



# **AMENDED CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA**

**October 18, 2018  
6:00 PM**

***The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.***

**Notice is hereby given that the City Council will hold a Regular Meeting, on October 18, 2018 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the Deputy City Clerk at least 24 hours prior to the meeting at 935-1533 x113. Anyone interested in translation services should contact the Deputy City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:**

## **1. CALL TO ORDER**

1. Pledge of Allegiance
2. Changes to the Agenda
3. Council's Approval of Agenda

## **2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS**

1. Presentation: CHUSD Bond Update, Superintendent Lori Villanueva
2. Presentaton by MyCivic

## **3. CITIZEN COMMENTS**

***This section of the agenda allows members of the public to address the City Council on any item not otherwise on the agenda. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.***

#### **4. PUBLIC HEARINGS**

1. Public Hearing for Consideration of Refuse Rates Increase; Consider Approval of Resolution No. 3866, a Resolution of the City Council of the City of Coalinga Approving New Refuse Rates Effective November 1, 2018

**Dan Bergmann, P.E., IGServices**

#### **5. CONSENT CALENDAR**

1. Approve MINUTES - September 6, 2018
2. Approve MINUTES - September 20, 2018 (Amended)
3. Approve MINUTES –October 4, 2018
4. Council Review and Approval of Resolution No. 3865 Authorizing the Submission of a Grant Application for Grant Funds for the 2018 Active Transportation Program
5. Information Regarding Business Incentives Available for New Businesses
6. Direct Staff to Explore Homeless Emergency Aid Program (HEAP) Grant Funding Opportunities
7. Authorize Repair of Three Pumps for Water Plant Basin 3
8. Approve a One-Year Service Agreement with Hach Company to Provide Service and Calibration of lab equipment at the Water Treatment Plant
9. Police Department Monthly Report

#### **6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Information on Cost Estimates for Measure J Priorities as Declared in Resolution No. 3862

**Marissa Trejo, City Manager**

2. Introduce, Review and Waive First Reading of Ordinance 823 relating to Fireworks

**Michael Salvador, Chief of Police**

3. Discussion, Direction and Potential Action regarding Appointments to the City of Coalinga Transparency and Accountability Committees

**Marissa Trejo, City Manager**

#### **7. CITIZEN COMMENTS**

*This section of the agenda allows members of the public to address the City Council on any item not otherwise on the agenda. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.*

#### **8. ANNOUNCEMENTS**

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

#### **9. FUTURE AGENDA ITEMS**

## **10. CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6.  
CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora.  
EMPLOYEE (ORGANIZATION): Non-Represented Employees, General Employees, Coalinga's Police Officer's Association and International Association of Firefighters

## **11. ADJOURNMENT**

**Closed Session:** A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Public Hearing for Consideration of Refuse Rates Increase; Consider Approval of Resolution No. 3866, a Resolution of the City Council of the City of Coalinga Approving New Refuse Rates Effective November 1, 2018

**Meeting Date:** October 18, 2018

**From:** Marissa Trejo, City Manager

**Prepared by:** Dan Bergmann, P.E., IGServices

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### I. RECOMMENDATION:

City Council is recommended to approve changes to refuse service in Coalinga as follows.

1. Increase refuse rates in accordance with the Franchise Agreement with Mid Valley Disposal
2. Introduce recycle and organics collection rates
3. Increase the franchise fee paid to the City from 15 to 20 percent
4. Include notice of anticipated increases to occur over the next four years

### II. BACKGROUND:

Mid Valley Disposal has been serving Coalinga for over eight years through a franchise agreement that is in place through 2026. The agreement provides for rate increases from an annual Consumer Price Index (CPI) adjustment, and for rate increases from extraordinary circumstances. Mid Valley has provided the attached letter dated May 25, 2018, requesting both.

This item was brought before City Council on June 27, 2018, wherein the City Council unanimously supported issuing a Proposition 218 compliant rate notice informing customers of the proposed changes, the reasons for the changes, how to protest the changes, and that the rate hearing would be held on October 18, 2018, more than 45 days following the notice.

### III. DISCUSSION:

Mid Valley is requesting a CPI increase of 1.75 percent for 2017 and 2.13 percent for 2018, consistent with the language in Section 1.1 (O) of the agreement. Mid Valley is also requesting to implement rates for recycle and organics collection because of extraordinary circumstances. This is explained in detail in their letter. Based on refuse collection schedules in other cities, it is typical for rates to be in place for recycle, and to be put in place for organics, as organics collection is new. The new rate schedule is attached to the "Second Amendment" with Mid Valley. (The "First Amendment" followed the December 2014 agreement to add prison rates that had been omitted from the agreement.)

Coalinga's existing rate for residential collection is \$24.50 per month, which is generally consistent with neighboring communities. The new residential rate would become:

Existing Residential Rate	\$24.50
CPI increases to Mid Valley	0.96

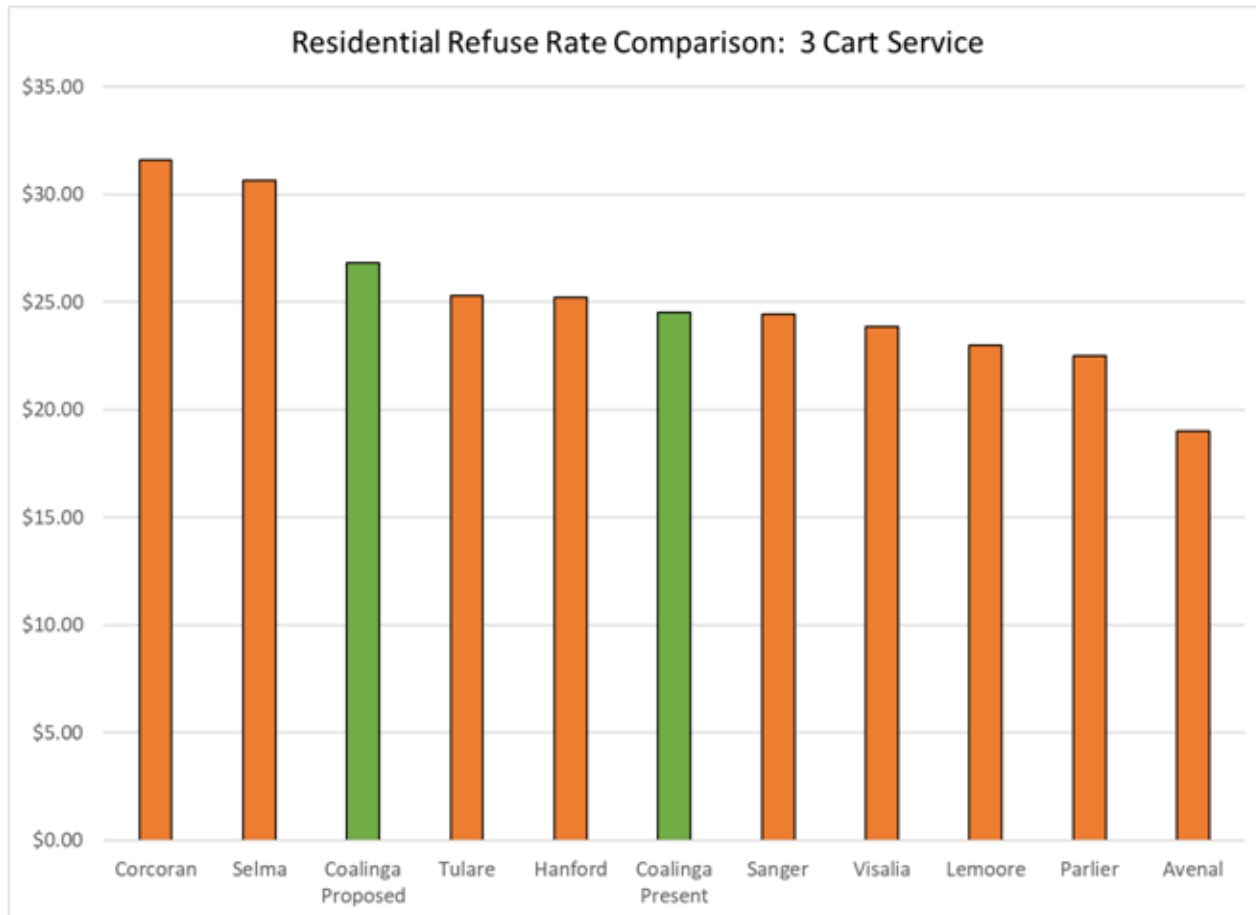


5% increase in Franchise Fee  
Total New Rate

1.34  
\$26.80 per month

The increased rate will move Coalinga to the higher side of the average range for neighboring communities, as illustrated below.

The proposed rate schedule also includes a provision to increase the rates annually pursuant to the Mid Valley agreement based on increases in the stated Consumer Price Index.



#### IV. ALTERNATIVES:

One alternative is not to increase rates at all; however, doing so would be in violation to the contract with Mid Valley. A second alternative is to increase the rates as required by Mid Valley including the new services, but omit the increase associated with the increase in the franchise fee collected by the city.

#### V. FISCAL IMPACT:

Revenue from increased service rates attributable to the CPI adjustment and revenue from the new rates for recycles and organics will be passed through to Mid Valley, pursuant to the contract.

Revenue from the increased franchise fee will contribute to the General Fund. The amount of additional revenue will be approximately:

\$1,700,000 per year payment total to Mid Valley x 5 % = \$85,000 per year

**ATTACHMENTS:**

File Name	Description
▣ Resolution_#3866_Increasing_Refuse_Rates-10-18-18.docx	RESO #3866 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA APPROVING REVISED REFUSE RATES
▣ Letter_from_Mid_Valley_Disposal.docx	Mid Valley Letter dated May 25, 2018
▣ Amendment_Second_Mid_Valley_Disposal_Oct_2018.docx	Amendment Second Mid Valley Disposal Oct 2018

## **RESOLUTION NO. 3866**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA APPROVING REVISED REFUSE RATES EFFECTIVE NOVEMBER 1, 2018**

WHEREAS, Coalinga Municipal Code Section 6-2.18 empowers the City Council to set garbage collection charges, recycling program charges, green waste collection charges, and other related charges by Resolution of the City Council; and

WHEREAS, Mid Valley Disposal, LLC is the City's Franchisee for the above services; and

WHEREAS, Mid Valley has requested annual increases in rates assigned to customers to meet the requirements of the Franchise Agreement dated December 18, 2014, as amended by the First Amendment executed by the City on December 7, 2015; and

WHEREAS, Mid Valley has further requested the addition of new rates to cover recycling and organics collection, for the City to be in compliance with AB 1826; and

WHEREAS, the City has requested to increase the franchise fee collected from 15 percent to 20 percent; and

WHEREAS, according to the requirements of California Proposition 218 and Government Code section 53750, notices were mailed out on August 29, 2018, to all utility customers in Coalinga; and

WHEREAS, a public hearing to consider the proposed new refuse and sewer rates and any protests to such rates was held at a public meeting on October 18, 2018, before the City Council of the City of Coalinga, which meeting and hearing was more than 45 days after the notice to property owners was mailed; and

WHEREAS, written protests to the proposed revised rates were not presented by a majority of the owners of the identified parcels in the City of Coalinga; and

WHEREAS, the Second Amendment to the Franchise Agreement, attached hereto, is necessary to change rates and services of by Mid Valley, and to change the level of the franchise fee; and

WHEREAS, the proposed refuse rates set forth in Exhibit "A" of the Second Amendment are nondiscriminatory and do not exceed the cost of providing refuse service for which the rates and charges are imposed.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Coalinga as follows:

The Second Amendment is hereby adopted contingent upon full execution by Mid Valley, and the terms of the Second Amendment shall be effective for billing cycles beginning on or after November 1, 2018.

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Coalinga held on the 18<sup>th</sup> day of October 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

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Mayor

ATTEST:

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City Clerk/Deputy City Clerk



**TO:** MARISSA TREJO  
COALINGA CITY MANAGER

**FROM:** JOSEPH KALPAKOFF  
MID-VALLEY DISPOSAL

**SUBJECT:** **SOLID WASTE AND RECYCLING CONTRACT CPI**

**DATE:** MAY 25, 2018

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Ms. Trejo,

This letter outlines the factors supporting Mid-Valley Disposal's ("MVD") request to implement fees for commercial organics and recycling programs and the CPI adjustments outlined in the Amended and Restated Solid Waste Collection, Transportation and Disposal Service Franchise (the "Agreement").

In December 2014, the City amended and extended the Agreement with MVD. Prior to that, MVD had served the City residents and businesses for over 8 years without implementing fee increases. The Agreement provides for CPI adjustments under section 1.1 item (O) "Customer Rates" of the agreement. This section also allows the Franchisee to request additional rate adjustments for extraordinary and uncontrollable circumstances, which includes changes in state laws and regulations. Section 1.1 item (FFF) "Uncontrollable Circumstances" paragraph (9) specifically references changes in market prices for recovered materials as a basis for justifying an increase under Section 1.1 item (O).

Based on the information outlined in this letter, we would request the City adopt rates for commercial recycling and organics recycling programs per the attached rate sheet in addition to the CPI rate adjustment contained in the contract.

Joseph Kalpakoff  
Mid-Valley Disposal



## **UNCONTROLLABLE CIRCUMSTANCES**

Since the last contract amendment, several events have happened that directly impact the cost of providing waste and recycling services. Below are a few of the most impactful items:

### Change in law

- In 2016 Governor Brown approved Senate Bill No. 3 which provided for an increase in the minimum wage to \$15.00/hr phased in over 6 years. This has a direct effect on the cost to collect and process recyclable materials.
- On April 6, 2017 the California legislature passed SB-1 which increased taxes on diesel fuel by \$0.20/gallon. This bill also increases in vehicle registration and fuel storage fees.

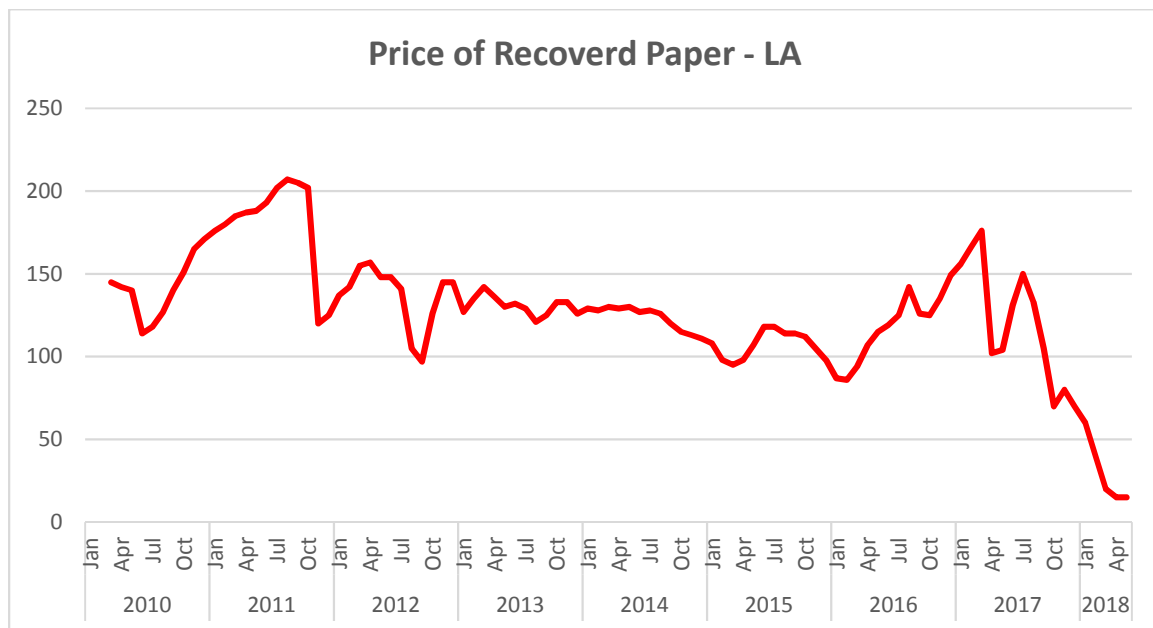
### Availability of Markets

It is commonly known that almost all recovered recyclable material generated in California is shipped to China for processing. This has created tremendous leverage for the Chinese government in controlling prices and they have begun to use that leverage increasingly over the past two years:

- In July 2017, China notified the World Trade Organization (WTO) of its intention to prohibit the import of certain solid wastes and scrap into their country, including mixed paper and mixed plastics, beginning on January 1, 2018. In addition, China announced a new, and exceedingly stringent, contamination standard applicable to recyclable imports (0.3 percent).
- On May 3, 2018 China announced the suspension of China Certification and Inspection (CCIC) North America's U.S. operations for one month (May 4 – June 4, 2018), which effectively freezes all U.S. exports of recyclable materials to China.



These measures have had a significant impact on the value of recovered recyclables. The chart below illustrates the drastic decline in the price of recovered paper over the last 7 years.



Currently, there are no charges for commercial recycling bins. This is based on historical practices where the value of recyclable materials offset the cost to provide the service. Unfortunately, the value of recovered commodities has fallen dramatically in the past decade while the cost of service has risen due to wage inflation and fuel prices. Mid Valley has indicated that providing this service at no charge is not sustainable in the long term.

We take our responsibility to divert materials away from landfills seriously, but the economics of recycling have changed. MVD is therefore proposing to implement fees for commercial recycling. This is consistent with the Agreement, which stipulates that the Franchisee will establish customer rates for service. The fees for commercial recycling services are listed in Exhibit A.

#### **ORGANICS RECYLING**



In October 2014 Governor Brown signed AB 1826 Chesbro (Chapter 727, Statutes of 2014), requiring businesses to recycle their organic waste on and after April 1, 2016, depending on the amount of waste they generate per week. This law also requires that on and after January 1, 2016, local jurisdictions across the state implement an organic waste recycling program to divert organic waste generated by businesses, including multifamily residential dwellings that consist of five or more units (please note, however, that multifamily dwellings are not required to have a food waste diversion program). Organic waste (also referred to as organics throughout this resource) means food waste, green waste, landscape and pruning waste, nonhazardous wood waste, and food-soiled paper waste that is mixed in with food waste. This law phases in the mandatory recycling of commercial organics over time, while also offering an exemption process for rural counties. In particular, the minimum threshold of organic waste generation by businesses decreases over time, which means an increasingly greater proportion of the commercial sector will be required to comply.

### **Implementation Dates and Thresholds**

The law phases in the requirements for businesses, including multifamily residential dwellings that consist of five or more units,\* over time based on the amount and type of waste the business produces on a weekly basis, with full implementation realized in 2019. Additionally, the law contains a 2020 trigger that will increase the scope of affected businesses if waste reduction targets are not met. The implementation schedule is as follows:

- **January 1, 2016:** Local jurisdictions shall have an organic waste recycling program in place. Jurisdictions shall conduct outreach and education to inform businesses how to recycle organic waste in the jurisdiction, as well as monitoring to identify those not recycling and to notify them of the law and how to comply.
- **April 1, 2016:** Businesses that generate 8 cubic yards of organic waste per week shall arrange for organic waste recycling services.
- **January 1, 2017:** Businesses that generate 4 cubic yards of organic waste per week shall arrange for organic waste recycling services.
- **August 1, 2017 and Ongoing:** Jurisdictions shall provide information about their organic waste recycling program implementation in the annual report submitted to CalRecycle. (See above for description of information to be provided.)





- **Fall 2018:** After receipt of the 2017 annual reports submitted on August 1, 2018, CalRecycle shall conduct its formal review of those jurisdictions that are on a two-year review cycle.
- **January 1, 2019:** Businesses that generate 4 cubic yards or more of commercial solid waste per week shall arrange for organic waste recycling services.
- **Fall 2020:** After receipt of the 2019 annual reports submitted on August 1, 2020, CalRecycle shall conduct its formal review of all jurisdictions.
- **Summer/Fall 2021:** If CalRecycle determines that the statewide disposal of organic waste in 2020 has not been reduced by 50 percent of the level of disposal during 2014, the organic recycling requirements on businesses will expand to cover businesses that generate 2 cubic yards or more of commercial solid waste per week. Additionally, certain exemptions may no longer be available if this target is not met.

\*Note: Multifamily dwellings are not required to have a food waste diversion program.

## **ORGANICS COLLECTION RATES**

The rates for commercial organics collection are attached in Exhibit A. Material collected will be processed at Mid Valley's new organics processing facility in Kerman, CA. The facility was built specifically to handle this type of material and has adequate capacity to handle the City's material.

**SECOND AMENDMENT TO AMENDED AND RESTATED SOLID WASTE  
COLLECTION, TRANSPORTATION AND DISPOSAL SERVICES FRANCHISE**

**CITY OF COALINGA AND MID VALLEY DISPOSAL**

This Second Amendment to Amended and Restated Solid Waste Collection, Transportation and Disposal Services Franchise (“Second Amendment”) is entered into between the City of Coalinga, a municipal corporation within the State of California (“City”) and Mid Valley Disposal, LLC., a California limited liability corporation (“Franchisee”), with respect to the following Recitals, which are a substantive part of this Second Amendment:

**RECITALS**

WHEREAS, City and Franchisee entered into an Amended and Restated Solid Waste Collection, Transportation and Disposal Services Franchise effective on December 18, 2014 (“Amended Franchise Agreement”), which is incorporated herein by this reference, and which extended the City’s existing Franchise for solid waste services through June 30, 2026. The Amended Franchise Agreement established Customer Rates as set forth in the Exhibit A Rate Sheet; and

WHEREAS, City and Franchisee further entered into a First Amendment, executed by City on December 7, 2015, for the purpose of providing a corrected Exhibit A Rate Sheet showing the prison bin rates; and

WHEREAS, Franchisee has requested to implement rates for recycle and organics collection because of extraordinary circumstances under the Amended Franchise Agreement, and to be in compliance with California Assembly Bill 1826; and

WHEREAS, City has requested to increase the franchise fee collected from Franchisee from 15 percent to 20 percent; and

WHEREAS, customer rates must also be increased to meet the annual Consumer Price Index increases to Franchisee included in the Amended Franchise Agreement; and

NOW, THEREFORE, in consideration of the above Recitals and other valuable consideration, the sufficiency of which is hereby acknowledged, City and Franchisee agree as follows:

1. Exhibit A Rate Sheet Amended. The attached Exhibit A Refuse Rates include new rate categories for recycle and organics, a five percent increase in the franchise fee, and the provision to increase the rates each year consistent with the CPI adjustment language in the Amended Franchise Agreement.

2. Section 8.1 Franchise Fee. The first sentence of Section 8.1 of the Amended Franchise Agreement shall be changed such that the Franchise Fee is set at twenty percent (20%), in place of the current fifteen percent (15%).

3. All Other Terms Remain in Effect. Except as expressly set forth herein, all other terms of the Amended Franchise Agreement shall remain unchanged and in full force and effect, including all terms defined in the Amended Franchise Agreement unless otherwise defined in this Second Amendment, and the Amended Franchise Agreement shall be interpreted to give full force and effect to this Second Amendment.

IN WITNESS WHEREOF, City and Franchisee have executed this Second Amendment as of the dates set forth below.

**CITY OF COALINGA**

**MID VALLEY DISPOSAL LLC.**

By: \_\_\_\_\_  
Marissa Trejo, City Manager

By : \_\_\_\_\_  
Jay Kalpakoff, Managing Member

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
City Clerk/Deputy City Clerk

By: \_\_\_\_\_  
Roy Mendrin, Member

By: \_\_\_\_\_  
Joseph Kalpakoff, Member

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
City Attorney

By: \_\_\_\_\_  
Jonathan Kalpakoff, Member

<b>Exhibit A</b>			
<b>City of Coalinga Refuse Rates</b>			
	<b>Service Type</b>	<b>Present Rates</b>	<b>Effective 11/1/18*</b>
			9.39% Increase
<b>Rates Per Month</b>			
	Residential 3 Cart	24.50	\$26.80
	Second Trash Cart	38.94	\$42.60
	Commercial	30.90	\$33.80
	1-2-2-**	147.74	\$161.61
	1-2-3-	206.72	\$226.13
	1-2-4-	252.79	\$276.52
	1-2-5-	322.44	\$352.71
	1-2-6-	410.64	\$449.18
	1-2-7-	338.81	\$370.62
	1-3-2-	221.33	\$242.10
	1-3-3-	310.09	\$339.19
	1-3-4-	396.03	\$433.21
	1-3-5-	484.23	\$529.68
	1-3-6-	572.99	\$626.77
<b>Prison Bins</b>			
	1-3-2-	254.53	\$278.42
	1-3-3-	356.71	\$390.19
	1-3-4-	455.58	\$498.34
	1-3-5-	556.69	\$608.95
	1-3-6-	656.12	\$717.71
<b>Commercial Recycling</b>			
	1-96-1	New Fee	\$10.53
	1-96-2	New Fee	\$24.21
	1-2-1-	New Fee	\$36.84
	1-2-2-	New Fee	\$68.42
	1-2-3-	New Fee	\$100.00
	1-2-4-	New Fee	\$131.58
	1-2-5-	New Fee	\$163.16
	1-2-6-	New Fee	\$210.53
	1-3-1-	New Fee	\$57.89
	1-3-2-	New Fee	\$115.79
	1-3-3-	New Fee	\$173.68
	1-3-4-	New Fee	\$221.05
	1-3-5-	New Fee	\$268.42
	1-3-6-	New Fee	\$305.26
<b>Commercial Organics</b>			
	1-96-1	New Fee	\$21.05
	1-96-2	New Fee	\$40.00
	1-96-3	New Fee	\$57.89
	1-2-1-	New Fee	\$75.79
	1-2-2-	New Fee	\$142.11

<b>Exhibit A</b>			
<b>City of Coalinga Refuse Rates</b>			
	<b>Service Type</b>	<b>Present Rates</b>	<b>Effective 11/1/18*</b>
<b>Rates Per Service</b>			
Residential Miscellaneous			
	Extra Pick-up/Go Back (Automated Can)	\$8.00	\$8.75
	Contaminated Recycle Cart	\$8.00	\$8.75
	Replacement Cart	\$60.00	\$65.63
Roll Off Units			
	Delivery	\$30.00	\$32.82
	Load Charge (+ Landfill)	\$235.00	\$257.06
	Rent-A-Bin (2 yard)	\$125.00	\$136.73
	Extra Dump	\$45.00	\$49.22
Commercial Miscellaneous			
	Extra Pick-up (2 yard)	\$40.00	\$43.75
	Go Back Fee	\$25.00	\$27.35
	Contaminated Bin (2 yard) (recycle Blue)	\$45.00	\$49.22
Bulky Clean Up			
	Couch	\$25.00	\$27.35
	Washer/Dryer	\$18.00	\$19.69
	Tire (small passenger)	\$5.00	\$5.47
	TV	\$25.00	\$27.35
	Bagged Trash (per yard)	\$25.00	\$27.35
	Refrigerator	\$25.00	\$27.35
<p>* CPI Adjustments: Refuse fees will be increased each year, beginning July 1, 2019 through July 1, 2022, by the Consumer Price Index formula in the Mid Valley Disposal agreement, specifically, the annual calculated increase based on "All Urban Consumers for US Cities Average Item: Garbage and Trash," as published by the US Department of Labor, Bureau of Labor Statistics.</p>			
<p>** ONE (1) bin, TWO (2) cubic yards, TWICE (2) a week.</p>			

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve MINUTES - September 6, 2018  
**Meeting Date:** October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Wanda Earls, City Clerk

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

	File Name	Description
▣	MINUTES_090618.pdf	Minutes - September 6, 2018

# **Minutes**

## **CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA September 6, 2018**

### **1. CALL TO ORDER 6:00 PM**

Council Members Present: Vosburg, Ramsey, Adkisson (Absent: Stolz, Lander)

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Community Development Director Sean Brewer, Assistant to the City Manager Shannon Jenson, Financial Services Director Jasmine Bains, Public Works and Utilities Director Pete Paciado, Police Chief Michael Salvador, Fire Chief Dwayne Gabriel, City Treasurer James Vosburg, City Clerk Wanda Earls, City Employee Eric De Leon

*Motion by Adkisson, Second by Ramsey to Approve Pulling of Item 5.11 and Item 6.10 from the Agenda and Approve the Agenda. Motion **Approved** by a 3/0 Majority Vote. Stolz and Lander Absent*

### **2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS**

1. Presentation of Results of Community Survey by Gene Bregman of Gene Bregman and Associates

Mr. Gene Bregman indicated they have finished calling 59 registered voters asking questions regarding the City of Coalinga:

- What kind of job is the City doing?
- 65% rated Coalinga as a place to live
- 22% only fair
- 12% poor
- 47% overall job being done by City Government
- 32% only fair
- 20% poor
- 44% felt the job being done by the City council was excellent/good
- 30% only fair
- 25% poor
- Job ratings

- 69% Fire protection services
- 65% Recreation and Parks Maintenance
- 52% Local street and road repairs and maintenance
- 50% Police protection services
- 42% Enforcing city codes that require residents to maintain their property and preventing unsightly or dangerous situations to occur
- 23% (negative) attracting businesses and jobs to Coalinga
- 59% said there is a great need for more money in the City
- 34% said there is some need
- 7% said there is no need
- 63% said there is a need to attract business and jobs to Coalinga
- 49% said police protection services
- 29% said local street and road repairs and maintenance
- 41% said fire protection services
- 20% said enforcing city codes
- 20% said Recreation and parks maintenance
- Only 44% were aware if current ballot measure
- 65% were aware of 2017 ballot measure

Seriousness of problems caused by changes made by the City of Coalinga:

- Only two ambulances to service since hospital closing - if both ambulances are in use, it will take 20 minutes for an ambulance to arrive
- PD reduced from 21 to 16 officers
- Only one equipment mechanic position affecting the maintenance of vehicles
- Reserve firefighter positions have been eliminated
- No longer an Economic Development Coordinator to attract business and retain businesses
- Code Enforcement officer job was eliminated; City only responds to complaints

Overall the survey is good news.

Mayor Vosburg asked for any advice he has regarding Measure J.

Mr. Bregman said to make people aware of the cuts the City has already done in PD and FD and City as a whole.

Tell people what happened to create the reason for the Measure.

## 2. Employee of the Month for August 2018, Maintenance Worker III Robert Smith

Public Works and Utilities Director Paciado announced the Employee of the Month for August 2018 as being Maintenance Worker III Robert Smith. Robert has demonstrated leadership and been an example for others within his position. He is an asset to the City and has knowledge of heavy equipment. He has demonstrated continued growth in his position.



### 3. Employee of the Month for September 2018, Police Explorer Charlie Benitez

Police Chief Salvador said the employee of the month for September is Police Explorer Charlie Benitez. He has been a rock star. He is one of our most experience members and he even attended an Explorer Academy which is like a mini police academy and he passed with flying colors

Police Explorer Benitez said thank you to the Police Department and the Chief. At the Academy he met others like himself and he liked it a lot. It brought him out of his shyness and out of his shell. Thank you!

Mayor Vosburg said he is amazing, and he appreciates your dedication so much.

### 3. CITIZEN COMMENTS

Mr. Glenn Mitchell said on behalf of the Board of Community Foundation he is bringing a business concern to your attention and request Council action.

The Thrift Store at the corner of Forest and 6<sup>th</sup> has been the target of numerous thefts of property, from their yard, vandalism and infrequently store break-ins. Recently, their pickup truck parked in their yard had a window broken. Recently, the PD removed an illegal tenant who set up camp in the alley behind their place of business. They have made efforts to stop these thefts and intrusions. They have installed a security camera, motion sensor lights, locked collection boxes, a building alarm system and robust padlocks. None of the individual security measures has been completely successful, and taken as a whole, only moderately successful.

Everyone understands the manpower constraints the PD is working under. There are occupants in Coalinga who systematically nightly drive and bicycle through and sack our donations. People singly or in teams hop the fence, rummage the yard, turn-on the water and leave it on.

The foundation is not asking for additional public service or expenditure of funds. We are asking for the same type and level of protection that every neighboring business in our area has but we are denied. I am asking for you to grant a variance to the Foundation for the purpose of permitting us to install fence top barbed wire to act as a visual and physical deterrent to theft, vandalism and fire.

They would appreciate your favorable decision on this matter.

Mr. Peter (did not understand last name) expressed concerns about the airport parking and hangers. More hangers are needed, temporary or permanent. It should bring the business more revenue. He needs to know who to talk to, so something can be worked out. He wants hangers to be built.

Mayor Vosburg referred him to the city manager.

Ms. Terri Yanez said there is going to be a Corn Hole Tournament on October 20<sup>th</sup> at Frame Park starting at 2:00 PM. There will be food vendors. Proceeds of the tournament will go to the K-9 Program. She requests a waiving of Ordinance 5.5.01. Thank you.

Ms. Anne Parks said thank you for code enforcement. Things are looking better. The morale was dropping. You are bringing life again. Elderly and disabled in need of assistance with properties. An idea is that teenagers can help and gain community service hours.

Marcus is back, and he brought cake. He is passionate about the cargo port and needs your support.

Mayor Vosburg said letters are available to you tonight.

Mr. Bill Lewis said the cemetery is slightly off center of the airport runway. He has concerns regarding visitations to the cemetery with planes in and out all the time.

Marcus said planes not in and out all the time. The Far East is 22 hours ahead. Perhaps there could be a sound barrier. On Memorial Day there would be no planes. He is willing to work with the cemetery folks. He supports and respects certain holidays, etc.

Mayor Vosburg said he appreciates your hard work and he has received no negative. He had a meeting with David Valadeo; he is excited about it and will lend his support.

#### **4. PUBLIC HEARINGS (NONE)**

#### **5. CONSENT CALENDAR**

1. Approve MINUTES - August 2, 2018 (Amended)
2. Check Register: 07/01/2018 - 07/31/2018
3. Approve Resolution 3834 Account Clerk I, II, III Job Description
4. Adopt Resolution Nos. 3835 - 3838 Amending Water Operator Job Descriptions; Adopt Resolution No 3839 Adopting Water Operator IV Job Description
5. Approve Resolution 3840 Successor AB 939 Memorandum of Understanding Between the County and the City of Coalinga
6. Approval of Memorandum of Understanding between the City of Coalinga and the International Association of Firefighters AFL-CIO, Local 2305 for July 1, 2018 through June 30, 2019
7. Authorization to Modify Parlier Dispatch Services Contract
8. Authorize the City to Pay for the Administration Fees associated with the Aflac Benefits provided to the City Employees
9. Authorize Participation in the Intergovernmental Transfer (IGT) Program Participation
10. Authorize City Manager to Sign the attached Letter of Support for the Proposed International Air Cargo Facility to be Located at the Coalinga Municipal Airport

#### **Comments:**

- Interstate – 5 important- no height restrictions
- Truck Route 99 bridges too low

- Air National Guard
- Fresno, Yosemite
- Sound, noise
- Give him list of meetings
- USDA Commerce
- U. S. Department of Import/Export
- EDC
- Amazon
- Jim Patterson meeting
- Air Cargo People
- Custom Agents
- Coalinga is the place
- He is committed to Coalinga

11. Declare City Equipment as Surplus Property and Donate to the Coalinga Community Foundation
12. Receive Report on Prison Animal Control Programs
13. Report of Findings for Shotspotter Technology
14. Information regarding Street Sign Replacements
15. Update on the Status of Burned Buildings
16. Parks Repairs Cost Estimates
17. Fire Department Report – June 2018
18. Fire Department Report – July 2018
19. Police Department Monthly Report
20. Public Works & Utilities Monthly Report for August 2018

*#11 pulled from the Consent Calendar and #10 pulled for a separate vote)*

*Motion by Ramsey, Second by Adkisson to Approve Consent Calendar Items 1-20 minus #10 and #11. Motion **Approved** by a 3/0 Voice Majority Vote. (Absent Stolz and Lander)*

*Motion by Ramsey, Second by Adkisson to Approve Consent Calendar Item No. 10 Authorizing City Manager to Sign the Attached Letter of Support for the Proposed International Air Cargo Facility to be Located at the Coalinga Municipal Airport. Motion **Approved** by a 3/0 Majority Voice Vote. (Lander and Stolz Absent)*

Mayor Vosburg called for a 5-10 minute break at 6:43 PM and he reconvened the meeting at 7:10 PM.

## **6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Discussion, Direction and Potential Action regarding Appointments to the City of Coalinga Transparency and Accountability Committees

**Marissa Trejo, City Manager**

City Manager Trejo recommended that the Council appoint the following to the City of Coalinga Transparency and Accountability Committees:

Public Safety:

Carol Morrow

Terri Yanez

City Beautification and Code Enforcement

Carol Morrow

Elizabeth (Jane) Strong

Cannabis

Carol Morrow

Terri Yanez

*Motion by Ramsey, Second by Adkisson to Approve Coalinga Transparency and Accountability Committee as presented. Motion **Approved** by a Voice 3/0 Majority Vote. Lander, Stolz Absent.*

2. Discussion and Consideration of Staff Recommendations for Measure J Priorities

**Marissa Trejo, City Manager**

At a previous City Council meeting, Council directed the City Manager to meet with the Financial Services Director, Police Chief and Fire Chief to develop recommendations for Measure J priorities for Council consideration. Staff recommends approving the following priorities which will be brought back as a Resolution.

Recommendations for Measure J Priorities:

1. To pay fair wages to employees, comparable to similar-sized cities in the Central Valley, to improve recruitment, retention, and employee morale.
2. To hire two additional Police Officer positions bringing the Police Department from 15 sworn positions to 17.
3. To purchase a Building Wide Uninterruptable Power Supply (UPS) for a one-time cost of approximately \$75,000 to ensure that communication services are not dropped between the time of a power outage and the time the generator kicks on. The estimated lifespan of the UPS is 15-20 years.
4. To hire three additional Firefighter/Paramedic positions bringing the total to seven employees per shift as opposed to six.
5. To reinstate the ten Reserve Firefighter positions to assist with coverage for the community.

6. To extend, repair and secure the Fire Department parking lot at a onetime cost of approximately \$250,000 to prevent damage and ensure proper storage of vehicles that are a large investment to the City.
7. To make upgrades to the Training Room at the Fire Department which is the City's Emergency Command Center.
8. To hire a Deputy Fire Chief position to assist with the administrative functions of the Fire Department as there is no mid-management position within that Department as there is in all others.

Chief Salvador:

- Need to purchase a Building-wide Uninterruptable Power Supply (UPS)
- Insures that communication services are not dropped between the time of a power outage and the time the generator kicks on.
- Lifespan 15-20 years
- Over ten years without
- Has been asked for in last three budgets
- Need to be replaced because of any possible earthquake, etc.
- Upgraded computer equipment huge investment and not cheap to replace
- Cost \$75k but necessary for the City

Comments:

- Time to move forward not backwards
- Sounds good. Will Parlier help out? Chief said this is all on the City.
- Our infrastructure
- It has been out-of-service for over ten years
- If we go down, it could affect Parlier
- County would be backup for Parlier
- Need to figure out a way for raises for employees
- Need to get employees off overtime and increase morale – they deserve raises
- FD is short staffed with schedules unfilled
- 47 days of overtime
- PD has 90 hours of overtime every two weeks to cover shifts
- Last pay period 170 hours of overtime – 12 hour shifts
- Jail transfers equal 50 hours of overtime
- Need investigator
- Gangs – 3K reports per year when we had 21 officers
- Can't do everything – do not have the resources
- PD Chief will be meeting with Judge in October
- Worse situation – eliminating bail
- Need fair wages
- Go on ride-a-long for first hand information

*Motion by Adkisson Second by Ramsey to Approve Recommendations for Measure J to include adding more public safety and reserve officers to top of list and to bring back to Council potential wage increases. Motion **Approved** by a Voice 3/0 Majority Vote. Lander, Stolz Absent.*

3. Introduce and Waive First Reading of Ordinance No. 816 Related to Business-Reserved Parking Spaces

**Sean Brewer, Community Development Director**

The City Council introduces and waives the first reading of Ordinance No. 816 related to business-reserved parking spaces within public parking lots.

The City of Coalinga has entered into an agreement with Have a Heart Compassion Care to lease 15 parking stalls the City owned parking lot at 6th Street and Elm Ave to assist in satisfying their off-street parking requirement and limit the impact that employees and delivery vehicles would have to the downtown area. In order to enforce reserved parking spaces in public parking lots, staff prepared an ordinance that would amend the public safety regulations related to traffic to include

"Business-Reserve Parking Spaces"

Ordinance No. 816 amends Section 4-4.730 to include Business-Reserved Parking Spaces to include regulations related to applicable parking lots, approval process, responsibilities, signage and penalties. A copy of Ordinance No. 816 has been attached to this report for the Councils review and consideration.

In addition to 4-4.430, section 4-4.731 has been added to include said penalties for violations of the above regulations. These penalties shall be established by resolution duly adopted by the City Council. Staff will be bringing a resolution to the City Council to consider these penalties related to business-reserved parking spaces when the adoption of this ordinance is brought before the Council. That is expected to be at the September 20, 2018 meeting.

Council Member Ramsey asked about signage.

Mr. Brewer said there should be some type of way to tell.

City Attorney Zamora indicated this is a City-wide change.

*Motion by Ramsey, Second by Adkisson to Approve Reading and Waiving of Ordinance # 816 related to Business Reserve Parking Spaces. Motion **Approved** by a 3/0 Voice Majority Vote. Lander, Stolz absent.*

4. Discussion, Direction and Potential Action Regarding Fruit Trees

**Pete Preciado, Public Works & Utilities Director**

Two locations stand out as potential areas for fruit trees. The park area where the Motte Fountain is located at Van Ness and Sunset Streets. Another location is the triangle shaped area at Van Ness Street and Durian Avenue. These areas have good pedestrian traffic, room for fruit trees and available water.

In selecting the type of fruit trees, consideration was given to easiest to grow and low maintenance. The Arbor Day foundation recommends Plum, Pear, Peach and Cherry trees as best low maintenance trees. The English garden recommends Apricot, Plum, Apple and Pear trees as easiest to grow. Public Works employees like orange trees.

In terms of easiest to grow and low maintenance, Plum and Orange trees seem the most favorable.

Mayor Vosburg said he has visited cities where fruit trees were planted and there appeared to be no maintenance.

*Motion by Adkisson, Second by Ramsey to Approve the Planting of Fruit Trees in two or more locations (up to department heads). Motion **Approved** by a 3/0 Voice Majority Vote. Lander and Stolz absent*

5. Review and Direct Staff on a False Alarm Ordinance

**Michael Salvador, Chief of Police**

Responding to false alarm calls can be a significant drain on both Law Enforcement and Fire Department resources. If owners do not properly maintain their equipment, these nuisance alarms can significantly delay emergency responses to actual emergencies. Several cities in the area have dealt with this issue by passing nuisance alarm ordinances. These ordinances allow for charges and discontinuance of responses to locations that are habitual false alarm callers. Staff has attached examples of alarm ordinances from several valley cities as an example to start a conversation. Staff is also looking for direction on whether the Council wishes to proceed with an ordinance to address the issue.

From January 1 until June 30 the department has received 283 alarm calls for an average of 1.5 alarm calls per day. Most of these calls are false alarms.

From 9/1/17 to 9/1/18 there were 561 alarm calls with 90% being false and 20% attributed to a single location. It is the 200 block of East Elm Avenue.

Comments:

- Reedley and Madera have the best Ordinances
- New CISTA System
- Resources being wasted due to responding to false alarms
- Terri Yanez suggested a warning system with a fee structure
  - 3x3mos
  - 3x12mos
  - 4x12mos
- Have to have ordinance

*Motion by Adkisson, Second by Ramsey to Approve False Alarm Ordinance using Reedley and Madera (best choices from these) to include home alarm, too. Motion **Approved** by a 3/0 Voice Majority Vote. Lander and Stolz Absent.*

6. Review and Direct Staff on a Proposed Fireworks Ordinance

**Michael Salvador, Chief of Police**

Currently the Coalinga Municipal Code is silent on the regulation of fireworks in the City whether they be safe and sane or the dangerous hence illegal type. Both the Police and Fire Departments would like to see a common sense ordinance that allow for public protection and the ability of non profits to raise money that is directed back into the community.

Staff is requesting direction on whether to draft an ordinance that both the Police and Fire Departments can enforce.

Comments:

- Safe and Sane anytime
- Safe and Sane late June & July
- State Law okay
- Need permit from City
- Non-profit can sale
- FD can shut down stands
- PD limit time for Safe and Sane
- Citations recommended

Mayor Vosburg said schools okay holidays and special occasions.

Ms. Barbara Rodriguez commented that Safe and Sane okay, not illegal. Safe and Sane can use whenever you want. Illegal is a problem.

Council Member Adkisson said we must remember the dry season and possibility of fire.

Ms. Mary Jones said many have fireworks by pool. Neighbors have illegal.

*Motion by Adkisson, Second by Ramsey to Bring Back to Council Draft Ordinance on Fireworks and Fireworks' Stands. Motion Approved by a 3/0 Voice Majority Vote. Lander and Stolz absent*

7. Review, Approve and Waive First Reading of Ordinance No. 817 related to Commercial Vehicle Parking  
**Michael Salvador, Chief of Police**

The Coalinga Municipal code has several sections that deal with commercial parking in a variety of ways. First there can be no commercial vehicle parking in residential areas. Outside of the residential area restriction, a commercial vehicle over 6000 pounds cannot park on the street between 9:00 pm and 6:00 am with a couple of minor exclusions. Then there is another section that prohibits parking of a commercial truck 9000 pounds or greater on a city street for longer than four hours. This ordinance is effective only if there are signs placed notifying the public of the restriction.

These ordinances are confusing and are difficult to enforce. In 2009, there was an unsuccessful attempt to pass a clarification ordinance designating areas where commercial trucks could park. Staff has done extensive research into neighboring city ordinances and is proposing a new ordinance.



Staff is recommending that the two commercial truck ordinances in Title 4 be replaced by this proposed ordinance. This ordinance consolidates the gross vehicle weight at 10,000 pounds for a commercial vehicle. It contains examples of restricted vehicles. It gives the Council the ability to designate truck parking areas. Finally, it has a maximum time limit a commercial vehicle can be legally parked in a designated area.

Staff believes that this will simplify the process for commercial truck parking and give the Council the necessary flexibility needed to address needs as they come up.

Comments:

- K-Mart
- Industrial lot?
- Trucks parking
- Complaints received
- It is not posted "No Parking"
- Need signs at entrances of City
- 72 hours okay
- Need place to park
- PD to come up with suggestions
- Location on West Elm
- Pacific and across from College
- Need solutions long term and short term
- Truckers bring business and some live here
- Need to find a place prior to ordinance
- Some properties owned by the RDA

*Motion by Ramsey, Second by Adkisson to Table Ordinance No. 817 related to Commercial Vehicle Parking. Motion **Approved** by a 3/0 Voice Majority Vote. Lander and Stolz Absent.*

8. Review, Approve and Waive First Reading of Ordinance No. 818 related to Recreational Vehicle Parking  
**Michael Salvador, Chief of Police**

This item is in response to a Code Enforcement issue that has seen several complaints from residents this summer.

The Police Department has received several resident complaints regard the parking of recreational vehicles on the streets of Coalinga. The Municipal Code is silent on this issue. Staff is requesting that a section is added to the Municipal Code to regulate the parking of Recreational Vehicles in the City.

This ordinance has time limitations on how long the vehicle can be parked on the street, minimum moving distance, and a minimum re-parking time restriction. This ordinance will allow the Police Department a tool to deal with these issues as they come about.

- Ms. Terri Yanez said there was a Pop-Out RV on street
- Handicapped and elderly could have exemption

- Can extend extra time for RV's parked on street – 72 hours
- City Attorney suggested to make it uniform
- Chief Salvador said there is always a warning first
- Complaint driven
- Vehicle tagged and 3-day clock starts. If still there at end of third day, parking ticket.

*Motion by Ramsey, Second by Adkisson to Approve First Reading and Waiving of Ordinance No. 818 related to Recreational Vehicle Parking with Exception at Horned Toad Derby. Motion **Approved** by a 3/0 Voice Majority Vote. Lander and Stolz Absent.*

9. Review, Approve and Waive First Reading of Ordinance No. 819 related to an Animal Control Pet Responsibility Ordinance

**Michael Salvador, Chief of Police**

After the July 19th Council meeting, staff took all the public comments, ordinance examples, and council input and drafted an ordinance that will allow the animal control unit to more efficiently do its job along encourage the sound practice of Pet population control.

The ordinance encourages the spay and neutering of animals to control pet population and provides a mechanism for unaltered dogs to be issued a license. These are regulations that are tied to the zoning ordinance regarding the sale of animals. There is a section making spay and neuter mandatory in certain circumstances. In the event a dog becomes a nuisance issue, there is a three capture limit before a mandatory spay and neuter order is issued. The ordinance has an appeal process that allows for a citation or order to be overturned or modified.

This ordinance is the product of an ongoing process to improve the Animal Control Service.

Mayor Vosburg said six years in the making. This is best ordinance he has seen. He agrees with ordinance just need checks and balances.

*Motion by Adkisson, Second by Ramsey to Approve the First Reading and Waiving of Ordinance No. 819 relating to Animal Control Pet Owner Responsibilities. Motion **Approved** by a 3/0 Voice Majority Vote. Lander and Stolz Absent.*

10. Review, Approve and Waive First Reading of Ordinance No. 820 related to Camping on Public Lands

**Michael Salvador, Chief of Police**

*This item was pulled from the agenda.*

11. Review and Direct Staff on a Proposed Gang Ordinance

**Michael Salvador, Chief of Police**

Many Cities in California are experiencing gang related criminal activity. With the passage of public safety realignment, Proposition 47, and Proposition 57, cities and counties have been forced to address the issue as a public nuisance and change their ordinances. The City of Coalinga is no different and its municipal code is not set up to deal with the issue.

Staff has conducted extensive research and put together a proposed ordinance framework. The attached draft ordinance would add a chapter to Title 4 of the municipal code. This would allow the City to put pressure on a landlord to make sure their tenants are not using the property for drug or gang related criminal activity. It gives the city a mechanism where it can declare problem properties as nuisances and force evictions or other remedies.

A draft ordinance is available for Council's review. Staff would like direction from the Council to move forward.

Comments:

- Who decides what is reasonable and what is not reasonable?
- 4-6.200
- Cannabis is illegal
- CUCSA
- Marijuana is a legal substance in California
- City Attorney Zamora said it has to be vetted. The Chief wants direction. Legal things can become nuisances.
- Look at 4-6.800
- Sometimes many calls from same location
- May or may not trigger ordinance
- Need uniform ordinance
- Pressure on landlords
- 4-6.500
- Landlord has responsibilities
- Hit same apartment 5 times
- Third time landlord must enforce ordinance
- Need courtesy note to home owners
- Build a paper trail
- 4-6.500 or 4-6.400 A or B
- 30 business day notice
- Put in landlord agreement
- Landlords are unsuspecting
- City Attorney Zamora said landlord charged to know what is going on
- Like City of Pomona eviction process
- Multi-calls and activities
- Dispatch system can tract

Police Chief Salvador said we have a 30-day window left before second meeting.

*Motion by Adkisson, Second by Ramsey to Authorize Staff to Bring Back Draft Proposed Gang Ordinance. Motion **Approved** by a 3/0 Voice Majority Vote. Lander and Stolz Absent. It was suggested for City to reach out to landlords.*

## **7. CITIZEN COMMENTS**

Planning Commissioner Oscar Garza complimented the Council on a best run meeting. Thank you.

## **8. ANNOUNCEMENTS**

Mayor Vosburg said he met with David Valadeo and discussed crime, airport, federal funding for cops, lost federal funding due to lack of crime stats. It was a good meeting.

Thanks to Mary B. Jones for newspaper. She does a lot for our town. We are blessed to have her.

City Manager Trejo said we have three committees. Committee Chairs can call meetings for Coalinga Transparency and Accountability Committees.

Police Chief Salvador said Community Outreach coming in October.

Neighborhood Watch Training September 11 at 6:00 PM (City-wide) need block locations. We have signs. Anyone can attend the meeting.

## **9. FUTURE AGENDA ITEMS**

Council Member Ramsey asked that the Council consider the concerns of the Community Foundation (Thrift Shop). Can we obtain cost proposals and consider razor wire.

## **10. CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Nonrepresented Employees

City Attorney Zamora indicated there should be no report out of Closed Session.

## **11. ADJOURNMENT 9:15 PM**

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Nathan Vosburg, Mayor

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City Clerk/Deputy Clerk

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Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve MINUTES - September 20, 2018 (Amended)  
**Meeting Date:** October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Wanda Earls, City Clerk

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name	Description
▣ MINUTES_AMENDED_092018.pdf	Minutes - September 20, 2018 (Amended)

**Minutes**  
**AMENDED**  
**CITY COUNCIL/SUCCESSOR**  
**AGENCY/PUBLIC FINANCE AUTHORITY**  
**MEETING AGENDA**  
**September 20, 2018**

**1. CALL TO ORDER 6:00 PM**

Council Members Present: Vosburg, Stolz, Ramsey, Lander, Adkisson

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Community Development Director Sean Brewer, Assistant to the City Manager Shannon Jensen, Senior Administrative Analyst Mercedes Garcia, Financial Services Director Jasmin Bains, Public Works and Utilities Director Pete Paciado, Police Chief Michael Salvador, Fire Chief Dwayne Gabriel, City Treasurer James Vosburg, City Clerk Wanda Earls.

*Consensus of the Council is to Accept the Change to Consider the Special Meeting Agenda First. (It runs concurrently with the regular agenda.)*

*Motion by Ramsey, Second by Lander to Approve the Agenda. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

Mayor Vosburg indicated he was taking the Special Meeting first and called for Citizens Comments receiving none. He then recessed the Council into Closed Session at 6:04 PM. He reconvened the meeting out of Closed Session at 6:07 PM to continue with the regular agenda.

**2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)**

**3. CITIZEN COMMENTS (NONE)**

**4. PUBLIC HEARINGS (NONE)**

**5. CONSENT CALENDAR**

1. Approval to Enter into an Agreement with the Economic Development Corporation Serving Fresno County for Marketing and Business Attraction Services

Mr. Will Oliver, Director of Business Services, EDC

Mr. Jose Moro, Client Services Manager, EDC

Mr. Curtis Williamson, Economic Development Specialist, EDC

Representatives were present from the EDC serving Fresno County. It was noted that the City pays \$6K annually to the EDC for their services. It is consistent with agreement they have had with the City over the years.

Jose Moro is present, and his job is business expansion, attraction and retention. They now have a Retail Development Specialist on board. They are experiencing a change in that their emphasis is becoming more on retail for outlining communities. Staff has been added in this regard.

An update on PPEC (Paulding Putman Electric Corporation) economic rates was discussed. PG&E working with engineers to save 25% in electricity over 5 years. Economic development rates for PG&E subject to be approved on October 15. Incentive update will be available to Coalinga.

The Buxton market research report provides the newest industry data and industry future trends allowing you to identify the products and end users driving revenue growth and profitability. The data they have is the most recent. It focuses on the trade area and specific to a location. There is an opportunity.

Council Member Lander said we need update on Buxton report – it needs to be updated. He appreciates you following through with what he asked for the last time you were here.

City Manager Trejo said EDC has produced an excellent marketing package to attract those interested in coming to our City. Amanda Bosland, Retail Business Development Specialist developed the package and she also marketed Coalinga with several businesses including manufacturing, discount, woman's clothing store, etc. The marketing packages are not simple but very nicely made and catered specific to a business. Thank you!

Jose said there is an ICSE Premier Trade Show in Los Angeles where Coalinga will be marketed.

Mayor Vosburg asked about the Cargo Port. Please help us with this effort.

The timing is right. It is a long process. EDC is working on. Excited to be working on it.

2. Adopt Resolution No. 3841 Authorizing Signatories for Agreements Executed for State Funded Projects
3. Adopt Resolution No. 3842 Establishing Violations for the City's Business Reserved Parking Program
4. Waive Second Reading and Adopt Ordinance No. 816 Related to Business-Reserved Parking Spaces
5. Waive Second Reading and Adopt Ordinance No. 818 regarding Recreational Vehicle Parking
6. Waive Second Reading and Adopt Ordinance No. 819 regarding Animal Control Pet Responsibility

7. Approve Electrical Preventative Maintenance Project for the Water Treatment Plant
8. Authorize Repair of Wastewater Treatment Plant Effluent Pump
9. Declare City Equipment as Surplus Property and Donate to the Coalinga Community Foundation
10. Declare City Equipment as Surplus Property and Direct Staff to Auction Items
11. Adopt Resolution No. 3843 Amending the Basic Pay Scale
12. Adopt Resolution No. 3844 Amending the Building Official Pay Scale
13. Adopt Resolution No. 3845 Amending the Department Head Pay Scale
14. Adopt Resolution No. 3846 Amending Secretary, Public Works and Utilities (Confidential) Job Description
15. Adopt Resolution No. 3847 Amending the Secretary to the Fire Chief (Confidential) Job Description
16. Adopt Resolution No. 3848 Amending the Secretary to the Police Chief (Confidential) Job Description
17. Adopt Resolution No. 3849 Amending the Human Resources Generalist (Confidential) Job Description
18. Adopt Resolution No. 3850 Amending the Human Resources Analyst Job Description
19. Adopt Resolution No. 3851 Amending the Senior Administrative Analyst Job Description
20. Adopt Resolution No. 3852 Amending the Financial Services Supervisor Job Description
21. Adopt Resolution No. 3853 Amending the Economic Development Coordinator Job Description
22. Adopt Resolution No. 3854 Amending the Accountant Job Description
23. Adopt Resolution No. 3855 Amending the Assistant Field Services Manager Job Description
24. Adopt Resolution No 3856 Amending the Assistant to the City Manager/City Clerk Job Description
25. Adopt Resolution No. 3857 Amending the Utility Supervisor Job Description
26. Adopt Resolution No. 3858 Amending the Public Works Supervisor Job Description
27. Adopt Resolution No. 3859 Amending the Police Chief Job Description



28. Adopt Resolution No. 3860 Amending the Building Official Job Description
29. Adopt Resolution No. 3861 Amending the Police Commander Job Description
30. Adopt Resolution No. 3862 Providing a Declaration of Intent for Expenditures Related to Measure " J " Revenues, a One Percent General Sales Tax Measure

*Motion by Ramsey, Second by Lander to Table Consent Calendar Items 11-29 for Consideration at the First Meeting in December. Motion **Approved** by a 5/0 Voice Majority Vote.*

*Motion by Lander, Second by Adkisson to Approve Consent Calendar Items 2 - 10 and 30. Motion **Approved** by a 5/0 Voice Majority Vote.*

*Motion by Adkisson, second by Lander to Approve Consent Calendar Item 1. Motion **Approved** by a 5/0 Voice Majority Vote.*

## **6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. City Council Discussion, Direction and/or Potential Action Regarding a Request from the Coalinga Community Foundation to Place Barbed Wire at the Thrift Store Located at 198 W. Forest Ave

**Sean Brewer, Community Development Director**

Staff is seeking direction from the City Council as to how to proceed with the request of the Coalinga Community Foundation regarding the placement of barbed wire at the Coalinga Thrift Shop located at 198 W. Forest Avenue.

Staff is following up on a request made by the Coalinga Community Foundation to install barbed wire at the Coalinga Thrift Store at 198 W. Forest due to an ongoing theft problem they are encountering. Staff will provide a brief summary of the planning and zoning regulations pertaining to barbed wire and razor wire within the City and provide various courses of action the Council may choose to take to accommodate this local jurisdiction. There are two sections in the development code where barbed wire and razor wire are mentioned and in both instances, they are strictly prohibited from being installed. Below are the two sections from the development code:

Section 9-4.203(b)(3).....Fences and Free Standing Walls.....(3) Materials not permitted. **Barbed wire**, aluminum, fiberglass, metal siding and plywood shall not be used as fencing materials. The Community Development Director may grant the use of such material based on the need for the type of fence, design compatibility of the fence, and approval of the adjoining property owner if on an interior property line. Nonconforming status shall not be provided for fences constructed of these materials.

Section 9-4.208(2)(b).....Screening of Outdoor Storage.....(b.) Screening walls and fences shall be architecturally compatible with the main structure on the site and shall not have **barbed wire or razor wire** visible from any street or public access.  
request if desired.

The Coalinga Planning and Zoning Code went through a comprehensive update in 2013 where several development regulations were updated to standards commonly used in the majority of

The two sections above identify a prohibition on the use of barbed wire and razor wire unless approved by the Community Development Director for instances where the barbed wire would be installed on an interior property line and not visible from any public street or public access.

At this time, staff does not have a recommendation on this request as a prohibition on barbed wire and razor wire is a common regulation in development codes due to safety concerns and aesthetics and potential liability. Changes to the development code related to the prohibition of barbed wire and razor wire is solely a Council decision. If the council so chooses, staff has provided the process under state law to amend the prohibition.

Under Planning and Zoning Law in order for language within the Development code to be amended, it requires a zoning text amendment in the form of an ordinance. This could be a City initiated application where staff would take direction from the City Council as to the recommended changes and bring a draft ordinance to the Planning Commission where a recommendation would be made to the City Council for approval.

In addition, there was a request from the Coalinga Community Foundation that a variance would apply in this situation. After looking at the request and reviewing the findings for a variance, in this case it would not apply. Below are the required findings for a variance:

1. There are special circumstances applicable to the property, including its size, shape, topography, location, or surroundings, whereby the strict application of this title will deprive such property of privileges enjoyed by other property of the same classification in the same zoning district;
2. Such special circumstances were not by the owner or applicants; and
3. The variance does not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and zone in which such property is located.

Staff is seeking direction from the Council as to how they would like to proceed with this request.

Mr. Brewer said it is a matter of changing the Ordinance or zoning.

Council Member Ramsey indicated he likes Alternative #2. The majority of the Council appeared to agree with him. Have it in commercial areas and not residential areas.

Mr. Glenn Mitchell, Coalinga Foundation President said the Coalinga Hardware owner is present and he may wish to speak. His request is for you to take action to potentially protect the business community, so we can create and maintain jobs in Coalinga.

Businessmen founded and governed Coalinga. Police and fire protection were formed from the beginning due to businessmen. A century has passed, and the theft, vandalism and fire have not gone away. If allowed the entire town will become an armed camp. This is not consistent with the vision of the Council and not consistent with his vision. He has asked for a variance; an action that does not dishonor the Council. A suggestion is given that has not been tried before and the cost vs. benefit is not an issue.

There is a cost of doing business every month. They must pay their bills and salaries. Every suggested security solution has a cost. There are some things the board at the Foundation is willing to pay for. The DA considered \$900.00 as an offence worthy of their attention. Our local PD is going to be required to cut in half the time offenders spend in jail. You can see the formula is frustrating to our police officers.

Coalingians can help each other, not vagrants and thieves helping themselves to what we have after hours. We think we can do better. We ask for the option to increase our assistance.

Mayor Vosburg has heard from many businesses who have complained to him. He feels this should be sent to all business in the business and industry area. We do need to consider if it is going to harm the business behind you or the residents around you.

CA Zamora said it is up to the Council on how you want to manage this. Some business may not want razor. Any business may put up a fence around their property. How do you want to handle property lines and adjacent business?

Council Member Lander asked if you have considered liability and someone slicing themselves up with razor wire; has your board considered.

Mr. Glenn Mitchell said if they are given options, they will consider. If you have two properties and one harden again invasion and one is not, entry could be made through the business that has not protected itself. Businesses should work better with each other for the mutual good. He appreciates the option to do such measures that are necessary to keep business going and protect jobs.

Gary from Coalinga Hardware said he experienced three theft occurrences and stealing from the backyard. They put barbed wire up and it did not work for them. They did put up Razor wire not knowing it was against City Code. The Chief recommended wrought iron fencing, but it is \$6K for 100 ft of fence plus gates, etc. This would be a hardship for him because he is renting the property and he can't make a capital investment into someone else's property. There is not a lot of data. Unfortunately, barbed wire is not good enough.

Comments:

- Residential Districts
- Adjacent Properties
- Look for alternative fencing possibilities
- Community Foundation asking for variance and then they will consider alternatives
- Action that does not discriminate
- Cost vs. Benefits
- Shared buildings
- Suggested solutions have costs
- Board to consider
- Hours cut in half in jail
- Repeat offenders
- CCF
- Ask for options to increase deterrence

- Lots of stuff stolen
- Extend to all businesses

Mr. Brewer said it depends on structure.

- Shared fences?
- Up to Council
- Liability?
- People can get hurt
- Has board considered options
- Two properties – one protected – one not
- Appreciation options to do measure
- Those climbing fences can cut barbed wire and possibly razor wire
- \$6K for 110' offence - for wrought iron fencing
- Renting properties
- Capital increase
- Barbed wire didn't work – razor wire did
- Would be deterrent for PD
- Hours cut in half in jail
- Repeat offenders

Council Members Stolz, Adkisson, Lander agree with Alternative #2. How long?

Mr. Brewer said it must go to the Planning Commission and then come to Council; probably the end of October.

Ms. Mary Jones said Chief may have words of wisdom.

Police Chief Salvador said he does not support for several reasons; is it cost effective and an anti-climbing fence. He feels for business owner. Issues are theft and robbery. Prop 47 and 57 are problems. SB 10 means can only hold 10 hours in jail. There could be other cost-effective measures. He does not support.

Mr. Glenn Mitchell just wants solutions. Please come up with best solutions with resources we have. Would like to discuss with Chief and continue dialog.

Comments:

- Do due diligence
- What affect on property values?
- Imagine residents behind Ford garage and car lots.
- Car lot not zoned the same
- Razor wire is not out
- What about electric fencing
- PD responded "No" not legal. Could kill someone
- CA said any voltage is dangerous

Mayor Vosburg expressed concern regarding razor wire.

*Consensus of Council is to Give Direction to Bring This Item Back Before the Council. The Majority of the Council Indicated Their Preference of Alternative #2. Mr. Brewer is to Address Residential Districts and Adjacent Properties and to Look at Possible Alternative Fencing Possibilities; Barbed Wire vs. Razor Wire or Another Alternative.*

2. Review, Approve and Waive First Reading of Ordinance No. 821 related to Rental Units

This was a future agenda item that was generated by Councilman Adkisson.

The Council and public provided direction at the September 6th, 2018 Council Meeting.

Staff recommends a waiver of the first reading and approval of an ordinance that will allow the Police Department to work with property owners to prevent both drug and gang activity to occur on their properties. The ordinance provides a process where the Police Department and property owners can evict drug dealers and gang members committing crimes in apartment complexes and rental properties. Effective January 1, 2019 a landlord shall advise prospective tenants of this ordinance, prior to renting the property, as a condition of the property's rental agreement.

Comments:

- Tool for PD
- If documented, can get more people out
- Is it legal to refuse to rent to anyone?
- Does not takeaway property rights
- Unlawful detainee
- What about controlled substance
- Cannabis is legal in California

*Motion by Ramsey, Second by Adkisson to Approve First Reading of Ordinance No. 821 Related to Rental Units Eviction Program for Drug and Gang Related Activities. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

3. Approve and Waive First Reading of Ordinance No. 822 Related to Regulating Nuisance Alarms in the City of Coalinga  
**Michael Salvador, Chief of Police**

This was a future agenda item that was generated by Councilman Adkisson. The Council and public provided direction at the September 6th, 2018 council meeting.

This ordinance is in response to a documented issue with false alarm call responded to by the Police Department. These calls often tie up resources and prevent them from being used on other traffic. The ordinance allows for a process to fine the property owners of these nuisance alarms and if the situation warrants discontinue responses to the location. This ordinance has an appeals process built in allow for a reconsideration of penalties. Staff recommends approval.

Comments:

- 25% of alarms for last month were false alarms
- Working with reduced staffing
- After five false alarms, on sixth give citation
- Suggested Fees
  - a. \$20 FIRST
  - b. \$50 SECOND
  - c. \$100 FOR EACH ADDITIONAL TIME
- There would be an appeals process
- Can adjust – put appeal in ordinance
- Need flexible ordinance
- Ride along – 108 calls at one place
- Perhaps, impose paying expense
- Only two officers on duty

*Motion by Lander, Second by Adkisson to Approve the First Reading of Ordinance No. 822 Relating to Regular Nuisance Alarms in the City. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

3. Discussion, Direction and Potential Action regarding Code Enforcement  
**Marissa Trejo, City Manager**

Mayor Pro-tem Stolz said she receives complaints and her job is to listen and try to assist whenever possible. She went on ride-a-long and found some differences in complaints received and it comes down to personal opinion. An example would be are there a lot of cobwebs or only a small number of cobwebs? Did someone park in the yard for lunch or has the car been there for a month? Cobwebs have been a huge complaint and why did they receive a complaint on their vehicle. One vehicle had cobwebs and was dirty with flat tire and appeared inoperative.

If there are those in the audience who want to speak up, now is the time to speak up. She could not go through all the ordinances because there are many. Some of the ones pertaining to personal vehicles, yards, etc. we can look at those. In a ride-around we found within 1 ½ hours there were 46 violations and they were not complaint driven.

Comments:

- Discrimination? Maybe, sometimes
- Some feel it is not complaint driven
- 46 violations
- 16 multi-violations and not complaint driven

City Manager Trejo said in June 2017 the Code Enforcement Officer was eliminated. One of the goals of the Council this year was Code Enforcement. She took on a portion of it and the Chief took on a portion of it. We are proactive whenever possible.

We really don't have a lot of time to be proactive so it is mostly complaint driven. We developed the City Ambassador Program which has options for members of the community to volunteer for

us and they can focus on their areas of interest. Right now, we do have two City Ambassadors. We have someone who comes in and gives their time but it is not forty hours per week. If a complaint comes in, one of our Ambassadors is going out and taking pictures of the alleged violation and bring it to her and she determines if there is a violation. The Ambassador then prepares the letter for her to be mailed to the property owners, etc; she also takes care of Certified Mail.

Citizens can contact her for an extension or just talk with her. She has not had too many people who were upset. She actually had two people call her and thank her for Code Enforcement. There was one incident when the landlord had been trying to get a tenant to clean up the front yard. When the owner showed the violation to the tenant he cleared up the yard immediately. Another was a wife that called about her husband not cleaning the front yard and you sent a letter that he was going to be fined and all of a sudden it is clean. We are just trying to get compliance; we are not trying to just fine people. We just want to protect the neighbor integrity. She and the PD are the only ones that can write a citation.

Our City Ambassadors don't write citations nor do they extend extensions. They don't determine if there is a violation, they just help by taking the pictures, etc. When there is time to be proactive, she has a map of the districts and she will highlight certain streets for the Ambassador to drive preventing someone from saying that the volunteer drove up and down their street only. We are trying to get the community looking nice. We have taken it seriously and the goal is to improve the look of our City.

#### Comments:

- Goal is to reestablish Code Enforcement Officer
- Chief and City Manager assisting
- Proactive whenever possible
- City Ambassador assisting – not 40 hours per week
- Mostly complaint driven
- Can't please everyone
- CM said PD can issue citations
- Maps designing neighborhoods
- Want people to comply
- Extensions granted
- Cobwebs under carriage of vehicle
- Opinion based
- 72 hours for cars parked on street – must be moved 1/10 of mile
- PD leaves yellow ticket on car
- Sometimes safety hazards
- Call Marissa or chief
- PD will attempt to take care of

Mayor Pro-tem Stolz said she listens to complaints when people are upset. We are following the ordinances and some people do not like it because they have never been held accountable before.

City Manager Trejo said they had one complaint where a vehicle was parked in the dirt and they said it has been parked there for ten years.

Mr. Merle Wolfe said he got a complaint about a Mercedes that was crashed and he was not able to fix it right away. It was in his driveway, tagged with insurance. He kept it clean. The only neighbor he has is the creek. Who was complaining about that? The only reason he got that was because of his complaint against the PD and newspaper for blasting his name out there. He got a violation and that is picking on people.

Ms. Mary Jones said she is confused because one of you said it is not complaint driven but proactive and you said it was complaint driven. What she is asking is it normal practice for Code Enforcement to be complaint driven?

City Manager Trejo said it is mostly complaint driven.

Ms. Jones said she had questions on a couple of properties she had mentioned. One has had a trailer parked on the street and it has been there for 2-3 months. Has anything been done about this?

City Manager Trejo said they have received letters and will be followed-up on. We have one that has requested an extension and that could be why you are seeing it still there.

Ms. Jones said she delivers newspapers and she sees a lot of houses sprucing up and it is an improvement to our community.

City Manager Trejo said after the letters are sent out she marks her calendar for follow-up. On the follow-up date, she will drive around to ensure that the violation has been cleared.

Mayor Vosburg said he has been walking his district, and people have been saying how great it is for the neighborhood to be looking better. He appreciates Code Enforcement for helping to better our community. When he came on the Council, former Mayor Tony Garcia asked him not to drop the ball on Code Enforcement. People need to remember the first notification is just a violation and not a fine. The City has been very helpful to people needing extensions, etc.

Council Member Lander said he spoke to Mid-Valley Disposal and there appears to be a lot of people dumping couches, refrigerators, etc., in the alleys and it has become very difficult for them. He suggested they contact the city manager to see if we can work in concert with them to see if there is anything we can do to get these alleys cleaned up. It has become a deterrent for them, sometimes, to get to the trashcans. He drove a lot of alleys and it is, indeed, a problem. He suggests that Mr. Kalpakoff contact the city manager for a solution.

Mayor Pro-tem Stolz said the ordinances are being looked at. They looked at the RV, watercraft, boats, etc. Kmart and truck stops are being looked at so please be patient with us.

Police Chief Salvador said we talk about crime. Chief Bratten has a broken window theory and it all revolves around Code Enforcement. If you see a broken window and you do nothing, then you have more broken windows. The more broken windows you have, the more crime gets rooted within the area because it looks like nobody cares. Therefore, a community gets problems.



Mr. Greg Cody said he does not think that people within the community are upset because they received violations. A lot of them feel they were selected to receive a violation. One neighbor may trim his trees and his yard but he has a house next to him where a vehicle has not moved in three years, it pisses someone off a little bit. It is selective. Marissa, with all due respect, flip the record over. You speak on this over and over and the newspaper has written about it and members of the community get blocked (other than Facebook) if they say anything about it. They have been silenced and we have the picture and the story, it is not all complaint driven.

It is against the law to take an anonymous complaint from somebody. He will bring a code enforcement office in here with 24 years experience. He said he is more than willing to come to town and talk to you. He is from Kern County. He suggests you get a copy of their ordinances because they worked with neighboring counties and theirs is very, very well done. It would give Council something to look at and change some of the ordinances a little because they are very old. You see it all over Facebook; he can even send you screen shots. Then, people start to get private harassing messages, it upsets them. It has become the big drama-fest; they don't want to come in here. The town which may be coming a little beautiful in some areas, the town is turning into helter-skelter and total chaos since this started. Something does need to be revisited and thought about. Let's get that code enforcement office to speak and give you guys some direction.

Mayor Vosburg said he also had someone call and complain. Their initial complaint was that there were cobwebs under their stuff. We found out there were other things which lead to that. He asked them if they thought it was right that they were not following the law. He replied why are you complaining to me then, you are the one not following the law. He replied well these laws have never been enforced before. The laws are on the books and we can either enforce them or change them. He told this person that if he wanted the law changed, please come to Council and say something about it. That person decided to keep the laws because their neighbor didn't have junky cars, etc., in the front yard. We knew as soon as we put someone to work on code enforcement, we were going to get complaints. In walking his district people are saying how great it is that the town is looking better. He knows that the city manager and code enforcement listens when people complain.

Mr. Merle Wolfe wants to address our sidewalk problem that is code enforcement, too

Mr. Oscar Garza said you have an employee who sees everything and that is your street sweeper driver. He can identify cars continuously parked and tree limbs too low, etc. You need to contact him and he can give you a list.

Robin Scott, Code Enforcement Ambassador said the prior code enforcement officer knew everybody and he would just go to someone's door and ask them to do it. She does not get out of the car. She has been accused of looking over people's fences and stalking people. She is trying to be calm about this. A lot of these people rent and it says who the homeowner is. She has to run everything by Marissa and she has not had one letter she has not signed off on. She is not running an agenda. There are a small segment of people who will not support her.

Council Member Adkisson said these ambassadors are volunteers. They are taking their own time and taking on this thankless job. Thank you.

Mayor Pro-tem Stolz said they are looking at ordinances on yards, etc., to ensure that they are current, clear and concise. They are looking at the ordinances in reference to personal property and the homes, the yards and vehicles

Council Member Ramsey said we just appointed a committee for code enforcement. He thinks the committee could start with that. His committees will start-up around the first of October.

*Council agrees (including Mayor Pro-tem Stolz) on the direction to allow the committee to research the ordinances and report back to the Council.*

*Consensus of Council is for staff to Look at Code Enforcement Ordinance bringing Back Current, Clear and Concise Recommendations for Consideration.*

## **7. CITIZEN COMMENTS**

Mr. Glenn Mitchell asked if it is correct that from this meeting to the next meeting that the fencing standards are the ones currently written. There has been no change in the ordinance as of yet.

CA Zamora replied that is correct.

Mr. Mitchell said then it would be unilaterally incorrect for anyone to begin to change their fencing on their property because, at this point in time, it is not a permitted activity. The question of the barbed wire or a better type of security is one we are taking under discussion and that recommendation will be brought back to you for approval. So the Council does not endorse misinformation being put out to the public at this time.

CA Zamora said nothing has changed.

Mr. Brewer said this will go to the Planning Commission on October 9<sup>th</sup> which is the first Planning Commission Meeting and then it will come before the Council at their next meeting. It does require a 10-day public hearing notice. It will probably be the end of October or first of November for the second notice.

Mr. Mitchell said he would certainly like to make an appointment with you and the Police Chief to discuss in detail so the solution is for the greater benefit of the community.

Mr. Merle Wolfe said he is still concerned about the sidewalks and beautification of the City. You need to start right there. His wife has already broken her shoulder falling on the sidewalk. Of course, the City says it is not liable.

Mr. Benjamin Kahikina, Executive Director of the chamber of Commerce. It is not so much comment but an announcement. They have two events approaching. Next Thursday the 27<sup>th</sup> of September at 6:00 PM, the CACC will be conducting an event with WHCC which is Candidates' Night for the year 2018. This year we have a total of 17 candidates for the Council plus the districts.

City Manager Trejo asked if it would be recorded for those unable to attend.

Mr. Kahikina said they are trying to determine that. It is their hope to record it. Attendees are okay to bring their own devices to record.

October 13 is the 23<sup>rd</sup> Annual Coalingafest. This is a celebration of business and resources and residents we have in this community. We look forward to those wishing to participate.

## **8. ANNOUNCEMENTS**

Mayor Pro-tem Stolz said she just got back from the League of California Cities meeting and she has tons and tons of announcements. She has already scheduled a webinar for a new app it is better than the city source app. She has invited the department heads and the city manager and the mayor. The presentation given there was very interactive and colorful, and she thinks it may be more user-friendly. It is not just centered round code enforcement, it is everything.

There are many other things found that are informational and useful. They handed out a lot of business cards and asked those receiving them to actually contact the department head on any service we might be interested in.

Council Member Adkisson said we live in a wonderful place unlike many in the world. He would like to say that his opponent is here, Dawn Kahikina and there are district one people here. He would ask that you introduce yourselves to her and see what she has to say.

Mayor Vosburg said he went to the League of Cities and met lots of people and contacts. They learned from some of the seminars they attended. The benefit of this is networking. The best thing he heard was if you are not at the table, you are on the menu. It is not his quote but it is true. They were talking about CEQA effects; it is going to change. Jasmin they are trying to tax Cadillac Plans. The cities are going to be forced with taxing some of these health care plans. Anyone who was not at this conference would not know this unless you have a great financial person like we do.

He would like to make it where some staff can rotate and attend these conferences. There was a city clerk's venue, a city attorney venue and a financial venue. There were numerous tracts to go to for mayor, mayor pro-tem, etc. Many cities brought their staff members. This was not money wasted. We will continue to reap the rewards for this money well spent. There are grants with homeless opportunities

The Library will be hosting Code Club October 11 at 6:00 PM. He applied for this grant and it is unusual because it is not your normal teaching style. Ages 8-18 sit in front of a computer and play games and the games teach how to Code. When you are finished you are doing HTMO and C++ and Python. There are groups (churches, etc.) using the Library room and this program will not interfere with those evenings.

At the library he is like the one man show because he is the one one who knows how to do these things. It is perfect for him,

He will be at Canadates' Night on the 27<sup>th</sup> and looks forward to seeing everyone there.

Mayor Pro-tem Stolz said the very first day at conference the class she attended was "How to Get Your Sales Tax Measure Passed". She took notes and a lot of screen shots. She has already

mentioned some of this to the POA. She will be getting with them and sharing her valuable information and she is hopeful to make a difference with this information.

We made the remark about our Kmart truck stop. For a couple of months, she has been working with Terry Johnson to accommodate the trucks out at his plant. He has a lot of land. It was said tonight that he has started the process to make that happen. Hopefully, the semi-truck problem will be cleaned up soon.

Police Chief Salvador said they took delivery today of the electric motorcycle. If anyone would like to see it, see him after the meeting and they will go out back. It is parked right outside the back door. It looks really good and now they have to train the people who are going to ride it. It is one hundred percent electric and zero omissions.

## 9. FUTURE AGENDA ITEMS

Mayor Vosburg said we have numerous influxes of homeless people to our town. He works at the Library and he sees them all. They are being dropped and we are being dumped on. WE almost have a new person every day. He would like to start a referral service referring them to the cities and town having shelters and services for the homeless. Fresno County is not sharing the wealth with us. In Fresno County they get money for this. He wants to create a FAI to refer the homeless to cities having services available to them which we don't have.

Our Governor has not been doing us many favors. Laws with street vendors have been changed by Brown. Our ordinance needs to relate. The new street vendor's laws say we cannot tell people where they can street vend. etc. The city attorney, city manager and others will look at this. They will be able to stand on the street and vend. As for as safety issues the CA may have some magic for the PD Chief. We need to work on our laws pertaining to street vendors.

The law pertaining to homemade food was changed. We need to ensure that our current laws reflect that as well. They are going to allow people to make food at home and sale it without the inspections like a restaurant. They will have to get some kind of permit from the State and we still have some cottage laws.

Parking near the college is a problem for residents. There is a person who is handicapped and people park everywhere here his house. People park right in front and he has walked around back at the College and the back lot is empty. They park right in front of his house and down the side streets. He is asking that we do something to fix this problem. He is handicapped and having to park all the way across the street. He knows that Fresno has done something to combat this type of thing. This is a citizen's request.

Another Citizen's request is to see our Disaster Plan. He actually has a copy DP made in 2007. They told me it is not legal; your city is supposed to be updating your Disaster Plan. Our DP is outdated and needs to be revised and made public and put on the website and social media so the public will know what to do and what to expect.

City Manger Trejo said that is already being worked on; it was one of the goals of the Council for this year.

He would like to see if we can get a little magnetic sign for the vehicles when they are doing code enforcement. He has been looking at houses before and someone has called the PD. We are going to get that See Something, Say Something Program.

#### **10. CLOSED SESSION**

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Southwest Corner of Jayne Avenue and State Route 33 (APN: 085-020-36; 085-020-37; and 085-020-29) located in the City of Coalinga. CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora; and Community Development Director, Sean Brewer. UNDER NEGOTIATION: Price and Terms of Payment

City Attorney Zamora indicated there should be no report out of Closed Session.

#### **11. ADJOURNMENT 8:27 PM**

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Nathan Vosburg, Mayor

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City Clerk/Deputy Clerk

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Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve MINUTES –October 4, 2018  
**Meeting Date:** October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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**I. RECOMMENDATION:**

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

	File Name	Description
▣	MINUTES_100418.pdf	MINUTES_100418

# Minutes

## CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA October 4, 2018

### 1. CALL TO ORDER 6:00 PM

Council Members Present: Vosburg, Stolz, Ramsey, Lander, Adkisson

Others Present: City Manager Marissa Trejo, City Attorney Ray Carlson, Assistant to the City Manager Shannon Jensen, Senior Administrative Analyst Mercedes Garcia, Financial Services Director Jasmin Bains, Public Works and Utilities Director Pete Paciado, Police Chief Michael Salvador, City Treasurer James Vosburg, Account Clerk 1 Adelina Contreras, City Clerk Wanda Earls

*Motion by Stolz, Second by Lander to Remove Item 5.11 from the Consent Calendar. Motion **Approved** by a 5/0 Majority Voice Vote.*

*Motion by Lander, Second by Stolz to Accept and Approve Agenda. Motion **Approved** by a 5/0 Majority Voice Vote*

### 2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

#### 1. West Hills College 22nd Annual Athletic Hall of Fame Inductees

The following inductees were announced for the 2018 22<sup>nd</sup> Annual Athletic Hall of Fame. The dinner will be held on October 27<sup>th</sup> at 6:00 PM. The ceremony will follow the game with the College of Sequoias at 1:00 PM.

Heather Allen (volleyball, 2006-08)

Jim Harper (baseball, 1958-60)

Jesse Griffin (basketball, 2003-2005)

Mark Gritton (football coach, 1996-2008 and 2013; athletic director, 2008-2014)

Jeff Shearer (rodeo, 1987-1990)

#### 2. Employee of the Month for October 2018 - Account Clerk I Adelina Contreras

FSD Bains indicated that Adalina (Dina) works on the service desk. She answers questions regarding the Dial-a-Ride and many other questions. She is a go-getter and exhibits tenacity; she is a team builder and has experienced professional growth. She brings “joy” to the office. We are lucky to have her. She says she has her “dream” job.

Ms. Contreras indicated her appreciation and it is her “dream” job.

### 3. Presentation of FY 2018-2019 Approved Budget Document

FSD Jasmin Bains said the 2018-2019 Adopted Budget is more eye-appealing this year. It has charts and drafts to assist in explanations regarding the budget. She acknowledges Johaira Reyes who assisted in creating a more attractive budget piece.

A PowerPoint presentation was made depicting the following:

- Organization Chart for the City indicating those in authority as being first the Citizens, second the City Council and third the City Manager. The City Clerk and City Treasurer work for the Citizens. Appointed Commissions and Boards and the City Attorney work for the City Council. The Successor Agency is under the Jurisdiction of the City Manager as are the positions of Assistant to the City Manager, Senior Administrative Analyst, Financial Services, Human Resources, Community Development, Public Works and Utilities, Fire and Police
- General Fund Revenue Pie Chart was displayed showing 78% of budget goes to Police and Fire Departments. Ms. Bains emphasized the important of Measure J to supplement the budget.
- A Bar Chart showed the General Fund Revenues and Expenses from 2013 to and including the 2018 and 2019 adopted budget.
- A Bar Chart for Elected Officials’ Expenses which included \$448K for the year 2017 due to high city attorney fees. The Council has since changed city attorneys substantially reducing that amount.
- A Pie Chart depicting the breakdown of the 7.975 Sales Tax Rate Effective January 1, 2017 showing that City/County General Fund only receive 1.0000% of that amount.

Again, FSD Bains emphasized the important of Measure J to the City.

Mayor Vosburg asked who makes up the budget.

FSD Bains indicated there is a wish list submitted by the department heads. The FSD and CM edit the list with a fine tooth comb and then it is submitted to the City Council for their approval.



Department heads are asked to set goals for the year and the departments change them into action items.

Mayor Vosburg indicated there are many expenses not in control of the City such as the following:

- Workers' Comp
- CalPERS
- Medical insurance premium

FSD Bains said in reference to the 7.795 sales tax out of every \$1.00 the City only receives \$.12. It is most important that the citizens pass Measure J General Sales Tax to assist our Police and Fire, etc.

Council Member Lander said he has been on the Council for twenty-five years and this budget is the most attractive and most explanatory he has seen. It is clear and concise.

#### **4. CITIZEN COMMENTS**

Ms. Rosa Drea announced Coalinga United Talent Show 2018. Come and sing or dance or whatever your talent bring it to the show. There will be prizes, booths, etc., with local businesses and agencies participating. It takes place November 3<sup>rd</sup> beginning at 3:00 PM at Frame Park.

Mr. Greg Cody congratulated Faith Christian School for allowing their students to attend a Council Meeting. Throughout the budget presentation Mayor Vosburg explained points to the students so they could better understand.

Mr. Cody indicated that more coverage is needed for another Candidates' Night. He should have the date next week and invites the entire Council to attend.

#### **5. PUBLIC HEARINGS (NONE)**

#### **6. CONSENT CALENDAR**

1. Approve MINUTES - August 16, 2018
2. Direct Staff to Find a Solution for Resident Parking on City Residential Streets Near College
3. Check Register: 08/01/2018 - 08/31/2018
4. Cannabis Revenue Update
5. Review and Approve Expenditure replacing Police Department Radio Equipment

6. Consideration and Approval of Resolution No. 3863 Amending the Conflict of Interest Code Regarding Designated Employees and Disclosure Categories as Required by the Political Reform Act and Approve the 2018 Local Agency Biennial Notice
7. Adopt Resolution No. 3864 Amending the Basic Pay Scale
8. Waive Second Reading and Adopt Ordinance No. 821 regarding Eviction Program for Drug and Gang Related Activities
9. Waive Second Reading and Adopt Ordinance No. 822 regarding Public Safety Alarm Systems
10. Direct Staff to Draft a Referral Service for the Homeless in order to Provide them with Available Services and Bring Back to Council for Consideration
11. Direct City Manager to have City of Coalinga Decals placed on the Two City of Coalinga Administration Vehicles
12. Direct Staff to Amend Ordinance Addressing Street Vendors to Incorporate Recent Changes to the Law
13. Direct Staff to Amend Any City Ordinance relating to Selling Homemade Food to Incorporate Recent Changes to the Law
14. Public Works & Utilities Monthly Report for September 2018

*Motion by Ramsey, Second by Lander to Approve Consent Calendar Items 1-14 Except for Item 5.11 Which Was Pulled/Removed From the Agenda. Motion **Approved** by a 5/0 Majority Voice Vote.*

## **6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Discussion, Direction and Potential Action regarding Appointments to the City of Coalinga Transparency and Accountability Committees

**Marissa Trejo, City Manager**

City Manager Trejo read the names of those community members desiring to serve on the Transparency and Accountability Committees.

Ms. Mary B. Jones indicted that Mr. Ken Stoppenbrink had indicated his desire, to her, to serve on the Sales Tax Revenue and Expense/Finance Committee. Because of his experience he would be an ideal candidate. It is her fault for not presenting Mr. Stoppenbrink's name sooner.

The Council decided it would like to include Mr. Stoppenbrink's name for consideration to a committee and Council Member Lander suggested delaying the vote on the rest of the committees until the next meeting.

Mr. Greg Cody expressed his concern regarding accepting a name late. Are you going to reset the action on this item each time someone presents a name late? Are you going to have a “real date”?

Council Member Lander indicated there are more residents interested in serving on the committees.

*Motion by Lander, Second by Ramsey to Postpone the Vote on the City of Coalinga Transparency and Accountability Committees until October 18, 2018. Motion **Approved** by a 5/0 Majority Vote.*

## **7. CITIZEN COMMENTS - None**

## **8. ANNOUNCEMENTS**

City Manager Trejo announced she had a meeting with the districts from 1: 30 to 3:00 PM and the heads of the districts were present. They plan to have quarterly meetings hereafter.

Superintendent of Schools Lori Villanueva has requested to appear before the Council to offer an update on the school bond and the projects being completed as a result of the bond’s passage by the registered voters. City Manager Trejo said she has scheduled her on the agenda for the 18th of October.

The Fiscal Year 2018-2019 Adopted Budget for the City is available at the City for \$.25 per page or \$36.00 for a complete copy of the Budget. It is available on the City website.

Council Member Lander said he attended the COG Meeting for Mayor Vosburg (he was at Candidates’ Night). The issue for the evening was the raising of fees for the transit bus to Fresno from \$2.50 to \$5.00 or \$10.00 round-trip. It was highly contested and an agreement was reached for an increase to \$3.00 and then a gradual increase in fees.

He would like to suggest that Mercedes contact Moses in reference to this increase to insure they and we are up-to-date on this rate increase and determine the effective date.

Council Member Ramsey said he has been asked about the internet service coming to Coalinga. He contacted the owners and it is 2-3 months down the road. They have to construct a tower by the hospital. Their first area of service will be Poso Chanet but it will become City-wide in the future.

Mayor Vosburg announced the Code Club is being offered by the Library. It is offered to students 8-18 and is a self-guided 1 year course. It will be twice a week and last for 1- 1 1/2 hours.

The 13<sup>th</sup> of October is Coalingafest and it begins at 4:00 PM. There will be a beer garden.

Have-a-Heart is holding their grand opening on the 13<sup>th</sup> at 10:00 AM.

## **9. FUTURE AGENDA ITEMS**

Mayor Vosburg indicated he is asking that the City search for grants for the homeless. This would allow us to better serve the homeless in our community by offering services we presently don't have.

Council Member Lander said he talks to a lot of people about starting up a business in Coalinga. He is suggesting that the City determine what agencies are available to assist in a start-up business and what are the steps to get started.

Council Member Ramsey said the city manager has been doing this.

Council Member Lander said the Council needs to be aware of this as to how and any contacts available to assist a startup business owner.

## **10. CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6.  
CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): General Employees

City Attorney Ray Carlson indicated there should be no report out of Closed Session.

## **11. ADJOURNMENT 6:55 PM**

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Nathan Vosburg, Mayor

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City Clerk/Deputy Clerk

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Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Council Review and Approval of Resolution No. 3865 Authorizing the Submission of a Grant Application for Grant Funds for the 2018 Active Transportation Program

**Meeting Date:** October 18, 2018

**From:** Marissa Trejo, City Manager

**Prepared by:** Sean Brewer, Community Development Director

---

**I. RECOMMENDATION:**

Council Review and Approval of Resolution No. 3865 Authorizing the Submission of a Grant Application for Grant Funds for the 2018 Active Transportation Program through the competitive regional bid.

**II. BACKGROUND:**

On July 31, 2018 the City of Coalinga submitted an application for grant funds directly to the State of California under the Active Transportation Program to construct 1.6 miles of a 14' bike/pedestrian trails as part of the Coalinga's perimeter trail network approved as part of the Active Transportation Plan. The City is expected to hear from the State in early 2019 as to whether the City has been recommended for funding.

As part of the Active Transportation Program, there is a percentage of funding allocated to each regional transportation authority (Fresno COG) where participating agencies may apply for regional funding for projects that were submitted to the State for funding under this program.

**III. DISCUSSION:**

The City historically applies concurrently to Fresno COG for a limited scope reduced project to maximize its opportunity to obtain funding through the Active Transportation Program. Therefore, staff is recommending the City Council adopt resolution no. 3865 which will authorize staff to proceed with applying to Fresno COG for regional funds provided under the active transportation program. Staff has been directed by COG to prepare amended applications including reproduction of the original state application to Fresno COG for consideration of award should the City not receive funding directly from the State.

**IV. ALTERNATIVES:**

Do not approve Resolution No. 3865 and proceed with submitting a grant application to Fresno COG - staff does not recommend.

**V. FISCAL IMPACT:**

The Cost of have this resolution prepared and reproduction of the required grant application documents that will be delivered to Fresno COG is approximately. \$1,450.00. This will be spent from the grant writing account in the Gas Tax Fund. The Gas Tax Fund has the appropriate funding to support this expense.

ATTACHMENTS:

File Name	Description
☐ Resolution_3865_2018_ATP_Application_Submission_COG_.docx	Resolution No. 3865



## **RESOLUTION NO. 3865**

### **A RESOLUTION OF THE COUNCIL OF THE CITY OF COALINGA, CALIFORNIA, AUTHORIZING THE SUBMISSION OF APPLICATIONS FOR GRANT FUNDS FOR THE 2018 ACTIVE TRANSPORTATION PROGRAM FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION AND AUTHORIZING THE EXECUTION OF APPLICATION-RELATED DOCUMENTS BY THE CITY MANAGER, COMMUNITY DEVELOPMENT DIRECTOR OR DESIGNEE**

WHEREAS, the Active Transportation Program provides grant funds for eligible local agencies for the purposes of increasing the proportion of biking and walking trips, increasing safety and mobility for non-motorized users, advancing the efforts of regional agencies to achieve greenhouse gas reduction goals, enhancing public health and addressing childhood obesity; and

WHEREAS, the California Department of Transportation administers the grant program and has requested applications from eligible agencies for their Cycle Four Call for Applications; and

WHEREAS, the City of Coalinga is committed to seeking opportunities to fund infrastructure and educational programming which supports multimodal commuting choices for residents; and

WHEREAS, the City of Coalinga desires to ensure that its projects are delivered in a timely manner to preclude Fresno County from losing those funds for non-delivery; and

WHEREAS, it is understood by the City of Coalinga that not meeting project delivery dates for any phase of a project may jeopardize federal or state funding to Fresno County;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF FRESNO HEREBY:

1. Agrees to ensure that all project delivery deadlines for all project phases will be met or exceeded;
2. Directs the City Manager, Community Development Director, or designee to ensure that all projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the City Council; and
3. Appoints and authorizes the City Manager, Community Development Director, or designee, and each of them as agents for the City of Coalinga, to execute and submit all grant application related documents, subject to prior approval as to form by the City Attorney's office.

\*\*\*\*\*



STATE OF CALIFORNIA )  
COUNTY OF FRESNO ) ss.  
CITY OF COALINGA )

I, Wanda Earls, City Clerk of the City of Coalinga, certify that the foregoing resolution was adopted by the Council of the City of Coalinga, at a regular meeting held on the 18<sup>th</sup> day of October 2018.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

Wanda Earls, City Clerk of the City of  
Coalinga

BY: \_\_\_\_\_

APPROVED AS TO FORM:  
Nathan Vosburg

BY: \_\_\_\_\_  
Mayor October 18, 2018

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Information Regarding Business Incentives Available for New Businesses  
**Meeting Date:** October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

There is no staff recommendation. This was a Future Agenda Item requested by Councilmember Lander.

**II. BACKGROUND:**

**III. DISCUSSION:**

The City of Coalinga offers the following business incentives for new businesses which are detailed in the attached exhibit:

- Coalinga Revolving Loan Fund
- Coalinga Development Incentive
- Waived Business License Fee for First Year for New Businesses
- Other Negotiated Incentives

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name	Description
☐ RESOURCES__INCENTIVES_New_Businesses.pdf	Resources and Incentives

# RESOURCES AND INCENTIVES

## Coalinga Revolving Loan Fund

The Fresno Area Hispanic Foundation, in partnership with the U.S. Department of Commerce, Economic Development Administration, will be launching the Coalinga Revolving Loan Fund. This program will provide direct loans at affordable rates and terms to small and medium businesses in the City of Coalinga.

Loan Amount: \$2,000 - \$75,000

Uses: Purchase of equipment to start for collateral, eventually for working capital once portfolio is established.

Eligibility: Start-up or existing, must be operating in the City of Coalinga, flexible with credit history.

Terms: 3-5 years max, 2% origination fees, interest will be not less than 4% and not more than 14%

For more information about the Coalinga Revolving Loan Fund, please contact:

Fresno Area Hispanic Foundation  
1444 Fulton Street, Fresno, CA 93721  
559-222-8705  
[hola@fresnoahf.org](mailto:hola@fresnoahf.org)  
[www.fresnoahf.org](http://www.fresnoahf.org)

## Coalinga Development Incentive

New businesses may qualify for a deferment of Business License fees. Additionally, new development projects may qualify for deferred city impact fees.

For more information about the City of Coalinga's Development Incentive, please contact:

City of Coalinga  
155 West Durian Avenue, Coalinga, CA 93210  
559-935-1533  
[sbrewer@coalinga.com](mailto:sbrewer@coalinga.com)  
[www.coalinga.com](http://www.coalinga.com)

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Direct Staff to Explore Homeless Emergency Aid Program (HEAP) Grant Funding Opportunities  
**Meeting Date:** Thursday, October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

There is no staff recommendation. This was requested as a Future Agenda Item by Mayor Vosburg. This item directs staff to explore HEAP grant funding opportunities.

**II. BACKGROUND:**

HEAP, one-time grant funding, is designed to provide direct assistance to Continuums of Care (COCs) to address the homeless crisis throughout California. The deadline for CoCs to apply for this funding is December 31, 2018.

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Authorize Repair of Three Pumps for Water Plant Basin 3  
**Meeting Date:** October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Pete Preciado, Public Works & Utilities Director

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**I. RECOMMENDATION:**

Authorize the Replacement of three Pumps for Water Plant Basin 3 in the amount of \$29,883.36

**II. BACKGROUND:**

The Water Treatment Plant has three basins that allow fine material in the water to settle out, collected and removed from the water supply during the treatment process. Removal of the settled material is accomplished by three pumps.

**III. DISCUSSION:**

The three pumps that removed settled material from the basin failed their scheduled inspection when the basin was cleaned this year and need to be replaced due to excessive wear. These three pumps were installed in 1992.

**IV. ALTERNATIVES:**


None. The continued operation of all three basins is critical to meet the City water supply demand.

**V. FISCAL IMPACT:**

This expenditure will have no impact to the General Fund.

Sufficient funds exist in the Water Enterprise fund to purchase the three pumps in the amount of \$29,883.36.

**ATTACHMENTS:**

File Name	Description
 Bogies_Pump_Systems.pdf	Bogie's Pump Systems



# Estimate

Job Name	Date	10/9/2018
	Estimate #	8896

OFFICE: 559-291-9701  
FAX: 559-291-2134

Name / Address					
City of Coalinga 155 W. DURIAN COALINGA, CA 93210		Customer Contact	Customer E-mail	Customer Phone	Terms
			jorgem@bogiespumpsystems.com		Net 30
Item	Description	Qty	Cost	Total	
Parts	3" X 22' #2450 SUC/DIS HOSE	3	685.71333	2,057.14T	
Parts	1001-0082 GASKET 3 150# 1/8" NEO F/F	24	2.70	64.80T	
Parts	1001-0608 GASKET 3 150# F/F 2950 GRN	24	3.64292	87.43T	
Parts	0589-0028 WIKA 2 1/2 233.53 30"-O-30# LM	3	72.10	216.30T	
Parts	0589-0065 WIKA 2 1/2 233.53 0-200 PSI LM	3	68.78667	206.36T	
Parts	0805-0402 BOLT KIT 3 150# S/S FLG	12	17.50	210.00T	
Parts	3" SHARP 2PC FLG BALL VALVE	6	534.38167	3,206.29T	
Pump	T3A3S-B/F	3	4,101.00	12,303.00T	
Labor	TO INSTALL 3 GORMAN RUPP PUMPS, WITH SUCTION AND DISCHARGE 3" BALL VALVES ALONG WITH 3 NEW AIR RELEASE VALVES WITH SUCTION AND DISCHARGE GAUGES ON SITE 3 MEN OPERATION	1	8,000.00	8,000.00	
Parts	GRP33-07 AIR RELEASE VALVE	3	638.58	1,915.74T	
Freight	TBD Freight		0.00	0.00	
			<b>Subtotal</b>	\$28,267.06	
1. Freight is not included and needs to be added unless mentioned in this quotation. 2. Quotation valid for 30 days. 3. 25% restocking fees to be charged for cancelled items. 4. Offloading and installation of equipment by others, unless mentioned in this quotation.  Please let us know if there shall be any questions or concerns.			<b>Sales Tax (7.975%)</b>	\$1,616.30	
			<b>Total</b>	\$29,883.36	

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approve a One-Year Service Agreement with Hach Company to Provide Service and Calibration of lab equipment at the Water Treatment Plant  
**Meeting Date:** October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Pete Preciado, Public Works & Utilities Director

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**I. RECOMMENDATION:**

Approve a one-year service agreement with Hach Company to provide service and calibration of lab equipment at the Water Treatment Plant in the amount of \$27,553.

**II. BACKGROUND:**

Many routine lab tests are accomplished at the Water Treatment Plant to assist operators in process control and operation of the Water Plant. Most of this lab equipment was purchased from the Hach Company.

**III. DISCUSSION:**

Most of the lab equipment in use was purchased from Hach Company which is specialized in providing water treatment lab equipment. A service agreement to keep this high accuracy equipment working in good condition and properly calibrated is essential to meet State required water quality standards.

**IV. ALTERNATIVES:**

None. Since the equipment is provided by Hach Company they are the most suited to provide periodic servicing of the City owned Hach lab equipment.

**V. FISCAL IMPACT:**

This agreement will have no impact to the General Fund.

Sufficient funds exist in Water Enterprise for this agreement in the amount of \$27,553.

**ATTACHMENTS:**

File Name


Description



Hach\_Service\_Agreement.pdf

Hach Service Agreement




	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : 1 of 8 Partnership Number : HACH712317
	<b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	<b>WebSite:</b> <a href="http://www.hach.com">www.hach.com</a>  <b>Remittance</b> 2207 Collections Center Dr Chicago, IL 60693  <b>Wire Transfers</b> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593




**Partnership Number :** HACH712317      **Version :** 0.88      **Quotation Date :** 26-SEP-18  
**Hach Company Contact :** Herman, Stephanie A      **Service Partnership Phone :**      **Expiration Date :** 25-NOV-18  
**Customer Ref :** RENEWAL QUOTE      **Customer Contact :** DRAPPO, ROBERT  
**Customer Phone :** 559-341-9613      **Customer Fax :**      **Customer Email :** RDRAPPO@COALINGA.COM

<u>Bill-To Account # 105903</u>		<u>Ship-To Account # 105903</u>		
Customer Name	CITY OF COALINGA	Customer Name	CITY OF COALINGA	<b>Payment Terms:</b> Net 30
Address4	CITY HALL	Address4		<b>Billing Method:</b> Annual-Invoices on START Date
Address1	155 W DURIAN	Address1	25034 W PALMER AVE	<b>Currency:</b> USD
Address2		Address2	COALINGA WATER TREATMENT PLANT	
Address3		Address3		
City,State,PostalCode	COALINGA-CA-93210	City,State,Postalcode	COALINGA-CA-93210	
Province/Country	US	Province/Country	US	


Line	Service Name		Line Total	
	Covered Product	Start Date	End Date	Description/Serial Number
1	FSPCL17	03-NOV-18	02-NOV-19	Fld Svc-2V CL17 Cl(current):03-NOV-2018:02-NOV-2019 Field Service includes all parts, labor, and travel for on-site repairs, two preventative maintenance visits per year (including required parts), unlimited technical support calls, and free firmware updates. 1.1      5440000      CL17 FINAL ASSEMBLY W/KITS ; 150900533720 1.2      5440000      CL17 FINAL ASSEMBLY W/KITS ; 150900533840 1.3      5440000      CL17 FINAL ASSEMBLY W/KITS ; 150900533921 1.4      5440000      CL17 FINAL ASSEMBLY W/KITS ; 171390010139 1.5      5440000      CL17 FINAL ASSEMBLY W/KITS ; 171390010147
				7,188.00

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : 2 of 8 Partnership Number : HACH712317
	<b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	<b>WebSite:</b> <a href="http://www.hach.com">www.hach.com</a>  <b>Remittance</b> 2207 Collections Center Dr Chicago, IL 60693  <b>Wire Transfers</b> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

1.6	5440000			CL17 FINAL ASSEMBLY W/KITS ; 171390010150	
2	WRTUPGXTRVST	03-NOV-18	02-NOV-19	2 Extra Visits on CL17 to make quarterly "Extra site visit for customers already under a service plan. Instruments eligible for extra visit are as follows (A visit per each listed item except if controller is already included): 1720E/Controller, TU5 Process and Lab Turbidimeters, All key Sensors (Nitratax, Solitax, Phosphax, Sonatax, CL17, CLF10, CLT10, All Spectrophometers, All Colorimeters, SC1000, All Portable Turbs (2100xx))" CL17 FINAL ASSEMBLY W/KITS ; 150900533720 CL17 FINAL ASSEMBLY W/KITS ; 150900533840 CL17 FINAL ASSEMBLY W/KITS ; 150900533921 CL17 FINAL ASSEMBLY W/KITS ; 171390010139 CL17 FINAL ASSEMBLY W/KITS ; 171390010147 CL17 FINAL ASSEMBLY W/KITS ; 171390010150	3,132.00
2.1	5440000				
2.2	5440000				
2.3	5440000				
2.4	5440000				
2.5	5440000				
2.6	5440000				
3	FSP5500SC	03-NOV-18	02-NOV-19	FLD Svc 5500sc Silica/Phosphate 2 VST:03-NOV-2018:02-NOV-2019 The Field Service Partnership includes: factory recommended preventative maintenance, calibration, parts, labor and travel. This service also includes unlimited technical support calls, and free firmware updates. Standard business hours are 6am-6pm M-F local time, excluding holidays. On-site response for "down" instrument repairs is typically 3 business days. Please see service terms and conditions for additional details on our service plans, and to ensure you have an opportunity to review our environmental and safety requirements.	2,103.00


	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : Partnership Number :	3 of 8 HACH712317
	<b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	<b>WebSite:</b> <a href="http://www.hach.com">www.hach.com</a>	<b>Remittance</b> 2207 Collections Center Dr Chicago, IL 60693  <b>Wire Transfers</b> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

3.1	5500.AMC.AC.1.U S			5500sc AMMONIA MONOCHLORAMINE ANALYZER, AC, 1 CH, US (9560000 FOR DWG) ; 152040300001	
4	PMP-5500SC-2V	03-NOV-18	02-NOV-19	2 VISITS TO MAKE QUARTERLY Preventative Maintenance includes: Preventative maintenance parts, labor and travel for 2 on-site calibrations per year, unlimited technical support calls, and free firmware updates. Please see service terms and conditions for additional details on our service plans, and to ensure you have an opportunity to review our environmental and safety requirements.	1,622.00
4.1	5500.AMC.AC.1.U S			5500sc AMMONIA MONOCHLORAMINE ANALYZER, AC, 1 CH, US (9560000 FOR DWG) ; 152040300001	
5	BSPPLUSDR1900	03-NOV-18	02-NOV-19	BenchPlus-DR1900:03-NOV-2018: 02-NOV-2019 The Bench Service Plus includes: Factory repairs only, one Start-up or one PM/Calibration on site per year, unlimited technical support calls and free software upgrades on your instrument. Travel is included for one on-site visit. Additional visits may be billable. DR1900 SPECTRO PKG, HACH ; 162710001014	683.00
5.1	DR1900-01H				
6	FSP2100N	03-NOV-18	02-NOV-19	Fld Svc-1V 2100N Turb:03-NOV-2018:02-NOV-2019 oo 2100N LAB TURB, EPA 1821 ; 940600000575	414.00
6.1	4700000				
7	BSPPLUSHQD	03-NOV-18	02-NOV-19	BenchPlus-HQD:03-NOV-2018:02- NOV-2019 The Bench Service Plus includes: Factory repairs only, one Start-up or one PM/Calibration on site per year, unlimited technical support calls and free software upgrades on your instrument. Travel is included for one on-site visit. Additional visits may be billable. HQ11d pH PORTABLE METER ; 110500055100	338.00
7.1	HQ11D				
8	BSPPLUSDR3900	03-NOV-18	02-NOV-19	BenchPlus-DR3900:03-NOV-2018: 02-NOV-2019	898.00

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : Partnership Number :	4 of 8 HACH712317
	<b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	<b>WebSite:</b> <a href="http://www.hach.com">www.hach.com</a>	<b>Remittance</b> 2207 Collections Center Dr Chicago, IL 60693  <b>Wire Transfers</b> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

				The Bench Service Plus includes: Factory repairs only, one Start-up or one PM/Calibration on site per year, unlimited technical support calls and free software upgrades on your instrument. Travel is included for one on-site visit. Additional visits may be billable. db aa DR3900 SPECTROPHOTOMETER WITH RFID ; 1474992	
8.1	LPV440.99.00012				
9	PMP-GLPHORP-4V	03-NOV-18	02-NOV-19	PMP-GLI pH ORP PROBE 4V-(FRV 1):03-NOV-2018:02-NOV-2019 ee PHC805 pH PROBE, GLASS, GEN PURP, STD ; 153483088002 Digital pH Sensor, PEEK, Convertible ; 1704447295 Digital pH Sensor, PEEK, Convertible ; 1704447296 Digital pH Sensor, PEEK, Convertible ; 17044474008	3,692.00
9.1	PHC80501				
9.2	DPD1P1				
9.3	DPD1P1				
9.4	DPD1P1				
10	FSP1720E	03-NOV-18	02-NOV-19	Fld Svc-4V 1720E Turb Sensor:03-NOV-2018:02-NOV-2019 9 Field Service includes: All parts, labor, and travel for on-site repairs, 4 on-site calibrations per year, factory recommended maintenance (including required parts), unlimited technical support calls, and free firmware updates. Please see service terms and conditions for additional details on our service plans, and to ensure you have an opportunity to review our environmental and safety requirements. 1720E LR TURBIDITY SENSOR, HACH ; 121208215227 1720E LR TURBIDITY SENSOR, HACH ; 101000010385 1720E LR TURBIDITY SENSOR, HACH ; 101000010393 1720E LR TURBIDITY SENSOR, HACH ; 121208215218 1720E LR TURBIDITY SENSOR, HACH ; 150400503026 1720E LR TURBIDITY SENSOR, HACH ; 150400503537	5,285.00
10.1	LPV417.99.00002				
10.2	LPV417.99.00002				
10.3	LPV417.99.00002				
10.4	LPV417.99.00002				
10.5	LPV417.99.00002				
10.6	LPV417.99.00002				



	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>	Page : Partnership Number :	5 of 8 HACH712317
	<b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	<b>WebSite:</b> <a href="http://www.hach.com">www.hach.com</a>	<b>Remittance</b> 2207 Collections Center Dr Chicago, IL 60693  <b>Wire Transfers</b> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

10.7	LPV417.99.00002			1720E LR TURBIDITY SENSOR, HACH ; 150900507160	
11	FSPSC200	03-NOV-18	02-NOV-19	Fld Svc-1V SC200 Controller:03-NOV-2018:02-NOV-2019	1,992.00
11.1	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1211C0051315	
11.2	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1008C0000804	
11.3	LXV404.99.00502			sc200 CONTROLLER, AC-DC, DIG,HACH ; 1211C0051105	
11.4	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1008C0000902	
11.5	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1601C0129278	
11.6	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1601C0136929	
11.7	LXV404.99.00552			sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1203C0036964	
11.8	LXV404.99.00502			sc200 CONTROLLER, AC-DC, DIG,HACH ; 1203C0037441	
12	PMP-SC100-1V	03-NOV-18	02-NOV-19	PMP-SC100-1V (FRV 1):03-NOV-2018:02-NOV-2019	206.00
12.1	LXV401.52.00002			oo SC100, Hach ; 09110C2264	
12.2	LXV401.52.00002			oo SC100, Hach ; 09110C1886	
13	HACH PM EVAL 1VISIT	03-NOV-18	02-NOV-19	Field Instrument Evaluation Visit:03-NOV-2018:02-NOV-2019 Instruments added to a Service Agreement must be evaluated to ensure they are within factory specifications. Any repairs required found on the initial evaluation over and above preventative maintenance, will be subject to billable charges.	0.00
13.1				LPV417.99.00002	
13.2				LXV404.99.00552	


**Sub Total :** 27,553.00  
**Tax:** 0.00  
**Total :** 27,553.00

#### Partnership Notes :

CONFIRMATION OF PAYMENT TYPE IS DUE AT TIME OF PARTNERSHIP ACTIVATION.

Please keep in mind that if you allow the service coverage to lapse, an evaluation may be required on your instrument(s). Any repairs required, above a preventative maintenance, must be taken care of as a separate billable charge.

To avoid being billed at the time and material rates, which may include parts, labor, and travel, and to ensure your visits remain on schedule, it would be best to complete renewal at least 30 days before expiry.

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	<i>Headquarters</i> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <i>Purchase Orders</i>	<i>WebSite:</i> <a href="http://www.hach.com">www.hach.com</a>	<i>Remittance</i> 2207 Collections Center Dr Chicago, IL 60693  <i>Wire Transfers</i> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

Pre-existing repair conditions are not covered under our pm / repair service plans. New instruments not serviced by Hach in the past 30 days will need an evaluation to determine they are functioning properly. Any repairs required will be at an additional cost to the service plan and your Hach service technician will discuss those with you prior to performing any repairs.

#### Field (FSP) instruments:

For immediate assistance, contact our exclusive partnership technical support group at 1-866-902-HACH(4224) . Please reference your partnership agreement number when calling.

To schedule your PM services, please email our Dispatch team at: [dispatch@hach.com](mailto:dispatch@hach.com). You will be contacted within 24 hours, during normal business hours.

#### Bench (BSP) instruments:

To schedule bench service, call 800-227-4224 x 6180 or e-mail [services@hach.com](mailto:services@hach.com). Be sure to reference the HACH partnership number and let them know if you need a loaner instrument. Once you have the loaner, you can then send in your instrument for services.

#### Bench Service Partnership Plus (BSPPLUS) instruments:

All repairs must be completed at the bench due to instrument design limitations. Includes one on-site visit per year which can be used for either Start-up OR PM/Validation. Reference the instrument Scope of Work for more information. To schedule bench repair, call 800-227-4224 x 6180 or e-mail [services@hach.com](mailto:services@hach.com). Loaners are available for some instruments. Please allow at least four weeks advance notice for loaner availability.

Thank you - we value your continued business!

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at [www.hach.com/terms](http://www.hach.com/terms) . Hach TCS are incorporated by reference into each of Hach's offers or quotations, order acknowledgments, and invoice and shipping documents. The first of the following acts shall constitute an acceptance of Hach's offer and not a counteroffer and shall create a contract of sale ("Contract") in accordance with the Hach TCS, subject to Hach's final credit approval: (i) Buyer's issuance of a purchase order document against Hach's offer or quotation; (ii) Hach's acknowledgement of Buyer's order; or (iii) commencement of any performance by Hach in response to Buyer's order. Provisions contained in Buyer's purchase documents that materially alter, add to or subtract from the provisions of these Terms and Conditions of Sale shall be null and void and not considered part of the Contract

Customer Name : CITY OF COALINGA

Customer P.O. Number : \_\_\_\_\_

Customer Reference Number : \_\_\_\_\_

### TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").


#### 1. APPLICABLE TERMS & CONDITIONS:

These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

#### 2. CANCELLATION:

Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and reinstatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any



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Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

### 3. DELIVERY:

Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). For orders having a final destination within the U.S., legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. For orders having a final destination outside the U.S., legal title and risk of loss or damage pass to Buyer when the Products enter international waters or airspace or cross an international frontier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

### 4. INSPECTION:

Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

### 5. PRICES & ORDER SIZES:

All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

### 6. PAYMENTS:

All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at [www.hach.com](http://www.hach.com). Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment.

### 7. LIMITED WARRANTY:

Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

### 8. INDEMNIFICATION:

Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. This indemnification is provided on the condition that the Buyer is likewise responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to the negligence or misuse or misapplication of any goods or services by the Buyer or any third party affiliated or in privity with Buyer.

### 9. PATENT PROTECTION:

Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

### 10. TRADEMARKS AND OTHER LABELS:

Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

### 11. SOFTWARE:


All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media. In the absence of such terms and for all other software, Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by any and all such license agreements. Title to software remains with the applicable licensor(s).

### 12. PROPRIETARY INFORMATION; PRIVACY:

"Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

### 13. CHANGES AND ADDITIONAL CHARGES:

Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by

	<b>HACH SERVICE PARTNERSHIP QUOTATION</b>  <b>Headquarters</b> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389  <b>Purchase Orders</b>	Page : 8 of 8 Partnership Number :  WebSite: <a href="http://www.hach.com">www.hach.com</a>	<b>HACH712317</b>  <b>Remittance</b> 2207 Collections Center Dr Chicago, IL 60693  <b>Wire Transfers</b> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593
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Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

#### 14. SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:

In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

#### 15. LIMITATIONS ON USE:

Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

#### 16. EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:

Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Hach represents that all Products delivered hereunder will be produced and supplied in compliance with all applicable laws and regulations. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and [www.danaherintegrity.com](http://www.danaherintegrity.com) for a copy of the SOC and for access to our Helpline portal.

#### 17. FORCE MAJEURE:

Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

#### 18. NON ASSIGNMENT AND WAIVER:

Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

#### 19. LIMITATION OF LIABILITY:

None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

#### 20. APPLICABLE LAW AND DISPUTE RESOLUTION:

The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

#### 21. ENTIRE AGREEMENT & MODIFICATION:

These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Police Department Monthly Report  
**Meeting Date:** October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Michael Salvador, Chief of Police

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**I. RECOMMENDATION:**

Review Police Department Monthly Report for the month of September.

**II. BACKGROUND:**

N/A

**III. DISCUSSION:**

N/A

**IV. ALTERNATIVES:**

N/A

**V. FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

	File Name	Description
□	September_2018_Monthly_Report.docx	Monthly Report



COALINGA POLICE DEPARTMENT'S  
MONTHLY REPORT

September 2018

## Staffing Report:

- ▶ Authorized Strength: 15 sworn/ 15 funded FY 2018-19
- ▶ # of Personnel Available: 15
- ▶ # of Personnel Modified Duty: 0
- ▶ # of Personnel in field training: 0
- ▶ # of Full Time Vacancies: 0

## Overtime Report:

Being a smaller department has its pros and cons. One of the cons is the ability to provide enough coverage and control overtime costs. The below is a table showing the amount of overtime used in the first quarter of the Fiscal Year.

OVERTIME TRACKING SHEET 2018/2019								
TYPE	Pay Period 7/9-7/22	Pay Period 7/23-8/5	Pay Period 8/6-8/19	Pay Period 8/20-9/2	Pay Period 9/3-9/16	Pay Period 9/17-9/30	Total Hours	%
Reports	11	15	0	9.5	9	3	47.5	4.63%
Shift Cover	92.5	60	113	90	64.5	48	468	45.64%
Court	18	0	0	20	23.5	4	65.5	6.39%
Training	6	4	34.5		19	71	134.5	13.12%
Special Duty	9	46	25	12	11.5		103.5	10.09%
Other	14.75	17	57	37.75	26.5	20	173	16.87%
Vac			0	12			12	1.17%
Comp			21.5				21.5	2.10%
Sick			0				0	0.00%
TOTAL	151.25	142	251	181.25	154	146	1025.5	

Our #1 consumer of overtime is shift coverage. The department works 12 hour shifts and to cover a normal two week pay period of 14 days it requires each officer to work seven shifts. In a perfect world one of those shifts would be an 8-hour shift and not a 12 hour one to equal 80 hours in a pay period. Due to staffing levels, that is not possible. Officers are working a scheduled 84 hours in a pay period in which 4 hours is overtime.

The department continues to look for ways to reduce the overtime. The listed tracking sheet is analyzed every two weeks to ensure that overtime and their causes are properly documented.

There is a small percentage of our overtime that is paid for by outside agencies. In this quarter there is overtime that is attributed to high school football games. The school district is invoiced for that overtime and the City is reimbursed.

## **Our Successes:**

### **Animal Control:**

During the month of September, Animal Control was busy. The animal control officer logged 73 calls for service. That averaged 2.4 calls per day. The Unit statistics and volume is below.

Total Intake: 51

Strays:	34
Surrenders:	4
Confiscations:	12
Bite Hold:	1

Dispositions:	
Returns to Owner:	6
Euthanized:	1
Rescues:	34
Escapes:	1

Its with great sadness, that I report the loss of the Animal Control Officer to the Oil Fields due to economic reasons. The Department is responding by suspending animal control responses unless it is a direct threat to public safety. We hope to recruit and hire a replacement ACO within the next 90 days.

Until then all the animals have been transferred to rescues and the shelter is empty. The department is taking this opportunity to perform some maintenance to fix issues that have cropped up since the shelter's opening.

### **School Resource Officer:**

Both our contract employees are off to a busy start.

### **CHUSD:**

The officer assigned to CHUSD received 204 calls for service and completed 8 reports in the first 6 weeks of school. There has been a concerted focus in many areas:

**Traffic Enforcement.** For the last month patrol has been assisting with morning, lunch, and after school patrols that have been focused on common traffic infractions that may cause a safety concern including but not limited to impeding traffic and following posted roadway signs.

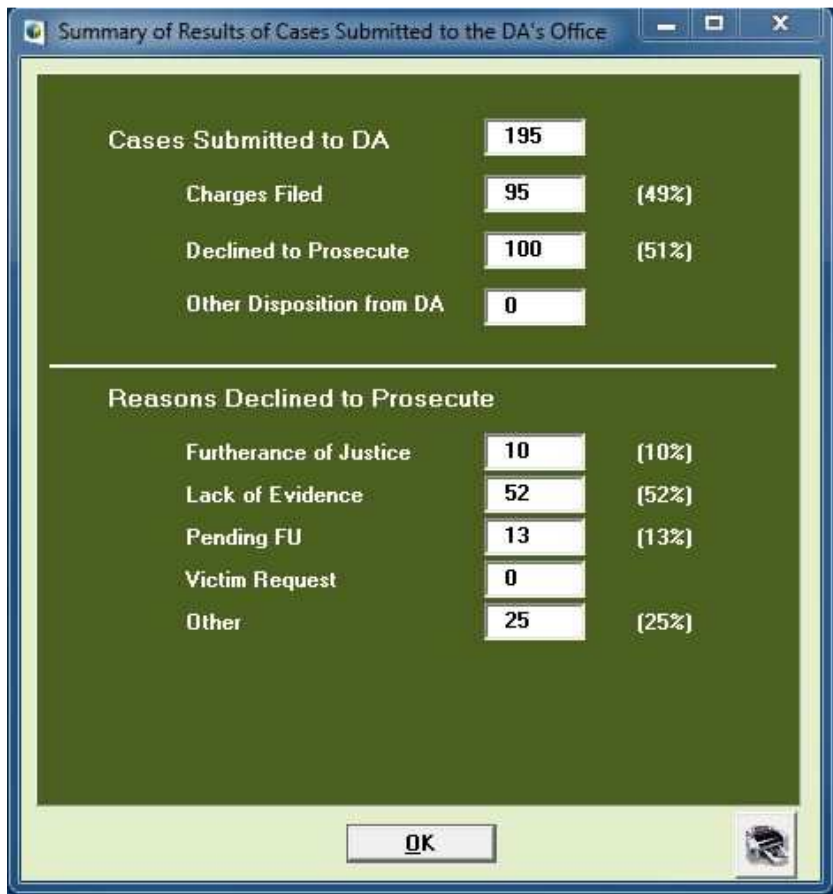
**Safety:** The SRO recently had a meeting with district administration regarding issues such as uniform announcing system at Dawson elementary as well as perimeter fencing at Dawson and Sunset Schools. These meetings also discussed the need for video surveillance at all the sites.

### **West Hills College:**

The SRO to West Hills College was equally as busy making one arrest and taking 4 crime reports. This officer is present at every WHC sporting event. He conducted campus safety training and active shooter training for staff.

### **DA Office Statistics:**

The Department has set a 2018 goal of attaining a 50% filing rate on first submittal of case to the DA's Office. As of October 1<sup>st</sup>, the Department has taken 1256 reports in Calendar Year 2018. Out of those reports, 195 (15%) of those reports were sent to the DA's office. As you can see below, the department is making significant process toward the goal and is close to the 50% first submittal filing rate.



A screenshot of a software window titled "Summary of Results of Cases Submitted to the DA's Office". The window has a dark green background with white text and input fields. It displays statistics on cases submitted to the DA's Office, including the number of cases, charges filed, and reasons for declining prosecution. The data is presented in a table-like format with labels on the left, numerical values in input boxes in the middle, and percentages on the right. An "OK" button is located at the bottom center of the window.

Cases Submitted to DA		
Cases Submitted to DA	195	
Charges Filed	95	(49%)
Declined to Prosecute	100	(51%)
Other Disposition from DA	0	

Reasons Declined to Prosecute		
Furtherance of Justice	10	(10%)
Lack of Evidence	52	(52%)
Pending FU	13	(13%)
Victim Request	0	
Other	25	(25%)

## UCR Part One Crimes:

### Coalinga Police Department UCR Statistics

	Third Quarter 2017	Third Quarter 2018	Change
Homicide	0	2	200.00%
Rape	1	0	-100.00%
Robbery	0	2	200.00%
Assault	24	33	27.27%
Burglary	10	21	52.38%
Theft	32	40	20.00%
Auto Theft	2	9	77.78%
Arson	2	0	-200.00%
Total	71	107	50.70%

## Traffic Accident Statistics:

	3rd Quarter 2017	3rd Quarter 2018	Change
Injury	0	3	300.00%
Non Injury	22	22	0.00%
Total	22	25	12.00%

## **Chief's Message:**

For this month's Chief's message, I would like to take a minute to reflect on my past year as your Chief. I would like to thank the City Manager, the Council, and all the residents of the City of Coalinga for making this past year an outstanding one. The year has gone by so fast that it seems like it was a blur. We have experienced many challenges through the past year with the failure of Measure C and the significant staff reductions that came from it. I have great hope that the community will decide that Measure J is a worth wild investment in their safety.

Personnel will be this year's challenge as the department struggles to provide the services that the community expects with less resources. I believe that through all the challenges of the past year, your Police Department and I have met the issues head on and all of us are growing. The Police Department and I look forward to meeting new challenges for this new year. We will continue to think outside the box and evolve with the goal of making Coalinga PD one of the best law enforcement agencies in California.

As we come into the Trick or Treat season, the Police Department wants everyone to have a good time on Halloween and below are some safety tips that will make the night enjoyable:



# HALLOWEEN SAFETY TIPS!!!

Courtesy of Centers for Disease Control and Prevention



**H**old a flashlight while trick-or-treating to help you see and others see you.  
Always WALK and don't run from house to house.

**A**lways test make-up in a small area first. Remove it before bedtime to prevent possible skin and eye irritation.

**L**ook both ways before crossing the street. Use established crosswalks wherever possible.

**L**ower your risk for serious eye injury by not wearing decorative contact lenses.

**O**nly walk on sidewalks whenever possible, or on the far edge of the road facing traffic to stay safe.

**W**ear well-fitting masks, costumes, and shoes to avoid blocked vision, trips, and falls.

**E**at only factory-wrapped treats. Avoid eating homemade treats made by strangers.

**E**nter homes only if you're with a trusted adult. Only visit well-lit houses. Never accept rides from strangers.

**N**ever walk near lit candles or luminaries. Be sure to wear flame-resistant costumes.

Boo!



*Together Against Violence*

Respectfully submitted

Michael Salvador  
Chief of Police



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Information on Cost Estimates for Measure J Priorities as Declared in Resolution No. 3862  
**Meeting Date:** Thursday, October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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**I. RECOMMENDATION:**

There is no staff recommendation. This was requested as a Future Agenda Item by Councilman Adkisson.

**II. BACKGROUND:**

On June 14, 2018, the City Council approved Resolution No. 3820 declaring its intent to request a one percent general sales tax measure be placed on the November 2018 ballot for voter approval.

On September 20, 2018, the City Council approved Resolution No. 3862 providing a declaration of intent for expenditures related to Measure J Revenues.

Councilman Adkisson requested a Future Agenda Item for staff to prepare cost estimates for each of the priorities. Those cost estimates are listed below.

**III. DISCUSSION:**

Hire three additional Firefighter/Paramedic positions - \$234,000

Reinstate the ten Reserve Firefighter positions to assist with coverage of the community- \$105,000

Hire two additional Police Officer positions bringing the Police Department from 15 sworn positions to 17 - \$160,000

Have the Police Department reactivate the Investigations Unit which is currently closed due to lack of funding - \$0 (this is associated with the item directly above by hiring an additional two Officers)

Make needed upgrades to the City's Emergency Command Center - \$20,000 (one time cost, not ongoing)

Hire additional public safety personnel as needed - \$0 (this cost will have to be determined as personnel are needed)

Purchase a Building Wide Uninterruptable Power Supply (UPS) to ensure that emergency communication services are not dropped between the time of a power outage and the time the generator kicks on - \$75,000 (one time cost, not ongoing)

Pay fair wages to employees, comparable to similar-sized cities in the Central Valley- City Manager is

working on a Salary Survey

Hire a Deputy Fire Chief - \$126,000

Improve recruitment, retention and employee morale - \$0 (this is directly associated with paying fair and comparable wages)

Establish a safety net for the City to protect against the next economic downturn by instituting a financial reserve - This will be dependent on the Reserve Policy adopted by the Council

#### **IV. ALTERNATIVES:**

#### **V. FISCAL IMPACT:**

##### **ATTACHMENTS:**

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Introduce, Review and Waive First Reading of Ordinance 823 relating to Fireworks  
**Meeting Date:** October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Michael Salvador, Chief of Police

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**I. RECOMMENDATION:**

Introduce, Review and Waive First Reading of Ordinance 823 related to Fireworks regulations in the City of Coalinga.

**II. BACKGROUND:**

This is in response to a future agenda item from the Council.

**III. DISCUSSION:**

The issue of fireworks regulation is not covered in the municipal code. The City has relied on the Health and Safety Code to provide the basis for regulation of fireworks. This provides very limited options and does not fully cover the permitting process or allow for administrative remedies for violations. Both the Police and Fire Chiefs have looked at options and believe that the attached ordinance will provided the tools necessary to adequately deal with the issue of both safe and sane and illegal fireworks.

Staff recommends approval and waiver of first reading.

**IV. ALTERNATIVES:**

Do not approve the ordinance.

**V. FISCAL IMPACT:**

None

**ATTACHMENTS:**

File Name	Description
 Fireworks_Ordinance_No._823_fist_reading_draft.pdf	Ordinance 823

ORDINANCE NO. 823

**AN ORDINANCE OF THE COALINGA CITY COUNCIL ADDING CHAPTER 8 TO  
TITLE 4 OF THE COALINGA MUNICIPAL CODE RELATED TO FIREWORKS**

The City Council of the City of Coalinga does ordain as follows:

**Section 1.** Chapter 8 of Title 4 of Coalinga Municipal Code is added to read as follows:

Title 4. Public Safety

Chapter 8. Fireworks

4-8.10 DEFINITIONS:

For the purposes of this chapter, unless otherwise apparent from the context, certain words and phrases used in this chapter are defined as follows:

1. DANGEROUS FIREWORKS: Any fireworks specified as such in the state fireworks law, section 12400 et seq., of the Health And Safety Code of the state, and such other fireworks as may be determined to be dangerous by the California State Fire Marshal.
2. SAFE AND SANE FIREWORKS: Shall mean and include only unaltered fireworks designated by the California State Fire Marshall as "Safe and Sane", and displaying the appropriate California State Fire Marshall seal and registration number.

4-8.20 SALE OF FIREWORKS - PERMIT REQUIRED:

- A. It shall be unlawful for any person to sell or offer for sale any dangerous fireworks in the city.
- B. It shall be unlawful for any person to sell or offer for sale any safe and sane fireworks in the city without first obtaining a permit therefor.

4-8.30 APPLICATION FOR FIREWORKS PERMIT:

All applications for a permit to sell fireworks shall:

- A. Be made in writing accompanied by a permit fee which may be established and modified from time to time by resolution of the city council.

- B. Be submitted to the fire department between the first business day of February and June 15 of each year except when the June 15 falls on a Saturday or Sunday; then, the following business day shall be determined to be the last day.
- C. All application packets submitted shall include:
  - 1. A completed Fireworks Stand Application from the fire department.
  - 2. A copy of the California State Fire Marshal's Office Retail Fireworks License
  - 3. Certificate of Insurance
  - 4. Detailed fireworks stand site diagram
  - 5. Detailed fireworks storage plan diagram
  - 6. City of Coalinga Temporary Business License
  - 7. Temporary Sellers Permit from the California Franchise Tax Board
  - 8. Letter from the property owner granting permission to have fireworks stand on their property, unless fireworks stand location is on the property of the organization making application.
- D. Be accompanied by an assurance that if the permit is issued to the applicant, applicant shall, at the time of receipt of permit, deliver to the business license clerk an insurance certificate designating the city as an additional insured, and a copy of the required license from the state fire marshal.
- E. Include a statement that the applicant agrees to comply strictly with the terms of any retail permit granted and furnish any additional information upon request of the city.

#### 4-8.40 QUALIFICATIONS FOR PERMIT ISSUANCE:

The following qualifications must be met by each applicant for a permit:

- A. No permit shall be issued to any person except nonprofit associations or corporations organized primarily for civic betterment or youth activities.
- B. Each such organization must have its principal and permanent meeting place in the corporation limits of the city and must have been organized and established within the city's corporate limits for a minimum of one year continuously preceding the filing of the application for the permit.
- C. No organization shall receive more than one permit for fireworks sales during any one calendar year. One permit may be issued to two (2) or more qualifying applicants as a

joint venture. The maximum number of permits which may be issued during any one calendar year shall not exceed five (5) permits. Organizations who have been allowed to have two permits previous to the adoption of this ordinance will be permitted to have two permits as long as they held two permits the previous year.

- D. If the number of applications exceed the number of permits to be issued, the permittees during the preceding year shall have priority for the available permits, provided each permittee retains the same participating organization which operated under the permit during the preceding year. Each participating organization in a joint venture shall be deemed to be a permitted with the same duties and liabilities under the permit. If there are any additional permits available, such additional permits shall be granted on a first come, first served basis.

#### 4-8.50 TEMPORARY FIREWORKS STANDS:

All retail sales of safe and sane fireworks shall be permitted only from within a temporary firework stand, and sales from any other building or structure is prohibited. Temporary fireworks stand shall be subject to the following provisions:

- A. No fireworks stand shall be located within twenty-five feet (25') of any building or within one hundred feet (100') of any gasoline pump.
- B. Fireworks stands need not comply with the provisions of the building code; provided however, that all stands shall be erected under the supervision of the building official, who shall require that all stands be constructed in a manner that will reasonably ensure the safety of attendants and customers.
- C. No stand shall have a floor area in excess of four hundred (400) square feet.
- D. Each stand in excess of twenty-four feet (24') in length must have at least two (2) exits; and each stand in excess of forty feet (40') in length must have at least three (3) exits spaced approximately equal distances apart.
- E. The fireworks stand shall be removed from the temporary location by twelve o'clock (12:00) noon on July 8, and all accompanying litter shall be cleared from said location by said time and date.

#### 4-8.60 OPERATION OF FIREWORKS STAND:

- A. Fireworks stands as authorized in this chapter may only operate during the period of noon June 28 to noon July 6 each year. The hours of operation for any fireworks stand shall be as set forth in the permit issued for such permittee organization.
- B. No entity other than the permittee organization shall operate the fireworks stand for which the permit is issued.



- C. No person other than the individuals who are members of the permittee organization, or spouses or adult children of such members, shall operate the fireworks stand or otherwise sell or participate in the sale of fireworks at such stand.
- D. No person shall be paid any consideration for operating the fireworks stand or otherwise selling or participating in the sale of fireworks at such stand. This does not limit considerations paid to the property owner to have the stand on their property, or fees paid to a licensed security company to provide security services should they be needed.

#### 4-8.70 GENERAL REQUIREMENTS FOR PERMITTEES:

- A. All weeds and combustible material shall be cleared from the location of the stand, including a distance of at least twenty feet (20') surrounding the stand.
- B. "No Smoking" signs shall be prominently displayed on the fireworks stand.
- C. Each stand must have an adult in attendance and in charge while fireworks are stored therein. Sleeping or remaining in stand after close of business each day is forbidden.
- D. All unsold stock and accompanying litter shall be removed from the location by five o'clock (4:00) P.M. of July 6.
- E. The fire department shall establish safety rules for the operation of temporary fireworks stands.

#### 4-8.80 TEMPORARY SALES TAX PERMIT REQUIRED:

Organizations selling fireworks are required to obtain a temporary sales tax permit from the State Board of Equalization.

#### 4-8.90 DISPLAY OF LICENSES AND PERMITS:

The state license and city permit to sell fireworks and temporary sales tax permit and valid city business license shall be displayed in a prominent place in the fireworks stand.

#### 4-8.100 STATE FIREWORKS LAW:

The provisions of this chapter shall be construed so as not to conflict with the state fireworks law.

#### 4-8.110 REVOCATION OF PERMITS:

Any violation of this chapter or other city laws, or the terms and conditions of the permit, or state laws or administrative regulations, or safety rules of the fire department, shall be grounds for the immediate revocation of any permit to sell fireworks issued under this chapter. All officers, agents, and employees of the organization receiving the permit shall be responsible for compliance with all the provisions of this chapter.

If a permit is revoked, the Fire Chief or designee shall seize, take, remove or cause to be removed and destroy, at the expense of the owner, all stocks of fireworks offered or exposed for sale, stored or held by the permittee.

#### 4-8.120 POSSESSION OR USE OF DANGEROUS FIREWORKS:

It shall be unlawful for any person to possess or use illegal or dangerous fireworks in the city as defined by the state fireworks law, section 12400 et seq., of the Health and Safety Code of the state, as amended from time to time, and such other fireworks as may be determined to be dangerous by the state fire marshal.

#### 4-8.130 APPEAL:

Whenever the city disapproves an application or refuses to grant a permit applied for, or when it is claimed that the provisions of this code do not apply or that the true intent and meaning of this code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the city to the Lemoore city council within thirty (30) days from the date of the decision appealed. The appeal shall be in writing and shall be filed with the city manager and shall be heard at the next regular meeting of the city council. The determination of the city council upon such appeal shall be conclusive and final.

#### 4-8-140 VIOLATION AND PENALTIES:

- A. Any person who violates any of the provisions of this chapter shall be guilty and punishable as set forth in this code.
- B. In addition, for violations of this code pertaining to the unlawful sale of dangerous or safe and sane fireworks, or for the possession, use or discharge of dangerous fireworks, all violators and responsible persons may be assessed an administrative fine of one thousand dollars (\$1,000.00) for each violation.
  1. Responsible person(s) for purposes of this section include:
    - a. The person(s) who rents, leases, or otherwise has possession of the residence or other private property;
    - b. The person(s) in immediate control of the residence or other private property; and
    - c. The person(s) who organizes, supervises, sponsors, conducts, allows, controls, or controls access to the illegal discharge or illegal possession of dangerous or illegal fireworks.
  2. There is no requirement that the city provide advance notice to the responsible person(s) prior to issuing an administrative citation. Responsible person(s) shall be deemed to know the law as is the common standard for code violations. Further, fireworks violations create an immediate danger to the public health, safety and welfare for which immediate correction is required. Additionally,



fireworks violations are noncontinuing violations for which it is not possible or practical to provide prior notice and an opportunity to correct.

3. Upon identification of a violation of this subsection, city code enforcement officers and any law enforcement or fire department officer, may impose an administrative fine of one thousand dollars (\$1,000.00).
4. Administrative fines shall be subject to the administrative appeal and hearing procedures set forth in this code

**Section 2.** This ordinance shall take effect thirty days after its adoption.

**Section 3.** The City Clerk is authorized and directed to cause this ordinance or a summary of this ordinance to be published in a newspaper of general circulation published and circulated in the City of Coalinga, within 15 days after its adoption. If a summary of this ordinance is published, then the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the October 18<sup>th</sup>, 2018 meeting at which the ordinance is adopted and again after the meeting at which the ordinance is adopted. The summary shall become effective 30 days after its adoption.

\* \* \* \* \*

The foregoing ordinance was introduced by the City Council of the City of Coalinga, California, at a regular meeting held on October 18, 2018 and was passed and adopted by the City Council on November 1, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor Nathan Vosburg

\_\_\_\_\_  
City Clerk/ Deputy City Clerk

# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Discussion, Direction and Potential Action regarding Appointments to the City of Coalinga Transparency and Accountability Committees  
**Meeting Date:** Thursday, October 18, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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## **I. RECOMMENDATION:**

City Manager recommendations that Council appoint the following members to the City of Coalinga Transparency and Accountability Committees which was initially requested by Mayor Vosburg.

Animal Control Committee:

Karen Franks

Brittany Giron

Additionally, we had more than two applicants for the following Committees and recommend that Council choose two to appoint to each Committee:

Economic Development Committee:

Richard Hill

Elizabeth (Jane) Strong

Robin Scott

Josh Sailer

Sales Tax Revenue and Expenses/Finance Committee:

Michele Helmar

William (Bill) Lewis

Robin Scott

James Allison

Jeffrey McLeod

Ken Stoppenbrink

## **II. BACKGROUND:**

The City of Coalinga Transparency and Accountability Committees are oversight committees made up of five to seven members, consisting of members of the City Council, City staff and the public.

Appointments shall be for a one year period, after which the City Council shall re-evaluate their approval of establishing the Transparency and Accountability Committees Act. Members representing the Public must reside within City limits.

The Committees shall Meet at City Hall at times and dates established by the Committee Chair and City Staff and shall be open to the public. Committees shall be responsible for communicating recommendations back

to the City Council for possible action, as well as producing and presenting quarterly informational reports to the City Council.

Committees were advertised on Facebook and the City's website.

Committees and Members include:

Sales Tax Revenue and Expenses/Finance Committee

Mayor Vosburg, Chair

Mayor Pro Tem Stolz, Co-Chair

Financial Services Director Bains

Public Safety Committee

Councilman Adkisson, Chair

Councilman Ramsey, Co-Chair

Chief Salvador

Chief Gabriel

Carol Morrow

Terri Yanez

City Beautification and Code Enforcement Committee

Councilman Ramsey, Chair

Councilman Adkisson, Co-Chair

Community Development Director Brewer

Chief Salvador

Carol Morrow

Elizabeth (Jane) Strong

Cannabis Committee

Councilman Ramsey, Chair

Mayor Vosburg, Co-Chair

Community Development Director Brewer

Chief Salvador

Carol Morrow

Terri Yanez

Animal Control Committee

Mayor Pro Tem Stolz, Chair

Councilman Lander, Co-Chair

Michael Salvador

Economic Development Committee

Councilman Lander, Chair

Mayor Pro Tem Stolz, Co-Chair

City Manager Trejo

### **III. DISCUSSION:**

### **IV. ALTERNATIVES:**

Do not appointment Members.

## V. FISCAL IMPACT:

None.

### ATTACHMENTS:

File Name	Description
☐ Michele_Helmar_091118.pdf	M.Helmar_Application: Sales Tax Rev/ Exp & Fin
☐ William_Lewis_081618.pdf	W.Lewis_Application: Sales Tax Rev/Exp & Fin
☐ Robin_Scott_092018.pdf	R.Scott_Application: Sales Tax Rev/Exp & Fin
☐ James_Allison_092018.pdf	J.Allison_Application: Sales Tax Rev/Exp & Fin
☐ Jeffrey_McLeod_092418.pdf	J.McLeod_Application: Sales Tax Rev/Exp & Fin
☐ Karen_Franks_091918.pdf	K.Franks_Application: Animal Control
☐ Brittany_Giron_092418.pdf	B.Giron_Application: Animal Control
☐ Richard_Hill_091218.pdf	R.Hill_Application: Econ Dev
☐ Elizabeth_(Jane)_Strong_081618.pdf	E.Strong_Application: Econ Dev
☐ Robin_Scott_092618.pdf	R.Scott_Application: Econ Dev
☐ Josh_Sailer_101518.pdf	J.Sailer_Application: Economic Development
☐ Ken_Stoppenbrink_100918.pdf	K.Stoppenbrink_Application: Sales Tax Rev/Exp & Fin




# CITY OF COALINGA

155 WEST DURIAN • COALINGA, CA. 93210  
(559) 935-1533



## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last	First	Middle
	Helmar	Michele	
Name of Board, Commission or Committee in which you are interested:			
Transparency and Accountability Committee-- Finance and Tax Committee			
Home Address:		City and State	Zip Code
424 Dartmouth Avenue		Coalinga CA	93210
Current Employer:			
City of Coalinga Planning Commission			
Business Address:			
155 West Durian. Coalinga CA 93210			
Telephone:	Home	Office	
	916-832-4272		
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
I was employed by the State of California for 38 years in a variety of analytical, supervisory and management positions,			
retiring in 2010 as the Correctional Administrator, Business Services at Avenal State Prison. My extensive experience in			
budgeting, fiscal management, project and program development and implementation, as well as 30 years in a law			
enforcement operation, provide me with skills, knowledge and abilities I believe would be useful in serving on Coalinga's			
newly-created Transparency and Accountability Committees.			
Signature: 		Date:	
		September 9, 2018	



# CITY OF COALINGA

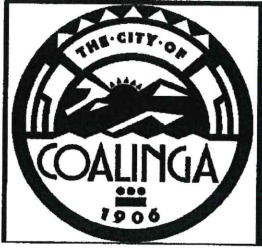
155 WEST DURIAN • COALINGA, CA. 93210  
(559) 935-1533



## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last	First	Middle
	Lewis	William	Nathan
Name of Board, Commission or Committee in which you are interested:			
Measure J			
Home Address:		City and State	Zip Code
330 Madison st,		Coalinga, CA	93210
Current Employer:			
Retired			
Business Address:			
N/A			
Telephone:	Home	Office	Cell
935-2086			408-206-5504
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
Publish newsletters, active on social			
media, competent speaker, trustee on			
museum board and hospital board			
Signature:		Date:	
William N Lewis		8-16-18	





# CITY OF COALINGA

155 WEST DURIAN • COALINGA, CA. 93210  
(559) 935-1533



## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last	First	Middle
Scott, Robin R.			
Name of Board, Commission or Committee in which you are interested:			
Sales Tax Revenue and Expenses/Finance Committee			
Home Address:		City and State	Zip Code
712 W. Monterey Ave.		Coalinga, CA	93210
Current Employer:			
Ambassador / City of Coalinga			
Business Address:			
155 W. Durian Coalinga, CA 93210			
Telephone:		Home	Office
559-698-4272			
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
I have a strong desire to close the gap of distrust between the citizens and city council. I have been attending city council meetings faithfully for five months and I feel I have a firm grasp of the issues within the city budget. I have taken accounting, business law, and other business classes at West Hills in Coalinga.			
Signature:		Date:	
Robin R. Scott		9/20/18	



# CITY OF COALINGA

155 WEST DURIAN • COALINGA, CA. 93210  
(559) 935-1533



## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)		
Last	First	Middle
Allison	James	Austin
Name of Board, Commission or Committee in which you are interested:		
Sales Tax Revenue and Expenses / Finance Committee		
Home Address:		
720 E Pleasant	City and State	Zip Code
	Coalinga	93210
Current Employer:		
Self		
Business Address:		
720 E Pleasant		
Telephone:		
Home	Office	
(559) 515-2428		
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?		
I have been budgeting Finance's for over 35 <sup>years</sup> <del>years</del>		
in my small Business		
Signature:		
Date: Sept 20-18		





# CITY OF COALINGA

155 WEST DURIAN • COALINGA, CA. 93210  
(559) 935-1533



## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last	First	Middle
	McLeod	Jeffrey	S.
Name of Board, Commission or Committee in which you are interested:			
Sales Tax Revenue and Expenses/Finance Committee			
Home Address:	City and State		Zip Code
345 SAN SIMEON LANE	Coalinga		93210
Current Employer:			
Retired			
Business Address:			
N/A			
Telephone:	Home	Office	
(818) 427-0476	N/A	N/A	
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
Retired Sr. Heavy Equipment Mechanic for City of Los Angeles			
Dept. of Water & Power.			
Supervise maintenance and repair of equipment including			
Budget and plan cost effective maintenance and materials			
To provide safe, reliable equipment for a major utility			
construction organization.			
Signature:		Date:	
Jeffrey McLeod		9-24-2018	



# CITY OF COALINGA

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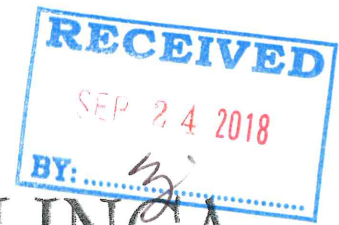
## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last	First	Middle
	Franks	Karen	LaRee
Name of Board, Commission or Committee in which you are interested:			
Animal Control Committee			
Home Address:	City and State		Zip Code
435 Cornell Ave	Coalinga CA		93210
Current Employer:			
unemployed			
Business Address:			
Telephone:	Home		Office
(559) 821-3462			
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
I have always been a huge animal rights and welfare advocate. I am currently a volunteer at the Animal Shelter.			
Signature: Karen L. Franks		Date: 9-18-2018	



# CITY OF COALINGA

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## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last	First	Middle
	Giron	Brittany	Erin
Name of Board, Commission or Committee in which you are interested:			
Animal Control			
Home Address:	City and State		Zip Code
468 Forrest Ct	Coalinga Ca.		93210
Current Employer:			
FCOE & CHUSD			
Business Address:			
Telephone:	Home	Office	
(559) 572-6492			
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
I have worked with and in many types of animal facility including boarding facilities and the local pound/shelter both new and old. I am knowledgeable about proper sanitation & containment practices as well as experienced in animal behavior.			
Signature:		Date:	
Brittany Giron		9-24-18	

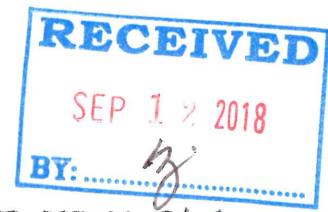




# CITY OF COALINGA

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## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES



Name (print)	Last	First	Middle
	Hill	Richard	ELLIS
Name of Board, Commission or Committee in which you are interested:			
Economic Development			
Home Address:	City and State		Zip Code
249 W Cedar Ave	Coalinga		93210
Current Employer:			
Retired			
Business Address:			
Telephone:	Home		Office
559-	212-		8404
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
I have been on The Oversight			
committee with West Hills College			
Board of Director for Chamber of Commerce			
Board of Director for Park & Rec			
Been a business owner in the community			
and on other Boards in State			
and service clubs in Coalinga			
Signature:	Date:		
Richard E. Hill	9-12-18		



# CITY OF COALINGA

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## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last	First	Middle
	Strong	ELizabeth	(Jane)
Name of Board, Commission or Committee in which you are interested:			
Economic Development			
Home Address:		City and State	Zip Code
286 Keck Lane		Coalinga CA	93210
Current Employer:			
Retired			
Business Address:			
Telephone:	Home	Office	Cell
	935-1709		559-269-7362
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
<p>A little about me: I am a native to Coalinga for most of my 60 years. I have seen the fall and devastation of our City in the 1983 earthquake, the struggle and process of rebuilding and throughout the years the coming and going of many businesses. My husband, Jerald, and I raised our two children here, because THIS was my home town (he was born and raised in Avenal, where we lived for the first 8 years of our marriage). In November of 1979 I was elected to the position of City Clerk for the City of Avenal.</p> <p>After 28 years as an Administrative Assistant for Chevron I retired in July of 2013. During my employment with Chevron I engaged with many of the Corporate VP's, HR and Public Relations Representatives among other various department heads. For 14 years I sponsored and oversaw the fundraising of the Warm-a-Heart committee, raising over \$130,000 that helped to provide assistance to more than 160 families, 430+ children and 410+ senior citizens. For these efforts I received a nomination for Citizen of the Year in 2012.</p>			
Signature:		Date:	
Ed Jane Strong		8/16/18	



# CITY OF COALINGA

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## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last	First	Middle
Scott, Robin R.			
Name of Board, Commission or Committee in which you are interested:			
Economic Development			
Home Address:		City and State	Zip Code
712 W. Monterey Ave		Coalinga, CA	93210
Current Employer:			
City Ambassador, City of Coalinga			
Business Address:			
155 W. Durian Avenue Coalinga, CA 93210			
Telephone:		Home	Office
559-698-4272			559-935-1533 x141
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
I majored in Business Administration at WNC-Coalinga before changing my major to Administration of Justice-Law Enforcement. I have an understanding of businesses that are conceivable to Coalinga, and those which are not. I am invested and rooted in Coalinga and I have a strong desire to see it return to the state of a full-service city by bringing			
Signature:		Date:	
Robin Scott		9-20-18	

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\* in new businesses, building business retention and business expansion.





# CITY OF COALINGA

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## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last	First	Middle
	Sailer	Joshua	Paul
Name of Board, Commission or Committee in which you are interested: Economic Development Committee			
Home Address:		City and State	Zip Code
300 Juniper Ridge #121		Coalinga	93210
Current Employer: Owner/Legacy Pest & Audit Solutions			
Business Address: P.O. Box 1238, Coalinga, Ca 93210			
Telephone:	Home	Office	
559-362-8846		559-362-8846	
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
I have been self employed within the City of Coalinga since 2007 and as such, understand the unique challenges which are present within the City for businesses.			
As a city planning commissioner since 2011, I have an understanding of the zoning of Coalinga, having been afforded the opportunity to participate in the zoning code update during 2013-2014. This has also allowed myself, the opportunity to see some of the "inner workings" of local city government.			
I believe that my experience in business and in city government would be beneficial to this committee.			
In closing, if I were appointed to this committee, I would look forward to working with the other committee members, as a team, to set and reach attainable goals for the city of Coalinga.			
Signature: <i>Joshua P. Sailer</i>		Date: 10/12/18	



# CITY OF COALINGA

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## APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES

Name (print)	Last	First	Middle
STOSPENBRINK KEN			
Name of Board, Commission or Committee in which you are interested:			
SALES TAX REVENUE EXPENSE / FINANCE Committee			
Home Address:		City and State	Zip Code
1841 W. M. H. DR		Coalinga CA	93210
Current Employer:			
WHEEL			
Business Address:			
9800 Cody ST Coalinga, CA. 93210			
Telephone:		Home	Office
904-5037-CEY			934-2160
What experience or special knowledge do you have that would be of benefit to you in the position for which you are applying?			
22 YEARS on PLANNING Commission			
B.S. Degree FINANCE			
MBAe Business			
CHIEF Business OFFICER FOR WHEEL since 2004			
Signature:		Date:	
[Signature]		10/9/18	