CITY OF COALINGA
*The Sunny Side of the Valley*

# AMENDED
# CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**March 21, 2019**
**6:00 PM**

***The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.***

**Notice is hereby given that the City Council will hold a Regular Meeting, on March 21, 2019 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. Anyone interested in translation services should contact the City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:**

## 1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

## 2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Employee of the Month for March 2019, Maintenance Worker I Raymond Cabral-Perez
2. Swearing in of Interim Chief of Police, Darren Blevins
3. Swearing in of Interim Police Lieutenant Sean Young
4. Recognition of Coalinga Police Department Officer of the Year, Francisco Ybarra
5. Recogniton of Coalinga Police Department Non-Sworn Employee of the Year, Vanesa Gonzales
6. Swearing in of Michele Helmar to the Planning Commission
7. Swearing in of James Jacobs to the Planning Commission
8. Recognition of Coalinga High School Wrestling Team for Making it to State Finals

9. Presentation by the Fresno Area Hispanic Foundation - Coalinga Business Revolving Loan Fund

## 3. CITIZEN COMMENTS

*This section of the agenda allows members of the public to address the City Council on any item within the jurisdiction of the Council. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.*

## 4. PUBLIC HEARINGS

1. Introduce and Waive the First Reading of Ordinance No. 827 Amending the Planning and Zoning Code Related to Regulating Street Vendors (Zoning Text Amendment Application ZTA 19-01)

   **Sean Brewer, Community Development Director**

## 5. CONSENT CALENDAR

1. Approve MINUTES - February 7, 2019 (Amended)
2. Introduce and Waive First Reading of Ordinance No. 828 Amending the Coalinga Municipal Code Related to Bicycles and Wheeled Toys
3. Approval of Resolution No. 3891 Authorizing the Submission of the 2018 General Plan Progress Report and Housing Report to the Governor's Office of Planning and Research in Accordance with Government Code Section 65400(b)(1)
4. Approval of the City of Coalinga Military/Veteran's Banner Program
5. Status Update on FY 19 Goals and Objectives
6. FY 18-19 Budget Report July 2018 to December 2018
7. Cannabis Related Revenue Update-Year to Date Fiscal Year 2019
8. Approval to Waive Business License Fees for New Businesses for a Period of One Year
9. Authorize the Purchase of Bomag Asphalt Compactor from United Rentals
10. Approval of Resolution No. 3892 Authorizing an Agreement with the USBR to Purchase Discounted Water Supply
11. Approval of the City of Coalinga Establishing itself as a Groundwater Sustainability Agency (GSA) under the Sustainable Groundwater Management Act (SGMA)
12. Authorize Mike Wilson Construction to Install Bypass Valves at the Wastewater Treatment Plant

## 6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Direction from the City Council Regarding the Development of a Food Truck Regulatory Ordinance

   **Sean Brewer, Community Development Director**

2. Council Discussion and Potential Action Regarding Having City Council Meetings Broadcasted Via Facebook Live

**Sean Brewer, Community Development Director**

3. Discussion, Direction and Potential Action regarding FY 20 Goals and Objectives and General Direction regarding FY 20 Budget Preparation

   **Marissa Trejo, City Manager**

4. Introduce and Waive the First Reading of Ordinance No. 829 Adding Prohibitions of the Use of Vehicles for Human Habitation

   **Sean Brewer, Community Development Director**

5. Discussion, Direction and Potential Action regarding allowing Temporary Hangar Structures at the New Coalinga Municipal Airport

   **Mercedes Garcia, Senior Administrative Analyst**

6. Discussion, Direction and Potential Action Regarding the Appointment of Three Committee Members to the Committee of Employee Appeals

   **Marissa Trejo, City Manager**

## 7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

## 8. FUTURE AGENDA ITEMS

## 9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Vacant Land (APNs: 072-131-06; 072-131-07; and 072-131-08) located in the City of Coalinga near the NW corner of Elm Avenue and Fourth Street. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Walid Saif Muharram. UNDER NEGOTIATION: Price and Terms of Payment

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(d)(1). Name of Case: City of Coalinga v. Gregory Cody, Fresno County Superior Court Case No. 18CECG04425

3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(d)(1). Name of Case: Adam Adkisson v. Gregory Cody, Fresno County Superior Court Case No. 18CECG04424

## 10. ADJOURNMENT

**Closed Session:** A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

## 11. CLOSED SESSION REPORT (NONE)

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

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|---|---|
| **Subject:** | Introduce and Waive the First Reading of Ordinance No. 827 Amending the Planning and Zoning Code Related to Regulating Street Vendors (Zoning Text Amendment Application ZTA 19-01) |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Sean Brewer, Community Development Director |

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## I. RECOMMENDATION:

Staff is recommending that the City Council introduce and waive the first reading of Ordinance No. 827 amending the Planning and Zoning Code related to regulating street vendors (Zoning Text Amendment Application ZTA 19-01).

## II. BACKGROUND:

On September 17, 2018, Governor Brown signed Senate Bill No. 946 (SB 946), adding sections 51036-51039 to the Government Code decriminalizing sidewalk vending and limit local regulations to those expressly provided for in the bill or are otherwise "directly related to objective health, safety, or welfare concerns". SB 946 only applies to sidewalk vending in public rights-of-way, and private rights-of-way are still subject to private and local control. Although Coalinga's Municipal Code does not regulate "sidewalk vendors", as that term is defined in SB 946, it does currently regulate "mobile vendors" (CMC 9-5.116), which will be amended through this text amendment and a new section created to address sidewalk vendors.

On February 12, 2019 the City of Coalinga Planning Commission conducted a noticed public hearing to take testimony from the public and discuss the regulatory framework of an ordinance that would regulate sidewalk vendors in the City of Coalinga in accordance with Senate Bill 946. The Planning Commission subsequently approved Resolution Number 019P-002 recommending approval of a draft ordinance to be approved by the City Council. A copy of the resolution and draft ordinance approved by the Commission has been included in this report.

## III. DISCUSSION:

Ordinance No. 827 includes the input from both the public and Planning Commission from the draft that was brought before the Commision from staff. There is a clean copy of the ordinance as well as copy with track changes in order to see the changes made at the Planning Commission meeting.

The ordinance has multiple sections where new definitions are being added to the planning and zoning code as well as regulations directly related to sidewalk vendors.

**Definitions:** The new definitions added within the ordinance are related to stationary sidewalk vendors and roaming sidewalk vendors. The definitions are derived directly from the statute. Staff also amended the definitions to mobile vendors to differentiate mobile vendors from sidewalk vendors.

**Permit Requirement:** The new sidewalk ordinance is structured to ensure the public health, safety and welfare of the community as a whole requiring a simple administrative permitting process for all sidewalk vendors. There will also be permit exemptions such as recognized non-profits, freedom of speech issues and businesses that are exempt under federal or state statute. Permits will be issued by the Finance Department through the Business Licensee approval process.

**Regulations:** The draft ordinance includes both general requirements and specific requirements. The general requirements are related to public awareness and safety where specific requirements relate directly to hours of operation, location of vending, and other prohibitions on vending near particular public events.

**Penalties:** The last two sections of the ordinance are directly from the state statute as they relate to penalties for operating without a permit as well as a process for acknowledging situations where a vendor may not be able to pay the fine.

**Planning Commission Public Hearing:** The ordinance before the Council includes several changes from the staff prepared ordinance based on discussions among the Commissioners and public testimony. The following topics were discussed and subsequently amended and/or removed:

- Background Requirements
- Application Fees
- Exemptions for Lemonade Stands
- ADA Accessibility
- Food Safety Requirements
- Operational Hours
- Distance from Schools

**Environmental Review:** Staff finds and determines that there is no possibility the adoption of a sidewalk vending ordinance and the amendment to its mobile vending ordinance will have a significant effect on the environment. Accordingly, under the provisions of § 15061 (b)(3) and § 15378(b)(5) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

**Public Notification:** A public hearing notice was prepared and circulated in accordance with State and Local law as it relates to zoning text amendments. The Public hearing notice was posted at City Hall, the Police Department, Fire Department, Coalinga Library, Coalinga Area Chamber of Commerce, City's Website and it ran in the Coalinga Press.

## IV. ALTERNATIVES:

None determined at this time.

## V. FISCAL IMPACT:

When a zoning text amendment is brought before the Planning Commission and City Council the following standard findings must be made for each Zoning Ordinance amendment. Specific findings may also be required by the decision-making body on a case-by-case basis.

(1) The proposed Zoning Ordinance amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City.

(2) The proposed Zoning Ordinance amendment is consistent and compatible with the goals, policies, and actions of the General Plan, and the other applicable provisions of the Zoning Ordinance.

(3) If applicable, the site is physically suitable (including, but not limited to access, provision of utilities, compatibility with adjoining land uses, and absence of physical constraints) for the requested zoning designations and anticipated land uses/developments.

(4) The proposed Zoning Ordinance amendment has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act.

ATTACHMENTS:

| File Name | Description |
|---|---|
| Sidewalk_Vendor_Draft_Ordinance_827_(Official_Clean).docx | Ordinance No. 827 Clean (Official) |
| Sidewalk_Vendor_Draft_Ordinance_827_-_PC_Amended_Track_Changes.docx | Draft Ordinance with Track Changes from PC |
| SB_946_-_Street_Vendors.pdf | SB 946 - Street Vendors |
| RESO#019P-002_Establishing_Regulations_for_Street_Vendors_Updated_Ex_021219.pdf | PC Resolution 019P-002 |

ORDINANCE NO. 827

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA, CALIFORNIA ADDING COALINGA MUNICIPAL CODE SECTION 9-5.130 "SIDEWALK VENDORS" AND AMENDING ARTICLE 2 CHAPTER 1 OF TITLE 9 "DEFINITIONS" RELATED TO SIDEWALK VENDORS AND MOBILE VENDING.

**WHEREAS**, on September 17, 2018, Governor Brown signed Senate Bill No. 946 ("SB 946), adding sections 51036-51039 to the Government Code; and

**WHEREAS**, SB 946 decriminalizes sidewalk vending and limits local regulations to those expressly provided for in the bill or are otherwise "directly related to objective health, safety, or welfare concerns"; and

**WHEREAS**, SB 946 only applies to sidewalk vending in public rights-of-way, and private rights-of-way are still subject to private and local control; and

**WHEREAS**, although Coalinga's Municipal Code does not regulate "sidewalk vendors", as that term is defined in SB 946, it does regulate "mobile vendors" (CMC 9-5.116), which will be amended, and a new section created to address sidewalk vendors; and

**WHEREAS**, the City desires to adopt a sidewalk vending ordinance to address sidewalk vendors and amend its mobile vendor ordinance to ensure compliance with state law; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COALINGA DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council finds that all the facts, findings, and conclusions set forth above in this Ordinance are true and correct.

**SECTION 2.** The Council hereby finds and determines that there is no possibility the adoption of a sidewalk vending ordinance and the amendment to its peddling ordinance will have a significant effect on the environment. Accordingly, under the provisions of § 15061 (b)(3) and § 15378(b)(5) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

**SECTION 3.** The City Council hereby amends the following definition in Article 2 of Chapter 1 in Title 9 the Coalinga Municipal Code to read as follows:

*Mobile vendor.* Any person that sells, or causes or allows another, whether as an employee or as an independent contractor leasing or renting equipment, to sell any food, drinks or merchandise on any street, or alley, by means of automobile, truck or any other registered vehicle or vessel. This does not include vendors vending from a public sidewalk (See Sidewalk Vendors Section 9-5.130). Mobile vendors must obtain a business license from the City of Coalinga prior to the start of business operations. Mobile Vendor shall not mean any person operating under a concession agreement or other agreement with the city as a party to the agreement. A mobile vendor is different from a peddler, who visits private residences to sell goods, as defined and regulated in Title 5, Chapter 9 of the Coalinga Municipal Code.

*Mobile vendor vehicle.* An automobile, truck or any other registered vehicle or vessel used by mobile vendors to sell their food, drinks or merchandise. Mobile vendor vehicle shall not include delivery vehicles used to transport food or drink from a store having a valid food permit to a customer's home or a vehicle transporting food or drink from a wholesale establishment to a retail outlet.

**SECTION 4.** The City Council hereby adds the following terms to Article 2 of Chapter 1 in Title 9 of the Coalinga Municipal Code to read as follows:

"*Sidewalk vendor*" means a person who sells food or merchandise from a pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance, or from one's person, upon a public sidewalk or other pedestrian path.

"*Sidewalk vendor, roaming*" means a sidewalk vendor who moves from place to place and stops only to complete a transaction.

"*Sidewalk vendor, stationary*" means a sidewalk vendor who vends from a fixed location.

**SECTION 5.** The City Council hereby adds Section 9-5.130 to Article 2 of Chapter 1 in Title 9 of the Coalinga Municipal Code to read as follows:

**9-5.130. - Sidewalk Vendors**

(a). Only sidewalk vendors with a valid sidewalk vending permit issued by the Finance Department may vend upon the city's public right-of-way. To apply for a sidewalk vending permit, the applicant must submit an application containing the following information:

1. Their name and mailing address;
2. Description of the merchandise offered for sale or exchange;
3. If the sidewalk vendor is an agent of an individual, company, partnership, or corporation, the name and business address of the principal and any owners of the company, partnership, or corporation; and
4. Certification that he information is true to his or her knowledge and belief.
5. A copy of a California's driver's license or identification number, an individual taxpayer identification number, or a social security number. Such information is not a public record and will remain confidential as required by Government Code section 51038(c)(4).
6. A copy of a valid California Department of Tax and Fee Administration seller's permit, as required.
7. A copy of a valid Mobile Food Permit issued by the Fresno County Department of Public Health, as required.
8. The sidewalk vending permit application shall require the applicant to agree, in writing, to comply with all the provisions of this chapter and all applicable provisions of the Coalinga Municipal Code.
9. Payment of a business license fee established by resolution by the City Council and not to exceed the cost of a general business license application.

(b). Permit Exemption - The following persons, entities or activities are exempt from the permit requirement of this chapter:

1. Any vendor or person engaged solely in artistic performances, free speech and/or petitioning activities;
2. Nonprofit educational institutions, fraternal and service clubs, bona fide religious organizations, lemonade stands, and agencies of any federal, state or local governments;
3. Nonprofit private clubs where a basic membership fee covers the cost of the use of the facilities;
4. Community organizations/events not otherwise regulated by the Coalinga Municipal Code, upon approval of the City Manager or designee;
5. Businesses and trades that are exempt from licensing and tax regulations under federal and state statutes;
6. Any organization, society, association or corporation desiring to solicit or have solicited in its name money, donations of money or property or financial assistance of any kind or desiring to sell or distribute any item of literature or merchandise to persons other than members of such organization upon the streets, in office or business buildings, by house-to-house canvass or in public places for charitable, religious, patriotic or philanthropic purpose exclusively.

*(c). General Regulations.*

1. To maintain accessibility path of travel standards as prescribed by State and Federal Law
2. To prevent dangerous distractions and promote the general welfare of the city's residents, sidewalk vendors shall not emit any loud, unnecessary and unusual noises beyond that of a typical use in the surrounding area.
3. A sidewalk vending permit does not provide an exclusive right to operate within any specific portion of the public right-of-way.
4. No equipment or objects used for sidewalk vending purposes may be left or maintained in public spaces or in any portion of the public right-of-way from 10:00 p.m. to 8:00 a.m. Any equipment or objects left overnight in public spaces or in any portion of the public right-of-way will be considered discarded and may be seized or disposed of by the city.
5. To facilitate the enforcement of this chapter, every sidewalk vendor must display their city-issued sidewalk vending permit on the street-side portion of their pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance when operating in the public right-of-way.
6. To prevent unintended rolling or slipping, a sidewalk vendor is prohibited from operating a pushcart, pedal-driven cart, wagon, or other non-motorized conveyance on a public-right-of-way with a slope greater than five percent.

*(d). Specific Regulations.*

1. Sidewalk vending hours limitations in areas zoned for nonresidential use will be as restrictive as any limitations on hours of operation imposed on other businesses or uses on the same street, excluding those permitted to operate 24 hours.
2. Roaming sidewalk vendors are limited from dawn until dusk in areas that are zoned exclusively residential. Stationary sidewalk vendors are strictly prohibited in areas zoned exclusively residential.

3. A sidewalk vendor is prohibited from operating within five-hundred (500) feet of a permitted certified farmers' market, a permitted swap meet, or any area subject to a temporary use permit for the duration of the permit.

(e). Violation Penalty.

1. If a permitted street vendor is in violation of any provision of this chapter is guilty of an administrative violation punishable by an administrative fine not to exceed:
    i. One hundred dollars ($100.00) for a first violation; or
    ii. Two hundred dollars ($200.00) for a second violation within one year of the first violation; or
    iii. Five hundred dollars ($500.00) for each additional violation within one year of the first violation.
2. Any person vending without a sidewalk vending permit is guilty of an administrative violation punishable by an administrative fine not to exceed:
    i. Two hundred fifty dollars ($250.00) for a first violation; or
    ii. Five hundred dollars ($500.00) for a second violation within one year of the first violation; or
    iii. One thousand dollars ($1,000.00) for each additional violation within one year of the first violation.
    iv. Upon proof of a valid permit issued by the City, the administrative fine in Section 9-5.130(e)(2) will be reduced to the corresponding administrative fine in Section 9-5.130(e)(1).
3. The City may rescind a sidewalk vendor permit for the remaining term of the permit upon a fourth or subsequent violation of this chapter.
4. Failure to pay an administrative fine is not punishable as an infraction or misdemeanor. Additional fines, fees, assessments, or any other financial conditions beyond those authorized will not be assessed. However, the City may levy a lien on the violator's real or personal property, including the vehicle used for vending purposes.
5. An administrative violation constitutes a separate and distinct violation for each day that it exist and each such violation may be subject to the maximum fine permitted under this chapter.

*(f). Ability to Pay Determination.*

1. Any fine issued under Section 9-5.130 will be accompanied with a notice of and instruction regarding the right to request an ability-to-pay determination.
2. If the requestor is receiving public benefits under Government Code section 68632, subdivision (a), or has a monthly income which is 125 percent or less than the current poverty guidelines updated periodically in the Federal Register by the United States Department of Health and Human Services, the City will limit the total amount of the requestor's administrative fine to 20 percent of the total.

**SECTION 6.** Severability Clause:

Should any section, clause, or provision of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

**SECTION 7.** Effective Date:

This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Coalinga ordinance.

**SECTION 8.** Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

**PASSED, APPROVED AND ADOPTED** this ____ day of _____, 2019.

_____

Ron Lander, Mayor

ATTEST:

_____

Shannon Jensen, City Clerk

APPROVED AS TO FORM:

_____

Mario U. Zamora, City Attorney

ORDINANCE NO. 827

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**WHEREAS**, SB 946 decriminalizes sidewalk vending and limits local regulations to those expressly provided for in the bill or are otherwise "directly related to objective health, safety, or welfare concerns"; and

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**WHEREAS**, the City desires to adopt a sidewalk vending ordinance to address sidewalk vendors and amend its mobile vendor ordinance to ensure compliance with state law; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COALINGA DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council finds that all the facts, findings, and conclusions set forth above in this Ordinance are true and correct.

**SECTION 2.** The Council hereby finds and determines that there is no possibility the adoption of a sidewalk vending ordinance and the amendment to its peddling ordinance will have a significant effect on the environment. Accordingly, under the provisions of § 15061 (b)(3) and § 15378(b)(5) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

**SECTION 3.** The City Council hereby amends the following definition in Article 2 of Chapter 1 in Title 9 the Coalinga Municipal Code to read as follows:

*Mobile vendor.* Any person that sells, or causes or allows another, whether as an employee or as an independent contractor leasing or renting equipment, to sell any food, drinks or merchandise on any street, or alley, by means of automobile, truck or any other registered vehicle or vessel. This does not include vendors vending from a public sidewalk (See Sidewalk Vendors Section 9-5.130). Mobile vendors must obtain a business license from the City of Coalinga prior to the start of business operations. Mobile Vendor shall not mean any person operating under a concession agreement or other agreement with the city as a party to the agreement. A mobile vendor is different from a peddler, who visits private residences to sell goods, as defined and regulated in Title 5, Chapter 9 of the Coalinga Municipal Code.

*Mobile vendor vehicle.* An automobile, truck or any other registered vehicle or vessel used by mobile vendors to sell their food, drinks or merchandise. Mobile vendor vehicle shall not include delivery vehicles used to transport food or drink from a store having a valid food permit to a customer's home or a vehicle transporting food or drink from a wholesale establishment to a retail outlet.

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1. Their name and mailing address;
2. Description of the merchandise offered for sale or exchange;
3. If the sidewalk vendor is an agent of an individual, company, partnership, or corporation, the name and business address of the principal and any owners of the company, partnership, or corporation; and
4. Certification that he information is true to his or her knowledge and belief.
5. A copy of a California's driver's license or identification number, an individual taxpayer identification number, or a social security number. Such information is not a public record and will remain confidential as required by Government Code section 51038(c)(4).
6. A copy of a valid California Department of Tax and Fee Administration seller's permit, as required.
7. A copy of a valid Mobile Food Permit issued by the Fresno County Department of Public Health, as required.
8. The sidewalk vending permit application shall require the applicant to agree, in writing, to comply with all the provisions of this chapter and all applicable provisions of the Coalinga Municipal Code.
9. Payment of a business license fee established by resolution by the City Council and not to exceed the cost of a general business license application.

(b). Permit Exemption - The following persons, entities or activities are exempt from the permit requirement of this chapter:

1. Any vendor or person engaged solely in artistic performances, free speech and/or petitioning activities;
2. Nonprofit educational institutions, fraternal and service clubs, bona fide religious organizations, lemonade stands, and agencies of any federal, state or local governments;
3. Nonprofit private clubs where a basic membership fee covers the cost of the use of the facilities;
4. Community organizations/events not otherwise regulated by the Coalinga Municipal Code, upon approval of the City Manager or designee;
5. Businesses and trades that are exempt from licensing and tax regulations under federal and state statutes;
6. Any organization, society, association or corporation desiring to solicit or have solicited in its name money, donations of money or property or financial assistance of any kind or desiring to sell or distribute any item of literature or merchandise to persons other than members of such organization upon the streets, in office or business buildings, by house-to-house canvass or in public places for charitable, religious, patriotic or philanthropic purpose exclusively.

*(c). General Regulations.*

1. To maintain accessibility path of travel standards as prescribed by State and Federal Law
2. To prevent dangerous distractions and promote the general welfare of the city's residents, sidewalk vendors shall not emit any loud, unnecessary and unusual noises beyond that of a typical use in the surrounding area.
3. A sidewalk vending permit does not provide an exclusive right to operate within any specific portion of the public right-of-way.
4. No equipment or objects used for sidewalk vending purposes may be left or maintained in public spaces or in any portion of the public right-of-way from 10:00 p.m. to 8:00 a.m. Any equipment or objects left overnight in public spaces or in any portion of the public right-of-way will be considered discarded and may be seized or disposed of by the city.
5. To facilitate the enforcement of this chapter, every sidewalk vendor must display their city-issued sidewalk vending permit on the street-side portion of their pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance when operating in the public right-of-way.
6. To prevent unintended rolling or slipping, a sidewalk vendor is prohibited from operating a pushcart, pedal-driven cart, wagon, or other non-motorized conveyance on a public-right-of-way with a slope greater than five percent.

*(d). Specific Regulations.*

1. Sidewalk vending hours limitations in areas zoned for nonresidential use will be as restrictive as any limitations on hours of operation imposed on other businesses or uses on the same street, excluding those permitted to operate 24 hours.
2. Roaming sidewalk vendors are limited from dawn until dusk in areas that are zoned exclusively residential. Stationary sidewalk vendors are strictly prohibited in areas zoned exclusively residential.

3. A sidewalk vendor is prohibited from operating within five-hundred (500) feet of a permitted certified farmers' market, a permitted swap meet, or any area subject to a temporary use permit for the duration of the permit.

(e). Violation Penalty.

1. If a permitted street vendor is in violation of any provision of this chapter is guilty of an administrative violation punishable by an administrative fine not to exceed:
    i. One hundred dollars ($100.00) for a first violation; or
    ii. Two hundred dollars ($200.00) for a second violation within one year of the first violation; or
    iii. Five hundred dollars ($500.00) for each additional violation within one year of the first violation.
2. Any person vending without a sidewalk vending permit is guilty of an administrative violation punishable by an administrative fine not to exceed:
    i. Two hundred fifty dollars ($250.00) for a first violation; or
    ii. Five hundred dollars ($500.00) for a second violation within one year of the first violation; or
    iii. One thousand dollars ($1,000.00) for each additional violation within one year of the first violation.
    iv. Upon proof of a valid permit issued by the City, the administrative fine in Section 9-5.130(e)(2) will be reduced to the corresponding administrative fine in Section 9-5.130(e)(1).
3. The City may rescind a sidewalk vendor permit for the remaining term of the permit upon a fourth or subsequent violation of this chapter.
4. Failure to pay an administrative fine is not punishable as an infraction or misdemeanor. Additional fines, fees, assessments, or any other financial conditions beyond those authorized will not be assessed. However, the City may levy a lien on the violator's real or personal property, including the vehicle used for vending purposes.
5. An administrative violation constitutes a separate and distinct violation for each day that it exist and each such violation may be subject to the maximum fine permitted under this chapter.

*(f). Ability to Pay Determination.*

1. Any fine issued under Section 9-5.130 will be accompanied with a notice of and instruction regarding the right to request an ability-to-pay determination.
2. If the requestor is receiving public benefits under Government Code section 68632, subdivision (a), or has a monthly income which is 125 percent or less than the current poverty guidelines updated periodically in the Federal Register by the United States Department of Health and Human Services, the City will limit the total amount of the requestor's administrative fine to 20 percent of the total.

**SECTION 6.** Severability Clause:

Should any section, clause, or provision of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

**SECTION 7.** Effective Date:

This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Coalinga ordinance.

**SECTION 8.** Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

**PASSED, APPROVED AND ADOPTED** this ____ day of _____, 2019.

_____

Ron Lander, Mayor

ATTEST:

_____

Shannon Jensen, City Clerk

APPROVED AS TO FORM:

_____

Mario U. Zamora, City Attorney

## Senate Bill No. 946

CHAPTER 459

An act to add Chapter 6.2 (commencing with Section 51036) to Part 1 of Division 1 of Title 5 of the Government Code, relating to sidewalk vendors.

[Approved by Governor September 17, 2018. Filed with Secretary of State September 17, 2018.]

LEGISLATIVE COUNSEL'S DIGEST

SB 946, Lara. Sidewalk vendors.

Existing law authorizes a local authority, by ordinance or resolution, to adopt requirements for the public safety regulating any type of vending and the time, place, and manner of vending from a vehicle upon a street.

This bill would prohibit a local authority, as defined, from regulating sidewalk vendors, except in accordance with the provisions of the bill. The bill would provide that a local authority is not required to adopt a new program to regulate sidewalk vendors if the local authority has established an existing program that substantially complies with the provisions of the bill. The bill would apply these provisions to a chartered or general law city, county, or city and county.

The bill would require a local authority that elects to adopt a sidewalk vending program to, among other things, not require a sidewalk vendor to operate within specific parts of the public right-of-way, except when that restriction is directly related to objective health, safety, or welfare concerns, and not restrict sidewalk vendors to operate only in a designated neighborhood or area, except as specified. The bill would authorize a local authority to, by ordinance or resolution, adopt additional requirements regulating the time, place, and manner of sidewalk vending, as specified, if the requirements are directly related to objective health, safety, or welfare concerns. The bill would also authorize a local authority to prohibit sidewalk vendors in areas located within the immediate vicinity of a permitted certified farmers' market and a permitted swap meet, as specified, and to restrict or prohibit sidewalk vendors within the immediate vicinity of an area designated for a temporary special permit issued by the local authority, as specified. A violation would be punishable only by an administrative fine, as specified, pursuant to an ability-to-pay determination, and proceeds would be deposited in the treasury of the local authority.

The bill would require the dismissal of any criminal prosecutions under any local ordinance or resolution regulating or prohibiting sidewalk vendors that have not reached final judgment. The bill would also authorize a person who is currently serving, or who completed, a sentence, or who is subject to a fine, for a conviction of a misdemeanor or infraction for sidewalk

vending, as specified, to petition for dismissal of the sentence, fine, or conviction.

Existing constitutional provisions require that a statute that limits the right of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest.

This bill would make legislative findings to that effect.

*The people of the State of California do enact as follows:*

SECTION 1. (a) The Legislature finds and declares all of the following:

(1) Sidewalk vending provides important entrepreneurship and economic development opportunities to low-income and immigrant communities.

(2) Sidewalk vending increases access to desired goods, such as culturally significant food and merchandise.

(3) Sidewalk vending contributes to a safe and dynamic public space.

(4) The safety and welfare of the general public is promoted by encouraging local authorities to support and properly regulate sidewalk vending.

(5) The safety and welfare of the general public is promoted by prohibiting criminal penalties for violations of sidewalk vending ordinances and regulations.

(6) This act applies to any city, county, or city and county, including a charter city. The criminalization of small business entrepreneurs, and the challenges that those entrepreneurs face as a result of a criminal record, are matters of statewide concern. Further, unnecessary barriers have been erected blocking aspiring entrepreneurs from accessing the formal economy, harming California's economy in the process, and disrupting the regulation of business, which is a matter of statewide concern. Moreover, California has an interest in the regulation of traffic, a matter of statewide concern, whether in ensuring the appropriate flow of traffic or in ensuring the safety of pedestrians on the road or the sidewalk.

(b) It is the intent of the Legislature to promote entrepreneurship and support immigrant and low-income communities.

SEC. 2. Chapter 6.2 (commencing with Section 51036) is added to Part 1 of Division 1 of Title 5 of the Government Code, to read:

## Chapter 6.2. Sidewalk Vendors

51036. For purposes of this chapter, the following definitions apply:

(a) "Sidewalk vendor" means a person who sells food or merchandise from a pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other nonmotorized conveyance, or from one's person, upon a public sidewalk or other pedestrian path.

(b) "Roaming sidewalk vendor" means a sidewalk vendor who moves from place to place and stops only to complete a transaction.

(c) "Stationary sidewalk vendor" means a sidewalk vendor who vends from a fixed location.

(d) "Local authority" means a chartered or general law city, county, or city and county.

51037. (a) A local authority shall not regulate sidewalk vendors except in accordance with Sections 51038 and 51039.

(b) Nothing in this chapter shall be construed to affect the applicability of Part 7 (commencing with Section 113700) of Division 104 of the Health and Safety Code to a sidewalk vendor who sells food.

(c) Nothing in this chapter shall be construed to require a local authority to adopt a new program to regulate sidewalk vendors if the local authority has established an existing program that substantially complies with the requirements in this chapter.

51038. (a) A local authority may adopt a program to regulate sidewalk vendors in compliance with this section.

(b) A local authority's sidewalk vending program shall comply with all of the following standards:

(1) A local authority shall not require a sidewalk vendor to operate within specific parts of the public right-of-way, except when that restriction is directly related to objective health, safety, or welfare concerns.

(2) (A) A local authority shall not prohibit a sidewalk vendor from selling food or merchandise in a park owned or operated by the local authority, except the local authority may prohibit stationary sidewalk vendors from vending in the park only if the operator of the park has signed an agreement for concessions that exclusively permits the sale of food or merchandise by the concessionaire.

(B) Notwithstanding subparagraph (A), a local authority may adopt additional requirements regulating the time, place, and manner of sidewalk vending in a park owned or operated by the local authority if the requirements are any of the following:

(i) Directly related to objective health, safety, or welfare concerns.

(ii) Necessary to ensure the public's use and enjoyment of natural resources and recreational opportunities.

(iii) Necessary to prevent an undue concentration of commercial activity that unreasonably interferes with the scenic and natural character of the park.

(3) A local authority shall not require a sidewalk vendor to first obtain the consent or approval of any nongovernmental entity or individual before he or she can sell food or merchandise.

(4) (A) A local authority shall not restrict sidewalk vendors to operate only in a designated neighborhood or area, except when that restriction is directly related to objective health, safety, or welfare concerns.

(B) Notwithstanding subparagraph (A), a local authority may prohibit stationary sidewalk vendors in areas that are zoned exclusively residential, but shall not prohibit roaming sidewalk vendors.

(5) A local authority shall not restrict the overall number of sidewalk vendors permitted to operate within the jurisdiction of the local authority,

unless the restriction is directly related to objective health, safety, or welfare concerns.

(c) A local authority may, by ordinance or resolution, adopt additional requirements regulating the time, place, and manner of sidewalk vending if the requirements are directly related to objective health, safety, or welfare concerns, including, but not limited to, any of the following:

(1) Limitations on hours of operation that are not unduly restrictive. In nonresidential areas, any limitations on the hours of operation for sidewalk vending shall not be more restrictive than any limitations on hours of operation imposed on other businesses or uses on the same street.

(2) Requirements to maintain sanitary conditions.

(3) Requirements necessary to ensure compliance with the federal Americans with Disabilities Act of 1990 (Public Law 101-336) and other disability access standards.

(4) Requiring the sidewalk vendor to obtain from the local authority a permit for sidewalk vending or a valid business license, provided that the local authority issuing the permit or business license accepts a California driver's license or identification number, an individual taxpayer identification number, or a municipal identification number in lieu of a social security number if the local authority otherwise requires a social security number for the issuance of a permit or business license, and that the number collected shall not be available to the public for inspection, is confidential, and shall not be disclosed except as required to administer the permit or licensure program or comply with a state law or state or federal court order.

(5) Requiring the sidewalk vendor to possess a valid California Department of Tax and Fee Administration seller's permit.

(6) Requiring additional licenses from other state or local agencies to the extent required by law.

(7) Requiring compliance with other generally applicable laws.

(8) Requiring a sidewalk vendor to submit information on his or her operations, including, but not limited to, any of the following:

(A) The name and current mailing address of the sidewalk vendor.

(B) A description of the merchandise offered for sale or exchange.

(C) A certification by the vendor that to his or her knowledge and belief, the information contained on the form is true.

(D) The California seller's permit number (California Department of Tax and Fee Administration sales tax number), if any, of the sidewalk vendor.

(E) If the sidewalk vendor is an agent of an individual, company, partnership, or corporation, the name and business address of the principal.

(d) Notwithstanding subdivision (b), a local authority may do both of the following:

(1) Prohibit sidewalk vendors in areas located within the immediate vicinity of a permitted certified farmers' market or a permitted swap meet during the limited operating hours of that certified farmers' market or swap meet. A "certified farmers' market" means a location operated in accordance with Chapter 10.5 (commencing with Section 47000) of Division 17 of the

Food and Agricultural Code and any regulations adopted pursuant to that chapter. A "swap meet" means a location operated in accordance with Article 6 (commencing with Section 21660) of Chapter 9 of Division 8 of the Business and Professions Code, and any regulations adopted pursuant to that article.

(2) Restrict or prohibit sidewalk vendors within the immediate vicinity of an area designated for a temporary special permit issued by the local authority, provided that any notice, business interruption mitigation, or other rights provided to affected businesses or property owners under the local authority's temporary special permit are also provided to any sidewalk vendors specifically permitted to operate in the area, if applicable. For purposes of this paragraph, a temporary special permit is a permit issued by the local authority for the temporary use of, or encroachment on, the sidewalk or other public area, including, but not limited to, an encroachment permit, special event permit, or temporary event permit, for purposes including, but not limited to, filming, parades, or outdoor concerts. A prohibition of sidewalk vendors pursuant to this paragraph shall only be effective for the limited duration of the temporary special permit.

(e) For purposes of this section, perceived community animus or economic competition does not constitute an objective health, safety, or welfare concern.

51039. (a) (1) A violation of a local authority's sidewalk vending program that complies with Section 51038 is punishable only by the following:

(A) An administrative fine not exceeding one hundred dollars ($100) for a first violation.

(B) An administrative fine not exceeding two hundred dollars ($200) for a second violation within one year of the first violation.

(C) An administrative fine not exceeding five hundred dollars ($500) for each additional violation within one year of the first violation.

(2) A local authority may rescind a permit issued to a sidewalk vendor for the term of that permit upon the fourth violation or subsequent violations.

(3) (A) If a local authority requires a sidewalk vendor to obtain a sidewalk vending permit from the local authority, vending without a sidewalk vending permit may be punishable by the following in lieu of the administrative fines set forth in paragraph (1):

(i) An administrative fine not exceeding two hundred fifty dollars ($250) for a first violation.

(ii) An administrative fine not exceeding five hundred dollars ($500) for a second violation within one year of the first violation.

(iii) An administrative fine not exceeding one thousand dollars ($1,000) for each additional violation within one year of the first violation.

(B) Upon proof of a valid permit issued by the local authority, the administrative fines set forth in this paragraph shall be reduced to the administrative fines set forth in paragraph (1), respectively.

(b) The proceeds of an administrative fine assessed pursuant to subdivision (a) shall be deposited in the treasury of the local authority.

(c) Failure to pay an administrative fine pursuant to subdivision (a) shall not be punishable as an infraction or misdemeanor. Additional fines, fees, assessments, or any other financial conditions beyond those authorized in subdivision (a) shall not be assessed.

(d) (1) A violation of a local authority's sidewalk vending program that complies with Section 51038, or a violation of any rules or regulations adopted prior to January 1, 2019, that regulate or prohibit sidewalk vendors in the jurisdiction of a local authority, shall not be punishable as an infraction or misdemeanor, and the person alleged to have violated any of those provisions shall not be subject to arrest except when permitted under law.

(2) Notwithstanding any other law, paragraph (1) shall apply to all pending criminal prosecutions under any local ordinance or resolution regulating or prohibiting sidewalk vendors. Any of those criminal prosecutions that have not reached final judgment shall be dismissed.

(e) A local authority that has not adopted rules or regulations by ordinance or resolution that comply with Section 51037 shall not cite, fine, or prosecute a sidewalk vendor for a violation of any rule or regulation that is inconsistent with the standards described in subdivision (b) Section 51038.

(f) (1) When assessing an administrative fine pursuant to subdivision (a), the adjudicator shall take into consideration the person's ability to pay the fine. The local authority shall provide the person with notice of his or her right to request an ability-to-pay determination and shall make available instructions or other materials for requesting an ability-to-pay determination. The person may request an ability-to-pay determination at adjudication or while the judgment remains unpaid, including when a case is delinquent or has been referred to a comprehensive collection program.

(2) If the person meets the criteria described in subdivision (a) or (b) of Section 68632, the local authority shall accept, in full satisfaction, 20 percent of the administrative fine imposed pursuant to subdivision (a).

(3) The local authority may allow the person to complete community service in lieu of paying the total administrative fine, may waive the administrative fine, or may offer an alternative disposition.

(g) (1) A person who is currently serving, or who completed, a sentence, or who is subject to a fine, for a conviction of a misdemeanor or infraction for sidewalk vending, whether by trial or by open or negotiated plea, who would not have been guilty of that offense under the act that added this section had that act been in effect at the time of the offense, may petition for dismissal of the sentence, fine, or conviction before the trial court that entered the judgment of conviction in his or her case.

(2) Upon receiving a petition under paragraph (1), the court shall presume the petitioner satisfies the criteria in paragraph (1) unless the party opposing the petition proves by clear and convincing evidence that the petitioner does not satisfy the criteria. If the petitioner satisfies the criteria in paragraph (1), the court shall grant the petition to dismiss the sentence or fine, if applicable, and dismiss and seal the conviction, because the sentence, fine, and conviction are legally invalid.

(3) Unless requested by the petitioner, no hearing is necessary to grant or deny a petition filed under paragraph (1).

(4) If the court that originally sentenced or imposed a fine on the petitioner is not available, the presiding judge shall designate another judge to rule on the petition.

(5) Nothing in this subdivision is intended to diminish or abrogate any rights or remedies otherwise available to the petitioner.

(6) Nothing in this subdivision or related provisions is intended to diminish or abrogate the finality of judgments in any case not falling within the purview of this chapter.

SEC. 3. The Legislature finds and declares that Section 2 of this act, which adds Section 51038 to the Government Code, imposes a limitation on the public's right of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:

The Legislature finds and declares that in order to protect the privacy of a sidewalk vendor with regard to his or her California driver's license or identification number, individual taxpayer identification number, or municipal identification number, when that number is collected in lieu of a social security number for purposes of the issuance of a permit or business license, it is necessary that the sidewalk vendor's number be confidential, except as provided in this act.

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# RESOLUTION 019P-002

## A RESOLUTION OF THE CITY OF COALINGA PLANNING COMMISSION RECOMMENDING APPROVAL OF A ZONING TEXT AMENDMENT TO AMEND THE PLANNING AND ZONING CODE ESTABLISHING REGUALTIONS FOR STREET VENDORS

WHEREAS, on September 17, 2018, Governor Brown signed Senate Bill No. 946 ("SB 946), adding sections 51036-51039 to the Government Code; and

WHEREAS, SB 946 decriminalizes sidewalk vending and limits local regulations to those expressly provided for in the bill or are otherwise "directly related to objective health, safety, or welfare concerns"; and

WHEREAS, SB 946 only applies to sidewalk vending in public rights-of-way, and private rights-of-way are still subject to private and local control; and

WHEREAS, the City desires to adopt a sidewalk vending ordinance to address sidewalk vendors and amend its mobile vendor ordinance to ensure compliance with state law; and

WHEREAS, a Public Hearing has been advertised and conducted pursuant to Public Resources Code Section 21092 and 21092.3, and public comment has been solicited, and;

WHEREAS, a Notice of Public Hearing was provided to the Coalinga Press, posted at City Hall, Police Department bulletin board, Fire Department Bulletin Board, Coalinga District Library, and Chamber of Commerce on January 31, 2019, and;

WHEREAS, the Planning Commission held the noticed Public Hearing on February 12, 2019 to take testimony with regard to the proposed Zoning Text Amendments and;

WHEREAS, the Planning Commission completed its review of the proposed Zoning Text Amendment and details in the Staff Report and has considered the testimony received during the public hearing process, and;

WHEREAS, the Planning Commission has made the following findings based on the Zoning Text Amendment proposal:

- The proposed Zoning Ordinance amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City.

- The proposed Zoning Ordinance amendment is consistent and compatible with the goals, policies, and actions of the General Plan, and the other applicable provisions of the Zoning Ordinance.

- If applicable, the site is physically suitable (including, but not limited to access, provision of utilities, compatibility with adjoining land uses, and absence of

physical constraints) for the requested zoning designations and anticipated land uses/developments.

- The proposed Zoning Ordinance amendment has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act.

NOW THEREFORE BE IT RESOLVED, that the Planning Commission recommends approval to the City Council adoption of a draft ordinance (Exhibit "A") to amend the planning and zoning code related to permitting sidewalk vendors in accordance with State Law.

PASSED AND ADOPTED, by the City of Coalinga Planning Commission at a regular meeting held on the 12th day of February 2019.

AYES: Garza, Pruitt, Helmar, Jacobs, Sailer

NOES: None

ABSTAIN: None

ABSENT: None

Joshua P. Sailer
Planning Commission Chairman/Vice Chairman

ATTEST:

City Clerk/Deputy City Clerk

# Exhibit "A"
# Draft Street Vendor Ordinance

ORDINANCE NO. ~~XXX~~

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA, CALIFORNIA ADDING COALINGA MUNICIPAL CODE SECTION 9-5.130 "SIDEWALK VENDORS" AND AMENDING ARTICLE 2 CHAPTER 1 OF TITLE 9 "DEFINITIONS" RELATED TO SIDEWALK VENDORS AND MOBILE VENDING.

**WHEREAS**, on September 17, 2018, Governor Brown signed Senate Bill No. 946 ("SB 946), adding sections 51036-51039 to the Government Code; and

**WHEREAS**, SB 946 decriminalizes sidewalk vending and limits local regulations to those expressly provided for in the bill or are otherwise "directly related to objective health, safety, or welfare concerns"; and

**WHEREAS**, SB 946 only applies to sidewalk vending in public rights-of-way, and private rights-of-way are still subject to private and local control; and

**WHEREAS**, although Coalinga's Municipal Code does not regulate "sidewalk vendors", as that term is defined in SB 946, it does regulate "mobile vendors" (CMC 9-5.116), which will be amended and a new section created to address sidewalk vendors; and

**WHEREAS**, the City desires to adopt a sidewalk vending ordinance to address sidewalk vendors and amend its mobile vendor ordinance to ensure compliance with state law; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COALINGA DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council finds that all the facts, findings, and conclusions set forth above in this Ordinance are true and correct.

**SECTION 2.** The Council hereby finds and determines that there is no possibility the adoption of a sidewalk vending ordinance and the amendment to its peddling ordinance will have a significant effect on the environment. Accordingly, under the provisions of § 15061 (b)(3) and § 15378(b)(5) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

**SECTION 3.** The City Council hereby amends the following definition in Article 2 of Chapter 1 in Title 9 the Coalinga Municipal Code to read as follows:

*Mobile vendor.* Any person that sells, or causes or allows another, whether as an employee or as an independent contractor leasing or renting equipment, to sell any food, drinks or merchandise on any street, or alley, by means of automobile, truck or any other registered vehicle or vessel. This does not include vendors vending from a public sidewalk (See Sidewalk Vendors Section 9-5.130). Mobile vendors must obtain a business license from the City of Coalinga prior to the start of business operations. Mobile Vendor shall not mean any person operating under a concession agreement or other agreement with the city as a party to the agreement. A mobile vendor is different from a peddler, who visits private residences to sell goods, as defined and regulated in Title 5, Chapter 9 of the Coalinga Municipal Code.

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*Mobile vendor vehicle.* An automobile, truck or any other registered vehicle or vessel used by mobile vendors to sell their food, drinks or merchandise. Mobile vendor vehicle shall not include delivery vehicles used to transport food or drink from a store having a valid food permit to a customer's home or a vehicle transporting food or drink from a wholesale establishment to a retail outlet.

**SECTION 4.** The City Council hereby adds the following terms to Article 2 of Chapter 1 in Title 9 of the Coalinga Municipal Code to read as follows:

"*Sidewalk vendor*" means a person who sells food or merchandise from a pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance, or from one's person, upon a public sidewalk or other pedestrian path.

"*Sidewalk vendor, roaming*" means a sidewalk vendor who moves from place to place and stops only to complete a transaction.

"*Sidewalk vendor, stationary*" means a sidewalk vendor who vends from a fixed location.

**SECTION 5.** The City Council hereby adds Section 9-5.130 to Article 2 of Chapter 1 in Title 9 of the Coalinga Municipal Code to read as follows:

**9-5.130. - Sidewalk Vendors**

(a). Only sidewalk vendors with a valid sidewalk vending permit issued by the Finance Department may vend upon the city's public right-of-way. To apply for a sidewalk vending permit, the applicant must submit an application containing the following information:

1. Their name and mailing address;
2. Description of the merchandise offered for sale or exchange;
3. If the sidewalk vendor is an agent of an individual, company, partnership, or corporation, the name and business address of the principal and any owners of the company, partnership, or corporation; and
4. Certification that he information is true to his or her knowledge and belief.
5. A copy of a California's driver's license or identification number, an individual taxpayer identification number, or a social security number. Such information is not a public record and will remain confidential as required by Government Code section 51038(c)(4).
6. A copy of a valid California Department of Tax and Fee Administration seller's permit, as required.
7. A copy of a valid Mobile Food Permit issued by the Fresno County Department of Public Health, as required.
8. ~~*Background (fingerprinting).* To ensure the safety of residents and the merchantability of products sold by vendors without a fixed place of business, the city requires all sidewalk vending applicants to undergo a fingerprinting background check and to submit the results to the city as an attachment to their application.~~
8. The sidewalk vending permit application shall require the applicant to agree, in writing, to comply with all the provisions of this chapter and all applicable provisions of the Coalinga Municipal Code.

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9. Payment of a business license fee established by resolution by the City Council and not to exceed the cost of a general business license application.

(b). Permit Exemption - The following persons, entities or activities are exempt from the permit requirement of this chapter:

1. Any vendor or person engaged solely in artistic performances, free speech and/or petitioning activities;
2. Nonprofit educational institutions, fraternal and service clubs, bona fide religious organizations, lemonade stands, and agencies of any federal, state or local governments;
3. Nonprofit private clubs where a basic membership fee covers the cost of the use of the facilities;
4. Community organizations/events not otherwise regulated by the Coalinga Municipal Code, upon approval of the City Manager or designee;
5. Businesses and trades that are exempt from licensing and tax regulations under federal and state statutes;
6. Any organization, society, association or corporation desiring to solicit or have solicited in its name money, donations of money or property or financial assistance of any kind or desiring to sell or distribute any item of literature or merchandise to persons other than members of such organization upon the streets, in office or business buildings, by house-to-house canvass or in public places for charitable, religious, patriotic or philanthropic purpose exclusively.

*(c). General Regulations.*

1. To maintain accessibility path of travel standards as prescribed by State and Federal Law~~for the city's disabled residents, every sidewalk vendor operating on any sidewalk or public right-of-way must ensure that no obstruction is place in the sidewalk or public right-of-way that would reduce the width of the sidewalk to less than forty-eight (48) inches, exclusive of the top of the curb. No obstruction shall be located in a sidewalk or public right-of-way less than (6) feet in width when the sidewalk is adjacent to the curb.~~
2. ~~To prevent food-borne illness and protect the health and safety of the city's residents, every sidewalk vendor selling any food or beverage is required to wear a hairnet and food service gloves.~~

~~3.~~2. To prevent dangerous distractions and promote the general welfare of the city's residents, sidewalk vendors shall not emit any loud, unnecessary and unusual noises beyond that of a typical use in the surrounding area.

~~4.~~3. A sidewalk vending permit does not provide an exclusive right to operate within any specific portion of the public right-of-way.

~~5.~~4. No equipment or objects used for sidewalk vending purposes may be left or maintained in public spaces or in any portion of the public right-of-way from 10:00 p.m. to 8:00 a.m. Any equipment or objects left overnight in public spaces or in any portion of the public right-of-way will be considered discarded and may be seized or disposed of by the city.

~~6.~~5. To facilitate the enforcement of this chapter, every sidewalk vendor must display their city-issued sidewalk vending permit on the street-side portion of their pushcart, stand,

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display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance when operating in the public right-of-way.

~~7.~~6. To prevent unintended rolling or slipping, a sidewalk vendor is prohibited from operating a pushcart, pedal-driven cart, wagon, or other non-motorized conveyance on a public-right-of-way with a slope greater than five percent.

*(d). Specific Regulations.*

1. Sidewalk vending hours limitations in areas zoned for nonresidential use will be as restrictive as any limitations on hours of operation imposed on other businesses or uses on the same street, excluding those permitted to operate 24 hours.
2. Roaming sidewalk vendors are limited from dawn until dusk ~~to the hours of 9:00 a.m. through 5:00 p.m. for~~in areas that are zoned exclusively residential. Stationary sidewalk vendors are strictly prohibited in areas zoned exclusively residential.
3. A sidewalk vendor is prohibited from operating within five-hundred (500) feet of a permitted certified farmers' market, a permitted swap meet, or any area subject to a temporary use permit for the duration of the permit.
4. ~~Vending within 500 feet of any public school is prohibited from 7:00 a.m. through 4:00 p.m. on the days the public school is in session.~~

(e). Violation Penalty.

1. If a permitted street vendor is in violation of any provision of this chapter is guilty of an administrative violation punishable by an administrative fine not to exceed:
    i. One hundred dollars ($100.00) for a first violation; or
    ii. Two hundred dollars ($200.00) for a second violation within one year of the first violation; or
    iii. Five hundred dollars ($500.00) for each additional violation within one year of the first violation.
2. Any person vending without a sidewalk vending permit is guilty of an administrative violation punishable by an administrative fine not to exceed:
    i. Two hundred fifty dollars ($250.00) for a first violation; or
    ii. Five hundred dollars ($500.00) for a second violation within one year of the first violation; or
    iii. One thousand dollars ($1,000.00) for each additional violation within one year of the first violation.
    iv. Upon proof of a valid permit issued by the City, the administrative fine in Section 9-5.130(e)(2) will be reduced to the corresponding administrative fine in Section 9-5.130(e)(1).
3. The City may rescind a sidewalk vendor permit for the remaining term of the permit upon a fourth or subsequent violation of this chapter.
4. Failure to pay an administrative fine is not punishable as an infraction or misdemeanor. Additional fines, fees, assessments, or any other financial conditions beyond those authorized will not be assessed. However, the City may levy a lien on the violator's real or personal property, including the vehicle used for vending purposes.

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5. An administrative violation constitutes a separate and distinct violation for each day that it exist and each such violation may be subject to the maximum fine permitted under this chapter.

*(f). Ability to Pay Determination.*

1. Any fine issued under Section 9-5.130 will be accompanied with a notice of and instruction regarding the right to request an ability-to-pay determination.
2. If the requestor is receiving public benefits under Government Code section 68632, subdivision (a), or has a monthly income which is 125 percent or less than the current poverty guidelines updated periodically in the Federal Register by the United States Department of Health and Human Services, the City will limit the total amount of the requestor's administrative fine to 20 percent of the total.

**SECTION 6.** Severability Clause:

Should any section, clause, or provision of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

**SECTION 7.** Effective Date:

This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Coalinga ordinance.

**SECTION 8.** Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

**PASSED, APPROVED AND ADOPTED** this ____ day of _____, 2019.

_____

Ron Lander, Mayor

ATTEST:

_____

Shannon Jensen, City Clerk

APPROVED AS TO FORM:

_____

Mario U. Zamora, City Attorney

DRAFT

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Approve MINUTES - February 7, 2019 (Amended) |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Shannon Jensen, City Clerk |

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## I. RECOMMENDATION:

## II. BACKGROUND:

## III. DISCUSSION:

## IV. ALTERNATIVES:

## V. FISCAL IMPACT:

ATTACHMENTS:

| File Name | Description |
|---|---|
| MINUTES_AMENDED_For_Council_s_Approval_020719.pdf | Minutes - February 7, 2019 (Amended) |

# Minutes
# AMENDED
# CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA
# February 7, 2019

1. CALL TO ORDER 6:00 PM

Council Members Present: Lander, Ramsey, Stolz, Adkisson, Singleton

Council Members Absent: None

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Administrative Analyst Mercedes Garcia, Fire Chief Dwayne Gabriel, Police Chief Michael Salvador, Community Development Director Sean Brewer, Public Works and Utility Director Pete Preciado, Financial Services Director Jasmin Bains, City Treasurer James Vosburg, Police Commander Darren Blevins, Public Utilities Coordinator Larry Miller, Assistant to the City Manager / City Clerk Shannon Jensen

*Motion by Adkisson, Second by Ramsey to Approve Agenda for the Meeting of February 7, 2019. Motion* ***Approved*** *by a 5/0 Majority Voice Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

   1. Presentation by Marcus Asay Regarding the Proposed International Air Cargo Facility

Marcus Asay gave a brief update and advised the City Council of the next step in the process of the proposed International Air Cargo Facility. Next steps include (1) annexing the land surrounding the airport and (2) formally designate the airport as an “Air Cargo Facility”.

   2. Mary Blyth Jones, Citizen of the Year

   3. Dawn Kahikina, Volunteer of the Year

   4. Cross Fit Green Shed, Business of the Year

Mayor Lander recognized the recipients of the awards presented by the Coalinga Area Chamber of Commerce at their annual dinner on February 2, 2019. Mary Blyth Jones accepted her award for Citizen of the Year. Ms. Kahikina, Volunteer of the Year and Cross Fit Green Shed, Business of the Year were not present to accept their awards.

3. CITIZEN COMMENTS

Hilda Crawford expressed gratitude for the help she received from City Staff when her dogs got loose on superbowl Sunday.

Bill Lewis advised the public of a Town Hall Meeting on Measure R to take place in Huron on Tuesday, February 12th at 5:00PM. A second Town Hall Meeting for Coalinga residents is scheduled for February 13th at 5:00PM at the Coalinga Hospital Board Room.

Manuel Ramirez expressed concern for children crossing the main highway near the Tropicana.

Mayor Lander agreed with Mr. Ramirez's concerns and stated that the City is limited to what can be done since it is a State Highway and therefore under the jurisdiction of Caltrans.

Community Development Director Sean Brewer explained the main issue with Caltrans is approving a crosswalk across 4 lanes of traffic, however the City currently has an Active Transportation Plan which includes a concept to shrink the lanes in the area of concern. Should Caltrans approve the plan, the City will install a crosswalk near the "old DMV" which will include flashing beacons.

Mr. Ramirez invited the pubic to attend the Coalinga Recreation and Parks Districts meeting on February 14th.

Mr. Nathan Vosburg requested an update on the City app, the new website and the waiving of the $2.95 credit card fee.

Community Development Director Sean Brewer stated the new website would be unveiled on February 21, 2019.

Mr. Matthew Apple, aka John Sunlight, self-appointed Emperor of Coalinga and opinion writer for the Coalinga Press, requested information on the City's Disaster Plan at the next Council Meeting.

Mr. Apple went on to announce it has been over one month since declaring himself Emperor and declaring Coalinga as its own Sovereign Entity. With no response from either the State or the Federal Government Mr. Apple requests the City Council contact Governor Newsom and President Trump to sign the documents, not only recognizing Coalinga as a Sovereign Entity, but also his role as Emperor.

Ms. Amanda Sparks, a Government Phone Distributor, stated the current rules of the City, specifically Temporary Use and Business License Fees, make it fiscally impossible to do business here. Ms. Sparks mentioned new State guidelines and understands the City is working on implementing them.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

    1. Approve MINUTES - January 3, 2019 (Amended)

    2. Waive Second Reading and Adopt Ordinance No. 826 Amending the Planning and Zoning Code Related to Regulating Requests for Second Residential Driveways

    3. Update on Repairs of Ladder Truck

*Council Member Adkisson pulled Item No. 3 for review.*

Council Member Adkisson explained the ladder truck is 32 years old and has only been in service for about 1 week since his time on the Council and since then the City has spent approximately $30,000 on repairs. Councilman Adkisson understands the Fire Department sees the ladder truck as a valuable asset, however

he suggests the Council monitor its worth considering the ladder truck's current age and its future need to be maintained and updated.

4. Approve Contract with Coalinga State Hospital for Ambulance Service

5. Police Department Annual Report

6. Public Works & Utilities Monthly Report for January 2019

7. Fire Department Report – December 2018

8. City Council's Consideration and Approval of the Lease Agreement with the IMAGINARIUM: Institute of Fine Arts for the property located at 180 Pierce Street-Community Garden

*Motion by Adkisson, Second by Ramsey to Approve Consent Calendar Item Nos. 1 through 8. Motion* **Approved** *by a Roll-call 5/0 Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Waive Second Reading and Adopt Ordinance 817 and Resolution 3888 regarding Commercial Vehicle Parking
   **Michael Salvador, Chief of Police**

Police Chief Michael Salvador gave a brief overview of the item, identifying two possible locations for truck parking: (1) South shoulder of Pacific Street, between Elm and Forest Avenues and (2) East shoulder of Merced Avenue, between Lucille City-limit line all the way to Jayne Avenue. Neither option is considered permeant due to the damage to roads expected with the weight of the trucks. Therefore, Chief Salvador suggests incorporating a one-year sunset to Resolution No. 3888 to allow Council time to devise a more permanent plan. He further described a possible option of developing a truck terminal somewhere within the City, which could be City-owned or privately-owned.

Mayor Pro-Tem Ramsey asked if the Pacific Street option was both sides of the street?

Chief Salvador clarified it was the South curb only.

City Manager Trejo reported receiving 1-2 complaints weekly. Recent complaints included a truck parked on Merced Street which blocked the bike path forcing kids to walk into the street; a truck parked on Granit Construction's property; and complaints from residents out at Posa Chanet.

Chief Salvador advised Council should the residential areas near these options be expanded, trucks would no longer be allowed.

Mr. Nathan Vosburg expressed concern over both locations falling within his district, district 3. Mr. Vosburg pointed out the last time this issue was discussed, the Council was talking about charging a fee. He believes commercial truckers should pay mobile rent. Without an applied fee and commercial trucks paying their fair share, he is concerned as a tax payer, with the damage the trucks will do to the streets.

Mrs. Mary Jones suggested using the old airport property. Given its former use it seems useful and feasible. Mrs. Jones also indicated the south edge of town off Elm as another location.

Mr. Matthew Apple agrees the location should be out of town, so residents won't suffer.

Councilman Adkisson asked if Pacific Street is the only proposed location.

Chief Salvador clarified Pacific Street is one location and Merced Street is the other.

Councilman Adkisson asked if the City's jurisdiction ends at end of Merced, at the end of the neighborhood?

Chief Salvador indicated the boundary ends at Lucille Avenue.

City Attorney Mario Zamora asked Chief Salvador if the Council chooses not to designate one of the locations, if it was still his recommendation to adopt the Ordinance without the Resolution?

Chief Salvador answered yes, this Ordinance prohibits commercial vehicle parking except in those locations the City Council designates by Resolution.

Mr. Zamora clarified, should the Council want to allow commercial parking then they would not pass the Ordinance. However, it would be easier to pass the Ordinance now and then come back with a Resolution designating a location, rather than not approving the Ordinance.

Mayor Lander asked if the Ordinance is passed tonight the City can prohibit commercial parking?

Chief Salvador indicated that was correct, however the Ordinance would not become effective for 30 days.

Mayor Pro-Tem Ramsey asked if the Council does not approve the Ordinance tonight, where can trucks park?

Chief Salvador said it depends and indicated the issue lies with the current Ordinance. As the Ordinance is currently written, half-ton pickup trucks are prohibited because they exceed the limit of 6,000 pounds, making it unenforceable.

Mayor Pro-Tem Ramsey expressed concern that the City is singling out truckers.

*Motion by Adkisson, Second by Stolz to Approve Waiving Second Reading of Ordinance No. 817 Related to Commercial Vehicle Parking and to Bring Back Resolution No. 3888 for the City-Owned Superfund Site Located at Pacific Street and Elm Avenue. Motion* Approved *by a Roll-call 5/0 Majority Vote.*

2. Council Direction Related to Considering the Trestle Bridge Near Hannah and Phelps Ave as a Historical Landmark
   Sean Brewer, Community Development Director

Community Development Director Sean Brewer gave a brief overview of the item, outlining the process of designating the trestle bridge near Phelps Avenue and Hannah Street as a historical landmark. Mr. Brewer noted the costs associated with the designation are unknown at this time as it may require improvements to the structure, environmental review, other costs associated with acquiring owner consent, and staff hours to research eligibility.

Mayor Pro-Tem Ramsey suggested the City partner with the Baker Museum indicating the historical value is there, siting the bridge's use for delivering water to the City, it is the location of a large train wreck and its inclusion in the City's planned trail system.

Mayor Ron Lander asked who owns the property? He believed it was still owned by the Southern Pacific Railroad.

Mr. Brewer indicated the rights-of-way have all been abandoned and the bridge is owned by the developers of the school farm.

*Motion by Adkisson, Second by Ramsey Directing Staff to Pursue with Designating the Trestle Bridge Near Phelps Avenue and Hannah Street as a Historical Landmark.* Approved *by a Roll-call 5/0 Majority Vote.*

3. Council Discussion and Direction regarding a Code Amendment for the Residential Estate Zone, Fences and Decorative Features
Sean Brewer, Community Development Director

Community Development Director Sean Brewer gave a brief overview of the item and indicated this was a Future Agenda Item requested by Councilman Adkisson to discuss the violation and its applicability to the development code and seek possible ways to allow the archway to remain if the law prescribes.

Mayor Lander deferred to the City Attorney for comment.

City Attorney Mario Zamora explained he and Mr. Brewer reviewed the issue from every angle, indicating the gate (archway) does not fit within the code as currently written. Mr. Zamora indicated the Council has two options: (1) amend the code to allow for the height and width restrictions or (2) grant a variance to the development code. In this case, the variance is not applicable because it does not fit the definition of a public variance to allow the gate to remain in its current location. Should the Council choose to amend the code then the new height and width restrictions would be applicable to any residential zone within the City.

Mayor Pro-Tem Ramsey asked if the Council could have the residents move the gate down to the entrance of their property?

Mr. Zamora answered yes, stating the gate currently sits in the direct path of the future street of Monroe, but the residents could place the gate within the fence line of their property in between the shop and house.

Mayor Pro-Tem Ramsey asked if the residents would be willing to do that?

Mayor Lander asked if anyone spoke to the property owners about that idea?

City Manager Marissa Trejo answered no, not regarding moving the gate.

Mayor Lander suggested that conversation take place.

Councilman Adkisson specified he brought this item to Council to find a resolution if applicable by law, wanting to be transparent and give the Minors a chance to address the Council. He further explained this is not a punishment and the City doesn't like telling people what they can or cannot do on their own property.

Mrs. Minor does not agree the code being cited applies to this circumstance. Stating the height and width of the gate and fence were both on the approved site plan so the only issue is the archway. The code sited is for a side yard gate and their side yard is nearly 300 feet away from where the gate sits. She further explains they were required to designate part of their land as a future easement as a condition of the City approving their site plan and, in that agreement, they agreed to move the gate to the suggested location on their property at that point in time. Mrs. Minor pointed out the average city lot is 7,000sf and their property is 140,000sf which is twenty times larger than a normal lot.

Both Mr. and Mrs. Minor mentioned Council's previous comments about fairness. The City's code for animal raising has already set a precedence, by allowing for different variances for different lot sizes. The City should be able to change the code now because you already have a code based off lot size. Stating it wouldn't be giving someone special privilege, its just a code based on lot size.

Mrs. Minor went on to comment that public architectural controls raise first amendment concerns. Stating a landowner should have the right to improve their land free from the risk of neighbors challenging improvements based on aesthetics. Aesthetics are subjective and just because someone doesn't like it, doesn't give them the right to take away the happiness from the person who installed the improvement.

Mr. Minor continued by saying he and his wife have given a lot for this project. When they built the gate, it wasn't their intent to cause a conflict and that they are just trying to do the right thing.

Mayor Pro-Tem Ramsey asked about moving the fence now since the Minors will eventually be required to when Monroe Street is extended.

Mrs. Minor explained the fence was placed at the entrance to help secure the property during construction.

Mayor Pro-Tem Ramsey stated that the archway does not prevent that.

Mrs. Minor indicated that it does not, however it is all one piece.

Mr. Brewer reiterated the issue is with the height of the archway, not the fence and gate.

The Minors repeated their request for the City to rewrite the code for the archway just like what was done for the chickens.

City Attorney Mario Zamora indicated rewriting the code is an option, however it would then be applied to the whole city.

Mrs. Mary Jones pointed out the Staff Report clearly indicates a variance could be granted based on size.

City Manager Marissa Trejo explained all three (size, shape and topography) must be met to qualify.

Mrs. Mary Jones is in favor of the archway.

Mr. Roger Tiffin is in favor of the archway.

Ms. Barbara Rodriguez, District 3 asked what is the intent of the regulation limiting the height of the fence?

City Attorney Mario Zamora answered it is typically for visibility in and out, for cars and pedestrians.

City Manager Marissa Trejo also mentioned aesthetics. Stating you wouldn't want a neighbor putting up a backyard fence in the front yard.

Ms. Rodriguez is in favor of the archway and urges the Council to consider, does the archway violate the intent of the code?

Councilman Adkisson asked, if the Council granted a variance wouldn't that be a grant of special privilege, which the City cannot do?

City Attorney Mario Zamora answered yes, this does not meet the requirements of a variance. If the Council is trying to make this work, the only way to do so is to amend the code.

Nathan Vosburg, District 3, is in favor of the archway, as well as amending the code to make it fair to everyone.

Mayor Lander asked, if the Council amends the code what would that entail?

Community Development Director Sean Brewer answered, if amended it would allow anyone to put up a fence to the current height of the archway in their front yard.

Mrs. Minor asked Mr. Brewer to admit this situation doesn't really fit the code being sited.

Mr. Brewer stated, no matter what it's too high. Under the code a fence cannot be higher than 6ft. In this instance the archway is part of the fence. He goes on to clarify the code states a decorative archway cannot be larger than 10ft by 10ft.

Mr. Pat O'Brian, District 1, is in favor of the archway.

Mr. Matthew Apple remarked whatever Council decides he requests that it be fair and equal to all.

*Consensus of the Council is to table the item until the City Manager and Sean Brewer can meet with the Minors to work through the issue and bring it back at the next Council Meeting.*

4. Council Direction Regarding Staff Findings Related to Managing Cannabis Odor and Potential Amendments to the City's Existing Regulations
   Sean Brewer, Community Development Director

Community Development Director Sean Brewer gave a brief overview of the item.

Councilman Adkisson asked how are we defining that there is an odor present?

Mr. Brewer answered it is very difficult. The Council will have to establish guidelines through an odor control plan that will help to minimize the amount of odor, however there will always be a level of odor present. The City has a lot of controls in place for indoor facilities, but with the design of a greenhouse facility there will be leakage as they are not completely sealed.

Mayor Pro-Tem Ramsey asked if the City has any ordnances for smell with regard to the garlic plant?

Mr. Brewer quoted the planning and zoning code stating, “no use, process or activity shall produce objectionable odors that are perceptible without instruments by a reasonable person at the lot line on site.” Mr. Brewer indicated he has not received any complaints about the garlic plant or the feed lot. Anything could be considered objectionable.

Mr. Matt Machado, who is affiliated with Next Green Wave, indicated he built the big green building at the Juniper Ridge Industrial Park. Mr. Machado is currently in the process of working with the City on a site plan review for a 286,000-sf greenhouse at a separate location that he will pay taxes on. As a contractor, the issue is there is no legal path regarding odor control. Even though the City approved greenhouses, the current ordinance prohibits odor outright. There will always be a level of odor present with greenhouses. Mr. Machado explained the technology to mitigate the odor is available and he urges the Council to choose a path so they can continue with their project. We just need a plan in place that can be measured and mitigated.

Mayor Pro-Tem Ramsey prefers option two, “Council may choose to direct staff to proceed with a text amendment to reduce the odor standards including the development of an odor control plan to minimize but not eliminate the existence of cannabis related odor.”

Mr. Brewer said he can try to do some additional research to try to find some tried and true methods on measuring odor if that is the consensus of the Council.

Mayor Pro-Tem Ramsey asked what other cities are doing for greenhouses right now?

Mr. Brewer stated he has researched many of the ordinances and a lot of them are still using the same ones the City is currently operating under. Most cities are not allowing greenhouses and those that do, are basically accepting the fact that there is going to be some odor.

Mr. Machado commented the most odorous part of the process will be the last 2 to 3 weeks of the growing cycle, before harvest, and the trimming of the product. However, the drying and trimming functions of the operation will be moved to an indoor metal building like what has been built at the Industrial Park with the same odor control systems which will eliminate a large portion of that potential odor. Mr. Machado stated the odor associated with the last 2 to 3 weeks of the growing cycle in the greenhouse is what is in question.

Councilman Adkisson asked when you say odor, you’re not taking about odor in the same way we smell the garlic, correct?

Mr. Machado stated you’re going to have some odor, but with the mechanical abilities I’m going to be able to mitigate it.

Mr. Brewer explained if the Council is comfortable with an acceptance of odor beyond the property line then we can identify a plan and set some standards for odor control.

*Consensus of the Council is for Staff to identify some standards for odor control and bring back an Amended Ordinance for Commercial Cannabis Operations that includes odor control regulations.*

## 7. ANNOUNCEMENTS

City Manager's Announcements – None

Councilwoman Stolz announced the first Animal Control Committee Meeting will be Wednesday, February 27, 2019 at 6:15pm in the City Council Chambers.

Mayor Lander announced the Chamber of Commerce Banquet was very nice and was handled very well. It was nice to see all the participants.

Mayor Lander remarked how nice it is to see the community involved in the City Council Meetings.

Mayor Lander reminded everyone about the Town Hall Meeting for Measure R being held at the Pavilion.

Miss. Morgan Krueger (daughter of Leona Krueger) introduced herself to the Council and stated she was here to talk about the Community Garden. This is the first place to make a garden and learn how to plant. She is happy the garden is still here.

Ms. Leona Krueger announced they are preparing for the kindergartners and first graders to visit the garden. "MOPS" is looking at getting a spot as well as 4H. Its nice to see that a little hole in the ground is now something big that people can be proud of.

Mrs. Mary Jones thanked the City for leasing the garden to her and that the terms were very generous.

## 8. FUTURE AGENDA ITEMS

Councilman Adkisson asked for an update on the City's Disaster Plan.

Mrs. Trejo answered we do have a Disaster Plan in place, however we plan to have it updated this fiscal year.

Councilman Adkisson requested the City look into possible estimates for a gravel lot behind Pacific Street to see if the City can turn it into a truck parking area. Is it worth the return on investment?

Councilman Adkisson requested a list of private property owners surrounding the airport so the City can investigate who may be in favor or in opposition of annexing the airport.

Councilman Adkisson requested the City look into changing the designation of the airport to an Air Cargo Facility or at least see what the process would be.

Councilman Adkisson requested an update on Fire Department recruitment.

Councilwoman Stolz requested an update on the phone app, website and the credit card fees, understanding the website will be unveiled at the February 21st City Council Meeting.

Public Utilities Coordinator Larry Miller gave a brief update on the phone app, stating he received a phone call just this morning from MyCivic and that they are going to do the first showing Monday morning.

Mayor Pro-Tem Ramsey asked if the Finance Director could comment on the utility billing, are we expecting any issues this month?

Ms. Bains stated Staff is still inputting re-reads into the software so the City is expecting a delay in the billing, we just don't know at this time what that will be. The City will be extending the due date, so residents have ample time to pay their bills.

Mayor Lander thanked Ms. Bains and her staff for being so professional while dealing with the billing issues.

Mayor Lander requested an update on the homeless situation in Frame Park.

Police Chief Michael Salvador stated the City is extremely limited with what can be done with the homeless on public land. Frame Park is public land. The 9th Circuit Court of Appeals recently decided a case in Boise, Idaho that scuttled any attempt he had last fall of putting together a homeless ordinance. We have homeless on public lands at the gazebo at Frame Park, in front of the Animal Shelter and in the creek bed. Its my understanding a count of the homeless in town was recently attempted but the homeless all disappeared because they did not want to be counted.

Councilman Adkisson declared the count was 5.

Mayor Pro-Tem Ramsey asked since the City has an ordinance in place on our parks, wouldn't that work?

Chief Salvador said not according to the 9th Circuit decision which is our controlling Federal Circuit.

Mayor Lander stopped the discussion stating the item is not on the agenda and requested it be added as a Future Agenda Item for the next meeting.

9. CLOSED SESSION

    1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga's Police Officer's Association

10. CLOSED SESSION REPORT (NONE)

11. ADJOURNMENT 8:18 PM

_____

Ron Lander, Mayor

_____

Shannon Jensen, City Clerk

_____

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Introduce and Waive First Reading of Ordinance No. 828 Amending the Coalinga Municipal Code Related to Bicycles and Wheeled Toys |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Darren Blevins, (I) Chief of Police |

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## I. RECOMMENDATION:

Introduce and Waive First Reading of Ordinance No. 828 Amending the Coalinga Municipal Code Related to Bicycles and Wheeled Toys.

## II. BACKGROUND:

This is in response to a future agenda item from the Councilmen Adkisson.

## III. DISCUSSION:

Staff is recommending the Bicycle and Wheeled Toy ordinances in Title 4 Article 12 sections 12201 through 1246 be repealed. This section was introduced/changed on October 3, 1987 under Ordinance 536.

Over the last 5 year the City has brought in a total of $80.00 in bicycle licensing revenue. The man power it takes to issue the bicycle license and the officers to enforce the code section out ways the revenue it brings in.

## IV. ALTERNATIVES:

The Council can decide to keep the ordinance.

## V. FISCAL IMPACT:

Fiscal impact is unknown.

ATTACHMENTS:

| File Name | Description |
|---|---|
| Bicycle_Ordinance_No._828_(002).pdf | Ordinance Number 828 |

ORDINANCE NO. 828

**AN ORDINANCE OF THE COALINGA CITY COUNCIL REPEALING CHAPTER 4 OF TITLE 12 OF THE COALINGA MUNICIPAL CODE RELATED TO BICYCLES AND WHEELED TOYS**

The City Council of the City of Coalinga does ordain as follows:

**Section 1.** Chapter 4 of Title 12 of Coalinga Municipal Code shall be repealed, and the following sections removed:

Title 4. Public Safety

Article 12. - Bicycles and Wheeled Toys

Sec. 4-4.1201. – Definitions
Sec. 4-4.1202. - Exemptions from chapter regulations.
Sec. 4-4.1203. - Registration: Required: Period of validity
Sec. 4-4.1204. - Mechanical requirements.
Sec. 4-4.1205. - Registration: Due when.
Sec. 4-4.1206. - Registration: Fee.
Sec. 4-4.1207. - Registration: Stickers and serials numbers.
Sec. 4-4.1208. - Registration: Records to be kept.
Sec. 4-4.1209. - Registration: Scope.
Sec. 4-4.1210. - Purchaser to apply for new registration.
Sec. 4-4.1211. - Mutilation of registration or serial number.
Sec. 4-4.1212. - Lost or defaced licenses: Report required: Replacement fee.
Sec. 4-4.1213. - Operation: Safe mechanical condition required.
Sec. 4-4.1214. - Operation: Compliance with rules of the road.
Sec. 4-4.1215. - Operation: Hand signals required when.
Sec. 4-4.1216. - Operation: Methods of giving signals.
Sec. 4-4.1217. - Operation: Speed restrictions.
Sec. 4-4.1218. - Operation: Stop before crossing required when.
Sec. 4-4.1219. - Operation: U-turn limitations.
Sec. 4-4.1220. - Operation: Parks, playgrounds and schools.
Sec. 4-4.1221. - Operation: Riding on sidewalk permitted when.
Sec. 4-4.1222. - Wheeled toys prohibited on streets.
Sec. 4-4.1223. - Wheeled toys and bicycles: Prohibited in business district.
Sec. 4-4.1224. - Riding in a group: Limitation.
Sec. 4-4.1225. - Towing other persons or vehicles prohibited when.
Sec. 4-4.1226. - Bicycle parking: Methods authorized.
Sec. 4-4.1227. - Wheeled toys and bicycles: Parking restrictions.
Sec. 4-4.1228. - Accident reporting.
Sec. 4-4.1229. - Abandoned bicycles.
Sec. 4-4.1230. - Sale or transfer of bicycle: Report required.
Sec. 4-4.1231. - Bicycle license: Transfer.
Sec. 4-4.1232. - Sale or transfer of bicycle: Secondhand vehicles.
Sec. 4-4.1234. - Bicycle establishment: License to operate required.
Sec. 4-4.1235. - Bicycle establishment: Fee for license.
Sec. 4-4.1236. - Bicycle establishment: License nontransferable.

Sec. 4-4.1237. - Bicycle establishment: Receiving articles from certain persons prohibited.
Sec. 4-4.1238. - Bicycle establishment: Disposition of purchased bicycles.
Sec. 4-4.1239. - Bicycle establishment: License: Revocation or denial conditions.
Sec. 4-4.1240. - Bicycle establishment: License: Hearing on revocation or denial: Notice.
Sec. 4-4.1241. - Bicycle establishment: License: Appeal filing.
Sec. 4-4.1242. - Bicycle establishment: License: Hearing of appeals.
Sec. 4-4.1243. - Bicycle establishment: License: Reinstatement conditions.
Sec. 4-4.1244. - Posting of signs and notices authorized.
Sec. 4-4.1245. - Skateboards, scooters and roller skates.
Sec. 4-4.1246. - Violation: Penalty: Applicability to persons under eighteen.

**Section 2. This Ordinance shall take effect 30 days after its adoption.**

**Section 3. The City Clerk is further directed to cause this ordinance or a summary of this ordinance to be published once in a newspaper of general circulation published and circulated within the City of Coalinga, within fifteen (15) days after its adoption. If a summary of the ordinance is published, then the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the Council meeting at which the ordinance is adopted and again after the meeting at which the ordinance is adopted. The summary shall be approved by the City Attorney.**

*******

The foregoing ordinance was introduced by the City Council of the City of Coalinga, California, at a regular meeting held on March 21, 2019 and was passed and adopted by the City Council on _____, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

_____

Mayor Ron Lander

ATTEST:

_____

City Clerk/ Deputy City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Approval of Resolution No. 3891 Authorizing the Submission of the 2018 General Plan Progress Report and Housing Report to the Governor's Office of Planning and Research in Accordance with Government Code Section 65400(b)(1) |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Sean Brewer, Community Development Director |

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## I. RECOMMENDATION:

Community Development Director recommends City Council approve Resolution No. 3891 accepting the attached 2018 General Plan and Housing Annual Progress Report and direct staff to submit the report to the Governor's Office of Planning and Research and the Housing Community Development Department in accordance with Government Code Section 65400(b)(1).

## II. BACKGROUND:

Government Code Section 65400(b)(1) mandates that all cities and counties submit to their legislative bodies an annual report on the status of the general plan and progress in its implementation (the "Progress Report"). A copy of this Progress Report must also be sent to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

The intent of this statute is to ensure that the general plan directs all land use decisions and remains an effective guide for future development. Because the role of the general plan is to act as a "constitution" for the long-term physical development of a community and because it is required to be updated periodically to reflect current circumstances, it is critical that local planning agencies periodically review the general plan and its implementation. The Progress Report is a tool for monitoring this.

The Progress Report is useful to OPR in a number of ways. The report provides information that allows OPR to monitor local planning activities and to identify trends in land use planning and decision making throughout the State of California. This information is critical to OPR to serve in its capacity as the statewide planning agency.

## III. DISCUSSION:

The attached General Plan Annual Progress Report have been prepared in accordance with the suggested Guidelines issued by the Office of Planning and Research.

On March 12, 2019, at their regularly scheduled meeting, the Planning Commission motioned and voted in favor of recommending that the City Council accept and direct staff to submit the 2018 General Plan Annual Progress Report to Governor's Office of Planning and Research.

## IV. ALTERNATIVES:

- None. The General Plan Progress Report is required

## V. FISCAL IMPACT:

Failure to submit the General Plan Annual Progress Report to the Office of Planning and Research could limit the City's ability to apply for and be issued grants and/or funding for projects administered by the State Housing and Community Development Department including but not limited to the Community Development Block Grant Program.

ATTACHMENTS:

| File Name | Description |
| --- | --- |
| General_Plan_Annual_Progress_Report_2018.doc | 2018 General Plan Progress Report |
| RESO#3891_2018_General_Plan_Progress_Report_032119.pdf | 2018 General Plan Progress Report Resolution 3891 |

# ANNUAL PROGRESS REPORT
# Coalinga General Plan and Housing Element

CITY OF COALINGA

*The Sunny Side of the Valley*

REPORTING PERIOD: Calendar Year 2018

(In Accordance with Government Code Section 65400)

## INTRODUCTION

This report is intended to comply with the requirements of Government Code Section 65400 for the completion of an annual General Plan Progress Report. This report identifies the status of the City's General Plan and its progress in its implementation. This report represents the Community Development activity for planning year 2018.

The City of Coalinga City Council took action to adopt this report on March 21, 2019 at a regularly scheduled meeting.

Following the presentation of the report, the City Council accepted the report and authorized the Community Development Director to forward the report and minutes indicating acceptance to the Office of Planning and Research and the California Department of Housing and Community Development.

## COMPREHENSIVE GENERAL PLAN UPDATE 2025

The City adopted its Comprehensive Update to its General Plan (2005-2025) in July of 2009. The update included a full update to the Land Use, Open Space, Safety/Noise, Circulation, and Public Facilities Elements. In 2012 the City completed its comprehensive zoning ordinance update to be in conformity with the recently adopted General Plan. In 2012 the City of Coalinga secured a Sustainable Communities Prop 84 Grant and worked in 2013 to produce an administrative draft and adopted the comprehensive update on September 5, 2014.

The City of Coalinga continues to actively implement the policies of the General Plan including the goals, policies and programs of the Housing Element. The following represents the progress the City has made towards implementing the General Plan and Housing Element during the Calendar Year 2018 reporting period. The information to follow is organized to correspond with the elements of the Coalinga General Plan.

## LAND USE ELEMENT

### AMENDMENTS

There were no amendments to the Land Use Element during Calendar Year 2018.

### PROGRESS TOWARDS MEETING THE GOALS AND GUIDING PRINCIPALS OF THE LAND USE ELEMENT

- The City is working to secure funding to update various sections of the land use element to reflect the current polices and direction the City of Coalinga is moving.

- Staff is continuing to update zoning regulations to ensure consistency with the General Plan and its land use policies and implementation measures.

## OPEN SPACE AND CONSERVATION ELEMENT

### AMENDMENTS

There were no amendments to the Open Space and Conservation Element during 2018.

### PROGRESS TOWARDS MEETING THE GOALS AND GUIDING PRINCIPALS OF THE OPEN SPACE AND CONSERVATION ELEMENT

- The zoning codes open space regulations provide for both private and public projects *(OSC1-2.2).*

- The new zoning code included Development and Implementation of a Resource Extraction Overlay District *(Goal OSC-4)*.

## CIRCULATION ELEMENT

### AMENDMENTS

There were no amendments to the Circulation Element during Calendar year 2018.

### PROGRESS TOWARDS MEETING THE GOALS AND GUIDING PRINCIPALS OF THE CIRCULATION ELEMENT

- **Cambridge Ave Signalization - DESIGN**
  The city plans to signalize Cambridge Ave and Elm Ave through an award of a Highway Safety Improvement Grant (HSIP). This project is expected to increase safety for pedestrians as well as control congestion during peak traffic time frames. Preliminary engineering began in late 2014 and construction is expected to occur in Summer of 2019.

- **Forest Street Reconstruction Phase 4 (1st Street to Elm Ave) - DESIGN**

The City has recently completed the reconstruction of Forest Street from 3rd Street to 1st Street. These improvements included a complete reconstruction of the street, new street lighting, curbs, gutters and sidewalks. This project has enhanced the ADA path of travel and improved the roadway, which has been dedicated as city truck route for several years. Phase 4 began design in late 2017 and expects to begin construction in spring/summer 2019.

- **Various ADA Improvements in the Downtown District – ON GOING**
  The City Council has shown commitment to bi-annual ADA improvement projects in order to improve accessibility within the commercial core of the City. The improvements include new sidewalks where none exist, curb ramps and alley approaches. The council has made a commitment to the community on a bi-annual basis to budget $100,000 towards the implementation of the City's ADA transition plan.

**Active Transportation Plan**

In 2017 the City approved an Active Transportation Plan (ATP) to further the goals, polices and implementation measures of the General Plan. The Coalinga Active Transportation Plan provides a strategy for the development of a comprehensive bicycling and walking network throughout Coalinga, as well as strategy for support facilities and education, encouragement, enforcement, and evaluation programs. It includes a Trails Master Plan that provides a strategy for the development of Class I shared-use paths or trails in and surrounding Coalinga. The Safe Routes to School Plan provides a strategy for the City and Coalinga-Huron School District to partner and provide safer and accessible routes to and from school for all travel modes, focusing on walking and bicycling, through a series of project and programmatic recommendations.

**Active Transportation Projects**

- Sidewalk Gap and Safe Routes to School Project's. The City is currently designing various walking and biking projects to enhance safety for pedestrians and bicyclist in and around the schools for kindergarten through high school.

- Multi-Use Trails Projects. The City applied and was awarded funds for segments10-14 of the multi-use trails master plan for walking and biking to provide alternative forms of transportation and recreation for the community. These projects will be funded through the State of CA Active Transportation Program.

All of the proposed street improvements projected in the upcoming fiscal years will help meet the goal of providing a balanced, safe and efficient circulation system that includes cars, public transportation, bicycles and pedestrians with the mind set of anticipated growth (*Goal C1*).

These transportation projects also help in maintaining and improving the City's existing circulation and transportation facilities. Through the budget process and street maintenance planning, the City has been able to identify the necessary improvements within the planning area that will have the highest level of impact.

## SAFETY, AIR QUALITY AND NOISE ELEMENT

### AMENDMENTS

There were no amendments to the Safety, Air Quality and Noise Element during Calendar year 2018.

### PROGRESS TOWARDS MEETING THE GOALS AND GUIDING PRINCIPALS OF THE SAFETY, AIR QUALITY, AND NOISE ELEMENT

Noise

- Due to the nature of the guiding and implementing policies of the Noise Element, efforts to implement this Element of the General Plan are on-going in nature. Projects are reviewed on a case-by-case basis for adverse noise impacts to the environment and sensitive receptors.

- Performance Standards have been included into the new zoning ordinance to address noise related impacts due to new development such as noise or acoustical studies, sound walls, and other attenuation measures.

- When projects are brought before the City, staff carefully reviews projects for potential noise impacts to surrounding properties.

Safety

- All new construction and certain building renovations are reviewed for compliance with the Uniform Building Code for seismic safety.

- The City continues to participate in the Federal Emergency Management Agency's (FEMA) flood insurance program.

## PUBLIC FACILITIES AND SERVICES ELEMENT

### AMENDMENTS

There were no amendments to the Public Facilities and Services Element during Calendar year 2018.

### PROGRESS TOWARDS MEETING THE GOALS AND GUIDING PRINCIPALS OF THE PUBLIC FACILITIES AND SERVICES ELEMENT

Schools

- In 2018, the City continued to work with developers and property owners to ensure that adequate sites are reserved to meet the Coalinga Huron Unified School District's projected demand for future school uses. The School District has been improving school facilities based on their approved bond in 2017.

- In 2018, the City continued to collect school fees upon issuance of building permits for development projects in accordance with State law.

Utilities

- In 2018, the City continued to work closely with project applicants and service utilities to ensure that there is adequate capacity to serve all new and existing areas of Coalinga.

- The City has approved and maintained and implemented the following utility master plans in order to guide and ensure the capacity to serve new growth area identified by the General Plan:
    a. Wastewater Master Plan, Water Master Plan, Storm Water Master Plan, Natural Gas Master Plan

- The City of Coalinga is currently working on several water and sewer infrastructure projects to enhance the City's wastewater and water treatment facilities.

# HOUSING ELEMENT

### AMENDMENTS

There were no amendments to the Housing Element during Calendar Year 2018.

### PROGRESS TOWARDS MEETING THE GOALS AND GUIDING PRINCIPALS OF THE HOUSING ELEMENT

Housing Element 2015-2023 (GPA)

The City of Coalinga collaborated with (12) twelve Fresno County Jurisdictions to develop a Multi-Jurisdictional Housing Element which served as the regional housing document that effectively acts as the State-mandated housing element for all participating jurisdictions. Participating jurisdictions included Fresno County, Clovis, Coalinga, Fowler, Huron, Kerman Kingsburg, Mendota, Parlier, Reedley, San Joaquin, Sanger, and Selma.

The Multi-Jurisdictional Housing Element was a single document, made up of two sections: 1) the main body, which described demographics, housing needs, resources, and constraints at a regional level and included goals and policies common to all participating jurisdictions; and 2) individual appendices, which contained details for each jurisdiction (i.e., sites inventory, governmental constraints, evaluation of existing Housing Element) and individual implementation programs for Coalinga.

- In 2016, the City of Coalinga adopted its Housing Element and is currently HCD Compliant. Pursuant to Government Code Section 65400, the City Council is required to prepare an annual report on the status and progress in implementing the City's housing element using forms and definitions adopted by the Department of Housing and Community Development. The housing report will be completed and submitted via electronic transmission at HCD's website. For the purposes of review, a copy of the housing report has been attached.

# RESOLUTION NO. 3891

## A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA, CALIFORNIA APPROVING THE 2018 ANNUAL PROGRESS REPORT ON THE IMPLEMENTATION OF THE GENERAL PLAN

WHEREAS, the State of California requires non-charter cities and counties to have adopted General Plans to provide guidance and direction for development activities; and,

WHEREAS, the City of Coalinga's current General Plan was adopted on July 2, 2009; and,

WHEREAS, the Housing Element is one of seven mandatory elements of a General Plan required by the State of California; and,

WHEREAS, the Housing Element must be updated every eight years and reviewed for consistency with the State Department of Housing and Community Development; and,

WHEREAS, California Government Code section 65400 mandates that cities submit an Annual Progress Report on the status of the General Plan and its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR) and the Housing and Community Development (HCD); and,

WHEREAS, the Annual Progress Report is required to include: a) The state of the Plan and the progress of its implementation; b) the progress in meeting its share of regional housing needs and local efforts to remove governmental constraints to the maintenance, improvement and development of housing; and c) the degree to which the General Plan complies with the Guidelines established by OPR; and,

WHEREAS, the City has prepared its 2018 Annual Progress Report, attached hereto as Exhibit A, in accordance with the Guidelines adopted by OPR.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Coalinga, California does as follows:

SECTION 1. That the City of Coalinga has completed the 2018 Annual Progress Report as required by California Government Code section 65400.

SECTION 2. That the 2018 Annual Progress Report provided herein as Exhibit "A" is found to be consistent with the suggested content by the State Guidelines and is hereby accepted.

SECTION 3. That the Community Development Director is hereby authorized and directed to submit the 2018 Annual Progress Report to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

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PASSED AND ADOPTED by the City Council of the City of Coalinga at a regular meeting held on the 21st day of March 2019.

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

_____

Ron Lander, Honorable Mayor

ATTEST:

_____

City Clerk/Deputy City Clerk

EXHIBIT “A”

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Approval of the City of Coalinga Military/Veteran's Banner Program |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Marissa Trejo, City Manager |

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## I. RECOMMENDATION:

Staff recommends that Council approve the City of Coalinga Military/Veteran's Banner Program as attached.

## II. BACKGROUND:

This item was initially requested by Councilman Adkisson. Program information is attached. Please note that the start date of the program is dependent on PG&E approval to post banners on the light posts as well as external funding to purchase the brackets and the time it takes to manufacture the brackets.

## III. DISCUSSION:

Program information is attached.

## IV. ALTERNATIVES:

## V. FISCAL IMPACT:

The cost to the City will be approximately $671.20 annually which is unbudgeted and will come from the General Fund. This cost is attributed to the City covering the cost, currently $67.12, for banners for up to ten veterans killed in action.

ATTACHMENTS:

| File Name | Description |
|---|---|
| City_of_Coalinga_Military_MVBP-3-11-2019.docx | Program |

CITY OF COALINGA
*The Sunnyside of the Valley*

# City of Coalinga Military/Veteran Banner Program Application

The City of Coalinga Military/Veteran Banner Program has been established to honor and recognize active duty military personnel or military veterans that reside in, or have immediate family living in the City of Coalinga.

Military/Veteran Banners will display the official military photo of the service member or veteran, as well as their name, rank, and branch of the United States Armed Forces.

## Criteria

To qualify for the Military/Veteran Banner Program, the following criteria must be met:

- The honoree is an active duty member or military veteran (Honorably Discharged) of the United States Armed Forces
- The honoree must be a current resident of Coalinga or have immediate family members that reside in the City of Coalinga
- Must complete and qualify per application

## Application Procedure

Applications will be accepted during an open application period beginning in January. Banners will be designed and raised in the order that applications are received and approved, and upon space availability.

Applications must include:

1) Verification of military status (see note below)
2) proof of residency (copy of current City utility bill <u>and</u> copy of current PG&E bill)
3) an official military photo of the honoree (photo must be high resolution -150 dpi at 100% and must be sent electronically; no hardcopy photos will be accepted)

To verify active military status, please visit the Department of Defense website and submit a copy of the verification page with your application. If a military veteran, please include a copy of the Veteran's DD214. If you are unable to locate the DD214, you may apply for a copy by visiting the National Archives website.

## Banner Installation

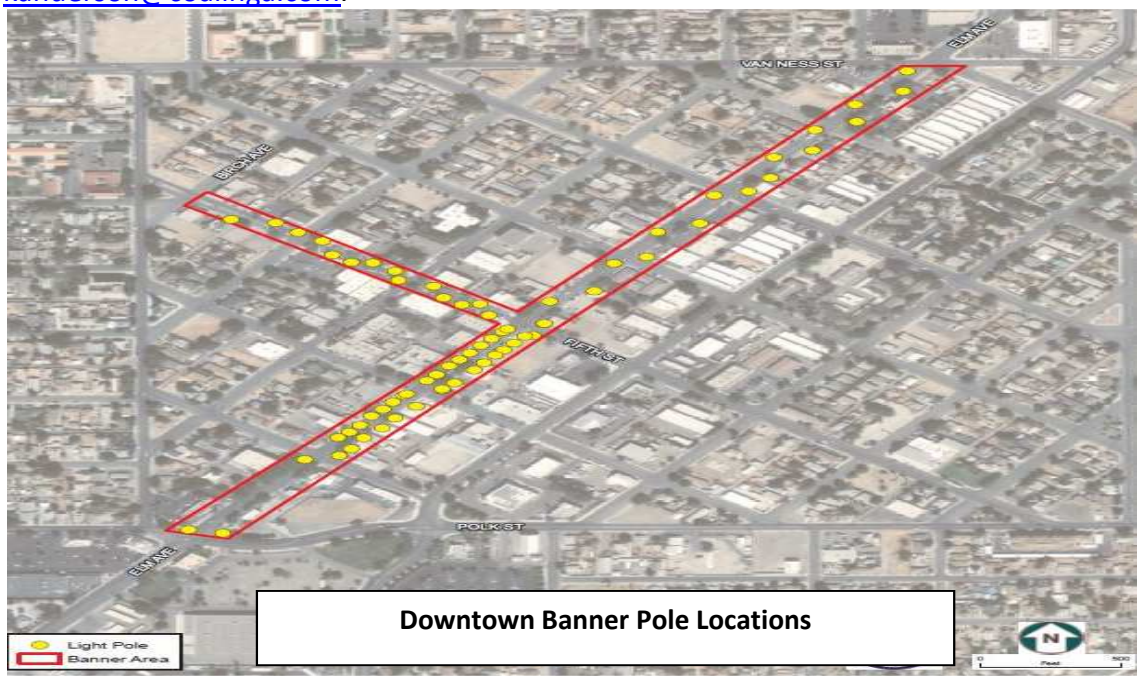
Military/Veteran Banners will be installed and exhibited downtown between Memorial Day and Veterans Day (May – November). At the end of the exhibition period, banners will be presented to the honoree (or applicant) at a future event to be determined.

## Program Cost:

**1-24" X 48" picture banner** (made of high quality, UV protected material); includes one decorative streamer-$67.12. Installation, mounting and display hardware will be provided at no additional cost (mounting and display hardware remain the property of the City of Coalinga).

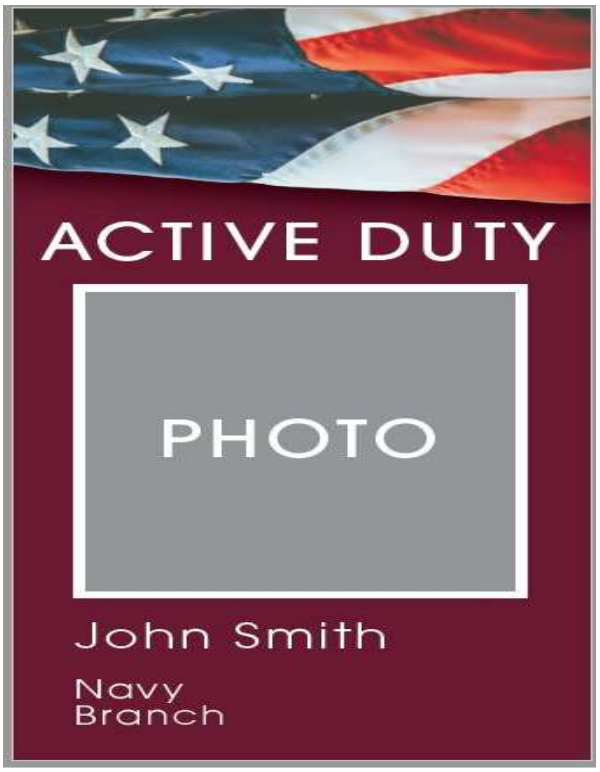
Payment will be required with application. Please make check payable to: City of Coalinga.
In memo section please write: MVBP and include last name of honoree.

For more information, please contact Kristi Anderson, at 559-935-1533, ext. 150, or by email at kanderson@coalinga.com.

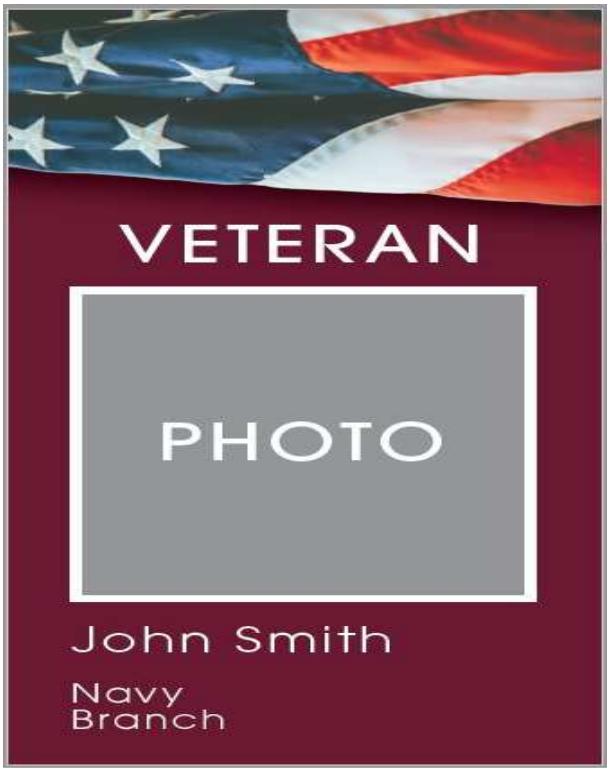



**Downtown Banner Pole Locations**

Please mail application and attachments to:
City of Coalinga – Public Works & Utilities Department
Military/Veteran Banner Program
155 West Durian Avenue
Coalinga, CA 93210


ACTIVE DUTY
PHOTO
John Smith
Navy
Branch

ACTIVE DUTY
Coalinga,
California


VETERAN
PHOTO
John Smith
Navy
Branch

VETERANS
Coalinga,
California

CITY OF COALINGA
*The Sunnyside of the Valley*

# City of Coalinga Military/Veteran Banner Program Application

Applicant's Name: _____

Applicant's Address: _____

Mailing Address (if different from above):
_____

Applicant's Phone Number: (_____ ) _____- _____

Applicant's Email:_____

Honoree's Name: _____

Honoree's Status (circle one): Active Duty  Veteran

Branch of Service: _____

Rank and Rate: _____

Dates of Service: _____

Killed in action (circle one):  Yes  No

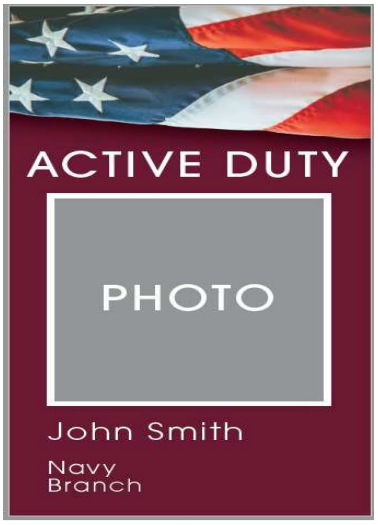
Required attachments:

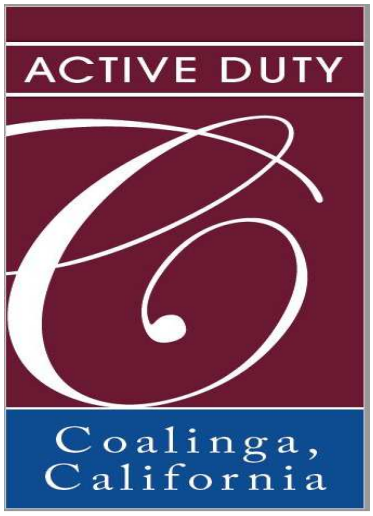
- o Proof of Residency (copy of current city utility bill **and** copy of current PG&E bill)
- o Proof of Active Duty Status or DD 214 for Veterans
- o .jpg or .png photo of honoree – (must be high resolution -150 dpi @ 100% - must be sent electronically)

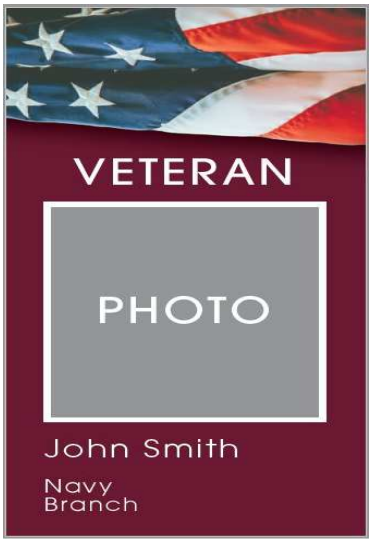
Please accept my additional donation of $_____ to restore Coalinga's Veterans Park

## Program Costs:

- 1-24” X 48” picture banner to be displayed downtown $67.12 (mounting hardware and installation are provided at no additional cost to applicant)
- Payment will be due with application. Make check payable to: City of Coalinga (in Memo section please write: MVBP and include last name of honoree)



Please return application and attachments to:
City of Coalinga – Public Works & Utilities Department
Military/Veteran Banner Program
155 West Durian Avenue
Coalinga, CA 93210
Photos must be submitted electronically to: kanderson@coalinga.com
For questions, please call Kristi Anderson: 559-935-1533 ext. 150

CITY OF COALINGA
*The Sunnyside of the Valley*

## Frequently asked questions:

**What branches of the military are included in the Program?**

United States Army; United States Marine Corps; United States Navy; United States Air Force and United States Coast Guard

**What is the deadline for submitting the application and payment?**

The deadline for submitting an application, photo, and payment is April 15. Banners will be hung prior to Memorial Day and therefore, time for production and installation are required. Applications are accepted on a first-come, first-served basis, and space is limited.

**How do I provide verification for Active Duty and/or Veteran status? What if I cannot locate the DD214?**

To verify active military status, please visit the Department of Defense website and submit a copy of the verification page with your application. If a military veteran, please include a copy of the Veteran's DD214. If you are unable to locate the DD214, you may apply for a copy by visiting the National Archives website.

**What are the photo requirements?**

An official military photo is required to be scanned and sent in electronically at 150 dpi at 100 %. If you are unsure how to accomplish this, please take the photo into a printing company and they can scan the photo for you at the required resolution. Hardcopy photos will not be accepted.

**What if I live out of Coalinga, in the county, or nearby community? Can I still participate?**

Currently, 69 pole locations are available for banners. If 69 applications are not received, the City may open up the application process to those individuals in adjacent communities, if they would like to participate.

**May I apply more than once?**

Yes, applications are accepted on a first-come, first served basis.

**Will there be future opportunities to participate in this Program?**

Yes. The Military/Veteran Banner Program will be an annual Program. If you miss this year's cycle, please apply next year.

**Do I get to keep the banner?**

Yes. After Veteran's Day, all banners will be taken down, and applicants or honorees will be presented their banner at a future City Council meeting or scheduled event; location, time and date to be determined. If applicant is unable to attend scheduled presentation, the applicant may pick up the banner at City Hall.

**What is included in the cost?**

The cost covers one 24" x 48" high quality, vinyl picture banner and streamer. This includes design, production, as well as installation of the banner. The hardware for mounting and display, are included at no cost. The hardware remains the property of the City of Coalinga. How do I pay for the banner? A check must be made out to: City of Coalinga and submitted with the application. The name of the honoree should be written on the check in the memo section.

**Does the City of Coalinga cover the cost of banner for any veterans?**

Yes. The City of Coalinga will cover the cost of the banners for veterans killed in action. There is an annual cap of ten banners and applications are accepted on a first-come, first served basis.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Status Update on FY 19 Goals and Objectives |
| **Meeting Date:** | Thursday, March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Marissa Trejo, City Manager |

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## I. RECOMMENDATION:

## II. BACKGROUND:

## III. DISCUSSION:

Document Attached

## IV. ALTERNATIVES:

## V. FISCAL IMPACT:

ATTACHMENTS:

| File Name | Description |
|---|---|
| City_Wide_Goal_and_Objectives_FY_19_Update.docx | Status Update of Goals and Objectives |

City of Coalinga

City-Wide Goals and Objectives for FY 19

Status Update: March 31, 2019

**<u>Goal 1. Financial Stability</u>**

Objectives

**1.1: Maintain adequate financial reserves.**

1. To date, all City departments are operating within their departmental budgets.

2. In the process of completing a rate study for the water utility to ensure fees match expenses.

3. Identifying and correcting utility poaching and unaccounted for water loss, currently at 26%.

4. The Financial Services Department is monitoring revenues and expenditures on a monthly basis.

5. The Financial Services Department is ensuring that revenues are recorded in a timely manner.

6. The Financial Services Department is working closely with the auditor to ensure audits are caught up and then completed timely moving forward.

7. Preparation of the Fiscal Year 19-20 Budget is underway.

**1.2: Clearly define service levels and associated resource requirements.**

1. The Public Works Division has ensured that all water complaints are investigated by a licensed water operator, documented, corrected and submitted to the State in a yearly water report.

2. City roads hold an average PCI of 60 and the Public Works Division has held the roads at that average.

3. Sidewalk hazards are being addressed through sidewalk repair and removal of tree stumps from right-of-way.

4. All graffiti reported on public property is being removed within 24 hours.

5. Bobcat, mini excavator and crack sealing machine have all been purchased.

6. New recruitment efforts are underway to fill vacant Firefighter/Paramedic positions in order to staff two ambulances.

7. The Community Development Department has updated and improved efficiencies relating to the inspection process, permit issuance policies, plan check time frames, and communication protocols.

**1.3: Identify and Implement new revenue sources.**

1. The Police Department is now providing dispatch services for the City of Parlier which provided an additional revenue source of approximately $86,050.

2. The Police Department was successful in locating and receiving grant money to purchase electric vehicles, traffic cameras, bulletproof vests and body cameras.

3. The Financial Services Department continues to review the fee schedules on a regular basis to identify missed revenue opportunities.

4. The Financial Services Department updated the fee schedule based on CPI as approved by City Council.

5. The City collaborated with other agencies to identify additional revenue opportunities.

6. The Community Development Department will be preparing a recommendation for City Council to update a few fees for services provided by the Community Development Department.

7. The Fire Department is auditing the spending of the IGT Fund to see if there are uncommitted funds that can be used for other capital projects.

8. The Public Works and Utilities Department is exploring the establishment of a fee schedule for backflow prevention device program compliance and the potential for charging for backflow testing and installation.

9. The City continues selling excess water to interested parties.

10. The Public Works and Utilities Department is looking into investing in purple pipe to irrigate with reclaimed water.

**1.4: Locate cost efficiencies.**

1. The Police Department reduced the number of air cards needed for the mobile computers.

2. The Police Department reduced the number of City issued cell phones for police personnel.

3. The Fire Department is looking into the possibility of having City owned fiber lines installed between the Police Department and Fire Department. This could result in an annual savings of approximately $13,200 from the General Fund.

4. The Fire Department is considering changing collection agencies at a lower percentage rate.

5. The Fire Department changed AFFF fire extinguisher recharging procedures from a single bottle to a 5 gallon pale.

6. The Community Development Department is in the process of integrating building and planning modules into Tyler Technologies, the system used by the Financial Services Department.

7. The City reviewed contracts and service agreements to identify cost savings.

8. The Financial Services Department collaborated with all City departments to consolidate service agreements.

9. The City Manager is reviewing and approving all Police Department expenditures.

10. The Financial Services Department implemented new departmental procedures to improve time efficiencies.

11. The Public Works and Utilities Department is preparing a list of contractors to be shared with all City departments.

12. The Public Works and Utilities Department is gathering City wide prices for goods.

13. The Public Works Division is maintaining the Service Center to provide City wide vehicle maintenance and repair at minimal costs.

**1.5: Maintain solid financial information.**

1. City departments are maintaining spreadsheets to track invoices and purchase orders.

2. The Financial Services Department is providing all City departments with monthly expenditure reports.

3. The Financial Services Department is providing City Council with quarterly expenditure reports.

4. The Financial Services Department has implemented a new accounting software.

5. The Financial Services Department has performed internal audits to ensure revenues and expenditures are posted correctly.

<u>Goal 2. Service Excellence</u>

Objectives

**2.1: Improve community appearance and protect neighborhood integrity.**

1. The Police Department assisted in reestablishing the Neighborhood Watch Program.

2. The Police Department purchased and installed a traffic camera at Fifth and Elm Street through a grant.

3. The Fire Department, Community Development Department and Police Department worked together on the abatement of burned buildings within the City.

4. The Community Development Department has addressed illegal construction through red tags and requiring permits to be secured by the owner/contractor.

5. The City continues addressing code enforcement complaints in a timely manner.

6. Through the City Ambassador program, the City has continued proactive code enforcement efforts.

7. The Public Works Division has maintained cleanliness of the City.

8. The Public Works Division has removed dead and diseased trees and is beginning to gradually replace trees.

9. The Public Works Division has refreshed roadway markings and signs.

10. The Public Works and Utilities Department has repaired the Mott Fountain.

11. The Public Works and Utilities Department has repaired the Sisk Fountain.

**2.2: Promote a positive work environment.**

1. Reestablished the City's Employee of the month program.

2. Promotional opportunities advertised in-house first.

3. Adoption of a customer service approach.

4. Focus on employee training and development.

5. Implemented open door policies with management.

6. Hosted employee get togethers, potlucks, birthday celebrations, etc.

**2.3: Recruit, retain and develop a diverse municipal workforce.**

1. Participation in local job fairs.

2. Job opportunities are posted on the City's website immediately upon receiving notice of resignation.

3. The Human Resources Department posts all job opportunities on the City's website, governmentjobs.com and Indeed.com. Specific opportunities are also posted on specialized websites.

4. The City Ambassador positions are open for any person 14 years of age or older.

5. The Community Development Department is in the process of developing a summer internship opportunity.

6. The City continues to participate in work experience programs through the Fresno County Human Services Department and West Hills College.

7. The City is going to be a community partner in the mentorship program through the Coalinga Area Chamber of Commerce and Coalinga Huron Unified School District.

8. The City has updated job descriptions and job announcements as needed.

9. The Utilities Division continues to hire Water Operator Apprentices and train and develop them into licensed Water Operators.

10. The Human Resources Department and Fire Department recently met with the West Hills College Lemoore Paramedic class to discuss Firefighter/Paramedic positions with the City.

**2.4: Actively engage and communicate with the community:**

1. The City and the Police Department communicate with the public via social media.

2. Press Releases are distributed based on topics of public concern.

3. The City hosted its Second Annual National Night Out event and provided over 300 sets of school supplies for children in the community.

4. The City continues to hold monthly Breakfast with the Chiefs meetings.

5. The City participated in several community events such as Coalingafest, Touch a Truck and the Horned Toad Derby.

6. The Police Department continues to host Coffee with a Cop events.

7. The City continues to advertise and utilize the City Ambassador program.

8. The City has updated and implemented a more user-friendly City website.

9. The City is in the process of implementing a new engagement application through My Civic.

10. The City established transparency committees.

11. The Public Works and Utilities Department educated citizens on gas safety at the National Night Out event.

12. The City continues to participate in Coalinga High School's Annual Career Fair and West Hills College's Annual Job Fair.

13. The City coordinated a Christmas Gift Giveaway program for children in need in the community. Over 100 new jackets, shoes and socks and toys were handed out.

14. The Fire Department is planning a Fire Safety Academy which will be held sometime during the next Fiscal Year.

**2.5: Maintain organizational consistency.**

1. The Fire Department has created a task book for driver operators and the officers in charge to establish baseline qualifications and experience.

2. All departments have reviewed departmental policies and procedures and have made updates as needed.

3. Monthly reports for the Police Department, Fire Department and Public Works and Utilities Department are provided to City Council and the public on the City Council Meeting agenda.

4. Management meetings are held biweekly.

5. Succession plans are in place for each City department.

<u>Goal 3: Safe and Healthy Community</u>

Objectives

**3.1: Clearly define public safety services levels and associated resource requirements.**

1. The Community Development Department has been responding to zoning and building related issues and has processed text amendments to improve the development code as necessary.

2. The Financial Services Department provides necessary financial information to facilitate public safety operations.

3. The Financial Services Department ensures related revenues and expenditures are posted correctly.

4. The Public Works Division provides sandbags to the public to prevent flooding.

5. The Human Resources Department has been actively recruiting Firefighter/Paramedics in order to staff a second ambulance.

6. The Police Department is generally staffed with one Sergeant and two Officers, however, minimum staffing does not fall below two.

7. The Transit Division is staffed and both the Fresno Route and Dial-A-Ride services are operational.

8. The City applied for and received a tire amnesty grant to recycle used tires at no cost to the public.

**3.2: Identify and eliminate hazards.**

1. The Civic Plus app is being implemented. Citizens can alert City staff to hazards and staff can alert citizens to hazards.

2. Hazard information is made available to the public through the City website and social media.

3. The Public Works Division provides sandbags to the public to prevent flooding.

4. Damaged and broken equipment is replaced in a timely manner.

5. The Public Works Division responds to road hazards timely.

6. The Community Development Department is investigating building and zoning violations.

7. The Community Development Department is assisting in developing communication protocols for hazardous situations.

8. The Fire Department has been proactive in identifying land around the City that is a potential fire hazard due to vegetative growth and action steps are being taken to reduce all potential hazards.

9. The Police Department is ensuring Officers have the proper training and equipment to perform their duties.

**3.3: Ensure public infrastructure is adequate**.

1. The Fire Department has been working with the Public Works Division to address potential issues with the water reliability and creating some alternative water sources to maintain fire protection.

2. The Community Development Department continues to seek grants for street infrastructure projects.

3. The Public Works Division has adopted a new pavement management program.

4. The Financial Services Department has developed and maintained an accurate fixed assets schedule.

5. The Financial Services Department has ensured funding is set aside for maintenance and replacement.

6. The Utilities Division has developed and implemented a water main valve replacement plan.

7. The Utilities Division is repairing the Derrick Reservoir and they will then better utilize the Jayne water main loop.

8. The Utilities Division is developing an air vac replacement plan for the water mains.

9. The Public Works and Utilities Department is working on the water distribution system by collecting GPS locations of valves, meters and main locations and entering the data into ArcGPS.

10. The Public Works and Utilities Department is continuously updating and ensuring accuracy of all recorded data in ArcGPS.

**3.4: Enhance public awareness and participation in crime prevention.**

1. The Police Department communicates with the public via social media.

2. Press Releases are distributed based on topics of public concern.

3. The City hosted its Second Annual National Night Out event.

4. The City continues to hold monthly Breakfast with the Chiefs meetings.

5. The Police Department participated in several community events such as Coalingafest, Touch a Truck and the Horned Toad Derby.

6. The Police Department continues to host Coffee with a Cop events.

7. The Police Department assisted in reestablishing the Neighborhood Watch Program.

8. The Police Department's Citizens on Patrol Program remains active.

9. The City protects customer information to prevent identity theft.

10. When contractors report jobsite theft to the Building Official, the Building Official provides the course of action the contractor should take in reporting the incident to the Police Department.

**3.5: Clearly define all hazards mitigation plan.**

1. The Utilities Division has a plan in place for Westlands shut downs for canal maintenance.

2. The Fire Department participated in a county-wide update of a hazard mitigation plan. The City of Coalinga annex will be coming to Council once approved by CAL OES and FEMA.

Goal 4: Systematic infrastructure investments.

**4.1: Ensure consistent and uninterrupted utility service.**

1. The Police Department tests the City's generator weekly.

2. The Police Department will be replacing the Building Wide Uninterrupted Power Supply once Measure J funds become available.

3. The Fire Department has been working with the Public Works Division to address potential issues with the water reliability and creating some alternative water sources to maintain fire protection.

4. The Community Development Department is discussing future and current projects during development review meetings.

5. The Financial Services Department has implemented a new utility billing software that, once streamlined, will ensure accurate and timely billing.

6. The Financial Services Department has ensured alternate payment methods are available during non-business hours.

7. The Financial Services Department has ensured payment arrangement plans are available for customers with special circumstances.

8. The Public Works and Utilities Department is working on a long term plan for infrastructure replacement.

9. The Public Works and Utilities Department is developing a program to repair/replace major equipment.

10. The Utilities Division has developed a five year filter media replacement plan at the water plant.

11. The Public Works Division has adopted a pavement management plan.

12. The Public Works and Utilities Department is conducting comprehensive surveys of utilities, hydrants, valves, etc.

**4.2: Support strategic investments in City facilities.**

1. The Utilities Division has modernized the SCADA and automated controls.

2. The City is maintaining facilities as best as possible within established budgets.

3. The Financial Services Department is maintaining accurate fixed asset and depreciation schedules.

4. The Community Development Department provides building inspection services during City facility improvement projects.

**4.3: Support and fund capital improvement projects.**

1. The Fire Department is attempting to locate funding to replace the Fire Station parking lot and to create protected parking for reserve equipment.

2. The City has applied for three grants and has been successful in all three. Those grants include CMAQ, STBG and ATP Cycle 4.

3. The Financial Service Department has ensured funding of capital improvement projects within the annual budget.

4. The Public Works and Utilities Department is working on a three year plan for capital improvement projects.

5. The Police Department is attempting to locate funding to repair and/or replace the Police Department's parking lot.

6. The Police Department is attempting to locate funding to replace two heating and air conditioning units as well as installing a ventilation system in the evidence room.

7. The Public Works and Utilities Department is planning for a water main replacement, valve exercising program and G.I.S.

8. Administration continues to work with the FAA to update the airport runway, lighting and AWOS.

**4.4: Plan and design for future growth.**

1. The Utilities Division is exploring the idea of tertiary wastewater treatment for purple pipe recycled water.

2. The Utilities Division is working to ensure that the water and wastewater plants can support growth up to 2040.

3. The Community Development Department is working with a grant writer to find planning grant opportunities to fund the future update to the City's General Plan.

4. The Community Development Department is exploring a building permit fee for the City's General Plan update.

5. The Fire Department is exploring out station options to service ambulance needs for the rural part of the district.

6. The Fire Department is planning for the upgrades to the training room that would function as the City's Emergency Command Center.

7. The Police Department is exploring the idea of offering dispatch services to smaller agencies such as what has been done with the City of Parlier.

**4.5: Analyze and invest in regional opportunities.**

1. The Fire Chief has been attending Office of Emergency Services Operating Area meetings.

2. The Fire Chief has attended the Norcal Fire Prevention Officer meetings.

3. The City has continued its involvement with the Fresno Council of Governments, the League of California Cities, and other regional entities.

4. The Building Official attends monthly meetings for the San Joaquin Chapter of the California Building Official's Association.

5. The Community Development Director continues to participate in the Central Valley Chapter of the American Planning Association.

6. The Mayor, City Manager and a City Council Member will be attending the annual world-wide retail convention.

7. The Financial Services Director participates in the South San Joaquin Chapter of the California Society of Municipal Finance Officers.

8. The Public Works and Utilities Director is working on a Lend/Lease program between cities and other local agencies.

Goal 5: Inclusive and Collaborative Governance

Objectives

**5.1: Increase civic engagement.**

1. The City participates in local community events.

2. The Community Development Director presented at a Women's Club meeting.

3. The City is in the process of launching the Civic Plus application that will include many ways to interact with the public.

4. The City implemented a more user-friendly website.

5. The City promotes a public servant environment that is based on excellent customer service.

6. The Community Development Department is developing a summer internship program.

7. Social media and local publications are being used to dispense information to the public.

8. The City implemented the City Ambassador program.

9. The City established transparency committees.

10. The Fire Department provides school tours of the Fire Station.

11. The Police Department is exploring the idea of implementing Citizen RIMS.

**5.2: Enhance transparency.**

1. The Police Log is published in the local newspaper.

2. The City is in the process of launching the Civic Plus application.

3. The City implemented a more user-friendly website with easy to find information.

4. Social media and local publications are being used to dispense information to the public.

5. The City implemented the City Ambassador program.

6. The City established transparency committees.

7. The City provides timely and accurate information when requested.

8. The Public Works and Utilities Department will detail current projects, their costs and progress on the City website.

**5.3: Strengthen relationships with other agencies, non-profit organizations and service clubs.**

1. City employees are members of local service clubs.

2. Staff has made presentations to local service clubs and other local agencies.

3. The Fire Department is exploring the opportunity of a joint training session with CalFire to clear some hazardous vegetation areas.

4. The City Manager hosts quarterly meetings with the heads of West Hills Community College District, Coalinga Huron Unified School District, the library, the hospital, the parks and recreation district and the Coalinga Area Chamber of Commerce.

5. The Mayor Pro Tem, City Manager, and Chief of Police are attending the Citizen Advisory Committee Meetings at Pleasant Valley State Prison.

6. The City Clerk participates in voter registration update meetings and FPPC training.

**5.4: Promote community service by city staff.**

1. City employees in the departments of Community Development, Fire and Human Resources have coached local youth sport teams in the areas of softball, baseball and basketball.

2. The Fire Department participated in the MDA Fill a Boot Drive.

3. The Fire Department has participated in the Kids Day event for Valley Children's Hospital.

4. The Fire Department sold pink t-shirts to benefit the Susan G. Koman Foundation.

5. The Police Department wore and sold pink patches to benefit the American Cancer Society.

6. The City coordinated a Christmas Gift Giveaway program.

7. The City coordinated a school supply giveaway at National Night Out.

8. The Community Development Director is an owner of a local non-profit which provides service to the community through fundraising at five local events.

**5.5: Support community-wide events.**

1. The City supports and participates in local community events.

2. The Public Works Division closes roads as needed for events.

3. The City has a procedure in place for anyone interested in renting Frame Park or for using the downtown area.

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | FY 18-19 Budget Report July 2018 to December 2018 |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Jasmin Bains, Financial Services Director |

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## I. RECOMMENDATION:

## II. BACKGROUND:

## III. DISCUSSION:

## IV. ALTERNATIVES:

## V. FISCAL IMPACT:

ATTACHMENTS:

| File Name | Description |
|---|---|
| Budget_Report_July-Dec_2018.pdf | FY 18-19 Budget Report July 2018 to December 2018 |

# Budget Report

Coalinga, CA

## Account Summary

For Fiscal: 2018-2019 Period Ending: 12/31/2018

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| **Fund: 101 - GENERAL FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 401 - ELECTED OFFICIALS** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-401-60010 | Salaries Regular | 0.00 | 0.00 | 9.72 | 34.72 | -34.72 | 0.00 % |
| 101-401-60020 | Salaries Part Time | 28,275.00 | 28,275.00 | 2,188.44 | 13,349.86 | 14,925.14 | 52.79 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **28,275.00** | **28,275.00** | **2,198.16** | **13,384.58** | **14,890.42** | **52.66 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-401-62000 | Retirement CALPERS | 0.00 | 0.00 | 0.86 | 3.08 | -3.08 | 0.00 % |
| 101-401-62020 | Medical/Life Insurance | 41,532.00 | 41,532.00 | 2,999.03 | 17,334.89 | 24,197.11 | 58.26 % |
| 101-401-62030 | Social Security FICA | 1,753.00 | 1,753.00 | 715.81 | 1,329.97 | 423.03 | 24.13 % |
| 101-401-62040 | Medicare Insurance | 410.00 | 410.00 | 296.46 | 440.34 | -30.34 | -7.40 % |
| 101-401-62050 | Disability Income Insurance | 0.00 | 0.00 | 185.00 | 186.18 | -186.18 | 0.00 % |
| 101-401-62060 | Deferred Comp - 457 Retirement | 0.00 | 0.00 | 0.25 | 0.89 | -0.89 | 0.00 % |
| 101-401-62070 | Workers Comp. Insurance | 3,393.00 | 3,393.00 | 0.00 | 1,869.14 | 1,523.86 | 44.91 % |
| | **SubCategory: 620 - BENEFITS Total:** | **47,088.00** | **47,088.00** | **4,197.41** | **21,164.49** | **25,923.51** | **55.05 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **75,363.00** | **75,363.00** | **6,395.57** | **34,549.07** | **40,813.93** | **54.16 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-401-70010 | Office Supplies | 2,000.00 | 2,000.00 | 0.00 | 439.66 | 1,560.34 | 78.02 % |
| 101-401-70030 | Postage & Freight Out | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 101-401-70040 | Printing & Binding | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| 101-401-70070 | Audio/Video Equipment Supplies | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| 101-401-70200 | Council Audio/Video Supply | 160.00 | 160.00 | 0.00 | 0.00 | 160.00 | 100.00 % |
| 101-401-72030 | Telephone | 0.00 | 0.00 | 46.56 | 139.68 | -139.68 | 0.00 % |
| 101-401-84010 | Office Equip Repairs & Maint | 400.00 | 400.00 | 39.69 | 296.19 | 103.81 | 25.95 % |
| 101-401-86010 | Training, Travel, & Conference | 31,000.00 | 31,000.00 | 18.45 | 2,539.74 | 28,460.26 | 91.81 % |
| 101-401-86030 | Subs., Dues, & Publications | 4,600.00 | 4,600.00 | 0.00 | 6,916.67 | -2,316.67 | -50.36 % |
| 101-401-88010 | City Attorney Fees | 125,000.00 | 125,000.00 | 16,162.24 | 39,525.68 | 85,474.32 | 68.38 % |
| 101-401-88040 | Computer Programming/Consult. | 4,500.00 | 4,500.00 | 138.14 | 704.98 | 3,795.02 | 84.33 % |
| 101-401-88100 | Professional Services | 7,000.00 | 7,000.00 | 600.00 | 2,400.00 | 4,600.00 | 65.71 % |
| 101-401-88220 | Special Events Expense | 0.00 | 0.00 | 0.00 | 817.83 | -817.83 | 0.00 % |
| 101-401-90010 | Liability & Property Insurance | 2,000.00 | 2,000.00 | 0.00 | 2,220.57 | -220.57 | -11.03 % |
| 101-401-92060 | Election Expense | 55,000.00 | 55,000.00 | 0.00 | 41,592.31 | 13,407.69 | 24.38 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **232,760.00** | **232,760.00** | **17,005.08** | **97,593.31** | **135,166.69** | **58.07 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **232,760.00** | **232,760.00** | **17,005.08** | **97,593.31** | **135,166.69** | **58.07 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 101-401-98030 | Office Furniture & Equipment | 150.00 | 150.00 | 0.00 | 79.99 | 70.01 | 46.67 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **150.00** | **150.00** | **0.00** | **79.99** | **70.01** | **46.67 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **150.00** | **150.00** | **0.00** | **79.99** | **70.01** | **46.67 %** |
| | **Department: 401 - ELECTED OFFICIALS Total:** | **308,273.00** | **308,273.00** | **23,400.65** | **132,222.37** | **176,050.63** | **57.11 %** |
| **Department: 404 - COMMUNITY DEVELOPMENT** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-404-60010 | Salaries Regular | 148,009.00 | 148,009.00 | 12,990.82 | 78,977.31 | 69,031.69 | 46.64 % |
| 101-404-60020 | Salaries Part Time | 0.00 | 0.00 | 0.00 | 1,200.00 | -1,200.00 | 0.00 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 101-404-60050 | Salaries Cash Outs | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **150,509.00** | **150,509.00** | **12,990.82** | **80,177.31** | **70,331.69** | **46.73 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-404-62000 | Retirement CALPERS | 13,161.00 | 13,161.00 | 1,142.81 | 6,831.54 | 6,329.46 | 48.09 % |
| 101-404-62020 | Medical/Life Insurance | 24,365.00 | 24,365.00 | 1,672.12 | 10,688.56 | 13,676.44 | 56.13 % |
| 101-404-62030 | Social Security FICA | 9,177.00 | 9,177.00 | 818.66 | 5,086.90 | 4,090.10 | 44.57 % |
| 101-404-62040 | Medicare Insurance | 2,146.00 | 2,146.00 | 191.46 | 1,189.74 | 956.26 | 44.56 % |
| 101-404-62050 | Disability Income Insurance | 0.00 | 0.00 | 72.04 | 573.26 | -573.26 | 0.00 % |
| 101-404-62060 | Deferred Comp - 457 Retirement | 4,440.00 | 4,440.00 | 630.41 | 3,709.64 | 730.36 | 16.45 % |
| 101-404-62070 | Workers Comp. Insurance | 17,761.00 | 17,761.00 | 0.00 | 9,949.41 | 7,811.59 | 43.98 % |
| 101-404-62200 | Retirement CalPERS UL | 370.00 | 370.00 | 0.00 | 0.00 | 370.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **71,420.00** | **71,420.00** | **4,527.50** | **38,029.05** | **33,390.95** | **46.75 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **221,929.00** | **221,929.00** | **17,518.32** | **118,206.36** | **103,722.64** | **46.74 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-404-62210 | Unemployment Claims | 1,480.00 | 1,480.00 | 0.00 | 0.00 | 1,480.00 | 100.00 % |
| 101-404-70010 | Office Supplies | 1,250.00 | 1,250.00 | 28.46 | 108.48 | 1,141.52 | 91.32 % |
| 101-404-70030 | Postage & Freight Out | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| 101-404-70040 | Printing & Binding | 150.00 | 150.00 | 374.68 | 374.68 | -224.68 | -149.79 % |
| 101-404-70060 | Small Tools & Equipment | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 % |
| 101-404-70100 | Uniforms | 550.00 | 550.00 | 0.00 | 0.00 | 550.00 | 100.00 % |
| 101-404-70160 | Gasoline & Diesel | 1,100.00 | 1,100.00 | 0.00 | 311.34 | 788.66 | 71.70 % |
| 101-404-72030 | Telephone | 700.00 | 700.00 | 198.44 | 721.30 | -21.30 | -3.04 % |
| 101-404-84010 | Office Equip Repairs & Maint | 2,000.00 | 2,000.00 | 102.33 | 365.47 | 1,634.53 | 81.73 % |
| 101-404-84060 | Vehicle Parts, Repairs & Maint | 1,500.00 | 1,500.00 | 0.00 | 20.00 | 1,480.00 | 98.67 % |
| 101-404-86010 | Training, Travel, & Conference | 3,000.00 | 3,000.00 | 0.00 | 243.57 | 2,756.43 | 91.88 % |
| 101-404-86030 | Subs., Dues, & Publications | 5,000.00 | 5,000.00 | 590.00 | 4,419.16 | 580.84 | 11.62 % |
| 101-404-86500 | Planning-Reimbursable Fees | 20,000.00 | 20,000.00 | 2,065.50 | 11,772.00 | 8,228.00 | 41.14 % |
| 101-404-88040 | Computer Programming/Consult. | 2,500.00 | 2,500.00 | 540.72 | 1,651.23 | 848.77 | 33.95 % |
| 101-404-88090 | General Engineering | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |
| 101-404-88100 | Professional Services | 6,000.00 | 6,000.00 | 1,163.75 | 1,828.75 | 4,171.25 | 69.52 % |
| 101-404-88120 | Reimburseable Bldg Plan Ck Fee | 5,000.00 | 5,000.00 | 380.00 | 2,310.00 | 2,690.00 | 53.80 % |
| 101-404-88180 | Cannabis Professional Services | 140,000.00 | 140,000.00 | 13,298.06 | 24,447.62 | 115,552.38 | 82.54 % |
| 101-404-90010 | Liability & Property Insurance | 10,000.00 | 10,000.00 | 0.00 | 10,191.34 | -191.34 | -1.91 % |
| 101-404-92080 | Miscellaneous Expense | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **204,430.00** | **204,430.00** | **18,741.94** | **58,764.94** | **145,665.06** | **71.25 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **204,430.00** | **204,430.00** | **18,741.94** | **58,764.94** | **145,665.06** | **71.25 %** |
| | **Department: 404 - COMMUNITY DEVELOPMENT Total:** | **426,359.00** | **426,359.00** | **36,260.26** | **176,971.30** | **249,387.70** | **58.49 %** |
| **Department: 405 - ADMINISTRATIVE SERVICES DEPT.** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-405-60010 | Salaries Regular | 31,849.00 | 31,849.00 | 2,715.79 | 16,188.94 | 15,660.06 | 49.17 % |
| 101-405-60050 | Salaries Cash Outs | 675.00 | 675.00 | 0.00 | 403.01 | 271.99 | 40.29 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **32,524.00** | **32,524.00** | **2,715.79** | **16,591.95** | **15,932.05** | **48.99 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-405-62000 | Retirement CALPERS | 2,832.00 | 2,832.00 | 240.16 | 1,432.93 | 1,399.07 | 49.40 % |
| 101-405-62020 | Medical/Life Insurance | 6,747.00 | 6,747.00 | 507.99 | 3,199.26 | 3,547.74 | 52.58 % |
| 101-405-62030 | Social Security FICA | 1,975.00 | 1,975.00 | 86.25 | 776.35 | 1,198.65 | 60.69 % |
| 101-405-62040 | Medicare Insurance | 462.00 | 462.00 | 38.38 | 235.05 | 226.95 | 49.12 % |
| 101-405-62050 | Disability Income Insurance | 100.00 | 100.00 | 12.28 | 86.99 | 13.01 | 13.01 % |
| 101-405-62060 | Deferred Comp - 457 Retirement | 1,274.00 | 1,274.00 | 124.21 | 738.68 | 535.32 | 42.02 % |
| 101-405-62070 | Workers Comp. Insurance | 3,822.00 | 3,822.00 | 0.00 | 2,150.00 | 1,672.00 | 43.75 % |
| 101-405-62200 | Retirement CalPERS UL | 80.00 | 80.00 | 0.00 | 0.00 | 80.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **17,292.00** | **17,292.00** | **1,009.27** | **8,619.26** | **8,672.74** | **50.15 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **49,816.00** | **49,816.00** | **3,725.06** | **25,211.21** | **24,604.79** | **49.39 %** |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-405-62210 | Unemployment Claims | 318.00 | 318.00 | 0.00 | 0.00 | 318.00 | 100.00 % |
| 101-405-70010 | Office Supplies | 2,000.00 | 2,000.00 | 0.00 | 158.81 | 1,841.19 | 92.06 % |
| 101-405-70030 | Postage & Freight Out | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 % |
| 101-405-70040 | Printing & Binding | 100.00 | 100.00 | 0.00 | 25.00 | 75.00 | 75.00 % |
| 101-405-70160 | Gasoline & Diesel | 1,000.00 | 1,000.00 | 0.00 | 236.88 | 763.12 | 76.31 % |
| 101-405-72030 | Telephone | 0.00 | 0.00 | 139.72 | 419.16 | -419.16 | 0.00 % |
| 101-405-76010 | General Advertising | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 % |
| 101-405-84010 | Office Equip Repairs & Maint | 600.00 | 600.00 | 27.65 | 208.94 | 391.06 | 65.18 % |
| 101-405-84060 | Vehicle Parts, Repairs & Maint | 800.00 | 800.00 | 90.73 | 394.64 | 405.36 | 50.67 % |
| 101-405-86010 | Training, Travel, & Conference | 7,700.00 | 7,700.00 | 43.53 | 708.58 | 6,991.42 | 90.80 % |
| 101-405-86030 | Subs., Dues, & Publications | 12,000.00 | 12,000.00 | 0.00 | 573.90 | 11,426.10 | 95.22 % |
| 101-405-88020 | Outside Attorney Fees | 0.00 | 0.00 | 0.00 | 46.40 | -46.40 | 0.00 % |
| 101-405-88040 | Computer Programming/Consult. | 5,000.00 | 5,000.00 | 138.14 | 450.94 | 4,549.06 | 90.98 % |
| 101-405-90010 | Liability & Property Insurance | 3,600.00 | 3,600.00 | 0.00 | 2,202.28 | 1,397.72 | 38.83 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **38,318.00** | **38,318.00** | **439.77** | **5,425.53** | **32,892.47** | **85.84 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **38,318.00** | **38,318.00** | **439.77** | **5,425.53** | **32,892.47** | **85.84 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 101-405-98030 | Office Furniture & Equipment | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **500.00** | **500.00** | **0.00** | **0.00** | **500.00** | **100.00 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **500.00** | **500.00** | **0.00** | **0.00** | **500.00** | **100.00 %** |
| | **Department: 405 - ADMINISTRATIVE SERVICES DEPT. Total:** | **88,634.00** | **88,634.00** | **4,164.83** | **30,636.74** | **57,997.26** | **65.43 %** |
| **Department: 406 - FINANCE DIVISION** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-406-60010 | Salaries Regular | 49,240.00 | 49,240.00 | 2,283.82 | 14,843.78 | 34,396.22 | 69.85 % |
| 101-406-60030 | Salaries Overtime | 700.00 | 700.00 | 0.12 | 8.32 | 691.68 | 98.81 % |
| 101-406-60050 | Salaries Cash Outs | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **50,440.00** | **50,440.00** | **2,283.94** | **14,852.10** | **35,587.90** | **70.55 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-406-62000 | Retirement CALPERS | 3,920.00 | 3,920.00 | 187.10 | 1,188.14 | 2,731.86 | 69.69 % |
| 101-406-62020 | Medical/Life Insurance | 10,092.00 | 10,092.00 | 272.94 | 1,958.03 | 8,133.97 | 80.60 % |
| 101-406-62030 | Social Security FICA | 3,053.00 | 3,053.00 | 143.51 | 931.02 | 2,121.98 | 69.50 % |
| 101-406-62040 | Medicare Insurance | 714.00 | 714.00 | 33.57 | 217.77 | 496.23 | 69.50 % |
| 101-406-62050 | Disability Income Insurance | 100.00 | 100.00 | 10.18 | 57.12 | 42.88 | 42.88 % |
| 101-406-62060 | Deferred Comp - 457 Retirement | 862.00 | 862.00 | 81.29 | 445.00 | 417.00 | 48.38 % |
| 101-406-62070 | Workers Comp. Insurance | 5,909.00 | 5,909.00 | 0.00 | 3,334.34 | 2,574.66 | 43.57 % |
| 101-406-62200 | Retirement CalPERS UL | 123.00 | 123.00 | 0.00 | 0.00 | 123.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **24,773.00** | **24,773.00** | **728.59** | **8,131.42** | **16,641.58** | **67.18 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **75,213.00** | **75,213.00** | **3,012.53** | **22,983.52** | **52,229.48** | **69.44 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-406-62210 | Unemployment Claims | 492.00 | 492.00 | 0.00 | 90.00 | 402.00 | 81.71 % |
| 101-406-70010 | Office Supplies | 1,300.00 | 1,300.00 | 4.91 | 107.26 | 1,192.74 | 91.75 % |
| 101-406-70030 | Postage & Freight Out | 3,000.00 | 3,000.00 | 40.41 | 46.18 | 2,953.82 | 98.46 % |
| 101-406-70040 | Printing & Binding | 3,150.00 | 3,150.00 | 0.00 | 0.00 | 3,150.00 | 100.00 % |
| 101-406-72030 | Telephone | 200.00 | 200.00 | 49.19 | 212.93 | -12.93 | -6.47 % |
| 101-406-82040 | Office Equipment Rental | 4,180.00 | 4,180.00 | 0.00 | 1,044.90 | 3,135.10 | 75.00 % |
| 101-406-84010 | Office Equip Repairs & Maint | 1,700.00 | 1,700.00 | 40.60 | 169.69 | 1,530.31 | 90.02 % |
| 101-406-86010 | Training, Travel, & Conference | 400.00 | 400.00 | 14.20 | 472.96 | -72.96 | -18.24 % |
| 101-406-86030 | Subs., Dues, & Publications | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 | 100.00 % |
| 101-406-88030 | Accounting/Auditing | 30,000.00 | 30,000.00 | 0.00 | 5,738.40 | 24,261.60 | 80.87 % |
| 101-406-88040 | Computer Programming/Consult. | 10,000.00 | 10,000.00 | 1,960.42 | 4,247.72 | 5,752.28 | 57.52 % |
| 101-406-88100 | Professional Services | 19,000.00 | 19,000.00 | 1,296.33 | 1,986.51 | 17,013.49 | 89.54 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 101-406-90010 | Liability & Property Insurance | 3,200.00 | 3,200.00 | 0.00 | 3,446.74 | -246.74 | -7.71 % |
| 101-406-92090 | Taxes, Licenses, & Fees | 21,000.00 | 21,000.00 | 0.00 | 0.00 | 21,000.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **97,922.00** | **97,922.00** | **3,406.06** | **17,563.29** | **80,358.71** | **82.06 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **97,922.00** | **97,922.00** | **3,406.06** | **17,563.29** | **80,358.71** | **82.06 %** |
| | **Department: 406 - FINANCE DIVISION Total:** | **173,135.00** | **173,135.00** | **6,418.59** | **40,546.81** | **132,588.19** | **76.58 %** |
| **Department: 408 - HUMAN RESOURCES DEPT** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-408-60010 | Salaries Regular | 53,871.00 | 53,871.00 | 5,771.32 | 32,477.19 | 21,393.81 | 39.71 % |
| 101-408-60030 | Salaries Overtime | 1,500.00 | 1,500.00 | 21.75 | 767.10 | 732.90 | 48.86 % |
| 101-408-60050 | Salaries Cash Outs | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **56,871.00** | **56,871.00** | **5,793.07** | **33,244.29** | **23,626.71** | **41.54 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-408-62000 | Retirement CALPERS | 4,297.00 | 4,297.00 | 394.89 | 2,221.98 | 2,075.02 | 48.29 % |
| 101-408-62020 | Medical/Life Insurance | 4,674.00 | 4,674.00 | 535.87 | 3,215.18 | 1,458.82 | 31.21 % |
| 101-408-62030 | Social Security FICA | 3,340.00 | 3,340.00 | 355.56 | 2,037.45 | 1,302.55 | 39.00 % |
| 101-408-62040 | Medicare Insurance | 781.00 | 781.00 | 83.12 | 476.39 | 304.61 | 39.00 % |
| 101-408-62050 | Disability Income Insurance | 700.00 | 700.00 | 0.00 | 0.00 | 700.00 | 100.00 % |
| 101-408-62060 | Deferred Comp - 457 Retirement | 5,200.00 | 5,200.00 | 7.09 | 42.49 | 5,157.51 | 99.18 % |
| 101-408-62070 | Workers Comp. Insurance | 6,464.00 | 6,464.00 | 0.00 | 3,759.46 | 2,704.54 | 41.84 % |
| 101-408-62200 | Retirement CalPERS UL | 135.00 | 135.00 | 0.00 | 0.00 | 135.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **25,591.00** | **25,591.00** | **1,376.53** | **11,752.95** | **13,838.05** | **54.07 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **82,462.00** | **82,462.00** | **7,169.60** | **44,997.24** | **37,464.76** | **45.43 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-408-62210 | Unemployment Claims | 539.00 | 539.00 | 0.00 | 0.00 | 539.00 | 100.00 % |
| 101-408-70010 | Office Supplies | 1,250.00 | 1,250.00 | 247.85 | 608.53 | 641.47 | 51.32 % |
| 101-408-70030 | Postage & Freight Out | 400.00 | 400.00 | 0.00 | 120.00 | 280.00 | 70.00 % |
| 101-408-70040 | Printing & Binding | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 100.00 % |
| 101-408-72030 | Telephone | 0.00 | 0.00 | 98.91 | 296.71 | -296.71 | 0.00 % |
| 101-408-84010 | Office Equip Repairs & Maint | 2,000.00 | 2,000.00 | 153.36 | 1,101.44 | 898.56 | 44.93 % |
| 101-408-86010 | Training, Travel, & Conference | 1,600.00 | 1,600.00 | 0.00 | 0.00 | 1,600.00 | 100.00 % |
| 101-408-86030 | Subs., Dues, & Publications | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 | 100.00 % |
| 101-408-88040 | Computer Programming/Consult. | 900.00 | 900.00 | 209.90 | 666.87 | 233.13 | 25.90 % |
| 101-408-88060 | Medical - General | 6,500.00 | 6,500.00 | 0.00 | -1,890.25 | 8,390.25 | 129.08 % |
| 101-408-88100 | Professional Services | 5,000.00 | 5,000.00 | 304.10 | 2,569.42 | 2,430.58 | 48.61 % |
| 101-408-89010 | Personnel Advertising | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 100.00 % |
| 101-408-89020 | Interview Expenses | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 101-408-89040 | Physical w/Drug & Alcohol Test | 10,000.00 | 10,000.00 | 0.00 | 585.00 | 9,415.00 | 94.15 % |
| 101-408-89050 | Polygraphs | 1,600.00 | 1,600.00 | 0.00 | 800.00 | 800.00 | 50.00 % |
| 101-408-89060 | Psychological Evaluation | 2,800.00 | 2,800.00 | 0.00 | 400.00 | 2,400.00 | 85.71 % |
| 101-408-89070 | Fingerprinting Expense | 1,400.00 | 1,400.00 | 64.00 | 691.00 | 709.00 | 50.64 % |
| 101-408-89080 | Background Investigations Exp | 2,500.00 | 2,500.00 | 0.00 | 3,000.00 | -500.00 | -20.00 % |
| 101-408-90010 | Liability & Property Insurance | 6,200.00 | 6,200.00 | 0.00 | 3,850.88 | 2,349.12 | 37.89 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **45,489.00** | **45,489.00** | **1,078.12** | **12,799.60** | **32,689.40** | **71.86 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **45,489.00** | **45,489.00** | **1,078.12** | **12,799.60** | **32,689.40** | **71.86 %** |
| | **Department: 408 - HUMAN RESOURCES DEPT Total:** | **127,951.00** | **127,951.00** | **8,247.72** | **57,796.84** | **70,154.16** | **54.83 %** |
| **Department: 413 - POLICE DEPARTMENT** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-413-60010 | Salaries Regular | 1,300,920.00 | 1,300,920.00 | 112,054.94 | 640,775.94 | 660,144.06 | 50.74 % |
| 101-413-60020 | Salaries Part Time | 72,678.00 | 72,678.00 | 0.00 | 12,457.92 | 60,220.08 | 82.86 % |
| 101-413-60030 | Salaries Overtime | 125,000.00 | 125,000.00 | 13,128.86 | 88,061.81 | 36,938.19 | 29.55 % |
| 101-413-60050 | Salaries Cash Outs | 39,574.00 | 39,574.00 | 0.00 | 0.00 | 39,574.00 | 100.00 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **1,538,172.00** | **1,538,172.00** | **125,183.80** | **741,295.67** | **796,876.33** | **51.81 %** |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-413-62000 | Retirement CALPERS | 151,196.00 | 151,196.00 | 10,811.60 | 72,134.94 | 79,061.06 | 52.29 % |
| 101-413-62020 | Medical/Life Insurance | 266,839.00 | 266,839.00 | 20,126.29 | 135,217.22 | 131,621.78 | 49.33 % |
| 101-413-62030 | Social Security FICA | 85,163.00 | 85,163.00 | 7,845.01 | 46,339.16 | 38,823.84 | 45.59 % |
| 101-413-62040 | Medicare Insurance | 19,918.00 | 19,918.00 | 1,834.74 | 10,837.29 | 9,080.71 | 45.59 % |
| 101-413-62050 | Disability Income Insurance | 1,200.00 | 1,200.00 | 99.36 | 636.04 | 563.96 | 47.00 % |
| 101-413-62060 | Deferred Comp - 457 Retirement | 19,514.00 | 19,514.00 | 1,170.20 | 7,611.14 | 11,902.86 | 61.00 % |
| 101-413-62070 | Workers Comp. Insurance | 164,832.00 | 164,832.00 | 0.00 | 101,680.99 | 63,151.01 | 38.31 % |
| 101-413-62080 | Uniform Allowance | 22,800.00 | 22,800.00 | 0.00 | 11,700.00 | 11,100.00 | 48.68 % |
| 101-413-62200 | Retirement CalPERS UL | 5,289.00 | 5,289.00 | 0.00 | 0.00 | 5,289.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **736,751.00** | **736,751.00** | **41,887.20** | **386,156.78** | **350,594.22** | **47.59 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **2,274,923.00** | **2,274,923.00** | **167,071.00** | **1,127,452.45** | **1,147,470.55** | **50.44 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-413-62210 | Unemployment Claims | 13,010.00 | 13,010.00 | 0.00 | 0.00 | 13,010.00 | 100.00 % |
| 101-413-70010 | Office Supplies | 7,000.00 | 7,000.00 | 218.87 | 1,656.46 | 5,343.54 | 76.34 % |
| 101-413-70030 | Postage & Freight Out | 2,000.00 | 2,000.00 | 29.21 | 409.71 | 1,590.29 | 79.51 % |
| 101-413-70040 | Printing & Binding | 2,000.00 | 2,000.00 | 3,026.60 | 3,582.90 | -1,582.90 | -79.15 % |
| 101-413-70060 | Small Tools & Equipment | 1,000.00 | 1,000.00 | 170.20 | 733.38 | 266.62 | 26.66 % |
| 101-413-70070 | Audio/Video Equipment Supplies | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| 101-413-70101 | Uniforms-Safety Equipment | 10,000.00 | 10,000.00 | 1,211.43 | 3,112.53 | 6,887.47 | 68.87 % |
| 101-413-70160 | Gasoline & Diesel | 65,000.00 | 65,000.00 | 4,448.87 | 27,144.82 | 37,855.18 | 58.24 % |
| 101-413-70280 | Shelter Food/Supplies | 0.00 | 0.00 | 0.00 | 126.49 | -126.49 | 0.00 % |
| 101-413-70380 | Inmate Food/Jail Supplies | 6,000.00 | 6,000.00 | 464.97 | 2,229.75 | 3,770.25 | 62.84 % |
| 101-413-70440 | Miscellaneous Supplies | 10,000.00 | 10,000.00 | 310.62 | 1,563.41 | 8,436.59 | 84.37 % |
| 101-413-72010 | Water, Gas, Sanitation & Sewer | 1,500.00 | 1,500.00 | 55.22 | 358.21 | 1,141.79 | 76.12 % |
| 101-413-72020 | Electric | 5,000.00 | 5,000.00 | 55.40 | 288.62 | 4,711.38 | 94.23 % |
| 101-413-72030 | Telephone | 32,000.00 | 32,000.00 | 2,685.69 | 24,970.29 | 7,029.71 | 21.97 % |
| 101-413-75030 | Tuition Reimbursement | 0.00 | 0.00 | 0.00 | 900.00 | -900.00 | 0.00 % |
| 101-413-84010 | Office Equip Repairs & Maint | 2,000.00 | 2,000.00 | 349.78 | 2,466.30 | -466.30 | -23.32 % |
| 101-413-84020 | Major Equip Repairs & Maint. | 500.00 | 500.00 | 0.00 | 2,560.00 | -2,060.00 | -412.00 % |
| 101-413-84030 | Buildings Repairs & Maint. | 0.00 | 0.00 | 1,304.25 | 1,906.25 | -1,906.25 | 0.00 % |
| 101-413-84060 | Vehicle Parts, Repairs & Maint | 30,000.00 | 30,000.00 | 2,559.55 | 18,879.52 | 11,120.48 | 37.07 % |
| 101-413-86010 | Training, Travel, & Conference | 25,000.00 | 25,000.00 | 1,980.90 | 14,574.27 | 10,425.73 | 41.70 % |
| 101-413-86030 | Subs., Dues, & Publications | 2,000.00 | 2,000.00 | 681.99 | 2,570.89 | -570.89 | -28.54 % |
| 101-413-88040 | Computer Programming/Consult. | 80,000.00 | 80,000.00 | 3,623.34 | 70,347.05 | 9,652.95 | 12.07 % |
| 101-413-88080 | Laboratory | 4,000.00 | 4,000.00 | 452.00 | 880.00 | 3,120.00 | 78.00 % |
| 101-413-88100 | Professional Services | 20,000.00 | 20,000.00 | 3,214.83 | 24,566.99 | -4,566.99 | -22.83 % |
| 101-413-90010 | Liability & Property Insurance | 95,000.00 | 95,000.00 | 0.00 | 104,153.51 | -9,153.51 | -9.64 % |
| 101-413-90041 | Settlements & Judgments | 6,000.00 | 6,000.00 | 0.00 | -180,000.00 | 186,000.00 | 3,100.00 % |
| 101-413-90070 | Investigative Expenses | 10,000.00 | 10,000.00 | 1,274.13 | 3,907.35 | 6,092.65 | 60.93 % |
| 101-413-92210 | Neighborhood Watch Program Exp | 0.00 | 0.00 | 0.00 | 144.03 | -144.03 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **429,510.00** | **429,510.00** | **28,117.85** | **134,032.73** | **295,477.27** | **68.79 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **429,510.00** | **429,510.00** | **28,117.85** | **134,032.73** | **295,477.27** | **68.79 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 101-413-98030 | Office Furniture & Equipment | 1,500.00 | 1,500.00 | 0.00 | 32.38 | 1,467.62 | 97.84 % |
| 101-413-98040 | Major Machinery & Equipment | 36,000.00 | 36,000.00 | 2,017.30 | 27,129.70 | 8,870.30 | 24.64 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **37,500.00** | **37,500.00** | **2,017.30** | **27,162.08** | **10,337.92** | **27.57 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **37,500.00** | **37,500.00** | **2,017.30** | **27,162.08** | **10,337.92** | **27.57 %** |
| | **Department: 413 - POLICE DEPARTMENT Total:** | **2,741,933.00** | **2,741,933.00** | **197,206.15** | **1,288,647.26** | **1,453,285.74** | **53.00 %** |
| **Department: 415 - POLICE - ANIMAL CONTROL** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-415-60010 | Salaries Regular | 35,120.00 | 35,120.00 | 0.00 | 15,195.72 | 19,924.28 | 56.73 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 101-415-60030 | Salaries Overtime | 0.00 | 0.00 | 0.00 | 612.72 | -612.72 | 0.00 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **35,120.00** | **35,120.00** | **0.00** | **15,808.44** | **19,311.56** | **54.99 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-415-62000 | Retirement CALPERS | 2,403.00 | 2,403.00 | 0.00 | 761.19 | 1,641.81 | 68.32 % |
| 101-415-62020 | Medical/Life Insurance | 17,783.00 | 17,783.00 | 0.00 | 2,770.64 | 15,012.36 | 84.42 % |
| 101-415-62030 | Social Security FICA | 2,178.00 | 2,178.00 | 0.00 | 965.21 | 1,212.79 | 55.68 % |
| 101-415-62040 | Medicare Insurance | 510.00 | 510.00 | 0.00 | 225.73 | 284.27 | 55.74 % |
| 101-415-62070 | Workers Comp. Insurance | 4,215.00 | 4,215.00 | 0.00 | 2,321.61 | 1,893.39 | 44.92 % |
| 101-415-62080 | Uniform Allowance | 600.00 | 600.00 | 0.00 | 300.00 | 300.00 | 50.00 % |
| 101-415-62200 | Retirement CalPERS UL | 88.00 | 88.00 | 0.00 | 0.00 | 88.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **27,777.00** | **27,777.00** | **0.00** | **7,344.38** | **20,432.62** | **73.56 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **62,897.00** | **62,897.00** | **0.00** | **23,152.82** | **39,744.18** | **63.19 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-415-70010 | Office Supplies | 1,000.00 | 1,000.00 | 0.00 | 232.07 | 767.93 | 76.79 % |
| 101-415-70030 | Postage & Freight Out | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 100.00 % |
| 101-415-70040 | Printing & Binding | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| 101-415-70060 | Small Tools & Equipment | 1,000.00 | 1,000.00 | 137.29 | 137.29 | 862.71 | 86.27 % |
| 101-415-70160 | Gasoline & Diesel | 7,000.00 | 7,000.00 | 0.00 | 2,205.57 | 4,794.43 | 68.49 % |
| 101-415-70280 | Shelter Food/Supplies | 10,000.00 | 10,000.00 | 110.37 | 897.17 | 9,102.83 | 91.03 % |
| 101-415-70440 | Miscellaneous Supplies | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 % |
| 101-415-72010 | Water, Gas, Sanitation & Sewer | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 100.00 % |
| 101-415-72020 | Electric | 1,250.00 | 1,250.00 | 0.00 | 0.00 | 1,250.00 | 100.00 % |
| 101-415-72030 | Telephone | 1,000.00 | 1,000.00 | 25.19 | 379.38 | 620.62 | 62.06 % |
| 101-415-84030 | Buildings Repairs & Maint. | 2,500.00 | 2,500.00 | 0.00 | 905.17 | 1,594.83 | 63.79 % |
| 101-415-84060 | Vehicle Parts, Repairs & Maint | 5,000.00 | 5,000.00 | 0.00 | 330.78 | 4,669.22 | 93.38 % |
| 101-415-86010 | Training, Travel, & Conference | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 % |
| 101-415-86030 | Subs., Dues, & Publications | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 100.00 % |
| 101-415-88040 | Computer Programming/Consult. | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 % |
| 101-415-88080 | Laboratory | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| 101-415-88100 | Professional Services | 15,000.00 | 15,000.00 | 250.00 | 7,717.40 | 7,282.60 | 48.55 % |
| 101-415-90010 | Liability & Property Insurance | 1,000.00 | 1,000.00 | 0.00 | 2,378.06 | -1,378.06 | -137.81 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **60,000.00** | **60,000.00** | **522.85** | **15,182.89** | **44,817.11** | **74.70 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **60,000.00** | **60,000.00** | **522.85** | **15,182.89** | **44,817.11** | **74.70 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 101-415-98020 | Buildings & Bldg. Improvements | 0.00 | 0.00 | 187.84 | 187.84 | -187.84 | 0.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **0.00** | **0.00** | **187.84** | **187.84** | **-187.84** | **0.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **0.00** | **0.00** | **187.84** | **187.84** | **-187.84** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 101-415-98030 | Office Furniture & Equipment | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| 101-415-98040 | Major Machinery & Equipment | 1,500.00 | 1,500.00 | 268.86 | 268.86 | 1,231.14 | 82.08 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **2,500.00** | **2,500.00** | **268.86** | **268.86** | **2,231.14** | **89.25 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **2,500.00** | **2,500.00** | **268.86** | **268.86** | **2,231.14** | **89.25 %** |
| | **Department: 415 - POLICE - ANIMAL CONTROL Total:** | **125,397.00** | **125,397.00** | **979.55** | **38,792.41** | **86,604.59** | **69.06 %** |
| **Department: 416 - FIRE/EMS DEPARTMENT** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-416-60010 | Salaries Regular | 1,109,869.00 | 1,109,869.00 | 87,790.11 | 542,658.74 | 567,210.26 | 51.11 % |
| 101-416-60020 | Salaries Part Time | 72,000.00 | 72,000.00 | 0.00 | 7,200.88 | 64,799.12 | 90.00 % |
| 101-416-60030 | Salaries Overtime | 350,000.00 | 350,000.00 | 48,609.45 | 251,857.84 | 98,142.16 | 28.04 % |
| 101-416-60050 | Salaries Cash Outs | 57,852.00 | 57,852.00 | 0.00 | 1,003.20 | 56,848.80 | 98.27 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **1,589,721.00** | **1,589,721.00** | **136,399.56** | **802,720.66** | **787,000.34** | **49.51 %** |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-416-62000 | Retirement CALPERS | 140,212.00 | 140,212.00 | 9,882.53 | 58,323.73 | 81,888.27 | 58.40 % |
| 101-416-62020 | Medical/Life Insurance | 282,511.00 | 282,511.00 | 15,730.03 | 99,792.98 | 182,718.02 | 64.68 % |
| 101-416-62030 | Social Security FICA | 73,276.00 | 73,276.00 | 7,285.50 | 48,077.34 | 25,198.66 | 34.39 % |
| 101-416-62040 | Medicare Insurance | 17,137.00 | 17,137.00 | 1,980.74 | 11,652.07 | 5,484.93 | 32.01 % |
| 101-416-62050 | Disability Income Insurance | 0.00 | 0.00 | 103.67 | 683.81 | -683.81 | 0.00 % |
| 101-416-62060 | Deferred Comp - 457 Retirement | 44,395.00 | 44,395.00 | 2,530.72 | 14,507.81 | 29,887.19 | 67.32 % |
| 101-416-62070 | Workers Comp. Insurance | 141,824.00 | 141,824.00 | 0.00 | 105,088.64 | 36,735.36 | 25.90 % |
| 101-416-62080 | Uniform Allowance | 29,400.00 | 29,400.00 | 0.00 | 9,750.00 | 19,650.00 | 66.84 % |
| 101-416-62200 | Retirement CalPERS UL | 2,875.00 | 2,875.00 | 0.00 | 0.00 | 2,875.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **731,630.00** | **731,630.00** | **37,513.19** | **347,876.38** | **383,753.62** | **52.45 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **2,321,351.00** | **2,321,351.00** | **173,912.75** | **1,150,597.04** | **1,170,753.96** | **50.43 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-416-62210 | Unemployment Claims | 11,099.00 | 11,099.00 | 0.00 | 0.00 | 11,099.00 | 100.00 % |
| 101-416-70010 | Office Supplies | 1,700.00 | 1,700.00 | 0.00 | 0.00 | 1,700.00 | 100.00 % |
| 101-416-70030 | Postage & Freight Out | 200.00 | 200.00 | 0.00 | 17.16 | 182.84 | 91.42 % |
| 101-416-70040 | Printing & Binding | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 101-416-70050 | Education Materials & Supplies | 2,500.00 | 2,500.00 | 0.00 | 1,905.61 | 594.39 | 23.78 % |
| 101-416-70060 | Small Tools & Equipment | 1,000.00 | 1,000.00 | 6.74 | 4.15 | 995.85 | 99.59 % |
| 101-416-70070 | Audio/Video Equipment Supplies | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 101-416-70102 | Uniforms (Turnout Gear) | 20,000.00 | 20,000.00 | -115.68 | 12,248.54 | 7,751.46 | 38.76 % |
| 101-416-70160 | Gasoline & Diesel | 75,000.00 | 75,000.00 | 4,617.40 | 24,549.34 | 50,450.66 | 67.27 % |
| 101-416-70440 | Miscellaneous Supplies | 700.00 | 700.00 | 0.00 | -27.01 | 727.01 | 103.86 % |
| 101-416-70450 | Station Supplies | 1,500.00 | 1,500.00 | 0.00 | 1,009.05 | 490.95 | 32.73 % |
| 101-416-72010 | Water, Gas, Sanitation & Sewer | 7,300.00 | 7,300.00 | 631.67 | 2,923.01 | 4,376.99 | 59.96 % |
| 101-416-72020 | Electric | 18,500.00 | 18,500.00 | 961.02 | 9,640.61 | 8,859.39 | 47.89 % |
| 101-416-72030 | Telephone | 18,000.00 | 18,000.00 | 6,538.02 | 8,930.21 | 9,069.79 | 50.39 % |
| 101-416-75000 | Medical Equipment & Supplies | 39,000.00 | 39,000.00 | 1,516.43 | 8,086.34 | 30,913.66 | 79.27 % |
| 101-416-75010 | Meals-Ambulance Runs | 2,000.00 | 2,000.00 | 0.00 | 464.41 | 1,535.59 | 76.78 % |
| 101-416-75020 | EMS-Linens | 4,000.00 | 4,000.00 | 0.00 | 1,056.74 | 2,943.26 | 73.58 % |
| 101-416-75030 | Tuition Reimbursement | 8,000.00 | 8,000.00 | 0.00 | 240.00 | 7,760.00 | 97.00 % |
| 101-416-75040 | Ambulance Billing Contract | 100,000.00 | 100,000.00 | 2,319.88 | 23,737.33 | 76,262.67 | 76.26 % |
| 101-416-75050 | EMS-Billing Refunds | 0.00 | 0.00 | 0.00 | 500.00 | -500.00 | 0.00 % |
| 101-416-75060 | Mandated Annual Service | 25,000.00 | 25,000.00 | 7,520.00 | 7,822.00 | 17,178.00 | 68.71 % |
| 101-416-84010 | Office Equip Repairs & Maint | 3,500.00 | 3,500.00 | 206.88 | 1,151.22 | 2,348.78 | 67.11 % |
| 101-416-84020 | Major Equip Repairs & Maint. | 3,500.00 | 3,500.00 | 0.00 | 476.25 | 3,023.75 | 86.39 % |
| 101-416-84030 | Buildings Repairs & Maint. | 13,000.00 | 13,000.00 | 9.17 | 714.69 | 12,285.31 | 94.50 % |
| 101-416-84050 | Grounds Repairs & Maint. | 500.00 | 500.00 | 56.00 | 212.46 | 287.54 | 57.51 % |
| 101-416-84060 | Vehicle Parts, Repairs & Maint | 60,000.00 | 60,000.00 | 11,717.04 | 28,605.96 | 31,394.04 | 52.32 % |
| 101-416-84070 | Misc. Repairs & Maint. | 500.00 | 500.00 | 0.00 | 115.94 | 384.06 | 76.81 % |
| 101-416-86010 | Training, Travel, & Conference | 5,000.00 | 5,000.00 | 221.61 | 454.76 | 4,545.24 | 90.90 % |
| 101-416-86030 | Subs., Dues, & Publications | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |
| 101-416-86040 | Required Certification Train | 5,500.00 | 5,500.00 | 497.00 | 697.00 | 4,803.00 | 87.33 % |
| 101-416-88040 | Computer Programming/Consult. | 6,600.00 | 6,600.00 | 1,151.20 | 3,560.90 | 3,039.10 | 46.05 % |
| 101-416-88100 | Professional Services | 8,000.00 | 8,000.00 | 0.00 | 4,398.06 | 3,601.94 | 45.02 % |
| 101-416-90010 | Liability & Property Insurance | 90,000.00 | 90,000.00 | 0.00 | 107,644.02 | -17,644.02 | -19.60 % |
| 101-416-90041 | Settlements & Judgements | 0.00 | 0.00 | 0.00 | -90,000.00 | 90,000.00 | 0.00 % |
| 101-416-92084 | Firefighter's Assn Stipend | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **535,799.00** | **535,799.00** | **37,854.38** | **161,138.75** | **374,660.25** | **69.93 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **535,799.00** | **535,799.00** | **37,854.38** | **161,138.75** | **374,660.25** | **69.93 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 101-416-98030 | Office Furniture & Equipment | 0.00 | 0.00 | 0.00 | 11,271.55 | -11,271.55 | 0.00 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 101-416-98040 | Major Machinery & Equipment | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **10,000.00** | **10,000.00** | **0.00** | **11,271.55** | **-1,271.55** | **-12.72 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **10,000.00** | **10,000.00** | **0.00** | **11,271.55** | **-1,271.55** | **-12.72 %** |
| | **Department: 416 - FIRE/EMS DEPARTMENT Total:** | **2,867,150.00** | **2,867,150.00** | **211,767.13** | **1,323,007.34** | **1,544,142.66** | **53.86 %** |
| **Department: 431 - SERVICE CENTER DEPARTMENT** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-431-60010 | Salaries Regular | 22,854.00 | 22,854.00 | -9,515.22 | 11,279.75 | 11,574.25 | 50.64 % |
| 101-431-60030 | Salaries Overtime | 360.00 | 360.00 | -1,052.75 | 1,542.97 | -1,182.97 | -328.60 % |
| 101-431-60050 | Salaries Cash Outs | 450.00 | 450.00 | 0.00 | 0.00 | 450.00 | 100.00 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **23,664.00** | **23,664.00** | **-10,567.97** | **12,822.72** | **10,841.28** | **45.81 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-431-62000 | Retirement CALPERS | 2,032.00 | 2,032.00 | -910.13 | 1,096.18 | 935.82 | 46.05 % |
| 101-431-62020 | Medical/Life Insurance | 3,600.00 | 3,600.00 | -1,766.76 | 2,115.32 | 1,484.68 | 41.24 % |
| 101-431-62030 | Social Security FICA | 1,417.00 | 1,417.00 | -666.08 | 807.00 | 610.00 | 43.05 % |
| 101-431-62040 | Medicare Insurance | 331.00 | 331.00 | -155.81 | 188.75 | 142.25 | 42.98 % |
| 101-431-62060 | Deferred Comp - 457 Retirement | 686.00 | 686.00 | -241.69 | 302.35 | 383.65 | 55.93 % |
| 101-431-62070 | Workers Comp. Insurance | 2,742.00 | 2,742.00 | 0.00 | 1,676.47 | 1,065.53 | 38.86 % |
| 101-431-62080 | Uniform Allowance | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 100.00 % |
| 101-431-62200 | Retirement CalPERS UL | 57.00 | 57.00 | 0.00 | 0.00 | 57.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **11,015.00** | **11,015.00** | **-3,740.47** | **6,186.07** | **4,828.93** | **43.84 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **34,679.00** | **34,679.00** | **-14,308.44** | **19,008.79** | **15,670.21** | **45.19 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-431-62210 | Unemployment Claims | 229.00 | 229.00 | 0.00 | 0.00 | 229.00 | 100.00 % |
| 101-431-70010 | Office Supplies | 100.00 | 100.00 | 0.00 | 13.38 | 86.62 | 86.62 % |
| 101-431-70060 | Small Tools & Equipment | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| 101-431-70100 | Uniforms | 500.00 | 500.00 | 62.85 | 315.59 | 184.41 | 36.88 % |
| 101-431-70150 | Vehicle Parts & Supplies | 5,000.00 | 5,000.00 | 0.00 | 42.00 | 4,958.00 | 99.16 % |
| 101-431-70160 | Gasoline & Diesel | 500.00 | 500.00 | 0.00 | 112.32 | 387.68 | 77.54 % |
| 101-431-70440 | Miscellaneous Supplies | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 100.00 % |
| 101-431-72020 | Electric | 2,000.00 | 2,000.00 | 104.64 | 480.41 | 1,519.59 | 75.98 % |
| 101-431-72030 | Telephone | 1,000.00 | 1,000.00 | 71.35 | 356.09 | 643.91 | 64.39 % |
| 101-431-84060 | Vehicle Parts, Repairs & Maint | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| 101-431-90010 | Liability & Property Insurance | 5,740.00 | 5,740.00 | 0.00 | 1,602.35 | 4,137.65 | 72.08 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **16,319.00** | **16,319.00** | **238.84** | **2,922.14** | **13,396.86** | **82.09 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **16,319.00** | **16,319.00** | **238.84** | **2,922.14** | **13,396.86** | **82.09 %** |
| | **Department: 431 - SERVICE CENTER DEPARTMENT Total:** | **50,998.00** | **50,998.00** | **-14,069.60** | **21,930.93** | **29,067.07** | **57.00 %** |
| **Department: 432 - BLDGS & GROUNDS MAINTENANCE** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-432-62210 | Unemployment Claims | 0.00 | 0.00 | 0.00 | 661.50 | -661.50 | 0.00 % |
| 101-432-70010 | Office Supplies | 75.00 | 75.00 | 0.00 | 8.98 | 66.02 | 88.03 % |
| 101-432-70060 | Small Tools & Equipment | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| 101-432-70440 | Miscellaneous Supplies | 1,850.00 | 1,850.00 | 0.00 | 0.00 | 1,850.00 | 100.00 % |
| 101-432-72010 | Water, Gas, Sanitation & Sewer | 22,000.00 | 22,000.00 | 1,250.75 | 5,689.25 | 16,310.75 | 74.14 % |
| 101-432-72020 | Electric | 58,000.00 | 58,000.00 | 3,764.14 | 36,399.81 | 21,600.19 | 37.24 % |
| 101-432-72030 | Telephone | 22,000.00 | 22,000.00 | 863.29 | 7,778.95 | 14,221.05 | 64.64 % |
| 101-432-84020 | Major Equip Repairs & Maint. | 10,000.00 | 10,000.00 | 71.08 | 71.08 | 9,928.92 | 99.29 % |
| 101-432-84030 | Buildings Repairs & Maint. | 61,000.00 | 61,000.00 | 911.27 | 12,894.27 | 48,105.73 | 78.86 % |
| 101-432-84050 | Grounds Repairs & Maintenance | 9,000.00 | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 100.00 % |
| 101-432-84071 | Inspections | 7,100.00 | 7,100.00 | 0.00 | 3,594.67 | 3,505.33 | 49.37 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 101-432-90010 | Liability & Property Insurance | 7,190.00 | 7,190.00 | 0.00 | 0.00 | 7,190.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **198,715.00** | **198,715.00** | **6,860.53** | **67,098.51** | **131,616.49** | **66.23 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **198,715.00** | **198,715.00** | **6,860.53** | **67,098.51** | **131,616.49** | **66.23 %** |
| | **Department: 432 - BLDGS & GROUNDS MAINTENANCE Total:** | **198,715.00** | **198,715.00** | **6,860.53** | **67,098.51** | **131,616.49** | **66.23 %** |
| **Department: 435 - AIRPORT OPERATIONS** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-435-60010 | Salaries Regular | 7,472.00 | 7,472.00 | 263.86 | 2,730.41 | 4,741.59 | 63.46 % |
| 101-435-60030 | Salaries Overtime | 1,100.00 | 1,100.00 | 0.00 | 654.24 | 445.76 | 40.52 % |
| 101-435-60050 | Salaries Cash Outs | 300.00 | 300.00 | 0.00 | 54.10 | 245.90 | 81.97 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **8,872.00** | **8,872.00** | **263.86** | **3,438.75** | **5,433.25** | **61.24 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-435-62000 | Retirement CALPERS | 664.00 | 664.00 | 23.46 | 242.79 | 421.21 | 63.44 % |
| 101-435-62020 | Medical/Life Insurance | 2,565.00 | 2,565.00 | 31.51 | 630.98 | 1,934.02 | 75.40 % |
| 101-435-62030 | Social Security FICA | 463.00 | 463.00 | 16.38 | 205.39 | 257.61 | 55.64 % |
| 101-435-62040 | Medicare Insurance | 108.00 | 108.00 | 3.83 | 48.06 | 59.94 | 55.50 % |
| 101-435-62060 | Deferred Comp - 457 Retirement | 224.00 | 224.00 | 8.15 | 75.32 | 148.68 | 66.38 % |
| 101-435-62070 | Workers Comp. Insurance | 897.00 | 897.00 | 0.00 | 586.48 | 310.52 | 34.62 % |
| 101-435-62080 | Uniform Allowance | 15.00 | 15.00 | 0.00 | 0.00 | 15.00 | 100.00 % |
| 101-435-62200 | Retirement CalPERS UL | 75.00 | 75.00 | 0.00 | 0.00 | 75.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **5,011.00** | **5,011.00** | **83.33** | **1,789.02** | **3,221.98** | **64.30 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **13,883.00** | **13,883.00** | **347.19** | **5,227.77** | **8,655.23** | **62.34 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-435-62210 | Unemployment Claims | 148.00 | 148.00 | 0.00 | 0.00 | 148.00 | 100.00 % |
| 101-435-70030 | Postage & Freight Out | 10.00 | 10.00 | 0.00 | 0.00 | 10.00 | 100.00 % |
| 101-435-70040 | Printing & Binding | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| 101-435-72010 | Water, Gas, Sanitation & Sewer | 5,550.00 | 5,550.00 | 324.90 | 2,992.34 | 2,557.66 | 46.08 % |
| 101-435-72020 | Electric | 10,640.00 | 10,640.00 | 758.78 | 5,234.80 | 5,405.20 | 50.80 % |
| 101-435-72030 | Telephone | 1,580.00 | 1,580.00 | 133.81 | 788.17 | 791.83 | 50.12 % |
| 101-435-80060 | Fuel Purchases for Resale | 45,000.00 | 45,000.00 | 0.00 | 0.00 | 45,000.00 | 100.00 % |
| 101-435-84020 | Major Equip Repairs & Maint. | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 % |
| 101-435-84030 | Buildings Repairs & Maint. | 5,600.00 | 5,600.00 | 0.00 | 525.38 | 5,074.62 | 90.62 % |
| 101-435-84050 | Grounds Repairs & Maintenance | 4,000.00 | 4,000.00 | 0.00 | 31.31 | 3,968.69 | 99.22 % |
| 101-435-84060 | Vehicle Parts, Repairs & Maint | 1,000.00 | 1,000.00 | 0.00 | 186.11 | 813.89 | 81.39 % |
| 101-435-86010 | Training, Travel, & Conference | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| 101-435-86030 | Subs., Dues, & Publications | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 % |
| 101-435-88040 | Computer Programming/Consult. | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 % |
| 101-435-88091 | Engineering and Consultants | 16,667.00 | 16,667.00 | 0.00 | 0.00 | 16,667.00 | 100.00 % |
| 101-435-88100 | Professional Services | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 % |
| 101-435-90010 | Liability & Property Insurance | 3,200.00 | 3,200.00 | 0.00 | 3,602.75 | -402.75 | -12.59 % |
| 101-435-92090 | Taxes, Licenses & Fees | 11,500.00 | 11,500.00 | 0.00 | 15,526.62 | -4,026.62 | -35.01 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **109,800.00** | **109,800.00** | **1,217.49** | **28,887.48** | **80,912.52** | **73.69 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **109,800.00** | **109,800.00** | **1,217.49** | **28,887.48** | **80,912.52** | **73.69 %** |
| | **Department: 435 - AIRPORT OPERATIONS Total:** | **123,683.00** | **123,683.00** | **1,564.68** | **34,115.25** | **89,567.75** | **72.42 %** |
| **Department: 440 - MUNICIPAL GROUNDS MAINT** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 101-440-60010 | Salaries Regular | 13,717.00 | 13,717.00 | 1,391.94 | 5,088.01 | 8,628.99 | 62.91 % |
| 101-440-60020 | Salaries Part Time | 0.00 | 0.00 | 126.00 | 628.12 | -628.12 | 0.00 % |
| 101-440-60030 | Salaries Overtime | 1,400.00 | 1,400.00 | 226.17 | 979.51 | 420.49 | 30.04 % |
| 101-440-60050 | Salaries Cash Outs | 230.00 | 230.00 | 0.00 | 0.00 | 230.00 | 100.00 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **15,347.00** | **15,347.00** | **1,744.11** | **6,695.64** | **8,651.36** | **56.37 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 101-440-62000 | Retirement CALPERS | 1,175.00 | 1,175.00 | 118.90 | 423.42 | 751.58 | 63.96 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 101-440-62020 | Medical/Life Insurance | 3,412.00 | 3,412.00 | 316.38 | 1,351.02 | 2,060.98 | 60.40 % |
| 101-440-62030 | Social Security FICA | 850.00 | 850.00 | 107.93 | 408.74 | 441.26 | 51.91 % |
| 101-440-62040 | Medicare Insurance | 199.00 | 199.00 | 25.26 | 95.46 | 103.54 | 52.03 % |
| 101-440-62060 | Deferred Comp - 457 Retirement | 185.00 | 185.00 | 21.74 | 62.81 | 122.19 | 66.05 % |
| 101-440-62070 | Workers Comp. Insurance | 1,646.00 | 1,646.00 | 0.00 | 1,014.51 | 631.49 | 38.37 % |
| 101-440-62080 | Uniform Allowance | 85.00 | 85.00 | 0.00 | 0.00 | 85.00 | 100.00 % |
| 101-440-62200 | Retirement CalPERS UL | 122.00 | 122.00 | 0.00 | 0.00 | 122.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **7,674.00** | **7,674.00** | **590.21** | **3,355.96** | **4,318.04** | **56.27 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **23,021.00** | **23,021.00** | **2,334.32** | **10,051.60** | **12,969.40** | **56.34 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 101-440-62210 | Unemployment Claims | 137.00 | 137.00 | 0.00 | 0.00 | 137.00 | 100.00 % |
| 101-440-70060 | Small Tools & Equipment | 0.00 | 0.00 | 0.00 | 10.80 | -10.80 | 0.00 % |
| 101-440-70160 | Gasoline & Diesel | 5,000.00 | 5,000.00 | 441.53 | 2,600.65 | 2,399.35 | 47.99 % |
| 101-440-70441 | Irrigation Supplies | 1,000.00 | 1,000.00 | 0.00 | 1,046.52 | -46.52 | -4.65 % |
| 101-440-72011 | Water/Electric - City Plots | 74,000.00 | 74,000.00 | 11,420.68 | 42,147.94 | 31,852.06 | 43.04 % |
| 101-440-84050 | Grounds Repairs & Maintenance | 7,000.00 | 7,000.00 | 11,475.15 | 19,433.44 | -12,433.44 | -177.62 % |
| 101-440-84060 | Vehicle Parts, Repairs & Maint | 3,000.00 | 3,000.00 | 0.00 | 536.24 | 2,463.76 | 82.13 % |
| 101-440-84090 | Graffiti Removal Expense | 0.00 | 0.00 | 113.97 | 1,713.07 | -1,713.07 | 0.00 % |
| 101-440-86010 | Training, Travel, & Conference | 200.00 | 200.00 | 0.00 | 454.00 | -254.00 | -127.00 % |
| 101-440-88100 | Professional Services | 0.00 | 0.00 | 210.00 | 210.00 | -210.00 | 0.00 % |
| 101-440-90010 | Liability & Property Insurance | 1,700.00 | 1,700.00 | 0.00 | 1,039.18 | 660.82 | 38.87 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **92,037.00** | **92,037.00** | **23,661.33** | **69,191.84** | **22,845.16** | **24.82 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **92,037.00** | **92,037.00** | **23,661.33** | **69,191.84** | **22,845.16** | **24.82 %** |
| | **Department: 440 - MUNICIPAL GROUNDS MAINT Total:** | **115,058.00** | **115,058.00** | **25,995.65** | **79,243.44** | **35,814.56** | **31.13 %** |
| | **Expense Total:** | **7,347,286.00** | **7,347,286.00** | **508,796.14** | **3,291,009.20** | **4,056,276.80** | **55.21 %** |
| | **Fund: 101 - GENERAL FUND Total:** | **7,347,286.00** | **7,347,286.00** | **508,796.14** | **3,291,009.20** | **4,056,276.80** | **55.21 %** |
| **Fund: 103 - PD FED FORFEITURE FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 413 - POLICE DEPARTMENT** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 103-413-60030 | Salaries Overtime | 0.00 | 0.00 | 0.00 | 6,613.88 | -6,613.88 | 0.00 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **0.00** | **0.00** | **0.00** | **6,613.88** | **-6,613.88** | **0.00 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 103-413-62020 | Medical/Life Insurance | 0.00 | 0.00 | 0.00 | 949.05 | -949.05 | 0.00 % |
| 103-413-62030 | Social Security FICA | 0.00 | 0.00 | 0.00 | 403.69 | -403.69 | 0.00 % |
| 103-413-62040 | Medicare Insurance | 0.00 | 0.00 | 0.00 | 94.43 | -94.43 | 0.00 % |
| 103-413-62060 | Deferred Comp - 457 Retirement | 0.00 | 0.00 | 0.00 | 70.44 | -70.44 | 0.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **0.00** | **0.00** | **0.00** | **1,517.61** | **-1,517.61** | **0.00 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **0.00** | **0.00** | **0.00** | **8,131.49** | **-8,131.49** | **0.00 %** |
| | **Department: 413 - POLICE DEPARTMENT Total:** | **0.00** | **0.00** | **0.00** | **8,131.49** | **-8,131.49** | **0.00 %** |
| | **Expense Total:** | **0.00** | **0.00** | **0.00** | **8,131.49** | **-8,131.49** | **0.00 %** |
| | **Fund: 103 - PD FED FORFEITURE FUND Total:** | **0.00** | **0.00** | **0.00** | **8,131.49** | **-8,131.49** | **0.00 %** |
| **Fund: 105 - COPS GRANT FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 413 - POLICE DEPARTMENT** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 105-413-72030 | Telephone | 0.00 | 0.00 | 301.31 | 2,234.17 | -2,234.17 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **301.31** | **2,234.17** | **-2,234.17** | **0.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **301.31** | **2,234.17** | **-2,234.17** | **0.00 %** |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 105-413-98040 | Major Machinery & Equipment | 0.00 | 0.00 | 52,894.98 | 67,398.98 | -67,398.98 | 0.00 % |
| 105-413-98041 | COPS Grant Equipment Expense | 100,000.00 | 100,000.00 | 0.00 | 991.48 | 99,008.52 | 99.01 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **100,000.00** | **100,000.00** | **52,894.98** | **68,390.46** | **31,609.54** | **31.61 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **100,000.00** | **100,000.00** | **52,894.98** | **68,390.46** | **31,609.54** | **31.61 %** |
| | **Department: 413 - POLICE DEPARTMENT Total:** | **100,000.00** | **100,000.00** | **53,196.29** | **70,624.63** | **29,375.37** | **29.38 %** |
| | **Expense Total:** | **100,000.00** | **100,000.00** | **53,196.29** | **70,624.63** | **29,375.37** | **29.38 %** |
| | **Fund: 105 - COPS GRANT FUND Total:** | **100,000.00** | **100,000.00** | **53,196.29** | **70,624.63** | **29,375.37** | **29.38 %** |
| **Fund: 106 - POLICE DEPT GRANTS** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 413 - POLICE DEPARTMENT** | | | | | | | |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 106-413-72040 | SJVAPCD Proj#C-53268-A Exp | 0.00 | 0.00 | 13,144.37 | 28,321.37 | -28,321.37 | 0.00 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **0.00** | **0.00** | **13,144.37** | **28,321.37** | **-28,321.37** | **0.00 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **0.00** | **0.00** | **13,144.37** | **28,321.37** | **-28,321.37** | **0.00 %** |
| | **Department: 413 - POLICE DEPARTMENT Total:** | **0.00** | **0.00** | **13,144.37** | **28,321.37** | **-28,321.37** | **0.00 %** |
| | **Expense Total:** | **0.00** | **0.00** | **13,144.37** | **28,321.37** | **-28,321.37** | **0.00 %** |
| | **Fund: 106 - POLICE DEPT GRANTS Total:** | **0.00** | **0.00** | **13,144.37** | **28,321.37** | **-28,321.37** | **0.00 %** |
| **Fund: 107 - GAS TAX FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 107-422-60010 | Salaries Regular | 93,189.00 | 93,189.00 | 8,104.13 | 41,547.56 | 51,641.44 | 55.42 % |
| 107-422-60020 | Salaries Part Time | 0.00 | 0.00 | 294.00 | 1,465.62 | -1,465.62 | 0.00 % |
| 107-422-60030 | Salaries Overtime | 3,750.00 | 3,750.00 | 431.00 | 2,201.88 | 1,548.12 | 41.28 % |
| 107-422-60050 | Salaries Cash Outs | 6,157.00 | 6,157.00 | 0.00 | 327.62 | 5,829.38 | 94.68 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **103,096.00** | **103,096.00** | **8,829.13** | **45,542.68** | **57,553.32** | **55.82 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 107-422-62000 | Retirement CALPERS | 8,045.00 | 8,045.00 | 573.17 | 3,304.03 | 4,740.97 | 58.93 % |
| 107-422-62020 | Medical/Life Insurance | 15,157.00 | 15,157.00 | 1,265.13 | 6,766.04 | 8,390.96 | 55.36 % |
| 107-422-62030 | Social Security FICA | 5,727.00 | 5,727.00 | 512.10 | 2,745.16 | 2,981.84 | 52.07 % |
| 107-422-62040 | Medicare Insurance | 1,339.00 | 1,339.00 | 128.83 | 668.76 | 670.24 | 50.06 % |
| 107-422-62050 | Disability Income Insurance | 200.00 | 200.00 | 38.69 | 269.35 | -69.35 | -34.68 % |
| 107-422-62060 | Deferred Comp - 457 Retirement | 2,796.00 | 2,796.00 | 302.36 | 1,676.25 | 1,119.75 | 40.05 % |
| 107-422-62070 | Workers Comp. Insurance | 11,183.00 | 11,183.00 | 0.00 | 6,815.17 | 4,367.83 | 39.06 % |
| 107-422-62080 | Uniform Allowance | 250.00 | 250.00 | 100.00 | 250.00 | 0.00 | 0.00 % |
| 107-422-62200 | Retirement CalPERS UL | 861.00 | 861.00 | 0.00 | 0.00 | 861.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **45,558.00** | **45,558.00** | **2,920.28** | **22,494.76** | **23,063.24** | **50.62 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **148,654.00** | **148,654.00** | **11,749.41** | **68,037.44** | **80,616.56** | **54.23 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 107-422-62210 | Unemployment Claims | 932.00 | 932.00 | 0.00 | 0.00 | 932.00 | 100.00 % |
| 107-422-70010 | Office Supplies | 200.00 | 200.00 | 4.37 | 25.73 | 174.27 | 87.14 % |
| 107-422-70030 | Postage & Freight Out | 6.00 | 6.00 | 0.00 | 0.00 | 6.00 | 100.00 % |
| 107-422-70040 | Printing & Binding | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| 107-422-70100 | Uniforms | 1,370.00 | 1,370.00 | 184.03 | 899.83 | 470.17 | 34.32 % |
| 107-422-70120 | Sidewalk Repairs | 75,000.00 | 75,000.00 | 0.00 | 39,030.07 | 35,969.93 | 47.96 % |
| 107-422-70130 | Street Materials | 30,000.00 | 30,000.00 | 147.83 | 1,612.87 | 28,387.13 | 94.62 % |
| 107-422-70140 | Utility Parts & Supplies | 450.00 | 450.00 | 141.53 | 362.82 | 87.18 | 19.37 % |
| 107-422-70160 | Gasoline & Diesel | 10,000.00 | 10,000.00 | 518.41 | 3,238.86 | 6,761.14 | 67.61 % |
| 107-422-70190 | Street Stripe Paint | 15,000.00 | 15,000.00 | 0.00 | 1,448.17 | 13,551.83 | 90.35 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 107-422-70440 | Miscellaneous Supplies | 1,000.00 | 1,000.00 | 0.00 | 17.43 | 982.57 | 98.26 % |
| 107-422-72010 | Water/Electric - City Plots | 36,000.00 | 36,000.00 | 4,392.78 | 19,572.05 | 16,427.95 | 45.63 % |
| 107-422-72021 | Street Light Electricity | 100,000.00 | 100,000.00 | 10,411.39 | 56,499.54 | 43,500.46 | 43.50 % |
| 107-422-72030 | Telephone | 600.00 | 600.00 | 14.68 | 171.32 | 428.68 | 71.45 % |
| 107-422-84010 | Office Equip Repairs & Maint | 200.00 | 200.00 | 2.29 | 16.64 | 183.36 | 91.68 % |
| 107-422-84030 | Buildings Repairs & Maint. | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 | 100.00 % |
| 107-422-84050 | Grounds Repairs & Maintenance | 7,000.00 | 7,000.00 | 0.00 | 1,226.23 | 5,773.77 | 82.48 % |
| 107-422-84060 | Vehicle Parts, Repairs & Maint | 4,000.00 | 4,000.00 | 16.63 | 275.58 | 3,724.42 | 93.11 % |
| 107-422-86010 | Training, Travel, & Conference | 40.00 | 40.00 | 0.00 | 83.90 | -43.90 | -109.75 % |
| 107-422-86030 | Subs., Dues, & Publications | 9,200.00 | 9,200.00 | 0.00 | 2,380.47 | 6,819.53 | 74.13 % |
| 107-422-88010 | City Attorney Fees | 0.00 | 0.00 | 12.28 | 12.28 | -12.28 | 0.00 % |
| 107-422-88040 | Computer Programming/Consult. | 3,675.00 | 3,675.00 | 1,045.15 | 2,275.93 | 1,399.07 | 38.07 % |
| 107-422-88060 | Medical - General | 100.00 | 100.00 | 0.00 | 8.75 | 91.25 | 91.25 % |
| 107-422-88100 | Professional Services | 5,000.00 | 5,000.00 | 204.66 | 6,674.57 | -1,674.57 | -33.49 % |
| 107-422-88130 | Grant Writing/Application | 20,000.00 | 20,000.00 | 1,450.00 | 9,333.89 | 10,666.11 | 53.33 % |
| 107-422-89010 | Personnel Advertising | 25.00 | 25.00 | 0.00 | 0.00 | 25.00 | 100.00 % |
| 107-422-89020 | Interview Expenses | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| 107-422-89040 | Physical w/Drug & Alcohol Test | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 107-422-89070 | Fingerprinting | 18.00 | 18.00 | 0.00 | 0.00 | 18.00 | 100.00 % |
| 107-422-90010 | Liability & Property Insurance | 8,705.00 | 8,705.00 | 0.00 | 6,980.89 | 1,724.11 | 19.81 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **329,030.00** | **329,030.00** | **18,546.03** | **152,147.82** | **176,882.18** | **53.76 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **329,030.00** | **329,030.00** | **18,546.03** | **152,147.82** | **176,882.18** | **53.76 %** |
| | **Department: 422 - PUBLIC WORKS Total:** | **477,684.00** | **477,684.00** | **30,295.44** | **220,185.26** | **257,498.74** | **53.91 %** |
| | **Expense Total:** | **477,684.00** | **477,684.00** | **30,295.44** | **220,185.26** | **257,498.74** | **53.91 %** |
| | **Fund: 107 - GAS TAX FUND Total:** | **477,684.00** | **477,684.00** | **30,295.44** | **220,185.26** | **257,498.74** | **53.91 %** |
| **Fund: 110 - LTF - ARTICLE VIII FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 424 - ARTICLE VIII** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 110-424-88040 | Computer Programming/Consult. | 0.00 | 0.00 | 962.95 | 2,011.21 | -2,011.21 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 110-424-98940 | 2016 Alley Paving Project | 68,250.00 | 68,250.00 | 0.00 | 360.62 | 67,889.38 | 99.47 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **68,250.00** | **68,250.00** | **0.00** | **360.62** | **67,889.38** | **99.47 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **68,250.00** | **68,250.00** | **0.00** | **360.62** | **67,889.38** | **99.47 %** |
| | **Department: 424 - ARTICLE VIII Total:** | **68,250.00** | **68,250.00** | **962.95** | **2,371.83** | **65,878.17** | **96.52 %** |
| | **Expense Total:** | **68,250.00** | **68,250.00** | **962.95** | **2,371.83** | **65,878.17** | **96.52 %** |
| | **Fund: 110 - LTF - ARTICLE VIII FUND Total:** | **68,250.00** | **68,250.00** | **962.95** | **2,371.83** | **65,878.17** | **96.52 %** |
| **Fund: 111 - SB1-ROAD REHAB MAINT ACCT FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | | |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 111-422-98910 | Sunset Street Improvements | 320,916.00 | 320,916.00 | 2,672.50 | 3,092.50 | 317,823.50 | 99.04 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **320,916.00** | **320,916.00** | **2,672.50** | **3,092.50** | **317,823.50** | **99.04 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **320,916.00** | **320,916.00** | **2,672.50** | **3,092.50** | **317,823.50** | **99.04 %** |
| | **Department: 422 - PUBLIC WORKS Total:** | **320,916.00** | **320,916.00** | **2,672.50** | **3,092.50** | **317,823.50** | **99.04 %** |
| | **Expense Total:** | **320,916.00** | **320,916.00** | **2,672.50** | **3,092.50** | **317,823.50** | **99.04 %** |
| | **Fund: 111 - SB1-ROAD REHAB MAINT ACCT FUND Total:** | **320,916.00** | **320,916.00** | **2,672.50** | **3,092.50** | **317,823.50** | **99.04 %** |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| **Fund: 114 - HABITAT CONSERVATION FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 404 - COMMUNITY DEVELOPMENT** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 114-404-92090 | Taxes, Licenses, & Fees | 0.00 | 0.00 | 0.00 | 3,803.10 | -3,803.10 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **0.00** | **3,803.10** | **-3,803.10** | **0.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **0.00** | **3,803.10** | **-3,803.10** | **0.00 %** |
| | **Department: 404 - COMMUNITY DEVELOPMENT Total:** | **0.00** | **0.00** | **0.00** | **3,803.10** | **-3,803.10** | **0.00 %** |
| | **Expense Total:** | **0.00** | **0.00** | **0.00** | **3,803.10** | **-3,803.10** | **0.00 %** |
| | **Fund: 114 - HABITAT CONSERVATION FUND Total:** | **0.00** | **0.00** | **0.00** | **3,803.10** | **-3,803.10** | **0.00 %** |
| **Fund: 116 - PD FORFEITURE/UNCLAIMED FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 413 - POLICE DEPARTMENT** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 116-413-70321 | PD Asset Forfeiture Expense | 0.00 | 0.00 | 0.00 | 14,841.64 | -14,841.64 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **0.00** | **14,841.64** | **-14,841.64** | **0.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **0.00** | **14,841.64** | **-14,841.64** | **0.00 %** |
| | **Department: 413 - POLICE DEPARTMENT Total:** | **0.00** | **0.00** | **0.00** | **14,841.64** | **-14,841.64** | **0.00 %** |
| | **Expense Total:** | **0.00** | **0.00** | **0.00** | **14,841.64** | **-14,841.64** | **0.00 %** |
| | **Fund: 116 - PD FORFEITURE/UNCLAIMED FUND Total:** | **0.00** | **0.00** | **0.00** | **14,841.64** | **-14,841.64** | **0.00 %** |
| **Fund: 125 - MEASURE C-STREET MAINTENANCE** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 125-422-88040 | Computer Programming/Consult. | 0.00 | 0.00 | 962.95 | 2,011.21 | -2,011.21 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 125-422-98401 | Slurry Seal, Cape Seal | 0.00 | 0.00 | 845.00 | 35,104.63 | -35,104.63 | 0.00 % |
| 125-422-98880 | Elm/Cambridge Signal HSIP | 192,000.00 | 192,000.00 | 0.00 | 0.00 | 192,000.00 | 100.00 % |
| 125-422-98910 | Sunset Street Improvements | 250,000.00 | 250,000.00 | 0.00 | 0.00 | 250,000.00 | 100.00 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **442,000.00** | **442,000.00** | **845.00** | **35,104.63** | **406,895.37** | **92.06 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **442,000.00** | **442,000.00** | **845.00** | **35,104.63** | **406,895.37** | **92.06 %** |
| | **Department: 422 - PUBLIC WORKS Total:** | **442,000.00** | **442,000.00** | **1,807.95** | **37,115.84** | **404,884.16** | **91.60 %** |
| | **Expense Total:** | **442,000.00** | **442,000.00** | **1,807.95** | **37,115.84** | **404,884.16** | **91.60 %** |
| | **Fund: 125 - MEASURE C-STREET MAINTENANCE Total:** | **442,000.00** | **442,000.00** | **1,807.95** | **37,115.84** | **404,884.16** | **91.60 %** |
| **Fund: 127 - MEASURE C-FLEXIBLE FUNDING** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 127-422-88040 | Computer Programming/Consult. | 0.00 | 0.00 | 962.95 | 2,011.21 | -2,011.21 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 127-422-98901 | Phelps Ave Improvements | 800,000.00 | 800,000.00 | 0.00 | 30,778.62 | 769,221.38 | 96.15 % |
| 127-422-98960 | ADA Imrpov-ATP Cycle 02 Exp | 26,000.00 | 26,000.00 | 0.00 | 0.00 | 26,000.00 | 100.00 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 127-422-98970 | ADA Improv-ATP Cycle 03 Exp | 175,000.00 | 175,000.00 | 682.50 | 11,721.25 | 163,278.75 | 93.30 % |
| 127-422-98980 | CMAQ-Trail Seg 10/11/12 Exp | 14,000.00 | 14,000.00 | 0.00 | 0.00 | 14,000.00 | 100.00 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **1,015,000.00** | **1,015,000.00** | **682.50** | **42,499.87** | **972,500.13** | **95.81 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **1,015,000.00** | **1,015,000.00** | **682.50** | **42,499.87** | **972,500.13** | **95.81 %** |
| | **Department: 422 - PUBLIC WORKS Total:** | **1,015,000.00** | **1,015,000.00** | **1,645.45** | **44,511.08** | **970,488.92** | **95.61 %** |
| | **Expense Total:** | **1,015,000.00** | **1,015,000.00** | **1,645.45** | **44,511.08** | **970,488.92** | **95.61 %** |
| | **Fund: 127 - MEASURE C-FLEXIBLE FUNDING Total:** | **1,015,000.00** | **1,015,000.00** | **1,645.45** | **44,511.08** | **970,488.92** | **95.61 %** |
| **Fund: 130 - SPECIAL ASSESSMENT DISTRICTS** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 451 - ELM AVENUE A.D. 1992-1** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 130-451-88040 | Computer Programming/Consult. | 0.00 | 0.00 | 962.95 | 2,011.21 | -2,011.21 | 0.00 % |
| 130-451-88101 | Administrative Fees | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **1,500.00** | **1,500.00** | **962.95** | **2,011.21** | **-511.21** | **-34.08 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **1,500.00** | **1,500.00** | **962.95** | **2,011.21** | **-511.21** | **-34.08 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 130-451-96010 | Bond Principal Payment | 60,000.00 | 60,000.00 | 0.00 | 0.00 | 60,000.00 | 100.00 % |
| 130-451-96020 | Bond Interest Payment | 2,325.00 | 2,325.00 | 0.00 | 0.00 | 2,325.00 | 100.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **62,325.00** | **62,325.00** | **0.00** | **0.00** | **62,325.00** | **100.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **62,325.00** | **62,325.00** | **0.00** | **0.00** | **62,325.00** | **100.00 %** |
| | **Department: 451 - ELM AVENUE A.D. 1992-1 Total:** | **63,825.00** | **63,825.00** | **962.95** | **2,011.21** | **61,813.79** | **96.85 %** |
| **Department: 603 - RURAL WATER A.D. # 1** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 130-603-88101 | Administrative Fees | 800.00 | 800.00 | 0.00 | 245.74 | 554.26 | 69.28 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **800.00** | **800.00** | **0.00** | **245.74** | **554.26** | **69.28 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **800.00** | **800.00** | **0.00** | **245.74** | **554.26** | **69.28 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 130-603-96010 | Bond Principal Payment | 17,000.00 | 17,000.00 | 0.00 | 0.00 | 17,000.00 | 100.00 % |
| 130-603-96020 | Bond Interest Payment | 1,850.00 | 1,850.00 | 0.00 | 0.00 | 1,850.00 | 100.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **18,850.00** | **18,850.00** | **0.00** | **0.00** | **18,850.00** | **100.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **18,850.00** | **18,850.00** | **0.00** | **0.00** | **18,850.00** | **100.00 %** |
| | **Department: 603 - RURAL WATER A.D. # 1 Total:** | **19,650.00** | **19,650.00** | **0.00** | **245.74** | **19,404.26** | **98.75 %** |
| | **Expense Total:** | **83,475.00** | **83,475.00** | **962.95** | **2,256.95** | **81,218.05** | **97.30 %** |
| | **Fund: 130 - SPECIAL ASSESSMENT DISTRICTS Total:** | **83,475.00** | **83,475.00** | **962.95** | **2,256.95** | **81,218.05** | **97.30 %** |
| **Fund: 140 - GENERAL CAPITAL PROJECTS FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 140-422-88040 | Computer Programming/Consult. | 0.00 | 0.00 | 962.95 | 2,011.21 | -2,011.21 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 140-422-98881 | HSIPL Elm/Cambridge Signal Exp | 344,000.00 | 344,000.00 | 1,907.50 | 6,005.00 | 337,995.00 | 98.25 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 140-422-98940 | 2016 Alley Paving Project | 0.00 | 0.00 | 0.00 | 2,783.40 | -2,783.40 | 0.00 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **344,000.00** | **344,000.00** | **1,907.50** | **8,788.40** | **335,211.60** | **97.45 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **344,000.00** | **344,000.00** | **1,907.50** | **8,788.40** | **335,211.60** | **97.45 %** |
| | **Department: 422 - PUBLIC WORKS Total:** | **344,000.00** | **344,000.00** | **2,870.45** | **10,799.61** | **333,200.39** | **96.86 %** |
| | **Expense Total:** | **344,000.00** | **344,000.00** | **2,870.45** | **10,799.61** | **333,200.39** | **96.86 %** |
| | **Fund: 140 - GENERAL CAPITAL PROJECTS FUND Total:** | **344,000.00** | **344,000.00** | **2,870.45** | **10,799.61** | **333,200.39** | **96.86 %** |
| **Fund: 150 - COALINGA PUBLIC FINANCING AUTH** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 751 - 1998 SERIES A** | | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 150-751-96012 | Principal-1998 Series A | 385,000.00 | 385,000.00 | 0.00 | 0.00 | 385,000.00 | 100.00 % |
| 150-751-96024 | Interest-1998 Series A | 95,700.00 | 95,700.00 | 0.00 | 0.00 | 95,700.00 | 100.00 % |
| 150-751-96501 | Fiscal Agent Fees-1998 A | 3,400.00 | 3,400.00 | 234.60 | 3,454.81 | -54.81 | -1.61 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **484,100.00** | **484,100.00** | **234.60** | **3,454.81** | **480,645.19** | **99.29 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **484,100.00** | **484,100.00** | **234.60** | **3,454.81** | **480,645.19** | **99.29 %** |
| | **Department: 751 - 1998 SERIES A Total:** | **484,100.00** | **484,100.00** | **234.60** | **3,454.81** | **480,645.19** | **99.29 %** |
| **Department: 752 - 1998 SERIES B** | | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 150-752-96502 | Fiscal Agent Fees-1998 B | 0.00 | 0.00 | 227.70 | 3,415.00 | -3,415.00 | 0.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **0.00** | **0.00** | **227.70** | **3,415.00** | **-3,415.00** | **0.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **0.00** | **0.00** | **227.70** | **3,415.00** | **-3,415.00** | **0.00 %** |
| | **Department: 752 - 1998 SERIES B Total:** | **0.00** | **0.00** | **227.70** | **3,415.00** | **-3,415.00** | **0.00 %** |
| **Department: 753 - 1998 SERIES C** | | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 150-753-96503 | Fiscal Agent Fees-1998 C | 0.00 | 0.00 | 227.70 | 3,414.99 | -3,414.99 | 0.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **0.00** | **0.00** | **227.70** | **3,414.99** | **-3,414.99** | **0.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **0.00** | **0.00** | **227.70** | **3,414.99** | **-3,414.99** | **0.00 %** |
| | **Department: 753 - 1998 SERIES C Total:** | **0.00** | **0.00** | **227.70** | **3,414.99** | **-3,414.99** | **0.00 %** |
| **Department: 755 - 2000 RDA SERIES** | | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 150-755-96015 | Principal-2000 RDA | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 100.00 % |
| 150-755-96028 | Interest-2000 RDA | 153,224.00 | 153,224.00 | 0.00 | 0.00 | 153,224.00 | 100.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **178,224.00** | **178,224.00** | **0.00** | **0.00** | **178,224.00** | **100.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **178,224.00** | **178,224.00** | **0.00** | **0.00** | **178,224.00** | **100.00 %** |
| | **Department: 755 - 2000 RDA SERIES Total:** | **178,224.00** | **178,224.00** | **0.00** | **0.00** | **178,224.00** | **100.00 %** |
| **Department: 757 - PRINCIPAL & INTEREST-2012 WATER/SEWER** | | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 150-757-96016 | Principal-2012 Water/Sewer | 210,000.00 | 210,000.00 | 0.00 | 0.00 | 210,000.00 | 100.00 % |
| 150-757-96029 | Interest-2012 Water & Sewer | 613,308.00 | 613,308.00 | 0.00 | 0.00 | 613,308.00 | 100.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **823,308.00** | **823,308.00** | **0.00** | **0.00** | **823,308.00** | **100.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **823,308.00** | **823,308.00** | **0.00** | **0.00** | **823,308.00** | **100.00 %** |
| | **Department: 757 - PRINCIPAL & INTEREST-2012 WATER/SEWER Total:** | **823,308.00** | **823,308.00** | **0.00** | **0.00** | **823,308.00** | **100.00 %** |
| **Department: 759 - 2009 TA SERIES A** | | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 150-759-96017 | 2009 TA Series A - Principal | 240,000.00 | 240,000.00 | 0.00 | 0.00 | 240,000.00 | 100.00 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 150-759-96031 | 2009 TA Series A - Interest | 92,100.00 | 92,100.00 | 0.00 | 0.00 | 92,100.00 | 100.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **332,100.00** | **332,100.00** | **0.00** | **0.00** | **332,100.00** | **100.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **332,100.00** | **332,100.00** | **0.00** | **0.00** | **332,100.00** | **100.00 %** |
| | **Department: 759 - 2009 TA SERIES A Total:** | **332,100.00** | **332,100.00** | **0.00** | **0.00** | **332,100.00** | **100.00 %** |
| **Department: 761 - 2009 TA SERIES B** | | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 150-761-96018 | 2009 TA Series B - Principal | 195,000.00 | 195,000.00 | 0.00 | 0.00 | 195,000.00 | 100.00 % |
| 150-761-96032 | 2009 TA Series B - Interest | 75,563.00 | 75,563.00 | 0.00 | 0.00 | 75,563.00 | 100.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **270,563.00** | **270,563.00** | **0.00** | **0.00** | **270,563.00** | **100.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **270,563.00** | **270,563.00** | **0.00** | **0.00** | **270,563.00** | **100.00 %** |
| | **Department: 761 - 2009 TA SERIES B Total:** | **270,563.00** | **270,563.00** | **0.00** | **0.00** | **270,563.00** | **100.00 %** |
| **Department: 763 - 2009 TA SERIES C** | | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 150-763-96019 | 2009 TA Series C - Principal | 45,000.00 | 45,000.00 | 0.00 | 0.00 | 45,000.00 | 100.00 % |
| 150-763-96033 | 2009 TA Series C - Interest | 19,350.00 | 19,350.00 | 0.00 | 0.00 | 19,350.00 | 100.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **64,350.00** | **64,350.00** | **0.00** | **0.00** | **64,350.00** | **100.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **64,350.00** | **64,350.00** | **0.00** | **0.00** | **64,350.00** | **100.00 %** |
| | **Department: 763 - 2009 TA SERIES C Total:** | **64,350.00** | **64,350.00** | **0.00** | **0.00** | **64,350.00** | **100.00 %** |
| | **Expense Total:** | **2,152,645.00** | **2,152,645.00** | **690.00** | **10,284.80** | **2,142,360.20** | **99.52 %** |
| | **Fund: 150 - COALINGA PUBLIC FINANCING AUTH Total:** | **2,152,645.00** | **2,152,645.00** | **690.00** | **10,284.80** | **2,142,360.20** | **99.52 %** |
| **Fund: 305 - CALTRANS GRANTS FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | | |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 305-422-98920 | CMAQ-Trail Seg 13/14 Expense | 550,000.00 | 550,000.00 | 0.00 | 0.00 | 550,000.00 | 100.00 % |
| 305-422-98930 | Polk Street Improv-5th to Elm | 570,000.00 | 570,000.00 | 0.00 | 0.00 | 570,000.00 | 100.00 % |
| 305-422-98940 | 2016 Alley Paving Project | 527,000.00 | 527,000.00 | 2,973.75 | 15,826.25 | 511,173.75 | 97.00 % |
| 305-422-98950 | Forest Ave 1st-Elm Ave St Proj | 1,400,000.00 | 1,400,000.00 | 3,251.25 | 32,483.75 | 1,367,516.25 | 97.68 % |
| 305-422-98960 | ADA Improv-ATP Cycle 02 Exp | 318,000.00 | 318,000.00 | 3,500.00 | 6,212.50 | 311,787.50 | 98.05 % |
| 305-422-98970 | ADA Improv-ATP Cycle 03 Exp | 1,284,000.00 | 1,284,000.00 | 0.00 | 0.00 | 1,284,000.00 | 100.00 % |
| 305-422-98980 | CMAQ-Trail Seg 10/11/12 Exp | 55,000.00 | 55,000.00 | 0.00 | 0.00 | 55,000.00 | 100.00 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **4,704,000.00** | **4,704,000.00** | **9,725.00** | **54,522.50** | **4,649,477.50** | **98.84 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **4,704,000.00** | **4,704,000.00** | **9,725.00** | **54,522.50** | **4,649,477.50** | **98.84 %** |
| | **Department: 422 - PUBLIC WORKS Total:** | **4,704,000.00** | **4,704,000.00** | **9,725.00** | **54,522.50** | **4,649,477.50** | **98.84 %** |
| | **Expense Total:** | **4,704,000.00** | **4,704,000.00** | **9,725.00** | **54,522.50** | **4,649,477.50** | **98.84 %** |
| | **Fund: 305 - CALTRANS GRANTS FUND Total:** | **4,704,000.00** | **4,704,000.00** | **9,725.00** | **54,522.50** | **4,649,477.50** | **98.84 %** |
| **Fund: 501 - WATER ENTERPRISE FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 406 - FINANCE DIVISION** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 501-406-60010 | Salaries Regular | 107,247.00 | 107,247.00 | 10,040.90 | 55,487.74 | 51,759.26 | 48.26 % |
| 501-406-60030 | Salaries Overtime | 270.00 | 270.00 | 74.48 | 155.39 | 114.61 | 42.45 % |
| 501-406-60050 | Salaries Cash Outs | 1,074.00 | 1,074.00 | 0.00 | 662.46 | 411.54 | 38.32 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **108,591.00** | **108,591.00** | **10,115.38** | **56,305.59** | **52,285.41** | **48.15 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 501-406-62000 | Retirement CALPERS | 9,134.00 | 9,134.00 | 795.42 | 3,782.91 | 5,351.09 | 58.58 % |
| 501-406-62020 | Medical/Life Insurance | 22,963.00 | 22,963.00 | 1,545.11 | 9,554.58 | 13,408.42 | 58.39 % |
| 501-406-62030 | Social Security FICA | 6,649.00 | 6,649.00 | 617.73 | 3,401.35 | 3,247.65 | 48.84 % |
| 501-406-62040 | Medicare Insurance | 1,555.00 | 1,555.00 | 146.66 | 801.81 | 753.19 | 48.44 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 501-406-62050 | Disability Income Insurance | 280.00 | 280.00 | 21.83 | 124.77 | 155.23 | 55.44 % |
| 501-406-62060 | Deferred Comp - 457 Retirement | 1,877.00 | 1,877.00 | 253.41 | 1,317.03 | 559.97 | 29.83 % |
| 501-406-62070 | Workers Comp. Insurance | 12,870.00 | 12,870.00 | 0.00 | 7,178.42 | 5,691.58 | 44.22 % |
| 501-406-62080 | Uniform Allowance | 48.00 | 48.00 | 0.00 | 0.00 | 48.00 | 100.00 % |
| 501-406-62200 | Retirement CalPERS UL | 268.00 | 268.00 | 0.00 | 0.00 | 268.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **55,644.00** | **55,644.00** | **3,380.16** | **26,160.87** | **29,483.13** | **52.99 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **164,235.00** | **164,235.00** | **13,495.54** | **82,466.46** | **81,768.54** | **49.79 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 501-406-62210 | Unemployment Claims | 1,072.00 | 1,072.00 | 0.00 | 324.00 | 748.00 | 69.78 % |
| 501-406-70010 | Office Supplies | 1,500.00 | 1,500.00 | 72.46 | 799.27 | 700.73 | 46.72 % |
| 501-406-70030 | Postage & Freight Out | 11,200.00 | 11,200.00 | 538.72 | 4,213.78 | 6,986.22 | 62.38 % |
| 501-406-70040 | Printing & Binding | 4,800.00 | 4,800.00 | 242.05 | 3,644.50 | 1,155.50 | 24.07 % |
| 501-406-70160 | Gasoline & Diesel | 2,480.00 | 2,480.00 | 257.05 | 1,944.49 | 535.51 | 21.59 % |
| 501-406-72030 | Telephone | 160.00 | 160.00 | 245.52 | 2,115.16 | -1,955.16 | -1,221.98 % |
| 501-406-84010 | Office Equip Repairs & Maint | 600.00 | 600.00 | 588.71 | 1,798.27 | -1,198.27 | -199.71 % |
| 501-406-86010 | Training, Travel, & Conference | 600.00 | 600.00 | 28.40 | 153.62 | 446.38 | 74.40 % |
| 501-406-86030 | Subs., Dues, & Publications | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 501-406-88030 | Accounting/Auditing | 0.00 | 0.00 | 0.00 | 4,303.80 | -4,303.80 | 0.00 % |
| 501-406-88040 | Computer Programming/Consult. | 48,000.00 | 48,000.00 | 12,497.27 | 26,822.41 | 21,177.59 | 44.12 % |
| 501-406-88060 | Medical - General | 160.00 | 160.00 | 0.00 | 0.00 | 160.00 | 100.00 % |
| 501-406-88100 | Professional Services | 0.00 | 0.00 | 998.05 | 1,962.55 | -1,962.55 | 0.00 % |
| 501-406-88103 | Other Professional Services | 6,000.00 | 6,000.00 | 0.00 | 415.80 | 5,584.20 | 93.07 % |
| 501-406-89010 | Personnel Advertising | 40.00 | 40.00 | 0.00 | 0.00 | 40.00 | 100.00 % |
| 501-406-89020 | Interview Expenses | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| 501-406-89040 | Physical w/Drug & Alcohol Test | 160.00 | 160.00 | 0.00 | 0.00 | 160.00 | 100.00 % |
| 501-406-89070 | Fingerprinting | 28.00 | 28.00 | 0.00 | 0.00 | 28.00 | 100.00 % |
| 501-406-90010 | Liability & Property Insurance | 2,860.00 | 2,860.00 | 0.00 | 7,770.57 | -4,910.57 | -171.70 % |
| 501-406-94020 | Bad Debt Expense | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 100.00 % |
| 501-406-94030 | Cash Short/Over | 40.00 | 40.00 | 0.00 | 28.45 | 11.55 | 28.88 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **85,805.00** | **85,805.00** | **15,468.23** | **56,296.67** | **29,508.33** | **34.39 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **85,805.00** | **85,805.00** | **15,468.23** | **56,296.67** | **29,508.33** | **34.39 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 501-406-98030 | Office Furniture & Equipment | 2,000.00 | 2,000.00 | 0.00 | 232.32 | 1,767.68 | 88.38 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **2,000.00** | **2,000.00** | **0.00** | **232.32** | **1,767.68** | **88.38 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **2,000.00** | **2,000.00** | **0.00** | **232.32** | **1,767.68** | **88.38 %** |
| | **Department: 406 - FINANCE DIVISION Total:** | **252,040.00** | **252,040.00** | **28,963.77** | **138,995.45** | **113,044.55** | **44.85 %** |
| **Department: 500 - UTILITY BILLING** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 501-500-94020 | Bad Debt Expense | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| | **Department: 500 - UTILITY BILLING Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 503 - WATER PLANT OPERATIONS** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 501-503-60010 | Salaries Regular | 398,073.00 | 398,073.00 | 25,959.17 | 147,141.46 | 250,931.54 | 63.04 % |
| 501-503-60020 | Salaries Part Time | 0.00 | 0.00 | 1,512.00 | 12,736.50 | -12,736.50 | 0.00 % |
| 501-503-60030 | Salaries Overtime | 37,000.00 | 37,000.00 | 2,857.21 | 23,113.47 | 13,886.53 | 37.53 % |
| 501-503-60050 | Salaries Cash Outs | 1,300.00 | 1,300.00 | 0.00 | 653.57 | 646.43 | 49.73 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **436,373.00** | **436,373.00** | **30,328.38** | **183,645.00** | **252,728.00** | **57.92 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 501-503-62000 | Retirement CALPERS | 32,684.00 | 32,684.00 | 1,872.06 | 11,240.02 | 21,443.98 | 65.61 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 501-503-62020 | Medical/Life Insurance | 88,597.00 | 88,597.00 | 4,745.68 | 28,029.76 | 60,567.24 | 68.36 % |
| 501-503-62030 | Social Security FICA | 24,681.00 | 24,681.00 | 1,796.97 | 10,999.18 | 13,681.82 | 55.43 % |
| 501-503-62040 | Medicare Insurance | 5,772.00 | 5,772.00 | 443.93 | 2,641.72 | 3,130.28 | 54.23 % |
| 501-503-62050 | Disability Income Insurance | 140.00 | 140.00 | 28.82 | 201.44 | -61.44 | -43.89 % |
| 501-503-62060 | Deferred Comp - 457 Retirement | 3,400.00 | 3,400.00 | 347.98 | 2,127.82 | 1,272.18 | 37.42 % |
| 501-503-62070 | Workers Comp. Insurance | 47,769.00 | 47,769.00 | 0.00 | 28,846.47 | 18,922.53 | 39.61 % |
| 501-503-62081 | Safety Boot Allowance | 1,800.00 | 1,800.00 | 141.26 | 141.26 | 1,658.74 | 92.15 % |
| 501-503-62200 | Retirement CalPERS UL | 995.00 | 995.00 | 0.00 | 0.00 | 995.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **205,838.00** | **205,838.00** | **9,376.70** | **84,227.67** | **121,610.33** | **59.08 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **642,211.00** | **642,211.00** | **39,705.08** | **267,872.67** | **374,338.33** | **58.29 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 501-503-62210 | Unemployment Claims | 3,981.00 | 3,981.00 | 0.00 | 0.00 | 3,981.00 | 100.00 % |
| 501-503-70010 | Office Supplies | 3,000.00 | 3,000.00 | 300.77 | 1,308.85 | 1,691.15 | 56.37 % |
| 501-503-70030 | Postage & Freight Out | 2,000.00 | 2,000.00 | 696.48 | 696.48 | 1,303.52 | 65.18 % |
| 501-503-70040 | Printing & Binding | 6,000.00 | 6,000.00 | 0.00 | 163.47 | 5,836.53 | 97.28 % |
| 501-503-70060 | Small Tools & Equipment | 10,000.00 | 10,000.00 | 641.36 | 1,175.35 | 8,824.65 | 88.25 % |
| 501-503-70100 | Uniforms | 2,000.00 | 2,000.00 | 227.92 | 1,239.40 | 760.60 | 38.03 % |
| 501-503-70140 | Utility Parts & Supplies | 40,000.00 | 40,000.00 | 1,517.14 | 24,097.08 | 15,902.92 | 39.76 % |
| 501-503-70160 | Gasoline & Diesel | 15,000.00 | 15,000.00 | 984.18 | 4,549.40 | 10,450.60 | 69.67 % |
| 501-503-70202 | Lab Supplies | 30,000.00 | 30,000.00 | 1,979.37 | 9,092.29 | 20,907.71 | 69.69 % |
| 501-503-70210 | Chemicals Ammonia | 38,000.00 | 38,000.00 | 5,405.94 | 16,471.95 | 21,528.05 | 56.65 % |
| 501-503-70220 | Chemicals Zinc Ortho | 45,000.00 | 45,000.00 | 0.00 | 30,048.40 | 14,951.60 | 33.23 % |
| 501-503-70230 | Chemicals Chlorine | 17,000.00 | 17,000.00 | 1,838.55 | 3,515.65 | 13,484.35 | 79.32 % |
| 501-503-70240 | Chemicals Aluminate Sulfate | 70,000.00 | 70,000.00 | 8,750.33 | 57,018.66 | 12,981.34 | 18.54 % |
| 501-503-70270 | Chemicals Polymers | 55,000.00 | 55,000.00 | 0.00 | 17,444.00 | 37,556.00 | 68.28 % |
| 501-503-70300 | Chemicals Hypochlorite | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| 501-503-70350 | Chemicals pH Adjustment Acid | 60,000.00 | 60,000.00 | 0.00 | 0.00 | 60,000.00 | 100.00 % |
| 501-503-70360 | Chemicals Activated Carbon | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 100.00 % |
| 501-503-70370 | Chemicals Caustic Solution | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 100.00 % |
| 501-503-70400 | Chemicals Sodium Permanganate | 80,000.00 | 80,000.00 | 11,754.88 | 23,440.78 | 56,559.22 | 70.70 % |
| 501-503-72010 | Water, Gas, Sanitation & Sewer | 1,000.00 | 1,000.00 | 0.00 | 522.31 | 477.69 | 47.77 % |
| 501-503-72020 | Electric | 600,000.00 | 600,000.00 | 43,258.06 | 359,709.38 | 240,290.62 | 40.05 % |
| 501-503-72030 | Telephone | 1,500.00 | 1,500.00 | 506.12 | 2,724.74 | -1,224.74 | -81.65 % |
| 501-503-80010 | Water Purchases | 1,057,000.00 | 1,057,000.00 | 16,197.09 | 480,325.93 | 576,674.07 | 54.56 % |
| 501-503-82030 | Equipment Rental | 3,500.00 | 3,500.00 | 0.00 | 84.00 | 3,416.00 | 97.60 % |
| 501-503-84010 | Office Equip Repairs & Maint | 500.00 | 500.00 | 45.70 | 356.91 | 143.09 | 28.62 % |
| 501-503-84020 | Major Equip Repairs & Maint. | 60,000.00 | 60,000.00 | 20,811.05 | 56,303.59 | 3,696.41 | 6.16 % |
| 501-503-84030 | Buildings Repairs & Maint. | 75,000.00 | 75,000.00 | 0.00 | 8,483.68 | 66,516.32 | 88.69 % |
| 501-503-84051 | Grounds Chemicals & Maint. | 7,500.00 | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 100.00 % |
| 501-503-84060 | Vehicle Parts, Repairs & Maint | 8,000.00 | 8,000.00 | 40.00 | 657.16 | 7,342.84 | 91.79 % |
| 501-503-84072 | Safety Equip. Repairs & Maint. | 4,000.00 | 4,000.00 | 0.00 | 7,066.32 | -3,066.32 | -76.66 % |
| 501-503-86010 | Training, Travel, & Conference | 25,000.00 | 25,000.00 | 0.00 | 3,084.58 | 21,915.42 | 87.66 % |
| 501-503-86030 | Subs., Dues, & Publications | 0.00 | 0.00 | 0.00 | 837.50 | -837.50 | 0.00 % |
| 501-503-86032 | Cert, Renewal, Subs & Dues | 1,500.00 | 1,500.00 | 0.00 | 38.48 | 1,461.52 | 97.43 % |
| 501-503-88010 | City Attorney Fees | 0.00 | 0.00 | 57.49 | 57.49 | -57.49 | 0.00 % |
| 501-503-88040 | Computer Programming/Consult. | 3,675.00 | 3,675.00 | 187.54 | 2,278.99 | 1,396.01 | 37.99 % |
| 501-503-88060 | Medical - General | 470.00 | 470.00 | 0.00 | 101,411.00 | -100,941.00 | -21,476.81 % |
| 501-503-88071 | Westlands Coalinga Canal Maint | 210,000.00 | 210,000.00 | 0.00 | 0.00 | 210,000.00 | 100.00 % |
| 501-503-88081 | Outside Laboratory | 35,000.00 | 35,000.00 | 1,251.00 | 10,182.75 | 24,817.25 | 70.91 % |
| 501-503-88100 | Professional Services | 100,000.00 | 100,000.00 | 23,690.70 | 124,323.20 | -24,323.20 | -24.32 % |
| 501-503-90010 | Liability & Property Insurance | 0.00 | 0.00 | 0.00 | 29,547.92 | -29,547.92 | 0.00 % |
| 501-503-92090 | Taxes, Licenses, & Fees | 20,000.00 | 20,000.00 | 9,077.74 | 9,254.38 | 10,745.62 | 53.73 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **2,800,626.00** | **2,800,626.00** | **149,219.41** | **1,387,512.07** | **1,413,113.93** | **50.46 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **2,800,626.00** | **2,800,626.00** | **149,219.41** | **1,387,512.07** | **1,413,113.93** | **50.46 %** |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 501-503-96051 | 2012 Water Rev Bonds-Principal | 160,000.00 | 160,000.00 | 0.00 | 0.00 | 160,000.00 | 100.00 % |
| 501-503-96053 | 2012 Water Rev Bonds-Interest | 465,610.00 | 465,610.00 | 0.00 | 0.00 | 465,610.00 | 100.00 % |
| 501-503-96500 | Fiscal Agent Fees | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **628,610.00** | **628,610.00** | **0.00** | **0.00** | **628,610.00** | **100.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **628,610.00** | **628,610.00** | **0.00** | **0.00** | **628,610.00** | **100.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 501-503-98040 | Major Machinery & Equipment | 300,000.00 | 300,000.00 | 0.00 | 28,337.56 | 271,662.44 | 90.55 % |
| 501-503-98090 | SCBA 2 Unit Purchase | 7,000.00 | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 100.00 % |
| 501-503-98441 | Water Revenue Bond Projects | 1,355,700.00 | 1,355,700.00 | 1,384.00 | 14,150.75 | 1,341,549.25 | 98.96 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **1,662,700.00** | **1,662,700.00** | **1,384.00** | **42,488.31** | **1,620,211.69** | **97.44 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **1,662,700.00** | **1,662,700.00** | **1,384.00** | **42,488.31** | **1,620,211.69** | **97.44 %** |
| | **Department: 503 - WATER PLANT OPERATIONS Total:** | **5,734,147.00** | **5,734,147.00** | **190,308.49** | **1,697,873.05** | **4,036,273.95** | **70.39 %** |
| **Department: 508 - WATER DISTRIBUTION** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 501-508-60010 | Salaries Regular | 306,878.00 | 306,878.00 | 22,600.17 | 101,610.16 | 205,267.84 | 66.89 % |
| 501-508-60020 | Salaries Part Time | 0.00 | 0.00 | 1,680.00 | 8,374.96 | -8,374.96 | 0.00 % |
| 501-508-60030 | Salaries Overtime | 13,600.00 | 13,600.00 | 2,491.29 | 12,251.42 | 1,348.58 | 9.92 % |
| 501-508-60050 | Salaries Cash Outs | 20,270.00 | 20,270.00 | 0.00 | 563.47 | 19,706.53 | 97.22 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **340,748.00** | **340,748.00** | **26,771.46** | **122,800.01** | **217,947.99** | **63.96 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 501-508-62000 | Retirement CALPERS | 26,299.00 | 26,299.00 | 1,780.43 | 8,330.33 | 17,968.67 | 68.32 % |
| 501-508-62020 | Medical/Life Insurance | 78,768.00 | 78,768.00 | 4,716.66 | 23,421.64 | 55,346.36 | 70.27 % |
| 501-508-62030 | Social Security FICA | 19,026.00 | 19,026.00 | 1,548.39 | 7,226.27 | 11,799.73 | 62.02 % |
| 501-508-62040 | Medicare Insurance | 4,450.00 | 4,450.00 | 385.80 | 1,759.18 | 2,690.82 | 60.47 % |
| 501-508-62050 | Disability Income Insurance | 200.00 | 200.00 | 24.52 | 171.97 | 28.03 | 14.02 % |
| 501-508-62060 | Deferred Comp - 457 Retirement | 4,603.00 | 4,603.00 | 466.93 | 2,183.49 | 2,419.51 | 52.56 % |
| 501-508-62070 | Workers Comp. Insurance | 36,825.00 | 36,825.00 | 0.00 | 22,525.18 | 14,299.82 | 38.83 % |
| 501-508-62080 | Uniform Allowance | 390.00 | 390.00 | 0.00 | 300.00 | 90.00 | 23.08 % |
| 501-508-62200 | Retirement CalPERS UL | 767.00 | 767.00 | 0.00 | 0.00 | 767.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **171,328.00** | **171,328.00** | **8,922.73** | **65,918.06** | **105,409.94** | **61.53 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **512,076.00** | **512,076.00** | **35,694.19** | **188,718.07** | **323,357.93** | **63.15 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 501-508-62210 | Unemployment Claims | 3,069.00 | 3,069.00 | 0.00 | 0.00 | 3,069.00 | 100.00 % |
| 501-508-70010 | Office Supplies | 500.00 | 500.00 | 33.95 | 104.65 | 395.35 | 79.07 % |
| 501-508-70030 | Postage & Freight Out | 100.00 | 100.00 | 0.00 | 54.17 | 45.83 | 45.83 % |
| 501-508-70040 | Printing & Binding | 25.00 | 25.00 | 0.00 | 0.00 | 25.00 | 100.00 % |
| 501-508-70060 | Small Tools & Equipment | 2,500.00 | 2,500.00 | 20.50 | 53.82 | 2,446.18 | 97.85 % |
| 501-508-70100 | Uniforms | 1,370.00 | 1,370.00 | 184.03 | 899.84 | 470.16 | 34.32 % |
| 501-508-70130 | Street Materials | 40,000.00 | 40,000.00 | 1,402.04 | 2,990.00 | 37,010.00 | 92.53 % |
| 501-508-70140 | Utility Parts & Supplies | 20,000.00 | 20,000.00 | 1,493.20 | 18,261.68 | 1,738.32 | 8.69 % |
| 501-508-70160 | Gasoline & Diesel | 7,500.00 | 7,500.00 | 441.55 | 2,600.68 | 4,899.32 | 65.32 % |
| 501-508-70440 | Miscellaneous Supplies | 300.00 | 300.00 | 19.37 | 249.86 | 50.14 | 16.71 % |
| 501-508-72020 | Electric | 2,000.00 | 2,000.00 | 189.79 | 945.62 | 1,054.38 | 52.72 % |
| 501-508-72030 | Telephone | 0.00 | 0.00 | 41.07 | 165.25 | -165.25 | 0.00 % |
| 501-508-84010 | Office Equip Repairs & Maint | 10,000.00 | 10,000.00 | 9.03 | 485.53 | 9,514.47 | 95.14 % |
| 501-508-84030 | Buildings Repairs & Maint. | 600.00 | 600.00 | 0.00 | 92.93 | 507.07 | 84.51 % |
| 501-508-84060 | Vehicle Parts, Repairs & Maint | 4,000.00 | 4,000.00 | 16.63 | 1,721.29 | 2,278.71 | 56.97 % |
| 501-508-86010 | Training, Travel, & Conference | 10,000.00 | 10,000.00 | 330.00 | 2,654.72 | 7,345.28 | 73.45 % |
| 501-508-86030 | Subs., Dues, & Publications | 750.00 | 750.00 | 0.00 | 1,005.97 | -255.97 | -34.13 % |
| 501-508-88010 | City Attorney Fees | 0.00 | 0.00 | 40.29 | 40.29 | -40.29 | 0.00 % |
| 501-508-88040 | Computer Programming/Consult. | 200.00 | 200.00 | 93.11 | 299.40 | -99.40 | -49.70 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 501-508-88060 | Medical - General | 350.00 | 350.00 | 0.00 | 25.50 | 324.50 | 92.71 % |
| 501-508-88100 | Professional Services | 20,000.00 | 20,000.00 | 701.26 | 22,891.68 | -2,891.68 | -14.46 % |
| 501-508-88121 | Geographic Information Systems | 8,000.00 | 8,000.00 | 250.00 | 1,052.22 | 6,947.78 | 86.85 % |
| 501-508-88130 | Grant Writing/Application | 8,000.00 | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 100.00 % |
| 501-508-89010 | Personnel Advertising | 82.00 | 82.00 | 0.00 | 0.00 | 82.00 | 100.00 % |
| 501-508-89020 | Interview Expenses | 4.00 | 4.00 | 0.00 | 0.00 | 4.00 | 100.00 % |
| 501-508-89040 | Physical w/Drug & Alcohol Test | 328.00 | 328.00 | 0.00 | 0.00 | 328.00 | 100.00 % |
| 501-508-89070 | Fingerprinting | 58.00 | 58.00 | 0.00 | 0.00 | 58.00 | 100.00 % |
| 501-508-90010 | Liability & Property Insurance | 13,305.00 | 13,305.00 | 0.00 | 23,072.90 | -9,767.90 | -73.42 % |
| 501-508-92090 | Taxes, Licenses, & Fees | 20,000.00 | 20,000.00 | 0.00 | 531.66 | 19,468.34 | 97.34 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **173,041.00** | **173,041.00** | **5,265.82** | **80,199.66** | **92,841.34** | **53.65 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **173,041.00** | **173,041.00** | **5,265.82** | **80,199.66** | **92,841.34** | **53.65 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 501-508-98040 | Major Machinery & Equipment | 0.00 | 0.00 | 0.00 | 1,889.57 | -1,889.57 | 0.00 % |
| 501-508-98054 | Water Meters | 110,000.00 | 110,000.00 | 5,725.52 | 32,641.82 | 77,358.18 | 70.33 % |
| 501-508-98550 | Plaza Beautification/Reconst. | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 100.00 % |
| 501-508-98940 | 2016 Alley Paving Project | 0.00 | 0.00 | 0.00 | 2,577.36 | -2,577.36 | 0.00 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **210,000.00** | **210,000.00** | **5,725.52** | **37,108.75** | **172,891.25** | **82.33 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **210,000.00** | **210,000.00** | **5,725.52** | **37,108.75** | **172,891.25** | **82.33 %** |
| | **Department: 508 - WATER DISTRIBUTION Total:** | **895,117.00** | **895,117.00** | **46,685.53** | **306,026.48** | **589,090.52** | **65.81 %** |
| | **Expense Total:** | **6,891,304.00** | **6,891,304.00** | **265,957.79** | **2,142,894.98** | **4,748,409.02** | **68.90 %** |
| | **Fund: 501 - WATER ENTERPRISE FUND Total:** | **6,891,304.00** | **6,891,304.00** | **265,957.79** | **2,142,894.98** | **4,748,409.02** | **68.90 %** |
| **Fund: 502 - GAS ENTERPRISE FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 406 - FINANCE DIVISION** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 502-406-60010 | Salaries Regular | 93,685.00 | 93,685.00 | 8,674.41 | 48,121.32 | 45,563.68 | 48.63 % |
| 502-406-60030 | Salaries Overtime | 203.00 | 203.00 | 65.08 | 133.33 | 69.67 | 34.32 % |
| 502-406-60050 | Salaries Cash Outs | 806.00 | 806.00 | 0.00 | 26.53 | 779.47 | 96.71 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **94,694.00** | **94,694.00** | **8,739.49** | **48,281.18** | **46,412.82** | **49.01 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 502-406-62000 | Retirement CALPERS | 7,977.00 | 7,977.00 | 686.87 | 3,823.36 | 4,153.64 | 52.07 % |
| 502-406-62020 | Medical/Life Insurance | 19,822.00 | 19,822.00 | 1,324.98 | 8,261.93 | 11,560.07 | 58.32 % |
| 502-406-62030 | Social Security FICA | 5,808.00 | 5,808.00 | 535.06 | 2,953.13 | 2,854.87 | 49.15 % |
| 502-406-62040 | Medicare Insurance | 1,358.00 | 1,358.00 | 126.79 | 695.50 | 662.50 | 48.78 % |
| 502-406-62050 | Disability Income Insurance | 182.00 | 182.00 | 18.91 | 107.86 | 74.14 | 40.74 % |
| 502-406-62060 | Deferred Comp - 457 Retirement | 1,639.00 | 1,639.00 | 219.23 | 1,141.27 | 497.73 | 30.37 % |
| 502-406-62070 | Workers Comp. Insurance | 11,242.00 | 11,242.00 | 0.00 | 6,259.76 | 4,982.24 | 44.32 % |
| 502-406-62080 | Uniform Allowance | 42.00 | 42.00 | 0.00 | 0.00 | 42.00 | 100.00 % |
| 502-406-62200 | Retirement CalPERS UL | 234.00 | 234.00 | 0.00 | 0.00 | 234.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **48,304.00** | **48,304.00** | **2,911.84** | **23,242.81** | **25,061.19** | **51.88 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **142,998.00** | **142,998.00** | **11,651.33** | **71,523.99** | **71,474.01** | **49.98 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 502-406-62210 | Unemployment Claims | 937.00 | 937.00 | 0.00 | 283.50 | 653.50 | 69.74 % |
| 502-406-70010 | Office Supplies | 1,200.00 | 1,200.00 | 534.76 | 1,108.13 | 91.87 | 7.66 % |
| 502-406-70030 | Postage & Freight Out | 8,400.00 | 8,400.00 | 0.00 | 3,215.68 | 5,184.32 | 61.72 % |
| 502-406-70040 | Printing & Binding | 3,600.00 | 3,600.00 | 211.80 | 3,189.14 | 410.86 | 11.41 % |
| 502-406-70160 | Gasoline & Diesel | 1,860.00 | 1,860.00 | 224.92 | 1,146.70 | 713.30 | 38.35 % |
| 502-406-72030 | Telephone | 120.00 | 120.00 | 214.83 | 1,850.75 | -1,730.75 | -1,442.29 % |
| 502-406-84010 | Office Equip Repairs & Maint | 1,200.00 | 1,200.00 | 426.21 | 1,169.06 | 30.94 | 2.58 % |
| 502-406-86010 | Training, Travel, & Conference | 600.00 | 600.00 | 24.85 | 134.41 | 465.59 | 77.60 % |
| 502-406-86030 | Subs., Dues, & Publications | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 502-406-88030 | Accounting/Auditing | 0.00 | 0.00 | 0.00 | 4,303.80 | -4,303.80 | 0.00 % |
| 502-406-88040 | Computer Programming/Consult. | 46,990.00 | 46,990.00 | 12,439.71 | 26,612.11 | 20,377.89 | 43.37 % |
| 502-406-88060 | Medical - General | 120.00 | 120.00 | 0.00 | 0.00 | 120.00 | 100.00 % |
| 502-406-88100 | Professional Services | 0.00 | 0.00 | 873.25 | 1,717.19 | -1,717.19 | 0.00 % |
| 502-406-88103 | Other Professional Services | 4,500.00 | 4,500.00 | 0.00 | 363.83 | 4,136.17 | 91.91 % |
| 502-406-89010 | Personnel Advertising | 30.00 | 30.00 | 0.00 | 0.00 | 30.00 | 100.00 % |
| 502-406-89020 | Interview Expenses | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 | 100.00 % |
| 502-406-89040 | Physical w/Drug & Alcohol Test | 120.00 | 120.00 | 0.00 | 0.00 | 120.00 | 100.00 % |
| 502-406-89070 | Fingerprinting | 21.00 | 21.00 | 0.00 | 0.00 | 21.00 | 100.00 % |
| 502-406-90010 | Liability & Property Insurance | 5,000.00 | 5,000.00 | 0.00 | 6,777.37 | -1,777.37 | -35.55 % |
| 502-406-94020 | Bad Debt Expense | 4,500.00 | 4,500.00 | 0.00 | 0.00 | 4,500.00 | 100.00 % |
| 502-406-94030 | Cash Short/Over | 30.00 | 30.00 | 0.00 | 0.00 | 30.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **79,330.00** | **79,330.00** | **14,950.33** | **51,871.67** | **27,458.33** | **34.61 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **79,330.00** | **79,330.00** | **14,950.33** | **51,871.67** | **27,458.33** | **34.61 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 502-406-98030 | Office Furniture & Equipment | 1,500.00 | 1,500.00 | 0.00 | 203.28 | 1,296.72 | 86.45 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **1,500.00** | **1,500.00** | **0.00** | **203.28** | **1,296.72** | **86.45 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **1,500.00** | **1,500.00** | **0.00** | **203.28** | **1,296.72** | **86.45 %** |
| | **Department: 406 - FINANCE DIVISION Total:** | **223,828.00** | **223,828.00** | **26,601.66** | **123,598.94** | **100,229.06** | **44.78 %** |
| **Department: 500 - UTILITY BILLING** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 502-500-94020 | Bad Debt Expense | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| | **Department: 500 - UTILITY BILLING Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 510 - GAS OPERATIONS** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 502-510-60010 | Salaries Regular | 295,184.00 | 295,184.00 | 25,501.05 | 117,881.66 | 177,302.34 | 60.07 % |
| 502-510-60020 | Salaries Part Time | 0.00 | 0.00 | 1,680.00 | 8,374.97 | -8,374.97 | 0.00 % |
| 502-510-60030 | Salaries Overtime | 13,600.00 | 13,600.00 | 2,491.30 | 12,252.03 | 1,347.97 | 9.91 % |
| 502-510-60050 | Salaries Cash Outs | 19,629.00 | 19,629.00 | 0.00 | 1,050.17 | 18,578.83 | 94.65 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **328,413.00** | **328,413.00** | **29,672.35** | **139,558.83** | **188,854.17** | **57.51 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 502-510-62000 | Retirement CALPERS | 25,403.00 | 25,403.00 | 1,852.22 | 9,416.07 | 15,986.93 | 62.93 % |
| 502-510-62020 | Medical/Life Insurance | 72,653.00 | 72,653.00 | 5,109.70 | 25,780.14 | 46,872.86 | 64.52 % |
| 502-510-62030 | Social Security FICA | 18,301.00 | 18,301.00 | 1,726.14 | 8,268.12 | 10,032.88 | 54.82 % |
| 502-510-62040 | Medicare Insurance | 4,280.00 | 4,280.00 | 427.39 | 2,002.94 | 2,277.06 | 53.20 % |
| 502-510-62050 | Disability Income Insurance | 200.00 | 200.00 | 37.40 | 260.52 | -60.52 | -30.26 % |
| 502-510-62060 | Deferred Comp - 457 Retirement | 2,952.00 | 2,952.00 | 564.31 | 2,817.42 | 134.58 | 4.56 % |
| 502-510-62070 | Workers Comp. Insurance | 35,422.00 | 35,422.00 | 0.00 | 21,709.77 | 13,712.23 | 38.71 % |
| 502-510-62080 | Uniform Allowance | 400.00 | 400.00 | 50.00 | 350.00 | 50.00 | 12.50 % |
| 502-510-62200 | Retirement CalPERS UL | 2,650.00 | 2,650.00 | 0.00 | 0.00 | 2,650.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **162,261.00** | **162,261.00** | **9,767.16** | **70,604.98** | **91,656.02** | **56.49 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **490,674.00** | **490,674.00** | **39,439.51** | **210,163.81** | **280,510.19** | **57.17 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 502-510-62210 | Unemployment Claims | 2,952.00 | 2,952.00 | 0.00 | 0.00 | 2,952.00 | 100.00 % |
| 502-510-70010 | Office Supplies | 850.00 | 850.00 | 34.12 | 104.99 | 745.01 | 87.65 % |
| 502-510-70030 | Postage & Freight Out | 156.00 | 156.00 | 0.00 | 0.00 | 156.00 | 100.00 % |
| 502-510-70040 | Printing & Binding | 25.00 | 25.00 | 0.00 | 0.00 | 25.00 | 100.00 % |
| 502-510-70060 | Small Tools & Equipment | 1,500.00 | 1,500.00 | 0.00 | 806.42 | 693.58 | 46.24 % |
| 502-510-70100 | Uniforms | 1,370.00 | 1,370.00 | 184.01 | 899.85 | 470.15 | 34.32 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 502-510-70130 | Street Materials | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 100.00 % |
| 502-510-70140 | Utility Parts & Supplies | 20,000.00 | 20,000.00 | 1,825.19 | 9,515.30 | 10,484.70 | 52.42 % |
| 502-510-70160 | Gasoline & Diesel | 9,500.00 | 9,500.00 | 460.92 | 2,620.05 | 6,879.95 | 72.42 % |
| 502-510-70440 | Miscellaneous Supplies | 400.00 | 400.00 | 0.00 | 253.58 | 146.42 | 36.61 % |
| 502-510-72020 | Electric | 6,800.00 | 6,800.00 | 609.49 | 3,111.92 | 3,688.08 | 54.24 % |
| 502-510-72030 | Telephone | 2,100.00 | 2,100.00 | 231.69 | 1,417.57 | 682.43 | 32.50 % |
| 502-510-80020 | PG&E Wholesale Transportation | 260,000.00 | 260,000.00 | 33,129.00 | 100,449.82 | 159,550.18 | 61.37 % |
| 502-510-80030 | Gas Purchases for Resale | 650,000.00 | 650,000.00 | 87,871.58 | 155,207.32 | 494,792.68 | 76.12 % |
| 502-510-80100 | Gas Assistance Program | 7,500.00 | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 100.00 % |
| 502-510-84010 | Office Equip Repairs & Maint | 1,000.00 | 1,000.00 | 32.75 | 641.33 | 358.67 | 35.87 % |
| 502-510-84030 | Buildings Repairs & Maint. | 8,000.00 | 8,000.00 | 0.00 | 92.94 | 7,907.06 | 98.84 % |
| 502-510-84060 | Vehicle Parts, Repairs & Maint | 10,000.00 | 10,000.00 | 16.64 | 1,332.86 | 8,667.14 | 86.67 % |
| 502-510-86010 | Training, Travel, & Conference | 25,000.00 | 25,000.00 | 0.00 | 294.33 | 24,705.67 | 98.82 % |
| 502-510-86030 | Subs., Dues, & Publications | 500.00 | 500.00 | 0.00 | 4,559.97 | -4,059.97 | -811.99 % |
| 502-510-88010 | City Attorney Fees | 0.00 | 0.00 | 40.78 | 40.78 | -40.78 | 0.00 % |
| 502-510-88040 | Computer Programming/Consult. | 1,750.00 | 1,750.00 | 210.99 | 679.33 | 1,070.67 | 61.18 % |
| 502-510-88060 | Medical - General | 332.00 | 332.00 | 0.00 | 25.50 | 306.50 | 92.32 % |
| 502-510-88100 | Professional Services | 30,000.00 | 30,000.00 | 2,263.52 | 16,846.65 | 13,153.35 | 43.84 % |
| 502-510-88121 | Geographic Information Systems | 20,000.00 | 20,000.00 | 250.00 | 1,052.21 | 18,947.79 | 94.74 % |
| 502-510-88130 | Grant Writing/Application | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 100.00 % |
| 502-510-89010 | Personnel Advertising | 83.00 | 83.00 | 0.00 | 0.00 | 83.00 | 100.00 % |
| 502-510-89020 | Interview Expenses | 4.00 | 4.00 | 0.00 | 0.00 | 4.00 | 100.00 % |
| 502-510-89040 | Physical w/Drug & Alcohol Test | 332.00 | 332.00 | 0.00 | 0.00 | 332.00 | 100.00 % |
| 502-510-89070 | Fingerprinting | 58.00 | 58.00 | 0.00 | 0.00 | 58.00 | 100.00 % |
| 502-510-90010 | Liability & Property Insurance | 14,115.00 | 14,115.00 | 0.00 | 22,237.67 | -8,122.67 | -57.55 % |
| 502-510-94060 | Service Center Allocation | 0.00 | 0.00 | 0.00 | 50.80 | -50.80 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **1,081,527.00** | **1,081,527.00** | **127,160.68** | **322,241.19** | **759,285.81** | **70.20 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **1,081,527.00** | **1,081,527.00** | **127,160.68** | **322,241.19** | **759,285.81** | **70.20 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 502-510-98040 | Major Machinery & Equipment | 110,000.00 | 110,000.00 | 0.00 | 7,430.81 | 102,569.19 | 93.24 % |
| 502-510-98071 | Gas Meter Purchases | 100,000.00 | 100,000.00 | 0.00 | 45,529.87 | 54,470.13 | 54.47 % |
| 502-510-98940 | 2016 Alley Paving Project | 150,000.00 | 150,000.00 | 0.00 | 1,140.43 | 148,859.57 | 99.24 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **360,000.00** | **360,000.00** | **0.00** | **54,101.11** | **305,898.89** | **84.97 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **360,000.00** | **360,000.00** | **0.00** | **54,101.11** | **305,898.89** | **84.97 %** |
| | **Department: 510 - GAS OPERATIONS Total:** | **1,932,201.00** | **1,932,201.00** | **166,600.19** | **586,506.11** | **1,345,694.89** | **69.65 %** |
| | **Expense Total:** | **2,166,029.00** | **2,166,029.00** | **193,201.85** | **710,105.05** | **1,455,923.95** | **67.22 %** |
| | **Fund: 502 - GAS ENTERPRISE FUND Total:** | **2,166,029.00** | **2,166,029.00** | **193,201.85** | **710,105.05** | **1,455,923.95** | **67.22 %** |
| **Fund: 503 - SEWER ENTEPRISE FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 406 - FINANCE DIVISION** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 503-406-60010 | Salaries Regular | 61,574.00 | 61,574.00 | 5,702.87 | 31,636.02 | 29,937.98 | 48.62 % |
| 503-406-60030 | Salaries Overtime | 135.00 | 135.00 | 42.78 | 87.74 | 47.26 | 35.01 % |
| 503-406-60050 | Salaries Cash Outs | 537.00 | 537.00 | 0.00 | 17.69 | 519.31 | 96.71 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **62,246.00** | **62,246.00** | **5,745.65** | **31,741.45** | **30,504.55** | **49.01 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 503-406-62000 | Retirement CALPERS | 5,243.00 | 5,243.00 | 451.58 | 2,513.52 | 2,729.48 | 52.06 % |
| 503-406-62020 | Medical/Life Insurance | 13,028.00 | 13,028.00 | 871.06 | 5,431.43 | 7,596.57 | 58.31 % |
| 503-406-62030 | Social Security FICA | 3,818.00 | 3,818.00 | 351.77 | 1,941.39 | 1,876.61 | 49.15 % |
| 503-406-62040 | Medicare Insurance | 893.00 | 893.00 | 83.31 | 457.20 | 435.80 | 48.80 % |
| 503-406-62050 | Disability Income Insurance | 120.00 | 120.00 | 12.46 | 70.99 | 49.01 | 40.84 % |
| 503-406-62060 | Deferred Comp - 457 Retirement | 1,078.00 | 1,078.00 | 144.11 | 750.27 | 327.73 | 30.40 % |
| 503-406-62070 | Workers Comp. Insurance | 7,389.00 | 7,389.00 | 0.00 | 4,114.78 | 3,274.22 | 44.31 % |
| 503-406-62080 | Uniform Allowance | 28.00 | 28.00 | 0.00 | 0.00 | 28.00 | 100.00 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 503-406-62200 | Retirement CalPERS UL | 154.00 | 154.00 | 0.00 | 0.00 | 154.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **31,751.00** | **31,751.00** | **1,914.29** | **15,279.58** | **16,471.42** | **51.88 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **93,997.00** | **93,997.00** | **7,659.94** | **47,021.03** | **46,975.97** | **49.98 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 503-406-62210 | Unemployment Claims | 616.00 | 616.00 | 0.00 | 186.30 | 429.70 | 69.76 % |
| 503-406-70010 | Office Supplies | 750.00 | 750.00 | 306.11 | 671.90 | 78.10 | 10.41 % |
| 503-406-70030 | Postage & Freight Out | 5,600.00 | 5,600.00 | 0.00 | 2,107.40 | 3,492.60 | 62.37 % |
| 503-406-70040 | Printing & Binding | 2,400.00 | 2,400.00 | 139.18 | 2,095.63 | 304.37 | 12.68 % |
| 503-406-70160 | Gasoline & Diesel | 1,240.00 | 1,240.00 | 147.81 | 947.96 | 292.04 | 23.55 % |
| 503-406-72030 | Telephone | 80.00 | 80.00 | 56.62 | 961.55 | -881.55 | -1,101.94 % |
| 503-406-84010 | Office Equip Repairs & Maint | 600.00 | 600.00 | 270.65 | 791.29 | -191.29 | -31.88 % |
| 503-406-86010 | Training, Travel, & Conference | 400.00 | 400.00 | 16.33 | 88.33 | 311.67 | 77.92 % |
| 503-406-86030 | Subs., Dues, & Publications | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 503-406-88030 | Accounting/Auditing | 0.00 | 0.00 | 0.00 | 4,303.80 | -4,303.80 | 0.00 % |
| 503-406-88040 | Computer Programming/Consult. | 46,990.00 | 46,990.00 | 12,267.03 | 25,999.58 | 20,990.42 | 44.67 % |
| 503-406-88060 | Medical - General | 80.00 | 80.00 | 0.00 | 0.00 | 80.00 | 100.00 % |
| 503-406-88100 | Professional Services | 0.00 | 0.00 | 524.39 | 1,078.98 | -1,078.98 | 0.00 % |
| 503-406-88103 | Other Professional Services | 3,000.00 | 3,000.00 | 0.00 | 239.09 | 2,760.91 | 92.03 % |
| 503-406-89010 | Personnel Advertising | 20.00 | 20.00 | 0.00 | 0.00 | 20.00 | 100.00 % |
| 503-406-89020 | Interview Expenses | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| 503-406-89040 | Physical w/Drug & Alcohol Test | 80.00 | 80.00 | 0.00 | 0.00 | 80.00 | 100.00 % |
| 503-406-89070 | Fingerprinting | 14.00 | 14.00 | 0.00 | 0.00 | 14.00 | 100.00 % |
| 503-406-90010 | Liability & Property Insurance | 3,100.00 | 3,100.00 | 0.00 | 4,423.64 | -1,323.64 | -42.70 % |
| 503-406-92090 | Taxes, Licenses, & Fees | 210.00 | 210.00 | 0.00 | 0.00 | 210.00 | 100.00 % |
| 503-406-94030 | Cash Short/Over | 20.00 | 20.00 | 0.00 | 0.00 | 20.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **65,301.00** | **65,301.00** | **13,728.12** | **43,895.45** | **21,405.55** | **32.78 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **65,301.00** | **65,301.00** | **13,728.12** | **43,895.45** | **21,405.55** | **32.78 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 503-406-98030 | Office Furniture & Equipment | 1,000.00 | 1,000.00 | 0.00 | 133.58 | 866.42 | 86.64 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **1,000.00** | **1,000.00** | **0.00** | **133.58** | **866.42** | **86.64 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **1,000.00** | **1,000.00** | **0.00** | **133.58** | **866.42** | **86.64 %** |
| | **Department: 406 - FINANCE DIVISION Total:** | **160,298.00** | **160,298.00** | **21,388.06** | **91,050.06** | **69,247.94** | **43.20 %** |
| **Department: 500 - UTILITY BILLING** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 503-500-94020 | Bad Debt Expense | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| | **Department: 500 - UTILITY BILLING Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 520 - SEWER TREATMENT PLANT** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 503-520-60010 | Salaries Regular | 205,330.00 | 205,330.00 | 12,867.19 | 77,219.46 | 128,110.54 | 62.39 % |
| 503-520-60020 | Salaries Part Time | 0.00 | 0.00 | 648.00 | 5,458.50 | -5,458.50 | 0.00 % |
| 503-520-60030 | Salaries Overtime | 16,000.00 | 16,000.00 | 1,114.14 | 9,790.03 | 6,209.97 | 38.81 % |
| 503-520-60050 | Salaries Cash Outs | 1,400.00 | 1,400.00 | 0.00 | 743.68 | 656.32 | 46.88 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **222,730.00** | **222,730.00** | **14,629.33** | **93,211.67** | **129,518.33** | **58.15 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 503-520-62000 | Retirement CALPERS | 16,671.00 | 16,671.00 | 781.91 | 5,743.30 | 10,927.70 | 65.55 % |
| 503-520-62020 | Medical/Life Insurance | 43,855.00 | 43,855.00 | 2,253.36 | 14,197.33 | 29,657.67 | 67.63 % |
| 503-520-62030 | Social Security FICA | 12,730.00 | 12,730.00 | 811.26 | 5,453.07 | 7,276.93 | 57.16 % |
| 503-520-62040 | Medicare Insurance | 2,977.00 | 2,977.00 | 213.34 | 1,344.62 | 1,632.38 | 54.83 % |
| 503-520-62050 | Disability Income Insurance | 300.00 | 300.00 | 33.11 | 231.05 | 68.95 | 22.98 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 503-520-62060 | Deferred Comp - 457 Retirement | 2,567.00 | 2,567.00 | 244.47 | 1,653.04 | 913.96 | 35.60 % |
| 503-520-62070 | Workers Comp. Insurance | 24,640.00 | 24,640.00 | 0.00 | 14,723.59 | 9,916.41 | 40.25 % |
| 503-520-62081 | Safety Boot Allowance | 150.00 | 150.00 | 0.00 | 141.26 | 8.74 | 5.83 % |
| 503-520-62200 | Retirement CalPERS UL | 513.00 | 513.00 | 0.00 | 0.00 | 513.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **104,403.00** | **104,403.00** | **4,337.45** | **43,487.26** | **60,915.74** | **58.35 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **327,133.00** | **327,133.00** | **18,966.78** | **136,698.93** | **190,434.07** | **58.21 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 503-520-62210 | Unemployment Claims | 2,053.00 | 2,053.00 | 0.00 | 0.00 | 2,053.00 | 100.00 % |
| 503-520-70010 | Office Supplies | 500.00 | 500.00 | 7.00 | 114.65 | 385.35 | 77.07 % |
| 503-520-70030 | Postage & Freight Out | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| 503-520-70040 | Printing & Binding | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| 503-520-70060 | Small Tools & Equipment | 4,000.00 | 4,000.00 | 0.00 | 2,218.43 | 1,781.57 | 44.54 % |
| 503-520-70100 | Uniforms | 1,700.00 | 1,700.00 | 227.87 | 1,239.27 | 460.73 | 27.10 % |
| 503-520-70140 | Utility Parts & Supplies | 20,000.00 | 20,000.00 | 164.13 | 2,142.42 | 17,857.58 | 89.29 % |
| 503-520-70150 | Vehicle Parts & Supplies | 1,500.00 | 1,500.00 | 0.00 | 487.92 | 1,012.08 | 67.47 % |
| 503-520-70160 | Gasoline & Diesel | 3,750.00 | 3,750.00 | 246.05 | 1,641.65 | 2,108.35 | 56.22 % |
| 503-520-72010 | Water, Gas, Sanitation & Sewer | 8,500.00 | 8,500.00 | 363.27 | 5,294.49 | 3,205.51 | 37.71 % |
| 503-520-72020 | Electric | 65,000.00 | 65,000.00 | 4,319.92 | 26,528.76 | 38,471.24 | 59.19 % |
| 503-520-72030 | Telephone | 500.00 | 500.00 | 120.55 | 794.18 | -294.18 | -58.84 % |
| 503-520-82030 | Equipment Rental | 5,000.00 | 5,000.00 | 0.00 | -498.19 | 5,498.19 | 109.96 % |
| 503-520-84010 | Office Equip Repairs & Maint | 100.00 | 100.00 | 28.81 | 192.83 | -92.83 | -92.83 % |
| 503-520-84020 | Major Equip Repairs & Maint. | 100,000.00 | 100,000.00 | 4,367.69 | 11,894.90 | 88,105.10 | 88.11 % |
| 503-520-84030 | Buildings Repairs & Maint. | 30,000.00 | 30,000.00 | 0.00 | 48.67 | 29,951.33 | 99.84 % |
| 503-520-84051 | Grounds Chemicals & Maint. | 15,000.00 | 15,000.00 | 0.00 | 1,387.90 | 13,612.10 | 90.75 % |
| 503-520-84060 | Vehicle Parts, Repairs & Maint | 2,000.00 | 2,000.00 | 6.07 | 47.08 | 1,952.92 | 97.65 % |
| 503-520-84073 | Safety Equipment | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |
| 503-520-86010 | Training, Travel, & Conference | 2,000.00 | 2,000.00 | 0.00 | 2,754.48 | -754.48 | -37.72 % |
| 503-520-86030 | Subs., Dues, & Publications | 0.00 | 0.00 | 0.00 | 837.50 | -837.50 | 0.00 % |
| 503-520-86033 | Certifications,Renewals & Test | 5,000.00 | 5,000.00 | 457.03 | 495.51 | 4,504.49 | 90.09 % |
| 503-520-88010 | City Attorney Fees | 0.00 | 0.00 | 19.65 | 19.65 | -19.65 | 0.00 % |
| 503-520-88040 | Computer Programming/Consult. | 2,175.00 | 2,175.00 | 156.98 | 520.40 | 1,654.60 | 76.07 % |
| 503-520-88060 | Medical - General | 160.00 | 160.00 | 0.00 | -42.00 | 202.00 | 126.25 % |
| 503-520-88080 | Laboratory | 10,000.00 | 10,000.00 | 169.50 | 2,891.55 | 7,108.45 | 71.08 % |
| 503-520-88100 | Professional Services | 75,000.00 | 75,000.00 | 2,210.13 | 50,089.89 | 24,910.11 | 33.21 % |
| 503-520-88113 | Sludge Removal Contract | 0.00 | 0.00 | 0.00 | 2,210.00 | -2,210.00 | 0.00 % |
| 503-520-90010 | Liability & Property Insurance | 8,000.00 | 8,000.00 | 0.00 | 15,081.61 | -7,081.61 | -88.52 % |
| 503-520-92090 | Taxes, Licenses & Fees | 20,000.00 | 20,000.00 | 16,347.00 | 16,883.22 | 3,116.78 | 15.58 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **385,938.00** | **385,938.00** | **29,211.65** | **145,276.77** | **240,661.23** | **62.36 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **385,938.00** | **385,938.00** | **29,211.65** | **145,276.77** | **240,661.23** | **62.36 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 503-520-96045 | 2012 Sewer Rev Bonds-Principal | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 100.00 % |
| 503-520-96048 | 2012 Sewer Rev Bonds-Interest | 147,698.00 | 147,698.00 | 0.00 | 0.00 | 147,698.00 | 100.00 % |
| 503-520-96057 | CalPOP Energy Eff.Loan(PG&E) | 46,377.00 | 46,377.00 | 0.00 | 0.00 | 46,377.00 | 100.00 % |
| 503-520-96500 | Fiscal Agent Fees | 900.00 | 900.00 | 0.00 | 0.00 | 900.00 | 100.00 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **244,975.00** | **244,975.00** | **0.00** | **0.00** | **244,975.00** | **100.00 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **244,975.00** | **244,975.00** | **0.00** | **0.00** | **244,975.00** | **100.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 503-520-98040 | Major Machinery & Equipment | 150,000.00 | 150,000.00 | 0.00 | 155,339.51 | -5,339.51 | -3.56 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **150,000.00** | **150,000.00** | **0.00** | **155,339.51** | **-5,339.51** | **-3.56 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **150,000.00** | **150,000.00** | **0.00** | **155,339.51** | **-5,339.51** | **-3.56 %** |
| | **Department: 520 - SEWER TREATMENT PLANT Total:** | **1,108,046.00** | **1,108,046.00** | **48,178.43** | **437,315.21** | **670,730.79** | **60.53 %** |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| **Department: 521 - SEWER COLLECTION** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 503-521-60010 | Salaries Regular | 107,323.00 | 107,323.00 | 8,886.07 | 45,175.29 | 62,147.71 | 57.91 % |
| 503-521-60020 | Salaries Part Time | 0.00 | 0.00 | 420.00 | 2,093.74 | -2,093.74 | 0.00 % |
| 503-521-60030 | Salaries Overtime | 3,600.00 | 3,600.00 | 605.70 | 3,127.86 | 472.14 | 13.12 % |
| 503-521-60050 | Salaries Cash Outs | 5,407.00 | 5,407.00 | 0.00 | 743.68 | 4,663.32 | 86.25 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **116,330.00** | **116,330.00** | **9,911.77** | **51,140.57** | **65,189.43** | **56.04 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 503-521-62000 | Retirement CALPERS | 9,138.00 | 9,138.00 | 513.36 | 3,412.31 | 5,725.69 | 62.66 % |
| 503-521-62020 | Medical/Life Insurance | 20,558.00 | 20,558.00 | 1,641.62 | 8,950.99 | 11,607.01 | 56.46 % |
| 503-521-62030 | Social Security FICA | 6,654.00 | 6,654.00 | 509.07 | 2,863.42 | 3,790.58 | 56.97 % |
| 503-521-62040 | Medicare Insurance | 1,556.00 | 1,556.00 | 142.57 | 738.87 | 817.13 | 52.51 % |
| 503-521-62050 | Disability Income Insurance | 300.00 | 300.00 | 33.10 | 230.96 | 69.04 | 23.01 % |
| 503-521-62060 | Deferred Comp - 457 Retirement | 2,146.00 | 2,146.00 | 265.61 | 1,538.24 | 607.76 | 28.32 % |
| 503-521-62070 | Workers Comp. Insurance | 12,879.00 | 12,879.00 | 0.00 | 7,690.00 | 5,189.00 | 40.29 % |
| 503-521-62080 | Uniform Allowance | 105.00 | 105.00 | 0.00 | 0.00 | 105.00 | 100.00 % |
| 503-521-62200 | Retirement CalPERS UL | 268.00 | 268.00 | 0.00 | 0.00 | 268.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **53,604.00** | **53,604.00** | **3,105.33** | **25,424.79** | **28,179.21** | **52.57 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **169,934.00** | **169,934.00** | **13,017.10** | **76,565.36** | **93,368.64** | **54.94 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 503-521-62210 | Unemployment Claims | 1,073.00 | 1,073.00 | 0.00 | 0.00 | 1,073.00 | 100.00 % |
| 503-521-70010 | Office Supplies | 20.00 | 20.00 | 23.26 | 64.83 | -44.83 | -224.15 % |
| 503-521-70030 | Postage & Freight Out | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| 503-521-70040 | Printing & Binding | 6.00 | 6.00 | 0.00 | 0.00 | 6.00 | 100.00 % |
| 503-521-70100 | Uniforms | 1,370.00 | 1,370.00 | 194.91 | 910.92 | 459.08 | 33.51 % |
| 503-521-70130 | Street Materials | 30,000.00 | 30,000.00 | 0.00 | 1,305.77 | 28,694.23 | 95.65 % |
| 503-521-70140 | Utility Parts & Supplies | 3,524.00 | 3,524.00 | 18.00 | 1,081.59 | 2,442.41 | 69.31 % |
| 503-521-70160 | Gasoline & Diesel | 500.00 | 500.00 | 441.55 | 2,600.68 | -2,100.68 | -420.14 % |
| 503-521-70440 | Miscellaneous Supplies | 600.00 | 600.00 | 19.37 | 320.14 | 279.86 | 46.64 % |
| 503-521-72010 | Water, Gas, Sanitation & Sewer | 1,850.00 | 1,850.00 | 151.02 | 761.94 | 1,088.06 | 58.81 % |
| 503-521-72020 | Electric | 6,300.00 | 6,300.00 | 746.70 | 4,383.08 | 1,916.92 | 30.43 % |
| 503-521-72030 | Telephone | 2,100.00 | 2,100.00 | 188.76 | 1,306.88 | 793.12 | 37.77 % |
| 503-521-84010 | Office Equip Repairs & Maint | 500.00 | 500.00 | 3.44 | 444.90 | 55.10 | 11.02 % |
| 503-521-84020 | Major Equip Repairs & Maint. | 25,000.00 | 25,000.00 | 4,467.35 | 7,612.85 | 17,387.15 | 69.55 % |
| 503-521-84030 | Buildings Repairs & Maint. | 1,500.00 | 1,500.00 | 0.00 | 92.96 | 1,407.04 | 93.80 % |
| 503-521-84060 | Vehicle Parts, Repairs & Maint | 6,500.00 | 6,500.00 | 16.64 | 1,239.97 | 5,260.03 | 80.92 % |
| 503-521-86010 | Training, Travel, & Conference | 800.00 | 800.00 | 0.00 | 307.14 | 492.86 | 61.61 % |
| 503-521-86030 | Subs., Dues, & Publications | 300.00 | 300.00 | 0.00 | 875.97 | -575.97 | -191.99 % |
| 503-521-88010 | City Attorney Fees | 0.00 | 0.00 | 10.32 | 10.32 | -10.32 | 0.00 % |
| 503-521-88040 | Computer Programming/Consult. | 19.00 | 19.00 | 170.94 | 535.84 | -516.84 | -2,720.21 % |
| 503-521-88060 | Medical - General | 84.00 | 84.00 | 0.00 | 5.50 | 78.50 | 93.45 % |
| 503-521-88100 | Professional Services | 17,900.00 | 17,900.00 | 640.04 | 5,497.74 | 12,402.26 | 69.29 % |
| 503-521-88121 | Geographic Information Systems | 12,000.00 | 12,000.00 | 250.00 | 2,037.88 | 9,962.12 | 83.02 % |
| 503-521-88130 | Grant Writing/Application | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 100.00 % |
| 503-521-89010 | Personnel Advertising | 21.00 | 21.00 | 0.00 | 0.00 | 21.00 | 100.00 % |
| 503-521-89020 | Interview Expenses | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| 503-521-89040 | Physical w/Drug & Alcohol Test | 84.00 | 84.00 | 0.00 | 0.00 | 84.00 | 100.00 % |
| 503-521-89070 | Fingerprinting | 15.00 | 15.00 | 0.00 | 0.00 | 15.00 | 100.00 % |
| 503-521-90010 | Liability & Property Insurance | 3,800.00 | 3,800.00 | 0.00 | 7,877.00 | -4,077.00 | -107.29 % |
| 503-521-92090 | Taxes, Licenses, & Fees | 400.00 | 400.00 | 2,286.00 | 2,423.67 | -2,023.67 | -505.92 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **131,272.00** | **131,272.00** | **9,628.30** | **41,697.57** | **89,574.43** | **68.24 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **131,272.00** | **131,272.00** | **9,628.30** | **41,697.57** | **89,574.43** | **68.24 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 503-521-98040 | Major Machinery & Equipment | 110,000.00 | 110,000.00 | 0.00 | 740.82 | 109,259.18 | 99.33 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 503-521-98082 | 2012 Sewer Bond Capital Proj. | 560,709.00 | 560,709.00 | 0.00 | 51,646.24 | 509,062.76 | 90.79 % |
| 503-521-98940 | 2016 Alley Paving Project | 0.00 | 0.00 | 0.00 | 2,378.19 | -2,378.19 | 0.00 % |
| 503-521-98950 | Forest Ave 1st-Elm Ave St Proj | 165,000.00 | 165,000.00 | 0.00 | 0.00 | 165,000.00 | 100.00 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **835,709.00** | **835,709.00** | **0.00** | **54,765.25** | **780,943.75** | **93.45 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **835,709.00** | **835,709.00** | **0.00** | **54,765.25** | **780,943.75** | **93.45 %** |
| | **Department: 521 - SEWER COLLECTION Total:** | **1,136,915.00** | **1,136,915.00** | **22,645.40** | **173,028.18** | **963,886.82** | **84.78 %** |
| | **Expense Total:** | **2,415,259.00** | **2,415,259.00** | **92,211.89** | **701,393.45** | **1,713,865.55** | **70.96 %** |
| | **Fund: 503 - SEWER ENTEPRISE FUND Total:** | **2,415,259.00** | **2,415,259.00** | **92,211.89** | **701,393.45** | **1,713,865.55** | **70.96 %** |
| **Fund: 504 - SANITATION ENTERPRISE FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 406 - FINANCE DIVISION** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 504-406-60010 | Salaries Regular | 5,750.00 | 5,750.00 | 477.15 | 2,904.67 | 2,845.33 | 49.48 % |
| 504-406-60030 | Salaries Overtime | 68.00 | 68.00 | 3.82 | 11.99 | 56.01 | 82.37 % |
| 504-406-60050 | Salaries Cash Outs | 269.00 | 269.00 | 0.00 | 8.84 | 260.16 | 96.71 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **6,087.00** | **6,087.00** | **480.97** | **2,925.50** | **3,161.50** | **51.94 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 504-406-62000 | Retirement CALPERS | 491.00 | 491.00 | 37.16 | 228.76 | 262.24 | 53.41 % |
| 504-406-62020 | Medical/Life Insurance | 1,202.00 | 1,202.00 | 57.79 | 442.46 | 759.54 | 63.19 % |
| 504-406-62030 | Social Security FICA | 356.00 | 356.00 | 27.85 | 174.59 | 181.41 | 50.96 % |
| 504-406-62040 | Medicare Insurance | 83.00 | 83.00 | 7.05 | 42.52 | 40.48 | 48.77 % |
| 504-406-62050 | Disability Income Insurance | 10.00 | 10.00 | 1.37 | 8.26 | 1.74 | 17.40 % |
| 504-406-62060 | Deferred Comp - 457 Retirement | 101.00 | 101.00 | 13.12 | 73.20 | 27.80 | 27.52 % |
| 504-406-62070 | Workers Comp. Insurance | 690.00 | 690.00 | 0.00 | 402.38 | 287.62 | 41.68 % |
| 504-406-62080 | Uniform Allowance | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 | 100.00 % |
| 504-406-62200 | Retirement CalPERS UL | 14.00 | 14.00 | 0.00 | 0.00 | 14.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **2,949.00** | **2,949.00** | **144.34** | **1,372.17** | **1,576.83** | **53.47 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **9,036.00** | **9,036.00** | **625.31** | **4,297.67** | **4,738.33** | **52.44 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 504-406-62210 | Unemployment Claims | 58.00 | 58.00 | 0.00 | 16.20 | 41.80 | 72.07 % |
| 504-406-70010 | Office Supplies | 100.00 | 100.00 | 30.57 | 65.36 | 34.64 | 34.64 % |
| 504-406-70030 | Postage & Freight Out | 1,000.00 | 1,000.00 | 0.00 | 183.74 | 816.26 | 81.63 % |
| 504-406-70040 | Printing & Binding | 400.00 | 400.00 | 12.10 | 182.19 | 217.81 | 54.45 % |
| 504-406-70160 | Gasoline & Diesel | 150.00 | 150.00 | 12.85 | 82.45 | 67.55 | 45.03 % |
| 504-406-72030 | Telephone | 40.00 | 40.00 | 79.33 | 206.31 | -166.31 | -415.78 % |
| 504-406-84010 | Office Equip Repairs & Maint | 100.00 | 100.00 | 27.07 | 79.15 | 20.85 | 20.85 % |
| 504-406-86010 | Training, Travel, & Conference | 100.00 | 100.00 | 1.42 | 7.68 | 92.32 | 92.32 % |
| 504-406-86030 | Subs., Dues, & Publications | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| 504-406-88010 | City Attorney Fees | 0.00 | 0.00 | 97.12 | 1,263.52 | -1,263.52 | 0.00 % |
| 504-406-88030 | Accounting/Auditing | 0.00 | 0.00 | 0.00 | 573.84 | -573.84 | 0.00 % |
| 504-406-88040 | Computer Programming/Consult. | 9,800.00 | 9,800.00 | 2,430.39 | 5,111.20 | 4,688.80 | 47.84 % |
| 504-406-88060 | Medical - General | 40.00 | 40.00 | 0.00 | 0.00 | 40.00 | 100.00 % |
| 504-406-88100 | Professional Services | 0.00 | 0.00 | 1,805.85 | 1,874.81 | -1,874.81 | 0.00 % |
| 504-406-88103 | Other Professional Services | 1,500.00 | 1,500.00 | 0.00 | 1,262.70 | 237.30 | 15.82 % |
| 504-406-89010 | Personnel Advertising | 10.00 | 10.00 | 0.00 | 0.00 | 10.00 | 100.00 % |
| 504-406-89020 | Interview Expenses | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| 504-406-89040 | Physical w/Drug & Alcohol Test | 40.00 | 40.00 | 0.00 | 0.00 | 40.00 | 100.00 % |
| 504-406-89070 | Fingerprinting | 7.00 | 7.00 | 0.00 | 0.00 | 7.00 | 100.00 % |
| 504-406-90010 | Liability & Property Insurance | 500.00 | 500.00 | 0.00 | 433.05 | 66.95 | 13.39 % |
| 504-406-94020 | Bad Debt Expense | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 % |
| 504-406-94030 | Cash Short/Over | 10.00 | 10.00 | 0.00 | 0.00 | 10.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **15,361.00** | **15,361.00** | **4,496.70** | **11,342.20** | **4,018.80** | **26.16 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **15,361.00** | **15,361.00** | **4,496.70** | **11,342.20** | **4,018.80** | **26.16 %** |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | | |
| **SubCategory: 980 - CAPITAL EXPENDITURES** | | | | | | | |
| 504-406-98030 | Office Furniture & Equipment | 500.00 | 500.00 | 0.00 | 11.62 | 488.38 | 97.68 % |
| | **SubCategory: 980 - CAPITAL EXPENDITURES Total:** | **500.00** | **500.00** | **0.00** | **11.62** | **488.38** | **97.68 %** |
| | **Category: 98 - CAPITAL EXPENDITURES Total:** | **500.00** | **500.00** | **0.00** | **11.62** | **488.38** | **97.68 %** |
| | **Department: 406 - FINANCE DIVISION Total:** | **24,897.00** | **24,897.00** | **5,122.01** | **15,651.49** | **9,245.51** | **37.14 %** |
| **Department: 500 - UTILITY BILLING** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 504-500-94020 | Bad Debt Expense | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| | **Department: 500 - UTILITY BILLING Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 530 - SANITATION FRANCHISE OPERATION** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 504-530-88170 | Mid Valley Sanitation Services | 0.00 | 0.00 | 133,172.29 | 531,503.91 | -531,503.91 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **133,172.29** | **531,503.91** | **-531,503.91** | **0.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **133,172.29** | **531,503.91** | **-531,503.91** | **0.00 %** |
| | **Department: 530 - SANITATION FRANCHISE OPERATION Total:** | **0.00** | **0.00** | **133,172.29** | **531,503.91** | **-531,503.91** | **0.00 %** |
| **Department: 535 - STREET SWEEPING OPERATIONS** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 504-535-60010 | Salaries Regular | 40,357.00 | 40,357.00 | 7,570.24 | 31,372.08 | 8,984.92 | 22.26 % |
| 504-535-60030 | Salaries Overtime | 7,200.00 | 7,200.00 | 0.31 | 10.84 | 7,189.16 | 99.85 % |
| 504-535-60050 | Salaries Cash Outs | 300.00 | 300.00 | 0.00 | 732.29 | -432.29 | -144.10 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **47,857.00** | **47,857.00** | **7,570.55** | **32,115.21** | **15,741.79** | **32.89 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 504-535-62000 | Retirement CALPERS | 3,583.00 | 3,583.00 | 667.16 | 2,714.45 | 868.55 | 24.24 % |
| 504-535-62020 | Medical/Life Insurance | 21,095.00 | 21,095.00 | 2,062.20 | 10,165.29 | 10,929.71 | 51.81 % |
| 504-535-62030 | Social Security FICA | 2,502.00 | 2,502.00 | 442.49 | 1,885.34 | 616.66 | 24.65 % |
| 504-535-62040 | Medicare Insurance | 585.00 | 585.00 | 103.47 | 440.88 | 144.12 | 24.64 % |
| 504-535-62050 | Disability Income Insurance | 20.00 | 20.00 | 0.00 | 0.00 | 20.00 | 100.00 % |
| 504-535-62060 | Deferred Comp - 457 Retirement | 260.00 | 260.00 | 79.82 | 298.74 | -38.74 | -14.90 % |
| 504-535-62070 | Workers Comp. Insurance | 4,843.00 | 4,843.00 | 0.00 | 3,163.59 | 1,679.41 | 34.68 % |
| 504-535-62080 | Uniform Allowance | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 100.00 % |
| 504-535-62200 | Retirement CalPERS UL | 101.00 | 101.00 | 0.00 | 0.00 | 101.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **33,139.00** | **33,139.00** | **3,355.14** | **18,668.29** | **14,470.71** | **43.67 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **80,996.00** | **80,996.00** | **10,925.69** | **50,783.50** | **30,212.50** | **37.30 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 504-535-62210 | Unemployment Claims | 404.00 | 404.00 | 0.00 | 0.00 | 404.00 | 100.00 % |
| 504-535-70010 | Office Supplies | 15.00 | 15.00 | 3.50 | 21.16 | -6.16 | -41.07 % |
| 504-535-70030 | Postage & Freight Out | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| 504-535-70040 | Printing & Binding | 6.00 | 6.00 | 0.00 | 0.00 | 6.00 | 100.00 % |
| 504-535-70100 | Uniforms | 650.00 | 650.00 | 43.46 | 260.37 | 389.63 | 59.94 % |
| 504-535-70160 | Gasoline & Diesel | 10,000.00 | 10,000.00 | 463.19 | 4,402.72 | 5,597.28 | 55.97 % |
| 504-535-72030 | Telephone | 0.00 | 0.00 | 10.43 | 45.09 | -45.09 | 0.00 % |
| 504-535-84010 | Office Equip Repairs & Maint | 20.00 | 20.00 | 3.36 | 24.38 | -4.38 | -21.90 % |
| 504-535-84020 | Major Equip Repairs & Maint. | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| 504-535-84060 | Vehicle Parts, Repairs & Maint | 10,000.00 | 10,000.00 | 53.00 | 4,186.35 | 5,813.65 | 58.14 % |
| 504-535-88040 | Computer Programming/Consult. | 750.00 | 750.00 | 5.42 | 17.23 | 732.77 | 97.70 % |
| 504-535-88060 | Medical - General | 80.00 | 80.00 | 0.00 | 0.00 | 80.00 | 100.00 % |
| 504-535-88100 | Professional Services | 600.00 | 600.00 | 213.40 | 727.68 | -127.68 | -21.28 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 504-535-89010 | Personnel Advertising | 20.00 | 20.00 | 0.00 | 0.00 | 20.00 | 100.00 % |
| 504-535-89020 | Interview Expenses | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| 504-535-89040 | Physical w/Drug & Alcohol Test | 80.00 | 80.00 | 0.00 | 0.00 | 80.00 | 100.00 % |
| 504-535-89070 | Fingerprinting | 14.00 | 14.00 | 0.00 | 0.00 | 14.00 | 100.00 % |
| 504-535-90010 | Liability & Property Insurance | 2,655.00 | 2,655.00 | 0.00 | 3,240.52 | -585.52 | -22.05 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **25,800.00** | **25,800.00** | **795.76** | **12,925.50** | **12,874.50** | **49.90 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **25,800.00** | **25,800.00** | **795.76** | **12,925.50** | **12,874.50** | **49.90 %** |
| | **Department: 535 - STREET SWEEPING OPERATIONS Total:** | **106,796.00** | **106,796.00** | **11,721.45** | **63,709.00** | **43,087.00** | **40.35 %** |
| | **Expense Total:** | **141,693.00** | **141,693.00** | **150,015.75** | **610,864.40** | **-469,171.40** | **-331.12 %** |
| | **Fund: 504 - SANITATION ENTERPRISE FUND Total:** | **141,693.00** | **141,693.00** | **150,015.75** | **610,864.40** | **-469,171.40** | **-331.12 %** |
| **Fund: 506 - TRANSIT SYSTEM** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 540 - TRANSIT OPERATIONS** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 506-540-60010 | Salaries Regular | 169,032.00 | 169,032.00 | 15,066.96 | 75,869.59 | 93,162.41 | 55.12 % |
| 506-540-60020 | Salaries Part Time | 10,000.00 | 10,000.00 | 0.00 | 1,655.74 | 8,344.26 | 83.44 % |
| 506-540-60030 | Salaries Overtime | 21,500.00 | 21,500.00 | 1,154.02 | 10,033.14 | 11,466.86 | 53.33 % |
| 506-540-60050 | Salaries Cash Outs | 1,900.00 | 1,900.00 | 0.00 | 821.17 | 1,078.83 | 56.78 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **202,432.00** | **202,432.00** | **16,220.98** | **88,379.64** | **114,052.36** | **56.34 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 506-540-62000 | Retirement CALPERS | 14,996.00 | 14,996.00 | 1,158.93 | 6,186.54 | 8,809.46 | 58.75 % |
| 506-540-62020 | Medical/Life Insurance | 44,217.00 | 44,217.00 | 3,219.58 | 17,167.91 | 27,049.09 | 61.17 % |
| 506-540-62030 | Social Security FICA | 10,968.00 | 10,968.00 | 954.21 | 5,286.91 | 5,681.09 | 51.80 % |
| 506-540-62040 | Medicare Insurance | 2,565.00 | 2,565.00 | 230.43 | 1,257.66 | 1,307.34 | 50.97 % |
| 506-540-62050 | Disability Income Insurance | 220.00 | 220.00 | 25.26 | 149.10 | 70.90 | 32.23 % |
| 506-540-62060 | Deferred Comp - 457 Retirement | 3,381.00 | 3,381.00 | 347.19 | 1,886.08 | 1,494.92 | 44.22 % |
| 506-540-62070 | Workers Comp. Insurance | 21,483.00 | 21,483.00 | 0.00 | 13,381.78 | 8,101.22 | 37.71 % |
| 506-540-62200 | Retirement CalPERS UL | 423.00 | 423.00 | 0.00 | 0.00 | 423.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **98,253.00** | **98,253.00** | **5,935.60** | **45,315.98** | **52,937.02** | **53.88 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **300,685.00** | **300,685.00** | **22,156.58** | **133,695.62** | **166,989.38** | **55.54 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 506-540-62210 | Unemployment Claims | 1,690.00 | 1,690.00 | 0.00 | 0.00 | 1,690.00 | 100.00 % |
| 506-540-70010 | Office Supplies | 300.00 | 300.00 | 11.55 | 70.36 | 229.64 | 76.55 % |
| 506-540-70030 | Postage & Freight Out | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 100.00 % |
| 506-540-70040 | Printing & Binding | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 506-540-70100 | Uniforms | 870.00 | 870.00 | 71.12 | 412.66 | 457.34 | 52.57 % |
| 506-540-70160 | Gasoline & Diesel | 5,500.00 | 5,500.00 | 0.00 | 1,000.54 | 4,499.46 | 81.81 % |
| 506-540-70440 | Miscellaneous Supplies | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 100.00 % |
| 506-540-72030 | Telephone | 2,200.00 | 2,200.00 | 290.28 | 1,510.97 | 689.03 | 31.32 % |
| 506-540-84010 | Office Equip Repairs & Maint | 400.00 | 400.00 | 30.63 | 249.08 | 150.92 | 37.73 % |
| 506-540-84060 | Vehicle Parts, Repairs & Maint | 250.00 | 250.00 | 89.00 | 199.00 | 51.00 | 20.40 % |
| 506-540-86010 | Training, Travel, & Conference | 800.00 | 800.00 | 28.40 | 192.42 | 607.58 | 75.95 % |
| 506-540-86030 | Subs., Dues, & Publications | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 506-540-88030 | Accounting/Auditing | 0.00 | 0.00 | 0.00 | 860.76 | -860.76 | 0.00 % |
| 506-540-88040 | Computer Programming/Consult. | 2,100.00 | 2,100.00 | 1,115.06 | 2,733.06 | -633.06 | -30.15 % |
| 506-540-88060 | Medical - General | 270.00 | 270.00 | 0.00 | 0.00 | 270.00 | 100.00 % |
| 506-540-88100 | Professional Services | 5,500.00 | 5,500.00 | 46.60 | 1,426.91 | 4,073.09 | 74.06 % |
| 506-540-89010 | Personnel Advertising | 70.00 | 70.00 | 0.00 | 0.00 | 70.00 | 100.00 % |
| 506-540-89020 | Interview Expenses | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| 506-540-89040 | Physical w/Drug & Alcohol Test | 270.00 | 270.00 | 0.00 | 0.00 | 270.00 | 100.00 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 506-540-89070 | Fingerprinting | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **20,675.00** | **20,675.00** | **1,682.64** | **8,655.76** | **12,019.24** | **58.13 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **20,675.00** | **20,675.00** | **1,682.64** | **8,655.76** | **12,019.24** | **58.13 %** |
| | **Department: 540 - TRANSIT OPERATIONS Total:** | **321,360.00** | **321,360.00** | **23,839.22** | **142,351.38** | **179,008.62** | **55.70 %** |
| | **Expense Total:** | **321,360.00** | **321,360.00** | **23,839.22** | **142,351.38** | **179,008.62** | **55.70 %** |
| | **Fund: 506 - TRANSIT SYSTEM Total:** | **321,360.00** | **321,360.00** | **23,839.22** | **142,351.38** | **179,008.62** | **55.70 %** |
| **Fund: 651 - ENT. INTERNAL SERVICE FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 500 - UTILITY BILLING** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 651-500-94030 | Cash Short/Over | 0.00 | 0.00 | 0.00 | 9.00 | -9.00 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **0.00** | **9.00** | **-9.00** | **0.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **0.00** | **9.00** | **-9.00** | **0.00 %** |
| | **Department: 500 - UTILITY BILLING Total:** | **0.00** | **0.00** | **0.00** | **9.00** | **-9.00** | **0.00 %** |
| | **Expense Total:** | **0.00** | **0.00** | **0.00** | **9.00** | **-9.00** | **0.00 %** |
| | **Fund: 651 - ENT. INTERNAL SERVICE FUND Total:** | **0.00** | **0.00** | **0.00** | **9.00** | **-9.00** | **0.00 %** |
| **Fund: 815 - LOW/MOD HOUSING ASSET FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 609 - LOW/MOD. OPERATIONS** | | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 815-609-88100 | Professional Services | 0.00 | 0.00 | 206.25 | 11,255.35 | -11,255.35 | 0.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **206.25** | **11,255.35** | **-11,255.35** | **0.00 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **206.25** | **11,255.35** | **-11,255.35** | **0.00 %** |
| | **Department: 609 - LOW/MOD. OPERATIONS Total:** | **0.00** | **0.00** | **206.25** | **11,255.35** | **-11,255.35** | **0.00 %** |
| | **Expense Total:** | **0.00** | **0.00** | **206.25** | **11,255.35** | **-11,255.35** | **0.00 %** |
| | **Fund: 815 - LOW/MOD HOUSING ASSET FUND Total:** | **0.00** | **0.00** | **206.25** | **11,255.35** | **-11,255.35** | **0.00 %** |
| **Fund: 820 - RORF-REDEV OBLIG RETIREMT FUND** | | | | | | | |
| **Expense** | | | | | | | |
| **Department: 610 - SUCCESSOR AGENCY-RDA** | | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | | |
| **SubCategory: 600 - SALARIES AND WAGES** | | | | | | | |
| 820-610-60010 | Salaries Regular | 118,599.00 | 118,599.00 | 9,974.90 | 56,798.36 | 61,800.64 | 52.11 % |
| 820-610-60030 | Salaries Overtime | 200.00 | 200.00 | 0.45 | 16.50 | 183.50 | 91.75 % |
| 820-610-60050 | Salaries Cash Outs | 0.00 | 0.00 | 0.00 | 1,099.80 | -1,099.80 | 0.00 % |
| | **SubCategory: 600 - SALARIES AND WAGES Total:** | **118,799.00** | **118,799.00** | **9,975.35** | **57,914.66** | **60,884.34** | **51.25 %** |
| **SubCategory: 620 - BENEFITS** | | | | | | | |
| 820-610-62000 | Retirement CALPERS | 10,530.00 | 10,530.00 | 863.54 | 4,212.38 | 6,317.62 | 60.00 % |
| 820-610-62020 | Medical/Life Insurance | 28,245.00 | 28,245.00 | 2,104.83 | 12,699.32 | 15,545.68 | 55.04 % |
| 820-610-62030 | Social Security FICA | 7,353.00 | 7,353.00 | 492.02 | 3,097.34 | 4,255.66 | 57.88 % |
| 820-610-62040 | Medicare Insurance | 1,720.00 | 1,720.00 | 138.89 | 793.90 | 926.10 | 53.84 % |
| 820-610-62050 | Disability Income Insurance | 406.00 | 406.00 | 36.32 | 227.29 | 178.71 | 44.02 % |
| 820-610-62060 | Deferred Comp - 457 Retirement | 4,151.00 | 4,151.00 | 398.85 | 2,222.37 | 1,928.63 | 46.46 % |
| 820-610-62070 | Workers Comp. Insurance | 14,232.00 | 14,232.00 | 0.00 | 7,853.22 | 6,378.78 | 44.82 % |
| 820-610-62200 | Retirement CalPERS UL | 297.00 | 297.00 | 0.00 | 0.00 | 297.00 | 100.00 % |
| | **SubCategory: 620 - BENEFITS Total:** | **66,934.00** | **66,934.00** | **4,034.45** | **31,105.82** | **35,828.18** | **53.53 %** |
| | **Category: 60 - PERSONNEL SERVICES Total:** | **185,733.00** | **185,733.00** | **14,009.80** | **89,020.48** | **96,712.52** | **52.07 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | | |
| **SubCategory: 700 - MAINT. & OPERATIONS** | | | | | | | |
| 820-610-62210 | Unemployment Claims | 1,186.00 | 1,186.00 | 0.00 | 94.50 | 1,091.50 | 92.03 % |
| 820-610-70010 | Office Supplies | 100.00 | 100.00 | 5.35 | 10.70 | 89.30 | 89.30 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|---|
| 820-610-70030 | Postage & Freight Out | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 820-610-70040 | Printing & Binding | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 100.00 % |
| 820-610-72030 | Telephone | 0.00 | 0.00 | 2.86 | 20.09 | -20.09 | 0.00 % |
| 820-610-84010 | Office Equip Repairs & Maint | 0.00 | 0.00 | 2.80 | 20.35 | -20.35 | 0.00 % |
| 820-610-86010 | Training, Travel, & Conference | 300.00 | 300.00 | 28.40 | 153.61 | 146.39 | 48.80 % |
| 820-610-86030 | Subs., Dues, & Publications | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 820-610-88010 | City Attorney Fees | 0.00 | 0.00 | 15.03 | 101.13 | -101.13 | 0.00 % |
| 820-610-88011 | Legal Services | 24,000.00 | 24,000.00 | 0.00 | 238.80 | 23,761.20 | 99.01 % |
| 820-610-88030 | Accounting/Auditing | 10,000.00 | 10,000.00 | 0.00 | 4,303.80 | 5,696.20 | 56.96 % |
| 820-610-88040 | Computer Programming/Consult. | 1,700.00 | 1,700.00 | 967.49 | 2,258.87 | -558.87 | -32.87 % |
| 820-610-88060 | Medical - General | 125.00 | 125.00 | 0.00 | 0.00 | 125.00 | 100.00 % |
| 820-610-88100 | Professional Services | 3,500.00 | 3,500.00 | 2,946.57 | 5,240.62 | -1,740.62 | -49.73 % |
| 820-610-89010 | Personnel Advertising | 30.00 | 30.00 | 0.00 | 0.00 | 30.00 | 100.00 % |
| 820-610-89020 | Interview Expenses | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| 820-610-89040 | Physical w/Drug & Alcohol Test | 120.00 | 120.00 | 0.00 | 0.00 | 120.00 | 100.00 % |
| 820-610-89070 | Fingerprinting | 20.00 | 20.00 | 0.00 | 0.00 | 20.00 | 100.00 % |
| 820-610-90010 | Liability & Property Insurance | 6,500.00 | 6,500.00 | 0.00 | 8,044.18 | -1,544.18 | -23.76 % |
| 820-610-92080 | Miscellaneous Expense | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |
| 820-610-94051 | Admn Allowance to General Fund | 14,431.00 | 14,431.00 | 0.00 | 0.00 | 14,431.00 | 100.00 % |
| | **SubCategory: 700 - MAINT. & OPERATIONS Total:** | **64,267.00** | **64,267.00** | **3,968.50** | **20,486.65** | **43,780.35** | **68.12 %** |
| | **Category: 70 - MAINT. & OPERATIONS Total:** | **64,267.00** | **64,267.00** | **3,968.50** | **20,486.65** | **43,780.35** | **68.12 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | | |
| **SubCategory: 800 - DEBT SERVICE** | | | | | | | |
| 820-610-96022 | 1993 Refunding Bonds Principal | 330,000.00 | 330,000.00 | 0.00 | 0.00 | 330,000.00 | 100.00 % |
| 820-610-96035 | 1993 Refunding Bonds Interest | 86,456.00 | 86,456.00 | 0.00 | 0.00 | 86,456.00 | 100.00 % |
| 820-610-96038 | 1993 Police Station Principal | 85,000.00 | 85,000.00 | 0.00 | 0.00 | 85,000.00 | 100.00 % |
| 820-610-96042 | 1993 Police Station Interest | 22,359.00 | 22,359.00 | 0.00 | 0.00 | 22,359.00 | 100.00 % |
| 820-610-96055 | 2009 Tax Allocation Principal | 480,000.00 | 480,000.00 | 0.00 | 0.00 | 480,000.00 | 100.00 % |
| 820-610-96056 | 2009 Tax Allocation Interest | 187,013.00 | 187,013.00 | 0.00 | 0.00 | 187,013.00 | 100.00 % |
| 820-610-96190 | 2000 Tax Allocation Principal | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 100.00 % |
| 820-610-96200 | 2000 Tax Allocation Interest | 153,224.00 | 153,224.00 | 0.00 | 0.00 | 153,224.00 | 100.00 % |
| 820-610-96500 | Fiscal Agent Fees | 12,500.00 | 12,500.00 | 0.00 | 3,267.00 | 9,233.00 | 73.86 % |
| | **SubCategory: 800 - DEBT SERVICE Total:** | **1,381,552.00** | **1,381,552.00** | **0.00** | **3,267.00** | **1,378,285.00** | **99.76 %** |
| | **Category: 80 - DEBT SERVICE Total:** | **1,381,552.00** | **1,381,552.00** | **0.00** | **3,267.00** | **1,378,285.00** | **99.76 %** |
| | **Department: 610 - SUCCESSOR AGENCY-RDA Total:** | **1,631,552.00** | **1,631,552.00** | **17,978.30** | **112,774.13** | **1,518,777.87** | **93.09 %** |
| | **Expense Total:** | **1,631,552.00** | **1,631,552.00** | **17,978.30** | **112,774.13** | **1,518,777.87** | **93.09 %** |
| | **Fund: 820 - RORF-REDEV OBLIG RETIREMT FUND Total:** | **1,631,552.00** | **1,631,552.00** | **17,978.30** | **112,774.13** | **1,518,777.87** | **93.09 %** |
| | **Report Total:** | **30,622,453.00** | **30,622,453.00** | **1,370,180.54** | **8,233,519.54** | **22,388,933.46** | **73.11 %** |

# Group Summary

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Fund: 101 - GENERAL FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 401 - ELECTED OFFICIALS** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 28,275.00 | 28,275.00 | 2,198.16 | 13,384.58 | 14,890.42 | 52.66 % |
| 620 - BENEFITS | 47,088.00 | 47,088.00 | 4,197.41 | 21,164.49 | 25,923.51 | 55.05 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **75,363.00** | **75,363.00** | **6,395.57** | **34,549.07** | **40,813.93** | **54.16 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 232,760.00 | 232,760.00 | 17,005.08 | 97,593.31 | 135,166.69 | 58.07 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **232,760.00** | **232,760.00** | **17,005.08** | **97,593.31** | **135,166.69** | **58.07 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 150.00 | 150.00 | 0.00 | 79.99 | 70.01 | 46.67 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **150.00** | **150.00** | **0.00** | **79.99** | **70.01** | **46.67 %** |
| **Department: 401 - ELECTED OFFICIALS Total:** | **308,273.00** | **308,273.00** | **23,400.65** | **132,222.37** | **176,050.63** | **57.11 %** |
| **Department: 404 - COMMUNITY DEVELOPMENT** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 150,509.00 | 150,509.00 | 12,990.82 | 80,177.31 | 70,331.69 | 46.73 % |
| 620 - BENEFITS | 71,420.00 | 71,420.00 | 4,527.50 | 38,029.05 | 33,390.95 | 46.75 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **221,929.00** | **221,929.00** | **17,518.32** | **118,206.36** | **103,722.64** | **46.74 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 204,430.00 | 204,430.00 | 18,741.94 | 58,764.94 | 145,665.06 | 71.25 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **204,430.00** | **204,430.00** | **18,741.94** | **58,764.94** | **145,665.06** | **71.25 %** |
| **Department: 404 - COMMUNITY DEVELOPMENT Total:** | **426,359.00** | **426,359.00** | **36,260.26** | **176,971.30** | **249,387.70** | **58.49 %** |
| **Department: 405 - ADMINISTRATIVE SERVICES DEPT.** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 32,524.00 | 32,524.00 | 2,715.79 | 16,591.95 | 15,932.05 | 48.99 % |
| 620 - BENEFITS | 17,292.00 | 17,292.00 | 1,009.27 | 8,619.26 | 8,672.74 | 50.15 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **49,816.00** | **49,816.00** | **3,725.06** | **25,211.21** | **24,604.79** | **49.39 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 38,318.00 | 38,318.00 | 439.77 | 5,425.53 | 32,892.47 | 85.84 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **38,318.00** | **38,318.00** | **439.77** | **5,425.53** | **32,892.47** | **85.84 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **500.00** | **500.00** | **0.00** | **0.00** | **500.00** | **100.00 %** |
| **Department: 405 - ADMINISTRATIVE SERVICES DEPT. Total:** | **88,634.00** | **88,634.00** | **4,164.83** | **30,636.74** | **57,997.26** | **65.43 %** |
| **Department: 406 - FINANCE DIVISION** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 50,440.00 | 50,440.00 | 2,283.94 | 14,852.10 | 35,587.90 | 70.55 % |
| 620 - BENEFITS | 24,773.00 | 24,773.00 | 728.59 | 8,131.42 | 16,641.58 | 67.18 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **75,213.00** | **75,213.00** | **3,012.53** | **22,983.52** | **52,229.48** | **69.44 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 97,922.00 | 97,922.00 | 3,406.06 | 17,563.29 | 80,358.71 | 82.06 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **97,922.00** | **97,922.00** | **3,406.06** | **17,563.29** | **80,358.71** | **82.06 %** |
| **Department: 406 - FINANCE DIVISION Total:** | **173,135.00** | **173,135.00** | **6,418.59** | **40,546.81** | **132,588.19** | **76.58 %** |
| **Department: 408 - HUMAN RESOURCES DEPT** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 56,871.00 | 56,871.00 | 5,793.07 | 33,244.29 | 23,626.71 | 41.54 % |
| 620 - BENEFITS | 25,591.00 | 25,591.00 | 1,376.53 | 11,752.95 | 13,838.05 | 54.07 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **82,462.00** | **82,462.00** | **7,169.60** | **44,997.24** | **37,464.76** | **45.43 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 45,489.00 | 45,489.00 | 1,078.12 | 12,799.60 | 32,689.40 | 71.86 % |

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Category: 70 - MAINT. & OPERATIONS Total:** | **45,489.00** | **45,489.00** | **1,078.12** | **12,799.60** | **32,689.40** | **71.86 %** |
| **Department: 408 - HUMAN RESOURCES DEPT Total:** | **127,951.00** | **127,951.00** | **8,247.72** | **57,796.84** | **70,154.16** | **54.83 %** |
| **Department: 413 - POLICE DEPARTMENT** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 1,538,172.00 | 1,538,172.00 | 125,183.80 | 741,295.67 | 796,876.33 | 51.81 % |
| 620 - BENEFITS | 736,751.00 | 736,751.00 | 41,887.20 | 386,156.78 | 350,594.22 | 47.59 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **2,274,923.00** | **2,274,923.00** | **167,071.00** | **1,127,452.45** | **1,147,470.55** | **50.44 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 429,510.00 | 429,510.00 | 28,117.85 | 134,032.73 | 295,477.27 | 68.79 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **429,510.00** | **429,510.00** | **28,117.85** | **134,032.73** | **295,477.27** | **68.79 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 37,500.00 | 37,500.00 | 2,017.30 | 27,162.08 | 10,337.92 | 27.57 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **37,500.00** | **37,500.00** | **2,017.30** | **27,162.08** | **10,337.92** | **27.57 %** |
| **Department: 413 - POLICE DEPARTMENT Total:** | **2,741,933.00** | **2,741,933.00** | **197,206.15** | **1,288,647.26** | **1,453,285.74** | **53.00 %** |
| **Department: 415 - POLICE - ANIMAL CONTROL** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 35,120.00 | 35,120.00 | 0.00 | 15,808.44 | 19,311.56 | 54.99 % |
| 620 - BENEFITS | 27,777.00 | 27,777.00 | 0.00 | 7,344.38 | 20,432.62 | 73.56 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **62,897.00** | **62,897.00** | **0.00** | **23,152.82** | **39,744.18** | **63.19 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 60,000.00 | 60,000.00 | 522.85 | 15,182.89 | 44,817.11 | 74.70 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **60,000.00** | **60,000.00** | **522.85** | **15,182.89** | **44,817.11** | **74.70 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 0.00 | 0.00 | 187.84 | 187.84 | -187.84 | 0.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **0.00** | **0.00** | **187.84** | **187.84** | **-187.84** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 2,500.00 | 2,500.00 | 268.86 | 268.86 | 2,231.14 | 89.25 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **2,500.00** | **2,500.00** | **268.86** | **268.86** | **2,231.14** | **89.25 %** |
| **Department: 415 - POLICE - ANIMAL CONTROL Total:** | **125,397.00** | **125,397.00** | **979.55** | **38,792.41** | **86,604.59** | **69.06 %** |
| **Department: 416 - FIRE/EMS DEPARTMENT** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 1,589,721.00 | 1,589,721.00 | 136,399.56 | 802,720.66 | 787,000.34 | 49.51 % |
| 620 - BENEFITS | 731,630.00 | 731,630.00 | 37,513.19 | 347,876.38 | 383,753.62 | 52.45 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **2,321,351.00** | **2,321,351.00** | **173,912.75** | **1,150,597.04** | **1,170,753.96** | **50.43 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 535,799.00 | 535,799.00 | 37,854.38 | 161,138.75 | 374,660.25 | 69.93 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **535,799.00** | **535,799.00** | **37,854.38** | **161,138.75** | **374,660.25** | **69.93 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 10,000.00 | 10,000.00 | 0.00 | 11,271.55 | -1,271.55 | -12.72 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **10,000.00** | **10,000.00** | **0.00** | **11,271.55** | **-1,271.55** | **-12.72 %** |
| **Department: 416 - FIRE/EMS DEPARTMENT Total:** | **2,867,150.00** | **2,867,150.00** | **211,767.13** | **1,323,007.34** | **1,544,142.66** | **53.86 %** |
| **Department: 431 - SERVICE CENTER DEPARTMENT** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 23,664.00 | 23,664.00 | -10,567.97 | 12,822.72 | 10,841.28 | 45.81 % |
| 620 - BENEFITS | 11,015.00 | 11,015.00 | -3,740.47 | 6,186.07 | 4,828.93 | 43.84 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **34,679.00** | **34,679.00** | **-14,308.44** | **19,008.79** | **15,670.21** | **45.19 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 16,319.00 | 16,319.00 | 238.84 | 2,922.14 | 13,396.86 | 82.09 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **16,319.00** | **16,319.00** | **238.84** | **2,922.14** | **13,396.86** | **82.09 %** |
| **Department: 431 - SERVICE CENTER DEPARTMENT Total:** | **50,998.00** | **50,998.00** | **-14,069.60** | **21,930.93** | **29,067.07** | **57.00 %** |

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Department: 432 - BLDGS & GROUNDS MAINTENANCE** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 198,715.00 | 198,715.00 | 6,860.53 | 67,098.51 | 131,616.49 | 66.23 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **198,715.00** | **198,715.00** | **6,860.53** | **67,098.51** | **131,616.49** | **66.23 %** |
| **Department: 432 - BLDGS & GROUNDS MAINTENANCE Total:** | **198,715.00** | **198,715.00** | **6,860.53** | **67,098.51** | **131,616.49** | **66.23 %** |
| **Department: 435 - AIRPORT OPERATIONS** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 8,872.00 | 8,872.00 | 263.86 | 3,438.75 | 5,433.25 | 61.24 % |
| 620 - BENEFITS | 5,011.00 | 5,011.00 | 83.33 | 1,789.02 | 3,221.98 | 64.30 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **13,883.00** | **13,883.00** | **347.19** | **5,227.77** | **8,655.23** | **62.34 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 109,800.00 | 109,800.00 | 1,217.49 | 28,887.48 | 80,912.52 | 73.69 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **109,800.00** | **109,800.00** | **1,217.49** | **28,887.48** | **80,912.52** | **73.69 %** |
| **Department: 435 - AIRPORT OPERATIONS Total:** | **123,683.00** | **123,683.00** | **1,564.68** | **34,115.25** | **89,567.75** | **72.42 %** |
| **Department: 440 - MUNICIPAL GROUNDS MAINT** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 15,347.00 | 15,347.00 | 1,744.11 | 6,695.64 | 8,651.36 | 56.37 % |
| 620 - BENEFITS | 7,674.00 | 7,674.00 | 590.21 | 3,355.96 | 4,318.04 | 56.27 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **23,021.00** | **23,021.00** | **2,334.32** | **10,051.60** | **12,969.40** | **56.34 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 92,037.00 | 92,037.00 | 23,661.33 | 69,191.84 | 22,845.16 | 24.82 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **92,037.00** | **92,037.00** | **23,661.33** | **69,191.84** | **22,845.16** | **24.82 %** |
| **Department: 440 - MUNICIPAL GROUNDS MAINT Total:** | **115,058.00** | **115,058.00** | **25,995.65** | **79,243.44** | **35,814.56** | **31.13 %** |
| **Expense Total:** | **7,347,286.00** | **7,347,286.00** | **508,796.14** | **3,291,009.20** | **4,056,276.80** | **55.21 %** |
| **Fund: 101 - GENERAL FUND Total:** | **7,347,286.00** | **7,347,286.00** | **508,796.14** | **3,291,009.20** | **4,056,276.80** | **55.21 %** |
| **Fund: 103 - PD FED FORFEITURE FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 413 - POLICE DEPARTMENT** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 0.00 | 0.00 | 0.00 | 6,613.88 | -6,613.88 | 0.00 % |
| 620 - BENEFITS | 0.00 | 0.00 | 0.00 | 1,517.61 | -1,517.61 | 0.00 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **0.00** | **0.00** | **0.00** | **8,131.49** | **-8,131.49** | **0.00 %** |
| **Department: 413 - POLICE DEPARTMENT Total:** | **0.00** | **0.00** | **0.00** | **8,131.49** | **-8,131.49** | **0.00 %** |
| **Expense Total:** | **0.00** | **0.00** | **0.00** | **8,131.49** | **-8,131.49** | **0.00 %** |
| **Fund: 103 - PD FED FORFEITURE FUND Total:** | **0.00** | **0.00** | **0.00** | **8,131.49** | **-8,131.49** | **0.00 %** |
| **Fund: 105 - COPS GRANT FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 413 - POLICE DEPARTMENT** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 0.00 | 0.00 | 301.31 | 2,234.17 | -2,234.17 | 0.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **301.31** | **2,234.17** | **-2,234.17** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 100,000.00 | 100,000.00 | 52,894.98 | 68,390.46 | 31,609.54 | 31.61 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **100,000.00** | **100,000.00** | **52,894.98** | **68,390.46** | **31,609.54** | **31.61 %** |
| **Department: 413 - POLICE DEPARTMENT Total:** | **100,000.00** | **100,000.00** | **53,196.29** | **70,624.63** | **29,375.37** | **29.38 %** |
| **Expense Total:** | **100,000.00** | **100,000.00** | **53,196.29** | **70,624.63** | **29,375.37** | **29.38 %** |
| **Fund: 105 - COPS GRANT FUND Total:** | **100,000.00** | **100,000.00** | **53,196.29** | **70,624.63** | **29,375.37** | **29.38 %** |

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Fund: 106 - POLICE DEPT GRANTS** | | | | | | |
| **Expense** | | | | | | |
| **Department: 413 - POLICE DEPARTMENT** | | | | | | |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 0.00 | 0.00 | 13,144.37 | 28,321.37 | -28,321.37 | 0.00 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **0.00** | **0.00** | **13,144.37** | **28,321.37** | **-28,321.37** | **0.00 %** |
| **Department: 413 - POLICE DEPARTMENT Total:** | **0.00** | **0.00** | **13,144.37** | **28,321.37** | **-28,321.37** | **0.00 %** |
| **Expense Total:** | **0.00** | **0.00** | **13,144.37** | **28,321.37** | **-28,321.37** | **0.00 %** |
| **Fund: 106 - POLICE DEPT GRANTS Total:** | **0.00** | **0.00** | **13,144.37** | **28,321.37** | **-28,321.37** | **0.00 %** |
| **Fund: 107 - GAS TAX FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 103,096.00 | 103,096.00 | 8,829.13 | 45,542.68 | 57,553.32 | 55.82 % |
| 620 - BENEFITS | 45,558.00 | 45,558.00 | 2,920.28 | 22,494.76 | 23,063.24 | 50.62 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **148,654.00** | **148,654.00** | **11,749.41** | **68,037.44** | **80,616.56** | **54.23 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 329,030.00 | 329,030.00 | 18,546.03 | 152,147.82 | 176,882.18 | 53.76 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **329,030.00** | **329,030.00** | **18,546.03** | **152,147.82** | **176,882.18** | **53.76 %** |
| **Department: 422 - PUBLIC WORKS Total:** | **477,684.00** | **477,684.00** | **30,295.44** | **220,185.26** | **257,498.74** | **53.91 %** |
| **Expense Total:** | **477,684.00** | **477,684.00** | **30,295.44** | **220,185.26** | **257,498.74** | **53.91 %** |
| **Fund: 107 - GAS TAX FUND Total:** | **477,684.00** | **477,684.00** | **30,295.44** | **220,185.26** | **257,498.74** | **53.91 %** |
| **Fund: 110 - LTF - ARTICLE VIII FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 424 - ARTICLE VIII** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 0.00 | 0.00 | 962.95 | 2,011.21 | -2,011.21 | 0.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 68,250.00 | 68,250.00 | 0.00 | 360.62 | 67,889.38 | 99.47 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **68,250.00** | **68,250.00** | **0.00** | **360.62** | **67,889.38** | **99.47 %** |
| **Department: 424 - ARTICLE VIII Total:** | **68,250.00** | **68,250.00** | **962.95** | **2,371.83** | **65,878.17** | **96.52 %** |
| **Expense Total:** | **68,250.00** | **68,250.00** | **962.95** | **2,371.83** | **65,878.17** | **96.52 %** |
| **Fund: 110 - LTF - ARTICLE VIII FUND Total:** | **68,250.00** | **68,250.00** | **962.95** | **2,371.83** | **65,878.17** | **96.52 %** |
| **Fund: 111 - SB1-ROAD REHAB MAINT ACCT FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 320,916.00 | 320,916.00 | 2,672.50 | 3,092.50 | 317,823.50 | 99.04 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **320,916.00** | **320,916.00** | **2,672.50** | **3,092.50** | **317,823.50** | **99.04 %** |
| **Department: 422 - PUBLIC WORKS Total:** | **320,916.00** | **320,916.00** | **2,672.50** | **3,092.50** | **317,823.50** | **99.04 %** |
| **Expense Total:** | **320,916.00** | **320,916.00** | **2,672.50** | **3,092.50** | **317,823.50** | **99.04 %** |
| **Fund: 111 - SB1-ROAD REHAB MAINT ACCT FUND Total:** | **320,916.00** | **320,916.00** | **2,672.50** | **3,092.50** | **317,823.50** | **99.04 %** |

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Fund: 114 - HABITAT CONSERVATION FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 404 - COMMUNITY DEVELOPMENT** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 0.00 | 0.00 | 0.00 | 3,803.10 | -3,803.10 | 0.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **0.00** | **3,803.10** | **-3,803.10** | **0.00 %** |
| **Department: 404 - COMMUNITY DEVELOPMENT Total:** | **0.00** | **0.00** | **0.00** | **3,803.10** | **-3,803.10** | **0.00 %** |
| **Expense Total:** | **0.00** | **0.00** | **0.00** | **3,803.10** | **-3,803.10** | **0.00 %** |
| **Fund: 114 - HABITAT CONSERVATION FUND Total:** | **0.00** | **0.00** | **0.00** | **3,803.10** | **-3,803.10** | **0.00 %** |
| **Fund: 116 - PD FORFEITURE/UNCLAIMED FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 413 - POLICE DEPARTMENT** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 0.00 | 0.00 | 0.00 | 14,841.64 | -14,841.64 | 0.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **0.00** | **14,841.64** | **-14,841.64** | **0.00 %** |
| **Department: 413 - POLICE DEPARTMENT Total:** | **0.00** | **0.00** | **0.00** | **14,841.64** | **-14,841.64** | **0.00 %** |
| **Expense Total:** | **0.00** | **0.00** | **0.00** | **14,841.64** | **-14,841.64** | **0.00 %** |
| **Fund: 116 - PD FORFEITURE/UNCLAIMED FUND Total:** | **0.00** | **0.00** | **0.00** | **14,841.64** | **-14,841.64** | **0.00 %** |
| **Fund: 125 - MEASURE C-STREET MAINTENANCE** | | | | | | |
| **Expense** | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 0.00 | 0.00 | 962.95 | 2,011.21 | -2,011.21 | 0.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 442,000.00 | 442,000.00 | 845.00 | 35,104.63 | 406,895.37 | 92.06 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **442,000.00** | **442,000.00** | **845.00** | **35,104.63** | **406,895.37** | **92.06 %** |
| **Department: 422 - PUBLIC WORKS Total:** | **442,000.00** | **442,000.00** | **1,807.95** | **37,115.84** | **404,884.16** | **91.60 %** |
| **Expense Total:** | **442,000.00** | **442,000.00** | **1,807.95** | **37,115.84** | **404,884.16** | **91.60 %** |
| **Fund: 125 - MEASURE C-STREET MAINTENANCE Total:** | **442,000.00** | **442,000.00** | **1,807.95** | **37,115.84** | **404,884.16** | **91.60 %** |
| **Fund: 127 - MEASURE C-FLEXIBLE FUNDING** | | | | | | |
| **Expense** | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 0.00 | 0.00 | 962.95 | 2,011.21 | -2,011.21 | 0.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 1,015,000.00 | 1,015,000.00 | 682.50 | 42,499.87 | 972,500.13 | 95.81 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **1,015,000.00** | **1,015,000.00** | **682.50** | **42,499.87** | **972,500.13** | **95.81 %** |
| **Department: 422 - PUBLIC WORKS Total:** | **1,015,000.00** | **1,015,000.00** | **1,645.45** | **44,511.08** | **970,488.92** | **95.61 %** |
| **Expense Total:** | **1,015,000.00** | **1,015,000.00** | **1,645.45** | **44,511.08** | **970,488.92** | **95.61 %** |
| **Fund: 127 - MEASURE C-FLEXIBLE FUNDING Total:** | **1,015,000.00** | **1,015,000.00** | **1,645.45** | **44,511.08** | **970,488.92** | **95.61 %** |
| **Fund: 130 - SPECIAL ASSESSMENT DISTRICTS** | | | | | | |
| **Expense** | | | | | | |
| **Department: 451 - ELM AVENUE A.D. 1992-1** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 1,500.00 | 1,500.00 | 962.95 | 2,011.21 | -511.21 | -34.08 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **1,500.00** | **1,500.00** | **962.95** | **2,011.21** | **-511.21** | **-34.08 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 62,325.00 | 62,325.00 | 0.00 | 0.00 | 62,325.00 | 100.00 % |

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Category: 80 - DEBT SERVICE Total:** | **62,325.00** | **62,325.00** | **0.00** | **0.00** | **62,325.00** | **100.00 %** |
| **Department: 451 - ELM AVENUE A.D. 1992-1 Total:** | **63,825.00** | **63,825.00** | **962.95** | **2,011.21** | **61,813.79** | **96.85 %** |
| **Department: 603 - RURAL WATER A.D. # 1** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 800.00 | 800.00 | 0.00 | 245.74 | 554.26 | 69.28 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **800.00** | **800.00** | **0.00** | **245.74** | **554.26** | **69.28 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 18,850.00 | 18,850.00 | 0.00 | 0.00 | 18,850.00 | 100.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **18,850.00** | **18,850.00** | **0.00** | **0.00** | **18,850.00** | **100.00 %** |
| **Department: 603 - RURAL WATER A.D. # 1 Total:** | **19,650.00** | **19,650.00** | **0.00** | **245.74** | **19,404.26** | **98.75 %** |
| **Expense Total:** | **83,475.00** | **83,475.00** | **962.95** | **2,256.95** | **81,218.05** | **97.30 %** |
| **Fund: 130 - SPECIAL ASSESSMENT DISTRICTS Total:** | **83,475.00** | **83,475.00** | **962.95** | **2,256.95** | **81,218.05** | **97.30 %** |
| **Fund: 140 - GENERAL CAPITAL PROJECTS FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 0.00 | 0.00 | 962.95 | 2,011.21 | -2,011.21 | 0.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **962.95** | **2,011.21** | **-2,011.21** | **0.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 344,000.00 | 344,000.00 | 1,907.50 | 8,788.40 | 335,211.60 | 97.45 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **344,000.00** | **344,000.00** | **1,907.50** | **8,788.40** | **335,211.60** | **97.45 %** |
| **Department: 422 - PUBLIC WORKS Total:** | **344,000.00** | **344,000.00** | **2,870.45** | **10,799.61** | **333,200.39** | **96.86 %** |
| **Expense Total:** | **344,000.00** | **344,000.00** | **2,870.45** | **10,799.61** | **333,200.39** | **96.86 %** |
| **Fund: 140 - GENERAL CAPITAL PROJECTS FUND Total:** | **344,000.00** | **344,000.00** | **2,870.45** | **10,799.61** | **333,200.39** | **96.86 %** |
| **Fund: 150 - COALINGA PUBLIC FINANCING AUTH** | | | | | | |
| **Expense** | | | | | | |
| **Department: 751 - 1998 SERIES A** | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 484,100.00 | 484,100.00 | 234.60 | 3,454.81 | 480,645.19 | 99.29 % |
| **Category: 80 - DEBT SERVICE Total:** | **484,100.00** | **484,100.00** | **234.60** | **3,454.81** | **480,645.19** | **99.29 %** |
| **Department: 751 - 1998 SERIES A Total:** | **484,100.00** | **484,100.00** | **234.60** | **3,454.81** | **480,645.19** | **99.29 %** |
| **Department: 752 - 1998 SERIES B** | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 0.00 | 0.00 | 227.70 | 3,415.00 | -3,415.00 | 0.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **0.00** | **0.00** | **227.70** | **3,415.00** | **-3,415.00** | **0.00 %** |
| **Department: 752 - 1998 SERIES B Total:** | **0.00** | **0.00** | **227.70** | **3,415.00** | **-3,415.00** | **0.00 %** |
| **Department: 753 - 1998 SERIES C** | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 0.00 | 0.00 | 227.70 | 3,414.99 | -3,414.99 | 0.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **0.00** | **0.00** | **227.70** | **3,414.99** | **-3,414.99** | **0.00 %** |
| **Department: 753 - 1998 SERIES C Total:** | **0.00** | **0.00** | **227.70** | **3,414.99** | **-3,414.99** | **0.00 %** |
| **Department: 755 - 2000 RDA SERIES** | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 178,224.00 | 178,224.00 | 0.00 | 0.00 | 178,224.00 | 100.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **178,224.00** | **178,224.00** | **0.00** | **0.00** | **178,224.00** | **100.00 %** |
| **Department: 755 - 2000 RDA SERIES Total:** | **178,224.00** | **178,224.00** | **0.00** | **0.00** | **178,224.00** | **100.00 %** |
| **Department: 757 - PRINCIPAL & INTEREST-2012 WATER/SEWER** | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 823,308.00 | 823,308.00 | 0.00 | 0.00 | 823,308.00 | 100.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **823,308.00** | **823,308.00** | **0.00** | **0.00** | **823,308.00** | **100.00 %** |
| **Department: 757 - PRINCIPAL & INTEREST-2012 WATER/SEWER Total:** | **823,308.00** | **823,308.00** | **0.00** | **0.00** | **823,308.00** | **100.00 %** |

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Department: 759 - 2009 TA SERIES A** | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 332,100.00 | 332,100.00 | 0.00 | 0.00 | 332,100.00 | 100.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **332,100.00** | **332,100.00** | **0.00** | **0.00** | **332,100.00** | **100.00 %** |
| **Department: 759 - 2009 TA SERIES A Total:** | **332,100.00** | **332,100.00** | **0.00** | **0.00** | **332,100.00** | **100.00 %** |
| **Department: 761 - 2009 TA SERIES B** | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 270,563.00 | 270,563.00 | 0.00 | 0.00 | 270,563.00 | 100.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **270,563.00** | **270,563.00** | **0.00** | **0.00** | **270,563.00** | **100.00 %** |
| **Department: 761 - 2009 TA SERIES B Total:** | **270,563.00** | **270,563.00** | **0.00** | **0.00** | **270,563.00** | **100.00 %** |
| **Department: 763 - 2009 TA SERIES C** | | | | | | |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 64,350.00 | 64,350.00 | 0.00 | 0.00 | 64,350.00 | 100.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **64,350.00** | **64,350.00** | **0.00** | **0.00** | **64,350.00** | **100.00 %** |
| **Department: 763 - 2009 TA SERIES C Total:** | **64,350.00** | **64,350.00** | **0.00** | **0.00** | **64,350.00** | **100.00 %** |
| **Expense Total:** | **2,152,645.00** | **2,152,645.00** | **690.00** | **10,284.80** | **2,142,360.20** | **99.52 %** |
| **Fund: 150 - COALINGA PUBLIC FINANCING AUTH Total:** | **2,152,645.00** | **2,152,645.00** | **690.00** | **10,284.80** | **2,142,360.20** | **99.52 %** |
| **Fund: 305 - CALTRANS GRANTS FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 422 - PUBLIC WORKS** | | | | | | |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 4,704,000.00 | 4,704,000.00 | 9,725.00 | 54,522.50 | 4,649,477.50 | 98.84 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **4,704,000.00** | **4,704,000.00** | **9,725.00** | **54,522.50** | **4,649,477.50** | **98.84 %** |
| **Department: 422 - PUBLIC WORKS Total:** | **4,704,000.00** | **4,704,000.00** | **9,725.00** | **54,522.50** | **4,649,477.50** | **98.84 %** |
| **Expense Total:** | **4,704,000.00** | **4,704,000.00** | **9,725.00** | **54,522.50** | **4,649,477.50** | **98.84 %** |
| **Fund: 305 - CALTRANS GRANTS FUND Total:** | **4,704,000.00** | **4,704,000.00** | **9,725.00** | **54,522.50** | **4,649,477.50** | **98.84 %** |
| **Fund: 501 - WATER ENTERPRISE FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 406 - FINANCE DIVISION** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 108,591.00 | 108,591.00 | 10,115.38 | 56,305.59 | 52,285.41 | 48.15 % |
| 620 - BENEFITS | 55,644.00 | 55,644.00 | 3,380.16 | 26,160.87 | 29,483.13 | 52.99 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **164,235.00** | **164,235.00** | **13,495.54** | **82,466.46** | **81,768.54** | **49.79 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 85,805.00 | 85,805.00 | 15,468.23 | 56,296.67 | 29,508.33 | 34.39 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **85,805.00** | **85,805.00** | **15,468.23** | **56,296.67** | **29,508.33** | **34.39 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 2,000.00 | 2,000.00 | 0.00 | 232.32 | 1,767.68 | 88.38 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **2,000.00** | **2,000.00** | **0.00** | **232.32** | **1,767.68** | **88.38 %** |
| **Department: 406 - FINANCE DIVISION Total:** | **252,040.00** | **252,040.00** | **28,963.77** | **138,995.45** | **113,044.55** | **44.85 %** |
| **Department: 500 - UTILITY BILLING** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 500 - UTILITY BILLING Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 503 - WATER PLANT OPERATIONS** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 436,373.00 | 436,373.00 | 30,328.38 | 183,645.00 | 252,728.00 | 57.92 % |
| 620 - BENEFITS | 205,838.00 | 205,838.00 | 9,376.70 | 84,227.67 | 121,610.33 | 59.08 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **642,211.00** | **642,211.00** | **39,705.08** | **267,872.67** | **374,338.33** | **58.29 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 2,800,626.00 | 2,800,626.00 | 149,219.41 | 1,387,512.07 | 1,413,113.93 | 50.46 % |

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Category: 70 - MAINT. & OPERATIONS Total:** | **2,800,626.00** | **2,800,626.00** | **149,219.41** | **1,387,512.07** | **1,413,113.93** | **50.46 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 628,610.00 | 628,610.00 | 0.00 | 0.00 | 628,610.00 | 100.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **628,610.00** | **628,610.00** | **0.00** | **0.00** | **628,610.00** | **100.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 1,662,700.00 | 1,662,700.00 | 1,384.00 | 42,488.31 | 1,620,211.69 | 97.44 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **1,662,700.00** | **1,662,700.00** | **1,384.00** | **42,488.31** | **1,620,211.69** | **97.44 %** |
| **Department: 503 - WATER PLANT OPERATIONS Total:** | **5,734,147.00** | **5,734,147.00** | **190,308.49** | **1,697,873.05** | **4,036,273.95** | **70.39 %** |
| **Department: 508 - WATER DISTRIBUTION** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 340,748.00 | 340,748.00 | 26,771.46 | 122,800.01 | 217,947.99 | 63.96 % |
| 620 - BENEFITS | 171,328.00 | 171,328.00 | 8,922.73 | 65,918.06 | 105,409.94 | 61.53 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **512,076.00** | **512,076.00** | **35,694.19** | **188,718.07** | **323,357.93** | **63.15 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 173,041.00 | 173,041.00 | 5,265.82 | 80,199.66 | 92,841.34 | 53.65 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **173,041.00** | **173,041.00** | **5,265.82** | **80,199.66** | **92,841.34** | **53.65 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 210,000.00 | 210,000.00 | 5,725.52 | 37,108.75 | 172,891.25 | 82.33 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **210,000.00** | **210,000.00** | **5,725.52** | **37,108.75** | **172,891.25** | **82.33 %** |
| **Department: 508 - WATER DISTRIBUTION Total:** | **895,117.00** | **895,117.00** | **46,685.53** | **306,026.48** | **589,090.52** | **65.81 %** |
| **Expense Total:** | **6,891,304.00** | **6,891,304.00** | **265,957.79** | **2,142,894.98** | **4,748,409.02** | **68.90 %** |
| **Fund: 501 - WATER ENTERPRISE FUND Total:** | **6,891,304.00** | **6,891,304.00** | **265,957.79** | **2,142,894.98** | **4,748,409.02** | **68.90 %** |
| **Fund: 502 - GAS ENTERPRISE FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 406 - FINANCE DIVISION** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 94,694.00 | 94,694.00 | 8,739.49 | 48,281.18 | 46,412.82 | 49.01 % |
| 620 - BENEFITS | 48,304.00 | 48,304.00 | 2,911.84 | 23,242.81 | 25,061.19 | 51.88 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **142,998.00** | **142,998.00** | **11,651.33** | **71,523.99** | **71,474.01** | **49.98 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 79,330.00 | 79,330.00 | 14,950.33 | 51,871.67 | 27,458.33 | 34.61 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **79,330.00** | **79,330.00** | **14,950.33** | **51,871.67** | **27,458.33** | **34.61 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 1,500.00 | 1,500.00 | 0.00 | 203.28 | 1,296.72 | 86.45 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **1,500.00** | **1,500.00** | **0.00** | **203.28** | **1,296.72** | **86.45 %** |
| **Department: 406 - FINANCE DIVISION Total:** | **223,828.00** | **223,828.00** | **26,601.66** | **123,598.94** | **100,229.06** | **44.78 %** |
| **Department: 500 - UTILITY BILLING** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 500 - UTILITY BILLING Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 510 - GAS OPERATIONS** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 328,413.00 | 328,413.00 | 29,672.35 | 139,558.83 | 188,854.17 | 57.51 % |
| 620 - BENEFITS | 162,261.00 | 162,261.00 | 9,767.16 | 70,604.98 | 91,656.02 | 56.49 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **490,674.00** | **490,674.00** | **39,439.51** | **210,163.81** | **280,510.19** | **57.17 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 1,081,527.00 | 1,081,527.00 | 127,160.68 | 322,241.19 | 759,285.81 | 70.20 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **1,081,527.00** | **1,081,527.00** | **127,160.68** | **322,241.19** | **759,285.81** | **70.20 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 360,000.00 | 360,000.00 | 0.00 | 54,101.11 | 305,898.89 | 84.97 % |

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **360,000.00** | **360,000.00** | **0.00** | **54,101.11** | **305,898.89** | **84.97 %** |
| **Department: 510 - GAS OPERATIONS Total:** | **1,932,201.00** | **1,932,201.00** | **166,600.19** | **586,506.11** | **1,345,694.89** | **69.65 %** |
| **Expense Total:** | **2,166,029.00** | **2,166,029.00** | **193,201.85** | **710,105.05** | **1,455,923.95** | **67.22 %** |
| **Fund: 502 - GAS ENTERPRISE FUND Total:** | **2,166,029.00** | **2,166,029.00** | **193,201.85** | **710,105.05** | **1,455,923.95** | **67.22 %** |
| **Fund: 503 - SEWER ENTEPRISE FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 406 - FINANCE DIVISION** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 62,246.00 | 62,246.00 | 5,745.65 | 31,741.45 | 30,504.55 | 49.01 % |
| 620 - BENEFITS | 31,751.00 | 31,751.00 | 1,914.29 | 15,279.58 | 16,471.42 | 51.88 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **93,997.00** | **93,997.00** | **7,659.94** | **47,021.03** | **46,975.97** | **49.98 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 65,301.00 | 65,301.00 | 13,728.12 | 43,895.45 | 21,405.55 | 32.78 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **65,301.00** | **65,301.00** | **13,728.12** | **43,895.45** | **21,405.55** | **32.78 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 1,000.00 | 1,000.00 | 0.00 | 133.58 | 866.42 | 86.64 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **1,000.00** | **1,000.00** | **0.00** | **133.58** | **866.42** | **86.64 %** |
| **Department: 406 - FINANCE DIVISION Total:** | **160,298.00** | **160,298.00** | **21,388.06** | **91,050.06** | **69,247.94** | **43.20 %** |
| **Department: 500 - UTILITY BILLING** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 500 - UTILITY BILLING Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 520 - SEWER TREATMENT PLANT** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 222,730.00 | 222,730.00 | 14,629.33 | 93,211.67 | 129,518.33 | 58.15 % |
| 620 - BENEFITS | 104,403.00 | 104,403.00 | 4,337.45 | 43,487.26 | 60,915.74 | 58.35 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **327,133.00** | **327,133.00** | **18,966.78** | **136,698.93** | **190,434.07** | **58.21 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 385,938.00 | 385,938.00 | 29,211.65 | 145,276.77 | 240,661.23 | 62.36 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **385,938.00** | **385,938.00** | **29,211.65** | **145,276.77** | **240,661.23** | **62.36 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 244,975.00 | 244,975.00 | 0.00 | 0.00 | 244,975.00 | 100.00 % |
| **Category: 80 - DEBT SERVICE Total:** | **244,975.00** | **244,975.00** | **0.00** | **0.00** | **244,975.00** | **100.00 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 150,000.00 | 150,000.00 | 0.00 | 155,339.51 | -5,339.51 | -3.56 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **150,000.00** | **150,000.00** | **0.00** | **155,339.51** | **-5,339.51** | **-3.56 %** |
| **Department: 520 - SEWER TREATMENT PLANT Total:** | **1,108,046.00** | **1,108,046.00** | **48,178.43** | **437,315.21** | **670,730.79** | **60.53 %** |
| **Department: 521 - SEWER COLLECTION** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 116,330.00 | 116,330.00 | 9,911.77 | 51,140.57 | 65,189.43 | 56.04 % |
| 620 - BENEFITS | 53,604.00 | 53,604.00 | 3,105.33 | 25,424.79 | 28,179.21 | 52.57 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **169,934.00** | **169,934.00** | **13,017.10** | **76,565.36** | **93,368.64** | **54.94 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 131,272.00 | 131,272.00 | 9,628.30 | 41,697.57 | 89,574.43 | 68.24 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **131,272.00** | **131,272.00** | **9,628.30** | **41,697.57** | **89,574.43** | **68.24 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 835,709.00 | 835,709.00 | 0.00 | 54,765.25 | 780,943.75 | 93.45 % |

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **835,709.00** | **835,709.00** | **0.00** | **54,765.25** | **780,943.75** | **93.45 %** |
| **Department: 521 - SEWER COLLECTION Total:** | **1,136,915.00** | **1,136,915.00** | **22,645.40** | **173,028.18** | **963,886.82** | **84.78 %** |
| **Expense Total:** | **2,415,259.00** | **2,415,259.00** | **92,211.89** | **701,393.45** | **1,713,865.55** | **70.96 %** |
| **Fund: 503 - SEWER ENTEPRISE FUND Total:** | **2,415,259.00** | **2,415,259.00** | **92,211.89** | **701,393.45** | **1,713,865.55** | **70.96 %** |
| **Fund: 504 - SANITATION ENTERPRISE FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 406 - FINANCE DIVISION** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 6,087.00 | 6,087.00 | 480.97 | 2,925.50 | 3,161.50 | 51.94 % |
| 620 - BENEFITS | 2,949.00 | 2,949.00 | 144.34 | 1,372.17 | 1,576.83 | 53.47 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **9,036.00** | **9,036.00** | **625.31** | **4,297.67** | **4,738.33** | **52.44 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 15,361.00 | 15,361.00 | 4,496.70 | 11,342.20 | 4,018.80 | 26.16 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **15,361.00** | **15,361.00** | **4,496.70** | **11,342.20** | **4,018.80** | **26.16 %** |
| **Category: 98 - CAPITAL EXPENDITURES** | | | | | | |
| 980 - CAPITAL EXPENDITURES | 500.00 | 500.00 | 0.00 | 11.62 | 488.38 | 97.68 % |
| **Category: 98 - CAPITAL EXPENDITURES Total:** | **500.00** | **500.00** | **0.00** | **11.62** | **488.38** | **97.68 %** |
| **Department: 406 - FINANCE DIVISION Total:** | **24,897.00** | **24,897.00** | **5,122.01** | **15,651.49** | **9,245.51** | **37.14 %** |
| **Department: 500 - UTILITY BILLING** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 500 - UTILITY BILLING Total:** | **10,000.00** | **10,000.00** | **0.00** | **0.00** | **10,000.00** | **100.00 %** |
| **Department: 530 - SANITATION FRANCHISE OPERATION** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 0.00 | 0.00 | 133,172.29 | 531,503.91 | -531,503.91 | 0.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **133,172.29** | **531,503.91** | **-531,503.91** | **0.00 %** |
| **Department: 530 - SANITATION FRANCHISE OPERATION Total:** | **0.00** | **0.00** | **133,172.29** | **531,503.91** | **-531,503.91** | **0.00 %** |
| **Department: 535 - STREET SWEEPING OPERATIONS** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 47,857.00 | 47,857.00 | 7,570.55 | 32,115.21 | 15,741.79 | 32.89 % |
| 620 - BENEFITS | 33,139.00 | 33,139.00 | 3,355.14 | 18,668.29 | 14,470.71 | 43.67 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **80,996.00** | **80,996.00** | **10,925.69** | **50,783.50** | **30,212.50** | **37.30 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 25,800.00 | 25,800.00 | 795.76 | 12,925.50 | 12,874.50 | 49.90 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **25,800.00** | **25,800.00** | **795.76** | **12,925.50** | **12,874.50** | **49.90 %** |
| **Department: 535 - STREET SWEEPING OPERATIONS Total:** | **106,796.00** | **106,796.00** | **11,721.45** | **63,709.00** | **43,087.00** | **40.35 %** |
| **Expense Total:** | **141,693.00** | **141,693.00** | **150,015.75** | **610,864.40** | **-469,171.40** | **-331.12 %** |
| **Fund: 504 - SANITATION ENTERPRISE FUND Total:** | **141,693.00** | **141,693.00** | **150,015.75** | **610,864.40** | **-469,171.40** | **-331.12 %** |
| **Fund: 506 - TRANSIT SYSTEM** | | | | | | |
| **Expense** | | | | | | |
| **Department: 540 - TRANSIT OPERATIONS** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 202,432.00 | 202,432.00 | 16,220.98 | 88,379.64 | 114,052.36 | 56.34 % |
| 620 - BENEFITS | 98,253.00 | 98,253.00 | 5,935.60 | 45,315.98 | 52,937.02 | 53.88 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **300,685.00** | **300,685.00** | **22,156.58** | **133,695.62** | **166,989.38** | **55.54 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 20,675.00 | 20,675.00 | 1,682.64 | 8,655.76 | 12,019.24 | 58.13 % |

| SubCategor... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| **Category: 70 - MAINT. & OPERATIONS Total:** | **20,675.00** | **20,675.00** | **1,682.64** | **8,655.76** | **12,019.24** | **58.13 %** |
| **Department: 540 - TRANSIT OPERATIONS Total:** | **321,360.00** | **321,360.00** | **23,839.22** | **142,351.38** | **179,008.62** | **55.70 %** |
| **Expense Total:** | **321,360.00** | **321,360.00** | **23,839.22** | **142,351.38** | **179,008.62** | **55.70 %** |
| **Fund: 506 - TRANSIT SYSTEM Total:** | **321,360.00** | **321,360.00** | **23,839.22** | **142,351.38** | **179,008.62** | **55.70 %** |
| **Fund: 651 - ENT. INTERNAL SERVICE FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 500 - UTILITY BILLING** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 0.00 | 0.00 | 0.00 | 9.00 | -9.00 | 0.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **0.00** | **9.00** | **-9.00** | **0.00 %** |
| **Department: 500 - UTILITY BILLING Total:** | **0.00** | **0.00** | **0.00** | **9.00** | **-9.00** | **0.00 %** |
| **Expense Total:** | **0.00** | **0.00** | **0.00** | **9.00** | **-9.00** | **0.00 %** |
| **Fund: 651 - ENT. INTERNAL SERVICE FUND Total:** | **0.00** | **0.00** | **0.00** | **9.00** | **-9.00** | **0.00 %** |
| **Fund: 815 - LOW/MOD HOUSING ASSET FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 609 - LOW/MOD. OPERATIONS** | | | | | | |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 0.00 | 0.00 | 206.25 | 11,255.35 | -11,255.35 | 0.00 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **0.00** | **0.00** | **206.25** | **11,255.35** | **-11,255.35** | **0.00 %** |
| **Department: 609 - LOW/MOD. OPERATIONS Total:** | **0.00** | **0.00** | **206.25** | **11,255.35** | **-11,255.35** | **0.00 %** |
| **Expense Total:** | **0.00** | **0.00** | **206.25** | **11,255.35** | **-11,255.35** | **0.00 %** |
| **Fund: 815 - LOW/MOD HOUSING ASSET FUND Total:** | **0.00** | **0.00** | **206.25** | **11,255.35** | **-11,255.35** | **0.00 %** |
| **Fund: 820 - RORF-REDEV OBLIG RETIREMT FUND** | | | | | | |
| **Expense** | | | | | | |
| **Department: 610 - SUCCESSOR AGENCY-RDA** | | | | | | |
| **Category: 60 - PERSONNEL SERVICES** | | | | | | |
| 600 - SALARIES AND WAGES | 118,799.00 | 118,799.00 | 9,975.35 | 57,914.66 | 60,884.34 | 51.25 % |
| 620 - BENEFITS | 66,934.00 | 66,934.00 | 4,034.45 | 31,105.82 | 35,828.18 | 53.53 % |
| **Category: 60 - PERSONNEL SERVICES Total:** | **185,733.00** | **185,733.00** | **14,009.80** | **89,020.48** | **96,712.52** | **52.07 %** |
| **Category: 70 - MAINT. & OPERATIONS** | | | | | | |
| 700 - MAINT. & OPERATIONS | 64,267.00 | 64,267.00 | 3,968.50 | 20,486.65 | 43,780.35 | 68.12 % |
| **Category: 70 - MAINT. & OPERATIONS Total:** | **64,267.00** | **64,267.00** | **3,968.50** | **20,486.65** | **43,780.35** | **68.12 %** |
| **Category: 80 - DEBT SERVICE** | | | | | | |
| 800 - DEBT SERVICE | 1,381,552.00 | 1,381,552.00 | 0.00 | 3,267.00 | 1,378,285.00 | 99.76 % |
| **Category: 80 - DEBT SERVICE Total:** | **1,381,552.00** | **1,381,552.00** | **0.00** | **3,267.00** | **1,378,285.00** | **99.76 %** |
| **Department: 610 - SUCCESSOR AGENCY-RDA Total:** | **1,631,552.00** | **1,631,552.00** | **17,978.30** | **112,774.13** | **1,518,777.87** | **93.09 %** |
| **Expense Total:** | **1,631,552.00** | **1,631,552.00** | **17,978.30** | **112,774.13** | **1,518,777.87** | **93.09 %** |
| **Fund: 820 - RORF-REDEV OBLIG RETIREMT FUND Total:** | **1,631,552.00** | **1,631,552.00** | **17,978.30** | **112,774.13** | **1,518,777.87** | **93.09 %** |
| **Report Total:** | **30,622,453.00** | **30,622,453.00** | **1,370,180.54** | **8,233,519.54** | **22,388,933.46** | **73.11 %** |

# Fund Summary

| Fund | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|---|---|---|---|---|
| 101 - GENERAL FUND | 7,347,286.00 | 7,347,286.00 | 508,796.14 | 3,291,009.20 | 4,056,276.80 | 55.21 % |
| 103 - PD FED FORFEITURE FUND | 0.00 | 0.00 | 0.00 | 8,131.49 | -8,131.49 | 0.00 % |
| 105 - COPS GRANT FUND | 100,000.00 | 100,000.00 | 53,196.29 | 70,624.63 | 29,375.37 | 29.38 % |
| 106 - POLICE DEPT GRANTS | 0.00 | 0.00 | 13,144.37 | 28,321.37 | -28,321.37 | 0.00 % |
| 107 - GAS TAX FUND | 477,684.00 | 477,684.00 | 30,295.44 | 220,185.26 | 257,498.74 | 53.91 % |
| 110 - LTF - ARTICLE VIII FUND | 68,250.00 | 68,250.00 | 962.95 | 2,371.83 | 65,878.17 | 96.52 % |
| 111 - SB1-ROAD REHAB MAINT ACC | 320,916.00 | 320,916.00 | 2,672.50 | 3,092.50 | 317,823.50 | 99.04 % |
| 114 - HABITAT CONSERVATION FUN | 0.00 | 0.00 | 0.00 | 3,803.10 | -3,803.10 | 0.00 % |
| 116 - PD FORFEITURE/UNCLAIMED F | 0.00 | 0.00 | 0.00 | 14,841.64 | -14,841.64 | 0.00 % |
| 125 - MEASURE C-STREET MAINTEN | 442,000.00 | 442,000.00 | 1,807.95 | 37,115.84 | 404,884.16 | 91.60 % |
| 127 - MEASURE C-FLEXIBLE FUNDIN | 1,015,000.00 | 1,015,000.00 | 1,645.45 | 44,511.08 | 970,488.92 | 95.61 % |
| 130 - SPECIAL ASSESSMENT DISTRIC | 83,475.00 | 83,475.00 | 962.95 | 2,256.95 | 81,218.05 | 97.30 % |
| 140 - GENERAL CAPITAL PROJECTS F | 344,000.00 | 344,000.00 | 2,870.45 | 10,799.61 | 333,200.39 | 96.86 % |
| 150 - COALINGA PUBLIC FINANCING | 2,152,645.00 | 2,152,645.00 | 690.00 | 10,284.80 | 2,142,360.20 | 99.52 % |
| 305 - CALTRANS GRANTS FUND | 4,704,000.00 | 4,704,000.00 | 9,725.00 | 54,522.50 | 4,649,477.50 | 98.84 % |
| 501 - WATER ENTERPRISE FUND | 6,891,304.00 | 6,891,304.00 | 265,957.79 | 2,142,894.98 | 4,748,409.02 | 68.90 % |
| 502 - GAS ENTERPRISE FUND | 2,166,029.00 | 2,166,029.00 | 193,201.85 | 710,105.05 | 1,455,923.95 | 67.22 % |
| 503 - SEWER ENTEPRISE FUND | 2,415,259.00 | 2,415,259.00 | 92,211.89 | 701,393.45 | 1,713,865.55 | 70.96 % |
| 504 - SANITATION ENTERPRISE FUN | 141,693.00 | 141,693.00 | 150,015.75 | 610,864.40 | -469,171.40 | -331.12 % |
| 506 - TRANSIT SYSTEM | 321,360.00 | 321,360.00 | 23,839.22 | 142,351.38 | 179,008.62 | 55.70 % |
| 651 - ENT. INTERNAL SERVICE FUND | 0.00 | 0.00 | 0.00 | 9.00 | -9.00 | 0.00 % |
| 815 - LOW/MOD HOUSING ASSET FU | 0.00 | 0.00 | 206.25 | 11,255.35 | -11,255.35 | 0.00 % |
| 820 - RORF-REDEV OBLIG RETIREMT | 1,631,552.00 | 1,631,552.00 | 17,978.30 | 112,774.13 | 1,518,777.87 | 93.09 % |
| **Report Total:** | **30,622,453.00** | **30,622,453.00** | **1,370,180.54** | **8,233,519.54** | **22,388,933.46** | **73.11 %** |

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Cannabis Related Revenue Update-Year to Date Fiscal Year 2019 |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Jasmin Bains, Financial Services Director |

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## I. RECOMMENDATION:

There is no staff recommendation. This item was requested as a Future Agenda Item by Councilwoman Stolz.

## II. BACKGROUND:

None.

## III. DISCUSSION:

The Cannabis Related Revenue provided as an attachment is the historical revenues collected for FY 2016-2017, 2017-2018, and year to date 2018-2019 through 03/12/2019.

## IV. ALTERNATIVES:

None.

## V. FISCAL IMPACT:

None.

ATTACHMENTS:

| File Name | Description |
|---|---|
| Cannabis_Related_Revenue_YTD_03-12-2019.pdf | Cannabis Related Revenue YTD 03-12-2019 |

| | | | | | |
|---|---|---|---|---|---|
| **City of Coalinga** | | | | | |
| **FY 2017-2019** | | | | | |
| **Cannabis Related Revenues** | | | | | |
| | | | | | |
| | | | | | |
| **GL Account** | **Description** | **Unaudited FY 2017** | **Unaudited FY 2018** | **YTD FY 2019** | **Total** |
| 101-400-42170 | Cannabis Application Fees | 94,800.00 | 67,818.00 | 37,111.00 | 199,729.00 |
| 101-400-42180 | Cannabis Regulatory Permit Renewal | 2,400.00 | - | 18,332.50 | 20,732.50 |
| 101-400-42190 | Cannabis Revenue Raising Fee | 83,139.00 | 169,858.67 | 184,880.18 | 437,877.85 |
| 101-400-42200 | Cannabis Regulatory Licensing Fee | 70,091.90 | 93,383.74 | 85,762.60 | 249,238.24 |
| | | | | | |
| Total | | 250,430.90 | 331,060.41 | 326,086.28 | 907,577.59 |

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Approval to Waive Business License Fees for New Businesses for a Period of One Year |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Jasmin Bains, Financial Services Director |

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## I. RECOMMENDATION:

There is no staff recommendation to waive business license fees for new businesses for a period of one year. This was requested as a Future Agenda Item by Councilman Adkisson.

## II. BACKGROUND:

Business Licenses are $29 per year for general businesses, $44 per year for professional service business, $54 per year for contractors, and $129 for home occupation business per year.

City Council decided to waive business license fees for new businesses for a period of one year beginning on April 19, 2018 which is due to expire April 19, 2019. The new fee waiver period will begin April 20, 2019.

## III. DISCUSSION:

None.

## IV. ALTERNATIVES:

1. Not waive business license fees for new businesses for a period of one year.

## V. FISCAL IMPACT:

During the waived period General Fund revenue will be lost however the amount is unknown at this time as it is dependent on the number of business licenses issued.

ATTACHMENTS:

| File Name | Description |
|---|---|
| No Attachments Available | |

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Authorize the Purchase of Bomag Asphalt Compactor from United Rentals |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Pete Preciado, Public Works & Utilities Director |

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## I. RECOMMENDATION:

Staff recommends award of request for bids to United Rentals for the purchase of a Bomag BW 120 SL-5 asphalt compactor in the amount of $31,678.80.

## II. BACKGROUND:

A survey of all the roads within the City was conducted in January 2019. Many types of roadway distresses are present from longitudinal and transverse cracking, alligator cracking, weathering, block cracking and patches. Public Works has the necessary skills and equipment to repair all these types of distresses except for alligator cracking. A good example of moderate alligator cracking is along Polk near Coalinga street.

## III. DISCUSSION:

A request for bids was sent to equipment suppliers statewide. Three bids were received. United Rentals is the low bidder at $31,687.80. Sequoia Equipment Company provided a bid of $36,170.55 and Quinn Group provided a bid of $44,756.07.

The asphalt compactor is needed to make the necessary repairs to road distresses as shown in the picture. Whole rectangles of failed road sections would be removed, the base repaired and compacted and then hot mix asphalt placed, then rolled and compacted by the roller. Many of the City roads would

benefit from this repair treatment.

## IV. ALTERNATIVES:

Reject all bids. Staff can request bids at a later date but lower bid prices are not anticipated as this is the expected price for this equipment.

## V. FISCAL IMPACT:

The asphalt compactor is a budgeted item and will be purchased using only Enterprise funds and Gas Tax funds. There will be no impact to the General Fund.

ATTACHMENTS:

| File Name | Description |
| --- | --- |
| United_Rentals_Quote.pdf | United Rentals Quote |
| Sequoia_Equipment_Quote.pdf | Sequoia Equipment Quote |
| Quinn_Quote.pdf | Quinn Quote |

**United Rentals**

BRANCH 522
5741 S TOYOTA AVE
FRESNO CA 93725-8928
559-834-6207
559-834-9383 FAX

# EQUIPMENT SALE QUOTE

# 166996769

| | |
|---|---|
| **Customer #** | : 195851 |
| **Quote Date** | : 03/12/19 |
| **UR Job Loc** | : 135 E SACRAMENTO ST, |
| **UR Job #** | : 3 |
| **Customer Job ID:** | |
| **P.O. #** | : QUOTE |
| **Ordered By** | : ERIC DELEON |
| **Written By** | : ROBERT HERNANDEZ JR |
| **Salesperson** | : ROBERT HERNANDEZ JR |

**Job Site**

CITY NOF COALINGA YARD
135 E SACRAMENTO ST
COALINGA CA 93210

**Office:** 559-935-1531 **Cell:** 559-974-1257

CITY OF COALINGA
P.O. BOX 378
COALINGA CA 93210

**This is not an invoice**
**Please do not pay from this document**

| Qty | Equipment # | Price | Amount |
|---|---|---|---|
| 1 | 1602660 CC: 160-2660 | 29047.34 | 29047.34 |

ROLLER 3-5 TON DOUBLE DRUM SMOOTH
WHEN OPERATED IN CALIFORNIA, ANY OFF-ROAD DIESEL VEHICLE MAY BE SUBJECT TO THE CALIFORNIA AIR RESOURCES BOARD IN-USE OFF-ROAD DIESEL VEHICLE REGULATION. IT THEREFORE COULD BE SUBJECT TO RETROFIT OR ACCELERATED TURNOVER REQUIREMENTS TO REDUCE EMISSIONS OF AIR POLLUTANTS. FOR MORE INFORMATION, PLEASE VISIT THE CALIFORNIA AIR RESOURCES BOARD WEBSITE AT
HTTP://WWW.ARB.CA.GOV/MSPROG/ORDIESEL/ORDIESEL.HTM

DELIVERY CHARGE 300.00

| | |
|---|---|
| Sub-total: | 29347.34 |
| Tax: | 2340.46 |
| Estimated Total: | 31687.80 |

New Double Drum Roller 3-5 Ton
Bomag BW 120 SL-5

There is a 25% restocking fee on all returned goods.

TO SCHEDULE EQUIPMENT FOR PICKUP, CALL 800-UR-RENTS (800-877-3687)
WE ARE AVAILABLE 24/7 TO SUPPLY YOU WITH A CONFIRMATION #
IN ORDER TO CLOSE THIS CONTRACT

**Note: This proposal may be withdrawn if not accepted within 30 days.**

THIS IS NOT AN EQUIPMENT SALE AGREEMENT/INVOICE. THE SALE OF EQUIPMENT AND ANY OTHER ITEMS LISTED ABOVE IS SUBJECT TO AVAILABILITY AND ACCEPTANCE OF THE TERMS AND CONDITIONS OF UNITED'S EQUIPMENT SALE AGREEMENT/INVOICE, WHICH MUST BE SIGNED PRIOR TO OR UPON DELIVERY OF THE EQUIPMENT AND OTHER ITEMS.

CASE CONSTRUCTION

SEQUOIA EQUIPMENT COMPANY, INC.

3400 E. AMERICAN AVE - FRESNO, CA 93725-9382
P.O. BOX 2747 - FRESNO, CA 93745-2747
PHONE: (559) 441-1122
FAX: (559) 441-0454

| | |
|---|---|
| Invoice # | 0 |
| Date | 2/25/2019 |
| Time | 3:02 PM |

| | |
|---|---|
| PO #: | |
| Document #: | 3788 |
| Due Date: | 3/10/2019 |

| | |
|---|---|
| Salesman: | Chris Elkins |
| Ship Via: | |
| Terms: | Net 10th |

| | | |
|---|---|---|
| CITY OF COALINGA (05890) | | |
| 155 W DURIAN | | |
| | | |
| COALINGA | CA | 93210 |
| Contact: | ERIC DELEON | |

**Wholegood Sales Order**

| Ship To: | | |
|---|---|---|
| | | |
| | | |
| | | |

| Item Number Description | Qty | Price | Amount | Disc | Subtotal | Sales Tax | Extended Amount | Back Order | Drop Ship |
|---|---|---|---|---|---|---|---|---|---|
| EQUIPMENT QUOTE: | | | | | | | | | |
| | 1.00 | $33,499.00 | $33,499.00 | 0.00% | $33,499.00 | $2,671.55 | $36,170.55 | 0.0000 | 0 |

CASE DV23D T4 FINAL TANDEM ASPHALT COMPACTOR
DRUM TYPE – DOUBLE DRUM
DRIVE LEVER – RIGHT SIDE DRIVE LEVER
DRUM ALIGNMENT – INLINE DRUM
DRUM SCRAPPERS – FIXED DRUM SCRAPPER
LOCKABLE CAP – LOACKABLE WATER CAP
ROLLOVER PROTECTIVE STRUCTURE – FOLDABLE ROPS
ROTATING BEACAN – ROTATING BEACAN
SEAT BELT – 3" WIDE RETRACTABLE SEATBELT

| Cash | Check/Check# | CC/CC Type | On Acct. | Mfg Credit | CIT | Deposit | Other |
|---|---|---|---|---|---|---|---|
| $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| | | | | | | | |

This offer to sell is good for a period of thirty days or less, if specified. Once accepted, it forms a binding sales agreement. There is no cooling-off period. Should you accept this offer in writing by executing this Wholegoood Sales Order. where indicated below, and later decide to cancel your purchase, Sequoia will make a good faith effort to cancel the order to purchase with the manufacturer. However, should Sequoia not be able to cancel the order with the manufacturer, then your deposit is only refundable after the subject equipment is sold to a third party. All costs incurred by Sequoia in connection with this equipment/transaction will be accounted for and deducted from your deposit once the subject equipment is sold to a third party. Any remaining funds from the deposit will then be returned to you.

| Summary of Charges | |
|---|---|
| $33,499.00 | Taxable |
| $0.00 | Non-Taxable |
| $33,499.00 | Subtotal |
| $2,671.55 | Sales Tax |
| $36,170.55 | Total |
| | |
| $0.00 | Amount Tendered |
| $0.00 | Change Due |

| | |
|---|---|
| **Exempt Tax Cert #:** | |
| **Expiration Date:** | |

| Customer Signature | Date |
|---|---|

Printed:2/25/2019 3:48 PM

Quote 131125-01

February 22, 2019

CITY OF COALINGA
Attention: Account Payable
155 W DURIAN
COALINGA
California
93210

Attention: Eric Deleon

Eric,

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

**CATERPILLAR INC. Model: CB22B Paving**

**STOCK NUMBER: NS0010849** **SERIAL NUMBER: 02B200330** **YEAR: 2018**

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Randy Dunbar
Machine Sales Representative
559-799-3848 Cell

# CATERPILLAR INC. Model: CB22B Paving

## STANDARD EQUIPMENT

**POWERTRAIN** - Hydrostatic transmission - Service and parking brakes

**ELECTRICAL** - Engine start switch with auto preheat - Backup alarm and warning horn - 65-ampere alternator - 12-volt electric starting - Maintenance free 70 AH battery, 880 amp - Light roading and working

**OPERATOR ENVIRONMENT** - Gauges: LCD display with fuel level, - hour meter and engine coolant - temperature - Operator warning system indicators : - Parking brake engaged - Hydraulic oil temperature high - Engine coolant temperature high - Electrical system voltage low - Engine oil pressure low - Vibration activated - Engine preheat - Lockable, vandalism guard for instrument - panel. - Travel control, single lever - Seat with : - Fore and aft adjustment - Draining capability - Retractable seat belt 50.8mm/2inch - Central and Side handrail for easy and - safe access to the machine - Steering wheel spinner - 12-volt power points

**DRUMS** - Two smooth drums : 1000mm/39.4 inch - wide x 720mm/28.3 inch diameter - Selection of front drum, rear drum or - both drum vibration - Pressurized drum watering system with : - Continuous or intermittent modes - Water tank with low level sensor - 2 x retractable, spring-loaded, self - adjusting scrapers per drum

**OTHER STANDARD EQUIPMENT** - Locking engine enclosure - Sight gauge for hyd. tank level - Air restriction indicator - Fuel tank - 4 transport tie-down and 4 lift points - 6 Quick connect hyd. pressure test ports - + 1 SOS port - Caterpillar O-ring face-seals couplings - Product link ready

## MACHINE SPECIFICATIONS

| Description | Reference No |
|---|---|
| CB22B UTILITY COMPACTOR | 364-2263 |
| ENGINE T4F | 364-2272 |
| PROPEL, STANDARD | 364-2273 |
| HYDRAULIC OIL, STANDARD | 364-2282 |
| LIGHTING PACKAGE, STANDARD | 432-6053 |
| SEAT, WITH SAFETY SWITCH | 364-2277 |
| BELT, SEAT, 3" SUSPENSION | 276-6019 |
| PRODUCT LINK INSTALLATION | 510-6423 |
| PRODUCT LINK, PL241 | 510-9322 |
| SUPPORT, SLIDING FOR SEAT | 364-2279 |
| TRAVEL CONTROL, DUAL LEVER | 361-5794 |
| CANOPY, FOLDABLE | 364-2288 |
| MATS, COCOA | 457-9152 |
| CERTIFICATE OF ORIGIN | 0F-5109 |
| INSTRUCTIONS, NORTH AMERICAN | 364-2281 |
| ROLL ON-ROLL OFF | 0G-0044 |
| ROPS, FOLDABLE | 364-2287 |
| SERIALIZED TECHNICAL MEDIA KIT | 421-8926 |
| LANE 2 ORDER | 0P-9002 |

| | |
|---|---|
| Sell Price | $50,809.44 |
| Sourcewell Discount 19% | ($9,653.79) |
| Prep, Set up and Delivery | $3,220.00 |
| Quinn Discount | ($3,220.65) |
| **Net Balance Due** | **$41,155.00** |
| State And Local (8.75%) | $3,601.06 |
| **After Tax Balance** | **$44,756.07** |

## WARRANTY

Standard Warranty: 12 Months Full Machine

**Extended Warranty** **48 mo. 2000 hours Power Train, Hydraulic and Tech.**

## F.O.B/TERMS

Fresno Earthmoving

## FINANCING

Finance terms and conditions subject to credit approval by Caterpillar Financial Services Inc.(CFSC). Payment amounts, down payments, and terms are estimates only, final amounts must be determined by CFSC.

## ADDITIONAL CONSIDERATIONS

- Delivery is 7-10 Days

Accepted by _____ on _____

_____
Signature

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Approval of Resolution No. 3892 Authorizing an Agreement with the USBR to Purchase Discounted Water Supply |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Pete Preciado, Public Works & Utilities Director |

---

## I. RECOMMENDATION:

City Council is hereby recommended to authorize the City Manager to execute an agreement with the USBR to purchase discounted water supply.

## II. BACKGROUND:

The wet winter has resulted in discounted water being available from the USBR in lieu of long-term contracted water. This water is called "Section 215" water. The following is the explanation of Section 215 water from the USBR.

> *Section 215 of the Reclamation Reform Act, Public Law 97-293 authorizes the Bureau of Reclamation (Reclamation) to provide temporary water service contracts (215 contracts) for unstorable flood flows (Section 215 water) as a result of (1) an unusually large water supply not otherwise storable for Project purposes; or (2) infrequent and otherwise unmanaged flood flows of short duration.*

## III. DISCUSSION:

This is a relatively short-term opportunity with no downside to the City, except that a contract must be signed with USBR. The single issue is that the Section 215 rate payments do not include a deficit component included in the purchase of standard water; however the deficit component is included in the cost comparison. This water can also be used for sale to Harris Feed Lot and to the Pleasant Valley Water Conveyance Partners.

## IV. ALTERNATIVES:

The alternative is to continue purchases under the standard rates on the existing USBR interim agreement.

## V. FISCAL IMPACT:

Based on an analysis of total costs for standard contract water versus total costs for Section 215 water, the cost reduction for Section 215 water is approximately $43 per acre foot (AF). Assuming projected purchases are 500 acre-feet during availability of the water, the cost savings to the city would be $21,500, making the effort to execute worthwhile. Additional margin will be achieved to the extent this water is purchased by our wholesale customers, Harris Feeding Company and Pleasant Valley Water Conveyance Partners.

ATTACHMENTS:

| File Name | Description |
| --- | --- |
| 215_SOD_Section_215_2-19-19_Draft_Template.pdf | 215 SOD Section 215-2-19-19 Draft Template |
| RESO#3892_USBR_Agr_for_Discounted_Water_(215_Water)_032119.pdf | Resolution No. 3892 |

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF RECLAMATION
Delta Division, Central Valley Project, California

# CONTRACT FOR TEMPORARY WATER SERVICE BETWEEN THE UNITED STATES AND

_____

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Exhibit A – Contractor's Service Area Map
Exhibit B – Rates and Charges

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF RECLAMATION
Delta Division, Central Valley Project, California

CONTRACT FOR TEMPORARY WATER SERVICE
BETWEEN THE UNITED STATES
AND
_____

THIS CONTRACT, made this _____ day of _____, 20_____, pursuant to the Act of June 17, 1902 (32 Stat. 388), and acts amendatory thereof or supplementary thereto including the Acts of August 26, 1937 (50 Stat. 844), as amended and supplemented, August 4, 1939 (53 Stat. 1187), as amended and supplemented, October 12, 1982 (96 Stat. 1263), and October 30, 1992 (106 Stat. 4600), all collectively hereinafter referred to as the Federal Reclamation law, between the UNITED STATES OF AMERICA, hereinafter referred to as the United States, and _____, hereinafter referred to as the Contractor;

WITNESSETH, That:

EXPLANATORY RECITALS

[1st] WHEREAS, the United States has constructed and is operating the Central Valley Project, California (Project) for the purposes, among others, of furnishing water for irrigation, municipal, domestic, mitigation, protection, and restoration of fish and wildlife, and other beneficial uses; and

[2nd] WHEREAS, there may be periods of time during the Year in which the Contracting Officer determines that Temporary Water may be made available from the Delta

Division Project facilities; and

[3rd] WHEREAS, pursuant to Section 215 of the Act of October 12, 1982 (96 Stat. 1263**),** neither the ownership limitations of this Act nor the ownership limitations of any other provision of Federal Reclamation law shall apply to lands which receive Temporary Water pursuant to this Contract**;** and

[4th] WHEREAS, the Contractor is willing to contract with the United States pursuant to terms and conditions of this Contract to obtain a supply of Temporary Water from said Project facilities; and

[5th] WHEREAS, a Categorical Exclusion Checklist for this Contract was signed on December 14, 2016, in accordance with the National Environmental Policy Act;

NOW, THEREFORE, in consideration of the mutual and dependent covenants herein contained, the parties mutually agree as follows:

DEFINITIONS

1. When used herein, unless otherwise distinctly expressed or manifestly incompatible with the intent hereof, the term:

(a) "Calendar Year" shall mean the period January 1 through December 31, both dates inclusive;

(b) "Charges" shall mean the payments required by Federal Reclamation law in addition to the Rates specified in this Contract, as determined annually by the Contracting Officer pursuant to this Contract;

(c) "Contracting Officer" shall mean the Secretary of the Interior's duly authorized representative acting pursuant to this Contract or applicable Reclamation law or regulation;

(d) "Contractor's Service Area" shall mean the area to which the Contractor is permitted to provide Temporary Water under this Contract as depicted in Exhibit A attached hereto, which may be modified upon the mutual written agreement of the parties hereto without amendment of this Contract;

(e) "Irrigation Water" shall mean Temporary Water used to irrigate land primarily for the production of commercial agricultural crops or livestock, and domestic and other uses that are incidental thereto. It does not include uses such as watering golf courses; lawns and ornamental shrubbery used in residential and commercial landscaping, household gardens, parks and other recreational facilities; pasture for animals raised for personal purposes or for nonagricultural commercial purposes; cemeteries; and similar uses (except to the extent that some of these uses may be incidental to uses that are primarily agricultural). It also does not include commercial agricultural uses that do not require irrigation, such as fish farms and livestock production in confined feeding or brooding operations;

(f) "Municipal and Industrial Water" or "M&I Water" shall mean Temporary Water, other than Irrigation Water, used for human use and purposes such as the watering of landscaping or pasture for animals (e.g., horses) which are kept for personal enjoyment or water delivered to land holdings operated in units of less than five acres unless the Contractor establishes to the satisfaction of the Contracting Officer that the use of water delivered to any such landholding is a use described in subdivision (e) of this Article;

(g) "Operation and Maintenance" or "O&M" shall mean normal and reasonable care, control, operation, repair, replacement (other than capital replacement), and maintenance of Project facilities;

(h) "Operating Non-Federal Entity" shall mean the San Luis & Delta-Mendota Water Authroity, its successors or assigns, which has the obligation to operate and maintain Project facilities in the Delta Division pursuant to a separate agreement with the United States and which may have funding obligations with respect thereto;

(i) "Project" shall mean the Central Valley Project owned by the United States and managed by the Department of the Interior, Bureau of Reclamation;

(j) "Rates" shall mean the payments determined annually by the Contracting Officer in accordance with the then-current applicable water ratesetting policies for the Project;

(k) "Secretary" shall mean the Secretary of the Interior, a duly appointed successor, or an authorized representative acting pursuant to any authority of the Secretary and through any agency of the United States Department of the Interior;

(l) "Temporary Water" shall mean a supply of water made, not to exceed one year, possible during the Year as a result of an unusually large water supply not otherwise storable for Project purposes, or infrequent and otherwise unmanaged flood flows of short duration;

(m) "Temporary Water Delivered" shall mean Temporary Water made available for use by the Contractor at the point(s) of delivery approved by the Contracting Officer, shown on Exhibit A, which may be changed by mutual agreement of the parties hereto without requiring amendment to this Contract;

(n) "Temporary Water Scheduled" shall mean Temporary Water to be made available to the Contractor for which times and quantities for delivery have been established by the Contractor and Contracting Officer pursuant to Article 4 of this Contract; and

(o) "Year" shall mean the period from and including March 1 of the

Calendar Year through the last day of February of the following Calendar Year.

TERM OF CONTRACT

2. This Contract shall become effective on the date first hereinabove written and shall remain in effect through January 31, 2020. This Contract shall not be extended or renewed and no provision of this Contract shall be construed in any way as a basis for the Contractor to establish any priority or right to a Project water supply or to obligate the United States to enter into any other contract.

WATER TO BE MADE AVAILABLE TO THE CONTRACTOR

3. (a) It is understood and agreed that because of its uncertainty as to availability and time of occurrence, Temporary Water will be furnished only if, as, and when it can be made available, as determined by the Contracting Officer. The Contracting Officer shall notify the Contractor of the time period(s) during which Temporary Water can be made available under this Contract. Following such notice by the Contracting Officer, consistent with all applicable State water rights, permits, and licenses; Federal law; and subject to the terms and conditions hereinafter stated, the United States shall make available for delivery to the Contractor within the Contractor's Service Area a maximum of 10,000 acre-feet of Temporary Water for Irrigation and Municipal and Industrial purposes; Provided, that the maximum quantity of Temporary Water provided herein may be increased upon the written mutual agreement of the Parties and without requiring amendment to this Contract Temporary Water Delivered to the Contractor in accordance with this subdivision shall be scheduled and paid for pursuant to the provisions of Articles 4 and 7 of this Contract.

(b) Deliveries of Temporary Water shall be terminated when the Contracting Officer determines that Temporary Water is no longer available.

(c) The Contracting Officers notification of the availability and subsequent non-availability of Temporary Water may be made either orally or in writing on 24 hours' or less notice.

(d) Delivery and use of the Temporary Water shall be in accordance with all applicable Federal, state and local laws, rules and regulations and Reclamation policy.

(e) The Contractor shall make reasonable and beneficial use of all Temporary Water furnished pursuant to this Contract.

TIME FOR DELIVERY OF WATER

4. The Contractor shall submit to the Contracting Officer a written schedule, satisfactory to the Contracting Officer, showing the monthly quantity and the time for delivery of the Temporary Water to be made available pursuant to subdivision (a) of Article 3 of this Contract: *Provided*, That the Contractor shall not schedule Temporary Water in excess of the quantity that the Contractor intends to put to beneficial use within the Contractor's Service Area, unless approved pursuant to subdivision (c) of Article 5 of this Contract. Said delivery schedule and any revisions thereof shall be submitted at such times as determined by the Contracting Officer and shall be subject to the approval of the Contracting Officer.

POINTS OF DELIVERY – RESPONSIBILITY
FOR DISTRIBUTION OF WATER

5. (a) All Temporary Water Delivered to the Contractor pursuant to this Contract shall be measured and recorded with equipment furnished, installed, operated, and maintained by the Contracting Officer either directly or indirectly through its written agreement(s) with the Operating Non-Federal Entity, unless undertaken by the Contractor with the consent of the Contracting Officer, at the point or points of delivery established pursuant to subdivision (a) of this Article. Upon the request of either party to this Contract, the Contracting Officer shall

investigate, or cause to be investigated by the appropriate Operating Non-Federal Entity, the accuracy of such measurements and shall take any necessary steps to adjust any errors appearing therein. For any period of time when accurate measurements have not been made, the Contracting Officer shall make a final determination of the quantity delivered for that period of time. The Contracting Officer shall consult with Contractor and the Operating Non-Federal Entity prior to making said determination.

(b) Temporary Water Delivered pursuant to this Contract shall only be used by the Contractor on lands situated within the Contractor's Service Area depicted on Exhibit A; *Provided*, That Temporary Water Delivered pursuant to this Contract shall not be transferred, exchanged, or banked for other water supplies without the written approval of the Contracting Officer prior to the transfer, exchange, or banking and no transfers, exchanges or banking shall be approved absent all appropriate environmental documentation, including but not limited to documents prepared pursuant to the National Environmental Policy Act and the Endangered Species Act.

(d) The Contractor shall be responsible for the control, carriage, handling, use, disposal, or distribution of Temporary Water Delivered to the Contractor pursuant to this Contract beyond the point(s) of delivery specified in subdivision (a) of this Article. The Contractor agrees to indemnify the United States for, and hold the United States and all of its representatives harmless from, all damages resulting from suits, actions, or claims of any character brought on account of any injury to any person or property arising out of any act, omission, neglect, or misconduct in the manner or method of performing any duties of the United States required under this Contract, regardless of who performs those duties. The Contractor does not agree to indemnify the United States for any damages arising from intentional torts or

malicious actions committed by employees of the United States.

WATER MEASUREMENT WITHIN CONTRACTOR'S SERVICE AREA

6. (a) The Contractor shall ensure that all Temporary Water Delivered for irrigation purposes within the Contractor's Service Area is measured at each agricultural turnout and that all Temporary Water Delivered for municipal and industrial (M&I) purposes is measured at each M&I service connection. The water measuring devices or water measuring methods of comparable effectiveness must be acceptable to the Contracting Officer. The Contractor shall be responsible for installing, operating, and maintaining and repairing all such measuring devices and implementing all such water measuring methods at no cost to the United States. The Contractor shall use the information obtained from such water measuring devices or water measuring methods to ensure its proper management of the Temporary Water and to bill water users for deliveries of such water by the Contractor. Nothing herein contained, however, shall preclude the Contractor from establishing and collecting any charges, assessments, or other revenues authorized by California law.

(b) The Contractor shall inform the Contracting Officer and the Operating Non-Federal Entity on or before the 20th calendar day of each month of the quantity of Irrigation Water and M&I Water taken during the preceding month.

PAYMENTS AND ADJUSTMENTS

7. (a) At the time the Contractor submits a delivery schedule, or any revision thereof, pursuant to Article 4 of this Contract, the Contractor shall make an advance payment to the United States equal to the total amount payable pursuant to the applicable Rates set forth in Exhibit B, for the quantity of Temporary Water Scheduled. Temporary Water shall not be delivered to the Contractor prior to receipt of such advance payment. Temporary Water

Scheduled by and Delivered to the Contractor by the United States but subsequently not used by the Contractor shall be considered as having been accepted by the Contractor and no refund shall be made by the United States to the Contractor for such unused Temporary Water: *Provided*, That the Contractor is not required to initially schedule the maximum amount of water specified in subdivision (a) of Article 3 of this Contract.

(b) In addition to payment of the Rates in subdivision (b) of this Article, the Contractor shall pay all Charges for Temporary Water Delivered before the end of the month following the month of delivery at the charge set forth in Exhibit B. On or before September 15, the Contracting Officer shall notify the Contractor in writing of the Charges to be in effect during the period October 1 of the current Calendar Year, through September 30, of the following Calendar Year, and such Charges shall override the Charges in Exhibit B. All Charges due shall be based on the quantities of Irrigation Water and M&I Water shown in the United States' Monthly Water Statement (MWS) for the subject month. The (MWS) shall be regarded by the Contractor as a bill for the payment of appropriate Charges. Any monthly adjustment for overpayment or underpayment of Charges shall be accomplished through the adjustment of Charges due to the United States in the next month.

(c) Within 60 days of the expiration of this Contract, any payment made by the Contractor in excess of the total amount due to the United States pursuant to this Contract shall, at the option of the Contractor, be refunded by the United States to the Contractor or credited against other obligations due to the United States by the Contractor. With respect to overpayment, such refund or credit shall constitute the sole remedy of the Contractor or anyone having, or claiming to have by or through the Contractor, the right to the use of any of the Temporary Water supply provided for herein.

(d) Payments to be made by the Contractor to the United States under this Contract may be paid from any revenues available to the Contractor.

RETURN FLOWS

8. The United States reserves the right to all seepage and return flow water derived from Temporary Water Delivered to the Contractor hereunder which escapes or is discharged beyond the Contractor's Service Area: *Provided*, That this shall not be construed as claiming for the United States any right to seepage or return flow being put to reasonable and beneficial use pursuant to this Contract within the Contractor's Service Area by the Contractor or those claiming by, through, or under the Contractor.

OPERATION AND MAINTENANCE BY OPERATING NON-FEDERAL ENTITY

9. (a) The O&M of certain Project facilities which serve the Contractor, and responsibility for funding the costs of such O&M, have been transferred to the Operating Non-Federal Entity by separate agreement between the United States and the Operating Non-Federal Entity.

(b) The Contractor shall pay directly to the Operating Non-Federal Entity, or to any successor approved by the Contracting Officer, all rates, charges, or assessments of any kind, including any assessment for reserve funds, which the Operating Non-Federal Entity or such successor determines, sets, or establishes for the O&M of the Project facilities operated and maintained by the Operating Non-Federal Entity. Such direct payments to the Operating Non-Federal Entity or such successor shall not relieve the Contractor of its obligation to pay directly to the United States the Contractor's share of the Project Rates and Charges, except to the extent the Operating Non-Federal Entity or such successor collects payments on behalf of the United States.

(c) For so long as the O&M of any Project facilities serving the Contractor is performed by the Operating Non-Federal Entity, or any successor thereto, the Contracting Officer shall adjust those components of the Rates for water delivered under this Contract representing the cost associated with the activity being performed by the Operating Non-Federal Entity or its successor.

(d) In the event the O&M of the Project facilities operated and maintained by the Operating Non-Federal Entity, or any successor thereto, is re-assumed by the United States during the term of this Contract, the Contracting Officer shall so notify the Contractor, in writing, and present to the Contractor a revised Exhibit B which shall include the portion of the Rates to be paid by the Contractor for the water under this Contract representing the O&M costs of the Project facilities which have been re-assumed. The Contractor shall, thereafter, in the absence of written notification from the Contracting Officer to the contrary, pay the Rates and Charges specified in the revised Exhibit B directly to the United States in compliance with Article 7 of this Contract.

OPINIONS AND DETERMINATIONS

10. (a) Where the terms of this Contract provide for actions to be based upon the opinion or determination of either party to this Contract, said terms shall not be construed as permitting such action to be predicated upon arbitrary, capricious, or unreasonable opinions or determinations. Both parties, notwithstanding any other provisions of this Contract, expressly reserve the right to seek relief from and appropriate adjustment for any such arbitrary, capricious, or unreasonable opinion or determination. Each opinion or determination by either party shall be provided in a timely manner. Nothing in subdivision (a) of this Article is intended to or shall affect or alter the standard of judicial review applicable under Federal law to any opinion or

determination implementing a specific provision of Federal law embodied in statute or regulation.

(b) The Contracting Officer shall have the right to make determinations necessary to administer this Contract that are consistent with the provisions of this Contract, the laws of the United States and the State of California, and the rules and regulations promulgated by the Secretary. Such determinations shall be made in consultation with the Contractor to the extent reasonably practicable.

PROTECTION OF WATER AND AIR QUALITY

11. (a) Project facilities used to make available and deliver Temporary Water to the Contractor shall be operated and maintained in the most practical manner to maintain the quality of the Temporary Water at the highest level possible as determined by the Contracting Officer: *Provided*: That the United States does not warrant the quality of the Temporary Water delivered to the Contractor and is under no obligation to furnish or construct water treatment facilities to maintain or improve the quality of Temporary Water Delivered to the Contractor.

(b) The Contractor shall comply with all applicable water and air pollution laws and regulations of the United States and the State of California and shall obtain all required permits or licenses from the appropriate Federal, State, or local authorities necessary for the delivery of Temporary Water by the Contractor; and shall be responsible for compliance with all Federal, State, and local water quality standards applicable to surface and subsurface drainage and/or discharges generated through the use of Federal or Contractor facilities or Temporary Water provided by the Contractor within the Contractor's Service Area.

(c) This Article shall not affect or alter any legal obligations of the Secretary to provide drainage or other discharge services.

CHARGES FOR DELINQUENT PAYMENTS

12. (a) The Contractor shall be subject to interest, administrative, and penalty charges on delinquent payments. If a payment is not received by the due date, the Contractor shall pay an interest charge on the delinquent payment for each day the payment is delinquent beyond the due date. If a payment becomes 60 days delinquent, the Contractor shall pay, in addition to the interest charge, an administrative charge to cover additional costs of billing and processing the delinquent payment. If a payment is delinquent 90 days or more, the Contractor shall pay, in addition to the interest and administrative charges, a penalty charge for each day the payment is delinquent beyond the due date, based on the remaining balance of the payment due at the rate of 6 percent per year. The Contractor shall also pay any fees incurred for debt collection services associated with a delinquent payment.

(b) The interest rate charged shall be the greater of either the rate prescribed quarterly in the Federal Register by the Department of the Treasury for application to overdue payments, or the interest rate of 0.5 percent per month. The interest rate charged will be determined as of the due date and remain fixed for the duration of the delinquent period.

(c) When a partial payment on a delinquent account is received, the amount received shall be applied first to the penalty charges, second to the administrative charges, third to the accrued interest, and finally to the overdue payment.

EQUAL EMPLOYMENT OPPORTUNITY

13. During the performance of this Contract, the Contractor agrees as follows:

(a) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, disability, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, disability, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Contracting Officer setting forth the provisions of this nondiscrimination clause.

(b) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, disability, or national origin.

(c) The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Contracting Officer, advising the labor union or workers' representative of the Contractor's commitments under Section 202 of Executive Order 11246 of September 24, 1965 (EO 11246), and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(d) The Contractor will comply with all provisions of EO 11246, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(e) The Contractor will furnish all information and reports required by EO 11246, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the Bureau of Reclamation (Contracting Agency) and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(f) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of such rules, regulations, or orders, this Contract may

be canceled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in EO 11246, and such other sanctions may be imposed and remedies invoked as provided in EO 11246 or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(g) The Contractor will include the provisions of paragraphs (a) through (g) in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of EO 11246, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions, including sanctions for noncompliance: *Provided, however*, That in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

## GENERAL OBLIGATION – BENEFITS CONDITIONED UPON PAYMENT

14. (a) The obligation of the Contractor to pay the United States as provided in this Contract is a general obligation of the Contractor notwithstanding the manner in which the obligation may be distributed among the Contractor's water users and notwithstanding the default of individual water users in their obligations to the Contractor.

(b) The payment of charges becoming due pursuant to this Contract is a condition precedent to receiving benefits under this Contract. The United States shall not make Temporary Water available to the Contractor through the Delta Division Project facilities during any period in which the Contractor is in arrears in the advance payment of the Rates or payment of the applicable Charges due the United States. The Contractor shall not deliver Temporary Water under the terms and conditions of this Contract for lands or parties that are in arrears in the advance payment of water rates, operation and maintenance charges, or the payment of construction charges as levied or established by the Contractor.

## BOOKS, RECORDS, AND REPORTS

15. (a) The Contractor shall establish and maintain accounts and other books and records pertaining to administration of the terms and conditions of this Contract, including the Contractor's financial transactions; water supply data; project operation, maintenance, and replacement logs; project land and rights-of-way use agreements; the water users' land-use (crop census), land-ownership, land-leasing, and water-use data; and other matters that the Contracting Officer may require. Reports shall be furnished to the Contracting Officer in such form and on such date or dates as the Contracting Officer may require. Subject to applicable Federal laws and regulations, each party to this Contract shall have the right during office hours to examine and make copies of the other party's books and records relating to matters covered by this Contract.

(b) Nothing in this Article 15 shall be construed to limit or constrain the ability of the Contracting Officer to conduct contract compliance reviews of this Contract in accordance with Reclamation Manual Directives and Standards PEC 05-08, last revised September 29, 2014, as may be further revised, amended, modified, or superseded.

CONTINGENT UPON APPROPRIATION OR ALLOTMENT OF FUNDS

16. The expenditure or advance of any money or the performance of any obligation of the United States under this Contract shall be contingent upon appropriation or allotment of funds. Absence of appropriation or allotment of funds shall not relieve the Contractor from any obligations under this Contract. No liability shall accrue to the United States in case funds are not appropriated or allotted.

ASSIGNMENT LIMITED – SUCCESSORS AND ASSIGNS OBLIGATED

17. The provisions of this Contract shall apply to and bind the successors and assigns of the parties hereto, but no assignment or transfer of this Contract or any right or interest therein by either party shall be valid until approved in writing by the other party.

OFFICIALS NOT TO BENEFIT

18. No Member of or Delegate to the Congress, Resident Commissioner, or official of the Contractor shall benefit from this Contract other than as a water user or landowner in the same manner as other water users or landowners.

COMPLIANCE WITH CIVIL RIGHTS LAWS AND REGULATIONS

19. (a) The Contractor shall comply with Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352; 42 U.S.C. § 2000d), the Rehabilitation Act of 1973 (Pub. L. 93-112, Title V, as amended; 29 U.S.C. § 791, et seq.), the Age Discrimination Act of 1975 (Pub. L. 94-135, Title III; 42 U.S.C. § 6101, et seq.), [Title III of the Americans with Disabilities Act of 1990 (pub. L. 101-336: 42 U.S.C. § 12181, et seq.),] and any other applicable civil rights laws, as well as with their respective implementing regulations and guidelines imposed by the U.S. Department of the Interior and/or Bureau of Reclamation.

(b) These statutes prohibit any person in the United States from being excluded from participation in, being denied the benefits of, or being otherwise subjected to discrimination under any program or activity receiving financial assistance from the Bureau of Reclamation on the grounds of race, color, national origin, disability, or age. By executing this Contract, the Contractor agrees to immediately take any measures necessary to implement this obligation, including permitting officials of the United States to inspect premises, programs, and documents.

(c) The Contractor makes this agreement in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property discounts, or other Federal financial assistance extended after the date hereof to the Contractor by the Bureau of Reclamation, including installment payments after such date on account of arrangements for Federal financial assistance which were approved before such date. The Contractor recognizes and agrees that such Federal assistance will be extended in reliance on the representations and agreements made in this Article and that the United States reserves the right to seek judicial enforcement thereof.

(d) Complaints of discrimination against the Contractor shall be investigated by the Contracting Officer's Office of Civil Rights.

NOTICES

20. (a) Any notice, demand, or request authorized or required by this Contract shall be deemed to have been given, on behalf of the Contractor, when mailed, postage prepaid, or delivered to the Area Manager, Bureau of Reclamation, South Central California Area Office, 1243 "N" Street, Fresno, California 93721-1813, and on behalf of the United States, when mailed, postage prepaid, or delivered to the _____. The designation of the addressee or the address may be changed by notice given in the same manner as provided in this Article for other notices

(b) At such time as the Contractor provides information to the Contracting Officer pursuant to subdivision (a) of this Article, a copy of such information shall be provided to the Operating Non-Federal Entity.

MEDIUM FOR TRANSMITTING PAYMENTS

21. (a) All payments from the Contractor to the United States under this contract shall be by the medium requested by the United States on or before the date the payment is due. The required method of payment may include checks, wire transfers, or other types of payment specified by the United States.

(b) Upon execution of the contract, the Contractor shall furnish the Contracting Officer with the Contractor's taxpayer's identification number (TIN). The purpose for requiring the Contractor's TIN is for collecting and reporting any delinquent amounts arising out of the Contractor's relationship with the United States.

CONTRACT DRAFTING CONSIDERATIONS

22. This Contract has been negotiated and reviewed by the parties hereto, each of whom is sophisticated in the matters to which this Contract pertains. The double-spaced articles of this Contract have been drafted, negotiated, and reviewed by the parties, and no one party shall be considered to have drafted the stated articles.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year first above written.

UNITED STATES OF AMERICA

By: _____
Area Manager,
South-Central California Area office,
Bureau of Reclamation

_____

By: _____
President, Board of Directors

(SEAL)

Attest:

By: _____
Secretary, Board of Directors

# EXHIBIT A

**[PLACEHOLDER PAGE FOR CONTRACTOR'S SERVICE AREA MAP**

# EXHIBIT B

## Year 2019

## Rates and Charges
## (Per Acre-Foot)

| | Irrigation Water | M&I Water |
|---|---|---|
| **COST-OF-SERVICE RATE** | | |
| Capital Component | | |
| Conveyance | $13.84 | $0.09 |
| Conveyance Pumping | - | - |
| Direct Pumping | - | - |
| O&M Component | | |
| Water Marketing | $10.56 | $7.34 |
| Conveyance[1] | - | - |
| Conveyance Pumping[1] | - | - |
| Direct Pumping | - | - |
| **Total Cost of Service Rate** | $24.40 | $7.43 |
| **CHARGES** *(Payments in addition to Rates)* | | |
| **P.L. 102-575 Surcharges**[2] | | |
| Friant Surcharge | - | - |
| Restoration Fund Surcharge | $10.63 | $21.26 |
| M&I Surcharge | - | - |
| **P.L. 106-377 Assessment**[3] | | |
| Trinity Public Utilities District | $0.30 | $0.30 |
| **Total Charges and Assessments** | $10.93 | $21.56 |
| | | |
| **Total Per Acre-Foot** | $35.33 | $28.99 |

Additional details of the rate components are available on the Internet at http://www.usbr.gov/mp/cvpwaterrates/ratebooks/index.html.

[1] Conveyance and Conveyance Pumping O&M costs have been removed for ratesetting purposes and the Contractor will be directly billed by the Operating Non-Federal Entity.

[2] The P.L. 102-575 Surcharges are required pursuant to Section 3407 of the *Central Valley Project Improvement Act*, Public Law 102-575, Title XXXIV, 106 Stat. 4706, and are determined annually on a fiscal year basis (October 1– September 30). The M&I Surcharge applies to Temporary Water purchased for M&I purposes by any State or local agency or other entity which has not previously been a Project customer prior to October 12, 1992. Entities which held only short-term or interim water service contracts prior to October 31, 1992, without right of renewal, are regarded as not having been a Project customer prior to October 31, 1992.

[3] The Trinity Public Utilities District Assessment is required pursuant to Section 203 of Public Law 106-377, and is determined annually for the period from and including March 1 of each Calendar Year through and including the last day of February of the following Calendar Year.

# RESOLUTION NO. 3892

## A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA TO ENTER INTO A SPECIAL CONTRACT WITH THE UNITED STATES DEPARTMENT OF THE INTERIOR BUREAU OF RECLAMATION TO PROVIDE WATER SERVICE TO THE CITY OF COALINGA

WHEREAS a new interim renewal contract has recently been fully executed, (No. 14-06-200-4173A-IR6) effective March 1, 2019, between the United Sates Department of the Interior Bureau of Reclamation (USBR) and the City of Coalinga (City) to provide continued water service to the City is set to expire on February 28, 2021; and

WHEREAS, the USBR and the City are in the process of negotiating a long-term contract pursuant to Section 4011 of the Water Infrastructure Improvement for the Nation Act (WIIN Act); and

WHEREAS, the winter of 2018/2019 has been historically wet; and

WHEREAS, USBR Section 215 water is defined under Section 215 of the Reclamation Reform Act of 1982 (RRA), as unstorable irrigation water to be released due to flood control criteria or un-managed flood flows; and

WHEREAS, as of March 12, 2019, USBR has made available Section 215 water to City of Coalinga until flood control releases end or until the USBR otherwise suspends deliveries of Section 215 water; and

WHERAS, Section 215 water is a lower price than standard contract water purchased from USBR, and therefore beneficial to City of Coalinga water ratepayers.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Coalinga as follows:

1. The Recitals above are found to be true and correct.
2. The City Council hereby approves entering into a contract with the United States Department of Interior Bureau of Reclamation for the purchase of Section 215 water, provided the contract is approved to form by the City Attorney.
3. The City Manager is hereby authorized to execute and deliver the Section 215 contract.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Coalinga on the 21st day of March 2019, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk / Deputy City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Approval of the City of Coalinga Establishing itself as a Groundwater Sustainability Agency (GSA) under the Sustainable Groundwater Management Act (SGMA) |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Pete Preciado, Public Works & Utilities Director |

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## I. RECOMMENDATION:

City Council is recommended to approve the City of Coalinga establishing itself as a Groundwater Sustainability Agency (GSA) under the Sustainable Groundwater Management Act (SGMA) and to take the necessary steps to do so. The steps are expression of intent to establish a GSA, followed by published notice and a hearing pursuant to SGMA requirements and notice to the California Department of Water Resources (DWR). Accordingly, motion is requested in which the City Council would state its intent to form the City of Coalinga Groundwater Sustainability Agency, set a public hearing for April 25, 2018 to consider GSA formation, and direct staff and consultants to prepare necessary documents and publish the notice for the hearing. The alternative of no action is the eventual possibility, as provided under SGMS, of the State Water Resources Control Board intervening to undertake administration of the local groundwater basin.

## II. BACKGROUND:

In 2014, Governor Brown approved a three-bill package that has become California's Sustainable Groundwater Management Act. For the first time in its history, California has a statutory framework for sustainable, groundwater management - "management and use of groundwater in a manner that can be maintained during the planning and implementation horizon without causing undesirable results." SGMA requires governments and water agencies of high and medium priority groundwater basins to halt overdraft and bring groundwater basins into balanced levels of pumping and recharge. Under SGMA, these basins should reach sustainability within 20 years of implementing their sustainability plans. For critically over-drafted basins, that will be 2040. For the remaining high and medium priority basins, the deadlines are 2042 and 2044 respectively.**1**

SGMA defines groundwater basins within California, and requires they have Groundwater Sustainability Agencies (GSA) covering pumping activity. The basin for Coalinga is "5-022.10 SAN JOAQUIN VALLEY PLEASANT VALLEY" (Pleasant Valley Basin) as designated by DWR and with the basin boundaries modified as approved by DWR. The Pleasant Valley Basin is now medium priority basin.**2** The established agency for the Pleasant Valley Basin is the Pleasant Valley Water District Groundwater Sustainability Agency (Pleasant Valley Agency) formed by the Pleasant Valley Water District (PVWD). The Pleasant Valley Agency is comprised of a governing board of landowner/farmers**3** that is already supported technically by Provost & Pritchard, which is also the consulting engineer for the Pleasant Valley Agency.

DWR requires that the entire territory of the groundwater basin be covered by the territory of one or more GSAs. The City and PVWD include most but not all of the territory in the Pleasant Valley Basin. The remainder of the basin is in unincorporated territory of Fresno County.

The Pleasant Valley Basin will have three GSAs to achieve complete coverage in the basin. They are the

Pleasant Valley Agency, the County of Fresno GSA, and the City of Coalinga GSA. See the attached maps which show the areas within the City, PVWD, and the County "white areas." Unless the agencies agree to combine, each agency must submit its own Groundwater Sustainability Plan (GSP) that documents how groundwater will be not be depleted but rather maintained at sustainable levels.

The Pleasant Valley Basin was recently reprioritized by DWR as a medium priority basin. Under this priority, the formation of GSAs for the basin is extended to January 7, 2021, submittal of the GSP is due in 2024 and sustainability achieved by 2044.

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**1** Taken from the Department of Water Resources Website at https://water.ca.gov/Programs/Groundwater-Management/SGMA-Groundwater-Management.

**2** The basin was originally a high priority basin because it was an overdrafted basin, but not a basin subject to critical conditions of overdraft. The critically overdrafted basins have the highest priority under SGMA.

**3** The board members are the same as the board of PVWD.

## III. DISCUSSION:

The Pleasant Valley Agency does not automatically have responsibility for lands within the city limits of Coalinga, nor does it have responsibility for lands in the County and not within the boundaries of PVWD or the City. However, the state Water Code allows agencies to combine, either through a joint powers agreement or a memorandum of agreement.**4** Representatives of the parties have met and believe the best recommended approach is for the Pleasant Valley Agency to manage SGMA responsibilities for the entire Pleasant Valley Basin. The party representatives further tentatively agreed that the best mechanism would be through MOUs between the City and the Pleasant Valley Agency, and between the County and the Pleasant Valley Agency.

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4 State Water Code Section 10723.6

## IV. ALTERNATIVES:

The City of Coalinga can form its own GSA within its city limits and perform all the requirements of SGMA, or the City can form a GSA and enter into an MOU with the Pleasant Valley Agency. Complying with SGMA separately would be administratively burdensome for the City compared to the alternative for SGMA compliance to be achieved under an MOU with the Pleasant Valley Agency.

## V. FISCAL IMPACT:

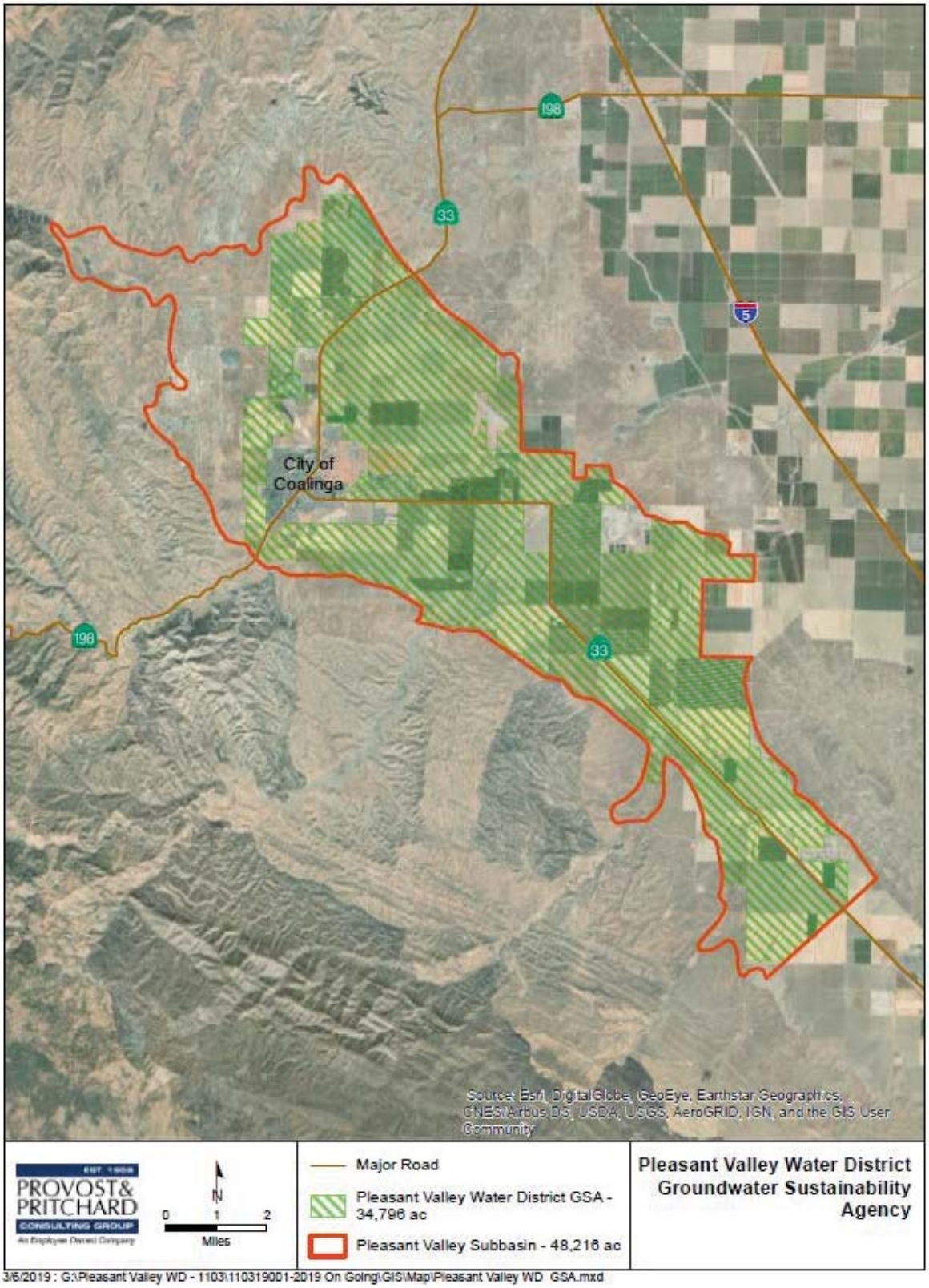
The fiscal impact to the City of Coalinga water enterprise should be minor. The City itself does not use ground water for any purpose because the quality of groundwater is poor and because the City has an ample supply of surface water provided from the Bureau of Reclamation through the Central Valley Project. However, some groundwater may pumped inside the City limits by the parks district and on land acquired for the projected new wastewater treatment plant at the southwest corner of Alpine and Jayne Avenues, when that land is farmed. Accordingly, the City itself will not incur SGMA costs for restoration of groundwater because it does not use groundwater but pumping by others inside City limits may need to be addressed in the GSP for the basin. The City may incur some cost sharing for administrative activities through Provost & Pritchard, the cost of publishing the notice to form a GSA, and possibly a share of the cost of preparing the GSP. This cost would be subject to negotiation among the GSAs that are subject to the projected MOU,

which would be approved by the City GSA. An unresolved question is whether the City may receive benefit or credit under SGMA from its treated wastewater that percolates back into the basin and augments the groundwater. A further unresolved question is whether produced water from oil production must be accounted for in the GSP.

ATTACHMENTS:

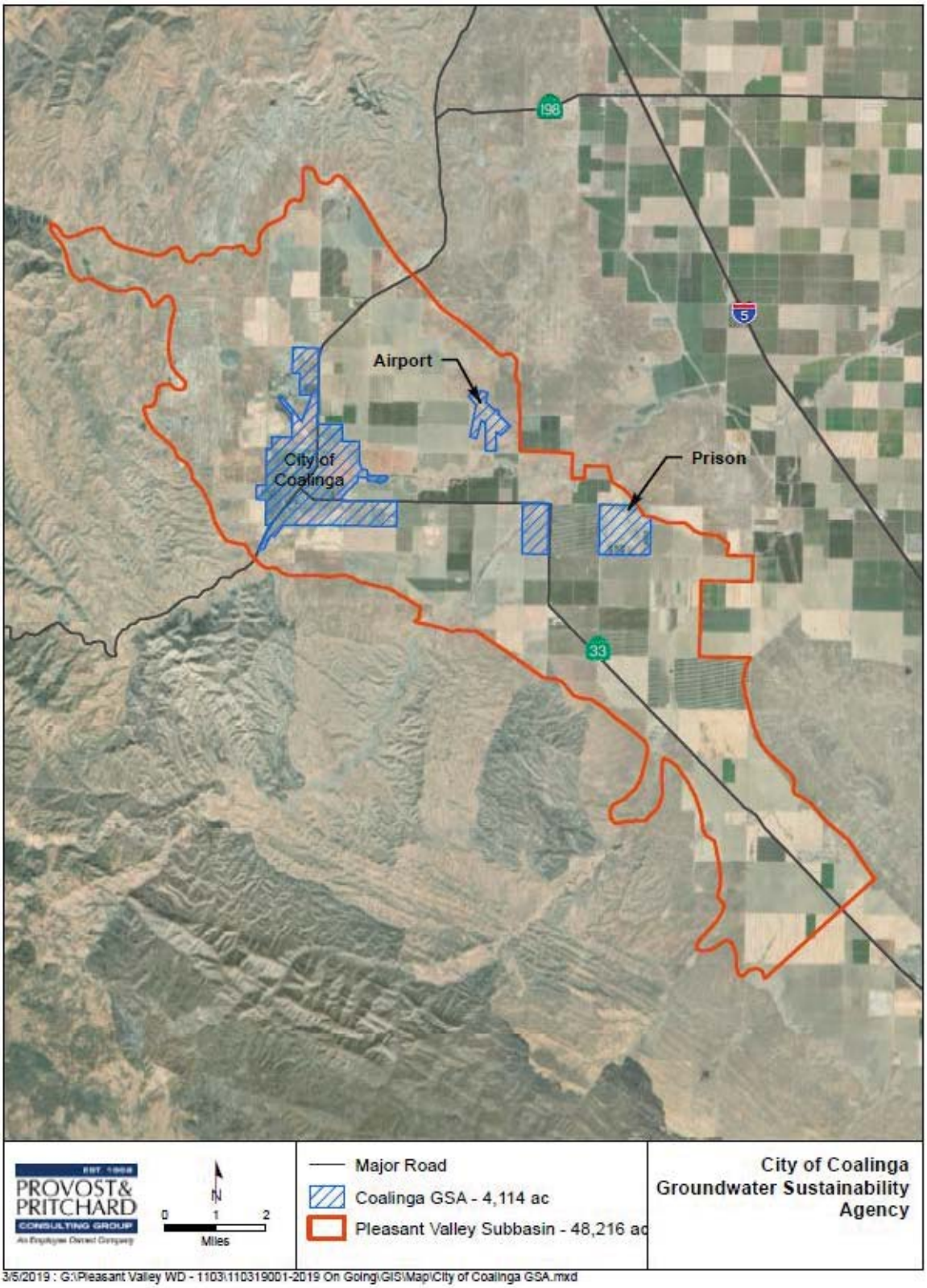
| | File Name | Description |
|---|---|---|
| | MAPS_SGMA_032119.pdf | MAPS |

This image shows the portions of the Pleasant Valley Basin that are not City of Coalinga incorporated areas and not Fresno County lands.

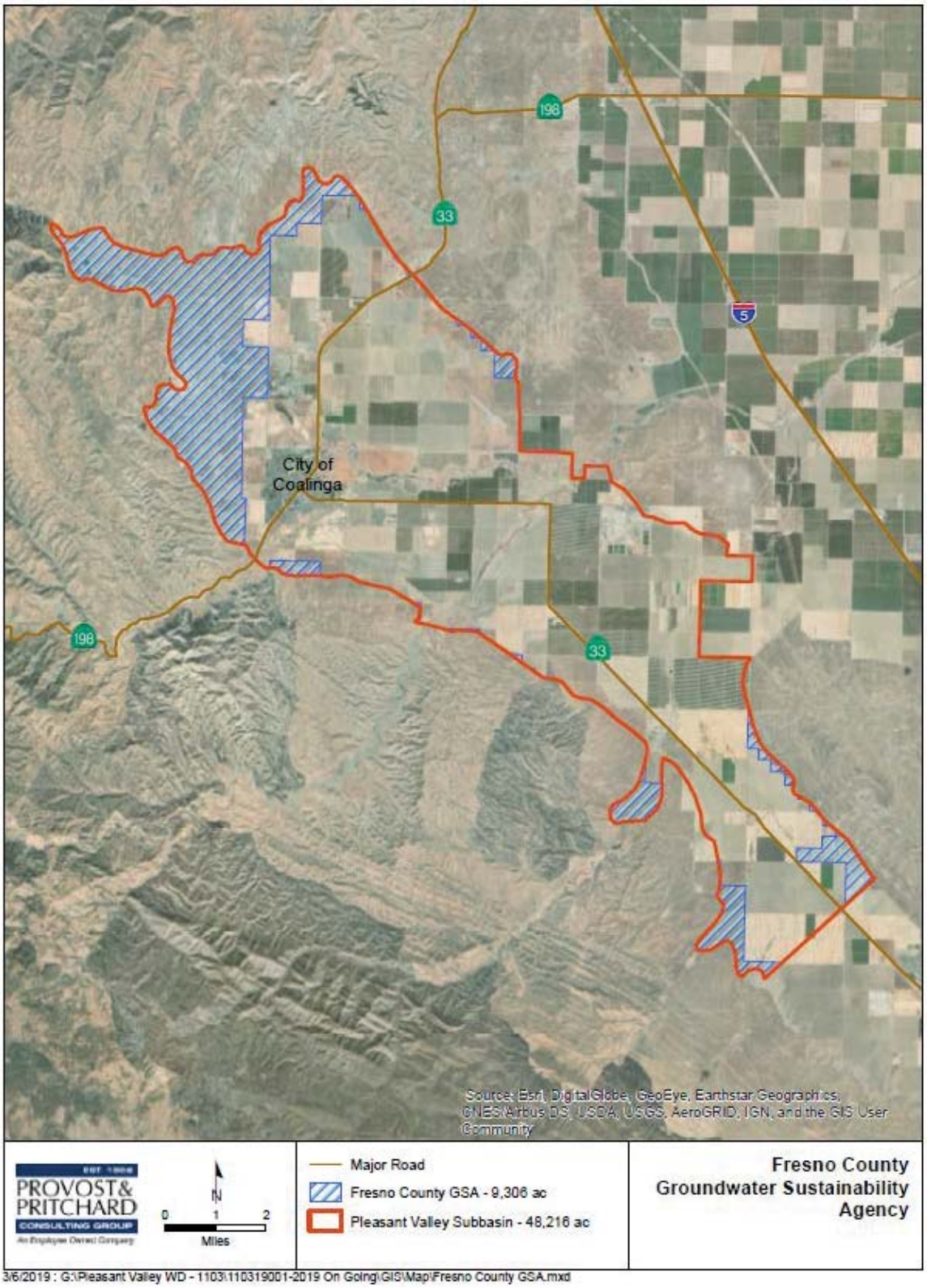



3/6/2019 : G:\Pleasant Valley WD - 1103\110319001-2019 On Going\GIS\Map\Pleasant Valley WD GSA.mxd

This image shows the City of Coalinga incorporated areas within the Pleasant Valley Basin.



This image shows Fresno County lands within the Pleasant Valley Basin.




3/6/2019 : G:\Pleasant Valley WD - 1103\110319001-2019 On Going\GIS\Map\Fresno County GSA.mxd

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Authorize Mike Wilson Construction to Install Bypass Valves at the Wastewater Treatment Plant |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Pete Preciado, Public Works & Utilities Director |

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## I. RECOMMENDATION:

Authorize Mike Wilson Construction to install valves and flanges at the influent junction box in the amount of $40,122.80.

## II. BACKGROUND:

The Wastewater Treatment Plant (WWTP) influent junction box (this is the main junction box that receives all the wastewater flow from town before it enters the plant) has five sewer lines attached to the box but no way to bypass the flow to make repairs to the junction box.

## III. DISCUSSION:

The junction box is in extremely poor repair and near failure. Past bids to repair the box have been excessively high. One of the main factors that's driving up repair costs is the risk to the contractor in bypassing about one million gallons of wastewater every day. This project will allow the bypass of the junction box by City staff and thus remove this line item of work from the next bid attempt. The result will be substantial cost savings to the repair quotes.

Request for bids were sent out and only one bid was received. Mike Wilson Construction, Coalinga, Ca. has offered to install the bypass valves in the amount of $40,122.80.

## IV. ALTERNATIVES:

None. Bids are excessively high if the contractor is tasked to bypass the flow as a line item of work. Staff could accomplish the bypass of wastewater with this project being approved.

## V. FISCAL IMPACT:

Sufficient funds exist in Wastewater Enterprise Fund and this is a budgeted project. No funds from the General fund will be used by this project.

ATTACHMENTS:

| File Name | Description |
| --- | --- |
| Mike_Wilson_Const_Quote.pdf | Mike Wilson Construction Proposal |

# PROPOSAL

***FROM:***

MIKE WILSON CONSTRUCTION
P.O. BOX 838
COALINGA, CA 93210
(559) 935-2121

***PROPOSAL #19- 261***

DATE: Feb. 15, 2019

PROPOSAL SUBMITTED TO:
NAME: CITY OF COALINGA
ADDRESS: 155 W. DURIAN
CITY COALINGA, CA 93210

WORK TO BE PERFORMED AT:
WASTE WATER TREATMENT
ADDRESS : PLANT
CITY COALINGA

We hereby propose to furnish all materials and perform all labor necessary for completion of :

INSTALLATION OF 1-20" TEE WITH 2- 20" FLANGED GEAR OP. BUTTERFLY VALVES TIE-INTO EXISTING 20" D.I. SEWER MAIN.

1- 14" TEE WITH 2- 14" GEAR OP. BUTTER VALVES TIE-INTO EXISTING 14" D. I. SEWER MAIN.

| | |
|---|---|
| MATERIAL | $28,222.80 |
| LABOR | $11,900.00 |
| PRICE NOT TO EXCEED | $40,122.80 |

All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum of : FORTY THOUSAND ONE HUNDRED TWENTY TWO & 80/100**********(Dollars 40,122.80 )

With payments to be made as follows: UPON COMPLETION

any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire and other necessary insurance on above work. Workers compensation and Public Liability Insurance on above work to be taken out by Mike Wilson Construction.

Respectfully Submitted _____
Per Mike Wilson Construction

Note - this proposal may be withdrawn by us if not accepted within 30 days.

==========

Acceptance of Proposal

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted _____ Signature _____ Date _____

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Direction from the City Council Regarding the Development of a Food Truck Regulatory Ordinance |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Sean Brewer, Community Development Director |

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## I. RECOMMENDATION:

There is no recommendation at this time as this is a future agenda item requested by Councilman Adkisson. Staff is requesting direction from the City Council regarding the possibility of developing regulations for food trucks.

## II. BACKGROUND:

Current regulation in place prohibits the ability for food trucks to operate in the City. There is currently a policy that allows food trucks to operate at the City parking lot on particular dates and times. The Planning Commission and City Council have reviewed food truck regulations in the past however the discussions led to the food truck policy currently in place.

## III. DISCUSSION:

In an effort to solicit discussion, the Community Development Department has provided some information that has been discussed in the past with both the Planning Commission and City Council.

With the recent approval of the street vendor ordinance the new definitions for a mobile vendor and mobile vendor vehicle will read as follows:

*Mobile vendor.* Any person that sells, or causes or allows another, whether as an employee or as an independent contractor leasing or renting equipment, to sell any food, drinks or merchandise on any street, or alley, by means of automobile, truck or any other registered vehicle or vessel. This does not include vendors vending from a public sidewalk (See Sidewalk Vendors Section 9-5.130). Mobile vendors must obtain a business license from the City of Coalinga prior to the start of business operations. Mobile Vendor shall not mean any person operating under a concession agreement or other agreement with the city as a party to the agreement. A mobile vendor is different from a peddler, who visits private residences to sell goods, as defined and regulated in Title 5, Chapter 9 of the Coalinga Municipal Code.

*Mobile vendor vehicle.* An automobile, truck or any other registered vehicle or vessel used by mobile vendors to sell their food, drinks or merchandise. Mobile vendor vehicle shall not include delivery vehicles used to transport food or drink from a store having a valid food permit to a customer's home or a vehicle transporting food or drink from a wholesale establishment to a retail outlet.

**NOTE:** The term Food Truck could be worked within the definition of mobile vendor or create a separate

section for Food Trucks (temporary food facility) since the current definition only addresses public rights of way and mobility of vehicles not stationary placement.

Attached is a copy of regulations that are applicable to mobile vendors and how they are implemented today. In addition to the City's existing regulation, staff has attached several different ordinances that have been adopted by different cities and counties regulating food trucks and mobile vendors.

Within the attached and linked ordinances, there are few things that may want to be considered during an ordinance development:

- Approval Process and/or Permit Type if any (Administrative, Planning Commission Approval, Conditional Use Permit or Temporary Use Permit)
- Location/Zones Permitted (industrial, commercial, residential zones, vacant lots, existing businesses, on the street, parking lots, ect.)
- Time Limitations
- Distance from existing brick and mortar restaurants and residences
- Utilities (self-sufficient, can then hook up?)
- Parking Standards (surface type, length of time, vacant lots or existing business, ADA Accessibility)
- Shall alcohol be permitted?
- Hours of Operation
- Noise Standards (music, loud speakers, sound from vehicle while driving)
- Signage (on site signage, free standing and vehicle signage)
- Type of Vehicle (self-propelled)
- Concentration of Vendors
- Ability to use tables, chairs, and canopy's
- License and Insurance Requirements (County Health Department, State, Local, General Liability)
- Toilet and Handwashing Station Requirements (if stationary for more than 1 hour or provides open air BBQ)
- Trash and Site Cleanliness
- Maintenance of Vehicles

Below are some links and attachments to various food truck ordinances as well as which ordinances are located in the attached document.

| City | Code | Link |
|---|---|---|
| **Benicia** | 17.70.380 | Section 17.70.380 |
| **Turlock** | 9-2-124 | Ordinance attached |
| **Los Banos** | 9-3.3602 | Ordinance attached |
| **Victorville** | 16-3.07.050 | Link |
| **Davis** | 22.05.210 | Flyer in attachment |
| **Colma** | 5.03 | Link |
| **Emeryville** | 5.27, 9-2.104, 9-7.606 | Ordinance in attachment |
| **Claremont** | 8.04 | Ordinance in attachment |
| **Indian Wells** | Ord 680 | Ordinance in attachment |
| **Citrus Heights** | 106.42.250 | Ordinance in attachment |

## IV. ALTERNATIVES:

None at this time.

## V. FISCAL IMPACT:

ATTACHMENTS:

| File Name | Description |
| --- | --- |
| Citrus_Heights_Staff_Report.pdf | Citrus Heights Staff Report |
| Citrus_Heights.pdf | Citrus Heights Ordinance |
| Claremont.pdf | City of Claremont |
| Davis_MobileFoodVendorRequirements_Final.pdf | Davis MobileFoodVendorRequirements_Final |
| Emeryville_Planning_Regulations_-_Temporary_Uses.pdf | Emeryville Planning Regulations - Temporary Uses |
| Emeryville_Sidewalk_and_Street_Vendor_Regulations.pdf | Emeryville Sidewalk and Street Vendor Regulations |
| Indian_Wells.pdf | Indian Wells |
| Los_Banos.pdf | Los Banos |
| Turlock.pdf | Turlock |
| Coalinga_Mobile_Vendors_and_Temporary_Uses.pdf | Coalinga Mobile Vendors and Temporary Uses |

***CITY OF CITRUS HEIGHTS***
***PLANNING DIVISION STAFF REPORT***
***PLANNING COMMISSION MEETING*** ***May 25, 2016***

Prepared by: Alison Bermudez, Associate Planner

## REQUEST

The Planning Division requests the Planning Commission review the attached Ordinance Text Amendments in regards to the regulation of temporary uses and forward a recommendation to the City Council.

| | |
|---|---|
| File Name: | Zoning Ordinance Amendment – Temporary Uses |
| File Number: | File # OTA-16-01 |

## SUMMARY RECOMMENDATION

Staff recommends approval of the following motions:

A. Recommend the City Council determine that the proposed project is exempt from CEQA under Section 15061(b)(3); and

B. Recommend that the City Council approve the Ordinance Text Amendments as shown in Exhibits A through D in regards to temporary uses based on the findings contained in the staff report.

### Background

Temporary uses are activities such as farmer's markets, food trucks/mobile food vending, produce stands, special events (Spooktacular, Safety Fair, Car Shows, etc.), and other similar activities. These uses are currently regulated through various sections of the Zoning Code including the Itinerant Vending Section (for uses that "sell" goods) and the Temporary Use Section for other short-term activities.

Over the past year, the number of inquiries regarding temporary uses has increased. One request in particular has been in regards to mobile food vendors and food truck "round-ups". Mobile food vending, also referred to as "food trucks", was ranked by Forbes Magazine as the number one small business in 2011. With the increase in popularity, operators are always interested in new locations to park a food truck. Areas lacking in restaurants and seeking to create synergy are prime areas for this type of user. Unfortunately, the City's current regulations including the restrictions on vending time limits have not supported the growth in this industry. Therefore, in September 2015, staff held a study session with the City Council to seek direction to update the City's zoning regulations to be more in-line with today's trends not only on food trucks but other short-term activities including special events, reoccurring community events, and construction staging areas. At this study session, the City Council supported the staff's request to amend the regulations and directed staff to include the business community in any outreach. A copy of staff's presentation at the Study Session is provided as Attachment 1.

### Proposed Changes

The proposal revises various sections of the Zoning Code to amend the standards for certain activities and expand the uses that are allowed through the Temporary Use Permit process. There are several sections of the Zoning Code that currently regulate these types of temporary uses including Section 106.42.106 (Itinerant Vending) and the permitting processes regulated through two sections, 106.62.030 and 106.62.070. The proposal is to classify all short-term activities as a "temporary use"

and eliminate the independent section for itinerant vendors. In addition, other related sections of the Zoning Code will be updated including the definitions and the land use table. Combining all temporary uses into one section and updating the definitions will provide a more user-friendly Zoning Code.

Staff proposes a variety of changes in regards to the temporary use regulations. Exhibits A through D provide the complete list of the changes with the text shown in "red underlined" indicating new regulations and text shown in "purple underline" indicating modified regulations. The table below provides a recap and discussion of the most notable changes.

| Topic | Current Regulations | Proposed Change | Discussion |
|---|---|---|---|
| **Special Event/Sale (Exemptions) (106.42.250.B.10)** | Currently certain types of special events are exempt from a Temporary Use Permit. The criterion for exemption includes events held indoors or will not occur after 9 pm and is not attended by more than 100 persons. | Special events that are held within an enclosed building will remain exempt. The criterion that exempts events of less than 100 persons and not occurring after 9 pm has been removed. | The proposal clarifies the language and continues to exempt special events or sales held indoors. The proposal does remove the exemptions in regards to attendance and time. These exemptions were rarely used and requiring a permit for each event allows staff the ability to review the proposed site plan and proposed activities based upon the individual event. |
| **Vending on Demand (106.42.250.B.12)** | Currently itinerant vendors require issuance of an Itinerant Vendor Permit including mobile food vendors that travel routes (ice cream trucks, etc.) | Delete the code section that is specific to itinerant vendors and categorize under Temporary Uses.<br><br>Create a new category "Vending on Demand" for vendors that only stop/park at the request of a customer and exempt these types of vendors from obtaining a Temporary Use Permit | The current permitting process requires that sellers that travel routes and only stop at the request of a customer (i.e. ice cream trucks) obtain an Itinerant Vending Permit. This permit structure has been difficult to enforce due to the influx of vendors during peak times. Staff proposes to classify these types of vendors as "Vending on Demand" and exempt them from a Temporary Use Permit. Regulations that require business license, including background check of the vendor, will remain a requirement through the City's Business License process. Vendors that stop in a location and vend from a stationary spot would require a Temporary Use Permit. |

| Topic | Current Regulations | Proposed Change | Discussion |
|---|---|---|---|
| **Auto Sales (Temporary Sale Events) 106.42.250.C.1** | New regulation | Over time staff has received phone calls from various auto dealers interested in hosting short-term auto sales events within the City's commercial shopping centers. Currently, the regulations prohibit this type of temporary use. The proposed update would allow auto sales (including RV's, trailers, and other similar vehicles) within certain commercial zones (GC and SC) for a period of up to three consecutive days every three months not to exceed 12 days per calendar year. The intent is that auto sales events could generate customer traffic without diminishing sales from competing businesses since the City has limited locations where autos are currently sold. | |
| **Construction Staging Areas – Off-Site 106.42.250.C.2** | New regulation | Off-site construction staging areas are temporary yards used by contractors for the storage of goods and equipment for construction projects that are occurring at a location other than where the yard is located. The use of a storage area allows the contractor to store the goods in close proximity to the job site, preventing excessive trips to far away locations. This practice is most commonly used for utility work (water, sewer, etc) and road work. The Zoning Code currently has provisions for storage areas *"on-site"* but silent in the regulation for "off-site" yards therefore the project includes the addition of regulations for this use to the Temporary Uses section of the code.<br><br>The regulations will require contractors proposing to use off-site properties for the storage of goods and equipment to obtain a Temporary Use Permit. The issuance of the permit will provide staff the opportunity to review the proposed location to ensure the activities at the site are compatible with the surroundings including operating hours, dust control, and noise. Additionally, the contractor will be required to notify surrounding properties within 500 feet of the site of the intended use. All contractors/agencies would be subject to obtaining the Temporary Use Permit (City, County, SMUD, PGE, Sewer, etc.). | |
| **Reoccurring Community Events 106.42.250.C.9** | New regulation | This new category would include events such as a farmer's market (currently one at Sunrise Mall), and possible future events such as a food truck round-up (multiple food trucks in one location). These events are typically held on a regular basis and generally include multiple vendors operating/functioning as one event. In the case of these types of events, only the "event" would require the permit, not each individual vendor. Attachment 2 provides information on a recent proposal for a type of reoccurring community event. | |

| Topic | Current Regulations | Proposed Change | Discussion |
|---|---|---|---|
| **Special Events 106.42.250.C.12 (Allowed Uses by Issuance of a Temporary Use Permit)** | Current regulations allow for a special event for no more than 10 days in a calendar year. | Allow a special event (carnivals, safety fairs, etc.) to occur up to 10 consecutive days and remove the yearly limit. | Special events bring activity to commercial areas and utilize outdoor space within the commercial centers (such as Sunrise Mall parking lot). These events rarely last more than a weekend but the code was unclear if the 10 day per year limit was per event or an allowance for all events. Staff proposal will clarify that a single event would be limited to no more than 10 consecutive days and would remove the yearly limit. |
| **Vending 106.42.250.C.14** | Currently classified as Itinerant Vending | Rename and combine under the Temporary Uses Section | Removing the Itinerant Vending and reclassify this as a Temporary Use will make the Zoning Code more user friendly by having the regulations all in one section. |
| • Daily Removal | Currently the Zoning Code requires that all evidence of vending must be removed on a daily basis. | Proposal to allow discretion that for the length of the permit, vending may remain in place without daily removal. | The City has received interest from a vendor that would like to set-up seasonally (See Attachment 3) and the type of mobile unit does not allow its removal on daily basis. Staff has proposed language that would allow flexibility in the daily removal requirement. |
| • Vending within the Rights of Way | Currently there is no vending allowed within the public rights of way | Changed from “prohibited” to allowed with an encroachment permit issued by the City | The intent is to not encourage vending in the rights-of-way but remove the prohibition and allow it through an encroachment permit in certain situations such as a parade. |
| • Signage | Currently only one sign up to 10 sf is allowed. | Remove the limit on the number and size of signs. | The size limit of 10 sf was appropriate when regulating a single-vendor but with groups of vendors (food truck round-ups) additional signage may be needed. The proposal is to not limit the number of or the size of signage but all portable signs would have to be removed at the conclusion of each day. |

| Topic | Current Regulations | Proposed Change | Discussion |
|---|---|---|---|
| • Table/Chairs | Not currently allowed unless in a plaza, park, or open space | Allow tables/chairs in areas that can demonstrate adequate space is available. If tables/chairs are provided, restrooms for customer use must also be provided. | Tables/chairs would help contribute to the atmosphere for food truck round-ups or other community events. These types of events would be held in areas that could accommodate the placement of the furniture. For example, large parking lots such as Grand Oaks Shopping Center could accommodate the use of tables/chairs for a food truck round-up. |
| • Toilet and Handwashing | Currently restrooms must be available for use by the vendor when the vendor is stopped more than four hours in a single location | Vendors stopped for more than one hour in a single location must have access to a restroom. Vendors in one location for more than four hours will be required to provide restrooms for customer use. | Revised for consistency to CA Retail Codes that require mobile food vendors conducting business for more than one hour in a location provide *employees* restroom facilities within 200 feet (this will be required by both food and non-food vendors). In addition, any vendor utilizing tables/chairs or remaining stationary four hours or more, will be required to require restrooms for *customer* use. |
| • Daily Vending Time Limits | Current regulations have a one hour time limit for food vendors and no time limit for vendors of other goods | Remove the one hour time limit for food vendors and limit hours on all vendors on a case-by-case basis. | The time limit of one hour has proven to be restrictive and has not supported the growth of food trucks or other mobile food vendors. Staff is proposing to eliminate the time limit and address the selling hours on a case by case basis depending on the surrounding businesses, proposed activity, and location. |
| • Vending Area Limit | Vending activity generally limited to 200 sq ft. | Remove the vending area size limit and review by site plan on a case-by-case basis. | The vending area limit of 200 sf was appropriate when regulating a single vendor but does not allow adequate space for community events where there may be multiple vendors in one location i.e. food truck round-ups. |

| Topic | Current Regulations | Proposed Change | Discussion |
|---|---|---|---|
| **Fundraisers non-profit organization 106.62.030.E** | Temporary fundraising sales by non-profit organizations are exempt from the Itinerant Vendors Permit. | Reclassify fundraising events into one category "Special Events" and require a permit. Non-profit organizations would require a permit but no fee would be charged. | Currently, most outdoor fundraising activities obtain a permit even though they are not technically required. Typically the property owner of where the activity is proposed to take place prefers the group to obtain a permit. The City does not currently charge non-profits for this permit and the revised regulations would continue to exempt the group from the permit fee. |

In conjunction with the combining of the land use regulation of temporary uses and itinerant vending, Chapter 106.62 (Permit Application Filing and Processing) requires updating to be consistent. It's important to note that this proposal does not change the existing permit procedures; the application review process, or change any of the existing permit fees associated with obtaining a Temporary Use Permit.

**Conclusion**
The proposed updates to the Zoning Code will revise the regulations for temporary uses including expanding the time permitted for mobile vendors, allowing short term auto sales events, and adding standards for off-site storage areas. Staff believes the City's regulations and processes should support and attract businesses. Based upon the analysis provided within this report, staff believes the following findings can be made.

- *The proposed amendments to update and add regulations for temporary uses including food trucks, mobile vending, and off-site construction staging area is consistent with the General Plan including Policy 5.2 that discusses the review and amendment to the Zoning Code to help facilitate economic opportunities;*

- *The proposed amendments associated with temporary uses will not be detrimental to the public, interest, health, safety, convenience, or welfare of the City.*

## ENVIRONMENTAL DETERMINATION
This project is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3).

## PUBLIC OUTREACH
The proposed changes were provided to the City's neighborhood associations and business groups including Sunrise MarketPlace, Antelope Crossings, Auburn Boulevard Business Association, and the Chamber of Commerce. Representatives from some of these groups attended the Study Session and expressed support for the changes. In addition, information including a copy of the draft regulations has been available on the City's website for several weeks.

A public hearing notice for the proposed project was published in a general circulating newspaper as required and staff has not received any comments at the time this report was written.

## RECOMMENDATIONS
The Planning Division recommends that the Planning Commission:

A. Recommend the City Council determine that the proposed project is exempt from CEQA under Section 15061(b)(3); and

B. Recommend that the City Council approve the Ordinance Text Amendments as shown in Exhibit A in regards to temporary uses based on the findings contained in the staff report.

Attachments

1. Presentation from Study Session
2. Off the Grid Information
3. Hokulia Shaved Ice Information

Exhibits

A. Revisions Article 4
B. Revisions Article 6
C. Updated Table 2-5
D. Revisions to Article 8

Exhibit A
Red text – NEW Regulations
Purple text – MODIFIED Regulations)

*REPEALING IN THE ENTIRETY*
*ITINERANT VENDING 106.42.106 (ARTICLE 4 – SPECIFIC LAND USES)*

*ADD NEW SECTION*
*TEMPORARY USES 106.42.250 (ARTICLE 4 – SPECIFIC LAND USES) AS SHOWN BELOW*

## 106.42.250 - TEMPORARY USES (NEW SECTION UNDER SPECIFIC LAND USES AND COMBINES THE FORMER ITINERANT VENDOR REGULATIONS INTO THIS SECTION)

This section describes short-term activities that may not comply with normal development standards of the applicable zoning district, but may otherwise be acceptable because of their temporary nature.

A. Permit Requirement. Short-term activities as described below may be authorized through the issuance of a Temporary Use Permit. An application for a Temporary Use Permit shall be filed and processed in compliance with Chapter 106.60 (Permit Application Filing and Processing). It is the responsibility of the applicant to produce evidence supporting the required findings.

B. Exempt temporary activities. The following temporary activities are allowed without a Temporary Use Permit. Temporary activities that do not fall within the following categories shall comply with Subsection C below.

1. Agricultural products grown on-site. The sale of agricultural products on the site where product is grown.

2. City-sponsored events. Special events approved and sponsored by the City.

3. Construction Staging Areas - On-site. On-site contractors' staging areas, for an approved construction project. The construction area shall be removed immediately upon completion of the construction project, or the expiration of the Building Permit authorizing the construction project, whichever occurs first.

4. Deliveries. Delivery activities of any establishment with a fixed place of business, which only delivers its products, services, or goods to a specified address in response to a customer request, order, or invoice previously placed through that fixed place of business.

5. Door-to-Door Solicitation. Door-to-door solicitation in a residential area (this provision does not grant permission to solicit where an individual homeowner has posted a notice of "No Solicitation" or similar wording).

6. Emergency facilities. Emergency public health and safety facilities and activities.

7. Garage sales. No parcel may have more than three sales per year, and no sale may exceed two consecutive days.

8. Public park events. Organizations selling goods or merchandise on park property with prior written authorization from the Sunrise Recreation and Park District.

9. Public property. Activities conducted on public property including parks, schools or property under control of the City.

10. Special Event or Sale. Special event or sale that is held within a completely enclosed building and would be permitted under the applicable land use table.

11. Temporary work trailers. A trailer or mobile home used as a construction office, or a temporary work site for employees of a business, provided that:

    a. The use is authorized by a Building Permit for the trailer, and the Building Permit for the permanent structure;

b. The use is appropriate because:

(1) The trailer or mobile home will be in place during the construction of a subdivision, or the construction or remodeling of a permanent commercial or manufacturing structure for a maximum of one year, or upon expiration of the Building Permit for the permanent structure, whichever first occurs; or

(2) The applicant has demonstrated that the temporary work site is a short-term necessity for a maximum of one year, while a permanent work site is being obtained; and

c. The trailer is removed prior to final building inspection or the issuance of a certificate of occupancy for the permanent structure.

12. Vending On Demand. Vendor shall maintain a valid City business licenses, County health permit, and comply at all times with all other applicable City and governmental requirements.

C. Allowed temporary uses. A Temporary Use Permit may authorize the following temporary activities within the specified time limits. Other temporary or short-term activities that do not fall within the categories defined below shall instead comply with the planning permit requirements and development standards that otherwise apply to the property.

1. Auto and RV Sales. The temporary outdoor sales of autos, mobile homes, boats, and RV's may occur on any paved site within a GC, SC, AC, or commercial SPA zone for a period of three consecutive days every three months not to exceed 12 days in a calendar year. The temporary sale may be set up one day prior to the three-day sale and taken down one day following the sale.

2. Construction staging areas – Off-site. Off-site contractors' staging areas, for an approved construction project subject to the following development standards:

a. Appearance/Safety. The Contractor shall erect and maintain temporary fencing and/or screening as needed to keep the site safe. Perimeter fencing shall be setback a minimum of five feet from the curb/sidewalk or street in the case of no sidewalks, to allow passage by pedestrians. The City may require additional fencing and screening methods depending on location of the temporary construction staging area.

b. Dust Control. The Contractor shall implement and maintain appropriate "Best Management Practices" at the site and along adjacent streets to minimize dust, erosion and sediment in accordance with State and local laws and to the satisfaction of the City.

c. Noise. All activities shall comply with the City's Noise Ordinance.

d. Notification. The contractor shall notify in writing all residents within 500 feet of the construction staging area of the activities that will be occurring at the site. The notice shall include a contact name and phone number of a person responsible for the management of the temporary construction staging area.

e. Permit Time Limit. A Temporary Use Permit for an off-site construction yard may authorize the yard for up to one year. In the circumstance that a project extends beyond one year, the applicant shall file for a new Temporary Use Permit.

f. Setbacks. Loose material (dirt, rock, sand, etc) shall not be stored within 20 feet of a residential building.

g. Signage. The contractor shall erect and maintain a sign at the entrance to the temporary construction staging area indicating: "Temporary Construction Staging Area", the name of the Contractor performing the work, and a 24 hour emergency phone number of a person responsible for the management of the temporary construction staging area.

h. Vacation of area. Within 10 working days of substantial completion of the project, the Contractor shall remove all construction materials, equipment, and temporary fencing and apply appropriate permanent erosion control measures to the satisfaction of the City.

3. Location filming. The temporary use of a specific site for the location filming of commercials, movies, videos, etc., for the time specified by the Director, but not to exceed one year.

4. Mobile home or travel trailer for night watchman. A mobile home or travel trailer at an existing business, as a temporary residence for a night watchman.

5. Model homes. A model home or model home complex may be authorized prior to the completion of sales in a residential subdivision.

6. Temporary real estate sales offices. A temporary real estate sales office may be established within the area of an approved development project, solely for the first sale of homes. An application for a temporary real estate office may be approved for a maximum of one year. An extension may be granted by the Director.

7. Temporary structures. A temporary classroom, office, or similar structure, including a manufactured or mobile unit, may be approved for a maximum of one year from the date of approval, as an accessory use or as the first phase of a development project. An extension of one year may be granted by the Director. A temporary structure proposed for a longer time period shall comply with all provisions of this Zoning Code applicable to a permanent structure on the same site.

8. Promotional sale associated with permanent on-site use. An outdoor promotional sale may be permitted for 30 days at a grand opening and for 10 days per year thereafter. The promotional sale shall be for the purpose of promoting a use regularly and lawfully in operation on the premise.

9. Reoccurring Community Events. Outdoor events similar to a farmer's market, street fair, food truck round-up, or similar activity that occurs on a regular schedule may be authorized for up to one year. Event coordinator shall file a new Temporary Use Permit annually.

10. Seasonal sales. Seasonal sales (i.e., Christmas trees, and pumpkins) are permitted for up to 30 days.

11. Similar temporary activities. A temporary activity that the Director determines is similar to the other activities listed in this Subsection, and compatible with the applicable zoning district and surrounding land uses.

12. Special events. A single special event held outdoors including carnivals, safety fairs, fundraisers, or other similar activity in any zone may be authorized for no more than 10 consecutive days. At the discretion of the Director, the applicant shall be responsible for notifying adjoining property owners of the event.

13. Storage Containers. Storage containers are allowed in commercial zones with the approval of a Temporary Use Permit subject to the following development standards:

a. Number of Containers Allowed. One (1) container for the temporary storage of merchandise is allowed. One additional container may be allowed if the user's business exceeds 100,000 square feet of gross floor area.

b. Multi-tenant sites. For sites with multiple tenants, the City may limit the number of containers within the center or within an area.

c. Allowable Container Size. The container may not exceed 40 feet in length or 400 square feet per container.

d. Permit Time Limit. No more than one Temporary Use Permit may be allowed per calendar year. At no time shall a container be kept on site for more than 90 consecutive days, except that containers allowed for construction activities may be permitted until such time the construction activities are completed. Temporary storage containers, except containers allowed as construction activities, not removed by the

end of the 90 day period may be issued a fine for each day over the allowed 90 days that the container remains on the site, unless an extension is obtained from the Director.

e. Allowable Location. The container shall be placed in the least conspicuous location available. The final location shall be determined by the Director.

(1) The storage containers shall be placed on a level concrete or asphalt surface at all times.

(2) Storage containers shall not be stacked on top of another container.

(3) To the maximum extent possible, the storage containers should not be visible to the motoring public or from residential neighborhoods immediately adjacent to the property where they are located. The containers may be required to be screened by use of temporary fencing or some other method if the containers are visible from public rights of way or residences, as determined by the Director.

f. Other Development Standards. The storage containers shall be used as an accessory to a primary use, located in an enclosed adjoining building.

(1) The containers must be maintained in good condition as they were originally approved so as not to become unsightly or a nuisance.

(2) A storage container shall not remain on a site if the use it is appurtenant to is abandoned.

(3) No signage whatsoever shall be allowed on containers.

14. Vending. Vending is allowed in commercial zones with the approval of a Temporary Use Permit subject to the following standards:

a. Appearance and storage. The vendor shall maintain the area within which vending activities occur in a clean, safe, sanitary, and dust-controlled condition. Unless authorized through the Temporary Use Permit, the vendor shall remove all evidence of vending and leave the site in a clean state at the close of each business day.

b. Location on particular roadways. Vending may be restricted or prohibited along specific roadways, or portions thereof, which, as a result of limited parking, limited line-of-sight, traffic control impacts, high traffic flow, or other reasons specified, are determined to be unsafe for vending. This may include restrictions against operating during peak traffic hours, as determined by the City.

c. Obstructions, hazards. No vendor shall obstruct vehicular traffic, bicycle traffic, sidewalk pedestrian traffic, or accessibility to vehicles parked adjacent to the curb, and shall not create public health or safety hazards. No vending activity shall occur within the traffic safety visibility area described in Section 106.30.060.E (Height Limit at Street Corners).

d. Proximity to other items. No vending shall occur within 10 feet of a fire hydrant, fire escape, building entrance, bus stop, loading zone, handicapped parking space or access ramp, fire station driveway, or police station driveway. A greater distance or separation from other uses may be required, under the permit, in order to preserve line-of-sight, or for other safety reasons. The vending shall not damage landscaped areas.

e. Residential zoning districts. With the exception of food products, vending shall not be permitted in a residential zone.

f. Rights-of-way. Vending shall not be permitted in a roadway median, or within any other public right-of-way unless authorized through an encroachment permit issued by the City.

g. Permit display. Each vendor shall maintain a copy of the Temporary Use Permit and Business License at the location of vending.

h. Signs. Portable signage shall be removed daily. At no time are signs allowed to be placed within the public right-of-way, on a sidewalk, or in a location that would impede vehicular or pedestrian traffic.

i. Vending vehicles or devices. The width, length, and height of all vendor vehicles and devices shall be subject to review as a part of consideration of the Temporary Use Permit. The City's review shall include but not be limited to color, materials, and appearance of the vending vehicle or device; shade umbrellas; accessories (including ice chests and trash receptacles); and maneuvering necessary for set-up and takedown. All vehicles shall comply with the California Vehicle Code and California Health and Safety Code.

j. Tables. Tables for use by customers are prohibited unless authorized through the Temporary Use Permit. The vendor must be able to demonstrate that areas proposed for the use of tables, i.e. a plaza, open space area, or similar area has adequate room to not interfere with on-site travel movements. Sites using tables must demonstrate that adequate restroom facilities are available for use by customers.

k. Time Limits. Stationary vending is intended to be a temporary activity and may not occur in a single location more than 180 days within a twelve month period.

l. Toilet and handwashing facilities. Vendors that remain in place more than one hour must be situated within two hundred feet travel distance of a legally approved and permitted toilet and handwashing facility for use by the vendor. Vendors that remain in place more than four hours must demonstrate that adequate restroom facilities are available for use by customers.

m. Other applicable regulations. Each vendor shall comply at all times with all applicable City and other governmental requirements, including without limitation, health permit, the Americans with Disabilities Act, health and safety regulations, this Zoning Code.

D. Development standards. The Director may establish the following standards based on the type of temporary use using the requirements of the applicable zoning district, and Articles 3 (Site Planning and Project Design Standards) and 4 (Standards for Specific Land Uses) for guidance:

1. Measures for removal of the activity and site restoration, to ensure that no changes to the site would limit the range of possible future land uses otherwise allowed by this Zoning Code;

2. Limitation on the duration of approved "temporary structures," so that they shall not become permanent or long-term structures; and

3. Other requirements as appropriate to minimize any adverse impacts of the use.

Article 6

*REPEAL IN THE ENTIRETY*

*ITINERANT VENDOR PERMITS 106.62.070 (PLANNING PERMIT PROCEDURES)*

*REPEAL AND REPLACE*

*TEMPORARY USE PERMITS 106.62.030 (PLANNING PERMIT PROCEDURES) AND REPLACE AS SHOWN BELOW*

## 106.62.030 – TEMPORARY USE PERMIT (PLANNING PERMIT PROCEDURES)

A. Purpose. This Section establishes procedures for the granting of Temporary Use Permits for short-term activities. This use is a special privilege, not a matter of right; it is subject to a revocable permit in compliance with Section 106.64.090 (Permit Revocation and Modification).

B. Applicability. A Temporary Use Permit is required to authorize activities or events as described in Section 106.42.250.

C. Review Authority. Temporary Use Permits may be approved or disapproved by the Director, in compliance with this section.

D. Application filing and processing. An application for a Temporary Use Permit shall be filed and processed in compliance with Chapter 106.60 (Permit Application Filing and Processing). It is the responsibility of the applicant to provide evidence in support of the findings required. Only one Temporary Use Permit is required for special events; each individual participant is not required to obtain a Temporary Use Permit. All vendors participating in the event must obtain an individual City Business License.

E. Fee Exemptions. A recognized 501(c)(3) organization shall not be required to pay a fee for the Temporary Use Permit, provided that the organization requests no more than one permit per year.

F. Health Permit. The vending of food, produce, or other edible items requires a valid health or other permit issued by the appropriate agency.

G. Project review, notice and hearing. Each application shall be reviewed by the Director to ensure that the proposal complies with all applicable requirements of this Zoning Code. Public notice and a hearing are not required prior to a decision on a Temporary Use Permit unless the Director determines that a hearing should be conducted. In the event that a hearing is required, notice shall be provided and the hearing shall be conducted by the Director in compliance with Chapter 106.76 (Public Hearings).

H. Findings and decision. A Temporary Use Permit may be approved by the Director only after the Director first finds that the requested activity complies with applicable standards, and therefore, that the establishment, maintenance, or operation of the temporary activity would not be detrimental to the public health, safety, or welfare of persons residing or working in the neighborhood of the proposed activity. In the authorizing of a permit for vending, the Director may consider the location of nearby businesses, other high traffic generators, or proximity to other vendors to prevent the proliferation of vendors in an area thus negatively impacting traffic and pedestrian safety.

I. Post approval procedures. The procedures and requirements in Chapter 106.64 (Permit Implementation, Time Limits, and Extensions), and those related to appeals and revocation in Article 7 (Zoning Code Administration), shall apply following the decision on a Temporary Use Permit application.

J. Condition of the site following temporary activity. Each site occupied by a temporary activity shall be cleaned of debris, litter, or other evidence of the temporary activity on completion or removal of the activity, and shall thereafter be used in compliance with the provisions of this Zoning Code. A bond may be required before initiation of the activity to ensure cleanup after the activity is finished.

K. Indemnification. As a condition of issuance, the applicant agrees to indemnify, hold harmless, and defend the City and its representatives against liability and/or loss arising from activities connected with and/or undertaken in compliance with the Temporary Use Permit. The City is not liable for any business loss, property loss, or other damage that may result from use of the permit, or suspension or revocation of the permit, and no applicant shall maintain any claim or action against the City, its officials, officers, employees, or agents on account of any suspension or revocation.

L. Term of permit, renewal. Each permit shall be valid for the time specified in the permit up to a maximum of one year. The permit may be renewed subject to compliance with all terms and conditions of the permit, the standard established in the Section 106.42.250, and payment of applicable fees.

M. Transferability. The permit is not transferable to any other entity or person and is valid only as to the original applicant.

TABLE 2-5
Allowed Land Uses and Permit Requirements
for Commercial and Industrial Zoning Districts

| | |
|---|---|
| P | Permitted Use, Zoning Clearance required |
| MUP | Conditional use, Minor Use Permit required |
| UP | Conditional use Permit required |
| S | Permit requirement set by Specific Use Regulations |
| — | Use not allowed |

| LAND USE (1) | PERMIT REQUIRED BY DISTRICT | | | | | | | Specific Use Regulations |
|---|---|---|---|---|---|---|---|---|
| | BP | LC | SC | GC | AC | CR | MP | |
| **RESIDENTIAL USES** | | | | | | | | |
| Emergency shelter | — | — | — | S | — | — | — | 106.42.090 |
| Home occupation | P | P | P | P | — | — | — | 106.42.100 |
| Live/work unit | MUP | MUP | UP | UP | — | — | — | 106.42.110 |
| Mixed use project residential component | — | S | S | S | S | — | — | 106.42.130 |
| Multi-unit dwelling | — | P | P | P | — | — | — | 106.42.150 |
| Single room occupancy (SRO) facility | — | — | — | UP | — | — | — | |
| Work/live unit | — | — | UP | UP | — | — | UP | 106.42.110 |
| **RETAIL TRADE** | | | | | | | | |
| Accessory retail uses | P | P | P | P | P | P | P | |
| Alcoholic beverage sales | — | S | S | S | — | S | — | 106.42.020 |
| Bar | — | UP | UP | UP | — | UP | — | 106.42.020 |
| Brew Pub/Tavern | — | P | P | P | — | — | — | 106.42.020 |
| Building/landscape materials sales | — | — | P | P | — | — | — | |
| Construction and heavy equipment sales and rental | — | — | — | UP | P | — | P | |
| Convenience store | S | S | S | S | S | — | S | 106.42.070 |
| Drive-through retail | — | UP | UP | UP | — | — | — | 106.42.080 |
| Fuel dealer (propane for home and farm use, etc.) | — | — | — | P | — | — | — | |
| General retail | — | P | P | P | P | — | — | |
| Groceries, specialty foods | — | P | P | P | — | — | — | |
| ~~Itinerant vendor~~ | ~~S~~ | ~~S~~ | ~~S~~ | ~~S~~ | ~~S~~ | ~~S~~ | ~~S~~ | ~~106.42.106~~ |
| Mixed use project | — | S | S | S | S | — | — | 106.42.130 |
| Night club | — | — | UP | UP | — | — | — | |
| Office-supporting retail | S | P | P | P | — | — | S | 106.26.030.C |
| Outdoor displays and sales | — | P | P | P | P | — | — | 106.42.160 |
| Public auction, flea market | — | — | — | UP | — | — | — | |
| Restaurant, café, coffee shop | S | P | P | P | P | MUP | S | 106.26.030.C |
| Smoking paraphernalia establishment | S | S | S | S | S | S | S | 106.42.230 |
| Wood yard (firewood sales) | — | — | — | MUP | — | — | — | |

Key to Zone Symbols

| | | | |
|---|---|---|---|
| BP | Business and Professional Office | AC | Auto Commercial |
| LC | Limited Commercial | CR | Commercial Recreation |
| SC | Shopping Center | MP | Industrial/Office Park |
| GC | General Commercial | | |

Notes:

Exhibit D
Red text – NEW Text
Purple text – MODIFIED Text
Strikeout – Eliminated Text

# ARTICLE 8
# SECTION 106.80.020

Definitions, "I."

~~Itinerant Vending. The following terms and phrases are defined for the purposes of Section 106.42.106) (Itinerant Vending).~~

~~1. Itinerant Vending. The conduct or housing of retail sales using a table, stand, cart, vehicle, or other device rather than from a permanent building. An "Itinerant Vendor" may travel from place to place and vend along an approved route and/or within an approved area, or may vend from a single or several locations on a regular basis.~~

~~2. Point of Vending. The location or approved route/area at/within which vending occurs.~~

~~3. Stationary Vending. Vending from the same location on a regular basis. Vending from any one location for more than two consecutive hours is stationary vending.~~

~~4. Vending. Selling, offering for sale, or displaying or dispensing of any goods or merchandise for sale or purchase to the public from any carrying device, box, bag, stand, human-powered device (including but not limited to any pushcart, wagon, bicycle, tricycle, or other wheeled container), portable stand, or any other device used for carrying goods or merchandise. This includes hawking, operating noise-making devices, and any other activity or signage to attract attention to the vendor or the goods or merchandise. A vendor may be both stationary and itinerant depending on the vendor's method of operation. Examples of vending activity include hot dog carts/vehicles, flower carts/stands/sales , ice cream carts/vehicles, roadside sales, stationary food carts/vehicles, and similar activities.~~

~~5. Vendor. An individual or entity that engages in itinerant vending, including both owners and operators.~~

Definitions, "V."

Vending. The following terms and phrases are defined for the purposes of Section 106.42.250) (Temporary Uses).

1. Vending. Selling, offering for sale, or displaying or dispensing of any goods or merchandise for sale or purchase to the public from any carrying device, box, bag, stand, human-powered device (including but not limited to any pushcart, wagon, bicycle, tricycle, or other wheeled container), portable stand, or any other device used for carrying goods or merchandise. This includes hawking, operating noise-making devices, and any other activity or signage to attract attention to the vendor or the goods or merchandise. Examples of vending activity include hot dog carts/vehicles, flower carts/stands/sales , ice cream carts/vehicles, roadside sales, stationary food carts/vehicles, and similar activities. The sale of agricultural products grown on-site is not considered vending.

2. Stationary Vending. Vending from a single location for more than two consecutive hours is considered a day of stationary vending. For the purpose of this definition, a single location shall mean any location within a 1000 feet radius of the original location.

3. Temporary Vending. Stationary vending for a period not to exceed 180 days within a twelve month period shall be considered temporary. Stationary vending exceeding the 180 days shall be considered permanent and must comply with the applicable commercial development standards.

4 Vending on demand. Food vendors such as ice cream trucks or similar food vendors that stop or park only at the request of a bondifide purchaser for the purpose of making a sale and only so long as it take to make a sale.

# Chapter 8.04 FOOD ESTABLISHMENTS

## 8.04.005 Findings.

The City Council adopts the regulations set forth in this chapter based on the following findings:

A. Regulating the hours and location of mobile vendors benefits the health, safety and welfare of Claremont residents because the operation of these vehicles at inappropriate hours or locations creates traffic hazards, blocks adjacent sidewalks to pedestrians, results in unwanted noise, littering and loitering at that location and/or creates hazards for children. Moreover, the locational requirements set forth in Section 8.04.050(C) are necessary for the public safety to ensure adequate sight lines for drivers and pedestrians, space for public transportation vehicles and otherwise provide safe, accessible use of the right-of-way by vehicles and pedestrians.

B. Regulating the manner and type of mobile vendors benefits the health, safety and welfare of the City because the inappropriate operation and uncontrolled proliferation of these vehicles creates traffic hazards, blocks adjacent sidewalks to pedestrians, results in unwanted noise, littering and loitering at that location and/or creates hazards for children.

C. Regulating mobile vendors on private property is consistent with the City's interests in the aesthetics of the community, ensuring that the City complies with applicable waste water and storm water regulations and promoting the permanent development of property.

D. Prohibiting mobile vendors from operating within City parks and recreation facilities is consistent with the City's interest in the aesthetics of the community, fair competition and otherwise ensuring the proper use of City property. (14-07)

## 8.04.010 Definitions.

"Food establishment" shall have the same meaning as set forth in Section 8.04.141 of the Los Angeles County Code, which is adopted as part of Chapter 8.02 of this Code.

"Mobile food vendor" shall mean a person or business that operates or assists in the operation of a vending vehicle.

"Vending vehicle" shall mean any self-propelled, motorized device or vehicle by which any person or property may be propelled or moved upon a highway or street or any vehicle, trailer or other device which may be drawn or towed by a self-propelled, motorized vehicle, from which food or food products are sold, offered for sale, displayed, bartered, exchanged or otherwise given. However, vending vehicle shall not include a device moved exclusively by human power. (14-07)

## 8.04.020 Regulations for food establishments.

A. Food Preparation and Dispensing. Any person, group, corporation or association, which prepares food for, or dispenses food to members of the public, shall comply with the provisions of the Public Health Licensing Requirements and Health Code of Los Angeles County, adopted by

reference and incorporated as part of Chapter 8.02 of this Code.

B. Enforcement. The City of Claremont, having adopted and incorporated the Public Health Licensing Requirements and Health Code of Los Angeles County as part of Chapter 8.02 of this Code, authorizes the County of Los Angeles to enforce licensing requirements and code provisions requiring licensing and inspections of food establishments and the posting of food establishment inspection grades. (14-07)

## 8.04.030 Mobile food vendor permit.

A. No mobile food vendor may vend in the City without first obtaining and having in his or her possession a mobile food vendor permit issued by the Community Development Director in accordance with this chapter.

B. To receive a mobile food vendor permit, a mobile food vendor must complete a permit application on the form approved by the City and file it with the City. The applicant must provide the following information:

1. Applicant's full name and address.
2. Proof of applicant's identity.
3. Proof of insurance coverage satisfactory to City.
4. A brief description of the type of food products to be sold. This shall include the nature, character and quality of the product.
5. The location where the applicant plans to vend.
6. If applicant is employed by another to vend, the name and business address of the employer.
7. A description of the vending vehicle, its registration number, its license number, and the streets the applicant intends to use.
8. A copy of the valid Los Angeles County Department of Health permit.
9. A copy of the applicant's business tax certificate.
10. A certification that he or she complies with all local, State and Federal laws regarding food product vending, including this chapter.

C. No application for a new or renewed mobile food vendor permit shall be accepted unless the application is accompanied by a fee in an amount set by City Council resolution. (14-07)

## 8.04.040 Mobile food vendor permit issuance and denial.

A. Upon receipt of a written application for a mobile food vendor permit, the Community Development Director shall conduct an investigation as he or she deems appropriate to determine whether a mobile food vendor permit should be approved. A permit shall be approved, conditionally approved, or denied within thirty (30) days of the filing of an application. The mobile food vendor permit shall be approved unless one of the following findings is made:

1. The applicant has knowingly made a false, misleading or fraudulent statement of fact to the City in the application process.
2. The application does not contain the information required by this chapter.

3. The applicant has not satisfied the requirements of this chapter.

B. The City may condition the approval of any mobile food vendor permit to ensure compliance with this chapter and other applicable laws.

C. Any mobile food vendor permit shall be valid for the term of one year. Upon the expiration of the mobile food vendor permit, an application for renewal shall be filed in a like manner as an application for an original mobile food vendor permit, and such renewal permit shall be approved only when the requirements for the issuance of an original permit are met.

D. Any mobile food vendor permit may be suspended or revoked by the Community Development Director for failure to comply with the terms and conditions of this chapter. Such suspension or revocation shall be made with written notice to the permit holder, stating the grounds for the revocation and the procedures for appealing the same. The permit holder may appeal this decision by filing a written request for appeal with the City Clerk within fifteen (15) days of the date of the notice. Any revocation or suspension shall be stayed during the pendency of the appeal unless the immediate public health or safety requires otherwise. The hearing on the appeal shall be held within sixty (60) days of the appeal request unless otherwise agreed to by the parties. The City Council may conduct the hearing or designate a hearing officer, consistent with applicable law, to do so. The City Council's or hearing officer's decision shall be final.

E. A mobile food vendor permit shall not be assignable or transferable. (14-07)

## 8.04.050 Regulations for mobile food vendors in public right-of-way.

Notwithstanding Section 10.32.190, mobile food vendors may operate within the public right-of-way subject to the following time, place, and manner requirements:

A. The vending vehicle shall comply with all parking and Vehicle Code provisions which apply to the location at which it is parked.

B. The vending vehicle shall not obstruct pedestrian or vehicular traffic in any manner.

C. No mobile food vendor may operate a vending vehicle:

1. Within twenty (20) feet from the outer edge of any entrance of any business during the hours that such business is open to the public. This prohibition may be waived with the

written consent of such business. For purposes hereof, the term "entrance" includes, but is not limited to, doors, vestibules, driveways, outdoor dining area entries, and emergency exits.

2. Within fifty (50) feet of any street intersection controlled by a traffic light, crosswalk, or stop sign.

3. Within fifty (50) feet of a bus stop.

4. Unless permitted in writing by the applicable public school, within three hundred (300) feet of the nearest property line of any property in which a public school building is located, between the hours of 7:00 a.m. and 5:00 p.m. of any school day. For purposes of this section, "public school" shall be defined as a school governed or operated by a unified school district or other similar public entity. Any mobile food vendor having received written permission to operate within three hundred (300) feet of a public school shall provide a copy of such permission upon request to any City official.

D. The mobile food vendor shall keep the vending area litter free. The mobile food vendor must remove litter caused by its products from any public and private property within a twenty-five (25) foot radius of the vending vehicle's location.

E. The mobile food vendor shall not discharge any liquid (e.g., water, grease, oil, etc.) onto or into City streets, storm drains, catch basins, or sewer facilities. All discharges shall be contained and properly disposed of by the mobile food vendor.

F. Vending is prohibited on the exposed street and/or traffic side of the vending vehicle.

G. A vending vehicle may not stand or park in the public right-of-way between the hours of 12:00 a.m. and 6:00 a.m. in commercial and industrial zones, and between 10:00 p.m. and 6:00 a.m. in residential zones.

H. The mobile food vendor must have a valid mobile food vendor permit and City business tax certificate. The mobile food vendor shall also maintain insurance, as deemed acceptable in the reasonable discretion of the City, against liability for death or injury to any person as a result of ownership, operation, or use of its vending vehicles.

I. The mobile food vendor shall comply with Section 8.04.020 and be subject to all applicable requirements for food establishments. All required Los Angeles County health permits must be in the possession of the mobile food vendor at all times during which it operates within the City.

J. Mobile food vendors shall be located within two hundred (200) feet travel distance of a readily available toilet and hand washing facility to ensure that restroom facilities are available to customers whenever the mobile food vendor is stopped to conduct business for more than a one-hour period.

K. The mobile food vendor shall otherwise comply with all applicable State and local laws. (14-07)

## 8.04.060 Regulations for mobile food vendors on private or City property.

Mobile food vendors operating on private property or on public property outside of the public right-of-way shall comply with the following requirements:

A. The written approval of the owner of the location shall be obtained. The vendor shall maintain proof of the owner's approval in the vending vehicle. The person operating the vending vehicle shall present this proof upon the demand of a peace officer or City employee authorized to enforce this chapter.

B. The mobile food vendor must have a valid mobile food vendor permit and City business tax certificate. The mobile food vendor shall also maintain insurance, as deemed acceptable in the reasonable discretion of the City, against liability for death or injury to any person as a result of ownership, operation, or use of its vending vehicles.

C. The vending vehicle shall only be stopped, standing or parked on surfaces paved with concrete, asphalt or another impervious surface.

D. Mobile food vendors shall not use or permit use of parking spaces on the site (e.g., customer queuing, tables, chairs, portable restrooms, signs, and any other ancillary equipment) if doing so will adversely affect the required off-street parking available for the primary use(s) of the site, as determined by the Community Development Director.

E. The vending vehicle and surrounding property shall be maintained in a safe and clean manner at all times.

F. The mobile food vendor shall not discharge any liquid (e.g., water, grease, oil, etc.) onto or into City streets, storm drains, catch basins, or sewer facilities. All discharges shall be contained and properly disposed of by the mobile food vendor.

G. All signs shall comply with Title 18 of this Code.

H. No tables, chairs or other site furniture shall be permitted.

I. Temporary shade structures shall be removed whenever the mobile vendor vehicle is not operating.

J. The property shall be located in an area where vending is permitted under Title 16 of this Code.

K. Pursuant to Section 11.02.090 of this Code, no mobile food vendor shall operate within any City park and recreation facility, except as permitted in that section.

L. The mobile food vendor must have a valid business license issued by the City.

M. The mobile food vendor shall comply with Section 8.04.020 and be subject to all applicable requirements for food establishments. All required Los Angeles County health permits must be in the possession of the mobile food vendor at all times during which it operates within the City.

N. The mobile food vendor shall otherwise comply with all applicable State and local laws. (14-07)

## 8.04.070 Solicitation permit—Exemption.

Mobile food vendors operating in compliance with this chapter shall be exempted from the provisions of Chapter 5.40 of this Code. (14-07)

## 8.04.080 Exemptions.

Notwithstanding anything to the contrary, this chapter shall not apply to the following:

A. Any publicly owned or operated vending vehicle.

B. Any mobile food vendor conducted in connection with a private event or party in a residential zone located either on the site of the event or in the public right-of-way with no retail sale to the general public. This exemption does not excuse a vendor from obtaining and maintaining a business tax certificate as required Chapter 4.10.

C. Any mobile food vendor conducted in connection with a special event permitted under Chapter 12.42 of this Code. (14-07)

## 8.04.090 Violations and penalties.

All penalties for violations of this chapter shall be as set forth in Chapter 1.12 General Penalty of the Claremont Municipal Code. The penalties provided in Chapter 1.12 are cumulative to any other penalty provided by law. (14-07)

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View the mobile version.

**COMMUNITY DEVELOPMENT & SUSTAINABILITY DEPARTMENT**
**23 Russell Blvd – Davis, CA 95616**
**PH: 530.757.5610 FAX: 530.757.5660 TDD: 530.757.5666**

# Mobile Food Vendor Requirements

Mobile food vending is defined as any vehicle, wagon, or pushcart that is self-propelled or can be pushed/pulled down a street or sidewalk, on which food is displayed, prepared, or processed for the purpose of selling food to a consumer.

**Requirements for a mobile food vendor to operate in Davis:**

- **Public health permit** from Yolo County
- **Business license** from the City of Davis
- **Zoning permit** from Community Development to operate on private property *OR* an **encroachment permit** from Public Works to operate on public property. Vendors operating on public property for less than ten minutes per location are exempt from this requirement.

## County Permitting Requirement: Public Health Permit from Yolo County

The California Retail Food Code (CalCode) governs health standards for retail food sales. CalCode and City Municipal Code Section 17.01.020 require a Public Health Permit before any public sales occur.

- The annual permit is obtained from the **Yolo County Environmental Health Department**.
- Vendors must complete an application and have their cart or vehicle inspected before a permit can be obtained.
- **Inspections:** 8:00-9:00 AM daily at the Environmental Health Department offices (call for appointment).
- **Fees:** mobile food preparation vehicles: $316; ice cream trucks and hot dog carts: $142
- All questions pertaining to health standards and the public health permit should be directed to the Yolo County Environmental Health Department.

**Yolo County Environmental Health Department**
137 N. Cottonwood Street, Ste. 2400
Woodland, CA 95695
Telephone: (530) 666-8646
FAX: (530) 669-1448

E-mail:
environmental.health@yolocounty.org

Additional information available at:
http://www.yolocounty.org/org/health/eh/general/food.asp.

## City Permitting Requirements

### 1. Business License

Davis requires a business license for all mobile food vendors.

- The business license form is available at http://www.cityofdavis.org/finance/BusinessLicenses.cfm or directly from the **Finance Department** at City Hall.
- **Fees:** Daily or yearly fee plus a $10 registration fee. Fee schedule on a form available at the Finance Dept.

**City of Davis Finance Department**
23 Russell Boulevard
Davis, CA 95616
Telephone: (530) 757-5651
FAX: (530) 758-0204
E-mail: FinanceWeb@cityofdavis.org

### 2. Zoning or Encroachment Permit

A zoning or encroachment permit is required based on the intended location of sales.

- Vendors operating on private property for any length of time must obtain a **commercial zoning permit** from **Planning Division of the Community Development Department**.
- Vendors operating on public property for more than ten minutes in each location must obtain an **encroachment permit** from **Public Works**.
- **Vendors operating on public property for less than ten minutes in each location do not need zoning or encroachment permits.**

Commercial Zoning Permit and Encroachment Permit requirements are included in this packet.

## Commercial Zoning Permit Requirements: Operating on Private Property

**The Planning Division of the Community Development Department** must issue a commercial zoning permit for vendors operating on private property. The following requirements must be met for each location:

- A commercial **zoning permit** application form must be submitted to the Community Development Department.
  - Form available from the Community Development Department at City Hall or online at http://www.cityofdavis.org/finance/pdf/commercial_businesses_zoning_permit.pdf
  - There is no cost associated with the zoning permit
- The vendor must submit written proof of permission from the property owner with the zoning permit application.
- Community Development staff must determine mobile vending a permitted or conditionally permitted use for the location.

**City of Davis**
**Community Development and Sustainability Department**
23 Russell Blvd.
Davis, CA 95616
Telephone: (530) 757-5610
FAX: (530) 757-5660

**Areas where Mobile Food Vending is Permitted by Right and Conditionally Permitted**

**Permitted by Right:**

- Industrial (I) District
- Any Planned Development (PD) where Industrial Light Industrial / Business Parks are permitted
- Office Zones (PD)

**Conditionally Permitted:**

- Auto Center (A-C) District
- Commercial Service (C-S) District
- Commercial Mixed Use (C-M-U) District
- Industrial Administration and Research (I-R) District

A **Conditional Use Permit (CUP)** is required for all areas where mobile food vending is conditionally permitted. A CUP requires a $3,000 deposit, $154 Categorical Exemption fee, and a public hearing. A CUP requires 2 or more months for processing. Contact the Community Development Department for more information.

## Encroachment Permit Requirements

**Requirements for Operating on Public Property (public streets or sidewalks):**

Mobile food vendors may stand or park only at the request of a customer and for **no more than ten minutes in any one place**, unless the mobile food vendor is delivering articles upon order of, or by or distribution (Municipal Code Section 22.08.210(a)).

- Mobile food vendors, including commercial vehicles selling food or other merchandise, are not allowed to sell in public parks.
  - Profit making activities in the parks except fund-raisers sponsored and organized by non-profit groups are prohibited.
- A mobile food vendor may park or stand on a street for a period of time **exceeding ten minutes only if the vendor first obtains a written permit from the city traffic engineer or the city council** (Municipal Code Section 22.08.210 (b)).
  - In order for the permit to be issued, the proposed location must not impede or endanger vehicular or pedestrian traffic (22.08.210 (b)).
  - Any permit issued by the city traffic engineer shall not be good for more than 24 hours.
  - A mobile food vendor permit is good only at the location for which it is issued (22.08.210 (d)).

## Special Location Permit Requirements

### Davis Farmers' Market

Vendors must be approved by the **Davis Farmer's Market Association (DFMA)**. Approval requirements include:

- An application and copies of all appropriate permits and licenses be submitted to the DFMA (contact DFMA for specific permit requirements).
- Approval from the DFMA governing board.
- Compliance with the Davis Farmers Market Rules.

**Fees:** Stall Fees are calculated as a percentage of the seller's gross sales for that Market Day. A stall fee will be collected for each space used, even in case of no sales.

- **Members:** 6% of gross sales, $20.00 min. per space
- **Non-Members:** 8% of gross sales, $26.00 min. per space

More information may be obtained by contacting the Davis Farmer's Market Association.

**Davis Farmer's Market Association**
Central Park – 4th & C Streets
P.O. Box 1813
Davis, CA 95617
Telephone: (530) 756-1695
http://www.davisfarmersmarket.org/info/

### E & H Street Plazas

Vendors must obtain a license agreement from the City's **Economic Development Division**.
License requirements include:

- A business plan and visual representation of proposed cart.
- A yearly license agreement with the city.
- Plaza vendors may only sell perishable goods.

**Fees:** vary.

More information may be obtained by contacting the Economic Development Division.

**City of Davis Economic Development Division**
23 Russell Boulevard
Davis, CA 95616
Telephone: (530) 757-5610

### Attachments:

- **Yolo County Health Department Health Permit Application**
- **City of Davis Business License Application**
- **City of Davis Commercial Zoning Permit**

### 9-2.104 Permanent and Temporary Uses.

Except as otherwise provided in this Title, any use may be permanent or temporary, as defined in this Section. Temporary uses shall be subject to the applicable provisions for Temporary Use Permits in Article 6 of Chapter 7.

(a) **Permanent Use.** A use that is intended to be continuously ongoing at the same location for more than 60 days.

(b) **Temporary Use.** A use that is either not intended be ongoing for more than 60 days, or that is not intended to be continuously ongoing.

(1) One-Time Temporary Use. A use that is intended to be ongoing at the same location for 60 days or less. Typical uses include carnivals, Halloween pumpkin lots, and Christmas tree lots.

(2) Recurring Temporary Use. A use that is intended to recur at the same location at regular or irregular intervals, where each occurrence lasts for seven days or less, the interval between occurrences is at least twice the length of each occurrence, and the total number of occurrences may or may not be limited. The lengths of individual occurrences and the intervals between them shall be measured in whole days. Typical uses include farmers markets and similar recurring events. If an occurrence lasts for more than seven days, each such occurrence shall be considered a separate One-Time Temporary Use pursuant to subsection (b)(1) above. If the interval between occurrences is less than twice the length of each occurrence, the use shall be considered a Permanent Use pursuant to subsection (a) above.

## ARTICLE 6. TEMPORARY USE PERMITS

### 9-7.601 Purpose.

This Article establishes a process for review and approval of uses that are intended to have a limited duration and will not permanently alter the character or physical facilities of the property where they occur.

### 9-7.602 Applicability.

Except as specified in Section 9-7.603, all temporary uses, as defined in Section 9-2.104(b), require the approval of a Temporary Use Permit, including, but not limited to, carnivals, Halloween pumpkin lots, Christmas tree lots, farmers markets on private or public property, mobile food vendors on private or public property, and other vendors, peddlers, solicitors, or events on private or public property.

### 9-7.603 Exemptions.

The following temporary uses shall be exempt from the requirement for a Temporary Use Permit:

(a) On-site temporary construction offices and on-site contractors' storage yards, including debris containers.

(b) On-site offices for real estate sales or rental.

(c) Garage and yard sales operated by a resident of the premises where such sales operate for a period of less than two days per quarter per year.

(d) Any use operating on a public street or sidewalk, including, but not limited to, farmers markets as regulated by Chapter 35 of Title 5, and mobile food vendors and other vendors, peddlers, and solicitors as regulated by Chapter 27 of Title 5.

(e) Any other temporary uses otherwise regulated by the Emeryville Municipal Code, including, but not limited to, community events regulated by Chapter 23 of Title 5.

### 9-7.604 Procedures.

An application for a temporary use permit shall be filed and processed in accordance with the provisions of Article 2, Common Procedures. Applications for temporary use permits shall be considered by the Planning and Building Director, in consultation with the Public Works Director, Chief Building Official, Fire Marshal, Police Chief, and other City staff as deemed appropriate. The application shall be submitted at least 14 days before the temporary use is intended to begin. It shall include a site plan of the proposed use that shows any electrical or plumbing connections, the relation of the temporary use to existing buildings, parking spaces, landscaping, and other features of the site; a description of operating characteristics, including dates, hours, number of employees, expected visitors, and security if appropriate; and any other information deemed necessary by the Director. The Director, at his or her discretion, may give such notice as is deemed appropriate to adjacent property owners or other interested parties. The Director may approve or disapprove an application or require changes or conditions of approval which, in his or her judgment, are necessary to ensure conformity with the provisions of this Article. The Director's decision may be appealed to the Planning Commission.

### 9-7.605 Findings.

To grant a temporary use permit, all of the following findings must be made:

(a) The proposed use will not adversely affect adjacent properties, their owners and occupants, or the surrounding neighborhood.

(b) The proposed use will not interfere with pedestrian or vehicular traffic or circulation in the area surrounding the proposed use.

(c) The proposed use will not create a demand for additional parking that cannot be safely and efficiently accommodated by existing parking areas.

(d) The proposed use will not conflict with the intent or requirements of any design review permit, conditional use permit, variance, or planned unit development applicable to the subject property.

(e) Appropriate controls are in place that will ensure that the premises will be kept clean, sanitary, and free of litter.

### 9-7.606 Duration.

Temporary use permits shall be approved for no longer than the following initial time periods and may be renewed for subsequent time periods of the same duration or less. Each renewal shall require a new application and fee.

(a) **One Time Temporary Uses** (as defined in Section 9-2.104(b)(1))**:**

(1) Mobile Food Vendors located on private or public property (i.e. not on a public sidewalk or public street): one year.

(2) All other One-Time Temporary Uses: 60 days.

(b) **Recurring Temporary Uses** (as defined in Section 9-2.104(b)(2))**:** one year.

### 9-7.607 Conditions of Approval.

Unless waived by the Director, the following conditions of approval shall apply to all temporary use permits. In approving a temporary use permit, the Director may impose any additional conditions that are deemed necessary to make the findings required by Section 9-7.605.

(a) Any construction or other work shall conform to all applicable codes.

(b) Fire protection and access for fire vehicles shall be maintained, as specified by the Fire Marshal.

(c) All signage shall comply with the Sign Regulations in Article 16 of Chapter 5.

(d) The site of the temporary use shall be maintained free of weeds, litter, and debris for the duration of the temporary use.

(e) The site of the temporary use shall be completely cleaned and all trash, debris, signs, sign supports, and temporary structures and electrical and/or plumbing service shall be removed, within three days following the date specified for termination of the temporary use.

### 9-7.608 Revocation.

A temporary use permit issued pursuant to this Article shall be subject to suspension, revocation, or modification for the violation of any provisions of this code or for any grounds which would warrant the denial of the issuance of such original permit. The Director may issue a notice of violation for any failure to comply with any requirement of this Article or any condition of the permit. Such notice shall set forth the action necessary to come into compliance and a time frame for compliance. If the noncompliance is not abated, corrected, or rectified within the time specified by the Director in said notice, the Director may revoke, suspend, or modify the permit, upon 30 days' notice. If the Director decides to revoke or suspend the permit, the temporary use shall be removed within 30 days of the Director's decision unless appealed pursuant to Section 9-7.609.

### 9-7.609 Appeals.

The Director's decision on a temporary use permit application or revocation may be appealed to the Planning Commission pursuant to Article 14.

# CHAPTER 27.
# SIDEWALK AND STREET VENDORS

Sections:

Article 1. Sidewalk and Street Vendors

**5-27.1.01 Definitions**

**5-27.1.02 Business Tax Certificate**

**5-27.1.03 Health and Sanitation Requirements**

**5-27.1.04 Vendor Permit to Operate**

**5-27.1.05 Vending Locations**

**5-27.1.06 Cleanliness**

**5-27.1.07 Open-Air Barbeques or Outdoor Wood-Burning Ovens**

**5-27.1.08 Operation Within Specified Distance of Toilet and Handwashing Facility**

**5-27.1.09 Certified Farmers' Markets**

**5-27.1.10 Penalties**

Article 2. Peddlers and Solicitors

**5-27.2.01 Definitions**

**5-27.2.02 Business Tax Certificate**

**5-27.2.03 Permit to Operate**

**5-27.2.04 Permit Denial or Revocation**

**5-27.2.05 Peddling or Soliciting Locations**

**5-27.2.06 Hours When Prohibited**

**5-27.2.07 Certified Farmers' Markets**

**5-27.2.08 Penalties**

## Article 1. Sidewalk and Street Vendors

**5-27.1.01 Definitions.**

For purposes of this article, the following definitions apply:

(a) "Certified farmers' market" shall be defined as provided in California Administrative Code Title 3, Section 1392.2(a) or any successor provision.

(b) "City" shall mean the City of Emeryville.

(c) "Code" shall mean the Emeryville Municipal Code.

(d) "Commissary" shall be defined as provided in Health and Safety Code Section 113751 or any successor provision.

(e) "Community event" shall be defined as provided in Health and Safety Code Section 113755 or any successor provision.

(f) "Eating and drinking establishments" shall be defined in Section 9-4.4.320, or any successor provision.

(g) "Enforcement agency" shall be defined as provided in Health and Safety Code Section 113773 or any successor provision.

(h) "Enforcement officer" shall be defined as provided in Health and Safety Code Section 113774 or any successor provision.

(i) "Food" shall be defined as provided in Health and Safety Code Section 113781 or any successor provision.

(j) "Food facility" shall be defined as provided in Health and Safety Code Section 113789 or any successor provision.

(k) "Mobile food facility" shall be defined as provided in Health and Safety Code Section 113831 or any successor provision.

(l) "Open-air barbeque" shall be defined as provided in Health and Safety Code Section 113843 or any successor provision. An "open-air barbeque" may include a fire box for heating, storage and disposal of hot coals, heated lava, hot stones or other material utilized to cook food and no more than one (1) worktable of a size not in excess of fifteen (15) square feet which may not be used for dining by the general public.

(m) "Other public gathering" shall include for purposes of this article the operation of a mobile food facility that stops to conduct business for more than one (1) hour in the same location.

(n) "Permanent food facility" shall be defined as provided in Health and Safety Code Section 113849 or any successor provision.

(o) "Police Chief" means the Chief of Police or his/her designee.

(p) "Temporary food facility" shall mean, consistent with Health and Safety Code Section 113930 or any successor provision, a food facility approved by the enforcement officer that operates at a fixed location for the duration of an approved community event and only as a part of the community event.

(q) "Vehicle" shall mean a mobile food facility, temporary food facility, catering truck, wagon, pushcart, or other motorized or non-motorized conveyance upon which food is sold, offered for sale or distributed.

(r) "Vendor" shall mean a sidewalk vendor or a street vendor.

(s) "Sidewalk vendor" shall mean any person engaged in selling, offering for sale, or distributing food on a public sidewalk.

(t) "Street vendor" shall mean any person engaged in selling, offering for sale, or distributing food from a vehicle located within a public street.

(Sec. 2 (part) (9-4.2001), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.01)

**5-27.1.02 Business Tax Certificate.**

It shall be unlawful to sell, offer for sale, or distribute any food on any public street or public sidewalk within the City without first obtaining a business tax certificate and paying the applicable business license tax for each sidewalk vendor or street vendor, pursuant to Chapter 1 of Title 3. Notwithstanding those provisions, no business tax certificate shall be issued without evidence that the vendor has obtained all permits required by this article. The original of the City business tax certificate shall be displayed conspicuously at all times on the street vendor's vehicle and at the location of the sidewalk vendor.

(Sec. 2 (part) (9-4.2002), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.02)

**5-27.1.03 Health and Sanitation Requirements.**

Vendors shall obtain a health permit from the enforcement agency. The health permit shall be displayed conspicuously at all times on the street vendor's vehicle and at the location of the sidewalk vendor. Evidence of such health permit shall be made available to the Finance Department as part of the business tax certificate application or renewal.

(Sec. 2 (part) (9-4.2004), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.04)

**5-27.1.04 Vendor Permit to Operate.**

(a) It shall be unlawful to sell, offer for sale, or distribute any food on any public street or public sidewalk within the City without first obtaining a vendor permit from the Police Department pursuant to the provisions of this article for each sidewalk vendor or street vendor location. The vendor permit shall be displayed conspicuously at all times on the street vendor's vehicle and at the location of the sidewalk vendor. Evidence of such vendor permit shall accompany the business tax certificate application or renewal application to the Finance Department.

(b) Any vendor permit issued pursuant to this article shall automatically expire, terminate and be of no further force and effect at 5:00 p.m. on December 31 of each year.

(c) Any vendor permit issued pursuant to this article is nontransferable.

(d) A vendor applicant desiring a vendor permit shall file an annual application with the Chief of Police, on a form furnished by the Police Department, setting forth the following information and including the accompanying data:

(1) Names, addresses and telephone numbers of the vendor applicant and of all persons financially interested in the business;

(2) A statement of the type of food to be sold;

(3) The location at which the sidewalk vendor applicant intends to operate;

(4) Number of vehicles the street vendor applicant intends to operate, along with a copy of the current registration of each vehicle;

(5) For street vendors, the desired street location(s) of the vehicle(s);

(6) Intended day(s) and hours of operation at such location(s);

(7) Whether the vendor applicant intends to operate an open-air barbeque at such location(s);

(8) The location of the toilet and handwashing facility required by this article;

(9) If the toilet and handwashing facility required by this article is on private property, a copy of an enforceable contract between the private property owner and the vendor applicant allowing vendor to utilize such facilities on the day(s) and hours of operation;

(10) A copy of the health permit required by this chapter;

(11) An acknowledgement by the vendor applicant of the obligation to comply with Chapter 14 of Title 6 regarding food service waste reduction;

(12) Agreement by the applicant to indemnify and hold harmless the City, its officers and employees from any and all damages or injury to persons or property proximately caused by the act or neglect of the applicant or by hazardous or negligent conditions maintained at the applicant's sales location;

(13) Evidence of general liability and automobile liability insurance in a form and at levels of coverage acceptable to the City;

(14) Previous vending permits issued to the vendor applicant in other cities and the status of those permits;

(15) Such further information as the Police Department may require.

(e) The application shall be accompanied by an application fee for each vehicle of a street vendor and/or each location of a sidewalk vendor. If the application is denied, the application fee shall not be returned to the vendor applicant. The application fee shall be set forth in the City's Master Fee Schedule.

(f) The Police Department shall conduct an investigation of the application and may issue a vendor permit to the vendor applicant within thirty (30) days of its receipt if the Police Chief finds that all of the following conditions have been met:

(1) An accurate application has been filed;

(2) The required application fee has been paid;

(3) All applicable provisions of this article have been or will be met;

(4) The vending locations are in compliance with Section 5-27.1.05, will not cause evident traffic congestion, impede pedestrian or bicycle movement, or violate applicable Federal or State accessibility laws; and

(5) The applicant and all the persons listed in subsection (d)(1) of this section have no previous convictions under State law concerning theft, possession of stolen property, or the sale of narcotics.

(g) The Police Chief may deny the application if it is inaccurate, incomplete or unable to meet the requirements of subsection (f) of this section, or if no application fee has been submitted.

(h) The Police Chief may revoke a vendor permit if it is determined and found thereafter that the application was inaccurate, that the permit holder failed to meet requirements of this article, or that the vendor is operating in a manner detrimental to public health, safety or the general welfare of the City.

(i) Any revocation of a vendor permit or denial of a vendor permit application may be appealed to the City Council pursuant to the provisions of Chapter 4 of Title 1.

(Sec. 2 (part) (9-4.2005), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.05)

**5-27.1.05 Vending Locations.**

A vendor with a valid vendor permit shall be permitted on public streets and sidewalks from the hours of 6:00 a.m. until 12:00 a.m. daily, subject to the conditions set forth below:

(a) No vendor shall locate within three hundred feet (300') of the grounds of any elementary or secondary school on any school day;

(b) No vendor shall locate within five hundred feet (500') of a freeway entrance or exit;

(c) No vendor shall locate within fifty feet (50') of any street or roadway intersection, crosswalk, fire hydrant, or bus stop;

(d) No vendor shall locate their operation in such a way that would restrict the ingress to or egress from the adjoining property;

(e) No vendor shall locate on any public sidewalk or within any public street adjacent to a curb which has been duly designated by the City as a white, yellow, blue or red zone;

(f) No vendor shall locate within two hundred feet (200') of a permanent food facility during that facility's operating hours;

(g) No vendor shall locate within two hundred feet (200') of any other vendor operating during the vending hours specified in this section;

(h) Vendors shall not operate in the RM Medium Density Residential Zone or the S-M Shoreline Management Zone, as those zones are described in Chapter 6 of Title 9, or any successor provision.

(Sec. 2 (part) (9-4.2006), Ord. 88-012, eff. Nov. 5, 1988; Sec. 2, Ord. 10-010, eff. July 15, 2010; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3, Ord. 10-020, eff. Jan. 20, 2011; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.06)

**5-27.1.06 Cleanliness.**

The vendor shall not leave any location without first picking up, removing and disposing of all trash or refuse from their operation that remains within twenty feet (20') of the vendor's location.

(Sec. 2 (part) (9-4.2008), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.07)

**5-27.1.07 Open-Air Barbeques or Outdoor Wood-Burning Ovens.**

Consistent with Health and Safety Code Section 114143, any open-air barbeque or outdoor wood-burning oven permitted to operate on any public street or sidewalk shall meet all of the following requirements:

(a) The open-air barbeque or outdoor wood-burning oven is operated on the same premises as, in reasonable proximity to, and in conjunction with a temporary food facility, or a mobile food facility that is operating at a community event. The vendor permit holder of the temporary food facility or mobile food facility shall be deemed to be the vendor permit holder of the open-air barbeque or outdoor wood-burning oven, and shall be responsible for ensuring it is operated in full compliance with this chapter.

(b) The open-air barbeque or outdoor wood-burning oven is not operated in, or out of, any motor vehicle, or in any location that may constitute a fire hazard, as determined by the local enforcement officer and/or the City Fire Marshal.

(c) The open-air barbeque or outdoor wood-burning oven is separated from public access to prevent food contamination or injury to the public by using ropes or other approved methods.

(d) The open-air barbeque shall be equipped with an impervious and easily cleanable floor surface that extends a minimum of five feet (5') from the open-air barbeque or outdoor wood-burning oven facility on all open sides.

(e) An open-air barbeque or outdoor wood-burning oven shall not operate on any day in which a "Spare the Air" alert or "No Burn" announcement has been issued by the Bay Area Air Quality Management District.

(f) All ashes and coals shall be cooled before disposal. Ashes and coals shall be doused and saturated with water and the fire shall be completely extinguished. The ashes and coals shall then be placed into a metal container with a tight-fitting lid that is only used to collect ashes and coals and properly disposed of off-site of the farmers' market. Ashes and coals shall not be placed into any City trash can at any time.

(g) The Fire Chief or his/her designee may order the immediate suspension of open-air barbeque and/or outdoor wood-burning oven operations which are conducted in violation of this section, or which are deemed unsafe or constitute a public nuisance or hazard, as determined by the Fire Chief or his/her designee.

(Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.08)

**5-27.1.08 Operation Within Specified Distance of Toilet and Handwashing Facility.**
A mobile food facility or temporary food facility shall be operated within two hundred feet (200') travel distance of an approved and readily available toilet and handwashing facility to ensure that restroom facilities are available to the vendor permit holder and any of its employees whenever the mobile food facility or temporary food facility is stopped to conduct business for more than a one (1) hour period or if the mobile food facility or temporary food facility operates an open-air barbeque or outdoor wood-burning oven.

(Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.09)

**5-27.1.09 Certified Farmers' Markets.**
Notwithstanding the provisions of this article, vendors operating within a certified farmers' market, permitted by this code, shall comply with all of the provisions of Chapter 35 of Title 5.

(Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

**5-27.1.10 Penalties.**
Any violations of this article shall be punishable as an infraction as provided in Chapter 2 of Title 1. Every day of vending without a valid vendor permit constitutes a separate offense.

(Sec. 2 (part) (9-4.2009), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.10)

## Article 2. Peddlers and Solicitors

**5-27.2.01. Definitions.**
For purposes of this article, the following definitions apply:

(a) "Certified farmers' market" shall be defined as provided in California Administrative Code Title 3, Section 1392 or any successor provision.

(b) "Code" means the Emeryville Municipal Code.

(c) "Food" shall be defined as provided in Health and Safety Code Section 113781 or any successor provision.

(d) "Peddle" means to sell and make immediate delivery, or offer for sale and immediate delivery, any nonfood goods, wares, merchandise, or thing in possession of the seller, or services of seller, at any place within the City other than from a fixed place of business.

(e) "Peddler" means any person who peddles, as herein defined.

(f) "Person" means an individual.

(g) "Police Chief" means the Chief of Police or his/her designee.

(h) "Solicit" means to sell or take orders, or offer to sell or take orders, for any nonfood goods, wares, merchandise, or thing, for future delivery, or for services to be performed, at any place within the City other than a fixed place of business.

(i) "Solicitor" means any person who solicits, as defined herein.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

**5-27.2.02. Business Tax Certificate.**

It shall be unlawful to peddle, solicit, or distribute any merchandise or services on any public street or sidewalk within the City without first obtaining a business tax certificate and paying the applicable business license tax for each peddler or solicitor, pursuant to Chapter 1 of Title 3. Notwithstanding those provisions, no business tax certificate shall be issued without evidence that the peddler or solicitor has obtained all permits required by this article. The original of the City business tax certificate shall be displayed conspicuously at all times at the location of a peddler or solicitor located on the public right-of-way or, in the case of a mobile peddler or solicitor, on demand from any law enforcement officer or upon demand of any person to whom the peddler or solicitor is peddling or soliciting.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

**5-27.2.03. Permit to Operate.**

(a) No person shall peddle or solicit on any public street or public sidewalk in the City without a valid permit issued by the Police Department. Evidence of such permit shall accompany the business tax certificate application or renewal application to the Finance Department.

(b) Any permit issued pursuant to this article shall automatically expire, terminate, and be of no further force and effect at 5:00 p.m. on December 31 of each year.

(c) Any permit issued pursuant to this article is nontransferable.

(d) A peddler or solicitor applicant desiring a peddler or solicitor permit shall file an annual application with the Chief of Police, on a form furnished by the Police Department, setting forth the following information and including the accompanying data:

(1) Names, addresses and telephone numbers of the applicant and of all persons financially interested in the business;

(2) A statement of the type of goods, property, or service to be peddled or solicited;

(3) The names and addresses of at least two (2) references as to the applicant's moral character, honesty and integrity;

(4) Identification of any vehicle intended to be used for peddling or soliciting;

(5) The intended location of peddling or soliciting activities;

(6) Agreement by the applicant to indemnify and hold harmless the City, its officers and employees from any and all damages or injury to persons or property proximately caused by the act or neglect of the applicant or by hazardous or negligent conditions maintained at the applicant's sales location;

(7) Evidence of general liability and automobile liability insurance in a form and at levels of coverage acceptable to the City;

(8) Previous peddling or soliciting permits issued to the applicant in other cities and the status of those permits; and

(9) Such further information as the Police Department may require.

(e) The applicant shall also furnish his/her fingerprints and thumbprints to be taken by the Police Department.

(f) The application shall be accompanied by an application fee. If the application is denied, the application fee shall not be returned to the applicant. The application fee shall be set forth in the City's Master Fee Schedule.

(g) The Police Department shall conduct an investigation of the application and may issue a peddler or solicitor permit to the applicant within thirty (30) days of its receipt if the Police Chief finds that all of the following conditions have been met:

(1) An accurate application has been filed;

(2) The required application fee has been paid;

(3) All applicable provisions of this article have been or will be met; and

(4) The applicant and all the persons listed in subsection (d)(1) of this section have no previous convictions under State law concerning theft, possession of stolen property, the sale of narcotics, or a crime involving moral turpitude.

(h) Every peddler or solicitor, at all times while engaged in peddling or soliciting, shall have in his/her immediate possession the permit issued under the provisions of this section and when so peddling or soliciting shall display the same upon demand of any law enforcement officer and upon demand of any person to whom the peddler or solicitor is peddling or soliciting.

(i) Every vehicle used for peddling or soliciting shall display the permit issued pursuant to this article in a conspicuous place in said vehicle.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

**5-27.2.04 Permit Denial or Revocation.**

(a) The Police Chief may deny a permit application if it is inaccurate, incomplete or unable to meet the requirements of Section 5-27.2.03, or if no application fee has been submitted.

(b) The Police Chief may revoke a permit if any of the following are determined and found after permit issuance:

(1) The application was inaccurate;

(2) Any violation of this article;

(3) Conviction of the permit holder of any felony or crime involving moral turpitude; or

(4) Peddling or soliciting in an unlawful manner or in such a manner which is detrimental to public health, safety or the general welfare of the City.

(c) Any revocation of a permit or denial of a permit application may be appealed to the City Council pursuant to the provisions of Chapter 4 of Title 1.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

**5-27.2.05. Peddling or Soliciting Locations.**
A peddler or solicitor with a valid permit shall be permitted on public streets and sidewalks from the hours of 8:00 a.m. until 7:00 p.m. daily, subject to the conditions set forth below:

(a) No peddler or solicitor shall operate within three hundred feet (300') of the grounds of any elementary or secondary school on any school day;

(b) No peddler or solicitor shall locate within five hundred feet (500') of a freeway entrance or exit;

(c) No peddler or solicitor shall locate within fifty feet (50') of any street or roadway intersection, crosswalk, fire hydrant, or bus stop;

(d) No peddler or solicitor shall locate their operation in such a way that would restrict the ingress to or egress from the adjoining property;

(e) No peddler or solicitor shall locate on any public sidewalk or within any public street adjacent to a curb which has been duly designated by the City as a white, yellow, blue or red zone;

(f) No peddler or solicitor shall locate within two hundred feet (200') of any other peddler or solicitor operating during the vending hours specified in this section;

(g) Peddlers and solicitors shall not operate in the RM Medium Density Residential Zone or the S-M Shoreline Management Zone, as those zones are described in Chapter 6 of Title 9, or any successor provision.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

**5-27.2.06. Hours When Prohibited.**
It is unlawful for any person to peddle or solicit before 8:00 a.m. or after 7:00 p.m. of any day.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

**5-27.2.07. Certified Farmers' Markets.**
Notwithstanding the provisions of this article, peddlers and solicitors operating within a certified farmers' market, permitted by this code, shall comply with all of the provisions of Chapter 35 of Title 5.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

**5-27.2.08. Penalties.**
Any violations of this article shall be punishable as an infraction as provided in Chapter 2 of Title 1. Every day of peddling or soliciting without a valid permit constitutes a separate offense.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

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The Emeryville Municipal Code is current through Ordinance 16-003, passed February 2, 2016.

Disclaimer: The City Clerk's Office has the official version of the Emeryville Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

City Website: http://www.ci.emeryville.ca.us
City Telephone: (510) 596-4300

Code Publishing Company

# ORDINANCE NO. 680

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, ADDING CHAPTER 8.42 TO THE INDIAN WELLS MUNICIPAL CODE REGARDING THE REGULATION OF MOBILE FOOD FACILITIES**

**WHEREAS**, the City of Indian Wells is authorized to regulate mobile food facilities within its jurisdiction subject to the limitations set forth in Vehicle Code section 22455; and

**WHEREAS**, the City wishes to adopt mobile food facility regulations in compliance with applicable law; and

**WHEREAS**, the City's regulations are based on the following findings:

1. Regulating the hours and location of mobile vendors benefits the health, safety and welfare of City residents because the operation of these vehicles at inappropriate hours or locations creates traffic hazards, blocks adjacent sidewalks to pedestrians, results in unwanted noise, littering and loitering at that location and/or creates hazards for children.

2. Regulating the manner and type of mobile vendors benefits the health, safety and welfare of the City because the inappropriate operation and uncontrolled proliferation of these vehicles creates traffic hazards, blocks adjacent sidewalks to pedestrians, results in unwanted noise, littering and loitering at that location and/or creates hazards for children.

3. Regulating mobile vendors on private property is consistent with the City's interests in the aesthetics of the community.

4. Prohibiting mobile vendors from operating within City parks and recreation facilities is consistent with the City's interest in the aesthetics of the community, fair competition and otherwise ensuring the proper use of City property.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** Chapter 8.42 is hereby **ADDED** to the Indian Wells Municipal Code to read in full as set forth in the attached Exhibit "A" and incorporated by this reference.

**SECTION 2. Severability**. If any provision, clause, sentence or paragraph of this Ordinance, or the application thereof to any person or circumstances, shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application and, to this end, the provisions of this Ordinance are hereby declared to be severable. This Ordinance amends, adds to, or deletes (as applicable) sections of the Indian Wells Municipal Code.

**SECTION 3. Effective Date**. This Ordinance shall take effect and be in force thirty (30) days after passage.

**SECTION 4. Publication**. The City Clerk is directed to publish this Ordinance in the manner and in the time required by law.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Indian Wells, California, at an adjourned regular meeting of the City Council held on 18th day of September, 2014.

**TED J. MERTENS**
**MAYOR**

**STATE OF CALIFORNIA )**
**COUNTY OF RIVERSIDE )ss.**
**CITY OF INDIAN WELLS )**

**CERTIFICATION FOR ORDINANCE NO. 680**

I, Wade G. McKinney, City Clerk of the City Council of the City of Indian Wells, California, **DO HEREBY CERTIFY** that Ordinance No. 680, having been regularly introduced at the meeting of August 21, 2014, was again introduced, the reading in full thereof unanimously waived, and duly passed and adopted at an adjourned regular meeting of the City Council held on this 18th day of September, 2014, and said Ordinance was passed and adopted by the following stated vote, to wit:

AYES: Hanson, Mertens, Mullany, Peabody, Roche
NOES: None

and was thereafter on said day signed by the Mayor of the City of Indian Wells

**ATTEST:**

Chief Deputy

**WADE G. MCKINNEY**
**CITY MANAGER/CITY CLERK**

**APPROVED AS TO FORM:**

Stephen P. Deitsch

**STEPHEN P. DEITSCH**
**CITY ATTORNEY**

**EXHIBIT "A"**

**"Chapter 8.42**
**MOBILE FOOD FACILITIES**

Sections:

**8.42.010 Definitions.**
**8.42.020 Mobile Food Facility on Public or Private Property.**
**8.42.030 Mobile Food Facility in the Right of Way.**
**8.42.040 Mobile Food Facility Permit.**
**8.42.050 Mobile Food Facility Permit Issuance and Denial.**
**8.42.060 Violations and Penalties.**

**8.42.010 Definitions.**

For purposes of this chapter, the following words or phrases shall have the following meanings:

"Food or food products" means any type of edible victuals or beverage.

"Mobile food facility" means any self-propelled, motorized device or vehicle by which any person or property may be propelled or moved upon a highway, excepting a device moved exclusively by human power, or which may be drawn or towed by a self-propelled, motorized vehicle, from which food or food products are sold, offered for sale, displayed, bartered, exchanged or otherwise given. Mobile food facility shall not include any vehicle only vending prepackaged food provided that the owner or operator of the vehicle has obtained all applicable state, local and City permits and approvals.

"Prepackaged Food" means any properly labeled and processed food, prepackaged to prevent any direct human contact with the food product upon distribution from the manufacturer, and prepared at an approved source.

"Vend" or "vending" means to sell, offer for sale, display, barter, exchange, or otherwise give food or food products from a mobile food facility.

"Vendor" means a person who vends, including an employee or agent of a vendor.

**8.42.020 Mobile Food Facility on Public or Private Property.**

(a) No mobile food facility may vend or locate on any private property or City property except as permitted in this section. All permitted operations on private property or City property shall comply with the operational standards set forth in Subsection (a), (b), (f) to (q), and (t) of Section 8.42.030 (Mobile Food Facility in the Right of Way).

(b) Mobile food facilities may vend or locate on non-residential private property with written permission from the property owner pursuant to a site permit issued under this section or if approved as part of a Temporary Use Permit (TUP) for a special event as outlined in Section 21.60.060 (Temporary Uses). In addition, any mobile food facility participating in a City

sponsored event shall not be required to obtain a site permit or TUP and may vend as part of the City sponsored event.

(c) Mobile food facilities wishing to obtain a site permit to vend on private property located in a non-residential zone or City property outside of the public right-of-way shall file a written request to do so at least ten (10) days prior to the requested date of vending. Such request may be made on a form prescribed by the Community Development Director and shall include, at a minimum, the location, date, and time of the requested vending. Mobile food facilities may request, and the Community Development Director may grant, a site permit covering multiple dates and times and locations. No application for a site permit shall be accepted unless the application is accompanied by a fee in an amount set by City Council resolution.

(d) The Community Development Director shall evaluate and consider any request for a site permit. The Community Development Director may approve, conditionally approve or deny the request consistent with the requirements of this chapter and the public health, safety, and welfare. The Community Development Director's decision may be appealed in the same manner as a mobile food facility permit.

(e) Violation of any site permit shall be grounds for suspension or revocation of a mobile food facility permit. A site permit may be suspended or revoked in the same manner as a mobile food facility permit.

**8.42.030 Mobile Food Facility in the Right of Way.**

A vendor may locate its mobile food facility in the public right-of-way as long as the vendor adheres to the following standards and conditions:

(a) The vendor has a valid mobile food facility permit and business license from the City, including insurance as defined in Subsection (o) below.

(b) The mobile food facility is in full compliance with all parking and Vehicle Code provisions which apply to the location at which it is parked.

(c) The mobile food facility does not obstruct pedestrian or vehicular traffic.

(d) Vending is prohibited on the exposed street and/or vehicular traffic side of the mobile food facility.

(e) The vendor shall not distribute any item from the mobile food facility in a manner that causes any person to stand in that portion of the street that is between the vehicle and the center of the street.

(f) The vendor shall not encroach onto a public sidewalk with any part of its mobile food facility or any other equipment or furniture related to the operation of its business.

(g) The mobile food facility has a valid permit, certificate or other required approval from the Riverside County Department of Health.

(h) All food products sold or provided from the mobile food facility shall comply with all applicable food labeling requirements established by the State of California and the vendor must obtain all required permits, including without limitation, health permits, to sell or provide such items.

(i) No alcohol beverage, general merchandise or commercial sales other than food are permitted.

(j) No amplified music is permitted.

(k) A mobile food facility is limited to two (2) signs excluding exterior graphics. The exterior sign shall be secured at all times that the mobile food facility is moving. No sandwich board or other signs are permitted on the ground in the area or on the mobile food facility.

(l) No vendor may engage in vending or otherwise operate a mobile food facility:

(1) Within one hundred and fifty (150') feet from the outer edge of any entrance of any business on private property during the hours such business is open to the public. This prohibition may be waived with the written consent of such business.

(2) Within twenty-five (25') feet of any street intersection controlled by a traffic light, crosswalk, or stop sign.

(3) Within twenty-five (25') feet of a bus stop.

(4) No mobile food facility may be locate within three hundred (300') feet of the nearest property line of any property on which a public or private school building is located, between the hours of 7:00 a.m. and 5:00 p.m. of any school day..

(m) A mobile food facility may only stand or park in the public right of way between the hours of 9:00 a.m. and dusk.

(n) No vendor shall engage in vending unless he or she maintains a clearly designated litter receptacle in the immediate vicinity of the mobile food facility, marked with a sign requesting use by patrons. Prior to leaving the location, the vendor shall pick up, remove and dispose of all trash generated by the vendor's operation located within a twenty-five-foot (25') radius of the mobile food facility's location. This does not include picking up trash in the street in an unsafe manor.

(o) The vendor shall maintain insurance, as deemed acceptable in the reasonable discretion of the City, and provide to the City written certification thereof, against liability for death or injury to any person and damage to property as a result of ownership, operation, or use of its mobile food facilities. The City Council may adopt insurance requirements as set by resolution. In addition, the vendor shall indemnify, defend and hold the City harmless from any claims arising out of or related to the vendor's ownership, operation, or use of its mobile food facilities, except as otherwise permitted by applicable law.

(p) The vendor shall not discharge any liquid (e.g. water, grease, oil, etc.) onto or into City streets, storm drains, catch basins, or sewer facilities. All discharges shall be contained and properly disposed of by the vendor.

(q) A mobile food facility shall be operated within two hundred (200') feet travel distance of an approved and readily available toilet and handwashing public facility to ensure that restroom facilities are available to customers or truck employees whenever the mobile food facility is stopped to conduct business for more than a one-hour period.

(r) A mobile food facility may not stand or park in the public right of way with a street speed limit of 35 mph or less, regardless if it is posted.

(s) A mobile food facility may not stand or park in one spot in the public right of way for more than one (1) hour.

(t) Mobile food facilities shall comply with all applicable state and local laws.

**8.42.040 Mobile Food Facility Permit.**

(a) No mobile food facility or vendor may vend in the City without first obtaining and having in his or her possession an annual mobile food facility permit issued by the City's Community Development Director in accordance with this chapter.

(b) To receive a mobile food facility permit, a vendor must complete a permit application on the form approved by the City and file it with the City. The Applicant must provide the following information:

(1) Applicant's full name and address.

(2) Proof of Applicant's identity.

(3) Proof of insurance coverage satisfactory to City.

(4) A brief description of the type of food products to be sold. This shall include the nature, character and quality of the product.

(5) The location and/or streets where the Applicant plans to vend.

(6) If Applicant is employed by another to vend, the name and business address of the employer.

(7) A description of the vending vehicle, including logo and color scheme, its registration number, and its license number.

(8) A copy of the valid Riverside County Department of Health permit.

(9) A copy of the Applicant's City business license.

(10) A certification that he or she complies with all local, state and federal laws regarding food product vending, including all applicable sales tax requirements and this chapter.

(c) No application for a new or renewed mobile food facility permit shall be accepted unless the application is accompanied by a fee in an amount set by City Council resolution.

**8.42.050 Mobile Food Facility Permit Issuance and Denial.**

(a) Upon receipt of a written application for a mobile food facility permit, the Community Development Director shall conduct such investigation as he or she deems appropriate to determine whether a mobile food facility permit should be approved. A permit shall be approved, conditionally approved, or denied within thirty (30) calendar days of the filing of an application. The mobile food facility permit shall be approved unless one of the following findings is made:

(1) The Applicant has knowingly made a false, misleading or fraudulent statement of fact to the City in the application process.

(2) The application does not contain the information required by this chapter.

(3) The Applicant has not satisfied the requirements of this chapter.

(b) The City may condition the approval of any mobile food facility permit to ensure compliance with this chapter and other applicable laws.

(c) Any mobile food facility permit shall be valid for the term of one (1) calendar year (January – December). Upon the expiration of the mobile food facility permit, an application for renewal shall be filed in a like manner as an application for an original mobile food facility permit, and such renewal permit shall be approved or conditionally approved only when the requirements for the issuance of an original permit are met.

(d) Any mobile food facility permit may be suspended or revoked by the Community Development Director for failure to comply with the terms and conditions of this chapter. Such suspension or revocation shall be made with written notice to the permit holder, stating the grounds for the revocation and the procedures for appealing the same. The permit holder may appeal this decision by filing a written request for appeal with the City Clerk within fifteen (15) days of the date of the notice. Any revocation or suspension shall be stayed during the pendency of the appeal unless the immediate public health or safety requires otherwise. The hearing on the appeal shall be held within sixty (60) calendar days of the appeal request unless otherwise agreed to by the parties. The City Council may conduct the hearing or designate a hearing officer, consistent with applicable law, to do so. The City Council's or hearing officer's decision shall be final.

(e) A mobile food facility permit shall not be assignable or transferable.

**8.42.060 Violations and Penalties.**

All penalties for violations of this chapter shall be as set forth in Chapter 1.16 General Penalty of the Indian Wells Municipal Code. The penalties provided in Chapter 1.16 are cumulative to any other penalty provided by law."

# ORDINANCE NO. 1130

## AN ORDINANCE OF THE CITY OF LOS BANOS AMENDING ARTICLE 36 CHAPTER 3 TO TITLE 9 OF THE LOS BANOS MUNICIPAL CODE RELATING TO MOBILE FOOD VENDING

WHEREAS, the Planning Commission directed the Community and Economic Development Department to prepare a proposed update the City's current mobile vendor ordinance;

WHEREAS, the Planning Commission conducted a duly noticed public hearing on the proposed ordinance on March 25, 2015 and April 22, 2015 at which time all individuals desiring to comment on the proposed ordinance were heard and on May 13, 2015 the Planning Commission recommended that the City Council adopt the proposed ordinance amending Article 36 to Chapter 3 Title 9 of the Los Banos Municipal Code;

WHEREAS, the City Council conducted a duly noticed public hearing on the recommended changes to the Zoning Code pertaining to mobile vending on June 3, 2015, July 1, 2015, and August 5, 2015 at which time all individuals desiring to comment on the proposed amendments were heard.

THE CITY COUNCIL OF THE CITY OF LOS BANOS DOES ORDAIN AS FOLLOWS:

**Note:** "Existing" as referred to in this Ordinance shall mean the relevant Article or Section in existence prior to amendment or renumbering.

**Section 1.** The title to Article 36 of Chapter 3 Title 9 of the Los Banos Municipal Code is amended to read as follows:

**Article 36. Mobile Food Vending**

**Section 3.** Section 9-3.3601 is amended to read as follows:

**Sec. 9-3.3601 Purpose.**

The general purpose of this Article is to promote the health, safety, comfort, convenience, prosperity and general welfare of the citizens, businesses and visitors of the City of Los Banos by requiring that new and existing mobile food vendors provide the community and customers with a minimum level of cleanliness, quality, safety and security. It is the purpose and intent of the City Council in enacting this Article, to provide mobile food vendors with clear and concise regulations to prevent safety, traffic and health hazards, as well as to preserve the peace, safety and welfare of the community.

**Section 4.** Section 9-3.3602 is amended to read as follows:

**Sec. 9-3.3602 Definitions.**

(a) "Mobile food vending unit" shall mean any vehicle, trailer, pushcart, motorized food wagon, stand, tent; or structure; not affixed to a permanent foundation, with or without wheels, which may be moved from one place to another under its own power or by other means.

(b) "Mobile food vendor" shall mean any person who owns, controls, manages or is otherwise engaged in the business of selling prepared, pre-packaged or unprepared, unpackaged food or foodstuffs of any kind, from a mobile vending unit on private or public property.

(c) "Persons" shall mean any person, firm, partnership, association, corporation, or business entity, and includes, but is not limited to, owners, operators, drivers, employees, agents, lessors and lessees of a mobile vending unit.

(d) "Vend" or "vending" shall mean the sale, offer for sale, soliciting, preparation, display, barter, or exchange, of prepared, pre-packaged or unprepared, unpackaged food or foodstuffs of any kind, from a mobile food vending unit on private or public property.

**Section 5.** Section 9-3.3603 is amended to read as follows:

**Sec. 9-3.3603 Permit required.**

No person may vend from a mobile food vending unit in the City without first obtaining and having in his or her possession a mobile food vendor permit issued by the City in accordance with this Article. No permit granted herein shall confer any vested right to any person or business for more than the permit period. All mobile food vendors subject to this Article shall comply with the provisions of this Article as they may be amended hereafter.

**Section 6.** Section 9-3.3604 is amended to read as follows:

**Sec. 9-3.3604 Permit period.**

Except as otherwise provided herein, all mobile food vendor permits issued by the City shall expire one year from the date of issuance.

**Section 7.** Section 9-3.3605 is amended to read as follows:

**Sec. 9-3.3605 Application for permit to operate.**

A person desiring to engage in a mobile food vendor operation shall submit a written application for a permit to operate in a form acceptable to and with all supporting information required by the Community and Economic Development Department. Such application shall be accompanied by a nonrefundable, nontransferable application fee in an amount as established by resolution of the City Council. Any such permit shall be required to be renewed annually and a separate nonrefundable, nontransferable application fee shall be paid yearly for such renewal application. Mobile food vendors must have the permit in their possession when vending. Permits to operate are nontransferable and shall be specific to an identified vending unit(s).

(a) A background check through the Los Banos Police Department must be obtained for the mobile food vendor and each person operating or vending out of the mobile food vending unit.

(b) Every mobile food vendor operator shall obtain a City of Los Banos Business License.

(c) As part of the permit to operate application, the mobile food vendor shall provide the following:

(1) Mailing address for notification purposes. If during the term of the permit, the permit holder has any change in the mailing address submitted on the original or renewal application, the permit holder shall notify the Community and Economic Development Department of such change in writing within ten (10) business days thereafter. Failure to provide updated contact information shall be grounds for permit suspension;

(2) Legal names of the mobile food vendor and all persons operating or vending out of the mobile food vending unit;

(3) Proof of current vehicle registration (for mobile food vending unit if applicable);

(4) Four (4) photographs (showing different exterior views) of each mobile food vending unit;

(5) Dimensioned sample or rendering of proposed signage;

(6) A copy of a current Merced County Environmental Health permit;

(7) Proof of automobile insurance as required by the Vehicle Code (for mobile vending unit if applicable);

(8) No person shall engage in, conduct or carry on the business of a mobile food vendor in the public right of way or on public property unless there is on file with the Community and Economic Development Department, in full force and effect at all times, documents issued by an insurance company authorized to do business in the State of California evidencing that the operator is insured (and naming the City as an additional insured) under a liability insurance policy providing minimum coverage of One

Million and No/100ths ($1,000,000.00) Dollars for injury or death arising out of the operation of the mobile food vending unit;

(9) If the mobile food vendor is operating in the public right of way or on public property the mobile food vendor shall be required to execute a hold harmless agreement in a form approved by the City.

(10) If the mobile food vendor is operating on private property, the mobile food vendor shall provide the following:

(A) An affidavit in a form approved by the City from the property owner (if other than self) permitting the mobile food vendor to locate on the site;

(B) A site plan, including sufficient parking for the primary use and the mobile food vendor, for all proposed stationary location(s). Parking spaces shall be marked as required by zoning regulations;

(C) An affidavit from the business or location providing the required restroom facilities for food service workers, stating the hours that those facilities are being made available.

(d) The following may constitute grounds for denial of a permit to operate or renewal application:

(1) The proposed mobile food vending activity does not comply with all applicable laws including, but not limited to, the applicable building, zoning, housing, fire, safety and health regulations;

(2) The applicant is unable to obtain a business license due to a criminal background check or Fire Department approval;

(3) The applicant has, within three (3) years immediately preceding the application filing date, had a permit to operate, vending license or similar permit suspended or revoked in another California jurisdiction;

(4) The applicant has knowingly made a material misstatement in the application for a permit to operate;

(5) Failure to obtain clearance from Merced County Environmental Health.

(e) The Planning Commission shall be the decision-making authority for any initial application of a permit to operate. The Community and Economic Development Director or designee shall be the decision making authority for any renewal application of a permit to operate and/or temporary administrative mobile food vendor permit.

**Section 8.** Section 9-3.3606 is amended to read as follows:

**Sec. 9-3.3606 Location.**

(a) Public Right of Way. A mobile food vendor may locate in the public right-of-way subject to the following conditions:

(1) A mobile food vendor shall not operate within three hundred (300') feet of any church, school grounds, park (except as set forth in Section 9-3.3608(b)), playground or City-operated recreation center;

(2) A mobile food vendor shall not operate within one hundred (100') feet of any street intersection;

(3) In addition to the above, a mobile food vendor must comply with the following regulations, depending upon the type of use in which it is located:

(A) Residential Zones.

(i) In a residential zone, a mobile food vendor shall move not less than four hundred (400') feet at least every ten (10) minutes and may not return more than three (3) times to a previous location or within four hundred (400') feet of a previous location on the same calendar day.

(ii) Permitted hours of operation are from 9:00 a.m. to 7:00 p.m.

(iii) A mobile food vendor may not be located within four hundred (400') feet of another mobile food vendor.

(B) Commercial Zones.

(i) In a commercial zone, a mobile food vendor shall move not less than four hundred (400') feet at least every two (2) hours and may not return more than three (3) times to a previous location or within four hundred (400') feet of a previous location on the same calendar day.

(ii) Permitted hours of operation are from 8:00 a.m. to 9:00 p.m.

(iii) If a mobile food vendor is located in a commercial zone and is within one hundred (100') feet of a residence, it shall comply with the requirements listed above for residential zones.

(C) Industrial Zones.

(i) In an industrial zone, a mobile food vendor may operate eighteen (18) hours a day or as long as businesses within three hundred (300') feet of the mobile food vendor location are open, whichever is shorter.

(ii) If a mobile food vendor is located in an industrial zone and is also within one hundred (100') feet of a residence, it shall comply with the requirements listed above for residential zones.

(D) Construction Zones and Business Parks. Permitted days and hours of operation are Monday through Saturday from 8:00 a.m. to 5:00 p.m.

(4) Except as set forth in Section 9-3.3608(b) no mobile food vendor shall be located or maintained on public property, including bicycle pathways, walking trails, public parks or inconsistent with any other City regulations;

(5) Shall not interfere with access, driveways, aisles, circulation or fire lanes and hydrants and shall not operate in a place where the operation will create an unsafe condition; and

(6) Shall comply with the requirements of the Merced County Environmental Health Department.

(b) Private Property. A mobile food vendor may locate on private property subject to the conditions as follows:

(1) Be incidental to a primary use with a valid business license, if required; a mobile vending unit shall not be the primary use of a parcel. Mobile food vending units shall not be permitted as an accessory use to a standalone parking lot;

(2) Be located in a commercial or industrial zoning district. Mobile food vendors shall not be located on private property in a residential zoning district, except as set forth in Section 9-3.3609(c);

(3) Not be located on a vacant parcel;

(4) Be located on pavement per City standards;

(5) Not utilize, or be located on, parking spaces required for the primary use. At least two (2) onsite parking spaces, in addition to those required for the primary use, shall be provided for the mobile food vending unit operation;

(6) Not interfere with access, driveways, aisles, circulation or fire lanes and hydrants and shall not operate in a place where the operation will create an unsafe condition;

(7) Comply with the requirements of the Merced County Environmental Health Department;

(8) Not interfere with pedestrian movement or create a hazard for pedestrians; and

(9) One mobile food unit shall be allowed for each 1000 square feet of paved level area not to exceed three (3) mobile food vending units operating on the same parcel at the same time unless in connection with a special event permit.

**Section 9.** Section 9-3.3607 is amended to read as follows:

**Sec. 9-3.3607 Operational requirements.**

(a) Mobile Food Vending Unit.

(1) The mobile food vendor shall display, in plain view and at all times, current permits and licenses and the vendors permit shall be affixed to the mobile vending unit.

(2) While vending, drive wheels of the mobile food vending unit shall be chocked in such a manner as to prevent movement.

(3) The mobile food vending unit shall be entirely self-sufficient in regards to gas, water and telecommunications. All mobile food vending units that use a generator, propane, compressed natural gas, open flame, heat source, or appliance to operate the mobile food vending unit shall obtain Fire Department approval and shall be subject to inspection by the Los Banos Fire Department prior to issuance or renewal of a business license involving use of the mobile food vending unit. All mobile food vending units shall comply with California Fire Code, California Code of Regulations, and California Mechanical Code. Should any utility hook-ups or connections to on-site utilities be used or required, the mobile food vendor shall be required to apply for appropriate permits or receive approval by the appropriate City department to ensure building and public safety and consistency with applicable building and zoning regulations.

(4) The mobile food vendor shall not discharge items onto the sidewalk, gutter, storm drainage inlets or streets.

(5) Any person engaged in mobile food vending shall wear, on their person, identification with a picture and name while vending. Such identification is to be obtained from the Los Banos Police Department.

(b) Appearance of Site.

(1) The site shall be maintained in a safe and clean manner at all times.

(2) No tables, chairs, fences, shade structures or other site furniture, (permanent or otherwise) or any freestanding signs shall be permitted in conjunction with the mobile food vendor.

(3) Any site improvements required for mobile food vendor operations shall require application for the appropriate permits to ensure building and public safety and consistency with applicable building and zoning regulations.

(4) Exterior storage of refuse, equipment or materials associated with the mobile food vendor is prohibited.

(c) Amplification. While moving, a mobile food vending unit may utilize amplified music, provided that such music shall not exceed eighty (80) decibels at ten (10') feet from the source as measured by a sound level meter. Any amplified music shall cease while the mobile food vending unit is stopped for vending purposes.

(d) Sanitation.

(1) All mobile food vendors operating a mobile food facility as defined by the Health and Safety Code shall operate out of a commissary pursuant to Health and Safety Code Section 114295.

(2) All mobile food vending units shall be equipped with refuse containers large enough to contain all refuse generated by the operation of such a unit, and the vendor of the mobile unit shall pick up all refuse generated by such operation within a twenty-five (25') foot radius of the vehicle before such unit is moved. No mobile food vendor shall dispose of any trash or refuse in any such public or private trash receptacle other than a trash receptacle owned, operated or otherwise provided by and under the control of such vendor.

(3) All mobile food vendors operating a mobile food facility as defined by the Health and Safety Code shall comply with Health and Safety Code Section 114315, as may be amended, regarding the availability of adequate toilet facilities for use by food service personnel.

(e) Safety and Security.

(1) No vending shall be permitted except after the mobile food vending unit has been brought to a complete stop and parked in a lawful manner.

(2) The mobile food vendor shall install signage in a visible location on the mobile vending unit indicating that loitering is not permitted.

(3) The mobile food vendor shall enforce the no loitering rule.

**Section 10.** Existing Section 9-3.3608 is renumbered to 9-3.3609 and amended to read as follows:

**Sec. 9-3.3609 Exemptions.**

The following shall be exempt from the requirements of this Article:

(a) Any person engaged in vending where such person has been authorized by the City of Los Banos to engage in such activity by a special event permit, in connection with a certified farmer's market, or other permit or entitlements issued by the City of Los Banos.

(b) Any person delivering any goods by vehicle where such goods have been ordered in advance for such delivery from any business located at a permanent location and which goods are being delivered from such location to the customer by vehicle, regardless of the point of sale.

(c) Any person on private property in a residential zone operating solely for private catering purposes when (i) the mobile food vending unit is parked entirely on private property; (ii) service is limited to the guests of the catered event; (iii) no admission is charged for attending the event; and (iv) no payment is required from the guests for individual orders from the mobile food vending unit.

**Section 11.** Existing Section 9-3.3609 is renumbered to 9-3.3610 and amended to read as follows:

**Sec. 9-3.3610 Application of other laws and regulations.**

(a) The provisions of this Article prohibiting the stopping or parking of a vehicle shall apply at all times or at those times specified by this Article, except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

(b) The provisions of this Article imposing a time limit on stopping or parking shall not relieve any person from the duty to observe other more restrictive provisions of the Vehicle Code, this Code or any other ordinances of the City, prohibiting or limiting the stopping or parking of vehicles in specified places or at specified times.

(c) The provisions of this Article shall not relieve any person from the provisions of the Health and Safety Code pertaining to the regulation of Mobile Food Facilities.

**Section 12.** Existing Section 9-3.3610 is renumbered to 9-3.3611 and amended to read as follows:

**Sec. 9-3.3611 Suspension/revocation of permit to operate.**

(a) Violation and Noncompliance. The Community and Economic Development Director or designee may refuse to renew a permit or may revoke or suspend an existing permit on the grounds that the permit holder has failed to comply with the permit conditions or other requirements of this Article. If a suspended permit lapses during the suspension period, a new application must be filed at the end of the suspension period. In any such case, the permit holder shall have the right to appeal in the time and manner set forth in this section.

(b) Revocation and Suspension of Permit to Operate. When the City concludes that grounds for denial, suspension, revocation or refusal to renew a permit to operate exist, he or she shall serve the applicant or permit holder, either personally or by certified mail addressed to the business or residential address of applicant or permit holder, with a notice of denial or notice of intent to suspend, revoke or refuse to renew permit.

This notice shall state:

(1) The reasons for the proposed action;

(2) The effective date of the decision;

(3) The right of the applicant or permit holder to a hearing; and

(4) That the decision will be final if no hearing request is filed within five (5) business days.

(c) Hearings and Appeals. Hearings and appeals of the decision of the Community and Economic Development Director or designee or the Planning Commission shall be conducted in the same manner provided by Sections 9-3.2330 through 9-3.2334.

**Section 13.** Existing Section 9-3.3611 is renumbered to 9-3.3612 and amended to read as follows:

**Sec. 9-3.3612 Applicability of ordinance to existing businesses.**

(a) The provisions of the ordinance codified in this Article shall be applicable to all mobile food vendors established after the effective date of the ordinance.

(b) All existing mobile food vendors operating within the City shall be required to obtain a permit to operate and otherwise comply with this Article upon the expiration of a current business license and/or application of a renewal of a current business license.

**Section 14.** A new Section 9-3.3608 is added to read as follows:

**Sec. 9-3.3608 Temporary Administrative Mobile Food Vendor Permit.**

(a) A mobile food vendor that otherwise meets all the requirements of this Article shall be eligible to obtain temporary administrative mobile food vendor permit issued over the counter by the Community and Economic Development Department for the temporary operation of a mobile food vending unit not to exceed one (1) day per any one week period. A mobile food vendor shall be eligible for a maximum of six (6) temporary administrative mobile food vendor permits per twelve month period.

(b) Notwithstanding the provisions of this Article, a temporary administrative mobile food vending permit may allow the mobile food vending unit, not to exceed two

units at the same time, to be located in the drive lane adjacent to the northern boundary of Pacheco Park except immediately before and after and during the time of a special event at the park subject to such other reasonable conditions as deemed appropriate by the Community and Economic Development Director.

**Section 15.** The provisions of this Article as enacted in this Ordinance shall apply to all unattended donation boxes located within the City of Los Banos as of the effective date of this Ordinance. All persons who have one or more unattended donation boxes located on their real property as of the effective date of this Ordinance shall have sixty (60) days from that date to file an application for a permit as provided for in this Article. Any person who has filed a timely application for a permit shall not be subject to the provisions of this Article relating to unattended donation boxes until a permit is issued or denied to the applicant.

**Section 16.** To the extent that the terms and provisions of this Ordinance may be inconsistent or in conflict with the terms or conditions of any prior City ordinance, motion, resolution, rule or regulation governing the same subject, the terms of this Ordinance shall prevail with respect to the subject matter thereof and such inconsistent or conflicting provisions of prior ordinances, motions, resolutions, rules or regulations are hereby repealed.

**Section 17.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases are declared unconstitutional, invalid or ineffective.

**Section 18.** This Ordinance shall go into effect and be in full force and operation thirty (30) days after its final passage and adoption. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be posted and published once within fifteen days after passage and adoption as may be required by law; or, in the alternative the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the Office of the City Clerk five days prior to the date of adoption of this Ordinance; and, within fifteen days after adoption, the City Clerk shall cause to be published, the aforementioned summary and shall post a certified copy of this Ordinance, together with the vote for and against the same, in the Office of the City Clerk.

Introduced by Council Member Silveira and seconded by Council Member Faria on the 1st day of July, 2015.

Passed on the 5th day of August, 2015 by the following vote:

AYES: Council Members Faria, Lewis, Silveira, Stonegrove, Mayor Villalta
NOES: None
ABSENT: None

APPROVED:

Michael Villalta, Mayor

ATTEST:

Lucille L. Mallonee, City Clerk

## 9-2-124 Mobile food facilities. Revised 6/15

(a) **Purpose.** The purpose of this section is to allow mobile food facilities to operate within the City through an expedited permitting process that ensures that such uses are operated in a manner that is safe and secure, and will not create adverse impacts to either the property on which they are located or to the immediate neighborhood.

(b) **Mobile food facility permit required.** Any person must obtain a mobile food facility permit prior to operating a mobile food facility on private property within the City. The approval shall be specific to a location and shall not be transferable to other locations or operators. Operation of a mobile food facility shall not be permitted on public property under this section. An application for a permit shall be submitted for approval of a mobile food facility permit not less than fifteen (15) days before the use is intended to begin. The application shall be on a form prescribed for that purpose, and shall include the written consent of the owner of the property on which the use is to be located and, if different, the business owner providing restroom facilities within two hundred (200') feet as prescribed by the California Health and Safety Code Section 114250.1.

(c) **Mobile food facility permit application: Review and approval.**

(1) Once an application has been accepted as complete, the Development Services Director or designee shall take action within fifteen (15) days.

(2) Once an application has been accepted as complete, the Development Services Director or designee shall refer the permit application to City departments and any other agencies deemed appropriate by the Development Services Director.

(3) In considering an application for a permit pursuant to this section, the Development Services Director or designee shall approve the permit only if it makes the following findings and subject to the limitations and conditions of this section:

(i) The proposed location is on an improved property that is entirely paved and shall not interfere with the operation of any approved uses on the site;

(ii) The site is adequate to support the operation of the mobile food facility and the mobile food facility will not adversely affect adjacent structures and uses, or the surrounding neighborhood;

(iii) The proposed use will not adversely affect the circulation and flow of vehicular and pedestrian traffic in the immediate area;

(iv) The proposed use will not create a demand for additional parking which cannot be met safely and efficiently in existing parking areas;

(v) The proposed use will not conflict with the terms or intent of any planned unit development permit or conditional use permit currently in effect on the property;

(vi) The proposed use and location complies with all applicable requirements of the Turlock Municipal Code, the California Building and Fire Codes, and any other applicable local, regional, State or Federal laws or regulations; and

(vii) The proposed use will not otherwise constitute a nuisance or be detrimental to the public welfare of the community.

(d) **Limitations of use by zoning district.** A mobile food facility may be permitted to operate on any property zoned for commercial or industrial uses, except the C-O commercial office district and the DC downtown core, DCT downtown core transition, and OR office residential overlay districts.

(e) **Limitation on number and concentration of mobile food facilities.** On properties of less than one (1) acre in size, no more than one (1) mobile food facility shall be permitted at one (1) time.

(f) **Mobile food facility permit and renewals.** The mobile food facility permit shall expire on December 31st each calendar year. Applications received after October 1st of each calendar year shall be given a renewal date that ends on December 31st of the following year. Each renewal shall be subject to the findings and conditions outlined in this section. There shall be no limit on the number of renewals that may be granted.

(g) **Conditions.** In authorizing an application for a mobile food facility permit, the Development Services Director shall include as conditions of approval the following minimum provisions:

(1) The use shall be conducted entirely upon private property and not within any public right-of-way;

(2) The use shall conform to all applicable building, electrical, fire, plumbing, engineering, solid waste, wastewater, water quality, and environmental regulations and laws;

(3) No permanent structures may be constructed on the site to support the operation of the mobile food facility;

(4) No signs, balloons, or flags may be displayed on or off the site to promote the mobile food facility except those permanently affixed to the mobile food vehicle/trailer;

(5) No outdoor music, live or amplified, is permitted;

(6) Temporary canopies or tents less than one hundred twenty (120) square feet may be erected but must be removed at the end of each business day;

(7) No more than two (2) small tables seating up to a total of ten (10) people may be permitted and must be removed at the end of each business day;

(8) Vehicle and temporary canopies or tents shall not be located closer than twenty (20') feet to a building or structure;

(9) Vehicle and any temporary canopies or tents shall not be located on the same parcel, or closer than one hundred (100') feet from the lot line of an adjacent parcel, on which a flammable, combustible, or liquid petroleum gas dispensing or storage container is located;

(10) Provisions for fire protection and fire vehicle access shall be made as prescribed by the Fire Marshal;

(11) The site shall be continuously maintained free of weeds, litter, and debris;

(12) Within three (3) days after ceasing operation of the mobile food facility at any location, the site shall be completely cleaned; all trash, debris, signs, sign supports, and temporary electrical service will be removed;

(13) The mobile food facility operator shall obtain and maintain a valid Turlock business license at all times;

(14) An agreement for the use of properly operating restroom facilities within two hundred (200') feet of the vehicle's location shall be maintained at all times; and

(15) Any additional limitations or conditions as required by the Development Services Director as conditions of approval.

(h) **Fee.** A fee shall be paid by the applicant to cover the costs of processing and administering the mobile food facility permit application. Such fee shall be set by City Council resolution, and may be amended from time to time.

(i) **Suspension or revocation of mobile food facility permit.** Any mobile food facility permit may be suspended or revoked in accordance with the procedures and standards of Article 11 of Chapter 9-5 TMC (Enforcement). The permit shall be automatically suspended and may be revoked when the permit issued by the Stanislaus County Environmental Resources Department is suspended or revoked for any reason.

(j) **Appeal.** The decision of the Development Services Director may be appealed as provided by Chapter 1-4 TMC.

(1208-CS, Amended, 05/28/2015; 1207-CS, Rep&ReEn, 05/28/2015)

Article 2. - Definitions

*Abandoned.* A use that has ceased or a structure that has been vacated for a time period as specified in this title. Abandonment does not include temporary or short-term interruptions to a use or occupancy of a structure during periods of remodeling, maintaining, or otherwise improving or rearranging a facility.

*Accessory building.* See building, accessory.

*Accessory dwelling unit.* See second dwelling unit.

*Accessory structure.* See structure, accessory.

*Accessory use.* See use, accessory.

*Acre, gross.* A measure of total land area of a lot or site, including areas to be dedicated for public rights-of-way, streets, schools, or other dedications.

*Acre, net.* A measure of land area of a lot or site remaining after dedication of all areas for public rights-of-way, streets, schools, or other dedications.

*Adjacent.* Contiguous, having a common border, boundary, or lot line. Lots or parcels of land that touch at corners only shall not be deemed adjacent. Includes properties directly across an alley.

*Adjoining.* See "adjacent".

*Adult-oriented business.* An establishment or concern that, as a regular and substantial course of conduct, offers, sells or distributes adult-oriented merchandise, or that offers to its patrons materials, products, merchandise, services, entertainment or performances that have sexual arousal, sexual gratification, and/or sexual stimulation as their dominant theme, or are characterized by an emphasis on specified sexual activities or specified anatomical areas and are not customarily open to the general public because they exclude minors by virtue of their age. This classification does not include any establishment offering professional services conducted, operated, or supervised by medical practitioners, physical therapists, nurses, chiropractors, psychologists, social workers, marriage and family counselors, osteopaths, and persons holding licenses or certificates under applicable State law or accreditation from recognized programs when performing functions pursuant to the respective license or certificate. Includes sexually oriented businesses. See Section 9-5.102, Adult-Oriented Businesses.

*Affordable housing.* Residential units for rent or sale which are intended for or restricted to households of very low, low and moderate income as defined by Sections 50079.5, 50093 and 50105 of the Health and Safety Code.

*Agriculture.* The art, science or practice of cultivating the ground, harvesting the crops, rearing and management of livestock, tillage, husbandry, farming, horticulture, and forestry.

*Aggrieved person.* Any person who, in person or through a representative, appeared at a City public hearing in conjunction with a decision or action appealed or who, by other appropriate means prior to a hearing, informed the local government of the nature of his or her concerns or who, for good cause, was unable to do either.

*Aircraft sales, services and storage.* Uses related to the rental, sales, manufacturing, maintenance, repair and storage of aircraft.

*Alley.* A public or private vehicular way typically providing a secondary means of access to adjoining property, and not meant to provide a through traffic route, the longitudinal boundaries of which are defined by property lines or easements.

*Alteration.* Any change, addition or modification that changes the exterior architectural appearance or materials of a structure or object. Alteration includes changes in exterior surfaces, changes in materials, additions, remodels, demolitions, and relocation of buildings or structures, but excludes ordinary maintenance and repairs. See also "structural alterations" for modifications to any of the supporting members of a structure.

*Americans with Disabilities Act (ADA).* United States Public Law 101-336, 104 Stat. 327 (July 26, 1990), codified at 42 U.S.C. Section 12101 et seq.

*Ancillary.* Accompanying, auxiliary.

*Animal keeping.* The raising of animals as an accessory use to a primary residential use. See Chapter 5, Article 1.104, Animal Keeping.

*Animal raising.* The raising, grazing, or feeding of animals for animal products, animal increase, or value increase, and dairying as an accessory use on farms with dairy cattle. It includes the raising of livestock, poultry and fish.

*Animal-related terms.*

*Animal husbandry.* The care and breeding of domestic farm animals such as cattle, hogs, sheep and horses.

*Household pet.* Any domesticated animal customarily permitted and kept in a dwelling and kept only for the company or pleasure provided to the occupants of the dwelling, such as a dog, cat, bird, rodent (including a rabbit), fish, reptile or turtle, to the extent allowed by California law.

*Kennels.* Facilities for keeping, boarding, training, breeding or maintaining for commercial purposes, four (4) or more dogs, cats, or other household pets not owned by the kennel owner or operator. This classification excludes pet shops and animal hospitals that provide twenty-four (24) hour accommodation of animals receiving medical or grooming services.

*Livestock.* Any domestic animals such as cattle, horses, donkeys, mules, burros, sheep, hogs, or goats. Includes fish.

*Pet stores.* Retail sales of animals and/or services, including grooming, for animals on a commercial basis. This classification excludes dog walking and similar pet care services not carried out at a fixed location, and excludes pet supply stores that do not sell animals or provide on-site animal services.

*Veterinary services.* Medical care for small animals on a commercial basis. This classification allows twenty-four (24) hour accommodation of animals receiving medical or grooming services but does not include kennels.

*Apartment.* A multiple residence with three (3) or more units, in which residential units are rented for a month or longer. See also residence, multiple.

*Area, gross.* The horizontal area within the boundaries of a lot or site including any area for future streets, parks, and other dedications.

*Artists' studios.* Work space for artists and artisans, including individuals practicing one of the fine arts or performing arts, or skilled in an applied art or craft. Incidental retail sales of items produced on the premises is required.

*Assembly plant.* A plant with an arrangement of machines, tools and workers assembled in a particular sequence along a direct line or route.

*Authority.* The appropriate person, official, or body designated to hear, grant, deny, modify, condition, revoke permits required by the Coalinga Zoning Ordinance.

*Automobile/vehicle sales and services.*

*Automobile/vehicle rentals.* Rental of automobiles, including storage and incidental maintenance.

*Automobile/vehicle sales and leasing.* Sales or leasing of automobiles, boats, motorcycles, trucks, and motor homes, including storage and incidental maintenance.

*Automobile/vehicle repair, major.* Repair of automobiles, trucks, motorcycles, motor homes, boats and recreational vehicles, including the sale, installation, and servicing of related equipment and parts, generally on an overnight basis. This classification includes auto repair shops, body and fender shops, transmission shops, wheel and brake shops, auto glass services, and tire sales and installation, but excludes vehicle dismantling or salvaging and tire retreading or recapping.

*Automobile/vehicle service and repair, minor.* The service and repair of automobiles, light-duty trucks, boats, and motorcycles, including the sale, installation, and servicing of related equipment and parts. This classification includes quick-service oil, tune-up and brake and muffler shops where repairs are

made or service provided in enclosed bays and no vehicles are stored overnight. This classification excludes establishments providing engine repair, body and fender work, vehicle painting, or towing. It also excludes repair of heavy trucks or construction vehicles.

*Automobile/vehicle washing.* Washing, waxing, or cleaning of automobiles or similar light vehicles, including self-serve washing facilities.

*Large vehicle and equipment sales, service and rental.* Sales, servicing, rental, fueling, and washing of large trucks, trailers, tractors, and other equipment used for construction, agricultural, or landscape gardening activities. Includes large vehicle operation training facilities. Sales of new or used automobiles or trucks are excluded from this classification.

*Service station.* Establishments primarily engaged in retailing automotive fuels or retailing these fuels in combination with activities, such as providing repair services; selling automotive oils, replacement parts, and accessories; and/or providing food services.

*Towing and impound.* Establishments primarily engaged in towing light or heavy motor vehicles, both local and long distance. These establishments may provide incidental services, such as vehicle storage and emergency road repair services. (For automobile/dismantling, see salvage yards)

*Balcony.* A platform that projects from the wall of a building thirty (30) inches or more above grade.

*Bakery.* A shop where baked goods are made and/or sold.

*Banks and financial institutions.*

*Banks and credit unions.* Financial institutions providing retail banking services. This classification includes only those institutions engaged in the on-site circulation of money, including credit unions, but excluding check-cashing businesses.

*Check cashing businesses.* Establishments that, for compensation, engage in the business of cashing checks, warrants, drafts, money orders, or other commercial paper serving the same purpose. This classification also includes the business of deferred deposits, whereby the check casher refrains from depositing a personal check written by a customer until a specific date pursuant to a written agreement as provided in Civil Code 1789.31. Check Cashing Businesses do not include state or federally chartered banks, savings associations, credit unions, or industrial loan companies. They also do not include retail sellers engaged primarily in the business of selling consumer goods, such as consumables to retail buyers, that cash checks or issue money order incidental to their main purpose or business.

*Bar.* See eating, drinking and smoking establishments.

*Base district.* A zoning district that includes use, height, bulk, space, and development standards for the regulation of development in a particular area.

*Bed and breakfast.* A residence or commercial building with six (6) or fewer rooms, serving meals to registered guests for accommodation of travelers staying fewer than thirty (30) days.

*Bedroom.* Any room located within a dwelling unit that is used primarily for sleeping purposes by its residents and that contains at least seventy (70) square feet of floor area.

Rooms designated as a "den", "library", "study", "loft" or other extra room that satisfies this definition and is not a kitchen, living room, or bath will be considered a bedroom.

*Bicycle parking, long-term.* Bicycle parking that is designed to serve employees, students, residents, commuters, and others who generally stay at a site for four (4) hours or longer.

*Bicycle parking, short-term.* Bicycle parking that is designed to serve shoppers, customers, messengers, guests, and other visitors to a site who generally stay for a period of less than four (4) hours.

*Block.* All property fronting upon one side of a street, between intersecting and intercepting streets, or between a street and a railroad right-of-way, waterway, dead-end street or unsubdivided land.

*Blockface.* All property between two (2) intersections that fronts upon a street or is adjacent to a public right-of-way.

*Boardinghouse.* A residence where lodging or meals are provided to persons renting rooms for a month or longer.

*Building.* Any structure enclosed by a roof and by walls on three or more sides, and having a fixed location upon the ground.

*Building footprint.* See footprint.

*Building front.* That portion of the main building which affords public entry. In the case of a building with more than one public entry, the entrance with the assigned address shall be considered the main public entry.

*Building height.* See height.

*Building materials and services.* Retailing, wholesaling, or rental of building supplies or equipment. This classification includes lumber yards, tool and equipment sales or rental establishments, and includes establishments devoted principally to taxable retail sales to individuals for their own use. This definition does not include contractors' yards and hardware stores less than 10,000 square feet in floor area (see retail sales).

*Building, accessory.* A subordinate building, the use of which is incidental to that of the main building on the same lot.

*Building, main.* The building in which the principal use on a lot is conducted.

*Building Official.* The Building Official is the City Manager or his or her designee. The Building Official is under general administrative direction, to manage and coordinate the activities of the building and inspection functions of the City; to assume responsibility for implementing City activities related to setting and ensuring compliance with building standards including plan check, inspection and zoning matters. Work may be conducted by the Building Official or his or her division staff.

*Business.* A commercial use involving the purchase, sale or other transaction involving the handling or disposition of any article, service, substance or commodity for livelihood or profit; or the management of offices, structures and premises; or the maintenance and use of recreational or amusement enterprises; or the maintenance and use of offices and facilities by professions and trades rendering service.

*Business office.* A building or part of a building in which one or more persons are employed primarily in the administration, management, or conducting of a business, sometimes incidental to other business activities.

*Business services.* Establishments that primarily provide goods and services to other businesses on a fee or contract basis, including printing and copying, blueprint services, computer services, data processing, accounting and bookkeeping, advertising and mailing, equipment rental and leasing, office security, custodial services, photo finishing, and model building, but excluding vehicle rentals, bulk items, or print shops.

*Café.* See eating and drinking establishments.

*California Environmental Quality Act (CEQA).* State law, pursuant to California Public Resources Code Section 21000 et. seq. or any successor stature, that requires public agencies to document and consider the environmental effects of a proposed action before a decision.

*Card room.* An establishment where legal gambling is conducted.

*Caretaker.* A person, living on-site, who is the owner, manager or any employee with responsibility for security, care of people, animals, equipment or other conditions on the property.

*Caretaker residence.* A living unit provided for an on-site caretaker.

*Carport.* An accessory structure that is roofed but permanently open on at least two (2) sides and maintained for the storage of motor vehicles.

*Car wash.* An establishment with mechanical facilities for washing motor vehicles including self service operations.

*Cemetery.* Establishments primarily engaged in operating sites or structures reserved for the interment of human or animal remains, including mausoleums, burial places, and memorial gardens.

*Cinema/theaters.* Facilities for indoor display of films, motion pictures, or dramatic, musical, or live performances. This classification may include incidental food and beverage services to patrons.

*Large-scale.* This classification includes large outdoor facilities such as amusement and theme parks, casinos, sports stadiums and arenas, racetracks, amphitheaters, drive-in theaters, driving ranges, golf courses, and facilities with more than 10,000 square feet in building area, including fitness centers, gymnasiums, handball, racquetball, or large tennis club facilities; ice or roller skating rinks; swimming or wave pools; miniature golf courses; bowling alleys; archery or indoor shooting ranges; riding stables; campgrounds; or stables. This classification may include restaurants, snack bars, and other incidental food and beverage services to patrons.

*Small-scale.* This classification includes small, generally indoor facilities that occupy less than 10,000 square feet of building area, such as billiard parlors, card rooms, health clubs, dance halls, small tennis club facilities, poolrooms, and amusement arcades. This classification may include restaurants, snack bars, and other incidental food and beverage services to patrons.

*City.* The City of Coalinga, California.

*City Council.* The City Council of the City of Coalinga.

*City Engineer.* The City Engineer of the City of Coalinga.

*Clubs and lodges.* Meeting, recreational, or social facilities of a private or nonprofit organization or association primarily for use by members or guests. This classification includes union halls and social clubs.

*Cocktail lounge.* A bar or area serving primarily alcoholic beverages, within a restaurant.

*Code Enforcement Officer.* A Code Enforcement Officer is defined under Section 2-4.113 of the City of Coalinga Municipal Code.

*Coffee shop.* See eating and drinking establishment.

*Colleges and trade schools, public or private.* Institutions of higher education providing curricula of a general, religious or professional nature, typically granting recognized degrees, including conference centers and academic retreats associated with such institutions. This classification includes business and computer schools, management training, technical and trade schools, but excludes personal instructional services such as music lessons.

*Commercial entertainment and recreation.* Provision of participant or spectator entertainment to the general public.

*Commercial vehicle.* Any vehicle currently registered as such with the state Department of Motor Vehicles or equivalent out-of-state or federal agency and is used primarily in the conduct of a business as opposed to private family or individual use. See Section 4-4.801 to 4-4.807 of the City of Coalinga Municipal

Code.

*Community center.* Any noncommercial facility established primarily for the benefit and service of the population of the community in which it is located. Examples include youth centers and senior centers.

*Community Development Director.* The Community Development Director is the City Manager or his or her designee. The Community Development Director is under general administrative direction, to plan, direct, manage, and oversee the planning functions of the City; to assume responsibility for the enforcement of zoning, subdivision, and land use laws, ordinances, and regulations in accordance with the general plan; to provide consultation on planning issues to the City Council, Planning Commission, and other boards and advisory committees; and to do related work as required. Work may be conducted by the Community Development Director and his or her department staff.

*Condominium.* An estate in real property consisting of an undivided interest in common in a portion of a parcel of real property, together with a separate interest in space in a residential or commercial building, such as an apartment or an office building. A condominium may include in addition a separate interest in other portions of such real property. Condominium, also refers to townhouses, cooperative housing, and similar residential developments.

*Compatible.* That which is harmonious with and will not adversely affect surrounding buildings and/or uses.

*Condition of use.* A development standard determined to be necessary to permit the harmonious classification of a use as listed in a district and therefore a prerequisite to place, or for application to place, such use as classified.

*Conditionally permitted.* Permitted subject to approval of a Conditional Use Permit or Site Plan Review.

*Construction.* Construction, erection, enlargement, alteration, conversion or movement of any building, structures, or land together with any scientific surveys associated therewith.

*Construction and material yards.* Storage of construction materials or equipment on a site other than a construction site.

*Conversion.* A change of a residential dwelling, including a mobile home lot in a mobile home park, as defined in Section 18214 of the Health and Safety Code, or a residential hotel, as defined in paragraph (1) of subdivision (b) of Section 50519 of the Health and Safety Code, to a condominium, cooperative, or similar form of ownership; or a change of a residential dwelling, including a mobile home lot in a mobile home park, or a residential hotel to a nonresidential use.

*County.* The County of Fresno, California.

*Courtyard.* An open, unoccupied space, unobstructed to the sky, other than a yard, on the same lot with a building or group of buildings and which is bounded on three (3) or more sides by such building or buildings.

*Crop cultivation.* The cultivation of tree, vine, field, forage, and other plant crops intended to provide food or fibers. The classification excludes wholesale or retail nurseries, vineyards and ancillary wineries and distilleries.

*Cultural institutions.* Public or non-profit institutions engaged primarily in the display or preservation of objects of interest in the arts or sciences that are open to the public on a regular basis. This classification includes performing arts centers for theater, dance, and events; buildings of an educational, charitable or philanthropic nature; libraries; museums; historical sites; aquariums; art galleries; and zoos and botanical gardens.

*Day care centers.* Establishments providing non-medical care for persons on a less than 24-hour basis other than family day care home. This classification includes nursery schools, preschools, and day care facilities for children or adults, and any other day care facility licensed by the State of California.

*Day care, commercial.* A facility that regularly provides care, protection, and supervision for any number of persons as a principal business use of the site.

*Day care, institutional.* A facility that regularly provides care, protection, and supervision for any number of persons, and is operated in conjunction with and on the same site as a public or private school, church or other institutional use which is permitted and established in the district.

*Family day care home.* A home that regularly provides care, protection, and supervision for fourteen (14) or fewer children, in the provider's own home, for periods of less than twenty-four (24) hours per day, while the parents or guardians are away, and is either a large family day care home or a small family day care home as follows.

*Family day care: small.* A facility or home that for compensation regularly provides care, protection and supervision for six (6) or fewer children, not necessarily related to the caregiver in the caregiver's own home for periods of less than twenty-four (24) hours per day, while the parents or guardians are absent. Children under the age of ten (10) years who reside at the home shall be included when counting the number of children taken care of in the house (Health and Safety Code Section 1596.78(c)). See Section 9-5.110, Family Day Care Homes.

*Family day care: large.* A facility or home that for compensation regularly provides care, protection and supervision for up to twelve (12) children, not necessarily related to the caregiver in the caregiver's own home for periods of less than 24 hours per day, while the parents or guardians are absent. Children

under the age of 10 years who reside at the home shall be included when counting the number of children taken care of in the house (Health and Safety Code Section 1596.78(b)). See Section 9-5.110, Family Day Care Homes.

*Deck.* A platform, either freestanding or attached to a building, that is supported by pillars or posts. See also balcony.

*Delicatessen.* A shop that sells and/or serves cooked or prepared foods ready for eating.

*Demolition.* The intentional destruction and removal of any structure or portion thereof, including a residential dwelling, including a mobile home, as defined in Section 18008 of the Health and Safety Code, or a mobile home lot in a mobile home park, as defined in paragraph (1) of subdivision (b) of Section 50519 of the Health and Safety Code, which has not been declared to be a public nuisance under Division 13 (commencing with Section 17000) of the Health and Safety Code or any local ordinance enacted pursuant to those provisions.

*Density.* The number of dwelling units per unit of land area.

*Density bonus.* An increase in the total number of dwelling units allowed per acre, potentially above and beyond that allowed by the Coalinga General Plan for the given district.

*Development.* Any manmade change to improved or unimproved real estate, including but not limited to the division of a parcel of land into two (2) or more parcels; the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any structure; any mining, excavation, landfill or land disturbance; and any use or extension of the use of land.

*Development agreement.* A contract duly executed and legally binding between the City of Coalinga and a developer(s) that delineates the terms and conditions agreed upon by two (2) or more parties.

*Developmentally disabled rehabilitation facility.* See residential care facility.

*Disabled-inoperative vehicle.* Any vehicle unable to run under its own power, unlicensed, or determined to be unsafe to operate. See Sections 5-1.01 to 5-1.15 of the City of Coalinga Municipal Code.

*District.* See zoning district.

*Double frontage lot.* See lot, through.

*Drive-through facilities.* Facilities designed to enable persons to receive a service or purchase or consume goods while remaining within a motor vehicle, typically associated with banks, eating, and drinking establishments, pharmacies, and other commercial uses.

*Driveway.* A vehicular access within private property leading from a public or private street to the principal structure, residence, garage, carport or parking area See Chapter 4, Article 3, Off Street Parking and Loading for requirements.

*U-shaped driveways.* A driveway type characterized by having a separate entrance and exit and a curved drive path and generally loops to form a "u" shape.

*Dwelling unit.* A room or suite of rooms including one and only one kitchen, and designed or occupied as separate living quarters for one family. Dwellings include transitional and supportive housing. See also family.

*Easement.* A portion of land created by grant or agreement for specific purpose; an easement is the right, privilege or interest which one party has in the land of another.

*Eating and drinking establishments.* Businesses primarily engaged in serving prepared food and beverages for consumption on or off the premises.

*Bars/night clubs/lounges.* Businesses serving beverages for consumption on the premises as a primary use and including on-sale service of alcohol including beer, wine, and mixed drinks. This classification includes establishments that provide dancing or entertainment.

*Coffee shops/cafés.* Establishments that serve nonalcoholic beverages, such as coffee, tea, juices or sodas for consumption on or near the premises, or a specialty snack, such as ice cream, frozen yogurt, cookies or popcorn.

*Restaurants.* Establishments where meals are served to customers. This classification includes full-service restaurants with table service as well as establishments providing limited table service, such as fast-food restaurants, carryout sandwich shops, limited service pizza parlors and delivery shops, and delicatessen restaurants. This classification excludes establishments that provide dancing or entertainment (see bars/night clubs/lounges).

*Effective date.* The date on which a permit or other approval becomes enforceable or otherwise takes effective, rather than the date it was signed or circulated.

*Electric vehicle charging station.* A public or private parking space served by a battery charging station equipment with the primary purpose of transferring electric energy by conductive or inductive means to a battery or other energy storage device in an electric vehicle. An electric vehicle charging station is considered an accessory use and accessory structure on any property and shall conform to their respective requirements. A site with electric vehicle charging stations as a primary use shall be subject to the same requirements as a gas station, including signage requirements.

*Charging levels.* The standardized indications of electrical force or voltage at which an electric vehicle's battery is recharged.

*Level-1:* slow charging at zero (0) through 120 volts.

*Level-2:* medium charging at over 120 to 240 volts.

*Level-3 or higher:* fast or rapid charging with over 240 volts.

*Emergency.* A sudden unexpected occurrence demanding immediate action to prevent or mitigate loss or damage to life, health, property or essential public services.

*Emergency shelters.* Housing with minimal supportive services intended for use by homeless persons that is limited to occupancy of six (6) months or less. No individual or household may be denied emergency shelter because of an inability to pay (Health and Safety Code Section 50801(e)). Jurisdictions are required to identify applicable zoning districts and implement standards relating to emergency shelters in compliance with Government Code Section 65583. See Section 9-5.109, Emergency Shelters.

*Environmental Impact Report (EIR).* An Environmental Impact Report as required under the California Environmental Quality Act, Public Resources Code Section 21000 et. seq.

*Facade.* The exterior wall of a building exposed to public view or that wall viewed by persons not within the building. The portion of any exterior elevation of a building extending vertically from the grade to the top of a parapet wall or eave, and horizontally across the entire width of the building elevation.

*Family.* One or more persons occupying a premises and living as a single housekeeping unit or household (as distinguished from a group of transients occupying such premises), including residents of a boarding house or group home for persons with disabilities. Members of a "family" need not be related by blood, and shall include all necessary employees of such family. See household.

*Farmers' market.* A building, structure or site used to sell fruit and vegetables to the general public, typically on a weekly or occasional basis.

*Fence.* An artificially-constructed barrier of any material or combination of materials erected to enclose or screen an area of land. An open fence is one that is composed of at least fifty (50) percent open spaces and no more than fifty (50) percent solid materials. This includes wrought iron style or tubular steel fences. Solid fences are those that obstruct the view of objects on either side and may be made of masonry, wood, or other materials.

*Feasible.* Capable of being accomplished in a successful manner within a reasonable period of time, taking into account economic, environmental, social and technological factors.

*Feed yard.* A tract of land, structure, pen or corral, wherein cattle, horses, sheep, goats and swine are maintained for the purpose of fattening for final shipment to market.

*Financial institution.* A bank, trust company, finance company, mortgage company, investment company or similar institution.

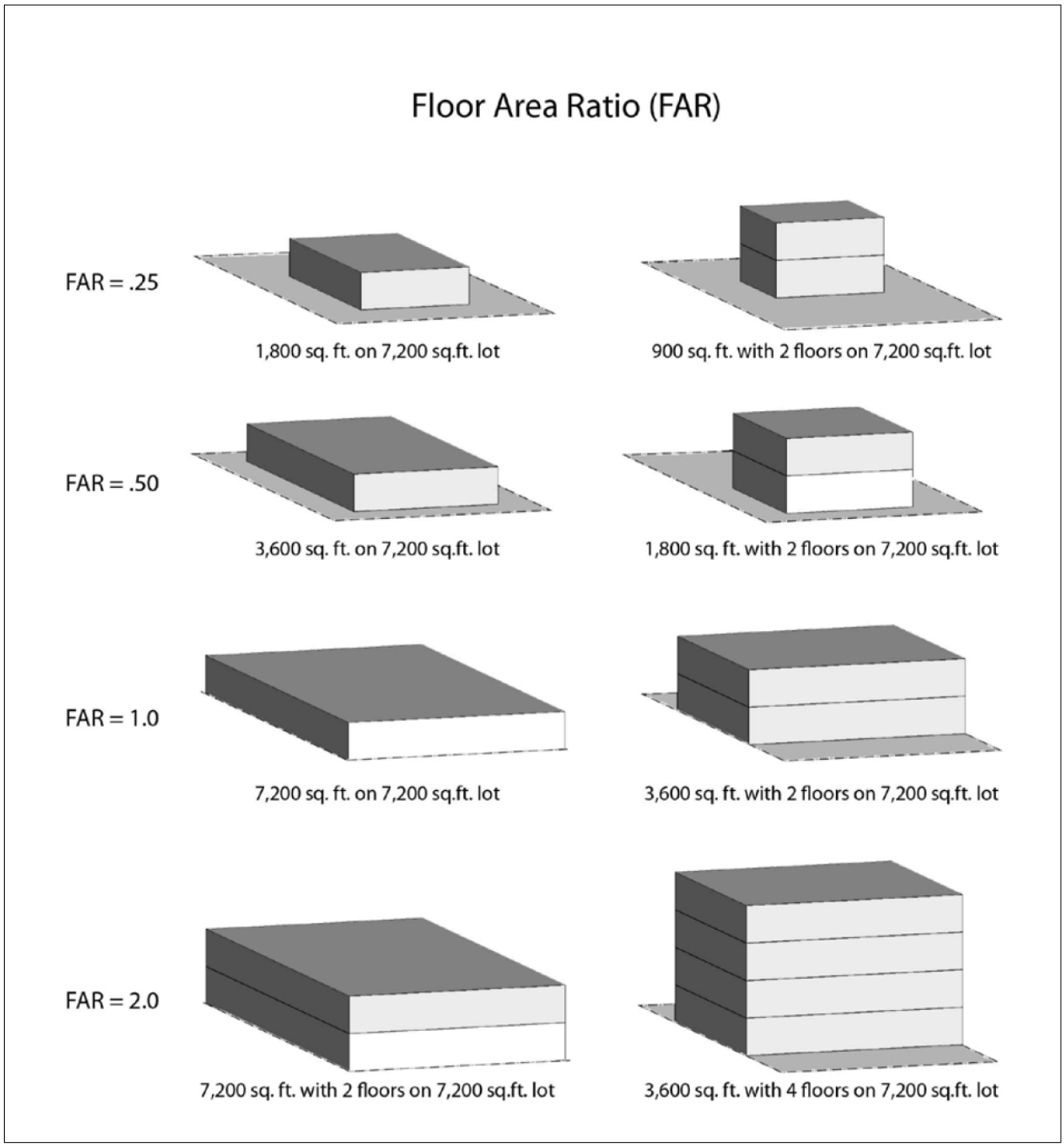
*Firearms.* Includes rifles, shotguns, revolvers, pistols, or any other device designed to be used as a weapon from which a projectile is expelled by the force of any explosion or other form of combustion. The frame, body and/or receiver also constitute firearms. (Certain provisions in the Penal Code also consider firearms to include rockets, rocket propelled projectile launcher, or similar devices containing explosive or incendiary material. See California Penal Code Sections 12001, 12025, and 12031.)

*Flea market.* A building or open space area where individual sellers offer goods, new and used for sale to the public.

*Floor area.* The total floor area in a building (including basements, mezzanines, interior balconies, and upper stories or levels in a multistory building) unless otherwise stipulated; e.g., "ground" floor area.

*Floor area ratio (FAR).* The ratio of the total floor area of all buildings on a lot to the lot area.

**Figure 1. 1**




*Food and beverage retail sales.* Retail sales of food and beverages for off-site preparation and consumption. Typical uses include food markets, convenient markets, groceries, liquor stores, and retail bakeries.

*Food processing plant.* A facility that combines, processes, packages, and ships food from an enclosed or primarily enclosed warehouse.

*Foot-candle.* See lighting terms.

*Footprint.* The horizontal area, as seen in plan view, of a building or structure, measured from the outside of exterior walls and supporting columns, and excluding eaves.

*Foster group home.* A household in which orphaned or delinquent children are placed typically by a social-service agency. See group home.

*Freight/truck terminals and warehouses.* Facilities for local or worldwide freight, courier, local messenger, and postal services by truck or rail.

*Frontage, street (frontage, lot).* That portion of a lot or parcel of land that borders a public street. "Street frontage" shall be measured along the common lot line separating said lot or parcel of land from the public street, highway, or parkway.

*Funeral parlors and mortuaries.* An establishment primarily engaged in the provision of services involving the care, preparation, or disposition of the human dead and conducting memorial services. Typical uses include a crematory, columbarium, mausoleum, or mortuary.

*Garage.* A building or portion of a building that is enclosed and roofed and designed for the storage of motor vehicles.

*Garage sale.* Sale of secondhand items on private premises occupied for residential purposes. Includes yard sale, rummage sale, patio sale, estate sale, or any other sale offering personal property and similarly conducted on property occupied for residential purposes.

*Gas station.* A retail establishment at which vehicles are fueled.

*General Plan.* The general plan of the City of Coalinga, including all of its elements.

*Glare.* The effect produced by a light source within the visual field that is sufficiently brighter than the level to which the eyes are adapted, such as to cause annoyance, discomfort or loss of visual performance and ability.

*Golf courses and country clubs.* Golf courses, and accessory facilities and uses including: clubhouses with bar and restaurant, locker and shower facilities; driving ranges; shops for on-site sales of golfing equipment; and golf cart storage and sales facilities. Please refer to Section 9-5.111, Golf Courses and Country Clubs.

*Government offices.* Administrative, clerical, or public contact offices of a government agency, including postal facilities, together with incidental storage and maintenance of vehicles. This classification excludes corporation yards, equipment service centers, and similar facilities that primarily provide maintenance and repair services and storage facilities for vehicles and equipment (See utilities, major).

*Grocery store.* A business primarily for the selling of food products.

*Gross leasable area.* The total floor area for which a tenant pays rent and that is designed for the tenant's occupancy and exclusive use, including any basements and mezzanines.

*Ground floor.* The first floor of a building other than a cellar or basement.

*Group home.* Shared living quarters without separate kitchen or bathroom facilities for each room or unit, offered for rent for permanent or semi-transient residents on a weekly or longer basis. This classification includes rooming and boarding houses, correctional facilities, dormitories, foster group homes, and private residential clubs but excludes hotels and motels, and residential care facilities. All facilities that require State licensing are required to obtain the respective State licenses prior to the start of operations. Individual zoning districts have additional regulations. See Chapter 2.

*Group quarters.* See group home.

*Group residential.* See group home.

*Guest house.* Detached living quarters of a permanent type of construction and without kitchen or cooking facilities, for the use of which no compensation in any form is received or paid.

*Guest room.* A room for the overnight accommodation of travelers for which compensation is received.

*Handicraft/custom manufacturing.* Manufacture of crafts, art, sculpture, stained glass, jewelry, apparel, and similar items using hand tools and small mechanical devices.

*Hazardous materials.* Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

*Hazardous waste management facility.* A facility that stores, treats, or disposes of refuse designated as hazardous waste(s) by the Hazardous Waste Control Law (Health and Safety Code, Division 20, Chapter 6.5). Hazardous waste management facilities must be permitted or granted authorization to operate from the California Department of Toxic Substances Control.

*Health club.* A facility that includes, but is not limited to: game courts, exercise equipment, locker rooms, a pool and a sauna.

*Heat.* Thermal energy of a radioactive, conductive, or convective nature.

*Hedge.* A row of closely planted shrubs or low growing trees forming a fence or boundary.

*Height.* The vertical distance from the highest point of any structure to the ground level directly below. See also Section 9-4.205, Heights and Height Exceptions.

*Highway.* A major through street for vehicular travel. "Highway" includes street, connecting regional destinations.

*Home business.* See home occupations.

*Home occupations.* Any occupation conducted by a resident, entirely within a dwelling, where the use is clearly incidental and secondary to the residential use of the structure, and does not change the residential character of the neighborhood. See Section 9-5.113, Home Occupations.

*Hospitals and clinics.* State-licensed facilities providing medical, surgical, psychiatric, or emergency medical services to sick or injured persons. This classification includes facilities for inpatient or outpatient treatment, including substance-abuse programs as well as training, research, and administrative services for patients and employees. This classification excludes veterinaries and animal hospitals (see animal care, sales, and services) and medical marijuana dispensaries.

*Hotels and motels, establishments offering lodging to transient patrons.* These establishments may provide additional services, such as conference and meeting rooms, restaurants, bars, or recreation facilities available to guests or to the general public. This classification includes motor lodges, motels, hostels, extended-stay hotels, and tourist courts, but does not include rooming houses, boarding houses, or private residential clubs.

*Household.* A group of persons, which can include the members of a family, living together in a single dwelling unit, with common access to, and common use of, all living and eating areas and all areas and facilities for the preparation and storage of food within the dwelling unit.

*Housekeeping unit.* See household.

*Illegal use.* Any use of land or building that does not have the currently required permits and was originally constructed and/or established without permits required for the use at the time it was brought into existence.

*Industry, general.* Manufacturing of products from extracted or raw materials or recycled or secondary materials, or bulk storage and handling of such products and materials. This classification includes operations such as biomass energy conversion; food and beverage processing; textile mills; production apparel manufacturing; photographic processing plants; leather and allied product manufacturing; wood product manufacturing; paper manufacturing; chemical manufacturing; plastics and rubber products manufacturing; nonmetallic mineral product manufacturing; primary metal manufacturing; fabricated metal product manufacturing; recycling materials processing facilities in which post-consumer materials are sorted, condensed, baled, or transformed; and automotive, ship, aircraft, and heavy equipment manufacturing.

*Industry, limited.* Establishments engaged in light industrial activities taking place primarily within enclosed buildings and producing minimal impacts on nearby properties. This classification includes operations such as manufacturing finished parts or products primarily from previously prepared materials; commercial laundries and dry cleaning plants; mobile home manufacturing; monument works; printing, engraving and publishing; computer and electronic product manufacturing; furniture and related product manufacturing; and industrial services.

*In-lieu fees.* A cash payment required as a substitute for a dedication and/or improvement of land by an owner or developer of property.

*Instructional services.* Establishments that offer specialized programs in personal growth and development such as music, vocal, fitness and dancing instruction.

*Intensity of use.* The impacts a particular use or the use in combination with other uses has on its surroundings or on its demand for services and natural resources. Measures of intensity include but are not limited to requirements for water, gas, electricity, or public services; number of automobile trips generated by a use; parking demand; number of employees on a site; hours of operation; the amount of noise, light or glare generated; the number of persons attracted to the site, or, in eating establishments, the number of seats.

*Intermediate care facility.* See residential care facility.

*Intersection, street.* The area common to two (2) or more intersecting streets.

*Junkyard.* A lot used for the sale or storage of junk, including scrap metals, salvage or other materials, or for the dismantling or wrecking of automobiles or other vehicles or machinery, whether for sale or storage.

*Kitchen.* Any room or space within a building intended to be used for the cooking or preparation of food.

*Landscaping.* The planting, configuration and maintenance of trees, ground cover, shrubbery and other plant material, decorative natural and structural features (walls, fences, hedges, trellises, fountains, sculptures), earth patterning and bedding materials, and other similar site improvements that serve an aesthetic or functional purpose.

*Landscaping terms.*

*Automatic controller.* A mechanical or solid state timer, capable of operating valve stations to set the days and length of time of a water application.

*Backflow prevention device.* A safety device used to prevent pollution or contamination of the water supply due to the reverse flow of water from the irrigation system.

*Anti-drain or check valve.* A valve located under a sprinkler head or other location in the irrigation system to hold water in the system and prevent drainage from sprinkler heads when the system is off.

*Controller.* An automatic timing device used to remotely control valves to set an irrigation schedule.

*Emitter.* A drip irrigation fitting emission device that delivers water slowly from the system to the soil.

*Hydrozone.* A portion of the landscaped area having plants with similar water needs.

*Irrigation efficiency.* The measurement of the amount of water beneficially used divided by the amount of water applied. Irrigation efficiency is derived from measurements and estimates of irrigation system characteristics and management practices.

*Operating pressure.* The pressure at which an irrigation system is designed by the manufacturer to operate.

*Overspray.* The water which is delivered beyond the landscaped area and causes overland flow during irrigation events onto non-targeted areas such as, pavements, walks and structures.

*Runoff.* Water which is not absorbed by the soil or landscape to which it is applied and flows from the landscape area.

*Library.* A building containing books and other media for public use.

*Light fleet-based services.* Passenger transportation services, local delivery services, medical transport, and other businesses that rely on fleets of three (3) or more vehicles with rated capacities less than 10,000 lbs. This classification includes parking, dispatching, and offices for taxicab and limousine operations, ambulance services, non-emergency medical transport, local messenger and document delivery services, home cleaning services, and similar businesses. This classification does not include towing operations (See automobile/vehicle sales and service, towing and impound) or taxi or delivery services with two (2) or fewer fleet vehicles on-site (See business services).

*Liquor.* Alcoholic beverages including but not limited to: all types of beer, wine, and distilled spirits or fruit juices containing at least one-half (½) of one percent or more of alcohol by volume.

*Lighting Terms.*

*Foot-candle.* A quantitative unit of measure for luminance. one foot-candle is equal to the amount of light generated by one candle shining on one square foot surface located one foot away. Equal to one lumen uniformly distributed over an area of one square foot.

*Light fixture.* The assembly that holds a lamp and may include an assembly housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirrors, and a refractor or lens.

*Light fixture cutoff.* Light fixtures are classified as full cutoff, cutoff, semi-cutoff, or non-cutoff according to the most recent adopted criteria of the Illuminating Engineering Society of North America (IESNA). The four (4) IESNA classifications are defined as follows (IESNA 2000):

*Full cutoff.* The luminous intensity (in candelas) at or above an angle of ninety (90) degrees above nadir is zero (0), and the luminous intensity (in candelas) at or above a vertical angle of eighty (80) degrees above nadir does not numerically exceed ten (10) percent of the luminous flux (in lumens) of the lamp or lamps in the luminaire.

*Cutoff.* The luminous intensity (in candelas) at or above an angle of ninety (90) degrees above nadir does not numerically exceed two and one-half (2.5) percent of the luminous flux (in lumens) of the lamp or lamps in the luminary, and the luminous intensity (in candelas) at or above a vertical angle of eighty (80) degrees above nadir does not numerically exceed ten (10) percent of the luminous flux (in lumens) of the lamp or lamps in the luminary.

*Semi-cutoff.* The luminous intensity (in candelas) at or above an angle of ninety (90) degrees above nadir does not numerically exceed five (5) percent of the luminous flux (in lumens) of the lamp or lamps in the luminary, and the luminous intensity (in candelas) at or above a vertical angle of eighty (80) degrees above nadir does not numerically exceed twenty (20) percent of the luminous flux (in lumens) of the lamp or lamps in the luminary.

*Non-cutoff.* There is no candela limitation in the zone above maximum candela.

*Shielded fixture.* Outdoor light fixtures shielded or constructed so that light rays emitted by the lamp are projected below the horizontal plane passing through the lowest point on the fixture from which light is emitted.

*Live/work unit.* A building specifically designed to accommodate both a residence and the business activity of the resident in a single ownership or rental unit.

*Lodge.* A facility used by an association of persons, whether incorporated or not, united by some common interest, meeting periodically for cooperation or conviviality. See also club.

*Long-term parking.* A situation in which a vehicle is not normally moved during the period of an employee's work shift, as opposed to customer or visitor parking.

*Lot.* A parcel, tract, or area of land whose boundaries have been established by a legal instrument such as a recorded deed or a recorded map. A lot constitutes a legal entity for purposes of transfer of title, except public easements or rights-of-way.

*Lot area.* The total area circumscribed by the boundaries of a lot, excluding any street rights-of-way.

*Lot coverage.* The portion of a lot that is covered by structures, including principal and accessory buildings, garages, carports, and roofed porches, but not including unenclosed and unroofed decks, landings, patios, or balconies. See also Section 9-4.102, Determining Lot Area and Coverage.

*Lot depth.* The average distance between the front and rear lot lines, measured at a right angle to the front lot line. See also Section 9-4.104, Measuring Lot Width and Depth.

*Lot frontage.* See frontage, street.

*Lot line.* A property line separating adjoining properties or a property from an adjoining right-of-way.

*Lot line types.*

*Front lot line.* The lot line that is immediately next to a street or public right-of-way. For corner lots, the shortest side fronting a public street is considered the front lot line regardless of which street is used for vehicle or pedestrian access, or street address.

*Interior lot line.* Any lot line that is not adjacent to a street.

*Rear lot line.* The lot line that is opposite and most distant from the front lot line. Where no lot line is within forty-five (45) degrees of being parallel to the front lot line, a line ten (10) feet in length within the lot, parallel to and at the maximum possible distance from the front lot line, will be deemed the rear lot line for the purpose of establishing the minimum rear yard.

*Side lot line.* Any lot line that is not a front or rear lot line.

*Street side lot line.* A side lot line of a corner lot that is adjacent to a street.

*Lot types.*

*Lot, corner.* A lot or parcel situated at the intersection of two (2) or more streets that have an angle intersection measured within said lot or parcel of not more than 135 degrees.

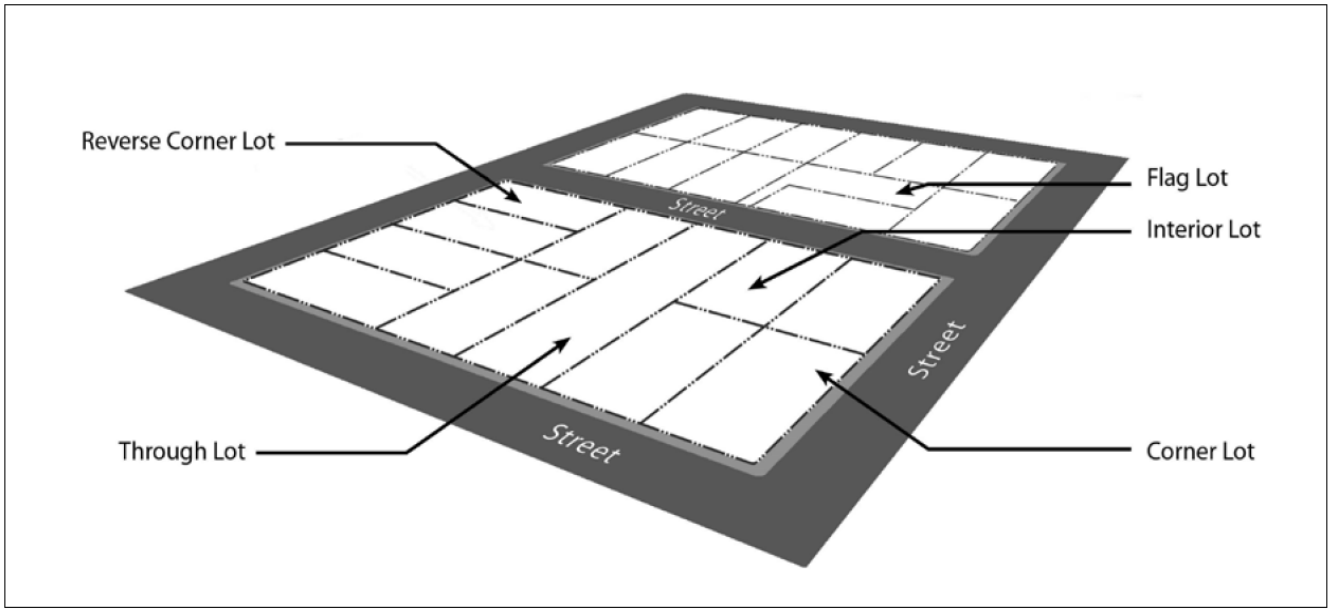
*Lot, reverse corner.* A corner lot, the rear of which abuts the side of another lot, and its side lot line being substantially a continuation of the front lot line of the lot directly to its rear.

*Lot, flag.* A lot which has as its primary legal access from the highway through a narrow strip of land not suited for the typical subdivision development standards.

*Lot, interior.* A lot or parcel of land other than a corner or flag lot.

*Lot, through.* An interior lot having frontage on two (2) parallel or approximately parallel streets.

**Figure 1.2**




*Lot width.* The distance between the side lot lines, measured at a right angle to the lot depth at the midpoint of the lot depth line. See also Section 9-4.104, Measuring Lot Width and Depth.

*Lounge.* See eating, drinking and smoking establishments.

*Maintenance and repair of structures.* The repair or replacement of nonbearing walls, fixtures, wiring, roof or plumbing that restores the character, scope, size or design of a structure to its previously existing, authorized, and undamaged condition.

*Maintenance and repair services.* The on-site maintenance or repair of office machines, household appliances, furniture, and similar items. This classification excludes maintenance and repair of vehicles or boats (see automotive sales and services) and personal apparel (See personal services).

*Manufactured home.* A structure constructed on or after June 15, 1976 in compliance with state standards in effect at the time of construction, is transportable in one or more sections, is built on a permanent chassis and designed to be used as a single-family dwelling with or without a foundation system when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems. "Manufactured home" includes any structure that meets all the requirements of this paragraph and with respect to which the manufacturer voluntarily files a certification and complies with the standards established under the National Manufactured Housing Construction and Safety Act of 1974. (42 U.S.C. 5401, et seq.)

*Modular home.* See manufactured home.

*Manufacturing plant.* A facility used for making, preparing, treating or finishing goods or substances.

*Medical clinic.* A building where two (2) or more members of the medical profession including but not limited to: dentists, chiropractors, osteopaths, and physicians who provide diagnosis and treatment to the general public without overnight accommodations.

*Medical office.* A building used by medical professionals including but not limited to: dentists, chiropractors, osteopaths, and physicians.

*Medical marijuana dispensary.* See Title 5, Chapter 15 of the Coalinga Municipal Code.

*Mini market.* A store selling a small variety of grocery and sundry items, including drinks and prepared food, primarily for convenience shopping.

*Mini storage facility.* A facility for the storage of personal or business property of customers.

*Mobile home.* A structure constructed prior to June 15, 1976 in compliance with state standards in effect at the time of construction, is transportable in one or more sections, is built on a permanent chassis and designed to be used as a single-family dwelling with or without a foundation system when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems. "Mobile home" does not include a commercial modular, as defined in Section 18001.8, factory-built housing, as defined in Section 19971, a manufactured home, as defined in Section 18007, a multifamily manufactured home, as defined in Section 18008.7, or a recreational vehicle, as defined in Section 18010 of the Health and Safety Code.

*Mobile home parks.* Mobile housing in a planned development with common area amenities. Spaces for mobile homes may be rented, leased or owned through a subdivision, cooperative, condominium or other form of resident ownership.

*Mobile vendor.* Any person that sells, or causes or allows another, whether as an employee or as an independent contractor leasing or renting equipment, to sell any food, drinks or merchandise on any street, sidewalk, alley, or other public right-of-way, by means of a stand, wagon, pushcart, handcart, bicycle, motorized cart or other vehicle, or from a basket or other container carried on a person. Mobile vendors must obtain a business license from the City of Coalinga prior to the start of business operations. Mobile Vendor shall not mean any person operating under a concession agreement or other agreement with the city as a party to the agreement. A mobile vendor is different from a peddler, who visits private residences to sell goods, as defined and regulated in Title 5, Chapter 9 of the Coalinga Municipal Code.

*Mobile vendor vehicle.* A truck, push-cart, bicycle, hand-cart, van, wagon, automobile, car, stand, table, or any other apparatus or device used by mobile vendors to sell their food, drinks or merchandise. Mobile vendor vehicle shall not include delivery vehicles used to transport food or drink from a store having a valid food permit to a customer's home or a vehicle transporting food or drink from a wholesale establishment to a retail outlet.)

*Motel or hotel.* A building containing guest rooms for the accommodation of travelers staying less than thirty (30) days.

*Multiple-family residential.* Two (2) or more dwelling units on a lot. Types of multiple family dwellings include duplexes, garden apartments, senior housing developments, and multi-story apartment buildings.

*Night club.* See eating, drinking and smoking establishments.

*Noise terms.*

*Ambient noise level.* The composite of noise from all sources excluding an alleged offensive noise. In this context, the ambient noise level represents the normal or existing level of environmental noise at a given location for a specified time of day or night.

*Decibel.* A unit for measuring the amplitude of a sound, equal to twenty (20) times the logarithm to the base ten (10) of the ratio of the pressure of the sound measured to the reference pressure, which is twenty (20) micropascals.

*Mobile noise source.* Any noise source other than a fixed noise source.

*Noise.* Any sound that annoys or disturbs humans or which causes or tends to cause an adverse psychological or physiological effect on humans.

*Noise level reduction (NLR).* The difference in decibels of noise level from the outside of a building to the interior of a building, generally resulting from various construction methods and the materials used in walls, windows, ceilings, doors, and vents of a building.

*Nonconforming lot, sign, structure, or use.* A lot, sign, structure, or use that was lawfully established before the effective date of the Zoning Ordinance or any amendment thereto, but does not conform to the present regulations or requirements of the Zoning Ordinance. A nonconforming building or use is deemed illegal if it did not lawfully exist on the effective date of applicable sections of the Zoning Ordinance.

*Nuisance.* Anything which is injurious to health, or is indecent or offensive to the senses, or an obstruction to the free use and enjoyment of property, or a violation of this Zoning Ordinance.

*Nurseries and garden centers.* Establishments primarily engaged in retailing nursery and garden products—such as trees, shrubs, plants, seeds, bulbs, and sod— that are predominantly grown elsewhere. These establishments may sell a limited amount of a product they grow themselves. Fertilizer and soil products are stored and sold in packaged form only. This classification includes wholesale and retail nurseries offering plants for sale.

*Nursing Home.* See residential care facility.

*Occupancy, change in.* A discontinuance of an existing use and the substitution of a use of a different kind or class.

*Office.* A business establishment for rendering of service or administration, but excluding retail sales.

*General offices.* Offices of firms or organizations providing professional, executive, management, administrative or design services, such as accounting, architectural, computer software design, engineering, graphic design, interior design, investment, and legal offices, excluding banks, and savings and loan associations (see banks and financial institutions). This classification also includes offices where medical and dental services are provided by physicians, dentists, chiropractors, optometrists, and similar medical professionals, including medical/dental laboratories within medical office buildings but excluding clinics or independent research laboratory facilities and hospitals (see hospitals and clinics) and medical marijuana dispensaries.

*Walk-in office.* Offices of firms or organizations providing services to the public that rely on pedestrian activity and constant visits by clients, including real estate offices, landlord-tenant services, credit counseling, and financial tax services.

*On-site loading facilities.* A site or portion of a site devoted to the loading or unloading of motor vehicles or trailers, including loading berths, aisles, access drives, and landscaped areas.

*On-Site.* Located on the lot that is the subject of discussion.

*Open space types.*

*Private open space.* Open areas for outdoor living and recreation that are adjacent and directly accessible to a single dwelling unit, reserved for the exclusive use of residents of the dwelling unit and their guests.

*Common open space.* Areas for outdoor living and recreation that are intended for the use of residents and guests of more than one dwelling unit.

*Usable open space.* Outdoor areas that provide for outdoor living and/or recreation for the use of residents.

*Opposite.* Across from or across the street from.

*Outdoor storage.* The keeping, in an unroofed area, of any goods, junk, material, merchandise, or vehicles in the same place for more than twenty-four (24) hours, except for the keeping of building materials reasonable required for construction work on the premises pursuant to a valid and current building permit issued by the City.

*Outdoor seating area.* An area on public space, street, plaza, or on private commercial property not within a building, for dining, drinking, resting or socializing.

*Owner.* Any person owning property, as shown on the last County equalized assessment roll for property taxes or the lessee, tenant or other person having control or possession of the property.

*Park.* A publically owned open space providing a wide range of facilities and activities. Larger parks serve the entire city, whereas smaller parks tend to serve nearby neighborhoods.

*Park and recreation facilities, public.* Parks, playgrounds, fairgrounds, recreation facilities, trails, wildlife preserves, and related open spaces, all of which are noncommercial. This classification also includes playing fields, courts, gymnasiums, swimming pools, picnic facilities, tennis courts, botanical gardens, as well as related food concessions or community centers within the facilities.

*Parking facility.* An area used for the temporary parking or storage of motor vehicles which has adequate access to streets by means of driveways, aisles or maneuvering areas; a parking garage. See Chapter 4, Article 3, Off Street Parking and Loading.

*Parking, public or private.* Surface lots and structures for use of occupants, employees, or patrons on the subject site or offering parking to the public for a fee when such use is not incidental to another activity.

*Parking space.* A usable space on a lot for the parking of one motor vehicle.

*Pay telephone.* A public telephone which requires a pre-payment to use. Often located in public and sheltered by a privacy hood.

*Pawn shop.* A shop that lends money in exchange for personal property.

*Permit.* Any Zoning Certificate, Conditional Use Permit, Temporary Use Permit, Building Permit, license, certificate, approval, or other entitlement for development and/or use of property as required by any public agency.

*Permitted use.* Any use allowed in a Zoning District without a requirement for approval of a Conditional Use Permit, but subject to any restrictions applicable to that Zoning District.

*Person.* Any individual, firm, association, organization, partnership, business trust, company, or corporation.

*Personal services.* Provision of recurrently needed services of a personal nature. This classification includes barber and beauty shops, massage parlors, tattoo parlors, seamstresses, tailors, dry cleaning agents (excluding large-scale bulk cleaning plants), laundromats, shoe repair shops, self-service laundries, photocopying and photo finishing services, and travel agencies.

*Personal storage facility.* A facility offering the rental service of rooms, lockers, and/or containers to individuals or organizations for the storage of goods.

*Persons with disabilities.* Persons who have a medical, physical, or mental condition, disorder or disability as defined in California Government Code Section 12926, that limits one or more major life activities.

*Place of worship.* See "religious facilities".

*Plan line.* An officially adopted line denoting the future location of the edge of a right-of-way.

*Planned development.* An application for development that allows for a diversification of development standards, buildings, structures and open space that promotes unified planning and development with a higher standard of amenities, and subject to the provisions of Chapter 3, Article 5, Planned Development District.

*Pre-existing.* In existence prior to the effective date of this Zoning Ordinance or its applicable section.

*Preservation of natural resources.* Preservation of plant and animal life; ecological and scientific study; flood control channels, spreading grounds and settling basins; rivers, streams, lakes and watershed.

*Prison.* A facility that is designed and built for the incarceration of persons convicted of criminal offenses.

*Professional office.* A building used primarily for conducting the affairs of non-medical professionals.

*Project.* Any proposal for a new or changed use or for new construction, alteration, or enlargement of any structure, that is subject to the provisions of this title. This term also refers to any action that qualifies as a "project" as defined by the California Environmental Quality Act.

*Public safety facilities.* Facilities providing public-safety and emergency services, including police and fire protection and emergency medical services, with incidental storage, and maintenance facilities.

*Public Works Director.* The public works director is the city manager or his or her designee, responsible for the operation and maintenance of the City of Coalinga's public works and utilities.

*Qualified applicant.* The property owner, the owner's agent, or any person, corporation, partnership or other legal entity that has a legal or equitable title to land that is the subject of a development proposal or is the holder of an option or contract to purchase such land or otherwise has an enforceable proprietary interest in such land.

*Reasonable accommodation.* This refers to the Housing Element statute under California Government Code 65583(c)(3) to remove constraints and provide reasonable accommodations for housing designed for, intended for occupancy by, or with supportive services for, persons with disabilities.

*Recreational vehicle.* Any travel trailer or other vehicular portable structure without permanent foundation, designed to be towed, hauled, driven, and used as a temporary occupancy for travel or recreational use, including, but not limited to travel trailers (including those which telescope or fold down), chassis-mounted campers, tent trailers, slide-in campers, converted buses and converted vans, and self-propelled motorhomes. See Section 7-6.102 of the City of Coalinga Municipal Code.

*Recycling facility.* A facility for receiving, temporarily storing, transferring and/or processing materials for recycling, reuse, or final disposal. A certified recycling facility or certified processor means a recycling facility certified by the California Beverage Container Recycling and Litter Reduction Act. A recycling facility does not include storage containers or processing activity located on the premises of a residential, commercial or manufacturing use and used solely for the recycling of material generated by that residential property, business or manufacturer. This use type does not include waste transfer facilities that operate as materials recovery, recycling, and solid waste transfer operations and are classified as utilities.

*Reverse vending machine.* An automated mechanical device that accepts, sorts and processes recyclable materials and issues a cash refund or a redeemable credit slip.

*Recycling collection facility.* An incidental use that serves as a neighborhood drop off point for the temporary storage of recyclable materials but where the processing and sorting of such items is not conducted on-site.

*Recycling processing facility.* Facilities that receive, sort, store and/or process recyclable materials.

*Recreation areas.* Parks, playgrounds and related buildings; pedestrian, equestrian and bike and other trails.

*Redevelopment agency.* See City of Coalinga Successor Agency.

*Religious facilities.* A facility for religious worship and incidental religious education and offices, including churches, temples, and other facilities used primarily for religious services or activities. This classification excludes residential homes, and private schools for primary or secondary education (which also may be available for temporary use by the general public or civic, cultural, or educational organizations).

*Rescission.* The City's unilateral unmaking of an approval for a legally sufficient reason, such as applicant's material breach of a condition.

*Residence.* A building or portion thereof designed and used exclusively for long-term residential occupancy, including single houses, duplexes, triplexes, live-work studios, apartments, and condominiums, but not including hotels, motels, or boardinghouses.

*Residence, single family.* A building containing not more than one kitchen, designed for household; a detached house.

*Residence, duplex.* A building containing not more than two (2) kitchens designed and/or used to house two (2) independent households, each with a private entrance.

*Residence, triplex.* A building containing not more than three (3) kitchens designed and/or used to house three (3) independent households, each with a private entrance.

*Residence, multiple.* A building or portion thereof, used and designed as a residence for four (4) or more independent households, with each unit containing its own kitchen and accessed separately from the other units, although a common hallway may be used for access within the building.

*Residential care facilities.* Facilities that require a State license or are State licensed and provide twenty-four (24) hour non-medical care and supervision for six (6) of fewer persons, or seven (7) or more persons, in need of personal services, supervision, protection, or assistance for sustaining the activities of daily living, excluding the licensee or members of the licensee's family or persons employed as facility staff. State law requires that such facilities for six (6) or fewer persons to be permitted by right in districts where single-family dwelling units are permitted. Living accommodations are shared living quarters with or without separate kitchen or bathroom facilities for each room or unit.

This classification includes facilities for intermediate health care, developmentally disabled care, care of chronically ill individuals, care of the elderly, and the care of persons in need of personal services, therapy, supervised drug detoxification treatment or assistance essential for sustaining the activities of daily living or for the protection of the individual with only limited medical care not involving a physician residing on the premises, and with no surgery or other similar activities such as are customarily provided in hospitals. Such uses shall include facilities defined by Health and Safety Code Section 1267.8 and any premises licensed as a "long-term health care facility," as that term is defined in Welfare and Institutions Code Section 1418. These facilities can be operated for profit as well as by public or not-for-profit institutions, including hospices, nursing homes, skilled nursing facilities, and convalescent facilities.

This category excludes transitional housing, foster family homes, community service facilities, and any facilities supervised by or under contract with the State Department of Corrections.

*Residential rehabilitation facility.* See group home and residential care facility.

*Rest home.* See residential care facilities.

*Retail sales.* The retail sale or rental of merchandise not specifically listed under another use classification. This classification includes department stores, clothing stores, furniture stores, pet supply stores, small hardware stores, auction houses, and businesses retailing the following goods: books, newspapers, toys, hobby materials, handcrafted items, jewelry, cameras, photographic supplies and services (including portraiture and retail photo processing), medical supplies and equipment, pharmacies, electronic equipment, records, sporting goods (firearms are not permitted), tobacco products, kitchen utensils, hardware, appliances, antiques, art galleries, art supplies and services, paint and wallpaper, carpeting and floor covering, office supplies, bicycles, video rental, and new automotive parts and accessories (excluding vehicle service and installation). Retail sales may be combined with other services such as office machine, computer, electronics, and similar small-item repairs. This classification includes secondhand stores. This classification excludes medical marijuana dispensaries. All local, County, State and Federal permits must be obtained prior to the start of business operations.

*Right-of-way.* A strip of land acquired by reservation, dedication, covered under prescription or condemnation, and intended to be occupied or occupied by a road, railroad, electric transmission lines, oil or gas pipeline, water line, sanitary storm sewer or other similar use.

*Salvaging and wrecking.* Storage and dismantling of vehicles and equipment for sale of parts, as well as their collection, storage, exchange or sale of goods including, but not limited to, any used building materials, used containers or steel drums, used tires, and similar or related articles or property.

*Schools, public or private.* Facilities for primary or secondary education, including public schools, charter schools, and private institutions having curricula comparable to that required in the public schools of the State of California.

*Screening.* Screening refers to a wall, fence, hedge, informal planting, or berm, provided for the purpose of buffering a building or activity from neighboring areas or from the street.

*Senior housing unit.* Residential units limited to occupants 55 years of age or more (as defined by Civil Code 51.3).

*Second dwelling unit.* A secondary residence constructed on a lot or parcel of land containing an existing, primary single-family residence. The second dwelling unit may be either attached to or detached from the existing residence, and provides complete and independent living facilities, including permanent provisions for living, sleeping, eating, cooking and sanitation. See Section 9-5.121, Second Dwelling Units.

*Setback.* The area between a property line and a building or structure, which must be kept clear or open. See also Section 9-4.101, Measuring Distances, and Measuring Setbacks. For permitted projections into required setbacks, see Section 9-4.201, Building Projections into Yards. See also yard.

*Setback line.* A line established by this title to govern the placement of buildings or structures with respect to lot lines, streets or alleys.

*Sidewalk.* A paved, surfaced, or leveled area, paralleling and usually separated from the street, used as a pedestrian walkway.

*Single-family dwelling.* A dwelling unit designed for occupancy by one household, and located on a separate lot from any other unit (except accessory living quarters, where permitted). This classification includes individual manufactured housing units installed on a foundation system pursuant to Section 18551 of the California Health and Safety Code. See Section 9-5.114, Manufactured Homes.

*Detached.* A single-family dwelling unit that is not attached to any other dwelling unit.

*Attached.* A single-family dwelling unit, located singly on a lot, but attached through common vertical walls to one or more dwellings on abutting lots. An attached single-family dwelling unit is sometimes referred to as a townhome.

*Single room occupancy.* A residential facility with six (6) or more guest rooms without kitchen facilities in individual rooms, or kitchen facilities for the exclusive use of guests or renters, and which are also the primary residences of the guests or renters. This use type is distinct from a hotel or motel, which is a commercial use.

*Sign.* Every sign, display board, poster, picture, wall graphic, graphic decorative display, map, banner, pennant, balloon, insignia, emblem or other device, with or without lettering, which is intended to advertise or attract the attention of the public, including but not limited to clocks, barber poles and similar devices. Publicly visible signs and graphics that are less than one-half (½) square foot in area, or so small as to be unreadable or unrecognizable by persons with normal eyesight from a distance of more than twenty (20) feet, shall not be considered signs so long as they do not collectively exceed ten (10) square feet in area on a given property.

*Sign, election.* Any sign that is designed, used or intended to induce voters to either pass or defeat a measure appearing on the ballot of any election, or to either elect or defeat a candidate for nomination or election to any public office in any election.

*Sign, feather.* Any sign in the shape of a feather, including feather and teardrop flags, beachwings, swooper signs, and blade signs, whether freestanding or mounted to any surface.

*Sign, freestanding.* Any sign erected on one or more poles or posts or similar uprights which is not a part of any building or structure, other than a structure supporting the sign.

*Sign, projecting.* Any sign, other than a wall sign, which is suspended from or supported by a building or wall and which projects outward there from; also any sign suspended under a marquee, awning, porch, walkway covering, or similar covering structure adjacent to a building.

*Sign, roof.* Any sign erected upon or over the roof or parapet of any building, including the roof of any porch, walkway covering, or similar covering structure, and supported by or connected to the roof or parapet.

*Sign, temporary.* A sign consisting of any material and intended to be displayed for a short period of time, in no event to exceed thirty (30) days.

*Sign twirler.* Also known as sign spinner, sign walker, sign waver, or human billboard. A person who applies an advertisement on his or her person, including holding, wearing, or applying a sign in any form on the human body. This also includes spinning, dancing, and wearing costumes with the sign, in order to attract attention.

*Sign, wall.* Any sign applied to or mounted on the wall or vertical surface of a building or structure, or to the vertical surface of a marquee, awning, porch, walkway covering, or similar covering structure adjacent to a building or structure, in an essentially flat position, with the face of the sign parallel to the plane of the wall or vertical surface, including window signs.

*Sign, window.* Any sign, other than a temporary sign, which is painted on, attached to, or placed or hung adjacent to, either the inside or the outside of a door or window; it does not apply to or include any display of merchandise, products or materials appurtenant to the business conducted on the premises which is not attached or placed adjacent to a window, or to any noncommercial display or exhibit designed to be seen through a window.

*Site.* A lot, or group of contiguous lots, that is proposed for development in accordance with the provisions of this title and is in a single ownership or under unified control.

*Smoking establishments.*

*Tobacco bars.* Any business establishment which in whole or in part is dedicated to or includes as part of the business, the smoking of tobacco or other substances. This classification includes cigar lounges, hookah bars/cafés, tobacco cafés/bars, and smoking parlors, but does not include medical marijuana dispensaries.

*Solar farms, or solar photovoltaic power plants.* Includes utility-scale solar energy projects selling power to a utility, with ground-mounted photovoltaic panels, and has a capacity of two (2) megawatts or more.

*Solar power generating equipment and facilities.* Includes solar panels, or solar generating photovoltaic panels at a size and scale suitable for commercial, industrial, and residential buildings. Solar farms, or solar photovoltaic power plants, include utility-scale solar energy projects selling power to a utility, with ground-mounted photovoltaic panels, and has a capacity of one megawatt or more.

*Specialty food store.* A retail store specializing in a specific type or class of foods such as a candy store, gourmet food store or a meat market.

*Specialty retail store.* A retail store specializing in a specific type of merchandise such as imported jewelry or clothing.

*Specific plan.* A plan for a defined area that is consistent with the General Plan and with the provisions of the California Government Code, Section 65450 et seq.

*State.* The State of California.

*Story.* That portion of a building included between the upper surface of any floor and the upper surface of the floor next above, except that the topmost story shall be that portion of a building included between the upper surface of the topmost floor and the roof above.

*Street.* A public or private thoroughfare which affords the principal means of access to adjacent property, including avenue, place, way, drive, lane, boulevard, road, and any other thoroughfare except an alley or street as defined in this section.

*Street line.* The boundary between a street right-of-way and property.

*Structural alteration.* Any change of the supporting members of a building, such as bearing walls, columns, beams or girders, floor joists, ceiling joists, roof rafters, or structural connectors.

*Structure.*

*Accessory structure.* A subordinate structure, the use of which is incidental to that of the main structure on the same lot.

*Permanent structure.* Anything constructed or erected which requires a fixed location on the ground, or is attached to a building or other structure having fixed location on the ground.

*Primary structure (main structure).* A structure housing the principal use of a site or functioning as the principal use.

*Temporary structure.* A structure without any foundation or footings and which is intended to be removed when the designated time period, activity, or use for which the temporary structure was erected has ceased.

*Successor agency.* Beginning on June 29, 2011, the City of Coalinga acts as the successor agency to the Redevelopment Agency of the City of Coalinga, pursuant to the provisions of Health and Safety Code section 34177, et seq.

*Supportive Housing.* See transitional and supportive housing.

*Swap meet.* Any indoor or outdoor place, in an approved location, or for an approved activity where new or used goods or secondhand personal property is offered for sale or exchange to the general public by individual licensed vendors, usually in compartmentalized spaces. The term swap meet is interchangeable with and applicable to: flea markets, auctions, open air markets, farmers' markets, or other similarly named or labeled activities; but the term does not include supermarket or department store retail operations. See Section 9-5.124, Swap Meets.

*Swimming pool.* A pool, pond, lake, or open tank or basin capable of containing water to a depth greater than one and one-half (1.5) feet at any point, and for the specific purpose of swimming in.

*Tandem parking.* An arrangement of parking spaces such that one or more spaces must be driven across in order to access another space or spaces.

*Telecommunication facilities.* Please also see Section 9-5.125, Telecommunications Facilities.

*Antenna and transmission towers.* Broadcasting and other communication services accomplished through electronic or telephonic mechanisms, as well as structures designed to support one or more reception/transmission systems. Examples of transmission towers include, but shall not be limited to, radio towers, television towers, telephone exchange/microwave relay towers, and cellular telephone

transmission/personal communications systems towers. Examples of antennas include any system of wires, poles, rods, reflecting discs, or similar devices used for the transmission or receiving of electromagnetic radio frequency waves.

*Amateur radio antenna.* Any antenna used to receive or transmit radio signals on the amateur radio bandwidth, as designated by federal regulations.

*Camouflage.* To disguise a wireless facility by incorporating it into the architectural design of a building or structure or by utilizing design and siting techniques that disguise the wireless facility as a structure or object other than a wireless facility, which is either already present in the area or blends in with the existing environment. Examples of camouflage techniques include, but are not limited to, trees, clock towers, bell steeples, light poles and flag poles. The use of mono-pines shall not be considered appropriate camouflage unless integrated into the surrounding landscape with the use of live trees, new or existing structures or other design features.

*Co-location.* The location of two (2) or more wireless communication facilities on a single support structure or otherwise sharing a common location. For the purposes of this title, collocation shall also include the location of wireless communication facilities with other facilities such as water tanks, light standards, and other utility facilities and structures.

*Communication tower.* Any structure that is used to transmit or receive electromagnetic radio frequency waves or that supports such a device.

*Facilities within buildings.* Includes radio, television, or recording studios; telephone switching centers, and call centers; excludes antennae and transmission towers.

*Ground-mounted.* A facility that is fully or partially supported by a platform, framework, pole, or other structural system that is affixed to or placed directly on or in the ground.

*Monopole.* A facility that consists of a single pole structure erected on the ground to support wireless communication antennas and connecting appurtenances.

*Wireless telecommunication facility.* A facility containing communication towers and/or antennas and any related equipment for the purpose of transmitting or receiving electromagnetic radio frequency waves.

*Temporary uses.* The following terms are related to Section 9-5.126, Temporary Uses.

*Garage sales.* The sale or offering for sale to the general public of over five (5) items of personal property on a portion of a lot in a Residential Zoning District, whether inside or outside any building.

*Model homes.* A dwelling built in a subdivision development to allow potential home buyers to view a sample finished product before other homes in the development are completed.

*Outdoor sales, temporary and seasonal.* The sale or offering for sale to the general public of merchandise outside of a permanent structure on property owned or leased by the person, firm, or corporation. These sales are of a limited duration and conducted on an occasional basis, and are secondary or incidental to the principal permitted use or structure existing on the property.

*Theater.* A building or part of a building which is used for the commercial showing of films or presentation of live entertainment.

*Thrift shop.* A shop operated by a charitable organization which sells donated used merchandise.

*Tobacco bars.* See smoking establishments.

*Townhouse.* See condominium.

*Trailer court.* See mobile home park.

*Transient.* When used to define living accommodations, describes such accommodations when customarily used or furnished for a period of forty-eight (48) hours or less but in no event longer than 30 days.

*Transitional and supportive housing.* Transitional housing and supportive housing are permitted as a residential use and only subject to those restrictions that apply to other residential dwellings of the same type in the same zone, per Government Code Section 65583(a)(5).

*Transitional housing.* Buildings configured as rental housing developments and operating under program requirements that require the termination of assistance and recirculating of the assisted unit to another eligible program recipient at a predetermined future point in time that shall be no less than six (6) months from the beginning of the assistance.

*Supportive housing.* Housing with no limit on length of stay, occupied by the target population and linked to an onsite or offsite services that assists the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live, and when possible, work in the community.

*Target population.* Persons with low incomes who have one or more disabilities, including mental illness, HIV or AIDS, substance abuse, or other chronic health condition, or individuals eligible for services provided pursuant to the Lanterman Developmental Disabilities Services Act (Division 4.5 (commencing with Section 4500) of the Welfare and Institutions Code) and may include, among other populations, adults, emancipated minors, families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, and homeless people. (Government Code Section 65582(g))

*Transportation passenger terminals.* Facilities for passenger transportation operations. This classification includes rail stations, bus terminals, and scenic and sightseeing facilities, but does not include airports or heliports.

*Truck stop.* Any building, premises or land in which or upon which a business, service, or industry involving the maintenance, servicing, storage or repair of commercial vehicles is conducted or rendered including the dispensing of fuel, and the sale of accessories or equipment for trucks and similar commercial vehicles. A truck stop also may include overnight accommodations and restaurants primarily for the use of truck drivers.

*Truck terminal.* A facility used for the maintenance and short-term storage of trucks, or the loading and exchange of cargo.

*Unit.* See dwelling unit.

*Use.* The purpose for which a site or structure is arranged, designed, intended, constructed, erected, moved, altered, or enlarged for which either a site or a structure is or may be occupied or maintained.

*Use, accessory.* A use that is customarily associated with, and is incidental and subordinate to, the principal use and located on the same lot as the principal use.

*Use, primary.* A primary or dominant use established, or proposed to be established, on a lot.

*Use, nonconforming.* See nonconforming use.

*Utilities.* Sewer, gas, electrical, and water systems located and constructed for the purpose of supporting development. Includes major utilities such as plants, stations and facilities for power generation, transfer, materials recovery, treatment of solid waste and wastewater. Also includes minor utilities such as electrical distribution lines, underground water and sewer lines.

*Utilities, major.* Generating plants, electric substations, solid waste collection, including transfer stations and materials recovery (recycling processing) facilities, solid waste treatment and disposal, water or wastewater treatment plants, and similar facilities of public agencies or public utilities.

*Utilities, minor.* Facilities necessary to support established uses involving only minor structures, such as electrical distribution lines, and underground water and sewer lines.

*Variance.* Permission to depart from the requirements of this title. See Chapter 6, Article 7, Variances.

*Variety store.* A retail establishment that sells various household items.

*Vehicle.* A device by which any person or property may be propelled, moved or drawn upon a street, except a device moved by human power or used exclusively upon stationary rails or tracks.

*Vehicle storage.* Parking or placing any motor vehicle for a period in excess of three (3) consecutive days, or six (6) days in any calendar year.

*Veterinary hospital or clinic.* A completely enclosed building designed, arranged and intended to be used for the medical treatment and care incidental thereto of animals.

*Vibration.* A periodic motion of the particles of an elastic body or medium in alternately opposite directions from the position of equilibrium.

*Visible.* Capable of being seen (whether or not legible) by a person of normal height and visual acuity walking or driving on a public road.

*Visitor accommodations.* An establishment offering lodging to travelers. See hotels and motels.

*Weekday.* Any day, Monday through Friday, that is not a federal, state, or local holiday.

*Wall.* A structural device forming a physical barrier or restraining soil, and supported by a continuous foundation. This definition includes both exterior and interior walls.

*Warehousing and storage.* Storage and distribution facilities without sales to the public on-site or direct public access.

*Chemical, mineral, and explosives storage.* Storage of hazardous materials including but not limited to: bottled gas, chemicals, minerals and ores, petroleum or petroleum-based fuels, fireworks, and explosives.

*Indoor warehousing and storage.* The storage of general merchandise or refrigerated goods within enclosed buildings. Establishments in this classification provide facilities to store commercial goods, but do not sell the goods they handle. They may provide a range of services related to the distribution of goods, including labeling, breaking bulk, inventory control and management, order entry and fulfillment, price marking and ticketing, and transportation arrangement. However, they always provide warehousing or storage in addition to any logistics services.

*Outdoor storage.* Storage of vehicles or commercial goods in open lots as a primary use.

*Personal storage.* Facilities offering storage for individual use, including mini-warehouses and mini-storage.

*Wholesaling and distribution.* Indoor storage and sale of goods to other firms for resale; storage of goods for transfer to retail outlets of the same firm; or storage and sale of materials and supplies used in production or operation, including janitorial and restaurant supplies. Wholesalers are primarily engaged in business-to-business sales, but may sell to individual consumers through mail or internet orders. They normally operate from a warehouse or office.

*Wireless communication tower.* A communication tower used for the transmission of digitized wireless transmissions.

*Yard.* An open space on a lot that is unoccupied and unobstructed from the ground upward, except as otherwise permitted in this title.

*Yard, front.* A yard extending across the entire front of the lot between the side lot lines and measured from the front line of the lot to the nearest permitted line of the building; provided however, that if any official plan line has been established for the street upon which the lot faces, the front yard measurements shall be taken from such official plan line to the nearest permitted line of the building.

*Yard, rear.* A yard extending across the full width of the lot and measured between the rear lot and the nearest line of the main building.

*Yard, side.* A yard between the side line of the lot and the nearest line of the building and extending from the front line of the lot to the rear yard. A street side yard shares a property line with a street right-of-way.

*Zoning Administrator.* The Community Development Director of the City of Coalinga, or his or her designee.

*Zoning District.* A specifically delineated area or district in the city within which regulations and requirements uniformly govern the use, placement, spacing, and size of land and buildings.

(Ord. No. 776, § 1(Exh. A), eff. 9-5-2014)

Sec. 9-5.116. - Mobile vendors.

(a) Purpose. This section supplements Title 5, Chapter 9, Peddlers and Solicitors, of the Coalinga Municipal Code by defining the standards of vehicles used for mobile vending or peddling and operational regulations.

(b) The following standards shall apply to all mobile vendors operating in Coalinga:

(1) Vending from any vehicle shall not be permitted within 100 feet of any intersection of two (2) or more public streets. The vending vehicle operator shall comply with parking signs, curb markings and other traffic and parking restrictions at all times.

(2) No mobile vendor shall stand, stop or park within 1,000 feet of the property line of any public or private school intended to educate individuals eighteen (18) years of age or younger between the hours of 7:00 a.m. and 7:00 p.m. on days when school is in session.

(3) No vending vehicles are permitted in the Open Space Zoning District, or any park, unless a permit is first obtained from the City. Vending vehicles that are over twenty (20) feet long, or have a kitchen, are not permitted in the Residential Zoning Districts. Vending vehicles less than twenty (20) feet long are permitted in the Residential Zoning Districts.

(4) Vending from any vehicle shall be limited to ten (10) minutes in any one location, and the vehicle must be moved a distance of not less than 400 feet between consecutive stops at which vending occurs. Once a vehicle has moved from a vending location, it may not return to that location for at least twenty-four (24) hours.

(5) Vending vehicles shall not be parked, stopped, or left standing in any manner which blocks or impedes vehicular access to any driveway or restricts the free movement of other vehicles upon any street.

(6) Vending vehicle operators shall not conduct business in any congested area where their operation might impede or inconvenience the public.

(7) Vending vehicle operators shall pick up and deposit in the trash receptacle on the vehicle any paper, cups, wrappers, litter or other refuse from the vehicle and which has been left or abandoned on any public property. No street vendor or operator shall dispose of any trash or refuse in any public or private trash receptacle other than one owned or under the control of the operator.

(8) Vending shall not be permitted directly to persons in other vehicles or from other than the curb side of the vending vehicle.

(9) All mobile vendors, or operators of vending vehicles, which sell items within the City of Coalinga, shall secure a Business License from the City prior to the start of business operations.

(10) All vending vehicles shall possess and display a valid permit issued by the Health Department.

(Ord. No. 776, § 1(Exh. A), eff. 9-5-2014)

Sec. 9-5.126. - Temporary uses.

(a) Temporary uses shall be located, developed, and operated in compliance with the standards of this section.

(1) *General.* A temporary use is ancillary to the principal Use Permitted on a lot, but is intended to operate only for a limited period of time. Unless otherwise specified, temporary uses shall require a Temporary Use Permit issued in accordance with Chapter 6, Article 6, Temporary Use Permits.

(2) *Carnivals, fairs and festival events.* Carnivals, fairs, and festival events in connection with an existing commercial use or in conjunction with an activity of a civic organization, church, lodge, public or private school, or other such group or organization are permitted in accordance with the following standards:

a. *Location.* Carnivals, fairs, and festival events are limited to areas within commercial or employment districts, or on property owned by a public or private school.

b. *Time limit.* When located adjacent to a Residential district, the hours of operation shall be limited to 8:00 a.m. to 9:00 p.m.

c.

*Duration.* Carnivals, fairs, and festival events are limited to no more than ten (10) consecutive days four (4) times a year. A more limited duration may be established through the Temporary Use Permit process in order to prevent the use from becoming a nuisance with regard to the surrounding neighborhood or the city as a whole.

d. *Existing parking.* Where such a use is proposed within a developed parking lot, the available parking shall not be reduced to less than seventy-five (75) percent of the minimum number of spaces required by Chapter 4, Article 3, On-Site Parking and Loading.

(b) *Garage sales.* A garage or yard sale may be permitted on any developed lot occupied for residential purposes, in accordance with the following standards:

(1) Garage sales are limited to no more than three (3) consecutive days four (4) times a calendar year, and no more than once a month per property. Garage sales are limited to 7:00 a.m. to 5:00 p.m..

(2) No outdoor storage shall be allowed. All sale items shall be removed from public view at the end of each sale date.

(3) All merchandise to be sold shall be displayed on a private lot and not within the public right-of-way.

(4) All signs used in connection with advertising a garage sale shall comply with the following standards. The City is authorized to remove garage sale signs that are not in compliance with the following standards:

a. No more than one sign shall be posted on the premises of the garage sale, and shall not exceed six (6) square feet in area.

b. No more than two (2) freestanding signs may be posted off-site, subject to the written permission of the property owner on whose property the sign may be placed. Each off-site sign shall not exceed six (6) square feet in area. No sign shall be affixed to utility poles, street sign poles or similar public facilities.

c. All signs shall be removed within twenty-four (24) hours of the conclusion of the garage sale.

(c) *Model homes.* Model homes with sales offices and temporary information/sales trailers in new residential subdivisions are subject to the following requirements. No planning approval is necessary for a model home.

(1) *Time limits.* A temporary information/sales trailer may be used during the construction of the model homes for a maximum period of six (6) months or completion of the first phase, whichever occurs first.

(2) *Location of sales.* Real estate sales conducted from a temporary sales office are limited to sales of lots within the subdivision.

(3) *Return to residential use.* Prior to the sale of any of the model homes as a residence, any portion used for commercial purposes will be converted to its intended residential purpose.

(4) *Term of use.* The model home may be established and operated for a term period of three (3) years or until completion of the sale of the lots or residences, whichever comes first. One year extensions may be approved by the Community Development Director until the sale of all

lots/residences is completed.

(d) *Temporary and seasonal outdoor sales.* Temporary and seasonal outdoor sales include but are not limited to grand opening events, business closing sales, temporary automobile sales, and other special sales events. Temporary and seasonal outdoor sales may be permitted in accordance with the following standards.

(1) *General requirements.* Temporary outdoor sales on private property in non-residential districts shall be subject to the following standards:

a. Temporary outdoor sales shall be part of an existing business on the same site. Items on sale shall only include items permitted for sale on the property. Temporary automobile sales are limited to the CR district.

b. Sales events shall be conducted solely on private property and not encroach within the public right-of-way.

c. Temporary outdoor sales are limited to four (4) consecutive days six (6) times a year. No site shall be used for such an activity for more than ten (10) days in any calendar month. A more limited duration may be established through the Temporary Use Permit process in order to prevent the use from becoming a nuisance with regard to the surrounding neighborhood or the city as a whole.

d. When located adjacent to a residential district, the hours of operation shall be limited to 8:00 a.m. to 9:00 p.m. Items shall be completely removed at the close of business each day.

e. The entire area used for temporary outdoor sales, including display, sales, circulation and parking, shall be paved per City standards.

f. Location of the displayed merchandise shall not disrupt the normal circulation of the site, nor encroach upon driveways, pedestrian walkways, or required landscaped areas, or obstruct sight distances or otherwise create hazards for vehicle or pedestrian traffic.

g. Where such a use is proposed within a developed parking lot, the available parking shall not be reduced to less than seventy-five (75) percent of the minimum number of spaces required by Chapter 4, Article 3, On-Site Parking and Loading.

(2) *Seasonal sales.* The annual sale of holiday related items such as Christmas trees, pumpkins and similar items is permitted in accordance with the following standards:

a. *Time period.* Seasonal sales associated with holidays lasting three (3) days up to a month, are permitted one month preceding and one week following the holiday. Christmas tree sales are permitted from Thanksgiving Day through December 31st.

b. *Goods, signs and temporary structures.* All items for sale, as well as signs and temporary structures, shall be removed within ten (10) days after the end of sales, and the appearance of the site shall be returned to its original state.

c. *Non-profit fund raising.* Fund raising sales by a non-profit organization are limited to no more than seven (7) consecutive days, twelve (12) times a year.

(e) *Long term special events and sales.* Other special events, outdoor sales, and displays that range from three (3) consecutive days to no more than three (3) months, may be permitted in accordance with the following standards:

(1) *Location.* Events are limited to non-residential district.

(2) *Number of events.* Long term special events and sales are limited to no more than two (2) per year.

(3) *Existing business.* Temporary outdoor sales shall be part of an existing business on the same site.

(4) *Signs.* Outdoor uses may include the addition of one nonpermanent sign up to a maximum size of four (4) square feet in area, subject to Chapter 4, Article 5, Signs.

(f) *Temporary farming.* Temporary farming may be permitted in areas that are primarily zoned residential, and shall be in accordance with the following standards:

(1) *Area.* Temporary farming shall require a lot with a minimum area of twenty (20) acres.

(2) *Setbacks.* Setback from adjacent non-agriculturally-zoned property shall be thirty (30) feet.

(3) *Duration.* Temporary farming activity is limited to no more than five (5) years.

(4) *Crop types.* Row crops or pasture crops are allowed. Orchards and trees crops are prohibited.

(5) *Animal keeping.* Consistent with Zoning Code Section 9-5.104.

(6) *Machinery operation.* Hours for the use of machinery shall be limited to all days of the week from 7:00 a.m. to 10:00 p.m. unless approved by the City Manager. The request must be made in writing one week before anticipated activity.

(7) *Pesticide use.* Consistent with California's Department of Pesticide Regulation and Fresno County Agricultural Commissioner's regulations.

(8) *Irrigation.* Temporary farming shall use water from an existing well, and/or available, permitted, reclaimed water such as recycled wastewater. Wells shall have a sound barrier installed to reduce nuisance noise generated from the motor if it exceeds the decibel level acceptable in a residentially zoned district. If a sound barrier is required, the plan shall be reviewed and approved by the Community Development Director.

(9) *Construction of new wells.* The construction of new wells is strictly prohibited.

(10) *Temporary storage.* Consistent with Zoning Code Section 9-4.208.

(11) *Temporary or seasonal retail sales.* May be allowed in accordance with standard for Temporary and Seasonal Outdoor Sales, Zoning Code Section 9-5.126.

(12) *Performance standards.* Consistent with all standards set forth in Chapter 2, Article 2.

(13) *Dust reduction.* Dust must be minimized through the use of continued water application, reduced vehicular speeds and avoiding tilling on windy days.

(14) *Caretaker.* There shall be allowed one caretaker per operation.

(Ord. No. 776, § 1(Exh. A), eff. 9-5-2014)

Article 6. - Temporary Use and Special Event Permits

Sec. 9-6.601. - Purpose.

This chapter establishes a process for review and approval of certain uses that are intended to be of limited duration of time and will not permanently alter the character or physical facilities of the site where they occur.

(Ord. No. 776, § 1(Exh. A), eff. 9-5-2014)

Sec. 9-6.602. - Applicability.

Temporary Use Permit approval is required for temporary uses as described in Section 9-5.126, Temporary Uses. The Community Development Director may refer an application for a Temporary Use Permit to the Planning Commission if the he or she finds that the temporary use may have significant and detrimental impacts to surrounding land that warrant Planning Commission review.

(Ord. No. 776, § 1(Exh. A), eff. 9-5-2014)

Sec. 9-6.603. - Procedures.

(a) *Application.* Any person may apply to the Community Development Director for approval of a temporary use not less than forty-five (45) days before the use is intended to begin in accordance with the provisions in Article 1, Administrative Procedures, of this chapter.

(b) *Determination.* Within ten (10) days of accepting an application for a Temporary Use Permit as complete, the Community Development Director shall render a written decision.

(Ord. No. 776, § 1(Exh. A), eff. 9-5-2014)

Sec. 9-6.604. - Required findings.

(a) The Community Development Director may approve an application for a Temporary Use Permit to allow a temporary use for a period of time, only upon making all of the following findings:

(1) The proposed use conforms to the allowed temporary uses in each Zoning District, as described in Chapter 2 of this title.

(2) The proposed use will not unreasonably affect adjacent properties, their owners and occupants, or the surrounding neighborhood, and will not in any other way constitute a nuisance or be detrimental to the health, safety peace, comfort, or general welfare of persons residing or working in the area of such use or to the general welfare of the City;

(3) The proposed temporary use or event is in full compliance with requirements of other agencies and has obtained all necessary permits, including but not limited to project review, permits and inspection reports from the:

a. Health Department;

b. Police Department;

c. Fire Department;

d. Public Works Department; and

e. Department of Alcoholic Beverage Control of the State of California ("ABC").

(4) The proposed use will not unreasonably interfere with pedestrian or vehicular traffic or circulation in the area surrounding the proposed use, and will not create a demand for additional parking that cannot be safely and efficiently accommodated by existing parking areas; and

(5) Appropriate controls are in place that will ensure the premises will be kept clean, sanitary, and free of litter.

(Ord. No. 776, § 1(Exh. A), eff. 9-5-2014)

Sec. 9-6.605. - Conditions of approval.

(a) In approving a Temporary Use Permit, the Community Development Director may impose any conditions reasonably related to the application and deemed necessary to achieve the findings for a Temporary Use Permit listed in Section (604) above. These conditions may include, but are not limited to:

(1) Dates of permit validity;

(2) Hours of operation;

(3) Limits on additional lighting;

(4) Provision of adequate parking;

(5) Debris and trash removal on the final day of sales or event;

(6) Additional review and plot plan required by the Fire Department, if a tent in excess of 200 square feet or a canopy in excess of 400 square feet is to be utilized during the sales period or event, or if the number of persons anticipated to attend the event exceeds 500;

(7) No alcohol sales or consumption to be permitted unless a license has been first approved by the Police Department.

(Ord. No. 776, § 1(Exh. A), eff. 9-5-2014)

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Council Discussion and Potential Action Regarding Having City Council Meetings Broadcasted Via Facebook Live |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Sean Brewer, Community Development Director |

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## I. RECOMMENDATION:

This was a future agenda item requested by Councilman Adkisson.

## II. BACKGROUND:

Facebook live is a live free live streaming service offered by Facebook with an account. Essentially all you need is a smart phone and internet connection.

## III. DISCUSSION:

The City of Coalinga currently has a Facebook account and would be able to stream City Council meetings via facebook live but there are things to consider when using Facebook Live as the only form broadcast.

- Facebook Live only lets you stream content to Facebook.
- Not every one of your residents spends a lot of time on Facebook or even has an account.
- Limitations on audio
- Dealing with interruptions in service.
- Buffering Issues
- The City would not own the content
- Limited Archiving Capability

This does not mean that using Facebook Live is a bad solution however, it may not be the best "only" streaming solution of City Council meetings. The only equipment needed to stream via Facebook Live would be a phone/tablet, camera/phone stand and wireless connection.

## IV. ALTERNATIVES:

None at this time - Staff would request Council direction related to researching other streaming solutions.

## V. FISCAL IMPACT:

Unknowing at this time. Possible cost for a camera stand and streaming device.

ATTACHMENTS:

| File Name | Description |
|---|---|
| No Attachments Available | |

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Discussion, Direction and Potential Action regarding FY 20 Goals and Objectives and General Direction regarding FY 20 Budget Preparation |
| **Meeting Date:** | Thursday, March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Marissa Trejo, City Manager |

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## I. RECOMMENDATION:

City Manager recommends Council approve the following Goals and Objectives for FY 20

## II. BACKGROUND:

These Goals and Objectives were drafted by the City of Coalinga's Administrative Team.

## III. DISCUSSION:

Goal 1: Fiscal Sustainability
- 1.1: Maintain a balanced budget.
- 1.2: Locate and implement cost efficiencies.
- 1.3: Establish a General Fund reserve.
- 1.4: Identify new revenue sources.
- 1.5: Promote responsible spending.

Goal 2: Promote Economic Development
- 2.1: Attract and retain long-term businesses.
- 2.2: Improve business relations.
- 2.3: Promote business expansion.
- 2.4: Ensure a clean and safe community.
- 2.5: Establish business incentive programs.

Goal 3: Improved Quality of Life
- 3.1: Promote a positive work environment.
- 3.2: Increase the number of community events.
- 3.3: Promote an active lifestyle.
- 3.4: Enhance City beautification.
- 3.5: Promote positivity in the community.

Goal 4: Civic and Regional Engagement
- 4.1: Improve communication with partner agencies.
- 4.2: Establish an annual Open House Event.
- 4.3: Promote involvement with other community agencies.
- 4.4: Promote community service by staff.
- 4.5: Locate and implement alternative communication methods.

Goal 5: Enhance Public Safety
- 5.1: Promote and enhance neighborhood safety.
- 5.2: Educate public on emergency preparedness.
- 5.3: Implement Citizen's Academy.

5.4: Promote use of City website and application.
5.5: Maintain public infrastructure.

## IV. ALTERNATIVES:

## V. FISCAL IMPACT:

ATTACHMENTS:

| File Name | Description |
| --- | --- |
| No Attachments Available | |

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Introduce and Waive the First Reading of Ordinance No. 829 Adding Prohibitions of the Use of Vehicles for Human Habitation |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Sean Brewer, Community Development Director |

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## I. RECOMMENDATION:

Introduce and Waive the First Reading of Ordinance No. 829 Adding Prohibitions of the Use of Vehicles for Human Habitation.

## II. BACKGROUND:

The City of Coalinga receives several complaints regarding people living in recreational vehicles for extended period of times which is cause for creating public health concerns as well as public nuisances. Ordinance No. 829 was originally in the Coalinga Municipal Code before the comprehensive zoning code amendments. This regulation was the tool the City used to allow non-paying guests to occupy recreational vehicles for a limited period of time, however it prohibited their use for long term or permanent habitation.

## III. DISCUSSION:

Ordinance No. 829 establishes prohibitions on the use of recreational and other vehicles from being used for human habitation anywhere within the City. Included in the regulations are provisions for non-paying guests to occupy a recreational vehicle for no more than seventy-two (72) hours and no more than fourteen (14) days in a calendar year. This is a code that was inadvertently removed from the City of Coalinga Municipal Code and is being placed back into the code to allow the City Code Enforcement Division and Police Department the ability to enforce complaints concerning habitation of recreational and other vehicles.

## IV. ALTERNATIVES:

None

## V. FISCAL IMPACT:

None determined at this time.

ATTACHMENTS:

| File Name | Description |
|---|---|
| Ord#_829_-_Living_in_Recreational_Vehicles.doc | Ordinance No. 829 - Recreational Vehicle Habitation |

**ORDINANCE NO. 829**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA ADDING PROHIBITIONS ON THE USE OF VEHICLES FOR HUMAN HABITATION WITHIN THE CITY OF COALINGA**

The City Council of the City of Coalinga does ordain as follows:

**Section 1.** Sec. 4-4.722.1 of the Coalinga Municipal Code is hereby added to read as follows:

"**Sec. 4-4.722.1. – Use of vehicles and other recreational vehicles for human habitation prohibited.**

(a) *Definitions.* For purposes of this Section 4-4.722.1, unless otherwise apparent from the context, the following words and phrases used in this section are defined as set forth in this subsection.

Automotive trailer. "Automotive trailer" shall mean a vehicle designed for carrying persons or property on its own structure and for being drawn by a motor vehicle and so constructed that no part of its weight rests upon any other vehicle.

Automotive semitrailer. "Automotive semitrailer" shall mean a vehicle designed for carrying persons or property, used in conjunction with a motor vehicle, and so constructed that some part of its weight and that of its load rests upon, or is carried by, another vehicle.

Trailer coach. "Trailer coach" shall mean a vehicle other than a motor vehicle, designed for human habitation or human occupancy for industrial, professional, or commercial purposes, for carrying property on its own structure, and for being drawn by a motor vehicle.

Recreational vehicle. "Recreational vehicle" shall mean a motor home, truck camper, or camping trailer, with or without motor power, built on a single chassis, designed for human habitation for recreational, emergency, or other occupancy, either self-propelled, truck-mounted, or towable on the highways.

Vessel. "Vessel" shall mean all manner of watercraft, other than a seaplane, whether impelled by wind, oars, or mechanical devices, and which is designed primarily for recreational use. A recreational vessel, when mounted on a boat trailer, and its towing vehicle, when parked, shall be considered to be one unit, exclusive of its towing vehicle.

(b) At no time shall such an automotive trailer, automotive semitrailer, trailer coach, recreational vehicle, or vessel be occupied when parked or stored within the City, including on private property, except that it shall be lawful for non-paying guests at a residence in a residential district to occupy the unit, parked in conformity with all parking regulations, for purposes of sleeping, loading and unloading of merchandise or passengers, only for a period not to exceed seventy-two (72) consecutive hours unless legally parked on a City street where the Chief of Police may extend the period for an additional twenty-four (24) hours. The total number of days during which any such unit may be occupied shall not exceed fourteen (14) days in any one calendar year.

(c) For purposes of this section evidence of human habitation shall include activities such as sleeping, setting up housekeeping or cooking, eating, recreating, and/or any other activity where it reasonably appears, in light of all the circumstances, that the vehicle is being used as a living accommodation.

**Section 2.** This Ordinance shall take effect 30 days after its adoption.

**Section 3.** The City Clerk is further directed to cause this ordinance or a summary of this ordinance to be published once in a newspaper of general circulation published and circulated within the City of Coalinga, within fifteen (15) days after its adoption. If a summary of the ordinance is published, then the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the Council meeting at which the ordinance is adopted and again after the meeting at which the ordinance is adopted. The summary shall be approved by the City Attorney.

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The foregoing Ordinance was introduced by the City Council of the City of Coalinga, California, at a regularly scheduled meeting held on March 21, 2019, and was passed and adopted by the City Council at a regular meeting held on April 4, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

_____
Mayor
City of Coalinga

ATTEST:

_____
City Clerk/Deputy City Clerk
City of Coalinga

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Discussion, Direction and Potential Action regarding allowing Temporary Hangar Structures at the New Coalinga Municipal Airport |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Mercedes Garcia, Senior Administrative Analyst |

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## I. RECOMMENDATION:

There is no staff recommendation. This item was requested as a Future Agenda Item by Mayor Lander.

## II. BACKGROUND:

Staff reached out to other airports in the area about allowing temporary port-a-port hangars. Responses were received from the Hanford Airport and Paso Robles Airport about temporary hangars being allowed on airport property. Both airports allow temporary port-a-port hangars. One airport noted during the citizens comment was the Santa Monica Airport, which no longer allows port-a-port hangars.
During the discussions Airport Managers noted the following points:

1. If allowed, they need to be properly anchored (may want to require a concrete pad).
2. Will the structures be aesthetically consist with the current airport hangars?
3. If they begin to rust, we want to ensure they are pressure washed.
4. The lease would be a ground lease and want to ensure it is month to month. Agreement should have strong language to remove from Airport property at the request of the City.

The example of the port-a-port hangars provided by Peter Banos is attached.

## III. DISCUSSION:

## IV. ALTERNATIVES:

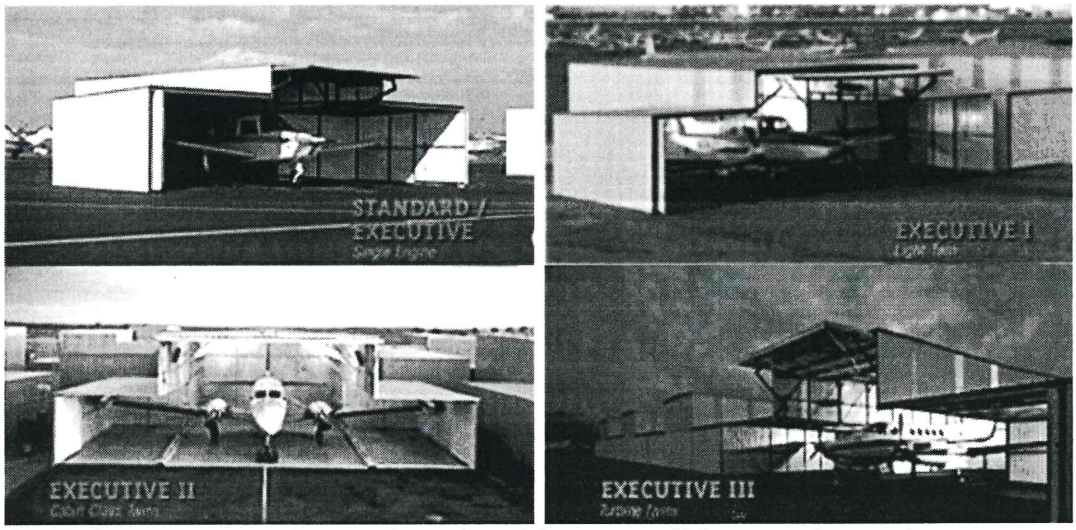
## V. FISCAL IMPACT:

Undetermined at this time.

ATTACHMENTS:

| File Name | Description |
|---|---|
| Port-a-Port_Hangar_Photos.pdf | Port-a-Port Hangar Photos-Specifications |

rollers. Hangar type and local site conditions may warrant different installation techniques. Click here for more Port-A-Port parts installation information.




( click on any photo for the Hangar Dimensions )

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Home : Hangar Parts, Prices & Ordering : Hangar Insurance : Installation Tips

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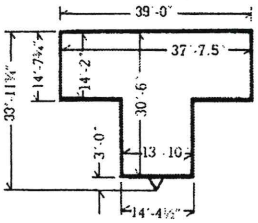
# Height Clearances:

| | |
|---|---|
| Tail | 10' - 0.0" |
| Wing Front | 7' - 7.5" |
| Wing Back | 7' - 7.2" |

**EXECUTIVE (Single Engine)**



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**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

| | |
|---|---|
| **Subject:** | Discussion, Direction and Potential Action Regarding the Appointment of Three Committee Members to the Committee of Employee Appeals |
| **Meeting Date:** | March 21, 2019 |
| **From:** | Marissa Trejo, City Manager |
| **Prepared by:** | Marissa Trejo, City Manager |

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## I. RECOMMENDATION:

Information will be provided during the meeting.

## II. BACKGROUND:

## III. DISCUSSION:

## IV. ALTERNATIVES:

## V. FISCAL IMPACT:

ATTACHMENTS:

| File Name | Description |
|---|---|
| No Attachments Available | |