10620

(d)(2) Each urban water supplier shall coordinate the preparation of its plan with other appropriate agencies in the area, including other water suppliers that share a common source, water management agencies, and relevant public agencies, to the extent practicable.

CWC 10642

Each urban water supplier shall encourage the active involvement of diverse social, cultural, and economic elements of the population within the service area prior to and during the preparation of the plan...

In the preparation of this 2015 UWMP the City has coordinated with other appropriate agencies in the area, to the extent practicable. The following is a list of agencies and organizations that the City has contacted in the preparation of this 2015 UWMP:

- United States Bureau of Reclamation
- Westland's Water District
- Coalinga-Huron Unified School District

A copy of the letter sent to each of those agencies is included in Appendix C.

2.5.3. Notice to Cities and Counties

CWC 10621 (b)

Every urban water supplier required to prepare a plan pursuant to this part shall, at least 60 days before the public hearing on the plan required by Section 10642, notify any city or county within which the supplier provides water supplies that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan.

Agencies must notify cities and counties within which they serve water that the UWMP is being updated and reviewed. The City provided formal written notice to the County of Fresno and the general public that

the City's UWMP was being updated. In accordance with the UWMPA, this notification was provided at least 60 days prior to the public hearing of the Plan. Appendix C contains a copy of the outreach documents.

- County of Fresno
- General Public

CHAPTER 3 SYSTEM DESCRIPTION

3.1. General Description

CWC Section 10631 (a)

Describe the service area of the supplier...

The City of Coalinga is located in the Pleasant Valley at the base of the coastal mountain range on the western side of California’s Central Valley within Fresno County. The City is a public agency that provides water and sewer service to all residential, commercial, and industrial customers and for fire protection use. During 2015, the City served a total population of approximately 16,626 through 3,647 active service connections.

Located approximately 60 miles northeast from Coalinga is the City limits of Fresno, the Central Valley’s largest city and the state’s fifth largest city. Interstate 5 runs north to south approximately ten miles east of Coalinga. The County of Monterey lies to the west and Kings County to the east.

According to the U.S. Census Bureau (Census), there were 8,212 people living in Coalinga in 1990, 11,668 in 2000 and 13,380 in 2010. These population estimates represent an average annual growth rate of approximately 2.47 percent from 1990 through 2010. This increase in population is primarily a reflection of the regional growth pressures that are affecting the Central Valley as people living in more expensive regions look for affordable housing in the Valley.

The City of Coalinga is the governing agency and the sole purveyor of water within the City limits. The City adopted the City of Coalinga 2025 General Plan (General Plan) in June 2009. The General Plan assesses delineated land use areas referred to as the Sphere of Influence (SOI), which is larger than the City limits. The SOI includes land over which the City does not have complete jurisdiction; however, the City has the option to annex the land and develop it in the future.

According to the Fresno Local Agency Formation Commission (LAFCo), the City’s SOI encompasses approximately 9.05 square miles (5,793 acres) and is recognized as the ultimate growth boundary over the life of the City. Land uses within the City include single family residential, multi-family residential, mixed use, commercial, manufacturing/ business, public facilities, recreation, open space/conservation, agricultural, and street right of ways. The SOI is recognized as the ultimate growth boundary over the life of the City’s current General Plan. This 2015 UWMP assumes that the SOI describes the future water system service area.

3.2. Service Area Maps

Service area maps are included in Appendix D of this 2015 UWMP. The service area maps display the City limits and the potable water service area boundary.

3.3. Service Area Climate

CWC Section 10631 (a)

Describe the service area of the supplier, including... climate...

As previously stated, the City of Coalinga is located in the Pleasant Valley, a northwest to southeast trending alluvial basin, which is at the base of the Diablo Range and at the western boundary of the San Joaquin Valley. The Pleasant Valley has an arid climate, which leads to summers that are typically long and hot with mild and dry winters.

Climate within the City of Coalinga is typical of that of the Southern San Joaquin Valley, cool and foggy during the winters with little precipitation, and hot and dry summers with little to no rainfall. Coalinga enjoys a very high percentage of sunshine, averaging over 260 sunny days per year. According to the Western Regional Climate Center, the average maximum and minimum temperatures for the Coalinga area are 78.5°F and 49.0°F. Topography of the Coalinga area consist of flat to gently rolling hills, with perennial streambeds bisecting the area, which originate on the eastern side of the inner Coast Range and drain from west to east. Elevations in the area range from 660 to 680 feet above sea level.

The average annual precipitation in Coalinga is approximately 7.61 inches. Precipitation in the San Joaquin Valley is strongly influenced by the position of the semi-permanent subtropical high-pressure belt located off the Pacific coast. In the winter, this high-pressure system moves southward, allowing Pacific storms to move through San Joaquin Valley. These storms bring in moist, maritime air that produces considerable precipitation on the western up-slope side of the Coast Ranges. Temperatures in winter typically range from 38°F at night to 58°F during the daytime.

During the summer, wind usually originates at the north end of the San Joaquin Valley and flows in a south-southeasterly direction, through Tehachapi pass, and then into the Southeast Desert Air Basin. Since it typically does not rain in the summer and the sky is clear, strong sunlight drives the formation of ozone smog. Summer temperatures typically range from a low of 65°F at night to a high around 100°F.

The evapotranspiration rate (ET_o), which is an indicator of how much water is required to maintain healthy agriculture and landscaping, ranges from 1.72 to 9.93 inches per month (in/month) and averages 5.67 inches (in) per month, with highest ET_o occurring during the months of May through September. Table 3-1 summarizes the temperature, precipitation, and ET_o averages for the service area.

Table 3-1 Climate Data				
Month	Avg. Precipitation (in) ⁽¹⁾	Avg. Max Temp (°F) ⁽¹⁾	Avg. Min Temp (°F) ⁽¹⁾	Monthly Eto (in) ⁽²⁾
January	1.60	57.8	35.8	1.94
February	1.51	63.6	39.2	2.75
March	1.21	69.2	41.8	4.41
April	0.55	76.0	45.9	6.32
May	0.25	84.9	52.5	8.08
June	0.04	92.7	59.2	9.58

Table 3-1 Climate Data

Month	Avg. Precipitation (in) ⁽¹⁾	Avg. Max Temp (°F) ⁽¹⁾	Avg. Min Temp (°F) ⁽¹⁾	Monthly Eto (in) ⁽²⁾
July	0.01	99.4	65.3	9.93
August	0.02	97.8	63.2	8.95
September	0.19	92.7	58.6	6.89
October	0.31	81.8	49.7	4.81
November	0.72	67.6	40.6	2.61
December	1.20	58.2	35.7	1.72
Annual Total/Average	7.61	78.5	49.0	67.99
NOTE:				
⁽¹⁾ From Western Regional Climate Center Coalinga, CA.				
⁽²⁾ From California Irrigation Management System, Coalinga, CA				

3.4. Service Area Population

CWC Section 10631 (a)

Describe the service area of the supplier, including current and projected population . . . The projected population estimates shall be based upon data from the state, regional, or local service agency population projections within the service area of the urban water supplier and shall be in five-year increments to 20 years or as far as data is available.

The City of Coalinga has experienced steady population growth since 2010, and future projections anticipate further growth within the City. This steady increase in population is primarily a reflection of the regional growth pressures that are affecting the Central Valley as people living in more expensive regions look for affordable housing in the Central Valley. Anticipating increased demand from population growth and new enterprise are important aspects of the City's UWMP. This 2015 UWMP anticipates the effects of increased demand on water resources arising from sustained population growth.

According to the 2010 Census, population within the City was 13,380, which was up from 11,668 at the 2000 Census, and up from 8,212 at the 1990 Census. According to the California Department of Finance, the City served a total population of approximately 16,626 in 2015. The City's total population includes the urban population of the City, the population of the Pleasant Valley State Prison, and the population of the State Mental Hospital. Based on these population figures, the average annual growth rate of from 1990 to 2015 is approximately 2.86 percent. Table 3-2 contains the projected population for the next twenty-five years, in 5-year increments, assuming a 2.86 percent annual average growth rate through 2040.

Table 3-2 Population - Current and Projected (Standard Table 3-1)						
Population Served	2015	2020	2025	2030	2035	2040
	16,626	19,145	22,046	25,386	29,232	33,661

CHAPTER 4 SYSTEM WATER USE

4.1. Introduction

This chapter provides a description and quantifies the City’s current water use and water use projections through the year 2040. The data provided in this Section allows the City to accurately analyze the use of the City’s water resources and conduct good resource planning. The future demand estimates allow the City to manage the water supply and appropriately plan their infrastructure investments. The terms “water use” and “water demand” will be used interchangeably.

4.2. Recycled versus Potable and Raw Water Demand

The City’s water supply is exclusively surface water, supplied from the United States Department of Interior, Bureau of Reclamation (Reclamation) via the Central Valley Project. The City currently does not use recycled water to meet any of their water demands. Currently, the City’s wastewater is not treated to tertiary effluent quality and there is no infrastructure in place to deliver recycled water for the irrigation of landscape areas such as school, parks, and along roadways.

Tables 4-2, 4-4, and 4-5 contain the City’s current and projected potable water demands.

4.3. Water Use by Sector

CWC 10631(e)

(1) Quantify, to the extent records are available, past and current water use, over the same five-year increments described in subdivision (a), and projected water use, identifying the uses among water use sectors, including, but not necessarily limited to, all of the following uses:

(A) Single-family residential.

(B) Multifamily.

(C) Commercial.

(D) Industrial.

(E) Institutional and governmental.

(F) Landscape.

(G) Sales to other agencies.

(H) Saline water intrusion barriers, groundwater recharge, or conjunctive use, or any combination thereof.

(I) Agricultural.

(2) The water use projections shall be in the same five-year increments described in subdivision (a).

This 2015 UWMP includes past, current, and projected water use in five-year increments. The City will determine the reliability of their projected water supply based upon that information. This 2015 UWMP also identifies the water use by sector. The City breaks down metered water deliveries into single family residential, multi-family residential, commercial, industrial, and landscape irrigation. Commercial water includes water used by retail establishments, office buildings, laundries, schools, prisons, hospital, dormitories, nursing homes, and hotels. The number of water service accounts and volume of water severed provides insight into the different customer's water use, which can be useful in defining effective water conservation measures. Tables 4-1 and 4-3 provide the City's actual and projected water demands.

Table 4-1 Retail: Demands for Potable and Raw Water - Actual			
Use Type	2015 Actual		
	Additional Description	Level of Treatment When Delivered	Volume
Single Family	3,143 Service Connections	Drinking Water	394
Multi-Family	104 Service Connections	Drinking Water	75
Commercial	345 Service Connections	Drinking Water	411
Industrial	10 Service Connections	Drinking Water	60
Landscape Irrigation	45 Service Connections	Drinking Water	80
Losses	Un-Accounted Water	Drinking Water	146
Total			1,166
NOTES:			
⁽¹⁾ Commercial includes retail establishments, office buildings, laundries, schools, prisons, hospital, dormitories, and nursing homes, and hotels.			
⁽²⁾ For projection purposes, losses or unaccounted water represents the volume of water that is produced and distrusted, but are not metered or sold to customers.			

Table 4-2 lists the projected number of accounts by user type. The number of accounts were projected by first multiplying the total number of metered accounts for 2015 by the annual average growth rate of 2.86 percent, which is consistent with the population growth determined in Section 3.4 of this UWMP. For single family, multi-family, and commercial connections, the projected number of connections was then divided by a factor of 3, since there are typically 3 persons per connections. It has been assumed that the projected number of connections for industrial users and landscape irrigation will remain constant.

Table 4-2 Projected Number of Total Connections by User Type						
Use Type	2015	2020	2025	2030	2035	2040
Single Family	3,143	3,302	3,484	3,695	3,937	4,215
Multi-Family	104	109	115	122	130	140
Commercial	345	362	382	405	432	463
Industrial	10	10	10	10	10	10
Landscape Irrigation	45	45	45	45	45	45
Total	3,647	3,828	4,037	4,277	4,554	4,873

Table 4-3 lists the projected water demands through the year 2040. The projected water demands were obtained by multiplying the City’s annual average growth rate of 2.86 percent by each user’s 2015 annual water consumption.

Table 4-3 Demands for Potable and Raw Water - Projected (Standard Table 4-2)					
Use Type	Projected Water Use				
	2020	2025	2030	2035	2040
Single Family	454	523	602	693	798
Multi-Family	86	99	114	131	151
Commercial	473	545	628	723	833
Industrial	69	79	91	105	121
Landscape	92	106	122	140	161
Losses	146	146	146	146	146
Total	1,320	1,498	1,703	1,938	2,210

Table 4-4 provides a summary of the City’s potable water demand projections. Recycled water is not included in the City’s potable water demand. The City has plans to use recycled water to offset non potable water demands in the future but the implementation of a recycled water system is beyond 2040.

Table 4-4 Total Water Demands (Standard Table 4-3)						
	2015	2020	2025	2030	2035	2040
Potable and Raw Water	1,166	1,320	1,498	1,703	1,938	2,210
Recycled Water Demand	0	0	0	0	0	0
Total	1,166	1,320	1,498	1,703	1,938	2,210

4.4. Distribution System Losses

CWC 10631(e)(1) and (2)

Quantify, to the extent records are available, past and current water use over the same five-year increments described in subdivision (a), and projected water use, identifying the uses among water use sectors, including, but not necessarily limited to, all of the following uses:(J) Distribution system water loss

CWC 10631 (e)(3)

(A) For the 2015 urban water management plan update, the distribution system water loss shall be quantified for the most recent 12-month period available. For all subsequent updates, the distribution system water loss shall be quantified for each of the five years preceding the plan update.

(B) The distribution system water loss quantification shall be reported in accordance with a worksheet approved or developed by the department through a public process. The water loss

quantification worksheet shall be based on the water system balance methodology developed by the American Water Works Association.

Water distribution system losses is a crucial part of water demand management. Distribution system loss or unaccounted water is the volume of water that is produced and distributed but not sold or metered to customers. Leakage is usually the largest component of distribution loss. In addition to leakage, the following are other sources of water loss:

- Slow meters
- Failed meters
- Theft
- Fire Protection
- Unmetered construction water used for flushing pipelines and dust control
- Service leaks prior to meter connection flushing
- Unmetered water used for flushing dead ends within the system to maintain water quality

Table 4-5 contains the 12-month water loss audit over the past year.

Table 4-5 12 Month Water Loss Audit Reporting (Standardized Table 4-4)	
Reporting Period Start Date	Volume of Water Loss
01/2015	146

The unaccounted water was equal to approximately 13 percent of the total water produced in 2015. In the future, the City will actively pursue customer meter accuracy testing and repairs of the distribution system in order to reduce water losses

4.5. Future Water Savings

CWC 10631 (e)(4)

(A) If available and applicable to an urban water supplier, water use projections may display and account for the water savings estimated to result from adopted codes, standards, ordinances, or transportation and land use plans identified by the urban water supplier, as applicable to the service area.

(B) To the extent that an urban water supplier reports the information described in subparagraph (A), an urban water supplier shall do both of the following: (i) Provide citations of the various codes, standards, ordinances, or transportation and land use plans utilized in making the projections. (ii) Indicate the extent that the water use projections consider savings from codes, standards, ordinances, or transportation and land use plans. Water use projections that do not account for these water savings shall be noted of that fact.

The water use projections are calculated using 2015 consumption data as the baseline. The 2015 consumption is considered to include water conservation measures that the City implemented due to drought conditions. Additional water savings will be realized in the future by reducing leaks in the system

and replacing old water fixtures. However, those future water savings have not been included in water use projections. The City adopted a Water Shortage Contingency Ordinance that amended the City's Municipal Code by adding a chapter on water conservation. It is still unclear how much savings the City's Shortage Contingency Plan will deliver in future years.

4.6. Water Use for Lower Income Households

CWC 10631.1(a)

The water use projections required by Section 10631 shall include projected water use for single-family and multifamily residential housing needed for lower income households, as defined in Section 50079.5 of the Health and Safety Code, as identified in the housing element of any city, county, or city and county in the service area of the supplier.

California Health and Safety Code 50079.5 (a)

"Lower income households" means persons and families whose income does not exceed the qualifying limits for lower income families... In the event the federal standards are discontinued, the department shall, by regulation, establish income limits for lower income households for all geographic areas of the state at 80 percent of area median income, adjusted for family size and revised annually.

Urban water suppliers are required to identify water demand required for lower income housing in its water use projections. State legislation (SB 1087 and Government Code §65589.7), effective January 1, 2006, specifies that local water agencies and sewer districts must grant priority for service hook-ups to projects that help meet the community's fair housing need. Coalinga's share of regional housing needs originates with the California Department of Housing and Community Development (HCD). HCD first estimates a statewide need for housing, which is broken down into regions, each of which then has an assigned share of estimated housing needs. The Fresno County Council of Governments (Fresno COG) is the local agency mandated by California Government Code §65554(a) to distribute the "Fair Share Allocation" of the regional housing need to each jurisdiction in Fresno County. The "Fair Share Allocation" of housing is a specific number of residential units, in different price ranges, assigned to each local jurisdiction, including the City of Coalinga.

The Fresno COG's 2016 Multi-Jurisdictional Housing Element estimates that a total of 41,470 housing units will be needed in the County through the end of year 2023. The City of Coalinga's share of those units is 589 or approximately 1.42 percent. The 2016 Multi-Jurisdictional Housing Element also estimates that approximately 45 percent of the total housing needs in the City of Coalinga are for low income households. The needs allocation is further classified as low income, very low income and extremely low income. The extremely low-income families require rental assistance and these units are assumed to be multi-family residential (MFR) units. The low income and very low income are assumed to be single-family residential (SFR) units.

Based on the projected low-income housing residential unit needs, Table 4-6 lists the projected number of housing units through 2040.

Table 4-6 Projected Number of Additional Low Income Housing Units							
Use Type	Income ⁽¹⁾	Fresno COG Allocation	2015-20	2020-25	2025-30	2030-35	2035-40
Extremely Low Income	<30%	12.7%	2	2	3	3	4
Very Low Income	31%-50%	12.7%	61	70	80	92	106
Low Income	51%-80%	19.5%	93	107	123	142	163
Moderate Income	81%-120%	20.9%	99	114	132	152	175
Above Moderate Income	>120%	34.1%	162	187	215	248	285
Total		100.0%	417	481	553	637	733
NOTES:							
⁽¹⁾ As a percentage of the County's Median Household Income							

The estimated volume of water needed to meet the new lower income housing units are shown in Table 4-7. The projected water needed for additional low income units was estimated by first dividing the gross volume of water delivered to either multi-family or single-family residents by the total number of service connections for each use type, and then multiplied by the projected number of additional housing units determined in Table 4-6.

Table 4-7 Projected Number of Additional Low-Income Housing Units					
Use Type	2015-20	2020-25	2025-30	2030-35	2035-40
Extremely Low Income	1	2	2	2	3
Very Low Income	8	9	10	12	13
Low Income	12	13	15	18	20
Total	21	24	27	32	36

The projected water demands for lower income housing are included in the projections of water demands shown in Tables 4-3 and 4-4. Demand for existing lower income housing is being met and is included in the volumes shown in Tables 4-3 and 4-4.

Table 4-8 Inclusion in Water Use Projections (Standard Table 4-5)	
Are Future Water Savings Included in Projections?	No
If "Yes" to above, state the section or page number, in the cell to the right, where citations of the codes, ordinances, etc... utilized in demand projections are found.	Not Applicable
Are Lower Income Residential Demands Included In Projections?	Yes

4.7. Climate Change

DWR Guidelines recommend that the 2015 UWMP include a discussion of potential climate change impacts on projected demand. There is mounting scientific evidence that global climate conditions are changing and will continue to change as a result of the continued build-up of greenhouse gases (GHGs) in the Earth's atmosphere. Changes in climate can affect municipal water supplies through modifications in the timing, amount, and form of precipitation, as well as water demands and the quality of surface runoff.

These changes can affect all elements of water supply systems, from watersheds to reservoirs, conveyance systems, and treatment plants.

Indications of climate change have been observed over the last several decades throughout California. Statewide average temperatures have increased by about 1.7°F from 1895 to 2011, with the greatest warming in the Sierra Nevada. Although the State's weather has followed the expected pattern of a largely Mediterranean climate throughout the past century, no consistent trend in the overall amount of precipitation has been detected, except that a larger proportion of total precipitation is falling as rain instead of snow.

The correlation between temperature and water demand is well documented and understood. A large percentage of the City's water demand is driven by outdoor irrigation. Higher temperatures will increase evapotranspiration rates and increase demands. Higher temperatures will also extend the duration of the outdoor landscaping growing season increasing the maximum day demands on the spring and fall seasons.

It is evident that climate change adds new uncertainties to the challenges of planning. Changes in weather could significantly affect water supply planning. Since climatic pressures could potentially affect supply reliability, continual attention to this issue will be necessary in the future.

CHAPTER 5 BASELINES AND TARGETS

5.1. Introduction

With the adoption of the Water Conservation Act of 2009, also known as the SB X7-7, (see Appendix B), the State is required to set a goal of reducing urban water use by 20 percent by the year 2020. Each retail urban water supplier must determine baseline water use during their baseline period and also target water use for the years 2015 and 2020 in order to help the State achieve the 20 percent reduction.

For the 2015 UWMP, water agencies must demonstrate compliance with their established water use target for the year 2015. This will also demonstrate whether the agency is currently on track to achieve its 2020 target. Compliance is verified by DWR's review of the SB X7-7 Verification Form included in Appendix E of this 2015 UWMP.

5.2. Updating Calculations from 2010 UWMP

CWC 10608.20 (g)

An urban retail water supplier may update its 2020 urban water use target in its 2015 urban water management plan required pursuant to Part 2.6 (commencing with Section 10610).

Methodologies DWR 2010, Methodology 2 Service Area Population

Page 27 - Water suppliers may revise population estimates for baseline years between 2000 and 2010 when 2010 census information becomes available. DWR will examine discrepancy between the actual population estimate and DOF's projections for 2010; if significant discrepancies are discovered, DWR may require some or all suppliers to update their baseline population estimates.

The City of Coalinga is considered an Urban Water Supplier and prepared a 2010 UWMP in June 2015. This 2015 UWMP contains updated calculations about water use targets and population estimates.

5.2.1. Target Method

CWC 10608.20 (b)

An urban retail water supplier shall adopt one of the following methods for determining its urban water use target pursuant to subdivision (a):

(1) Eighty percent of the urban retail water supplier's baseline per capita daily water use.

(2) The per capita daily water use that is estimated using the sum of the following performance standards:

(A) For indoor residential water use, 55 gallons per capita daily water use as a provisional standard. Upon completion of the department's 2016 report to the Legislature pursuant to Section 10608.42, this standard may be adjusted by the Legislature by statute.

(B) For landscape irrigated through dedicated or residential meters or connections, water efficiency equivalent to the standards of the Model Water Efficient Landscape Ordinance set forth in Chapter 2.7 (commencing with Section 490) of Division 2 of Title 23 of the California Code of Regulations, as in effect the later of the year of the landscape's installation or 1992. An urban retail water supplier using the approach specified in this subparagraph shall use satellite imagery, site visits, or other best available technology to develop an accurate estimate of landscaped areas.

(C) For commercial, industrial, and institutional uses, a 10-percent reduction in water use from the baseline commercial, industrial, and institutional water use by 2020.

(3) Ninety-five percent of the applicable state hydrologic region target, as set forth in the state's draft 20x2020 Water Conservation Plan (dated April 30, 2009). If the service area of an urban water supplier includes more than one hydrologic region, the supplier shall apportion its service area to each region based on population or area.

(4) A method that shall be identified and developed by the department, through a public process, and reported to the Legislature no later than December 31, 2010. The method developed by the department shall identify per capita targets that cumulatively result in a statewide 20-percent reduction in urban daily per capita water use by December 31, 2020. In developing urban daily per capita water use targets, the department shall do all of the following:

(A) Consider climatic differences within the state.

(B) Consider population density differences within the state.

(C) Provide flexibility to communities and regions in meeting the targets.

(D) Consider different levels of per capita water use according to plant water needs in different regions.

(E) Consider different levels of commercial, industrial, and institutional water use in different regions of the state.

(F) Avoid placing an undue hardship on communities that have implemented conservation measures or taken actions to keep per capita water use low.

Target Method 1 has been selected by the City as the preferred compliance method to determine water use targets. Target Method 1 is calculated as a 20% reduction of the baseline daily water use.

5.2.2. SBX7-7 Verification Form

To satisfy the provisions of SB X7-7, the City must establish a per capita water use target for the year 2020 as well as an interim target. DWR has provided guidelines for determining these targets in its Methodologies for Calculating Baseline and Compliance Urban Per Capita Water Use and in the 2015 UWMP Guidebook. The City's baseline water use is based on the City's historic water use and is determined by procedures identified in the following sections.

All retail agencies, whether updating their baselines and targets from 2010, or calculating these for the first time in 2015 UWMPs, are required to submit the standardized tables in the SB X7-7 Verification Form with their 2015 UWMPs. These standardized tables were not available in 2005 or 2010 and are required to demonstrate compliance with the Water Conservation Act of 2009.

The tables in the SB X7-7 Verification Form are distinguished from the other standardized tables in this 2015 UWMP by their name, which will state "SB X7-7", followed by the table number.

5.3. Baseline Periods

CWC 10608.20

(e) An urban retail water supplier shall include in its urban water management plan due in 2010. . . the baseline daily per capita water use...along with the bases for determining those estimates, including references to supporting data.

(g) An urban retail water supplier may update its 2020 urban water use target in its 2015 urban water management plan required pursuant to Part 2.6 (commencing with Section 10610).

The City is responsible for determining both a 10 or 15-year baseline and a 5-year baseline in accordance with DWR's guidelines.

5.3.1. Determination of the 10-15 Year Baseline Period (Baseline)

CWC 10608.12

(b) "Base daily per capita water use" means any of the following:

(1) The urban retail water supplier's estimate of its average gross water use, reported in gallons per capita per day and calculated over a continuous 10-year period ending no earlier than December 31, 2004, and no later than December 31, 2010.

(2) For an urban retail water supplier that meets at least 10 percent of its 2008 measured retail water demand through recycled water that is delivered within the service area of an urban retail water supplier or its urban wholesale water supplier, the urban retail water supplier may extend the calculation described in paragraph (1) up to an additional five years to a maximum of a

continuous 15-year period ending no earlier than December 31, 2004, and no later than December 31, 2010.

The City did not meet at least 10% of its 2008 measured retail water demand through recycled water. Therefore, the baseline must be calculated over a 10-year period. This 2015 UWMP uses the period between January 1st, 2001 and December 31st, 2010 as the baseline period.

5.3.2. Determination of the 5 Year Baseline (Target Confirmation)

CWC 10608.12 (b)

(3) For the purposes of Section 10608.22, the urban retail water supplier's estimate of its average gross water use, reported in gallons per capita per day and calculated over a continuous five-year period ending no earlier than December 31, 2007, and no later than December 31, 2010

The UWMPA requires urban water suppliers to calculate water use, in gallons per capita per day (GPCD), for a 5-year baseline period. The 5-year baseline period is used to confirm that the selected 2020 target meets the minimum water use reduction requirements in accordance with CWC 10608.22. The selected 5-year Baseline Period for the 2015 UWMP is January 1st, 2006 through December 31st, 2010.

5.4. Service Area Population

CWC 10608.20

(e) An urban retail water supplier shall include in its urban water management plan...the baseline daily per capita water use, along with the bases for determining those estimates, including references to supporting data.

(f) When calculating per capita values for the purposes of this chapter, an urban retail water supplier shall determine population using federal, state, and local population reports and projections.

CWC 10644 (a)(2)

The plan... shall include any standardized forms, tables, or displays specified by the department.

To obtain an accurate estimate of the annual per capita consumption, the 2015 UWMP must estimate population of the area served. The population estimates must include each baseline year in both baseline periods and for the 2015 compliance year. The methods available for estimating the City's population are provided in Methodology 2 of the Methodologies document. The following is a description of the methodology used in this 2015 UWMP to estimate the City's population.

5.4.1. Population Methodology

Agencies whose service area boundaries correspond by 95 percent or more with the boundaries of a city during the baseline period and the compliance year 2015 will be able to obtain population estimates from tables prepared by the Department of Finance (DOF). The DOF population estimates includes both the urban population of the City of Coalinga and the population of the Pleasant Valley State Prison and State Hospital.

The City’s service area boundaries correspond with the boundaries of the City during the baseline and compliance years. Department of Finance population tables have been used to estimate the service area population. The service area population for each of the baseline years is shown in Table 5-1.

Table 5-1 Service Area Population (SB X7-7 Table 3)		
Year		Population
10 to 15 Year Baseline Population		
Year 1	2001	15,833
Year 2	2002	15,830
Year 3	2003	15,765
Year 4	2004	16,335
Year 5	2005	16,566
Year 6	2006	16,662
Year 7	2007	17,330
Year 8	2008	18,310
Year 9	2009	18,295
Year 10	2010	18,087
5 Year Baseline Population		
Year 1	2006	16,662
Year 2	2007	17,330
Year 3	2008	18,310
Year 4	2009	18,295
Year 5	2010	18,087
2015 Compliance Year Population		
2015		16,626
NOTES: Population data is taken from the California Department of Finance records E-8.		

5.5. Gross Water Use

CWC 10608.12 (g)

“Gross Water Use” means the total volume of water, whether treated or untreated, entering the distribution system of an urban retail water supplier, excluding all of the following:

- (1) Recycled water that is delivered within the service area of an urban retail water supplier or its urban wholesale water supplier
- (2) The net volume of water that the urban retail water supplier places into long term storage
- (3) The volume of water the urban retail water supplier conveys for use by another urban water supplier
- (4) The volume of water delivered for agricultural use, except as otherwise provided in subdivision (f) of Section 10608.24.
- California Code of Regulations Title 23 Division 2 Chapter 5.1 Article*
- Section 596 (a) An urban retail water supplier that has a substantial percentage of industrial water use in its service area is eligible to exclude the process water use of existing industrial water customers from the calculation of its gross water use to avoid a disproportionate burden on another customer sector*

Gross water use is a measure of water that enters the City's distribution system over a 12-month period with certain allowable exclusions. These exclusions are:

- Recycled water delivered within the service area
- Indirect recycled water
- Water placed into long term storage
- Water conveyed to another urban supplier
- Water delivered for agricultural use
- Process water

Gross water use is accurately measured at the point that water enters the distribution system. Measuring at this point ensures that all the water, including losses and other non-revenue water (i.e., firefighting, line flushing, etc...) is accounted for. Gross water use is calculated for each baseline year and the 2015 Compliance Year. Gross Water Use is shown in Table 5-2.

Table 5-2 Annual Gross Water Use (SB X7-7 Table 4)								
Baseline Year		Volume Into Distribution System	Deductions					Annual Gross Water Use
			Exported Water	Change in Dist. System Storage	Indirect Recycled Water	Water Delivered for Agricultural Use	Process Water	
10 to 15 Year Baseline - Gross Water Use								
Year 1	2001	1,518	-	-	-	-	-	1,518
Year 2	2002	1,757	-	-	-	-	-	1,757
Year 3	2003	2,364	-	-	-	-	-	2,364
Year 4	2004	2,474	-	-	-	-	-	2,474

Table 5-2 Annual Gross Water Use (SB X7-7 Table 4)

Baseline Year		Volume Into Distribution System	Deductions					Annual Gross Water Use
			Exported Water	Change in Dist. System Storage	Indirect Recycled Water	Water Delivered for Agricultural Use	Process Water	
Year 5	2005	2,248	-	-	-	-	-	2,248
Year 6	2006	2,439	-	-	-	-	-	2,439
Year 7	2007	2,544	-	-	-	-	-	2,544
Year 8	2008	2,112	-	-	-	-	-	2,112
Year 9	2009	1,722	-	-	-	-	-	1,722
Year 10	2010	1,804	-	-	-	-	-	1,804
10 – 15-Year Baseline Average Gross Water Use								2,098
5 Year Baseline - Gross Water Use								
Year 1	2006	2,439	-	-	-	-	-	2,439
Year 2	2007	2,544	-	-	-	-	-	2,544
Year 3	2008	2,112	-	-	-	-	-	2,112
Year 4	2009	1,722	-	-	-	-	-	1,722
Year 5	2010	1,804	-	-	-	-	-	1,804
5-Year Baseline Average Gross Water Use								2,124
2015 Compliance Year - Gross Water Use								
2015		1,116	-	-	-	-	-	1,116

5.6. Baseline Daily per Capita Water Use

The final step in baseline calculations is to determine the water used per person per day GPCD in each of the baseline years. This is done for each baseline year by dividing the gross water use by the service area population. Each baseline year is shown in Table 5-3.

Table 5-3 Gallons Per Capita Per Day GPCD (SB X7-7 Table 5)				
Baseline Year		Service Area Population	Annual Gross Water Use	Daily Per Capita Water Use (GPCD)
10 to 15 Year Baseline GPCD				
Year 1	2001	15,833	1,518	263
Year 2	2002	15,830	1,757	304
Year 3	2003	15,765	2,364	411
Year 4	2004	16,335	2,474	415
Year 5	2005	16,566	2,248	372
Year 6	2006	16,662	2,439	401
Year 7	2007	17,330	2,544	402

Table 5-3 Gallons Per Capita Per Day GPCD (SB X7-7 Table 5)				
Baseline Year		Service Area Population	Annual Gross Water Use	Daily Per Capita Water Use (GPCD)
Year 8	2008	18,310	2,112	316
Year 9	2009	18,295	1,722	258
Year 10	2010	18,087	1,804	273
10-15 Year Average Baseline GPCD				341
5 Year Baseline GPCD				
Year 1	2006	16,662	2,439	401
Year 2	2007	17,330	2,544	402
Year 3	2008	18,310	2,112	316
Year 4	2009	18,295	1,722	258
Year 5	2010	18,087	1,804	273
5 Year Average Baseline GPCD				330
2015 Compliance Year GPCD				
2015		16,626	1,116	184

Table 5-4 provides a summary of the calculated baselines and 2015 consumption based on the data provided in Table 5-3.

Table 5-4 Summary of Baselines and Current Consumption (SB X7-7 Table 6)	
10-15 Year Baseline GPCD	341
5 Year Baseline GPCD	330
2015 Compliance Year GPCD	184

5.7. 2015 and 2020 Targets

CWC 10608.20(e)

An urban retail water supplier shall include in its urban water management plan due in 2010. . . urban water use target, interim urban water use target, along with the bases for determining those estimates, including references to supporting data (10608.20(e)).

CWC 10608.20

(g) An urban retail water supplier may update its 2020 urban water use target in its 2015 urban water management plan...

The UWMPA requires urban water suppliers to determine the 2020 Urban Water Use Target. Four target methods have been developed and identify the specific steps water suppliers shall follow to establish these targets. These methods are as follows:

- Target Method 1: 80% of 10-to 15-Year Baseline
- Target Method 2: Performance Standards
- Target Method 3: 95% of Hydrologic Regional Target
- Target Method 4: Savings by Water Sector

Once the 2015 plan is submitted, the Target Method may not be changed in any amendments to the 2015 Plan or in the 2020 Plan.

5.7.1. Target Method

The City's 2015 UWMP will be utilizing Target Method 1. The 2020 Urban Water Use Target is calculated as 80 percent of the base daily per capita water use. This 20 percent reduction of the 10 Year Baseline was determined to be 176 GPCD as shown Table 5-5.

Table 5-5 Target Method 1 (SB X7-7 Table 7-A)	
10-15 Year Baseline GPCD	2020 Target GPCD
341	273

5.7.2. Target Confirmation – Use of 5 Year Baseline

CWC 10608.22

Notwithstanding the method adopted by an urban retail water supplier pursuant to Section 10608.20, an urban retail water supplier's per capita daily water use reduction shall be no less than 5 percent of base daily per capita water use as defined in paragraph (3) of subdivision (b) of Section 10608.12. This section does not apply to an urban retail water supplier with a base daily per capita water use at or below 100 gallons per capita per day.

The 2020 water use target must reduce the City's 2020 water use by a minimum of 5% from the 5-year baseline. Table 5-6 shows that the Confirmed 2020 water use target is below that minimum at 273 GPCD.

Table 5-6 Confirm Minimum Reduction for 2020 Target (SB X7-7 Table 7-F)			
5 Year Baseline GPCD From SB X7-7 Table 5	Maximum 2020 Target ⁽¹⁾	Calculated 2020 Target ⁽²⁾	Confirmed 2020 Target
330	314	273	273
NOTES: ⁽¹⁾ Maximum 2020 Target is 95% of the 5 Year Baseline GPCD except for suppliers at or below 100 GPCD. ⁽²⁾ The 2020 Target is calculated based on the selected Target Method, see SB X7-7-A.			

5.7.3. 2015 Interim Urban Water Use Target

The 2015 Interim Target is the value halfway between the 10-year Baseline and the Confirmed 2020 Target. The City's 2015 Interim Target of 307 GPCD is shown in Table 5-7 below.

Table 5-7 2015 Interim Target GPCD (SB X7-7 Table 8)		
Confirmed 2020 Target	10-15 year Baseline GPCD	2015 Interim Target GPCD
273	341	307

5.7.4. Baselines and Targets Summary

A summary of baselines and targets is shown in Table 5-8 below.

Table 5-8 Baselines and Targets Summary (Standard Table 5-1)					
Baseline Period	Start Year	End Year	Average Baseline GPCD	2015 Interim Target	Confirmed 2020 Target
10-15 Year	2001	2010	341	307	273
5 Year	2006	2010	330		
NOTES:					
⁽¹⁾ All values are in Gallons per Capita per Day GPCD.					

5.8. 2015 Compliance Daily per Capita Water Use

CWC 10608.12 (e)

"Compliance daily per-capita water use" means the gross water use during the final year of the reporting period...

CWC 10608.24 (a)

Each urban retail water supplier shall meet its interim urban water use target by December 31, 2015.

CWC 10608.20(e)

An urban retail water supplier shall include in its urban water management plan due in 2010...compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data.

Water suppliers must calculate their actual 2015 water use for the calendar year to determine whether they have met their per capita 2015 and assess their progress towards meeting their 2020 target water use.

5.8.1. Meeting the 2015 Target

In 2015 the City's actual daily per capita water use was determined to be 184 GPCD, which is less than the 2015 Interim Target of 307 GPCD and Confirmed 2020 Target of 273 GPCD. Therefore, the City has met their 2015 per capita water use and is already on track to meet the Confirmed 2020 Target. This confirmation can be seen in Table 5-9 in the following section.

5.8.2. Adjustments to Gross Water Use

CWC 10608.24 (d)

When determining compliance daily per capita water use, an urban retail water supplier may consider the following factors:

Differences in evapotranspiration and rainfall in the baseline period compared to the compliance reporting period.

Substantial changes to commercial or industrial water use resulting from increased business output and economic development that have occurred during the reporting period.

Substantial changes to institutional water use resulting from fire suppression services or other extraordinary events, or from new or expanded operations, that have occurred during the reporting period.

If the urban retail water supplier elects to adjust its estimate of compliance daily per capita water use due to one or more of the factors described in paragraph (1), it shall provide the basis for, and data supporting, the adjustment in the report required by Section 10608.40.

Methodology Document, Methodology 4

This section discusses adjustments to compliance-year because of changes in distribution area caused by mergers, annexation, and other scenarios that occur between the baseline and compliance years.

For this 2015 UWMP there are several allowable adjustments that can be made to a City's gross water use. These adjustments would account for weather, economic development, and substantial changes to the City's water use. As shown in Table 5-9, the City did not elect to adjust their gross water use. In addition, the City's per capita water use is in compliance.

Table 5-9 2015 Compliance (Standard Table 5-2)

Actual 2015 GPCD	2015 Interim Target GPCD	Optional Adjustments (in GPCD)					2015 GPCD	Did Supplier Achieve Targeted Reduction for 2015?
		Extraordinary Events	Economic Adjustment	Weather Normalization	Total Adjustments	Adjusted 2015		
184	307	-	-	-	-	184	184	YES

CHAPTER 6 SYSTEM SUPPLIES

6.1. Purchased Water

The City of Coalinga receives its potable water supply through a contract with the United States Bureau of Reclamation (Reclamation). Raw water is conveyed to the City's Water Treatment Plant (WTP) from the Coalinga Canal, which originates at the California Aqueduct. The City's interim water service contract, in effect through February 28, 2021, requires the Reclamation to furnish the City of Coalinga with up to 10,000 acre-feet of raw water per year. The Reclamation and the City are currently in the process of negotiating a long-term contract through Section 4011 of the Water Infrastructure for Improvements to the Nation (WIIN) Act, which is expected to be completed by 2021.

6.2. Groundwater

The City of Coalinga does not currently use groundwater as part of its water supply as groundwater in the area is unsuitable for drinking without treatment or blending. Due to poor groundwater quality, potable water utilized by the City consists of surface water from the California Aqueduct that is treated at the City's surface WTP.

6.2.1. Groundwater Quality

The City's groundwater is of poor quality due to the high concentrations of sodium, sulfates and total dissolved solids (TDS). This condition occurs at depths between 500 and 1,500 feet; therefore, groundwater is not considered a viable source of potable water within the Coalinga planning area. Even for crop irrigation, groundwater is considered only of "marginal acceptability" because the groundwater tends to increase the concentrations of salts in the soil, further decreasing its agricultural suitability.

6.2.2. Basin Description

CWC 10631 (b)

If groundwater is identified as an existing or planned source of water available to the supplier, all of the following information shall be included in the plan:

(2) A description of any groundwater basin or basins from which the urban water supplier pumps groundwater.

The City of Coalinga is located in the Pleasant Valley Subbasin in the Tulare Lake hydrologic region of the San Joaquin Groundwater Basin. The Pleasant Valley Subbasin covers approximately 227 square miles. DWR Bulletin 118 – Update 2006, "California's Groundwater" contains a detailed description of the Pleasant Valley Subbasin and its characteristics and conditions. A copy of this description is included in Appendix F.

As part of the San Joaquin Valley Groundwater Basin, the Pleasant Valley Subbasin (Subbasin) lies along the west side of the San Joaquin Valley, north of the Kings-Kern County line, and straddles the Fresno-Kings County line. The Subbasin occupies approximately 146,000 acres, and its perimeter is surrounded by tertiary continental and marine sediments of the Coastal Ranges and the west flank of the Kettleman

Hills. The Subbasin is bordered on the west by the Costal Ranges, on the south by the San Emigdio and Tehachapi Mountains, and on the north by the Sacramento-San Joaquin Delta and Sacramento Valley. The eastern boundary of the Subbasin is the alluvium-granite rock of the Sierra Nevada. The eastern boundary also borders the Westside and Tulare Lake Subbasins.

According to DWR Bulletin 118, the total storage capacity of the Subbasin is estimated to be approximately 14,100,000 acre-feet. The estimated TDS of groundwater within the Subbasin ranges from 1,000 to 3,000 milligrams per liter (mg/L), with an average of 1,500 mg/L. Constituents in the groundwater include calcium, magnesium, sodium, bicarbonates, chlorides, sulfates, and boron. The high TDS concentrations limit the usability of groundwater in the Subbasin for most uses.

6.2.3. Groundwater Management

CWC 10631 (b)

If groundwater is identified as an existing or planned source of water available to the supplier, all of the following information shall be included in the plan:

A copy of any groundwater management plan adopted by the urban water supplier... or any other specific authorization for groundwater management.

...For basins that a court or the board has adjudicated the rights to pump groundwater, a copy of the order or decree adopted by the court or the board and a description of the amount of groundwater the urban water supplier has the legal right to pump under the order or decree.

The City of Coalinga does not currently pump groundwater; therefore, a groundwater management plan is not required.

6.3. Surface Water

Due to the poor groundwater quality in the area, all potable water utilized by the City of Coalinga is imported through the federal Central Valley Project (CVP) – U.S. Bureau of Reclamation (Reclamation). On October 28, 1968, the City entered into a 40-year contract with the Reclamation for up to 10,000 acre-feet of CVP water on an annual basis. This contract expired on December 31, 2008 and has been succeeded by a series of interim renewal contracts pending completion of site-specific environmental analysis for the long-term contract renewal. The most recent was the sixth interim renewal contract (Contract No. 14-06-200-4173A-IR6) was issued March 1, 2019 and remains in effect until February 28, 2021.

Raw water for the City flows from the Sacramento-San Joaquin Delta to the south into either the Delta-Mendota Canal or the CVP California Aqueduct, which discharges in the O'Neil Forebay. From the O'Neil Forebay, water continues to flow south into the California Aqueduct to the point of origination of the Coalinga Canal, approximately 15 miles northeast of the City where Highway 145 crosses over the California Aqueduct. After leaving the California Aqueduct, water is carried in the Coalinga Canal approximately 12 miles south to the City of Coalinga WTP intake. A raw water pump station then lifts the water from the Coalinga Canal to the City's conventional surface WTP.

6.3.1. Existing Surface Water Treatment Plant

The City's surface WTP originally came online in April 1972 with an average daily flow capacity of 8 million gallons per day (MGD) and maximum daily flow capacity of 12 MGD. In anticipation of the increased demands resulting from the construction of the Pleasant Valley State Prison, the capacity of the WTP was increased to receive an average daily flow of 12 MGD and a maximum daily flow of 16 MGD. The Plant provides convention surface water treatment, with processes that include chemical pretreatment, chlorine disinfection, corrosion control, filtration, flocculation, and sedimentation. As a secondary disinfection, chloramination is used to maintain chlorine residual in the distribution system while reducing further production of disinfection byproducts. Treated water is pumped by a filtered-water pump station into a 27-inch diameter pipeline in Palmer Avenue.

6.3.2. Filtered Water Pump Station

The filtered water pump station includes two 450 horsepower (HP), 2,300 gallons per minute (gpm) and 2,400 gpm and three 700 HP, 3,600 gpm vertical turbine pumps. When in optimal condition, the pump station has the operational ability to pump the treatment plant capacity of 16.4 MGD (11,400 gpm) with one of the 450 HP pumps out of service. The booster pump station lifts treated water in a series of 24, 27 and 30-inch transmission mains leading to City. Treated water is pumped into five storage reservoirs with an estimated combined storage capacity of 16 MG. These storage reservoirs supply water to the City of Coalinga, surrounding commercial facilities, oil fields, the Pleasant Valley State Prison, and the Coalinga State Hospital.

6.3.3. Storage Reservoirs

The City's existing storage reservoirs all consist of steel tanks resting on reinforced concrete ring wall foundations. The following is a description of each of the City's treated water storage reservoirs:

- Palmer Avenue Reservoir – This reservoir is located on the south side of Palmer Avenue and has a capacity of 2.8 MG. This reservoir receives pumped treated water from the WTP.
- Calaveras Avenue Reservoir – This reservoir is located on the east side of Calaveras Avenue and has a capacity of 5.0 MG. Water flows from the WTP to the Calaveras Reservoir and then to the Pleasant Valley State Prison.
- Derrick Avenue Reservoir – This reservoir is located west of the City, on the east side of Derrick Avenue. This reservoir has a capacity of 7.6 MG. Water from the Palmer Reservoir flows to the Derrick Reservoir and then into the City.
- Oil King Reservoir – This reservoir is located west of Highway 33/198, approximately three miles north of Palmer Avenue. The reservoir has a capacity of 0.5 MG and exclusively serves the City's oil company customers.
- Northwest Reservoir – This reservoir is located east of Derrick Avenue, approximately three miles north of Gale Avenue. This reservoir has a capacity of 0.2 MG. Like the Oil King Reservoir, this reservoir is also used exclusively for the City's oil company customers.

Since the Oil King and Northwest reservoirs' sole function is to provide water to oil companies, they are excluded from the evaluation of the City's available storage. The existing combined storage capacity of the Palmer, Derrick and Calaveras reservoirs is 15.4 million gallons (MG).

6.3.4. Booster Pump Station

The City's water system includes two booster pumping stations. However, the booster pumping stations do not function as a part of the City's main service area and serve the oil company customers exclusively. The Oil King booster pumping station consists of two 200-HP, 1,440 gpm booster pumps that elevate the Palmer Avenue Reservoir water to the Oil King Reservoir. The Derrick Avenue booster station consists of two 75-HP, 556 gpm booster pumps to elevate water to the Northwest Reservoir.

6.3.5. Water Distribution System

As stated above, after water flows through the City's WTP, treated water is pumped by a filtered-water pump station into a 27-inch diameter pipeline on Palmer Avenue. Approximately two miles west of the WTP, the flow tees at Calaveras Avenue. Water flowing west continues for another mile and a half to the Palmer Avenue Reservoir. Water going to the Pleasant Valley State Prison travels south in the 12-inch Calaveras Avenue pipeline to the Calaveras Avenue Reservoir. After flowing through the Calaveras Reservoir, it continues south along Calaveras Avenue another 3.5 miles to Jayne Avenue and then east to the prison. Water can potentially travel from the Calaveras Reservoir westerly into the City; however, this seldom occurs due to the hydraulic conditions.

Water leaving the Palmer Reservoir flows through approximately eight miles of 24 and 27-inch transmission mains to the Derrick Avenue Reservoir. Water travels primarily from the Derrick Avenue Reservoir through 18, 24, and 30-inch transmission mains into the City's water distribution system. The distribution system consists of a network of water mains ranging in size from 4 to 14 inches in diameter. The system can supply peak hour needs without excessive losses and can deliver fire flows to main lines.

6.4. Stormwater

The City's stormwater collection system consists of several independent networks of storm drain inlets and pipes that either discharge into four permanent storm drain basins or the Warthan or Los Gatos Creeks. The City's storm drainage system operates as a gravity flow system and does not require the use of pump stations or lift stations. The existing storm drain system consists of pipes up to 48-inches in diameter and twelve drainage zones. Several portions of the storm drain system are severely undersized, and the system relies on aboveground surface flow through street curbs and gutters as a means of stormwater conveyance.

6.5. Wastewater and Recycled Water

6.5.1. Recycled Water Coordination

CWC 10633

The plan shall provide, to the extent available, information on recycled water and its potential for use as a water source in the service area of the urban water supplier. The preparation of the plan shall be coordinated with local water, wastewater, groundwater, and planning agencies that operate within the supplier's service area.

The City of Coalinga also owns and operates a citywide wastewater collection and treatment system. The City does not currently recycle effluent discharged from their wastewater treatment facilities; however, the City will coordinate any future recycled water plans with local water, wastewater, groundwater, and planning agencies within and near the City's service area.

6.5.2. Wastewater Collection, Treatment, and Disposal

CWC 10633 (a)

(Describe) the wastewater collection and treatment systems in the supplier's service area, including a quantification of the amount of wastewater collected and treated and the methods of wastewater disposal.

CWC 10633 (b)

(Describe) the quantity of treated wastewater that meets recycled water standards, is being discharged, and is otherwise available for use in a recycled water project.

The City of Coalinga collects and treats wastewater generated from residential and commercial; there are currently no significant industrial users that discharge into the sewer collection system. The City's existing sewer collection system is comprised of a network of over 42 miles of sewer pipelines with sizes ranging from six to 24-inches in diameter. The system also includes four sewer lift stations located at various locations within the City and their associated force mains. The sewer lift stations raise wastewater flows to higher elevation in order to continue gravity flow at reasonable slopes and depths.

According to the City's General Plan, the backbone of the sewer collection system consists of a series of sewer truck lines and sewers interceptor. The sewer inceptors typically include larger pipelines, approximately 21-inches or larger, while the sewer trunk lines typically range from 12 to 18-inches. The sewer truck lines and sewer interceptor's function to convey wastewater collected in the sewer system to the City's wastewater treatment plant (WWTP).

The City owns and operates the WWTP under California Regional Water Quality Control Board (RWQCB) Waste Discharge Requirements (WDRs) Order No. 94-184. The WWTP treats and disposes municipal wastewater generated by residences and businesses within the City. The WWTP is located at the confluence of Los Gatos Creek and Warthan Creek, approximately one mile east of the City. The treatment process at the City's WWTP consists of screening, primary clarification, and secondary treatment (aerated facultative lagoons followed by stabilization lagoons). Treated effluent quality is undisinfected secondary effluent as described in Section 30301.900 of Title 22 of the California Code of Regulations (CCR). Table 6-1 provides a total volume of wastewater collected within the service area in 2015.

Table 6-1 Wastewater Collected Within Service Area in 2015 (Standard Table 6-2)

<input type="checkbox"/>	There is no wastewater collection system. The supplier will not complete the table below.
100%	Percentage of 2015 service area covered by wastewater collection system <i>(optional)</i>
100%	Percentage of 2015 service area population covered by wastewater collection system

Table 6-1 Wastewater Collected Within Service Area in 2015 (Standard Table 6-2)

Wastewater Collection			Recipient of Collected Wastewater			
Name of Wastewater Collection Agency	Wastewater Volume Metered or Estimated?	Volume of Wastewater Collected from UWMP Service Area 2015	Name of Wastewater Treatment Agency Receiving Collected Wastewater	Treatment Plant Name	Is WWTP Located Within UWMP Area?	Is WWTP Operation Contracted to a Third Party?
City of Coalinga	Metered	307	City of Coalinga	City of Coalinga	Yes	No
Total Wastewater Collected from Service Area in 2015:		307				

The City's WWTP has undergone two major modifications and additions over the last 40 years. According to WDR Order No. 76-180, the WWTP originally consisted of a primary clarifier followed by three oxidation ponds in series. Final disposal consisted of irrigating land controlled by the City and West Hills Community College for agricultural reclamation. At that time, the WWTP's treatment capacity was 0.6 MGD.

In 1980 the City submitted a Report of Waste Discharge for the expansion of the existing treatment capacity from 0.6 MGD to 0.93 MGD. The modifications consisted of influent screening followed by aerated facultative lagoons and stabilization ponds. Final effluent disposal was consistent with previous practices on City-owned land and West Hills College grounds. These modifications and additions were implemented in 1982. WDR Order No. 80-064 was adopted on May 26, 1980.

In 1991, the City submitted a Report of Waste Discharge in support of a change in operation and an increase in quantity of discharge from its municipal WWTP. The treatment capacity was increased from 0.93 MGD to the current 1.34 MGD. The City completed the rehabilitation of the primary clarifier and aerobic digester, which were removed from service during the previous plant modification. The existing WWTP includes a bar screen, a primary clarifier, an aerobic sludge digester, sludge drying beds, two aerated facultative lagoons each with a surface area of three acres, and three stabilization ponds having a total surface area of 11 acres. Undisinfected secondary treated effluent is pumped from one of the stabilization ponds to adjacent land for percolation.

Table 6-2 provides a total volume of wastewater treated, discharged and recycled within the City.

Table 6-2 Wastewater Treatment and Discharge Within Service Area in 2015 (Standard Table 6-3)

<input type="checkbox"/>	No wastewater is treated or disposed of within the UWMP service area. The supplier will not complete the table below.									
Wastewater Treatment Plant Name	Discharge Location Name or Identifier	Discharge Location Description	Wastewater Discharge ID Number <i>(optional)</i>	Method of Disposal	Does This Plant Treat Wastewater Generated Outside the Service Area?	Treatment Level	2015 volumes			
							Wastewater Treated	Discharged Treated Wastewater	Recycled Within Service Area	Recycled Outside of Service Area
City of Coalinga	City of Coalinga	Domestic WWTP		Percolation & Land Disposal	No	Secondary, Undisinfected	307	307	0	0
Total							307	307	0	0

6.5.3. Recycled Water System

CWC 10633(c)

(Describe) the recycled water currently being used in the supplier's service area, including, but not limited to, the type, place, and quantity of use.

The City's WWTP does not treat any wastewater to disinfected tertiary water standards to allow it to be used as a component of its water supply. Prior to 2003, the City relied on the nearby West Hills Community College Farm (College) for the disposal of its treated wastewater effluent. The College, either on their own land or on land owned by the City, was responsible for the City's wastewater disposal operations. However, in 2003, the College announced its plans to relocate their facility and develop the land where effluent was being disposed of. Without the College the City did not have an effluent disposal method and began investigating alternative disposal methods.

While investigating disposal alternatives, the City found a landowner adjacent to the WWTP site who was interested in accepting the City's treated effluent. HCM Farms owned and operated about 448 acres of agricultural land adjacent to the WWTP and used the treated effluent to irrigate nonhuman consumption crops such as cotton, alfalfa, sudan grass, oat hay, and pasture. The City entered into an agreement with HCM Farms until 2010 when it was sold to Mouren Farms. Mouren Farms continued using recycled water from the City's WWTP until March 31, 2014.

Currently, treated effluent is pumped from one of the stabilization ponds to adjacent land, where percolates into the soil and is used to recharge the groundwater table. By way of this process, the majority of the treated domestic wastewater is recycled as groundwater recharge. Table 6-3 shows the current and projected recycled water uses through 2040 but is not applicable to the City of Coalinga. Although not recognized as a beneficial reuse, percolation provides additional groundwater recharge.

6.5.4. Recycled Water Beneficial Uses

CWC 10633(d)

(Describe and quantify) the potential uses of recycled water, including, but not limited to, agricultural irrigation, landscape irrigation, wildlife habitat enhancement, wetlands, industrial reuse, groundwater recharge, indirect potable reuse, and other appropriate uses, and a determination with regard to the technical and economic feasibility of serving those uses.

CWC 10633(e)

(Describe) the projected use of recycled water within the supplier's service area at the end of 5, 10, 15 and 20 years...

As previously stated, the City's WWTP produces undisinfected secondary effluent, which cannot be used as a component of the City's water supply and is approved only for the irrigation of non-potable crops. A

majority of the City’s effluent is discharged to land adjacent to the WWTP where it either evaporates or percolates. The City plans to implement a recycled water system or use recycled water to offset non potable water demands in the City. However, the implementation of a recycled water program is beyond the planning horizon of this document. Therefore, Table 6-3 shows no methods to encourage recycled water use in the future.

Table 6-3 Current and Projected Recycled Water Direct Beneficial Uses Within Service Area (Standardized Table 6-4)

<input checked="" type="checkbox"/>	Recycled water is not used and is not planned for use within the service area of the supplier. The supplier will not complete the table below.							
Name of Agency Producing (Treating) the Recycled Water:		City of Coalinga						
Name of Agency Operating the Recycled Water Distribution System:		City of Coalinga						
Supplemental Water Added in 2015		0						
Source of 2015 Supplemental Water								
Beneficial Use Type	General Description of 2015 Uses	Level of Treatment	2015	2020	2025	2030	2035	2040 (opt)
Agricultural irrigation								
Landscape irrigation (excludes golf courses)								
Golf course irrigation								
Commercial use								
Industrial use								
Geothermal and other energy production								
Seawater intrusion barrier								
Recreational impoundment								
Wetlands or wildlife habitat								
Groundwater recharge (IPR)*								
Surface water augmentation (IPR)*								
Direct potable reuse								
Other (Provide General Description)								
Total:			0	0	0	0	0	0

6.5.4.1. Planned Versus Actual Use of Recycled Water

CWC 10633(e)

(Describe) the projected use of recycled water within the supplier's service area at the end of 5, 10, 15, and 20 years, and a description of the actual use of recycled water in comparison to uses previously projected pursuant to this subdivision.

The City is exploring alternatives to expand water recycling; however, all of these alternatives would require tertiary treatment. At this time, the City's plan to use recycled water is uncertain and beyond the planning horizon of this document. The City will continue investigating opportunities and the potential for implementing a recycled water system and the findings of those investigations will be included in subsequent UWMPs.

The City's 2010 UWMP did not contain recycled water projections over the planning horizon, and Table 6-4 reflects both the current non-use and 2010 projected no-use of recycled water by use type.

Table 6-4 2005 UWMP Recycled Water Use Projection Compared to 2015 Actual (Standard Table 6-5)			
<input checked="" type="checkbox"/>	Recycled water was not used in 2010 nor projected for use in 2015. The supplier will not complete the table below.		
Use Type		2005 Projection for 2015	2015 Actual Use
Agricultural irrigation			
Landscape irrigation (excludes golf courses)			
Golf course irrigation			
Commercial use			
Industrial use			
Geothermal and other energy production			
Seawater intrusion barrier			
Recreational impoundment			
Wetlands or wildlife habitat			
Groundwater recharge (IPR)			
Surface water augmentation (IPR)			
Direct potable reuse			
Other	Required for this use		
Total		0	0

6.5.5. Actions to Encourage and Optimize Future Recycled Water Use

CWC 10633(f)

(Describe the) actions, including financial incentives, which may be taken to encourage the use of recycled water, and the projected results of these actions in terms of acre- feet of recycled water used per year.

CWC 10633(g)

(Provide a) plan for optimizing the use of recycled water in the supplier's service area, including actions to facilitate the installation of dual distribution systems, to promote recirculating uses, to facilitate the increased use of treated wastewater that meets recycled water standards, and to overcome any obstacles to achieving that increased use.

As previously stated in the above sections, the City's water recycling options have been determined to be infeasible or too expensive. Therefore, the City is not planning to change recycled water use in the near future. Given the current usage of treated wastewater for recharge purposes, there is no hydrological benefits to increasing such recycling use. Since recycled water options have been determined to be infeasible at this time, Table 6-5 shows no methods to expand the City's recycled water use.

Table 6-5 Methods to Expand Future Recycled Water Use (Standard Table 6-6)			
<input checked="" type="checkbox"/>	Supplier does not plan to expand recycled water use in the future. Supplier will not complete the table below but will provide narrative explanation.		
	Provide page location of narrative in UWMP		
Name of Action	Description	Planned Implementation Year	Expected Increase in Recycled Water Use

6.6. Desalinated Water Opportunities

CWC 10631(i)

Describe the opportunities for development of desalinated water, including, but not limited to, ocean water, brackish water, and groundwater, as a long-term supply.

The City of Coalinga lies inland and is not located in a coastal area; therefore, desalination of seawater is not practical. In addition, because the groundwater below the City is not brackish, there are no plans to develop brackish groundwater desalination projects. As a result, the City does not intend to pursue desalination to augment water supplies at this time.

6.7. Exchanges or Transfers

CWC 10631(d).

Describe the opportunities for exchanges or transfers of water on a short-term or long-term basis.

As previously stated, all potable water utilized by the City is imported through the federal CVP through a water service contacted with the Reclamation. In 1968, the City entered into a 40-year contract with the Reclamation for up to 10,000 acre-feet of CVP water on an annual basis. This original contract expired on December 31, 2008 and has been succeeded by a series of interim renewal contracts pending completion of site-specific environmental analysis for the long-term contract renewal. The most recent was the sixth interim renewal contract (Contract No. 14-06-200-4173A-IR6), was issued on March 1, 2019 and remains in effect until February 28, 2021.

The City has explored dry year water transfers with other agencies locally and statewide. It is estimated that up to 3,000 acre-feet of additional water from other customers within the San Luis Unit could be purchased by the City as emergency water supply in critically dry years. In critically dry years, the most likely source of additional water would be from agricultural customers that would sell their water allocation to the City and fallow their lands in order to make their allocated water available for transfer. However, this could potentially have a negative economic impact on the individual growers and the region.

It is also possible that the City could, as an emergency measure, drill sufficient new groundwater wells to provide an estimated additional 2,000 acre-feet of emergency water to meet health and safety needs in critically dry years. As previously stated, the groundwater under Coalinga is generally unsuitable for drinking due to its high total dissolved solids concentration but could be suitable if blended with the treated surface water to meet health and safety needs in critically dry years.

6.8. Future Water Projects

CWC 10631(h)

...The urban water supplier shall include a detailed description of expected future projects and programs... that the urban water supplier may implement to increase the amount of the water supply available to the urban water supplier in average, single-dry, and multiple-dry water years. The description shall identify specific projects and include a description of the increase in water supply that is expected to be available from each project. The description shall include an estimate with regard to the implementation timeline for each project or program.

As shown in Table 6-6 below, the City of Coalinga does not have any planned water supply projects or programs that will provide a quantifiable increase to the City's supply. As previously stated, the City relies solely on surface water for its water supply. The City has evaluated the feasibility of groundwater use; however, due to the high concentrations of sodium, sulfates, and total dissolved solids (TDS) the groundwater in the Coalinga area is not considered a viable source of potable water. Therefore, the City intends to meet its projected water demands through the continued use of surface water alone.

Table 6-6 Expected Future Water Supply Projects or Programs (Standard Table 6-7)					
<input checked="" type="checkbox"/>	No expected future water supply projects or programs that provide a quantifiable increase to the agency's water supply. Supplier will not complete the table below.				
<input type="checkbox"/>	Some or all of the supplier's future water supply projects or programs are not compatible with this table and are described in a narrative format.				
	Provide page location of narrative in the UWMP				
Name of Future Projects or Programs	Joint Project with other agencies?	Additional Description (Planning Period)	Planned Implementation Year	Planned for Use in Year Type	Expected Increase in Water Supply (MG/year)

6.9. Summary of Existing and Planned Sources

CWC 10631

(b) Identify and quantify, to the extent practicable, the existing and planned sources of water available to the supplier over the same five-year increments described in subdivision 10631(a).

(4) (Provide a) detailed description and analysis of the amount and location of groundwater that is projected to be pumped by the urban water supplier. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.

The primary water source for the City of Coalinga has historically been surface water provided through a water service contract with the Reclamation. Water delivered to the City is part of the California water supply facilities known as the Central Valley Project (CVP). The City's interim water service contract, in effect through February 28, 2021, requires the Reclamation to furnish the City of Coalinga with up to 10,000 acre-feet per year. Raw water destined for the City flows southerly in the Central Valley Project's California Aqueduct and then into the Coalinga Canal, approximately fifteen miles northeast of the City. A raw water pump station lifts water from the Canal to the City's surface WTP.

After water flows through the City's conventional filtration treatment plant, treated water is pumped by a filtered-water pump station into a 27-inch diameter pipeline on Palmer Avenue. Approximately two miles west of the WTP, the flow tees at Calaveras Avenue. Water flowing west continues for another mile and a half to the Palmer Avenue Reservoir. Water going to the Pleasant Valley State Prison travels south in the 12-inch Calaveras Avenue pipeline to the Calaveras Avenue Reservoir. After flowing through the Calaveras Reservoir, it continues south in Calaveras Avenue another 3.5 miles to Jayne Avenue and then east to the prison.

Water leaving the Palmer Reservoir flows through approximately eight miles of 24 and 27-inch transmission mains to the Derrick Avenue Reservoir. Water travels primarily from the Derrick Avenue Reservoir through 18, 24, and 30-inch transmission mains into the City's water distribution system. The distribution system

consists of a network of water mains ranging in size from 4 to 14-inches in diameter. The system is capable of supplying peak hour needs without excessive losses and can deliver fire flows to main lines.

During 2015, the City served a total population of approximately 16,626 through 3,647 active service connections. Table 6-7 below displays the amount of drinking water that was supplied to water customers in 2015.

Table 6-7 Water Supplies — Actual (Standard Table 6-8)			
Water Supply	Additional Detail on Water Supply	2015	
		Actual Volume	Water Quality
Surface Water	Purchased from the U.S. Bureau of Reclamation	1,166	Drinking Water
Total		1,166	-

Due to the poor groundwater quality in the area, the City of Coalinga intends to meet its projected water demands through the continued use of surface water alone. Currently, the City does not have any planned water supply projects or additional water supply sources that will provide a quantifiable increase to the City's supply. Table 6-8 below shows the projected water supply through 2040. The projected water supply is based on the 2.86 percent annual population growth presented in Section 3.4 of this UWMP.

Table 6-8 Water Supplies — Projected (Standard Table 6-9)

Water Supply	Projected Water Supply									
	2020		2025		2030		2035		2040	
	Reasonably Available Volume ⁽¹⁾	Total Right or Safe Yield ⁽²⁾	Reasonably Available Volume ⁽¹⁾	Total Right or Safe Yield ⁽²⁾	Reasonably Available Volume ⁽¹⁾	Total Right or Safe Yield ⁽²⁾	Reasonably Available Volume ⁽¹⁾	Total Right or Safe Yield ⁽²⁾	Reasonably Available Volume ⁽¹⁾	Total Right or Safe Yield ⁽²⁾
Surface Water	3,259	1,320	3,259	1,498	3,259	3,259	3,259	1,938	3,259	2,210
Total	3,259	1,320	3,259	1,498	3,259	3,259	3,259	1,938	3,259	2,210
<p>NOTES:</p> <p>⁽¹⁾Reasonably available water supply includes water supplied by to the City by the Reclamation. Per the City's water service contract, the Reclamation is required to furnish the City with up to 10,000 acre-feet of water per year (approximately 3,259 MG per year).</p> <p>⁽²⁾Total right or safe yield includes the City's projected water demands shown in Table 4-3 of this UWMP.</p>										

6.10. Climate Change Impacts to Supply

The climatic conditions of the central San Joaquin Valley demand careful water management practices because of the typically low amount of rainfall and short rainy season and because of the high temperatures that frequently occur in the summer months. The average annual precipitation for the Coalinga area is approximately 7.61 inches. The rainy season typically runs from the beginning of November till the end of April. Drought conditions are not uncommon and can last for multiple years. Summer water consumption varies directly with daily temperature maximums and the Coalinga region experiences temperatures over 100 degrees during the summer months.

The City, as a water provider that is solely reliant upon surface water, is subject to significant water supply uncertainties and shortages due to dry hydrologic conditions. The amount of CVP water available each year for the City is based, among other factors, on the storage of winter precipitation and the control of spring runoff in the Sacramento and San Joaquin River basins. The schedule of CVP water conveyed to and diverted from these rivers is determined by state water right permits, judicial decisions, and state and federal obligations to maintain water quality, enhance environmental conditions, and prevent flooding. As a result, the City's surface water allocation may be decreased.

CHAPTER 7 WATER SUPPLY RELIABILITY ASSESSMENT

7.1. Introduction

The Urban Water Management Planning Act (UWMPA) requires that the Urban Water Management Plan (UWMP) address the reliability of the agency's water supplies. This includes supplies that are vulnerable to seasonal or climatic variations. The UWMPA also requires that the UWMP include information on the quality of water supplies and how this affects management strategies and supply reliability. In addition, an analysis must be included to address supply availability in a single dry year and in multiple dry years. The relevant sections of the UWMPA are presented below.

7.2. Constraints on Water Sources

CWC 10631(c)(2)

For any water source that may not be available at a consistent level of use, given specific legal, environmental, water quality, or climatic factors, describe plans to supplement or replace that source with alternative sources or water demand management measures, to the extent practicable.

CWC 10634

The plan shall include information, to the extent practicable, relating to the quality of existing sources of water available to the supplier over the same five-year increments as described in subdivision (a) of Section 10631, and the manner in which water quality affects water management strategies and supply reliability

There are a variety of factors that can impact water supply reliability. These factors include water quality, legal constraints, and climatic issues. A brief discussion on each of these factors is provided below.

7.2.1. Water Quality

The City's sole water source includes raw surface water obtained from the Sacramento-San Joaquin Delta (Delta). The water quality of the Delta is vulnerable to activities that occur near the source such as metal plating/finishing/fabricating, wood/pulp/paper processing and mills, and drinking water plants. Such activities can produce contaminants that may be detected in the water supply. In addition, the water quality of the Delta is also vulnerable to activities that are not associated with any detected contaminants such as concentrated aquatic animal production facilities, historic waste dumps/landfills, landfills/dumps, historic mining operations, and wastewater treatment plants and disposal facilities.

Potential water quality issues associated with the Delta could have an impact on water supply reliability in the near and long term. Further restrictions on pumping from the Delta could be imposed on the Central Valley Project (CVP) due to water quality issues or new standards. In this event, the City's surface water allocation may be decreased; however, it is unknown how these possible future reductions in pumping will impact the City's surface water allocation.

Another source of water quality issues is the potential contamination of water in the California Aqueduct or Coalinga Canal due to an intentional or unintentional spill of a contaminant. In this event, the emergency water reduction actions that are outlined in the City's Emergency Response Plan will be implemented.

7.2.2. Climatic Changes

The climatic conditions of the central San Joaquin Valley demand careful water management practices because of the typically low amount of rainfall and short rainy season and because of the high temperatures that frequently occur in the summer months. The average annual precipitation for the Coalinga area is approximately 7.61 inches. The rainy season typically runs from the beginning of November till the end of April. Drought conditions are not uncommon and can last for multiple years. Summer water consumption varies directly with daily temperature maximums and the Coalinga region experiences temperatures over 100 degrees during the summer months.

Systems that rely heavily on surface water are most vulnerable to changes in water supply when a shift in precipitation and runoff amounts reduce the amount of surface water available. The amount of CVP water available each year for contractors is based on the storage of winter precipitation and the control of spring runoff in the Sacramento and San Joaquin River basins. The City, as a water provider that is solely reliant upon the CVP, is subject to significant water supply uncertainties and shortages due to dry hydrologic conditions, compounded by operational and regulatory constraints both directly and indirectly related to the Endangered Species Act. Much of the previously available yield from the CVP is no longer available to contractors as a result of regulatory actions and court rulings that mandate reoperation and water releases for environmental purposes. This reallocation of water supply over the last couple of decades with no added storage to offset these impacts potentially means the City will experience shortages more frequently and more severely in the future.

7.2.3. Legal Constraints

Legal factors, such as surface water contracts, can affect the reliability of a water distribution system or water supply. Since 1968, the City has maintained a water service contract with the Reclamation, under which the Reclamation has agreed to supply the City with up to 10,000 acre-feet per year. Since the original contract expired in 2008, the City has maintained a series of interim renewal contracts pending the completion of site-specific environmental analysis for a long-term contract renewal. As previously stated, the City's most recent interim renewal contract was issued March 1, 2019 and remains in effect until February 28, 2021. The Reclamation and the City are currently in the process of negotiating a long-term contract, which is expected to be completed by 2021.

The City's water contract with the Reclamation to take water from the Sacramento and San Joaquin River basins is the City's main source of water. As stated above, the City's current contract allows the City to divert 10,000 acre-feet of CVP water per year for municipal and industrial (M&I) purposes; however, this supply is subject to shortages due to climate and environmental regulations. In normal years, there are no specific rules on how much of the CVP water must be allocated, but, during dry periods allocations of water supplies for M&I purposes are subject to rules in the Reclamation's M&I Shortage Policy. The Reclamation's M&I Shortage Policy was developed to:

- Define water shortage terms and conditions applicable to all CVP M&I contractors, as appropriate.

- Establish CVP water supply levels that would sustain urban areas during droughts, and during severe or continuing droughts would assist the M&I contractors in their efforts to protect public health and safety.
- Provide information to M&I contractors for development of drought contingency plans.

M&I water supply shortage is the difference between total M&I demands and the sum of the reduced CVP allocation and additional secure sources of supply for M&I purposes. In a severe water supply shortage (including a “Water Shortage Emergency” declared by the governor of the state of California), the USBR could reduce CVP water deliveries to the City to a public health and safety water supply level, providing CVP water is available. In such an event, the City will have to implement water conservation measures in order to satisfy human consumption, sanitation, and fire protection requirements. These measures are discussed further in Chapter’s 8 and 9 of this UWMP.

7.3. Reliability by Type of Year

CWC Section 10631

(c)(1) Describe the reliability of the water supply and vulnerability to seasonal or climatic shortage, to the extent practicable, and provide data for each of the following:

(A) an average water year,

(B) a single dry water year,

(C) multiple dry water years.

This section considers the City’s water supply reliability during three water scenarios: average (normal) year, single-dry year, and multiple-dry year period. Historically, the City’s water service contract with the Reclamation requires the diversion of 10,000 acre-feet of CVP water per year for M&I purposes. As shown in Table 7-1 below, during normal water years it has been assumed that the City will receive 100 percent of their CVP allocation from the Reclamation, which is approximately 3,259 MG per year. In the event of a single-dry year period, it has been assumed that the City’s allocation will be reduced by 50 percent and the volume available to meet the City’s water demand will be approximately 1,629 MG per year. In the event of a multiple-dry year, it has been assumed that the City allocation will be reduced by 25 percent during the first year and then 50 percent during the second and third years.

Table 7-1 Basis of Water Year Data (Standard Table 7-1)

Year Type	Base Year	Available Supplies if Year Type Repeats	
		Volume Available	% of Average Supply
Average Year	2015	3,259	100%
Single-Dry Year	2015	1,629	50%
Multiple-Dry Years 1st Year	2015	2,444	75%
Multiple-Dry Years 2nd Year	2015	1,629	50%
Multiple-Dry Years 3rd Year	2015	1,629	50%

7.4. Supply and Demand Assessment

CWC 10635 (a)

Every urban water supplier shall include, as part of its urban water management plan, an assessment of the reliability of its water service to its customers during normal, dry, and multiple dry water years. This water supply and demand assessment shall compare the total water supply sources available to the water supplier with the total projected water use over the next 20 years, in five-year increments, for a normal water year, a single dry water year, and multiple dry water years. The water service reliability assessment shall be based upon the information compiled pursuant to Section 10631, including available data from state, regional or local agency population projections within the service area of the urban water supplier.

7.4.1. Normal Year

Table 7-2 below compare current and projected water supply and demand during a normal water year. As stated in the previous section, it has been assumed that during a normal water year period, the City will receive 100 percent of their CVP allocation from the Reclamation, which is approximately 3,259 MG. As shown, the City will have a sufficient water supply to meet customer’s projected water demands through 2040.

Table 7-2 Normal Year Supply and Demand Comparison (Standard Table 7-2)					
	2020	2025	2030	2035	2040
Supply Totals ⁽¹⁾	3,259	3,259	3,259	3,259	3,259
Demand Totals ⁽²⁾	1,320	1,498	1,703	1,938	2,210
Difference	1,938	1,760	1,555	1,320	1,048
NOTES:					
⁽¹⁾ Supply totals includes water supplied by to the City by the Reclamation. Per the City's water service contract, the Reclamation is required to furnish the City with up to 10,000 acre-feet of water per year (approximately 3,259 MG per year).					
⁽²⁾ Demand totals are based on the City's projected water demands shown in Table 4-3 of this UWMP.					

7.4.2. Single Dry Year

Table 7-3 illustrates how the City will deal with the possibility of a reduced water supply in the event of a single-dry year period. During a single-dry year, it has been assumed that the City’s CVP water allocation will be reduced by 50 percent; therefore, the City’s available water supply would be approximately 1,629 MG during this period.

Dry year effects are simulated through a methodology which assumes that dry year demand will decrease by approximately 35 percent below normal year demands as a result of mandatory water use restrictions that are implemented by the City. Projected supplies were compared to the decreased demands for dry years and are presented in Table 7-3.

Table 7-3 Single Dry Year Supply and Demand Comparison (Standard Table 7-3)

	2020	2025	2030	2035	2040 (Opt)
Supply Totals ⁽¹⁾	1,629	1,629	1,629	1,629	1,629
Demand Totals ⁽²⁾	858	974	1,107	1,260	1,437
Difference	771	655	522	369	192

NOTES:

⁽¹⁾Supply totals includes water supplied by to the City by the Reclamation. During a single dry year period, it has been assumed that the City's CVP allocation will be reduced by 50%.

⁽²⁾During a single dry year period, it has been assumed that the City's water demand will be reduced by 35%.

7.4.3. Multiple Dry year

Table 7-4 shows water supply and demands during multiple dry year events over the planning period. During a multiple-dry year period, it has been assumed that the City's CVP water allocation will be reduced by 25 percent during the first year and then then 50 percent during the second and third years. Therefore, during a multiple dry year period, the City's available water supply will be approximately 2,444 MG and 1,629 MG respectively.

Multiple dry year effects are simulated through a methodology which assumes that the first dry year will decrease by approximately 25 percent below normal year demands as a result of mandatory water use restriction. Similarly, the second and third dry year will decrease by approximately 35 percent below normal year demands.

Table 7-4 Multiple Dry Years Supply and Demand Comparison (Standard Table 7-4)

		2020	2025	2030	2035	2040
First year	Supply Totals ⁽¹⁾	2,444	2,444	2,444	2,444	2,444
	Demand Totals ⁽²⁾	990	1,124	1,278	1,454	1,658
	Difference	1,454	1,320	1,166	990	786
Second year	Supply Totals ⁽¹⁾	1,629	1,629	1,629	1,629	1,629
	Demand Totals ⁽²⁾	858	974	1,107	1,260	1,437
	Difference	771	655	522	369	192
Third year	Supply Totals ⁽¹⁾	1,629	1,629	1,629	1,629	1,629
	Demand Totals ⁽²⁾	858	974	1,107	1,260	1,437
	Difference	771	655	522	369	192

NOTES:

⁽¹⁾Supply totals includes water supplied by to the City by the Reclamation. During a a multiple dry year period, it has been assumed that the City's CVP allocation will be reduced by 25% during the first year, and then reduced by 50% during the second and third years.

⁽²⁾During ta multiple dry year period, it has been assumed that the City's water demand will be decrease by 25% below normal year demands during the first year and then by 35% below normal year demands during the second and third year.

As shown in Tables 7-2, 7-3, and 7-4, anticipated supplies for surface water are sufficient to meet all demands through year 2040 even under drought conditions. To continue to utilize surface water, it is essential that the City continue its current efforts towards conservation and employ the water shortage response provisions as outlined in the Water Shortage Contingency Plan detailed in Chapter 8.

7.5. Regional Supply Reliability

CWC 10620 (f)

An urban water supplier shall describe in the plan water management tools and options used by that entity that will maximize resources and minimize the need to import water from other regions.

The City recognizes the importance of maintaining a high quality, reliable water supply. Although water is a renewable resource, there is a limit on the amount of water that can be sustainably drawn from a given supply source. Due to the City's location and lack of other available water supply sources, the use of surface water as a primary water supply source is expected to continue through 2040.

Water conservation measures implemented by the City will increase water supply reliability. These measures are discussed further in Chapter's 8 and 9 of this UWMP. Conservation measures include prohibitions on end users, enforceable water waste policy, and methods to increase public awareness on water waste and water conservation.

CHAPTER 8 WATER SHORTAGE CONTINGENCY PLANNING

8.1. Introduction

CWC 10632(a)

The plan shall provide an urban water shortage contingency analysis that includes each of the following elements that are within the authority of the urban water supplier.

- (1) Stages of action to be undertaken by the urban water supplier in response to water supply shortages, including up to a 50 percent reduction in water supply, and an outline of specific water supply conditions which are applicable to each stage.*
- (2) An estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the agency's water supply.*
- (3) Actions to be undertaken by the urban water supplier to prepare for, and implement during, a catastrophic interruption of water supplies including, but not limited to, a regional power outage, an earthquake, or other disaster.*
- (4) Additional, mandatory prohibitions against specific water use practices during water shortages, including, but not limited to, prohibiting the use of potable water for street cleaning.*
- (5) Consumption reduction methods in the most restrictive stages. Each urban water supplier may use any type of consumption reduction methods in its water shortage contingency analysis that would reduce water use, are appropriate for its area, and have the ability to achieve a water use reduction consistent with up to a 50 percent reduction in water supply.*
- (6) Penalties or charges for excessive use, where applicable.*
- (7) An analysis of the impacts of each of the actions and conditions described in subdivisions (a) to (f), inclusive, on the revenues and expenditures of the urban water supplier, and proposed measures to overcome those impacts, such as the development of reserves and rate adjustments.*
- (8) A draft water shortage contingency resolution or ordinance.*
- (9) A mechanism for determining actual reductions in water use pursuant to the urban water shortage contingency analysis.*

Water shortage contingency planning is a strategic planning process to prepare for and respond to water shortages. Good planning and preparation can help the City maintain reliable supplies and reduce the impacts of supply interruptions.

This chapter provides a description of the water shortage contingency planning efforts at the City of Coalinga. Guidance is included for reporting the staged response to a water shortage, such as a drought, that occurs over a period of time, as well catastrophic supply interruptions which occur suddenly.

A Water Shortage Contingency Plan (WSCP) is a document that can be created separately from the UWMP and amended as needed without amending the corresponding UWMP. However, the most current version of the WSCP must be included as part of the UWMP when the UWMP is submitted to DWR.

8.2. Stages of Action

CWC 10632 (a)

(1) Stages of action to be undertaken by the urban water supplier in response to water supply shortages, including up to a 50 percent reduction in water supply, and an outline of specific water supply conditions which are applicable to each stage.

The number of stages of action in a WSCP is at the discretion of the water supplier. Typically, water agencies will include between three to five stages of action in a WSCP. The stages reflect decreasing water supplies with increasing levels of prohibitions and consumption reduction methods. Agencies must include a stage that addresses a reduction of 50 percent in the water supply.

Water agencies that rely solely on surface water, such as the City of Coalinga, are more likely to experience water shortages than those agencies relying primarily on groundwater. In addition to water allocation reductions, water supply shortages or interruptions can occur due to extended periods of drought, unexpected system failures, canal maintenance, regional power outages, earthquakes, etc.

California Water Code Section 375 et. seq. permits public entities that supply water for retail purposes to adopt and enforce a water conservation program, with the intent of reducing the quantity of water used by people and to conserve the water supplies of the public entity. In March 2009, the City Council of the City of Coalinga adopted Ordinance No. 746, which established a Water Conservation Plan. Title 6, Chapter 4C of the Coalinga Municipal Code implements mandatory restrictions related to the conservation of water. A copy of the City's WCP is provided in Appendix G.

As the water purveyor, the City must always provide the minimum health and safety water need for the community. The City's Water Conservation Plan consists of a three-stage water rationing plan to be enacted during a declared water shortage. The stages of the City's Plan are as follows:

I. Stage 1: Standard Conservation Alert

The following restrictions shall be applicable throughout the year unless the City Council determines that an increased conservation effort shall be implemented (stage II or III):

- a) There shall be no hose washing of sidewalks, walkways, driveways, parking areas, patios, porches or verandas.
- b) No water shall be used to clean, fill, operate or maintain levels in decorative fountains unless such water is part of a recirculation system.

- c) No water customer shall permit water to leak on his or her premises. Such leak shall be repaired in a timely manner after written notification by the City, but in no case in excess of seventy-two hours after notification.
- d) Designated times and days of irrigation:
 - 1) No water customer shall sprinkle, water, or irrigate any shrubbery, trees, lawns, grass, groundcovers, plants, vines, gardens, vegetables, flowers, or any other landscaped or vegetated areas between the hours of 10:00 a.m. and 6:00 p.m. This provision shall not apply to equestrian and livestock businesses, dairies, nurseries, athletic fields, golf courses, or other water dependent industries.
 - 2) The use of a handheld hose with a shut-off valve shall be permitted at any time.
- e) The use of water from fire hydrants shall be limited to fire fighting and related activities necessary to maintain the public health, safety, and welfare. An exception may be made for construction use through a proper city-designated meter where recycled water is not available.

II. Stage 2: High Water Conservation Alert

The following restrictions shall be applicable during a high water conservation alert as declared by the City Council and whenever a recommendation has been made by the City Manager in conjunction with the Chief Plant Operator of the water treatment plant based upon a significant reduction or interruption in water supply or delivery that necessitates increased water conservation efforts:

- a) All prohibitions and restrictions in Stage I shall be in effect.
- b) Commercial nurseries, golf courses, and other water-dependent industries shall be prohibited from watering lawn, landscape, or other turf areas more than every other day. Irrigation shall occur between the hours of 6:00 p.m. and 6:00 a.m. only, with the exception of usage of recycled water.
- c) Designated times and days of irrigation:
 - 1) No water customer shall sprinkle, water, or irrigate any shrubbery, trees, lawns, grass, groundcovers, plants, vines, gardens, vegetables, flowers, or any other landscaped or vegetated areas on between the hours of 9:00 a.m. and 6:00 p.m. This provision shall not apply to equestrian and livestock businesses, dairies, nurseries, golf courses, or other water-dependent industries.
 - 2) Residential addresses ending in an even number may use water on Tuesday, and Friday. Residential addresses ending in an odd number and nonresidential (irrespective of address) may use water on Wednesday and Saturday.
 - 3) No irrigation shall occur on Sundays, Mondays and Thursdays.
- d) Swimming pool refilling or new construction swimming pool filling shall not occur without permission from the City Manager or his or her designee. The replenishment of swimming pools shall be limited to the same days as set forth in subsections (a) through (c) above for outdoor use of water.
- e) No restaurants or other public place which serves food shall serve drinking water to any customer unless expressly requested by the customer.

III. Stage 3: Emergency Water Conservation Alert

In the event of a major earthquake, large-scale fire, or other so called "act of nature" which has or could have serious impacts on the city's total available water storage or delivery capacity, whether storage capacities have been reduced or not, or in the case of an unanticipated significant reduction in City water supply, an emergency water conservation alert shall be declared by the City Council.

- a) All previous restrictions noted above in Stage I and Stage II shall be in effect.
- b) There shall be no outdoor use of water at any time except the minimal amount by handheld hose equipped with a shut-off nozzle.
- c) Commercial nurseries, golf courses, and other water-dependent industries shall be prohibited from the outdoor use of water except by a hand-held hose equipped with a shut-off nozzle.
- d) All nonessential uses of water shall be prohibited including the filling, or refilling of swimming pools, spas, jacuzzis, or other like devices beyond what is necessary for maintenance.

The UWMP requires that agencies manage water supplies to minimize the social and economic impact of water shortages. The UWMP must be designed to provide a minimum 50 percent of normal supply during a severe or extended water shortage. Table 8-1 summarizes the Stages of the City's current Water Conservation Plan and the water supply condition that would determine when a particulate stage must be implemented.

Table 8-1 Stages of Water Shortage Contingency Plan (Standard Table 8-1)		
Level	Percent Supply Reduction ¹	Water Supply Condition
1	10-20%	Up to 20% (Standard Water Conservation Alert)
2	20-35%	20% - 35% (High Water Conservation Alert)
3	35-50%	35% - 50% (Emergency Water Conservation Alert)
¹ One stage in the Water Shortage Contingency Plan must address a water shortage of 50%.		

Each stage includes a water reduction objective as a percentage of normal demand. The Plan is dependent on the cause, severity, and anticipated duration of the water supply shortage. Provisions of the City's Water Conservation Plan applies to all water served to persons, customers, and properties within the City's service area. Under the City's Water Conservation Plan, mandatory measures will be undertaken to reduce water usage to meet the reduction goals in the event of shortages.

8.3. Prohibitions on End Uses

CWC 10632 (a)

(4) Additional, mandatory prohibitions against specific water use practices during water shortages, including, but not limited to, prohibiting the use of potable water for street cleaning.

(5) Consumption reduction methods in the most restrictive stages. Each urban water supplier may use any type of consumption reduction methods in its water shortage contingency analysis that would reduce water use, are appropriate for its area, and have the ability to achieve a water use reduction consistent with up to a 50 percent reduction in water supply.

The City's WCP contains provisions with regards to water conservation including prohibition on end uses during the various stages of water conservation. Table 8-2 lists the restriction on end uses at the various stages of water conservation.

Table 8-2 Restrictions and Prohibitions on End Uses (Standardized Table 8-2)

Stage(s)	Restrictions and Prohibitions on End Users	Additional Explanation or Reference	Penalty, Charge, or Other Enforcement?
1	Other - Prohibit use of potable water for washing hard surfaces	No hose washing of sidewalks, walkways, driveways, parking areas, patios, porches or verandas.	Yes
1	Water Features - Restrict water use for decorative water features, such as fountains	No water shall be used to clean, fill, operate or maintain levels in decorative fountains unless such water is part of a recirculation system.	Yes
1	Other - Customers must repair leaks, breaks, and malfunctions in a timely manner		Yes
1	Landscape - Limit landscape irrigation to specific times	No water customer shall sprinkle, water, or irrigate any shrubbery, trees, lawns, grass, groundcovers, plants, vines, gardens, vegetables, flowers, or any other landscaped or vegetated areas between the hours of 10:00 a.m. and 6:00 p.m.	Yes
1	Other - Require automatic shut of hoses		Yes
1	Other - Prohibit use of potable water for construction and dust control	The use of water from fire hydrants shall be limited to fire fighting and related activities necessary to maintain the public health, safety, and welfare. An exception may be made for construction use through a proper city-designated meter where recycled water is not available.	Yes
2	Landscape - Limit landscape irrigation to specific times	Commercial nurseries, golf courses, and other water-dependent industries shall be prohibited from watering lawn, landscape, or other turf areas more than every other day. Irrigation shall occur between the hours of 6:00 p.m. and 6:00 a.m.	Yes

Table 8-2 Restrictions and Prohibitions on End Uses (Standardized Table 8-2)

Stage(s)	Restrictions and Prohibitions on End Users	Additional Explanation or Reference	Penalty, Charge, or Other Enforcement?
		only, with the exception of usage of recycled water.	
2	Landscape - Limit landscape irrigation to specific times	No water customer shall sprinkle, water, or irrigate any shrubbery, trees, lawns, grass, groundcovers, plants, vines, gardens, vegetables, flowers, or any other landscaped or vegetated areas on between the hours of 9:00 a.m. and 6:00 p.m. This provision shall not apply to equestrian and livestock businesses, dairies, nurseries, golf courses, or other water-dependent industries.	Yes
2	Landscape - Limit landscape irrigation to specific days	Residential addresses ending in an even number may use water on Tuesday, and Friday. Residential addresses ending in an odd number and nonresidential (irrespective of address) may use water on Wednesday and Saturday. No irrigation shall occur on Sundays, Mondays and Thursdays.	Yes
2	Other water feature or swimming pool restriction	Swimming pool refilling or new construction swimming pool filling shall not occur without permission from the City Manager or his or her designee.	Yes
2	CII - Restaurants may only serve water upon request		Yes
3	Landscape - Prohibit all landscape irrigation	There shall be no outdoor use of water at any time except the minimal amount by handheld hose equipped with a shut-off nozzle.	Yes
3	Landscape - Prohibit all landscape irrigation	Commercial nurseries, golf courses, and other water-dependent industries shall be prohibited from the outdoor use of water except by a hand-held hose equipped with a shut-off nozzle.	Yes
3	Other water feature or swimming pool restriction	All nonessential uses of water shall be prohibited including the filling, or refilling of swimming pools, spas, jacuzzis, or other like devices beyond what is necessary for maintenance.	Yes

8.3.1. Landscape Irrigation

On May 18, 2017, the Coalinga City Council adopted Ordinance Number 801 amending the Coalinga Municipal Code related to the Water Conservation Plan to allow irrigation water any day of the week. Although the community is currently allowed to water any day of the week, they are not allowed to

practice wasteful watering habits. Such wasteful watering habits include watering during the heat of the day, hosing driveways, allow water to run into the street gutters, and not using shut-off nozzles.

During Stage 1 of the City’s Water Conservation Plan no water customer shall irrigate outdoor landscape area between the hours of 10:00 a.m. and 6:00 p.m.; however, water customers can continue to irrigate any day of the week. During Stage 2, landscape irrigation can only occur between the hours of 9:00 a.m. and 6:00 p.m, and residential addresses ending in an even number may use water on Tuesday and Friday, while residential addresses ending in an odd number nonresidential (irrespective of address) may use water on Wednesday and Saturday. In addition, during this water conservation stage commercial nurseries, golf courses, and other water-dependent industries shall be prohibited from watering lawn, landscape, or other turf areas more than every other day. Irrigation of these areas shall occur between the hours of 6:00 p.m. and 6:00 a.m. only, with the exception of usage of recycled water. No landscape irrigation shall occur on Sundays, Mondays and Thursdays.

During Stage 3 of water conservation, the City shall prohibit the outdoor use of water at any time except the minimal amount by handheld hose equipped with a shut-off nozzle. Additionally, the outdoor use of water will also be prohibited for commercial nurseries, golf courses, and other water-dependent industries except if using a hand-held hose equipped with a shut-off nozzle.

8.3.2. Commercial, Industrial, & Institutional (CII)

According to Section 6-4C.07 of the Coalinga Municipal Code, no restaurants or other public places that serves food shall serve drinking water to any customer unless expressly requested by the customer. The City has not adopted specific water use restrictions have been adopted for industrial and institutional users.

8.3.3. Water Features and Swimming Pools

According to Section 6-4C.06 of the Coalinga Municipal Code, during stage 1 of water conservation, no water shall be used to clean, fill, operate or maintain levels in decorative fountains unless such water is part of a recirculation system. According to Section 6-4C.07, swimming pool refilling, or new construction swimming pool filling shall not occur without permission from the City Manager or his or her designee during stage 2 of water conservation. Additionally, the replenishment of swimming pools shall be limited to the same days that residential landscape irrigation occurs, as set forth in subsections (a) through (c) in Section 6-4C.07. According to Section 6-4C.08, all nonessential uses of water shall be prohibited during stage 3 of water conservation, including the filling, or refilling of swimming pools, spas, jacuzzis, or other like devices beyond what is necessary for maintenance.

8.3.4. Defining Water Features

CWC 10632 (b)

Commencing with the urban water management plan update due July 1, 2016, for purposes of developing the water shortage contingency analysis pursuant to subdivision (a), the urban water supplier shall analyze and define water features that are artificially supplied with water, including

ponds, lakes, waterfalls, and fountains, separately from swimming pools and spas, as defined in subdivision (a) of Section 115921 of the Health and Safety Code.

Health and Safety Code Section 115921

As used in this article the following terms have the following meanings:

(a) "Swimming pool" or "pool" means any structure intended for swimming or recreational bathing that contains water over 18 inches deep. "Swimming pool" includes in-ground and aboveground structures and includes, but is not limited to, hot tubs, spas, portable spas, and non-portable wading pools.

The City limits or prohibits the refilling of decorative fountains starting at Stage 1 of the Water Conservation Plan.

8.3.5. Other

The following prohibitions and regulations are contained in the Sections 6-4C.06 through 6-4C.08 of the Coalinga Municipal Code:

- There shall be no hose washing of sidewalks, walkways, driveways, parking areas, patios, porches or verandas.
- No water customer shall permit water to leak on his or her premises. Such leak shall be repaired in a timely manner after written notification by the City, but in no case in excess of seventy-two (72) hours after notification.
- The use of water from fire hydrants shall be limited to fire fighting and related activities necessary to maintain the public health, safety, and welfare. An exception may be made for construction use through a proper city-designated meter where recycled water is not available.
- There shall be no outdoor use of water at any time except the minimal amount by handheld hose equipped with a shut-off nozzle.

8.4. Penalties, Charges, Other Enforcement of Prohibitions

CWC 10632 (a)

(6) Penalties or charges for excessive use, where applicable.

Chapter 6-4C.09 of the Coalinga Municipal Code the following penalties for water customers who violate the Water Conservation Plan:

- a) No water customer of the City shall knowingly use, or permit the use of, water in a manner contrary to any provisions of the Water Conservation Plan, or in an amount in excess of that use permitted by the Plan.

- b) Unless otherwise provided, any water customer violating any provision of the Water Conservation Plan shall be guilty of an infraction, and each day or portion thereof such violation is in existence shall be a new and separate offense.
- c) Any water customer determined to be guilty of a first-time violation shall be given a written reminder for compliance. Second and subsequent violations shall be punishable as follows:
 - 1) For a second violation during any period of declared water conservation alert: As an infraction, punishable by a fine of not more than fifty dollars (\$50.00).
 - 2) For a third violation during any period of declared water conservation alert: As an infraction, punishable by a fine not more than one hundred dollars (\$100.00).
 - 3) For a fourth violation during any period of declared water conservation alert: As an infraction, punishable by a fine not more than two hundred fifty dollars (\$250.00), and placement of a flow restrictor. In addition, the City may discontinue water services.
- d) Notwithstanding the above, the City Attorney or Deputy City Attorney may charge and prosecute second and subsequent offenses as misdemeanors at the City's sole discretion pursuant to California Water Code § 377. In addition to the above penalties, the City may file an action for civil abatement and, at the discretion of the court, be entitled to reimbursement for all necessary costs and Attorney's fees incurred through investigation, discovery, analysis, inspection, abatement and other actual costs incurred by the City or its agents pertaining to the violation.
- e) The Court shall fix the amount of any such reimbursements upon submission of proof of such costs by the City. Payment of any penalty provided in this section shall not relieve a person, firm or corporation, or other entity from the responsibility of correcting the condition resulting from the violation.
- f) In addition to the above remedies, the City Manager or his or her designee is empowered, to enforce any or all of the following penalties:
 - 1) Place a flow restricting device upon the water service;
 - 2) Lock off of a water meter;
 - 3) Remove a water meter;
 - 4) Shut off the service connection.
- g) All costs or expenses incurred by the City for enforcement of this section shall be borne by the water customer. No water service shall be limited or discontinued until the City Manager or his or her designee provides a written notice of intent to so limit or discontinue such service and the reasons for such decision, and further, provides such water customer notice of the right to request an administrative review and hearing pursuant to the procedures set forth in Section 6-4.26 of the Coalinga Municipal Code, except that any reference to "citation" in that section shall instead be deemed a reference to a "notice of intent" as described in this section. A written notice of intent shall be provided either by first class mail, by personal service on the water customer, or by posting said notice in a conspicuous place on the property wherein the violation occurred. Notwithstanding any other provision of this Code, there shall be no right to further administrative review or appeal.

8.5. Consumption Reduction Methods

8.5.1. Categories of Consumption Reduction Methods

Table 8-3 provides a summary of the consumption reduction methods that will be used by the City of Coalinga. The consumption reduction methods shown in the table come from the 2015 UWMP Guidebook for Urban Water Suppliers.

Table 8-3 Stages of Water Shortage Contingency Plan - Consumption Reduction Methods (Standard Table 8-3)		
Stage	Consumption Reduction Methods by Water Supplier	Additional Explanation or Reference
1	Expand Public Information Campaign	
1	Increase Water Waste Patrols	(to known or reported wasters)
1	Reduce System Water Loss	
2	Expand Public Information Campaign	
2	Increase Water Waste Patrols	(to known or reported wasters)
2	Reduce System Water Loss	
2	Decrease Line Flushing	
3	Expand Public Information Campaign	
3	Increase Water Waste Patrols	(to known or reported wasters)
3	Reduce System Water Loss	
3	Decrease Line Flushing	
3	Implement or Modify Drought Rate Structure or Surcharge	

Examples of specific actions that could fall into each category are discussed next. Where deemed helpful, comments regarding the City's specific implementations are also inserted into the suggested language from the State's publication.

- Expand Public Information Campaign- Begin or enlarge media campaign. Create bill insert with conservation information. Write articles for local newspaper. Conduct water efficiency workshops for different customer sectors.
- Improve Customer Billing- Increase billing frequency. Change format to report consumption in gallons per capita per day. Add information to the bill comparing the customer's use to similar customers.
- Offer Water Use Surveys- Actively reach out to high water users to offer water use surveys. Expand water use survey program to include new sectors.
- Provide Rebates or Giveaways of Plumbing Fixtures and devices- Implement new (toilet, clothes washer, etc....) rebate programs. Implement new (shower head, aerator, etc....) giveaway programs. The City will investigate funding sources and implementation of such programs over its next five-year water management planning cycle.

- Provide Rebates for Landscape Irrigation Efficiency - Implement a new landscape efficiency rebate program that provides rebates for landscape conversion, irrigation controllers, sprinkler heads, etc.... Funding for programs of this type has not been available. The City will investigate funding sources and implementation of such programs over its next five-year water management planning cycle.
- Decrease Line Flushing - Decrease the length of time for each line flushing. Decrease the frequency of line flushing.
- Reduce System Water Loss - Implement a water audit program and expand the leak repair program to control system losses.
- Increase Water Waste Patrols - Implement a Water Waste Patrol program. Increase staffing for Water Waste Patrol. Increase authority of Water Waste Patrol.
- Implement or Modify Drought Rate Structure or Surcharge - Implement a drought rate structure or modify a drought rate structure with a drought surcharge on all customers.

8.5.2. Rate Structures

"Drought surcharges" are surcharges that are implemented in times of water shortage. A drought surcharge is different from a conservation rate structure, which is in place at all times. Agencies may choose to embed a drought rate structure within their conservation rate structure. The City does not currently have a drought surcharge rate ordinance; provisions to recover costs directly caused by the drought were not built into the City's base rates. The City intends to cover the costs for any drought related expenses and the shortage in revenues from operational reserves. If the duration of a drought period is such that reserves are exhausted the City may elect to implement a drought surcharge at that time

It is an important water conservation strategy to set costs that recover the full water program costs. These costs include recharge and actions to sustain the groundwater basin that stores one hundred percent of the City's water supply. When these costs are ignored the price of water does not reflect its true costs. Traditional economic theories teach that any product that is underpriced will be subject to higher consumption demand than would be the case if fairly priced. This same principle seems to also apply to water.

As previously stated, the City meters all water services and charges for serve based on the quantity of water used. The City's rate structure includes a monthly fixed service charge based upon the size of the customer's meter, in addition to a volumetric or commodity charge based upon the total volume of water consumed by the customer during the billing period. Under the City's 2015 rate structure and assuming a monthly consumption of 10,000 gallons, approximately 57 percent of the monthly residential is fixed, while 43 percent is variable based on meter consumption charges. The City may elect in the future to further reduce the fixed amount in lieu of higher consumption charges. The City's rates also contain a tiered structure with higher consumption rates in the upper tiers which also encourages water conservation. A copy of the City's rate structure is provided in Appendix H.

8.6. Determining Reductions

CWC 10632(a)

(9) A mechanism for determining actual reductions in water use pursuant to the urban water shortage contingency analysis.

At a given water supply shortage level, customers will be required to reduce their water consumption by a specified percentage. Actual water restrictions are determined by comparing metered water consumption to the consumption during the same billing period in the last calendar year.

8.7. Revenue and Expenditure Impacts

CWC 10632 (a)

(7) An analysis of the impacts of each of the actions and conditions described in paragraphs (1) to (6), inclusive, on the revenues and expenditures of the urban water supplier, and proposed measures to overcome those impacts, such as the development of reserves and rate adjustments.

A portion of Coalinga's revenues come from volumetric water rates. During 2015, water sales revenues were charged at a rate of \$1.56/1,000 gallons for an initial 10,000 gallons and then \$1.91/1,000 gallons for 10,001 to 30,000 gallons. Any water sales revenues over 30,000 gallons are charged at a rate of \$2.32/1,000 gallons. As a result, Coalinga's revenues vary depending on the stage of water conservation that they City is in. In dry years, local demands will decrease as a consequence of prohibitions on certain water uses, and Coalinga may receive lower than anticipated revenues due to reduced sales volumes. In contrast, in wet years, demands increase as prohibitions are lifted, and revenues increase due to higher sales volumes.

Such revenue surpluses and shortages could cause instability in water rates. To mitigate this risk, Coalinga maintains financial reserves, with a minimum and target balance, to stabilize water rates during times of reduced water sales. The reserves hold revenues collected during times of high-water sales and are used to offset the need for revenues during times of low sales.

8.8. Resolution or Ordinance

CWC 10632 (a)(8)

A draft water shortage contingency resolution or ordinance.

Ordinance No. 746 was approved by the Coalinga City Council and became effective on March 19, 2009. Ordinance No. 746 established the City's WCP and implemented mandatory prohibitions related to water

conservation. The City adopted the Ordinance based upon the need to conserve water supplies and to avoid or minimize the effects of a future water shortage. A copy of the City's WCP is provided in Appendix G.

8.9. Catastrophic Supply Interruption

CWC 10632

(a)(3) Actions to be undertaken by the urban water supplier to prepare for, and implement during, a catastrophic interruption of water supplies including, but not limited to, a regional power outage, an earthquake, or other disaster.

This section of the UWMP identifies what actions will be taken by the City if there is a catastrophic reduction in water supplies. Catastrophic supply interruptions differ from the staged drought responses addressed earlier in this chapter in that catastrophic interruptions occur suddenly and can immediately jeopardize a large portion, or all, of the City's water supply. Catastrophic water shortages could occur as a result of earthquake damage, power outage, or water quality emergency.

In December 2004, the City adopted an Emergency Response Plan (ERP) for the water system to conform with Public Law 107-188 (The Bio-Terrorism Preparedness and Response Act). The purpose of the ERP is to provide City staff, particularly those responding to emergency situations concerning the water system, including police and firemen, with clear procedures and direction and to delineate a communication network and authority structure that will accommodate emergency personnel as well as key decision makers. The ERP addresses specific actions that will need to be taken during a water supply interruption, such as an earthquake or a regional power outage.

In addition to specific directions for actions that need to be taken during an emergency, the City's ERP contains the following:

- Emergency 24-hour telephone numbers for key City of Coalinga staff.
- Emergency telephone numbers for key State Department of Health Services staff.
- Samples of various public notices (Boil Water Notice, Unsafe Water – Do Not Drink Notice, & Public Notice of Regulation Violation) and specific directions for both their implementation and subsequent lifting.
- Complete list of all radio and TV stations and newspapers serving the Coalinga area.
- A list of emergency water purveyors that could supply water to the community for drinking and to maintain sanitary conditions
- A complete emergency response contact list of key City of Coalinga staff and Council members.

Although the ERP specifically addresses the City's water system, it is intended to complement and supplement the City of Coalinga Emergency Management Plan, which provides the basis for disaster response planning in Coalinga. The Plan is continually updated to address the jurisdiction's planned response to extraordinary emergency situations associated with natural disasters, technological incidents, and nuclear defense operations. Operational data including a listing of resources, key personnel, essential facilities, contacts, and other data needed for conducting emergency operations are also provided.

8.10. Minimum Supply Next Three Years

CWC 10632 (a) (2)

An estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the agency's water supply.

The CWR requires that the City estimate the minimum water supply available at the end of 12, 24, and 36 months, assuming the City's driest three-year historic supply. As stated throughout this UWMP, the City water supply consists solely of surface water obtained through a water service contract with the Reclamation. Historically, the City's water service contract requires the division of 10,000 ac-ft of CVP water on an annual basis. However, due to drought periods, climate and environmental regulation the City's water supply may be subject to a reduction. For this reason, the City's minimum supply over the next three years includes both the unrestricted water supply and minimum water supply available. As shown in Table 8-4, the unrestricted water supply is based on the City full water supply allocation from the Reclamation and the minimum available water supply is based on the single-dry year period. As previously described in Section 7.3, the single-dry year period assumes that the City's allocation will be reduced by 50 percent and the volume available to meet the City's water demand will be approximately 1,629 MG per year.

Table 8-4 Minimum Supply Next Three Years (Standard Table 8-4)

Description	2016	2017	2018
Unrestricted Water Supply ⁽¹⁾	3,259	3,259	3,259
Minimum Available Water Supply ⁽²⁾	1,629	1,629	1,629
NOTES: ⁽¹⁾ Based on the City's full allocation CVP water received from the Reclamation. ⁽²⁾ Based on single-dry year supplies, as shown in Table 7-1. Single-dry year assumes that the City's allocation will be reduced by 50 percent.			

CHAPTER 9 DEMAND MANAGEMENT MEASURES

9.1. Introduction

Demand management measures (DMMs) are specific actions a water supplier takes to support its water conservation efforts. The goal of this Demand Management Measures (DMM) Chapter is to provide a comprehensive description of the water conservation programs that the City has implemented, is currently implementing, and plans to implement in order to meet its urban water use reduction targets.

The section of the CWC addressing DMMs was significantly modified in 2014, based on recommendations from the Independent Technical Panel (ITP) to the legislature. The ITP was formed by DWR to provide information and recommendations to DWR and the Legislature on new demand management measures, technologies and approaches to water use efficiency.

In its report to the Legislature, the ITP recommended that the UWMP Act should be amended to simplify, clarify, and update the DMM reporting requirements. The ITP recommended, and the legislature enacted, streamlining the retail agency requirements from 14 specific measures to six more general requirements plus an “other” category.

The City realizes the importance of DMMs to ensure a reliable future water supply. The City is committed to implementing water conservation programs to maximize sustainability in meeting future water needs for its customers. Due to the continued effective water conservation measures implemented by the City, the 2015 per capita water use has dropped to roughly 184 gallons per capita per day (GPCD) from 273 GPCD in 2010.

A description of the City’s DMMs follows.

9.2. Demand Management Measures for Retail Agencies

CWC 10631 (f)

(1) (B) The narrative pursuant to this paragraph shall include descriptions of the following water demand management measures:

(i) Water waste prevention ordinances.

(ii) Metering.

(iii) Conservation pricing.

(iv) Public education and outreach.

(v) Programs to assess and manage distribution system real loss.

(vi) Water conservation program coordination and staffing support.

(vii) Other demand management measures that have a significant impact on water use as measured in gallons per capita per day, including innovative measures, if implemented.

9.2.1. Water Waste Prevention Ordinance

This DMM consists of adopting and enforcing a water waste ordinance that explicitly states that the waste of water is to be prohibited. The ordinance must prohibit specific actions that waste water, such as excessive runoff from landscape irrigation, or use of a hose outdoors without a shut off nozzle.

The City adopted a Water Conservation Ordinance in 2009, which amended Title 6 of the Coalinga Municipal Code by adding Chapter 4C, Water Conservation. Section 6-4C.06 through Section 6-4C.09 describe the City's water conservation states and enforcement penalties. The City is currently in Stage 1, standard conservation alert, of water conservation.

Over the last few years, the City has been more pro-active in response to water wasting. Water wasting within the City is prevented by prohibiting the hosing of sidewalks, walkways, driveways, parking areas, patios, porches or verandas. In addition, water wasting is prevented by prohibiting runoff into the street gutters, establishing a 72-hour time frame limit to fix leaks or breaks, requiring the use of outdoor hoses with a shut-off nozzle and prohibiting watering during the heat of the day. The increased vigilance and enforcement by the City have been reflected in the per capita water use, which has declined approximately 33 percent from 273 GPCD in 2010 to 184 GPCD in 2015.

9.2.2. Metering

CWC 526

(a) Notwithstanding any other provisions of law, an urban water supplier that, on or after January 1, 2004, receives water from the Federal Central Valley Project under a water service contract or subcontract... shall do both of the following:

(1) On or before January 1, 2013, install water meters on all service connections to residential and nonagricultural commercial buildings... located within its service area.

CWC 527

(a) An urban water supplier that is not subject to Section 526 shall do both the following:

(1) Install water meters on all municipal and industrial service connections located within its service area on or before January 1, 2025.

This DMM requires that water meters be installed for all new connections to allow billing by volume of use. This program also applies to retrofitting any existing unmetered connections. In 1989, all customer classes within the City, except for single-family residential, were metered. In the early 1990's, the City passed an ordinance requiring that any single-family residential homeowner selling their home was required to install a water meter as a condition of the sale. By 1995, the number of single-family residential homes that remained without meters had been reduced to a point that the City opted to affect installation of meters on all remaining un-metered services. By the late 1990s, all of the City of Coalinga water services were metered and currently remain metered to this day. City staff collects monthly meter readings and bills for water using conservation pricing and a tiered volumetric rate structure.

9.2.3. Conservation Pricing

As described above, the City meters all services and charges for water use based on the quantity on water used. The tiered rate structure includes a monthly fixed service charge based on the size of the customer's meter, in addition to a commodity charge based on the total volume water consumed by the customer during the billing period. For example, during 2015, urban residential and commercial customers paid a fixed rate of \$20.83 for a 1-inch meter and a volumetric charge of \$1.56/1,000 gallons for the first 10,000 gallons. If the residential or commercial customers used between 10,001 and 30,000 gallons during a billing period, the volumetric charge would increase to \$1.91/1,000 gallons. Water usage over 30,000 gallons is billed at a rate of \$2.32/1,000 gallons. The excess consumption amount is added to customer's the monthly bill.

9.2.4. Public Education and Outreach

The City distributes public information regarding water issues in mass mailings to all water service customers through the U.S. mail, the City's Internet website, and directly to walk-in customers at City Hall. Also, when warranted, time-critical public information is dispersed through the local print media, radio station announcements and public events.

Water use regulations and the annual Drinking Water Consumer Confidence Report (water quality report) are mailed each year to all customers. The City takes advantage of these mailings when necessary to provide its customers additional information on water conservation and other demand management measures.

The City monthly water bill distributed to all water service customers is another vehicle used by the City for public education purposes. The bill mailing also contains public service announcements that are used to remind citizens of conservation and demand management measures.

9.2.5. Programs to Assess and Manage Distribution System Real Loss

The City recognizes distribution system leakage can be a primary type of loss. While it is essential to control losses, the initial step is to assemble a water audit to identify the nature and volumes of losses and financial impacts that these losses exert. A water audit is a process of reviewing water use throughout a water system in order to quantify the volume of water not accounted for by the metering system of the water customers, which is typically the difference between metered well production, in the case of the City of Coalinga, and metered usage on a system-wide basis.

As described in Section 4.4 of this 2015 UWMP, the City's unaccounted water volume for 2015 averaged approximately 13 percent of the total water produced. In the future, the City complete annual water audits to accurately quantify the volume of water loss. Leak detection programs will be implemented to locate and reduce water loss in the distribution system. The City is also planning to begin submitting American Water Works Association (AWWA) Stand Water Audit and Water Balance worksheets every year.

The City Public Works Department utilizes specialized equipment for leak detection on an as-needed basis. The City does not track the number of miles of pipeline surveyed or the number of repairs completed each year but will do so in the future.

9.2.6. Water Conservation Program Coordination and Staffing Support

Currently, the role of a water conservation coordinator for the City of Coalinga is shared among various City staff. As increased implementation of water demand management measures are brought into action, the City will create a part-time Water Conservation Coordinator position or assign specifically defined responsibilities to an existing position. These would likely include implementation, tracking, and coordination of water conservation programs, coordination with other agencies, and reporting to senior City staff.

9.2.7. Other Demand Management Measures

9.2.7.1. Residential Plumbing Retrofit

This program benefits existing customers by reducing their water consumption while minimizing the impact of their lifestyle. State legislation requires the installation of efficient plumbing in new construction, and effective 1994 requires that only Ultra Low Flush (ULF) Toilets be sold in California.

Several studies suggest that savings resulting from miscellaneous interior retrofit fixtures can range between 25 and 65 gallons per day per housing unit. The studies also suggest that installation of retrofit fixtures in older single-family homes tend to produce more savings, while newer multi-family homes tend to produce less savings per housing unit.

Currently, the City requires ULF toilets in all new construction, but does not currently have a program to retroactively replace plumbing fixtures and appliances for residential customers. If available, the City will seek funding in the future to offer customers new water saving devices such as faucet aerators, water-saving shower heads and toilet tanks.

9.2.7.2. High-Efficiency Washing Machine Rebate Program

This program generally provides a financial incentive (rebate offer) to qualifying customers who install high efficiency washing machines in their home. Other regional municipalities that performed an economic analysis on this program concluded that it would have a low benefit-to-cost ratio. This program is not currently implemented in the City. However, the City will seek grant funding when available to offer rebate program to customers.

9.3. Implementation over the Past Five Years

CWC 10631

(f) Provide a description of the supplier's water demand management measures. This description shall include all of the following:

(1) (A) ... a narrative description that addresses the nature and extent of each water demand management measure implemented over the past five years.

The following is a description of the water conservation efforts that the City has been implementing over the last five years:

I. Ordinance

In 2009, the City adopted a Water Conservation Ordinance which established Chapter 4C of Title 6 of the Coalinga Municipal Code. The Ordinance defines what actions constitute as water wasting and establishes penalties for violating the ordinance. The City adopted the Ordinance based upon the need to conserve water supplies and to avoid or minimize the effects of future water shortages. The City is currently in Stage 1 of water conservation.

In 2010, the City adopted Ordinance No. 755, which revised Chapter 4B of Title 6 of the Coalinga Municipal Code and adopted by reference the State Model Water Efficiency Landscape Ordinance.

In 2017, the City Council adopted Ordinance No. 801 amending the Coalinga Municipal Code related to the Water Conservation Plan to allow irrigation watering any day of the week. However, other language in the Ordinance remains unchanged and includes:

- No watering during the heat of the day;
- No hosing of driveways;
- No water running to street gutters;
- Shut-off nozzles must be used.

II. Metering

Since the later 1990's, the City has installed meters on all accounts and replaced older meters on existing accounts, when necessary.

III. Conservation Pricing

As discussed above, City has not considered pursuing a water budget based on conservation pricing. The tiered water rates have the same allocations for residential, commercial, and industrial. A water budget based pricing would become much more complex with various rates needed for various size single-family lots, multi-family parcels, different types of commercial businesses and industrial users. Currently, the City's rate structure includes a monthly service charge based upon the size of the customer's meter, in addition to a volumetric or commodity charge based upon the total volume of water consumed by the customer during the billing period.

IV. Public Education and Outreach

The programs described above and in Chapter 8 were either expanded or started in the last five years.

V. Water Distribution System Losses

Leak detection programs will be implemented to locate and reduce water loss in the distribution system. The City will complete annual water audits of its water production and metered deliveries to ensure that leakage in the distribution system is maintained at low levels or further reduced.

VI. Water Conservation Program Coordination and Staffing Support

The City has enlisted the assistance of all staff in any City department that is in the field and residents for purposes of reporting running water or potential water waste. These outside working staff are to report such observations to water department staff.

9.4. Planned Implementation to Meet Water Use Targets

CWC 10631

(f) Provide a description of the supplier's water demand management measures. This description shall include all of the following:

(1) (A) ...The narrative shall describe the water demand management measures that the supplier plans to implement to achieve its water use targets pursuant to Section 10608.20.

As discussed just above, the City has implemented, either totally or in part, all of the demand management measures described in California Water Code 10631. The City is on target to meet its target of 273 GPCD in 2020, having already exceeded its goal at the 2015 midpoint (achieved 184 GPCD versus the 307 GPCD 2015 goal). It is likely that the City will continue to observe State 1 of the WCP.

9.5. Members of the California Urban Water Conservation Council

CWC 10631 (i)

For purposes of this part, urban water suppliers that are members of the California Urban Water Conservation Council shall be deemed in compliance with the requirements of subdivision (f) by complying with all the provisions of the "Memorandum of Understanding Regarding Urban Water Conservation in California," dated December 10, 2008, as it may be amended, and by submitting the annual reports required by Section 6.2 of that memorandum.

In 1991 (amended September 16, 1999), an MOU regarding urban water conservation in California was made that formalizes an agreement between the Department of Water Resources (DWR), water utilities, environmental organizations, and other interested groups to implement DMMs and make a cooperative effort to reduce the consumption of California's water resources. This MOU is administered by the California Urban Water Conservation Council (CUWCC). The City of Coalinga is not currently a signatory of the MOU and is therefore not a member of the CUWCC. The City may consider becoming a member of the CUWCC in the future.

However, the City of Coalinga realizes the importance of BMPs to ensure a reliable future water supply. The City is committed to implementing water conservation programs to maximize sustainability in meeting future water needs for its customers. Due to the continued effective water conservation measures implemented by the City, the 2015 per capita water use has dropped to roughly 184 GPCD from 372 GPCD in 2005. Even though the City is already in compliance with their 2020 Confirmed Target of 273 GPCD, they will continue to monitor and adjust as necessary to this target in 2020.

CHAPTER 10 PLAN ADOPTION, SUBMITTAL, AND IMPLEMENTATION

10.1. Inclusion of all 2015 Data

This 2015 UWMP includes the water use and planning data for the entire year of 2015.

10.2. Notice of Public Hearing

Water suppliers must hold a public hearing prior to adopting the 2015 UWMP. The public hearing provides an opportunity for the public to provide input to the plan before it is adopted. The City Council shall consider all public input before the 2015 UWMP is adopted.

10.2.1. Notice to Cities and Counties

CWC 10621 (b)

Every urban water supplier required to prepare a plan shall... at least 60 days prior to the public hearing on the plan ... notify any city or county within which the supplier provides waters supplies that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan.

CWC 10642

The urban water supplier shall provide notice of the time and place of hearing to any city or county within which the supplier provides water supplies. A privately owned water supplier shall provide an equivalent notice within its service area.

The City is the sole water supplier and water management agency for the area. For this reason, the City did not participate in an area, regional, watershed, or basin wide UWMP. While preparing the 2015 UWMP, however, the City coordinated its efforts with relevant agencies to ensure that the data and issues discussed in the plan are presented accurately.

The City provided formal written notification to County of Fresno that the City's 2015 UWMP was being prepared. A copy of the Notification letter is included in Appendix C. Copies of the final UWMP will be provided to Fresno County no later than 30 days after its submission to DWR.

10.2.2. Notice to the Public

CWC 10642

Prior to adopting a plan, the urban water supplier shall make the plan available for public inspection ...

Prior to the hearing, notice of the time and place of hearing shall be published within the jurisdiction of the publicly owned water supplier pursuant to Section 6066 of the Government Code.

Government Code 6066

Publication of notice pursuant to this section shall be once a week for two successive weeks. Two publications in a newspaper published once a week or oftener, with at least five days intervening between the respective publication dates not counting such publication dates, are sufficient. The period of notice commences upon the first day of publication and terminates at the end of the fourteenth day, including therein the first day.

Copies of the City's draft UWMP were made available for public review at City Hall. The City noticed a public hearing to review and accept comments on the draft plan with more than two weeks in advance of the hearing. The notice of the public hearing was published in the local press and filed with the City Clerk. On _____ 2020, the City held a noticed public hearing to review and accept comments on the draft plan. Notice of the public hearing was published in the local press and a copy of the Notice of Public Hearing is included in Appendix M.

As required by the Act, the 2015 UWMP is being provided by the City to the California Department of Water Resources, the California State Library, and the public within 30 days of the City's adoption.

10.3. Public Hearing and Adoption

CWC 10642

Prior to adopting a plan, the urban water supplier ...shall hold a public hearing thereon.

CWC 10608.26

(a) In complying with this part, an urban retail water supplier shall conduct at least one public hearing to accomplish all of the following:

- (1) Allow community input regarding the urban retail water supplier's implementation plan for complying with this part.*
- (2) Consider the economic impacts of the urban retail water supplier's implementation plan for complying with this part.*
- (3) Adopt a method, pursuant to subdivision (b) of Section 10608.20 for determining its urban water use target. (RETAIL AGENCIES ONLY)*

Pursuant to the requirements of the UWMPA, this section summarizes the adoption, submittal, and implementation of the City's 2015 UWMP.

10.3.1. Adoption

CWC 10642

After the hearing, the plan shall be adopted as prepared or as modified after the hearing.

The City prepared this 2015 UWMP during the winter and spring of 2020. The plan was adopted by its City Council on _____ 2020. A copy of the adopting resolution is provided in Appendix N.

Table 10-1 Notification to Cities and Counties (Standard Table 10-1)		
County Name	60 Day Notice	Notice of Public Hearing
Fresno County	☒	☒

10.4. Plan Submittal

CWC 10621(d)

An urban water supplier shall update and submit its 2015 plan to the department by July 1, 2016.

CWC 10644(a)

An urban water supplier shall submit to the department, the California State Library, and any city or county within which the supplier provides water supplies a copy of its plan no later than 30 days after adoption.

CWC 10635 (b)

The urban water supplier shall provide that portion of its urban water management plan prepared pursuant to this article to any city or county within which it provides water supplies no later than 60 days after the submission of its urban water management plan.

10.4.1. Submitting a UWMP to DWR

The City submitted the UWMP to the DWR on _____ 2020, using the electronic WUEdata submittal tool developed by DWR. A copy of the completion checklist is included in Appendix O.

10.4.2. Submitting UWMP to the California State Library

Within 30 days of submitting the UWMP to DWR the adopted UWMP was made available for public review during normal business hours at the locations specified for the viewing of the Draft 2015 UWMP and copies of the UWMP were submitted to the California State Library and Fresno County.

10.4.3. Submitting UWMP to the Cities and Counties

Within 30 days of submitting the UWMP to DWR the adopted UWMP was submitted to the County of Fresno.

10.5. Public Availability

CWC 10645

Not later than 30 days after filing a copy of its plan with the department, the urban water supplier and the department shall make the plan available for public review during normal business hours.

The adopted 2015 UWMP will be made available for public review at the City of Coalinga City Hall and Department of Public Works. Public may review the 2015 UWMP during regular business hours. In addition, a copy of the 2015 UWMP will also be posted on the City's website.

10.6. Amending an Adopted Plan

CWC 10621(c)

The amendments to, or changes in, the plan shall be adopted and filed in the manner set forth in Article 3 (commencing with Section 10640).

CWC 10644(a)

Copies of amendments or changes to the plans shall be submitted to the department, the California State Library, and any city or county within which the supplier provides water supplies within 30 days after adoption.

If major changes are made to this 2015 UWMP, the City will hold an additional public hearing and City Council will readopt the plan.

APPENDIX A
URBAN WATER MANAGEMENT PLAN ACT

California Water Code Division 6, Part 2.6.

Chapter 1. General Declaration and Policy §10610-10610.4

Chapter 2. Definitions §10611-10617

Chapter 3. Urban Water Management Plans

Article 1. General Provisions §10620-10621

Article 2. Contents of Plans §10630-10634

Article 2.5. Water Service Reliability §10635

Article 3. Adoption And Implementation of Plans §10640-10645

Chapter 4. Miscellaneous Provisions §10650-10656

Chapter 1. General Declaration and Policy

SECTION 10610-10610.4

10610. This part shall be known and may be cited as the "Urban Water Management Planning Act."

10610.2. (a) The Legislature finds and declares all of the following:

- (1) The waters of the state are a limited and renewable resource subject to ever-increasing demands.
- (2) The conservation and efficient use of urban water supplies are of statewide concern; however, the planning for that use and the implementation of those plans can best be accomplished at the local level.
- (3) A long-term, reliable supply of water is essential to protect the productivity of California's businesses and economic climate.
- (4) As part of its long-range planning activities, every urban water supplier should make every effort to ensure the appropriate level of reliability in its water service sufficient to meet the needs of its various categories of customers during normal, dry, and multiple dry water years.
- (5) Public health issues have been raised over a number of contaminants that have been identified in certain local and imported water supplies.
- (6) Implementing effective water management strategies, including groundwater storage projects and recycled water projects, may require specific water quality and salinity targets for meeting groundwater basins water quality objectives and promoting beneficial use of recycled water.
- (7) Water quality regulations are becoming an increasingly important factor in water agencies' selection of raw water sources, treatment alternatives, and modifications to existing treatment facilities.

- (8) Changes in drinking water quality standards may also impact the usefulness of water supplies and may ultimately impact supply reliability.
- (9) The quality of source supplies can have a significant impact on water management strategies and supply reliability.
- (b) This part is intended to provide assistance to water agencies in carrying out their long-term resource planning responsibilities to ensure adequate water supplies to meet existing and future demands for water.

10610.4. The Legislature finds and declares that it is the policy of the state as follows:

- (a) The management of urban water demands and efficient use of water shall be actively pursued to protect both the people of the state and their water resources.
- (b) The management of urban water demands and efficient use of urban water supplies shall be a guiding criterion in public decisions.
- (c) Urban water suppliers shall be required to develop water management plans to actively pursue the efficient use of available supplies.

Chapter 2. Definitions

SECTION 10611-10617

10611. Unless the context otherwise requires, the definitions of this chapter govern the construction of this part.

10611.5. "Demand management" means those water conservation measures, programs, and incentives that prevent the waste of water and promote the reasonable and efficient use and reuse of available supplies.

10612. "Customer" means a purchaser of water from a water supplier who uses the water for municipal purposes, including residential, commercial, governmental, and industrial uses.

10613. "Efficient use" means those management measures that result in the most effective use of water so as to prevent its waste or unreasonable use or unreasonable method of use.

10614. "Person" means any individual, firm, association, organization, partnership, business, trust, corporation, company, public agency, or any agency of such an entity.

10615. "Plan" means an urban water management plan prepared pursuant to this part. A plan shall describe and evaluate sources of supply, reasonable and practical efficient uses,

reclamation and demand management activities. The components of the plan may vary according to an individual community or area's characteristics and its capabilities to efficiently use and conserve water. The plan shall address measures for residential, commercial, governmental, and industrial water demand management as set forth in Article 2 (commencing with Section 10630) of Chapter 3. In addition, a strategy and time schedule for implementation shall be included in the plan.

10616. "Public agency" means any board, commission, county, city and county, city, regional agency, district, or other public entity.

10616.5. "Recycled water" means the reclamation and reuse of wastewater for beneficial use.

10617. "Urban water supplier" means a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually. An urban water supplier includes a supplier or contractor for water, regardless of the basis of right, which distributes or sells for ultimate resale to customers. This part applies only to water supplied from public water systems subject to Chapter 4 (commencing with Section 116275) of Part 12 of Division 104 of the Health and Safety Code.

Chapter 3. Urban Water Management Plans

Article 1. General Provisions

SECTION 10620-10621

10620. (a) Every urban water supplier shall prepare and adopt an urban water management plan in the manner set forth in Article 3 (commencing with Section 10640).
- (b) Every person that becomes an urban water supplier shall adopt an urban water management plan within one year after it has become an urban water supplier.
- (c) An urban water supplier indirectly providing water shall not include planning elements in its water management plan as provided in Article 2 (commencing with Section 10630) that would be applicable to urban water suppliers or public agencies directly providing water, or to their customers, without the consent of those suppliers or public agencies.
- (d) (1) An urban water supplier may satisfy the requirements of this part by participation in areawide, regional, watershed, or basinwide urban water management planning where those plans will reduce preparation costs and contribute to the achievement of conservation and efficient water use.
- (2) Each urban water supplier shall coordinate the preparation of its plan with other appropriate agencies in the area, including other water suppliers that

share a common source, water management agencies, and relevant public agencies, to the extent practicable.

- (e) The urban water supplier may prepare the plan with its own staff, by contract, or in cooperation with other governmental agencies.
 - (f) An urban water supplier shall describe in the plan water management tools and options used by that entity that will maximize resources and minimize the need to import water from other regions.
10621. (a) Each urban water supplier shall update its plan at least once every five years on or before December 31, in years ending in five and zero, except as provided in subdivision (d).
- (b) Every urban water supplier required to prepare a plan pursuant to this part shall, at least 60 days before the public hearing on the plan required by Section 10642, notify any city or county within which the supplier provides water supplies that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan. The urban water supplier may consult with, and obtain comments from, any city or county that receives notice pursuant to this subdivision.
- (c) The amendments to, or changes in, the plan shall be adopted and filed in the manner set forth in Article 3 (commencing with Section 10640).
- (d) Each urban water supplier shall update and submit its 2015 plan to the department by July 1, 2016.

Article 2. Contents of Plan

SECTION 10630-10634

10630. It is the intention of the Legislature, in enacting this part, to permit levels of water management planning commensurate with the numbers of customers served and the volume of water supplied.
10631. A plan shall be adopted in accordance with this chapter that shall do all of the following:
- (a) Describe the service area of the supplier, including current and projected population, climate, and other demographic factors affecting the supplier's water management planning. The projected population estimates shall be based upon data from the state, regional, or local service agency population projections within the service area of the urban water supplier and shall be in five-year increments to 20 years or as far as data is available.
 - (b) Identify and quantify, to the extent practicable, the existing and planned sources of water available to the supplier over the same five-year increments described in subdivision (a). If groundwater is identified as an existing or planned source of

water available to the supplier, all of the following information shall be included in the plan:

- (1) A copy of any groundwater management plan adopted by the urban water supplier, including plans adopted pursuant to Part 2.75 (commencing with Section 10750), or any other specific authorization for groundwater management.
 - (2) A description of any groundwater basin or basins from which the urban water supplier pumps groundwater. For basins that a court or the board has adjudicated the rights to pump groundwater, a copy of the order or decree adopted by the court or the board and a description of the amount of groundwater the urban water supplier has the legal right to pump under the order or decree. For basins that have not been adjudicated, information as to whether the department has identified the basin or basins as overdrafted or has projected that the basin will become overdrafted if present management conditions continue, in the most current official departmental bulletin that characterizes the condition of the groundwater basin, and a detailed description of the efforts being undertaken by the urban water supplier to eliminate the long-term overdraft condition.
 - (3) A detailed description and analysis of the location, amount, and sufficiency of groundwater pumped by the urban water supplier for the past five years. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.
 - (4) A detailed description and analysis of the amount and location of groundwater that is projected to be pumped by the urban water supplier. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.
- (c) (1) Describe the reliability of the water supply and vulnerability to seasonal or climatic shortage, to the extent practicable, and provide data for each of the following:
- (A) An average water year.
 - (B) A single-dry water year.
 - (C) Multiple-dry water years.
- (2) For any water source that may not be available at a consistent level of use, given specific legal, environmental, water quality, or climatic factors, describe plans to supplement or replace that source with alternative sources or water demand management measures, to the extent practicable.

- (d) Describe the opportunities for exchanges or transfers of water on a short-term or long-term basis.
- (e) (1) Quantify, to the extent records are available, past and current water use, over the same five-year increments described in subdivision (a), and projected water use, identifying the uses among water use sectors, including, but not necessarily limited to, all of the following uses:
 - (A) Single-family residential.
 - (B) Multifamily.
 - (C) Commercial.
 - (D) Industrial.
 - (E) Institutional and governmental.
 - (F) Landscape.
 - (G) Sales to other agencies.
 - (H) Saline water intrusion barriers, groundwater recharge, or conjunctive use, or any combination thereof.
 - (I) Agricultural.
 - (J) Distribution system water loss.
- (2) The water use projections shall be in the same five-year increments described in subdivision (a).
- (3) (A) For the 2015 urban water management plan update, the distribution system water loss shall be quantified for the most recent 12-month period available. For all subsequent updates, the distribution system water loss shall be quantified for each of the five years preceding the plan update.
 - (B) The distribution system water loss quantification shall be reported in accordance with a worksheet approved or developed by the department through a public process. The water loss quantification worksheet shall be based on the water system balance methodology developed by the American Water Works Association.
- (4) (A) If available and applicable to an urban water supplier, water use projections may display and account for the water savings estimated to result from adopted codes, standards, ordinances, or transportation and land use plans identified by the urban water supplier, as applicable to the service area.

- (B) To the extent that an urban water supplier reports the information described in subparagraph (A), an urban water supplier shall do both of the following:
 - (i) Provide citations of the various codes, standards, ordinances, or transportation and land use plans utilized in making the projections.
 - (ii) Indicate the extent that the water use projections consider savings from codes, standards, ordinances, or transportation and land use plans. Water use projections that do not account for these water savings shall be noted of that fact.
- (f) Provide a description of the supplier's water demand management measures. This description shall include all of the following:
 - (1) (A) For an urban retail water supplier, as defined in Section 10608.12, a narrative description that addresses the nature and extent of each water demand management measure implemented over the past five years. The narrative shall describe the water demand management measures that the supplier plans to implement to achieve its water use targets pursuant to Section 10608.20.
 - (B) The narrative pursuant to this paragraph shall include descriptions of the following water demand management measures:
 - (i) Water waste prevention ordinances.
 - (ii) Metering.
 - (iii) Conservation pricing.
 - (iv) Public education and outreach.
 - (v) Programs to assess and manage distribution system real loss.
 - (vi) Water conservation program coordination and staffing support.
 - (vii) Other demand management measures that have a significant impact on water use as measured in gallons per capita per day, including innovative measures, if implemented.
 - (2) For an urban wholesale water supplier, as defined in Section 10608.12, a narrative description of the items in clauses (ii), (iv), (vi), and (vii) of subparagraph (B) of paragraph (1), and a narrative description of its distribution system asset management and wholesale supplier assistance programs.
- (g) Include a description of all water supply projects and water supply programs that may be undertaken by the urban water supplier to meet the total projected water

use, as established pursuant to subdivision (a) of Section 10635. The urban water supplier shall include a detailed description of expected future projects and programs that the urban water supplier may implement to increase the amount of the water supply available to the urban water supplier in average, single-dry, and multiple-dry water years. The description shall identify specific projects and include a description of the increase in water supply that is expected to be available from each project. The description shall include an estimate with regard to the implementation timeline for each project or program.

- (h) Describe the opportunities for development of desalinated water, including, but not limited to, ocean water, brackish water, and groundwater, as a long-term supply.
 - (i) For purposes of this part, urban water suppliers that are members of the California Urban Water Conservation Council shall be deemed in compliance with the requirements of subdivision (f) by complying with all the provisions of the "Memorandum of Understanding Regarding Urban Water Conservation in California," dated December 10, 2008, as it may be amended, and by submitting the annual reports required by Section 6.2 of that memorandum.
 - (j) An urban water supplier that relies upon a wholesale agency for a source of water shall provide the wholesale agency with water use projections from that agency for that source of water in five-year increments to 20 years or as far as data is available. The wholesale agency shall provide information to the urban water supplier for inclusion in the urban water supplier's plan that identifies and quantifies, to the extent practicable, the existing and planned sources of water as required by subdivision (b), available from the wholesale agency to the urban water supplier over the same five-year increments, and during various water-year types in accordance with subdivision (c). An urban water supplier may rely upon water supply information provided by the wholesale agency in fulfilling the plan informational requirements of subdivisions (b) and (c).
- 10631.1. (a) The water use projections required by Section 10631 shall include projected water use for single-family and multifamily residential housing needed for lower income households, as defined in Section 50079.5 of the Health and Safety Code, as identified in the housing element of any city, county, or city and county in the service area of the supplier.
- (b) It is the intent of the Legislature that the identification of projected water use for single-family and multifamily residential housing for lower income households will assist a supplier in complying with the requirement under Section 65589.7 of the Government Code to grant a priority for the provision of service to housing units affordable to lower income households.

10631.2. (a) In addition to the requirements of Section 10631, an urban water management plan may, but is not required to, include any of the following information:

- (1) An estimate of the amount of energy used to extract or divert water supplies.
 - (2) An estimate of the amount of energy used to convey water supplies to the water treatment plants or distribution systems.
 - (3) An estimate of the amount of energy used to treat water supplies.
 - (4) An estimate of the amount of energy used to distribute water supplies through its distribution systems.
 - (5) An estimate of the amount of energy used for treated water supplies in comparison to the amount used for nontreated water supplies.
 - (6) An estimate of the amount of energy used to place water into or withdraw from storage.
 - (7) Any other energy-related information the urban water supplier deems appropriate.
- (b) The department shall include in its guidance for the preparation of urban water management plans a methodology for the voluntary calculation or estimation of the energy intensity of urban water systems. The department may consider studies and calculations conducted by the Public Utilities Commission in developing the methodology.

10631.5. (a) (1) Beginning January 1, 2009, the terms of, and eligibility for, a water management grant or loan made to an urban water supplier and awarded or administered by the department, state board, or California Bay-Delta Authority or its successor agency shall be conditioned on the implementation of the water demand management measures described in Section 10631, as determined by the department pursuant to subdivision (b).

- (2) For the purposes of this section, water management grants and loans include funding for programs and projects for surface water or groundwater storage, recycling, desalination, water conservation, water supply reliability, and water supply augmentation. This section does not apply to water management projects funded by the federal American Recovery and Reinvestment Act of 2009 (Public Law 111-5).
- (3) Notwithstanding paragraph (1), the department shall determine that an urban water supplier is eligible for a water management grant or loan even though the supplier is not implementing all of the water demand management measures described in Section 10631, if the urban water supplier has

submitted to the department for approval a schedule, financing plan, and budget, to be included in the grant or loan agreement, for implementation of the water demand management measures. The supplier may request grant or loan funds to implement the water demand management measures to the extent the request is consistent with the eligibility requirements applicable to the water management funds.

(4) (A) Notwithstanding paragraph (1), the department shall determine that an urban water supplier is eligible for a water management grant or loan even though the supplier is not implementing all of the water demand management measures described in Section 10631, if an urban water supplier submits to the department for approval documentation demonstrating that a water demand management measure is not locally cost effective. If the department determines that the documentation submitted by the urban water supplier fails to demonstrate that a water demand management measure is not locally cost effective, the department shall notify the urban water supplier and the agency administering the grant or loan program within 120 days that the documentation does not satisfy the requirements for an exemption, and include in that notification a detailed statement to support the determination.

(B) For purposes of this paragraph, "not locally cost effective" means that the present value of the local benefits of implementing a water demand management measure is less than the present value of the local costs of implementing that measure.

(b) (1) The department, in consultation with the state board and the California Bay-Delta Authority or its successor agency, and after soliciting public comment regarding eligibility requirements, shall develop eligibility requirements to implement the requirement of paragraph (1) of subdivision (a). In establishing these eligibility requirements, the department shall do both of the following:

(A) Consider the conservation measures described in the Memorandum of Understanding Regarding Urban Water Conservation in California, and alternative conservation approaches that provide equal or greater water savings.

(B) Recognize the different legal, technical, fiscal, and practical roles and responsibilities of wholesale water suppliers and retail water suppliers.

(2) (A) For the purposes of this section, the department shall determine whether an urban water supplier is implementing all of the water demand management measures described in Section 10631 based on either, or a combination, of the following:

- (i) Compliance on an individual basis.
 - (ii) Compliance on a regional basis. Regional compliance shall require participation in a regional conservation program consisting of two or more urban water suppliers that achieves the level of conservation or water efficiency savings equivalent to the amount of conservation or savings achieved if each of the participating urban water suppliers implemented the water demand management measures. The urban water supplier administering the regional program shall provide participating urban water suppliers and the department with data to demonstrate that the regional program is consistent with this clause. The department shall review the data to determine whether the urban water suppliers in the regional program are meeting the eligibility requirements.
- (B) The department may require additional information for any determination pursuant to this section.
- (3) The department shall not deny eligibility to an urban water supplier in compliance with the requirements of this section that is participating in a multiagency water project, or an integrated regional water management plan, developed pursuant to Section 75026 of the Public Resources Code, solely on the basis that one or more of the agencies participating in the project or plan is not implementing all of the water demand management measures described in Section 10631.
- (c) In establishing guidelines pursuant to the specific funding authorization for any water management grant or loan program subject to this section, the agency administering the grant or loan program shall include in the guidelines the eligibility requirements developed by the department pursuant to subdivision (b).
- (d) Upon receipt of a water management grant or loan application by an agency administering a grant and loan program subject to this section, the agency shall request an eligibility determination from the department with respect to the requirements of this section. The department shall respond to the request within 60 days of the request.
- (e) The urban water supplier may submit to the department copies of its annual reports and other relevant documents to assist the department in determining whether the urban water supplier is implementing or scheduling the implementation of water demand management activities. In addition, for urban water suppliers that are signatories to the Memorandum of Understanding Regarding Urban Water Conservation in California and submit biennial reports to the California Urban Water Conservation Council in accordance with the memorandum, the department may use these reports to assist in tracking the implementation of water demand management measures.

- (f) This section shall remain in effect only until July 1, 2016, and as of that date is repealed, unless a later enacted statute, that is enacted before July 1, 2016, deletes or extends that date.

10631.7. The department, in consultation with the California Urban Water Conservation Council, shall convene an independent technical panel to provide information and recommendations to the department and the Legislature on new demand management measures, technologies, and approaches. The panel shall consist of no more than seven members, who shall be selected by the department to reflect a balanced representation of experts. The panel shall have at least one, but no more than two, representatives from each of the following: retail water suppliers, environmental organizations, the business community, wholesale water suppliers, and academia. The panel shall be convened by January 1, 2009, and shall report to the Legislature no later than January 1, 2010, and every five years thereafter. The department shall review the panel report and include in the final report to the Legislature the department's recommendations and comments regarding the panel process and the panel's recommendations.

10632. (a) The plan shall provide an urban water shortage contingency analysis that includes each of the following elements that are within the authority of the urban water supplier:
- (1) Stages of action to be undertaken by the urban water supplier in response to water supply shortages, including up to a 50 percent reduction in water supply, and an outline of specific water supply conditions that are applicable to each stage.
 - (2) An estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the agency's water supply.
 - (3) Actions to be undertaken by the urban water supplier to prepare for, and implement during, a catastrophic interruption of water supplies including, but not limited to, a regional power outage, an earthquake, or other disaster.
 - (4) Additional, mandatory prohibitions against specific water use practices during water shortages, including, but not limited to, prohibiting the use of potable water for street cleaning.
 - (5) Consumption reduction methods in the most restrictive stages. Each urban water supplier may use any type of consumption reduction methods in its water shortage contingency analysis that would reduce water use, are

appropriate for its area, and have the ability to achieve a water use reduction consistent with up to a 50 percent reduction in water supply.

- (6) Penalties or charges for excessive use, where applicable.
 - (7) An analysis of the impacts of each of the actions and conditions described in paragraphs (1) to (6), inclusive, on the revenues and expenditures of the urban water supplier, and proposed measures to overcome those impacts, such as the development of reserves and rate adjustments.
 - (8) A draft water shortage contingency resolution or ordinance.
 - (9) A mechanism for determining actual reductions in water use pursuant to the urban water shortage contingency analysis.
- (b) Commencing with the urban water management plan update due July 1, 2016, for purposes of developing the water shortage contingency analysis pursuant to subdivision (a), the urban water supplier shall analyze and define water features that are artificially supplied with water, including ponds, lakes, waterfalls, and fountains, separately from swimming pools and spas, as defined in subdivision (a) of Section 115921 of the Health and Safety Code.

10633. The plan shall provide, to the extent available, information on recycled water and its potential for use as a water source in the service area of the urban water supplier. The preparation of the plan shall be coordinated with local water, wastewater, groundwater, and planning agencies that operate within the supplier's service area, and shall include all of the following:

- (a) A description of the wastewater collection and treatment systems in the supplier's service area, including a quantification of the amount of wastewater collected and treated and the methods of wastewater disposal.
- (b) A description of the quantity of treated wastewater that meets recycled water standards, is being discharged, and is otherwise available for use in a recycled water project.
- (c) A description of the recycled water currently being used in the supplier's service area, including, but not limited to, the type, place, and quantity of use.
- (d) A description and quantification of the potential uses of recycled water, including, but not limited to, agricultural irrigation, landscape irrigation, wildlife habitat enhancement, wetlands, industrial reuse, groundwater recharge, indirect potable reuse, and other appropriate uses, and a determination with regard to the technical and economic feasibility of serving those uses.

- (e) The projected use of recycled water within the supplier's service area at the end of 5, 10, 15, and 20 years, and a description of the actual use of recycled water in comparison to uses previously projected pursuant to this subdivision.
 - (f) A description of actions, including financial incentives, which may be taken to encourage the use of recycled water, and the projected results of these actions in terms of acre-feet of recycled water used per year.
 - (g) A plan for optimizing the use of recycled water in the supplier's service area, including actions to facilitate the installation of dual distribution systems, to promote recirculating uses, to facilitate the increased use of treated wastewater that meets recycled water standards, and to overcome any obstacles to achieving that increased use.
10634. The plan shall include information, to the extent practicable, relating to the quality of existing sources of water available to the supplier over the same five-year increments as described in subdivision (a) of Section 10631, and the manner in which water quality affects water management strategies and supply reliability.

Article 2.5. Water Service Reliability

SECTION 10635

10635. (a) Every urban water supplier shall include, as part of its urban water management plan, an assessment of the reliability of its water service to its customers during normal, dry, and multiple dry water years. This water supply and demand assessment shall compare the total water supply sources available to the water supplier with the total projected water use over the next 20 years, in five-year increments, for a normal water year, a single dry water year, and multiple dry water years. The water service reliability assessment shall be based upon the information compiled pursuant to Section 10631, including available data from state, regional, or local agency population projections within the service area of the urban water supplier.
- (b) The urban water supplier shall provide that portion of its urban water management plan prepared pursuant to this article to any city or county within which it provides water supplies no later than 60 days after the submission of its urban water management plan.
- (c) Nothing in this article is intended to create a right or entitlement to water service or any specific level of water service.

- (d) Nothing in this article is intended to change existing law concerning an urban water supplier's obligation to provide water service to its existing customers or to any potential future customers.

Article 3. Adoption and Implementation of Plans

SECTION 10640-10645

10640. Every urban water supplier required to prepare a plan pursuant to this part shall prepare its plan pursuant to Article 2 (commencing with Section 10630). The supplier shall likewise periodically review the plan as required by Section 10621, and any amendments or changes required as a result of that review shall be adopted pursuant to this article.

10641. An urban water supplier required to prepare a plan may consult with, and obtain comments from, any public agency or state agency or any person who has special expertise with respect to water demand management methods and techniques.

10642. Each urban water supplier shall encourage the active involvement of diverse social, cultural, and economic elements of the population within the service area prior to and during the preparation of the plan. Prior to adopting a plan, the urban water supplier shall make the plan available for public inspection and shall hold a public hearing thereon. Prior to the hearing, notice of the time and place of hearing shall be published within the jurisdiction of the publicly owned water supplier pursuant to Section 6066 of the Government Code. The urban water supplier shall provide notice of the time and place of hearing to any city or county within which the supplier provides water supplies. A privately owned water supplier shall provide an equivalent notice within its service area.

After the hearing, the plan shall be adopted as prepared or as modified after the hearing.

10643. An urban water supplier shall implement its plan adopted pursuant to this chapter in accordance with the schedule set forth in its plan.

10644. (a) (1) An urban water supplier shall submit to the department, the California State Library, and any city or county within which the supplier provides water supplies a copy of its plan no later than 30 days after adoption. Copies of amendments or changes to the plans shall be submitted to the department, the California State Library, and any city or county within which the supplier provides water supplies within 30 days after adoption.

(2) The plan, or amendments to the plan, submitted to the department pursuant to paragraph (1) shall be submitted electronically and shall include any standardized forms, tables, or displays specified by the department.

- (b) (1) Notwithstanding Section 10231.5 of the Government Code, the department shall prepare and submit to the Legislature, on or before December 31, in the years ending in six and one, a report summarizing the status of the plans adopted pursuant to this part.

The report prepared by the department shall identify the exemplary elements of the individual plans. The department shall provide a copy of the report to each urban water supplier that has submitted its plan to the department. The department shall also prepare reports and provide data for any legislative hearings designed to consider the effectiveness of plans submitted pursuant to this part.

- (2) A report to be submitted pursuant to paragraph (1) shall be submitted in compliance with Section 9795 of the Government Code.
- (c) (1) For the purpose of identifying the exemplary elements of the individual plans, the department shall identify in the report water demand management measures adopted and implemented by specific urban water suppliers, and identified pursuant to Section 10631, that achieve water savings significantly above the levels established by the department to meet the requirements of Section 10631.5.
- (2) The department shall distribute to the panel convened pursuant to Section 10631.7 the results achieved by the implementation of those water demand management measures described in paragraph (1).
- (3) The department shall make available to the public the standard the department will use to identify exemplary water demand management measures.

10645. Not later than 30 days after filing a copy of its plan with the department, the urban water supplier and the department shall make the plan available for public review during normal business hours.

Chapter 4. Miscellaneous Provisions

SECTION 10650-10656

10650. Any actions or proceedings to attack, review, set aside, void, or annul the acts or decisions of an urban water supplier on the grounds of noncompliance with this part shall be commenced as follows:

- (a) An action or proceeding alleging failure to adopt a plan shall be commenced within 18 months after that adoption is required by this part.

- (b) Any action or proceeding alleging that a plan, or action taken pursuant to the plan, does not comply with this part shall be commenced within 90 days after filing of the plan or amendment thereto pursuant to Section 10644 or the taking of that action.
10651. In any action or proceeding to attack, review, set aside, void, or annul a plan, or an action taken pursuant to the plan by an urban water supplier on the grounds of noncompliance with this part, the inquiry shall extend only to whether there was a prejudicial abuse of discretion. Abuse of discretion is established if the supplier has not proceeded in a manner required by law or if the action by the water supplier is not supported by substantial evidence.
10652. The California Environmental Quality Act (Division 13 (commencing with Section 21000) of the Public Resources Code) does not apply to the preparation and adoption of plans pursuant to this part or to the implementation of actions taken pursuant to Section 10632. Nothing in this part shall be interpreted as exempting from the California Environmental Quality Act any project that would significantly affect water supplies for fish and wildlife, or any project for implementation of the plan, other than projects implementing Section 10632, or any project for expanded or additional water supplies.
10653. The adoption of a plan shall satisfy any requirements of state law, regulation, or order, including those of the State Water Resources Control Board and the Public Utilities Commission, for the preparation of water management plans or conservation plans; provided, that if the State Water Resources Control Board or the Public Utilities Commission requires additional information concerning water conservation to implement its existing authority, nothing in this part shall be deemed to limit the board or the commission in obtaining that information. The requirements of this part shall be satisfied by any urban water demand management plan prepared to meet federal laws or regulations after the effective date of this part, and which substantially meets the requirements of this part, or by any existing urban water management plan which includes the contents of a plan required under this part.
10654. An urban water supplier may recover in its rates the costs incurred in preparing its plan and implementing the reasonable water conservation measures included in the plan. Any best water management practice that is included in the plan that is identified in the "Memorandum of Understanding Regarding Urban Water Conservation in California" is deemed to be reasonable for the purposes of this section.
10655. If any provision of this part or the application thereof to any person or circumstances is held invalid, that invalidity shall not affect other provisions or applications of this part which can be given effect without the invalid provision or application thereof, and to this end the provisions of this part are severable.
10656. An urban water supplier that does not prepare, adopt, and submit its urban water management plan to the department in accordance with this part, is ineligible to receive funding pursuant to Division 24 (commencing with Section 78500) or Division 26

(commencing with Section 79000), or receive drought assistance from the state until the urban water management plan is submitted pursuant to this article.

APPENDIX B
WATER CONSERVATION ACT (SB X7-7)

California Water Code Division 6, Part 2.55.

Chapter 1. General Declarations and Policy	§10608-10608.8
Chapter 2. Definitions	§10608.12
Chapter 3. Urban Retail Water Suppliers	§10608.16-10608.44
Chapter 4. Agricultural Water Suppliers	§10608.48
Chapter 5. Sustainable Water Management	§10608.50
Chapter 6 Standardized Data Collection	§10608.52
Chapter 7 Funding Provisions	§10608.56-10608.60
Chapter 8 Quantifying Agricultural Water Use Efficiency	§10608.64

Chapter 1. General Declarations and Policy

SECTION 10608-10608.8

10608. The Legislature finds and declares all of the following:

- (a) Water is a public resource that the California Constitution protects against waste and unreasonable use.
- (b) Growing population, climate change, and the need to protect and grow California's economy while protecting and restoring our fish and wildlife habitats make it essential that the state manage its water resources as efficiently as possible.
- (c) Diverse regional water supply portfolios will increase water supply reliability and reduce dependence on the Delta.
- (d) Reduced water use through conservation provides significant energy and environmental benefits, and can help protect water quality, improve streamflows, and reduce greenhouse gas emissions.
- (e) The success of state and local water conservation programs to increase efficiency of water use is best determined on the basis of measurable outcomes related to water use or efficiency.
- (f) Improvements in technology and management practices offer the potential for increasing water efficiency in California over time, providing an essential water management tool to meet the need for water for urban, agricultural, and environmental uses.
- (g) The Governor has called for a 20 percent per capita reduction in urban water use statewide by 2020.
- (h) The factors used to formulate water use efficiency targets can vary significantly from location to location based on factors including weather, patterns of urban and suburban development, and past efforts to enhance water use efficiency.

- (i) Per capita water use is a valid measure of a water provider's efforts to reduce urban water use within its service area. However, per capita water use is less useful for measuring relative water use efficiency between different water providers. Differences in weather, historical patterns of urban and suburban development, and density of housing in a particular location need to be considered when assessing per capita water use as a measure of efficiency.

10608.4. It is the intent of the Legislature, by the enactment of this part, to do all of the following:

- (a) Require all water suppliers to increase the efficiency of use of this essential resource.
- (b) Establish a framework to meet the state targets for urban water conservation identified in this part and called for by the Governor.
- (c) Measure increased efficiency of urban water use on a per capita basis.
- (d) Establish a method or methods for urban retail water suppliers to determine targets for achieving increased water use efficiency by the year 2020, in accordance with the Governor's goal of a 20-percent reduction.
- (e) Establish consistent water use efficiency planning and implementation standards for urban water suppliers and agricultural water suppliers.
- (f) Promote urban water conservation standards that are consistent with the California Urban Water Conservation Council's adopted best management practices and the requirements for demand management in Section 10631.
- (g) Establish standards that recognize and provide credit to water suppliers that made substantial capital investments in urban water conservation since the drought of the early 1990s.
- (h) Recognize and account for the investment of urban retail water suppliers in providing recycled water for beneficial uses.
- (i) Require implementation of specified efficient water management practices for agricultural water suppliers.
- (j) Support the economic productivity of California's agricultural, commercial, and industrial sectors.
- (k) Advance regional water resources management.

10608.8. (a) (1) Water use efficiency measures adopted and implemented pursuant to this part or Part 2.8 (commencing with Section 10800) are water conservation measures subject to the protections provided under Section 1011.

- (2) Because an urban agency is not required to meet its urban water use target until 2020 pursuant to subdivision (b) of Section 10608.24, an urban retail water supplier's failure to meet those targets shall not establish a violation of law for purposes of any state administrative or judicial proceeding prior to

January 1, 2021. Nothing in this paragraph limits the use of data reported to the department or the board in litigation or an administrative proceeding. This paragraph shall become inoperative on January 1, 2021.

- (3) To the extent feasible, the department and the board shall provide for the use of water conservation reports required under this part to meet the requirements of Section 1011 for water conservation reporting.
- (b) This part does not limit or otherwise affect the application of Chapter 3.5 (commencing with Section 11340), Chapter 4 (commencing with Section 11370), Chapter 4.5 (commencing with Section 11400), and Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.
- (c) This part does not require a reduction in the total water used in the agricultural or urban sectors, because other factors, including, but not limited to, changes in agricultural economics or population growth may have greater effects on water use. This part does not limit the economic productivity of California's agricultural, commercial, or industrial sectors.
- (d) The requirements of this part do not apply to an agricultural water supplier that is a party to the Quantification Settlement Agreement, as defined in subdivision (a) of Section 1 of Chapter 617 of the Statutes of 2002, during the period within which the Quantification Settlement Agreement remains in effect. After the expiration of the Quantification Settlement Agreement, to the extent conservation water projects implemented as part of the Quantification Settlement Agreement remain in effect, the conserved water created as part of those projects shall be credited against the obligations of the agricultural water supplier pursuant to this part.

Chapter 2 Definitions

SECTION 10608.12

10608.12. Unless the context otherwise requires, the following definitions govern the construction of this part:

- (a) "Agricultural water supplier" means a water supplier, either publicly or privately owned, providing water to 10,000 or more irrigated acres, excluding recycled water. "Agricultural water supplier" includes a supplier or contractor for water, regardless of the basis of right, that distributes or sells water for ultimate resale to customers. "Agricultural water supplier" does not include the department.
- (b) "Base daily per capita water use" means any of the following:
 - (1) The urban retail water supplier's estimate of its average gross water use, reported in gallons per capita per day and calculated over a continuous 10-year period ending no earlier than December 31, 2004, and no later than December 31, 2010.

- (2) For an urban retail water supplier that meets at least 10 percent of its 2008 measured retail water demand through recycled water that is delivered within the service area of an urban retail water supplier or its urban wholesale water supplier, the urban retail water supplier may extend the calculation described in paragraph (1) up to an additional five years to a maximum of a continuous 15-year period ending no earlier than December 31, 2004, and no later than December 31, 2010.
- (3) For the purposes of Section 10608.22, the urban retail water supplier's estimate of its average gross water use, reported in gallons per capita per day and calculated over a continuous five-year period ending no earlier than December 31, 2007, and no later than December 31, 2010.
- (c) "Baseline commercial, industrial, and institutional water use" means an urban retail water supplier's base daily per capita water use for commercial, industrial, and institutional users.
- (d) "Commercial water user" means a water user that provides or distributes a product or service.
- (e) "Compliance daily per capita water use" means the gross water use during the final year of the reporting period, reported in gallons per capita per day.
- (f) "Disadvantaged community" means a community with an annual median household income that is less than 80 percent of the statewide annual median household income.
- (g) "Gross water use" means the total volume of water, whether treated or untreated, entering the distribution system of an urban retail water supplier, excluding all of the following:
 - (1) Recycled water that is delivered within the service area of an urban retail water supplier or its urban wholesale water supplier.
 - (2) The net volume of water that the urban retail water supplier places into long-term storage.
 - (3) The volume of water the urban retail water supplier conveys for use by another urban water supplier.
 - (4) The volume of water delivered for agricultural use, except as otherwise provided in subdivision (f) of Section 10608.24.
- (h) "Industrial water user" means a water user that is primarily a manufacturer or processor of materials as defined by the North American Industry Classification System code sectors 31 to 33, inclusive, or an entity that is a water user primarily engaged in research and development.
- (i) "Institutional water user" means a water user dedicated to public service. This type of user includes, among other users, higher education institutions, schools, courts, churches, hospitals, government facilities, and nonprofit research institutions.

- (j) "Interim urban water use target" means the midpoint between the urban retail water supplier's base daily per capita water use and the urban retail water supplier's urban water use target for 2020.
- (k) "Locally cost effective" means that the present value of the local benefits of implementing an agricultural efficiency water management practice is greater than or equal to the present value of the local cost of implementing that measure.
- (l) "Process water" means water used for producing a product or product content or water used for research and development, including, but not limited to, continuous manufacturing processes, water used for testing and maintaining equipment used in producing a product or product content, and water used in combined heat and power facilities used in producing a product or product content. Process water does not mean incidental water uses not related to the production of a product or product content, including, but not limited to, water used for restrooms, landscaping, air conditioning, heating, kitchens, and laundry.
- (m) "Recycled water" means recycled water, as defined in subdivision (n) of Section 13050, that is used to offset potable demand, including recycled water supplied for direct use and indirect potable reuse, that meets the following requirements, where applicable:
 - (1) For groundwater recharge, including recharge through spreading basins, water supplies that are all of the following:
 - (A) Metered.
 - (B) Developed through planned investment by the urban water supplier or a wastewater treatment agency.
 - (C) Treated to a minimum tertiary level.
 - (D) Delivered within the service area of an urban retail water supplier or its urban wholesale water supplier that helps an urban retail water supplier meet its urban water use target.
 - (2) For reservoir augmentation, water supplies that meet the criteria of paragraph (1) and are conveyed through a distribution system constructed specifically for recycled water.
- (n) "Regional water resources management" means sources of supply resulting from watershed-based planning for sustainable local water reliability or any of the following alternative sources of water:
 - (1) The capture and reuse of stormwater or rainwater.
 - (2) The use of recycled water.
 - (3) The desalination of brackish groundwater.

- (4) The conjunctive use of surface water and groundwater in a manner that is consistent with the safe yield of the groundwater basin.
- (o) "Reporting period" means the years for which an urban retail water supplier reports compliance with the urban water use targets.
- (p) "Urban retail water supplier" means a water supplier, either publicly or privately owned, that directly provides potable municipal water to more than 3,000 end users or that supplies more than 3,000 acre-feet of potable water annually at retail for municipal purposes.
- (q) "Urban water use target" means the urban retail water supplier's targeted future daily per capita water use.
- (r) "Urban wholesale water supplier," means a water supplier, either publicly or privately owned, that provides more than 3,000 acre-feet of water annually at wholesale for potable municipal purposes.

Chapter 3 Urban Retail Water Suppliers

SECTION 10608.16-10608.44

10608.16.(a) The state shall achieve a 20-percent reduction in urban per capita water use in California on or before December 31, 2020.

- (b) The state shall make incremental progress towards the state target specified in subdivision (a) by reducing urban per capita water use by at least 10 percent on or before December 31, 2015.

10608.20.(a) (1) Each urban retail water supplier shall develop urban water use targets and an interim urban water use target by July 1, 2011. Urban retail water suppliers may elect to determine and report progress toward achieving these targets on an individual or regional basis, as provided in subdivision (a) of Section 10608.28, and may determine the targets on a fiscal year or calendar year basis.

- (2) It is the intent of the Legislature that the urban water use targets described in paragraph (1) cumulatively result in a 20-percent reduction from the baseline daily per capita water use by December 31, 2020.

- (b) An urban retail water supplier shall adopt one of the following methods for determining its urban water use target pursuant to subdivision (a):

- (1) Eighty percent of the urban retail water supplier's baseline per capita daily water use.

- (2) The per capita daily water use that is estimated using the sum of the following performance standards:

- (A) For indoor residential water use, 55 gallons per capita daily water use as a provisional standard. Upon completion of the department's 2016 report to the Legislature pursuant to Section 10608.42, this standard may be adjusted by the Legislature by statute.
 - (B) For landscape irrigated through dedicated or residential meters or connections, water efficiency equivalent to the standards of the Model Water Efficient Landscape Ordinance set forth in Chapter 2.7 (commencing with Section 490) of Division 2 of Title 23 of the California Code of Regulations, as in effect the later of the year of the landscape's installation or 1992. An urban retail water supplier using the approach specified in this subparagraph shall use satellite imagery, site visits, or other best available technology to develop an accurate estimate of landscaped areas.
 - (C) For commercial, industrial, and institutional uses, a 10-percent reduction in water use from the baseline commercial, industrial, and institutional water use by 2020.
- (3) Ninety-five percent of the applicable state hydrologic region target, as set forth in the state's draft 20x2020 Water Conservation Plan (dated April 30, 2009). If the service area of an urban water supplier includes more than one hydrologic region, the supplier shall apportion its service area to each region based on population or area.
- (4) A method that shall be identified and developed by the department, through a public process, and reported to the Legislature no later than December 31, 2010. The method developed by the department shall identify per capita targets that cumulatively result in a statewide 20-percent reduction in urban daily per capita water use by December 31, 2020. In developing urban daily per capita water use targets, the department shall do all of the following:
- (A) Consider climatic differences within the state.
 - (B) Consider population density differences within the state.
 - (C) Provide flexibility to communities and regions in meeting the targets.
 - (D) Consider different levels of per capita water use according to plant water needs in different regions.
 - (E) Consider different levels of commercial, industrial, and institutional water use in different regions of the state.
 - (F) Avoid placing an undue hardship on communities that have implemented conservation measures or taken actions to keep per capita water use low.
- (c) If the department adopts a regulation pursuant to paragraph (4) of subdivision (b) that results in a requirement that an urban retail water supplier achieve a reduction in daily per capita water use that is greater than 20 percent by December 31, 2020, an urban retail water supplier that adopted the method

described in paragraph (4) of subdivision (b) may limit its urban water use target to a reduction of not more than 20 percent by December 31, 2020, by adopting the method described in paragraph (1) of subdivision (b).

- (d) The department shall update the method described in paragraph (4) of subdivision (b) and report to the Legislature by December 31, 2014. An urban retail water supplier that adopted the method described in paragraph (4) of subdivision (b) may adopt a new urban daily per capita water use target pursuant to this updated method.
- (e) An urban retail water supplier shall include in its urban water management plan due in 2010 pursuant to Part 2.6 (commencing with Section 10610) the baseline daily per capita water use, urban water use target, interim urban water use target, and compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data.
- (f) When calculating per capita values for the purposes of this chapter, an urban retail water supplier shall determine population using federal, state, and local population reports and projections.
- (g) An urban retail water supplier may update its 2020 urban water use target in its 2015 urban water management plan required pursuant to Part 2.6 (commencing with Section 10610).
- (h) (1) The department, through a public process and in consultation with the California Urban Water Conservation Council, shall develop technical methodologies and criteria for the consistent implementation of this part, including, but not limited to, both of the following:
 - (A) Methodologies for calculating base daily per capita water use, baseline commercial, industrial, and institutional water use, compliance daily per capita water use, gross water use, service area population, indoor residential water use, and landscaped area water use.
 - (B) Criteria for adjustments pursuant to subdivisions (d) and (e) of Section 10608.24.
- (2) The department shall post the methodologies and criteria developed pursuant to this subdivision on its Internet Web site, and make written copies available, by October 1, 2010. An urban retail water supplier shall use the methods developed by the department in compliance with this part.
- (i) (1) The department shall adopt regulations for implementation of the provisions relating to process water in accordance with subdivision (l) of Section 10608.12, subdivision (e) of Section 10608.24, and subdivision (d) of Section 10608.26.
- (2) The initial adoption of a regulation authorized by this subdivision is deemed to address an emergency, for purposes of Sections 11346.1 and 11349.6 of the Government Code, and the department is hereby exempted for that purpose from the requirements of subdivision (b) of Section 11346.1 of the

Government Code. After the initial adoption of an emergency regulation pursuant to this subdivision, the department shall not request approval from the Office of Administrative Law to readopt the regulation as an emergency regulation pursuant to Section 11346.1 of the Government Code.

- (j) (1) An urban retail water supplier is granted an extension to July 1, 2011, for adoption of an urban water management plan pursuant to Part 2.6 (commencing with Section 10610) due in 2010 to allow the use of technical methodologies developed by the department pursuant to paragraph (4) of subdivision (b) and subdivision (h). An urban retail water supplier that adopts an urban water management plan due in 2010 that does not use the methodologies developed by the department pursuant to subdivision (h) shall amend the plan by July 1, 2011, to comply with this part.
- (2) An urban wholesale water supplier whose urban water management plan prepared pursuant to Part 2.6 (commencing with Section 10610) was due and not submitted in 2010 is granted an extension to July 1, 2011, to permit coordination between an urban wholesale water supplier and urban retail water suppliers.

10608.22. Notwithstanding the method adopted by an urban retail water supplier pursuant to Section 10608.20, an urban retail water supplier's per capita daily water use reduction shall be no less than 5 percent of base daily per capita water use as defined in paragraph(3) of subdivision (b) of Section 10608.12. This section does not apply to an urban retail water supplier with a base daily per capita water use at or below 100 gallons per capita per day.

10608.24.(a) Each urban retail water supplier shall meet its interim urban water use target by December 31, 2015.

(b) Each urban retail water supplier shall meet its urban water use target by December 31, 2020.

(c) An urban retail water supplier's compliance daily per capita water use shall be the measure of progress toward achievement of its urban water use target.

(d) (1) When determining compliance daily per capita water use, an urban retail water supplier may consider the following factors:

(A) Differences in evapotranspiration and rainfall in the baseline period compared to the compliance reporting period.

(B) Substantial changes to commercial or industrial water use resulting from increased business output and economic development that have occurred during the reporting period.

(C) Substantial changes to institutional water use resulting from fire suppression services or other extraordinary events, or from new or expanded operations, that have occurred during the reporting period.

(2) If the urban retail water supplier elects to adjust its estimate of compliance daily per capita water use due to one or more of the factors described in

paragraph (1), it shall provide the basis for, and data supporting, the adjustment in the report required by Section 10608.40.

- (e) When developing the urban water use target pursuant to Section 10608.20, an urban retail water supplier that has a substantial percentage of industrial water use in its service area may exclude process water from the calculation of gross water use to avoid a disproportionate burden on another customer sector.
- (f) (1) An urban retail water supplier that includes agricultural water use in an urban water management plan pursuant to Part 2.6 (commencing with Section 10610) may include the agricultural water use in determining gross water use. An urban retail water supplier that includes agricultural water use in determining gross water use and develops its urban water use target pursuant to paragraph (2) of subdivision (b) of Section 10608.20 shall use a water efficient standard for agricultural irrigation of 100 percent of reference evapotranspiration multiplied by the crop coefficient for irrigated acres.
- (2) An urban retail water supplier, that is also an agricultural water supplier, is not subject to the requirements of Chapter 4 (commencing with Section 10608.48), if the agricultural water use is incorporated into its urban water use target pursuant to paragraph (1).

10608.26.(a) In complying with this part, an urban retail water supplier shall conduct at least one public hearing to accomplish all of the following:

- (1) Allow community input regarding the urban retail water supplier's implementation plan for complying with this part.
 - (2) Consider the economic impacts of the urban retail water supplier's implementation plan for complying with this part.
 - (3) Adopt a method, pursuant to subdivision (b) of Section 10608.20, for determining its urban water use target.
- (b) In complying with this part, an urban retail water supplier may meet its urban water use target through efficiency improvements in any combination among its customer sectors. An urban retail water supplier shall avoid placing a disproportionate burden on any customer sector.
- (c) For an urban retail water supplier that supplies water to a United States Department of Defense military installation, the urban retail water supplier's implementation plan for complying with this part shall consider the conservation of that military installation under federal Executive Order 13514.
- (d) (1) Any ordinance or resolution adopted by an urban retail water supplier after the effective date of this section shall not require existing customers as of the effective date of this section, to undertake changes in product formulation, operations, or equipment that would reduce process water use, but may provide technical assistance and financial incentives to those customers to implement efficiency measures for process water. This section shall not limit

an ordinance or resolution adopted pursuant to a declaration of drought emergency by an urban retail water supplier.

- (2) This part shall not be construed or enforced so as to interfere with the requirements of Chapter 4 (commencing with Section 113980) to Chapter 13 (commencing with Section 114380), inclusive, of Part 7 of Division 104 of the Health and Safety Code, or any requirement or standard for the protection of public health, public safety, or worker safety established by federal, state, or local government or recommended by recognized standard setting organizations or trade associations.

10608.28.(a) An urban retail water supplier may meet its urban water use target within its retail service area, or through mutual agreement, by any of the following:

- (1) Through an urban wholesale water supplier.
 - (2) Through a regional agency authorized to plan and implement water conservation, including, but not limited to, an agency established under the Bay Area Water Supply and Conservation Agency Act (Division 31 (commencing with Section 81300)).
 - (3) Through a regional water management group as defined in Section 10537.
 - (4) By an integrated regional water management funding area.
 - (5) By hydrologic region.
 - (6) Through other appropriate geographic scales for which computation methods have been developed by the department.
- (b) A regional water management group, with the written consent of its member agencies, may undertake any or all planning, reporting, and implementation functions under this chapter for the member agencies that consent to those activities. Any data or reports shall provide information both for the regional water management group and separately for each consenting urban retail water supplier and urban wholesale water supplier.

10608.32. All costs incurred pursuant to this part by a water utility regulated by the Public Utilities Commission may be recoverable in rates subject to review and approval by the Public Utilities Commission, and may be recorded in a memorandum account and reviewed for reasonableness by the Public Utilities Commission.

10608.36. Urban wholesale water suppliers shall include in the urban water management plans required pursuant to Part 2.6 (commencing with Section 10610) an assessment of their present and proposed future measures, programs, and policies to help achieve the water use reductions required by this part.

10608.40. Urban water retail suppliers shall report to the department on their progress in meeting their urban water use targets as part of their urban water management plans

submitted pursuant to Section 10631. The data shall be reported using a standardized form developed pursuant to Section 10608.52.

10608.42.(a) The department shall review the 2015 urban water management plans and report to the Legislature by July 1, 2017, on progress towards achieving a 20-percent reduction in urban water use by December 31, 2020. The report shall include recommendations on changes to water efficiency standards or urban water use targets to achieve the 20-percent reduction and to reflect updated efficiency information and technology changes.

(b) A report to be submitted pursuant to subdivision (a) shall be submitted in compliance with Section 9795 of the Government Code.

10608.43. The department, in conjunction with the California Urban Water Conservation Council, by April 1, 2010, shall convene a representative task force consisting of academic experts, urban retail water suppliers, environmental organizations, commercial water users, industrial water users, and institutional water users to develop alternative best management practices for commercial, industrial, and institutional users and an assessment of the potential statewide water use efficiency improvement in the commercial, industrial, and institutional sectors that would result from implementation of these best management practices. The taskforce, in conjunction with the department, shall submit a report to the Legislature by April 1, 2012, that shall include a review of multiple sectors within commercial, industrial, and institutional users and that shall recommend water use efficiency standards for commercial, industrial, and institutional users among various sectors of water use. The report shall include, but not be limited to, the following:

- (a) Appropriate metrics for evaluating commercial, industrial, and institutional water use.
- (b) Evaluation of water demands for manufacturing processes, goods, and cooling.
- (c) Evaluation of public infrastructure necessary for delivery of recycled water to the commercial, industrial, and institutional sectors.
- (d) Evaluation of institutional and economic barriers to increased recycled water use within the commercial, industrial, and institutional sectors.
- (e) Identification of technical feasibility and cost of the best management practices to achieve more efficient water use statewide in the commercial, industrial, and institutional sectors that is consistent with the public interest and reflects past investments in water use efficiency.

10608.44. Each state agency shall reduce water use at facilities it operates to support urban retail water suppliers in meeting the target identified in Section 10608.16.

Chapter 4 Agricultural Water Suppliers

SECTION 10608.48

10608.48.(a) On or before July 31, 2012, an agricultural water supplier shall implement efficient water management practices pursuant to subdivisions (b) and (c).

(b) Agricultural water suppliers shall implement all of the following critical efficient management practices:

(1) Measure the volume of water delivered to customers with sufficient accuracy to comply with subdivision (a) of Section 531.10 and to implement paragraph (2).

(2) Adopt a pricing structure for water customers based at least in part on quantity delivered.

(c) Agricultural water suppliers shall implement additional efficient management practices, including, but not limited to, practices to accomplish all of the following, if the measures are locally cost effective and technically feasible:

(1) Facilitate alternative land use for lands with exceptionally high water duties or whose irrigation contributes to significant problems, including drainage.

(2) Facilitate use of available recycled water that otherwise would not be used beneficially, meets all health and safety criteria, and does not harm crops or soils.

(3) Facilitate the financing of capital improvements for on-farm irrigation systems.

(4) Implement an incentive pricing structure that promotes one or more of the following goals:

(A) More efficient water use at the farm level.

(B) Conjunctive use of groundwater.

(C) Appropriate increase of groundwater recharge.

(D) Reduction in problem drainage.

(E) Improved management of environmental resources.

(F) Effective management of all water sources throughout the year by adjusting seasonal pricing structures based on current conditions.

(5) Expand line or pipe distribution systems, and construct regulatory reservoirs to increase distribution system flexibility and capacity, decrease maintenance, and reduce seepage.

- (6) Increase flexibility in water ordering by, and delivery to, water customers within operational limits.
 - (7) Construct and operate supplier spill and tailwater recovery systems.
 - (8) Increase planned conjunctive use of surface water and groundwater within the supplier service area.
 - (9) Automate canal control structures.
 - (10) Facilitate or promote customer pump testing and evaluation.
 - (11) Designate a water conservation coordinator who will develop and implement the water management plan and prepare progress reports.
 - (12) Provide for the availability of water management services to water users. These services may include, but are not limited to, all of the following:
 - (A) On-farm irrigation and drainage system evaluations.
 - (B) Normal year and real-time irrigation scheduling and crop evapotranspiration information.
 - (C) Surface water, groundwater, and drainage water quantity and quality data.
 - (D) Agricultural water management educational programs and materials for farmers, staff, and the public.
 - (13) Evaluate the policies of agencies that provide the supplier with water to identify the potential for institutional changes to allow more flexible water deliveries and storage.
 - (14) Evaluate and improve the efficiencies of the supplier's pumps.
- (d) Agricultural water suppliers shall include in the agricultural water management plans required pursuant to Part 2.8 (commencing with Section 10800) a report on which efficient water management practices have been implemented and are planned to be implemented, an estimate of the water use efficiency improvements that have occurred since the last report, and an estimate of the water use efficiency improvements estimated to occur five and 10 years in the future. If an agricultural water supplier determines that an efficient water management practice is not locally cost effective or technically feasible, the supplier shall submit information documenting that determination.
- (e) The data shall be reported using a standardized form developed pursuant to Section 10608.52.
- (f) An agricultural water supplier may meet the requirements of subdivisions (d) and (e) by submitting to the department a water conservation plan submitted to the United States Bureau of Reclamation that meets the requirements described in Section 10828.

- (g) On or before December 31, 2013, December 31, 2016, and December 31, 2021, the department, in consultation with the board, shall submit to the Legislature a report on the agricultural efficient water management practices that have been implemented and are planned to be implemented and an assessment of the manner in which the implementation of those efficient water management practices has affected and will affect agricultural operations, including estimated water use efficiency improvements, if any.
- (h) The department may update the efficient water management practices required pursuant to subdivision (c), in consultation with the Agricultural Water Management Council, the United States Bureau of Reclamation, and the board. All efficient water management practices for agricultural water use pursuant to this chapter shall be adopted or revised by the department only after the department conducts public hearings to allow participation of the diverse geographical areas and interests of the state.
- (i)
 - (1) The department shall adopt regulations that provide for a range of options that agricultural water suppliers may use or implement to comply with the measurement requirement in paragraph (1) of subdivision (b).
 - (2) The initial adoption of a regulation authorized by this subdivision is deemed to address an emergency, for purposes of Sections 11346.1 and 11349.6 of the Government Code, and the department is hereby exempted for that purpose from the requirements of subdivision (b) of Section 11346.1 of the Government Code. After the initial adoption of an emergency regulation pursuant to this subdivision, the department shall not request approval from the Office of Administrative Law to readopt the regulation as an emergency regulation pursuant to Section 11346.1 of the Government Code.

Chapter 5 Sustainable Water Management

Section 10608.50

- 10608.50.(a) The department, in consultation with the board, shall promote implementation of regional water resources management practices through increased incentives and removal of barriers consistent with state and federal law. Potential changes may include, but are not limited to, all of the following:
- (1) Revisions to the requirements for urban and agricultural water management plans.
 - (2) Revisions to the requirements for integrated regional water management plans.
 - (3) Revisions to the eligibility for state water management grants and loans.

- (4) Revisions to state or local permitting requirements that increase water supply opportunities, but do not weaken water quality protection under state and federal law.
- (5) Increased funding for research, feasibility studies, and project construction.
- (6) Expanding technical and educational support for local land use and water management agencies.
- (b) No later than January 1, 2011, and updated as part of the California Water Plan, the department, in consultation with the board, and with public input, shall propose new statewide targets, or review and update existing statewide targets, for regional water resources management practices, including, but not limited to, recycled water, brackish groundwater desalination, and infiltration and direct use of urban stormwater runoff.

Chapter 6 Standardized Data Collection

SECTION 10608.52

- 10608.52.(a) The department, in consultation with the board, the California Bay-Delta Authority or its successor agency, the State Department of Public Health, and the Public Utilities Commission, shall develop a single standardized water use reporting form to meet the water use information needs of each agency, including the needs of urban water suppliers that elect to determine and report progress toward achieving targets on a regional basis as provided in subdivision (a) of Section 10608.28.
- (b) At a minimum, the form shall be developed to accommodate information sufficient to assess an urban water supplier's compliance with conservation targets pursuant to Section 10608.24 and an agricultural water supplier's compliance with implementation of efficient water management practices pursuant to subdivision (a) of Section 10608.48. The form shall accommodate reporting by urban water suppliers on an individual or regional basis as provided in subdivision (a) of Section 10608.28.

Chapter 7 Funding Provisions

Section 10608.56-10608.60

- 10608.56.(a) On and after July 1, 2016, an urban retail water supplier is not eligible for a water grant or loan awarded or administered by the state unless the supplier complies with this part.
- (b) On and after July 1, 2013, an agricultural water supplier is not eligible for a water grant or loan awarded or administered by the state unless the supplier complies with this part.

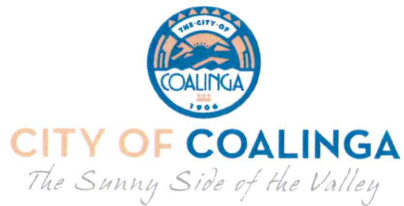
- (c) Notwithstanding subdivision (a), the department shall determine that an urban retail water supplier is eligible for a water grant or loan even though the supplier has not met the per capita reductions required pursuant to Section 10608.24, if the urban retail water supplier has submitted to the department for approval a schedule, financing plan, and budget, to be included in the grant or loan agreement, for achieving the per capita reductions. The supplier may request grant or loan funds to achieve the per capita reductions to the extent the request is consistent with the eligibility requirements applicable to the water funds.
 - (d) Notwithstanding subdivision (b), the department shall determine that an agricultural water supplier is eligible for a water grant or loan even though the supplier is not implementing all of the efficient water management practices described in Section 10608.48, if the agricultural water supplier has submitted to the department for approval a schedule, financing plan, and budget, to be included in the grant or loan agreement, for implementation of the efficient water management practices. The supplier may request grant or loan funds to implement the efficient water management practices to the extent the request is consistent with the eligibility requirements applicable to the water funds.
 - (e) Notwithstanding subdivision (a), the department shall determine that an urban retail water supplier is eligible for a water grant or loan even though the supplier has not met the per capita reductions required pursuant to Section 10608.24, if the urban retail water supplier has submitted to the department for approval documentation demonstrating that its entire service area qualifies as a disadvantaged community.
 - (f) The department shall not deny eligibility to an urban retail water supplier or agricultural water supplier in compliance with the requirements of this part and Part 2.8 (commencing with Section 10800), that is participating in a multiagency water project, or an integrated regional water management plan, developed pursuant to Section 75026 of the Public Resources Code, solely on the basis that one or more of the agencies participating in the project or plan is not implementing all of the requirements of this part or Part 2.8 (commencing with Section 10800).
- 10608.60.(a) It is the intent of the Legislature that funds made available by Section 75026 of the Public Resources Code should be expended, consistent with Division 43 (commencing with Section 75001) of the Public Resources Code and upon appropriation by the Legislature, for grants to implement this part. In the allocation of funding, it is the intent of the Legislature that the department give consideration to disadvantaged communities to assist in implementing the requirements of this part.
- (b) It is the intent of the Legislature that funds made available by Section 75041 of the Public Resources Code, should be expended, consistent with Division 43 (commencing with Section 75001) of the Public Resources Code and upon appropriation by the Legislature, for direct expenditures to implement this part.

Chapter 8 Quantifying Agricultural Water Use Efficiency

SECTION 10608.64

10608.64. The department, in consultation with the Agricultural Water Management Council, academic experts, and other stakeholders, shall develop a methodology for quantifying the efficiency of agricultural water use. Alternatives to be assessed shall include, but not be limited to, determination of efficiency levels based on crop type or irrigation system distribution uniformity. On or before December 31, 2011, the department shall report to the Legislature on a proposed methodology and a plan for implementation. The plan shall include the estimated implementation costs and the types of data needed to support the methodology. Nothing in this section authorizes the department to implement a methodology established pursuant to this section.

APPENDIX C
NOTIFICATION LETTER



Notice of Preparation
City of Coalinga 2015 Urban Water Management Plan

In accordance with the Urban Water Management Planning Act (California Water Code Sections 10610 to 10657), urban water suppliers are required to prepare an Urban Water Management Plan and update it every five years. The City of Coalinga (City) is preparing the 2015 UWMP for submission to the California Department of Water Resources (DWR).

We invite your participation in this process. A Draft of the 2015 UWMP will be made available for public review within the next few months. Public hearings will be scheduled sixty (60) days before adoption of the 2015 UWMP by the City council.

If you would like more information regarding the City of Coalinga 2015 UWMP please contact:

Sean Brewer
Assistant City Manager
City of Coalinga
155 West Durian
Coalinga, CA 93210
e-mail: sbrewer@coalinga.com

Sincerely,



Sean Brewer
City of Coalinga



March 17, 2020

Westlands Water District
Thomas W. Birmingham
General Manager
3130 N. Fresno Street
P.O. Box 6056
Fresno, CA 93703

Subject: Notice of Preparation for City of Coalinga 2015 Urban Water Management Plan

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If you would like more information regarding the City of Coalinga 2015 UWMP please contact:

Sean Brewer
Assistant City Manager
City of Coalinga
155 West Durian
Coalinga, CA 93210
e-mail: sbrewer@coalinga.com

Sincerely,

Sean Brewer
City of Coalinga



March 17, 2020

U.S Bureau of Reclamation
Michael P. Jackson, P.E.
Area Manager
South-Central California Area Office
1243 N Street
Fresno, CA 93727

Subject: Notice of Preparation for City of Coalinga 2015 Urban Water Management Plan

In accordance with the Urban Water Management Planning Act (California Water Code Sections 10610 to 10657), urban water suppliers are required to prepare an Urban Water Management Plan and update it every five years. The City of Coalinga (City) is preparing the 2015 UWMP for submission to the California Department of Water Resources (DWR).

We invite your participation in this process. A Draft of the 2015 UWMP will be made available for public review within the next few months. Public hearings will be scheduled sixty (60) days before adoption of the 2015 UWMP by the City council.

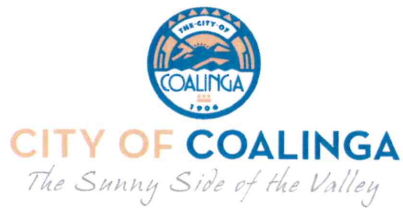
If you would like more information regarding the City of Coalinga 2015 UWMP please contact:

Sean Brewer
Assistant City Manager
City of Coalinga
155 West Durian
Coalinga, CA 93210
e-mail: sbrewer@coalinga.com

Sincerely,



Sean Brewer
City of Coalinga



March 17, 2020

Coalinga-Huron Unified School District
Lori Villanueva
Superintendent
657 Sunset St.
Coalinga, CA 93210

Subject: Notice of Preparation for City of Coalinga 2015 Urban Water Management Plan

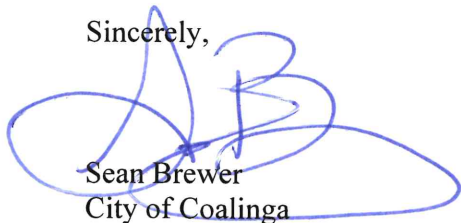
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Sean Brewer
Assistant City Manager
City of Coalinga
155 West Durian
Coalinga, CA 93210
e-mail: sbrewer@coalinga.com

Sincerely,



Sean Brewer
City of Coalinga



March 17, 2020

County of Fresno
Bernard Jimenez
Department of Public Works and Planning
2220 Tulare Street
Fresno, CA 93721

Subject: Notice of Preparation for City of Coalinga 2015 Urban Water Management Plan

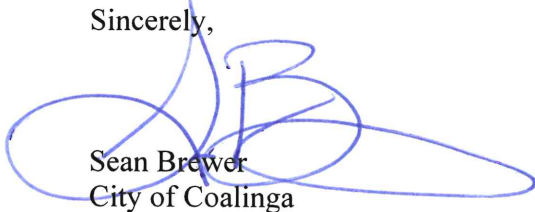
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We invite your participation in this process. A Draft of the 2015 UWMP will be made available for public review within the next few months. Public hearings will be scheduled sixty (60) days before adoption of the 2015 UWMP by the City council.

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Coalinga, CA 93210
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Sincerely,



Sean Brewer
City of Coalinga

APPENDIX D
SERVICE AREA MAP

APPENDIX E
SB X7-7 VERIFICATION FORM

SB X7-7 Verification Form Version FINAL.1

Table 4-C.4 has been modified from the FINAL version.

WUEdata Entry Exceptions	
The data from the tables below will not be entered into WUEdata tables (the tabs for these tables' worksheets are colored purple). These tables will be submitted as separate uploads, in Excel, to WUEdata.	
Process Water Deduction	
SB X7-7 tables 4-C, 4-C.1, 4-C.2, 4-C.3, 4-C.4 and 4-D	A
supplier that will use the process water deduction will complete the appropriate tables in Excel, submit them as a separate upload to the WUE data tool, and include them in its UWMP.	
Target Method 2	
SB X7-7 tables 7-B, 7-C, and 7-D	
A supplier that selects Target Method 2 will contact DWR (gwen.huff@water.ca.gov) for SB X7-7 tables 7-B, 7-C, and 7-D.	
Target Method 4	
These tables are only available online at	
http://www.dwr.water.ca.gov/wateruseefficiency/sb7/committees/urban/u4/ptm4.cfm	A supplier
that selects Target Method 4 will save the tables from the website listed above, complete the tables, submit as a separate upload to WUE data, and include them with its UWMP.	

SB X7-7 Table 0: Units of Measure Used in UWMP*

(select one from the drop down list)

Million Gallons

**The unit of measure must be consistent with Table 2-3*

NOTES:

SB X7-7 Table-1: Baseline Period Ranges			
Baseline	Parameter	Value	Units
10- to 15-year baseline period	2008 total water deliveries	1,942	Million Gallons
	2008 total volume of delivered recycled water	-	Million Gallons
	2008 recycled water as a percent of total deliveries	0.00%	Percent
	Number of years in baseline period ^{1, 2}	10	Years
	Year beginning baseline period range	2001	
	Year ending baseline period range ³	2010	
5-year baseline period	Number of years in baseline period	5	Years
	Year beginning baseline period range	2006	
	Year ending baseline period range ⁴	2010	
¹ If the 2008 recycled water percent is less than 10 percent, then the first baseline period is a continuous 10-year period. If the amount of recycled water delivered in 2008 is 10 percent or greater, the first baseline period is a continuous 10- to 15-year period. ² The Water Code requires that the baseline period is between 10 and 15 years. However, DWR recognizes that some water suppliers may not have the minimum 10 years of baseline data.			
³ The ending year must be between December 31, 2004 and December 31, 2010.			
⁴ The ending year must be between December 31, 2007 and December 31, 2010.			
NOTES:			

SB X7-7 Table 2: Method for Population Estimates**Method Used to Determine Population**
(may check more than one)**1. Department of Finance (DOF)**
DOF Table E-8 (1990 - 2000) and (2000-2010) and
DOF Table E-5 (2011 - 2015) when available**2. Persons-per-Connection Method****3. DWR Population Tool****4. Other**
DWR recommends pre-review

NOTES:

SB X7-7 Table 3: Service Area Population

Year		Population
10 to 15 Year Baseline Population		
Year 1	2001	19,094
Year 2	2002	19,287
Year 3	2003	19,574
Year 4	2004	19,991
Year 5	2005	21,297
Year 6	2006	22,352
Year 7	2007	23,713
Year 8	2008	24,187
Year 9	2009	24,118
Year 10	2010	24,270
Year 11		
Year 12		
Year 13		
Year 14		
Year 15		
5 Year Baseline Population		
Year 1	2006	22,352
Year 2	2007	23,713
Year 3	2008	24,187
Year 4	2009	24,118
Year 5	2010	24,270
2015 Compliance Year Population		
2015		25,128
NOTES:		

SB X7-7 Table 4: Annual Gross Water Use *

Baseline Year <i>Fm SB X7-7 Table 3</i>		Volume Into Distribution System <i>This column will remain blank until SB X7-7 Table 4-A is completed.</i>	Deductions					Annual Gross Water Use
			Exported Water	Change in Dist. System Storage (+/-)	Indirect Recycled Water <i>This column will remain blank until SB X7-7 Table 4-B is completed.</i>	Water Delivered for Agricultural Use	Process Water <i>This column will remain blank until SB X7-7 Table 4-D is completed.</i>	
10 to 15 Year Baseline - Gross Water Use								
Year 1	2001	1,553	-	-	-	-	-	1,553
Year 2	2002	1,548	-	-	-	-	-	1,548
Year 3	2003	1,571	-	-	-	-	-	1,571
Year 4	2004	1,747	-	-	-	-	-	1,747
Year 5	2005	1,708	-	-	-	-	-	1,708
Year 6	2006	1,782	-	-	-	-	-	1,782
Year 7	2007	1,986	-	-	-	-	-	1,986
Year 8	2008	1,942	-	-	-	-	-	1,942
Year 9	2009	1,826	-	-	-	-	-	1,826
Year 10	2010	1,748	-	-	-	-	-	1,748
Year 11	-	-	-	-	-	-	-	-
Year 12	-	-	-	-	-	-	-	-
Year 13	-	-	-	-	-	-	-	-
Year 14	-	-	-	-	-	-	-	-
Year 15	-	-	-	-	-	-	-	-
10 - 15 year baseline average gross water use								1,741
5 Year Baseline - Gross Water Use								
Year 1	2006	1,782	-	-	-	-	-	1,782
Year 2	2007	1,986	-	-	-	-	-	1,986
Year 3	2008	1,942	-	-	-	-	-	1,942
Year 4	2009	1,826	-	-	-	-	-	1,826
Year 5	2010	1,748	-	-	-	-	-	1,748
5 year baseline average gross water use								1,857
2015 Compliance Year - Gross Water Use								
2015		1,687	-	-	-	-	-	1,687
* NOTE that the units of measure must remain consistent throughout the UWMP, as reported in Table 2-3								
NOTES:								

SB X7-7 Table 4-B: Indirect Recycled Water Use Deduction *(For use only by agencies that are deducting indirect recycled water)*

Baseline Year Fm SB X7-7 Table 3		Surface Reservoir Augmentation				Groundwater Recharge				Total Deductible Volume of Indirect Recycled Water Entering the Distribution System
		Volume Discharged from Reservoir for Distribution System Delivery	Percent Recycled Water	Recycled Water Delivered to Treatment Plant	Transmission/ Treatment Loss	Recycled Volume Entering Distribution System from Surface Reservoir Augmentation	Recycled Water Pumped by Utility*	Transmission/ Treatment Losses	Recycled Volume Entering Distribution System from Groundwater Recharge	
10-15 Year Baseline - Indirect Recycled Water Use										
Year 1	2001	-	-	-	-	-	-	-	-	-
Year 2	2004	-	-	-	-	-	-	-	-	-
Year 3	2005	-	-	-	-	-	-	-	-	-
Year 4	2006	-	-	-	-	-	-	-	-	-
Year 5	2007	-	-	-	-	-	-	-	-	-
Year 6	2008	-	-	-	-	-	-	-	-	-
Year 7	2009	-	-	-	-	-	-	-	-	-
Year 8	2010	-	-	-	-	-	-	-	-	-
Year 9	#REF!	-	-	-	-	-	-	-	-	-
Year 10	#REF!	-	-	-	-	-	-	-	-	-
Year 11	0			-	-	-			-	-
Year 12	0			-	-	-			-	-
Year 13	0			-	-	-			-	-
Year 14	0			-	-	-			-	-
Year 15	0			-	-	-			-	-
5 Year Baseline - Indirect Recycled Water Use										
Year 1	2006	-	-	-	-	-	-	-	-	-
Year 2	2007	-	-	-	-	-	-	-	-	-
Year 3	2008	-	-	-	-	-	-	-	-	-
Year 4	2009	-	-	-	-	-	-	-	-	-
Year 5	2010	-	-	-	-	-	-	-	-	-
2015 Compliance - Indirect Recycled Water Use										
2015		-	-	-	-	-	-	-	-	-
*Suppliers will provide supplemental sheets to document the calculation for their input into "Recycled Water Pumped by Utility". The volume reported in this cell must be less than total groundwater pumped - See Methodology 1, Step 8, section 2.c.										
NOTES:										

SB X7-7 Table 4-C: Process Water Deduction Eligibility

(For use only by agencies that are deducting process water) Choose Only One

<input type="checkbox"/>	Criteria 1- Industrial water use is equal to or greater than 12% of gross water use. Complete SB X7-7 Table 4-C.1
<input type="checkbox"/>	Criteria 2 - Industrial water use is equal to or greater than 15 GPCD. Complete SB X7-7 Table 4-C.2
<input type="checkbox"/>	Criteria 3 - Non-industrial use is equal to or less than 120 GPCD. Complete SB X7-7 Table 4-C.3
<input checked="" type="checkbox"/>	Criteria 4 - Disadvantaged Community. Complete SB x7-7 Table 4-C.4

NOTES:

SB X7-7 Table 4-C.1: Process Water Deduction Eligibility

Criteria 1

Industrial water use is equal to or greater than 12% of gross water use

Baseline Year <i>Fm SB X7-7 Table 3</i>		Gross Water Use Without Process Water Deduction	Industrial Water Use	Percent Industrial Water	Eligible for Exclusion Y/N
10 to 15 Year Baseline - Process Water Deduction Eligibility					
Year 1	2001	1,553		0%	NO
Year 2	2004	1,747		0%	NO
Year 3	2005	1,708		0%	NO
Year 4	2006	1,782		0%	NO
Year 5	2007	1,986		0%	NO
Year 6	2008	1,942		0%	NO
Year 7	2009	1,826		0%	NO
Year 8	2010	1,748		0%	NO
Year 9	#REF!	#REF!			NO
Year 10	#REF!	#REF!			NO
Year 11	0	-			NO
Year 12	0	-			NO
Year 13	0	-			NO
Year 14	0	-			NO
Year 15	0	-			NO
5 Year Baseline - Process Water Deduction Eligibility					
Year 1	2006	1,782		0%	NO
Year 2	2007	1,986		0%	NO
Year 3	2008	1,942		0%	NO
Year 4	2009	1,826		0%	NO
Year 5	2010	1,748		0%	NO
2015 Compliance Year - Process Water Deduction Eligibility					
2015		1,687		0%	NO
NOTES:					

SB X7-7 Table 4-C.2: Process Water Deduction Eligibility

Criteria 2

Industrial water use is equal to or greater than 15 GPCD

Baseline Year <i>Fm SB X7-7 Table 3</i>	Industrial Water Use	Population	Industrial GPCD	Eligible for Exclusion Y/N
10 to 15 Year Baseline - Process Water Deduction Eligibility				
Year 1	2001		19,574	- NO
Year 2	2004		19,991	- NO
Year 3	2005		21,297	- NO
Year 4	2006		22,352	- NO
Year 5	2007		23,713	- NO
Year 6	2008		24,187	- NO
Year 7	2009		24,118	- NO
Year 8	2010		24,270	- NO
Year 9	#REF!		#REF!	NO
Year 10	#REF!		#REF!	NO
<i>Year 11</i>	0		-	NO
<i>Year 12</i>	0		-	NO
<i>Year 13</i>	0		-	NO
<i>Year 14</i>	0		-	NO
<i>Year 15</i>	0		-	NO
5 Year Baseline - Process Water Deduction Eligibility				
Year 1	2006		22,352	- NO
Year 2	2007		23,713	- NO
Year 3	2008		24,187	- NO
Year 4	2009		24,118	- NO
Year 5	2010		24,270	- NO
2015 Compliance Year - Process Water Deduction Eligibility				
2015			25,128	- NO
NOTES:				

SB X7-7 Table 4-C.3: Process Water Deduction Eligibility
Criteria 3

Non-industrial use is equal to or less than 120 GPCD

Baseline Year <i>Fm SB X7-7 Table 3</i>	Gross Water Use Without Process Water Deduction <i>Fm SB X7-7 Table 4</i>	Industrial Water Use	Non-industrial Water Use	Population <i>Fm SB X7-7 Table 3</i>	Non-Industrial GPCD	Eligible for Exclusion Y/N
--	--	----------------------	--------------------------	---	---------------------	-------------------------------

10 to 15 Year Baseline - Process Water Deduction Eligibility

Year 1	2001	1,553		1,553	19,574	217	NO
Year 2	2004	1,747		1,747	19,991	239	NO
Year 3	2005	1,708		1,708	21,297	220	NO
Year 4	2006	1,782		1,782	22,352	218	NO
Year 5	2007	1,986		1,986	23,713	229	NO
Year 6	2008	1,942		1,942	24,187	220	NO
Year 7	2009	1,826		1,826	24,118	207	NO
Year 8	2010	1,748		1,748	24,270	197	NO
Year 9	#REF!	#REF!		#REF!	#REF!		NO
Year 10	#REF!	#REF!		#REF!	#REF!		NO
Year 11	0	-		-	-		NO
Year 12	0	-		-	-		NO
Year 13	0	-		-	-		NO
Year 14	0	-		-	-		NO
Year 15	0	-		-	-		NO

5 Year Baseline - Process Water Deduction Eligibility

Year 1	2006	1,782		1,782	22,352	218	NO
Year 2	2007	1,986		1,986	23,713	229	NO
Year 3	2008	1,942		1,942	24,187	220	NO
Year 4	2009	1,826		1,826	24,118	207	NO
Year 5	2010	1,748		1,748	24,270	197	NO

2015 Compliance Year - Process Water Deduction Eligibility

2015		1,687		1,687	25,128	184	NO
-------------	--	-------	--	-------	--------	-----	----

NOTES:

SB X7-7 Table 4-C.4: Process Water Deduction Eligibility**Criteria 4**

Disadvantaged Community. A "Disadvantaged Community" (DAC) is a community with a median household income less than 80 percent of the statewide average.

SELECT ONE

"Disadvantaged Community" status was determined using one of the methods listed below:

**1. IRWM DAC Mapping tool**

http://www.water.ca.gov/irwm/grants/resources_dac.cfm

If using the IRWM DAC Mapping Tool, include a screen shot from the tool showing that the service area is considered a DAC.

**2. 2010 Median Income**

California Median
Household Income

Service Area
Median Household
Income

Percentage of
Statewide
Average

**Eligible for
Exclusion?
Y/N**

2015 Compliance Year - Process Water Deduction Eligibility

2010

\$60,883

\$43,099

71%

YES

NOTES:

SB X7-7 Table 5: Gallons Per Capita Per Day (GPCD)

Baseline Year <i>Fm SB X7-7 Table 3</i>		Service Area Population <i>Fm SB X7-7 Table 3</i>	Annual Gross Water Use <i>Fm SB X7-7 Table 4</i>	Daily Per Capita Water Use (GPCD)
10 to 15 Year Baseline GPCD				
Year 1	2001	19,094	1,553	223
Year 2	2002	19,287	1,548	220
Year 3	2003	19,574	1,571	220
Year 4	2004	19,991	1,747	239
Year 5	2005	21,297	1,708	220
Year 6	2006	22,352	1,782	218
Year 7	2007	23,713	1,986	229
Year 8	2008	24,187	1,942	220
Year 9	2009	24,118	1,826	207
Year 10	2010	24,270	1,748	197
<i>Year 11</i>	0	-	-	
<i>Year 12</i>	0	-	-	
<i>Year 13</i>	0	-	-	
<i>Year 14</i>	0	-	-	
<i>Year 15</i>	0	-	-	
10-15 Year Average Baseline GPCD				219
5 Year Baseline GPCD				
Baseline Year <i>Fm SB X7-7 Table 3</i>		Service Area Population <i>Fm SB X7-7 Table 3</i>	Gross Water Use <i>Fm SB X7-7 Table 4</i>	Daily Per Capita Water Use
Year 1	2006	22,352	1,782	218
Year 2	2007	23,713	1,986	229
Year 3	2008	24,187	1,942	220
Year 4	2009	24,118	1,826	207
Year 5	2010	24,270	1,748	197
5 Year Average Baseline GPCD				215
2015 Compliance Year GPCD				
2015		25,128	1,687	184
NOTES:				

SB X7-7 Table 6: Gallons per Capita per Day*Summary From Table SB X7-7 Table 5*

10-15 Year Baseline GPCD	219
5 Year Baseline GPCD	215
2015 Compliance Year GPCD	184

NOTES:

SB X7-7 Table 7: 2020 Target Method*Select Only One*

Target Method		Supporting Documentation
<input checked="" type="checkbox"/>	Method 1	SB X7-7 Table 7A
<input type="checkbox"/>	Method 2	SB X7-7 Tables 7B, 7C, and 7D <i>Contact DWR for these tables</i>
<input type="checkbox"/>	Method 3	SB X7-7 Table 7-E
<input type="checkbox"/>	Method 4	Method 4 Calculator

NOTES:

SB X7-7 Table 7-A: Target Method 1 20% Reduction	
10-15 Year Baseline GPCD	2020 Target GPCD
219	176
NOTES:	

SB X7-7 Table 7-B: Target Method 2 Landscape Water Use	Target
Tables for Target Method 2 (SB X7-7 Tables 7-B, 7-C, and 7-D) are not included in the SB X7-7 Verification Form, but are still required for water suppliers using Target Method 2. These water suppliers should contact Gwen Huff at (916) 651-9672 or gwen.huff@water.ca.gov	

SB X7-7 Table 7-C: Target Method 2

Target CII Water Use

Tables for Target Method 2 (SB X7-7 Tables 7-B, 7-C, and 7-D) are not included in the SB X7-7 Verification Form, but are still required for water suppliers using Target Method 2. These water suppliers should contact Gwen Huff at (916) 651-9672 or gwen.huff@water.ca.gov

SB X7-7 Table 7-D: Target Method 2 Summary

Tables for Target Method 2 (SB X7-7 Tables 7-B, 7-C, and 7-D) are not included in the SB X7-7 Verification Form, but are still required for water suppliers using Target Method 2. These water suppliers should contact Gwen Huff at (916) 651-9672 or gwen.huff@water.ca.gov

SB X7-7 Table 7-E: Target Method 3

Agency May Select More Than One as Applicable	Percentage of Service Area in This Hydrological Region	Hydrologic Region	"2020 Plan" Regional Targets	Method 3 Regional Targets (95%)
<input type="checkbox"/>		North Coast	137	130
<input type="checkbox"/>		North Lahontan	173	164
<input type="checkbox"/>		Sacramento River	176	167
<input type="checkbox"/>		San Francisco Bay	131	124
<input checked="" type="checkbox"/>	100%	San Joaquin River	174	165
<input type="checkbox"/>		Central Coast	123	117
<input type="checkbox"/>		Tulare Lake	188	179
<input type="checkbox"/>		South Lahontan	170	162
<input type="checkbox"/>		South Coast	149	142
<input type="checkbox"/>		Colorado River	211	200
Target <i>(If more than one region is selected, this value is calculated.)</i>				165
NOTES: <div></div>				

SB X7-7 Table 7-F: Confirm Minimum Reduction for 2020 Target

5 Year Baseline GPCD <i>From SB X7-7 Table 5</i>	Maximum 2020 Target ¹	Calculated 2020 Target ²	Confirmed 2020 Target
215	204	176	176

¹ Maximum 2020 Target is 95% of the 5 Year Baseline GPCD except for suppliers at or below 100 GPCD.

² 2020 Target is calculated based on the selected Target Method, see SB X7-7 Table 7 and corresponding tables for agency's calculated target.

NOTES:

SB X7-7 Table 8: 2015 Interim Target GPCD

Confirmed 2020 Target <i>Fm SB X7-7 Table 7-F</i>	10-15 year Baseline GPCD <i>Fm SB X7-7 Table 5</i>	2015 Interim Target GPCD
176	219	198

NOTES:

SB X7-7 Table 9: 2015 Compliance

Actual 2015 GPCD	2015 Interim Target GPCD	Optional Adjustments <i>(in GPCD)</i>					2015 GPCD <i>(Adjusted if applicable)</i>	Did Supplier Achieve Targeted Reduction for 2015?
		Enter "0" if Adjustment Not Used			TOTAL Adjustments	Adjusted 2015 GPCD		
		Extraordinary Events	Weather Normalization	Economic Adjustment				
184	198	<i>From Methodology 8 (Optional)</i>	<i>From Methodology 8 (Optional)</i>	<i>From Methodology 8 (Optional)</i>	-	184	184	YES

NOTES:

APPENDIX F
GROUNDWATER BULLETIN 118

San Joaquin Valley Groundwater Basin Pleasant Valley Subbasin

- Groundwater Basin Number: 5-22.10
- County: Fresno, Kings
- Surface Area: 146,000 acres (227 square miles)

Basin Boundaries and Hydrology

The San Joaquin Valley is surrounded on the west by the Coast Ranges, on the south by the San Emigdio and Tehachapi Mountains, on the east by the Sierra Nevada and on the north by the Sacramento-San Joaquin Delta and Sacramento Valley. The northern portion of the San Joaquin valley drains toward the Delta by the San Joaquin River and its tributaries, the Fresno, Merced, Tuolumne, and Stanislaus Rivers. The southern portion of the valley is internally drained by the Kings, Kaweah, Tule, and Kern Rivers that flow into the Tulare drainage basin including, the beds of the former Tulare, Buena Vista, and Kern Lakes.

The Pleasant Valley subbasin lies along the west side of the San Joaquin Valley, north of the Kings-Kern County line. It straddles the Fresno-Kings County Line. The subbasin is surrounded throughout most of its perimeter by Tertiary continental and marine sediments of the Coast Ranges and west flank of the Kettleman Hills. The subbasin includes the older and younger alluvium of the San Joaquin Valley. The eastern boundary of the subbasin abuts the Westside and Tulare Lake subbasins. The southern boundary abuts the Kern County subbasin. These subbasin boundaries have been derived from both hydrologic and political criteria. Several small, ephemeral streams enter the basin from the surrounding mountains; these streams include Los Gatos, Warthan, Jacalitos, Avenal, and Zapato Chino Creeks. Average precipitation values range from 7 in. for a majority of the basin with 9 in. along the western margin

Hydrogeologic Information

The San Joaquin Valley represents the southern portion of the Great Central Valley of California. The San Joaquin Valley is a structural trough up to 200 miles long and 70 miles wide filled with up to 32,000 feet of marine and continental sediments deposited during periodic inundation by the Pacific Ocean and by erosion of the surrounding mountains, respectively.

Continental deposits shed from the surrounding mountains form an alluvial wedge that thickens from the valley margins toward the axis of the structural trough. This depositional axis is below to slightly west of the series of rivers, lakes, sloughs, and marshes which mark the current and historic axis of surface drainage in the San Joaquin Valley.

Water Bearing Formations

Geologic units comprising the Pleasant Valley subbasin include Holocene alluvium, the Plio-Pleistocene Tulare Formation, and possibly the upper part of the San Joaquin Formation. Specific yield is estimated to be 8.4 percent for the subbasin from DWR, San Joaquin District internal data. Williamson, Prudic, and Swain (1989) estimated water in storage in Pleasant Valley using a specific yield of 9.9 percent. For a study in Pleasant Valley WD, Summers

Engineering, Inc. (1986) estimated the specific yield at 10.3 percent. In another study for Pleasant Valley WD, Kenneth D. Schmidt and Associates (2000) estimated the average specific yield of deposits below the water table at 10 percent.

Holocene Alluvium. The alluvium consists of highly lenticular deposits of poorly sorted clay, silt, and sand with occasional interbeds of well-sorted fine-to-medium-grained sand. The thickness is unknown, but it is doubtful that it is more than 300 feet.

Plio-Pleistocene Tulare Formation. The alluvium consists of highly lenticular deposits of poorly sorted clay, silt, and sand with occasional interbeds of well-sorted fine-to-medium-grained sand. The thickness is unknown, but it is doubtful that it is more than 300 feet.

San Joaquin Formation. The San Joaquin Formation consists of unfossiliferous silt and clay beds alternating with beds of sandstone and conglomerate and contains marine, brackish water and nonmarine fossils (Kahanovit and Manning 1954).

Recharge Areas

Groundwater recharge is primary from seepage from the various streams that cross the subbasin. The cities of Coalinga, in the northern portion of the subbasin, and Avenal, near the longitudinal midpoint, import water for municipal purposes. The state prisons near Coalinga and Avenal also use imported water. Additional recharge may occur as a consequence of this water use.

Groundwater Level Trends

Summers Engineering, Inc. (1986) calculated the rate of water level decline between the mid-1960s and early 1980s in Pleasant Valley WD as 4.8 feet per year. Schmidt (2000) estimated the annual decline for the previous four decades at approximately 4 feet per year. The slower decline was attributed to recent reductions in groundwater pumping. In the past decade water levels have generally continued their long historic decline, with hydrographs on file with DWR indicating water level changes of -5 to -25 feet. Localized areas however have shown some rebound from 1995 to 2001.

Groundwater Storage

As part of this Bulletin 118 update, the total subbasin storage capacity is estimated to be 14,100,000 af. This assumes an average thickness of 1,150 feet (base of fresh water), a specific yield of 8.4 percent, and an area of 146,000 acres. Williamson, Prudic and Swain (1989) estimated the volume of water in storage to a maximum depth of 1,000 feet and a groundwater elevation in 1961 with a specific yield of 9.9 percent to be 4,000,000 af.

Groundwater Budget (Type B)

The budget presented below is based on data collected as part of DWR's Bulletin 160 preparation. The basis for calculations include a 1990 normalized year and land and water use data, with subsequent analysis by a DWR water budget spreadsheet to estimate overall applied water demands,

agricultural groundwater pumpage, urban pumping demand and other extraction data. No data for subsurface inflow or outflow exists. Applied water recharge is estimated at 4,000 af per year, there is no known artificial recharge, and natural recharge has not been determined. Estimated extractions include urban pumping at 5,700 af per year, agricultural pumping at 90,000 af per year, and oil industry related extractions 8,830 af per year.

Groundwater Quality

Schmidt (2000) estimated the TDS of groundwater in Pleasant Valley WD ranged from 1,000 to 3,000 mg/L with an average of 1,500 mg/L. The constituents in groundwater include calcium, magnesium, sodium, bicarbonates, chlorides, sulfates, and boron. The high TDS concentrations limit the usability of groundwater in the subbasin for most uses.

Well Characteristics

	Well yields (gal/min)	
Municipal/Irrigation	Range: 35-3,300 (DWR unpublished data)	
	Total depths (ft)	
Domestic	Range: Not Determined	Average: Not Determined
Municipal/Irrigation	Range: 300-1,760	Average: 1,000 (DWR unpublished data and Pleasant Valley Water District)

Active Monitoring Data

Agency	Parameter	Number of wells /measurement frequency	
DWR and cooperators	Groundwater levels	151	Semi-annually
Department of Health Services and cooperators	Title 22 water quality	2	Varies

Basin Management

Groundwater management:	The County of Fresno adopted in 2000 an ordinance, which includes a permit process for groundwater transfers. Pleasant Valley Water District adopted a groundwater management plan on May 9, 2000 and is currently working on an update of the plan.		
Water agencies			
Public	Pleasant Valley Water District, City of Coalinga, Devil's Den WD, Green Valley WD		
Private			

References Cited

- California Department of Water Resources. 1994. Bulletin 160-93, "*California Water Plan Update, Vol. I.*"
- _____. San Joaquin District. Well completion report files.
- _____. San Joaquin District. Unpublished Land and Water Use Data.
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- Kahanovitz, Y., and Manning, J.C. 1954. "*Ground-Water Hydrology of Pleasant Valley, Fresno County, California,*" Stanford University Publications University Series Geological Sciences, Volume IV.
- Pleasant Valley WD. 2001. Written communication 2-28-01.
- Schmidt, K.D. and Associates. 2000. "*Hydrogeologic Evaluation of Potential for Recharge and Water Banking in the Pleasant Valley Water District;* consultant report for the Pleasant Valley Water District, 15 p.
- Summers Engineering, Inc. 1986. *Pleasant Valley Water District, Coalinga, California Factual Report, April 1986;* consultant report for the Pleasant Valley Water District, 24p.
- Williamson, A.K., Prudic, D.E., and Swain, L.A. 1989. *Ground-Water Flow in the Central Valley, California:* US Geological Survey Professional Paper 1401-D, 127 p.

Additional References

- California Department of Water Resources. 1980. Bulletin 118-80, "*Ground Water Basins in California.*"
- _____. San Joaquin District. 2000. *Spring 1999, Lines of Equal Elevation of Water in Wells, unconfined Aquifer*, 1,253,440 scale map sheet.
- _____. 1961. "*Water Quality Investigation - Proposed Pleasant Valley Water Storage District*", San Joaquin District Office Report.
- _____. 1956. "*Geologic and Waste Disposal Investigation, Pleasant Valley Oil Field, Fresno County, Project No. 56-5-5,*" San Joaquin District Office Report.
- Hydrodevelopment, Inc. 1969. *An Evaluation of Ground Water Quality in Deep Aquifers Beneath Pleasant Valley, Fresno County, California;* private consultant report prepared for Standard Oil Company of California.
- Wood, P.R. and Davis, G.H. 1959. Ground Water Conditions in the Avenal-McKittrick Area, Kings and Kern Counties, California; U.S. Geological Survey Water Supply Paper 1457, 141 p.

Errata

Updated groundwater management information. (1/20/06)

APPENDIX G
WATER CONSERVATION ORDINANCE

CHAPTER 4C. - WATER CONSERVATION

Sec. 6-4C.01. - Findings of necessity.

It is necessary to minimize the potential for water shortage through the practice of water conservation pursuant to the provisions of California Water Code § 375 et seq. It is further necessary to reduce the potential effect of a water shortage on the residents, businesses and visitors of Coalinga and to adopt provisions that will significantly reduce the inefficient consumption of water, thereby extending the available water resources necessary for the domestic, sanitation, and fire protection of the community to the greatest extent possible. Nothing in this chapter shall prevent the City from also declaring a water emergency pursuant to California Water Code Section 350, if circumstances warrant such a declaration.

(Ord. No. 746, § 1, eff. March 19, 2009)

Sec. 6-4C.02. - Water Customer.

Water customer for the purposes of this chapter, shall mean any person, partnership, business, corporation, special district, public agency, or association or legal entity to which the City of Coalinga (City) supplies water or "user" of water supplied by the City as defined in Subsection 6-4.01(s).

(Ord. No. 746, § 1, eff. March 19, 2009)

Sec. 6-4C.03. - Application.

This chapter shall be applicable to all water customers.

(Ord. No. 746, § 1, eff. March 19, 2009)

Sec. 6-4C.04. - Exceptions and exemptions.

- (a) *Exceptions:* The City Manager or his or her designee shall grant an exception from the requirements of this chapter for any of the following reasons:
- (1) Water use is necessary to public health and safety or for essential government services; or
 - (2) Recycled water is being used; or
 - (3) Water use is necessary due to the medical needs of the water customer.
 - (4) An alternative water source/supply is available for use.
- (b) *Exemptions:* The City Council may grant an exemption to the requirements of this chapter, with or without conditions, if it determines that a water customer would otherwise experience extreme financial hardship that cannot be mitigated. The City Council shall review any requests for an exemption from compliance with this chapter. A written request for an exemption must be submitted to the City Clerk a minimum of two (2) weeks prior to the regularly scheduled Council meeting at which the exemption is to be considered. If appropriate, the City Council may require the customer granted an exemption to reduce water use by other appropriate alternative methods. Notwithstanding any other provision of this Code, there shall be no right to further administrative review or appeal of the determination of exemption of the City Council. The City Council may establish an "exemption processing fee" by resolution.

(Ord. No. 746, § 1, eff. March 19, 2009)

Sec. 6-4C.05. - Authorization

The City Council may declare the conservation stage based on a determination made by the City Manager in conjunction with the Chief Plant Operator of the water treatment plant, or based upon any interruption in water supply or delivery that the City Council determines in its sole discretion necessitates water conservation pursuant to this chapter. The City Council may determine and order water prohibitions and restrictions as outlined herein in the three (3) stages:

Stage 1. Standard Conservation Alert

Stage 2. High Conservation Alert

Stage 3. Emergency Conservation Alert

(Ord. No. 746, § 1, eff. March 19, 2009)

Sec. 6-4C.06. - Stage I Prohibitions and restrictions—Standard conservation alert.

The following restrictions shall be applicable throughout the year unless the City Council determines that an increased conservation effort shall be implemented (stage 2 or 3):

- (a) There shall be no hose washing of sidewalks, walkways, driveways, parking areas, patios, porches or verandas.
- (b) No water shall be used to clean, fill, operate or maintain levels in decorative fountains unless such water is part of a recirculation system.
- (c) No water customer shall permit water to leak on his or her premises. Such leak shall be repaired in a timely manner after written notification by the City, but in no case in excess of seventy-two (72) hours after notification.
- (d) Designated times and days of irrigation:
 - (1) No water customer shall sprinkle, water, or irrigate any shrubbery, trees, lawns, grass, groundcovers, plants, vines, gardens, vegetables, flowers, or any other landscaped or vegetated areas between the hours of 10:00 a.m. and 6:00 p.m. This provision shall not apply to equestrian and livestock businesses, dairies, nurseries, athletic fields, golf courses, or other water dependent industries.
 - (2) The use of a hand held hose with a shut-off valve shall be permitted at any time.
- (e) The use of water from fire hydrants shall be limited to fire fighting and related activities necessary to maintain the public health, safety, and welfare. An exception may be made for construction use through a proper city-designated meter where recycled water is not available.

(Ord. No. 746, § 1, eff. March 19, 2009; Ord. No. 750, § 1, eff. 9-6-2009; [Ord. No. 801, § 1, eff. 6-17-2017](#).)

Sec. 6-4C.07. - Stage II Prohibitions and restrictions—High water conservation alert.

The following restrictions shall be applicable during a high water conservation alert as declared by the City Council and whenever a recommendation has been made by the City Manager in conjunction with the Chief Plant Operator of the water treatment plant based upon a significant reduction or interruption in water supply or delivery that necessitates increased water conservation efforts:

- (a) All prohibitions and restrictions in Stage I shall be in effect.
- (b) Commercial nurseries, golf courses, and other water-dependent industries shall be prohibited from watering lawn, landscape, or other turf areas more than every other day. Irrigation shall

occur between the hours of 6:00 p.m. and 6:00 a.m. only, with the exception of usage of recycled water.

(c) Designated times and days of irrigation:

- (1) No water customer shall sprinkle, water, or irrigate any shrubbery, trees, lawns, grass, groundcovers, plants, vines, gardens, vegetables, flowers, or any other landscaped or vegetated areas on between the hours of 9:00 a.m. and 6:00 p.m. This provision shall not apply to equestrian and livestock businesses, dairies, nurseries, golf courses, or other water-dependent industries.
- (2) Residential addresses ending in an even number may use water on Tuesday, and Friday. Residential addresses ending in an odd numbers and nonresidential (irrespective of address) may use water on Wednesday and Saturday.
- (3) No irrigation shall occur on Sundays, Mondays and Thursdays.
- (d) Swimming pool refilling or new construction swimming pool filling shall not occur without permission from the City Manager or his or her designee. The replenishment of swimming pools shall be limited to the same days as set forth in subsections (a) through (c) above for outdoor use of water.
- (e) No restaurants or other public place which serves food shall serve drinking water to any customer unless expressly requested by the customer.

(Ord. No. 746, § 1, eff. March 19, 2009)

Sec. 6-4C.08. - Stage III Prohibitions and restrictions—Emergency water conservation alert.

In the event of a major earthquake, large-scale fire, or other so called "act of nature" which has or could have serious impacts on the city's total available water storage or delivery capacity, whether storage capacities have been reduced or not, or in the case of an unanticipated significant reduction in City water supply, an emergency water conservation alert shall be declared by the City Council.

- (a) All previous restrictions noted above in Stage I and Stage II shall be in effect.
- (b) There shall be no outdoor use of water at any time except the minimal amount by handheld hose equipped with a shut-off nozzle.
- (c) Commercial nurseries, golf courses, and other water-dependent industries shall be prohibited from the outdoor use of water except by a hand-held hose equipped with a shut-off nozzle.
- (d) All nonessential uses of water shall be prohibited including the filling, or refilling of swimming pools, spas, jacuzzis, or other like devices beyond what is necessary for maintenance.

(Ord. No. 746, § 1, eff. March 19, 2009)

Sec. 6-4C.09. - Penalties.

- (a) No water customer of the City shall knowingly use, or permit the use of, water in a manner contrary to any provisions of this chapter, or in an amount in excess of that use permitted by the provisions of this chapter.
- (b) Unless otherwise provided, any water customer violating any provision of this chapter shall be guilty of an infraction, and each day or portion thereof such violation is in existence shall be a new and separate offense.
- (c) Any water customer determined to be guilty of a first time violation shall be given a written reminder for compliance. Second and subsequent violations shall be punishable as follows:

- (1) For a second violation during any period of declared water conservation alert: As an infraction, punishable by a fine of not more than fifty dollars (\$50.00).
 - (2) For a third violation during any period of declared water conservation alert: As an infraction, punishable by a fine not more than one hundred dollars (\$100.00).
 - (3) For a fourth violation during any period of declared water conservation alert: As an infraction, punishable by a fine not more than two hundred fifty dollars (\$250.00), and placement of a flow restrictor. In addition, the City may discontinue water services.
- (d) Notwithstanding the above, the City Attorney or Deputy City Attorney may charge and prosecute second and subsequent offenses as misdemeanors at the City's sole discretion pursuant to California Water Code § 377. In addition to the above penalties, the City may file an action for civil abatement and, at the discretion of the court, be entitled to reimbursement for all necessary costs and Attorneys fees incurred through investigation, discovery, analysis, inspection, abatement and other actual costs incurred by the City or its agents pertaining to the violation.
- (e) The court shall fix the amount of any such reimbursements upon submission of proof of such costs by the City. Payment of any penalty provided in this section shall not relieve a person, firm or corporation, or other entity from the responsibility of correcting the condition resulting from the violation.
- (f) In addition to the above remedies, the City Manager or his or her designee is empowered, to enforce any or all of the following penalties:
- (1) Place a flow restricting device upon the water service;
 - (2) Lock off of a water meter;
 - (3) Remove a water meter;
 - (4) Shut off the service connection.
- (g) All costs or expenses incurred by the City for enforcement of this section shall be borne by the water customer. No water service shall be limited or discontinued until the City Manager or his or her designee provides a written notice of intent to so limit or discontinue such service and the reasons for such decision, and further, provides such water customer notice of the right to request an administrative review and hearing pursuant to the procedures set forth in Section 6-4.26 of this Code, except that any reference to "citation" in that section shall instead be deemed a reference to a "notice of intent" as described in this section. A written notice of intent shall be provided either by first class mail, by personal service on the water customer, or by posting said notice in a conspicuous place on the property wherein the violation occurred. Notwithstanding any other provision of this Code, there shall be no right to further administrative review or appeal.

(Ord. No. 746, § 1, eff. March 19, 2009)

Sec. 6-4C.10. - Compliance.

The City Code Enforcement Officer and designee from the Community Development Department shall enforce the provisions of this chapter.

(Ord. No. 746, § 1, eff. March 19, 2009)

Sec. 6-4C.11. - Drought and water shortage regulations.

Notwithstanding anything to the contrary in this chapter, and in addition to anything set forth in this chapter, during any declared State of Emergency by the State or City related to drought or potable water conditions that mandate water conservation in the City, State or Federal regulations that mandate water conservation in the City, or during local water shortages, the City Council may by resolution adopt

additional water restrictions, including mandatory water usage limits, and impose penalties on the customer for violations of those additional restrictions. The penalties shall be added to the customer's account. A violation of the additional restrictions shall also be deemed a violation of the Municipal Code.

([Ord. No. 780, § 2](#), eff. 5-7-2015; [Ord. No. 781, § 1](#), eff. 6-6-2015)

APPENDIX H

WATER RATE STRUCTURE

RESOLUTION NO. 3645

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA
APPROVING NEW WATER RATES EFFECTIVE JULY 1, 2014 TO ADDRESS
DROUGHT IMPACTS TO THE WATER FUND**

WHEREAS, Coalinga Municipal Code Section 6-4.20 provides for the establishment of water service rates by Resolution of the City Council; and

WHEREAS, the City Council of the City of Coalinga discussed Water Fund revenue impacts as a result of a 50% reduction in the Water Year 14-15 delivery schedule from the City's water supplier the U. S. Department of Interior Bureau of Reclamation to a historic and the lowest water delivery recorded at 3,258 acre-feet; and

WHEREAS, the City Council of the City of Coalinga enacted Stage 2 of 3 of its Water Conservation Ordinance in an attempt to curtail water use by water customers; and

WHEREAS, the most current water rate model prepared in 2011, the basis for current water rates, could not have contemplated such a low and historic water supply during Water Year 14-15, and therefore the current water rate model combined with ongoing drought conditions and conservation efforts will not generate sufficient revenue to cover Water Fund operating costs and debt coverage requirements without a water rate adjustment; and

WHEREAS, IGSservice, Inc. was employed to prepare a new Water Rate Study (Study) for the City, which analyzed the impacts of the drought and conservation, proposed a solution to City water rates to yield a revenue, based on anticipated water deliveries, sufficient to cover Water Fund operating costs and debt coverage requirements, and replace the existing water rate schedule adopted on January 19, 2012; and

WHEREAS, the City Council of the City of Coalinga discussed the Study alternatives on May 1, 2014, during which the rate alternatives presented in the Study were presented, debated, and comments were received from the public on the water rate alternatives; and

WHEREAS, the City Council of the City of Coalinga directed the City Manager to notify, via mail, the record owners of each parcel in accordance with the requirements of Proposition 218 and Government Code section 53750 et seq. of the proposed water rate adjustment; and

WHEREAS, a public hearing to consider the proposed new water rates and any protests to such rates was held at a public meeting on June 25, 2014 before the City Council of the City of Coalinga, which meeting and hearing was more than 45 days after the notice to property owners was mailed; and

WHEREAS, written protests to the proposed new water rates were not presented by a majority of the owners of the identified parcels in the City of Coalinga; and

WHEREAS, the proposed water rates set forth in Exhibit "A" attached hereto are nondiscriminatory and do not exceed the cost of providing water service and improvements to the water system (all as defined in section 6-4.01 of the Coalinga Municipal Code) for which the rates and charges are imposed; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coalinga as follows:

1. The schedule of new water rates in Exhibit "A" attached hereto is hereby adopted, and the new water rates shall be effective on July 1, 2014.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 25th day of June, 2014, by the following vote:

AYES:	Lander, Oxborrow, Ramsey, Keough, Garcia
NOES:	None
ABSTAIN:	None
ABSENT:	None

APPROVED:



Mayor

ATTEST:



City Clerk/Deputy City Clerk

Exhibit A

City of Coalinga Water Rates and Charges Effective and Proposed Rates					
	Historical	Historical (3%)	Existing (3%)	Proposed (9%)	
Volumetric Rates (\$/TG)	3/1/2012	3/1/2013	3/1/2014	7/1/2014	
Urban Residential					
Tier 1: Up to 10,000 gals/mo.	\$1.35	\$1.39	\$1.43	\$1.56	
Tier 2: 10,001 to 30,000 gals/mo.	\$1.65	\$1.70	\$1.75	\$1.91	
Tier 3: Above 30,000 gals/mo.	\$2.00	\$2.06	\$2.12	\$2.32	
Urban Commercial	\$1.45	\$1.49	\$1.53	\$1.67	
Rural	\$1.41	\$1.45	\$1.49	\$1.63	
PVSP and CSH	\$1.76	\$1.81	\$1.86	\$2.03	
Fixed Monthly Charge: (\$/Mo.)					
Urban Residential and Commercial					
1" Meter Size	\$19.64	\$20.22	\$20.83	Fixed Monthly Charges Unchanged	
1.5"	\$78.50	\$80.86	\$83.29		
2"	\$297.22	\$306.14	\$315.32		
3"	\$667.38	\$687.40	\$708.02		
4"	\$1,186.68	\$1,222.28	\$1,258.95		
6"	\$2,671.68	\$2,751.83	\$2,834.38		
8"	\$4,750.02	\$4,892.52	\$5,039.30		
10"	\$5,276.96	\$5,435.27	\$5,598.33		
Rural					
1" Meter Size	\$27.14	\$27.96	\$28.80		
1.5"	\$108.66	\$111.92	\$115.28		
2"	\$488.92	\$503.58	\$518.69		
3"	\$1,099.76	\$1,132.75	\$1,166.73		
4"	\$1,954.48	\$2,013.12	\$2,073.51		
6"	\$4,400.26	\$4,532.26	\$4,668.23		
8"	\$7,822.68	\$8,057.36	\$8,299.08		
10"	\$8,691.74	\$8,952.49	\$9,221.06		
Pleasant Valley State Prison (PVSP)	\$9,200.00	\$9,476.00	\$9,760.28		
Coalinga State Hospital (CSH)	\$2,600.00	\$2,678.00	\$2,758.34		

Appendix I
NOTICE OF PUBLIC HEARING
(NOT INCLUDED IN DRAFT VERSION)

APPENDIX J
ADOPTING RESOLUTION
(TO BE INCLUDED AFTER ADOPTION)

APPENDIX K
UWMP COMPLETION CHECKLIST

Checklist Arranged by Subject

CWC Section	UWMP Requirement	Subject	Guidebook Location	UWMP Location
10620(b)	Every person that becomes an urban water supplier shall adopt an urban water management plan within one year after it has become an urban water supplier.	Plan Preparation	Section 2.1	Sec. 2.2, Page 5
10620(d)(2)	Coordinate the preparation of its plan with other appropriate agencies in the area, including other water suppliers that share a common source, water management agencies, and relevant public agencies, to the extent practicable.	Plan Preparation	Section 2.5.2	Sec. 2.5.2, Page 9
10642	Provide supporting documentation that the water supplier has encouraged active involvement of diverse social, cultural, and economic elements of the population within the service area prior to and during the preparation of the plan.	Plan Preparation	Section 2.5.2	Appendix C
10631(a)	Describe the water supplier service area.	System Description	Section 3.1	Sec. 3.1 Page 11-12
10631(a)	Describe the climate of the service area of the supplier.	System Description	Section 3.3	Sec. 3.3 Page 12-13
10631(a)	Provide population projections for 2020, 2025, 2030, and 2035.	System Description	Section 3.4	Sec. 3.4 Page 13-14
10631(a)	Describe other demographic factors affecting the supplier's water management planning.	System Description	Section 3.4	Ch. 3 Page 11-14
10631(a)	Indicate the current population of the service area.	System Description and Baselines and Targets	Sections 3.4 and 5.4	Sec. 3.4 Table 3-3 & Sec. 5.4 Table 5-1
10631(e)(1)	Quantify past, current, and projected water use, identifying the uses among water use sectors.	System Water Use	Section 4.2	Sec. 4.3. Tables 4-1, 4-3 & 4-4
10631(e)(3)(A)	Report the distribution system water loss for the most recent 12-month period available.	System Water Use	Section 4.3	Sec. 4.4. Table 4-5
10631.1(a)	Include projected water use needed for lower income housing projected in the service area of the supplier.	System Water Use	Section 4.5	Sec. 4.6. Table 4-7

10608.20(b)	Retail suppliers shall adopt a 2020 water use target using one of four methods.	Baselines and Targets	Section 5.7 and App E	Sec. 5.7 Page 30-31, & Appendix F
10608.20(e)	Retail suppliers shall provide baseline daily per capita water use, urban water use target, interim urban water use target, and compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data.	Baselines and Targets	Chapter 5 and App E	Ch. 5 & Appendix E
10608.22	Retail suppliers' per capita daily water use reduction shall be no less than 5 percent of base daily per capita water use of the 5-year baseline. This does not apply if the suppliers base GPCD is at or below 100.	Baselines and Targets	Section 5.7.2	Sec. 5.7.2. Table 5-6 & Appendix E
10608.24(a)	Retail suppliers shall meet their interim target by December 31, 2015.	Baselines and Targets	Section 5.8 and App E	Sec. 5.7.3. Table 5-7 & Appendix E
1608.24(d)(2)	If the retail supplier adjusts its compliance GPCD using weather normalization, economic adjustment, or extraordinary events, it shall provide the basis for, and data supporting the adjustment.	Baselines and Targets	Section 5.8.2	Section 5.8.2
10608.36	Wholesale suppliers shall include an assessment of present and proposed future measures, programs, and policies to help their retail water suppliers achieve targeted water use reductions.	Baselines and Targets	Section 5.1	N/A
10608.40	Retail suppliers shall report on their progress in meeting their water use targets. The data shall be reported using a standardized form.	Baselines and Targets	Section 5.8 and App E	Sec. 5.8. Table 5-9 & Appendix E
10631(b)	Identify and quantify the existing and planned sources of water available for 2015, 2020, 2025, 2030, and 2035.	System Supplies	Chapter 6	Ch. 6 Pages 34-50
10631(b)	Indicate whether groundwater is an existing or planned source of water available to the supplier.	System Supplies	Section 6.2	Sec. 6.2. Page 34-35
10631(b)(1)	Indicate whether a groundwater management plan has been adopted by the water supplier or if there is any other specific authorization for groundwater management. Include a copy of the plan or authorization.	System Supplies	Section 6.2.2	Sec. 6.2.3. Pages 35

10631(b)(2)	Describe the groundwater basin.	System Supplies	Section 6.2.1	Sec. 6.2. Page 34-35
10631(b)(2)	Indicate if the basin has been adjudicated and include a copy of the court order or decree and a description of the amount of water the supplier has the legal right to pump.	System Supplies	Section 6.2.2	Sec. 6.2. Page 34-35
10631(b)(2)	For adjudicated basins, indicate whether or not the department has identified the basin as over drafted, or projected to become over drafted. Describe efforts by the supplier to eliminate the long-term overdraft condition.	System Supplies	Section 6.2.3	Sec. 6.2. Page 34-35
10631(b)(3)	Provide a detailed description and analysis of the location, amount, and sufficiency of groundwater pumped by the urban water supplier for the past five years	System Supplies	Section 6.2.4	Sec. 6.2. Page 34-35
10631(b)(4)	Provide a detailed description and analysis of the amount and location of groundwater that is projected to be pumped.	System Supplies	Sections 6.2 and 6.9	Sec. 6.2. Page 34-35
10631(d)	Describe the opportunities for exchanges or transfers of water on a short-term or long-term basis.	System Supplies	Section 6.7	Sec. 6.7. Page 46
10631(g)	Describe the expected future water supply projects and programs that may be undertaken by the water supplier to address water supply reliability in average, single-dry, and multiple-dry years.	System Supplies	Section 6.8	Sec. 6.8. Page 46--47
10631(i)	Describe desalinated water project opportunities for long-term supply.	System Supplies	Section 6.6	Sec. 6.6. Page 45
10631(j)	Retail suppliers will include documentation that they have provided their wholesale supplier(s) – if any - with water use projections from that source.	System Supplies	Section 2.5.1	Section 2.5.1 Table 2-4
10631(j)	Wholesale suppliers will include documentation that they have provided their urban water suppliers with identification and quantification of the existing and planned sources of water available from the wholesale to the urban supplier during various water year types.	System Supplies	Section 2.5.1	N/A

10633	For wastewater and recycled water, coordinate with local water, wastewater, groundwater, and planning agencies that operate within the supplier's service area.	System Supplies (Recycled Water)	Section 6.5.1	Sec. 6.5.1. Page 31-38
10633(a)	Describe the wastewater collection and treatment systems in the supplier's service area. Include quantification of the amount of wastewater collected and treated and the methods of wastewater disposal.	System Supplies (Recycled Water)	Section 6.5.2	Sec. 6.5.2. Pages 38-40
10633(b)	Describe the quantity of treated wastewater that meets recycled water standards, is being discharged, and is otherwise available for use in a recycled water project.	System Supplies (Recycled Water)	Section 6.5.2.2	Sec. 6.5.2. Pages 38-40
10633(c)	Describe the recycled water currently being used in the supplier's service area.	System Supplies (Recycled Water)	Section 6.5.3 and 6.5.4	Sec. 6.5.4. Table 6-3
10633(d)	Describe and quantify the potential uses of recycled water and provide a determination of the technical and economic feasibility of those uses.	System Supplies (Recycled Water)	Section 6.5.4	Sec. 6.5.4. Table 6-3
10633(e)	Describe the projected use of recycled water within the supplier's service area at the end of 5, 10, 15, and 20 years, and a description of the actual use of recycled water in comparison to uses previously projected.	System Supplies (Recycled Water)	Section 6.5.4	Sec. 6.5.4. Table 6-3
10633(f)	Describe the actions which may be taken to encourage the use of recycled water and the projected results of these actions in terms of acre-feet of recycled water used per year.	System Supplies (Recycled Water)	Section 6.5.5	Sec. 6.5.5. Page 45
10633(g)	Provide a plan for optimizing the use of recycled water in the supplier's service area.	System Supplies (Recycled Water)	Section 6.5.5	Sec. 6.5.4.1 Page 44
10620(f)	Describe water management tools and options to maximize resources and minimize the need to import water from other regions.	Water Supply Reliability Assessment	Section 7.4	Sec. 7.4. Pages 54-56
10631(c)(1)	Describe the reliability of the water supply and vulnerability to seasonal or climatic shortage.	Water Supply Reliability Assessment	Section 7.1	Sec. 7.2. Pages 51-53

10631(c)(1)	Provide data for an average water year, a single dry water year, and multiple dry water years	Water Supply Reliability Assessment	Section 7.2	Sec. 7.3. Table 7-1
10631(c)(2)	For any water source that may not be available at a consistent level of use, describe plans to supplement or replace that source.	Water Supply Reliability Assessment	Section 7.1	Sec. 7.2. Pages 51-53
10634	Provide information on the quality of existing sources of water available to the supplier and the manner in which water quality affects water management strategies and supply reliability	Water Supply Reliability Assessment	Section 7.1	Sec. 7.2.1. Page 51-52
10635(a)	Assess the water supply reliability during normal, dry, and multiple dry water years by comparing the total water supply sources available to the water supplier with the total projected water use over the next 20 years.	Water Supply Reliability Assessment	Section 7.3	Sec. 7.4. & 7.5 Pages 54-56
10632(a) and 10632(a)(1)	Provide an urban water shortage contingency analysis that specifies stages of action and an outline of specific water supply conditions at each stage.	Water Shortage Contingency Planning	Section 8.1	Sec. 8.2. Page 58-60
10632(a)(2)	Provide an estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the agency.	Water Shortage Contingency Planning	Section 8.9	Sec. 8.10. Table 8-4
10632(a)(3)	Identify actions to be undertaken by the urban water supplier in case of a catastrophic interruption of water supplies.	Water Shortage Contingency Planning	Section 8.8	Sec. 8.9. Pages 69
10632(a)(4)	Identify mandatory prohibitions against specific water use practices during water shortages.	Water Shortage Contingency Planning	Section 8.2	Sec. 8.3. Table 8-2
10632(a)(5)	Specify consumption reduction methods in the most restrictive stages.	Water Shortage Contingency Planning	Section 8.4	Sec. 8.5. Table 8-3
10632(a)(6)	Indicated penalties or charges for excessive use, where applicable.	Water Shortage Contingency Planning	Section 8.3	Sec. 8.4. Page 64-65
10632(a)(7)	Provide an analysis of the impacts of each of the actions and conditions in the water shortage contingency analysis on the revenues and expenditures of the urban water supplier, and proposed measures to overcome those impacts.	Water Shortage Contingency Planning	Section 8.6	Sec. 8.7. Page 68

10632(a)(8)	Provide a draft water shortage contingency resolution or ordinance.	Water Shortage Contingency Planning	Section 8.7	Sec. 8.8. & Appendix G
10632(a)(9)	Indicate a mechanism for determining actual reductions in water use pursuant to the water shortage contingency analysis.	Water Shortage Contingency Planning	Section 8.5	Sec. 8.6. Page 68
10631(f)(1)	Retail suppliers shall provide a description of the nature and extent of each demand management measure implemented over the past five years. The description will address specific measures listed in code.	Demand Management Measures	Sections 9.2 and 9.3	Sec. 9.3. Pages 74-75
10631(f)(2)	Wholesale suppliers shall describe specific demand management measures listed in code, their distribution system asset management program, and supplier assistance program.	Demand Management Measures	Sections 9.1 and 9.3	N/A
10631(j)	CUWCC members may submit their 2013-2014 CUWCC BMP annual reports in lieu of, or in addition to, describing the DMM implementation in their UWMPs. This option is only allowable if the supplier has been found to be in full compliance with the CUWCC MOU.	Demand Management Measures	Section 9.5	N/A
10608.26(a)	Retail suppliers shall conduct a public hearing to discuss adoption, implementation, and economic impact of water use targets.	Plan Adoption, Submittal, and Implementation	Section 10.3	Sec. 10.3. Page 78
10621(b)	Notify, at least 60 days prior to the public hearing, any city or county within which the supplier provides water that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan.	Plan Adoption, Submittal, and Implementation	Section 10.2.1	Sec. 10.2.1. Page 77
10621(d)	Each urban water supplier shall update and submit its 2015 plan to the department by July 1, 2016.	Plan Adoption, Submittal, and Implementation	Sections 10.3.1 and 10.4	Sec. 10.4. Page 79
10635(b)	Provide supporting documentation that Water Shortage Contingency Plan has been, or will be, provided to any city or county within which it provides water, no later than 60 days after the submission of the plan to DWR.	Plan Adoption, Submittal, and Implementation	Section 10.4.4	Sec. 10.4. Pages 79

10642	Provide supporting documentation that the urban water supplier made the plan available for public inspection, published notice of the public hearing, and held a public hearing about the plan.	Plan Adoption, Submittal, and Implementation	Sections 10.2.2, 10.3, and 10.5	Sec. 10.2.2., 10.3., & 10.5. & Appendix I
10642	The water supplier is to provide the time and place of the hearing to any city or county within which the supplier provides water.	Plan Adoption, Submittal, and Implementation	Sections 10.2.1	Sec. 10.2.1. Page 77
10642	Provide supporting documentation that the plan has been adopted as prepared or modified.	Plan Adoption, Submittal, and Implementation	Section 10.3.1	Sec. 10.3.1. Pages 78-79 & Appendix I
10644(a)	Provide supporting documentation that the urban water supplier has submitted this UWMP to the California State Library.	Plan Adoption, Submittal, and Implementation	Section 10.4.3	Sec. 10.4.2. Page 79
10644(a)(1)	Provide supporting documentation that the urban water supplier has submitted this UWMP to any city or county within which the supplier provides water no later than 30 days after adoption.	Plan Adoption, Submittal, and Implementation	Section 10.4.4	Sec. 10.4.3. Page 79
10644(a)(2)	The plan or amendments to the plan, submitted to the department shall be submitted electronically.	Plan Adoption, Submittal, and Implementation	Sections 10.4.1 and 10.4.2	Sec. 10.4.1. Page 79
10645	Provide supporting documentation that, not later than 30 days after filing a copy of its plan with the department, the supplier has or will make the plan available for public review during normal business hours.	Plan Adoption, Submittal, and Implementation	Section 10.5	Sec. 10.5. Pages 79-80

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Public Hearing and Adoption of Resolution No. 4000 Approving the Submittal of a 2020 Community Development Block Grant – CV2&3 Application

Meeting Date: Thursday, January 21, 2021

From: Marissa Trejo, City Manager

Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

1. Open the public hearing to accept comments on the City's proposed submittal of an application in response to the 2020 State Community Development Block Grant (CDBG) Notice of Funding Availability (NOFA), and to solicit citizen input.
2. Adopt Resolution No. 4000 and thereby:
 - a. Review and approve an application for up to \$314,194 under the NOFA for the following eligible activities:
 - Public Service - Subsistence Payments \$104,194
 - Economic Development - Business Assistance \$210,000
 - General Administration
(up to 13% of activity funds awarded)

TOTAL \$314,194
 - b. Determine that federal Citizen Participation requirements were met during the development of the application.
 - c. Authorize and direct the City Manager, or designees, to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of the grant.
 - d. If the application is approved, authorize the City Manager, or designees, to transfer or modify budget amounts and activities as necessary to fully expend CDBG Program funds and to execute loan documents, Funds Requests, and other required reporting forms.

II. BACKGROUND:

CDBG Program regulations require that the City conduct a public hearing on all CDBG-related matters to provide for and encourage citizen participation, particularly by low and moderate-income persons who reside in areas in which CDBG funds are used. Therefore, when the public hearing is opened, the public will be invited to comment on the City's proposed submittal of a 2020 CDBG Coronavirus Response Round 2 & 3 (CDBG-CV2&3) Grant application and to make their comments known on the proposed activities.

A public notice was published in the January 9, 2021, issue of the Hanford Sentinel and posted at regular locations throughout the City notifying the public of this public hearing.

Funds will be allocated to eligible jurisdictions to perform Activities related to COVID-19 response and recovery. The CARES Act provides extra CDBG funds specifically targeted to prevent, prepare for, and

respond to coronavirus.

Eligible activities paid for with State CDBG funds must meet one of the three National Objectives listed in CDBG Federal Statutes as follows: benefit to low-income households or persons (also called Low/Mod Benefit), slum and blight (addressing physical problems in specific neighborhoods) or meeting urgent community development need (a need resulting from a state or federal declared disaster or posing unforeseen risks to health and safety). In addition, eligible activities must be used directly to prevent, prepare for or respond to COVID-19 and meet CDBG requirements as provided and directed by HCD in the published NOFA and outlined in their plan as follows:

- Public services to respond to COVID-19 impacts
- Public facility improvements to increase capacity for healthcare facilities and improve public facility safety
- Housing facilities for persons experiencing homelessness, including acquisition and rehabilitation
- Economic development to support needs of local businesses to retain and bring back jobs impacted by COVID-19

CDBG-CV funds will be disturbed through a simplified application via the Grants Network portal online grant management system and are available to non-entitlement jurisdictions. Awards will be announced as applications are approved for funding. Deadline for submittals vary based on activity type, with Public Service Applications being due February 12, 2021 and Economic Development Applications due March 5, 2021.

Applicants can apply for a total of three (3) Activities, not to exceed the predefined allocation, of \$331,720 under rounds two and three of the NOFA. All activities funded under this NOFA will have a 24-month expenditure period. All Applicants must show a relationship between the need for services and COVID-19 impacts and will be required to complete documentation indicating no Duplication of benefits (DOB) at the time of application, as well as throughout the expenditure period.

CDBG-CV 2 & 3 NOFA provides funding ONLY for the following activities: Assistance to businesses and microenterprises impact by COVID-19 stay-at-home orders and shut-downs, Public Service related to COVID-19 support, Facility improvements related to COVID-19 healthcare and homeless housing needs, Acquisition of real property to be used for the treatment or recovery of infectious diseases in response to COVID-19. Funds are provided as non-competitive and provided as an allocation to non-entitlement jurisdictions. The City of Coalinga's allocation under the CDBG-CV 2 & 3 NOFA is \$314,194, which included administrative funds.

III. DISCUSSION:

The City proposes to apply for CDBG-CV-2 & 3 funds to provide a Subsistence Payment Program to income eligible households in need of rent/mortgage and/or utility assistance and Economic Development (Business Assistance) to income eligible business with to ability to meet job retention or creation requirements.

When the Public Hearing is opened, citizens are encouraged to ask questions and/or comment on the proposed activities/application or on any aspect of the CDBG Program. Citizens are also invited to submit written comments to the City or to review information on the City's CDBG Program at City Hall, 155 West Durian Avenue, Coalinga, CA 93210. Write or contact Shannon Jensen, at the same address.

IV. ALTERNATIVES:

Do not approve.

V. FISCAL IMPACT:

The cost for preparation of the CDBG application by Self-Help Enterprises is \$2,500.

ATTACHMENTS:

File Name	Description
❏ RESO#4000_CDBG_CV2_3_Application_Updated_012121.pdf	Resolution No. 4000
❏ COL_Subrecipient_Agreement_CV23.pdf	COL Subrecipient Agreement CV2&3
❏ CV_Business_Assistance_Guidelines.docx	CV Business Assistance Guidelines
❏ COL_CDBG-CV_Subsistence_Payments_Procedures_-_REVISED.docx	COL CDBG-CV Subsistence Payments Procedures - REVISED

RESOLUTION NO. 4000

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - CORONAVIRUS RESPONSE ROUND 2 & 3 (CDBG-CV2&3) NOFA DATED DECEMBER 18, 2020

BE IT RESOLVED by the City Council of the City of Coalinga as follows:

SECTION 1: The City Council has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of \$314,194 for the following CDBG-CV 2 & 3 activities, pursuant to the December 2020 CDBG-CV 2 & 3NOFA:

Public Service - Subsistence Payments	\$104,194
Economic Development – Business Assistance	\$210,000
General Administration (up to 13% of activity funds awarded)	

SECTION 2:

The City hereby approves the use of Program Income in an amount not to exceed \$0 for the CDBG Coronavirus response activities described in Section 1.

SECTION 3: The City acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

SECTION 4: The City hereby authorizes and directs the City Manager, or designee, to execute and deliver all applications and act on the City's behalf in all matters pertaining to all such applications.

SECTION 5: If an application is approved, the City Manager, or designee, is authorized to enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6: If an application is approved, the City Manager, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Coalinga held on the 21st day of January, 2021 by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

APPROVED:

Ron Ramsey, Mayor, City of Coalinga

STATE OF CALIFORNIA

City of Coalinga

I, _____, City Clerk of the City of Coalinga, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 21st day of January, 2021.

Shannon Jensen, City Clerk of the City of Coalinga, State of California

**CITY OF COALINGA
SUBRECIPIENT AGREEMENT**

THIS AGREEMENT, entered this 21 day of January, 2021 by and between the City of Coalinga, California, a municipal corporation, (GRANTEE) and Self-Help Enterprises (SUBRECIPIENT).

WHEREAS, the California Department of Housing and Community Development, hereinafter "HCD", is authorized to allocate Community Development Block Grant Program, hereinafter "CDBG" funds made available from the U.S. Department of Housing and Urban Development, hereinafter referred to as "HUD", as, as authorized under Title I of the Housing and Community Development Act of 1974, as amended, and implemented under Title 24 of the Code of Federal Regulations, hereinafter collectively referred to as the "Act", incorporated herein by its reference; and

WHEREAS, GRANTEE is a recipient of CDBG funding for use in funding eligible activities furthering established national objectives to benefit its low and moderate income residents as defined in the Act; and

WHEREAS, GRANTEE in accordance with its 2019-2024 Housing Element, desires to provide CDBG funds to SUBRECIPIENT, for activities and services, as more fully described in Exhibit A, Scope of Services, upon the terms and conditions in this Agreement; and

WHEREAS, pursuant to City Resolution No. 4000, the City Manager is authorized to execute CDBG Agreements, on behalf of GRANTEE, that are within available allocated CDBG funding and in a standard form approved by the City Attorney.

NOW, THEREFORE, it is agreed between the parties hereto that:

1. TERM

The term of this Agreement shall commence on January 21, 2021, unless terminated earlier pursuant to the terms of this Agreement, shall continue until for five years. The term of this Agreement and the provisions herein shall be extended to cover any additional time period during which SUBRECIPIENT remains in control of CDBG and/or HOME funds or other CDBG and/or HOME assets, including Program Income.

2. SCOPE OF WORK

SUBRECIPIENT will be responsible for administering services in a manner satisfactory to GRANTEE and consistent with any standards required as a condition of providing these funds. GRANTEE will also perform the services set forth in Exhibit "A" entitled "Scope of Work" attached hereto and incorporated by reference herein and made a part hereof.

SUBRECIPIENT shall administer the Program for the whole of the term of the Agreement. SUBRECIPIENT shall administer the Program in compliance with the CDBG and HOME requirements and in a manner that meets the CDBG national objective(s) of 24 CFR 570.208 and HOME statewide goals.

GRANTEE will monitor the performance of SUBRECIPIENT against goals and performance standards as stated above. Substandard performance as determined by GRANTEE will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by SUBRECIPIENT within a reasonable amount of time after being notified by GRANTEE, contract suspension or termination procedures will be initiated.

3. RECORDS AND REPORTS

On a quarterly basis, SUBRECIPIENT shall submit to GRANTEE, in a form acceptable to GRANTEE, a performance report summarizing the number of unduplicated persons served, including race, ethnicity, and income data. The performance report shall be submitted within thirty days of the close of each quarter.

SUBRECIPIENT shall ensure the CDBG grant funds provided by GRANTEE are clearly identified as subawards and include the following information:

- SUBRECIPIENT NAME:
- Subrecipient ID(DUNS):
- State Award Identification Number: (CDBG Grant#)
- State Award Date:
- Period of Performance:
- Federal/State Funds Obligated by this Agreement:
- Total Federal/State Funds Obligated to SUBRECIPIENT:
- Total Amount of the Federal/State Award:
- Federal/State Award project description:
- Name of State awarding agency: Dept. of Housing and Community Development
- Name of pass-through entity: City Coalinga, California
- Award Official Contact Information: Name and Address
- CFDA Number: 14.218
- CFDA Name: Community Development Block Grant
- Identification of R&D: No
- Indirect cost rate for the Federal award:

SUBRECIPIENT shall maintain all records required by the Federal regulations specified in 24 CFR 570.506 that are pertinent to the activities funded under this Agreement. Such records shall include but not be limited to:

- a) A full description of each activity undertaken;
- b) Records demonstrating each activity undertaken meets one of the National Objectives of the CDBG program;

- c) Records required to determine the eligibility of activities;
- d) Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e) Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- f) Financial records as required by 24 CFR Part 200 as amended by 24 CFR 570.502, and
- g) Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

SUBRECIPIENT shall retain all project files, financial records, and any other documents related to the Program for a period of three years from the date of the close out of this Agreement, except in the following cases:

- If any litigation, claim, or audit is started before the expiration of the three year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.
- When the SUBRECIPIENT is notified in writing by the GRANTEE to extend the retention period.
- Records for real property and equipment acquired with Federal funds must be retained for three years after final disposition.

GRANTEE shall monitor and evaluate SUBRECIPIENT's performance under this Agreement to determine compliance with this Agreement and CDBG requirements. SUBRECIPIENT shall cooperate with GRANTEE and any federal or state auditors authorized by GRANTEE and shall make available all information, documents, and records reasonably requested and shall provide GRANTEE the reasonable right of access to both records and personnel during normal business hours for the purpose of assuring compliance with this Agreement and evaluating performance hereunder. The rights of access in this section are not limited to the required retention period but last as long as the records are retained.

4. METHOD OF PAYMENT

Grant funds shall be disbursed to reimburse SUBRECIPIENT in accordance with the Proposed Budget attached hereto as Exhibit "B" and incorporated herein. SUBRECIPIENT's sole source of compensation hereunder will be in the form of a grant of CDBG funds as described herein. It is expressly agreed and understood that the total amount to be paid by GRANTEE under this Agreement shall not exceed TWO MILLION Dollars and 00/100 (\$2,000,000).

SUBRECIPIENT shall submit to GRANTEE a request for payment, in a form acceptable to GRANTEE, on a monthly basis for the term of the Agreement. Said request shall be accompanied with supporting documentation, including but not limited to paid receipts, invoices and timesheets, to allow GRANTEE to determine compliance with applicable federal regulations, including cost allowability.

GRANTEE shall pay all approved requests for payment pursuant to this Agreement within the normal course of business, typically within forty-five days of receipt. If GRANTEE disallows any cost submitted by SUBRECIPIENT, within ten business days GRANTEE will provide written notification to SUBRECIPIENT of the disallowance, including any corrective action necessary to process payment.

All funds are paid contingent upon SUBRECIPIENT's continuous compliance with all applicable, uniform administrative requirements, program regulations, and recapture and reversion requirements set out in the Act. Any unearned or recaptured CDBG funding shall be returned to GRANTEE within thirty days of the earlier of termination of this Agreement or notice by GRANTEE. Any interest earned or received by SUBRECIPIENT thereon shall be remitted to the GRANTEE.

An authorized official for SUBRECIPIENT must provide a signed certification with each request that states the following: "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)."

SUBRECIPIENT understands and agrees the availability of CDBG funds is subject to the control of HUD, other federal agencies, HCD, or other state agencies and should the CDBG funds be encumbered, withdrawn or otherwise made unavailable to GRANTEE, whether earned by or promised to SUBRECIPIENT, and/or should GRANTEE in any fiscal year hereunder fail to allocate CDBG funds, GRANTEE shall not provide said funds unless and until they are made available for payment to GRANTEE by HUD, HCD and GRANTEE receives and allocates said funds. No other funds owned or controlled by GRANTEE shall be obligated under this Agreement to the Project(s).

5. PROGRAM INCOME

Any income generated by SUBRECIPIENT from the use of CDBG funds governed by this and/or HOME program income (as defined at 24 CFR 570.500(a)) shall be retained by SUBRECIPIENT for the term of this Agreement. The use of all CDBG program income is reserved specifically for services outlined in the Scope of Work and is subject to the terms of this Agreement.

6. UNIFORM ADMINISTRATIVE REQUIREMENTS

SUBRECIPIENT shall adhere to and follow the Uniform Administrative Requirements found in the U.S. federal regulations at 2 CFR Part 200.

SUBRECIPIENT shall establish and maintain effective internal control over CDBG funds made available through this Agreement to provide reasonable assurance that the Program is administered in compliance with applicable federal statutes, regulations, state guidelines and the terms and conditions of this Agreement. This includes evaluation and internal monitoring of the Program and prompt, appropriate action when instances of noncompliance are identified.

SUBRECIPIENT shall follow a written procurement policy that allows for full and open competition that meets the minimum standards of the U.S. federal regulations at 2 CFR 200.317 through 200.326.

SUBRECIPIENT shall take reasonable measures to safeguard protected personally identifiable information and other information GRANTEE designates as sensitive consistent with applicable Federal, state and local laws regarding privacy and obligations of confidentiality.

SUBRECIPIENT will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this Agreement. As used in this Agreement, the terms "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least 51% owned and controlled by minority group members or women. SUBRECIPIENT may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

SUBRECIPIENT is prohibited from using CDBG funds or personnel employed in the administration of the program for: political activities; inherently religious activities; lobbying; political patronage; and nepotism activities.

SUBRECIPIENT shall comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.) and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement.

SUBRECIPIENT shall comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 et seq.) and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. SUBRECIPIENT shall maintain documentation that demonstrates compliance with hour and wage requirements of this part.

SUBRECIPIENT agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities.

SUBRECIPIENT shall maintain a financial management system that identifies all federal awards received and expended and the federal programs under which they were received, including:

- The CFDA title and number,
- Federal award identification number and year,
- Name of the Federal/State agency, and
- Name of the pass-through entity, if any.

SUBRECIPIENT shall follow written financial management policies and procedures that, at a minimum, provide for:

- Determination of allowable costs in accordance with the terms and conditions of this Agreement and the federal cost principles published in the U.S. federal regulations at 2 CFR 200 Subpart E;
- Effective control over, and accountability for, all funds, property, and other assets to ensure all assets are safeguarded and they are used solely for authorized purposes; and
- Accurate financial reporting on federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

7. AUDIT REQUIREMENTS

Within thirty days of the close of SUBRECIPIENT's fiscal year, SUBRECIPIENT shall provide to GRANTEE a certification stating the total amount of federal awards expended in the fiscal year. The certification shall be signed by an authorized official.

SUBRECIPIENT agrees to have a single or program-specific audit conducted in accordance with the provisions of 2 CFR 200 Subpart F if SUBRECIPIENT expends \$750,000 or more in federal awards during any fiscal year that overlaps with the term of this Agreement. SUBRECIPIENT shall submit a copy of the audit to GRANTEE and the Federal Audit Clearinghouse (FAC) within thirty calendar days after receipt of the auditor's report(s). SUBRECIPIENT shall make copies of the audit available for public inspection for three years from the date of submission to the FAC.

GRANTEE shall issue a management decision for audit findings that relate to this Agreement within six months of acceptance of the audit report by the FAC.

8. USE AND REVERSION OF ASSETS

SUBRECIPIENT shall transfer to GRANTEE any CDGB funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination. The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 24 CFR 570.502-504, as applicable.

9. CONFLICT OF INTEREST

SUBRECIPIENT shall maintain written standards of conduct covering conflicts of interest and governing the performance of its employees engaged in the selection, award and administration of contracts. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of SUBRECIPIENT. If SUBRECIPIENT has a

parent, affiliate, or subsidiary organization, the standards of conduct must cover organizational conflicts of interest to ensure SUBRECIPIENT is able to be impartial in conducting a procurement action involving a related organization.

At a minimum, the standards of conduct shall include any person who is an employee, agent, consultant, officer, or elected official or appointed official of SUBRECIPIENT. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG -assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG -assisted activity, or with respect to the proceeds of the CDBG -assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Both SUBRECIPIENT and any subcontractors shall complete a Disclosure of Conflict of Interest Form included as Exhibit "D ". Upon written request, GRANTEE may grant an exception to the conflict of interest provisions on a case-by-case basis.

10. OTHER PROGRAM REQUIREMENTS

SUBRECIPIENT agrees to administer the services in compliance with all applicable City/County, State, and Federal guidelines including, but not limited to the following federal program requirements as now in effect and as may be amended from time to time:

Section 109 of the Housing and Community Development Act of 1974 requires that no person in the United States shall on the grounds of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance made available pursuant to the Act. Section 109 also directs that the prohibitions against discrimination on the basis of age under the Age Discrimination Act and the prohibitions against discrimination on the basis of disability under Section 504 shall apply to programs or activities receiving Federal financial assistance under Title I programs.

Equal Opportunity requirements as described in Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107.

Equal Protection of the Laws for Faith-Based and Community Organizations as described in Executive Order 13279 and the implementing regulations at 41 CFR chapter 60.

Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR part 135.

The Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851-4856), and implementing regulations at part 35, subparts A, B, J, K, and R of this part apply.

Exclusion of Debarred and Suspended Contractor requirements as described in 2 CFR Part 180.

Certain newly legalized aliens, as described in 24 CFR part 49, are not eligible to apply for CDBG benefits, including financial assistance, public services, jobs and access to new or rehabilitated housing and other facilities made available with CDBG. Benefits do not include relocation services and payments to which persons displaced are entitled by law (24 CFR §570.613).

A building or facility designed, constructed, or altered with CDBG funds governed by this Agreement that meets the definition of "residential structure" as defined in 24 CFR 40.2 or the definition of "building" as defined in 41 CFR 101-19.602(a) is subject to the requirements of the Architectural Barriers Act of 1968 (42 U.S.C. 4151-4157) and shall comply with the Uniform Federal Accessibility Standards (appendix A to 24 CFR part 40 for residential structures, and appendix A to 41 CFR part 101-19, subpart 101-19.6, for general type buildings).

The Americans with Disabilities Act (42 U.S.C. 12131; 47 U.S.C. 155, 201, 218 and 225) (ADA) provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, State and local government services, and telecommunications.

The contract provisions for non-federal entity contract under federal awards as set forth in Exhibit "E".

11. CLOSEOUT AND REVERSION OF ASSETS

GRANTEE will close out this Agreement when it determines that all applicable administrative actions and all required work of the Agreement have been completed by SUBRECIPIENT .

Unless provided an extension through written notification by GRANTEE, SUBRECIPIENT shall complete the following actions no later than thirty calendar days after the end date of the term of this Agreement:

- Submit, all financial, performance, and other reports as required by the terms of this Agreement;
- Liquidate all obligations incurred under the Agreement; and
- Transfer to GRANTEE any accounts receivable attributable to the use of CDBG funds, including CDBG program income.

Notwithstanding the expiration or earlier termination of this Agreement, SUBRECIPIENT's obligations to GRANTEE shall not terminate until all closeout requirements are completed. The following obligations of SUBRECIPIENT shall survive the termination of this Agreement:

- SUBRECIPIENT'S indemnity obligations;
- the obligation to cause audits to be performed relating to SUBRECIPIENT'S activities and costs under this Agreement;
- the obligation to repay to GRANTEE any CDBG proceeds improperly disbursed to SUBRECIPIENT or disbursed for ineligible expenditures;

- any other obligations which cannot by their nature be performed until after the expiration of the Agreement such as the submittal of final payment request and performance reports.

Any real or personal property purchased in whole or in part with CDBG funds provided under this Agreement are subject to the following requirements that shall survive the termination of this Agreement:

- Insurance and reporting requirements regarding real and personal property acquired with federal funds in accordance with the uniform administrative requirements contained in the U.S. federal regulations published at 2 CFR Part 200; and
- For real property under SUBRECIPIENT's control that was acquired or improved in whole or in part with CDBG funds in excess of \$25,000, said property shall be used to meet one of the national objectives in 24 CFR 570.208 for five years after close out of this Agreement. If the property is disposed of within five years of the close out of this Agreement, SUBRECIPIENT shall reimburse GRANTEE the a percentage of the current fair market value of the property equal to the percentage of CDBG funds expended to the overall acquisition and improvement cost of the property.

12. SUSPENSION AND TERMINATION

Termination for Convenience. This Agreement may be terminated by either party if SUBRECIPIENT and GRANTEE mutually agree in writing to its termination and upon the termination conditions, including the effective date and in the case of partial termination, the portion to be terminated.

Furthermore, GRANTEE may suspend or terminate this Agreement if SUBRECIPIENT materially fails to comply with any terms of this Agreement.

If, through any cause, the SUBRECIPIENT fails to fulfill in timely and proper manner its obligations under this Agreement, ineffectively or improperly use funds provided under this Agreement, or if SUBRECIPIENT shall violate any of the covenants, agreements, or stipulations of this Agreement, GRANTEE shall thereupon have the right to terminate this Agreement by giving written notice to SUBRECIPIENT of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. In such event, all finished or unfinished documents and reports prepared by SUBRECIPIENT under this Agreement shall, at the option of GRANTEE, become its property and SUBRECIPIENT shall be entitled to receive just and equitable payment for any satisfactory work completed subject to the limitations of this Agreement.

13. MANDATORY DISCLOSURES

SUBRECIPIENT shall provide written notice to the GRANTEE within five days of all potential conflicts of interest and violations of criminal law involving fraud, bribery, or gratuity violations potentially affecting this Agreement. Failure to make required disclosures can result in termination of the Agreement and suspension or debarment from future federal awards.

14. FINDINGS CONFIDENTIAL

Any reports, information or data given to or prepared by SUBRECIPIENT concerning GRANTEE under this Agreement shall not be made available to any individual or organization by SUBRECIPIENT without first submitting them to GRANTEE.

15. GENERAL CONDITIONS

SUBRECIPIENT shall implement this Agreement in accordance with applicable Federal, State, County, and City laws, ordinances and codes. Should a Project receive additional funding after the commencement of this Agreement, SUBRECIPIENT shall notify GRANTEE in writing within thirty days of receiving notification from the funding source and submit a cost allocation plan for approval by GRANTEE within forty-five days of said official notification.

SUBRECIPIENT agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the U.S. Housing and Urban Development regulations concerning Community Development Block Grants (CDBG)) including subpart K of these regulations, except that (1) SUBRECIPIENT does not assume the recipient's environmental responsibilities described in 24 CFR 570.604 and (2) SUBRECIPIENT does not assume the recipient's responsibility for initiating the review process under the provisions of 24 CFR Part 52. SUBRECIPIENT further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

SUBRECIPIENT shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this Agreement.

SUBRECIPIENT shall comply with the bonding and insurance requirements set forth in 2 CFR Part 200. The SUBRECIPIENT shall additionally carry sufficient insurance and bond coverage as set forth in Exhibit "C".

SUBRECIPIENT shall subcontract all work or services through written contract or agreement subject to each provision of this Agreement and applicable City, County, State and Federal guidelines and regulations. Prior to execution of any subcontract hereunder, such subcontracts must be submitted by SUBRECIPIENT to GRANTEE for its review and approval, which will specifically include a determination of compliance. None of the work or services covered by this Agreement, including but not limited to consultant work or services, shall be subcontracted by SUBRECIPIENT or reimbursed by GRANTEE without prior written approval.

16. INDEPENDENT CONTRACTOR

In furnishing the services provided for herein, SUBRECIPIENT is acting solely as an independent contractor. Neither SUBRECIPIENT, nor any of its officers, agents or employees shall be deemed an officer, agent, employee, joint venturer, partner or associate of GRANTEE for any purpose. GRANTEE shall have no right to control or supervise or direct the manner or method by which SUBRECIPIENT shall perform its work and functions. However, GRANTEE shall

retain the right to administer this Agreement so as to verify that SUBRECIPIENT is performing its obligations in accordance with the terms and conditions thereof.

This Agreement does not evidence a partnership or joint venture between SUBRECIPIENT and GRANTEE. SUBRECIPIENT shall have no authority to bind GRANTEE absent GRANTEE's express written consent. Except to the extent otherwise provided in this Agreement, SUBRECIPIENT shall bear its own costs and expenses in pursuit thereof.

Because of its status as an independent contractor, SUBRECIPIENT and its officers, agents and employees shall have absolutely no right to employment rights and benefits available to GRANTEE's employees. SUBRECIPIENT shall be solely liable and responsible for all payroll and tax withholding and for providing to, or on behalf of, its employees all employee benefits including, without limitation, health, welfare and retirement benefits. In addition, together with its other obligations under this Agreement, SUBRECIPIENT shall be solely responsible, indemnify, defend and save GRANTEE harmless from all matters relating to employment and tax withholding for and payment of SUBRECIPIENT's employees, including, without limitation, (i) compliance with Social Security and unemployment insurance withholding, payment of workers compensation benefits, and all other laws and regulations governing matters of employee withholding, taxes and payment; and (ii) any claim of right or interest in GRANTEE employment benefits, entitlements, programs and/or funds offered employees of GRANTEE whether arising by reason of any common law, de facto, leased, or co-employee rights or other theory. It is acknowledged that during the term of this Agreement, SUBRECIPIENT may be providing services to others unrelated to GRANTEE or to this Agreement.

17. INDEMNIFICATION

To the furthest extent allowed by law including California Civil Code section 2782, SUBRECIPIENT shall indemnify, hold harmless and defend GRANTEE and each of its officers, officials, employees, agents and volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in Contract, tort or strict liability, including, but not limited to personal injury, death at any time and property damage) incurred by GRANTEE, SUBRECIPIENT or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fees and litigation expenses), arising or alleged to have arisen directly or indirectly out of performance of this Agreement. SUBRECIPIENT's obligations under the preceding sentence shall apply regardless of whether GRANTEE or any of its officers, officials, employees, agents or volunteers are passively negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused by the active or sole negligence, or willful misconduct, of GRANTEE or any of its officers, officials, employees, agents or volunteers.

If SUBRECIPIENT should contract or subcontract all or any portion of the work to be performed under this Agreement, SUBRECIPIENT shall require each SUBRECIPIENT and/or subcontractor to indemnify, hold harmless and defend

GRANTEE and each of its officers, officials, employees, agents, and volunteers in accordance with the terms of the preceding paragraph.

This section shall survive termination or expiration of this Agreement.

18. NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this Agreement shall be directed to the following contract representatives:

GRANTEE

City of Coalinga
C/O Marissa Trejo,
City Manager
155 West Durian Avenue
Coalinga, CA 93210

SUBRECIPIENT

Self-Help Enterprises
C/O Susan Long, Program Director
8445 W Elowin Ct
P.O. Box 6520
Visalia, CA 93290

19. AMENDMENTS

GRANTEE or SUBRECIPIENT may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the GRANTEE's governing body. Such amendments shall not invalidate this Agreement, nor relieve or release the GRANTEE or SUBRECIPIENT from its obligations under this Agreement.

GRANTEE may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both GRANTEE and SUBRECIPIENT.

20. ASSIGNMENT

SUBRECIPIENT shall not assign or transfer any interest in this Agreement without the prior written consent of the GRANTEE.

21. SEVERABILITY

If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of this Agreement shall not be affected thereby to the extent such remaining

provisions are not rendered impractical to perform taking into consideration the purposes of this Agreement.

22. ATTORNEY FEES

If either party is required to commence any proceeding or legal action to enforce or interpret any term, covenant or condition of this Agreement, the prevailing party will be entitled to recover from the other party its reasonable attorney's fees and legal expenses.

23. BINDING ON ALL SUCCESSORS AND ASSIGNS

Unless otherwise expressly provided in this Agreement, all the terms and provisions of this Agreement shall be binding on and inure to the benefit of the parties hereto, and their respective nominees, heirs, successors, assigns, and legal representatives.

24. COUNTERPARTS

This Agreement may be executed in counterparts, each of which when executed and delivered will be deemed an original, and all of which together will constitute one instrument. The execution of this Agreement by any party hereto will not become effective until counterparts hereof have been executed by all parties hereto.

25. CUMULATIVE REMEDIES

No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity. All powers and remedies given by this Agreement shall be cumulative and in addition to those otherwise provided by law.

26. EFFECTIVE DATE

This Agreement shall be effective upon the Parties' complete execution following City Council approval.

27. ENTIRE AGREEMENT

This Agreement represents the entire and integrated agreement of the parties with respect to the subject matter hereof. This Agreement supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be modified or amended only by written instrument duly authorized and executed by both GRANTEE and SUBRECIPIENT.

28. EXHIBITS

Each exhibit and attachment referenced in this Agreement is, by the reference, incorporated into and made a part of this Agreement.

29. EXPENSES INCURRED UPON EVENT OF DEFAULT

SUBRECIPIENT shall reimburse GRANTEE for all reasonable expenses and costs of collection and enforcement, including reasonable attorney's fees, incurred by GRANTEE as a result of one or more Events of Default by SUBRECIPIENT under this Agreement.

30. GOVERNING LAW AND VENUE

Except to the extent preempted by applicable federal law, the laws of the State of California shall govern all aspects of this Agreement, including execution, interpretation, performance, and enforcement. Venue for filing any action to enforce or interpret this Agreement will be Kings County, California.

31. HEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

32. INTERPRETATION

This Agreement in its final form is the result of the combined efforts of the parties. Any ambiguity will not be construed in favor or against any party, but rather by construing the terms in accordance with their generally accepted meaning.

33. NO THIRD PARTY BENEFICIARY

The rights, interests, duties and obligations defined within this Agreement are intended for the specific parties hereto as identified in the preamble of this Agreement. Notwithstanding anything stated to the contrary in this Agreement, it is not intended that any rights or interests in this Agreement benefit or flow to the interest of any third parties other than expressly identified herein. No subcontractor, mechanic, materialman, laborer, vendor, or other person hired or retained by SUBRECIPIENT shall have any rights hereunder and shall look to SUBRECIPIENT as their sole source of recovery if not paid. No third party may enter any claim or bring any such action against GRANTEE under any circumstances. Except as provided by law, or as otherwise agreed to in writing between GRANTEE and such person, each such person shall be deemed to have waived in writing all right to seek redress from GRANTEE under any circumstances whatsoever. SUBRECIPIENT shall include this paragraph in all contracts/subcontracts.

34. NO WAIVER

Neither failure nor delay on the part of the GRANTEE in exercising any right under this Agreement shall operate as a waiver of such right, nor shall any single or partial exercise of any such right preclude any further exercise thereof or the exercise of any other right. No waiver of any provision of this Agreement or consent to any departure by the SUBRECIPIENT therefrom shall be effective unless the same shall be in writing, signed on behalf of the GRANTEE by a duly authorized officer thereof, and the same shall be effective only in the specific instance for which it is given. No notice to or demand on the SUBRECIPIENT in any case shall entitle the SUBRECIPIENT to any other or further notices or demands in similar or other circumstances, or constitute a waiver of any of the GRANTEE's right to take other or further action in any circumstances without notice or demand.

35. NON-RELIANCE

SUBRECIPIENT hereby acknowledges having obtained such independent legal or other advice as it has deemed necessary and declares that in no manner has it relied on GRANTEE, its agents, employees or attorneys in entering into this Agreement.

36. PRECEDENCE OF DOCUMENTS

In the event of any conflict between the body of this Agreement and any exhibit or attachment hereto, the terms and conditions of the body of this Agreement will control.

37. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties have executed this Agreement at Coalinga, California, the day and year first above written.

Addresses:

GRANTEE:

City of Coalinga
Attention: Marissa Trejo
City Manager
155 West Durian Avenue
Coalinga, CA 93210
Phone: (559) 935-1533
FAX: (559) 935-5912

SUBRECIPIENT:

Self-Help Enterprises
Attention: Susan Long
Program Director
8445 W Elowin Ct
P.O. Box 6520
Visalia, CA 93290
Phone: (559)802-1630
FAX: (559) 651-3634

Attachments:

EXHIBIT A: SCOPE OF WORK
EXHIBIT B: PROPOSED BUDGET
EXHIBIT C: INSURANCE REQUIREMENTS
EXHIBIT D: CONFLICT OF INTEREST
EXHIBIT E: CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY
CONTRACTS UNDER FEDERAL AWARDS

IN WITNESS WHEREOF, the parties have executed this Agreement at Fresno, California, the day and year first above written.

GRANTEE
CITY OF COALINGA

SUBRECIPIENT
SELF-HELP ENTERPRISES

Marissa Trejo, City Manager

Thomas Collishaw, CEO/President

Addresses :

GRANTEE:
City of Coalinga
Attention: Marissa Trejo
City Manager
155 West Durian Avenue
Coalinga, CA 93210
Phone: (559) 935-1533
FAX: (559) 935-5912

SUBRECIPIENT:
Self-Help Enterprises
Attention: Susan Long
Program Director
8445 W Elwin Ct .
P.O. Box 6520
Visalia, CA 93290
Phone: (559) 802-1630
FAX: (559) 651-3436

Attachments :

EXHIBIT A: SCOPE OF WORK
EXHIBIT B: PROPOSED BUDGET
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EXHIBIT E: CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY
CONTRACTS UNDER FEDERAL AWARDS

EXHIBIT A

SCOPE OF WORK

Matrix Code:	18A ED Assistance
National Objective:	24 CFR 570.207(b)(4)
CDBG Eligibility:	Emergency Grants

Project Description:

Self-Help Enterprises will offer a Business Assistance Program:
Forgivable Loans will provided income eligible (at or below 80% of county AMI) business owners and/or create/retain job for those with incomes at or below 80% of the county AMI, in the City limits of Dinuba, for items such as operating expenses and working capital, for a period acceptable under the Notice of Program Rules, Waivers, and Alternative Requirements, Under the CARES Act for Community Development Block Grant Program Coronavirus Response Grants, Fiscal Year 2019 and 2020 Community Development Block Grants, and for Other Formula Programs Item III.B.5.(f)(i).

Records to Be Maintained

The subrecipient shall maintain records including, but not limited to:

Basic Activity Information

The SUBRECIPIENT shall maintain a project file that contains a full description of each activity assisted with CDBG and funds, including its location, the amount of CDBG funds budgeted, obligated and expended for the activity, and the eligibility and national objective under which it is eligible.

Data on the extent to which each racial and ethnic group and have applied for, participated in, or benefited from, any program or activity funded in whole or in part with CDBG funds. Such information shall be used only as a basis for further investigation as to compliance with nondiscrimination requirements. No recipient is required to attain or maintain any particular statistical measure by race, ethnicity, or gender in covered programs.

Data will be collected to document duplication of benefits at application and will be collected throughout the expenditure period and provided to the City.

Financial Management Records

The SUBRECIPIENT shall maintain financial records in accordance with the applicable requirements listed in Sec. 570.502, including source documentation.

The project file must document how the CDBG funds are expended. Such documentation must include, to the extent applicable:

- Invoices with supporting documentation
- Evidence that adequate procurement practices were in place and followed
- Schedules containing comparisons of budgeted amounts and actual expenditures,

- Construction progress schedules signed by appropriate parties (e.g., general contractor and/or a project architect), if applicable
- Other documentation appropriate to the nature of the activity

National Objective Compliance - Low Mod Job Activities (LMJ)

The SUBRECIPIENT shall maintain records for each job created/retained, including:

- The total cost of the activity, including both CDBG and non-CDBG funds.
- a determination of beneficiary's household size and estimated annual income (as defined under the 24 CFR 5.609) completed and signed by the SUBRECIPIENT supported by income self-certifications.

SUBRECIPIENT shall ensure the CDBG grant and program income funds provided by GRANTEE are clearly identified as a subaward and include the following information:

- SUBRECIPIENT NAME: Self-Help Enterprises
- Subrecipient ID (DUNS): 056179906
- State Award Identification Number:
- State Award Date:
- Period of Performance:
- Funds Obligated by this Agreement: CDBG CV-2&3 Grant and Program Income
- Total Funds Obligated to SUBRECIPIENT: \$210,000
- Total Amount of the Award: \$314,194
- Award project description: See Exhibit A - Scope of Work
- Name of awarding agency: CA Dept. of Housing and Community Development
- Name of pass-through entity: City of Dinuba, California
- Award Official Contact Information: See Section 18 - Notices
- CFDA Number:
- CFDA Name: Community Development Block Grant
- Identification of R&D: No
- Indirect cost rate for the Federal award: 21.97%

EXHIBIT B
PROPOSED BUDGET

#	Line Item	Approved Budget
1	Salaries	\$14,250
2	Fringe Benefits	\$4,703
3	Professional Services	\$350
4	Supplies & Equipment	\$450
5	Rent / Lease / Utilities	\$1,067
6	Utilities / Telephone	\$1,067
7	Mileage / Transportation	\$500
8	Other: Indirect Cost Rate (approved 21.97%)	\$4,164
9	Other: Education & Outreach	\$750
10	Other: Business Assistance Payments	\$182,700
	TOTAL	\$210,000

EXHIBIT A

SCOPE OF WORK

Matrix Code:	05Q LMH Subsistence Payments
National Objective:	24 CFR 570.207(b)(4)
CDBG Eligibility:	Emergency Grants

Project Description:

Self-Help Enterprises will offer a Subsistence Payment Program:

Subsistence Payments will provided grant payments for income eligible (at or below 80% of county AMI) individuals or families, living in the City limits of Coalinga, for items such as rent/mortgage and/or utilities, for a period acceptable under the Notice of Program Rules, Waivers, and Alternative Requirements, Under the CARES Act for Community Development Block Grant Program Coronavirus Response Grants, Fiscal Year 2019 and 2020 Community Development Block Grants, and for Other Formula Programs Item III.B.5.(f)(i).

Records to Be Maintained

The subrecipient shall maintain records including, but not limited to:

Basic Activity Information

The SUBRECIPIENT shall maintain a project file that contains a full description of each activity assisted with CDBG and funds, including its location, the amount of CDBG funds budgeted, obligated and expended for the activity, and the eligibility and national objective under which it is eligible.

Data on the extent to which each racial and ethnic group and have applied for, participated in, or benefited from, any program or activity funded in whole or in part with CDBG funds. Such information shall be used only as a basis for further investigation as to compliance with nondiscrimination requirements. No recipient is required to attain or maintain any particular statistical measure by race, ethnicity, or gender in covered programs.

Data will be collected to document duplication of benefits at application and will be collected throughout the expenditure period and provided to the County.

Financial Management Records

The SUBRECIPIENT shall maintain financial records in accordance with the applicable requirements listed in Sec. 570.502, including source documentation.

The project file must document how the CDBG funds are expended. Such documentation must include, to the extent applicable:

- Invoices with supporting documentation
- Evidence that adequate procurement practices were in place and followed
- Schedules containing comparisons of budgeted amounts and actual expenditures,
- Construction progress schedules signed by appropriate parties (e.g.,

- general contractor and/or a project architect), if applicable
- Other documentation appropriate to the nature of the activity

National Objective Compliance - Low Mod Housing Activities (LMH) - Owner

The SUBRECIPIENT shall maintain records for each household, including:

- The total cost of the activity, including both CDBG and non-CDBG funds.
- a determination of beneficiary's household size and estimated annual income (as defined under the 24 CFR 5.609) completed and signed by the SUBRECIPIENT supported by documentation such as pay stubs and other accepted forms of income verification.

SUBRECIPIENT shall ensure the CDBG grant and program income funds provided by GRANTEE are clearly identified as a subaward and include the following information:

- SUBRECIPIENT NAME: Self-Help Enterprises
- Subrecipient ID (DUNS): 056179906
- State Award Identification Number:
- State Award Date:
- Period of Performance:
- Funds Obligated by this Agreement: CDBG CV-1 Grant and Program Income
- Total Funds Obligated to SUBRECIPIENT: \$104,194
- Total Amount of the Award: \$314,194
- Award project description: See Exhibit A - Scope of Work
- Name of awarding agency: CA Dept. of Housing and Community Development
- Name of pass-through entity: City of Coalinga, California
- Award Official Contact Information: See Section 18 - Notices
- CFDA Number:
- CFDA Name: Community Development Block Grant
- Identification of R&D: No
- Indirect cost rate for the Federal award: 21.97%

EXHIBIT B
PROPOSED BUDGET

#	Line Item	Approved Budget
1	Salaries	\$6,100
2	Fringe Benefits	\$2,013
3	Professional Services	\$250
4	Supplies & Equipment	\$450
5	Rent / Lease / Utilities	\$850
6	Utilities / Telephone	\$850
7	Mileage / Transportation	\$500
8	Other: Indirect Cost Rate (approved 21.97%)	\$1,782
9	Other: Education & Outreach	\$750
10	Other: Subsistence Payments	\$90,649
	TOTAL	\$104,194

EXHIBIT C

INSURANCE REQUIREMENTS Agreement between City of Coalinga ("CITY") and Self-Help Enterprises ("SUBRECIPIENT")

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. The most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form CG 00 01, providing liability coverage arising out of your business operations. The Commercial General Liability policy shall be written on an occurrence form and shall provide coverage for "bodily injury, " "property damage" and "personal and advertising injury" with coverage for premises and operations (including the use of owned and non-owned equipment), products and completed operations, and contractual liability (including, without limitation, indemnity obligations under the Agreement) with limits of liability not less than those set forth under "Minimum Limits of Insurance."
2. The most current version of ISO *Commercial Auto Coverage Form CA 00 01, providing liability coverage arising out of the ownership, maintenance or use of automobiles in the course of your business operations. The Automobile Policy shall be written on an occurrence form and shall provide coverage for all owned, hired, and non-owned automobiles or other licensed vehicles (Code 1- Any Auto). If personal automobile coverage is used, the CITY, its officers, officials, employees, agents, and volunteers are to be listed as additional insureds.
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Professional Liability (Errors and Omissions) that includes Cyber Liability (Privacy and Data breach) insurance appropriate to SUBRECIPIENT profession.

MINIMUM LIMITS OF INSURANCE

SUBRECIPIENT, or any party the SUBRECIPIENT subcontracts with, shall maintain limits of liability of not less than those set forth below. However, insurance limits available to CITY, its officers, officials, employees, agents, and volunteers as additional insureds, shall be the greater of the minimum limits specified herein or the full limit of any insurance proceeds available to the named insured:

1. COMMERCIAL GENERAL LIABILITY:

- (i) \$1,000,000 per occurrence for bodily injury and property damage;
- (ii) \$1,000,000 per occurrence for personal and advertising injury;
- (iii) \$2,000,000 aggregate for products and completed operations; and,
- (iv) \$2,000,000 general aggregate applying separately to the work performed under the Agreement.

2. COMMERCIAL AUTOMOBILE LIABILITY:

\$1,000,000 per accident for bodily injury and property damage.

3. WORKERS' COMPENSATION INSURANCE as required by the State of California with statutory limits.

4. EMPLOYER'S LIABILITY:

- (i) \$1,000,000 each accident for bodily injury;
- (ii) \$1,000,000 disease each employee; and,
- (iii) \$1,000,000 disease policy limit.

5. PROFESSIONAL LIABILITY (Errors and Omissions) & (Privacy & Data breach coverage):

- (i) \$1,000,000 per claim/occurrence; and,
- (ii) \$2,000,000 policy aggregate.

UMBRELLA OR EXCESS INSURANCE

In the event SUBRECIPIENT purchases an Umbrella or Excess insurance policy(ies) to meet the "Minimum Limits of Insurance," this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies). In addition, such Umbrella or Excess insurance policy(ies) shall also apply on a primary and non-contributory basis for the benefit of the CITY, its officers, officials, employees, agents, and volunteers.

DEDUCTIBLES AND SELF-INSURED RETENTIONS

SUBRECIPIENT shall be responsible for payment of any deductibles contained in any insurance policy(ies) required herein and SUBRECIPIENT shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared to on the Certificate of Insurance, and approved by, the CITY's Risk Manager or designee. At the option of the CITY's Risk Manager or designee, either:

- (i) The insurer shall reduce or eliminate such deductibles or self-insured retentions as respects CITY, its officers, officials, employees, agents, and volunteers; or
- (ii) SUBRECIPIENT shall provide a financial guarantee, satisfactory to CITY's Risk Manager or designee, guaranteeing payment of losses and related investigations,

claim administration and defense expenses. At no time shall CITY be responsible for the payment of any deductibles or self-insured retentions.

OTHER INSURANCE PROVISIONS/ENDORSEMENTS

The General Liability and Automobile Liability insurance policies are to contain, or be endorsed to contain, the following provisions:

1. CITY, its officers, officials, employees, agents, and volunteers are to be covered as additional insureds. SUBRECIPIENT shall establish additional insured status for the City and for all ongoing and completed operations by use of ISO Form CG 20 10 11 85 or both CG 20 10 10 01 and CG 20 37 10 01 or by an executed manuscript insurance company endorsement providing additional insured status as broad as that contained in ISO Form CG 20 10 11 85.
2. The coverage shall contain no special limitations on the scope of protection afforded to CITY, its officers, officials, employees, agents, and volunteers. Any available insurance proceeds in excess of the specified minimum limits and coverage shall be available to the Additional Insured.
3. For any claims relating to this Agreement, SUBRECIPIENT's insurance coverage shall be primary insurance with respect to the CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, and volunteers shall be excess of SUBRECIPIENT's insurance and shall not contribute with it. SUBRECIPIENT shall establish primary and non-contributory status by using ISO Form CG 20 01 04 13 or by an executed manuscript insurance company endorsement that provides primary and non-contributory status as broad as that contained in ISO Form CG 20 010413.

The Workers' Compensation insurance policy is to contain, or be endorsed to contain, the following provision: SUBRECIPIENT and its insurer shall waive any right of subrogation against CITY, its officers, officials, employees, agents, and volunteers.

If the Professional Liability (Errors and Omissions) with Cyber Liability insurance policy is written on a claims-made form:

1. The retroactive date must be shown, and must be before the effective date of the Agreement or the commencement of work by SUBRECIPIENT.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement work or termination of the Agreement, whichever occurs

first, or, in the alternative, the policy shall be endorsed to provide not less than a five (5) year discovery period.

3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the effective date of the Agreement or the commencement of work by SUBRECIPIENT, SUBRECIPIENT must purchase "extended reporting" coverage for a minimum of five (5) years completion of the Agreement work or termination of the Agreement, whichever occurs first.
4. A copy of the claims reporting requirements must be submitted to CITY for review.
5. These requirements shall survive expiration or termination of the Agreement.

All policies of insurance required herein shall be endorsed to provide that the coverage shall not be cancelled, non-renewed, reduced in coverage or in limits except after thirty (30) calendar days written notice by certified mail, return receipt requested, has been given to CITY. SUBRECIPIENT is also responsible for providing written notice to the CITY under the same terms and conditions. Upon issuance by the insurer, broker, or agent of a notice of cancellation, non-renewal, or reduction in coverage or in limits, SUBRECIPIENT shall furnish CITY with a new certificate and applicable endorsements for such policy(ies). In the event any policy is due to expire during the work to be performed for CITY, SUBRECIPIENT shall provide a new certificate, and applicable endorsements, evidencing renewal of such policy not less than fifteen (15) calendar days prior to the expiration date of the expiring policy.

Should any of the required policies provide that the defense costs are paid within the Limits of Liability, thereby reducing the available limits by any defense costs, then the requirement for the Limits of Liability of these policies will be twice the above stated limits.

The fact that insurance is obtained by SUBRECIPIENT shall not be deemed to release or diminish the liability of SUBRECIPIENT, including, without limitation, liability under the indemnity provisions of this Agreement. The policy limits do not act as a limitation upon the amount of indemnification to be provided by SUBRECIPIENT. Approval or purchase of any insurance contracts or policies shall in no way relieve from liability nor limit the liability of SUBRECIPIENT, its principals, officers, agents, employees, persons under the supervision of SUBRECIPIENT, vendors, suppliers, invitees, consultant, sub-consultant, subcontractors, or anyone employed directly or indirectly by any of them.

SUBCONTRACTORS - If SUBRECIPIENT subcontracts any or all of the services to be performed under this Agreement, SUBRECIPIENT shall require, at the discretion of the CITY Risk Manager or designee, subcontractor(s) to enter into a separate Side Agreement with the City to provide required indemnification and insurance protection. Any required Side Agreement(s) and associated insurance

documents for the subcontractor must be reviewed and preapproved by CITY Risk Manager or designee. If no Side Agreement is required, SUBRECIPIENT will be solely responsible for ensuring that its subcontractors maintain insurance coverage at levels no less than those required by applicable law and is customary in the relevant industry.

VERIFICATION OF COVERAGE

SUBRECIPIENT shall furnish CITY with all certificate(s) and **applicable endorsements** effecting coverage required hereunder. All certificates and **applicable endorsements** are to be received and approved by the CITY'S Risk Manager or his/her designee prior to CITY'S execution of the Agreement and before work commences. All non-ISO endorsements amending policy coverage shall be executed by a licensed and authorized agent or broker. Upon request of CITY, SUBRECIPIENT shall immediately furnish City with a complete copy of any insurance policy required under this Agreement, including all endorsements, with said copy certified by the underwriter to be a true and correct copy of the original policy. This requirement shall survive expiration or termination of this Agreement.

EXHIBIT D
CONFLICT OF INTEREST

		YES*	NO
1	Are you currently in litigation with the City of Coalinga or any of its agents?	<input type="checkbox"/>	X
2	Do you represent any firm, organization or person who is in litigation with the City of Coalinga?	<input type="checkbox"/>	X
3	Do you currently represent or perform work for any clients who do business with the City of Coalinga?	<input type="checkbox"/>	X
4	Are you or any of your principals, managers or professionals, owners or investors in a business, which does business with the City of Coalinga, or in a business which is in litigation with the City of Coalinga?	<input type="checkbox"/>	X
5	Are you or any of your principals, managers or professionals, related by blood or marriage to any City of Coalinga employee who has any significant role in the subject matter of this service?	<input type="checkbox"/>	X
6	Do you or any of your subcontractors have, or expect to have, any interest, direct or indirect, in any other contract in connection with this Project?	<input type="checkbox"/>	X
* If the answer to any question is yes, please explain in full below.			

Explanation: _____

Date _____

Thomas J. Collishaw, President/CEO

Self-Help Enterprises
8445 W Elowin Ct
Visalia, CA 93290

Additional page(s) attached.

EXHIBIT E
CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS
UNDER FEDERAL AWARDS

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from

inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements, " and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended- Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).

(I) Debarment and Suspension (Executive Orders 12549 and 12689)- A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that

implement Executive Orders 12549 (3 CFR Part 1986 Comp., p.189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(J) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)-Contractors that apply or bid for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(K) See §200.322 Procurement of recovered materials.



Coalinga CDBG-CV COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS AID SMALL BUSINESS RELIEF STABILIZATION PROGRAM GUIDELINES & APPLICATION

Funding is limited. Awards will be on a first-come, first-eligible basis

PROGRAM GUIDELINES

I. Summary

Community Development Block Grant is a federally funded program under section. City CDBG-CV funds may be used to secure economic opportunities for low-and moderate-income persons. CDBG-CV funds are targeted to business of the City that have the highest adverse impact as a result of the Coronavirus.

II. Purpose

The Coalinga Small Business Stabilization Program (SBSP) is designed to promote economic stability by providing immediate relief in the form of a one-time forgivable loan for essential operating expenses to Coalinga small businesses negatively impacted by COVID-19.

The goals of this program are:

- 1. Help small businesses survive the COVID-19 crisis.**
- 2. Retain employment and continue to pay employees.**
- 3. Maintain the provision of goods and services for Coalinga residents.**

III. Funding

The maximum CDBG-CV award will be \$35,000 upon approval and in compliance with CDBG-CV criteria.

IV. Eligibility

A business must meet **ALL** of the following criteria to be eligible to apply:

- Must be a private, for profit business. *Independent Contractors are not eligible for this



program.

- Business and/or any owner may not be suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in federal transactions.
- Businesses must have less than 15 FTE (full-time equivalent employees.)
- The business must have a physical storefront establishment within Coalinga's city limits.
- Businesses must have a current Coalinga business license or bring current as a result of assistance.
- The business must have experienced a negative impact due to COVID-19, by certifying that the business has experienced at least a 25% reduction in revenue since March 1, 2020 and that grant proceeds will be used for allowable expenses under the Federal CDBG-CV Act guidelines Applicant business cannot have any unremedied City Code violations.
- No national chains. National chains are defined as franchises/for-profit corporations; **except in the case where the franchisee or brand has a Coalinga-based owner.**
- Operating **as a business since January 2020.**
- Business may **NOT** be delinquent in State and/or Federal licensing and filings.

If CDBG-CV funds are awarded to a business, the business must meet the following requirement:

- Business will create/retain at least **one full-time or full-time equivalent (40 hours/week) low or moderate-income permanent job (LMI Job) within 12 months.** Moderate-income means less than or equal to 80% of the Area Median Income (AMI). See Section 4 of the application for income and details on how to meet the HUD National Objective for jobs.
- If business is retaining LMI job(s) – business must demonstrate clear objective evidence that permanent LMI job(s) would be lost without CDBG-CV assistance.

V. Terms

Loan will be forgiven over a one-year period as the business meets the required LMI job

2020 CDBG Income Limits								
Area Median Income	1	2	3	4	5	6	7	8
Very Low Income 30%	14,700	16,800	18,900	20,950	22,650	24,350	26,000	27,700
Low Income 60%	29,400	33,600	37,800	41,940	45,300	48,660	52,020	55,380
Moderate Income 80%	39,150	44,750	50,350	55,900	60,400	64,850	69,350	73,800

creation/retention requirement as outlined in the written agreement.

VI. Eligible Uses (CDBG-CV funds can be used for):

Rent Mortgage
Utilities
Payroll
Other operating expenses

VII. Ineligible Uses (CDBG-CV funds cannot be used for):

Loan Payments to Small Business Assoc. (SBA)
Governmental Uses or Expenses
Political Activities Personal Property Savings

VIII. Application Process

Applicants must complete and submit a funding application to Self-Help Enterprises (SHE). Applications will be reviewed on a first-come, first-eligible served basis. All required



supporting documentation **MUST** be submitted with completed application in order to be considered for CDBG-CV funding.

Applicants will be notified of their application's approval or rejection and funding amount, by Self-Help Enterprises staff. Amount of funding awarded to a business will be based on need. Once program funding is exhausted, other qualified applicants will be placed on a waiting list if/when additional funds become available.

****REQUIRED DOCUMENTS****

You will not be able to leave and return to your application. Ensure you have the following documents ready to upload before beginning this form:

- (1) Business License**
- (2) Proof of Insurance**
- (3) Financial Statement that includes (a) Income Statement, (b) Balance Sheet, (c) Statement of Cash Flows**
- (4) Current signed IRS Tax Return**

**You will also need the following information to fill out the form:
DUNS number, and Tax ID/EIN**

IX. Review Process

The following priorities will be considered when awarding funds:

- The business provides jobs to low-income individuals.
- The number of jobs that the business sustains during a normal business cycle (pre COVID-19 levels).
- The business demonstrates that it has lost a significant share (50% or more) of revenue due to the COVID-19 pandemic.
- The business demonstrates a strong chance of remaining open post COVID-19.
- The business has operated consistently for two years.
- Duplication of benefits statement
- Ethnicity/race demographics for federal reports
- Documentation of all client expenses
- All eligibility criteria has been met.

X. Nondiscrimination and Inclusion

Title VI of the Civil Rights Act of 1964 requires that, "No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." We strongly encourage under-represented and non-English speaking families in your community have a fair chance of receiving assistance. Steps could include:

- Working with services providers that serve primarily race and ethnic minority groups to announce the availability of assistance to hard-to-reach residents
- Allowing non-English speaking residents a fair amount of time to apply and gather the necessary documentation, and providing translation or other language support



- Accessing [COVID-19 racial equity and social justice resources](#).

XI. Outreach and Marketing

All outreach efforts will be done in accordance with state and federal fair lending regulations to assure nondiscriminatory treatment, outreach and access to the Program. No person shall, on the grounds of age, ancestry, color, creed, physical or mental disability or handicap, marital or familial status, medical condition, national origin, race, religion, gender or sexual orientation be excluded, denied benefits or subjected to discrimination under the Program. The Sponsor will ensure that all persons, including those qualified individuals with handicaps, have access to the Program.

The Fair Housing Lender and Accessibility logos will be placed on all outreach materials. Fair housing marketing actions will be based upon a characteristic analysis comparison (census data may be used) of the Program's eligible area compared to the ethnicity of the population served by the Program (includes, separately, all applications given out and those receiving assistance) and an explanation of any underserved segments of the population. This information is used to show that protected classes (age, gender, ethnicity, race, and disability) are not being excluded from the Program. Flyers or other outreach materials, in English and any other language that is the primary language of a significant portion of the area residents, will be widely distributed in the Program-eligible area and will be provided to any local social service agencies. The Program may sponsor homebuyer classes to help educate homebuyers about the home buying process and future responsibilities. Persons who have participated in local homebuyer seminars will be notified about the Program.

The Program Operator will work with local non-profits and other services providers to explain the Program requirements for eligible households. Local non-profits and other service providers will also be encouraged to have their customers participate in the Program.

Section 504 of the Rehabilitation Act of 1973 prohibits the exclusion of an otherwise qualified individual, solely by reason of disability, from participation under any program receiving Federal funds. The Program Sponsor will take appropriate steps to ensure effective communication with disabled housing applicants, residents and members of the public.

XII. Required Reports

A. Financial Reports

CDBG grants must be administered on a reimbursement basis. To request a monthly reimbursement, Subrecipient must submit the following items:

- Invoice
- General ledger of CDBG expenses
- Timesheets
 - *Timesheets must:*
 - Discern between hours charged and not charged to CDBG
 - Approved and signed a supervisor
- Mileage claims if applicable
 - *Mileage claims must:*
 - Indicate employee name, travel dates, departure and destination addresses, and mileage claim amounts.
 - Approved and signed by a supervisor
 - Travel dates must coincide with CDBG timesheet dates



- CDBG supplies invoices

A. Program Reports

Monthly program reports shall include the following items:

- Performance Tracker Report
- Monthly narrative highlighting progress in meeting objectives

Please submit financial and program reports to Shannon Jensen at sjensen@coalinga.com by the 10th of each month.

B. RECORD KEEPING

1. Client files must contain the following items:

- a. Intake application
- b. Current proof of income for ALL household members 18 and older *or* primary client presumed LMI supporting documentation
- c. Proof of hardship related to COVID-19
- d. Duplication of benefits statement
- e. Ethnicity/race demographics for federal reports
- f. Documentation of all client expenses
- g. Business assistance use of funds documentation

C. Retention Period

All CDBG files must be maintained for a ***minimum of five (5) years*** after the completion of the program, in order to allow access for audit and public examination. The retention period starts when the final expenditure report is submitted. If any litigation, claim, or audit is started before the expiration of the 5- year period, the records must be retained until all litigation, claims or audit findings involving the records have been resolved and final action taken.

Guidelines and Application are available at: www.selfhelpenterprises.org

Complete applications should be submitted to:
Self-Help Enterprises
CovidRelief@selfhelpenterprises.org or
P.O. Box 6520, Visalia, CA 93291

Questions should be directed to Ashley Young, Manager, (559) 802-1273 or ashleyy@selfhelpenterprises.org





City of Coalinga CDBG-CV

Small Business Stabilization Loan Application

1. BUSINESS INFORMATION

Business Name: _____

Business Owner Full Name: _____

Business Address: _____

City/ State/ Zip: _____

Business Owner Address: _____

City/ State/ Zip: _____

Business Phone: _____ Email Address: _____

Website: _____ Contact Phone: _____

Type of Business (please list usual activities): _____

Are you an Independent Contractor? ☐ Yes ☐ No

Does the business own or lease the building it occupies? ☐ Yes ☐ No

Was your business forced to shut down due to COVID-19? ☐ Yes ☐ No

Is the business veteran owned? ☐ Yes ☐ No

Is the business minority owned? ☐ Yes ☐ No

Is the business women owned? ☐ Yes ☐ No

Business License# _____ Start Date: _____

Tax ID#/EIN # _____ DUNS#: _____

**The DUNS# is required for all federally funded programs. Obtaining a DUNS number is free. Obtain one by calling 1-866-705-5711 or by applying online at <http://fedgov.dnb.com/webform>. If awarded funds, you must also register your business with SAM.GOV. This is a free service. Please create a user*

*login and follow the steps to register the business with SAM.GOV. **Registration is required.***

FUNDING REQUEST: \$ _____ (The maximum is \$35,000)

Grant requests may not be fully funded due to availability and/or the approved grant expenses.)

How did you hear about this program: _____

Organizational Structure (check one):

☐ Sole Proprietorship

☐ Corporation

☐ General Partnership

☐ Limited Liability Company (LLC)

☐ Limited Partnership (LP)

☐ Limited Liability Partnership (LLP)

☐ Other: _____



2. ESTIMATED ADVERSE ECONOMIC IMPACT (Pre February 1, 2020 and Post February 1, 2020):

- a. How has your business been impacted by COVID-19? (Example: Sales decline in dollars, walk in traffic, etc.)
- b. Describe what adverse economic effects COVID-19 has had on your business to date.
- c. What is your recovery plan?
- d. Is the owner of the business also an employee of the business?
- e. How many full-time (FT) and part-time (PT) employees did you employ prior to COVID-19? (Pre-February 1, 2020). Owner included if an employee of the business.
- f. How many full-time (FT) and part-time (PT) employees do you currently employ? How has this number changed? (Post February 1, 2020) Owner included if an employee of the business.
- g. Proposed number of full-time (FT) and part-time (PT) positions that will be created or retained with CDBG-CV funds. FT ____ PT ____ (include the owner if an employee of the business)
- h. Will you be ☐ retaining or ☐ creating a Full Time equivalent (FTE) job with these loan funds? (Full time equivalent job is any one employee working 40 hours or multiple employees working a total of 40 hours - the owner can be included in this number if he/she is an employee of the business)
1. Job title(s): _____
 2. List special skills or education required for each position. _____
 3. Expected time needed to hire (number of days following receipt of funds): _____
 4. Hourly Rate: _____
 5. Average hours per week per employee: _____
 6. How/where will the position be advertised? _____
 7. Is this position held by the owner? ☐ Yes ☐ No
 8. Notes you would like to provide for consideration. _____



3. FINANCIAL INFORMATION

- a. Please list the operating expenses that the CDBG-CV award would pay for and attach verification of costs/expenses, include a description and amount (such as lease, utilities, payroll etc.)

- b. Please list other sources of funding for business expenses; including revenues, personal funds, grants and loans applied for and/or received. Include funding source and amount within the year.

- c. Have you applied for any other relief funding? If so, what and when?

- d. Have you received notification that you are eligible for relief funding? If so, what?

- e. Have you received any other relief funding? If so, how much?



4. MEETING THE JOBS REQUIREMENTS

All CDBG-CV-funded activities must create or retain **Low or Moderate Income (LMI) Jobs** - jobs that are held by or made available to low and moderate- income (LMI) persons. HUD defines LMI person whose earnings are less than 80% of the area median income by family household size. ***See Income Limit Chart at bottom of this page.***

The applicant must satisfy the following LMI job objectives of the CDBG-CV program:

Low or Moderate Income (LMI) Job - The business must **create or retain** permanent jobs, at least 51 percent of which (computed on a full-time equivalent basis) will be made available to or held by LIM person.

The following requirements must be met for jobs to be considered created or retained.

1. If a Business **creates jobs**, there must be documentation (Employee Certification Form) indicating that at least 51 percent of the jobs will be held by or made available to, LMI persons.
2. If a Business **retains jobs**, there must be sufficient information documenting that the jobs would have been lost without the CDBG-CV assistance and that one or both of the following applies to at least 51 percent of the jobs:
 - The owner of the business is a LMI person (Employee Certification Form Required at award); or
 - The job is held by a LMI person (Employee Certification Form); or
 - The job can reasonably be expected to turn over within the following two years and steps will be taken to ensure that the job will be filled by or made available to a LMI person.

The following requirements apply for jobs to be considered **available** to or held by LMI persons.

1. Created or retained jobs are only considered **available** to LMI persons when:
 - Special skill that can only be acquired with substantial training or work experience or education beyond high school are not a prerequisite to fill such jobs, or the business agrees to hire unqualified persons and provide training; and
 - The grantee and the assisted business take action to ensure that LMI persons receive first consideration for filling such jobs.

Income Limit Chart:

HUD 80% AMI limits, per household size, for Kern County, California			
1 person ≤ \$39,150	2 person ≤ \$44,750	3 person ≤ \$50,350	4 person ≤ \$55,900
5 person ≤ \$60,400	6 person ≤ \$64,850	7 person ≤ \$69,350	8 person ≤ \$73,800



5. DISCLOSURE ASSURANCES AND SIGNATURES

Applicant agrees that the acceptance of this application does not commit the City to enter into an agreement, to pay any costs incurred in its preparation, to participate in subsequent negotiations, or to contract for the project. Further, the acceptance of this application does not constitute an agreement by the City that any contract will be entered into by the City. The City expressly reserves the right to reject any or all applications or to request more information from the applicant.

The applicant also agrees that the City will only consider funding for an application that has been completed in full, met all eligibility requirements and has attached all supporting documentation. Applicant hereby certifies that all information contained in this document and any attachments is true and correct to the best of the applicant's knowledge.

The City, the Comptroller General of the United States, or any duly authorized representatives, will have access to any books, documents, papers and records that are directly related to the program assistance for the purposes of monitoring, making audits, examination, excerpts, and transcripts. All records supporting the costs will be maintained for a period not less than 5 years following completion of the program agreement period, agreement termination, or default, whichever shall first occur.

No person who is an employee, agent, consultant, officer, appointed official, or elected official of the City of Coalinga who exercises or has exercised any functions or responsibilities with respect to CDBG-CV activities, or is in a position to participate in a decision-making process, or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit, or have interest in any program assistance, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter.

Hiring or retaining a LMI job is a condition of receiving CDBG-CV funding and must be created/retained prior to award of funds. Recipient of funds will be required to report monthly for a one-year period after the job creation/retention has occurred. The Written Agreement will further outline CDBG-CV requirements during the one-year period. A recipient will be required to repay CDBG-CV funds if LMI job creation/retention is not fulfilled within the one-year period.

I UNDERSTAND AND BY SIGNING, AGREE:

All information I have provided in this application is true and correct to the best of my knowledge. I agree to notify you promptly in writing upon any material change in the information provided herein. You are authorized to make such inquiries, as you deem necessary and appropriate to verify the accuracy of this application.

I also agree to comply with nondiscriminatory employment practices and Affirmative Action Programs under Title VI and Section 112 of the Civil Rights Act of 1964 and applicable provisions of federal statutes and regulations concerning equal employment opportunity laws and civil rights laws, and the provisions of the Americans with Disabilities Act. Grant recipients must give equal consideration to all qualified job applicants and treatment of employees without regard to race, color, religion, sex (including pregnancy, gender identity and sexual orientation) national origin, age (40 or older), disability.

Signature · Business Owner

Date

Signature - Business Owner

Date



City of Coalinga

CDBG-CV Policies & Procedures

Subsistence Payments Program

City of Coalinga
155 West Durian Ave.,
Coalinga, CA 93210
www.coalinga.com

I. PROGRAM OBJECTIVE

To provide Low-Moderate Income (LMI) clients/households who have been financially impacted, as a direct result of the coronavirus pandemic, with emergency rental/mortgage and/or utility assistance for the purpose of preventing eviction and/or cutoff of utility services.

II. INTAKE

Applications will be processed on a first come basis, until all funds are exhausted. Incomplete applications are not considered received until complete. Applications may be submitted in person or electronically. Applicants in need of assistance on how to complete the application will be provided assistance upon request.

III. NONDISCRIMINATION AND INCLUSION

Title VI of the Civil Rights Act of 1964 requires that, “No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” We strongly encourage under-represented and non-English speaking families in your community have a fair chance of receiving assistance. Steps could include:

- Working with services providers that serve primarily race and ethnic minority groups to announce the availability of assistance to hard-to-reach residents
- Allowing non-English speaking residents a fair amount of time to apply and gather the necessary documentation, and providing translation or other language support
- Accessing [COVID-19 racial equity and social justice resources](#).

IV. OUTREACH AND MARKETING

All outreach efforts will be done in accordance with state and federal fair lending regulations to assure nondiscriminatory treatment, outreach and access to the Program. No person shall, on the grounds of age, ancestry, color, creed, physical or mental disability or handicap, marital or familial status, medical condition, national origin, race, religion, gender or sexual orientation be excluded, denied benefits or subjected to discrimination under the Program. The Sponsor will ensure that all persons, including those qualified individuals with handicaps, have access to the Program.

A. The Fair Housing Lender and Accessibility logos will be placed on all outreach materials. Fair housing marketing actions will be based upon a characteristic analysis comparison (census data may be used) of the Program’s eligible area compared to the ethnicity of the population served by the Program (includes, separately, all applications given out and those receiving assistance) and an explanation of any underserved segments of the population. This information is used to show that protected classes (age, gender, ethnicity, race, and disability) are not being excluded from the Program. Flyers or other outreach materials, in English and any other language that is the primary language of a significant portion of the area residents, will be widely distributed in the Program-eligible area and will be provided to any local social service agencies. The Program may sponsor homebuyer classes to help educate homebuyers about the home buying process and future responsibilities. Persons who have participated in local homebuyer seminars will be notified about the Program.

B. The Program Operator will work with local non-profits and other services providers to explain the Program requirements for eligible households. Local non-profits and other service providers will also be encouraged to have their customers participate in the Program.

C. Section 504 of the Rehabilitation Act of 1973 prohibits the exclusion of an otherwise qualified individual, solely by reason of disability, from participation under any program receiving Federal funds. The Program Sponsor will take appropriate steps to ensure effective communication with disabled housing applicants, residents and members of the public.

V. ELIGIBLE HOUSEHOLDS

A. INCOME VERIFICATION

Eligible clients/households need to be Low-Moderate Income (LMI) at or below 80% of the Area Median Income (AMI). Client eligibility can be verified by: **Household Income**.

1. Household Income Verification

Household income verification requires obtaining current gross income for everyone 18 and older within a household. Gross household income needs to be within 2020 CDBG income limits. Household Income will be determined by projecting the household's current rate of income at the time assistance is provided. Third party documentation of income will not be required. Households must self-certify income and provide minimum required backup document to verify income eligibility.

Household income may be determined by projecting the household's prevailing rate of income at the time the assistance is provided, and maintaining documentation of this determination. Household income includes income from all wage or income earning household members, including seniors receiving social security or pension payments, households with multiple wage earners, income from spousal and child support payments, and income from unemployment or other public benefit programs. Income does not include income from minors. For a complete list of what qualifies as income for the purposes of determining income eligibility in a subsistence payment program, please see [this link](#).

Documentation is not required to be verified via third-party. Documentation must be sufficient to support current year income projections and may be either annual income or monthly income projected out 12 months.

Supporting documents may include

- Prior year tax returns
- Pay stubs (tabulated for annual income)
- Social Security letter or stub
- Unemployment letter or stub
- Statement of loss of income (for persons who are self-employed) including current year annual income projection

- Other proof of income or loss of income
- Signed statements of no-income (jurisdictions/operators may prepare template statement of no-income letters that can be signed and dated at application submittal)

2020 CDBG Income Limits								
Area Median Income	1	2	3	4	5	6	7	8
Very Low Income 30%	14,700	16,800	18,900	20,950	22,650	24,350	26,000	27,700
Low Income 60%	29,400	33,600	37,800	41,940	45,300	48,660	52,020	55,380
Moderate Income 80%	39,150	44,750	50,350	55,900	60,400	64,850	69,350	73,800

VI. CDBG-CV EMERGENCY SUBSISTENCE PAYMENTS REQUIREMENTS

- Eligible cost incurred after January 21, 2020
- Maximum assistance (*whichever is utilized first*):
 - Maximum assistance allotted is \$5,000 per household
 - Maximum payments are up to 90 consecutive days
- Allowable rent/mortgage and utility assistance payments:
 - current month payments
 - past due payments
 - partial or full payments
- Mortgage assistance:
 - Escrow fees for taxes are not allowable
 - Escrow for insurance is allowable
- Allowable utility assistance includes:
 - electric, gas, water, sewer, trash, and broadband
- Payments must be paid to the service provider on behalf of a client, and not to the client.
- Payments must address hardship resulting directly from the COVID-19 pandemic.
- Payments made must be for client's primary residence.
- Payments cannot be a Duplication of Benefit.
 - A Duplication of Benefit occurs when a person, household, organization, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance.
 - **A Duplication of Benefit statement must be completed for all CDBG-CV funded clients to ensure Duplication of Benefit compliance.**

VII. APPLICATION PROCESS AND PACKAGE

To be considered for assistance the applicant must provide the following:

- Intake application – completed with all household information and signed by all household member's age 18 and older.
- Current proof of income for ALL household members 18 and older *or* primary client presumed LMI supporting documentation

- c. Proof of hardship related to COVID-19
- d. Duplication of benefits statement
- e. Ethnicity/race demographics for federal reports
- f. Documentation of all client expenses
- g. Rent/Mortgage/Utility assistance documentation– Late payment notice, eviction or other proof that loss of housing or essential utility services are at risk and documenting the need for emergency payment:
 - i. Rental lease agreement
 - ii. Current mortgage statement
 - iii. Current utility bill
- h. Copies of payments and checks processed

VIII. REQUIRED REPORTS

A. FINANCIAL REPORTS

CDBG grants must be administered on a reimbursement basis. To request a monthly reimbursement, Subrecipient must submit the following items:

- Invoice
- General ledger of CDBG expenses
- Timesheets
 - *Timesheets must:*
 - Discern between hours charged and not charged to CDBG
 - Approved and signed a supervisor
- Mileage claims if applicable
 - *Mileage claims must:*
 - Indicate employee name, travel dates, departure and destination addresses, and mileage claim amounts.
 - Approved and signed by a supervisor
 - Travel dates must coincide with CDBG timesheet dates
- CDBG supplies invoices

B. PROGRAM REPORTS

Monthly program reports shall include the following items:

- Performance Tracker Report
- Monthly narrative highlighting progress in meeting objectives

Please submit financial and program reports to Sean Brewer
sbrewer@coalinga.com by the 10th of each month.

C. RECORD KEEPING

2. Client files must contain the following items:
 - a. Intake application
 - b. Current proof of income for ALL household members 18 and older *or* primary client presumed LMI supporting documentation
 - c. Proof of hardship related to COVID-19
 - d. Duplication of benefits statement
 - e. Ethnicity/race demographics for federal reports
 - f. Documentation of all client expenses
 - g. Rent/Mortgage/Utility assistance documentation– Late payment notice, eviction or other proof that loss of housing or essential utility services are at risk and documenting the need for emergency payment:
 - i. Rental lease agreement
 - ii. Current mortgage statement
 - iii. Current utility bill

Upon approval and issuance of payment(s) copies of payments and checks processed, will be provided to the applicant for their records.

Applicant must provide documented receipt of payment by the landlord, utility provider, or other service provider.

D. RETENTION PERIOD

All CDBG files must be maintained for a ***minimum of five (5) years*** after the completion of the program, in order to allow access for audit and public examination. The retention period starts when the final expenditure report is submitted. If any litigation, claim, or audit is started before the expiration of the 5- year period, the records must be retained until all litigation, claims or audit findings involving the records have been resolved and final action taken.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - January 7, 2021
Meeting Date: January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
☐ MINUTES_REGULAR_6pm_For_Approval_010721.pdf	Minutes - January 7, 2021

MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA January 7, 2021

1. **CALL TO ORDER 6:00PM** *Meeting also conducted via Zoom webinar for the public's participation.*

Council Members Present: Lander, Ramsey, Stolz, Adkisson, Singleton

Others Present: City Manager Marissa Trejo, Assistant City Manager Sean Brewer, City Attorney Mario Zamora, Chief of Police Darren Blevins, Financial Services Director Jasmin Bains, City Treasurer James Vosburg, Fire Chief Greg DuPuis, Administrative Analyst Mercedes Garcia, Public Works and Utilities Coordinator Larry Miller

Council Members Absent: None

Others Absent: Shannon Jensen

Mayor Lander asked for a moment of silence to honor those lost in the tragic vehicular accident that took several young lives.

*Motion by Singleton, Second by Ramsey to **Approve** the Agenda for the Regular Meeting of January 7, 2021. Motion **Approved** by a 5/0 Majority Voice Vote.*

2. **AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS**

1. Presentation of Plaques to Outgoing City Councilmembers, Mayor Ron Lander, Councilwoman Tanya Stolz, and City Treasurer James Vosburg

Mayor Pro-Tem Ramsey presented a plaque to James Vosburg in recognition of his service as the City Treasure from 2016 to 2021.

Mayor Pro-Tem Ramsey presented a plaque to Tanya Stolz in recognition of her service on the City Council from 2016 to 2021.

Mayor Pro-Tem Ramsey presented a plaque to Ron Lander in recognition of his many years of service on the Planning Commission and City Council from 1989 to 2021. Mayor Lander has served on the City Council for 27 years, and 17 as the Mayor 27.

3. **CITIZEN COMMENTS**

None

4. **PUBLIC HEARINGS (NONE)**

5. CONSENT CALENDAR

1. Adopt Resolution No. 3997 Accepting and Approving the Election Results from the November 3, 2020 Consolidated General Election

*Motion by Adkisson, Second by Singleton to **Approve** Consent Calendar Item No. 5.1. Motion **Approved** by Roll-Call 5/0 Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Swearing In of Newly Elected Councilmember James Horn, Councilmember Jose Manny Ramirez and City Treasurer Dawn Kahikina
Marissa Trejo, City Manager

Mayor Pro-Tem Ramsey swore in the newly elected Councilmembers James Horn and Jose Manny Ramirez, and newly elected City Treasurer Dawn Kahikina.

7. ANNOUNCEMENTS

City Manager's Announcements:

None

Council Member's Announcements:

Mayor Pro-Tem Ramsey thanked Ron Lander for his years of service to the City and how much he has enjoyed working with him these many years.

Mayor's Announcements:

Mayor Lander thanked the community for supporting him during his service to the City. Mayor Lander thanked his wife for her support. Mayor Lander welcomed the elected members.

8. FUTURE AGENDA ITEMS

None

9. CLOSED SESSION (NONE)

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 6:16PM

Ron Ramsey, Mayor

Shannon Jensen, City Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - January 7, 2021 (Amended-Special)
Meeting Date: January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
☐ MINUTES_AMENDED-SPECIAL_For_Approval_010721.pdf	Minutes - January 7, 2021 (Amended-Special)

MINUTES

AMENDED – SPECIAL

CITY COUNCIL/SUCCESSOR

AGENCY/PUBLIC FINANCE AUTHORITY

MEETING AGENDA

January 7, 2021

1. **CALL TO ORDER 6:29PM** *Meeting also conducted via Zoom webinar for the public's participation.*

Council Members Present: Ramsey, Horn, Adkisson, Singleton, Ramirez

Others Present: City Manager Marissa Trejo, Assistant City Manager Sean Brewer, City Attorney Mario Zamora, Chief of Police Darren Blevins, Financial Services Director Jasmin Bains, City Treasurer Dawn Kahikina, Fire Chief Greg DuPuis, Administrative Analyst Mercedes Garcia, Public Works and Utilities Coordinator Larry Miller

Council Members Absent: None

Others Absent: Shannon Jensen

*Motion by Singleton, Second by Adkisson to **Move** Discussion Item No. 6.1 to the beginning of the Agenda after Citizen Comments and **Approve** the Agenda for the Amended-Special Meeting of January 7, 2021. Motion **Approved** by a 5/0 Majority Voice Vote.*

2. **AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)**

3. **CITIZEN COMMENTS**

The following individual(s) submitted electronic comment(s):

Mary Jones – announced the Verdin Family Balloon Memorial tonight at 6pm. Mrs. Jones wrote in favor of appointing Adam Adkisson as Mayor.

Mrs. Deanna Lander – wrote in favor of appointing Ron Ramsey as Mayor and Ray Singleton as Mayor Pro-Tem. Mrs. Lander thanked former Mayor Ron Lander for his many years of service.

Robin Scott – wrote in favor of appointing Adam Adkisson as Mayor. Mrs. Scott congratulated James Horn and Manny Ramirez on their successful campaigns for the City Council. Mrs. Scott wrote in favor of a united Council with the addition of the newly elected officials.

Karen Franks – wrote in favor of appointing Adam Adkisson as Mayor.

Chris Wallis – wrote in favor of appointing Adam Adkisson as Mayor.

Richard and Jode Keasler – wrote in favor of appointing Adam Adkisson as Mayor.

Lora Taylor – wrote in favor of appointing Adam Adkisson as Mayor.

Trevor Morris – wrote in favor of appointing Ron Ramsey as Mayor.

Rebecca Lynn Howard – wrote in favor of appointing Adam Adkisson as Mayor.

Tara Davis – wrote in favor of appointing Adam Adkisson as Mayor.

Trevor Morris – wrote in asking the Council give thought and consideration before making their choice for the offices of Mayor and Mayor Pro-Tem. Mr. Morris expressed concern over one of the Councilmembers, who is seeking the position of Mayor or Mayor Pro-Tem, is allegedly under investigation.

Lourdes Torres – wrote in favor of appointing Adam Adkisson as Mayor.

The following individual(s) spoke under Citizen Comments:

Mary Jones spoke to express her frustration with the link for the meeting not working appropriately.

Nathan Vosburg thanked the outgoing Councilmembers, Mayor Lander, Councilwoman Stolz and City Treasurer James Vosburg for their service. Mr. Vosburg spoke in favor of appointing Adam Adkisson as Mayor or Mayor Pro-Tem. Mr. Vosburg spoke in favor of changing the way the Mayor and Mayor Pro-Tem positions are filled in the future.

Anthony Lopez, City Manager of the City of Avenal, congratulated the newly elected Councilmembers and looks forward to working with the Council.

Alvarado Preciado, Mayor of the City of Avenal, gave his condolences and sympathy for the two families who lost loved ones in the recent vehicular accident. Mr. Preciado thanked former Mayor Ron Lander for his many years of service. Mr. Preciado thanked former Councilwoman Tanya Stolz for her service to the community. Mr. Preciado congratulated the newly elected Councilmembers James Horn and Manny Ramirez. He looks forward to working with them.

Barbara Rodriguez spoke in favor of appointing Adam Adkisson as Mayor. Ms. Rodriguez spoke in favor of appointing Ron Ramsey as Mayor Pro-Tem. Ms. Rodriguez thanked former Mayor Ron Lander for his many years of service. Ms. Rodriguez also welcomed the newly elected Councilmembers James Horn and Manny Ramirez.

4. PUBLIC HEARINGS

1. Council Consideration and Adoption of Resolution No. 3993 Changing the 100 Block of W. Durian Ave to Lander Lane
Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer explained this item is a continuation from the previous City Council Meeting on December 3, 2020. Mr. Brewer gave a brief overview of the item.

The Public Hearing is being continued from the previous meeting and open for public comment.

Councilmember Adkisson requested the item be withdrawn, stating it would be too much of a hardship on a couple of the affected businesses.

*Motion by Adkisson, Second by Singleton to Close the Public Hearing and Withdraw the Item from the Agenda. Motion **Approved** by Roll-Call 5/0 Majority Vote.*

5. CONSENT CALENDAR

1. Approve MINUTES – December 3, 2020
2. Check Register: 11/01/2020 – 11/30/2020
3. Budget Report for Quarter Ending September 30, 2020 – Information Only
4. Revenue Report Measure J for Quarter Ending September 30, 2020 – Information Only
5. Revenue Report Cannabis Operations for Quarter Ending September 30, 2020 – Information Only
6. Revenue Report Transient Occupancy Tax for Quarter Ending September 30, 2020 – Information Only
7. Authorize City Manager to Sign and Submit Local Transportation Development Funds for Fiscal Year 2019-2020

Councilman Adkisson pulled Item No. 5.7 for discussion.

Financial Services Director Jasmin Bains gave a brief overview of the item.

8. Consideration of a Proposal and Authorization to Execute a Task Order with the City Engineer, LSA and MKN & Associates, Inc. as Sub-Contractors to Undertake the Design and Construction Engineering of a New Sewer Lift Station and Force Main at Los Gatos Creek South of Gregory and Hannah Way
9. Adopt Resolution No. SA-338 Approving a Professional Services Agreement Between the Successor Agency to the Coalinga Redevelopment Agency and RSG Inc for Continuing Disclosure Services for Fiscal Year 2020-21 to 2025-26
10. Adopt Resolution No. 3999 Authorizing the Mayor to Execute a Contract with the United States Bureau of Reclamation (USBR) to Enter into a Long Term Water Supply Contract

Mayor Ramsey pulled Item No. 5.10 for discussion.

Assistant City Manager Sean Brewer gave a brief overview of the item.

Financial Services Director Jasmin Bains explained a separate item for interfund borrowing will be brought back for Council's consideration and approval. The item will specify the recommended repayment terms.

Dan Bergmann of IGService, explained the City of Avenal and Westlands Water District are entering into similar agreements. Once you agree to enter into the agreement, the Council can subsequently decide whether to use internal funding or Series 2021 Bond funding to pay it off. This agreement is not at an additional cost.

Financial Services Director Jasmin Bains recommends approving the contract.

11. Approve Engineering Task Order to Replace the Two Existing Pumps and Update the Power Supply at the Existing La Questa Sewer Lift Station
12. Approve Contract for Health Policy and Management Consulting Services with Health Management Associates and Participating Cities
13. Adopt Council Resolution No. 3998 and SA Resolution No. SA-337 Approving a Bond Expenditure Agreement between the City of Coalinga and the Coalinga Successor Agency

Councilman Adkisson pulled Item No. 5.13 for discussion.

Financial Services Director Jasmin Bains gave a brief overview of the item, explaining staff has identified the project for funding as the reconstruction of the 3,000 linear feet of Phelps Avenue. If approved by the City Council, acting as the Successor Agency to the former Redevelopment Agency of the City of Coalinga, it will then require Fresno County Oversight Board approval.

Assistant City Manager Sean Brewer explained that Phelps Avenue was identified on a previous project list approved by the Council. Staff knew the funds available would not complete Phelps Avenue, however with the Hospital reopening and the heavily traveled road near the entrance and exit areas of the Hospital, staff sees this as an economic development opportunity.

Councilman Adkisson is in favor of using these funds to rehabilitate other roads that need attention. Councilman Adkisson suggested using the funds to rehab the Seventh Street between Chevron and the Museum.

Mayor Ramsey is also in favor of focusing on other areas of the City.

Councilman Ramirez is also in favor of focusing on Seventh Street between Elm and Forest Avenues.

Consensus of the Council is to rehab Seventh Street between Elm and Forest Avenues.

14. Authorization to Cancel Contract with TJKM Consultants and Proceed with a Multi-Jurisdictional Local Roadway Safety Plan with Fresno Council of Governments and Further Authorize the Assistant City Manager to Send an Email to Caltrans Authorizing the Transfer of Grant Funds from the City to the Fresno COG
15. Adopt Resolution No. SA-339 Approving the Recognized Obligation Payment Schedule 21-22 for July 2021 through June 2022 and the Fiscal Year 2021-22 Administrative Budget
16. Decorative Lights in Plaza – Information Only

*Motion by Adkisson, Second by Ramirez to **Approve** Consent Calendar Item No. 5.1 through 5.16, and to **Change** the Project Identified in Item No. 5.13 to Seventh Street between Elm and Forest Avenues. Motion **Approved** by Roll-Call 5/0 Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action Regarding Reorganization of the City Council
Marissa Trejo, City Manager

Under Changes to the Agenda, this Item was moved after the Citizen Comments section of the Agenda.

City Manager Marissa Trejo receive consensus from the Council that each Councilmember would maintain their current seat at the dais no matter the results of the reorganization to avoid spreading germs. Seats would be we arranged according to the reorganization at the next City Council Meeting.

*Motion by Singleton, Second by Ramirez to **Appoint** Ron Ramsey to the Mayor position. Motion **Approved** by Roll-Call 5/0 Majority Vote.*

*Motion by Horn, Second by Ramirez to **Appoint** James Horn to the Mayor Pro-Tem position. Motion **Approved** by Roll-Call 3/2 Majority Vote.*

2. Discussion, Direction and Potential Action Regarding Funding and Staffing a Third Ambulance for the Fire Department
Greg DuPuis, Fire Chief

Councilman Adkisson gave a brief overview of why he requested this item as a Future Agenda Item.

Councilman Ramirez is in favor of funding and staffing a third ambulance for the Fire Department.

Fire Chief Greg DuPuis explained the benefits of funding and staffing a third ambulance and why he is recommending approval.

Mayor Ramsey is in favor, however he expressed concern over maintaining adequate firefighter staffing levels.

City Manager Marissa Trejo is in favor or funding and staffing a third ambulance.

Consensus of the Council is to fund and staff a third ambulance.

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced the huge success of this year's Christmas Gift Giveaway and that the Police and Fire Departments went out to the mobile home parks and the income-based apartment on Christmas Eve this year to handout toys that were donated or purchased with monetary donations, roughly 960 gifts were provided. The Police Department and CHP delivered to the mobile home parks and the Fire Department delivered to 8 apartment complexes. Mrs. Trejo thanked the departments and the chiefs for coming in on their days of to assist.

Mrs. Trejo thanked former Mayor Ron Lander and former Councilwoman Tanya Stolz for their service and shared her appreciation for the time she worked with each of them. Mrs. Trejo welcomed newly elected Councilmembers James Horn and Jose Manny Ramirez.

Assistant City Manager Sean Brewer announced he received notice from Caltrans of their plans to perform a significant improvement project on Elm Avenue, Polk Street and Fifth Street, which will include sidewalk improvements, ADA improvements and a complete grind and reconstruction of the highway. Additionally, Caltrans was successful in obtaining additional funding to undertake a portion of the City planned road-diet project along Elm Avenue.

Mr. Brewer also announced the City will be awarded 5.1 million dollars for the 32-unit senior project proposed for the corner lot on Elm and Walnut Avenues.

Council Member's Announcements:

Councilman Ramirez thanked the Council and expressed his excitement to serve the community. Councilman Ramirez expressed desire for the City and the Coalinga-Huron Recreation and Parks District to work more closely together.

Mayor's Announcements:

Mayor Ramsey announced that a memorial has been setup between Bishop and Dawson for the community members who lost their lives in the tragic vehicular accident.

Councilman Ramirez requested the City honor the families involved in some way.

City Manager Marissa Trejo stated she has been in discussion with the school; however, she is not ready publicly announce anything at this time.

Mayor Ramsey thanked the Council for his appointment to the Mayor position and he is excited to work with the new Council.

8. FUTURE AGENDA ITEMS

Councilman Ramirez requested a Future Agenda Item to review the current ordinance on how parks are utilized for sport events.

City Manager Marissa Trejo went over the process of requesting Future Agenda Items for the benefit of the newly elected Councilmembers.

Councilman Adkisson requested a Future Agenda Item to reconsider the sensitive receptor distancer requirements for specific cannabis operations. He would like the distance expanded to Pacific Street.

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga Police Officers' Association
2. REAL PROPERTY NEGOTIATIONS – Government Code Section 54956.8. CONFERNECE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: 100 E. Walnut Avenue (APN: 071-162-01s and 071-162-02s) located in the City of Coalinga on the corner of Elm and Walnut Avenues. CITY NEGOTIATORS: City Manager, Marissa Trejo, City Attorney Mario Zamora. NEGOTIATING PARTIES: AMG & Associates. UNDER NEGOTIATION: Price and Terms of Payment

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 8:19PM

Ron Ramsey, Mayor

Shannon Jensen, City Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Check Register: 12/01/2020 - 12/31/2020
Meeting Date: January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Vivian Saucedo, Financial Services Supervisor

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
☐ Check_Register_Cover_Sheet_for_Council-12-2020.pdf	Check Register Cover Sheet - December 2020
☐ Expense_Approval_Rpt-12-2020.pdf	Check Register - December 2020



CITY OF COALINGA

The Sunny Side of the Valley

CHECK REGISTER

COUNCIL MEETING OF
February 4, 2021

EXPENSES: 12/1/2020 through 12/31/2020

ACCOUNTS PAYABLE:

Month Ending: 12/31/2020 Registers: # 64493 - #64768 \$ **1,332,647.82**

PAYROLL:

Pay Period Ending: 12/6/2020	Payroll Check # 18189-18194	\$ 3,472.33
Pay Date: 12/11/2020	Direct Deposit	\$ 162,734.23
Cash Outs/Separations: 12/11/2020	Payroll Check # 18195-18199	\$ 11,500.82
	Payroll Total:	\$ 177,707.38
Pay Period Ending: 12/20/2020	Payroll Check # 18208-18214	\$ 2,444.00
Pay Date: 12/23/2020	Direct Deposit	\$ 157,970.95
Cash Outs/Separations: 12/23/2020	Payroll Check # 18215-18216	\$ 1,618.95
	Payroll Total:	\$ 162,033.90

TOTAL CHECK REGISTERS THROUGH: 12/31/2020 **\$ 1,672,389.10**



Coalinga, CA

Expense Approval Report

By Payment Number

Payment Dates 12/1/2020 - 12/31/2020

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
	Payable Number	Description			Item Amount
64493	12/3/2020	1176	CB&T COLUMBUS BANK & TRUST		196.14
	0002342	Unreimbursed Medical		950-000-34500	196.14
64494	12/3/2020	1205	City Employee Contrib. Assoc.		65.00
	0002330	CECA Dues		950-000-33000	65.00
64495	12/3/2020	1223	COALINGA FIREFIGHTERS		850.00
	0002331	Fire Union Dues		950-000-33300	850.00
64496	12/3/2020	1228	COALINGA PEACE OFFICER'S ASSOCIATION		1,012.32
	0002334	Mastagni Law Firm		950-000-33200	332.50
	0002336	CPOA Dues		950-000-33200	332.50
	0002337	PORAC Dues		950-000-33200	347.32
64497	12/3/2020	1384	FRANCHISE TAX BOARD		225.00
	0002332	FTB Sacramento		950-000-34010	225.00
64498	12/3/2020	1487	ICMA 457 RETIREMENT TRUST		5,950.15
	0002324	457 ICMA \$\$ Gen		950-000-32100	295.00
	0002325	457 ICMA % General		950-000-32100	5,290.15
	0002326	457 ICMA EE\$ / ER%		950-000-32100	365.00
64499	12/3/2020	1586	LEGAL SHIELD		78.25
	0002333	Pre-Paid Legal Shield		950-000-34060	78.25
64500	12/3/2020	02043	New York Life Insurance		703.96
	0002335	New York Life		950-000-32400	703.96
64501	12/3/2020	1820	SEIU Local 521 - Dues W/H		557.37
	0002338	SEIU COPE		950-000-33000	20.00
	0002339	SEIU Dues		950-000-33000	537.37
64502	12/3/2020	1056	Angelica Corporation		744.72
	7000217020	11/20 FD Linens		101-416-75020	744.72
64503	12/3/2020	1068	Aramark		909.74
	503000167199	11/20 SVC Employee Uniforms/First Aid Kit W11/11		101-431-70100	14.29
	503000167199	11/20 PW Employee Uniforms/First Aid Kit W11/11		107-422-70100	41.53
	503000167199	11/20 WP Employee Uniforms/First Aid Kit W11/11		501-503-70100	29.79
	503000167199	11/20 PW Employee Uniforms/First Aid Kit W11/11		501-508-70100	41.53
	503000167199	11/20 PW Employee Uniforms/First Aid Kit W11/11		502-510-70100	41.53
	503000167199	11/20 WWP Employee Uniforms/First Aid Kit W11/11		503-520-70100	29.78
	503000167199	11/20 PW Employee Uniforms/First Aid Kit W11/11		503-521-70100	41.52
	503000167199	11/20 PW Employee Uniforms/First Aid Kit W11/11		503-521-70440	16.34
	503000167199	11/20 SS Employee Uniforms/First Aid Kit W11/11		504-535-70100	14.29
	503000167199	11/20 TR Employee Uniforms/First Aid Kit W11/11		506-540-70100	18.68
	503000172125	11/20 PW Employee Uniforms (Coveralls&Mats) W1		101-432-84030	13.50
	503000172125	11/20 PW Employee Uniforms (Coveralls&Mats) W1		502-510-70100	54.00
	503000172130	11/20 SVC Employee Uniforms/First Aid Kit W11/18		101-431-70100	14.29
	503000172130	11/20 PW Employee Uniforms/First Aid Kit W11/18		107-422-70100	39.16
	503000172130	11/20 WP Employee Uniforms/First Aid Kit W11/18		501-503-70100	28.79
	503000172130	11/20 PW Employee Uniforms/First Aid Kit W11/18		501-508-70100	39.15
	503000172130	11/20 PW Employee Uniforms/First Aid Kit W11/18		502-510-70100	39.15
	503000172130	11/20 WWP Employee Uniforms/First Aid Kit W11/18		503-520-70100	28.78
	503000172130	11/20 PW Employee Uniforms/First Aid Kit W11/18		503-521-70100	39.15
	503000172130	11/20 PW Employee Uniforms/First Aid Kit W11/18		503-521-70440	16.34
	503000172130	11/20 SS Employee Uniforms/First Aid Kit W11/18		504-535-70100	14.29

Expense Approval Report

Payment Dates: 12/1/2020 - 12/31/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	503000172130	11/20 TR Employee Uniforms/First Aid Kit W11/18		506-540-70100	18.68
	503000172132	11/20 PD Jail Blankets Cleaning Services W11/18		101-413-70380	207.68
	503000176040	11/20 PW Employee Uniforms (Coveralls&Mats) W1		101-432-84030	13.50
	503000176040	11/20 PW Employee Uniforms (Coveralls&Mats) W1		502-510-70100	54.00
64505	12/3/2020	1078	AT&T		143.00
	110720	11/20 PD Internet (125125740)		101-413-72030	143.00
64506	12/3/2020	1088	Avenal Lumber & Hardware		57.66
	134688	11/20 FD Front Office Project		101-416-84030	57.66
64507	12/3/2020	02362	Bertrand, Fox, Elliot, Osman & Wenzel		2,006.00
	34856	10/20 PD ERMA Claim - Homsany #ERM-5990		101-413-88100	2,006.00
64508	12/3/2020	1112	Billingsley Tire Service		95.00
	251494	11/20 PD Search of Bullet Case #20-1205		101-413-90070	75.00
	251967	12/20 PD Tire Repair for Unit #27		101-413-84060	20.00
64509	12/3/2020	1115	Blais & Associates, Inc.		1,884.45
	102020COA01	10/20 PW ATP5 Supplemental Application		107-422-88130	393.75
	102020COA02	9/20 PW ATP5 - Sidewalk Gap Closure		107-422-88130	73.20
	102020COA03	10/20 PW Grant Research & Consulting Support		107-422-88130	354.37
	102020COA03	10/20 PW Grant Research & Consulting Support		501-508-88130	354.38
	102020COA03	10/20 PW Grant Research & Consulting Support		502-510-88130	354.38
	102020COA03	10/20 PW Grant Research & Consulting Support		503-521-88130	354.37
64510	12/3/2020	1142	California Business Machines		323.29
	262947	11/20 Copier Maint. Agreement COUNCIL		101-401-84010	13.27
	262947	11/20 Copier Maint. Agreement CD		101-404-84010	21.35
	262947	11/20 Copier Maint. Agreement CD		101-404-84010	4.02
	262947	11/20 Copier Maint. Agreement ADMIN		101-405-84010	13.68
	262947	11/20 Copier Maint. Agreement FINANCE		101-406-84010	2.84
	262947	11/20 Copier Maint. Agreement FINANCE		101-406-84010	0.12
	262947	11/20 Copier Maint. Agreement HR		101-408-84010	2.88
	262947	11/20 Copier Maint. Agreement HR		101-408-84010	25.45
	262947	11/20 Copier Maint. Agreement PD		101-413-84010	75.84
	262947	11/20 Copier Maint. Agreement FD		101-416-84010	16.03
	262947	11/20 Copier Maint. Agreement PW		107-422-84010	0.45
	262947	11/20 Copier Maint. Agreement PW		107-422-84010	10.04
	262947	11/20 Copier Maint. Agreement FINANCE		501-406-84010	33.08
	262947	11/20 Copier Maint. Agreement FINANCE		501-406-84010	37.81
	262947	11/20 Copier Maint. Agreement WP		501-503-84010	2.40
	262947	11/20 Copier Maint. Agreement WP		501-503-84010	8.09
	262947	11/20 Copier Maint. Agreement PW		501-508-84010	1.77
	262947	11/20 Copier Maint. Agreement PW		501-508-84010	2.01
	262947	11/20 Copier Maint. Agreement PW		502-510-84010	1.79
	262947	11/20 Copier Maint. Agreement PW		502-510-84010	8.03
	262947	11/20 Copier Maint. Agreement FINANCE		503-406-84010	18.91
	262947	11/20 Copier Maint. Agreement WWP		503-520-84010	1.02
	262947	11/20 Copier Maint. Agreement WWP		503-520-84010	1.39
	262947	11/20 Copier Maint. Agreement WWP		503-520-84010	10.04
	262947	11/20 Copier Maint. Agreement PW		503-521-84010	6.03
	262947	11/20 Copier Maint. Agreement PW		503-521-84010	0.67
	262947	11/20 Copier Maint. Agreement FINANCE		504-406-84010	1.89
	262947	11/20 Copier Maint. Agreement SS		504-535-84010	0.66
	262947	11/20 Copier Maint. Agreement TR		506-540-84010	1.18
	262947	11/20 Copier Maint. Agreement RDA		820-610-84010	0.55
64512	12/3/2020	1202	CIT		2,279.70
	36519200	10/20 Avaya COUNCIL		101-401-72030	23.49
	36519200	10/20 Avaya Com Dev		101-404-72030	70.51
	36519200	10/20 Avaya City Mgr		101-405-72030	70.51

Expense Approval Report

Payment Dates: 12/1/2020 - 12/31/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	36519200	10/20 Avaya Finance		101-406-72030	5.60
	36519200	10/20 Avaya HR		101-408-72030	49.91
	36519200	10/20 Avaya Police		101-413-72030	270.27
	36519200	10/20 Avaya Animal		101-415-72030	23.50
	36519200	10/20 Avaya Fire Dept		101-416-72030	282.02
	36519200	10/20 Avaya HR		107-422-72030	0.88
	36519200	10/20 Avaya Finance		501-406-72030	75.21
	36519200	10/20 Avaya PW		501-503-72030	13.40
	36519200	10/20 Avaya HR		501-503-72030	4.71
	36519200	10/20 Avaya HR		501-508-72030	3.48
	36519200	10/20 Avaya PW		501-508-72030	13.40
	36519200	10/20 Avaya Finance		502-406-72030	65.81
	36519200	10/20 Avaya PW		502-510-72030	13.40
	36519200	10/20 Avaya HR		502-510-72030	3.51
	36519200	10/20 Avaya Finance		503-406-72030	3.76
	36519200	10/20 Avaya HR		503-520-72030	2.00
	36519200	10/20 Avaya PW		503-520-72030	13.40
	36519200	10/20 Avaya PW		503-521-72030	13.40
	36519200	10/20 Avaya HR		503-521-72030	1.33
	36519200	10/20 Avaya Finance		504-406-72030	37.59
	36519200	10/20 Avaya HR		504-535-72030	1.29
	36519200	10/20 Avaya PW		504-535-72030	3.55
	36519200	10/20 Avaya HR		506-540-72030	2.33
	36519200	10/20 Avaya Transit		506-540-72030	70.51
	36519200	10/20 Avaya HR		820-610-72030	1.08
	36706790	11/20 Avaya COUNCIL		101-401-72030	23.49
	36706790	11/20 Avaya Com Dev		101-404-72030	70.51
	36706790	11/20 Avaya City Mgr		101-405-72030	70.51
	36706790	11/20 Avaya Finance		101-406-72030	5.60
	36706790	11/20 Avaya HR		101-408-72030	49.91
	36706790	11/20 Avaya Police		101-413-72030	270.27
	36706790	11/20 Avaya Animal		101-415-72030	23.50
	36706790	11/20 Avaya Fire Dept		101-416-72030	282.02
	36706790	11/20 Avaya HR		107-422-72030	0.88
	36706790	11/20 Avaya Finance		501-406-72030	75.21
	36706790	11/20 Avaya HR		501-503-72030	4.71
	36706790	11/20 Avaya PW		501-503-72030	13.40
	36706790	11/20 Avaya HR		501-508-72030	3.48
	36706790	11/20 Avaya PW		501-508-72030	13.40
	36706790	11/20 Avaya Finance		502-406-72030	65.81
	36706790	11/20 Avaya PW		502-510-72030	13.40
	36706790	11/20 Avaya HR		502-510-72030	3.51
	36706790	11/20 Avaya Finance		503-406-72030	3.76
	36706790	11/20 Avaya HR		503-520-72030	2.00
	36706790	11/20 Avaya PW		503-520-72030	13.40
	36706790	11/20 Avaya PW		503-521-72030	13.40
	36706790	11/20 Avaya HR		503-521-72030	1.33
	36706790	11/20 Avaya Finance		504-406-72030	37.59
	36706790	11/20 Avaya HR		504-535-72030	1.29
	36706790	11/20 Avaya PW		504-535-72030	3.55
	36706790	11/20 Avaya Transit		506-540-72030	70.51
	36706790	11/20 Avaya HR		506-540-72030	2.33
	36706790	11/20 Avaya HR		820-610-72030	1.08
64516	12/3/2020	1207	City of Coalinga		13,560.04
	0002349	90-11379-001 Animal House-Fresno/Coalinga Rd		101-413-72010	39.92
	0002349	70-08484-001 302 W Elm-Firehouse		101-416-72010	721.64
	0002349	70-08559-001 160 W Elm-Annex		101-432-72010	42.35
	0002349	70-08562-001 155 W Durian-Landscaping		101-432-72010	202.51
	0002349	70-08563-002 155 W Durian-Bldg		101-432-72010	901.87

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Payment Dates: 12/1/2020 - 12/31/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0002349	70-08558-001	160 W Elm-Old City Hall	101-432-72010	14.56
	0002349	90-11991-001	Airport-Median 1	101-435-72010	32.92
	0002349	90-10892-002	Coalinga AP Res	101-435-72010	287.64
	0002349	90-10883-001	27500 W Phelps-AP Access Road	101-435-72010	67.70
	0002349	90-11992-001	Airport-Median 2	101-435-72010	32.92
	0002349	90-10891-001	27500 W Phelps-AP Spencer House	101-435-72010	65.84
	0002349	90-11993-001	Airport-Median 3	101-435-72010	32.92
	0002349	90-11994-001	Airport-Median 4	101-435-72010	32.92
	0002349	70-08445-001	6th/Elm-Parking	101-440-72011	56.42
	0002349	51-04491-001	E Elm Trees	101-440-72011	25.24
	0002349	84-11980-001	Jayne Ave Landscaping	101-440-72011	23.81
	0002349	71-08739-001	200 E Pacific	101-440-72011	906.17
	0002349	51-04490-001	E Aport/Elm Lots	101-440-72011	23.81
	0002349	45-11979-001	Centennial Park Landscaping	101-440-72011	1,470.49
	0002349	42-11981-001	W Gale & Hwy 198	101-440-72011	46.67
	0002349	70-08679-001	Sunset/6th-Ventera	101-440-72011	65.24
	0002349	01-11879-001	Plaza Park	101-440-72011	66.67
	0002349	82-10406-001	E Polk/Warthan Crk Lot	101-440-72011	86.67
	0002349	71-11970-001	Forest/Pacific	101-440-72011	98.10
	0002349	84-12000-001	Sandalwood Park 3	101-440-72011	439.43
	0002349	44-11880-001	Centennial Park	101-440-72011	1,263.34
	0002349	88-11697-003	Bourdeaux/Freisa	101-440-72011	360.41
	0002349	22-08436-001	Forest/First Lot	107-422-72010	23.81
	0002349	01-11986-001	Elm/4th Landscaping	107-422-72010	23.81
	0002349	42-03294-001	Sunset/Fifth Lot	107-422-72010	35.24
	0002349	52-06069-001	Van Ness/Second St Lot	107-422-72010	46.67
	0002349	52-11632-001	Cherry Ln-Median 2	107-422-72010	29.52
	0002349	01-11987-001	Elm/4th Landscaping 2	107-422-72010	29.52
	0002349	22-08117-001	Hayes Lot	107-422-72010	95.20
	0002349	84-10692-001	Juniper Rdg/Jayne	107-422-72010	28.32
	0002349	84-11908-001	Copper/Canyon-Landscaping	107-422-72010	28.10
	0002349	84-10736-001	Sandalwood/Longhollow	107-422-72010	34.03
	0002349	52-11634-001	Cherry Ln-Median 4	107-422-72010	26.67
	0002349	52-11631-001	Cherry Ln-Median 1	107-422-72010	25.24
	0002349	22-11239-001	Creek Side Lot	107-422-72010	49.53
	0002349	52-11633-001	Cherry Ln-Median 3	107-422-72010	29.52
	0002349	70-08463-001	290 W Elm-Museum	107-422-72010	64.84
	0002349	51-12025-001	E Elm/Van Ness Trees	107-422-72010	805.30
	0002349	84-10693-001	Juniper Rdg/Jayne	107-422-72010	868.34
	0002349	61-06870-001	Lynch Park-Triangle	107-422-72010	88.10
	0002349	41-03130-001	Monterey/Monroe	107-422-72010	493.28
	0002349	45-04295-002	Phelps/La Cuesta	107-422-72010	543.81
	0002349	70-11990-001	Elm/6th Landscaping 2	107-422-72010	68.10
	0002349	62-08395-001	Forest/Second St	107-422-72010	23.81
	0002349	70-11963-001	Cedar/Fifth Clock	107-422-72010	23.81
	0002349	51-04426-001	Baker/Rotary Lot	107-422-72010	55.24
	0002349	84-10691-003	Juniper/Jayne	107-422-72010	275.44
	0002349	44-04178-001	San Simeon/Posa Chanet	107-422-72010	193.78
	0002349	41-03193-001	Princeton/Wash Lot	107-422-72010	80.96
	0002349	42-03438-001	Van Ness/Ash St. Lot	107-422-72010	190.97
	0002349	01-00006-001	200 E Elm-Trees	107-422-72010	48.10
	0002349	82-11910-001	Hwy 198/Lucille-Landscaping	107-422-72010	23.81
	0002349	45-04297-002	Posa Chanet Blvd	107-422-72010	162.39
	0002349	82-10397-001	1075 W Elm/Pacific/Lucille	107-422-72010	95.20
	0002349	32-01424-001	Hillview/Monterey	107-422-72010	75.24
	0002349	41-03184-001	W Joaquin/Wash Lot	107-422-72010	364.70
	0002349	70-11988-001	Elm/6th Landscaping	107-422-72010	23.81
	0002349	82-11346-001	Waste Water Plant	503-520-72010	983.31
	0002349	82-10304-001	Service Yard	503-521-72010	70.53

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0002349	82-10306-001	Meter Shop	503-521-72010	23.81
64521	12/3/2020	1212	City of Sanger		413.00
	IGT40-Coalinga	10/20 FD IGT Consulting Fee for October 2020		101-416-88100	413.00
64522	12/3/2020	1224	Coalinga Hardware		163.99
	124482	11/20 FD Toilet Repair		101-416-84030	95.20
	797765	11/20 PW Concrete Sidewalk Repair		107-422-70130	11.87
	797962	11/20 PD HDMI Cable & Port		101-413-70440	56.92
64523	12/3/2020	02110	CSG Consultants, Inc.		3,562.50
	33796	10/20 CD Building Inspection Services		101-404-88100	3,562.50
64524	12/3/2020	1297	Diego Acosta		138.01
	0002352	11/20 FD Meal Reimbursement - D. Acosta		101-416-75010	138.01
64525	12/3/2020	02289	Elecsys International LLC		260.00
	SIP-E124858	10/20 PW Rectifier Cell Data for October 2020		502-510-72030	130.00
	SIP-E126424	11/20 PW Rectifier Cell Data for November 2020		502-510-72030	130.00
64526	12/3/2020	1336	Entenmann-Rovin Company		97.68
	0153362-IN	8/20 PD Dome Badge		101-413-70101	97.68
64527	12/3/2020	1355	Farwest Corrosion		11,487.50
	0020737-IN	11/20 PW Natural Gas Cathodic Protection Survey		502-510-88100	11,487.50
64528	12/3/2020	1356	Fastenal Company		446.09
	CALEM34392	9/20 FD Station Supplies		101-416-70450	287.66
	CALEM34806	11/20 FD Station Supplies		101-416-70450	158.43
64529	12/3/2020	02192	Gimme Love Animal Shelter		1,800.00
	29	12/20 AC Shelter Service		101-415-88100	1,800.00
64530	12/3/2020	02429	Hector Rios		5,000.00
	0002347	11/20 Business Grant		306-401-98573	5,000.00
64531	12/3/2020	1474	Home Depot Credit Services		210.11
	4613557	10/20 WWP C-Train Roof Repair		503-520-84030	190.51
	5613217	11/20 PD Cove Wall Base Adhesive for Flooring		101-413-84030	19.60
64532	12/3/2020	02312	Jeff T Jones		653.13
	16721	11/20 PD Monthly Backup		101-413-88040	653.13
64533	12/3/2020	1728	Lourdes Torres		2,500.00
	0002348	11/20 Business Grant		306-401-98573	2,500.00
64534	12/3/2020	1655	Moreno's Plumbing		180.00
	002383	11/20 PD Main Sewer Clogged Repair		101-413-84030	180.00
64535	12/3/2020	1692	O'Reilly Automotive, Inc.		2,046.90
	4316-348478	10/20 WWP Impact Adapt for Truck #77		503-520-84060	14.16
	4316-349064	10/20 WWP Comp Tester/Manifold for Truck #77		503-520-84060	50.46
	4316-351734	11/20 PW Fuel Pump for Truck #58		107-422-84060	104.78
	4316-351734	11/20 PW Fuel Pump for Truck #58		501-508-84060	104.77
	4316-351734	11/20 PW Fuel Pump for Truck #58		502-510-84060	104.77
	4316-351734	11/20 PW Fuel Pump for Truck #58		503-521-84060	104.77
	4316-351735	11/20 FD Battery for Truck #7252		101-416-84060	168.29
	4316-351736	11/20 PD Motor Oil/Press Tester for Unit #C19		101-413-84060	174.29
	4316-352365	11/20 PD Wiper Blades for Unit #C20		101-413-84060	10.64
	4316-352369	11/20 PD Wiper Blades for Unit #C18		101-413-84060	121.83
	4316-352435	11/20 WP Battery for Truck #60		501-503-84060	369.21
	4316-352437	11/20 WP Carwash/Absorber		501-503-84060	45.73
	4316-353164	11/20 PW Motor Oil/Air Filter for Truck #19		107-422-84060	23.02
	4316-353164	11/20 PW Motor Oil/Air Filter for Truck #19		501-508-84060	23.02

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	4316-353164	11/20 PW Motor Oil/Air Filter for Truck #19		502-510-84060	23.02
	4316-353164	11/20 PW Motor Oil/Air Filter for Truck #19		503-521-84060	23.02
	4316-353222	11/20 PD Battery for Unit #C237		101-413-84060	154.24
	4316-353472	11/20 PD Radiator/AC Condenser for Unit #C31		101-413-84060	522.77
	4316-353473	11/20 FD Motor Oil for Truck #7207		101-416-84060	98.06
	4316-353474	11/20 PW Shift Tube/Clamp for Truck #48		501-508-84060	31.74
	4316-353474	11/20 PW Shift Tube/Clamp for Truck #48		502-510-84060	31.73
	4316-354305	11/20 PD Windshield Wipers Replacements		101-413-84060	52.24
	CM0000215	11/20 PW F/P Mod Asm CR		107-422-84060	-77.42
	CM0000215	11/20 PW F/P Mod Asm CR		501-508-84060	-77.42
	CM0000215	11/20 PW F/P Mod Asm CR		502-510-84060	-77.41
	CM0000215	11/20 PW F/P Mod Asm CR		503-521-84060	-77.41
64537	12/3/2020	1721	PG&E		18.48
	0002351	11/20 PD Camera Dtnw at 5th/Elm (2751740765-9)		101-413-72020	18.48
64538	12/3/2020	02113	PG&E		14,797.30
	117914250	11/20 PW Forest/Truman & Baker Reconstruction		305-422-98950	14,797.30
64539	12/3/2020	1722	PG&E 1533-5		97,491.54
	0002350	4893477005 NE 11 20 15 Telecom Bldg		101-413-72020	63.57
	0002350	705841037 7th & Elm FD Horn		101-416-72020	31.26
	0002350	7053841272 300 W Elm FD Lights		101-416-72020	1,696.15
	0002350	7053841516 PD/Jail/City Hall		101-432-72020	5,291.55
	0002350	795617993 240 N 6th St		101-432-72020	1,122.17
	0002350	7053841565 NW Cor Phelps-Airport Lights		101-435-72020	1,443.43
	0002350	7053841771 27500 Phelps Ave Ste 1		101-435-72020	105.28
	0002350	7053841899 27500 Phelps Ave Ste 19		101-435-72020	17.06
	0002350	7053841177 300 Coalinga Plaza Ped Frm Prk		101-440-72011	12.79
	0002350	7053841936 408 S 5th Lynch Park		101-440-72011	14.35
	0002350	7053841050 5th & Cedar Tower Clock		101-440-72011	42.26
	0002350	7054189141 Sunset & 5th Ave		101-440-72011	11.28
	0002350	7053841921 Sunset & Washington-Wtr Ftn		101-440-72011	99.01
	0002350	7053841536 160 W Elm Street Light Inv Proj		107-422-72021	86.91
	0002350	7055365996 Elm & Second		107-422-72021	101.85
	0002350	7053841535 160 W Elm Street Light Inv Proj		107-422-72021	129.44
	0002350	7053841397 Cambridge & Elm Hwy 198		107-422-72021	133.46
	0002350	7053841026 160W Elm Arpt 3144 Term Bldg		107-422-72021	180.98
	0002350	7053841253 Cambridge & Joaquin		107-422-72021	194.31
	0002350	3289090333 260 1/2 Cambridge Ave		107-422-72021	173.16
	0002350	7053841244 TR 5344 Promontory Point		107-422-72021	174.63
	0002350	3443128411 TR 5208 Spano Ent Posa Chanet		107-422-72021	100.13
	0002350	7053841022 160W Elm Arpt 3144 Term Bldg		107-422-72021	94.33
	0002350	7053841505 Cambridge & Elm Hwy 198		107-422-72021	241.79
	0002350	3443128041 TR 5246 Phase II Stallion Spr		107-422-72021	131.51
	0002350	7053841429 TR 5339 Dorothy Allen Est		107-422-72021	334.93
	0002350	7053841555 TR 5451 Warthan & Meadows		107-422-72021	785.92
	0002350	3443128591 City Sunset St Project PM#30257800		107-422-72021	88.69
	0002350	7058160009 N/S of Phelps Ave (West of Posa Chanet		107-422-72021	88.16
	0002350	7053841979 City Yard		107-422-72021	176.35
	0002350	7053841004 160W Elm Arpt 3144 Term Bldg		107-422-72021	296.09
	0002350	9713313248 25 1/2 W polk Traffic Control		107-422-72021	83.11
	0002350	3249826069 TR 4492 Fox Hollow II		107-422-72021	68.58
	0002350	7053841619 Monterey & Tyler		107-422-72021	9.99
	0002350	7053841206 Crn Posa & San Sim Lift Station		107-422-72021	10.00
	0002350	7053841365 Longhollow & Echo Canyon		107-422-72021	21.36
	0002350	7053841990 160 W Elm		107-422-72021	19.19
	0002350	7053841014 160W Elm Arpt 3144 Term Bldg		107-422-72021	19.19
	0002350	7053841881 140 E Durian Prkg Lot Lights		107-422-72021	18.94
	0002350	3443128775 TR 5208 Spano Ent Posa Chanet		107-422-72021	11.43

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	0002350	7053841485	Washington & Fresno	107-422-72021	10.44
	0002350	7053841439	Phelps & La Cuesta	107-422-72021	11.21
	0002350	7058903139	Tache Way & Warthan St	107-422-72021	11.31
	0002350	7053841157	240 W Elm Storage Bldg	107-422-72021	35.75
	0002350	7055180510	Forest Ave Btwn 3rd St & 5th St	107-422-72021	33.93
	0002350	7053841379	Polk & Forest Ave	107-422-72021	66.47
	0002350	7053841501	410 El Rancho Blvd	107-422-72021	29.76
	0002350	7053841848	SE Juniper Rdg Sprinklers	107-422-72021	22.97
	0002350	7053841349	160 W Elm	107-422-72021	22.86
	0002350	7051816617	Jayne Ave Willow Springs	107-422-72021	64.54
	0002350	3443128372	TR 5246 Phase I Stallion Sprg Sac & Frs	107-422-72021	48.62
	0002350	3443128611	TR 4492 Fox Hollow II @ Frst & Cox	107-422-72021	45.72
	0002350	7053841913	N/S Valley St Lights	107-422-72021	43.07
	0002350	7053841538	160 W Elm Street Light Inv Proj	107-422-72021	41.27
	0002350	705381308	Van Ness & Elm	107-422-72021	38.43
	0002350	1638874976	25 1/2 W Polk	107-422-72021	85.47
	0002350	7053841534	160 W Elm Street Light Inv Proj	107-422-72021	85.22
	0002350	7053841791	745 W Forest Ave Landscape	107-422-72021	9.86
	0002350	7050256422	6th & Durian	107-422-72021	79.31
	0002350	7053841694	160 W Elm	107-422-72021	28.78
	0002350	7053841023	Monterey & Tyler Clock	107-422-72021	9.95
	0002350	7053841016	160W Elm Arpt 3144 Term Bldg	107-422-72021	828.76
	0002350	7053841002	160W Elm Arpt 3144 Term Bldg	107-422-72021	942.39
	0002350	7053841008	160W Elm Arpt 3144 Term Bldg	107-422-72021	2,641.89
	0002350	7053841661	Forest & 5th	107-422-72021	7.91
	0002350	7050007234	Coolidge N Hachman	107-422-72021	8.61
	0002350	7054518044	Coolidge N Hachman	107-422-72021	8.61
	0002350	7053841909	200 El Rancho Blvd Irrigation Ctrl	107-422-72021	9.86
	0002350	7053841204	SE Crn 1st & Forest Landscap Trees	107-422-72021	9.86
	0002350	7053841842	350 El Rancho Blvd Irrigation Ctrl	107-422-72021	9.86
	0002350	7053841526	Palmer Ave	501-503-72020	66,192.23
	0002350	7053841036	NE SW 26 19 15 Booster Station	501-503-72020	2,874.49
	0002350	7053841171	SW SW 7 20 15 Booster Station	501-503-72020	160.43
	0002350	7053841684	NW NW 11 20 15 Water Dept	501-503-72020	37.22
	0002350	7053841864	NE SW 31 20 15 Water Ctrl	501-503-72020	22.32
	0002350	7053841518	NW NW 31 20 16 Chlorine Booster	501-503-72020	19.26
	0002350	7053841131	SW Crn Gale & Derrick Wtr Mtr	501-503-72020	9.86
	0002350	7053841615	SW SW SW 18 20 16 Reservoir	501-503-72020	16.53
	0002350	7053841979	City Yard	501-508-72020	176.36
	0002350	7053841783	California Alley	502-510-72020	9.86
	0002350	7053841574	Coalinga Alley Madison & Mont	502-510-72020	9.86
	0002350	7053841466	Fres Alley Tyler & Polk	502-510-72020	9.86
	0002350	7053841102	N end of Malple St	502-510-72020	43.85
	0002350	7053841979	City Yard	502-510-72020	176.35
	0002350	7053841361	Alley S Pleasant & E Warthan	502-510-72020	9.86
	0002350	7053841066	NE Crn Harvard & College	502-510-72020	9.86
	0002350	7053841657	Behind 595 Roosevelt Alley Light	502-510-72020	9.87
	0002350	7053841243	Pine Alley	502-510-72020	9.86
	0002350	7053841358	College Alley S Side Cat Pro	502-510-72020	61.05
	0002350	7053841123	Cherry Ln	502-510-72020	67.23
	0002350	7053841697	Baker Alley	502-510-72020	88.59
	0002350	7053841312	Thompson Btwn Valley & Polk	502-510-72020	9.86
	0002350	7052100780	NE SE 33 20 15 WWP	503-520-72020	6,034.20
	0002350	7056603692	SE 33 20 15 WWP	503-520-72020	1,682.81
	0002350	7053841367	Sewer Lift Station Kim	503-521-72020	32.97
	0002350	7053841194	Sewer Lift Pump Echo	503-521-72020	287.84
	0002350	7053841328	Sewer Lift Pump P/L	503-521-72020	138.23
	0002350	7053841845	Sewer Lift Station Polk	503-521-72020	97.20
	0002350	7053841979	City Yard	503-521-72020	176.35

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64546	12/3/2020	1745	Quad Knopf Inc.		48.50
	106379	11/20 PW On-Call GIS Support (10/18/20-11/14/202		501-508-88121	16.17
	106379	11/20 PW On-Call GIS Support (10/18/20-11/14/202		502-510-88121	16.17
	106379	11/20 PW On-Call GIS Support (10/18/20-11/14/202		503-521-88121	16.16
64547	12/3/2020	02133	Rain for Rent		6,106.48
	1550323	1/20 WWP Splitter Box Project		503-520-98992	6,106.48
64548	12/3/2020	02159	SealMaster		10,257.75
	31993	11/20 PW Crackfill Material		107-422-70130	10,257.75
64549	12/3/2020	1830	Shell Energy North American (US), LP		21,389.92
	3401123	10/20 Natural Gas Deliveries		502-510-80030	19,327.24
	3406291	10/20 Natural Gas Deliveries Adjustment for Oct 20		502-510-80030	2,062.68
64550	12/3/2020	1886	SWRCB		20,362.00
	WD-0176625	11/20 WWP Annual Permit Fees (7/1/2020-6/30/20		503-520-92090	20,362.00
64551	12/3/2020	1935	Tri-City Engineering		201.25
	2867-02	11/20 PW Fresno St Repaving (Washington-Harvard)		127-422-98993	201.25
64552	12/3/2020	1943	Tyler Technologies, Inc		14,382.99
	025-314890	11/20 SaaS Financial Mgt		101-406-88040	15.00
	025-314890	11/20 SaaS Financial Mgt		107-422-88040	9.00
	025-314890	11/20 SaaS Financial Mgt		501-406-88040	37.50
	025-314890	11/20 SaaS Financial Mgt		502-406-88040	37.50
	025-314890	11/20 SaaS Financial Mgt		503-406-88040	37.50
	025-314890	11/20 SaaS Financial Mgt		504-406-88040	7.50
	025-314890	11/20 SaaS Financial Mgt		506-540-88040	3.00
	025-314890	11/20 SaaS Financial Mgt		820-610-88040	3.00
	045-320607	11/20 Executime		101-406-88040	1,423.30
	045-320607	11/20 Executime		107-422-88040	853.98
	045-320607	11/20 Executime		501-406-88040	3,558.25
	045-320607	11/20 Executime		502-406-88040	3,558.25
	045-320607	11/20 Executime		503-406-88040	3,558.25
	045-320607	11/20 Executime		504-406-88040	711.65
	045-320607	11/20 Executime		506-540-88040	284.66
	045-320607	11/20 Executime		820-610-88040	284.65
64554	12/3/2020	1973	Verizon Wireless Services, LLC		4,152.16
	9867355353	11/20 PD MDT Air Card (471865000-00001)		101-413-72030	38.01
	9867366910	11/20 D. Blevins 317-7020		101-413-72030	38.01
	9867366910	11/20 D. Blevins 317-7257		101-413-72030	38.01
	9867366910	11/20 Coalpd Lt15 365-9537		101-413-72030	38.01
	9867366910	11/20 M. Boulos 401-9945		101-413-72030	38.01
	9867366910	11/20 Coalpd Lt12 538-4345		101-413-72030	38.01
	9867366910	11/20 Coalpd Lt11 538-4304		101-413-72030	38.01
	9867366910	11/20 Coalpd Lt08 538-4038		101-413-72030	38.01
	9867366910	11/20 Copdmdt 16 612-3607		101-413-72030	38.01
	9867366910	11/20 Rouch 974-6734		101-413-72030	47.34
	9867366910	11/20 UC Investigations 209-620-2635		101-413-72030	41.04
	9867366910	11/20 D. Blevins 341-7512		101-413-72030	40.99
	9867366910	11/20 S Young 974-4689		101-413-72030	40.99
	9867366910	11/20 M. Boulos 401-9891		101-413-72030	38.01
	9867366910	11/20 Unlimited Text 15GB		101-413-72030	3,333.00
	9867366910	11/20 Coalpd Lt13 538-4473		101-413-72030	38.01
	9867366910	11/20 Copdmdt 09 612-3468		101-413-72030	38.01
	9867366910	11/20 Copdmdt 07 612-3444		101-413-72030	38.01
	9867366910	11/20 Copdmdt 11 612-3540		101-413-72030	38.01
	9867366910	11/20 Sim card for Traffic Camera 385-6390		101-413-72030	20.32
	9867366910	11/20 M. Buolos 383-4710		101-413-72030	20.32
	9867366910	11/20 Copdmdt 10 612-3536		101-413-72030	38.01

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	9867366910	11/20 Animal Control 388-1787		101-415-72030	38.01
64556	12/3/2020 68962	1993 11/20 PD Fuel for November 2020	West Hills Oil, Inc.	101-413-70160	3,280.26 3,280.26
64558	12/10/2020 0002363	02439 12/20 1404 Nevada St (43-04149-003)	City of Coalinga	306-401-98573	440.46 440.46
64559	12/10/2020 0002365	02437 12/20 295 E Hawthorne (61-06590-025)	City of Coalinga	306-401-98573	171.15 171.15
64560	12/10/2020 0002367	02435 12/20 1795 Echo Canyon Ave (84-11723-006)	City of Coalinga	306-401-98573	103.58 103.58
64561	12/10/2020 0002356	02432 12/20 305 Cornell Ave (43-04012-005)	City of Coalinga	306-401-98573	279.42 279.42
64562	12/10/2020 0002366	02436 12/20 1795 Echo Canyon Ave (5576016192-1)	PG&E	306-401-98573	618.33 618.33
64563	12/10/2020 0002362	02440 12/20 1404 Nevada St (8547743471-7)	PG&E	306-401-98573	527.19 527.19
64564	12/10/2020 0002365	02438 12/20 295 E Hawthorne (9325280879-0)	PG&E	306-401-98573	485.07 485.07
64565	12/10/2020 0002361	02434 12/20 305 Cornell Ave (1973076615-1)	PG&E	306-401-98573	2,720.58 2,720.58
64566	12/10/2020 2021-17	1014 11/20 CC 2021 ACCAPS Annual Membership Dues	ACCAPS	101-401-86030	2,000.00 2,000.00
64567	12/10/2020 20125007B	1020 12/20 PD End Lease Buy Out	Acme Auto Leasing, LLC.	105-413-98041	6.00 6.00
64568	12/10/2020 228273	1040 11/20 FD Chief Helmet	Allstar Fire Equipment, Inc.	101-416-70102	392.69 392.69
64569	12/10/2020 503000176042 503000176042 503000176042 503000176042 503000176042 503000176042 503000176042 503000176042 503000176042 503000176042 503000176042 503000176042 503000176042 503000181878 503000181878	1068 11/20 SVC Employee Uniforms/First Aid Kit W11/25 11/20 PW Employee Uniforms/First Aid Kit W11/25 11/20 WP Employee Uniforms/First Aid Kit W11/25 11/20 PW Employee Uniforms/First Aid Kit W11/25 11/20 PW Employee Uniforms/First Aid Kit W11/25 11/20 WWP Employee Uniforms/First Aid Kit W11/25 11/20 PW Employee Uniforms/First Aid Kit W11/25 11/20 PW Employee Uniforms/First Aid Kit W11/25 11/20 SS Employee Uniforms/First Aid Kit W11/25 11/20 TR Employee Uniforms/First Aid Kit W11/25 12/20 BLDG Employee Uniforms (Coveralls&Mats)W 12/20 PW Employee Uniforms (Coveralls &Mats) W1	Aramark	101-431-70100 107-422-70100 501-503-70100 501-508-70100 502-510-70100 503-520-70100 503-521-70100 503-521-70440 504-535-70100 506-540-70100 101-432-84030 502-510-70100	346.28 14.29 39.41 28.79 39.40 39.40 28.78 39.40 16.34 14.29 18.68 13.50 54.00
64570	12/10/2020 M245349	1074 12/20 AP Card Reader Fee	Ascent Aviation Group, Inc	101-435-84030	50.13 50.13
64571	12/10/2020 000015697741 000015697741 000015697741 000015697741 000015697741 000015697741 000015697741 000015697741 000015697741 000015697741	02094 11/20 Internet Svc Acct 9391063310 11/20 Internet Svc Acct 9391063310 11/20 Internet Svc Acct 9391063310 11/20 Internet Svc Acct 9391063310 11/20 Internet Svc Acct 9391063310 11/20 Internet Svc Acct 9391063310 11/20 Internet Svc Acct 9391063310 11/20 Internet Svc Acct 9391063310 11/20 Internet Svc Acct 9391063310 11/20 Internet Svc Acct 9391063310	AT&T 3310	101-413-72030 101-432-72030 101-432-72030 101-432-72030 101-432-72030 101-432-72030 107-422-72030 107-422-72030 107-422-72030 501-406-72030	1,892.55 1,120.09 76.47 54.68 10.43 115.87 11.59 0.97 139.04

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	000015697741	11/20 Internet Svc Acct 9391063310		501-503-72030	5.16
	000015697741	11/20 Internet Svc Acct 9391063310		501-503-72030	17.38
	000015697741	11/20 Internet Svc Acct 9391063310		501-508-72030	3.81
	000015697741	11/20 Internet Svc Acct 9391063310		501-508-72030	11.59
	000015697741	11/20 Internet Svc Acct 9391063310		502-406-72030	121.66
	000015697741	11/20 Internet Svc Acct 9391063310		502-510-72030	28.97
	000015697741	11/20 Internet Svc Acct 9391063310		502-510-72030	3.85
	000015697741	11/20 Internet Svc Acct 9391063310		503-406-72030	69.52
	000015697741	11/20 Internet Svc Acct 9391063310		503-520-72030	2.19
	000015697741	11/20 Internet Svc Acct 9391063310		503-520-72030	23.17
	000015697741	11/20 Internet Svc Acct 9391063310		503-521-72030	1.45
	000015697741	11/20 Internet Svc Acct 9391063310		503-521-72030	23.17
	000015697741	11/20 Internet Svc Acct 9391063310		504-406-72030	6.95
	000015697741	11/20 Internet Svc Acct 9391063310		504-535-72030	1.41
	000015697741	11/20 Internet Svc Acct 9391063310		506-540-72030	2.55
	000015697741	11/20 Internet Svc Acct 9391063310		506-540-72030	39.40
	000015697741	11/20 Internet Svc Acct 9391063310		820-610-72030	1.18
64573	12/10/2020	1088	Avenal Lumber & Hardware		107.47
	134984	12/20 WP Plywood for Basins		501-503-70140	107.47
64574	12/10/2020	1112	Billingsley Tire Service		803.53
	250788	10/20 TR Tire Repair		506-540-84060	20.00
	251977	11/20 PW Tires for Truck #22		501-508-84060	261.18
	251977	11/20 PW Tires for Truck #22		502-510-84060	261.18
	251977	11/20 PW Tires for Truck #22		503-521-84060	261.17
64575	12/10/2020	1130	Bryant L. Jolley		41,000.00
	0002353	10/20 FIN FY 2019 Audit		101-406-88030	8,200.00
	0002353	10/20 FIN FY 2019 Audit		130-603-88101	2,050.00
	0002353	10/20 FIN FY 2019 Audit		150-751-96501	2,050.00
	0002353	10/20 FIN FY 2019 Audit		150-757-96505	2,050.00
	0002353	10/20 FIN FY 2019 Audit		501-406-88030	6,150.00
	0002353	10/20 FIN FY 2019 Audit		502-406-88030	6,150.00
	0002353	10/20 FIN FY 2019 Audit		503-406-88030	6,150.00
	0002353	10/20 FIN FY 2019 Audit		504-406-88030	820.00
	0002353	10/20 TR FY 2019 Audit		506-540-88030	1,230.00
	0002353	10/20 RDA FY 2019 Audit		820-610-88030	6,150.00
64576	12/10/2020	02296	BSK Assoicates		695.00
	AD24329	12/20 WP Outside Lab Work		501-503-88081	505.00
	AD24329	12/20 WWP Outside Lab Work		503-520-88080	190.00
64577	12/10/2020	1179	CDW Government		666.23
	2247304	10/20 ADMIN Computer Replacement for SAA		101-405-70010	77.73
	2247304	10/20 AP Computer Replacement for SAA		101-435-88040	77.73
	2247304	10/20 PW Computer Replacement for SAA		502-510-70010	38.87
	2247304	10/20 PW Computer Replacement for SAA		502-510-70440	38.86
	2247304	10/20 TR Computer Replacement for SAA		506-540-70010	230.00
	2247304	10/20 TR Computer Replacement for SAA		506-540-70440	203.04
64578	12/10/2020	1192	Chemtrade Chemicals US LLC		5,020.88
	93013505	11/20 WP Chemical Alum		501-503-70240	5,020.88
64579	12/10/2020	1224	Coalinga Hardware		456.76
	797724	11/20 WWP Spring Link/Wire Rope for Aerators		503-520-70140	53.79
	797851	11/20 AP Fuse Time Delay Maintenance		101-435-84030	15.52
	797924	11/20 FD Toilet Repairs		101-416-84030	95.20
	797925	11/20 FD Toilet Repairs		101-416-84030	10.30
	797953	11/20 WWP Grease Gun		503-520-70140	26.90
	797963	11/20 WWP Spring Link/Screw Eyes for Aerators		503-520-70140	54.56
	797972	11/20 FD Toilet Repairs		101-416-84030	17.58

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	798004	12/20 PD HDMI Cable/Extention Cord/Spray Paint		101-413-70440	99.11
	798005	12/20 PD Coupler Swivel HDMI		101-413-70440	19.66
	798052	12/20 FD Toilet Repairs		101-416-84030	51.73
	798185	12/20 PD LED Bulbs		101-413-84030	12.41
64580	12/10/2020	1263	Culligan of Fresno		170.40
	0002355	11/20 WP Hypo Softners		501-503-84020	170.40
64581	12/10/2020	1271	DataProse, Inc.		75.00
	DP2004376	11/20 FIN Search & Viewbill Monthly Service Fee		501-406-70040	30.00
	DP2004376	11/20 FIN Search & Viewbill Monthly Service Fee		502-406-70040	26.25
	DP2004376	11/20 FIN Search & Viewbill Monthly Service Fee		503-406-70040	17.25
	DP2004376	11/20 FIN Search & Viewbill Monthly Service Fee		504-406-70040	1.50
64582	12/10/2020	02390	Echo Canyon Apartments, LLC		2,480.00
	0002368	12/20 Rental Assistance for 1795 Echo Canyon Ave		306-401-98573	2,480.00
64583	12/10/2020	02392	Euro Style Management		21,847.23
	0002354	12/20 WWP Ret #3 WWTP Improvements		503-000-10003	-1,149.84
	0002354	12/20 WWP Prog Pmt #3		503-520-98992	22,997.07
64584	12/10/2020	1356	Fastenal Company		33.08
	CALEM35106	12/20 FD Station Supplies		101-416-70450	33.08
64585	12/10/2020	1387	Francisco Ybarra		73.00
	20528	12/20 PD Meal Advance - F. Ybarra		101-413-86010	73.00
64586	12/10/2020	1407	Fresno County Sheriff		352.00
	SO17944	11/20 PD RMS/JMS/CAD - November 2020		101-413-88100	352.00
64587	12/10/2020	1421	Garza's A/C & Heating, Inc.		469.00
	26247	11/20 BLDG Replacement of Thermostat in ASA		101-432-84030	254.00
	26256	12/20 PD Westside of BLDG Heater Repairs		101-413-84030	215.00
64588	12/10/2020	1424	Geil Enterprises, INC		2,133.60
	389707	11/20 BLDG Janitorial Supplies		101-432-84030	295.12
	390069	11/20 BLDG Janitorial Service		101-432-84030	1,838.48
64589	12/10/2020	1445	Grainger		373.25
	9712266171	11/20 AP Light Bulbs		101-435-84030	160.47
	9728085052	11/20 AP Installation of Lights		101-435-84030	70.23
	9733032560	12/20 WP N95 Masks		501-503-70140	142.55
64590	12/10/2020	1450	GRISWOLD, LASALLE, COBB, DOD, & GIN, L.L.P.		12,734.01
	61579	11/20 City Clerk City Attorney Fees		101-401-88010	1,136.30
	61580	11/20 CC City Attorney Fees		101-401-88010	3,922.65
	61581	11/20 CM City Attorney Fees		101-401-88010	312.75
	61582	11/20 PW City Attorney Fees (CD)		101-404-86500	1,152.75
	61582	11/20 PW City Attorney Fees (Water)		501-503-88010	1,533.90
	61583	11/20 FIN City Attorney Fees		501-406-88010	17.85
	61583	11/20 FIN City Attorney Fees		503-406-88010	17.85
	61584	11/20 LR City Attorney Fees		101-401-88010	56.05
	61585	11/20 Austin vs COC City Attorney Fees		101-401-88010	1,626.50
	61586	11/20 Greg Cody City Attorney Fees		101-401-88010	78.85
	61587	11/20 Vosburg vs County of Fresno City Attorney Fe		101-401-88010	1,825.65
	61588	11/20 Planning Dept City Attorney Fees		101-404-86500	250.00
	61589	11/20 PD City Attorney Fees		101-401-88010	413.41
	61590	11/20 WWDA City Attorney Fees		501-503-88010	389.50
64591	12/10/2020	1451	Hach Company		577.52
	12208177	11/20 WP Bubble Trap Regulator		501-503-70140	577.52
64592	12/10/2020	02253	Hanford Community Hospital		35.16
	0002358	11/20 WP Medical		501-503-88060	24.61

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	0002358	11/20 WWP Medical		503-520-88060	10.55
64593	12/10/2020	1454	Hanson Bridgett LLP		5,336.60
	1277990	10/20 IRS VCP/IRMA Outside Attorney		101-401-88020	5,336.60
64594	12/10/2020	02312	Jeff T Jones		4,966.37
	16765	1/21 ADMIN IT Monthly Contract		101-401-88040	36.80
	16765	1/21 CD IT Monthly Contract		101-404-88040	71.37
	16765	1/21 ADMIN IT Monthly Contract		101-405-88040	36.80
	16765	1/21 FIN IT Monthly Contract		101-406-88040	12.47
	16765	1/21 HR IT Monthly Contract		101-408-88040	50.51
	16765	1/21 PD IT Monthly Contract		101-413-88040	1,722.19
	16765	1/21 FD IT Monthly Contract		101-416-88040	466.77
	16765	1/21 HR IT Monthly Contract		107-422-88040	0.89
	16765	1/21 PW IT Monthly Contract		107-422-88040	74.12
	16765	1/21 FIN IT Monthly Contract		501-406-88040	166.24
	16765	1/21 HR IT Monthly Contract		501-503-88040	4.77
	16765	1/21 PW IT Monthly Contract		501-503-88040	111.18
	16765	1/21 HR IT Monthly Contract		501-508-88040	3.52
	16765	1/21 PW IT Monthly Contract		501-508-88040	74.12
	16765	1/21 FIN IT Monthly Contract		502-406-88040	145.46
	16765	1/21 PW IT Monthly Contract		502-510-88040	185.30
	16765	1/21 HR IT Monthly Contract		502-510-88040	3.55
	16765	1/21 FIN IT Monthly Contract		503-406-88040	83.12
	16765	1/21 PW IT Monthly Contract		503-520-88040	148.24
	16765	1/21 HR IT Monthly Contract		503-520-88040	2.02
	16765	1/21 HR IT Monthly Contract		503-521-88040	1.34
	16765	1/21 PW IT Monthly Contract		503-521-88040	148.24
	16765	1/21 FIN IT Monthly Contract		504-406-88040	8.31
	16765	1/21 HR IT Monthly Contract		504-535-88040	1.31
	16765	1/21 ADMIN IT Monthly Contract		506-540-88040	37.92
	16765	1/21 HR IT Monthly Contract		506-540-88040	2.35
	16765	1/21 HR IT Monthly Contract		820-610-88040	1.09
	16855	11/20 ADMIN IT Monthly Backup		101-401-88040	1.76
	16855	11/20 CD IT Monthly Backup		101-404-88040	3.56
	16855	11/20 ADMIN IT Monthly Backup		101-405-88040	1.76
	16855	11/20 FIN IT Monthly Backup		101-406-88040	0.48
	16855	11/20 HR IT Monthly Backup		101-408-88040	2.52
	16855	11/20 HR IT Monthly Backup		107-422-88040	0.04
	16855	11/20 PW IT Monthly Backup		107-422-88040	3.20
	16855	11/20 FIN IT Monthly Backup		501-406-88040	6.41
	16855	11/20 HR IT Monthly Backup		501-503-88040	0.24
	16855	11/20 PW IT Monthly Backup		501-503-88040	4.81
	16855	11/20 PW IT Monthly Backup		501-508-88040	3.20
	16855	11/20 HR IT Monthly Backup		501-508-88040	0.18
	16855	11/20 FIN IT Monthly Backup		502-406-88040	5.61
	16855	11/20 PW IT Monthly Backup		502-510-88040	8.01
	16855	11/20 HR IT Monthly Backup		502-510-88040	0.18
	16855	11/20 FIN IT Monthly Backup		503-406-88040	3.20
	16855	11/20 PW IT Monthly Backup		503-520-88040	6.41
	16855	11/20 HR IT Monthly Backup		503-520-88040	0.10
	16855	11/20 PW IT Monthly Backup		503-521-88040	6.41
	16855	11/20 HR IT Monthly Backup		503-521-88040	0.07
	16855	11/20 FIN IT Monthly Backup		504-406-88040	0.32
	16855	11/20 HR IT Monthly Backup		504-535-88040	0.07
	16855	11/20 ADMIN IT Monthly Backup		506-540-88040	1.82
	16855	11/20 HR IT Monthly Backup		506-540-88040	0.12
	16855	11/20 HR IT Monthly Backup		820-610-88040	0.05
	16856	12/20 ADMIN IT Monthly Backup		101-401-88040	19.01
	16856	12/20 CD IT Monthly Backup		101-404-88040	38.41

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	16856	12/20 ADMIN IT Monthly Backup		101-405-88040	19.01
	16856	12/20 FIN IT Monthly Backup		101-406-88040	5.18
	16856	12/20 HR IT Monthly Backup		101-408-88040	27.19
	16856	12/20 PW IT Monthly Backup		107-422-88040	34.57
	16856	12/20 HR IT Monthly Backup		107-422-88040	0.48
	16856	12/20 FIN IT Monthly Backup		501-406-88040	69.13
	16856	12/20 PW IT Monthly Backup		501-503-88040	51.85
	16856	12/20 HR IT Monthly Backup		501-503-88040	2.57
	16856	12/20 HR IT Monthly Backup		501-508-88040	1.89
	16856	12/20 PW IT Monthly Backup		501-508-88040	34.57
	16856	12/20 FIN IT Monthly Backup		502-406-88040	60.49
	16856	12/20 HR IT Monthly Backup		502-510-88040	1.91
	16856	12/20 PW IT Monthly Backup		502-510-88040	86.42
	16856	12/20 FIN IT Monthly Backup		503-406-88040	34.57
	16856	12/20 HR IT Monthly Backup		503-520-88040	1.09
	16856	12/20 PW IT Monthly Backup		503-520-88040	69.13
	16856	12/20 HR IT Monthly Backup		503-521-88040	0.72
	16856	12/20 PW IT Monthly Backup		503-521-88040	69.12
	16856	12/20 FIN IT Monthly Backup		504-406-88040	3.46
	16856	12/20 HR IT Monthly Backup		504-535-88040	0.70
	16856	12/20 ADMIN IT Monthly Backup		506-540-88040	19.59
	16856	12/20 HR IT Monthly Backup		506-540-88040	1.27
	16856	12/20 HR IT Monthly Backup		820-610-88040	0.59
	16858	1/21 ADMIN IT Monthly Backup		101-401-88040	19.01
	16858	1/21 CD IT Monthly Backup		101-404-88040	38.41
	16858	1/21 ADMIN IT Monthly Backup		101-405-88040	19.01
	16858	1/21 FIN IT Monthly Backup		101-406-88040	5.18
	16858	1/21 HR IT Monthly Backup		101-408-88040	27.19
	16858	1/21 PW IT Monthly Backup		107-422-88040	34.57
	16858	1/21 HR IT Monthly Backup		107-422-88040	0.48
	16858	1/21 FIN IT Monthly Backup		501-406-88040	69.13
	16858	1/21 PW IT Monthly Backup		501-503-88040	51.85
	16858	1/21 HR IT Monthly Backup		501-503-88040	2.57
	16858	1/21 HR IT Monthly Backup		501-508-88040	1.89
	16858	1/21 PW IT Monthly Backup		501-508-88040	34.57
	16858	1/21 FIN IT Monthly Backup		502-406-88040	60.49
	16858	1/21 HR IT Monthly Backup		502-510-88040	1.91
	16858	1/21 PW IT Monthly Backup		502-510-88040	86.42
	16858	1/21 FIN IT Monthly Backup		503-406-88040	34.57
	16858	1/21 HR IT Monthly Backup		503-520-88040	1.09
	16858	1/21 PW IT Monthly Backup		503-520-88040	69.13
	16858	1/21 PW IT Monthly Backup		503-521-88040	69.12
	16858	1/21 HR IT Monthly Backup		503-521-88040	0.72
	16858	1/21 FIN IT Monthly Backup		504-406-88040	3.46
	16858	1/21 HR IT Monthly Backup		504-535-88040	0.70
	16858	1/21 HR IT Monthly Backup		506-540-88040	1.27
	16858	1/21 ADMIN IT Monthly Backup		506-540-88040	19.59
	16858	1/21 HR IT Monthly Backup		820-610-88040	0.59
64601	12/10/2020	02131	Leticia Huaracha		74.00
	0002359	11/20 TR DMV Physical Reimbursement - L. Huarach		506-540-89040	74.00
64602	12/10/2020	1593	Life Assist, Inc.		3,724.32
	1054839	12/20 FD Medical Supplies		101-416-75000	357.76
	1054878	12/20 FD Medical Supplies		101-416-75000	2,952.45
	1056217	12/20 FD Medical Supplies		101-416-75000	414.11
64603	12/10/2020	1655	Moreno's Plumbing		342.25
	002138	10/20 PD Sewer Odor Repair		101-413-84030	120.00
	002404	12/20 FD Bathroom Back Up Repairs		101-416-84030	222.25

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
64604	12/10/2020	1661	Mountain Valley Pest Control, Inc		156.00
	106465	10/20 BLDG Pest Control Service		101-432-84030	28.00
	106474	10/20 AP Pest Control Service		101-435-84030	50.00
	107041	11/20 BLDG Pest Control Service		101-432-84030	28.00
	107042	11/20 AP Pest Control Services		101-435-84030	50.00
64605	12/10/2020	02128	N.A.G. Industries		2,205.00
	1322	12/20 PD Vehicle First Aid Kits		105-413-98041	2,205.00
64606	12/10/2020	1695	Office Depot		491.10
	131339004001	10/20 CC Copy Paper & Toner		101-401-70010	100.32
	131339004001	10/20 CD Copy Paper		101-404-70010	61.00
	131339004001	10/20 ADMIN Copy Paper & Toner		101-405-70010	100.32
	131339004001	10/20 HR Copy Paper		101-408-70010	35.63
	131339004001	10/20 PD File Folders & Labels		101-413-70010	58.74
	131339004001	10/20 PW Copy Paper		107-422-70010	13.19
	131339004001	10/20 FIN Copy Paper		501-406-70010	3.16
	131339004001	10/2WP Copy Paper		501-503-70010	16.92
	131339004001	10/20 PW Copy Paper		501-508-70010	16.30
	131339004001	10/20 FIN Copy Paper		502-406-70010	2.28
	131339004001	10/20 PW Copy Paper		502-510-70010	16.07
	131339004001	10/20 FIN Copy Paper		503-406-70010	1.47
	131339004001	10/20 WWP Copy Paper		503-520-70010	14.21
	131339004001	10/20 PW Copy Paper		503-521-70010	1.27
	131339004001	10/20 FIN Copy Paper		504-406-70010	0.75
	131339004001	10/20 FIN Copy Paper		504-535-70010	0.79
	131339004001	10/20 TR Bag Tamer Proof		506-540-70010	48.68
64608	12/10/2020	1692	O'Reilly Automotive, Inc.		28.31
	4316-355087	12/20 FD MDT Project		101-416-84060	28.31
64609	12/10/2020	1513	Pacific Telemanagement Services		133.00
	2057135	12/20 AP Monthly Pay Phone Service		101-435-72030	33.00
	2057769	10/20 PD 911 System Operational		101-413-88100	100.00
64610	12/10/2020	1721	PG&E		73.69
	0002357	11/20 Frame Park Electricity (5120357172-7)		101-440-72011	73.69
64611	12/10/2020	1708	PG&E Payment Processing Center		10,191.47
	98050-113020	11/20 PW Gas Transmission - Reservation		502-510-80020	7,483.91
	98050-113020	11/20 PW Gas Transmission - Volumetric		502-510-80020	2,707.56
64612	12/10/2020	02047	PRAXAIR DISTRIBUTION, INC.		742.90
	60460062	11/20 FD Oxygen		101-416-75000	742.90
64613	12/10/2020	02319	Quadient Leasing USA, Inc.		1,052.15
	N8609048	12/20 FIN Postage Machine Lease		101-406-84010	31.57
	N8609048	12/20 FIN Postage Machine Lease		501-406-84010	420.86
	N8609048	12/20 FIN Postage Machine Lease		502-406-84010	368.25
	N8609048	12/20 FIN Postage Machine Lease		503-406-84010	210.43
	N8609048	12/20 FIN Postage Machine Lease		504-406-84010	21.04
64614	12/10/2020	1810	Save Mart Supermarkets		189.06
	0220201106011946	11/20 PD Inmate Meals		101-413-70380	112.27
	0320201123022425	11/20 PD Clorax for Backed Up Drain Per Plumber		101-413-84030	29.91
	0420201105103020	11/20 PW Quarterly Department Meeting		107-422-86010	7.81
	0420201105103020	11/20 WP Quarterly Department Meeting		501-503-86010	7.82
	0420201105103020	11/20 PW Quarterly Department Meeting		501-508-86010	7.81
	0420201105103020	11/20 PW Quarterly Department Meeting		502-510-86010	7.81
	0420201105103020	11/20 WWP Quarterly Department Meeting		503-520-86010	7.81
	0420201105103020	11/20 PW Quarterly Department Meeting		503-521-86010	7.82

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64615	12/10/2020	1812	SCI Consulting Group		49,766.04
	C9363	8/20 CD Cannabis Monitoring & Compliance		101-404-88180	16,588.68
	C9364	9/20 CD Cannabis Monitoring & Compliance		101-404-88180	16,588.68
	C9376	10/20 CD Cannabis Monitoring & Compliance		101-404-88180	16,588.68
64616	12/10/2020	1821	Self Help Enterprises		261.00
	COLADM Nov-20	11/20 Loan Servicing Fees		815-609-88100	261.00
64617	12/10/2020	1858	Sparkletts		276.26
	9689215 101520	10/20 BLDG Monthly Water Delivery		101-432-72010	75.91
	9689215 101520	10/20 PW Monthly Water Delivery		502-510-70440	25.87
	9689215 101520	10/20 PW Monthly Water Delivery		503-521-70440	25.86
	9689215 111220	10/20 BLDG Monthly Water Delivery		101-432-72010	54.93
	9689215 111220	10/20 PW Monthly Water Delivery		502-510-70440	46.85
	9689215 111220	10/20 PW Monthly Water Delivery		503-521-70440	46.84
64618	12/10/2020	1902	Thatcher Company, Inc		2,942.69
	280294	11/20 WP Chemical Chlorine		501-503-70230	4,942.69
	CM0000216	11/20 WP Container Refund		501-503-70230	-2,000.00
64619	12/10/2020	1907	The Hanford Sentinel		206.62
	13997	12/20 WP UWMP Public Hearing Notice		501-503-88100	206.62
64620	12/10/2020	02364	Tony Henderson		73.00
	20529	12/20 PD Meal Advance - T. Henderson		101-413-86010	73.00
64621	12/10/2020	1931	Trans Union LLC		104.66
	11029805	11/20 PD MMJ Backgrounds		101-413-90070	104.66
64622	12/10/2020	02431	Trull Electric Inc		3,681.80
	11938	11/20 WWP Pod 2 Aerator Repair		503-520-84020	2,926.80
	11949	12/20 WWP Pod 2 Aerators Repair		503-520-84020	755.00
64623	12/10/2020	02185	Unwired Broadband		251.99
	INV00945458	12/20 WP Internet Services		501-503-72030	251.99
64624	12/10/2020	1973	Verizon Wireless Services, LLC		420.96
	9867681822	11/20 FD Mobile Services (542044026-00001)		101-416-72030	230.91
	9867681823	12/20 FD iPad Mobile Data (542044026-00002)		101-416-72030	190.05
64625	12/10/2020	1993	West Hills Oil, Inc.		15,377.41
	0181688	11/20 WWP Diesel Fuel for Pumps/Reheb Splitter Pr		503-520-98992	303.26
	068683	10/20 WP Fuel for October 2020		501-503-70160	815.33
	068683	10/20 WWP Fuel for October 2020		503-520-70160	203.83
	068686	10/20 SS Fuel for October 2020		504-535-70160	551.43
	68680	10/20 TR Fuel for October 2020		506-540-70160	1,868.50
	68960	11/20 FD Fuel for November 2020		101-416-70160	5,513.26
	68961	11/20 TR Fuel for October 2020		506-540-70160	1,069.18
	68963	11/20 PW Fuel for November 2020		101-440-70160	335.10
	68963	11/20 PW Fuel for November 2020		107-422-70160	65.12
	68963	11/20 WP Fuel for November 2020		501-503-70160	120.47
	68963	11/20 PW Fuel for November 2020		501-508-70160	335.10
	68963	11/20 PW Fuel for November 2020		502-510-70160	335.10
	68963	11/20 PW Fuel for November 2020		503-521-70160	335.10
	68963	11/20 SS Fuel for November 2020		504-535-70160	278.48
	68964	11/20 WP Fuel for November 2020		501-503-70160	767.96
	68964	11/20 WWP Fuel for November 2020		503-520-70160	191.99
	68965	11/20 FIN Fuel for November 2020		501-406-70160	99.29
	68965	11/20 FIN Fuel for November 2020		502-406-70160	86.88
	68965	11/20 FIN Fuel for November 2020		503-406-70160	57.09
	68965	11/20 FIN Fuel for November 2020		504-406-70160	4.97
	68966	11/20 PW Fuel for November 2020		101-440-70160	366.07
	68966	11/20 PW Fuel for November 2020		501-508-70160	366.08

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	68966	11/20 PW Fuel for November 2020		502-510-70160	366.08
	68966	11/20 PW Fuel for November 2020		503-521-70160	366.07
	68967	11/20 SVC Fuel for November 2020		101-431-70160	51.13
	68967	11/20 SS Fuel for November 2020		504-535-70160	524.54
64627	12/10/2020	1997	Westside Supply		221.26
	12337	11/20 WWP Cable Clamps/Pipe Gloves		503-520-70140	97.25
	12430	11/20 WWP Cable Clamps/Lab Bolts		503-520-70140	44.46
	12454	11/20 WWP Grease Gun		503-520-70140	31.55
	W201130	11/20 WP Equipment/Cylinder Rental		501-503-82030	32.00
	WW201130	11/20 WWP Equipment/Cylinder Rental		503-520-82030	16.00
64628	12/17/2020	1024	Advanced Flow Measurement		739.36
	0004149	12/20 WWP 6' Discharge Pipe for Recycle Flow		503-520-84020	739.36
64629	12/17/2020	02383	Alan Lee Jones		867.95
	3	12/20 PD Shelves		105-413-98041	867.95
64630	12/17/2020	1068	Aramark		661.35
	23011906	12/20 WP Jacket for G. Sabia		501-503-70100	68.62
	503000181882	12/20 SVC Employee Uniforms/First Aid Kit W12/2		101-431-70100	14.28
	503000181882	12/20 PW Employee Uniforms/First Aid Kit W12/2		107-422-70100	39.80
	503000181882	12/20 WP Employee Uniforms/First Aid Kit W12/2		501-503-70100	47.41
	503000181882	12/20 PW Employee Uniforms/First Aid Kit W12/2		501-508-70100	39.80
	503000181882	12/20 PW Employee Uniforms/First Aid Kit W12/2		502-510-70100	39.79
	503000181882	12/20 WWP Employee Uniforms/First Aid Kit W12/2		503-520-70100	47.40
	503000181882	12/20 PW Employee Uniforms/First Aid Kit W12/2		503-521-70100	39.79
	503000181882	12/20 PW Employee Uniforms/First Aid Kit W12/2		503-521-70440	16.34
	503000181882	12/20 SS Employee Uniforms/First Aid Kit W12/2		504-535-70100	14.28
	503000181882	12/20 TR Employee Uniforms/First Aid Kit W12/2		506-540-70100	18.66
	503000181883	12/20 PD Jail Blanket Cleaning Service W12/2		101-413-70380	207.68
	503000186579	12/20 BLDG Employee Uniforms (Coverall&Mats) W		101-432-84030	13.50
	503000186579	12/20 PW Employee Uniforms (Coverall & Mats) W1		502-510-70100	54.00
64631	12/17/2020	02069	AT&T 2005		2,005.84
	000015761930	11/20 PD Multi-line 559-935-8496		101-413-72030	403.40
	000015761930	11/20 PD Multi-line 559-935-8497		101-413-72030	403.40
	000015761930	11/20 PD 559-935-6008		101-413-72030	21.96
	000015761930	11/20 PD Business Alarm 559-935-0359		101-413-72030	22.98
	000015761930	11/20 PD Chief 559-935-4210		101-413-72030	44.27
	000015761930	11/20 PD Crime Tip Line 559-935-3206		101-413-72030	23.01
	000015761930	11/20 FD 559-935-1651		101-416-72030	105.65
	000015761930	11/20 City Hall Main 559-935-1532		101-432-72030	261.08
	000015761930	11/20 Admin Fax 559-935-0789		101-432-72030	236.01
	000015761930	11/20 City Hall Modem 559-934-1306		101-432-72030	44.27
	000015761930	11/20 Graffiti Hotline 559-935-3282		101-432-72030	21.32
	000015761930	11/20 Bldg. Maint. 559-935-3050		101-432-72030	35.17
	000015761930	11/20 AP Maint. 559-935-8594		101-435-72030	21.32
	000015761930	11/20 AP Weather 559-935-5960		101-435-72030	85.21
	000015761930	11/20 WP 559-935-1889		501-503-72030	22.98
	000015761930	11/20 WP Alarm 559-935-3022		501-503-72030	65.58
	000015761930	11/20 PW Yard 559-935-1185		502-510-72030	97.97
	000015761930	11/20 Sewer Plant 559-935-2275		503-520-72030	21.32
	000015761930	11/20 WWP Lift Station 559-935-5518		503-521-72030	22.98
	000015761930	11/20 New Lift Station 559-935-1896		503-521-72030	22.98
	000015761930	11/20 Echo Canyon Lift Station 559-935-1875		503-521-72030	22.98
64633	12/17/2020	02097	AT&T 2006		134.48
	000015761958	11/20 PD Dispatch 559-935-1525		101-413-72030	67.23
	000015761958	11/20 Courthouse 559-935-1560		101-432-72030	44.27
	000015761958	11/20 PW 559-935-5004		107-422-72030	5.75

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	000015761958	11/20 PW 559-935-5004		501-508-72030	5.75
	000015761958	11/20 PW 559-935-5004		502-510-72030	5.74
	000015761958	11/20 PW 559-935-5004		503-521-72030	5.74
64634	12/17/2020	02080	AT&T 4050		1,148.66
	000015739752	12/20 Internet Svc Acct 9391064050		101-413-72030	679.84
	000015739752	12/20 Internet Svc Acct 9391064050		101-432-72030	33.19
	000015739752	12/20 Internet Svc Acct 9391064050		101-432-72030	6.33
	000015739752	12/20 Internet Svc Acct 9391064050		101-432-72030	46.42
	000015739752	12/20 Internet Svc Acct 9391064050		101-432-72030	70.33
	000015739752	12/20 Internet Svc Acct 9391064050		107-422-72030	0.55
	000015739752	12/20 Internet Svc Acct 9391064050		107-422-72030	7.03
	000015739752	12/20 Internet Svc Acct 9391064050		501-406-72030	84.39
	000015739752	12/20 Internet Svc Acct 9391064050		501-503-72030	3.13
	000015739752	12/20 Internet Svc Acct 9391064050		501-503-72030	10.55
	000015739752	12/20 Internet Svc Acct 9391064050		501-508-72030	7.03
	000015739752	12/20 Internet Svc Acct 9391064050		501-508-72030	2.31
	000015739752	12/20 Internet Svc Acct 9391064050		502-406-72030	73.84
	000015739752	12/20 Internet Svc Acct 9391064050		502-510-72030	2.33
	000015739752	12/20 Internet Svc Acct 9391064050		502-510-72030	17.58
	000015739752	12/20 Internet Svc Acct 9391064050		503-406-72030	42.20
	000015739752	12/20 Internet Svc Acct 9391064050		503-520-72030	1.33
	000015739752	12/20 Internet Svc Acct 9391064050		503-520-72030	14.07
	000015739752	12/20 Internet Svc Acct 9391064050		503-521-72030	14.07
	000015739752	12/20 Internet Svc Acct 9391064050		503-521-72030	0.88
	000015739752	12/20 Internet Svc Acct 9391064050		504-406-72030	4.22
	000015739752	12/20 Internet Svc Acct 9391064050		504-535-72030	0.86
	000015739752	12/20 Internet Svc Acct 9391064050		506-540-72030	1.55
	000015739752	12/20 Internet Svc Acct 9391064050		506-540-72030	23.91
	000015739752	12/20 Internet Svc Acct 9391064050		820-610-72030	0.72
64636	12/17/2020	02267	Badger Meter Inc.		71.92
	1406093	12/20 PW End Point Install Kits		501-508-98054	71.92
64637	12/17/2020	02311	Bearing Distriutors		415.81
	9501584454	12/20 WP Grease for Basin 3		501-503-70140	415.81
64638	12/17/2020	02378	Behavioral Analysis Training Inc.		481.00
	20250	1/21 PD Interview/Interrogation - J. Fairbanks		101-413-86010	481.00
64639	12/17/2020	1115	Blais & Associates, Inc.		4,628.75
	112020COA01	11/20 PW Grant Consulting		107-422-88130	253.75
	112020COA01	11/20 WP Grant Consulting		501-503-88130	253.75
	112020COA01	11/20 PW Grant Consulting		501-508-88130	253.75
	112020COA01	11/20 PW Grant Consulting		502-510-88130	253.75
	112020COA01	11/20 WWP Grant Consulting		503-520-88130	253.75
	112020COA01	11/20 PW Grant Consulting		503-521-88130	253.75
	112020COA02	11/20 PW ATP Cycle 5 Regional Grant Development		107-422-88130	3,106.25
64640	12/17/2020	1133	Bureau of Reclamation		37,983.24
	0002393	12/20 WP Trinity PUD Assessment 375AF		501-503-80010	45.00
	0002393	12/20 WP CVPIA Restoration 375AF		501-503-80010	8,336.25
	0002393	12/20 WP Coalinga M & I Estimate Feb 2021 285AF		501-503-80010	28,405.95
	0002393	12/20 Nov 2020 Water Adj (Est.360AF/Act375AF) 12		501-503-80010	1,196.04
64641	12/17/2020	02279	Bush Engineering, Inc		52,073.05
	0002392	12/20 PW Ret #8 Phelps Ave Improvements		127-000-10003	52,073.05
64642	12/17/2020	1136	CA Department of Tax and Fee Administration		11,193.29
	438562236	12/20 WP Water Rights Fee		501-503-92090	11,193.29

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64643	12/17/2020	1173	Carrier SI, Inc		100.50
	322443	12/20 PW Parts for Office Phone		502-510-84010	33.50
	322443	12/20 PW Parts for Office Phone		503-520-84010	33.50
	322443	12/20 PW Parts for Office Phone		503-521-84010	33.50
64644	12/17/2020	1192	Chemtrade Chemicals US LLC		4,851.46
	93023156	12/20 WP Chemical Alum		501-503-70240	4,851.46
64645	12/17/2020	1217	Clovis Polycon, Inc.		1,741.30
	49852	12/20 PW Excess Flow Valve for Gas Lines		502-510-70140	1,741.30
64646	12/17/2020	1224	Coalinga Hardware		156.26
	798029	12/20 PW Extension Cord/Surge Protector for ATF		101-440-70060	20.28
	798029	12/20 PW Extension Cord/Surge Protector for ATF		107-422-70140	20.28
	798029	12/20 PW Extension Cord/Surge Protector for ATF		501-508-70060	20.29
	798029	12/20 PW Extension Cord/Surge Protector for ATF		502-510-70060	20.28
	798029	12/20 PW Extension Cord/Surge Protector for ATF		503-521-70440	20.28
	798215	12/20 PW Water Hose & Nozzle for Yard		501-508-84030	18.28
	798215	12/20 PW Water Hose & Nozzle for Yard		502-510-84030	18.29
	798215	12/20 PW Water Hose & Nozzle for Yard		503-521-84030	18.28
64647	12/17/2020	1288	Department of Justice		859.00
	481525	12/20 PD Livescans		101-413-88100	795.00
	483163	11/20 HR Fingerprints		101-408-89070	64.00
64648	12/17/2020	02392	Euro Style Management		12,849.84
	121420	12/20 WWP Ret #4 WWTP Improvements		503-000-10003	12,849.84
64649	12/17/2020	02091	Frisch Engineering, Inc.		875.00
	9103-2011b	11/20 WP Engineering Services (SCADA)		501-503-98441	875.00
64650	12/17/2020	1426	Geospatial Technologies, Inc.		130.00
	17745	10/20 FD Annual Software Maintenance Fee		101-416-88100	130.00
64651	12/17/2020	02443	Goldsmith Construction Company, Inc. DBA Mid California Assets		14,397.55
	402011130	11/20 WWP Repair Basin Wall		503-520-84020	14,397.55
64652	12/17/2020	1445	Grainger		167.12
	9736236762	12/20 WP Asphalt Rakes for Authracite		501-503-70140	167.12
64653	12/17/2020	1446	Granite Construction Company		581.28
	1930254	11/20 PW Sand/Base Rock for Water Leaks		501-508-70130	581.28
64654	12/17/2020	1451	Hach Company		1,100.54
	12235210	12/20 WP Lab Supplies		501-503-70202	1,100.54
64655	12/17/2020	02253	Hanford Community Hospital		569.13
	0002394	11/20 WP X-Ray for TB		501-503-88060	398.39
	0002394	11/20 WWP X-Ray for TB		503-520-88060	170.74
64656	12/17/2020	1454	Hanson Bridgett LLP		53,806.80
	1279995	11/20 IRS VCP/ICMA Outside Attorney		101-401-88020	53,806.80
64657	12/17/2020	1494	Interstate Gas Services, Inc.		5,550.00
	7021567	11/20 WP Utility Consulting for November 2020		501-503-88100	1,063.75
	7021567	11/20 PW Utility Consulting for November 2020		501-508-88100	1,063.75
	7021567	11/20 PW Utility Consulting for November 2020		502-510-88100	1,480.00
	7021567	11/20 WWP Utility Consulting for November 2020		503-520-88100	971.25
	7021567	11/20 PW Utility Consulting for November 2020		503-521-88100	971.25
64658	12/17/2020	02312	Jeff T Jones		2,185.73
	16789	1/21 PD IT Monthly Backup		101-413-88040	1,781.25
	16854	11/20 FD IT Monthly Backup		101-416-88040	239.40
	16857	12/20 FD IT Monthly Backup		101-416-88040	165.08

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64659	12/17/2020	02017	JH Tackett Marketing		215.57
	4197	12/20 CC Blue Name Plate - J. Horn		101-401-70040	18.00
	4197	12/20 CC Blue Name Plate - J. Manny Ramirez		101-401-70040	18.00
	4197	12/20 CC Retirement Plaque - R. Lander		101-401-70040	45.00
	4197	12/20 CC Wood Grain Name Plate - D. Kahikina CT		101-401-70040	15.00
	4197	12/20 CC Retirement Plaque - T. Stolz		101-401-70040	45.00
	4197	12/20 CC Tax		101-401-70040	14.57
	4197	12/20 CC Wood Grain Name Plate - G. DuPuis FC		101-401-70040	15.00
	4197	12/20 CC Retirement Plaque - J. Vosburg		101-401-70040	45.00
64660	12/17/2020	02445	Jim Brisco Enterprises, Inc.		99,960.76
	27110	11/20 WP Alum Sludge Removal		501-503-98057	99,960.76
64661	12/17/2020	1583	Leaf		855.46
	11318300	12/20 CC Copier Lease		101-401-84010	23.85
	11318300	12/20 CD Copier Lease		101-404-84010	23.85
	11318300	12/20 CM Copier Lease		101-405-84010	23.85
	11318300	12/20 FIN Copier Lease		101-406-84010	5.23
	11318300	12/20 HR Copier Lease		101-408-84010	23.84
	11318300	12/20 HR Copier Lease		101-408-84010	93.16
	11318300	12/20 PD Copier Lease		101-413-84010	244.84
	11318300	12/20 FD Copier Lease		101-416-84010	113.83
	11318300	12/20 PW Copier Lease		107-422-84010	1.65
	11318300	12/20 FIN Copier Lease		501-406-84010	69.78
	11318300	12/20 WP Copier Lease		501-503-84010	23.84
	11318300	12/20 WP Copier Lease		501-503-84010	8.79
	11318300	12/20 PW Copier Lease		501-508-84010	6.49
	11318300	12/20 FIN Copier Lease		502-406-84010	61.05
	11318300	12/20 PW Copier Lease		502-510-84010	6.55
	11318300	12/20 PW Copier Lease		502-510-84010	23.84
	11318300	12/20 FIN Copier Lease		503-406-84010	34.89
	11318300	12/20 WWP Copier Lease		503-520-84010	3.72
	11318300	12/20 WWP Copier Lease		503-520-84010	23.84
	11318300	12/20 PW Copier Lease		503-521-84010	2.47
	11318300	12/20 FIN Copier Lease		504-406-84010	3.49
	11318300	12/20 SS Copier Lease		504-535-84010	2.41
	11318300	12/20 TR Copier Lease		506-540-84010	23.84
	11318300	12/20 TR Copier Lease		506-540-84010	4.34
	11318300	12/20 RDA Copier Lease		820-610-84010	2.02
64663	12/17/2020	1630	McMaster-Carr Supply Co.		280.69
	50174850	12/20 WP Wipes Chem		501-503-70202	280.69
64664	12/17/2020	1661	Mountain Valley Pest Control, Inc		131.00
	107036	11/20 WP Pest Control Services		501-503-84030	45.00
	107037	11/20 WWP Pest Control Services		503-520-84030	30.00
	107038	11/20 PD Pest Control Services		101-413-88100	56.00
64665	12/17/2020	1695	Office Depot		565.71
	143628742001	12/20 FIN Office Supplies		101-406-70010	16.70
	143628742001	12/20 FIN Office Supplies		501-406-70010	222.65
	143628742001	12/20 FIN Office Supplies		502-406-70010	194.82
	143628742001	12/20 FIN Office Supplies		503-406-70010	111.33
	143628742001	12/20 FIN Office Supplies		504-406-70010	11.13
	143630242001	12/20 FIN Office Supplies		101-406-70010	0.27
	143630242001	12/20 FIN Office Supplies		501-406-70010	3.63
	143630242001	12/20 FIN Office Supplies		502-406-70010	3.18
	143630242001	12/20 FIN Office Supplies		503-406-70010	1.82
	143630242001	12/20 FIN Office Supplies		504-406-70010	0.18

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64666	12/17/2020	1692	O'Reilly Automotive, Inc.		565.96
	4316-349892	10/20 PD Battery for Unit #C252		101-413-84060	535.48
	4316-355336	12/20 PW Supplies to Wash Vehicles		501-508-84060	10.16
	4316-355336	12/20 PW Supplies to Wash Vehicles		502-510-84060	10.16
	4316-355336	12/20 PW Supplies to Wash Vehicles		503-521-84060	10.16
64667	12/17/2020	1722	PG&E 1533-5		70,434.38
	0002395	4893477005 NE 11 20 15 Telecom Bldg		101-413-72020	67.14
	0002395	7053841272 300 W Elm FD Lights		101-416-72020	1,262.47
	0002395	705841037 7th & Elm FD Horn		101-416-72020	30.42
	0002395	7053841516 PD/Jail/City Hall		101-432-72020	3,651.38
	0002395	795617993 240 N 6th St		101-432-72020	654.33
	0002395	7053841565 NW Cor Phelps-Airport Lights		101-435-72020	956.70
	0002395	7053841899 27500 Phelps Ave Ste 19		101-435-72020	16.70
	0002395	7053841771 27500 Phelps Ave Ste 1		101-435-72020	102.42
	0002395	7053841177 300 Coalinga Plaza Ped Frm Prk		101-440-72011	13.12
	0002395	7053841936 408 S 5th Lynch Park		101-440-72011	16.10
	0002395	7053841050 5th & Cedar Tower Clock		101-440-72011	36.50
	0002395	7053841921 Sunset & Washington-Wtr Ftn		101-440-72011	104.58
	0002395	7054189141 Sunset & 5th Ave		101-440-72011	12.20
	0002395	7053841694 160 W Elm		107-422-72021	28.78
	0002395	7053841157 240 W Elm Storage Bldg		107-422-72021	40.33
	0002395	7051816617 Jayne Ave Willow Springs		107-422-72021	64.56
	0002395	7053841379 Polk & Forest Ave		107-422-72021	66.46
	0002395	7053841253 Cambridge & Joaquin		107-422-72021	194.31
	0002395	7053841026 160W Elm Arpt 3144 Term Bldg		107-422-72021	180.99
	0002395	3289090333 260 1/2 Cambridge Ave		107-422-72021	179.11
	0002395	7054518044 Coolidge N Hachman		107-422-72021	8.61
	0002395	705384308 Van Ness & Elm		107-422-72021	38.44
	0002395	7053841501 410 El Rancho Blvd		107-422-72021	34.73
	0002395	7055180510 Forest Ave Btwn 3rd St & 5th St		107-422-72021	33.93
	0002395	3249826069 TR 4492 Fox Hollow II		107-422-72021	68.59
	0002395	7053841244 TR 5344 Promontory Point		107-422-72021	174.63
	0002395	3443128925 TR 5140 Sandalwood Const Jayne & Wil		107-422-72021	163.14
	0002395	7053841979 City Yard		107-422-72021	226.41
	0002395	3443128372 TR 5246 Phase I Stallion Sprg Sac & Frs		107-422-72021	48.61
	0002395	3443128611 TR 4492 Fox Hollow II @ Frst & Cox		107-422-72021	45.72
	0002395	7053841661 Forest & 5th		107-422-72021	7.91
	0002395	7053841848 SE Juniper Rdg Sprinklers		107-422-72021	25.78
	0002395	7053841365 Longhollow & Echo Canyon		107-422-72021	23.02
	0002395	7058903139 Tache Way & Warthan St		107-422-72021	11.31
	0002395	3443128775 TR 5208 Spano Ent Posa Chanet		107-422-72021	11.43
	0002395	7053841534 160 W Elm Street Light Inv Proj		107-422-72021	85.21
	0002395	3443128925 TR 5140 Sandalwood 3 CBB Const/Jayn		107-422-72021	163.11
	0002395	7053841349 160 W Elm		107-422-72021	22.87
	0002395	7053841397 Cambridge & Elm Hwy 198		107-422-72021	133.45
	0002395	7053841485 Washington & Fresno		107-422-72021	11.44
	0002395	7053841439 Phelps & La Cuesta		107-422-72021	12.19
	0002395	7053841881 140 E Durian Prkg Lot Lights		107-422-72021	20.44
	0002395	3443128041 TR 5246 Phase II Stallion Spr		107-422-72021	131.52
	0002395	9713313248 25 1/2 W polk Traffic Control		107-422-72021	86.07
	0002395	7053841014 160W Elm Arpt 3144 Term Bldg		107-422-72021	19.19
	0002395	7050007234 Coolidge N Hachman		107-422-72021	8.61
	0002395	7053841909 200 El Rancho Blvd Irrigation Crtl		107-422-72021	10.85
	0002395	7053841204 SE Crn 1st & Forest Landscap Trees		107-422-72021	10.85
	0002395	7053841536 160 W Elm Street Light Inv Proj		107-422-72021	86.91
	0002395	7058160009 N/S of Phelps Ave (West of Posa Chanet		107-422-72021	88.17
	0002395	7053841990 160 W Elm		107-422-72021	19.19
	0002395	7053841791 745 W Forest Ave Landscape		107-422-72021	10.85
	0002395	7053841913 N/S Valley St Lights		107-422-72021	43.07

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0002395	7053841023	Monterey & Tyler Clock	107-422-72021	10.90
	0002395	7053841538	160 W Elm Street Light Inv Proj	107-422-72021	41.27
	0002395	3443128591	City Sunset St Project PM#30257800	107-422-72021	88.68
	0002395	7053841022	160W Elm Arpt 3144 Term Bldg	107-422-72021	94.35
	0002395	7053841206	Crn Posa & San Sim Lift Station	107-422-72021	10.92
	0002395	7053841619	Monterey & Tyler	107-422-72021	11.11
	0002395	7055365996	Elm & Second	107-422-72021	101.87
	0002395	3443128411	TR 5208 Spano Ent Posa Chanet	107-422-72021	100.11
	0002395	7053841535	160 W Elm Street Light Inv Proj	107-422-72021	129.45
	0002395	7053841842	350 El Rancho Blvd Irrigation Ctrl	107-422-72021	10.85
	0002395	7050256422	6th & Durian	107-422-72021	79.32
	0002395	7053841004	160W Elm Arpt 3144 Term Bldg	107-422-72021	296.13
	0002395	7053841429	TR 5339 Dorothy Allen Est	107-422-72021	334.93
	0002395	7053841505	Cambridge & Elm Hwy 198	107-422-72021	241.80
	0002395	7053841008	160W Elm Arpt 3144 Term Bldg	107-422-72021	2,641.98
	0002395	7053841555	TR 5451 Warthan & Meadows	107-422-72021	785.93
	0002395	7053841016	160W Elm Arpt 3144 Term Bldg	107-422-72021	828.77
	0002395	7053841002	160W Elm Arpt 3144 Term Bldg	107-422-72021	942.43
	0002395	7053841036	NE SW 26 19 15 Booster Station	501-503-72020	2,272.81
	0002395	7053841864	NE SW 31 20 15 Water Ctrl	501-503-72020	24.45
	0002395	7053841518	NW NW 31 20 16 Chlorine Booster	501-503-72020	18.51
	0002395	7053841615	SW SW SW 18 20 16 Reservoir	501-503-72020	18.51
	0002395	7053841684	NW NW 11 20 15 Water Dept	501-503-72020	39.09
	0002395	7053841171	SW SW 7 20 15 Booster Station	501-503-72020	109.79
	0002395	7053841526	Palmer Ave	501-503-72020	41,231.01
	0002395	7053841131	SW Crn Gale & Derrick Wtr Mtr	501-503-72020	10.85
	0002395	7053841979	City Yard	501-508-72020	226.42
	0002395	7053841123	Cherry Ln	502-510-72020	70.35
	0002395	7053841358	College Alley S Side Cat Pro	502-510-72020	63.17
	0002395	7053841102	N end of Malple St	502-510-72020	45.56
	0002395	7053841312	Thompson Btwn Valley & Polk	502-510-72020	10.85
	0002395	7053841657	Behind 595 Roosevelt Alley Light	502-510-72020	10.85
	0002395	7053841979	City Yard	502-510-72020	226.42
	0002395	7053841361	Alley S Pleasant & E Warthan	502-510-72020	10.85
	0002395	7053841243	Pine Alley	502-510-72020	10.85
	0002395	7053841574	Coalinga Alley Madison & Mont	502-510-72020	10.85
	0002395	7053841783	California Alley	502-510-72020	10.85
	0002395	7053841697	Baker Alley	502-510-72020	92.35
	0002395	7053841066	NE Crn Harvard & College	502-510-72020	10.85
	0002395	7053841466	Fres Alley Tyler & Polk	502-510-72020	10.85
	0002395	7056603692	SE 33 20 15 WWP	503-520-72020	1,534.21
	0002395	7052100780	NE SE 33 20 15 WWP	503-520-72020	7,251.36
	0002395	7053841845	Sewer Lift Station Polk	503-521-72020	86.51
	0002395	7053841367	Sewer Lift Station Kim	503-521-72020	37.56
	0002395	7053841194	Sewer Lift Pump Echo	503-521-72020	305.60
	0002395	7053841979	City Yard	503-521-72020	226.41
	0002395	7053841328	Sewer Lift Pump P/L	503-521-72020	140.99
64674	12/17/2020	1733	Price Paige & Company		4,500.00
	18328	11/20 FY 2020	Long-Term Debt Accounting	150-751-96501	1,485.00
	18328	11/20 FY 2020	Long-Term Debt Accounting	150-755-96504	1,485.00
	18328	11/20 FY 2020	Long-Term Debt Accounting	150-757-96505	1,530.00
64675	12/17/2020	02318	Quadient Finance USA, Inc.		300.00
	113020	11/20	FIN Postage	501-406-70030	120.00
	113020	11/20	FIN Postage	502-406-70030	105.00
	113020	11/20	FIN Postage	503-406-70030	69.00
	113020	11/20	FIN Postage	504-406-70030	6.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
64676	12/17/2020	02133	Rain for Rent		25,570.35
	1537284	10/20 WWP Splitter Box Project		503-520-98992	10,485.98
	1545506	10/20 WWP Splitter Box Project		503-520-98992	14,523.30
	1557230	12/20 WWP New Alfalfa Valve for Radio Field		503-520-70140	561.07
64677	12/17/2020	1771	RMA Geoscience, Inc		791.75
	11667	11/20 PW Compaction Testing for Asphalt Concrete		501-508-88100	791.75
64678	12/17/2020	02048	RSG, Inc.		1,696.25
	I006804	11/20 RDA SA Admin Services		820-610-88100	1,696.25
64679	12/17/2020	1804	San Luis & Delta-Mendota		20,157.20
	120820	12/20 WP November 2020 (Est360/Act375) 15AF		501-503-80010	1,079.85
	120820	12/20 WP January 2021 Estimate 265AF		501-503-80010	19,077.35
64680	12/17/2020	02011	Security Lines US		22,860.33
	1693	9/20 PD Traffic Cameras		101-413-88040	4,880.00
	1693	9/20 PD Traffic Cameras		116-413-70321	17,980.33
64681	12/17/2020	1830	Shell Energy North American (US), LP		94,711.52
	3411339	11/20 Natural Gas Deliveries		502-510-80030	94,711.52
64682	12/17/2020	1852	Solomon Electric and Data, Inc		515.73
	I201214420	12/20 WP New Modicon Card for Palmer Res		501-503-84020	515.73
64683	12/17/2020	1858	Sparkletts		107.62
	9689215 121020	12/20 BLDG Monthly Water Delivery		101-432-72010	58.20
	9689215 121020	12/20 PW Monthly Water Delivery		502-510-70440	24.71
	9689215 121020	12/20 PW Monthly Water Delivery		503-521-70440	24.71
64684	12/17/2020	1393	State Center Community College District		34.00
	15580410	9/20 PD Registration Fee Difference for A. Diaz		101-413-86010	34.00
64685	12/17/2020	1879	Summit Safety, LLC		289.12
	317674A	12/20 WP Safety Rain Suits		501-503-84072	289.12
64686	12/17/2020	1892	Target Solutions Learning LLC		1,675.00
	INV16284	11/20 FD Membership Fee		101-416-88100	1,675.00
64687	12/17/2020	1935	Tri-City Engineering		21,253.75
	2654-16	12/20 PW 2016 Alley Paving		305-422-98940	1,877.50
	2772-25	12/20 PW SB1 Funding - Sunset St Polk to Van Ness		111-422-98910	1,396.25
	2789-11	12/20 PW Polk Street Rehabilitation (Elm-5th)		305-422-98930	3,121.25
	2790-09	12/20 PW W. Coalinga Multi-Use Trail (10,11,&12)		305-422-98980	1,980.00
	2835-03	12/20 PW STBG Polk St Improvement (Elm-CityLimit)		305-422-98930	283.75
	2848-08	12/20 PW Van Ness Storm Drain Impro (Wash-VanNe		144-422-98986	1,121.25
	2857-08	12/20 PW Elm & Cambridge Signalization (CM)		140-422-98881	3,443.75
	2867-03	12/20 PW Fresno St Repaving (Washington/Harvard)		127-422-98993	1,341.25
	2869-02	12/20 WWTP Improvements Automation & Security		503-520-98991	1,236.25
	2881-02	12/20 WWTP Title 22 Treated Sewage Effluent Disp		503-520-88100	575.00
	2882-01	12/20 PW RTP 2022 Project List Development		107-422-88100	2,156.25
	2885-01	12/20 CD SPR Plan Review Warthan Place Apts		101-404-86500	560.00
	2887-01	12/20 PW SWRCB Trash Provisions Reporting		501-508-88100	2,161.25
64688	12/17/2020	1943	Tyler Technologies, Inc		447.50
	025-316920	11/20 SaaS Financial Mgt		101-406-88040	18.75
	025-316920	11/20 SaaS Financial Mgt		107-422-88040	11.25
	025-316920	11/20 SaaS Financial Mgt		501-406-88040	46.88
	025-316920	11/20 SaaS Financial Mgt		502-406-88040	46.88
	025-316920	11/20 SaaS Financial Mgt		503-406-88040	46.88
	025-316920	11/20 SaaS Financial Mgt		504-406-88040	9.38
	025-316920	11/20 SaaS Financial Mgt		506-540-88040	3.75
	025-316920	11/20 SaaS Financial Mgt		820-610-88040	3.73

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	045-323442	11/20 Executime		101-406-88040	26.00
	045-323442	11/20 Executime		107-422-88040	15.60
	045-323442	11/20 Executime		501-406-88040	65.00
	045-323442	11/20 Executime		502-406-88040	65.00
	045-323442	11/20 Executime		503-406-88040	65.00
	045-323442	11/20 Executime		504-406-88040	13.00
	045-323442	11/20 Executime		506-540-88040	5.20
	045-323442	11/20 Executime		820-610-88040	5.20
64690	12/17/2020	1944	U.S. Bank Corporate Payment Center		17,486.80
	USBCDDEC01	11/20 Amazon - Computer Monitor Light		101-404-70010	43.58
	USBCDDEC01	12/20 PW 2021 Annual Comp Enrollment - US Drug T		101-440-88060	6.00
	USBCDDEC01	12/20 PW 2021 Annual Comp Enrollment - US Drug T		107-422-88060	14.00
	USBCDDEC01	12/20 WP 2021 Annual Comp Enrollment - US Drug T		501-503-88060	39.99
	USBCDDEC01	11/20 PW Physical Infrast/Flushing/Bact Testing		501-508-86010	441.00
	USBCDDEC01	11/20 PW Backflow Prevention/Cross Connection CI		501-508-86010	90.00
	USBCDDEC01	12/20 PW 2021 Annual Comp Enrollment - US Drug T		501-508-88060	39.99
	USBCDDEC01	12/20 PW 2021 Annual Comp Enrollment - US Drug T		502-510-88060	39.99
	USBCDDEC01	12/20 WWP 2021 Annual Comp Enrollment - US Dru		503-520-88060	39.98
	USBCDDEC01	12/20 PW 2021 Annual Comp Enrollment - US Drug T		503-521-88060	20.00
	USBCMDEC01	11/20 CC Zoom		101-401-88040	0.71
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	6.99
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	-37.03
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	67.75
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	65.36
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	65.34
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	88.40
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Walmart)		101-401-88220	86.56
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	82.71
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	31.93
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	82.50
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	21.76
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	21.78
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	82.48
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	21.79
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (DollarTree)		101-401-88220	70.83
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	81.67
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	21.90
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	22.48
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	94.47
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	26.80
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	17.50
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	19.05
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	19.48
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	92.44
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	91.98
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	91.47
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	54.40
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	20.23
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	98.83
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	78.90
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Walmart)		101-401-88220	31.25
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	30.48
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	54.40
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	54.11
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (DollarTree)		101-401-88220	53.40
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	45.74
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	52.27
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	63.09
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	-21.79

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	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	45.74
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	62.21
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	60.99
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	60.96
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	45.75
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	45.96
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	60.42
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	56.48
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	81.57
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	46.26
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Bath&Body		101-401-88220	47.38
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Marshalls)		101-401-88220	32.11
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	32.18
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	32.69
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	35.87
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	37.75
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	43.59
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	27.13
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	29.61
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	30.34
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Walmart)		101-401-88220	127.10
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (DollarTree)		101-401-88220	118.78
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	89.56
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	111.05
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	189.36
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Marshalls)		101-401-88220	176.84
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	329.11
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	289.48
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	10.88
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	10.92
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	10.95
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	6.55
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Marshalls)		101-401-88220	288.64
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	11.00
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	286.92
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	13.06
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	112.28
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	7.92
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	10.00
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	10.50
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	247.21
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	245.39
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	10.50
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	10.88
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	5.42
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	5.37
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	610.58
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	369.38
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	352.63
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	335.99
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	8.66
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	15.25
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	10.88
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	15.23
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	20.60
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	21.64
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	15.25
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	108.86
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Bath&Body		101-401-88220	99.74

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	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Marshalls)		101-401-88220	173.48
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	16.34
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	171.77
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	160.65
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	150.27
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	16.34
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	150.11
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	15.24
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	223.24
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Walmart)		101-401-88220	141.57
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	17.35
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	14.16
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	14.13
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	13.73
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	17.42
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	201.87
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Macy's)		101-401-88220	54.44
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Costco)		101-401-88220	204.44
	USBCMDEC01	11/20 CC 2020 Christmas Gift Giveaway (Target)		101-401-88220	211.11
	USBCMDEC01	12/20 CC 2020 Christmas Gift Giveaway (Kohl's)		101-401-88220	17.17
	USBCMDEC01	11/20 CD Zoom		101-404-88040	0.71
	USBCMDEC01	11/20 ADMIN Zoom		101-405-88040	0.71
	USBCMDEC01	11/20 FIN Zoom		101-406-88040	0.71
	USBCMDEC01	11/20 HR Zoom		101-408-88040	0.71
	USBCMDEC01	12/20 HR Stercycle Inc. Shred-It		101-408-88100	480.52
	USBCMDEC01	11/20 PD Zoom		101-413-88040	0.71
	USBCMDEC01	11/20 FD Zoom		101-416-88040	0.72
	USBCMDEC01	11/20 SVC Zoom		101-431-88040	0.72
	USBCMDEC01	11/20 AP Zoom		101-435-88040	0.72
	USBCMDEC01	11/20 PW Zoom		101-440-88040	0.72
	USBCMDEC01	11/20 PW Zoom		107-422-88040	7.16
	USBCMDEC01	12/20 PW Stercycle Inc. Shred-It		107-422-88100	8.48
	USBCMDEC01	11/20 AC Zoom		110-424-88040	7.15
	USBCMDEC01	11/20 PW Zoom		125-422-88040	7.15
	USBCMDEC01	11/20 PW Zoom		127-422-88040	7.15
	USBCMDEC01	11/20 PW Zoom		130-451-88040	7.15
	USBCMDEC01	11/20 FIN Zoom		501-406-88040	2.39
	USBCMDEC01	12/20 FIN Stercycle Inc. Shred-It		501-406-88100	13.43
	USBCMDEC01	11/20 WP Zoom		501-503-88040	2.39
	USBCMDEC01	12/20 WP Stercycle Inc. Shred-It		501-503-88100	39.69
	USBCMDEC01	11/20 PW Zoom		501-508-88040	2.39
	USBCMDEC01	12/20 PW Stercycle Inc. Shred-It		501-508-88100	27.82
	USBCMDEC01	12/20 FIN Stercycle Inc. Shred-It		502-406-88100	11.74
	USBCMDEC01	11/20 PW Zoom		502-510-88040	7.15
	USBCMDEC01	12/20 PW Stercycle Inc. Shred-It		502-510-88100	28.16
	USBCMDEC01	11/20 FIN Zoom		503-406-88040	2.39
	USBCMDEC01	12/20 FIN Stercycle Inc. Shred-It		503-406-88100	7.74
	USBCMDEC01	11/20 WWP Zoom		503-520-88040	2.39
	USBCMDEC01	12/20 WWP Stercycle Inc. Shred-It		503-520-88100	13.57
	USBCMDEC01	11/20 PW Zoom		503-521-88040	2.39
	USBCMDEC01	12/20 PW Stercycle Inc. Shred-It		503-521-88100	7.12
	USBCMDEC01	12/20 FIN Stercycle Inc. Shred-It		504-406-88100	0.68
	USBCMDEC01	11/20 SS Zoom		504-535-88040	7.15
	USBCMDEC01	12/20 SS Stercycle Inc. Shred-It		504-535-88100	6.79
	USBCMDEC01	11/20 TR Zoom		506-540-88040	7.15
	USBCMDEC01	12/20 TR Stercycle Inc. Shred-It		506-540-88100	22.39
	USBCMDEC01	11/20 RDA Zoom		820-610-88040	7.15
	USBCMDEC01	12/20 RDA Stercycle Inc. Shred-It		820-610-88100	10.38
	USBFDDEC01	12/20 FD Conway Shield - Chief Shield		101-416-70102	121.48

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	USBFDEC01	11/20 FD Ram Mounts - C171		101-416-84060	111.30
	USBFDEC01	11/20 FD Ram Mounts - C171		101-416-84060	710.85
	USBFDEC02	11/20 FD Purple Stickers - COVID		101-416-70440	8.33
	USBFDEC02	11/20 FD BLS Instructor Course - R. Banks		101-416-75030	495.00
	USBFDEC02	11/20 FD Pre-Mix for Chainsaw		101-416-84070	40.07
	USBFDEC02	11/20 FD EMS Renewal - E. Diaz de Leon		101-416-86040	82.00
	USBFDEC02	11/20 FD License Renewal - D. Nevarez		101-416-86040	275.00
	USBFDEC02	12/20 FD EMS Renewal - D. Nevarez		101-416-86040	48.00
	USBFDEC03	11/20 FD EMS Renewal - J. Sanders		101-416-86040	48.00
	USBFDEC03	12/20 FD EMS Renewal - J. Sanders		101-416-86040	48.00
	USBFDEC03	11/20 State Medic Renewal - J. Ramsey		101-416-86040	225.00
	USBPDEC01	12/20 PD Amazon - Keyboard & Mouse		101-413-70060	115.20
	USBPDEC01	11/20 PD Amazon - 2PK Cable		101-413-70440	17.24
	USBPDEC01	12/20 PD Amazon - 2GB 4 Mini Display Port		101-413-70440	24.94
	USBPDEC01	12/20 PD Amazon - 2 Table Skirt Royal Blue		101-413-70440	34.16
	USBPDEC01	12/20 PD Amazon - 500PK Volty ID Premium Cards		101-413-70440	65.36
	USBPDEC01	11/20 PD Adobe		101-413-86030	52.99
	USBPDEC01	12/20 PD Archieve Social Inc		101-413-88040	219.00
	USBPDEC01	11/20 PD Costco - CAT Jumpstarter		101-413-88040	99.99
	USBPDEC01	12/20 PD Network Solutions		101-413-88040	7.99
	USBPDEC01	11/20 PD Costco - Manager Chair		101-413-98030	221.74
	USBPDEC01	11/20 PD Amazon - 35" Curved Computer Monitor		105-413-98041	840.14
	USBPDEC01	12/20 PD Amazon - Desktop Power Supply		105-413-98041	-345.76
	USBPDEC01	11/20 PD Amazon - Desktop Power Supply		105-413-98041	345.76
	USBPDEC01	11/20 PD Amazon - Desktop Power Supply		105-413-98041	96.96
	USBPDEC01	12/20 PD Amazon - 2GB 4 Mini Display Port		105-413-98041	355.26
	USBPDEC02	11/20 PD Expedia Hotel - Training for N. McGough		101-413-86010	110.53
	USBPDEC02	11/20 PD Sheriff Ben Clark - Report Writing Traini		101-413-86010	61.00
	USBPDEC02	11/20 PD NARC Officer Assn Training - D. Cano		101-413-86010	40.00
	USBPDEC02	11/20 PD NARC Officer Assn Training - F. Ybarra		101-413-86010	40.00
	USBPDEC02	11/20 PD Double Tree - Reservation for B. Mann		101-413-86010	583.35
	USBPDEC02	11/20 PD NARC Officer Assn Training - D. Cano		101-413-86010	40.00
	USBPDEC02	12/20 PD Expedia Super 8 Hotel - Training F.Ybarra		101-413-86030	138.75
	USBPDEC02	12/20 PD Ayres Hotel Moreno Valley		101-413-86030	107.54
	USBPDEC02	11/20 PD Adobe Pro DC		101-413-86030	179.88
	USBPWDEC01	11/20 PW Screen Protector/Phone Cases for On-Call		501-508-70060	14.86
	USBPWDEC01	11/20 PW Screen Protector/Phone Cases for On-Call		502-510-70060	14.85
	USBPWDEC01	11/20 PW Screen Protector/Phone Cases for On-Call		503-521-70440	14.85
	USBPWDEC01	11/20 WP Amazon - Calibration Cylinder		501-503-70140	149.10
	USBPWDEC01	11/20 WP Amazon - 30AMP Mini Portable Power Ce		501-503-70140	203.10
	USBPWDEC01	11/20 WP Amazon - Hand Sanitizer/Gloves/Dispense		501-503-84072	156.12
	USBPWDEC01	11/20 WWP Amazon - Hand Sanitizer/Gloves/Dispen		503-520-84073	156.11
64704	12/17/2020	02444	Underground Service Alert of Northern California and Nevada		2,186.24
	113188DIG20	8/20 PW California State Fee for Regulatory Costs		501-508-92090	1,093.12
	113188DIG20	8/20 PW California State Fee for Regulatory Costs		502-510-92090	1,093.12
64705	12/17/2020	1973	Verizon Wireless Services, LLC		1,352.70
	9868165614	11/20 CD John Self 100% 630-2536 (516264995-000		101-404-72030	50.97
	9868165614	11/20 SVC - Pedro 100% 698-4142 (516264995-0000		101-431-72030	51.03
	9868165614	11/20 AP 381-1120 Acct 516264995-00001		101-435-72030	39.90
	9868165614	11/20 PW 381-1988 40% Acct 516264995-00001		501-406-72030	49.37
	9868165614	11/20 WP Primary 383-4514 Acct 516264995-00001		501-503-72030	50.97
	9868165614	11/20 WP On-call 341-9613 Acct 516264995-00001		501-503-72030	50.97
	9868165614	11/20 WP iPad-1 978-2846 Acct 516264995-00001		501-503-72030	45.02
	9868165614	11/20 WP iPad-2 383-4121 Acct 516264995-00001		501-503-72030	45.02
	9868165614	11/20 PW Director 20% 341-4461 (516264995-0000		501-503-72030	7.19
	9868165614	11/20 WP Router-2 383-4119 Acct 516264995-0000		501-503-72030	86.44
	9868165614	11/20 WP Router-1 383-4004 Acct 516264995-0000		501-503-72030	58.52
	9868165614	11/20 PW UB Tablet 5 34% 401-9321(516264995-00		501-508-72030	19.89

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	9868165614	11/20 PW UB Tablet 4 34% 401-9315(516264995-00		501-508-72030	19.89
	9868165614	11/20 PW UB Tablet 3 34% 401-9312(516264995-00		501-508-72030	19.89
	9868165614	11/20 PW UB Tablet 1 34% 401-9110(516264995-00		501-508-72030	19.90
	9868165614	11/20 PW UB Tablet 2 34% 401-9271(516264995-00		501-508-72030	19.89
	9868165614	11/20 PW Stand by 34% 383-4014 (516264995-0000		501-508-72030	17.55
	9868165614	11/20 PW UB Tablet 6 34% 401-9323(516264995-00		501-508-72030	19.89
	9868165614	11/20 PW Superv 34% 974-1257 Acct 516264995-00		501-508-72030	17.33
	9868165614	11/20 PW Director 20% 341-4461 (516264995-0000		501-508-72030	7.19
	9868165614	11/20 PW Tablet 34% 240-3695 Acct 516264995-000		501-508-72030	12.92
	9868165614	11/20 PW 381-1988 35% Acct 516264995-00001		502-406-72030	43.20
	9868165614	11/20 PW UB Tablet 1 33% 401-9110(516264995-00		502-510-72030	19.31
	9868165614	11/20 Field Supervisor 50% Acct 516264995-00001		502-510-72030	21.76
	9868165614	11/20 PW UB Tablet 2 33% 401-9271(516264995-00		502-510-72030	19.31
	9868165614	11/20 PW Stand by 33% 383-4014 (516264995-0000		502-510-72030	17.03
	9868165614	11/20 PW Superv 33% 974-1257 Acct 516264995-00		502-510-72030	16.82
	9868165614	11/20 PW UB Tablet 3 33% 401-9312(516264995-00		502-510-72030	19.31
	9868165614	11/20 PW Tablet 33% 240-3695 Acct 516264995-000		502-510-72030	12.54
	9868165614	11/20 PW Director 20% 341-4461 (516264995-0000		502-510-72030	7.18
	9868165614	11/20 PW UB Tablet 4 33% 401-9315(516264995-00		502-510-72030	19.31
	9868165614	11/20 PW UB Tablet 6 33% 401-9323(516264995-00		502-510-72030	19.31
	9868165614	11/20 PW UB Tablet 5 33% 401-9321(516264995-00		502-510-72030	19.31
	9868165614	11/20 PW 381-1988 23% Acct 516264995-00001		503-406-72030	28.39
	9868165614	11/20 WWP Wifi 383-4044 Acct 516264995-00001		503-520-72030	42.92
	9868165614	11/20 PW Director 20% 341-4461 (516264995-0000		503-520-72030	7.19
	9868165614	11/20 WWP 341-3958 Acct 516264995-00001		503-520-72030	12.53
	9868165614	11/20 PW Stand by 33% 383-4014 (516264995-0000		503-521-72030	17.03
	9868165614	11/20 PW UB Tablet 2 33% 401-9271(516264995-00		503-521-72030	19.31
	9868165614	11/20 PW UB Tablet 4 33% 401-9315(516264995-00		503-521-72030	19.31
	9868165614	11/20 PW UB Tablet 5 33% 401-9321(516264995-00		503-521-72030	19.31
	9868165614	11/20 PW UB Tablet 6 33% 401-9323(516264995-00		503-521-72030	19.31
	9868165614	11/20 PW Director 20% 341-4461 (516264995-0000		503-521-72030	7.18
	9868165614	11/20 PW Tablet 33% 240-3695 Acct 516264995-000		503-521-72030	12.54
	9868165614	11/20 PW UB Tablet 1 33% 401-9110(516264995-00		503-521-72030	19.31
	9868165614	11/20 PW Superv 33% 974-1257 Acct 516264995-00		503-521-72030	16.82
	9868165614	11/20 PW UB Tablet 3 33% 401-9312(516264995-00		503-521-72030	19.31
	9868165614	11/20 Field Supervisor 50% Acct 516264995-00001		503-521-72030	21.76
	9868165614	11/20 PW 381-1988 2% Acct 516264995-00001		504-406-72030	2.46
	9868165614	11/20 Transit 246-1403 Acct 516264995-00001		506-540-72030	39.90
	9868165614	11/20 Transit M.Garcia 246-6243 (516264995-00001		506-540-72030	44.09
	9868165614	11/20 Transit 246-0331 Acct 516264995-00001		506-540-72030	39.90
64709	12/17/2020	1991	West Hills Machine Shop, Inc.		906.88
	046809	11/20 WWP Modify 6' Alum Tee Coupling		503-520-70140	742.77
	046913	12/20 PD Wall Mount		101-413-70060	164.11
64710	12/17/2020	1992	West Hills Medical Group, Inc.		975.00
	2020-131	11/20 HR Medical - D. Cano		101-408-88060	70.00
	2020-131	11/20 HR Medical - I. Rodriguez		101-408-88060	130.00
	2020-131	11/20 HR Medical - K. Krider		101-408-88060	130.00
	2020-131	11/20 HR Medical - J. Ramsey		101-408-88060	130.00
	2020-131	11/20 HR Medical - S. Blevins		101-408-89040	125.00
	2020-131	11/20 HR Medical - M. Garcia		501-503-88060	91.00
	2020-131	11/20 HR Medical - A. Uribe		501-503-88060	91.00
	2020-131	11/20 HR Medical - A. Preciado		501-503-89040	91.00
	2020-131	11/20 HR Medical - M. Garcia		503-520-88060	39.00
	2020-131	11/20 HR Medical - A. Uribe		503-520-88060	39.00
	2020-131	11/20 HR Medical - A. Preciado		503-520-89040	39.00
64711	12/28/2020	1176	CB&T COLUMBUS BANK & TRUST		196.14
	0002379	Unreimbursed Medical		950-000-34500	196.14

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64712	12/28/2020 0002368	1205 CECA Dues	City Employee Contrib. Assoc.	950-000-33000	65.00 65.00
64713	12/28/2020 0002369	1223 Fire Union Dues	COALINGA FIREFIGHTERS	950-000-33300	850.00 850.00
64714	12/28/2020 0002372 0002374 0002375	1228 Mastagni Law Firm CPOA Dues PORAC Dues	COALINGA PEACE OFFICER'S ASSOCIATION	950-000-33200 950-000-33200 950-000-33200	1,012.32 332.50 332.50 347.32
64715	12/28/2020 0002370	1384 FTB Sacramento	FRANCHISE TAX BOARD	950-000-34010	225.00 225.00
64716	12/28/2020 0002362 0002363 0002364 0002388	1487 457 ICMA \$\$ Gen 457 ICMA % General 457 ICMA EE\$ / ER% 457 ICMA % General	ICMA 457 RETIREMENT TRUST	950-000-32100 950-000-32100 950-000-32100 950-000-32100	5,318.44 295.00 4,642.49 365.00 15.95
64717	12/28/2020 0002371	1586 Pre-Paid Legal Shield	LEGAL SHIELD	950-000-34060	78.25 78.25
64718	12/28/2020 0002373	02043 New York Life	New York Life Insurance	950-000-32400	703.96 703.96
64719	12/28/2020 0002376 0002377	1820 SEIU COPE SEIU Dues	SEIU Local 521 - Dues W/H	950-000-33000 950-000-33000	557.00 20.00 537.00
64720	12/28/2020 0002413	1176 Unreimbursed Medical	CB&T COLUMBUS BANK & TRUST	950-000-34500	196.14 196.14
64721	12/28/2020 0002402	1205 CECA Dues	City Employee Contrib. Assoc.	950-000-33000	65.00 65.00
64722	12/28/2020 0002403	1223 Fire Union Dues	COALINGA FIREFIGHTERS	950-000-33300	850.00 850.00
64723	12/28/2020 0002406 0002408 0002409	1228 Mastagni Law Firm CPOA Dues PORAC Dues	COALINGA PEACE OFFICER'S ASSOCIATION	950-000-33200 950-000-33200 950-000-33200	1,012.32 332.50 332.50 347.32
64724	12/28/2020 0002404	1384 FTB Sacramento	FRANCHISE TAX BOARD	950-000-34010	225.00 225.00
64725	12/28/2020 0002396 0002397 0002398	1487 457 ICMA \$\$ Gen 457 ICMA % General 457 ICMA EE\$ / ER%	ICMA 457 RETIREMENT TRUST	950-000-32100 950-000-32100 950-000-32100	8,650.63 3,319.27 4,966.36 365.00
64726	12/28/2020 0002405	1586 Pre-Paid Legal Shield	LEGAL SHIELD	950-000-34060	78.25 78.25
64727	12/28/2020 0002407	02043 New York Life	New York Life Insurance	950-000-32400	703.96 703.96
64728	12/28/2020 0002410 0002411	1820 SEIU COPE SEIU Dues	SEIU Local 521 - Dues W/H	950-000-33000 950-000-33000	555.94 20.00 535.94
64729	12/28/2020 0002425	02451 12/20 525 W Dovewood (34-02342-016)	City of Coalinga	306-401-98573	283.50 283.50

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64730	12/28/2020 0002427	02453 12/20 170 Willow Springs Ave (84-10465-012)	City of Coalinga	306-401-98573	61.17 61.17
64731	12/28/2020 0002423	02449 12/20 260 McCollum Lane (71-11316-003)	City of Coalinga	306-401-98573	1,361.87 1,361.87
64732	12/28/2020 0002421	02447 12/20 445 Dartmouth Ave (43-04058-009)	City of Coalinga	306-401-98573	1,419.02 1,419.02
64733	12/28/2020 0002429	02455 12/20 1274 Michelle St Space #23 (3936555212-2)	PG&E	306-401-98573	427.63 427.63
64734	12/28/2020 0002424	02450 12/20 260 McCollum Lane (7193076000-5)	PG&E	306-401-98573	1,341.69 1,341.69
64735	12/28/2020 0002422	02448 12/20 445 Dartmouth Ave (2746330933-9)	PG&E	306-401-98573	1,580.98 1,580.98
64736	12/28/2020 0002428	02454 12/20 170 Willow Springs Ave (9025634811-2)	PG&E	306-401-98573	289.76 289.76
64737	12/28/2020 0002426	02452 12/20 525 W Dovewood (6886869915-5)	PG&E	306-401-98573	55.99 55.99
64738	12/29/2020 503000193119 503000193119 503000197500 503000197500	1068 12/20 BLDG Employee Uniforms(Coveralls&Mats)W 12/20 PW Employee Uniforms (Coveralls&Mats) W1 12/20 BLDG Employee Uniforms(Coveralls&Mats)W 12/20 PW Employee Uniforms (Coveralls&Mats) W1	Aramark	101-432-84030 502-510-70100 101-432-84030 502-510-70100	135.00 13.50 54.00 13.50 54.00
64739	12/29/2020 0002431	1078 12/20 PD Internet (125125740)	AT&T	101-413-72030	143.74 143.74
64740	12/29/2020 000015739890	02056 12/20 PD DOJ Line (9391064711)	AT&T 4711	101-413-72030	299.65 299.65
64741	12/29/2020 135539	1088 12/20 FD Chainsaw Repair	Avenal Lumber & Hardware	101-416-84020	468.37 468.37
64742	12/29/2020 122320	1102 12/20 PW Propane for Patch Truck	BEEHIVE TRUCK & AUTO	107-422-70130	120.00 120.00
64743	12/29/2020 248771 251236 251236 251236 251358	1112 8/20 PW Backhoe Tire Repair 11/20 PW Tire Repair for Truck #70 11/20 PW Tire Repair for Truck #70 11/20 PW Tire Repair for Truck #70 11/20 FD Stem Repair for Truck #171	Billingsley Tire Service	503-521-84020 501-508-84060 502-510-84060 503-521-84060 101-416-84060	123.61 36.50 6.67 6.67 6.66 67.11
64744	12/29/2020 SLS 10088766	1175 12/20 WP Chem Permanganate	Carus Corporations	501-503-70400	13,683.89 13,683.89
64745	12/29/2020 36895183 36895183 36895183 36895183 36895183 36895183 36895183 36895183 36895183 36895183 36895183 36895183	1202 12/20 Avaya COUNCIL 12/20 Avaya Com Dev 12/20 Avaya City Mgr 12/20 Avaya Finance 12/20 Avaya HR 12/20 Avaya Police 12/20 Avaya Animal 12/20 Avaya Fire Dept 12/20 Avaya HR 12/20 Avaya Finance 12/20 Avaya HR	CIT	101-401-72030 101-404-72030 101-405-72030 101-406-72030 101-408-72030 101-413-72030 101-415-72030 101-416-72030 107-422-72030 501-406-72030 501-503-72030	1,192.15 24.57 73.74 73.74 5.86 52.20 282.67 24.58 295.00 0.92 78.66 4.93

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	36895183	12/20 Avaya PW		501-503-72030	14.01
	36895183	12/20 Avaya HR		501-508-72030	3.64
	36895183	12/20 Avaya PW		501-508-72030	14.01
	36895183	12/20 Avaya Finance		502-406-72030	68.83
	36895183	12/20 Avaya HR		502-510-72030	3.67
	36895183	12/20 Avaya PW		502-510-72030	14.01
	36895183	12/20 Avaya Finance		503-406-72030	3.93
	36895183	12/20 Avaya PW		503-520-72030	14.01
	36895183	12/20 Avaya HR		503-520-72030	2.09
	36895183	12/20 Avaya HR		503-521-72030	1.39
	36895183	12/20 Avaya PW		503-521-72030	14.01
	36895183	12/20 Avaya Finance		504-406-72030	39.32
	36895183	12/20 Avaya HR		504-535-72030	1.35
	36895183	12/20 Avaya PW		504-535-72030	3.71
	36895183	12/20 Avaya HR		506-540-72030	2.43
	36895183	12/20 Avaya Transit		506-540-72030	73.74
	36895183	12/20 Avaya HR		820-610-72030	1.13
64747	12/29/2020	1212	City of Sanger		1,135.75
	IGT41-Coalinga	11/20 FD IGT Consulting Fee for November 2020		101-416-88100	1,135.75
64748	12/29/2020	1224	Coalinga Hardware		391.76
	792190	2/20 PW Water Leak Repair		501-508-70130	34.58
	795135	7/20 PW Concrete for Dog Station		107-422-70130	5.93
	798150	12/20 PW Lighting Bulbs for Yard		501-508-84030	54.84
	798336	12/20 PW Concrete Mix		501-508-70130	11.87
	798337	12/20 PW Concrete for Water Test Station		501-508-70130	5.93
	798338	12/20 PW Concrete Mix		501-508-70130	23.72
	798354	12/20 PW Lighting for Yard		501-508-84030	78.39
	798364	12/20 WP Surge Protector/Adhesive		501-503-70140	37.23
	798365	12/20 WP Supply Hose/Clamps		501-503-70140	57.29
	798390	12/20 FD Roll-up Door Repairs		101-416-84030	1.34
	798446	12/20 FD Restroom Repairs		101-416-84030	6.20
	798461	12/20 PW Gasser Destroyer/Gopher Traps		101-440-84050	42.61
	798476	12/20 FD Captain Office Project		101-416-84030	7.86
	798478	12/20 FD Captain Office Project		101-416-84030	10.52
	798541	12/20 FD Drop Down Project		101-416-84030	13.45
64749	12/29/2020	02382	EMC Planning Group Inc.		16,186.56
	20-474	11/20 CD Heritage Senior Community CEQA		101-404-86500	16,186.56
64750	12/29/2020	1343	ESO Solutions Inc		7,520.00
	ESO-45290	12/20 FD ESO Annual Renewal Fee (1/1/21-12/31/21)		101-416-75060	7,520.00
64751	12/29/2020	1356	Fastenal Company		433.16
	CALEM35176	12/20 FD Qualitative Fit Test Kit		101-416-75000	433.16
64752	12/29/2020	1445	Grainger		194.58
	9747638089	12/20 PW Spray Paint for Gas Meters		502-510-70140	194.58
64753	12/29/2020	1451	Hach Company		75.39
	12247772	12/20 WP Lab Supplies		501-503-70202	75.39
64754	12/29/2020	1523	Jeremy Fairbanks		80.00
	20250	1/21 PD Meal Advance - J. Fairbanks		101-413-86010	80.00
64755	12/29/2020	02201	Jimmy E. Phelaw		15,893.07
	043076	6/20 FD C-Service for E371		101-416-84060	6,992.44
	043352	6/20 FD C-Service for E371		101-416-84060	4,285.48
	043940	12/20 FD C-Service for E371		101-416-84060	3,815.66
	043993	11/20 FD Transmission Repair for E171		101-416-84060	799.49

Expense Approval Report

Payment Dates: 12/1/2020 - 12/31/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
64756	12/29/2020	1553	Keller Ford		130.00
	659710	10/20 FD Vehicle Diagnosis		101-416-84060	130.00
64757	12/29/2020	1562	Kings County Mobile Locksmith Service		1,010.26
	6013	11/20 WWP Rekey All Doors & Pad Locks		503-520-84030	1,010.26
64758	12/29/2020	02114	Michee Baggett		59.96
	0002430	12/20 FD Amb Meal Reimbursement - M. Baggett		101-416-75010	59.96
64759	12/29/2020	1661	Mountain Valley Pest Control, Inc		63.00
	107039	11/20 PW Pest Control Services		503-521-84030	35.00
	107040	11/20 FD Pest Control Service		101-416-84050	28.00
64760	12/29/2020	1695	Office Depot		144.75
	143328688001	12/20 PD Office Supplies		101-413-70010	100.08
	143630240001	12/20 FIN Office Supplies		101-406-70010	1.35
	143630240001	12/20 FIN Office Supplies		501-406-70010	17.87
	143630240001	12/20 FIN Office Supplies		502-406-70010	15.63
	143630240001	12/20 FIN Office Supplies		503-406-70010	8.93
	143630240001	12/20 FIN Office Supplies		504-406-70010	0.89
64761	12/29/2020	1721	PG&E		26,223.39
	90624-113020	11/20 PW Gas DelieverySE 31 20 15HWY(700175090		502-510-80020	26,223.39
64762	12/29/2020	02159	SealMaster		10,298.14
	32315	12/20 PW Crackfill Material		107-422-70130	10,298.14
64763	12/29/2020	02021	Visual Ink		925.51
	S2736	12/20 PW Decals on New Electric ATV's		101-440-84060	231.38
	S2736	12/20 PW Decals on New Electric ATV's		107-422-84060	231.38
	S2736	12/20 PW Decals on New Electric ATV's		501-508-84060	231.37
	S2736	12/20 PW Decals on New Electric ATV's		503-521-84060	231.38
64764	12/29/2020	1991	West Hills Machine Shop, Inc.		54.76
	046932	12/20 WP Bolts for Floc Arm		501-503-70140	29.42
	046942	12/20 WP Keystock Floc Arm Bearing		501-503-70140	25.34
64765	12/29/2020	1997	Westside Supply		741.11
	12359	11/20 PW Water Parts		501-508-70140	241.48
	12449	11/20 PW Water Parts		501-508-70140	174.05
	201221	12/20 PW Irrigation Parts		101-440-84050	261.58
	P201130	11/20 PW Cylinder Rental		501-508-70140	40.00
	S201130	11/20 SVC Cylinder Rental		101-431-70150	24.00
64766	12/29/2020	2002	Wittman Enterprises, LLC		6,261.26
	2011019	11/20 FD Ambulance Billing Fee		101-416-75040	6,261.26
64767	12/29/2020	1362	Wolseley Investments, Inc Ferguson Enterprises Inc. 1423		6,866.82
	1595907	12/20 PW Rings for Manhole Cover		501-508-70140	4,903.35
	1595907	12/20 PW Rings for Manhole Cover		503-521-70140	813.78
	1595910	12/20 PW Water Meter Lids		501-508-98054	1,149.69
64768	12/29/2020	2007	Zee Medical Service Co.		180.06
	66221948	12/20 PW Safety Supplies for First Aid Kit		501-508-70101	60.02
	66221948	12/20 PW Safety Supplies for First Aid Kit		502-510-70101	60.02
	66221948	12/20 PW Safety Supplies for First Aid Kit		503-521-70101	60.02
DFT0003167	12/11/2020	1677	Newport Trust Company		330.00
	0002365	457 Newport \$\$		950-000-32100	330.00
DFT0003168	12/11/2020	1677	Newport Trust Company		2,204.56
	0002366	457 Newport %		950-000-32100	2,204.56

Expense Approval Report

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
DFT0003169	12/11/2020 0002367	1677 457 Newport EE\$ / ER%	Newport Trust Company	950-000-32100	557.89 557.89
DFT0003170	12/11/2020 0002378	1869 SDU Fresno County	State Disbursement Unit	950-000-34010	407.99 407.99
DFT0003171	12/11/2020 0002380	02078 SDI	SDI	950-000-31500	1,775.11 1,775.11
DFT0003172	12/11/2020 0002381	02077 Mgr SDI	SDI (Mgr)	950-000-31500	135.59 135.59
DFT0003173	12/11/2020 0002382	1331 State WH	Employment Development Dept.	950-000-31200	8,868.30 8,868.30
DFT0003174	12/11/2020 0002383 0002383 0002383	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	52,051.76 19,453.10 25,538.48 7,060.18
DFT0003175	12/11/2020 0002384	02078 SDI	SDI	950-000-31500	115.00 115.00
DFT0003176	12/11/2020 0002385	1331 State WH	Employment Development Dept.	950-000-31200	809.05 809.05
DFT0003177	12/11/2020 0002386 0002386 0002386	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	4,289.81 2,530.19 1,426.08 333.54
DFT0003178	12/11/2020 0002389	02078 SDI	SDI	950-000-31500	3.49 3.49
DFT0003179	12/11/2020 0002390	1331 State WH	Employment Development Dept.	950-000-31200	31.05 31.05
DFT0003180	12/11/2020 0002391 0002391 0002391	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	121.00 66.78 43.94 10.28
DFT0003185	12/23/2020 0002399	1677 457 Newport \$\$	Newport Trust Company	950-000-32100	330.00 330.00
DFT0003186	12/23/2020 0002400	1677 457 Newport %	Newport Trust Company	950-000-32100	1,752.47 1,752.47
DFT0003187	12/23/2020 0002401	1677 457 Newport EE\$ / ER%	Newport Trust Company	950-000-32100	557.89 557.89
DFT0003188	12/23/2020 0002412	1869 SDU Fresno County	State Disbursement Unit	950-000-34010	407.99 407.99
DFT0003189	12/23/2020 0002414	02078 SDI	SDI	950-000-31500	1,840.43 1,840.43
DFT0003190	12/23/2020 0002415	02077 Mgr SDI	SDI (Mgr)	950-000-31500	121.23 121.23
DFT0003191	12/23/2020 0002416	1331 State WH	Employment Development Dept.	950-000-31200	7,159.77 7,159.77
DFT0003192	12/23/2020 0002417 0002417	1957 Fed W/H Social Security	United States Treasury	950-000-31100 950-000-31300	48,749.09 17,382.67 24,625.16

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Payment Dates: 12/1/2020 - 12/31/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0002417	Medicare		950-000-31400	6,741.26
DFT0003193	12/23/2020 0002418	02078 SDI	SDI	950-000-31500	25.80 25.80
DFT0003194	12/23/2020 0002419	1331 State WH	Employment Development Dept.	950-000-31200	170.28 170.28
DFT0003195	12/23/2020 0002420 0002420 0002420	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	962.34 567.60 319.92 74.82
Grand Total:					1,332,647.82

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	278,721.25
105 - COPS GRANT FUND	4,371.31
107 - GAS TAX FUND	52,220.77
110 - LTF - ARTICLE VIII FUND	7.15
111 - SB1-ROAD REHAB MAINT ACCT FUND	1,396.25
116 - PD FORFEITURE/UNCLAIMED FUND	17,980.33
125 - MEASURE C-STREET MAINTENANCE	7.15
127 - MEASURE C-FLEXIBLE FUNDING	53,622.70
130 - SPECIAL ASSESSMENT DISTRICTS	2,057.15
140 - GENERAL CAPITAL PROJECTS FUND	3,443.75
144 - STORM DRAINAGE & FLOOD CONTROL	1,121.25
150 - COALINGA PUBLIC FINANCING AUTH	8,600.00
305 - CALTRANS GRANTS FUND	22,059.80
306 - SPECIAL REVENUE GRANTS FUND	22,147.39
501 - WATER ENTERPRISE FUND	350,311.19
502 - GAS ENTERPRISE FUND	184,721.11
503 - SEWER ENTERPRISE FUND	147,790.79
504 - SANITATION ENTERPRISE FUND	3,206.92
506 - TRANSIT SYSTEM	5,670.69
815 - LOW/MOD HOUSING ASSET FUND	261.00
820 - RORF-REDEV OBLIG RETIREMT FUND	8,170.44
950 - PAYROLL TRUST & AGENCY FUND	164,759.43
Grand Total:	1,332,647.82

Account Summary

Account Number	Account Name	Payment Amount
101-401-70010	Office Supplies	100.32
101-401-70040	Printing & Binding	215.57
101-401-72030	Telephone	71.55
101-401-84010	Office Equip Repairs &	37.12
101-401-86030	Subs., Dues, & Publicatio	2,000.00
101-401-88010	City Attorney Fees	9,372.16
101-401-88020	Outside Attorney Fees	59,143.40
101-401-88040	Computer Programming	77.29
101-401-88220	Special Events Expense	9,573.88
101-404-70010	Office Supplies	104.58
101-404-72030	Telephone	265.73
101-404-84010	Office Equip Repairs &	49.22
101-404-86500	Planning-Reimbursable F	18,149.31
101-404-88040	Computer Programming	152.46
101-404-88100	Professional Services	3,562.50
101-404-88180	Cannabis Professional Se	49,766.04
101-405-70010	Office Supplies	178.05
101-405-72030	Telephone	214.76
101-405-84010	Office Equip Repairs &	37.53
101-405-88040	Computer Programming	77.29
101-406-70010	Office Supplies	18.32
101-406-72030	Telephone	17.06
101-406-84010	Office Equip Repairs &	39.76
101-406-88030	Accounting/Auditing	8,200.00
101-406-88040	Computer Programming	1,507.07
101-408-70010	Office Supplies	35.63
101-408-72030	Telephone	152.02
101-408-84010	Office Equip Repairs &	145.33
101-408-88040	Computer Programming	108.12
101-408-88060	Medical - General	460.00
101-408-88100	Professional Services	480.52

Account Summary

Account Number	Account Name	Payment Amount
101-408-89040	Physical w/Drug & Alcoh	125.00
101-408-89070	Fingerprinting	64.00
101-413-70010	Office Supplies	158.82
101-413-70060	Small Tools & Equipment	279.31
101-413-70101	Uniforms-Safety Equipm	97.68
101-413-70160	Gasoline & Diesel	3,280.26
101-413-70380	Inmate Food/Jail Supplie	527.63
101-413-70440	Miscellaneous Supplies	317.39
101-413-72010	Water, Gas, Sanitation &	39.92
101-413-72020	Electric	149.19
101-413-72030	Telephone	8,309.93
101-413-84010	Office Equip Repairs &	320.68
101-413-84030	Buildings Repairs & Mai	576.92
101-413-84060	Vehicle Parts, Repairs &	1,591.49
101-413-86010	Training, Travel, & Confe	1,615.88
101-413-86030	Subs., Dues, & Publicatio	479.16
101-413-88040	Computer Programming	9,364.26
101-413-88100	Professional Services	3,309.00
101-413-90070	Investigative Expenses	179.66
101-413-98030	Office Furniture & Equip	221.74
101-415-72030	Telephone	109.59
101-415-88100	Professional Services	1,800.00
101-416-70102	Uniforms (Turnout Gear)	514.17
101-416-70160	Gasoline & Diesel	5,513.26
101-416-70440	Miscellaneous Supplies	8.33
101-416-70450	Station Supplies	479.17
101-416-72010	Water, Gas, Sanitation &	721.64
101-416-72020	Electric	3,020.30
101-416-72030	Telephone	1,385.65
101-416-75000	Medical Equipment & Su	4,900.38
101-416-75010	Meals-Ambulance Runs	197.97
101-416-75020	EMS-Linens	744.72
101-416-75030	Tuition Reimbursement	495.00
101-416-75040	Ambulance Billing Contr	6,261.26
101-416-75060	Mandated Annual Servic	7,520.00
101-416-84010	Office Equip Repairs &	129.86
101-416-84020	Major Equip Repairs &	468.37
101-416-84030	Buildings Repairs & Mai	589.29
101-416-84050	Grounds Repairs & Main	28.00
101-416-84060	Vehicle Parts, Repairs &	17,206.99
101-416-84070	Misc. Repairs & Maint.	40.07
101-416-86040	Required Certification Tr	726.00
101-416-88040	Computer Programming	871.97
101-416-88100	Professional Services	3,353.75
101-431-70100	Uniforms	57.15
101-431-70150	Vehicle Parts & Supplies	24.00
101-431-70160	Gasoline & Diesel	51.13
101-431-72030	Telephone	51.03
101-431-88040	Computer Programming	0.72
101-432-72010	Water, Gas, Sanitation &	1,350.33
101-432-72020	Electric	10,719.43
101-432-72030	Telephone	1,055.84
101-432-84030	Buildings Repairs & Mai	2,524.60
101-435-72010	Water, Gas, Sanitation &	552.86
101-435-72020	Electric	2,641.59
101-435-72030	Telephone	179.43
101-435-84030	Buildings Repairs & Mai	396.35
101-435-88040	Computer Programming	78.45

Account Summary

Account Number	Account Name	Payment Amount
101-440-70060	Small Tools & Equipment	20.28
101-440-70160	Gasoline & Diesel	701.17
101-440-72011	Water/Electric - City Plot	5,368.35
101-440-84050	Grounds Repairs & Main	304.19
101-440-84060	Vehicle Parts, Repairs &	231.38
101-440-88040	Computer Programming	0.72
101-440-88060	Medical - General	6.00
105-413-98041	COPS Grant Equipment E	4,371.31
107-422-70010	Office Supplies	13.19
107-422-70100	Uniforms	159.90
107-422-70130	Street Materials	20,693.69
107-422-70140	Utility Parts & Supplies	20.28
107-422-70160	Gasoline & Diesel	65.12
107-422-72010	Water/Electric - City Plot	5,074.21
107-422-72021	Street Light Electricity	18,458.71
107-422-72030	Telephone	28.57
107-422-84010	Office Equip Repairs &	12.14
107-422-84060	Vehicle Parts, Repairs &	281.76
107-422-86010	Training, Travel, & Confe	7.81
107-422-88040	Computer Programming	1,045.34
107-422-88060	Medical - General	14.00
107-422-88100	Professional Services	2,164.73
107-422-88130	Grant Writing/Applicatio	4,181.32
110-424-88040	Computer Programming	7.15
111-422-98910	Sunset St Improvement	1,396.25
116-413-70321	PD Asset Forfeiture Expe	17,980.33
125-422-88040	Computer Programming	7.15
127-000-10003	Retention Payable	52,073.05
127-422-88040	Computer Programming	7.15
127-422-98993	Fresno Street Repaving P	1,542.50
130-451-88040	Computer Programming	7.15
130-603-88101	Administrative Fees	2,050.00
140-422-98881	HSIPL Elm/Cambridge Si	3,443.75
144-422-98986	Van Ness Storm Drain Ph	1,121.25
150-751-96501	Fiscal Agent Fees-1998 A	3,535.00
150-755-96504	Fiscal Agent Fees-2000 R	1,485.00
150-757-96505	Fiscal Agent Fees-2012	3,580.00
305-422-98930	Polk Street Improv-5th t	3,405.00
305-422-98940	2016 Alley Paving Projec	1,877.50
305-422-98950	Forest Ave 1st-Elm Ave S	14,797.30
305-422-98980	CMAQ-Trail Seg 10/11/1	1,980.00
306-401-98573	CARES ACT Grant Expens	22,147.39
501-406-70010	Office Supplies	247.31
501-406-70030	Postage & Freight Out	120.00
501-406-70040	Printing & Binding	30.00
501-406-70160	Gasoline & Diesel	99.29
501-406-72030	Telephone	501.88
501-406-84010	Office Equip Repairs &	561.53
501-406-88010	City Attorney Fees	17.85
501-406-88030	Accounting/Auditing	6,150.00
501-406-88040	Computer Programming	4,020.93
501-406-88100	Professional Services	13.43
501-503-70010	Office Supplies	16.92
501-503-70100	Uniforms	203.40
501-503-70140	Utility Parts & Supplies	1,911.95
501-503-70160	Gasoline & Diesel	1,703.76
501-503-70202	Lab Supplies	1,456.62
501-503-70230	Chemicals Chlorine	2,942.69

Account Summary

Account Number	Account Name	Payment Amount
501-503-70240	Chemicals Aluminate Sul	9,872.34
501-503-70400	Chemicals Sodium Perm	13,683.89
501-503-72020	Electric	113,057.36
501-503-72030	Telephone	776.06
501-503-80010	Water Purchases	58,140.44
501-503-82030	Equipment Rental	32.00
501-503-84010	Office Equip Repairs &	43.12
501-503-84020	Major Equip Repairs &	686.13
501-503-84030	Buildings Repairs & Mai	45.00
501-503-84060	Vehicle Parts, Repairs &	414.94
501-503-84072	Safety Equip. Repairs &	445.24
501-503-86010	Training, Travel, & Confe	7.82
501-503-88010	City Attorney Fees	1,923.40
501-503-88040	Computer Programming	232.23
501-503-88060	Medical - General	644.99
501-503-88081	Outside Laboratory	505.00
501-503-88100	Professional Services	1,310.06
501-503-88130	Grant Writing/Applicatio	253.75
501-503-89040	Physical w/Drug & Alcoh	91.00
501-503-92090	Taxes, Licenses, & Fees	11,193.29
501-503-98057	Alum Sludge Removal	99,960.76
501-503-98441	Water Revenue Bond Pr	875.00
501-508-70010	Office Supplies	16.30
501-508-70060	Small Tools & Equipment	35.15
501-508-70100	Uniforms	159.88
501-508-70101	Uniforms-Safety Equipm	60.02
501-508-70130	Street Materials	657.38
501-508-70140	Utility Parts & Supplies	5,358.88
501-508-70160	Gasoline & Diesel	701.18
501-508-72020	Electric	402.78
501-508-72030	Telephone	256.24
501-508-84010	Office Equip Repairs &	10.27
501-508-84030	Buildings Repairs & Mai	151.51
501-508-84060	Vehicle Parts, Repairs &	591.49
501-508-86010	Training, Travel, & Confe	538.81
501-508-88040	Computer Programming	156.33
501-508-88060	Medical - General	39.99
501-508-88100	Professional Services	4,044.57
501-508-88121	Geographic Information	16.17
501-508-88130	Grant Writing/Applicatio	608.13
501-508-92090	Taxes, Licenses, & Fees	1,093.12
501-508-98054	Water Meters	1,221.61
502-406-70010	Office Supplies	215.91
502-406-70030	Postage & Freight Out	105.00
502-406-70040	Printing & Binding	26.25
502-406-70160	Gasoline & Diesel	86.88
502-406-72030	Telephone	439.15
502-406-84010	Office Equip Repairs &	429.30
502-406-88030	Accounting/Auditing	6,150.00
502-406-88040	Computer Programming	3,979.68
502-406-88100	Professional Services	11.74
502-510-70010	Office Supplies	54.94
502-510-70060	Small Tools & Equipment	35.13
502-510-70100	Uniforms	483.87
502-510-70101	Uniforms-Safety Equipm	60.02
502-510-70140	Utility Parts & Supplies	1,935.88
502-510-70160	Gasoline & Diesel	701.18
502-510-70440	Miscellaneous Supplies	136.29

Account Summary

Account Number	Account Name	Payment Amount
502-510-72020	Electric	1,100.61
502-510-72030	Telephone	659.13
502-510-80020	PG&E Wholesale Transp	36,414.86
502-510-80030	Gas Purchases for Resale	116,101.44
502-510-84010	Office Equip Repairs &	73.71
502-510-84030	Buildings Repairs & Mai	18.29
502-510-84060	Vehicle Parts, Repairs &	360.12
502-510-86010	Training, Travel, & Confe	7.81
502-510-88040	Computer Programming	380.85
502-510-88060	Medical - General	39.99
502-510-88100	Professional Services	12,995.66
502-510-88121	Geographic Information	16.17
502-510-88130	Grant Writing/Applicatio	608.13
502-510-92090	Taxes, Licenses, & Fees	1,093.12
503-000-10003	Retention Payable	11,700.00
503-406-70010	Office Supplies	123.55
503-406-70030	Postage & Freight Out	69.00
503-406-70040	Printing & Binding	17.25
503-406-70160	Gasoline & Diesel	57.09
503-406-72030	Telephone	151.56
503-406-84010	Office Equip Repairs &	264.23
503-406-88010	City Attorney Fees	17.85
503-406-88030	Accounting/Auditing	6,150.00
503-406-88040	Computer Programming	3,865.48
503-406-88100	Professional Services	7.74
503-520-70010	Office Supplies	14.21
503-520-70100	Uniforms	134.74
503-520-70140	Utility Parts & Supplies	1,612.35
503-520-70160	Gasoline & Diesel	395.82
503-520-72010	Water, Gas, Sanitation &	983.31
503-520-72020	Electric	16,502.58
503-520-72030	Telephone	171.62
503-520-82030	Equipment Rental	16.00
503-520-84010	Office Equip Repairs &	73.51
503-520-84020	Major Equip Repairs &	18,818.71
503-520-84030	Buildings Repairs & Mai	1,230.77
503-520-84060	Vehicle Parts, Repairs &	64.62
503-520-84073	Safety Equipment	156.11
503-520-86010	Training, Travel, & Confe	7.81
503-520-88040	Computer Programming	299.60
503-520-88060	Medical - General	299.27
503-520-88080	Laboratory	190.00
503-520-88100	Professional Services	1,559.82
503-520-88130	Grant Writing/Applicatio	253.75
503-520-89040	Physical w/Drug & Alcoh	39.00
503-520-92090	Taxes, Licenses & Fees	20,362.00
503-520-98991	WWTP Automation and	1,236.25
503-520-98992	WWTP Improvements	54,416.09
503-521-70010	Office Supplies	1.27
503-521-70100	Uniforms	159.86
503-521-70101	Uniforms-Safety Equipm	60.02
503-521-70140	Utility Parts & Supplies	813.78
503-521-70160	Gasoline & Diesel	701.17
503-521-70440	Miscellaneous Supplies	197.90
503-521-72010	Water, Gas, Sanitation &	94.34
503-521-72020	Electric	1,529.66
503-521-72030	Telephone	350.30
503-521-84010	Office Equip Repairs &	42.67

Account Summary

Account Number	Account Name	Payment Amount
503-521-84020	Major Equip Repairs &	36.50
503-521-84030	Buildings Repairs & Mai	53.28
503-521-84060	Vehicle Parts, Repairs &	559.75
503-521-86010	Training, Travel, & Confe	7.82
503-521-88040	Computer Programming	298.13
503-521-88060	Medical - General	20.00
503-521-88100	Professional Services	978.37
503-521-88121	Geographic Information	16.16
503-521-88130	Grant Writing/Applicatio	608.12
504-406-70010	Office Supplies	12.95
504-406-70030	Postage & Freight Out	6.00
504-406-70040	Printing & Binding	1.50
504-406-70160	Gasoline & Diesel	4.97
504-406-72030	Telephone	128.13
504-406-84010	Office Equip Repairs &	26.42
504-406-88030	Accounting/Auditing	820.00
504-406-88040	Computer Programming	757.08
504-406-88100	Professional Services	0.68
504-535-70010	Office Supplies	0.79
504-535-70100	Uniforms	57.15
504-535-70160	Gasoline & Diesel	1,354.45
504-535-72030	Telephone	17.01
504-535-84010	Office Equip Repairs &	3.07
504-535-88040	Computer Programming	9.93
504-535-88100	Professional Services	6.79
506-540-70010	Office Supplies	278.68
506-540-70100	Uniforms	74.70
506-540-70160	Gasoline & Diesel	2,937.68
506-540-70440	Miscellaneous Supplies	203.04
506-540-72030	Telephone	413.15
506-540-84010	Office Equip Repairs &	29.36
506-540-84060	Vehicle Parts, Repairs &	20.00
506-540-88030	Accounting/Auditing	1,230.00
506-540-88040	Computer Programming	387.69
506-540-88100	Professional Services	22.39
506-540-89040	Physical w/Drug & Alcoh	74.00
815-609-88100	Professional Services	261.00
820-610-72030	Telephone	5.19
820-610-84010	Office Equip Repairs &	2.57
820-610-88030	Accounting/Auditing	6,150.00
820-610-88040	Computer Programming	306.05
820-610-88100	Professional Services	1,706.63
950-000-31100	Federal Withholding	40,000.34
950-000-31200	State Income Tax Withh	17,038.45
950-000-31300	FICA Withheld	51,953.58
950-000-31400	Medicare Insurance Wit	14,220.08
950-000-31500	State Disability Insuranc	4,016.65
950-000-32100	Employee Deferred Com	25,652.03
950-000-32400	Life Insurance	2,111.88
950-000-33000	CLOCEA Dues Withheld	1,865.31
950-000-33200	CPOA Dues Withheld	3,036.96
950-000-33300	Fire Assoc. Dues Withhel	2,550.00
950-000-34010	Other W/H Garnishment	1,490.98
950-000-34060	Prepaid Legal Services	234.75
950-000-34500	Unreimbursed Med/Dep	588.42
Grand Total:		1,332,647.82

Project Account Summary

Project Account Key
None

Payment Amount
1,332,647.82

1,332,647.82

Grand Total:

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Sales Tax Update for Quarter 3 2020 (July 2020-September 2020) - Information Only
Meeting Date: January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Jasmin Bains, Financial Services Director

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

The 2020-2021 Budget amount for Sales Tax is \$800,000. The City is currently on target to meet or exceed the budgeted amount.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
□	2020-3.pdf	Sales Tax Update Q3 2020

CITY OF COALINGA

SALES TAX UPDATE

3Q 2020 (JULY - SEPTEMBER)



COALINGA

TOTAL: \$ 265,150

-0.1%
3Q2020



5.9%
COUNTY

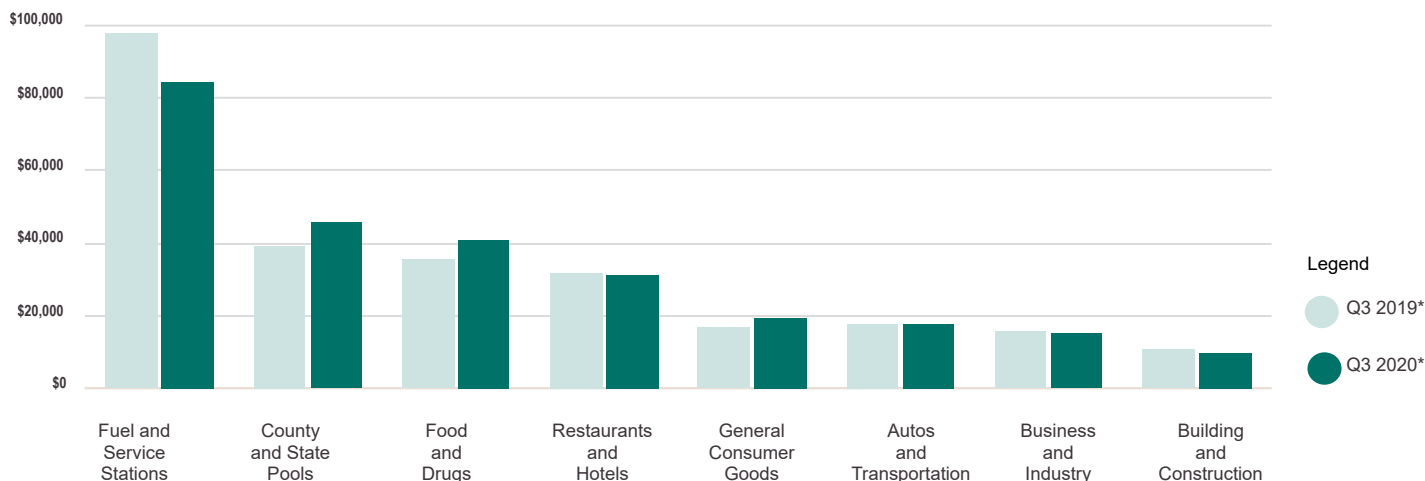


-0.9%
STATE



*Allocation aberrations have been adjusted to reflect sales activity

SALES TAX BY MAJOR BUSINESS GROUP



Measure J

TOTAL: \$470,924

↑ 0.8%



CITY OF COALINGA HIGHLIGHTS

Coalinga's receipts from July through September were 10.7% below the third sales period in 2019. Excluding reporting aberrations, actual sales were flat.

During this period of brief recovery, most business sectors reported a drop in activity with the exception of food-drug outlets and general consumer good sales. Overall, receipts from local businesses were 3% lower than at this time last year.

A 39% jump in the value of the countywide use tax pool helped increase the City's allocation by nearly 16% and this offset most of the decline in local sales activity.

Measure J posted total receipts of \$497,631 which is .8% better than at this time last year after discounting reporting adjustments. All business groups posted increases with the exception of fuel and the business and industry group.

Net of adjustments, taxable sales for the entire San Joaquin Valley grew 8.9% over the comparable time period.



TOP 25 PRODUCERS

AutoZone	Ice Bucket Chevron
Beacon Valley Food Mart	Little Caesars Pizza
Big 5 Sporting Goods	McDonald's
Billingsley Tire Service	O'Reilly Auto Parts
Burger King	Rite Aid
Coalinga Fastrip Food Store	Save Mart
Coalinga Hardware	State Foods Coalinga
Dollar General	Taco Bell
Dollar Tree	Triple J Ready Mix
Endurance Lift Solutions	Walgreens
Fastrip Mini Mart	West Hills Oil
Fatte Alberts Pizza	
Green Leaf AG	
Have a Heart	



STATEWIDE RESULTS

The local one-cent sales and use tax from sales occurring July through September was 0.9% lower than the same quarter one year ago after factoring for accounting anomalies. The losses were primarily concentrated in coastal regions and communities popular with tourists while much of inland California including the San Joaquin Valley, Sacramento region and Inland Empire exhibited gains.

Generally, declining receipts from fuel sales, brick and mortar retail and restaurants were the primary factors leading to this quarter's overall decrease. The losses were largely offset by a continuing acceleration in online shopping that produced huge gains in the county use tax pools where tax revenues from purchases shipped from out-of-state are allocated and in revenues allocated to jurisdictions with in-state fulfillment centers and order desks.

Additional gains came from a generally solid quarter for autos, RV's, food-drugs, sporting goods, discount warehouses, building material suppliers and home improvement purchases. Some categories of agricultural and medical supplies/equipment also did well.

Although the slight decline in comparable third quarter receipts reflected a significant recovery from the immediate previous period's deep decline, new coronavirus surges and reinstated restrictions from 2020's Thanksgiving and Christmas gatherings compounded by smaller federal stimulus programs suggest more significant drops in forthcoming revenues from December through March sales.

Additionally, the past few quarter's gains in county pool receipts that were generated by the shift to online shopping plus last

year's implementation of the Wayfair v. South Dakota Supreme Court decision will level out after the first quarter of 2021.

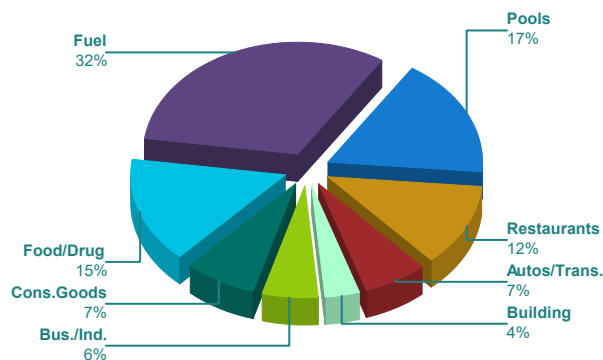
Much of the initial demand for computers and equipment to accommodate home schooling and remote workplaces has been satisfied. Manufacturers are also reporting that absenteeism, sanitation protocols, inventory and imported parts shortages have reduced production capacity that will not be regained until mass vaccines have been completed, probably by the fall of 2021.

Significant recovery is not anticipated until 2021-22 with full recovery dependent on the specific character and make up

of each jurisdiction's tax base. Part of the recovery will be a shift back to non-taxable services and activities. Limited to access because of pandemic restrictions, consumers spent 72% less on services during the third quarter and used the savings to buy taxable goods.

Full recovery may also look different than before the pandemic. Recent surveys find that 3 out of 4 consumers have discovered new online alternatives and half expect to continue these habits which suggests that the part of the recent shift of revenues allocated through countywide use tax pools and industrial distribution centers rather than stores will become permanent.

REVENUE BY BUSINESS GROUP Coalinga This Quarter*



*ADJUSTED FOR ECONOMIC DATA

TOP NON-CONFIDENTIAL BUSINESS TYPES

Coalinga Business Type	Q3 '20	Change	County Change	HdL State Change
Service Stations	39,319	-11.7%	↓ -22.4%	↓ -29.0%
Quick-Service Restaurants	22,892	3.4%	↑ 6.9%	↓ -10.3%
Grocery Stores	15,112	19.4%	↑ 10.5%	↑ 7.2%
Casual Dining	4,491	-21.4%	↓ -29.2%	↓ -37.9%
Auto Repair Shops	749	-62.1%	↓ -1.7%	↓ -13.7%
Newspaper Stands	-	na	↓ -11.2%	↓ -66.7%
Art/Gift/Novelty Stores	-	na	↓ -3.1%	↓ -19.1%
Department Stores	-	na	↓ -40.2%	↓ -42.5%
Discount Dept Stores	-	na	↑ 12.1%	↑ 2.8%
Women's Apparel	-	na	↓ -50.7%	↓ -47.6%

*Allocation aberrations have been adjusted to reflect sales activity

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approval of the City of Coalinga's Sidewalk Cost Sharing Program
Meeting Date: Thursday, January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Larry Miller, Public Works & Utilities Coordinator

I. RECOMMENDATION:

Approve Sidewalk Cost Sharing Program and begin accepting applicants as soon as the program is implemented.

II. BACKGROUND:

In August of 2020, an ordinance was passed to clarify the legal responsibility of maintaining sidewalks. This reflected the California Streets and Highway code. As a part of the ordinance passing, it was discussed about the potential for a "Cost Sharing" program. Staff received direction from Council to proceed with the further development of this program during the December 3rd meeting.

III. DISCUSSION:

Staff has outlined a program that addresses the major concern with exists with Coalinga's sidewalk infrastructure. Much of it is old and not very well maintained. This is not a unique problem anywhere in California or even the US. With much of these pathways being the responsibility of the abutting property owner's responsibility, it is easy to see why this has become such a common issue. Sidewalk repair and maintenance requirements may not be clear and can be expensive.

The goal of the cost share program is to contribute as much public funds as the City is able in a responsible manner and achieve the largest impact at the lowest price for the citizen.

A more in-depth program outline is attached to this report, but it can be reduced to the following:

- The City will engage with citizens and provide a subsidy which will provide 50-50 matching for sidewalk.
- The City will collect applicants for a period 3-4 months to create a large scope of work.
- The City will look for contractors to complete the work
- Payment for work completed for each resident will be collected upon project completion at a rate not to exceed published rates established by TriCity Engineering.

There are many variables in play with this program. It is the intent of Staff to monitor responses and performance year over year in an effort to adjust the program to its most usable and beneficial form.

IV. ALTERNATIVES:

- Reject Program
- Request further reworking of program to meet new parameters

V. FISCAL IMPACT:

The program would utilize funds that have already been budgeted for sidewalk repair and maintenance. However, some of these funds have been allocated to a large-scale sidewalk survey and “shaving” of lips throughout the city this year. It is expected that we will be able to budget a similar amount of \$ 50,000 in following budget years to fund this program.

ATTACHMENTS:

File Name	Description
 City_of_Coalinga_Sidewalk_Repair_Program.pdf	Program Guidelines



CITY OF COALINGA

The Sunny Side of the Valley

City of Coalinga Sidewalk Repair Program

What is the Sidewalk Repair Program?

As with many municipalities, Coalinga addresses sidewalk maintenance and repairs in accordance with California State Streets and Highways Code Section 5610, which states that sidewalk maintenance and repair is the responsibility of the adjacent property owner. Coalinga's sidewalk maintenance policy is also addressed in our local municipal code as Sec. 7-2.05, which states that the adjacent property owner is responsible for maintaining the sidewalk in a nonhazardous condition and may also be liable for injuries caused as a result of failure to maintain the sidewalk.

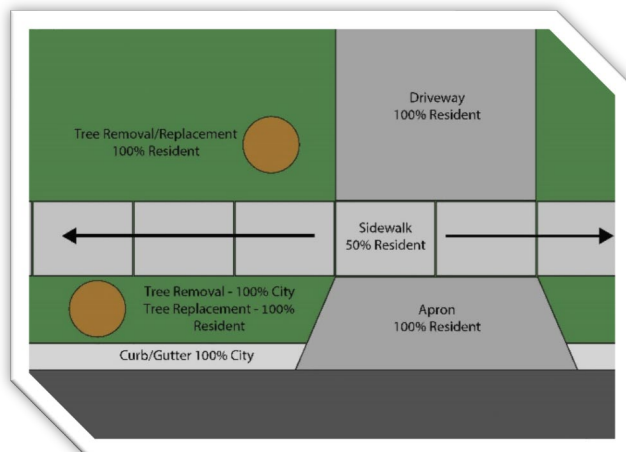
The City realizes that the burden of maintaining sidewalk is too great to any individual property owner. Together we can work to improve our community and through the implementation of a cost share program, as well as other endeavors such as our ADA Transition Plan, we can enjoy a safer Coalinga.

Under the program, the City will:

- Split the cost of sidewalk replacement 50-50 with property owners.
- Fully incur the cost of sidewalk offset "shaving" - e.g., when a sidewalk displacement is <1.5" and does not require full replacement.
- Fully incur the cost of curb and gutter replacement.
- Fully incur the cost of ADA required curb ramps.
- Fully incur the cost of street tree work removal and replacement withing a parking strip (including root trimming, stump grinding, removal/ replacement).

To further clarify what the City will contribute towards, here are some illustrations.

Sidewalk With Parking Strip



Sidewalk Without Parking Strip



It should be noted that while the City will not share any costs for driveways or aprons, it would be a good opportunity to seek these sorts of repairs at this time. At the time of application, you may indicate that you are interested in such repair. It will then be performed as part of the project without you having to negotiate with contractors.

Curb/Gutter and curb ramp repairs will be at the full discretion of the City, and as such may or may not be approved as a part of the project.

As part of our negotiations with contractors, the City maintains the ability to reject all bids. This would delay the project date until suitable pricing could be found either through resubmittal or attachment to another project within the City of Coalinga.

Eligibility

In order to be eligible for this program, you must be a property owner within the City of Coalinga. Renters may apply, but will be required to submit signed consent from the property owner with your application. Each property (APN) is able to submit one application. If one property owner owns multiple properties within Coalinga, each property may apply for the program separately.

Property owners with sidewalk damage due to private construction (cut, removal, etc.) do not qualify for this program. The nature of the damage to the sidewalk will be assessed through a pre-construction inspection.

Cost of Sidewalk Repairs

Whenever public funds are involved, California State law dictates that work performed must be done at prevailing wage. To combat the high prices of prevailing wage, sidewalk repair projects will not be done on the basis of a singular location. Instead, the City will collect willing participants over a period of time until a competitive project can be put out to bid or until the project can be attached to other projects. While this may delay repair activities, it will serve to drive costs down.

Cost Estimates:

Concrete Engineer's Estimates			
	Curb/Gutter(LF)	Sidewalk(SQ FT)	Driveway(SQ FT)
Remove	\$18.50/linear ft	\$7.00/sq ft	\$11.50/sq ft
Replace	\$28.75/linear ft	\$11.50/sq ft	\$17.25/sq ft
Total	\$47.25/linear ft	\$18.50/sq ft	\$28.75/sq ft

Residential sidewalk is generally 4 ½ feet wide. To find your cost of your sidewalk, multiply the length of the sidewalk by 4.5, multiply by square footage number indicated above, and divide by 2. Driveways are calculated in a similar manner but are generally much wider, and you will bear the full cost.

Tree Removal and Replacement

The City will remove trees and grind stumps as identified through our inspection. It will not be required of the applicant to replant, however replanting will be the sole responsibility of the applicant. Any tree planted must be from the City approved tree list. And planted in accordance with City standards.

How to Apply

Interested parties may apply online. Once the application is completed, they may be submitted to Public Works via email. Please attach the application and submit to:

Larry Miller, Public Works & Utilities Coordinator

Email: lmiller@coalinga.com

Subject: Sidewalk Repair Program

Confirmation will be sent as soon as the application is reviewed and staff will schedule a pre-construction inspection.

Questions or concerns can be emailed using the same parameters or call:

Larry Miller, (559)935-1533 ext. 131

Pre-Construction Inspection

You are required to repair all sidewalk, curb and gutter as identified by the City.

Once an application is received, City staff will inspect your property and any sidewalk that is deemed to be a tripping hazard will be marked for replacement and indicated as such on the pre-construction inspection survey. Participants at minimum must repair all sidewalks, curb and gutter identified by the City but may choose to replace more at full cost to the property owner. This includes any sidewalk not identified in our inspection. Any extra sidewalk you wish to have replaced outside of what is discovered through our inspection will be entirely at your expense.

All work performed will need to comply with ADA (Americans with Disabilities Act) Standards

The City will note in your sidewalk pre-construction inspection form that all work must be ADA compliant (slope of sidewalk, grade, etc.). If the sidewalk repair involves a corner where an ADA ramp is not in place, one will need to be installed. In the event of an ADA curb-ramp installation, the City will bear full cost of the ramp. The ramp installation may occur at a later date if the area is included in our ADA Transition Plan. Such repairs generally occur on an independent project cycle.

Payment

Payment for work performed will not be due until construction is complete. Any cost overages will be absorbed by the City and will not be leveraged against the applicant. Should the cost be lower than the estimate, you will only be billed at the price in which the work was completed.

A detailed invoice for work performed will be mailed to you within two weeks of the project finish date. This date may be later than the date in which work is completed at your property. Once you have received the invoice, you must pay within thirty days. Failure to do so shall result in civil action defined in Coalinga Municipal Code Sec. 1-2.06. – Fees, Charges, Licenses, and Taxes Made a Civil Debt.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Authorize The Police Department to Add a Temporary Sergeant Position
Meeting Date: Thursday, January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Darren Blevins, Chief of Police

I. RECOMMENDATION:

Police Department request to add a temporary Sergeant position.

II. BACKGROUND:

The police department currently has one sergeant assigned to the DEA task force and he is currently starting his second year of the two year commitment. I currently have two Corporal's in acting Sergeant's positions due to the assignment and another sergeant on leave.

III. DISCUSSION:

The department is requesting to add a temporary sergeant's position until the sergeant assigned to the DEA returns to his patrol duties, which is not until February 2022. Currently one corporal is reaching a year in the acting sergeant position and the other corporal will be going to investigations.

If the temporary position is approved, the position will be filled with one of the department's corporals, who both have passed the sergeants testing. Both Corporals are in an acting position and their pay scales have already been adjusted so there is no additional cost for the temporary position. I will not back fill the corporal position so the temporary sergeant has a place to go back to once this assignment is complete. The department does not have any other officers to fill these acting positions at this time.

The CPOA and the corporal assigned to the temporary position will be given an agreement between the City and the CPOA that explains that if the temporary assigned sergeant returns to patrol duty at the end of his contract with the DEA that he (corporal) will revert back to his previous position.

The City Attorney's office has provided council with a side letter between the City and CPOA regarding this position which was submitted to the CPOA and their attorney for review. On December 14, 2020, we received a response from the CPOA's attorney and they agree with the side letter.

IV. ALTERNATIVES:

The council can decide not allow the temporary position and the department will continue to operate the way it is now and possible run into a property rights situation with one of the corporals being in the acting sergeant position for a year or more.

V. FISCAL IMPACT:

There will be a fiscal impact of \$3,730.87 for the remaining six months of the 20/21 budget and an additional \$9,948.96 for first 8 months of fiscal year 21/22. This is due to the Temporary Sergeant position going from Police Corporal pay step F to Police Sergeant pay scale Step E which is a 5% increase in pay. This impact is to the General Fund and is not budgeted.

ATTACHMENTS:

File Name	Description
 CPOA_Side_Letter_re_temp_sergeant_position_(1).pdf	CPOA Side Letter

SIDE LETTER AGREEMENT #__
BETWEEN
COALINGA POLICE OFFICERS ASSOCIATION
AND
THE CITY OF COALINGA
TO THE MOU JANUARY 11, 2021 TO FEBRUARY 2, 2022

The parties to this Side Letter Agreement are the City of Coalinga (the “**City**”), and Coalinga Police Officers Association (“**CPOA**”).

This Agreement is the result of discussions between the parties regarding the City’s desire to add a temporary sergeant position. The City desires to designate certain events which would trigger the elimination of the temporary sergeant position which shall include the occurrence of a current sergeant demotion, resignation, retirement or termination from employment (“triggers”) with Coalinga Police Department.

The parties agree that if one of the above referenced triggers occurs, the CPOA member holding the temporary sergeant position would return to their previously held position with seniority rights remaining as if they had retained their original position. Should such a return be necessary, to the extent it may impact other positions, such other members would be treated similarly.

The terms of this agreement shall be effective immediately upon both parties signing.

Agreed to this ____ day of _____, 2021, by the parties authorized representatives.

For City of Coalinga:

For Coalinga Police Officers Association:

NAME

NAME

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Direct City Manager to Prepare Council Options for Staffing Code Enforcement
Meeting Date: Thursday, January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

There is no staff recommendation.

This item was requested as a future agenda item by Councilman Adkisson.

II. BACKGROUND:

III. DISCUSSION:

This item directs the City Manager to prepare options for staffing code enforcement and bring those options to Council at a later date.

IV. ALTERNATIVES:

Do not direct City Manager to prepare code enforcement staffing options.

V. FISCAL IMPACT:

None at this time.

ATTACHMENTS:

File Name	Description
No Attachments Available	

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 4001 Approving Emergency Medical Technician Job Description
Meeting Date: Thursday, January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

City Manager and Fire Chief recommend adopting Resolution No. 4001 Approving the Emergency Medical Technician Job Description.

II. BACKGROUND:

The Emergency Medical Technician (EMT) is a non-safety position.

III. DISCUSSION:

IV. ALTERNATIVES:

Do not approve.

V. FISCAL IMPACT:

There is no fiscal impact for approving the Job Description. The Fiscal Impact for staffing the positions was addressed during the January 7, 2021, City Council meeting during the discussion of staffing a third ambulance.

ATTACHMENTS:

	File Name	Description
□	Resolution_EMT_Job_Description.doc	Resolution
□	Final_EMT.pdf	Job Des

RESOLUTION NO. 4001

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA
EMERGENCY MEDICAL TECHNICIAN JOB DESCRIPTION**

WHEREAS, the City Manager and her staff have presented the City Council with a proposed Emergency Medical Technician Job Description; and

WHEREAS, the Emergency Medical Technician Job Description has been reviewed by the City Council and the City Council has determined that the Job Description is adequate and necessary; and

WHEREAS, the City Council has determined to approve the Emergency Medical Technician Job Description.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Coalinga as follows:

1. The Emergency Medical Technician Job Description is hereby approved.
2. The City Manager and her designees are authorized to implement and carry out the provisions of the Emergency Medical Technician Job Description.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 21 day of January, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Mayor

ATTEST:

City Clerk

City of Coalinga

155 W. Durian

Coalinga, CA 93210

Emergency Medical Technician (EMT) (Non-Safety)

Pay Class: NSEMS I

FLSA Non-Exempt

DEFINITION

Under the supervision of the assigned shift captain, participate in life safety activities in protecting life and property; respond to emergencies and administer basic life support to sick or injured persons within the scope of Emergency Medical Technician accreditation; operate and maintain ambulances and medical equipment; perform station maintenance and training activities in support of overall Department objectives and perform related responsibilities as required.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Everyone in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Provides treatment for victims at the scene of an emergency and during transport to a hospital via ground and/or air ambulance.
- Renders Basic Life Support (BLS) services consistent with Fresno County Emergency Medical Technician policies and procedures.
- Maintains records and makes reports concerning emergency medical care procedures and billing.
- Assure compliance of all policies, procedures, processes and protocols of the Coalinga Fire Department Standard Operating Procedure Manual, City of Coalinga Employee Handbook, Coalinga Municipal Code, and Central California EMS Agency Policies and Procedures.
- Perform daily maintenance projects under the supervision and direction of the on-duty Company Officer.
- Operates communication equipment on vehicles and/or in stations.
- Participates in the maintenance and repairs of all department apparatus, equipment, radios, facilities, buildings and grounds, alarm systems and office equipment.
- Completes department records and prepares reports.
- Answers general questions from the public; assists in community projects and programs.
- Wears a uniform; maintains a clean and neat appearance.
- Performs other duties as required.

Created 1/21/21; Adopted _____

DESIREABLE QUALIFICATIONS

EDUCATION

Equivalent to a G.E.D. or a high school diploma.

MINIMUM QUALIFICATIONS

- Possession and maintenance of a valid California Class "C" license with Ambulance Driver Certificate issued by the California Department of Motor Vehicles.
- Possession of a responsible driving record.
- Possession and maintenance of a Central California EMS Agency EMT-I Accreditation.
- Possession and maintenance of a valid BLS Healthcare Provider card.
- Current Medical Examiner's Card.

NOTE: It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.

KNOWLEDGE, SKILLS AND ABILITIES

NOTE: The following are a representative sample of the KSA's necessary to perform essential tasks of the position.

Knowledge of:

- Geography of the local area.
- Appropriate methods of patient care utilized within the EMT scope of practice.
- Federal, state, and governmental agency laws and regulations pertaining to emergency medical services.

Skill and Ability to:

- Treat all co-responders, patients, patient's families and the public with respect and professionalism.
- Learn city streets and addresses.
- Always maintain a professional appearance and attitude when representing the Coalinga Fire Department.
- Follow all safety rules and guidelines.
- Maintain all necessary certifications and licenses.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 4002 Approving Paramedic Job Description
Meeting Date: Thursday, January 21, 2021
From: Marissa Tejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

City Manager and Fire Chief recommend adopting Resolution No. 4002 Approving the Paramedic Job Description.

II. BACKGROUND:

This is a non-safety position.

III. DISCUSSION:

IV. ALTERNATIVES:

Do not approve.

V. FISCAL IMPACT:

There is no fiscal impact for approving the Job Description. The Fiscal Impact for staffing the positions was addressed during the January 7, 2021, City Council meeting during the discussion of staffing a third ambulance.

ATTACHMENTS:

	File Name	Description
□	Resolution_Paramedic_Job_Description.doc	Resolution
□	Final_Paramedic.pdf	Job Des

RESOLUTION NO. 4002

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA
PARAMEDIC JOB DESCRIPTION**

WHEREAS, the City Manager and her staff have presented the City Council with a proposed Paramedic Job Description; and

WHEREAS, the Paramedic Job Description has been reviewed by the City Council and the City Council has determined that the Job Description is adequate and necessary; and

WHEREAS, the City Council has determined to approve the Paramedic Job Description.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Coalinga as follows:

1. The Paramedic Job Description is hereby approved.
2. The City Manager and her designees are authorized to implement and carry out the provisions of the Paramedic Job Description.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 21 day of January, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Mayor

ATTEST:

City Clerk

City of Coalinga

155 W. Durian

Coalinga, CA 93210

Paramedic (Non-Safety)

Pay Class: NSEMS 2

FLSA Non-Exempt

DEFINITION

Under the supervision of the assigned shift captain, participate in life safety activities in protecting life and property; respond to emergencies and administer basic and advanced life support to sick or injured persons within the scope of Paramedic licensure and accreditation; operate and maintain ambulances and medical equipment; perform station maintenance and training activities in support of overall Department objectives and perform related responsibilities as required.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Everyone in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Provides treatment for victims at the scene of an emergency and during transport to a hospital via ground and/or air ambulance.
- Renders Advanced Life Support (ALS) or Basic Life Support (BLS) services consistent with Fresno County Emergency Medical Technician-Paramedic policies and procedures.
- Maintains records and makes reports concerning emergency medical care procedures and billing.
- Assure compliance of all policies, procedures, processes and protocols of the Coalinga Fire Department Standard Operating Procedure Manual, City of Coalinga Employee Handbook, Coalinga Municipal Code, and Central California EMS Agency Policies and Procedures.
- Perform daily maintenance projects under the supervision and direction of the on-duty Company Officer.
- Operates communication equipment on vehicles and/or in stations.
- Participates in the maintenance and repairs of all department apparatus, equipment, radios, facilities, buildings and grounds, alarm systems and office equipment.
- Completes department records and prepares reports.
- Answers general questions from the public; assists in community projects and programs.
- Wears a uniform; maintains a clean and neat appearance.
- Performs other duties as required.

Created 1/21/21; Adopted _____

DESIREABLE QUALIFICATIONS

EDUCATION

Equivalent to a G.E.D. or a high school diploma.

MINIMUM QUALIFICATIONS

- Possession and maintenance of a valid California Class "C" license with Ambulance Driver Certificate issued by the California Department of Motor Vehicles.
- Possession of a responsible driving record.
- Possession and maintenance of a Central California EMS Agency EMT-P Accreditation.
- Possession and maintenance of a valid BLS Healthcare Provider card.
- Possession and maintenance of a valid ACLS Certification.
- Current Medical Examiner's Card.

NOTE: It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.

KNOWLEDGE, SKILLS AND ABILITIES

NOTE: The following are a representative sample of the KSA's necessary to perform essential tasks of the position.

Knowledge of:

- Geography of the local area.
- Appropriate methods of patient care utilized within the Paramedic scope of practice.
- Federal, state, and governmental agency laws and regulations pertaining to emergency medical services.

Skill and Ability to:

- Treat all co-responders, patients, patient's families and the public with respect and professionalism.
- Learn city streets and addresses.
- Always maintain a professional appearance and attitude when representing the Coalinga Fire Department.
- Follow all safety rules and guidelines.
- Maintain all necessary certifications and licenses.

- Understand and act in accordance with department policies, rules, regulations and written and oral instructions.
- Arrive at all work assignments on time with all appropriate certifications and credentials.
- Drive an ambulance safely and skillfully in accordance with traffic laws and ordinances.
- Meet and maintain standards of adequate physical endurance and agility.
- Think and act quickly in emergency situations.

ATTITUDE

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS

NOTE: The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.

Perform work within the station environment and outdoors in a life threatening, hostile environment during emergency operations; lift and carry heavy equipment. Must be able to lift and carry people, such as half (1/2) of the weight of a gurney weighing 81 pounds plus the average weight of a male adult weighing 196 pounds plus the 02 unit (bag) weighing 25 pounds for a total weight of 151 pounds. Endure periods of extreme heat and physical exertion. Ability to stand, sit, walk, talk, and hear; climb, balance, stoop, kneel, crouch, crawl and smell; use hands and fingers to handle and operate objects, tools, controls, etc; reach with hands and arms; and perform frequent, repetitive motions with hands, wrists and arms. Mental application uses memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Individual must exercise good judgment and be flexible and sensitive in response to changing situations and needs.

Approved by: _____ Date _____
Marissa Trejo, City Manager

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 4003 Approving Non-Safety Emergency Medical Services (NSEMS) Pay Scale
Meeting Date: Thursday, January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

City Manager and Fire Chief recommend adopting Resolution No. 4003 Approving the Non-Safety Emergency Medical Services (NSEMS) Pay Scale.

II. BACKGROUND:

III. DISCUSSION:

This pay scale is specific to non-safety Emergency Medical Technicians and Paramedics. This pay scale is needed in order to move forward with staffing third ambulance as discussed during the January 7, 2021, City Council meeting.

IV. ALTERNATIVES:

Do not approve.

V. FISCAL IMPACT:

There is no fiscal impact for approving the Pay Scale itself. The Fiscal Impact for staffing the positions was addressed during the January 7, 2021, City Council meeting during the discussion of staffing a third ambulance.

ATTACHMENTS:

	File Name	Description
□	Resolution_NSEMS_Pay_Scale_1-21-21.doc	Resolution
□	NSEMS_Pay_Scale_1-21-21.docx	NSEMS Pay Scale

RESOLUTION NO. 4003

**A RESOLUTION TO APPROVE CITY OF COALINGA NON-SAFETY EMERGENCY
MEDICAL SERVICES (NSEMS) PAY SCALE**

WHEREAS, the governing body of the City of Coalinga is authorized to prepare, install, revise and maintain a position classification and compensation plan covering all positions in the competitive service;

NOW, THEREFORE, BE IT RESOLVED,

- I. That the City Council of the City of Coalinga hereby established pay scales for all employees in all classifications of employment described on the Non-Safety Emergency Medical Services Pay Scale to be approved effective January 21, 2021.

The foregoing resolution was approved and adopted at a meeting of the City Council of the City of Coalinga held on the 21 day of January, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Mayor

ATTEST:

City Clerk

City of Coalinga Non-Safety Emergency Medical Services (NSEMS)

Effective: January 21, 2021

Approved: January 21, 2021

Revised: January 21, 2021

<u>Grade</u>	<u>Position</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>
1	Emergency Medical Technician (EMT)					
	Annually**	\$49,920	\$51,421.76	\$52,952.64	\$54,545.92	\$56,176.64
	Monthly**	\$4,160	\$4,285.15	\$4,412.72	\$4,545.49	\$4,681.39
	Bi-Weekly**	\$1,920	\$1,977.76	\$2,036.64	\$2,097.92	\$2,160.64
	Hourly*	\$15.00	\$15.45	\$15.91	\$16.39	\$16.88
2	Paramedic					
	Annually**	\$53,248	\$54,845.44	\$56,480.32	\$58,173.44	\$59,904
	Monthly**	\$4,437.33	\$4,570.45	\$4,706.69	\$4,847.79	\$4,992
	Bi-Weekly**	\$2,047.99	\$2,109.44	\$2,172.32	\$2,237.44	\$2,304
	Hourly*	\$16.00	\$16.48	\$16.97	\$17.48	\$18.00

* Emergency Medical Technicians and Paramedics are paid an hourly rate.

** Estimates which account for 2912 hours worked with OT amounts factored in (2080 hours at hourly rate, 832 hours at base OT rate not factoring in any incentives). Subject to change depending on work schedule and the number of hours worked by the hourly employee.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adopt Resolution No. 4004 Approving the General Fund and Enterprise Funds Reserve Policy for the City of Coalinga for Fiscal Year 2020-2021

Meeting Date: January 21, 2021

From: Marissa Trejo, City Manager

Prepared by: Jasmin Bains, Financial Services Director

I. RECOMMENDATION:

Financial Services Director recommends the City Council Adopt Resolution No. 4004 Approving the General Fund and Enterprise Funds Reserve Policy for the City of Coalinga for Fiscal Year 2020-2021 that defines a minimum target amount of ‘cash on hand’ equal to 6 months work of average monthly operating expenditures, which constitutes a margin or buffer for mitigating risks and provide a back-up for revenue shortfalls due to economic uncertainties.

II. BACKGROUND:

The attached resolution would establish for the first time, a Fund Balance Policy for the City's General Fund & Reserve Funds. The adequacy of a reserve fund balance in the General Fund should be assessed based upon a government's specific circumstances. The Government Finance Officers Association (GFOA) issued two Best Practices (attached) that specifically address this subject. Each Best Practice recommends that general purpose governments, regardless of size, adopt policies that state that unrestricted fund balance in the General Fund be no less than two months of regular operating revenue or expenditures. The Fund Balance Policy should be established based upon a long-term perspective recognizing that stated thresholds are considered minimum balances. The main objective of establishing and maintaining a Fund Balance Policy is for the City to be in a strong fiscal position that will allow for better position to address unanticipated expenses and weather negative economic trends.

III. DISCUSSION:

POLICY SUMMARY

The attached resolution establishes a Fund Balance Policy for the General Fund as follows:

- Establishes a target amount of cash on hand in the General Fund Reserve fund of no less than six months (180 days) of regular general fund operating expenditures.
- The ‘cash on hand’ in the General Fund Reserve fund shall be the valuation measure used to determine the reserve fund balance.
- Identifies typical resources that are appropriate to add to or replenish fund balance, such as non-recurring revenues and budget surpluses.
- Contributions/Uses of the General Fund Reserve shall continue to be approved by the City Council

using the annual budget or mid-year budget amendment process.

- In the event that the cash on hand in the General Fund Reserve fund falls below the established minimum threshold, staff will develop and present to the Council a plan to replenish the deficit as soon as possible. Generally, fund balances should be replenished within one to three years of use, or as soon as economic conditions allow.
- Funds in the General Fund Reserve fund cannot be spent without Council approval; however this policy acknowledges and allows the continued use of the Reserve fund balance as a financing “bridge” to ensure stable cash flow in the General Fund during specific months of the fiscal year leading up to the receipt of anticipated/budgeted revenue allocations (e.g. Property Tax, Vehicle License Fees).
- 100% of interest earnings in the General Fund Reserve fund will now remain in the fund, thus enabling the balance to grow faster as available interest earnings compound

IV. ALTERNATIVES:

Not to approve the General Fund Reserve Policy but it is not recommended by the Financial Services Director during these uncertain times.

V. FISCAL IMPACT:

There is no immediate impact of adopting this financial policy. If adopted, this policy will guide Staff and the City Council to allocate appropriate resources to build and maintain the current General Fund Reserve balance to the minimum level as recommended by the GFOA. Credit agencies, lenders, and other stakeholders also look favorably upon agencies that have these financial policies in place as it demonstrates a commitment to sound financial management.

ATTACHMENTS:

File Name	Description
❑ RESO#4004_Adopting_of_the_Reserve_Policy_for_the_General_Fund_and_the_Enterprise_Funds_for_Fiscal_Year_2020-2021_012121.pdf	Resolution No. 4004
❑ RESO#4004_GFOA-Fund_Balance_Guidelines_for_the_General_Fund_012121.pdf	Guidelines

RESOLUTION NO 4004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA ADOPTING THE ANNUAL CITY OF COALINGA RESERVE POLICY FOR THE GENERAL FUND AND THE ENTERPRISE FUNDS FOR FISCAL YEAR 2020-2021

WHEREAS, It is essential that governments maintain adequate levels of fund balance to mitigate risks, and provide a back-up for revenue shortfalls, working capital, budgetary stabilization, and responding to extreme events; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Coalinga as follows:

1. the City Council authorized the creation of a General Fund Reserve Fund that serves as a “savings account” of the general fund reserves and can only be spent with City Council authority; and
2. the City has not previously established a formal fund balance policy for the City’s General Fund or General Fund Reserve; and
3. the Government Finance Officers Association (GFOA) recommends at a minimum, that general-purpose governments, regardless of size, incorporate in its financial policies that unrestricted fund balance in their general fund be no less than two months of regular general fund operating revenues or regular general fund operating expenditures; and
4. the City Council of the City of Coalinga in the exercise of its discretion, as follows:

Section 1. Establish a target amount of ‘cash on hand’ in the General Fund Reserve fund of no less than six months (180 days) of regular general fund operating expenditures. The value of six months of operating expenditures to be held in the General Fund Reserve fund shall be re-calculated annually every July, at the close of the previous fiscal year. The ‘cash on hand’ in the General Fund Reserve fund shall be the valuation measure used to determine the reserve fund balance.

Section 2. Typical resources that are appropriate to add to or replenish fund balance include non-recurring revenues and budget surpluses. Year-end surpluses are an especially appropriate source for replenishing fund balance. However, depending upon the City’s current or projected financial status, it may be appropriate to defer utilizing these additional resources (for adding to or replenishing the fund balance) if an imminent budgetary shortfall is projected in the current or following fiscal year.

Section 3. All contributions to and uses of the General Fund Reserve shall continue to be approved by the City Council using the annual budget or mid-year budget amendment process.

Section 4. The value of six months (180 days) of operating expenditures is

established only as a minimum fund balance reserve. The addition or accumulation of future resources that exceed this target is encouraged, subject to current and projected budgetary status of the City at any given time. Staff and future councils should review this policy periodically to ensure it is meeting expectations and consider relevant economic factors influencing fund balance reserve levels.

Section 5. In the event that the cash on hand in the General Fund Reserve fund falls below the established minimum threshold, staff will develop and present to the Council a plan to replenish the deficit as soon as possible. Generally, fund balances should be replenished within one to three years of use, or as soon as economic conditions allow.

Section 6. Funds in the General Fund Reserve fund cannot be spent without Council approval; however this policy acknowledges and allows the continued use of the Reserve fund balance as a financing “bridge” to ensure stable cash flow in the General Fund during specific months of the fiscal year leading up to the receipt of anticipated/budgeted revenue allocations (e.g. Property Tax, Vehicle License Fees).

Section 7. 100% of interest earnings in the General Fund Reserve fund shall now remain in the fund.

Section 8. This Resolution and resulting Financial Policy shall take effect immediately after its adoption and shall remain in effect until amended by the City Council by future resolution.

This foregoing resolution was duly passed, approved and adopted by the City Council of the City of Coalinga at its regular meeting on this **21st day of January 2021**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Ron Ramsey, Mayor

ATTEST:

Shannon Jensen, City Clerk



BEST PRACTICES

Fund Balance Guidelines for the General Fund

Governments should establish a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for GAAP and budgetary purposes.

In the context of financial reporting, the term *fund balance* is used to describe the net position of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). Budget professionals commonly use this same term to describe the net position of governmental funds calculated on a government's budgetary basis.¹ While in both cases *fund balance* is intended to serve as a measure of the financial resources available in a governmental fund; it is essential that differences between GAAP *fund balance* and budgetary *fund balance* be fully appreciated.

1. GAAP financial statements report up to five separate categories of fund balance based on the type and source of constraints placed on how resources can be spent (presented in descending order from most constraining to least constraining): *nonspendable fund balance*, *restricted fund balance*, *committed fund balance*, *assigned fund balance*, and *unassigned fund balance*.² The total of the amounts in these last three categories (where the only constraint on spending, if any, is imposed by the government itself) is termed *unrestricted fund balance*. In contrast, budgetary fund balance, while it is subject to the same constraints on spending as GAAP fund balance, typically represents simply the total amount accumulated from prior years at a point in time.
2. The calculation of GAAP fund balance and budgetary fund balance sometimes is complicated by the use of sub-funds within the general fund. In such cases, GAAP fund balance includes amounts from all of the subfunds, whereas budgetary fund balance typically does not.
3. Often the timing of the recognition of revenues and expenditures is different for purposes of GAAP financial reporting and budgeting. For example, encumbrances arising from purchase orders often are recognized as expenditures for budgetary purposes, but never for the preparation of GAAP financial statements.

The effect of these and other differences on the amounts reported as *GAAP fund balance* and *budgetary fund balance* in the general fund should be clarified, understood, and documented.

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. In most cases, discussions of fund balance will properly focus on a government's general fund. Nonetheless, financial resources available in other funds should also be considered in assessing the adequacy of unrestricted fund balance in the general fund.

GFOA recommends that governments establish a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for GAAP and budgetary purposes.³ Such a guideline should be set by the appropriate policy body and articulate a framework and process for how the government would increase or decrease the level of unrestricted fund balance over a specific time period.⁴ In particular, governments should provide broad guidance in the policy for how resources will be directed to replenish fund balance should the balance fall below the level prescribed.

Appropriate Level. The adequacy of unrestricted fund balance in the general fund should take into account each government's own unique circumstances. For example, governments that may be vulnerable to natural disasters, more dependent on a volatile revenue source, or potentially subject to cuts in state aid and/or federal grants may need to maintain a higher level in the unrestricted fund balance. Articulating

potentially subject to cuts in state aid and/or federal grants may need to maintain a higher level in the unrestricted fund balance. Articulating these risks in a fund balance policy makes it easier to explain to stakeholders the rationale for a seemingly higher than normal level of fund balance that protects taxpayers and employees from unexpected changes in financial condition. Nevertheless, GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.⁵ The choice of revenues or expenditures as a basis of comparison may be dictated by what is more predictable in a government's particular circumstances.⁶ Furthermore, a government's particular situation often may require a level of unrestricted fund balance in the general fund significantly in excess of this recommended minimum level. In any case, such measures should be applied within the context of long-term forecasting, thereby avoiding the risk of placing too much emphasis upon the level of unrestricted fund balance in the general fund at any one time. In establishing a policy governing the level of unrestricted fund balance in the general fund, a government should consider a variety of factors, including:

1. The predictability of its revenues and the volatility of its expenditures (i.e., higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile);
2. Its perceived exposure to significant one-time outlays (e.g., disasters, immediate capital needs, state budget cuts);
3. The potential drain upon general fund resources from other funds, as well as, the availability of resources in other funds;
4. The potential impact on the entity's bond ratings and the corresponding increased cost of borrowed funds;
5. Commitments and assignments (i.e., governments may wish to maintain higher levels of unrestricted fund balance to compensate for any portion of unrestricted fund balance already committed or assigned by the government for a specific purpose). Governments may deem it appropriate to exclude from consideration resources that have been committed or assigned to some other purpose and focus on unassigned fund balance, rather than on unrestricted fund balance.

Use and Replenishment.

The fund balance policy should define conditions warranting its use, and if a fund balance falls below the government's policy level, a solid plan to replenish it. In that context, the fund balance policy should:

1. Define the time period within which and contingencies for which fund balances will be used;
2. Describe how the government's expenditure and/or revenue levels will be adjusted to match any new economic realities that are behind the use of fund balance as a financing bridge;
3. Describe the time period over which the components of fund balance will be replenished and the means by which they will be replenished.

Generally, governments should seek to replenish their fund balances within one to three years of use. Specifically, factors influencing the replenishment time horizon include:

1. The budgetary reasons behind the fund balance targets;
2. Recovering from an extreme event;
3. Political continuity;
4. Financial planning time horizons;
5. Long-term forecasts and economic conditions;
6. External financing expectations.

Revenue sources that would typically be looked to for replenishment of a fund balance include nonrecurring revenues, budget surpluses, and excess resources in other funds (if legally permissible and there is a defensible rationale). Year-end surpluses are an appropriate source for replenishing fund balance.

Unrestricted Fund Balance Above Formal Policy Requirement. In some cases, governments can find themselves in a position with an amount of unrestricted fund balance in the general fund over their formal policy reserve requirement even after taking into account potential financial risks in the foreseeable future. Amounts over the formal policy may reflect a structural trend, in which case governments should consider a policy as to how this would be addressed. Additionally, an education or communication strategy, or at a minimum, explanation of large changes in fund balance is encouraged. In all cases, use of those funds should be prohibited as a funding source for ongoing recurring expenditures.

Notes:

1. For the sake of clarity, this recommended practice uses the terms GAAP fund balance and budgetary fund balance to distinguish these two different uses of the same term.
2. These categories are set forth in Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.
3. Sometimes restricted fund balance includes resources available to finance items that typically would require the use of unrestricted fund balance (e.g., a contingency reserve). In that case, such amounts should be included as part of unrestricted fund balance for purposes of analysis.
4. See Recommended Practice 4.1 of the National Advisory Council on State and Local Budgeting governments on the need to "maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures" (Recommended Practice 4.1).
5. In practice, a level of unrestricted fund balance significantly lower than the recommended minimum may be appropriate for states and America's largest governments (e.g., cities, counties, and school districts) because they often are in a better position to predict contingencies (for the same reason that an insurance company can more readily predict the number of accidents for a pool of 500,000 drivers than for a pool of fifty), and because their revenues and expenditures often are more diversified and thus potentially less subject to volatility.
6. In either case, unusual items that would distort trends (e.g., one-time revenues and expenditures) should be excluded, whereas recurring transfers should be included. Once the decision has been made to compare unrestricted fund balance to either revenues and/or expenditures, that decision should be followed consistently from period to period.

This best practice was previously titled Appropriate Level of Unrestricted Fund Balance in the General Fund.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adopt Resolution No. 4006 Approving Program Guidelines for Business Assistance Payment Program Funded with Community Development Block Grant CV2&3

Meeting Date: January 21, 2021

From: Marissa Trejo, City Manager

Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

1. Adopt Business Assistance Payment Guidelines as presented
 - Economic Development - Business Assistance \$210,000

II. BACKGROUND:

The State CDBG Program requires guidelines for the Business Assistance Payment Program be adopted by the City Council. Guidelines are to identify the method by which applications will be taken and processed, as well as, identify how eligibility is determined, what documents are required to determine eligibility, what forms of assistance will be provided, the limit of that assistance, fair marketing strategies and recordkeeping requirements.

III. DISCUSSION:

The Business Assistance Program guidelines identifies the following:

1. Application will be processed on a first come first served basis.
2. Efforts for nondiscrimination and inclusion.
3. Outreach and Marketing.
4. A business must meet **ALL** of the following criteria to be eligible to apply:
 - a. Must be a private, for profit business.
*Independent Contractors are not eligible for this program.
 - b. Business and/or any owner may not be suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in federal transactions.
 - c. Businesses must have less than 15 FTE (full-time equivalent employees.)

- d. The business must have a physical storefront establishment within Livingston's city limits.
 - e. Businesses must have a current Livingston business license or bring current as a result of assistance.
 - f. The business must have experienced a negative impact due to COVID-19, by certifying that the business has experienced at least a 25% reduction in revenue since March 1, 2020 and that grant proceeds will be used for allowable expenses under the Federal CDBG-CV Act guidelines. Applicant business cannot have any unremedied City Code violations.
 - g. No national chains. National chains are defined as franchises/for-profit corporations; **except in the case where the franchisee or brand has a Livingston-based owner.**
 - h. Operating **as a business since January 2020.**
 - i. Business may **NOT** be delinquent in State and/or Federal licensing and filings.
5. If CDBG-CV funds are awarded to a business, the business must meet the following requirement:
- a. Business will create/retain at least **one full-time or full-time equivalent (40 hours/week) low or moderate-income permanent job (LMI Job) within 12 months.** Moderate-income means less than or equal to 80% of the Area Median Income (AMI). See Section 4 of the application for income and details on how to meet the HUD National Objective for jobs.
 - b. If business is retaining LMI job(s) – business must demonstrate clear objective evidence
 - c. that permanent LMI job(s) would be lost without CDBG-CV assistance.
6. Loan will be forgiven over a two-year period as the business meets the required LMI job creation/retention requirement as outlined in the written agreement.
7. A maximum of \$35,000 will be provided for Mortgage/Rent, Utilities (electric, gas, water, sewer, trash and broadband), Payroll and other operating expenses.
8. Applicant may not have received other assistance for the same purpose for any other source.
9. Reporting and Invoicing requirements.

IV. ALTERNATIVES:

Do not approve.

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> RESO#4006_Approval_of_Business_Assistance_Guidelines_for_CDBG_CV2_3_Grant_Application_012121.pdf	Resolution No. 4006

RESOLUTION NO. 4006

**A RESOLUTION OF THE COUNCIL OF THE CITY OF COALINGA APPROVING THE
GUIDELINES FOR THE BUSINESS ASSISTANCE PROGRAM**

WHEREAS, the City of Coalinga, a political subdivision of the State of California, has established Program Guidelines which govern the administration of its CDBG CV Business Assistance Program; and

WHEREAS, the City desires to adopt the Guidelines for the Business Assistance Program to comply with HCD requirements of the CDBG Program; and

IT IS NOW THEREFORE RESOLVED THAT, the City adopts the Guidelines for the Business Assistance Program.

PASSED AND ADOPTED by the City Council of the City of Coalinga at its regular meeting this **21st of January, 2021**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Ron Ramsey, Mayor

ATTEST:

Shannon Jensen, City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Public Works, Utilities & Community Development Monthly Report for
November-December 2020
Meeting Date: January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Approve Public Works, Utilities and Community Development Monthly Report for November and December 2020.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
Monthly_Report_Nov-Dec_2020.pdf	Monthly Report for November - December 2020



**PUBLIC WORKS AND UTILITIES DEPARTMENT
MONTHLY REPORT FOR
NOVEMBER/DECEMBER 2020**

***Note: New items and updates from last month's report are in bold print.**

PUBLIC WORKS

NATURAL GAS DISTRIBUTION:

- 99 % of Gas leaks detected from Survey have been completed
- Re-Routed 2" Gas line at Keck Park
- Completed Odorant/Pressure log
- **Started Cathodic protection inspections and repairs on gas meters Route 44 & 45**
- **C.P.U.C Gas System Audit was conducted**
- **Employees worked on their OQ computer-based training**

WATER DISTRIBUTION:

- Valve box repaired Coyote Springs
- Water leak on 2" blow off Pinto repaired
- Water leak 255 E. Birch repaired
- 2-meter boxes repaired 220 McCollum
- **Replaced broken hydrant 5th St.-Nov**
- **Repaired water leak 300 Elm Ave-Nov**
- **Repaired water leak on 10" main line 100 Blk Van Ness**
- **Repaired water leak 159 E. Birch**
- **Water Main line flushing was conducted**
- **Repaired water leak 173 Madra Ct**
- **Repaired water leak 348 Harrison**
- **Replaced 2" W.M. P.V.S.P.**
- **Replaced Ballard for test station Alley 100 E. Sacramento**
- **Relocated 2" water main East side of Elm at Cambridge**
- **Replaced 2" Backflow at Motts Fountain**

WASTEWATER COLLECTION:

- **Cleared sewer blockage 307 E Polk Nov**
- **Cleared sewer blockage 390 Coolidge Nov**
- **Cleared sewer blockage behind Old School Farm**
- **Cleared Sewer blockage Forest and 1st St.**
- **Performed sewer cleaning maintenance Area 3**
- **Raised 3 Sewer Manhole lids on Phelps**
- **Replaced Sewer Manhole Ring/lid behind Old School Farm**

SIDEWALKS:

- Nothing to report.

PARKS:

- Repaired irrigation leaks Centennial Park
- **Worked on Gopher Abatement**
- **Irrigation timers were replaced Sandalwood Park, Copper Canyon Medians, and Fox Hollow wall Scape.**

MISCELLANEOUS:

- Repaired water leak City building (Gym)
- **Continued with Road Patching -Continued**
- **Started Crack Sealing Cambridge Road-Continued**
- Replaced 2 irrigation timers Posa Chante Blvd
- Removed 1 dead tree and trimmed trees in front of 296 E. Elm
- **Cleaned up Airport in Prep for Shift Sector**
- **Removed 8 trees on Sunset in Prep for Project**
- **Removed split tree 307 W. Elm**
- **Removed fallen tree branch 195 College Ave**
- **Patched roof at 166 W. Elm**
- **Crack Sealing Posa Chante area**
- **Received 3 Electric A.T.Vs (Air Pollution Grant)**
- **Hydrant painting will begin this quarter:**
Quad 1 (Mon. street sweeping route) Jan.-Mar.
Quad 2 (Tues. street sweeping route) Apr.-June
Quad 3 (Wed. street sweeping route) Jul-Sep
Quad 4 (Thurs. street sweeping route) Oct.- Dec.

UTILITIES

- **City wide fire hydrant flushing. Next Flushing February 17th.**
- **Oil King booster sta. P17 getting quotes for new starter switch.**

WATER TREATMENT PLANT (WTP)

- City staff is working with Carter Redding on PHA for Fresno County. **In progress**
- **Hach equipment quarterly maintenance is schedule for February 10th.**
- P15 motor and pump will be out of service. **Pump is expected to be return end of January 2021.**
- **Westland Water 24-hour algae treatment working on getting 2021 scheduled.**
- Anthracite filter media for beds 3, 5 & 6 was delivered. Installation schedule for December.
- **Installed Anthracite in filter beds 5 & 6 and is back in service.**
- Sludge drying beds 1 & 2 have been shut down to dry out for scheduled maintenance. **Delayed**
- **Calaveras reservoir cathodic protection getting quotes for new Impressed Current System.**
- **Sed basin 3 was taken out of service for yearly maintenance and repairs.**
- **Chlorine chlorinators were taken out of service for yearly maintenance & repairs and put back in service.**
- **SCADA System – Light House started January 12 doing their investigation on existing conduit lines in the filter building and the hypo room.**

WASTEWATER TREATMENT PLANT (WWTP)

- City crew working on getting pond 3 & 4 cleaned by spraying and burning the weeds, cattails, and small trees. **On going**
- Control room equipment up grade. **In progress**
- New facility lighting. Lights have been ordered in progress. **Have arrived and at the PW Yard.**
- Quote for new recycle water meter. In progress. Parts have been ordered. Installation schedule for December. **Recycle water meter and piping have been installed and completed.**
- **Advance Flowline will be installing a chart recorder in the control room for the Recycle water meter.**
- **New effluent discharge basin piping installed.**
- **Digester blower #1 out of service for repairs.**
- Tri City is working on updating WWTP site areas for discharging effluent water permit. **In progress.**
- **Pond number one and all four aerators back in service.**
- **Radio field getting quotes to remove about 1 -2 feet of sludge off the top of the field to get to the sand bed for drainage.**

ASSISTANT CITY MANAGER

PUBLIC WORKS/UTILITIES

- **Water/Sewer Rate Study:** The City approved the water/sewer rate increases on October 15th and rates went into effect November 1st. Staff is currently working on developing all of the bonding documents to issue revenue bonds to complete approximately \$7M in water projects which will be brought before the Council on February 4th.
- **Street Light Acquisition:** Staff has been working with Tanko and coordinating effort to acquire the streetlights. Staff is awaiting funding allocation from the TDA funds to utilize to purchase the lights.
- **TTHM:** Project is shovel ready and is expected to be funded by the impending future water bond.
- **Derrick Bypass / Reservoir Assessment:** MKN presented the hydraulic analysis to understand the water system when the City either rehabilitates/replaces the Derrick Reservoir. Staff is awaiting approval of water rates in order to proceed with the rehabilitation of the reservoir.
- **SCADA:** Project has been awarded and currently under construction.
- **Coalinga Water Plant PSM/RMP:** Environmental Permitting Specialist is finalizing all PSM/RMP programs for staff review in the next month. Due to COVID restrictions, finalizing reports and documents have been delayed until site visits are safe.
- **County Inspection (Water Plant):** Fresno County department of environmental health inspected the water plant and provided a correction plan which staff is currently working on to complete in the 30 days given by the County. Staff has completed all of the corrective actions that the County has requested at this time. Once the PSM RMP is complete the final items the County has requested will be addressed.
- **Secondary WWTP Access Road:** The City Engineer is reviewing the location and will then begin working on obtaining the appropriate easements for dedication. Property owners will need to be contacted in the near future. This is a low priority project as this time considering the other items staff is working on.
- **S. Princeton Drainage Issues:** Staff has been coordinating with PG&E to schedule a field visit to determine next steps.
- **Training:** Larry Miller attended training, virtually, in order to be able to perform evaluations of Public Works maintenance employees as per required in our Operator Qualifications Program. Previously this was done by a third party at a very high expense.
- **Pavement Management System:** The pavement management system is operational, and staff will be utilizing its full potential for determining treatments for streets, budgeting and prioritization.
- **Elm/Pacific Parcel Map** – Staff is working with the City Engineer to finalize the parcel map at Pacific and Elm to support future development and the future trail system.

- **WWTP Hydraulic Control Boxes** – Project was completed early November 2020.
- **2015 Urban Water Management Plan:** Public Notices have to be resubmitted due to a Hanford Sentinel error in not posting the notices as requested. This will be brought before the City Council in January for re-adoption of the plan.
- **Surge Tanks:** Staff has been working with the oil companies to develop an equitable cost share related to the facilities that the City owns and maintains where the oil companies it serves directly benefit. Staff is planning to wait to hire a water engineering firm for the bond projects to provide guidance as to how to proceed with inspections of the facilities.
- **Water Treatment Plant Solar Facility:** Staff is working with Johnson Controls on a plan to develop a solar facility adjacent to the existing water treatment plant in an effort to address energy costs and find an emergency power solution. Staff is coordinating with the property owner in order to negotiate price for land.
- **Construction Meter Policy Update:** Staff has worked to make updates to construction meter policy. This update is made to conform to more modern best practices as the original document was written nearly 15 years ago.
- **Metering Logistics and Streamlining:** Staff is working to streamline meter reading through resequencing various read routes. Also, working to correct the number of rereads issued per month by evaluating commonalities month over month and addressing the issues prior to them being issued as rereads. This could potentially save 40+ hours per week.
- **Natural Gas PHMSA (CPUC) Audit 2020:** On December 15-16, 2020 the CPUC conducted an audit of our natural gas system on behalf of PHMSA. This audit will focused on our Damage Prevention Program. We are presently awaiting an official response from PHMSA. It is unknown when this will occur.
- **Cathodic Protection Survey:** The 2020 Cathodic survey of our natural gas pipeline has been completed, and staff has received the final report. This survey differs from past surveys, as it identified and addresses different criteria in order to meet compliance. Staff is happy to report that full compliance with 49 CFR 192 has been achieved.

LOCAL STREET PROJETS

- **Phelps Ave Reconstruction Project** – Project is nearing completion and the contractor is currently completing their punch list items. The City Engineer will be inspecting the A/C cross section to ensure it meets industry standards once they inspection equipment arrives. This will most likely be conducted in February.
- **Sunset Street Reconstruction:** Construction is expected to start at the end of January and conclude in late May.
- **Precision Concrete Cutting:** Staff has entered in a contract with Precision Concrete Cutting. The goal is to conduct a survey of the entirety of Coalinga's sidewalk infrastructure and to note the optimal method to correct deficiencies. Subsequent work will be performed by Precision Concrete to smoothly grind uneven sidewalk. This project is underway and the inspection portion of the project is over 50% completed.
- **Cost Share Program:** Staff has researched and presented potential cost share programs in regard to sidewalk repair completed by homeowners. Council direction to move forward with this program was received. Program guidelines are to be submitted for Council approval on the January 21st Council meeting.

GRANTS

Staff has been continuing to meet with Blais and Associates on a monthly basis in accordance with their grant contract to review possible grant opportunities. Below is a status update on all grant activity within the Public Works/Utilities and Community Development Department(s):

- **State Parks Per Capita Program:** Staff is developing a scope of work for the \$177,000 the City is allocated in state parks funds. Applications for projects are due by December 31, 2021.
- **HOME** The City has received its letter awarding program funds for a down payment assistance and housing rehabilitation program.

- **AHSC Affordable Housing Grant Application for Pacific and Elm Ave:** On June 25, 2020, the City of Coalinga was notified that it was awarded funding for the project. Staff is expected to have a kickoff meeting with the development team sometime this spring.
- **STBG (2015):** Forest Phase 4 (Elm -1st) – This project is under construction and should be complete by winter due to PG&E Delays, the project has been placed in suspension until PG&E can energize the lights. Still no expected energize date.
- **CMAQ (2015):** Alley Paving – this project is currently under design and expected to go to construction in spring 2021.
- **ATP Cycle 3:** Sidewalk Gaps and Safety Enhancements – Staff has received and reviewed the 90% drawings and met with the School District to discuss all the improvements. The City engineer is expected to bid the project in Spring 2021 for with construction commencing in summer 2021.
- **CMAQ:** Trail Segments 10-12 – This project is currently under design with construction expected in spring 2021.
- **ATP Cycle 4** – Trail segments, 9, 4 and 3 (portion) – CEQA work is currently underway and is expected to be complete by summer 2021.
- **STBG (2017)** – Project is scheduled to start at the end of January and conclude towards the end of May.
- **CMAQ (2019):** The City was notified of two grant awards that the City applied for in early 2020. Under the CMAQ program the City was awarded an alley project in amount of \$681,000 and another segment of our master trail system in the amount of \$1.1 million. These are programed for late 2021 funding cycle.
- **STBG (2019)** – The City was awarded funding for the reconstruction of Polk Street from Elm to Monterey. Design is currently underway and construction is expected on FY22.
- **CDBG** – Staff received notice that the City will not be eligible for CDBG funding at this time for Van Ness Storm Drain Project due to the income levels the state has listed for the block in which the project is located. With that, this project will be shovel ready in the coming weeks and staff will be working with Self Help to look into a broader income study or wait for the release of the 2020 census data which is expected to be favorable to the City in terms of eligibility.
- **LSRP** – Staff has entered into a Multi-Jurisdictional agreement with Fresno COG. Previously we had sought an independent contract with TJKM, but found a MJ-LRSP to be more advantageous in regard to staff time and cost. With the MJ-LRSP, we would still gain the primary benefits of an independent LRSP; HSIP funding and an analysis of traffic data.
- **LEAP** – The City has applied for housing funds through the local Early Action Planning Grant for \$65,000 in order to support the kickstart to the City's Cottage home program. Staff is currently awaiting an award letter from the State and authorization to expend funds.
- **PLHA** - The City has applied for additional housing funds through the Permanent Local Housing Allocation program to complement the City's Cottage home program by offering down payment assistance and rehabilitation funds to income qualifying residents.
- **Clean Water State Revolving Fund Grant Application** – Staff is finalizing the application to be submitted to the state for a planning grant to study needed improvements the waste collection and wastewater treatment plant. Once the Urban Water Management Plan is complete the application will be submitted to the State.
- **Water Meter AMI Pilot Program** – Staff presented the AMI pilot program to the City Council at the October 1, 2020 meeting and currently accepting application for participation. Presently staff is working to implement Beacon read data with Tyler. – **May be repetitive.**
- **ATP Cycle 5 Grant** – Staff submitted the grant application in mid-September. The scope includes safety improvements on Polk Street from 5th to Willow Springs. This will include sidewalk gaps, cross walks, and a trail segment from Willow Springs to Merced.
- **HSIP (highway Safety Improvement Program) – Cambridge/Elm Signalization** – Project began construction on November 9th and is expected to be complete in spring 2021. The only items left on this project are delivery and installation of the signal poles and energizing by PG&E.

PARKS

- **Frame Park Splash Pad:** Plans and Specification are currently being reviewed by City Staff and the City is expecting to advertise bids in spring 2021 once other prioritized federal projects with strict deadlines have been completed.
- **Arborist Services:** Staff has solicited an RFQ for professional arborist services. The goal is to improve the overall health of City trees. Subsequent surveys may also make the City eligible for grants in the future. No responses were received from this RFQ.

COMMUNITY DEVELOPMENT

- Cottage Home Program – *Staff is working with Self Help Enterprises on a fund request to obtain program funds to start the development of the cottage home ADU program. This is being accomplished through the LEAP and PLHA programs.*
- *Council Chambers Technology Modernization* staff has completed the majority of the upgrades to the Council chambers and conference room. The final items have been ordered and are expected to be installed by February.
- Staff continuing to work with Tyler Technologies on Energov Migration. There have been some slow downs during implementation and staff is expecting to delay the implementation until 2021 due to unforeseen circumstances.
- Family Dollar building, landscape and sign plans have been approved. Permits are expected to be pulled anytime. No word from FD in the last 13 months.
- Council approved the rehabilitation of the hotel units on Valley Street. Staff issued the approval letter to the applicant with conditions. Awaiting response from applicant.
- The City Engineer is currently reviewing the Luxe Estates Final Map application. This project is located on the northeast corner of La Questa and Phelps. The developer has requested that this project proceed with review. City Engineering currently reviewing.
- Staff is working on an ordinance that will update the Large Family Daycare regulations to be consistent with State law related to land use.
- ZTA 20-02 - Staff is working on an ordinance to update fence setbacks, particularly those on street side reverse corner lots.
- CUP 20-02 – New AT&T Cell Tower (monopine) – Building plans have been approved and just awaiting construction.
- Granite Mining Expansion – Staff is working with Fresno County on an application by Granite Construction to expand their mining permits. The County of Fresno is processing a CUP for the land in the County as well as an environmental document that covers both City and County jurisdiction which will be used by the City when Granite Submits their application to the City for land within its jurisdiction.
- Heritage Park Assisted Living and Alzheimer's Facility – staff recently received an application for a new assisted living and Alzheimer's facility to be located on Phelps Ave west of the CRMC. This application was accepted by staff for review as of September 1, 2020 and hearings have yet to be scheduled until CEQA review is complete.
- SPR 20-01 – Warthan Place Apartments Phase 2 was approved by the planning commission on December 8, 2020.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction and Potential Action regarding Updating Sensitive Receptor Distance Requirements for Specific Cannabis Operations
Meeting Date: January 7, 2021
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

This is a future agenda item originally requested by Councilman Adkisson. Staff is seeking direction from the Council on this item as to how to proceed.

II. BACKGROUND:

Section 9-5.128(d)(12) of the Planning and Zoning Code states that Cannabis operations, except for store-front retail, shall comply with the distance separation requirements from schools as required by State law. In addition, a commercial cannabis operation shall not be located within 1,800 feet from any existing school or proposed school site as identified in the General Plan. Measurements shall be from property boundary to property boundary. For purposes of this section, school means any public or private school providing instruction in kindergarten or grades 1—12, inclusive, but does not include any private school in which education is primarily conducted in private homes. California State Regulations state that a proposed premises shall not be within a 600-foot radius of the perimeter of a school providing instruction in kindergarten or any grades 1 through 12.

Retail Specific: CA B&P Code Section 26054(b) state that a storefront retail premise licensed under this division shall not be located within a 600-foot radius of a school providing instruction in kindergarten or any grades 1 through 12, day care center, or youth center that is in existence at the time the license is issued, unless a licensing authority or a local jurisdiction specifies a different radius. The distance specified in this section shall be measured in the same manner as provided in subdivision (c) of Section 11362.768 of the Health and Safety Code unless otherwise provided by law.

The City is currently consistent with the 600-foot radius for store-front retail licenses.

III. DISCUSSION:

At the September 3, 2020 City Council meeting, the City Council requested that staff provide a map that would identify the current radius from schools as stated in the planning and zoning code and what potential changes would look like if the distance is reduced to 1,000-foot. If the council wishes to reduce the distance requirement, a subsequent zoning text amendment would need to occur. Staff has attached several exhibits that show the current 1,800 foot radius from applicable schools and future school locations and additional exhibits with a 1,000 and 600 foot radius from the same locations for the Council to review.













IV. ALTERNATIVES:

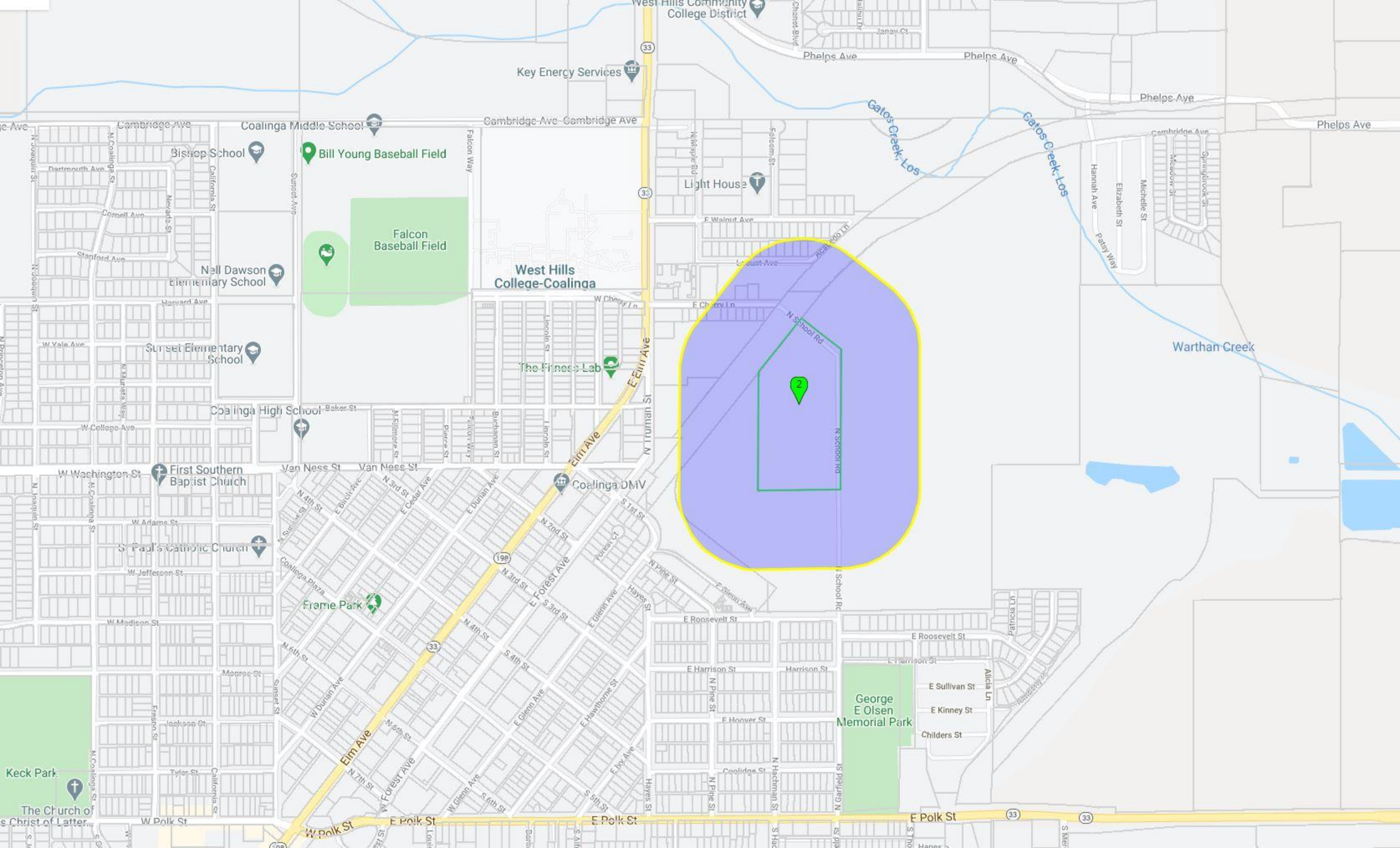
None as staff is seeking direction from the City Council.

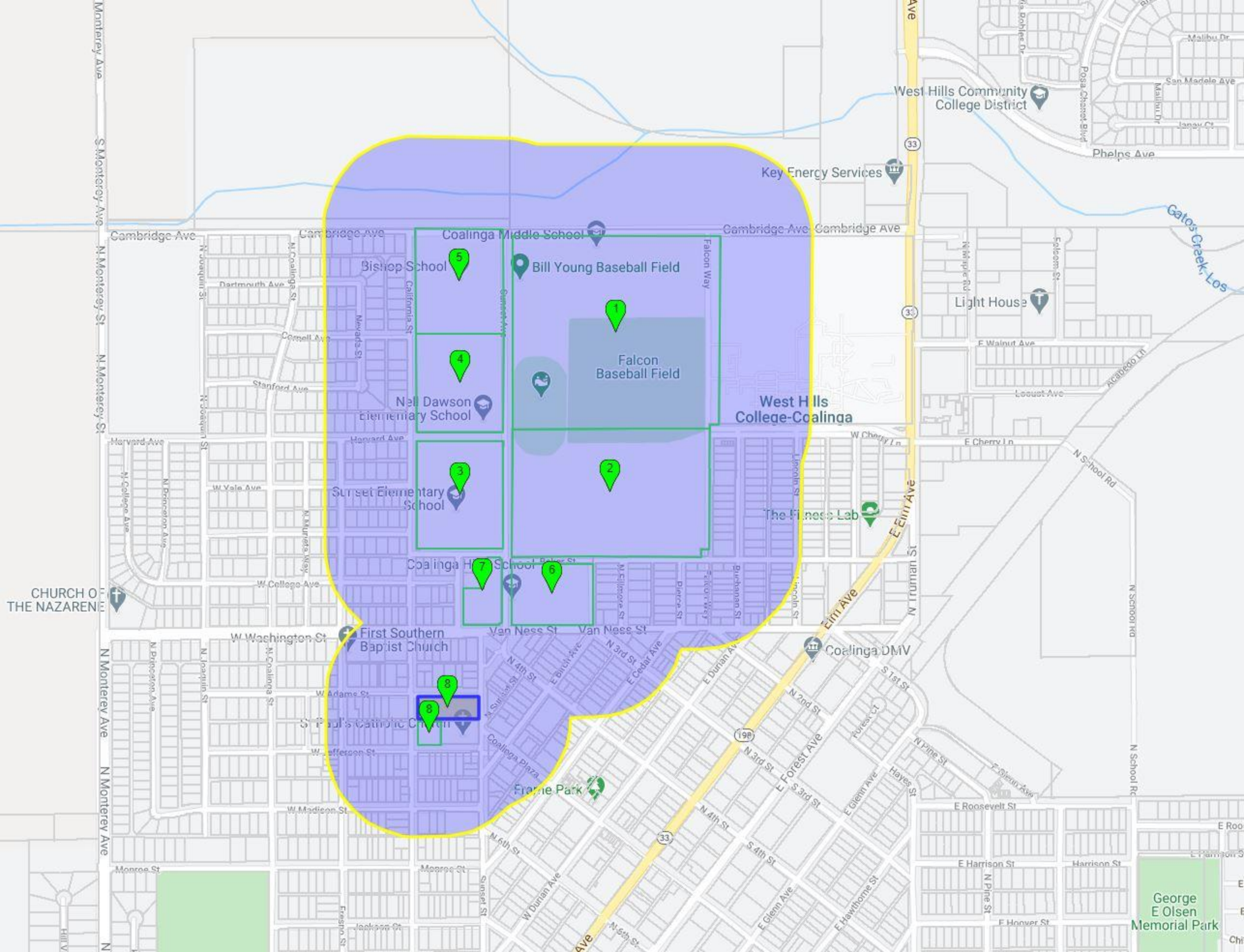
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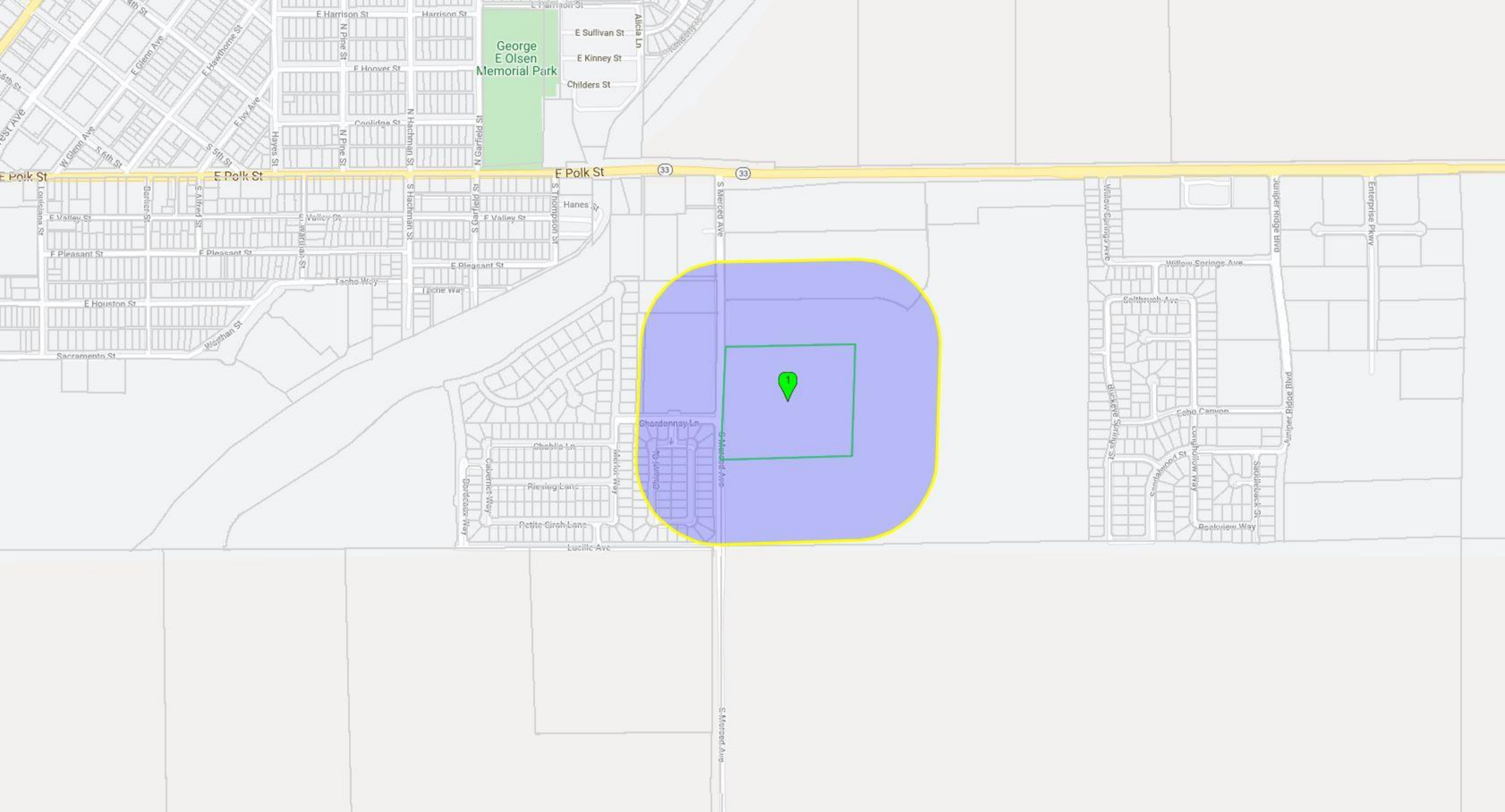
None determined at this time however, it would open more land for cannabis businesses and increase potential tax revenue if the distance requirements are reduced.

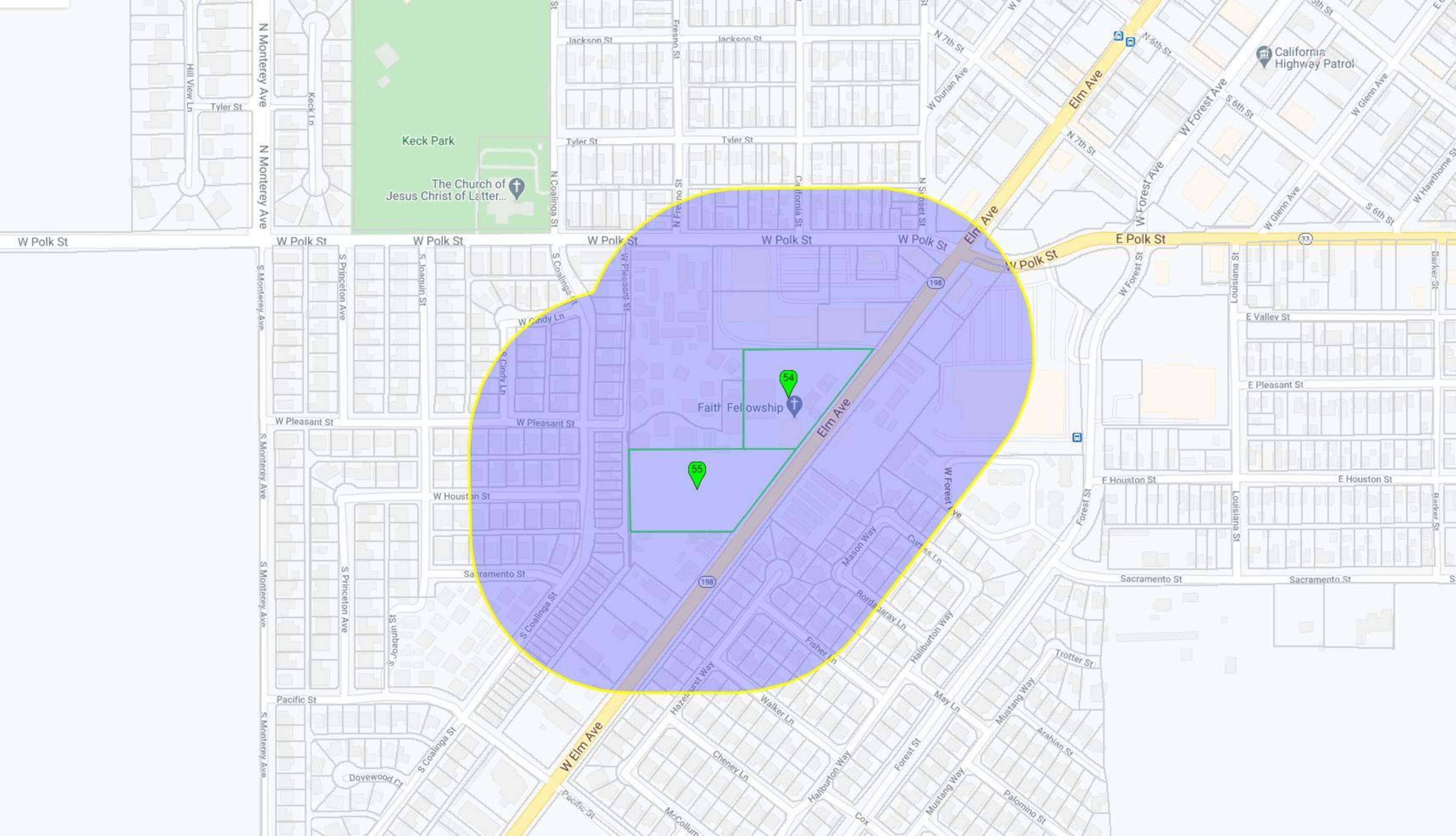
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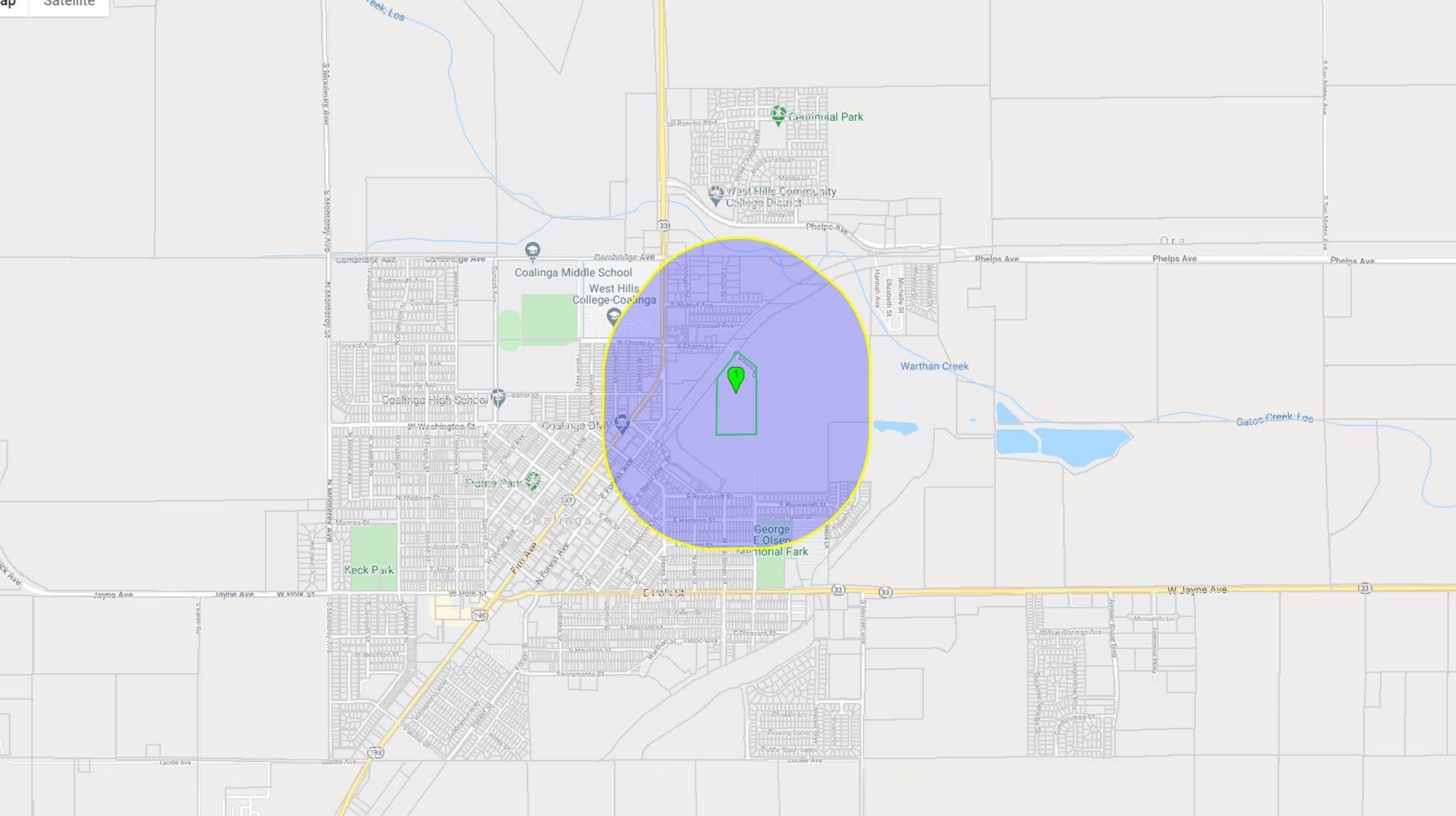
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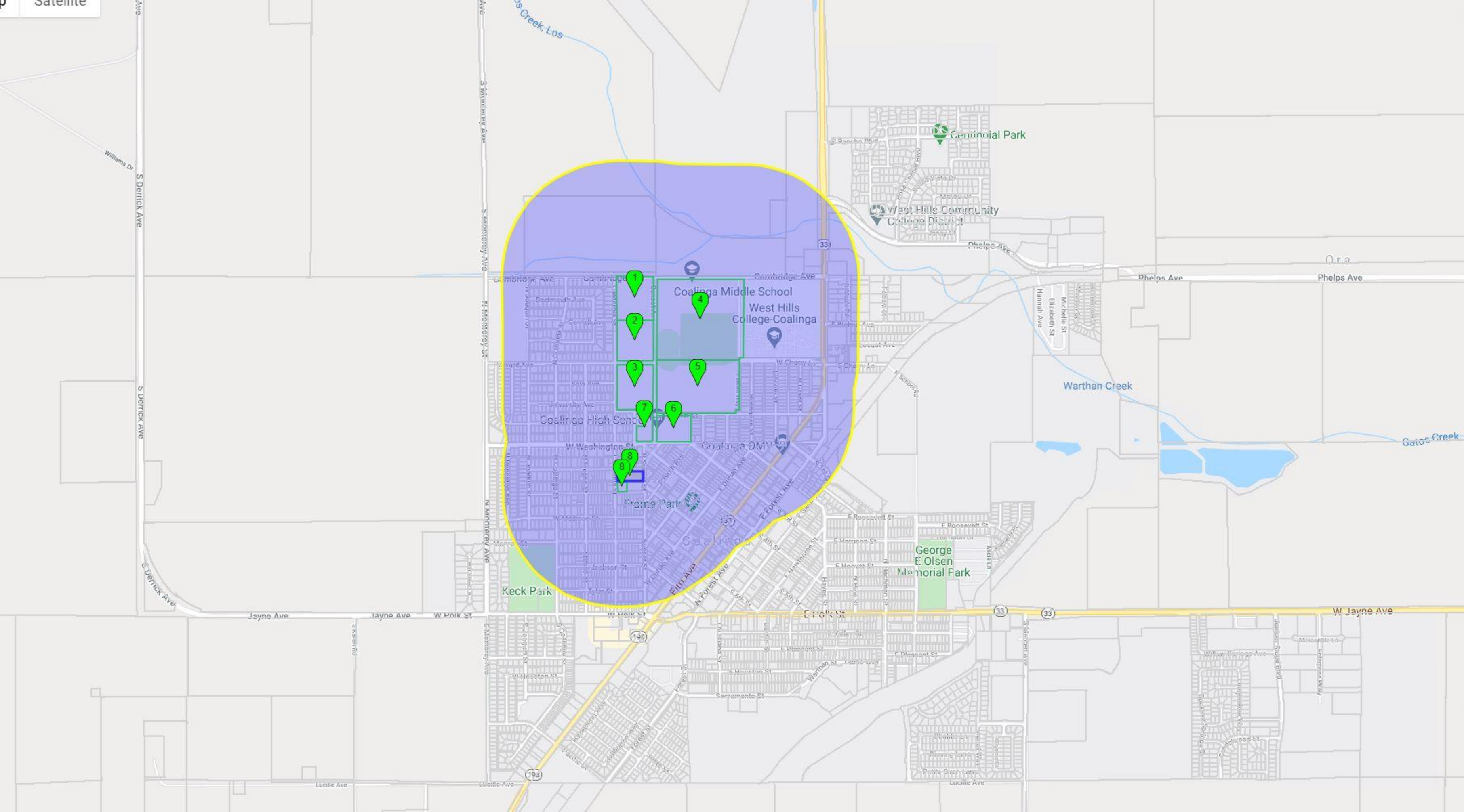


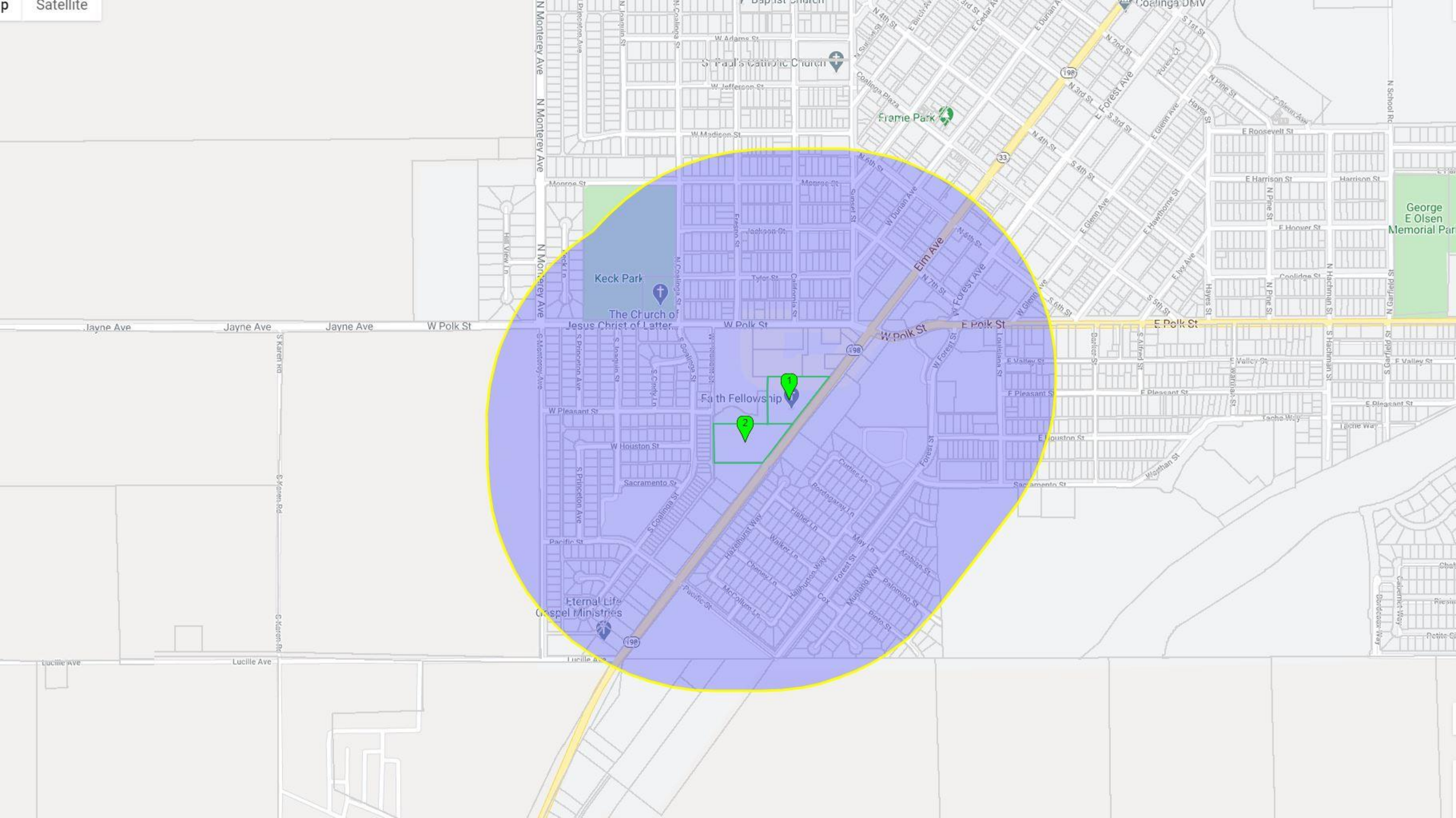


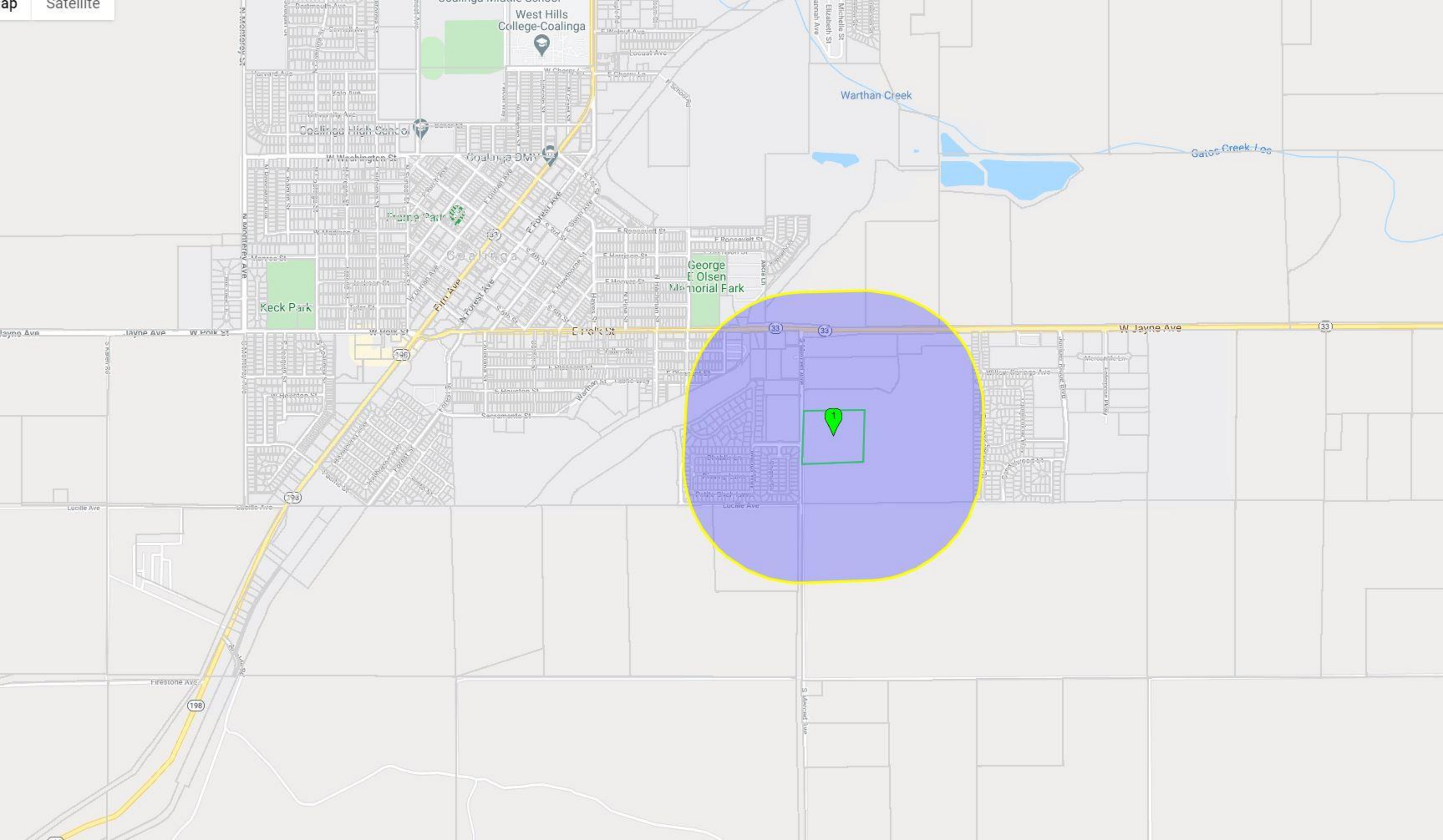


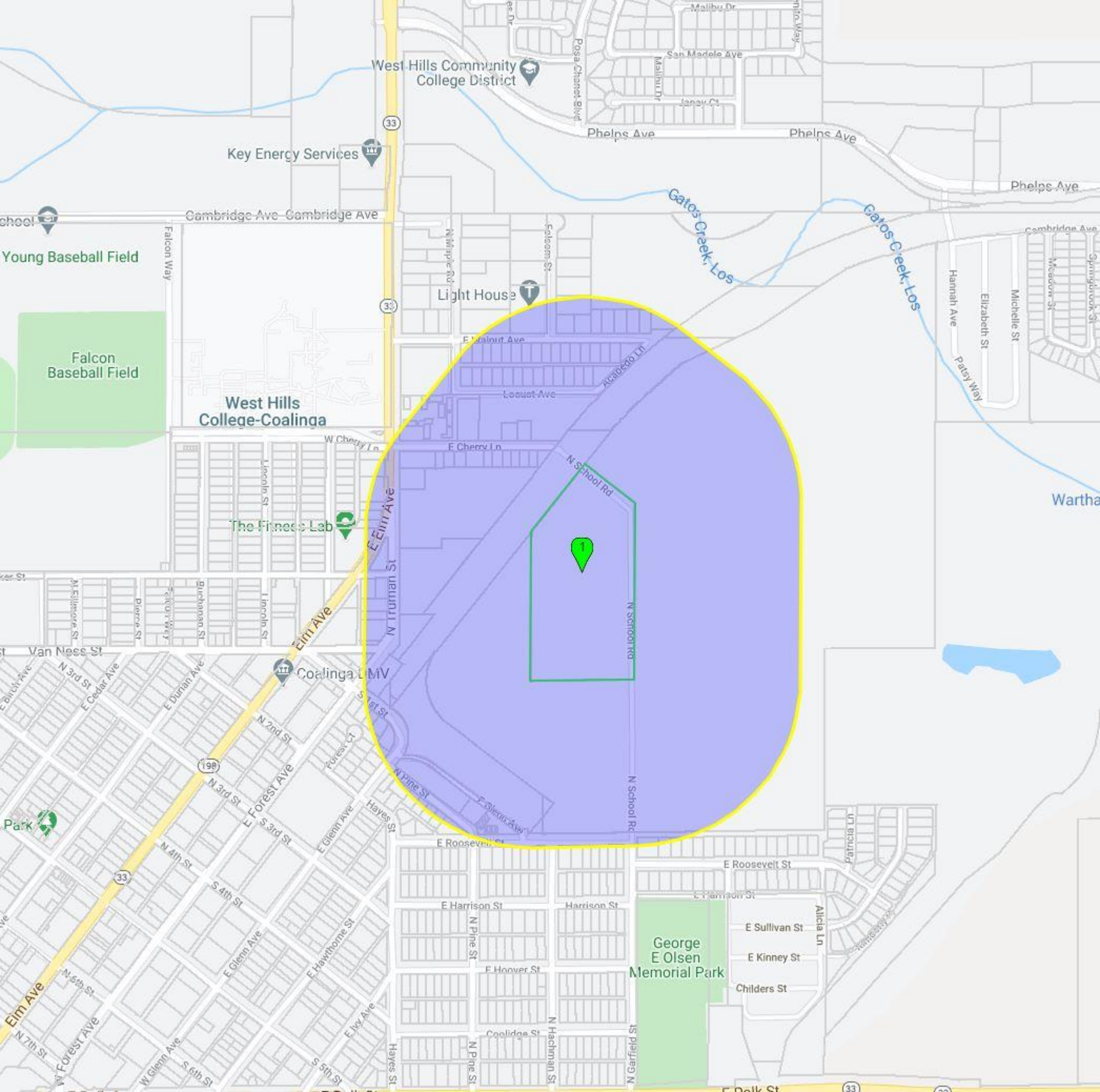


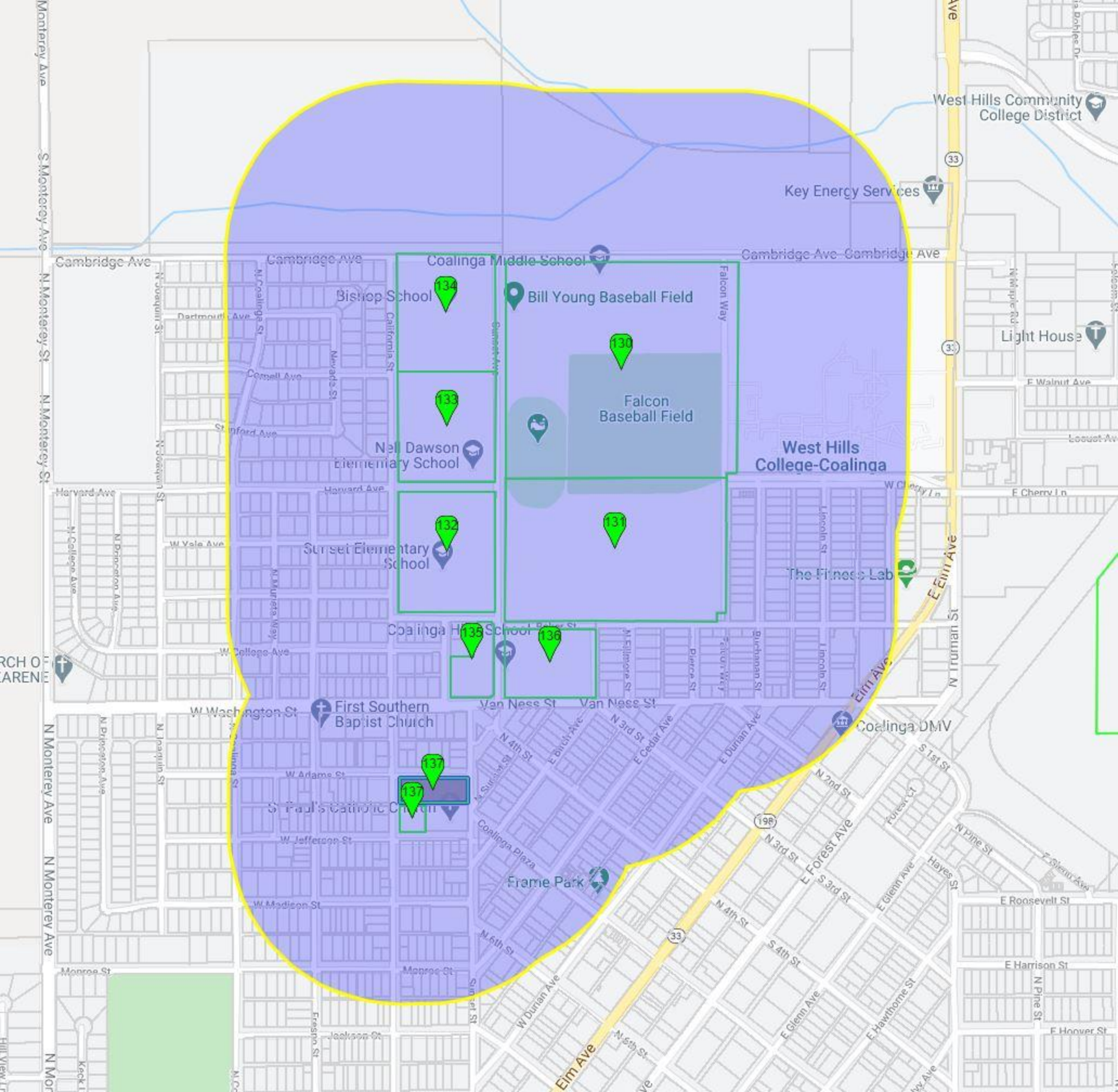


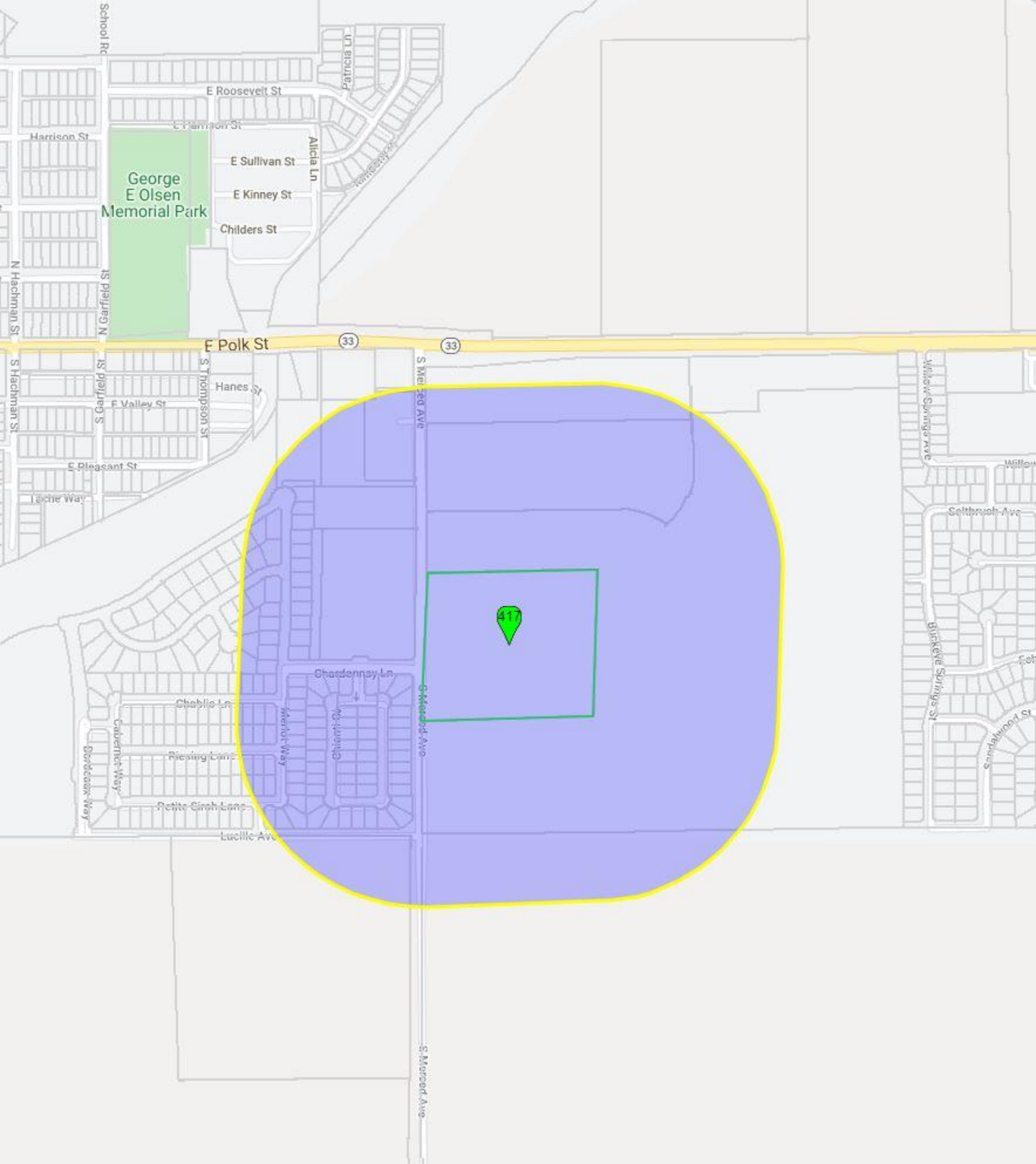


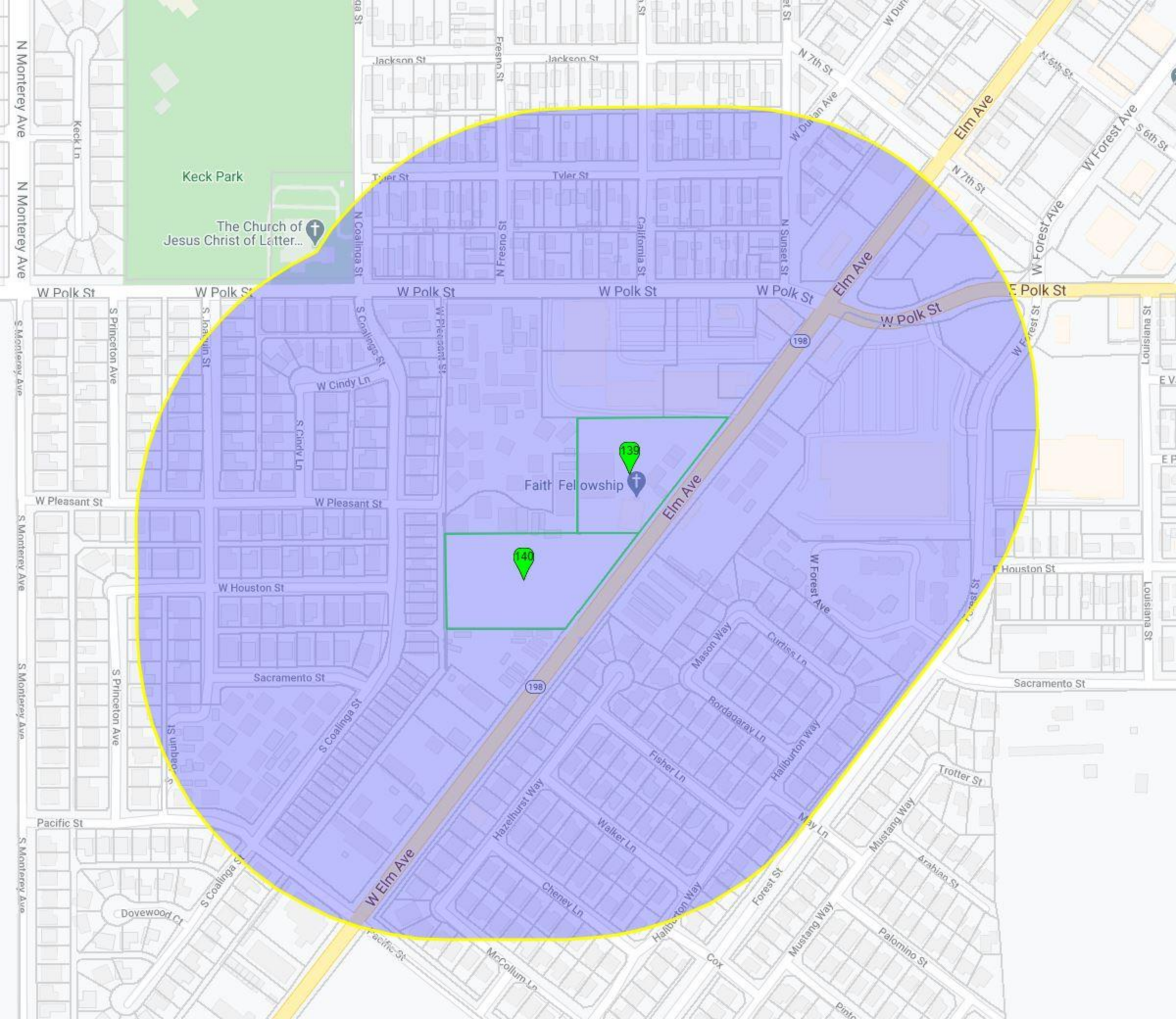












Keck Park

The Church of
Jesus Christ of Latter...

Faith Fellowship

139

140

N Monterey Ave

N Monterey Ave

S Monterey Ave

S Monterey Ave

S Monterey Ave

S Monterey Ave

Jackson St

Jackson St

N 7th St

Elm Ave

N 5th St

W Forest Ave

S 6th St

Tyler St

Tyler St

California St

N Sunset St

W Forest Ave

W Polk St

W Polk St

W Polk St

W Polk St

W Polk St

Elm Ave

W Polk St

S Princeton Ave

S Joaquin St

S Coalinga St

W Cindy Ln

S Cindy Ln

W Pleasant St

W Pleasant St

W Houston St

Sacramento St

Houston St

Sacramento St

Pacific St

Dovewood Ct

S Coalinga St

W Elm Ave

Hazelnurst Way

Walker Ln

Cheney Ln

Halburton Way

Fisher Ln

Bordagaray Ln

Curtiss Ln

Halburton Way

May Ln

Forest St

Mustang Way

Palomino St

Arhian St

Trotter St

Louisiana St

S Euclid St

E P

E V

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion and Direction regarding Future Use of City Property Located at Jayne Ave/SR33 and Alpine/SR33
Meeting Date: January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

This was a future agenda item by the Council for staff to review a possible opportunity to develop the City's property at the Southwest corner of Alpine/SR33 and Jayne Ave/SR33. Staff has not formal recommendation but has provided possible options for the council to consider and/or pursue.

II. BACKGROUND:

The City of Coalinga currently owns 477 acres at the Corner of Jayne /SR33 and Alpine/SR33 and originally purchased by the sewer fund it in or around 2002/2003 in order facilitate the relocation of the City's wastewater treatment plant. The land lies adjacent to Jacalitos Creek and is in the floodplain limiting development on the full 477 acres. In 2005, There were plans drawn, an environmental impact report prepared and certified, and subsequent annexation completed as part of the development process. Since the annexation occurred, development has slowed and the increase in sewer influent demand has not occurred eliminating the need to the relocate the plant and unnecessarily increase rates on existing rate payers to pay for a new plant.

The property is currently laying vacant and occasionally farmed through a lease with Lovelace Farms who have been managing the land for the City. The City, at this current time has no plans for the future use of the property, however, the Council has expressed interest in developing the property to accommodate future cannabis operations. Staff was tasked with looking into the possibility of developing the land for something other than Public Facilities which was the original intention of the annexation.

III. DISCUSSION:

The property in question is a non-contiguous piece of land 6 miles from the City. It currently has a land use designation and zoning classification of (PF) Public Facilities and open/space conservation (land adjacent and within the creek) which, according to the land use element, typically provides areas for needed public and institutional facilities, including, but not limited to City, County and other government agency properties including post offices, the Civic Center, public schools, public playgrounds and fire stations. Public utility rights-of-way are also included. The previous EIR from the relocation plan identified the property as subject to the Williamson Act requiring a cancellation of the contract prior to development activities for any future use that is not agriculture. At this time, it is unknown if the Williamson act recognizes cannabis as consistent with Williamson act land. Staff has reached out to the state to confirm but has not heard back from them as of the drafting of this report. The property was initially annexed to accommodate the City's future wastewater treatment facility which allowed for the non-contiguous ("island") annexation to occur. However, as years have passed the need to relocate the plant has diminished and the Council has expressed interest in

developing the property as it has seen a lot of interest from the cannabis industry since land in the existing corporate limits are very limited.

Staff spoke with LAFCo and discussed the possible opportunity for commercial development on this property and whether there would be any immediate issues related to commercially developing this property and according to the original annexation documents, there was nothing that appeared in the documents that would preclude the city from doing so. However, there was one item identified in the annexation documents related to the City's tax sharing agreement with the Fire protection district. Once the property changes from City owned to privately owned it would become taxable and the fire district would be subject to receiving a portion of said property tax revenue. This is addressed in the City's agreement with Fire District.

Although there may not be any issues with related to the previous annexation and commercially developing the land, there are several unknowns that would need to be further investigated or discovered once a development proposal is submitted by an applicant. Some of these unknowns are more related to Caltrans issues/concerns (traffic/access), Fresno County issues/concerns (traffic, tax sharing, ect.), public safety (police and fire response times) and public utilities such as water availability, sewer, gas and power. In addition, any new development would require land use entitlement permitting such as a general plan amendment, re-zone (map revision and text amendment), environmental (EIR including associated studies), Master Site Plan, and depending on the development type a parcel map or subdivision map. These are just some of the things that the Council will want to consider if they chose to go down the path of developing this property.

Staff is seeking direction from the Council as to whether they would like to proceed with a council-initiated development plan or wait for development to propose a project and allow them to proceed through the entitlement permitting process and address future issues as they arise. If the Council does not want to substantially develop this property for commercial use, the council could proceed with a GPA and Rezone to accommodate outdoor commercial cannabis cultivation similar to that of hemp currently permitted in the County which staff would anticipate having limited impacts to the surrounding area such as traffic and other public facilities. If the council chooses to proceed in this direction staff would schedule a meeting with the County to discuss the proposed rezone and general plan amendment for any potential concerns on their part.

Attachments: Land Use Diagram, Setback Map, Location Map

IV. ALTERNATIVES:

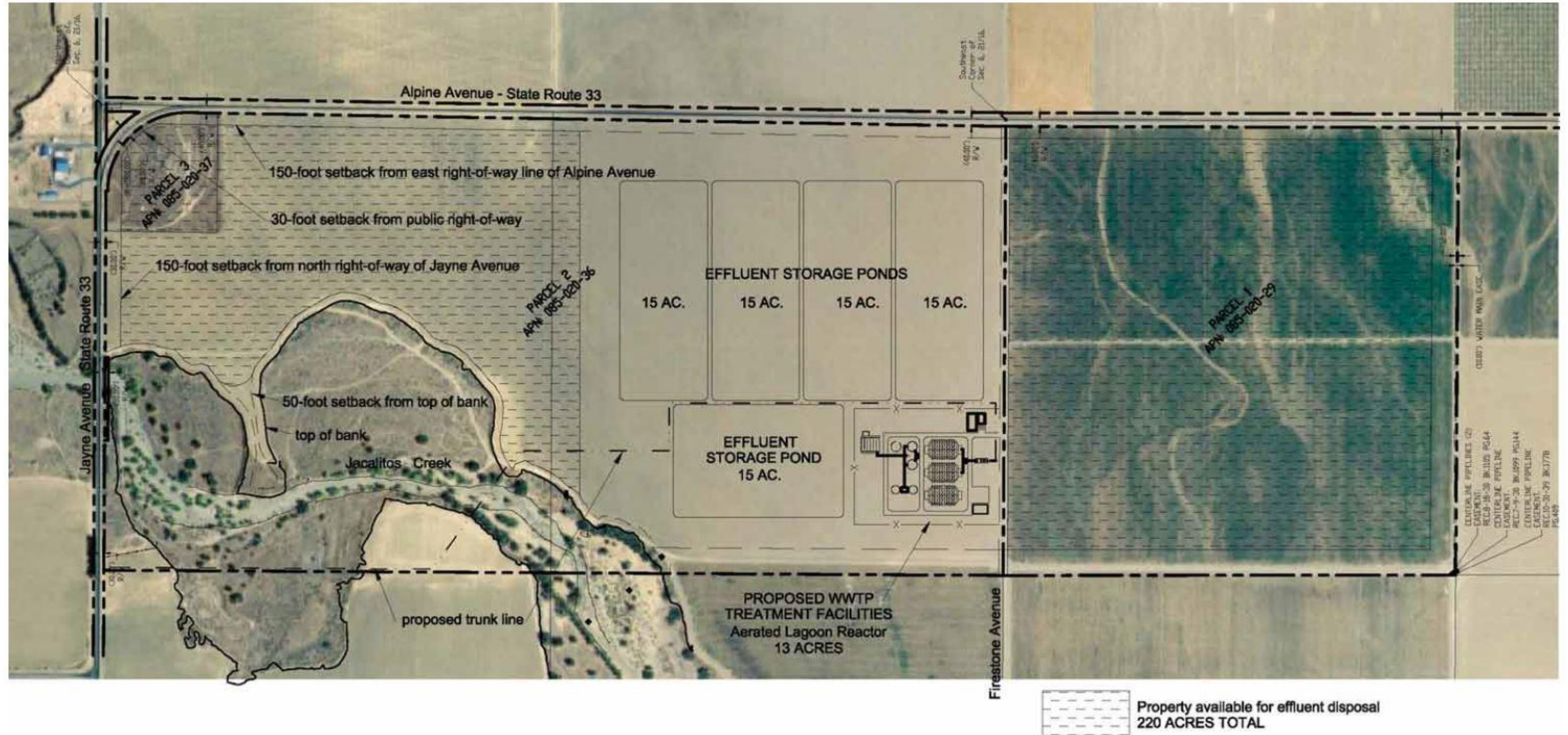
None at this time.

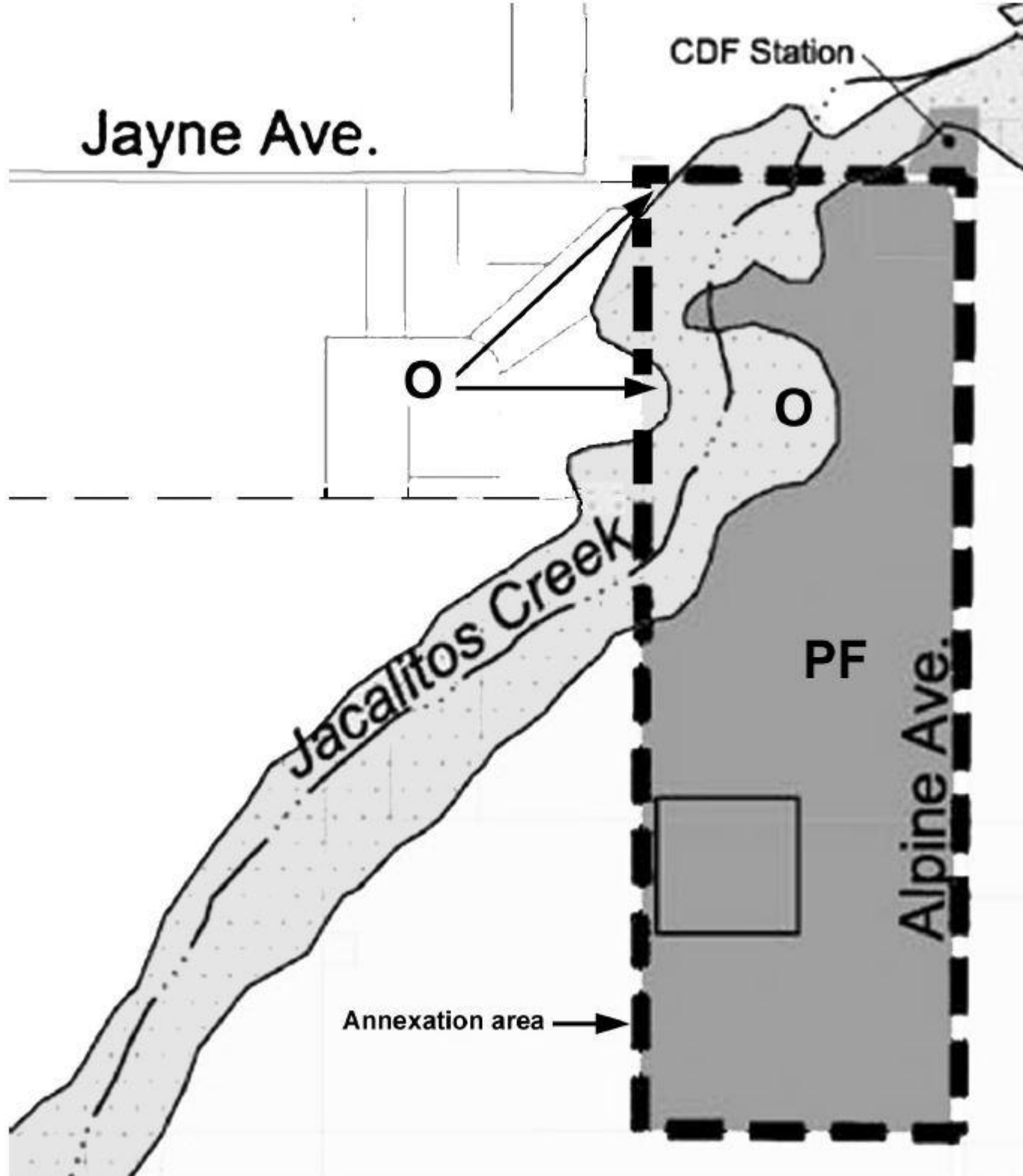
V. FISCAL IMPACT:

Possible revenue from development could range from, but not limited to, property tax, sales tax, cannabis licensing revenue and cannabis taxes.

ATTACHMENTS:

	File Name	Description
□	Map_with_Setbacks.JPG	Map with Setbacks
□	Land_Use_Diagram.JPG	Land Use Diagram
□	Location_Map.JPG	Location Map

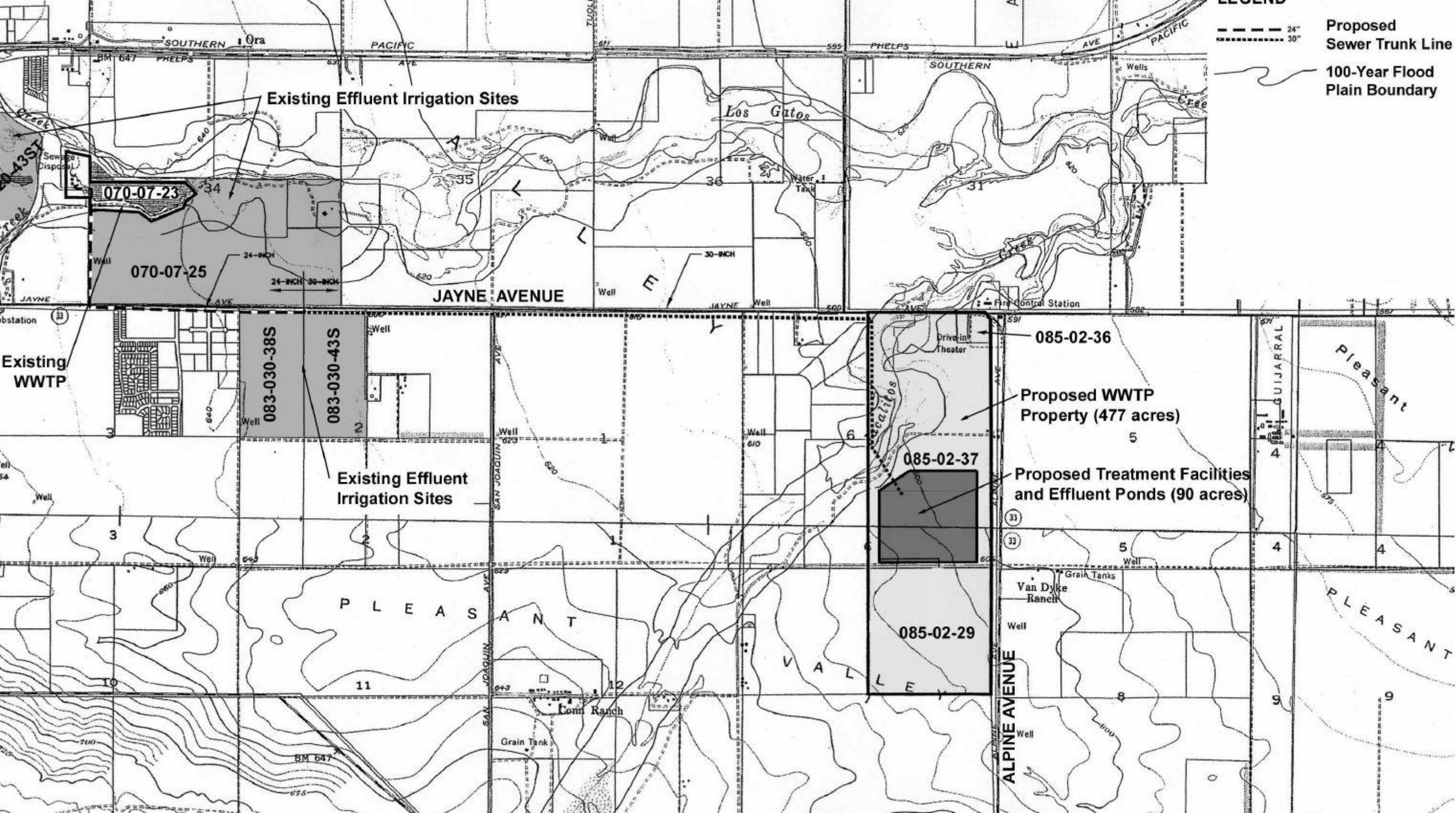




Legend

PF Public Facilities

O Open Space/Conservation



LEGEND
--- 24"
--- 30"
Proposed Sewer Trunk Line

100-Year Flood Plain Boundary

Existing Effluent Irrigation Sites

Los Gatos

070-07-23

070-07-25

JAYNE AVENUE

Existing WWTP

083-030-38S

083-030-43S

Existing Effluent Irrigation Sites

085-02-36

Proposed WWTP Property (477 acres)

085-02-37

Proposed Treatment Facilities and Effluent Ponds (90 acres)

085-02-29

ALPINE AVENUE

Pleasant

P L E A S A N T

V A L L E Y

P L E A S A N T

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction and Potential Action regarding Police Chief's Request to Increase Police Department Minimum Staffing Level

Meeting Date: January 21, 2021

From: Marissa Trejo, City Manager

Prepared by: Darren Blevins, Chief of Police

I. RECOMMENDATION:

The Chief of Police Request the City change the police department's minimum staffing level from 2 sworn officers on a patrol shift to 3 sworn officers per shift and a supervisor the exception to this policy would be when an officer, is sick, injured, attends training, or goes on vacation.

II. BACKGROUND:

For more than 10 years, the police department's policy regarding "Minimum Staffing Level" for a patrol shift has been set at 2 sworn officers per shift.

III. DISCUSSION:

The police department has worked for years with the current minimum staffing level set by policy at two sworn officers per shift and tries to make every attempt to have a sergeant on duty which could be one of the two officers on duty.

Over the past year violent crimes with in the city has increased mostly due to the states realignment, zero bail and now the release of 1000's of state inmates due to Covid-19.

The department has tried to stay up with the release of all these people with a minimum staffing level of 2 sworn officers on each shift. The police department currently has 16 sworn officers working including the police commander and the chief of police who also respond to calls for service at times and 1 officer out on medical leave.

Because of the current staffing levels, the department has no full time investigators and the department relies on its patrol officers to respond to a call for service, take the initial report, process the scene, write the report and between answering additional calls for service, they try and conduct follow up on the cases to require it.

The Chief of Police request the council make the move for the safety of community and police department personnel and allow the police department to raise the minimum staffing level from two sworn officers per shift to 3 sworn officers and a supervisor per shift for a total of 4 officers on every patrol shift and three officer in investigations.

To accomplish this task the police department would need 20 patrol officers not including the commander or chief. At this staffing level the department can have a supervisor and three officers on every patrol shift excluding an officer calling in sick, on vacation or at training. If this occurs the patrol shift can operate with the three officers and would not have pay overtime to back fill the shift. I would also be able to reopen my

investigations division with 2 officers once I am fully staffed and be able to provide the college and school district with an officer next school years as long as the students are back in the class room.

If council agrees to the staffing level I plan on building up the staffing level starting this current fiscal year with one additional officer, and the three additional officers in fiscal year 21/22.

IV. ALTERNATIVES:

The council can decide to keep the minimum staffing level at the current staffing level of 2 sworn officers per shift

V. FISCAL IMPACT:

Approximately \$36,000 to the City's General Fund for the current Fiscal Year, which is not budgeted.

In the next Fiscal Year (2021-2022), the three additional Police Officers would be hired and the cost for all four positions would be approximately \$410,000.

ATTACHMENTS:

File Name	Description
 Staffing_Level.JPG	Current Dept. Policy re: Staffing Level

Staffing Levels

216.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure that proper supervision is available for all shifts. The Department intends to balance the employee's needs against the need to have flexibility and discretion in using personnel to meet operational needs. While balance is desirable, the paramount concern is the need to meet operational requirements of the Department.

216.2 MINIMUM STAFFING LEVELS

Minimum staffing levels should result in the scheduling of two sworn persennell on duty at all times.

216.2.1 SUPERVISION DEPLOYMENTS

Minimum staffing levels should result in the scheduling of at least one supervisor or staff on duty whenever possible. A Corporal or officer may act as a supervisor for a limited period of time with prior authorization from the Operations Commander.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction and Potential Action regarding City of Coalinga Youth in Government Program
Meeting Date: Thursday, January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

City manager recommends Council move forward with the City of Coalinga Youth in Government Program.

This item was requested as a future agenda item by Councilman Singleton.

II. BACKGROUND:

Councilman Singleton approached the City Manager regarding an opportunity to get local youth involved in local government.

Program information is explained below.

III. DISCUSSION:

City of Coalinga - DRAFT Youth in Government Programs

The Youth in Government Program is a Citywide program designed to give students an opportunity to gain experience in local government and make an impact in the community while earning a stipend or scholarship. The Program contains three sub-programs; the Junior Council Program, the Youth Opportunity Program, and the Future Public Servant Program.

Junior Council Program

The Junior Council Program is made up of five (5) Junior Council Members, one (1) from each Council District within the City. Each Junior Council Member is appointed by the City Council Member elected within their Council District and serves for a term of two (2) years.

The Junior Council meets monthly, on the first Wednesday of each month at 10:00 a.m., to discuss issues and concerns within their district. Their meetings are not considered public meetings, but the Brown Act, Council Code of Conduct and Robert's Rules of Order will be introduced and generally followed to familiarize Junior Council Members. The City Manager will sit in the meetings to provide guidance and answer questions.

The Junior Council will make an annual presentation to the City Council at a December City Council meeting. The presentation will include recommendations for Council consideration.

Eligibility:

Between the ages of 15 and 22;

Reside within a Coalinga City Council District;

Ability to commit to a two-year term;

How to Apply:

Submit a completed City of Coalinga Junior Council Application with a Cover Letter detailing interest in serving on the Junior Council;

Letters of Recommendation encouraged, but not required.

Selection Process:

All applicants will be invited to participate in an interview. Interview panel members will consist of the Coalinga City Council.

Each Council Member will select one (1) Junior Council Member from within his/her Council District.

If a Council District does not have any applicants participating in the interview, the Council Member from that District may select an applicant from outside his/her Council District.

Benefits:

Aside from gaining valuable experience and making a difference in the community, Junior Council Members shall receive:

\$25 stipend for each City Council meeting attended during term. Must attend entire meeting.

Maximum of 24 meetings per fiscal year.

\$50 stipend for each Junior Council meeting attended during term. Must attend entire meeting.

Maximum of 12 meetings per fiscal year.

\$100 stipend for Annual presentation at City Council meeting.

Maximum Annual Cost of Sub-Program - \$6,500

Youth Opportunity Program

The Youth Opportunity Program is designed to provide at-promise youth with an opportunity to gain work experience while earning a scholarship.

Youth participants will gain hands-on work experience in a professional setting, learn about local government, get paired with a mentor, develop a professional network, work with the community, and make a difference.

Assignments may include City Administration, Financial Services, Police or Fire Services, Public Works, Utilities, or other City operations.

Eligibility:

Between the ages of 14 and 20;

Reside within the City of Coalinga;

Ability to commit to completing 200 hours;

Considered at-promise;

How to Apply:

Submit a completed City of Coalinga Youth Opportunity Program Application with a Cover Letter detailing interest in participating in the Youth Opportunity Program.

Letters of Recommendation encouraged, but not required.

Selection Process:

All applicants will be invited to participate in an interview. Interview panel members will consist of one management employee within the Police Department, one Coalinga Police Officer's Association Member Employee, and one employee from the Coalinga-Huron Unified School District.

The panel will select two (2) participants each fiscal year.

Benefits:

Aside from gaining valuable work experience and building a professional network, participants will receive a \$1,500 scholarship after completing 100 hours of work experience as assigned in the Program.

The City Manager may extend the participant an additional 100 hours for an additional \$1,500 scholarship depending on performance

Maximum Annual Cost of Sub-Program - \$6,000.

Future Public Servant Program

The Future Public Servant Program is designed to provide youth participants with local government work experience to familiarize them with public service employment.

Youth participants will gain hands-on work experience in a professional setting, learn about local government, get paired with a mentor, develop a professional network, work with the community, and make a difference.

The goal is that these youth participants will become public servants.

Assignments may include City Administration, Financial Services, Police or Fire Services, Public Works, Utilities, or other City operations.

Eligibility:

Between the ages of 16 and 20;

Reside within the City of Coalinga;

Ability to commit to completing 200 hours;

Have an interest in a career in public service.

How to Apply:

Submit a completed City of Coalinga Future Public Servant Program Application with a Cover Letter detailing interest in participating in the Future Public Servant Program.

Letters of Recommendation encouraged, but not required.

Selection Process:

All applicants will be invited to participate in an interview. Interview panel members will consist of three City of Coalinga employees.

The panel will select two (2) participants each fiscal year.

Benefits:

Aside from gaining valuable work experience in public service and building a professional network, participants will receive a \$1,500 scholarship after completing 100 hours of work experience as assigned in the Program.

The City Manager may extend the participant an additional 100 hours for an additional \$1,500 scholarship depending on performance.

Maximum Annual Cost of Sub-Program - \$6,000.

Total Maximum Annual Cost of Program - \$18,500

IV. ALTERNATIVES:

1. Do not move forward with the program or
2. Make modifications to the program prior to moving forward.

V. FISCAL IMPACT:

Up to \$18,500 annually to the City's General Fund. The intent would be to fund this program beginning in the 2021-2022 Budget.

ATTACHMENTS:

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Discussion regarding City-Owned Parks
Meeting Date: January 21, 2021
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

This was a future agenda item requested by Councilman Ramirez.

II. BACKGROUND:

Councilman Ramirez requested a future agenda item to discuss the use of City owned parks. It is expected the Council will discuss this item during the Council meeting. Staff will provide talking points.

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
No Attachments Available	