



CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**May 21, 2020
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Regular Meeting, on May 21, 2020 via webinar only. The webinar address for members of the public is https://www.bigmarker.com/griswold_lasalle/5-21-2020-Coalinga-City-Council. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113.

The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Approve MINUTES - October 10, 2019 (Special)
2. Approve MINUTES – November 7, 2019 Amended
3. Approve MINUTES – December 5, 2019
4. Approve MINUTES - January 2, 2020
5. Approve MINUTES - January 16, 2020
6. Declare Identified Police Department Property as Surplus and Approve Disposal
7. Approve the Repair of P15 Water Treatment Plant Pumps
8. Consideration and Approval of Bid Award for Median Island Landscaping Project
9. Adopt Resolution No. 3965 Establishing a Fire Reserve Pay Scale
10. Direct City Manager to Work with Fresno County to Establish a COVID-19 Testing Site in Coalinga
11. Authorize City Manager to Execute City Engineering Task Orders for Construction Engineering and Design Engineering for the Polk Street Rehabilitation Project (5th to Elm Ave SR198) Funded by the Surface Transportation Block Grant Program
12. Council Authorization to Amend the Water Supply Agreement between the City and the Pleasant Valley Water Conveyance Partners, LLC
13. Public Works & Utilities Monthly Report for April 2020
14. Adopt Resolution No. 3966 Approving Fire Reserve and Paid Call Job Descriptions
15. Direct City Attorney to File Amicus Brief on behalf of City of Coalinga

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion and Direction regarding FY2020-2021 Budget
Marissa Trejo, City Manager
2. Discussion and Potential Action Regarding the Development of a Cottage Home Program in Coalinga
Sean Brewer, Assistant City Manager
3. Discussion, Direction and Potential Action regarding Preparation of an Ordinance to Allow for an Additional Retail Cannabis Facility with On-Site Consumption (Consumption Lounge) and Further Consider Negotiating a Development Agreement with Claremont Capital Partners in Order to Facilitate the Development and/or Use of the Property as a Medical and/or Recreational Cannabis Dispensary with Onsite-Consumption
Sean Brewer, Assistant City Manager
4. Discussion, Direction and Potential Action regarding the Preparation of Zoning Text Amendment to Allow Commercial Cannabis Outdoor Cultivation in the Manufacturing and Business Light (MBL) Zoning Designation.
Sean Brewer, Assistant City Manager

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6.
CITY NEGOTIATORS: City, Marissa Trejo and City Attorney, Mario Zamora.
EMPLOYEE (ORGANIZATION): Nonrepresented Employees

10. CLOSED SESSION REPORT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

11. ADJOURNMENT

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - October 10, 2019 (Special)
Meeting Date: May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Mercedes Garcia, Deputy City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
☐ Minutes-October_10_2019.pdf	MINUTES For Review Approval 101019

Minutes

CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA October 10, 2019

1. CALL TO ORDER 6:00PM

Council Members Present: Lander, Ramsey, Stolz, Adkisson, Singleton

Council Members Absent: None

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Senior Administrative Analyst/Deputy City Clerk Mercedes Garcia, Fire Chief Dwayne Gabriel, Interim Chief of Police Darren Blevins, Community Development Director/Interim Public Works and Utilities Director Sean Brewer, Financial Services Director Jasmin Bains, City Treasurer James Vosburg, Assistant to the City Manager / City Clerk Shannon Jensen(Absent)

Changes to the agenda Items 2.1, 2.5, 2.6 and 6.1 were pulled for presentation at a future meeting.

*Motion to approve by Ramsey, Second by Stolz to Approve the Agenda for the Meeting of October 10, 2019. Motion **Approved** by a 5/0 Majority Voice Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

2. West Hills College 23rd Annual Athletic Hall of Fame Inductees

Mayor Ron Lander introduced the following Hall of Fame Inductees for the 2019 23rd Annual Athletic Hall of Fame. The game and induction will take place on October 26, 2019. The football game will take place at 1:00pm and celebration dinner and ceremony will take place at 7:00pm at the West Hills College gymnasium. Mayor Lander congratulated all the inductees.

Ms. Gina Jason accepted the certificates and spoke about the inductees. Ms. Jason invited the public to contact the Athletic Department and she would get them on the list to attend the induction ceremony.

Robeert Virden (football 1963-1965)

W.C. Halliman (basketball, 1972-1974)

Jackie Ponciano-Babb (volleyball 1984-1986)

Woodrow Harrison (football & track, 1985-1987)

Parnell Halliman (baseball 2005-2007)

3. Swearing of Police Officer Benjamin Mann

Interim Police Chief Darren Blevins gave a brief speech and swore-in Benjamin Mann. Mayor Lander congratulated Officer Mann and welcomed him to the City of Coalinga.

4. Swearing in of Public Safety Dispatcher Jennifer Cervantes

Interim Police Chief Darren Blevins gave a brief speech and swore-in Jennifer Cervantes. Mayor Lander congratulated Ms. Cervantes and welcomed her to the City of Coalinga.

3. CITIZEN COMMENTS

Ms. Raquel White, Central Regional Compliance Manager, of Construction Industry Force Account Council (CIFAC). Ms. White provided a brief description about CIFAC, a nonprofit organization dedicated to creating more job opportunities in the construction industry. CIFAC provides these services by monitoring public agencies to make sure they are in compliance with the California Public Contract Code by bidding public works projects over a certain bidding threshold. CIFAC, although represents the construction industry, may also be a resource for an agency like yours when questions about bid splitting, change orders, contracts and use of force accounts. Ms. White discussed how CIFAC encourages agencies to become signatory to the California Uniform Cost Accounting Act. Ms. White gave a brief about CUCA and explained why it may be useful for the City of Coalinga. Advantages to joining CUCA include speed up project completions, elimination of some of the red tape related to bidding smaller projects, along with benefiting contractors since more public projects over the informal amount will go out to bid. Ms. White was Re-introducing herself to Coalinga and thanked Mr. Brewer for taking the time to meet with her today. Hopeful the City of Coalinga will become signatory to CUCA.

Mayor Lander thanked Ms. White and requested a business card from Ms. White.

4. PUBLIC HEARINGS

1. City Council Approval of a City Initiated Zoning Text Amendment (No. ZTA 19-03) By Introducing and Waiving the First Reading of Ordinance No. 834 Amending the Commercial Cannabis Regulations Related to 24-hour Onsite Security
Sean Brewer, Community Development Director

Community Development Director Sean Brewer gave a brief description about the Ordinance.

Mayor Ron Lander opened the Public Hearing for questions and comments.

Mrs. Mary Jones, resident of District 1, stated she didn't recall any notice to post about a Public Hearing. Ms. Jones stated she could be wrong but didn't recall getting one.

Mr. Brewer stated when the agenda is sent out the Public Hearing notice is also sent out.

Mrs. Jones stated it may have been sent out with the one that was postponed

Mr. Brewer stated it would have been a separate notice.

Mrs. Jones stated she didn't remember it and would check her email for the notice. It seems to her more than the 24-hour security guard has been changed. Initially it was required or somehow inferred they were required to have an actual security person there and now they don't. So that is where it is much more of a change in the view of the public. Mrs. Jones is speaking for a lot of her readers who ask her questions and want her to explain. She is unable to explain because she does not know. Having a person there presumably armed or ready to take down a bad guy for lack of a better term. It is different from what we were told. She does not recall that going through any type of hearing for a change like that to happen. Mrs. Jones called and does not

recall who she spoke to because its been a while but noticed her buddies were not standing out there to wave at her when she was going home late at night. She wanted to know what was going on. Maybe more was being required than needed to be. She does not know and would like clarification.

Mr. Brewer explained this text amendment is related to all aspects of cannabis operations except for the retail. A separate ordinance for retail and includes the Council resolution adoption for the security. Staff notice in the resolution there was no requirement for 24-hour security in the resolution adopted by the Council. The way the dispensary had been operating prior to was in excess of what the regulation actually dictated. They did talk about doing 24-hour security. However, they were not required to by regulation. They are for all other operations. So, for business hours only for cultivation or manufacturing.

Mrs. Jones inquired about the 24-hours going for all of production or just the retail.

Mr. Brewer commented for tonight aspects of cannabis related to manufacturing, cultivation, testing and distribution not retail. Retail has its own regulation and it is by resolution for security.

Mrs. Jones commented so then all other areas as well are being cut down.

Mr. Brewer confirmed yes. If they operate 24-7 then they are required to have security on site while they are operating. Operations from 8-5 they are required to have on-site security during that time. Then they lock their doors and then they go. They are not required to have someone standing by the front door all though the night. In terms of retail there will be a separate resolution coming back adding the requirement for security. There is no requirement for security for retail; but it will not be requiring 24-7 so it is consistent with all the other operations.

Mrs. Jones stated she doesn't know where it was all discussed. She hasn't been able to find it. Mrs. Jones doesn't remember if it was from verbal agreement, but the community believed there would be security. She went back and read it is not there. Mrs. Jones thought a slick one was pulled but went back and read and it does not say that anywhere in there.

Councilwoman Stolz confirmed she had the same thought as Mrs. Jones.

Mayor Lander asked if there were any other comments from the citizens. Seeing no other comments, the Public Hearing section was closed. Mayor Lander asked the Council for comments on Ordinance No. 834.

Mayor Pro-Tem Ramsey had a comment and asked if cameras were on all the buildings now.

Interim Police Chief Darren Blevins replied yes and explained he has the links and passwords to get into each system.

Mayor Pro-Tem Ramsey stated if we do this, he didn't want to do it without all the cameras being operable.

Interim Police Chief Blevins discussed his goal for the backwall in dispatch. The goal is to have extra monitors mounted in dispatch where they will live feed all the time. This allows dispatchers to look at the facilities. If any calls for service come in, they may link into their system and see what is going all while PD is responding. This allows the PD to have up to date information.

Mayor Pro-Tem Ramsey asked if the other item on the agenda is passed tonight for that the use that could wait to put this in place until all that is in place?

Interim Police Chief Blevins responded absolutely.

Mayor Pro-Tem Ramsey commented he would rather have all that stuff in place so it would just be real clean.

Mr. Brewer responded this wouldn't probably go into effect until after the first of the year. The next meeting in November 7th to bring back the second reading. So, it would be the beginning of December. So, it would be thirty days after the approval of the Ordinance on November 7th. So, it probably wouldn't go into effect until early December. It depends when the Chief has his center set up to.

Interim Police Chief Blevins replied he would have the center set up in the next thirty days.

Mayor Pro-Tem Ramsey would not want it to start and we not be ready.

Interim Police Chief Blevins responded it would be set up by December 1st.

Mr. Brewer added we are still getting our monthly monitoring reports back from all of the facilities. We are also getting a lot of good reports back.

Mayor Pro-Tem Ramsey questioned if we were still going to keep that aren't, we?

Mr. Brewer responded yes. We are still going through all the monthly inspections at these facilities.

Interim Police Chief Blevins stated we have access to the cameras to monitor during the week.

Mr. Brewer stated they are being monitored 20 hours a month.

Mayor Pro-Tem Ramsey thanked staff.

Councilwoman Stolz stated she thought like Mary. That we did sell the public, convinced the public, make the public comfortable that there was 24 hour something. Now understands what is being said but had a question about the microbusinesses or the business within a business? Since some of the larger businesses rent out space to the microbusinesses within. What if one of them internally does not keep up the same hours of the facility?

Mr. Brewer stated it would be up to whoever is working there the longest. If set up campus style it would be the owners has historically been required to have the security. So, if you got folks that are working longer, they will have to work with the owner. It would be based on licensee. If you have a licensee working later in the evening, they are going to be responsible even if they are working two to three hours later than the other entities are in that area. They are going to be responsible for making sure there is security at their location for the additional few hours. If say the landlord is providing security for the entire facility. For the most part when the facility is designed it is encouraged to have a one way point and it makes easier its more cost effective for them when it comes to security. Come to find out when talking with these folk's security is extremely expensive. For them to run a business as we know there are a lot of other cost associated with trying to be in the legal market. We want to make sure they are staying competitive and no leaving because it is to cost prohibited here. In terms of security, they are still going to be required and it depends on who is there longer they are going to have to make sure they provide adequate security while they are open.

Mayor Pro-Tem Ramsey added he would like to revisit in a year and if it looks like it's okay, we could still make it go. Look at it in a year to see if it's working and if it's not working, we could change it the law, back right?

Mr. Brewer responded yes it could. It is a law yes. A report could be provided by the Chief in a year and let you know statistics or let you know if we are having major issues with it we could go back or even with a health and safety issue we could probably do an urgency ordinance if it is something becoming an issue. We just don't anticipate that, but we could report back to the Council.

Mayor Pro-Tem Ramsey stated that's fine.

Councilwoman Stolz had a question of the Chief. In the past year and a half, or two years, or even in your tenure time have there been any after hour calls or concerns from any of the facilities?

Interim Police Chief Blevins responded nothing major just burglar alarm which turned out to be false. One other incident after hours where someone challenged the security guard at Have a Heart. The PD received the call and came in to resolve the situation. Other than that, no other major issues.

Motion by Ramsey, Second by Singleton to Approve the Waiving of the First Reading of a City Initiated Zoning Text Amendment (No. ZTA 19-03) of Ordinance No. 834 Amending the Commercial Cannabis Regulations Related to 24-hour Onsite Security. Motion **Approved** by a Roll-call 5/0 Majority Vote.

5. CONSENT CALENDAR

1. Approve MINUTES - March 7, 2019
2. Check Register: 08/01/2019 - 08/31/2019
3. Declare Old Animal Control Truck as Surplus Property, Direct Staff to Dispose of the Truck via Silent Auction and Designate Proceeds to Police Department's Canine Unit

Councilwoman Stolz pulled item no. 5.3.

Councilwoman Stolz questioned what the opening bid would be.

Interim Police Chief Blevins stated it would be up to the person making the bid; there is no opening bid on it, and it would go to the highest bidder.

Mayor Pro-Tem Ramsey questioned if the truck was running.

Interim Police Chief Blevins responded it is running and the electrical problem has to do with the emergency equipment in it. He stated all that equipment would be stripped out and all that would be left would be the vehicle. The vehicle runs perfectly fine.

City Manager stated for the public benefit if this item is approved the silent auction would be open for two weeks and would begin on Wednesday, October 16, 2019 at 8:00am and would end on Wednesday, October 30, 2019 at 5:00pm. Bids would only be accepted in a sealed envelope and only accepted at the Police Department located at 270 N. 6th Street. The accepted bid would be announced at the Council meeting on November 7th.

4. City Council Approval of Resolution No. 3918 Electing to become Subject To The Uniform Public Construction Cost Accounting Procedures Set Forth In the Act

5. City Council Consideration and Approval of Resolution No. 3916 Approving the Submission of Application(s) for Per Capita Grant Funds Through The CA State Department of Parks and Recreation.
6. Approve a Three-Year Service Agreement with Hach Company to Provide Service and Calibration of Lab Equipment at the Water Treatment Plant
7. Adoption of Resolution No. 3919 – Acceptance of Public Street Easement related to the Forest/Truman and Baker Reconstruction Project
8. Authorize Police Department to Redirect The Remaining Capital Project Funds to Replace The Department's Access Control System and Dispatch Flooring

Councilman Adkisson pulled item 5.8.

Councilman Adkisson brought this up since it is \$30,000 and sure it is needed but would like to see if we could hold off a bit, until the mid-year review of the budget. The last report showed the PD through the first quarter 58% of the OT budget was used. Keeping up at this rate we are going to be at 240% of what we budgeted. In his opinion we should hold off on this for a little bit.

Councilwoman Stolz asked for an explanation of where the funds are coming from?

Interim Police Chief Blevins explained the funds were coming from capital project funds, earmarked one-time money. He also gave a brief about the overtime for the department. Having a few officers injured and out on medical and a few officers out on administrative leave, which left vacancies in shifts that need to be covered by overtime. Investigations requiring additional overtime to complete an investigation. This is accounting for the majority of the overtime money.

Councilwoman Stolz wanted to clarify if one fund has anything to do with the other. One doesn't have anything to do with the other when spending.

Interim Police Chief Blevins was uncertain if the funds could be used for salary from the capital project fund and deferred to Jasmin Bains for explanation.

Financial Services Director Jasmin Bains explain if it is capital purchases in the General Fund yes you can to cover overages in other line items because it is still part of the General Fund. If projected to go over their overtime using the funds from the capital projects could cover overtime if it is all in one Department and one fund.

Councilwoman Stolz commented her agreement for the need of the access control system changed or upgraded but would like to wait on the carpet issue.

Mayor Lander commented being in dispatch recently and the first thing you notice is how bad the floor is.

Interim Police Chief Blevins explained with all the electronics in dispatch it must be static free flooring.

Mayor Pro-Tem Ramsey asked the cost for the access control system and not doing the floor.

Interim Police Chief Blevins reported it would save about \$14,000.

Mayor Pro-Tem Ramsey voiced his concern for ensuring the Police Department is secure.

Councilman Singleton asked if the personnel who were out from the department are back.

Interim Police Chief Blevins responded one person is out on medical and one candidate is currently in background. One officer in the Police Academy due to graduate December 5 and will have one vacant slot after that.

Councilman Adkisson asked if there were any key cards that are outstanding.

Interim Police Chief Blevins replied no; for any new employees he is unable to get then a key card. For now, they have to be buzzed in and out of the doors.

Councilman Adkisson voiced his concern not having the projections of revenue and the additional overtime may lead to going over budget; and acknowledged the access control system and flooring are needed.

Interim Police Chief Blevins stated he has earmarked money in the COPS grant to cover additional overtime if needed. About \$10,000 has been set aside for overtime if needed.

9. City Council Acceptance of Staff's Recommendation to Select Blais and Associates to Provide Grant Consulting Services and Further Authorizing the City Manager to Enter Into a Professional Services Agreement with Blais and Associates for Said On-Call Grant Consulting Research and Development Services.

Councilman Adkisson pulled item 5.9.

Councilman Adkisson stated he would like to pull this until the next meeting so he may talk to staff about it.

Mayor Lander confirmed Councilman Adkisson would like to table item 5.9. Mayor Lander asked if all were in agreement with that and they acknowledged they were. Item 5.9 was tabled for the next meeting.

10. Approve Agreement with Hinderliter, de Llamas and Associates (HdL) for Transactions and Use Tax (Measure "J") Audit and Information Services And Approve Resolution No. 3917 Grant Authority To Examine State Board of Equalization Confidential City of Coalinga Transaction and Use Tax Records
11. Adopt Resolution 3921 Revising the Police Pay Scale
12. Adopt Resolution 3922 Revising the Police Pay Scale
13. Approve Amendment to Employment Agreement for John Self
14. Adoption of Resolution No. 3920 Establishing Fair Market Rate for Hangar Lease at the New Coalinga Municipal Airport

Mayor Pro-Tem Ramsey had a quick question on the current rate of the hangars.

Senior Administrative Analyst Mercedes Garcia stated the current rate is \$115 per month and it is billed quarterly at the rate \$345.

15. Public Works & Utilities Monthly Report for September 2019

16. Bid Award and Approval of a Final Construction Budget for the Forest Street Phase 4 Street Improvement Project (1st Street to Elm including Baker Street)

*Motion by Adkisson, Second by Singleton to Approve Consent Calendar Items 1-14 Except for Item 5.8 and Item 5.9 which was Tabled for the next meeting. Motion **Approved** by a 5/0 Majority Voice Vote.*

Motion by Ramsey, no second to Approve Consent Calendar Item 5.8.

Amended Motion by Ramsey to pay for the Access Control System only and not the flooring.

*Motion by Stolz, Second by Ramsey to pay for the Access Control System only and not the flooring. Motion **Approved** by Roll-Call 4/0 Majority Vote. (Adkisson Voted "No")*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Superior Court of California, Fresno County
Marissa Trejo, City Manager

Item 6.1 was pulled for presentation at a future meeting.

2. Council Direction Regarding a Voting Delegate and Up to Two (2) Alternate Voting Delegates for the Annual Business Meeting at the League of California Cities 2019 Annual Conference in Long Beach, California
Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item.

Mayor Lander inquired whom they would like to have as their voting delegate?

Councilwoman Stolz stated the voting delegate should be the Mayor and the alternates should be the Mayor Pro-Tem and the City Manager.

Councilman Adkisson agreed with that.

*Motion by Adkisson, Second by Stolz to Approve the Mayor as the Voting Delegate and Mayor Pro-Tem and City Manager as Alternate Voting Delegates for the Annual Business Meeting at the League of California Cities 2019 Annual Conference in Long Beach, California. Motion **Approved** by a 5/0 Majority Voice Vote.*

3. Council's Consideration of the League of California Cities 2019 Annual Conference Resolutions
Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item.

City Attorney Mario Zamora gave the background for Resolution No. 1 and the push to have more flexibility in undergrounding utilities in forest areas due to wildfires, so they are not so prone to catch on fire or start new fires. The League would like to support this policy, and this is one thing that will be voted on at the League meeting.

Councilwoman Stolz stated the City should vote with the League.

Mayor asked if everyone is in agreement with that or if anyone disagreed. No one disagreed so move on to the next item.

City Manager Marissa Trejo gave a brief overview of Resolution No. 2.

Councilman Adkisson shared at a recent conference and the Councilman from Coronado was there. He talked about how bad the issue was there. Wastewater from Mexico was flowing into the beaches. Councilman Adkisson agrees with it.

Mayor Lander asked if everyone is in agreement with it. He indicated that's the way we shall go.

4. Adopt Resolution No. 3454 - Intention to Vacate a Public Easement (Between Monroe and Monroe Alley Adjacent to Faith Christian High School) and Setting a Date for a Public Hearing
Sean Brewer, (I) Public Works & Utilities Director

Community Development Director Sean Brewer gave a brief description about the Resolution and setting the date for a Public Hearing for November 7, 2019 at 6:00pm.

Mayor Lander made a comment about several people coming into his place of business and complaining in regard to the way it is currently. He explained it is being worked on with this and they are elated. People in the area would be very very happy to see this happen.

Mrs. Mary Jones had a question about the item. Mary asked if it meant residents could no longer use the area to walk on?

City Manager Marissa Trejo responded it would be up to Faith Christian since it would be their property.

Mrs. Jones as a resident who lives on College and can walk to Keck Park if using a stroller. If she has to walk equivalent to two blocks extra, she would no longer be able to do that. Not sure if there are other people like her but she would have to drive. She can't do it. Mrs. Jones does not know the solution for having a problem is to just say the public can't use it anymore. Mary feels it is like the sand dunes over at Pismo. Is that really what people wanted? Is that what the people complaining want Ron?

Mayor Lander responded yes. They want it closed off.

Mary inquired if it is residents that live there or people that want to use the walkway?

Mayor Lander stated it is residents that live there, because the element that is causing all disruption.

Mary stated they don't leave diapers or bottles.

Mayor Lander remarked it is just not diapers.

Mary stated she knows and has seen it, but it is still a walkway.

Mayor Lander commented there is drug activity and all kinds of craziness going on.

Mayor Pro-Tem Ramsey confirmed tonight was voting to have the Public Hearing on it. It would not be decided tonight.

Sean confirmed and stated there would be a public hearing.

Motion by Ramsey, Second by Stolz to Adopt Resolution No. 3454 - Intention to Vacate a Public Easement (Between Monroe and Monroe Alley Adjacent to Faith Christian High School) and Setting a Public Hearing for November 7, 2019 at 6:00pm. Motion Approved by Roll-Call 5/0 vote.

5. Council Direction and Potential Action Establishing Regulations Creating Distance Requirements for Smoke Shops from Schools

Sean Brewer, Community Development Director

Community Development Director Sean Brewer gave a brief description about the future agenda item requested by Councilman Adkisson.

Councilman Adkisson stated he didn't have a whole lot to say on it.

Mayor Pro-Tem Ramsey commented he liked the matrix provided by Councilman Adkisson.

Mayor Lander questioned if there was a reason why all the sudden, we were going to do this; why it was being brought to us?

Councilman Adkisson responded it was asked.

Mayor Lander inquired whom it was that asked.

Councilman Adkisson stated part of it was Faith Christian and somebody else asked about it.

Mayor Lander asked what we currently have? We have one right here (referring to the corner of Durian and Fifth Street). The little smoke place right there.

Mr. Brewer indicated a place by Rite Aid unless it is closed.

Mayor Pro-Tem inquired if it included Fastrip and gas stations and stuff like that that sell cigarettes?

Mr. Brewer responded no it is all considered retail based on our regulation. Now there are some cities you may see from the matrix provide by Councilman Adkisson if they are primarily engaged in selling tobacco, they are considered a smoke shop. What we have on the books is basically in terms of consumption of tobacco products like hookah lounge or a tobacco bar. So, anything else if you sold just cigarettes then you are considered retail based on our code.

Mayor Lander commented we have on right there on the corner.

Mr. Brewer responded correct and I could not tell you what percentage they sell since he does not go in there; but does imagine it is primarily what they sell. Not sure of the percentage is.

Mayor Pro-Tem stated we have on by Rite Aid.

Council Member Adkisson stated next to Faith Christian.

Mayor Lander asked if they smoke in there?

Mr. Brewer responded no, just the sell.

Council Member Adkisson indicated no just for sell.

Councilwoman Stolz stated the place over by Rite Aid has not been opened since the former owner owned it. It is used as supply for this business over here (indicating the corner of Durian and Fifth Street). Do you not want it to be there at all?

Mayor Pro-Tem and Mr. Brewer both responded it is open.

Mayor Lander asked are they wanting to change this up?

Councilwoman Stolz inquired are you wanting it not to be there at all?

Council Member Adkisson responded I do not want him to be kicked out. I would want it to be after.

Councilwoman Stolz confirmed just not tobacco.

Council Member Adkisson right. Does that make sense?

City Manager Trejo clarified so basically; he is grandfathered in with his business. If he ever vacates the area another one cannot locate there.

Mr. Brewer stated it would operate as a legal non-conforming unless we institute part of the regulation that there is an amortization where they basically have to be out by a year or two years. We usually do not kick out non-conforming uses out as long as they continue their existence. That is when it would go away if they closed or it would not be permitted within that certain distance.

Mayor Lander stated you know what I would like is to see a little bit more information on this the legality of this. It is always nice when we want to do good things. It is well intention I am not saying it is not. Would like to know the legality of this before we make a decision on this. Could we do that? Could we bring that back?

City Attorney Zamora replied as long as it is clear of what we are trying to do. Things will change. If we say we are trying to ban from the city tomorrow that is a different analysis, then we are okay the existing facilities. They stay legal non-conforming. As they close down, they would be grandfathered out that is a different analysis.

Mayor Lander posed could you do an analysis for us on that. I would like to have you bring that back. Is that agreeable with everyone?

Mayor Pro-Tem Ramsey questioned do we have anything on the books from when the smoke shop came? How far they could be from anything at all?

Mr. Brewer replied no, they are basically retail by land use classification. They are retail so it is no specific as to what they sell.

Mrs. Jones commented when we get request like this, you get request like this and people just say things is it okay to ask them what their logic is and what their reason is. I am not for kids smoking at all. I smoked when I was twelve and I knew where to go and get it. It did not matter if hitchhiked. I was going to get it. Back then they were machines and they were only 25 cents, so you get the point. I don't think it is going to change a whole lot. So, if it is just to make people feel better that they are being tough on juvenile delinquency or whatever. I don't know what the motivation is. So, I would like if you could ask. You have to understand I'm

fielding questions from a lot of other people; and again, I just tell the what I know. I tell them to go talk to you. If you could come with some sort of basis or understanding so it makes sense and were not just asking for crazy things. Not that it's crazy, but you get my point.

Mayor Lander replied I understand.

Councilwoman Stolz commented I have a question. Forget all this. What you're wanting on behalf of who ever is nobody could sell tobacco for 300 feet from schools. In this case we are talking about once they vacate the city will not allow.

Council Member Adkisson replied strictly a tobacco place not necessarily. If Rite Aid left and they were in the 300-foot zone whatever if another company moved in and sold cigarettes that would be fine. I'm talking about strictly tobacco. Like same thing with the cannabis shop. They have to be a certain distance from the schools, similar to that.

Councilwoman Stolz asked then what is going to be the difference if we restrict a strictly tobacco shop from selling or coming in or it we say to Rite Aid or Walgreens or whoever that they can sell it. If somebody is going to get it, they are going to get it.

Council Member Adkisson stated I think a lot of it has to do with the advertising outside of it. You can pull it for right now.

Mayor Lander replied it's not to be pulled. I'm asking it to be continued until we get more information about the legal aspects of it and just a little more clarification. I appreciate all the work you put into this. I really do, but I think we need to look at the legality of it from both angles of that. I think it would help us make a little clearer decision on what would happen. Is that agreeable?

Council's consensus agreed with Mayor Lander.

6. Discussion, Direction and Potential Action regarding City Code Enforcement Operations
Marissa Trejo, City Manager

City Manager Trejo provided a brief overview of the staff report.

Council Member Adkisson commented I know this is my item but I'm going to go right back to what I said to Chief Blevins when he was up there. Well I think or at least for me the number one complaints we get especially as a Council person is; all has to do with code enforcement. So sometimes I go back and forth yes, let's get one no let's not get one; but we could possibly be expending \$154,000 just today alone. I would like to hold off on this today as well until we get our mid-year budget report.

Mayor Lander asked if the Council had any other questions or comments.

Councilwoman Stolz stated well I'm not about spending money we don't have so I would like to see if we could direct the City Manager to at least get us some quotes because the quote listed her is official. When I discussed this with her I was looking at more like 1 day per week or X number of hours not the 19, that would run up to the \$59,200 as an estimate. I don't have a problem bringing it back or waiting for the mid- year budgets but, I would like at least to know sooner than later what kind of money we are looking at. In case we want to include it in a budget or ask for the money, or shift or change or not to do anything at all.

Mayor Lander asked if any other input?

Mayor Pro Tem stated he agrees with both of them. I think we ought to bring it back. I think she should get some numbers. We all want code enforcement. That's a no brainer right there, but we want to be able to pay for it too.

Mrs. Jones asked so are we requesting this because it is not being done enough or well enough or not? What is the problem?

Council Member Adkisson requested Mrs. Jones say that one more time.

Mrs. Jones inquired are we looking for alternatives because the job is not being done well enough? Do they not have enough hours to invest in it or?

Council Member Adkisson replied well I think it needs more hours, more follow-up, someone who is specifically dedicated to that. That's my opinion.

Mrs. Jones stated the paperwork accompanying it and I don't know what proportionally it is but I know that if you had more if you asked for more volunteers to help with that. I know at least two people who would just be happier than clams.

City Manager Trejo responded it has remained on the City website for over a year. If they are interested, I would suggest they apply.

Mr. Jones expressed she felt it needs to be talked about. Like when people complain, and people are going to complain. They complained when we had a code enforcer too. They'd say he catered to his friends, it wasn't fair only certain, you know. I'm sure you've heard it all, and that's going to continue no matter who is doing it. I know that when I've been frustrated, and I asked questions because it is public record a lot of things. I went around one day and every single person that I clicked a picture of had already been notified with no response. I think if you want to make some changes that would be the first and I don't know legally what you could do but I think that would be the first line of defense or offense. Whatever you want to call it because you have no teeth right now, you really don't. Especially if it is a rental you got nothing. I'm a landlord and I've had tenants who don't care. It's my fault but they're the ones not doing what there supposed to. It works both ways but there is no option so somehow there has to be some sort of balance to make people care and follow through on the threat. How many people do you actually collect money from?

City Manager Trejo replied so we do issue citations. Usually once we issue citations is when they contact us and comply.

Mrs. Jones wanted to know how many warnings do they get before they get a citation?

City Manager Trejo responded they get fifteen days.

Mrs. Jones verified just fifteen days, okay.

City Manager Trejo explained they get 15 days to correct the violation unless they call in to request an extension. We usually grant them an extension if they request one as long as it's a reasonable time period. Then they start receiving daily citations with daily fines.

Mrs. Jones questioned if there is a clause in there that once you have been cited and you have paid for it then you have a year or something before you can be cited for the same thing?

City Manager Trejo replied it states your fine goes up. So, if you have another violation within the same year instead of being fined \$50 you are fined \$100.

Mrs. Jones asked where do those funds go?

City Manager Trejo replied they go into the city's general fund.

Mrs. Jones responded okay.

Mayor Pro-Tem Ramsey inquired what happens if they don't pay that?

City Manager Trejo responded it depends. Most of the time people comply once they realize they are being fined. For those that don't then they're going to be coming back to the Council to take action; and they are going to be attached to their property.

Mrs. Jones asked what does that mean?

Mayor Pro-Tem replied if they ever sell their house.

City Manager Trejo clarified it is recorded as a lien on their property.

Mrs. Jones replied okay.

Financial Services Director Jasmin Bains provided input I wanted to share something from my perspective with regard to this. I know that when you really hear the numbers you get sticker shock right? So, something to consider in this is more code enforcement means more citations are written. So, your cost is off set by the revenues collected through citations. So although you say contract is \$59,200 per year with 19 hours per week if you have someone putting in those hours they are also writing that many more citations. Being in a community that is non-compliant to notices and action is taken when they are cited that means the cost of the code enforcement office is going to be set off or off set by the revenue you collect through the citations that are paid. So, something to consider for the Council.

Councilwoman Stolz commented when we were discussing budget cuts in 2017 I believe it was. When this position came up I believe I asked how much revenue did this bring in for the past calendar year and it was only \$300. So, in my opinion the revenue brought in from the ticket writing did not pay for the position.

Ms. Bains replied that is correct. I don't want to get into the politics of all this. I do want to say you have an Ambassador and City Manager sending notices and there is no action and action is taken when their cited then that's revenue the city is collecting to offset the cost. Now it is not fully funded. It is not a position that is fully funded and it is a cost if you are contracting out will not be fully funded it will be subsidized by the General Fund; but is something to consider so when you look at \$59,200 that sounds like a lot of money. I haven't looked at what we have collected in citations and a lot of times it takes time to collect those citations. We just collected a citation today that was issued for a citation lien that was placed when Joey was here. That was a lien placed on the property. When it got sold we collected what we paid. So, not necessarily some citation will receive within the month some that are placed as lien we won't collect for 10 years, 15 years, 20 years not until the home is sold. It was \$350. So considering cost or fees we assess that is quite a hefty fine to pay. Something to consider for the Council, I'm not against this option I'm not for this option. I'm just giving you the information you need to make an educated decision. Then also two part as part of our software migration continuing since 2017 as you guys approved the EnerGov model which is Community Development and Business License that has a Code Enforcement process and citation process so it may be tracked more

accurately. It's really cool because it gets me excited. It came up because Code Enforcement is something that is manually done right now. Marissa types up the letters; Marissa hand writes the notices and though that's hard work. Through this software migration once we go live on this piece the citation and notice will be generated automatically and it will be attached to their property address which is linked to their utility billing account, to their building permits any renovation that they've done and any code enforcement citations. So at any given time the Council can come and say pull me everything you have on this address and you will get a report with everything. So, these are things to consider when we make these decisions. We are taking steps behind the scenes to make this process more efficient. Business Licenses are going live November 12, 2019. The Community Development portion of the EnerGov module will go live it's going to be a while. We just started.

Mayor Lander stated he had a question in regard to how many citations do you issue out per month? I know I've seen quite a few sometimes, stacks of them letter going out. Do you have a general idea about how many you send out per month around about figure?

City Manager Trejo answered every month is different. I estimate on average about 100 letters per month go out a month with notices of violation and maybe 20 citations.

Mayor Lander asked time wise you are typing all these letters up?

City Manager Trejo replied I am not except when the City Ambassador is out then I am. They are saved; they are general letters so we are changing the name, address, and date. The letters themselves don't take to long. It is just then they have to be sent out certified mail so that takes a little bit of time.

Mayor Pro-Tem Ramsey inquired are they all registered mail too?

City Manager Trejo clarified certified mail.

Mayor Lander stated so there is more expense.

Mayor Pro-Tem Ramsey asked how much is that a letter do you know?

Mayor Lander replied \$7 a letter. The only reason I'm asking these questions is real simple. The City Manager has her hands full believe me. Everyone has their hands full trying to keep things afloat and keep the city running smoothly. So, this is an additional extra thing that could be sent out to someone else to employee someone. I drive this town just like most everyone else constantly and the code violations have increase substantially over the past several years. It is only because people know we don't have a code enforcement officer and we only generate citations by complaint. A lot of people will not complain they just keep looking at it. They will come to my place of business or who ever they see and say something and we obviously have to do something. A lot of the time they will stay mute on the issue. A code enforcement person is needed in this community. Whether it cost this much or this much, because if you drive the community a lot and you look in your Districts which we do. Parts of my district look terrible right now because of code enforcement violations. So, we are reactive rather than proactive. I think the key is to become proactive in that area. That's just my opinion. We need a code enforcement person we just simply do.

Ms. Bains expressed I think it is more cost efficient for the city to contract this serve out on an hourly basis. I know on an hourly basis it looks like it's more because the hourly pay but if you attach benefits and retirement benefits to that hourly rate of your employee it comes a little more difficult to ramp down. So, if you hire a fulltime employee to make them part time that's a difficult process however you have ongoing cost even past their employment and that is known as CalPERS. So, that cost stays with you. When you contract services

like this out you do it at an hourly basis for the cost no to exceed a certain dollar amount in a fiscal year, which is budgetary control. It also allows you to ramp up or ramp down, as you need. Keeps your cost within line with what you truly need. If you have an employed person, it is difficult to lay a fulltime person off or make them part time. It's difficult because that has more impact on the livelihood and the moral of the employee, so, just another thing to consider.

Mayor Lander inquired for any other comments. What's your pleasure Council?

Mayor Pro-Tem Ramsey expressed he agreed with Mary you could have anybody doing code enforcement, but if you don't have any bit in the code they are not going to do it. We've got people I've complained about a lot of times, and people get mad at me because they don't think I've complained on these certain people. I complain just about every day. I see Marissa about it. Her hands are tied. Is there any way we could make these a misdemeanor? They could go after them. I mean we are going to have to do that cause we don't have any authority to do anything else and we need the bite.

Community Development Director Brewer clarified we've gone in all the years I've managed code enforcement for probably 10 years. We have amended our penalties; we've amended our time frames for compliance. The teeth is there but as we've had in the sentiment in this discussion is we don't have enough resources to be able to fully impose all of the regulations, the penalties. That's one of the biggest challenges and a lot of the work that went into when we did have a fulltime code enforcement officer was sending letters. We got like a 95% compliance rate because we sent final notices. We followed up with them. When phone call come in. Marissa has more than just code enforcement calls coming in on a daily basis. So, it is not just going seeing the violation and sending the initial letter it is all the follow up and follow through with either compliance, abatement, or the citation, filing with collections, filing a court citation if we have to. Primarily they are administrative citations that we are issuing not court citations. You could write a misdemeanor you could do that as well. Our penalties allow for anting for any violations in the code. Correct me if I'm wrong, in the Municipal Code can be written as a misdemeanor. Specifically, code enforcement can be written up as an administrative fine as well.

City Attorney Mario Zamora offered the following I think it has always been the philosophy here and many places that we write the Ordinance with a lot of teeth but Councils are real hesitant to get to that extreme because most Council's want is compliance. So, if there definitely is a follow up in cases of health and safety go to that next step and have an abandoned building boarded up or torn down if there is drug use or a safety of people living there where they are not supposed to be. For the most part with these fines we are looking for compliance, right? Fix whatever the issue is we will back off of the fine. At the end of the day we want the neighborhoods to look nice. We really don't care about your \$150. It's nice when they don't comply and that's the teeth. If we are going through the process what we are really looking for is compliance. It would be nice if the complied with the first letter. Some people it takes more than that and some people don't do it at all. A change in philosophy staff needs to know that and we have to have the bite if we are going to start issuing misdemeanor citations. What does that mean for you guys and the city? It is just gaining compliance getting the cost along and things like that.

Ms. Bains made clear the citations are administrative cost and that is what we are collecting. The cost of generating the letters, the time and labor, the postage that's all we are collecting. We are not making money off of the citations. It's cost recovery and we are not recovering maybe even 50% of the cost it takes to generate the notices, send out the notices, follow up with collections and do all that. That's something to also consider.

Mayor Lander asked so would you like additional information to be brought back to us on this issue? What would you like?

Council Member Adkisson stated how about we bring it back. We have options 1-4, but number 4 we get official quotes.

Mayor Lander voiced ok we bring it back. A lot of good discussion here, it is a big issue in our community. One last thing I would like to say before I go on is. The sense of community pride has gone out the window in the City of Coalinga and that's sad. It is a reflection on our community we drive around, and people come to visit, and they see the disarray all over town. Not just certain areas but all over town. I drive around a lot because I like to see what's going on in the community and I see it everywhere. It's diminishing rapidly. Code enforcement really helps bring it back it really does. We look forward to see what we come up with.

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced last week our emergency management response team attended training in San Diego. The training prepared us to run an Emergency Command Center and there was not cost for attending the training. So, we basically got 320 hours of free training. She described the training scenario and how realistic it was and how it really prepares you for an actual event.

Council Member's Announcements:

Mayor Pro-Tem Ramsey announced he and Mary Jones attended the school modernization from Measure B funding. The improvements awed them both. Classrooms are modernized and even the kindergarten class had iPads. New building in Huron is the library has been remodeled. The auto tech in Coalinga is number 1. Never have I seen automotive shop that well. Kids here will be good with that kind of stuff. Other measures are coming which are all high tech.

Mayor Pro-Tem Ramsey also announced he has received complaints about people parking their vehicles in the park on the weekend. When they have soccer and stuff. Signs will be posted for people to keep their cars off the grass. If you see a car on the grass call the Police Department. They will go out and give a ticket. The parks are being fixed up and don't want them messed up.

Mr. Brewer gave an update on the Affordable Housing Grant and park amenities being installed and Centennial Park and Sandalwood Park which include shelter structures, benches, tables, fountains, trash cans and barbecues along with some park equipment. Tonight, State Parks per Capita program was approved.

Councilwoman Stolz inquired if in the parks do, they include K9 disposal.

Mr. Brewer responded no but may consider.

Councilwoman Stolz indicated having one at each park entrance helps people dispose of their waste.

Mayor's Announcements:

Mayor Lander announced he meet with the hospital, Mr. Singh. They are moving right along. Looks like things are a green light all the way through. Really good thing for our community.

Mayor Lander also meet with Chancellor of West Hills College to request for him to come and give a presentation about what West Hills College is doing. Not only in Coalinga but at their satellite facilities. We want to be partners and the partnership solidified.

Mayor Lander requested Mr. Moses Stites from COG give a presentation about Fresno County Rural Transit Agency as what they are doing for Fresno County and our communities. Really important for everyone to understand what happens at the COG. These will be coming up and are useful for our pushes for our community good things.

8. FUTURE AGENDA ITEMS

Council Member Singleton stated he has received comments about speeding. Look into speed bumps. People would like a cop on every corner, but we don't have the manpower for that.

Mr. Brewer responded we have some safety measure or alternative we could look into with our Safety Enhancement Plan that was adopted.

Mayor Lander did have one additional item; Polk Street has several areas that are really need some attention that are torn up. By Coalinga Street by the Mormon church that road needs to be repaired big time. Thank you for Forest Street people will now be happy but also the area by the Old Coalinga Market by Perfect 10 right in there. I get a lot of questions about what is happening there.

Mr. Brewer stated he could resolve all questions in 30 seconds. Polk Street by South Coalinga Street it is on the schedule hopefully in the next few weeks we should be able to get out there. Next two weeks. Once finished with the parks that is where all our focus is now to finalize the grant out. Polk Street by Coalinga Market will be under the Surface Transportation Block Grant (STBG) for that and will be requesting authorization for design. A little bit out on that. Apply for the next phase of 5th to Elm all the way to the city limits as well.

Councilwoman Stolz asked what about additional lighting. Going out of town, Polk/Jayne dark there. Is it PG&E?

Mr. Brewer indicated it is PG&E. We are currently undergoing a lighting study for the acquisition of the lights. Study is underway as soon as it's done a presentation will be made to the Council on the acquisition and process to enhance lighting if we acquire the lights.

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Nonrepresented Employees and the Coalinga Police Officer's Association
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(d)(1): 1 Case. Fresno County Superior Court Case No. 17CECG04294 Nathan Vosburg, et al. v. County of Fresno, et al.

10. CLOSED SESSION REPORT

No reporting out.

11. ADJOURNMENT 7:40PM

Ron Lander, Mayor

Mercedes Garcia, Deputy City Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES – November 7, 2019 Amended
Meeting Date: May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Mercedes Garcia, Deputy City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
▣ MINUTES_110719_Amended_.pdf	MINUTES_For_Review_Approval_110719

**Minutes
AMENDED
CITY COUNCIL/SUCCESSOR
AGENCY/PUBLIC FINANCE AUTHORITY
MEETING AGENDA
November 7, 2019**

1. CALL TO ORDER

Council Members Present: Lander, Ramsey, Stolz, Adkisson, Singleton

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Police Chief Darren Blevins, Assistant City Manager Sean Brewer, Financial Services Director Jasmin Bains, City Treasurer James Vosburg, and Senior Administrative Analyst Mercedes Garcia, Fire Chief Dwayne Gabriel

Council Members Absent: None

Others Absent: Shannon Jensen, City Clerk

Changes to Agenda Item 5.2 pulled.

Motion by Ramsey, Second by Adkisson to pull Consent Calendar item 5.2 and **Approve** the Agenda for the Meeting of November 7, 2019. Motion **Approved** by a 5/0 Majority Voice Vote.

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Presentation by Stuart Van Horn, West Hills Community College District Chancellor

Dr. Stuart Van Horn, West Hills College District Chancellor gave an annual update about West Hills College. Providing access to higher education in Lemoore, Firebaugh, Farm of the Future some 200 hundred acres here in Coalinga. District Office located in Coalinga and eight Child Development Center located throughout the Westside of the Valley. In their K-12 partners serve Mendota, Firebaugh and Las Deltas offer the Institute of Technology. In their district 7 out of 10 students are first generation college students. Boards vision of the relentless pursuit of student success is the focus of the board. Coalinga campus serves nearly 4,000 students and offers over three-dozen Associate Degree Programs, 25 Certificate Programs expressly designed to respond to the need of business and industry. Will have an open house at the new District Office in January and all are invited to attend. Copy of presentation provided to Council and City Clerk.

Mayor Lander made a comment about West Hills College being at Coalinga High School and it has come a long way. Has watched the changes and congratulated for the success of the college and thanked Dr. Horn for the presentation.

2. Recognition of Outstanding Service by VidComm Production Services

Mayor Lander presented a plaque to VidComm Production, Mr. & Mrs. Glenn Mitchell. Mr. Mitchell spoke about the honor and privilege of serving the community for close to 25 years. During his decades of service, he has walked the fine line of being paid by the City and being professional indifferent to what he recorded for the public record. Recognized and avoid the trap of making "Fake News" before it was popular. Talked about

the power of a video producer and how he never indifferent to presenting the city seal and image always presented using the highest idles of responsible and professional government. Responsible for the AV system and serviceability for the many years and capacity to record content of meetings away from City Hall. As an added service recorded and archived meetings, the Centennial celebration, business dedications and ground-breaking ceremonies. Thanked the Council for allowing the latitude to do what he could to help spread communication about the activities of the city in a fair and impartial way.

Mayor Lander thanked Glenn for his service and voiced he will certainly be missed.

3. Swearing in of Chief of Police, Darren Blevins

Chief Michael Salvador, Chief of Police for City of Atwater, gave a brief speech about Darren Blevins and swore him in.

Chief Blevins thanked the Mayor and Council, fellow Chiefs, Lieutenants, Police Officers, family members, and community appreciates everyone for coming. Thank you for this opportunity and will do the job the best to his ability. Thanked those present. Door is always open for any gripes or complaints.

4. Swearing in of Police Sergeant, Andrew Diaz

Police Chief Darren Blevins gave a brief speech and swore in Police Sergeant Andrew Diaz.

Police Sergeant Diaz gave a speech and thanked everyone for attending and all the police officers present and thanked Chief Blevins. Thanked parents and family for support. Has an open door and wants to be transparent and gain the trust of the community.

5. Presentation of MyCivic App

Larry Miller, Public Utilities Coordinator, presented the MyCivic App to the Council and public. Mr. Miller highlighted some frequently used features of the app which are to serve as a supplement to the website and expand on the online presence.

Mayor Lander asked if they were any questions or comments about the MyCivic App? This is really beneficial and suggested this be put in the paper to get it out.

Council Member Adkisson inquired about when a pothole is reported is it going to go directly to Eric's cell phone.

Mr. Miller's response was yes. One person is given administrative access and he may send out these messages from his phone or office or wherever he might find himself to iPad in a work truck. They could dispatch right away or when available.

Council Member Adkisson replied good I can't wait.

Mayor Pro-Tem Ramsey mentioned getting ahold of the Council will be a lot easier. It would go right to their voice mail.

Mr. Bill Lewis inquired if the contacts for the Museum could be update.

Mr. Miller replied yes, they could. They could email them to him or in this case he could get them from his stepfather.

Councilwoman Stolz commented she would like to thank Larry for working on this. It was her contact over a year ago with someone at the Annual League of Cities Conference. Glad to see we are up and running. You did good you did good.

3. CITIZEN COMMENTS

Mr. Kerry Kitazaki from Coalinga Hardware comment what he observed in regard to business licenses and the logistics of when we renew them. What it appears is the business license and the amounts of tax due are based on the full revenue of the current year. For next year's business license, it would be based on the full revenue of this year. When I looked at the municipal code it said licenses shall be considered to be issued on January 1st of each year. Therefore, it takes several months before the business license is issued. So, between January 1st and April my business and most businesses don't have a license, which doesn't seem to agree with the municipal code. In terms of calculating the tax it says in the municipal code it is based on average monthly sells but doesn't specify over what period the monthly sells are estimated. I would think if possible but probably too late for this year to change it so the calculation for monthly sales is done for an earlier period of the year instead of January 1st until December 31st maybe July-June. That would give six months for the business license to be issued.

Mayor Lander thanked him for his comment and asked if anyone else had a comment.

Ms. Mary Jones expressed her concern of not wanting to beat a dead horse and maybe this has been explained and addressed. Her concern is the financial oversight committee that was going to keep an eye on expenditures from Measure J among other things. I don't know who is responsible to ensure it meets; but several people have come to me and asked me about this. People are asking when they are going to meet. We know they have no jurisdiction it's just they, keep us informed and it's better than me asking about every little line item. When I'm bored, I look at the check thing and send email about what's this. How could dinner cost \$150? So, yeah that way I'm not doing all that.

Mayor Lander asked if there were any other comments?

Chief Blevins announced the auction of the pickup was completed. The bids were opened. The winning bid was \$4,009.66, which is a positive flow for the K9 program. With this amount and the budgeted amount, we have enough to fund the K-9 program for a second year already. Any funding raised from the upcoming dinners will go towards funding a third year.

Mr. Nathan Vosburg commended the City Manager for doing such a great job he would not have to read his entire list of items. Mr. Vosburg acknowledges the Council has a tough job up there. His goal while on the Council was simple transparency, accountability, and solving the debt crisis. That ya'll understand where we at on the budget. All the Council should meet with Jasmin individually to find out where you're at. I don't know when the midyear budget is but just by the preliminary numbers you are going to be short on the budget. You have a lot of expenses on this sheet tonight. You don't understand how much money you have been spending but it is quite a bit and I'm not wanting to see this City go back down to the rabbit hole that we came out of. It is not acceptable to continuously spend when you know for a fact the revenue you are going to get is not going to meet what you thought it was going to meet. I think Ms. Stolz has been great on fiscal responsibility she has pulled check registers. I would like to see her continue to do that. Mr. Adkisson has also been right up there. Hey, we need to make sure we solve this debt crisis; and when I was up here, I had the support of most the Council in making sure that we did that. I see you have a lot of things on the agenda that are going to move

some positions around and are going to do some things that seem positive to your debt but if you look at what the ramifications could be if the changes don't go as planned or if you need something to aide in any of those positions. It could end up costing you a lot more down the road. So, I want to make sure everyone is well informed. I haven't been attending the Council meeting I've been super busy doing some other things; but I have had a chance to talk to Jasmin and I do keep track of financials and where you guys are at. I do ask questions where the cannabis revenue is at and the cannabis revenue is going to be short by my calculations. I would expect by the end of the year you are going to be anywhere from half a million to a million dollars in the hole. So, knowing that and if you don't know that I would talk to your Finance Director and find out where she thinks you guys are at. This is just what I think before you make a bunch of decisions spending a bunch of money. Again, I understand how tough it is to be up in your guy's positions and everyone needs something, and everyone wants something and some things you just can't go without. So, you know go for those grants, go for those different things. You have a great grant writer here tonight I hope you approve that. I also hope you that you make responsible decisions. I pray for that. Thank you, guys.

4. PUBLIC HEARINGS

1. Adopt Resolution No. 3925 - Vacation of a Public Easement Between Monroe and Monroe Alley Adjacent to Faith Christian High School and Approving Abandonment
Sean Brewer, Community Development Director

Community Development Director Sean Brewer gave a brief overview of the item.

Mayor Lander opened the Public Hearing for questions and comments.

Mrs. Mary Jones commented for three generations my family has used that access. We are so happy we had the opportunity to do that. My grandchildren used it, my kids used it, I used it, and my mother-in-law used it. We have all used it and for some of them it's not a big deal. It's a big deal for me I will not be able to walk to the park I never walk to the park anymore. In my opinion it's sort of like saying on the trains most of the problems happen on the caboose. So, let's take off the caboose. You see what I'm saying. Lots of accidents happen at the corner of Elm and Fifth; so, let's just close that off so people can drive around. I know you are going to do it anyway. I just wanted you to know. My husband would be here, but he can't. He feels three times as strongly about it as I do, and you don't want to see that.

Mayor Lander thanked Mrs. Jones for her comment and asked if there were any other comments for or against. No additional comments the hearing is closed. Mayor asked if the Council had any questions or comments.

Council Member Adkisson stated this is a balancing act that we have to play. We have people like Mary who enjoy using that; and we have people who live right there who can't stand the traffic, the graffiti, the drinking, the smoking marijuana in that area where they can't be seen. So, we are kind of at this we are going to make some people happy and some people not happy. So, where do we go? I feel the pain of the people who use it to get to the park and also feel the pain of the people who live right in that direct area. Who have complained to me quite a bit since I've came on Council. I feel both sides, but a decision has to be made one way or another. No matter what the decision is someone is not going to be happy.

Motion by Adkisson, Second by Ramsey to Approve Resolution No. 3925 Vacation of a Public Easement Between Monroe Alley Adjacent to Faith Christian High School and Approving Abandonment.
*Motion **Approved** by a 5/0 Roll-Call Vote.*

2. City Council approval of Resolution No. 3923, approving Conditional Use Permit application CUP 19-04 with conditions to substitute an existing legal non-conforming use with structures to a legal use with legal non-conforming structures at 698 E. Polk Street (APN: 083-123-04)

Sean Brewer, Community Development Director

Community Development Director Sean Brewer gave a brief synopsis of Resolution No. 3923

Mayor Lander opened the Public Hearing asking for comments either for or against this project.

Mr. Frank Romine owner of the property, which is part of the hotel but really across from the alley and has its own electric meter, water meter, has been vacant for about 15-20 years. Will rehab it that's what our business is. Will place new tenants and manage it everyone will be happy. From Visalia, own a lot of properties and this is what we do. We self-manage them we fix them up and provide housing, that is pretty much it.

Council Member Adkisson asked could you tell us what you are going to do to rehab these properties. I'm looking at it right now. I've seen them and I'm thinking oh my god.

Mr. Romine explained there are 6 units each will have a car port, like a studio small little kitchen, it will have central air, little common area on the inside, new windows, re stucco and change the color so it is not pink. It really doesn't match the hotel; all new electrical, plumbing, cabinets, kitchen it is a pretty big project. There really is a demand for studios and 1 bedroom so renting them would be pretty easy.

Council Member Adkisson inquired if it is concrete or asphalt around it because he could not tell.

Mr. Romine expressed there were discussions about sidewalk improvements but there is asphalt around it. It is actually the only place in the neighborhood that has a sidewalk. So, I don't know if I would have to spend 20-30K on building a sidewalk. I hope I don't have to; maybe we could have another meeting about that. Probably one of the best walking areas in that neighborhood and it's a good site for studios because you really don't have a whole lot of tenants. You have like one person or two people that live in there not a huge family. Not really a need for extra parking. A lot of these types of tenants don't have a vehicle. They have a bicycle, or they share a vehicle. The site is perfect for studio type living.

Mayor Lander asked if there were any other questions.

Mayor Pro-Tem Ramsey asked what he said about the common areas.

Mr. Romine explained the property has a front and back door. The front door is kind of on the interior. The common area faces inside the parcel. So, the front porch is everyone faces each other on the interior. So, the street view is basically entry into the carport into the unit. Doesn't really have a front porch, which is on the interior. So, the common area will be like a Melrose Place, where you have everyone hanging out. Hopefully, they all get along.

Mayor Pro-Tem Ramsey inquired about lighting.

Mr. Romine responded of course.

Mayor Lander asked if there were any other questions.

Council Member Adkisson asked when they plan on being done.

Mr. Romine remarked he hoped by Christmas but that isn't going to happen so maybe 2-3 months so probably won't be ready until February or March with the holidays.

Mayor Pro-Tem Ramsey asked about the basic rent.

Mr. Romine responded they are going to have one meter and will pay for all the power. So probably the \$600 range. Have units in Visalia, Coalinga, and Fresno and probably the highest demand is for studio apartments. With the Section 8, Housing Authority and Veterans. You can't really build them for a reasonable price so I think anyone who could rehab studios and one bedroom there is a huge demand. There are waiting lists for these.

Mayor Pro-Tem Ramsey inquired if they are Section 8.

Mr. Romine replied not necessarily. There are a lot of new housing programs that are helping non-Section 8 tenants for their rent. Tons of organizations that are compensating tenants for their rent. It would depend on the applicant; we just can't say no because of Section 8. It is based on the applicant so not necessarily Section 8.

Motion by Singleton, Second by Adkisson to Approve Resolution No. 3923, approving Conditional Use Permit application CUP 19-04 with conditions to substitute an existing legal non-conforming use with structures to a legal use with legal non-conforming structures at 698 E. Polk Street (APN: 083-123-04). Motion **Approved** by a 5/0 Roll-Call Vote.

5. CONSENT CALENDAR

1. Check Register: 09/01/2019 - 09/30/2019
2. City Council Approval of Video Services Agreement
3. City Council Approval of a Budget Allocation and Scope of Work for the City of Coalinga Center Median Island Rehabilitation Project

Council Member Adkisson pulled Item No. 3 for discussion.

Council Member Adkisson stated his original thought on this was I saw how much it was going to cost for the median on Phelps. It was going to be a little over 1 million dollars I had concerns as to why it was so much. It turns out we are doing a lot more than just the medians we are also doing sidewalks, lights, curbs.

Community Development Director Sean Brewer remarked it's a full reconstruction of the area.

Council Member Adkisson stated it's a huge thing. So, we are not forgetting about the other medians we are trying to do those. With the other ones outside of Phelps. There are quite a few on here. I think these have a real opportunity to add a lot of value to the area, especially the neighborhoods. It covers all the districts I believe. My biggest thing is I want to ensure we get it right. I don't see something they have done in the past. I see the materials they are going to use but I can't visualize what it's all going to look like together. Do you understand what I'm saying? Do they have any pictures of medians they have done before that we can see?

Community Development Director Brewer explained the goal of this was to try to be able, I know originally looked at how we could design it. We took the Phelps example then when we started seeing bids come in really high, that was the first cost estimate was over \$370,000. Our cost estimate for doing all these

medians at the level that Phelps was is going to be about \$1.3 million dollars. Which would be difficult to fund that large of a project. In terms of these the engineers tried to do an engineering grade drawing of what it would be, so you are kind of getting the legend of what goes where. We could have a landscape architect mockup one that would give a little more color of presentation. That would just be a bit longer to get that done. The City Engineer has a subcontract landscape architect that we could do we are just trying to keep cost down. It would cost a little bit to do that but based on the design it is hard to tell. The materials there is an area on Fourth Street in Madera is where we originally got the idea for Phelps. It uses the same material, it uses the cobble, it uses the rock, it uses the gravel it just doesn't have all the plant materials. Trying to keep this very low maintenance. It's going to have the trees, cobble, rock, and the gravel. So, you are going to have the cobble on the ends of the median with the gravel in the middle with large boulders then the trees within the landscape area as well. So, it really depends if you want something, landscape architects can do some beautiful things if you want to see something like that, we could do that. I don't know for sure if we will get it back by December, but I can see if we could do that. If the Council would want to see that before.

Council Member Adkisson expressed we had talked about maybe we could have like a test median.

Community Development Director Brewer gave reasons why a test median is tough. We would have to order the materials our selves and have our guys do it. Really you are not going to get a contractor out here to make one median. We would probably start with the small medians not the long ones like Washington or Cambridge. We could do a small one, but we get better pricing on larger quantities of material. It really depends on what you want. I think it should look good it's mostly going to be rock material. Right now, its dirt, dead grass, or weeds and all the dead trees are cut down by the way. The more we try to increase the design the more it cost.

Council Member Adkisson requested it be explained where the money is coming from.

Community Development Director Brewer replied this money is coming from local streets and road funds so Measure C funds that we will be using for this. We could come back and show a mockup it's really up to the Council. We tried to keep it pretty simple just to try to get some ground covered. Try to show some contours with larger rocks, cobble, and gravel. We could do that if the Council really wished to.

Council Member Adkisson inquired if approved tonight what time frame are, we looking at?

Community Development Director Brewer responded we could bid it relatively soon. The guys have taken all the trees out we are going to go back in and grind all the stumps out and once the stumps are grinded out our goal is to replant trees. We are actually going to be ordering all the trees and putting all the trees in. Then hopefully the contact will come in right behind that once the trees are planted.

Council Member Adkisson asked we are going to plant trees during the fall and winter?

Community Development Director Brewer replied yes.

Council Member Adkisson asked what kind of trees will they be?

Community Development Director Brewer replied there are three different types trees we have. If you ask me the names. The types of genus I could not even pronounce them. Some with colorful leaves, the Chinese Pastiche do really well in the median islands. They grow quickly and some other smaller type decorative trees we will be placing in the medians as well.

Mayor Pro-Tem Ramsey said he had a question. With the cobble could we pick the colors and stuff? In Shafter they have medians in the middle of it that go from the airport to downtown and they actually have rock all the way down with trees in the middle. Basically, what you talked about.

Community Development Director Brewer asked if it was downtown Shafter.

Mayor Pro-Tem Ramsey replied not downtown but on the outskirts where the airport is. It's really nice and they did the same thing because they have to get rid of all their outdoor watering and stuff. They use different colors I think some of it is orange so of it is green.

Community Development Director Brewer answered we could look into that. The material we are using is the same material as Phelps. The only difference with Phelps is we have a little more plants and at the end of the medians there is some stamped concrete. We start adding plant material our cost go up to because we are adding a lot of irrigation. Irrigation is pretty expensive even the bids we got for Phelps the irrigation cost were quite significant. The irrigation on Phelps was 80K but the rock and plant material was very low. So, you start getting expensive when you add more irrigation.

4. Approval of Resolution No. 3924 Amending and Terminating the City of Coalinga-General Employees Money Purchase Plan and Trust
5. Adopt Resolution 3928 Approving the Assistant City Manager Job Description

Council Member Adkisson pulled Item No. 5 for discussion.

Council Member Adkisson inquired why we are doing this? Could you explain? We are consolidating two different positions why do we need to do that what it's going to be on the budget? What are we going to save what are we going to spend? Where the money is going to come from to pay for the position for both him and Kristi.

City Manager Trejo clarified we are discussing 5.5 and 5.7? So, right now we have a vacant Public Works and Utilities position and it has been vacant since June 2019. We have been recruiting for it and it is difficult to attract quality candidates. Sean has been serving as the Interim Public Works and Utilities Director while still running Community Development and rather than hiring someone we may not want to hire just to have the position filled We run into a time crunch with CalPERS. They only let you work someone out of class for a certain time period and Sean has been doing a great job. So, it just makes sense to merge the positions together and allow him to run both departments. It is essentially two department head positions. The pay scale that is on here is only slightly about the Department Heads it is only 15% above the Department Head pay scale. Basically, the remaining 85% is being saved. There is a difference because Community Development is 100% funded from the General Fund. Our Community Development Director has always worked with roads and street so there is an allocation, but it was going to be phased out, so it would be funded 100% from the General Fund. The Public Works and Utilities Director has not allocation to the General Fund it is 100% split between various Enterprise Funds. By combining that position into an Assistant City Manager position we save about \$80K from the city's General Fund. It is slightly higher but the second part to that is item number 7. The secretary will serve as the secretary for two departments so, she would move to Administrative Secretary rather than secretary, which is for one specific department. There is a cost difference in that pay of 10% is a savings since we only have one secretary for both departments. When you offset those we are saving about 80K to the General Fund.

Mayor Lander asked if there were any other questions or comments.

Mayor Pro-Tem Ramsey inquired as the Assistant City Manager does he have any power over the Police or Fire Department?

City Manager Trejo responded no, this position is for Community Development and Public Works and Utilities so it will be those departments only.

6. Adopt Resolution 3929 Establishing the Assistant City Manager Pay Scale
7. Adopt Resolution 3930 Amending the Administrative Secretary Job Description
8. Adopt Resolution 3931 Revising the Basic Pay Scale
9. Authorize Chief of Police to Reclassify the Current Police Lieutenant Position to Police Commander

Council Member Adkisson pulled Item No. 9 for discussion.

Council Member Adkisson asked the Police Chief to explain why it starts off where it does because the Police Department received a 14% raise.

Chief Blevins explained the current pay raise of the line officer, corporal, and sergeants. The sergeants top pay falls within the current Lieutenants pay range. Three sergeants make more than the Lieutenant at his current rate. Making him a Commander puts him 5% higher than the top step sergeant. There is a need for a difference in pay. I think it is only fair being the second in command of the department and a little more responsibility than what the sergeants have on a day-to-day basis. He should be compensated for his job.

City Manager Trejo pointed out although technically it would be a pay increase if the reclassification occurs it would be a decrease because the position would be FLSA exempt. If you look at the W2 at the end of the year it is a decrease due to the lack of overtime since they are FLSA exempt. It is not a large amount of money. It is already included in the budget. When I do the personnel portion I try to be conservative so I assume there is going to be some pay increase throughout the year, so this will not have a negative impact on the budget.

Council Member Adkisson clarified the Lieutenant position would be eliminated with the creation of the commander position?

Chief Blevins replied yes with the approval of the Council. It will eliminate the position so there would be no way to fill the position.

10. Waive Second Reading and Adopt Ordinance No. 834 Amending the Commercial Cannabis Regulations Related to 24-hour Onsite Security
11. Council Consideration and Certification of an Environmental Determination for the Forest Ave Phase 4 Reconstruction Project and Further Direct Staff to File a Notice of Exemption with the County Clerk's Office in Compliance with the California Environmental Quality Act
12. Approval of Resolution No. 3926 Supporting and Implementing the "Timely Use of Funding" as Required by AB1012 for Candidate 2012 Federal Transportation Act, Cycle III Projects (CMAQ)

13. Approval of Resolution No. 3927 Supporting and Implementing the "Timely Use of Funding" as Required by AB1012 for Candidate Federal Transportation Act, Cycle III Projects (STBG)
14. Transit Occupancy Tax (TOT) Fiscal Year 2018-2019 Information

Council Member Adkisson pulled Item No. 14 for discussion.

Council Member Adkisson brought this up because previously we talked about other ways to generate revenue. One of the things I said was possibly raising our Transit Occupancy Tax, which is 6% right now. At 6% it is the lowest in Fresno County; the average I believe is 12%. We budgeted to have \$20,000 revenue from the TOT and so far to date we have got \$32,520.

Financial Services Director stated a correction. We budgeted \$20,000 for the year and we brought in \$32,500 for fiscal year 2018-2019. Taxes for fiscal year 2019-2020 will be reported out.

Council Member Adkisson asked if it would double?

Financial Services Director Bains replied yes. We budgeted \$20,000 for 2019-2020 without knowing anything about Best Western and how well they would do. With their quarterly average being about \$6,700 to \$7,100 we could safely say about \$7,000 a quarter, so they alone will exceed the projected revenue.

Council Member Adkisson stated the thing I have for Council is we need to find other ways to generate revenue because Measure J has a sunset date and this is one of the thing we could look at. Obviously it is going to cost money to put it on the ballot but the return on investment could be pretty great. If it cost \$50,000 to put it on the ballot and look over ten years we are talking about \$600,000.

City Manager Trejo stated if you are interested in putting it on the ballot it is best to do it when there are other elections going on. So next year would be a good year because there is a cost saving when there is another election going on.

Financial Services Director Bains stated she felt it is much needed with Best Western being in town and how you campaign that. The biggest thing when we are campaigning or whoever does on behalf of the city does as the bedroom tax and not the tax on the residents of Coalinga. It's the tax on people coming to use your infrastructure. So, its called a bedroom tax not a tax on the people who live here in Coalinga it's a tax on people who come to stay in Coalinga who are passing through your community. That is the key component.

Council Member Adkisson reaffirmed Financial Services Director Bains statement related to occupants using Coalinga services and the tax will help cover services used by occupants such as water, waste water, roads, and Police and Fire.

Financial Services Director Bains stated there are some cons associated with it. There are some hotel/motels who are smaller in size who don't have the market that Best Western has so you may get push back. Balance your ideas, balance your campaign, and balance what your focus is and who is being targeted.

Council Member Adkisson remarked I'm not saying we should go to 12% and I'm not sure what the percentage is if we decide to do it 10 maybe something

Mayor Pro-Tem Ramsey replied we did that about six years ago and the City did pass it. I don't know exactly what year it was but we have done that in the past.

Financial Services Director Bains stated it has been awhile because the form is a three-part carbon form and it has been awhile and it is well overdue. So, next on my radar is business license ordinance it is very poorly

written it's very confusing it's to long unnecessarily and to segmented by the various categories no longer applicable to the city. Once we are caught up on the audits, which are my number one priority right now, then we could do the Transit Occupancy Tax campaign next year and the year after the Business License Ordinance.

15. Fire Department Report – July 2019
16. Fire Department Report – August 2019
17. Fire Department Report – September 2019
18. Police Department Monthly Report - September 2019

Councilwoman Stolz pulled Item No. 18 for discussion.

Councilwoman Stolz asked the Chief to cover the section of the September report for Critical Calls so the public is clear of what you guys have been dealing with.

Chief Blevins gave a brief synopsis of the types of calls.

19. Public Works & Utilities Monthly Report for October 2019

*Motion by Ramsey, Second by Singleton to Approve Consent Calendar Item Nos. 5.1 through 5.19 except 5.2 pulled from agenda. Motion **Approved** by a 5/0 Roll-Call Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. City Council Acceptance of Staff's Recommendation to Select Blais and Associates to Provide Grant Consulting Services and Further Authorizing the City Manager to Enter into a Professional Services Agreement with Blais and Associates for Said On-Call Grant Consulting Research and Development Services.

Sean Brewer, Community Development Director

Community Development Director Brewer gave a brief of the staff report.

Mr. Neal Blais introduced his company and talked about the being the on-call grant writer since 2013 with the City of Coalinga. Mr. Blais provided names of other cities in the area that they work for which include Farmersville since 2007, Stockton and Delano since 2017 and have a 77 to 1 return rate on grant dollars along with Rancho Santa Margarita.

*Motion by Adkisson, Second by Singleton to Approve Blais and Associates to Provide Grant Consulting Services and Further Authorizing the City Manager to Enter into a Professional Services Agreement with Blais and Associates for Said On-Call Grant Consulting Research and Development Services. Motion **Approved** by a 5/0 Roll-Call Vote.*

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Trejo announced the Christmas Wish List has been posted on the City website. Drop off before December 2, 2019.

Council Member's Announcements:

None

Mayor's Announcements:

Mayor Lander announced the Veteran's Day flag raising at 8:00am and will be take down at 5:00pm. Chamber of Commerce will return flags to Veterans who are in attendance.

Mrs. Jones inquired about what was happening at 11:00am? It is Veterans Day and the 11th hour the City should do something.

8. FUTURE AGENDA ITEMS

Mayor Pro-Tem Ramsey request research on a public benefit grant for electric vehicles of \$100,000.

Council Member Adkisson inquired when the MuniCode is update.

Senior Administrative Analyst Ms. Garcia said about every quarter. Will be updated after the next meeting when the Ordinance is passed.

Council Member Adkisson asked if we could set up an Ipad to record the meeting since we don't have video services.

Council Member Adkisson requested a monthly agenda item to report on the overtime.

Council Member Adkisson requested lobby services for the next meeting a presentation by Townsend.

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Part of APN(S): 083-020-63ST, 60ST, 58ST, 56ST, Coalinga, CA. CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora; and Sean Brewer, Community Development Director. NEGOTIATING PARTIES: AMG & Associates and/or assign. UNDER NEGOTIATION: Price and Terms of Payment
2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: 100 E. Walnut Avenue (APN: 071-162-01s and 071-162-02s) located in the City of Coalinga on the corner on Elm and Walnut Avenues. CITY NEGOTIATORS: City Manager, Marissa Trejo; Sean Brewer, Community Development Director and City Attorney, Mario Zamora. NEGOTIATING PARTIES: AMG & Associates. UNDER NEGOTIATION: Price and Terms of Payment

3. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga Police Officer's Association

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 8:24PM.

Ron Lander, Mayor

Mercedes Garcia, Deputy City Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES – December 5, 2019
Meeting Date: May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Mercedes Garcia, Deputy City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
▣	Minutes__120519_.pdf	MINUTES_For_Review_Approval_120519

Minutes CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA December 5, 2019

1. CALL TO ORDER

Council Members Present: Lander, Stolz, Adkisson, Singleton

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Police Chief Darren Blevins, Assistant City Manager Sean Brewer, Financial Services Director Jasmin Bains, City Treasurer James Vosburg, and Senior Administrative Analyst Mercedes Garcia, Fire Chief Dwayne Gabriel

Council Members Absent: Ron Ramsey arrived at 6:15PM

Others Absent: Shannon Jensen, City Clerk

Motion by Adkisson, Second by Singleton **Approve** the Agenda for the Meeting of December 5, 2019.
Motion **Approved** by a 4/0 Majority Voice Vote.

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Presentation by Superior Court of California, Fresno County

Mr. Kevin Anderson, Superior Court of California-Fresno Office provided an overview of the services provided by Remote Video Proceedings (RVP) in Coalinga. Mr. Anderson discussed the expansion of services to include the ability to ask court staff questions, how to obtain an extension, pay their bail or fine, attend traffic school and many more options available. Along with the option of providing self-help services for family law matters such as assistance with restraining orders, divorce papers and other self-help services such as small claims and eviction proceedings. These are areas we are still working on and hope to provide in the future. In the City of Orange Cove but do have the ability to ask questions, ask for reduction in bail or ask for an extension on their fine. In order to implement this the City of Coalinga would need to staff the site one day per week for 4 hours. A sample of responsibilities include but not limited to testing and turning on the equipment before court proceedings begin and off after they have concluded. Obtain information from persons wanting to proceed RVP; the court will provide a check in log for this process. Distribute consent forms and ensure all documentation is signed and faxed to court staff before proceedings begin and communicate with court staff and following directions as given. Site must be able to accommodate proceedings one day per week and four hours per session. Changes and or increased session are subject to written mutual agreement. Mr. Anderson provided a list of equipment needed. The court's responsibility would be to provide training to the onsite representative on operating the equipment and providing support duties on court dates. Mr. Anderson provided a list of equipment the court will be responsible for providing.

Mayor Ron Lander asked how the participation been thus far? With the current system in place

Mr. Anderson stated they've had a decent turn out given this feed. Would like to see more people to be able to be involved with that. Seen a good turn out.

Mayor Ron Lander stated he would like to see the numbers of participation in the last year.
Mr. Anderson replied they could pull those statistics and they could gather that.

2. Presentation by Moses Stites, Fresno County Rural Transit Agency-40th Anniversary

Mr. Moses Stites, General Manager, Fresno County Rural Transit Agency (FCRTA), presented the Council with updates to the services provided by FCRTA. Mr. Stites highlighted the systems operated by FCRTA. He discussed the future use of electric vehicles to encourage ride sharing and helping getting college students to class in rural areas. Mr. Stites discussed the change in service providers from just over a year ago to MV Transportation, which is a national agency. Service is going well and look forward to the future in Coalinga.

Mayor Lander thanked Mr. Stites for his presentation and all his hard work for FCRTA.

3. Drug Free World Presentation by Larry Norton, Central California Coordinator

Mr. Larry Norton thanked the Mayor and Council for allowing him to present tonight. Mr. Norton talked about the importance of intervention prior to the use of drugs and discussed how he and his wife became involved with the organization. He provided handouts and a video of the services provided by Drug Free World which has a track record of 25 years. Discussed the use of crystal meth in Coalinga. Materials presenting tonight available for teachers, youth organizations, groups working with youth, and people who would like to get the truth about drugs to them. Mr. Norton encouraged the Council and public to reach out with any questions or need for additional information they have.

Mayor Lander thanked Mr. Norton for his presentation.

Mayor Pro-Tem Ramsey inquired if this information had been presented to the school district?

Mr. Norton responded he had not this was his first touch in the city. Based on the information previewed by Councilmember Adkisson he was invited to come out tonight to present.

3. CITIZEN COMMENTS

None

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Check Register: 10/01/2019 - 10/31/2019
2. Approval of Agreement with the Economic Development Corporation Serving Fresno County for Marketing and Business Attraction Services
3. Council Approval of a Three-Year Professional Services Agreement with BSK Associates to Provide Analytical Testing Services for the Wastewater and Water Treatment Plants
4. Authorization to Establish an Amended Expenditure Plan for Funding for the City of Coalinga's Active Transportation Program Cycle 3 Sidewalk Gaps and Safety Enhancement Project
5. Adopt Resolution No. 3832 - Authorizing Signatories for Agreements Executed for State Funded Projects
6. Approval of the City of Coalinga's Adopt A Spot Program including Guidelines and Annual Budget Appropriations

Mayor Lander pulled item 6 for discussion at the request of Mrs. Mary Jones.

City Manager Trejo inquired if Mary had a particular question or wanted a brief about the program.

Mrs. Mary Jones inquired if any group would be allowed to adopt a spot or do, they have to meet certain criteria.

Assistance City Manager Sean Brewer indicated it doesn't restrict who can what individuals or organizations that can apply.

Mayor Lander clarified there are no restrictions at this point.

Mr. Brewer indicated he was unsure how restrictive the Council wanted to be. The next restriction would be a 501C3 or a business. So that would be up to the Council. Staff didn't want to be overly restrictive in who could. If an individual wanted to if it was restricted to 501C3 an individual would not be able to. and who couldn't

Mayor Pro-Tem Ramsey stated they also discussed about neighborhoods.

Mr. Brewer replied it could but then usually they have to have a purpose and becomes very restrictive for a nonprofit to enter this type of program.

Mayor Lander responded this is a great program and have seen them before at the League of California Cities and they have been very successful. Property owner

Councilwoman Stolz asked about liability?

Mr. Brewer stated there is no insurance requirement for the actual volunteers.

Mayor Pro-Tem Ramsey clarified that came up a few years ago and the State stepped in because they wanted volunteers to be able to help.

Mr. Brewer replied there is a release of liability and the City Attorney could clarify. We did have a specific question to him. The release of liability we had them review and would essentially cover the city should anything happen. Mario could explain further if you like.

City Attorney Mario Zamora responded in this type of program you have to decide what you really want more. You are asking a nonprofit to put 1 million or 2 million of insurance it's not that expensive but for a lot of smaller nonprofits it is not doable. Especially for this with no revenue coming back in. They are basically paying out to maintain the spot. It is a decision you guys have to make. We have the release of liability, but the city is always going to be the deep pocket someone is looking for.

Mayor Pro-Tem Ramsey asked if a folder would be available with information about the Adopt A Spot Program. It's easier when the do's and don'ts are written down.

Mr. Brewer replied we have the guidelines; the release of liability and the application has some acknowledgments. We are going to ensure they read the guidelines and understand the safety tips. We have some training to go through with each group prior to them commencing work. We will have this available with Kristi next week along with some signage.

8. Adopt Resolution No. 3934 Amending the Basic Pay Scale
9. Adopt Resolution No. 3935 Amending the Building Official Pay Scale
10. Adopt Resolution No. 3936 Amending the Department Head Pay Scale
11. Adopt Resolution No. 3937 Amending the Assistant City Manager Pay Scale
12. Authorize the Purchase and Installation of Automated External Defibrillators (AEDs) at the Coalinga Police Department, Public Works Yard, and Wastewater Plant
13. Quarterly Budget Report July 2019-September 2019 (Informational Only)

Council Member Adkisson pulled Item No. 13 for discussion.

Council Member Adkisson requested a quick run down of where we are at where we should be at and where we are going.

Financial Services Director Jasmin Bains presented an overview of where we stand on the first quarter from July 1-September 30 reports. All line items or department funds should have a 75% or higher is where we should be at this time for the budget to be on track. There may be a variance of 10% and that occurs when certain expenditures occur at the beginning of the year or end of the fiscal year. Looking at the general fund which is the highest concern for the Council and the city; all departments within the General Fund were 75% or higher for end total.

14. Public Works & Utilities Monthly Report for November 2019

*Motion by Ramsey, Second by Adkisson to Approve Consent Calendar Item Nos. 5.1 through 5.14. Motion **Approved** by a 5/0 Roll-Call Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Superior Court of California, Fresno County Court Services
Marissa Trejo, City Manager

City Manager Trejo detailed this item is on the agenda to ask questions and discuss what the Council would like to do regarding the court services at the old courthouse. City Manager Trejo asked if the city decided they are not interested in doing this, do you only contract with the city or if hypothetically the Library said we would like to do it would you be willing to contract with them?

Mr. Anderson answered it would be something for consideration and would have to be put out to the executive team of the court.

Mayor Lander detailed his thought they are requesting additional staff time and we have a very limited staff and \$100 just isn't going to cut it.

Council Member Adkisson asked do we even have somebody who could take that on?

City Manager Trejo replied no, we don't have anyone internally that I could say we could delegate someone to be there four hours a week. We have a lot of clerical positions that were eliminated. We don't have anyone who has an extra 4 hours a week. If that is the route you want to go down, we would probably have to hire a

person. If we could hire someone who wants to work 4 hours a week I don't know. We could hire someone for a little bit more hours per week, but we would have to pay the difference since it is not covered by the \$100 per week. I don't know what we would get if we advertised for 4 hours a week.

Mayor Lander expressed he likes the program currently in place and has no problem continuing the service. As far as additional things I don't think we could swing that.

Council Member Adkisson asked who does it now for you guys.

Mr. Anderson explained they expanded in the area of Orange Cove and the city does provide a city employee. Smaller area not as much traffic but still expanding.

Council Member Adkisson questioned you have this in Coalinga on a much smaller scale right now and who runs that? So, do you have court staff in Coalinga on those days?

Mr. Anderson explained right now with the RVP it is the Court. Court staff is responsible for court meetings. Right now, it is limited to people appearing. It is something we would have to do where the city would provide an employee to facilitate the discussion. We would have court staff present at the facility to do pop up services. The issue with this approach is right now we are limited to just traffic if we expanded those services; they would require broader knowledge on our court staff that would have to be present. If we could do that from a remote location the city would help facilitate the service.

Mayor Lander questioned if they have court staff out here now once a week for the four hours?

Mr. Anderson replied we allocate the same time frame so the only difference in this approach is the broader knowledge required with the self-help services would require more employees where it could be done remotely.

Mayor Lander discussed his concern with keeping the services currently in place and taking on expanding services to the degree requiring additional staff time.

Mr. Anderson responded using Orange Cove as our model it would be if somebody needed assistance with scanning documents and getting them back to the court for processing the city employee would be there to help.

Mayor Lander replied that is the glitch here for us. We have the man/woman power at this time.

Mrs. Jones questioned and state it is going to cost the city something, but the city does things for the residents and if you had 10 residents that had to go to court. I know a lot of people have to go to court and spend a whole day at least. So, it's like providing a service not just for a park or I don't mean to put down parks, but it is kind of an essential thing. If the expanded services could go into these other things like the stuff you were talking about family court, restraining order services, custody and stuff like that it seems like it would be so broadly accessed by the people in Coalinga that it would be an asset. I read through the packet and it said it would have an annual cost of \$5,000 is that wrong? In addition to that if you were just talking about hiring one person part-time and it was going to cost \$100 a week. I know people who would grab that job and I know they are qualified because I'm one of them. I want a job where they pay me.

City Manager Trejo explained there would be a one-time cost for the equipment and then the ongoing cost of whatever the person is paid.

Mrs. Jones replied okay, but then the county kicks in.

City Manager Trejo indicated \$100 per week.

Mrs. Jones replied okay, so it's not like just throwing things to the wind. It is investing in our community and keeping people here. When they have stuff they so desperately need to do here. Mrs. Jones spoke about the need to go to Fresno for jury duty or court with others and it is an all-day event. It's a hassle to do something that takes 15 minutes but spend all day especially if you are disabled or elderly. So, I would like to think you guys could think about it a little more. If we have money for a lot of things that we have. It seems like this is a service you should consider offering.

Council Member Adkisson voiced this is a County service. This is not a City service. The County should be providing it, for their services for their courthouses. We pay our taxes to the County we go to Fresno County we see their judges. We don't have any say in judges or anything. They should be providing the person in my opinion.

Mrs. Jones replied but they are never going to come back. They are never going to come back, and it is just like saying people should teach their children at home at we shouldn't be doing it at school. It's they same type of thing but it's not going to happen. I'm the one that has to pay \$40 for gas, take time off work, get the kids out of school of whatever, find a parking space a drive through fog.

Council Member Adkisson replied this is something we should be bring up to Buddy Mendez.

Mr. Anderson provided a point of clarification stating the court is a separate part of the Judicial Branch of California is separate from the county. It is not funded by the county. Funding comes from the Trial Court Budget Advisory Committee at the State level. It is a decision not necessarily made at the local level.

Mrs. Mary Leal, Director of the Coalinga-Huron Library District, stated if the Council chooses not to take this on. I could negotiate possibly with his permission and we have 90% of the things needed to provide the service and the equipment. May have one of the staff members do it under other duties as assigned, but not guarantees.

Mayor Pro-Tem Ramsey commented knowing it is Orange Cove there are probably some grants out there.

Mrs. Leal replied she does appreciate that, but the City and Fresno County people have voted for Measure B and that is where we get a lot of our money. So, I kind of consider that a grant opportunity that we could help people. Most of our programing comes out of Measure B all of our capital outlay and construction comes from Measure B too. Money is money and I'm not going to turn that down. Just a few things to think about.

Mayor Lander suggested this be explored a little further and bring this back.

Mrs. Leal stated sure.

Mayor Lander stated it is a wonderful program because if we didn't have it that I've said it is very nice thing.

Mr. Anderson responded as I've pointed out in these rural communities if you have victims of domestic violence if we could expand to the other areas serious areas, if the individual is unable to get to we don't want it to be a barrier to service. This was a budget decision he was not involved with.

Council Member Adkisson questioned if security would be provided since it would be dealing with family issues? Would we need to provide an officer, or would the County be providing a Deputy for the services provided?

Mr. Anderson replied it is an item that may be reviewed. Since the service has not been rolled out it could be looked at. Has not been an issue of concern. A letter has been sent to Mendota about providing these services. The goal of the program is to provide justice for those in rural communities. Thank the Council for their time and consideration of this item.

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Trejo announced the Christmas Gift Giveaway will take place on December 18, 2019 from 2pm to 5pm in the Council Chambers.

Council Member's Announcements:

Mayor Pro-Tem Ramsey announced a reminder to everyone to remember to lock their cars and windows. The Grinch is out taking packages.

Mayor's Announcements:

Mayor Lander announced on Saturday the Christmas Parade will be at 6:00PM on the Plaza.

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Vacant Land (APNs: 072-131-06; 072-131-07; and 072-131-08) located in the City of Coalinga near the NW corner of Elm Avenue and Fourth Street. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Walid Saif Muharram. UNDER NEGOTIATION: Price and Terms of Payment

Mayor Lander will be recusing himself from Closed Session Item No. 9.1

2. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga Police Officer's Association
3. CITY MANAGER'S PERFORMANCE EVALUATION – Government Code 54957(b)
4. CITY ATTORNEY'S PERFORMANCE EVALUATION – Government Code 54957(b)
5. REAL PROPERTY NEGOTIATIONS-Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APN's 071-084-01, 071-084-02, 071-084-03, 071-084-21 and 07-084-06 located in the City of Coalinga on the SW Corner of Elm Avenue and Cherry Lane. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney Mario Zamora NEGOTIATING PARTIES: Tranquility Chevrolet, Inc. UNDER NEGOTIATION: Price and Terms of Payment

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 7:03PM

Ron Lander, Mayor

Mercedes Garcia, Deputy City Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - January 2, 2020
Meeting Date: May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
▣ MINUTES_For_Review___Approval_010220.pdf	Minutes - January 2, 2020

MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA January 2, 2020

1. CALL TO ORDER 6:00PM

Council Members Present: Lander, Ramsey, Stolz, Adkisson, Singleton

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Police Chief Darren Blevins, Assistant City Manager Sean Brewer, Financial Services Director Jasmin Bains, City Treasurer James Vosburg (*called in remotely*), and Senior Administrative Analyst Mercedes Garcia, Fire Chief Dwayne Gabriel

Council Members Absent: None

Others Absent: None

*Motion by Ramsey, Second by Stolz to **Approve** the Agenda for the Meeting of January 2, 2020. Motion **Approved** by a 5/0 Majority Voice Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Swearing in of Police Commander Sean Young

Police Chief Darren Blevins swore-in Police Commander Sean Young.

2. Swearing in of Police Officer Brian Meza
3. Swearing in of Police Officer Nathan McGough

Police Chief Darren Blevins swore-in Police Officers Brian Meza and Nathan McGough.

Mayor Lander asked how many Police Officers do we have now?

Chief Blevins said we now have 16 with one to go.

Mayor Lander called for 10 to 15 minute break at 6:07pm and he reconvened the meeting at 6:18pm.

4. Presentation of the FY 2019-2020 Adopted Budget

Financial Services Director Jasmin Bains introduced Junior Accountant Jacob Del Cid who will be presenting the budget document to the Council. Ms. Bains thanks Mr. Del Cid for all his help on the budget.

Mr. Del Cid gave a brief presentation of the FY 2019-2020 Adopted Budget. An electronic copy of the FY 2019-2020 Budget is available on the City's website under the Finance page and hard copies are available through the Finance Department for approximately \$38.00.

Mayor Lander commented on how precise the budget document is and how easy it is to navigate.

Ms. Bains explained the purpose of the document is to make it easy to understand. We have added charts and graphs so you can see historical information of how expenses are trending year to year in each department and the City as a whole.

3. CITIZEN COMMENTS

Ms. Orozco (?) expressed concern over the unsafe traffic in her area. She lives at the corner of Meadow and Sunflower which is near the hospital over by the trailer park. She lives at the end of a U and her car is now the third vehicle that has been hit. It was a hit and run. She is here to night to ask for the Council's assistance to help keep the area safe. She fears it is just a matter of time before a child, adult or pet is injured. Ms. Orozco thanked City Manager Marissa Trejo for her help in directing her to the appropriate people to speak with regarding the issue.

Mayor Lander asked, if Ms. Orozco had spoken with the Police Chief?

Ms. Orozco answered yes, we have made our report with him. We understand a traffic study may need to be conducted and a speed limit meter may need to be posted in the area.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Check Register: 11/01/2019 - 11/30/2019
2. Direct Police Department to Carry Naloxone

Councilwoman Stolz pulled Item No. 2 for discussion.

Councilwoman Stolz asked the Chief why he would want to use a local doctor, what is your thought process?

Chief Blevins stated he wanted to keep the services local. Most of the doctors in town know what we are dealing with. I would prefer to have a local doctor come in to show the officers what to look for if someone is exposed to the drug and how to administer the medication.

Councilwoman Stolz asked if the doctor will be the person who will administer it?

Chief Blevins said no, the officers would be taught by the doctor on how to administer it should they need to while out in the field.

Councilwoman Stolz asked if the officers would be carrying it on them?

Chief Blevins answered yes, that is correct.

Councilwoman Stolz explained she was concerned officers would have to wait until a doctor could be contacted to administer the medication.

Chief Blevins explained there are requirements that we must be trained in recognizing when it is needed and the proper use of the medication. That is the only involvement the doctor would have, and the officer would handle it from there.

Councilman Singleton asked who would carry the medication?

Chief Blevins explained, depending on what brand we choose, and the cost associated, I would like everyone to carry it. If that is not financially feasible then at least the Sergeants would carry it.

Councilman Singleton asked if they would carry one can or one injectable?

Chief Blevins stated he will purchase whatever the Council authorizes.

Councilwoman Stolz said it can be administered by injection or inhaled.

Councilman Singleton mentioned they are utilizing it at the prison, but it can take at least four to five to bring a person back. I believe doctors recommend using only two or three but for liability issues they will use more to ensure the individual is brought back.

Chief Blevins commented that the medication was recently used at the Fresno Yosemite Airport on a passenger and it took two to bring her back.

Mayor Lander said it is very effective.

Chief Blevins mentioned that a nonprofit organization donated a first aid kit and a Narcan nasal spray for Canine Officer Eli to carry.

Mayor Pro-Tem Ramsey asked about the expiration date of the medication.

Chief Blevins stated he did not know, but it would depend on when and who we purchase from.

Councilwoman Stolz said she believes the nasal spray has a longer shelf life.

Chief Blevins commented that the medication needs to be stored properly as it can be susceptible to the heat and cold.

Mrs. Mary Jones asked if the Fire Department is already carrying the medication?

Councilwoman Stolz answered yes.

3. Direct Staff to only Waive Business License Fees for New Businesses whose Business is Located within the City of Coalinga
4. Adoption of Resolution No. 3940 Authorizing the Submission of a HOME Application to the State Department of Housing and Community Development and Identifying the 32 Unit Coalinga Senior Apartments Project as the Project Beneficiary if Awarded and Further Authorizing the City Manager to Enter into an Owner Participation Loan Agreement for the Deferral of Impact Fees
5. Housing Successor Agency Consideration of Resolution No. SA 332 Supporting the Allocation of Housing Bond Proceeds in the Form of a Loan to the 32 Unit Senior Housing Development Project Located at the Corner of Elm and Walnut
6. City Council of the City of Coalinga Adoption of Resolution No. 3938 Authorizing Submittal of a 2019 HOME Application for Funding, its Agreement, and any Amendments Related Thereto
7. City Council Approval of Resolution No. 3939 Approving Changes to the Homebuyer and Housing Rehabilitation Program Guidelines
8. City Council Adoption of Resolution No. 3941 Authorizing the Submission of an Application for the Affordable Housing and Sustainable Communities (AHSC) Program

9. Council Approval of a Professional Service Agreement with AM Consulting to Provide 2015 Urban Water Management Plan
10. Authorize the Purchase of Audio/Video Equipment to Modernize City Council Chambers

Mrs. Mary Jones asked where will the equipment be purchased and who did you discuss it with?

City Manager Marissa Trejo said she was not sure what was meant by "who did you discuss it with", but the budgeted amount to upgrade the equipment was \$20,000. The items to be purchased will be audio/video equipment such as new projectors, screens, microphones, audio, recording and streaming equipment.

Mrs. Jones asked if the Council is being asked to allocate the money for it or approving the purchase. She is concerned that staff did not consult a specialist and wants to ensure we get the biggest bang for our buck.

Assistant City Manager Sean Brewer stated he and Larry Miller have been working on it and they already have a list of what is needed. The two have consulted with people in town.

Mrs. Jones asked if quotes on specific items to be purchased were included in the staff report?

Mr. Brewer said he does not believe they were as prices and products could change depending on availability and which vendors we use.

11. Transient Occupancy Tax 10 Year Revenue Projection (Informational Only)
12. Council Approval of a Budget Allocation for the Construction of a Splash Pad at Frame Park and Further Authorize the City Engineer to Advertise Bids
13. Approve the Renewal of the Exclusive Authorization and Right to Sell Agreement between the City of Coalinga and Mid State Realty
14. Police Department Monthly Report for October 2019 and November 2019

*Motion by Adkisson, Second by Ramsey to **Approve** Consent Calendar Item Nos. 5.1 through 5.14. Motion **Approved** by a Roll-Call 5/0 Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Review and Possible Approval Memorandum of Understanding between the City of Coalinga GSA and Pleasant Valley GSA
Mario Zamora, City Attorney

City Attorney Mario Zamora gave a brief overview of the item, stating as you know 100% of the City's water allocation comes from surface water, no ground water is received. The Council is basically being asked to approve an Agreement to cooperate with the Pleasant Valley GSA and develop a GSA plan together. Once the plan is complete it will be sent to the state and kept on file. There is no real impact to the City other than staff time. The Pleasant Valley GSA will shoulder the vast majority as their territory is much larger than Coalinga's.

Mayor Lander commented that the Pleasant Valley Water District has been in effect for quite a few years. It is nice to see this finally come to fruition.

Mr. Zamora stated the City will be providing data such as how many acre feet we pump out per year to service the City's residents and estimate how much will be needed in the future. The point is to make the available groundwater that comes from rainfall and the Sierras sustainable.

Mayor Pro-Tem Ramsey commented that we may not use it, but we do have groundwater. He would like to ensure something is added to the plan to say we could use it in the future if Sacramento cuts us off for some reason.

Mr. Zamora answered yes, that is the reason it is so important to enter into the agreement and participate in developing the plan and not leave it to the State. Staff will have the input in saying that all the available groundwater cannot be used because the City may need some someday.

*Motion by Adkisson, Second by Singleton to **Approve** a Memorandum of Understanding between the City of Coalinga and the Pleasant Valley GSA. Motion **Approved** by a Roll-Call 5/0 Majority Vote.*

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced tickets for the Annual Chamber Dinner went on sale yesterday. Mrs. Jensen recently sent out an email and she wanted to ensure everyone received it. The event will be on Saturday February 1, 2020. Any Council Members interested in attending should respond to the email no later than Monday, January 6, 2020.

Mayor Lander announced he and his wife will be attending the Annual Chamber Dinner.

Councilwoman Stolz said she would like to RSVP as well.

Mrs. Trejo announced the ICSC RECon event will be May 17th through the 19th. Any Council Member interested in attending should let Mrs. Jensen know.

Mrs. Trejo announced the Cemetery District is selling bricks for \$50.00 each to build a fence around the cemetery. Anyone interested should reach out to the Cemetery District. Faith Christian is accepting payment for the bricks on behalf of the Cemetery District. The purchase is considered a donation and the names of the individuals will be printed on them.

Mrs. Mary Jones stated they will print whatever the donor wants on the brick.

Mayor Pro-Tem Ramsey commented that the gate at the cemetery has a wire across the parking lot right now because people have been breaking the water boxes and these boxes cost \$100.00 apiece. The cemetery remains open during the day while staff is there, from 7:00am to 3:00 or 4:00pm. Mr. Ramsey urged people to be aware of the wire cable. If it is hit, the person who hit it will be responsible.

Council Member's Announcements:

Assistant City Manager Sean Brewer announced Westland Water District will have the canal shutdown from January 13th through January 17th while PG&E conducts their annual maintenance. He urges the community to conserve water during the shutdown. The information is on the Community Pride Sign, notices have gone out with the utility bills and we will also be utilizing the City's Civic Ready mass notification system.

Mayor's Announcements:

Mayor Lander wished everyone a very successful New Year. This past year has been great working with everyone, and I look forward to working with all of you again this year. We have a great staff and we could not do what we do with out them.

8. FUTURE AGENDA ITEMS

None

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Portion of APN(S): 083-020-63ST, 60ST, 58ST, 56ST, Coalinga, CA. CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora; and Sean Brewer, Assistant City Manager. NEGOTIATING PARTIES: AMG & Associates and/or assign. UNDER NEGOTIATION: Price and Terms of Payment
2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Vacant Land (APNs: 072-131-06; 072-131-07; and 072-131-08) located in the City of Coalinga near the NW corner of Elm Avenue and Fourth Street. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Walid Saif Muharram. UNDER NEGOTIATION: Price and Terms of Payment

Mayor Lander will be recusing himself from Closed Session Item No. 10.2.

3. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga Police Officer's Association

10. CLOSED SESSION REPORT

None

10. ADJOURNMENT 6:56PM

Ron Lander, Mayor

Shannon Jensen, City Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES - January 16, 2020
Meeting Date: May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Shannon Jensen, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
▣ MINUTES_For_Reveiw___Approval_011620.pdf	Minutes - January 16, 2020

MINUTES

CITY COUNCIL/SUCCESSOR

AGENCY/PUBLIC FINANCE AUTHORITY

MEETING AGENDA

January 16, 2020

1. CALL TO ORDER 6:00PM

Council Members Present: Lander, Ramsey, Stolz, Adkisson, Singleton

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Police Chief Darren Blevins, Assistant City Manager Sean Brewer, Financial Services Director Jasmin Bains, City Treasurer James Vosburg (*telephoned in remotely*), Senior Administrative Analyst Mercedes Garcia, and Fire Chief Dwayne Gabriel

Council Members Absent: None

Others Absent: None

*Motion by Ramsey, Second by Stolz to Pull Item Nos. 5.6 and 9.2 and Approve the Agenda for the Meeting of January 2, 2020. Motion **Approved** by a 5/0 Majority Voice Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Coalinga Police Department's Pink Patch and the Coalinga Cowboys Donation to Susan G. Komen

Police Chief Darren Blevins gave a brief overview of the item and gave a heartfelt thank you to the Coalinga Cowboys. He announced the Police Department will be making a \$340.00 donation to the Susan G. Komen Foundation.

2. Presentation by Criscom regarding Lobbying and Economic Development Services

Chuck Jelloian and Carole Sarian of the Criscom Company gave a brief overview of the services their company can provide and how they can assist the City's grant writing, lobbying and economic development efforts.

Councilman Adkisson asked for Mr. Jelloian to go over their pricing for lobbying services.

Mr. Jelloian stated he would need a better understanding of the City's scope; however, it would probably be in the range of \$4,500 per month. We do ask for a one-year commitment.

Councilman Adkisson asked Mr. Jelloian if they would still be able go up to Sacramento to lobby on our behalf even though the legislative session has already started?

Mr. Jelloian answered yes, absolutely.

Councilman Adkisson asked what kinds of things can you do for the City in terms of economic development?

Mr. Jelloian said your location is tough, but you do have some nice brands here. We would need to know your long-term goals, if you are interested more in commercial, residential, or retail. We tend to be focused on retail and commercial to bring sales tax dollars in. We work well with Economic Development Corporations.

Mayor Lander mentioned the City attended the International Council of Shopping ("ICSC") RECon event in Las Vegas last year and it was quite the eye opener. The perception that you can go talk to a corporation and it is a done deal is not true, but at least we got our name out there.

Mr. Jelloian said he understands Governor Newsom is looking at a way to bring back some funding to communities. Cities took a big hit when redevelopment funds were eliminated.

3. CITIZEN COMMENTS

Mr. Nathan Vosburg expressed concern over the affordable housing project that has been proposed for development near the superfund site. Mr. Vosburg was troubled that other councilmembers were not in attendance at the Planning Commission meeting when the project was being discussed. He urged councilmembers to be more active in the public and on social media. Mr. Vosburg is concerned councilmembers are not calling for more future agenda items. Mr. Vosburg went on to thank Councilman Adkisson for the Banner Program he brought forward and Mayor Pro-Tem Ramsey for gathering the funding for it. He thanked Mr. Adkisson for founding the K-9 Program and made note of all Councilwoman Stolz' work in the public. He sees Councilman Singleton at the parades and knows we need that too. He commended the Council overall for a job well done.

Mr. Tim Evans suggested Criscom assist the City in getting the airport cargo project back up and running.

Mrs. Mary Jones mentioning the limited resources we have and the good leadership we currently have, asked the Council to revisit the 2-year term limit for councilmembers.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Adopt Resolution No. 3942 Reducing Crime and Keeping California Safe Act of 2020

Mrs. Mary Jones asked what it means when the Council brings forth a resolution such as this?

Police Chief Darren Blevins stated it is a resolution of support. This particular resolution shows support to the state legislators that all law enforcement agencies want stricter laws than what is currently in place.

Mrs. Mary Jones asked if it was law enforcement or is it the Council?

Chief Blevins said it is the City showing support of law enforcement agency efforts to keep our communities safe by passing stricter laws.

Mrs. Mary Jones asked if the Council knew how many other cities are showing the same support?

Mayor Lander was not sure.

2. Adopt Resolution No. SA-333 Approving the Recognized Obligation Payment Schedule 2020-2021 for July 2020 through June 2021 and Fiscal Year 2020-2021 Administrative Budget
3. Council Approval of a City Engineer Task Order to Design Phase 2 of the Van Ness Storm Drain Project
4. Approval to Purchase a Portable Video Inspection Camera for Drainage, Water and Plumbing Networks for use by the Public Works Department
5. Authorize the City Manager to execute the Amendment to the Software as a Service Agreement dated October 17, 2017 for ExecuTime
6. Authorize City Manager to Approve the Proposal Received from Bryant L. Jolley, CPA for Accounting Services Related to the Preparation of Fiscal Year 2018-2019 Audit

Consent Calendar Item No. 5.6 was pulled from the Agenda.

7. Approve Agreement with Hinderliter, de Llamas and Associates (HdL) for Sales and Use Tax Audit and Information Services
8. Public Works & Utilities Monthly Report for December 2019 *Councilwoman Stolz pulled Consent Calendar Item No. 5.8 for discussion.*

Assistant City Manager Sean Brewer gave a brief overview of the item, detailing the many activities being working on by the Public Works Department.

Mayor Lander expressed how impressed he is with Mr. Brewer's efficiency since taking over the new position.

*Motion by Adkisson, Second by Singleton to **Approve** Consent Calendar Item Nos. 5.1 through 5.8 (excluding Item No. 5.6). Motion **Approved** by a Roll-Call 5/0 Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS (NONE)

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced the Chamber of Commerce's Annual Dinner would be held on Saturday, February 1, 2020. Tickets are currently for sale at the Chamber.

Council Member's Announcements:

None

Mayor's Announcements:

Mayor Lander reiterated how impressed he is with Mr. Brewer's leadership of the Public Works Department.

8. FUTURE AGENDA ITEMS

Mayor Pro-Tem Ramsey requested an item for the Council to approve a resolution supporting Kern County's efforts opposing the Governor's attacks on the oil industry.

Mayor Lander commented on how important the oil industry is to the City of Coalinga.

Councilwoman Stolz stated Kern County has reached out to Fresno County, Tulare County and Kings County for support.

Councilman Adkisson, referencing the proposed affordable housing project on Pacific Street, asked City Attorney Mario Zamora if the Council could require the developer to provide soil samples to help alleviate some of the concerns from people in the community over the proximity of the project to the asbestos site?

Mr. Zamora stated that is a better question for Mr. Brewer, but imagines the developer would perform a Phase I Environmental Report, and a Phase II if necessary.

Mr. Brewer confirmed the developer would do the environmental reporting, but we could make it a condition of approval to share their findings with the Planning Commission. If that is the direction of the Council, I can bring that up at the Planning Commission Meeting, but I have no doubt they will do their due diligence.

Mr. Zamora explained a Phase I Environmental looks at the history of the property, of what types of businesses have been on it in the past. If nothing comes up it would not be a concern but given the history of that site, I imagine they will do a more in-depth study.

Mr. Adkisson asked if Mr. Zamora knew what they look for in those samples?

Mayor Lander reminded the Council that this is not an agenized item and they should refrain from discussing it any further. I understand the Planning Commission is having a Special Meeting on January 21st in order to discuss the item in mor detail.

Councilman Adkisson asked if he could ask Mr. Zamora individually after the conclusion of the meeting?

Mayor Lander answered yes.

Councilman Adkisson requested an item to consider contracting with the Criscom Company for lobbying services.

Councilman Adkisson requested an item to hire an additional Police Officer stating concerns of recent gang-related activities.

Councilman Adkisson requested an item to dedicate a Police Officer to the Multi-Agency Gang Enforcement Consortium ("MAGEC") to combat the gang issues in Coalinga.

Councilman Adkisson, mentioning the vehicle versus pedestrian accident on Elm Avenue earlier today, requested work be done to the crosswalks now while we wait for the Safe Routes to School funding to come through.

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS-Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APN's 071-084-24 (formally 071-084-01, 02,

03, 21 & 06) located in the City of Coalinga on the SW Corner of Elm Avenue and Cherry Lane.
CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney Mario Zamora
NEGOTIATING PARTIES: Salyer American, Inc. UNDER NEGOTIATION: Price and Terms of Payment

2. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga Police Officer's Association

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 6:50PM

Ron Lander, Mayor

Shannon Jensen, City Clerk

Date

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Declare Identified Police Department Property as Surplus and Approve Disposal
Meeting Date: Thursday, May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Commander Sean Young

I. RECOMMENDATION:

Staff requests Councils permission to surplus several office partitions that were purchased several years ago and used as workstations for the Investigations Unit as well as old emergency vehicle lighting, officer furniture and computer accessories.

II. BACKGROUND:

Several years ago, the Police Department purchased partitions / cubicles for workspaces for the Sergeants Office and the Investigative Unit. The cubicles were purchased used and did not properly fit the building, covering windows, wall outlets and protruded beyond corners. Early last year, changes were made within the Department and offices were moved around. This allowed the cubicles in the old Sergeants Office to be removed, opening up the office to a workable space again.

The Police Department is currently trying to clean the building and make it look more professional. The current work stations in the old Investigations Unit / new Sergeants Office, do not fit the office space and are more of an eye-sore and inconvenience than productive.

With the replacement of police vehicles over the last few years, the department has had to replace emergency lighting on the vehicles to get them updated. The old lighting was just set aside and is taking up space.

Over the past few years, computer keyboards, monitors and mice have needed replacement. The old equipment has been piled up and set aside and is no longer needed.

The Police Department has accumulated several old filing cabinets and officer chairs that are no longer needed due to the purchase of new office furniture. The old cabinets and chairs, many of which are broken and damaged, are needing to be cleared out.

III. DISCUSSION:

With changes in work spaces being made within the department, there are two empty desks that are new will be moved and used by the Sergeants in their office. This will help open up the space in the Sergeants Office and make it look more professional and less cluttered.

The Chief is requesting to surplus the outdated emergency lighting we have and give it to other agencies who may be in need of it. It will not fit the fleet we have now and is just taking up storage space. As for the old computer equipment, furniture and cabinets, those will be donated to the Coalinga Foundation so that it may be repurposed the items o those who could use such items.

IV. ALTERNATIVES:

Council can choose not to allow the Police Department to surplus the cubicles and keep them.

V. FISCAL IMPACT:

None.

ATTACHMENTS:

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve the Repair of P15 Water Treatment Plant Pumps
Meeting Date: May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

City Manager and Assistant City Manager recommend approving the repair of Water Treatment Plant (WTP) P-15 pump in the amount of \$129,103.34

II. BACKGROUND:

P-15 pump is one of the primary pumps that send treated water to the Palmer Reservoir to support peak season demand. This 700 horsepower pump has been in service since 1971.

III. DISCUSSION:

P-15 has been removed and was sent out to be evaluated and the estimate to repair is approximately \$130,000. One quote is to repair the motor and the other is for a new pump. The old pump can't be repaired because they no longer make the parts for it.

In comparison to previous pump and motor repairs this repair is higher due to the replacement of hte bowls (photos attached). The City rebuilt P16 about four (4) years ago and did not need to replace the bowls. The column pipes and shafts and bushings were replaced as well as all wear rings on the impellers and bowls. The costs are very similar between P15 and P16 if you remove the replacement of bowls. The current bowls on P15 are no longer being cast, so the manufacturer will have to use newer smaller bowls for this repair. Because they are a bit smaller, they require seven (7) stages verses the current five (5) stages to achieve the 3340 gallons per minute (gpm) and 612 foot height (fh) needed for the system to use the existing motor. The only piece that the manufacturer is reusing is the pump head to ensure all piping will still match up. Everything else from the bottom of the head down will be new.

IV. ALTERNATIVES:

None, this pump is one of three large horsepower pumps that work in conjunction with the other smaller pumps in the summer months to help meet the City's peak demands.

V. FISCAL IMPACT:

Sufficient funds exist in the Water Enterprise Major Machinery & Equipment fund to accomplish the repair

work for the motor and pump at the cost of \$129,103.34. Staff has moved priority projects around to accommodate this unexpected expense.

ATTACHMENTS:

	File Name	Description
📎	P15_-_Pump_Repair_Quote.pdf	Pump Repair Quote
📎	Motor_Repair_Quote.pdf	Motor Repair Quote
📎	P15_Photo.jpg	P15 Photo
📎	P15_Photos.pdf	P15 Interior Bowls (Photos)

Shar – Craft Incorporated



Customer: City of Coalinga
Attention: Anthony
From: Ron Paul

Quote P15 Repairs

Date: 05/04/20

Line	Tax	Qty.	Description	Unit Price	Total
1	N	1	Labor	\$26,025.00	\$26,025.00
2	Y	1	Materials	\$11,825.00	\$11,825.00
3	Y	1	Replacement Bowl Assembly	\$61,665.00	\$61,665.00
					<hr/>
					\$99,515.00
					freight \$221.95
					tax \$6,081.24
					<hr/>
					\$105,818.19

Job scope: 1) disassemble, clean, and inspect for quote 2) replace the bowl assembly, all shafts, all column pipes, and all bushings 3) modify the seal gland to fit a new Chesterton 442 seal 4) assemble, test, and paint

Amount due if repairs are declined: \$9,950.00

A deposit of \$45,000 will be due prior to the replacement bowl assembly being ordered.

Quoted prices do not include taxes or freight.

Quoted prices are based on the quantities listed.

Quoted prices are subject to raw material price in effect at time of order.

Thank you for the opportunity to quote these services.

sharcraftinc.com

1103 33rd Street Bakersfield, CA 93301

(661) 324-4985

Fresno

253 Fulton St.
Fresno, CA 93721Ph: 559.650.1153
Fx: 559.650.1134**Quote****Customer ID**

002031

Attn

ANTHONY URIBE

Quote Date

3/5/2020

cc

Quote Number

RS-RQ18605

Job Number

RS-R24866

Customer InformationTHE CITY OF COALINGA
ATTN: ACCOUNTS PAYABLE
P.O. BOX 378
COALINGA, CA 93210**Ship To Information**THE CITY OF COALINGA
155 W. DURION AVENUE
COALINGA, CA 93210

Quote By: DAVE SCOTT

PO #: NEED PO

RFQ #:

Salesperson: BRIAN MATTA

Phone:

Fax:

Terms: Net 30

Nameplate Information

ID	RS-M15709
Motor-Make	US NIDEC
Rating	700
HP Unit	HP
RPM	1775

Frame	5012VP
Enclosure	WPI
Rated V.	4160
Rated A.	85

Quote Information**Reason Sent For Repair:** SERVICE CALL TO REMOVE 700HP (P15) MOTOR , BRING TO SHOP FOR REPAIR ESTIMATE. - - - CONTACT ANTHONY URIBE - 559-362-6567**Required Work:** TAKE APART & INSPECT - CLEAN ALL PARTS - CHECK ALL MECHANICAL FITS - BORE AND SLEEVE DRIVE END BEARING HOUSING - CORE TEST STATOR - REWIND STATOR - VPI WINDINGS - DYNAMIC BALANCE ROTOR - INSTALL NEW BEARINGS & V-RING - ASSEMBLE, TEST AND PAINT**Labor****Unit Price****Ext Price**

Total for Labor : 9,690.00

Material**Unit Price****Ext Price**

Total for Material : 12,591.02

Subtotal : 22,281.02

Tax : 1,004.13

Total for Quote RS-RQ18605 : 23,285.15

Quotes Do Not Include Sales Tax or Freight, Unless Otherwise Noted.
We Are not Responsible For Items Left Over 60 Days.
Quote is valid for 30 days.

SIGNATURE: _____

DATE: _____

PO# (IF NOT ALREADY ISSUED):

Ship Via: UPS

Page 1 of 1







STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Consideration and Approval of Bid Award for Median Island Landscaping Project
Meeting Date: May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

It is recommended by the Assistant City Manager that the Coalinga City Council:

Award a contract in the amount of \$259,362.00 to Joe's Landscaping and Concrete, Inc., 802 Inyo Ave., Newman, CA 95360 for the Median Island Landscaping Project, Project No. PW20-001.

II. BACKGROUND:

In November 2019, the Coalinga City Council directed staff to prepare engineering plans and specifications and authorized a call for bids for the Median Island Landscaping Project, Project No. PW20-001. The project includes, but is not limited to: Clearing and grubbing, subgrade re-compaction and grading, application of pre-emergent herbicide, and landscape installation for center median islands at the following locations:

1. Washington Street from Sunset Street to Monterey Avenue
2. E Roosevelt Street at Alicia Lane
3. Cambridge Avenue at Coalinga Middle School Pedestrian Crossing
4. Enterprise Parkway at Jayne Avenue
5. N Joaquin Street at Washington Street
6. W Cherry Lane from Elm Avenue to Falcon Way
7. N Monterey Avenue from W Polk Street to Washington Street
8. Copper Canyon Court from Sandalwood Street through Buckeye Springs Street
9. Sandalwood Street from Juniper Ridge Boulevard to Copper Canyon Court
10. Juniper Ridge Boulevard from Jayne Avenue to Sandalwood Street
11. Fifth Street from Sunset Street to Cedar Avenue

III. DISCUSSION:

City Staff received and opened five (5) bids for this project on May 5, 2020, at 2:00 p.m. and Joe's Landscaping & Concrete, Inc. was the apparent low bidder with a total bid proposal of \$259,362.00. The Engineer's Estimate was \$294,839.50. The entire bid summary is included as Attachment "A". Joe's Landscaping & Concrete, Inc. has furnished the required bid bond. If the City Council decides to award the project to Joe's Landscaping & Concrete, Inc. and the "Notice to Proceed" is issued, the contractor will have 30 working days to complete the work. The following is a tentative schedule:

Award of Contract: May 21, 2020

Start of Construction: June 8, 2020
Completion of Construction: July 20, 2020

Coalinga City Council to award the contract and authorize the Mayor and City Clerk to execute the Public Works Agreement in the amount of \$259,362.00 plus a contingency amount of \$25,936.20 for a total authorized amount for this project of \$285,298.20.

IV. ALTERNATIVES:

The alternative to this council action would be to reject all bids. If all bids are rejected, the City would have to re-advertise or cancel the project. Staff believes that re-advertising the project will not result in lower bids and may increase bids.

V. FISCAL IMPACT:

Total authorization request for this contract is \$259,362.00 with an additional 10% contingency of \$25,936.20 for a total of \$285,298.20. This project is funded from the Measure C Flexible Funding Street Fund Account (172-422-98983). There will be no fiscal impact to the General Fund, as local street funds must be used for street related projects.

ATTACHMENTS:

	File Name	Description
□	2825_Bid_Summary.pdf	Bid Summary

City of Coalinga
#2825 Median Island Landscaping

ATTACHMENT "A" Bids 1-5

Base Bid Items					1 Joe's Landscaping, Inc.		2 Clean Cut Landscaping		3 Westscapes, Inc.		4 California Turf & Landscaping		5 American Paving Co.	
Item	Description	Unit	Qty.	Engineer's Est.	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$ 26,910.00	\$ 5,890.00	\$ 5,890.00	\$ 18,000.00	\$ 18,000.00	\$ 17,375.00	\$ 17,375.00	\$ 16,050.00	\$ 16,050.00	\$ 90,000.00	\$ 90,000.00
2	TRAFFIC CONTROL	LS	1	\$ 1,500.00	\$ 10,600.00	\$ 10,600.00	\$ 17,000.00	\$ 17,000.00	\$ 18,425.00	\$ 18,425.00	\$ 21,050.00	\$ 21,050.00	\$ 124,400.00	\$ 124,400.00
3	WORKER SAFETY	LS	1	\$ 800.00	\$ 3,502.00	\$ 3,502.00	\$ 9,000.00	\$ 9,000.00	\$ 3,021.00	\$ 3,021.00	\$ 13,995.00	\$ 13,995.00	\$ 1,000.00	\$ 1,000.00
4	CLEARING AND GRUBBING	LS	1	\$ 20,000.00	\$ 36,570.00	\$ 36,570.00	\$ 42,000.00	\$ 42,000.00	\$ 37,507.00	\$ 37,507.00	\$ 20,220.00	\$ 20,220.00	\$ 70,000.00	\$ 70,000.00
5	SUBGRADE RECOMPACTION AND GRADING	SF	87360	\$ 17,472.00	\$ 0.307	\$ 26,800.00	\$ 0.50	\$ 43,680.00	\$ 0.19	\$ 16,161.60	\$ 0.25	\$ 21,840.00	\$ 0.95	\$ 82,992.00
6	GRAVEL MULCH	SF	67170	\$ 100,755.00	\$ 0.819	\$ 55,000.00	\$ 0.25	\$ 16,790.00	\$ 0.94	\$ 62,803.95	\$ 1.33	\$ 89,336.10	\$ 3.00	\$ 201,510.00
7	COBBLE MULCH	SF	20190	\$ 95,902.50	\$ 2.130	\$ 43,000.00	\$ 4.00	\$ 80,760.00	\$ 3.88	\$ 78,337.20	\$ 2.20	\$ 44,418.00	\$ 4.00	\$ 80,760.00
8	MESA BOULDERS	EA	315	\$ 31,500.00	\$ 247.619	\$ 78,000.00	\$ 160.00	\$ 50,400.00	\$ 159.89	\$ 50,365.35	\$ 233.00	\$ 73,395.00	\$ 185.00	\$ 58,275.00
Base Bid Summary				\$ 294,839.50		\$ 259,362.00		\$ 277,630.00		\$ 283,996.10		\$ 300,304.10		\$ 708,937.00

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 3965 Establishing a Fire Reserve Pay Scale
Meeting Date: Thursday, May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

City Manager and Fire Chief recommend adopting Resolution No. 3965 Establishing a Fire Reserve Pay Scale.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
☐	Resolution_3965_Fire_Reserve_Pay_Scale.doc	Resolution
☐	Fire_Reserve_5.21.20.docx	Pay Scale

RESOLUTION NO. 3965

A RESOLUTION TO ESTABLISH CITY OF COALINGA FIRE RESERVE PAY SCALE

WHEREAS, the governing body of the City of Coalinga is authorized to prepare, install, revise and maintain a position classification and compensation plan covering all positions in the competitive service;

NOW, THEREFORE, BE IT RESOLVED,

- I. That the City Council of the City of Coalinga hereby established pay scales for all employees in all classifications of employment described on the Fire Reserve Pay Scale to be established effective May 21, 2020.

The foregoing resolution was approved and adopted at a meeting of the City Council of the City of Coalinga held on the 21 day of May, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Mayor

ATTEST:

City Clerk/Deputy City Clerk

City of Coalinga Fire Reserve Pay Scale

Effective: May 21, 2020

Approved: May 21, 2020

Revised: May 21, 2020

<u>Grade</u>	<u>Position</u>	<u>Step A</u>
1	Emergency Medical Technician (EMT) (Paid Call)	
	Firefighter (Paid Call)	
	Hourly	\$15.00
2	Paramedic (Reserve)	
	Hourly	\$16.50
3	Firefighter/Emergency Medical Technician (EMT) (Paid Call)	
	Hourly	\$16.80
4	Firefighter/Paramedic (Reserve)	
	Hourly	\$18.50

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Direct City Manager to Work with Fresno County to Establish a COVID-19
Testing Site in Coalinga
Meeting Date: Thursday, May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

There is no staff recommendation. This was requested as a Future Agenda Item by Mayor Pro Tem Ramsey.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

Do not direct City Manager to work with Fresno County to establish a COVID-19 testing site in Coalinga.

V. FISCAL IMPACT:

None

ATTACHMENTS:

File Name

Description

No Attachments Available

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorize City Manager to Execute City Engineering Task Orders for Construction Engineering and Design Engineering for the Polk Street Rehabilitation Project (5th to Elm Ave SR198) Funded by the Surface Transportation Block Grant Program

Meeting Date: May 21, 2020

From: Marissa Trejo, City Manager

Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

It is recommended that the Coalinga City Council Authorize the City Manager to Execute City Engineering Task Orders for Construction Engineering and Design Engineering for the Polk Street Rehabilitation Project (Elm Ave SR198 to City Limits West) Funded by the Surface Transportation Block Grant Program (STBG).

II. BACKGROUND:

Federal and State Transportation funds for STBG are allocated through a competitive grant process from the Fresno COG every two years. The City of Coalinga received funds for one priority project (Polk Street Reconstruction from Elm Ave to the City Limits West).

This project will reconstruction Polk Street from Elm Avenue (SR 198) to the City Limits west. The project will pulverize the existing AC pavement, grade the base material, remove existing concrete improvements, install ADA compliant curb ramps, crosswalks, sidewalks, AC pavement, traffic striping, traffic signage, and adjust existing utility lids.

The City of Coalinga was awarded \$674,591.00 in grant funds for this project under the STBG competitive grant program.

III. DISCUSSION:

The City Engineering Task Orders are attached for the City Councils review. The design engineering task order is not to exceed \$84,200 and the construction engineering task order is not to exceed \$60,600. Both of these tasks are funded by the grant proceeds.

IV. ALTERNATIVES:

None

V. FISCAL IMPACT:

Both task orders are eligible expenses under the grant and will be paid from proceeds of the grant.

ATTACHMENTS:

File Name	Description
▣ 2859_Work_Order_Design_Engineering_Polk_-_Elm_to_Monterey.pdf	Design Engineering Task Order
▣ 2859_Work_Order_Construction_Engineering_Polk_-_Elm_to_Monterey.pdf	Construction Engineering Task Order

PROFESSIONAL SERVICES WORK ORDER

This agreement entered into the _____ day of _____, 20 20 between City of Coalinga (hereinafter called the Client) and the Consultant Tri City Engineering (hereinafter called Consultant) for services in connection with the following project: Polk Street Reconstruction – Phase II Total Project – Elm Avenue to 500’ west of Monterey Avenue. The Client and Consultant's rights, duties, and obligations hereunder will be performed in accordance with the terms and conditions of the Agreement for Professional Services between Client and Consultant dated September 2, 2014 which is fully incorporated herein by reference.

I. Scope of Services. The Consultant's services will consist of the following:

- Develop final design and analysis for City staff review; includes street reconstruction impacts on Property Owners along Polk Street, Prepare Preliminary construction cost estimates, City Staff meetings to review design, issues and costs.
- Prepare 1 set of Street Improvement Plans; includes design engineering and final working drawings of Polk Street pulverizing of existing ac pavement, new ac pavement cap section reconstruction from Elm Avenue to 500 feet west of Monterey Avenue; includes New ADA Accessibility Complaint Concrete Sidewalk segments, Curb Ramps, Curb Returns, Commercial Driveway Approaches, Detector loop replacement, Manhole/Valve lids adjustments, Traffic Striping, Signage and AC Pavement Section Roadway Reconstruction.
- State Water Resources Control Board General Permit; includes preparation of NPDES General Permit (NOI), Rainfall Erosivity Waiver, Contractor Compliance.
- Prepare Bidding Documents and Final Engineers Cost Estimate for New Street Improvements and Release for Bidding; includes specifications, addendums, public advertising of project.
- Provide Project Management during bidding process including “Request for Information” through advertisement period. Supervise Contractor Bid opening and develop Contractor bids spread sheet summary for City Manager review. Prepare draft staff report for City Council Public Hearing and assist City Manager with award of bid.
- Topographic Field Survey; includes; topographic field survey of project limits, survey data reduction and calculations, Topographic Survey Base Map layout and preparation.

II. Additional Services. Any services not specifically provided for under Section I above shall be Additional Services. Only if mutually agreed to in writing by client or consultant shall consultant perform such additional services.

III. Consultant's Compensation. In consideration for Consultant providing the services noted above, the Client agrees to compensate the Consultant as follows:

\$84,200.00

Retainer. The Client shall make an initial payment of -0- dollars (\$0.00) (retainer) upon execution of this Agreement. This retainer shall be held by the Consultant and applied against final invoices.

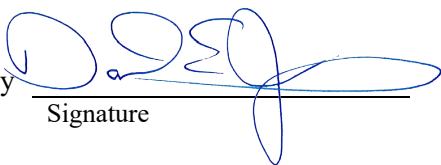
Payment Due. Invoices shall be submitted by the Consultant monthly, are due upon presentation, and shall be considered past due if not paid within ten (10) calendar days of the due date.

Interest. If payment in full is not received by the Consultant within 30 calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

Collection Costs. If the Client fails to make payments when due and the Consultant incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to the Consultant. Collection costs shall include, without limitation, legal fees, and expenses, court costs, collection bonds and reasonable Consultant staff costs at standard billing rates for the Consultant's time spent in efforts to collect. This obligation of the Client to pay the Consultant's collection costs shall survive the term of this agreement or any earlier termination by either party.

Set-offs, Back charges, Discounts. Payment of invoices shall not be subject to any discount or set-offs by the Client, unless agreed to in writing by the Consultant. Payment to the Consultant for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

In witness thereof, the parties hereto have accepted, made and executed this agreement upon the terms, conditions and provisions above stated, the day and year first above written.

Consultant:	By 	Client:	By _____
	Signature		Signature
Name:	<u>Daniel E. Jauregui</u>	Name:	<u>Sean Brewer</u>
	For: Tri City Engineering		For: City of Coalinga
Title:	<u>President</u>	Title:	<u>Assistant City Manager</u>
Address:	<u>4630 W Jennifer Ave #101</u>	Address:	<u>155 W. Durian Ave</u>
	<u>Fresno, CA 93722</u>		<u>Coalinga, CA 93210</u>

Reference: 2859

PROFESSIONAL SERVICES WORK ORDER

This agreement entered into the _____ day of _____, 20 20 between City of Coalinga (hereinafter called the Client) and the Consultant Tri City Engineering (hereinafter called Consultant) for services in connection with the following project: Polk Street Reconstruction – Phase II Total Project – Elm Avenue to 500' west of Monterey Avenue. The Client and Consultant's rights, duties, and obligations hereunder will be performed in accordance with the terms and conditions of the Agreement for Professional Services between Client and Consultant dated September 2, 2014 which is fully incorporated herein by reference.

I. Scope of Services. The Consultant's services will consist of the following:

- Construction Coordination; Coordinate administrative, inspection, quality assurance, materials testing activities. Coordinate Contractors pre-construction meeting, project site meetings, punch list, project closeout activities, Staff Report to Council authorizing Notice of Completion/Project Acceptance filing. Coordinate Response to Contractors Request for Information, Construction Clarifications and Project Inspectors Request for Information, Supervise Contractor Construction Site Meetings.
- Product Submittals; review contractor product submittals for compliance with the Project Plans and Specifications.
- Labor Compliance: Perform labor compliance task, including verifying Certified Payrolls, Subcontractor Utilization and Labor Interviews.
- Progress Reports: Review daily progress reports addressing progress of the work, the project schedule to include City Public Works Inspectors provided daily photographs documenting the progress of the work.
- Contract Change Orders: Prepare Change Orders in compliance with the plans and specifications for City of Coalinga approval.
- Progress Payments: Review contractor's initial schedule of values. Reconcile and document items of work in compliance with the plans and specifications; Review monthly progress payments for compliance with Federal funding and City of Coalinga funding procedures for City approval. Maintain Federal Funding reporting compliance in accordance with Caltrans Local Assistance Program Guidelines.

II. Additional Services. Any services not specifically provided for under Section I above shall be Additional Services. Only if mutually agreed to in writing by client or consultant shall consultant perform such additional services.

III. Consultant's Compensation. In consideration for Consultant providing the services noted above, the Client agrees to compensate the Consultant as follows:

\$60,600.00

Retainer. The Client shall make an initial payment of -0- dollars (\$0.00) (retainer)

upon execution of this Agreement. This retainer shall be held by the Consultant and applied against final invoices.

Payment Due. Invoices shall be submitted by the Consultant monthly, are due upon presentation, and shall be considered past due if not paid within ten (10) calendar days of the due date.

Interest. If payment in full is not received by the Consultant within 30 calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

Collection Costs. If the Client fails to make payments when due and the Consultant incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to the Consultant. Collection costs shall include, without limitation, legal fees, and expenses, court costs, collection bonds and reasonable Consultant staff costs at standard billing rates for the Consultant's time spent in efforts to collect. This obligation of the Client to pay the Consultant's collection costs shall survive the term of this agreement or any earlier termination by either party.

Set-offs, Back charges, Discounts. Payment of invoices shall not be subject to any discount or set-offs by the Client, unless agreed to in writing by the Consultant. Payment to the Consultant for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

In witness thereof, the parties hereto have accepted, made and executed this agreement upon the terms, conditions and provisions above stated, the day and year first above written.

Consultant:	By 	Client:	By _____
	Signature		Signature
Name:	<u>Daniel E. Jauregui</u>	Name:	<u>Sean Brewer</u>
	For: Tri City Engineering		For: City of Coalinga
Title:	<u>President</u>	Title:	<u>Assistant City Manager</u>
Address:	<u>4630 W Jennifer Ave #101</u>	Address:	<u>155 W. Durian Ave</u>
	<u>Fresno, CA 93722</u>		<u>Coalinga, CA 93210</u>

Reference: 2859

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Council Authorization to Amend the Water Supply Agreement between the City and the Pleasant Valley Water Conveyance Partners, LLC
Meeting Date: May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Council Authorization to Amend the Water Supply Agreement between the City and the Pleasant Valley Water Conveyance Partners, LLC (PVWCP) to add two additional members to the PVWCP.

II. BACKGROUND:

In February 2020, the City of Coalinga City Council authorized the sale of 1,000 acre feet of year-end excess USBR water to the PVWCP group. Staff was notified by Westlands Water District that the partners had agreed to include an additional member but to do so required City Council approval since it would change the involved parties to the original agreement.

III. DISCUSSION:

Pleasant Valley Water Conveyance Partners, LLC, (Farmers) consists of Jim Anderson of William J. Mouren Farming, Dave Wood, Don Devine, Rod Stiefvater, Chuck Nichols, and Ken Kreyenhagen. The amended agreement includes a new member, Philip Christensen, NBVInv AF4, LLC. This amendment has no material change to the terms of the agreement already executed between the City and the PVWCP. Once executed Westlands will process the water transfer as originally agreed upon in February 2020. A copy of the original agreement is attached along with the first amendment. The signatures are in kind which the agreement allows.

IV. ALTERNATIVES:

None.

V. FISCAL IMPACT:

There is no financial impact to this action being taken by the Council.

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> WATER_SUPPLY_AGR_Farmers_February_2020_Agr_022020.pdf	Original Water Supply Agreement
<input type="checkbox"/> First_Amendment_to_Water_Supply_Agreement_-_Signed_by_Phillip_Christensen.pdf	Christensen Signature
<input type="checkbox"/> First_Amendment_to_Water_Supply_Agreement_-_Signed_by_Jim_Anderson.pdf	Anderson Signature

**WATER SUPPLY AGREEMENT BETWEEN CITY OF COALINGA AND MEMBERS OF
PLEASANT VALLEY WATER CONVEYANCE PARTNERS, LLC**

FEBRUARY 2020 AGREEMENT FOR SALES WITHIN WESTLANDS WATER DISTRICT

This Agreement is entered into effective as of the date fully executed by and between the City of Coalinga (“City”) and members of Pleasant Valley Water Conveyance Partners, LLC, (“Farmers”), with respect to the following Recitals, which are a substantive part of this Agreement:

RECITALS

WHEREAS, City has excess USBR water it can transfer and sell to Farmers in Westlands Water District; and

WHEREAS, City can make available excess contract water to Farmers to the benefit of City’s water ratepayers, and

WHEREAS, USBR water provided though City is good quality allowing Farmers to preserve ground water supplies; and

WHEREAS, when City desires to provide excess USBR water to Farmers and Farmers desire to acquire excess water from City, on the terms and conditions set forth in this Agreement, all for the mutual benefit of City and Farmers, and in conformity with applicable State and Federal regulations.

NOW THEREFORE, City and Farmers agree to the following:

1. Term of Agreement. This Agreement is effective upon execution and shall terminate upon completion of the transfer to Farmers and payment to City for a mutually agreeable volume of the City’s excess 2019/20 USBR water to Farmers.
2. USBR Water Supply. This Agreement is for the sale of City’s excess USBR water from the 2019/20 water year. The volume will be approximately 1,000 acre-feet, with the exact amount to be mutually agreed by City and Farmers, in writing, signed by both parties.
3. Price. The price for standard contract water shall be based on the City’s cost of water to provide this sale. The following calculation shows the price based on the USBR 2019/20 rates. The actual price shall be updated if any of the cost components with USBR are different as validated by USBR, or if any additional costs are incurred by City for conversion of the water from “M&I” to “Agricultural,” or for any other reason beyond the City’s control.

Water Price Components*	
	\$/AF
USBR Contract Rate	\$95.08
USBR Trinity PUD Assessment	0.30
USBR "Environmental Restoration Fund"	<u>21.82</u>
Total	\$117.20
* Does not include costs for San Luis Delta Mendota Water Authority, to be paid by Westlands Water District and ultimately charged to Farmers.	

6. Notices, Billing and Payment. City shall issue billing statements to Farmers following completion of this transaction. Payment shall be rendered by Farmers to City within fifteen (15) days of the date of the statement. Notices, including billing statements may be communicated via email, provided the receiving party acknowledges receipt.

Billing Statements shall be sent to:

Pleasant Valley Water Conveyance Partners, LLC
c/o Jim Anderson
35244 Oil City Road
Coalinga, CA 93210

Payments shall be made to:

City of Coalinga
155 W Durian Avenue
Coalinga, CA 93210

Attn: Jasmin Bains, Finance Director
Email: jbains@coalinga.com
Phone: 559-935-1533 x125

6. Delivery Point. This water is being transferred to Westlands Water District by City. The specific delivery point(s) to Farmers shall be the responsibility of Farmers with Westlands Water District.
7. Resale. Water sold to Farmers under this Agreement is explicitly for use by Farmers on land that is within Westlands Water District, and not for resale by Farmers.
8. Regulatory Compliance. The obligations of City and Farmers to perform under this Agreement are conditioned upon ongoing compliance, approvals and consents, including without limitation consent from the USBR, Westland's Water District,

the State Water Resources Control Board, and any other authority with jurisdiction impacting this Agreement.

9. Conflicts of Interest. Neither City, nor its City Manager, nor any City Council member, department head, manager, employee, consultant, or agent of City, shall give to or receive from any director, employee or agent of Farmers or any affiliate thereof any gift or entertainment of significant value, or any commission, fee, or rebate in connection with this Agreement.
10. Farmers. This Agreement is being entered into with members of Pleasant Valley Water Conveyance Partners, LLC. The Farmers that may be parties to this Agreement are listed as follows:

Jim Anderson, William J. Mouren
Farming
35244 Oil City Road
Coalinga, CA 93210
Phone: 559-935-0836

Rod Stiefvater
4831 Calloway, Suite 102
Bakersfield, CA 93312

Dave Wood
Wood Ag Management, Inc.
652 W. Cromwell, Suite 103
Fresno, CA 93711

Chuck Nichols
NK Development
13762 First Avenue
Hanford, CA 93230

Don Devine
Devine Farms, LLC
684 W. Cromwell, Suite 107
Fresno, CA 93711

Scott Kreyenhagen
150 E Durian Avenue
Coalinga, CA 93210

The Farmers participating in this Agreement agree to allocate water receipts cooperatively amongst their designated properties, track volumetric deliveries, and to be responsible for full payment to City for water taken hereunder. Specifically, any one participating Farmer having executed this Agreement agrees to be responsible for full payment of all water taken in the event of nonpayment by one or more other Farmers that execute this Agreement.

11. Operating Communication. The City shall designate a representative for ongoing operating coordination with Farmers, and similarly Farmers shall designate a representative authorized to represent Farmers for operating coordination.
12. Counterpart Signatures. The parties hereto agree that this Agreement may be signed in counterparts such that each signature alone or combined with others agrees to this single binding Agreement. This February 2020 Agreement shall apply only to Farmers that execute this Agreement.

IN WITNESS WHEREOF, City and Farmers agree to the terms and conditions herein.

CITY OF COALINGA

By: _____
Mayor

Date: _____

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

PARTICIPATING FARMERS EVIDENCED BY EXECUTION HERE BELOW:

**JIM ANDERSON, WILLIAM J.
MOUREN FARMING**

ROD STIEFVATER

By: _____
Signature

By: _____
Signature

Name Printed

Name Printed

DAVE WOOD

CHUCK NICHOLS

By: _____
Signature

By:  _____ 2/11/2020
Signature
C:\OFFICE\00714356464...

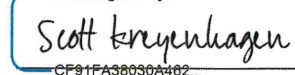
Name Printed

Name Printed

DON DEVINE

SCOTT KREYENHAGEN

By: _____
Signature

By:  _____ 2/11/2020
Signature
CF91FA38030A402...

Name Printed

Name Printed

**FIRST AMENDMENT TO THE WATER SUPPLY AGREEMENT
BETWEEN CITY OF COALINGA AND PLEASANT VALLEY
WATER CONVEYANCE PARTNERS, LLC**

This First Amendment to the Water Supply Agreement is entered into effective as of this _____ day of _____, 2020 by and between the City of Coalinga (“City”) and Pleasant Valley Water Conveyance Partners, LLC (“PVWCP”), collectively “Parties”, with respect to the following recitals:

RECITALS

WHEREAS, the Parties entered into the Water Supply Agreement on April 19, 2018 for the supply of excess USBR water to PVWCP in the Pleasant Valley Water District that are located within the City’s defined USBR service territory; and

WHEREAS, PVWCP has individual members of their LLC who are parties to the Water Supply Agreement of April 19, 2018; and

WHEREAS, James Anderson, a member of PVWCP, has sold his interest in PVWCP to NBInv AF4, LLC and Phillip Christensen; and

WHEREAS, the remaining members of PVWCP, and the City agree to amend the Agreement to include the new member and remove the old;

NOW THEREFORE, the Parties agree to the following amendments to the Agreement:

1. Section 10 shall be amended to state the following:

Farmers. This Agreement is entered into with Pleasant Valley Water Conveyance Partners, LLC. The members that are parties to the LLC are listed as follows:

Phillip Christensen
NBVInv AF4, LLC
P.O. Box 5379
Fresno, CA 93755

Rod Stiefvater
4831 Calloway, Suite 102
Bakersfield, CA 93312

Dave Wood
Wood Ag Management, Inc.
652 W Cromwell, Suite 103
Fresno, CA 93711

Chuck Nichols
NK Dvelopment
13762 First Avenue
Hanford, CA 93230

Don Devine
Devine Farms, LLC
684 W Cromwell, Suite 107
Fresno, CA 93711

Scott Kreyenhagen
150 E Durian Ave
Coalinga, CA 93210

The Farmers listed above agree to allocate water receipts cooperatively amongst their designated properties, track volumetric deliveries, and also to be responsible for full

payment to City for water taken hereunder. Specifically, any one Farmer agrees to be responsible for full payment of all water taken in the event of nonpayment by one or more other Farmers.

2. Phillip Christensen agrees to abide by all terms and conditions and agrees to be bound to all responsibilities and requirements contained in the Agreement.
3. The Parties agree to release all liability and responsibilities as to Jim Anderson, William J. Mouren Farming as of the date of this Amendment.
4. All other terms and conditions of the original Agreement shall remain unchanged and continues to be in effect.

City of Coalinga:

Ron Lander,
Mayor for City of Coalinga

Date: _____

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Jim Anderson, William J. Mouren Farming:

Jim Anderson

Date: _____

Phillip Christensen, NBVInv AF4, LLC



Phillip Christensen

Date: 4-29-20

**FIRST AMENDMENT TO THE WATER SUPPLY AGREEMENT
BETWEEN CITY OF COALINGA AND PLEASANT VALLEY
WATER CONVEYANCE PARTNERS, LLC**

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13762 First Avenue
Hanford, CA 93230

Don Devine
Devine Farms, LLC
684 W Cromwell, Suite 107
Fresno, CA 93711

Scott Kreyenhagen
150 E Durian Ave
Coalinga, CA 93210

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City of Coalinga:

Ron Lander,
Mayor for City of Coalinga

Date: _____

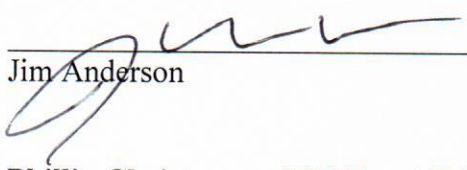
ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

Jim Anderson, William J. Mouren Farming:



Jim Anderson

Date: 05/12/2020

Phillip Christensen, NBVInv AF4, LLC

Phillip Christensen

Date: _____

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Public Works & Utilities Monthly Report for April 2020
Meeting Date: May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Approve Public Works & Utilities Monthly Report for April 2020.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
□	April_2020_Monthly_Report.pdf	April 2020 Monthly Report



**PUBLIC WORKS AND UTILITIES DEPARTMENT
MONTHLY REPORT FOR
APRIL 2020**

***Note: New items and updates from last month's report are in bold print.**

PUBLIC WORKS

Natural Gas Distribution:

- **Repaired Gas line 722 Riesling that had been hit**
- **Repaired two gas meters hit by vehicle 624/624 ½ E. Valley**
- **Repaired 4 gas bollards**

Water Distribution:

- Repaired water leak 568 E. Polk
- Repaired water leak on 1 ½ line on 5th and Birch
- New backflow installed Sandalwood median
- New backflow installed Copper Canyon
- 18 City backflows have been tested
- **Repaired water leak walking beam**
- **Replaced Backflow walking beam**
- **Repaired water leak 490 E. Elm**
- **Installed Backflow La Cuesta/Phelps 1 ½"**
- **Installed Backflow Juniper Ridge (PVB)**
- **Replaced Backflows – Centennial Park 2", Copper Canyon 1", Sandalwood 1", and Juniper Ridge 1".**
- **Replaced water service line due to leak at 231 E. Birch**

Wastewater Collection:

- Public works has received new sewer Camera and crew have received training on its operation.
- Sewer lift Stations have been cleaned
- Replaced check valve on Pump at Posa Chanet lift station

Sidewalks:

Nothing to report at this time.

Parks:

Play areas at both Centennial and Sandalwood Park where pressure steamed washed and sanitized

Installed park closure signs, fenced off play structures and removed basketball rims

Miscellaneous:

- 6 New trees have been planted on sandalwood St.
- Crews have been working on prepping medians for project
- Repainted Purple Heart parking stall at 6th parking lot
- Removed 3 dead trees 500 blk 4th St.
- Have continued to repair potholes around town
- Crack Sealing to begin in April
- **Crack Sealed Forest St Polk to 2nd, Sunset -Van Ness to Cambridge, Baker -Sunset to California.**
- **Worked on Cherry Ln medians converting to a deep well system for all trees**
- **Removed graffiti on Buchanan/Baker**
- **Sanitized Plaza/Elm benches and trash Receptacles**
- **Installed new flags Lynch Park**
- **Crews have been working on median islands making sure watering system are working in prep for contractor median island landscaping.**
- **Repainted “STOPS” down Sunset -Polk to Washington**

UTILITIES

- City wide fire hydrant flushing. **Next city flushing May 14-15**
- Northwest Booster Station – P19 motor has been sent in for repairs. Repairs are complete waiting on installation. **Complete back online**

PUBLIC UTILITIES COORDINATOR

LRSP (Local Road and Safety Plan)

LRSP(Local Road and Safety Plan) is a grant fund that is intended to help discover unsafe areas in regard to road safety.

- Submitted Funding Allocation Request to our DLAE
- **Received reply from DLAE, expecting Project ID and Advantage ID by May 14th.**

Water Plant/Wastewater Video Surveillance

I was asked to build out a site-to-site networked surveillance system for both the water plant and the wastewater plant.

- Received installation plan from AOS. Currently reviewing with Public Utilities Supervisor.
- **Working with Anthony to return notes on the proposed installation map. The initial plan was close, but there are some changes that need to be made.**

SCADA Updates/WTP Network

- Established cloud file access to aid in moving data around.
- Setup 4 laptops for WTP. These were running outdated Windows versions and have now been setup for everyday use and a work from home scenario.
- **Updated SCADA remote systems.**
- **Updated WTP network hardware.**

Cross Connection Control

- **185 Backflows** have been tested.
- City owned backflow testing nearly complete. Many needed repairs. Parts have been ordered to accommodate this.
- New backflow has been installed at Copper Canyon
- **4 - 1" backflows have been ordered for Cherry Lane.**

Natural Gas System

I have been working with the Public Works department and Dan Bergman to help with the Natural Gas Audit of 2018. Additionally, I have been assisting with the response to PHMSA regulatory requirements.

- Notice of amendment response submitted. Changed language in OQ procedures to comply with CFR 49 192. PHMSA has accepted our response and change.
- Submitted an RFP for our annual cathodic protection survey. This is due on the 13th with work to start in May.
- CPUC/PHMSA audit has been rescheduled for Mid July (tentatively)
- **Wrote and submitted RFP for Cathodic Protection Survey.**
- **Serving as liaison for CP Survey. The survey will be completed by May, 14th.**
- **Submitted and executed professional services agreement with Manesco to begin our annual leak survey.**

2015 UWMP

I have been asked to draft and submit for proposal on the 2015 UWMP.

- Notices of our 2015 UWMP have been submitted to required parties.
- **Data has been supplied to ACME.**
- **Received notice that UWMP should be ready by end of May.**

ESRI GIS

Public Works has begun the processes to be able to utilize GIS in the field effectively.

- Established more ESRI accounts to accommodate Energov.

Water System Analysis (MKN)

In order to move forward with plans to rehab/rebuild Derrick Reservoir, a hydraulic study must be done to see if our current water system configuration can run in four different scenarios while Derrick is offline being repaired.

- Entered into a professional services agreement with MKN.
- Currently coordinating with MKN to provide them with any needed information regarding our water system.
- **Initial water model is complete. After some brief edits, we will have completed the analysis.**

COVID-19

- Created a system for Public Works employees to easily submit their twice a day Covid-19 screening sheets. This is done via intranet on the City of Coalinga website.
- Created a Covid-19 information resource page.
- Facilitated constant updates on Covid-19 website.
- Implemented “Text My Gov” on the City website.

Council Room Modernization

- **Equipment has been ordered to begin the first phase of council room modernization. This will include the ability to record and stream content.**

Tree & Sidewalk Ordinance

- **Completed the initial rewrite of our tree and sidewalk ordinance. Currently under review.**

WATER TREATMENT PLANT (WTP)

Access control for the gates are near completion. **Project complete.**

Rosemounts and tank level sensors are being calibrated by Solomon Electric. This project has started and is expected to be completed by the end of April. **Project complete waiting on report.**

City staff is working with Carter Redding on PHA for Fresno County. **In progress**

RMP / PSM have been completed and are being reviewed by staff.

S.O.P. for the chlorine & ammonia are being reviewed by staff.

Hach quarterly maintenance is scheduled for April 13th. **Complete**

P15 motor and pump will be out of service. Being sent out for repairs and maintenance. Have quote for motor. Still waiting for quote for the pump. **Have both quotes for pump & motor. Waiting on Council approval.**

South Moss screen motor is being looked at by Solomon Electric. Sprocket bearing needs to be replaced. Solomon has a contractor that could possibly do the repairs.

Solomon Electric is getting the City quotes for backup Gen. and transfer switches for the outside facilities. **Complete**

VFD quotes for P-1 & P-3. **In progress**

Hypo room OSG cell out of service. Waiting on new cell to arrive end of May

AC unit replacement for hypo building quotes

WTP standby backup generator quotes from Cat, Sunbelt & United rental companies.

Westland canal 24-hour algae treatment 7am-7am May 20-21.

WASTEWATER TREATMENT PLANT (WWTP)

- City crew working on getting pond 3 & 4 cleaned by spraying and burning the weeds, cattails and small trees. Ponds 3 & 4 starting to look good, but still have spraying and burning to do. On going
- **Effluent water is being directed to the old school farm now. Radio field repair work.**
- Garlic plant – Waiting on them to install screens on their side and tie into city main. In progress working with Public Works.
- B.O.D probe sensor installation. **Working with Larry**
- VFD quote for Effluent pumps. **Reviewing quotes**
- Control room equipment up grade.
- **New facility lighting**
- **Quote for new recycle water meter**

ASSISTANT CITY MANAGER

PUBLIC WORKS/UTILITIES

- **Budget:** ACM conducted budget meetings with Utilities, Public Works and building to discuss all operational budgets in preparation of the FY21 budget discussions.
- **Street Light Acquisition:** Staff has been researching funding opportunities for the acquisition. Once this has been determined staff will bring to the council a contract to proceed with the next steps.
- **TTHM:** Staff has 90% drawings from MKN and the project will remain shovel ready as this project will need to be funded with future proceeds from an anticipated rate increase expected in the summer/fall.
- **Derrick Bypass / Reservoir Assessment:** MKN has been developing an hydraulic analysis to understand the water system as a whole when the City either rehabilitates/replaces the Derrick Reservoir. Staff is expected to review the final analysis in the next couple weeks.
- **SCADA:** The city engineer is currently preparing the bid documents for review by staff and once complete the project will go out to bid. This project will be funded through previous water bond proceeds.
- **Coalinga Water Plant PSM/RMP:** Environmental Permitting Specialist is finalizing all PSM/RMP programs for staff review in the next month.
- **County Inspection (Water Plant):** Fresno County department of environmental health inspected the water plant and provided a correction plan which staff is currently working on to complete in the 30 days given by the County. Staff has completed all of the corrective actions that the County has requested at this time. Once the PSM RMP is complete the final items the County has requested will be addressed.
- **Secondary WWTP Access Road:** The City Engineer is reviewing the location and will then begin working on obtaining the appropriate easements for dedication. Property owners will need to be contacted in the near future. This is a low priority project as this time considering the other items staff is working on.
- **Center Median Rehab:** The city engineer received bids for this project and will be awarded to the lowest apparent bidder at the May 21, 2020 City Council meeting. The project is expected to begin in late May/early June.

- **Grants:** Staff has been meeting with Blais and Associates on a monthly basis in accordance with their grant contract to review possible grant opportunities. Below is a status update on all grant activity within the Public Works/Utilities and Community Development Department(s):
 - **State Parks Per Capita Program:** Staff working on final items to complete at Centennial and Sandalwood Parks in addition to waiting on the state to confirm funding allocations.
 - **HOME** application for housing rehabilitation and first-time home buyer program has been submitted.
 - The City's **AHSC** Affordable Housing Grant Application for Pacific and Elm Ave was submitted in February by the deadline. Awards are expected by mid-June. On May 11th the City received an initial scoring letter from the State that looks favorable to the City.
 - **STBG (2015):** Forest Phase 4 (Elm -1st) – This project is under construction and should be complete by June.
 - **CMAQ (2015):** Alley Paving – this project is currently under design and expected to go to construction in later 2020 early 2021 should the budget include the shared costs from the sewer, water and gas enterprise funds.
 - **ATP Cycle 3:** Sidewalk Gaps and Safety Enhancements – Staff received notice in early May that the scope change was approved by the California transportation Commission so the project is moving forward.
 - **CMAQ:** Trail Segments 10-12 – This project is currently under design with the City Engineers office.
 - **ATP Cycle 4** – Trail segments, 9, 4 and 3 (portion) – Staff advertised the RFP in March and is expecting to bring a recommended consulting firm before the Council in June.
 - **STBG (2017)** – Design is currently underway for the Polk Street Reconstruction project from 5th Street to Elm Ave. Construction is anticipated for later 2020.
 - **CMAQ (2019):** The City was notified of two grant awards that the City applied for in early 2020. Under the CMAQ program the City was awarded an alley project in amount of \$681,000 and another segment of our master trail system in the amount of \$1.1 million.
 - **STBG (2019)** – The City was awarded funding for the reconstruction of Polk Street from Elm to Monterey. Design will proceed once authorization has been granted which is expected in 2021.
 - **CDBG** – Staff received notice that the City will not be eligible for CDBG funding at this time for Van Ness Storm Drain Project due to the income levels the state has listed for the block in which the project is located. With that, this project will be shovel ready in the coming weeks and staff will be working with Self Help to look into a broader income study or wait for the release of the 2020 census data which is expected to be favorable to the City in terms of eligibility.
 - **LSRP** – Staff is currently working on a local safety roadway plan that will allow the City to be eligible for future Highway Safety Improvement Program grant funds. The next cycle of HSIP funding will be in September 2020.
 - Wastewater Consultant and City Engineer are working on opportunities for future uses of waste discharge, capital needs, and grant opportunities. -*Ongoing*
- **2015 Urban Water Management Plan:** Staff is expected to have a draft copy of the UWMP in early June to review and bring before the Council.
- **Garlic Plant Discharge:** The City is preparing for accepting discharge water into the sewer system from Valley Garlic once they installed a screen to capture the organics (peels, skins, ect.).
- Continued discussions with Staff, IGS and City Engineer on developing a long-range **Capital Improvement Program** for the Water and Wastewater Infrastructure in preparation of a summer water rate discussion.
- Developing a list of amenities for the parks related to the **Per Capita Parks Program**
- **Surge Tanks:** Due to unexpected costs associated with a major pump repair at the water plant, this project will be shelf ready and expected to be completed in FY21.
- **Frame Park Splash Pad:** PW's staff is working on prep work (sewer/water tie-in & minor tree removal) in anticipation of the contractor installing the splash pad infrastructure. This project is expected to be advertised for bidding in June/July.

- Staff is working on policies for property owner responsibility for tree trimming and sidewalk repairs, and an additional policy for construction water.
- **Gale Ave Rehabilitation:** This project was advertised for bid in May and staff expects to award a contract in June.
- **S. Princeton Drainage Issues:** Staff is still awaiting a response from PG&E regarding some improvements that may be cause of the damage. Due to COVID-19, G&E has been reluctant to meet staff on site.
- **Crosswalk on Polk Street at California Street:** A new crosswalk will be installed as part of the Polk Street Reconstruction Project.
- **Training:** Scheduled disaster training and a pavement management training set for March and April respectively have been cancelled due to COVID-19.
- **Pavement Management System:** The pavement management system is operational, and staff will be utilizing its full potential for determining treatments for streets, budgeting and prioritization.
- **Phelps Ave Reconstruction Project** – project is currently under construction and expected to be completed by June.
- **Elm/Pacific Parcel Map** – Staff is working with the City Engineer to finalize the parcel map at Pacific and Elm to support future development and the future trail system.
- **Sunset Street Reconstruction:** The City Engineer is finalizing redlines from staff and expects to have a complete plan set for bidding in May. Staff will be submitting authorization for construction in the coming weeks from local assistance.
- **WWTP Hydraulic Control Boxes** – Bids have been awarded and construction should be taking place in the next 30 days. Awaiting contract documents from Contractor.

COMMUNITY DEVELOPMENT

- Working on presentation for the Council regarding a Cottage Home Program – *May*
- Continuing coordination with the County and surrounding agencies regarding Community Choice Solar. *Ongoing*
- Council Chambers Technology Modernization budget has been approved and staff is currently working on purchasing and installing new equipment.
- Staff continuing to work with Tyler Technologies on Energov Migration.
- Family Dollar building, landscape and sign plans have been approved. Permits are expected to be pulled anytime.
- Council approved the rehabilitation of the hotel units on Valley Street. Staff issued the approval letter to the applicant with conditions. Awaiting response from applicant.
- The City Engineer is currently reviewing the Luxe Estates Final Map application. This project is located on the northeast corner of La Questa and Phelps.
- Staff is working with Ranch WIFI on a CUP application for a wireless network within the City of Coalinga. Waiting on additional information from the applicant to accept and begin processing.
- Staff is working on an ordinance that will update the Large Family Daycare regulations to be consistent with State law related to land use.
- Zoning Code 5 Year Update – Staff is continuing to work with the Planning Commission on the 5-year zoning code update going through all sections of zoning code. This is expected to be an ongoing project throughout 2020.
- ZTA 20-02 - Staff is working on an ordinance to update fence setbacks, particularly those on street side reverse corner lots.
- CDA 17-01 - 150 Hachman Subdivision Map, General Plan Amendment and Re-Zone – The applicant has resurrected this project, the project is currently under environmental review and is expected to be brought before the Planning Commission on May 26, 2020 and to the City Council in June 2020.
- CUP 20-02 – New AT&T Cell Tower (monopine) – staff has accepted and currently reviewing an application for a new 70' monopine cell tower to be located behind Dollar General at 117 Truman. Staff will be reviewing the CUP application along with a variance consideration for the height.

- ZTA 20-03 – Cannabis Consumption Lounge/Café – staff is currently working on a zoning text amendment to establish regulations to permit the consumption of cannabis at licensed retail cannabis operations in the City including allowing for (1) additional retail location in the downtown area.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Adopt Resolution No. 3966 Approving Fire Reserve and Paid Call Job Descriptions
Meeting Date: Thursday, May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

City Manager and Fire Chief recommend adopting Resolution 3966 approving the job descriptions.

II. BACKGROUND:

III. DISCUSSION:

If these positions are filled, the positions will be used to augment full-time staffing.

IV. ALTERNATIVES:

Do not adopt Resolution No. 3966.

V. FISCAL IMPACT:

None.

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> Resolution_3966_Fire_Reserve_and_Paid_Call_Job_Descriptions.doc	Resolution
<input type="checkbox"/> NEW__EMT_-_Paid_Call_(003).doc	Job Description
<input type="checkbox"/> Job_Description_Firefighter_Paid_Call.pdf	Job Description
<input type="checkbox"/> NEW__Firefighter_EMT_-_Paid_Call.doc	Job Description
<input type="checkbox"/> NEW__Firefighter_Paramedic_-_Reserve.doc	Job Description
<input type="checkbox"/> NEW__Paramedic_-_Reserve_(002).doc	Job Description

RESOLUTION NO. 3966

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA
APPROVING FIRE RESERVE AND PAID CALL JOB DESCRIPTIONS**

WHEREAS, the City Manager and her staff have presented the City Council with Fire Reserve and Paid Call Job Descriptions; and

WHEREAS, the Job Descriptions have been reviewed by the City Council and the City Council has determined that the Job Descriptions are adequate and necessary; and

WHEREAS, the City Council has determined to approve the Job Descriptions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Coalinga as follows:

1. The Fire Reserve and Paid Call Job Descriptions are hereby approved.
2. The City Manager and her designees are authorized to implement and carry out the provisions of the Fire Reserve and Paid Call Job descriptions.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 21 day of May, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Mayor

ATTEST:

City Clerk/Deputy City Clerk

City of Coalinga

155 W. Durian

Coalinga, CA 93210

Emergency Medical Technician (EMT) (Paid Call)

Pay Class: Fire Reserve

FLSA Non-Exempt

DEFINITION

Under the general supervision of a Fire Captain or “Officer-in Charge (OIC),”, staffs ambulances in the protection of life and property, operates and maintains ambulances; supervises ambulance operations while on emergency calls; and performs other duties as assigned.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Provides treatment for victims at the scene of an emergency and during transport to a hospital via ground and/or air ambulance.
- Renders Basic Life Support (BLS) services consistent with Fresno County Emergency Medical Technician (EMT) IA policies and procedures. Assists Advanced Life Support (ALS) personnel with the delivery of ALS care.
- Maintains records and makes reports concerning emergency medical care procedures and billing.
- Effectively operates at appropriate levels in the Incident Command System (ICS) used by the City of Coalinga.
- Operates communication equipment on vehicles and/or in stations.
- Participates in the maintenance and repairs of all department apparatus, equipment, radios, facilities, buildings and grounds, alarm systems and office equipment.
- Completes department records and prepares reports.
- Answers general questions from the public; assists in community projects and programs.
- Wears a uniform; maintains a clean and neat appearance.
- Performs other duties as required.

QUALIFICATIONS

(1) Required Qualifications

Education:

High school diploma or equivalent.

<u>Experience:</u>	None required.
<u>Licenses:</u>	Valid State of California Drivers License, Class C; must be insurable under the City's insurance policy without the City incurring any additional premiums or costs.
<u>Certifications:</u>	Must possess California State Emergency Medical Technician Certification; must be able to obtain the Fresno County Certification as a Emergency Medical Technician within 30 days of appointment and maintain Fresno County's Emergency Medical Technician certification as a condition of continued employment.
<u>Residency:</u>	Must reside within 20 minutes of the City of Coalinga Fire Station, while observing posted speed limits.
<u>Other:</u>	Must be 18 years of age at time of appointment; be a U.S. citizen or legal resident alien; and pass a thorough background investigation, psychological evaluation and physical examination with drug test.

(2) Desirable Qualifications

NOTE: The specifications listed below outline the desirable qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.

<u>Experience:</u>	One year experience providing Basic Life Support level care in the prehospital setting.
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NOTE: It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.

KNOWLEDGE, SKILLS AND ABILITIES

NOTE: The following are a representative sample of the KSA's necessary to perform essential tasks of the position.

Knowledge of: The organizational structure of the department; geographical configurations and characteristics of the response districts; department operating procedures for administration, emergency operations, incident management systems; working knowledge of appropriate methods of patient care used within the EMT scope of practice, safe driving procedures; basic mechanics; English usage, spelling, grammar and punctuation; principles and procedures of recordkeeping; and techniques used in dealing with the public.

Skill and Ability to: Analyze the potential threat to life and property; administer first aid, advanced life support and CPR; use, maintain and service emergency medical equipment, radios, pagers and telephones. Learn city streets and addresses. Comply with all applicable traffic laws while maintaining a safe response at speeds appropriate to road, traffic and weather conditions. Understand and follow oral and written directions. Communicate effectively in written and verbal form. Keep

accurate and orderly records; complete forms and reports; maintain confidentiality of sensitive information and documents; and establish and maintain effective working relationships with supervisors, peers, subordinates and the general public.

ATTITUDE

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS

NOTE: The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.

Perform work within the station environment and outdoors in a life threatening, hostile environment during emergency operations; lift and carry heavy equipment. Must be able to lift and carry people, such as half (1/2) of the weight of a gurney weighing 81 pounds plus the average weight of a male adult weighing 196 pounds plus the 02 unit (bag) weighing 25 pounds for a total weight of 151 pounds. Endure periods of extreme heat and physical exertion. Ability to stand, sit, walk, talk and hear; climb, balance, stoop, kneel, crouch, crawl and smell; use hands and fingers to handle and operate objects, tools, controls, etc; reach with hands and arms; and perform frequent, repetitive motions with hands, wrists and arms. Mental application uses memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Individual must exercise good judgment and be flexible and sensitive in response to changing situations and needs.

Approved by: _____
Marissa Trejo, City Manager Date

City of Coalinga

155 W. Durian

Coalinga, CA 93210

Firefighter (Paid Call)

Pay Class: Fire Reserve

FLSA Non-Exempt

DEFINITION

Under the general supervision of a Fire Captain or “Officer-in Charge (OIC)”, fights fires, mitigates hazardous materials emergencies in the protection of life and property; participates in fire prevention activities and fire company inspections; assists with the operation and maintenance of fire apparatus, firefighting/rescue equipment and ambulances; may supervise ambulance operations while on emergency calls; and performs other duties as assigned. Paid Call Firefighters work side by side with regular fire personnel when assigned to work part-time on shifts, or responding to emergencies from home when called. This position is a “career development” position that prepares individuals for entry into the full-time fire service career path.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Rescues persons endangered by fire or other hazards.
- Provides “First-Aid” level treatment for victims at the scene of an emergency.
- Responds to alarms, lays hose lines, holds nozzles to direct stream of water onto fires.
- Raises, lowers and climbs ladders; performs roof top ventilation; conducts overhaul, salvage and clean-up operations.
- Assists in the mitigation of emergencies involving hazardous materials.
- Effectively operates at appropriate levels in the Incident Command System (ICS) used by the City of Coalinga.
- Assists in the maintenance of all department apparatus, equipment, fire hydrants, fire hose, alarm systems and office equipment.
- Performs general maintenance necessary to upkeep department buildings; sweeps and cleans station floors and rooms, washes walls, floors and windows.
- Participates in “Code Enforcement” inspections to identify hazards; addresses violations and assists with fire investigations to determine preliminary fire cause.

- Participates in all fire drills and training exercises when on duty or as scheduled.
- Responds to fire calls and other emergencies during non-duty hours when required.
- Drives a fire truck, engine or other fire apparatus if qualified.
- Wears a uniform; maintains a clean and neat appearance.
- Performs a variety of general clerical office duties; and assists members of the public who are seeking information about the City or Fire Department.
- Performs other duties as assigned.

QUALIFICATIONS

(1) Required Qualifications

<u>Education:</u>	High school diploma or equivalent.
<u>Experience:</u>	None required.
<u>Licenses:</u>	Valid State of California Drivers License, Class C; must be insurable under the City's insurance policy without the City incurring any additional premiums or costs.
<u>Residency:</u>	Must reside within 20 minutes of the City of Coalinga Fire Station, while observing posted speed limits.
<u>Other:</u>	Must be 18 years of age at time of appointment; be a U.S. citizen or legal resident alien; and pass a thorough background investigation, psychological evaluation and physical examination with drug test.
<u>Classification:</u>	Prior to eligibility for application for the position of full-time Firefighter/EMT, the incumbent must obtain State of California Firefighter 1 Certification and a California Emergency Medical Technician Certificate.

(2) Desirable Qualifications

NOTE: *The specifications listed below outline the desirable qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

<u>Experience:</u>	Successfully completed a California Firefighter I Academy, or possess some firefighter training and experience. One year experience providing Basic Life Support level care in the prehospital setting.
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NOTE: *It is the employee's responsibility to renew all applicable license(s). The City will*

reimburse the employee for any required training expenses.

KNOWLEDGE, SKILLS AND ABILITIES

NOTE: *The following are a representative sample of the KAS's necessary to perform essential tasks of the position.*

Knowledge of: The organizational structure of the department; geographical configurations and characteristics of the response districts; department operating procedures for administration, emergency operations and incident management systems. Standard fire fighting operations, procedures, equipment and safety precautions; fire chemistry; federal, state and local agency laws and regulations pertaining to emergency service, fire safety and occupancy loads; safe driving procedures; basic mechanics; English usage, spelling, grammar and punctuation; principles and procedures of recordkeeping; and techniques used in dealing with the public.

Skill and Ability to: Analyze the potential threat to life and property; administer first aid; use, maintain and service emergency equipment, fire apparatus, fire pumps, hoses, ladders and other standard firefighting tools, such as hand tools, saws, radios, pagers and telephones. Learn city streets and addresses. Comply with all applicable traffic laws while maintaining a safe response at speeds appropriate to road, traffic and weather conditions. Understand and follow oral and written directions. Communicate effectively in written and verbal form. Keep accurate and orderly records; complete forms and reports; maintain confidentiality of sensitive information and documents; and establish and maintain effective working relationships with supervisors, peers, and the general public.

ATTITUDE

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS

NOTE: *The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.*

Perform work within the fire station environment and outdoors in a life threatening, hostile environment during emergency operations; lift and carry heavy equipment, such as a standard 24-foot fire service aluminum ladder weighing 60 pounds and half (1/2) of a 35 foot fire service aluminum ladder weighing 135 pounds. Must be able to lift and carry people, such as half (1/2) of the weight of a gurney weighing 81 pounds plus the average weight of a male adult weighing 196 pounds plus the 02 unit (bag) weighing 25 pounds for a total weight of 151 pounds. Endure periods of extreme heat and physical exertion; and enter burning areas and other hazardous situations. Ability to stand, sit, walk, talk and hear; climb, balance, stoop, kneel, crouch, crawl and smell; use hands and fingers to handle and operate objects, tools, controls, etc; reach with hands and arms; and perform frequent, repetitive motions with hands, wrists and arms. Mental application uses memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem

solving. Individual must exercise good judgment and be flexible and sensitive in response to changing situations and needs.

Approved by: _____
Marissa Trejo, City Manager Date

City of Coalinga

155 W. Durian

Coalinga, CA 93210

Firefighter/Emergency Medical Technician (EMT) (Paid Call)

Pay Class: Fire Reserve

FLSA Non-Exempt

DEFINITION

Under the general supervision of a Fire Captain or “Officer-in Charge (OIC),” fights fires, mitigates hazardous materials emergencies and staffs ambulances in the protection of life and property; participates in fire prevention activities and fire company inspections; assists with the operation and maintenance of fire apparatus, firefighting/rescue equipment and ambulances; may supervise ambulance operations while on emergency calls; and performs other duties as assigned. Paid-Call Firefighters work side by side with regular fire personnel when assigned to work part-time on shifts, or responding to emergencies from home when called. This is a “career development” position that prepares individuals for entry into the full-time fire service career path.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Rescues persons endangered by fire or other hazards.
- Provides treatment for victims at the scene of an emergency and during transport to a hospital via ground and/or air ambulance.
- Renders Basic Life Support (BLS) services consistent with Fresno County Emergency Medical Technician (EMT) IA policies and procedures. Assists Advanced Life Support (ALS) personnel with the delivery of ALS care.
- Maintains records and makes reports concerning emergency medical care procedures and billing.
- Responds to alarms, lays hose lines, holds nozzles to direct stream of water onto fires.
- Raises, lowers and climbs ladders; performs roof top ventilation; conducts overhaul, salvage and clean-up operations.
- Assists in the mitigation of emergencies involving hazardous materials.
- Effectively operates at appropriate levels in the Incident Command System (ICS) used by the City of Coalinga.
- Assists in the maintenance of all department apparatus, equipment, fire hydrants, fire hose, alarm systems and office equipment.

- Performs general maintenance necessary to upkeep department buildings; sweeps and cleans station floors and rooms, washes walls, floors and windows.
- Participates in “Code Enforcement” inspections to identify hazards; addresses violations and assists with fire investigations to determine preliminary fire cause.
- Participates in all fire drills and training exercises when on duty or as scheduled.
- Responds to fire calls and other emergencies during non-duty hours when required.
- Drives a fire truck, engine or other fire apparatus if qualified.
- Wears a uniform; maintains a clean and neat appearance.
- Performs a variety of general clerical office duties; and assists members of the public who are seeking information about the City or Fire Department.
- Performs other duties as assigned.

QUALIFICATIONS

(1) Required Qualifications

Education: High school diploma or equivalent.

Experience: None required.

Licenses: Valid State of California Drivers License, Class C; must be insurable under the City’s insurance policy without the City incurring any additional premiums or costs.

Certifications: Must possess California State Emergency Medical Technician Certification; must be able to obtain the Fresno County Certification as a Emergency Medical Technician within 30 days of appointment and maintain Fresno County’s Emergency Medical Technician certification as a condition of continued employment.

Residency: Must reside within 20 minutes of the City of Coalinga Fire Station, while observing posted speed limits.

Other: Must be 18 years of age at time of appointment; be a U.S. citizen or legal resident alien; and pass a thorough background investigation, psychological evaluation and physical examination with drug test.

Classification: Successful applicants will be started under the classification of Paid Call EMT, and will automatically be reclassified to Paid Call Firefighter-EMT upon completion of the Coalinga Fire Department firefighter training.

Prior to eligibility for application for the position of full-time Firefighter/EMT, the incumbent must obtain State of California Firefighter 1 Certification.

(2) Desirable Qualifications

NOTE: *The specifications listed below outline the desirable qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

Experience:

Successfully completed a California Firefighter I Academy, or possess some firefighter training and experience.

One year experience providing Basic Life Support level care in the prehospital setting.

NOTE: *It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.*

KNOWLEDGE, SKILLS AND ABILITIES

NOTE: *The following are a representative sample of the KAS's necessary to perform essential tasks of the position.*

Knowledge of: The organizational structure of the department; geographical configurations and characteristics of the response districts; department operating procedures for administration, emergency operations, incident management systems; appropriate methods of patient care used within the EMT scope of practice. Standard fire fighting operations, procedures, equipment and safety precautions; fire chemistry; federal, state and local agency laws and regulations pertaining to emergency service, fire safety and occupancy loads; safe driving procedures; basic mechanics; English usage, spelling, grammar and punctuation; principles and procedures of recordkeeping; and techniques used in dealing with the public.

Skill and Ability to: Analyze the potential threat to life and property; administer first aid, Basic Life Support (BLS) and CPR; use, maintain and service emergency medical equipment, fire apparatus, fire pumps, hoses, ladders and other standard firefighting tools, such as hand tools, saws, radios, pagers and telephones. Learn city streets and addresses. Comply with all applicable traffic laws while maintaining a safe response at speeds appropriate to road, traffic and weather conditions. Understand and follow oral and written directions. Communicate effectively in written and verbal form. Keep accurate and orderly records; complete forms and reports; maintain confidentiality of sensitive information and documents; and establish and maintain effective working relationships with supervisors, peers, and the general public.

ATTITUDE

Characterized by initiative, commitment to teamwork and quality performance, and a customer-

service orientation; must interact in a positive manner with City employees and the public.

PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS

NOTE: The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.

Perform work within the fire station environment and outdoors in a life threatening, hostile environment during emergency operations; lift and carry heavy equipment, such as a standard 24- foot fire service aluminum ladder weighing 60 pounds and half (1/2) of a 35 foot fire service aluminum ladder weighing 135 pounds. Must be able to lift and carry people, such as half (1/2) of the weight of a gurney weighing 81 pounds plus the average weight of a male adult weighing 196 pounds plus the 02 unit (bag) weighing 25 pounds for a total weight of 151 pounds. Endure periods of extreme heat and physical exertion; and enter burning areas and other hazardous situations. Ability to stand, sit, walk, talk and hear; climb, balance, stoop, kneel, crouch, crawl and smell; use hands and fingers to handle and operate objects, tools, controls, etc; reach with hands and arms; and perform frequent, repetitive motions with hands, wrists and arms. Mental application uses memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Individual must exercise good judgment and be flexible and sensitive in response to changing situations and needs.

Approved by: _____
Marissa Trejo, City Manager Date

City of Coalinga

155 W. Durian

Coalinga, CA 93210

Firefighter/Paramedic (Reserve)

Pay Class: Fire Reserve

FLSA Non-Exempt

DEFINITION

Under the general supervision of a Fire Captain or “Officer-in Charge (OIC)”, fights fires, mitigates hazardous materials emergencies and staffs ambulances in the protection of life and property; participates in fire prevention activities and fire company inspections; assists with the operation and maintenance of fire apparatus, firefighting/rescue equipment and ambulances; may supervise ambulance operations while on emergency calls; and performs other duties as assigned. Reserve Firefighter/Paramedics work side by side with paid fire personnel when assigned to work part-time on shifts, or responding to emergencies from home when called. This position is a “career development” position that prepares individuals for entry into the full time fire service career path.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Rescues persons endangered by fire or other hazards.
- Provides treatment for victims at the scene of an emergency and during transport to a hospital via ground and/or air ambulance.
- Renders Advanced Life Support (ALS) services consistent with Fresno County Emergency Medical Technician-Paramedic policies and procedures.
- Maintains records and makes reports concerning emergency medical care procedures and billing.
- Responds to alarms, lays hose lines, holds nozzles to direct stream of water onto fires.
- Raises, lowers and climbs ladders; performs roof top ventilation; conducts overhaul, salvage and clean-up operations.
- Assists in the mitigation of emergencies involving hazardous materials.
- Effectively operates at appropriate levels in the Incident Command System (ICS) used by the City of Coalinga.
- Assists in the maintenance of all department apparatus, equipment, fire hydrants, fire hose, alarm systems and office equipment.

- Performs general maintenance necessary to upkeep department buildings; sweeps and cleans station floors and rooms, washes walls, floors and windows.
- Participates in “Code Enforcement” inspections to identify hazards; addresses violations and assists with fire investigations to determine preliminary fire cause.
- Participates in all fire drills and training exercises when on duty or as scheduled.
- Responds to fire calls and other emergencies during non-duty hours when required.
- Drives a fire truck, engine, ambulance or other fire apparatus if qualified.
- Wears a uniform; maintains a clean and neat appearance.
- Performs a variety of general clerical office duties; and assists members of the public who are seeking information about the City or Fire Department.
- Performs other duties as assigned.

QUALIFICATIONS

(1) Required Qualifications

Education: High school diploma or equivalent.

Experience: None required.

Licenses: Valid State of California Drivers License, Class C; must be insurable under the City’s insurance policy without the City incurring any additional premiums or costs.

Certifications: Must possess California State Paramedic Certification; must be able to obtain the Fresno County Certification as a Paramedic within 30 days of appointment and maintain Fresno County’s Paramedic certification as a condition of continued employment.

Other: Must be 18 years of age at time of appointment; be a U.S. citizen or legal resident alien; and pass a thorough background investigation, psychological evaluation and physical examination with drug test.

Classification: Successful applicants will be started under the classification of Reserve Paramedic, and will automatically be reclassified to Reserve Firefighter-Paramedic upon completion of the Coalinga Fire Department firefighter training.

(2) Desirable Qualifications

Experience: Successfully completed a California Firefighter I Academy, or possess some firefighter training and experience.

One year experience providing Advanced Life Support level care in the prehospital setting.

NOTE: It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.

KNOWLEDGE, SKILLS AND ABILITIES

NOTE: The following are a representative sample of the KAS's necessary to perform essential tasks of the position.

Knowledge of: The organizational structure of the department; geographical configurations and characteristics of the response districts; department operating procedures for administration, emergency operations, incident management systems; working knowledge of appropriate methods of patient care used within the Paramedic scope of practice. Standard fire fighting operations, procedures, equipment and safety precautions; fire chemistry; federal, state and local agency laws and regulations pertaining to emergency service, fire safety and occupancy loads; safe driving procedures; basic mechanics; English usage, spelling, grammar and punctuation; principles and procedures of recordkeeping; and techniques used in dealing with the public.

Skill and Ability to: Analyze the potential threat to life and property; administer first aid, Advanced Life Support (ALS) and CPR; use, maintain and service emergency medical equipment, fire apparatus, fire pumps, hoses, ladders and other standard firefighting tools, such as hand tools, saws, radios, pagers and telephones. Learn city streets and addresses. Comply with all applicable traffic laws while maintaining a safe response at speeds appropriate to road, traffic and weather conditions. Understand and follow oral and written directions. Communicate effectively in written and verbal form. Keep accurate and orderly records; complete forms and reports; maintain confidentiality of sensitive information and documents; and establish and maintain effective working relationships with supervisors, peers, and the general public.

ATTITUDE

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS

NOTE: The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.

Perform work within the fire station environment and outdoors in a life threatening, hostile environment during emergency operations; lift and carry heavy equipment, such as a standard 24- foot fire service aluminum ladder weighing 60 pounds and half (1/2) of a 35 foot fire service aluminum ladder weighing 135 pounds. Must be able to lift and carry people, such as half (1/2) of the weight of a gurney weighing 81 pounds plus the average weight of a male adult weighing 196 pounds plus the 02 unit (bag) weighing 25 pounds for a total weight of 151 pounds. Endure periods of extreme heat and physical exertion; and enter burning areas and other hazardous situations. Ability to stand, sit, walk, talk and hear; climb, balance, stoop, kneel, crouch, crawl and smell; use hands and fingers to handle and operate objects, tools, controls, etc; reach with hands and arms; and perform frequent, repetitive motions with hands, wrists and arms. Mental application uses memory for details, verbal instructions, emotional stability,

discriminating thinking and creative problem solving. Individual must exercise good judgment and be flexible and sensitive in response to changing situations and needs.

Approved by: _____
Marissa Trejo, City Manager Date

City of Coalinga

155 W. Durian

Coalinga, CA 93210

Paramedic (Reserve)

Pay Class: Fire Reserve

FLSA Non-Exempt

DEFINITION

Under the general supervision of a Fire Captain or “Officer-in Charge (OIC),”, staffs ambulances in the protection of life and property, operates and maintains ambulances; supervises ambulance operations while on emergency calls; and performs other duties as assigned.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Provides treatment for victims at the scene of an emergency and during transport to a hospital via ground and/or air ambulance.
- Renders Advanced Life Support (ALS) services consistent with Fresno County Emergency Medical Technician-Paramedic policies and procedures.
- Maintains records and makes reports concerning emergency medical care procedures and billing.
- Effectively operates at appropriate levels in the Incident Command System (ICS) used by the City of Coalinga.
- Operates communication equipment on vehicles and/or in stations.
- Participates in the maintenance and repairs of all department apparatus, equipment, radios, facilities, buildings and grounds, alarm systems and office equipment.
- Completes department records and prepares reports.
- Answers general questions from the public; assists in community projects and programs.
- Wears a uniform; maintains a clean and neat appearance.
- Performs other duties as required.

QUALIFICATIONS

(1) Required Qualifications

Education: High school diploma or equivalent.

Experience: None required.

Licenses: Valid State of California Drivers License, Class C; must be

insurable under the City's insurance policy without the City incurring any additional premiums or costs.

Certifications:

Must possess California State Paramedic Certification; must be able to obtain the Fresno County Certification as a Paramedic within 30 days of appointment and maintain Fresno County's Paramedic certification as a condition of continued employment.

Other:

Must be 18 years of age at time of appointment; be a U.S. citizen or legal resident alien; and pass a thorough background investigation, psychological evaluation and physical examination with drug test.

(2) Desirable Qualifications

Experience:

One year experience providing Advanced Life Support level care in the prehospital setting.

NOTE: It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.

NOTE: It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.

KNOWLEDGE, SKILLS AND ABILITIES

NOTE: The following are a representative sample of the KSA's necessary to perform essential tasks of the position.

Knowledge of: The organizational structure of the department; geographical configurations and characteristics of the response districts; department operating procedures for administration, emergency operations, incident management systems; working knowledge of appropriate methods of patient care used within the EMT scope of practice, safe driving procedures; basic mechanics; English usage, spelling, grammar and punctuation; principles and procedures of recordkeeping; and techniques used in dealing with the public.

Skill and Ability to: Analyze the potential threat to life and property; administer first aid, advanced life support and CPR; use, maintain and service emergency medical equipment, radios, pagers and telephones. Learn city streets and addresses. Comply with all applicable traffic laws while maintaining a safe response at speeds appropriate to road, traffic and weather conditions. Understand and follow oral and written directions. Communicate effectively in written and verbal form. Keep accurate and orderly records; complete forms and reports; maintain confidentiality of sensitive information and documents; and establish and maintain effective working relationships with supervisors, peers, subordinates and the general public.

ATTITUDE

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS

NOTE: The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.

Perform work within the station environment and outdoors in a life threatening, hostile environment during emergency operations; lift and carry heavy equipment. Must be able to lift and carry people, such as half (1/2) of the weight of a gurney weighing 81 pounds plus the average weight of a male adult weighing 196 pounds plus the 02 unit (bag) weighing 25 pounds for a total weight of 151 pounds. Endure periods of extreme heat and physical exertion. Ability to stand, sit, walk, talk and hear; climb, balance, stoop, kneel, crouch, crawl and smell; use hands and fingers to handle and operate objects, tools, controls, etc; reach with hands and arms; and perform frequent, repetitive motions with hands, wrists and arms. Mental application uses memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Individual must exercise good judgment and be flexible and sensitive in response to changing situations and needs.

Approved by: _____
Marissa Trejo, City Manager Date _____

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Direct City Attorney to File Amicus Brief on behalf of City of Coalinga
Meeting Date: Thursday, May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

There is no staff recommendation. This was requested as a Future Agenda Item by Councilman Adkisson.

Councilman Adkisson has given direction for the City Attorney to file an amicus brief on behalf of the City declaring the Stay at Home Order unconstitutional.

II. BACKGROUND:

Governor Gavin Newsom has continued to extend the Stay at Home Order which requires non-essential businesses to remain closed and residents to shelter at home regardless of the number of active coronavirus cases in the region. The City of Coalinga has maintained a low amount of active coronavirus cases for the entirety of the pandemic. At the time of this staff report, the City is reported to have five (5) cases.

III. DISCUSSION:

There are several options for the City to request the stay home orders be lifted. One option is an amicus brief which is a legal document which allows a nonparty to file a brief in a case that contains information or arguments which the court might wish to consider. This brief would be filed into any specific case that is currently ongoing which requests the same relief that the City desires.

A second option would be to challenge the constitutionality of the orders directly by filing legal action against the Governor.

A less formal option would be to follow in the footsteps of other cities and send a letter to Governor Gavin Newsom requesting that the Order be lifted and the City of Coalinga be allowed to reopen with lower or no restrictions. Attached hereto are letters that other cities have prepared.



IV. ALTERNATIVES:

Alternatives to the three options above are to do a combination of the three, include other cities and agencies in one of the options above, or take no action.

V. FISCAL IMPACT:

Fiscal impact to the General Fund is approximately \$600 unbudgeted.

ATTACHMENTS:

File Name	Description
 City_of_Placerville_Draft_Letter_to_the_Governor.pdf	Sample Letter - City of Placerville
 Modesto_Letter.pdf	Sample Letter - Joint Letter - Cities of Stanislaus County



City of Placerville
3101 Center Street
Placerville, California 95667
(530) 642-5200, Fax: (530) 642-5538

April 28, 2020

The Honorable Gavin Newsom
Governor of California
State Capitol
Sacramento, CA 95814

Dear Governor Newsom:

As we are all aware, over the past few weeks the residents of California have done an outstanding job in slowing the spread of COVID-19. While those actions were absolutely necessary, we believe that the actions taken by the City of Placerville and El Dorado County have put us in a position to begin reopening our economy safely and we are requesting your permission to do so.

Since the beginning of this crisis, the City and County took a community wide approach to preventing the spread of COVID-19. Specifically, working closely with the County, including the Public Health Officer and Sheriff's Office, education, our hospital, non-profits and business community, we have built a partnership to prevent the spread of COVID-19. Enclosed for your review are documents summarizing these efforts (Community Resources/Workgroup Status Report).

To date, El Dorado County has been successful in preventing the spread of the virus as evidenced by having a total of 42 confirmed cases, with only five active cases at this time and only 2.4 percent of all tests (>1700) being positive. In addition, over the past 14 days the number of active cases has remained flat. Specifically in the Greater Placerville Area, the County seat, no new positive cases have been reported for over three weeks.

The efforts we have taken are consistent with your six indicators, including proactive efforts to protect vulnerable populations such as our older adults and homeless, our hospitals are confident they have systems in place to handle surges, and collaborative discussions between our Public Health Department and school and child care facilities will continue into the next school year. With the assistance of your office, beginning in early May, El Dorado County's testing capacity will increase to approximately 300 tests per day. Based on our population, this number of tests is proportionally consistent with your goal of conducting 60,000–80,000 tests per day statewide.

Based on the overall rural nature of our county and the City of Placerville, and the collaborative efforts of the partners identified above, we believe the greatest risk of COVID-19 will occur when statewide travel orders are lifted and tourists resume traveling to our region. However, this is not a reason to prevent our businesses from reopening in a safe manner based on direction and guidance from our County Public Health Officer. Those guiding documents are also enclosed for your review (Reopening Guidelines).

While implementing the stay-at-home requirements in the City of Placerville and our county were necessary, we also recognize the significant financial impact this is now placing on our entire community, especially our small business owners. Due to the efforts taken by our county, we have clearly demonstrated the ability to protect our residents from COVID-19 and we are requesting your approval to allow for the limited, phased reopening of our economy that allows for the eventual safe return of Placerville and El Dorado County to normal operations and activities in a safe manner, as well as the ability of the Health Officer to immediately reinstate more restrictive guidelines if El Dorado County begins to see an increase in the number of positive cases beyond what our local health system can handle.

Upon approving this phased approach, the following requirements will be put into place for the next phase:

Individuals

- Anyone who is feeling ill should stay home and isolate from others, seeking medical care if necessary.
- Everyone should continue following physical distancing, hand and surface sanitization, covering coughs and sneezes, and face covering guidelines.
- Vulnerable (high risk) individuals should continue to stay at home.

Individuals and Groups

- Social Settings – Gatherings of people from different households still avoided.
- Visits to vulnerable individuals in congregate settings limited to essential visits only.
- Non-essential travel is not allowed.

Work and Business

- All workplaces to have policies to ensure that sick employees do not come to work and that they go home immediately if they become ill at work.
- Use of all spaces to be limited in occupancy at all times to meet the 6-foot distancing requirements.
- Other non-pharmaceutical interventions shall be applied as applicable (hand and surface sanitation, use of face coverings, etc.) per State guidance.

- Protection and accommodations should be provided to employees who are high risk for COVID-19.
- Businesses eligible to operate are encouraged to limit the number of staff and clients in the building at a given time such that physical distancing and sanitation requirements can be maintained in accordance with all guidelines and regulations.
- Operation of nonessential businesses that can maintain physical distance through the entire transaction, that are non-contact related is permitted.
- Guidelines for decreasing the opportunity for spread of COVID-19 include:
 - Encouraging local businesses to use phone and electronic ordering in lieu of in-store shopping.
 - Offering curbside pick-up/home delivery of goods.
 - Marking floors and seating to encourage 6-foot spacing between people (customers, employees, others).
 - Allowing limited numbers of people into business at any given time – using standards for maximum customers.
 - Establishing appointment systems and staggering appointment times.

Outdoor Recreation

- Acceptable to the extent allowed by the State's order.
- Physical distancing required.
- Equipment/surfaces handled/touched by different people to be sanitized between users.
- Should occur near the participant's place of residence; travel outside one's own community for recreation is discouraged.

We thank you for your consideration of our request to reopen the economy in the City of Placerville and El Dorado County under local orders which are developed in concurrence with the County Public Health Officer, and support of the CEOs of the two hospitals, the El Dorado County Board of Supervisors and the Cities of Placerville and South Lake Tahoe.

Sincerely,

Michael Saragosa, Mayor

Attachments:

Reopening Guidelines

Community Resources/Workgroups Status Report

- c. Brian Veerkamp, Chair
Nancy Williams, MD Board of Supervisors Public Health Officer
Senator Brian Dahle
Assemblyman Frank Bigelow
Assemblyman Kevin Kiley
Brad Kilger, Interim City Manager, South Lake Tahoe
Cleve Morris, City Manager, Placerville
Siri Nelson, CEO, Marshall Hospital
Dr. Clint Purvance, CEO, Barton Memorial Hospital
Dr. Ed Manansala, County Superintendent of Schools



April 20, 2020

California State Capitol
Governor Gavin Newsom
1303 10TH Street, Suite 1173
Sacramento, CA. 95814

Dear Governor Newsom:

As Mayors of Stanislaus County, we are requesting that you pursue an aggressive strategy for reopening our County for business. One size does not fit all. A reopening process that may fit, and make sense, for the Los Angeles and our neighboring Bay Area regions does not work for our County.

Stanislaus County is nothing like the regions of San Francisco or Los Angeles. Our cases of COVID-19 are not nearly as predominant as those of our State's major population centers.

We are requesting that you adopt a strategy similar to that of the White House Coronavirus Task Force plan allowing regions within the State to do the same.

Throughout this pandemic, city Mayors working with Stanislaus County, and your recommendations, have been able to make decisions that lowered the spread of this Covid-19 pandemic.

Stanislaus County is the breadbasket of America, hardworking, patriotic, with a strong respect for the rule of law. We as Mayors, are each proud of how our citizens and businesses stepped up to help flatten the curve of the COVID-19 pandemic in our region.

Now, countless numbers of our citizens, and business owners, are suffering tremendous impacts as a result of the State's "Stay at Home" mandate; and again we, as Mayors, are most often the recipient of their requests for help.

Along with us Mayors, many of our citizens and businesses have been quite receptive to the reopening guidelines suggested by the Federal Government.

We would expect the initial reopening phase to still include proper social distancing, continued emphasis on frequent hand washing, retained isolation of at risks groups, proper use of PPE, sanitizing, a requirement to wear face covering when entering any business or group, limiting of group gatherings to no more than 50 persons, and not allowing sports gatherings with spectators.

Opening churches, mosques and synagogues for worship could be allowed, again with social distancing, prohibition of communion, passing the collection plate, hand shaking including the peace greeting, and any hugging or contact between congregates and the worship leader.

The first phase of reopening businesses could include barber shops and hair salons, dog grooming, restaurants, golfing, automatic car washing, and limited use of city parks.

Restaurants would have seating limitations and operate on a reservation only basis; and automatic car washers would be reopened with similar precautions currently in place for drive through restaurant service and drive through COVID-19 testing facilities.

These Stanislaus County Mayors respectfully request an immediate, aggressive, and balanced, reopening of businesses in our County.

We are prepared to discuss this with you, at you earliest convenience, and assist you in any way. Thank you for considering our position.

Respectfully,

Stanislaus County Mayors

Cc: California State Assembly Member Heath Flora
California State Assembly Member Adam Gray
California Senator Kathleen Galgiani
California State Senator Andreas Borgeas
United States Congressman Josh Harder
Stanislaus County Supervisor Kristin Olsen
Dr. Julie Vaishampayan, Stanislaus County Public Health Officer



CHRIS VIERRA, Mayor
City of Ceres



JERAMY YOUNG, Mayor
City of Hughson



TED BRANDVOLD, Mayor
City of Modesto



J.R. McCARTY, Mayor
City of Oakdale



RICHARD O'BRIEN, Mayor
City of Riverbank



AMY BUBLAK, Mayor
City of Turlock



MIKE VAN WINKLE, Mayor
City of Waterford

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Discussion and Direction regarding FY2020-2021 Budget
Meeting Date: May 21, 2020
From: Marissa Trejo, City Manager
Prepared by: Jasmin Bains, Financial Services Director

I. RECOMMENDATION:

II. BACKGROUND:


III. DISCUSSION:

This draft of the FY2021 Budget includes all personnel and operations portions of the budget for all funds. Revenues will be presented with the next draft of the FY2021 Budget.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
 FY_2021_Proposed_Budget_Presented_05-21-2020.pdf	FY 2021 Proposed Budget Presented 05-21-2020

City of Coalinga
General Fund
Revenue and Expense

FY 2020-2021 Proposed Budget

Fiscal Years:	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (unaudited)	2020 Adopted	2021 Proposed
Beginning Fund Balance	(697,315)	(36,837)	(1,208,626)	(1,551,596)	(620,117)	(620,117)	1,400,270	1,526,792
Revenue:								
General	6,033,650	5,025,679	9,381,523	6,265,446	7,348,100	7,368,567	6,590,714	-
Fire/EMS	1,871,867	1,431,496	1,199,476	1,704,192	1,646,100	1,307,009	2,133,100	-
Airport	69,569	84,246	90,604	84,974	102,850	67,727	59,250	-
TOTAL REVENUE:	7,975,086	6,541,421	10,671,603	8,054,612	9,097,050	8,743,303	8,783,064	-
Expense:								
Elected Officials	250,176	413,349	449,855	347,596	308,273	330,180	242,030	341,299
Community Development	276,812	317,657	428,936	359,667	426,359	363,096	583,708	485,861
Administration	76,481	68,685	127,960	92,326	88,634	100,953	92,414	180,073
Finance	142,651	222,684	175,509	122,782	173,135	74,514	155,283	184,605
Human Resources	153,458	112,500	107,744	118,801	127,951	121,128	140,742	154,610
Police	2,909,068	2,969,102	3,419,918	3,038,235	2,741,933	2,621,209	3,246,688	3,413,023
Animal Control	-	-	-	124,686	125,397	92,358	35,100	32,700
Fire	2,674,991	2,405,794	2,794,476	2,482,101	2,867,150	2,615,088	3,602,985	4,072,281
Service Center	156,790	159,407	165,066	92,263	50,998	43,306	51,861	45,484
Building Maintenance	127,655	141,381	201,137	191,597	198,715	144,336	241,295	239,000
Airport	125,659	80,648	111,461	54,593	123,683	64,269	147,204	110,127
Municipal Grounds Maint.	138,970	150,118	135,851	98,486	115,058	152,479	117,232	115,412
Sub Total	7,032,711	7,041,325	8,117,913	7,123,133	7,347,286	6,722,916	8,656,542	9,374,475
Prior Period Adjustments	241,000	671,885	-	-	-	-	-	-
Enterprise Fund Allocations	-	-	-	-	-	-	-	-
Cannabis Revenue Shortfall	-	-	-	-	-	-	-	-
CCF Operations/Maintenance	40,897	-	2,896,660	-	-	-	-	-
TOTAL EXPENSE:	7,314,608	7,713,210	11,014,573	7,123,133	7,347,286	6,722,916	8,656,542	9,374,475
Ending Fund Balance	(36,837)	(1,208,626)	(1,551,596)	(620,117)	1,129,647	1,400,270	1,526,792	(7,847,683)
Variance: Revenue vs Expense	660,478	(1,171,789)	(342,970)	931,479	1,749,764	2,020,387	126,522	(9,374,475)

City of Coalinga
General Fund
Revenue and Expense

FY 2020-2021 Proposed Budget

FY Percentage Change	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2019 Actual	FY 2020 Adopted	FY 2021 Proposed
Revenue:							
				actual vs. adopted			
General	-16.7%	86.7%	-33.2%	17.3%	0.3%	-10.6%	-100.0%
Fire/EMS	-23.5%	-16.2%	42.1%	-3.4%	-20.6%	63.2%	-100.0%
Airport	21.1%	7.5%	-6.2%	21.0%	-34.1%	-12.5%	-100.0%
Total Revenue Percent Change:	-18.0%	63.1%	-24.5%	12.9%	-3.9%	0.5%	-100.0%
Expense:							
Elected Officials	65.2%	8.8%	-22.7%	-11.3%	7.1%	-26.7%	41.0%
Community Development	14.8%	35.0%	-16.1%	18.5%	-14.8%	60.8%	-16.8%
Administration	-10.2%	86.3%	-27.8%	-4.0%	13.9%	-8.5%	94.9%
Finance	56.1%	-21.2%	-30.0%	41.0%	-57.0%	108.4%	18.9%
Human Resources	-26.7%	-4.2%	10.3%	7.7%	-5.3%	16.2%	9.9%
Police	2.1%	15.2%	-11.2%	-9.8%	-4.4%	23.9%	5.1%
Animal Control					-26.3%	-62.0%	-6.8%
Fire	-10.1%	16.2%	-11.2%	15.5%	-8.8%	37.8%	13.0%
Service Center	1.7%	3.6%	-44.1%	-44.7%	-15.1%	19.8%	-12.3%
Building Maintenance	10.8%	42.3%	-4.7%	3.7%	-27.4%	67.2%	-1.0%
Airport	-35.8%	38.2%	-51.0%	126.6%	-48.0%	129.0%	-25.2%
Municipal Grounds Maint.	8.0%	-9.5%	-27.5%	16.8%	32.5%	-23.1%	-1.6%
Total Expense Percent Change:	5.4%	42.8%	-35.3%	3.1%	-8.5%	17.8%	8.3%

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual (unaudited)	2019 Adopted	2019 Actual (unaudited)	2020 Adopted	2021 Proposed
GENERAL FUND REVENUES									
101-400-40010	Current Year Secured	305,612	324,451	328,631	336,111	325,000	360,791	330,000	-
101-400-40020	Prior Year Secured	9,890	1,606	-	5,427	-	-	-	-
101-400-40030	Supplemental Secured	18,983	14,213	15,861	25,569	20,000	22,099	25,000	-
101-400-40040	Current Year Unsecured	42,117	46,304	47,112	48,864	47,000	48,219	47,000	-
101-400-40050	Prior Year Unsecured	4,794	1,690	4,505	2,671	5,000	2,353	5,000	-
101-400-40060	Supplemental Unsecured	197	143	146	366	200	244	200	-
101-400-40070	Penalties & Interest	6,293	1,193	2,012	1,778	2,000	905	2,000	-
101-400-40080	Public Safety Pension	362,520	353,500	388,710	396,471	390,000	400,781	390,000	-
101-400-40090	Supplement Public Safety Pens.	3,842	3,272	2,292	5,680	3,000	5,863	3,000	-
101-400-40120	Property Tax in Lieu of VLF	1,384,359	1,431,028	1,485,193	1,547,483	1,500,000	1,607,772	1,500,000	-
101-400-40130	Triple Flip Property Tax	138,871	251,978	-	-	-	-	-	-
101-400-40140	RDA PassThru/Residual Distrib.	204,555	62,618	734,920	730,494	200,000	313,830	200,000	-
101-400-41010	Sales & Use Tax	725,999	732,436	748,856	792,327	748,000	818,884	800,000	-
101-400-41011	Measure J 1% Transaction Tax	-	-	-	-	-	60,813	900,000	-
101-400-41020	Public Safety Sales Tax	27,476	35,329	32,833	34,613	30,000	34,305	30,000	-
101-400-41030	Airplane Apportionment	2,761	2,691	2,580	3,341	2,700	1,053	2,700	-
101-400-41040	PG & E Franchise	62,821	60,635	64,993	76,011	65,000	76,075	75,000	-
101-400-41050	Coalinga CATV Franchise	17,470	9,315	-	-	-	-	-	-
101-400-41060	Transient Occupancy Tax	27,116	19,288	20,238	17,211	20,000	26,781	20,000	-
101-400-41070	Real Property Transfers	14,915	13,441	22,474	36,611	22,000	19,993	36,000	-
101-400-41080	Mid Valley Franchise Fees	228,961	241,513	257,511	269,133	260,000	374,010	270,000	-
101-400-42010	Business Licenses	117,173	98,115	102,856	106,656	120,000	109,561	100,000	-
101-400-42030	Animal Licenses	606	795	1,312	1,519	900	5,346	1,000	-
101-400-42040	Bicycle Licenses	36	35	5	5	50	8	10	-
101-400-42050	Building Permits	68,629	43,570	71,627	249,996	100,000	378,479	75,000	-
101-400-42060	Electrical Permits	7,708	2,499	1,218	1,679	-	2,604	-	-
101-400-42070	Plumbing Permits	11,553	2,325	580	332	-	1,173	-	-
101-400-42080	Mechanical Permits	6,660	1,491	498	337	-	1,399	-	-
101-400-42110	Local Gun Permits	4,086	1,707	3,454	4,331	3,500	6,238	4,000	-
101-400-42120	Encroachment Permits	375	375	325	1,894	1,000	5,022	1,000	-
101-400-42130	Residential Solar Permit Fees	7,109	13,800	10,965	16,639	10,000	13,880	8,000	-
101-400-42170	Cannabis Application Fees	-	-	94,800	67,818	12,000	49,532	6,000	-
101-400-42180	Cannabis Regulatory Permit Renewal	-	-	2,400	-	2,292	18,332	3,500	-
101-400-42190	Cannabis Revenue Raising Fee	-	-	83,139	169,859	1,003,425	266,336	755,818	-
101-400-42200	Cannabis Regulatory Licensing Fee	-	-	70,092	93,384	265,752	218,257	508,236	-
101-400-43010	Vehicle Code Fines	23,547	22,954	19,793	16,783	20,000	15,145	20,000	-
101-400-43020	Other Court Fines	306	285	314	322	500	274	500	-
101-400-44010	Interest Earned	536	15,689	5,863	3,020	4,000	1,101	3,000	-
101-400-44020	Land Rentals	35,298	27,562	44,365	67,060	55,000	56,910	65,000	-
101-400-44060	Pride Sign Rentals	-	-	-	977	1,000	925	1,000	-
101-400-45010	Motor Vehicle In Lieu Fees	7,831	6,669	8,103	9,521	12,000	8,682	9,500	-
101-400-45060	Homeowners Property Tax Relief	11,217	10,791	10,406	10,115	10,000	9,788	10,000	-
101-400-45211	P.O.S.T. Reimbursement	16,336	7,342	2,983	13,406	-	8,889	5,000	-
101-400-45371	Abandoned Veh. Abatement Pgm.	-	7,427	-	-	-	-	-	-
101-400-46020	Planning & Dev.Fees	15,286	17,902	195,334	50,795	35,000	54,502	45,000	-
101-400-46030	Planning Non-reimbursable Fees	-	-	-	-	-	-	-	-
101-400-46040	Plan Checking Fees	64,344	29,571	34,511	116,543	40,000	49,617	40,000	-
101-400-46050	Vacant Building Registration	4,800	2,250	2,550	1,800	2,000	1,350	2,000	-
101-400-46060	Yard Sale Permit	675	538	350	66	-	-	-	-
101-400-46070	Code Enforcement Citation Misc	100	550	3,450	400	-	2,266	-	-
101-400-46080	Weed & Lot Cleaning Fees	1,464	799	-	-	-	-	-	-
101-400-46090	Misc. Public Works Receipts	-	-	-	-	100	-	-	-
101-400-46120	Police Service Reimbursements	17,623	68,547	151,144	-	10,000	9,745	-	-
101-400-46130	Accident Report Fees	2,136	2,657	2,579	2,990	2,000	8,420	2,000	-
101-400-46140	Fingerprint Fees	9,740	12,738	12,240	9,201	10,000	12,482	10,000	-
101-400-46160	Miscellaneous Police Receipts	17,787	13,428	11,184	3,884	10,000	5,070	5,000	-
101-400-46170	Animal Shelter Fees	1,370	1,542	1,612	2,948	2,000	2,808	2,000	-
101-400-46200	Court Order Restitution	-	-	-	-	-	-	-	-

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
101-400-46210	Building Inspection Services	-	-	-	-	-	-	-	-
101-400-46220	CHUSD Resource Officer Program	-	-	46,720	93,440	94,000	47,948	94,000	-
101-400-46230	WHCC Resource Officer Program	-	-	43,250	86,900	86,500	46,793	86,500	-
101-400-46240	Dispatch Contract Fee	-	-	-	-	50,000	-	86,000	-
101-400-46250	Prop 40 Park Grant-Reimburse	27,106	-	-	-	-	-	-	-
101-400-46270	Claremont Custody Service Fee	-	-	-	-	-	-	-	-
101-400-46410	Claremont Allocation	-	-	-	-	-	-	-	-
101-400-46420	Water Enterprise Fund	235,260	208,257	9,108	14,084	-	11,017	-	-
101-400-46430	Natural Gas Enterprise Fund	144,534	93,909	1,700	3,018	-	5,008	-	-
101-400-46440	Sewer Enterprise Fund	235,960	79,158	3,773	2,515	-	4,340	-	-
101-400-46450	Sanitation Enterprise Fund	20,037	16,596	2,544	3,521	-	2,671	-	-
101-400-46470	RDA-Successor Agency AdmnAllow	113,345	56,873	26,901	38,159	14,431	-	-	-
101-400-46670	Mattress Recycling Program	-	-	-	15	50	-	50	-
101-400-46530	Police Service Fees to Gas Fund	326,000	-	-	-	-	-	-	-
101-400-46580	ICMA 401 Forfeiture	-	-	-	-	-	-	-	-
101-400-46660	General CIP Fund 140	-	300,000	-	-	1,700,000	1,700,000	-	-
101-400-48000	Property Sale-DOF Final Review	283,676	-	-	-	-	-	-	-
101-400-48011	Sale City Property (EDA Bldgs)	333,340	216,795	-	-	-	-	-	-
101-400-48020	Sale of City Property	70,256	-	4,087,150	632,167	-	-	-	-
101-400-4810	Proceeds from Capital Leases	141,870	-	-	-	-	-	-	-
101-400-48101	HOME Grant-Administrative Svc	-	5,934	22,025	7,191	-	-	-	-
101-400-48160	Miscellaneous Revenues	47,606	27,560	25,919	4,108	30,000	8,957	5,000	-
101-400-48190	Donations	-	-	3,500	120	100	8,447	100	-
101-400-48191	Donations-K9 Program	-	-	-	-	-	28,638	-	-
101-400-48192	Donations-Veterans Banner Program	-	-	-	-	-	5,179	-	-
101-400-48200	Administrative Fees	-	-	14	25,487	400	261	400	-
101-400-48220	Special Events Revenue	-	-	-	280	200	396	200	-
101-400-46300	Service Center Allocation	10,780	-	-	-	-	-	-	-
Sub-Total		6,033,650	5,025,679	9,381,523	6,265,446	7,348,100	7,368,567	6,590,714	-
101-416-56010	OES-Forestry & Fire Protection	-	36,735	13,843	143,956	-	8,207	-	-
101-416-56020	OES-Response Reimbursement	257,376	-	14,028	3,197	-	-	-	-
101-416-56030	Fire-Homeland Security Grant	-	-	-	-	-	-	-	-
101-416-56040	Fire Department Fees	21,435	15,112	18,222	23,586	16,000	21,636	16,000	-
101-416-56510	Ambulance Receipts	1,338,342	1,326,427	1,073,709	1,473,718	1,550,000	1,220,588	1,550,000	-
101-416-56520	Fire/Amb Report Copy Reimb.	60	278	120	70	100	25	100	-
101-416-56530	Ambulance Contract-Fresno Co.	45,000	45,000	45,000	45,000	45,000	48,729	45,000	-
101-416-56540	Collections - Outsource Group	2,305	7,944	3,952	9,811	5,000	7,824	5,000	-
101-416-56560	GEMT Medicare Reimbursement	57,339	-	30,602	4,854	30,000	-	30,000	-
101-416-56570	GEMT-Retro Reimbursement	150,009	-	-	-	-	-	-	-
101-416-56580	IGT Funds (Personnel Cost)	-	-	-	-	-	-	487,000	-
Sub-Total		1,871,867	1,431,496	1,199,476	1,704,192	1,646,100	1,307,009	2,133,100	-
101-435-48160	Miscellaneous Revenue	9,015	15,580	16,535	13,807	15,000	10,251	15,000	-
101-435-55020	Airport Building Lease	3,600	3,600	3,000	1,900	3,600	4,895	-	-
101-435-55040	Airport Fuel Sales	28,425	18,677	19,659	22,414	50,000	23,843	20,000	-
101-435-55050	Airport Hangar Leases	27,849	25,884	25,185	24,533	24,000	27,771	24,000	-
101-435-55060	Airport Tie Down Rentals	675	505	725	720	150	967	150	-
101-435-55070	Airport Overnight Parking Fee	5	-	100	-	100	-	100	-
101-435-55090	Federal Aviation Admn Grant	-	-	5,400	21,600	-	-	-	-
101-435-55100	State Airport Grant	-	20,000	20,000	-	10,000	-	-	-
Sub-Total		69,569	84,246	90,604	84,974	102,850	67,727	59,250	-
GENERAL FUND REVENUE TOTAL:		7,975,086	6,541,421	10,671,603	8,054,612	9,097,050	8,743,303	8,783,064	-

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
GENERAL FUND EXPENSES									
Elected Officials									
101-401-60010	Salaries Regular	90	6,058	8,398	(455)		35	-	-
101-401-60020	Salaries Part Time	26,856	35,193	24,903	25,773	28,275	25,327	23,850	25,350
101-401-62000	Retirement CALPERS	-	412	627	(3)	-	3	-	-
101-401-62020	Medical/Life Insurance	50,696	41,907	40,982	41,843	41,532	31,986	30,103	36,292
101-401-62030	Social Security FICA	1,313	2,250	1,779	1,423	1,753	1,977	1,479	1,572
101-401-62040	Medicare Insurance	307	527	417	333	410	592	346	368
101-401-62050	Disability Income Insurance	48	91	69	244	-	186	-	-
101-401-62060	Deferred Comp - 457 Retirement	-	25	35	-	-	1	-	-
101-401-62070	Workers Comp. Insurance	497	1,033	1,689	1,053	3,393	1,304	2,862	3,042
101-401-62200	Retirement CalPERS UL	-	-	-	-	-	-	-	-
101-401-62210	Unemployment Claims	-	-	-	-	-	-	-	-
Personnel Cost:		79,806	87,496	78,899	70,211	75,363	61,411	58,640	66,624
101-401-70010	Office Supplies	1,170	1,445	4,756	2,048	2,000	1,434	2,000	1,800
101-401-70030	Postage & Freight Out	99	75	127	28	100	143	100	100
101-401-70040	Printing & Binding	115	-	282	31	500	201	500	250
101-401-70070	Video Equipment & Supplies	-	500	275	50	500		3,000	2,000
101-401-70200	Council Audio/Video Supply	94	200	34	145	160	115	2,660	1,000
101-401-70440	Miscellaneous Supplies	-	-	-	-	-	-	-	-
101-401-72030	Telephone	-	-	-	-	-	281	-	325
101-401-76010	General Advertising	-	-	219	(36)	-	-	-	-
101-401-84010	Office Equip Repairs & Maint	-	-	170	619	400	574	480	600
101-401-86010	Training, Travel, & Conference	2,549	5,804	5,425	10,229	31,000	8,728	20,800	20,800
101-401-86030	Subs., Dues, & Publications	11,107	6,340	3,128	11,224	4,600	14,313	15,000	18,000
101-401-88010	City Attorney Fees	138,817	301,166	297,572	175,431	125,000	175,674	125,000	125,000
101-401-88020	Outside Attorney Fees	2,500	-	-	547	-	-	-	40,000
101-401-88040	Computer Programming/Consult.	-	-	-	1,046	4,500	1,185	4,500	3,800
101-401-88100	Professional Services	6,334	6,633	54,892	7,259	7,000	6,000	7,200	8,000
101-401-88210	Centennial 2006 Celebration	-	-	-	-	-	-	-	-
101-401-88220	Special Events Expense	-	-	-	718	-	7,790	-	-
101-401-90010	Liability & Property Insurance	575	885	1,751	1,632	2,000	1,571	2,000	2,000
101-401-90050	Public Event Insurance	-	-	-	-	-	-	-	-
101-401-92060	Election Expense	5,804	-	-	66,353	55,000	50,680	-	51,000
101-401-92081	Fireworks Display	-	-	-	-	-	-	-	-
101-401-92090	Taxes, Licenses, & Fees	-	-	-	61	-	-	-	-
101-401-92110	Employee Christmas Party	-	-	-	-	-	-	-	-
101-401-98030	Office Furniture & Equipment	1,206	2,805	2,325		150	80	150	
O & M Cost:		170,370	325,853	370,956	277,385	232,910	268,769	183,390	274,675
401 TOTAL:		250,176	413,349	449,855	347,596	308,273	330,180	242,030	341,299

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Community Development									
(Merged prior divisions: Code Enforcement & Building Inspection)									
101-404-60010	Salaries Regular	148,268	143,100	183,152	163,493	148,009	161,518	163,836	102,203
101-404-60020	Salaries Part Time	12,581	6,380	4,636	5,153	-	1,200	-	-
101-404-60030	Overtime	-	-	-	-	-	-	-	-
101-404-60050	Salaries Cash Out	2,180	863	525	3,903	2,500	-	2,500	2,500
101-404-62000	Retirement CALPERS	11,769	12,507	16,317	12,823	13,161	14,098	15,859	10,715
101-404-62020	Medical/Life Insurance	29,950	27,904	37,498	24,345	24,365	20,771	21,264	17,186
101-404-62030	Social Security FICA	9,640	8,942	11,482	10,984	9,177	10,290	10,158	6,337
101-404-62040	Medicare Insurance	2,255	2,091	2,686	2,569	2,146	2,407	2,376	1,482
101-404-62050	Disability Income Insurance	169	313	291	1,412	-	994	-	-
101-404-62060	Deferred Comp - 457 Retirement	1,580	3,297	5,564	7,092	4,440	7,503	7,373	4,599
101-404-62070	Workers Comp. Insurance	6,179	26,650	9,240	6,046	17,761	9,086	19,660	12,246
101-404-62200	Retirement CalPERS UL	-	-	-	-	370	-	1,344	1,071
101-404-62210	Unemployment Claims	-	-	-	-	1,480	-	1,638	1,022
Personnel Cost:		224,572	232,047	271,391	237,820	223,409	227,867	246,008	159,361
101-404-70010	Office Supplies	2,912	3,054	2,653	839	1,250	565	1,250	1,100
101-404-70030	Postage & Freight Out	2,672	1,064	3,240	56	1,000	-	1,000	1,000
101-404-70040	Printing & Binding	174	188	78	145	150	444	200	200
101-404-70060	Small Tools & Equipment	-	496	97	-	200	16	200	500
101-404-70100	Uniforms	394	379	-	419	550	-	550	500
101-404-70160	Gasoline & Diesel	2,307	1,970	2,159	784	1,100	908	1,000	900
101-404-70201	Planning Audio/Video Supply	-	-	-	-	-	-	-	-
101-404-72030	Telephone	1,125	1,614	1,521	708	700	1,582	1,500	1,800
101-404-84010	Office Equip Repairs & Maint	-	751	2,159	1,391	2,000	681	2,000	1,800
101-404-84060	Vehicle Repairs/Maintenance	1,026	2,716	60	1,014	1,500	20	1,500	1,200
101-404-86010	Training, Travel, & Conference	169	907	2,044	427	3,000	2,306	5,000	2,500
101-404-86030	Subs., Dues, & Publications	6,778	4,208	6,406	4,510	5,000	6,053	6,500	6,000
101-404-86500	Planning-Reimbursable Fees	5,803	17,415	85,273	36,509	20,000	22,818	30,000	30,000
101-404-86510	Planning Dept Non-reimbursable	-	-	-	-	-	-	-	-
101-404-88040	Computer Programming/Consult.	362	-	5,144	4,992	2,500	3,332	3,000	4,000
101-404-88090	General Engineering	-	794	420	548	2,000	-	2,000	500
101-404-88100	Professional Services	3,903	19,948	4,340	1,995	6,000	5,534	6,000	8,000
101-404-88120	Reimbursable Plan Check Fee	10,985	13,683	1,109	6,924	5,000	5,495	5,000	5,000
101-404-88160	Housing Element	10,540	10,440	-	-	-	-	-	-
101-404-88180	Cannabis Professional Services	-	-	30,844	51,335	140,000	78,742	260,000	250,000
101-404-90010	Liability & Property Insurance	3,026	5,779	9,642	9,190	10,000	6,733	10,000	11,000
101-404-92080	Miscellaneous Expense	66	204	356	-	1,000	-	1,000	500
101-404-98030	Office Furniture & Equipment	-	-	-	-	-	-	-	-
101-404-98090	Taxes, Licenses, & Fees	-	-	-	61	-	-	-	-
O & M Cost:		52,241	85,610	157,545	121,847	202,950	135,229	337,700	326,500
404 TOTAL:		276,812	317,657	428,936	359,667	426,359	363,096	583,708	485,861

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Administrative Services									
101-405-60010	Salaries Regular	22,353	18,019	40,539	48,877	31,849	33,260	34,006	87,438
101-405-60020	Salaries Part Time	2,489	1,286	-	-	-	-	-	-
101-405-60050	Salaries Cash Outs	103	162	515	898	675	403	340	874
101-405-62000	Retirement CALPERS	1,825	1,405	3,411	3,853	2,832	2,917	3,292	9,167
101-405-62020	Medical/Life Insurance	3,797	3,009	7,593	10,906	6,747	6,257	7,125	22,138
101-405-62030	Social Security FICA	1,451	639	2,250	2,846	1,975	1,809	2,108	5,421
101-405-62040	Medicare Insurance	339	150	552	718	462	477	493	1,268
101-405-62050	Disability Income Insurance	80	-	75	331	100	170	100	100
101-405-62060	Deferred Comp - 457 Retirement	134	276	1,131	1,882	1,274	1,541	1,360	3,498
101-405-62070	Workers Comp. Insurance	(255)	557	1,131	2,298	3,822	7,685	4,081	10,493
101-405-62200	Retirement CalPERS UL	-	-	-	-	80	-	269	926
101-405-82050	Car Allowance	-	-	-	-	-	-	-	-
101-405-62210	Unemployment Claims	-	60	-	-	318	-	340	874
Personnel Cost:		32,316	25,563	57,197	72,609	50,134	54,519	53,514	142,197
101-405-70010	Office Supplies	1,616	1,724	2,393	1,063	2,000	1,222	2,000	2,000
101-405-70030	Postage & Freight Out	398	115	226	523	200	67	200	200
101-405-70030	Printing & Binding	-	43	107	2	100	25	100	100
101-405-70160	Gasoline & Diesel	1,335	856	1,554	777	1,000	492	1,000	1,000
101-405-7020	Council Audio/Video Supply	-	-	-	-	-	-	-	-
101-405-70440	Miscellaneous Supplies	-	-	-	-	-	-	-	-
101-405-72030	Telephone	-	-	-	-	-	843	-	876
101-405-76010	General Advertising	-	-	11,412	48	5,000	5	5,000	5,000
101-405-84010	Office Equip Repairs & Maint	-	-	952	503	600	1,195	1,000	1,000
101-405-84060	Vehicle Parts, Repairs & Maint	256	834	40	750	800	497	800	800
101-405-86010	Training, Travel, & Conference	942	33	4,064	3,360	7,700	3,740	7,700	7,800
101-405-86030	Subs., Dues, & Publications	11,397	10,637	18,790	7,854	12,000	9,583	12,000	10,000
101-405-88020	Outside Attorney Fees	-	-	-	593	-	26,369	-	-
101-405-88040	Computer Programming/Consult.	26,751	27,084	27,328	210	5,000	910	5,000	4,500
101-405-88100	Professional Services	100	32	1	410	-	24	-	1,000
101-405-89070	Fingerprinting	-	-	-	-	-	7	-	-
101-405-90010	Liability & Property Insurance	(37)	558	1,571	3,563	3,600	1,455	3,600	3,600
101-405-90040	Claims & Judgments	-	-	-	-	-	-	-	-
101-405-92080	Miscellaneous Expense	-	-	-	-	-	-	-	-
101-405-92091	Settlement Agreement	-	-	-	61	-	-	-	-
101-405-98030	Office Furniture & Equipment	1,407	1,206	2,325	-	500	-	500	-
O & M Cost:		44,165	43,122	70,763	19,717	38,500	46,434	38,900	37,876
405 TOTAL:		76,481	68,685	127,960	92,326	88,634	100,953	92,414	180,073

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Finance									
101-406-60010	Salaries Regular	37,065	36,720	56,127	29,264	49,240	29,958	35,054	73,501
101-406-60020	Salaries Part Time	-	-	-	-	-	-	-	-
101-406-60030	Salaries Overtime	291	173	67	60	700	8	700	500
101-406-60050	Salaries Cash Outs	-	398	416	216	500	-	500	500
101-406-62000	Retirement CALPERS	2,991	2,729	4,110	2,314	3,920	2,414	2,924	6,222
101-406-62020	Medical/Life Insurance	6,520	7,105	8,646	5,062	10,092	4,025	7,239	19,402
101-406-62030	Social Security FICA	2,291	2,339	3,434	1,870	3,053	1,876	2,173	4,557
101-406-62040	Medicare Insurance	536	547	803	437	714	439	508	1,066
101-406-62050	Disability Income Insurance	111	135	100	342	100	115	100	100
101-406-62060	Deferred Comp - 457 Retirement	330	457	533	720	862	899	613	1,286
101-406-62070	Workers Comp. Insurance	937	1,364	2,313	1,539	5,909	2,325	4,206	8,820
101-406-6209	Other Payroll Expenses	-	16,229	-	-	-	-	-	-
101-406-62200	Retirement CalPERS UL	-	-	-	-	123	-	285	336
101-406-62210	Unemployment Claims	-	1,800	6,860	-	492	90	351	735
Personnel Cost:		51,071	69,996	83,409	41,824	75,705	42,149	54,653	117,025
101-406-70010	Office Supplies	1,025	1,330	1,719	354	1,300	314	1,300	1,000
101-406-70030	Postage & Freight Out	3,672	1,506	2,210	1,863	3,000	46	3,000	1,000
101-406-70040	Printing & Binding	2,257	3,254	2,399	456	3,150	423	3,150	1,000
101-406-72030	Telephone	55	48,112	346	284	200	407	300	300
101-406-82040	Office Equipment Rental	1,122	1,111	1,090	2,710	4,180	1,045	4,180	1,000
101-406-84010	Office Equip Repairs & Maint	1,738	2,083	3,300	281	1,700	300	1,700	1,000
101-406-86010	Training, Travel, & Conference	3	492	660	321	400	582	500	600
101-406-86030	Subs., Dues, & Publications	300	300	209	49	300	22	300	100
101-406-88030	Accounting/Auditing	20,100	14,235	4,665	33,791	30,000	11,475	30,000	30,000
101-406-88040	Computer Programming/Consult.	20,851	33,201	15,937	7,283	10,000	6,561	10,000	9,000
101-406-88100	Professional Services	12,603	18,032	26,393	8,082	19,000	6,232	19,000	18,000
101-406-89040	Physical w/Drug & Alcohol Test						19		50
101-406-89070	Fingerprinting						3		10
101-406-90010	Liability & Property Insurance	1,972	2,507	3,489	2,418	3,200	2,288	3,200	3,520
101-406-9208	Miscellaneous Expense	5,646	-	-	-	-	-	-	-
101-406-92090	Taxes, Licenses, & Fees	20,235	26,525	29,683	23,066	21,000	2,597	24,000	1,000
101-406-98030	Office Furniture & Equipment						51		-
O & M Cost:		91,580	152,688	92,100	80,958	97,430	32,365	100,630	67,580
406 TOTAL:		142,651	222,684	175,509	122,782	173,135	74,514	155,283	184,605

FY 2020-2021 Proposed Budget
General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Human Resources									
101-408-60010	Salaries Regular	88,272	63,633	55,354	60,372	53,871	64,062	59,692	64,956
101-408-60020	Salaries Part Time	2,669	984	3,003	-	-	-	-	-
101-408-60030	Salaries Overtime	828	1,045	476	934	1,500	882	1,000	1,000
101-408-60050	Salaries Cash Outs	1,405	515	324	375	1,500	-	1,500	1,500
101-408-62000	Retirement CALPERS	7,558	4,675	3,870	3,928	4,297	4,382	4,169	5,022
101-408-62020	Medical/Life Insurance	22,221	8,221	4,672	6,707	4,674	6,175	5,621	6,436
101-408-62030	Social Security FICA	6,138	3,839	3,478	3,814	3,340	3,981	3,701	4,027
101-408-62040	Medicare Insurance	1,436	924	842	892	781	931	866	942
101-408-62050	Disability Income Insurance	713	175	105	-	700	-	700	700
101-408-62060	Deferred Comp - 457 Retirement	1,768	1,537	678	68	5,200	85	5,200	5,200
101-408-62070	Workers Comp. Insurance	2,127	4,036	3,748	2,263	6,464	2,622	7,163	7,795
101-408-62200	Retirement CalPERS UL	-	-	-	31	135	-	383	322
101-408-62210	Unemployment Claims	-	-	-	-	539	-	597	650
Personnel Cost:		135,135	89,584	76,550	79,384	83,001	83,120	90,592	98,550
101-408-70010	Office Supplies	1,234	1,208	2,330	1,420	1,250	1,354	1,250	1,200
101-408-70030	Postage & Freight Out	331	761	1,153	661	400	200	400	350
101-408-70040	Printing & Binding	-	555	875	2	1,200	-	1,200	800
101-408-72030	Telephone	-	-	-	-	-	597	-	660
101-408-84010	Office Equip Repairs & Maint	1,576	1,870	3,589	1,728	2,000	2,192	2,200	2,150
101-408-86010	Training, Travel, & Conference	602	471	2,421	998	1,600	606	1,600	2,200
101-408-86030	Subs., Dues, & Publications	44	189	88	44	300	187	300	1,800
101-408-88040	Computer Program & Consulting	-	600	-	1,706	900	1,336	1,400	2,000
101-408-88060	Medical General	1,078	1,470	2,075	4,852	6,500	105	6,500	6,500
101-408-88100	Professional Services	2,140	-	5,378	15,546	5,000	11,213	5,600	4,800
101-408-89010	Personnel Advertising	649	850	600	285	1,200	64	1,200	1,000
101-408-89020	Interview Expenses	-	130	42	33	100	-	100	100
101-408-89030	Employee Competency Testing	-	-	-	-	-	-	-	-
101-408-89040	Physical w/Drug & Alcohol Test	3,492	2,000	1,912	2,665	10,000	3,455	10,000	10,000
101-408-89050	Polygraphs	1,350	600	800	800	1,600	4,000	2,500	3,200
101-408-89060	Psychological Evaluation	3,000	3,300	3,300	1,875	2,800	3,200	3,200	5,600
101-408-89070	Fingerprinting Expense	408	1,269	1,262	832	1,400	1,555	1,500	1,500
101-408-89080	Background Investigations Exp	-	3,250	1,800	2,400	2,500	5,400	5,000	6,000
101-408-90010	Liability & Property Insurance	2,419	4,393	3,569	3,509	6,200	2,544	6,200	6,200
101-408-92090	Taxes, Licenses, & Fees	-	-	-	61	-	-	-	-
O & M Cost:		18,323	22,916	31,194	39,417	44,950	38,008	50,150	56,060
408 TOTAL:		153,458	112,500	107,744	118,801	127,951	121,128	140,742	154,610

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Police Department									
101-413-60010	Salaries Regular	1,566,641	1,549,163	1,713,938	1,380,147	1,300,920	1,275,813	1,488,080	1,669,835
101-413-60020	Salaries Part Time	25,455	34,257	17,571	16,467	72,678	19,064	107,484	69,160
101-413-60030	Salaries Overtime	234,898	264,274	293,774	253,331	125,000	201,734	143,273	140,000
101-413-60040	Salaries Overtime Training	-	-	-	-	-	-	-	-
101-413-60050	Salaries Cash Outs	6,834	33,986	11,203	46,021	39,574	-	39,574	45,115
101-413-62000	Retirement CALPERS	166,854	157,390	176,886	152,354	151,196	139,606	183,181	212,949
101-413-62010	Retirement 401A	14,259	72	-	-	-	-	-	-
101-413-62020	Medical/Life Insurance	307,876	294,969	317,570	287,838	266,839	262,617	361,358	310,866
101-413-62030	Social Security FICA	112,023	111,217	122,691	104,686	85,163	92,149	98,925	120,218
101-413-62040	Medicare Insurance	26,199	26,011	28,694	24,483	19,918	21,551	23,136	28,115
101-413-62050	Disability Income Insurance	1,134	5	545	3,334	1,200	1,030	1,200	1,800
101-413-62060	Deferred Comp - 457 Retirement	15,301	17,316	16,467	15,569	19,514	15,510	22,321	12,006
101-413-62070	Workers Comp. Insurance	84,624	102,443	131,306	139,803	164,832	85,369	191,468	208,679
101-413-62080	Uniform Allowance	17,090	14,400	15,792	13,800	22,800	12,300	24,200	28,200
101-413-62200	Retirement CalPERS UL	-	-	-	10	5,289	-	11,857	31,740
101-413-62210	Unemployment Claims	28	(361)	1,048	15,903	13,010	-	14,881	17,390
Personnel Cost:		2,579,215	2,605,142	2,847,485	2,453,746	2,287,933	2,126,743	2,710,938	2,896,073
101-413-70010	Office Supplies	6,078	8,947	7,261	4,897	7,000	3,798	5,000	4,500
101-413-70030	Postage & Freight Out	2,004	2,272	2,077	1,430	2,000	561	1,500	1,200
101-413-70040	Printing & Binding	960	3,245	3,512	659	2,000	5,176	2,000	2,000
101-413-70060	Small Tools & Equipment	2,467	2,600	1,296	1,253	1,000	1,937	1,000	1,000
101-413-70070	Audio/Video Equip. & Supplies	594	-	861	205	500	-	500	500
101-413-70101	Uniforms-Safety Equipment	7,605	15,437	19,014	19,070	10,000	14,577	8,500	9,000
101-413-70160	Gasoline & Diesel	76,979	65,261	71,938	60,810	65,000	54,257	65,000	62,000
101-413-70280	Shelter Food/Supplies	9,422	3,855	20,852	-	-	126	-	-
101-413-70290	Canine Food/Supplies	-	-	-	-	-	-	-	-
101-413-70380	Inmate Food/Jail Supplies	1,465	1,669	1,120	2,755	6,000	5,798	5,500	6,000
101-413-70440	Miscellaneous Supplies	1,888	2,210	2,431	14,443	10,000	2,555	6,000	6,000
101-413-72010	Water, Gas, Sanitation & Sewer	1,364	1,700	1,801	1,798	1,500	908	750	750
101-413-72020	Electric	3,372	228	526	696	5,000	638	2,500	2,500
101-413-72030	Telephone	16,664	17,822	26,706	56,789	32,000	60,296	37,000	63,000
101-413-75030	Tuition Reimbursement	-	-	-	-	-	900	-	-
101-413-84010	Office Equip Repairs & Maint	762	2,286	4,570	5,367	2,000	5,354	2,000	2,500
101-413-84020	Major Equip Repairs & Maint.	431	683	5,003	5,716	500	2,400	1,500	1,500
101-413-84030	Buildings Repairs & Maint.	3,016	7,917	34,810	7,105	-	7,141	2,500	3,000
101-413-84060	Vehicle Parts, Repairs & Maint	28,326	46,647	59,641	35,617	30,000	33,736	30,000	30,000
101-413-84080	Skunk Control Supplies & Maint	423	266	-	-	-	-	-	-
101-413-86010	Training, Travel, & Conference	39,496	28,852	42,250	27,058	25,000	25,874	25,000	25,000
101-413-86030	Subs., Dues, & Publications	2,373	2,490	1,025	2,391	2,000	11,860	2,000	3,000
101-413-88040	Computer Programming/Consult.	6,805	7,599	20,054	88,402	80,000	85,306	80,000	109,000
101-413-88080	Laboratory	3,347	4,173	4,176	2,797	4,000	1,958	4,000	4,000
101-413-88100	Professional Services	53,509	40,264	82,076	59,202	20,000	38,834	20,000	20,000
101-413-88110	Homeland Security Grant	-	-	2,129	-	-	489	-	-
101-413-90010	Liability & Property Insurance	32,442	65,445	98,334	101,601	95,000	68,807	95,000	105,000
101-413-90041	Settlements & Judgments	-	720	28,280	30,108	6,000	245	6,000	6,000
101-413-90070	Investigative Expenses	15,621	19,147	20,861	14,591	10,000	10,612	9,000	12,000
101-413-92090	Taxes, Licenses, & Fees	-	-	-	61	-	-	-	-
101-413-92120	Booking Fees	36	-	-	-	-	-	-	-
101-413-92210	Neighborhood Watch Program Exp	-	-	-	-	-	144	-	-
101-413-92211	K-9 Program Expense	-	-	-	-	-	16,542	-	-
101-413-98030	Office Furniture & Equipment	575	1,023	-	439	1,500	1,465	1,500	1,500
101-413-98040	Major Machinery & Equipment	11,830	11,202	9,829	39,229	36,000	32,172	36,000	36,000
101-413-9805	Capital Purchases	-	-	-	-	-	-	86,000	-
O & M Cost:		329,853	363,960	572,433	584,489	454,000	494,466	535,750	516,950
413 TOTAL:		2,909,068	2,969,102	3,419,918	3,038,235	2,741,933	2,621,209	3,246,688	3,413,023

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Animal Control									
101-415-60010	Salaries Regular	-	-	-	17,706.00	35,120	31,643.00	-	-
101-415-60020	Salaries Part Time	-	-	-	-	-	-	-	-
101-415-60030	Salaries Overtime	-	-	-	3,272.00	-	4,207.00	-	-
101-415-6004	Salaries Overtime Training	-	-	-	-	-	-	-	-
101-415-6005	Salaries Cash Outs	-	-	-	-	-	-	-	-
101-415-62000	Retirement CALPERS	-	-	-	1,158.00	2,403	1,886.00	-	-
101-415-62020	Medical/Life Insurance	-	-	-	8,893.00	17,783	7,267.00	-	-
101-415-62030	Social Security FICA	-	-	-	1,229.00	2,178	2,208.00	-	-
101-415-6204	Medicare Insurance	-	-	-	287.00	510	516.00	-	-
101-415-62050	Disability Income Insurance	-	-	-	-	-	-	-	-
101-415-62060	Deferred Comp - 457 Retirement	-	-	-	-	-	-	-	-
101-415-62070	Workers Comp. Insurance	-	-	-	1,950.00	4,215	1,619.00	-	-
101-415-62080	Uniform Allowance	-	-	-	300.00	600	300.00	-	-
101-415-62200	Retirement CalPERS UL	-	-	-	-	88	-	-	-
101-415-9002	Unemployment Claims	-	-	-	-	-	-	-	-
Personnel Cost:		-	-	-	34,795.00	62,897	49,646.00	-	-
101-415-70010	Office Supplies	-	-	-	1,277.00	1,000	154.00	-	-
101-415-70030	Postage & Freight Out	-	-	-	-	250	-	-	-
101-415-70040	Printing & Binding	-	-	-	123.00	500	-	-	-
101-415-70060	Small Tools & Equipment	-	-	-	866.00	1,000	544.00	-	-
101-415-7007	Audio/Video Equip. & Supplies	-	-	-	-	-	-	-	-
101-415-70100	Uniforms-Safety Equipment	-	-	-	-	-	44.00	-	-
101-415-70160	Gasoline & Diesel	-	-	-	3,929.00	7,000	5,153.00	-	-
101-415-70280	Shelter Food/Supplies	-	-	-	3,646.00	10,000	2,830.00	-	-
101-415-70440	Miscellaneous Supplies	-	-	-	-	5,000	560.00	-	-
101-415-72010	Water, Gas, Sanitation & Sewer	-	-	-	139.00	750	-	1,000	-
101-415-72020	Electric	-	-	-	-	1,250	-	1,500	-
101-415-72030	Telephone	-	-	-	411.00	1,000	3,568.00	-	-
101-415-8401	Office Equip Repairs & Maint	-	-	-	-	-	-	-	-
101-415-8402	Major Equip Repairs & Maint.	-	-	-	-	-	-	-	-
101-415-84030	Buildings Repairs & Maint.	-	-	-	7,610.00	2,500	11,603.00	-	-
101-415-84060	Vehicle Parts, Repairs & Maint	-	-	-	578.00	5,000	288.00	-	-
101-415-8408	Skunk Control Supplies & Maint	-	-	-	-	-	2,512.00	-	-
101-415-86010	Training, Travel, & Conference	-	-	-	1,253.00	2,500	-	-	-
101-415-86030	Subs., Dues, & Publications	-	-	-	-	750	-	-	-
101-415-88040	Computer Programming/Consult.	-	-	-	4,109.00	5,000	2,793.00	-	-
101-415-88080	Laboratory	-	-	-	-	500	-	-	-
101-415-88100	Professional Services	-	-	-	7,325.00	15,000	10,547.00	31,600	31,600
101-415-90010	Liability & Property Insurance	-	-	-	3,023.00	1,000	1,571.00	1,000	1,100
101-415-98020	Buildings & Bldg. Improvements	-	-	-	55,282.00	-	188.00	-	-
101-415-98030	Office Furniture & Equipment	-	-	-	320.00	1,000	-	-	-
101-415-98040	Major Machinery & Equipment	-	-	-	-	1,500	357.00	-	-
101-415-9805	Capital Purchase	-	-	-	-	-	-	-	-
O & M Cost:		-	-	-	89,891	62,500	42,712	35,100	32,700
415 TOTAL:		-	-	-	124,686.00	125,397.00	92,358.00	35,100.00	32,700.00

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Fire Department									
101-416-60010	Salaries Regular	1,084,834	900,419	1,125,063	1,042,821	1,109,869	1,088,631	1,540,906	1,767,257
101-416-60020	Salaries Part Time	21,899	55,086	35,319	35,630	72,000	20,263	112,000	112,000
101-416-60030	Salaries Overtime	395,248	452,149	403,571	418,348	350,000	490,620	350,000	350,000
101-416-60050	Salaries Cash Outs	-	-	-	867	57,852	1,003	57,852	106,853
101-416-62000	Retirement CALPERS	125,619	101,348	119,168	120,619	140,212	124,191	200,849	239,156
101-416-62010	Retirement 401A	10,861	-	-	-	-	-	-	-
101-416-62020	Medical/Life Insurance	238,485	189,732	192,444	214,170	282,511	190,578	338,358	399,876
101-416-62030	Social Security FICA	91,247	85,175	96,143	94,929	73,276	96,833	102,480	116,514
101-416-62040	Medicare Insurance	21,340	19,920	22,485	22,037	17,137	23,055	23,967	27,249
101-416-62050	Disability Income Insurance	1,130	238	634	3,411	-	1,286	-	-
101-416-62060	Deferred Comp - 457 Retirement	25,087	20,996	27,986	32,224	44,395	25,747	61,636	70,690
101-416-62070	Workers Comp. Insurance	43,801	77,029	83,221	57,833	141,824	73,434	198,349	225,511
101-416-62080	Uniform Allowance	13,500	12,000	13,500	14,550	29,400	9,750	29,300	32,300
101-416-62200	Retirement CalPERS UL	-	-	-	60	2,875	-	7,279	33,902
101-416-62210	Unemployment Claims	5,993	10,439	-	-	11,099	-	15,409	17,673
Personnel Cost:		2,079,043	1,924,531	2,119,534	2,057,499	2,332,450	2,145,391	3,038,385	3,498,981
101-416-70010	Office Supplies	1,648	1,022	1,331	966	1,700	589	1,000	800
101-416-70030	Postage & Freight Out	168	135	165	19	200	41	200	150
101-416-70040	Printing & Binding	-	-	60	17	100	-	100	100
101-416-70050	Education Materials & Supplies	2,714	770	1,596	1,154	2,500	1,694	2,000	2,000
101-416-70060	Small Tools & Equipment	907	226	212	64	1,000	75	1,000	800
101-416-70070	Audio/Video Equipment Supplies	16	-	-	-	100	130	200	150
101-416-70102	Uniforms (Turnout Gear)	7,825	912	28,469	9,453	20,000	27,496	30,000	25,000
101-416-70160	Gasoline & Diesel	63,026	43,176	47,522	57,876	75,000	50,527	75,000	70,000
101-416-70440	Miscellaneous Supplies	305	1,680	794	768	700	218	700	600
101-416-70450	Station Supplies	2,770	2,580	1,743	2,262	1,500	1,996	2,500	2,300
101-416-72010	Water, Gas, Sanitation & Sewer	5,431	10,954	7,299	7,027	7,300	8,272	7,300	7,300
101-416-72020	Electric	17,920	18,382	19,827	19,548	18,500	19,161	18,500	18,500
101-416-72030	Telephone	4,915	6,443	6,405	4,721	18,000	23,687	18,000	21,500
101-416-75000	Medical Equipment & Supplies	45,347	34,008	38,095	32,433	39,000	26,379	39,000	3,900
101-416-75010	Meals-Ambulance Runs	1,570	2,430	1,768	1,915	2,000	1,146	2,000	2,200
101-416-75020	EMS-Linens	3,324	4,192	3,101	4,198	4,000	2,894	4,000	4,200
101-416-75030	Tuition Reimbursement	200	1,274	4,625	11,057	8,000	5,143	8,000	8,000
101-416-75040	Ambulance Billing Contract	43,187	78,230	65,314	90,879	100,000	77,664	100,000	100,000
101-416-75050	EMS-Billing Refunds	24,641	20,877	-	-	-	500	-	-
101-416-75060	Mandated Annual Service	10,718	16,166	28,311	20,616	25,000	19,523	25,000	25,000
101-416-84010	Office Equip Repairs & Maint	703	646	1,303	1,500	3,500	2,531	3,500	3,000
101-416-84020	Major Equip Repairs & Maint.	2,819	126	13,267	6,878	3,500	1,593	3,500	3,500
101-416-84030	Buildings Repairs & Maint.	13,723	8,570	43,945	3,261	13,000	27,974	23,000	30,000
101-416-84050	Grounds Repairs & Maint.	1,511	364	280	2,151	500	396	500	700
101-416-84060	Vehicle Parts, Repairs & Maint	47,125	77,214	69,653	34,204	60,000	55,893	60,000	55,000
101-416-84070	Misc. Repairs & Maint.	194	218	882	755	500	229	500	1,000
101-416-86010	Training, Travel, & Conference	2,867	1,446	2,035	906	5,000	1,689	5,000	5,000
101-416-86030	Subs., Dues, & Publications	2,963	504	2,543	-	2,000	900	2,000	2,000
101-416-86040	Required Certification Train	3,200	2,758	1,566	3,846	5,500	2,238	5,500	5,500
101-416-88040	Computer Programming/Consult.	688	1,443	1,566	6,514	6,600	6,872	6,600	7,100
101-416-88100	Professional Services	643	16,411	31,635	7,642	8,000	17,352	8,000	7,000

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
101-416-90010	Liability & Property Insurance	21,744	53,833	85,364	89,332	90,000	71,113	90,000	99,000
101-416-90041	Settlements & Judgements	357	206	760	-	-	-	-	-
101-416-92082	Volunteer Firefighter Stipend	3,750	-	-	-	-	-	-	-
101-416-92084	Firefighter's Assn Stipend	-	126	2,000	-	2,000	755	2,000	2,000
101-416-92090	Taxes, Licenses & Fees	-	-	-	2,061	-	1,755	-	-
101-416-97010	Ambulance Principal Payment	-	-	-	-	-	-	-	-
101-416-97020	Ambulance Interest Payment	-	-	-	-	-	-	-	-
101-416-97050	Fire Engine Principal Payment	39,089	41,196	89,176	-	-	-	-	-
101-416-97060	Fire Engine Interest Payment	9,134	7,551	2,813	-	-	-	-	-
101-416-97070	2007 KME Fire Engine Principal	54,028	20,187	67,655	-	-	-	-	-
101-416-97080	2007 KME Fire Engine Interest	5,844	4,327	1,622	-	-	-	-	-
101-416-97100	1991B Police Station Interest	7,061	680	240	-	-	-	-	-
101-416-98030	Office Furniture & Equipment	-	-	-	-	-	11,272	-	-
101-416-98040	Major Machinery & Equipment	141,870	-	-	579	10,000	-	20,000	60,000
101-416-98430	Gas Fund Loan Payment	-	-	-	-	-	-	-	-
O & M Cost:		595,948	481,263	674,942	424,602	534,700	469,697	564,600	573,300
416 TOTAL:		2,674,991	2,405,794	2,794,476	2,482,101	2,867,150	2,615,088	3,602,985	4,072,281

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Service Center									
101-431-60010	Salaries Regular	99,960	97,560	104,489	59,798	22,854	23,159	23,400	18,533
101-431-60030	Salaries Overtime	613	218	70	-	360	3,568	360	360
101-431-60050	Salaries Cash Out	-	-	935	-	450	-	450	450
101-431-62000	Retirement CALPERS	7,988	7,832	8,289	4,322	2,032	2,275	2,265	1,943
101-431-62020	Medical/Life Insurance	14,711	14,780	13,620	8,407	3,600	4,368	4,186	3,525
101-431-62030	Social Security FICA	6,273	6,044	6,125	3,854	1,417	1,681	1,451	1,149
101-431-62040	Medicare Insurance	1,467	1,413	1,432	901	331	393	339	269
101-431-62060	Deferred Comp - 457 Retirement	2,300	2,237	2,215	2,046	686	688	702	556
101-431-62070	Workers Comp. Insurance	2,239	3,219	5,041	2,115	2,742	1,203	2,808	2,224
101-431-62080	Uniform Allowance	114	150	108	97	150	134	150	150
101-431-62200	Retirement CalPERS UL	-	-	-	-	57	-	346	346
101-431-62210	Unemployment Claims	-	-	-	-	229	-	234	185
Personnel Cost:		135,667	133,453	142,324	81,540	34,908	37,469	36,691	29,690
101-431-70010	Office Supplies	84	92	-	-	100	47	100	75
101-431-70030	Postage & Freight Out	-	-	-	5	-	-	-	-
101-431-70040	Printing & Binding	-	-	-	2	-	-	-	-
101-431-70060	Small Tools & Equipment	-	-	-	-	500	94	500	400
101-431-70100	Uniforms	428	233	225	532	500	789	500	955
101-431-70150	Vehicle Parts & Supplies	11,898	11,979	9,107	3,300	5,000	328	5,000	4,000
101-431-70160	Gasoline & Diesel	1,789	1,480	1,458	232	500	310	500	500
101-431-70440	Miscellaneous Supplies	70	70	936	107	250	119	250	200
101-431-72020	Electric	3,786	4,156	3,635	1,919	2,000	1,081	1,000	300
101-431-72030	Telephone	135	-	505	963	1,000	855	1,000	1,000
101-431-84060	Vehicle Parts, Repairs & Maint	451	730	1,671	243	500	628	500	750
101-431-88040	Computer Programming/Consult.	-	-	-	80	-	71	80	300
101-431-88060	Medical-General	-	-	-	-	-	220	-	1,000
101-431-88100	Professional Services	-	3,733	-	-	-	-	-	-
101-431-90010	Liability & Property Insurance	2,482	3,481	5,205	3,279	5,740	1,059	5,740	-
101-431-92090	Taxes, Licenses, & Fees	-	-	-	61	-	236	-	6,314
O & M Cost:		21,123	25,954	22,742	10,723	16,090	5,837	15,170	15,794
431 TOTAL:		156,790	159,407	165,066	92,263	50,998	43,306	51,861	45,484

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Building Maintenance									
101-432-60010	Salaries Regular	26,778	33,203	31,303	3,623	-	-	-	-
101-432-60030	Salaries Overtime	-	8	103	23	-	-	-	-
101-432-62000	Retirement CALPERS	2,146	2,208	2,508	33	-	-	-	-
101-432-62020	Medical/Life Insurance	5,431	5,157	5,869	(520)	-	-	-	-
101-432-62030	Social Security FICA	1,677	1,747	1,972	241	-	-	-	-
101-432-62040	Medicare Insurance	392	409	461	56	-	-	-	-
101-432-62060	Deferred Comp - 457 Retirement	487	493	565	14	-	-	-	-
101-432-62070	Workers Comp. Insurance	1,446	906	2,499	-	-	-	-	-
101-432-62080	Uniform Allowance	-	-	-	-	-	-	-	-
101-432-62200	Retirement CalPERS UL	-	-	-	-	-	-	-	-
101-432-62210	Unemployment Claims	-	-	-	7,938	-	661	-	-
Personnel Cost:		38,356	44,131	45,280	11,408	-	661	-	-
101-432-70010	Office Supplies	31	-	72	-	75	9	75	-
101-432-70060	Small Tools & Equipment	-	-	-	-	500	-	500	400
101-432-70100	Uniforms	-	-	99	-	-	-	-	-
101-432-70440	Miscellaneous Supplies	178	104	64	22	1,850	-	1,850	1,600
101-432-72010	Water, Gas, Sanitation & Sewer	13,385	16,250	20,433	20,374	22,000	17,753	22,000	16,000
101-432-72020	Electric	53,410	53,827	75,603	62,807	58,000	68,666	58,000	68,000
101-432-72030	Telephone	11,320	11,645	32,427	33,297	22,000	16,550	22,000	18,500
101-432-84020	Major Equip Repairs & Maint.	-	-	1,514	19,876	10,000	98	10,000	10,000
101-432-84030	Buildings Repairs & Maint.	3,699	5,722	10,662	40,015	61,000	34,694	103,280	61,000
101-432-84050	Grounds Repairs & Maintenance	4,747	3,197	11,838	853	9,000	805	9,000	7,000
101-432-84071	Inspections	967	5,571	1,181	2,945	7,100	5,100	7,400	7,000
101-432-90010	Liability & Property Insurance	1,562	934	1,964	-	7,190	-	7,190	49,500
O & M Cost:		89,298	97,250	155,857	180,189	198,715	143,675	241,295	239,000
432 TOTAL:		127,655	141,381	201,137	191,597	198,715	144,336	241,295	239,000

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Airport Operations									
101-435-60010	Salaries Regular	8,575	7,365	7,231	7,875	7,472	4,244	7,888	9,179
101-435-60030	Salaries Overtime	897	1,117	1,179	1,247	1,100	654	1,100	1,100
101-435-60050	Salaries Cash Outs	76	54	73	128	300	54	300	300
101-435-62000	Retirement CALPERS	659	580	640	651	664	377	764	962
101-435-62020	Medical/Life Insurance	2,346	2,063	1,487	2,101	2,565	821	2,276	2,465
101-435-62030	Social Security FICA	554	481	494	523	463	299	489	569
101-435-62040	Medicare Insurance	130	112	116	122	108	70	114	133
101-435-62060	Deferred Comp - 457 Retirement	79	78	81	144	224	122	237	275
101-435-62070	Workers Comp. Insurance	131	322	408	285	897	409	947	1,101
101-435-62080	Uniform Allowance	-	-	-	-	15	-	15	15
101-435-62200	Retirement CalPERS UL	-	-	-	-	75	-	115	146
101-435-62210	Unemployment Claims	-	-	-	-	75	-	79	92
Personnel Cost:		13,447	12,172	11,709	13,076	13,958	7,050	14,324	16,337
101-435-70030	Postage & Freight Out	-	-	-	5	10	-	10	10
101-435-70040	Printing & Binding	-	-	-	2	5	-	10	10
101-435-72010	Water, Gas, Sanitation & Sewer	4,367	5,448	5,384	4,240	5,550	6,267	5,550	5,400
101-435-72020	Electric	10,682	12,301	11,238	9,828	10,640	11,586	10,640	13,700
101-435-72030	Telephone	1,090	822	2,347	2,038	1,580	1,939	2,480	2,350
101-435-80060	Fuel Purchases for Resale	36,865	16,508	14,662	17,211	45,000	16,254	45,000	40,000
101-435-84020	Major Equipment Repair	137	1,177	995	402	1,500	-	20,295	1,500
101-435-84030	Building Repairs	617	135	2,236	5,523	5,600	1,535	5,600	5,000
101-435-84050	Grounds Repair & Maintenance	6,227	7,848	15,631	(12,445)	4,000	31	4,000	3,500
101-435-84060	Vehicle Parts, Repairs & Maint	2,463	458	1,122	141	1,000	434	1,000	1,000
101-435-86010	Training, Travel & Conference	-	-	-	43	500	-	250	250
101-435-86030	Subs., Dues, & Publications	-	-	33	-	200	-	200	150
101-435-88040	Computer Programming/Consultant	-	-	-	52	200	71	1,145	1,000
101-435-88091	Engineering and Consultants	1,069	7,897	24,263	-	16,667	-	15,000	14,000
101-435-88100	Professional Services	6,747	2,250	7,802	585	2,500	302	2,500	2,400
101-435-88111	Airport Master Plan	-	-	-	-	-	-	-	-
101-435-90010	Liability & Property Insurance	3,002	3,002	3,002	3,002	3,200	3,114	3,200	3,520
101-435-66210	Unemployment Claims	-	-	-	-	73	-	-	-
101-435-92090	Taxes, Lic, Fees & Special Assmt	9,309	10,630	11,037	10,890	11,500	15,686	16,000	-
101-435-96011	1994 Airport Const. Principal	-	-	-	-	-	-	-	-
101-435-96023	1994 Airport Const. Interest	2,175	-	-	-	-	-	-	-
101-435-96036	1998 Airport Hangers Principal	26,134	-	-	-	-	-	-	-
101-435-96039	1998 Airport Hangers Interest	1,328	-	-	-	-	-	-	-
101-435-9804	Major Machinery & Equipment	-	-	-	-	-	-	-	-
O & M Cost:		112,212	68,476	99,752	41,517	109,725	57,219	132,880	93,790
435 TOTAL:		125,659	80,648	111,461	54,593	123,683	64,269	147,204	110,127

FY 2020-2021 Proposed Budget

General Fund

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Municipal Grounds Maintenance									
101-440-60010	Salaries Regular	30,143	34,282	16,994	12,764	13,717	10,620	13,455	14,002
101-440-60020	Salaries Part Time	-	1,535	6,029	1,053	-	1,333	-	-
101-440-60030	Salaries Overtime	325	297	127	1,700	1,400	2,111	1,400	1,400
101-440-60050	Salaries Cash Outs	-	-	-	147	230	-	230	230
101-440-62000	Retirement CALPERS	2,064	2,307	1,499	993	1,175	870	1,124	1,331
101-440-62020	Medical/Life Insurance	6,955	6,956	4,275	3,577	3,412	2,752	3,890	4,702
101-440-62030	Social Security FICA	1,835	2,187	1,592	954	850	860	834	868
101-440-62040	Medicare Insurance	429	511	372	223	199	201	195	203
101-440-62060	Deferred Comp - 457 Retirement	56	-	2	183	185	122	185	185
101-440-62070	Workers Comp. Insurance	3,286	1,170	1,449	940	1,646	712	1,615	1,680
101-440-62080	Uniform Allowance	84	33	85	82	85	60	85	85
101-440-62200	Retirement CalPERS UL	-	-	-	-	122	-	184	216
101-440-62210	Unemployment Claims	-	-	-	-	137	-	135	140
Personnel Cost:		45,178	49,278	32,424	22,616	23,158	19,641	23,332	25,042
101-440-70010	Office Supplies	-	-	-	-	-	-	-	-
101-440-70030	Postage & Freight Out	-	-	-	5	-	115	-	-
101-440-70040	Printing & Binding	-	-	-	2	-	369	-	-
101-440-70060	Small Tools & Equipment	-	-	-	2,365	-	-	1,000	4,000
101-440-70100	Uniforms	54	-	-	-	-	-	-	-
101-440-70160	Gasoline & Diesel	5,225	3,932	4,171	5,262	5,000	6,571	5,000	6,000
101-440-70441	Irrigation Supplies	1,041	-	604	967	1,000	1,047	3,000	-
101-440-70442	Tree Purchase/Planting	-	-	-	-	-	-	5,000	500
101-440-72011	Water/Electric - City Plots	77,961	84,607	71,976	52,959	74,000	88,452	62,000	60,000
101-440-84030	Building Repairs & Supplies	-	-	-	-	-	-	-	-
101-440-84050	Grounds Repairs & Maintenance	3,223	9,467	9,549	8,539	7,000	22,916	8,000	12,000
101-440-84060	Vehicle Parts, Repairs & Maint	5,495	1,858	8,705	4,949	3,000	1,301	3,000	5,000
101-440-84090	Graffiti Removal Expense	-	-	-	-	-	2,549	2,000	1,000
101-440-86010	Travel, Training, & Conference	120	-	-	-	200	4,829	200	-
101-440-88040	Computer Programming/Consult.	-	-	-	80	-	71	-	-
101-440-88060	Medical-General	-	-	-	-	-	22	-	-
101-440-88100	Professional Services	-	-	6,921	-	-	210	-	-
101-440-89040	Physical w/Drug & Alcohol Test	-	-	-	-	-	43	-	-
101-440-89070	Fingerprinting	-	-	-	-	-	6	-	-
101-440-90010	Liability & Property Insurance	674	976	1,501	681	1,700	687	1,700	1,870
101-440-90040	Claims and Judgments	-	-	-	-	-	-	-	-
101-440-92090	Taxes, Licenses, & Fees	-	-	-	61	-	-	-	-
101-440-98040	Major Machinery & Equipment	-	-	-	-	-	-	3,000	-
101-440-92212	Veterans Banner Prog Expense	-	-	-	-	-	3,650	-	-
O & M Cost:		93,792	100,840	103,427	75,870	91,900	132,838	93,900	90,370
440 TOTAL:		138,970	150,118	135,851	98,486	115,058	152,479	117,232	115,412
TRANSFERS OUT:									
101-900-94530	TO Claremont Custody Center	40,897	-	2,896,660	-	-	-	-	-
101-900-98200	TO RDA Successor Agency	-	-	-	-	-	-	-	-
GENERAL FUND REVENUES:									
		7,975,086	6,541,421	10,671,603	8,054,612	9,097,050	8,743,303	8,783,064	-
GENERAL FUND EXPENSES:									
		7,073,608	7,041,325	11,014,573	7,123,133	7,347,286	6,722,916	8,656,542	9,374,475
Variance Revenue vs Expense		901,478	(499,904)	(342,970)	931,479	1,749,764	2,020,387	126,522	(9,374,475)

City of Coalinga
Claremont Custody Center Fund 453
Revenue and Expense
FY 2020-2021 Proposed Budget

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (unaudited)	2020 Adopted	2021 Proposed
Beginning Fund Balance	(2,866,421)	(2,866,421)	(2,893,887)	-	-	-	-	-
Revenue:	40,897	-	2,896,660	-	-	-	-	-
Expense:	40,897	27,466	2,773	-	-	-	-	-
Variance: Revenue vs Expense	-	(27,466)	2,893,887	-	-	-	-	-
Ending Fund Balance	(2,866,421)	(2,893,887)	-	-	-	-	-	-

DETAIL REVENUE/EXPENSE:

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Proposed	2021 Proposed
453-400-4932	Transfer from General Fund	40,897	-	2,896,660	-	-	-	-	-
TOTAL REVENUE:		40,897		2,896,660	-	-	-	-	-
Expense									
453-460-6001	Salaries Regular	-	-	-	-	-	-	-	-
453-460-60020	Salaries Part Time	9,379	-	-	-	-	-	-	-
453-460-60030	Salaries Overtime	-	-	-	-	-	-	-	-
453-460-62030	Social Security FICA	581	-	-	-	-	-	-	-
453-460-62040	Medicare Insurance	136	-	-	-	-	-	-	-
453-460-7010	Uniform Patches	-	-	-	-	-	-	-	-
453-460-62210	Unemployment Claims	4,376	-	-	-	-	-	-	-
453-461-86010	Training, Travel & Conferences	-	-	-	-	-	-	-	-
453-462-70160	Gasoline & Diesel	-	-	-	-	-	-	-	-
453-462-70440	Miscellaneous Supplies	-	-	-	-	-	-	-	-
453-462-72010	Water, Gas, Sanitation & Sewer	513	460	17	-	-	-	-	-
453-462-72020	Electric	17,683	23,655	2,756	-	-	-	-	-
453-462-72030	Telephone	3,902	-	-	-	-	-	-	-
453-462-84030	Building Repairs & Maintenance	3,401	2,029	-	-	-	-	-	-
453-462-84050	Grounds Repair & Maintenance	-	-	-	-	-	-	-	-
453-462-84060	Vehicle Parts, Repairs & Maint	-	-	-	-	-	-	-	-
453-462-8804	Computer Programming/Consult.	-	-	-	-	-	-	-	-
453-462-98020	Bldgs. & Building Improvements	-	-	-	-	-	-	-	-
453-472-88100	Professional Services	686	1,322	-	-	-	-	-	-
453-472-88190	Other Professional/Copier Cont	240	-	-	-	-	-	-	-
TOTAL EXPENSE:		40,897	27,466	2,773	-	-	-	-	-

City of Coalinga
General Capital Projects Fund 140
Revenue and Expense
FY 2020-2021 Proposed Budget

Fiscal Years:	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
						(unaudited)		
Beginning Fund Balance	1,903,477	2,076,876	1,789,806	1,776,414	1,758,836	1,758,836	88,868	88,868
Revenue:	680,618	3,017,609	1,731,465	119,235	344,000	54,207	364,000	-
Expense:	1,017,384	3,004,679	1,751,447	136,813	344,000	24,175	364,000	-
Variance: Revenue vs Expense	(336,766)	12,930	(19,982)	(17,578)	-	30,032	-	-
Sub Total Ending Fund Bal	1,566,711	2,089,806	1,769,824	1,758,836	1,758,836	1,788,868	88,868	88,868
Prior Period Adjustment	510,165	-	6,590					
TRANSFER TO GENERAL FUND	-	(300,000)	-	-	(1,700,000)	(1,700,000)	-	-
Ending Fund Balance	2,076,876	1,789,806	1,776,414	1,758,836	58,836	88,868	88,868	88,868

CITY OF COALINGA
FY 2020-2021 Proposed Budget
General Capital Projects Fund 140
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)									
GENERAL CAPITAL PROJECTS FUND 140									
Revenue									
140-400-44010	Interest Earned	-	1,408	4,091	6,861		17,605		
140-400-45190	CDBG Storm Drain	-		-					
140-400-45200	Sports Complex Phase 1B	-		-					
140-400-45210	PARSAC-Program Reimbursements	8,151	11,287	2,794					
140-400-45220	Donation-Plaza Project-Kiosk	-	-	-					
140-400-45370	CMAQ-Alley Improvements	63,574	21,015	670,156	39,090				
140-400-45380	TEA 21-State Roads RSTP	-	-	-					
140-400-45390	STPL Cherry Lane & Elm	-	-	-					
140-400-45410	EECBG-ARRA Funding	-	-	-					
140-400-45420	Hwy Safety Improvement Grant	-	-	-					
140-400-45430	RSTP-Forest St Recon (3rd-5th)	331,889	-	-					
140-400-45440	2009 B Housing Bond Proceeds	-	-	-					
140-400-45450	Fire-GEMT Reimbursement	-	-	-					
140-400-45460	CMAQ-St. Sweeper Grant	-	-	-					
140-400-45470	HSIPL-2013 Elm/Cambridge	19,920	33,736	18,862	20,840	344,000	32,402	364,000	
140-400-45480	RSTP-Forest St Recon (3rd-1st)	-	50,693	834,790					
140-400-45490	Active Trans. Plan (ATP)-Cycle 1	-	70,181	158,691					
140-400-45500	Traffic Calming & Safety Plan-SGC	-	-	30,343	52,444				
140-400-45510	HOME Grant-Consultant Reimb.	-	13,423	-	-				
140-400-45520	HOME-Developer Project Funds	-	2,776,247	-	-				
140-400-45560	Forest/Truman RSTP Grant	-	-	-		-		-	
140-400-45570	2016 Alley Paving Proj CMAQ	-	-	-		-		-	
140-400-45580	ADA Improv-ATP Cycle 2 Rev	-	-	-		-		-	-
140-400-46250	Prop 40 Park Bond-Centennial Park	192,894	-	-					
140-400-46260	Tire Amnesty/TDP Grant	-	5,823	-					
140-400-48102	Police-Homeland Sec.Grant	16,802	-	-			4,200		
140-400-48110	Police-Ebyrne JAG Grant	11,639	10,668	11,738					
140-400-48160	Miscellaneous	-	-	-					
140-400-48210	Zoning Code Update Grant	15,711	19,700	-					
140-400-48230	2010 Fire-Homeland Sec.Grant	-	-	-					
140-400-48240	2012 Fire-Homeland Sec.Grant	-	-	-					
140-400-48250	2011 Fire-Homeland Sec.Grant	-	-	-					
140-400-48260	Fire-Homeland Sec.Grant	1,229	-	-					
140-400-48270	Fire-SJAirPollutionDist.Grant	18,809	-	-					
140-400-48280	Fire-Homeland Security Grant	-	3,428	-					
140-400-49500	Transfer from 2009 RDA Bond	-	-	-					
	TOTAL REVENUE:	680,618	3,017,609	1,731,465	119,235	344,000	54,207	364,000	-
Expense									
140-401-72000	Council Audio/Video Supply	-	2,879	-					
140-404-88104	HOME-Grant Admin-Consultants	-	13,423	-	-				
140-404-88114	HOME Developer Disbursements	-	2,776,247	-	-				
140-404-88161	Zoning Code Update Grant Exp	17,723	48	-					
140-404-88171	Special Planning Services	-	-	3,000					
140-404-94070	Operating Transfer Out				10,995				
140-405-84031	City Hall AC Unit Replacement	-	19,860	-					
140-405-84011	RVP Equipment	-	-	-					
140-405-84021	Replace City Server	-	-	-					
140-405-88100	Retirement Actuarial	-	-	-					
140-413-88123	Police-Homeland Sec.Grant	16,802	4,200	-			4,200		
140-413-88131	Police-Ebyrne Memorial JAG Grant	11,639	10,668	11,738					
140-416-84021	2010 Fire-Homeland Sec.Grant	-	-						

CITY OF COALINGA
FY 2020-2021 Proposed Budget
General Capital Projects Fund 140
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
140-416-84031	2012 Fire-Homeland Sec.Grant	-	-						
140-416-84041	2011 Fire-Homeland Sec.Grant	-	-						
140-416-84052	Fire-Homeland Sec.Grant	1,229	-						
140-416-84061	Fire-SJAirPollutionDist.Grant	18,809	-						
140-416-84074	Fire-Homeland Sec.Grant	-	3,428						
140-416-84081	Fire-PARSAC Program Reimb	-	1,840						
140-416-98040	Fire-Ambulance Purchase	-	-						
140-420-84100	Code Enf. Abatement	575	475	(546)	175				
140-422-86031	Project Application Fees	-	-	-					
140-422-88040	Computer Programming/Consult.				1,947		2,725		
140-422-88092	PARSAC-Program Exp.Reimbursemen	8,151	9,447	2,805	4,085				
140-422-98055	Posa Chanet Park Construction	-		601					
140-422-9806	TO General Fund	-	300,000	-		1,700,000	1,700,000	-	
140-422-98150	WHC District Offices	-	-	-					
140-422-98170	CMAQ-Alley Improvements	65,199	18,189	671,357	39,090				
140-422-98190	Elm Street Sidewalk & Beautif.	-	-	-					
140-422-98210	CDBG Storm Drain	-	-	-					
140-422-9822	Plaza Reconstruction	-	-	-					
140-422-98232	Plaza Reconstruction-Kiosk	-	-	-					
140-422-98290	City Hall Canopy	-	-	-					
140-422-98370	CMAQ-Monterey St. Bike Lanes	1,200	-	-					
140-422-9838	Elm Ave Beautification	-	-	-					
140-422-9839	SRS-2012 Cambridge Signal	-	-	-					
140-422-98410	CMAQ-Street Sweeper	-	-	-					
140-422-98500	Cherry/Elm Realignment	-	-	-					
140-422-98550	Polk/Forest Signalization	-	-	-					
140-422-98560	Community Pride Sign	-	-	-					
140-422-98570	Tire Amnesty/TDP Grant	4,729	-	-					
140-422-98600	City Monument Signs	-	-	-					
140-422-98610	Grant St. Demolition Project	-	-	-					
140-422-98620	Elm/ElRancho Hwy Safety Improv	-	-	-					
140-422-98630	RSTP-Forest St Recon (3rd-5th)	840,775	-	-					
140-422-98640	RSTP-Forest St Recon (3rd-1st)	-	50,692	834,790					
140-422-98660	Comprehensive Fee Study	-	-	19,805	7,237				
140-422-98700	PD Dispatch Center	-	-	-					
140-422-98750	Sports Park Complex	-	-	-					
140-422-98770	Sports Park Phase 1B	-	-	-					
140-422-98820	Octagon House	-	-	-					
140-422-98850	Tree Grant CalFire	-	-	-					
140-422-98870	Utilities District Elm St	-	-	-					
140-422-98881	HSIPL Elm/Cambridge Signal Exp	28,041	25,615	18,863	20,840	344,000	14,467	364,000	
140-422-98890	Active Trans.Plan-ATP Cycle 01	2,513	67,668	158,691	52,444	-		-	
140-422-98900	Traffic Calming & Safety Enhancemen	-	-	30,343		-		-	
140-422-98940	2016 Alley Paving Project CMAQ	-	-	-		-	2,783	-	
140-422-98950	Forest/Truman Street Project	-	-	-		-		-	
140-422-98960	ADA Improv-ATP Cycle 2 Exp	-	-	-		-		-	
140-426-84082	EECBG-ARRA Funding Expenses	-	-	-		-		-	
140-610-92092	DOF LMIHF DDR Distribution	-	-	-		-		-	
TOTAL EXPENSE		1,017,384	3,304,679	1,751,447	136,813	2,044,000	1,724,175	364,000	-

CITY OF COALINGA
FY 2020-2021 Proposed Budget
MISCELLANEOUS FUNDS
Ayres-Beason Scholarship Fund 104

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (unaudited)	2020 Adopted	2021 Proposed
AYRES-BEASON SCHOLARSHIP									
	BEGINNING BALANCE	50,746	50,809	50,844	50,980	51,264	51,264	51,769	51,869
104-400-44010	Interest Earned	63	35	136	284	100	505	100	100
104-630-92040	Scholarship Disbursement	-	-	-	-	-	-	-	-
	ENDING BALANCE	50,809	50,844	50,980	51,264	51,364	51,769	51,869	51,969

City of Coalinga
Police Department Asset Forfeiture and Grant Funds
Revenue and Expense
FY 2020-2021 Proposed Budget

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (unaudited)	2020 Adopted	2021 Proposed
Fund 102-Police Dept. Evidence Money in Trust									
102-000-14501	Evidence Monies in Trust	62,797	81,060	83,449	92,138	-	96,064	-	-
Fund 103-Police Dept. Federal Asset Forfeiture									
	BEGINNING CASH BALANCE:	27,274	29,611	24,389	24,328	24,463	24,463	16,492	16,492
103-400-44010	Interest	-	20	63	135	-	160	-	-
103-400-48161	Forfeiture from US Treasury	25,200	-	-	-	-	-	-	-
	TOTAL REVENUE:	25,200	20	63	135	-	160	-	-
103-413-60020	Salaries Part Time	-	-	-	-	-	-	-	-
103-413-60030	Salaries Overtime	-	-	-	-	-	6,614	-	-
103-413-62020	Medical/Life Insurance	-	-	-	-	-	949	-	-
103-413-62030	Social Security FICA	-	-	-	-	-	404	-	-
103-413-62040	Medicare Insurance	-	-	-	-	-	94	-	-
103-413-62060	Deferred Comp-457 Retirement	-	-	-	-	-	70	-	-
103-413-70320	PD Fed Asset Forfeiture Exp.	22,863	5,242	124	-	-	-	-	-
	TOTAL EXPENSE:	22,863	5,242	124	-	-	8,131	-	-
	ENDING CASH BALANCE:	29,611	24,389	24,328	24,463	24,463	16,492	16,492	16,492
Fund 116-Police Dept. Forfeiture/Unclaimed Funds									
	BEGINNING CASH BALANCE:	57,747	63,358	55,233	41,142	39,738	39,738	25,159	25,159
116-400-42150	Asset Forfeiture Funds	8,688	-	2,777	-	-	-	-	-
116-400-42160	Unclaimed Funds	-	-	-	-	-	-	-	-
116-400-44010	Interest Earned	-	43	115	221	-	263	-	-
	TOTAL REVENUE:	8,688	43	2,892	221	-	263	-	-
116-413-70321	PD Asset Forfeiture Expense	3,077	8,168	16,983	1,625	-	14,842	-	-
	TOTAL EXPENSE:	3,077	8,168	16,983	1,625	-	14,842	-	-
	ENDING CASH BALANCE:	63,358	55,233	41,142	39,738	39,738	25,159	25,159	25,159

City of Coalinga
Police Department Asset Forfeiture and Grant Funds
Revenue and Expense
FY 2020-2021 Proposed Budget

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Fund 105-COPS Grant									
	BEGINNING FUND BALANCE:	28,388	48,974	38,628	21,066	79,595	79,595	166,082	166,082
105-400-44010	Interest Earned	48	8	110	328	-	1,145	-	-
105-400-45240	COPS AB1913	106,230	100,000	129,324	129,416	100,000	158,747	100,000	100,000
105-400-45250	CHUSD Resource Officer Program	-	-	-	-	-	-	-	-
105-400-48080	Proceeds from Capital Lease	-	-	216,963	-	-	-	-	-
	TOTAL REVENUE:	106,278	100,008	346,397	129,744	100,000	159,892	100,000	100,000
Expense									
105-413-60010	Salaries Regular	-	-	-	-	-	-	-	-
105-413-60020	Salaries Part Time	-	-	-	-	-	-	-	-
105-413-60030	Salaries Overtime	-	-	-	-	-	-	-	-
105-413-62010	Retirement 401A	-	-	-	-	-	-	-	-
105-413-62020	Medical/Life Insurance	-	-	-	-	-	-	-	-
105-413-62030	Social Security FICA	-	-	-	-	-	-	-	-
105-413-62040	Medicare Insurance	-	-	-	-	-	-	-	-
105-413-62060	Deferred Comp - 457 Retirement	-	-	-	-	-	-	-	-
105-413-62070	Workers Comp. Insurance	-	-	-	-	-	-	-	-
105-413-62080	Uniform Allowance	-	-	-	-	-	-	-	-
105-413-72030	Telephone	-	-	-	-	-	3,138	-	-
105-413-96058	2017 Police Vehicles Leases-Principal	-	-	47,484	37,793	-	-	43,816	47,178
105-413-96059	2017 Police Vehicles Leases-Interest	-	-	3,315	13,006	-	-	6,983	3,621
105-413-98040	Major Machinery & Equipment	-	-	-	-	-	69,276	-	-
105-413-98041	COPS Grant Equipment Expense	85,692	110,354	313,160	20,416	100,000	991	49,201	49,201
	TOTAL EXPENSE:	85,692	110,354	363,959	71,215	100,000	73,405	100,000	100,000
	ENDING FUND BALANCE:	48,974	38,628	21,066	79,595	79,595	166,082	166,082	166,082
Fund 106-Police Dept Grants									
	BEGINNING FUND BALANCE:	565	109	-	-	(7,505)	(7,505)	(8,153)	(7,505)
106-400-45230	JAG Grant	-	-	-	-	-	-	-	-
106-400-45530	Body Camera Grant 2016-BC-BX-K028	-	-	-	4,000	-	-	-	-
106-400-45540	Body Armor Grant	-	-	-	-	-	-	-	-
106-400-48271	SJVAPCD Proj#C-53268-A Rev	-	-	-	-	-	28,321	-	-
	TOTAL REVENUE:	-	-	-	4,000	-	28,321	-	-
106-413-70101	Uniforms-Safety Equipment	-	-	-	11,505	-	648	-	-
106-413-71050	JAG Grant Equipment	-	-	-	-	-	-	-	-
106-413-72031	JAG Grant-Wireless Telephone	456	109	-	-	-	-	-	-
106-413-72040	SJVAPCD Proj#C-53268-A Exp	-	-	-	-	-	28,321	-	-
	TOTAL EXPENSE:	456	109	-	11,505	-	28,969	-	-
	ENDING FUND BALANCE:	109	-	-	(7,505)	(7,505)	(8,153)	(8,153)	(7,505)

City of Coalinga
Intergovernmental Transfer (IGT) Fund
Revenue and Expense
FY 2020-2021 Proposed Budget

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (unaudited)	2020 Adopted	2021 Proposed
Fund 117-Intergovernmental Transfer (IGT) Fund									
	BEGINNING FUND BALANCE:	-	-	733,479	1,235,432	3,092,257	3,092,257	4,610,872	4,124,372
117-400-44010	Interest	-	-	1,694	9,553	-	30,275	500	500
117-400-45000	IGT-Revenue from Medi-Cal Plan	-	837,946	905,663	1,847,272	-	1,488,613	-	-
	TOTAL REVENUE:	-	837,946	907,357	1,856,825	-	1,518,888	500	500
							-		
117-418-95020	IGT-Transfer to Other Funds	-	-	-	-	-	-	487,000	-
117-418-98042	IGT-EMS Program Expense	-	104,467	405,404	-	-	273	-	-
	TOTAL EXPENSE:	-	104,467	405,404	-	-	273	487,000	-
	ENDING FUND BALANCE:		733,479	1,235,432	3,092,257	3,092,257	4,610,872	4,124,372	4,124,872

City of Coalinga
Gas Tax, Transportation Development Act,
SB1 RMRA and Measure C Funds
Revenue and Expense
FY 2020-2021 Proposed Budget

Fiscal Years:	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)								
Fund 107-GAS TAX FUND								
Beginning Fund Balance	444,090	448,690	293,586	120,548	9,919	9,919	(84,115)	(76,054)
Revenue:	476,397	354,473	340,984	355,960	454,510	343,167	445,134	-
Expense:	471,796	509,577	514,022	466,589	477,684	437,201	437,073	446,443
Variance: Revenue vs Expense	4,600	(155,104)	(173,038)	(110,629)	(23,174)	(94,034)	8,061	(446,443)
Ending Fund Balance	448,690	293,586	120,548	9,919	(13,255)	(84,115)	(76,054)	(522,497)
Fund 109-TDA Art. III								
Beginning Fund Balance	73,458	83,776	83,833	84,058	84,526	84,526	84,526	96,442
Revenue:	10,318	57	225	468	11,916	832	11,916	-
Expense:	-	-	-	-	-	-	-	-
Variance: Revenue vs Expense	10,318	57	225	468	11,916	832	11,916	-
Ending Fund Balance	83,776	83,833	84,058	84,526	96,442	85,358	96,442	96,442
Fund 110-TDA Art. VIII								
Beginning Fund Balance	254,854	634,405	698,889	699,138	699,225	699,225	699,310	938,410
Revenue:	380,790	64,484	1,874	3,883	300,100	4,403	300,100	-
Expense:	1,239	-	1,625	3,796	68,250	4,318	61,000	647,000
Variance: Revenue vs Expense	379,551	64,484	249	87	231,850	85	239,100	(647,000)
Ending Fund Balance	634,405	698,889	699,138	699,225	931,075	699,310	938,410	291,410
Fund 111-SB1 RMRA Fund								
Beginning Fund Balance	-	-	-	-	125,035	125,035	426,104	425,054
Revenue:	-	-	-	126,698	320,916	317,356	319,866	-
Expense:	-	-	-	1,663	-	16,287	320,916	1,024,138
Variance: Revenue vs Expense	-	-	-	-	-	-	-	-
Ending Fund Balance	-	-	-	125,035	445,951	426,104	425,054	(599,084)

City of Coalinga
Gas Tax, Transportation Development Act,
SB1 RMRA and Measure C Funds
Revenue and Expense
FY 2020-2021 Proposed Budget

Fiscal Years:	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)								
Fund 125-Measure C-St. Maintenance								
Beginning Fund Balance	313,829	495,070	450,319	640,423	169,816	169,816	316,562	320,062
Revenue:	186,014	192,888	191,506	194,904	195,500	185,276	195,500	-
Expense:	4,773	237,639	1,402	665,511	442,000	38,530	192,000	516,609
Variance: Revenue vs Expense	181,241	(44,751)	190,104	(470,607)	(246,500)	146,746	3,500	(516,609)
Ending Fund Balance	495,070	450,319	640,423	169,816	(76,684)	316,562	320,062	(196,547)
Fund 126-Measure C-ADA Compliance								
Beginning Fund Balance	24,141	10,020	16,467	22,875	40,604	40,604	47,042	53,892
Revenue:	6,205	6,447	6,408	17,729	6,850	6,438	6,850	-
Expense:	20,326	-	-	-	-	-	-	50,000
Variance: Revenue vs Expense	(14,121)	6,447	6,408	17,729	6,850	6,438	6,850	(50,000)
Ending Fund Balance	10,020	16,467	22,875	40,604	47,454	47,042	53,892	3,892
Fund 127-Measure C-Flexible Funding								
Beginning Fund Balance	858,027	1,002,489	1,044,670	1,236,091	1,319,563	1,319,563	1,012,109	507,609
Revenue:	223,214	232,259	230,971	250,640	235,500	233,625	235,500	-
Expense:	78,752	190,078	39,550	167,168	1,015,000	541,079	740,000	898,000
Variance: Revenue vs Expense	144,462	42,181	191,421	83,472	(779,500)	(307,454)	(504,500)	(898,000)
Ending Fund Balance	1,002,489	1,044,670	1,236,091	1,319,563	540,063	1,012,109	507,609	(390,391)

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Gas Tax Fund 107 - Highway Users Tax
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
Fund 107-Gas Tax									
107-400-44010	Interest Earned	601	264	490	436	500	(1,165)	-	-
107-400-45070	Gasoline Tax - 2103	176,896	84,909	48,275	70,435	138,666	60,424	154,259	-
107-400-45080	Gasoline Tax - 2105	103,506	92,802	101,629	98,152	104,132	99,237	100,622	-
107-400-45090	Gasoline Tax - 2106	58,456	51,657	55,740	55,198	78,015	55,870	54,122	-
107-400-45100	Gasoline Tax - 2107	132,469	120,841	130,850	127,739	129,197	124,801	132,131	-
107-400-45110	Gasoline Tax - 2107.5	4,000	4,000	4,000	4,000	4,000	4,000	4,000	-
107-400-48160	Miscellaneous Revenue	469	-	-	-	-	-	-	-
	TOTAL REVENUE	476,397	354,473	340,984	355,960	454,510	343,167	445,134	-
EXPENSE									
107-422-60010	Salaries Regular	159,686	186,003	166,278	90,104	93,189	85,036	95,021	96,631
107-422-60020	Salaries Part Time	47	3,029	11,250	2,058	-	3,110	-	-
107-422-60030	Salaries Overtime	4,070	3,723	3,914	3,858	3,750	4,843	3,750	3,750
107-422-60050	Salaries Cash Outs	953	2,414	1,971	1,695	6,157	328	6,157	6,157
107-422-62000	Retirement CALPERS	11,851	13,775	13,824	7,046	8,045	6,841	8,414	9,605
107-422-62010	Retirement 401A	-	-	-	88	-	-	-	-
107-422-62020	Medical/Life Insurance	28,690	33,177	27,376	15,755	15,157	13,654	18,161	17,879
107-422-62030	Social Security FICA	10,044	11,693	11,548	6,005	5,727	5,734	5,836	5,932
107-422-62040	Medicare Insurance	2,349	2,768	2,765	1,429	1,339	1,367	1,365	1,387
107-422-62050	Disability Income Insurance	237	218	216	184	200	502	200	200
107-422-62060	Deferred Comp - 457 Retirement	1,686	3,297	6,209	3,154	2,796	3,396	2,851	2,899
107-422-62070	Workers Comp. Insurance	5,243	6,194	9,385	4,835	11,183	4,763	11,403	11,596
107-422-62080	Uniform Allowance	246	-	189	150	250	250	250	250
107-422-62200	Retirement CalPERS UL	-	-	-	-	861	-	867	771
107-422-62210	Unemployment Claims	-	-	-	-	932	-	950	966
	Personnel Cost:	225,102	266,291	254,925	136,361	149,586	129,824	155,225	158,023
107-422-70010	Office Supplies	112	48	21	122	200	209	200	200
107-422-70030	Postage & Freight Out	-	-	-	45	6	1	6	100
107-422-70040	Printing & Binding	-	-	1	39	8	-	8	100
107-422-70100	Uniforms	-	150	451	1,616	1,370	2,405	1,370	2,500
107-422-70120	Sidewalk Repairs	-	-	-	74,577	75,000	36,701	40,000	-
107-422-70130	Street Materials	30,843	23,433	29,370	22,339	30,000	37,445	40,000	40,000
107-422-70140	Utility Parts & Supplies	-	450	-	397	450	875	450	450
107-422-70160	Gasoline & Diesel	7,926	8,288	8,003	6,034	10,000	6,863	10,000	7,500
107-422-70190	Street Stripe Paint	-	3,315	508	4,093	15,000	1,957	8,000	2,500
107-422-70440	Miscellaneous Supplies	191	991	772	2,372	1,000	888	1,000	-
107-422-72010	Water/Electric - City Plots	35,542	35,259	36,087	39,468	36,000	40,521	36,000	45,000
107-422-72021	Street Light Electricity	115,390	120,921	129,825	122,714	100,000	136,002	100,000	100,000
107-422-72030	Telephone	-	-	-	230	600	411	600	500
107-422-84010	Office Equip, Repairs & Maint	30	33	63	27	200	33	200	50
107-422-84030	Buildings Repairs & Maint.	2,759	-	-	323	400	-	400	200
107-422-84050	Grounds Repairs & Maintenance	43	3,887	6,952	3,217	7,000	2,083	4,000	5,500
107-422-84060	Vehicle Repairs & Maint.	7,506	7,554	3,543	5,257	4,000	655	4,000	3,500
107-422-86010	Training, Travel, & Conference	70	56	-	-	40	438	40	1,000
107-422-86030	Subs., Dues, & Publications	-	6,869	9,958	-	9,200	3,665	5,550	5,000
107-422-88010	City Attorney Fees	-	-	-	58	-	12	400	500
107-422-88040	Computer Program & Consulting	-	22	143	3,006	3,675	4,051	3,675	10,000
107-422-88060	Medical - General	-	81	32	21	100	59	100	100
107-422-88100	Professional Services	14,487	7,467	11,945	12,555	5,000	15,140	4,000	33,000
107-422-88130	Grant Writing/Application	23,701	14,326	5,725	23,153	20,000	12,234	10,000	20,000
107-422-89010	Personnel Advertising	-	42	-	-	25	1	25	-
107-422-89020	Interview Expenses	-	-	-	-	1	-	1	-
107-422-89040	Physical w/Drug & Alcohol Test	248	15	12	-	100	101	100	200
107-422-89070	Fingerprinting	-	-	-	-	18	15	18	20
107-422-90010	Liability & Property Insurance	4,149	5,893	9,702	5,686	8,705	4,612	8,705	5,500
107-422-90041	Settlements & Judgments	1,391	109	-	-	-	-	-	-

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Gas Tax Fund 107 - Highway Users Tax
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
107-422-92090	Taxes, Licenses, & Fees	-	-	-	609		-	-	-
107-422-98040	Major Machinery & Equipment	-	1,999	5,984	2,270	-	-	3,000	5,000
107-422-98080	Slurry Seal & Cape Seal Proj.	1,108	-	-	-	-	-	-	-
107-422-98110	Street Light Study	-	2,078	-	-	-	-	-	-
107-422-98550	Plaza Beautification/Reconst.	1,199	-	-	-	-	-	-	-
O & M Cost:		246,694	243,286	259,097	330,228	328,098	307,377	281,848	288,420
TOTAL EXPENSE		471,796	509,577	514,022	466,589	477,684	437,201	437,073	446,443

CITY OF COALINGA
FY 2020-2021 Proposed Budget
TDA, SB1 RMRA and Measure C Funds
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)									
Fund 109 STREETS - TDA ARTICLE III FUND									
109-400-44010	Interest Earned	103	57	225	468	100	832	100	-
109-400-45130	LTF Funds Art III	10,215	-	-	-	11,816	-	11,816	-
	TOTAL REVENUE	10,318	57	225	468	11,916	832	11,916	-
109-424-9836	Cambridge/WHC Sidewalk Improve	-	-	-	-	-	-	-	-
	Sidewalk Improvements								50,000
	TOTAL EXPENSE	-	-	-	-	-	-	-	-
Fund 110 STREETS - TDA ARTICLE VIII FUND									
110-400-44010	Interest Earned	733	479	1,874	3,883	100	4,403	100	-
110-400-45140	LTF Funds Art VIII	380,057	64,005	-	-	300,000	-	300,000	-
	TOTAL REVENUE	380,790	64,484	1,874	3,883	300,100	4,403	300,100	-
110-424-70030	Postage & Freight Out	-	-	-	45	-	-	-	-
110-424-70040	Printing & Binding	-	-	-	22	-	-	-	-
110-424-88040	Computer Programming/Consult.	-	-	-	2,466	-	3,425	-	-
110-424-92083	Const.Mgmt. Admn Services	-	-	-	-	-	-	-	-
110-424-92090	Taxes, Licenses, & Fees	-	-	-	608	-	-	-	-
110-422-98170	CMAQ-Various Alley Paving	-	-	1,625	-	-	-	-	-
110-424-98370	Polk/Forest Reconstruction	-	-	-	-	-	-	-	-
110-424-9838	Elm Avenue 3rd to 7th	-	-	-	-	-	-	-	-
110-424-98400	Elm Ave Beautification Phase2A	-	-	-	-	-	-	-	-
110-424-98410	Elm Ave Beautification Phase2B	-	-	-	-	-	-	-	-
110-424-98420	Paving Various Alleys-PE	-	-	-	-	-	-	-	-
110-424-98550	Plaza Beautification/Reconst.	1,239	-	-	-	-	-	-	-
110-424-98940	2016 Alley Paving Project	-	-	-	655	68,250	893	61,000	-
110-424-98950	Forest/Truman Street Project	-	-	-	-	-	-	-	-
110-424-98984	Gale Ave Overlay	-	-	-	-	-	-	-	110,000
	ADA Improv ATP Cycle 3 Exp	-	-	-	-	-	-	-	412,000
	Streets, Crosswalks, Bike Lane Striping	-	-	-	-	-	-	-	125,000
	TOTAL EXPENSE	1,239	-	1,625	3,796	68,250	4,318	61,000	647,000
Fund 111 STREETS - SB 1 RMRA Fund									
111-400-44010	Interest Earned	-	-	-	154	-	1,865	100	-
111-400-45150	SB 1 Loan Repayment Revenue	-	-	-	20,562	20,562	20,397	20,397	-
111-400-45160	SB 1 Road Maint Rehab Funds	-	-	-	105,982	300,354	295,094	299,369	-
	TOTAL REVENUE	-	-	-	126,698	320,916	317,356	319,866	-
111-422-98910	Sunset St Improvements Exp	-	-	-	1,663	-	16,287	320,916	1,024,138
	TOTAL EXPENSE	-	-	-	1,663	-	16,287	320,916	1,024,138

CITY OF COALINGA
FY 2020-2021 Proposed Budget
TDA, SB1 RMRA and Measure C Funds
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Fund 125 MEASURE C - STREET MAINTENANCE									
125-400-44010	Interest Earned	594	249	1,582	3,375	500	4,582	500	-
125-400-45121	Measure C-Street Maintenance	185,420	192,639	189,924	191,529	195,000	180,694	195,000	-
	TOTAL REVENUE	186,014	192,888	191,506	194,904	195,500	185,276	195,500	-
125-422-70030	Postage & Freight Out	-	-	-	45	-	-	-	-
125-422-70040	Printing & Binding	-	-	-	22	-	-	-	-
125-422-88040	Computer Programming/Consult.	-	-	-	2,466	-	3,425	-	-
125-422-88100	Professional Services	-	-	-	-	-	-	-	-
125-422-92090	Taxes, Licenses, & Fees	-	-	-	608	-	-	-	-
125-422-9806	Public Improvements	-	-	-	-	-	-	-	-
125-422-98231	Wayfinding Signage-Elm/Plaza	-	-	1,402	-	-	-	-	-
125-422-98240	Forest/Polk Intersection	-	-	-	-	-	-	-	-
125-422-98250	Forest St. Phase 2 (5th-3rd)	-	-	-	-	-	-	-	-
125-422-98270	El Rancho/Elm AC Dike@Shoulder	1,564	-	-	-	-	-	-	-
125-422-98401	Slurry Seal, Cape Seal	3,209	237,639	-	662,370	-	35,105	-	500,000
125-422-98880	Elm/Cambridge Signal HSIP	-	-	-	-	192,000	-	192,000	-
125-422-98910	Sunset St Improv-Phase 1 Exp	-	-	-	-	250,000	-	-	-
	Polk St Improv-Elm to CL West Exp	-	-	-	-	-	-	-	16,609
	TOTAL EXPENSE	4,773	237,639	1,402	665,511	442,000	38,530	192,000	516,609
Fund 126 MEASURE C - ADA COMPLIANCE									
126-400-44010	Interest Earned	5	9	57	180	50	428	50	-
126-400-45122	Measure C-ADA Compliance	6,199	6,438	6,351	17,549	6,800	6,010	6,800	-
	TOTAL REVENUE	6,205	6,447	6,408	17,729	6,850	6,438	6,850	-
126-422-98460	City ADA Improvements	18,445	-	-	-	-	-	-	50,000
126-422-98500	ADA Compliance/Plan Services	1,881	-	-	-	-	-	-	-
	TOTAL EXPENSE	20,326	-	-	-	-	-	-	50,000
Fund 127 MEASURE C -FLEXIBLE FUNDING									
127-400-44010	Interest Earned	1,221	655	3,172	7,281	500	12,759	500	-
127-400-45123	Measure C-Flexible Funding	221,993	231,604	227,799	243,359	235,000	220,866	235,000	-
	TOTAL REVENUE	223,214	232,259	230,971	250,640	235,500	233,625	235,500	-
127-422-70030	Postage & Freight Out	-	-	-	45	-	-	-	-
127-422-70040	Printing & Binding	-	-	-	22	-	-	-	-
127-422-88040	Computer Programming/Consult.	-	-	-	2,466	-	3,425	-	-
127-422-88100	Professional Services	168	-	-	-	-	-	-	-
127-422-92090	Taxes, Licenses, & Fees	-	-	-	608	-	-	-	-
127-422-98410	Local Funding-St.Sweeper-CMAQ	-	-	-	-	-	-	-	-
127-422-98430	Elm/El Rancho-Local Match	25,501	-	-	-	-	-	-	-
127-422-98440	Annual ADA Improvements	11,476	152,800	-	-	-	-	-	-
127-422-98500	Polk/Forest Reconstruction	-	-	-	-	-	-	-	-
127-422-98550	Plaza Beautification/Reconst.	1,239	-	-	-	-	-	-	-
127-422-98600	Elm Ave Improvements	-	-	-	-	-	-	-	-

CITY OF COALINGA
FY 2020-2021 Proposed Budget
TDA, SB1 RMRA and Measure C Funds
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
127-422-98610	Elm Beautification 7th to Polk	21,953	22,702		1,954	-		-	
127-422-98630	Forest St Reconst (3rd-5th)	-	-			-		-	
127-422-98870	Utilities District Elm St.Imp.	15,300	8,200	1,381	-	-		-	
127-422-98880	Elm/Cambridge Signal (PE) HSIP	3,116	438	4,504	-	-		-	
127-422-98890	Active Trans. Plan-ATP Cycle 01	-	-	3,622					
127-422-98891	ADA Improvements - ATP Cycle 2	-	-	-	1,489	-		-	
127-422-98900	Traffic Calming & Safety-SGC				6,822				
127-422-98901	Phelps Ave Improvements	-	5,938	22,425	8,788	800,000	46,882	600,000	
127-422-98930	Polk Street Improv-5th to Elm	-	-	-	-	-		-	
127-422-98950	Forest Ave 1st-Elm Ave Proj	-	-	7,618	75,083	-		-	
127-422-98960	ADA Improv - ATP Cycle 2	-	-		65,972	26,000	428,030	-	
127-422-98970	ADA Improv ATP Cycle 3 Exp	-	-	-	3,919	175,000	62,742	140,000	512,000
127-422-98980	CMAQ-Trail Seg 10/11/12 Exp					14,000	-	-	14,000
127-422-98983	Center Median Improvements								372,000
	TOTAL EXPENSE	78,752	190,078	39,550	167,168	1,015,000	541,079	740,000	898,000

City of Coalinga
HOME Program Fund
Revenue and Expense
FY 2020-2021 Proposed Budget

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
Fund 304-HOME Program Fund									
	BEGINNING FUND BALANCE:	-	-	-	-	6,590	6,590	6,590	6,590
304-400-45510	HOME Grant-Consultant Reimb.			16,022	(1,949)		-		-
304-400-45520	HOME Developer Project Funds			1,273,753	447,750				-
304-400-48120	Operating Transfer In				10,995				
	TOTAL REVENUE:	-	-	1,289,775	456,796	-	-	-	-
304-404-88104	HOME Grant Admn-Consultants			16,022	206				-
304-404-88114	HOME Developer Disbursements			1,273,753	450,000				-
	TOTAL EXPENSE:	-	-	1,289,775	450,206	-	-	-	-
	ENDING FUND BALANCE:	-	-	-	6,590	6,590	6,590	6,590	6,590

City of Coalinga
CalTrans Grants
Revenue and Expense
FY 2020-2021 Proposed Budget

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
Fund 305-CalTrans Grants									
	BEGINNING FUND BALANCE:	-	-	-	-	-	-	189,256	189,256
305-400-45550	CMAQ-Trail Seg 13/14 Revenue				473	550,000	-	550,000	-
305-400-45560	Forest Ave 1st-Elm RSTP Grant					1,400,000	-	1,275,000	-
305-400-45570	2016 Alley Paving Proj CMAQ				484	527,000	45,522	531,000	469,209
305-400-45580	ADA Improv-ATP Cycle 2 Rev					318,000	272,348	-	-
305-400-45590	ADA Improv ATP Cycle 3 Rev					1,284,000		1,284,000	1,300,000
305-400-45600	STBG-Polk St Improv-5th to Elm					570,000		570,000	504,500
305-400-45610	CMAQ-Trail Seg 10/11/12 Rev					55,000		599,000	600,000
305-400-45611	STBG Lifeline-Sunset Phase 1 Rev					-		500,000	500,000
305-400-45612	Trail Improv-ATP Cycle 4 Rev					-		100,000	100,000
	STBG-Polk St Improv-Elm-Mont. Rev								128,191
	TOTAL REVENUE:	-	-	-	957	4,704,000	317,870	5,409,000	3,601,900
305-422-98910	Sunset St Improv-Phase 1 Exp					-		500,000	500,000
305-422-98920	CMAQ-Trail Seg 13/14 Expense				473	550,000	210	550,000	-
305-422-98930	Polk Street Improv-5th to Elm					570,000	140	570,000	504,500
305-422-98940	2016 Alley Paving Project				484	527,000	68,547	531,000	469,209
305-422-98950	Forest Ave 1st-Elm Ave St Proj				-	1,400,000	45,007	1,275,000	-
305-422-98960	ADA Improv-ATP Cycle 02 Exp				-	318,000	14,570	-	-
305-422-98970	ADA Improv ATP Cycle 03 Exp					1,284,000	-	1,284,000	1,300,000
305-422-98980	CMAQ-Trail Seg 10/11/12 Exp					55,000	140	599,000	600,000
305-422-98982	Trail Improv-ATP Cycle 4 Exp					-		100,000	100,000
	STBG-Polk Improv-Elm-Mont. Ext								128,191
	TOTAL EXPENSE:	-	-	-	957	4,704,000	128,614	5,409,000	3,601,900
	ENDING FUND BALANCE:	-	-	-	-	-	189,256	189,256	189,256

City of Coalinga
Special Revenue Grants Fund
Revenue and Expense
FY 2020-2021 Proposed Budget

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)									
Fund 306-Special Revenue Grants									
	BEGINNING FUND BALANCE:	-	-	-	-	-	-	(4,590)	(4,590)
306-400-46260	CA Waste Mgmt Board Tire Grant				1,887		-	-	-
304-400-46261	Park Improv 16-HRPP-11441 Grant Rev						108,288		
	TOTAL REVENUE:	-	-	-	1,887	-	108,288	-	-
306-422-98570	Tire Amnesty Grant				1,887		4,590	-	-
306-422-98571	Park Improv 16-HRPP-11441 Grant Exp						108,288		
	TOTAL EXPENSE:	-	-	-	1,887	-	112,878	-	-
	ENDING FUND BALANCE:	-	-	-	-	-	(4,590)	(4,590)	(4,590)

City of Coalinga
Habitat and Impact Fees Funds
Revenue and Expense
FY 2020-2021 Proposed Budget

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
Fund 114-Habitat Conservation Fund									
	BEGINNING FUND BALANCE:	115,636	113,426	110,788	108,350	106,262	106,262	106,262	103,482
114-400-44010	Interest Earned	140	76	291	592	-	-	1,023	-
114-400-46030	Habitat Development Fees	-	-	-	-	-	-	-	-
	TOTAL REVENUE:	140	76	291	592	-	-	1,023	-
114-404-88112	Habitat Conservation Plan	-	-	-	-	-	-	-	-
114-404-92090	Taxes, Licenses, & Fees	2,350	2,714	2,729	2,680	-	-	3,803	-
	TOTAL EXPENSE:	2,350	2,714	2,729	2,680	-	-	3,803	-
	ENDING FUND BALANCE:	113,426	110,788	108,350	106,262	106,262	106,262	103,482	103,482
Fund 141-Public Building/Facilities Impact Fees									
	BEGINNING FUND BALANCE:	46,671	46,729	46,816	51,618	68,286	68,286	99,909	99,909
141-400-44010	Interest Earned	58	32	132	351	-	803	-	-
141-400-51051	Building/Facility Impact Fees	-	55	4,670	16,317	-	30,820	-	-
	TOTAL REVENUE:	58	87	4,802	16,668	-	31,623	-	-
141-422-98050	Improvements O/T Buildings	-	-	-	-	-	-	-	-
141-422-98985	Council Chambers Modernization	-	-	-	-	-	-	-	15,000
	TOTAL EXPENSE:	-	-	-	-	-	-	-	-
	ENDING FUND BALANCE:	46,729	46,816	51,618	68,286	68,286	99,909	99,909	99,909
Fund 142-Law Enforcement Impact Fees									
	BEGINNING FUND BALANCE:	(178,329)	(178,307)	(178,240)	(171,402)	(148,107)	(148,107)	(102,826)	(102,826)
142-400-44030	Impact Fees Interest	22	12	58	228	-	661	-	-
142-400-51052	Law Enforcement Impact Fees	-	55	6,780	23,067	-	44,620	-	-
	TOTAL REVENUE:	22	67	6,838	23,295	-	45,281	-	-
142-422-98040	Major Machinery & Equipment	-	-	-	-	-	-	-	-
	TOTAL EXPENSE:	-	-	-	-	-	-	-	-
	ENDING FUND BALANCE:	(178,307)	(178,240)	(171,402)	(148,107)	(148,107)	(102,826)	(102,826)	(102,826)

City of Coalinga
Habitat and Impact Fees Funds
Revenue and Expense
FY 2020-2021 Proposed Budget

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Fund 143-Fire Protection Impact Fees									
	BEGINNING FUND BALANCE:	(226,129)	(226,129)	(226,074)	(219,250)	(196,003)	(196,003)	(151,335)	(151,335)
143-400-44030	Impact Fees Interest	-	-	-	-	-	50	-	-
143-400-51053	Fire Protection Impact Fees	-	55	6,824	23,247	-	44,618	-	-
	TOTAL REVENUE:	-	55	6,824	23,247	-	44,668	-	-
143-422-98040	Fire Truck Upgrade	-	-	-	-	-	-	-	-
143-422-98300	Ladder Fire Truck Purchase	-	-	-	-	-	-	-	-
	TOTAL EXPENSE:	-	-	-	-	-	-	-	-
	ENDING FUND BALANCE:	(226,129)	(226,074)	(219,250)	(196,003)	(196,003)	(151,335)	(151,335)	(151,335)
Fund 144-Storm Drainage & Flood Control Impact Fees									
	BEGINNING FUND BALANCE:	24,279	24,069	28,437	65,975	182,984	182,984	329,135	329,135
144-400-44030	Impact Fees Interest	30	19	151	676	-	2,411	-	-
144-400-51054	Storm/Flood Control Impact Fee	-	4,349	37,387	116,333	-	143,740	-	-
	TOTAL REVENUE:	30	4,368	37,538	117,009	-	146,151	-	-
144-422-98360	Transfer for Storm Drain	-	-	-	-	-	-	-	-
144-422-9822	Coalinga Sports Complex	-	-	-	-	-	-	-	-
144-422-98550	Plaza Beautification/Reconst.	240	-	-	-	-	-	-	-
144-422-98630	Forest St Reconst (3rd-5th)	-	-	-	-	-	-	-	-
	TOTAL EXPENSE:	240	-	-	-	-	-	-	-
	ENDING FUND BALANCE:	24,069	28,437	65,975	182,984	182,984	329,135	329,135	329,135
Fund 145-Streets,Bridges Impact Fees									
	BEGINNING FUND BALANCE:	97,524	97,645	99,247	219,647	314,350	314,350	469,688	469,688
145-400-4403	Impact Fees Interest	121	68	590	1,555	-	3,744	-	-
145-400-51055	Street & Roads Impact Fees	-	1,534	119,810	93,148	-	151,594	-	-
	TOTAL REVENUE:	121	1,602	120,400	94,703	-	155,338	-	-
145-422-9823	Traffic Study	-	-	-	-	-	-	-	-
	Cambridge Ave Signalization	-	-	-	-	-	-	274,000	-
	TOTAL EXPENSE:	-	-	-	-	-	-	-	-
	ENDING FUND BALANCE:	97,645	99,247	219,647	314,350	314,350	469,688	469,688	469,688
Fund 146-Park Impact Fees									
	BEGINNING FUND BALANCE:	-	-	-	16,025	88,454	88,454	234,021	234,021
146-400-44010	Interest Earned	-	-	15	384	-	1,477	-	-
146-400-51056	Park Impact Fees	-	-	16,010	72,045	-	144,090	-	-
	TOTAL REVENUE:	-	-	16,025	72,429	-	145,567	-	-
146-422-9822	Coalinga Sports Complex	-	-	-	-	-	-	-	-
	TOTAL EXPENSE:	-	-	-	-	-	-	-	-
	ENDING FUND BALANCE:	-	-	16,025	88,454	88,454	234,021	234,021	234,021

City of Coalinga
Special Assessment Districts Fund 130
Revenue and Expense
FY 2020-2021 Proposed Budget

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
130-400-44010	Interest Earned	340	97	722	1,106	-	2,330	-	-
Elm Avenue A.D. 1992-1									
130-451-47010	A.D. Bond Payments	63,522	49,146	66,681	64,634	60,000	6	60	-
TOTAL REVENUE 1992-1:		63,522	49,146	66,681	64,634	60,000	6	60	-
130-451-70030	Postage & Freight Out	-	-	-	45	-	-	-	-
130-451-70040	Printing & Binding	-	-	-	22	-	-	-	-
130-451-88040	Computer Programming/Consult.	-	-	-	2,466	-	3,425	-	-
130-451-88101	Administrative Fees	1,401	1,418	852	1,150	1,500	-	1,500	-
130-451-92090	Taxes, Licenses, & Fees	-	-	-	608	-	-	-	-
130-451-96010	Bond Principal Payment	-	-	-	-	60,000	-	-	-
130-451-96020	Bond Interest Payment	19,181	15,500	11,431	6,975	2,325	-	-	-
TOTAL EXPENSE 1992-1:		20,582	16,918	12,283	11,266	63,825	3,425	1,500	-
Rural Water A.D. #1									
130-603-47010	A.D. Bond Payments	-	23,750	19,388	19,100	18,850	-	19,400	19,475
TOTAL REVENUE #1:		-	23,750	19,388	19,100	18,850	-	19,400	19,475
130-603-88101	Administrative Fees	736	749	398	838	800	703	800	-
130-603-96010	Bond Principal Payment	-	19,000	15,500	16,000	17,000	-	18,000	19,000
130-603-96020	Bond Interest Payment	-	4,750	3,888	3,100	1,850	-	1,400	475
TOTAL EXPENSE #1:		736	24,499	19,786	19,938	19,650	703	20,200	19,475
Juniper Ridge A.D. 1991-1 A									
130-707-44010	Interest Earned	-	-	-	-	-	-	-	-
130-707-47010	A.D. Bond Payments	96,265	85,756	4,708	3,138	-	-	-	-
130-707-47020	Prepaid Special Assessments	-	-	-	-	-	-	-	-
130-707-47030	Redemption Premium	-	-	-	-	-	-	-	-
130-707-4705	Legal & Publishing Fees	-	-	-	-	-	-	-	-
TOTAL REVENUE 1991-1A:		96,265	85,756	4,708	3,138	-	-	-	-
130-707-88101	Administrative Fees	1,746	1,784	-	-	-	-	-	-
130-707-96010	Bond Principal Payment	-	-	-	-	-	-	-	-
130-707-96020	Bond Interest Payment	16,275	9,997	3,488	-	-	-	-	-
TOTAL EXPENSE 1991-1A:		18,021	11,781	3,488	-	-	-	-	-
Monterey Extension A.D. 1991-2									
130-708-47010	A.D. Bond Payments	28,990	28,578	-	-	-	-	-	-
TOTAL REVENUE 1991-2:		28,990	28,578	-	-	-	-	-	-
130-708-88101	Administrative Fees	815	842	-	-	-	-	-	-
130-708-96010	Bond Principal Payment	-	-	-	-	-	-	-	-
130-708-96020	Bond Interest Payment	5,938	3,562	1,188	-	-	-	-	-
TOTAL EXPENSE 1991-2:		6,753	4,404	1,188	-	-	-	-	-
Juniper Ridge A.D. 1991-1 B									
130-775-44010	Interest Earned	-	-	-	-	-	-	-	-
130-775-47010	A.D. Bond Payments	19,992	15,815	1,696	1,178	-	-	-	-
130-775-47020	Prepaid Special Assessments	-	-	-	-	-	-	-	-
130-775-47030	Redemption Premium	-	-	-	-	-	-	-	-
130-775-4705	Legal & Publishing Fees	-	-	-	-	-	-	-	-
TOTAL REVENUE 1991-1B:		19,992	15,815	1,696	1,178	-	-	-	-
130-775-88101	Administrative Fees	1,681	1,713	-	-	-	-	-	-
130-775-96010	Bond Principal Payment	-	-	-	-	-	-	-	-
130-775-96020	Bond Interest Payment	2,232	1,302	419	-	-	-	-	-
TOTAL EXPENSE 1991-1B:		3,913	3,015	419	-	-	-	-	-
Fund 130									
BEGINNING FUND BALANCE:		277,117	(147,779)	(5,254)	50,777	108,729	108,729	106,937	104,697
TOTAL REVENUE FUND 130:		209,110	203,142	93,195	89,156	78,850	2,336	19,460	19,475
TOTAL EXPENSE FUND 130:		50,005	60,617	37,164	31,204	83,475	4,128	21,700	19,475
PRIOR PERIOD ADJUSTMENT		(584,000)							
Fund 130									
ENDING FUND BALANCE:		(147,779)	(5,254)	50,777	108,729	104,104	106,937	104,697	104,697

City of Coalinga
Coalinga Public Financing Authority Fund 150
Revenue and Expense
FY 2020-2021 Proposed Budget

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
150-400-44010	Interest Earned	131,732	62,604	61,125	61,115		4,097		
150-400-44022	2000 TA Bond Interest Revenue	93,229	256,142	155,988	194,886				
150-400-44030	2009 TA Bonds Interest Revenue	275,314	256,997	235,898	312,674				
150-400-44042	2000 Tax Allocation-Accreted Interest	-	-	105,478	112,192				135,015
150-400-44200	Transfer from Successor Agency	363,848	146,247	127,531	107,656	1,369,052	-	510,422	39,419
150-400-44220	Transfer From RDA Fund	-	36,141	32,959	27,825		-		10,269
150-400-44230	Transfer From A.D. Fund	-	30,362	16,525	6,975	62,325	-	-	
150-400-44240	Transfer From Water Fund	510,130	493,349	478,277	470,493	625,610	-	625,330	624,555
150-400-44250	Transfer From Sewer Fund	149,272	149,272	149,273	149,273	197,698	-	196,048	199,298
150-400-44260	Transfer From Airport Fund	2,175	680	240	-	-	-	-	-
150-400-44330	West Hills Col. Dorm Loan Pmt	-	-	-	-	-	-	-	-
TOTAL REVENUE:		1,525,700	1,431,794	1,363,294	1,443,089	2,254,685	4,097	1,331,800	1,008,556
150-751-96012	Principal-1998 Series A	865,000	495,000	-	885,000	385,000		410,000	440,000
150-751-96024	Interest-1998 Series A	213,682	174,581	160,350	133,800	95,700		71,081	43,988
150-751-96501	Fiscal Agent Fees-1998 A	2,691	2,328	6,926	32,616	3,400	6,055	-	-
150-752-96013	Principal-1998 Series B	-	-	65,000		-		-	-
150-752-96025	Interest-1998 Series B	3,250	3,250	1,625	-	-		-	-
150-752-96502	Fiscal Agent Fees-1998 B	2,691	2,327	6,926	10,474	-	5,981	-	-
150-753-96014	Principal-1998 Series C	-	-	190,000	-	-		-	-
150-753-96026	Interest-1998 Series C	11,210	11,210	5,605	-	-		-	-
150-753-96503	Fiscal Agent Fees-1998 C	2,691	-	-	10,474		5,981		
150-754-96010	Principal-2000 Wtr/Swr	-	-	-	-	-		-	-
150-754-96027	Interest-2000 Wtr/Swr	-	-	-	-	-		-	-
150-754-9603	Fiscal Agent Fees-2000 Wtr/Swr	-	-	-	-	-		-	-
150-755-96015	Principal-2000 RDA	15,000	15,000	20,000	2,635,000	25,000		-	-
150-755-96028	Interest-2000 RDA	157,810	156,977	155,988	194,886	153,224		-	-
150-755-96504	Fiscal Agent Fees-2000 RDA	-	-	-	-	-		-	-
150-755-96507	Fiscal Agent fees-2009 RDA A	-	-	-	-	-		-	-
150-755-96508	Fiscal Agent Fees-2009 RDA B	-	-	-	-	-		-	-
150-755-96509	Fiscal Agent Fees-2009 RDA C	-	-	-	-	-		-	-
150-757-88102	Professional Svc-2012 Wtr/Swr	-	4	-	-	-		-	-
150-757-96016	Principal-2012 Water/Sewer	-	-	-	205,000	210,000		215,000	225,000
150-757-96029	Interest-2012 Water & Sewer	619,765	619,765	619,765	619,765	613,308		606,378	598,852
150-757-96505	Fiscal Agent Fees-2012 Wtr/Swr	-	-	-	-	-		-	-
150-759-96017	2009 TA Series A-Principal	195,000	210,000	220,000	1,890,000	240,000		-	-
150-759-96031	2009 TA Series A-Interest	134,784	126,012	115,788	153,844	92,100		-	-
150-761-96018	2009 TA Series B-Principal	160,000	170,000	180,000	1,555,000	195,000		-	-
150-761-96032	2009 TA Series B-Interest	110,680	103,535	95,210	126,280	75,563		-	-
150-763-96019	2009 TA Series C-Principal	35,000	45,000	40,000	395,000	45,000		-	-
150-763-96033	2009 TA Series C-Interest	29,850	27,450	24,900	32,550	19,350		-	-
150-765-96021	Assess District 92-1 Principal	45,000	-						
150-765-96034	Assess District 92-1 Interest	19,181	-						
150-900-94071	Transfer to RDA SA Fund 820	-	-			-		-	-
TOTAL EXPENSE:		2,623,285	2,162,439	1,908,083	8,879,689	2,152,645	18,017	1,302,459	1,307,840
Fund 150	BEGINNING FUND BALANCE:	1,828,044	28,505,926	27,775,281	27,230,492	19,793,892	19,793,892	19,779,972	19,809,313
	TOTAL REVENUE FUND 150:	1,525,700	1,431,794	1,363,294	1,443,089	2,254,685	4,097	1,331,800	1,008,556
	TOTAL EXPENSE FUND 150:	2,623,285	2,162,439	1,908,083	8,879,689	2,152,645	18,017	1,302,459	1,307,840
	Prior Period Adjustment	27,775,467							
Fund 150	ENDING FUND BALANCE:	28,505,926	27,775,281	27,230,492	19,793,892	19,895,932	19,779,972	19,809,313	19,510,029

City of Coalinga
Water Enterprise Fund 501
Revenue and Expense
FY 2020-2021 Proposed Budget

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
Beginning Fund Balance	3,354,516	2,324,334	2,471,048	2,585,382	3,031,849	3,031,849	3,948,183	3,610,630
Revenue:	3,911,574	4,837,300	4,736,856	5,558,229	5,186,000	5,349,171	5,263,000	-
2012 Water Bond Proceeds	-	-	-	-	1,355,700	-	-	-
Total Revenue:	3,911,574	4,837,300	4,736,856	5,558,229	6,541,700	5,349,171	5,263,000	-
Expense:								
Finance-Utility Billing	-	-	400,062	305,980	254,770	269,689	264,523	311,776
Water Plant	3,100,557	3,617,922	3,266,931	3,622,250	4,378,447	3,408,517	4,536,474	4,446,306
2012 Water Bond Project	-	-	(2,116)	(28,947)	1,355,700	86,733	-	1,200,000
	3,100,557	3,617,922	3,264,815	3,593,303	5,734,147	3,495,250	4,536,474	5,646,306
Water Distribution	929,922	1,111,026	957,645	1,212,479	905,117	667,898	799,556	1,290,221
Total Expense:	4,030,479	4,728,948	4,622,522	5,111,762	6,894,034	4,432,837	5,600,553	7,248,303
Variance: Revenue vs Expense	(118,905)	108,352	114,334	446,467	(352,334)	916,334	(337,553)	(7,248,303)
Prior Period Adjustment	(911,277)	-						
Consolidation for Fund 651		38,362	-					
Ending Fund Balance	2,324,334	2,471,048	2,585,382	3,031,849	2,679,515	3,948,183	3,610,630	(3,637,673)

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Water Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)									
FUND 501 - WATER ENTERPRISE FUND									
501-400-44010	Interest Earned	514	239	2,361	16,787	1,000	4,392	1,000	-
501-400-46921	Use of 2012 Water Bond Proceed	-	-	-	-	1,355,700	-	-	-
501-400-46980	UB Late Fees	-	91,642	116,312	96,268	-	66,552	-	-
501-400-46990	UB Service Charges (I.e, NSF)	-	2,398	1,705	(2,804)	-	227	-	-
501-400-48020	Gain/Loss on Disposal of Asset	-	-	(102,707)	-	-	-	-	-
501-400-48100	Collections Kings Credit	-	7,686	7,183	4,737	-	-	-	-
501-400-48120	Operating Transfer In	-	-	-	-	-	-	-	-
501-400-48160	Miscellaneous Revenues	21,120	55	152,490	750	2,000	3,267	2,000	-
501-400-50900	Electric Demand Response Pgm	22,031	12,332	30,000	-	-	-	-	-
501-400-51010	Treated Water Sales	3,803,331	4,118,763	4,345,215	4,497,444	4,400,000	4,361,513	4,400,000	-
501-400-51020	Untreated Water Sales Contract	35,832	587,412	124,265	764,252	723,000	699,933	800,000	-
501-400-51030	Installation Charges	9,025	1,250	2,775	10,150	5,000	20,986	5,000	-
501-400-51040	Account Service Charges	6,371	2,174	3,000	300	5,000	-	5,000	-
501-400-51057	Water Dev. Impact Fees	13,349	13,349	54,257	170,345	50,000	192,301	50,000	-
TOTAL REVENUE:		3,911,574	4,837,300	4,736,856	5,558,229	6,541,700	5,349,171	5,263,000	-

EXPENSE

Finance Division-Moved from Fund 651 Utility Billing

501-406-60010	Salaries Regular	-	158,458	91,500	107,247	114,760	118,987	146,693	-
501-406-60020	Salaries Part Time	-	129	-	-	-	-	-	-
501-406-60030	Salaries Overtime	-	270	346	270	882	270	270	-
501-406-60050	Salaries Cash Outs	-	1,190	657	1,074	662	1,074	1,074	-
501-406-62000	Retirement CALPERS	-	12,035	6,952	9,134	8,417	9,978	13,605	-
501-406-62020	Medical/Life Insurance	-	31,137	18,553	22,693	19,520	29,157	24,752	-
501-406-62030	Social Security FICA	-	9,643	5,789	6,649	7,092	7,377	9,095	-
501-406-62040	Medicare Insurance	-	2,265	1,362	1,555	1,665	1,725	2,127	-
501-406-62050	Disability Income Insurance	-	389	762	280	251	280	280	-
501-406-62060	Deferred Comp - 457 Retirement	-	2,251	1,885	1,877	2,685	2,082	2,567	-
501-406-62070	Workers Comp. Insurance	-	7,733	3,240	12,870	5,006	14,278	17,603	-
501-406-62080	Uniform Allowance	-	-	-	48	-	48	48	-
501-406-62100	Accrued Comp	-	(211)	351	-	-	-	-	-
501-406-62200	Retirement CalPERS UL	-	-	-	268	-	1,002	1,360	-
501-406-62210	Unemployment Insurance	-	-	450	1,072	324	1,190	1,467	-
Personnel Cost:		-	-	225,289	131,847	165,037	161,264	187,448	220,941
501-406-70010	Office Supplies	-	1,076	1,657	1,500	2,202	1,500	2,000	-
501-406-70030	Postage & Freight Out	-	16,143	12,002	11,200	13,933	11,200	11,200	-
501-406-70040	Printing & Binding	-	11,865	6,326	4,800	12,882	6,500	6,500	-
501-406-70160	Gasoline & Diesel	-	3,207	2,510	2,480	4,209	2,480	2,500	-
501-406-72030	Telephone	-	278	2,694	160	4,834	3,700	3,700	-
501-406-84010	Office Equip Repairs & Maint	-	673	1,351	600	3,875	1,500	3,000	-
501-406-86010	Training, Travel, & Conference	-	528	872	600	323	600	1,200	-
501-406-86030	Subs, Dues & Publications	-	57	97	100	645	100	200	-
501-406-88030	Accounting/Auditing	-	-	914	-	8,606	1,000	7,500	-
501-406-88040	Computer Programming/Consult.	-	11,714	28,230	48,000	39,810	28,000	28,000	-
501-406-88060	Medical - General	-	-	-	160	-	160	160	-
501-406-8100	Professional Services	-	-	-	-	8,990	-	6,000	-
501-406-88103	Other Professional Services	-	71,600	9,425	6,000	416	6,000	-	-
501-406-89010	Personnel Advertising	-	-	-	40	2	40	40	-
501-406-89020	Interview Expense	-	-	-	5	-	5	5	-
501-406-89040	Physical w/Drug & Alcohol Test	-	329	-	160	70	160	160	-
501-406-89070	Fingerprinting	-	-	-	28	14	30	30	-
501-406-90010	Liability & Property Insurance	-	7,897	5,440	5,860	5,275	5,860	6,600	-
501-406-92090	Taxes, Licenses, & Fees	-	2,903	203	-	1,286	200	4,000	-
501-406-94030	Cash Short/Over	-	28	(25)	40	140	40	40	-
501-406-98030	Office Furniture & Equipment	-	3,526	211	2,000	913	2,000	2,000	-
501-406-98040	Major Machinery & Equipment	-	-	-	-	-	-	-	-

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Water Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
501-406-94020	Bad Debt Expense		-	42,949	102,226	6,000	-	6,000	6,000
	O & M Cost:	-	-	174,773	174,133	89,733	108,425	77,075	90,835
	FINANCE TOTAL EXPENSE:	-	-	400,062	305,980	254,770	269,689	264,523	311,776

Water Plant Division

501-503-60010	Salaries Regular	167,979	323,425	233,001	231,756	398,073	302,755	413,287	466,946
501-503-60020	Salaries Part Time	4,844	21,004	20,089	32,624	-	33,070	-	-
501-503-60030	Salaries Overtime	38,671	47,245	42,484	50,293	37,000	42,312	37,000	37,000
501-503-60041	Salaries-Scheduled Standby	-	-	-	-	-	-	-	-
501-503-60050	Salaries Cash Outs	1,160	1,224	1,532	2,430	1,300	654	1,300	1,300
501-503-62000	Retirement CALPERS	16,570	24,459	27,150	89,713	32,684	23,165	43,842	44,650
501-503-62020	Medical/Life Insurance	50,196	63,945	42,361	44,448	88,597	53,831	93,323	129,427
501-503-62030	Social Security FICA	16,583	25,056	17,977	19,377	24,681	23,016	25,624	28,951
501-503-62040	Medicare Insurance	3,878	5,896	4,269	4,600	5,772	5,452	5,993	6,771
501-503-62050	Disability Income Insurance	226	487	216	901	140	386	140	140
501-503-62060	Deferred Comp - 457 Retirement	3,888	6,641	3,557	2,738	3,400	4,703	3,400	3,400
501-503-62070	Workers Comp. Insurance	18,256	14,364	18,150	12,034	47,769	20,118	49,594	56,034
501-503-62081	Safety Boot Allowance	709	549	916	880	1,800	1,017	1,800	1,950
501-503-62100	Accrued Comp	(8,001)	(768)	(745)	1,093	-	-	-	-
501-503-62200	Retirement CalPERS UL	-	-	-	-	995	-	4,606	3,118
501-503-62210	Unemployment Claims	-	1,146	6,026	-	3,981	-	4,133	4,669
	Personnel Cost:	314,957	534,673	416,983	492,887	646,192	510,479	684,042	784,356

501-503-88211	State of CA-PVSP Water Refund	-	-	-	-	-	-	-	-
501-503-70010	Office Supplies	1,927	1,638	1,992	1,624	3,000	2,388	3,000	3,000
501-503-70030	Postage & Freight Out	194	8,577	311	34	2,000	700	2,000	2,000
501-503-70040	Printing & Binding	4,222	8,663	230	480	6,000	163	6,000	6,000
501-503-70060	Small Tools & Equipment	840	3,011	3,409	4,723	10,000	3,461	10,000	5,000
501-503-70100	Uniforms	996	1,578	522	2,141	2,000	2,779	2,000	3,500
501-503-70140	Utility Parts & Supplies	28,170	49,758	26,286	38,009	40,000	42,595	40,000	30,000
501-503-7015	Vehicle Repairs & Maintenance	-	-	-	-	-	-	-	-
501-503-70160	Gasoline & Diesel	11,804	10,648	8,146	12,913	15,000	9,500	15,000	12,000
501-503-70202	Lab Supplies	5,643	7,598	25,164	16,046	30,000	16,030	35,000	20,000
501-503-70210	Chemicals Ammonia	32,729	32,508	32,100	27,055	38,000	27,292	38,000	28,000
501-503-70220	Chemicals Zinc. Ortho.	35,294	-	71,543	33,480	45,000	30,048	45,000	45,000
501-503-70230	Chemicals Chlorine	87,465	11,056	19,248	7,471	17,000	6,083	17,000	17,000
501-503-70240	Chemicals Aluminate Sulfate	61,056	76,302	66,770	80,669	70,000	107,183	70,000	115,000
501-503-70250	Chemicals Fluoride	12,593	11,006	12,600	-	-	17,444	-	-
501-503-70270	Chemicals Polymers	66,557	68,556	17,444	-	55,000	1,814	35,000	20,000
501-503-70300	Chemicals Hypochlorite	-	64,092	10,612	15,666	10,000	-	10,000	10,000
501-503-70350	Chemicals pH Adjustment Acid	-	170,244	19,399	1,184	60,000	-	30,000	30,000
501-503-70360	Chemicals Activated Carbon	-	-	-	-	50,000	-	-	-
501-503-70370	Chemicals Caustic Solution	-	-	-	-	50,000	-	-	-
501-503-70400	Chemicals Sodium Permanganate	-	60,034	59,038	57,363	80,000	47,230	60,000	60,000
501-503-70440	Miscellaneous Supplies	332	2,454	335	-	-	-	-	-
501-503-72010	Water, Gas, Sanitation & Sewer	659	812	803	948	1,000	1,022	1,000	1,000

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Water Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
501-503-72020	Electric	503,901	574,581	727,188	643,174	600,000	666,125	600,000	600,000
501-503-72030	Telephone	1,047	895	2,996	6,218	1,500	6,733	4,000	7,500
501-503-80010	Water Purchases	747,418	750,189	606,223	1,014,718	1,057,000	823,031	1,000,000	945,000
501-503-80070	Miscellaneous Items	7,548	1,777	265	-	-	-	-	-
501-503-82030	Equipment Rental	200	96	317	316	3,500	1,308	3,500	15,000
501-503-84010	Office Equip Repairs & Maint	139	396	665	602	500	797	500	500
501-503-84020	Major Equip Repairs & Maint.	54,554	23,553	119,017	103,021	60,000	137,502	75,000	100,000
501-503-84030	Bldg Repairs, Maint & Security	45	3,204	623	3,735	75,000	44,886	50,000	75,000
501-503-84051	Grounds Chemicals & Maint.	-	1,295	6	-	7,500	7,390	7,500	7,500
501-503-84060	Vehicle Repairs & Maintenance	8,488	5,666	5,717	4,288	8,000	795	8,000	4,000
501-503-84072	Safety Equip. Repairs & Maint.	3,156	6,350	2,321	3,415	4,000	7,806	4,000	3,000
501-503-86010	Training, Travel, & Conference	1,228	3,667	4,711	11,847	25,000	5,294	25,000	15,000
501-503-86030	Subs., Dues, & Publications	-	-	-	-	-	2,293	-	-
501-503-86032	Cert, Renewal, Subs & Dues	3,248	1,520	2,046	916	1,500	648	1,500	1,500
501-503-88010	City Attorney Fees	-	-	-	29	-	125	1,500	2,500
501-503-88020	Outside Attorney Fees	-	-	-	-	-	6,478	-	-
501-503-88040	Computer Program & Consulting	-	10,860	88	2,124	3,675	10,418	5,000	2,500
501-503-88060	Medical - General	-	753	816	791	470	625	500	-
501-503-88071	Westlands Coalinga Canal Maint	235,992	263,297	177,876	118,050	210,000	215,618	250,000	220,000
501-503-88070	USBR Maint & Restoration Fees	-	-	-	-	-	-	-	-
501-503-88081	Outside Laboratory	23,202	14,766	15,246	18,983	35,000	27,711	35,000	15,000
501-503-88100	Professional Services	100,455	155,540	174,536	236,425	100,000	358,080	125,000	175,000
501-503-88130	Grant Writing/Application	-	-	-	-	-	-	-	15,000
501-503-89010	Personnel Advertising	-	-	-	-	-	5	25	25
501-503-89020	Interview Expenses	-	-	-	-	-	-	10	10
501-503-89040	Physical w/Drug & Alcohol Test	237	206	315	-	-	682	300	300
501-503-89070	Fingerprinting	-	-	-	-	-	118	60	60
501-503-90010	Liability & Property Insurance	7,666	14,576	18,822	18,707	-	19,520	18,707	20,500
501-503-90040	Claims & Judgments	-	-	-	-	-	-	-	-
501-503-92090	Taxes, Licenses, & Fees	18,905	38,144	9,093	18,204	20,000	17,845	20,000	50,000
501-503-9402	Bad Debt Expense	-	1,620	-	-	-	-	-	-
501-503-94031	Amortization Expense	-	23	-	-	-	-	-	-
501-503-94040	Cost Allocation Utility Bill	57,558	-	-	-	-	-	-	-
501-503-94050	Overhead Allocation General	134,098	115,021	8,604	7,042	-	5,509	-	-
501-503-96037	1993 Water Plant Expan. Princ	-	-	-	-	-	-	-	-
501-503-96041	1993 Water Plant Expan. Int.	37,100	22,856	7,784	-	-	-	-	-
501-503-9613	1994 USBR Voluntary Principal	-	-	-	-	-	-	-	-
501-503-9614	1994 USBR Voluntary Interest	2,537	-	-	-	-	-	-	-
501-503-96047	2000 Bonds CIP Interest	-	-	-	-	-	-	-	-
501-503-96051	2012 Water Rev Bonds-Principal	-	-	-	-	160,000	-	165,000	170,000
501-503-96053	2012 Water Rev Bonds-Interest	470,492	470,492	470,493	470,493	465,610	-	460,330	454,555
501-503-96500	Fiscal Agent Fees	2,310	2,200	2,200	2,365	3,000	2,365	3,000	3,000
501-503-9803	Office Furniture & Equipment	-	667	-	-	-	-	-	2,000
501-503-98040	Major Machinery & Equipment	4,975	10,504	116,028	139,974	300,000	206,307	300,000	250,000
501-503-98052	Improvements (Turbidimeters)	8,618	-	-	-	-	-	20,000	-
501-503-98053	Derrick Reservoir Valve Replac	-	-	-	-	-	-	-	-
501-503-98056	Ammonia Analyzer Replacement	-	-	-	-	-	-	-	-
501-503-98057	Alum Sludge Removal	-	-	-	-	-	-	200,000	100,000
501-503-98058	Filter Media Replacement	-	-	-	-	-	-	50,000	-
501-503-98081	Disinfection Byproducts Study	-	-	-	-	-	-	-	-
501-503-98090	SCBA 2 Unit Purchase	-	-	-	-	7,000	6,292	-	-
501-503-98110	Calaveras Reservoir Inlet Rep.	-	-	-	4,120	-	-	-	-
501-503-98441	Water Revenue Bond Projects	-	-	(2,116)	(28,947)	1,355,700	86,733	-	1,200,000
501-503-98450	Palmer Reservoir Bond Project	-	-	-	-	-	-	-	-
501-503-98460	Sodium Hypochlorite Tank Replace	-	-	-	-	-	-	-	-
501-503-98480	Change in Accounting Principle	-	-	-	-	-	-	-	-
O & M Cost:		2,785,600	3,083,249	2,847,832	3,100,416	5,087,955	2,984,771	3,852,432	4,861,950
Water Plant Total:		3,100,557	3,617,922	3,264,815	3,593,303	5,734,147	3,495,250	4,536,474	5,646,306

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Water Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
Water Distribution Division									
501-508-60010	Salaries Regular	211,529	283,846	246,829	251,252	306,878	211,762	247,939	298,127
501-508-60020	Salaries Part Time	155	1,424	174	10,044	-	17,771	-	-
501-508-60030	Salaries Overtime	13,065	12,347	14,311	21,376	13,600	27,340	13,600	13,600
501-508-60050	Salaries Cash Outs	1,941	3,978	3,104	4,564	20,270	563	20,270	20,270
501-508-62000	Retirement CALPERS	16,712	22,045	21,760	20,152	26,299	17,225	21,463	29,058
501-508-62020	Medical/Life Insurance	42,769	55,478	43,658	52,100	78,768	47,882	63,830	68,310
501-508-62030	Social Security FICA	13,653	17,627	15,565	17,478	19,026	15,480	15,372	18,484
501-508-62040	Medicare Insurance	3,193	4,158	3,704	4,156	4,450	3,690	3,595	4,323
501-508-62050	Disability Income Insurance	209	436	216	887	200	331	200	200
501-508-62060	Deferred Comp - 457 Retirement	3,321	5,323	4,900	4,913	4,603	4,383	3,719	4,472
501-508-62070	Workers Comp. Insurance	(8,860)	10,812	13,057	17,775	36,825	15,768	29,753	35,775
501-508-62080	Uniform Allowance	390	390	355	427	390	390	390	390
501-508-62100	Accrued Comp	(10,003)	(1,180)	(1,458)	1,522	-	-	-	-
501-508-62200	Retirement CalPERS UL	-	-	-	-	767	-	3,296	3,006
501-508-62210	Unemployment Claims	-	928	-	-	3,069	-	2,479	2,981
Personnel Cost:		288,073	417,612	366,175	406,646	515,145	362,585	425,906	498,996
501-500-94020	Bad Debt Expense	16,160	41,468	6,218	-	10,000	-	10,000	10,000
501-508-70010	Office Supplies	337	227	442	616	500	570	500	500
501-508-70030	Postage & Freight Out	-	6,583	32	15	100	77	100	100
501-508-70040	Printing & Binding	-	2,541	2	24	25	-	25	25
501-508-70060	Small Tools & Equipment	1,419	270	1,219	764	2,500	2,134	7,500	5,000
501-508-70100	Uniforms	841	643	301	1,860	1,370	2,425	1,370	1,500
501-508-70101	Uniforms-Safety Equipment	-	-	-	-	-	-	5,000	5,000
501-508-70130	Street Materials	996	442	1,071	864	40,000	15,369	30,000	15,000
501-508-70140	Utility Parts & Supplies	13,648	14,092	15,088	12,655	20,000	23,406	30,000	30,000
501-508-70160	Gasoline & Diesel	7,134	5,770	4,027	5,262	7,500	6,572	7,500	6,500
501-508-70440	Miscellaneous Supplies	278	-	208	100	300	376	300	-
501-508-72020	Electric	1,571	1,625	3,395	2,488	2,000	2,358	2,000	2,000
501-508-72030	Telephone	-	85	-	282	-	479	1,000	3,000
501-508-84010	Office Equip, Repairs & Maint.	98	304	205	369	10,000	2,089	10,000	4,000
501-508-84030	Buildings Repairs & Maint.	3,471	447	99	690	600	683	1,000	2,000
501-508-84060	Vehicle Parts, Repairs & Maint	3,487	4,063	4,847	2,711	4,000	3,314	4,000	4,000
501-508-84070	Misc. Repairs & Maint	-	-	-	-	-	-	-	-
501-508-86010	Training, Travel, & Conference	54	736	1,196	6,858	10,000	10,836	10,000	10,000
501-508-86030	Subs., Dues, & Publications	413	413	420	870	750	2,682	750	3,000
501-508-88010	City Attorney Fees	-	-	-	29	-	40	150	1,000
501-508-88040	Computer Program & Consulting	-	8,944	238	798	200	925	800	1,500
501-508-88060	Medical - General	-	163	125	149	350	298	350	-
501-508-88100	Professional Services	4,391	35,874	24,440	12,005	20,000	46,207	25,000	30,000
501-508-88121	Geographic Information Systems	3,213	462	462	2,475	8,000	2,052	8,000	8,000
501-508-88130	Grant Writing/Application	-	-	-	-	8,000	-	8,000	8,000
501-508-88140	Water Conservation Plan BMP	-	-	-	-	-	-	-	-
501-508-89010	Personnel Advertising	-	-	-	-	82	4	100	100
501-508-89020	Interview Expenses	-	-	-	-	4	-	10	10
501-508-89040	Physical w/Drug & Alcohol Test	-	15	50	-	328	580	330	330
501-508-89070	Fingerprinting	-	-	-	-	58	82	60	60
501-508-90010	Liability & Property Insurance	5,156	10,368	13,248	17,139	13,305	15,243	13,305	14,600
501-508-90040	Claims & Judgments	1,445	1,438	20,462	4,538	-	-	-	-
501-508-92080	Miscellaneous Expense	-	-	-	146,837	-	-	-	-
501-508-92090	Taxes, Licenses, & Fees	106	173	15,147	15,280	20,000	15,495	20,000	20,000
501-508-94010	Depreciation Expense	346,047	440,349	422,543	427,460	-	-	-	-
501-508-94020	Bad Debt Expense	-	1,313	-	-	-	-	-	-
501-508-94030	Cash Short/Over	-	19	-	-	-	-	-	-
501-508-94040	Cost Allocation Utility Bill	106,894	-	-	-	-	-	-	-
501-508-94050	Overhead Allocation General	101,162	93,236	504	7,042	-	5,509	-	-
501-508-9803	Office Furniture & Equipment	-	541	-	-	-	-	-	-
501-508-98040	Major Machinery & Equipment	371	5,528	3,500	12,233	110,000	93,620	80,000	80,000
501-508-98054	Water Meters	23,078	15,282	51,981	122,972	100,000	45,503	80,000	50,000

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Water Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
501-508-98550	Plaza Beautification/Reconst.	80	-	-	-	-	-	-	-
501-508-98940	2016 Alley Paving Project	-	-	-	448	-	6,385	-	476,000
501-508-98950	Forest Ave 1st-Elm Ave St Project	-	-	-	-	-	-	16,500	-
O & M Cost:		641,848	693,414	591,470	805,833	389,972	305,313	373,650	791,225
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	Water Distribution Total:	929,922	1,111,026	957,645	1,212,479	905,117	667,898	799,556	1,290,221
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TOTAL EXPENSE:		4,030,479	4,728,948	4,622,522	5,111,762	6,894,034	4,432,837	5,600,553	7,248,303

City of Coalinga
Gas Enterprise Fund 502
Revenue and Expense
FY 2020-2021 Proposed Budget

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
Beginning Fund Balance	2,611,346	2,415,985	3,319,745	3,317,207	3,208,317	3,208,317	2,812,104	2,242,819
Revenue:	1,503,868	1,831,039	1,681,934	1,688,176	1,612,000	1,815,121	1,612,000	-
Expense:	1,725,389	1,296,767	1,684,472	1,797,066	2,166,029	2,211,334	2,181,285	2,435,000
Variance: Revenue vs Expense	(221,521)	534,272	(2,538)	(108,890)	(554,029)	(396,213)	(569,285)	(2,435,000)
Prior Period Adjustment	26,160	326,000	-					
Consolidation of Fund 651		43,488	-					
Ending Fund Balance	2,415,985	3,319,745	3,317,207	3,208,317	2,654,288	2,812,104	2,242,819	(192,181)

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Gas Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)									
Fund 502 - GAS ENTERPRISE FUND									
502-400-44010	Interest Earned	1,930	939	3,647	12,790	4,000	19,739	4,000	-
502-400-46980	U.B. Late Fees	-	31,163	40,385	29,323		6,948	-	-
502-400-46990	UB Service Charges (I,e,NSF)	-	815	592	(577)		54	-	-
502-400-48100	Collections Kings Credit	-	2,614	2,494	1,443		-	-	-
502-400-48160	Miscellaneous Revenues	-	185,617	-			-	-	-
502-400-52010	Natural Gas Sales	1,447,519	1,607,153	1,628,816	1,616,397	1,600,000	1,730,518	1,600,000	-
502-400-52020	Installation Charges	-	1,519	6,000	28,800	5,000	57,862	5,000	-
502-400-52030	Account Service Charges	54,420	1,219	-	-	3,000	-	3,000	-
	TOTAL REVENUE:	1,503,868	1,831,039	1,681,934	1,688,176	1,612,000	1,815,121	1,612,000	-
EXPENSE									
Finance Division-Moved from Fund 651 Utility Billing									
502-406-60010	Salaries Regular		-	55,653	80,006	93,685	99,379	103,967	125,942
502-406-60020	Salaries Part Time		-	45	-	-	-	-	-
502-406-60030	Salaries Overtime		-	94	299	203	769	203	203
502-406-60050	Salaries Cash Outs		-	413	582	806	27	806	806
502-406-62000	Retirement CALPERS		-	4,537	6,079	7,977	7,828	8,714	11,666
502-406-62020	Medical/Life Insurance		-	10,930	16,306	19,822	16,829	25,477	21,622
502-406-62030	Social Security FICA		-	3,348	5,051	5,808	6,146	6,446	7,808
502-406-62040	Medicare Insurance		-	786	1,187	1,358	1,442	1,508	1,826
502-406-62050	Disability Income Insurance		-	135	774	182	217	182	182
502-406-62060	Deferred Comp - 457 Retirement		-	793	1,650	1,639	2,322	1,819	2,204
502-406-62070	Workers Comp. Insurance		-	2,685	2,814	11,242	4,366	12,476	15,113
502-406-62080	Uniform Allowance		-	-	-	42	-	42	42
502-406-62100	Accrued Comp			411	(1,059)		-	-	-
502-406-62200	Retirement CalPERS UL		-	-	-	234	-	981	1,173
502-406-62210	Unemployment Insurance		-	1,008	394	937	283	1,040	1,259
	Personnel Cost:	-	-	80,838	114,083	143,935	139,608	163,661	189,846
502-406-70010	Office Supplies		-	374	1,507	1,200	2,336	1,500	1,500
502-406-70030	Postage & Freight Out		-	5,684	10,371	8,400	11,718	10,500	10,500
502-406-70040	Printing & Binding		-	4,174	5,534	3,600	11,267	5,500	500
502-406-70160	Gasoline & Diesel		-	1,114	2,095	1,860	3,129	2,000	2,000
502-406-72030	Telephone		-	97	2,357	120	4,230	2,500	2,500
502-406-84010	Office Equip Repairs & Maint		-	251	1,182	1,200	2,340	1,200	1,200
502-406-86010	Training, Travel, & Conference		-	183	763	600	282	600	600
502-406-86030	Subs, Dues & Publications		-	20	85	100	564	100	600
502-406-88030	Accounting/Auditing		-	-	914	-	8,606	1,000	8,500
502-406-88040	Computer Programming/Consult.		-	4,067	27,592	46,990	38,887	25,000	25,000
502-406-88060	Medical - General		-	-	-	120	-	120	120
502-406-88100	Professional Services						7,858		4,000
502-406-88103	Other Professional Services		-	24,894	8,246	4,500	364	4,500	500
502-406-89010	Personnel Advertising		-	-	-	30	2	30	30
502-406-89020	Interview Expense		-	-	-	2	-	5	5
502-406-89040	Physical w/Drug & Alcohol Test		-	114	-	120	61	120	120
502-406-89070	Fingerprinting		-	-	-	21	12	25	25
502-406-90010	Liability & Property Insurance		-	2,742	4,727	5,000	4,601	5,000	5,500
502-406-92090	Taxes, Licenses, & Fees						1,126		3,500
502-406-94030	Cash Short/Over		-	10	(8)	30	-	30	30
502-406-98030	Office Furniture & Equipment		-	1,224	185	1,500	798	1,500	1,500
502-406-98040	Major Machinery & Equipment		-	-	-	-	-	-	-
502-406-94020	Bad Debt Expense		-	(8,151)	23,610	4,500		4,500	4,500
	O & M Cost:	-	-	36,797	89,160	79,893	98,181	65,730	72,730

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Gas Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
	FINANCE TOTAL EXPENSE:	-	-	117,635	203,243	223,828	237,789	229,391	262,576
GAS OPERATIONS									
502-510-60010	Salaries Regular	189,963	276,362	264,320	280,115	295,184	244,938	294,996	341,241
502-510-60020	Salaries Part Time	157	1,451	176	10,044	-	17,771	-	-
502-510-60030	Salaries Overtime	13,066	12,350	14,311	21,383	13,600	27,340	13,600	13,600
502-510-60050	Salaries Cash Outs	2,148	3,981	3,104	4,854	19,629	1,050	19,629	19,629
502-510-62000	Retirement CALPERS	17,564	22,150	23,329	55,039	25,403	19,570	25,399	33,360
502-510-62020	Medical/Life Insurance	44,025	56,081	46,617	56,282	72,653	52,601	75,052	91,819
502-510-62030	Social Security FICA	14,390	17,709	16,610	19,302	18,301	17,576	18,290	21,157
502-510-62040	Medicare Insurance	3,365	4,177	3,949	4,583	4,280	4,180	4,277	4,948
502-510-62050	Disability Income Insurance	286	438	215	2,319	200	496	200	200
502-510-62060	Deferred Comp - 457 Retirement	3,322	5,329	5,574	5,938	2,952	5,653	2,950	3,412
502-510-62070	Workers Comp. Insurance	(8,723)	11,488	14,339	18,414	35,422	15,199	35,400	40,949
502-510-62080	Uniform Allowance	8	390	390	-	400	400	400	400
502-510-62100	Accrued Comp	(10,915)	2,328	3,544	(2,185)	-	-	-	-
502-510-62200	Retirement CalPERS UL	-	-	-	-	2,650	-	3,365	3,327
502-510-62210	Unemployment Claims	-	935	-	-	2,952	-	2,950	3,412
	Personnel Cost:	268,656	415,169	396,478	476,088	493,626	406,774	496,508	577,454
502-500-94020	Bad Debt Expense	16,576	16,718	4,516	-	10,000	-	10,000	10,000
502-510-70010	Office Supplies	807	569	326	499	850	544	850	250
502-510-70030	Postage & Freight Out	26	6,675	46	171	156	2	156	150
502-510-70040	Printing & Binding	-	2,560	2	39	25	-	25	25
502-510-70060	Small Tools & Equipment	2,093	645	622	861	1,500	1,836	10,000	5,000
502-510-70100	Uniforms	408	304	301	1,837	1,370	2,424	1,370	3,500
502-510-70101	Uniforms-Safety Equipment	-	-	-	-	-	-	5,000	5,000
502-510-70130	Street Materials	798	44	-	-	1,200	2,969	9,200	5,000
502-510-70140	Utility Parts & Supplies	8,748	3,689	8,383	13,153	20,000	22,199	20,000	20,000
502-510-70160	Gasoline & Diesel	6,456	5,778	4,031	5,262	9,500	6,591	9,500	7,000
502-510-70440	Miscellaneous Supplies	153	210	288	453	400	578	400	400
502-510-72020	Electric	6,093	6,793	6,640	7,461	6,800	7,523	6,800	8,000
502-510-72030	Telephone	1,406	1,109	2,868	2,861	2,100	3,227	7,100	6,000
502-510-80020	PG&E Wholesale Transportation	126,889	122,198	282,195	311,803	260,000	338,815	260,000	346,000
502-510-80030	Gas Purchases for Resale	608,001	484,486	654,870	543,714	650,000	916,329	787,500	625,000
502-510-80100	Gas Assistance Program	1,424	2,025	1,805	906	7,500	3,265	7,500	7,500
502-510-84010	Office Equip Repairs & Maint	254	817	208	679	1,000	1,655	2,000	3,500
502-510-84020	Major Equip Repairs & Maint.	-	-	-	-	-	-	-	-
502-510-84030	Buildings Repairs & Maint.	7,196	-	4,005	6,525	8,000	1,805	8,000	8,000
502-510-84060	Vehicle Parts, Repairs & Maint	10,737	6,426	7,991	2,705	10,000	2,967	10,000	5,000
502-510-86010	Training, Travel, & Conference	1,913	1,925	2,917	4,103	25,000	558	25,000	20,000
502-510-86030	Subs., Dues, & Publications	-	-	2,731	2,385	500	6,637	5,500	5,500
502-510-88010	City Attorney Fees	-	-	-	58	-	41	200	3,000
502-510-88040	Computer Program & Consulting	-	8,894	150	1,914	1,750	2,296	1,750	4,000
502-510-88060	Medical - General	-	163	125	149	332	298	335	335
502-510-88100	Professional Services	28,771	31,121	35,185	60,229	30,000	50,481	30,000	100,000
502-510-88121	Geographic Information Systems	12,832	3,358	1,846	4,850	20,000	2,052	20,000	15,000
502-510-88130	Grant Writing/Application	-	-	2,568	-	6,000	-	6,000	800
502-510-89010	Personnel Advertising	-	-	-	-	83	4	85	85
502-510-89020	Interview Expenses	-	-	-	-	4	-	5	5
502-510-89040	Physical w/Drug & Alcohol Test	-	38	50	-	332	580	335	335
502-510-89070	Fingerprinting	-	-	-	-	58	82	60	60
502-510-90010	Liability & Property Insurance	5,423	11,140	14,593	18,166	14,115	14,691	14,115	15,525
502-510-90041	Settlements & Judgments	1,445	438	-	-	-	-	-	-
502-510-9208	Miscellaneous Expense	263	-	-	-	-	-	-	-

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Gas Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
502-510-92090	Taxes, Licenses, & Fees	-	-	-	608		-	-	-
502-510-94010	Depreciation Expense	39,767	42,835	41,249	44,425	-	-	-	-
502-510-9402	Bad Debt Expense	-	1,323			-	-	-	-
502-510-94030	Cash Short/Over	-	19			-	-	-	-
502-510-94040	Cost Allocation Utility Bill	61,064	-	-		-	-	-	-
502-510-94050	General Fund Overhead Allocat.	144,534	93,909	1,700	3,018	-	5,008	-	-
502-510-94060	Service Center Allocation						51		-
502-510-94080	Police Dept. Services Fees	326,000	-	-		-	-	-	-
502-510-98030	Office Furniture & Equipment	-	545			-	-	-	-
502-510-98040	Major Machinery & Equipment	3,071	-	-	4,669	110,000	130,712	80,000	100,000
502-510-98071	Gas Meter Purchases	33,585	24,844	88,148	74,034	100,000	37,726	80,000	50,000
502-510-98550	Plaza Beautification/Reconst.	-	-	-		-	-	-	-
502-510-98940	2016 Alley Paving Project	-	-	-	198	150,000	2,825	-	215,000
502-510-98950	Forest Ave 1st-Elm Ave St Proj	-	-	-	-	-	-	36,600	-
O & M Cost:		1,456,733	881,598	1,170,359	1,117,735	1,448,575	1,566,771	1,455,386	1,594,970
GAS OPERATIONS TOTAL EXPENSE:		1,725,389	1,296,767	1,566,837	1,593,823	1,942,201	1,973,545	1,951,894	2,172,424

City of Coalinga
Wastewater (Sewer) Enterprise Fund 503
Revenue and Expense
FY 2020-2021 Proposed Budget

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
Beginning Fund Balance	6,651,991	6,369,272	6,321,574	6,400,396	6,657,683	6,657,683	6,863,324	6,277,437
Revenue:	1,111,456	1,121,352	1,218,090	1,716,642	1,028,200	1,513,648	1,039,500	-
2012 Sewer Bond Proceeds	-	-	-	-	560,709	-	-	-
Total Revenue:	1,111,456	1,121,352	1,218,090	1,716,642	1,588,909	1,513,648	1,039,500	-
Expense:								
Finance	-	-	103,366	172,479	163,298	170,423	159,803	194,261
Wastewater Plant	847,268	901,281	867,463	998,191	1,678,755	722,049	959,777	1,098,581
2012 Sewer Bond Project								441,352
Wastewater Collection	259,737	225,215	168,439	228,869	580,706	325,313	505,807	882,870
2012 Sewer Bond Project	-	91,944	-	59,816	-	90,222	-	-
Total Expense:	1,107,005	1,218,440	1,139,268	1,459,355	2,422,759	1,308,007	1,625,387	2,617,064
Variance: Revenue vs Expense	4,451	(97,088)	78,822	257,287	(833,850)	205,641	(585,887)	(2,617,064)
Prior Period Adjustment	(287,170)	0						
Consolidation of Fund 651		49390	0					
Ending Fund Balance	6,369,272	6,321,574	6,400,396	6,657,683	5,823,833	6,863,324	6,277,437	3,660,373

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Wastewater Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)									
FUND 503 - WASTEWATER ENTERPRISE FUND									
503-400-44010	Interest Earned	2,406	1,375	6,340	23,688	3,500	-	3,500	-
503-400-44020	Land Rentals	22,700	45,400	22,700	45,400	22,700	20,350	34,000	-
503-400-46922	Use of 2012 Sewer Bond Proceeds	-		-		560,709	-	-	-
503-400-46980	UB Late Fees	-	21,230	29,215	29,731	-	4,216	-	-
503-400-46990	UB Service Charges (I.e, NSF)	-	556	428	(1,125)	-	215	-	-
503-400-48100	Collections Kings Credit	-	1,780	1,804	1,463	-	-	-	-
503-400-4812	Operating Transfer In	-	-			-	-	-	-
503-400-48160	Miscellaneous Revenues	37,013	-	155		-	-	-	-
503-400-53010	Sewer Service	1,047,961	1,050,761	1,075,871	1,151,502	1,000,000	951,446	1,000,000	-
503-400-53020	Sewer Connection Fees	1,376	250	1,500	11,000	2,000	11,625	2,000	-
503-400-53030	Account Service Charges	-	-	-		-	-	-	-
503-400-53040	Effluent Sewer Charges	-	-	-		-	-	-	-
503-400-53050	Sewer Dev. Impact Fees	-	-	80,077	454,983	-	525,796	-	-
	TOTAL REVENUE:	1,111,456	1,121,352	1,218,090	1,716,642	1,588,909	1,513,648	1,039,500	

EXPENSE

Finance Division-Moved from Fund 651 Utility Billing

503-406-60010	Salaries Regular			40,190	52,590	61,574	65,332	68,331	87,438
503-406-60020	Salaries Part Time			32	-	-	-	-	-
503-406-60030	Salaries Overtime			68	197	135	506	135	135
503-406-60050	Salaries Cash Outs			299	380	537	18	537	537
503-406-62000	Retirement CALPERS			3,243	3,992	5,243	5,146	5,727	8,119
503-406-62020	Medical/Life Insurance			7,894	10,700	13,028	11,063	16,744	14,125
503-406-62030	Social Security FICA			2,422	3,320	3,818	4,041	4,236	5,421
503-406-62040	Medicare Insurance			569	780	893	948	991	1,268
503-406-62050	Disability Income Insurance			98	465	120	143	120	120
503-406-62060	Deferred Comp - 457 Retirement			572	1,084	1,078	1,527	1,196	1,530
503-406-62070	Workers Comp. Insurance			1,942	1,851	7,389	2,870	8,200	10,493
503-406-62080	Uniform Allowance			-	-	28	-	28	28
503-406-62100	Accrued Comp			261	204	-	-	-	-
503-406-62200	Retirement CalPERS UL			-	-	154	-	645	803
503-406-62210	Unemployment Insurance			729	259	616	186	683	874
Personnel Cost:		-	-	58,319	75,822	94,613	91,780	107,573	130,891
503-406-70010	Office Supplies			270	899	750	1,395	900	1,000
503-406-70030	Postage & Freight Out			4,103	6,831	5,600	7,697	6,000	6,000
503-406-70040	Printing & Binding			3,013	3,644	2,400	7,406	3,700	4,000
503-406-70160	Gasoline & Diesel			806	1,396	1,240	2,250	1,500	1,500
503-406-72030	Telephone			70	1,358	80	2,191	1,400	1,500
503-406-84010	Office Equip Repairs & Maint			180	700	600	1,657	700	1,500
503-406-86010	Training, Travel, & Conference			133	490	400	186	400	800
503-406-86030	Subs, Dues & Publications			14	56	100	371	100	150
503-406-88030	Accounting/Auditing			-	914	-	8,606	1,000	7,500
503-406-88040	Computer Programming/Consult.			2,942	26,381	46,990	37,260	26,000	26,000
503-406-88060	Medical - General			-	-	80	-	80	80
503-406-88100	Professional Services			-	-	-	5,129	-	3,000
503-406-88103	Other Professional Services			18,005	5,254	3,000	239	3,000	500
503-406-89010	Personnel Advertising			-	-	20	1	20	20
503-406-89020	Interview Expense			-	-	1	-	5	5
503-406-89040	Physical w/Drug & Alcohol Test			83	-	80	40	80	80
503-406-89070	Fingerprinting			-	-	14	8	15	15
503-406-90010	Liability & Property Insurance			1,984	3,077	3,100	2,993	3,100	3,400
503-406-92090	Taxes, Licenses, & Fees			-	203	210	740	210	2,300
503-406-94030	Cash Short/Over			7	(8)	20	-	20	20
503-406-98030	Office Furniture & Equipment			886	121	1,000	474	1,000	1,000
503-406-98040	Major Machinery & Equipment			-	-	-	-	-	-

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Wastewater Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
503-406-94020	Bad Debt Expense			12,551	45,341	3,000	-	3,000	3,000
	O & M Cost:	-	-	45,047	96,657	68,685	78,643	52,230	63,370
	FINANCE TOTAL EXPENSE:	-	-	103,366	172,479	163,298	170,423	159,803	194,261

Wastewater Plant Division

503-520-60010	Salaries Regular	74,021	145,228	120,371	127,169	205,330	159,015	211,314	232,592
503-520-60020	Salaries Part Time	8,436	10,480	2,564	12,147	-	14,173	-	-
503-520-60030	Salaries Overtime	14,399	17,483	18,129	21,691	16,000	18,017	16,000	16,000
503-520-60050	Salaries Cash Outs	487	755	930	1,710	1,400	744	1,400	1,400
503-520-62000	Retirement CALPERS	6,940	10,091	404	33,605	16,671	11,952	18,804	22,332
503-520-62020	Medical/Life Insurance	19,402	26,605	21,577	24,532	43,855	27,373	52,460	65,871
503-520-62030	Social Security FICA	7,392	10,280	8,506	9,888	12,730	11,549	13,101	14,421
503-520-62040	Medicare Insurance	1,729	2,432	2,041	2,381	2,977	2,770	3,064	3,373
503-520-62050	Disability Income Insurance	181	286	173	915	300	441	300	300
503-520-62060	Deferred Comp - 457 Retirement	1,719	3,083	2,546	2,659	2,567	3,532	2,641	2,907
503-520-62070	Workers Comp. Insurance	7,794	6,394	8,791	6,503	24,640	10,268	25,358	27,911
503-520-62081	Safety Boot Allowance	148	145	-	153	150	141	150	150
503-520-62100	Accrued Comp	(3,189)	(485)	918	663	-	-	-	-
503-520-62200	Retirement CalPERS UL	-	-	-	-	513	-	2,166	1,500
503-520-62210	Unemployment Insurance	-	473	2,568	206	2,053	-	2,113	2,326
	Personnel Cost:	139,458	233,250	189,518	244,222	329,186	259,975	348,871	391,083

503-520-70010	Office Supplies	20	148	341	523	500	306	500	500
503-520-70030	Postage & Freight Out	-	3,316	-	175	1,000	1	1,000	250
503-520-70040	Printing & Binding	-	1,295	1	7	1,000	22	1,000	250
503-520-70060	Small Tools & Equipment	150	-	1,328	5,078	4,000	2,260	4,000	3,000
503-520-70100	Uniforms	300	287	431	2,080	1,700	2,779	1,700	4,000
503-520-70140	Utility Parts & Supplies	14,564	6,096	7,913	20,812	20,000	8,649	20,000	20,000
503-520-70150	Vehicle Parts & Supplies	-	-	17	-	1,500	1,216	1,500	1,000
503-520-70160	Gasoline & Diesel	2,116	3,437	2,648	3,219	3,750	2,879	3,750	3,900
503-520-72010	Water, Gas, Sanitation & Sewer	12,095	13,765	11,050	13,934	8,500	8,213	8,500	13,000
503-520-72020	Electric	60,669	62,175	81,334	58,754	65,000	62,328	65,000	65,000
503-520-72030	Telephone	252	43	258	1,109	500	1,751	500	2,100
503-520-82030	Equipment Rental	-	2,175	-	721	5,000	(386)	5,000	5,000
503-520-84010	Office Equip Repairs & Maint	48	153	100	369	100	1,018	100	500
503-520-84020	Major Equip Repairs & Maint.	47,261	43,106	1,260	7,616	100,000	52,150	100,000	100,000
503-520-84030	Buildings Repairs & Maint.	-	3,656	1,586	1,625	30,000	464	15,000	10,000
503-520-84051	Grounds, Chemicals & Maint.	4,051	4,665	7,094	11,688	15,000	14,907	15,000	15,000
503-520-84060	Vehicle Parts, Repairs & Maint	-	630	412	1,868	2,000	167	2,000	1,000
503-520-84073	Safety Equipment	758	3,607	557	706	2,000	234	2,000	2,000
503-520-86010	Training, Travel, & Conference	151	691	1,187	1,544	2,000	2,881	2,000	5,000
503-520-86030	Subs., Dues & Publications	-	-	-	-	-	839	1,500	1,500
503-520-86033	Certifications, Renewals & Test	1,746	570	1,570	551	5,000	2,249	5,000	3,500
503-520-88010	City Attorney Fees	-	-	-	29	-	20	300	1,000
503-520-88020	Outside Attorney Fees	-	-	-	-	-	6,478	-	-
503-520-88040	Computer Program & Consulting	-	4,516	133	1,427	2,175	1,478	2,175	2,500
503-520-88060	Medical - General	-	630	350	339	160	252	160	-
503-520-88080	Laboratory	6,168	7,770	7,544	7,301	10,000	5,736	10,000	5,000
503-520-88100	Professional Services	19,102	10,641	32,348	136,506	75,000	86,002	75,000	82,000
503-520-88113	Sludge Removal Contract	-	-	-	-	-	2,210	10,000	10,000
503-520-88122	Sewer Master Plan	-	-	-	-	-	-	-	-
503-520-88130	Grant Writing/Application	-	-	-	-	-	-	-	10,000
503-520-89010	Personnel Advertising	-	-	-	-	-	2	25	-
503-520-89020	Interview Expense	-	-	-	-	-	-	10	-
503-520-89030	Employee Competency Testing	-	-	-	-	-	-	-	-
503-520-89040	Physical w/Drug & Alcohol Test	64	91	90	-	-	292	60	-
503-520-89070	Fingerprinting	-	-	-	-	-	51	60	-
503-520-90010	Liability & Property Insurance	3,262	6,519	9,177	10,012	8,000	9,963	8,000	8,800
503-520-92090	Taxes, Licenses & Fees	18,331	17,834	17,665	15,762	20,000	16,935	20,000	20,000

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Wastewater Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
503-520-94010	Depreciation Expense	200,952	254,322	261,573	268,301	-	-	-	-
503-520-9402	Bad Debt Expense	-	669	-	-	-	-	-	-
503-520-94031	Amortization Expense	-	10	-	-	-	-	-	-
503-520-94040	Cost Allocation Utility Bill	22,500	-	-	-	-	-	-	-
503-520-94050	Overhead Allocation General	134,496	47,506	2,766	1,258	-	2,170	-	-
503-520-96020	1981 Revenue Bond Interest	-	-	-	-	-	-	-	-
503-520-96500	Fiscal Agent Fees	690	-	-	-	900	-	900	900
503-520-9612	2000 Bonds CIP Interest	-	-	-	-	-	-	-	-
503-520-96057	CalPOP Energy Eff. Loan (PG&E)	-	-	-	-	46,377	-	23,118	-
503-520-96045	2012 Sewer Rev Bonds-Principal	-	-	-	-	50,000	-	50,000	55,000
503-520-96048	2012 Sewer Rev Bonds-Interest	149,273	149,275	149,273	149,273	147,698	-	146,048	144,298
503-520-9803	Office Furniture & Equipment	-	276	-	-	-	-	-	1,500
503-520-98040	Major Machinery and Equipment	-	5,406	75,473	31,382	150,000	165,558	-	100,000
503-520-98050	Improvements Other Than Bldgs.	-	-	-	-	-	-	-	-
503-521-98082	2012 Sewer Bond Capital Proj.	-	-	-	-	560,709	-	-	441,352
503-520-98280	Change in Accounting Principle	-	-	-	-	-	-	-	-
O & M Cost:		699,018	655,280	675,479	753,969	1,339,569	462,074	600,906	1,138,850
Wastewater Plant Total:		838,477	888,530	864,997	998,191	1,668,755	722,049	949,777	1,529,933
Wastewater Collection Division									
503-521-60010	Salaries Regular	73,181	96,360	93,149	100,923	107,323	93,573	107,902	120,493
503-521-60020	Salaries Part Time	40	498	45	2,631	-	4,443	-	-
503-521-60030	Salaries Overtime	5,711	6,000	3,725	5,514	3,600	6,900	3,600	3,600
503-521-60050	Salaries Cash Outs	489	1,391	1,181	2,027	5,407	744	5,407	5,407
503-521-62000	Retirement CALPERS	5,672	7,497	7,931	7,681	9,138	7,169	9,098	11,800
503-521-62020	Medical/Life Insurance	14,806	19,169	16,292	20,126	20,558	17,981	24,858	25,268
503-521-62030	Social Security FICA	4,758	6,066	5,752	6,666	6,654	6,235	6,690	7,471
503-521-62040	Medicare Insurance	1,113	1,446	1,397	1,627	1,556	1,527	1,565	1,747
503-521-62050	Disability Income Insurance	171	249	172	516	300	441	300	300
503-521-62060	Deferred Comp - 457 Retirement	937	1,972	2,644	3,138	2,146	3,128	2,158	2,410
503-521-62070	Workers Comp. Insurance	(2,315)	3,314	4,771	5,792	12,879	5,378	12,948	14,459
503-521-62080	Uniform Allowance	105	-	97	63	105	100	105	105
503-521-62100	Accrued Comp	(2,668)	(518)	1,090	519	-	-	-	-
503-521-62200	Retirement CalPERS UL	-	-	-	-	268	-	977	1,025
503-521-62210	Unemployment Claims	-	315	-	-	1,073	-	1,079	1,205
Personnel Cost:		101,999	143,759	138,246	157,223	171,007	147,619	176,687	195,290
503-500-94020	Bad Debt Expense	8,791	12,751	2,466	-	10,000	-	10,000	10,000
503-521-70010	Office Supplies	11	73	18	61	20	95	20	200
503-521-70030	Postage & Freight Out	-	2,209	-	15	5	1	5	-
503-521-70040	Printing & Binding	-	863	1	24	6	-	6	-
503-521-70100	Uniforms	260	248	298	1,488	1,370	2,435	1,370	1,500
503-521-70101	Uniforms-Safety Equipment	-	-	-	-	-	-	5,000	5,000
503-521-70130	Street Materials	700	469	814	-	30,000	8,631	20,000	10,000
503-521-70140	Utility Parts & Supplies	4,548	3,183	1,716	5,266	3,524	5,909	5,600	5,000
503-521-70160	Gasoline & Diesel	3,952	4,689	4,002	5,262	5,000	6,572	5,000	6,000
503-521-70440	Miscellaneous Supplies	-	151	385	355	600	802	1,000	3,000
503-521-72010	Water, Gas, Sanitation & Sewer	1,466	1,246	1,642	2,082	1,850	1,549	1,850	1,500
503-521-72020	Electric	6,246	6,352	6,607	7,666	6,300	8,607	6,300	6,300
503-521-72030	Telephone	1,529	1,449	2,438	2,666	2,100	2,969	3,000	5,000
503-521-84010	Office Equip, Repairs & Maint.	148	94	53	304	500	756	1,000	1,500
503-521-84020	Major Equip Repairs & Maint.	-	1,651	2,292	1,500	25,000	7,613	15,000	15,000
503-521-84030	Buildings Repairs & Maint.	3,213	-	-	690	1,500	907	1,500	4,000
503-521-84060	Vehicle Parts, Repairs & Maint	2,608	6,546	661	4,270	6,500	2,108	6,500	20,000
503-521-86010	Training, Travel, & Conference	-	43	-	1,092	800	1,771	5,000	5,000
503-521-86030	Subs., Dues, & Publications	-	-	75	-	300	2,160	1,000	1,200
503-521-88010	City Attorney Fees	-	-	-	29	-	10	1,000	1,000
503-521-88040	Computer Program & Consulting	-	3,023	-	1,210	19	1,485	1,000	2,500

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Wastewater Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
503-521-88060	Medical - General	-	48	32	39	84	71	84	-
503-521-88100	Professional Services	274	10,017	1,593	15,218	17,900	12,115	17,900	15,000
503-521-88121	Geographic Information Systems	1,512	-	1,457	5,475	12,000	2,807	12,000	15,000
503-521-88130	Grant Writing/Application	-	-	-	-	15,000	-	15,000	15,000
503-521-89010	Personnel Advertising	-	-	-	-	21	1	25	-
503-521-89020	Interview Expenses	-	-	-	-	1	-	10	-
503-521-89040	Physical w/Drug & Alcohol Test	-	30	13	-	84	138	85	-
503-521-89070	Fingerprinting	-	-	-	-	15	21	15	-
503-521-90010	Liability & Property Insurance	1,438	3,265	4,960	6,394	3,800	5,204	3,800	4,180
503-521-90040	Claims and Judgments	5,780	109	-	-	-	-	-	-
503-521-92090	Taxes, Licenses, & Fees	117	-	129	379	400	2,424	3,000	500
503-521-94020	Bad Debt Expense	-	446	-	-	-	-	-	-
503-521-94030	Cash Short/Over	(27)	6	-	-	-	-	-	-
503-521-94040	Cost Allocation Utility Bill	22,500	-	-	-	-	-	-	-
503-521-94050	Overhead Allocation General	101,464	31,652	1,007	1,258	-	2,170	-	-
503-521-98030	Office Furniture & Equipment	-	184	-	-	-	-	-	5,000
503-521-98040	Major Machinery & Equipment	-	3,410	-	8,489	110,000	92,471	100,000	100,000
503-521-98082	2012 Sewer Bond Capital Proj.	-	91,944	-	59,816	-	90,222	-	-
503-521-98940	2016 Alley Paving Project	-	-	-	414	-	5,892	-	439,200
503-521-98950	Forest Ave 1st-Elm Ave St Proj	-	-	-	-	165,000	-	96,050	-
O & M Cost:		166,529	186,151	32,659	131,462	419,699	267,916	339,120	697,580
Wastewater Collection Total:		268,528	329,910	170,905	288,685	590,706	415,535	515,807	892,870
TOTAL EXPENSE:		1,107,005	1,218,440	1,139,268	1,459,355	2,422,759	1,308,007	1,625,387	2,617,064

City of Coalinga
Sanitation Enterprise Fund 504
Revenue and Expense
FY 2020-2021 Proposed Budget

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
Beginning Fund Balance	(50,320)	181,958	136,269	93,536	30,214	30,214	(145,964)	(145,648)
Revenue:	1,831,369	1,713,719	1,741,421	1,765,090	1,734,465	1,867,143	1,734,465	-
Expense:								
Mid Valley Franchise Agreement	1,452,328	1,544,504	1,601,644	1,602,707	1,600,000	1,883,149	1,600,000	1,700,000
Finance-Utility Billing	14,870	22,159	33,709	67,681	34,897	24,232	31,648	33,386
Street Sweeping	136,410	139,066	148,801	158,024	106,796	135,940	102,501	112,263
TOTAL EXPENSE:	1,603,607	1,705,729	1,784,154	1,828,412	1,741,693	2,043,321	1,734,149	1,845,649
Variance: Revenue vs Expense	227,762	7,990	(42,733)	(63,322)	(7,228)	(176,178)	316	(1,845,649)
Prior Period Adjustment	4,516	-						
Consolidation of Fund 651		(53,679)	0					
Ending Fund Balance	181,958	136,269	93,536	30,214	22,986	(145,964)	(145,648)	(1,991,297)

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Sanitation Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
FUND 504 - SANITATION ENTERPRISE FUND									
504-400-44010	Interest Earned	-	-	54	185	50	(1,326)	50	-
504-400-4522	CMAQ-St. Sweeper Grant	248,859	-	-	-	-	-	-	-
504-400-45310	Bev. Container Recycling Grant	-	(249)	5,000	174	5,000	4,829	5,000	-
504-400-46980	U.B. Late Fees	-	32,467	3,391	30,676	-	9,706	-	-
504-400-46990	UB Service Charge (I.e NSF)	-	850	50	(1,597)	-	542	-	-
504-400-48100	Collections Kings Credit	-	2,723	209	1,510	-	-	-	-
504-400-54010	Refuse Collection Service	1,452,402	1,546,104	1,600,285	1,601,440	1,600,000	1,723,589	1,600,000	-
504-400-54020	State Highway Maintenance Fees	14,916	14,916	14,916	14,916	14,915	11,187	14,915	-
504-400-54040	Automated Sanitation Cans	(13)	-	-	-	-	-	-	-
504-400-54070	Street Sweeping Charge	115,205	116,908	117,516	117,786	114,500	118,616	114,500	-
	TOTAL REVENUE:	1,831,369	1,713,719	1,741,421	1,765,090	1,734,465	1,867,143	1,734,465	-
FRANCHISE CONTRACT EXPENSE									
504-500-94020	Bad Debt Expense	14,870	22,159	5,322	-	10,000	-	10,000	10,000
504-530-80021	Landfill Disposal Fee	-	-	-	-	-	-	-	-
504-530-88170	Mid Valley Sanitation Services	1,452,328	1,544,504	1,601,644	1,602,707	1,600,000	1,883,149	1,600,000	1,700,000
	TOTAL:	1,467,197	1,566,663	1,606,966	1,602,707	1,610,000	1,883,149	1,610,000	1,710,000
Finance Division-Moved from Fund 651 Utility Billing									
504-406-60010	Salaries Regular			4,668	6,444	5,750	5,653	6,337	6,830
504-406-60020	Salaries Part Time			4	-	-	-	-	-
504-406-60030	Salaries Overtime			8	22	68	49	68	68
504-406-60050	Salaries Cash Outs			35	41	269	9	269	269
504-406-62000	Retirement CALPERS			372	484	491	441	536	635
504-406-62020	Medical/Life Insurance			914	2,354	1,202	818	1,529	1,306
504-406-62030	Social Security FICA			281	394	356	348	393	423
504-406-62040	Medicare Insurance			66	94	83	83	92	99
504-406-62050	Disability Income Insurance			11	40	10	16	10	10
504-406-62060	Deferred Comp - 457 Retirement			66	157	101	145	111	120
504-406-62070	Workers Comp. Insurance			225	196	690	281	760	820
504-406-62080	Uniform Allowance			-	-	2	-	2	2
504-406-62100	Accrued Comp			243	-	-	-	-	-
504-406-62200	Retirement CalPERS UL			-	-	14	-	58	66
504-406-62210	Unemployment Insurance			85	23	58	16	63	68
	Personnel Cost:	-	-	6,978	10,249	9,094	7,859	10,228	10,716
504-406-70010	Office Supplies			31	87	100	134	100	100
504-406-70030	Postage & Freight Out			474	594	1,000	668	1,000	1,000
504-406-70040	Printing & Binding			348	316	400	644	400	400
504-406-70160	Gasoline & Diesel			94	173	150	196	150	150
504-406-72030	Telephone			8	135	40	478	150	150
504-406-84010	Office Equip Repairs & Maint			20	68	100	166	100	100
504-406-86010	Training, Travel, & Conference			15	44	100	16	100	100
504-406-86030	Subs, Dues & Publications			2	5	5	32	5	5
504-406-88010	City Attorney Fees			-	119	-	1,315	100	100
504-406-88030	Accounting/Auditing			-	122	-	1,147	200	200
504-406-88040	Computer Programming/Consult.			342	5,054	9,800	7,087	5,000	5,000
504-406-88060	Medical - General			-	-	40	-	40	40
504-406-88100	Professional Services						2,812		1,000
504-406-88103	Other Professional Services			2,089	471	1,500	1,263	1,500	1,500
504-406-89010	Personnel Advertising			-	-	10	-	10	10
504-406-89020	Interview Expense			-	-	1	-	5	5
504-406-89040	Physical w/Drug & Alcohol Test			10	-	40	11	40	40
504-406-89070	Fingerprinting			-	-	7	1	10	10
504-406-90010	Liability & Property Insurance			230	324	500	293	500	550
504-406-92090	Taxes, Licenses, & Fee						64		200
504-406-94030	Cash Short/Over			1	(8)	10	-	10	10
504-406-98030	Office Furniture & Equipment			103	11	500	46	500	500
504-406-98040	Major Machinery & Equipment			-	-	-	-	-	-
504-406-94020	Bad Debt Expense			17,642	49,917	1,500	-	1,500	1,500
	O & M Cost:	-	-	21,409	57,432	15,803	16,373	11,420	12,670

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Sanitation Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
	FINANCE TOTAL EXPENSE:	-	-	28,387	67,681	24,897	24,232	21,648	23,386
STREET SWEEPING EXPENSE									
504-535-60010	Salaries Regular	33,214	45,844	38,899	40,198	40,357	66,993	42,998	46,458
504-535-60020	Salaries Part Time	38	255	42	-	-	-	-	-
504-535-60030	Salaries Overtime	7,462	386	144	153	7,200	1,037	7,200	7,200
504-535-60050	Salaries Cash Outs	20	104	-	5	300	732	300	300
504-535-62000	Retirement CALPERS	3,169	3,994	5,635	8,740	3,583	5,618	4,129	4,834
504-535-62020	Medical/Life Insurance	17,208	16,360	16,080	17,355	21,095	22,628	12,269	13,128
504-535-62030	Social Security FICA	2,613	2,893	2,316	2,428	2,502	3,930	2,666	2,880
504-535-62040	Medicare Insurance	611	678	541	568	585	919	623	674
504-535-62050	Disability Income Insurance	11	46	1	-	20	-	20	20
504-535-62060	Deferred Comp - 457 Retirement	291	248	266	260	260	623	260	260
504-535-62070	Workers Comp. Insurance	858	1,896	2,350	1,606	4,843	2,206	5,160	5,575
504-535-62080	Uniform Allowance	-	178	103	124	150	-	150	150
504-535-62100	Accrued Comp	5	(2,725)	4,399	(1,499)	-	-	-	-
504-535-62200	Retirement CalPERS UL	-	-	-	-	101	-	776	979
504-535-62210	Unemployment Insurance	-	165	-	-	404	-	430	465
	Personnel Cost:	65,500	70,322	70,776	69,938	81,400	104,686	76,981	82,923
504-535-70010	Office Supplies	10	44	17	11	15	32	15	20
504-535-70030	Postage & Freight Out	-	1,158	-	45	5	1	5	5
504-535-70040	Printing & Binding	-	452	1	22	6	-	5	5
504-535-70060	Small Tools & Equipment	-	-	-	-	-	-	-	-
504-535-70100	Uniforms	349	103	133	492	650	670	650	650
504-535-70160	Gasoline & Diesel	10,407	7,376	8,177	9,283	10,000	9,240	10,000	10,000
504-535-72030	Telephone	-	15	-	26	-	96	100	100
504-535-80021	Landfill Disposal Fee	5,144	-	-	-	-	-	-	-
504-535-84010	Office Equip, Repairs & Maint	24	61	50	39	20	48	40	40
504-535-84020	Major Equip Repairs & Maint.	-	-	-	-	500	-	500	-
504-535-84060	Vehicle Parts, Repairs & Maint	13,216	9,103	10,951	16,751	10,000	13,302	10,000	15,000
504-535-86010	Training, Travel, & Conference	-	25	-	-	-	1	-	-
504-535-86030	Subs., Dues, & Publications	-	-	-	-	-	1	-	-
504-535-88040	Computer Program & Consulting	-	1,562	-	588	750	732	750	100
504-535-88060	Medical - General	-	199	-	-	80	-	80	80
504-535-88100	Professional Services	-	1,027	33	671	600	2,317	600	300
504-535-89010	Personnel Advertising	-	-	-	-	20	1	20	20
504-535-89020	Interview Expenses	-	-	-	-	1	-	5	5
504-535-89040	Physical w/Drug & Alcohol Test	-	-	-	-	80	-	80	80
504-535-89070	Fingerprinting	-	-	-	-	14	1	15	15
504-535-90010	Liability & Property Insurance	987	2,037	2,418	2,490	2,655	2,141	2,655	2,920
504-535-92080	Miscellaneous Expense	3,729	-	-	-	-	-	-	-
504-535-92090	Taxes, Licenses, & Fees	-	-	-	608	-	-	-	-
504-535-94010	Depreciation Expense	12,062	28,653	53,701	53,539	-	-	-	-
504-535-94020	Bad Debt Expense	-	234	-	-	-	-	-	-
504-535-94030	Cash Short/Over	-	3	-	-	-	-	-	-
504-535-94040	Cost Allocation Utility Bill	4,945	-	-	-	-	-	-	-
504-535-94200	Service Center Parts Expense	-	-	-	-	-	-	-	-
504-535-94050	General Fund Cost Allocation	20,037	16,596	2,544	3,521	-	2,671	-	-
504-530-98030	Office Furniture & Equipment	-	96	-	-	-	-	-	-
	O & M Cost:	70,910	68,744	78,025	88,086	25,396	31,254	25,520	29,340
	STREET SWEEPING TOTAL:	136,410	139,066	148,801	158,024	106,796	135,940	102,501	112,263
	TOTAL EXPENSE:	1,603,607	1,705,729	1,784,154	1,828,412	1,741,693	2,043,321	1,734,149	1,845,649

City of Coalinga
Utility Billing Enterprise Fund 651
Revenue and Expense
FY 2020-2021 Proposed Budget

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
Beginning Fund Balance	57,322	77,562	(0)	(0)	(308)	(308)	54,067	222,067
Revenue:	471,803	-	-	-	168,000	54,286	168,000	-
Expense:	451,563	-	-	308	-	(89)	-	-
Variance: Revenue vs Expense	20,240	-	-	(308)	168,000	54,375	168,000	-
Consolidation of Fund 651		-77562	0					
Ending Fund Balance	77,562	(0)	(0)	(308)	167,692	54,067	222,067	222,067

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Utility Billing Enterprise Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)									
FUND 651 - UTILITY BILLING ENTERPRISE FUND									
651-400-46301	Enterprise Funds Allocations	275,463	-	-	-	-	-	-	-
651-400-46980	U.B. Late Fees	170,051	-	-	-	150,000	48,545	150,000	-
651-400-46990	UB Service Charges (i.e. NSF)	6,941	-	-	-	3,000	650	3,000	-
651-400-48100	Collections Kings Credit	19,349	-	-	-	15,000	5,091	15,000	-
	TOTAL REVENUE:	471,803	-	-	-	168,000	54,286	168,000	-
651-500-60010	Salaries Regular	259,030	-	-	-				
651-500-60020	Salaries Part Time	187	-	-	-				
651-500-60030	Salaries Overtime	2,912	-	-	-				
651-500-60050	Salaries Cash Outs	906	-	-	-				
651-500-62000	Retirement CALPERS	19,701	-	-	-				
651-500-62010	Retirement 401A	-	-	-	-				
651-500-62020	Medical/Life Insurance	53,109	-	-	-				
651-500-62030	Social Security FICA	15,840	-	-	13				
651-500-62040	Medicare Insurance	3,705	-	-	-				
651-500-62050	Disability Income Insurance	719	-	-	-				
651-500-62060	Deferred Comp - 457 Retirement	2,736	-	-	-				
651-500-62070	Workers Comp. Insurance	10,556	-	-	-				
651-500-62080	Uniform Allowance	-	-	-	-				
651-500-6210	Accrued Comp	(20,292)	-						
651-500-62200	Retirement CalPERS UL	-	-	-	-				
651-500-62210	Unemployment Insurance	4,685	-	-	-				
	Personnel Cost:	353,794	-	-	13	-	-	-	-
651-500-70010	Office Supplies	1,583	-	-					
651-500-70030	Postage & Freight Out	27,901	-	-					
651-500-70040	Printing & Binding	11,153	-	-					
651-500-70160	Gasoline & Diesel	5,157	-	-	343		-		
651-500-72030	Telephone	384	-	-					
651-500-84010	Office Equip Repairs & Maint	1,552	-	-					
651-500-86010	Training, Travel, & Conference	-	-	-			2		
651-500-86030	Subs, Dues & Publications	-	-	-					
651-500-88040	Computer Programming/Consult.	18,480	-	-					
651-500-88060	Medical - General	-	-	-					
651-500-88103	Other Professional Services	2,362	-	-					
651-500-89010	Personnel Advertising	-	-	-					
651-500-89020	Interview Expense	-	-	-					
651-500-89040	Physical w/Drug & Alcohol Test	-	-	-					
651-500-89070	Fingerprinting	-	-	-					
651-500-90010	Liability & Property Insurance	5,073	-	-					
651-500-94030	Cash Short/Over	18	-	-	(48)		(91)		
651-500-98030	Office Furniture & Equipment	-	-	-					
651-500-98040	Major Machinery & Equipment	-	-	-					
651-500-94020	Bad Debt Expense	24,107	-	-					
	O & M Cost:	97,769	-	-	295	-	(89)	-	-
	TOTAL EXPENSE:	451,563	-	-	308	-	(89)	-	-

City of Coalinga
Transit Fund 506
Revenue and Expense
FY 2020-2021 Proposed Budget

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual (Unaudited)	2020 Adopted	2021 Proposed
Beginning Fund Balance	(15,572)	7,216	11,379	7,994	12,838	12,838	(3,976)	(3,976)
Revenue:	285,538	263,494	307,393	277,673	321,360	270,734	322,478	-
Expense:	262,750	259,331	310,778	272,829	321,360	287,548	322,478	325,338
Variance: Revenue vs Expense	22,788	4,163	(3,385)	4,844	-	(16,814)	-	(325,338)
Ending Fund Balance	7,216	11,379	7,994	12,838	12,838	(3,976)	(3,976)	(329,314)

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Transit Fund
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)									
FUND 506 - TRANSIT									
506-400-56021	Fares Fresno Route	30,712	22,482	20,721	20,737	30,000	17,190	30,000	
506-400-56022	Fares Dial A Ride Route	1,689	1,259	1,255	578	1,500	597	1,500	
506-400-56050	City Trans. Dev. Act Funds	253,138	239,753	285,417	256,358	289,860	252,947	290,978	
	TOTAL REVENUE:	285,538	263,494	307,393	277,673	321,360	270,734	322,478	-
EXPENSE									
506-540-60010	Salaries Regular	153,518	151,590	152,345	147,243	169,032	164,098	169,366	167,867
506-540-60020	Salaries Part Time	8,089	9,856	7,814	7,460	10,000	1,656	10,000	10,000
506-540-60030	Salaries Overtime	22,268	18,675	18,286	20,414	21,500	18,454	21,500	21,500
506-540-60050	Salaries Cash Outs	735	1,403	1,387	2,159	1,900	821	1,900	1,900
506-540-62000	Retirement CALPERS	12,179	11,754	13,298	12,303	14,996	12,899	15,084	16,272
506-540-62020	Medical/Life Insurance	39,720	35,617	35,434	38,584	44,217	36,629	40,282	41,177
506-540-62030	Social Security FICA	10,896	10,461	10,426	10,655	10,968	11,131	10,978	10,873
506-540-62040	Medicare Insurance	2,548	2,455	2,454	2,513	2,565	2,624	2,567	2,543
506-540-62050	Disability Income Insurance	264	323	251	747	220	299	220	220
506-540-62060	Deferred Comp - 457 Retirement	1,609	1,953	2,115	3,404	3,381	3,910	3,387	3,357
506-540-62070	Workers Comp. Insurance	3,501	6,231	10,573	7,954	21,483	9,333	21,524	21,344
506-540-62200	Retirement CalPERS UL	-	-	-	-	423	-	2,041	2,271
506-540-62210	Unemployment Insurance	-	1,440	1,080	450	1,690	-	1,694	1,679
	Personnel Cost:	255,327	251,758	255,463	253,886	302,375	261,854	300,543	301,003
506-540-70010	Office Supplies	187	106	226	159	300	230	300	300
506-540-70030	Postage & Freight Out	3	-	-	45	50	2	50	50
506-540-70040	Printing & Binding	-	1	68	22	100	-	100	100
506-540-70100	Uniforms	425	-	248	750	870	909	870	870
506-540-70160	Gasoline & Diesel	4,201	5,050	6,226	2,316	5,500	6,726	5,500	6,000
506-540-70440	Miscellaneous Supplies	55	67	150	56	150	65	150	200
506-540-72030	Telephone	1,698	1,611	2,019	2,286	2,200	3,315	2,200	3,200
506-540-84010	Office Equip Repairs & Maint	79	87	309	494	400	512	450	500
506-540-84060	Vehicle Parts, Repairs, & Maint	-	-	-	78	250	199	250	250
506-540-86010	Training, Travel, & Conference	526	651	669	730	800	569	800	800
506-540-86030	Subs., Dues, & Publications	-	-	37	97	100	46	100	200
506-540-88030	Accounting/Auditing	-	-	-	183	-	1,721	1,200	1,200
506-540-88040	Computer Program & Consulting	-	-	-	3,694	2,100	4,578	3,800	4,500
506-540-88060	Medical - General	-	-	-	-	270	10	270	270
506-540-88100	Professional Services	-	-	45,323	7,425	5,500	6,742	5,500	5,500
506-540-89010	Personnel Advertising	-	-	40	-	70	3	70	70
506-540-89020	Interview Expenses	-	-	-	-	5	-	5	5
506-540-89040	Physical w/Drug & Alcohol Test	250	-	-	-	270	64	270	270
506-540-89070	Fingerprinting	-	-	-	-	50	3	50	50
506-540-92090	Taxes, Licenses, & Fee	-	-	-	608	-	-	-	-
	O & M Cost:	7,423	7,573	55,315	18,943	18,985	25,694	21,935	24,335
	TOTAL EXPENSE:	262,750	259,331	310,778	272,829	321,360	287,548	322,478	325,338

City of Coalinga
Low & Moderate Income Housing Asset Fund 815
and
Redevelopment Obligation Retirement Fund 820
Successor Agency to Coalinga Redevelopment Agency
Revenue and Expense

FY 2020-2021 Proposed Budget

	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Actual (Unaudited)	2019 Adopted	2020 Adopted
Fund 815-Low/Moderate Housing Asset Fund								
Beginning Fund Balance	4,230	1,496,175	1,441,435	1,506,337	1,516,955	1,516,955	1,678,151	1,678,151
Revenue:	1,506,347	71,613	115,702	510,229	-	181,050	-	-
Expense:	14,402	126,353	50,800	499,611	-	19,854	-	-
Ending Fund Balance	1,496,175	1,441,435	1,506,337	1,516,955	1,516,955	1,678,151	1,678,151	1,678,151
Fund 820-RORF Successor Agency								
Beginning Fund Balance	(5,341,051)	(6,219,624)	(5,955,343)	(5,987,829)	(5,750,187)	(5,750,187)	(4,314,112)	(4,302,002)
Revenue:	1,657,246	1,786,765	3,336,036	3,261,835	1,634,922	1,853,064	1,471,000	-
Expense:	2,535,819	925,595	2,946,757	3,024,193	1,631,552	416,989	1,458,890	1,338,880
Variance: Revenue vs Expense	(878,573)	861,170	389,279	237,642	3,370	1,436,075	12,110	(1,338,880)
Prior Period Adjustment		(596,889)	(421,765)					
Ending Fund Balance	(6,219,624)	(5,955,343)	(5,987,829)	(5,750,187)	(5,746,817)	(4,314,112)	(4,302,002)	(5,640,882)

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Low & Moderate Income Housing Asset Fund 815 and
Redevelopment Obligation Retirement Fund 820
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
(Unaudited)									
FUND 815 - HOUSING SUCCESSOR AGENCY-RDA DISSOLUTION									
815-400-44010	Interest Earned	-	29	814	6,513		2,923	-	-
815-400-44140	2009 B Housing Bond Proceeds	1,500,000	-	-	-	-	-	-	-
815-400-44150	Housing-HOME Grant Revenue	-	1,666	-	-	-	-	-	-
815-400-44160	Housing-CDBG Grant Revenue	-	68,718	-	424,612	-	-	-	-
815-400-48061	Housing Asset Fund Program Inc	6,347	1,200	114,888	79,104	-	178,127	-	-
	TOTAL REVENUE:	1,506,347	71,613	115,702	510,229	-	181,050	-	-
815-609-88100	Professional Services	8,632	6,855	7,064	15,404	-	19,854	-	-
815-609-88115	2013 HOME Grant Expense	1,666	75,025	9,626	3,200	-	-	-	-
815-609-88124	2013 CDBG Grant Expense	4,104	20,514	34,110	434,602	-	-	-	-
815-609-88150	Housing Asset Fund Expense				46,405		-		
815-609-92090	Taxes, Licenses, & Fees		23,959	-	-	-	-	-	-
	TOTAL EXPENSE:	14,402	126,353	50,800	499,611	-	19,854	-	-
FUND 820 - RDA SUCCESSOR AGENCY-DISSOLUTION									
820-400-40100	RPTTF-Redev Property TaxTrust	1,630,406	1,705,957	1,677,330	1,675,670	1,632,922	1,628,683	1,469,000	-
820-400-44010	Interest Earned	19,639	51,931	8,858	10,754	2,000	26,739	2,000	-
820-400-44021	RDA Property Sale-Interest Payment	-	4,549	12,439	9,985	-	9,699	-	-
820-400-44030	Building Rentals	-	-	-	-	-	-	-	-
820-400-44040	Imaginarium Lease	7,200	7,200	116	-	-	(116)	-	-
820-400-44141	Transfer from Fund 150 CPFA	-	-	-	-	-	-	-	-
820-400-44150	Transfer from Fund 802	-	-	-	-	-	-	-	-
820-400-44160	Transfer from Fund 804	-	-	-	-	-	-	-	-
820-400-44170	Extraordinary Gain	-	-	-	-	-	-	-	-
820-400-46990	Other Service Charges	-	-	-	-	-	-	-	-
820-400-48010	Sale of Real & Personal Property	-	17,128	1,637,293	1,565,426	-	188,059	-	-
	TOTAL REVENUE:	1,657,246	1,786,765	3,336,036	3,261,835	1,634,922	1,853,064	1,471,000	-
ENFORCEABLE OBLIGATIONS									
820-610-60010	Salaries Regular	80,523	82,702	93,613	111,254	118,599	117,159	116,737	48,754
820-610-60020	Salaries Part Time	7,201	4,797	65	-	-	-	-	-
820-610-60030	Salaries Overtime	18	24	25	108	200	19	200	400
820-610-60050	Salaries Cash Outs	30	878	869	1,839	-	1,100	-	-
820-610-62000	Retirement CALPERS	6,398	6,556	8,511	9,226	10,530	9,384	10,973	5,851
820-610-62020	Medical/Life Insurance	14,180	16,146	22,569	28,220	28,245	25,321	26,783	10,161
820-610-62030	Social Security FICA	5,034	2,278	5,173	6,501	7,353	6,683	7,238	3,023
820-610-62040	Medicare Insurance	1,177	569	1,279	1,589	1,720	1,633	1,693	707
820-610-62050	Disability Income Insurance	422	303	347	1,065	406	451	406	406
820-610-62060	Deferred Comp - 457 Retirement	1,106	2,866	3,470	4,328	4,151	4,661	4,086	1,706
820-610-62070	Workers Comp. Insurance	1,392	3,380	4,306	4,133	14,232	7,023	14,008	5,851
820-610-62080	Uniform Allowance	-	-	-	-	-	-	-	-
820-610-62200	Retirement CalPERS UL	-	-	-	-	297	-	961	1,463
820-610-62210	Unemployment Insurance	-	341	1,890	1,584	1,186	94	1,167	488
	Personnel Cost:	117,481	120,840	142,117	169,847	186,919	173,528	184,252	78,810
820-610-70010	Office Supplies	160	330	17	61	100	180	100	100
820-610-70030	Postage & Freight Out	10	2	57	45	100	1	100	100
820-610-70040	Printing & Binding	-	-	1	22	50	-	50	50
820-610-72010	Water, Gas, Sanitation & Sewer	4,053	4,911	-	-	-	-	-	-
820-610-72020	Electric	13,493	14,445	-	-	-	-	-	-
820-610-72030	Telephone	-	-	-	22		45		
820-610-84010	Office Equip Repairs & Maint	36	40	74	33	-	41		
820-610-84030	Buildings Repairs & Maint.	719	2,495	-	-	-	-		

CITY OF COALINGA
FY 2020-2021 Proposed Budget
Low & Moderate Income Housing Asset Fund 815 and
Redevelopment Obligation Retirement Fund 820
Detail - Revenue and Expense

Account	Description	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Actual	2020 Adopted	2021 Proposed
820-610-84050	Grounds Repairs & Maint.	-	-	-	-	-	-	-	-
820-610-86010	Training, Travel, & Conference	-	180	166	586	300	323	600	600
820-610-86030	Subs., Dues, & Publications	-	-	37	97	100	45	100	100
820-610-88010	City Attorney Fees						7,897		
820-610-88011	Legal Services	6,984	7,042	-	1,823	24,000	1,232	24,000	2,000
820-610-88030	Accounting/Auditing	10,000	10,000	1,944	14,486	10,000	8,606	15,000	10,000
820-610-88040	Computer Program & Consulting	-	-	-	2,637	1,700	3,685	1,700	2,500
820-610-88060	Medical - General	-	-	-	-	125	-	125	125
820-610-88100	Professional Services	2,500	2,500	54,185	17,021	3,500	19,653	15,000	20,000
820-610-89010	Personnel Advertising	-	-	-	-	30	1	30	30
820-610-89020	Interview Expenses	-	-	-	-	5	-	5	5
820-610-89040	Physical w/Drug & Alcohol Test	-	-	-	-	120	-	120	120
820-610-89070	Fingerprinting	-	-	-	-	20	43	20	20
820-610-90010	Liability & Property Insurance	1,983	3,684	4,944	6,407	6,500	5,314	6,500	6,500
820-610-92080	Miscellaneous Expense	20,395	1,204	23,464	(1,611)	2,000	-	2,000	2,000
820-610-92090	Taxes, Licenses, & Fees	-	-	-	608	-	-	-	-
820-610-92150	TaxDistrib to Special District	-	-	-	-	-	-	-	-
820-610-92220	Distribution to Fresno County	-	-	2,028,793	1,899,926	-	188,059	-	-
820-610-94051	Admn Allowance to General Fund	113,345	56,873	26,901	38,159	14,431	-	-	-
820-610-96022	1993 Refunding Bonds Principal	-	-	-	-	330,000	-	355,000	380,000
820-610-96035	1993 Refunding Bonds Interest	163,803	146,247	127,532	107,656	86,456	-	63,766	39,419
820-610-9209	DOF LMIHF DDR Distribution	-	-	-	-	-	-	-	-
820-610-92100	DOF OFA DDR Distribution	-	-	-	-	-	-	-	-
820-610-96038	1993 Police Station Principal	-	-	-	-	85,000	-	90,000	100,000
820-610-96042	1993 Police Station Interest	42,234	37,762	32,959	27,825	22,359	-	1,656	10,269
820-610-96043	1994 Police Station Principal	-	-	-	-	-	-	-	-
820-610-96044	1994 Police Station Interest	-	-	-	-	-	-	-	-
820-610-96046	1994 Jail Project Principal	-	-	-	-	-	-	-	-
820-610-96049	1994 Jail Project Interest	-	-	-	-	-	-	-	-
820-610-96052	1991B Police Station Principal	-	-	-	-	-	-	-	-
820-610-96054	1991B Police Station Interest	-	-	-	-	-	-	-	-
820-610-96055	2009 Tax Allocation Principal	-	-	-	-	480,000	-	-	-
820-610-96056	2009 Tax Allocation Interest	270,404	251,222	215,389	247,137	187,013	-	-	-
820-610-96060	2018 TARB Principal						-	549,000	552,000
820-610-96061	2018 TARB Interest				22,388		-	135,766	120,132
820-610-96190	2000 Tax Allocation Principal	-	-	-	-	25,000	-	-	-
820-610-96200	2000 Tax Allocation Interest	157,569	156,733	169,629	149,556	153,224	-	-	-
820-610-96250	Interest Accrued	-	-	-	-	-	-	-	-
820-610-96260	Transfer to Fund 815-Housing	1,500,000	-			-	-	-	-
820-610-96500	Fiscal Agent Fees	17,420	9,920	13,070	13,570	12,500	8,336	14,000	14,000
820-610-96510	Cost of Debt Issuance				193,700		-		
820-820-96210	Tax Allocation-Accr Interest	93,229	99,165	105,478	112,192	-	-	-	-
O & M Cost:		2,418,338	804,755	2,804,640	2,854,346	1,444,633	243,461	1,274,638	1,260,070
TOTAL ENFORCEABLE OBLIGATION		2,535,819	925,595	2,946,757	3,024,193	1,631,552	416,989	1,458,890	1,338,880

City of Coalinga
EDA Community Building Rentals Fund 851
Revenue and Expense
CLOSE FUND FY 2015/2016 TO GENERAL FUND

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual
Beginning Fund Balance	47,366	68,229	86,734	108,136	133,736	61,700
Revenue:	47,415	37,625	60,329	62,523	43,558	10,958
Expense:	26,553	19,120	38,927	36,923	115,594	26,191
Variance: Revenue vs Expense	20,862	18,505	21,402	25,600	(72,036)	(15,233)
Ending Fund Balance	68,228	86,734	108,136	133,736	61,700	46,467

CITY OF COALINGA
FY 2015-2016 Adopted Budget
EDA Community Building Rentals Fund 851
Detail - Revenue and Expense

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual
FUND 851 - EDA COMMUNITY BUILDING RENTALS							
851-400-44010	Interest Earned	228	298	363	270	89	40
851-400-44030	Building Rentals	47,112	37,152	59,691	61,603	42,794	10,717
851-400-44041	Rental Late Fees	75	175	275	650	675	201
	TOTAL REVENUE:	47,415	37,625	60,329	62,523	43,558	10,958
EXPENSE							
851-432-60010	Salaries Regular	9,723	4,275	4,160	4,450	4,646	5,678
851-432-60020	Salaries Part Time	-	-	-	-	5	2
851-432-60030	Salaries Overtime	46	26	19	-	2	3
851-432-60050	Salaries Cash Outs	-	-	-	-	3	92
851-432-62000	Retirement CALPERS	-	-	146	350	373	386
851-432-62010	Retirement 401A	1,565	602	280	-	-	-
851-432-62020	Medical/Life Insurance	1,908	703	855	926	951	895
851-432-62030	Social Security FICA	577	265	257	277	292	305
851-432-62040	Medicare Insurance	135	62	60	65	68	71
851-432-62050	Disability Income Insurance	-	-	1	1	2	2
851-432-62060	Deferred Comp - 457 Retirement	160	13	1	56	86	92
851-432-62070	Workers Comp. Insurance	683	278	147	365	93	152
851-432-62080	Uniform Allowance	16	16	-	-	-	-
851-432-62200	Retirement CalPERS UL	-	-	-	-	-	-
851-432-9002	Unemployment Insurance	-	-	-	-	-	-
	Personnel Cost:	14,813	6,239	5,926	6,490	6,521	7,678
851-432-7001	Office Supplies	-	-	867	4	22	112
851-432-7003	Postage & Freight Out	-	-	-	173	28	23
851-432-7004	Printing & Binding	-	-	-	-	-	-
851-432-7044	Miscellaneous Supplies	46	12	10	20	-	-
851-432-7201	Water, Gas, Sanitation & Sewer	1,130	1,433	1,142	1,186	1,170	183
851-432-7202	Electric	3,716	4,308	2,287	1,903	3,323	3,587
851-432-8401	Office Equip Repairs & Maint	-	-	-	-	-	2
851-432-8403	Buildings Repairs & Maint.	6,190	6,733	3,799	13,882	533	302
851-432-8405	Grounds Repairs & Maint.	75	140	-	-	-	-
851-432-8601	Training, Travel & Conference	-	-	-	-	-	1
851-432-8603	Subs, Dues & Publications	-	-	-	-	-	1
851-432-8804	Computer Program & Consulting	-	-	-	-	-	-
851-432-8806	Medical - General	-	-	-	-	-	-
851-432-8809	Professional Services	-	-	24,698	12,859	26,200	1,022
851-432-8810	Other Professional Services	-	-	-	100	3,104	2,145
851-432-8901	Personnel Advertising	-	-	-	-	-	-
851-432-8902	Interview Expense	-	-	-	-	-	-
851-432-8904	Physical w/Drug & Alcohol Test	-	-	-	-	-	-
851-432-8907	Fingerprinting	-	-	-	-	-	-
851-432-9001	Liability & Property Insurance	583	255	198	305	105	164
851-432-9412	Association Startup Bldg A-Durian	-	-	-	-	39,308	-
851-432-9413	Association Startup Bldg B-Cedar	-	-	-	-	24,197	-
851-432-9414	HOA Dues-Durian	-	-	-	-	4,744	6,208
851-432-9415	HOA Dues-Cedar	-	-	-	-	6,340	4,763
	O & M Cost:	11,740	12,881	33,001	30,433	109,073	18,513
	TOTAL EXPENSE:	26,553	19,120	38,927	36,923	115,594	26,191

City of Coalinga
 EDA Revolving Loan Fund 852
 Revenue and Expense
CLOSE FUND FY 2015/2016 TO GENERAL FUND

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual
Beginning Fund Balance	429,916	427,846	428,197	428,765	428,632	428,819
						Transfer to Fresno Hispanic Foundation
Revenue (Interest):	430.33	351	568	(133)	187	229
Expense:	2,500	-	-	-	-	370,836
Variance: Revenue vs Expense	(2,070)	351	568	(133)	187	
Ending Fund Balance	427,846	428,197	428,765	428,632	428,819	58,212

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion and Potential Action Regarding the Development of a Cottage Home Program in Coalinga
Meeting Date: April 2, 2020
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

This was a future agenda item requested by Councilman Adkisson to discuss the possibility of the City establishing a cottage home program similar to that of the City of Clovis in order to revitalize and reinvest in the City of Coalinga's alley infrastructure.

II. BACKGROUND:

Last summer, City staff went on tour of the City of Clovis' Cottage Home Program. It is a national award-winning program that offers residents an opportunity to construct one of the three streamlined plans on their property with a rear yard facing an alley. The program was originally created to encourage infill residential development in the Old Town Clovis area, where many properties have access to alleys. Due to its early success, the Cottage Home Program has been made available to qualifying properties citywide.

Three (3) plans, provided FREE of charge, were developed to fit a variety of property configurations. The cottage homes, each less than 500 square feet in size, are intended to face onto alleys to promote revitalization while providing a unique pedestrian street environment and while creating more housing. To date, there are 11 completed cottage homes.

Here is a link to the City of Clovis' program webpage which include program guidelines as well a great video narrated by the community development director.

LINK: <https://cityofclovis.com/planning-and-development/planning/cottage-home-program/>

III. DISCUSSION:

If the Council desires to proceed with a program similar to the City of Clovis, staff will prepare a subsequent report to the City Council laying out the process, time and cost associated with completing implementation. Staff anticipates that the program implementation may be able to be funded and sustained through the Permanent Local Housing Allocation Grant Program. This is a six (6) year housing program to address housing issues specifically to accessory/second dwelling units.

IV. ALTERNATIVES:

None - Discussion purposes only

V. FISCAL IMPACT:

None at this time.

ATTACHMENTS:

File Name

Description

No Attachments Available

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction and Potential Action regarding Preparation of an Ordinance to Allow for an Additional Retail Cannabis Facility with On-Site Consumption (Consumption Lounge) and Further Consider Negotiating a Development Agreement with Claremont Capital Partners in Order to Facilitate the Development and/or Use of the Property as a Medical and/or Recreational Cannabis Dispensary with Onsite-Consumption

Meeting Date: May 21, 2020

From: Marissa Trejo, City Manager

Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

Staff is requesting additional direction from the City Council regarding a future agenda item requested by Mayor Pro-Tem Ramsey directing staff to develop an ordinance to allow for an additional retail cannabis facility with the on-site consumption of cannabis (consumption lounge) and further consider negotiating a Development Agreement with Claremont Capital Partners in order to facilitate the development and/or use of a medical and/or recreational cannabis dispensary and on-site consumption lounge .

This is a continuation from the May 7, 2020 Council meeting.

II. BACKGROUND:

In March 2020, the City Council directed City Staff to proceed with a zoning text amendment to allow for a second retail facility including the on-site consumption (consumption lounge) in the downtown district. Staff has been working on the draft ordinance and is expected to bring the ordinance before the Planning Commission in late May 2020.

According to the State of California, a consumption lounge/cafe shall only be permitted with a valid cannabis retail permit issued by the State of CA with a specified consumption cafe/lounge designation until a future time the State of California adopts regulations requiring a specific license for a consumption café/lounge.

Currently the City as only permitted one retail facility to open in the City of Coalinga. With the ordinance revision, the permitted retail facilities will be two should Council concur.

The language from the original ordinance authorizing a retail facility in Coalinga which was taken to the voters authorizes a single dispensary. However, the ordinance itself (the language the voters approved) does not limit the number to a single dispensary indefinitely and allows for future revision by Council. The only item the Council could not revise in the original ordinance is the amount of tax beyond that originally allowed for by the voters due to state law which limits the raising of local tax without further voter consent.

Once the ordinance is approved by the City Council staff will need to proceed with this issuance of a second retail cannabis permit within the zoning designation identified in the ordinance.

The single existing facility would be allowed to operate a second consumption lounge if desired, assuming they were able to meet all other requirements.

III. DISCUSSION:

For the City's initial retail cannabis permit, a request for proposal (RFP) was issued and firms submitted applications. Staff is looking for direction from the City Council as to how they would like to accept and issue the second permit. In order to be fair and impartial the City Council will need to provide Staff with direction as to how they would like to accomplish this.

Options if the Council wishes to move forward with a second retail location:

1. Council could direct the staff to issue an additional RFP for an additional retail location in the downtown area with the consumption lounge component. Awardees could choose whether to allow consumption or simply maintain a retail location.
2. Instead of an RFP, council could provide the license on a first come, first served basis.
3. Depending on the available locations which could accommodate a retail location with a consumption lounge, the Council could direct staff to seek out a cannabis company and develop a retail development agreement with a particular company/person.

ADDITIONAL INFORMATION

It was requested at the May 7, 2020 meeting that staff provide a copy of the downtown map (attached)

In addition to the map, Councilwoman Stolz request a copy of the tax measure.(attached)

Also, as provided by Mayor Pro-Tem Ramsey, attached for discussion is a draft development agreement prepared by Claremont Capital Partners to facilitate the development of a medical and/or recreational cannabis dispensary with onsite-consumption. The Council will need to provide direction to staff as to how to proceed if they so choose to move in this direction.





IV. ALTERNATIVES:

None at this time as staff is seeking direction from the City Council.

V. FISCAL IMPACT:

There is no fiscal impact related to this particular agenda item.

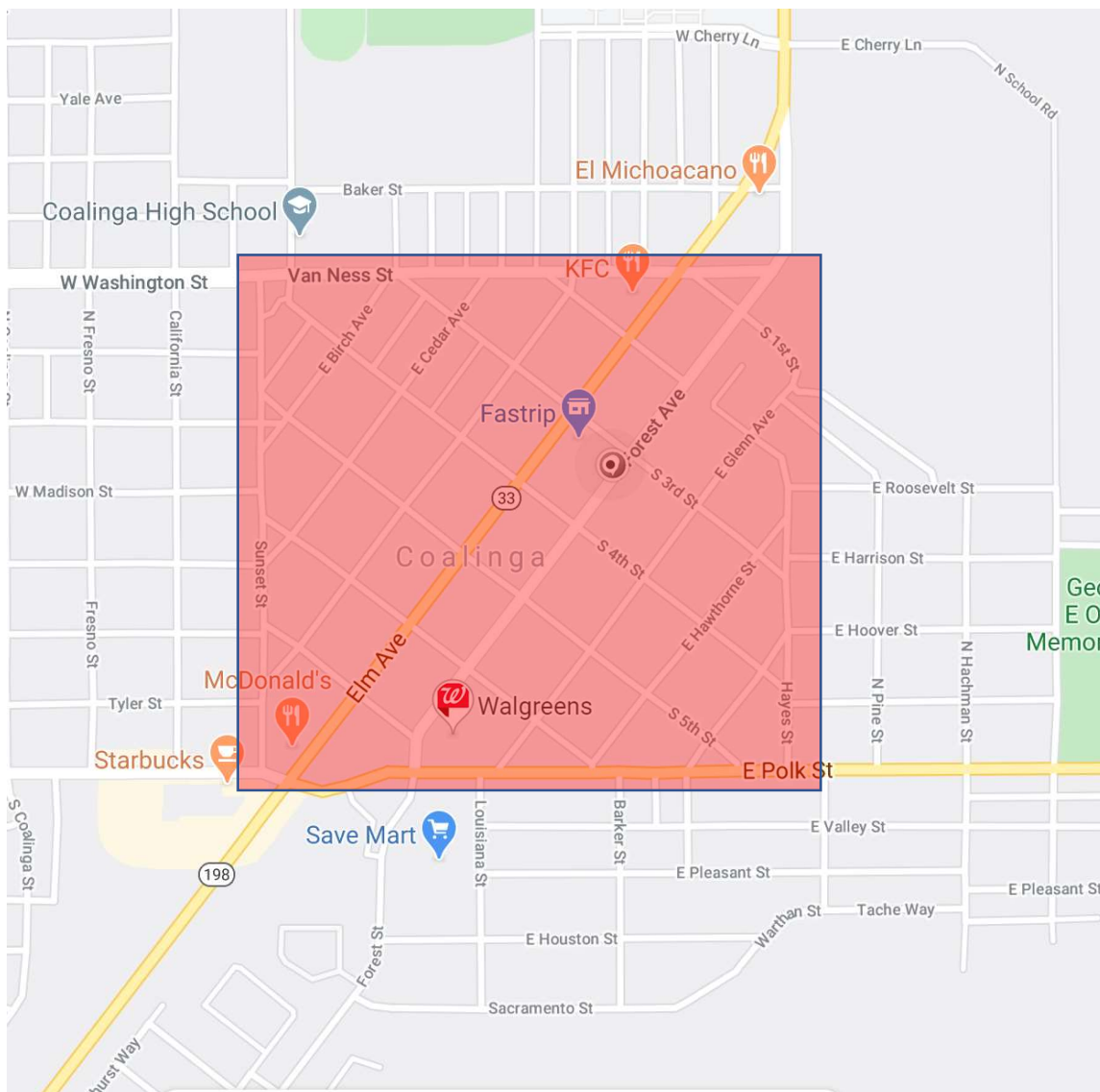
ATTACHMENTS:

File Name	Description
 Downtown_District_Exhibit.pdf	Downtown District Exhibit
 ORD#789_Annual_Tax_on_Commercial_MJ_Operations___Tax_on_MJ_Dispensary_Effective_010517___Immediately_following_Aprnl_of_Certified_Votes_081816.pdf	Ordinance - Cannabis Tax Measure
 RESO#3727_Measure_G_Submitting_to_Voters_Auth___Regulate_A_single_Marijuana_Dispensary___Tax_080416.pdf	Resolution Authorizing Measure G
 CCP-Coalinga_-_Development_Agreement.docx	Draft Development Agreement CCP

Downtown District highlighted in RED

District boundaries. The boundaries of the Downtown Overlay District are prescribed as follows:

- (1) *Western boundary:* From the intersection of Sunset Street and Van Ness Street to the intersection of Sunset Street and West Polk Street;
- (2) *Northern boundary:* From the intersection of Van Ness Street and Sunset Street to the intersection of Van Ness Street and East Forest Avenue;
- (3) *Eastern boundary:* From the intersection on Van Ness Street and East Forest Ave, continuing south down East Forest Street and through First Street, West Glenn Avenue, and North Hayes Avenue until the intersection of North Hayes Avenue and East Polk Street;
- (4) *Southern boundary:* From the intersection of East Polk Street and North Hayes Avenue to the intersection of West Polk Street and Sunset Avenue.



MEASURE E and G

***FULL TEXT OF USE TAX ORDINANCE SUBJECT TO APPROVAL OF A MAJORITY OF
THE QUALIFIED VOTERS AT THE NOVEMBER 8, 2016 ELECTION***

ORDINANCE NO. 789

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA
ADDING CHAPTER 9, SECTIONS 3-9.01 THROUGH 3-9.12 TO TITLE 3 OF
THE COALINGA MUNICIPAL CODE TO ENACT (1) A BUSINESS
OPERATIONS ANNUAL TAX ON COMMERCIAL MARIJUANA
OPERATIONS AND, (2) A GROSS RECEIPTS TAX ON A MARIJUANA
DISPENSARY, IF A DISPENSARY IS APPROVED BY THE VOTERS, SUBJECT
TO APPROVAL OF THE VOTERS AT THE NOVEMBER 8, 2016 ELECTION**

THE CITY COUNCIL OF THE CITY OF COALINGA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION 1. FINDINGS. The City Council finds and determines as follows:

- A. The City has repeatedly experienced a loss of general tax revenues to meet current operations and capital investment which has resulted in deferred spending on many areas of essential services.
- B. On July 7, 2016, the City Council approved Ordinance No. 786 that removed the ban on commercial marijuana cultivation in the City. As a result, the City anticipates the establishment of marijuana facilities within the City limits.
- C. For the public health, safety, and welfare of the residents and businesses of Coalinga, the City Council finds that it is necessary to restore and meet recommended city service levels, restore deferred capital funds, and meet currently identified capital needs.
- D. The City Council further finds that a tax on commercial marijuana operations within the City is the best way to raise the necessary revenue to address the City's service and capital funding needs, and seeks voter approval for the tax.

SECTION 2. AMENDMENT TO COALINGA MUNICIPAL CODE. Coalinga Municipal Code Chapter 9, sections 3-9.01 through 3-9.12 are hereby added to Title 3, to read as follows:

Sec. 3-9.01. - Commercial Marijuana Operations Tax.

Every person engaged in commercial marijuana operations in the City shall pay an annual business operations tax as follows: twenty-five dollars (\$25.00) per square foot used in connection with each commercial marijuana operation for the first three thousand (3,000) square feet, and ten dollars (\$10.00) per square foot for each additional square foot thereafter. The square footage calculation shall be determined by including all portions of the premises deducting therefrom driveways, sidewalks, landscaping, vacant unused space, areas used

exclusively for office space, employee break rooms, restrooms, and storage space unrelated to the commercial marijuana operation (such as a janitorial closet).

If more than one commercial marijuana operation operates on the premises, each person shall be responsible for paying the tax. The tax shall be payable in advance, in not less than quarterly installments, with the first quarterly payment due prior to opening. The first payment shall be prorated so that future payments coincide with calendar year quarters, but in no event shall the first payment be less than the equivalent of one full quarterly payment. Except for the first quarterly payment, all quarterly payments shall be received by the City before the end of the quarter.

Sec. 3-9.02. - Dispensary Gross Receipts Tax.

The owner/operator of the single marijuana dispensary located in the City of Coalinga shall pay a 10% gross receipts tax. "Gross Receipts" is defined as: the total amount actually received or receivable from all marijuana dispensary sales; the total amount of compensation actually received or receivable for the performance of any act or service, of whatever nature it may be, for which a charge is made or credit allowed, whether or not such act or service is done as a part of or in connection with the sale of materials, goods, wares or merchandise; discounts, rents, royalties, fees, commissions, dividends, and gains realized. Included in "gross receipts" shall be all receipts, cash, credits and property of any kind or nature, without any deduction therefrom on account of the cost of the property sold, the cost of the material used, labor or service costs, interest paid or payable, or losses or other expenses whatsoever.

Sec. 3-9.03. - Purpose.

The purpose of these general taxes is to raise revenue to fund general municipal services and the revenue can be used for any lawful purpose.

Sec. 3-9.04. - Customers.

The tax shall not be specifically charged or assessed to any customers or consumers of marijuana subject to this tax payment and remittance of the tax to the City shall solely be the responsibility of the person or entity engaged in commercial marijuana operations or operating a marijuana dispensary in the City.

Sec. 3-9.05. - Modification, repeal or amendment.

The City Council may repeal this chapter, or amend it in a manner which does not result in an increase in the amount of the tax or broaden the scope of the tax imposed herein, without further voter approval. If the City Council repeals any provision of this chapter, it may subsequently reenact it without voter approval, as long as the reenacted provision does not result in an increase in the amount of the tax or broaden the scope of the tax imposed herein.

Sec. 3-9.06. - Penalties.

Any entity that fails to pay the taxes required by this chapter within thirty (30) days after the due date shall pay in addition to the taxes a penalty for nonpayment in the sum equal to twenty-five percent (25%) of the total amount due. Additional penalties will be assessed in the following manner: ten percent (10%) shall be added on the first day of each calendar month following the month of the imposition of the twenty-five percent (25%) penalty if the tax remains unpaid – up to a maximum of one hundred percent (100%) of the tax payable on the due date. Receipt of the tax payment by the City shall govern the determination of whether the tax is delinquent. Postmarks will not be accepted as adequate proof of a timely payment.

Sec. 3-9.07. - Records Retention or Inspection.

Whenever it is necessary to examine any books or records, including tax returns, of any entity or person subject to the provisions of this chapter, to ascertain the amount of any tax due pursuant to this chapter, the City shall have the power and authority to examine such necessary books and records at any reasonable time including, but not limited to, during normal business hours. Records relating to the business, and any determinations to be made under this section must be maintained at least seven (7) years.

Sec. 3-9.08. - Legality of Business.

No payment of any tax required under the provisions of this chapter shall be construed as authorizing the conduct or continuance of any illegal business or of a legal business in an illegal manner.

Sec. 3-9.09. - Remittance

The taxes imposed by this chapter shall be remitted directly to the City quarterly as set forth in this chapter.

Sec. 3-9.10. - Administration.

The City Council by resolution, may promulgate supplemental regulations to implement and administer the provisions of this chapter.

Sec. 3-9.11. - Appeals.

Any aggrieved person by any decision of the City Manager, or designee, may appeal to the City Council by filing a notice of appeal with the City Manager within fifteen (15) days after the service of the notice of decision. The City Council shall fix a time and place for hearing such appeal as prescribed in rules and regulations adopted by the City Council for appeals, and shall give the appellant ten (10) days' written notice of the time and place of hearing.

The City Council may affirm, modify, or reverse such orders and decisions of the City Manager or dismiss the appeal thereof, as may be just. Decisions of the City Council upon appeal shall be final after service upon the appellant of a decision in accordance with the provisions of this chapter.

Whenever an appeal is available under this chapter and no appeal is filed within the time prescribed, the action of the City Manager shall be final.

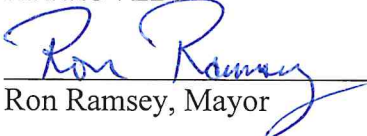
Sec. 3-9.12. - Judicial Review.

No injunction, writ of mandate, or other legal or equitable process shall issue in any suit, action or proceeding in any court against the City or an officer thereof, to prevent or enjoin the collection of taxes sought to be collected pursuant to this chapter, and payment of all tax, interest and penalties shall be required as a condition precedent to seeking judicial review.

SECTION 4. EFFECTIVE DATE: VOTER APPROVAL. This ordinance relates to the levying and collecting of the City taxes and shall take effect immediately following certification by the City Council of approval by a majority vote of the qualified voters of the City voting at the November 8, 2016 election.

SECTION 5. PUBLICATION AND CERTIFICATION. The City Clerk shall publish this ordinance as required by applicable law. Upon approval by the voters, the City Clerk shall certify the passage of this ordinance by the voters, and cause the ordinance to be codified in the Coalinga Municipal Code.

APPROVED:



Ron Ramsey, Mayor



City Clerk/Deputy City Clerk

The foregoing ordinance was introduced and read at a regular meeting of the City Council held on August 4, 2016, and was adopted at a regular meeting of said Council held on August 18, 2016, by the following vote, to wit:


AYES: Vosburg, Keough, Raine, Ramsey

NOES: None

ABSENT: Lander

ABSTAIN: None

DATED: 8-18-16, 2016



City Clerk/Deputy City Clerk

RESOLUTION NO. 3727

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA
SUBMITTING TO THE VOTERS FOR THE NOVEMBER 8, 2016 ELECTION
THE QUESTION OF WHETHER TO AUTHORIZE AND REGULATE A SINGLE
MARIJUANA DISPENSARY, AND IF AUTHORIZED, TO IMPOSE A
DISPENSARY GROSS RECEIPTS TAX, TO BE DESIGNATED AS MEASURE G**

WHEREAS, some members of the public expressed a need for a marijuana dispensary;

WHEREAS, the City Council desires to submit the issue of one marijuana dispensary to the voters;

WHEREAS, the precise location of the dispensary is unknown;

WHEREAS, if approved, the City Council will adopt an ordinance addressing the location and regulating the dispensary to protect the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED

1. That a municipal election is hereby called and ordered to be held in the City on November 8, 2016, at which election there shall be submitted to the qualified voters the measure set forth below.
2. That said measure shall appear on the ballot in the following form:

MEASURE G

**SHALL THE CITY OF COALINGA AUTHORIZE AND REGULATE A
SINGLE MARIJUANA DISPENSARY TO BE LOCATED IN THE
CITY OF COALINGA AND, IF AUTHORIZED, IMPOSE A
DISPENSARY GROSS RECEIPTS TAX, AS SET FORTH IN
ORDINANCE NO. 789**

3. A copy of the full text of Ordinance No. 788 will be mailed at no cost to the voters by contacting Shannon Jensen, Deputy City Clerk at (559) 935-1533.
4. The measure shall be submitted to the voters of Coalinga as required by State Statute and Amendments to the California constitution approved by the voters of California in 1986 as Proposition 62 and in 1996 as Proposition 218.
5. Ordinance No. 788 shall be deemed ratified and term limits shall be imposed on the members of the Coalinga City Council if more than fifty percent (50%) of the qualified voters voting on the measure vote in favor thereof.
6. The polls for said election shall be open on the day of said election in accordance with the California Elections Code.

7. The municipal election hereby called for November 8, 2016, shall be and is hereby ordered consolidated with the General Election to be held within the City on said date, and within the territory affected by the consolidation. The election shall be held and conducted, election officers appointed, voting precincts designated, ballots printed, polls opened and closed, ballots counted and returned, returns canvassed, results declared, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the election as specified herein. The Board of Supervisors of Fresno County and the Fresno County Clerk, Elections Division, are hereby requested to order the consolidation of the municipal election hereby called with the general election to be held within the City on said date, and within the territory affected by the consolidation, and the Board and the Elections Division are hereby authorized to canvass the returns of said municipal election, and said municipal election shall be held in all respects as if there were only one election and the form of ballot shall be as provided for the general election. Said Board shall certify the results of the canvass of the returns of said municipal election to the City Council which shall thereafter declare the results thereof. The measure submitted by this Resolution shall be designated on each ballot by a letter printed on the left margin of the square containing the description of the measure as provided by the California Elections Code.

8. All persons qualified to vote at municipal elections in the City upon the date of the election herein provided shall be qualified to vote upon the measure submitted at said election.

9. Ballots for the election shall be provided in the form and in the number provided by law. On said ballots, in addition to any other printed matter which may be required by law, two voting squares shall be set off to the right of the measure submitted at the election, one having the word "Yes" printed before it, and the other having the word "No" printed before it.

10. Each voter to vote for the measure shall stamp or write an "X," or indicate by hole punch, or other means, in the blank space opposite the word "Yes" on the ballot to the right of the proposition, and each voter to vote against measure shall stamp or write an "X," or indicate by hole punch, or other means, in the blank space opposite the word "No" on the ballot to the right of the measure.

11. The City Clerk is hereby authorized and directed to publish this resolution as may be required by law and to transmit, for receipt no later than August 12, 2016, a certified copy of this resolution to the Fresno County Clerk, Elections Division, and to any other appropriate official of Fresno County.

12. The City Attorney is hereby authorized and directed to prepare an impartial analysis of the measure specified in this resolution and/as provided in Ordinance 788 showing the effect and operation of the measure. The analysis is to be submitted by the City Attorney to the Fresno County Clerk, Elections Division, or other appropriate official for printing as required by law. The analysis shall not exceed 500 words in length and shall otherwise comply in all respects with the applicable provisions of the California Elections Code. The deadline for submittal of the analysis shall be as required by the Fresno County Clerk, Elections Division, or other appropriate County official.

13. For its approval and signature this Council hereby directs the City Manager and her staff to prepare and file a written argument for the measure to be submitted at said municipal election. Said written argument for the proposition shall not exceed 300 words in length. If any person submits an argument against said proposition, the City Manager and her staff shall prepare, for the approval and signature of the Council, a rebuttal argument not exceeding 250 words. The argument and rebuttal shall

otherwise conform to and comply with all applicable provisions of the California Elections Code. The deadline for submittal of the arguments, in favor or in opposition, shall be as required by the Fresno County Clerk, Elections Division, or other appropriate County official.

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 4th day of August, 2016, by the following vote:


AYES: Vosburg, Keough, Raine, Ramsey

NOES: Lander

ABSTAIN: None

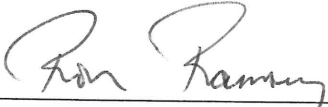
ABSENT: None

ATTEST:



City Clerk/Deputy City Clerk

APPROVED:



Ron Ramsey, Mayor

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (the “**Development Agreement**”) is made and entered into this [] (the “**Record Date**”), by and between the [City of Coalinga, a municipal corporation organized and existing under the laws of the State of California] (the “**City**”), and [Claremont Capital Partners, a California limited liability company (“**Developer**”)]. The Parties to this Development Agreement may be referred to hereinafter individually as a “**Party**” or jointly as the “**Parties.**”

RECITALS

A. Gov. Code, §§ 65864 et seq., provides that the legislative body of a city may enter into a development agreement for the development of real property in order to vest certain rights in the developer and to meet certain public purposes of the local government. Developer has applied to the City pursuant to Gov. Code, §§ 65864 to 65869.5 for approval of this Development Agreement.

B. As of the date of this Development Agreement, Developer has entered into that certain Purchase and Sale Agreement (the “**Purchase and Sale Agreement**”) dated [] between Developer and [] pursuant to which Developer will acquire certain property (the “**Property**”) located at [], Coalinga, California], more fully described in **Exhibit “A”** attached hereto.

C. Developer and the City desire to enter into this Development Agreement in order to facilitate the development and/or use of the Property as a medical and/or recreational cannabis dispensary and on-site consumption lounge, as set forth in the Site Plan Approval (as defined below) (the “**Project**”). The entirety of the process of physically changing the Property and/or any existing improvements on the Property, or otherwise changing the Property in order to facilitate the Project, including, without limitation, predevelopment activities, entitlements, permits, licensing, environmental review, obtaining a [Certificate of Occupancy], negotiating this Development Agreement, site clearance, remediation, construction and similar legal or practical requirements shall be referred to herein as the “**Development.**” This Development Agreement is being entered into and approved prior to Developer’s acquisition of title to the Property, in which case it will become effective immediately upon the transfer of title to Developer and recordation of a memorandum evidencing this Development Agreement.

D. The City has conducted one or more duly noticed public hearings on this proposed Development Agreement pursuant to Gov. Code, § 65867 and has found that the provisions of this Development Agreement and its purposes are consistent with the objectives, policies, general land uses and programs specified in the City’s General Plan as amended. Prior to or concurrently with its approval of this Development Agreement, the City Council of the City (the “**City Council**”) has also approved the environmental review undertaken by the City in accordance with the California Environmental Quality Act.

E. The Development of the Project has been found by the City to provide substantial public benefits and to help attain certain public objectives. The public benefit objectives furthered by the development of the Project include, without limitation: (i) providing a long-term source of employment opportunities; (ii) revitalization of the economic base of the community; (iii) providing funds for the City's general fund through payment of Additional Revenues, as defined hereinafter; (collectively, the "**City's Goals**").

F. Certain development risks and uncertainties associated with the long-term nature of the Development could discourage and deter Developer from making the long-term commitments necessary to fully develop the Property. Therefore, the Parties desire to enter into this Development Agreement in order to reduce or eliminate uncertainties to such development over which the City has control.

G. The Project and the use that Developer proposes in connection with the Property have been reviewed and considered by the City and its officers, agencies and departments, and such proposed Project and use have been found to accommodate the City's recommendations and suggestions in order to protect the public's interest and to enhance the desirability, from the public's perspective, of such proposed Development and use.

H. As permitted by law, the City and Developer desire to establish development standards for the entire build-out period of the Development.

I. The City recognizes that Developer may sustain substantial losses if the City were to default in its obligations or commitments herein undertaken, including without limitation the substantial investment made by Developer to plan and obtain entitlements for the Development.

J. The City, by electing to enter into contractual agreements such as this one, acknowledges that the obligations of the City shall survive beyond the term or terms of the present City Council members, that such action will serve to bind the City and future City Councils to the obligations thereby undertaken, and this Development Agreement shall limit the future exercise of certain governmental and proprietary powers of the City. By approving this Development Agreement, the City Council has elected to exercise certain governmental powers at the time of entering into this Development Agreement, rather than deferring its actions to some undetermined future date. The terms and conditions of this Development Agreement have been found to be fair, just and reasonable, and the City has concluded that the pursuit of this Development will serve the best interests of its citizens and the public health, safety and welfare will be best served by entering into this obligation. The City acknowledges that Developer would not consider or engage in the Development without the assurances of development entitlements that this Development Agreement is designed to provide.

K. This Development Agreement will promote and encourage the development of the Property by providing Developer with a greater degree of certainty of the

Developer's ability to expeditiously and economically complete the development effort, and the Parties agree that the consideration to be received by the City pursuant to this Development Agreement and the rights secured to the Developer hereunder constitute sufficient consideration to support the covenants and agreements of the City and Developer. By entering into this Development Agreement, the City desires to allow the Development pursuant to the Development Agreement utilizing the land-use ordinances, rules, regulations and policies applicable on the ("**Effective Date**"), as defined in [Section 4] of this Development Agreement and, pursuant to this Development Agreement, to vest in Developer, to the fullest extent possible under the law, all development entitlements required as of the Effective Date by the City in order to complete the Development.

TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, the Parties do hereby agree as follows:

1. ***Binding Effect of Development Agreement.*** This Development Agreement pertains to the Property. The burdens of the Development Agreement are binding upon, and the benefits of the Development Agreement inure to, all authorized successors-in-interest of the parties to the Development Agreement, and constitute covenants that run with the Property, and in order to provide continued notice thereof, a memorandum evidencing this Development Agreement will be recorded by the parties at such time as it becomes effective.

2. ***Benefits to the City.*** As and for the primary consideration to the City for entering into this Development Agreement and any and all other agreements which the Parties conclude with respect to this transaction (the "**Related Agreements**"), it is agreed by the Parties that the benefits to the City will include the Additional Revenues (as defined below).

3. ***Exclusivity.*** The City covenants and agrees that, during the Term of this Development Agreement, other than the existing recreational dispensary located at 286 Coalinga Plaza (the "**Existing Dispensary**"), it will not permit any other medicinal or recreational cannabis retail dispensary or on-site consumption lounge to operate within the City limits, and that the Project and the businesses therein will be the only such Property with on-site consumption permitted to operate within the City limits. If the Existing Dispensary loses its Licensing (as defined below) or otherwise ceases to operate for any reason, then the City will not permit any other medicinal or recreational cannabis retail dispensary or on-site consumption lounge to operate within the City limits during the Term of this Development Agreement. The City acknowledges and agrees that this Section 3 is a material inducement to Developer entering into this Development Agreement.

4. ***Term.***

(a) The “**Effective Date**” of this Development Agreement shall be the date on which both of the following have occurred: (i) the City adopts its ordinance approving the same, with the understanding that Developer shall execute this Development Agreement prior to its submittal to the City Council for approval; and (ii) Developer acquires title to the Property as provided in the Purchase and Sale Agreement.

(b) The term (“**Term**”) of this Development Agreement is for the period of [] calculated from the Effective Date, subject to earlier termination as hereinafter provided. Unless otherwise specified, the obligations herein and the rights herein shall remain in full force and effect throughout the Term.

5. ***Development Approval.*** The following elements of the Development are hereby approved:

(a) *Permitted Uses of the Property.* The Parties agree that the Project and intended use of the Property are permitted, subject to the right of the City to: (i) take appropriate action to abate any public nuisance; (ii) to enforce all laws that do not conflict with Existing Development Regulations, as defined hereinafter; (iii) to enforce compliance with the conditions of approval expressed in the Site Plan Approval (“**Site Plan Approval**”) issued with respect to the Project (and notwithstanding anything to the contrary contained herein or in the Coalinga Municipal Code, no conditional use permit shall be required in connection with the Project); (iv) to enforce the obligations and requirements of this Development Agreement; and (v) to exercise the police powers of the City in order to safeguard the health, safety and wellbeing of the public. Nothing in this Development Agreement shall be construed to prohibit uses other than the Project on the Property, provided such other uses are in conformity with: (i) the provisions of this Development Agreement; and (ii) the ordinances, regulations and standards of the City as they may from time to time be amended. The vested rights granted to Developer under this Development Agreement apply only to the Project and the use of the Project approved herein and in the Grant Deed and only until a [Certificate of Occupancy] is issued with respect to the Project or as to any portion thereof.

(b) *Development Standards.* The City agrees to allow Development of the Project in accordance with the Existing Development Regulations as defined in Section 9 of this Development Agreement and the Site Plan Approval. The purpose of this provision is to limit changes to the City’s development standards as of the Effective Date.

6. ***Processing of Application and Permits.*** The City and its officers, agencies and departments shall not unreasonably delay the processing of any application for any permit or approval necessary to commence or complete the Development.

7. ***Building Permits.*** It is understood by the Parties to this Development Agreement that pursuant to the City's Building Code building permit applications and issued building permits do not remain valid for the term of this Development Agreement, but only for the term set by the Building Code. Accordingly, the Developer shall have the right to file new building permit applications for the Development or any portion thereof where such previously approved building permit applications or issued building permits have expired, providing no Certificate of Occupancy has been issued with respect to the relevant portion of the Project. Any such new building permit applications filed for the Development shall be reviewed in accordance with this Development Agreement. However, any alternations or modifications to the Project or any separate portion thereof, which occur during the Term, but after the Project is completed and issued its initial Certificate of Occupancy, will be subject to whatever building codes and standards as are in effect at the time of application for building permits, as well as the fees then in effect.

8. ***Development Review.*** Nothing set forth herein shall impair or interfere with the right of the City to require the processing of building permits as required by law and to conduct its development review of any specific improvements proposed for the Development pursuant to the applicable provisions of state law; provided, however, no such review shall authorize or permit the City to impose any condition and/or withhold approval of any proposed building the result of which would be inconsistent with any term or provision of this Development Agreement.

9. ***Vesting of Development Rights.***

(a) ***General Statement.*** As a material inducement to Developer to continue with diligent efforts to promote the Development of the Property, the City agrees that all development rights and the permitted uses identified herein which may be required to develop to completion the Project consistent with this Development Agreement, are deemed vested in Developer for the benefit of the Property, as of the Effective Date of this Development Agreement, to the greatest extent permitted by law, and are free of all discretionary rights of the City or any body or subsequent building moratorium, ordinances, rules, regulations, policies or restrictions on development that are inconsistent with this Development Agreement.

(b) ***Existing Rules to Govern.*** In accordance with the terms of Gov. Code, § 65866, and except as specified herein, the City and Developer agree that the Coalinga General Plan provisions, ordinances, rules, regulations and official policies of the City in effect as of the date of this Development Agreement governing the design, density and permitted land uses applicable to the Development (collectively, the “**Existing Development Regulations**”) shall govern during the Term of this Development Agreement. The City shall not, in subsequent actions applicable to the Property or the Development, apply general plan provisions, ordinances, rules, regulations and policies that conflict with the Existing Development Regulations, except with the mutual consent in writing of the City's Manager and the Developer. Except as otherwise provided in this Development Agreement, no amendment to or revision of, or addition to any of the

Existing Development Regulations without the mutual consent in writing of the City Manager and the Developer, whether adopted or approved by the City Council or any office, board, commission or other agency of the City, or by the people of the City through charter amendment, referendum or initiative measure or other vote, shall be effective or enforceable by the City with respect to the Development, its design, grading, construction, remodeling, use or occupancy, schedule or development.

(c) *Exclusions from “Existing Development Regulations.”* As used in this Development Agreement, “Existing Development Regulations” shall not include municipal laws and regulations that do not conflict with Developer’s vested rights to develop and use the Property in accordance with this Development Agreement. Developer and its successors and assigns and all persons and entities in occupation of any portion of the Property shall comply with such non-conflicting laws and regulations as may from time to time be enacted or amended hereafter. Specifically, but without limitation on the foregoing, such non-conflicting laws and regulations include the following:

- (i) Taxes, assessments, fees and charges;
- (ii) Building, electrical, mechanical, fire and similar codes based upon uniform codes incorporated by reference into the Coalinga Municipal Code and the fees applicable to them from time to time;
- (iii) Laws, including zoning code provisions, which regulate the manner in which business activities may be conducted or that prohibit any particular type of business activity on a city-wide basis;
- (iv) Procedural rules of general city-wide application;
- (v) Fees or exactions adopted by the City after the Project receives its initial Certificate of Occupancy, which apply generally and are not imposed with specific reference to the Project; and

(d) *Subsequent “Slow/No Growth” Measures.* Consistent with (a) and (b), above, the City and Developer specifically agree that any subsequently enacted initiatives, referendums, or amendments to the Coalinga General Plan and/or Zoning Ordinance that contain “slow/no growth” measures or that by their terms are intended to, or by operation having such effect or that otherwise conflict with the terms of this Development Agreement, or limit the timing or phasing of the Development or the use of the Property as provided in this Development Agreement shall have no application to the Development. Notwithstanding any such measures, the mitigation measures required for the Development are limited to those established by this Development Agreement.

10. ***Time of Performance.*** Notwithstanding any other provision of this Development Agreement to the contrary, the Parties acknowledge and agree that in

consideration of the City's reliance upon the promise of Developer to undertake the Development of the Property so as to be able to operate the cannabis businesses contemplated by the Parties (the "**Businesses**"), or to lease portions of the Property to Tenants (defined below) for the operation of one or more of the Businesses, and generate substantial revenues which will accrue to the City, Developer agrees that it will take every step necessary to commence (i.e., make permitted physical alterations to the Property) the Development of the Property at the first reasonable opportunity after the Effective Date, and to complete the Project and to operate, or cause the operation of the Businesses with due diligence and without unnecessary delay, and hereby covenants to cause the Businesses to operate at the Property for the Term, and as otherwise agreed in this Development Agreement and the Related Agreements. To that end, Developer further covenants that it will take every commercially reasonable step necessary to be prepared upon the Effective Date to immediately pull permits for the first steps of modifying the Property to its use for the Project and the Businesses, and to thereafter move as expeditiously as possible to bring the Development to a conclusion and obtain Certificates of Occupancy from the City. It further agrees that it will commence or cause commencement of operations at the Property as soon after issuance of each Certificate of Occupancy as reasonably possible. Compliance with these time frames shall be an element of this Development Agreement considered in the annual reviews of Developer's performance, as provided herein below. The Parties acknowledge that Developer may conduct, or to cause the conduct of, more than one business on the Property. The provisions of this section shall apply to each of the individual businesses separately, as well as to the physical completion of the Project itself.

11. ***Developer's Obligations Regarding Property.***

(a) Transfer. Developer may transfer any interest or right under the terms of this Development Agreement, and any interest of any kind in the Property or the Project, or any of the Businesses, at any time without the requirement to obtain consent of the City, provided that the proposed transferee and the transfer meet the requirements of state law and the City's ordinances as they pertain to cannabis businesses and activities. The City consents to any transfer of Developer's Licenses so long as such transfer is permitted by state law.

(b) Construct and Operate Project. Developer is obligated, after the Effective Date, to construct and then operate the Project as provided herein and in the Site Plan Approval, and a failure to do so is inconsistent with the City's Goals and shall be a breach of this Development Agreement.

(c) Components of Project. Developer is to be the owner of the Property and will develop and operate the Project. However, the various component businesses of the Project may be owned by other entities to operate the various components of the Project (the "**Tenants**"). The following will apply with respect to the Tenants and their relationship to Developer. Tenants may or may not be operating cannabis related businesses.

(i) Any Tenant, as well as Developer, must be licensed with respect to the nature of its business as required by state law and the ordinances of the City (“**Licensing**” or “**Licenses**”). Notwithstanding the prior sentence, the use of the Project for a consumption lounge shall be permitted provided that one or more Licenses for commercial cannabis retail dispensary is issued to a Tenant or Developer for the Project.

(ii) Developer may lease portions of the Project to Tenants, which may operate one or more Businesses on the Property. All of the provisions of this Development Agreement pertain to Developer as an operator of a Business, and apply equally to the Tenants, even if Developer is ultimately not an operator, and to Developer in its business role as the owner/lessor of the Property and/or the Project. Developer covenants that all Tenants conducting Businesses in the Project will be businesses subject to Licensing directly with the City in order to come under the purview of this Development Agreement. Developer covenants and agrees to include an express acknowledgement and assumption of each Tenant’s respective obligations under this Development Agreement in a lease of any portion of the Project or Property to any Tenant conducting a Business. Notwithstanding the foregoing, it is understood and agreed that portions of the Project may be leased to non-cannabis businesses as the leasing market may require, and that such businesses are not subject to this Development Agreement or the payment of Additional Revenues.

(d) Additional Revenue. Developer or Tenant(s) as applicable shall pay the applicable taxes assessed against retail dispensaries under Coalinga Municipal Code Section 3-9.02 (as the same may be amended from time to time)(the “**Additional Revenues**”).

12. **Assignment/Release.** This Development Agreement shall not be severable from Developer’s interest in the Property and the Development. Any transfer of a portion of the Property, including the improvements thereon, shall automatically operate to transfer the benefits and burdens of this Development Agreement in respect of such portion.

(a) Revenue Flow Is Key City Consideration. It is agreed that the City’s interests in the continued revenue flow from the Project’s Additional Revenues is central to its willingness to enter into this Development Agreement and that a termination or lessening of that flow, or a change which could place future payment of the revenue in danger of non-payment, such as senior liens, is reasonable grounds for the City denial of any transfer of title to the Property or the Project. If it feels it is necessary, the City may impose additional conditions on the proposed transferee as a prerequisite to the City’s approval. These provisions bind each Related Tenant.

(b) Termination by Developer and Release of Developer. Developer may terminate this agreement at any time for any reason whatsoever, provided that Developer provides prior written notice to the City specifying the date such termination shall take

effect. Upon such termination, Developer and City shall be released from their respective obligations under this Development Agreement, except to the extent any such obligations expressly survive the termination of this Agreement. In connection with a termination pursuant to this Section 12, City agrees to execute any such documents reasonably requested by Developer evidencing such termination and release.

13. **Other Documents.** Each of the Parties, the City, Developer and the new Developer, agrees to execute any documents reasonably required in order to effectuate the intent and requirement of this Development Agreement and/or any other contract, document, deed or condition which is applicable.

14. **Periodic Review of Compliance.** In accordance with Gov. Code, § 65865.1, the City Council shall review this Development Agreement at least once each year, Developer must demonstrate its good-faith compliance with all of the terms of this Development Agreement. Developer agrees to furnish such evidence of good-faith compliance as the City, in the reasonable exercise of its discretion and after reasonable notice to Developer, may require.

(a) Developer Compliance. Developer shall be deemed in compliance with this Development Agreement if the City is not entitled by the terms and provisions of this Development Agreement to terminate this Development Agreement, but shall be subject to the imposition of additional conditions on Developer's performance as is reasonably deemed deficient but does not rise to the level of requiring termination.

(b) Revenue Flow. It is understood and agreed that the City would not have selected Developer as the successful applicant in the Request for Proposals issued by the City, and further would not have entered into this Development Agreement without the revenue flow which Developer has agreed to supply. Except as provided herein, any material interruption in or material diminution of that revenue source is sufficient grounds for finding that Developer is in breach of this Development Agreement, regardless of cause.

(c) Compliance Factors. In addition to compliance with this Development Agreement, the following may, either alone or in coordination with one or more other factors, constitute factors which shall, at the City's sole option, permit the City to unilaterally terminate or modify this Development Agreement:

(i) Breach of any provision or requirement set forth in the Site Plan Approval; and

(ii) Breach of any federal or state law, or City ordinance;

Any default in the terms of this Development Agreement, or any of the Related Agreements, which continues after written notice of breach and the lapse of sixty (60) days from the date of that notice, unless cure reasonably requires more than sixty (60) days, in which case if cure is not commenced with said sixty (60) day period and diligently

pursued to completion without unnecessary delay, is a breach of the relevant agreement. The Parties acknowledge that the use of the Property is to include businesses engaged in one or more aspects of the cannabis industry, which is illegal under federal law but legal under state law and the City's ordinances. This existing federal illegality shall not constitute the basis for a Breach under this section.

If a Breach is determined by the City to have occurred and is continuing beyond any applicable cure period, the City may, but is not required to, unilaterally terminate the Development Agreement or unilaterally modify any term or condition of the Development Agreement, including the amount of revenues flowing to the City, or exercise any and all remedies available to it.

15. ***Amendment or Cancellation.*** Except as otherwise provided for herein, this Development Agreement may be amended or canceled in whole or in part only by mutual consent of the parties, or their successors in interest, and in the manner provided in Gov. Code, §§ 65865.1, 65867, 65867.5.

16. ***Enforcement.*** Unless amended or canceled as provided in Section 15, this Development Agreement shall continue to be enforceable by any Party.

17. ***Superseding of Agreement by Changes in Law.*** In the event that state laws, City ordinances, rules, policies or regulations or the laws, ordinances, rules, policies, or regulations of any other governmental or quasi-governmental entity are enacted after the Effective Date of this Development Agreement, or the action or inaction of any other affected governmental jurisdiction, prevents or precludes compliance with one or more provisions of this Development Agreement, or imposes a requirement on the Development materially different than contemplated by this Development Agreement, or requires changes in plans, maps or permits approved by the City or the development standards set forth in the Development Agreement, the parties shall:

(a) ***Notice of Change.*** Provide the other Party with written notice of such restriction, together with a copy of the applicable law, rule, regulation or policy and a statement in reasonable detail setting forth the conflict of same with the provisions of this Development Agreement; and

(b) ***Meet and Confer.*** Promptly meet and confer with the other Party in good faith and make a reasonable attempt to modify or suspend this Development Agreement to comply with such law, ordinance, rule, policy or regulation. Thereafter, regardless of whether the Parties reach agreement on the effect of such law, ordinance, rule, policy or regulation upon this Development Agreement, the matter shall be scheduled for a hearing before the City Council upon 30 days' notice, for the purposes of determining the exact modification or suspension that is required by such law, ordinance, rule, policy or regulation. It is the express intent of the Parties to modify the Development Agreement to allow for the development of the Development in as close conformity to the terms and conditions of this Development Agreement as reasonably possible. Nothing herein shall preclude Developer from challenging the conflicting law, rule, regulation or policy.

18. ***Enforced Delay and Extension of Times of Performance.*** Except as otherwise provided by specific provisions of this Development Agreement, performance by either Party hereunder shall not be deemed to be in default where delays or defaults are due to:

(a) ***Outside Factors.*** War, insurrection, civil commotion, riot, flood, severe weather, earthquake, fire, casualty, acts of public enemy, acts of God, governmental restriction, litigation (including, without limitation, litigation contesting the validity, or seeking the enforcement or clarification of, this Development Agreement whether instituted by Developer, the City or any other person or entity), acts or failures to act of any governmental agency or entity; or

(b) ***Development Factors.*** Inability to secure necessary labor, materials or tools, strikes, lockouts, other labor disputes, or delays of any contractor, subcontractor or supplier.

(c) ***Extensions.*** An extension of time in writing for any such cause shall be granted for the period of the enforced delay if of a known duration, or longer as mutually agreed upon, or for a reasonable time as determined by the City if the parties cannot agree, which period shall commence to run from the time of commencement of cause.

19. ***Notices.***

(a) ***Procedure.*** Any and all notices, demands or communications submitted by either Party to the other Party pursuant to or as required by this Development Agreement shall be proper if in writing and dispatched by messenger for immediate personal delivery, or by a nationally known overnight service (e.g. Federal Express) or by registered or certified United States mail, postage prepaid, return receipt requested, to the location designated below. Such written notices, demands and communications may be sent in the same manner to such other addresses as either Party may from time to time designate as provided in this Section. Any such notice, demand or communication shall be deemed to be received by the addressee, regardless of whether or when any return receipt is received by the sender or the date set forth on such return receipt, on the day that it is dispatched by messenger for immediate personal delivery, on the day following dispatch by overnight service or two (2) calendar days after it is placed in the United States mail as heretofore provided.

(b) ***Location.*** All notices, demands or communications to a Party shall be sent to:

To Developer:

Name
Address

With a copy to:

Name
Address

To City:

With a copy to:

(c) Address Changes. Notice of a change of address shall be delivered in the same manner as any other notice provided herein, and shall be effective three days after mailing by the above-described procedure.

20. ***Default.***

(a) Developer's Default. Developer shall be in default under this Development Agreement upon the happening of one or more of the following events or conditions:

(i) If a material warranty, representation or statement made or furnished by Developer to the City is false or proves to have been false in any material respect when it was made;

(ii) An express repudiation, refusal or renunciation of this Development Agreement, if the same is in writing and signed by the Developer or is made verbally during an open session of a City Council meeting;

(iii) Any uncured breach of the Site Plan Approval or this Development Agreement; or

(iv) Any uncured violation of any ordinance or regulation of the City.

(b) City's Default. The City shall be in default under this Development Agreement if it shall:

(i) Fail to comply in good faith with the requirements hereof regarding the permitted development standards and uses specified herein, or any other express obligation of the City under this Development Agreement; or

(ii) Expressly repudiate, refuse or renounce this Development Agreement in writing after a majority vote of the City Council so deciding; or

(iii) Breach the exclusivity provision contained in Section 3.

(c) Any of the foregoing breaches, after notice and a failure to cure within the prescribed time, shall be a material breach of the Development Agreement (a “Breach”).

21. Procedure Upon Default.

(a) Establishing Breach. Notwithstanding any provision of this Development Agreement to the contrary, except for a Party’s express repudiation of this Development Agreement for which no notice is required, a Party shall not be deemed to be in breach under this Development Agreement, and the non-defaulting Party may not exercise its remedies under this Development Agreement unless it first delivers (in accordance with the Notice provisions in Section 19 above) a written notice of each default claimed to the defaulting Party, which shall specify the nature of each such default. If each such default is not cured by the defaulting Party within ten (10) days of service of such notice of default, or with respect to defaults that cannot be cured within such period, if the defaulting Party fails to commence to cure the default the ten (10) notice period, or thereafter fails to diligently pursue the cure of each default until completion, then a Breach exists.

(b) Irreparable Harm. In the event a Breach occurs, irreparable harm is likely to occur to the non-breaching Party and damages may be an inadequate remedy. To the extent permitted by law, therefore, it is expressly recognized that specific enforcement of this Development Agreement is a proper and desirable remedy.

(c) No Damages. In no event shall either Party be entitled to damages against the other Party based on the other Party’s Breach, except for recovery by the City of accrued but unpaid Additional Revenues.

22. Entire Agreement. This Development Agreement and the Exhibits therein contain the entire agreement between the Parties, and is intended by the Parties to completely state the Development Agreement in full. Any agreement or representation respecting the matters dealt with herein or the duties of any Party in relation thereto, not expressly set forth in this Development Agreement, is null and void.

23. Related Documents. The Parties hereto acknowledge that they have or will be entering into the Related Agreements. In order to provide for an orderly and comprehensive resolution of breaches, the Parties hereto agree that a breach of any one of the Related Agreements, at the sole option of the non-defaulting Party, is a breach of all of the Related Agreements and of this Agreement, and a Breach of this Agreement is a breach of each and every one of the Related Agreements.

24. Remedies.

(a) Developer’s Remedies. In the event of a Breach by the City, Developer shall have: (i) with respect to the Related Agreements, such remedies as specifically provided therein; and (ii) with respect to this Development Agreement, the right to seek

a writ of mandate or order of specific performance against the City compelling it to comply with its obligations under the Development Agreement or available in law or equity. Notwithstanding anything to the contrary contained herein, in connection with a breach of Section 3 by the City, Developer shall expressly be entitled to recover special, incidental, and consequential damages.

(b) **City's Remedies.** In the event of a Breach by Developer: (i) with respect to the Related Agreements, such remedies as specifically provided therein; (ii) with respect to this Development Agreement, the City shall have the same remedies as afforded to Developer in the foregoing subsection, together with such other rights and remedies as specifically provided in this Development Agreement or available in law or equity.

(c) **Force Majeure.** Notwithstanding the foregoing, all Events shall be subject to force majeure as set forth in this Development Agreement.

25. **Severability.** If any term, provision, condition, or covenant of this Development Agreement, or the application thereof to any Party or circumstances, shall to any extent be held invalid or unenforceable, the remainder of the instrument, or the application of such term, provision, condition or covenants or the application of such term, provision, condition or covenant to persons or circumstances other than those as to whom or which it is held invalid or unenforceable, shall not be affected thereby and each term and provision of this Development Agreement shall be valid and enforceable to the fullest extent permitted by law.

26. **Attachments.** Exhibits "A" attached to this Development Agreement is incorporated by reference and made a part hereof.

27. **Recitals.** Recitals A through K, inclusive, are made a part of this Development Agreement.

28. **Relationship of the Parties.** It is hereby specifically understood and acknowledged that the Project is a private project and that neither the City nor Developer will be deemed to be the agent, partner or co-venturer of the other for any purposes whatsoever.

29. **Standard for Exercise of Discretion.** Any action taken by a Party, including, but not limited to, the termination of this Development Agreement under the provisions hereof, shall be made in a reasonable manner, unless a different standard is otherwise specifically indicated.

30. **Additional Documents.** The Parties each agree to execute any additional forms, notices, applications or other documents which are reasonably necessary to carry out the intent of this Development Agreement or which become necessary by changes in circumstances and/or the passage of time, and/or errors in form or content.

31. **Venue.** Any legal action must be instituted in the Superior Court of the County of Fresno, State of California. In no event shall either Party be permitted to pursue any legal action in any federal court.

32. **Governing Law.** The laws of the State of California shall govern the interpretation and enforcement of this Development Agreement.

33. **Cumulative Remedies.** Except with respect to any rights and remedies expressly declared to be exclusive in this Development Agreement, the rights and remedies of the Parties are cumulative and the exercise by any Party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by any non-defaulting Party.

34. **No Consideration to any Third Party.** Each of the Parties warrants that it has not paid or given, and will not pay or give, any third party any money or other consideration for obtaining this Agreement. Third parties, for the purposes of this Section, shall not include persons to whom fees are paid for professional services if rendered by attorneys, financial or other consultants, accountants, engineers, architects and the like when such fees are considered necessary by the Party. For the purposes of this paragraph, third parties shall include any elected official, officer, employee or agent of the City. This warranty includes each Party's assurance that it has not employed any licensed real estate broker or salesperson, or other person, licensed or unlicensed, to whom a commission or other form of compensation is due.

35. **No Personal Liability.** No member, officer, employee, agent or attorney of Developer and/or City shall be personally liable to the any other Party, its members or principals, or any successor in interest, or any other party or person whatsoever, in the event of any default or breach by said it for any amount which may become due to another Party or to its successors, or on any obligations under the terms of this Development Agreement, except for gross negligence or willful acts of such member, officer or employee, unless said person has entered into an express written agreement to be liable.

36. **Independent Legal Advice/Interpretation of Agreement.** Each Party represents and warrants the following; it has carefully read this Development Agreement, and in signing this Development Agreement, and agreeing to be bound by the same, it has received independent legal advice from legal counsel as to the matters set forth in this Development Agreement, or has knowingly chosen not to consult legal counsel as to the matters set forth in this Development Agreement, and it has freely signed this Development Agreement and agreed to be bound by it without any reliance upon any agreement, promise, statement or representation by or on behalf of the other Party, or its officers, agents, employees, or attorneys, except as specifically set forth in this Development Agreement, and without duress or coercion, whether economic or otherwise. This Development Agreement shall be interpreted as though prepared jointly and severally by both of the Parties.

37. **Costs and Attorneys' Fees.** In the event that any Party hereto institutes an action or proceeding for a writ of mandate or declaration of the rights of the Parties under this Development Agreement, for injunctive relief, for an alleged breach or default of, or any other action arising out of this Development Agreement or the transactions contemplated hereby, or in the event any Party is in Breach of its obligations pursuant thereto, whether or not suit is filed or prosecuted to final judgment, the non-defaulting party or prevailing Party shall be entitled to its actual attorneys' fees and to any court costs incurred, in addition to any other damages or relief awarded, including those incurred in connection with (a) an assertion of any affirmative defense in connection with such action, (b) any appellate review of the judgment rendered in such action or of any other ruling in such action, or (c) any proceeding to enforce a judgment in such action.

38. **Successors.** This Development Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective permitted heirs, executors, administrators, legal representatives, successors and assigns.

39. **Time Frames.** Unless otherwise indicated with respect to a requirement, all time frames for performance of an act required or permitted by this Development Agreement shall be calendar days. Time frames measured in months shall be calculated with reference to the actual number of days in the relevant months. Annual time frames shall mean a period of 365 days.

40. **Counterparts.** This Development Agreement shall be executed in four (4) duplicate originals each of which is deemed to be an original. This Agreement constitutes the entire understanding and agreement of the Parties. Faxed or electronically submitted signature pages shall bind a Party as if the other Party had received original signatures.

41. **Integration.** This Development Agreement integrates all of the terms and conditions mentioned herein or incidental hereto, and supersedes all negotiations or previous agreements between the Parties with respect to all or any part of the subject matter hereof.

42. **Waivers; Amendments.** All waivers of the provisions of this Development Agreement and all amendments hereto must be in writing and signed by the appropriate representatives of the Party making the waiver. All approvals, waivers or amendments by the City shall require the advance approval of the City Council of the City.

43. **Headings.** Titles or headings of sections, paragraphs or provisions of this Development Agreement are provided as an aid and are to be considered part of the Agreement itself.

SIGNATURES APPEAR ON FOLLOWING PAGE.

IN WITNESS WHEREOF, the undersigned have executed this Development Agreement as of the day and year first above-written.

CITY OF COALINGA

ENTITY

By: _____
NAME
Mayor

By: _____
NAME
Managing Member

By: _____
City Clerk :

APPROVED AS TO FORM:

NAME

By: _____
City Attorney

By: _____
Developer's Counsel

EXHIBIT "A"
To
Development Agreement

PROPERTY DESCRIPTION

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction and Potential Action regarding the Preparation of Zoning Text Amendment to Allow Commercial Cannabis Outdoor Cultivation in the Manufacturing and Business Light (MBL) Zoning Designation.

Meeting Date: May 21, 2020

From: Marissa Trejo, City Manager

Prepared by: Sean Brewer, Assistant City Manager

I. RECOMMENDATION:

This is was a future agenda item requested by Mayor Pro-Tem Ramsey to Discuss and Provide Direction and Potential Action regarding the Preparation of Zoning Text Amendment to Allow Commercial Cannabis Outdoor Cultivation in the Manufacturing and Business Light (MBL) Zoning Designation.

II. BACKGROUND:

Currently the City of Coalinga permits indoor cultivation operations within the (MBL) zoning designations however, it does not permit outdoor cultivation. The City Manager was provided a request from Councilman Ramsey to consider amending the zoning regulations to allow outdoor cultivation in the MBL zoning designation with restrictions.

III. DISCUSSION:

Staff was provided a copy of the requested draft regulations for permitting outdoor cultivation which has been attached. If the council chooses to move forward with amending the ordinance to permit outdoor cultivation, staff will prepare a comprehensive ordinance amendment and proceed with a zoning text amendment to that effect.

IV. ALTERNATIVES:

None at this time as staff is seeking direction from the City Council.

V. FISCAL IMPACT:

There is no fiscal impact related to this particular agenda item.

ATTACHMENTS:

File Name	Description
☐ COMPARE_-_PROPOSED_REVISED_Sec.-9-5.128.PDF	Section 9-5.128 Proposed Revisions

Sec. 9-5.128. - Cannabis cultivation, manufacturing, testing, transportation and distribution.

- (a) *Purpose.* The purpose of this section is to adopt local regulations applicable to commercial cannabis operations as may be permitted under the California Medicinal and Adult-Use Cannabis Regulation and Safety Act (SB 94), approved by the Governor on June 27, 2017 or subsequently enacted State law pertaining to the same.
- (b) *Definitions.* Except as set forth herein, or where a different meaning is clearly intended by the language, the definitions set forth in the Act shall apply to interpretations under this section.

Act means the Medicinal and Adult-Use Cannabis Regulation and Safety Act or a subsequent cannabis related law adopted by the State.

Applicant means a person who is required to file an application for a permit under this section.

Business owner means the owner(s) of the cannabis operations. For corporations and limited liability companies, business owner means the President, Vice President, and any shareholder owning a twenty (20) percent or greater share of the corporation or company. For partnerships, business owner means all general partners and managing partners.

Cannabis shall have the meaning set forth in California Business and Professions Code section 19300.5(f).

City means the City of Coalinga.

Commercial cannabis operation means any commercial cannabis activity allowed under the Act and the implementing regulations, as the Act and the implementing regulations may be amended from time to time, and all uses permitted under any subsequently enacted State law pertaining to the same or similar uses for recreational cannabis.

Commercial cannabis regulatory permit or regulatory permit means the permit required under this section to have a commercial cannabis operation, and any prior permit granted by the City under Urgency Ordinance No. 791 pursuant to the registration process.

Co-Location of Businesses shall mean the existence of multiple cannabis operations located at a single location (parcel, building or structure) or as defined by the State of California. This also includes the co-location of both adult-use and medicinal commercial cannabis operations as prescribed by law.

Employee permit means the permit required under this section for every employee or independent contractor working at a commercial cannabis operation or involved in transportation/delivery related services for a commercial cannabis operation.

Non-commercial and adult-use cannabis activity means all uses not included within the definition of commercial cannabis operation, including the personal use, cultivation, or consumption of cannabis, whether medicinal or for adult-use.

Operator means the business owner and any other person designated by the business owner as responsible for the day to day cannabis operations.

Ordinance means the ordinance adopting this section, and including the terms of this section, which may be commonly referred to as the City's "Commercial Cannabis Ordinance".

Outdoor Cultivation means the cultivation of cannabis, outside of a structure, without the use of artificial lighting in the canopy area at any point in time. Cultivation within a hoop structure is considered outdoor cultivation. No artificial lighting is permissible for outdoor cultivation, including within hoop structures.

Police Chief means the Police Chief of the City of Coalinga or his or her designee.

Premises means the designated structure or structures and land specified in the application that is owned, leased, or otherwise held under the control of the applicant or licensee where the commercial cannabis activity will be or is conducted. The premises shall be a contiguous area and shall only be occupied by one licensee.

Premises owner means the fee owner(s) of the premises where cannabis operations are occurring.

Responsible party shall mean the business owner, operator, manager(s), and any employee having significant control over the cannabis operations.

(c) *Permitted uses and zoning.* Business owners meeting the requirements of this section, unless specified otherwise, shall be allowed to conduct the following commercial cannabis operations in the MBL - Light Manufacturing/Business Zone District of the City:

- Indoor cultivation (up to 5,000 square feet canopy).
- Indoor cultivation (5,001 to 10,000 square feet canopy).
- Indoor cultivation (10,001 to 22,000 square feet canopy).

• [Outdoor cultivation.](#)

• ~~Manufacturing~~ • [Manufacturing](#) (nonvolatile).

- Manufacturing (volatile).
- Testing laboratory.
- Distributer.
- Nursery.
- Microbusiness.

The commercial cannabis operation shall at all times be in compliance with this section or as otherwise specified as it may be amended from time to time or repealed and replaced by another section governing the commercial cannabis operation.

(d) *Minimum operational requirements and restrictions.* The following operational requirements and restrictions shall apply to all commercial cannabis operations:

- (1) *The Act and other state laws.* The cannabis operations shall at all times be in compliance with the Act and the implementing regulations, as they may be amended from time to time, as well as all required State license(s) under the Act, and any other applicable State law. The operator shall obtain required licenses under the Act prior to opening for business, or if the State is not ready to issue licenses under the Act prior to the time of opening, within twelve (12) months of the State being ready to issue the required license(s). Provided, however, that the operator shall at all times be in compliance with all other requirements of the Act and implementing regulations, and any other applicable State law, regardless of the timing of the issuance of a license under the Act.
- (2) *Register of employees.* The operator shall maintain a current register of the names of persons required to have employee permits. The register shall be available to the Police Chief at all times immediately upon request.
- (3) *Signage.* There shall be no signage or markings on the premises, or off-site, which in any way evidences that cannabis operations are occurring on the property. Interior building signage is permissible provided the signage is not visible outside of the building.
- (4) *Cannabis consumption.* ~~No~~ [Except in connection with a consumption lounge attached to a facility licensed for the retail sale cannabis, no](#) cannabis shall be smoked, ingested or otherwise consumed on the premises. Adequate signage of this prohibition shall be displayed throughout the facility.
- (5) *Distribution.* There shall be no distribution of cannabis or cannabis containing products from a cannabis operation except by another State or local licensed or permitted cannabis business holding a distributor license.
- (6) *Manufacturers.* Manufacturers shall adhere to Assembly Bill 2679, applicable State Law and subsequent state regulations.

- (7) *Testing Facilities.* Testing Facilities shall meet all the requirements of State Law (including B&P Code 26100 and all subsequent State Department Regulations).
- a. Testing laboratories shall dispose of any waste byproduct resulting from their operations in the manner required by State and local laws and regulations.
- (8) *Non-commercial cannabis activity.* No non-commercial cannabis activity shall occur on the licensed premises.
- (9) *Retail sales.* The retail sale of cannabis is permitted in accordance with Section 9-5.129.
- (10) *Public access.* There shall be no public access to the commercial cannabis operations premises except for retail facilities.
- (11) *Minors.* It shall be unlawful for any operator to employ any person who is not at least twenty-one (21) years of age, or any older age if set by the State.
- (12) *Distance separation from schools.* Cannabis operations shall comply with the distance separation requirements from schools as required by State law. In addition, a commercial cannabis operation shall not be located within 1,800 feet from any existing school or proposed school site as identified in the General Plan. Measurements shall be from property boundary to property boundary. For purposes of this section, school means any public or private school providing instruction in kindergarten or grades 1—12, inclusive, but does not include any private school in which education is primarily conducted in private homes.
- (13) *Hours of operation.* Commercial cannabis operations shall be allowed to operate per the requirements of an approved conditional use permit and subject to the City's noise and nuisance ordinances.
- (14) *Building and related codes.* The cannabis operation shall be subject to the following requirements [as applicable](#):
- a. The premises in which the cannabis operations occur shall comply with all applicable local, state and federal laws, rules, and regulations including, but not limited to, building codes and the Americans with Disabilities Act, as certified by the Building Official of the City. The operator shall obtain all required building permits and comply with all applicable City standards.
- b. The responsible party shall ensure that the premises has sufficient electrical load for the cannabis operations.
- c. Butane and other flammable materials are permitted to be used for extraction and processing provided the operator complies with all applicable fire and building codes, and any other laws and regulations relating to the use of those products, to ensure the safety of that operation. The Coalinga Fire Department shall inspect and approve the premises for use of the products prior to City's issuance of a certificate of occupancy, or otherwise prior to opening for business, to ensure compliance with this requirement.
- d. The operator shall comply with all laws and regulations pertaining to use of commercial kitchen facilities for the cannabis operations.
- e. The operator shall comply with all environmental laws and regulations pertaining to the cannabis operations, including the use and disposal of water and pesticides, and shall otherwise use best practices to avoid environmental harm.
- (15) *Odor control.* [Except for Outdoor Cultivation](#), Cannabis operations shall provide a sufficient odor absorbing ventilation and exhaust system so that odor generated inside the facility that is distinctive to its operation is not detected outside the premises, outside the building housing of the cannabis operations, or anywhere on adjacent property or public rights-of-way. As such, cannabis operations must install and maintain the following equipment or any other equipment which the City's Building Official and Police Chief determines has the same or better effectiveness, if a smell extends beyond a property line:

- a. An exhaust air filtration system with odor control that prevents internal odors and pollen from being emitted externally; or
 - b. An air system that creates negative air pressure between the cannabis facility's interior and exterior so that the odors generated inside the cannabis facility are not detectable outside the cannabis facility.
- (16) *Consumable products.* Cannabis operations that manufacture products in the form of food or other comestibles shall obtain and maintain the appropriate approvals from the appropriate State and Local Agencies for the provision of food or other comestibles, unless otherwise governed by the Act and licensed by the State.
- (17) *Secure building.* ~~All~~ Except for Outdoor Cultivation, all cannabis operations shall occur entirely inside of a building that shall be secure, locked, and fully enclosed, with a ceiling, roof or top.
- a. The building shall include a burglar alarm monitored by an alarm company or private security company.
 - b. The primary building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures (including, without limitation, commercial greenhouse structures), and include material strong enough to prevent entry except through an open door. The roof may be of solid translucent material provided other security measures exist to ensure that the cannabis operation cannot be seen, heard or smelled beyond the property line.
 - c. Greenhouses shall be considered ancillary to the primary use/structure and constructed in accordance with the California Building Code related to utility structures. Greenhouses shall be secured in way, as approved by the Police Chief, to prevent vehicle intrusion.
 - d. The precise building construction and material to be used shall be identified and provided to the City prior to construction and provided with the application.
- (18) *Premises security.* The following security conditions shall apply:
- a. Alarm system (both perimeter, fire and panic).
 - b. Remote monitoring of alarm systems.
 - c. Perimeter lighting systems (motion sensor) for after-hours security.
 - d. Perimeter security and lighting as approved by the Police Chief and Community Development Director.
 - e. Use of drive gates with card key access or similar to access the facility.
 - f. Entrance areas to be locked at all times areas, and under the control of a designated responsible party.
 - g. Use of access control systems to limit access to cannabis related areas.
 - h. Exterior and interior camera systems approved by the Police Chief. The camera systems shall meet the minimum requirements of the Act, include interior monitoring of all access points of the site from the interior, and be of a minimum resolution in order to read license plates and facial recognition from all exterior and interior locations.
 - i. All security systems at the site are attached to an uninterruptable power supply that provides twenty-four (24) hours of power.
 - j. Security patrols by a recognized security company licensed by the California Department of Consumer Affairs or otherwise acceptable to the Police Chief.
 - k. All current contact information regarding the security company shall be provided to the Police Chief.

2. In connection with any City enforcement proceeding relating to compliance with City's Municipal Code and this section, but only to the extent the confidential information is relevant to the proceeding.

- (19) *Deliveries of supplies and transportation of product.* The transportation of cannabis and cannabis products shall only be conducted by persons holding a State distributor license or employees of those persons and shall follow all the regulations and safety standards established by the Bureau of Cannabis Control.
- (20) *Premises maintenance.* The business owner, operator, and all responsible parties shall continually maintain the premises and its infrastructure so that it is visually attractive and not dangerous to the health, safety and general welfare of employees, patrons, surrounding properties, and the general public. The premises or commercial cannabis operation shall not be maintained in a manner that causes a public or private nuisance.
- (21) *Location of uses.* The commercial cannabis operation permitted by this section shall only be allowed in the locations designated on the diagram and floor plan of the premises submitted with the application for a regulatory permit. The commercial cannabis operation shall not operate at any place other than the address of the cannabis operation stated in the regulatory permit.

(22) Outdoor Cultivation.

(a) Distance separation from Residences. To avoid visual impacts and nuisances associated with significant concentrations of cannabis cultivation, no outdoor cultivation will be licensed or allowed within one (1) mile of any Residential District ("Residential Ranchette", "Residential Estate", "Residential Single Family", "Residential Medium Density", and "Residential High Density") as identified in the General Plan. Measurements shall be from property boundary to property boundary.

(b) Premises Security. Section 9-5.128(d)(18), subparts (a)-(i) shall be modified as applicable for an outdoor cultivation site as reasonably approved by the Police Chief prior to commencing operations. The Police Chief may supplement these security requirements once operations begin, subject to review by the City Council if requested by the business owner. Section 9-5.128(d)(18), subparts (o) shall not apply to Outdoor Cultivation.

- (e) *Commercial cannabis regulatory permit.* No person or entity shall operate a commercial cannabis operation within the City of Coalinga without first obtaining a commercial cannabis regulatory permit from the City. The regulatory permit shall be site specific and shall specifically identify the commercial cannabis activity that will be allowed at that site. No commercial cannabis activity will be allowed unless specifically identified in the regulatory permit.
- (f) *Conditional use permit.* Prior to, or concurrently with, applying for a regulatory permit, the applicant shall process a conditional use permit as required by the City's Land Use Regulations. Information that may be duplicative in the two (2) applications can be incorporated by reference. The conditional use permit shall run with the regulatory permit and not the land.
- (g) *Applications for regulatory permits and responsible party designation.*
 - (1) *Application.* Applications for regulatory permits shall be filed by the proposed business owner(s) with the Police Chief and include the information set forth herein. The Police Chief may request such information he or she deems necessary to determine who the applicant is. The applicant shall certify under penalty of perjury that all of the information contained in the application is true and correct. The application shall contain the following items for the business owner, operator and all responsible parties known at the time (if different than the business owner), and any other party designated below, to the extent the same shall apply:
 - a. The full name, present address, and telephone number, including such information to the premises owner.
 - b. Date of birth.

- (1) *Business license fee.* The business owner shall at all times maintain a current and valid business certificate and pay all business taxes required by Title 3, Chapter 1, of the Coalinga Municipal Code pertaining to business licensing.
- (2) *Regulatory license fee.* The business owner shall pay an annual regulatory license fee ("regulatory fee") to cover the costs of anticipated enforcement relating to the cannabis operation. The amount of the fee shall be set by resolution of the City Council and be supported by the estimated additional costs of enforcement and monitoring associated with the cannabis operation. The regulatory fee shall be due and payable prior to opening for business and thereafter on or before the anniversary date. The regulatory fee may be amended from time to time based upon actual costs.
- (3) *Revenue raising fee (voter approved tax).* An annual revenue raising fee ("revenue fee") for the privilege of having the right to operate in the City as approved by the local citizens.

- a. *Amount of fee and terms of payment.* ~~The~~ For each Nursery, the revenue fee shall be an annual fee of ~~twenty-two dollars (\$2.00) per square foot of canopy. For each other commercial cannabis Cultivation operation, the revenue fee shall be an annual fee of seven dollars (\$7.00) per square foot of canopy. For all other commercial cannabis operations, the revenue fee shall be an annual fee of twenty~~ five dollars (\$25.00) per square foot for the first three thousand (3,000) square feet and ten dollars (\$10.00) per square foot for the remaining space utilized in connection with each commercial cannabis operation. The square footage calculation shall be determined by including all portions of the premises under the control of the business owner and deducting therefrom driveways, sidewalks, landscaping, vacant unused space, areas used exclusively for office space, employee break rooms, restrooms, and storage space unrelated to the commercial cannabis operation (such as a janitorial closet). Anywhere cannabis is located or is expected to be located shall be subject to the revenue fee square foot calculation.

If more than one commercial cannabis operation operates on the premises, whether within a single building or multiple buildings, each regulatory permit holder shall be responsible for paying the fee. The fee shall be payable in advance, in not less than quarterly installments, with the first quarterly payment due prior to issuance of a certificate of occupancy. The first payment shall be prorated so that future payments coincide with calendar year quarters, but in no event shall the first payment be less than the equivalent of one full quarterly payment. Except for the first quarterly payment, all quarterly payments shall be received by the City before the end of the quarter.

- (4) All other state and local rules.
- (t) *Record keeping.* The responsible party shall make and maintain complete, accurate and legible records of the permitted cannabis operations evidencing compliance with the requirements of this section. Those records shall be maintained for a minimum of five (5) years and shall be accessible to the City of Coalinga upon request.
- (u) *Inspection.* Cannabis operations shall be open for inspection by any City law enforcement officer, staff member or any other City designated agent at any time the cannabis operation is operating, at any other time upon responding to a call for service related to the property where the Cannabis operations is occurring, or otherwise upon reasonable notice. Recordings made by security cameras at any cannabis operation shall be made immediately available to the Police Chief upon verbal request. No search warrant or subpoena shall be needed to view the recorded materials.
- (v) *Indemnification.* In authorizing commercial cannabis operations under this section, the City makes no guarantees or promises as to the lawfulness of the approved activity under State or Federal law, and the business owner, operator and all responsible parties are obligated to comply with all applicable laws. To the fullest extent permitted by law, the City shall not assume any liability whatsoever with respect to the adoption of this section or the operation of any commercial cannabis operation approved pursuant to this section or under State or federal law. The business owner, operator and all responsible parties shall defend, hold harmless, release, and indemnify the City, its agents, officers, and employees, from any liability associated with the approved use or adverse

(aa) *Judicial review.* Judicial review of a decision made under this section or any actions taken pursuant to this section, may be had by filing a petition for a writ of mandate with the superior court in accordance with the provisions of the California Code of Civil Procedure Section 1094.5. Any such petition shall be filed within ninety (90) days after the day the decision becomes final as provided in California Code of Civil Procedure Section 1994.6, which shall be applicable for such actions.

~~(Ord. No. 797, § 4, eff. 12-3-2016; Ord. No. 804, § 1, eff. 2-3-2018; Ord. No. 834, § 2, eff. 12-7-2019)~~