



CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**December 3, 2020
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Regular Meeting, on December 3, 2020 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113.

The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:

ZOOM WEBINAR INFORMATION

DESKTOP OR APP

[https://us02web.zoom.us/j/84211147279?](https://us02web.zoom.us/j/84211147279?pwd=TWICUDUzcWRmYVpmRGU0R2grQkQxdz09)

pwd=TWICUDUzcWRmYVpmRGU0R2grQkQxdz09

Passcode: 931412

TELEPHONE

Dial: (669) 900-9128

Webinar ID: 842 1114 7279

Passcode: 931412

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Presenting a Key to the City of Coalinga to Mayor Ron Lander in Honor of his Many Years of Service to the Community

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

4. PUBLIC HEARINGS

1. Council Consideration and Adoption of Resolution No. 3993 Changing the 100 Block of W. Durian Ave to Lander Lane
Sean Brewer, Assistant City Manager

5. CONSENT CALENDAR

1. Approve MINUTES - November 5, 2020
2. Check Register: 10/01/2020 - 10/31/2020
3. Approval of the Comprehensive Fee for the Consumer Price Index (CPI) Update effective January 1, 2021
4. Authorization for City Manager to Sign and Submit Local Transportation Development Funds for Fiscal Year 2018-2019
5. Approve the Renewal of the Exclusive Authorization and Right to Sell Agreement between the City of Coalinga and Mid State Realty
6. Waive the Second Reading of Ordinance No. 845 Amending the Ordinance related to Construction Water Meters
7. Adoption of Resolution No. 3992 Establishing A Construction Water Policy
8. Consideration of Bid Award for Sunset Street Rehabilitation Project
9. Consider Construction Bid Award for the Polk Street Rehabilitation Project (5th to Elm Ave)
10. City Council Adoption of Resolution No. 3994 Establishing an Annual Regulatory Licensing Fee for Commercial Cannabis Outdoor Cultivators And An Annual License Fee for Packaging Only Manufacturers
11. Authorize Public Works to Enter into a Professional Services Agreement with TJKM Transportation Consultants to Develop a Local Roadway Safety Plan
12. Award AP Triton with the contract for the Standards of Cover and Community Risk Assessment for the Fire Department
13. Information Only regarding the Coalinga Police Department's Response to the Governor's Curfew Order
14. Adopt Resolution No. 3995 Revising the Basic Pay Scale
15. Adopt Resolution No. 3996 Revising the Police (Sworn) Pay Scale
16. Public Works, Utilities & Community Development Monthly Report for October 2020

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding A Sidewalk Cost Sharing Program

Larry Miller, Public Works & Utilities Coordinator

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6.
CITY NEGOTIATORS: City Manager Marissa Trejo and City Attorney Mario Zamora.
EMPLOYEE (ORGANIZATION): General Employees and the Coalinga Police Officers' Association
2. CITY MANAGER'S PERFORMANCE EVALUATION – Government Code 54957(b)
3. CITY ATTORNEY'S PERFORMANCE EVALUATION – Government Code 54957(b)

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Council Consideration and Adoption of Resolution No. 3993 Changing the 100 Block of W. Durian Ave to Lander Lane
Meeting Date: December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

There is no staff recommendation. This item was requested by the City Council to consider adoption of Resolution No. 3993 at a noticed public hearing which would change the 100 Block of W. Durian Ave to Lander Lane.

II. BACKGROUND:

At the November 5, 2020 City Council Meeting Councilman Adkisson had asked the City Council to consider renaming the 100 Block of W. Durian Ave (between Fifth and Sixth streets) to Lander Lane based on Mayor Lander's service and dedication to the City of Coalinga. At that meeting the City Council directed staff to post the public hearing notices as prescribed in the municipal code and mail notices to affected businesses within the 100 Block of W. Durian Ave. Staff prepared the appropriate public notices and mailed and posted as directed on Thursday November 19, 2020.

III. DISCUSSION:

Article 4 of Chapter 14 of the Coalinga Municipal Code identifies a process and procedure for the City Council to rename or name a City street and it requires following particular guidelines and procedures below when considering a name change:

- Unusual spellings and difficult pronunciations shall be avoided where possible;
- A street name shall not duplicate or be similar in sound or spelling to another street name;
- Street names shall follow existing street alignments, including jogs of not more than one hundred twenty-five (125) feet on either side of the principal or existing street alignment, including extensions of alignments into new subdivisions. The street name shall not follow a ninety (90) degree or more turn unless the turn is a simple jog followed by a return to the original alignment;
- A cul-de-sac having a length, exclusive of the turn around, of less than fifty (50) feet shall be given the same name as the main street.
- Each street name shall be consistent with the common theme for the zone or area in which the street is located. The City Manager or his designee shall establish, and may modify from time to time, a written policy for setting such zones or areas and common themes for street name sin each such zone or area. The policy and any modifications shall be subject to Council approval. Themes for subdivisions or similar defined development areas will be recommended to the City Council at the time a Tentative Map for a subdivision, or the first development entitlement for other defined development area, is accepted for processing by the City.

Direction/Potential Action: The Council shall conduct the hearing and consider the proposed. Any person may address the Council for the purpose of giving additional comments on the naming or renaming of the City street under consideration, including submittal of a name or names other than the proposed name. The Council may approve the name proposed, refer an alternate name back to the City Manager or his designee for consideration, or decide to not name or rename the City street.

If the Council chooses to adopt resolution No. 3993 the City Manager shall notify the Police Department, the Fire Department, the United States Postal Service, the Fresno County Assessor's Office and all other affected governmental agencies and City departments and the City Clerk shall promptly send a certified copy of the resolution to the Fresno County Board of Supervisors. Once complete the Public Works Director shall procure and install new street signs on the named or renamed City street.

IV. ALTERNATIVES:

Do not rename the portion of W. Durian Ave to Lander Lane.

V. FISCAL IMPACT:

Approximately \$123. This cost is unbudgeted, but minimal enough that it can be absorbed into the budget. It would be a Street Fund expense.

ATTACHMENTS:

File Name	Description
 Resolution_3993_Change_100_Block_W._Durian_to_Lander_Lane.docx	Resolution 3993 Change 100 Block W. Durian to Lander Lane

RESOLUTION NO. 3993

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA CHANGING THE 100 BLOCK OF W. DURIAN AVENUE TO LANDER LANE

WHEREAS, the City Council of the City of Coalinga desires to recognize the long standing public service of the Mayor Ron Lander and change the 100 block of W. Durian Ave to Lander Lane; and

WHEREAS, Article 4 of chapter 14 of the Coalinga Municipal Code identifies a process and procedure for the City Council to rename or name a City street; and

WHEREAS, public hearing notices we posted and circulated in accordance with Section 4-4.1402(c); and

NOW THEREFORE BE IT RESOLVED that the City Council officially changes the 100 block of W. Durian Ave to Lander Lane; and

FURTHER RESOLVED, The City street shall be deemed renamed and the City Manager or his/her designee shall notify the Police Department, the Fire Department, the United States Postal Service, the Fresno County Assessor's Office and all other affected governmental agencies and City departments. In addition, the City Clerk shall promptly send a certified copy of the resolution to the Fresno County Board of Supervisors. Lastly, the Public Works Director or his/her designee shall procure and install new street signs on the named or renamed City street.

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Coalinga on the 3rd day of December 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

The Honorable Mayor/Mayor Pro-Tem
City of Coalinga

Attest:

City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - November 5, 2020
Meeting Date: December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
▣	MINUTES_For_Approval_110520.pdf	Minutes - November 5, 2020

MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA November 5, 2020

1. CALL TO ORDER 6:00PM *Meeting conducted via Zoom webinar.*

Council Members Present: Lander, Ramsey, Stolz, Adkisson, Singleton

Others Present: City Manager Marissa Trejo, Assistant City Manager Sean Brewer, City Attorney Mario Zamora, Chief of Police Darren Blevins, Financial Services Director Jasmin Bains, City Treasurer James Vosburg, Fire Chief Greg DuPuis, Administrative Analyst Mercedes Garcia, Public Works and Utilities Coordinator Larry Miller, and City Clerk/Assistant to the City Manager Shannon Jensen

Council Members Absent: None

Others Absent: None

*Motion by Singleton, Second by Ramsey to Pull Ordinance Presentation, Discussion and Potential Action Item No. 6.8 and Approve the Agenda for the Regular Meeting of November 5, 2020. Motion **Approved** by a 5/0 Majority Voice Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)

1. Mid Valley Disposal – Quarterly Report, Marianna Fusich-Waller, Recycling Coordinator

Marianna Fusich-Waller, Recycling Coordinator for Mid Valley Disposal presented their third quarterly activity report, highlighting site assessments, recycling audits, outstanding recycling programs, upcoming events, and CalRecycle updates.

2. Presentation of the Audited Financial Statements for Fiscal Year 2018-2019 by the Auditor

Ryan Jolley of Bryant Jolley CPA presented the Audited Financial Statements for Fiscal Year 2018-2019. The auditor stated the City was receiving a favorable audit opinion with no exceptions.

3. CITIZEN COMMENTS

Mayor Lander asked the City Attorney for a legal clarification of whether the City was under any obligation to read Anonymous statements or could we request that their name be applied?

City Attorney Mario Zamora stated that people do have a first amendment right to make anonymous comments. The City may request that they provide their name, however they are under no obligation to do so.

The following individual(s) submitted electronic comment(s):

Anonymous – wrote in opposition to changing the Sensitive Receptor distance requirements for specific cannabis operations. These companies should not be within the City limits and that they attract criminals and crimes and should be nowhere near schools, children, or neighborhoods. Anonymous urged the Council to keep the original distance requirements. *(Item No. 6.2)*

Anonymous – wrote in favor of naming another street in tribute to Ron Lander's career in local politics. However Anonymous encouraged the Council to postpone their decision citing concern over allegations by former Mayor, Nathan Vosburg, that Mayor Lander is under investigation by the Grand Jury. *(Item No. 6.7)*

Nathan Vosburg stated he did not allege any crimes. He did turn in a Grand Jury report, however it was specific to how the Council Meetings are being conducted. Mr. Vosburg is opposed to contracting with Wildan for code enforcement services for an annual cost of \$52,416 and requests the item be tabled *(Item No. 6.1)*.

Mr. Vosburg spoke in favor of updating the Sensitive Receptor distance requirements for specific cannabis operations, stating companies are having issues finding space. Mr. Vosburg requested Council table the item, along with Item No. 6.3, until the next Council is in place and Councilman Adkisson, who originally brought the item forward, can continue his research and make his recommendation for Council's consideration *(Item Nos. 6.2 and 6.3)*.

Mr. Vosburg spoke in favor of resuming in-person Council Meetings *(Item No. 6.5)*.

Mr. Vosburg spoke in opposition of filling an Animal Control Officer position at this time *(Item No. 6.6)*.

Mr. Vosburg spoke in favor of renaming the portion of Durian Avenue in front of City Hall to Lander Lane *(Item No. 6.7)*.

Mr. Vosburg reminded the Councilmembers of the Council's Code of Conduct, stating that it involves being respectful of others. Bringing back Future Agenda Items when another Councilmember originally brought the item forward is not being respectful.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR (NONE)

1. Approve MINUTES – October 5, 2020 (Special)
2. Approve MINUTES – October 15, 2020
3. Check Register: 09/01/2020 – 09/30/2020
4. Unaudited Fiscal Year 2019-2020 Revenue and Expenditures – Informational Only
5. Authorize Purchase of Cloud Based Storage System
6. Authorize City Manager to Execute a Proof of Designation Form to Assist Mid Valley Disposal in Collecting E-Waste During Community Clean Up Events
7. Change to the 20/21 COPS Grant Spending Plan

8. Adoption of Resolution No. 3990 Authorize the Submission of a Grant Application for the 2020 Active Transportation Program
9. Authorize City Manager to Sign a Task Order with Frisch Engineering, Inc. to Provide Construction Phase Engineering, Programming and Start Up Services for the SCADA System Upgrades at the Water Treatment Plant
10. Authorize a City Engineer Design and Construction Engineering Task Order for the Rehabilitation of Fresno Street from Harvard to California
11. Adoption of Resolution No. 3991 Opposing SB 1120 in an Effort to Maintain Local Land Use Control
12. Consideration of Bid Award for Water Treatment Plant Improvements Project
13. Authorize City Manager to Allocate and Spend Incorporated Rural City CARES Grant Program Funds as Identified
14. Fire Department Quarterly Report

*Motion by Ramsey, Second by Stolz to Approve Consent Calendar Item Nos. 5.1 through 5.14. Motion **Approved** by Roll-Call 5/0 Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS (NONE)

1. Discussion, Direction and Potential Action regarding City Code Enforcement
Marissa Trejo, City Manager

City Manager Marissa Trejo stated this is a Future Agenda Item requested by Councilwoman Stolz and gave a brief overview of the item.

*Motion by Stolz, Second by Ramsey to **Table** Item No. 6.1 Until Next Fiscal Year. Motion **Approved** by Roll-Call 5/0 Majority Vote.*

2. Discussion, Direction and Potential Action regarding Updating Sensitive Receptor Distance Requirements for Specific Cannabis Operations
Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer stated this is a Future Agenda Item originally requested by Councilman Adkisson and at the request of Councilwoman Stolz to bring back at the November 5, 2020 meeting with the additional information requested by Council at the September 2, 2020 meeting.

*Motion by Stolz, Second by Singleton to **Maintain** the current 1,800 Sensitive Receptor Distance Requirements for Specific Cannabis Operations. Motion **Approved** by Roll-Call 5/0 Majority Vote.*

3. Discussion, Direction and Potential Action regarding the Cancellation of the City's Cannabis Monitoring and Compliance Contract with SCI Consulting
Sean Brewer, Assistant City Manager

Assistant City Manager Sean Brewer stated this is a continuation of a future agenda item requested by Councilman Adkisson and requested to be brought back at the November 5, 2020 City Council meeting by Councilwoman Stolz. Staff is seeking direction from the Council on this item.

*Motion by Ramsey, Second by Stolz to **Continue** services with SCI Consulting and **Reduce** the Inspection Frequency from Monthly to Quarterly and Reduce License Fees Accordingly. Motion **Approved** by Roll-Call 4/1 Majority Vote. (Adkisson Voted "No").*

4. Introduce and Waive First Reading of Ordinance No. 845 Amending the Ordinance related to Construction Water Meters
Larry Miller, Public Works and Utilities Coordinator

Public Works and Utilities Coordinator Larry Miller gave a brief overview of the item.

*Motion by Singleton, Second by Stolz to **Waive** the First Reading of Ordinance No. 845 Amending the Ordinance related to Construction Water Meters. Motion **Approved** by Roll-Call 5/0 Majority Vote.*

5. Discussion, Direction and Potential Action regarding Resuming In-Person City Council Meetings
Marissa Trejo, City Manager

City Manager Marissa Trejo stated this is a Future Agenda Item requested by Mayor Pro-Tem Ramsey.

Consensus of the Council is to make arrangements for the City Council and Staff to resume in-person City Council Meetings beginning with the December 3, 2020 City Council Meeting. The City Council and Staff shall wear masks and the public shall continue to participate via Zoom.

6. Discussion, Direction and Potential Action regarding Animal Control Officer Position
Marissa Trejo, City Manager

City Manager Marissa Trejo stated this is a Future Agenda Item requested by Councilwoman Stolz and gave a brief overview of the item.

*Majority Consensus of the Council is to **Table** Item No. 6.6 until funding is available for the Animal Control Officer Position. (Stolz Voted "No").*

7. Discussion, Direction and Potential Action regarding Renaming the Portion of Durian in Front of City Hall to Lander Lane
Sean Brewer, Assistant City Manager

City Manager Marissa Trejo stated this is a Future Agenda Item requested by Councilman Adkisson.

Assistant City Manager Sean Brewer gave a brief overview of the item and the process and procedure for naming or renaming City streets.

*Motion by Adkisson, Second by Singleton to **Approve** moving forward with the Public Hearing Notices required to rename the portion of Durian in front of City Hall to Lander Lane and to send letters out to the affected property owners. Motion **Approved** by Roll-Call 4/0 Majority Vote. Lander – Recused himself from the Vote.*

8. Discussion, Direction and Potential Action regarding City Funding Police Department's Canine Unit
Darren Blevins, Chief of Police

*Item No. 6.8 was **Pulled** from the November 5, 2020 Agenda under Changes to the Agenda.*

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced that the Rural Cities CARES Act grant funds from the County of Fresno are still available for the City's Rental Assistance Program and Small Business Grant. Information for the two are available on the City's website and Facebook page. The deadline to apply is November 19, 2020. Please feel free to contact Mrs. Trejo at (559) 935-1533 x111 or email info@coalinga.com with questions or assistance with applying.

Mrs. Trejo announced Chief of Police Darren Blevins will be holding a fundraising dinner in support of the K-9 Foundation on Monday, November 9, 2020. Chevron will be barbecuing tri-tip. Please contact Chief Blevins or his wife Susie Blevins for more information.

Council Member's Announcements:

Councilwoman Stolz wanted to remind the public of Mid Valley Disposal's free dump day on November 14, 2020. Ms. Stolz congratulated future Council Members James Horn and Manny Ramirez for their election wins. Ms. Stolz clarified that she does want Animal Control brought back, however she wanted Council to hold off for one year since we are only six months away from a new budget year and there are a lot of things we need.

Mayor's Announcements:

Mayor Lander announced that he appreciates working with everyone and would like to thank all who want to rename a portion of Durian Street in his honor. Mayor Lander stated how comical it was to find out that some people think he may be under investigation because it is the first he has heard of it.

8. FUTURE AGENDA ITEMS

Councilman Adkisson requested a Future Agenda Item to discuss the distance requirements for certain cannabis operations be brought back in January, possibly February, when he has been able to complete his research.

Mayor Pro-Tem Ramsey requested a Future Agenda Item for Mr. Singh, or another representative from the Hospital, to come give an update on the reopening.

9. CLOSED SESSION (NONE)

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga Police Officers' Association

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 7:10PM

Ron Lander, Mayor

Shannon Jensen, City Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Check Register: 10/01/2020 - 10/31/2020
Meeting Date: December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Vivian Saucedo, Financial Services Supervisor

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
☐ Check_Register_Cover_Sheet_for_Council-10-2020.pdf	Check Register Cover Sheet - October 2020
☐ Expense_Approval_Rpt-10-2020.pdf	Check Register - October 2020



CITY OF COALINGA

The Sunny Side of the Valley

CHECK REGISTER

COUNCIL MEETING OF
December 3, 2020

EXPENSES: 10/1/2020 through 10/31/2020

ACCOUNTS PAYABLE:

Month Ending: 10/31/2020 Registers: # 64023 - #64278 \$ **1,435,282.30**

PAYROLL:

Pay Period Ending:	9/27/2020	Payroll Check # 18143-18149	\$ 4,508.31
Pay Date:	10/2/2020	Direct Deposit	\$ 182,026.57
Cash Outs/Separations:	10/2/2020	Payroll Check # 18150	\$ 1,896.34
Payroll Total:			\$ 188,431.22

Pay Period Ending:	10/11/2020	Payroll Check # 18152-18162	\$ 6,891.16
Pay Date:	10/16/2020	Direct Deposit	\$ 163,666.88
Payroll Total:			\$ 170,558.04

Pay Period Ending:	10/25/2020	Payroll Check # 18164-18171	\$ 5,715.12
Pay Date:	10/30/2020	Direct Deposit	\$ 163,466.82
Cash Outs/Separations:	10/30/2020	Payroll Check # 18172	\$ 95.55
Payroll Total:			\$ 169,277.49

TOTAL CHECK REGISTERS THROUGH: 10/31/2020 \$ 1,963,549.05



Coalinga, CA

Expense Approval Report

By Payment Number

Payment Dates 10/1/2020 - 10/31/2020

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
	Payable Number	Description			Item Amount
64023	10/1/2020	02383	Alan Lee Jones		24,694.36
	1	8/20 PD Evidence Audit		101-413-88100	24,000.00
	2	9/20 PD Shelving for Evidence		105-413-98041	694.36
64024	10/1/2020	1068	Aramark		345.28
	503000130526	9/20 SVC Employee Uniforms/First Aid Kit W9/16		101-431-70100	14.29
	503000130526	9/20 PW Employee Uniforms/First Aid Kit W9/16		107-422-70100	39.16
	503000130526	9/20 WP Employee Uniforms/First Aid Kit W9/16		501-503-70100	28.79
	503000130526	9/20 PW Employee Uniforms/First Aid Kit W9/16		501-508-70100	39.15
	503000130526	9/20 PW Employee Uniforms/First Aid Kit W9/16		502-510-70100	39.15
	503000130526	9/20 WWP Employee Uniforms/First Aid Kit W9/16		503-520-70100	28.78
	503000130526	9/20 PW Employee Uniforms/First Aid Kit W9/16		503-521-70100	39.15
	503000130526	9/20 PW Employee Uniforms/First Aid Kit W9/16		503-521-70440	16.34
	503000130526	9/20 SS Employee Uniforms/First Aid Kit W9/16		504-535-70100	14.29
	503000130526	9/20 TR Employee Uniforms/First Aid Kit W9/16		506-540-70100	18.68
	503000135481	9/20 BLDG Employee Uniforms (Coveralls&Mats) W9		101-432-84030	13.50
	503000135481	9/20 PW Employee Uniforms (Coveralls & Mats) W9/		502-510-70100	54.00
64025	10/1/2020	1074	Ascent Aviation Group, Inc		100.26
	M240515	9/20 AP Card Reader Fee		101-435-84030	50.13
	M242747	10/20 AP Card Reader Fee		101-435-84030	50.13
64026	10/1/2020	02384	Axon Enterprise, Inc.		3,258.36
	SI-1685128	9/20 PD Body Cam, Taser & Equipment		105-413-98041	3,258.36
64027	10/1/2020	02362	Bertrand, Fox, Elliot, Osman & Wenzel		2,346.25
	34370	8/20 PD Professional Services/Hosmany #ERM-5990		101-413-88100	2,346.25
64028	10/1/2020	1175	Carus Corporations		9,767.21
	SLS 10086630	9/20 WP Sodium Permanganate		501-503-70400	9,767.21
64029	10/1/2020	1185	Central Valley Plumbing & Maintenance Co.		95.00
	00002862	9/20 PD Leak Repair in Mechanic Room		101-413-84030	95.00
64030	10/1/2020	1192	Chemtrade Chemicals US LLC		4,683.70
	92978509	9/20 WP Chemical Alum		501-503-70240	4,683.70
64031	10/1/2020	1202	CIT		1,139.85
	36335265	9/20 Avaya COUNCIL		101-401-72030	23.49
	36335265	9/20 Avaya Com Dev		101-404-72030	70.51
	36335265	9/20 Avaya City Mgr		101-405-72030	70.51
	36335265	9/20 Avaya Finance		101-406-72030	5.60
	36335265	9/20 Avaya HR		101-408-72030	49.91
	36335265	9/20 Avaya Police		101-413-72030	270.27
	36335265	9/20 Avaya Animal		101-415-72030	23.50
	36335265	9/20 Avaya Fire Dept		101-416-72030	282.02
	36335265	9/20 Avaya HR		107-422-72030	0.88
	36335265	9/20 Avaya Finance		501-406-72030	75.21
	36335265	9/20 Avaya HR		501-503-72030	4.71
	36335265	9/20 Avaya PW		501-503-72030	13.40
	36335265	9/20 Avaya HR		501-508-72030	3.48
	36335265	9/20 Avaya PW		501-508-72030	13.40
	36335265	9/20 Avaya Finance		502-406-72030	65.81
	36335265	9/20 Avaya PW		502-510-72030	13.40
	36335265	9/20 Avaya HR		502-510-72030	3.51
	36335265	9/20 Avaya Finance		503-406-72030	3.76

Expense Approval Report

Payment Dates: 10/1/2020 - 10/31/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	36335265	9/20 Avaya PW		503-520-72030	13.40
	36335265	9/20 Avaya HR		503-520-72030	2.00
	36335265	9/20 Avaya PW		503-521-72030	13.40
	36335265	9/20 Avaya HR		503-521-72030	1.33
	36335265	9/20 Avaya Finance		504-406-72030	37.59
	36335265	9/20 Avaya HR		504-535-72030	1.29
	36335265	9/20 Avaya PW		504-535-72030	3.55
	36335265	9/20 Avaya Transit		506-540-72030	70.51
	36335265	9/20 Avaya HR		506-540-72030	2.33
	36335265	9/20 Avaya HR		820-610-72030	1.08
64033	10/1/2020	1224	Coalinga Hardware		137.81
	795742	8/20 WWP Keyrafter #69 & #78		503-520-70140	12.38
	796299	9/20 WWP Gel & Thread Lock		503-520-70140	15.51
	796404	9/20 WWP Air Plug Set		503-520-70140	22.41
	796405	9/20 WWP Pressure Guage		503-520-70140	6.82
	796550	9/20 PW Light Bulbs for Cenntennial Park		101-440-70060	23.80
	796716	9/20 PD 32 Gallon Trash Can for Evidence Room		101-413-70060	56.89
64034	10/1/2020	02289	Elecsys International LLC		130.00
	SIP-E123282	9/20 PW Rectifier Cell Data for September 2020		502-510-72030	130.00
64035	10/1/2020	1335	Energy Worldnet, Inc.		799.00
	SIN001543	8/20 PW Master Evaluator Certification for OQ		502-510-86010	799.00
64036	10/1/2020	1360	FedEx		85.54
	7-133-00793	9/20 PD Postage Sent to Investigator		101-413-70030	85.54
64037	10/1/2020	1387	Francisco Ybarra		51.00
	20211	10/20 PD Meal Advance - F. Ybarra		101-413-86010	51.00
64038	10/1/2020	1399	Fresno County Clerk		50.00
	0002166	9/20 CD CUP 20-04 Outdoor Commercial Cultivation		101-404-86500	50.00
64039	10/1/2020	1445	Grainger		1,846.10
	9649642387	9/20 WP 84PC Tools Bag Set		501-503-70060	1,645.48
	9649642387	9/20 WP Fire Hose Nozzles		501-503-70140	200.62
64040	10/1/2020	1451	Hach Company		1,847.71
	12112325	9/20 WP Lab Supplies		501-503-70202	1,614.29
	12122521	9/20 WP Lab Supplies		501-503-70202	233.42
64041	10/1/2020	1463	Hill Brothers Chemical Company		4,334.03
	07073388	8/20 WP Chemical Ammonia		501-503-70210	4,334.03
64042	10/1/2020	1474	Home Depot Credit Services		132.54
	2044110	8/20 PD (2) 36' Power Strip Black w/ Cord		101-413-70440	64.59
	8024749	8/20 PD Auto Dash Mount, Tape, Flat Washers & Scre		101-413-70440	67.95
64043	10/1/2020	1479	HR Electric		1,706.25
	I200603257	6/20 WWP Decanter Pump Repairs		503-520-84020	262.50
	I200912285	9/20 WP Troubleshoot Pump #17		501-503-84020	1,443.75
64044	10/1/2020	1941	Johnson Controls Fire Protection		3,205.90
	2172919	7/20 BLDG Annual Fire Alarm & Sprinkler Inspection		101-432-84071	3,205.90
64045	10/1/2020	1565	KRC Safety CO., INC.		2,397.10
	47666	8/20 PW Stop Signs & Red Paint		107-422-70130	2,397.10
64046	10/1/2020	02173	Law Dog K9		3,000.00
	1072	8/20 PD K-9 Training		101-413-92211	3,000.00
64047	10/1/2020	1655	Moreno's Plumbing		349.22
	002152	9/20 PD Clogged Sewer in Jail 1		101-413-84030	349.22

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	16580	11/20 HR IT Monthly Contract		820-610-88040	1.83
64074	10/8/2020	1068	Aramark		275.18
	503000135483	9/20 PD Jail Blankets Cleaning Services W9/23		101-413-70380	207.68
	503000140032	9/20 BLDG Employee Uniforms (Coveralls&Mats) W9		101-432-84030	13.50
	503000140032	9/20 PW Employee Uniforms (Coveralls & Mats) W9/		502-510-70100	54.00
64075	10/8/2020	1079	AT&T		33.03
	090120	9/20 PW Lift Station		503-521-72030	33.03
64076	10/8/2020	02094	AT&T 3310		1,891.39
	000015406317	9/20 Internet Svc Acct 9391063310		101-413-72030	1,119.40
	000015406317	9/20 Internet Svc Acct 9391063310		101-432-72030	54.65
	000015406317	9/20 Internet Svc Acct 9391063310		101-432-72030	115.80
	000015406317	9/20 Internet Svc Acct 9391063310		101-432-72030	76.43
	000015406317	9/20 Internet Svc Acct 9391063310		101-432-72030	10.42
	000015406317	9/20 Internet Svc Acct 9391063310		107-422-72030	0.96
	000015406317	9/20 Internet Svc Acct 9391063310		107-422-72030	11.58
	000015406317	9/20 Internet Svc Acct 9391063310		501-406-72030	138.96
	000015406317	9/20 Internet Svc Acct 9391063310		501-503-72030	5.16
	000015406317	9/20 Internet Svc Acct 9391063310		501-503-72030	17.37
	000015406317	9/20 Internet Svc Acct 9391063310		501-508-72030	3.81
	000015406317	9/20 Internet Svc Acct 9391063310		501-508-72030	11.58
	000015406317	9/20 Internet Svc Acct 9391063310		502-406-72030	121.59
	000015406317	9/20 Internet Svc Acct 9391063310		502-510-72030	3.84
	000015406317	9/20 Internet Svc Acct 9391063310		502-510-72030	28.95
	000015406317	9/20 Internet Svc Acct 9391063310		503-406-72030	69.48
	000015406317	9/20 Internet Svc Acct 9391063310		503-520-72030	2.18
	000015406317	9/20 Internet Svc Acct 9391063310		503-520-72030	23.16
	000015406317	9/20 Internet Svc Acct 9391063310		503-521-72030	1.45
	000015406317	9/20 Internet Svc Acct 9391063310		503-521-72030	23.16
	000015406317	9/20 Internet Svc Acct 9391063310		504-406-72030	6.95
	000015406317	9/20 Internet Svc Acct 9391063310		504-535-72030	1.41
	000015406317	9/20 Internet Svc Acct 9391063310		506-540-72030	39.37
	000015406317	9/20 Internet Svc Acct 9391063310		506-540-72030	2.55
	000015406317	9/20 Internet Svc Acct 9391063310		820-610-72030	1.18
64078	10/8/2020	02384	Axon Enterprise, Inc.		222.73
	SI-1686799	9/20 PD Body Cam, Taser & Equipment		105-413-98041	222.73
64079	10/8/2020	1101	BECS Pacific LTD		762.50
	015140	8/20 PW Smogs Units 7206,7207,7210,7211,7220,72		101-416-84060	408.75
	015140	8/20 PW Smogs for Units 44,55,85,87,88		107-422-84060	70.75
	015140	8/20 PW Smogs for Units 44,55,85,87,88		501-508-84060	70.75
	015140	8/20 PW Smogs for Units 44,55,85,87,88		502-510-84060	70.75
	015140	8/20 PW Smogs for Units 44,55,85,87,88		503-521-84060	70.75
	015140	8/20 PW Smogs for Units 44,55,85,87,88		504-535-84060	70.75
64080	10/8/2020	1141	California Building Standards Commission		59.40
	0002202	10/20 Building Standards Reports (July-Sept 2020)		101-000-10500	66.00
	0002202	10/20 Less 10% Retainer		101-400-48200	-6.60
64081	10/8/2020	1142	California Business Machines		2,343.02
	259322	9/20 Copier Maint. Agreement COUNCIL		101-401-84010	12.68
	259322	9/20 Copier Maint. Agreement CD		101-404-84010	31.34
	259322	9/20 Copier Maint. Agreement PW		101-404-84010	0.10
	259322	9/20 Copier Maint. Agreement CITY MGR		101-405-84010	15.13
	259322	9/20 Copier Maint. Agreement FIN		101-406-84010	3.61
	259322	9/20 Copier Maint. Agreement FIN		101-406-84010	1.25
	259322	9/20 Copier Maint. Agreement HR		101-408-84010	33.74
	259322	9/20 Copier Maint. Agreement HR		101-408-84010	0.18
	259322	9/20 Copier Maint. Agreement PD		101-413-84010	168.45

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	259322	9/20 Copier Maint. Agreement FD		101-416-84010	23.35
	259322	9/20 Copier Maint. Agreement PW		107-422-84010	0.25
	259322	9/20 Copier Maint. Agreement HR		107-422-84010	0.60
	259322	9/20 Copier Maint. Agreement FIN		501-406-84010	48.10
	259322	9/20 Copier Maint. Agreement FIN		501-406-84010	42.09
	259322	9/20 Copier Maint. Agreement WP		501-503-84010	13.80
	259322	9/20 Copier Maint. Agreement HR		501-503-84010	3.18
	259322	9/20 Copier Maint. Agreement HR		501-508-84010	2.35
	259322	9/20 Copier Maint. Agreement PW		501-508-84010	0.05
	259322	9/20 Copier Maint. Agreement HR		502-510-84010	2.37
	259322	9/20 Copier Maint. Agreement PW		502-510-84010	0.20
	259322	9/20 Copier Maint. Agreement FIN		503-406-84010	24.05
	259322	9/20 Copier Maint. Agreement WWP		503-520-84010	0.86
	259322	9/20 Copier Maint. Agreement PW		503-520-84010	0.25
	259322	9/20 Copier Maint. Agreement HR		503-520-84010	1.35
	259322	9/20 Copier Maint. Agreement PW		503-521-84010	0.15
	259322	9/20 Copier Maint. Agreement HR		503-521-84010	0.90
	259322	9/20 Copier Maint. Agreement FIN		504-406-84010	2.41
	259322	9/20 Copier Maint. Agreement HR		504-535-84010	0.87
	259322	9/20 Copier Maint. Agreement HR		506-540-84010	1.57
	259322	9/20 Copier Maint. Agreement HR		820-610-84010	0.73
	259588	10/20 PW Copy Machine for Public Works Office		501-508-84010	635.69
	259588	10/20 PW Copy Machine for Public Works Office		502-510-84010	635.69
	259588	10/20 PW Copy Machine for Public Works Office		503-521-84010	635.68
64084	10/8/2020	1173	Carrier SI, Inc		642.11
	70498	7/20 PW Conference Avaya Phone		141-422-98985	642.11
64086	10/8/2020	1207	City of Coalinga		29,504.92
	0002200	90-11379-001 Animal House-Fresno/Coalinga Rd		101-413-72010	39.92
	0002200	70-08484-001 302 W Elm-Firehouse		101-416-72010	796.59
	0002200	70-08563-002 155 W Durian-Bldg		101-432-72010	842.14
	0002200	70-08562-001 155 W Durian-Landscaping		101-432-72010	157.45
	0002200	70-08559-001 160 W Elm-Annex		101-432-72010	46.63
	0002200	70-08558-001 160 W Elm-Old City Hall		101-432-72010	14.56
	0002200	90-11994-001 Airport-Median 4		101-435-72010	32.92
	0002200	90-10883-001 27500 W Phelps-AP Access Road		101-435-72010	81.61
	0002200	90-10892-002 Coalinga AP Res		101-435-72010	51.91
	0002200	90-11993-001 Airport-Median 3		101-435-72010	32.92
	0002200	90-11992-001 Airport-Median 2		101-435-72010	32.92
	0002200	90-10891-001 27500 W Phelps-AP Spencer House		101-435-72010	65.84
	0002200	90-11991-001 Airport-Median 1		101-435-72010	32.92
	0002200	44-11880-001 Centennial Park		101-440-72011	1,516.21
	0002200	42-11981-001 W Gale & Hwy 198		101-440-72011	78.10
	0002200	45-11979-001 Centennial Park Landscaping		101-440-72011	1,720.51
	0002200	70-08679-001 Sunset/6th-Ventura		101-440-72011	102.39
	0002200	82-10406-001 E Polk/Warthan Crk Lot		101-440-72011	70.96
	0002200	70-08445-001 6th/Elm-Parking		101-440-72011	67.85
	0002200	51-04491-001 E Elm Trees		101-440-72011	23.81
	0002200	71-08739-001 200 E Pacific		101-440-72011	870.45
	0002200	51-04490-001 E Aport/Elm Lots		101-440-72011	23.81
	0002200	01-11879-001 Plaza Park		101-440-72011	112.39
	0002200	71-11970-001 Forest/Pacific		101-440-72011	196.68
	0002200	84-11980-001 Jayne Ave Landscaping		101-440-72011	23.81
	0002200	88-11697-003 Bourdeaux/Freisa		101-440-72011	360.41
	0002200	84-10736-001 Sandalwood/Longhollow		107-422-72010	35.46
	0002200	52-11633-001 Cherry Ln-Median 3		107-422-72010	30.95
	0002200	42-03294-001 Sunset/Fifth Lot		107-422-72010	43.81
	0002200	22-11239-001 Creek Side Lot		107-422-72010	50.95
	0002200	84-10691-003 Juniper/Jayne		107-422-72010	522.60

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	0002200	82-10397-001	1075 W Elm/Pacific/Lucille	107-422-72010	95.20
	0002200	51-04426-001	Baker/Rotary Lot	107-422-72010	72.39
	0002200	01-00006-001	200 E Elm-Trees	107-422-72010	55.24
	0002200	70-08463-001	290 W Elm-Museum	107-422-72010	67.70
	0002200	70-11990-001	Elm/6th Landscaping 2	107-422-72010	66.67
	0002200	32-01424-001	Hillview/Monterey	107-422-72010	155.25
	0002200	45-04297-002	Posa Chanet Blvd	107-422-72010	178.11
	0002200	52-06069-001	Van Ness/Second St Lot	107-422-72010	60.96
	0002200	44-04178-001	San Simeon/Posa Chanet	107-422-72010	262.36
	0002200	41-03184-001	W Joaquin/Wash Lot	107-422-72010	420.41
	0002200	22-08117-001	Hayes Lot	107-422-72010	102.34
	0002200	70-11988-001	Elm/6th Landscaping	107-422-72010	58.10
	0002200	52-11634-001	Cherry Ln-Median 4	107-422-72010	26.67
	0002200	51-12025-001	E Elm/Van Ness Trees	107-422-72010	15,294.97
	0002200	01-11987-001	Elm/4th Landscaping 2	107-422-72010	23.81
	0002200	22-08436-001	Forest/First Lot	107-422-72010	23.81
	0002200	41-03193-001	Princeton/Wash Lot	107-422-72010	23.81
	0002200	61-06870-001	Lynch Park-Triangle	107-422-72010	153.82
	0002200	70-11963-001	Cedar/Fifth Clock	107-422-72010	23.81
	0002200	82-11910-001	Hwy 198/Lucille-Landscaping	107-422-72010	23.81
	0002200	41-03130-001	Monterey/Monroe	107-422-72010	594.71
	0002200	62-08395-001	Forest/Second St	107-422-72010	23.81
	0002200	45-04295-002	Phelps/La Cuesta	107-422-72010	638.10
	0002200	52-11632-001	Cherry Ln-Median 2	107-422-72010	29.52
	0002200	84-10692-001	Juniper Rdg/Jayne	107-422-72010	28.32
	0002200	52-11631-001	Cherry Ln-Median 1	107-422-72010	28.10
	0002200	42-03438-001	Van Ness/Ash St. Lot	107-422-72010	1,016.74
	0002200	01-11986-001	Elm/4th Landscaping	107-422-72010	26.67
	0002200	84-11908-001	Copper/Canyon-Landscaping	107-422-72010	23.81
	0002200	84-10693-001	Juniper Rdg/Jayne	107-422-72010	606.89
	0002200	82-11346-001	Waste Water Plant	503-520-72010	1,120.47
	0002200	82-10306-001	Meter Shop	503-521-72010	26.67
	0002200	82-10304-001	Service Yard	503-521-72010	72.39
64091	10/8/2020	1212	City of Sanger		2,389.50
	IGT38-Coalinga	8/20 FD IGT Consulting - August 2020		101-416-88100	2,389.50
64092	10/8/2020	1224	Coalinga Hardware		514.10
	796177	9/20 WWP Rake, Duster & WD40		503-520-70140	148.99
	796178	9/20 WWP Keys		503-520-70140	6.19
	796364	9/20 FD Paint for Tools		101-416-84070	5.17
	796464	9/20 FD Film Wrap for Shipping Boxes		101-416-84070	37.26
	796563	9/20 WWP Gadget Grape Hook		503-520-70140	21.30
	796570	9/20 FD Wheel Plastic Hub for #T171		101-416-70060	24.82
	796702	9/20 PW Basalt Mortar Mix for Water Line Leak		501-508-70140	17.95
	796705	9/20 FD Drill Bit for MDT Project		101-416-70060	9.31
	796706	9/20 FD Misc Hardware for MDT Project		101-416-70060	8.72
	796736	9/30 WWP Lube Lock & Sealant		503-520-70140	91.44
	796748	9/20 WP Muriatic Acid		501-503-70140	74.45
	796760	10/20 PW Chlorine/Shock for Fountains		107-422-84050	50.70
	796834	10/20 PW Water Valve Box		501-508-70140	17.80
64093	10/8/2020	1238	Community Medical Center		175.00
	1658	8/20 PD Blood Draws		101-413-88080	175.00
64094	10/8/2020	02315	Criscom Public Relation, Inc.		4,000.00
	270282	10/20 CC Lobbying & Econ Development Service		101-401-88100	400.00
	270282	10/20 PW Lobbying & Econ Development Service		107-422-88100	600.00
	270282	10/20 WP Lobbying & Econ Development Service		501-503-88100	600.00
	270282	10/20 PW Lobbying & Econ Development Service		501-508-88100	600.00
	270282	10/20 PW Lobbying & Econ Development Service		502-510-88100	600.00

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	270282	10/20 WWP Lobbying & Econ Development Service		503-520-88100	600.00
	270282	10/20 PW Lobbying & Econ Development Service		503-521-88100	600.00
64095	10/8/2020	1271	DataProse, Inc.		1,353.18
	3P49758	9/20 FIN Elections Notice Insert		501-406-70040	309.97
	3P49758	9/20 FIN Elections Notice Insert		502-406-70040	271.23
	3P49758	9/20 FIN Elections Notice Insert		503-406-70040	178.23
	3P49758	9/20 FIN Elections Notice Insert		504-406-70040	15.50
	3P49759	9/20 FIN Natural Gas Awareness Insert		501-406-70040	231.30
	3P49759	9/20 FIN Natural Gas Awareness Insert		502-406-70040	202.39
	3P49759	9/20 FIN Natural Gas Awareness Insert		503-406-70040	133.00
	3P49759	9/20 FIN Natural Gas Awareness Insert		504-406-70040	11.56
64096	10/8/2020	1272	David Cano		85.00
	20248	10/20 PD Meal Advance - D. Cano		101-413-86010	85.00
64097	10/8/2020	1298	Division of Administrative Services		45.39
	0002201	10/20 SMIP Fee Q1 Report (July-September 2020)		101-000-10400	47.78
	0002201	10/20 Less 5% Withheld		101-400-48200	-2.39
64098	10/8/2020	1356	Fastenal Company		137.05
	CALEM33914	7/20 FD Station Supplies		101-416-70450	137.05
64099	10/8/2020	02379	Geotab USA, Inc.		15.15
	IN250699	9/20 SS Sweeper GPS		504-535-88100	15.15
64100	10/8/2020	02192	Gimme Love Animal Shelter		1,800.00
	25	10/20 AC Shelter Service		101-415-88100	1,800.00
64101	10/8/2020	1445	Grainger		255.12
	9668705255	9/20 WP Gate Valve for Palmer Air Vac		501-503-70140	255.12
64102	10/8/2020	1446	Granite Construction Company		82.82
	1888119	9/20 PW Water Leak 198		501-508-70130	82.82
64103	10/8/2020	1451	Hach Company		805.29
	12141456	9/20 WP Chemkey for Mono Testing		501-503-70202	805.29
64106	10/8/2020	1593	Life Assist, Inc.		584.53
	1038261	9/20 FD Medical Supplies		101-416-75000	584.53
64107	10/8/2020	02385	Lighthouse Uniforms Inc.		7,439.10
	A-300024	9/20 FD Class A Uniforms		101-416-62080	7,439.10
64108	10/8/2020	02387	Mashburn Transportation Services, Inc.		1,275.00
	100720	10/20 Water Meter Deposit		501-000-14500	1,200.00
	100720	10/20 Construction Water Meter Installation Fee		501-400-51020	75.00
64109	10/8/2020	1630	McMaster-Carr Supply Co.		159.44
	46126267	9/20 WP Parts for Surgace Scour		501-503-70140	159.44
64110	10/8/2020	1661	Mountain Valley Pest Control, Inc		272.00
	106172	8/20 FD Pest Control Services		101-416-84050	28.00
	106173	8/20 AP Pest Control Services		101-435-84030	50.00
	106174	8/20 BLDG Pest Control Services		101-432-84030	28.00
	106175	8/20 PW Pest Control Services		503-521-84030	35.00
	106177	8/20 WWP Pest Control Services		503-520-84030	30.00
	106178	8/20 WP Pest Control Services		501-503-84030	45.00
	106289	9/20 PD Pest Control Services		101-413-88100	56.00
64112	10/8/2020	1690	NTU Technologies, Inc.		12,460.00
	11281	9/20 WP Chemicals Polymers		501-503-70270	12,460.00
64113	10/8/2020	1695	Office Depot		96.91
	127337724001	9/20 PD Office Supplies - USB		101-413-70010	26.14

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	127338443001	9/20 PD Office Supplies - Folders		101-413-70010	10.45
	127338446001	9/20 PD Office Supplies		101-413-70010	60.32
64114	10/8/2020	1692	O'Reilly Automotive, Inc.		1,417.99
	4316-346187	9/20 PW Semi-met Pad for Truck #22		107-422-84060	18.20
	4316-346187	9/20 PW Semi-met Pad for Truck #22		501-508-84060	18.20
	4316-346187	9/20 PW Semi-met Pad for Truck #22		502-510-84060	18.20
	4316-346187	9/20 PW Semi-met Pad for Truck #22		503-521-84060	18.20
	4316-346242	9/20 PW Semi-met Pad & WD40 for Truck #22		107-422-84060	16.22
	4316-346242	9/20 PW Semi-met Pad & WD40 for Truck #22		501-508-84060	16.21
	4316-346242	9/20 PW Semi-met Pad & WD40 for Truck #22		502-510-84060	16.21
	4316-346242	9/20 PW Semi-met Pad & WD40 for Truck #22		503-521-84060	16.21
	4316-346357	9/20 PW Battery for Lawnmower #38		101-440-84060	53.92
	4316-346410	9/20 FD Blue Def Drum		101-416-84060	43.59
	4316-346410	9/20 PW Blue Def Drum		107-422-84060	43.58
	4316-346410	9/20 PW Blue Def Drum		501-508-84060	43.59
	4316-346410	9/20 PW Blue Def Drum		502-510-84060	43.59
	4316-346410	9/20 PW Blue Def Drum		503-521-84060	43.59
	4316-346410	9/20 SS Blue Def Drum		504-535-84060	43.59
	4316-346411	9/20 FD Blue Def Drum		101-416-84060	43.59
	4316-346411	9/20 PW Blue Def Drum		107-422-84060	43.58
	4316-346411	9/20 PW Blue Def Drum		501-508-84060	43.59
	4316-346411	9/20 PW Blue Def Drum		502-510-84060	43.59
	4316-346411	9/20 PW Blue Def Drum		503-521-84060	43.59
	4316-346411	9/20 SS Blue Def Drum		504-535-84060	43.59
	4316-346773	9/20 PD Motor Oil for Unit #237		101-413-84060	75.16
	4316-346856	9/20 PW Toggle Switch for Truck #85		501-508-84060	8.16
	4316-346856	9/20 PW Toggle Switch for Truck #85		503-521-84060	8.15
	4316-347016	9/20 PW Hydro-Boost/Core Charger/Fluid for T#58		107-422-84060	61.57
	4316-347016	9/20 PW Hydro-Boost/Core Charger/Fluid for T#58		501-508-84060	61.57
	4316-347016	9/20 PW Hydro-Boost/Core Charger/Fluid for T#58		502-510-84060	61.57
	4316-347016	9/20 PW Hydro-Boost/Core Charger/Fluid for T#58		503-521-84060	61.56
	4316-347077	9/20 PW Mega Crimp/Hyd Hose for Truck #79		501-508-84060	61.11
	4316-347077	9/20 PW Mega Crimp/Hyd Hose for Truck #79		502-510-84060	61.11
	4316-347077	9/20 PW Mega Crimp/Hyd Hose for Truck #79		503-521-84060	61.10
	4316-347101	9/20 PD Ceramic Pads for Unit C24		101-413-84060	61.40
	4316-347777	9/20 FD Motor Oil for #7209		101-416-84060	98.06
	4316-347778	9/20 P/S Pulley for Truck #95		501-508-84060	7.62
	4316-347778	9/20 P/S Pulley for Truck #95		502-510-84060	7.61
	4316-347778	9/20 P/S Pulley for Truck #95		503-521-84060	7.61
64117	10/8/2020	1513	Pacific Telemanagement Services		33.00
	2053444	10/20 AP Monthly Pay Phone		101-435-72030	33.00
64118	10/8/2020	1721	PG&E		77.91
	092920	9/20 Frame Park Electricity (5120357172-7)		101-440-72011	77.91
64119	10/8/2020	02047	PRAXAIR DISTRIBUTION, INC.		162.47
	99308631	9/20 FD Oxygen		101-416-75000	162.47
64120	10/8/2020	02318	Quadient Finance USA, Inc.		300.00
	093020	9/20 FIN Postage		501-406-70030	120.00
	093020	9/20 FIN Postage		502-406-70030	105.00
	093020	9/20 FIN Postage		503-406-70030	69.00
	093020	9/20 FIN Postage		504-406-70030	6.00
64121	10/8/2020	1823	Sequoia Equipment Co., Inc.		1,607.65
	001-1119996	9/20 PW Parts for Vehicle #79 Repair (Backhoe)		501-508-84060	535.89
	001-1119996	9/20 PW Parts for Vehicle #79 Repair (Backhoe)		502-510-84060	535.88
	001-1119996	9/20 PW Parts for Vehicle #79 Repair (Backhoe)		503-521-84020	535.88

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
64122	10/8/2020 0002203	1886 10/20 WP T4 WTO Certification - J. Salona	SWRCB	501-503-86032	105.00 105.00
64123	10/8/2020 715565	1896 9/20 PD New Wiring for Doors	Tel-Tec Security Systems, Inc	101-413-88040	687.50 687.50
64124	10/8/2020 09030264	1931 9/20 PD MMJ Background	Trans Union LLC	101-413-90070	113.77 113.77
64125	10/8/2020 354835	1964 9/20 WP Lab Supplies	USABluebook	501-503-70202	580.03 580.03
64126	10/8/2020 9863482962	1973 9/20 FD Mobile Service (542044026-00001)	Verizon Wireless Services, LLC	101-416-72030	230.90 230.90
64127	10/8/2020 046566 046674 046694 046713 046719 046724	1991 9/20 WWP 6' Blind Flange & Pipe 9/20 WWP 6' STD Welded 90/ 10' STD Welded 90 9/20 WWP Puller Repair 9/20 WWP Trash Tool for Pump 9/20 PW Water Line Repair 9/20 PW Water Line Leak Repair	West Hills Machine Shop, Inc.	503-520-84020 503-520-84020 503-520-84020 503-520-84020 501-508-88100 501-508-88100	3,810.74 956.88 1,270.14 525.82 166.90 405.00 486.00
64128	10/8/2020 68384 68386 68387 68387 68387 68387 68387 68387 68387 68389 68389 68389 68389 68389 68390 68390	1993 9/20 CD Fuel for September 2020 9/20 PD Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 WP Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 PW Fuel for September 2020 9/20 SVC Fuel for September 2020 9/20 SS Fuel for September 2020	West Hills Oil, Inc.	101-404-70160 101-413-70160 101-440-70160 107-422-70160 501-503-70160 501-508-70160 502-510-70160 503-521-70160 101-440-70160 501-508-70160 502-510-70160 503-521-70160 101-431-70160 504-535-70160	9,920.73 86.61 5,053.60 687.13 391.14 163.87 687.13 687.13 687.13 181.31 181.31 181.31 181.31 181.31 53.25 698.50
64129	10/8/2020 12134 P200930 S200930	1997 9/20 PW Water Supplies 9/20 PW Cylinder Rental 9/20 SVC Cylinder Rental	Westside Supply	501-508-70140 501-508-70140 101-431-70150	158.78 94.78 40.00 24.00
64130	10/8/2020 2008019	2002 8/20 FD Ambulance Billing Fee	Wittman Enterprises, LLC	101-416-75040	5,227.17 5,227.17
64131	10/8/2020 1577412 1579015	1362 9/20 PW Water Parts 9/20 PW Large Water Box Extensions	Wolseley Investments, Inc Ferguson Enterprises Inc. 1423	501-508-70140 501-508-70140	14,663.25 14,156.97 506.28
64132	10/8/2020 66221367 66221367	2007 9/20 WP Hand Sanitizer 9/20 WWP Hand Sanitizer	Zee Medical Service Co.	501-503-84072 503-520-84073	454.44 227.23 227.21
64133	10/15/2020 2020-178	02320 10/20 WP Urban Water Management Plan	AM Consulting Engineers, Inc.	501-503-88100	1,990.00 1,990.00
64134	10/15/2020 1HRH-XNCH-64KV 1TKR-9YY7-QJW9	02388 8/20 FD Office Chairs (18) 9/20 FD Kitchen Chairs (8)	Amazon Capital Services, Inc.	101-416-98030 101-416-98030	5,086.66 4,235.94 850.72

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64135	10/15/2020	1051	AmeriGas		99.17
	3112184846	9/20 AP Annual Propane Tank Rental		101-435-72010	99.17
64136	10/15/2020	1056	Angelica Corporation		451.74
	7000215580	10/20 FD Linens		101-416-75020	451.74
64137	10/15/2020	1068	Aramark		369.28
	503000135482	9/20 SVC Employee Uniforms/First Aid Kit W9/23		101-431-70100	15.29
	503000135482	9/20 PW Employee Uniforms/First Aid Kit W9/23		107-422-70100	44.66
	503000135482	9/20 WP Employee Uniforms/First Aid Kit W9/23		501-503-70100	29.29
	503000135482	9/20 PW Employee Uniforms/First Aid Kit W9/23		501-508-70100	44.65
	503000135482	9/20 PW Employee Uniforms/First Aid Kit W9/23		502-510-70100	44.65
	503000135482	9/20 WWP Employee Uniforms/First Aid Kit W9/23		503-520-70100	29.28
	503000135482	9/20 PW Employee Uniforms/First Aid Kit W9/23		503-521-70100	44.65
	503000135482	9/20 PW Employee Uniforms/First Aid Kit W9/23		503-521-70440	16.34
	503000135482	9/20 SS Employee Uniforms/First Aid Kit W9/23		504-535-70100	14.29
	503000135482	9/20 TR Employee Uniforms/First Aid Kit W9/23		506-540-70100	18.68
	503000144541	10/20 SVC Employee Uniforms (Coveralls & Mats)W1		101-432-84030	13.50
	503000144541	10/20 PW Employee Uniforms (Coveralls & Mats)W1		502-510-70100	54.00
64138	10/15/2020	1112	Billingsley Tire Service		464.64
	248966	8/20 PD Tire Repair for Unit #27		101-413-84060	20.00
	250107	9/20 SS New Tire for Sweeper		504-535-84060	384.07
	250278	10/20 SS Tire Repair		504-535-84060	60.57
64139	10/15/2020	1115	Blais & Associates, Inc.		8,006.25
	082020COA01	8/20 PW ATP5 - Sidewalk Gap Closure		107-422-88100	6,431.25
	082020COA02	8/20 PW USBR Water Smart Grant Application Dev		501-508-88130	1,575.00
64140	10/15/2020	02296	BSK Assoiates		1,163.75
	AD20454	10/20 WP Outside Lab Work		501-503-88081	838.75
	AD20454	10/20 WWP Outside Lab Work		503-520-88080	325.00
64141	10/15/2020	1133	Bureau of Reclamation		35,842.37
	0002207	10/20 WP Trinity PUD Assessment 557AF		501-503-80010	66.84
	0002207	10/20 WP CVPIA Restoration 557AF		501-503-80010	12,153.74
	0002207	10/20 WP September2020 Adj(Est620AF/Act557AF)-		501-503-80010	-6,279.21
	0002207	10/20 WP December 2020 Estimate 300AF		501-503-80010	29,901.00
64142	10/15/2020	02279	Bush Engineering, Inc		67,487.66
	100720	10/20 PW Ret #7 Phelps Ave Improvements		127-000-10003	-3,551.99
	100720	10/20 PW Prog Pmt #7		127-422-98901	71,039.65
64143	10/15/2020	02266	California Peace Officers' Association		250.00
	259520	10/20 PD POA Memebership Sworn - D. Blevins		101-413-86030	125.00
	260850	10/20 PD POA Memebership Sworn - S. Young		101-413-86030	125.00
64144	10/15/2020	02278	California Water Environment Association		192.00
	0002206	10/20 WP CWEA Membership Dues - R. Smith		501-503-86030	64.00
	0002206	10/20 PW CWEA Membership Dues - R. Smith		501-508-86030	64.00
	0002206	10/20 WWP CWEA Membership Dues - R. Smith		503-520-86030	64.00
64145	10/15/2020	1192	Chemtrade Chemicals US LLC		4,790.16
	92986074	10/20 WP Chemical Alum		501-503-70240	4,790.16
64146	10/15/2020	1224	Coalinga Hardware		268.33
	796825	10/20 WWP Tape		503-520-70140	10.34
	796868	10/20 FD Box Switch & Door Stopper		101-416-84030	9.27
	796901	10/20 WWP Misc. Supplies		503-520-70140	135.91
	796912	10/20 FD Ice Machine Repairs		101-416-84050	45.89
	796961	10/20 FD Bulbs for Lighting Project		101-416-84030	37.26
	796968	10/20 PW Concrete for Water Valve Box		501-508-70140	29.66

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64147	10/15/2020	1271	DataProse, Inc.		775.62
	DP2003572	9/20 Postage Used		501-406-70030	168.61
	DP2003572	9/20 NCOALINK		501-406-70040	2.20
	DP2003572	9/20 1st Past Due Notice		501-406-70040	102.99
	DP2003572	9/20 Monthly Service Fee		501-406-70040	30.00
	DP2003572	9/20 Search & Viewbill		501-406-70040	6.44
	DP2003572	9/20 Postage Used		502-406-70030	147.53
	DP2003572	9/20 Search & Viewbill		502-406-70040	5.64
	DP2003572	9/20 NCOALINK		502-406-70040	1.93
	DP2003572	9/20 1st Past Due Notice		502-406-70040	90.12
	DP2003572	9/20 Monthly Service Fee		502-406-70040	26.25
	DP2003572	9/20 Postage Used		503-406-70030	96.95
	DP2003572	9/20 Search & Viewbill		503-406-70040	3.71
	DP2003572	9/20 1st Past Due Notice		503-406-70040	59.22
	DP2003572	9/20 Monthly Service Fee		503-406-70040	17.25
	DP2003572	9/20 NCOALINK		503-406-70040	1.27
	DP2003572	9/20 Postage Used		504-406-70030	8.43
	DP2003572	9/20 Search & Viewbill		504-406-70040	0.32
	DP2003572	9/20 Monthly Service Fee		504-406-70040	1.50
	DP2003572	9/20 1st Past Due Notice		504-406-70040	5.16
	DP2003572	9/20 NCOALINK		504-406-70040	0.10
64149	10/15/2020	1288	Department of Justice		2,975.98
	470935	10/20 PD Livescans & Fingerprints		101-413-88100	1,099.00
	475498	10/20 PD DOJ Clets - July, August, September 2020		101-413-88100	1,876.98
64150	10/15/2020	1356	Fastenal Company		580.05
	CALEM34546	10/20 PW Nitrile Gloves		501-508-70101	193.35
	CALEM34546	10/20 PW Nitrile Gloves		502-510-70101	193.35
	CALEM34546	10/20 PW Nitrile Gloves		503-521-70101	193.35
64151	10/15/2020	1360	FedEx		109.47
	7-146-30047	10/20 PD Blood & Urine Testing		101-413-88080	109.47
64152	10/15/2020	1407	Fresno County Sheriff		352.00
	SO17801	9/20 PD CAD/RMS/JMS - September 2020		101-413-88100	352.00
64153	10/15/2020	1450	GRISWOLD, LASALLE, COBB, DOD, & GIN, L.L.P.		16,087.25
	60835	9/20 CC City Attorney Fees		101-401-88010	849.70
	60836	9/20 CC City Attorney Fees		101-401-88010	1,248.35
	60837	9/20 CM City Attorney Fees		101-401-88010	1,724.35
	60838	9/20 PW (CD) City Attorney Fees (Planning Reimb)		101-404-86500	830.85
	60838	9/20 PW (Gax Tax) City Attorney Fees		107-422-88010	27.55
	60838	9/20 PW (Water Enterprise) City Attorney Fees		501-503-88010	306.12
	60838	9/20 PW (WWE) City Attorney Fees		503-520-88010	130.53
	60839	9/20 CC City Attorney Services		101-401-88010	1.58
	60839	9/20 FIN City Attorney Services		501-406-88010	21.00
	60839	9/20 FIN City Attorney Services		502-406-88010	18.38
	60839	9/20 FIN City Attorney Services		503-406-88010	10.50
	60839	9/20 FIN City Attorney Services		504-406-88010	1.04
	60840	9/20 FD City Attorney Fees		101-401-88010	181.25
	60840	9/20 FD City Attorney Fees		117-418-98042	88.20
	60841	9/20 LR City Attorney Fees		101-401-88010	2,053.50
	60842	9/20 COC vs County of Fresno City Attorney Fees		101-401-88010	3,268.75
	60843	9/20 CD City Attorney Fees		101-404-86500	1,486.80
	60843	9/20 WP City Attorney Fees		501-503-88010	42.50
	60844	9/20 PD City Attorney Fees		101-401-88010	1,892.40
	60845	9/20 Westlands Water District City Attorney Fees		501-503-88010	1,903.90
64155	10/15/2020	1454	Hanson Bridgett LLP		10,391.75
	1275835	9/20 CC IRS VCP/ICMA Outside Attorney		101-401-88020	10,391.75

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
64157	10/15/2020	1479	HR Electric		486.92
	I201006289	10/20 WWP Aerator #7 Repairs		503-520-84020	486.92
64158	10/15/2020	02017	JH Tackett Marketing		585.37
	3998	10/20 FIN (3) City Logo Shirts		101-406-70010	3.41
	3998	10/20 FIN (3) City Logo Shirts		501-406-70010	45.45
	3998	10/20 FIN (3) City Logo Shirts		502-406-70010	39.77
	3998	10/20 FIN (3) City Logo Shirts		503-406-70010	22.72
	3998	10/20 FIN (3) City Logo Shirts		504-406-70010	2.27
	3999	10/20 CD Employee Uniforms Shirts & Hats		101-404-70100	300.25
	3999	10/20 SVC Employee Uniforms Shirts & Hats		101-431-70100	21.43
	3999	10/20 PW Employee Uniforms Shirts & Hats		107-422-70100	21.44
	3999	10/20 WP Employee Uniforms Shirts & Hats		501-503-70100	21.44
	3999	10/20 PW Employee Uniforms Shirts & Hats		501-508-70100	21.44
	3999	10/20 PW Employee Uniforms Shirts & Hats		502-510-70100	21.44
	3999	10/20 WWP Employee Uniforms Shirts & Hats		503-520-70100	21.44
	3999	10/20 PW Employee Uniforms Shirts & Hats		503-521-70100	21.44
	3999	10/20 SS Employee Uniforms Shirts & Hats		504-535-70100	21.43
64159	10/15/2020	1571	L.N. Curtis & Sons		3,964.40
	INV428881	10/20 PD Body Armor		101-413-70101	3,964.40
64160	10/15/2020	1583	Leaf		855.46
	11114339	10/20 CC Copier Lease		101-401-84010	23.85
	11114339	10/20 CD Copier Lease		101-404-84010	23.85
	11114339	10/20 CM Copier Lease		101-405-84010	23.85
	11114339	10/20 FIN Copier Lease		101-406-84010	5.23
	11114339	10/20 HR Copier Lease		101-408-84010	23.85
	11114339	10/20 HR Copier Lease		101-408-84010	93.16
	11114339	10/20 PD Copier Lease		101-413-84010	244.84
	11114339	10/20 FD Copier Lease		101-416-84010	113.83
	11114339	10/20 HR Copier Lease		107-422-84010	1.65
	11114339	10/20 FIN Copier Lease		501-406-84010	69.78
	11114339	10/20 HR Copier Lease		501-503-84010	8.79
	11114339	10/20 PW Copier Lease		501-503-84010	23.84
	11114339	10/20 HR Copier Lease		501-508-84010	6.49
	11114339	10/20 FIN Copier Lease		502-406-84010	61.05
	11114339	10/20 HR Copier Lease		502-510-84010	6.55
	11114339	10/20 WP Copier Lease		502-510-84010	23.84
	11114339	10/20 FIN Copier Lease		503-406-84010	34.89
	11114339	10/20 WWP Copier Lease		503-520-84010	23.84
	11114339	10/20 HR Copier Lease		503-520-84010	3.72
	11114339	10/20 HR Copier Lease		503-521-84010	2.47
	11114339	10/20 FIN Copier Lease		504-406-84010	3.49
	11114339	10/20 HR Copier Lease		504-535-84010	2.41
	11114339	10/20 HR Copier Lease		506-540-84010	4.34
	11114339	10/20 TR Copier Lease		506-540-84010	23.84
	11114339	10/20 HR Copier Lease		820-610-84010	2.01
64162	10/15/2020	1626	Marissa Trejo		400.62
	0002204	10/20 CC Reimb for 2020 CGG - M. Trejo		101-401-88220	373.49
	0002205	10/20 CC Reimb for 2020 CGG - M. Trejo		101-401-88220	27.13
64163	10/15/2020	1661	Mountain Valley Pest Control, Inc		141.00
	106290	9/20 FD Pest Control Services		101-416-84050	28.00
	106291	9/20 PW Pest Control Services		503-521-84030	35.00
	106292	9/20 BLDG Pest Control Services		101-432-84030	28.00
	106293	9/20 AP Pest Control Services		101-435-84030	50.00
64164	10/15/2020	1662	Municipal Code Corporation		900.00
	00348964	10/20 CC 20-21Annual Web Hosting		101-401-86030	450.00

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	00348964	10/20 ADMIN 20-21	Annual Web Hosting	101-405-86030	450.00
64165	10/15/2020	1721	PG&E		8,289.57
	90624-093020	9/20 PW Gas Delivery SE 31 20 15 HWY(7001750902		502-510-80020	8,289.57
64166	10/15/2020	1722	PG&E 1533-5		119,281.47
	0002232	4893477005 NE 11 20 15 Telecom Bldg		101-413-72020	63.57
	0002232	705841037 7th & Elm FD Horn		101-416-72020	30.94
	0002232	7053841272 300 W Elm FD Lights		101-416-72020	2,090.69
	0002232	7053841516 PD/Jail/City Hall		101-432-72020	6,701.73
	0002232	795617993 240 N 6th St		101-432-72020	1,407.24
	0002232	7053841899 27500 Phelps Ave Ste 19		101-435-72020	18.52
	0002232	7053841565 NW Cor Phelps-Airport Lights		101-435-72020	1,469.19
	0002232	7053841771 27500 Phelps Ave Ste 1		101-435-72020	93.36
	0002232	7054189141 Sunset & 5th Ave		101-440-72011	11.30
	0002232	7053841921 Sunset & Washington-Wtr Ftn		101-440-72011	24.64
	0002232	7053841936 408 S 5th Lynch Park		101-440-72011	14.07
	0002232	7053841177 300 Coalinga Plaza Ped Frm Prk		101-440-72011	12.81
	0002232	7053841050 5th & Cedar Tower Clock		101-440-72011	42.19
	0002232	7053841881 140 E Durian Prkg Lot Lights		107-422-72021	18.14
	0002232	7053841365 Longhollow & Echo Canyon		107-422-72021	19.43
	0002232	7053841990 160 W Elm		107-422-72021	19.18
	0002232	7053841014 160W Elm Arpt 3144 Term Bldg		107-422-72021	19.18
	0002232	7053841538 160 W Elm Street Light Inv Proj		107-422-72021	41.24
	0002232	7058903139 Tache Way & Warthan St		107-422-72021	0.75
	0002232	7053841157 240 W Elm Storage Bldg		107-422-72021	34.39
	0002232	7053841694 160 W Elm		107-422-72021	28.77
	0002232	3443128925 TR 5140 Sandalwood Const Jayne & Wil		107-422-72021	22.85
	0002232	7053841349 160 W Elm		107-422-72021	22.85
	0002232	7053841501 410 El Rancho Blvd		107-422-72021	20.79
	0002232	705384308 Van Ness & Elm		107-422-72021	38.31
	0002232	7053841848 SE Juniper Rdg Sprinklers		107-422-72021	21.92
	0002232	7054518044 Coolidge N Hachman		107-422-72021	8.61
	0002232	7053841206 Crn Posa & San Sim Lift Station		107-422-72021	10.00
	0002232	7053841619 Monterey & Tyler		107-422-72021	10.33
	0002232	7053841485 Washington & Fresno		107-422-72021	10.45
	0002232	7053841439 Phelps & La Cuesta		107-422-72021	11.19
	0002232	3443128775 TR 5208 Spano Ent Posa Chanet		107-422-72021	11.42
	0002232	7050007234 Coolidge N Hachman		107-422-72021	8.61
	0002232	1638874976 25 1/2 W Polk		107-422-72021	77.99
	0002232	7053841909 200 El Rancho Blvd Irrigation Ctrl		107-422-72021	9.86
	0002232	7053841204 SE Crn 1st & Forest Landscap Trees		107-422-72021	9.86
	0002232	7053841842 350 El Rancho Blvd Irrigation Ctrl		107-422-72021	9.86
	0002232	7053841791 745 W Forest Ave Landscape		107-422-72021	9.86
	0002232	7053841023 Monterey & Tyler Clock		107-422-72021	9.95
	0002232	3249826069 TR 4492 Fox Hollow II		107-422-72021	68.55
	0002232	7055365996 Elm & Second		107-422-72021	6.78
	0002232	3443128372 TR 5246 Phase I Stallion Sprg Sac & Frs		107-422-72021	48.58
	0002232	3443128041 TR 5246 Phase II Stallion Spr		107-422-72021	131.43
	0002232	7053841535 160 W Elm Street Light Inv Proj		107-422-72021	129.21
	0002232	3443128411 TR 5208 Spano Ent Posa Chanet		107-422-72021	100.05
	0002232	7053841429 TR 5339 Dorothy Allen Est		107-422-72021	334.62
	0002232	7053841004 160W Elm Arpt 3144 Term Bldg		107-422-72021	295.57
	0002232	7053841379 Polk & Forest Ave		107-422-72021	66.41
	0002232	3289090333 260 1/2 Cambridge Ave		107-422-72021	209.36
	0002232	7053841253 Cambridge & Joaquin		107-422-72021	194.21
	0002232	7053841026 160W Elm Arpt 3144 Term Bldg		107-422-72021	180.40
	0002232	7053841008 160W Elm Arpt 3144 Term Bldg		107-422-72021	2,639.96
	0002232	7053841002 160W Elm Arpt 3144 Term Bldg		107-422-72021	941.71
	0002232	7053841016 160W Elm Arpt 3144 Term Bldg		107-422-72021	828.23

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	0002232	7053841555 TR 5451 Warthan & Meadows		107-422-72021	785.48
	0002232	7053841661 Forest & 5th		107-422-72021	7.88
	0002232	7050256422 6th & Durian		107-422-72021	5.29
	0002232	7051816617 Jayne Ave Willow Springs		107-422-72021	4.31
	0002232	7055180510 Forest Ave Btwn 3rd St & 5th St		107-422-72021	2.26
	0002232	7053841397 Cambridge & Elm Hwy 198		107-422-72021	133.34
	0002232	7053841979 City Yard		107-422-72021	163.55
	0002232	7053841505 Cambridge & Elm Hwy 198		107-422-72021	241.50
	0002232	7053841534 160 W Elm Street Light Inv Proj		107-422-72021	85.14
	0002232	7053841536 160 W Elm Street Light Inv Proj		107-422-72021	86.84
	0002232	7058160009 N/S of Phelps Ave (West of Posa Chanet		107-422-72021	87.89
	0002232	7053841244 TR 5344 Promontory Point		107-422-72021	174.46
	0002232	3443128591 City Sunset St Project PM#30257800		107-422-72021	88.61
	0002232	9713313248 25 1/2 W polk Traffic Control		107-422-72021	84.47
	0002232	7053841022 160W Elm Arpt 3144 Term Bldg		107-422-72021	94.02
	0002232	7053841913 N/S Valley St Lights		107-422-72021	43.04
	0002232	3443128611 TR 4492 Fox Hollow II @ Frst & Cox		107-422-72021	45.69
	0002232	7053841615 SW SW SW 18 20 16 Reservoir		501-503-72020	16.52
	0002232	7053841131 SW Crn Gale & Derrick Wtr Mtr		501-503-72020	9.86
	0002232	7053841864 NE SW 31 20 15 Water Ctrl		501-503-72020	20.75
	0002232	7053841518 NW NW 31 20 16 Chlorine Booster		501-503-72020	21.19
	0002232	7053841684 NW NW 11 20 15 Water Dept		501-503-72020	37.56
	0002232	7053841171 SW SW 7 20 15 Booster Station		501-503-72020	143.28
	0002232	7053841036 NE SW 26 19 15 Booster Station		501-503-72020	3,003.26
	0002232	7053841526 Palmer Ave		501-503-72020	85,659.96
	0002232	7053841979 City Yard		501-508-72020	163.55
	0002232	7053841466 Fres Alley Tyler & Polk		502-510-72020	9.86
	0002232	7053841574 Coalinga Alley Madison & Mont		502-510-72020	9.86
	0002232	7053841657 Behind 595 Roosevelt Alley Light		502-510-72020	9.87
	0002232	7053841358 College Alley S Side Cat Pro		502-510-72020	20.61
	0002232	7053841066 NE Crn Harvard & College		502-510-72020	10.25
	0002232	7053841102 N end of Malple St		502-510-72020	12.95
	0002232	7053841123 Cherry Ln		502-510-72020	13.15
	0002232	7053841783 California Alley		502-510-72020	9.86
	0002232	7053841697 Baker Alley		502-510-72020	14.26
	0002232	7053841312 Thompson Btwn Valley & Polk		502-510-72020	9.86
	0002232	7053841243 Pine Alley		502-510-72020	9.86
	0002232	7053841361 Alley S Pleasant & E Warthan		502-510-72020	9.86
	0002232	7053841979 City Yard		502-510-72020	163.55
	0002232	7056603692 SE 33 20 15 WWP		503-520-72020	1,580.56
	0002232	7052100780 NE SE 33 20 15 WWP		503-520-72020	6,842.20
	0002232	7053841194 Sewer Lift Pump Echo		503-521-72020	269.66
	0002232	7053841328 Sewer Lift Pump P/L		503-521-72020	121.33
	0002232	7053841845 Sewer Lift Station Polk		503-521-72020	94.38
	0002232	7053841367 Sewer Lift Station Kim		503-521-72020	35.18
	0002232	7053841979 City Yard		503-521-72020	163.55
64173	10/15/2020	1708	PG&E Payment Processing Center		10,191.47
	98050-093020	9/20 PW Gas Transmission - Volumetric		502-510-80020	2,707.56
	98050-093020	9/20 PW Gas Transmission - Reservation		502-510-80020	7,483.91
64174	10/15/2020	02047	PRAXAIR DISTRIBUTION, INC.		1,022.89
	98147554	7/20 FD Oxygen		101-416-75000	1,007.53
	99279966	9/20 FD Oxygen - Finance Charge		101-416-75000	15.36
64175	10/15/2020	02048	RSG, Inc.		2,520.00
	I006616	9/20 RDA SA Admin Services		820-610-88100	1,145.00
	I006617	9/20 RDA Continuing Disclosure Services		820-610-96512	1,375.00
64176	10/15/2020	1804	San Luis & Delta-Mendota		22,388.89
	101120	9/20 WP Sept 2020 Adj (Est 620AF/Actual571AF)-49		501-503-80010	-3,527.51

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	101120	11/20 WP November 2020 Estimate 360AF		501-503-80010	25,916.40
64177	10/15/2020	1810	Save Mart Supermarkets		111.36
	0220200912065406	9/20 PD Inmate Meals		101-413-70380	98.53
	0320200921111426	9/20 CC Breakroom Supplies		101-401-70010	2.14
	0320200921111426	9/20 CD Breakroom Supplies		101-404-70010	2.14
	0320200921111426	9/20 ADMIN Breakroom Supplies		101-405-70010	2.13
	0320200921111426	9/20 FIN Breakroom Supplies		101-406-70010	2.14
	0320200921111426	9/20 HR Breakroom Supplies		101-408-70010	1.25
	0320200921111426	9/20 PW Breakroom Supplies		107-422-70010	0.46
	0320200921111426	9/20 FIN Breakroom Supplies		501-406-70010	0.11
	0320200921111426	9/20 PW Breakroom Supplies		501-508-70010	0.56
	0320200921111426	9/20 WP Breakroom Supplies		501-508-70010	0.60
	0320200921111426	9/20 FIN Breakroom Supplies		502-406-70010	0.08
	0320200921111426	9/20 PW Breakroom Supplies		502-510-70010	0.57
	0320200921111426	9/20 FIN Breakroom Supplies		503-406-70010	0.05
	0320200921111426	9/20 WWP Breakroom Supplies		503-520-70010	0.50
	0320200921111426	9/20 PW Breakroom Supplies		503-521-70010	0.04
	0320200921111426	9/20 FIN Breakroom Supplies		504-406-70010	0.03
	0320200921111426	9/20 SS Breakroom Supplies		504-535-70010	0.03
64179	10/15/2020	1821	Self Help Enterprises		2,761.00
	100620	10/20 2020 CDBG-CV1 Application Fees		301-620-88100	2,500.00
	COLADM Sept-20	9/20 Loan Servicing Fees		815-609-88100	261.00
64180	10/15/2020	1852	Solomon Electric and Data, Inc		8,435.00
	I200913358	9/20 WP Derrick Reservoir RTU/UPS System		501-503-98040	8,435.00
64181	10/15/2020	1886	SWRCB		185.00
	EW-1027047	9/20 WP Water System Enforcement Fees (7/19-6/2		501-503-92090	185.00
64182	10/15/2020	02389	Task Force Tips LLC		379.88
	9016000	9/20 FD Hydrant Master Repairs		101-416-84020	379.88
64183	10/15/2020	1907	The Hanford Sentinel		216.88
	8353	10/20 WP Urban Water Management Plan Public No		501-503-88100	216.88
64184	10/15/2020	1935	Tri-City Engineering		22,464.60
	2654-14	6/20 PW 7 - Alley Paving		305-422-98940	365.00
	2654-15	10/20 PW 7 - Alley Paving		305-422-98940	210.00
	2745-18	10/20 WP TTHM Reduction Premanent Facilities		501-503-88100	477.10
	2748-09	10/20 WP SCADA System Upgrade		501-503-88100	1,750.00
	2772-23	10/20 PW Sunset Street - Polk to Van Ness		111-422-98910	4,803.75
	2786-19	10/20 WWP Yard Boxes & Ponds Rehab - Phase 1		503-520-88100	280.00
	2786-19	10/20 PW Yard Boxes & Ponds Rehab - Phase 1		503-521-98082	280.00
	2789-09	10/20 PW Polk Street Rehab - Elm to 5th		305-422-98930	1,738.75
	2790-07	10/20 PW W. Coalinga Multi-Use Trail (10,11,12)		305-422-98980	3,063.75
	2836-13	10/20 PW Phelps Ave Improvements		127-422-98901	1,571.25
	2837-12	10/20 PW Forest/Truman/Baker Reconstruction		305-422-98950	1,050.00
	2857-06	10/20 PW Elm/Cambridge Signalization		140-422-98881	1,500.00
	2870.-02	10/20 PW ATP5 - Engineer Support		107-422-88130	2,925.00
	2873-01	10/20 CD Senior Living Project - Phelps CDA 20-01		101-404-86500	560.00
	2874-01	10/20 CD Outdoor Cannabis Cultivation		101-404-86500	420.00
	2877-01	10/20 PW Splitter Boxes		503-521-98082	1,470.00
64186	10/15/2020	1943	Tyler Technologies, Inc		7,033.75
	025-309627	9/20 FIN Insite Transaction Fees (7/1/20-9/30/20)		501-406-92090	2,618.50
	025-309627	9/20 FIN Insite Transaction Fees (7/1/20-9/30/20)		502-406-92090	2,291.19
	025-309627	9/20 FIN Insite Transaction Fees (7/1/20-9/30/20)		503-406-92090	1,505.64
	025-309627	9/20 FIN Insite Transaction Fees (7/1/20-9/30/20)		504-406-92090	130.92
	045-317332	9/20 FIN Executime		101-406-88040	48.75
	045-317332	9/20 PW Executime		107-422-88040	29.25

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	045-317332	9/20 FIN Executime		501-406-88040	121.88
	045-317332	9/20 FIN Executime		502-406-88040	121.88
	045-317332	9/20 FIN Executime		503-406-88040	121.88
	045-317332	9/20 FIN Executime		504-406-88040	24.38
	045-317332	9/20 TR Executime		506-540-88040	9.75
	045-317332	9/20 RDA Executime		820-610-88040	9.73
64187	10/15/2020	1973	Verizon Wireless Services, LLC		1,590.86
	9863482963	10/20 FD Mobile Service (542044026-00002)		101-416-72030	294.30
	9863960539	9/20 CD John Self 630-2536 (516264995-00001)		101-404-72030	50.96
	9863960539	9/20 SVC Center - Pedro 698-4142 (516264995-0000)		101-431-72030	51.01
	9863960539	9/20 AP 381-1120 Acct 516264995-00001		101-435-72030	39.72
	9863960539	9/20 PW 381-1988 40% Acct 516264995-00001		501-406-72030	12.63
	9863960539	9/20 WP iPad-2 383-4121 Acct 516264995-00001		501-503-72030	45.02
	9863960539	9/20 PW Director 20% 341-4461 Acct 516264995-00		501-503-72030	7.20
	9863960539	9/20 WP Router-2 383-4119 Acct 516264995-00001		501-503-72030	120.80
	9863960539	9/20 WP Router-1 383-4004 Acct 516264995-00001		501-503-72030	58.52
	9863960539	9/20 WP Primary 383-4514 Acct 516264995-00001		501-503-72030	50.96
	9863960539	9/20 WP On-call 341-9613 Acct 516264995-00001		501-503-72030	50.96
	9863960539	9/20 WP iPad-1 978-2846 Acct 516264995-00001		501-503-72030	45.02
	9863960539	9/20 PW UB Tablet 3 34% 401-9312 (516264995-000		501-508-72030	19.89
	9863960539	9/20 PW UB Tablet 4 34% 401-9315 (516264995-000		501-508-72030	19.89
	9863960539	9/20 PW UB Tablet 6 34% 401-9323 (516264995-000		501-508-72030	19.89
	9863960539	9/20 PW UB Tablet 5 34% 401-9321 (516264995-000		501-508-72030	19.89
	9863960539	9/20 PW UB Tablet 1 34% 401-9110 (516264995-000		501-508-72030	19.90
	9863960539	9/20 PW Tablet 34% 240-3695 Acct 516264995-0000		501-508-72030	12.92
	9863960539	9/20 PW Director 20% 341-4461 Acct 516264995-00		501-508-72030	7.20
	9863960539	9/20 PW UB Tablet 2 34% 401-9271 (516264995-000		501-508-72030	19.89
	9863960539	9/20 PW Superv 34% 974-1257 Acct 516264995-000		501-508-72030	17.33
	9863960539	9/20 PW Stand by 34% 383-4014 Acct 516264995-00		501-508-72030	10.74
	9863960539	9/20 PW 381-1988 35% Acct 516264995-00001		502-406-72030	11.05
	9863960539	9/20 PW UB Tablet 6 33% 401-9323 (516264995-000		502-510-72030	19.31
	9863960539	9/20 Field Supervisor 50% Acct 516264995-00001		502-510-72030	34.42
	9863960539	9/20 PW Superv 33% 974-1257 Acct 516264995-000		502-510-72030	16.82
	9863960539	9/20 PW Tablet 33% 240-3695 Acct 516264995-0000		502-510-72030	12.54
	9863960539	9/20 PW UB Tablet 1 33% 401-9110 (516264995-000		502-510-72030	19.31
	9863960539	9/20 PW Stand by 33% 383-4014 Acct 516264995-00		502-510-72030	10.42
	9863960539	9/20 PW UB Tablet 2 33% 401-9271 (516264995-000		502-510-72030	19.31
	9863960539	9/20 PW UB Tablet 3 33% 401-9312 (516264995-000		502-510-72030	19.31
	9863960539	9/20 PW UB Tablet 4 33% 401-9315 (516264995-000		502-510-72030	19.31
	9863960539	9/20 PW UB Tablet 5 33% 401-9321 (516264995-000		502-510-72030	19.31
	9863960539	9/20 PW Director 20% 341-4461 Acct 516264995-00		502-510-72030	7.20
	9863960539	9/20 PW 381-1988 23% Acct 516264995-00001		503-406-72030	7.26
	9863960539	9/20 PW Director 20% 341-4461 Acct 516264995-00		503-520-72030	7.20
	9863960539	9/20 WWP 341-3958 Acct 516264995-00001		503-520-72030	12.53
	9863960539	9/20 WWP Wifi 383-4044 Acct 516264995-00001		503-520-72030	42.92
	9863960539	9/20 PW Tablet 33% 240-3695 Acct 516264995-0000		503-521-72030	12.54
	9863960539	9/20 PW Director 20% 341-4461 Acct 516264995-00		503-521-72030	7.20
	9863960539	9/20 PW Superv 33% 974-1257 Acct 516264995-000		503-521-72030	16.82
	9863960539	9/20 PW UB Tablet 1 33% 401-9110 (516264995-000		503-521-72030	19.31
	9863960539	9/20 PW Stand by 33% 383-4014 Acct 516264995-00		503-521-72030	10.42
	9863960539	9/20 PW UB Tablet 5 33% 401-9321 (516264995-000		503-521-72030	19.31
	9863960539	9/20 PW UB Tablet 3 33% 401-9312 (516264995-000		503-521-72030	19.31
	9863960539	9/20 Field Supervisor 50% Acct 516264995-00001		503-521-72030	34.42
	9863960539	9/20 PW UB Tablet 4 33% 401-9315 (516264995-000		503-521-72030	19.31
	9863960539	9/20 PW UB Tablet 2 33% 401-9271 (516264995-000		503-521-72030	19.31
	9863960539	9/20 PW UB Tablet 6 33% 401-9323 (516264995-000		503-521-72030	19.31
	9863960539	9/20 PW 381-1988 2% Acct 516264995-00001		504-406-72030	0.63
	9863960539	9/20 Transit 246-1403 Acct 516264995-00001		506-540-72030	39.72
	9863960539	9/20 Transit 246-0331 Acct 516264995-00001		506-540-72030	39.72

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	9863960539	9/20 Transit M.Garcia 246-6243 Acct516264995-000		506-540-72030	40.67
64191	10/15/2020 68383	1993 9/20 FD Fuel for September 2020	West Hills Oil, Inc.		4,062.49
				101-416-70160	4,062.49
64192	10/15/2020 12133 12133 12190 W200930 WW200930	1997 9/20 WWP Air Hose Fittings 9/20 WWP Safety Glasses & Gloves 9/20 WP Spray Paint & Valve 9/20 WP Equipment/Cylinder Rental 9/20 WWP Equipment/Cylinder Rental	Westside Supply		231.18
				503-520-70140	62.75
				503-520-84073	65.39
				501-503-70140	55.04
				501-503-82030	32.00
				503-520-82030	16.00
64193	10/19/2020 0002233	1399 9/20 CD CUP 20-04 Outdoor Cultivation NOE	Fresno County Clerk		50.00
				101-404-86500	50.00
64194	10/22/2020 0002227	1176 Unreimbursed Medical	CB&T COLUMBUS BANK & TRUST		196.14
				950-000-34500	196.14
64195	10/22/2020 0002214	1205 CECA Dues	City Employee Contrib. Assoc.		65.00
				950-000-33000	65.00
64196	10/22/2020 0002215	1223 Fire Union Dues	COALINGA FIREFIGHTERS		850.00
				950-000-33300	850.00
64197	10/22/2020 0002218 0002220 0002221	1228 Mastagni Law Firm CPOA Dues PORAC Dues	COALINGA PEACE OFFICER'S ASSOCIATION		905.76
				950-000-33200	297.50
				950-000-33200	297.50
				950-000-33200	310.76
64198	10/22/2020 0002216	1384 FTB Sacramento	FRANCHISE TAX BOARD		225.00
				950-000-34010	225.00
64199	10/22/2020 0002208 0002209 0002210	1487 457 ICMA \$\$ Gen 457 ICMA % General 457 ICMA EE\$ / ER%	ICMA 457 RETIREMENT TRUST		6,162.00
				950-000-32100	250.00
				950-000-32100	5,247.81
				950-000-32100	664.19
64200	10/22/2020 0002217	1586 Pre-Paid Legal Shield	LEGAL SHIELD		78.25
				950-000-34060	78.25
64201	10/22/2020 0002219	02043 New York Life	New York Life Insurance		703.96
				950-000-32400	703.96
64202	10/22/2020 0002222 0002223	1820 SEIU COPE SEIU Dues	SEIU Local 521 - Dues W/H		551.42
				950-000-33000	20.00
				950-000-33000	531.42
64203	10/22/2020 0002234 0002234 0002234	1133 10/1/2018 - 9/30/2019 TPUD Payments 10/1/2018 - 9/30/2019 Water Payments 10/1/2018 - 9/30/2019 CVPIA Payments	Bureau of Reclamation		300,069.94
				501-503-80010	1,000.50
				501-503-80010	227,248.62
				501-503-80010	71,820.82
64204	10/22/2020 503000140033 503000140033 503000140033 503000140033 503000140033 503000140033 503000140033 503000140033 503000140033 503000140033 503000140033 503000140033 503000144545	1068 9/20 SVC Employee Uniforms/First Aid Kit W9/30 9/20 PW Employee Uniforms/First Aid Kit W9/30 9/20 WP Employee Uniforms/First Aid Kit W9/30 9/20 PW Employee Uniforms/First Aid Kit W9/30 9/20 PW Employee Uniforms/First Aid Kit W9/30 9/20 WWP Employee Uniforms/First Aid Kit W9/30 9/20 PW Employee Uniforms/First Aid Kit W9/30 9/20 PW Employee Uniforms/First Aid Kit W9/30 9/20 SS Employee Uniforms/First Aid Kit W9/30 9/20 TR Employee Uniforms/First Aid Kit W9/30 10/20 PD Jail Blankets Cleaning Service W10/7	Aramark		566.46
				101-431-70100	14.29
				107-422-70100	42.28
				501-503-70100	29.29
				501-508-70100	42.28
				502-510-70100	42.28
				503-520-70100	29.28
				503-521-70100	42.27
				503-521-70440	16.34
				504-535-70100	14.29
				506-540-70100	18.68
				101-413-70380	207.68

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	503000148561	10/20 BLDG Employee Uniforms(Coveralls&Mats)W		101-432-84030	13.50
	503000148561	10/20 PW Employee Uniforms (Coveralls&Mats) W1		502-510-70100	54.00
64205	10/22/2020	1079	AT&T		33.09
	100120	10/20 PW Lift Station		503-521-72030	33.09
64206	10/22/2020	1078	AT&T		143.00
	100720	10/20 PD Internet (125125740)		101-413-72030	143.00
64207	10/22/2020	02069	AT&T 2005		1,961.32
	000015473156	9/20 PD Multi-line 559-935-8497		101-413-72030	399.99
	000015473156	9/20 PD Multi-line 559-935-8496		101-413-72030	399.99
	000015473156	9/20 PD 559-935-6008		101-413-72030	21.17
	000015473156	9/20 PD Chief 559-935-4210		101-413-72030	42.68
	000015473156	9/20 PD Crime Tip Line 559-935-3206		101-413-72030	22.16
	000015473156	9/20 PD Business Alarm 559-935-0359		101-413-72030	22.16
	000015473156	9/20 FD 559-935-1651		101-416-72030	103.04
	000015473156	9/20 Bldg. Maint. 559-935-3050		101-432-72030	34.27
	000015473156	9/20 Admin Fax 559-935-0789		101-432-72030	227.25
	000015473156	9/20 City Hall Main 559-935-1532		101-432-72030	253.40
	000015473156	9/20 Graffiti Hotline 559-935-3282		101-432-72030	20.51
	000015473156	9/20 City Hall Modem 559-934-1306		101-432-72030	42.68
	000015473156	9/20 AP Weather 559-935-5960		101-435-72030	82.03
	000015473156	9/20 AP Maint. 559-935-8594		101-435-72030	20.51
	000015473156	9/20 WP Alarm 559-935-3022		501-503-72030	63.18
	000015473156	9/20 WP 559-935-1889		501-503-72030	22.16
	000015473156	9/20 PW Yard 559-935-1185		502-510-72030	97.15
	000015473156	9/20 Sewer Plant 559-935-2275		503-520-72030	20.51
	000015473156	9/20 WWP Lift Station 559-935-5518		503-521-72030	22.16
	000015473156	9/20 Echo Canyon Lift Station 559-935-1875		503-521-72030	22.16
	000015473156	9/20 New Lift Station 559-935-1896		503-521-72030	22.16
64209	10/22/2020	02097	AT&T 2006		129.79
	00001543184	9/20 PD Dispatch 559-935-1525		101-413-72030	64.82
	00001543184	9/20 Courthouse 559-935-1560		101-432-72030	42.68
	00001543184	9/20 PW 559-935-5004		107-422-72030	5.58
	00001543184	9/20 PW 559-935-5004		501-508-72030	5.57
	00001543184	9/20 PW 559-935-5004		502-510-72030	5.57
	00001543184	9/20 PW 559-935-5004		503-521-72030	5.57
64210	10/22/2020	02080	AT&T 4050		1,146.76
	000015469179	10/20 Internet Svc Acct 9391064050		101-413-72030	678.70
	000015469179	10/20 Internet Svc Acct 9391064050		101-432-72030	6.32
	000015469179	10/20 Internet Svc Acct 9391064050		101-432-72030	46.34
	000015469179	10/20 Internet Svc Acct 9391064050		101-432-72030	70.21
	000015469179	10/20 Internet Svc Acct 9391064050		101-432-72030	33.13
	000015469179	10/20 Internet Svc Acct 9391064050		107-422-72030	0.59
	000015469179	10/20 Internet Svc Acct 9391064050		107-422-72030	7.02
	000015469179	10/20 Internet Svc Acct 9391064050		501-406-72030	84.25
	000015469179	10/20 Internet Svc Acct 9391064050		501-503-72030	3.13
	000015469179	10/20 Internet Svc Acct 9391064050		501-503-72030	10.53
	000015469179	10/20 Internet Svc Acct 9391064050		501-508-72030	2.31
	000015469179	10/20 Internet Svc Acct 9391064050		501-508-72030	7.02
	000015469179	10/20 Internet Svc Acct 9391064050		502-406-72030	73.72
	000015469179	10/20 Internet Svc Acct 9391064050		502-510-72030	2.33
	000015469179	10/20 Internet Svc Acct 9391064050		502-510-72030	17.55
	000015469179	10/20 Internet Svc Acct 9391064050		503-406-72030	42.13
	000015469179	10/20 Internet Svc Acct 9391064050		503-520-72030	14.04
	000015469179	10/20 Internet Svc Acct 9391064050		503-520-72030	1.32
	000015469179	10/20 Internet Svc Acct 9391064050		503-521-72030	14.04
	000015469179	10/20 Internet Svc Acct 9391064050		503-521-72030	0.88

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	000015469179	10/20 Internet Svc Acct 9391064050		504-406-72030	4.21
	000015469179	10/20 Internet Svc Acct 9391064050		504-535-72030	0.86
	000015469179	10/20 Internet Svc Acct 9391064050		506-540-72030	1.54
	000015469179	10/20 Internet Svc Acct 9391064050		506-540-72030	23.87
	000015469179	10/20 Internet Svc Acct 9391064050		820-610-72030	0.72
64212	10/22/2020	02056	AT&T 4711		211.47
	000015469317	10/20 PD DOJ Line (9391064711)		101-413-72030	211.47
64213	10/22/2020	02365	Benjamin Mann		51.00
	20520	10/20 PD Meal Advance - B. Mann		101-413-86010	51.00
64214	10/22/2020	1115	Blais & Associates, Inc.		1,522.50
	082020COA03	9/20 PW Grant Research & Consulting Support		107-422-88130	380.62
	082020COA03	9/20 PW Grant Research & Consulting Support		501-508-88130	380.63
	082020COA03	9/20 PW Grant Research & Consulting Support		502-510-88130	380.63
	082020COA03	9/20 PW Grant Research & Consulting Support		503-521-88130	380.62
64215	10/22/2020	02058	Brian Meza		51.00
	20521	10/20 PD Meal Advance - B. Meza		101-413-86010	51.00
64216	10/22/2020	1173	Carrier SI, Inc		642.11
	322301	10/20 PW Council Chambers Modernization		141-422-98985	642.11
64217	10/22/2020	1212	City of Sanger		427.75
	IGT39-Coalinga	9/20 FD IGT Consulting Fees		101-416-88100	427.75
64218	10/22/2020	1217	Clovis Polycon, Inc.		963.06
	49621	10/20 PW Gas Parts		502-510-70140	906.21
	49631	10/20 PW 2" Constab Chamfer Tool		502-510-70060	56.85
64219	10/22/2020	1224	Coalinga Hardware		74.50
	797005	10/20 BLDG Sink Valve City Gym Girls Restroom		101-432-84030	11.38
	797006	10/20 FD Garden Hose & Nozzle Gun		101-416-84050	45.53
	797116	10/20 PW 1/2' Universal Joint Socket for Truck #26		501-508-70060	17.59
64220	10/22/2020	1288	Department of Justice		408.00
	472696	10/20 HR Fingerprints - Z. Martines		101-408-89070	32.00
	472696	10/20 HR Fingerprints - C. Linn		101-408-89070	32.00
	472696	10/20 HR Fingerprints - A. Carrillo		101-408-89070	32.00
	472696	10/20 HR Fingerprints - E. Rizo		101-408-89070	32.00
	475337	10/20 PD Blood Alcohol Analysis		101-413-88080	280.00
64221	10/22/2020	02390	Echo Canyon Apartments, LLC		535.00
	0002235	10/20 Rental Assist for 300 Juniper Rdg APT #130		306-401-98573	535.00
64222	10/22/2020	02382	EMC Planning Group Inc.		7,711.77
	20-380	9/20 CD Heritage Senior Community CEQA		101-404-86500	7,711.77
64223	10/22/2020	1407	Fresno County Sheriff		270.00
	20520	10/20 PD Regis Tactical Rifle Operator - B. Mann		101-413-86010	135.00
	20521	10/20 PD Regis Tactical Rifle Operator - B Meza		101-413-86010	135.00
64224	10/22/2020	1422	GCS Environmental Equipment Services		2,416.27
	22127	10/20 SS Brooms		504-535-84060	2,416.27
64225	10/22/2020	1424	Geil Enterprises, INC		2,059.38
	388683	10/20 BLDG Janitorial Supplies		101-432-84030	220.90
	389000	10/20 BLDG Janitorial Services		101-432-84030	1,838.48
64226	10/22/2020	1446	Granite Construction Company		305.47
	1895803	10/20 PW Sand Valve Back Fill		501-508-70130	160.64
	1896536	10/20 PW Base Rock for Back Fill		501-508-70130	73.67
	1900088	10/20 PW Sand		501-508-70130	71.16

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64227	10/22/2020	1494	Interstate Gas Services, Inc.		5,180.00
	7021559	10/20 WP Utility Consulting for September 2020		501-503-88100	2,782.50
	7021559	10/20 PW Utility Consulting for September 2020		502-510-88100	1,387.50
	7021559	10/20 WWP Utility Consulting for September 2020		503-520-88100	505.00
	7021559	10/20 PW Utility Consulting for September 2020		503-521-88100	505.00
64228	10/22/2020	1503	J.P. Cooke Co.		88.40
	10343	10/20 PD Dog Tags for 2021		101-413-70060	88.40
64229	10/22/2020	1574	Landon Investment Co., Inc.		69.21
	10172	9/20 FD Amb Meal		101-416-75010	34.82
	8716	9/20 FD Amb Meal		101-416-75010	34.39
64230	10/22/2020	1593	Life Assist, Inc.		1,537.24
	1041845	10/20 FD Medical Supplies		101-416-75000	931.14
	1041864	10/20 FD Medical Supplies		101-416-75000	235.58
	1041975	10/20 FD Medical Supplies		101-416-75000	370.52
64231	10/22/2020	1692	O'Reilly Automotive, Inc.		3.26
	4316-350016	10/20 FD License Plate Screws		101-416-84060	3.26
64232	10/22/2020	1733	Price Paige & Company		3,306.00
	18034	9/20 FIN FY 2019 Capital Assets		101-406-88030	661.20
	18034	9/20 FIN FY 2019 Capital Assets		501-406-88030	991.80
	18034	9/20 FIN FY 2019 Capital Assets		502-406-88030	330.60
	18034	9/20 FIN FY 2019 Capital Assets		503-406-88030	958.74
	18034	9/20 FIN FY 2019 Capital Assets		504-406-88030	33.06
	18034	9/20 FIN FY 2019 Capital Assets		820-610-88030	330.60
64233	10/22/2020	02133	Rain for Rent		9,760.52
	1528791	9/20 WWP Splitter Box Project		503-520-98992	9,760.52
64234	10/22/2020	02039	Rugged Notebooks		7,982.10
	00012220	10/20 PD (3) Laptops		105-413-98041	7,982.10
64235	10/22/2020	1830	Shell Energy North American (US), LP		15,250.35
	3389009	9/20 Natural Gas Deliveries		502-510-80030	15,250.35
64236	10/22/2020	1907	The Hanford Sentinel		761.43
	10390	10/20 PW Sunset St Rehab (SBI)		111-422-98910	338.63
	8331	9/20 WP SCADA Upgrade		501-503-98441	422.80
64237	10/22/2020	1944	U.S. Bank Corporate Payment Center		7,928.47
	USBCDOCT01	10/20 CD Adobe Acrobat Trail		101-404-88040	179.88
	USBCDOCT01	9/20 CD Flags for Mott's Fountain		101-432-84030	41.75
	USBCDOCT01	9/20 CD Water Distribution Exam Prep - D. Vargas		501-508-86010	149.99
	USBCMOCOT01	9/20 CC Zoom		101-401-88040	0.38
	USBCMOCOT01	9/20 CC Zoom		101-401-88040	0.32
	USBCMOCOT01	9/20 CD Zoom		101-404-88040	0.38
	USBCMOCOT01	9/20 CD Zoom		101-404-88040	0.32
	USBCMOCOT01	9/20 ADMIN Binders for Storing Orginial Resoluions		101-405-70010	158.90
	USBCMOCOT01	9/20 CM Rural CARES Grant Meeting w/ MT & RR		101-405-86010	33.87
	USBCMOCOT01	9/20 ADMIN Zoom		101-405-88040	0.38
	USBCMOCOT01	9/20 ADMIN Zoom		101-405-88040	0.32
	USBCMOCOT01	9/20 FIN Zoom		101-406-88040	0.38
	USBCMOCOT01	9/20 FIN Zoom		101-406-88040	0.32
	USBCMOCOT01	9/20 HR Zoom		101-408-88040	0.38
	USBCMOCOT01	9/20 HR Zoom		101-408-88040	0.32
	USBCMOCOT01	9/20 PD Zoom		101-413-88040	0.38
	USBCMOCOT01	9/20 PD Zoom		101-413-88040	0.32
	USBCMOCOT01	9/20 FD Zoom		101-416-88040	0.33
	USBCMOCOT01	9/20 FD Zoom		101-416-88040	0.38
	USBCMOCOT01	9/20 SVC Zoom		101-431-88040	0.38

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	USBCMOT01	9/20 SVC Zoom		101-431-88040	0.33
	USBCMOT01	9/20 AP Zoom		101-435-88040	0.33
	USBCMOT01	9/20 AP Zoom		101-435-88040	0.38
	USBCMOT01	9/20 PW Zoom		101-440-88040	0.38
	USBCMOT01	9/20 PW Zoom		101-440-88040	0.33
	USBCMOT01	9/20 PW Zoom		107-422-88040	3.23
	USBCMOT01	9/20 PW Zoom		107-422-88040	3.82
	USBCMOT01	9/20 AC Zoom		110-424-88040	3.22
	USBCMOT01	9/20 AC Zoom		110-424-88040	3.82
	USBCMOT01	9/20 PW Zoom		125-422-88040	3.22
	USBCMOT01	9/20 PW Zoom		125-422-88040	3.82
	USBCMOT01	9/20 PW Zoom		127-422-88040	3.82
	USBCMOT01	9/20 PW Zoom		127-422-88040	3.22
	USBCMOT01	9/20 CM Zoom		130-451-88040	3.22
	USBCMOT01	9/20 CM Zoom		130-451-88040	3.82
	USBCMOT01	9/20 FIN Zoom		501-406-88040	1.08
	USBCMOT01	9/20 FIN Zoom		501-406-88040	1.27
	USBCMOT01	9/20 WP Zoom		501-503-88040	1.27
	USBCMOT01	9/20 WP Zoom		501-503-88040	1.08
	USBCMOT01	9/20 PW Zoom		501-508-88040	1.08
	USBCMOT01	9/20 PW Zoom		501-508-88040	1.27
	USBCMOT01	9/20 PW Zoom		502-510-88040	3.22
	USBCMOT01	9/20 PW Zoom		502-510-88040	3.82
	USBCMOT01	9/20 FIN Zoom		503-406-88040	1.08
	USBCMOT01	9/20 FIN Zoom		503-406-88040	1.27
	USBCMOT01	9/20 WWP Zoom		503-520-88040	1.08
	USBCMOT01	9/20 WWP Zoom		503-520-88040	1.27
	USBCMOT01	9/20 PW Zoom		503-521-88040	1.08
	USBCMOT01	9/20 PW Zoom		503-521-88040	1.27
	USBCMOT01	9/20 SS Zoom		504-535-88040	3.82
	USBCMOT01	9/20 SS Zoom		504-535-88040	3.22
	USBCMOT01	9/20 TR Zoom		506-540-88040	3.22
	USBCMOT01	9/20 TR Zoom		506-540-88040	3.82
	USBCMOT01	9/20 RDA Zoom		820-610-88040	3.82
	USBCMOT01	9/20 RDA Zoom		820-610-88040	3.24
	USBFDOCT01	10/20 FD SCCCD Web Advisor Carson Stockdale -S29		101-416-75030	115.00
	USBFDOCT02	9/20 FD Fuel - Creek Fire Incident		101-416-70160	40.22
	USBFDOCT02	9/20 FD Fuel - Creek Fire Incident		101-416-70160	75.00
	USBFDOCT02	9/20 FD Fuel - Creek Fire Incident		101-416-70160	93.08
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	99.41
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	99.41
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	99.41
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	99.41
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	99.41
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	99.41
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	99.41
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	99.41
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	102.15
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	102.33
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	4.00
	USBFDOCT02	9/20 FD Hotel - Creek Fire Incident		101-416-86010	99.41
	USBFDOCT03	10/20 FD Zogg Incident		101-416-70160	57.79
	USBFDOCT03	10/20 Fuel - Zogg Incident		101-416-70160	57.29
	USBFDOCT03	10/20 FD Car Chargers for Toughbooks		101-416-84060	160.15
	USBFDOCT03	9/20 FD Patrol 171 License Plate Light		101-416-84060	5.78
	USBFDOCT04	9/20 FD Vehicle Modems		101-416-84060	545.04
	USBFDOCT04	9/20 FD Computer Parts Upgrades		101-416-84060	391.57
	USBFDOCT04	10/20 FD Drone Repairs		101-416-98040	249.00
	USBFDOCT04	9/20 FD iPad Cases		117-418-98042	125.25

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	USBFDOCT05	9/20 FD Dishwasher		101-416-84020	665.15
	USBFDOCT06	9/20 FD Goin Postal - Hydrant Master Shipping		101-416-70030	66.71
	USBFDOCT06	9/20 FD Low Angle Rope Rescue - Hein		101-416-75030	275.00
	USBFDOCT06	9/20 FD FasTrak Toll - Stike Team		101-416-84060	6.00
	USBFDOCT07	10/20 FD Overnight Mail to Life Assist		101-416-70030	33.11
	USBPDOCT01	9/20 PD Amazon - 5pk 16gm, 20pk 8gm USB		101-413-70010	71.67
	USBPDOCT01	9/20 PD Amazon - CA & AMerican USA Flags		101-413-70440	43.52
	USBPDOCT01	9/20 PD Amazon - CA & American USA Flags		101-413-70440	3.96
	USBPDOCT01	9/20 PD Adobe		101-413-86030	52.99
	USBPDOCT01	10/20 PD Archieve Social, Inc		101-413-88040	219.00
	USBPDOCT01	9/20 PD Network Solution		101-413-88040	7.99
	USBPDOCT01	9/20 PD Prince Parker & Assoc - Collection Debt		101-413-88100	222.51
	USBPDOCT01	9/20 PD Chewy - K9 Dog Food		101-413-92211	50.72
	USBPDOCT01	9/20 PD Amazon - Office Chair - D. Blevins		101-413-98030	213.58
	USBPDOCT01	9/20 PD DSLRPros - Drone Equipment		101-413-98040	189.50
	USBPDOCT01	9/20 FD DSLRPros - Drone Equipment		101-416-98040	189.50
	USBPDOCT02	9/20 PD Full Circle Training Solution - S.Anderson		101-413-86010	399.00
	USBPDOCT02	9/20 PD Full Circle Training Solution - B. Nieto		101-413-86010	399.00
	USBPDOCT02	9/20 PD Ayres Hotel Reservation FV - D. Cano		101-413-86010	393.12
	USBPWOCT01	9/20 PW Microsoft Annual Renewal		501-508-86030	33.33
	USBPWOCT01	9/20 PW Microsoft Annual Renewal		502-510-86030	33.33
	USBPWOCT01	9/20 PW Microsoft Annual Renewal		503-521-86030	33.33
	USBWPOCT01	10/20 PW Light Bulbs for Cenennial Park		101-440-84050	125.28
	USBWPOCT01	9/20 WP Signs		501-503-70140	66.13
	USBWPOCT01	9/20 WP Signs		501-503-84072	111.41
	USBWPOCT01	9/20 WP Signs		501-503-84072	356.37
64244	10/22/2020	02021	Visual Ink		52.73
	S2504	9/20 PD Department Logo Decal		101-413-88100	52.73
64245	10/22/2020	1991	West Hills Machine Shop, Inc.		673.79
	046766	10/20 PW Repair Water Leak on Pipeline		501-508-88100	673.79
64246	10/22/2020	1993	West Hills Oil, Inc.		1,086.16
	68385	9/20 TR Fuel for September 2020		506-540-70160	1,086.16
64247	10/22/2020	1362	Wolseley Investments, Inc Ferguson Enterprises Inc. 1423		545.55
	1577412-1	10/20 PW Water Parts		501-508-70140	545.55
64248	10/29/2020	1068	Aramark		562.46
	503000144544	10/20 SVC Employee Uniforms/First Aid Kit W10/7		101-431-70100	14.29
	503000144544	10/20 PW Employee Uniforms/First Aid Kit W10/7		107-422-70100	41.53
	503000144544	10/20 WP Employee Uniforms/First Aid Kit W10/7		501-503-70100	28.79
	503000144544	10/20 PW Employee Uniforms/First Aid Kit W10/7		501-508-70100	41.53
	503000144544	10/20 PW Employee Uniforms/First Aid Kit W10/7		502-510-70100	41.53
	503000144544	10/20 WWP Employee Uniforms/First Aid Kit W10/7		503-520-70100	28.78
	503000144544	10/20 PW Employee Uniforms/First Aid Kit W10/7		503-521-70100	41.52
	503000144544	10/20 PW Employee Uniforms/First Aid Kit W10/7		503-521-70440	16.34
	503000144544	10/20 SS Employee Uniforms/First Aid Kit W10/7		504-535-70100	14.29
	503000144544	10/20 TR Employee Uniforms/First Aid Kit W10/7		506-540-70100	18.68
	503000153475	10/20 BLDG Employee Uniforms (Coverall&Mats)W1		101-432-84030	13.50
	503000153475	10/20 PW Employee Uniforms (Coverall & Mats)W10		502-510-70100	54.00
	503000153480	10/20 PD Jail Blankets Cleaning Services W10/21		101-413-70380	207.68
64249	10/29/2020	02378	Behavioral Analysis Training Inc.		481.00
	20522	11/20 PD Registration Fee - B. Mann		101-413-86010	481.00
64250	10/29/2020	02365	Benjamin Mann		273.00
	20522	11/20 PD Meal Advance - B. Mann		101-413-86010	273.00

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Payment Dates: 10/1/2020 - 10/31/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
64251	10/29/2020 250699	1112 10/20 PD Tire Replacement for Unit #27	Billingsley Tire Service	101-413-84060	190.06 190.06
64252	10/29/2020 04-2020-CA1 04-2020-CA1 04-2020-CA1 04-2020-CA1 092020COA01 092020COA02 092020COA02 092020COA02 092020COA02	1115 4/20 PW Grant Research & Support 4/20 PW Grant Research & Support 4/20 PW Grant Research & Support 4/20 PW Grant Research & Support 9/20 PW ATP5 - Sidewalk Gap Closure 9/20 PW Grant Research & Consulting Support 9/20 PW Grant Research & Consulting Support 9/20 PW Grant Research & Consulting Support 9/20 PW Grant Research & Consulting Support	Blais & Associates, Inc.	107-422-88130 501-508-88130 502-510-88130 503-521-88130 107-422-88100 107-422-88130 501-508-88130 502-510-88130 503-521-88130	10,575.88 393.75 393.75 393.75 393.75 7,215.88 446.25 446.25 446.25 446.25
64253	10/29/2020 0043952-IN 0044146-IN CM0000209	1159 7/20 WWP Wastewater Coverage 8/20 WWP Wastewater Coverage 10/20 WWP Credit for Invoice #43952	California Water Service	503-520-88100 503-520-88100 503-520-88100	11,127.31 9,309.12 2,840.94 -1,022.75
64254	10/29/2020 92993372	1192 10/20 WP Alum Sulfate	Chemtrade Chemicals US LLC	501-503-70240	4,443.45 4,443.45
64255	10/29/2020 20517	1196 11/20 PD Meal Advance - C. Montoya	Christopher Montoya	101-413-86010	34.00 34.00
64256	10/29/2020 797145	1224 10/20 PW Ego 16" Chainsaw w/ Bar Oil	Coalinga Hardware	101-440-70060	332.08 332.08
64257	10/29/2020 622328	1248 10/20 WP Inspection of Palmer & Calaveras Tanks	Corrpro Companies, Inc.	501-503-88100	1,410.00 1,410.00
64258	10/29/2020 0002236 0002236	02392 10/20 WWP Ret #1 WWTP Improvements 10/20 WWP Prog Pmt #1	Euro Style Management	503-000-10003 503-520-98992	104,975.00 -5,525.00 110,500.00
64259	10/29/2020 26123	1421 10/20 WP New AC Unit for Electrical Building	Garza's A/C & Heating, Inc.	501-503-84020	8,200.00 8,200.00
64260	10/29/2020 102820 102820	02393 10/20 Water Meter Deposit 10/20 Construction Water Final Bill	HD Environmental	501-000-14500 501-400-51020	1,128.19 1,200.00 -71.81
64261	10/29/2020 SIN004356 SIN004356	1908 10/20 FIN Contract Svcs Property Tax Oct-Dec 2020 10/20 RDA Contract Svcs Property Tax Oct-Dec 2020	HdL Coren & Cone	101-406-88100 820-610-88100	2,025.00 1,012.50 1,012.50
64262	10/29/2020 SIN003651	02391 9/20 FIN Sales Tax Services	Hinderliter, de Llamas and Associates	101-406-88100	1,612.77 1,612.77
64263	10/29/2020 3592801 511782	1474 9/20 PW Tack Coat 9/20 WP Painting Supplies	Home Depot Credit Services	107-422-70130 501-503-84030	293.66 215.12 78.54
64264	10/29/2020 20513	1523 11/20 PD Meal Advance - J. Fairbanks	Jeremy Fairbanks	101-413-86010	34.00 34.00
64265	10/29/2020 INV433322	1571 10/20 PD Body Armour	L.N. Curtis & Sons	101-413-70440	499.65 499.65
64266	10/29/2020 46658072 46692110	1630 10/20 WWP Air Inflatable Plug !2'-24" 10/20 WWP Air Inflatable Plug !2'-24"	McMaster-Carr Supply Co.	503-520-84020 503-520-84020	4,229.16 1,057.44 3,171.72
64267	10/29/2020 106287	1661 9/20 WP Pest Control Services	Mountain Valley Pest Control, Inc	501-503-88100	75.00 45.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	106288	9/20 WWP Pest Control Services		503-520-88100	30.00
64268	10/29/2020	1673	National Training Concepts		630.00
	20513	11/20 PD Registration Fee - J. Fairbanks		101-413-86010	315.00
	20517	11/20 PD Registration Fee - C. Montoya		101-413-86010	315.00
64269	10/29/2020	1692	O'Reilly Automotive, Inc.		18.51
	4316-350369	10/20 PW Parts for Truck #26		501-508-70060	18.51
64270	10/29/2020	1513	Pacific Telemanagement Services		99.51
	2055749	9/20 PD 911 System Operational		101-413-88100	99.51
64271	10/29/2020	1858	Sparkletts		112.33
	9412248100120	9/20 WP Bottle Water		501-503-72010	56.16
	9412248100120	9/20 WWP Bottle Water		503-520-72010	56.17
64272	10/29/2020	1898	Telstar Instruments, Inc.		3,298.61
	105242	10/20 WP Osgcell Maint. & Blower Sensor		501-503-84020	3,298.61
64273	10/29/2020	1935	Tri-City Engineering		477.50
	2770-29	10/20 CD Prep G Plan for CE of 1950 Merchantile		101-404-86500	140.00
	2770-29	10/20 CD Prepare Reimb Pkg for Forest (1st-3rd)		101-404-86500	75.00
	2770-29	10/20 PW Research Checks for Various Street Projec		107-422-88100	75.00
	2770-29	10/20 PW Prepare Reimb Pkg for ATP3		127-422-98970	56.25
	2770-29	10/20 PW Prepare Reimb Pkg info for Elm-Cambridg		140-422-98881	56.25
	2770-29	10/20 PW Prepare Reimb Pkg info for Elm-Cambridg		140-422-98881	75.00
64274	10/29/2020	02185	Unwired Broadband		251.99
	INV00927096	11/20 WP Internet Services		501-503-72030	251.99
64275	10/29/2020	1973	Verizon Wireless Services, LLC		1,887.16
	9865261599	10/20 M. Buolos 383-4710		101-413-72030	20.32
	9865261599	10/20 M. Boulos 401-9945		101-413-72030	38.01
	9865261599	10/20 D. Blevins 317-7020		101-413-72030	38.01
	9865261599	10/20 Air Card 246-1934		101-413-72030	38.01
	9865261599	10/20 S Young 974-4689		101-413-72030	40.99
	9865261599	10/20 Coalpd Lt13 538-4473		101-413-72030	38.01
	9865261599	10/20 D. Blevins 341-7512		101-413-72030	40.99
	9865261599	10/20 Copdmdt 10 612-3536		101-413-72030	38.01
	9865261599	10/20 Copdmdt 11 612-3540		101-413-72030	38.01
	9865261599	10/20 Unlimited Text 15GB		101-413-72030	1,068.00
	9865261599	10/20 M. Boulos 401-9891		101-413-72030	38.01
	9865261599	10/20 Copdmdt 16 612-3607		101-413-72030	38.01
	9865261599	10/20 UC Investigations 209-620-2635		101-413-72030	41.04
	9865261599	10/20 Sim card for Traffic Camera 385-6390		101-413-72030	20.32
	9865261599	10/20 Coalpd Lt08 538-4038		101-413-72030	38.01
	9865261599	10/20 D. Blevins 317-7257		101-413-72030	38.01
	9865261599	10/20 Coalpd Lt11 538-4304		101-413-72030	38.01
	9865261599	10/20 Copdmdt 07 612-3444		101-413-72030	38.01
	9865261599	10/20 Coalpd Lt12 538-4345		101-413-72030	38.01
	9865261599	10/20 Copdmdt 09 612-3468		101-413-72030	38.01
	9865261599	10/20 Rouch 974-6734		101-413-72030	47.34
	9865261599	10/20 Coalpd Lt15 365-9537		101-413-72030	38.01
	9865261599	10/20 Animal Control 388-1787		101-415-72030	38.01
64277	10/29/2020	1993	West Hills Oil, Inc.		4,291.11
	181223	10/20 WWP Diesel Fuel Pumps/Rehab Splittler Proje		503-521-98082	1,228.41
	181485	10/20 WWP Diesel Fuel Pumps/Rehab Splittler Proje		503-521-98082	466.85
	68388	9/20 WP Fuel for Sept 2020		501-503-70160	761.48
	68388	9/20 WWP Fuel for Sept 2020		503-520-70160	190.37
	68388	9/20 WWP Fuel for Sept 2020		503-521-98082	1,644.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
64278	10/29/2020 66221566	2007 10/20 PD Restock of First Aid Kit	Zee Medical Service Co.	101-413-88100	60.03 60.03
DFT0002531	10/2/2020 0002170	1677 457 Newport \$\$	Newport Trust Company	950-000-32100	330.00 330.00
DFT0002532	10/2/2020 0002171	1677 457 Newport %	Newport Trust Company	950-000-32100	3,062.66 3,062.66
DFT0002533	10/2/2020 0002172	1677 457 Newport EE\$ / ER%	Newport Trust Company	950-000-32100	857.32 857.32
DFT0002534	10/2/2020 0002173	1162 CalPERS Classic F/P ER 32048	CalPERS	950-000-36000	9,080.38 9,080.38
DFT0002535	10/2/2020 0002174	1162 CalPERS Classic Misc ER 32047	CalPERS	950-000-36000	5,929.90 5,929.90
DFT0002536	10/2/2020 0002175	1162 CalPERS PEPRA Misc 27481 EE	CalPERS	950-000-32000	2,632.25 2,632.25
DFT0002537	10/2/2020 0002176	1162 CalPERS PEPRA Misc 27481 ER	CalPERS	950-000-32000	3,015.16 3,015.16
DFT0002538	10/2/2020 0002177	1162 CalPERS PEPRA Fire/Police	CalPERS	950-000-32000	5,590.20 5,590.20
DFT0002539	10/2/2020 0002178	1162 CalPERS PEPRA Fire/Police ER	CalPERS	950-000-36000	6,212.89 6,212.89
DFT0002540	10/2/2020 0002189	1162 CalPERS Classic EE w/SS Offset	CalPERS	950-000-32000	8,096.07 8,096.07
DFT0002541	10/2/2020 0002190	1869 SDU Fresno County	State Disbursement Unit	950-000-34010	407.99 407.99
DFT0002542	10/31/2020 0002192 0002192	1025 AFLAC After Tax AFLAC PreTax	AFLAC Group Insurance	950-000-34600 950-000-34600	1,267.99 310.00 957.99
DFT0002543	10/2/2020 0002193	02078 SDI	SDI	950-000-31500	2,431.71 2,431.71
DFT0002544	10/2/2020 0002194	02077 Mgr SDI	SDI (Mgr)	950-000-31500	248.57 248.57
DFT0002545	10/2/2020 0002195	1331 State WH	Employment Development Dept.	950-000-31200	12,532.90 12,532.90
DFT0002546	10/2/2020 0002196 0002196 0002196	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	73,381.46 29,773.62 35,338.40 8,269.44
DFT0002547	10/2/2020 0002197	02078 SDI	SDI	950-000-31500	30.22 30.22
DFT0002548	10/2/2020 0002198	1331 State WH	Employment Development Dept.	950-000-31200	199.46 199.46
DFT0002549	10/2/2020 0002199 0002199 0002199	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	1,127.24 664.86 374.74 87.64

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Payment Dates: 10/1/2020 - 10/31/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
DFT0002770	10/16/2020 0002211	1677 457 Newport \$\$	Newport Trust Company	950-000-32100	330.00 330.00
DFT0002771	10/16/2020 0002212	1677 457 Newport %	Newport Trust Company	950-000-32100	2,489.41 2,489.41
DFT0002772	10/16/2020 0002213	1677 457 Newport EE\$ / ER%	Newport Trust Company	950-000-32100	821.32 821.32
DFT0002773	10/16/2020 0002224	1162 CalPERS Classic EE w/SS Offset	CalPERS	950-000-32000	7,815.24 7,815.24
DFT0002774	10/16/2020 0002225	1869 SDU Fresno County	State Disbursement Unit	950-000-34010	407.99 407.99
DFT0002775	10/16/2020 0002226	1869 SDU Kings County DCSS	State Disbursement Unit	950-000-34010	198.92 198.92
DFT0002776	10/16/2020 0002228	02078 SDI	SDI	950-000-31500	2,203.03 2,203.03
DFT0002777	10/16/2020 0002229	02077 Mgr SDI	SDI (Mgr)	950-000-31500	185.04 185.04
DFT0002778	10/16/2020 0002230	1331 State WH	Employment Development Dept.	950-000-31200	9,952.58 9,952.58
DFT0002779	10/16/2020 0002231 0002231 0002231	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	61,407.79 24,511.85 29,501.54 7,394.40
DFT0002956	10/30/2020 0002240	1677 457 Newport \$\$	Newport Trust Company	950-000-32100	330.00 330.00
DFT0002957	10/30/2020 0002241	1677 457 Newport %	Newport Trust Company	950-000-32100	2,642.15 2,642.15
DFT0002958	10/30/2020 0002242	1677 457 Newport EE\$ / ER%	Newport Trust Company	950-000-32100	821.32 821.32
DFT0002959	10/30/2020 0002253	1869 SDU Fresno County	State Disbursement Unit	950-000-34010	407.99 407.99
DFT0002960	10/30/2020 0002254	1869 SDU Kings County DCSS	State Disbursement Unit	950-000-34010	198.92 198.92
DFT0002961	10/30/2020 0002256	02078 SDI	SDI	950-000-31500	2,137.25 2,137.25
DFT0002962	10/30/2020 0002257	02077 Mgr SDI	SDI (Mgr)	950-000-31500	181.91 181.91
DFT0002963	10/30/2020 0002258	1331 State WH	Employment Development Dept.	950-000-31200	9,758.49 9,758.49
DFT0002964	10/30/2020 0002259 0002259 0002259	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	60,814.02 23,933.72 29,502.90 7,377.40
DFT0002965	10/30/2020 0002260	02078 SDI	SDI	950-000-31500	1.05 1.05
DFT0002966	10/30/2020 0002261	1957 Social Security	United States Treasury	950-000-31300	16.02 12.98

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0002261	Medicare		950-000-31400	3.04
Grand Total:					1,435,282.30

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	165,381.99
105 - COPS GRANT FUND	12,157.55
107 - GAS TAX FUND	51,854.89
110 - LTF - ARTICLE VIII FUND	7.04
111 - SB1-ROAD REHAB MAINT ACCT FUND	5,142.38
117 - IGT-INTERGOVERNMENTAL TRANSFER	213.45
125 - MEASURE C-STREET MAINTENANCE	7.04
127 - MEASURE C-FLEXIBLE FUNDING	69,122.20
130 - SPECIAL ASSESSMENT DISTRICTS	7.04
140 - GENERAL CAPITAL PROJECTS FUND	1,631.25
141 - PUBLIC BUILDING/FACILITIES	1,284.22
301 - CDBG PROGRAM INCOME	2,500.00
305 - CALTRANS GRANTS FUND	6,427.50
306 - SPECIAL REVENUE GRANTS FUND	535.00
501 - WATER ENTERPRISE FUND	577,501.74
502 - GAS ENTERPRISE FUND	46,974.99
503 - SEWER ENTERPRISE FUND	165,072.75
504 - SANITATION ENTERPRISE FUND	4,135.58
506 - TRANSIT SYSTEM	1,529.14
815 - LOW/MOD HOUSING ASSET FUND	261.00
820 - RORF-REDEV OBLIG RETIREMT FUND	3,887.44
950 - PAYROLL TRUST & AGENCY FUND	319,648.11
Grand Total:	1,435,282.30

Account Summary

Account Number	Account Name	Payment Amount
101-000-10400	SMIP Payable	47.78
101-000-10500	State Bldg Standards Ad	66.00
101-400-48200	Administrative Fees	-8.99
101-401-70010	Office Supplies	2.14
101-401-72030	Telephone	23.49
101-401-84010	Office Equip Repairs &	36.53
101-401-86030	Subs., Dues, & Publicatio	450.00
101-401-88010	City Attorney Fees	11,219.88
101-401-88020	Outside Attorney Fees	10,391.75
101-401-88040	Computer Programming	56.50
101-401-88100	Professional Services	400.00
101-401-88220	Special Events Expense	400.62
101-404-70010	Office Supplies	55.07
101-404-70100	Uniforms	300.25
101-404-70160	Gasoline & Diesel	86.61
101-404-72030	Telephone	121.47
101-404-84010	Office Equip Repairs &	55.29
101-404-86500	Planning-Reimbursable F	11,324.42
101-404-88040	Computer Programming	300.35
101-405-70010	Office Supplies	161.03
101-405-72030	Telephone	70.51
101-405-84010	Office Equip Repairs &	38.98
101-405-86010	Training, Travel, & Confe	33.87
101-405-86030	Subs., Dues, & Publicatio	450.00
101-405-88040	Computer Programming	56.50
101-406-70010	Office Supplies	5.55
101-406-72030	Telephone	5.60
101-406-84010	Office Equip Repairs &	10.09
101-406-88030	Accounting/Auditing	661.20
101-406-88040	Computer Programming	63.40
101-406-88100	Professional Services	2,625.27

Account Summary

Account Number	Account Name	Payment Amount
101-408-70010	Office Supplies	1.25
101-408-72030	Telephone	49.91
101-408-84010	Office Equip Repairs &	150.93
101-408-88040	Computer Programming	85.48
101-408-89070	Fingerprinting	128.00
101-413-70010	Office Supplies	168.58
101-413-70030	Postage & Freight Out	85.54
101-413-70060	Small Tools & Equipment	145.29
101-413-70101	Uniforms-Safety Equipm	3,964.40
101-413-70160	Gasoline & Diesel	5,053.60
101-413-70380	Inmate Food/Jail Supplie	721.57
101-413-70440	Miscellaneous Supplies	679.67
101-413-72010	Water, Gas, Sanitation &	39.92
101-413-72020	Electric	63.57
101-413-72030	Telephone	6,155.06
101-413-84010	Office Equip Repairs &	413.29
101-413-84030	Buildings Repairs & Mai	444.22
101-413-84060	Vehicle Parts, Repairs &	622.62
101-413-86010	Training, Travel, & Confe	3,224.12
101-413-86030	Subs., Dues, & Publicatio	302.99
101-413-88040	Computer Programming	3,707.84
101-413-88080	Laboratory	564.47
101-413-88100	Professional Services	30,221.01
101-413-90070	Investigative Expenses	113.77
101-413-92211	K9 Program Expense	3,050.72
101-413-98030	Office Furniture & Equip	213.58
101-413-98040	Major Machinery & Equi	189.50
101-415-72030	Telephone	99.52
101-415-88100	Professional Services	1,800.00
101-416-62080	Uniform Allowance	7,439.10
101-416-70030	Postage & Freight Out	99.82
101-416-70060	Small Tools & Equipment	42.85
101-416-70160	Gasoline & Diesel	4,385.87
101-416-70450	Station Supplies	137.05
101-416-72010	Water, Gas, Sanitation &	796.59
101-416-72020	Electric	2,121.63
101-416-72030	Telephone	910.26
101-416-75000	Medical Equipment & Su	3,307.13
101-416-75010	Meals-Ambulance Runs	69.21
101-416-75020	EMS-Linens	451.74
101-416-75030	Tuition Reimbursement	390.00
101-416-75040	Ambulance Billing Contr	5,227.17
101-416-84010	Office Equip Repairs &	137.18
101-416-84020	Major Equip Repairs &	1,045.03
101-416-84030	Buildings Repairs & Mai	46.53
101-416-84050	Grounds Repairs & Main	147.42
101-416-84060	Vehicle Parts, Repairs &	1,705.79
101-416-84070	Misc. Repairs & Maint.	42.43
101-416-86010	Training, Travel, & Confe	1,103.17
101-416-88040	Computer Programming	465.68
101-416-88100	Professional Services	2,817.25
101-416-98030	Office Furniture & Equip	5,086.66
101-416-98040	Major Machinery & Equi	438.50
101-431-70100	Uniforms	79.59
101-431-70150	Vehicle Parts & Supplies	24.00
101-431-70160	Gasoline & Diesel	53.25
101-431-72030	Telephone	51.01
101-431-88040	Computer Programming	0.71

Account Summary

Account Number	Account Name	Payment Amount
101-432-72010	Water, Gas, Sanitation &	1,060.78
101-432-72020	Electric	8,108.97
101-432-72030	Telephone	1,034.09
101-432-84030	Buildings Repairs & Mai	2,236.01
101-432-84071	Inspections	3,205.90
101-435-72010	Water, Gas, Sanitation &	430.21
101-435-72020	Electric	1,581.07
101-435-72030	Telephone	175.26
101-435-84030	Buildings Repairs & Mai	200.26
101-435-88040	Computer Programming	0.71
101-440-70060	Small Tools & Equipment	355.88
101-440-70160	Gasoline & Diesel	868.44
101-440-72011	Water/Electric - City Plot	5,350.30
101-440-84050	Grounds Repairs & Main	125.28
101-440-84060	Vehicle Parts, Repairs &	53.92
101-440-88040	Computer Programming	0.71
105-413-98041	COPS Grant Equipment E	12,157.55
107-422-70010	Office Supplies	0.46
107-422-70100	Uniforms	189.07
107-422-70130	Street Materials	2,612.22
107-422-70160	Gasoline & Diesel	391.14
107-422-72010	Water/Electric - City Plot	20,889.68
107-422-72021	Street Light Electricity	8,814.63
107-422-72030	Telephone	26.61
107-422-84010	Office Equip Repairs &	2.50
107-422-84050	Grounds Repairs & Main	50.70
107-422-84060	Vehicle Parts, Repairs &	253.90
107-422-88010	City Attorney Fees	27.55
107-422-88040	Computer Programming	128.68
107-422-88100	Professional Services	14,322.13
107-422-88130	Grant Writing/Applicatio	4,145.62
110-424-88040	Computer Programming	7.04
111-422-98910	Sunset St Improvement	5,142.38
117-418-98042	IGT-EMS Program Expen	213.45
125-422-88040	Computer Programming	7.04
127-000-10003	Retention Payable	-3,551.99
127-422-88040	Computer Programming	7.04
127-422-98901	Phelps Ave Improvemen	72,610.90
127-422-98970	ADA Improv-ATP Cycle 0	56.25
130-451-88040	Computer Programming	7.04
140-422-98881	HSIPL Elm/Cambridge Si	1,631.25
141-422-98985	Council Chambers Mode	1,284.22
301-620-88100	Professional Services	2,500.00
305-422-98930	Polk Street Improv-5th t	1,738.75
305-422-98940	2016 Alley Paving Projec	575.00
305-422-98950	Forest Ave 1st-Elm Ave S	1,050.00
305-422-98980	CMAQ-Trail Seg 10/11/1	3,063.75
306-401-98573	CARES ACT Grant Expens	535.00
501-000-14500	Security Deposits	2,400.00
501-400-51020	Untreated Water Sales C	3.19
501-406-70010	Office Supplies	45.56
501-406-70030	Postage & Freight Out	288.61
501-406-70040	Printing & Binding	682.90
501-406-72030	Telephone	311.05
501-406-84010	Office Equip Repairs &	159.97
501-406-88010	City Attorney Fees	21.00
501-406-88030	Accounting/Auditing	991.80
501-406-88040	Computer Programming	310.22

Account Summary

Account Number	Account Name	Payment Amount
501-406-92090	Taxes, Licenses, & Fees	2,618.50
501-503-70060	Small Tools & Equipment	1,645.48
501-503-70100	Uniforms	137.60
501-503-70140	Utility Parts & Supplies	819.51
501-503-70160	Gasoline & Diesel	925.35
501-503-70202	Lab Supplies	3,745.64
501-503-70210	Chemicals Ammonia	4,334.03
501-503-70230	Chemicals Chlorine	3,152.69
501-503-70240	Chemicals Aluminate Sul	13,917.31
501-503-70270	Chemicals Polymers	12,460.00
501-503-70400	Chemicals Sodium Perm	9,767.21
501-503-72010	Water, Gas, Sanitation &	56.16
501-503-72020	Electric	88,912.38
501-503-72030	Telephone	1,022.10
501-503-80010	Water Purchases	358,301.20
501-503-82030	Equipment Rental	32.00
501-503-84010	Office Equip Repairs &	49.61
501-503-84020	Major Equip Repairs &	20,067.52
501-503-84030	Buildings Repairs & Mai	123.54
501-503-84072	Safety Equip. Repairs &	695.01
501-503-86030	Subs., Dues, & Publicatio	64.00
501-503-86032	Cert, Renewal, Subs & D	105.00
501-503-88010	City Attorney Fees	2,252.52
501-503-88040	Computer Programming	146.67
501-503-88081	Outside Laboratory	838.75
501-503-88100	Professional Services	9,271.48
501-503-92090	Taxes, Licenses, & Fees	185.00
501-503-98040	Major Machinery & Equi	8,435.00
501-503-98441	Water Revenue Bond Pr	422.80
501-508-70010	Office Supplies	1.16
501-508-70060	Small Tools & Equipment	36.10
501-508-70100	Uniforms	189.05
501-508-70101	Uniforms-Safety Equipm	193.35
501-508-70130	Street Materials	388.29
501-508-70140	Utility Parts & Supplies	15,408.99
501-508-70160	Gasoline & Diesel	868.44
501-508-72020	Electric	163.55
501-508-72030	Telephone	214.71
501-508-84010	Office Equip Repairs &	644.58
501-508-84060	Vehicle Parts, Repairs &	866.69
501-508-86010	Training, Travel, & Confe	149.99
501-508-86030	Subs., Dues, & Publicatio	97.33
501-508-88040	Computer Programming	99.13
501-508-88100	Professional Services	2,164.79
501-508-88130	Grant Writing/Applicatio	2,795.63
501-508-98040	Major Machinery & Equi	3,501.60
502-406-70010	Office Supplies	39.85
502-406-70030	Postage & Freight Out	252.53
502-406-70040	Printing & Binding	597.56
502-406-72030	Telephone	272.17
502-406-84010	Office Equip Repairs &	61.05
502-406-88010	City Attorney Fees	18.38
502-406-88030	Accounting/Auditing	330.60
502-406-88040	Computer Programming	284.62
502-406-92090	Taxes, Licenses, & Fees	2,291.19
502-510-70010	Office Supplies	0.57
502-510-70060	Small Tools & Equipment	56.85
502-510-70100	Uniforms	459.05

Account Summary

Account Number	Account Name	Payment Amount
502-510-70101	Uniforms-Safety Equipm	193.35
502-510-70140	Utility Parts & Supplies	906.21
502-510-70160	Gasoline & Diesel	868.44
502-510-72020	Electric	303.80
502-510-72030	Telephone	499.56
502-510-80020	PG&E Wholesale Transp	18,481.04
502-510-80030	Gas Purchases for Resale	15,250.35
502-510-84010	Office Equip Repairs &	668.65
502-510-84060	Vehicle Parts, Repairs &	858.51
502-510-86010	Training, Travel, & Confe	799.00
502-510-86030	Subs., Dues, & Publicatio	33.33
502-510-88040	Computer Programming	240.20
502-510-88100	Professional Services	1,987.50
502-510-88130	Grant Writing/Applicatio	1,220.63
503-000-10003	Retention Payable	-5,525.00
503-406-70010	Office Supplies	22.77
503-406-70030	Postage & Freight Out	165.95
503-406-70040	Printing & Binding	392.68
503-406-72030	Telephone	122.63
503-406-84010	Office Equip Repairs &	58.94
503-406-88010	City Attorney Fees	10.50
503-406-88030	Accounting/Auditing	958.74
503-406-88040	Computer Programming	217.22
503-406-92090	Taxes, Licenses, & Fees	1,505.64
503-520-70010	Office Supplies	13.21
503-520-70100	Uniforms	137.56
503-520-70140	Utility Parts & Supplies	534.04
503-520-70160	Gasoline & Diesel	190.37
503-520-72010	Water, Gas, Sanitation &	1,210.73
503-520-72020	Electric	8,422.76
503-520-72030	Telephone	139.26
503-520-82030	Equipment Rental	16.00
503-520-84010	Office Equip Repairs &	30.02
503-520-84020	Major Equip Repairs &	10,506.15
503-520-84030	Buildings Repairs & Mai	30.00
503-520-84073	Safety Equipment	701.54
503-520-86030	Subs., Dues, & Publicatio	64.00
503-520-88010	City Attorney Fees	130.53
503-520-88040	Computer Programming	187.50
503-520-88080	Laboratory	325.00
503-520-88100	Professional Services	12,542.31
503-520-98992	WWTP Improvements	120,260.52
503-521-70010	Office Supplies	1.74
503-521-70100	Uniforms	189.03
503-521-70101	Uniforms-Safety Equipm	193.35
503-521-70160	Gasoline & Diesel	868.44
503-521-70440	Miscellaneous Supplies	65.36
503-521-72010	Water, Gas, Sanitation &	99.06
503-521-72020	Electric	684.10
503-521-72030	Telephone	389.69
503-521-84010	Office Equip Repairs &	639.20
503-521-84020	Major Equip Repairs &	535.88
503-521-84030	Buildings Repairs & Mai	70.00
503-521-84060	Vehicle Parts, Repairs &	330.76
503-521-86030	Subs., Dues, & Publicatio	33.33
503-521-88040	Computer Programming	186.36
503-521-88100	Professional Services	1,105.00
503-521-88130	Grant Writing/Applicatio	1,220.62

Account Summary

Account Number	Account Name	Payment Amount
503-521-98082	2012 Sewer Bond Capita	5,089.26
504-406-70010	Office Supplies	2.30
504-406-70030	Postage & Freight Out	14.43
504-406-70040	Printing & Binding	34.14
504-406-72030	Telephone	49.38
504-406-84010	Office Equip Repairs &	5.90
504-406-88010	City Attorney Fees	1.04
504-406-88030	Accounting/Auditing	33.06
504-406-88040	Computer Programming	33.68
504-406-92090	Taxes, Licenses, & Fees	130.92
504-535-70010	Office Supplies	0.03
504-535-70100	Uniforms	78.59
504-535-70160	Gasoline & Diesel	698.50
504-535-72030	Telephone	7.11
504-535-84010	Office Equip Repairs &	3.28
504-535-84060	Vehicle Parts, Repairs &	3,018.84
504-535-88040	Computer Programming	9.23
504-535-88100	Professional Services	15.15
506-540-70100	Uniforms	74.72
506-540-70160	Gasoline & Diesel	1,086.16
506-540-72030	Telephone	260.28
506-540-84010	Office Equip Repairs &	29.75
506-540-88040	Computer Programming	78.23
815-609-88100	Professional Services	261.00
820-610-72030	Telephone	2.98
820-610-84010	Office Equip Repairs &	2.74
820-610-88030	Accounting/Auditing	330.60
820-610-88040	Computer Programming	18.62
820-610-88100	Professional Services	2,157.50
820-610-96512	Continuing Disclosure Fe	1,375.00
950-000-31100	Federal Withholding	78,884.05
950-000-31200	State Income Tax Withh	32,443.43
950-000-31300	FICA Withheld	94,730.56
950-000-31400	Medicare Insurance Wit	23,131.92
950-000-31500	State Disability Insuranc	7,418.78
950-000-32000	Employee Retirement W	27,148.92
950-000-32100	Employee Deferred Com	24,577.77
950-000-32400	Life Insurance	1,407.92
950-000-33000	CLOCEA Dues Withheld	1,231.49
950-000-33200	CPOA Dues Withheld	1,811.52
950-000-33300	Fire Assoc. Dues Withhel	1,750.00
950-000-34010	Other W/H Garnishment	2,071.81
950-000-34060	Prepaid Legal Services	156.50
950-000-34500	Unreimbursed Med/Dep	392.28
950-000-34600	AFLAC Insurance Withhe	1,267.99
950-000-36000	Employer Retirement	21,223.17
Grand Total:		1,435,282.30

Project Account Summary

Project Account Key	Payment Amount
None	1,435,282.30
Grand Total:	1,435,282.30

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approval of the Comprehensive Fee for the Consumer Price Index (CPI) Update effective January 1, 2021
Meeting Date: December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Jasmin Bains, Financial Services Director

I. RECOMMENDATION:

Financial Services Director recommends the approval of the Comprehensive Fee Schedule for the annual consumer price index (CPI) update effective January 1, 2021 as approved by Resolution No. 3789 on January 4, 2018 for development and other miscellaneous services.

II. BACKGROUND:

A fee is a charge imposed on an individual or business for a service that the individual or business chooses to receive. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Examples of fees included building permits, copy charges, and fire plan check fees.

Proposition 13, 218, 4, and 26 have placed both substantive and procedural limits on cities' ability to impose fees and charges. Collectively these constitutional amendments provide safeguards against taxes being imposed with a vote of the people. Proposition 26 contains a more general articulation of the cost of service principle and includes a requirement that the local government bear the burden of proof that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to recover the reasonable costs of the government activity, and that the manner in which those costs are allocated to a customer bear a fair or reasonable relationship to the customer's burden on, or benefits received from, the governmental activity. Willdan was retained in 2017 to perform this service cost study. The intent of the study was to determine the following in regard to those services:

1. What does it cost the City to provide these services?
2. What fee changes are necessary to achieve the City's policies on cost recovery?

The primary purpose of this review is to identify the costs of providing service to requesting individuals or organizations so as to fairly and equitably set fees for those specific services. The goal is to neither make a profit on any service, nor unintentionally subsidize any fee-oriented area. A service qualifies for the "fee" designation when the activity benefits a specific individual or group, as opposed to the public at large.

It is generally accepted that recovery of costs should be in direct proportion to the individual/specific gain for services received. For example, private development activity that benefits specific individuals generally is expected to pay fees that reflect 100% cost recovery. There are circumstances and programs which typically justify a subsidy such as youth, senior, and library services. The cost of these services is subsidized while the user receives benefits for which he or she does not fully pay.

Willdan developed a cost model based on "full cost," which includes direct and indirect costs, including support costs from other departments. Direct costs include salaries and benefits attributed to each service. Indirect costs are not readily identifiable with a direct operating program but rather, are incurred for a joint purpose that benefits more than one cost objective. Indirect costs include accounting, legal services, human

resources and building maintenance.

III. DISCUSSION:

Resolution No. 3789 passed on January 4, 2018 provided authorization to the City to adjust the fees based on the San Francisco area annual consumer price index (CPI) annually every January 1st. Since the annual CPI factor for the prior year is not available until the middle of January, staff is requesting to use the annualized CPI factor between the months of October to October to become effective every January 1st. The CPI factor used for the 2021 Fee update is 1.1% increase over October 2019 to October 2020.

IV. ALTERNATIVES:

None.

V. FISCAL IMPACT:

Revenues generated from the proposed fees are unable to be determine at this time due to the unknown variable of the volume of these services to be provided in the current fiscal year and upcoming years.

ATTACHMENTS:

File Name	Description
 Coalinga_UF_Model_vCPI_Change_01-01-2021-Revised.pdf	Comprehensive Fees FY2021

Admin

Fee Group	Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%
Admin	Copy Fee			\$0.25	\$0.26	\$0.27	\$0.27
Admin	FPCC Copy Fee			\$0.10	\$0.10	\$0.10	\$0.10
Admin	Research Fee			Actual Cost	Actual Cost	Actual Cost	Actual Cost
Admin	Public Records Search	per page	When allowable per CPRA	\$0.25 plus staff time including City Attorney	\$0.26 plus staff time including City Attorney	\$0.27 plus staff time including City Attorney	\$0.27 plus staff time including City Attorney

Airport

Fee Group	Fee Description	Unit	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%
	Tiedown Fee	per day	\$7.00	\$7.00	\$7.00	\$7.00
	Tiedown Fee	per month	\$30.00	\$31.00	\$32.00	\$32.00
	Vehicle Parking	per day	\$7.00	\$7.00	\$7.00	\$7.00
	Vehicle Parking	per month	\$30.00	\$31.00	\$32.00	\$32.00
	Hanger Lease	per month	\$115.00	\$119.00	\$123.00	\$124.00
	Film Fee - Minimum cost for use of the Airport Facility	per day	\$1,500.00	\$1,559.00	\$1,606.00	\$1,624.00
	Film Fee - Nominal water, power & sewer	per day	\$50.00	\$52.00	\$54.00	\$55.00
	Film Fee - Staff time	per hour	\$38.15	\$40.00	\$41.00	\$41.00

Notes:
Any other requested type of events not listed are based on fair market value for the event type and suggestion/input from the Federal Aviation Administration (FAA)

Building

Fee Group	Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%
Building Permit Issuance Fees	Plan Check Fee		of Building Permit Fee	NA	NA	NA	NA
Building Permit Issuance Fees	Re-Roof with Sheathing (up to 2,300 square feet)			\$106.00	\$110.00	\$113.00	\$114.00
Building Permit Issuance Fees	Re-Roof with Sheathing (over 2,300 square feet)			\$126.00	\$131.00	\$135.00	\$136.00
Building Permit Issuance Fees	Swimming Pool (Residential)			\$139.00	\$144.00	\$148.00	\$150.00
Building Permit Issuance Fees	Swimming Pool (Commercial)			\$165.00	\$171.00	\$176.00	\$178.00
Building Permit Issuance Fees	Re-Inspection Fee			\$66.00	\$69.00	\$71.00	\$72.00
Building Permit Issuance Fees	Solar Plan Check (Residential)	per hour		\$66.00	\$69.00	\$71.00	\$72.00
Building Permit Issuance Fees	Solar Permit Issuance (Residential)			\$99.00	\$103.00	\$106.00	\$107.00
Building Permit Issuance Fees	Solar Permit Issuance (Commercial Roof Mount)			\$165.00	\$171.00	\$176.00	\$178.00
Building Permit Issuance Fees	Demolition Permit			\$77.00	\$80.00	\$82.00	\$83.00
Building Permit Issuance Fees	Administrative Fee (New Construction Only)			\$287.00	\$298.00	\$307.00	\$310.00
Building Permits	Commercial Solar Plan Review (Roof Mount)			\$126.00	\$131.00	\$135.00	\$136.00
Building Permits	Stucco			\$87.00	\$90.00	\$93.00	\$94.00
Building Permits	Gas Pressure Test (Reinspection Fee)			\$27.00	\$28.00	\$29.00	\$29.00
Strong Motion Instrumentation Fee (Earthquake Tax)- Applied to all permits	Residential Permits		Min fee \$.50	Multiply valuation by .0001	Multiply valuation by .0001	Multiply valuation by .0001	Multiply valuation by .0001
Strong Motion Instrumentation Fee (Earthquake Tax)- Applied to all permits	Commercial Permits		Min fee \$.50	Multiply valuation by .00021	Multiply valuation by .00021	Multiply valuation by .00021	Multiply valuation by .00021
Building Standards Administration Special Revolving Fund	Valuation Between 1 and 25,000			\$1.00	\$1.00	\$1.00	\$1.00
Building Standards Administration Special Revolving Fund	Valuation Between 25,000 and 50,000			\$2.00	\$2.00	\$2.00	\$2.00
Building Standards Administration Special Revolving Fund	Valuation Between 50,000 and 75,000			\$3.00	\$3.00	\$3.00	\$3.00
Building Standards Administration Special Revolving Fund	Valuation Between 75,000 and 100,000			\$4.00	\$4.00	\$4.00	\$4.00
Building Standards Administration Special Revolving Fund	Every 25,000 or fraction there of above 100,000			\$1.00	\$1.00	\$1.00	\$1.00
Electrical Permits	PERMIT ISSUANCE			\$32.80	\$34.10	\$35.10	\$35.50
Electrical Permits	SINGLE FAMILY RESIDENTIAL	per sq ft		\$0.07	\$0.10	\$0.10	\$0.10
Electrical Permits	MULTI-FAMILY RESIDENTIAL	per sq ft		\$0.06	\$0.10	\$0.10	\$0.10
Electrical Permits	RESIDENTIAL SWIMMING POOL			\$39.50	\$41.00	\$42.20	\$42.70
Electrical Permits	COMMERCIAL SWIMMING POOL			\$79.10	\$82.20	\$84.70	\$85.60
Electrical Permits	SERVICE PANEL <=200A			\$19.70	\$20.50	\$21.10	\$21.30
Electrical Permits	SERVICE PANEL >200A<=1000A			\$39.50	\$41.00	\$42.20	\$42.70
Electrical Permits	SERVICE PANEL >1000A			\$59.30	\$61.60	\$63.50	\$64.20
Electrical Permits	SERVICE PANEL (SOLAR)			\$30.00	\$31.20	\$32.10	\$32.50
Electrical Permits	OUTLETS/FIXTURES/SWITCH (FIRST 20)	per unit		\$1.95	\$2.00	\$2.10	\$2.10

Building

Fee Group	Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%
Electrical Permits	OUTLETS/FIXTURES/SWITCH (20+)	per unit		\$0.95	\$1.00	\$1.00	\$1.00
Electrical Permits	SIGNS/MARQUEE (w/ Lights)			\$26.30	\$27.30	\$28.10	\$28.40
Electrical Permits	EACH ADD SIGN/MARQUEE			\$15.80	\$16.40	\$16.90	\$17.10
Electrical Permits	POWER APPARATUS <= 1HP			\$2.60	\$2.70	\$2.80	\$2.80
Electrical Permits	POWER APPARATUS > 1HP <= 10HP			\$7.90	\$8.20	\$8.40	\$8.50
Electrical Permits	POWER APPARATUS > 10HP <= 50HP			\$14.50	\$15.10	\$15.60	\$15.80
Electrical Permits	POWER APPARATUS > 50HP			\$29.00	\$30.10	\$31.00	\$31.30
Electrical Permits	ELECTRICAL PANEL			\$43.50	\$45.20	\$46.60	\$47.10
Electrical Permits	MISCELLANEOUS APPARATUS			\$29.00	\$30.10	\$31.00	\$31.30
Electrical Permits	TEMP POWER SERVICE POLE			\$43.50	\$45.20	\$46.60	\$47.10
Electrical Permits	TEMP POWER SERVICE DIST SYSTEM			\$7.90	\$8.20	\$8.40	\$8.50
Mechanical Permits	Permit Issuance			\$39.40	\$40.90	\$42.10	\$42.60
Mechanical Permits	FURNACE: <= 100,000 BTUH			\$13.10	\$13.60	\$14.00	\$14.20
Mechanical Permits	FURNACE: => 100, 000 BTUH			\$19.70	\$20.50	\$21.10	\$21.30
Mechanical Permits	DUO PAC A/C			\$43.50	\$45.20	\$46.60	\$47.10
Mechanical Permits	EVAPORATIVE COOLER			\$26.30	\$27.30	\$28.10	\$28.40
Mechanical Permits	VENTILATION FAN			\$6.50	\$6.80	\$7.00	\$7.10
Mechanical Permits	COMMERCIAL HOOD			\$65.90	\$68.50	\$70.60	\$71.40
Mechanical Permits	AIR HANDLER < 10,000 CFM			\$6.50	\$6.80	\$7.00	\$7.10
Mechanical Permits	AIR HANDLER >= 10,000 CFM			\$11.80	\$12.30	\$12.70	\$12.80
Mechanical Permits	<= 3HP, COMPRESSOR/BOILER			\$13.10	\$13.60	\$14.00	\$14.20
Mechanical Permits	=>3HP <=15HP, COMP BROILER			\$19.70	\$20.50	\$21.10	\$21.30
Mechanical Permits	15HP <= 30HP, COMP/BOILER			\$26.30	\$27.30	\$28.10	\$28.40
Mechanical Permits	30HP <= 50HP, COMP/BOILER			\$32.90	\$34.20	\$35.20	\$35.60
Mechanical Permits	< 50HP, COMPRESSOR/BOILER			\$52.70	\$54.80	\$56.50	\$57.10
Mechanical Permits	APPLIANCE VENT			\$5.25	\$5.50	\$5.70	\$5.80
Mechanical Permits	Ducting			\$26.30	\$27.30	\$28.10	\$28.40
Mechanical Permits	Air Purification Ventilation			\$19.70	\$20.50	\$21.10	\$21.30
Plumbing Permits	Permit Issuance			\$39.40	\$40.90	\$42.10	\$42.60
Plumbing Permits	FIXTURE/TRAP	per unit		\$5.20	\$5.40	\$5.60	\$5.70
Plumbing Permits	REP / ALTER FIXTURE OR TRAP	per unit		\$3.90	\$4.10	\$4.20	\$4.20
Plumbing Permits	SEWAGE DISPOSAL SYSTEM			\$29.00	\$30.10	\$31.00	\$31.30
Plumbing Permits	WATER HEATER (RESIDENTIAL)			\$7.90	\$8.20	\$8.40	\$8.50
Plumbing Permits	WATER HEATER (COMMERCIAL)			\$26.30	\$27.30	\$28.10	\$28.40
Plumbing Permits	GAS PIPING			\$19.70	\$20.50	\$21.10	\$21.30
Plumbing Permits	WATER PIPING			\$13.10	\$13.60	\$14.00	\$14.20
Plumbing Permits	LAWN SPRINKLER SYSTEM			\$39.50	\$41.00	\$42.20	\$42.70
Plumbing Permits	LAWN SPRINKLER BACKFLOW DEVICE			\$13.10	\$13.60	\$14.00	\$14.20
Plumbing Permits	PUBLIC POOL			\$118.00	\$122.60	\$126.30	\$127.70
Plumbing Permits	PUBLIC SPA			\$118.00	\$122.60	\$126.30	\$127.70
Plumbing Permits	PRIVATE SWIMMING POOL			\$52.00	\$54.00	\$55.60	\$56.20
Plumbing Permits	PRIVATE SPA			\$52.00	\$54.00	\$55.60	\$56.20
Plumbing Permits	MISC APPLIANCE			\$13.10	\$13.60	\$14.00	\$14.20
Plumbing Permits	PRESSURE TEST			\$27.60	\$28.70	\$29.60	\$29.90
	Contract Environmental Markup		of Contract Price	24%	24%	24%	24%

Building

Building Permit Fees (Schedule A2)- Original

Valuation	Fee					
\$1 - \$500	\$54.19					
\$501 - \$2,000	\$54.19 for first	\$800	plus	\$4.80 for each additional	\$100 or fraction thereof, to and including	\$2,000
\$2,001 - 25,000	\$159.68 for first	\$3,000	plus	\$21.25 for each additional	\$1,000 or fraction thereof, to and including	\$25,000
\$25,001 - 50,000	\$903.31 for first	\$38,000	plus	\$15.70 for each additional	\$1,000 or fraction thereof, to and including	\$50,000
\$50,001 - \$100,000	\$1,484.39 for first	\$75,000	plus	\$10.76 for each additional	\$1,000 or fraction thereof, to and including	\$100,000
\$100,001 - \$500,000	\$2,291.43 for first	\$150,000	plus	\$8.61 for each additional	\$1,000 or fraction thereof, to and including	\$500,000
\$500,001 - \$1,000,000	\$7,456.52 for first	\$750,000	plus	\$7.30 for each additional	\$1,000 or fraction thereof, to and including	\$1,000,000
\$1,000,000 and up	\$12,932.91 for first	\$1,500,000	plus	\$6.17 for each additional	\$1,000 or fraction thereof	

Building Permit Fees (Schedule A2)- CPI Increase 2019

Valuation	Fee					
\$1 - \$800	\$56.30					
\$800 - \$3,000	\$56.30 for first	\$800	plus	\$4.98 for each additional	\$100 or fraction thereof, to and including	\$3,000
\$3,001 - 38,000	\$165.91 for first	\$3,000	plus	\$22.08 for each additional	\$1,000 or fraction thereof, to and including	\$38,000
\$38,001 - 75,000	\$938.54 for first	\$38,000	plus	\$16.32 for each additional	\$1,000 or fraction thereof, to and including	\$75,000
\$75,001 - \$150,000	\$1,542.28 for first	\$75,000	plus	\$11.18 for each additional	\$1,000 or fraction thereof, to and including	\$150,000
\$150,001 - \$750,000	\$2,380.80 for first	\$150,000	plus	\$8.94 for each additional	\$1,000 or fraction thereof, to and including	\$750,000
\$750,001 - \$1,500,000	\$7,747.32 for first	\$750,000	plus	\$7.59 for each additional	\$1,000 or fraction thereof, to and including	\$1,500,000
\$1,500,000 and up	\$13,437.27 for first	\$1,500,000	plus	\$6.41 for each additional	\$1,000 or fraction thereof	

Building

Building Permit Fees (Schedule A2)- CPI Increase 2020

Valuation	Fee					
\$1 - \$800	\$58.01					
\$800 - \$3,000	\$58.01 for first	\$800	plus	\$5.13 for each additional	\$100 or fraction thereof, to and including	\$3,000
\$3,001 - 38,000	\$170.93 for first	\$3,000	plus	\$22.74 for each additional	\$1,000 or fraction thereof, to and including	\$38,000
\$38,001 - 75,000	\$966.96 for first	\$38,000	plus	\$16.81 for each additional	\$1,000 or fraction thereof, to and including	\$75,000
\$75,001 - \$150,000	\$1,588.97 for first	\$75,000	plus	\$11.52 for each additional	\$1,000 or fraction thereof, to and including	\$150,000
\$150,001 - \$750,000	\$2,452.88 for first	\$150,000	plus	\$9.21 for each additional	\$1,000 or fraction thereof, to and including	\$750,000
\$750,001 - \$1,500,000	\$7,981.87 for first	\$750,000	plus	\$7.82 for each additional	\$1,000 or fraction thereof, to and including	\$1,500,000
\$1,500,000 and up	\$13,844.09 for first	\$1,500,000	plus	\$6.61 for each additional	\$1,000 or fraction thereof	

Building Permit Fees (Schedule A2)- CPI Increase 2021

Valuation	Fee					
\$1 - \$800	\$58.65					
\$800 - \$3,000	\$58.65 for first	\$800	plus	\$5.19 for each additional	\$100 or fraction thereof, to and including	\$3,000
\$3,001 - 38,000	\$172.82 for first	\$3,000	plus	\$22.99 for each additional	\$1,000 or fraction thereof, to and including	\$38,000
\$38,001 - 75,000	\$977.63 for first	\$38,000	plus	\$17.00 for each additional	\$1,000 or fraction thereof, to and including	\$75,000
\$75,001 - \$150,000	\$1,606.50 for first	\$75,000	plus	\$11.65 for each additional	\$1,000 or fraction thereof, to and including	\$150,000
\$150,001 - \$750,000	\$2,479.94 for first	\$150,000	plus	\$9.32 for each additional	\$1,000 or fraction thereof, to and including	\$750,000
\$750,001 - \$1,500,000	\$8,069.95 for first	\$750,000	plus	\$7.90 for each additional	\$1,000 or fraction thereof, to and including	\$1,500,000
\$1,500,000 and up	\$13,996.85 for first	\$1,500,000	plus	\$6.81 for each additional	\$1,000 or fraction thereof	

Finance

Fee Group	Fee Description	Unit	Notes	Original Fee 3.9%	No CPI applied to fees
	Annual Business Tax Certificate			\$25.00	\$25.00
	Transfer for Business Tax Certificate			\$25.00	\$25.00
	Duplicate Business Tax Certificate			\$25.00	\$25.00
	Non-Payment of Annual Business Tax Certificate		of the Tax Delinquent + 1.5% Interest	\$0.25	\$0.25
License Fees per quarter (based on monthly sales)	Less than \$1,000.00			\$7.50	\$7.50
License Fees per quarter (based on monthly sales)	\$1,000.00 to \$1,999.99			\$12.50	\$12.50
License Fees per quarter (based on monthly sales)	\$2,000.00 to \$2,999.99			\$15.00	\$15.00
License Fees per quarter (based on monthly sales)	\$3,000.00 to \$4,999.99			\$20.00	\$20.00
License Fees per quarter (based on monthly sales)	\$5,000.00 and over		plus \$.50 per month for each increase of \$1,000.00	\$20.00	\$20.00
Specific Business Rates	Theatres, Minstrels, Opera, or Concert (Less than one month)	per day		\$10.00	\$10.00
Specific Business Rates	Theatres, Minstrels, Opera, or Concert (one month)	per month		\$20.00	\$20.00
Specific Business Rates	Theatres, Minstrels, Opera, or Concert (quarter year)	per quarter		\$20.00	\$20.00
Specific Business Rates	Circus, Caravan, Menagerie or side show	per day		\$150.00	\$150.00
Specific Business Rates	Parading	per day		\$75.00	\$75.00
Specific Business Rates	Carnivals		plus \$25.00 per day per ferris wheel	\$150.00	\$150.00
Specific Business Rates	Fortune Telling, Palmistry	per day		\$25.00	\$25.00
Specific Business Rates	Boxing and Sporting Matches	per match		\$10.00	\$10.00
Specific Business Rates	Shooting Gallery	per quarter	per table, alley, or lane	\$5.00	\$5.00
Specific Business Rates	Billiards, Pool Tables, Bowling			\$5.00	\$5.00
Specific Business Rates	Dances	per dance		\$10.00	\$10.00
Specific Business Rates	Hotels (not more than 15 bedrooms)	per quarter		\$15.00	\$15.00
Specific Business Rates	Hotels (16-25 bedrooms)	per quarter		\$20.00	\$20.00
Specific Business Rates	Hotels (more than 25 bedrooms)	per quarter		\$2.50	\$2.50
Specific Business Rates	Rooming House (no more than 5 furnished rooms)	per quarter		\$5.00	\$5.00
Specific Business Rates	Rooming House (6-25 furnished rooms)	per quarter		\$10.00	\$10.00
Specific Business Rates	Rooming House (More than 25 furnished rooms)	per quarter		\$10.00	\$10.00
Specific Business Rates	Brokerage Business	per quarter		\$5.00	\$5.00
Specific Business Rates	Rent and Debt Collector	per quarter		\$10.00	\$10.00
Specific Business Rates	Attorneys at law	per quarter		\$10.00	\$10.00
Specific Business Rates	Physician or Surgeon	per quarter		\$10.00	\$10.00
Specific Business Rates	Dentists	per quarter		\$10.00	\$10.00
Specific Business Rates	Undertakers	per quarter		\$10.00	\$10.00
Specific Business Rates	Service Station			based upon gross sales	based upon gross sales
Specific Business Rates	Sale of Motor Vehicles	per quarter		\$100.00	\$100.00

CPI Increased Fee 01-01-2021

Finance

Fee Group	Fee Description	Unit	Notes	Original Fee 3.9%	No CPI applied to fees
Specific Business Rates	Auctions	per day		\$25.00	\$25.00
Specific Business Rates	Auctioneer for hire	per day		\$3.00	\$3.00
Specific Business Rates	Garages			based upon gross sales	based upon gross sales
Specific Business Rates	Printers	per quarter		\$10.00	\$10.00
Specific Business Rates	Handbill Distributors	per quarter		\$10.00	\$10.00
Specific Business Rates	Peddlers	per day		\$60.00	\$60.00
Specific Business Rates	Horned Toad Derby Temporary Business License	per day		\$25.00	\$25.00
Specific Business Rates	Vending of Musical Instruments	per quarter		\$25.00	\$25.00
Specific Business Rates	Pawn Shops	per quarter		\$25.00	\$25.00
Specific Business Rates	Freight Business	per quarter	per vehicle	\$5.00	\$5.00
Specific Business Rates	Barber and Beauty Shops	per quarter	per chair	\$5.00	\$5.00
Specific Business Rates	House Movers	per house		\$20.00	\$20.00
Specific Business Rates	Hospitals (for profit)	per quarter		\$7.50	\$7.50
Specific Business Rates	Hospitals (not-for-profit)		exempt		\$0.00
Specific Business Rates	Shore Repair	per quarter		\$2.50	\$2.50
Specific Business Rates	Tailoring	per quarter		\$2.50	\$2.50
Specific Business Rates	Soliciting of Pictures	per year		\$100.00	\$100.00
Specific Business Rates	Public Utility Company	per quarter		\$5.00	\$5.00
Specific Business Rates	Contractors	per year		\$50.00	\$50.00
Specific Business Rates	Gaming Establishments (gaming tables)	per quarter	per table	\$25.00	\$25.00
Specific Business Rates	Gaming Establishments (slot machines)	per quarter	per machine	\$25.00	\$25.00
Delinquent Account Fees (utilities)	Late Fee		Minimum Fee \$2.50	5% per month	5% per month
Delinquent Account Fees (utilities)	Shut-Off Notice Process Fee			\$10.00	\$10.00
Delinquent Account Fees (utilities)	Reconnection Fee During Business Hours		request before 2pm	\$60.00	\$60.00
Delinquent Account Fees (utilities)	Reconnection Fee After Business Hours		request after 2pm	\$150.00	\$150.00
Delinquent Account Fees (utilities)	Meter Tampering Fee			\$300.00	\$300.00
Delinquent Account Fees (utilities)	Unauthorized Connection Fee			\$300.00	\$300.00
Delinquent Account Fees (utilities)	Return check Fee			\$25.00	\$25.00
Delinquent Account Fees (utilities)	Missed Appointment Fee After Second Time			\$20.00	\$20.00
	Credit Card pass thru			\$2.95	\$2.95

Fire

Fee Group	Fee Description	Unit	Fee Type	CPI Increased Fee			
				Original Fee	2019 3.9%	2020 3.0%	2021 1.1%
Fire Plan Check Fees	Fire Hood / Duct Plan Check and Inspection Fee		Flat Fee	\$299.00	\$311.00	\$320.00	\$324.00
Fire Plan Check Fees	Fire Alarm Plan Check and Inspection (+ Device)		Flat Fee	\$358.00	\$372.00	\$383.00	\$387.00
Fire Plan Check Fees	Per Device		Flat Fee	\$2.00	\$2.00	\$2.00	\$2.00
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection - NFPA 13D Systems		Flat Fee	\$358.00	\$372.00	\$383.00	\$387.00
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection - NFPA 13D Subdivision (per model)		Flat Fee	\$239.00	\$248.00	\$256.00	\$259.00
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection - NFPA 13D Subdivision (per permit)		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection NFPA 13 or 13R Systems (Base Fee + Number Heads + Floor/Riser)		Flat Fee	\$437.00	\$454.00	\$468.00	\$473.00
Fire Plan Check Fees	Heads 1-99		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Plan Check Fees	Heads 100-199		Flat Fee	\$239.00	\$248.00	\$256.00	\$259.00
Fire Plan Check Fees	Heads 200 or more (Each additional head over 199 + 199 Head Fee)		Flat Fee	\$0.50	\$0.52	\$0.54	\$1.00
Fire Plan Check Fees	Each Floor / Riser over 1 (Apartments Exempt)		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Plan Check Fees	Stationary Fire Pump		Flat Fee	\$478.00	\$497.00	\$512.00	\$518.00
Fire Plan Check Fees	Site Plan Review		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Plan Check Fees	Fire Main, 3 or less Hydrants		Flat Fee	\$239.00	\$249.00	\$257.00	\$260.00
Fire Plan Check Fees	Fire Main, 4 or more Hydrants (Base Fee + per hydrant		Flat Fee	\$239.00	\$249.00	\$257.00	\$260.00
Fire Plan Check Fees	Per Hydrant over 3		Flat Fee	\$59.00	\$62.00	\$64.00	\$65.00
Fire Plan Check Fees	Deferred Submittal Request		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Plan Check Fees	Spray Booth / Paint Room (Not including Fire Prot) System)		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Plan Check Fees	Re-Submittal Fee (Each, after First resubmittal or After plan approval)		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Tenant Improvements (TI)	Tenant Improvements Sprinkler Plan Check - Install or Relocate 7 Heads or more		Flat Fee	\$239.00	\$249.00	\$257.00	\$260.00
Tenant Improvements (TI)	Tenant Improvements Sprinkler Plan Check - Install or Relocate Less than 7 Heads		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Tenant Improvements (TI)	Onsite Sprinkler or Hydrant Mains Flush and Pressure Check (Underground System)		Flat Fee	\$89.00	\$93.00	\$96.00	\$97.00
Tenant Improvements (TI)	Overhead System Pressure Test		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Tenant Improvements (TI)	5 Year Certification Sprinkler Test		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Tenant Improvements (TI)	US - Antifreeze System		Flat Fee	\$239.00	\$249.00	\$257.00	\$260.00
Tenant Improvements (TI)	US - Foam Systems		Flat Fee	\$239.00	\$249.00	\$257.00	\$260.00
Tenant Improvements (TI)	US - Fire Pump		Flat Fee	\$358.00	\$373.00	\$384.00	\$388.00
Tenant Improvements (TI)	US - Medical Gas		Flat Fee	\$239.00	\$249.00	\$257.00	\$260.00
Tenant Improvements (TI)	Fire Standpipe System		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Code Enforcement Inspections	Residential (first and second inspection)		Flat Fee	no charge	no charge	no charge	no charge
Fire Code Enforcement Inspections	Commercial (first and second inspection)		Flat Fee	no charge	no charge	no charge	no charge

Fire

Fee Group	Fee Description	Unit	Fee Type	CPI Increased Fee			
				Original Fee	2019 3.9%	2020 3.0%	2021 1.1%
Fire Code Enforcement Inspections	Third inspection		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Code Enforcement Inspections	Non Compliant Citation - Fire Code, Building Code, or Municipal Code (First Citation)		Penalty	\$100.00	\$104.00	\$107.00	\$108.00
Fire Code Enforcement Inspections	Non Compliant Citation - Fire Code, Building Code, or Municipal Code (Second Citation)		Penalty	\$500.00	\$520.00	\$536.00	\$542.00
Fire Code Enforcement Inspections	Non Compliant Citation - Fire Code, Building Code, or Municipal Code (Third Citation)		Penalty	\$1,000.00	\$1,039.00	\$1,070.00	\$1,082.00
Fire Code Enforcement Inspections	False Alarm Response (First)		Penalty	no charge	no charge	no charge	no charge
Fire Code Enforcement Inspections	False Alarm Response (Second)		Penalty	no charge	no charge	no charge	no charge
Fire Code Enforcement Inspections	False Alarm Response (Third)		Penalty	\$100.00	\$104.00	\$107.00	\$108.00
Fire Code Enforcement Inspections	False Alarm Response (Fourth)		Penalty	\$200.00	\$208.00	\$214.00	\$216.00
Fire Code Enforcement Inspections	False Alarm Response (Fifth)		Penalty	\$400.00	\$416.00	\$429.00	\$434.00
Fire Code Enforcement Inspections	State Mandated 850 Inspection for Licensing and Certification (per hour - 3/4 Hour minimum)		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Code Enforcement Inspections	Fire Report		Flat Fee	\$15.00	\$16.00	\$16.00	\$16.00
Fire Code Enforcement Inspections	Hydrant Testing, Inspect and Flow		Flat Fee	\$105.00	\$110.00	\$113.00	\$114.00
Fire Code Enforcement Inspections	Special Hazard Use Permit		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Code Enforcement Inspections	Tank Installation/Removal Permit		Flat Fee	\$239.00	\$249.00	\$257.00	\$260.00
Fire Code Enforcement Inspections	Tank Plan Review		Flat Fee	\$239.00	\$249.00	\$257.00	\$260.00
Fire Code Enforcement Inspections	Tents, Canopies, or Temporary Membrane Structures		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Code Enforcement Inspections	Burn Permit		Flat Fee	no charge	no charge	no charge	no charge
Fire Code Enforcement Inspections	Permitted Control Burn Escape Response		Flat Fee	A/C	A/C	A/C	A/C
Fire Code Enforcement Inspections	Illegal Burn Charges		Penalty	A/C	A/C	A/C	A/C
Fire Code Enforcement Inspections	Right-of-way Clean Up		Flat Fee	A/C	A/C	A/C	A/C
Fire Code Enforcement Inspections	Fireworks Stand Permit and Inspection		Flat Fee	\$132.00	\$137.00	\$141.00	\$143.00
Fire Code Enforcement Inspections	Public Fireworks Display Permit		Flat Fee	\$132.00	\$137.00	\$141.00	\$143.00
Fire Code Enforcement Inspections	Public Fireworks Display Engine Company Standby		Flat Fee	A/C	A/C	A/C	A/C
Fire Code Enforcement Inspections	Carnivals/Fairs Permit and Inspection		Flat Fee	\$358.00	\$373.00	\$384.00	\$388.00
Fire Code Enforcement Inspections	Special Event: Park Booth Fire inspection		Flat Fee	\$29.00	\$31.00	\$32.00	\$32.00
Fire Code Enforcement Inspections	Bonfire Permit and Inspection		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Fire Code Enforcement Inspections	Haunted Houses		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Court Appearance or Deposition	Fee for Civil Case Appearance (Actual Cost)		Flat Fee	A/C	A/C	A/C	A/C
Legal Processing Fee	Fee for Civil Case Subpoena of Records, whether records found or not (per Hour, 15 Minute Increments)		Flat Fee	\$38.00	\$40.00	\$41.00	\$41.00
Legal Processing Fee	Copy per page (.10)			\$0.10	\$0.10	\$0.10	\$0.00
Legal Processing Fee	Postage (Actual Cost)			A/C	A/C	A/C	A/C
Other Plan Check / Inspection	Per Hour		Flat Fee	\$119.00	\$124.00	\$128.00	\$129.00
Inspection Fee	Overtime Inspection / Review - After normal business hours (2 hour minimum)			\$179.00	\$186.00	\$192.00	\$194.00

Fire

Fee Group	Fee Description	Unit	Fee Type	CPI Increased Fee			
				Original Fee	2019 3.9%	2020 3.0%	2021 1.1%
Fire Code Enforcement	Citation - First Violation of Fire Code, Building Code, or Municipal Code		Penalty	\$100.00	\$104.00	\$107.00	\$108.00
Fire Code Enforcement	Citation - Second Violation of Fire Code, Building Code, or Municipal Code		Penalty	\$500.00	\$520.00	\$536.00	\$542.00
Fire Code Enforcement	Citation - Third Violation of Fire Code, Building Code, or Municipal Code		Penalty	\$1,000.00	\$1,039.00	\$1,070.00	\$1,082.00
File Search	Providing Research, Etc (30 Minute Minimum)		Flat Fee	\$38.00	\$40.00	\$41.00	\$41.00
File Search	Copy per page (.10)			\$0.10	\$0.10	\$0.10	\$0.00

Cannabis

Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%
Live Scan Processing			\$453.00	\$471.00	\$485.00	\$490.00
Live Scan Processing Renewal			\$303.00	\$315.00	\$325.00	\$329.00
Pre-Application			\$503.00	\$523.00	\$539.00	\$545.00
Regulatory Permit Application			\$2,055.00	\$2,135.00	\$2,200.00	\$2,224.00
Employee Permit			\$490.00	\$509.00	\$524.00	\$530.00
Annual Regulatory Permit Renewal			\$382.00	\$397.00	\$409.00	\$414.00
Indoor Cultivation (Up to 10,000 S/F Canopy)			N.A	N.A	N.A	\$34,025.00
Indoor Cultivation Additional per 10K Canopy			N.A	N.A	N.A	\$1,436.00
Outdoor Cultivation (Up to 10,000 S/F Canopy)			N.A	N.A	N.A	\$33,177.00
Outdoor Cultivation Additional per 10K Canopy			N.A	N.A	N.A	\$1,224.00
Manufacturing (Packaging Only)			N.A	N.A	N.A	\$11,935.00
Manufacturing (nonvolatile)			\$61,758.00	\$64,167.00	\$66,110.00	\$43,951.00
Manufacturing (volatile)			\$64,242.00	\$66,747.00	\$68,768.00	\$46,638.00
Testing Laboratory			\$11,798.00	\$12,258.00	\$12,629.00	\$6,288.00
Distributor			\$11,012.00	\$11,441.00	\$11,787.00	\$7,264.00
Retailer Permit			\$53,532.00	\$55,620.00	\$57,304.00	\$40,463.00
Microbusiness			N.A	N.A	N.A	\$44,803.00
Nursery			\$45,533.00	\$47,309.00	\$48,741.00	\$37,386.00
Penalties - License Fee Unpaid or after 1/15			5%	5%	5%	5%
Penalties - License Fee Unpaid or after 2/1			10%	10%	10%	10%
Penalties - License Fee Unpaid or after 3/1			25%	25%	25%	25%
Employee Transfer			\$60.00	\$62.00	\$64.00	\$65.00

Planning

Fee Group	Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%
	Determination of Unspecified Uses		Deposit, plus A/C	\$615.00	\$639.00	\$658.00	\$665.00
	Zone Text Amendments		Deposit, plus A/C	\$1,258.00	\$1,307.00	\$1,347.00	\$1,362.00
	Re-Zoning		Deposit, plus A/C	\$1,969.00	\$2,047.00	\$2,109.00	\$2,132.00
	Conditional Use Permit		Deposit, plus A/C	\$1,767.00	\$1,836.00	\$1,892.00	\$1,913.00
	Home Occupation Permits		Deposit, plus A/C	\$110.00	\$115.00	\$118.00	\$119.00
	Variance		Deposit, plus A/C	\$516.00	\$537.00	\$553.00	\$559.00
	Modification/Revocation of Conditional Use Permit/Variance		Deposit, plus A/C	\$1,220.00	\$1,268.00	\$1,306.00	\$1,320.00
	Minor Deviations to Ordinance/Standards		Deposit, plus A/C	\$279.00	\$290.00	\$299.00	\$302.00
	Site Plan Review		Deposit, plus A/C	\$1,227.00	\$1,276.00	\$1,315.00	\$1,330.00
	Tentative Subdivision Map		Deposit, plus A/C	\$1,465.00	\$1,522.00	\$1,568.00	\$1,585.00
	Revised Tentative Subdivision Map		Deposit, plus A/C	\$1,039.00	\$1,080.00	\$1,113.00	\$1,125.00
	Final Map		Deposit, plus A/C	\$696.00	\$724.00	\$746.00	\$754.00
	Revised Final Map		Deposit, plus A/C	\$390.00	\$405.00	\$417.00	\$422.00
	Tentative Parcel Map		Deposit, plus A/C	\$1,032.00	\$1,073.00	\$1,105.00	\$1,117.00
	Revision to Acreage Map		Deposit, plus A/C	\$318.00	\$331.00	\$341.00	\$345.00
	Parcel Map Waiver		Deposit, plus A/C	\$486.00	\$505.00	\$520.00	\$526.00
	Lot Line Adjustment		Deposit, plus A/C	\$390.00	\$406.00	\$418.00	\$423.00
	Certificate of Compliance		Deposit, plus A/C	\$177.00	\$185.00	\$191.00	\$193.00
	General Plan Amendments		Deposit, plus A/C	\$1,930.00	\$2,005.00	\$2,066.00	\$2,089.00
	Annexation		Deposit, plus A/C	\$2,522.00	\$2,621.00	\$2,700.00	\$2,730.00
	Appeal Decision of Planning Director		Deposit, plus A/C	\$259.00	\$269.00	\$277.00	\$280.00
	Temporary Use Permit		Deposit, plus A/C	\$197.00	\$205.00	\$211.00	\$213.00
	Sign Permit			\$78.00	\$82.00	\$84.00	\$85.00
	General Plan Colored Map			\$21.00	\$23.00	\$24.00	\$24.00
	Contract Environmental Documentation & Master Plans		of Contract Amount	24%	24%	24%	24%
	Zoning Map			\$13.00	\$14.00	\$14.00	\$14.00
	Environmental Documents - Public Review			\$26.00	\$27.00	\$28.00	\$28.00
	City standards and Specifications			\$13.00	\$14.00	\$14.00	\$14.00
	Misc. Copies		per page	\$0.25	\$0.26	\$0.27	\$0.00
	Non-Conforming Use Letter			\$132.00	\$138.00	\$142.00	\$144.00
Improvement Engineering, Plan Checking and Construction Inspection Fees.	First \$70,000 of estimated improvement fees		6% fee	6%	6%	6%	6%
Improvement Engineering, Plan Checking and Construction Inspection Fees.	Next \$430,000 of estimated improvement cost		3 1/2% fee	4%	4%	4%	4%
Improvement Engineering, Plan Checking and Construction Inspection Fees.	Next \$500,000 of estimated improvement cost		2% fee	2%	2%	2%	2%
Improvement Engineering, Plan Checking and Construction Inspection Fees.	Over \$1,000,000 of estimated improvement cost		1% fee	1%	1%	1%	1%
	Zoning Certification	per hour	Reimbursed at hourly rate	\$68.00	\$71.00	\$73.00	\$74.00
	Environmental Review (Notice of Exemption)			\$136.00	\$142.00	\$146.00	\$148.00
	Environmental Review (ND/MND/EIR)			\$646.00	\$672.00	\$692.00	\$700.00

Planning

Fee Group	Fee Description	Unit	Notes	Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%
	Environmental Review (ND/MND/EIR) Contract Administrative Fee		15% of Contract	15%	15%	15%	15%
	Master Sign Permit			\$248.00	\$258.00	\$266.00	\$269.00
	Second Residential Unit			\$130.00	\$135.00	\$139.00	\$141.00
	Landscape Plan Check		15% of Contract Cost	\$100.00	\$104.00	\$107.00	\$108.00
	Development Agreements		Plus Actual Cost	\$493.00	\$513.00	\$529.00	\$535.00
	Revised Parcel Map		Plus Actual Cost	\$562.00	\$585.00	\$603.00	\$610.00
	Residential Plot Plan Review			\$41.00	\$43.00	\$44.00	\$44.00
	Administrative Site Plan Review		Plus Actual Cost	\$493.00	\$513.00	\$529.00	\$535.00
	General Plan Conformity Finding			\$248.00	\$258.00	\$266.00	\$269.00
	Density Bonus			\$137.00	\$143.00	\$147.00	\$149.00
	Tentative Subdivision Map (Condominium)		Plus Actual Cost	\$1,223.00	\$1,272.00	\$1,311.00	\$1,325.00

Notes:
Deposits determined by department based on scope of work

Police

Fee Group	Fee Description	Unit	Fee Type	CPI Increased Fee			
				Original Fee	2019 3.9%	2020 3.0%	2021 1.1%
	Vehicle Release			\$44.00	\$46.00	\$47.00	\$48.00
	Clearance Letter			\$48.00	\$50.00	\$52.00	\$53.00
	Repo Administrative Fee			\$26.00	\$27.00	\$28.00	\$28.00
	Fingerprints			\$15.00	\$16.00	\$16.00	\$16.00
	Copy of Citation			\$26.00	\$27.00	\$28.00	\$28.00
	DUI Recovery			\$102.00	\$106.00	\$109.00	\$110.00
	Copy of Report			\$48.00	\$50.00	\$52.00	\$53.00
	Bicycle License Renewal			\$1.00	\$1.00	\$1.00	\$1.00
	Bicycle License 3 Years			\$5.00	\$5.00	\$5.00	\$5.00
	Copy of Report			\$48.00	\$50.00	\$52.00	\$53.00
	Copy of Photos			\$53.00	\$55.00	\$57.00	\$58.00
	DOJ Livescan Fee		Flat Fee	\$26.00	\$27.00	\$28.00	\$28.00
	DOJ & FBI Livescan Fee			\$26.00	\$27.00	\$28.00	\$28.00
	Other Livescan Fees			\$26.00	\$27.00	\$28.00	\$28.00
	Livescan Rolling Fee			\$26.00	\$27.00	\$28.00	\$28.00
	CCW Permit			\$85.00	\$88.00	\$91.00	\$92.00
	CCW Renewal & Additions			\$85.00	\$88.00	\$91.00	\$92.00
Code Enforcement	Abatement Administrative Fee		Flat Fee	\$144.00	\$150.00	\$155.00	\$157.00
Animals	Redemption Fee: Spayed/Neutered/Microchipped			\$10.00	\$10.00	\$10.00	\$10.00
Animals	Redemption Fee: Sprayed/Neutered			\$12.00	\$12.00	\$12.00	\$12.00
Animals	Redemption Fee: Unfixed			\$35.00	\$35.00	\$35.00	\$35.00
Animals	Redemption Fee: Un-License Animal			\$12.50	\$12.50	\$12.50	\$12.50
Animals	Pick-up Fee			\$15.00	\$15.00	\$15.00	\$15.00
Animals	Cat Trap Rental (with signed Rental Agreement for each rental)			\$2.50	\$2.50	\$2.50	\$2.50
Animals	Animal License Fee: Spayed/Neutered/Microchipped			\$10.00	\$10.00	\$10.00	\$10.00
Animals	Animal License Fee: Sprayed/Neutered			\$12.00	\$12.00	\$12.00	\$12.00
Animals	Animal License Fee: Unfixed			\$35.00	\$35.00	\$35.00	\$35.00
Animals	Dog License Fee (un-spayed or un-neutered)			\$12.50	\$12.50	\$12.50	\$12.50
Animals	Dog License Fee (spayed or neutered)			\$6.25	\$6.25	\$6.25	\$6.25
Animals	Boarding Fees per day (Dog)			\$5.00	\$5.00	\$5.00	\$5.00
Animals	Boarding Fees per day (Cat)			\$3.50	\$3.50	\$3.50	\$3.50
Animals	Adoption Fee (Dog)			\$9.00	\$9.00	\$9.00	\$9.00
Animals	Adoption Fee (Cat)			\$4.50	\$4.50	\$4.50	\$4.50

CPI Increased Fee 01-01-2021

Police

Fee Group	Fee Description	Unit	Fee Type
Animals	Replace Tags		
Animals	Euthanasia Fee		
Animals	Second Time Redemption Fee: Spayed/Neutered/Microchipped		
Animals	Second Time Redemption Fee: Sprayed/Neutered		
Animals	Second Time Redemption Fee: Unfixed		
Animals	Third Time Redemption Fee: Spayed/Neutered/Microchipped		
Animals	Third Time Redemption Fee: Sprayed/Neutered		
Animals	Third Time Redemption Fee: Unfixed		

Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%
\$2.00	\$2.00	\$2.00	\$2.00
\$30.00	\$30.00	\$30.00	\$30.00
\$25.00	\$25.00	\$25.00	\$25.00
\$30.00	\$30.00	\$30.00	\$30.00
\$50.00	\$50.00	\$50.00	\$50.00
\$50.00	\$50.00	\$50.00	\$50.00
\$55.00	\$55.00	\$55.00	\$55.00
\$75.00	\$75.00	\$75.00	\$75.00

Public Works

Fee Group	Fee Description	Unit	Notes
Public Works	Downtown Banner Installation Fee	per banner	Bucket truck and two workers needed for installation
Public Works	Special Request Waiver Form - Residential Event	per form	Usually only 2 locations to block off or up to 10 barricades
	Special Request Waiver Form - Organization/Group Sponsor Event	per form	4 locations to block off or up to 30 barricades
Building Permit Issuance Fees	Encroachment Permit		

Original Fee	CPI Increased Fee 2019 3.9%	CPI Increased Fee 2020 3.0%	CPI Increased Fee 2021 1.1%
\$115.00	\$119.00	\$124.00	\$125.00
\$115.00	\$119.00	\$124.00	\$125.00
\$230.00	\$239.00	\$248.00	\$251.00
\$66.00	\$69.00	\$72.00	\$73.00

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Authorization for City Manager to Sign and Submit Local Transportation Development Funds for Fiscal Year 2018-2019
Meeting Date: December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Jasmin Bains, Financial Services Director

I. RECOMMENDATION:

Financial Services Director recommends City Council authorize the City Manager to sign and submit the Transportation Funding Claim to the Council of Fresno County Governments (COG) to facilitate the collection of City's share of the Local Transportation Development Act and State Transit Assistance Funds (Articles 3 & 8, and Transit monies) for FY 2018-2019.

II. BACKGROUND:

The Council of Fresno County Governments has determined the apportionment of Local Transportation Funds and State Transit Assistance Funds for FY 2018-2019.

To facilitate distribution of the funds allocated to the City of Coalinga, a Transportation Funding Claim form (see attachment) must be submitted to COG. City Council adopted Resolution No. 3629 on November 7, 2013 as a "continuing resolution" so that future action by City Council only requires authorization for the City Manager to sign and submit the Claim Form documents attached. These funds are used for transit operations and street maintenance. The following is a breakdown of this year's claim.

	<u>FY 2019</u>
Bicycle & Pedestrian (Art. 3)	11,951
Regional Transportation Planning	16,690
Consolidated Transp. Serv. Agency (CTSA)	29,948
Streets & Roads (Art. 8.A)	443,739
FCTRA (LTF)	16,720
FCRTA (Transit Operations)	161,351
County MOU Pleasant Valley	79,174
TOTAL	759,573

III. DISCUSSION:

There is \$759,573 in Local Transportation and State Transit Assistance revenues designated for Coalinga in FY 18-19.

A previously signed Memorandum of Understanding (MOU) with Fresno County on March 25, 2008

regarding Tax Sharing Agreement requires the City remit a portion of the transportation revenues to the County. Under Article IX section 9.2B, with the annexation of the non-contiguous Pleasant Valley State Prison and Mental Health Treatment Facility, this specific impact led to an increase in City share of certain population based revenues such as the Transportation Development Act Funds (TDA), and Measure C Program Funds. The MOU allows the City to remit to the County of Fresno their apportionment share of TDA and Measure C funds to be claimed out of the City of Coalinga TDA revenues. Based on population data received from the State Department of Finance, the calculation for FY 18-19 shows the City needs to reimburse the County \$79,174 from TDA funds.

IV. ALTERNATIVES:

No alternatives recommended. This annual claim ensures City receives its proportionate share of this transportation funding.

V. FISCAL IMPACT:

There is \$759,573 in Local Transportation and State Transit Assistance revenues designated for Coalinga in FY 18-19, of which \$455,690 will come directly to the City for use.

ATTACHMENTS:

File Name	Description
 TDA_CLAIM_FORM-COALINGA-18-19.pdf	TDA Claim Form FY18-19

Enter Date: **11/24/20**Claimant Name: **City of Coalinga****TRANSPORTATION FUNDING CLAIM FOR FISCAL YEAR: 2018/19**

Instructions: Please note that each page of this claim is a separate worksheet, please click through all tabs and complete. Also note that light yellow fields require an entry if applicable, light grey fields contain formulas that will automatically calculate based on corresponding entries. A date and claimant name field is at the top of the first page, and automatically repeats on following pages, (date should be formatted 00/00/0000)

When completed, please print, sign and send signed original via mail to:

**Les Beshears, Director of Finance, Fresno Council of Governments, 2035 Tulare Street, Suite 201,
Fresno, CA 93721**

From: Applicant:	City of Coalinga
Address:	155 W. Durian Ave
City/State/Zip:	Coalinga, CA 93210
Contact Phone/email:	Jasmin Bains/ 559-935-1531 Ext. 129/ jbains@coalinga.com

This applicant is an eligible claimant pursuant to Section 99203 of the Public Utilities Code and certifies that the following transportation funds are available to be claimed:

Local Transportation Fund

Apportionment:	\$ 598,222.00
Unexpended, Held by Claimant:	
Other Agency:	

State Transit Assistance Fund

Estimate:	\$ 116,370.00
Unexpended, Held in Trust:	\$ 44,981.00

Other

Other:	
--------	--

Seven Hundred Fifty-Nine Thousand Five Hundred Seventy-Three Dollars	TOTAL
	\$ 759,573.00

spell out total amount in above cell

for the purposes and respective amounts specified in the attached claim be drawn from the Local Transportation Fund and State Transit Assistance Fund.

Please print and sign after completing form

Authorized Signature:

Name/Title:

Marissa Trejo, City Manager

Date:

12/3/2020

2035 Tulare St., Ste. 201 tel 559-233-4148
Fresno, California 93721 fax 559-233-9645

www.fresnocog.org

Enter Date: 11/24/2020

Claimant Name: City of Coalinga

TRANSPORTATION FUNDING CLAIM DETAIL FOR FISCAL YEAR: 2018/19

PURPOSE	AMOUNT	SUBTOTAL
1. Bicycle & Pedestrian Facilities:		
Article 3:	\$ 11,951.00	
Article 8a:		
Audit Exceptions (General Fund Payback);		
Unexpended Funds, Held by Claimant:		\$ 11,951.00
2. Regional Transportation Planning:	\$ 16,690.00	\$ 16,690.00
3. Public Transportation		
State Transit Assistance Funds (STA):	\$ -	
Other:		\$ -
4. Community Transit Service CTSA, Article 4.5:	\$ 29,948.00	\$ 29,948.00
5. Streets & Roads:		
Article 8a:	\$ 443,739.00	
Unexpended Funds, Held by Claimant:		\$ 443,739.00
6. To Be Claimed By:		
Fresno County Rural Transit Agency LTF:	\$ 16,720.00	
Fresno County Rural Transit Agency STA:	\$ 161,351.00	
MOU Fresno County PVSP:	\$ 79,174.00	
		\$ 257,245.00
7. Reserve in Fund Pending Further Claiming		\$ -
GRAND TOTAL		\$ 759,573.00
Claim Total Must Agree With Total on First Page		\$ 759,573.00
Minus Non Transit Claims		\$ 303,883.00
GRAND TOTAL PAYABLE TO CLAIMANT		\$ 455,690.00

Allocation instructions and payment by the Fresno County Auditor-Controller to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the rules and regulations of the Transportation Development Act.

Enter Date: 11/24/2020

Claimant Name: City of Coalinga

BICYCLE AND PEDESTRIAN FACILITIES FOR FISCAL YEAR: 2018/19

Two percent (2%) of the claimant's Local Transportation Fund apportionment must be spent on bicycle and pedestrian facilities (PUC 99233.3 and 99234); such claims are to be filed as Article 3. Claims for projects in excess of 2% may be filed as Article 8a (PUC 99400(a)). If other funding is to be used with Local Transportation Funds to implement projects, such funding should be shown on the claim form.

PROJECT TITLE & BRIEF DESCRIPTION	PROJECT COST
1. Various Bicycle & Pedestrian Facilities throughout the claimant's jurisdiction:	\$ 11,951.00
<i>AND/OR:</i>	
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
TOTAL PROJECT COSTS	\$ 11,951.00

STREETS AND ROADS CLAIM FOR FISCAL YEAR: 2019/20

Local Transportation Funds coming to claimants within Fresno County may be used for streets and roads improvements and maintenance pursuant to Article 8 (PUC 99400), but only after Fresno COG makes a finding that public transportation needs within the claimant's jurisdiction are reasonably met by satisfying the service requirements set forth by the Regional Transportation Plan (PUC 99401.5).

PROJECT TITLE & BRIEF DESCRIPTION	PROJECT COST
1. Development, Construction & Maintenance Facilities throughout the claimant's jurisdiction:	\$ 443,739.00
<i>AND/OR:</i>	
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
TOTAL PROJECT COSTS	\$ 443,739.00

Enter Date: 11/24/2020

Claimant Name: City of Coalinga

CONTINGENCY PROJECT LISTING FOR FISCAL YEAR: 2018/19

CHECK ALL THAT APPLY (Enter "X" in yellow box)

BICYCLE AND PEDESTRIAN FACILITIES

☒ Article 3

PUBLIC TRANSPORTATION

☐ Article 4

STREETS & ROADS

☒ Article 8a

STANDARD ASSURANCES FOR CLAIMANTS

CLAIMANT ASSURANCES: (initial yellow box all that apply)

- ☒ **A.** Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with required certification statement, to the RTPA and to the State Controller, pursuant to PUC 99245 and 21 Cal. Code of Regulations Section 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one).
- ☒ **B.** Claimant certifies that it has submitted a State Controller Report to the RTPA and to the State Controller, pursuant to PUC 99243.

The undersigned hereby certifies that the above statements are true and correct.

Please print and sign after completing form

Authorized Signature:
Name/Title: Marissa Trejo, City Manager
Date: 12/3/2020

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approve the Renewal of the Exclusive Authorization and Right to Sell Agreement between the City of Coalinga and Mid State Realty
Meeting Date: December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

The City Manager recommends approving the renewal of the Exclusive Authorization and Right to Sell Agreement between the City of Coalinga and Mid State Realty through December 31, 2021.

II. BACKGROUND:

The City of Coalinga currently employs and grants Mid State Realty the exclusive and irrevocable right to see or exchange real property situated in the City of Coalinga. The current Agreement expires on December 31, 2020. Mid State Realty has successfully assisted with the sale of many properties, however a few properties remain, while a couple properties are still in escrow.

III. DISCUSSION:

Approval to renew the Agreement would allow Mid State Realty to continue to work on the sale of the remaining properties not currently in escrow that still need to be sold.

Staff feels that Mid State Realty has been doing a great job for the City and is familiar with the properties, process, and procedures.


IV. ALTERNATIVES:

1. Approve the renewal of the Agreement extending the date to December 31, 2021; or
2. Do not approve the renewal and direct staff to begin a Request for Proposals (RFP) process.

V. FISCAL IMPACT:

There is no fiscal impact as compensation to the broker comes out of the proceeds of the property sales.

ATTACHMENTS:

File Name	Description
 City_Listing_Agreement_2021_Calendar_Year_120320.pdf	Draft Agreement_2021 Calendar Year



EXCLUSIVE AUTHORIZATION AND RIGHT TO SELL

1. **Right to Sell.** I (we), **City of Coalinga**, (hereinafter called "Seller") hereby employ and grant MID STATE REALTY (hereinafter called "Broker") the exclusive and irrevocable right to sell or exchange the real property situated in the City of **Coalinga**, County of **Fresno**, California.
2. **Term.** Broker's right to sell shall commence on January 1, 2021 and expire at midnight on December 31, 2021.
3. **Terms of Sale.**
 - a. The following items of personal property are to be included in the above-stated price: **None**
 - b. Broker is hereby authorized to accept on my behalf a deposit upon the purchase price in an amount of: **To be designated by the Seller at time of offer acceptance**
 - c. Evidence of title to the property shall be in the form of a CALIFORNIA LAND TITLE ASSOCIATION STANDARD COVERAGE POLICY OF TITLE INSURANCE in the amount of the selling price to be paid for by **Seller**. I warrant that I am the owner of the property or have the authority to execute this Authorization. I hereby agree to permit a FOR SALE sign to be placed on my property by Broker named herein.

NOTICE: THE AMOUNT OR RATE OF REAL ESTATE COMMISSIONS IS NOT FIXED BY LAW. THEY ARE SET BY EACH BROKER INDIVIDUALLY AND MAY BE NEGOTIABLE BETWEEN THE SELLER AND BROKER.

4. **Compensation to Broker.** I hereby agree to compensate the Broker As follows:
 - a. **Five percent (5%)** of the selling price, if the property is sold during the terms hereof, or any extension thereof, by Broker on the terms herein set forth or any other price and terms I may accept, or through any other person, or by me, or **Five percent (5%)** of the price. If said property is withdrawn from sale, transferred, conveyed, leased or rented without the consent of Broker, by my voluntary act during the term hereof or any other extension thereof.
 - b. The compensation provided for in subparagraph a. above if property is sold, conveyed, or otherwise transferred or if negotiations have been initiated and are ongoing within 180 calendar days after the termination of this authority or any extension thereof to anyone with whom Broker has had negotiations prior to final termination, provided I have received notice in writing, including the names of the prospective purchasers, within ten (10) days after termination of this Authorization or any extension hereof. However, I shall not be obligated to pay the compensation provided for in subparagraph a. if sale, lease, or exchange of the property is made during or after the term of said protection period to anyone other than the above names of prospective purchasers provided to me by MID STATE REALTY.
 - c. I authorize Broker to cooperate with other Brokers, to appoint subagents, and to divide with other Brokers such compensation in any manner acceptable to Brokers. In the event of an exchange, permission is hereby given to Broker to represent all parties and collect compensation or commissions from them, provided there is full disclosure to all principles of such agency. Broker is authorized to divide with other Brokers such compensation or commissions in any manner acceptable to Brokers. However, Broker may not enter into any commission arrangements with other brokers or others that would be inconsistent with the terms of this Authorization or which would increase the total amount of Seller's obligation for a commission hereunder, and Seller's sole obligation and liability for a commission shall be to Broker as provided in this paragraph 4.
 - d. In the event money intended as consideration for sale of property is received by Seller outside of escrow and/or is not reflected in the sale price, the commission as agreed in paragraph 4.a. above shall apply to such monies.
 - e. A commission that has been earned by Broker shall be payable solely from the proceeds of the sale or the property upon the closing of escrow for the sale. If requested by Broker, Seller shall execute and deliver an escrow instruction irrevocably assigning Broker's compensation in an amount equal to the compensation provided in subparagraph a. (above) from the Seller's Proceeds.
5. **Disclosure.** Seller shall execute a Disclosure Statement required by California law concerning the condition of the property. Broker is authorized to provide copies to prospective Buyers. Seller agrees to save and hold Broker harmless from all claims, disputes, litigation, and/or judgments to the extent arising from any information supplied by Seller that Seller actually knows is incorrect or misleading in any material way, or from any material fact known to Seller, which

Seller fails to disclose where Seller actually knows that such failure to disclose is misleading in any material way. For all purposes of this Authorization, actual knowledge of Seller shall mean and be limited to only matters within the actual knowledge of Seller's City Manager or any employee of Seller expressly authorized by Seller's governing body to carry out the terms of this Authorization on behalf of Seller. [Initial] (_____/_____).

6. **Natural Hazard Disclosure.** A Natural Hazard Disclosure Report will be ordered through escrow and will be paid by Seller.
7. **Tax Withholding.** Seller agrees to perform any act reasonably necessary to carry out the provisions of FIRPTA (IRC-1445) and regulations promulgated thereunder.
8. **Equal Housing Opportunity.** This property is offered in compliance with state, local and federal anti-discrimination laws.
9. **Broker not Responsible for Descriptions of Acreage or Lot Size.** The information, if any, about acreage or lot size contained in this Authorization or in the Disclosure Statement is based upon information supplied by Seller or other sources, and Broker assumes no responsibility for any errors or omissions in that information. In the event that any third party seeks damages from Broker because of errors or omissions relating to acreage or lot size provided by Seller in this Authorization or in the Disclosure Statement, Seller shall defend, indemnify and hold Broker harmless, at Seller's sole expense, against and from any such claims.
10. **Broker not Responsible for Representations about Water or Water Quality.** The information, if any, about water availability and quality contained in this Authorization or in the Disclosure Statement is based upon information supplied by Seller, and Broker assumes no responsibility for any errors or omissions in that information. In the event that any third party seeks damages from Broker because of errors or omissions relating to water availability or quantity provided by Seller in this Authorization or in the Disclosure Statement, Seller shall defend, indemnify and hold Broker harmless, at Seller's sole expense, against and from any such claims.
11. **Hazardous Waste.**

IMPORTANT NOTICE CONCERNING HAZARDOUS WASTES

- a. Seller hereby acknowledges that Seller has read and understands and agrees with the matters set forth in the following "Important Notice Concerning Hazardous Wastes":

Public concern about hazardous wastes has led to the passage of strict laws regulating hazardous wastes and underground storage tanks. "Hazardous wastes" are generally considered to include petroleum base products; paints and solvents; lead; cyanide; DDT; printing inks; acids; pesticides; ammonium compounds; asbestos; PCB's; cleaning materials; and photographic materials. The foregoing list is illustrative only and may not include substances classified as hazardous wastes by appropriate state or federal agencies. If property is to be sold or leased, is, has been, or will be the site of activities involving hazardous wastes, all parties to the transaction should consult with their own legal counsel and other appropriate experts and public officials about their individual rights and liabilities, including the possible costs involved. The same precaution holds true when the property is, has been, or will be the site of underground storage tanks.

To the extent of its actual knowledge, MID STATE REALTY is committed to providing buyers, sellers, and tenants with all information about hazardous wastes and underground storage tanks in transactions in which it serves as Broker. Neither MID STATE REALTY nor its agents/employees, however, are experts with respect to the laws governing hazardous wastes. MID STATE REALTY and its agents/employees cannot offer advice about the right and liabilities of buyers, sellers, or tenants with respect to hazardous wastes and underground storage tanks. Neither can MID STATE REALTY or its agent/employees be responsible for the accuracy of information about hazardous wastes and underground storage tanks on particular parcels of property. Such information is obtained from the sellers of the property or public agencies, and MID STATE REALTY merely conveys the information to prospective buyers, sellers, or tenants. Each party to a real estate sales or lease transaction assumes the responsibility for making an independent investigation as to whether an actual or potential problem with hazardous wastes or underground storage tanks exists on the subject property.
- b. Seller hereby authorizes Broker to give the preceding notice to a prospective purchaser and to otherwise alert the prospective purchaser of the necessity of obtaining independent legal advice, as well as expert opinion as to the

potential liability and financial responsibility that may exist if hazardous wastes or substances or underground storage tanks are present on the property.

- c. Seller represents to Broker that Seller has in its actual possession written inspection reports pertaining to hazardous wastes or substances or underground storage tanks listed as follows: **(If none, write "NONE.") [Initial](____/____)**. Seller agrees to deliver copies of the reports to Broker, as well as any future reports received by Seller. Seller authorizes Broker to deliver copies of the reports to a prospective purchaser.
 - d. Seller shall divulge to Broker and to any prospective purchaser information actually known to Seller as to the past or present existence of hazardous wastes or substances or underground storage tanks on the property.
 - e. Seller acknowledges that Broker is not expert in regards to the legal ramifications and technical problems and liabilities associated with hazardous wastes or substances or underground storage tanks, and that of necessity Broker must rely on Seller's representations or written report provided to Seller by experts regarding such matters.
12. **Agency.** Seller acknowledges that Seller has been informed that it is the policy of MID STATE REALTY to be the exclusive agent of Seller when another brokerage company represents the potential Buyer, and to be a dual agent of both Sellers and the potential Buyer when the potential Buyer elects to be represented by MID STATE REALTY. In the negotiation of a potential sale of the property by Seller, Broker is authorized to act as a dual agent representing both Seller and the purchaser, provided Broker gives Seller notice of such dual agency and obtains Seller's consent in advance. Seller will not withhold consent unreasonably. Broker also will give Seller all disclosures of dual agency required by law. Seller acknowledges that, when performing as a dual agent, Broker will not disclose to Seller the best terms upon which the purchaser is willing to purchase the property, unless authorized to do so by the purchaser. Similarly, Broker agrees not to disclose to a potential purchaser the best terms on which the Seller is willing to sell the property, unless expressly authorized to do so by Seller.
13. **Entire Authorization.** Seller warrants that Seller is the owner of the property and has the authority to execute this Authorization. The Seller and Broker further intend that this Authorization constitutes the complete and exclusive statement of its terms. This Authorization supersedes any and all agreements, either oral or written, between the parties here to with respect to the property. No representations, inducements, promises, or agreements, oral or otherwise, have been made by either party that are not embodied herein, and no other agreement, statement or promise concerning the matters described in this Authorization and not contained herein shall be valid or binding.
14. **Additional Terms:** Listing Contract to include the following parcels: Any and all properties owned by City of Coalinga, Successor Agency or Successor Housing Agency.

ARBITRATION OF DISPUTES

IN THE EVENT A CLAIM OR CONTROVERSY ARISES OUT OF THIS AUTHORIZATION, INCLUDING ANY FAILURE TO PAY BROKER ALL OR ANY PORTION OF THE AMOUNTS PROVIDED HEREIN, SELLER AND BROKER HEREBY AGREE THAT SUCH CLAIM OR CONTROVERSY SHALL BE SETTLED BY FINAL BINDING ARBITRATION IN ACCORDANCE WITH THE COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION, WHICH RULES ARE INCORPORATED HEREIN BY REFERENCE, AND NOT BY COURT ACTION EXCEPT AS PROVIDED BY CALIFORNIA LAW FOR JUDICIAL REVIEW OF ARBITRATION AWARDS. JUDGMENT UPON THE AWARD RENDERED BY THE ARBITRATOR(S) MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF. IN THE EVENT ANY ARBITRATION PROCEEDING OR ANY LEGAL ACTION TO ENFORCE AN ARBITRATION AWARD IS COMMENCED, THE PREVAILING PARTY SHALL BE ENTITLED TO RECOVER ITS EXPENSES AND ATTORNEY'S FEES INCURRED THEREIN FROM THE OTHER PARTY. VENUE AND JURISDICTION FOR ANY SUCH ARBITRATION SHALL BE FRESNO, COUNTY OF FRESNO, CALIFORNIA. SELLER AGREES TO ELECT BINDING ARBITRATION IN ANY SUBSEQUENT AGREEMENTS RELATING TO THE SALE THE PROPERTY SUBJECT TO THIS AUTHORIZATION TO RESOLVE ANY AND ALL DISPUTES, WHICH INVOLVE BROKER.

"NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGREEING TO HAVE ANY DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OF JURY TRIAL. BY INITIALING IN THE SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO DISCOVERY AND APPEAL, UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISIONS. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE

UNDER THE AUTHORITY OF THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY.”

WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN ‘ARBITRATION OF DISPUTES’ PROVISION TO NEUTRAL ARBITRATION.

BROKER’S INITIALS	

SELLER’S INITIALS	

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THIS AUTHORIZATION AND HAVE RECEIVED A COPY.

SELLER: CITY OF COALINGA

BY: _____
Marissa Trejo, City Manager

Address: 155 W. Durian Avenue
Coalinga, CA 93210

Phone: (559) 935-1533 x111

Date: _____

Fax: (559) 935-5912

Email: mtrejo@coalinga.com

IN CONSIDERATION OF THE ABOVE, BROKER AGREES TO USE DILIGENCE IN PROCURING A PURCHASER.

BROKER: MID STATE REALTY

By: _____
Tawnya Stevens, (Broker/Owner)

Address: 395 E. Elm Avenue, Suite #A
Coalinga, CA 93210

Phone: (559) 935-5123

Date: _____

Cell: (559) 647-2682

Fax: (559) 935-5122

Email: tawnyastevens@sbcglobal.net

License #: 01202124

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Waive the Second Reading of Ordinance No. 845 Amending the Ordinance related to Construction Water Meters
Meeting Date: Thursday, December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Larry Miller, Public Works & Utilities Coordinator

I. RECOMMENDATION:

Waive the Second Reading of Ordinance No. 845 Amending the Ordinance related to Construction Water Meters

II. BACKGROUND:

The current construction water meter ordinance and related policy have not been changed since 2006. To reflect more modern requirements, staff has revised the ordinance to reflect as such.

III. DISCUSSION:

This ordinance updates who installs construction meters and where they may be used. In the past, it was indicated that the meter would be installed by the contractor. Now, we utilize complex meters that include a backflow device that must be tested upon installation. This would require the installer to have a valid backflow tester license, which staff has two certified testers. It would be unlikely that a construction manager would have staff on hand to perform this task. Staff has also sought to make it clear where construction meters may be used. Indicating that they may be used only outside of the Water Service Area when special circumstances dictate reasonable use. E.g. A natural disaster. Additionally, staff is currently studying the fees to be sure that we are made whole on time and materials to provide this service.

IV. ALTERNATIVES:

Do not pass Ordinance No. 845

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name	Description
 Construction_Meter_Ordinance_845.pdf	Ordinance Document

ORDINANCE NO. 845

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA AMENDING CHAPTER 4 OF TITLE 7
OF THE COALINGA MUNICIPAL CODE RELATING TO CONSTRUCTION WATER METERS**

The City Council of the City of Coalinga does hereby ordain as follows:

Section 1. Section. 6-4.29(f) – Construction Meters and Roving Meters. Is hereby amended to read as follows:

(f) Construction meters are allowed for use with the City of Coalinga Water Service area. Use outside of the water service area will only be permitted in special circumstances defined in the construction meter policy. Construction meter policy and related fees are to be adopted by Resolution.

Section 2. The City Clerk is further directed to cause this ordinance or a summary of this ordinance to be published once in a newspaper of general circulation published and circulated within the City of Coalinga, within fifteen (15) days after its adoption. If a summary of the ordinance is published, then the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the Council meeting at which the ordinance is adopted. The summary shall be approved by the City Attorney.

Section 3. This Ordinance shall take effect thirty (30) days after its adoption

ATTEST:

The foregoing Ordinance was introduced by the City Council of the City of Coalinga, California, at a regularly scheduled meeting held on November 5, 2020, and was passed and adopted by the City Council at a regular meeting held on December 3, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Date: _____, 2020

Mayor, City of Coalinga

City Clerk/Deputy City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adoption of Resolution No. 3992 Establishing A Construction Water Policy
Meeting Date: Thursday, December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Larry Miller, Public Works & Utilities Coordinator

I. RECOMMENDATION:

Adopt Resolution No. 3992 Establishing A Construction Water Policy

II. BACKGROUND:

The current construction water meter policy has not been changed since 2006. To reflect more modern requirements, staff has revised the policy to reflect as such.

III. DISCUSSION:

This policy updates who installs construction meters and where they may be used, and how the program is operated. In the past, it was indicated that the meter would be installed by the contractor. Now, we utilize complex meters that include a backflow device that must be tested upon installation. This would require the installer to have a valid backflow tester license, which staff has two certified testers. It would be unlikely that a construction manager would have staff on hand to perform this task. Staff has also sought to make it clear where construction meters may be used. Indicating that they may be used only outside of the Water Service Area when special circumstances dictate reasonable use. E.g. A natural disaster. Additionally, the policy updates contacts and updates some antiquated language.

IV. ALTERNATIVES:

Do not Approve Resolution No.3992

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name	Description
Construction_Meter_Resolution.docx	Resolution

RESOLUTION NO. 3992

A RESOLUTION OF THE CITY OF COALINGA CITY COUNCIL ESTABLISHING A CONSTRUCTION WATER POLICY

WHEREAS, the City Council of the City of Coalinga desires to establish an updated policy in regard to the implementation and execution of the construction meter policy as there have been a long period since the original implementation, and it no longer reflects best practices.

WHEREAS, section 6-49.(f) for the Coalinga Municipal Code “Water Meters”, construction meter policy and related fees are to be adopted by the City Council by resolution, and copies of such rules and regulation and regulations and future charges shall be maintained at all times in the Office of the City Clerk and shall be available for inspection by the general public.

NOW, THEREFORE, the City Council adopts the following policy regarding construction meters:

Policy Objective:

It will be the policy of the City of Coalinga to allow the use of potable water for construction purposes within the City’s Water service area, so far as the water infrastructure is available. Use of construction meters outside of Coalinga’s Water Service area may be permissible in circumstances that meet the requirements later described in this document.

Policy:

All construction water should be viewed as non-potable as the City of Coalinga cannot guarantee its potability once it has left its distribution system and entered a foreign reservoir, pipeline, or any vessel.

The use of construction water, for any construction project related to the City of Coalinga or not and with the City’s water service area, will be permitted once the appropriate application documents have been filled and the applicable fees have been paid by the applicant. Approvals for construction water must come from both the Public Works Department and the Finance Department. The Public Works Department will be responsible for establishing the method of water use measurement, collecting periodic water use data for billing purposes, delivering and receiving the water meter, returning any or partial deposit to the applicant when the job is complete.

Construction water will only be allowed when the following conditions are met:

1. An Application is submitted to City Hall or submitted via email.
2. Before any water service is established, the applicant shall pay a deposit in the amount of \$1,200.00 including a \$75.00 set-up fee to the City of Coalinga, at the time of application.

3. Service for construction water will be established within 2-3 business days for the applicant to use for the duration of the project. Set-up fees are non-refundable. Deposits will be refundable only when the meter is found to be in a satisfactory condition at the end of its use, as determined by the City and when the water bill is paid in full as determined by the Finance Department.

The rules below shall be followed by the applicant while using City of Coalinga construction water:

Failure to follow any of these rules, as witnessed and verified by any citizen or employee, will result in the discontinuance of use of the water until measures are taken by the applicant and agreed to by the City. This includes possible loss of initial deposit. There will be no warning of these rules violations.

- Construction water will only be allowed in the vehicles or new pipelines when proper cross-connection control devices are utilized.
- Only City owned water meters will be allowed for use to measure water.
- Only currently accepted fire hydrants on the City distribution system will be allowed to have construction water withdrawn. In specific cases outside the City where there are no hydrants, special arrangements will be made with the Public Works Department. An additional deposit, set by the City, for each special arrangement will be made by the applicant for any modification made to the City appurtenances.
- The City reserves the right to charge a monthly rental fee for any construction water meter. A rental fee of \$100.00 per month will be charged after ninety (90) calendar days from the date the construction water meter is obtained by the applicant. This fee will be added to the applicant's water usage bill. The City further reserves the right to determine when a rental fee will begin after the ninety (90) calendar days.
- Water truck load counts will only be allowed when all City owned hydrant meters are not available for use. Specific arrangements for load counts must be made at the time of filing an application for construction water with the City.
- Once a hydrant meter is received by the applicant to use, it will be the applicant's responsibility to care for the meter until it is returned to the City.
- Only appropriate wrenches, spanner wrenches, will be allowed for the operation of the hydrant valve. Any damage to the fire hydrant appurtenance caused by use or misuse by the applicant will be repaired by the City at the expense of the applicant.
- The Public Works Department reserves the right to dictate where construction water will be withdrawn.
- Once a hydrant meter has been installed at a service location, it cannot be moved to another location until a request is received from the applicant and approved by the Public Works Department.
- At the conclusion of use, it will be the applicant's responsibility to notify the Public Works as such.
- It will be the applicant's responsibility to monitor and maintain a clean construction water withdrawal site. This shall include cleaning any City right-of-way affected using construction water of mud and other debris. It will also affect any damage to curb and gutter, or street caused using construction water.
- Applicant will exercise caution when withdrawing water through the hydrant to

minimize any effects of water hammer caused by operation of the fire hydrant.

The use of construction water outside Coalinga's water service area may be permitted when specific circumstances dictate the necessity. This arrangement must be made at the time of application and requires approval from the Public Works Department, Finance Department, and the City Manager.

These circumstances include but are not limited to:

- Natural Disaster
- Fire
- Health and Safety

PASSED AND ADOPTED, by the City of Coalinga City Council at a regularly scheduled meeting held on December 3, 2020 regular meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

Mayor/Mayor Pro-Tem – City of Coalinga

Attest:

City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Consideration of Bid Award for Sunset Street Rehabilitation Project
Meeting Date: December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Award a Contract in the amount of \$889,720.00 to A.J. Excavation, Inc., 9662 W. Kearney Blvd., Fresno, CA 93706 for the Sunset Street Rehabilitation Project. It is also recommended that a contingency of 10% (\$88,972.00) be included in the Council action to cover any unforeseen incidentals for a total authorization amount of \$978,692.00.

II. BACKGROUND:

In March 2020, the Coalinga City Council directed staff to implement a new scope of work for this project that expanded the limits of the project to seven blocks of Sunset beginning at Polk Street and extending to Washington/Van Ness. The City Engineer is also designing an island at the corner of Jefferson and Birch. The City Engineer was also directed to prepare engineering plans and specifications and authorized a call for bids for the Sunset Street Rehabilitation Project. The project includes, but is not limited to: Demolition of existing improvements, clearing and grubbing, sawcutting, pulverization of existing A.C. pavement, grading base material, installation of curb and gutter, sidewalk, curb ramps, alley approaches, driveway approaches, valley gutter, median island, park island, A.C. pavement, aggregate base, storm drain manholes, storm drain inlets, storm drain piping, electrical conduit, electrical pull boxes, traffic striping, pavement markings, traffic signage, existing utility lid adjustment, landscaping hardscape, and construction surveying.

III. DISCUSSION:

City Staff received and opened eight bids for this project on November 3, 2020 at 2:00 p.m. A.J. Excavation, Inc., was the apparent low bidder with a total bid proposal of \$889,720.00. The Engineer's Estimate was \$1,055,110.00. The entire bid summary is included as Attachment "A". A.J. Excavation, Inc., has furnished the required bid bond. If the City Council decides to award the project to A.J. Excavation, Inc., and the "Notice to Proceed" is issued, the contractor will have 75 working days to complete the work. The following is a tentative schedule:

Award of Contract:	November 19, 2020
Start of Construction:	December 7, 2020
Completion of Construction:	March 26, 2021

IV. ALTERNATIVES:

Reject all bids - Staff does not recommend. If all bids are rejected, the City would have to re-advertise or

cancel the project. Staff believes that re-advertising the project will not result in lower bids.

V. FISCAL IMPACT:

Total authorization request for this contract is \$889,720.00 with an additional 10% contingency of \$88,972.00. This project is funded by SB1 Local City Funds & STBG Lifeline Federal Funds . There will be no fiscal impact to the General Fund.

ATTACHMENTS:

	File Name	Description
📎	2772_Bid_Results.pdf	Sunset Street Bid Results
📎	2772_Bid_Summary.pdf	Sunset Street Bid Summary



Bid Results
City of Coalinga
Sunset Street Rehabilitation
Project No. 2772 / STPL-5146(25)



Bid Date: November 3, 2020
2:00 PM, Tri City Engineering

	Bidder	Base Bid
1	A.J. Excavation, Inc.	\$889,720.00
2	R.J. Berry Jr., Inc.	\$977,005.00
3	Bush Engineering	\$988,675.00
4	Agee Construction Corp	\$1,098,046.00
5	American Paving Co.	\$1,115,732.00
6	Avison Construction, Inc.	\$1,137,370.00
7	Cal Valley Construction, Inc.	\$1,199,005.00
8	Granite Construction Co.	\$1,266,903.00

Sub List

Guida Surveying
 PackWest Construction
 Madera Concrete
 Safety Striping Service
 Touch of Green Landscape

ATTACHMENT "A" BIDS 1-8

Base Bid Items					1 A J Excavation, Inc.		2 R. J. Berry Jr, Inc.		3 Bush Engineering, Inc.		4 Agee Construction Corp.	
Item	Description	Unit	Qty.	Engineer's Est.	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	MOBILIZATION AND GENERAL REQUIREMENTS	LS	1	\$74,000.00	\$ 15,000.00	\$ 15,000.00	\$ 56,700.00	\$ 56,700.00	\$ 48,000.00	\$ 48,000.00	\$ 114,000.00	\$ 114,000.00
2	WORKER SAFETY	LS	1	\$5,600.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 500.00	\$ 500.00	\$ 1.00	\$ 1.00
3	TRAFFIC CONTROL	LS	1	\$12,000.00	\$ 21,000.00	\$ 21,000.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00	\$ 40,000.00
4	DUST CONTROL	LS	1	\$5,000.00	\$ 1,000.00	\$ 1,000.00	\$ 15,000.00	\$ 15,000.00	\$ 1,000.00	\$ 1,000.00	\$ 450.00	\$ 450.00
5	SWPPP	LS	1	\$3,500.00	\$ 2,800.00	\$ 2,800.00	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00
6	CONSTRUCTION SURVEYING	LS	1	\$15,000.00	\$ 13,500.00	\$ 13,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 14,025.00	\$ 14,025.00
7	SAW CUTTING	LF	1,880	\$3,760.00	\$ 3.00	\$ 5,640.00	\$ 2.00	\$ 3,760.00	\$ 4.00	\$ 7,520.00	\$ 1.50	\$ 2,820.00
8	CLEARING AND GRUBBING	LS	1	\$5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 59,000.00	\$ 59,000.00
9	CONCRETE/PAVEMENT REMOVAL & DISPOSAL	CY	500	\$75,000.00	\$ 76.00	\$ 38,000.00	\$ 300.00	\$ 150,000.00	\$ 140.00	\$ 70,000.00	\$ 85.00	\$ 42,500.00
10	PULVERIZE EXISTING ASPHALT CONCRETE PAVEMENT	SF	92,500	\$46,250.00	\$ 0.20	\$ 18,500.00	\$ 0.25	\$ 23,125.00	\$ 0.13	\$ 12,025.00	\$ 0.10	\$ 9,250.00
11	SUBGRADE RECOMPACTION AND GRADING	SF	92,500	\$41,625.00	\$ 0.50	\$ 46,250.00	\$ 0.50	\$ 46,250.00	\$ 0.48	\$ 44,400.00	\$ 0.40	\$ 37,000.00
12	NATIVE SOIL BACKFILL	CY	120	\$2,400.00	\$ 40.00	\$ 4,800.00	\$ 75.00	\$ 9,000.00	\$ 40.00	\$ 4,800.00	\$ 33.00	\$ 3,960.00
13	AGGREGATE BASE CLASS II	TON	540	\$21,600.00	\$ 61.00	\$ 32,940.00	\$ 35.00	\$ 18,900.00	\$ 115.00	\$ 62,100.00	\$ 75.00	\$ 40,500.00
14	HOT MIX ASPHALT TYPE A (HMA-A)	TON	2,030	\$182,700.00	\$ 78.00	\$ 158,340.00	\$ 80.00	\$ 162,400.00	\$ 75.00	\$ 152,250.00	\$ 98.00	\$ 198,940.00
15	CONCRETE CURB RAMP	SF	1,280	\$32,000.00	\$ 21.00	\$ 26,880.00	\$ 15.00	\$ 19,200.00	\$ 23.00	\$ 29,440.00	\$ 19.00	\$ 24,320.00
16	CONCRETE DIVEWAY APPROACH	SF	3,210	\$48,150.00	\$ 9.00	\$ 28,890.00	\$ 8.00	\$ 25,680.00	\$ 11.00	\$ 35,310.00	\$ 8.00	\$ 25,680.00
17	CONCRETE VALLEY GUTTER	SF	2,180	\$26,160.00	\$ 6.00	\$ 13,080.00	\$ 9.00	\$ 19,620.00	\$ 11.00	\$ 23,980.00	\$ 9.00	\$ 19,620.00
18	CONCRETE 6" CURB & GUTTER	LF	4,060	\$121,800.00	\$ 28.00	\$ 113,680.00	\$ 24.00	\$ 97,440.00	\$ 30.00	\$ 121,800.00	\$ 23.00	\$ 93,380.00
19	CONCRETE SIDEWALK	SF	16,530	\$165,300.00	\$ 11.00	\$ 181,830.00	\$ 6.00	\$ 99,180.00	\$ 9.00	\$ 148,770.00	\$ 11.00	\$ 181,830.00
20	ADJUST EXISTING VALVE/METER BOX	EA	19	\$17,100.00	\$ 600.00	\$ 11,400.00	\$ 1,000.00	\$ 19,000.00	\$ 1,000.00	\$ 19,000.00	\$ 750.00	\$ 14,250.00
21	ADJUST EXISTING MANHOLE	EA	9	\$11,250.00	\$ 600.00	\$ 5,400.00	\$ 1,500.00	\$ 13,500.00	\$ 1,200.00	\$ 10,800.00	\$ 1,200.00	\$ 10,800.00
22	CURB MARKINGS	LF	300	\$900.00	\$ 4.00	\$ 1,200.00	\$ 4.00	\$ 1,200.00	\$ 4.00	\$ 1,200.00	\$ 4.00	\$ 1,200.00
23	THERMOPLASTIC TRAFFIC STRIPING	LF	3,800	\$5,700.00	\$ 3.00	\$ 11,400.00	\$ 3.00	\$ 11,400.00	\$ 3.00	\$ 11,400.00	\$ 2.85	\$ 10,830.00
24	THERMOPLASTIC PAVEMENT MARKINGS	EA	20	\$3,000.00	\$ 95.00	\$ 1,900.00	\$ 95.00	\$ 1,900.00	\$ 90.00	\$ 1,800.00	\$ 90.00	\$ 1,800.00
25	TRAFFIC SIGNAGE	LS	1	\$5,000.00	\$ 5,500.00	\$ 5,500.00	\$ 6,000.00	\$ 6,000.00	\$ 5,600.00	\$ 5,600.00	\$ 5,600.00	\$ 5,600.00
26	TYPE "D" STORM DRAIN INLET	EA	3	\$21,000.00	\$ 5,500.00	\$ 16,500.00	\$ 5,500.00	\$ 16,500.00	\$ 5,400.00	\$ 16,200.00	\$ 4,200.00	\$ 12,600.00
27	10" PVC SDR-35 PIPE	LF	120	\$8,400.00	\$ 40.00	\$ 4,800.00	\$ 55.00	\$ 6,600.00	\$ 72.00	\$ 8,640.00	\$ 65.00	\$ 7,800.00
28	12" PVC SDR-35 PIPE	LF	55	\$4,400.00	\$ 56.00	\$ 3,080.00	\$ 100.00	\$ 5,500.00	\$ 130.00	\$ 7,150.00	\$ 130.00	\$ 7,150.00
29	18" STORM DRAIN CLASS III RGRCP	LF	12	\$2,400.00	\$ 430.00	\$ 5,160.00	\$ 200.00	\$ 2,400.00	\$ 135.00	\$ 1,620.00	\$ 230.00	\$ 2,760.00
30	48" STORM DRAIN MANHOLE	EA	1	\$4,500.00	\$ 7,500.00	\$ 7,500.00	\$ 8,500.00	\$ 8,500.00	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00
31	CALTRANS NO. 3-1/2 PULL BOX	EA	19	\$19,000.00	\$ 600.00	\$ 11,400.00	\$ 600.00	\$ 11,400.00	\$ 580.00	\$ 11,020.00	\$ 1,230.00	\$ 23,370.00
32	2" SCH. 40 PVC ELECTRICAL CONDUIT	LF	2,654	\$53,080.00	\$ 25.00	\$ 66,350.00	\$ 25.00	\$ 66,350.00	\$ 25.00	\$ 66,350.00	\$ 28.00	\$ 74,312.00
33	LANDSCAPING HARDSCAPE	LS	1	\$12,535.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 18,000.00	\$ 18,000.00	\$ 10,798.00	\$ 10,798.00
Base Bid Summary				\$1,055,110.00		\$889,720.00		\$977,005.00		\$988,675.00		\$1,098,046.00

City of Coalinga
Sunset Street Reconstruction #2772

Base Bid Items					5 American Paving		6 Avison Construction, Inc.		7 Cal Valley Construction		8 Granite Construction	
Item	Description	Unit	Qty.	Engineer's Est.	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	MOBILIZATION AND GENERAL REQUIREMENTS	LS	1	\$74,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 115,000.00	\$ 115,000.00	\$ 120,000.00	\$ 120,000.00
2	WORKER SAFETY	LS	1	\$5,600.00	\$ 1.00	\$ 1.00	\$ 5,000.00	\$ 5,000.00	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00
3	TRAFFIC CONTROL	LS	1	\$12,000.00	\$ 50,000.00	\$ 50,000.00	\$ 30,000.00	\$ 30,000.00	\$ 98,000.00	\$ 98,000.00	\$ 80,000.00	\$ 80,000.00
4	DUST CONTROL	LS	1	\$5,000.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 400.00	\$ 400.00	\$ 10,000.00	\$ 10,000.00
5	SWPPP	LS	1	\$3,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
6	CONSTRUCTION SURVEYING	LS	1	\$15,000.00	\$ 17,325.00	\$ 17,325.00	\$ 17,500.00	\$ 17,500.00	\$ 17,335.00	\$ 17,335.00	\$ 17,325.00	\$ 17,325.00
7	SAW CUTTING	LF	1,880	\$3,760.00	\$ 2.00	\$ 3,760.00	\$ 2.00	\$ 3,760.00	\$ 2.50	\$ 4,700.00	\$ 3.00	\$ 5,640.00
8	CLEARING AND GRUBBING	LS	1	\$5,000.00	\$ 208,600.00	\$ 208,600.00	\$ 29,000.00	\$ 29,000.00	\$ 100,000.00	\$ 100,000.00	\$ 106,000.00	\$ 106,000.00
9	CONCRETE/PAVEMENT REMOVAL & DISPOSAL	CY	500	\$75,000.00	\$ 89.00	\$ 44,500.00	\$ 150.00	\$ 75,000.00	\$ 75.00	\$ 37,500.00	\$ 125.00	\$ 62,500.00
10	PULVERIZE EXISTING ASPHALT CONCRETE PAVEMENT	SF	92,500	\$46,250.00	\$ 0.40	\$ 37,000.00	\$ 0.20	\$ 18,500.00	\$ 0.50	\$ 46,250.00	\$ 0.75	\$ 69,375.00
11	SUBGRADE RECOMPACTION AND GRADING	SF	92,500	\$41,625.00	\$ 0.50	\$ 46,250.00	\$ 0.20	\$ 18,500.00	\$ 0.50	\$ 46,250.00	\$ 0.75	\$ 69,375.00
12	NATIVE SOIL BACKFILL	CY	120	\$2,400.00	\$ 10.00	\$ 1,200.00	\$ 35.00	\$ 4,200.00	\$ 75.00	\$ 9,000.00	\$ 100.00	\$ 12,000.00
13	AGGREGATE BASE CLASS II	TON	540	\$21,600.00	\$ 110.00	\$ 59,400.00	\$ 70.00	\$ 37,800.00	\$ 75.00	\$ 40,500.00	\$ 65.00	\$ 35,100.00
14	HOT MIX ASPHALT TYPE A (HMA-A)	TON	2,030	\$182,700.00	\$ 83.50	\$ 169,505.00	\$ 92.00	\$ 186,760.00	\$ 97.00	\$ 196,910.00	\$ 65.00	\$ 131,950.00
15	CONCRETE CURB RAMP	SF	1,280	\$32,000.00	\$ 15.00	\$ 19,200.00	\$ 22.00	\$ 28,160.00	\$ 12.00	\$ 15,360.00	\$ 26.00	\$ 33,280.00
16	CONCRETE DIVEWAY APPROACH	SF	3,210	\$48,150.00	\$ 7.00	\$ 22,470.00	\$ 12.00	\$ 38,520.00	\$ 6.50	\$ 20,865.00	\$ 10.00	\$ 32,100.00
17	CONCRETE VALLEY GUTTER	SF	2,180	\$26,160.00	\$ 10.30	\$ 22,454.00	\$ 15.00	\$ 32,700.00	\$ 7.50	\$ 16,350.00	\$ 10.00	\$ 21,800.00
18	CONCRETE 6" CURB & GUTTER	LF	4,060	\$121,800.00	\$ 25.50	\$ 103,530.00	\$ 45.00	\$ 182,700.00	\$ 20.00	\$ 81,200.00	\$ 23.00	\$ 93,380.00
19	CONCRETE SIDEWALK	SF	16,530	\$165,300.00	\$ 6.00	\$ 99,180.00	\$ 11.00	\$ 181,830.00	\$ 4.50	\$ 74,385.00	\$ 7.00	\$ 115,710.00
20	ADJUST EXISTING VALVE/METER BOX	EA	19	\$17,100.00	\$ 700.00	\$ 13,300.00	\$ 800.00	\$ 15,200.00	\$ 1,300.00	\$ 24,700.00	\$ 1,000.00	\$ 19,000.00
21	ADJUST EXISTING MANHOLE	EA	9	\$11,250.00	\$ 1,000.00	\$ 9,000.00	\$ 1,800.00	\$ 16,200.00	\$ 1,300.00	\$ 11,700.00	\$ 1,250.00	\$ 11,250.00
22	CURB MARKINGS	LF	300	\$900.00	\$ 4.00	\$ 1,200.00	\$ 5.00	\$ 1,500.00	\$ 2.00	\$ 600.00	\$ 4.00	\$ 1,200.00
23	THERMOPLASTIC TRAFFIC STRIPING	LF	3,800	\$5,700.00	\$ 2.85	\$ 10,830.00	\$ 3.00	\$ 11,400.00	\$ 2.20	\$ 8,360.00	\$ 2.85	\$ 10,830.00
24	THERMOPLASTIC PAVEMENT MARKINGS	EA	20	\$3,000.00	\$ 90.00	\$ 1,800.00	\$ 100.00	\$ 2,000.00	\$ 225.00	\$ 4,500.00	\$ 90.00	\$ 1,800.00
25	TRAFFIC SIGNAGE	LS	1	\$5,000.00	\$ 5,600.00	\$ 5,600.00	\$ 6,000.00	\$ 6,000.00	\$ 7,000.00	\$ 7,000.00	\$ 5,600.00	\$ 5,600.00
26	TYPE "D" STORM DRAIN INLET	EA	3	\$21,000.00	\$ 4,000.00	\$ 12,000.00	\$ 5,400.00	\$ 16,200.00	\$ 5,600.00	\$ 16,800.00	\$ 6,000.00	\$ 18,000.00
27	10" PVC SDR-35 PIPE	LF	120	\$8,400.00	\$ 78.00	\$ 9,360.00	\$ 102.00	\$ 12,240.00	\$ 400.00	\$ 48,000.00	\$ 120.00	\$ 14,400.00
28	12" PVC SDR-35 PIPE	LF	55	\$4,400.00	\$ 86.00	\$ 4,730.00	\$ 142.00	\$ 7,810.00	\$ 150.00	\$ 8,250.00	\$ 200.00	\$ 11,000.00
29	18" STORM DRAIN CLASS III RGRCP	LF	12	\$2,400.00	\$ 110.00	\$ 1,320.00	\$ 570.00	\$ 6,840.00	\$ 400.00	\$ 4,800.00	\$ 300.00	\$ 3,600.00
30	48" STORM DRAIN MANHOLE	EA	1	\$4,500.00	\$ 8,000.00	\$ 8,000.00	\$ 5,800.00	\$ 5,800.00	\$ 12,000.00	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00
31	CALTRANS NO. 3-1/2 PULL BOX	EA	19	\$19,000.00	\$ 450.00	\$ 8,550.00	\$ 600.00	\$ 11,400.00	\$ 1,400.00	\$ 26,600.00	\$ 2,000.00	\$ 38,000.00
32	2" SCH. 40 PVC ELECTRICAL CONDUIT	LF	2,654	\$53,080.00	\$ 23.50	\$ 62,369.00	\$ 25.00	\$ 66,350.00	\$ 35.00	\$ 92,890.00	\$ 35.00	\$ 92,890.00
33	LANDSCAPING HARDSCAPE	LS	1	\$12,535.00	\$ 10,798.00	\$ 10,798.00	\$ 15,000.00	\$ 15,000.00	\$ 11,000.00	\$ 11,000.00	\$ 10,798.00	\$ 10,798.00
Base Bid Summary				\$1,055,110.00		\$1,115,732.00		\$1,137,370.00		\$1,199,005.00		\$ 1,266,903.00

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Consider Construction Bid Award for the Polk Street Rehabilitation Project (5th to Elm Ave)
Meeting Date: December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

It is recommended that the Coalinga City Council:

Award a Contract in the amount of \$468,802.00 to A.J. Excavation, Inc., 9662 W. Kearney Blvd., Fresno, CA 93706 for the Polk Street Rehabilitation Project. It is also recommended that a contingency of 10% (\$46,880.00) be included in the Council action to cover any unforeseen incidentals for a total authorization amount of \$515,682.00.

II. BACKGROUND:

In March 2020, the Coalinga City Council approved the use of Federal and State Transportation funds for STBG which are allocated through a competitive grant process from the Fresno COG every two years. The City of Coalinga received funds for one priority project (Polk Street Reconstruction from 5th to Elm Ave).

This project will reconstruct Polk Street from Elm Avenue (SR 198) to Fifth Street (SR 33). The project will pulverize the existing AC pavement, grade the base material, remove existing concrete improvements, install ADA compliant curb ramps, sidewalks, AC pavement, traffic striping, traffic signage, and adjust existing utility lids.

The City Engineer was also directed to prepare engineering plans and specifications and authorized a call for bids for the Polk Street Rehabilitation Project.

III. DISCUSSION:

City Staff received and opened four bids for this project on November 17, 2020 at 2:00 p.m. A.J. Excavation, Inc., was the apparent low bidder with a total bid proposal of \$468,802.00. The Engineer's Estimate was \$459,770.00. The entire bid summary is included as Attachment "A". A.J. Excavation, Inc., has furnished the required bid bond. If the City Council decides to award the project to A.J. Excavation, Inc., and the "Notice to Proceed" is issued, the contractor will have 60 working days to complete the work. The following is a tentative schedule:

Award of Contract:	December 3, 2020
Start of Construction:	January 4, 2021
Completion of Construction:	March 17, 2021

IV. ALTERNATIVES:

The alternative to this council action would be to reject all bids. If all bids are rejected, the City would have to re-advertise or cancel the project. Staff believes that re-advertising the project will not result in lower bids.

V. FISCAL IMPACT:

Total authorization request for this contract is \$468,802.00 with an additional 10% contingency of \$46,880.00 for a total of \$515,682.00. This project is funded by STBG funds of \$504,500 therefore an additional 76,982 will be required from local street funds to cover the additional costs for construction engineering and a portion of contingency. Staff is recommending using TDA street maintenance funds to cover the additional costs and reduce the budget amount for striping that was included in the FY21 budget.

ATTACHMENTS:

	File Name	Description
▣	2789_Bid_Results.pdf	2789 Bid Results
▣	2789_Bid_Summary.pdf	2789 Bid Summary



Bid Results
City of Coalinga
Polk Street Rehabilitation
Project No. 2789 / STPL-5146(24)



Bid Date: November 17, 2020
2:00 PM, Tri City Engineering

	Bidder	Base Bid
1	AJ Excavation	\$468,802.00
2	Bush Engineering, Inc.	\$537,993.00
3	Central Valley Asphalt	\$557,073.00
4	R.J. Berry, Jr., Inc.	\$567,430.00
5		
6		
7		
8		

Sub List

Madera Concrete
Safety Striping Service, Goshen
Traffic Loop Crackfilling, Anaheim
California Construction Survey, Madera

ATTACHMENT "A" BIDS 1-4

Base Bid Items					1 A J Excavation, Inc.		2 Bush Engineering, Inc.		3 Central Valley Asphalt		4 R. J. Berry Jr, Inc.	
Item	Description	Unit	Qty.	Engineer's Est.	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	MOBILIZATION/GENERAL REQUIREMENTS	LS	1	\$37,400.00	\$ 25,000.00	\$ 25,000.00	\$ 29,600.00	\$ 29,600.00	\$ 7,320.00	\$ 7,320.00	\$ 45,000.00	\$ 45,000.00
2	WORKER SAFETY	LS	1	\$500.00	\$ 1,200.00	\$ 1,200.00	\$ 100.00	\$ 100.00	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00
3	TRAFFIC CONTROL	LS	1	\$7,000.00	\$ 27,000.00	\$ 27,000.00	\$ 45,000.00	\$ 45,000.00	\$ 24,000.00	\$ 24,000.00	\$ 33,000.00	\$ 33,000.00
4	DUST CONTROL	LS	1	\$2,500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00	\$ 10,000.00
5	MANAGEMENT OF SWPPP	LS	1	\$3,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 13,150.00	\$ 13,150.00	\$ 3,500.00	\$ 3,500.00
6	CONSTRUCTION SURVEYING	LS	1	\$10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 7,000.00	\$ 7,000.00	\$ 21,610.00	\$ 21,610.00	\$ 12,000.00	\$ 12,000.00
7	SAW CUTTING	LF	1,000	\$2,000.00	\$ 1.00	\$ 1,000.00	\$ 2.30	\$ 2,300.00	\$ 5.10	\$ 5,100.00	\$ 1.00	\$ 1,000.00
8	CONCRETE/PAVEMENT REMOVAL & DISPOSAL	CY	90	\$10,800.00	\$ 150.00	\$ 13,500.00	\$ 160.00	\$ 14,400.00	\$ 116.00	\$ 10,440.00	\$ 400.00	\$ 36,000.00
9	COLD MILL ASPHALT CONCRETE PAVEMENT	SF	123,180	\$61,590.00	\$ 0.15	\$ 18,477.00	\$ 0.50	\$ 61,590.00	\$ 0.35	\$ 43,113.00	\$ 0.25	\$ 30,795.00
10	SUBGRADE RECOMPACTION AND GRADING	SF	5,800	\$2,320.00	\$ 0.50	\$ 2,900.00	\$ 0.30	\$ 1,740.00	\$ 1.67	\$ 9,686.00	\$ 1.00	\$ 5,800.00
11	HOT MIX ASPHALT TYPE A (HMA-A)	TON	2,310	\$161,700.00	\$ 81.00	\$ 187,110.00	\$ 84.00	\$ 194,040.00	\$ 83.00	\$ 191,730.00	\$ 95.00	\$ 219,450.00
12	AGGREGATE BASE CLASS II	TON	100	\$3,500.00	\$ 95.00	\$ 9,500.00	\$ 114.00	\$ 11,400.00	\$ 112.00	\$ 11,200.00	\$ 25.00	\$ 2,500.00
13	CONCRETE CURB RAMP	SF	1,092	\$27,300.00	\$ 30.00	\$ 32,760.00	\$ 30.00	\$ 32,760.00	\$ 21.50	\$ 23,478.00	\$ 20.00	\$ 21,840.00
14	CONCRETE DIVEWAY APPROACH	SF	740	\$11,100.00	\$ 17.75	\$ 13,135.00	\$ 13.00	\$ 9,620.00	\$ 22.60	\$ 16,724.00	\$ 16.00	\$ 11,840.00
15	CONCRETE VALLEY GUTTER	SF	720	\$7,200.00	\$ 15.00	\$ 10,800.00	\$ 12.00	\$ 8,640.00	\$ 25.50	\$ 18,360.00	\$ 18.00	\$ 12,960.00
16	CONCRETE 6" CURB & GUTTER	LF	485	\$14,550.00	\$ 35.00	\$ 16,975.00	\$ 42.00	\$ 20,370.00	\$ 76.40	\$ 37,054.00	\$ 55.00	\$ 26,675.00
17	CONCRETE SIDEWALK	SF	1,510	\$15,100.00	\$ 8.00	\$ 12,080.00	\$ 13.00	\$ 19,630.00	\$ 12.00	\$ 18,120.00	\$ 12.00	\$ 18,120.00
18	ADJUST EXISTING WATER VALVE/METER BOX	EA	20	\$16,000.00	\$ 800.00	\$ 16,000.00	\$ 800.00	\$ 16,000.00	\$ 1,110.00	\$ 22,200.00	\$ 600.00	\$ 12,000.00
19	ADJUST EXISTING GAS VALVE	EA	3	\$2,400.00	\$ 900.00	\$ 2,700.00	\$ 800.00	\$ 2,400.00	\$ 2,300.00	\$ 6,900.00	\$ 600.00	\$ 1,800.00
20	ADJUST EXISTING SEWER MANHOLE	EA	7	\$8,750.00	\$ 1,400.00	\$ 9,800.00	\$ 900.00	\$ 6,300.00	\$ 2,080.00	\$ 14,560.00	\$ 1,000.00	\$ 7,000.00
21	ADJUST EXISTING STORM DRAIN MANHOLE	EA	3	\$3,750.00	\$ 1,400.00	\$ 4,200.00	\$ 900.00	\$ 2,700.00	\$ 2,400.00	\$ 7,200.00	\$ 1,000.00	\$ 3,000.00
22	DETECTOR LOOPS	EA	29	\$21,750.00	\$ 520.00	\$ 15,080.00	\$ 485.00	\$ 14,065.00	\$ 510.00	\$ 14,790.00	\$ 500.00	\$ 14,500.00
23	THERMOPLASTIC TRAFFIC STRIPING	LF	5,740	\$8,610.00	\$ 2.25	\$ 12,915.00	\$ 2.10	\$ 12,054.00	\$ 2.10	\$ 12,054.00	\$ 2.00	\$ 11,480.00
24	THERMOPLASTIC PAVEMENT MARKINGS	EA	43	\$6,450.00	\$ 190.00	\$ 8,170.00	\$ 188.00	\$ 8,084.00	\$ 188.00	\$ 8,084.00	\$ 190.00	\$ 8,170.00
25	TRAFFIC SIGNAGE	LS	1	\$14,000.00	\$ 16,000.00	\$ 16,000.00	\$ 15,700.00	\$ 15,700.00	\$ 15,700.00	\$ 15,700.00	\$ 18,000.00	\$ 18,000.00
Base Bid Summary				\$459,770.00		\$468,802.00		\$537,993.00		\$557,073.00		\$567,430.00

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: City Council Adoption of Resolution No. 3994 Establishing an Annual Regulatory Licensing Fee for Commercial Cannabis Outdoor Cultivators And An Annual License Fee for Packaging Only Manufacturers

Meeting Date: December 3, 2020

From: Marissa Trejo, City Manager

Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Staff is recommending that the City Council consider and approve Resolution No. 3994 establishing an annual regulatory licensing fee for commercial cannabis outdoor cultivators and an annual license fee for packaging only manufacturers.

II. BACKGROUND:

The City of Coalinga established regulations for Commercial Cannabis Operations. The regulations include authorizing the City Council to adopt specific fees related to the taxing, licensing, and on-going monitoring of said operations. In September of 2016, the City Council established annual regulatory license fees for commercial cannabis operations permitted in the City. Included in the fees are direct City related fees such as personnel costs, infrastructure costs and ongoing enforcement of the regulations. The other part of the annual fee is the consulting support provided by SCI consulting for ongoing monitoring and compliance of the facilities. These services include record keeping, product tracking, video surveillance, and quarterly physical inspections of the facilities.

As part of the recommended fee updates, there will be no change to the amount the City of Coalinga retains for its services. The adjustment in fees are directly related to the contracted consulting fee to reflect the level of time needed to conduct the required inspection and monitoring tasks.

III. DISCUSSION:

Manufacturing (Packaging Only)

At the time the City set its initial cannabis fees, the State did not have a packaging only license class for manufacturers. With recent updates to the states regulations related to manufacturing, they have created a sub category for packaging only manufacturers. SCI prepared a task sheet that broke down all the related fees for a packaging only manufacturer which resulted in an annual fee of \$6,880. The City will charge a fee similar to a distributor license fee of \$5,055 for a total annual packaging fee of \$11,935.

Outdoor Cultivation

The City has established license fees for indoor cultivation, however, with the recent permitting of outdoor cultivation, staff has created a license fee for outdoor cultivation operations which creates a better formula for establishing the consulting fee related to onsite inspections and ongoing monitoring to reflect the nature of the

operation. The City will charge its annual rate of \$28,283 similar to that of indoor cultivation operations as scaling or indoor vs. outdoor will not effect the City's costs. The SCI fee will be charged at a per 10K canopy of \$4,894 with a 25% reduction per additional increment of 10K canopy beyond the first 10K. Below are the recommended total fees broken down between the consultant fees and City Fees. Consulting fees are established based on quarterly inspections.

Proposed Fees

License Category	Consultant	City of Coalinga	Total Fee
Cannabis Packaging	\$6,880.00	\$5,055.00	\$11,935.00
Outdoor Cultivation (up to 10K)	\$4,894.00	\$28,283	\$33,177.00

***NOTE:** Cultivation - For each additional increment of 10k canopy, add 25% of Consultant fee.

IV. ALTERNATIVES:

- The City Council may choose not to adopt these fees and direct staff accordingly. This is an effort to ensue that the City is offering competitive and fair license fees based on actual operations and costs associated with monitoring and managing the cannabis program.

V. FISCAL IMPACT:

The City's revenue will not change as it will be collecting similar license fees and the consultant fees will reflect their actual costs for these particular operations to make the City more competitive as it relates to annual fees.

ATTACHMENTS:

File Name	Description
❏ SCI_Fees_-_Outdoor_Cultivation_2020.pdf	SCI Fees - Outdoor Cultivation 2020
❏ SCI_Fees_Manufacturing_Facility_-_Packaging_2020.pdf	SCI Fees Manufacturing Facility - Packaging 2020
❏ Resolution_3994_Cannabis_Packaging_and_Outdoor_Cultivation_License_Fee.doc	Resolution 3994 Cannabis Packaging and Outdoor Cultivation License Fee

classification: hourly wage: fringe: overhead: G&A: fee:		Outdoor Cultivation										
		City of Coalinga Cannabis Related Monitoring and Compliance										
		Consultant Manager	Consultant Admin	Consultant Technician 1	Consultant Technician 2							
		80.00	35.00	45.00	28.00							
		42.0%	33.60	14.70	18.90	11.76		-			-	-
		15.0%	12.00	5.25	6.75	4.20		-			-	-
		5.0%	4.00	1.75	2.25	1.40		-			-	-
10.0%	12.96	5.67	7.29	4.54		-	-	-				
Fully Loaded Hourly Cost:		142.56	62.37	80.19	49.90	-	-	-				
TASK HOURS ASSIGNED TO STAFF:												
TASKS		Consultant Manager	Consultant Admin	Consultant Technician 1	Consultant Technician 2	0	0	0	Prime Consultant Total Hours	Total Task Costs		
Page												
RECORD KEEPING and ADMINISTRATIVE												
7	Business Owner Requirements	0	0	0	0.25	0	0	0	0.25	\$12.47		
8	Registration Information and Background	0	0	0	0.5	0	0	0	0.495	\$0.00		
17	Accounting and Accounting Inspections	0	0	0	0	0	0	0	0	\$0.00		
17	Record Keeping	0	0	0	0	0	0	0	0	\$0.00		
18	Inspection, Indemnification, Insurance, Violations	0	0	0	0.25	0	0	0	0.25	\$12.47		
		0	0	0	0	0	0	0	0	\$0.00		
		0	0	0	0	0	0	0	0	\$0.00		
		0	0	0	0	0	0	0	0	\$0.00		
TOTAL DIRECT HOURS		0	0	0	1.00	0	0	0	1	\$24.95		
PRODUCT TRACKING												
6	Track and Trace System	0	0	0	0.5	0	0	0	0.495	\$24.70		
6	Accounting Software	0	0	0	0.25	0	0	0	0.25	\$0.00		
	Labelling, Dosages,Testing Handling and Protocol	0	0	0	0.5	0	0	0	0.5	\$24.95		
		0	0	0	0	0	0	0	0	\$0.00		
		0	0	0	0	0	0	0	0	\$0.00		
TOTAL DIRECT HOURS		0	0	0	1.25	0	0	0	1.245	\$49.65		
EMPLOYEE HUMAN RESOURCES												
3	Register of Employees	0	0	0.5	0.50	0	0	0	0.995	\$64.79		
11	Employee Permits	0	0	0	0.50	0	0	0	0.495	\$24.70		
	Training Process	0	0	0	0	0	0	0	0	\$0.00		
	Employee Record Verification	0	0	0	0	0	0	0	0	\$0.00		
	Compliance with State and Local Criteria	0	0	0	0	0	0	0	0	\$0.00		
		0	0	0	0	0	0	0	0	\$0.00		
TOTAL DIRECT HOURS		0	0	0.5	1.0	0	0	0	1.49	\$89.49		
COMMUNITY SUPPORT												
	Community Complaints	0	0	0	0	0	0	0	0	\$0.00		
	Customer Complaints	0	0	0	0	0	0	0	0	\$0.00		
	Vendor Complaints	0	0	0	0	0	0	0	0	\$0.00		
	City/State Contact Information	0	0	0	0	0	0	0	0	\$0.00		
	Informational/Medical Questions	0	0	0	0	0	0	0	0	\$0.00		
		0	0	0	0	0	0	0	0	\$0.00		
TOTAL DIRECT HOURS		0	0	0	0	0	0	0	0	\$0.00		
OPERATIONAL REQUIREMENTS OFFACILITY												
3	Signage, Hours, etc.	0	0	0	0.125	0	0	0	0.125	\$6.24		
3	Prohibited Activities - Consumption, Trans, Delivery, etc.	0	0	0	0	0	0	0	0	\$0.00		
3	Prohibited Activities - Minors	0	0	0	0	0	0	0	0	\$0.00		
4	Building Codes: Elec., Butane, Kitchen, Pesticides	0	0	0	0.125	0	0	0	0.125	\$6.24		
4	Odor Control	0	0	0	0.125	0	0	0	0.125	\$6.24		
4	Pesticide, fertilizer, water compliance	0	0	0	0.495	0	0	0	0.495	\$24.70		
5	Security, Alarm, Cameras, Video Recordings	0	0	0	0.125	0	0	0	0.125	\$6.24		
7	Deliveries and Transporation	0	0	0	0.125	0	0	0	0.125	\$6.24		
7	Premises Maintenance	0	0	0	0.125	0	0	0	0.125	\$6.24		
	Proper Safeguards for Manufacturing Type 2 Licensee	0	0	0	0	0	0	0	0	\$0.00		
	Video Monitoring of Facility	0	0	0	10	0	0	0	10	\$498.96		
		0	0	0	0	0	0	0	0	\$0.00		
		0	0	0	0	0	0	0	0	\$0.00		
		0	0	0	0	0	0	0	0	\$0.00		
TOTAL DIRECT HOURS		0	0	0	11.245	0	0	0	11.245	\$561.08		
PROJECT MANAGEMENT												
	Overall Management	1.4975	4.56761	0	0	0	0	0	6.06511	\$498.37		
		0	0	0	0	0	0	0	0	\$0.00		
		0	0	0	0	0	0	0	0	\$0.00		
TOTAL DIRECT HOURS		1.4975	4.56761	0	0	0	0	0	6.06511	\$498.37		
		1.4975	4.56761	0.5	14.475	0	0	0	21.04011	1,223.53		
Direct Costs		RECORD KEEPING and ADMINISTRATIVE				#units	unit price	cost				
								\$ -				
								\$ -				
								\$ -				
Subtotal								\$ -	\$ -			
Direct Costs		PRODUCT TRACKING				#units	unit price	cost				
	Testing				-	\$ 53.000		\$ -				
								\$ -				
								\$ -				
Subtotal								\$ -	\$ -			
Direct Costs		EMPLOYEE HUMAN RESOURCES				#units	unit price	cost				
								\$ -				
								\$ -				
								\$ -				
Subtotal								\$ -	\$ -			
Direct Costs		COMMUNITY SUPPORT				#units	unit price	cost				
								\$ -				
								\$ -				
								\$ -				
Subtotal								\$ -	\$ -			
Direct Costs		OPERATIONAL REQUIREMENTS OFFACILITY				#units	unit price	cost				
								\$ -				
								\$ -				
								\$ -				
Subtotal								\$ -	\$ -			
									Total Labor Costs	\$1,223.53		
									Total Direct Costs	\$0.00		
									Total Total Costs	\$1,223.53		
										\$4,894.13		
										Per Month		
										Per Year		
										</		

Manufacturing Facility -Packaging only									
City of Coalinga Cannabis Related Monitoring and Compliance									
classification:	Consultant Manager	Consultant Admin	Consultant Technician 1	Consultant Technician 2					
hourly wage:	80.00	35.00	45.00	28.00					
fringe:	42.0%	33.60	14.70	18.90	11.76		-	-	-
overhead:	15.0%	12.00	5.25	6.75	4.20	-	-	-	-
G&A:	5.0%	4.00	1.75	2.25	1.40	-	-	-	-
fee:	10.0%	12.96	5.67	7.29	4.54	-	-	-	-
Fully Loaded Hourly Cost:	142.56	62.37	80.19	49.90	-	-	-	-	-
TASK HOURS ASSIGNED TO STAFF:									
PAGE	TASKS	Consultant Manager	Consultant Admin	Consultant Technician 1	Consultant Technician 2	0	0	0	Prime Consultant Total Hours
									Total Task Costs
	RECORD KEEPING and ADMINISTRATIVE								
7	Business Owner Requirements	0	0	0	0.25	0	0	0	0.25
8	Registration Information and Background	0	0	0	0.25	0	0	0	0.25
17	Accounting and Accounting Inspections	0	0	0	0	0	0	0	0
17	Record Keeping	0	0	0	0	0	0	0	0
18	Inspection, Indemnification, Insurance, Violations	0	0	0	0.25	0	0	0	0.25
		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
	TOTAL DIRECT HOURS	0	0	0	0.75	0	0	0	1
									\$24.95
	PRODUCT TRACKING								
6	Track and Trace System	0	0	0	1	0	0	0	1
6	Accounting Software	0	0	0	1	0	0	0	1
	Labelling, Dosages, Testing Handling and Protocol	0	0	0	4	0	0	0	4
		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
	TOTAL DIRECT HOURS	0	0	0	6	0	0	0	6
									\$249.48
	EMPLOYEE HUMAN RESOURCES								
3	Register of Employees	0	0	0	2	0	0	0	2
11	Employee Permits	0	0	0	1	0	0	0	1
	Training Process	0	0	0	0.125	0	0	0	0.125
	Employee Record Verification	0	0	0	1	0	0	0	1
	Compliance with State and Local Criteria	0	0	0	1	0	0	0	1
		0	0	0	0	0	0	0	0
	TOTAL DIRECT HOURS	0	0	0	5.125	0	0	0	5.125
									\$205.82
	COMMUNITY SUPPORT								
	Community Complaints	0	0	0	0	0	0	0	0
	Customer Complaints	0	0	0	0	0	0	0	0
	Vendor Complaints	0	0	0	0	0	0	0	0
	City/State Contact Information	0	0	0	0	0	0	0	0
	Informational/Medical Questions	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
	TOTAL DIRECT HOURS	0	0	0	0	0	0	0	0
									\$0.00
	OPERATIONAL REQUIREMENTS OFFACILITY								
3	Signage, Hours, etc.	0	0	0	0.125	0	0	0	0.125
3	Prohibited Activities - Consumption, Trans, Delivery, etc.	0	0	0	0	0	0	0	0
3	Prohibited Activities - Minors	0	0	0	0	0	0	0	0
4	Building Codes: Elec., Butane, Kitchen, Pesticides	0	0	0	0	0	0	0	0
4	Odor Control	0	0	0	0.125	0	0	0	0.125
4	Dept of Public Health Food Reqs.	0	0	0	0	0	0	0	0
5	Security, Alarm, Cameras, Video Recordings	0	0	0	0.25	0	0	0	0.25
7	Deliveries and Transportation	0	0	0	0	0	0	0	0
7	Premises Maintenance	0	0	0	0	0	0	0	0
	Proper Safeguards for Manufacturing Type 1 Licensee	0	0	0	0	0	0	0	0
	Video Monitoring of Facility	0	0	0	10	0	0	0	10
		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
	TOTAL DIRECT HOURS	0	0	0	10.5	0	0	0	10.5
									\$523.91
	PROJECT MANAGEMENT								
	Overall Management	1.79	7.38375	0	0	0	0	0	9.17375
		0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
	TOTAL DIRECT HOURS	1.79	7.38375	0	0	0	0	0	9.17375
									\$715.71
		1.79	7.38375	0	22.375	0	0	0	31.54875
									1,719.86
Direct Costs		RECORD KEEPING and ADMINISTRATIVE			#units	unit price	cost		
							\$ -		
							\$ -		
							\$ -		
Subtotal							\$ -		\$ -

RESOLUTION NO. 3994

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA ESTABLISHING A CANNABIS PACKAGING AND OUTDOOR CULTIVATION LICENSING FEES PURSUANT TO SECTION 9-5.128 OF TITLE 9, CHAPTER 5, ARTICLE 1 OF THE CITY'S DEVELOPMENT CODE

WHEREAS, Section 9-5.128 to Title 9, Chapter 5, Article 1 of the City of Coalinga's Development Code establishes local regulations for permitting commercial cannabis operations as permitted under the California Statute and established regulations; and

WHEREAS, Section 9-5.128 authorizes the City Council to establish an annual regulatory licensing fee to cover the costs of monitoring commercial cannabis businesses to ensure initial and operating compliance with all regulatory requirements; and

WHEREAS, the fees are required to recover the City's total cost of administering the City of Coalinga Cannabis program including but not limited to initial and ongoing inspections and compliance checks, documentation of violations, and prosecution of violators; and

WHEREAS, cannabis packaging and outdoor cultivation are permitted cannabis activities within the City of Coalinga and in an effort to establish a reasonable license fees, a separate fee shall be established for the packaging of cannabis and outdoor cultivation; and

WHEREAS, City staff has prepared an analysis for the establishment of a packaging license fee and outdoor cultivation, which is set forth in staff's report; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Coalinga amends the following fees as follows:

Annual License Fee

License Category	SCI Fee (Quarterly Inspections)	City Fee	Total Fee
Cannabis Packaging	\$6,880	\$5,055	\$11,935
Outdoor Cultivation (up to 10K)*	\$4,894	\$28,283	\$33,177

*Note: For each additional increment over 10,000 s/f in one facility add 25% (\$1,223.53).

5. All fees shall become effective upon the adoption of this Resolution.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 3rd day of December, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor of the City of Coalinga

ATTEST:

City Clerk/Deputy City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorize Public Works to Enter into a Professional Services Agreement with TJKM Transportation Consultants to Develop a Local Roadway Safety Plan

Meeting Date: December 3, 2020

From: Marissa Trejo, City Manager

Prepared by: Larry Miller, Public Works & Utilities Coordinator

I. RECOMMENDATION:

Staff recommends authorization to enter into an agreement with TJKM.

II. BACKGROUND:

Federal regulations require each State has a Strategic Highway Safety Plan (SHSP). An SHSP is a statewide data-driven traffic safety plan that coordinates the efforts of a wide range of organizations to reduce traffic accident fatalities and serious injuries on all public roads. In coordination with federal, state, local and private sector safety stakeholders, the SHSP establishes goals, objectives, and emphasis (or challenge) areas. The SHSP address the 4Es of traffic safety: Engineering, Enforcement, Education, and Emergency Services.

While the SHSP is used as a statewide approach for improving roadway safety, A Local Road Safety Plan (LRSP) can be a means for providing local and rural road owners with an opportunity to address unique highway safety needs in their jurisdictions while contributing to the success of the SHSP. The process of preparing an LRSP creates a framework to systematically identify and analyze safety problems and recommend safety improvements. Preparing an LRSP facilitates the development of local agency partnerships and collaboration, resulting in a prioritized list of improvements and actions that can demonstrate a defined need and contribute to the statewide plan. The LRSP offers a proactive approach to addressing safety needs and demonstrates agency responsiveness to safety challenges.

An LRSP provides a framework for organizing stakeholders to identify, analyze, and prioritize roadway safety improvements on local and rural roads. The process of developing an LRSP can be tailored to local protocols, needs, and issues.

III. DISCUSSION:

On September 14th Staff drafted and advertised an RFP to acquire a consultant to aid in the creation of a Local Roadway Safety Plan. After a month of advertising, we received 5 responses from various firms around the state. Of those five, each was independently evaluated based on specific scoring criteria, and TJKM Transportation Consultants was found to be the strongest candidate.

Staff feels that TJKM is most qualified to be able to assist Coalinga with analyzing traffic data, identifying roadway hazards, and formulate the best approaches to each problem in a way that coincides with community driven input as well as scientific analysis and data driven analysis.

IV. ALTERNATIVES:

Do not authorize staff to enter into an agreement with TJKM and seek other consultation services.

V. FISCAL IMPACT:

This project is slated to cost approximately \$70,000. However, \$63,000 (90%) of that amount will be reimbursed through State funded grants and the remaining will be the state required local match. The City will need to allocate approximately \$7,000 of local street funds to cover the local match.

ATTACHMENTS:

File Name	Description
TJKM_Professional_Services_Agreement-TJKM_signed.pdf	Contract

THE CITY OF COALINGA

PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into November , 2020 by and between the City of Coalinga (hereinafter "CITY"), and TJKM Transportation Consultants (hereinafter "CONSULTANT").

WHEREAS the Consultant warrants and represents that they are trained and experienced in the area of transportation planning and engineering. Consultant has developed a project team that is capable of meeting time frames herein provided all in accordance with the terms and conditions of this Agreement.

AGREEMENT

NOW, THEREFORE, the parties hereby agree as follows:

1. PROJECT COORDINATION

- A. CITY: The Manager of the City of Coalinga shall be the representative of the City for all purposes under this Agreement and is hereby designated the Project Manager for the City and said Project Manager shall supervise all aspects of the progress and execution of this Agreement.
- B. CONSULTANT: The primary contact(s) and Consultant representative for this project shall be:

2. SCOPE OF SERVICES

Please see attachment "A"

3. COMPENSATION

Consultant agrees to undertake consultant services on behalf of the City for a fee not to exceed \$69,798.33. Consultant's budget has been incorporated as attachment "A".

4. DUTIES OF CITY

Provide all project information, data available to City which are necessary for carrying out the work as outlined in this Agreement, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

5. TERMINATION

- A. Discretionary: Either party may terminate Agreement without cause upon thirty (30) days written notice mailed or personally delivered to the other party.
- B. Effect of Termination: Upon receipt of notice of termination, neither party shall incur additional obligations under any provision of this Agreement without the prior written consent of the other.
- C. Return of Documents: Upon termination, any and all City documents or materials provided to Consultant and any and all of Consultant's documents and materials prepared for or relating to the performance of its duties under this Agreement, shall be delivered to City as soon as possible, but not later than thirty (30) days after termination.

6. OWNERSHIP OF DOCUMENTS

The written documents and materials prepared by the Consultant in connection with the performance of its duties under this, Agreement, shall be the sole property of City. City may use said property for any purpose, including projects not contemplated by this Agreement.

7. ASSIGNABILITY

The parties agree that they shall not assign or transfer any interest in this Agreement nor the performance of any of their respective obligations hereunder, without the prior written consent of the other party, and any attempt to so assign this Agreement or any rights, duties or obligations arising, hereunder shall be void and of no effect.

8. NONDISCRIMINATION

Consultant shall not discriminate, in any way, against any person on the basis of age, sex, race, color, religion, ancestry, national origin or disability in connection with or related to the performance of its duties and obligations under this Agreement.

9. COMPLIANCE WITH ALL LAWS

Consultant shall exercise due and reasonable professional care in complying with all applicable federal, state, and local laws, ordinances, codes, and regulations, in the performance of its duties and obligations under this Agreement.

Consultant shall perform all services under this Agreement in accordance with these laws, ordinances, codes, and regulations. Consultant shall release, defend, indemnify and hold harmless City, its officers, agents and employees from any and all damages, liabilities, penalties, fines and all other consequences from any noncompliance or violation of any laws, ordinance, codes or regulations.

10. NO THIRD-PARTY BENEFICIARIES

City and Consultant do not intend, by any provision of this Agreement, to create in any third party, any benefit or right owned by one party, under the terms and conditions of this Agreement, to the other party.

11. INDEMNIFICATION

Consultant agrees to indemnify and hold harmless the City and its elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, “Indemnitees”) from any and all claims, demands, costs (including reasonable attorneys’ fees) or liability determined by a court of competent jurisdiction to have arisen from or to be connected with Consultant’s negligent, or deliberately wrongful act, errors, or omissions in connection with the performance of this Agreement. Likewise, City agrees to indemnify and hold harmless Consultant and its officers, employees, and sub consultants from any and all claims, demands, costs or liability determined by a court of competent jurisdiction to have arisen from or to be connected with the City’s negligent, or deliberately wrongful acts, errors, or omissions in connection with the performance of this Agreement.

12. INSURANCE

Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement insurance, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant, its agents, representatives or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A. M. Best’s rating of no less than A:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver if so approved in writing by City Manager. Consultant agrees to provide City with copies of required policies upon request.

Consultant shall provide the following scope and limits of insurance:

- (a) Minimum Scope of Insurance: Coverage shall be at least as broad as:
 - (1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).
 - (2) Insurance Services Office form number CA 0001 covering Automobile Liability, including code 1, Any auto@ and endorsement CA 0025, or equivalent forms subject to written approval of City.
 - (3) Workers Compensation insurance as required by the Labor Code of the State of California and Employers Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement.

- (b) Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:
- (1) General Liability: \$1,000,000 general aggregate for bodily injury, personal injury and property damage.
 - (2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
 - (3) Workers Compensation and Employers Liability: Workers Compensation as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident.
- (c) Other provisions: Insurance policies required by this Agreement shall contain the following provisions:
- (1) All Policies: Each insurance policy required by this Agreement shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after 30 days prior written notice has been given to City .
 - (2) General Liability and Automobile Liability Coverage:
 - (i) City and their respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.
 - (ii) Consultant's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Consultant's insurance.
 - (iii) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - (iv) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage

provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

- (3) **Employers Liability Coverage:** Unless the City Manager otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Consultant.
- (d) **Other Requirements:** Consultant agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this Agreement have been met. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.
 - (1) Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.
 - (2) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.
 - (3) The procuring of such required policy or policies of insurance shall not be construed to limit Consultants liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement.

13. NOTICES

All notices and other communications required or permitted to be given under this Agreement, including any notice of change of address, shall be in writing and given by personal delivery, or deposited with the with the United States Postal Service, postage prepaid, addressed to the parties intended to be notified. Notice shall be deemed given as of the date of personal delivery, or if mailed, upon the date of deposit with the United States Postal Service. Notice shall be given as follows:

CITY: Sean Brewer, Director
Assistant City Manager 155
W. Durian
Coalinga, CA 93210

CONSULTANT: TJKM
Nayan Amin
4305 Hacienda Drive, Suite 550
Pleasanton, CA 94588

14. INDEPENDENT CONTRACTOR

For the purposes, and for the duration, of this Agreement, Consultant, its officers, agents, and employees shall act in the capacity of an Independent Contractor, and not as employee of the City. Consultant and City expressly intend and agree that the status of Consultant, its officers, agents, and employees be that of an Independent Contractor and not that of an employee of the City.

15. ENTIRE AGREEMENT-AMENDMENTS

The terms and conditions of this Agreement, all exhibits attached, and all documents incorporated by reference, represent the entire Agreement of the parties with respect to the subject matter of this Agreement. This written Agreement shall supersede any and all prior agreements, or written, regarding the subject matter between the Consultant and the City. No other agreement, promise or statement, written or oral, relating to the subject matter of this Agreement, shall be valid or binding, except by way of a written amendment to this Agreement. The terms and conditions of this Agreement shall not be altered or modified except by a written amendment to this Agreement signed by the Consultant and the City. If any conflicts arise between the terms and conditions of this Agreement, and the terms and conditions of the attached exhibits or the documents expressly incorporated by reference, the terms and conditions of this Agreement shall control.

16. WAIVERS

The waiver by either party of any breach or violation of any term, covenant or condition of this Agreement, or of any ordinance, law or regulation, shall not be deemed to be a waiver of any other term, covenant, condition, ordinance, law or regulation, or of any subsequent breach or violation of the same or other term, covenant, condition, ordinance, law or regulation. The subsequent acceptance by either party of any fee, performance, or other consideration, which may become due or owing under this Agreement shall not be deemed to be a waiver of any preceding breach or violation by the other party of any term, condition, covenant of this Agreement or any applicable law, ordinance or regulation.

17. APPLICABLE LAW

The law of the State of California shall govern this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement.

CITY: Coalinga, Inc.

Marissa Trejo,
City Manager

CONSULTANT: TJKM

Nayan Amin
President

Attachment “A”

Scope of Work, Budget, Schedule

SCOPE OF WORK

Task 1. Project Management

Subtask 1.1 Kick-Off Meeting

Within a week of notice-to-proceed, TJKM will facilitate a project Kick-off meeting with the City's Project Manager (PM) and others suggested departmental staff. The purpose of the meeting will be to:

- Discuss and define specific goals of the LRSP with respect to crash reduction
- Discuss the task, timeline, and project milestones
- Identify key stakeholders, including School District, Police Department, Fire, Community Development, and Public Works
- Discuss critical data needs and data analysis

TJKM will prepare meeting materials at least three days prior to the meeting, including agenda, sign-in sheets, and related handouts, PowerPoint presentations (if necessary). We will submit meeting notes and action items within a week after the meeting.

Subtask 1.2 Monthly Meetings & Schedule Updates

TJKM expects constant correspondence with City's PM during the development of the LRSP. We will also facilitate monthly meetings to ensure the project is on track and within budget. We assume that the meetings will be held, under COVID-19 situation, through virtual conferencing with screen sharing capability. For each meeting, TJKM will prepare an agenda, sign-in sheets, updated schedules, meeting minutes and action items. Meeting materials will be distributed at least three days prior to each meeting; meeting minutes and action items will be submitted within a week after each meeting.

Task 1 Deliverables

- Meeting schedule, agenda, and minutes
- Project schedules/timeframes

Task 2. Review of Local Roadway System

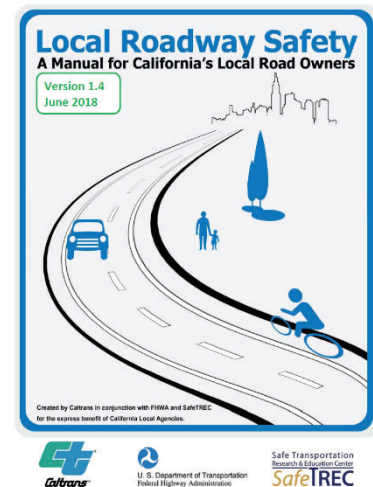
Subtask 2.1 Literature Review

TJKM will collect and review existing data, programs, policies and activities, and provide a summary of current efforts to address transportation safety, including identifying programs that have evidence of measureable success. The purpose of this task is to ensure the LRSP visions and goals are aligned with prior planning efforts and that the potential 4E's strategies are consistent with local and regional policies, guidelines, and programs. TJKM will first collect and review documents pertaining to the LRSP. We will review at a minimum the following documents:

- Coalinga General Plan 2025
- Coalinga Active Transportation Plan
- City of Coalinga Design Guidelines
- Five-Year Capital Improvement Program
- City of Coaling Current Projects
- Fresno Council of Governments 2020 Transportation Needs

We will summarize contents and key transportation projects of the aforementioned documents in a technical memorandum. Based on our firm's past experience we ensure the LRSP is developed in consistence with the following documents:

- Caltrans Local Roadway Safety Manual (LRSM) (April 2020)
- National Association of County Engineers (NACE) – A Template for Local Roadway Safety Plan
- FHWA – Local and Rural Road Safety Briefing Sheets: Local Road Safety Plans
- FHWA – Developing Safety Plans: A Manual for Local and Rural Road (2012)
- FHWA – Systemic Safety Project Selection Tool (2013)
- FHWA – Local and Rural Road Safety Program
- California's Strategic Highway Safety Plan (SHSP)
- Caltrans SSARP Guidelines
- Highway Safety Manual
- NACTO, AASHTO, California MUTCD



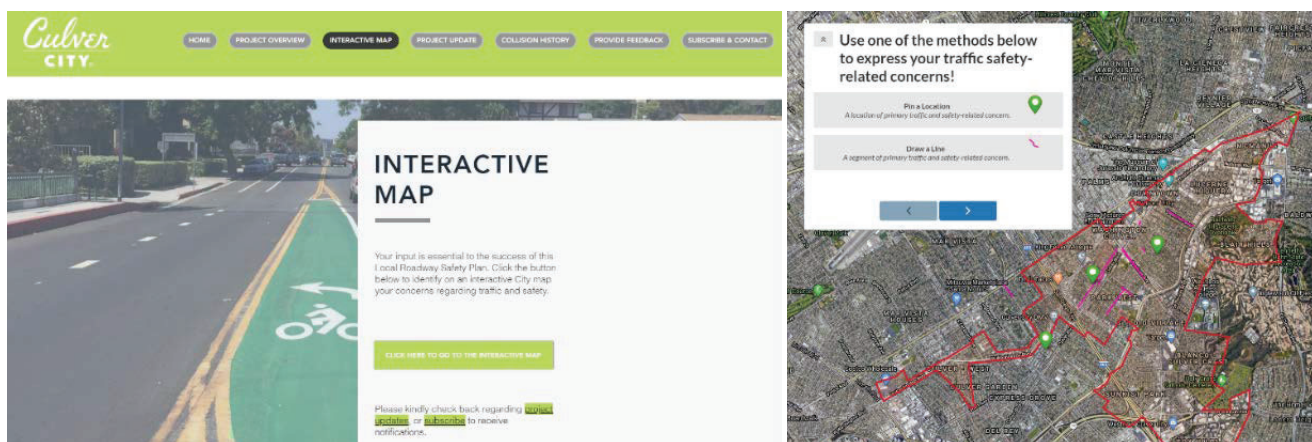
Subtask 2.2 Stakeholder Meeting

TJKM will facilitate up to two stakeholder meetings through virtual conferencing platform, e.g., GoToMeeting, Zoom with the potential stakeholders. These include at a minimum community residents, businesses, schools, and first responders (Coalinga Police Department and Coalinga Fire Department). The stakeholder meetings will begin with a brief presentation conveying project goals, major milestones, and expected feedback and input from the stakeholders, and what and how the stakeholders can contribute after the meetings. The following activates will be in the agenda: 1) Identify high needs areas and stakeholders priorities and establish LRSP vision and goals; 2) review potential solutions and countermeasures and review draft LRSP; 3) Prioritize implementation; and 4) Review and comment on Final LRSP.

Subtask 2.3 Ongoing Outreach (Project Website, Map Input, & E-Blasts)

To foster conversation even after the meetings, and to gather meaning and in an efficient manner, TJKM will develop a project website which includes a map input portal for stakeholders to express their concerns with ease. We will send out periodic email blasts notifying stakeholders of upcoming deliverables for circulative review. TJKM considers the following major milestones needing intensive involvement of the stakeholders:

- Onset of the project to help identify traffic and safety concerns
- Draft high-risk locations
- Draft list of countermeasures and viable safety projects



Sample Project Website and Map Input: Culver City LRSP, 2020.

Task 2 Deliverables

- **Technical memorandum summarizing:**
 - Framework for the final LRSP document
 - LRSP State and Federal requirements
 - Identify stakeholders' concerns and priorities
 - Establish potential items/ideas for the LRSP

Task 3. Safety Data Collection & Report

Subtask 3.1 Data Collection

Collision Data. TJKM will review traffic data from Coalinga Police Department, including crashes, severity of crashes, traffic patterns and roadway conditions. TJKM will retrieve the latest five years of collision data from the Transportation Injury Mapping System (TIMS) and Statewide Integrated Traffic Records System (SWITRS). We will cross reference with City's Police Department maintained database, e.g., Crossroads, if available. We will reference supplemental information from the City, such as complaint database, if available.

Volume Data. We will work closely with City staff to obtain Average Daily Traffic (ADT) volumes and intersection turning movement counts available from City's recent studies, e.g., Engineering & Traffic Survey, traffic impact studies, etc. We will organize data in Excel and GIS formats and develop, as needed, a traffic count data plan, scheduling to collect any new traffic data agreed among project team and stakeholders. Alternatively, we will reference volumes built in City's travel demand model, in Cube or TransCAD, if made available, to understand regional traffic patterns and demand on City's roadway system.

Field Observation. TJKM will conduct field reconnaissance for verifying roadway configurations and infrastructure deficiencies and opportunities for improvements. We will identify major **risk factors** attributed to historical collisions. The following are roadway features that we will record:

- | | |
|--|--|
| ➤ Multimodal activity, demand, and behavior | ➤ Intersection skew angle |
| ➤ Right-of-way information, including number of lanes, lane width, median type and width, shoulder type and width (if any) | ➤ Intersection located in or near horizontal curve |
| ➤ Pavement markings and signage | ➤ Presence of left-turn or right-turn lanes |
| ➤ Horizontal and vertical curvature, super-elevation, delineation or advance warning devices | ➤ Left-turn phasing |
| ➤ Presence of lighting | ➤ Allowance of right-turn-on-red |
| ➤ Sight distance | ➤ Overhead versus pedestal mounted signal heads |
| ➤ Intersection traffic control device, including number of signal heads vs. number of lanes, presence of back plates, etc. | ➤ Pedestrian crosswalk presence, crossing distance, signal head type |
| | ➤ Posted speed limit or operating speed |
| | ➤ Presence of nearby railroad crossing |
| | ➤ Location and presence of bus stops |

Subtask 3.2 Systemic Safety & Trend Analysis

TJKM will conduct a citywide collision analysis with an emphasis on fatal and severe injury (F+SI) collisions. This will be a data-driven process including the following steps:

Collision Trend: analyzing and summarizing collision distribution including severity, travel mode, trend over time, lighting conditions, weather conditions, time of day, demographics of the victims and parties at-fault, collision type and violation category
Collision Profile: combining collision factors to identify prominent collision types

We will produce GIS-based mappings, charts, and other visualizations to help inform decision making. We will summarize the collision analysis and maps in a technical memorandum.

Subtask 3.3 Identify High-Risk Network

This is a critical step to identify locations throughout the City that are collision-prone such that future collision can be prevented. Primarily, TJKM will identify City's high-risk network (including **top 10 high-risk intersections and top 10 roadway segments**) responsible for fatalities and severe injuries on City roadways. To achieve this, we propose to employ the **Sliding Window Algorithm** as per the Highway Safety Manual to partition City roadway system into comparable segments. This methodology is used to ensure the corridor ranking is based on normalized collision rate calculation. Our collision rate calculations are compliant with Caltrans LRSM, FHWA guidelines, and Highway Safety Manual.

Task 3 Deliverables

- Safety Data Collection Report

Task 4. Development of Countermeasures

Subtask 4.1 Emphasis Areas

Based on the collision history analyzed and high-risk network identified, TJKM will identify up to **10 emphasis areas**. The emphasis areas could include infrastructure deficiencies, collision types, and human factors. Each emphasis area will include a description, objective, target outcome, the potential 4Es strategies (Engineering, Education, Enforcement, and Emergency Response) and performance indicators.

Subtask 4.2 Countermeasure Toolbox

As we determine emphasis areas for enhancing safety for all roadway users in the City, TJKM will build a toolbox of 4Es' strategies for each of the aforementioned emphasis areas. This toolbox will inform City engineers, other staff, elected officials and the general public about the safety issue highlights in Coalinga and what the corresponding countermeasures are there to address them. TJKM will conduct a systemic analysis of transportation safety conditions, deficiencies, and applicable countermeasures.



Collision Rate Analysis - Roadway Segment Collisions

Collision Rate

- 0.046799 - 0.098509
- 0.098510 - 0.340508
- 0.340509 - 1.503279

- F+SI Collisions on Roadway Segments
- Parks and Open Space
- City of Folsom

Data Source: Crossroads Software's Traffic Collision Database

High-Risk Segments: 3-mile segments identified through the Sliding Window Algorithm. City of Folsom LRSP 2020.

TJKM will leverage our expertise in traffic calming, Complete Streets, active transportation, and traffic operations, and active transportation. We will also consider the safety improvements identified as part of other studies within the City at high-risk locations, and will review the effectiveness of any improvements that have previously been implemented by comparing collision trends. TJKM will identify a lead agency for each countermeasure and establish measurable objectives and goals.

TJKM will utilize a spreadsheet-based automated countermeasure selection tool developed in-house for selecting feasible and HSIP-eligible countermeasures based on numerous data attributes, e.g., roadway characteristics: number of lanes, pavement conditions, and traffic control types; collision information: collision types, collision locations, and primary collision factors.

The tool has successfully assisted the project team to narrow down lists of countermeasures proposed for numerous jurisdictions. We will use the FHWA Crash Modification Factor Clearinghouse and other published research papers to further evaluate Crash Reduction Factor (CRF) and effectiveness of each countermeasure.

Subtask 4.3 Safety Projects & Cost Estimate

Based on previously completed tasks, TJKM will identify viable safety projects (engineering) in accordance with Caltrans LRSM. This will include combinations of HSIP-eligible countermeasures identified in previous tasks. We will first develop detailed cost estimates for the identified projects. At the time, we will submit the first draft of projects for City review. Upon receiving comments, TJKM will finalize the list of projects and conduct a Benefit Cost Ratio (BCR) analysis on all the identified projects for ranking. We will utilize LRSM approved BCR formula, crash costs in 2020 dollars, as well as the HSIP BCR Analyzer for verification purposes.

Our design team and planners have extensive experience in preparing safety programs and design plan cost estimates. The team will develop a robust cost estimate sheet per project in construction, design, environmental, mobility, administrative and with reasonable contingency.

Task 4 Deliverables

- *A study of proposed countermeasures*

Task 5. Implementation of LRSP

The implementation program will phase safety strategies and engineering projects in a 5 to 10-year span. It will also categorize projects into maintenance versus capital improvements with associated timing and responsible departments, which will inform budgeting of the City's Capital Improvement Program.

Potential funding sources for each project depend on types of improvements and travel modes. TJKM will first develop a matrix of pursuable Federal and State grant fact sheets that instructs City staff with materials and timeline for each funding opportunity.

Task 5 Deliverables

- *Draft and Final Implementation Program memos*

Task 6. Final Draft of a LRSP

Based on the work completed under previous tasks, TJKM will prepare the Coalinga LRSP report, first in draft format for review by City's Project Manager and stakeholders and, after receiving comments, a final report. The LRSP report will contain at a minimum the following sections (subject to adjustments):

- | | |
|--|---|
| ➤ Introduction, Vision, Goals and Objectives | ➤ Countermeasure Toolbox |
| ➤ Collision Data, Systemic Safety Analysis and Results | ➤ Safety Projects, Cost Estimate, and BCR |
| ➤ Emphasis Areas, 4E Strategies and Performance Measures | ➤ Prioritization and Implementation Action Plan |
| | ➤ Monitoring and Ongoing Coordination |
| | ➤ Methodology to review and update the plan every five years after approval |

Potential stakeholders are departmental and community champions related to safety improvements of the City. They could include the Police Department, Fire Department, Community Develop and Planning, and School District.

As needed, TJKM will prepare Grant Ready Materials for grant applications. This could include narrative, collision list, collision diagrams, existing/proposed plan (cross sections, plan views, and 3D renderings or photo simulations), BCR Analyzer, etc.

Task 6 Deliverables

- Draft and Final LRSP
- Grant Ready Materials

Pictures of Existing and Proposed Conditions

Sample Location: N Crawford Avenue between E Davis Drive and Avenue 424 - Looking South



COLLISION DIAGRAM



Grant Ready Materials: HSIP required attachments. \$1.6 million awarded. Dinuba Corridor Safety Improvements HSIP Application, 2018.

COST CONTROL

Control of project costs will be accomplished by monitoring on a task level basis. This detailed task level will roll up into milestone summaries and a project summary. Our cost accounting system is a "live" database that the project manager can access to determine the financial status of the project at any time. Cost control reporting to TJKM's Project Manager will be implemented through the invoicing process. Progress reports will also be included to relay information on project progress and critical issues.

SCHEDULE CONTROL

Establishing a schedule that meets the project objectives is relatively easy. Maintaining this schedule during changing project priorities, unforeseen conditions, public consensus building, etc., is a challenge. The project work scope will be broken down by function and separated into defined tasks. Tasks will be linked logically and will be sufficiently detailed to allow for realistic representation of the project. Project progress will also be monitored by percent complete for each task.

COST PROPOSAL

TJKM truly understands the importance of good project management. We use state-of-the-art technology and software to maintain superior quality control, to control costs, and to maximize the efficiency of resource utilization. Our proposed Project Manager, Mr. Lin, will utilize a number of project management tools to ensure budget and schedule compliance, including:

- Internal kick-off meeting with the project team to review goals of the project, to identify deadlines for deliverables, and to assign tasks for each staff member.
- Weekly meetings to maintain communication with the project team, and to review anticipated hours necessary for completing project work.
- Weekly status reviews of billing system reports to track labor and cost expenditures, ensuring budget compliance.
- Regular monthly reports provided to the City of Coalinga's Project Manager discussing progress and any outstanding issues or concerns, allowing for an open line of communication.
- Documentation of work performed to date in a status report accompanying each invoice, at the City's request.

Timeliness and quality are essential to maintaining good business relationships and a solid reputation. TJKM is committed to preparing high quality deliverables for our clients, while maintaining schedule and budget compliance, and to meeting deadlines that will be associated with this contract.

The following pages include our cost proposal.

City of Coalinga
 Cost Proposal for LRSP
Prepared by TJKM Transportation Consultants

Task	Ruta Jariwala	Sayed Fakhry	Ian Lin	Atul Patel	Cory Peterson	Rutvij Patel	Areli Vazquez-Munoz Assistant Trans. Engineer	Divya Gandhi Assistant Trans. Planner	Jasmine Stitt Assistant Trans. Planner	Hours by Task	Percentage by Task	Cost by Task	
	PIC	QA/QC	Project Manager	Task Lead	Task Lead	Engineer							
	Direct Salary	\$91.54	\$81.73	\$46.20	\$84.48	\$36.87	\$60.84	\$32.41	\$32.71				\$36.06
	Overhead	103.28%	103.28%	103.28%	103.28%	103.28%	103.28%	103.28%	103.28%				103.28%
	Fringe	47.36%	47.36%	47.36%	47.36%	47.36%	47.36%	47.36%	47.36%				47.36%
	Profit	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%				10.00%
Billing Rate	\$252.38	\$225.33	\$127.38	\$232.91	\$101.65	\$167.74	\$89.36	\$90.18	\$99.42				
Task 1. Project Management													
Subtask 1.1 Kick-Off Meeting	11	0	15	0	0	0	0	22	0	48	8%	\$ 6,670.82	
Subtask 1.2 Monthly Meetings and Schedule Updates	3		3					10		16	3%	\$ 2,041.09	
Task 2. Review of Local Roadway System													
Subtask 2.1 Literature Review	8	2	16	0	12	0	0	38	0	76	13%	\$ 9,154.48	
Subtask 2.2 Stakeholder Meeting		2	2		2			12		18	3%	\$ 1,990.91	
Subtask 2.3 Ongoing Outreach (Project Website, Map Input, and E-Blasts)	8		8		8			14		38	6%	\$ 5,113.81	
Task 3. Safety Data Collection and Report													
Subtask 3.1 Data Collection		4	22	0	44	0	0	52	0	122	20%	\$ 12,865.78	
Subtask 3.2 Systemic Safety and Trend Analysis		2	10		16			18		46	8%	\$ 4,974.14	
Subtask 3.3 Identify High-Risk Network		2	10		20			24		56	9%	\$ 5,921.85	
Task 4. Development of Countermeasures													
Subtask 4.1 Emphasis Areas	0	8	14	0	52	0	46	82	0	202	33%	\$ 20,377.17	
Subtask 4.2 Countermeasure Toolbox		2	6		16			24		48	8%	\$ 5,005.74	
Subtask 4.3 Safety Projects and Cost Estimate		2	4		16		14	28		64	11%	\$ 6,362.70	
Task 5. Implementation of LRSP													
Task 6. Final Draft of a LRSP		4	4		20		32	30		90	15%	\$ 9,008.74	
		2	8	16		16	24			66	11%	\$ 10,024.65	
	2	10	8		18			40	15	93	15%	\$ 10,705.42	
Total	21	26	83	16	126	16	70	234	15	607	1	\$ 69,798.33	
Percentage by Staff													
	3.46%	4.28%	13.67%	2.64%	20.76%	2.64%	11.53%	38.55%	2.47%				

EXHIBIT 10-H1 COST PROPOSAL PAGE 1 OF 3
COST-PLUS-FIXED FEE OR LUMP SUM OR FIRM FIXED PRICE CONTRACTS
 (DESIGN, ENGINEERING AND ENVIRONMENTAL STUDIES)

Note: Mark-ups are Not Allowed ☒ Prime Consultant ☐ Subconsultant ☐ 2nd Tier Subconsultant

Consultant TJKM Transportation Consultants

Project No. _____ Contract No. _____ Date 10/15/2020

DIRECT LABOR

Classification/Title	Name	hours	Actual Hourly Rate	Total
Project Manager	Ian Lin, PTP*	83	\$46.20	\$3,834.60
PIC	Ruta Jariwala, PE, TE*	21	\$91.54	\$1,922.34
QA/QC	Sayed Fakhry, PE, TE*	26	\$81.73	\$2,124.98
Task Lead	Atul Patel, TE, PTOE*	16	\$84.48	\$1,351.68
Task Lead	Cory Peterson*	126	\$36.87	\$4,645.62
Engineer	Rutvij Patel, EIT	16	\$60.84	\$973.44
Assistant Engineer	Arel Vazquez-Munoz	70	\$32.41	\$2,268.70
Assistant Planner	Divya Gandhi	234	\$32.71	\$7,654.14
Assistant Planner	Jasmine Stitt	15	\$36.06	\$540.90

LABOR COSTS

a) Subtotal Direct Labor Costs	\$25,316.40
b) Anticipated Salary Increases (see page 2 for sample)	\$0.00
c) TOTAL DIRECT LABOR COSTS [(a) + (b)]	\$25,316.40

INDIRECT COSTS

d) Fringe Benefits (Rate: <u>47.36%</u>)	e) Total Fringe Benefits	11989.84704
f) Overhead (Rate: <u>103.28%</u>)	g) Overhead [(c)x(f)]	26146.77792
h) General and Administrative (Rate: <u>0.00%</u>)	i) Gen & Admin [(c) x (h)]	0
j) Total Indirect Costs [(e) + (g) + (i)]		\$38,136.62
FIXED FEE	k) TOTAL FIXED PROFIT [(c) + (j)] x fixed fee <u>10%</u>	\$6,345.30

1) CONSULTANT'S OTHER DIRECT COSTS (ODC) - ITEMIZE (Add additional pages if necessary)

Description of Item	Quantity	Unit(s)	Unit Cost	Total
Mileage Costs	0		\$0.575	\$0.00
Equipment Rental and Supplies				\$0.00
Permit Fees				\$0.00
Plan Sheets			\$18.00	\$0.00
Test				\$0.00
1) TOTAL OTHER DIRECT COSTS				\$0.00

m) SUBCONSULTANTS' COSTS (Add additional pages if necessary)

Subconsultant 1:	\$0.00
Subconsultant 2:	\$0.00
Subconsultant 3:	\$0.00
Subconsultant 4:	\$0.00

m) TOTAL SUBCONSULTANTS' COSTS:	\$0.00
n) TOTAL OTHER DIRECT COSTS INCLUDING SUBCONSULTANTS'	\$0.00
TOTAL COST [(c) + (j) + (k) + (p)]	\$69,798.33

NOTES:

- Key personnel must be marked with an asterisk (*) and employees that are subject to prevailing wage requirements must be marked with two asterisks (**).
All costs must comply with the Federal cost principals. Subconsultants will provide their own cost proposals.
- The cost proposal format shall not be amended. Indirect cost rates shall be updated on an annual basis in accordance with the consultant's annual accounting period and established by a cognizant agency or accepted by Caltrans.
- Anticipated salary increases calculation (page 2) must accompany.

EXHIBIT 10-H1 COST PROPOSAL PAGE 2 OF 2
COST-PLUS-FIXED FEE OR LUMP SUM OR FIRM FIXED PRICE CONTRACTS
 (CALCULATIONS FOR ANTICIPATED SALARY INCREASES)

1. Calculate Average Hourly Rate for 1st year of the contract (Direct Labor Subtotal divided by total hour)

Direct Labor <u>Subtotal</u> per Cost Proposal	Total Hours per Cost Proposal		Avg Hourly Rate	5 Year Contract Duration
\$25,316.40	607	=	\$41.71	Year 1 Avg Hourly Rate

2. Calculate hourly rate for all years (Increase the Average Hourly Rate for a year by proposed escalation %)

	Avg Hourly Rate		Proposed Escalation			
Year 1	\$41.71	+	0%	=	\$41.71	Year 2 Avg Hourly Rate
Year 2	\$41.71	+	0%	=	\$41.71	Year 3 Avg Hourly Rate
Year 3	\$41.71	+	0%	=	\$41.71	Year 4 Avg Hourly Rate
Year 4	\$41.71	+	0%	=	\$41.71	Year 5 Avg Hourly Rate

3. Calculate estimated hours per year (Multiply estimate % each year by total hours)

	Estimated % Completed Each Year		Total Hours per Cost Proposal		Total Hours per Year	
Year 1	100.00%	*	607.0	=	607.0	Estimated Hours Year 1
Year 2	0.00%	*	607.0	=	0.0	Estimated Hours Year 2
Year 3	0.00%	*	607.0	=	0.0	Estimated Hours Year 3
Year 4	0.00%	*	607.0	=	0.0	Estimated Hours Year 4
Year 5	0.00%	*	607.0	=	0.0	Estimated Hours Year 5
Total	100%		Total	=	607.0	

4. Calculate Total Costs including Escalation (Multiply Average Hourly Rate by the number of hours)

	Avg Hourly Rate (calculated above)		Estimated hours (calculated above)		Cost per Year	
Year 1	\$41.71	*	607	=	\$25,316.40	Estimated Hours Year 1
Year 2	\$41.71	*	0	=	\$0.00	Estimated Hours Year 2
Year 3	\$41.71	*	0	=	\$0.00	Estimated Hours Year 3
Total Direct Labor Cost with Escalation				=	\$25,316.40	
Direct Labor Subtotal before Escalation				=	\$25,316.40	
Estimated total of Direct Labor Salary Increase				=	\$0.00	Transfer to Page 1

NOTES:

- 1 This is not the only way to estimate salary increases. Other methods will be accepted if they clearly indicate the % increase, the # of years of the contract, and a breakdown of the labor to be performed each year.
- 2 An estimation that is based on direct labor multiplied by salary increase % multiplied by the # of years is not acceptable.
(i.e. \$250,000 x 2% x 5 yrs = \$25,000 is not an acceptable methodology)
- 3 This assumes that one year will be worked at the rate on the cost proposal before salary increases are granted.
- 4 Calculations for anticipated salary escalation must be approved.

Certification of Direct Costs:

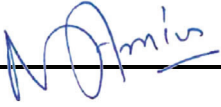
I, the undersigned, certify to the best of my knowledge and belief that all direct costs identified on the cost proposal(s) in this contract are actual, reasonable, allowable, and allocable to the contract in accordance with the contract terms and the following requirements:

1. Generally Accepted Accounting Principals (GAAP)
2. Terms and conditions of the contract
3. Title 23 United States Code Section 112 - Letting of Contract
4. 48 Code of Federal Regulations Part 31 - Contract Cost Principals and Procedures
5. 23 Code of Federal Regulations Part 172 - Procurement, Management, and Administration of Engineering and Design Related Services
6. 48 Code of Federal Regulations Part 9904 - Cost Accounting Standards Board (when applicable)

All costs must be applied consistently and fairly to all contracts. All documentation of compliance must be retained in the project files and be in compliance with applicable federal and state requirements. Costs that are noncompliant with the federal and state requirements are not eligible for reimbursement.

Local governments are responsible for applying only cognizant agency approved or Caltrans accepted Indirect Cost Rate(s).

Prime Consultant or Subconsultant Certifying:

Name:	Nayan Amin	Title:	President
Signature:		Date of Certification (mm/dd/yyyy):	10/15/2020
Email:	namin@tjkm.com	Phone Number:	925.463.0611
Address:	4305 Hacienda Drive, Suite 550, Pleasanton, CA 94588		

*An individual executive or financial officer of the consultant's or subconsultant's organization at a level no lower than a Vice President or a Chief Financial Officer, or equivalent, who has authority to represent the financial information utilized to establish the cost proposal for the contract.

List of services the consultant is providing under the proposed contract:

Traffic Engineering & Transportation Planning

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Award AP Triton with the contract for the Standards of Cover and Community Risk Assessment for the Fire Department
Meeting Date: 12/03/2020
From: Marissa Trejo, City Manager
Prepared by: Greg DuPuis, Fire Chief

I. RECOMMENDATION:

Fire Chief recommends that the City Council award the request for proposal from AP Triton to perform consulting services for a Standards of Cover and Community Risk Assessment document in the amount of \$39,590 and authorize the City Manager to sign the necessary documents on behalf of the city.

II. BACKGROUND:

The Standards of Cover assessment and community risk assessment are evaluations and analyses of the Fire Department's operations and administrative workflows intended to achieve sustainability and prepare for future needs based on nationally recognized guidelines and best practices, federal and state mandates and pertinent local and regional operating procedures.

A Standard of Cover Document is similar to a strategic plan, where consultants working with Fire Department administration staff, Fire Department operational staff and the public will develop realistic and relevant benchmarks for the performance of the Fire Department today and identify needs for the Department to move forward. Additionally, a community risk assessment shows Coalinga's vulnerability and risks relative to the delivery of fire and emergency medical services and the Department's capabilities to address those risks.

III. DISCUSSION:

Staff has determined that this type of plan for the delivery of Fire and Emergency Medical Services today and in the future is critical when looking at staffing patterns, budgetary constraints and expected levels of service. These consultants have both the experience in fire department deployment studies as well as ambulance deployment models that will best serve the Fire Department.

At the October 1, 2020 Council Meeting, Council approved the Fire Chief's request to submit a Request for Proposal (RFP) for a Standards of Cover. Five consultants returned proposals: AP Triton, Fitch and Associates, Emergency Services Consulting International (ESCI), Center for Public Safety Management (CPSM), and Matrix Consulting Group. An internal panel convened including the Fire Chief, Assistant City Manager, Fire Department command staff, and Firefighters Association leadership.

The criteria that the evaluation panel used to evaluate the submitted proposals are set forth below together with the relative importance of price and other factors:

1. Qualifications and experience researching, writing, and producing Standards of Cover and community risk assessment reports for government agencies with similar services and size to the Coalinga Fire Department,
2. Performance (quality and efficiency) producing a Standards of Cover document and community risk assessment to government agencies with similar services and size to CFD,
3. Industry knowledge of a Standards of Cover document and community risk assessment,
4. Service availability, ease of process, customer service and convenience,
5. Proven system in place for timely communication and follow-up,
6. Ability to provide efficient, user-friendly services and support,
7. Fee structure, and,
8. Responsiveness.

Once these factors were evaluated, the determinate of cost was considered. Matrix Consulting Group provided a total cost of \$35,000. AP Triton provided a total cost of \$39,590. Fitch and Associates provided a total cost of \$39,936. CPSM provided a cost of \$49,500 and ESCI provided a total cost of \$70,290. Considering the factors above with the total cost, the panel recommends that AP Triton be awarded this contract for service.

The Fire Department has never completed its own strategic plan nor has the community been assessed for potential risks and vulnerabilities relating to the delivery of fire and emergency medical services. This plan can help facilitate budgeting priorities, expected levels of service and efficient delivery models for Coalinga's public safety needs now and into the future.

The Standards of Cover and community risk assessment will have eight different elements into one presentation, including a general summary of the community, an analysis and summary of the services provided currently by the Fire Department, an examination of the effectiveness of inter-jurisdictional response, an analysis and summary of the community's risks, a review of historical system performance, a clear set of performance objectives and measures, an overview of compliance methodology and an evaluation, final conclusion and recommendations to policy makers. Along with working directly with the Fire Department, City staff and elected and appropriate committee members, the consultants will also hold a meeting with interested members of the public (depending on COVID restrictions) to discuss their expectations and recommendations for the efficiency of Fire Department operations. The total time expected to complete is estimated at five months. Once finished, the consultants will present their findings and recommendations to the City Council and the public during a regularly scheduled council meeting.

IV. ALTERNATIVES:

1. Do not approve the request.

V. FISCAL IMPACT:

The cost proposed by AP Triton consulting group is an inclusive cost of \$39,590. The available IGT funds will be used to pay for the Standards of Cover.

ATTACHMENTS:

File Name	Description
 Coalinga_FD_CRA-SOC_Proposal-MASTER_COPY.pdf	AP Triton SOC Proposal



City of
Coalinga Fire Department
Coalinga, California

Proposal to conduct a
**Community Risk Assessment
& Standards of Cover**
Strategic Planning Assistance

October 2020

MASTER COPY



AP TRITON

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Project Understanding

AP Triton Consulting, LLC (Triton) recognizes that the City of Coalinga and the Coalinga Fire Department (CFD) desires to retain a qualified consulting firm to conduct a Community Risk Assessment/Standards of Cover (CRA/SOC), inclusive of Strategic Planning assistance. The proposer is expected to research, write, and publish a report that would be consistent with the methodologies contained in the Center for Public Safety Excellence (CPSE) *Community Risk Assessment/Standards of Cover*, 6th edition.

In addition, this evaluation and analysis of data will be based on nationally recognized guidelines and criteria, including *National Fire Protection Association* (NFPA) standards, *Insurance Services Office* (ISO) schedules, any federal and state mandates relative to emergency services, and generally accepted industry best practices.

CRA/SOC Scope of Work

The following represents the Scope of Work (SOW) prepared by Triton based on the requirements of the City of Coalinga's Request for Proposal (RFP). The various sections and tasks have been developed specifically for this project.

Section One—Project Initiation

Task 1-A: Project Initiation & Development of a Work Plan

Triton will discuss with the management team of the Coalinga Fire Department (and any other City officials) who will be involved in the study, or its project liaisons, and develop a complete understanding of the fire department's backgrounds, goals, and expectations for this project.

Triton's Senior Project Manager will develop and refine a proposed work plan that will guide the project team. This work plan will be developed identifying:

- Project team members responsible for each task
- Major tasks to be performed
- Resources to be utilized
- Methods for evaluating study results
- Any potential constraints or issues related to accomplishing specific tasks

The benefits of this process will be to develop working relationships between the Triton Project Team and the CFD representative(s), determine communications processes, and identify logistical needs for the project.

Task 1-B: Procurement of Information & Data

Triton will request pertinent information and data from CFD, as well as any other agencies or jurisdictions as necessary. This information is critical and will be used extensively in the analysis and development of the report. Thoroughly researched and relevant studies will be included during Triton's review. The documents and information relevant to this project will include, but not be limited to, the following:

- Past or current CFD studies or research
- City of Coalinga Comprehensive Plan documents, including current and future land-use information
- Local census and demographic data from the City of Coalinga
- Zoning maps and zoning codes

- CFD financial data, including debt information, long-range financial plans, and projections
 - Ambulance fees, revenue, payer mix, and other ambulance related costs and revenue sources
 - Any other fire department-related fees
- CFD administrative policies and procedures
- CFD Standard Operating Guidelines (SOGs) and service-delivery practices
- Current CFD service-delivery objectives and targets
- CFD facilities (fire stations) and apparatus and vehicle inventories
- Any interlocal agreements for fire protection and EMS with other jurisdictions, including mutual and automatic ("instant aid") aid agreements
- Local collective bargaining agreement(s) with the Coalinga Firefighters, IAFF Local 2305
- List of all management positions, administrative support staff positions, operations positions, including ranks and titles (not to include names of individuals)
- Latest Insurance Services Office (ISO) report and Public Protection Classification (PPC®)
- Current and historical records management data, including National Fire Incident Reporting System (NFIRS) incident data
- Dataset of local target hazards, multistory buildings, large structures, etc.
- Assorted shapefiles and other available Geographic Information System (GIS) files (specific requirements to be defined later)
- Current and historical Computer-Aided Dispatch (CAD) incident records
- Any other documents and records necessary for the successful completion of the project

Task 1-C: Stakeholder Input

The Triton project team will conduct on-site interviews (taking into account current allowable social-distancing protocols*) and gather information from key personnel and stakeholders. Some information may be acquired through the use of electronic forms and/or telephone or virtual interviews. Individuals and groups who will be interviewed will include, but not limited to:

- City of Coalinga management staff and elected members of the City Council
- Fire Chief, Captains, and Administrative Secretary
- Representative(s) of the City of Coalinga's Community Development, Finance, and Human Resources Departments

- Representative(s) of the CFD's labor leadership (IAFF Local 2305)
- Assorted firefighters and company officers
- Relevant external fire and EMS agencies within the region
- Any other necessary representatives that may contribute to the success of this project

From these interviews, Triton will obtain additional perspective on expectations, and operational, economic, and policy issues facing the City, the fire department, and any other issues.

*(*Note: depending on the status of the COVID-19 Pandemic and any travel or other restrictions, distance interviews may be necessary using remote conferencing technology).*

Section Two—Community Risk Assessment

Triton will conduct an all-hazards analysis of the City and other communities served by CFD, based on the elements included in the following tasks. The purpose of this evaluation is to initially assess the City's hazards, threats, vulnerabilities, and risks and the entire coverage area as a whole, in comparison to recognized standards and best practices, to include consideration of benchmarks against which to compare future improvement.

Task 2-A: Description of Communities Served

An overview of the service area of CFD will include:

- Community characteristics, including general location, history, geography, topography, climate, local government type, jurisdictional area, and surrounding jurisdictions
- Demographic characteristics
- Physical assets protected
- Transportation networks
- Planning zones or fire management (response) zones

An interpretation of available census and community development data will be provided indicating:

- Population history
- Census-based population and demographic information
- Community planning-based population information
- Transient population and demographic information (to the extent data is available)
- Population density

- Community land-use regulations
- Occupancy types by land use designation
- Hazardous substances and processes
- Non-structural risk categorization

Task 2-B: Review of Community Expectations & Performance Goals

Triton will examine and document the levels of service historically provided to the communities. Within this analysis, the service area will be evaluated based on population density, fire management zones, and risks. This analysis will be used in the development of future performance objectives recommendations.

Task 2-C: All Hazards Community Risk Assessment

Triton will conduct an analysis of community risks and land use and interpret their impact on emergency services planning and delivery. Land use, zoning classifications, parcel data, ISO fire flow data, economic value, building footprint densities, occupancy data, and demographic information may be used, along with specific target hazard information.

Triton will provide particular emphasis on **seismic** and **wildfire hazards**. This analysis will include but not be limited to:

- Identification of community risks to include fire, emergency medical services demand, technical rescue, hazardous materials, transportation, and natural hazards
- Establishment of an occupancy vulnerability risk profile for all buildings in the response area
- Population age, density, and daytime population estimates
- Projection of population growth estimates and the corresponding demographic changes in population
- Impact or consequences (economic, social, historic, cultural, and environmental)
- Speed of onset, duration, and effect on Department response capabilities

Task 2-D: Spatial Visualization of Data & Information

Triton will use local planning/zoning data combined with available GIS data from the City of Coalinga, Fresno County, and other sources to evaluate the physical risks of the communities to include:

- Overall geospatial characteristics including political and growth boundaries, construction, and infrastructure limitations
- Topography including response barriers, elevation extremes, and open space/interface areas
- Transportation networks including roads, rail lines, airports, and waterways
- Evaluation of physical assets protected
- Risk assessment methodology
- Community-wide hazards, treats, vulnerabilities, and risks—including seismic and wildfire hazards
- Risk assessment matrix
- Community safety and remediation programs
- Community fire protection and detection systems
- Community loss and save information
- Risk by response category: fire, emergency medical, and other incidents
- Risk by planning/demand zone
- Utilize three-axis or bar data visualization to include probability, consequence, and organizational and community impacts (resiliency)

Section Three—Standards of Cover Development

Triton will conduct an organizational analysis of CFD based on the elements included in the following objectives. The purpose of this evaluation is to assess the Coalinga Fire Department's operations in comparison to industry standards and best practices, as well as to create benchmarks against which to compare future improvement.

Task 3-A: Description of the Department

An overview of the organization will be developed evaluating:

- History, formation, and general description of the Coalinga Fire Department
- Governance and lines of authority
- Organizational design

Task 3-B: Description & Review of Services Provided

The services currently provided by the Coalinga Fire Department will be reviewed and compared to industry benchmarks. This will include services provided to the City and other areas external to the City boundaries. Areas to be considered include:

- Description of the current service-delivery infrastructure
- Deployment considerations
 - Apparatus and unit types and staffing
 - Firefighter/EMT and Firefighter/Paramedic staff distribution
 - Computer-aided dispatch system
- Review of emergency response services by type
- Critical task analysis: fire suppression, EMS, and other incident types
- Review and evaluate operational and administrative support staffing levels, distribution, and assignment
 - Review staff allocation to various emergency functions
 - Review staff scheduling methodology

Task 3-C: Financial Analysis

Triton will review CFD financial data, to include but not limited to:

- Current and historical operating budgets
- Historical recurring and non-recurring expenditures and revenue sources, fees, and taxation
- Ambulance transport fee structure, collection rates, payor mix, revenues, and expenses
- Any other fiscal issues relevant to this project

Task 3-D: Capital Facilities & Equipment

During this component, a review of current major capital assets (facilities and apparatus) will be completed relative to the existing condition of capital assets and their viability for continued use in future service delivery. This evaluation will include:

Fire Station Facility—Tour and make observations in areas critical of the current fire station location. This will entail a cursory review of the facility and not a detailed, comprehensive engineering analysis. Items to be contained in the report include:

- Design
- Construction
- Safety
- Code compliance
- Staff facilities
- Efficiency
- Future viability

Apparatus/Ambulances/Vehicles—Review and make recommendations regarding inventory of apparatus, ambulances, and other vehicles and equipment. Items to be reviewed include:

- Age, condition, and serviceability
- Distribution and deployment

Task 3-E: Review of Historical System Performance

To the extent data is available, Triton will review and observe areas affecting service levels and operational performance. These will include, but not necessarily be limited to:

- Resource Distribution Study
 - Overview of the current facility and apparatus deployment strategy, analyzed through GIS software, with identification of service gaps and redundancies in initial unit arrival
 - Ambulance responses and transports versus non-transports
- Resource Concentration Study
 - Analysis of company and staff distribution as related to effective response force (ERF) assembly
 - Analysis of response-time performance capability to achieve full EFR
- Response Reliability Study
 - Current workload, including unit hour utilization (UHU)
 - Analysis of call concurrency and impact on ERF assembly (resource drawdown)
 - Analysis of call concurrency and impact on resource exhaustion
 - Review of actual or estimated failure rates of individual companies
- Other analyses necessary to determine operational performance

- Historical Performance Summary
 - Analysis of actual system reflex-time performance, analyzed by individual components
 - Ambulance response time performance, transport times, and hospital turnaround times
- Impact of mutual and automatic aid systems

Triton will evaluate the current workload of the CFD and the system as a whole and relate that analysis to the previously described community risk. An analysis will be completed and a matrix will be developed for the community's common and predictable risk types identifying staffing and resource needs. The matrix will be developed with consideration to:

- A service-demand study that will analyze and geographically display current service demand by incident type and temporal variation
- Risk-specific staffing levels to meet the critical tasking analysis for the identified risks
- Apparatus assignments to accommodate the anticipated fire flows and other critical functions of the identified risks
- Time standards that will provide for effective initiation of critical tasks and functions
- Summary of current available resources in matrix format

Task 3-F: Establishment of Performance Objectives

The establishment of fire and EMS response-time standards and targets is a primary responsibility of policymakers, based on community risk, citizen expectations, and CFD's capabilities. Triton will provide data analyses and comparisons against industry standards and will recommend response performance goals.

Triton will identify the current level of emergency services provided by CFD and compare the Department's performance against industry standards and best practices, such as the benchmarks described by the Insurance Services Office (ISO), consensus standards from the National Fire Protection Association (NFPA), recommended practices from the Center for Public Safety Excellence, and other pertinent resources.

- All programs
- Fire suppression services
- Emergency medical services and transport
- Hazardous materials services
- Technical rescue services

A review and discussion of existing response-performance goals (if in place) or a discussion of existing response performance (if goals are not in place) will be provided matching the nature and type of risks identified in the previous report sections. Triton will then recommend response performance goals as follows:

- Evaluation of performance
 - Benchmark objective tables
 - Evaluation methodology
 - Factors to consider
- Evaluation findings
 - Response Time Performance—each timed element of the response system, from receipt of call to first unit arrival
 - Resource Distribution—initial attack (first due) resources for risk-specific intervention
 - Resource Concentration—effective response force assembly (apparatus and personnel) of the initial resources necessary to stop the escalation of the emergency for each risk type

Triton will also review and consider any current or draft performance goals, objectives, and measures in place by the agency to determine recommended levels of service.

Section Four—Plan for Maintaining & Improving Response Capabilities

Task 4-A: Plan Overview

Triton will work with CFD's management team to develop a methodology that will allow the Department to continually measure future performance for the purpose of maintaining and improving response capabilities. This methodology will include, but not necessarily be limited to:

- Records Management Systems (RMS) usage policies
- Assignment of oversight responsibilities
- Schedule of assessments
- Review requirements

Task 4-B: Overall Evaluation, Conclusions, & Recommendations to Policymakers

Triton will develop and analyze various operational models for providing emergency services, with the specific intent of identifying those options that can deliver the optimum levels of service identified in the previous tasks at the most efficient cost. Recommendations will be provided identifying the best short-term, mid-term, and long-term strategies for service delivery and the impact of initiating such a strategy.

Triton will develop options consistent with the identified recommendations for resource deployment that will improve the City's level of service towards the identified performance objectives and targets. This may include, but is not necessarily limited to, specific recommendations regarding:

- Any relocation of the existing fire station or the potential for adding an additional station based on community growth
- Potential workload based on current and projected utilization rates compared with expected community growth
- Selection and deployment of apparatus by type, including ambulances
- Deployment of operations personnel, special units, or resources
- Summary of the benefits gained through implementation of the recommendations

Triton will evaluate and present in graphical and descriptive format for the deployment option(s):

- Degree of benefit to be gained through its implementation
- Extent to which it achieves established performance targets
- Potential negative consequences

Section Five—Development, Review, & Delivery of Final Report

Task 5-A: Development & Review of the Draft Report

Triton will develop and produce an electronic version of the draft written report for technical review by representatives of the Coalinga Fire Department (and any others as directed). This feedback is a very important aspect of this project and Triton will provide adequate opportunities for review and discussion of the draft report prior to finalization. The report will include:

- Clearly designated short-term, mid-term, and long-term recommendations and benefits of implementation and use in strategic planning
- Detailed narrative analysis of each report element clearly written and presented in sections with explanatory support to ensure an understanding by all readers
- Charts, graphs, GIS maps and analyses, and diagrams, where appropriate

Task 5-B: Publication of the Final Report

Following a final technical review and approval by the City and CFD, Triton will provide a total of ten (10) printed and bound copies and electronic versions (PDF format) of the report.

Task 5-C: Presentation of the Final Report

Triton will conduct a final presentation of the report to representatives of the City of Coalinga, CFD, and any other individuals or groups as requested.

Estimated Project Timeline & Fee Proposal

Project Completion Timeline

Triton offers the following project timeline, which is subject to change based upon the mutual agreement of the City of Coalinga and AP Triton. The timeline will not begin until Triton has been provided with all information and data necessary for the successful completion of the project. Triton will make every effort to complete the project in less time than anticipated.

Estimated Time to Complete the Project

Project Phase	Month				
	1	2	3	4	5
Section 1: Project Initiation & Information Acquisition					
Section 2: Community Risk Assessment					
Section 3: Standards of Cover Development					
Section 4: Plan for Maintaining & Improving Response					
Section 5: Development, Review, & Delivery of Final Report					

CRA/SOC Fee Proposal

AP Triton Consulting, LLC presents the following formal cost proposal for the Community Risk Assessment/Standards of Cover as outlined in the Scope of Work. The fee Triton is proposing to perform this study is inclusive of expenses:

Project Section	Fees & Expenses
Section 1: Project Initiation & Information Acquisition	\$11,916
Section 2: Community Risk Assessment	\$8,333
Section 3: Standards of Cover Development	\$9,358
Section 4: Plan for Maintaining & Improving Response Capabilities	\$2,350
Section 5: Development, Review, & Delivery of Final Report	\$7,633
Proposed Project Fee (will not exceed):	\$39,590

Payment Schedule & Invoicing

- First-third payment due upon signing of the contract.
- Second-third due at submission of draft report for technical review.
- Final payment due at completion of the project.
- Additional hours will be billed at a rate of \$150/hour for the Senior Project Manager and \$116/hour for consultants plus any additional travel expenses.

Cost Quotation Information

- Bid quotation is valid for 60 days.
- Triton Federal Employer Identification Number: 47-2170685.
- Triton shall perform any additional work on a time and materials basis as requested in writing by the client at a negotiated hourly rate.

About AP Triton Consulting

Contact Information

The headquarters of AP Triton Consulting, LLC is located in Sacramento, California. Consultants and subject matter experts are located throughout the United States.

- **Address:** 1851 Heritage Lane, Suite 138, Sacramento, CA 95815
- **Phone:** (916) 692-5510
- **E-Mail:** info@aptriton.com
- **Website:** www.aptriton.com

About AP Triton

Established in 2014, AP Triton has a wide-range of experience in the fire service, emergency medical services, special events and filming, fire prevention, and life-safety programs. Our consultants have conducted numerous studies involving Master Plans, Community Risk Assessments/Standards of Cover, Strategic Plans, Fire Department Consolidation Studies, EMS Systems Analyses, Staffing Studies, Agency Evaluations, Fire Station Location and Engineering Studies, as well as other unique Fire Service and EMS studies.

We have extensive experience in valuing fire protection and EMS delivery systems, as well as accessing both revenue and federal cost recovery programs, such as Ground Emergency Medical Transport (GEMT) and Inter-Governmental Transfer (IGT).

AP Triton has helped agencies across the country capture over \$1.2 billion in additional revenue over the last six years, which in turn has been reinvested back into the communities in the form of improved services, decreased response times, and increased safety measures.

Triton's Approach to Projects

Triton's approach to projects represents our complete understanding of your expectations. Our experience in working with fire departments, fire districts, and EMS organizations, as well as other emergency services agencies, includes a wide variety of communities throughout the United States. Key elements of Triton's methodology include:

- A complete understanding of the project background, goals, and objectives, as well as the complex issues that must be addressed.
- A comprehensive, well-designed, and practical scope of work (SOW) and workplan that enables substantial input from the key stakeholders, leadership, and other relevant individuals.

- Use of state-of-the-art geographic information systems (GIS), computer modeling and data analysis tools, web-based communications technology, and many other sophisticated tools and technologies.
- Triton's project methodology is augmented by the utilization of web-based and other communication technologies. We will utilize the Dropbox application to create a secure online project site that enables the client and project team members to collaborate and communicate throughout nearly every phase of the project. In addition, Triton utilizes GoToMeeting conferencing software to assist with client communications and various presentations.
- Triton can also conduct virtual meetings via web conferencing software. This capability allows the project team to display and review documents, maps, and illustrations in real time, and provides the client with the opportunity to give immediate feedback to the project team. In addition to creating a more efficient work environment, the client benefits from lower travel costs by eliminating on-site reviews of draft documents.
- Utilization of experienced subject matter experts in the fire service, EMS, and other related emergency services disciplines, as well as individuals with expertise in GIS and data analysis.
- Commitment to successfully complete our projects and deliverables within the time requested and in a manner that would meet or exceed expectations.
- High-quality printed and bound reports, with contents and recommendations that will easily enable the client, key stakeholders, and community members to understand the report.

Service Availability

Understanding that fire and EMS is a 24-hour profession, Triton's consultants are consistently working and available after normal business hours and on weekends.

Best Practices & National Standards

Based on the type of project and study requirements, Triton will refer to and utilize current industry best practices, along with relevant national standards promulgated by a wide variety of associations and organizations that develop consensus standards for the fire service, EMS, communications, and other related services. These may include the *National Fire Protection Association (NFPA)*, *Center for Public Safety Excellence (CPSE)*, *Commission on Accreditation of Ambulance Services (CAAS)*, and other organizations.

Conflict of Interest Statement

Triton has neither directly nor indirectly entered into any agreement, participated in any collusion or collusion activity, or otherwise taken any action which in any way restricts or restrains the competitive nature of this solicitation, including but not limited to, the prior discussion of terms, conditions, pricing, or other offer parameters required by this solicitation. Triton is not presently suspended or otherwise prohibited by any government from participation in this solicitation or any other contracting to follow thereafter. Neither Triton nor anyone associated with Triton has any potential conflict of interest because of or due to any other clients, contracts, or property interests in this solicitation or the resulting project. In the event that a conflict of interest is identified in the provision of services, Triton will immediately notify the client in writing.

Insurance & Litigation

Certificates of insurance are available upon request. Triton has no past and/or pending litigation or unresolved lawsuits.

Appendix A: Phase One Project Team Qualifications

Kurt Latipow

Senior Consultant



Summary of Qualifications

Mr. Latipow has enjoyed 40 years in Public Safety with over 27 years of Public Administration in Fire Chief and Chief Officer positions. He has developed and implemented numerous comprehensive fire and emergency services related plans. Mr. Latipow has facilitated the adoption of those plans via a variety of governing bodies. Mr. Latipow offers extensive experience in developing and implementing emergency, strategic, master plans and succession plans/management processes as

well as developing and implementing Standards of Cover Analysis, Fees for Service Cost Recovery Programs and ALS Program Development and Implementation for both transport and engine company-based organizations.

Work Experience

- City of Lompoc, CA - Fire Chief
- Washoe County, NV - County Fire Services Coordinator
- City of Ukiah, CA - Fire Chief
- State of California, Governor's Office of Emergency Services – Deputy Chief, Fire and Rescue Branch
- Stanislaus Consolidated Fire Protection District, CA - Fire Chief/Chief Executive Officer
- Hesperia Fire Protection District, CA - Fire Chief
- City of Arroyo Grande, CA - Fire Chief/Director of Building and Fire
- City of Monterey Park Fire Department, CA - Battalion Chief/Fire Marshal

Education

- National Fire Academy–Accredited Executive Fire Officer
- California Fire Marshal Training and Education System

Publications and Instructor Experience

- IAFC/Volunteer Combination Officers 2017 Symposium in the West—Building Leaders from Within
- IAFC and League of California Cities 2016 - "The Achilles Heel of Local Government"
- California Fire Chiefs 2016 - "The Why and How of Succession Planning and Implementation"
- League of California Cities 2015 - "Contracting for Fire Services; the Trials, Tribulations, Landmines and Political Challenges"
- League of California Cities 2014 - "Leading Change in the New Reality"
- California Fire Chiefs Association 2012 - "Re-engineering Fire Service-Based Service Delivery"
- IAFC/ICMA 2012 - Success & Sustainability

Professional Affiliations

- California Fire Chiefs Association
- League of California Cities Fire Department – Past President
- League of California Cities Public Safety Policy – Past Committee Chair
- International Association of Fire Chiefs – Life Member

Note: This is a brief summary of Mr. Latipow's CV. A complete version can be made available on request.

Scott Clough

Senior Consultant/Principal Partner



Summary of Qualifications

Mr. Clough is a 33-year member of California's fire service, beginning his career as a hand crew member in southern California and working his way through the ranks. He has held the ranks of Firefighter/ Paramedic, Captain, Battalion Chief, and Chief of EMS. His last position was that of Assistant Chief assigned to the Office of the Fire Chief for one of the largest fire departments in California. Upon retirement from the fire service, he formed AP Triton Consulting, with his business partner Kurt Henke.

Associated Professional Accomplishments

- Created California's Ground Emergency Medical Transport (GEMT) program. He is currently the Public Sector Program Manager.
- Serves as the EMS Chair for CSFA and as an EMS advisor to California Fire Chiefs Association, California Metro Chiefs, and the League of California Cities.
- Noted speaker for the California Association of Fire Chiefs, California Ambulance Association, Nevada Fire Chiefs, Utah Fire Chiefs, California Fire & EMS Disaster Conference (CFED), League of Cities, and the Fire District Association of California.
- Written articles on EMS and cost recovery for several publications.
- Lead negotiator for the California Fire Chiefs Association in expanding the current GEMT program. Currently Scott is involved in establishing the same programs in Oregon, Washington, Missouri, Kansas, Nebraska, and Alaska. He is considered the premiere expert in these reimbursement programs.
- Mr. Clough's "run it like a business" strategy for EMS has earned him recognition by the California State Firefighters Association (CSFA) and California Fire Chiefs Association (CFCA).

Note: This is a brief summary of Mr. Clough's CV. A complete version can be made available on request.

Frank Blackley

Senior Consultant



Summary of Qualifications

Chief Blackley has more than 35 years of experience in the fire service and has served with several departments in southeastern North Carolina. His service began at the Wilmington Fire Department, after spending nearly 10 years at the Wrightsville Beach Fire Department. In 1996, he began working with New Hanover County Fire Rescue as a fire inspector/investigator. In 1999, he returned to the Wilmington Fire Department as an inspector and was promoted to Assistant Chief and Fire Marshal in 2001. He served in this role until 2009, then transferred to Assistant Chief of Operations. In 2012, he assumed his last role as Assistant Chief of Support Services.

Chief Blackley brings a long list of education, experience, and technical expertise to AP Triton. With experience in both combination and career departments, he possesses a demonstrated record of professionalism and a commitment to excellence. In addition to fire administration and management accomplishments, Chief Blackley has contributed to Vision 20/20 as a technical advisor for several states and development of a new Outcome Measures Guide. He has spoken nationally on Community Risk Reduction and how to use data in the decision-making process. He is familiar with the Center for Public Safety Excellence accreditation process and has written several categories for his department.

Educational Background

- University of North Carolina Wilmington, Master's Public Administration, Urban and Regional Policy and Planning, 2011
- Executive Fire Officer Program, Emmitsburg, MD 2009
- University of Maryland University College, Bachelor of Science in Fire Science, 1996
- Guilford Technical Community College, Associate of Science in Fire Science
- Commission on Professional Credentialing, Chief Fire Officer

Professional Experience

- Consultant, Emergency Services Consulting International (ESCI), 2019-2020
- Technical Advisor, Vision 20/20
- Assistant Fire Chief, City of Wilmington, NC
- Deputy Fire Marshal, New Hanover County, NC

Relevant Experience

- President, North Carolina Fire Marshal's Association
- Chair, New Hanover County Public Safety Communication Center Policy Board
- Member, North Carolina Fire Code Revision Committee

Associated Professional Accomplishments

- Assisted in development of the Community Risk Reduction course for National Fire Academy
- Developed the Outcome Measures Guide for Vision 20/20
- Published author, Crisis Response Journal, Hurricane Florence: Response and Recovery

Note: This is a brief summary of Mr. Blackley's CV. A complete version can be made available on request.

Joe Parrott

Senior Consultant



Summary of Qualifications

Chief Parrott retired after 43 years of very diverse fire and emergency services experience. Chief Parrott served for 15 years as fire chief for the City of Gresham, Oregon, and six years as deputy fire chief/fire marshal for the City of Salem, Oregon. He attained the professional designation of Chief Fire Officer awarded by the Center for Public Safety Excellence.

Chief Parrott has managed emergency services evaluations, growth management studies, strategic planning processes, and fire service standards of coverage and deployment plans across the country. Previous clients include the Kansas City Fire Department (MO), Orange County Fire Authority (CA), Spokane Fire Department (WA), Philadelphia Fire Department (PA) San Bernardino County Fire Department (CA), Reno Fire Department (NV) and numerous similar sized and smaller fire agencies. He has also facilitated strategic plans for state and national organizations including the National Fallen Firefighters Foundation, National Volunteer Fire Council, and others.

Chief Parrott is a frequent presenter at regional, state, and national conferences including the Western Fire Chiefs Association, the Oregon Fire Chiefs Association, and the IAFC Webinar series. He has extensive incident command and emergency management education and experience.

Educational Background

- Bachelor of Science in Management, City University, Bellevue, WA
- Associate of Science in Fire Command and Administration, Fort Steilacoom CC
- Extensive Incident Command System Training including: Operations Section Chief; Incident Commander; Command and General Staff

Professional Experience

- 43 years diverse and progressive fire and emergency services experience
- 18 years as Fire Chief – 15 at Gresham, Oregon
- Deputy Chief/Fire Marshal, Salem Fire Department, Salem, OR
- Senior Consultant, Emergency Services Consulting International (ESCI)

Note: This is a brief summary of Chief Parrott's CV. A complete version can be made available on request

John A. Stouffer

Senior Consultant



Summary of Qualifications

Mr. Stouffer began his career in public safety in 1976 as a firefighter/EMT with Yakima County (WA) Fire District #10, where he established the first EMS program in the department. In 1980, he attended the Paramedic Program at Central Washington University and obtained a position with Yakima (WA) Medic One becoming a field paramedic and the organization's first Training Officer. In 1988, he was offered the position of the Director of the Yakima County (WA) Department of Emergency Medical Services. After holding that position for nine years, he took a position with Gresham (OR) Fire & Emergency Services as the EMS Coordinator, occasionally serving as the acting Chief of the Training Division, until his retirement in 2009. Since 1992, in addition to his other employment, he has been providing a wide variety of public safety consulting services to clients throughout the U.S. and Canada.

Professional Experience

- Western Region Manager, Emergency Services Consulting International (ESCI) (2018–2020)
- Project Manager/Associate Consultant, ESCI
- Technical Advisor/Program Developer, Vision 20/20 & Institution of Fire Engineers
- EMS Research Investigator/Coordinator, Oregon Health & Science University
- EMS Coordinator (Captain), Gresham Fire & Emergency Services
- Senior Consultant, Pacific Northwest Associates, LLC
- Director, Yakima County Department of Emergency Medical Services
- Training Officer/Paramedic, Yakima Medic One
- Firefighter/EMT-Paramedic/Medical Services Officer | Yakima County Fire District #10
- More than 40 years diverse experience in fire and emergency medical services

Educational Background & Certifications

- Central Washington University
- Yakima Valley Community College
- Western Oregon University
- National Fire Academy Incident Command for EMS
- Seattle/King County Resuscitation Academy Fellowship
- Multiple instructor certifications (NFPA I & II, ACLS, PHTLS, WFSST Instructor II, EZ-IO Instructor)
- Numerous advanced-level EMS certifications
- More than 250 hours fire service education, Washington State Fire Service Training

Associated Professional Accomplishments

- Project Manager and consultant on a number of fire and EMS projects around the U.S. and Canada
- Co-authored and published a number of international prehospital studies (available on request)
- Authored two guides on Community Risk Reduction for Vision 20/20 (available on request)
- Project Co-Director, King LT Airway Implementation Project for Multnomah County (OR)
- Author, Phases I & II of the Yakima County EMS Master Plan
- Earned fourteen professional awards during his career (available on request)

Note: This is a brief summary of Mr. Stouffer's CV. A complete version can be made available on request.

Gail Petersen-Latipow

Associate Consultant



Summary of Qualifications

Ms. Petersen-Latipow has enjoyed thirty years of public-sector service working for county government, fire districts and city agencies. Her experience includes Workers compensation program administration, development of risk related policies and programs, Homeland security Grant program administration and audits, fire service consolidation analysis and implementation, extensive budget development and analysis, and development of numerous comprehensive fire and emergency

services related studies related

Work Experience

- AP Triton Consulting LLC Senior Associate
- City of Ukiah, CA – Executive Assistant to the City Manager additionally holding the position as Deputy City Clerk. Associated with this position was the management of seventeen Weapons of Mass Destruction grants and working closely with disciplines in Mendocino County, as well as California Office of Emergency Services and FEMA.
- City of Ukiah, CA – Ukiah Fire Protection District – Administrative Assistant, part-time.
- El Dorado County Fire Protection District – Administrative Assistant/Administrative Services Manager.
- Independent contractor for Fire Agencies Self-Insurance System "FASIS."
- Shingle Springs Fire Protection District – Part-time Clerk, promoted to full-time Administrative Assistant.
- El Dorado County District Attorney's Office –transcriber.

Education

- University of California, Davis
- Numerous professional advancement classes

Professional Development & Education

- Member of Administrative Fire Services Section (AFSS) member / California Fire Chiefs Association.
- Recording Secretary for AFSS Northern Division for one term.
- Consolidation Feasibility Study team member, working for several months with representatives from four different fire districts and one fire department regarding implementing a consolidated fire protection district.

Organizations & Activities

- Vandenberg Village Lions Club – Recipient, Melvin Jones Fellow.
- Lions Sight & Hearing Foundation of Southern California – Recipient, Helen Keller Humanitarian Award.

Note: This is a brief summary of Ms Latipow's CV. A complete version can be made available on request.

Randy Parr

Senior Consultant



Summary of Qualifications

Chief Parr has over 40 years of experience in the fire service, including 20 years as a chief officer. He has served in four fire departments in Texas and Missouri. The agencies for which he has worked range from a mid-sized Houston area combination fire district serving a population of 100,000 to a small municipal department as they transitioned from a volunteer-based delivery system to a career-based delivery system. He has served the past 16 years as the career Fire Chief for

the City of Tomball, a Houston Texas suburb with a population of 35,000.

He is a Certified Public Accountant and during his career has served as the chief financial officer of large national and regional real estate developers and as the City of Tomball interim finance officer. Chief Parr's diverse skills have provided regional leadership in inter-agency collaboration, strategic planning, master and financial planning, and organizational evaluation. He has advised policymakers on fire service delivery options, created financial models, and has made presentations to large workshop audience on such topics as regional collaboration and legislative initiatives.

Educational Background

- Bachelor's in Business, Accounting Major, Indiana University, Bloomington, IN
- Master's in Public Administration, Sam Houston State University, Huntsville, TX
- Executive Fire Officer Graduate – National Fire Academy
- Emergency Management Executive Academy Graduate – Emergency Management Institute
- Chief Fire Officer Designee – Center for Public Safety Excellence
- Extensive training in leadership, financial management, and planning

Professional Experience

- Associate Consultant, Emergency Consulting International (ESCI) (2017 – 2020)
- Fire Chief/Emergency Management Coordinator – City of Tomball, TX (2004 – present)
- Fire Chief, Cypress Creek Fire Department, Houston, TX (1999 – 2004)
- Controller/Financial Officer, Trammel Crow Residential/Gables Residential Trust (1986 – 1994)

Relevant Experience

- Past President, Board of Directors, IAFC, Southwest Division
- Southeast Region Director, Texas Fire Chiefs Association
- Facilitator, Northwest Harris County Fire Chiefs Association
- Treasurer, Institution of Fire Engineers, USA Branch
- Peer Assessor I, Center for Public Safety Excellence Accreditation Site Team
- Board of Directors, Sam Houston State University Alumni Association

Associated Professional Accomplishments

- 2009 recipient of IAFC-VCOS John M. Buckman III Leadership Award
- Developed UASI grant to equip 90 departments in a three-county area, including the City of Houston, with the same electronic accountability system
- Developed UASI grant to link multiple dispatch centers in Harris and Montgomery counties
- Developed UASI grant to hire six full-time firefighter positions for the City of Tomball

Note: This is a brief summary of Chief Parr's CV. A complete version can be made available on request.

Appendix B: Projects & Experience

The following is a *partial* list of Triton's current and former clients. An expanded list can be provided upon request.

- Aberdeen Fire Department (WA)
- City of Alameda Fire Department (CA)
- Alameda County FPD (CA)
- Alaska Fire Chiefs Association (AK)
- Albany Fire Department (OR)
- Anaheim Fire and Rescue (CA)
- Berkeley Fire Department (CA)
- Bethel Fire Department (AK)
- Big Indie Bliss, Inc. (NY)
- Bodega Bay Fire Department (CA)
- Brea Fire Department (CA)
- California Fire Chiefs Association (CA)
- California Metro Chiefs Association (CA)
- Carlsbad Fire Department (CA)
- Carroll County Ambulance District (MO)
- Central Jackson County FPD (MO)
- Central Pierce Fire Protection (WA)
- Chariton County Ambulance District (MO)
- Chico Fire Department (CA)
- Chula Vista Fire Department (CA)
- Central Kitsap Fire & Rescue (WA)
- City of Colton/Loma Linda FD (CA)
- Contra Costa County FPD (CA)
- City of Costa Mesa Fire Department (CA)
- Cosumnes Fire Department (CA)
- Cowlitz 2 Fire & Rescue (WA)
- DeKalb County Fire Rescue (GA)
- City of Downey Fire Department (CA)
- Dixon Fire Department (CA)
- Douglas Okanogan County FD 15 (WA)
- El Dorado Hills Fire Department (CA)
- Exeter District Ambulance (CA)
- Eugene/Springfield Fire Department (OR)
- Aberdeen Fire Department (WA)
- City of Alameda Fire Department (CA)
- Alameda County FPD (CA)
- City of Fresno Fire Department (CA)
- Eureka Fire Protection District (MO)
- Fort Myers Fire Department (FL)
- City of Fresno Fire Department (CA)
- Eureka Fire Protection District (MO)
- Fort Myers Fire Department (FL)
- City of Fresno Fire Department (CA)
- Fullerton Fire Department (CA)
- Gig Harbor/Pierce FD #5 (WA)
- Grand River Regional Ambulance (MO)
- Gray's Harbor #4/L. Quinault VFD (WA)
- Gray's Harbor Fire District #5 (WA)
- Hawaii Fire Chiefs Association (HI)
- Hermosa Beach Fire Department (CA)
- Huntington Beach Fire Department (CA)
- Idaho Fire Chiefs Association (ID)
- Kennewick Fire & Ambulance (WA)
- Kern County Fire Department (CA)
- Lake Ozark FPD (MO)
- Lincoln Fire & Rescue (NE)
- Milwaukee Fire Department (WI)
- Sonoma Fire Chiefs Association (CA)
- Sonoma County Fire District (CA)
- Sonoma Valley Fire Department (CA)
- Stockton Fire Department (CA)
- Sunnyside Fire Department (WA)
- Tacoma Fire Department (WA)
- Tualatin Valley Fire & Rescue (OR)
- Ukiah Valley Fire Authority (CA)
- Umatilla Fire Department (OR)
- Utah Fire Chiefs Association (UT)
- Vacaville Fire Department (CA)
- Valley Center Fire Protection District (CA)
- Ventura County Fire Department (CA)
- Washington Fire Chiefs Association (WA)
- Watsonville Fire Department (CA)
- City of Fresno Fire Department (CA)
- Eureka Fire Protection District (MO)
- Fort Myers Fire Department (FL)

Project Types

The following is a **partial** list of projects in which the members of the Project Team for this study have either served as the Project Manager or participated in. Our team has participated in dozens of studies throughout the U.S. and Canada.

Project Description

Organization

- | | |
|---|-----------------------------------|
| • Community Risk Assessment-Standards of Cover: | Idaho Falls Fire Department (ID) |
| • Community Risk Assessment-Standards of Cover: | Menlo Park FPD (CA) |
| • Community Risk Assessment-Standards of Cover: | Salinas (CA) |
| • Community Risk Assessment-Standards of Cover: | Santa Maria (CA) |
| • Consolidation Feasibility Study & Service Review: | Central and Aptos FPDs (CA) |
| • Fire Departments Consolidation Study: | Multiple Departments (MO) |
| • Standards of Coverage & Deployment Plan: | Tahoe Douglas FPD (NV) |
| • Fire District Consolidation Study: | Clackamas Fire District 1 (OR) |
| • Fire Department Staffing Study: | Shawnee Fire Department (KS) |
| • Operational Analysis: | Strathcona Fire (Canada) |
| • EMS System Analysis: | Summit County Fire Agencies (CO) |
| • Regional Fire Service Study: | Pinole (CA) |
| • Fire Department Master Plan | Wasatch County Fire (UT) |
| • Organizational Assessment: | Yreka Fire Department (CA) |
| • Alternative Governance Model Feasibility: | North Tahoe & Meeks Bay FPDs (CA) |
| • EMS Integration Study: | Henry & Jefferson Counties (IA) |
| • Succession Management Report: | Cosumnes Fire Department (CA) |
| • Fire Protection & Life-Safety Feasibility Study: | San Benito County (CA) |
| • Fire Department Master Plan: | North Whatcom Fire & Rescue (WA) |
| • Fire Departments Consolidation Study: | Walla Walla Fire Agencies (WA) |

Appendix C: Client References

The following are several references and projects out of the hundreds of projects and studies previously completed by Triton. Additional references can be provided.

Montecito FPD & Carpinteria-Summerland FPD (California)

Project Title & Description: **Fire Station Location Study & Community Risk/SOC**

AP Triton was engaged to develop a comprehensive fire station location study with the intent of determining if a shared facility is feasible. In addition, the study includes a variety of elements that entail community risk assessments and a standards of cover analysis. Once completed Triton will facilitate a Customer-Centered Strategic Plan for each fire district.

Contact Name/Title:	MFPD Chief Kevin Taylor/CSFPD Chief Greg Fish	Year:	2020
Client Phone:	805.969.7762/805.566.2450	Status:	In progress
Client E-Mail:	ktaylor@montecitofire.com/g.fish@csfd.net		
Project Manager:	Kurt Latipow		
Project Team:	John Stouffer, Randy Parr, Frank Blackley, Jim Long, Joe Parrott		

Anaheim Fire Department (California)

Project Title & Description: **Ambulance Feasibility & Optimization Study**

AP Triton conducted an ambulance feasibility and optimization study for the City of Anaheim which resulted in the Anaheim Fire Department changing their ambulance system to a model that would give them more control over the system. This also allowed them to increase the amount of unit hours in the system while at the same time increasing the revenue above expenses by approximately \$3 million a year that can now be reinvested into system enhancement. It should be noted City of Anaheim provides protection to Disneyland.

Contact Name/Title:	Pat Russell, Fire Chief	Year:	2019
Client Phone:	(714) 765-4000	Status:	Implemented
Client E-Mail:	prussell2@anaheim.net		
Project Manager:	Kurt Henke		
Project Team:	Scott Clough		

Contra Costa FPD, East Contra Costa FPD, Rodeo-Hercules FPD (California)

Project Title & Description: **Fire District Annexation Study**

AP Triton has been contracted to conduct a two-phase study for a potential annexation of the East Contra Costa Fire Protection District (ECCFPD) and the Rodeo-Hercules Fire District (RHFPD) into the Contra Costa County RFPD (CCCFPD). The study is inclusive of a comprehensive feasibility analysis of the annexation of the East Contra Costa Fire Protection District inclusive of all of Contra Costa County's Local Agency Formation Commission (LAFCO) Service and Sphere Review Requirements found in California Government Code (CGC) sections 56430 and 56425.

Contact Name/Title:	Lewis Broschard, Fire Chief	Year:	2020
Client Phone:	925.941.3300	Status:	In progress
Client E-Mail:	Lewis.Broschard@cccfpd.org		
Project Manager:	Kurt Latipow		
Project Team:	John Stouffer, Randy Parr, Frank Blackley, Joe Parrott, PCA		

Costa Mesa Fire & Rescue (California)

Project Title & Description: **Ambulance Service Feasibility Study**

AP Triton conducted a fire-based Ambulance Feasibility Service Study for the City of Costa Mesa Fire Department (population 112,000). The study foundation was developed by determining what the current and past insured and uninsured payer mixes were. These payer mixes were all inclusive which, together with other demographic information, allowed us to determine the maximum value of the system. The study then analyzed the federal reimbursement programs available and provided estimates for both GEMT and IGT programs. This study provided several options for the Department to consider; the Public-Private Partnership (contractor/subcontractor) model was chosen. AP Triton then assisted in the successful negotiations with the chosen private (subcontractor) partner. Additional revenue is projected to exceed \$2,500,000 annually.

Contact Name/Title:	Dan Stefano, Fire Chief	Year:	2017
Client Phone:	714.754.5144	Status:	Implemented
Client E-Mail:	Dan.Stefano@costamesaca.gov		
Project Manager:	Kurt Henke		
Project Team:	Scott Clough		

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Information Only regarding the Coalinga Police Department's Response to the Governor's Curfew Order
Meeting Date: Thursday, December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Darren Blevins, Chief of Police

I. RECOMMENDATION:

This is a future agenda item requested by Councilman Adkisson.

II. BACKGROUND:

On Thursday November 19, 2020, California's Governor Gavin Newsome, issued a limited curfew starting at 10:00 pm to 5:00 am for non essential workers for individuals listed in the Purple Tiers. This curfew is to remain in effect until December 21, 2020.

III. DISCUSSION:

The Coalinga Police Department has been asked to give its stand on this order. I, like the Fresno County Sheriff, do not have the staffing nor the time to enforce this curfew. In Coalinga, we have higher priority calls to handle and, like the Sheriff, we are not going to make "good law abiding citizens into criminals".

Officer's with this department will be out on patrol every night doing their jobs trying to deter the criminal element from committing crime in our city.

IV. ALTERNATIVES:

The council can direct the police department to enforce this curfew, but I will leave the ultimate decision to my officers to make appropriate decision with the information they have at the time of the contact. I will not take the away their ability to make a decision from them as it leads to second guessing and could get them hurt.

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name	Description
No Attachments Available	

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 3995 Revising the Basic Pay Scale
Meeting Date: December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

City Manager recommends adopting Resolution No. 3995 revising the Basic Pay Scale.

II. BACKGROUND:

III. DISCUSSION:

This revised pay scale reflects a 5% pay increase for the Police Commander effective December 7, 2020.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

Approximately \$4,600 per year from the City's General Fund, which is not budgeted, but can be covered with unanticipated revenue.

ATTACHMENTS:

File Name	Description
❑ RESO#3995_Basic_Pay_Scale_Effective_12-07-20_120320.pdf	Resolution No. 3995
❑ RESO#3995_EXHIBIT_Basic_Pay_Scale_12-7-20_120320.pdf	Basic Pay Scale

RESOLUTION NO. 3995

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA APPROVING A
REVISION TO THE CITY OF COALINGA BASIC PAY SCALE

WHEREAS, the governing body of the City of Coalinga is authorized to prepare, install, revise and maintain a position classification and compensation plan covering all positions in the competitive service;

NOW, THEREFORE, BE IT RESOLVED,

- I. That the City Council of the City of Coalinga hereby established pay scales for all employees in all classifications of employment described on the Basic Pay Scale to be revised effective December 7, 2020.

The foregoing resolution was approved and adopted at a meeting of the City Council of the City of Coalinga held on this **3rd day of December, 2020**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Ron Lander, Mayor

ATTEST:

Shannon Jensen, City Clerk

City of Coalinga Basic Pay Scale

Effective: December 7, 2020

Approved: December 3, 2020

Revised: December 3, 2020

<u>Grade</u>	<u>Position</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step F</u>
17							
	Annually	\$27,062.03	\$28,415.13	\$29,835.89	\$31,327.68	\$32,894.07	\$34,538.77
	Monthly	\$2,255.17	\$2,367.93	\$2,486.32	\$2,610.64	\$2,741.17	\$2,878.23
	Bi-Weekly	\$1,040.85	\$1,092.89	\$1,147.53	\$1,204.91	\$1,265.16	\$1,328.41
	Hourly	\$13.0106	\$13.6611	\$14.3442	\$15.0614	\$15.8145	\$16.6052
18	Office Assistant Human Resources Assistant						
	Annually	\$28,415.13	\$29,835.89	\$31,327.68	\$32,894.07	\$34,538.77	\$36,265.71
	Monthly	\$2,367.93	\$2,486.32	\$2,610.64	\$2,741.17	\$2,878.23	\$3,022.14
	Bi-Weekly	\$1,092.89	\$1,147.53	\$1,204.91	\$1,265.16	\$1,328.41	\$1,394.83
	Hourly	\$13.6611	\$14.3442	\$15.0614	\$15.8145	\$16.6052	\$17.4354
19							
	Annually	\$29,835.89	\$31,327.68	\$32,894.07	\$34,538.77	\$36,265.71	\$38,079.00
	Monthly	\$2,486.32	\$2,610.64	\$2,741.17	\$2,878.23	\$3,022.14	\$3,173.25
	Bi-Weekly	\$1,147.53	\$1,204.91	\$1,265.16	\$1,328.41	\$1,394.83	\$1,464.58
	Hourly	\$14.3442	\$15.0614	\$15.8145	\$16.6052	\$17.4354	\$18.3072
20	Public Safety Dispatcher Property and Evidence Technician Animal Control Officer I Police Records Clerk						
	Annually	\$31,327.68	\$32,894.07	\$34,538.77	\$36,265.71	\$38,079.00	\$39,982.95
	Monthly	\$2,610.64	\$2,741.17	\$2,878.23	\$3,022.14	\$3,173.25	\$3,331.91
	Bi-Weekly	\$1,204.91	\$1,265.16	\$1,328.41	\$1,394.83	\$1,464.58	\$1,537.81
	Hourly	\$15.0614	\$15.8145	\$16.6052	\$17.4354	\$18.3072	\$19.2226

<u>Grade</u>	<u>Position</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step F</u>
21							
	Annually	\$32,894.07	\$34,538.77	\$36,265.71	\$38,079.00	\$39,982.95	\$41,982.09
	Monthly	\$2,741.17	\$2,878.23	\$3,022.14	\$3,173.25	\$3,331.91	\$3,498.51
	Bi-Weekly	\$1,265.16	\$1,328.41	\$1,394.83	\$1,464.58	\$1,537.81	\$1,614.70
	Hourly	\$15.8145	\$16.6052	\$17.4354	\$18.3072	\$19.2226	\$20.1837
22							
	Annually	\$34,538.77	\$36,265.71	\$38,079.00	\$39,982.95	\$41,982.09	\$44,081.20
	Monthly	\$2,878.23	\$3,022.14	\$3,173.25	\$3,331.91	\$3,498.51	\$3,673.43
	Bi-Weekly	\$1,328.41	\$1,394.83	\$1,464.58	\$1,537.81	\$1,614.70	\$1,659.43

	Hourly	\$16.6052	\$17.4354	\$18.3072	\$19.2226	\$20.1837	\$21.1929
23	Animal Control Officer II						
	Annually	\$36,265.71	\$38,079.00	\$39,982.95	\$41,982.09	\$44,081.20	\$46,285.26
	Monthly	\$3,022.14	\$3,173.25	\$3,331.91	\$3,498.51	\$3,673.43	\$3,857.10
	Bi-Weekly	\$1,394.83	\$1,464.58	\$1,537.81	\$1,614.70	\$1,659.43	\$1,780.20
	Hourly	\$17.4354	\$18.3072	\$19.2226	\$20.1837	\$21.1929	\$22.2525
24							
	Annually	\$38,079.00	\$39,982.95	\$41,982.09	\$44,081.20	\$46,285.26	\$48,599.52
	Monthly	\$3,173.25	\$3,331.91	\$3,498.51	\$3,673.43	\$3,857.10	\$4,049.96
	Bi-Weekly	\$1,464.58	\$1,537.81	\$1,614.70	\$1,659.43	\$1,780.20	\$1,869.21
	Hourly	\$18.3072	\$19.2226	\$20.1837	\$21.1929	\$22.2525	\$23.3652
25	Secretary Human Resources Generalist						
	Annually	\$39,982.95	\$41,982.09	\$44,081.20	\$46,285.26	\$48,599.52	\$51,029.50
	Monthly	\$3,331.91	\$3,498.51	\$3,673.43	\$3,857.10	\$4,049.96	\$4,252.46
	Bi-Weekly	\$1,537.81	\$1,614.70	\$1,659.43	\$1,780.20	\$1,869.21	\$1,962.67
	Hourly	\$19.2226	\$20.1837	\$21.1929	\$22.2525	\$23.3652	\$24.5334
26	Animal Control Officer III						
	Annually	\$41,982.09	\$44,081.20	\$46,285.26	\$48,599.52	\$51,029.50	\$53,580.97
	Monthly	\$3,498.51	\$3,673.43	\$3,857.10	\$4,049.96	\$4,252.46	\$4,465.08
	Bi-Weekly	\$1,614.70	\$1,659.43	\$1,780.20	\$1,869.21	\$1,962.67	\$2,060.81
	Hourly	\$20.1837	\$21.1929	\$22.2525	\$23.3652	\$24.5334	\$25.7601

Grade	Position	Step A	Step B	Step C	Step D	Step E	Step F
27	Accounting Technician Human Resources Analyst Administrative Secretary						
	Annually	\$44,081.20	\$46,285.26	\$48,599.52	\$51,029.50	\$53,580.97	\$56,260.02
	Monthly	\$3,673.43	\$3,857.10	\$4,049.96	\$4,252.46	\$4,465.08	\$4,688.33
	Bi-Weekly	\$1,659.43	\$1,780.20	\$1,869.21	\$1,962.67	\$2,060.81	\$2,163.85
	Hourly	\$21.1929	\$22.2525	\$23.3652	\$24.5334	\$25.7601	\$27.0481
28							
	Annually	\$46,285.26	\$48,599.52	\$51,029.50	\$53,580.97	\$56,260.02	\$59,073.02
	Monthly	\$3,857.10	\$4,049.96	\$4,252.46	\$4,465.08	\$4,688.33	\$4,922.75
	Bi-Weekly	\$1,780.20	\$1,869.21	\$1,962.67	\$2,060.81	\$2,163.85	\$2,272.04
	Hourly	\$22.2525	\$23.3652	\$24.5334	\$25.7601	\$27.0481	\$28.4005
29	Senior Administrative Analyst Financial Services Supervisor Economic Development Coordinator Junior Accountant						

	Annually	\$48,599.52	\$51,029.50	\$53,580.97	\$56,260.02	\$59,073.02	\$62,026.67
	Monthly	\$4,049.96	\$4,252.46	\$4,465.08	\$4,688.33	\$4,922.75	\$5,168.89
	Bi-Weekly	\$1,869.21	\$1,962.67	\$2,060.81	\$2,163.85	\$2,272.04	\$2,385.64
	Hourly	\$23.3652	\$24.5334	\$25.7601	\$27.0481	\$28.4005	\$29.8205
30							
	Annually	\$51,029.50	\$53,580.97	\$56,260.02	\$59,073.02	\$62,026.67	\$65,128.00
	Monthly	\$4,252.46	\$4,465.08	\$4,688.33	\$4,922.75	\$5,168.89	\$5,427.33
	Bi-Weekly	\$1,962.67	\$2,060.81	\$2,163.85	\$2,272.04	\$2,385.64	\$2,504.92
	Hourly	\$24.5334	\$25.7601	\$27.0481	\$28.4005	\$29.8205	\$31.3115
31							
	Annually	\$53,580.97	\$56,260.02	\$59,073.02	\$62,026.67	\$65,128.00	\$68,384.40
	Monthly	\$4,465.08	\$4,688.33	\$4,922.75	\$5,168.89	\$5,427.33	\$5,698.70
	Bi-Weekly	\$2,060.81	\$2,163.85	\$2,272.04	\$2,385.64	\$2,504.92	\$2,630.17
	Hourly	\$25.7601	\$27.0481	\$28.4005	\$29.8205	\$31.3115	\$32.8771
32							
	Annually	\$56,260.02	\$59,073.02	\$62,026.67	\$65,128.00	\$68,384.40	\$71,803.63
	Monthly	\$4,688.33	\$4,922.75	\$5,168.89	\$5,427.33	\$5,698.70	\$5,983.64
	Bi-Weekly	\$2,163.85	\$2,272.04	\$2,385.64	\$2,504.92	\$2,630.17	\$2,761.68
	Hourly	\$27.0481	\$28.4005	\$29.8205	\$31.3115	\$32.8771	\$34.5210

<u>Grade</u>	<u>Position</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step F</u>
33	Assistant Field Services Manager						
	Annually	\$59,073.02	\$62,026.67	\$65,128.00	\$68,384.40	\$71,803.63	\$75,393.81
	Monthly	\$4,922.75	\$5,168.89	\$5,427.33	\$5,698.70	\$5,983.64	\$6,282.82
	Bi-Weekly	\$2,272.04	\$2,385.64	\$2,504.92	\$2,630.17	\$2,761.68	\$2,899.76
	Hourly	\$28.4005	\$29.8205	\$31.3115	\$32.8771	\$34.5210	\$36.2470
34	Operations Superintendent Assistant to the City Manager/City Clerk Utilities Supervisor Public Works Supervisor Accountant						
	Annually	\$62,026.67	\$65,128.00	\$68,384.40	\$71,803.63	\$75,393.81	\$79,163.50
	Monthly	\$5,168.89	\$5,427.33	\$5,698.70	\$5,983.64	\$6,282.82	\$6,596.96
	Bi-Weekly	\$2,385.64	\$2,504.92	\$2,630.17	\$2,761.68	\$2,899.76	\$3,044.75
	Hourly	\$29.8205	\$31.3115	\$32.8771	\$34.5210	\$36.2470	\$38.0594
35	Police Lieutenant						
	Annually	\$65,128.00	\$68,384.40	\$71,803.63	\$75,393.81	\$79,163.50	\$83,121.67
	Monthly	\$5,427.33	\$5,698.70	\$5,983.64	\$6,282.82	\$6,596.96	\$6,926.81
	Bi-Weekly	\$2,504.92	\$2,630.17	\$2,761.68	\$2,899.76	\$3,044.75	\$3,196.99
	Hourly	\$31.3115	\$32.8771	\$34.5210	\$36.2470	\$38.0594	\$39.9623

36							
	Annually	\$68,384.40	\$71,803.63	\$75,393.81	\$79,163.50	\$83,121.67	\$87,277.75
	Monthly	\$5,698.70	\$5,983.64	\$6,282.82	\$6,596.96	\$6,926.81	\$7,273.14
	Bi-Weekly	\$2,630.17	\$2,761.68	\$2,899.76	\$3,044.75	\$3,196.99	\$3,356.83
	Hourly	\$32.8771	\$34.5210	\$36.2470	\$38.0594	\$39.9623	\$41.96

37	Police Commander						
	Annually	\$71,803.63	\$75,393.81	\$79,163.50	\$83,121.67	\$87,277.75	\$91,641.42
	Monthly	\$5,983.64	\$6,282.82	\$6,596.96	\$6,926.81	\$7,273.14	\$7,636.79
	Bi-Weekly	\$2,761.68	\$2,899.76	\$3,044.75	\$3,196.99	\$3,356.83	\$3,524.67
	Hourly	\$34.5210	\$36.2470	\$38.0594	\$39.9623	\$41.96	\$44.05

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 3996 Revising the Police (Sworn) Pay Scale
Meeting Date: Thursday, December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

City Manager recommends adopting Resolution No. 3996 Revising the Police Pay Scale for Sworn Employees.

II. BACKGROUND:

III. DISCUSSION:

This revision reflects a 5% pay increase effective December 7, 2020.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

Approximately \$100,000 from the City's General Fund, which was not budgeted, but can be offset by unanticipated revenue.

ATTACHMENTS:

	File Name	Description
☐	Resolution_Police_Pay_Scale_Dec_2020.doc	Resolution No. 3996
☐	Police_Pay_Scale_12-7-20.docx	Pay Scale

RESOLUTION NO. 3996

A RESOLUTION TO REVISE CITY OF COALINGA POLICE PAY SCALE

WHEREAS, the governing body of the City of Coalinga is authorized to prepare, install, revise and maintain a position classification and compensation plan covering all positions in the competitive service;

NOW, THEREFORE, BE IT RESOLVED,

- I. That the City Council of the City of Coalinga hereby established pay scales for all employees in all classifications of employment described on the Police Pay Scale to be revised effective December 7, 2020.

The foregoing resolution was approved and adopted at a meeting of the City Council of the City of Coalinga held on the 3 day of December, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Mayor

ATTEST:

City Clerk/Deputy City Clerk

City of Coalinga Police Pay Scale

Effective: December 7, 2020

Approved: December 3, 2020

Revised: December 3, 2020

<u>Grade</u>	<u>Position</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step F</u>
18	Police Officer						
	Annually	50,513.32	53,038.96	55,690.96	58,475.56	61,398.74	64,469.08
	Monthly	4,209.44	4,419.91	4,640.91	4,872.96	5,116.56	5,372.42
	Bi-Weekly	1,942.82	2,039.96	2,141.96	2,249.06	2,361.49	2,479.58
	Hourly	24.2853	25.4995	26.7745	28.1132	29.5186	30.9948
20	Police Corporal						
	Annually	58,475.56	61,398.74	64,469.08	67,692.56	71,077.24	74,631.18
	Monthly	4,872.96	5,116.56	5,372.42	5,641.04	5,923.10	6,219.27
	Bi-Weekly	2,249.06	2,361.49	2,479.58	2,603.56	2,733.74	2,870.43
	Hourly	28.1132	29.5186	30.9948	32.5445	34.1717	35.8804
22	Police Sergeant						
	Annually	64,469.08	67,692.56	71,077.24	74,631.18	82,092.92	86,197.57
	Monthly	5,372.42	5,641.04	5,923.10	6,219.27	6,841.07	7,183.12
	Bi-Weekly	2,479.58	2,603.56	2,733.74	2,870.43	3,157.42	3,315.29
	Hourly	30.9948	32.5445	34.1717	35.8804	39.4677	41.4411

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Public Works, Utilities & Community Development Monthly Report for October 2020
Meeting Date: December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Approve Public Works, Utilities and Community Development Monthly Report for October 2020.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
□	Monthly_Report_Oct_2020.pdf	Monthly Report for Oct 2020



**PUBLIC WORKS AND UTILITIES DEPARTMENT
MONTHLY REPORT FOR
OCTOBER 2020**

***Note: New items and updates from last month's report are in bold print.**

PUBLIC WORKS

NATURAL GAS DISTRIBUTION:

- 99 % of Gas leaks detected from Survey have been completed
- **Re-Routed 2" Gas line at Keck Park**
- **Completed Odorant/Pressure log**

WATER DISTRIBUTION:

- Repaired water leak 355 Cambridge Ave
- Repaired water leak 288 ½ Birch
- Repaired water leak 25 W. Polk
- Installed new water service line for 229 W. Durian
- Repaired 16" Butterfly Valve Palmer Ave
- Repaired 12" water main leak Highway 198
- Repaired water leak Mott's fountain
- Repaired water leak behind 198 W. Forest Ave
- **Valve box repaired Coyote Springs**
- **Water leak on 2" blow off Pinto repaired**
- **Water leak 255 E. Birch repaired**
- **2-meter boxes repaired 220 McCollum**

WASTEWATER COLLECTION:

- Cleared sewer blockage 105 N 2nd
- Cleared sewer blockage 500 blk Pine

SIDEWALKS:

- Nothing to report.

PARKS:

- Installed new light Poles Sandalwood Park
- **Repaired irrigation leaks Centennial Park**

MISCELLANEOUS:

- Trimmed Tree Garfield/Roosevelt

- Removed tree stub in front of 297 W Elm
- Replaced flags Motts Fountain
- Installed Geotab equipment in both Street Sweepers
- **Repaired water leak City building (Gym)**
- **Continued with Road Patching**
- **Started Crack Sealing Cambridge Road**
- **Replaced 2 irrigation timers Posa Chante Blvd**
- **Removed 1 dead tree and trimmed trees in front of 296 E. Elm**

UTILITIES

- City wide fire hydrant flushing. Next Flushing Nov 13th. **In progress and should be completed 11/20/20.**

WATER TREATMENT PLANT (WTP)

- City staff is working with Carter Redding on PHA for Fresno County. **In progress**
- Hach equipment quarterly maintenance is schedule for **October 14th. Quarterly maintenance has been completed. Next schedule maintenance mid-February.**
- P15 motor and pump will be out of service. Pump is expected to be return January 2021 due to covid.
- VFD quotes for P-1 & P-3. Electric Motor Shop will be installing the VFD. P1 & P3 pumps back in service. **Complete**
- AC unit replacement for electrical building. Garza's AC will be installing the new ac unit. **New ac unit has been installed and working.**
- Westland canal 24-hour algae treatment 7am-7am scheduled for September 9 last treatment. **Complete**
- Anthracite filter media for beds 1, 2 & 4 was delivered. **Installation schedule for December.**
- New Surface Scatter for raw water turbidimeter has arrived and waiting for installation. Should be installed by the end of September. Surface Scatter installed and working. **Complete.**
- Alum sludge removal for mid-October. **Brisco Enterprises Removed about 1400 tons of Alum sledge this year. We still have about 3000 tons to be removed.**
- Sludge drying beds 1 & 2 have been shut down to dry out for scheduled maintenance and Alum removal. Scheduled removal is set for November.
- Derrick Reservoir – RTU / UPS notification system and backup generator transfer switch have been ordered by Solomon Electric. RTU/UPS system project is up and running. **Complete**
- Corpro checked cathodic protection on Palmer & Calaveras reservoir. Palmer passed; Calaveras is on the bubble. Corpro is getting us quotes for replacement anodes and new Impressed Current system.
- Telstar did the route maintenance on the OSG cells. **Complete**

WASTEWATER TREATMENT PLANT (WWTP)

- City crew working on getting pond 3 & 4 cleaned by spraying and burning the weeds, cattails, and small trees. **On going**
- Control room equipment up grade. **In progress**
- New facility lighting. **Lights have been ordered in progress.**
- Quote for new recycle water meter. In progress. Parts have been ordered. **Installation schedule for December.**
- Removing sludge out of the new basin. **Complete.** Waiting on parts to divert effluent water to new basin. In progress Rain-4 Rent is getting the piping system. **Parts are in and waiting on Basin to be repaired. Installation schedule for December.**
- Digester blower #1 has been serviced and is back in service. **Complete**

- WWTP Control Box project in progress about 50% complete. **Project is 100% complete. Both boxes look great.**
- **Tri City is working on updating WWTP site areas for discharging effluent water permit.**

ASSISTANT CITY MANAGER

PUBLIC WORKS/UTILITIES

- **Water/Sewer Rate Study:** The City approved the water/sewer rate increases on October 15th and rates will go into effect November 1st. Staff is currently working on developing all of the bonding documents to issue revenue bonds to complete approximately \$7M in water projects.
- **Street Light Acquisition:** Staff has been working with Tanko and coordinating effort to acquire the streetlights. Staff is awaiting funding allocation from the TDA funds to utilize to purchase the lights.
- **TTHM:** Project is shovel ready and is expected to be funded by the impending future water bond.
- **Derrick Bypass / Reservoir Assessment:** MKN presented the hydraulic analysis to understand the water system when the City either rehabilitates/replaces the Derrick Reservoir. Staff is awaiting approval of water rates in order to proceed with the rehabilitation of the reservoir.
- **SCADA:** Project has been awarded and currently under construction.
- **Coalinga Water Plant PSM/RMP:** Environmental Permitting Specialist is finalizing all PSM/RMP programs for staff review in the next month. Due to COVID restrictions, finalizing reports and documents have been delayed until site visits are safe.
- **County Inspection (Water Plant):** Fresno County department of environmental health inspected the water plant and provided a correction plan which staff is currently working on to complete in the 30 days given by the County. Staff has completed all the corrective actions that the County has requested at this time. Once the PSM RMP is complete the final items the County has requested will be addressed.
- **Secondary WWTP Access Road:** The City Engineer is reviewing the location and will then begin working on obtaining the appropriate easements for dedication. Property owners will need to be contacted in the near future. This is a low priority project as this time considering the other items staff is working on.
- Ordinances related to property owner responsibility for tree trimming and sidewalk repairs has been approved by the Council and staff is currently working on a shared cost program for sidewalk repairs that will be presented to the City Council.
- **S. Princeton Drainage Issues:** Staff has been coordinating with PG&E and they are currently conducting field inspections of the site location to determine next steps.
- **Training:** Larry Miller attended training, virtually, in order to be able to perform evaluations of Public Works maintenance employees as per required in our Operator Qualifications Program. Previously this was done by a third party at a very high expense.
- **Pavement Management System:** The pavement management system is operational, and staff will be utilizing its full potential for determining treatments for streets, budgeting, and prioritization.
- **Elm/Pacific Parcel Map** – Staff is working with the City Engineer to finalize the parcel map at Pacific and Elm to support future development and the future trail system.
- **WWTP Hydraulic Control Boxes** – Project was completed early November 2020.
- **2015 Urban Water Management Plan:** Public Notices have to be resubmitted due to a Hanford Sentinel error in not posting the notices as requested. This will be brought before the City Council in January for re-adoption of the plan.
- **Surge Tanks:** Staff has been working with the oil companies to develop an equitable cost share related to the facilities that the City owns and maintains where the oil companies it serves directly benefit. Staff is developing an RFP to solicit consultants who have the expertise in inspecting the facilities and provide a cost estimate for repairs and maintenance.
- **Water Treatment Plant Solar Facility:** Staff is working with Johnson Controls on a plan to develop a solar facility adjacent to the existing water treatment plant in an effort to address energy costs and find an emergency power solution. Staff is working with the property owner in order to negotiate price for land.

- **Construction Meter Policy Update:** Staff has worked to make updates to construction meter policy. This update is made to conform to more modern best practices as the original document was written nearly 15 years ago.
- **Metering Logistics and Streamlining:** Staff is working to streamline meter reading through resequencing various read routes. Also, working to correct the number of rereads issued per month by evaluating commonalities month over month and addressing the issues prior to them being issued as rereads. This could potentially save 40+ hours per week.
- **Natural Gas PHMSA (CPUC) Audit 2020:** December 15-16, 2020 the CPUC will conduct an audit of our natural gas system on behalf of PHMSA. This audit will focus on our Damage Prevention Program. Staff has submitted all the required paperwork to the CPUC in order to facilitate a “virtual” audit in a timely manner.
- **Cathodic Protection Survey:** The 2020 Cathodic survey of our natural gas pipeline has been completed, and staff has received the final report. This survey differs from past surveys, as it identified and addresses different criteria in order to meet compliance. Staff is happy to report that full compliance with 49 CFR 192 has been achieved.

LOCAL STREET PROJETS

- **Phelps Ave Reconstruction Project** – Project is nearing completion and the contractor is currently completing their punch list items. The City Engineer will be inspecting the A/C cross section to ensure it meets industry standards. This will be conducted in December.
- **Sunset Street Reconstruction:** Bids have been opened and a construction contract will be awarded at the December 3, 2020 City Council Meeting.
- **Precision Concrete Cutting:** Staff has entered in a contract with Precision Concrete Cutting. The goal is to conduct a survey of the entirety of Coalinga’s sidewalk infrastructure and to note the optimal method to correct deficiencies. Subsequent work will be performed by Precision Concrete to smoothly grind uneven sidewalk. This project is expected to begin shortly.
- **Cost Share Program:** Staff has researched and presented potential cost share programs in regard to sidewalk repair completed by homeowners. Council direction is required to move forward.

GRANTS

Staff has been continuing to meet with Blais and Associates on a monthly basis in accordance with their grant contract to review possible grant opportunities. Below is a status update on all grant activity within the Public Works/Utilities and Community Development Department(s):

- **State Parks Per Capita Program:** Staff is developing a scope of work for the \$177,000 the City is allocated in state parks funds. Applications for projects are due by December 31, 2021.
- **HOME** The City has received its letter awarding program funds for a down payment assistance and housing rehabilitation program.
- **AHSC Affordable Housing Grant Application for Pacific and Elm Ave:** On June 25, 2020, the City of Coalinga was notified that it was awarded funding for the project. Staff is expected to have a kickoff meeting with the development team sometime by the end of the year.
- **STBG (2015):** Forest Phase 4 (Elm -1st) – This project is under construction and should be complete by winter due to PG&E Delays, the project has been placed in suspension until PG&E can energize the lights.
- **CMAQ (2015):** Alley Paving – this project is currently under design and expected to go to construction in spring 2021.
- **ATP Cycle 3:** Sidewalk Gaps and Safety Enhancements – Staff has received and reviewed the 90% drawings and met with the School District to discuss all the improvements. The City engineer is expected to bid the project in Spring 2021 for with construction commencing in summer 2021.
- **CMAQ:** Trail Segments 10-12 – This project is currently under design with construction expected in spring 2021.
- **ATP Cycle 4** – Trail segments, 9, 4 and 3 (portion) – CEQA work is currently underway and is expected to be complete by spring 2021.

- **STBG (2017)** – Polk Street (5th to Elm) Project bids are due on November 17, 2020 and a contract is expected to be awarded at the December 3, 2020.
- **CMAQ (2019):** The City was notified of two grant awards that the City applied for in early 2020. Under the CMAQ program the City was awarded an alley project in amount of \$681,000 and another segment of our master trail system in the amount of \$1.1 million. These are programed for late 2021 funding cycle.
- **STBG (2019)** – The City was awarded funding for the reconstruction of Polk Street from Elm to Monterey. Design will proceed once authorization has been granted which is expected in 2021. Topo work is currently underway.
- **CDBG** – Staff received notice that the City will not be eligible for CDBG funding at this time for Van Ness Storm Drain Project due to the income levels the state has listed for the block in which the project is located. With that, this project will be shovel ready in the coming weeks and staff will be working with Self Help to look into a broader income study or wait for the release of the 2020 census data which is expected to be favorable to the City in terms of eligibility.
- **LSRP** – Staff is currently working on a local safety roadway plan that will allow the City to be eligible for future Highway Safety Improvement Program grant funds. The next cycle of HSIP funding will be in September 2021.
- **LEAP** – The City has applied for housing funds through the local Early Action Planning Grant for \$65,000 in order to support the kickstart to the City's Cottage home program. Staff is currently awaiting an award letter from the State.
- **PLHA** - The City has applied for additional housing funds through the Permanent Local Housing Allocation program to complement the City's Cottage home program by offering down payment assistance and rehabilitation funds to income qualifying residents.
- **Clean Water State Revolving Fund Grant Application** – Staff is finalizing the application to be submitted to the state for a planning grant to study needed improvements to the waste collection and wastewater treatment plant. Once the Urban Water Management Plan is complete the application will be submitted to the State.
- **Water Meter AMI Pilot Program** – Staff presented the AMI pilot program to the City Council at the October 1, 2020 meeting and currently accepting application for participation.
- **ATP Cycle 5 Grant** – Staff submitted the grant application in mid-September. The scope includes safety improvements on Polk Street from 5th to Willow Springs. This will include sidewalk gaps, cross walks, and a trail segment from Willow Springs to Merced.
- **HSIP (highway Safety Improvement Program) – Cambridge/Elm Signalization** – Project began construction on November 9th and is expected to be complete by January 8, 2021.

PARKS

- **Frame Park Splash Pad:** Plans and Specification are currently being reviewed by City Staff and the City is expecting to advertise bids in spring 2021 once other prioritized federal projects with strict deadlines have been completed.
- **Arborist Services:** Staff has solicited an RFQ for professional arborist services. The goal is to improve the overall health of City trees. Subsequent surveys may also make the City eligible for grants in the future.

COMMUNITY DEVELOPMENT

- **Cottage Home Program** – Staff is working with Self Help Enterprises on a fund request to obtain program funds to start the development of the cottage home ADU program. This is being accomplished through the LEAP and PLHA programs.
- **Council Chambers Technology Modernization** staff has completed the majority of the upgrades to the Council chambers and conference room. Staff is preparing the final order for additional items needed to complete the improvements.
- Staff continuing to work with Tyler Technologies on Energov Migration. There have been some slowdowns during implementation and staff is expecting to delay the implementation until 2021 due to unforeseen circumstances.

- Family Dollar building, landscape and sign plans have been approved. Permits are expected to be pulled anytime. No word from FD in the last 11 months.
- Council approved the rehabilitation of the hotel units on Valley Street. Staff issued the approval letter to the applicant with conditions. Awaiting response from applicant.
- The City Engineer is currently reviewing the Luxe Estates Final Map application. This project is located on the northeast corner of La Questa and Phelps. The developer has requested that this project proceed with review. City Engineering currently reviewing.
- Staff is working with Ranch WIFI on a CUP application for a wireless network within the City of Coalinga. Waiting on additional information from the applicant to accept and begin processing.
- Staff is working on an ordinance that will update the Large Family Daycare regulations to be consistent with State law related to land use.
- ZTA 20-02 - Staff is working on an ordinance to update fence setbacks, particularly those on street side reverse corner lots.
- CUP 20-02 – New AT&T Cell Tower (monopine) – Building plans have been submitted and are currently under review in the Building Department.
- Granite Mining Expansion – Staff is working with Fresno County on an application by Granite Construction to expand their mining permits. The County of Fresno is processing a CUP for the land in the County as well as an environmental document that covers both City and County jurisdiction which will be used by the City when Granite Submits their application to the City for land within its jurisdiction.
- Heritage Park Assisted Living and Alzheimer's Facility – staff recently received an application for a new assisted living and Alzheimer's facility to be located on Phelps Ave west of the CRMC. This application was accepted by staff for review as of September 1, 2020 and hearings are tentatively scheduled for Jan/Feb 2021. CEQA review is currently underway.
- CDA 18-02 - Urb Green Cannabis Cultivation Facility –Planning Commission Approval on September 8, 2020. Awaiting building plans and final site plan.
- CUP 20-04 – Clermont Capital Partners Outdoor Cultivation Facility – This project has received its cannabis licenses and is currently in operation.
- SPR 20-01 – Warthan Place Apartments Phase 2 – Staff is currently processing the phase 2 application for the Warthan place apartments, an 81-unit multi-family development. The site plan application is expected to go before the planning commission on December 8, 2020.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction and Potential Action regarding A Sidewalk Cost Sharing Program
Meeting Date: Thursday, December 3, 2020
From: Marissa Trejo, City Manager
Prepared by: Larry Miller, Public Works & Utilities Coordinator

I. RECOMMENDATION:

Staff is seeking direction from the City Council as to how to proceed.

II. BACKGROUND:

In August of 2020, an ordinance was passed to clarify the legal responsibility of maintaining sidewalks. This reflected the California Streets and Highway code. As a part of the ordinance passing, it was discussed about the potential for a “Cost Sharing” program. Staff has done its due diligence and constructed the basis of a program that they believe will best fit our community and our goals.

III. DISCUSSION:

Staff has outlined a program that addresses the major concern with exists with Coalinga’s sidewalk infrastructure. Much of it is old and not very well maintained. This is not a unique problem anywhere in California or even the US. With much of these pathways being the responsibility of the abutting property owner’s responsibility, it is easy to see why this has become such a common issue. Sidewalk repair and maintenance requirements may not be clear and can be expensive. The goal of the cost share program is to contribute as much public funds as the City is able in a responsible manner and achieve the largest impact at the lowest price for the citizen.

A more in-depth program outline is attached to this report, but it can be reduced to the following:

The City will engage with citizens and provide a subsidy which can be achieved in a few ways, dollar for dollar matching, or per square foot amount allotment.

The City will collect applicants for a period 3-4 months to create a large scope of work.

The City will look for contractors to complete the work

Payment for work completed for each resident will be collected. Essentially reimbursing the applicant portion agreed upon.

The idea is quite simple, but there are a variety of ways to achieve this. Staff is seeking direction from Council on how they wish to proceed on this topic.

IV. ALTERNATIVES:

None

V. FISCAL IMPACT:

The program would utilize funds that have already been budgeted for sidewalk repair and maintenance. However, some of these funds have been allocated to a large-scale sidewalk survey and “shaving” of lips throughout the city this year. It is expected that we will be able to budget a similar amount of \$ 40,000 in following budget years to fund this program.

ATTACHMENTS:

File Name	Description
 Sidewalk_Cost_Sharing.docx	Program Outline

Cost Sharing Program

I. Overview

As with many municipalities, Coalinga addresses sidewalk maintenance and repairs in accordance with California State Streets and Highways Code Section 5610, which states that sidewalk maintenance and repair is the responsibility of the adjacent property owner. Coalinga's sidewalk maintenance policy is also addressed in our local municipal code as Sec. 7-2.05, which states that the adjacent property owner is responsible for maintaining the sidewalk in a nonhazardous condition and may also be liable for injuries caused as a result of failure to maintain the sidewalk.

In August, Staff clarified sidewalk ordinance to reflect California Streets and Highway Code. As part of this, Council requested that we develop a Sidewalk Repair Program which attempts to

1. assist property owners with the cost of sidewalk repair and
2. streamline and consolidate sidewalk repairs throughout the City.

Under the program, the City will:

- Split the cost of sidewalk replacement 50-50 with property owners (up to a maximum of \$1,000 in City contribution)
- Fully incur the cost of sidewalk offset "shaving" - e.g. when a sidewalk displacement is <1.5" and does not require fully replacement
- Fully incur the cost of curb and gutter replacement (up to a maximum of \$4,000 City contribution)
- Fully incur the cost of street tree work removal and replacement (including root trimming, stump grinding, removal/ replacement)

Please note, for sidewalk and curb and gutter construction, the Sidewalk Repair Program has a maximum City contribution for residential properties of \$5,000 per property, and a maximum City contribution for commercial properties of \$2,000 per property.

II. Execution Process

The largest complicating factor Coalinga faces is the price of sidewalk replacement when public funds are involved. Any Public Works job that exceeds \$ 1,000, prevailing wage must be utilized. This, without creative strategy, defeats the purpose of a cost sharing program. Prevailing wage increases the price of maintenance activity by 20 to 30 percent, nearly negating the cost savings passed to the customer. However, there are solutions to combat this and also gain some advantages.

A. Budgeting

Budgeting should be evaluated year over year to determine the amount of work that can be done for the year. To start, staff suggests 40,000 to 50,000 of City funds. This would indicate that the overall budget of the yearly project would be around 60,000 - 80,000 when the cost share from the citizen is included. It is important to note that the reason the second amount is not double the first amount is due to the full burden that the City is taking to replace gutters and curbs. There are two reasons for this, first of all curbs are extremely expensive and secondly with the City bearing the burden of gutters (up to

4,000), this ensures that an optimal project cost will be achieved even with minimal buy in from Citizens. This 60,000 to 80,000 is an important figure due to our remote location. If the amount of work is not great enough, the City will fail to attract quality bids from contractors.

B. Application & Batching

To get an adequate number of residents to apply to this process, a period of 3-4 months would be allowed for application. These applications would define the scope of work to be bid on. If the applicant number is insufficient, the remaining budget will be directed to improvement of public sidewalks and pathways.

C. Inspection

Once a citizen has submitted their application, staff from Public Works would perform an inspection of the area. This would serve to solidify what work is to be performed at that location. Once the inspection is made and the repair area determined, the applicant must agree to the scope of the work to be completed. Failure to do so will omit them from the proceeding in the process.

D. Extra Work

It is not the intent of the program to assist in the payment of drive approaches, driveways, or any other structure that is not a walking path. If the resident requires or request for this work to be done, this will be fully burdened upon the applicant. However, arrangements can be made for this work to be completed. This should be noted in the application.

E. Cost

Annually, staff will base the cost of the project on engineer's estimates. These prices will be used to quote to the customer what they will have to pay and will serve to budget for work that can be done for the year. Note that this number will not be final. The true cost will not be discovered until bids are collected and a contractor is selected. Also, the citizen will never have to pay above the quoted amount. If bids come in higher than expected, the City will absorb that cost.

F. Bidding

Once the application period has ended, staff will work to find the most competitive bid to complete the work.

G. Performing Work

The work will take place over a time described in the contract between the City and the contractor. A Public Works employee will be required to conduct inspections and daily logs of the project

H. Collecting Payment

Once the work is completed, the City will begin issuing bills to applicants. Failure to pay these will result in punitive action such as liens. The process will be much as what is described in Sec. 7-2. That is to say, there will be a notice process, hearing process, and final action.