



# **AMENDED: SPECIAL CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA**

**October 10, 2019  
6:00 PM**

***The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.***

**Notice is hereby given that the City Council will hold a Special Meeting, on October 10, 2019 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113.**

**The Special Meeting will begin at 6:00 p.m. and the Agenda will be as follows:**

## **1. CALL TO ORDER**

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

## **2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS**

1. Presentation by Superior Court of California, Fresno County
2. West Hills College 23rd Annual Athletic Hall of Fame Inductees
3. Swearing of Police Officer Benjamin Mann
4. Swearing in of Public Safety Dispatcher Jennifer Cervantes
5. Police Department's Recognition of Outstanding Performance to Sergeant Juan Cisneros, Officer Chris Montoya, Officer Jeremy Fairbanks, Officer Tony Henderson and Secretary Brittani Avila
6. Award Sergeant Juan Cisneros and Officer Chris Montoya with the Law Enforcement Medal of Valor

## **3. CITIZEN COMMENTS**

*This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.*

#### **4. PUBLIC HEARINGS**

1. City Council Approval of a City Initiated Zoning Text Amendment (No. ZTA 19-03) By Introducing and Waiving the First Reading of Ordinance No. 834 Amending the Commercial Cannabis Regulations Related to 24-hour Onsite Security

**Sean Brewer, Community Development Director**

#### **5. CONSENT CALENDAR**

1. Approve MINUTES - March 7, 2019
2. Check Register: 08/01/2019 - 08/31/2019
3. Declare Old Animal Control Truck as Surplus Property, Direct Staff to Dispose of the Truck via Silent Auction and Designate Proceeds to Police Department's Canine Unit
4. City Council Approval of Resolution No. 3918 Electing to become Subject To The Uniform Public Construction Cost Accounting Procedures Set Forth In the Act
5. City Council Consideration and Approval of Resolution No. 3916 Approving the Submission of Application(s) for Per Capita Grant Funds Through The CA State Department of Parks and Recreation.
6. Approve a Three-Year Service Agreement with Hach Company to Provide Service and Calibration of Lab Equipment at the Water Treatment Plant
7. Adoption of Resolution No. 3919 – Acceptance of Public Street Easement related to the Forest/Truman and Baker Reconstruction Project
8. Authorize Police Department to Redirect The Remaining Capital Project Funds to Replace The Department's Access Control System and Dispatch Flooring
9. City Council Acceptance of Staff's Recommendation to Select Blais and Associates to Provide Grant Consulting Services and Further Authorizing the City Manager to Enter Into a Professional Services Agreement with Blais and Associates for Said On-Call Grant Consulting Research and Development Services.
10. Approve Agreement with Hinderliter, de Llamas and Associates (HdL) for Transactions and Use Tax (Measure "J") Audit and Information Services And Approve Resolution No. 3917 Grant Authority To Examine State Board of Equalization Confidential City of Coalinga Transaction and Use Tax Records
11. Adopt Resolution 3921 Revising the Police Pay Scale
12. Adopt Resolution 3922 Revising the Police Pay Scale
13. Approve Amendment to Employment Agreement for John Self
14. Adoption of Resolution No. 3920 Establishing Fair Market Rate for Hangar Lease at the New Coalinga Municipal Airport
15. Public Works & Utilities Monthly Report for September 2019
16. Bid Award and Approval of a Final Construction Budget for the Forest Street Phase 4

Street Improvement Project (1st Street to Elm including Baker Street)

## **6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Discussion, Direction and Potential Action regarding Superior Court of California, Fresno County

**Marissa Trejo, City Manager**

2. Council Direction Regarding a Voting Delegate and Up to Two (2) Alternate Voting Delegates for the Annual Business Meeting at the League of California Cities 2019 Annual Conference in Long Beach, California

**Marissa Trejo, City Manager**

3. Council's Consideration of the League of California Cities 2019 Annual Conference Resolutions

**Marissa Trejo, City Manager**

4. Adopt Resolution No. 3454 - Intention to Vacate a Public Easement (Between Monroe and Monroe Alley Adjacent to Faith Christian High School) and Setting a Date for a Public Hearing

**Sean Brewer, (I) Public Works & Utilities Director**

5. Council Direction and Potential Action Establishing Regulations Creating Distance Requirements for Smoke Shops from Schools

**Sean Brewer, Community Development Director**

6. Discussion, Direction and Potential Action regarding City Code Enforcement Operations

**Marissa Trejo, City Manager**

## **7. ANNOUNCEMENTS**

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

## **8. FUTURE AGENDA ITEMS**

## **9. CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Nonrepresented Employees and the Coalinga Police Officer's Association
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(d)(1): 1 Case. Fresno County Superior Court Case No. 17CECG04294 Nathan Vosburg, et al. v. County of Fresno, et al.

## **10. CLOSED SESSION REPORT**

**Closed Session:** A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure.

Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

## **11. ADJOURNMENT**

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Presentation by Superior Court of California, Fresno County  
**Meeting Date:**  
**From:**  
**Prepared by:**

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name	Description
No Attachments Available	

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** City Council Approval of a City Initiated Zoning Text Amendment (No. ZTA 19-03) By Introducing and Waiving the First Reading of Ordinance No. 834 Amending the Commercial Cannabis Regulations Related to 24-hour Onsite Security

**Meeting Date:** October 10, 2019

**From:** Marissa Trejo, City Manager

**Prepared by:** Sean Brewer, Community Development Director

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**I. RECOMMENDATION:**

Staff is recommending that the City Council Introduce and Wave the First Reading of Ordinance No. 834 approving a City initiated zoning text amendment (No. ZTA 19-03) amending the Commercial Cannabis Regulations Related to 24-hour Onsite Security.

**II. BACKGROUND:**

The Zoning Map and the Zoning Ordinance text may be substantially amended in two (2) ways, in accord with the procedure prescribed in this article: (1) Reclassification of the zoning applicable to a specific property, designating a change from one district to another district, commonly called "rezoning", (2) Changes in the permitted uses or regulations on property within particular zones or citywide, commonly called "text amendments".

Article 1 of Chapter 5 of the coalinga planning and zoning code establishes local regulations applicable to commercial cannabis operations as may be permitted under the California Medicinal and Adult-Use Cannabis Regulation and Safety Act (SB 94), approved by the Governor on June 27, 2017 or subsequently enacted State law pertaining to the same.

Section 9-5.128(d)(18)(j) requires all commercial cultivation, manufacturing, testing, and distribution facilities to have twenty-four-hour (24) security patrols by a recognized security company licensed by the California Department of Consumer Affairs or otherwise acceptable to the Police Chief. The Police Chief desires to amend section 9-5.128(d)(18)(j) of the planning and zoning code to amend the requirement for 24-hour security patrols to patrols during business hours in an effort to reduce costs associated with operating a cannabis facility in the City of Coalinga.

On September 10, 2019 the City of Coalinga Planning Commission adopted Resolution No. 019P-009 recommending the City Council approve Ordinance No. 834 amending the commercial cannabis requirement of providing 24-hour security patrols to patrols only during business hours in an effort to reduce costs associated with operating a cannabis facility in the City of Coalinga.

**III. DISCUSSION:**

The Police Chief has identified that there is no significant need for the additional security after business hours as the Police Department has full access to the security camera feeds in and around the cannabis facilities and if an alarm is received by dispatch they will have the ability to pull up the camera's and see what is happening and

respond accordingly. In addition to security cameras and accessibility, cannabis facilities have had very limited calls for service during the course of their operations and balancing the cost effectiveness and impact on security the Police Chief is comfortable amending the requirement from 24-hours to during business hours. The State of California does not require 24-hour security patrol at licensed cannabis facilities within its regulations and statutes.

A copy of Ordinance No. 834 is attached for the City Council's review and consideration.

**General Plan/Zoning Consistency:** The proposed zoning text amendment is consistent with the general plan policies and implementation measures including zoning consistency for commercial cannabis operations. The intent of the Coalinga Commercial Cannabis regulations were to implement state law as it relates to regulating commercial cannabis and cannabis products. The change in the security regulations would not be contrary to state law.

**Public Notification:** On September 26, 2019 public hearing notices were posted at multiple public locations and emailed to local paper.

**Environmental Determination:** This text amendment has been reviewed in accordance with CEQA and staff has determined that this ordinance change would not have a detrimental effect on the health, safety and welfare of the community and fall under Section 15061(b)(3) - General Rule Exemption.

#### IV. ALTERNATIVES:

There shall be no anticipated fiscal impact to the City.

#### V. FISCAL IMPACT:

The following standard findings must be made for each Zoning Ordinance amendment:

1. The proposed Zoning Ordinance amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City.
2. The proposed Zoning Ordinance amendment is consistent and compatible with the goals, policies, and actions of the General Plan, and the other applicable provisions of the Zoning Ordinance.
3. If applicable, the site is physically suitable (including, but not limited to access, provision of utilities, compatibility with adjoining land uses, and absence of physical constraints) for the requested zoning designations and anticipated land uses/developments.
4. The proposed Zoning Ordinance amendment has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act.

#### ATTACHMENTS:

File Name	Description
❑ Ordinance_834_Cannabis_Security.docx	Ordinance No. 834 - Cannabis Security
❑ Resolution_No._019P-009_-_Cannabis_Security_EXECUTED.pdf	Planning Commission Resolution 019P-009

ORDINANCE NO. 834

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA, CALIFORNIA AMENDING COALINGA MUNICIPAL CODE SECTION 9-5-128(D)(18)(J) RELATED TO COMMERCIAL CANNABIS FACILITY SECURITY REQUIREMENTS.

WHEREAS, Article 1 of Chapter 5 of the Coalinga Planning and Zoning code establishes local regulations applicable to commercial cannabis operations as may be permitted under the California Medicinal and Adult-Use Cannabis Regulation and Safety Act (SB 94), approved by the Governor on June 27, 2017 or subsequently enacted State law pertaining to the same; and

WHEREAS, Section 9-5.128(d)(18)(j) requires all commercial cultivation, manufacturing, testing, and distribution facilities to have twenty-four-hour (24) security patrols by a recognized security company licensed by the California Department of Consumer Affairs or otherwise acceptable to the Police Chief; and

WHEREAS, the City desires to amend section 9-5.128(d)(18)(j) of the planning and zoning code to amend the requirement for 24-hour security patrols to only require patrols during business hours in an effort to reduce costs associated with operating a cannabis facility in the City of Coalinga; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COALINGA DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council finds that all the facts, findings, and conclusions set forth above in this Ordinance are true and correct.

**SECTION 2.** The City Council hereby amends Section 9-5.128(d)(18)(j) to Article 1 of Chapter 5 in Title 9 of the Coalinga Municipal Code to read as follows:

J. ~~Twenty-four-hour~~ Security patrols during business hours by a recognized security company licensed by the California Department of Consumer Affairs or otherwise acceptable to the Police Chief.

**SECTION 3.** Severability Clause:

Should any section, clause, or provision of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

**SECTION 4.** Effective Date:

This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Coalinga ordinance.

**SECTION 5.** Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Ron Lander, Mayor

ATTEST:

\_\_\_\_\_  
Shannon Jensen, City Clerk

APPROVED AS TO FORM:  
\_\_\_\_\_  
Mario U. Zamora, City Attorney

# RESOLUTION 019P-009

## A RESOLUTION OF THE CITY OF COALINGA PLANNING COMMISSION RECOMMENDING APPROVAL OF A ZONING TEXT AMENDMENT TO AMEND THE PLANNING AND ZONING CODE AMENDING THE 24-HOUR SECURITY REQUIREMENT FOR COMMERCIAL CANNABIS FACILITIES

WHEREAS, Article 1 of Chapter 5 of the Coalinga Planning and Zoning code establishes local regulations applicable to commercial cannabis operations as may be permitted under the California Medicinal and Adult-Use Cannabis Regulation and Safety Act (SB 94), approved by the Governor on June 27, 2017 or subsequently enacted State law pertaining to the same; and

WHEREAS, section 9-5.128(d)(18)(j) requires all commercial cultivation, manufacturing, testing, and distribution facilities to have twenty-four-hour (24) security patrols by a recognized security company licensed by the California Department of Consumer Affairs or otherwise acceptable to the Police Chief; and

WHEREAS, the City desires to amend section 9-5.128(d)(18)(j) of the planning and zoning code to amend the requirement for 24-hour security patrols to patrols during business hours in an effort to reduce costs associated with operating a cannabis facility in the City of Coalinga; and

WHEREAS, the Police Chief has identified that there is no need for the additional security after business hours as the Police Department has full access to the security camera feeds in and around the cannabis facilities and if an alarm is received by dispatch they will have the ability to pull up the camera's and see what is happening and respond accordingly; and;

WHEREAS, the State of California does not require 24-hour security patrol at licensed cannabis facilities within its regulations and statutes; and

WHEREAS, a Notice of Public Hearing was provided to the Coalinga Press, posted at City Hall, Police Department bulletin board, Fire Department Bulletin Board, Coalinga District Library, and Chamber of Commerce on August 29, 2019; and;

WHEREAS, the Planning Commission held the noticed Public Hearing on September 10, 2019 to take testimony with regard to the proposed Zoning Text Amendment; and

WHEREAS, the Planning Commission completed its review of the proposed Zoning Text Amendment and details in the Staff Report and has considered the testimony received during the public hearing process; and;

WHEREAS, the Planning Commission has made the following findings based on the Zoning Text Amendment proposal:

- The proposed Zoning Ordinance amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City.

- The proposed Zoning Ordinance amendment is consistent and compatible with the goals, policies, and actions of the General Plan, and the other applicable provisions of the Zoning Ordinance.
- If applicable, the site is physically suitable (including, but not limited to access, provision of utilities, compatibility with adjoining land uses, and absence of physical constraints) for the requested zoning designations and anticipated land uses/developments.
- The proposed Zoning Ordinance amendment has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act.

NOW THEREFORE BE IT RESOLVED, that the Planning Commission recommends approval to the City Council adoption of a draft ordinance (Exhibit "A") to amend the planning and zoning code related to amending the 24-hour security patrol requirements for cannabis facilities.

PASSED AND ADOPTED, by the City of Coalinga Planning Commission at a regular meeting held on the 10<sup>th</sup> day of September 2019.

AYES: Helmar, Garza, Pruitt, Jacobs, Sailer

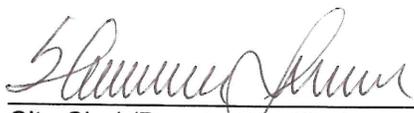
NOES: None

ABSTAIN: None

ABSENT: None

  
\_\_\_\_\_  
Planning Commission Chairman/Vice Chairman

ATTEST:

  
\_\_\_\_\_  
City Clerk/Deputy City Clerk

# Exhibit "A" Draft Ordinance

**ORDINANCE NO. 834**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA, CALIFORNIA  
AMENDING COALINGA MUNICIPAL CODE SECTION 9-5-128(D)(18)(J) RELATED TO  
COMMERCIAL CANNABIS FACILITY SECURITY REQUIREMENTS**

**WHEREAS**, Article 1 of Chapter 5 of the Coalinga Planning and Zoning code establishes local regulations applicable to commercial cannabis operations as may be permitted under the California Medicinal and Adult-Use Cannabis Regulation and Safety Act (SB 94), approved by the Governor on June 27, 2017 or subsequently enacted State law pertaining to the same; and

**WHEREAS**, Section 9-5.128(d)(18)(j) requires all commercial cultivation, manufacturing, testing, and distribution facilities to have twenty-four-hour (24) security patrols by a recognized security company licensed by the California Department of Consumer Affairs or otherwise acceptable to the Police Chief; and

**WHEREAS**, the City desires to amend section 9-5.128(d)(18)(j) of the planning and zoning code to amend the requirement for 24-hour security patrols to only require patrols during business hours in an effort to reduce costs associated with operating a cannabis facility in the City of Coalinga; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COALINGA DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council finds that all the facts, findings, and conclusions set forth above in this Ordinance are true and correct.

**SECTION 2.** The City Council hereby amends Section 9-5.128(d)(18)(j) to Article 1 of Chapter 5 in Title 9 of the Coalinga Municipal Code to read as follows:

J. ~~Twenty four hour~~ Security patrols during business hours by a recognized security company licensed by the California Department of Consumer Affairs or otherwise acceptable to the Police Chief.

**SECTION 3.** Severability Clause:  
Should any section, clause, or provision of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

**SECTION 4.** Effective Date:  
This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Coalinga ordinance.

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**SECTION 5.** Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Coalinga on this \_\_\_\_ day of \_\_\_\_\_, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**APPROVED:**

\_\_\_\_\_  
Ron Lander, Mayor

**ATTEST:**

\_\_\_\_\_  
Shannon Jensen, City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve MINUTES - March 7, 2019  
**Meeting Date:** October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Shannon Jensen, City Clerk

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name	Description
▣ MINUTES_For_Review___Approval_030719_101019.pdf	Minutes - March 7, 2019

# Minutes

## CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA March 7, 2019

### 1. CALL TO ORDER 6:00 PM

Council Members Present: Lander, Ramsey, Stolz, Adkisson, Singleton

Council Members Absent: None

Others Present: City Manager Marissa Trejo (Absent), City Attorney Mario Zamora, Administrative Assistant Mercedes Garcia (Absent), Fire Chief Dwayne Gabriel (Absent), Interim Chief of Police Darren Blevins, Community Development Director Sean Brewer, Public Works and Utilities Director Pete Preciado, Financial Services Director Jasmin Bains, City Treasurer James Vosburg, Public Utilities Coordinator Larry Miller (Absent), Assistant to the City Manager / City Clerk Shannon Jensen

*Motion to approve Adkisson, Second by Singleton to Approve the Agenda for the Meeting of March 7, 2019. Motion **Approved** by a 5/0 Majority Voice Vote.*

### 2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

#### 1. Recognition of Danny Hopper for his Years of Service to the Community

Mayor Ron Lander introduced Mr. Danny Hopper and presented him with a Certificate of Recognition for his years of service to the community of Coalinga.

Mr. Glenn Mitchell gave a brief speech of the many accomplishments of Mr. Hopper.

Mr. Hopper gave a brief speech and thanked everyone involved in his recognition.

#### 2. Recognition of the Coalinga High School Girls Varsity Basketball Team for their Outstanding Performance in the 2018-2019 Season

Mayor Lander gave a brief speech and presented the Coalinga High School Girls Varsity Basketball Team with an award for outstanding performance in the 2018-2019 season.

Girls High School Varsity Basketball Coach Clete Walker gave a brief speech about the girl's outstanding performance.

Ms. Sara Pruitt delivered a message for Superintendent Lori Villanueva who could not make the Council Meeting. Mrs. Villanueva is so proud of the amazing performance of the Girls Varsity Basketball team.

### 3. CITIZEN COMMENTS

Mr. Bill Lewis announced the results of the special election held on March 5, 2019.

Measure R (50% + 1 to pass):

Measure to Preserve Community Health Care. Should Coalinga Regional Medical Center approve (1) a lease with option to sell the District's improved real property assets for the greater of \$1,000,000.00 or fair market value; and (2) the sale of the District's non-real property assets, for fair market value with no additional cost to taxpayers, to the for-profit Coalinga Medical Center, LLC ("Purchaser"), to regain access to our local general acute care hospital including the emergency room and skilled nursing facility?

Yes: 93.75% No: 6.25%

The next step in the process will be for the contract to go before the bankruptcy court for approval, which will take place on April 11, 2019. Mr. Lewis went on to express the investor's excitement to move forward with the project.

Mr. Matthew Apple, aka John Sunlight, self-appointed Emperor of Coalinga and opinion writer for the Coalinga Press, thanked the Council for recognizing the importance of a City Disaster Plan and requested that by next Fiscal Year the plan would be shared with the community. Mr. Apple went on to say that the gang and methamphetamine epidemic in Coalinga can no longer be ignored. The Citizens look to the Council and the Police for protection.

#### 4. PUBLIC HEARINGS (NONE)

#### 5. CONSENT CALENDAR

1. Review and Approve Regulatory Permit for Next Green Wave
2. Approval of City Engineer Task Order and Amended Project Budget for Utility Replacement Design Portion of the Paving of Seven (7) Alleys (29-35) Through the Congestion Mitigation Air Quality Grant Program, Water Enterprise Fund and Sewer Enterprise Fund
3. Public Works & Utilities Monthly Report for February 2019

*Councilman Ramsey pulled Item No. 5.3 for review.*

Public Works and Utilities Director Pete Preciado gave a brief overview of the item.

Mayor Lander asked about the status of the Forest Avenue project and stated he has received a lot of complaints about the condition of the road.

Mr. Preciado explained that Public Works is out there frequently to patch the road. This is the last phase of the project and if everything goes well, we should be able to take care of it this summer. The rain has really impacted the road. Each time it rains, it opens up a whole new set of potholes. The cracked cement machine that was purchased will keep the water out of the road which is crucial in maintaining the improvements we have planned. The equipment should be delivered in the next three weeks.

Councilwoman Stolz asked about the status of the removal of the dead trees and the sidewalk repairs.

Mr. Preciado stated that the removal of the dead trees is an ongoing project. Whatever area of town Public Works is working, the dead trees and stumps are being removed and then we move to the next area. The weather has really put a damper on repairing the sidewalks. We have also stepped aside so we are not in the

way of the contractor. We don't want to delay him in anyway. As soon as he finishes up, we can resume the sidewalk repairs.

*Motion by Councilwoman Stolz, Second by Mayor Pro-Tem Ramsey to Approve the Consent Calendar Item Nos. 5.1 through 5.3. Motion **Approved** by Roll-call 5/0 Majority Vote.*

**6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS (NONE)**

**7. ANNOUNCEMENTS**

City Manager's Announcement – None

Councilmembers' Announcements / Reports – None

Mayor's Announcements – None

**8. FUTURE AGENDA ITEMS**

None

**9. CLOSED SESSION (NONE)**

**10. CLOSED SESSION REPORT**

None

**11. ADJOURNMENT 6:23 PM**

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Ron Lander, Mayor

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Shannon Jensen, City Clerk

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Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Check Register: 08/01/2019 - 08/31/2019  
**Meeting Date:** October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Vivian Saucedo, Financial Services Supervisor

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name	Description
<input type="checkbox"/> Check_Register_Cover_Sheet_for_Council-08-2019.pdf	Check Register Cover Sheet - August 2019
<input type="checkbox"/> Expense_Approval_Rpt-08-2019.pdf	Check Register - August 2019



# CITY OF COALINGA

*The Sunny Side of the Valley*

## CHECK REGISTER

COUNCIL MEETING OF  
October 10, 2019

**EXPENSES: 8/1/2019 through 8/31/2019**

**ACCOUNTS PAYABLE:**

Month Ending: 8/31/2019      Registers: # 60611 - #60951      \$ **1,711,606.14**

**PAYROLL:**

Pay Period Ending: 8/4/2019	Payroll Check # 17846-17854	\$ 5,005.63
Pay Date: 8/9/2019	Direct Deposit	\$ 131,212.84
Separation Cash Out: 8/9/2019	Payroll Check # 17855-17856	\$ 1,366.84
	<b>Payroll Total:</b>	<b>\$ 137,585.31</b>
Pay Period Ending: 8/18/2019	Payroll Check # 17857-17864	\$ 3,312.50
Pay Date: 8/23/2019	Direct Deposit	\$ 135,155.08
Separation Cash Out: 8/23/2019	Payroll Check # 17865	\$ 2,540.50
	<b>Payroll Total:</b>	<b>\$ 141,008.08</b>

**TOTAL CHECK REGISTERS THROUGH: 8/31/19      \$ 1,990,199.53**



Coalinga, CA

# Expense Approval Report

## By Payment Number

Payment Dates 08/01/2019 - 08/31/2019

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payment Number	Payable Number	Description	Vendor Name	Account Number	Item Amount
60611	8/6/2019	02210	All K-9 Inc		573.87
	255630709	05/19 PD Equipment for K9		101-413-92211	573.87
60612	8/6/2019	1078	AT&T		55.00
	061819	06/19 PD Internet (Acct#: 294052400)		101-413-72030	55.00
60613	8/6/2019	1103	Bement's Autobody		857.63
	1485	06/19 PD 2014 Charger Repair		101-413-84060	696.63
	1498	06/19 PD Patrol Vehicle Decal Reomal		101-413-84060	161.00
60614	8/6/2019	02020	Boot Barn		150.00
	INV00002644	06/19 WP Boots - C. Seese		501-503-62081	150.00
60615	8/6/2019	1142	California Business Machines		401.31
	229984	06/19 Copier Maint. Agreement COUNCIL		101-401-84010	24.24
	229984	06/19 Copier Maint. Agreement CD		101-404-84010	14.25
	229984	06/19 Copier Maint. Agreement CITY MGR		101-405-84010	7.60
	229984	06/19 Copier Maint. Agreement FINANCE		101-406-84010	4.69
	229984	06/19 Copier Maint. Agreement HR		101-408-84010	40.79
	229984	06/19 Copier Maint. Agreement HR		101-408-84010	1.88
	229984	06/19 Copier Maint. Agreement PD		101-413-84010	77.57
	229984	06/19 Copier Maint. Agreement FD		101-416-84010	11.99
	229984	06/19 Copier Maint. Agreement HR		107-422-84010	0.72
	229984	06/19 Copier Maint. Agreement FINANCE		501-406-84010	62.59
	229984	06/19 Copier Maint. Agreement WP		501-503-84010	39.83
	229984	06/19 Copier Maint. Agreement HR		501-503-84010	3.85
	229984	06/19 Copier Maint. Agreement HR		501-508-84010	2.84
	229984	06/19 Copier Maint. Agreement FINANCE		502-406-84010	54.76
	229984	06/19 Copier Maint. Agreement HR		502-510-84010	2.87
	229984	06/19 Copier Maint. Agreement FINANCE		503-406-84010	31.29
	229984	06/19 Copier Maint. Agreement HR		503-520-84010	1.63
	229984	06/19 Copier Maint. Agreement - Sewer Enterprise		503-521-84010	4.34
	229984	06/19 Copier Maint. Agreement HR		503-521-84010	1.08
	229984	06/19 Copier Maint. Agreement FINANCE		504-406-84010	3.13
	229984	06/19 Copier Maint. Agreement HR		504-535-84010	1.05
	229984	06/19 Copier Maint. Agreement HR		506-540-84010	1.90
	229984	06/19 Copier Maint. Agreement Transit		506-540-84010	5.54
	229984	06/19 Copier Maint. Agreement HR		820-610-84010	0.88
60617	8/6/2019	02224	Department of Housing and Community Development		3,991.50
	063019	06/19 Unexpended Grant Funds for 16-HRPP-1441		306-422-98571	3,991.50
60618	8/6/2019	1288	Department of Justice		3,144.98
	382452	06/19 PD 4TH Quarter CLETS Line		101-413-88040	1,876.98
	382510	06/19 PD Blood Alcohol Analysis		101-413-88080	70.00
	387856	06/19 PD Livescans		101-413-88100	1,198.00
60619	8/6/2019	1292	Department of Transportation		1,766.08
	SL190994	06/19 PW Signals and Lighting Billing		107-422-72021	1,766.08
60620	8/6/2019	1356	Fastenal Company		6,291.95
	CALEM29976	06/19 WP SCBA		501-503-98090	6,291.95
60621	8/6/2019	1407	Fresno County Sheriff		335.82
	SO16622	06/19 PD RMS/JMS/CAD		101-413-88100	335.82

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Payment Dates: 08/01/2019 - 08/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
60622	8/6/2019 2098154	02222 06/19 PD Uniform Equip	GWIS Corp	101-413-70101	300.45 300.45
60623	8/6/2019 2316	02017 06/19 PW Booni Hats for Staff	JH Tackett Marketing	101-431-70100	502.63 62.83
	2316	06/19 PW Booni Hats for Staff		107-422-70100	62.83
	2316	06/19 PW Booni Hats for Staff		501-503-70100	62.83
	2316	06/19 PW Booni Hats for Staff		501-508-70100	62.83
	2316	06/19 PW Booni Hats for Staff		502-510-70100	62.83
	2316	06/19 PW Booni Hats for Staff		503-520-70100	62.83
	2316	06/19 PW Booni Hats for Staff		503-521-70100	62.82
	2316	06/19 PW Booni Hats for Staff		504-535-70100	62.83
60624	8/6/2019 INV293891	1571 06/19 PD Patches for D. Blevins	L.N. Curtis & Sons	101-413-70101	9.26 9.26
60625	8/6/2019 060119	02173 06/19 PD Narcotic Course for K-9	Law Dog K9	101-413-92211	3,000.00 3,000.00
60626	8/6/2019 335693020001	1695 06/19 PW Office Supplies	Office Depot	101-431-70010	783.56 6.61
	335693020001	06/19 PW Office Supplies		107-422-70010	6.61
	335693020001	06/19 PW Office Supplies		501-508-70010	6.62
	335693020001	06/19 PW Office Supplies		502-510-70010	6.62
	335693687001	06/19 PW Office Supplies		101-431-70010	27.07
	335693687001	06/19 PW Office Supplies		107-422-70010	27.07
	335693687001	06/19 PW Office Supplies		501-508-70010	27.07
	335693687001	06/19 PW Office Supplies		501-508-84010	130.78
	335693687001	06/19 PW Office Supplies		502-510-70010	27.07
	335693688001	06/19 PW Office Supplies		501-508-70010	76.61
	335693688001	06/19 PW Office Supplies		502-510-70010	76.60
	335693691001	06/19 PW Office Supplies		501-508-84010	364.83
60627	8/6/2019 071619	1722 4893477005 NE 11 20 15 Telecom Bldg	PG&E 1533-5	101-413-72020	98,321.90 60.90
	071619	7053841272 300 W Elm FD Lights		101-416-72020	2,180.92
	071619	705841037 7th & Elm FD Horn		101-416-72020	23.80
	071619	7053841516 PD/Jail/City Hall		101-432-72020	6,578.06
	071619	795617993 240 N 6th St		101-432-72020	1,386.87
	071619	7053841899 27500 Phelps Ave Ste 19		101-435-72020	16.57
	071619	7053841771 27500 Phelps Ave Ste 1		101-435-72020	44.00
	071619	7053841565 NW Cor Phelps-Airport Lights		101-435-72020	1,421.13
	071619	7053841050 5th & Cedar Tower Clock		101-440-72011	40.26
	071619	7053841921 Sunset & Washington-Wtr Ftn		101-440-72011	19.16
	071619	7053841936 408 S 5th Lynch Park		101-440-72011	12.66
	071619	7053841464 Sunset & 5th Ave		101-440-72011	10.51
	071619	7053841177 300 Coalinga Plaza Ped Frm Prk		101-440-72011	89.89
	071619	7053841026 160W Elm Arpt 3144 Term Bldg		107-422-72021	168.09
	071619	3443128925 TR 5140 Sandalwood Const Jayne & Wil		107-422-72021	22.60
	071619	7053841694 160 W Elm		107-422-72021	28.39
	071619	7053841501 410 El Rancho Blvd		107-422-72021	29.96
	071619	7053841365 Longhollow & Echo Canyon		107-422-72021	35.45
	071619	7053841505 Cambridge & Elm Hwy 198		107-422-72021	235.34
	071619	7053841439 Phelps & La Cuesta		107-422-72021	10.69
	071619	7053841253 Cambridge & Joaquin		107-422-72021	192.07
	071619	7053841979 City Yard		107-422-72021	186.42
	071619	7053841244 TR 5344 Promontory Point		107-422-72021	171.00
	071619	7053841008 160W Elm Arpt 3144 Term Bldg		107-422-72021	2,599.36
	071619	3443128775 TR 5208 Spano Ent Posa Chanet		107-422-72021	11.30
	071619	7053841848 SE Juniper Rdg Sprinklers		107-422-72021	11.62
	071619	7053841002 160W Elm Arpt 3144 Term Bldg		107-422-72021	927.37

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	071619	7053841881	140 E Durian Prkg Lot Lights	107-422-72021	18.08
	071619	705384308	Van Ness & Elm	107-422-72021	35.67
	071619	7053841004	160W Elm Arpt 3144 Term Bldg	107-422-72021	284.54
	071619	3289090333	260 1/2 Cambridge Ave	107-422-72021	96.10
	071619	7053841349	160 W Elm	107-422-72021	22.60
	071619	3443128591	City Sunset St Project PM#30257800	107-422-72021	87.12
	071619	7053841536	160 W Elm Street Light Inv Proj	107-422-72021	85.47
	071619	7053841534	160 W Elm Street Light Inv Proj	107-422-72021	83.48
	071619	7053841913	N/S Valley St Lights	107-422-72021	42.42
	071619	3249826069	TR 4492 Fox Hollow II	107-422-72021	67.80
	071619	3443128611	TR 4492 Fox Hollow II @ Frst & Cox	107-422-72021	45.19
	071619	7053841379	Polk & Forest Ave	107-422-72021	65.12
	071619	7053841397	Cambridge & Elm Hwy 198	107-422-72021	130.72
	071619	3443128372	TR 5246 Phase I Stallion Sprg Sac & Frs	107-422-72021	47.87
	071619	7053841157	240 W Elm Storage Bldg	107-422-72021	57.38
	071619	3443128041	TR 5246 Phase II Stallion Spr	107-422-72021	129.64
	071619	7053841535	160 W Elm Street Light Inv Proj	107-422-72021	124.31
	071619	3443128411	TR 5208 Spano Ent Posa Chanet	107-422-72021	98.42
	071619	7053841016	160W Elm Arpt 3144 Term Bldg	107-422-72021	817.21
	071619	1638874976	25 1/2 W Polk	107-422-72021	60.93
	071619	9713313248	25 1/2 W polk Traffic Control	107-422-72021	88.94
	071619	7053841014	160W Elm Arpt 3144 Term Bldg	107-422-72021	18.93
	071619	7053841429	TR 5339 Dorothy Allen Est	107-422-72021	328.01
	071619	7053841204	SE Crn 1st & Forest Landscap Trees	107-422-72021	9.53
	071619	7053841990	160 W Elm	107-422-72021	18.93
	071619	7053841619	Monterey & Tyler	107-422-72021	9.53
	071619	7053841909	200 El Rancho Blvd Irrigation Ctrl	107-422-72021	9.53
	071619	7054518044	Coolidge N Hachman	107-422-72021	8.49
	071619	7050007234	Coolidge N Hachman	107-422-72021	8.49
	071619	7053841661	Forest & 5th	107-422-72021	7.34
	071619	7053841485	Washington & Fresno	107-422-72021	9.72
	071619	7053841538	160 W Elm Street Light Inv Proj	107-422-72021	40.53
	071619	7053841791	745 W Forest Ave Landscape	107-422-72021	9.53
	071619	7053841023	Monterey & Tyler Clock	107-422-72021	9.64
	071619	7053841022	160W Elm Arpt 3144 Term Bldg	107-422-72021	87.59
	071619	7053841555	TR 5451 Warthan & Meadows	107-422-72021	776.35
	071619	7053841842	350 El Rancho Blvd Irrigation Ctrl	107-422-72021	9.53
	071619	7053841206	Crn Posa & San Sim Lift Station	107-422-72021	9.53
	071619	7053841131	SW Crn Gale & Derrick Wtr Mtr	501-503-72020	9.53
	071619	7053841615	SW SW 18 20 16 Reservoir	501-503-72020	14.77
	071619	7053841518	NW NW 31 20 16 Chlorine Booster	501-503-72020	15.80
	071619	7053841171	SW SW 7 20 15 Booster Station	501-503-72020	27.34
	071619	7053841864	NE SW 31 20 15 Water Ctrl	501-503-72020	117.42
	071619	7053841526	Palmer Ave	501-503-72020	62,494.77
	071619	7053841036	NE SW 26 19 15 Booster Station	501-503-72020	2,617.72
	071619	7053841171	SW SW 7 20 15 Booster Sta	501-503-72020	472.31
	071619	7053841684	NW NW 11 20 15 Water Dept	501-503-72020	36.08
	071619	7053841979	City Yard	501-508-72020	186.42
	071619	7053841657	Behind 595 Roosevelt Alley Light	502-510-72020	26.54
	071619	7053841123	Cherry Ln	502-510-72020	19.50
	071619	7053841361	Alley S Pleasant & E Warthan	502-510-72020	37.08
	071619	7053841066	NE Crn Harvard & College	502-510-72020	36.05
	071619	7053841466	Fres Alley Tyler & Polk	502-510-72020	29.11
	071619	7053841358	College Alley S Side Cat Pro	502-510-72020	34.44
	071619	7053841102	N end of Malple St	502-510-72020	28.25
	071619	7053841979	City Yard	502-510-72020	186.42
	071619	7053841783	California Alley	502-510-72020	51.27
	071619	7053841574	Coalinga Alley Madison & Mont	502-510-72020	45.68
	071619	7053841312	Thompson Btwn Valley & Polk	502-510-72020	35.74

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Payment Dates: 08/01/2019 - 08/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	071619	7053841697	Baker Alley	502-510-72020	41.08
	071619	7053841243	Pine Alley	502-510-72020	51.19
	071619	7053841893	Energy Eff Retrofit Loan Instl	503-000-11301	3,864.72
	071619	7052100780	NE SE 33 20 15 WWP	503-520-72020	5,424.43
	071619	7056603692	SE 33 20 15 WWP	503-520-72020	1,451.97
	071619	7053841367	Sewer Lift Station Kim	503-521-72020	32.17
	071619	7053841845	Sewer Lift Station Polk	503-521-72020	61.11
	071619	7053841328	Sewer Lift Pump P/L	503-521-72020	100.06
	071619	7053841979	City Yard	503-521-72020	186.42
	071619	7053841194	Sewer Lift Pump Echo	503-521-72020	211.91
60634	8/6/2019	02221	Positive Promotions, Inc		942.73
	06337475	06/19	FD Community Educational Handouts	101-416-70050	942.73
60635	8/6/2019	1830	Shell Energy North American (US), LP		10,579.13
	3229806	06/19	Natural Gas Deliveries	502-510-80030	12,305.23
	3233934	05/19	Credit from May 2019 Natural Gas Deliveries	502-510-80030	-1,726.10
60636	8/6/2019	1834	SHI International Corp		1,464.14
	B09604846	03/19	FIN 2 New Computers	101-406-70010	43.92
	B09604846	03/19	FIN 2 New Computers	501-406-70010	585.66
	B09604846	03/19	FIN 2 New Computers	502-406-70010	512.45
	B09604846	03/19	FIN 2 New Computers	503-406-70010	292.83
	B09604846	03/19	FIN 2 New Computers	504-406-70010	29.28
60637	8/6/2019	1896	Tel-Tec Security Systems, Inc		325.00
	669524	06/19	PD Key Card System	101-413-84030	325.00
60638	8/6/2019	1920	Thomson Reuters/Barclays		478.16
	840561804	06/19	PD West Information Charges	101-413-90070	478.16
60639	8/6/2019	1891	T-Mobile USA		510.00
	9349666791	03/19	PD S.W. Phone Ping	101-413-90070	510.00
60640	8/6/2019	1931	Trans Union LLC		117.88
	06930907	06/19	PD MMJ Backgrounds	101-413-90070	117.88
60641	8/6/2019	1944	U.S. Bank Corporate Payment Center		10,950.30
	070819	10/19	CC Leage of CA Cities Annual Conf - Adkisson	101-401-86010	550.00
	070819	10/19	CC Leage of CA Cities Annual Conf Reg-Lander	101-401-86010	550.00
	070819	10/19	CC Leage of CA Cities Annual Conf Reg-Stolz	101-401-86010	550.00
	070819	06/19	ICSC Western Conf Reg - T. Stolz	101-401-86010	95.00
	070819	06/19	ICSC Western Conf Reg - A. Adkisson	101-401-86010	95.00
	070819	06/19	CC ICSC 06/19-06/20 Membership - A. Adkisso	101-401-86030	50.00
	070819	10/19	CC Leage of CA Cities Annual Conf Reg-Trejo	101-405-86010	550.00
	070819	06/19	ICSC Western Conf Reg - M. Trejo	101-405-86010	95.00
	070819	07/19	Chief's Breakfast	101-405-86010	17.25
	070819	06/19	City Ambassador Lunch	101-405-86010	53.30
	070819	06/19	FD Water - 40 PK	101-416-70450	59.88
	070819	06/19	FD US DOJ - DEA Form 224	101-416-75000	731.00
	070819	06/19	FD Blue Card Online Training - INV02573	101-416-75030	1,925.00
	070819	06/19	FD Blue Card Online Training - Long	101-416-75030	385.00
	070819	06/19	FD HP 6 Hard Drive 300GB	101-416-84010	227.58
	070819	06/19	FD USB / Toughbook Battery & Charger	101-416-84010	104.17
	070819	06/19	FD Lithoni LED 2' x 2' Lighting x 11	101-416-84030	1,028.83
	070819	06/19	FD Lithoni LED 2' x 2' Lighting	101-416-84030	93.53
	070819	06/19	PW Fruit Tress	101-440-84050	201.48
	070819	06/19	WP Office Supplies	501-503-70010	211.46
	070819	06/19	WP Small Tools	501-503-70060	178.17
	070819	06/19	WP Small Tools	501-503-70060	84.99
	070819	06/19	WP Major Equip Repairs & Maint	501-503-84020	1,094.68
	070819	06/19	PW Visegrip Plier Sets for Trucks 24/26	501-508-70060	237.10

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	070819	06/19 PW Wrench Sets for Trucks 24/26		501-508-70060	132.05
	070819	06/19 PW Truck Power Adapter		501-508-84060	15.49
	070819	06/19 PW Truck Power Adapter		502-510-84060	15.50
	070819	06/19 PW Dept Meeting - Coffee		503-521-86010	35.90
	070819	06/19 PW Dept Meeting - Donuts		503-521-86010	20.00
	070819	06/19 Bev Container City Pmt Program		504-400-45310	1,562.94
60643	8/6/2019	1993	West Hills Oil, Inc.		4,282.97
	63740	06/19 PD Fleet Fuel		101-413-70160	3,775.68
	63740	06/19 AC Fleet Fuel		101-415-70160	507.29
60644	8/6/2019	1063	Anthony Uribe		93.50
	20257	07/19 PW Meal Reimb for Safety Mgmt Workshop		501-503-86010	46.75
	20257	07/19 PW Meal Reimb for Safety Mgmt Workshop		503-520-86010	46.75
60645	8/6/2019	1068	Aramark		355.98
	602184323	07/19 PD Jail Blankets Cleaning Service		101-413-70380	177.99
	602198782	07/19 PD Jail Blankets Cleaning Service		101-413-70380	177.99
60646	8/6/2019	1079	AT&T		33.03
	070119	07/19 PW Lift Station		503-521-72030	33.03
60647	8/6/2019	02211	Blue Shield Of California		95,860.83
	191980003387	08/19 Vision ER		950-000-36200	982.02
	191980003387	08/19 Dental ER		950-000-36200	5,574.86
	191980003387	08/19 Medical ER		950-000-36200	89,303.95
60648	8/6/2019	1202	CIT		1,139.85
	33796966	07/19 Avaya COUNCIL		101-401-72030	23.49
	33796966	07/19 Avaya Com Dev		101-404-72030	70.51
	33796966	07/19 Avaya City Mgr		101-405-72030	70.51
	33796966	07/19 Avaya Finance		101-406-72030	5.60
	33796966	07/19 Avaya HR		101-408-72030	49.91
	33796966	07/19 Avaya Police		101-413-72030	270.27
	33796966	07/19 Avaya Animal Control		101-415-72030	23.50
	33796966	07/19 Avaya Fire Dept		101-416-72030	282.02
	33796966	07/19 Avaya HR		107-422-72030	0.88
	33796966	07/19 Avaya Finance		501-406-72030	75.21
	33796966	07/19 Avaya HR		501-503-72030	4.71
	33796966	07/19 Avaya PW		501-503-72030	13.40
	33796966	07/19 Avaya HR		501-508-72030	3.48
	33796966	07/19 Avaya PW		501-508-72030	13.40
	33796966	07/19 Avaya Finance		502-406-72030	65.81
	33796966	07/19 Avaya HR		502-510-72030	3.51
	33796966	07/19 Avaya PW		502-510-72030	13.40
	33796966	07/19 Avaya Finance		503-406-72030	37.59
	33796966	07/19 Avaya PW		503-520-72030	13.40
	33796966	07/19 Avaya HR		503-520-72030	2.00
	33796966	07/19 Avaya HR		503-521-72030	1.33
	33796966	07/19 Avaya PW		503-521-72030	13.40
	33796966	07/19 Avaya Finance		504-406-72030	3.76
	33796966	07/19 Avaya PW		504-535-72030	3.55
	33796966	07/19 Avaya HR		504-535-72030	1.29
	33796966	07/19 Avaya HR		506-540-72030	2.33
	33796966	07/19 Avaya Transit		506-540-72030	70.51
	33796966	07/19 Avaya HR		820-610-72030	1.08
60650	8/6/2019	1335	Energy Worldnet, Inc.		2,755.00
	753980	07/19 PW OQ Complianace Renewal		502-510-86030	2,755.00
60651	8/6/2019	1339	Eric Deleon		93.50
	20258	07/19 PW Meal Reimb for Safety Mgmt Workshop		501-508-86010	31.17

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	20258	07/19 PW Meal Reimb for Safety Mgmt Workshop		502-510-86010	31.17
	20258	07/19 PW Meal Reimb for Safety Mgmt Workshop		503-521-86010	31.16
60652	8/6/2019	1523	Jeremy Fairbanks		270.00
	20225	08/19 PD Adv Meal for Training - J. Fairbanks		101-413-86010	270.00
60655	8/6/2019	1692	O'Reilly Automotive, Inc.		185.25
	4316-305934	07/19 PD Jump Starters for Patrol Vehicle		101-413-84060	185.25
60656	8/6/2019	1865	Standard Insurance Company		2,626.17
	080119	08/19 Employee Insurance - Life		950-000-32300	757.50
	080119	08/19 Employee Insurance - Standard		950-000-32300	1,195.99
	080119	08/19 Employee Insurance - Volunteer Life		950-000-32400	672.68
60657	8/6/2019	02185	Unwired Broadband		251.99
	INV00707662	08/19 WP Wifi Ipads		501-503-72030	251.99
60658	8/6/2019	1964	USABluebook		3,383.57
	946224	07/19 WP Valves for Northwest Booster STA		501-503-84020	1,720.57
	947442	07/19 WP Valve for Pump#4		501-503-84020	992.25
	947540	07/19 WP Small Tools for New Truck		501-503-70060	670.75
60659	8/6/2019	1973	Verizon Wireless Services, LLC		811.62
	9834415400	07/19 Copdmdt 11 612-3540		101-413-72030	38.01
	9834415400	07/19 Copdmdt 10 612-3536		101-413-72030	38.01
	9834415400	07/19 Copdmdt 09 612-3468		101-413-72030	38.01
	9834415400	07/19 Copdmdt 07 612-3444		101-413-72030	38.01
	9834415400	07/19 Sim card for Traffic Camera 385-6390		101-413-72030	20.02
	9834415400	07/19 Copdmdt 16 612-3607		101-413-72030	38.01
	9834415400	07/19 Unlimited Text 15GB		101-413-72030	78.00
	9834415400	07/19 Coalpd Lt11 538-4304		101-413-72030	38.01
	9834415400	07/19 Coalpd Lt12 538-4345		101-413-72030	38.01
	9834415400	07/19 Rouch 974-6734		101-413-72030	48.34
	9834415400	07/19 Coalpd Lt13 538-4473		101-413-72030	38.01
	9834415400	07/19 Coalpd Lt15 365-9537		101-413-72030	38.01
	9834415400	07/19 D. Blevins 317-7020		101-413-72030	38.01
	9834415400	07/19 D. Blevins 341-7512		101-413-72030	42.12
	9834415400	07/19 UC Investigations 209-620-2635		101-413-72030	43.64
	9834415400	07/19 S Young 974-4689		101-413-72030	42.12
	9834415400	07/19 Air Card 246-1934		101-413-72030	38.01
	9834415400	07/19 D. Blevins 317-7257		101-413-72030	38.01
	9834415400	07/19 Coalpd Lt08 538-4038		101-413-72030	38.01
	9834415400	07/19 Animal Control 240-1041		101-415-72030	43.25
60662	8/8/2019	1450	GRISWOLD, LASALLE, COBB, DOD, & GIN, L.L.P.		2,949.38
	052518-2	05/18 Legal Services as City Attorney		101-401-88010	1,361.98
	082518-2	07/18 Legal Services as City Attorney		101-401-88010	522.00
	082518-2	07/18 Legal Services as City Attorney		101-404-86500	441.90
	082518-2	07/18 Legal Services as City Attorney		501-503-88100	467.25
	082518-2	07/18 Legal Services as City Attorney (Sanitation)		504-406-88010	51.25
	092518-2	09/18 Legal Services as City Attorney		101-401-88010	90.00
	092518-2	09/18 Legal Services as City Attorney		101-404-86500	15.00
60663	8/8/2019	1462	High Desert Wireless Broadband Communications, LLC		3,600.00
	40942	06/19 ADMN IT Monthly Contract		101-401-88040	62.66
	40942	06/19 CD IT Monthly Contract		101-404-88040	245.27
	40942	06/19 ADMN IT Monthly Contract		101-405-88040	62.66
	40942	06/19 FIN IT Monthly Contract		101-406-88040	15.67
	40942	06/19 HR IT Monthly Contract		101-408-88040	95.22
	40942	06/19 PD IT Monthly Contract		101-413-88040	1,629.90
	40942	06/19 FD IT Monthly Contract		101-416-88040	522.20
	40942	06/19 PW IT Monthly Contract		107-422-88040	35.60

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	40942	06/19 HR IT Monthly Contract		107-422-88040	1.68
	40942	06/19 FIN IT Monthly Contract		501-406-88040	208.88
	40942	06/19 HR IT Monthly Contract		501-503-88040	8.98
	40942	06/19 PW IT Monthly Contract		501-503-88040	53.41
	40942	06/19 PW IT Monthly Contract		501-508-88040	35.60
	40942	06/19 HR IT Monthly Contract		501-508-88040	6.63
	40942	06/19 FIN IT Monthly Contract		502-406-88040	182.77
	40942	06/19 HR IT Monthly Contract		502-510-88040	6.70
	40942	06/19 PW IT Monthly Contract		502-510-88040	89.01
	40942	06/19 FIN IT Monthly Contract		503-406-88040	104.44
	40942	06/19 HR IT Monthly Contract		503-520-88040	3.81
	40942	06/19 PW IT Monthly Contract		503-520-88040	71.21
	40942	06/19 PW IT Monthly Contract		503-521-88040	71.21
	40942	06/19 HR IT Monthly Contract		503-521-88040	2.53
	40942	06/19 FIN IT Monthly Contract		504-406-88040	10.44
	40942	06/19 HR IT Monthly Contract		504-535-88040	2.46
	40942	06/19 ADMN IT Monthly Contract		506-540-88040	64.56
	40942	06/19 HR IT Monthly Contract		506-540-88040	4.44
	40942	06/19 HR IT Monthly Contract		820-610-88040	2.06
60665	8/8/2019	1647	Mid Valley Disposal, Inc.		121,440.37
	060119	06/19 20% Printing & Mailing Utility Bills May2019		101-400-41080	-749.81
	060119	06/19 Mid Valley Billing - Franchise Fee-June 2019		101-400-41080	-1,153.46
	060119	06/19 20% Franchise Fee		101-400-41080	-30,835.90
	060119	06/19 Regular Utility Billing		504-530-88170	154,179.54
60666	8/8/2019	1708	PG&E Payment Processing Center		6,523.93
	8050-063019	06/19 Gas Transmission Reservation		502-510-80020	5,056.71
	8050-063019	06/19 Gas Transmission - Volumetric		502-510-80020	1,467.22
60667	8/8/2019	1782	Ron Lander		142.92
	20401-2	06/27/19 Mileage Reimb for Fresno COG Meeting		101-401-86010	71.46
	20401-2	05/30/19 Mileage Reimb for Fresno COG Meeting		101-401-86010	71.46
60668	8/8/2019	1810	Save Mart Supermarkets		470.52
	0220190121112441	01/19 AC Laundry Detergent for Animal Shelter		101-415-70280	41.01
	0220190522092157	05/19 PD Drinks for Derby		101-413-70440	87.34
	0220190620115723	06/19 Breakroom Supplies		101-401-70010	1.83
	0220190620115723	06/19 Breakroom Supplies		101-404-70010	1.83
	0220190620115723	06/19 Breakroom Supplies		101-405-70010	1.83
	0220190620115723	06/19 Breakroom Supplies		101-406-70010	1.83
	0220190620115723	06/19 Breakroom Supplies		101-408-70010	1.32
	0220190620115723	06/19 Breakroom Supplies		107-422-70010	0.39
	0220190620115723	06/19 Breakroom Supplies		501-406-70010	0.06
	0220190620115723	06/19 Breakroom Supplies		501-503-70010	0.47
	0220190620115723	06/19 Breakroom Supplies		501-508-70010	0.45
	0220190620115723	06/19 Breakroom Supplies		502-406-70010	0.05
	0220190620115723	06/19 Breakroom Supplies		502-510-70010	0.45
	0220190620115723	06/19 Breakroom Supplies		503-406-70010	0.03
	0220190620115723	06/19 Breakroom Supplies		503-520-70010	0.41
	0220190620115723	06/19 Breakroom Supplies		503-521-70010	0.02
	0220190620115723	06/19 Breakroom Supplies		504-406-70010	0.01
	0220190620115723	06/19 Breakroom Supplies		504-535-70010	0.02
	0320190516030521	05/19 Breakroom Supplies		101-401-70010	0.93
	0320190516030521	05/19 Breakroom Supplies		101-404-70010	0.93
	0320190516030521	05/19 Breakroom Supplies		101-405-70010	19.91
	0320190516030521	05/19 Breakroom Supplies		101-406-70010	0.93
	0320190516030521	05/19 Breakroom Supplies		101-408-70010	0.67
	0320190516030521	05/19 Breakroom Supplies		107-422-70010	0.21
	0320190516030521	05/19 Breakroom Supplies		501-406-70010	0.02
	0320190516030521	05/19 Breakroom Supplies		501-503-70010	0.25

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0320190516030521	05/19 Breakroom Supplies		501-508-70010	0.23
	0320190516030521	05/19 Breakroom Supplies		502-406-70010	0.01
	0320190516030521	05/19 Breakroom Supplies		502-510-70010	0.24
	0320190516030521	05/19 Breakroom Supplies		503-406-70010	0.01
	0320190516030521	05/19 Breakroom Supplies		503-520-70010	0.22
	0320190516030521	05/19 Breakroom Supplies		503-521-70010	0.01
	0320190516030521	05/19 Breakroom Supplies		504-406-70010	0.01
	0320190516030521	05/19 Breakroom Supplies		504-535-70010	0.01
	0320190529010043	05/19 Breakroom Supplies		101-401-70010	3.28
	0320190529010043	05/19 Breakroom Supplies		101-404-70010	3.28
	0320190529010043	05/19 Breakroom Supplies		101-405-70010	3.28
	0320190529010043	05/19 Breakroom Supplies		101-406-70010	3.28
	0320190529010043	05/19 Breakroom Supplies		101-408-70010	2.37
	0320190529010043	05/19 Breakroom Supplies		107-422-70010	0.70
	0320190529010043	8/18 Breakroom Supplies		501-406-70010	0.11
	0320190529010043	05/19 Breakroom Supplies		501-503-70010	0.85
	0320190529010043	05/19 Breakroom Supplies		501-508-70010	0.78
	0320190529010043	05/19 Breakroom Supplies		502-406-70010	0.10
	0320190529010043	05/19 Breakroom Supplies		502-510-70010	0.79
	0320190529010043	05/19 Breakroom Supplies		503-406-70010	0.05
	0320190529010043	05/19 Breakroom Supplies		503-520-70010	0.73
	0320190529010043	05/19 Breakroom Supplies		503-521-70010	0.03
	0320190529010043	05/19 Breakroom Supplies		504-406-70010	0.02
	0320190529010043	05/19 Breakroom Supplies		504-535-70010	0.03
	0420190424064905	04/19 Breakroom Supplies		101-401-70010	2.64
	0420190424064905	04/19 Breakroom Supplies		101-404-70010	2.64
	0420190424064905	04/19 Breakroom Supplies		101-405-70010	2.64
	0420190424064905	04/19 Breakroom Supplies		101-406-70010	2.64
	0420190424064905	04/19 Breakroom Supplies		101-408-70010	1.92
	0420190424064905	04/19 Breakroom Supplies		107-422-70010	0.56
	0420190424064905	04/19 Breakroom Supplies		501-406-70010	0.09
	0420190424064905	04/19 Breakroom Supplies		501-503-70010	0.69
	0420190424064905	04/19 Breakroom Supplies		501-508-70010	0.63
	0420190424064905	04/19 Breakroom Supplies		502-406-70010	0.08
	0420190424064905	04/19 Breakroom Supplies		502-510-70010	0.64
	0420190424064905	04/19 Breakroom Supplies		503-406-70010	0.04
	0420190424064905	04/19 Breakroom Supplies		503-520-70010	0.58
	0420190424064905	04/19 Breakroom Supplies		503-521-70010	0.03
	0420190424064905	04/19 Breakroom Supplies		504-406-70010	0.01
	0420190424064905	04/19 Breakroom Supplies		504-535-70010	0.03
	0420190425063443	04/19 Breakroom & Event Supplies		101-401-70010	2.20
	0420190425063443	04/19 Breakroom & Event Supplies		101-404-70010	2.19
	0420190425063443	04/19 Breakroom & Event Supplies		101-405-70010	2.19
	0420190425063443	04/19 Breakroom & Event Supplies		101-406-70010	2.19
	0420190425063443	04/19 Breakroom & Event Supplies		101-408-70010	1.59
	0420190425063443	04/19 Breakroom & Event Supplies		107-422-70010	0.47
	0420190425063443	04/19 Breakroom & Event Supplies		501-406-70010	0.07
	0420190425063443	04/19 Breakroom & Event Supplies		501-503-70010	0.57
	0420190425063443	04/19 Breakroom & Event Supplies		501-508-70010	0.53
	0420190425063443	04/19 Breakroom & Event Supplies		502-406-70010	0.06
	0420190425063443	04/19 Breakroom & Event Supplies		502-510-70010	0.53
	0420190425063443	04/19 Breakroom & Event Supplies		503-406-70010	0.04
	0420190425063443	04/19 Breakroom & Event Supplies		503-520-70010	0.48
	0420190425063443	04/19 Breakroom & Event Supplies		503-521-70010	0.02
	0420190425063443	04/19 Breakroom & Event Supplies		504-406-70010	0.02
	0420190425063443	04/19 Breakroom & Event Supplies		504-535-70010	0.02
	0420190528073056	05/19 Training Supplies - Snacks		101-401-86010	2.50
	0420190528073056	05/19 Training Supplies - Snacks		101-404-86010	1.26
	0420190528073056	05/19 Training Supplies - Snacks		101-406-86010	3.75

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0420190528073056	05/19 Training Supplies - Snacks		101-413-86010	5.00
	0420190528073056	05/19 Training Supplies - Snacks		101-416-86010	5.00
	0420190528073056	05/19 Training Supplies - Snacks		501-503-86010	1.26
	0420190606030506	06/19 PD Inmate Meals		101-413-70380	78.28
	0420190628071315	06/19 PD Inmate Meals		101-413-70380	66.89
	0620190514071611	05/19 Breakroom Supplies		101-401-70010	1.89
	0620190514071611	05/19 Training Supplies - Snacks		101-401-86010	1.71
	0620190514071611	05/19 Breakroom Supplies		101-404-70010	1.89
	0620190514071611	05/19 Breakroom Supplies		101-405-70010	1.89
	0620190514071611	05/19 Training Supplies - Snacks		101-405-86010	3.42
	0620190514071611	05/19 Breakroom Supplies		101-406-70010	1.89
	0620190514071611	05/19 Training Supplies - Snacks		101-406-86010	5.13
	0620190514071611	05/19 Training Supplies - Snacks		101-408-70010	1.37
	0620190514071611	05/19 Training Supplies - Snacks		101-413-86010	1.72
	0620190514071611	05/19 Training Supplies - Snacks		101-416-86010	1.72
	0620190514071611	05/19 Training Supplies - Snacks		107-422-70010	0.40
	0620190514071611	05/19 Training Supplies - Snacks		501-406-70010	0.06
	0620190514071611	05/19 Training Supplies - Snacks		501-503-70010	5.65
	0620190514071611	05/19 Training Supplies - Snacks		501-508-70010	0.18
	0620190514071611	05/19 Training Supplies - Snacks		502-406-70010	0.05
	0620190514071611	05/19 Training Supplies - Snacks		502-510-70010	23.10
	0620190514071611	05/19 Training Supplies - Snacks		503-406-70010	0.03
	0620190514071611	05/19 Training Supplies - Snacks		503-520-70010	0.42
	0620190514071611	05/19 Training Supplies - Snacks		503-521-70010	0.02
	0620190514071611	05/19 Training Supplies - Snacks		504-406-70010	0.01
	0620190514071611	05/19 Training Supplies - Snacks		504-535-70010	0.02
	0620190514071611	05/19 Training Supplies - Snacks		506-540-70010	1.72
	0720190520065259	05/19 Training Supplies - Snacks		101-401-86010	1.41
	0720190520065259	05/19 Training Supplies - Snacks		101-404-86010	1.41
	0720190520065259	05/19 Training Supplies - Snacks		101-408-70010	2.05
	0720190520065259	05/19 Training Supplies - Snacks		101-413-86010	14.10
	0720190520065259	05/19 Training Supplies - Snacks		101-416-86010	1.42
	0720190520065259	05/19 Training Supplies - Snacks		107-422-70010	0.04
	0720190520065259	05/19 Training Supplies - Snacks		501-406-70010	0.09
	0720190520065259	05/19 Training Supplies - Snacks		501-503-70010	1.59
	0720190520065259	05/19 Training Supplies - Snacks		501-508-70010	0.12
	0720190520065259	05/19 Training Supplies - Snacks		502-406-70010	0.07
	0720190520065259	05/19 Training Supplies - Snacks		502-510-70010	15.74
	0720190520065259	05/19 Training Supplies - Snacks		503-406-70010	0.04
	0720190520065259	05/19 Training Supplies - Snacks		503-520-70010	0.06
	0720190520065259	05/19 Training Supplies - Snacks		503-521-70010	0.03
	0720190520065259	05/19 Training Supplies - Snacks		504-406-70010	0.02
	0720190520065259	05/19 Training Supplies - Snacks		504-535-70010	0.03
	0720190520065259	05/19 Training Supplies - Snacks		506-540-70010	1.42
60677	8/8/2019	1852	Solomon Electric and Data, Inc		5,238.71
	I190619158	06/19 WP Chem Room Flood Repairs		501-503-84020	5,238.71
60678	8/8/2019	1943	Tyler Technologies, Inc		276.00
	025-257989	04/19 License Fees - Signature		101-406-88040	11.04
	025-257989	04/19 License Fees - Signature		107-422-88040	5.52
	025-257989	04/19 License Fees - Signature		110-424-88040	5.52
	025-257989	04/19 License Fees - Signature		125-422-88040	5.52
	025-257989	04/19 License Fees - Signature		127-422-88040	5.52
	025-257989	04/19 License Fees - Signature		130-451-88040	5.52
	025-257989	04/19 License Fees - Signature		140-422-88040	5.52
	025-257989	04/19 License Fees - Signature		501-406-88040	69.00
	025-257989	04/19 License Fees - Signature		502-406-88040	69.00
	025-257989	04/19 License Fees - Signature		503-406-88040	69.00
	025-257989	04/19 License Fees - Signature		504-406-88040	13.80



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	DP1902344	June 2019 Regular Bills		503-406-70040	249.79
	DP1902344	06/19 10-day Notices		503-406-70040	59.11
	DP1902344	06/19 Postage Used		504-406-70030	8.27
	DP1902344	06/19 Postage Used		504-406-70030	35.09
	DP1902344	06/19 NCOALINK		504-406-70040	0.29
	DP1902344	06/19 NCOALINK		504-406-70040	0.12
	DP1902344	06/19 Search & Viewbill Program		504-406-70040	0.32
	DP1902344	07/19 Monthly Seach / Viewbill Fee		504-406-70040	1.50
	DP1902344	07/19 Public Notice - Fluoride		504-406-70040	1.81
	DP1902344	June 2019 Regular Bills		504-406-70040	21.72
	DP1902344	06/19 10-day Notices		504-406-70040	5.15
	DP1902344	06/19 Search & Viewbill Program		504-406-70040	1.36
	DP1902344	07/19 Water Information		504-406-70040	1.81
60689	8/8/2019	1360	FedEx		31.24
	6-618-23888	07/19 Medical Insurance Bill Shipping		101-408-70030	22.12
	6-618-23888	07/19 Medical Insurance Bill Shipping		107-422-70030	0.39
	6-618-23888	07/19 Medical Insurance Bill Shipping		501-406-70030	0.62
	6-618-23888	07/19 Medical Insurance Bill Shipping		501-503-70030	1.83
	6-618-23888	07/19 Medical Insurance Bill Shipping		501-508-70030	1.28
	6-618-23888	07/19 Medical Insurance Bill Shipping		502-406-70030	0.54
	6-618-23888	07/19 Medical Insurance Bill Shipping		502-510-70030	1.30
	6-618-23888	07/19 Medical Insurance Bill Shipping		503-406-70030	0.36
	6-618-23888	07/19 Medical Insurance Bill Shipping		503-520-70030	0.62
	6-618-23888	07/19 Medical Insurance Bill Shipping		503-521-70030	0.33
	6-618-23888	07/19 Medical Insurance Bill Shipping		504-406-70030	0.03
	6-618-23888	07/19 Medical Insurance Bill Shipping		504-535-70030	0.31
	6-618-23888	07/19 Medical Insurance Bill Shipping		506-540-70030	1.03
	6-618-23888	07/19 Medical Insurance Bill Shipping		820-610-70030	0.48
60690	8/8/2019	1362	Ferguson Enterprises Inc. 1423		6,888.85
	1449261-1	07/19 WP Replacement Walve for Pump 4		501-503-84020	6,888.85
60691	8/8/2019	1421	Garza's A/C & Heating, Inc.		1,080.00
	23753	07/19 A/C Units Maintenance for City Hall		101-432-84030	1,080.00
60692	8/8/2019	1433	Glenn E. Mitchell		600.00
	63	07/19 CC Video Production Services		101-401-88100	600.00
60693	8/8/2019	02218	Hyatt Corporation		917.16
	20226	08/19 PD CPOA - Hotel Conf#: 36931434 - D. Blevins		101-413-86010	458.58
	20227	08/19 PD CPOA - Hotel Conf#: 36931407 - S. Young		101-413-86010	458.58
60694	8/8/2019	1620	Maria Meza		69.00
	072419	07/19 TR DMV Physical Reimbursement		506-540-89040	69.00
60695	8/8/2019	1655	Moreno's Plumbing		1,107.93
	0611	07/19 148 W. Elm Gas Water Heater Replacement		101-432-84030	1,107.93
60696	8/8/2019	1686	Northern Safety Co., Inc		477.35
	903552810	07/19 PW P.P.E and Hydration Supplies		501-508-70101	159.12
	903552810	07/19 PW P.P.E and Hydration Supplies		502-510-70100	159.11
	903552810	07/19 PW P.P.E and Hydration Supplies		503-521-70101	159.12
60697	8/8/2019	1692	O'Reilly Automotive, Inc.		11.98
	4316-306559	07/19 PW Small Mower Toggle Switch		101-440-84060	11.98
60698	8/8/2019	1721	PG&E		83.84
	073119	07/19 Coalinga Plaza - Acct#: 5120357172-7		101-432-72020	83.84
60699	8/8/2019	1708	PG&E Payment Processing Center		6,572.83
	081019	07/19 Gas Transmission - Reservation		502-510-80020	5,056.71

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	081019	07/19 Gas Transmission - Volumetric		502-510-80020	1,516.12
60700	8/8/2019	02226	Public Agency Risk Sharing Authority of California (PARSAC)		1,119.26
	072919	07/19 PD LWP Overpayment from 7/2-7/19 Reimb		101-413-60010	479.68
	072919	07/19 PD LWP Overpayment from 7/8-15/19 Reimb		101-413-60010	639.58
60701	8/8/2019	1782	Ron Lander		71.46
	20401	07/19 Mileage Reimb for Fresno COG Meeting		101-401-86010	71.46
60702	8/8/2019	1818	Sean Young		120.00
	20227	08/19 PD Advance Meal Reimb - S. Young		101-413-86010	120.00
60704	8/8/2019	1852	Solomon Electric and Data, Inc		6,983.33
	I190728167	07/19 WP Major Equipment Repairs - Chem Flood		501-503-84020	2,500.00
	I190728168	07/19 WP Major Equipment Repairs - Chem Flood		501-503-84020	3,029.53
	I190728169	07/19 WP PLC Panel Trouble Shoot		501-503-88100	1,453.80
60705	8/8/2019	1858	Sparkletts		88.97
	9689215 072519	07/19 Bldng Maint - City Hall Water Delivery		101-432-72010	88.97
60706	8/8/2019	1947	USA North 811		3,503.65
	1131882019	07/19 PW 2019 Membership Fee & Billable Ticket Fe		501-508-88100	1,751.83
	1131882019	07/19 PW 2019 Membership Fee & Billable Ticket Fe		502-510-88100	1,751.82
60707	8/8/2019	1973	Verizon Wireless Services, LLC		38.01
	9834404216	07/19 PD MDT Air Cards		101-413-72030	38.01
60708	8/8/2019	1991	West Hills Machine Shop, Inc.		14.33
	045321	07/19 WWP Hitch Pin		503-520-70140	14.33
60709	8/8/2019	02223	WQI		500.00
	20256	08/19 PW Distribution Review Registration -M. Cruz		501-508-86010	500.00
60710	8/15/2019	1056	Angelica Corporation		528.83
	7000202919	07/19 FD Linens		101-416-75020	528.83
60711	8/15/2019	1068	Aramark		1,279.34
	602206005	07/19 PW Employee Uniforms (Coveralls) & Mats		101-431-70100	3.76
	602206005	07/19 PW Employee Uniforms (Coveralls) & Mats		101-432-84030	15.10
	602206005	07/19 PW Employee Uniforms (Coveralls) & Mats		107-422-70100	10.29
	602206005	07/19 PW Employee Uniforms (Coveralls) & Mats		501-503-70100	7.52
	602206005	07/19 PW Employee Uniforms (Coveralls) & Mats		501-508-70100	10.29
	602206005	07/19 PW Employee Uniforms (Coveralls) & Mats		502-510-70100	10.29
	602206005	07/19 PW Employee Uniforms (Coveralls) & Mats		503-520-70100	7.52
	602206005	07/19 PW Employee Uniforms (Coveralls) & Mats		503-521-70100	10.29
	602206006	07/19 PW Employee Uniforms/First Aid Supply Kit		101-431-70100	10.37
	602206006	07/19 PW Employee Uniforms/First Aid Supply Kit		107-422-70100	29.65
	602206006	07/19 PW Employee Uniforms/First Aid Supply Kit		501-503-70100	19.04
	602206006	07/19 PW Employee Uniforms/First Aid Supply Kit		501-508-70100	29.65
	602206006	07/19 PW Employee Uniforms/First Aid Supply Kit		502-510-70100	29.65
	602206006	07/19 PW Employee Uniforms/First Aid Supply Kit		503-520-70100	19.03
	602206006	07/19 PW Employee Uniforms/First Aid Supply Kit		503-521-70100	29.64
	602206006	07/19 PW Employee Uniforms/First Aid Supply Kit		503-521-70440	16.17
	602206006	07/19 PW Employee Uniforms/First Aid Supply Kit		504-535-70100	12.23
	602206006	07/19 PW Employee Uniforms/First Aid Supply Kit		506-540-70100	18.52
	602213221	07/19 PW Employee Uniforms (Coveralls) & Mats		101-431-70100	3.76
	602213221	07/19 PW Employee Uniforms (Coveralls) & Mats		101-432-84030	15.10
	602213221	07/19 PW Employee Uniforms (Coveralls) & Mats		107-422-70100	10.29
	602213221	07/19 PW Employee Uniforms (Coveralls) & Mats		501-503-70100	7.52
	602213221	07/19 PW Employee Uniforms (Coveralls) & Mats		501-508-70100	10.29
	602213221	07/19 PW Employee Uniforms (Coveralls) & Mats		502-510-70100	10.29
	602213221	07/19 PW Employee Uniforms (Coveralls) & Mats		503-520-70100	7.52
	602213221	07/19 PW Employee Uniforms (Coveralls) & Mats		503-521-70100	10.29

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	602213222	07/19 PW Employee Uniforms/First Aid Supply Kit		101-431-70100	12.87
	602213222	07/19 PW Employee Uniforms/First Aid Supply Kit		107-422-70100	31.26
	602213222	07/19 PW Employee Uniforms/First Aid Supply Kit		501-503-70100	26.75
	602213222	07/19 PW Employee Uniforms/First Aid Supply Kit		501-508-70100	31.26
	602213222	07/19 PW Employee Uniforms/First Aid Supply Kit		502-510-70100	31.25
	602213222	07/19 PW Employee Uniforms/First Aid Supply Kit		503-520-70100	26.74
	602213222	07/19 PW Employee Uniforms/First Aid Supply Kit		503-521-70100	31.25
	602213222	07/19 PW Employee Uniforms/First Aid Supply Kit		503-521-70440	16.17
	602213222	07/19 PW Employee Uniforms/First Aid Supply Kit		504-535-70100	12.87
	602213222	07/19 PW Employee Uniforms/First Aid Supply Kit		506-540-70100	19.82
	602213223	07/19 PD Jail Blankets Cleaning Service		101-413-70380	177.99
	602220465	08/19 PW Employee Uniforms/First Aid Supply Kit		101-431-70100	3.76
	602220465	08/19 PW Employee Uniforms/First Aid Supply Kit		101-432-84030	15.10
	602220465	08/19 PW Employee Uniforms/First Aid Supply Kit		107-422-70100	10.29
	602220465	08/19 PW Employee Uniforms/First Aid Supply Kit		501-503-70100	7.52
	602220465	08/19 PW Employee Uniforms/First Aid Supply Kit		501-508-70100	10.29
	602220465	08/19 PW Employee Uniforms/First Aid Supply Kit		502-510-70100	10.29
	602220465	08/19 PW Employee Uniforms/First Aid Supply Kit		503-520-70100	7.52
	602220465	08/19 PW Employee Uniforms/First Aid Supply Kit		503-521-70100	10.29
	602220466	08/19 PW Employee Uniforms/First Aid Supply Kit		101-431-70100	10.88
	602220466	08/19 PW Employee Uniforms/First Aid Supply Kit		107-422-70100	56.07
	602220466	08/19 PW Employee Uniforms/First Aid Supply Kit		501-503-70100	71.25
	602220466	08/19 PW Employee Uniforms/First Aid Supply Kit		501-508-70100	56.07
	602220466	08/19 PW Employee Uniforms/First Aid Supply Kit		502-510-70100	56.07
	602220466	08/19 PW Employee Uniforms/First Aid Supply Kit		503-520-70100	71.26
	602220466	08/19 PW Employee Uniforms/First Aid Supply Kit		503-521-70100	56.07
	602220466	08/19 PW Employee Uniforms/First Aid Supply Kit		503-521-70440	16.17
	602220466	08/19 PW Employee Uniforms/First Aid Supply Kit		504-535-70100	11.36
	602220466	08/19 PW Employee Uniforms/First Aid Supply Kit		506-540-70100	16.78
60715	8/15/2019	1078	AT&T		64.25
	071819	07/19 PD Internet - Acct#: 294052400		101-413-72030	64.25
60716	8/15/2019	02108	AT&T 2630		1,128.70
	13336277	07/19 FD Internet Service		101-416-72030	1,128.70
60717	8/15/2019	02094	AT&T 3310		1,115.90
	13407710	7/19 Internet Svc Acct 9391063310		101-413-72030	660.44
	13407710	7/19 Internet Svc Acct 9391063310		101-432-72030	68.32
	13407710	7/19 Internet Svc Acct 9391063310		101-432-72030	45.09
	13407710	7/19 Internet Svc Acct 9391063310		101-432-72030	32.24
	13407710	7/19 Internet Svc Acct 9391063310		101-432-72030	6.15
	13407710	7/19 Internet Svc Acct 9391063310		107-422-72030	6.83
	13407710	7/19 Internet Svc Acct 9391063310		107-422-72030	0.57
	13407710	7/19 Internet Svc Acct 9391063310		501-406-72030	81.98
	13407710	7/19 Internet Svc Acct 9391063310		501-503-72030	10.25
	13407710	7/19 Internet Svc Acct 9391063310		501-503-72030	3.04
	13407710	7/19 Internet Svc Acct 9391063310		501-508-72030	2.25
	13407710	7/19 Internet Svc Acct 9391063310		501-508-72030	6.83
	13407710	7/19 Internet Svc Acct 9391063310		502-406-72030	71.74
	13407710	7/19 Internet Svc Acct 9391063310		502-510-72030	2.27
	13407710	7/19 Internet Svc Acct 9391063310		502-510-72030	17.08
	13407710	7/19 Internet Svc Acct 9391063310		503-406-72030	40.99
	13407710	7/19 Internet Svc Acct 9391063310		503-520-72030	1.29
	13407710	7/19 Internet Svc Acct 9391063310		503-520-72030	13.66
	13407710	7/19 Internet Svc Acct 9391063310		503-521-72030	0.86
	13407710	7/19 Internet Svc Acct 9391063310		503-521-72030	13.66
	13407710	7/19 Internet Svc Acct 9391063310		504-406-72030	4.10
	13407710	7/19 Internet Svc Acct 9391063310		504-535-72030	0.83
	13407710	7/19 Internet Svc Acct 9391063310		506-540-72030	1.50



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	786689	07/19 Bldng Maint Parts & Supplies		101-432-84030	27.28
	786725	07/19 WP Utility Parts & Supplies		501-503-70140	93.24
	786734	07/19 Bldng Maint Parts & Supplies		101-432-84030	52.33
	786754	07/19 PW Irrigation Valve		101-440-70441	19.66
	786757	07/19 WWTP Utilities Parts & Supplies		503-520-70140	35.33
	786769	07/19 Bldng Maint Parts & Supplies		101-432-84030	9.31
	786797	07/19 PW Trowel Truck #26		502-510-70060	12.41
	786832	07/19 PW Utilities Parts & Supplies		501-503-70140	78.84
	786835	07/19 WWTP Paint for Clarifier Safety Railing		503-520-70140	57.04
	786845	07/19 PW Trimer Line Bumpheads		101-440-84050	122.22
	786845	07/19 PW Graffiti Removal		101-440-84090	102.91
	786861	07/19 PD K-9 Food		101-413-92211	50.72
	786911	07/19 WWTP Fly Traps for Control Room		503-520-70140	122.61
	786957	07/19 PW City Yard Eyewash Station Repair		501-508-84030	7.00
	787003	07/19 PW Hedge Trimmer		101-440-70060	399.95
	787003	07/19 PW Baroid / 2 Cycle Oil for Small Engine		107-422-84050	144.84
	787029	07/19 Bldng Maint Paint Supplies for City Hall Ext		101-432-84030	146.30
	787127	07/19 WTP Painting Supplies & Paint for FH		501-503-70140	62.42
	787142	07/19 WTP Parts for Water Sample Site #1		501-503-70140	16.34
	787144	07/19 WTP Pipe Fittings for New Cabinet Sink		501-503-84030	126.32
	787192	07/19 WTP Pipe Fittings for New Cabinet Sink		501-503-84030	11.78
	787198	07/19 PW Cement Repair for Gas Leak		502-510-70130	10.51
	787203	07/19 PW Rakes & Key Rings		101-440-72011	20.06
	787203	07/19 PW Rakes & Key Rings		107-422-84050	20.06
	787236	07/19 WTP Pipe Fittings for New Cabinet Sink		501-503-84030	10.54
	787295	07/19 PW Sign Landscape Repair		107-422-84050	9.89
	787297	07/19 PW Jayne Ave Sign Photo Switch		107-422-84050	16.61
	787297	07/19 WWTP Saw Blades for Truck		502-510-70060	14.43
60730	8/15/2019 6-610-83915	1360 07/19 PD Shipping Charges	FedEx	101-413-70030	93.28 93.28
60731	8/15/2019 3576	1386 08/19 PW Pump for Matts Fountain	Francisco Torres Jr.	101-440-84050	1,017.31 1,017.31
60732	8/15/2019 013209061	1416 07/19 PD Flash Lights for Patrol	Galls LLC	101-413-70101	1,303.04 1,303.04
60733	8/15/2019 23712	1421 07/19 PD Tune Up AC Units	Garza's A/C & Heating, Inc.	101-413-84030	1,080.00 1,080.00
60734	8/15/2019 0000003	02192 08/19 AC Gimme Love July Services	Gimme Love Animal Shelter	101-415-88100	1,969.00 1,969.00
60735	8/15/2019 9254725618	1445 08/19 WTP Trucks Water Cooler	Grainger	501-503-70140	118.18 118.18
60736	8/15/2019 11571569	1451 07/19 WTP Lab Supplies	Hach Company	501-503-70202	772.11 772.11
60737	8/15/2019 43342 43342	1565 08/19 PW Paper - No Parking (Between Signs) 08/19 PW Striping Paint	KRC Safety CO., INC.	107-422-70130 107-422-70190	722.75 40.69 682.06
60738	8/15/2019 9716096 9716096 9716096 9716096 9716096 9716096 9716096	1583 8/19 CC Copier Lease 8/19 CD Copier Lease 08/19 CM Copier Lease 8/19 FIN Copier Lease 8/19 HR Copier Lease 8/19 HR Copier Lease 8/19 PD Copier Lease	Leaf	101-401-84010 101-404-84010 101-405-84010 101-406-84010 101-408-84010 101-408-84010 101-413-84010	855.46 23.85 23.85 23.85 5.23 23.85 93.16 244.84

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	9716096	8/19 FD Copier Lease		101-416-84010	113.83
	9716096	8/19 HR Copier Lease		107-422-84010	1.65
	9716096	8/19 FIN Copier Lease		501-406-84010	69.78
	9716096	8/19 WTP Copier Lease		501-503-84010	23.84
	9716096	8/19 HR Copier Lease		501-503-84010	8.79
	9716096	8/19 HR Copier Lease		501-508-84010	6.49
	9716096	8/19 FIN Copier Lease		502-406-84010	61.05
	9716096	8/19 PW Copier Lease		502-510-84010	23.84
	9716096	8/19 HR Copier Lease		502-510-84010	6.55
	9716096	8/19 FIN Copier Lease		503-406-84010	34.89
	9716096	8/19 HR Copier Lease		503-520-84010	3.72
	9716096	8/19 WWTP Copier Lease		503-520-84010	23.84
	9716096	8/19 HR Copier Lease		503-521-84010	2.47
	9716096	8/19 FIN Copier Lease		504-406-84010	3.49
	9716096	8/19 HR Copier Lease		504-535-84010	2.41
	9716096	8/19 HR Copier Lease		506-540-84010	4.34
	9716096	8/19 TR Copier Lease		506-540-84010	23.84
	9716096	8/19 HR Copier Lease		820-610-84010	2.01
60740	8/15/2019	1593	Life Assist, Inc.		954.20
	931268	07/19 FD Medical Supplies		101-416-75000	795.56
	932633	07/19 FD Medical Supplies		101-416-75000	158.64
60741	8/15/2019	02227	Michael James		425.00
	100	07/19 Bldg Maint - Council Member Carpet Cleaning		101-432-84030	425.00
60742	8/15/2019	1661	Mountain Valley Pest Control		30.00
	100974	07/19 WTP Pest Control		503-520-84030	30.00
60743	8/15/2019	02128	N.A.G. Industries		1,800.00
	507	08/19 PD Laser Shot Simulator Rental		101-413-86010	1,800.00
60744	8/15/2019	1686	Northern Safety Co., Inc		35.51
	903560549	07/19 PW Miracool Neck Bandana		501-508-70101	35.51
60745	8/15/2019	1695	Office Depot		379.39
	331875903001	07/19 AC Table		101-415-70280	299.40
	346636244001	07/19 FIN Office Supplies		101-406-70010	1.42
	346636244001	07/19 FIN Office Supplies		501-406-70010	18.92
	346636244001	07/19 FIN Office Supplies		502-406-70010	16.56
	346636244001	07/19 FIN Office Supplies		503-406-70010	9.46
	346636244001	07/19 FIN Office Supplies		504-406-70010	0.95
	346636465001	07/19 FIN Office Supplies		101-406-70010	0.98
	346636465001	07/19 FIN Office Supplies		501-406-70010	13.07
	346636465001	07/19 FIN Office Supplies		502-406-70010	11.44
	346636465001	07/19 FIN Office Supplies		503-406-70010	6.54
	346636465001	07/19 FIN Office Supplies		504-406-70010	0.65
60746	8/15/2019	1692	O'Reilly Automotive, Inc.		1,341.72
	4316-305847	07/19 FD 7207 Wiper Fluid / Oil Filter /Air Filter		101-416-84060	53.89
	4316-305873	07/19 FD 7207 Battery		101-416-84060	133.44
	4316-307345	07/19 PW Truck 77 Megacrimp / Hyd Hose		501-508-84060	38.01
	4316-307345	07/19 PW Truck 77 Megacrimp / Hyd Hose		502-510-84060	38.01
	4316-307345	07/19 PW Truck 77 Megacrimp / Hyd Hose		503-521-84060	38.01
	4316-307373	07/19 PW Truck 38 Wire / Button		101-440-84060	32.67
	4316-307914	07/19 FD 7210 Battery		101-416-84060	842.27
	4316-307980	07/19 PW Truck 46 Battery		101-440-84060	165.42
60747	8/15/2019	1721	PG&E		8,610.97
	0624-073119	07/19 Gas Delivery - Acct#: 7001750902-0		502-510-80020	8,596.46
	072519	07/19 PD Electric for Camera Dtnw Acct#:275174076		101-413-72020	14.51

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
60748	8/15/2019 90984819	02047 07/19 FD Oxygen	PRAXAIR DISTRIBUTION, INC.	101-416-75000	747.43 747.43
60749	8/15/2019	1733	Price Paige & Company		8,240.00
	15791	7/19 FY 2018 Audit		101-406-88030	1,648.00
	15791	7/19 FY 2018 Audit		150-751-96501	412.00
	15791	7/19 FY 2018 Audit		150-752-96502	412.00
	15791	7/19 FY 2018 Audit		150-753-96503	412.00
	15791	7/19 FY 2018 Audit		501-406-88030	1,236.00
	15791	7/19 FY 2018 Audit		502-406-88030	1,236.00
	15791	7/19 FY 2018 Audit		503-406-88030	1,236.00
	15791	7/19 FY 2018 Audit		504-406-88030	164.80
	15791	7/19 FY 2018 Audit		506-540-88030	247.20
	15791	7/19 FY 2018 Audit		820-610-88030	1,236.00
60750	8/15/2019 July 2019	1763 07/19 FD Collection Agency	Resolve Insurance Systems Inc	101-416-75040	227.69 227.69
60751	8/15/2019	02048	RSG, Inc.		851.25
	I005061	07/19 Housing Rent Services		815-609-88100	601.25
	I005073	07/19 SA Admin		820-610-88100	250.00
60752	8/15/2019	1793	Sacramento Metropolitan Fire District		889.06
	2000001012	07/19 FD GEMT Admin Fee		101-416-75040	171.50
	2000001093	07/19 FD GEMT Admin Fee		101-416-75040	717.56
60753	8/15/2019	1810	Save Mart Supermarkets		189.00
	0320190724080534	07/19 PD Inmate Meals		101-413-70380	108.94
	0420190706084438	07/19 PD Inmate Meals		101-413-70380	15.54
	0420190711023628	07/19 Breakroom Supplies		101-401-70010	1.32
	0420190711023628	07/19 Breakroom Supplies		101-404-70010	1.32
	0420190711023628	07/19 Breakroom Supplies		101-405-70010	1.32
	0420190711023628	07/19 Breakroom Supplies		101-406-70010	1.33
	0420190711023628	07/19 Breakroom Supplies		101-408-70010	0.96
	0420190711023628	07/19 Breakroom Supplies		107-422-70010	0.28
	0420190711023628	07/19 Breakroom Supplies		501-406-70010	0.06
	0420190711023628	07/19 Breakroom Supplies		501-503-70010	0.34
	0420190711023628	07/19 Breakroom Supplies		501-508-70010	0.32
	0420190711023628	07/19 Breakroom Supplies		502-406-70010	0.04
	0420190711023628	07/19 Breakroom Supplies		502-510-70010	0.32
	0420190711023628	07/19 Breakroom Supplies		503-406-70010	0.03
	0420190711023628	07/19 Breakroom Supplies		503-520-70010	0.29
	0420190711023628	07/19 Breakroom Supplies		503-521-70010	0.01
	0420190711023628	07/19 Breakroom Supplies		504-406-70010	0.01
	0420190711023628	07/19 Breakroom Supplies		504-535-70010	0.01
	0420190716035414	07/19 PD Drinks for Chief's Meeting		101-413-86010	56.56
60755	8/15/2019	1943	Tyler Technologies, Inc		1,156.25
	025-267863	07/19 EnerGov SaaS Addon - Project Management		101-406-88040	43.75
	025-267863	07/19 EnerGov SaaS Addon - Project Management		107-422-88040	21.88
	025-267863	07/19 EnerGov SaaS Addon - Project Management		110-424-88040	21.88
	025-267863	07/19 EnerGov SaaS Addon - Project Management		125-422-88040	21.88
	025-267863	07/19 EnerGov SaaS Addon - Project Management		127-422-88040	21.88
	025-267863	07/19 EnerGov SaaS Addon - Project Management		130-451-88040	21.88
	025-267863	07/19 EnerGov SaaS Addon - Project Management		140-422-88040	21.88
	025-267863	07/19 EnerGov SaaS Addon - Project Management		501-406-88040	273.44
	025-267863	07/19 EnerGov SaaS Addon - Project Management		502-406-88040	273.44
	025-267863	07/19 EnerGov SaaS Addon - Project Management		503-406-88040	273.44
	025-267863	07/19 EnerGov SaaS Addon - Project Management		504-406-88040	54.64
	025-267863	07/19 EnerGov SaaS Addon - Project Management		506-540-88040	21.88
	025-267863	07/19 EnerGov SaaS Addon - Project Management		820-610-88040	21.88

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	025-267864	07/19 SaaS EnerGov Configuration		101-406-88040	2.50
	025-267864	07/19 SaaS EnerGov Configuration		107-422-88040	1.25
	025-267864	07/19 SaaS EnerGov Configuration		110-424-88040	1.25
	025-267864	07/19 SaaS EnerGov Configuration		125-422-88040	1.25
	025-267864	07/19 SaaS EnerGov Configuration		127-422-88040	1.25
	025-267864	07/19 SaaS EnerGov Configuration		130-451-88040	1.25
	025-267864	07/19 SaaS EnerGov Configuration		140-422-88040	1.25
	025-267864	07/19 SaaS EnerGov Configuration		501-406-88040	15.63
	025-267864	07/19 SaaS EnerGov Configuration		502-406-88040	15.63
	025-267864	07/19 SaaS EnerGov Configuration		503-406-88040	15.63
	025-267864	07/19 SaaS EnerGov Configuration		504-406-88040	3.11
	025-267864	07/19 SaaS EnerGov Configuration		506-540-88040	1.25
	025-267864	07/19 SaaS EnerGov Configuration		820-610-88040	1.25
60757	8/15/2019 9834718771	1973 07/19 FD Mobile Services	Verizon Wireless Services, LLC		228.06 228.06
60758	8/15/2019 77781	1975 07/19 FD Programming Cable	Vincent Communications		129.57 129.57
60759	8/15/2019	1993	West Hills Oil, Inc.		5,736.21
	64049	07/19 PW Fuel for July		101-440-70160	451.06
	64049	07/19 PW Fuel for July		107-422-70160	839.48
	64049	07/19 PW Fuel for July		501-508-70160	451.06
	64049	07/19 PW Fuel for July		502-510-70160	451.07
	64049	07/19 PW Fuel for July		503-521-70160	451.06
	64050	07/19 WWTP/WTP Fuel for July		501-503-70160	777.51
	64050	07/19 WWTP/WTP Fuel for July		503-520-70160	194.38
	64051	07/19 FIN Fuel for July		501-406-70160	292.83
	64051	07/19 FIN Fuel for July		502-406-70160	256.23
	64051	07/19 FIN Fuel for July		503-406-70160	168.38
	64051	07/19 FIN Fuel for July		504-406-70160	14.64
	64052	07/19 PW Fuel for July		101-440-70160	56.67
	64052	07/19 PW Fuel for July		501-508-70160	56.67
	64052	07/19 PW Fuel for July		502-510-70160	56.67
	64052	07/19 PW Fuel for July		503-521-70160	56.67
	64053	07/19 SS Fuel for July		504-535-70160	1,161.83
60761	8/15/2019	1997	Westside Supply		460.33
	10279	07/19 PW Misc Supplies		107-422-84050	27.26
	10279	07/19 PW Misc Supplies		501-508-70140	35.26
	10279	07/19 PW Misc Supplies		502-510-70140	109.49
	10279	07/19 PW Misc Supplies		503-521-84060	2.56
	10351	07/19 PW Misc Supplies		107-422-84050	61.68
	10351	07/19 PW Misc Supplies		501-508-70140	127.09
	10351	07/19 PW Misc Supplies		502-510-70140	40.99
	P190731	07/19 PW July Cylinder Rental		501-508-70140	35.00
	S190731	07/19 SVC July Cylinder Rental		101-431-70150	21.00
60762	8/15/2019 010-42169	2001 08/19 Rural Water AD1 Demand Letter	Willdan Financial Services		35.55 35.55
60763	8/15/2019 063019	1063 6/19 WTP Reimburse for Purchase	Anthony Uribe		1,260.00 1,260.00
60764	8/15/2019 000602169871	1068 6/19 PD Jail Blankets Cleaning Service	Aramark		171.99 171.99
60765	8/15/2019	02057	BC Laboratories, Inc.		350.00
	B343700	6/19 WTP Outside Lab Work		501-503-88081	175.00
	B348569	6/19 WWP Outside Lab Work		503-520-88080	50.00
	B348903	6/19 WTP Outside Lab Work		501-503-88081	75.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	B349043	6/19 WWP Outside Lab Work		503-520-88080	50.00
60766	8/15/2019	1207	City of Coalinga		10,085.64
	0001019	90-11379-001 Animal House-Fresno/Coalinga Rd		101-413-72010	39.92
	0001019	70-08484-001 302 W Elm-Firehouse		101-416-72010	662.64
	0001019	70-08559-001 160 W Elm-Annex		101-432-72010	39.49
	0001019	70-08562-001 155 W Durian-Landscaping		101-432-72010	81.17
	0001019	70-08563-002 155 W Durian-Bldg		101-432-72010	841.49
	0001019	70-08558-001 160 W Elm-Old City Hall		101-432-72010	15.34
	0001019	90-10892-002 Coalinga AP Res		101-435-72010	47.62
	0001019	90-10891-001 27500 W Phelps-AP Spencer House		101-435-72010	46.59
	0001019	90-11991-001 Airport-Median 1		101-435-72010	32.92
	0001019	90-11993-001 Airport-Median 3		101-435-72010	32.92
	0001019	90-11992-001 Airport-Median 2		101-435-72010	37.09
	0001019	90-11994-001 Airport-Median 4		101-435-72010	32.92
	0001019	90-10883-001 27500 W Phelps-AP Access Road		101-435-72010	41.27
	0001019	82-10406-001 E Polk/Warthan Crk Lot		101-440-72011	70.96
	0001019	70-08679-001 Sunset/6th-Ventura		101-440-72011	90.96
	0001019	45-11979-001 Centennial Park Landscaping		101-440-72011	1,059.03
	0001019	70-08445-001 6th/Elm-Parking		101-440-72011	67.85
	0001019	71-11970-001 Forest/Pacific		101-440-72011	43.81
	0001019	51-04490-001 E Aport/Elm Lots		101-440-72011	23.81
	0001019	42-11981-001 W Gale & Hwy 198		101-440-72011	23.81
	0001019	71-08739-001 200 E Pacific		101-440-72011	1,253.34
	0001019	84-11980-001 Jayne Ave Landscaping		101-440-72011	23.81
	0001019	44-11880-001 Centennial Park		101-440-72011	931.88
	0001019	51-04491-001 E Elm Trees		101-440-72011	133.82
	0001019	88-11697-003 Bourdeaux/Freisa		101-440-72011	360.41
	0001019	01-11879-001 Plaza Park		101-440-72011	230.97
	0001019	84-10691-003 Juniper/Jayne		107-422-72010	99.71
	0001019	51-04426-001 Baker/Rotary Lot		107-422-72010	98.10
	0001019	82-10397-001 1075 W Elm/Pacific/Lucille		107-422-72010	95.20
	0001019	70-08463-001 290 W Elm-Museum		107-422-72010	79.13
	0001019	45-04295-002 Phelps/La Cuesta		107-422-72010	379.51
	0001019	22-11239-001 Creek Side Lot		107-422-72010	63.81
	0001019	52-06069-001 Van Ness/Second St Lot		107-422-72010	56.67
	0001019	41-03184-001 W Joaquin/Wash Lot		107-422-72010	388.98
	0001019	45-04297-002 Posa Chanet Blvd		107-422-72010	45.24
	0001019	61-06870-001 Lynch Park-Triangle		107-422-72010	245.26
	0001019	82-11910-001 Hwy 198/Lucille-Landscaping		107-422-72010	23.81
	0001019	44-04178-001 San Simeon/Posa Chanet		107-422-72010	146.63
	0001019	42-03438-001 Van Ness/Ash St. Lot		107-422-72010	545.28
	0001019	32-01424-001 Hillview/Monterey		107-422-72010	105.24
	0001019	84-10693-001 Juniper Rdg/Jayne		107-422-72010	99.71
	0001019	84-11908-001 Copper/Canyon-Landscaping		107-422-72010	23.81
	0001019	52-11631-001 Cherry Ln-Median 1		107-422-72010	23.81
	0001019	84-10736-001 Sandalwood/Longhollow		107-422-72010	28.32
	0001019	01-00006-001 200 E Elm-Trees		107-422-72010	23.81
	0001019	01-11986-001 Elm/4th Landscaping		107-422-72010	23.81
	0001019	70-11988-001 Elm/6th Landscaping		107-422-72010	23.81
	0001019	01-11987-001 Elm/4th Landscaping 2		107-422-72010	23.81
	0001019	22-08436-001 Forest/First Lot		107-422-72010	23.81
	0001019	84-10692-001 Juniper Rdg/Jayne		107-422-72010	28.32
	0001019	62-08395-001 Forest/Second St		107-422-72010	23.81
	0001019	41-03193-001 Princeton/Wash Lot		107-422-72010	23.81
	0001019	41-03130-001 Monterey/Monroe		107-422-72010	360.41
	0001019	52-11634-001 Cherry Ln-Median 4		107-422-72010	23.81
	0001019	52-11633-001 Cherry Ln-Median 3		107-422-72010	23.81
	0001019	52-11632-001 Cherry Ln-Median 2		107-422-72010	23.81
	0001019	70-11990-001 Elm/6th Landscaping 2		107-422-72010	105.24

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0001019	42-03294-001	Sunset/Fifth Lot	107-422-72010	36.67
	0001019	70-11963-001	Cedar/Fifth Clock	107-422-72010	32.38
	0001019	51-12025-001	E Elm/Van Ness Trees	107-422-72010	23.81
	0001019	82-11346-001	Waste Water Plant	503-520-72010	367.55
	0001019	82-10304-001	Service Yard	503-521-72010	52.43
	0001019	82-10306-001	Meter Shop	503-521-72010	26.67
60771	8/15/2019	1212	City of Sanger		118.00
	IGT27-Coalinga	6/19 FD IGT Consulting		101-416-88100	118.00
60772	8/15/2019	1224	Coalinga Hardware		203.30
	786169	06/19 Bldg Maint Misc Supplies		101-432-84030	3.72
	786216	06/19 Bldg Maint Misc Supplies		101-432-84030	3.72
	786481	06/19 WTP Utility Parts & Supplies		501-503-70140	28.27
	786518	06/19 WTP Utility Parts & Supplies		501-503-70140	41.67
	786521	6/19 PW Tools for Trucks #24/26		501-508-70060	82.76
	786553	06/19 WTP Utility Parts & Supplies		501-503-70140	21.45
	984685	06/19 WTP Utility Parts & Supplies		501-503-70140	21.71
60773	8/15/2019	1356	Fastenal Company		100.69
	CALEM29202	6/19 FD Station Supplies		101-416-70450	100.69
60774	8/15/2019	1462	High Desert Wireless Broadband Communications, LLC		5,752.30
	40950	6/19 AC Fiber Connection Project		101-415-72030	1,668.06
	40950	6/19 FD Fiber Connection Project		101-416-72030	1,668.07
	40951	6/19 AC Fiber Connection Project		101-415-72030	1,208.08
	40951	6/19 FD Fiber Connection Project		101-416-72030	1,208.09
60775	8/15/2019	1474	Home Depot Credit Services		4,052.65
	1306957	6/19 WTP Alignment Bars		501-503-70060	42.60
	2623239	6/19 WTP Hex Key/File Set		501-503-70060	90.32
	2795478	6/19 WTP Bldg Repairs		501-503-84030	433.87
	3392281	6/19 WTP Pliers		501-503-70060	76.91
	3872071	6/19 WTP Wrench/Ratchet		501-503-70060	988.57
	3903317	6/19 WTP Aluminum Pipe		501-503-70060	130.16
	3904347	6/19 WTP Aluminum Pipe		501-503-70060	99.74
	5223336	6/19 PW Tools for Trucks 24/25		501-508-70060	40.11
	7024280	6/19 Bldg Maint Material for Finance Dept Wall		101-432-84030	192.44
	7130084	6/19 WTP Bldg Upgrades Credit		501-503-84030	-583.73
	7130085	6/19 WTP Bldg Upgrades		501-503-84030	698.70
	8436165	6/19 PW Tools for Trucks 24/25		501-508-70060	280.28
	8516705	6/19 PW Tools for Trucks 24/25		501-508-70060	56.14
	902933	6/19 WTP Bldg Upgrades		501-503-84030	1,240.16
	9928130	6/19 WTP Bldg Repairs		501-503-84030	266.38
60776	8/15/2019	1505	Jackson Lewis LLP		4,430.00
	7299424	2/19 WP ERMA Claim		501-503-88020	710.50
	7299424	2/19 WWP ERMA Claim		503-520-88020	710.50
	7317880	3/19 WP ERMA Claim		501-503-88020	290.00
	7317880	3/19 WWP ERMA Claim		503-520-88020	290.00
	7335161	4/19 WP ERMA Claim		501-503-88020	348.00
	7335161	4/19 WWP ERMA Claim		503-520-88020	348.00
	7367454	6/19 WP ERMA Claim		501-503-88020	866.50
	7367454	6/19 WWP ERMA Claim		503-520-88020	866.50
60777	8/15/2019	02201	Jimmy E. Phelaw		2,751.34
	041331	6/19 FD T171 Eletrical/Wiring Repairs		101-416-84060	2,751.34
60778	8/15/2019	1574	Landon Investment Co., Inc.		32.55
	8356	6/19 FD Amb Meals		101-416-75010	32.55

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
60779	8/15/2019 104966	1584 6/19 PW 2019 Streets & Roads Needs Assessment	League of California Cities	107-422-88100	300.00 300.00
60780	8/15/2019 1479553 1479553	1592 6/19 WP ERMA Claim 6/19 WWP ERMA Claim	Liebert Cassidy Whitmore	501-503-88020 503-520-88020	8,526.95 4,263.48 4,263.47
60781	8/15/2019 8253610 8253610 8253610 8253610 8253610 8253610 8253610 8253610 8253610 8253610 8253610 8253610 8253610 8253610 8253610	1700 6/19 HR Recruiting Website 6/19 HR Recruiting Website	Oracle America, Inc.	101-408-88100 107-422-88100 501-406-88100 501-503-88100 501-508-88100 502-406-88100 502-510-88100 503-406-88100 503-520-88100 503-521-88100 504-406-88100 504-535-88100 506-540-88100 820-610-88100	972.00 688.37 12.15 19.25 56.86 39.85 16.82 40.34 11.08 19.44 10.21 0.97 9.72 32.08 14.86
60782	8/15/2019 2023919	1513 6/19 PD Jail Pay Phone	Pacific Telemanagement Services	101-413-72030	100.00 100.00
60783	8/15/2019 7527	02217 6/19 FD Floor Project -Phase 1	SMI Development Group, Inc.	101-416-84030	9,968.75 9,968.75
60784	8/15/2019 77775	1975 6/19 FD T171 Radio Repair	Vincent Communications	101-416-84060	490.70 490.70
60785	8/15/2019 12841674 12841677	1998 6/19 WP Grounds Chemical 6/19 WWP Grounds Chemical	Wilbur-Ellis Holdings II, Inc	501-503-84051 503-520-84051	10,677.76 1,245.02 9,432.74
60786	8/20/2019 0000995	1205 CECA Dues	City Employee Contrib. Assoc.	950-000-33000	65.00 65.00
60787	8/20/2019 0000996	1223 Fire Union Dues	COALINGA FIREFIGHTERS	950-000-33300	600.00 600.00
60788	8/20/2019 0000998 0001000 0001001	1228 Mastagni Law Firm CPOA Dues PORAC Dues	COALINGA PEACE OFFICER'S ASSOCIATION	950-000-33200 950-000-33200 950-000-33200	799.20 262.50 262.50 274.20
60789	8/20/2019 0000982 0000983 0000984 0000985	1487 457 ICMA \$\$ Gen 457 ICMA % General 457 ICMA EE\$ / ER% 457 ICMA EE% / ER\$	ICMA 457 RETIREMENT TRUST	950-000-32100 950-000-32100 950-000-32100 950-000-32100	6,667.15 459.99 4,782.86 1,035.27 389.03
60790	8/20/2019 0000997	1586 Pre-Paid Legal Shield	LEGAL SHIELD	950-000-34060	120.11 120.11
60791	8/20/2019 0000999	02043 New York Life	New York Life Insurance	950-000-32400	648.96 648.96
60792	8/20/2019 0000986 0000987 0000988	1677 457 Newport \$\$ 457 Newport % 457 Newport EE\$ / ER%	Newport Trust Company	950-000-32100 950-000-32100 950-000-32100	23,289.81 19,140.63 2,636.91 1,512.27



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	100570	06/19 WTP Pest Control Services		501-503-84030	45.00
	100571	06/19 WWTP Pest Control Services		503-520-84030	30.00
	100573	06/19 FD Spraying Station		101-416-84050	28.00
	100574	06/19 PW Pest Control Services		503-521-84030	35.00
	100575	06/19 Bldg Maint Monthly Pest Control Services		101-432-84030	28.00
	100576	06/19 AP Monthly Pest Control Services		101-435-84030	50.00
	99920	04/19 WTP Pest Control Services		501-503-84030	45.00
	99921	04/19 WWTP Pest Control Services		503-520-84030	30.00
	99923	04/19 FD Spraying Station		101-416-84050	28.00
	99924	04/19 PW Pest Control Services		503-521-84030	35.00
	99926	04/19 AP Monthly Pest Control Services		101-435-84030	50.00
60805	8/22/2019 89779484	02047 05/19 FD Oxygen	PRAXAIR DISTRIBUTION, INC.	101-416-75000	240.65 240.65
60806	8/22/2019 TEQE992	02233 06/19 WTP Lab Supplies	Quinn E. Eddins	501-503-70202	2,390.50 2,390.50
60807	8/22/2019 7528	02217 06/19 FD Phase 2 Station Floors	SMI Development Group, Inc.	101-416-84030	8,156.25 8,156.25
60808	8/22/2019 I190813176 I190813177	1852 06/19 WTP Electrical for Security Gate 06/19 WTP Chemical Basement Flood	Solomon Electric and Data, Inc	501-503-84030 501-503-84030	5,666.52 4,811.52 855.00
60809	8/22/2019 2018-108-2 2018-108-2 2018-108-2 2018-108-2 2018-108-2 2018-108-2 2018-108-2 2018-108-2	1992 01/19 HR Drug Screen - J. Miligan 04/19 HR DMV Physical & Drug Screen - B. Carrillo 04/19 HR Drug Screen - B. Meza 07/18 Drug Screen - K. Zelenka 07/18 Drug Screen - K. Zelenka	West Hills Medical Group, Inc.	101-408-89040 101-408-89040 101-408-89040 101-440-89040 107-422-89040 501-508-89040 502-510-89040 503-521-89040	405.00 70.00 70.00 195.00 2.10 4.90 28.00 28.00 7.00
60810	8/22/2019 64047	1993 07/19 TR Fuel	West Hills Oil, Inc.	506-540-70160	842.99 842.99
60811	8/22/2019 790057 790057	1996 2019 Benefit Assessment Parcel #: 073 060 06S 2019 Benefit Assessment Parcel #: 073 020 40S	Westlands Water District	501-503-80010 501-503-80010	1,244.17 1,108.00 136.17
60812	8/22/2019 0517109 523100	1007 7/19 PW Lawn Mower Repair 7/19 PW Utility Parts & Supplies	A.S. Danielson, Inc.	101-440-84060 101-440-84060	660.67 75.08 585.59
60813	8/22/2019 070719	1078 7/19 PD Internet (Acct#: 125125740)	AT&T	101-413-72030	134.25 134.25
60814	8/22/2019 080119	1079 8/19 PW Lift Station	AT&T	503-521-72030	33.03 33.03
60815	8/22/2019 235823 235972 235972 235972 235972 235980 236543	1112 7/19 PW Tire Repair for #46 7/19 PW Tires for Truck #20 7/19 Tire for Street Sweeper #87 8/19 FD 7207 Front Shocks R200027	Billingsley Tire Service	101-440-84060 107-422-84060 501-508-84060 502-510-84060 503-521-84060 504-535-84060 101-416-84060	1,600.57 52.27 199.35 199.35 199.34 199.34 384.07 366.85
60816	8/22/2019 IN00005188	02020 8/19 PW Boots- R. Smith	Boot Barn	502-510-62080	150.00 150.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
60817	8/22/2019 232929	1142 8/19 PW City Yard Toner for Printer	California Business Machines	501-508-84010	299.14 99.71
	232929	8/19 PW City Yard Toner for Printer		502-510-84010	99.71
	232929	8/19 PW City Yard Toner for Printer		503-521-84010	99.72
60820	8/22/2019 0041164-IN	1159 7/19 Water Consulting for July 19/Sludge Removal	California Water Service	501-503-88100	209,282.62 6,716.52
	0041164-IN	7/19 Water Consulting for July 19/Sludge Removal		501-503-98057	199,913.84
	0041164-IN	7/19 Water Consulting for July 19/Sludge Removal		503-520-88100	2,652.26
60821	8/22/2019 20236	02235 10/19 PD VERA Course Training - V. Gonzales	Cellebrite Inc.	101-413-86010	2,495.00 2,495.00
60822	8/22/2019 92704161	1192 8/19 WP Chemical Alum Sulfate	Chemtrade Chemicals US LLC	501-503-70240	4,664.23 4,664.23
60823	8/22/2019 47684	1217 8/19 PW Gas Line Installation Parts	Clovis Polycon, Inc.	502-510-70140	1,306.27 1,306.27
60824	8/22/2019 786598	1224 7/19 Bldg Maint Flange Split	Coalinga Hardware	101-432-84030	135.02 5.07
	786602	7/19 Bldg Maint Utility Parts & Supplies		101-432-84030	53.31
	786619	7/19 WP Utility Parts & Supplies		501-503-70140	54.93
	786620	7/19 WP Utility Parts & Supplies		501-503-70140	21.71
60825	8/22/2019 5676280	1264 7/19 FIN Business License Envelopes	Curtis 1000, Inc	101-406-70040	459.99 459.99
60826	8/22/2019 082019	02231 8/19 AMB Meal Reimbursement	Emile Diaz De Leon	101-416-75010	10.34 10.34
60827	8/22/2019 3577	1386 8/19 PW Cartridge Filters (Fountain)	Francisco Torres Jr.	101-440-84050	185.26 185.26
60828	8/22/2019 081619	1399 8/19 CD NOE-Non Conforming Use Ordinance 831	Fresno County Clerk	101-404-86500	50.00 50.00
60829	8/22/2019 367112	1424 8/19 Bldg Maint Janitorial Supplies	Geil Enterprises, INC	101-432-84030	92.82 92.82
60830	8/22/2019 I-061837	1436 7/19 PW Sensus Registers/Touch Reader	Golden State Flow	501-508-98054	5,543.79 5,543.79
60831	8/22/2019 129365-2	1439 7/19 FY 17-18 Budget	Government Staffing Services, Inc	101-406-88100	2,703.00 79.50
	129365-2	7/19 FY 17-18 Budget		501-406-88100	190.80
	129365-2	7/19 FY 17-18 Budget		502-406-88100	159.00
	129365-2	7/19 FY 17-18 Budget		503-406-88100	119.25
	129365-2	7/19 FY 17-18 Budget		504-406-88100	7.95
	129365-2	7/19 FY 17-18 Budget		506-540-88100	79.50
	129365-2	7/19 FY 17-18 Budget		820-610-88100	159.00
	129434	8/19 Fin FY 17/18 Budget		101-406-88100	190.80
	129434	8/19 Fin FY 17/18 Budget		501-406-88100	457.92
	129434	8/19 Fin FY 17/18 Budget		502-406-88100	381.60
	129434	8/19 Fin FY 17/18 Budget		503-406-88100	286.20
	129434	8/19 Fin FY 17/18 Budget		504-406-88100	19.08
	129434	8/19 Fin FY 17/18 Budget		506-540-88100	190.80
	129434	8/19 Fin FY 17/18 Budget		820-610-88100	381.60
60832	8/22/2019 1626728	1446 7/19 PW Sand/Base Rock/Cold Mix	Granite Construction Company	501-508-70130	1,987.77 1,987.77

## Expense Approval Report

Payment Dates: 08/01/2019 - 08/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
60833	8/22/2019 082019	02232 8/19 AMB Meal Reimbursement - J. Sanders	Josh Sanders	101-416-75010	41.98 41.98
60834	8/22/2019 43488	1565 8/19 PW Yellow Street Paint	KRC Safety CO., INC.	107-422-70190	589.98 589.98
60835	8/22/2019 INV299401	1571 8/19 FD Boots- Ramsey, Diaz, De Leon	L.N. Curtis & Sons	101-416-70102	620.91 620.91
60836	8/22/2019 1779	1579 8/19 HR Backgrounds	Law & Associates	101-408-89080	1,800.00 1,800.00
60837	8/22/2019 937221 937621	1593 8/19 FD Medical Supplies 8/19 FD Medical Supplies	Life Assist, Inc.	101-416-75000 101-416-75000	267.22 117.79 149.43
60838	8/22/2019 080119	1625 08/19 PW Boots Reimbursement - M. Cruz	Mario Cruz	107-422-62080	150.00 150.00
60839	8/22/2019 20404	1626 8/19 Mileage Reimb For Sanchez Deposition 8/7&8/	Marissa Trejo	101-405-86010	93.27 93.27
60840	8/22/2019 MMI133853	02230 7/19 PD Sticker for Patrol	MAS MODERN MARKETING, INC.	101-413-70040	622.60 622.60
60841	8/22/2019 101	02227 8/19 Bldg Maint Lobby Carpet Cleaning- City Hall	Michael James	101-432-84030	70.00 70.00
60842	8/22/2019 082019	02114 8/19 AMB Meal Reimbursement - M. Baggett	Michee Baggett	101-416-75010	81.40 81.40
60843	8/22/2019 100976 100977	1661 7/19 FD Pest Control Service 7/19 PW Pest Control Service	Mountain Valley Pest Control	101-416-84050 503-521-84030	63.00 28.00 35.00
60844	8/22/2019 346636244002 346636244002 346636244002 346636244002 346636244002	1695 8/19 Fin Office Supplies 8/19 Fin Office Supplies 8/19 Fin Office Supplies 8/19 Fin Office Supplies 8/19 Fin Office Supplies	Office Depot	101-406-70010 501-406-70010 502-406-70010 503-406-70010 504-406-70010	36.01 1.09 14.40 12.60 7.20 0.72
60845	8/22/2019 4316-308079 4316-308079 4316-308081 4316-308081 4316-308082 4316-308082 4316-308082	1692 7/19 PD Freacon for AC Units for Fleet 7/19 PD Freacon for AC Units for Fleet 7/19 WWP Oil/Wiper Fluid for SRO Car 7/19 WWP Oil/Wiper Fluid for Truck #60 7/19 PW Freon for AC Unit for Fleet 7/19 PW Freon for AC Unit for Fleet 7/19 PW Freon for AC Unit for Fleet	O'Reilly Automotive, Inc.	101-413-84060 101-416-84060 101-413-84060 503-520-84060 501-508-84060 502-510-84060 503-521-84060	321.17 54.48 54.48 51.63 51.62 36.32 36.32 36.32
60846	8/22/2019 2025054	1513 7/19 AP Monthly Payphone Service	Pacific Telemanagement Services	101-435-72030	30.00 30.00
60847	8/22/2019 4410	1710 7/19 PD Paper	Paper Sales & Salvage	101-413-70010	316.03 316.03
60848	8/22/2019 080919 080919 080919 080919 080919 080919	1722 4893477005 NE 11 20 15 Telecom Bldg 7053841272 300 W Elm FD Lights 705841037 7th & Elm FD Horn 795617993 240 N 6th St 7053841516 PD/Jail/City Hall 7053841565 NW Cor Phelps-Airport Lights	PG&E 1533-5	101-413-72020 101-416-72020 101-416-72020 101-432-72020 101-432-72020 101-435-72020	122,004.54 60.37 2,465.79 34.15 1,936.23 7,820.07 1,582.89

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Payment Dates: 08/01/2019 - 08/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	080919	7053841899	27500 Phelps Ave Ste 19	101-435-72020	15.76
	080919	7053841771	27500 Phelps Ave Ste 1	101-435-72020	45.87
	080919	7053841936	408 S 5th Lynch Park	101-440-72011	13.19
	080919	7054189141	Sunset & 5th Ave	101-440-72011	10.90
	080919	7053841921	Sunset & Washington-Wtr Ftn	101-440-72011	19.99
	080919	7053841050	5th & Cedar Tower Clock	101-440-72011	40.63
	080919	7053841177	300 Coalinga Plaza Ped Frm Prk	101-440-72011	87.40
	080919	7053841485	Washington & Fresno	107-422-72021	10.07
	080919	7053841990	160 W Elm	107-422-72021	18.96
	080919	7053841014	160W Elm Arpt 3144 Term Bldg	107-422-72021	18.96
	080919	7053841501	410 El Rancho Blvd	107-422-72021	31.53
	080919	705384308	Van Ness & Elm	107-422-72021	35.99
	080919	7053841661	Forest & 5th	107-422-72021	7.40
	080919	7053841365	Longhollow & Echo Canyon	107-422-72021	37.64
	080919	7053841619	Monterey & Tyler	107-422-72021	9.86
	080919	7053841909	200 El Rancho Blvd Irrigation Ctrl	107-422-72021	9.86
	080919	7053841538	160 W Elm Street Light Inv Proj	107-422-72021	40.62
	080919	7053841913	N/S Valley St Lights	107-422-72021	42.49
	080919	7053841439	Phelps & La Cuesta	107-422-72021	10.98
	080919	7053841848	SE Juniper Rdg Sprinklers	107-422-72021	12.77
	080919	7054518044	Coolidge N Hachman	107-422-72021	8.50
	080919	7050007234	Coolidge N Hachman	107-422-72021	8.50
	080919	3443128775	TR 5208 Spano Ent Posa Chanet	107-422-72021	11.31
	080919	7053841204	SE Crn 1st & Forest Landscap Trees	107-422-72021	9.86
	080919	7053841881	140 E Durian Prkg Lot Lights	107-422-72021	18.77
	080919	7053841842	350 El Rancho Blvd Irrigation Ctrl	107-422-72021	9.86
	080919	7053841002	160W Elm Arpt 3144 Term Bldg	107-422-72021	929.08
	080919	9713313248	25 1/2 W polk Traffic Control	107-422-72021	86.13
	080919	7053841536	160 W Elm Street Light Inv Proj	107-422-72021	85.64
	080919	3443128591	City Sunset St Project PM#30257800	107-422-72021	87.30
	080919	3289090333	260 1/2 Cambridge Ave	107-422-72021	83.83
	080919	7053841534	160 W Elm Street Light Inv Proj	107-422-72021	83.67
	080919	7053841791	745 W Forest Ave Landscape	107-422-72021	9.86
	080919	7053841022	160W Elm Arpt 3144 Term Bldg	107-422-72021	88.33
	080919	3443128611	TR 4492 Fox Hollow II @ Frst & Cox	107-422-72021	45.25
	080919	7053841023	Monterey & Tyler Clock	107-422-72021	10.04
	080919	3443128372	TR 5246 Phase I Stallion Sprg Sac & Frs	107-422-72021	47.96
	080919	1638874976	25 1/2 W Polk	107-422-72021	57.18
	080919	7053841157	240 W Elm Storage Bldg	107-422-72021	59.94
	080919	7053841379	Polk & Forest Ave	107-422-72021	65.28
	080919	3249826069	TR 4492 Fox Hollow II	107-422-72021	67.89
	080919	7053841244	TR 5344 Promontory Point	107-422-72021	171.40
	080919	7053841349	160 W Elm	107-422-72021	22.63
	080919	7053841026	160W Elm Arpt 3144 Term Bldg	107-422-72021	169.55
	080919	7053841397	Cambridge & Elm Hwy 198	107-422-72021	131.04
	080919	3443128041	TR 5246 Phase II Stallion Spr	107-422-72021	129.86
	080919	7053841535	160 W Elm Street Light Inv Proj	107-422-72021	124.89
	080919	3443128411	TR 5208 Spano Ent Posa Chanet	107-422-72021	98.63
	080919	7053841555	TR 5451 Warthan & Meadows	107-422-72021	777.46
	080919	7053841429	TR 5339 Dorothy Allen Est	107-422-72021	328.79
	080919	7053841004	160W Elm Arpt 3144 Term Bldg	107-422-72021	285.86
	080919	7053841505	Cambridge & Elm Hwy 198	107-422-72021	236.06
	080919	7053841694	160 W Elm	107-422-72021	28.44
	080919	7053841979	City Yard	107-422-72021	213.98
	080919	7053841253	Cambridge & Joaquin	107-422-72021	192.34
	080919	7053841008	160W Elm Arpt 3144 Term Bldg	107-422-72021	2,604.18
	080919	7053841016	160W Elm Arpt 3144 Term Bldg	107-422-72021	818.54
	080919	3443128925	TR 5140 Sandalwood Const Jayne & Wil	107-422-72021	22.63
	080919	7053841206	Crn Posa & San Sim Lift Station	107-422-72021	9.86

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Payment Dates: 08/01/2019 - 08/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	080919	7053841171	SW SW 7 20 15 Booster Station	501-503-72020	477.33
	080919	7053841615	SW SW SW 18 20 16 Reservoir	501-503-72020	15.36
	080919	7053841518	NW NW 31 20 16 Chlorine Booster	501-503-72020	16.37
	080919	7053841684	NW NW 11 20 15 Water Dept	501-503-72020	39.09
	080919	7053841036	NE SW 26 19 15 Booster Station	501-503-72020	2,560.85
	080919	7053841526	Palmer Ave	501-503-72020	83,715.56
	080919	7053841864	NW SW 31 20 15 Wtr Control Circuit	501-503-72020	11.90
	080919	7053841131	SW Crn Gale & Derrick Wtr Mtr	501-503-72020	9.86
	080919	7053841864	NE SW 31 20 15 Water Ctrl	501-503-72020	0.33
	080919	7053841979	City Yard	501-508-72020	213.99
	080919	7053841361	Alley S Pleasant & E Warthan	502-510-72020	38.63
	080919	7053841574	Coalinga Alley Madison & Mont	502-510-72020	48.38
	080919	7053841783	California Alley	502-510-72020	53.50
	080919	7053841123	Cherry Ln	502-510-72020	20.57
	080919	7053841243	Pine Alley	502-510-72020	54.07
	080919	7053841979	City Yard	502-510-72020	213.99
	080919	7053841066	NE Crn Harvard & College	502-510-72020	37.46
	080919	7053841657	Behind 595 Roosevelt Alley Light	502-510-72020	27.81
	080919	7053841358	College Alley S Side Cat Pro	502-510-72020	35.74
	080919	7053841312	Thompson Btwn Valley & Polk	502-510-72020	34.72
	080919	7053841697	Baker Alley	502-510-72020	43.57
	080919	7053841102	N end of Malple St	502-510-72020	29.73
	080919	7053841466	Fres Alley Tyler & Polk	502-510-72020	31.03
	080919	7053841893	Energy Eff Retofit Loan Instl	503-000-11301	3,864.72
	080919	7052100780	NE SE 33 20 15 WWP	503-520-72020	5,679.92
	080919	7056603692	SE 33 20 15 WWP	503-520-72020	1,433.12
	080919	7053841194	Sewer Lift Pump Echo	503-521-72020	217.73
	080919	7053841845	Sewer Lift Station Polk	503-521-72020	64.93
	080919	7053841367	Sewer Lift Station Kim	503-521-72020	34.35
	080919	7053841328	Sewer Lift Pump P/L	503-521-72020	105.25
	080919	7053841979	City Yard	503-521-72020	213.99
60855	8/22/2019 90955178	02047 7/19 FD Oxygen	PRAXAIR DISTRIBUTION, INC.	101-416-75000	3.68 3.68
60856	8/22/2019 100112 100112 100112	1745 8/19 PW On-Call GIS Support Services 8/19 PW On-Call GIS Support Services 8/19 PW On-Call GIS Support Services	Quad Knopf Inc.	501-508-88121 502-510-88121 503-521-88121	224.00 74.67 74.67 74.66
60857	8/22/2019 073019	1764 7/19 HR Psych Eval Pre-Employment	Richard A. Blak, PH. D.	101-408-89060	400.00 400.00
60858	8/22/2019 081919 20403	1825 8/19 Admin Notary Renewal- FC Clerk Filing Fees 8/19 Mileage Reimb Sanchez Deposition 8/7 & 8/13	Shannon Jensen	101-405-86010 101-405-86010	198.67 43.00 155.67
60859	8/22/2019 320542 3242150	1830 7/19 Natural Gas Deliveries 7/19 Natural Gas Deliveries Credit	Shell Energy North American (US), LP	502-510-80030 502-510-80030	10,677.08 12,345.95 -1,668.87
60860	8/22/2019 0410527-IN	1843 8/19 PD Evidence Tape	Sirchie	101-413-90070	68.61 68.61
60861	8/22/2019 7536	02217 7/19 FD Floor Project- Phase 2	SMI Development Group, Inc.	101-416-84030	1,275.00 1,275.00
60862	8/22/2019 I190813175	1852 8/19 WP Electrical Repairs & Maintenance	Solomon Electric and Data, Inc	501-503-84030	190.00 190.00
60863	8/22/2019 20232	1854 10/19 PD SBRPSTC Dispatch Training - B. Nieto	South Bay Regional Public Safety Training Consortium	101-413-86010	395.00 395.00



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	9835158210	8/19 PW UB Tablet 5 34% 401-9321 (516264995-000		501-508-72030	28.88
	9835158210	8/19 PW UB Tablet 6 34% 401-9323 (516264995-000		501-508-72030	28.88
	9835158210	8/19 PW UB Tablet 2 34% 401-9271 (516264995-000		501-508-72030	28.88
	9835158210	8/19 PW Director 20% 341-4461 Acct 516264995-00		501-508-72030	7.12
	9835158210	8/19 PW Stand by 34% 383-4014 Acct 516264995-00		501-508-72030	10.53
	9835158210	8/19 PW Tablet 34% 240-3695 Acct 516264995-0000		501-508-72030	12.92
	9835158210	8/19 PW UB Tablet 1 34% 401-9110 (516264995-000		501-508-72030	551.68
	9835158210	8/19 PW 381-1988 35% Acct 516264995-00001		502-406-72030	10.85
	9835158210	8/19 PW UB Tablet 3 33% 401-9312 (516264995-000		502-510-72030	28.04
	9835158210	8/19 PW UB Tablet 1 33% 401-9110 (516264995-000		502-510-72030	535.45
	9835158210	8/19 PW UB Tablet 6 33% 401-9323 (516264995-000		502-510-72030	28.04
	9835158210	8/19 Field Supervisor 50% Acct 516264995-00001		502-510-72030	30.90
	9835158210	8/19 PW Director 20% 341-4461 Acct 516264995-00		502-510-72030	7.11
	9835158210	8/19 PW Stand by 33% 383-4014 Acct 516264995-00		502-510-72030	10.23
	9835158210	8/19 PW Tablet 33% 240-3695 Acct 516264995-0000		502-510-72030	12.54
	9835158210	8/19 PW Superv 33% 974-1257 Acct 516264995-000		502-510-72030	17.97
	9835158210	8/19 PW UB Tablet 2 33% 401-9271 (516264995-000		502-510-72030	28.04
	9835158210	8/19 PW UB Tablet 5 33% 401-9321 (516264995-000		502-510-72030	28.04
	9835158210	8/19 PW UB Tablet 4 33% 401-9315 (516264995-000		502-510-72030	28.04
	9835158210	8/19 PW 381-1988 23% Acct 516264995-00001		503-406-72030	7.13
	9835158210	8/19 PW Director 20% 341-4461 Acct 516264995-00		503-520-72030	7.12
	9835158210	8/19 WWP Wifi 383-4044 Acct 516264995-00001		503-520-72030	42.92
	9835158210	8/19 WWP 341-3958 Acct 516264995-00001		503-520-72030	12.18
	9835158210	8/19 PW UB Tablet 4 33% 401-9315 (516264995-000		503-521-72030	28.04
	9835158210	8/19 PW UB Tablet 5 33% 401-9321 (516264995-000		503-521-72030	28.04
	9835158210	8/19 PW UB Tablet 6 33% 401-9323 (516264995-000		503-521-72030	28.04
	9835158210	8/19 PW UB Tablet 1 33% 401-9110 (516264995-000		503-521-72030	535.45
	9835158210	8/19 PW Director 20% 341-4461 Acct 516264995-00		503-521-72030	7.11
	9835158210	8/19 PW Stand by 33% 383-4014 Acct 516264995-00		503-521-72030	10.23
	9835158210	8/19 PW Tablet 33% 240-3695 Acct 516264995-0000		503-521-72030	12.54
	9835158210	8/19 PW Superv 33% 974-1257 Acct 516264995-000		503-521-72030	17.97
	9835158210	8/19 PW UB Tablet 2 33% 401-9271 (516264995-000		503-521-72030	28.04
	9835158210	8/19 PW UB Tablet 3 33% 401-9312 (516264995-000		503-521-72030	28.04
	9835158210	8/19 Field Supervisor 50% Acct 516264995-00001		503-521-72030	30.90
	9835158210	8/19 PW 381-1988 2% Acct 516264995-00001		504-406-72030	0.61
	9835158210	8/19 Transit M.Garcia 246-6243 Acct 516264995-000		506-540-72030	40.21
	9835158210	8/19 Transit 246-0331 Acct 516264995-00001		506-540-72030	39.09
	9835158210	8/19 Transit 246-1403 Acct 516264995-00001		506-540-72030	39.08
60875	8/22/2019	1992	West Hills Medical Group, Inc.		585.00
	2019-114	7/19 HR Physical & Drug Screen - C. Valdez		101-440-89040	5.85
	2019-114	7/19 HR Physical & Drug Screen - C. Valdez		107-422-89040	13.65
	2019-114	7/19 HR Physical & Drug Screen - C. Valdez		501-503-89040	136.50
	2019-114	7/19 HR Physical & Drug Screen - J. Valaldez		501-503-89040	136.50
	2019-114	7/19 HR Physical & Drug Screen - C. Valdez		501-508-89040	78.00
	2019-114	7/19 HR Physical & Drug Screen - C. Valdez		502-510-89040	78.00
	2019-114	7/19 HR Physical & Drug Screen - J. Valaldez		503-520-89040	58.50
	2019-114	7/19 HR Physical & Drug Screen - C. Valdez		503-520-89040	58.50
	2019-114	7/19 HR Physical & Drug Screen - C. Valdez		503-521-89040	19.50
60876	8/22/2019	1993	West Hills Oil, Inc.		4,193.19
	64045	7/19 FD Fuel for July		101-416-70160	4,078.98
	64046	7/19 CD Fuel for July		101-404-70160	82.55
	64046	7/19 Admin Fuel for July		101-405-70160	31.66
60877	8/22/2019	1996	Westlands Water District		122,540.00
	0000031707	7/19 WP 19/20 1/2 Est. Transportation Charges		501-503-88071	122,540.00
60878	8/22/2019	02223	WQI		500.00
	20263	8/19 PW Wastewater Review Classes - R. Cabral		501-508-86010	500.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
60879	8/22/2019 66618540	2007 8/19 PD Refill First Aid Kits	Zee Medical Service Co.	101-413-88100	105.12 105.12
60880	8/29/2019 398856	1288 6/19 PD Livescan	Department of Justice	101-413-88100	32.00 32.00
60881	8/29/2019 190414	02182 6/19 WP Repair Parts for Hypo Pump	Flo-Line Technology, Inc.	501-503-98040	7,818.57 7,818.57
60882	8/29/2019 1118608	1453 5/19 PD Vet Bill for Eli K-9	Hanford Veterinary Hospital	101-413-92211	801.95 801.95
60883	8/29/2019 40957	1462 6/19 ADMIN IT Monthly Contract	High Desert Wireless Broadband Communications, LLC	101-401-88040	3,830.00 62.66
	40957	6/19 CD IT Monthly Contract		101-404-88040	245.27
	40957	6/19 ADMIN IT Monthly Contract		101-405-88040	62.66
	40957	6/19 FIN IT Monthly Contract		101-406-88040	15.67
	40957	6/19 HR IT Monthly Contract		101-408-88040	95.22
	40957	6/19 PD IT Monthly Contract		101-413-88040	1,629.90
	40957	6/19 PD IT Monthly Contract - Overage Billing		101-413-88040	230.00
	40957	6/19 FD IT Monthly Contract		101-416-88040	522.20
	40957	6/19 PW IT Monthly Contract		107-422-88040	35.60
	40957	6/19 HR IT Monthly Contract		107-422-88040	1.68
	40957	6/19 FIN IT Monthly Contract		501-406-88040	208.88
	40957	6/19 PW IT Monthly Contract		501-503-88040	53.41
	40957	6/19 HR IT Monthly Contract		501-503-88040	8.98
	40957	6/19 PW IT Monthly Contract		501-508-88040	35.60
	40957	6/19 HR IT Monthly Contract		501-508-88040	6.63
	40957	6/19 FIN IT Monthly Contract		502-406-88040	182.77
	40957	6/19 HR IT Monthly Contract		502-510-88040	6.70
	40957	6/19 PW IT Monthly Contract		502-510-88040	89.01
	40957	6/19 FIN IT Monthly Contract		503-406-88040	104.44
	40957	6/19 HR IT Monthly Contract		503-520-88040	3.81
	40957	6/19 PW IT Monthly Contract		503-520-88040	71.21
	40957	6/19 HR IT Monthly Contract		503-521-88040	2.53
	40957	6/19 PW IT Monthly Contract		503-521-88040	71.21
	40957	6/19 FIN IT Monthly Contract		504-406-88040	10.44
	40957	6/19 HR IT Monthly Contract		504-535-88040	2.46
	40957	6/19 HR IT Monthly Contract		506-540-88040	4.44
	40957	6/19 ADMIN IT Monthly Contract		506-540-88040	64.56
	40957	6/19 HR IT Monthly Contract		820-610-88040	2.06
60885	8/29/2019 19884	1004 8/19 PD Tint Windows	A-1 Glass	101-413-84030	2,384.22 2,384.22
60886	8/29/2019 20254	1063 8/19 PW Meal Reimb - A. Uribe	Anthony Uribe	501-503-86010	59.00 29.50
	20254	8/19 PW Meal Reimb - A. Uribe		503-520-86010	29.50
60887	8/29/2019 602227736	1068 8/19 PW Employee Uniforms (Coveralls/Mats)	Aramark	101-431-70100	1,002.18 3.76
	602227736	8/19 PW Employee Uniforms (Coveralls/Mats)		101-432-84030	15.10
	602227736	8/19 PW Employee Uniforms (Coveralls/Mats)		107-422-70100	10.29
	602227736	8/19 PW Employee Uniforms (Coveralls/Mats)		501-503-70100	7.52
	602227736	8/19 PW Employee Uniforms (Coveralls/Mats)		501-508-70100	10.29
	602227736	8/19 PW Employee Uniforms (Coveralls/Mats)		502-510-70100	10.29
	602227736	8/19 PW Employee Uniforms (Coveralls/Mats)		503-520-70100	7.52
	602227736	8/19 PW Employee Uniforms (Coveralls/Mats)		503-521-70100	10.29
	602227737	8/19 PW Employee Uniforms/First Aid Supply Kit		101-431-70100	19.21
	602227737	8/19 PW Employee Uniforms/First Aid Supply Kit		107-422-70100	74.34
	602227737	8/19 PW Employee Uniforms/First Aid Supply Kit		501-503-70100	25.39
	602227737	8/19 PW Employee Uniforms/First Aid Supply Kit		501-508-70100	74.33

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Payment Dates: 08/01/2019 - 08/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	602227737	8/19 PW Employee Uniforms/First Aid Supply Kit		502-510-70100	74.33
	602227737	8/19 PW Employee Uniforms/First Aid Supply Kit		503-520-70100	25.38
	602227737	8/19 PW Employee Uniforms/First Aid Supply Kit		503-521-70100	74.33
	602227737	8/19 PW Employee Uniforms/First Aid Supply Kit		503-521-70440	16.03
	602227737	8/19 PW Employee Uniforms/First Aid Supply Kit		504-535-70100	12.10
	602227737	8/19 PW Employee Uniforms/First Aid Supply Kit		506-540-70100	18.34
	602227738	8/19 PD Jail Blankets Cleaning Service		101-413-70380	177.99
	602235000	8/19 PW Employee Uniforms (Coveralls/Mats)		101-431-70100	3.76
	602235000	8/19 PW Employee Uniforms (Coveralls/Mats)		101-432-84030	15.10
	602235000	8/19 PW Employee Uniforms (Coveralls/Mats)		107-422-70100	10.29
	602235000	8/19 PW Employee Uniforms (Coveralls/Mats)		501-503-70100	7.52
	602235000	8/19 PW Employee Uniforms (Coveralls/Mats)		501-508-70100	10.29
	602235000	8/19 PW Employee Uniforms (Coveralls/Mats)		502-510-70100	10.29
	602235000	8/19 PW Employee Uniforms (Coveralls/Mats)		503-520-70100	7.52
	602235000	8/19 PW Employee Uniforms (Coveralls/Mats)		503-521-70100	10.29
	602235001	8/19 PW Employee Uniforms/First Aid Supply Kits		101-431-70100	10.84
	602235001	8/19 PW Employee Uniforms/First Aid Supply Kits		107-422-70100	36.26
	602235001	8/19 PW Employee Uniforms/First Aid Supply Kits		501-503-70100	30.13
	602235001	8/19 PW Employee Uniforms/First Aid Supply Kits		501-508-70100	36.25
	602235001	8/19 PW Employee Uniforms/First Aid Supply Kits		502-510-70100	36.25
	602235001	8/19 PW Employee Uniforms/First Aid Supply Kits		503-520-70100	30.12
	602235001	8/19 PW Employee Uniforms/First Aid Supply Kits		503-521-70100	36.25
	602235001	8/19 PW Employee Uniforms/First Aid Supply Kits		503-521-70440	16.17
	602235001	8/19 PW Employee Uniforms/First Aid Supply Kits		504-535-70100	11.32
	602235001	8/19 PW Employee Uniforms/First Aid Supply Kits		506-540-70100	16.70
60890	8/29/2019	1078	AT&T		134.25
	080719	8/19 PD Internet (Acct # 125125740)		101-413-72030	134.25
60891	8/29/2019	02069	AT&T 2005		1,679.78
	13486142	8/19 PD Business Alarm 559-935-0359		101-413-72030	21.29
	13486142	8/19 PD Crime Tip Line 559-935-3206		101-413-72030	21.29
	13486142	8/19 PD Chief 559-935-4210		101-413-72030	40.93
	13486142	8/19 PD Multi-line 559-935-8496		101-413-72030	279.53
	13486142	8/19 PD Multi-line 559-935-8497		101-413-72030	279.53
	13486142	8/19 PD 559-935-6008		101-413-72030	20.29
	13486142	8/19 FD 559-935-1651		101-416-72030	100.14
	13486142	8/19 City Hall Modem 559-934-1306		101-432-72030	40.93
	13486142	8/19 Admin Fax 559-935-0789		101-432-72030	217.65
	13486142	8/19 City Hall Main 559-935-1532		101-432-72030	245.37
	13486142	8/19 Graffiti Hotline 559-935-3282		101-432-72030	19.63
	13486142	8/19 Bldg. Maint. 559-935-3050		101-432-72030	33.38
	13486142	8/19 AP Weather 559-935-5960		101-435-72030	78.54
	13486142	8/19 AP Maint. 559-935-8594		101-435-72030	19.63
	13486142	8/19 WP Alarm 559-935-3022		501-503-72030	60.57
	13486142	8/19 WP 559-935-1889		501-503-72030	21.29
	13486142	8/19 PW Yard 559-935-1185		502-510-72030	96.29
	13486142	8/19 Sewer Plant 559-935-2275		503-520-72030	19.63
	13486142	8/19 Echo Canyon Lift Station 559-935-1875		503-521-72030	21.29
	13486142	8/19 New Lift Station 559-935-1896		503-521-72030	21.29
	13486142	8/19 WWP Lift Station 559-935-5518		503-521-72030	21.29
60893	8/29/2019	02097	AT&T 2006		124.49
	13486170	8/19 PD Dispatch 559-935-1525		101-413-72030	62.21
	13486170	8/19 Courthouse 559-935-1560		101-432-72030	40.93
	13486170	8/19 PW 559-935-5004		107-422-72030	5.34
	13486170	8/19 PW 559-935-5004		501-508-72030	5.34
	13486170	8/19 PW 559-935-5004		502-510-72030	5.34
	13486170	8/19 PW 559-935-5004		503-521-72030	5.33



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
60903	8/29/2019	1217	Clovis Polycon, Inc.		1,832.51
	47551	7/19 PW 2' Mueller Shutoff Valve		502-510-70140	97.17
	47598	7/19 PW Excess Flow Valves		502-510-70140	1,735.34
60904	8/29/2019	1271	DataProse, Inc.		535.99
	3P44703	8/19 FIN Natural Gas Tips		501-406-70040	214.40
	3P44703	8/19 FIN Natural Gas Tips		502-406-70040	187.60
	3P44703	8/19 FIN Natural Gas Tips		503-406-70040	123.28
	3P44703	8/19 FIN Natural Gas Tips		504-406-70040	10.71
60905	8/29/2019	1288	Department of Justice		1,703.00
	393838	7/19 PD Livescans		101-413-88100	1,383.00
	395964	7/19 HR Fingerprints - M. Vargas		101-408-89070	32.00
	395964	7/19 HR Fingerprints - D. Miranda		101-408-89070	32.00
	395964	7/19 HR Fingerprints - C. Brown		101-408-89070	32.00
	395964	7/19 HR Fingerprints - J. Gutierrez		101-440-89070	0.96
	395964	7/19 HR Fingerprints - R. Stevens		101-440-89070	0.96
	395964	7/19 HR Fingerprints - D. Stevens		101-440-89070	0.96
	395964	7/19 HR Fingerprints - J. Gutierrez		107-422-89070	2.24
	395964	7/19 HR Fingerprints - D. Stevens		107-422-89070	2.24
	395964	7/19 HR Fingerprints - R. Stevens		107-422-89070	2.24
	395964	7/19 HR Fingerprints - E. Ramirez		501-503-89070	22.40
	395964	7/19 HR Fingerprints - C. Valdes		501-503-89070	22.40
	395964	7/19 HR Fingerprints - J. Valadez		501-503-89070	22.40
	395964	7/19 HR Fingerprints - B. Smith		501-503-89070	22.40
	395964	7/19 HR Fingerprints - D. Stevens		501-508-89070	12.80
	395964	7/19 HR Fingerprints - R. Stevens		501-508-89070	12.80
	395964	7/19 HR Fingerprints - J. Gutierrez		501-508-89070	12.80
	395964	7/19 HR Fingerprints - J. Gutierrez		502-510-89070	12.80
	395964	7/19 HR Fingerprints - R. Stevens		502-510-89070	12.80
	395964	7/19 HR Fingerprints - D. Stevens		502-510-89070	12.80
	395964	7/19 HR Fingerprints - B. Smith		503-520-89070	9.60
	395964	7/19 HR Fingerprints - J. Valadez		503-520-89070	9.60
	395964	7/19 HR Fingerprints - C. Valdes		503-520-89070	9.60
	395964	7/19 HR Fingerprints - E. Ramirez		503-520-89070	9.60
	395964	7/19 HR Fingerprints - J. Gutierrez		503-521-89070	3.20
	395964	7/19 HR Fingerprints - D. Stevens		503-521-89070	3.20
	395964	7/19 HR Fingerprints - R.Stevens		503-521-89070	3.20
60907	8/29/2019	1322	Electric Motor Shop, Inc.		1,151.79
	RS-RI23284	8/19 WP Gear Box for Flocc Arms		501-503-84020	1,151.79
60908	8/29/2019	1339	Eric Deleon		59.00
	20255	8/19 PW Meal Reimb - E. Deleon		501-508-86010	19.67
	20255	8/19 PW Meal Reimb - E. Deleon		502-510-86010	19.66
	20255	8/19 PW Meal Reimb - E. Deleon		503-521-86010	19.67
60909	8/29/2019	02242	Extended Stay America Inc.		2,870.82
	20232	8/19 PD Hotel Confirmation # 147415022 For B.Niet		101-413-86010	956.94
	20233	8/19 PD Hotel Confirmation # 138056171 for B.Nieto		101-413-86010	956.94
	20234	8/19 PD Hotel Confirmation # 145715165 for B.Nieto		101-413-86010	956.94
60910	8/29/2019	1362	Ferguson Enterprises Inc. 1423		695.02
	1487575	8/19 PW Water Leak Repair Parts		501-508-70140	695.02
60911	8/29/2019	1393	Fresno City College		862.50
	14612766	8/19 PD Registration & Parking Permit for B. Meza		101-413-86010	862.50
60912	8/29/2019	1407	Fresno County Sheriff		335.82
	SO16710	7/19 PD RMS/JMS/CAD		101-413-88100	335.82

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
60913	8/29/2019 013368618	1416 8/19 PD CPR Masks	Galls LLC	101-413-70101	177.13 177.13
60914	8/29/2019 19857	1422 8/19 SS Brushes for Sweeper	GCS Environmental Equipment Services	504-535-84060	1,174.54 1,174.54
60915	8/29/2019	1450	GRISWOLD, LASALLE, COBB, DOD, & GIN, L.L.P.		5,917.75
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.103)		101-401-88010	341.10
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.007)		101-401-88010	240.25
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.005)		101-401-88010	615.00
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.003)		101-401-88010	808.85
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.010)		101-401-88010	938.90
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.003)		101-401-88010	0.65
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.101)		101-401-88010	34.86
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.012)		101-404-88100	606.25
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.012)		107-422-88010	21.97
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.004)		107-422-88010	180.40
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.011)		117-418-98042	67.65
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.006)		501-406-88010	137.35
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.004)		501-503-88010	180.40
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.012)		501-503-88010	21.97
	072519	7/19 Attorney Fees (Acct # 23830.001)		501-503-88010	161.10
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.012)		501-508-88010	21.96
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.004)		501-508-88010	180.40
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.012)		502-510-88010	496.14
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.004)		502-510-88010	180.40
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.004)		502-510-88010	53.10
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.012)		502-510-88010	21.96
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.004)		503-520-88010	180.40
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.012)		503-520-88010	21.97
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.012)		503-521-88010	21.96
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.004)		503-521-88010	180.40
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.012)		504-535-88100	21.96
	072519	7/19 Legal Svc as City Attorney (Acct # 21794.004)		504-535-88100	180.40
60917	8/29/2019 1246582	1454 7/19 IRS VCP/ICMA Outside Attorney	Hanson Bridgett LLP	101-401-88010	100.00 100.00
60918	8/29/2019 0031798-IN	1908 8/19 FIN Sales Tax Audit 3rd Qtr	HdL Companies	101-406-88100	1,016.94 1,016.94
60919	8/29/2019	1462	High Desert Wireless Broadband Communications, LLC		3,790.00
	40968	7/19 ADMIN IT Monthly Contract - Overage Billing		101-401-88040	1.12
	40968	7/19 ADMIN IT Monthly Contract		101-401-88040	62.66
	40968	7/19 CD IT Monthly Contract - Overage Billing		101-404-88040	3.39
	40968	7/19 CD IT Monthly Contract		101-404-88040	245.27
	40968	7/19 ADMIN IT Monthly Contract		101-405-88040	62.66
	40968	7/19 ADMIN IT Monthly Contract - Overage Billing		101-405-88040	1.12
	40968	7/19 FIN IT Monthly Contract		101-406-88040	15.67
	40968	7/19 FIN IT Monthly Contract - Overage Billing		101-406-88040	2.95
	40968	7/19 HR IT Monthly Contract - Overage Billing		101-408-88040	2.40
	40968	7/19 HR IT Monthly Contract		101-408-88040	95.22
	40968	7/19 PD IT Monthly Contract		101-413-88040	1,629.90
	40968	7/19 PD IT Monthly Contract - Overage Billing		101-413-88040	74.64
	40968	7/19 FD IT Monthly Contract - Overage Billing		101-416-88040	3.39
	40968	7/19 FD IT Monthly Contract		101-416-88040	522.20
	40968	7/19 HR IT Monthly Contract - Overage Billing		107-422-88040	0.04
	40968	7/19 HR IT Monthly Contract		107-422-88040	1.68
	40968	7/19 PW IT Monthly Contract		107-422-88040	35.60
	40968	7/19 PW IT Monthly Contract - Overage Billing		107-422-88040	0.34
	40968	7/19 FIN IT Monthly Contract - Overage Billing		501-406-88040	39.36

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	40968	7/19 FIN IT Monthly Contract		501-406-88040	208.88
	40968	7/19 HR IT Monthly Contract - Overage Billing		501-503-88040	0.23
	40968	7/19 PW IT Monthly Contract - Overage Billing		501-503-88040	0.51
	40968	7/19 HR IT Monthly Contract		501-503-88040	8.98
	40968	7/19 PW IT Monthly Contract		501-503-88040	53.41
	40968	7/19 PW IT Monthly Contract		501-508-88040	35.60
	40968	7/19 HR IT Monthly Contract		501-508-88040	6.63
	40968	7/19 HR IT Monthly Contract - Overage Billing		501-508-88040	0.17
	40968	7/19 PW IT Monthly Contract - Overage Billing		501-508-88040	0.34
	40968	7/19 FIN IT Monthly Contract		502-406-88040	182.77
	40968	7/19 FIN IT Monthly Contract - Overage Billing		502-406-88040	34.44
	40968	7/19 HR IT Monthly Contract - Overage Billing		502-510-88040	0.17
	40968	7/19 PW IT Monthly Contract - Overage Billing		502-510-88040	0.85
	40968	7/19 HR IT Monthly Contract		502-510-88040	6.70
	40968	7/19 PW IT Monthly Contract		502-510-88040	89.01
	40968	7/19 FIN IT Monthly Contract		503-406-88040	104.44
	40968	7/19 FIN IT Monthly Contract - Overage Billing		503-406-88040	19.68
	40968	7/19 HR IT Monthly Contract		503-520-88040	0.10
	40968	7/19 PW IT Monthly Contract - Overage Billing		503-520-88040	0.68
	40968	7/19 HR IT Monthly Contract		503-520-88040	3.81
	40968	7/19 PW IT Monthly Contract		503-520-88040	71.21
	40968	7/19 HR IT Monthly Contract		503-521-88040	2.53
	40968	7/19 PW IT Monthly Contract - Overage Billing		503-521-88040	0.68
	40968	7/19 PW IT Monthly Contract		503-521-88040	71.21
	40968	7/19 HR IT Monthly Contract - Overage Billing		503-521-88040	0.06
	40968	7/19 FIN IT Monthly Contract		504-406-88040	10.44
	40968	7/19 FIN IT Monthly Contract - Overage Billing		504-406-88040	1.97
	40968	7/19 HR IT Monthly Contract		504-535-88040	2.46
	40968	7/19 HR IT Monthly Contract - Overage Billing		504-535-88040	0.06
	40968	7/19 HR IT Monthly Contract		506-540-88040	4.44
	40968	7/19 ADMIN IT Monthly Contract - Overage Billing		506-540-88040	1.15
	40968	7/19 HR IT Monthly Contract - Overage Billing		506-540-88040	0.11
	40968	7/19 ADMIN IT Monthly Contract		506-540-88040	64.56
	40968	7/19 HR IT Monthly Contract		820-610-88040	2.06
	40968	7/19 HR IT Monthly Contract - Overage Billing		820-610-88040	0.05
60923	8/29/2019 07056985	1463 8/19 WP Chemical Aqua Ammonia	Hill Brothers Chemical Company	501-503-70210	5,427.63
60924	8/29/2019 4744	1562 7/19 WP Rekeyed All Door Locks Booster	Kings County Mobile Locksmith Service	501-503-84030	734.07
60925	8/29/2019 082619	02238 8/19 PD Training Equipment	Laser Ammo USA Inc	101-413-86010	7,584.01
60926	8/29/2019 12550284 13468620	1630 8/19 WP Valves & Gauges for Booster 8/19 WP Hose Fitting for Water Leak	McMaster-Carr Supply Co.	501-503-70140 501-503-70140	464.28 421.20 43.08
60927	8/29/2019 103	02227 8/19 PD Carpet Cleaning	Michael James	101-413-84030	750.00
60928	8/29/2019 100973	1661 7/19 WP Pest Control Service	Mountain Valley Pest Control	501-503-84030	45.00
60929	8/29/2019 00331567 00331567	1662 7/19 Municipal Code Update-Supplement 12 7/19 Municipal Code Update-Supplement 12	Municipal Code Corporation	101-401-86030 101-405-86030	4,275.01 2,137.50 2,137.51
60930	8/29/2019 524	02128 8/19 PD Laser Shot Simulator Rental/Training	N.A.G. Industries	101-413-86010	1,440.00



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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	USBDPJULY2019-1	7/19 PD Extended Stay - M. Gomez		101-413-86010	148.19
	USBDPJULY2019-1	7/19 PD Eden K-9		101-413-92211	174.00
	USBDPJULY2019-2	7/19 PD Amazon Prime - Yearly Subscription		101-413-86030	129.68
	USBPWAUG19	8/19 PW Restroom Project		101-432-84030	24.01
	USBPWAUG19	8/19 PW Water Info for Kids		501-503-70060	167.50
	USBPWAUG19	8/19 PW Training Academy - A. Uribe		501-503-86010	425.00
	USBPWAUG19	8/19 PW Lodging for PARSAC Safety Mgmt Workshop		501-503-86010	136.13
	USBPWAUG19	8/19 PW Lodging for PARSAC Safety Mgmt Workshop		501-508-86010	90.75
	USBPWAUG19	8/19 PW Gas Safety Info for Kids		502-510-70060	233.00
	USBPWAUG19	8/19 PW Lodging for PARSAC Safety Mgmt Workshop		502-510-86010	90.75
	USBPWAUG19	8/19 PW Lodging for PARSAC Safety Mgmt Workshop		503-520-86010	136.12
	USBPWAUG19	8/19 PW Training Academy - A. Uribe		503-520-86010	425.00
	USBPWAUG19	8/19 PW Lodging for PARSAC Safety Mgmt Workshop		503-521-86010	90.75
	USBPWAUG2019	8/19 PW Office Computer		501-508-84010	298.42
	USBPWAUG2019	8/19 PW Hard Case/Glass Protector for iPad		501-508-84010	180.63
	USBPWAUG2019	8/19 PW Training Academy - E. De Leon		501-508-86010	283.34
	USBPWAUG2019	8/19 PW Office Computer		502-510-84010	298.42
	USBPWAUG2019	8/19 PW Training Academy - E. De Leon		502-510-86010	283.33
	USBPWAUG2019	8/19 PW Office Computer		503-521-84010	298.42
	USBPWAUG2019	8/19 PW Training Academy - E. De Leon		503-521-86010	283.33
60944	8/29/2019	1946	Uline		292.44
	111000286	819/ PD Gloves for Evidence & Patrol		101-413-90070	292.44
60945	8/29/2019	02185	Unwired Broadband		251.99
	INV00719403	9/19 WP Wifi Services		501-503-72030	251.99
60946	8/29/2019	1973	Verizon Wireless Services, LLC		811.62
	9836406875	8/19 Sim card for Traffic Camera 385-6390		101-413-72030	20.02
	9836406875	8/19 D. Blevins 317-7257		101-413-72030	38.01
	9836406875	8/19 Air Card 246-1934		101-413-72030	38.01
	9836406875	8/19 D. Blevins 317-7020		101-413-72030	38.01
	9836406875	8/19 Copdmdt 11 612-3540		101-413-72030	38.01
	9836406875	8/19 S Young 974-4689		101-413-72030	42.12
	9836406875	8/19 Copdmdt 09 612-3468		101-413-72030	38.01
	9836406875	8/19 Coalpd Lt15 365-9537		101-413-72030	38.01
	9836406875	8/19 Copdmdt 10 612-3536		101-413-72030	38.01
	9836406875	8/19 Copdmdt 16 612-3607		101-413-72030	38.01
	9836406875	8/19 Coalpd Lt11 538-4304		101-413-72030	38.01
	9836406875	8/19 Unlimited Text 15GB		101-413-72030	78.00
	9836406875	8/19 Copdmdt 07 612-3444		101-413-72030	38.01
	9836406875	8/19 D. Blevins 341-7512		101-413-72030	42.12
	9836406875	8/19 Rouch 974-6734		101-413-72030	48.34
	9836406875	8/19 UC Investigations 209-620-2635		101-413-72030	43.64
	9836406875	8/19 Coalpd Lt13 538-4473		101-413-72030	38.01
	9836406875	8/19 Coalpd Lt12 538-4345		101-413-72030	38.01
	9836406875	8/19 Coalpd Lt08 538-4038		101-413-72030	38.01
	9836406875	8/19 Animal Control 240-1041		101-415-72030	43.25
60948	8/29/2019	02021	Visual Ink		56.64
	13989	7/19 PD Stickers		101-413-70040	56.64
60949	8/29/2019	1983	WageWorks		75.00
	2048043	8/19 FSA Monthly Fee		950-000-34610	75.00
60950	8/29/2019	1993	West Hills Oil, Inc.		5,106.04
	64048	7/19 PD Fleet Fuel		101-413-70160	5,106.04
60951	8/29/2019	2007	Zee Medical Service Co.		119.52
	66618649	8/19 WP First Aid Kit		501-503-84072	119.52

Expense Approval Report

Payment Dates: 08/01/2019 - 08/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
DFT0000741	8/9/2019 0000989	1162 CalPERS Classic F/P ER 32048	CalPERS	950-000-36000	7,386.00 7,386.00
DFT0000742	8/9/2019 0000990	1162 CalPERS Classic Misc ER 32047	CalPERS	950-000-36000	4,918.78 4,918.78
DFT0000743	8/9/2019 0000991	1162 CalPERS PEPRA Misc 27481 EE	CalPERS	950-000-32000	2,058.93 2,058.93
DFT0000744	8/9/2019 0000992	1162 CalPERS PEPRA Misc 27481 ER	CalPERS	950-000-32000	2,301.07 2,301.07
DFT0000745	8/9/2019 0000993	1162 CalPERS PEPRA Fire/Police	CalPERS	950-000-32000	2,370.73 2,370.73
DFT0000746	8/9/2019 0000994	1162 CalPERS PEPRA Fire/Police ER	CalPERS	950-000-32000	2,376.22 2,376.22
DFT0000747	8/9/2019 0001004	1162 CalPERS Classic EE w/SS Offset	CalPERS	950-000-32000	7,101.64 7,101.64
DFT0000748	8/9/2019 0001005	1869 SDU Fresno County	State Disbursement Unit	950-000-34010	407.99 407.99
DFT0000749	8/9/2019 0001006	1869 SDU Kings County DCSS	State Disbursement Unit	950-000-34010	245.07 245.07
DFT0000750	8/31/2019 0001008 0001008	1025 AFLAC After Tax AFLAC PreTax	AFLAC Group Insurance	950-000-34600 950-000-34600	1,659.58 426.60 1,232.98
DFT0000751	8/9/2019 0001009	02078 SDI	SDI	950-000-31500	1,751.57 1,751.57
DFT0000752	8/9/2019 0001010	02077 Mgr SDI	SDI (Mgr)	950-000-31500	260.11 260.11
DFT0000753	8/9/2019 0001011	1331 State WH	Employment Development Dept.	950-000-31200	5,601.36 5,601.36
DFT0000754	8/9/2019 0001012 0001012 0001012	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	43,658.60 14,454.78 23,668.42 5,535.40
DFT0000755	8/9/2019 0001013	1162 CalPERS Classic F/P ER 32048	CalPERS	950-000-36000	13.51 13.51
DFT0000758	8/9/2019 0001014	1162 CalPERS Classic EE w/SS Offset	CalPERS	950-000-32000	6.99 6.99
DFT0000760	8/9/2019 0001015	02078 SDI	SDI	950-000-31500	19.85 19.85
DFT0000761	8/9/2019 0001016	1331 State WH	Employment Development Dept.	950-000-31200	144.84 144.84
DFT0000762	8/9/2019 0001017 0001017 0001017	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	598.70 294.94 246.18 57.58
DFT0000764	8/23/2019 0001028	1162 CalPERS Classic F/P ER 32048	CalPERS	950-000-36000	7,387.87 7,387.87

Expense Approval Report

Payment Dates: 08/01/2019 - 08/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
DFT0000765	8/23/2019 0001029	1162 CalPERS Classic Misc ER 32047	CalPERS	950-000-36000	4,932.40 4,932.40
DFT0000766	8/23/2019 0001030	1162 CalPERS PEPRA Misc 27481 EE	CalPERS	950-000-32000	2,467.30 2,467.30
DFT0000767	8/23/2019 0001031	1162 CalPERS PEPRA Misc 27481 ER	CalPERS	950-000-32000	2,392.65 2,392.65
DFT0000768	8/23/2019 0001032	1162 CalPERS PEPRA Fire/Police	CalPERS	950-000-32000	2,691.00 2,691.00
DFT0000769	8/23/2019 0001033	1162 CalPERS PEPRA Fire/Police ER	CalPERS	950-000-36000	2,450.15 2,450.15
DFT0000770	8/23/2019 0001043	1162 CalPERS Classic EE w/SS Offset	CalPERS	950-000-32000	7,111.27 7,111.27
DFT0000771	8/23/2019 0001044	1869 SDU Fresno County	State Disbursement Unit	950-000-34010	407.99 407.99
DFT0000772	8/23/2019 0001045	1869 SDU Kings County DCSS	State Disbursement Unit	950-000-34010	245.07 245.07
DFT0000773	8/31/2019 0001047 0001047	1025 AFLAC PreTax AFLAC After Tax	AFLAC Group Insurance	950-000-34600 950-000-34600	1,659.58 1,232.98 426.60
DFT0000774	8/23/2019 0001048	02078 SDI	SDI	950-000-31500	1,806.32 1,806.32
DFT0000775	8/23/2019 0001049	02077 Mgr SDI	SDI (Mgr)	950-000-31500	254.19 254.19
DFT0000776	8/23/2019 0001050	1331 State WH	Employment Development Dept.	950-000-31200	6,260.56 6,260.56
DFT0000777	8/23/2019 0001051 0001051 0001051	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	46,024.21 16,065.81 24,280.00 5,678.40
DFT0000778	8/14/2019 0001053	02078 SDI	SDI	950-000-31500	32.16 32.16
DFT0000779	8/14/2019 0001054	1331 State WH	Employment Development Dept.	950-000-31200	100.51 100.51
DFT0000780	8/14/2019 0001055 0001055 0001055	1957 Fed W/H Social Security Medicare	United States Treasury	950-000-31100 950-000-31300 950-000-31400	789.32 297.20 398.84 93.28

**Grand Total: 1,711,606.14**

## Report Summary

## Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	175,969.18
105 - COPS GRANT FUND	301.34
107 - GAS TAX FUND	28,799.81
110 - LTF - ARTICLE VIII FUND	28.65
111 - SB1-ROAD REHAB MAINT ACCT FUND	11,701.25
117 - IGT-INTERGOVERNMENTAL TRANSFER	67.65
125 - MEASURE C-STREET MAINTENANCE	28.65
127 - MEASURE C-FLEXIBLE FUNDING	6,348.65
130 - SPECIAL ASSESSMENT DISTRICTS	64.20
140 - GENERAL CAPITAL PROJECTS FUND	28.65
150 - COALINGA PUBLIC FINANCING AUTH	1,236.00
306 - SPECIAL REVENUE GRANTS FUND	47,644.25
501 - WATER ENTERPRISE FUND	855,258.30
502 - GAS ENTERPRISE FUND	64,088.09
503 - SEWER ENTERPRISE FUND	54,274.53
504 - SANITATION ENTERPRISE FUND	159,375.18
506 - TRANSIT SYSTEM	2,218.18
815 - LOW/MOD HOUSING ASSET FUND	817.25
820 - RORF-REDEV OBLIG RETIREMT FUND	2,242.80
950 - PAYROLL TRUST & AGENCY FUND	301,113.53
<b>Grand Total:</b>	<b>1,711,606.14</b>

## Account Summary

Account Number	Account Name	Payment Amount
101-400-41080	Mid Valley Franchise Fee	-32,739.17
101-400-48190	Donations	3,094.93
101-401-70010	Office Supplies	14.09
101-401-72030	Telephone	46.98
101-401-84010	Office Equip Repairs &	101.42
101-401-86010	Training, Travel, & Confe	2,068.36
101-401-86030	Subs., Dues, & Publicatio	2,193.88
101-401-88010	City Attorney Fees	13,037.59
101-401-88040	Computer Programming	189.10
101-401-88100	Professional Services	600.00
101-404-70010	Office Supplies	14.08
101-404-70160	Gasoline & Diesel	82.55
101-404-72030	Telephone	200.78
101-404-84010	Office Equip Repairs &	46.29
101-404-86010	Training, Travel, & Confe	6.85
101-404-86030	Subs., Dues, & Publicatio	85.00
101-404-86500	Planning-Reimbursable F	736.90
101-404-88040	Computer Programming	739.20
101-404-88100	Professional Services	606.25
101-405-70010	Office Supplies	33.06
101-405-70160	Gasoline & Diesel	31.66
101-405-72030	Telephone	141.02
101-405-84010	Office Equip Repairs &	71.02
101-405-84060	Vehicle Parts, Repairs &	7.00
101-405-86010	Training, Travel, & Confe	1,111.43
101-405-86030	Subs., Dues, & Publicatio	2,137.51
101-405-88040	Computer Programming	189.10
101-406-70010	Office Supplies	64.93
101-406-70040	Printing & Binding	459.99
101-406-72030	Telephone	11.20
101-406-84010	Office Equip Repairs &	14.25
101-406-86010	Training, Travel, & Confe	21.42
101-406-88030	Accounting/Auditing	1,648.00

## Account Summary

Account Number	Account Name	Payment Amount
101-406-88040	Computer Programming	107.25
101-406-88100	Professional Services	1,541.74
101-408-70010	Office Supplies	12.25
101-408-70030	Postage & Freight Out	22.12
101-408-72030	Telephone	99.82
101-408-84010	Office Equip Repairs &	217.11
101-408-86010	Training, Travel, & Confe	3.03
101-408-88040	Computer Programming	288.06
101-408-88100	Professional Services	688.37
101-408-89040	Physical w/Drug & Alcoh	335.00
101-408-89060	Psychological Evaluation	800.00
101-408-89070	Fingerprinting	96.00
101-408-89080	Background Investigatio	1,800.00
101-413-60010	Salaries Regular	1,119.26
101-413-70010	Office Supplies	507.90
101-413-70030	Postage & Freight Out	93.28
101-413-70040	Printing & Binding	679.24
101-413-70070	Audio/Video Equipment	227.10
101-413-70101	Uniforms-Safety Equipm	1,880.24
101-413-70160	Gasoline & Diesel	8,881.72
101-413-70380	Inmate Food/Jail Supplie	1,153.60
101-413-70440	Miscellaneous Supplies	87.34
101-413-72010	Water, Gas, Sanitation &	39.92
101-413-72020	Electric	135.78
101-413-72030	Telephone	5,536.65
101-413-84010	Office Equip Repairs &	452.39
101-413-84030	Buildings Repairs & Mai	4,539.22
101-413-84060	Vehicle Parts, Repairs &	1,168.99
101-413-86010	Training, Travel, & Confe	21,105.47
101-413-86030	Subs., Dues, & Publicatio	673.66
101-413-88040	Computer Programming	7,695.31
101-413-88080	Laboratory	70.00
101-413-88100	Professional Services	3,398.16
101-413-90070	Investigative Expenses	2,108.68
101-413-92211	K-9 Program Expense	4,622.34
101-413-98040	Major Machinery & Equi	12,444.00
101-415-70160	Gasoline & Diesel	507.29
101-415-70280	Shelter Food/Supplies	340.41
101-415-72030	Telephone	3,009.64
101-415-88100	Professional Services	1,969.00
101-416-70030	Postage & Freight Out	15.35
101-416-70050	Education Materials & S	942.73
101-416-70102	Uniforms (Turnout Gear)	620.91
101-416-70160	Gasoline & Diesel	4,078.98
101-416-70440	Miscellaneous Supplies	55.40
101-416-70450	Station Supplies	474.09
101-416-72010	Water, Gas, Sanitation &	662.64
101-416-72020	Electric	4,704.66
101-416-72030	Telephone	4,897.10
101-416-75000	Medical Equipment & Su	2,944.18
101-416-75010	Meals-Ambulance Runs	166.27
101-416-75020	EMS-Linens	528.83
101-416-75030	Tuition Reimbursement	2,310.00
101-416-75040	Ambulance Billing Contr	1,116.75
101-416-84010	Office Equip Repairs &	471.33
101-416-84030	Buildings Repairs & Mai	20,522.36
101-416-84050	Grounds Repairs & Main	221.83
101-416-84060	Vehicle Parts, Repairs &	6,084.65

## Account Summary

Account Number	Account Name	Payment Amount
101-416-86010	Training, Travel, & Confe	20.68
101-416-88040	Computer Programming	1,569.99
101-416-88100	Professional Services	188.00
101-431-70010	Office Supplies	33.68
101-431-70100	Uniforms	145.80
101-431-70150	Vehicle Parts & Supplies	21.00
101-431-72030	Telephone	71.84
101-432-72010	Water, Gas, Sanitation &	1,066.46
101-432-72020	Electric	17,805.07
101-432-72030	Telephone	749.69
101-432-84030	Buildings Repairs & Mai	3,461.88
101-435-72010	Water, Gas, Sanitation &	574.38
101-435-72020	Electric	3,126.22
101-435-72030	Telephone	167.25
101-435-84030	Buildings Repairs & Mai	100.00
101-440-70060	Small Tools & Equipment	399.95
101-440-70160	Gasoline & Diesel	507.73
101-440-70441	Irrigation Supplies	19.66
101-440-72011	Water/Electric - City Plot	4,679.11
101-440-84050	Grounds Repairs & Main	1,881.97
101-440-84060	Vehicle Parts, Repairs &	923.01
101-440-84090	Graffiti Removal Expens	102.91
101-440-89040	Physical w/ Drug & Alco	7.95
101-440-89070	Fingerprinting	2.88
105-413-72030	Telephone	301.34
107-422-62080	Uniform Allowance	150.00
107-422-70010	Office Supplies	36.73
107-422-70030	Postage & Freight Out	0.39
107-422-70100	Uniforms	341.86
107-422-70130	Street Materials	61.58
107-422-70160	Gasoline & Diesel	839.48
107-422-70190	Street Stripe Paint	1,272.04
107-422-72010	Water/Electric - City Plot	3,373.15
107-422-72021	Street Light Electricity	20,805.44
107-422-72030	Telephone	14.50
107-422-84010	Office Equip Repairs &	3.37
107-422-84050	Grounds Repairs & Main	280.34
107-422-84060	Vehicle Parts, Repairs &	199.35
107-422-86010	Training, Travel, & Confe	0.05
107-422-86030	Subs., Dues, & Publicatio	40.87
107-422-88010	City Attorney Fees	202.37
107-422-88040	Computer Programming	140.87
107-422-88100	Professional Services	1,012.15
107-422-89040	Physical w/Drug & Alcoh	18.55
107-422-89070	Fingerprinting	6.72
110-424-88040	Computer Programming	28.65
111-422-98910	Sunset St Improv-Phase	11,701.25
117-418-98042	IGT-EMS Program Expen	67.65
125-422-88040	Computer Programming	28.65
127-422-88040	Computer Programming	28.65
127-422-98970	ADA Improv-ATP Cycle 0	6,320.00
130-451-88040	Computer Programming	28.65
130-603-88101	Administrative Fees	35.55
140-422-88040	Computer Programming	28.65
150-751-96501	Fiscal Agent Fees-1998 A	412.00
150-752-96502	Fiscal Agent Fees-1998 B	412.00
150-753-96503	Fiscal Agent Fees-1998 C	412.00
306-422-98571	Park Improv 16-HRPP-11	47,644.25

## Account Summary

Account Number	Account Name	Payment Amount
501-406-70010	Office Supplies	678.36
501-406-70030	Postage & Freight Out	867.89
501-406-70040	Printing & Binding	1,413.66
501-406-70160	Gasoline & Diesel	292.83
501-406-72030	Telephone	244.80
501-406-84010	Office Equip Repairs &	190.12
501-406-86010	Training, Travel, & Confe	0.08
501-406-88010	City Attorney Fees	137.35
501-406-88030	Accounting/Auditing	1,236.00
501-406-88040	Computer Programming	1,024.07
501-406-88100	Professional Services	858.77
501-406-98030	Office Furniture & Equip	255.55
501-503-62081	Safety Boot Allowance	150.00
501-503-70010	Office Supplies	221.87
501-503-70030	Postage & Freight Out	1.83
501-503-70060	Small Tools & Equipment	2,529.71
501-503-70100	Uniforms	272.99
501-503-70140	Utility Parts & Supplies	1,027.79
501-503-70160	Gasoline & Diesel	777.51
501-503-70202	Lab Supplies	3,162.61
501-503-70210	Chemicals Ammonia	5,427.63
501-503-70220	Chemicals Zinc Ortho	32,369.21
501-503-70230	Chemicals Chlorine	2,769.78
501-503-70240	Chemicals Aluminate Sul	14,293.83
501-503-70300	Chemicals Hypochlorite	4,713.66
501-503-70400	Chemicals Sodium Perm	12,130.02
501-503-72010	Water, Gas, Sanitation &	95.21
501-503-72020	Electric	152,652.39
501-503-72030	Telephone	976.40
501-503-80010	Water Purchases	202,239.94
501-503-84010	Office Equip Repairs &	88.21
501-503-84020	Major Equip Repairs &	29,011.25
501-503-84030	Buildings Repairs & Mai	10,189.61
501-503-84051	Grounds Chemicals & M	1,245.02
501-503-84072	Safety Equip. Repairs &	119.52
501-503-86010	Training, Travel, & Confe	649.33
501-503-86030	Subs., Dues, & Publicatio	1.20
501-503-86032	Cert, Renewal, Subs & D	38.48
501-503-88010	City Attorney Fees	363.47
501-503-88020	Outside Attorney Fees	6,478.48
501-503-88040	Computer Programming	187.91
501-503-88071	Westlands Coalinga Can	122,540.00
501-503-88081	Outside Laboratory	1,354.00
501-503-88100	Professional Services	8,694.43
501-503-89040	Physical w/Drug & Alcoh	273.00
501-503-89070	Fingerprinting	89.60
501-503-98040	Major Machinery & Equi	7,818.57
501-503-98057	Alum Sludge Removal	199,913.84
501-503-98090	SCBA 2 Unit Purchase	6,291.95
501-508-70010	Office Supplies	113.54
501-508-70030	Postage & Freight Out	1.28
501-508-70060	Small Tools & Equipment	828.44
501-508-70100	Uniforms	341.84
501-508-70101	Uniforms-Safety Equipm	194.63
501-508-70130	Street Materials	1,987.77
501-508-70140	Utility Parts & Supplies	892.37
501-508-70160	Gasoline & Diesel	507.73
501-508-72020	Electric	400.41

## Account Summary

Account Number	Account Name	Payment Amount
501-508-72030	Telephone	793.34
501-508-84010	Office Equip Repairs &	1,087.65
501-508-84030	Buildings Repairs & Mai	7.00
501-508-84060	Vehicle Parts, Repairs &	393.70
501-508-86010	Training, Travel, & Confe	1,425.10
501-508-86030	Subs., Dues, & Publicatio	39.67
501-508-88010	City Attorney Fees	202.36
501-508-88040	Computer Programming	127.20
501-508-88100	Professional Services	1,791.68
501-508-88121	Geographic Information	74.67
501-508-89040	Physical w/Drug & Alcoh	106.00
501-508-89070	Fingerprinting	38.40
501-508-98054	Water Meters	5,543.79
502-406-70010	Office Supplies	593.54
502-406-70030	Postage & Freight Out	759.41
502-406-70040	Printing & Binding	1,236.99
502-406-70160	Gasoline & Diesel	256.23
502-406-72030	Telephone	214.21
502-406-84010	Office Equip Repairs &	166.34
502-406-86010	Training, Travel, & Confe	0.07
502-406-88030	Accounting/Auditing	1,236.00
502-406-88040	Computer Programming	940.82
502-406-88100	Professional Services	716.42
502-406-98030	Office Furniture & Equip	223.61
502-510-62080	Uniform Allowance	300.00
502-510-70010	Office Supplies	152.10
502-510-70030	Postage & Freight Out	1.30
502-510-70060	Small Tools & Equipment	259.84
502-510-70100	Uniforms	500.94
502-510-70130	Street Materials	10.51
502-510-70140	Utility Parts & Supplies	3,359.31
502-510-70160	Gasoline & Diesel	507.74
502-510-72020	Electric	1,291.55
502-510-72030	Telephone	909.20
502-510-80020	PG&E Wholesale Transp	21,693.22
502-510-80030	Gas Purchases for Resale	21,256.21
502-510-84010	Office Equip Repairs &	435.38
502-510-84060	Vehicle Parts, Repairs &	744.82
502-510-86010	Training, Travel, & Confe	475.48
502-510-86030	Subs., Dues, & Publicatio	2,795.87
502-510-88010	City Attorney Fees	751.60
502-510-88040	Computer Programming	288.15
502-510-88100	Professional Services	1,792.16
502-510-88121	Geographic Information	74.67
502-510-89040	Physical w/Drug & Alcoh	106.00
502-510-89070	Fingerprinting	38.40
503-000-11301	CalPOP Energy Eff.Loan	7,729.44
503-406-70010	Office Supplies	339.18
503-406-70030	Postage & Freight Out	499.04
503-406-70040	Printing & Binding	812.88
503-406-70160	Gasoline & Diesel	168.38
503-406-72030	Telephone	123.30
503-406-84010	Office Equip Repairs &	95.06
503-406-86010	Training, Travel, & Confe	0.05
503-406-88030	Accounting/Auditing	1,236.00
503-406-88040	Computer Programming	691.07
503-406-88100	Professional Services	535.78
503-406-98030	Office Furniture & Equip	146.94

## Account Summary

Account Number	Account Name	Payment Amount
503-520-70010	Office Supplies	3.19
503-520-70030	Postage & Freight Out	0.62
503-520-70100	Uniforms	272.96
503-520-70140	Utility Parts & Supplies	229.31
503-520-70160	Gasoline & Diesel	194.38
503-520-72010	Water, Gas, Sanitation &	367.55
503-520-72020	Electric	13,989.44
503-520-72030	Telephone	127.60
503-520-84010	Office Equip Repairs &	44.31
503-520-84030	Buildings Repairs & Mai	90.00
503-520-84051	Grounds Chemicals & M	9,432.74
503-520-84060	Vehicle Parts, Repairs &	51.62
503-520-86010	Training, Travel, & Confe	637.45
503-520-86030	Subs., Dues, & Publicatio	39.68
503-520-88010	City Attorney Fees	202.37
503-520-88020	Outside Attorney Fees	6,478.47
503-520-88040	Computer Programming	225.84
503-520-88080	Laboratory	427.00
503-520-88100	Professional Services	3,711.70
503-520-89040	Physical w/Drug & Alcoh	117.00
503-520-89070	Fingerprinting	38.40
503-521-70010	Office Supplies	0.17
503-521-70030	Postage & Freight Out	0.33
503-521-70100	Uniforms	341.81
503-521-70101	Uniforms-Safety Equipm	159.12
503-521-70160	Gasoline & Diesel	507.73
503-521-70440	Miscellaneous Supplies	80.71
503-521-72010	Water, Gas, Sanitation &	79.10
503-521-72020	Electric	1,227.92
503-521-72030	Telephone	933.64
503-521-84010	Office Equip Repairs &	403.20
503-521-84030	Buildings Repairs & Mai	140.00
503-521-84060	Vehicle Parts, Repairs &	276.23
503-521-86010	Training, Travel, & Confe	480.86
503-521-86030	Subs., Dues, & Publicatio	39.67
503-521-88010	City Attorney Fees	202.36
503-521-88040	Computer Programming	221.96
503-521-88100	Professional Services	10.21
503-521-88121	Geographic Information	74.66
503-521-89040	Physical w/Drug & Alcoh	26.50
503-521-89070	Fingerprinting	9.60
504-400-45310	Bev. Container Recycling	1,562.94
504-406-70010	Office Supplies	34.00
504-406-70030	Postage & Freight Out	43.39
504-406-70040	Printing & Binding	70.67
504-406-70160	Gasoline & Diesel	14.64
504-406-72030	Telephone	12.23
504-406-84010	Office Equip Repairs &	9.51
504-406-86010	Training, Travel, & Confe	0.01
504-406-88010	City Attorney Fees	51.25
504-406-88030	Accounting/Auditing	164.80
504-406-88040	Computer Programming	104.84
504-406-88100	Professional Services	35.95
504-406-98030	Office Furniture & Equip	12.78
504-530-88170	Mid Valley Sanitation Se	154,179.54
504-535-70010	Office Supplies	0.17
504-535-70030	Postage & Freight Out	0.31
504-535-70100	Uniforms	122.71

**Account Summary**

Account Number	Account Name	Payment Amount
504-535-70160	Gasoline & Diesel	1,161.83
504-535-72030	Telephone	10.51
504-535-84010	Office Equip Repairs &	4.93
504-535-84060	Vehicle Parts, Repairs &	1,558.61
504-535-86010	Training, Travel, & Confe	0.04
504-535-88040	Computer Programming	7.44
504-535-88100	Professional Services	212.08
506-540-70010	Office Supplies	3.14
506-540-70030	Postage & Freight Out	1.03
506-540-70100	Uniforms	90.16
506-540-70160	Gasoline & Diesel	842.99
506-540-72030	Telephone	288.79
506-540-84010	Office Equip Repairs &	52.76
506-540-86010	Training, Travel, & Confe	4.32
506-540-88030	Accounting/Auditing	247.20
506-540-88040	Computer Programming	236.91
506-540-88100	Professional Services	381.88
506-540-89040	Physical w/Drug & Alcoh	69.00
815-609-88100	Professional Services	817.25
820-610-70030	Postage & Freight Out	0.48
820-610-72030	Telephone	2.86
820-610-84010	Office Equip Repairs &	4.12
820-610-88030	Accounting/Auditing	1,236.00
820-610-88040	Computer Programming	34.88
820-610-88100	Professional Services	964.46
950-000-31100	Federal Withholding	31,112.73
950-000-31200	State Income Tax Withh	12,107.27
950-000-31300	FICA Withheld	48,593.44
950-000-31400	Medicare Insurance Wit	11,364.66
950-000-31500	State Disability Insuranc	4,124.20
950-000-32000	Employee Retirement W	30,877.80
950-000-32100	Employee Deferred Com	29,956.96
950-000-32300	Employee Long Term Dis	1,953.49
950-000-32400	Life Insurance	1,321.64
950-000-33000	CLOCEA Dues Withheld	532.21
950-000-33200	CPOA Dues Withheld	799.20
950-000-33300	Fire Assoc. Dues Withhel	600.00
950-000-34010	Other W/H Garnishment	1,306.12
950-000-34060	Prepaid Legal Services	120.11
950-000-34600	AFLAC Insurance Withhe	3,319.16
950-000-34610	AFLAC Administration Fe	75.00
950-000-36000	Employer Retirement	27,088.71
950-000-36200	Employer Medical Insura	95,860.83
	<b>Grand Total:</b>	<b>1,711,606.14</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	1,711,606.14
<b>Grand Total:</b>	<b>1,711,606.14</b>

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Declare Old Animal Control Truck as Surplus Property, Direct Staff to Dispose of the Truck via Silent Auction and Designate Proceeds to Police Department's Canine Unit

**Meeting Date:** October 10, 2019

**From:** Marissa Trejo, City Manager

**Prepared by:** Darren Blevins, (I) Chief of Police

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**I. RECOMMENDATION:**

Staff recommends that Council allow the police department to declare 1 2009 Ford F-150 Crew Cab truck used by the former Animal Control Officer as surplus property, direct staff to dispose of the truck via silent auction and direct the proceeds to the Police Department's Canine Unit.

**II. BACKGROUND:**

In July 2019, City turned its animal control services over to Gimmie Love and placed, then animal control officer (ACO) in the police academy.

**III. DISCUSSION:**

The Police Department bought the 2009 Ford F-150 10 years ago as a patrol vehicle and over the years turned it into an animal control vehicle when previous ACO vehicle was taken off line.

In July 2019, the police department contracted with Gimmie Love to take over animal control services for the city at which time the city sold a van to Gimmie Love. The animal control officer was placed in the Fresno Police Academy and the vehicle has been parked in the back of the police department since June 11, 2019.

The department request the vehicle be declared as surplus property and be allowed to sell the vehicle via silent auction. If approved the silent auction would be open for 2 weeks, beginning on Wednesday October 16, 2019 at 8:00am and would end on Wednesday October 30, 2019 at 5:00pm. Bids will only be accepted in a sealed envelope and will only be accepted at the police department, located at 270 N. Sixth Street Coalinga, Ca 93210. The accepted bid would be announced at the next council meeting on November 7, 2019.

The Department asks that all proceeds from this silent auction be used to assist in funding of the Police Department's Canine Unit.

**IV. ALTERNATIVES:**

The Council can deny the surplus of the ACO vehicle and the sale.

**V. FISCAL IMPACT:**

The fiscal impact is not known at this time. All proceeds are to go towards the K-9 Program, account # 101-400-48191.

ATTACHMENTS:

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** City Council Approval of Resolution No. 3918 Electing to become Subject To The Uniform Public Construction Cost Accounting Procedures Set Forth In the Act  
**Meeting Date:** October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, (I) Public Works & Utilities Director

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**I. RECOMMENDATION:**

Under Public Contract Code section 22030, the City Council approval of Resolution No. 3918 electing to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs that the City of Coalinga notify the State Controller forthwith of this election.

**II. BACKGROUND:**

Public Works

Labor Code section 1720(a)(1) defines “public works” to mean “construction, alteration, demolition, installation, or repair work done under contract and paid for in whole or in part out of public funds.”

To qualify as a public work, generally there must be:

- Construction, alteration, demolition, installation, or repair
- Done under contract
- Paid for in part or in whole out of public funds

Because Coalinga is not part of the Uniform Public Construction Cost Accounting Act, its threshold is limited to \$5,000 under Public Contract Code section 20162. ....“When the expenditure required for a public project exceeds five thousand dollars (\$5,000), it shall be contracted for and let to the lowest responsible bidder after notice.”

A general law city who has not applied for participation in the Uniform Public Construction Cost Accounting Act essentially has no informal bidding procedure available to it for amounts over \$5,000 even if the municipal code authorizes such action, It cannot override public contract code.

For purchases falling outside the public project definition (such as capital street projects, categorized as maintenance or repair of the streets and thus falling outside of the public project definition requiring formal bidding), the procedures in section 2-4.607 and 2-4.608 of the Coalinga Municipal Code would apply. The City has discretion to set those limits however it may choose.

Public Agency’s Use of Own Forces (Force Accounts)

-  
There is a dollar amount limit to the work performed in house by use of a force account. For Coalinga, a

general law city, the work may be performed in house only if the public works project is less than \$5,000. (California Public Contract Code section 20162). This poses issues related to performing smaller public works projects efficiently.

These constraints under the public contract code have led to lengthy project delivery timeframes when staff and Council are eager to proceed with capital improvements and other various public works projects due to the \$5,000 threshold including the use of our own forces and the requirement for formally bidding projects. Staff is looking for a solution to expedite public works project delivery through participating in the Uniform Public Construction Cost Accounting Act (Herein referred to as "The Act").

### **III. DISCUSSION:**

The Act is legislation that was enacted in 1983 to help promote "uniformity of the cost accounting standards and bidding procedures on construction work performed or contracted by public entities in the state". The Act is a voluntary program available to all public entities in the State, but it applies only to those public agencies that have "opted in" to the provisions set forth by the Act using the processes outlined in the Act.

**LINK:** Uniform Public Construction Cost Accounting Act Manual

The Act allows for public project work in the amount of \$60,000 or less to be performed by a public agency's force account using the public agency's own resources, or by negotiated contract, or by purchase order. Public projects in the amount of \$200,000 or less may use the informal or formal bidding procedures set forth in Section 22032(b) or (c) of the Act. Public projects at a cost of more than \$200,000 must use formal bidding procedures to let the contract pursuant to Public Contract Code.

Some of the benefits of the program are:

- Increased force account limit for public agencies;
- Simplified bidding for projects that are \$200,000 or less;
- Reduced number of formal bids based on project size; and
- Expedited contracting for projects under \$200,000.

Many participating agencies appreciate the program because it has given them more leeway in the execution of public works projects under a certain dollar amount; sped up the award process; expedited project delivery; reduced the time, effort, and expense associated with bidding projects under \$200,000; and simplified administration for those projects. Few agencies have experienced challenges with the accounting requirements and overhead provisions. Moreover, adjustments, when required, have been relatively simple; most required procedures were already in place, so there were few, if any, major changes to existing operations. The current Standard Accounting Codes Structure satisfies reporting requirements when used properly. Currently, there are approximately 1,274 cities, counties, K-12 school and community college districts, other special districts participating in The Act.

Staff has provided a copy of some frequently asked questions related to The Act.

Staff feels that opting into The Act would allow the City to delivery more public works projects in a more efficient manner as there are many projects needing immediate attention throughout the City.

If the Council chooses to proceed with opting-in to The Act, the City Council will need to execute Resolution 3918 (attached) and direct staff to notify the State Controller that the City has opted into the Act. The City may also withdraw from the Act by filing a resolution with the State Controller at any time the

Council chooses to opt-out. Once the City has opted-in to The Act it remains part of the program until is opts-out.

Once the Resolution has been filed with the State Controller Office, the City must enact an informal bidding ordinance (sample has been attached) to govern the selection of contractors to perform public projects in accordance with The Act. In addition to the Ordinance, at least once per calendar year, the City will need to establish a list of qualified contractors by mailing, faxing, or emailing written notice to all construction trade journals designated for the City under Section 22036. The notice will invite all licensed contractors to submit the name of their firm to the City for inclusion in the City's list of qualified bidders.

#### **IV. ALTERNATIVES:**

Do not adopt Resolution No. 3918 and direct staff accordingly.

#### **V. FISCAL IMPACT:**

Electing to become subject to the uniform public construction cost accounting procedures would result in more efficient projects and potentially at a lessor costs due to limited prevailing wage requirements.

#### **ATTACHMENTS:**

<b>File Name</b>	<b>Description</b>
<input type="checkbox"/> City_Council_Resolution_3918.docx	Resolution No. 3918
<input type="checkbox"/> FAQ-Uniform_Public_Construction_Cost_Accounting_Act.pdf	FAQ- Uniform Public Construction Cost Accounting Act

## RESOLUTION 3918

### RESOLUTION OF THE CITY OF COALINGA, STATE OF CALIFORNIA IN THE MATTER OF UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

**WHEREAS**, prior to the passage of Assembly Bill No. 1666, Chapter 1054, Statutes of 1983, which added Chapter 2, commencing with Section 22000, to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies; and

**WHEREAS**, Public Contract Code section 22000 et seq., the Uniform Public Construction Cost Accounting Act, establishes such a uniform cost accounting standard;

**WHEREAS**, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public projects; and

**NOW, THEREFORE, BE IT RESOLVED** that the City of Coalinga, California, hereby elects under Public Contract Code section 22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs that the City of Coalinga notify the State Controller forthwith of this election.

This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED, by the City of Coalinga City Council at a regularly scheduled meeting held on the 10<sup>th</sup> Day of October 2019.

AYES:

NOES:

ABSTAIN:

ABSENT:

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Mayor/Mayor Pro-Tem

ATTEST:

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City Clerk/Deputy City Clerk

# CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT FREQUENTLY ASKED QUESTIONS (FAQs)

These FAQs have been compiled to assist agencies that are participating in the California Uniform Public Construction Cost Accounting Act (the Act), as contained in Public Contract Code (PCC) Section 22000, et seq. All references are to PCC, unless otherwise stated.

## 1. What is the Uniform Public Construction Cost Accounting Act?

The Act is legislation that was enacted in 1983 to help promote “uniformity of the cost accounting standards and bidding procedures on construction work performed or contracted by public entities in the state” (Section 22001). The Act is a voluntary program available to all public entities in the State, but it applies only to those public agencies that have “opted in” to the provisions set forth by the Act using the processes outlined in the Act. The entirety of the Act is found at Sections 22000-22045.

## 2. What are some of the key provisions of the Act?

The Act allows for public project work in the amount of \$60,000 or less to be performed by a public agency’s force account using the public agency’s own resources, or by negotiated contract, or by purchase order (Section 22032(a)). Public projects in the amount of \$200,000 or less may use the informal or formal bidding procedures set forth in Section 22032(b) or (c) of the Act. Public projects at a cost of more than \$200,000 must use formal bidding procedures to let the contract pursuant PCC Section 22032(c).

## 3. What are the benefits of the program?

- Increased force account limit for public agencies;
- Simplified bidding for projects that are \$200,000 or less;
- Reduced number of formal bids based on project size; and
- Expedited contracting for projects under \$200,000.

Many participating agencies appreciate the program because it has given them more leeway in the execution of public works projects under a certain dollar amount; sped up the award process; expedited project delivery; reduced the time, effort, and expense associated with bidding projects under \$200,000; and simplified administration for those projects. Few agencies have experienced challenges with the accounting requirements and overhead provisions. Moreover, adjustments, when required, have been relatively simple; most required procedures were already in place, so there were few, if any, major changes to existing operations. The current Standard Accounting Codes Structure satisfies reporting requirements when used properly.

## 4. Is the Uniform Public Construction Cost Accounting Act mandatory for public agencies?

No. The Act is a voluntary program requiring a public agency to “opt in” using the process outlined in the Act.

**5. How does a public agency become subject to the Act?**

The governing body must elect by resolution to become subject to the Act and must file a copy of the approved resolution with the State Controller’s Office (Section 22030). Sample documents are available at: [http://www.sco.ca.gov/ard\\_cuccac.html](http://www.sco.ca.gov/ard_cuccac.html). Once an agency has opted into the Act, it will remain a part of the program.

**6. May a public agency withdraw from the Act?**

Yes. An agency may withdraw from the Act by filing with the State Controller’s Office an approved resolution of the agency’s election to withdraw that was made during a public meeting of the agency’s governing body.

**7. Must a participating agency “opt in” to the Act annually?**

No. Once a participating agency “opts in” to the Act, the agency remains subject to the Act until it “opts out” of the Act.

**8. What is the California Uniform Construction Cost Accounting Commission?**

The Commission was created to administer the Act, per Section 22010. It consists of 14 members: 13 members appointed by the State Controller and the License “A” member of the Contractors’ State License Board. Seven members represent the public sector (counties, cities, school districts, and special districts). Six members represent the private sector (public works contractors and unions). The Commission members receive no salary, but are eligible for reimbursement of their direct expenses related to the Commission.

**9. What are the Uniform Public Construction Cost Accounting Procedures?**

These procedures are to be used for tracking costs for work performed by an Agency’s own forces on a “project” as defined by the Act (Section 22002(c)). The procedures do not apply to operations or maintenance work, or any work that meets the criteria listed in Section 22002(d).

These procedures are intended to capture and record all direct and indirect labor, materials, equipment, subcontractors, and supervision costs, as well as the appropriate overhead costs for the public agency associated with each “project” it performs with its own forces. The procedures follow industry-standard accounting methods, and in many cases are not much different from those already in place at most agencies. Sample forms are available in the CUCCAC Cost Accounting Policies and Procedures Manual at [http://www.sco.ca.gov/Files-ARD-Local/CUCCAC\\_Manual.pdf](http://www.sco.ca.gov/Files-ARD-Local/CUCCAC_Manual.pdf)

School districts may use the Standard Accounting Code Structure to comply with tracking requirements.

**10. Are the cost accounting procedures applicable for agencies whose work forces perform only maintenance tasks as defined in the Act and that contract all of their public projects to third parties?**

No. The cost accounting procedures are applicable only for agencies that perform public project work such as construction and alteration by force account or otherwise. As maintenance does not constitute a “project” under the Act, the cost accounting procedures do not apply.

11. When are participating agencies required to advertise if they choose to maintain a list of qualified contractors?

At least once per calendar year, each Public Agency that has elected to become subject to the Act and intends to use the notice provisions outlined in Section 22034(a) must establish a new list or update its existing list of qualified contractors by mailing, faxing, or emailing written notice to all construction trade journals designated for that Agency under Section 22036. The notice must invite all licensed contractors to submit the name of their firms to the Agency for inclusion on the Agency's list of qualified bidders for the following twelve (12) months. Effective January 1, 2016, a participating agency can choose a specific date of their choice in which to renew its list of qualified contractors.

12. May an agency that chooses to maintain a list add a contractor to the list at any time during the year?

Yes.

13. What is meant by the term "qualified contractors" as used in section 22034(a)(1) of the Act?

*Qualified contractors* are contractors licensed by the State to perform the subject work. The Commission has determined that nothing in the Act prohibits a participating agency from using additional objective pre-qualification standards in the formation and maintenance of their Qualified Contractors Lists if they so desire.

14. Can a public agency disqualify or exclude certain contractors from the Qualified Contractors List required in Section 22034(a)(1)?

Agencies may disqualify contractors from Qualified Contractors Lists when the contractors fail to furnish information to meet the minimum criteria as established by the Commission.

15. For agencies that do not maintain an informal bidders list, are they allowed to choose who would get notifications of projects?

No. Section 22034(a)(2) provides for notifications to construction trade journals and exchanges in lieu of sending notifications to contractors on an informal bidders list. An agency may send notices to selected contractors provided it has also met the advertisement requirements of Section 22034(a).

16. What is the difference between "qualifying contractors" under the Act and "prequalification of contractors" by school districts under Section 20101?

Qualifying contractors is a process that allows contractors to register with a public agency for notification of public works opportunities. The prequalification process under Section 20101 is a more complex process that requires a standardized questionnaire and evaluation of contractors using standard scoring criteria. The prequalification process is applicable under the Local Agency Public Construction Act, and does not apply to the Uniform Public Construction Cost Accounting Act.

17. Must a public agency a) notify contractors about public projects if the contractors are believed to not have the skills, credentials, or experience to perform the work required for the public project; and b) consider bids submitted by contractors that the public agency believes do not have the skills, credentials, or experience to perform the work?

a) Yes. If a contractor is on the Qualified Contractors List, the contractor must be notified by the agency of public projects for which he or she is licensed to perform (Section 22034(a)(1)).

b) All bids received must be considered, unless an agency makes appropriate legal findings that a contractor is not legally responsible or his or her bid is not responsive.

**18. Does the Act allow flexibility in cases of emergency and when repair or replacements are necessary to permit the continued conduct of a public agency's operations or services?**

Yes. For the purposes of the Public Contract Code, an "emergency" is defined at Section 1102 as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services."

The Act sets forth in Section 22035(a) how a governing body should proceed in case of emergency repairs or replacements. This section states:

In cases of emergency when repair or replacements are necessary, the governing body may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts. The work may be done by day labor under the direction of the governing body, by contractor, or by a combination of the two.

Section 22050 et seq., provides the emergency contract procedures to be followed in these cases.

**19. Do the alternative bidding procedures apply only to public projects as defined in Section 22002(c)?**

The alternative bidding procedures apply only to work that constitutes a "public project" as defined in Section 22002(c) and has a construction cost within the limits described in Section 22032. The alternative bidding procedures are not required for the purchase of goods or materials that are not part of a "public project."

However, as outlined in Section 22003, a participating agency may also use the alternative bidding procedures when contracting for maintenance or other work that does not fall within the definition of a "public project" if it so chooses.

**20. What will membership in the Act cost my agency?**

Nothing. There are no membership fees or dues. However, the Commission does accept grants to assist it in carrying out its duties (Section 22015(c)).

**21. What are the most common concerns addressed by the Act?**

These are:

- Cost accounting policies and procedures;
- Informal bidding procedures; and
- Accounting procedures review.

Cost accounting requirements for the Act follow those common to the construction industry. The informal bidding on public projects up to \$200,000 is seen by agencies as an effective tool to expedite completion of small projects. While an accounting procedures review could potentially hold up a project for a minimum of 45 days pursuant to Section 22043(c)(1), these types of reviews have been rare in the Commission's history.

22. Must an agency calculate an overhead rate to apply the accounting procedures?

No. Cities with populations of less than 75,000 must assume an overhead rate equal to 20% of the total costs of the public project, including the costs of material, equipment, and labor (Section 22017(b)(1)). Cities with a population of more than 75,000 may either calculate an actual overhead rate or assume an overhead rate of 30% of the total costs of a public project including the costs of materials, equipment, and labor (Section 22017(b)(2)).

23. When a public entity opts into the Act, does the Act supersede other contracting legal requirements such as statutory requirements for performance bonds, prevailing wages, and certificates of insurance, etc.?

No. The Act supersedes only the bidding procedures used once a public agency has opted into the Act and has notified the Controller. All other contracting requirements of the PCC remain applicable.

24. Can a public agency claim to be to be exempt from following all of the requirements in Public Contract Code by claiming it only has to follow the language and procedures within the Act?

No. The Act is part of the Public Contract Code; therefore, if the Act is silent on a particular matter, then the Public Contract Code applies on that matter.

25. If public agencies are not following the advertising requirements in the Act, will the Commission address those agencies? Can a complaint be brought to the Commission?

Yes. Recent legislative changes have expanded the Commission's authority to enforce provisions of the Act. The Commission may review complaints filed by interested parties when evidence is provided that:

- The participating agency performed work after rejecting all bids, claiming it could do the work less expensively (Section 22042(a)).
- The work performed exceeded the force account limits (Section 22042(b)).
- The work was improperly classified as maintenance (Section 22042(c)).
- A public agency did not comply with the informal bidding procedures set forth at Section 22034 (Section 22042.5).

26. Section 20112 specifically requires school districts to advertise twice for a two-week period, while Section 22037 requires advertising once, 14 days in advance of the date of opening of bids. How do participating school districts reconcile this conflict?

When the Act is in conflict with any other section in the Public Contract Code, the Act shall supersede. The Act requires advertising once, 14 days in advance of the date of opening of bids. Districts participating in the Act may choose to maximize their outreach by advertising twice.

27. May a public agency contract separately for like work at the same site at the same time using the under \$60,000 Force Account method?

No. Section 22033 states:

It shall be unlawful to split or separate into smaller work orders or projects any project for the purpose of evading the provisions of this article requiring work to be done by contract after competitive bidding.

Separating “like work” would be permitted only if the total of all the “like work” is less than \$60,000. If the work is more than \$60,000, it must be advertised and bid according to the provisions of the Act (i.e. bid informally if the total amount is less than \$200,000; bid formally if the total amount exceeds \$200,000).

**28. May a public agency bid out two separate projects that occur at the same time and site, but are different types of work?**

Yes. There is no violation if the work is competitively bid. If an agency wishes to use the negotiated or informal bidding processes, it must apply the appropriate limits to each of the projects. Each project must be separate in scope. Projects may not be separated by trade to avoid bidding. If the total of all jobs is greater than \$60,000, then the informal or formal bid limits apply.

**29. Must a value be assigned to the volunteer labor when the California Conservation Corps or another volunteer organization provides labor on a public project?**

No. Volunteer labor from volunteer organizations does not need to be included as a cost of a public project for bid limit purposes as long as no costs are associated with the volunteer labor.

**30. By opting into the Act, does a public agency automatically bring all of its component divisions or departments into the Act?**

Yes. When a public agency elects to become subject to the uniform construction cost accounting procedures, the entire legal entity is considered subject to the Act and no divisions or departments are exempt.

**31. When a public agency opts into the Act, does it automatically bring all districts under control of its governing Board into the Act?**

No. Special Districts, which are governed by a board of supervisors or city council, are subject only if a separate election is made for each special district.

**32. PCC 22034 requires that participating agencies adopt an Informal Bidding Ordinance. What do schools and special districts that cannot adopt Ordinances do to comply?**

Agencies that do not have the ability to adopt Ordinances should discuss Section 22034 compliance with their legal counsel.

Additional inquiries and questions may be directed by email to [LocalGovPolicy@sco.ca.gov](mailto:LocalGovPolicy@sco.ca.gov), or by regular mail to:

State Controller's Office  
Local Government Programs and Services Division  
Local Government Policy Section  
P.O. Box 942850  
Sacramento, CA 94250

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** City Council Consideration and Approval of Resolution No. 3916 Approving the Submission of Application(s) for Per Capita Grant Funds Through The CA State Department of Parks and Recreation.

**Meeting Date:** October 10, 2019

**From:** Marissa Trejo, City Manager

**Prepared by:** Sean Brewer, (I) Public Works & Utilities Director

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**I. RECOMMENDATION:**

City Council Consideration and Approval of Resolution No. 3916 Approving the Submission of Application(s) for Per Capita grant funds through the CA State Department of Parks and Recreation.

**II. BACKGROUND:**

This parks grant program originates from Proposition 68, placed on the ballot via Senate Bill 5 and approved by voters on June 5, 2018. Within proposition 68 there was a competitive and per capita program developed. \$185,000,000 in funds have been made available for local park rehabilitation, creation, and improvement grants to local governments on a per capita non-competitive basis. Recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors.

**III. DISCUSSION:**

The City of Coalinga is an eligible agency to receive funds from this program. However, as of the writing of this report, funding allocations have not been published by the State but in accordance with the procedure guide for the program a resolution must be adopted by the local agency and submitted to the State Office of Grants and Local Services no later than November 1, 2019 in order to take advantage of the per capita funds and be eligible for funding.

Staff is unaware of the amount the City may be allocated, however, the minimum allocation according the guidelines is \$200,000. There is a 20% match since the City of Coalinga does not qualify as a severely disadvantage community (60% of AHMI). Once funding allocations have been published, staff will advise the Council of the local match amount and identify appropriate funding sources.

**Project Recommendations and Locations**

Centennial Park, Sandalwood Park and Frame Park

Staff has been discussing possible amenities that are lacking at our park spaces and concluded that amenities such as sail shades (over play structures), swings, shade structures, walking pathways and splash pads may provide quality improvements to our local park facilities.

The Resolution being adopted by the City Council just acknowledges that the City plans to apply for per capita program funds, understands the program and plans to adhere to program guidelines, has the funding

the complete the projects and will implement projects that meet the guidelines of the program. All of the certifications and acknowledgements are in the attached resolution.

**IV. ALTERNATIVES:**

Do not approve Resolution No. 3916 - This is not recommended as this step is required to be eligible for funding.

**V. FISCAL IMPACT:**

With adoption of this resolution the City will be then eligible for per capita funding through the State Department of Parks Prop 68 funding program. There is a 20% grant match depending on the final funding allocation. Matching funds may have to derive from grounds and maintenance (General Fund) or park impact fees from development. The minimum allocation is \$200,000.

**ATTACHMENTS:**

File Name	Description
☐ Resolution_3916_-_Parks_Per_Capita_Program.docx	Resolution No. 3916 - Parks Per Capita Program

## RESOLUTION NO. 3916

### Resolution of the City Council of City of Coalinga Approving application(s) for per capita grant funds through the CA State Department of Parks and Recreation.

**WHEREAS**, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

**WHEREAS**, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

**WHEREAS**, the grantee will enter into a contract with the State of California to complete project(s);

**NOW, THEREFORE, BE IT RESOLVED** that the City of Coalinga hereby:

1. Approves the filing of project application(s) for Per Capita program grant project(s); and
2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and
3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that all projects proposed will be consistent with the park and recreation element of the City's General Plan (PRC §80063(a)), and
5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and
6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and
7. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the [city/county/district] will consider a range of actions that include, but are not limited to, the following:
  - a. Conducting active outreach to diverse populations, particularly minority, low income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
  - b. Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
  - c. Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.
  - d. Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.
  - e. Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

- f. Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.
- g. Identifying possible staff liaisons to diverse populations.
- 8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).
- 9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).
- 10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and
- 11. Delegates the authority to the (designated position, not name of person occupying position), or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and
- 12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

**PASSED AND ADOPTED**, by the City of Coalinga City Council at a regularly scheduled meeting held on the 10<sup>th</sup> Day of October 2019.

AYES:

NOES:

ABSTAIN:

ABSENT:

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Mayor/Mayor Pro-Tem

ATTEST:

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City Clerk/Deputy City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve a Three-Year Service Agreement with Hach Company to Provide Service and Calibration of Lab Equipment at the Water Treatment Plant  
**Meeting Date:** October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, (I) Public Works & Utilities Director

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**I. RECOMMENDATION:**

Approve a three-year service agreement with Hach Company to provide ongoing maintenance and calibration services of lab equipment at the Water Treatment Plant in the amount of \$87,613.65 over three years.

**II. BACKGROUND:**

Many routine lab tests are conducted at the Water Treatment Plant to assist operators in process control and operation of the Water Plant. Most of the lab equipment was purchased from the Hach Company.

**III. DISCUSSION:**

Most of the lab equipment in use was purchased from Hach Company which is specialized in providing water treatment lab equipment. A service agreement to keep this high accuracy equipment working in good condition and properly calibrated is essential to meet State required water quality standards.

**IV. ALTERNATIVES:**

None. Since the equipment is provided by Hach Company they are the most suited to provide periodic servicing of the City owned Hach lab equipment.

**V. FISCAL IMPACT:**

This agreement will have no impact to the General Fund.

Sufficient funds exist in Water Enterprise for this agreement in the amount of 87,613.65. This will be broken down into three fiscal years at approximately \$29,204.55 per year.

**ATTACHMENTS:**

File Name	Description
☐ Hach_3_year_Service_Agreement.pdf	Hach 3-year Service Agreement

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : 1 of 9 Partnership Number : HACH712317
	<b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	<b>WebSite:</b> <a href="http://www.hach.com">www.hach.com</a>



**Partnership Number :** HACH712317      **Version :** 0.31      **Quotation Date :** 09-SEP-19  
**Hach Company Contact :** Herman, Stephanie A      **Service Partnership Phone :**      **Expiration Date :** 08-NOV-19  
**Customer Ref :**      **Customer Contact :** SALONA, JARED  
**Customer Phone :** 5596305880      **Customer Fax :**      **Customer Email :** JSALONA@COALINGA.COM

<u>Bill-To Account # 105903</u>		<u>Ship-To Account # 105903</u>		
Customer Name	CITY OF COALINGA	Customer Name	CITY OF COALINGA	<b>Payment Terms:</b> Net 30
Address4	CITY HALL	Address4		<b>Billing Method:</b> Annual-Invoices on START Date
Address1	155 W DURIAN AVE	Address1	25034 W PALMER AVE	<b>Currency:</b> USD
Address2		Address2	COALINGA WATER TREATMENT PLANT	
Address3		Address3		
City,State, PostalCode	COALINGA-CA-93210-1911	City,State, Postalcode	COALINGA-CA-93210	
Province/Country	US	Province/Country	US	

Line	Service Name	Start Date	End Date	Description/Serial Number	Line Total
1	FSPCL17	03-NOV-19	02-NOV-22	Fld Svc-2V CL17 (current version):03-NOV-2019:02-NOV-2022 For CL17 p/n 5440000 only. Field Service includes all parts, labor, and travel for on-site repairs, two preventative maintenance visits per year (including required parts), unlimited technical support calls, and free firmware updates. CL17 FINAL ASSEMBLY W/KITS ; 150900533840 CL17 FINAL ASSEMBLY W/KITS ; 171390010139 CL17 FINAL ASSEMBLY W/KITS ; 171390010147 CL17 FINAL ASSEMBLY W/KITS ; 171390010150	21,762.00
1.1	5440000				
1.2	5440000				
1.3	5440000				
1.4	5440000				

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : 2 of 9 Partnership Number : HACH712317
	<i>Headquarters</i> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <i>Purchase Orders</i>	<i>WebSite:</i> <a href="http://www.hach.com">www.hach.com</a>

1.5	5440000			CL17 FINAL ASSEMBLY W/KITS ; 172760013052	
1.6	5440000			CL17 FINAL ASSEMBLY W/KITS ; 183160021865	
2	WRTUPGXTRVST	03-NOV-19	02-NOV-22	WarrantyPlus Extra Visit:03-NOV-2019:02-NOV-2022 "Extra site visit for customers already under a service plan. Instruments eligible for extra visit are as follows (A visit per each listed item except if controller is already included): 1720E/Controller, TU5 Process and Lab Turbidimeters, All key Sensors (Nitratex, Solitax, Phosphax, Sonatax, CL17, CLF10, CLT10, All Spectrophometers, All Colorimeters, SC1000, All Portable Turbs (2100xx)"	9,396.00
2.1	5440000			CL17 FINAL ASSEMBLY W/KITS ; 150900533720	
2.2	5440000			CL17 FINAL ASSEMBLY W/KITS ; 150900533840	
2.3	5440000			CL17 FINAL ASSEMBLY W/KITS ; 150900533921	
2.4	5440000			CL17 FINAL ASSEMBLY W/KITS ; 171390010139	
2.5	5440000			CL17 FINAL ASSEMBLY W/KITS ; 171390010147	
2.6	5440000			CL17 FINAL ASSEMBLY W/KITS ; 171390010150	
3	FSP5500SC	03-NOV-19	02-NOV-22	FLD Svc 5500sc Silica/Phosphate 2 VST:03-NOV-2019:02-NOV-2022 The Field Service Partnership includes: factory recommended preventative maintenance, calibration, parts, labor and travel. This service also includes unlimited technical support calls, and free firmware updates. 5500sc AMMONIA MONOCHLORAMINE ANALYZER, AC, 1 CH, US (9560000 FOR DWG) ; 152040300001	6,807.00
3.1	5500.AMC.AC.1.U S				
4	PMP-5500SC-2V	03-NOV-19	02-NOV-22	PMP-5500SC-2V:03-NOV-2019:02- -NOV-2022 Preventative Maintenance includes: Preventative maintenance parts, labor and travel for 2 on-site calibrations per year, unlimited technical support calls, and free	5,250.00

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : 3 of 9 Partnership Number : HACH712317
	<b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	<b>WebSite:</b> <a href="http://www.hach.com">www.hach.com</a>

	4.1	5500.AMC.AC.1.U S			firmware updates. Please see service terms and conditions for additional details on our service plans, and to ensure you have an opportunity to review our environmental and safety requirements. 5500sc AMMONIA MONOCHLORAMINE ANALYZER, AC, 1 CH, US (9560000 FOR DWG) ; 152040300001	
5	BSPPLUSDR1900		03-NOV-19	02-NOV-22	BenchPlus-DR1900:03-NOV-2019:02-NOV-2022 The Bench Service Plus includes: Factory repairs only, one Start-up or one PM/Calibration on site per year, unlimited technical support calls and free software upgrades on your instrument. Travel is included for one on-site visit. Additional visits may be billable. DR1900 SPECTRO PKG, HACH ; 162710001014	2,127.00
	5.1	DR1900-01H				
6	BSPPLUSHQD		03-NOV-19	02-NOV-22	BenchPlus-HQD:03-NOV-2019:02-NOV-2022 The Bench Service Plus includes: Factory repairs only, one Start-up or one PM/Calibration on site per year, unlimited technical support calls and free software upgrades on your instrument. Travel is included for one on-site visit. Additional visits may be billable. HQ411d BENCHTOP METER, pH/mV ; 190500018591	1,053.00
	6.1	HQ411D				
7	BSPPLUSDR3900		03-NOV-19	02-NOV-22	BenchPlus-DR3900:03-NOV-2019:02-NOV-2022 The Bench Service Plus includes: Factory repairs only, one Start-up or one PM/Calibration on site per year, unlimited technical support calls and free software upgrades on your instrument. Travel is included for one on-site visit. Additional visits may be billable. db aa DR3900 SPECTROPHOTOMETER WITH RFID ; 1474992	2,718.00
	7.1	LPV440.99.00012				
8	PMP-GLPHORP-4V		03-NOV-19	02-NOV-22	PMP-GLI pH ORP PROBE 4V-(FRV 1):03-NOV-2019:02-NOV-2022	11,184.00

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : Partnership Number :	4 of 9 HACH712317
	<b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	<b>WebSite:</b> <a href="http://www.hach.com">www.hach.com</a>	<b>Remittance</b> 2207 Collections Center Dr Chicago, IL 60693  <b>Wire Transfers</b> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

8.1	PHC80501			ee PHC805 pH PROBE, GLASS, GEN PURP, STD ; 153483088002	
8.2	DPD1P1			Digital pH Sensor, PEEK, Convertible ; 1704447295	
8.3	DPD1P1			Digital pH Sensor, PEEK, Convertible ; 1704447296	
8.4	DPD1P1			Digital pH Sensor, PEEK, Convertible ; 17044474008	
9	FSP1720E	03-NOV-19	02-NOV-22	Fld Svc-4V 1720E Turb Sensor:03-NOV-2019:02-NOV-202 2 Field Service includes: All parts, labor, and travel for on-site repairs, 4 on-site calibrations per year, factory recommended maintenance (including required parts), unlimited technical support calls, and free firmware updates. Please see service terms and conditions for additional details on our service plans, and to ensure you have an opportunity to review our environmental and safety requirements. 1720E LR TURBIDITY SENSOR, HACH ; 121208215227 1720E LR TURBIDITY SENSOR, HACH ; 101000010385 1720E LR TURBIDITY SENSOR, HACH ; 101000010393 1720E LR TURBIDITY SENSOR, HACH ; 150400503026 1720E LR TURBIDITY SENSOR, HACH ; 150400503537 1720E LR TURBIDITY SENSOR, HACH ; 150900507160	14,112.00
9.1	LPV417.99.00002				
9.2	LPV417.99.00002				
9.3	LPV417.99.00002				
9.4	LPV417.99.00002				
9.5	LPV417.99.00002				
9.6	LPV417.99.00002				
10	FSPSC200	03-NOV-19	02-NOV-22	Fld Svc-1V SC200 Controller:03-NOV-2019:02-NOV-2 022 sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1211C0051315 sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1008C0000804 sc200 CONTROLLER, AC-DC, DIG,HACH ; 1211C0051105 sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1008C0000902 sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1601C0129278 sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1601C0136929	6,216.00
10.1	LXV404.99.00552				
10.2	LXV404.99.00552				
10.3	LXV404.99.00502				
10.4	LXV404.99.00552				
10.5	LXV404.99.00552				
10.6	LXV404.99.00552				

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : Partnership Number :	5 of 9 HACH712317
	<i>Headquarters</i> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <i>Purchase Orders</i>	<i>WebSite:</i> <a href="http://www.hach.com">www.hach.com</a>	<i>Remittance</i> 2207 Collections Center Dr Chicago, IL 60693  <i>Wire Transfers</i> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

	10.7	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1203C0036964	
	10.8	LXV404.99.00502			sc200 CONTROLLER, AC-DC, DIG,HACH ; 1203C0037441	
11	PMP-SC100-1V		03-NOV-19	02-NOV-22	PMP-SC100-1V (FRV 1):03-NOV-2019:02-NOV-2022 oo SC100, Hach ; 09110C2264 oo SC100, Hach ; 09110C1886	672.00
	11.1	LXV401.52.00002				
	11.2	LXV401.52.00002				
12	HACH PM EVAL 1VISIT		03-NOV-19	02-NOV-22	Field Instrument Evaluation Visit:03-NOV-2019:02-NOV-2022 Instruments added to a Service Agreement must be evaluated to ensure they are within factory specifications. Any repairs required found on the initial evaluation over and above preventative maintenance, will be subject to billable charges.	0.00
	12.1	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1211C0051315	
	12.2	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1008C0000804	
	12.3	LXV404.99.00502			sc200 CONTROLLER, AC-DC, DIG,HACH ; 1211C0051105	
	12.4	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1008C0000902	
	12.5	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1601C0129278	
	12.6	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1601C0136929	
	12.7	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1203C0036964	
	12.8	LXV404.99.00502			sc200 CONTROLLER, AC-DC, DIG,HACH ; 1203C0037441	
	12.9	LPV417.99.00002			1720E LR TURBIDITY SENSOR, HACH ; 121208215227	
	12.10	LPV417.99.00002			1720E LR TURBIDITY SENSOR, HACH ; 101000010385	
	12.11	LPV417.99.00002			1720E LR TURBIDITY SENSOR, HACH ; 101000010393	
	12.12	LPV417.99.00002			1720E LR TURBIDITY SENSOR, HACH ; 121208215218	
	12.13	LPV417.99.00002			1720E LR TURBIDITY SENSOR, HACH ; 150400503026	
	12.14	LPV417.99.00002			1720E LR TURBIDITY SENSOR, HACH ; 150400503537	
	12.15	LPV417.99.00002			1720E LR TURBIDITY SENSOR, HACH ; 150900507160	
13	FSPTU53XX - 4 VISIT		03-NOV-19	02-NOV-22	Fld Svc TU53XX 4 VST:03-NOV-2019:02-NOV-2022 Field Service includes: All parts,	0.00

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : 6 of 9 Partnership Number : HACH712317
	<i>Headquarters</i> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <i>Purchase Orders</i>	<i>WebSite:</i> <a href="http://www.hach.com">www.hach.com</a>

	13.1	LXV445.99.53112			labor, and travel for on-site repairs, 4 on-site calibrations per year, factory recommended maintenance (including required parts), unlimited technical support calls, and free firmware updates. Please see service terms and conditions for additional details on our service plans, and to ensure you have an opportunity to review our environmental and safety requirements. Cleaning Module Accessory is not covered under this offering. db ee TU5300sc TURB, FLOW, CLEAN, SYSCHK, RFI D, EPA ; 1840420	
14	FSPTU52XX		03-NOV-19	02-NOV-22	Fld Svc TU52XX 1 VST:03-NOV-2019:02-NOV-2022 Field Service includes: All parts, labor, and travel for on-site repairs, 1 comprehensive PM/calibrations per year, factory recommended maintenance (including required parts), unlimited technical support calls, and free firmware updates. Please see service terms and conditions for additional details on our service plans, and to ensure you have an opportunity to review our environmental and safety requirements.	1,689.00
	14.1	LPV4425303012			nn KIT, TU5200, Lab Turb with RFID, EPA ; 1893285	
15	BSPPLUSL1000		03-NOV-19	02-NOV-22	BenchPlus SL1000:03-NOV-2019:02-NOV-2022 2 The Bench Service Plus includes: Factory repairs only, one PM/Calibration on site per year, unlimited technical support calls and free software upgrades on your instrument. Travel is included for one on-site visit. Additional visits may be billable.	2,043.00
	15.1	9430000			ee ASSY, INSTRUMENT, SL1000 ; 183460104366	
16	ADMIN_HANDLING_MYA		03-NOV-20	02-NOV-21	3% INCREASE FOR YEAR 2 TERM	853.02
	16.1				CONTRACT SPECIAL ITEM	
17	ADMIN_HANDLING_MYA		03-NOV-21	02-NOV-22	3% INCREASE FOR YEAR 3	1,731.63

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : 7 of 9 Partnership Number : HACH712317
	<b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	<b>WebSite:</b> <a href="http://www.hach.com">www.hach.com</a>

17.1

TERM  
CONTRACT SPECIAL ITEM

Sub Total : 87,613.65  
Tax: 0.00  
Total : 87,613.65

**Partnership Notes :**

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at [www.hach.com/terms](http://www.hach.com/terms). Hach TCS are incorporated by reference into each of Hach's offers or quotations, order acknowledgments, and invoice and shipping documents. The first of the following acts shall constitute an acceptance of Hach's offer and not a counteroffer and shall create a contract of sale ("Contract") in accordance with the Hach TCS, subject to Hach's final credit approval: (i) Buyer's issuance of a purchase order document against Hach's offer or quotation; (ii) Hach's acknowledgement of Buyer's order; or (iii) commencement of any performance by Hach in response to Buyer's order. Provisions contained in Buyer's purchase documents that materially alter, add to or subtract from the provisions of these Terms and Conditions of Sale shall be null and void and not considered part of the Contract

Customer Name : CITY OF COALINGA

Customer P.O. Number : \_\_\_\_\_

Customer Reference Number : \_\_\_\_\_

**TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES**

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

**1. APPLICABLE TERMS & CONDITIONS:**

These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

**2. CANCELLATION:**

Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and reinstatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

**3. DELIVERY:**

Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). For orders having a final destination within the U.S., legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. For orders having a final destination outside the U.S., legal title and risk of loss or damage pass to Buyer when the Products enter international waters or airspace or cross an international frontier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am - 5 pm Monday through Friday, excluding holidays.

**4. INSPECTION:**

Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

**5. PRICES & ORDER SIZES:**

All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

**6. PAYMENTS:**

All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at [www.hach.com](http://www.hach.com). Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : 8 of 9 Partnership Number : HACH712317
	<b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	<b>WebSite:</b> <a href="http://www.hach.com">www.hach.com</a>

at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment.

**7. LIMITED WARRANTY:**

Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded. The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

**8. INDEMNIFICATION:**

Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. This indemnification is provided on the condition that the Buyer is likewise responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to the negligence or misuse or misapplication of any goods or services by the Buyer or any third party affiliated or in privity with Buyer.

**9. PATENT PROTECTION:**

Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

**10. TRADEMARKS AND OTHER LABELS:**

Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

**11. SOFTWARE:**

All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media. In the absence of such terms and for all other software, Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by any and all such license agreements. Title to software remains with the applicable licensor(s).

**12. PROPRIETARY INFORMATION; PRIVACY:**

"Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

**13. CHANGES AND ADDITIONAL CHARGES:**

Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

**14. SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:**

In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

**15. LIMITATIONS ON USE:**

Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

**16. EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:**

Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Hach represents that all Products delivered hereunder will be produced and supplied in compliance with all applicable laws and regulations. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : 9 of 9 Partnership Number : HACH712317
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any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and [www.danaherintegrity.com](http://www.danaherintegrity.com) for a copy of the SOC and for access to our Helpline portal.

**17. FORCE MAJEURE:**

Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines, labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

**18. NON ASSIGNMENT AND WAIVER:**

Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

**19. LIMITATION OF LIABILITY:**

None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

**20. APPLICABLE LAW AND DISPUTE RESOLUTION:**

The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

**21. ENTIRE AGREEMENT & MODIFICATION:**

These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Adoption of Resolution No. 3919 – Acceptance of Public Street Easement related to the Forest/Truman and Baker Reconstruction Project  
**Meeting Date:** October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, (I) Public Works & Utilities Director

---

**I. RECOMMENDATION:**

Adopt Resolution No. 3919, accepting the dedication of Public Street Easement related to the Forest/Truman and Baker Reconstruction Project.

**II. BACKGROUND:**

The City Engineer is continuing work on the improvement project located at Baker and Truman, as part of that work Patrick, Mary, David & Vickie Billingsley, as adjoining property owners, donated the dedication of public street easement to the City of Coalinga.

**III. DISCUSSION:**

None.

**IV. ALTERNATIVES:**

Do not approve Resolution No. 3919 – Staff does not recommend.  
Amend Resolution No. 3919 and direct staff accordingly

**V. FISCAL IMPACT:**

The general fund will not be affected by this project.

**ATTACHMENTS:**

File Name	Description
☐ Resolution_No_3919.pdf	Resolution No. 3919
☐ 2580_Billingsleys_Easement_Pkg_-_Signed.pdf	Easement Documents

## RESOLUTION NO. 3919

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA ACCEPTING PUBLIC UTILITY EASEMENTS RELATED TO THE FOREST/TRUMAN AND BAKER RECONSTRUCTION PROJECT (APN NUMBER 071-134-19S)

WHEREAS, the City Council of the City of Coalinga desires to acquire real property exclusively for public utility purposes;

WHEREAS, the City Council of the City of Coalinga confirms that the real property is that portion of Assessor Parcel Number 071-134-19S more particularly described in Exhibit "A" (Public Utility Easement) and Exhibit "B" (Easement Agreement), attached hereto and by reference made part hereof.

NOW, THEREFORE, BE IT RESOLVED That City Council authorizes the City Clerk to hereby proceed with the acceptance, execution, and recordation of the deeds of easement and easement agreement as prescribed in Exhibit "A" and "B".

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Coalinga on the 10<sup>th</sup> day of October 2019, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Ron Lander, Mayor

ATTEST:

---

City Clerk of the City of Coalinga

EXHIBIT "A"  
LEGAL DESCRIPTION

EXHIBIT "B"  
EASEMENT AGREEMENT

**RECORDING REQUESTED BY**

City of Coalinga  
No Fee - Gov't. Code Sections  
6103, 27383 & 27388.1(a)(2)(D)

**WHEN RECORDED, MAIL TO:**

City of Coalinga  
155 W. Durian Avenue  
Coalinga, CA 93210

ATTN: City Clerk

APN: 071-134-19s

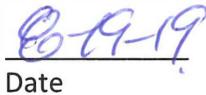
SPACE ABOVE THIS LINE FOR RECORDER'S USE

**DEED OF EASEMENT**

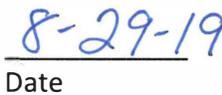
Patrick W. Billingsley and Mary F. Billingsley, husband and wife as community property, as to an undivided 50% interest and David Billingsley and Vickie Billingsley, husband and wife as community property with right of survivorship, as to an undivided 50% interest, GRANTORS, hereby Grant to the City of Coalinga, a Municipal Corporation, GRANTEE, an easement and right-of-way for public street purposes, over, under, through, and across that certain Real Property situated in the City of Coalinga, County of Fresno, State of California, described and shown as follows:

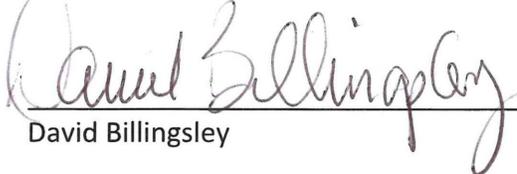
See attached EXHIBITS "A" and "B" incorporated herein by reference.  
See attached Resolution No.

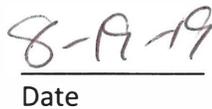
  
Patrick W. Billingsley

  
Date

  
Mary F. Billingsley

  
Date

  
David Billingsley

  
Date

Counter signed signature attached hereto  
and made a part hereof

\_\_\_\_\_  
Vickie Billingsley

\_\_\_\_\_  
Date

(attach notary acknowledgement form)

**RECORDING REQUESTED BY**

City of Coalinga  
No Fee - Gov't. Code Sections  
6103, 27383 & 27388.1(a)(2)(D)

**WHEN RECORDED, MAIL TO:**

City of Coalinga  
155 W. Durian Avenue  
Coalinga, CA 93210

ATTN: City Clerk

APN: 071-134-19s

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**DEED OF EASEMENT**

Patrick W. Billingsley and Mary F. Billingsley, husband and wife as community property, as to an undivided 50% interest and David Billingsley and Vickie Billingsley, husband and wife as community property with right of survivorship, as to an undivided 50% interest, GRANTORS, hereby Grant to the City of Coalinga, a Municipal Corporation, GRANTEE, an easement and right-of-way for public street purposes, over, under, through, and across that certain Real Property situated in the City of Coalinga, County of Fresno, State of California, described and shown as follows:

See attached EXHIBITS "A" and "B" incorporated herein by reference.  
See attached Resolution No. \_\_\_\_\_

\_\_\_\_\_  
Patrick W. Billingsley

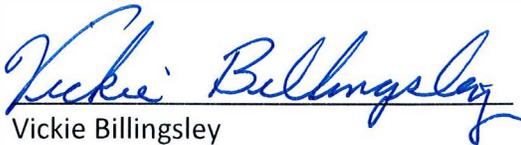
\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary F. Billingsley

\_\_\_\_\_  
Date

\_\_\_\_\_  
David Billingsley

\_\_\_\_\_  
Date

  
Vickie Billingsley

9.16.19.  
Date

(attach notary acknowledgement form)

**EXHIBIT "A"**

**Right of Way Dedication Description**

That portion of land lying in Lot 15 of Block 1 of Los Gatos Addition according to the map thereof recorded May 29, 1909 in Book 5, Page 1 of Record of Surveys, Fresno County Records and that portion of land lying in that certain Resolution No. 670 vacating portions of Hayes Street as recorded in Document No. 78890 dated October 15, 1962 in Book 4774, Page 407, Official Records of Fresno County, being more particularly described as follows:

Commencing at the northeast corner of Lot 9 of said Block 1; thence South  $89^{\circ}42'49''$  West, along the Easterly prolongation of the North line of said Lot 9, a distance of 30.00 feet to the East line of Section 32 in Township 20 South, Range 15 East, Mount Diablo Base and Meridian; thence South  $00^{\circ}04'33''$  East, along the said East line of Section 32, a distance of 52.30 feet to the **True Point of Beginning**; thence South  $00^{\circ}04'33''$  East, continuing along said East line, a distance of 63.14 feet to the Northwesterly boundary of Forest Street; thence South  $37^{\circ}36'58''$  West, along the said Northwesterly boundary of Forest Street and the Southeasterly line of said Lot 15, a distance of 63.14 feet, said point bears North  $37^{\circ}36'58''$  East, a distance of 44.00 feet from the southeast corner of Lot 16 of said Block 1, to the beginning of a curve concave to the Northwest having a radius of 185.00 feet; thence Northeasterly 121.70 feet along said curve through a central angle of  $37^{\circ}41'30''$  to said East line of Section 32 and **True Point of Beginning**.

Said Parcel Contains 424.35 S.F., more or less.

APN: Portion of 071-134-19s

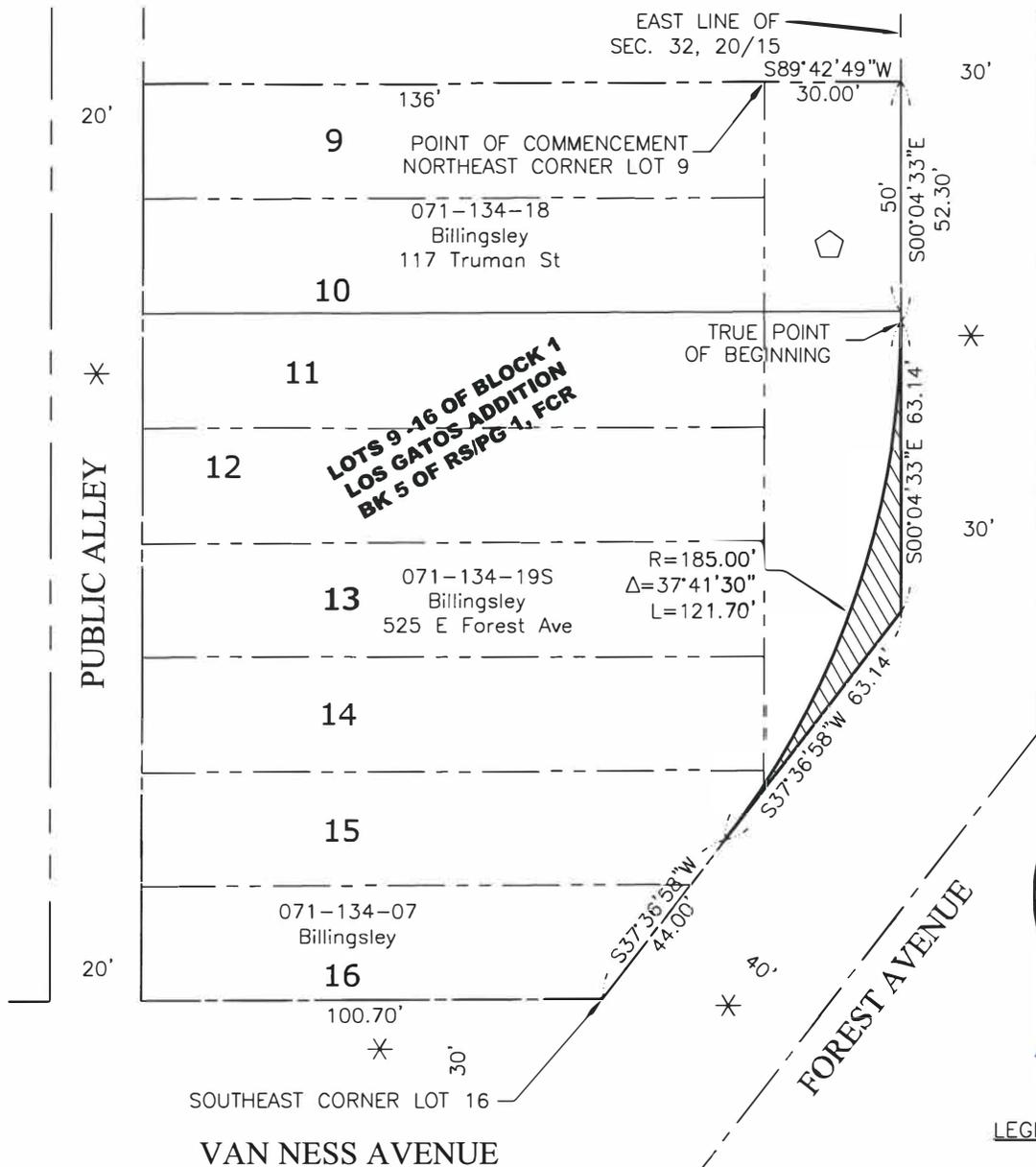
Prepared By: \_\_\_\_\_

Cris R. Robles, PLS 5503

Date: 6-19-19



# EXHIBIT "B"



**LEGEND:**

\* AREA PREVIOUSLY DEDICATED TO THE CITY OF COALINGA FOR PUBLIC STREET PURPOSES.

 AREA TO BE DEEDED TO THE CITY OF COALINGA FOR PUBLIC STREET PURPOSES. CONTAINING 424.35 SQ. FT.

 HAYES STREET PREVIOUSLY VACATED PER RESOLUTION NO. 670 RECORDED IN BK 4774, PG 407, ORFC.

**RECORD OWNER:**  
 PATRICK W. BILLINGSLEY AND  
 MARY F. BILLINGSLEY  
 HUSBAND AND WIFE AS  
 COMMUNITY PROPERTY, AS TO  
 AN UNDIVIDED 50% INTEREST  
 DAVID BILLINGSLEY AND  
 VICKIE BILLINGSLEY  
 HUSBAND AND WIFE AS  
 COMMUNITY PROPERTY WITH  
 RIGHT OF SURVIVORSHIP,  
 AS TO AN UNDIVIDED 50% INTEREST

**PROPERTY INFORMATION:**  
 APN: 071-134-07, 18, 19s  
 SITE ADDRESS: 117 TRUMAN ST.  
 COALINGA, CA. 93210

*City of Coalinga – 2019*



**Right of Way Dedication  
 in the City of Coalinga  
 County of Fresno, State of California**



**TriCity Engineering**  
 Engineers Surveyors

4630 W. Jennifer Ave. #101  
 Fresno, CA 93722-6415  
 PH: 559-447-9075  
 FAX 559-447-9074  
 www.TriCityEngineering.com

TCE: JB#2580

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Fresno

On August 19, 2019 before me, Shannon M. Jensen, Notary Public  
(insert name and title of the officer)

personally appeared Patrick W. Billingsley,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature Shannon M. Jensen (Seal)



## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Fresno

On August 19, 2019 before me, Shannon M. Jensen, Notary Public  
(insert name and title of the officer)

personally appeared David Billingsley,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Shannon M. Jensen

(Seal)



## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of FRESNO

On August 29, 2019 before me, CARISA VIRTUCIO AGUILAR, Notary Public  
(insert name and title of the officer)

personally appeared Mary F. BILLINGSLEY,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature Carisa (Seal)

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of San Luis Obispo )

On September 16, 2019 before me, \_\_\_\_\_  
Date Here Insert Name and Title of the Officer

personally appeared Vickie Billingsley  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: Deed of Easement Document Date: undated  
Number of Pages: 1 Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_  
 Corporate Officer — Title(s): \_\_\_\_\_  
 Partner —  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_  
 Corporate Officer — Title(s): \_\_\_\_\_  
 Partner —  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Authorize Police Department to Redirect The Remaining Capital Project Funds to Replace The Department's Access Control System and Dispatch Flooring  
**Meeting Date:** October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Darren Blevins, (I) Chief of Police

---

**I. RECOMMENDATION:**

The Police Department requests the remaining funds in the Department's Capital Project account be used to replace the outdated and aging Access control system and dispatch flooring.

**II. BACKGROUND:**

During the September 5, 2019, Council meeting the police department was approved to redirect the remaining Capital project fund to replace the access control system at the police department.

**III. DISCUSSION:**

With the council's approval, the department awarded the project to Security First. After advising the company, they could not move forward with the project. They stated they were unable to complete the project because they did not have the ability to integrate the door locks to the touch screen in dispatch.

Lt. Young reached out to Tel-Tec and they stated they could do the job as directed and at a lower cost. Tel-Tec said they would be able to link the police department to all city buildings with the Tel-Tec security system requiring staff to only have to carry 1 access card or key fob.

Tel-Tec provide a new quote that includes the removal of the old control panel in dispatch and install a new access control system. Tel-Tec quoted the total project at \$30,453.37.

With the savings of the access control system the police department would like to replace the flooring in dispatch with a commercial grade wood flooring. This material will be able to take the constant walking and rolling of chairs as well as easy clean up should something be spilt on the floor. The cost of this project would cost no more than \$7,000.00

**IV. ALTERNATIVES:**

Council can decide not to approve this request

**V. FISCAL IMPACT:**

The funds for this project are available in the department's current fiscal years budget from account

number 101-413-9805. The total cost of the project would be approximately \$40,000.00.

**ATTACHMENTS:**

File Name	Description
☐ Coalinga_Police_Department-_Access_Upgrade.pdf	Access Control System



**Coalinga Police Department  
270 N. 6<sup>th</sup> Street  
Coalinga, CA 93210**

**Attn: Sean Young  
Ph# (559) 269-2498  
Email: [syoung@coalinga.com](mailto:syoung@coalinga.com)**

**September 24, 2019**

**Proposal**

**For**

**Access Control System Upgrade**

**CONFIDENTIAL**

**Coalinga Police Department  
270 N. 6<sup>th</sup> Street  
Coalinga, CA 93210**

**Tel-Tec Security Systems, Inc. has been in business for over 35 years and is made up of individuals with proven security experience to provide the best value solution. Our local certified UL monitoring station is ready to respond to you personally 7 days a week 24 hours a day. We are an authorized security dealer of leading products to guarantee your satisfaction. Our organization has exemplary past performance ratings in government and private sectors, including banks, universities and airports, all trusting their security to us.**

**Why Tel-Tec Security Systems, Inc. is the alarm company of choice for your security needs:**

- 1. When you call Tel-Tec Security, you will get a friendly voice to listen and respond to your needs.**
- 2. Family-owned local business with 35 years in the security industry and over 150 years of collective knowledge in security products and services.**
- 3. Technical superiority with a goal to custom design your system that is easy to use, that will save you money, and provide you peace of mind.**
- 4. Financing and payment plans are available.**
- 5. We have some of the brightest and the best professional technicians, who are uniformed, drug tested and passionate about the security industry.**
- 6. We invite you to visit our local UL monitoring facility for your own personal tour and our website at [www.tel-tec.com](http://www.tel-tec.com).**
- 7. Call the BBB and ask for Tel-Tec Security's customer care track record.**
- 8. Over 32 years of reinvesting into our community's children, families in need, education and youth. Please visit [www.leadersinlife.org](http://www.leadersinlife.org)**

**Scope of Work: Tel-Tec to provide and install the following DSX access control equipment to upgrade the existing access control system and connect to City Hall. Tel-Tec to utilize existing wire. Customer to provide network connection and 110VAC power at each panel. This is a prevailing wage job.**

<b>Proposal</b>		
<b>Quantity</b>	<b>Description</b>	<b>Extended Cost</b>
1	DSX Device Server 10-100 (DSX-LAN)	\$ 324.19
2	Intelligent 8 Door Package (DSX-1048PKG)	\$ 8,169.52
9	HID Repl. KP for HID5395AKNOO (HU-5395CK100)	\$ 1,984.32
100	DSX HID-1386 33BitFC17 VertSlit (ID-1386VSP33BIT)	\$ 586.00
6	Battery 12V 9 AH (WP 9-12)	\$ 180.00
2	Altronix 24VDC 6amp Pwr Supply (AX-AL600ULX)	\$ 615.96
		<b>Materials</b>
		<b>\$11,859.99</b>
		<b>Miscellaneous &amp; Wire</b>
		<b>\$ 600.00</b>
		<b>Sales Tax (8.975%)</b>
		<b>\$ 1,118.28</b>
		<b>Labor and Programming</b>
		<b>\$16,875.00</b>
		<b>Total</b>
		<b>\$30,453.27</b>

**Go Paperless for All Invoices and Statements:**

Please provide your email address below if you would like to receive all invoices and statements electronically.

**Email:** \_\_\_\_\_

The above email address is intended for billing purposes only. All existing information on file will remain unchanged.

**Payment Terms:**

- 1. Once job is scheduled 100% material cost will be billed to the customer.**
- 2. Unless otherwise negotiated and stated below, all labor cost will be progressively billed as follows, 50% at prewire and 50% upon completion.**



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** City Council Acceptance of Staff’s Recommendation to Select Blais and Associates to Provide Grant Consulting Services and Further Authorizing the City Manager to Enter Into a Professional Services Agreement with Blais and Associates for Said On-Call Grant Consulting Research and Development Services.

**Meeting Date:** October 10, 2019

**From:** Marissa Trejo, City Manager

**Prepared by:** Sean Brewer, Community Development Director

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**I. RECOMMENDATION:**

City Council acceptance of staff’s recommendation to select Blais and Associates to provide grant consulting services and further authorizing the City Manager to enter into a three (3) year professional services agreement with Blais and Associates for said on-call grant consulting research and development service including a citywide needs assessment in year one.

**II. BACKGROUND:**

The City Council requested City staff to advertise a Request for Qualifications (RFQ) from grant writing firms who would have the ability to provide full-service grant consulting from grant research, development, and post-award management services to local municipal government agencies. Staff advertised the RFQ on July 15, 2019 and proposals were due on August 15<sup>th</sup>. The RFQ requested information such as qualifications of the firm and personnel, relative experience in providing services in a municipal environment, and a fee schedule.

**III. DISCUSSION:**

Staff received seven (7) statements of qualifications (SOQ) from different firms in California and Colorado. The seven (7) firms who submitted are the following:

Grant Management Services	1722 Hyer Court, Durham, CA 95938	530-228-9235	kcarter@grantmanagementassoc.com
Anser Advisory	1820 E. Forst Street, Suite 410, Santa Ana, CA 92705	714-276-1135	alfonso.hernandez@dhsconsulting.com
Dig Deep	1010 S. Joliet Street, Suite 107, Denver, CO 80012	720-785-4155	tia@godigdeep.com
Global Urban Strategies	530 South Lake Ave, #478, Pasadena, CA 91101	626-383-6565	omar@global-urban.com
Townsend Public Affairs, Inc.	925 L Street, Suite 1404 Sacramento, California 95814	916-447-4086	sgonsalves@townsendpa.com
Evan Broks and Associates	2824 E. Foothill Blvd, Pasadena, CA 91107	626-799-8011	hal@ebaplanning.com
Blais & Associates	7545 Irvine Center Drive, Suite 200, Irvine, CA 92618	949-589-6338	nblais@blaisassoc.com

Staff reviewed the SOQ’s from all firms taking into consideration their qualifications, qualifications of the firm’s

personnel, relative experience, completeness of the SOQ and the reasonableness of the fee schedule when comparing to the other firms. After careful consideration staff feels that Blais and Associates is the best fit for the City of Coalinga to provide the services needed by the City of Coalinga and at a reasonable cost considering the sensitivity of the City’s budget. Attached is a copy of the statement of qualifications submitted by Blais and Associates.

In addition, staff has provided a detailed scope of services that will be in the 3-year contract with Blais and Associates for research and development grant services. Grant writing will be administered on a task order basis as costs can fluctuate based on the grant’s requirement demands. However, the hourly rate for the grant writers will remain the same.

In addition to the year one contract staff is requesting additional funding in FY2020 for Blais and Associates (B&A) to conduct a citywide needs assessment, which allows B&A staff to gain insight into the programmatic needs of the City. This can be accomplished with an on-site meeting with key staff and leaders. B&A will utilize the needs assessment during grant research, which in turn will enable effective and targeted research for Coalinga.

**IV. ALTERNATIVES:**

Do not authorize the City Manager to enter into a professional services agreement with Blais and Associates for grant research and development services and direct staff accordingly. – staff does not recommend.

**V. FISCAL IMPACT:**

The contract for services with Blais and Associates will be a not to exceed contract in the amount of \$20,000 per year for research and development services as identified in the scope of services. The following cost allocation shall be as follows:

Department	Account Number	Allocation	Annual Cost
Gas Tax	107-422-88130	20%	\$4,000
Gas Fund	502-510-88130	5%	\$1,000
Water Fund	501-503-88130	30%	\$6,000
Wastewater Fund	503-520-88130	30%	\$6,000
General Fund (Police/Fire/Admin)	Various 88100	10%	\$2,000
Housing Successor	820-610-88100	5%	\$1,000

In addition to the annual contract staff is requesting a one time expense not to exceed \$6,725 for Blais and Associates to conduct a needs assessment. This expense will have the same allocation as above and be included in the year one contract for FY2020.

**ATTACHMENTS:**

File Name	Description
Blais__Associates_Qualifications_for_Coalinga_Grant_Services.pdf	Blais & Associates Qualifications for Coalinga Grant Services
1-Letter_Needs_Assessment.pdf	B&A Needs Assessment Cost Estimate
2-Letter_Grant_Research_and_Consulting_Support-Annual.pdf	Grant Research and Consulting Support-Annual

August 15, 2019

City of Coalinga, Planning Department  
Sean Brewer, Community Development Director  
155 W. Durian  
Coalinga, CA 93210

Subject: Request for Qualifications for Grant Writing, Researching, and Consulting Services

Blais & Associates, Inc. (B&A) is pleased to provide the City of Coalinga with the following response to the Request for Qualifications for Grant Writing, Researching and Consulting Services and requests the evaluation of our response. As required, five bound copies of the response and one electronic copy on a Flash Drive are included herein.

B&A is a full-service grant consulting firm providing grant research, development, and post-award management services to local municipal government agencies for nearly 19 years. B&A is a woman-owned business enterprise and will utilize internal staff for the presentation of services from our California office, with oversight and guidance from our Texas headquarters.

As the signor of this letter, I attest that the information presented in this proposal is true and correct. I will serve as your point of contact with respect to reviewing and executing any potential agreements. B&A proposes Ms. Jill Mohler as the Lead Associate responsible for coordinating potential projects with the City.

All statements in this proposal, including the cost proposal, remain valid for 90 calendar days from the submission date. B&A has reviewed the sample professional services agreement and accepts the terms and conditions without objection.

If you need additional information please do not hesitate to call me at (949) 589-6338, or via e-mail at [nblais@blaisassoc.com](mailto:nblais@blaisassoc.com). Thank you for the opportunity to serve the City of Coalinga.

Sincerely,



President & CEO

Enclosure: Proposal Response

NB/db

Response to Request for Qualifications  
City of Coalinga

# **Grant Writing, Researching, and Consulting Services**



**B&A** | Professional  
Grant  
Consulting

Irvine Business Center  
7545 Irvine Center Drive, Suite 200  
Irvine, CA 92618  
(949) 589-6338

Due: August 15, 2019, 5:00 PM

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# EXECUTIVE SUMMARY

Blais & Associates, Inc. (B&A) is pleased to provide this response to the Request for Qualifications (RFQ) for Grant Writing, Researching, and Consulting Services. B&A is a full-service grant consulting firm and is celebrating 19 years of providing grant research, writing, and management services to municipal government agencies and regional agencies, including water districts and council of governments. **B&A's client retention rate is almost 100 percent** with our very first **annual contract** client, Chino Hills, California, still active and utilizing our services since 2005. We attribute this success to our commitment to client satisfaction, training our staff to exacting standards and hiring associates who are passionate about professionalism and possess the technical skills required to be successful. B&A will follow our standardized process, as written in our internal Corporate Policies and Code of Conduct Manual, for providing grant research, writing, and consulting services to the City of Coalinga.

Since inception, B&A has submitted over 1,000 different types of grant applications representing requests for approximately \$1.4 billion on behalf of our clients. B&A has submitted transportation, water, wastewater, storm water, recreation, parks, cultural, education, historic preservation, public safety, economic development, planning, environmental protection, library, museum, and homeland security grants, among others. B&A has provided grant writing services for Coalinga since 2013 and has developed 17 grant applications for the City, winning 13 applications for a total of approximately \$6.9 million dollars. Table 1 provides a listing of those applications.

TABLE 1 COALINGA GRANT EXPERIENCE

Date	Grant Program	Project Description	Funding Awarded
2018	Fresno COG Active Transportation Program	Coalinga Perimeter Multi-use Trail Project	\$885,000
2018	Fresno COG Regional Surface Transportation Program	Polk Street Rehabilitation Project	\$396,000
2017	San Joaquin Valley Air Pollution Control District Public Benefits New Alternative Fuel Vehicle Program	T3 Patroller Standup Vehicles for High School Campuses	\$25,289
2017	Fresno COG Congestion Management and Air Quality Improvement Program	West Coalinga Multi-use Trail	\$461,000
2016	Caltrans Active Transportation Program	Sidewalk Gap Closure and Pedestrian Improvement Project	\$1,109,000
2016	California Transportation Commission Active Transportation Program Safe Routes to Schools	Safe Routes to Schools Sidewalk and Pedestrian Improvements Project #1	\$1,284,000
2016	Fresno COG Regional Surface Transportation Program	Forest Truman Reconstruction Project	\$600,000
2016	Fresno COG Congestion Management and Air Quality Improvement Program	Pavement and PM-10 Mitigation	\$531,180

Date	Grant Program	Project Description	Funding Awarded
2015	Caltrans Safe Routes to Schools	Multi-school Safe Routes to School	\$323,000
2015	California Transportation Commission Active Transportation Program	Sidewalk Gap Closure and Pedestrian Improvements Project #2	\$323,000
2014	Caltrans Active Transportation Program	Active Transportation Plan	\$240,000
2014	Caltrans Sustainable Communities Transportation Planning Grant	Vehicular Traffic Calming and Safety Enhancements Plan	\$221,325
2014	Fresno COG Regional Surface Transportation Program	Forest Avenue Reconstruction Project	\$563,683
Denied Applications			
2018	Caltrans Active Transportation Program	Perimeter Multi-use Trail Project (Funded by the COG)	
2013	Fresno COG Regional Surface Transportation Program	Sunset Street Rehabilitation Project	
2013	Fresno COG Regional Surface Transportation Program	Polk Street Rehabilitation Project (Funded in Later Application)	
2013	Fresno COG Regional Surface Transportation Program	Coalinga Street Rehabilitation Project	

B&A currently has 21 associates distributed among our offices in California (9), Texas (7), Colorado (1), New York (1), North Carolina (1), Oklahoma (1), and Kansas (1). B&A currently serves multiple cities in the central valley. We look forward to expanding our services to the City of Coalinga. Our contracts range from simple and small dollar to the most complex and high dollar agreements in the grant industry. B&A is pleased to provide contact information for key staff should B&A be successful in our pursuit.

TABLE 2 KEY PERSONNEL FOR B&A TEAM

Key Personnel	Contact Information	Function
Neil C. Blais	<a href="mailto:nblais@blaisassoc.com">nblais@blaisassoc.com</a> P: (949) 589-6338	Contract negotiations, Finance, Insurance, etc.
Jill Mohler	<a href="mailto:jmohler@blaisassoc.com">jmohler@blaisassoc.com</a> P: (949) 589-6338	Lead Associate, primary contact, coordination of staff and development of applications.
Adrienne Harrington	<a href="mailto:aharrington@blaisassoc.com">aharrington@blaisassoc.com</a> P: (949) 589-6338	Development of application narrative and materials. Backup for Jill Mohler.

We look forward to sharing more about our proposal and invite you to ask questions or seek clarification as you move through the evaluation process. Thank you for the opportunity to work with the City of Coalinga.

# INTRODUCTION

**B&A's mission and sole purpose is grant consulting.** We are not an engineering firm that added grant assistance as an add-on feature, we are not a community engagement firm with some level of grant experience, and we are not a lobbying firm with a grant expert on staff.

While licensing is not required for grant consultants, B&A believes in maintaining and promoting professional standards. Our memberships include the Grant Professionals Association (GPA), the National Grants Management Association (NGMA), and the American Grant Writers Association (AGWA). B&A holds to, and maintains, the code of ethics promoted by these three organizations and we are committed to providing the highest quality services to Coalinga.



## SERVICES OFFERED

It is important to note that B&A provides our services on a cafeteria basis, allowing each client to tailor services to meet their individual grant program needs and budget. These services include:

### GRANT RESEARCH AND SUPPORT

B&A has dedicated staff who research and identify grant opportunities. This team has a systematic process to find grant solicitations at the federal, state, regional, and local level. When a grant is identified that would be of interest to a B&A client, the research team develops a Fact Sheet, which is an executive overview of the program. B&A attends any workshops or webinars offered by the agencies. Typically, costs for a client may run between \$1,000 - \$2,000 per month depending on the City's consulting needs.

### DEVELOPING AND SUBMITTING GRANTS

Upon request, B&A will develop a Not-to-Exceed quote that outlines the tasks necessary to complete the application, time and cost for each task, and the level of effort assumptions. When Notice-to-Proceed is issued, B&A develops a Timeline and Checklist (T&C) document. B&A's detailed process ensures successful collaboration and timely submission. Throughout the grant development process, B&A will work as independently as possible but also closely with staff to ensure continued communication throughout the proposal development process. A typical mid-complexity grant application (about 25 pages of narrative) takes about 75 hours to complete or about \$8,000 - \$9,000 depending on any direct costs.

### GRANT MANAGEMENT

Management of your grant or loan program is a priority at B&A. It is extremely important that opportunities and deadlines are not missed while at the same time making sure grant awards are properly managed. Coalinga is more likely to receive grants from a funding agency a second or third time if staff maintain a

solid track record in managing funds (e.g., no major audit findings, timely completion of projects, etc.). Grant management services include the following:

**Debriefings:** If a grant is denied, B&A will coordinate with staff and the grant agency to request a debriefing. Debriefings are typically extremely valuable because they allow the funding agency to define why the grant was denied and offer recommendations on how to strengthen the proposal for the next grant cycle. This cost is typically included in the Grant Support charges.

**Post-Award Management:** B&A provides post-award management, reporting and close-out services. This effort includes working with staff to review the grant/loan agreement, tracking reporting requirements, request for reimbursements or drawdown requests, project reporting, and project close-out. B&A provides the City with an Audit Binder that contains information needed for the single audit. B&A developed a grant and loan management software program that streamlines the grant/loan management and project management process and enables B&A clients to log in to the portal and view up-to-the-minute data about their grant or loan. The software is extremely unique in that it is designed to be a "one-stop system" meeting the needs of a variety of personnel including engineers, project managers, finance, auditing, compliance, and executives. The typical cost for managing a grant averages approximately \$17,000/year.



**FIRM EXPERIENCE**

B&A has developed detailed written procedures related to researching grant programs, grant application development, and post-award management. These proprietary processes and procedures have been developed over years of service to local government clients. Associates are trained on the procedures and work for up to one year under a Lead Associate (LA) prior to being allowed to directly support a client. With respect to similar work, the proposed consulting services for Coalinga are similar to those provided to all of our full-service clients. The structure of our delivery can be tailored to the client’s specific needs, but the internal processes and procedures remain the same.

The best testament of our experience is with funding agencies. Table 3 below notes the funding that B&A has secured from a non-exhaustive list of agencies that might be of interest to the City of Coalinga.

TABLE 3 EXPERIENCE WITH GRANT AGENCIES (NOT COMPREHENSIVE)

Funding Agencies	Applications	Awarded Funds
<b>Federal Agencies</b>		
Department of Transportation; Federal Highway Administration	41	\$6,095,930
Department of Transportation; Federal Transit Administration	13	\$5,712,892
Economic Development Administration	4	\$3,626,853
Institute of Museum and Library Services	2	\$441,100
Department of Interior; Bureau of Reclamation	67	\$17,150,762
Department of Housing and Urban Development	7	\$8,440,380
Department of Homeland Security; FEMA	40	\$11,415,938

Funding Agencies	Applications	Awarded Funds
<b>California Agencies</b>		
California Department of Transportation (Caltrans)	168	\$97,765,925
California Energy Commission (CEC)	18	\$2,255,869
California Natural Resources Agency (and State Parks)	107	\$29,857,446
California Office of Emergency Services (CalOES)	26	\$9,648,834
California State Water Resources Control Board	30	\$90,795,379
California Transportation Commission	15	\$17,062,518
Strategic Growth Council	27	\$45,680,750
California Housing and Community Development	17	\$8,020,100
California Department of Water Resources	19	\$19,180,738
Mobile Source Air Pollution Reduction Review Committee (MSRC)	24	\$4,481,546
<b>Regional Agencies</b>		
Fresno County Council of Governments	9	\$3,436,863
San Joaquin Valley Air Pollution Control District	3	\$112,116
Tulare County Council of Governments	4	\$3,845,698
<b>Other Sources</b>		
Foundations and Private Entities	89	\$1,521,661

**Expertise with Administration/Compliance/Requirements with Special Capital Project Funding.** The RFQ specifically requests information about relative experience with the *administration, compliance, and requirements* associated with special capital project funding resources (e.g. CMAQ, STBG, and CDBG, to name a few) and also requests experience with health and recreational services grants through public or private funding. Because the RFP specifically mentions these consultant requirements, B&A is providing the following as evidence of meeting and exceeding these requirements:

- Thirteen Years of Administration/Compliance Experience.** B&A’s grant administration and compliance experience began in 2007 when the California State Parks referred the City of Farmersville, CA to B&A to help this small community save two park grants (2000 and 2002 RZH) that were at risk of being rescinded. B&A’s staff immediately tackled the “out of compliance” items and brought both grant-funded projects to a successful completion and close-out. This was the beginning of providing grant administration and compliance services to our portfolio of clients.
- Eighty+ Awards – most for Capital Projects.** B&A has provided administration/compliance services for almost 80 grant-funded projects and programs with **95% of the grants awarded for capital projects**. These capital projects primarily consist of transportation, water, and recreation/parks. The funding sources are varied and include: U.S. Department of Transportation that flows through the California Department of Transportation (Caltrans) to include Congestion Mitigation and Air Quality (CMAQ) funds and Surface Transportation Block Grant (STBG) funding, the U.S. Department of Housing and Urban Development that flows through the California Department of Housing and Community Development to include Community Development Block Grant (CDBG) funds, U.S. Environmental Protection Agency funds that flow through the California State Water Resources Control Board, and California State Parks, to name a few.

The largest grant award for a capital project currently being managed by B&A is \$72 million (to construct a wastewater facility). The smallest capital improvement grant-funded project managed by B&A was \$42,000 (to plant trees).

- **Grant Management Dictates Eye Towards Project Management.** Because grant management (compliance and administration) is so closely tied to the delivery of a successful project or program, B&A grant management staff have extensive experience managing multiple team members who are responsible for project or program delivery. This translates into a strong grant management team who can speak the capital improvement language and drive team members to action in order to stay compliant with critical grant deadlines). B&A routinely hosts monthly “check-in” calls with entire project teams to check on the schedule, budget, cost-overruns, compliance, and reporting, to name a few.
- **Federal and State Rules and Regulations.** Each federal or state grant award comes with a set of rules, regulations, and policies. B&A quickly identifies all governing documents when a new grant is awarded and develops a comprehensive Compliance Checklist that lists, one-by-one, each rule, regulation, and policy that must be adhered to during the grant’s performance period and beyond. B&A has extensive experience with several “rules and regulations” documents and topics including 2 Code of Federal Regulations 200 – Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, **Caltrans Local Assistance Procedures Manual to include the E-76 process**, EPA American Iron and Steel Requirements, Prevailing Wage (both federal and state) requirements, the Federal Transit Administration’s Buy America Requirements, federal and state procurement requirements, and Federally Suspension and Debarment. There are several other subject matter areas too numerous to list herein. B&A is not asserting that it is an expert in each of the topics listed above but does have extensive experience working with project team members who are responsible for said topic area and therefore can “speak the language” and provide oversight as it relates to ensuring grant compliance.
- **Health and Recreation.** B&A has a long history of successful health and recreation grant pursuits please Table 1 for a summary of grant awards from the California Natural Resources Agency and State Parks. We take great pride in our relationship with the California State Parks as a trusted consultant that receives call backs and happy greetings at workshops. In fact, it is not uncommon for a new client to call B&A asking for assistance based on the recommendation of a staff member at California State Parks. In addition, two out of the three city-managed public health agencies in the State of California are B&A clients – the Long Beach Public Health Department and the Pasadena Public Health Department (PPHD) Health-related grants can be some of the most challenging and complex grant applications in the industry and B&A routinely delivers winning proposals for both of these health agencies. For the PPHD, B&A has secured \$23.5 million via 19 different grants since 2012. PPHD has received \$55 in grant funding for every \$1 spent on grant writing services/cost.
- B&A subscribes to the **Foundation Directory**, the nation’s most trusted on-line portal for private funding and has been successful in securing private sector funding for several recreational projects and programs. Examples include (not exhaustive):
  - Vitamin Case Consumer Settlement Fund - \$100,000 to purchase mobile recreation vehicle
  - AARP Community Challenge Grant - \$9,671 to encourage residents to walk 1 million miles in 365 days

- National League of Cities Mayor’s Childhood Obesity Prevention Award - \$120,000 to purchase mobile recreation van
- U.S. Soccer Foundation - \$50,000 to install lights at soccer field
- California Endowment - \$30,000 for community outreach for sports park design
- Henry W. and Ellen R. Warne Family Foundation - \$100,000 to acquire open space park
- BNSF Foundation - \$5,000 for after-school program
- Wells Fargo/National Fish and Wildlife Foundation - \$40,000 for water conservation garden
- Wells Fargo/National Fish and Wildlife Foundation - \$36,805 for planter boxes
- Wells Fargo/National Fish and Wildlife Foundation - \$40,000 to plant 80 trees
- Christopher and Dana Reeve Foundation - \$11,000 to purchase sports wheelchairs
- Fireman’s Fund - \$6,000 to purchase AEDs
- California Wellness Foundation - \$120,000 to hire part-time dentist for senior exams
- Fresno Regional Foundation - \$35,000 to construct stage at community center
- Fresno Regional Foundation - \$9,750 for senior meal program
- Kaiser Permanente Foundation - \$25,000 for street team program (at-risk youth)
- With respect to **grant writing**, B&A’s awards specific to the topics identified include \$4 million in CMAQ funding, \$1.1 million in STBG funding, and \$130,000 in CDBG funding for various clients.
- **Certifications & Trainings.** And finally, the B&A grant management team has extensive training and certifications, these include:
  - Caltrans Federal Aid Series.
  - Caltrans A&E Consultant Contracts Webinar.
  - U.S. EPA Webinar: AIS Requirements for State Revolving Funds.
  - In study for Certified Grant Management Specialist through National Grant Management Association (Ursula Drake).
  - Texas Department of Agriculture, TxCDBG Certified Administrator Certification.
  - TxDOT Local Government Project Procedures Qualification #61531 to manage/administer TxDOT grants.
  - National Grant Management Association Webinar: The Data Driven Future of Federal Grant Reporting.
  - Grant Professional Association Webinar: Got the Grant, Now What?

# PROJECT APPROACH

As previously stated, B&A will follow our standardized process, as written in our internal Corporate Policies and Code of Conduct Manual, for providing grant research, writing, and grant management services to Coalinga. To our knowledge, we are the only professional grant consulting firm in the nation that has taken the time to codify our internal processes and train staff to specific standards. We also have a structured training program that includes internal mentoring for at least 12 months prior to releasing an associate to be the lead for any client or project. Our systematic approach is outlined below.

## FUNDING NEED ANALYSIS

**Needs Assessment and Grant Strategy.** B&A's first approach for grant research and writing is to conduct a needs assessment, which allows B&A staff to gain insight into the programmatic needs of the City. This can be accomplished with an on-site meeting with key staff and leaders. B&A will utilize the needs assessment during grant research, which in turn will enable effective and targeted research for Coalinga.

**Changes to Funding Priorities.** Monthly, B&A updates the needs assessment (also called the "wish list") during a Grant Activity Report (GAR) conference call with department staff. B&A recommends a monthly standing conference call (no more than 30 minutes) discussing open and active grant opportunities and potential projects. Along with the monthly GAR call, B&A maintains a comprehensive information file with information about the City, its projects, department budget, current grants being managed, organizational chart, administrative documents (e.g. staff report writing guidelines), calendar of meetings, applicable Flood Insurance Rate Maps, County map, general demographics, historic preservation data, Capital Improvement Program, Strategic Plans, and Federal and State Advocacy Programs, etc.

Annually, B&A leadership will meet one-on-one with city leadership and staff to capture higher-level goals and objectives. In addition, B&A regularly tours project sites to understand the history of a project and the future vision.

**Annual Roll-up Report with ROI:** B&A will provide an executive level Annual Roll-up Report designed to give Coalinga staff updates about the grant program accomplishments and return on investment (ROI).

**Strategic Outreach.** Without hesitation, B&A staff are trained and encouraged to use all available resources to be competitive and help clients win. That is the ultimate goal. Working with funding agencies to learn more about their preferences and priorities is sometimes a critical path item for grant writing. When appropriate, B&A coordinates with relevant agency staff to pre-position projects and ensure a submission is being crafted as competitively as possible. For example, when the California Department of Transportation staff host local or regional workshops where project ideas can be reviewed with State staff, B&A coordinates and attends these in-person meetings and will encourage Coalinga staff to attend as well.

**GRANT FUNDING RESEARCH**

**Actively Identify Grant Resources.** B&A’s grant research team tracks and identifies grant opportunities utilizing a systematic, daily, process to find grant solicitations at the federal, state, regional, and local level. The research team in turn develops a Fact Sheet and attends workshops or webinars. The Fact Sheet routinely provides the name of the funding agency, level of funding available, historic average awards for the program, due dates, eligible and ineligible projects or activities, program summary, and other critical details. In addition, our membership in the League of California Cities provides us with up-to-date knowledge regarding issues facing cities. B&A also watches propositions and legislative activities to understand the potential impact on our clients and grant programs. Our two primary research team members have both been with B&A for over 10 years and have honed the research department’s efforts to be efficient and thorough. B&A uses the following methods to keep informed on current opportunities and to search for specific grants:

- **Grant Calendar.** One of B&A’s strength is our understanding of federal, state, and regional grant programs and their funding cycles. Most grant programs are cyclical. At a glance, we can match your needs with the grant calendar to ensure we take advantage of the more common annual programs.
- **Federal Funding.** Daily, B&A monitors the federal government’s web portal for grant announcements. The portal lists every grant announcement issued by federal agencies.
- **State Funding.** B&A maintains a comprehensive list of all state agencies and their grant portals. Daily, the sites are monitored for new grant notices. B&A also stays current on bond measures or propositions that are passed through the general election process. The funding provided for through bond measures are summarized and will be communicated so projects can be identified and positioned as early as possible.
- **Foundation Funding.** B&A receives weekly the “RFP Bulletin” via electronic mail from the Foundation Center, which is the nationally recognized portal for all foundation and not-for-profit funding nationwide.

FAST FACTS	
1	<b>Deadline</b> August 5, 2019. U.S. Postal Service postmark accepted.
2	<b>Workshops</b> Multiple workshops will be held across the state. Please visit <a href="http://www.parks.ca.gov/pages/1008/files/SPP_Application_Workshops_1.23.2019.pdf">http://www.parks.ca.gov/pages/1008/files/SPP_Application_Workshops_1.23.2019.pdf</a> for the workshop nearest you. RSVP to Luis.Saldana@parks.ca.gov with your desired date and location.
3	<b>Eligible Applicants</b> Cities, Counties, districts (as defined on page 71 of the guidelines) JPA (one member of the JPA must be an eligible district, City, or County), non-profit with 501(c)(3) status. Applicants may submit multiple applications for different parks.
4	<b>Purpose of Program</b> Create new parks and new recreation opportunities in critically underserved communities across California.
5	<b>Success Rate Last Year</b> Not applicable as this is new funding.
6	<b>Authorizing Resolution Required?</b> Yes
FUNDING INFORMATION	
7	<b>Total Funds Available</b> \$254,942,000. 20% will be awarded to projects that expand or renovate existing parks.
8	<b>High, Low, Average Grant</b> Not applicable as this is new funding.
9	<b>Maximum Funding Request</b> Per application/park - Maximum: \$8.5 million. Minimum: \$200,000
10	<b>Local Match Required</b> Not required.
11	<b>Funding Cycle</b> There will be future rounds to award an additional \$395,333,000.
PROJECT INFORMATION	
12	<b>Examples of Funded Projects</b> Not applicable as this is new funding.
13	<b>Priorities</b> Disadvantaged communities.
14	<b>Eligible Project Types</b> A project must involve either development or a combination of acquisition and development to: • Create a new park, or • Expand an existing park, or • Renovate an existing park.  All projects must create or renovate at least one recreation feature. Examples of recreation features include but are not limited to the following: • Acquisition of land:

**Fig. 1.** Example of B&A Fact Sheet (not entire report)

- **Local Funding.** There are several regional agencies such as the Fresno COG and San Joaquin Valley AQMD that have funding programs. These opportunities are tracked as well.

**Pro-Rata Share for Grant Research.** Should the City of Coalinga utilize our grant research services the City will receive the benefit of early notification. This is a real advantage compared to agencies that are doing the research on their own. Another key benefit of B&A's approach to grant research is that Coalinga will share the cost of research with all other full-service B&A clients. This means that the City will only pay for only a small percentage of the total time the research team works.

**Funding Opportunity Summaries.** Your assigned "Lead Associate," Ms. Jill Mohler, will distribute all Fact Sheets against the Needs Assessment and will provide appropriate Fact Sheets and summary observations. When combined with the Needs Assessment, the LA knows which program guidelines need to be discussed with city staff. Grant research will begin immediately upon contract start and run continually throughout the duration of the agreement. Your LA will ensure that staff are alerted to grant opportunities to maximize the "go" or "no go" discussion and subsequent application development. After you review the Fact Sheet, your LA will initiate a conference call to discuss whether you should pursue the funding opportunity. The research team will provide your LA with as much post-award information as possible, such as reporting requirements, to assist with your discussions.

## GRANT PROPOSAL DEVELOPMENT AND SUBMITTAL

Unique in the field of grant writing, our approach has been tested and proven to be successful, as evidenced by our record of winning over 75 percent of all applications B&A has submitted since 2014. Our unmatched knowledge and experience with grant programs, our daily research, and assistance with the "go" or "no go" decision making process, ensures that we are aware of what grant entities are looking to fund. Our services are designed to ensure that our clients do not miss potential grants that support their needs, provide programs and services utilizing grant funds, and ensure proper reporting and close-out for awarded grants. Unlike many of our competitors, all B&A applications are custom developed, with unique narrative, graphics, photos, and artwork so the funding agency cannot tell one B&A application from another. This means there is no cutting and pasting, no look alike templates, and no factory style applications.

The duration of each grant application development process is driven by a few key milestones. Once Coalinga expresses interest in a grant, B&A develops a Not-to-Exceed quote outlining the tasks necessary to complete the application and total cost for services. The first milestone is the "go" determination and notice to proceed. The more quickly a "go" decision is made, the more time both B&A and city staff have to develop the application. Typically, an application will be due within one to three months of the release of the call for projects. B&A's detailed T&C ensures that all parties are aware of the project timing. The following summarizes B&A's systematic grant writing process:

- Based on the due date and proposal requirements, develop a list of tasks that must be accomplished in a timeline format (T&C). This includes who is responsible for completing the tasks and the dates tasks are to be completed. As a turnkey writer, B&A attempts to complete as much of the application as independently as possible. B&A provides the leadership for the coordination of any necessary meetings, conference calls, or discussions.

- B&A develops an application outline that includes the narrative questions from the call for projects that need answering. Including this text in the early phases of development ensures that city staff and B&A associates are aware of the application requirements. B&A's associates are trained and skilled in developing narrative, with compelling arguments, in active voice, and within any character limitations. Using this outline, B&A conducts a kick-off conference call discussing the program, the T&C, and application.
- Starting with long-lead tasks, B&A researches necessary information, meets with appropriate staff, stakeholders, and consultants, and develops proposal language, including the scope of work, budget, timeline, justification, cost-benefit analysis, transmittal cover letter, and completing all necessary federal, state, and local forms, certifications, assurances, etc. B&A interviews key staff and/or other consultants, to capture as much information about the project as possible. B&A determines necessary approvals from the Council authorizing the submission of the grant proposal and/or local match funding commitment, etc. This includes developing staff reports and/or resolutions for city staff to include on the Council agenda.
- Concurrently, B&A determines the role of any stakeholders and identifies those stakeholders in coordination with staff and consultants. B&A takes the lead on coordinating any necessary stakeholder meetings. B&A will work with staff to identify stakeholders for letters of support (LOS) and will develop the LOS for distribution. Except for elected officials, B&A will distribute the LOS for signature and will track letters to ensure they are returned. Due to the sensitivity of the political environment, it is best that LOS for elected officials be distributed by city staff. B&A will assist to the maximum extent practical.
- B&A attends any pre-proposal conferences, etc. hosted by the grant making agency. B&A collects data and photographs as independently as possible from existing resources such as General Plans, CalEviroscreen, Melissa Data, Google Earth, Virtual Earth, etc. All Associates are trained in the use of these tools, no outside consultants are required.
- B&A determines if any special graphics, artwork, maps, etc. are needed and incorporates those figures into the proposal as soon as possible. B&A generally develops the graphics, maps, and artwork in house. However, if specialized GIS maps are required, B&A has standing relationship with GIS specialists to perform these tasks.
- B&A conducts any greenhouse gas reduction, water savings, energy savings and other calculations as necessary. B&A staff are trained in the calculation tools accepted by most grant funding agencies including the California Air Resources Board emission reduction and greenhouse gas reduction tools. B&A maintains relationship with specific technical or engineering firms who can provide access to other modeling tools.
- B&A provides draft copies of grant proposals (80 percent and 100 percent) to the City and necessary consultants with an adequate amount of time to allow for feedback and final editing. The policy is to provide at least 72 hours for review time (longer if possible). B&A then reviews and incorporates staff edits or discusses any edits that might impact the scoring of the project or exceed proposal limitations. The 80 percent draft is intended to ensure the technical aspects of the proposal are accurate and

consistent with the goals of the City, including the budget. The final (100 percent) draft ensures that staff are comfortable with the final application and have an opportunity to interject any final adjustments, signature, and approval to submit.

- If submitting hard copy applications, B&A makes all necessary copies and ensures proper delivery by the due date. Associates have full authority to ensure delivery through any means necessary. If submitting electronic applications via the internet, B&A coordinates any password or authorization requirements as early as necessary to ensure the timely submission of e-grants. B&A has never missed a grant deadline (something many of our competitors cannot honestly claim).
- B&A maintains a comprehensive project file throughout the development process which is provided to staff once the grant is submitted and/or approved. Documents are provided on a flash drive with all research materials and work products. NOTE: B&A does not retain any ownership rights for any work products developed under a contract with a government agency. All original work products are provided to the client. All electronic files are in Microsoft Word, Excel, or other appropriate software.
- Debriefings. If a grant is denied, B&A will coordinate with staff and the grant agency to request a debriefing. Debriefings are extremely valuable because the team can determine why the grant was denied and receive recommendations on strengthening the proposal for the next grant cycle.

While the application is undergoing development, B&A will continually assess and score the project and application against the program requirements to ensure that it remains highly competitive. As described earlier, B&A regularly strategizes the best approach to maximize the grant agencies interest in Coalinga's project and ensures that the requested budget fits the goals and objectives of the grant agency, thereby maximizing the potential for award. Also, throughout the grant development process, the B&A team works as independently as possible but sufficiently close with staff to coordinate work and ensure continued communication throughout the proposal development process.

As a project, grant writing is unique because there is a hard deadline that must be met. B&A controls the schedule because it is crucial that the application be submitted on time. Our staff is cognizant of the need to get the 80 percent and 100 percent drafts delivered on schedule and they are given full latitude to ensure delivery of the application. We have had occasions where extreme measures were taken due to failures with FedEx, and the application was still delivered on time.

## GRANT ADMINISTRATION

**Grant Administration.** Managing awarded grants is somewhat like the grant writing process in that B&A follows detailed written processes and procedures. The duration of the administration of a project is driven by the grant agreement, which identifies the reporting and disbursement requirements and deadlines, the period of performance (the delivery of the funded project or program), and any post-period of performance assessments, tracking, or reporting. The completion of the project is not always the completion of the grant management effort. Often the grant agency wants to see the completed financial process, including releasing retention, etc. Some grants have extended reporting periods that can last months and years after the completion of the project. A typical public works project can easily have a two- to five-year period of

performance with an additional 90-day close out and audit period upon completion. Amazingly, there is one grant program that requires post closeout reporting for 55 years.

With respect to grant management, B&A has provided either turnkey (100 percent involvement) or semi-turnkey post-award grant management assistance for approximately 80 funding agreements. These funding agreements range in size from \$40,000 to plant trees along a trail to over \$72 million to construct a wastewater facility. Our experience with compliance and reporting requirements is also significantly varied and includes a myriad of topics including environmental law (both NEPA and CEQA), human subject protection, prevailing wage, Buy America, American Iron and Steel, and many others.

**Blais Grant and Project Management System (BGAPS).** B&A has developed grant and project management software called Blais Grant and Project Management System (BGAPS) that improves the crucial link between the Project Manager's efforts, the regulatory requirements, and the reporting and reimbursement process. The software streamlines the grant/loan management and project management process. The portal provides up-to-the-minute data about your grants or loans. The software is extremely unique for the industry in that it is designed as a "single portal" meeting a variety of project personnel needs including engineers, project managers, finance, auditing, compliance, and executives.



BGAPS is designed to handle multiple project hand-off points, track and manage the project from grant development to close-out and audit. The system allows both Coalinga and B&A to upload all relevant documents into a single cloud-based file system that eventually custom builds the audit binder. When undergoing an audit, the auditor is given access to the audit tab and all documents needed are available for their review. The system has already been used by cities for their audits and the auditors have enjoyed using the system.

The following summarizes B&A's systematic grant management process:

- **New Grant Agreements.** For new grant awards, B&A reviews the draft grant contract/agreement to ensure it aligns with the grant application (no major deviations in scope of work, schedule, and budget) and helps identify rules and regulations that may be of concern. B&A will work with the city staff and others to liaison with the funding agency (if desired) to negotiate or clarify any ambiguities. B&A staff are experienced in drafting Resolutions that may be required as a condition of receiving an award and can also assist in developing the accompanying staff reports or council agenda document. The objective is to ensure that a grant agreement is successfully executed on time, that the City can successfully administer the grant given the conditions of award, and the agreement articulates the scope of work, budget, and schedule correctly. Ongoing communication with city staff and legal department is essential during this phase.
- **Existing Grant Agreements.** If a grant agreement has already been executed and the project assignment is being given to B&A "midway" through a grant agreement's performance period, B&A reviews the entire agreement to ensure familiarity with important deadlines, requirements, and nuances,

etc. B&A would like to point out that approximately five years ago the Corona Department of Water and Power engaged B&A to manage approximately 15 grant awards that were at various stages of completion. Most of these grant awards have since been successfully closed out and the assignment is almost complete.

- **BGAPS.** All grant agreements are entered into B&A's proprietary, Cloud-based grant and project management software, BGAPS. Critical data is collected and entered, which results in significant time savings for all project team members, including the project manager, finance, procurement, auditors, etc. BGAPS is also extremely effective for projects that may transition between departments or project managers. BGAPS data entry is critical because it provides a single portal for all team members (to include project managers) to access data and reports. Examples of BGAPS data entry that will be accomplished at this phase include:
  - **Compliance Checklist** – a detailed list of all rules, regulations, and policies that must be adhered to. Each compliance entry includes a citation (where is the rule located) and an assigned team member (by name). Compliance entries are not date specific – rather they are rules and regulations that govern the entire project's performance period.
  - **Project Schedule** – a detailed list of all tasks and dates the project manager, grant manager, and team desires to track throughout the life of the project. Project Schedule entries are date specific and are assigned to specific team members. Starting 90-days out from a deadline, the responsible team member receives an auto-generated email reminder each Friday. When the task is completed, the task is marked "completed" in BGAPS and the email reminder ceases. The Project Schedule can be as minimal or complex as desired. Quarterly reports and other grant-related project reports will be entered within the Project Schedule to ensure on-time submissions.
  - **Financial Reports** – the original, approved budget is entered into BGAPS in as much detail as desired by the project manager and finance director. BGAPS can track the most complicated line item budgets and was developed based on budget requirements from the California State Water Resources Control Board. Amendments to the budget are entered as separate entries allowing auditors to quickly identify a budget amendment. Requests for reimbursements are entered and reconciliation is performed by BGAPS. Local match information and other grants that may be participating on the project are entered as well.
  - **Project Team** – all project team members contact information is entered, which also creates dropdown menus for other sections within BGAPS – for example, the Project Schedule and Compliance Checklist where project team members are assigned tasks, etc.
  - **Document Library** – all documents pertaining to the project are uploaded and filed in appropriate categories to include grant solicitation, grant award letter or email, original grant agreement, governing documents, training workshops hosted by a funding agency, forms and templates required for reports and requests for reimbursements, etc. Documents that are required to be available for an audit are tagged and made available for viewing in a specific **Audit Tab** within BGAPS. This tab is available for view only access for any third-party auditors (with permission).

- **Coordination.** Once BGAPS is populated for a new, or existing, grant award, reports can be generated to help guide the administration of the grant and the project. Depending on the complexity of the grant award and project, B&A and Coalinga may determine that a standing monthly call is necessary to ensure open communication and “check-ins” for compliance issues, schedule, and reimbursements. For example, B&A is currently managing a \$72 million Clean Water State Revolving Fund loan, which has required a monthly coordination call with all engineers, DBE and prevailing wage contractors, construction manager, financial staff, and accounting, etc. The call time includes reviewing the Compliance Checklist and reminding team members about their responsibilities, reviewing the Project Schedule against the grant timeframes and identifying issues that may impact the schedule, reviewing the Financials to include outstanding / pending requests for reimbursements and their timing and impact to cash flow, reviewing upcoming deadlines and requests from the funding agency, and any other topic that may affect the grant, local match, and project. These check-in calls are a best practice at B&A and highly recommended if there is a history of encountering obstacles to successfully completing grant-funded projects. For check-in calls, B&A takes the lead in developing the agenda, hosting, leading, and providing meeting minutes and a list of action items. All action items are documented and monitored for completion.
- **Day-to-Day Needs, Reports, and Requests for Reimbursement.** In between check-in calls, B&A staff attend to the day-to-day needs of each grant including preparing quarterly reports and requests for reimbursements. These efforts are undertaken to ensure on-time submission and city staff will be provided with sufficient time to review draft and final submissions and provide feedback. For required reports, B&A will use any agency supplied forms and templates or will develop templates as needed. B&A will populate and develop all forms as much as possible and with minimal impact on staff time. Requests for reimbursements are coordinated with the project manager and finance team and includes reviewing backup documentation, resolving discrepancies or errors in invoices provided as backup documentation, reviewing costs against rules and regulations to ensure submitted invoices are eligible for reimbursement or local match, etc. Reimbursement requests are tracked with the funding agency for payment and BGAPS tracks retainage. Your B&A grant management team is available daily and will assist with emergency needs as well. For example, one B&A client recently identified being out of compliance with respect to the American Iron and Steel regulations. B&A worked with both the state and federal governing agencies to help bring resolution to the issue. While B&A does not represent themselves to be experts on specific topics like American Iron and Steel, Buy America, DBE, prevailing wage, etc. B&A staff are well versed enough to understand the generalities of these compliance issues and uses project management skills and liaison skills to help bring people together who can resolve technical issues.
- **Notes and Document Control.** All communication and documents are retained within BGAPS for long-term retention. A Notes tab within BGAPS captures “on the fly” information by date and person entering the information. For example, a call with the funding agency giving permission to skip a quarterly report can be quickly entered into the Notes tab and saved for perpetuity. Many B&A clients struggle with maintaining a comprehensive log of communication and documents. These issues are managed by your B&A grant management team who will ensure all documents are filed appropriately, tagged for the Audit Tab, if needed, and maintained for quick and easy access.

- **Amendments.** Your B&A grant management team will help process amendments to your grant agreement to include scope of work changes, budget modifications, and extensions.
- **Closeout and Audits.** Most grant agreements require specific closeout procedures or have audit checklists. Your B&A team will assist in preparing and submitting closeout documents and preparing for audits. To date, B&A has not had a major audit finding in any of the more than 80 programs we have managed.

## OTHER SERVICES AND UNIQUE ELEMENTS

**Readily Available.** One B&A feature that sets us apart is our ability to react quickly in a time of need or crisis. For example, B&A assisted the City of Anaheim in submitting a Pre-Disaster Mitigation Advance Assistance grant application to study a unique fire suppression system at Anaheim Hills. The application was submitted via the FEMA e-grants portal. Twice, a CalOES representative called in haste needing information uploaded or changed within a couple of hours. CalOES was unable to reach City of Anaheim staff and therefore contacted B&A for assistance. Within the two-hour window of time given B&A provided the needed information.

**Distance is no Obstacle.** With use of today's technology, distance is no obstacle. We routinely conduct meetings and conference calls using the latest tools including GoToMeeting with ease. Our clients enjoy that they can take calls with us anywhere and anytime.

**Graphic Artist.** B&A utilizes a professional graphic artist and can produce the highest quality documents when needed. We carefully balance the need for this level of service with each assignment to ensure the right message is communicated. Many funding agencies frown on "overly glamorous" documents but there are times when certain quality maps, graphics, etc. are needed.

**Award Nominations.** B&A has developed 15 award nominations for the Anaheim Public Works Department alone, including nominations to organizations like the Orange County Business Council, American Society of Civil Engineers (OC Branch), Southern California Association of Governments, Urban Land Institute (OC and Inland Empire branches), American Public Works Association, California Transportation Foundation, and others. B&A's writing skills extend to all forms of technical writing. Other cities and agencies have also called upon B&A to assist with award nominations.

**On-line Portals and Grants.gov.** One area where B&A takes pride in excelling is being more familiar with online portals and tools than our clients. B&A has established online registrations for numerous clients for the California Department of Water Resources' Grants Review and Tracking System (GRanTS), the State Water Resources Control Board's Financial Assistance Application Submittal Tool (FAAST), and the federal government's System for Award (SAM) and grants.gov systems. The following examples help underscore B&A capabilities and experiences:

**Bureau of Reclamation ASAP System:** B&A's grant management team has experience with using the BOR's ASAP system, which is a required system for drawdown requests, etc.

**GRanTS:** B&A staff worked with City of Anaheim to develop a grant proposal for DWR's Water-Energy Grant Program for the Dad Miller Golf Course. Using the GRanTS system, all proposal information and attachments were successfully uploaded and submitted by the due date. B&A staff routinely use the GRanTS system and we find this system to be extremely user-friendly and stable (compared to other portals).

**FAAST:** Due to the significant number of times B&A staff utilize the FAAST system, B&A maintains our own registration account to have easy access to the system. Several non-water related California State agencies are starting to use the FAAST system for their own grant programs, which is helping eliminate the burdensome "paper" submissions so many State agencies require. B&A has submitted multiple FAAST submissions for a variety of clients.

**SAM and www.grants.gov:** B&A's research team is the lead in being our internal experts on helping clients maintain their SAM account, registering/setting up an account with grants.gov, and maintaining currency with the grants.gov system.

B&A charges on a time and materials basis. Due to our low overhead and flat management structure, B&A utilizes a blended rate for all of our staff. The rates are provided below:

**B&A FEE SCHEDULE**

B&A charges on a time and materials basis. Due to our low overhead and flat management structure, B&A utilizes a blended rate for all of our staff. The rates are provided below.

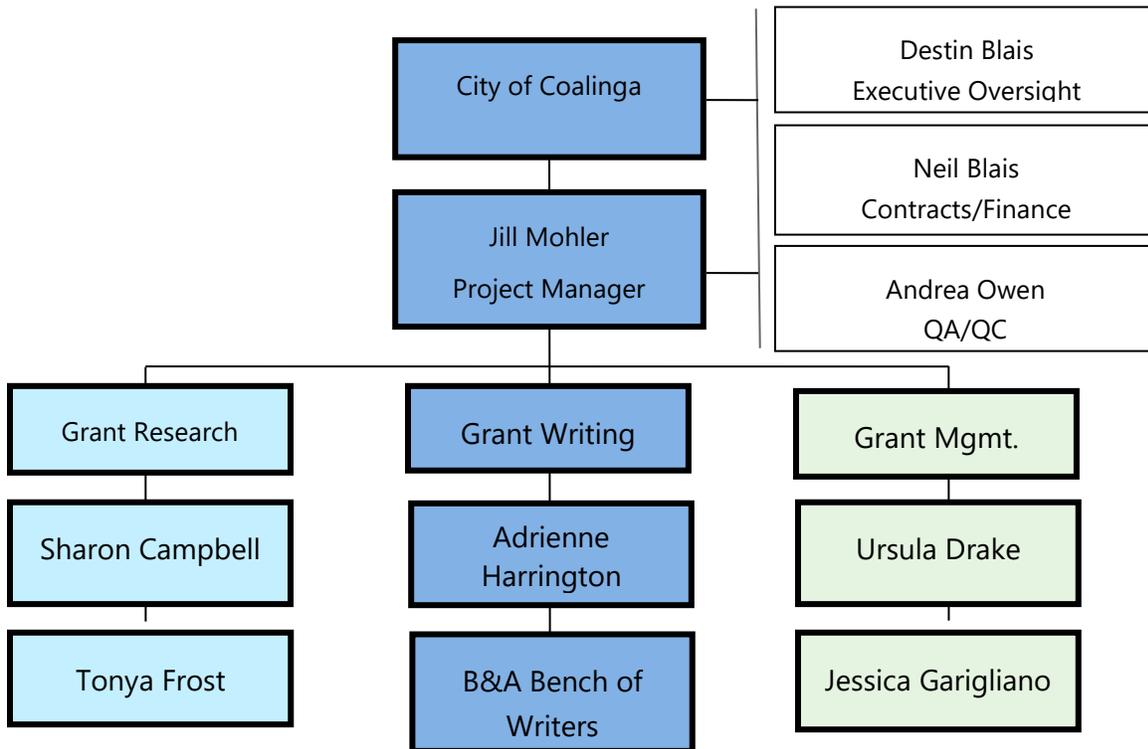
TABLE 4 FEE SCHEDULE

Description	Fee
Staffing/Labor (billed in 15-minute increments)	\$105/hour
Mileage (billed at current IRS rate)	\$0.58/mile
Travel (tolls, airfare, hotel, cab)	Cost
Copies/Reprographics	Cost
Telephone (long distance only)	Cost
Courier Service or Express Mail	Cost
Postage	Cost

**PROPOSED PROJECT TEAM ORGANIZATION**

B&A proposes to assign our highly experienced Associate, Jill Mohler, as your LA. Ms. Mohler will be supported on a day-to-day basis by Ms. Adrienne Harrington. Vice President Andrea Owen will provide quality control and executive oversight along with Ms. Destin Blais who will oversee all work and provide strategic direction. Mr. Neil Blais will be responsible for all contracting, invoicing, and insurance requirements, etc. Your proposed team has the support of the entire B&A bench including several strong and experienced writers. All proposed personnel, especially Jill, who is key, shall be available to the extent proposed or required by Coalinga for the duration of the project. No key personnel shall be removed or replaced without the prior written consent of the City.

**Figure 1: Organization Chart for City of Coalinga Team**



**Jill Mohler, Client Services Director.** Jill joined Blais & Associates in 2007 and has been a client LA since 2009. Her clients include the cities of Coalinga (on-call), Torrance, Farmersville, Apple Valley, and Windsor. She has a strong background in journalism and experience with the research and development of compelling stories. Under the guidance of Andrea Owen, Jill will expand her current role as LA for the City of Coalinga in support of this RFP.

**Adrienne Harrington, Associate.** Adrienne has over 15 years of experience in transportation planning, government affairs, and grant development. Adrienne joined B&A in 2018 and has assisted Directors and Senior Associates with various projects and applications. Her responsibilities include developing grant applications, letters of support, resolutions, and other documents.

**EXECUTIVE MANAGEMENT SUPPORT TEAM**

**Neil Blais, President & Chief Executive Officer.** In 2007, with the growth of B&A, Neil joined the firm as President and CEO. Neil is responsible for all corporate management including business development, contract negotiations, insurance, accounting, finance, labor compliance, law, and technology. Neil also serves as an independent touch point for client satisfaction. He routinely meets with clients to ensure overall customer satisfaction.

**Destin Blais, Founder.** Destin has over 20 years of direct grant writing and management experience. Her grant writing and management experience spans working for three government agencies prior to launching B&A. Destin oversees all day-to-day management of staff and projects and routinely reviews 80 percent

draft and 100 percent final proposals and reports. She is a hands-on leader working to keep B&A's standard of excellence and professionalism at the forefront of all work products.

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#### QUALITY CONTROL

**Andrea Owen, Vice-President.** Andrea has extensive writing experience through her 20 years of developing and implementing marketing and advertising plans for a variety of products and services. Andrea joined B&A in 2010 and her writing experience in the advertising and marketing industry helps guide her grant writing efforts. Her current assignments include Administration of B&A's Irvine Office and California staff, Western Riverside Council of Governments, Delano, and East Valley Water District. She will review all documents for quality and work with Jill to manage multiple projects.

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#### GRANT RESEARCH TEAM

**Sharon Campbell, Research Associate.** Based in Irvine, Sharon Campbell is an experienced researcher and grants administrator. She is responsible for maintaining the company's extensive database of grant solicitations, requesting funding proposals for our library, completing Fact Sheets for newly announced grant solicitations and providing them to associates for distribution, project specific research, supporting associates, attending workshops and webinars, and maintaining our internal "tracking chart" for our monthly all hands meetings.

**Tonya Frost, Research Associate.** Tonya Frost is responsible for researching and updating the B&A on-line Grant Calendar with all of the grant opportunities for the State of California and the State of Texas.

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#### B&A POST-AWARD MANAGEMENT TEAM

**Ursula Drake, Director, Grant Management Services.** Ursula Drake joined B&A in 2016 with over 15 years of experience managing grant programs. Ursula is currently managing 30 grant programs for B&A and continues with our success of passing all audits without a single audit finding.

**Jessica Garigliano, Grant Manager.** Jessica joined B&A in 2018 with substantial experience in grant management within the public sector. She is currently assisting Ursula with the grant management projects.

#### Team Process and Resources

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### PHILOSOPHY FOR GRANT APPLICATION DEVELOPMENT

B&A's philosophy for developing grant applications is simple. Follow our tested process and procedures, train our writers, and ensure quality control over every document. B&A does not allow our writers to become focused on one type of grant or agency department. This ensures that all of our writers can develop any grant application that may be needed. Monthly, the entire B&A team meets to discuss clients, projects, and grant programs. Jill will have access to the entire bench of writers should the need arise. B&A has regularly developed multiple applications for clients, and every application is treated as a unique project. B&A strives to tell your story in a compelling fashion. Our goal is to have every application win every time.

## Supplemental Information

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### INSURANCE

B&A has reviewed the insurance requirements, which our insurance exceeds. B&A will ensure timely receipt of the insurance certificates and documentation if selected.

### BUSINESS LICENSE

B&A will obtain and maintain a business license for the City of Coalinga similar to many of our other municipal clients.

### INCORPORATION OF RFQ IN AGREEMENT

B&A acknowledges that the RFQ shall be incorporated, in its entirety within the subsequent agreement.

### EXCEPTIONS TO THE AGREEMENT

B&A has reviewed the sample professional service agreement and does not have any exceptions to the agreement.

## REFERENCES

The RFQ requests “The name of a contact person for those public agencies you are currently under contract with, or have been under contract with, over the past five (5) years. B&A currently has approximately 60 active clients in California and Texas, of which 28 have been clients for five years or more. Those clients are listed in Table 4 below. If requested, B&A can easily provide contact information for the 28 clients should Coalinga request it. For expedience, however, B&A is providing detailed information for four clients who are either close (proximity) to Coalinga or of similar size and services.

TABLE 4 B&A CALIFORNIA CLIENTS WITH MORE THAN FIVE YEARS OF SERVICES

California Client			
American Canyon	Anaheim	Anaheim Transportation Network	Apple Valley
California Rural Water Association	Chino Hills	Colton	Corona
Delano	East Valley Water District	Elsinore Valley Water District	Farmersville
Fontana	Fullerton	Indio	Mission Viejo
Newport Beach	Norwalk	Ontario	Pasadena
Rancho Palos Verdes	Torrance	Western Municipal Water District	Western Riverside County Regional Wastewater Authority

B&A is pleased to provide four client references, three of which are in the Central Valley region. The Cities of Delano and Farmersville all utilize B&A’s research, writing, and consulting services. B&A is pleased to provide a listing of grant projects developed for each client in 2017 through 2019. For all of the listed projects, B&A provided turnkey grant writing. This includes development of the grant application narrative, development of the project budget and narrative, forms, and other documentation. B&A submitted the applications for the client. Note that client staff were required to provide technical information on the projects, cost estimates, labor rates, etc.

CLIENT REFERENCES AND RECENT PROJECTS

**Reference #1: Reference Contact and Relevant Projects for the City of Farmersville**

Mr. Steve Huntley	Finance Director	909 West Visalia Road Farmersville, CA 93223	shuntley@cityoffarmersville-ca.gov (559) 747-0458
Services provided by B&A: Needs Assessment, Monthly Grant Research and Consulting and Grant Activity Report (GAR) Conference Call, Grant Writing, Post-award management. B&A has provided full-service support from 2007 to present. Since inception, Farmersville has received nearly \$18 million in grant funding and has an ROI of \$46:\$1			
Year	Grant Program	Project Description	Award
2019	U.S. Department of Housing and Community Development Community Development Block Grant	Alleyway and Jennings Park improvements (\$1,015,983 Requested)	Pending
2019	California Natural Resources Agency Cultural, Community, and Natural Resources Grant	Farmersville Community Park Phase III – Sequoia Gateway (\$1,908,206 Requested)	Pending
2019	California Office of Emergency Services Hazard Mitigation Grant	Backup Generator for Well #7 (\$75,000 Requested)	Pending
2019	California Office of Emergency Services Hazard Mitigation Grant	Backup Generator for Well #6 (85,533 Requested)	Pending
2018	Caltrans Sustainable Communities Transportation Planning Grant	ADA Compliance and Active Transportation Safety Enhancement Plan	\$206,275

**Reference #2: Reference Contact and Relevant Projects for the City of Delano**

Ms. Maribel Reyna	City Manager	1015 Eleventh Avenue Delano, CA 93216-3010	MReyna@CityofDelano.org (661) 721-3303 ext 2269
Services provided by B&A: Needs Assessment, Monthly Grant Research and Consulting, GAR Conference Call, and Grant Writing. B&A has provided services since 2014. Since inception, Delano has received over \$7 million in grant funding and has an ROI of \$50:\$1.			
Year	Grant Program	Project Description	Amount
2018	Caltrans Highway Safety Improvement Program	Set-aside for Pedestrian Crossing Enhancements	\$249,300
2018	California Natural Resources Agency Land and Water Conservation Program	Eleventh Avenue Outdoor Community Pool	\$2,640,300
2017	California Department of Finance Community Based Transitional Housing Program	Domestic Violence Shelter and Programs	\$1,974,600
2017	California Natural Resources Agency Urban Greening Program	Eleventh Avenue Center Greening Project	\$528,000
2017	San Joaquin Valley Air Pollution Control District Bikeway Incentive Program	SJVAPCD Class II Bike Lane Project	\$86,827

**Reference #3: Reference Contact and Relevant Projects for the City of Yuba City**

Mr. Brad McIntire	Community Services Director	1201 Civic Center Boulevard Yuba City, California 95993	bmcintir@yubacity.net (530) 822-4650
Services provided by B&A: Needs Assessment, Monthly Grant Research and Consulting and GAR Conference Call, Grant Writing. Contract start – 2017. Since inception, Yuba City has received over \$7 million in grant funding and has an ROI of \$44:\$1.			
<u>Year</u>	<u>Grant Program</u>	<u>Project Description</u>	<u>Award</u>
2019	California Office of Emergency Services Hazard Mitigation Grant Program	Back-up Generator for Fire Station #2 (Requested \$169,280)	Pending
2019	California Office of Emergency Services Hazard Mitigation Grant Program	Aquifer Storage Recovery System	\$4,875,000
2018	Sacramento Council of Governments Active Transportation Program	Bridge Street Safe Routes to Schools Program (Requested \$662,204)	Pending
2018	Sacramento Council of Governments Regional Funding Program	Harter Parkway and Sutter Bike Gap Closure (Requested \$1,983,533)	Pending
2018	Sacramento Council of Governments Civic Laboratory	Bridge Street Civic Lab Project	Pending
2018	California Office of Emergency Services Hazard Mitigation Grant Program	Back-up Generators for the Animal Control Center (Requested \$172,996)	Pending
2018	California Office of Emergency Services Hazard Mitigation Grant Program	Back-up Generators for Critical Facilities (Requested \$1,621,511)	Pending
2018	California Office of Emergency Services Hazard Mitigation Grant Program	Back-up Generators for Various Facilities (Requested \$4,657,117)	Pending
2018	CalFIRE Urban and Community Forestry Program	Urban Forest Management Planning Project	\$376,000
2018	California Natural Resources Agency Land and Water Conservation Fund	Harter Park Development Project	\$800,000
2018	Bureau of Reclamation WaterSMART Drought Response Program Resiliency Projects	Groundwater Well Project for Drought Resiliency	\$750,000
2018	California Office of Emergency Services Hazard Mitigation Grant Program	Yuba City Back-up Generators for Critical Facilities	\$150,000
2017	Caltrans Sustainable Transportation Planning Grant	Safe Routes to Schools Project	\$221,325
2017	Bureau of Reclamation WaterSMART Small Scale Water Efficiency Program	Irrigation Systems Upgrade Project	\$73,997

**Reference #4: Reference Contact and Relevant Projects for the City of Indio**

Mr. Rob Rockwell	Assistant City Manager; Finance Director	100 Civic Center Mall Indio, CA 92201	rrockwell@indio.org (760) 391-4115
<p>Services provided by B&amp;A: Needs Assessment, Monthly Grant Research and Consulting and Grant Activity Report (GAR) Conference Call, Grant Writing, Post-award management. B&amp;A provided on-call services from 2010-2016. B&amp;A has provided full-service support 2016 to present. Since inception, Indio has received over \$20 million in grant funding and has an ROI of \$66:\$1.</p>			
<u>Year</u>	<u>Grant Program</u>	<u>Project Description</u>	<u>Award</u>
2019	US Department of Transportation Better Utilizing Investments to Leverage Development (BUILD)	I-10 and Monroe Street Interchange (\$25 million requested)	Pending
2019	US Department of Justice COPS Stop School Violence Prevention Program	Coachella Valley Region Crime Gun Intelligence Center Integration Initiative (\$748,801 requested)	Pending
2019	US Department of Justice COPS STOP School Violence Prevention Program	Indio School Violence Prevention Program (\$93,792 requested)	Pending
2019	California Office of Emergency Services Hazard Mitigation Grant Program	Fire Station Emergency Generator Program (\$351,782 requested)	Pending
2019	Caltrans Sustainable Transportation Planning Grant	Oasis Street Corridor Enhancement Project (\$185,680 requested)	Pending
2019	Strategic Growth Council Transformative Climate Communities	Transformative Climate Communities Plan	\$200,000
2019	Coachella Valley Mountains Conservancy Proposition 1 Funding	Jackson Street and Avenue 50 Flood Improvement Project	\$500,000
2019	California Natural Resources Agency Department of Parks and Recreation Land and Water Conservation Fund	South Jackson Park Accessibility Improvement Project	\$625,000
2018	Mobile Source Pollution Reduction Control Committee Local Partnership Program	Local Government Partnership Project	\$50,000
2017	Caltrans Sustainable Communities Transportation Planning Grant	Multi-modal Feasibility Study	\$391,745
2017	California Department of Finance Community Based Transitional Housing Program	Indio Community Based Transitional Housing Program	\$1,949,006
2017	Caltrans Sustainable Communities Transportation Planning Grant	Indio Complete Streets Plan	\$300,000
2017	Southern California Association of Governments Sustainability Planning Grant	Bike Sharing Plan	\$200,000

<u>Year</u>	<u>Grant Program</u>	<u>Project Description</u>	<u>Award</u>
2017	California Natural Resources Agency Urban Rivers Program	Shadow Hills Retention Basin Project	\$486,625
2017	Caltrans Highway Safety Improvement Program	Pedestrian Countdown Timers Head Installation Project	\$250,000
2017	Caltrans Active Transportation Program	Herbert Hoover Elementary Pedestrian Improvements	\$2,983,000

## CLIENT / GRANT AGENCY TESTIMONIALS

- ▶ **“Everything was completed exactly like we needed it, to a “T.” I wish you guys could work on all our grant closeouts.”** – Noel Davis, CalRecycle
- ▶ **“Thank you for taking it off my plate and getting the work on Claremont’s end done!! Greatly appreciative!”** – John Costa, City of Claremont
- ▶ **“Rock star is putting it mildly. We are so pleased to have all of you on our team.”** – Pamela Galera, City of Anaheim
- ▶ **“Thank you for the great service. I appreciate your diligence and thoroughness.”** – Karl Francis, Western Municipal Water District

# OTHER INFORMATION

## DEMONSTRATION OF STAFFING TASKS EFFICIENTLY AND COMPLETING PROJECTS ON TIME AND WITHIN THE ALLOCATED BUDGET

B&A takes pride in being able to say that we have never missed a deadline for both grant writing and grant management. This is testament to our honed process that starts with identifying critical due dates and working backwards - - identifying all intermediate steps necessary to finish on time. Our internal tools are required to be used by all associates regardless of how small or large an assignment. In addition, associates are required to host internal check-in meetings with their team leader and identify obstacles that could impact a schedule or budget. Also, associates are assigned to projects based on their unique skill sets, which helps complete projects more efficiently and remain on budget.

To remain on budget, B&A uses an internal timekeeping system called Replicon that allows associates to input their time (in 15-minute increments) by client and by project. When a new project is assigned to B&A, the project and time allowed to spend is entered into Replicon. As associates "spend down" the project's budget, reports are generated at certain intervals that allow team leaders to view the time remaining on a project. Because B&A is a time and materials company and provides Not-to-Exceed quotes for all assignments, staying within the allocated budget is rarely cause for concern for a client. B&A only requests a change order if the client has materially changed the scope of work originally communicated and agreed upon or if the funding agency materially changes the grant management requirements.

One area that typically needs clarification is when a client does not complete a project or program within the original performance period and must request an extension in order to complete the agreed upon work. B&A quotes projects based on the approved performance period. When a client and funding agency extend a performance period because the project/program is not yet completed, this puts B&A in a position of needing to request a change order to continue providing technical assistance and grant management beyond the original performance period.

B&A also mandates the use of a Cloud-based file sharing system (Egnyte) to maintain client documents. This creates significant synergy and efficiency internally between B&A associates and externally with our clients. Egnyte can also serve as a FTP site allowing files to be uploaded or downloaded and used as a central filing system during an active assignment.

Within the past 12 months, B&A was called to assist a small, rural community to rescue a United States Department of Agriculture \$5 million forgivable loan that was in jeopardy of being rescinded due to noncompliance in meeting a funding commitment deadline. B&A quickly learned the facts about the issue and rallied all key staff and team members to create a plan of action. The funding agency was immediately contacted that a plan was created to comply with the deadline and B&A grant management staff completed the necessary forms and paperwork to meet the critical deadline. The issue was made more complicated by the fact that the State Water Resources Control Board had also provided significant funding for the same project (cost sharing) so losing the USDA forgivable loan would have been devastating to this rural community.

## METHODS TO ENSURE QUALITY CONTROL AND BUDGET/SCHEDULE CONTROL

B&A's quality assurance and quality control (QA/QC) guiding principles align with the company's overall mission which is to provide premier grant consulting services that exceed client expectations and never miss a deadline. This is especially true when managing multiple factors that are beyond B&A's control including lack of data, budget parameters, and timeframes to accomplish work. Depending on the parameters within a specific assignment, the following QA/QC principles are implemented to guide product development:

**Provide Accurate and Timely Invoices.** All assignments are quoted using B&A's standard quoting process and signed by the client prior to initiating work. All quotes are not-to-exceed time and materials. Change orders occur only if the client requests services outside the original quoted scope or extenuating circumstances are present such as a material requirement change by the funding agency.

Use of technical consultants require the approval of the client and costs are not marked up.

**Monitor and Stay Within Budget.** Invoices are detailed and checked against the Not-to-Exceed quote. B&A associates are required to record time expended daily in a cloud-based timekeeping system. Time expended is monitored throughout the life of an assignment.

**Monitor Schedules and Review Times.** All assignments use the B&A T&C (grant writing) or Tracking Table (TT) (grant management) tool to manage the project. The T&C or TT is presented at kick-off meetings and is a standing agenda item for check-in calls. The T&C or TT must include a schedule of milestones and items required from the client.

All assignments include interim check-in calls (both internal and external) as needed from project inception through to final due date or close-out date. Each interim check-in call must include a review of the pre-established timeframes. The deadlines and compliance are primary performance metrics.

**QA/QC Process to Ensure Quality Work and On-time Product Delivery.** All written materials undergo at least one level of internal/peer review by a senior associate or higher -- ideally with expertise in the subject matter. This includes a thorough review of 80 percent draft and 100 percent final documents using B&A's check-off list.

Drafts should be provided to client allowing at least 48-hours for review (longer if possible).

All reviews must be performed with hard copies and math computations must be double-checked using a calculator (not Excel). On-screen reviews are not allowed.

All information obtained from a 3rd party must be sourced as a footnote within any document prepared by B&A. Sources may be removed at the discretion of the client; however, during the 80 percent and 100 percent review process, sources must remain.

Long lead items should receive priority to ensure smooth delivery of documents, requests for reimbursement, quarterly reports, etc. This includes any document that requires City Council approval, such as Resolutions.

All online submissions must have portal logins and registrations confirmed at least three weeks prior to due dates, if possible.

All files should be maintained in Egnyte (no off-line file saving) and follow naming and filing protocols established within the B&A architecture.

Conference calls, including gotomeetings.com, shall be initiated 5-10 minutes prior to the start time to ensure B&A associate(s) are waiting and ready for the call and to attend to any technical difficulties. MS Outlook invitations must be sent to all attendees with clear instructions on how to participate.

Agendas and meeting notes are required for all formal conference calls. Meeting notes must follow the established B&A format and action items must be communicated to applicable team members (both internal and external) within 24 hours of said call/meeting.

Handwritten materials are not allowed (exception is handwritten thank you note, appreciation card, congratulations card, etc.). All correspondence must be typed (including address labels) using B&A standard 11-point Calibri format.

The quality of the final product (including the use of professional graphic artists) must be balanced with the project type, funding agency perception, and available budget.

B&A staff are authorized to go to any length to ensure on-time delivery, to include reprints, using 3rd party sources at the location of the funding agency, and courier by air travel.

September 3, 2019

City of Coalinga, Planning Department  
Sean Brewer, Community Services Director  
155 W. Durian  
Coalinga, CA 93210

Subject: Quote for Coalinga Citywide Needs Assessment Development

Dear Mr. Brewer:

Blais & Associates, Inc. (B&A) is pleased to provide the City of Coalinga with the following quote to develop a citywide Needs Assessment as presented in the Statement of Qualifications submitted to the City on August 15.

The Needs Assessment quote assumes the City's Lead Associate, Jill Mohler, will travel to the City and guide a series of on-site meetings with key staff and department heads as guided by City staff.

The quote is valid for 60 days to allow for the approval process.

If you need additional information please do not hesitate to call me at (949) 589-6338, or via e-mail at [nblais@blaisassoc.com](mailto:nblais@blaisassoc.com). Thank you for the opportunity to serve the City of Coalinga.

Sincerely,



President & CEO

Enclosure: Needs Assessment Quote

NB/db

Quote Prepared by:  
Neil Blais  
949-589-6338  
nblais@blaisassoc.com



7545 Irvine Center Drive St. 200  
Irvine, CA 92618  
www.blaisassoc.com

## Needs Assessment Quote

Client Name	City of Coalinga (population ~17,000)
Client Contact	Sean Brewer, Community Services Director, Interim Public Works/Utilities Director
Additional Client Contact	

Activity Proposed	Needs Assessment for Grant Research and Writing: City of Coalinga
Date Prepared	3-Sep-19
Estimated Return on Investment	Ranges between 1:20 to 1:75. Coalinga's current ROI is about \$115:\$1.
Estimate Cost for Needs Assessment	\$6,725.00
Hourly Rate	\$105 per hour

Labor Activities	Hours	Total Cost
Prepare for on-site Needs Assessment Meeting to include preliminary research, developing agendas, handouts, and scheduling.	5	\$ 525.00
On-Site Needs Assessment Meeting (estimate up to five hours total x 1 staff). Hours include time for tour of specific sites within Coalinga.	10	\$ 1,050.00
Staff time to develop Needs Assessment document, which includes providing 80% draft and 100% final to client for review and feedback. See Notes and Assumptions below.	30	\$ 3,150.00
<i>SUBTOTAL</i>	45	\$ 4,725.00
<b>Total Labor Cost</b>	<b>\$ 4,725.00</b>	<b>\$ 4,725.00</b>
<b>Direct Costs (charged at cost, no mark-up)</b>		
Travel Charges for J. Mohler including Airfare, Meals and Incidentals, Hotel, and Rental Car. Charges will be itemized and actuals with no markup. Estimate is for quoting purposes.	\$ 2,000.00	\$ 2,000.00
<i>SUBTOTAL Direct Costs Per Application</i>	\$ 2,000.00	\$ 2,000.00
<b>Grand Total</b>	<b>\$ 6,725.00</b>	<b>\$ 6,725.00</b>

Work performed by B&A that is outside of the scope of this estimate will be billed at \$105 per hour.  
Please see "notes and assumptions."

### Notes and Assumptions

1) An on-site post Needs Assessment meeting can also be scheduled. If this is desired, please alert B&A and this estimate will be modified.

Please note that this quote is an estimate for services based on current conditions and understandings. Many factors often change during the development of a grant application that may or may not increase the amount of labor and materials necessary to perform the services successfully. If during the course of work, B&A believes the work is taking longer than originally estimated, B&A will immediately notify the contract point of contact and either mutually agree to a change order or discuss alternatives. Additionally, B&A only charges for actual work performed. The total cost to perform the tasks may be less than quoted herein.

\_\_\_\_\_  
Signature of Authorized Agent Approving Costs and Authorizing Notice to Proceed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Authorized Agent

September 3, 2019

City of Coalinga, Planning Department  
Sean Brewer, Community Services Director  
155 W. Durian  
Coalinga, CA 93210

Subject: Quote for Grant Research and Consulting Support

Dear Mr. Brewer:

Blais & Associates, Inc. (B&A) is pleased to provide the City of Coalinga with the following letter proposal for the enhancement of the grant research and consulting support services for the fiscal year as proposed in our Statement of Qualifications submitted on August 15.

**Grant Monitoring/Fact Sheet Distribution/Monthly Grant Call.** B&A will provide monitoring services for all applicable federal, state, regional, and non-profit (project specific) grant funding opportunities and we will alert staff when an announcement is released. Effort includes notification of open grant solicitations utilizing Fact Sheets, coordination and consultation with City staff discussing the “go” or “no-go” determinations, and responding to general grant and project questions from staff. B&A will maintain a Grant Activity Report (GAR) and will provide monthly grant coordination conference calls. The GAR will allow you to keep the City Manager and City Council apprised of grant activities and ensures that everyone is aware of the cost and benefit of the program. Typically, the monthly pro-rated research effort is approximately 6-9 hours per month (\$630-\$945) (as part of the research pool). Additionally, grant consulting, coordination, and staff support may run an additional 5-7 hours per month (\$525-\$735). **Monthly research and consulting support may run approximately \$1,677 or a total of approximately \$20,000 annually.**

The quote is valid for 60 days to allow for the approval process. If you need additional information please do not hesitate to call me at (949) 589-6338, or via e-mail at [nblais@blaisassoc.com](mailto:nblais@blaisassoc.com). Thank you for the opportunity to serve the City of Coalinga.

Sincerely,



President & CEO

NB/db

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve Agreement with Hinderliter, de Llamas and Associates (HdL) for Transactions and Use Tax (Measure “J”) Audit and Information Services And Approve Resolution No. 3917 Grant Authority To Examine State Board of Equalization Confidential City of Coalinga Transaction and Use Tax Records

**Meeting Date:** October 10, 2019

**From:** Marissa Trejo, City Manager

**Prepared by:** Jasmin Bains, Financial Services Director

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**I. RECOMMENDATION:**

Financial Services Director requests approval of agreement with Hinderliter, de Llamas and Associates (HdL) for Transaction and Use Tax (Measure “J”) Audit and Information Services and approve Resolution No. 3917 to grant authority to examine State Board of Equalization confidential City of Coalinga Transaction and Use tax records.

**II. BACKGROUND:**

HdL currently provides sales and use tax revenue management services for the City since 2000 and the reports are very helpful in revenue management and business license fee recovery. HdL has been continually updating its review and analytic procedures and will provide staff with a wide variety of reports that are straight-forward and easy to use. The firm has also enhanced its ability to provide information and analysis very quickly after the close of each quarter.

**III. DISCUSSION:**

Services include verification of proper revenue allocations and payments to the City, and appropriate follow-up and recovery efforts when it appears there are errors or under-payments. The databases HdL uses to perform these revenue management functions also generate economic activity reports can be used by City departments for budgeting and economic development efforts.

**IV. ALTERNATIVES:**

None.

**V. FISCAL IMPACT:**

The fiscal impact to the general fund will be a contract price of \$200 per quarter and 25% recovery fee of the initial amount of new transactions and use tax revenue received by the City as a result of audit and recovery

work performed. Given the different analytic resources employed by HdL, it is possible that the amount of transaction and use tax recovered could off set the cost of this contract.

**ATTACHMENTS:**

File Name	Description
▣ RESO#3917_HdL_Sales__Use_and_Transactions_Tax_Audit_and_Information_Services-Measure_J.pdf	Reso#3917 HdL Sales, Use and Transactions Tax Audit and Information Services-Measure J
▣ Coalinga_2019_TT_Measure_J_Agreement.pdf	HdL TT Measure J Agreement

## RESOLUTION NO. 3917

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA AUTHORIZING EXAMINATION OF SALES, USE AND TRANSACTIONS TAX RECORDS

**WHEREAS**, pursuant to Ordinance 815, the City of Coalinga entered into a contract with the Department of Tax and Fee Administration to perform all functions incident to the administration and collection of local sales, use and transactions taxes; and

**WHEREAS**, the City Council of the City of Coalinga deems it desirable and necessary for authorized representatives of the City to examine confidential sales, use and transactions tax records of the Department of Tax and Fee Administration pertaining to sales, use and transactions taxes collected by the Department for the City pursuant to that contract; and

**WHEREAS**, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department of Tax and Fee Administration records, and establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales, use and transactions tax records of the Department.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COALINGA HEREBY RESOLVES AS FOLLOWS:**

Section 1. That the City Manager, or other officer or employee of the City designated in writing by the City Manager to the Department of Tax and Fee Administration (hereafter referred to as Department), is hereby appointed to represent the City of Coalinga with authority to examine sales, use and transactions tax records of the Department pertaining to sales, use and transactions taxes collected for the City by the Department pursuant to the contract between the City and the Department. The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Department pursuant to that contract.

Section 2. That the City Manager, or other officer or employee of the City designated in writing by the City Manager to the Department, is hereby appointed to represent the City with authority to examine those sales, use and transactions tax records of the Department, for purposes related to the following governmental functions of the City:

- (a) City administration
- (b) Revenue management and budgeting
- (c) Community and economic development
- (d) Business license tax administration

(a) through (d) are governmental functions that often involve use of sales tax data. Please select from this list or add categories as needed to reflect local usage of sales tax data.

The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

Section 3. That Hinderliter, de Llamas & Associates is hereby designated to examine the sales, use and transactions tax records of the Department pertaining to sales, use and transactions taxes collected for the City by the Department. The person or entity designated by this section meets all the following conditions:

- (a) has an existing contract with the City to examine those sales, use and transactions tax records;
- (b) is required by that contract to disclose information contained in, or derived from, those sales, use and transactions tax records only to the officer or employee authorized under Sections 1 or 2 of this resolution to examine the information.
- (c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- (d) is prohibited by that contract from retaining the information contained in, or derived from those sales, use and transactions tax records, after that contract has expired.

The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Department pursuant to the contract between the City and the Department and for purposes relating to the governmental functions of the City listed in section 2 of this resolution.

**PASSED AND ADOPTED** this **10th of October, 2019**, at a regular meeting of the City Council of the City of Coalinga by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**APPROVED:**

\_\_\_\_\_  
Ron Lander, Mayor

**ATTEST:**

\_\_\_\_\_  
Shannon Jensen, City Clerk

## **AGREEMENT FOR TRANSACTIONS TAX AUDIT & INFORMATION SERVICES**

This Agreement is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2019 by and between the CITY OF COALINGA, hereinafter referred to as “CITY” and HINDERLITER, DE LLAMAS AND ASSOCIATES a California Corporation, hereinafter referred to as “CONTRACTOR”.

### **I. RECITALS**

WHEREAS, transactions tax revenues can be increased through a system of continuous monitoring, identification and correction of allocation errors and reporting deficiencies, and

WHEREAS, an effective program of transactions and use tax management can provide for more accurate budget forecasting and financial planning; and

WHEREAS, CITY desires the combination of data entry, report preparation, and data analysis necessary to effectively manage its Measure “J” transactions and use tax base the recovery of revenues either unreported or erroneously allocated to other jurisdictions; and

WHEREAS, CONTRACTOR has the programs, equipment and personnel required to deliver the transactions and use tax related services referenced herein;

THEREFORE, CITY and CONTRACTOR, for the consideration hereinafter described, mutually agree as follows:

## II. SERVICES

The CONTRACTOR shall perform the following services:

### A. DEFICIENCY/ALLOCATION REVIEWS AND RECOVERY

1. CONTRACTOR shall conduct on-going reviews to identify and correct unreported transactions and use tax payments and distribution errors thereby generating previously unrealized revenue for the CITY. Said reviews shall include:
  - (i) Comparison of county-wide local tax allocations to transactions tax for brick and mortar stores and other cash register-based businesses, where clearly all transactions are conducted on-site within the Measure “J” CITY boundaries, and therefore subject to transactions tax.
  - (ii) Review of any significant one-time use tax allocations to ensure that there is corresponding transaction tax payments for taxpayers with nexus within the CITY boundaries.
  - (iii) Review of state-wide transactions tax allocations and patterns to identify any obvious errors and omissions.
  - (iv) Identification and follow-up with any potentially large purchasers of supplies and equipment (e.g. hospitals, universities, manufacturing plants, agricultural operations, refineries) to ensure that their major vendors are properly reporting corresponding transactions tax payments to the Measure “J” Transactions Tax District.
2. CONTRACTOR will initiate, where the probability of an error exists, contacts with the appropriate taxpayer management and accounting officials to verify

whether current tax receipts accurately reflect the local sales activity. Such contacts will be conducted in a professional and courteous manner so as to enhance CITY's relations with the business community.

3. CONTRACTOR shall prepare and submit to the Department of Tax and Fee Administration all information necessary to correct any allocation errors and deficiencies that are identified, and shall follow-up with the individual businesses and the California Department of Tax and Fee Administration to ensure that all back quarter payments due the CITY are recovered.

#### B. DATA BASE MANAGEMENT, REPORTS AND STAFF SUPPORT

1. CONTRACTOR shall establish a database containing all applicable Department of Tax and Fee Administration (CDTFA) registration data for each business within the Measure "J" District boundaries holding a seller's permit account. Said database shall also identify the quarterly transactions and use tax allocations under each account for the most current and previous quarters where available.
2. CONTRACTOR shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to assist finance officer with budget forecasting will be included.
3. CONTRACTOR shall advise and work with CITY Staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on sales, transactions and use tax questions.

4. CONTRACTOR shall make available to CITY the HdL proprietary software program and Measure “J” database containing all applicable registration and quarterly allocation information for CITY business outlets registered with the Department of Tax and Fee Administration. The database will be updated quarterly.

### **III. CONFIDENTIALITY**

Section 7056 of the State of California Revenue and Taxation code specifically limits the disclosure of confidential taxpayer information contained in the records of the California Department of Tax and Fee Administration. This section specifies the conditions under which CITY may authorize persons other than CITY officers and employees to examine State Sales, Use and Transactions Tax records.

The following conditions specified in Section 7056 (b), (1) of the State of California Revenue and Taxation Code are hereby made part of this agreement.

- A. CONTRACTOR is authorized by this Agreement to examine sales, use or transactions and use tax records of the Department of Tax and Fee Administration provided to CITY pursuant to contract under the conditions established by the California Revenue and Taxation law.
- B. CONTRACTOR is required to disclose information contained in, or derived from, those sales, use or transactions and use tax records only to an officer or employee of the CITY who is authorized by resolution to examine the information.

- C. CONTRACTOR is prohibited from performing consulting services for a retailer, as defined in California Revenue & Taxation Code Section 6015, during the term of this Agreement.
  
- D. CONTRACTOR is prohibited from retaining the information contained in, or derived from those sales or transactions and use tax records, after this Agreement has expired. Information obtained by examination of Department of Tax and Fee Administration records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the CITY as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code. The resolution shall designate the CONTRACTOR as a person, authorized to examine sales and use tax records and certify that this Agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

#### **IV. CONSIDERATION**

- A. CONTRACTOR shall be paid **\$200** quarterly for the transaction district tax reports that we include with the quarterly sales tax analyses. CONTRACTOR shall be paid **25%** of the initial amount of new transactions or use tax revenue received by the CITY as a result of audit and recovery work performed by CONTRACTOR (hereafter referred to as "audit fees"). New revenue shall not include any amounts determined and verified by CITY or CONTRACTOR to be increment attributable to causes other than CONTRACTOR'S work pursuant to this agreement. In the event that CONTRACTOR is responsible for an increase in the tax reported by businesses already properly making tax payments to the CITY, it shall be CONTRACTOR'S responsibility to separate and support the incremental amount attributable to its efforts prior to the application of the audit fee. Said audit fees

will apply to state fund transfers received for those specific quarters identified as being missing and/or deficient following completion of the audit by CONTRACTOR and confirmation of corrections by the California Department of Tax and Fee Administration but shall not apply prospectively to any future quarter. CONTRACTOR shall provide CITY with an itemized quarterly invoice showing all formula calculations and amounts due for audit fees.

CONTRACTOR shall obtain prior approval from CITY for each specific business for which payment of audit fees will be expected. Said approval shall be deemed given when the City Manager or his/her designated representative, signs a Work Authorization form, a copy of which is attached as "Exhibit A." CITY shall pay audit fees upon CONTRACTOR'S submittal of evidence of State fund transfers and payments to CITY from businesses identified in the audit and approved by the CITY.

- B. Above sum shall constitute full reimbursement to CONTRACTOR for all direct and indirect expenses incurred by CONTRACTOR in performing audits including the salaries of CONTRACTOR'S employees, and travel expenses connected with contacting local and out-of-state businesses and the Department of Tax and Fee Administration Staff.
  
- C. Extra work beyond the Scope of Services set forth in this agreement shall not be performed by CONTRACTOR or reimbursed or paid for by CITY unless such extra work is specifically authorized in writing by City Manager or his/her designated representative. CONTRACTOR shall be compensated for any additional services in the amounts and in the manner as agreed to by the CITY and CONTRACTOR at the time the CITY's written authorization is given to CONTRACTOR for the performance of said services.

- D. Any invoices not paid in accordance with the Thirty (30) day payment terms, shall accrue monthly interest at a rate equivalent to ten percent (10%) per annum until paid.
- E. CONTRACTOR unilaterally retains the right to divide any recovery bills in excess of \$25,000 over a one (1) year period (Four (4) quarterly billings).
- F. CONTRACTOR shall provide CITY with an itemized quarterly invoice showing all formula calculations and amounts due for the audit fee (including, without limitation, a detailed listing of any corrected misallocations), which shall be paid by CITY no later than 30 days following the invoice date.

**VI. CITY MATERIALS AND SUPPORT**

CITY shall adopt a resolution in a form acceptable to the California Department of Tax and Fee Administration and in compliance with Section 7056 of the Revenue and Taxation Code, authorizing CONTRACTOR to examine the confidential sales, use, and transactions tax records of CITY. CITY further agrees to continue CONTRACTOR'S authorization to examine the confidential records of the CITY by maintaining CITY'S name on the CITY Resolution until such time as all audit adjustments have been completed by the California Department of Tax and Fee Administration and audit fees due the CONTRACTOR have been paid.

**VII. LICENSE, PERMITS, FEES AND ASSESMENTS**

CONTRACTOR shall obtain such licenses, permits and approvals (collectively the "Permits") as may be required by law for the performance of the services required by

this Agreement. CITY shall assist CONTRACTOR in obtaining such Permits, and CITY shall absorb all fees, assessments and taxes which are necessary for any Permits required to be issued by CITY.

## **VIII. TERMINATION**

This Agreement may be terminated for convenience by either party by giving 30 days written notice to the other of such termination and specifying the effective date thereof. Upon the presentation of such notice, CONTRACTOR shall continue to work through the date of termination. Upon termination as provided herein, CONTRACTOR shall be paid the value of all tax analysis and reporting work performed less payments previously made by CITY. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to amounts due for any unpaid invoices, and to businesses identified by CONTRACTOR which make tax payments after termination of this Agreement as a result of CONTRACTOR'S work. After CITY receives said tax payments for such businesses, CONTRACTOR shall be paid the audit fees resulting from tax payments made by the business for back quarter reallocations. Compensation for any audit work previously authorized and satisfactorily performed shall be made at the times provided in the preceding section entitled "Consideration."

All documents, data, surveys and reports prepared by CONTRACTOR pursuant to this Agreement shall be considered the property of the CITY and upon payment for services performed by CONTRACTOR, such documents and other identified materials shall be delivered to CITY by CONTRACTOR.

## **IX. INDEPENDENT CONTRACTOR**

CONTRACTOR shall perform the services hereunder as an independent contractor and shall furnish such services in his own manner and method, and under no circumstances

or conditions shall any agent, servant, or employee of CONTRACTOR be considered as an employee of CITY.

**X. COOPERATIVE AGREEMENT**

It is intended any other public agency (e.g., city, county, district, public authority, public agency, municipality, or other political subdivision of California) located in the state of California shall have an option to procure identical services as set forth in this Agreement. The CITY of Coalinga shall incur no responsibility, financial or otherwise, in connection with orders for services issued by another public agency. The participating public agency shall accept sole responsibility for securing services or making payments to the vendor.

**XI. NON-ASSIGNMENT**

This Agreement is not assignable either in whole or in part by CONTRACTOR without the written consent of CITY.

**XII. ATTORNEY'S FEES**

In the event a legal action is commenced to enforce any of the provisions of this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees.

**XIII. GOVERNING LAW**

The laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and shall also govern the interpretation of this Agreement.

#### **XIV. INDEMNIFICATION**

With respect to losses, claims, liens, demands and causes of action arising out of the CITY's use of the results of CONTRACTOR's services as provided to the City pursuant to this Agreement, CONTRACTOR hereby agrees to protect, defend, indemnify, and hold the CITY free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character including, but not limited to, the amounts of judgments , penalties, interest, court costs, legal fees, and all other expenses incurred by the CITY arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the CITY).

CITY hereby agrees to protect, defend, indemnify, and hold CONTRACTOR free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character arising from CONTRACTOR's performance or lack of performance under this Agreement including, but not limited to, the amounts of judgments , penalties, interest, court costs, legal fees, and all other expenses incurred by CONTRACTOR arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the CONTRACTOR).

Each party to this Agreement agrees to investigate, handle, respond to, provide defense for, and defend at its sole expense any such claims, demand, or suit for which it has agreed to indemnify the other party pursuant to this paragraph. Each party also agrees to bear all other costs and expenses related to its indemnity obligation, even if the claim or claims alleged are groundless, false, or fraudulent. This provision is not intended to create any cause of action in favor of any third party against CONTRACTOR or the CITY or to enlarge in any way the liability of CONTRACTOR or the CITY but is intended solely to provide for indemnification of each party from liability for damages

or injuries to third persons or property arising from this contract or agreement on the terms set forth in this paragraph.

**XV. NOTICE**

All notices sent by a party under this Agreement shall be in writing and shall be deemed properly delivered to the other party as of the date of receipt, if received on a business day prior to 3:00 PM local time, or otherwise on the next business day after receipt, provided delivery occurs personally, by courier service, or by U.S. mail to the other party at its address set forth below, or to such other address as either party may, by written notice, designate to the other party. Notices to CONTRACTOR shall be sent to HINDERLITER, de LLAMAS and ASSOCIATES, 120 S State College Blvd., Suite 200, Brea, CA 92821; and notices to CITY shall be sent to CITY OF COALINGA, 155 W. Durian Avenue, Coalinga, CA 93210.

**XVI. ENTIRE AGREEMENT; ETC.**

This Agreement expresses the full and complete understanding of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous proposals, agreements, representations and understandings, whether written or oral, with respect to the subject matter. This Agreement may not be amended or modified except in writing signed by each of the parties hereto. This Agreement shall be construed as to its fair meaning and not strictly for or against either party. The headings hereof are descriptive only and not to be construed in interpreting the provisions hereof.

**XVII. COUNTERPARTS; AUTHORITY TO SIGN**

This Agreement may be executed in any number of counterparts, each of which will constitute an original and all of which, when taken together, will constitute one

agreement. Any signature pages of this Agreement transmitted by facsimile or sent by email in portable document format (PDF) will have the same legal effect as an original executed signature page. Each of the persons signing on behalf of a party hereto represents that he or she has the right and power to execute this Agreement on such party's behalf.

(SIGNATURES ON FOLLOWING PAGE)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first above written by their respective officers duly authorized in that behalf.

CITY: CITY OF COALINGA

\_\_\_\_\_  
City Manager

CONTRACTOR:  
HINDERLITER, DE LLAMAS & ASSOCIATES  
A California Corporation

\_\_\_\_\_  
Andrew Nickerson, President

APPROVED AS TO FORM:  
CITY COUNSEL:

\_\_\_\_\_

SAMPLE

SAMPLE

EXHIBIT A

Transactions Tax Audit

Work Authorization No. \_\_\_\_\_

The following business or businesses, located in the City of Coalinga, have been identified as having the potential for generating additional tax revenues to the City of Coalinga. Contractor is hereby authorized to contact the given business(s) and the California Department of Tax and Fee Administration to verify the accuracy of the current reporting methodology and obtain the necessary documentation for the Department of Tax and Fee Administration, to bill for uncollected transactions and use tax payments or modify misallocated payments and to return revenues that may be due to the District.

Contractor's compensation shall be \$100 monthly billed quarterly and 25% of the new transactions tax revenue received by the District as a result of audit and recovery work performed by Contractor, as set forth in the Agreement between Contractor and City.

CITY: CITY OF COALINGA

By: \_\_\_\_\_

Date: \_\_\_\_\_

HINDERLITER, DE LLAMAS AND ASSOCIATES

By: \_\_\_\_\_

Date \_\_\_\_\_

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Adopt Resolution 3921 Revising the Police Pay Scale  
**Meeting Date:** Thursday, October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

City Manager recommends adopting Resolution 3921 revising the Police Pay Scale.

**II. BACKGROUND:**

This revision to the Police Pay Scale reflects a 7% pay increase.

**III. DISCUSSION:**

The last revision to the Police Pay Scale was effective July 1, 2018 with an end date of June 30, 2019, which reflected a 7% increase in pay. That was in exchange for the elimination of one Police Officer position.

Effective July 1, 2019, the City Council authorized two additional Police Officer positions and the pay scale remained in effect.

**IV. ALTERNATIVES:**

Do not approve the revision to the pay scale.

**V. FISCAL IMPACT:**

Approximately \$105,000 from the General Fund

**ATTACHMENTS:**

	File Name	Description
□	Police_Pay_Scale_10-14-19.docx	Police Pay Scale
□	Resolution_Police_Pay_Scale_October_2019.doc	Resolution 3921

City of Coalinga Police Pay Scale

Effective: October 14, 2019

Approved: October 10, 2019

Revised: October 10, 2019

18	<b>Police Officer</b>						
	Annually	\$47,164.64	\$49,522.94	\$51,998.92	\$54,598.98	\$57,328.95	\$60,195.01
	Monthly	\$3,930.38	\$4,126.91	\$4,333.24	\$4,549.91	\$4,777.41	\$5,016.25
	Bi-Weekly	\$1,814.02	\$1,904.73	\$1,999.96	\$2,099.96	\$2,204.96	\$2,315.19
	Hourly	\$22.67531	\$23.80911	\$24.9994	\$26.24951	\$27.5620	\$28.93991
20	<b>Police Corporal</b>						
	Annually	\$54,598.98	\$57,328.95	\$60,195.01	\$63,205.09	\$66,365.44	\$69,683.81
	Monthly	\$4,549.91	\$4,777.41	\$5,016.25	\$5,267.09	\$5,530.45	\$5,806.98
	Bi-Weekly	\$2,099.96	\$2,204.96	\$2,315.19	\$2,430.96	\$2,552.51	\$2,680.14
	Hourly	\$26.24951	\$27.5620	\$28.9399	\$30.3870	\$31.9064	\$33.5018
22	<b>Police Sergeant</b>						
	Annually	\$60,195.01	\$63,205.09	\$66,365.44	\$69,683.81	\$73,167.99	\$80,483.26
	Monthly	\$5,016.25	\$5,267.09	\$5,530.45	\$5,806.98	\$6,097.33	\$6,706.94
	Bi-Weekly	\$2,315.19	\$2,430.96	\$2,552.51	\$2,680.14	\$2,814.15	\$3,095.51
	Hourly	\$28.9399	\$30.3870	\$31.9064	\$33.5018	\$35.17692	\$38.6928

**RESOLUTION NO. 3921**

**A RESOLUTION TO REVISE CITY OF COALINGA POLICE PAY SCALE**

**WHEREAS**, the governing body of the City of Coalinga is authorized to prepare, install, revise and maintain a position classification and compensation plan covering all positions in the competitive service;

**NOW, THEREFORE, BE IT RESOLVED,**

- I. That the City Council of the City of Coalinga hereby established pay scales for all employees in all classifications of employment described on the Police Pay Scale to be revised effective October 14, 2019.

The foregoing resolution was approved and adopted at a meeting of the City Council of the City of Coalinga held on the 10 day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk/Deputy City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Adopt Resolution 3922 Revising the Police Pay Scale  
**Meeting Date:** Thursday, October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

City Manager recommends adopting Resolution 3922 revising the Police Pay Scale.

**II. BACKGROUND:**

This Resolution allows the 7% pay increase the officers received effective July 1, 2018, in exchange for a Police Officer position, to remain in effective beyond June 30, 2019, when the increase was scheduled to end.

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

No new fiscal impact

**ATTACHMENTS:**

	File Name	Description
☐	Resolution_Police_Pay_Scale_July_2019.doc	Resolution
☐	Police_Pay_Scale_7-1-19.docx	Pay Scale

**RESOLUTION NO. 3922**

**A RESOLUTION TO REVISE CITY OF COALINGA POLICE PAY SCALE**

**WHEREAS**, the governing body of the City of Coalinga is authorized to prepare, install, revise and maintain a position classification and compensation plan covering all positions in the competitive service;

**NOW, THEREFORE, BE IT RESOLVED,**

- I. That the City Council of the City of Coalinga hereby established pay scales for all employees in all classifications of employment described on the Police Pay Scale to be revised effective July 1, 2019.

The foregoing resolution was approved and adopted at a meeting of the City Council of the City of Coalinga held on the 10 day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk/Deputy City Clerk

City of Coalinga Police Pay Scale

Effective: July 1, 2019

Approved: October 10, 2019

Revised: October 10, 2019

18	<b>Police Officer</b>						
	Annually	\$44,079.12	\$46,283.07	\$48,597.23	\$51,027.09	\$53,578.45	\$56,257.37
	Monthly	\$3,673.26	\$3,856.92	\$4,049.77	\$4,252.26	\$4,464.87	\$4,688.11
	B-Weekly	\$1,695.35	\$1,780.12	\$1,869.12	\$1,962.58	\$2,060.71	\$2,163.75
	Hourly	\$21.1918	\$22.2515	\$23.364	\$24.5322	\$25.7588	\$27.0468
20	<b>Police Corporal</b>						
	Annually	\$51,027.09	\$53,578.45	\$56,257.37	\$59,070.24	\$62,023.75	\$65,124.94
	Monthly	\$4,252.26	\$4,464.87	\$4,688.11	\$4,922.52	\$5,168.65	\$5,427.08
	Bi-Weekly	\$1,962.58	\$2,060.71	\$2,163.75	\$2,271.93	\$2,385.53	\$2,504.81
	Hourly	\$24.5322	\$25.7588	\$27.0468	\$28.3991	\$29.8191	\$31.3101
22	<b>Police Sergeant</b>						
	Annually	\$56,257.37	\$59,070.24	\$62,023.75	\$65,124.94	\$68,381.19	\$75,218.12
	Monthly	\$4,688.11	\$4,922.52	\$5,168.65	\$5,427.08	\$5,698.43	\$6,268.18
	Bi-Weekly	\$2,163.75	\$2,271.93	\$2,385.53	\$2,504.81	\$2,630.05	\$2,893.00
	Hourly	\$27.0468	\$28.3991	\$29.8191	\$31.3101	\$32.8756	\$36.1625

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve Amendment to Employment Agreement for John Self  
**Meeting Date:** Thursday, October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

City Manager recommends approval of Amendment to Employment Agreement for John Self.

**II. BACKGROUND:**

This Amendment cleans up retirement language regarding the switch from a 401(a) plan to CalPERS.

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

	File Name	Description
□	John_Self_Amendment.pdf	Amendment

AMENDMENT NO. FOUR (4)  
TO EMPLOYMENT AGREEMENT

This Amendment No. Four (4) to the original Employment Agreement dated December 18, 2008 is made and entered into by and between the City of Coalinga, a municipal corporation of the State of California, hereinafter referred to as the "City", and John Self, hereinafter referred to as "Certified Building Official."

In consideration of the mutual covenants herein and in order for the City to provide CalPERS benefits, the parties hereby agree to amend the Employment Agreement in order to remove references to any and all other contributions to retirement plans other than CalPERS and a Section 457 (deferred compensation) plan:

1. Paragraph 5 (d) is amended, effective December 31, 2012, to read as follows:

"d. Retirement Contributions. The City shall contribute to a 2% at 55 Modified Defined Benefit Plan with 0% prior service with CalPERS. In addition, the Certified Building Official shall have the option of participating in the deferred compensation plan subject to the terms and conditions of the plan and applicable law. If the Certified Building Official chooses to participate in said program, the City shall contribute an amount equal to the Certified Building Official's contribution up to a maximum of six (6) percent of the Certified Building Official's annual salary, provided, however such contributions shall not exceed those amounts allowed by the plan or Internal Revenue (IRS) Regulations. Deferred Compensation vesting will be and remain at one-hundred (100) percent from the date of his employment and his ownership of said plan and program assets shall survive the termination of this Agreement and termination of employment with the City.

2. In all other respects, the employee Agreement shall remain in full force and effect, as written.

In witness whereof, the parties hereto have executed this Amendment No. Four (4) as of 19 day of September 2019.

\_\_\_\_\_  
Ron Lander, Mayor

  
\_\_\_\_\_  
John Self, Certified Building Official

ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Adoption of Resolution No. 3920 Establishing Fair Market Rate for Hangar Lease at the New Coalinga Municipal Airport  
**Meeting Date:** October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Mercedes Garcia, Senior Administrative Analyst

---

**I. RECOMMENDATION:**

City Manager and Senior Administrative Analyst recommend City Council adopt Resolution No. 3920 Establishing Fair Market Rate for Hangar Lease at the New Coalinga Municipal Airport.

**II. BACKGROUND:**

This is a future agenda item request by Councilman Adkisson to review the lease rate of the airport hangars. The last hangar lease rate for the City was conducted many years ago. Lease rates increased over that time and updates are necessary to remain at current market rate.

**III. DISCUSSION:**

Hangar lease rates for city-owned hangars were established many years ago. During the fee study of 2017 the rates were not changed. Based on hangar lease rates not being changed the current lease rate is far below airports in the surrounding area. Updating the lease rate based on fair market value of surrounding area airports with similar size hangar types is suggested.

The primary purpose of contacting similar airports was to identify the current market rate for their hangars. The goal is to ensure the hangars at the New Coalinga Municipal Airport are leased at market value in the area. Staff reached out to the airports listed below in the surrounding area with similar hangar type. The lease rates vary widely as shown in the table below from \$178 to \$263. Increasing the monthly rate to the average cost of \$215 per month is recommended. The new lease rate would be effective January 1, 2020.

<b>AIRPORT</b>	<b>HANGAR LEASE RATE</b>
<b>Hanford</b>	<b>\$178</b>
<b>Reedley</b>	<b>\$205</b>
<b>Visalia</b>	<b>\$263</b>
<b>Monthly Average Cost New Proposed Lease Rate</b>	<b>\$215</b>

**IV. ALTERNATIVES:**

Do not approve the resolution.

**V. FISCAL IMPACT:**

Revenues generated from the proposed lease rates are unable to be determined at this time due to the unknown variable of the continued lease of hangars.

**ATTACHMENTS:**

File Name	Description
☐ RESO#3920_Approving_Hangar_Lease_Rate.docx	RESOLUTION NO. 3920

**RESOLUTION NO. 3920**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA  
ESTABLISHING FAIR MARKET RATE FOR HANGAR LEASE AT THE NEW  
COALINGA MUNICIPAL AIRPORT**

**WHEREAS**, the City Council of the City of Coalinga has established fair market rate for hangar leases at the New Coalinga Municipal Airport; and

**WHEREAS**, the City has conducted a survey of airports with similar hangars in the area to establish fair market value. Changing lease rates necessitate consideration; and

**WHEREAS**, written presentations have been made; and

**WHEREAS**, all legal prerequisites to the adoption of this Resolution have occurred.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF COALINGA AS FOLLOWS:**

1. The hangar lease rates shall be effective January 1, 2020.
2. These rates are to be adjusted annually based at a not to exceed rate of 10% annually.
3. If rate adopted or increased by this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such rate, shall be deemed separate, distinct, and independent provision of this Resolution, and such holding shall not affect the validity of the remaining rate.

**PASSED AND ADOPTED** by the City Council of the City of Coalinga at a Special Meeting on October 10, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED

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Ron Lander, Mayor

ATTEST

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City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Public Works & Utilities Monthly Report for September 2019  
**Meeting Date:** October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, (I) Public Works & Utilities Director

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**I. RECOMMENDATION:**

Approve Public Works & Utilities Monthly Report for September 2019.

**II. BACKGROUND:**

None.

**III. DISCUSSION:**

None.

**IV. ALTERNATIVES:**

None.

**V. FISCAL IMPACT:**

None.

**ATTACHMENTS:**

	File Name	Description
□	Monthly_Report_Sept_2019.pdf	Monthly Report Sept 2019



**PUBLIC WORKS AND UTILITIES DEPARTMENT  
MONTHLY REPORT FOR  
SEPTEMBER 2019**

**\*Note: New items and updates from last month's report are in bold print.**

**PUBLIC WORKS**

**Natural Gas Distribution:**

- Installed new gas meter for 1717 W. Elm
- Installed 5 new gas service lines for K-Hovnanian (Posa Chanet)
- Preparing for Gas system Audit first week in Sept.
- **Gas system Audit has been completed**
- **Some employees have received training and have been evaluated to be able to work on the gas system**

**Water Distribution:**

- Repaired water leak 138 W. Polk
- Repaired 4" water main leak Conn Ave
- Repaired water leak S. Joaquin
- Repaired 8" water main leak Farm of the future Gale Ave
- **Installation of 38 radio read water meters have been completed to help with re-reads in the area of Route 43**

**Wastewater Collection:**

- **Cleared sewer blockage Springbrook St.**
- **Cleared sewer blockage 4<sup>th</sup> to 5<sup>th</sup> Durian /Cedar Alley**
- **Cleared sewer blockage 100 blk Monroe/Jackson Alley**
- 

**Sidewalks:**

- **Section of sidewalk in front of 308 Cabrillo Dr. has been repaired**

**Parks:**

- New park tables, trashcans, BBQs, drinking fountains and light poles have arrived for Sandalwood and Centennial Parks - We have started installing new trash receptacles in Sandalwood and Centennial Parks all new park equipment should be installed by end of

September.-**Installed 4 benches 2 at each park Sandalwood and Centennial. Concrete pads for tables and Awning have been poured for Sandalwood park. Centennial park to follow.**

#### **Miscellaneous:**

- Wood chip should be installed in a few weeks Posa Chanet Blvd.-Postponed
- Painting of Red curbs by hydrants as begun- Moving forward in repairing red curbs that had already been painted and continue with painting of red curbs.
- **Started removal of excessive red curb markings in Posa Chante Area. Should be completed first week of October.**
- 2 Dead trees have been removed on Monterey- we will start removing dead trees in September.**7 Dead trees have been removed with more to follow**
- Installed 2 Recycle receptacles one in frame Park and one by Motts fountain.
- Removed Graffiti behind 825 S. Coalinga
- Installed new street name signs for Riesling Ln

#### **Targeted Efforts to Enhance City Image and Business Appeal/Attraction:**

No activity for the month of **September**.

#### **UTILITIES**

- Northwest Booster Station – P20 is down. P20 motor & pump have been sent out for repairs. Repairs should be complete mid-October. **On going**
- Northwest & Oil King Booster Sta. looking into replacing old air compressors and surge tanks with new equipment. Tri City Eng. now working on this. **Getting info for them.**
- City wide fire hydrant flushing. Will began sometime in September. **City wide flushing was done on 9/11 & 9/12.**
- Oil King Booster Station – P17 is down. P17 motor & pump have been sent out for repairs. Waiting for council approval to move forward with repairs. Council has approved repairs. Repairs should be complete mid-October. **On going**
- Crews have cleaned and weeded around the all the reservoirs and booster sta. **Complete**
- **Cathodic Annual Testing is being done on Palmer & Calaveras Reservoir September 25, 2019**

#### **PUBLIC UTILITIES COORDINATOR**

##### **MyCivic**

I was assigned to coordinate with MyCivic to develop a mobile app to facilitate better communication between the City and citizens. This application is intended to supplement our online presence alongside our website.

- Business Module Completed
- Report an Issue Module Completed
- Updated Places, Calendar, and PSA sections
- Added Veteran Banner Program section
- Restructured menu hierarchy
- **MyCivic App has been launched. Preparations are being made to announce it to the public on the November 7<sup>th</sup> City Council meeting.**

## **CivicReady**

Assigned to find a solution to requirements from the state to have an emergency notification plan (boil water notices, water events, natural gas emergencies, etc). CivicReady is an extension to our website, so it is an easy fit.

- Beginning approval form & IPAWS application
- Created webpage links
- **Submitted MOA application to FEMA.**

## **Water Plant/Wastewater Video Surveillance**

I was asked to build out a site-to-site networked surveillance system for both the water plant and the wastewater plant.

- **Received response from Alpha Video Surveillance, Hoffman security, and Royal Security.**
- **Created and submitted RFP to local surveillance vendors. Bid will close on October 18<sup>th</sup>.**

## **SCADA Updates**

- **Provided updates to systems including: PC's, iPads, and VPN interface**

## **Cross Connection Control**

- **Mailed notice to inspect letters to 61 businesses.**
- **Received a few responses from backflow testers and business owners**

## **Cathodic Annual Survey**

I was asked to assist with coordinating the annual cathodic survey of our natural gas network. The survey starts on July 30<sup>th</sup> and should last until August 2<sup>nd</sup>.

- Coordinated efforts with Corpro to complete cathodic survey
- **Received results and begun to make corrections.**

## **Natural Gas System**

**I have been working with the Public Works department and Dan Bergman to help with the Natural Gas Audit of 2018. Additionally, I have been assisting with the response to PHMSA regulatory requirements.**

- **Helped facilitate natural gas audit as a subject matter expert**
- **Created procedures for testing for electrical isolation**
- **Edited O&M to reflect new processes**
- **Identified and implemented changes required OQ training and evaluation in regard to electrical isolation testing**
- **Created a list of all natural gas meters, in sequence, that are connected to steel pipeline.**

- **Submitted responses to PHMSA/CPUC regarding actions taken to comply with NOA's**

## **WATER TREATMENT PLANT (WTP)**

Alum sludge piles: We currently have about 4,000 tons of sludge to be removed. Jim Biscoe Company out of Chowchilla will be hauling off the piles starting mid-July. (\$96 ton, haul off 250 tons a day). Approximately 2,200 tons of sludge was removed off site to Avenal Landfill. Project has been Completed.

Working on card lock system for rolling gates, control room, shop, carbon room and rapid mix room. Charles Seders Construction is installing card lock system for the roll gates & control room doors. Work should begin July 8. New doors have been installed to the lab building. Working on running Electrical for the roll gates card read security system. Project should be completed by end of September. **On going**

Repair back fencing north of the WTP. Charles Seders Construction has also giving us a quote. Work should begin mid to late July. Work has begun and has been completed on replacing 600' of new chain link fencing. Completed

RFC Control Switches for all three filter buildings are down. Solomon Electric came out to trouble shoot. He can't seem to find the problem. Still on going, have contacted Dan McKay for a little asst. Still in progress. A new Analog Input Card was installed. All equipment up and running again. Completed

UCMR4 Sampling is schedule for March and once every ¼ after that for the rest of the 2019 year. BSK Lab is doing the testing. Next testing dates will be September 13, 2019. **Testing was done.**

Rosemounts and tank level sensors are being calibrated by Solomon Electric. This project hasn't started yet. **On hold.**

Solomon Electric is working on getting quote for backup Generator for the Water Plant. **On going**

Chemical room flooded on May 3 at 11pm. All pumps, motors and electrical panel were damaged in the flood. Solomon Electric is building new Electrical & PLC panels for pumps and motors to work with SCADA system. Project should be completed by end of August. Project has been completed and back online working with SCADA system. **Doing some fine tuning on new equipment.**

Patriot Environmental Services has started to haul off some of the old chemical that was used years ago and not being used now (Carbon, Sulfur Acid, ect.). **All chemical should be removed by the end of October.**

Patriot is also getting us a quote to haul off what is left in the fluoride tank and to wash it out. **Chemical should be removed and tank washed out by end of October.**

Surveillance security camera system getting quotes for WTP & WWTP. Got a quote back from Alpha Surveillance. **Larry has put out an RFP for Surveillance system.**

Westland Canal did some Copper Sulfate treatment to the canal on August 21, 2019. Completed and everything went great. Next schedule treatment for Copper Sulfate is September 24, 2019. **Has started and should be complete on September 25, 2019.**

Crew are busy painting basin 3 travel bridge. **Travel bridge has been completed**

South Moss screen at influent intake is down looking for company to check it out. Found company just waiting on a quote to come out and look at it.

Decant pump for Basin 1 & 2 has been repair and will be put back in service end of September. **Having alignment problems.**

Pinto St. – Approximately 30’ of new fencing was installed on city RW cause by vegetation fire. Completed

P4 pump is out of service. Check valve went bad. Waiting on new valve replacement. Installed a new check valve P4 back in service. **Complete**

P6 wash water pump had a leaking check valve. Installed new 6” check valve. **Complete**  
**Installed new air vac valve as well.**

P7 wash water pump had a leaking check valve. Installed new 6” check valve. **Complete**  
**Installed new air vac valve as well.**

**Univar – Working with company to remove acid tank.**

**P13 motor - Vibration test was done by Electric Motors. Checked out good**

**P14 motor - Vibration test was done by Electric Motors. Bad seal, needs to be sent off for repairs.**

**P15 motor - Vibration test was done by Electric Motors. Bearing worn out. Need to send off for repairs.**

## **WASTEWATER TREATMENT PLANT (WWTP)**

**Drying beds:**

**Other items at Wastewater Plant:**

- City crew working on getting pond 3 & 4 cleaned by spraying and burning the weeds, cattails and small trees. Ponds 3 & 4 starting to look good, but still have spraying and burning to do. **On going**
- Old Rifle Range Tires – **Waiting on Shamrock to sign city contract.**
- Surveillance security camera system getting quotes. **Larry sent out RFP for surveillance system**
- Working on getting Clarifier and Digester repaired and back in service. Crew has been flushing out lines and repairing diffusers on the digester. **Digester has been repaired and is ready for startup.**
- Clarifier has had some repairs done as well. Railing has been painted, all metal and the walls have been pressure wash to install protective coating and sweep arm has been taken down and is being worked on by West Hills Machine for repairs. Waiting on quotes for new weirs and sealant. **Repairs are still being done on the Clarifier.**
- West Hills installed some new locking mechanism on the C- trains. **Complete**

## **CITY ENGINEER**

**Project Status Update as of September 30, 2019:**

1. Cambridge Signalization
  - a. Caltrans has approved the Encroachment Permit.
  - b. **The Right of Way Package was approved by Caltrans and the request for authorization of Construction was submitted on August 14<sup>th</sup>. Once we receive authorization for construction the project will be put out to bid.**



- c. Anticipate construction in Fall/Winter 2019.
9. WWTP Concrete Yard Boxes and Ponds Rehabilitation Project
    - a. Bids opened on November 8, 2018 and they came in over budget.
    - b. **Working with the City to reduce project scope and re-release for bidding.**
  10. City Standard Updates
    - a. City Engineer has been directed to begin updated the City Standards to comply with recent standards. The city standards were last updated in 2006.
    - b. Water Standard Plan update to backflow preventer started.

## DIRECTOR

- **Street Light Acquisition:** Conducted Kick Off Meeting with Tanko Lighting to begin the street light acquisition feasibility study.
- **TTHM:** Executed updated Contract for Services with City Engineer and MKN Consulting to finish the plans and specifications for the TTHM Project due to the recent change in engineering support services. Coordinated site meeting with Frisch and MKN to finalize design plans.
- **Derrick Bypass / Reservoir Assessment:** Continuing to work with IGS, MKN and City Engineer to establish a scope of work in order to proceed with a solution for the possible rehab/replacement of the bypass at the Derrick Tank assessment. Spoke with Paso Tank to research the possibility of rehabbing the Palmer Tank #1.
- Coordinating Water Plant staff and the City Engineer to continue the SCADA project moving forward with Frisch Engineering.
- Conducted initial conference call with Environmental Permitting Specialist for the Coalinga Water Plant PSM/RMP.
- Working with the City Engineer on location for secondary road into the Wastewater Plant per the wastewater bond project list.
- **Center Medians:** The City Engineer is developing a cost estimate for design and construction of center medians throughout the City. Conducted site visit with City Engineer and Robert to assess each location.
- Coordinating efforts with Caltrans to look into options of school zone designations near the Faith Christian Academy School. Followed up with Caltrans after receiving additional information from Faith Christian.
- The City Engineer is developing the abandonment of easement exhibits located on Monroe Street near Faith Christian H.S.
- Staff reviewed grant writing proposals, contacted recommended firm and prepared staff reports for next City Council meeting.
- Preparing project list for upcoming CMAQ and STBG Call for Projects. Considering Full reconstruction of Polk Street from Elm Ave to Monterey and additional trail segments from the trail master plan. Waiting on grant writing proposal.
- Reviewed documents from City Attorney and began the process of increasing our Force Account under the Uniform Public Construction Cost Accounting Act.
- Working in standardized informal and formal bidding procedures for smaller public works projects to expedite project delivery.
- Submitted the 2016 Urban Water Management Plan to State of CA with approved resolution.
- Finalizing cost allocations and budgets for Forest Street Reconstruction and Cambridge Ave
- Reviewing Parks Per Capita Program and potential projects. Prepared Resolution and staff report for Council consideration.
- Met with Wastewater Consultant and City Engineer to Discuss future uses of waste discharge, capital needs, and grant opportunities.

- Met with the School District to discuss transportation needs in addition to curb striping and bike and pedestrian safety enhancements.
- Working with MSDSONline to consider a cloud-based program to house all safety data sheets for the City.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Bid Award and Approval of a Final Construction Budget for the Forest Street Phase 4 Street Improvement Project (1st Street to Elm including Baker Street)  
**Meeting Date:** October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, Community Development Director

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**I. RECOMMENDATION:**

It is recommended that the Coalinga City Council award a Contract in the amount of \$1,293,314.00 to AJ Excavation, Inc., 9662 W. Kearney Blvd., Fresno, CA 93706 for the Forest/Truman & Baker Reconstruction Project. It is also recommended that a contingency of 10% (\$129,331.40) be included in the Council action to cover any unforeseen incidentals for a total authorization amount of \$1,422,645.40.

**II. BACKGROUND:**

During the 2015 call for projects, the City applied for a grant through the Regional Surface Improvement Program (RSTP) to continue the efforts of improving Forest Street. The application requested \$600,000 for phase 4 of the Forest Street Reconstruction Project which consists of demolition of existing improvements, clearing and grubbing, sawcutting, installation of curb and gutter, curb, sidewalk, curb ramps, driveway approaches, valley gutter, median island, A.C. pavement, aggregate base, storm drain main, storm drain manholes, storm drain inlets, sewer main, sewer manholes, jack and bore, LED street lights, electrical conduit, electrical wire, pull boxes, traffic striping, traffic signage, bike lane striping from Polk to Elm, existing utility lid adjustment, and construction surveying. This project also includes improvements at Truman and Elm Ave as part of the Active Transportation Plan's effort to increase safety on Elm Ave through realignment.

Staff knew that applying for the entire project amount would result in the project not receiving funding due to the history of past project awards as well as the total monies available in the regional bid. Therefore, in the application the City anticipated contributing to the project with local street funds. Recently, the City was advised that there were allocated funds at the regional level that authorized the use of additional regional funds to fund the original cost estimate of the project in the amount of \$1,275,000. The City has already expended local street funds in the amount of \$125,000 for the local match portion related to preliminary engineering. Over the course of the design and engineering of the project, construction costs have increased in addition staff has added additional utility improvements to the scope of work since there are needed water, sewer, gas and storm drain improvement needs within the project area.

**III. DISCUSSION:**

City Staff received and opened nine bids for this project on October 3, 2019, at 2:00 p.m. A.J. Excavation, Inc., was the apparent low bidder with a total bid proposal of \$1,293,314.00. The Engineer's Estimate was \$1,404,700.00. The entire bid summary is included as Attachment "A". AJ Excavation, Inc., has furnished the required bid bond. If the City Council decides to award the project to AJ Excavation, Inc., and the "Notice to Proceed" is issued, the contractor will have 60 working days to complete the work. The following

is a tentative schedule:

Award of Contract: October 10, 2019  
Start of Construction: November 18, 2019  
Completion of Construction: February 18, 2020

Coalinga City Council to award the contract and authorize the Mayor and City Clerk to execute the Public Works Agreement in the amount of \$1,293,314.00 plus a contingency amount of \$129,331.40 for a total authorized amount for this project of \$1,422,645.40.

#### IV. ALTERNATIVES:

- The Council may choose not to proceed with the project - staff does not recommend as the additional funding source will come from enterprise and impact fees funds which have sufficient funding availability.

#### V. FISCAL IMPACT:

Total authorization request for this contract is \$1,293,314 with an additional 10% contingency of \$129,331.40 for a total of \$1,422,645.40. This project is funded by Surface Transportation Program Local (STPL) funds in the amount of \$1,275,000, Sewer Enterprise funds in the amount of \$54,317.00, Water Enterprise funds in the amount of \$30,600.00 and Storm Drain Impact Fee Funds in the amount of \$62,728.40. There will be no fiscal impact to the General Fund.

#### ATTACHMENTS:

	File Name	Description
□	2580_Cost_Est_Final.pdf	Forest Street Final Cost Estimate
□	2580_Bid_Summary.pdf	Bid Summary
□	2580_Bid_Results.pdf	Bid Results



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 www.TriCityEngineering.com

**PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST**  
**City of Coalinga - Forest/Truman and Baker Reconstruction**  
**JN 2580**

Created: **January 18, 2016**  
 Revised: **September 12, 2019**

**GENERAL ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$ 101,700.00	\$ 101,700.00
2	TRENCH SHORING AND WORKER SAFETY	LS	1	\$ 10,000.00	\$ 10,000.00
3	TRAFFIC CONTROL	LS	1	\$ 25,000.00	\$ 25,000.00
4	DUST CONTROL	LS	1	\$ 2,500.00	\$ 2,500.00
5	CONSTRUCTION SURVEYING	LS	1	\$ 15,000.00	\$ 15,000.00
6	OF STORM WATER POLLUTION PREVENTION PLAN (SWPPP)	LS	1	\$ 4,500.00	\$ 4,500.00
<b>ST-G</b>					<b>GENERAL ITEMS SUBTOTAL \$ 158,700.00</b>

**STREET IMPROVEMENT ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
7	CONCRETE/PAVEMENT REMOVAL AND DISPOSAL	CY	320	\$ 100.00	\$ 32,000.00
8	CLEARING AND GRUBBING	LS	1	\$ 2,500.00	\$ 2,500.00
9	ROADWAY EXCAVATION AND GRADING	CY	5,530	\$ 20.00	\$ 110,600.00
10	SAWCUTTING	LF	1,570	\$ 3.00	\$ 4,710.00
11	HOT MIX ASPHALT TYPE A (HMA-A)	TON	1,850	\$ 85.00	\$ 157,250.00
12	AGGREGATE BASE CLASS II	TON	7,550	\$ 25.00	\$ 188,750.00
13	CONCRETE 6" CURB AND GUTTER	LF	1,950	\$ 28.00	\$ 54,600.00
14	CONCRETE VALLEY GUTTER	SF	600	\$ 10.00	\$ 6,000.00
15	CONCRETE SIDEWALK	SF	10,130	\$ 7.00	\$ 70,910.00
16	CONCRETE DRIVEWAY APPROACH	SF	4,340	\$ 10.00	\$ 43,400.00
17	CONCRETE CURB RAMP	SF	540	\$ 20.00	\$ 10,800.00
18	CHAINLINK FENCE	LF	170	\$ 30.00	\$ 5,100.00
19	EXISTING UTILITY VALVE ADJUSTMENT	EA	5	\$ 1,000.00	\$ 5,000.00
20	EXISTING MANHOLE ADJUSTMENT	EA	5	\$ 1,250.00	\$ 6,250.00
<b>ST-1</b>					<b>STREET IMPROVEMENT ITEMS SUBTOTAL \$ 697,870.00</b>

**STRIPING ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
21	CURB MARKINGS	LF	30	\$ 15.00	\$ 450.00
22	THERMOPLASTIC TRAFFIC STRIPING	LF	13,915	\$ 2.00	\$ 27,830.00
23	THERMOPLASTIC PAVEMENT MARKINGS	EA	58	\$ 300.00	\$ 17,400.00
24	TRAFFIC SIGNAGE	LS	1	\$ 15,000.00	\$ 15,000.00
<b>ST-2</b>					<b>STRIPING ITEMS SUBTOTAL \$ 60,680.00</b>

**SANITARY SEWER ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
25	4" PVC SDR-35 PIPE	LF	76	\$ 50.00	\$ 3,800.00
26	8" PVC SDR-35 PIPE	LF	723	\$ 70.00	\$ 50,610.00
27	48" SEWER MANHOLE	EA	2	\$ 5,000.00	\$ 10,000.00
<b>ST-3</b>					<b>SANITARY SEWER ITEMS SUBTOTAL \$ 64,410.00</b>

**STORM DRAIN ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
28	SIDEWALK DRAIN PIPE	LF	37	\$ 30.00	\$ 1,110.00
29	SIDEWALK CHANNEL DRAIN	LF	84	\$ 120.00	\$ 10,080.00
30	CATCH BASIN	LS	1	\$ 3,250.00	\$ 3,250.00
31	TYPE "D" STORM DRAIN INLET	EA	3	\$ 4,500.00	\$ 13,500.00
32	10" PVC SDR-35 PIPE	LF	328	\$ 80.00	\$ 26,240.00
33	18" STORM DRAIN CLASS III RGRCP	LF	45	\$ 100.00	\$ 4,500.00
34	24" STORM DRAIN CLASS III RGRCP	LF	803	\$ 150.00	\$ 120,450.00
35	48" STORM DRAIN MANHOLE	EA	6	\$ 5,000.00	\$ 30,000.00
36	60" STORM DRAIN MANHOLE	EA	1	\$ 7,500.00	\$ 7,500.00
<b>ST-4</b>	<b>STORM DRAIN ITEMS SUBTOTAL</b>				<b>\$ 216,630.00</b>

**WATER ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
37	FIRE HYDRANT REMOVAL	EA	1	\$ 2,500.00	\$ 2,500.00
38	FIRE HYDRANT	EA	2	\$ 9,000.00	\$ 18,000.00
<b>ST-5</b>	<b>WATER ITEMS SUBTOTAL</b>				<b>\$ 20,500.00</b>

**GAS ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
39	2" GAS MAIN	LF	1,157	\$ 20.00	\$ 23,140.00
40	GAS SERVICE	EA	1	\$ 1,000.00	\$ 1,000.00
41	2" GAS VALVE	EA	2	\$ 3,500.00	\$ 7,000.00
<b>ST-6</b>	<b>GAS ITEMS SUBTOTAL</b>				<b>\$ 31,140.00</b>

**ELECTRICAL ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
42	LED STREET LIGHT	EA	8	\$ 8,500.00	\$ 68,000.00
43	CALTRANS NO. 3 1/2 PULL BOX	EA	9	\$ 1,000.00	\$ 9,000.00
44	PG&E No. 2 PULL BOX AND EXTENSION	EA	1	\$ 2,250.00	\$ 2,250.00
45	2" SCH. 40 PVC ELECTRICAL CONDUIT AND WIRE	LF	1,184	\$ 30.00	\$ 35,520.00
46	RECTANGULAR RAPID FLASHING BEACON	LS	1	\$ 40,000.00	\$ 40,000.00
<b>ST-7</b>	<b>ELECTRICAL ITEMS SUBTOTAL</b>				<b>\$ 154,770.00</b>

**ENGINEERING DESIGN/CONSTRUCTION MANAGEMENT**

Item No.	Description	Unit	Qty.	Unit Price	Extension
47	SOILS ENGINEERING R-VALUE/COMPACTION TESTING	LS	1	\$ 10,000.00	\$ 10,000.00
48	PG&E STREETLIGHT CONNECTION	LS	1	\$ 10,000.00	\$ 10,000.00
49	ENGINEERING DESIGN SERVICES	LS	1	\$ 125,000.00	\$ 125,000.00
50	CONSTRUCTION ENGINEERING SUPPORT	LS	1	\$ 75,000.00	\$ 75,000.00
<b>ST-8</b>	<b>ENGINEERING DESIGN/CONSTRUCTION MANAGEMENT SUBTOTAL</b>				<b>\$ 220,000.00</b>

**SUMMARY OF CONSTRUCTION COST**

Item No.	Description	Subtotal
ST-G	GENERAL ITEMS SUBTOTAL	\$ 158,700.00
ST-1	STREET IMPROVEMENT ITEMS SUBTOTAL	\$ 697,870.00
ST-2	STRIPING ITEMS SUBTOTAL	\$ 60,680.00
ST-3	SANITARY SEWER ITEMS SUBTOTAL	\$ 64,410.00
ST-4	STORM DRAIN ITEMS SUBTOTAL	\$ 216,630.00
ST-5	WATER ITEMS SUBTOTAL	\$ 20,500.00
ST-6	GAS ITEMS SUBTOTAL	\$ 31,140.00
ST-7	ELECTRICAL ITEMS SUBTOTAL	\$ 154,770.00
ST-8	ENGINEERING DESIGN/CONSTRUCTION MANAGEMENT SUBTOTAL	\$ 220,000.00
	<b>CONSTRUCTION SUBTOTAL</b>	<b>\$ 1,624,700.00</b>
	<b>10% CONTINGENCY</b>	<b>\$ 140,470.00</b>
	<b>CONSTRUCTION TOTAL</b>	<b>\$ 1,765,170.00</b>

**ATTACHMENT "A" BIDS 1-9**

Base Bid Items				1 A J Excavation, Inc.		2 JT2 Inc. dba Todd Companies		3 Bush Engineering, Inc.		4 Granite Construction		5 Avison Construction, Inc.		6 R. J. Berry Jr, Inc.		7 American Paving		
Item	Description	Unit	Qty.	Engineer's Est.	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$101,700.00	\$ 30,000.00	\$ 30,000.00	\$ 70,000.00	\$ 70,000.00	\$ 58,182.30	\$ 58,182.30	#####	\$ 135,000.00	\$ 70,000.00	\$ 70,000.00	\$ 60,000.00	\$ 60,000.00	\$ 140,000.00	\$ 140,000.00
2	TRENCH SHORING AND WORKER SAFETY	LS	1	\$10,000.00	\$ 2,000.00	\$ 2,000.00	\$ 960.00	\$ 960.00	\$ 21,600.00	\$ 21,600.00	\$ 20,000.00	\$ 20,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 8,400.00	\$ 8,400.00
3	TRAFFIC CONTROL	LS	1	\$25,000.00	\$ 40,000.00	\$ 40,000.00	\$ 12,114.00	\$ 12,114.00	\$ 54,000.00	\$ 54,000.00	#####	\$ 104,192.75	\$ 23,000.00	\$ 23,000.00	\$ 57,500.00	\$ 57,500.00	\$ 100,000.00	\$ 100,000.00
4	DUST CONTROL	LS	1	\$2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 748.00	\$ 748.00	\$ 4,579.20	\$ 4,579.20	\$ 20,000.00	\$ 20,000.00	\$ 500.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 500.00	\$ 500.00
5	CONSTRUCTION SURVEYING	LS	1	\$15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,361.00	\$ 15,361.00	\$ 14,173.92	\$ 14,173.92	\$ 13,124.00	\$ 13,124.00	\$ 14,000.00	\$ 14,000.00	\$ 20,000.00	\$ 20,000.00	\$ 14,000.00	\$ 14,000.00
6	MANAGEMENT OF STORM WATER POLLUTION	LS	1	\$4,500.00	\$ 2,800.00	\$ 2,800.00	\$ 14,019.00	\$ 14,019.00	\$ 5,427.00	\$ 5,427.00	\$ 4,500.00	\$ 4,500.00	\$ 1,000.00	\$ 1,000.00	\$ 34,000.00	\$ 34,000.00	\$ 10,000.00	\$ 10,000.00
7	CONCRETE/PAVEMENT REMOVAL AND DISPOSAL	CY	320	\$32,000.00	\$ 44.00	\$ 14,080.00	\$ 104.00	\$ 33,280.00	\$ 42.19	\$ 13,500.80	\$ 54.00	\$ 17,280.00	\$ 180.00	\$ 57,600.00	\$ 200.00	\$ 64,000.00	\$ 120.00	\$ 38,400.00
8	CLEARING AND GRUBBING	SF	1	\$2,500.00	\$ 38,000.00	\$ 38,000.00	\$ 16,018.00	\$ 16,018.00	\$ 5,400.00	\$ 5,400.00	#####	\$ 125,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 125,000.00	\$ 125,000.00
9	ROADWAY EXCAVATION AND GRADING	SF	5,530	\$110,600.00	\$ 20.00	\$ 110,600.00	\$ 33.00	\$ 182,490.00	\$ 26.70	\$ 147,651.00	\$ 18.00	\$ 99,540.00	\$ 20.00	\$ 110,600.00	\$ 32.00	\$ 176,960.00	\$ 43.00	\$ 237,790.00
10	SAWCUTTING	CY	1,570	\$4,710.00	\$ 1.00	\$ 1,570.00	\$ 2.00	\$ 3,140.00	\$ 3.24	\$ 5,086.80	\$ 2.80	\$ 4,396.00	\$ 2.00	\$ 3,140.00	\$ 3.00	\$ 4,710.00	\$ 1.00	\$ 1,570.00
11	HOT MIX ASPHALT TYPE A (HMA-A)	CY	1,850	\$157,250.00	\$ 85.00	\$ 157,250.00	\$ 87.00	\$ 160,950.00	\$ 82.93	\$ 153,420.50	\$ 75.00	\$ 138,750.00	\$ 90.00	\$ 166,500.00	\$ 100.00	\$ 185,000.00	\$ 121.00	\$ 223,850.00
12	AGGREGATE BASE CLASS II	CY	7,550	\$188,750.00	\$ 21.00	\$ 158,550.00	\$ 21.00	\$ 158,550.00	\$ 27.81	\$ 209,965.50	\$ 18.00	\$ 135,900.00	\$ 20.00	\$ 151,000.00	\$ 25.00	\$ 188,750.00	\$ 25.00	\$ 188,750.00
13	CONCRETE 6" CURB AND GUTTER	TON	1,950	\$54,600.00	\$ 28.00	\$ 54,600.00	\$ 29.00	\$ 56,550.00	\$ 25.97	\$ 50,641.50	\$ 24.00	\$ 46,800.00	\$ 48.00	\$ 93,600.00	\$ 35.00	\$ 68,250.00	\$ 33.00	\$ 64,350.00
14	CONCRETE VALLEY GUTTER	TON	600	\$6,000.00	\$ 9.00	\$ 5,400.00	\$ 16.00	\$ 9,600.00	\$ 9.38	\$ 5,628.00	\$ 9.00	\$ 5,400.00	\$ 17.00	\$ 10,200.00	\$ 13.00	\$ 7,800.00	\$ 14.00	\$ 8,400.00
15	CONCRETE SIDEWALK	SF	10,130	\$70,910.00	\$ 9.00	\$ 91,170.00	\$ 7.00	\$ 70,910.00	\$ 5.73	\$ 58,044.90	\$ 4.00	\$ 40,520.00	\$ 12.00	\$ 121,560.00	\$ 7.50	\$ 75,975.00	\$ 9.00	\$ 91,170.00
16	CONCRETE DRIVEWAY APPROACH	LF	4,340	\$43,400.00	\$ 9.50	\$ 41,230.00	\$ 10.00	\$ 43,400.00	\$ 8.92	\$ 38,712.80	\$ 7.00	\$ 30,380.00	\$ 12.00	\$ 52,080.00	\$ 12.00	\$ 52,080.00	\$ 10.00	\$ 43,400.00
17	CONCRETE CURB RAMP	LF	540	\$10,800.00	\$ 15.00	\$ 8,100.00	\$ 27.00	\$ 14,580.00	\$ 14.78	\$ 7,981.20	\$ 15.00	\$ 8,100.00	\$ 25.00	\$ 13,500.00	\$ 20.00	\$ 10,800.00	\$ 28.00	\$ 15,120.00
18	CHAINLINK FENCE	LF	170	\$5,100.00	\$ 60.00	\$ 10,200.00	\$ 164.00	\$ 27,880.00	\$ 106.95	\$ 18,181.50	\$ 141.70	\$ 24,089.00	\$ 75.00	\$ 12,750.00	\$ 140.00	\$ 23,800.00	\$ 66.00	\$ 11,220.00
19	EXISTING UTILITY VALVE ADJUSTMENT	SF	5	\$5,000.00	\$ 650.00	\$ 3,250.00	\$ 1,148.00	\$ 5,740.00	\$ 1,067.04	\$ 5,335.20	\$ 800.00	\$ 4,000.00	\$ 1,000.00	\$ 5,000.00	\$ 1,000.00	\$ 5,000.00	\$ 800.00	\$ 4,000.00
20	EXISTING MANHOLE ADJUSTMENT	SF	5	\$6,250.00	\$ 650.00	\$ 3,250.00	\$ 1,148.00	\$ 5,740.00	\$ 2,727.00	\$ 13,635.00	\$ 900.00	\$ 4,500.00	\$ 1,500.00	\$ 7,500.00	\$ 1,500.00	\$ 7,500.00	\$ 1,000.00	\$ 5,000.00
21	CURB MARKINGS	LF	30	\$450.00	\$ 3.00	\$ 90.00	\$ 3.00	\$ 90.00	\$ 3.24	\$ 97.20	\$ 40.00	\$ 1,200.00	\$ 6.00	\$ 180.00	\$ 5.00	\$ 150.00	\$ 5.00	\$ 150.00
22	THERMOPLASTIC TRAFFIC STRIPING	LF	13,915	\$27,830.00	\$ 1.20	\$ 16,698.00	\$ 1.40	\$ 19,481.00	\$ 1.35	\$ 18,785.25	\$ 1.55	\$ 21,568.25	\$ 2.00	\$ 27,830.00	\$ 1.60	\$ 22,264.00	\$ 1.55	\$ 21,568.25
23	THERMOPLASTIC PAVEMENT MARKINGS	EA	58	\$17,400.00	\$ 300.00	\$ 17,400.00	\$ 320.00	\$ 18,560.00	\$ 314.28	\$ 18,228.24	\$ 125.00	\$ 7,250.00	\$ 120.00	\$ 6,960.00	\$ 95.00	\$ 5,510.00	\$ 90.00	\$ 5,220.00
24	TRAFFIC SIGNAGE	LS	1	\$15,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,819.00	\$ 12,819.00	\$ 12,586.32	\$ 12,586.32	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 11,000.00	\$ 11,000.00	\$ 9,960.00	\$ 9,960.00
25	4" PVC SDR-35 PIPE	LF	76	\$3,800.00	\$ 35.00	\$ 2,660.00	\$ 40.00	\$ 3,040.00	\$ 216.00	\$ 16,416.00	\$ 200.00	\$ 15,200.00	\$ 220.00	\$ 16,720.00	\$ 210.00	\$ 15,960.00	\$ 67.00	\$ 5,092.00
26	8" PVC SDR-35 PIPE	LF	723	\$50,610.00	\$ 59.00	\$ 42,657.00	\$ 37.00	\$ 26,751.00	\$ 64.80	\$ 46,850.40	\$ 60.00	\$ 43,380.00	\$ 65.00	\$ 46,995.00	\$ 64.00	\$ 46,272.00	\$ 73.00	\$ 52,779.00
27	48" SEWER MANHOLE	EA	2	\$10,000.00	\$ 4,500.00	\$ 9,000.00	\$ 7,337.00	\$ 14,674.00	\$ 6,480.00	\$ 12,960.00	\$ 6,000.00	\$ 12,000.00	\$ 6,200.00	\$ 12,400.00	\$ 6,300.00	\$ 12,600.00	\$ 7,400.00	\$ 14,800.00
28	SIDEWALK DRAIN PIPE	LF	37	\$1,110.00	\$ 66.00	\$ 2,442.00	\$ 100.00	\$ 3,700.00	\$ 36.92	\$ 1,366.04	\$ 65.00	\$ 2,405.00	\$ 50.00	\$ 1,850.00	\$ 12.00	\$ 444.00	\$ 50.00	\$ 1,850.00
29	SIDEWALK CHANNEL DRAIN	LF	84	\$10,080.00	\$ 146.00	\$ 12,264.00	\$ 300.00	\$ 25,200.00	\$ 87.03	\$ 7,310.52	\$ 60.00	\$ 5,040.00	\$ 150.00	\$ 12,600.00	\$ 170.00	\$ 14,280.00	\$ 110.00	\$ 9,240.00
30	CATCH BASIN	LS	1	\$3,250.00	\$ 2,000.00	\$ 2,000.00	\$ 5,156.00	\$ 5,156.00	\$ 2,663.28	\$ 2,663.28	\$ 2,466.00	\$ 2,466.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,200.00	\$ 2,200.00
31	TYPE "D" STORM DRAIN INLET	EA	3	\$13,500.00	\$ 7,500.00	\$ 22,500.00	\$ 4,577.00	\$ 13,731.00	\$ 8,100.00	\$ 24,300.00	\$ 7,500.00	\$ 22,500.00	\$ 8,000.00	\$ 24,000.00	\$ 8,000.00	\$ 24,000.00	\$ 6,800.00	\$ 20,400.00
32	10" PVC SDR-35 PIPE	LF	328	\$26,240.00	\$ 67.00	\$ 21,976.00	\$ 37.00	\$ 12,136.00	\$ 81.00	\$ 26,568.00	\$ 75.00	\$ 24,600.00	\$ 80.00	\$ 26,240.00	\$ 80.00	\$ 26,240.00	\$ 124.00	\$ 40,672.00
33	18" STORM DRAIN CLASS III RGRCP	LF	45	\$4,500.00	\$ 123.00	\$ 5,535.00	\$ 122.00	\$ 5,490.00	\$ 540.00	\$ 24,300.00	\$ 500.00	\$ 22,500.00	\$ 550.00	\$ 24,750.00	\$ 515.00	\$ 23,175.00	\$ 208.00	\$ 9,360.00
34	24" STORM DRAIN CLASS III RGRCP	LF	803	\$120,450.00	\$ 134.00	\$ 107,602.00	\$ 74.00	\$ 59,422.00	\$ 102.60	\$ 82,387.80	\$ 95.00	\$ 76,285.00	\$ 105.00	\$ 84,315.00	\$ 100.00	\$ 80,300.00	\$ 132.00	\$ 105,996.00
35	48" STORM DRAIN MANHOLE	EA	6	\$30,000.00	\$ 4,600.00	\$ 27,600.00	\$ 6,808.00	\$ 40,848.00	\$ 4,320.00	\$ 25,920.00	\$ 4,000.00	\$ 24,000.00	\$ 4,400.00	\$ 26,400.00	\$ 4,200.00	\$ 25,200.00	\$ 7,700.00	\$ 46,200.00
36	60" STORM DRAIN MANHOLE	EA	1	\$7,500.00	\$ 6,500.00	\$ 6,500.00	\$ 15,813.00	\$ 15,813.00	\$ 6,677.64	\$ 6,677.64	\$ 6,183.00	\$ 6,183.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 8,600.00	\$ 8,600.00
37	FIRE HYDRANT REMOVAL	EA	1	\$2,500.00	\$ 1,200.00	\$ 1,200.00	\$ 2,877.00	\$ 2,877.00	\$ 1,756.08	\$ 1,756.08	\$ 1,626.00	\$ 1,626.00	\$ 1,700.00	\$ 1,700.00	\$ 1,800.00	\$ 1,800.00	\$ 810.00	\$ 810.00
38	FIRE HYDRANT	EA	2	\$18,000.00	\$ 14,700.00	\$ 29,400.00	\$ 10,443.00	\$ 20,886.00	\$ 8,640.00	\$ 17,280.00	\$ 8,000.00	\$ 16,000.00	\$ 8,800.00	\$ 17,600.00	\$ 8,500.00	\$ 17,000.00	\$ 7,600.00	\$ 15,200.00
39	2" GAS MAIN	LF	1,157	\$23,140.00	\$ 44.00	\$ 50,908.00	\$ 12.00	\$ 13,884.00	\$ 32.40	\$ 37,486.80	\$ 30.00	\$ 34,710.00	\$ 33.00	\$ 38,181.00	\$ 32.00	\$ 37,024.00	\$ 17.00	\$ 19,669.00
40	GAS SERVICE	EA	1	\$1,000.00	\$ 1,900.00	\$ 1,900.00	\$ 2,150.00	\$ 2,150.00	\$ 1,891.08	\$ 1,891.08	\$ 1,751.00	\$ 1,751.00	\$ 2,000.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 2,800.00	\$ 2,800.00
41	2" GAS VALVE	EA	2	\$7,000.00	\$ 1,200.00	\$ 2,400.00	\$ 988.00	\$ 1,976.00	\$ 1,664.28	\$ 3,328.56	\$ 1,541.00	\$ 3,082.00	\$ 1,700.00	\$ 3,400.00	\$ 1,600.00	\$ 3,200.00	\$ 550.00	\$ 1,100.00
42	LED STREET LIGHT	EA	8	\$68,000.00	\$ 5,500.00	\$ 44,000.00	\$ 6,990.00	\$ 55,920.00	\$ 6,318.00	\$ 50,544.00	\$ 6,000.00	\$ 48,000.00	\$ 6,700.00	\$ 53,600.00	\$ 6,000.00	\$ 48,000.00	\$ 6,000.00	\$ 48,000.00
43	CALTRANS NO. 3 1/2 PULL BOX	EA	9	\$9,000.00	\$ 1,200.00	\$ 10,800.00	\$ 695.00	\$ 6,255.00	\$ 508.68	\$ 4,578.12	\$ 900.00	\$ 8,100.00	\$ 550.00	\$ 4,950.00	\$ 500.00	\$ 4,500.00	\$ 1,100.00	\$ 9,900.00
44	PG&E No. 2 PULL BOX AND EXTENSION	EA	1	\$2,250.00	\$ 3,500.00	\$ 3,500.00	\$ 2,750.00	\$ 2,750.00	\$ 3,780.00	\$ 3,780.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00
45	2" SCH. 40 PVC ELECTRICAL CONDUIT AND WIRE	LF	1,184	\$35,520.00	\$ 23.00	\$ 27,232.00	\$ 48.00	\$ 56,832.00	\$ 17.28	\$ 20,459.52	\$ 20.00	\$ 23,680.00	\$ 19.00	\$ 22,496.00	\$ 16.00	\$ 18,944.00	\$ 21.00	\$ 24,864.00
46	RECTANGULAR RAPID FLASHING BEACON	LS	1	\$40,000.00	\$ 25,000.00	\$ 25,000.00	\$ 42,358.00	\$ 42,358.00	\$ 36,828.00	\$ 36,8								

City of Coalinga  
Forest/Truman & Baker Reconstruction

Base Bid Items				8 Papich Construction Co., Inc.			9 DOD Construction	
Item	Description	Unit	Qty.	Engineer's Est.	Unit Price	Extension	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$101,700.00	\$ 229,000.00	\$ 229,000.00	#####	\$ 150,000.00
2	TRENCH SHORING AND WORKER SAFETY	LS	1	\$10,000.00	\$ 1,700.00	\$ 1,700.00	\$ 50,000.00	\$ 50,000.00
3	TRAFFIC CONTROL	LS	1	\$25,000.00	\$ 30,000.00	\$ 30,000.00	#####	\$ 100,000.00
4	DUST CONTROL	LS	1	\$2,500.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
5	CONSTRUCTION SURVEYING	LS	1	\$15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00
6	MANAGEMENT OF STORM WATER POLLUTION	LS	1	\$4,500.00	\$ 13,000.00	\$ 13,000.00	\$ 15,000.00	\$ 15,000.00
7	CONCRETE/PAVEMENT REMOVAL AND DISPOSAL	CY	320	\$32,000.00	\$ 200.00	\$ 64,000.00	\$ 150.00	\$ 48,000.00
8	CLEARING AND GRUBBING	SF	1	\$2,500.00	\$ 11,000.00	\$ 11,000.00	\$ 50,000.00	\$ 50,000.00
9	ROADWAY EXCAVATION AND GRADING	SF	5,530	\$110,600.00	\$ 33.70	\$ 186,361.00	\$ 60.00	\$ 331,800.00
10	SAWCUTTING	CY	1,570	\$4,710.00	\$ 3.00	\$ 4,710.00	\$ 3.00	\$ 4,710.00
11	HOT MIX ASPHALT TYPE A (HMA-A)	CY	1,850	\$157,250.00	\$ 110.00	\$ 203,500.00	\$ 120.00	\$ 222,000.00
12	AGGREGATE BASE CLASS II	CY	7,550	\$188,750.00	\$ 34.00	\$ 256,700.00	\$ 90.00	\$ 679,500.00
13	CONCRETE 6" CURB AND GUTTER	TON	1,950	\$54,600.00	\$ 46.00	\$ 89,700.00	\$ 30.00	\$ 58,500.00
14	CONCRETE VALLEY GUTTER	TON	600	\$6,000.00	\$ 11.45	\$ 6,870.00	\$ 15.00	\$ 9,000.00
15	CONCRETE SIDEWALK	SF	10,130	\$70,910.00	\$ 11.00	\$ 111,430.00	\$ 6.00	\$ 60,780.00
16	CONCRETE DRIVEWAY APPROACH	LF	4,340	\$43,400.00	\$ 16.00	\$ 69,440.00	\$ 9.00	\$ 39,060.00
17	CONCRETE CURB RAMP	LF	540	\$10,800.00	\$ 43.00	\$ 23,220.00	\$ 16.00	\$ 8,640.00
18	CHAINLINK FENCE	LF	170	\$5,100.00	\$ 140.00	\$ 23,800.00	\$ 80.00	\$ 13,600.00
19	EXISTING UTILITY VALVE ADJUSTMENT	SF	5	\$5,000.00	\$ 1,200.00	\$ 6,000.00	\$ 1,000.00	\$ 5,000.00
20	EXISTING MANHOLE ADJUSTMENT	SF	5	\$6,250.00	\$ 2,000.00	\$ 10,000.00	\$ 1,900.00	\$ 9,500.00
21	CURB MARKINGS	LF	30	\$450.00	\$ 3.00	\$ 90.00	\$ 12.00	\$ 360.00
22	THERMOPLASTIC TRAFFIC STRIPING	LF	13,915	\$27,830.00	\$ 1.40	\$ 19,481.00	\$ 1.33	\$ 18,506.95
23	THERMOPLASTIC PAVEMENT MARKINGS	EA	58	\$17,400.00	\$ 300.00	\$ 17,400.00	\$ 410.00	\$ 23,780.00
24	TRAFFIC SIGNAGE	LS	1	\$15,000.00	\$ 12,000.00	\$ 12,000.00	\$ 5,000.00	\$ 5,000.00
25	4" PVC SDR-35 PIPE	LF	76	\$3,800.00	\$ 150.00	\$ 11,400.00	\$ 100.00	\$ 7,600.00
26	8" PVC SDR-35 PIPE	LF	723	\$50,610.00	\$ 100.00	\$ 72,300.00	\$ 150.00	\$ 108,450.00
27	48" SEWER MANHOLE	EA	2	\$10,000.00	\$ 5,800.00	\$ 11,600.00	\$ 5,800.00	\$ 11,600.00
28	SIDEWALK DRAIN PIPE	LF	37	\$1,110.00	\$ 215.00	\$ 7,955.00	\$ 70.00	\$ 2,590.00
29	SIDEWALK CHANNEL DRAIN	LF	84	\$10,080.00	\$ 80.00	\$ 6,720.00	\$ 130.00	\$ 10,920.00
30	CATCH BASIN	LS	1	\$3,250.00	\$ 1,100.00	\$ 1,100.00	\$ 5,500.00	\$ 5,500.00
31	TYPE "D" STORM DRAIN INLET	EA	3	\$13,500.00	\$ 9,000.00	\$ 27,000.00	\$ 5,000.00	\$ 15,000.00
32	10" PVC SDR-35 PIPE	LF	328	\$26,240.00	\$ 90.00	\$ 29,520.00	\$ 170.00	\$ 55,760.00
33	18" STORM DRAIN CLASS III RGRCP	LF	45	\$4,500.00	\$ 325.00	\$ 14,625.00	\$ 250.00	\$ 11,250.00
34	24" STORM DRAIN CLASS III RGRCP	LF	803	\$120,450.00	\$ 125.00	\$ 100,375.00	\$ 200.00	\$ 160,600.00
35	48" STORM DRAIN MANHOLE	EA	6	\$30,000.00	\$ 7,500.00	\$ 45,000.00	\$ 6,000.00	\$ 36,000.00
36	60" STORM DRAIN MANHOLE	EA	1	\$7,500.00	\$ 8,000.00	\$ 8,000.00	\$ 7,000.00	\$ 7,000.00
37	FIRE HYDRANT REMOVAL	EA	1	\$2,500.00	\$ 2,300.00	\$ 2,300.00	\$ 3,500.00	\$ 3,500.00
38	FIRE HYDRANT	EA	2	\$18,000.00	\$ 12,000.00	\$ 24,000.00	\$ 6,500.00	\$ 13,000.00
39	2" GAS MAIN	LF	1,157	\$23,140.00	\$ 19.00	\$ 21,983.00	\$ 60.00	\$ 69,420.00
40	GAS SERVICE	EA	1	\$1,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
41	2" GAS VALVE	EA	2	\$7,000.00	\$ 600.00	\$ 1,200.00	\$ 1,700.00	\$ 3,400.00
42	LED STREET LIGHT	EA	8	\$68,000.00	\$ 9,000.00	\$ 72,000.00	\$ 15,000.00	\$ 120,000.00
43	CALTRANS NO. 3 1/2 PULL BOX	EA	9	\$9,000.00	\$ 3,000.00	\$ 27,000.00	\$ 900.00	\$ 8,100.00
44	PG&E No. 2 PULL BOX AND EXTENSION	EA	1	\$2,250.00	\$ 4,000.00	\$ 4,000.00	\$ 600.00	\$ 600.00
45	2" SCH. 40 PVC ELECTRICAL CONDUIT AND WIRE	LF	1,184	\$35,520.00	\$ 12.00	\$ 14,208.00	\$ 100.00	\$ 118,400.00
46	RECTANGULAR RAPID FLASHING BEACON	LS	1	\$40,000.00	\$ 26,000.00	\$ 26,000.00	\$ 34,000.00	\$ 34,000.00
<b>Base Bid Summary</b>				<b>\$1,404,700.00</b>		<b>\$ 1,945,688.00</b>		<b>\$ 2,738,426.95</b>



**Bid Results**  
**City of Coalinga**  
**Forest/Truman and Baker Reconstruction**  
**Project No. ATPL 5146(019)**



**Bid Date: October 3, 2019**  
**2:00 PM, Tri City Engineering Office**

	Bidder	Base Bid
1	AJ Excavation	\$1,293,314.00
2	JT2, Inc DBA	\$1,384,829.00
3	Bush Engineering	\$1,396,495.97
4	Granite Construction	\$1,449,998.00
5	Avison Construction	\$1,475,797.00
6	R.J. Berry	\$1,579,388.00
7	American Paving	\$1,827,350.25
8	Papich Construction	\$1,945,688.00
9	DOD Construction	\$2,738,426.95

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**Sub List**

Rubens Pipeline, Inc.	Wet/Dry Utilities
Super Seal & Stripe	Striping & Signage
Madera Concrete Co., Inc.	13-17
B & C Demolition	7,8,10
Central Valley Engineers & Surveying	5
Cable Lines Construction	42-46
Safety Network	Traffic Control

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**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Discussion, Direction and Potential Action regarding Superior Court of California,  
Fresno County  
**Meeting Date:** Thursday, October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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**I. RECOMMENDATION:**

Information to be provided during meeting

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Council Direction Regarding a Voting Delegate and Up to Two (2) Alternate Voting Delegates for the Annual Business Meeting at the League of California Cities 2019 Annual Conference in Long Beach, California

**Meeting Date:** October 10, 2019

**From:** Marissa Trejo, City Manager

**Prepared by:** Marissa Trejo, City Manager

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**I. RECOMMENDATION:**

Staff is seeking direction regarding the designation of a voting delegate and up to two (2) alternate voting delegates for the Annual Business Meeting at the League of California Cities 2019 Annual Conference scheduled for October 16-18 at the Long Beach Convention Center in Long Beach, California.

**II. BACKGROUND:**

The League of California Cities (the "League") was established in 1898 as a way of representing the state's incorporated cities. Their mission is "to expand and protect local control for cities through education and advocacy to enhance the quality of life". Each year the League hold an annual conference. Included at the conference is the Annual Business Meeting where League membership considers and takes action on resolutions that establish League policy for the upcoming business year. The City of Coalinga, as a member, has the right to vote during the meeting via the delegate and/or alternates. Only those attending the conference can vote during the Business Meeting.

**III. DISCUSSION:**

In order for a delegate or alternate to vote on behalf of the City, they must be designated by the City Council. The Council may also appoint up to 2 alternate delegates, one of whom may vote in the event that that designated voting delegate is unable to attend.

Staff is requesting Council direction regarding the City's participation and to consider having a member of the Council and/or the City Manager attend the Annual Conference and decide who will act as the delegate and who shall act as the alternates.

Depending on the Council's direction, there is a form for the Deputy City Clerk to sign affirming the Council's decision regarding the voting delegate and alternate(s).

**IV. ALTERNATIVES:**

The Council may choose not to attend the 2019 Annual Conference in Long Beach, California.

**V. FISCAL IMPACT:**

Funding for the Council and City Manager's attendance of the Conference has been included in the FY 19-20

budget. Conference expenses will come from the General Fund.

**ATTACHMENTS:**

File Name	Description
▢ MEMO_LEAGUE_OF_CA_CITIES_Annual_Conference___Expo_091218-091418_062118.pdf	Memo - Designation of Voting Delegates/Alternates and Voting Procedures
▢ 2018_ANNULA_CONFERENCE_VOTING_DELGATE-ALTERNATE_FORM_091218-091418_062118.pdf	Form - Voting Delegate & Alternate(s)



1400 K Street, Suite 400 • Sacramento,  
California 95814  
Phone: 916.658.8200 Fax: 916.658.8240  
[www.cacities.org](http://www.cacities.org)

**Council Action Advised by July 31, 2018**

May 17, 2018

**TO: Mayors, City Managers and City Clerks**

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES  
League of California Cities Annual Conference – September 12 - 14, Long Beach**

The League's 2018 Annual Conference is scheduled for September 12 – 14 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 14, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

**Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 31, 2018. This will allow us time to establish voting delegate/alternate records prior to the conference.**

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: [www.cacities.org](http://www.cacities.org). In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 12, 8:00 a.m. – 6:00 p.m.; Thursday, September 13, 7:00 a.m. – 4:00 p.m.; and Friday, September 14, 7:30 a.m.– 11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Friday, August 31. If you have questions, please call Kayla Curry at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

## Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: \_\_\_\_\_

2018 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Friday, August 31, 2018. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: \_\_\_\_\_

Title: \_\_\_\_\_

2. VOTING DELEGATE - ALTERNATE

Name: \_\_\_\_\_

Title: \_\_\_\_\_

3. VOTING DELEGATE - ALTERNATE

Name: \_\_\_\_\_

Title: \_\_\_\_\_

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: \_\_\_\_\_ E-mail \_\_\_\_\_

Mayor or City Clerk \_\_\_\_\_ Phone: \_\_\_\_\_
(circle one) (signature)

Date: \_\_\_\_\_

Please complete and return by Friday, August 31, 2018

League of California Cities
ATTN: Kayla Curry
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kcurry@cacities.org
(916) 658-8254

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Council's Consideration of the League of California Cities 2019 Annual Conference Resolutions  
**Meeting Date:** October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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**I. RECOMMENDATION:**

There is no staff recommendation.

**II. BACKGROUND:**

The League's 2019 Annual Conference is scheduled for October 16-18 in Long Beach, California. An important part of the Annual Conference is the Annual Business Meeting. At this meeting, the League membership considers and takes action on resolutions that establish League Policy.

In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate and up to two alternate voting delegates.

**III. DISCUSSION:**

This year, **two resolutions** have been introduced for consideration at the Annual Conference and referred to League policy committees.

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

None.

**ATTACHMENTS:**

File Name	Description
<input type="checkbox"/> Letter_League_s_2019_Annual_Conference_Resolutions_Packet_090619.pdf	Letter Re: Resolutions Packet
<input type="checkbox"/> 2019-Annual-Conference-Resolutions-Packet.pdf	2019 Annual Conference Resolutions



September 6, 2019

**To: Mayors, City Managers and City Clerks**

**From: Dan Carrigg, Deputy Executive Director and Legislative Director, League of California Cities**

**Re: League's 2019 Annual Conference Resolutions Packet**

Please find an enclosed copy of the Resolutions Packet for the League of California Cities' 2019 Annual Conference, October 16-18 in Long Beach. The conference announcement has previously been sent to all cities and we hope that you and your colleagues will be able to join us. More information about the conference is available on the League's Web site at [www.cacities.org/ac](http://www.cacities.org/ac).

Two resolutions have been submitted. The attached comprehensive packet contains the text of the proposed resolutions, background materials supplied by the sponsors, supporting letters from cities and city officials, and League staff analyses for each resolution. The packet also includes detailed information on the League's resolution process including meeting locations and times when the resolutions will be considered. A copy of the resolution packet is posted on the League's website for your convenience: [www.cacities.org/resolutions](http://www.cacities.org/resolutions).

**Resolutions:**

- Resolution 1 - Amendment to Rule 20A –Calls upon the California Public Utilities Commission (CPUC) to expand its Rule 20A program for undergrounding overhead utilities to include projects in high fire hazard severity zones.
- Resolution 2 - International Transboundary Pollution Flows – Calls upon the state and the federal governments of the U.S. and Mexico to address water quality issues resulting from transboundary flows from Mexico's Tijuana River into the United States.

**Closing Luncheon/General Assembly** - Friday, October 18, 12:30 p.m., Long Beach Convention Center.

**Voting Delegates:** In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity. If your city has not already done so, Please complete the Voting Delegate form and return it to the League's office no later than Friday, October 4. This will allow us time to establish voting delegate/alternate records prior to the conference.

We encourage each city council to consider the resolutions and to determine a city position so that your voting delegate can represent your city's position on the resolution. Should you have any questions regarding the attached material, please contact Carly Shelby [cshelby@cacities.org](mailto:cshelby@cacities.org) 916-658-8279 or Meg Desmond [mdesmond@cacities.org](mailto:mdesmond@cacities.org) 916-658-8224 at the League office.



*Annual Conference  
Resolutions Packet*

*2019 Annual Conference Resolutions*



*Long Beach, California*

*October 16 – 18, 2019*

## INFORMATION AND PROCEDURES

**RESOLUTIONS CONTAINED IN THIS PACKET:** The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations shall then be considered by the General Resolutions Committee at the Annual Conference.

This year, two resolutions have been introduced for consideration at the Annual Conference and referred to League policy committees.

**POLICY COMMITTEES:** Two policy committees will meet at the Annual Conference to consider and take action on the resolutions referred to them. The committees are: Environmental Quality and Transportation, Communication & Public Works. The committees will meet from 9:00 – 11:00 a.m. on Wednesday, October 16, at the Hyatt Regency Long Beach. The sponsors of the resolutions have been notified of the time and location of the meeting.

**GENERAL RESOLUTIONS COMMITTEE:** This committee will meet at 1:00 p.m. on Thursday, October 17, at the Hyatt Regency Long Beach, to consider the reports of the policy committees regarding the resolutions. This committee includes one representative from each of the League's regional divisions, functional departments and standing policy committees, as well as other individuals appointed by the League president. Please check in at the registration desk for room location.

**ANNUAL LUNCHEON/BUSINESS MEETING/GENERAL ASSEMBLY:** This meeting will be held at 12:30 p.m. on Friday, October 18, at the Long Beach Convention Center.

**PETITIONED RESOLUTIONS:** For those issues that develop after the normal 60-day deadline, a resolution may be introduced at the Annual Conference with a petition signed by designated voting delegates of 10 percent of all member cities (48 valid signatures required) and presented to the Voting Delegates Desk at least 24 hours prior to the time set for convening the Annual Business Meeting of the General Assembly. This year, that deadline is 12:30 p.m., Thursday, October 17. Resolutions can be viewed on the League's Web site: [www.cacities.org/resolutions](http://www.cacities.org/resolutions).

Any questions concerning the resolutions procedures may be directed to Carly Shelby [cshelby@cacities.org](mailto:cshelby@cacities.org) 916-658-8279 or Nick Romo [nromo@cacities.org](mailto:nromo@cacities.org) 916-658-8232 at the League office.

## **GUIDELINES FOR ANNUAL CONFERENCE RESOLUTIONS**

Policy development is a vital and ongoing process within the League. The principal means for deciding policy on the important issues facing cities is through the League's seven standing policy committees and the board of directors. The process allows for timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions.

Annual conference resolutions constitute an additional way to develop League policy. Resolutions should adhere to the following criteria.

### **Guidelines for Annual Conference Resolutions**

1. Only issues that have a direct bearing on municipal affairs should be considered or adopted at the Annual Conference.
2. The issue is not of a purely local or regional concern.
3. The recommended policy should not simply restate existing League policy.
4. The resolution should be directed at achieving one of the following objectives:
  - (a) Focus public or media attention on an issue of major importance to cities.
  - (b) Establish a new direction for League policy by establishing general principles around which more detailed policies may be developed by policy committees and the board of directors.
  - (c) Consider important issues not adequately addressed by the policy committees and board of directors.
  - (d) Amend the League bylaws (requires 2/3 vote at General Assembly).

## LOCATION OF MEETINGS

### **Policy Committee Meetings**

Wednesday, October 16, 9:00 – 11:00 a.m.

Hyatt Regency Long Beach

200 South Pine Avenue, Long Beach

### **The following committees will be meeting:**

1. Environmental Quality 10:00 - 11:00 a.m.
2. Transportation, Communication & Public Works 9:00 - 10:00 a.m.

### **General Resolutions Committee**

Thursday, October 17, 1:00 p.m.

Hyatt Regency Long Beach

200 South Pine Avenue, Long Beach

### **Annual Business Meeting and General Assembly Luncheon**

Friday, October 18, 12:30 p.m.

Long Beach Convention Center

300 East Ocean Boulevard, Long Beach

**KEY TO ACTIONS TAKEN ON RESOLUTIONS**

Resolutions have been grouped by policy committees to which they have been assigned.

Number                      Key Word Index                      Reviewing Body Action

		1	2	3
		1 - Policy Committee Recommendation to General Resolutions Committee 2 – General Resolutions Committee 3 - General Assembly		

**ENVIRONMENTAL QUALITY POLICY COMMITTEE**

		1	2	3
1	Amendment to Rule 20A			
2	International Transboundary Pollution Flows			

**TRANSPORTATION, COMMUNICATION & PUBLIC WORKS POLICY COMMITTEE**

		1	2	3
1	Amendment to Rule 20A			

Information pertaining to the Annual Conference Resolutions will also be posted on each committee’s page on the League website: [www.cacities.org](http://www.cacities.org). The entire Resolutions Packet is posted at: [www.cacities.org/resolutions](http://www.cacities.org/resolutions).

## **KEY TO ACTIONS TAKEN ON RESOLUTIONS *(Continued)***

Resolutions have been grouped by policy committees to which they have been assigned.

### **KEY TO REVIEWING BODIES**

1. Policy Committee
2. General Resolutions Committee
3. General Assembly

### **KEY TO ACTIONS TAKEN**

- |     |   |
|-----|---|
| A   | Approve   |
| D   | Disapprove  |
| N   | No Action   |
| R   | Refer to appropriate policy committee for study             |
| a   | Amend+  |
| Aa  | Approve as amended+   |
| Aaa | Approve with additional amendment(s)+                       |
| Ra  | Refer as amended to appropriate policy committee for study+ |
| Raa | Additional amendments and refer+                            |
| Da  | Amend (for clarity or brevity) and Disapprove+              |
| Na  | Amend (for clarity or brevity) and take No Action+          |
| W   | Withdrawn by Sponsor  |

### **ACTION FOOTNOTES**

- \* Subject matter covered in another resolution
- \*\* Existing League policy
- \*\*\* Local authority presently exists

### **Procedural Note:**

The League of California Cities resolution process at the Annual Conference is guided by League Bylaws. A helpful explanation of this process can be found on the League's website by clicking on this link: [Guidelines for the Annual Conference Resolutions Process](#).

## League of California Cities Resolution Process

### REGULAR RESOLUTIONS

Policy Committee Action	General Resolutions Committee Action	Calendar
Approve	Approve	Consent Calendar <sup>1</sup>
Approve	Disapprove or Refer	Regular Calendar <sup>2</sup>
Disapprove or Refer	Approve	Regular Calendar
Disapprove or Refer	Disapprove or Refer	Does not proceed to General Assembly

### PETITION RESOLUTIONS

Policy Committee Action	General Resolutions Committee Action	Calendar
Not Heard in Policy Committee	Approve	Consent Calendar
Not Heard in Policy Committee	Disapprove or Refer	Regular Calendar
Not Heard in Policy Committee	Disqualified per Bylaws Art. VI	Does not proceed to General Assembly

### Resolutions

- Submitted 60 days prior to conference *Bylaws Article VI, Sec. 4(a)*
- Signatures of at least 5 supporting cities or city officials submitted with the proposed resolution *Bylaws Article VI, Sec. 2*
- Assigned to policy committee(s) by League president *Bylaws Article VI, Sec. 4(b)(i)*
- Heard in policy committee(s) and report recommendation, if any, to GRC *Bylaws Article VI, Sec. 4(b)(ii)*
- Heard in GRC
  - Approved by policy committee(s) and GRC, goes on to General Assembly on consent calendar *2006 General Assembly Resolution Sec. 2(C)*
  - If amended/approved by all policy committee(s) to which it has been referred and disapproved by GRC, then goes on to General Assembly on the regular calendar. If not all policy committees to which it has been referred recommend amendment or approval, and the GRC disapproves or refers the resolution, the resolution does not move to the General Assembly *2006 General Assembly Resolution Sec. 2(A),(C); 1998 General Assembly Resolution, 1<sup>st</sup> Resolved Clause*
  - If disapproved by all policy committees to which it has been referred and disapproved by the GRC, resolution does not move to the General Assembly *2006 General Assembly Resolution Sec. 2(C)*
- Heard in General Assembly

<sup>1</sup> The consent calendar should only be used for resolutions where there is unanimity between the policy committees and the GRC that a resolution should be approved by the General Assembly, and therefore, it can be concluded that there will be less desire to debate the resolution on the floor.

<sup>2</sup> The regular calendar is for resolutions for which there is a difference in recommendations between the policy committees and the GRC.

## **Petitioned Resolutions**

- Submitted by voting delegate *Bylaws Article VI, Sec. 5 (a)*
- Must be signed by voting delegates representing 10% of the member cities *Bylaws Article VI, Sec. 5 (c)*
- Signatures confirmed by League staff
- Submitted to the League president for confirmation 24 hours before the beginning of the General Assembly. *Bylaws Article VI, Sec. 5 (d)*
- Petition to be reviewed by Parliamentarian for required signatures of voting delegates and for form and substance *Bylaws Article VI, Sec. 5(e)*
- Parliamentarian's report is presented to chair of GRC
- Will be heard at GRC for action (GRC cannot amend but may recommend by a majority vote to the GA technical or clarifying amendments) *2006 General Assembly Resolution sec. 6(A), (B)*
- GRC may disqualify if:
  - Non-germane to city issues
  - Identical or substantially similar in substance to a resolution already under consideration *Bylaws Article VI, Sec. 5(e), (f)*
- Heard in General Assembly
  - General Assembly will consider the resolution following the other resolutions<sup>3</sup> *Bylaws Article VI, Sec. 5(g)*
  - Substantive amendments that change the intent of the petitioned resolution may only be adopted by the GA *2006 General Assembly Resolution sec. 6(C)*

## **Voting Procedure in the General Assembly**

**Consent Calendar:** Resolution approved by Policy Committee(s) and GRC. Petitioned resolution approved by GRC)

- GRC Chair will be asked to give the report from the GRC and will ask for adoption of the GRC's recommendations
- Ask delegates if there is a desire to call out a resolution for discussion
- A voting delegate may make a motion to remove a resolution from the consent calendar for discussion
- If a motion is made to pull a resolution, the General Assembly votes on whether to pull the resolution from the consent calendar.
- If a majority of the General Assembly votes to pull the resolution, set "called out" reso(s) aside. If the motion fails, the resolution remains on the consent calendar.
- If reso(s) not called out, or after 'called out' reso is set aside, then ask for vote on remaining resos left on consent
- Move on to debate on reso(s) called out
- After debate, a vote is taken
- Voting delegates vote on resolutions by raising their voting cards.<sup>4</sup>

<sup>3</sup> Petitioned Resolutions on the Consent Calendar will be placed after all General Resolutions on the Consent Calendar. Petitioned Resolutions on the Regular Calendar will be placed after all General Resolutions on the Regular Calendar.

<sup>4</sup> Amendments to League bylaws require 2/3 vote

**Regular Calendar:** Regular resolutions approved by Policy Committee(s)<sup>5</sup>, and GRC recommends disapproval or referral; Regular resolutions disapproved or referred by Policy Committee(s)<sup>6</sup> and GRC approves; Petitioned resolutions disapproved or referred by the GRC.

- Open the floor to determine if a voting delegate wishes to debate a resolution on the regular calendar.
- If no voting delegate requests a debate on the resolution, a vote to ratify the recommendation of the GRC on the resolution is taken.
- Upon a motion by a voting delegate to debate a resolution, a debate shall be held if approved by a majority vote of the General Assembly. If a majority of the General Assembly to debate the resolution is not achieved, then a vote shall be taken on whether to ratify the GRC's recommendation. If a majority of the General Assembly approves of the motion to debate the resolution, debate will occur. After debate on the resolution, a vote is taken based upon the substitute motion that was made, if any, or on the question of ratifying the GRC's recommendation.
- Voting delegates vote by raising their voting cards.

<sup>5</sup> Applies in the instance where the GRC recommendation of disapproval or refer is counter to the recommendations of the policy committees.

<sup>6</sup> Applies in the instance where the GRC recommendation to approve is counter to the recommendations of the policy committees.

**1. RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES CALLING ON THE CALIFORNIA PUBLIC UTILITIES COMMISSION TO AMEND RULE 20A TO ADD PROJECTS IN VERY HIGH FIRE HAZARD SEVERITY ZONES TO THE LIST OF ELIGIBILITY CRITERIA AND TO INCREASE FUNDING ALLOCATIONS FOR RULE 20A PROJECTS**

Source: City of Rancho Palos Verdes

Concurrence of five or more cities/city officials

Cities: City of Hidden Hills, City of La Cañada Flintridge, City of Laguna Beach, City of Lakeport, City of Malibu, City of Moorpark, City of Nevada City, City of Palos Verdes Estates, City of Rolling Hills Estates, City of Rolling Hills, City of Ventura

Referred to: Environmental Quality Policy Committee; Transportation, Communications, and Public Works Policy Committee

**WHEREAS**, the California Public Utilities Commission regulates the undergrounding conversion of overhead utilities under Electric Tariff Rule 20 and;

**WHEREAS**, conversion projects deemed to have a public benefit are eligible to be funded by ratepayers under Rule 20A; and

**WHEREAS**, the criteria under Rule 20A largely restricts eligible projects to those along streets with high volumes of public traffic; and

**WHEREAS**, the cost of undergrounding projects that do not meet Rule 20A criteria is left mostly or entirely to property owners under other parts of Rule 20; and

**WHEREAS**, California is experiencing fire seasons of worsening severity; and

**WHEREAS**, undergrounding overhead utilities that can spark brush fires is an important tool in preventing them and offers a public benefit; and

**WHEREAS**, brush fires are not restricted to starting near streets with high volumes of public traffic; and

**WHEREAS**, expanding Rule 20A criteria to include Very High Fire Hazard Severity Zones would facilitate undergrounding projects that would help prevent fires; and

**WHEREAS**, expanding Rule 20A criteria as described above and increasing funding allocations for Rule 20A projects would lead to more undergrounding in Very High Fire Hazard Severity Zones; and now therefore let it be,

**RESOLVED** that the League of California Cities calls on the California Public Utilities Commission to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility and to increase funding allocations for Rule 20A projects.

## **Background Information on Resolution No. 1**

**Source:** City of Rancho Palos Verdes

### **Background:**

Rancho Palos Verdes is the most populated California city to have 90 percent or more of residents living in a Cal Fire-designated Very High Fire Hazard Severity Zone. Over the years, the Palos Verdes Peninsula has seen numerous brush fires that were determined to be caused by electrical utility equipment.

Across the state, some of the most destructive and deadly wildfires were sparked by power equipment. But when it comes to undergrounding overhead utilities, fire safety is not taken into account when considering using ratepayer funds to pay for these projects under California's Electric Tariff Rule 20 program. The program was largely intended to address visual blight when it was implemented in 1967. Under Rule 20A, utilities must allocate ratepayer funds to undergrounding conversion projects chosen by local governments that have a public benefit and meet one or more of the following criteria:

- Eliminate an unusually heavy concentration of overhead lines;
- Involve a street or road with a high volume of public traffic;
- Benefit a civic or public recreation area or area of unusual scenic interest; and,
- Be listed as an arterial street or major collector as defined in the Governor's Office of Planning and Research (OPR) Guidelines.

As we know, brush fires are not restricted to erupting in these limited areas. California's fire season has worsened in severity in recent years, claiming dozens of lives and destroying tens of thousands of structures in 2018 alone.

Excluding fire safety from Rule 20A eligibility criteria puts the task of undergrounding power lines in Very High Fire Hazard Severity Zones squarely on property owners who are proactive, willing and able to foot the bill.

The proposed resolution calls on the California Public Utilities Commission to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the proposed resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

If adopted, utilities will be incentivized to prioritize undergrounding projects that could potentially save millions of dollars and many lives.

## **League of California Cities Staff Analysis on Resolution No. 1**

Staff: Rony Berdugo, Legislative Representative, Derek Dolfie, Legislative Representative, Caroline Cirrincione, Legislative Policy Analyst  
Committees: Environmental Quality; Transportation, Communications, and Public Works

### **Summary:**

This Resolution, in response to intensifying fire seasons and hazards associated with exposed energized utility lines, proposes that the League of California Cities (League) call upon the California Public Utilities Commission (CPUC) to amend the Rule 20A program by expanding the criteria for undergrounding overhead utilities to include projects in Very High Fire Hazard Severity Zones (VHFHSZ). This Resolution also proposes that the League call upon the CPUC to increase utilities' funding allocations for Rule 20A projects.

### **Background**

#### **California Wildfires and Utilities**

Over the last several years, the increasing severity and frequency of California's wildfires have prompted state and local governments to seek urgent prevention and mitigation actions. Record breaking wildfires in Northern and Southern California in both 2017 and 2018 have caused destruction and loss of life. This severe fire trend has local officials seeking solutions to combat what is now a year-round fire season exacerbated by years of drought, intense weather patterns, untamed vegetation and global warming.

These conditions create a dangerous catalyst for wildfires caused by utilities as extreme wind and weather events make downed power lines more of a risk. In response to recent catastrophic wildfires, Governor Newsom established a Strike Force tasked with developing a "comprehensive roadmap" to address issues related to wildfires, climate change, and utilities. [The Strike Force report](#) acknowledges that measures to harden the electrical grid are critical to wildfire risk management. A key utility hardening strategy: undergrounding lines in extreme high-fire areas.

Governor Newsom's Wildfire Strike Force program report concludes, "It's not a question of "if" wildfire will strike, but "when."

#### **Very High Fire Hazard Severity Zones**

This Resolution seeks to expand the undergrounding of overhead utility lines in VHFHSZ. California [Government Code Section 51178](#) requires the Director of the California Department of Forestry and Fire Protection (CalFIRE) to identify areas in the state as VHFHSZ based on the potential fire hazard in those areas. VHFHSZ are determined based on fuel loading, slope, fire weather, and other relevant factors. These zones are in both local responsibility areas and state responsibility areas. Maps of the statewide and county by county VHFHSZ can be found [here](#).<sup>1</sup>

<sup>1</sup> <https://osfm.fire.ca.gov/divisions/wildfire-prevention-planning-engineering/wildland-hazards-building-codes/fire-hazard-severity-zones-maps/>

More than 25 million acres of California wildlands are classified under very high or extreme fire threat. Approximately 25 percent of the state's population, 11 million people, live in those high-risk areas. Additionally, over 350,000 Californians live in cities that are nearly encompassed within Cal Fire's maps of VHFHSZ. Similar to the proponents of this Resolution, City of Rancho Palos Verdes, over 75 communities have 90 percent or more of residents living in a VHFHSZ.

### **CPUC Rule 20 Program**

The CPUC's Rule 20 program lays out the guidelines and procedures for converting overhead electric and telecommunication facilities to underground electric facilities. Rule 20 funding and criteria is provided at four levels. Levels A, B, and C, reflect progressively diminishing ratepayer funding for undergrounding projects. Recently added Rule 20D is a relatively new program that is specific to San Diego Gas and Electric (SDG&E), which was created in response to the destructive 2007 wildfires. Each of these levels will be discussed below:

#### **Rule 20A**

The first California overhead conversion program, Rule 20A, was created in 1967 under then Governor Ronald Reagan. The program was created to provide a consistent and structured means of undergrounding utility lines throughout the state with costs covered broadly by utility ratepayers.

Each year, Investor Owned Utilities (IOUs) propose their Rule 20A allocation amounts to the CPUC during annual general rate case proceedings. In this process, IOUs propose revised utility customer rates based on expected service costs, new energy procurement and projects for the following year, including Rule 20 allocations. The CPUC then reviews, amends, and approves IOU rates. Currently, the cumulative budgeted amount for Rule 20A for Pacific Gas and Electric (PG&E), Southern California Edison (SCE), and San Diego Gas and Electric (SDG&E) totals around \$95.7 million.

The funding set aside by IOUs for Rule 20A is allocated to local governments through a credit system, with each credit holding a value to be used solely for the costs of an undergrounding project. The credit system was created so that local governments and IOUs can complete undergrounding projects without municipal financing. Through Rule 20A, municipalities that have developed and received city council approval for an undergrounding plan receive annual credits from the IOU in their service area. At the last count by the CPUC, over 500 local governments (cities and counties) participate in the credit system.

While these credits have no inherent monetary value, they can be traded in or banked for the conversion of overhead lines. Municipalities can choose to accumulate their credits until their credit balance is sufficient to cover these conversion projects, or choose to borrow future undergrounding allocations for a period of up to five years. Once the cumulative balance of credits is sufficient to cover the cost of a conversion project, the municipality and the utility can move forward with the undergrounding. All of the planning, design, and construction is performed by the participating utility. Upon the completion of an undergrounding project, the utility is compensated through the local government's Rule 20A credits.

At the outset of the program, the amount of allocated credits were determined by a formula which factored in the number of utility meters within a municipality in comparison to the utilities' service territory. However, in recent years the formula has changed. Credit allocations for IOUs, except for PG&E, are now determined based on the allocation a city or county received in 1990 and is then adjusted for the following factors:

- 50% of the *change from the 1990* total budgeted amount is allocated for the ratio of the number of overhead meters in any city or unincorporated area to the total system overhead meters; and
- 50% of the *change from the 1990* total budgeted amount is allocated for the ratio of the number of meters (which includes older homes that have overhead services, and newer homes with completely underground services) in any city or the unincorporated area to the total system meters.

As noted, PG&E has a different funding formula for their Rule 20A credit allocations as they are not tied to the 1990 base allocation. Prior to 2011, PG&E was allocating approximately five to six percent of its revenue to the Rule 20A program. The CPUC decided in 2011 that PG&E's Rule 20A allocations should be reduced by almost half in an effort to decrease the growing accumulation of credits amongst local governments. Since 2011, PG&E's annual allocations for Rule 20A have been around \$41.3 million annually, which is between two and three percent of their total revenue.

### **Criteria for Rule 20A Projects**

For an undergrounding project to qualify for the Rule 20A program, there are several criteria that need to be met. The project must have a public benefit and:

1. Eliminate an unusually heavy concentration of overhead lines
2. Involve a street or road with a high volume of public traffic
3. Benefit a civic or public recreation area or area of unusual scenic interest,
4. Be listed as an arterial street or major collector as defined in the Governor's Office of Planning and Research (OPR) Guidelines

Notably, fire safety is excluded from the list of criteria that favors aesthetic and other public safety projects.

### **Rule 20A Credit System Imbalance Threatens Program Effectiveness**

Allocations are made by utilities each year for Rule 20A credits. These current budget allocations total \$95.7 million a year. Currently, the cumulative balance of credits throughout the state totals over \$1 billion dollars. The Rule 20A cumulative balances aggregated by region can be found [here](#).<sup>2</sup>

<sup>2</sup> Program Review, California Overhead Conversion Program, Rule 20A for Years 2011-2015, "The Billion Dollar Risk," California Public Utilities Commission.  
[https://www.cpuc.ca.gov/uploadedFiles/CPUC\\_Public\\_Website/Content/About\\_Us/Organization/Divisions/Policy\\_and\\_Planning/PPD\\_Work\\_Products\\_\(2014\\_forward\)\(1\)/PPD\\_Rule\\_20-A.pdf](https://www.cpuc.ca.gov/uploadedFiles/CPUC_Public_Website/Content/About_Us/Organization/Divisions/Policy_and_Planning/PPD_Work_Products_(2014_forward)(1)/PPD_Rule_20-A.pdf)

Note: The existing credit allocation formulas do not consider a municipality's need or plans for overhead conversion projects, resulting in large credit balances in some jurisdictions.

Cities and counties are, however, able to trade or sell unallocated Rule 20A credits if they will not be used to fund local undergrounding projects. There have been several cases where one agency has sold their unused credits, often for less than the full dollar value of the credits themselves to another agency.

### **Rule 20B**

Rule 20B projects are those that do not fit the Rule 20A criteria, but do, however, involve both sides of the street for at least 600 feet. These projects are typically done in conjunction with larger developments and are mostly paid for by the developer or applicant. Additionally, the applicant is responsible for the installation.

### **Rule 20C**

Rule 20C projects are usually small projects that involve property owners. The majority of the cost is usually borne by the applicants. Rule 20C applies when the project does not qualify for either Rule 20A or Rule 20B.

### **Rule 20D--Wildfire Mitigation Undergrounding Program**

Rule 20D was approved by the CPUC in January of 2014 and only applies to SDG&E. The Rule 20D program was established largely in response to the destructive wildfires that occurred in San Diego in 2007 as a wildfire mitigation undergrounding program. According to SDG&E, the objective of the Rule 20D undergrounding is exclusively for fire hardening as opposed to aesthetics. The program is limited in scope and is restricted to communities in SDG&E's Fire Threat Zone (now referred to as the [High Fire Threat District or HFTD](#)). As of this time, the program has yet to yield any projects and no projects are currently planned.

For an undergrounding project to qualify for the Rule 20D program, a minimum of three of the following criteria must be met. The project must be near, within, or impactful to:

- Critical electric infrastructure
- Remaining useful life of electric infrastructure
- Exposure to vegetation or tree contact
- Density and proximity of fuel
- Critical surrounding non-electric assets (including structures and sensitive environmental areas)
- Service to public agencies
- Accessibility for firefighters

Similar to Rule 20A, SDG&E must allocate funding each year through their general rate case proceedings to Rule 20D to be approved by the CPUC. This funding is separate from the allocations SDG&E makes for Rule 20A. However, the process of distributing this funding to localities is different. The amount of funding allocated to each city and county for Rule 20D is based on the ratio of the number of miles of overhead lines in SDG&E Fire Threat Zones in a city or county to the total miles of SDG&E overhead lines in the entire SDG&E fire zone. The

Rule 20D program is administered by the utility consistent with the existing reporting, engineering, accounting, and management practices for Rule 20A.

The Committee may want to consider whether Rule 20D should instead be expanded, adapted, or further utilized to support funding for overhead conversions within VHFHSZ throughout the state.

**Fiscal Impact:**

The costs to the State associated with this Resolution will be related to the staff and programmatic costs to the CPUC to take the necessary measures to consider and adopt changes to Rule 20A to include projects in VHFHSZ to the list of criteria for eligibility.

This Resolution calls for an unspecified increase in funding for Rule 20A projects, inferring that portions of increased funds will go towards newly eligible high fire hazard zones. While the Resolution does not request a specific amount be allocated, it can be assumed that these increased costs will be supported by utility ratepayers. According to the CPUC, the annual allocations towards Rule 20A are \$95.7 million.

The CPUC currently reports a cumulative credit surplus valued at roughly \$1 billion that in various regions, given the approval of expanded eligibility called for by this Resolution, could be used to supplement and reduce the level of new dollars needed to make a significant impact in VHFHSZ. The CPUC follows that overhead conversion projects range from \$93,000 per mile for rural construction to \$5 million per mile for urban construction.

The Resolution states that “California is experiencing fire seasons of worsening severity” which is supported by not only the tremendous loss of property and life from recent wildfires, but also in the rising costs associated with clean up, recovery, and other economic losses with high estimates in the hundreds of billions of dollars.

The Committee may wish to consider the costs associated with undergrounding utility lines in relation to the costs associated with past wildfires and wildfires to come.

**Comments:**

***CPUC Currently Exploring Revisions to Rule 20***

In May 2017, the CPUC issued an Order Instituting Rulemaking to Consider Revisions to Electric Rule 20 and Related Matters. The CPUC will primarily focus on revisions to Rule 20A but may make conforming changes to other parts of Rule 20. The League is a party in these proceedings will provide comments.

***Beyond Rule 20A: Additional Options for Funding Undergrounding Projects***

There are various ways in which cities can generate funding for undergrounding projects that fall outside of the scope of Rule 20A. At the local level, cities can choose to forgo the Rule 20A process and opt to use their own General Fund money for undergrounding. Other options are also discussed below:

### ***Rule 20D Expansion***

The City of Berkeley in a 2018 study titled [“Conceptual Study for Undergrounding Utility Wires in Berkeley.”](#) found that the city could possibly qualify for Rule 20D funding if they actively pursued this opportunity in partnership with PG&E and the CPUC.

One of the study’s recommendations is to advocate for release of 20D funds (now earmarked exclusively for SDG&E) to be used for more aggressive fire hardening techniques for above-ground utility poles and equipment, for undergrounding power lines, and for more aggressive utility pole and vegetation management practices in the Very High Hazard Fire Zone within Berkeley’s city limits.

As an alternative to changing the criteria for Rule 20A, the Committee may wish to consider whether there is the opportunity to advocate for the expansion of Rule 20D funding more broadly, expanding its reach to all IOU territories.

### ***Franchise Surcharge Fees***

Aside from Rule 20 allocations, cities can generate funding for undergrounding through franchise fee surcharges. For example, SDG&E currently operates under a 50-year City franchise that was granted in 1970. Under the franchises approved by the San Diego City Council in December 1970, SDG&E agreed to pay a franchise fee to the City equivalent to 3% of its gross receipts from the sales of both natural gas and electricity for 30 years.

These fees were renegotiated in 2000 and in 2001 an agreement was between the City of San Diego, SDG&E, and the CPUC to extend the existing franchise fee to include revenues collected from surcharges. SDG&E requested an increase of 3.88% to its existing electric franchise fee surcharge. The bulk, 3.53% of this increase is to be used for underground conversion of overhead electric wires.

Based on SDG&E's revenue projections, the increase would result in an additional surcharge revenue amount of approximately \$36.5 million per year. SDG&E estimates that this would create a monthly increase of approximately \$3.00 to a typical residential customer's electric bill. These surcharge revenues would pay for additional undergrounding projects including those that do not meet the Rule 20A criteria. The City of Santa Barbara has also adopted a similar franchise surcharge fee.

Having this funding source allows the City of San Diego to underground significantly more miles of above ground utility lines than other municipalities. However, the surcharge is currently being challenged in court, as it is argued that the City had SDG&E impose a tax without a ballot measure.

### ***Utility Bankruptcy and Undergrounding Funding***

In considering this Resolution, it is important to understand that Rule 20A allocations have been more substantial in the past. As mentioned earlier, prior to 2011, PG&E was allocating approximately 5% to 6% of its revenue to the Rule 20A program. Therefore, it is not unreasonable to encourage an increase in Rule 20A allocations as history shows that utilities had the capacity to do so in the past.

However, in a time where IOUs such as PG&E are facing bankruptcy as the result of utility caused wildfires, there is the possibility that expanding rule 20A funding will generate more costs for the ratepayers.

### **Questions to Consider:**

- 1) Is Rule 20A or Rule 20D the more appropriate program to advocate for such an expansion?
- 2) Are there any wildfire risks outside of VHFHSZ that could be mitigated by undergrounding projects?

### **Existing League Policy:**

#### ***Public Safety:***

The League supports additional funding for local agencies to recoup the costs associated with fire safety in the community and timely mutual aid reimbursement for disaster response services in other jurisdictions. (pg. 43)

The League supports the fire service mission of saving lives and protecting property through fire prevention, disaster preparedness, hazardous-materials mitigation, specialized rescue, etc., as well as cities' authority and discretion to provide all emergency services to their communities. (pg. 43)

#### ***Transportation, Communication, and Public Works:***

Existing telecommunications providers and new entrants shall adhere to local city policies on public utility undergrounding. (pg. 54)

The League supports protecting the additional funding for local transportation and other critical unmet infrastructure needs. (pg. 51)

The League supports innovative strategies including public private partnerships at the state and local levels to enhance public works funding. (pg. 52)

#### ***Environmental Quality***

The League opposes any legislation that interferes with local utility rate setting authority and opposes any legislation that restricts the ability of a city to transfer revenue from a utility (or other enterprise activity) to the city's general fund. (pg. 9)

Cities should continue to have the authority to issue franchises and any program should be at least revenue neutral relative to revenue currently received from franchises. (pg. 9)

The League is concerned about the impacts of escalating energy prices on low income residents and small businesses. The League supports energy pricing structures and other mechanisms to soften the impacts on this segment of our community. (pg. 10)

***2019 Strategic Goals***

Improve Disaster Preparedness, Recovery and Climate Resiliency.

- Provide resources to cities and expand partnerships to better prepare for and recover from wildfires, seismic events, erosion, mudslides and other disasters.
- Improve community preparedness and resiliency to respond to climate-related, natural and man-made disasters.

**Support:**

The following letters of concurrence were received:

- The City of Hidden Hills
- The City of La Cañada Flintridge
- The City of Laguna Beach
- The City of Lakeport
- The City of Malibu
- The City of Moorpark
- The City of Nevada City
- The City of Palos Verdes Estates
- The City of Rolling Hills Estates
- The City of Rolling Hills
- The City of Ventura

**LETTERS OF CONCURRENCE**

Resolution No. 1

Amendment to Rule 20A



# City of Hidden Hills

6165 Spring Valley Road \* Hidden Hills, California 91302  
(818) 888-9281 \* Fax (818) 719-0083

August 14, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, California 95814

Dear President Arbuckle:

The City of Hidden Hills supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

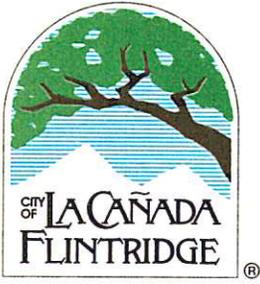
The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

Larry G. Weber  
Mayor



City Council  
Leonard Pieroni, Mayor  
Gregory C. Brown, Mayor Pro Tem  
Jonathan C. Curtis  
Michael T. Davitt  
Terry M. Walker

August 14, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K St., Ste. 400  
Sacramento, CA 95814

Dear President Arbuckle:

The City of La Cañada Flintridge supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The City of La Cañada Flintridge is one of the few Southern California cities in which 100% of the community within a Very High Fire Hazard Severity Zone. The City, in 1987, committed 100% of its 20A allocation for forty-five years from this year for a major downtown undergrounding project. Therefore, the only way our City can directly benefit from this Resolution is if there is an additional annual increased allocation for this purpose. Due to the extreme threat the City experienced at the time of the Station Fire, the City is keenly aware of the damage a fire may potentially cause, whether from utility issues or from natural causes. The City strongly supports any effort, including this Resolution, to reduce fire danger for the City's residents.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly with the City of La Cañada Flintridge in support.

Sincerely,

A handwritten signature in black ink, appearing to read "Leonard Pieroni", is written over a horizontal line.

Leonard Pieroni  
Mayor



July 25, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K St., Ste. 400  
Sacramento, CA 95814

Dear President Arbuckle:

The City of Laguna Beach supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. Ten to the Top 20 most destructive fires in California were caused by electrical sources. The California's Rule 20A program, which allows local governments to pay for undergrounding of utilities costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it. We also believe that this program should redirect unused Rule 20A allocations from cities who have no undergrounding projects planned to the cities in Very High Fire Hazard Severity zones.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects. The City of Laguna Beach recommends that the resolution also be amended to call on the CPUC to redirect unused Rule 20A allocations from cities who have no undergrounding projects planned to the cities in Very High Fire Hazard Severity zones.

Nearly 90% of the City of Laguna Beach land area is designated under State Law and local ordinance as Very High Fire Hazard Severity Zone. While the City has used Rule 20A and 20B funding in the past to underground more than half of its overhead utilities, sufficient funding is not available to underground the remaining parts of the City.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

July 25, 2019  
Page 2

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,



Bob Whalen  
Mayor

**CITY OF LAKEPORT**

*Over 125 years of community  
pride, progress and service*



August 7, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K St., Ste. 400  
Sacramento, CA 95814

Dear President Arbuckle:

The City of Lakeport supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

Tim Barnes  
Mayor  
City of Lakeport



# City of Malibu

Jefferson Wagner, Mayor

23825 Stuart Ranch Road · Malibu, California · 90265-4861  
Phone (310) 456-2489 · Fax (310) 456-3356 · [www.malibucity.org](http://www.malibucity.org)

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August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K St., Ste. 400  
Sacramento, CA 95814

RE: City of Rancho Palos Verdes Proposed Resolution to Amend California Public Utilities Commission Rule 20A – SUPPORT

Dear Ms. Arbuckle:

At its Regular meeting on August 12, 2019, the Malibu City Council unanimously voted to support the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state, but California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, as well as willing and able to foot the bill. The City of Malibu agrees with Rancho Palos Verdes that Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission (CPUC) should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects. As a recent series of news stories on wildfire preparedness in California pointed out, there are more than 75 communities across the state with populations over 1,000, including Rancho Palos Verdes and Malibu, where at least 90 percent of residents live in a Cal Fire-designated Very High Fire Hazard Severity Zone.

It is well-known that electric utility equipment is a common fire source, and has sparked some of the most destructive blazes in our state's history. Moving power lines underground is, therefore, a critical tool in preventing them. Currently, Rule 20A primarily addresses visual blight, but with fire seasons worsening, it is key that fire safety also be considered when local governments pursue Rule 20A projects, and that annual funding allocations for the program be expanded.

It is worth noting that the State does have a program, Rule 20D, that factors in fire safety for funding undergrounding projects. However, this is limited to San Diego Gas & Electric Company projects in certain areas only. This needs to be expanded to include projects in all projects within designated Very High Fire Hazard Severity Zones.

*Rancho PV League Resolution*  
*Amend Rule 20A*  
*August 15, 2019*  
*Page 2 of 2*

The proposed resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, the City of Malibu strongly concurs that the resolution should go before the General Assembly.

Sincerely,



Jefferson Wagner  
Mayor

Cc: Honorable Members of the Malibu City Council  
Reva Feldman, City Manager  
Megan Barnes, City of Rancho Palos Verdes, [mbarnes@rpvca.gov](mailto:mbarnes@rpvca.gov)



# CITY OF MOORPARK

799 Moorpark Avenue, Moorpark, California 93021

Main City Phone Number (805) 517-6200 | Fax (805) 532-2205 | moorpark@moorparkca.gov

July 24, 2019

**SUBMITTED ELECTRONICALLY**

Jan Arbuckle, President  
League of California Cities  
1400 K St., Ste. 400  
Sacramento, CA 95814

RE: SUPPORT FOR RANCHO PALOS VERDES RESOLUTION RE: POWER LINE UNDERGROUNDING

Dear President Arbuckle:

The City of Moorpark supports the City of Rancho Palos Verdes effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

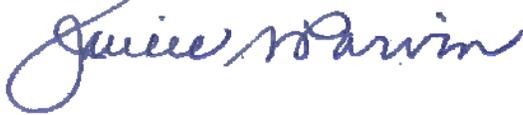
The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

All cities in Ventura County, including Moorpark, have wildfire prevention fresh in our memories following the highly destructive 2017-2018 Thomas Fire, which was caused by above-ground power lines. The 2018 Woolsey Fire similarly affected Ventura County, and lawsuits have been filed alleging it was also caused by above-ground power lines. Each of these fires caused billions of dollars in damages and highlight the importance of undergrounding power lines.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

A handwritten signature in blue ink that reads "Janice Parvin". The signature is written in a cursive, flowing style.

Janice Parvin  
Mayor

cc: City Council  
City Manager



Jan Arbuckle, President  
League of California Cities  
1400 K St., Ste. 400  
Sacramento, CA 95814

Dear President Arbuckle:

The City of Nevada City supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission (CPUC) should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The City of Nevada City would also like to add that the local agency be given the power to use private firms to do design, inspect and construct Rule 20A projects in local jurisdiction rather than be required to use the designated local utility. In addition, the City of Nevada City wants the CPUC to allow local jurisdictions to transfer excess funds between agencies to better serve projects in high fire hazard severity zones.

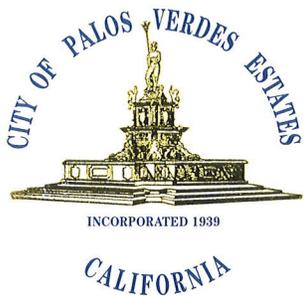
The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

A handwritten signature in black ink that reads "Reinette Senum". The signature is written in a cursive, flowing style.

Reinette Senum  
Mayor  
City of Nevada City



CITY OF  
*Palos Verdes Estates*

---

July 25, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K St., Ste. 400  
Sacramento, CA 95814

Dear President Arbuckle:

The City of Palos Verdes Estates supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's current Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

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The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

Mayor Kenneth J. Kao  
City of Palos Verdes Estates

cc: PVE City Council  
PVE Interim City Manager Petru  
RPV City Manager Willmore



**City of  
Rolling Hills Estates**

**Judith Mitchell**  
*Mayor*

**Velveth Schmitz**  
*Mayor Pro Tem*

**Britt Huff**  
*Council Member*

**Frank V. Zerunyan**  
*Council Member*

**Steven Zuckerman**  
*Council Member*

August 14, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K St., Ste. 400  
Sacramento, CA 95814

Dear President Arbuckle:

The City of Rolling Hills Estates supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

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The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

  
Judith Mitchell  
Mayor



# City of Rolling Hills

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD  
ROLLING HILLS, CALIF. 90274  
(310) 377-1521  
FAX: (310) 377-7288

August 14, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K St., Ste. 400  
Sacramento, CA 95814

Dear Board of Directors:

The City of Rolling Hills supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

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The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

Leah Mirsch  
Mayor

July 29, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K St., Ste. 400  
Sacramento, CA 95814

Dear President Arbuckle:

The City of Ventura supports the City of Rancho Palos Verdes' effort to bring a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

Undergrounding power lines is an important tool in preventing destructive wildfires that have devastated communities across our state. But California's Rule 20A program, which allows local governments to pay for these costly projects with ratepayer funds, does not factor in fire safety for eligibility. Unless projects meet the program's limited eligibility criteria, they are left to be funded by property owners who are proactive, willing and able to foot the bill. We believe Rule 20A offers an important opportunity for fire prevention and that the California Public Utilities Commission should expand this program so more communities can utilize it.

The resolution calls on the CPUC to amend Rule 20A to include projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility. To facilitate more undergrounding projects in these high-risk zones, the resolution also calls on the CPUC to increase funding allocations for Rule 20A projects.

The resolution is also in line with one of the League's 2019 Strategic Goals of improving disaster preparedness, recovery and climate resiliency.

For these reasons, we concur that the resolution should go before the General Assembly.

Sincerely,

A handwritten signature in blue ink, appearing to read "Alex D. McIntyre".

Alex D. McIntyre  
City Manager

**2. A RESOLUTION CALLING UPON THE FEDERAL AND STATE GOVERNMENTS TO ADDRESS THE DEVASTATING IMPACTS OF INTERNATIONAL TRANSBOUNDARY POLLUTION FLOWS INTO THE SOUTHERNMOST REGIONS OF CALIFORNIA AND THE PACIFIC OCEAN**

Source: San Diego County Division

Concurrence of five or more cities/city officials

Cities: Calexico; Coronado; Imperial Beach; San Diego

Individual City Officials: City of Brawley: Mayor Pro Tem Norma Kastner-Jauregui; Council Members Sam Couchman, Luke Hamby, and George Nava. City of Escondido: Deputy Mayor Consuelo Martinez. City of La Mesa: Council Member Bill Baber. City of Santee: Mayor John Minto, City of Vista: Mayor Judy Ritter and Council Member Amanda Young Rigby

Referred to: Environmental Quality Policy Committee

**WHEREAS**, international transboundary rivers that carry water across the border from Mexico into Southern California are a major source of sewage, trash, chemicals, heavy metals and toxins; and

**WHEREAS**, transboundary flows threaten the health of residents in the United States and Mexico, harm important estuarine land and water of international significance, force closure of beaches, damage farmland, adversely impact the South San Diego County and Imperial County economy; compromise border security, and directly affect U.S. military readiness; and

**WHEREAS**, a significant amount of untreated sewage, sediment, hazardous chemicals and trash have been entering southern California through both the Tijuana River Watershed (75 percent of which is within Mexico) and New River flowing into southern California's coastal waterways and residential and agricultural communities in Imperial County eventually draining into the Salton Sea since the 1930s; and

**WHEREAS**, in February 2017, an estimated 143 million gallons of raw sewage flowed into the Tijuana River and ran downstream into the Pacific Ocean and similar cross border flows have caused beach closures at Border Field State Park that include 211 days in 2015; 162 days in 2016; 168 days in 2017; 101 days in 2018; and 187 days to date for 2019 as well as closure of a number of other beaches along the Pacific coastline each of those years; and

**WHEREAS**, approximately 132 million gallons of raw sewage has discharged into the New River flowing into California through communities in Imperial County, with 122 million gallons of it discharged in a 6-day period in early 2017; and

**WHEREAS**, the presence of pollution on state and federal public lands is creating unsafe conditions for visitors; these lands are taxpayer supported and intended to be managed for recreation, resource conservation and the enjoyment by the public, and

**WHEREAS**, the current insufficient and degrading infrastructure in the border zone poses a significant risk to the public health and safety of residents and the environment on both

sides of the border, and places the economic stress on cities that are struggling to mitigate the negative impacts of pollution; and

**WHEREAS**, the 1944 treaty between the United States and Mexico regarding *Utilization of Waters of the Colorado and Tijuana Rivers and of the Rio Grande* allocates flows on trans-border rivers between Mexico and the United States, and provides that the nations, through their respective sections of the International Boundary Water Commission shall give control of sanitation in cross border flows the highest priority; and

**WHEREAS**, in 1993, the United States and Mexico entered into the *Agreement Between the Government of the United States of America and the Government of the United Mexican States Concerning the Establishment of a North American Development Bank* which created the North American Development Bank (NADB) to certify and fund environmental infrastructure projects in border-area communities; and

**WHEREAS**, public concerns in response to widespread threats to public health and safety, damage to fish and wildlife resources and degradation to California's environment resulting from transboundary river flow pollution in the southernmost regions of the state requires urgent action by the Federal and State governments, and

**WHEREAS**, Congress authorized funding under the U.S. Environmental Protection Agency's (EPA) Safe Drinking Water Act and established the State and Tribal Assistance Grants (STAG) program for the U.S.-Mexico Border Water Infrastructure Program (BWIP) in 1996 to provide grants for high-priority water, wastewater, and storm-water infrastructure projects within 100 kilometers of the southern border; and

**WHEREAS**, the EPA administers the STAG and BWIP programs, and coordinates with the North American Development Bank (NADB) to allocate BWIP grant funds to projects in the border zone; and

**WHEREAS**, since its inception, the BWIP program has provided funding for projects in California, Arizona, New Mexico and Texas that would not have been constructed without the grant program; and

**WHEREAS**, the BWIP program was initially funded at \$100 million per year, but, over the last 20 years, has been continuously reduced to its current level of \$10 million; and

**WHEREAS**, in its FY 2020 Budget Request, the Administration proposed to eliminate the BWIP program; and

**WHEREAS**, officials from EPA Region 9, covering California, have identified a multitude of BWIP-eligible projects along the southern border totaling over \$300 million; and

**WHEREAS**, without federal partnership through the BWIP program and state support to address pollution, cities that are impacted by transboundary sewage and toxic waste flows are

left with limited resources to address a critical pollution and public health issue and limited legal remedies to address the problem; and

**WHEREAS**, the National Association of Counties, (NACo) at their Annual Conference on July 15, 2019 and the U.S. Conference of Mayors at their Annual Conference on in July 1, 2019 both enacted resolutions calling on the federal and state governments to work together to fund and address this environmental crisis; and

**WHEREAS**, local governments and the public support the State's primary objectives in complying with environmental laws including the Clean Water Act, Porter-Cologne Water Quality Control Act, and Endangered Species Act and are supported by substantial public investments at all levels of government to maintain a healthy and sustainable environment for future residents of California, and

**WHEREAS**, League of California Cities policy has long supported efforts to ensure water quality and oppose contamination of water resources; and

**NOW, THEREFORE, BE IT RESOLVED** at the League General Assembly, assembled at the League Annual Conference on October 18, 2019 in Long Beach, that the League calls upon the Federal and State governments to restore and ensure proper funding to the U.S- Mexico Border Water Infrastructure Program (BWIP) and recommit to working bi-nationally to develop and implement long-term solutions to address serious water quality and contamination issues, such as discharges of untreated sewage and polluted sediment and trash-laden transboundary flows originating from Mexico, that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.

## **Background Information on Resolution No. 2**

Source: San Diego County Division

### **Background:**

Along California's southern border with Mexico, the New River in Imperial County and the Tijuana River in San Diego County are a major sources of raw sewage, trash, chemicals, heavy metals, and toxins that pollute local communities. Sewage contaminated flows in the Tijuana River have resulted in significant impacts to beach recreation that includes the closure of Border Field State Beach for more than 800 days over the last 5-years. Similarly, contaminated flows in the New River presents comparable hazards, impacts farm land, and contributes to the ongoing crisis in the Salton Sea. These transboundary flows threaten the health of residents in California and Mexico, harms the ecosystem, force closures at beaches, damage farm land, makes people sick, and adversely affects the economy of border communities. The root cause of this cross border pollution is from insufficient or failing water and wastewater infrastructure in the border zone and inadequate federal action to address the problem through existing border programs.

The severity of cross border pollution has continued to increase, due in part to the rapid growth of urban centers since the passage of the North American Free Trade Agreement (NAFTA). While economic growth has contributed to greater employment, the environmental infrastructure of the region has not kept pace, which is why Congress authorized the Border Water Infrastructure Program (BWIP) in 1996. The U.S. Environmental Protection Agency (EPA) administers the BWIP and coordinates with the North American Development Bank (NADB) to provide financing and technical support for projects on both sides of the U.S./Mexico border. Unfortunately, the current BWIP funding at \$10 million per year is only a fraction of the initial program budget that shares funding with the entire 2,000 mile Mexican border with California, Arizona, New Mexico and Texas. EPA officials from Region 9 have identified an immediate need for BWIP projects totaling over \$300 million just for California. Without federal partnerships through the BWIP and state support to address cross border pollution, cities that are impacted by transboundary sewage and toxic waste flows are left with limited resources to address a critical pollution and public health issue.

The International Boundary and Water Commission (IBWC) is another important federal stakeholder that, under the Treaty of 1944 with Mexico, must address border sanitation problems. While IBWC currently captures and treats some of the pollution generated in Mexico, it also redirects cross border flows without treatment directly into California.

Improving environmental and public health conditions for communities along the border is essential for maintaining strong border economy with Mexico. The IBWC, EPA, and NADB are the important federal partners with existing bi-national programs that are able to immediately implement solutions on cross border pollution. California is in a unique position to take the lead and work with local and federal partners to implement real solutions that will addresses the long standing and escalating water quality crisis along the border.

For those reasons, the cities of Imperial Beach and Coronado requested the San Diego County Division to propose a resolution at the 2019 League Annual Conference calling upon the federal

and state governments to address the devastating impacts of international transboundary pollution flows into the waterways of the southernmost regions of California, San Diego and Imperial Counties and the Pacific Ocean.

On August 12, 2019 at the regularly scheduled meeting of the San Diego County Division, the membership unanimously endorsed submittal of the resolution, with close to 75% membership present and voting.

The Imperial County Division does not have a schedule meeting until after the deadline to submit proposed resolutions. However, the City of Calexico, which is most directly impacted by initial pollution flow of the New River from Mexicali, sent a letter in concurrence of this resolution as well as numerous city official from cities within Imperial County and the Imperial County Board of Supervisors. The League Imperial County Division will place a vote to support this resolution on the agenda of their September 26, 2019 meeting.

## **League of California Cities Staff Analysis on Resolution No. 2**

Staff: Derek Dolfie, Legislative Representative  
Carly Shelby, Legislative and Policy Development Assistant  
Committees: Environmental Quality

### **Summary:**

This Resolution states that the League of California Cities should call upon the State and Federal governments to restore and ensure proper funding for the U.S. – Mexico Border Water Infrastructure Program (BWIP) and work bi-nationally to address water quality issues resulting from transboundary flows from Mexico’s Tijuana River into the United States containing untreated sewage, polluted sediment, and trash.

### **Background:**

The League of California Cities’ San Diego County Division is sponsoring this resolution to address their concerns over the contaminated flows from the Tijuana River into California that have resulted in the degradation of water quality and water recreational areas in Southern California.

The Tijuana River flows north through highly urbanized areas in Mexico before it enters the Tijuana River Estuary and eventually the Pacific Ocean via waterways in San Diego County in California. Urban growth in Tijuana has contributed to a rise in rates of upstream flows from water treatment facilities in Mexico. These treatment facilities have raised the amount of untreated sewage and waste in the Tijuana River due to faulty infrastructure and improper maintenance. The federal government refers to the river as an “impaired water body” because of the presence of pollutants in excess, which pose significant health risks to residents and visitors in communities on both sides of the border.

### ***Federal Efforts to Address Pollution Crisis***

To remedy the Tijuana River’s low water quality, the United States and Mexico entered into a Treaty in 1944 entitled: *Utilization of Waters of the Colorado River and Tijuana Rivers and of the Rio Grande – the International Boundary and Water Commission (IBWC)*. The IBWC was designed to consist of a United States section and a Mexico section. Both sections were tasked with negotiating and implementing resolutions to address water pollution in the area, which includes overseeing the development of water treatment and diversion infrastructure.

After the formation of the IBWC, the U.S. and Mexico entered into a treaty in 1993 entitled: *Agreement Concerning the Establishment of a Border Environment Cooperation Commission and a North American Development Bank*. This agreement established the North American Development Bank (NADB), which certifies and funds infrastructure projects located within 100 kilometers (62 miles) of the border line. The NADB supports federal programs like the Border Water Infrastructure Program (BWIP), which was initially funded at \$100 million, annually.

The degradation of existing water treatment infrastructure along the border coincides with the federal government’s defunding of the BWIP, which has steadily decreased from \$100 million in 1996 to \$10 million today. The Federal FY 2020 Budget proposes eliminating BWIP funding

altogether. EPA's regions 6 and 9 (includes U.S. states that border Mexico) have identified a number of eligible projects that address public health and environmental conditions along the border totaling \$340 million.

The NADB has funded the development of water infrastructure in both the U.S. and Mexico. Water diversion and treatment infrastructure along the U.S – Mexico border includes, but is not limited to, the following facilities:

- *The South Bay International Wastewater Treatment Plant (SBIWTP)*. This facility was constructed by the U.S. in 1990 and is located on the California side of the border and is operated under the jurisdiction of the IBWC. The SBIWTP serves as a diversion and treatment sewage plant to address the flow of untreated sewage from Mexico into the United States.
- *Pump Station CILA*. CILA was constructed by Mexico in 1991 and is located along the border in Mexico. This facility serves as the SBIWTP's Mexican counterpart.

Both the SBIWTP and CILA facilities have had a multitude of overflows containing untreated sewage and toxic waste that spills into the Tijuana River. The cause of overflows can be attributed to flows exceeding the maximum capacity that the infrastructure can accommodate (this is exacerbated during wet and rainy seasons) and failure to properly operate and maintain the facilities. Much of the existing infrastructure has not had updates or repairs for decades, causing overflows to become more frequent and severe. The most notable overflow occurred in February 2017, wherein 143 million gallons of polluting waste discharged into the Tijuana River; affecting the Tijuana Estuary, the Pacific Ocean, and Southern California's waterways.

### ***State Actions***

In response to the February 2017 overflow, the San Diego Water Board's Executive Officer sent a letter to the U.S. and Mexican IBWC Commissioners which included recommendations on how to improve existing infrastructure and communications methods between both nations.

In September of 2018, California Attorney General Xavier Becerra submitted a lawsuit against IBWC for Violating the Clean Water Act by allowing flows containing sewage and toxic waste to flow into California's waterways, posing a public health and ecological crisis. The cities of Imperial Beach, San Diego, Chula Vista, the Port of San Diego, and the San Diego Regional Water Quality Board have also filed suit against the IBWC. The suit is awaiting its first settlement conference on October 19, 2019. If parties are unable to reach a settlement, the case will go to trial.

### **Fiscal Impact:**

California's economy is currently the sixth largest in the world, with tourism spending topping \$140.6 billion in 2018. In the past five years, San Diego's Border Field State Park has been closed for over 800 days because of pollution from the Tijuana River. A decline in the State's beach quality and reputation could carry macroeconomic effects that could ripple outside of the San Diego County region and affect coastal communities throughout California.

### **Existing League Policy**

The League of California Cities has extensive language on water in its Summary of Existing Policy and Guiding Principles. Fundamentally, the League recognizes that beneficial water quality is essential to the health and welfare of California and all of its citizens. Additionally, the League advocates for local, state and federal governments to work cooperatively to ensure that water quality is maintained.

The following policy relates to the issue of water quality:

- Surface and groundwater should be protected from contamination.
- Requirements for wastewater discharge into surface water and groundwater to safeguard public health and protect beneficial uses should be supported.
- When addressing contamination in a water body, water boards should place priority emphasis on clean-up strategies targeting sources of pollution, rather than in stream or end-of-pipe treatment.
- Water development projects must be economically, environmentally and scientifically sound.
- The viability of rivers and streams for instream uses such as fishery habitat, recreation and aesthetics must be protected.
- Protection, maintenance, and restoration of fish and wildlife habitat and resources.

Click here to view the [Summary of Existing Policy and Guiding Principles 2018](#).

### **Comments:**

1. Water quality issues are prevalent across California and have been a constant priority of the State's legislature and residents. In 2014, California's voters approved Proposition 1, which authorized \$7.5 billion in general obligation bonds to fund water quality improvement projects. In 2019, the Legislature reached an agreement to allocate \$130 million from the State's Greenhouse Gas Reduction Fund (GGRF) to address failing water infrastructure and bad water qualities for over one million of California's residents in rural communities. Water quality is not an issue unique to the County of San Diego and communities along the border.
2. Tijuana River cross-border pollution has caught national attention. Members of Congress have proposed recent funding solutions to address the pollution crisis, including:
  - In February of 2019, California Congressional Representatives Vargas, Peters, and Davis helped secure \$15 million for the EPA to use as part of its BWIP.
  - *H.R. 3895 (Vargas, Peters, 2019), The North American Development Bank Pollution Solution Act*. This bill seeks to support pollution mitigation efforts along the border by increasing the NADB's capital by \$1.5 billion.
  - *H.R. 4039 (Levin, 2019), The Border Water Infrastructure Improvement Act*. This bill proposes increasing funding to the BWIP from the existing \$10 million to \$150 million as a continuous appropriation until 2025.Additionally, the National Association of Counties (NACo) and the U.S. Conference of Mayors enacted resolutions in support of increased funding for U.S. – Mexico border water infrastructure to address the environmental crisis in 2019.

3. The border pollution problem has sparked action from local, state, and federal actors. Should this resolution be adopted, League membership should be aware that future action will be adapted by what is explicitly stated in the resolution's language. In current form, the resolution's resolve clause cites the BWIP as the only program that should receive reinstated and proper funding. League staff recommends the language be modified to state:

**“NOW, THEREFORE, BE IT RESOLVED** at the League General Assembly, assembled at the League Annual Conference on October 18, 2019 in Long Beach, that the League calls upon the Federal and State governments to restore and ensure proper funding *for environmental infrastructure on the U.S. – Mexico Border, including* ~~to the U.S.–Mexico~~ Border Water Infrastructure Program (BWIP), and recommit to working bi-nationally to develop and implement long-term solutions to address serious water quality and contamination issues, such as discharges of untreated sewage and polluted sediment and trash-laden transboundary flows originating from Mexico, that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.”

Modifying the language would ensure enough flexibility for the League to support funding mechanisms outside of the prescribed federally-operated BWIP.

4. It remains unclear if there is an appetite in Washington to fund border-related infrastructure projects that address environmental quality. Given the high probability of another overflow containing waste and sewage from the existing infrastructure operated by the IBWC, League membership should consider the outcome if no resolution is reached to address the issue.

**Support:**

The following letters of concurrence were received:

**Cities:**

The City of Calexico

The City of Coronado

The City of Imperial Beach

The City of San Diego

**In their individual capacity:**

Amanda Young Rigby, City of Vista Council Member

Bill Baber, City of La Mesa Council Member

Consuelo Martinez, City of Escondido Deputy Mayor

George A. Nava, City of Brawley Council Member

John Minto, City of Santee Mayor

Judy Ritter, City of Vista Mayor

Luke Hamby, City of Brawley Council Member

Norma Kastner-Jauregui, City of Brawley Mayor Pro-Tempore

Sam Couchman, City of Brawley Council Member

# **LETTERS OF CONCURRENCE**

Resolution No. 2

International Transboundary  
Pollution Flows



# CITY OF CALEXICO

608 Heber Ave.  
Calexico, CA 92231-2840  
Tel: 760.768.2110  
Fax: 760.768.2103  
[www.calexico.ca.gov](http://www.calexico.ca.gov)

August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**RE: Environmental and Water Quality Impacts Of International Transboundary River  
Pollution Flow Resolution**

President Arbuckle:

The city of Calexico strongly supports the San Diego County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

The Division's resolution calls upon the Federal and State governments to restore and ensure proper funding of the Border Water Infrastructure Program (BWIP) to address the devastating impacts of international transboundary pollution flows into the waterways of the southernmost regions of California (San Diego and Imperial Counties) and the Pacific Ocean.

Local government and the public support the State's water and environmental quality objectives and League policy has long supported efforts to ensure water quality and oppose contamination of water resources. This resolution addresses the critical need for the federal and state governments to recommit to work bi-nationally to develop and implement long-term solutions to address serious water quality and contamination issues, such as discharges of untreated sewage and polluted sediment and trash-laden transboundary flows originating from Mexico, that result in significant health, environmental and safety concerns in communities along California's southern border impacting the state.

As members of the League, our city values the policy development process provided to the General Assembly. We appreciate your time on this issue.

*Viva Calexico!*

If you have any questions or require additional information, please do not hesitate to contact me at 760/768-2110.

Sincerely,

**CITY OF CALEXICO**

A handwritten signature in cursive script that reads "David Dale".

David Dale  
City Manager

Cc: Honorable Mayor Bill Hodge

*Viva Calexico!*



## CITY OF CORONADO

1825 STRAND WAY  
CORONADO, CA 92118

OFFICE OF THE CITY MANAGER  
(619) 522-7335  
FAX (619) 522-7846

August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**RE: Environmental and Water Quality Impacts of International Transboundary River Pollution Flows Resolution**

This letter is written on behalf of and with the support of the Coronado City Council. The City of Coronado wholeheartedly supports the resolution adopted by the San Diego County and Imperial County Division of the California League of Cities.

The San Diego County Division's resolution calls upon the federal and state governments to restore and ensure proper funding of the U.S.-Mexico Border Water Infrastructure Program (BWIP) to address the devastating impacts of international transboundary pollution flows into the waterways of the southernmost regions of California (San Diego and Imperial Counties) and the Pacific Ocean.

The City has been working closely with the Environmental Protection Agency and other federal partners on the matter since early 2018. City leaders are committed to finding long-term, sustainable solutions to this problem. Through its advocacy and education efforts, the City of Coronado has raised national awareness of the problem among legislators, political appointees and career staff at federal agencies. These efforts have been successful. However, the City along with our coalition partners, look forward to more action to swiftly resolve this issue.

Local government and the public support the state's water and environmental quality objectives and League policy has long supported efforts to ensure water quality and oppose contamination of water resources. This resolution addresses the critical need for the federal and state governments to recommit to work bi-nationally to develop and implement long-term solutions to address serious water quality and contamination issues, such as discharges of untreated sewage and polluted sediment and trash-laden transboundary flows originating from Mexico, that result in significant health, environmental and safety concerns in communities along California's southern border impacting the state.

As members of the League, Coronado values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact me if you have any questions.

Sincerely,



Blair King  
Coronado City Manager

cc: Coronado Mayor and City Council  
Bill Baber, President, San Diego County Division  
c/o Catherine Hill, Regional Public Affairs Manager, San Diego County Division [chill@cacities.org](mailto:chill@cacities.org)



# City of Imperial Beach, California

OFFICE OF THE CITY MANAGER

825 Imperial Beach Blvd., Imperial Beach, CA 91932 Tel: (619) 423-8303 Fax: (619) 628-1395

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August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K St. Suite 400  
Sacramento, CA 95814

RE: Environmental and Water Quality Impacts Of International Transboundary River  
Pollution Flow Resolution

President Arbuckle:

The city of Imperial Beach appreciates and supports the San Diego County Division's effort to submit a resolution for consideration by the full membership of the League of California Cities.

The Division's resolution calls on Federal and State government to address the impacts of transboundary pollution flows into the Southwestern regions of California. The pollution in these areas is an environmental disaster that threatens the health and general welfare of residents near the Mexican border in Imperial and San Diego Counties.

I encourage all voting delegates and elected officials in attendance at the 2019 Annual League of California Cities Conference in Long Beach to support this important resolution as it addresses the critical need for the federal and state government to recommit to work bi-nationally to address the serious contamination issues and to develop and implement long-term solutions.

I am available for any questions or additional information related to this letter of support.

Sincerely,

Andy Hall  
City Manger

Cc: Honorable Mayor Serge Dedina  
Honorable Mayor Pro Tem Robert Patton  
Honorable Councilmember Paloma Aguirre  
Honorable Councilmember Ed Spriggs  
Honorable Councilmember Mark West



# City of Imperial Beach, California

OFFICE OF THE MAYOR

825 Imperial Beach Blvd., Imperial Beach, CA 91932 Tel: (619) 423-8303 Fax: (619) 628-1395

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August 16, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

RE: Environmental and Water Quality Impacts Of International Transboundary River Pollution Flow Resolution

President Arbuckle:

The city of Imperial Beach strongly supports the San Diego County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

The Division's resolution calls upon the Federal and State governments to restore and ensure proper funding of the Border Water Infrastructure Program (BWIP) to address the devastating impacts of international transboundary pollution flows into the waterways of the southernmost regions of California (San Diego and Imperial Counties) and the Pacific Ocean.

Local government and the public support the State's water and environmental quality objectives and League policy has long supported efforts to ensure water quality and oppose contamination of water resources. This resolution addresses the critical need for the federal and state governments to recommit to work bi-nationally to develop and implement long-term solutions to address serious water quality and contamination issues, such as discharges of untreated sewage and polluted sediment and trash-laden transboundary flows originating from Mexico, that result in significant health, environmental and safety concerns in communities along California's southern border impacting the state.

As members of the League, our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. If you have any questions or require additional information, please do not hesitate to contact me at 619-423-8303.

Sincerely,

Serge Dedina  
Mayor



THE CITY OF SAN DIEGO

**KEVIN L. FAULCONER**

Mayor

August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**RE: Environmental and Water Quality Impacts of International Transboundary River  
Pollution Flow Resolution**

President Arbuckle:

The City of San Diego supports the San Diego County Division in their effort to submit a resolution to the General Assembly at the League of California Cities' 2019 Annual Conference in Long Beach.

To suppress the flow of pollution between the Mexico and Southern California's water channels, the Division requests for the Federal and State governments to give proper funding to the Border Water Infrastructure Program (BWIP).

The City of San Diego and its citizens have expressed their concerns about untreated sewage, polluted sediment and trash flowing from Mexico, into California, causing health, environmental and safety concerns. The State's water and environmental quality objectives and League policy has long supported efforts to ensure water quality and oppose contamination of water resources. With the Division's resolution, the great need for federal and state governments to reconsider working together, will help in developing a long-term solution to address serious water quality and contamination issues.

As members of the League, our City values the policy development process provided to the General Assembly. We appreciate your time on this issue.

Please contact me at (619)453-9946 if you have any questions.

Sincerely,

Denice Garcia  
Director of International Affairs

Cc: Honorable Mayor Kevin L. Faulconer





# AMANDA YOUNG RIGBY

CITY COUNCILWOMAN

August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814

Re: Border Sewage Issues

Dear President Arbuckle;

As a Council Member in the City of Vista, and solely in my individual capacity as such, I write in **support** of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the constant sewage pollution issues at the international border with Mexico.

This Resolution requests that the federal and state governments recognize the paramount importance of this issue and address the devastating impacts that this constant contamination has on the southernmost regions of California and the Pacific coastline by requesting the necessary funding to develop and implement effective and long term solutions to the raw sewage contamination coming into San Diego and Imperial Counties from Mexico.

Although I have lived in Vista for 27 years now, I grew up in Imperial Beach and know well the severe health and environmental impact that this situation has had on our border communities for the **decades**.

As a member of the League, I value the League's ability to effectively advocate on behalf of not only our cities but in effect, our citizens, and this is an important issue for our entire state. Should you have any questions or comments, please contact me at the number below. Thank you for your consideration.

Most Sincerely,

  
Amanda Young Rigby  
Council Member, City of Vista

cc: Vista City Council  
Vista City Manager  
Vista City Attorney  
City of Imperial Beach  
City of Coronado  
City of Calexico  
City of San Diego



August 16, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**RE: Environmental and Water Quality Impacts Of International Transboundary River Pollution Flows Resolution**

President Arbuckle:

As a Council Member for the City of La Mesa and in my individual capacity, not on behalf of the full La Mesa City Council as a body or the City, I am writing you in support of the San Diego County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2019 Annual Conference in Long Beach.

The Division's resolution calls upon the Federal and State governments to restore and ensure proper funding of the Border Water Infrastructure Program (BWIP) to address the devastating impacts of international transboundary pollution flows into the waterways of the southernmost regions of California (San Diego and Imperial Counties) and the Pacific Ocean.

As San Diego County Division President and a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at 619-667-1106, should you have any questions.

Sincerely,

BILL BABER  
COUNCIL MEMBER CITY OF LA MESA  
PRESIDENT, LEAGUE SAN DIEGO COUNTY DIVISION



Consuelo Martinez, Deputy Mayor  
201 North Broadway, Escondido, CA 92025  
Phone: 760-839-4638

August 16, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814

Dear President Arbuckle:

As one Council Member of the city of Escondido, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

The passage of the proposed resolution by the San Diego County Division would provide support for the restoration of much needed funding and development and implementation of long-term solutions to address serious water quality and contamination issues, such as discharge of untreated sewage and polluted sediment and trash-laden transboundary flows that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.

As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at [cmartinez@escondido.org](mailto:cmartinez@escondido.org) if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "C. Martinez", written over a light blue circular stamp or watermark.

Consuelo Martinez  
Deputy Mayor

cc: Honorable Mayor and City Council Members  
Jeffrey R. Epp, City Manager



# CITY OF BRAWLEY

## ADMINISTRATIVE OFFICES

383 Main Street  
Brawley, CA 92227  
Phone: (760) 351-3048  
FAX: (760) 351-3088

August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814

Dear President Arbuckle:

As one Council Member of the City of Brawley, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

The passage of the proposed resolution by the San Diego County Division would provide support for the restoration of much needed funding and development and implementation of long-term solutions to address serious water quality and contamination issues, such as discharge of untreated sewage and polluted sediment and trash-laden transboundary flows that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.

As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at (City email) if you have any questions.

Sincerely,

George A. Nava  
City Council Member  
City of Brawley

MAYOR  
John W. Minto



# CITY OF SANTEE

CITY COUNCIL  
Ronn Hall  
Stephen Houlahan  
Laura Koval  
Rob McNelis

August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814

Dear President Arbuckle:

As Mayor of the city of Santee, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

The passage of the proposed resolution by the San Diego County Division would provide support for the restoration of much needed funding and development and implementation of long-term solutions to address serious water quality and contamination issues, such as discharge of untreated sewage and polluted sediment and trash-laden transboundary flows that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.

As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at (JMinto@cityofsanteeca.gov) if you have any questions.

Sincerely,

JOHN W. MINTO  
Mayor  
City of Santee



JUDY RITTER

MAYOR

August 16, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814

Dear President Arbuckle:

As Mayor of the city of Vista, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

The passage of the proposed resolution by the San Diego County Division would provide support for the restoration of much needed funding and development and implementation of long-term solutions to address serious water quality and contamination issues, such as discharge of untreated sewage and polluted sediment and trash-laden transboundary flows that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.

As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at [jritter@cityofvista.com](mailto:jritter@cityofvista.com) if you have any questions.

Sincerely,

Judy Ritter  
Mayor  
City of Vista



# CITY OF BRAWLEY

ADMINISTRATIVE OFFICES

383 Main Street  
Brawley, CA 92227  
Phone: (760) 351-3048  
FAX: (760) 351-3088

August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814

Dear President Arbuckle:

As one Council Member of the City of Brawley, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

The passage of the proposed resolution by the San Diego County Division would provide support for the restoration of much needed funding and development and implementation of long-term solutions to address serious water quality and contamination issues, such as discharge of untreated sewage and polluted sediment and trash-laden transboundary flows that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.

As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at (City email) if you have any questions.

Sincerely,

Luke Hamby  
City Council Member  
City of Brawley



# CITY OF BRAWLEY

ADMINISTRATIVE OFFICES

383 Main Street  
Brawley, CA 92227  
Phone: (760) 351-3048  
FAX: (760) 351-3088

August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814

Dear President Arbuckle:

As one Council Member of the City of Brawley, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

The passage of the proposed resolution by the San Diego County Division would provide support for the restoration of much needed funding and development and implementation of long-term solutions to address serious water quality and contamination issues, such as discharge of untreated sewage and polluted sediment and trash-laden transboundary flows that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.

As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at (City email) if you have any questions.

Sincerely,

Norma Kastner-Jauregui  
Mayor Pro-Tempore  
City of Brawley



# CITY OF BRAWLEY

ADMINISTRATIVE OFFICES

383 Main Street  
Brawley, CA 92227  
Phone: (760) 351-3048  
FAX: (760) 351-3088

August 15, 2019

Jan Arbuckle, President  
League of California Cities  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814

Dear President Arbuckle:

As one Council Member of the City of Brawley, and in my individual capacity and not on behalf of the Council as a body or the City, I write in support of the League of California Cities 2019 Annual Conference Resolution proposed by the San Diego County Division to address the transboundary river flow pollution impacting cities in San Diego and Imperial Counties.

This resolution calls upon the federal and state governments to address the devastating impacts of international transboundary pollution flows into the southernmost regions of California and the Pacific Ocean by requesting the necessary funding to develop solutions for pollution coming into San Diego County and Imperial County waterways through the Tijuana River and New River, respectively.

The passage of the proposed resolution by the San Diego County Division would provide support for the restoration of much needed funding and development and implementation of long-term solutions to address serious water quality and contamination issues, such as discharge of untreated sewage and polluted sediment and trash-laden transboundary flows that result in significant health, environmental, and safety concerns in communities along California's southern border impacting the state.

As a member of the League, I value the policy development process provided to the General Assembly. I appreciate your time on this issue. Please feel free to contact me at (City email) if you have any questions.

Sincerely,

Sam Couchman  
City Council Member  
City of Brawley

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Adopt Resolution No. 3454 - Intention to Vacate a Public Easement (Between Monroe and Monroe Alley Adjacent to Faith Christian High School) and Setting a Date for a Public Hearing

**Meeting Date:** October 10, 2019

**From:** Marissa Trejo, City Manager

**Prepared by:** Sean Brewer, (I) Public Works & Utilities Director

---

**I. RECOMMENDATION:**

It is staff's recommendation that the Council adopt Resolution No. 3454, setting the 7<sup>th</sup> day of November 2019 at 6:00 p.m. in the City Council Chambers for a public hearing to vacate the property located at Monroe Street Located just North of Keck Park to a public Alley.

Attached is a Resolution of Intention to Vacate a Public Sidewalk Easement and Setting Date of Public Hearing.

**II. BACKGROUND:**

The City of Coalinga Police Department has been receiving numerous complaints from the neighborhood about a Public Nuisance being created by the use of this 5 foot wide Public Sidewalk Easement. The complaints have ranged from graffiti, drugs and vandalism being experienced in the immediate area of this easement.

**III. DISCUSSION:**

The existing 5 foot wide public sidewalk easement provides access from Monroe Street located just north of Keck Park to a public alley. The 5 foot wide Public Sidewalk Easement is a concrete sidewalk path lined by fencing on both sides. Said easement contains approximately 750 square feet. Staff recommends that the City of Coalinga vacate the easement whereupon the underlying fee of said land will revert to the Faith Christian School property and become the maintenance responsibility of the parcel owner.

**IV. ALTERNATIVES:**

- Do not approve Resolution No. 3454 – Staff does not recommend.
- Amend Resolution No. 3454 and direct staff accordingly

**V. FISCAL IMPACT:**

The general fund will not be affected by this project.

**ATTACHMENTS:**

File Name	Description
☐ Resolution_No_3454_-_Intent_to_Vacate_Easement.doc	Resolution 3454 - Intention to Vacate
☐ Exhibit-B.pdf	Exhibit B

## **RESOLUTION NO. 3454**

### **A RESOLUTION OF THE CITY OF COALINGA CITY COUNCIL FOR INTENTION TO VACATE A PUBLIC SIDEWALK EASEMENT AND SETTING DATE OF PUBLIC HEARING**

WHEREAS, the legislative body of a local agency may summarily vacate an excess right-of-way for a street or highway not required for street or highway purposes, and;

WHEREAS, the City of Coalinga is vacating a Public Sidewalk Easement detailed in Exhibit "B", and;

WHEREAS, upon the abandonment of the described the Public Sidewalk Easement is no longer needed:

NOW THEREFORE IT IS HEREBY RESOLVED, by the City Council of the City of Coalinga, County of Fresno, State of California, as follows:

1. The City Council intends to vacate the Public Sidewalk Easement as described in Exhibit "B".
2. The vacation proceedings are to be conducted pursuant to Public Streets, Highways and Service Easements, Vacation Law of Chapter 1, Part 3, Division 9 of the Streets and Highway Code (Streets and Highway Code, '8300 et seq.).
3. A map showing the limits of vacation is on file in the office of the City Clerk of the City of Coalinga (Please refer to Exhibit B).
4. The 7<sup>th</sup> day of November, 2019, at the hour of 6:00 p.m. in the City Council Chambers at 155 West Durian, Coalinga, California, is set as the time and place for a public hearing on any objections to the vacation of said Public Sidewalk Easement. At the hearing, the City Council will determine from all evidence whether the easement is unnecessary for the present or prospective future public use and any conditions, if any, required prior to the recordation of the vacation.
5. The City Clerk of the City of Coalinga is hereby directed to publish and post this resolution in accordance with Street and Highways Code, Section 8323.

City Council Resolution No. 3454  
Intent to Vacate Public Sidewalk Easement and Set Date of Public Hearing  
Public Sidewalk Abandonment  
October 10, 2019

I hereby certify that the foregoing resolution was duly and regularly passed and adopted by the City Council of the City of Coalinga at its meeting on October 10, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

---

The Honorable Ron Lander  
Mayor – City of Coalinga

Attest:

---

City Clerk

## EXHIBIT A

### Public Sidewalk Easement Vacation

#### Legal Description

The westerly 5.00 feet of Parcel 1 of Parcel Map No. 021, in the City of Coalinga, County of Fresno, State of California, according the map thereof recorded June 29, 1984 in book 42 of Parcel Maps at page 2, Fresno County Records.

Contains an area of: 750 Sq. Ft., more or less

**LEGEND**



AREA OF EXISTING PUBLIC SIDEWALK  
EASEMENT TO BE VACATED.  
AREA: ±750 S.F.

# EXHIBIT "B"

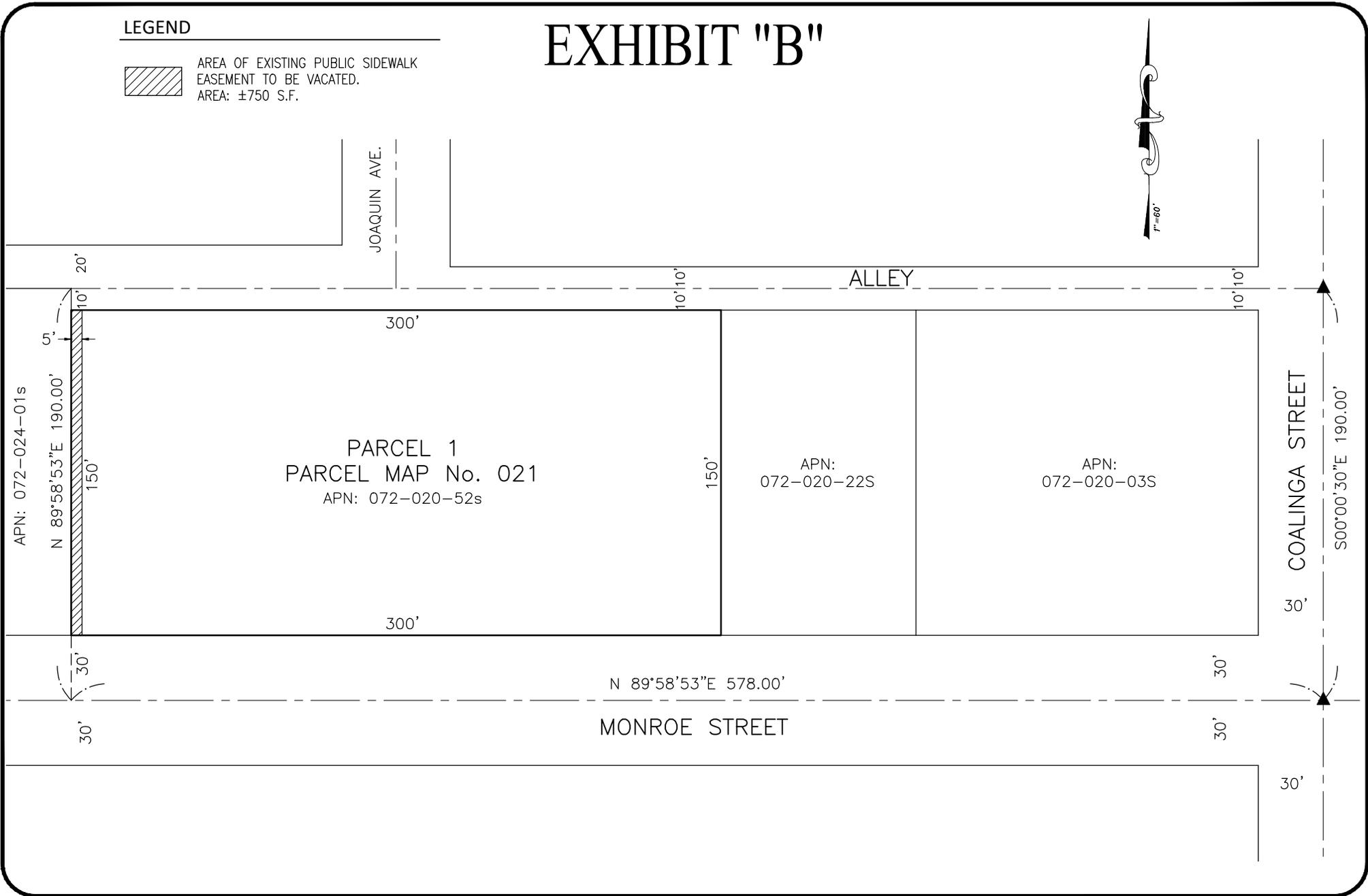


EXHIBIT FOR:  
**SIDEWALK VACATION**  
APN: 072-020-52s  
COALINGA, MONROE STREET CALIFORNIA

**TRI CITY**  
engineering

**Tri City Engineering, Inc.**  
Engineers Surveyors

4630 W. Jennifer Ave. #101  
Fresno, CA 93722-6415  
PH: 559-447-9075  
FAX 559-447-9074  
www.TriCityEngineering.com

DATE	APPRVD.	REVISION
△	_____	_____
△	_____	_____
△	_____	_____
△	_____	_____
△	_____	_____

Scale: 1"=60'  
Date: 2019.Sep.18  
Drwn: A.S.  
Chckd: D.J.  
JN#: 2833

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Council Direction and Potential Action Establishing Regulations Creating Distance Requirements for Smoke Shops from Schools  
**Meeting Date:** September 19, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, Community Development Director

---

**I. RECOMMENDATION:**

This was a future agenda item requested by Councilman Adkisson.

**II. BACKGROUND:**

Currently the City has regulations on Tobacco Bars where they shall not be located within 300' feet of any residential district, any educational, religious, or cultural institution. A tobacco Bar is defined as any business establishment which in whole or in part is dedicated to or includes as part of the business, the smoking of tobacco or other substances. This classification includes cigar lounges, hookah bars/cafés, tobacco cafés/bars, and smoking parlors, but does not include medical marijuana dispensaries.

The City does not have separate regulations for retail establishments that primarily sell tobacco and tobacco products. Retail shops that engage in the sales of primarily tobacco products are classified as "retail".

**III. DISCUSSION:**

Councilman Adkisson included the attached Matrix of Local Ordinances Restricting Tobacco Retailers Near Schools for discussion.

Staff is seeking direction from the City Council.

**IV. ALTERNATIVES:**

None

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name	Description
 Tobacco_Retialers_Matrix.pdf	Matrix of Local Ordinances Restricting Tobacco Retailers Near Schools



## Matrix of Local Ordinances Restricting Tobacco Retailers Near Schools

June 2015

In order to reduce illegal sales of tobacco products to minors and prevent youth from getting addicted to tobacco products, many cities and counties in California have restricted the location of tobacco retailers near schools. Studies have shown that the density of tobacco retailers, particularly in neighborhoods surrounding schools, has been associated with increased smoking rates and that one-third of illegal tobacco sales take place within 1,000 feet of schools.

This matrix lists 41 municipalities in California that have adopted an ordinance to restrict the location of tobacco retailers within a certain distance of schools. The cities and counties are listed in reverse chronological order from the most recently passed. To be included on this matrix, the ordinance must require all tobacco retailers or significant tobacco retailers to be located 500 feet or more away from schools. The definition of significant tobacco retailers varies by ordinance, therefore, the strength of each of these 41 ordinances varies and policy details are included in this matrix help to highlight these differences.

### Type of Ordinance

There are four different ways for local governments to restrict the location of tobacco retailers and the first section of the matrix designates which type of policy each municipality has adopted. While each of these policy options can accomplish the goal of restricting tobacco retailers near schools, using the tobacco retailer licensing ordinance to do this is the best approach for dealing with current tobacco retailers located within the restricted area around a school, it is more efficient to enforce, and therefore it is recommended. For this reason, the tobacco retailer licensing column is highlighted. Full explanations for each of the four policy types, along with the matrix abbreviation and information about how many municipalities have adopted that type of policy, are listed below.

1. **Tobacco Retailer Licensing Ordinance (TRL)** – this type of law requires all tobacco retailers to obtain a license in order to sell tobacco products in the municipality and a requirement can be added to the licensing ordinance that a retailer cannot obtain a license if they are located within a certain distance of schools. Because tobacco retailer licenses are only granted for a set period of time (one year) and must be renewed annually, it is more efficient to implement location restrictions through a licensing ordinance by simply not renewing licenses for businesses in prohibited locations. Ten municipalities use this type of policy to restrict sales near schools.
2. **Zoning Ordinances (Zoning)** – zoning regulations establish what type of uses are allowed for each type of property or district. A zoning ordinance can be used to specifically prohibit a tobacco retailer from operating within a certain distance of schools. Eight municipalities use this policy to restrict sales near schools.
3. **Conditional Use Permit (CUP)** – the requirement that a business obtain a Conditional Use Permit (CUP) is a requirement typically imposed through a community's zoning code that allows a city or county to make an individualized determination about the use of a property in a specific location. If a proposed use, such as tobacco

retailing near schools is not “permitted” by the zoning code or “prohibited,” it can be “conditionally permitted” depending on site-specific factors. A retailer would have to apply for a CUP in order to open a business in a specific location. A restriction on the issuance of a CUP can be that the tobacco retailer is not located within a certain distance of schools. Twenty municipalities have adopted this type of policy.

4. **Direct Regulation (Reg)** – this type of law is enacted under the general police powers of the municipality to protect the health, safety, welfare and morals of their citizens. Unlike TRL, zoning, and CUP ordinances, for this type of law an enforcement mechanism must be specifically created or incorporated by referencing another part of the municipal code (TRL and zoning ordinances already include enforcement procedures that apply to any violation). A regulatory ordinance can be enforced in many ways, for example through civil suit or criminal prosecution, administrative citations, or as a nuisance through administrative, civil or criminal nuisance abatement proceedings. Three cities has adopted this type of ordinance to restrict tobacco retailers near schools.

#### **Type of Tobacco Retailers that are Subject to the Ordinance**

Another significant distinction for these policies is whether the policy restricts the location of all tobacco retailers or just significant tobacco retailers (those whose sales include a high percentage of tobacco products). The column on the right side contains the information about which type of retailers are subject to the ordinance. The municipalities that contain an “X” in the column are the strongest type of policy and restrict every retailer that sells tobacco products within a certain distance of schools. Nineteen municipalities have adopted this type of ordinance. The other policy option is to only restrict the location of significant tobacco retailers. Ten municipalities have adopted an ordinance that only applies to significant tobacco retailers. One municipality has adopted an ordinance that only applies to retailers other than significant tobacco retailers.

#### **Other Important Policy Provisions**

In addition, the Matrix also contains information about five other policy provisions relevant to restrictions on the sale of tobacco products near schools. For each of these provisions, the full question is listed below along with information on trends and most common responses from the 41 ordinances:

- *Does the policy prohibits tobacco retailers from being located within what distance of schools?* The restrictions range from 500 feet to 1,500 feet, with the majority (26 of 41) restricting sales within 1,000 feet of schools.
- *Does the policy apply to existing retailers (no grandfathering)?* A majority of the policies (37 of 41) do not subject existing retailers to the location restrictions but would only apply to new retailers and grandfather in existing retailers. However, for several of these cities and counties, there were no existing retailers within that restricted distance from schools.
- *What other youth-oriented areas do the distance requirements apply to other than schools?* In addition to schools, the majority of these policies (27 of 41) also restrict tobacco retailers within a certain distance of other youth-oriented areas. The most popular other location is near parks and/or playgrounds, where 23 cities and counties restrict tobacco retailers.
- *Does the policy restrict tobacco retailers from being located within a certain distance of other tobacco retailers?* In addition to schools and other youth-oriented areas, some of these ordinances contain a density provision that restricts tobacco retailers from being located near other tobacco retailers. Sixteen ordinances contain this provision and the distance restrictions range from 200 to 1,500 feet.

#### **Resources**

The Center has additional resources on restricting tobacco retailers near schools and tobacco retailer licensing ordinances available at [www.center4tobaccopolicy.org/localpolicies-licensing](http://www.center4tobaccopolicy.org/localpolicies-licensing). ChangeLab Solution has model ordinance language available for tobacco retailer licensing ordinances, conditional use permits and zoning ordinances at <http://changelabsolutions.org/>.

City/County Date Passed	Type of Policy				Distance (in feet) from schools?	Apply to existing retailers (no grandfathering)?	What other youth-oriented areas (other than schools) are included?	Restricts retailers within a certain distance of other retailers?	Apply to every retailer who sells tobacco products?
	TRL	Zoning	CUP	Reg					
Gilroy November 2014	X				1,000	No	None	No	X
Temple City October 2014		X			1,000	Yes	Public parks, large childcare center	Yes (1,000 feet)	
Hayward July 2014			X		500	No	Residential, sensitive receptors	Yes (500 feet)	
Westminster July 2014			X		500	No	None	Yes (1,000 feet)	
Goleta May 2014	X				1,000	No	None	No	X
Santa Cruz April 2014	X				1,000	No	None	Yes (600 feet of high risk alcohol outlet)	X
Scotts Valley April 2014				X	500	Yes	None	No	
El Cajon March 2014		X			600	Yes	Residential, religious facility, courthouse, day nursery, public playground/park/recreation area, vocational/professional institution, higher education	Yes (1,000 feet)	
Capitola February 2014				X	1,000	No	Public library	No	X
Selma December 2013			X		1,000	No	Playground, recreation center or facility, childcare center or library	Yes (1,000 feet)	
Fairfield October 2013			X		1,000	No	Parks and recreation centers	Yes (1,000 feet)	
Carpinteria May 2013		X			1,000	No	None	No	X
Oroville March 2013		X			500	No	Residences, parks, and places of worship	No	X
Dublin December 2012		X			1,000	No	500 feet from playgrounds, parks libraries, and City owned and operated recreational facilities	Yes (1,000 feet)	X
Sacramento June 2012			X		1,000	No (but retailers are allowed within the	None	No	X

City/County Date Passed	Type of Policy				Distance (in feet) from schools?	Apply to existing retailers (no grandfathering)?	What other youth-oriented areas (other than schools) are included?	Restricts retailers within a certain distance of other retailers?	Apply to every retailer who sells tobacco products?
	TRL	Zoning	CUP	Reg					
						restricted area if 10% or less floor space has tobacco products)			
Huntington Park December 2011	X				500	No	Library, playground, youth center, recreational facility open to the public, arcade open to the public, parks	Yes (200 feet)	X
West Hollywood March 2011	X				600	No	None	No	
Santa Barbara County November 2010	X				1,000	No	None	No	X
Santa Clara County November 2010	X				1,000	No	None	Yes (500 feet)	X
South Pasadena November 2010	X				500	No (but there were no retailers within restricted area)	None	No	X
Riverbank July 2010	X				500	Yes	Playgrounds	No	X
Adelanto May 2010		X			1,000	No	Playground, church, public library or childcare facility	No	X
Calabasas April 2010	X				500	No (but there were no retailers within restricted area)	None	No	X
Palmdale January 2010			X		500	No	Commercial daycare center, hospitals, parks, libraries, recreation centers	No	X
Union City January 2010			X		1,000	No	Park, playground, library, recreation center, religious institution, youth-oriented establishment	Yes (1,000 feet)	X

City/County Date Passed	Type of Policy				Distance (in feet) from schools?	Apply to existing retailers (no grandfathering)?	What other youth-oriented areas (other than schools) are included?	Restricts retailers within a certain distance of other retailers?	Apply to every retailer who sells tobacco products?
	TRL	Zoning	CUP	Reg					
Vallejo December 2009			X		1,000	No	Church, public recreation area	Yes (1,000 feet)	
Windsor November 2009			X		600	No (but there were no retailers within restricted area)	Religious institutions, libraries and parks	No	
Saratoga October 2009			X		1,000	No	Parks	Yes (500 feet)	X
Rohnert Park April 2009			X		500	No	Religious assembly, public facility, multi-unit residential development	Yes (500 feet)	
Albany February 2009			X		500	Yes	Childcare centers, public libraries, public community centers, parks or playgrounds	No	
Oakland April 2008			X		1,000	No	Residential zone, library, park, playground, recreation center, licensed daycare facility	No	X
La Mirada November 2007			X		600	No	Church, temple, park	Yes (500 feet)	
Emeryville March 2007				X	1,000	Yes	Parks, greenways, and playgrounds		
Mountain View February 2005			X		1,000	No (if existing retailers are caught selling to minors twice in a 36 month period, they must apply for a CUP)	Childcare facility or preschool other than family daycare, playground, youth center, recreational facility	No	
Pasadena February 2004			X		1,000	No	Game arcade, internet access studio, library, licensed childcare facility other than family daycare, park and recreation facility, theater	No	

City/County Date Passed	Type of Policy				Distance (in feet) from schools?	Apply to existing retailers (no grandfathering)?	What other youth-oriented areas (other than schools) are included?	Restricts retailers within a certain distance of other retailers?	Apply to every retailer who sells tobacco products?
	TRL	Zoning	CUP	Reg					
San Rafael February 2003			X		1,000	No	Parks, libraries, arcades, youth/teen centers, community/recreation centers, licensed daycare centers, shopping malls, houses of worship with youth programs	No	
Marin County 2002			X		1,000	No	Childcare facility or preschool other than family daycare, playground, youth or teen center, community or recreation center, arcade, park, library, houses of worship with youth activities	No	
Berkeley November 2001			X		1,400	No	Public Park	No	
San Leandro July 2001			X		1,500	No	Park, library, recreational facility	Yes (1,500 feet)	
Novato April 2001		X			1,000	No	Parks or other land use oriented to minors as determined by zoning administrator	No	
Vista June 1997		X			1,000	No	None	No	

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Discussion, Direction and Potential Action regarding City Code Enforcement Operations  
**Meeting Date:** Thursday, October 10, 2019  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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**I. RECOMMENDATION:**

There is no staff recommendation. This item was requested as a Future Agenda Item by Councilman Adkisson.

**II. BACKGROUND:**

On June 30, 2017, the full-time Code Enforcement Officer position was eliminated. The position was part of the Community Development Department.

Since then, the City Manager and City Ambassadors have been handling code enforcement functions previously handled by the full-time Code Enforcement Officer.

Councilman Adkisson requested a Future Agenda Item to consider reinstating the Code Enforcement Officer position.

Councilwoman Stolz suggested looking at contracting with an outside firm to provide code enforcement services.

**III. DISCUSSION:**

Options currently available by the City Council are as follows:

Option 1:  
Continue current code enforcement operations  
No fiscal impact

Option 2:  
Reinstate the full-time Code Enforcement Officer position  
Fiscal impact of approximately \$80,000 per year from the General Fund which is unbudgeted

Option 3:  
Hire a part-time Code Enforcement Officer 19 hours per week  
Fiscal impact of approximately \$24,000 per year from the General Fund which is unbudgeted

Option 4:  
Direct City Manager to prepare an RFQ for code enforcement services to be provided by an outside firm.

Unofficial quotes of \$60 per hour were provided to the City.

Fiscal impact of approximately \$59,280 per year from the General Fund which is unbudgeted if the City contracts for 19 hours per week. Fiscal impact of approximately \$124,800 per year from the General Fund which is unbudgeted if the City contracts for 40 hours per week.

#### **IV. ALTERNATIVES:**

Options provided in Discussion section.

#### **V. FISCAL IMPACT:**

Varies depending on option selected as stated in Discussion section.

#### **ATTACHMENTS:**

File Name

Description

No Attachments Available