



CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**January 4, 2018
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Regular Meeting, on January 4, 2018 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the Deputy City Clerk at least 24 hours prior to the meeting at 935-1533 x113. Anyone interested in translation services should contact the Deputy City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Certificate of Recognition - Honoring Chris Macaluso and Knox Bronson's Outstanding Community Service

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item not otherwise on the agenda. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

4. PUBLIC HEARINGS

1. Adoption of Resolution No. 3789 Establishing New Fees for Development and Other Miscellaneous Services and Accepting the Comprehensive User Fee Study Report
Jasmin Bains, Financial Services Director

5. CONSENT CALENDAR

1. Approve MINUTES – December 7, 2017
2. Check Register: 11/01/2017 - 11/30/2017
3. Waive Second Reading and Adopt Ordinance No. 804 (1) Adopting a Retail Cannabis Operation's Ordinance and Associated Zoning Text Changes; (2) Adoption of various amendments to Section 9-5.128 of the Coalinga Planning and Zoning Code related to Commercial Cannabis Operations in accordance with the Medicinal Adult-Use Cannabis Regulation and Safety Act; and (3) Consideration of a draft resolution establishing Physical and Financial Security Measures for Retail Cannabis Facilities to be adopted by Resolution, by the City Council, at their next meeting.
4. Adoption of Resolution No. 3784 Establishing Physical and Financial Security Requirements for Retail Cannabis Facilities
5. Adoption of Resolution No. 3795, Approving Final Parcel Map No. 12-02 Located on 1.24 Acres (0.04 Acres Outlot) at E. Elm/SR 198/33 and Cherry Lane.
6. Approval to Purchase 4 EcoJet Aerators for the Wastewater Treatment Plant
7. Approval to Purchase Two New Vehicles for use at the Water Treatment Plant
8. Authorize the City Manager to Enter into an Agreement with Tri City Engineering for the Permanent Total Trihalomethanes (TTHM) Reduction Facilities at the Water Treatment Plant
9. Public Works & Utilities Monthly Report for December 2017

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Council Direction Regarding One Future Vacancy in the Planning Commission
Sean Brewer, Community Development Director
2. Discussion and Direction regarding Establishing Parking Fees
Marissa Trejo, City Manager
3. Discussion, Direction and Potential Action regarding Changes to Future Agenda Items
Marissa Trejo, City Manager
4. Discussion, Direction and Potential Action regarding Council Approval of Agenda
Marissa Trejo, City Manager

7. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item not otherwise on the agenda. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

8. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

9. FUTURE AGENDA ITEMS

10. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lots 5 & 6 (083-280-14ST and 083-280-15ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: SP Growth Fund, Inc or Assignee. UNDER NEGOTIATION: Price and Terms of Payment
2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APN: 083-010-08 MU located in the City of Coalinga on the north side of Alcalde Road east of 1717 and 1375 W. Elm Ave. CITY NEGOTIATORS: City Manager, Marissa Trejo; Sean Brewer, Community Development Director; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: 1375/1717 WEST ELM AVE LLC. UNDER NEGOTIATION: Price and Terms of Payment
3. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Southeast Corner of Elm Avenue and 5th Street (APNs: 072-127-05; 06; 07; & 08) located in the City of Coalinga. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Nevada New Builds, LLC or Assignee. UNDER NEGOTIATION: Price and Terms of Payment

11. ADJOURNMENT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adoption of Resolution No. 3789 Establishing New Fees for Development and Other Miscellaneous Services and Accepting the Comprehensive User Fee Study Report

Meeting Date: January 4, 2018

From: Marissa Trejo, City Manager

Prepared by: Jasmin Bains, Financial Services Director

I. RECOMMENDATION:

City Manager and Financial Services Director recommend City Council adopt Resolution No. 3789 establishing new fees for development and other miscellaneous services.

II. BACKGROUND:

The last comprehensive user fee study for the City was conducted many years. Costs have increased over that time and other updates are necessary. The consulting firm of Willdan was retained to update this information. Willdan is a firm with extensive experience in conducting detailed cost of services studies of user fee activities. Their focus on this update was to determine the full cost of providing specific services to the public and recommend an appropriate level of user fee based on policy, legal and market considerations. Willdan reviewed the cost of providing development and non-development services. A public hearing is required for revision to development services. Interested parties were noticed by mail. State law provides that proposed fee changes are recommended to take effect April 1, 2018. Non-development related fee changes are recommended to take effect April 1, 2018. This report covers user fees in Administrative Services, Airport, Building, Finance, Fire, Cannabis, Planning, Police and Public Works.

III. DISCUSSION:

A fee is a charge imposed on an individual or business for a service that the individual or business chooses to receive. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Examples of fees included building permits, copy charges, and fire plan check fees.

Proposition 13, 218, 4, and 26 have placed both substantive and procedural limits on cities' ability to impose fees and charges. Collectively these constitutional amendments provide safeguards against taxes being imposed with a vote of the people. Proposition 26 contains a more general articulation of the cost of service principle and includes a requirement that the local government bear the burden of proof that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to recover the reasonable costs of the government activity, and that the manner in which those costs are allocated to a customer bear a fair or reasonable relationship to the customer's burden on, or benefits received from, the governmental activity. As mentioned, Willdan was retained to perform this service cost study. The intent of the study was to determine the following in regards to those services:

1. What does it cost the City to provide these services?
2. What fee changes are necessary to achieve the City's policies on cost recovery?

The primary purpose of this review is to identify the costs of providing service to requesting individuals or organizations so as to fairly and equitably set fees for those specific services. The goal is to neither make a profit on any service, nor unintentionally subsidize any fee oriented area. A service qualifies for the “fee” designation when the activity benefits a specific individual or group, as opposed to the public at large.

It is generally accepted that recovery of costs should be in direct proportion to the individual/specific gain for services received. For example, private development activity that benefits specific individuals generally is expected to pay fees that reflect 100% cost recovery. There are circumstances and programs which typically justify a subsidy such as youth, senior, and library services. The cost of these services is subsidized while the user receives benefits for which he or she does not fully pay.

Willdan developed a cost model based on “full cost,” which includes direct and indirect costs, including support costs from other departments. Direct costs include salaries and benefits attributed to each service. Indirect costs are not readily identifiable with a direct operating program but rather, are incurred for a joint purpose that benefits more than one cost objective. Indirect costs include accounting, legal services, human resources and building maintenance.

IV. ALTERNATIVES:

Not to approve the resolution.

V. FISCAL IMPACT:

Revenues generated from the proposed fees are unable to be determined at this time due to the unknown variable of the volume of these services to be provided in the current fiscal year and upcoming years.

ATTACHMENTS:

File Name	Description
❏ Coalinga_UF_Report_v3.pdf	Coalinga Comprehensive User Fee Study Report
❏ City_of_Coalinga_UF_Presentation.pptx	Comprehensive Fee Study Presentation
❏ Resolution_No._3789_Comprehensive_User_Fee_Study.docx.pdf	Resolution No. 3789 Comprehensive Fee Study

City of Coalinga

Comprehensive User Fee Study Report

September 25, 2017



Corporate Office:

27368 Via Industria

Suite 200

Temecula, CA 92590

Tel: (951) 587-3500

Tel: (800) 755-6864

Fax: (951) 587-3510

Office Locations:

Anaheim, CA

Oakland, CA

Sacramento, CA

New York, NY

Orlando, FL

www.willdan.com

TABLE OF CONTENTS

Executive Summary	1
User Fee Background	2
Background	2
California User Fee History	2
Additional Policy Considerations	3
Study Objective.....	4
Scope of the Study	5
Aim of the Report	5
Project Approach and Methodology.....	6
Conceptual Approach	6
Fully Burdened Hourly Rates	6
Summary Steps of the Study.....	7
Allowable Costs.....	7
Methodology	8
Quality Control/Quality Assurance	8
Reasons for cost increases/decreases over current fees.....	9
City Staff Contributions.....	9
Coalinga User Fees	10
Cost Recovery	10
Subsidization.....	10
Impact on Demand (Elasticity).....	11
Summary.....	11
Administrative Services.....	12
Airport.....	12
Building	13
Finance	14
Fire	14

Cannabis	15
Planning.....	15
Police.....	16
Public Works.....	16
Appendix A – Total Allowable Cost to be Recovered	18
Appendix B – Fully Burdened Hourly Rates.....	19
Appendix C – Cost Recovery Analysis	21

EXECUTIVE SUMMARY

The City of Coalinga engaged Willdan Financial Services (Willdan) to determine the full costs incurred by the City to support the various activities for which the City charges user fees. Due to the complexity and the breadth of performing a comprehensive review of fees, Willdan employed a variety of fee methodologies to identify the full costs of individual fee and program activities. This report and the appendices herein identifies 100% full cost recovery for City services and the recommended level of recovery as determined through discussion with departmental staff.

The reality of the local government fee environment is that significant increases to achieve 100% cost recovery can often not be feasible, desirable, or appropriate depending on policy direction —particularly in a single year. The recommended fees identified herein are either at or less than full cost recovery.

USER FEE BACKGROUND

BACKGROUND

As part of a general cost recovery strategy, local governments adopt user fees to fund programs and services that provide limited or no direct benefit to the community as a whole. As cities struggle to maintain levels of service and variability of demand, they have become increasingly aware of subsidies provided by the General Fund and have implemented cost-recovery targets. To the extent that governments use general tax monies to provide individuals with private benefits, and not require them to pay the full cost of the service (and, therefore, receive a subsidy), the government is limiting funds that may be available to provide other community-wide benefits. In effect, the government is using community funds to pay for private benefit. Unlike most revenue sources, cities have more control over the level of user fees they charge to recover costs, or the subsidies they can institute.

Fees in California are required to conform to the statutory requirements of the California Constitution, Proposition 218, and the California Code of Regulations. The Code also requires that the City Council adopt fees by either ordinance or resolution, and that any fees in excess of the estimated total cost of rendering the related services must be approved by a popular vote of two-thirds of those electors voting because the charge would be considered a tax and not a fee.

CALIFORNIA USER FEE HISTORY

Before Proposition 13, California cities were less concerned with potential subsidies and recovering the cost of their services from individual fee payers. In times of fiscal shortages, cities simply raised property taxes, which funded everything from police and recreation to development-related services. However, this situation changed with the passage of Proposition 13 in 1978.

Proposition 13 established the era of revenue limitation in California local government. In subsequent years, the state saw a series of additional limitations to local government revenues. Proposition 4 (1979) defined the difference between a tax and a fee: a fee can be no greater than the cost of providing the service; and Proposition 218 (1996) further limited the imposition of taxes for certain classes of fees. As a result, cities were required to secure a supermajority vote in order to enact or increase taxes. Since the public continues to resist efforts to raise local government taxes, cities have little control and very few successful options for new revenues. Compounding this limitation, the State of California took a series of actions in the 1990's and 2000's to improve the State's fiscal situation—at the expense of local governments. As an example, in 2004-05, the Educational Revenue Augmentation Funds ("ERAF") take-away of property taxes and the reduction of Vehicle License Fees have severely reduced local tax revenues.

In addition, on November 2, 2010, California voters approved Proposition 26, the "Stop Hidden Taxes Initiative", which is aimed at defining "regulatory fees" as a special tax rather than a fee, thus requiring approval by two-thirds vote of local voters. These regulatory fees are typically intended to mitigate the societal and environmental impacts of a business or person's activities. Proposition 26 contains seven categories of exceptions. The vast majority of fees that cities would seek to adopt will most likely fall into one or more of these exemptions.

ADDITIONAL POLICY CONSIDERATIONS

The recent trend for municipalities is to update their fee schedules to reflect the actual costs of certain public services primarily benefitting users. User Fees recover costs associated with the provision of specific services benefiting the user, thereby reducing the use of General Fund monies for such purposes.

In addition to collecting the direct cost of labor and materials associated with processing and administering user services, it is common for local governments to recover support costs. Support costs are those costs relating to a local government's central service departments that are properly allocable to the local government's operating departments. Central services support cost allocations were derived from the City's Cost Allocation Plan.

As labor effort and costs associated with the provision of services fluctuate over time, a significant element in the development of any fee schedule is that it has the flexibility to remain current. Therefore, it is recommended that the City include an inflationary factor in the resolution adopting the fee schedule to allow the City Council, by resolution, to annually increase or decrease the fees.

The City may employ many different inflationary factors. The most commonly used inflator is some form of the Consumer Price Index (CPI) as it is widely well known and accepted. A similar inflator is the implicit price deflator for GDP, which is much like the CPI except that while the CPI is based on the same "basket" of goods and services every year, the price deflators' "basket" can change year to year. Since the primary factor for the cost of a City's services is usually the costs of the personnel involved, tying an inflationary factor more directly to the personnel costs can be suitable if there is a clear method for obtaining said factor.

Each City should use an inflator that they believe works the best for their specific situation and needs. It is also recommended that the City perform this internal review annually with a comprehensive review of services and fees performed every three to five years, which would include adding or removing fees for any new or eliminated programs/services.

STUDY OBJECTIVE

As the City of Coalinga seeks to efficiently manage limited resources and adequately respond to increased service demands, it needs a variety of tools. These tools provide assurance that the City has the best information and the best resources available to make sound decisions, fairly and legitimately set fees, maintain compliance with state law and local policies, and meet the needs of the City administration and its constituency. Given the limitations on raising revenue in local government, the City recognizes that a User Fee Study is a very cost-effective way to understand the total cost of services and identify potential fee deficiencies. Essentially, a User Fee is a payment for a requested service provided by a local government that primarily benefits an individual or group.

The total cost of each service included in this analysis is based on the full cost of providing City services, including direct salaries and benefits of City staff, direct departmental costs, and indirect costs from central service support. This study determines the full cost recovery fee for the City to provide each service; however, each fee is set at the City's discretion, up to 100% of the total cost, as specified in this report.

The principle goal of the study was to help the City determine the full cost of the services that the City provides. In addition, Willdan established a series of additional objectives including:

- Developing a rational basis for setting fees
- Identifying subsidy amount, if applicable, of each fee in the model
- Enhancing fairness and equity
- Ensuring compliance with State law
- Developing an updatable and comprehensive list of fees
- Maintaining accordance with City policies and goals

The study results will help the City better understand its true costs of providing services and may serve as a basis for making informed policy decisions regarding the most appropriate fees, if any, to collect from individuals and organizations that require individualized services from the City.

SCOPE OF THE STUDY

The scope of this study encompasses a review and calculation of the user fees charged by the following Coalinga departments and fee groups:

- Administration
- Airport
- Building
- Finance
- Fire
- Cannabis
- Planning
- Police
- Public Works

The study involved the identification of existing and potential new fees, fee schedule restructuring, data collection and analysis, orientation and consultation, quality control, communication and presentations, and calculation of individual service costs (fees) or program cost recovery levels.

AIM OF THE REPORT

The User Fee Study focused on the cost of City services, as City staff currently provides them at existing, known, or reasonably anticipated service and staff levels. This report provides a summary of the study results, and a general description of the approach and methods Willdan and City staff used to determine the recommended fee schedule. The report is not intended to document all of the numerous discussions throughout the process, nor is it intended to provide influential dissertation on the qualities of the utilized tools, techniques, or other approaches.

PROJECT APPROACH AND METHODOLOGY

CONCEPTUAL APPROACH

The basic concept of a User Fee Study is to determine the “reasonable cost” of each service provided by the City for which it charges a user fee. The full cost of providing a service may not necessarily become the City’s fee, but it serves as the objective basis as to the maximum amount that may be collected.

The standard fee limitation established in California law for property-related (non-discretionary) fees is the “estimated, reasonable cost” principle. In order to maintain compliance with the letter and spirit of this standard, every component of the fee study process included a related review. The use of budget figures, time estimates, and improvement valuation clearly indicates reliance upon estimates for some data.

FULLY BURDENED HOURLY RATES

The total cost of each service included in this analysis is primarily based on the Fully Burdened Hourly Rates (FBHRs) that were determined for City personnel directly involved in providing services. The FBHRs include not only personnel salary and benefits, but also any costs that are reasonably ascribable to personnel. The cost elements that are included in the calculation of fully burdened rates are:

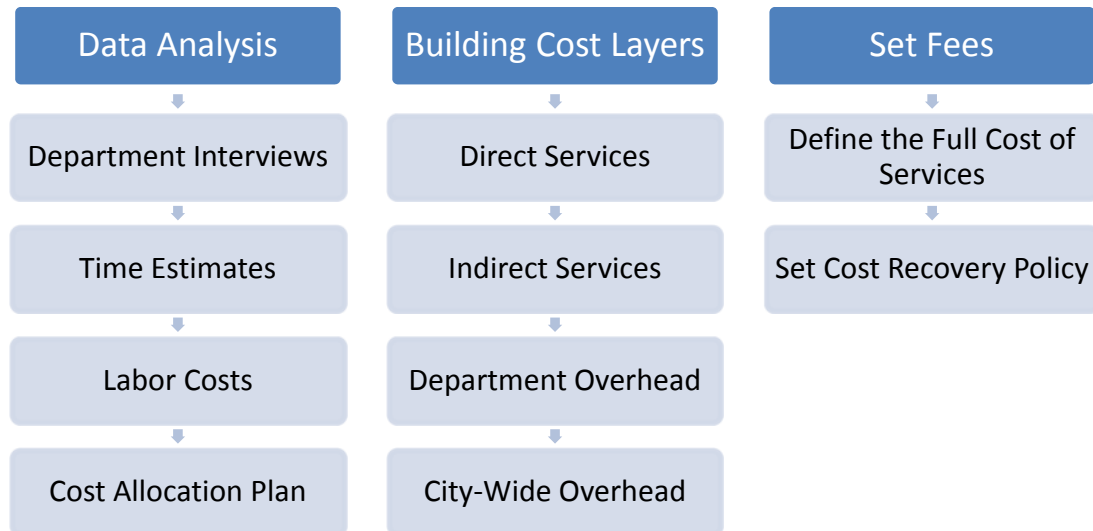
- Salaries & benefits of personnel involved
- Operating costs applicable to fee operations
- Departmental support, supervision, and administration overhead
- Internal Service Costs charged to each department
- Indirect City-wide overhead costs calculated through the Cost Allocation Plan

An important factor in determining the fully burdened rate is in the calculation of productive hours for personnel. This calculation takes the available workable hours in a year of 2,080 and adjusts this figure to account for calculated or anticipated hours’ employees are involved in non-billable activities such as paid vacation, sick leave, emergency leave, holidays, and other considerations as necessary. Dividing the full cost by the number of productive hours provides the FBHR.

The FBHRs are then used in conjunction with time estimates, when appropriate, to calculate a fees' cost based on the personnel and the amount of their time that is involved in providing each service.

SUMMARY STEPS OF THE STUDY

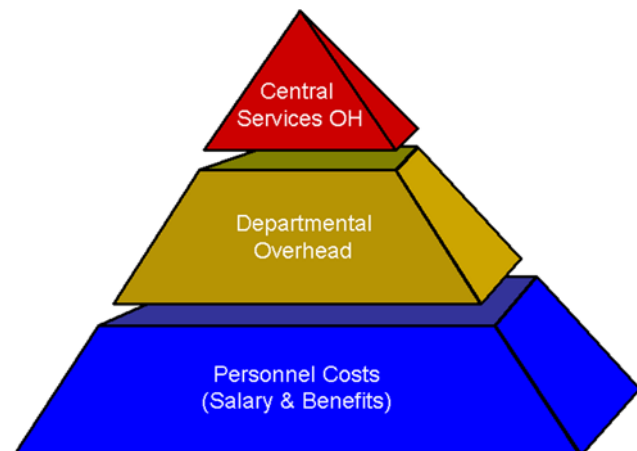
The methodology to evaluate most User Fee levels is straightforward and simple in concept. The following list provides a summary of the study process steps:



ALLOWABLE COSTS

This report identifies three types of costs that, when combined, constitute the fully burdened cost of a service ([Appendix A](#)). Costs are defined as direct labor, including salary and benefits, departmental overhead costs, and the City's central services overhead, where departmental and central service overhead costs constitute support costs. These cost types are defined as follows:

- **Direct Labor (Personnel Costs):** The costs related to staff salaries for time spent directly on fee-related services.
- **Departmental Overhead:** A proportional allocation of departmental overhead costs, including operation costs such as supplies and materials that are necessary for the department to function.
- **Central Services Overhead:** These costs, detailed in the City's Cost Allocation Plan, represent services provided by those Central Services Departments whose primary function is to support other City departments.



METHODOLOGY

The two methods of analysis for calculating fees used in this report are the:

Case Study Method (Standard Unit Cost Build-Up Approach): This approach estimates the actual labor and material costs associated with providing a unit of service to a single user. This analysis is suitable when City staff time requirements do not vary dramatically for a service, or for special projects where the time and cost requirements are easy to identify at the project's outset. Further, the method is effective in instances when a staff member from one department assists on an application, service or permit for another department on an as-needed basis. Costs are estimated based upon interviews with City staff regarding the time typically spent on tasks, a review of available records, and a time and materials analysis.

Programmatic Approach: The standard Case Study approach relies upon the detailed analysis of specific time estimates, salaries and benefits, expenditures, and overhead costs. In many instances, the underlying data are not available or vary widely, leaving a standard unit cost build-up approach impractical. In addition, market factors and policy concerns (as opposed to actual costs) tend to influence fee levels more than other types of services. With these general constraints, and to maximize the utility of this analysis, Willdan employed a different methodology where appropriate to fit the programs' needs and goals.

Valuation Based Fees: This manner of collection is used when the valuation of the improvement can be used as a proxy for the amount of effort it would take for City staff to complete the service provided. More specifically, this approach is commonly used for certain User Fees in Building.

QUALITY CONTROL/QUALITY ASSURANCE

All study components are interrelated, thus flawed data at any step in the process will cause the ultimate results to be inconsistent and unsound. The elements of our Quality Control process for User Fee calculations include:

- Involvement of knowledgeable City staff
- Clear instructions and guidance to City staff
- Reasonableness tests and validation
- Normalcy/expectation ranges
- FTE balancing
- Internal and external reviews
- Cross-checking

REASONS FOR COST INCREASES/DECREASES OVER CURRENT FEES

Within the fee tables in [Appendix C](#), the differences identified between the full costs calculated through the study and the fee levels currently in effect. The reasons for differences between the two can arise from a number of possible factors including:

- Previous fee levels may have been set at levels less than full cost intentionally, based on a policy decisions
- Staffing levels and the positions that complete fee and service activity may vary from when the previous costs were calculated
- Personnel and materials costs could have increased at levels that differed from any inflationary factors used to increase fees since the last study
- Costs that this study has identified as part of the full cost of services may not have been accounted for in a previous study
 - Departmental overhead and administration costs
 - Indirect overhead from the Cost Allocation Plan
- Changes in processes and procedures within a department, or the city as a whole

CITY STAFF CONTRIBUTIONS

As part of the study process, Willdan received tremendous support and cooperation from City staff, which contributed and reviewed a variety of components to the study, including:

- Budget and other cost data
- Staffing structures
- Fee and service structures, organization, and descriptions
- Direct and indirect work hours (billable/non-billable)
- Time estimates to complete work tasks
- Frequency and current fee levels
- Review of draft results and other documentation

A User Fee Study requires significant involvement of the managers and line staff from the departments—on top of their existing workloads and competing priorities. The contributions from City staff were critical to this study. We would like to express our appreciation to the City and its staff for their assistance, professionalism, positive attitudes, helpful suggestions, responsiveness, and overall cooperation.

COALINGA USER FEES

COST RECOVERY

The cost recovery models, by department/division fee type, are presented in detail in [Appendix C](#). Full cost recovery is determined by summing the estimated amount of time each position (in increments of minutes or hours) spends to render a service. Time estimates for each service rendered were predominately determined by Willdan and City Staff through a time and materials survey conducted for each department/division fee included in the study. The resulting cost recovery amount represents the total cost of providing each service. The City's current fee being charged for each service, if applicable, is provided in this section, as well, for reference.

It is important to note that the time and materials survey used to determine the amount of time each employee spends assisting in the provision of the services listed on the fee schedule is essential in identifying the total cost of providing each service. Specifically, in providing services, a number of employees are often involved in various aspects of the process, spending anywhere from a few minutes to several hours on the service.

The principle goal of this study was to identify the cost of City services, to provide information to help the City make informed decisions regarding the actual fee levels and charges. The responsibility to determine the final fee levels is a complicated task. City staff must consider many issues in formulating recommendations, and the City Council must consider those same issues and more in making the final decisions.

City staff assumes the responsibility to develop specific fee level recommendations to present to the City Council. Unfortunately, there are no hard and fast rules to guide the City, since many of the considerations are based on the unique characteristics of the City of Coalinga, and administrative and political discretion. However, in setting the level of full cost recovery for each fee, one should consider whether the service solely benefits one end user or the general community.

SUBSIDIZATION

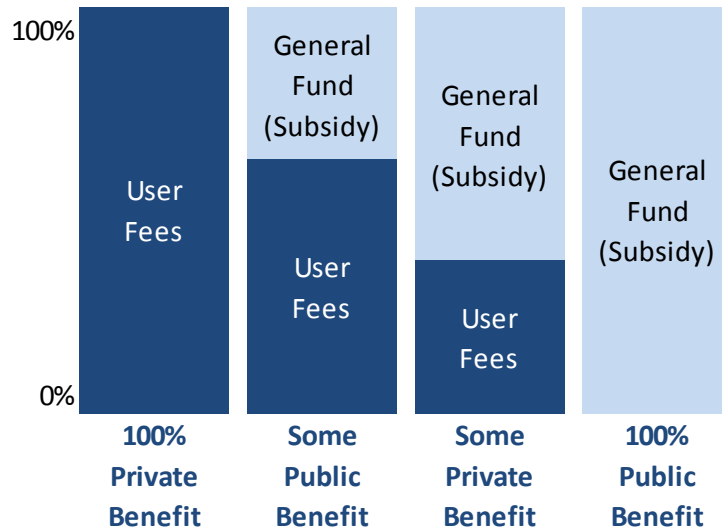
Recalling the definition of a user fee helps guide decisions regarding subsidization. The general standard is that individuals (or groups) whom receive a wholly private benefit should pay 100% of the full cost of the services. In contrast, services that are simply public benefit should be funded entirely by the general fund's tax dollars. Unfortunately, for the decision makers, a many services fall into the range between these two extremes. The graphic on the following page illustrates the potential decision basis.

Further complicating the decision, opponents of fees often assert that the activities subject to the fees provide economic, cultural, "quality of life," or other community benefits that exceed the costs to the City. It is recommended the City consider such factors during its deliberations regarding appropriate fee levels.

Of course, subsidization can be an effective public policy tool, since it can be used to reduce fees to encourage certain activities (such as compliance inspections to ensure public safety) or allow some people to be able to afford to receive services they otherwise could not at the full cost. In addition, subsidies can be an appropriate and justifiable action, such as to allow citizens to rightfully access services, without burdensome costs.

Despite the intent, it is important for the City and public to understand that subsidies must be covered by another revenue source, such as the General

Fund. Therefore, the general taxpayer will potentially help to fund private benefits, and/or other City services will not receive funds that are otherwise directed to cover subsidies.



IMPACT ON DEMAND (ELASTICITY)

Economic principles of elasticity suggest that increased costs for services (higher fees) will eventually curtail the demand for the services; whereas lower fees may spark an incentive to utilize the services and encourage certain actions. Either of these conditions may be a desirable effect to the City. However, the level of the fees that would cause demand changes is largely unknown. The Cost of Service Study did not attempt to evaluate the economic or behavioral impacts of higher or lower fees; nevertheless, the City should consider the potential impacts of these issues when deciding on fee levels.

SUMMARY

If the City’s principal goal of this study were to maximize revenues from user fees, Willdan would recommend setting user fees at 100% of the full cost identified in this study. However, we understand that revenue enhancement is not the only goal of a cost of service study, and sometimes full-cost recovery is not needed, desired, or appropriate. Other City and departmental goals, City Council priorities, policy initiatives, past experience, implementation issues, and other internal and external factors may influence staff recommendations and City Council decisions. In this case, the proper identification of additional services (new or existing services) and creation of a consistent and comprehensive fee schedule was the primary objective of this study. City staff has reviewed the full costs and identified the “recommended fee levels” for consideration by City Council. The attached appendices exhibit these unit fees individually.

The preceding sections provide background for each department or division and the results of this study’s analysis of their fees. For the full list of each fee’s analysis, refer to [Appendix C](#) of this report.

ADMINISTRATIVE SERVICES

The Administrative Services Department performs responsible and confidential administrative and secretarial duties for the City Manager, administration staff, and members of City Council; and to provide information and respond to questions from the public.

ANALYSIS

Willdan individually reviewed the services associated with the Administrative Services Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The user fee activity associated with Administrative Services is predominantly related to providing for records requests. These activities are regulated by the California Public Records Act, and the fees listed [Appendix C](#) are set in accordance to recover the cost of duplication of records and research requests that go beyond the guidelines set in the Act. One fee is proposed to stay at its current level, with three new fees added as detailed in [Appendix C](#).

AIRPORT

The Coalinga Municipal Airport is a general aviation airport located on Phelps Avenue approximately 4 miles east of downtown Coalinga. The facility was built in 1995 and is authorized by the Federal Aviation Administration (FAA) to service single-wheel aircraft with a gross weight of less than 12,500 pounds and dual-wheel aircraft with a gross weight of less than 30,000 pounds. The main runway is 100 feet X 5,000 feet, is made of asphalt concrete, and has night lighting.

The crosswind runway is 60 feet X 2,500 feet and is made of light asphalt (a combination of sand and road oils) and is available for daytime use only. The airport provides 100LL fuel. Fuel is available self-serve, twenty-four hours a day.

In addition to the runways and fueling area, the Airport has a helipad that is used by the California Highway Patrol. The helipad is located at the Coalinga Municipal Airport to provide law enforcement support, medical evacuation and search and rescue services to Coalinga and the surrounding area. It has a 500 – gallon fuel tank that provides fuel to Highway Patrol aircraft and helicopters. In cases of emergency, the Highway Patrol will provide fuel to other law enforcement and fire protection planes and helicopters.

Facilities available for lease are 16 private aircraft hangars and a 3,000 square foot maintenance hangar. A Flight Service Center Building located on the southern portion of the property houses a pilot lounge, airport office, and living quarters. The tenant receives a reduced rent in return for providing airport security evenings and weekends.

ANALYSIS

Willdan individually reviewed the services and programs associated with the Airport. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

There were five fees analyzed in the Airport department. The analysis was based upon a comparison of nearby airports. This analysis has shown that the current fees in place are less than surrounding Airports. As a result, four fees are suggested to increase, one remained the same, and three new fees were added as detailed in [Appendix C](#).

BUILDING

The Building & Safety Division of the Community Development Department is responsible for the administration and enforcement of the California Building Codes and related Federal, State, and City adopted laws and ordinances. This responsibility includes compliance with state mandates assuring all structures meet or exceed the minimum life safety standards of codes, laws, and ordinances. The Building Division assures these standards are met by providing organized procedures for reviewing and approving plans and specifications, issuing permits, and providing building inspections.

ANALYSIS

Willdan individually reviewed the services and programs associated with Building & Safety. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Building & Safety Services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. It is recommended that the City set Building and Safety services at 100% cost recovery which would result in an average fee increase of 7%. On an individual fee basis, there would be an increase for 71 fees, a decrease for 25 fees, 9 fees would remain as currently set, and 5 new fees are added as detailed in [Appendix C](#).

In addition to the fees listed under Building and Safety, the Building Permit fees are also provided by this department. For the Building Permit fees, valuation is used as a proxy for measuring the amount of effort needed to provide services. This method is an industry standard and is widely used by other jurisdictions to evaluate the cost of providing service. It is generally understood that the larger and more complex a project is, more time and effort that is required to provide the service. Project valuation also follows that trend, and so by using a combination of either project valuation or historical revenue figures along with a multiplier or cost recovery analysis for historical and anticipated future trends, current cost recovery along with variability in charges due to project type and scale is determined. In the analysis, the current valuation data in use by the City has not been updated for many years. It is recommended the department implement the most up to date valuation tables, and perform the same update on an annual basis to keep up with the changes in construction costs. This update to the most current BVD was incorporated into the analysis for the affected fees which resulted in an increase to the range of valuation covered by each tier listed to offset the increase in fees that would be needed to obtain full cost recovery for services. In order to reach full cost recovery there would need to be a 128% increase in the fee amounts listed in the modified fee table listed in [Appendix C](#).

FINANCE

The Finance Department is responsible for all financial management services and activities provided by the City. This includes payroll, accounts payable, business license, and general accounting of the City.

ANALYSIS

Willdan individually reviewed the services and programs associated with Finance. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

Listed under Finance are the Business License services provided by the City. Per State regulations most of these are considered taxes and therefore not included as part of this analysis. The penalties for Utility services are also listed under Finance, and two have been increased in order to deter those activities. One fee was added to allow for the City to recover cost associated with Credit Card fees. All services are listed in [Appendix C](#).

FIRE

The Coalinga Fire Department (CFD) was established in 1903. The CFD was all volunteered until 1906, when the city hired a full-time Fire Chief. Today, the CFD is a combination department, with 20 full-time and 6 reserve personnel. The Fire Department provides fire prevention, fire suppression, paramedic level ambulance transport, public education and community service.

ANALYSIS

Willdan individually reviewed the services and programs associated with Fire. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Fire services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee would recover the costs associated with the requested service. The suggested fees represent 100% cost recovery which would result in an average fee increase of 54%. On an individual fee basis, there would be an increase for 31 fees, a decrease for 7 fees, 12 fees would remain as currently set, and 19 new fees are added as detailed in [Appendix C](#).

CANNABIS

The Cannabis Program Administration: Personnel who administer the City of Coalinga Commercial Cannabis Program through, conducting pre-application screening, processing of commercial cannabis regulatory permits and background checks, managing critical IT infrastructure and databases, in addition to administering a comprehensive monitoring and compliance program for all permitted commercial cannabis operations in the City of Coalinga.

ANALYSIS

Willdan individually reviewed the services and programs associated with the Cannabis Program. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Marijuana services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee would recover the costs associated with the requested service. The suggested fees represent 100% cost recovery which would result in an average fee increase of 3%. On an individual fee basis, there would be an increase for 14 fees, 4 fees would remain as currently set, and 3 new fees as detailed in [Appendix C](#).

PLANNING

The Planning Division of the Community Development Department maintains and updates the City's General Plan, Annexation Projects, Zoning Ordinance, Subdivision Ordinance, and other development related ordinances and regulations. The Planning Division informs developers and business owners regarding the process and requirements for constructing new projects in the City, and provides economic development information such as population projections, median household income levels, availability of commercial and industrial sites, and location of City infrastructure. The Planning Division also processes applications for conditional use permits, variances, general plan amendments, tentative subdivision maps, and zone changes for private development projects in the City.

ANALYSIS

Willdan individually reviewed the services provided by Planning. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of services in Planning fees relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis has shown that in general Planning services are currently underrecovering the cost of providing services. The suggested fees represent 100% cost recovery which would result in an average fee increase of 1%. The result would be an increase in 21 fees, decrease in 9 fees, and 4 fees would remain as currently set, and 14 new fees added for those that could be measured as detailed in [Appendix C](#).

POLICE

The Police Department is charged with the protection of life and property, conducting of criminal investigations, apprehending criminal offenders, animal control and code enforcement.

ANALYSIS

Willdan individually reviewed the services and programs associated with Police. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Police services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee would recover the costs associated with the requested service. It is recommended that the City set fees at 100% cost recovery which would result in an average fee increase of 43%. As a result, 34 fees would see an increase, 6 would decrease, and 1 new fee would be added as detailed in [Appendix C](#).

PUBLIC WORKS

The Public Works and Utilities Department is comprised of the Treatment Operations Division and the Field Services Division. The Treatment Operations Division operates and maintains both the water treatment facilities and the wastewater treatment facilities. The Field Services Division is responsible for operating and maintaining the water distribution system, sanitary sewer collection system, the natural gas distribution system, street maintenance which includes storm drains, grounds maintenance and construction inspection for compliance of current City standards.

ANALYSIS

Willdan individually reviewed the services and programs associated with Public Works. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of services in Public Works relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee would recover the costs associated with the requested service. It is recommended that the City increase the fees for Public Works services as detailed in [Appendix C](#) result in an average fee increase of 91%. As a result, all four fees would be increased as detailed in [Appendix C](#).

APPENDIX A – TOTAL ALLOWABLE COST TO BE RECOVERED

Below are the total allowable costs that may be recovered through User Fees; however, only a percentage of the total allowable cost is realized as staff not only works on services related to User Fees, but also works on an array of other City functions during the operational hours of the City.

Fee Category	Total Allocable Budget	Department Personnel Cost	Department O&M Cost	Direct Overhead %	Indirect Overhead %
Community Development	301,856	263,856	38,000	14.4%	10.0%
Administrative Services	41,331	34,546	6,785	19.6%	0.0%
Finance	78,970	63,920	15,050	23.5%	0.0%
Human Resources	122,656	90,468	32,188	35.6%	0.0%
Police Department	3,033,000	2,684,500	348,500	13.0%	10.0%
Fire Department	2,670,596	2,312,926	357,670	15.5%	10.0%
Service Center	157,416	138,416	19,000	13.7%	10.0%
Building Maintenance	73,573	45,933	27,640	60.2%	10.0%
Airport Operations	15,860	11,980	3,880	32.4%	10.0%
Municipal Grounds Maintenance	67,588	46,188	21,400	46.3%	10.0%
Water Enterprise Fund	1,001,101	855,233	145,868	17.1%	10.0%
Gas Enterprise Fund	406,232	406,232	0	0.0%	10.0%

APPENDIX B – FULLY BURDENED HOURLY RATES

Below are fully burdened hourly rates of staff positions that provide for the services detailed in [Appendix C](#). The FBHRs were used to determine the full cost of each service. They include the salary and benefit costs for each position as well as all applicable overhead amounts for each position. For positions in central service departments, such as the City Clerk and Finance, what is shown is the salary and benefit rate only, as the overhead of central service departments is recovered through the cost allocation plan. When a central service department position works on a fee or project in the purview of an operating department, the overhead rates of the operating department (shown in [Appendix A](#)) will be applied to that central service positions' salary and benefit rate for full cost recovery. For any user fee service request that is outside the scope of the fees detailed in [Appendix C](#), or for services for which there is no fee currently set up, the City can charge up to the full cost of the FBHR for personnel involved.

Position	Fully Burdened Hourly Rate
Admin - Assit to City Manager/Deputy City Clerk	75.49
Admin - Senior Administrative Analyst	59.15
Airport - Airport Maintenance Worker	52.53
Airport - Senior Administrative Analyst	70.40
BM - Custodian	54.23
CD - Certified Building Official	79.11
CD - Code Enforcement Officer	48.19
CD - Commissioner	1.36
CD - Community Development Director	118.60
CD - Office Assistant	30.22
Fin - Account Clerk (Accounts Payable)	47.86
Fin - Account Clerk (Front Counter)	47.86
Fin - Account Clerk(Business Licenses)	47.86
Fin - Account Clerk (Medical Marijuana)	35.61
Fin - Financial Services Director	117.78
Fin - Financial Supervisor	61.08
Fire - Captain	73.98
Fire - Engineer	67.11
Fire - Fire Chief	119.61
Fire - Firefighter/EMT	52.58
Fire - Firefighter/Paramedic	57.97
Fire - Office Assistant	38.08
Fire - Reserve Firefighter	13.22
Gas - Airport Maintenance Worker	40.58
Gas - Assistant Field Services Manager	66.10
Gas - City Manager	155.60
Gas - Field Services Manager	80.35
Gas - Human Resources Generalist	38.65
Gas - Maintenance Worker	40.58

Position	Fully Burdened Hourly Rate
Gas - Maintenance Worker III	42.61
Gas - Maintenance Worker/Lead Groundskeeper	40.58
Gas - Office Assistant	26.72
Gas - Public Works & Utilities Director	104.87
HR - City Manager	191.78
HR - Human Resources Generalist	47.64
MGM - Groundskeeper	47.45
MGM - Maintenance Worker/Lead Groundskeeper	57.68
Police - Animal Control Officer	43.21
Police - Corporal	65.78
Police - Crossing Guard	5.12
Police - Lieutenant	107.92
Police - Part-time Animal Control Officer	12.96
Police - Police Chief	117.24
Police - Police Officer	54.09
Police - Property and Evidence Technician	43.21
Police - Public Safety Dispatchers	43.21
Police - Records Clerk	43.21
Police - Records Clerk (Medical Marijuana)	36.87
Police - Reserve Police Officer	12.96
Police - Secretary to Chief of Police	50.02
Police - Sergeant	75.97
Service - Equipment Mechanic	52.84
Water - Airport Maintenance Worker	46.88
Water - Assistant Field Services Manager	76.35
Water - Chief Plant Operator	92.81
Water - City Manager	179.73
Water - Field Services Manager	92.81
Water - Human Resources Generalist	44.64
Water - Maintenance Worker	46.88
Water - Maintenance Worker III	49.22
Water - Maintenance Worker/Lead Groundskeeper	46.88
Water - Office Assistant	30.86
Water - Operations Superintendent	76.35
Water - Public Works & Utilities Director	121.13
Water - Water Conservation Assistant	8.75
Water - Water Operator	62.82
Water - Water Operator Apprentice	8.75
Water - Water Operator III	62.82

APPENDIX C – COST RECOVERY ANALYSIS

The following tables provide the results of the analysis, resulting full cost recovery amount, and recommended fees. For fees in which the full cost, existing fee and suggested fee is listed as “NA”, the amount or percentage was not calculable based on cost data or variable fee structure. This is most common when either the current or the suggested fee includes a variable component that is not comparable on a one to one basis, a full cost was not calculated (for penalties and fines), or when there is not a current fee amount to compare against.

Admin

Fee Group	Fee Description	Unit	Notes	Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
Admin	Copy Fee			Variable	\$0.25	NA	\$0.25	0%
Admin	FPCC Copy Fee			NA	New	NA	\$0.10	NA
Admin	Research Fee			Variable	New	NA	Actual Cost	NA
Admin	Public Records Search	per page	When allowable per CPRA	NA	New	NA	\$0.25 plus staff time including City Attorney	NA

Airport

Fee Group	Fee Description	Unit	Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
	Tiedown Fee	per day	NA	\$5.00	NA	\$7.00	40%
	Tiedown Fee	per month	NA	\$22.00	NA	\$30.00	36%
	Vehicle Parking	per day	NA	\$5.00	NA	\$7.00	40%
	Vehicle Parking	per month	NA	\$25.00	NA	\$30.00	20%
	Hanger Lease	per month	NA	\$115.00	NA	\$115.00	0%
	Film Fee - Minimum cost for use of the Airport Facility	per day	NA	New	NA	\$1,500.00	NA
	Film Fee - Nominal water, power & sewer	per day	NA	New	NA	\$50.00	NA
	Film Fee - Staff time	per hour	NA	New	NA	\$38.15	NA

Notes:

Any other requested type of events not listed are based on fair market value for the event type and suggestion/input from the Federal Aviation Administration (FAA)

Building

Fee Group	Fee Description	Unit	Notes	Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
Building Permit Issuance Fees	Plan Check Fee		of Building Permit Fee	Variable	65%	NA	NA	NA
Building Permit Issuance Fees	Re-Roof with Sheathing (up to 2,300 square feet)			\$106.44	\$93.50	100%	\$106.00	13%
Building Permit Issuance Fees	Re-Roof with Sheathing (over 2,300 square feet)			\$126.22	\$108.50	100%	\$126.00	16%
Building Permit Issuance Fees	Swimming Pool (Residential)			\$139.41	\$100.00	100%	\$139.00	39%
Building Permit Issuance Fees	Swimming Pool (Commercial)			\$165.78	\$150.00	100%	\$165.00	10%
Building Permit Issuance Fees	Re-Inspection Fee			\$66.89	\$50.00	99%	\$66.00	32%
Building Permit Issuance Fees	Solar Plan Check (Residential)	per hour		\$66.89	\$70.00	99%	\$66.00	-6%
Building Permit Issuance Fees	Solar Permit Issuance (Residential)			\$99.85	\$100.00	99%	\$99.00	-1%
Building Permit Issuance Fees	Solar Permit Issuance (Commercial Roof Mount)			\$165.78	\$150.00	100%	\$165.00	10%
Building Permit Issuance Fees	Demolition Permit			\$77.55	\$50.00	99%	\$77.00	54%
Building Permit Issuance Fees	Administrative Fee (New Construction Only)			\$287.25	\$300.00	100%	\$287.00	-4%
Building Permits	Commercial Solar Plan Review (Roof Mount)			\$126.22	New	100%	\$126.00	NA
Building Permits	Stucco			\$86.67	New	100%	\$87.00	NA
Building Permits	Gas Pressure Test (Reinspection Fee)			\$27.69	New	98%	\$27.00	NA
Strong Motion Instrumentation Fee (Earthquake Tax)- Applied to all permits	Residential Permits		Min fee \$.50	NA	Multiply valuation by .0001	NA	Multiply valuation by .0001	NA
Strong Motion Instrumentation Fee (Earthquake Tax)- Applied to all permits	Commercial Permits		Min fee \$.50	NA	Multiply valuation by .00021	NA	Multiply valuation by .00021	NA
Building Standards Administration Special Revolving Fund	Valuation Between 1 and 25,000			NA	\$1.00	NA	\$1.00	0%
Building Standards Administration Special Revolving Fund	Valuation Between 25,000 and 50,000			NA	\$2.00	NA	\$2.00	0%
Building Standards Administration Special Revolving Fund	Valuation Between 50,000 and 75,000			NA	\$3.00	NA	\$3.00	0%
Building Standards Administration Special Revolving Fund	Valuation Between 75,000 and 100,000			NA	\$4.00	NA	\$4.00	0%
Building Standards Administration Special Revolving Fund	Every 25,000 or fraction there of above 100,000			NA	\$1.00	NA	\$1.00	0%
Electrical Permits	PERMIT ISSUANCE			\$32.88	\$23.50	100%	\$32.80	40%
Electrical Permits	SINGLE FAMILY RESIDENTIAL	per sq ft		\$0.07	\$0.06	100%	\$0.07	10%
Electrical Permits	MULTI-FAMILY RESIDENTIAL	per sq ft		\$0.06	\$0.05	100%	\$0.06	19%
Electrical Permits	RESIDENTIAL SWIMMING POOL			\$39.56	\$30.00	100%	\$39.50	32%
Electrical Permits	COMMERCIAL SWIMMING POOL			\$79.11	\$60.00	100%	\$79.10	32%
Electrical Permits	SERVICE PANEL <=200A			\$19.78	\$15.00	100%	\$19.70	31%
Electrical Permits	SERVICE PANEL >200A<=1000A			\$39.56	\$30.00	100%	\$39.50	32%
Electrical Permits	SERVICE PANEL >1000A			\$59.33	\$45.00	100%	\$59.30	32%
Electrical Permits	SERVICE PANEL (SOLAR)			\$32.96	\$20.00	91%	\$30.00	50%
Electrical Permits	OUTLETS/FIXTURES/SWITCH (FIRST 20)	per unit		\$1.98	\$2.00	99%	\$1.95	-3%
Electrical Permits	OUTLETS/FIXTURES/SWITCH (20+)	per unit		\$0.99	\$0.75	96%	\$0.95	27%
Electrical Permits	SIGNS/MARQUEE (w/ Lights)			\$26.37	\$50.00	100%	\$26.30	-47%
Electrical Permits	EACH ADD SIGN/MARQUEE			\$15.82	\$4.75	100%	\$15.80	233%
Electrical Permits	POWER APPARATUS <= 1HP			\$2.64	\$4.75	99%	\$2.60	-45%
Electrical Permits	POWER APPARATUS > 1HP <= 10HP			\$7.91	\$12.30	100%	\$7.90	-36%
Electrical Permits	POWER APPARATUS > 10HP <= 50HP			\$14.50	\$24.60	100%	\$14.50	-41%
Electrical Permits	POWER APPARATUS > 50HP			\$29.01	\$49.50	100%	\$29.00	-41%

Building

Fee Group	Fee Description	Unit	Notes	Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
Electrical Permits	ELECTRICAL PANEL			\$43.51	\$45.00	100%	\$43.50	-3%
Electrical Permits	MISCELLANEOUS APPARATUS			\$29.01	\$18.20	100%	\$29.00	59%
Electrical Permits	TEMP POWER SERVICE POLE			\$43.51	\$58.00	100%	\$43.50	-25%
Electrical Permits	TEMP POWER SERVICE DIST SYSTEM			\$7.91	\$12.30	100%	\$7.90	-36%
Mechanical Permits	Permit Issuance			\$39.47	\$23.50	100%	\$39.40	68%
Mechanical Permits	FURNACE: <= 100,000 BTUH			\$13.19	\$14.80	99%	\$13.10	-11%
Mechanical Permits	FURNACE: => 100,000 BTUH			\$19.78	\$18.20	100%	\$19.70	8%
Mechanical Permits	DUO PAC A/C			\$43.51	\$40.00	100%	\$43.50	9%
Mechanical Permits	EVAPORATIVE COOLER			\$26.37	\$23.00	100%	\$26.30	14%
Mechanical Permits	VENTILATION FAN			\$6.59	\$7.25	99%	\$6.50	-10%
Mechanical Permits	COMMERCIAL HOOD			\$65.93	\$45.00	100%	\$65.90	46%
Mechanical Permits	AIR HANDLER < 10,000 CFM			\$6.59	\$10.65	99%	\$6.50	-39%
Mechanical Permits	AIR HANDLER >= 10,000 CFM			\$11.87	\$18.10	99%	\$11.80	-35%
Mechanical Permits	<= 3HP, COMPRESSOR/BOILER			\$13.19	\$14.70	99%	\$13.10	-11%
Mechanical Permits	=>3HP <=15HP, COMP BROILER			\$19.78	\$27.00	100%	\$19.70	-27%
Mechanical Permits	15HP <= 30HP, COMP/BOILER			\$26.37	\$37.25	100%	\$26.30	-29%
Mechanical Permits	30HP <= 50HP, COMP/BOILER			\$32.96	\$55.45	100%	\$32.90	-41%
Mechanical Permits	< 50HP, COMPRESSOR/BOILER			\$52.74	\$92.65	100%	\$52.70	-43%
Mechanical Permits	APPLIANCE VENT			\$5.27	\$7.25	100%	\$5.25	-28%
Mechanical Permits	Ducting			\$26.37	New	100%	\$26.30	NA
Mechanical Permits	Air Purification Ventilation			\$19.78	New	100%	\$19.70	NA
Plumbing Permits	Permit Issuance			\$39.47	\$23.50	100%	\$39.40	68%
Plumbing Permits	FIXTURE/TRAP	per unit		\$5.27	\$3.00	99%	\$5.20	73%
Plumbing Permits	REP / ALTER FIXTURE OR TRAP	per unit		\$3.96	\$2.00	99%	\$3.90	95%
Plumbing Permits	SEWAGE DISPOSAL SYSTEM			\$29.01	\$29.00	100%	\$29.00	0%
Plumbing Permits	WATER HEATER (RESIDENTIAL)			\$7.91	\$10.00	100%	\$7.90	-21%
Plumbing Permits	WATER HEATER (COMMERCIAL)			\$26.37	\$25.00	100%	\$26.30	5%
Plumbing Permits	GAS PIPING			\$19.78	\$8.25	100%	\$19.70	139%
Plumbing Permits	WATER PIPING			\$13.19	\$6.15	99%	\$13.10	113%
Plumbing Permits	LAWN SPRINKLER SYSTEM			\$39.56	\$29.00	100%	\$39.50	36%
Plumbing Permits	LAWN SPRINKLER BACKFLOW DEVICE			\$13.19	\$78.00	99%	\$13.10	-83%
Plumbing Permits	PUBLIC POOL			\$118.67	\$100.00	99%	\$118.00	18%
Plumbing Permits	PUBLIC SPA			\$118.67	\$75.00	99%	\$118.00	57%
Plumbing Permits	PRIVATE SWIMMING POOL			\$52.74	\$50.00	99%	\$52.00	4%
Plumbing Permits	PRIVATE SPA			\$52.74	\$35.00	99%	\$52.00	49%
Plumbing Permits	MISC APPLIANCE			\$13.19	\$9.80	99%	\$13.10	34%
Plumbing Permits	PRESSURE TEST			\$27.69	\$8.25	100%	\$27.60	235%
	Contract Environmental Markup		of Contract Price	24%	30%	100%	24%	-20%

Building

Building Permit Fees (Schedule A2)- Current						
Valuation	Fee					
\$1 - \$500	\$23.50					
\$501 - \$2,000	\$23.50 for first	\$500	plus	\$3.05 for each additional	\$100 or fraction thereof, to and including	\$2,000
\$2,001 - 25,000	\$69.25 for first	\$2,000	plus	\$14.00 for each additional	\$1,000 or fraction thereof, to and including	\$25,000
\$25,001 - 50,000	\$391.75 for first	\$25,000	plus	\$10.10 for each additional	\$1,000 or fraction thereof, to and including	\$50,000
\$50,001 - \$100,000	\$643.75 for first	\$50,000	plus	\$7.00 for each additional	\$1,000 or fraction thereof, to and including	\$100,000
\$100,001 - \$500,000	\$993.75 for first	\$100,000	plus	\$5.60 for each additional	\$1,000 or fraction thereof, to and including	\$500,000
\$500,001 - \$1,000,000	\$3,233.75 for first	\$500,000	plus	\$4.75 for each additional	\$1,000 or fraction thereof, to and including	\$1,000,000
\$1,000,000 and up	\$5,608.75 for first	\$1,000,000	plus	\$3.65 for each additional	\$1,000 or fraction thereof	

Building Permit Fees (Schedule A2)- Suggested						
Valuation	Fee					
\$1 - \$800	\$54.19					
\$800 - \$3,000	\$54.19 for first	\$800	plus	\$4.80 for each additional	\$100 or fraction thereof, to and including	\$3,000
\$3,001 - 38,000	\$159.68 for first	\$3,000	plus	\$21.25 for each additional	\$1,000 or fraction thereof, to and including	\$38,000
\$38,001 - 75,000	\$903.31 for first	\$38,000	plus	\$15.70 for each additional	\$1,000 or fraction thereof, to and including	\$75,000
\$75,001 - \$150,000	\$1,484.39 for first	\$75,000	plus	\$10.76 for each additional	\$1,000 or fraction thereof, to and including	\$150,000
\$150,001 - \$750,000	\$2,291.43 for first	\$150,000	plus	\$8.61 for each additional	\$1,000 or fraction thereof, to and including	\$750,000
\$750,001 - \$1,500,000	\$7,456.52 for first	\$750,000	plus	\$7.30 for each additional	\$1,000 or fraction thereof, to and including	\$1,500,000
\$1,500,000 and up	\$12,932.91 for first	\$1,500,000	plus	\$6.17 for each additional	\$1,000 or fraction thereof	

Finance

Fee Group	Fee Description	Unit	Notes
	Annual Business Tax Certificate		
	Transfer for Business Tax Certificate		
	Duplicate Business Tax Certificate		
	Non-Payment of Annual Business Tax Certificate		of the Tax Delinquent + 1.5% Interest
License Fees per quarter (based on monthly sales)	Less than \$1,000.00		
License Fees per quarter (based on monthly sales)	\$1,000.00 to \$1,999.99		
License Fees per quarter (based on monthly sales)	\$2,000.00 to \$2,999.99		
License Fees per quarter (based on monthly sales)	\$3,000.00 to \$4,999.99		
License Fees per quarter (based on monthly sales)	\$5,000.00 and over		plus \$.50 per month for each increase of \$1,000.00
Specific Business Rates	Theatres, Minstrels, Opera, or Concert (Less than one month)	per day	
Specific Business Rates	Theatres, Minstrels, Opera, or Concert (one month)	per month	
Specific Business Rates	Theatres, Minstrels, Opera, or Concert (quarter year)	per quarter	
Specific Business Rates	Circus, Caravan, Menagerie or side show	per day	
Specific Business Rates	Parading	per day	
Specific Business Rates	Carnivals		plus \$25.00 per day per ferris wheel
Specific Business Rates	Fortune Telling, Palmistry	per day	
Specific Business Rates	Boxing and Sporting Matches	per match	
Specific Business Rates	Shooting Gallery	per quarter	per table, alley, or lane
Specific Business Rates	Billiards, Pool Tables, Bowling		
Specific Business Rates	Dances	per dance	
Specific Business Rates	Hotels (not more than 15 bedrooms)	per quarter	
Specific Business Rates	Hotels (16-25 bedrooms)	per quarter	
Specific Business Rates	Hotels (more than 25 bedrooms)	per quarter	
Specific Business Rates	Rooming House (no more than 5 furnished rooms)	per quarter	
Specific Business Rates	Rooming House (6-25 furnished rooms)	per quarter	
Specific Business Rates	Rooming House (More than 25 furnished rooms)	per quarter	
Specific Business Rates	Brokerage Business	per quarter	
Specific Business Rates	Rent and Debt Collector	per quarter	
Specific Business Rates	Attorneys at law	per quarter	
Specific Business Rates	Physician or Surgeon	per quarter	
Specific Business Rates	Dentists	per quarter	
Specific Business Rates	Undertakers	per quarter	
Specific Business Rates	Service Station		
Specific Business Rates	Sale of Motor Vehicles	per quarter	
Specific Business Rates	Auctions	per day	
Specific Business Rates	Auctioneer for hire	per day	
Specific Business Rates	Garages		
Specific Business Rates	Printers	per quarter	
Specific Business Rates	Handbill Distributors	per quarter	
Specific Business Rates	Peddlers	per day	
Specific Business Rates	Horned Toad Derby Temporary Business License	per day	
Specific Business Rates	Vending of Musical Instruments	per quarter	
Specific Business Rates	Pawn Shops	per quarter	
Specific Business Rates	Freight Business	per quarter	per vehicle
Specific Business Rates	Barber and Beauty Shops	per quarter	per chair
Specific Business Rates	House Movers	per house	

Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
NA	\$25.00	NA	\$25.00	0%
NA	\$25.00	NA	\$25.00	0%
NA	\$25.00	NA	\$25.00	0%
NA	25%	NA	\$0.25	0%
NA	\$7.50	NA	\$7.50	0%
NA	\$12.50	NA	\$12.50	0%
NA	\$15.00	NA	\$15.00	0%
NA	\$20.00	NA	\$20.00	0%
NA	\$20.00	NA	\$20.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	\$20.00	NA	\$20.00	0%
NA	\$20.00	NA	\$20.00	0%
NA	\$150.00	NA	\$150.00	0%
NA	\$75.00	NA	\$75.00	0%
NA	\$150.00	NA	\$150.00	0%
NA	\$25.00	NA	\$25.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	\$5.00	NA	\$5.00	0%
NA	\$5.00	NA	\$5.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	\$15.00	NA	\$15.00	0%
NA	\$20.00	NA	\$20.00	0%
NA	\$2.50	NA	\$2.50	0%
NA	\$5.00	NA	\$5.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	based upon gross sales	NA	gross sales	NA
NA	\$100.00	NA	\$100.00	0%
NA	\$25.00	NA	\$25.00	0%
NA	\$3.00	NA	\$3.00	0%
NA	based upon gross sales	NA	gross sales	NA
NA	\$10.00	NA	\$10.00	0%
NA	\$10.00	NA	\$10.00	0%
NA	\$60.00	NA	\$60.00	0%
NA	\$25.00	NA	\$25.00	0%
NA	\$25.00	NA	\$25.00	0%
NA	\$25.00	NA	\$25.00	0%
NA	\$5.00	NA	\$5.00	0%
NA	\$5.00	NA	\$5.00	0%
NA	\$20.00	NA	\$20.00	0%

Finance

Fee Group	Fee Description	Unit	Notes
Specific Business Rates	Hospitals (for profit)	per quarter	
Specific Business Rates	Hospitals (not-for-profit)		exempt
Specific Business Rates	Shore Repair	per quarter	
Specific Business Rates	Tailoring	per quarter	
Specific Business Rates	Soliciting of Pictures	per year	
Specific Business Rates	Public Utility Company	per quarter	
Specific Business Rates	Contractors	per year	
Specific Business Rates	Gaming Establishments (gaming tables)	per quarter	per table
Specific Business Rates	Gaming Establishments (slot machines)	per quarter	per machine
Delinquent Account Fees (utilities)	Late Fee		Minimum Fee \$2.50
Delinquent Account Fees (utilities)	Shut-Off Notice Process Fee		
Delinquent Account Fees (utilities)	Reconnection Fee During Business Hours		request before 2pm
Delinquent Account Fees (utilities)	Reconnection Fee After Business Hours		request after 2pm
Delinquent Account Fees (utilities)	Meter Tampering Fee		
Delinquent Account Fees (utilities)	Unauthorized Connection Fee		
Delinquent Account Fees (utilities)	Return check Fee		
Delinquent Account Fees (utilities)	Missed Appointment Fee After Second Time		
	Credit Card pass thru		

Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
NA	\$7.50	NA	\$7.50	0%
NA		NA		NA
NA	\$2.50	NA	\$2.50	0%
NA	\$2.50	NA	\$2.50	0%
NA	\$100.00	NA	\$100.00	0%
NA	\$5.00	NA	\$5.00	0%
NA	\$50.00	NA	\$50.00	0%
NA	\$25.00	NA	\$25.00	0%
NA	\$25.00	NA	\$25.00	0%
NA	5% per month	NA	per month	NA
NA	\$10.00	NA	\$10.00	0%
NA	\$45.00	NA	\$60.00	33%
NA	\$105.00	NA	\$150.00	43%
NA	\$300.00	NA	\$300.00	0%
NA	\$300.00	NA	\$300.00	0%
NA	\$25.00	NA	\$25.00	0%
NA	\$20.00	NA	\$20.00	0%
Variable	New	NA	\$2.95	NA

Fire

Fee Group	Fee Description	Unit	Fee Type	Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
Fire Plan Check Fees	Fire Hood / Duct Plan Check and Inspection Fee		Flat Fee	\$299.03	\$247.00	100%	\$299.00	21%
Fire Plan Check Fees	Fire Alarm Plan Check and Inspection (+ Device)		Flat Fee	\$358.83	\$230.00	100%	\$358.00	56%
Fire Plan Check Fees	Per Device		Flat Fee	\$2.00	\$20.00	100%	\$2.00	-90%
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection - NFPA 13D Systems		Flat Fee	\$358.83	\$200.00	100%	\$358.00	79%
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection - NFPA 13D Subdivision (per model)		Flat Fee	\$239.22	\$200.00	100%	\$239.00	20%
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection - NFPA 13D Subdivision (per permit)		Flat Fee	\$119.61	\$200.00	99%	\$119.00	-41%
Fire Plan Check Fees	Fire Sprinkler Plan Check and Inspection NFPA 13 or 13R Systems (Base Fee + Number Heads + Floor/Riser)		Flat Fee	\$437.94	\$200.00	100%	\$437.00	119%
Fire Plan Check Fees	Heads 1-99		Flat Fee	\$119.61	\$45.00	99%	\$119.00	164%
Fire Plan Check Fees	Heads 100-199		Flat Fee	\$239.22	\$105.00	100%	\$239.00	128%
Fire Plan Check Fees	Heads 200 or more (Each additional head over 199 + 199 Head Fee)		Flat Fee	\$0.50	\$60.00	100%	\$0.50	-99%
Fire Plan Check Fees	Each Floor / Riser over 1 (Apartments Exempt)		Flat Fee	\$119.61	\$60.00	99%	\$119.00	98%
Fire Plan Check Fees	Stationary Fire Pump		Flat Fee	\$478.44	New	100%	\$478.00	NA
Fire Plan Check Fees	Site Plan Review		Flat Fee	\$119.61	New	99%	\$119.00	NA
Fire Plan Check Fees	Fire Main, 3 or less Hydrants		Flat Fee	\$239.22	New	100%	\$239.00	NA
Fire Plan Check Fees	Fire Main, 4 or more Hydrants (Base Fee + per hydrant		Flat Fee	\$239.22	New	100%	\$239.00	NA
Fire Plan Check Fees	Per Hydrant over 3		Flat Fee	\$59.81	New	99%	\$59.00	NA
Fire Plan Check Fees	Deferred Submittal Request		Flat Fee	\$119.61	New	99%	\$119.00	NA
Fire Plan Check Fees	Spray Booth / Paint Room (Not including Fire Prot) System)		Flat Fee	\$119.61	New	99%	\$119.00	NA
Fire Plan Check Fees	Re-Submittal Fee (Each, after First resubmittal or After plan approval)		Flat Fee	\$119.61	New	99%	\$119.00	NA
Tenant Improvements (TI)	Tenant Improvements Sprinkler Plan Check - Install or Relocate 7 Heads or more		Flat Fee	\$239.22	\$247.00	100%	\$239.00	-3%
Tenant Improvements (TI)	Tenant Improvements Sprinkler Plan Check - Install or Relocate Less than 7 Heads		Flat Fee	\$119.61	\$175.00	99%	\$119.00	-32%
Tenant Improvements (TI)	Onsite Sprinkler or Hydrant Mains Flush and Pressure Check (Underground System)		Flat Fee	\$89.71	\$60.00	99%	\$89.00	48%
Tenant Improvements (TI)	Overhead System Pressure Test		Flat Fee	\$119.61	\$60.00	99%	\$119.00	98%
Tenant Improvements (TI)	5 Year Certification Sprinkler Test		Flat Fee	\$119.61	\$100.00	99%	\$119.00	19%
Tenant Improvements (TI)	US - Antifreeze System		Flat Fee	\$239.22	\$166.00	100%	\$239.00	44%
Tenant Improvements (TI)	US - Foam Systems		Flat Fee	\$239.22	\$221.00	100%	\$239.00	8%
Tenant Improvements (TI)	US - Fire Pump		Flat Fee	\$358.83	\$635.00	100%	\$358.00	-44%
Tenant Improvements (TI)	US - Medical Gas		Flat Fee	\$239.22	\$60.00	100%	\$239.00	298%
Tenant Improvements (TI)	Fire Standpipe System		Flat Fee	\$119.61	\$166.00	99%	\$119.00	-28%
Fire Code Enforcement Inspections	Residential (first and second inspection)		Flat Fee	NA	no charge	NA	NA	NA
Fire Code Enforcement Inspections	Commercial (first and second inspection)		Flat Fee	NA	no charge	NA	NA	NA
Fire Code Enforcement Inspections	Third inspection		Flat Fee	\$119.61	\$50.00	99%	\$119.00	138%
Fire Code Enforcement Inspections	Non Compliant Citation - Fire Code, Building Code, or Municipal Code (First Citation)		Penalty	\$100.00	\$100.00	100%	\$100.00	0%

Fire

Fee Group	Fee Description	Unit	Fee Type	Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
Fire Code Enforcement Inspections	Non Compliant Citation - Fire Code, Building Code, or Municipal Code (Second Citation)		Penalty	\$500.00	\$200.00	100%	\$500.00	150%
Fire Code Enforcement Inspections	Non Compliant Citation - Fire Code, Building Code, or Municipal Code (Third Citation)		Penalty	\$1,000.00	\$300.00	100%	\$1,000.00	233%
Fire Code Enforcement Inspections	False Alarm Response (First)		Penalty	NA	no charge	NA	NA	NA
Fire Code Enforcement Inspections	False Alarm Response (Second)		Penalty	NA	no charge	NA	NA	NA
Fire Code Enforcement Inspections	False Alarm Response (Third)		Penalty	\$100.00	\$100.00	100%	\$100.00	0%
Fire Code Enforcement Inspections	False Alarm Response (Fourth)		Penalty	\$200.00	\$150.00	100%	\$200.00	33%
Fire Code Enforcement Inspections	False Alarm Response (Fifth)		Penalty	\$400.00	\$200.00	100%	\$400.00	100%
Fire Code Enforcement Inspections	State Mandated 850 Inspection for Licensing and Certification (per hour - 3/4 Hour minimum)		Flat Fee	\$119.61	\$80.00	99%	\$119.00	49%
Fire Code Enforcement Inspections	Fire Report		Flat Fee	\$15.00	\$10.00	100%	\$15.00	50%
Fire Code Enforcement Inspections	Hydrant Testing, Inspect and Flow		Flat Fee	\$105.82	\$45.00	99%	\$105.00	133%
Fire Code Enforcement Inspections	Special Hazard Use Permit		Flat Fee	\$119.61	\$45.00	99%	\$119.00	164%
Fire Code Enforcement Inspections	Tank Installation/Removal Permit		Flat Fee	\$239.22	\$45.00	100%	\$239.00	431%
Fire Code Enforcement Inspections	Tank Plan Review		Flat Fee	\$239.22	\$100.00	100%	\$239.00	139%
Fire Code Enforcement Inspections	Tents, Canopies, or Temporary Membrane Structures		Flat Fee	\$119.61	\$75.00	99%	\$119.00	59%
Fire Code Enforcement Inspections	Burn Permit		Flat Fee	NA	no charge	NA	NA	NA
Fire Code Enforcement Inspections	Permitted Control Burn Escape Response		Flat Fee	Variable	A/C	NA	A/C	NA
Fire Code Enforcement Inspections	Illegal Burn Charges		Penalty	Variable	A/C	NA	A/C	NA
Fire Code Enforcement Inspections	Right-of-way Clean Up		Flat Fee	Variable	A/C	NA	A/C	NA
Fire Code Enforcement Inspections	Fireworks Stand Permit and Inspection		Flat Fee	\$132.30	\$100.00	100%	\$132.00	32%
Fire Code Enforcement Inspections	Public Fireworks Display Permit		Flat Fee	\$132.30	\$100.00	100%	\$132.00	32%
Fire Code Enforcement Inspections	Public Fireworks Display Engine Company Standby		Flat Fee	Variable	A/C	NA	A/C	NA
Fire Code Enforcement Inspections	Carnivals/Fairs Permit and Inspection		Flat Fee	\$358.83	\$175.00	100%	\$358.00	105%
Fire Code Enforcement Inspections	Special Event: Park Booth Fire inspection		Flat Fee	\$29.90	\$20.00	97%	\$29.00	45%
Fire Code Enforcement Inspections	Bonfire Permit and Inspection		Flat Fee	\$119.61	\$45.00	99%	\$119.00	164%
Fire Code Enforcement Inspections	Haunted Houses		Flat Fee	\$119.61	New	99%	\$119.00	NA
Court Appearance or Deposition	Fee for Civil Case Appearance (Actual Cost)		Flat Fee	Variable	A/C	NA	A/C	NA
Legal Processing Fee	Fee for Civil Case Subpoena of Records, whether records found or not (per Hour, 15 Minute Increments)		Flat Fee	\$38.08	New	100%	\$38.00	NA
Legal Processing Fee	Copy per page (.10)			\$0.10	New	100%	\$0.10	NA
Legal Processing Fee	Postage (Actual Cost)			Variable	New	NA	A/C	NA
Other Plan Check / Inspection	Per Hour		Flat Fee	\$119.61	New	99%	\$119.00	NA
Inspection Fee	Overtime Inspection / Review - After normal business hours (2 hour minimum)			\$179.42	New	100%	\$179.00	NA
Fire Code Enforcement	Citation - First Violation of Fire Code, Building Code, or Municipal Code		Penalty	\$100.00	New	100%	\$100.00	NA
Fire Code Enforcement	Citation - Second Violation of Fire Code, Building Code, or Municipal Code		Penalty	\$500.00	New	100%	\$500.00	NA
Fire Code Enforcement	Citation - Third Violation of Fire Code, Building Code, or Municipal Code		Penalty	\$1,000.00	New	100%	\$1,000.00	NA
File Search	Providing Research, Etc (30 Minute Minimum)		Flat Fee	\$38.08	New	100%	\$38.00	NA
File Search	Copy per page (.10)			\$0.10	New	100%	\$0.10	NA

Cannabis

Fee Description	Unit	Notes	Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
Live Scan Processing			\$453.50	\$400.00	100%	\$453.00	13%
Live Scan Processing Renewal			\$303.50	New	100%	\$303.00	NA
Pre-Application			\$503.93	\$300.00	100%	\$503.00	68%
Regulatory Permit Application			\$2,055.77	\$2,000.00	100%	\$2,055.00	3%
Employee Permit			\$490.24	\$400.00	100%	\$490.00	23%
Annual Regulatory Permit Renewal			\$382.92	New	100%	\$382.00	NA
Indoor Cultivation (Up to 5,000 S/F Canopy)			\$45,522.42	\$44,787.00	100%	\$45,522.00	2%
Indoor Cultivation (5,001 - 10,000 S/F Canopy)			\$49,920.22	\$49,174.00	100%	\$49,920.00	2%
Indoor Cultivation (10,001 - 22,000 S/F Canopy)			\$54,307.22	\$53,561.00	100%	\$54,307.00	1%
Manufacturing (nonvolatile)			\$61,758.22	\$61,012.00	100%	\$61,758.00	1%
Manufacturing (volatile)			\$64,242.22	\$63,496.00	100%	\$64,242.00	1%
Testing Laboratory			\$11,798.22	\$11,562.00	100%	\$11,798.00	2%
Distributor			\$11,102.22	\$6,965.00	99%	\$11,012.00	58%
Nursery			\$45,533.22	\$44,787.00	100%	\$45,533.00	2%
Penalties on or after 1/15			NA	5%		5%	0%
Penalties on or after 2/1			NA	10%		10%	0%
Penalties on or after 3/1			NA	25%		25%	0%
Combined Licenses (Fee Reduction)			NA	10%		10%	0%
Combined Licenses (Fee Reduction)			NA	10%		15%	50%
Employee Transfer			\$60.91	\$50.00	99%	\$60.00	20%
Retailer Permit			\$53,532.00	New	100%	\$53,532.00	NA

Planning

Fee Group	Fee Description	Unit	Notes	Full Cost or Deposit Estimate	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
	Determination of Unspecified Uses		Deposit, plus A/C	\$615.03	\$500.00	100%	\$615.00	23%
	Zone Text Amendments		Deposit, plus A/C	\$1,258.38	\$1,000.00	100%	\$1,258.00	26%
	Re-Zoning		Deposit, plus A/C	\$1,969.79	\$2,000.00	100%	\$1,969.00	-2%
	Conditional Use Permit		Deposit, plus A/C	\$1,767.30	\$1,500.00	100%	\$1,767.00	18%
	Home Occupation Permits		Deposit, plus A/C	\$110.99	\$100.00	99%	\$110.00	10%
	Variance		Deposit, plus A/C	\$516.57	\$500.00	100%	\$516.00	3%
	Modification/Revocation of Conditional Use Permit/Variance		Deposit, plus A/C	\$1,220.61	\$1,000.00	100%	\$1,220.00	22%
	Minor Deviations to Ordinance/Standards		Deposit, plus A/C	\$279.38	\$350.00	100%	\$279.00	-20%
	Site Plan Review		Deposit, plus A/C	\$1,227.82	\$1,000.00	100%	\$1,227.00	23%
	Tentative Subdivision Map		Deposit, plus A/C	\$1,465.01	\$2,000.00	100%	\$1,465.00	-27%
	Revised Tentative Subdivision Map		Deposit, plus A/C	\$1,039.75	\$1,000.00	100%	\$1,039.00	4%
	Final Map		Deposit, plus A/C	\$696.35	\$1,000.00	100%	\$696.00	-30%
	Revised Final Map		Deposit, plus A/C	\$390.06	\$500.00	100%	\$390.00	-22%
	Tentative Parcel Map		Deposit, plus A/C	\$1,032.47	\$1,000.00	100%	\$1,032.00	3%
	Revision to Acreage Map		Deposit, plus A/C	\$318.53	\$200.00	100%	\$318.00	59%
	Parcel Map Waiver		Deposit, plus A/C	\$486.36	\$1,000.00	100%	\$486.00	-51%
	Lot Line Adjustment		Deposit, plus A/C	\$390.42	\$350.00	100%	\$390.00	11%
	Certificate of Compliance		Deposit, plus A/C	\$177.65	\$150.00	100%	\$177.00	18%
	General Plan Amendments		Deposit, plus A/C	\$1,930.09	\$1,500.00	100%	\$1,930.00	29%
	Annexation		Deposit, plus A/C	\$2,522.74	\$2,500.00	100%	\$2,522.00	1%
	Appeal Decision of Planning Director		Deposit, plus A/C	\$259.23	\$250.00	100%	\$259.00	4%
	Temporary Use Permit		Deposit, plus A/C	\$197.33	\$150.00	100%	\$197.00	31%
	Sign Permit			\$78.82	\$75.00	99%	\$78.00	4%
	General Plan Colored Map			\$21.85	\$5.00	96%	\$21.00	320%
	Contract Environmental Documentation & Master Plans		of Contract Amount	24%	20%	100%	24%	20%
	Zoning Map			\$13.87	\$7.00	94%	\$13.00	86%
	Environmental Documents - Public Review			\$26.27	\$40.00	99%	\$26.00	-35%
	City standards and Specifications			\$13.87	\$30.00	94%	\$13.00	-57%
	Misc. Copies		per page	Variable	\$0.25	NA	\$0.25	0%
	Non-Conforming Use Letter			\$132.66	\$150.00	100%	\$132.00	-12%
Improvement Engineering, Plan Checking and Construction Inspection Fees.	First \$70,000 of estimated improvement fees		6% fee	Variable	6%	100%	6%	0%
Improvement Engineering, Plan Checking and Construction Inspection Fees.	Next \$430,000 of estimated improvement cost		3 1/2% fee	Variable	3.5%	100%	4%	14%
Improvement Engineering, Plan Checking and Construction Inspection Fees.	Next \$500,000 of estimated improvement cost		2% fee	Variable	2%	100%	2%	0%
Improvement Engineering, Plan Checking and Construction Inspection Fees.	Over \$1,000,000 of estimated improvement cost		1% fee	Variable	1%	100%	1%	0%
	Zoning Certification	per hour	Reimbursed at hourly rate	\$68.32	New	100%	\$68.00	NA
	Environmental Review (Notice of Exemption)			\$136.65	New	100%	\$136.00	NA
	Environmental Review (ND/MND/EIR)			\$646.79	New	100%	\$646.00	NA
	Environmental Review (ND/MND/EIR) Contract Administrative Fee		15% of Contract	15%	New	100%	15%	NA
	Master Sign Permit			\$248.74	New	100%	\$248.00	NA
	Second Residential Unit			\$130.14	New	100%	\$130.00	NA
	Landscape Plan Check		15% of Contract Cost	\$100.49	New	100%	\$100.00	NA
	Development Agreements		Plus Actual Cost	\$493.49	New	100%	\$493.00	NA
	Revised Parcel Map		Plus Actual Cost	\$562.67	New	100%	\$562.00	NA

Planning

Fee Group	Fee Description	Unit	Notes	Full Cost or Deposit Estimate	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
	Residential Plot Plan Review			\$41.19	New	100%	\$41.00	NA
	Administrative Site Plan Review		Plus Actual Cost	\$493.32	New	100%	\$493.00	NA
	General Plan Conformity Finding			\$248.74	New	100%	\$248.00	NA
	Density Bonus			\$137.69	New	99%	\$137.00	NA
	Tentative Subdivision Map (Condominium)		Plus Actual Cost	\$1,223.83	New	100%	\$1,223.00	NA

Notes:

Deposits determined by department based on scope of work

Police

Fee Group	Fee Description	Unit	Fee Type	Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
	Vehicle Release			\$44.32	\$80.00	99%	\$44.00	-45%
	Clearance Letter			\$48.21	\$15.00	100%	\$48.00	220%
	Repo Administrative Fee			\$26.61	\$15.00	98%	\$26.00	73%
	Fingerprints			\$15.80	\$12.00	95%	\$15.00	25%
	Copy of Citation			\$26.61	\$2.00	98%	\$26.00	1200%
	DUI Recovery			\$102.30	\$400.00	100%	\$102.00	-75%
	Copy of Report			\$48.21	\$12.00	100%	\$48.00	300%
	Bicycle License Renewal			\$26.61	\$1.00	98%	\$26.00	2500%
	Bicycle License 3 Years			\$26.61	\$5.00	98%	\$26.00	420%
	Copy of Report			\$48.21	\$12.00	100%	\$48.00	300%
	Copy of Photos			\$53.21	\$15.00	100%	\$53.00	253%
	DOJ Livescan Fee		Flat Fee	\$26.61	\$32.00	98%	\$26.00	-19%
	DOJ & FBI Livescan Fee			\$26.61	\$49.00	98%	\$26.00	-47%
	Other Livescan Fees			\$26.61	New	98%	\$26.00	NA
	Livescan Rolling Fee			\$26.61	\$12.00	98%	\$26.00	117%
	CCW Permit			\$85.23	\$75.00	100%	\$85.00	13%
	CCW Renewal & Additions			\$85.23	\$25.00	100%	\$85.00	240%
Code Enforcement	Abatement Administrative Fee		Flat Fee	\$144.32	\$100.00	100%	\$144.00	44%
Animals	Redemption Fee: Spayed/Neutered/Microchipped			\$42.41	\$10.00	99%	\$42.00	320%
Animals	Redemption Fee: Sprayed/Neutered			\$42.41	\$12.00	99%	\$42.00	250%
Animals	Redemption Fee: Unfixed			\$42.41	\$35.00	99%	\$42.00	20%
Animals	Redemption Fee: Un-License Animal			\$42.41	\$12.50	99%	\$42.00	236%
Animals	Pick-up Fee			\$42.41	\$15.00	99%	\$42.00	180%
Animals	Cat Trap Rental (with signed Rental Agreement for each rental)			\$42.41	\$2.50	99%	\$42.00	1580%
Animals	Animal License Fee: Spayed/Neutered/Microchipped			\$42.41	\$10.00	99%	\$42.00	320%
Animals	Animal License Fee: Sprayed/Neutered			\$42.41	\$12.00	99%	\$42.00	250%
Animals	Animal License Fee: Unfixed			\$42.41	\$35.00	99%	\$42.00	20%
Animals	Dog License Fee (un-spayed or un-neutered)			\$42.41	\$12.50	99%	\$42.00	236%
Animals	Dog License Fee (spayed or neutered)			\$42.41	\$6.25	99%	\$42.00	572%
Animals	Boarding Fees per day (Dog)			NA	\$5.00	NA	\$10.00	100%
Animals	Boarding Fees per day (Cat)			NA	\$3.50	NA	\$10.00	186%
Animals	Adoption Fee (Dog)			\$53.21	\$9.00	100%	\$53.00	489%
Animals	Adoption Fee (Cat)			\$53.21	\$4.50	100%	\$53.00	1078%
Animals	Replace Tags			\$41.61	\$2.00	99%	\$41.00	1950%
Animals	Euthanasia Fee			\$143.21	\$30.00	100%	\$143.00	377%
Animals	Second Time Redemption Fee: Spayed/Neutered/Microchipped			\$53.21	\$25.00	100%	\$53.00	112%
Animals	Second Time Redemption Fee: Sprayed/Neutered			\$53.21	\$30.00	100%	\$53.00	77%

Police

Fee Group	Fee Description	Unit	Fee Type	Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
Animals	Second Time Redemption Fee: Unfixed			\$53.21	\$50.00	100%	\$53.00	6%
Animals	Third Time Redemption Fee: Spayed/Neutered/Microchipped			\$53.21	\$50.00	100%	\$53.00	6%
Animals	Third Time Redemption Fee: Sprayed/Neutered			\$53.21	\$55.00	100%	\$53.00	-4%
Animals	Third Time Redemption Fee: Unfixed			\$53.21	\$75.00	100%	\$53.00	-29%

Public Works

Fee Group	Fee Description	Unit	Notes	Full Cost	Current Fee	Recovery Level (%)	Suggested Fee	Percent Change
Public Works	Downtown Banner Installation Fee	per banner	Bucket truck and two workers needed for installation	\$115.35	\$50.00	100%	\$115.00	130%
Public Works	Special Request Waiver Form - Residential Event	per form	Usually only 2 locations to block off or up to 10 barricades	\$115.35	\$50.00	100%	\$115.00	130%
	Special Request Waiver Form - Organization/Group Sponsor Event	per form	4 locations to block off or up to 30 barricades	\$230.70	\$150.00	100%	\$230.00	53%
Building Permit Issuance Fees	Encroachment Permit			\$66.89	\$25.00	99%	\$66.00	164%

City of Coalinga

Presentation for Comprehensive User Fee Study

December 7, 2017



What are User Fees?

- User Fees fund programs and services that provide private benefit to individuals requesting them, with limited or no benefit to the community as a whole
- State Law requires that 1) individual use of the service must be voluntary, and 2) fees must reasonably relate to the services provided

What is a User Fee Study?

- Objective of a User Fee Study is to determine the “reasonable” full cost of providing services
- Each fee or service’s cost is calculated individually
- Develop fully burdened hourly rates for personnel
 - Salary & Benefit cost divided by billable hours
 - Layer on direct and indirect overhead as applicable to the position’s department and services provided
- Up to 100% of the full cost may be recovered
- The City may decide to set fees lower than full cost

Objectives of User Fee Study

- Develop a rational basis for setting fees
- Understand total costs of providing services
- Identify subsidy amounts, if applicable
- Identify appropriate fee adjustments that enhance fairness and equity
- Maintain consistency with local policy and objectives, and compliance with state law
- Develop updatable, comprehensive list of fees

Scope of the Study

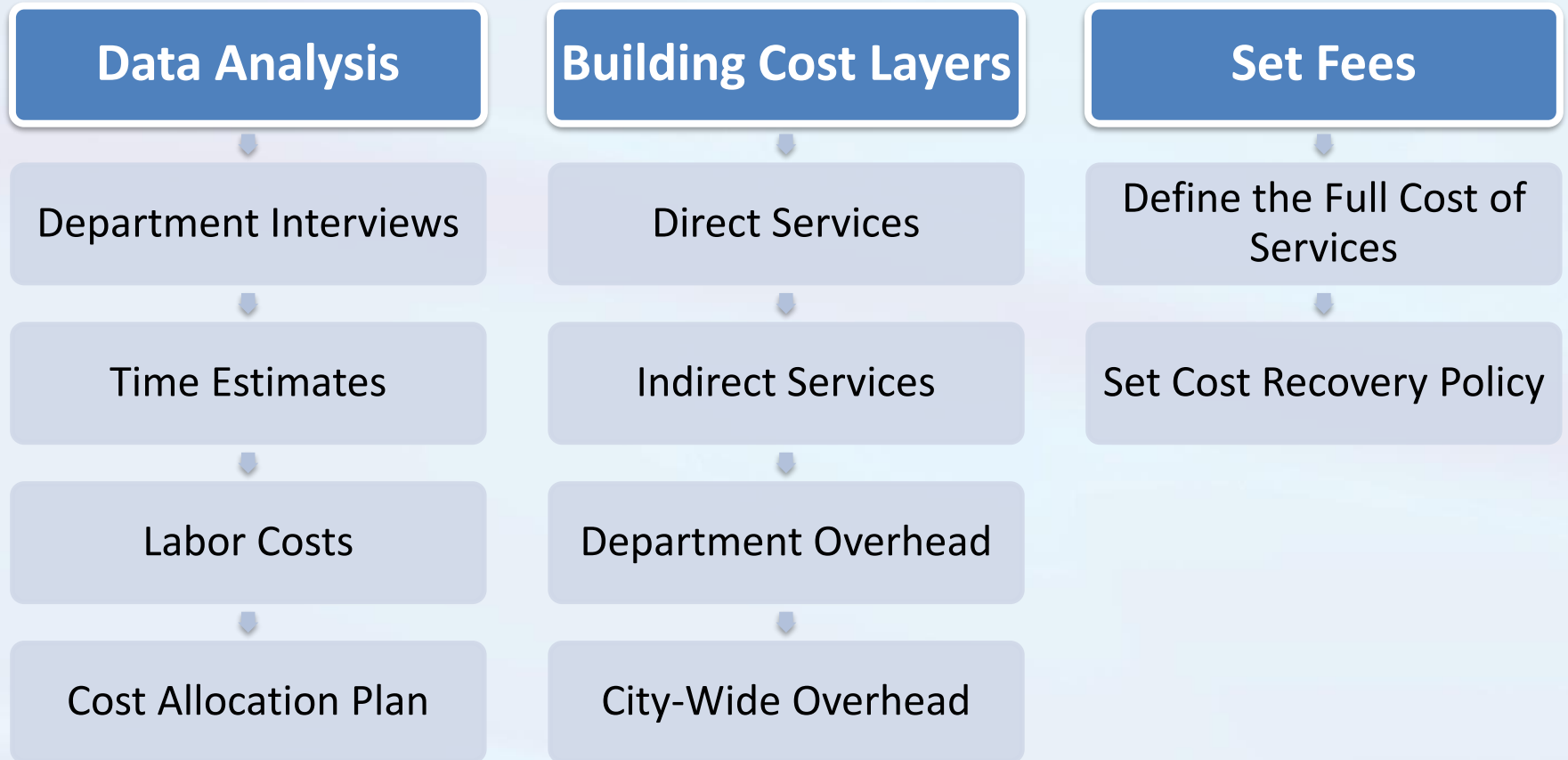
- Review and calculate cost of providing services and related fees charged by the following departments and divisions:
 - Administration
 - Airport
 - Building
 - Finance
 - Fire
 - Cannabis
 - Planning
 - Police
 - Public Works

Data & City Staff Participation

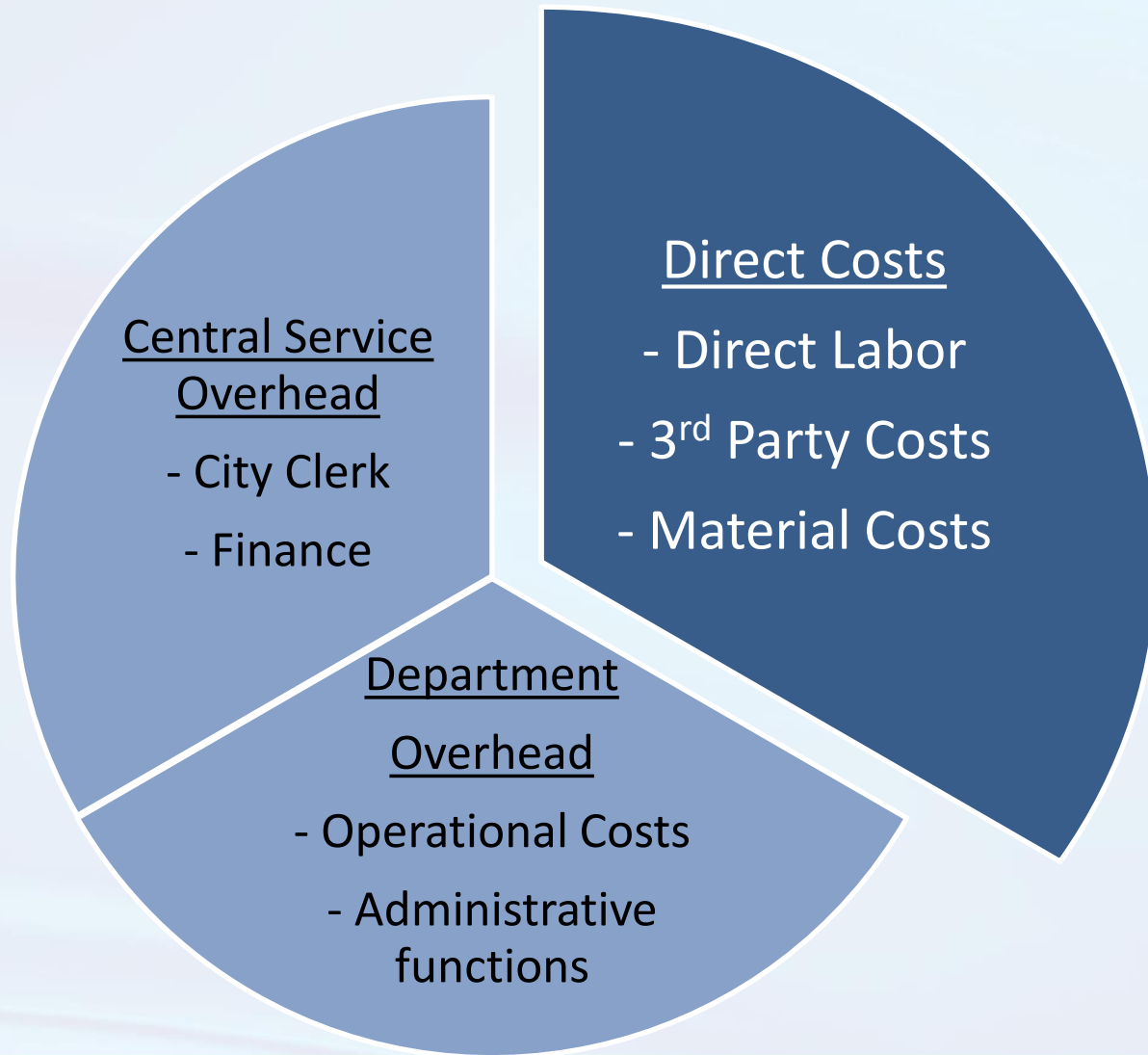
Willdan used the following to determine full cost of providing each service:

- Department budgets, Salary & Benefit information, other cost data
- Staffing Structures
- Central Service/Indirect Cost Allocation Plan
- Productive/billable hours
- Direct & Indirect work hours
- Time estimates to complete tasks
- Activity level and revenue for programs and services
- City/Department input, feedback and policies

Summary Steps of the Study



Typical Fee Composition



Fee Cost Composition Example

- Fully Burdened Hourly rates predominately used to calculate full cost for fees
- Important to keep in mind all processes, personnel, and indirect support involved to calculate full cost for services



Policy Considerations

- General standard: individuals or groups who receive private benefit from service should pay 100% of cost
- In certain situations, subsidization is an effective public policy tool:
 - Encourage participation
 - Ensure compliance when cost is prohibitive to residents
 - Allow access to services
- Recommended that City include an annual inflation factor which will allow City Council by resolution to annually adjust fees based on CPI or other factor

Questions & Answers

RESOLUTION NO. 3789

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA ESTABLISHING NEW FEES FOR DEVELOPMENT AND OTHER MISCELLANEOUS SERVICES AND ACCEPTING THE COMPREHENSIVE USER FEE STUDY REPORT

WHEREAS, pursuant to the provisions of the California Constitution and the laws of the State of California, the City of Coalinga is authorized to adopt and implement fees for municipal services; provided that such fees do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, the City Council of the City of Coalinga has established new fees for services; and

WHEREAS, the City has conducted an independent service cost recovery study including an evaluation of staff involves, time estimates, development of fully burdened hourly rates, citywide overhead, and the calculation of full cost recovery. Changing costs necessitate consideration of fee levels; and

WHEREAS, the adjusted development and other fees do not exceed the estimated reasonable cost of providing the services in accordance with California State law; and

WHEREAS, public notification in accordance with California State law was provided in advance of the public hearing at which these changes are to be considered.

WHEREAS, oral and written presentations have been made and received, and the required public hearing has been held; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COALINGA AS FOLLOWS:**

1. The fees described in the attached Comprehensive User Fee Study report shall be effective April 1, 2018.
2. This resolution shall take effect immediately upon adoption.
3. These fees are to be adjusted based on the San Francisco area annual consumer price index (CPI) annual every January 1st hereafter.
4. If any fee adopted or increased by this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such fee, shall be deemed separate, distinct, and independent provision of this Resolution, and such holding shall not affect the validity of the remaining fees

adopted or revised herein.

PASSED AND ADOPTED by the City Council of the City of Coalinga at its Regular Meeting on January 4, 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED

Nathan Vosburg, Mayor

ATTEST

City Clerk/Deputy City Clerk

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Approve MINUTES – December 7, 2017
Meeting Date: January 4, 2018
From: Marissa Trejo, City Manager
Prepared by: Wanda Earls, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
□	MINUTES_120717.pdf	MINUTES – December 7, 2017

Minutes

CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA December 7, 2017

1. CALL TO ORDER 6:00 PM

Council Members Present: Vosburg, Raine, Ramsey, Lander, Stolz

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Community Development Director Sean Brewer, Assistant to the City Manager Shannon Jensen, Senior Administrative Analyst Mercedes Garcia, Finance Services Director Jasmine Bains, Public Works and Utilities Director Pete Paciado, Police Chief Michael Salvador, Fire Chief Dwayne Gabriel, City Treasurer James Vosburg, City Clerk Wanda Earls

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Recognition of Outstanding Service - Larry Miller

Police Chief Salvador recognized Larry Miller for his outstanding service in saving \$50K by resolving a technical issue at the water treatment plant. It ended up to cost the City only \$3K.

2. Swearing in of Animal Control Officer Jose Caldera

Police Chief Salvador swore-in Jose Caldera as Coalinga's new Animal Control Officer. Family and friend were present for the swearing-in ceremony.

3. Introduction of New Executive Director of the Coalinga Chamber of Commerce Ruben Macareno.

Mr. Macareno indicated his happiness to be here. The reception has been good and he looks forward to working together with everyone. Coalinga has great potential which can be accomplished with us working hand-in-hand.

4. Mid State Realty - Quarterly Report, Tawnya Stevens

Ms. Stevens presented her Quarterly Report indicating that 100 Walnut (Senior Housing) is in escrow. Offer is available for lots 5 and 6 in the Industrial Park. Elm and 5th has an offer. There are several other lots available.

Self-help funding is available.

The City hired an appraiser for the Church of Christ.

3. CITIZEN COMMENTS

Ms. Roberta Jorden commented on being upset that the City still doesn't have Dial-a-Ride functioning. Why cannot the Administration apply rules to all employees? The seniors and disabled need Dial-a-Ride to get to doctor appointments and to purchase groceries.

There are no handicapped ramps on Polk.

Council Member Lander acknowledged that a driver is needed.

Mr. Bill Lewis announced the Annual Baker Museum Tea is on Saturday from 1:00 – 4:00 PM. There will be raffle baskets and refreshments for all.

4. PUBLIC HEARINGS

1. Introduce and Waive First Reading of Ordinance No. 804 (1) Adopting a Retail Cannabis Operation's Ordinance and Associated Zoning Text Changes; (2) Adoption of various amendments to Section 9-5.128 of the Coalinga Planning and Zoning Code related to Commercial Cannabis Operations in accordance with the Medicinal Adult-Use Cannabis Regulation and Safety Act; and (3) Consideration of a draft resolution establishing Physical and Financial Security Measures for Retail Cannabis Facilities to be adopted by Resolution, by the City Council, at their next meeting.

Sean Brewer, Community Development Director

Mayor Vosburg and Council Member Lander were excused from the public hearing due to a conflict of interest because they have businesses downtown.

Community Development Director Sean Brewer presented the staff report on this item reviewing the background and the following items:

- Section 1. Amendments to Section 9-8.128 (Commercial Cannabis Operations).
- Section 2 and 3. Land Use Table Changes. (Page 18, Section 3)
- Section 4. Definition for Retail Sales, Cannabis
- Section 5. Cannabis Retail Ordinance Language
- Draft Resolution, Security Measure for Retail Cannabis Locations

January 2nd the issues are to be modified by the State. We can adjust. There was a meeting yesterday and we are watching.

Council Member Ramsey said the Chief and Sean are doing a good job watching the State for us.

Mayor Pro-tem Raine opened the public hearing.

Ms. Jackie McGowan indicated a fantastic job being done.

Mayor Prop-tem Raine closed the public hearing.

Motion by Ramsey, Second by Stolz to Introduce and Waive First Reading of Ordinance No. 804 (1) Adopting a Retail Cannabis Operation's Ordinance and Associated Zoning Text Changes; (2) Adoption of various amendments to Section 9-5.128 of the Coalinga Planning and Zoning Code related to Commercial Cannabis Operations in accordance with the Medicinal Adult-Use Cannabis Regulation and Safety Act; and (3) Consideration of a draft resolution establishing

*Physical and Financial Security Measures for Retail Cannabis Facilities to be adopted by Resolution, by the City Council. Motion **Approved** by a 3/0 Majority Vote. Lander and Vosburg excused due to conflict of interest.*

2. Adoption of Resolution No. 3789 Establishing New Fees for Development and Other Miscellaneous Services and Accepting the Comprehensive User Fee Study Report

Tony Thrasher, Willdan Financial

Financial Services Director Jasmin Bains introduced Resolution 3789 and Mr. Tony Thrasher from Willdan Financial.

Mr. Thrasher gave a PowerPoint presentation depicting the following:

- User Fees
 - State Law
- What is a User Fee Study?
- Objectives of User Fee Study
- Scope of Study
- Data of City Staff Participation
- Summary Steps of the Study
 - Data Analysis Building Cost
- Typical Fee Composition and Set Fees
- Fee Cost Composition Example
- Policy Considerations

Mayor Vosburg commented on the fact that Coalinga was at a lower level than most cities.

Comments:

- The bicycle license fee is up 98%. The fear is no one is going to pay.
- Fees are based on staff time to process (entering into record systems, etc.)
- Council Member Lander commented on the hot water heater replacement fee. He paid \$32.00.
- Annual license fee for dogs?
- By ordinance the fee is \$42.
- Our neighborhood not going to pay.
- \$35 is not fixed. \$12 for space/neutered. Actual cost to do paperwork.
- Can we reward people who license their dogs by altered and/or not altered?
- Events were held for free license fees.
- People will be cited by administration citation.
- \$160 for 4 dogs?
- Cost is for tag and staff time.
- Ordinance is silent on this.
- Suggested fees were submitted by Raine.
- High cost for citations

Speaker who manages motel suggested lowering the prices. If dog is picked up, you can impose fees.

Mr. Greg Cody said when animals are picked-up the owner is to have licenses. Ordinance is silent. Need rabies shot? One new service is rabies shots.

Ms. Mary Jones said on Google the average license fee is \$20. It does go up from there but it is \$10 for seniors.

City Attorney Zamora said the ceiling can be adjusted. This is 100% cost recovery. It cannot be excused. The study is so the City would not be out-of-pocket. What will community accept? You can pick and choose to adjust.

Ms. Mary Jones said a table is needed on the Website.

Mayor Vosburg said this would give the public the information to look at.

Council Member Lander said he likes the senior discount.

Financial Services Director Bains said the fee study has been on the website since October.

Mayor Vosburg said the public doesn't get it until Mary puts in the newspaper. What about the retail cannabis fees?

Mayor Vosburg suggested this item should be brought back at the next meeting.

*Motion by Lander, Second by Raine to bring this item back at the next meeting of January 4th, 2018. Motion **Approved** by a Majority Voice Vote.*

5. CONSENT CALENDAR

1. Approve MINUTES - October 19, 2017
2. Approve MINUTES - November 2, 2017
3. Check Register: 9/01/2017-9/30/2017
4. Check Register: 10/01/2017-10/31/2017
5. Report on Open Future Agenda Items from 2015, 2016, and 2017
6. Approve the Renewal of the Exclusive Authorization and Right to Sell Agreement between the City of Coalinga and Mid State Realty
7. Council Update on Unattended Collection Boxes within the City of Coalinga
8. Declare Surplus Property at Fire Department and Approve Disposition
9. City Council Approval of the Draft Retail Cannabis Request for Proposal and Further Authorizing Staff to Advertise the Retail Cannabis Request for Proposal to Solicit Potential Applicant Teams Who Will Own and Operate a Single Retail Cannabis Facility in the City of Coalinga.

10. Review and Approve Recommendation to Grant a Commercial Cannabis Regulatory Permit to Coax Consultants
11. Adopt Resolution No. 3790 Utilities Supervisor and Resolution No. 3791 Public Works Supervisor Job Descriptions
12. Notice of Completion for Paving Various Dirt Alleys (Project No. 15-004)
13. Approve the Repairs of Northwest Booster Station Pump
14. Approve Installation of Retention Pond at the Wastewater Treatment Plant
15. Police Department Monthly Report
16. Public Works & Utilities Monthly Report for December 2017

Mayor Vosburg pulled Items 6, 9, 10 for explanation. Council Member Stolz pulled Item 15 for explanation.

*Motion by Lander, Second by Stolz to Approve Consent Calendar Items 1, 2, 3, 4, 5, 7, 8, 11, 12, 13, 14 and 16. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

Staff feels that Mid State Realty has been doing a good job for the City and is familiar with the properties, process and procedures. A renewal of the agreement would allow Mid State Realty to continue to work on the sale of the remaining 5 properties not currently in escrow that need to be sold. This is an annual renewal until December 31, 2018.

*Motion by Lander, Second by Stolz to Approve Consent Calendar Item 5.6. This is an annual renewal until December 31, 2018. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

It is recommended to add medicinal products to the proposed RFP to solicit retail cannabis facility operators for the single retail cannabis facility to be located in the City of Coalinga.

*Motion by Ramsey, Second by Stolz to Approve Consent Calendar Item 9. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

Questions were ask about who Coax is and where are they from. Coax is out of L.A. and is an applicant for a commercial cannabis regulatory permit. There location would be 1950 Mercantile Lane in the Juniper Ridge Industrial Park. All tasks required by the Ordinance have been completed.

*Motion by Lander, Second by Stolz to Approve Consent Calendar Item 10. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

Police Chief Salvador read Page 3 of his Police Report. (Report for response times.)

Mayor Vosburg expressed his appreciation to the Chief and all employees of the Police Department for a great job done.

*Motion by Stolz, Second by Ramsey to Approve Consenter Calendar Item 15. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action regarding Providing Translation Services for City Council Meetings

Marissa Trejo, City Manager

City Manager Trejo indicated that at Council Meetings at least two City employees who are bilingual in English and Spanish are present; Senior Administrative Analyst Mercedes Garcia and Economic Development Coordinator Edith Sanchez. There is a requirement of notification of 24 hours in advance of any Council Meeting. The estimate is that the fiscal impact would be less than \$500 per year.

Mr. Greg Cody said in the USA English is our language. Will this open it up to all? Come one, come all?

*Motion by Lander, Second by Stolz to utilize certified staff and advise public for anyone wishing to request translation services. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

2. Discussion and Direction regarding the On-Site Consumption of Cannabis Products

Michael Salvador, Chief of Police

Mayor Vosburg asked staff to explore the possibilities of allowing the onsite consumption of cannabis products at a location in the City of Coalinga.

A location like the Smoke Shop in the Plaza or any of the restaurant bar locations in town cannot be allowed to have onsite consumption due to their retail sales of tobacco or alcohol. The onsite consumption would have to be a room in the dispensary that meets qualifications and allowed within zoning that also allows for the retail or commercial cannabis operations. With the voter initiative authority, there would be one location available for onsite consumption to be determined by the RFP.

No action was taken on this item tonight.

3. Discussion and Direction regarding Delivery of Cannabis Products in the City of Coalinga

Michael Salvador, Chief of Police

The State of California has deferred to local control with some regulations on this issue. SB94 gives clear guidance on the State regulation in Section 26200 of the Business and Professional Code. The retail storefront location qualifies as a retail establishment under State law and would be governed under the voter approved initiative. Staff recommends a store front location with deliveries to maximize the value of the single voter approved dispensary to the residents of Coalinga.

The RFP process will allow deliveries.

No action was taken on this item tonight.

7. CITIZEN COMMENTS

Ms. Jackie McGowan said Hollywood considering allowing consumption in hotels with a buffet of products. Truck deliveries should be allowed. Davis is considering drive-through dispensary. Dispensary should have right of approval.

Mr. Glenn Mitchell reported a technical fault resulting in 10-12 minutes of recording post additional comments. The issue has been resolved.

8. ANNOUNCEMENTS

City Manager Trejo said Police Explorers sponsoring Kid's Day with Santa Clause, crafts, snacks and goodies Saturday, December 16 from 10:00 AM to 1:00 PM and 2:00 to 4:00 PM. There is no charge and it is at City Hall.

Council Member Ramsey said Coalinga hosted a Prop 64 symposium sponsored by ACCAP with forty cities represented. Chief Salvador and Sean Brewer were the speakers and did an excellent job. Representatives from the League of California Cities were also present.

Mayor Vosburg indicated the items with no action tonight will come back.

The District Library now has three printers; two in Coalinga and one in Huron. Cost is minimal to use the printers. Also Virtual Reality needs adult users.

Council Member Ramsey announced that Coalinga Fire Department sent an engine and three men to the Thomas Fire in Ventura.

Mayor Pro-tem Raine said he has friends whose homes are in jeopardy.

Mt. Greg Cody said he is delighted to have Coalinga participating.

9. FUTURE AGENDA ITEMS

Mayor Pro-tem Raine proposes parking fee to offset sales tax.

Expedite Park and Recs Department getting sport fields up and running. They should offset summer camp in Cambria.

Council Member Ramsey would like an update on Dial-a-Ride.

Mayor Vosburg wants transparency and change in Future Agenda Items. He recommends FAI can be submitted for the Agenda seven days in advance of date agenda is being finalized.

Also, allow the public to submit a FAI by contacting a Council Member for sign-off seven days prior to finalized agenda.

He would like to see the approval of the agenda in lieu of changes to the agenda. He feels these changes will increase productivity and efficiency.

Mayor Pro-tem Raine said staff may need to supply information.

Mayor Vosburg indicated that he feels seven days prior to agenda being finalized gives staff time to do any research and present a staff report.

10. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APN: 083-010-08 MU located in the City of Coalinga on the north side of Alcalde Road east of 1717 and 1375 W. Elm Ave. CITY NEGOTIATORS: City Manager, Marissa Trejo; Sean Brewer, Community Development Director; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: 1375/1717 WEST ELM AVE LLC. UNDER NEGOTIATION: Price and Terms of Payment

2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Southeast Corner of Elm Avenue and 5th Street (APNs: 072-127-05; 06; 07; & 08) located in the City of Coalinga. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Nevada New Builds, LLC or Assignee. UNDER NEGOTIATION: Price and Terms of Payment

3. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lots 5 & 6 (083-280-14ST and 083-280-15ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: SP Growth Fund, Inc or Assignee. UNDER NEGOTIATION: Price and Terms of Payment

4. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Non-represented Employees; General Employees; International Association of Firefighters; and Coalinga's Police Officer's Association

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION. Initiation of Litigation Pursuant to Section 54956.9(d)(4): 1 case

6. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION. Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9: 3 cases

7. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(d)(1): 4 Cases. Lambeth v. City of Coalinga (Case #16CECG00752); Sumaya/Tattersfield v. City of Coalinga (Case #16CECL08146); Fresno County Superior Court Case No. 16 CE CG 02009 Henry/Minor v. City of Coalinga, et al.; and ICMA-RC and Strategic Retirement Advisors

11. ADJOURNMENT 7:40 PM

Nathan Vosburg, Mayor

City Clerk/Deputy Clerk

Date

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE
AUTHORITY**

Subject: Check Register: 11/01/2017 - 11/30/2017
Meeting Date: January 4, 2018
From: Marissa Trejo, City Manager
Prepared by: Vivian Saucedo, Financial Services Supervisor

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
☐ Check_Register_Cover_Sheet_for_Council-_Nov_2017.pdf	Check Register Cover Sheet - November 2017
☐ Check_Register-Nov_2017.pdf	Check Register - November 2017



CITY OF COALINGA

The Sunny Side of the Valley

CHECK REGISTER

COUNCIL MEETING OF
January 4, 2018

Expenses: 11/1/2017 through 11/30/2017 Registers: # 56016 - #56212 \$ 740,918.49

PAYROLL:

Pay Period Ending:	10/29/2017	Payroll Check #17204 - #17214	\$ 3,971.01
Pay Date:	11/3/2017	Direct Deposit	\$ 139,587.86
		Payroll Total	<u>\$ 143,558.87</u>
Pay Period Ending:	11/12/2017	Payroll Check #17218 - #17233	\$ 5,300.94
Pay Date:	11/17/2017	Direct Deposit	\$ 130,660.00
		Payroll Total	<u>\$ 135,960.94</u>
Termination Checks:	11/16/2017	Payroll Check # 17235	\$ 1,184.93
		Payroll Total	<u>\$ 1,184.93</u>

TOTAL CHECK REGISTERS THROUGH: 11/30/17 \$ 1,021,623.23

			<u>Void Checks</u>	<u>Check Amount</u>
Check No: 56016	Check Date: 11/01/2017			
Vendor: A1725	ACCAPS			
2018	2018 ACCAPS Membership Dues	10/24/2017 2018 ACCAPS Membership Du	0.00	2,000.00
Check Total:				2,000.00
Check No: 56017	Check Date: 11/01/2017			
Vendor: A2349	Ace Industrial Supply			
1654076	10/17 PD Tape & COB Lights	10/10/2017 10/17 PD Tape & COB Light	0.00	669.99
Check Total:				669.99
Check No: 56018	Check Date: 11/01/2017			
Vendor: A1331	Angelica Corporation			
7000182980	10/17 FD Linens	10/07/2017 10/17 FD Linens	0.00	487.06
Check Total:				487.06
Check No: 56019	Check Date: 11/01/2017			
Vendor: A0059	Aramark			
5149914	10/25/17 WP Employee Uniforms	10/25/2017 10/25/17 Employee Uniform	0.00	29.78
5149914	10/25/17 PW Employee Uniforms	10/25/2017 10/25/17 Employee Uniform	0.00	22.53
5149914	10/25/17 PW Employee Uniforms	10/25/2017 10/25/17 Employee Uniform	0.00	22.53
5149914	10/25/17 SVC Employee Uniforms	10/25/2017 10/25/17 Employee Uniform	0.00	6.97
5149914	10/25/17 ST SWP Employee Uniforms	10/25/2017 10/25/17 Employee Uniform	0.00	8.17
5149914	10/25/17 PW Employee Uniforms	10/25/2017 10/25/17 Employee Uniform	0.00	22.54
5149914	10/25/17 TRANSIT Employee Uniforms	10/25/2017 10/25/17 Employee Uniform	0.00	15.43
601535606	10/18/17 WP Employee Uniforms	10/18/2017 10/18/17 Employee Uniform	0.00	30.00
601535606	10/18/17 WWP Employee Uniforms	10/18/2017 10/18/17 Employee Uniform	0.00	29.99
601535606	10/18/17 PW Employee Uniforms	10/18/2017 10/18/17 Employee Uniform	0.00	23.83
601535606	10/18/17 PW Employee Uniforms	10/18/2017 10/18/17 Employee Uniform	0.00	23.83
601535606	10/18/17 PW Employee Uniforms	10/18/2017 10/18/17 Employee Uniform	0.00	23.83
601535606	10/18/17 SVC Employee Uniforms	10/18/2017 10/18/17 Employee Uniform	0.00	7.03
601535606	10/18/17 ST SWP Employee Uniforms	10/18/2017 10/18/17 Employee Uniform	0.00	8.23
601535606	10/18/17 PW Employee Uniforms	10/18/2017 10/18/17 Employee Uniform	0.00	23.82
601535606	10/18/17 TRANSIT Employee Uniforms	10/18/2017 10/18/17 Employee Uniform	0.00	15.61
5149914	10/25/17 PW Employee Uniforms	10/25/2017 10/25/17 Employee Uniform	0.00	22.53
5149914	10/25/17 WWP Employee Uniforms	10/25/2017 10/25/17 Employee Uniform	0.00	29.79
Check Total:				366.44
Check No: 56020	Check Date: 11/01/2017			
Vendor: A0130	AT&T			
10152017	10/17 FD U-Verse 145537452-1	10/15/2017 10/17 FD U-Verse 14553745	0.00	75.88
Check Total:				75.88
Check No: 56021	Check Date: 11/01/2017			
Vendor: S0422	AT&T			
0000103860	10/17 Admin Fax 559-935-5912	10/15/2017 10/17 Calnet 3 9391012005	0.00	243.98
0000103860	10/17 Waste Lift Station 559-935-5518	10/15/2017 10/17 Calnet 3 9391012005	0.00	20.50
0000103860	10/17 Police Department/Chief 559-935-42	10/15/2017 10/17 Calnet 3 9391012005	0.00	57.68
0000103860	10/17 Graffiti Hotline 559-935-3282	10/15/2017 10/17 Calnet 3 9391012005	0.00	18.60
0000103860	10/17 PD Crime Tip Line 559-935-3206	10/15/2017 10/17 Calnet 3 9391012005	0.00	20.50
0000103860	10/17 Building Maintenance 559-935-3050	10/15/2017 10/17 Calnet 3 9391012005	0.00	32.55
0000103860	10/17 Water Plant Alarm 559-935-3022	10/15/2017 10/17 Calnet 3 9391012005	0.00	58.21
0000103860	10/17 Water Plant 559-935-2981	10/15/2017 10/17 Calnet 3 9391012005	0.00	-9.84
0000103860	10/17 Police department 559-935-2313	10/15/2017 10/17 Calnet 3 9391012005	0.00	48.55
0000103860	10/17 Sewer Plant 559-935-2275	10/15/2017 10/17 Calnet 3 9391012005	0.00	18.60
0000103860	10/17 New Lift Station 559-935-1896	10/15/2017 10/17 Calnet 3 9391012005	0.00	20.50
0000103860	10/17 Water Plant 559-935-1889	10/15/2017 10/17 Calnet 3 9391012005	0.00	20.50
0000103860	10/17 Echo Cnyn Lift Station 559-935-187	10/15/2017 10/17 Calnet 3 9391012005	0.00	20.50
0000103860	10/17 Police Department Fax 559-935-1756	10/15/2017 10/17 Calnet 3 9391012005	0.00	20.94
0000103860	10/17 Fire Department 559-935-1651	10/15/2017 10/17 Calnet 3 9391012005	0.00	117.04
0000103860	10/17 City Hall Main 559-935-1531	10/15/2017 10/17 Calnet 3 9391012005	0.00	870.19
0000103860	10/17 Police Department 559-935-1525	10/15/2017 10/17 Calnet 3 9391012005	0.00	7.30
0000103860	10/17 Transit 559-935-1511	10/15/2017 10/17 Calnet 3 9391012005	0.00	24.91
0000103860	10/17 Finance Department Fax 559-935-099	10/15/2017 10/17 Calnet 3 9391012005	0.00	20.55
0000103860	10/17 PD Business Alarm 559-935-0359	10/15/2017 10/17 Calnet 3 9391012005	0.00	20.50
0000103860	10/17 City Hall Modem 559-934-1306	10/15/2017 10/17 Calnet 3 9391012005	0.00	41.48
0000103860	10/17 Service Center 559-934-1231	10/15/2017 10/17 Calnet 3 9391012005	0.00	37.19
0000103860	10/17 PW Yard 559-935-1185	10/15/2017 10/17 Calnet 3 9391012005	0.00	85.47

				<u>Void Checks</u>	<u>Check Amount</u>
0000103860	10/17 Airport Weather 559-935-5960	10/15/2017 10/17 Calnet 3 9391012005		0.00	74.39
0000103860	10/17 Airport Maintenance 559-935-8594	10/15/2017 10/17 Calnet 3 9391012005		0.00	18.60
0000103860	10/17 Data Transfer Circuit 0650219179	10/15/2017 10/17 Calnet 3 9391012005		0.00	301.08
0000103860	10/17 PD Upgrades/Admin 2343411059	10/15/2017 10/17 Calnet 3 9391012005		0.00	82.12
Check Total:					2,292.59
Check No:	56022	Check Date:	11/01/2017		
Vendor:	S0422	AT&T			
0000103860	10/17 Courthouse/RVP Project 5599351560	10/15/2017 10/17 Calnet 3 9391012006		0.00	39.09
Check Total:					39.09
Check No:	56023	Check Date:	11/01/2017		
Vendor:	A0887	Avenal Lumber & Hardware			
93191	10/17 PW Sidewalk & Drive Approach Rep	10/17/2017 10/17 PW Sidewalk & Drive		0.00	61.97
Check Total:					61.97
Check No:	56024	Check Date:	11/01/2017		
Vendor:	B0109	Blais & Associates			
09-2017-CA	Prof Svcs for ATP Cycle 2	10/16/2017 Prof Svcs for ATP Cycle 2		0.00	75.00
Check Total:					75.00
Check No:	56025	Check Date:	11/01/2017		
Vendor:	B0151	Bobcat Company			
719649	9/17 PW Remaining Parts for Bobcat	09/07/2017 9/17 PW Remaining Parts f		0.00	798.73
Check Total:					798.73
Check No:	56026	Check Date:	11/01/2017		
Vendor:	C0761	California Water Service			
0035474-IN	9/17 WP Water Consulting	09/30/2017 9/17 WP & WWP Water Consu		0.00	6,493.47
0035474-IN	9/17 WWP Water Consulting	09/30/2017 9/17 WP & WWP Water Consu		0.00	540.00
Check Total:					7,033.47
Check No:	56027	Check Date:	11/01/2017		
Vendor:	C0140	Coalinga Hardware			
772727	10/17 FD Station Maintenance	10/11/2017 10/17 FD Station Maintena		0.00	16.50
772850	10/17 PW Drive Approach Rep 25 EPolk	10/18/2017 10/17 PW Drive Approach R		0.00	6.40
772898	10/17 PW Chlorine Tabs for Mott Fountain	10/19/2017 10/17 PW Chlorine Tabs fo		0.00	27.20
772849	10/17 PW CR Pump/Purhcase New Pump	10/18/2017 10/17 PW Pumps for Mott F		0.00	-68.02
772846	10/17 PW Pump for Mott Fountain	10/18/2017 10/17 PW Pumps for Mott F		0.00	126.32
772868	10/17 WWP Misc Parts & Supplies	10/18/2017 10/17 WWP Misc Parts & Su		0.00	37.40
772949	10/17 WWP Misc Parts & Supplies	10/23/2017 10/17 WWP Misc Parts & Su		0.00	189.88
772660	10/17 PW Chlorine Tabs Hydrant Disenfect	10/09/2017 10/17 PW Chlorine Tabs Hy		0.00	4.46
772728	10/17 WWP Misc Parts & Supplies	10/12/2017 10/17 WWP Misc Parts & Su		0.00	30.18
772812	10/17 WWP Misc Parts & Supplies	10/16/2017 10/17 WWP Misc Parts & Su		0.00	92.20
772717	10/17 WWP Misc Parts & Supplies	10/11/2017 10/17 WWP Misc Parts & Su		0.00	46.59
Check Total:					509.11
Check No:	56028	Check Date:	11/01/2017		
Vendor:	C0760	Curtis 1000, Inc			
5045536	10/17 CD John Self Business Cards	10/25/2017 10/17 CD John Self Busine		0.00	66.75
Check Total:					66.75
Check No:	56029	Check Date:	11/01/2017		
Vendor:	D3549	Deluxe Business Forms			
0204097320	10/17 HR Payroll Live Checks	10/21/2017 10/17 HR Payroll Live Che		0.00	361.08
Check Total:					361.08
Check No:	56030	Check Date:	11/01/2017		
Vendor:	D0050	Department of Transportation			
SL180086	7/17-9/17 Signals & Lighting	10/10/2017 7/17-9/17 Signals & Light		0.00	1,514.27
Check Total:					1,514.27
Check No:	56031	Check Date:	11/01/2017		
Vendor:	F0019	FedEx			
10132017	10/17 4500 WHCCD Flyers 46lbs	10/13/2017 10/17 4500 WHCCD Flyers 4		0.00	2.94
10132017	10/17 4500 WHCCD Flyers 46lbs	10/13/2017 10/17 4500 WHCCD Flyers 4		0.00	33.78
10132017	10/17 4500 WHCCD Flyers 46lbs	10/13/2017 10/17 4500 WHCCD Flyers 4		0.00	51.41
10132017	10/17 4500 WHCCD Flyers 46lbs	10/13/2017 10/17 4500 WHCCD Flyers 4		0.00	58.76
Check Total:					146.89

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 56032	Check Date: 11/01/2017				
Vendor: F8963	Fehr & Peers				
117843	8/26-9/29/17 Prof Svcs Traffic Calming	10/13/2017	8/26-9/29/17 Prof Svcs fo	0.00	4,606.25
		Check Total:			4,606.25
Check No: 56033	Check Date: 11/01/2017				
Vendor: P0289	Fred Pryor Seminars, Inc.				
TR20123-RE	12/4-5/17 REGI JBains Excel Basic/Beyond	10/11/2017	12/4-5/17 REGI JBains Exc	0.00	25.60
TR20123-RE	12/4-5/17 REGI JBains Excel Basic/Beyond	10/11/2017	12/4-5/17 REGI JBains Exc	0.00	25.60
TR20123-RE	12/4-5/17 REGI JBains Excel Basic/Beyond	10/11/2017	12/4-5/17 REGI JBains Exc	0.00	1.28
TR20123-RE	12/4-5/17 REGI JBains Excel Basic/Beyond	10/11/2017	12/4-5/17 REGI JBains Exc	0.00	14.72
TR20123-RE	12/4-5/17 REGI JBains Excel Basic/Beyond	10/11/2017	12/4-5/17 REGI JBains Exc	0.00	22.40
TR20123-RE	12/4-5/17 REGI JBains Excel Basic/Beyond	10/11/2017	12/4-5/17 REGI JBains Exc	0.00	25.60
TR20123-RE	12/4-5/17 REGI JBains Excel Basic/Beyond	10/11/2017	12/4-5/17 REGI JBains Exc	0.00	12.80
		Check Total:			128.00
Check No: 56034	Check Date: 11/01/2017				
Vendor: G0611	Garza's A/C & Heating, Inc.				
22311	9/17 Bldg Maint Lock Box Thermostat Inst	09/12/2017	9/17 Bldg Maint Lock Box	0.00	167.00
21978	10/17 Bldg Maint Roof Equipment Maint	10/05/2017	10/17 Bldg Maint Roof Equ	0.00	1,080.00
21979	10/17 Bldg Maint Roof Equipment Maint	10/05/2017	10/17 Bldg Maint Roof Equ	0.00	1,080.00
		Check Total:			2,327.00
Check No: 56035	Check Date: 11/01/2017				
Vendor: G9985	Geil Enterprises, INC				
333375	10/17 Bldg Maint Janitorial Services	10/31/2017	10/17 Bldg Maint Janitori	0.00	1,600.00
332880	10/17 Bldg Maint Janitorial Supplies	10/09/2017	10/17 Bldg Maint Janitori	0.00	146.72
		Check Total:			1,746.72
Check No: 56036	Check Date: 11/01/2017				
Vendor: G0372	Grainger				
9587551988	10/17 WWP Leveling Rod	10/17/2017	10/17 WWP Leveling Rod	0.00	323.93
		Check Total:			323.93
Check No: 56037	Check Date: 11/01/2017				
Vendor: G0275	Granite Construction Company				
1260043	10/17 PW Base to Repair Roads	10/04/2017	10/17 PW Base to Repair R	0.00	62.49
1264277	10/17 PW Cold Mix	10/11/2017	10/17 PW Cold Mix	0.00	929.09
		Check Total:			991.58
Check No: 56038	Check Date: 11/01/2017				
Vendor: H0852	Hach Company				
10675899	10/17 WP Lab Supplies	10/16/2017	10/17 WP Lab Supplies	0.00	337.16
		Check Total:			337.16
Check No: 56039	Check Date: 11/01/2017				
Vendor: H0085	Horn Photo				
20862	10/17 PD Cameras for Patrol	10/11/2017	10/17 PD Cameras for Patr	0.00	2,422.97
		Check Total:			2,422.97
Check No: 56040	Check Date: 11/01/2017				
Vendor: H0599	HR Electric				
10162017	10/17 WWP Adjustment to Bar Screen	10/16/2017	10/17 WWP Adjustment to B	0.00	112.50
		Check Total:			112.50
Check No: 56041	Check Date: 11/01/2017				
Vendor: J0037	Erika Jacobo				
TR9854-MEA	11/7/17 MEALS Leadership & Mgt Training	09/06/2017	11/7/17 MEALS Leadership	0.00	10.00
		Check Total:			10.00
Check No: 56042	Check Date: 11/01/2017				
Vendor: L0259	Landon Investment Co., Inc.				
7981	10/17 FD Ambulance Meal	10/04/2017	Sept/Oct Ambulance Meals	0.00	25.44
7962	9/17 FD Ambulance Meal	09/28/2017	Sept/Oct Ambulance Meals	0.00	24.35
7897	9/17 FD Ambulance Meal	09/25/2017	Sept/Oct Ambulance Meals	0.00	23.94
7998	9/17 FD Ambulance Meal	09/23/2017	Sept/Oct Ambulance Meals	0.00	31.44
7904	9/17 FD Ambulance Meal	09/07/2017	Sept/Oct Ambulance Meals	0.00	29.65
7894	9/17 FD Ambulance Meal	09/01/2017	Sept/Oct Ambulance Meals	0.00	23.29
7982	10/17 FD Ambulance Meal	10/04/2017	Sept/Oct Ambulance Meals	0.00	12.96
7988	10/17 FD Ambulance Meal	10/08/2017	Sept/Oct Ambulance Meals	0.00	16.00
7903	9/17 FD Ambulance Meal	09/10/2017	Sept/Oct Ambulance Meals	0.00	29.87

				Check Total:	<u>Void Checks</u>	<u>Check Amount</u>
						216.94
Check No:	56043	Check Date:	11/01/2017			
Vendor:	M0041	McMaster-Carr Supply Co.				
47495398	10/17 WP Intake Painting & Misc Supplies	10/05/2017 10/17 WP Intake Painting		0.00		301.82
47804613	10/17 WP Misc Supplies	10/10/2017 10/17 WP Misc Supplies		0.00		759.62
47407715	10/17 WP Intake Painting & Misc Supplies	10/04/2017 10/17 WP Intake Painting		0.00		533.96
				Check Total:		1,595.40
Check No:	56044	Check Date:	11/01/2017			
Vendor:	M0107	Motion Industries				
CA10-62173	7/17 WP Misc Supplies	08/11/2017 7/17 WP Misc Supplies		0.00		1,677.04
				Check Total:		1,677.04
Check No:	56045	Check Date:	11/01/2017			
Vendor:	M1618	MVP Repair Service Co.				
371017	10/17 PW Credit for Junk Water Meters	10/12/2017 10/17 PW Credit for Junk		0.00		-671.45
3786A	10/17 PW Repair, Clean, Test Water Meter	10/12/2017 10/17 PW Repair, Clean, T		0.00		912.07
				Check Total:		240.62
Check No:	56046	Check Date:	11/01/2017			
Vendor:	N0022	National Meter & Automation, I				
S1086757.0	10/17 PW Transmitters for Gas Meters	10/23/2017 10/17 PW Transmitters for		0.00		3,435.77
S1086757.0	10/17 PW Transmitters for Gas Meters	10/19/2017 10/17 PW Transmitters for		0.00		257.68
				Check Total:		3,693.45
Check No:	56047	Check Date:	11/01/2017			
Vendor:	N3343	Northern Safety Co., Inc				
902643818	10/17 PW Safety Products	10/11/2017 10/17 PW Safety Products		0.00		525.26
902643818	10/17 PW Safety Products	10/11/2017 10/17 PW Safety Products		0.00		41.56
902643818	10/17 PW Safety Products	10/11/2017 10/17 PW Safety Products		0.00		390.00
902643818	10/17 PW Safety Products	10/11/2017 10/17 PW Safety Products		0.00		250.00
				Check Total:		1,206.82
Check No:	56048	Check Date:	11/01/2017			
Vendor:	O0032	O'Reilly Automotive, Inc.				
4316-25000	10/17 WWP Motor Oil	10/18/2017 10/17 WWP Motor Oil		0.00		66.36
4316-25011	10/17 PD Windshield Wiper Fluid	10/19/2017 10/17 PD Windshield Wiper		0.00		6.03
				Check Total:		72.39
Check No:	56049	Check Date:	11/01/2017			
Vendor:	O2826	Office Depot				
9706716780	10/17 PW Copy Paper	10/11/2017 10/17 Copy Paper		0.00		0.61
9706716780	10/17 PW Copy Paper	10/11/2017 10/17 Copy Paper		0.00		2.01
9706716780	10/17 PW Copy Paper	10/11/2017 10/17 Copy Paper		0.00		2.03
9706716780	10/17 PW Copy Paper	10/11/2017 10/17 Copy Paper		0.00		0.51
9706716780	10/17 WP Copy Paper	10/11/2017 10/17 Copy Paper		0.00		2.86
9706716780	10/17 WP Copy Paper	10/11/2017 10/17 Copy Paper		0.00		0.98
9706716780	10/17 TRANSIT Copy Paper	10/11/2017 10/17 Copy Paper		0.00		1.62
9706716780	10/17 FIN Copy Paper	10/11/2017 10/17 Copy Paper		0.00		0.97
9706716780	10/17 FIN Copy Paper	10/11/2017 10/17 Copy Paper		0.00		0.85
9706716780	10/17 FIN Copy Paper	10/11/2017 10/17 Copy Paper		0.00		0.56
9706716780	10/17 FIN Copy Paper	10/11/2017 10/17 Copy Paper		0.00		0.04
9706716780	10/17 St Swp Copy Paper	10/11/2017 10/17 Copy Paper		0.00		0.49
9706716780	10/17 WP Copy Paper	10/11/2017 10/17 Copy Paper		0.00		9.79
9706716780	10/17 WP Copy Paper	10/11/2017 10/17 Copy Paper		0.00		9.79
9706716780	10/17 PW Copy Paper	10/11/2017 10/17 Copy Paper		0.00		9.79
9706716780	10/17 PW Copy Paper	10/11/2017 10/17 Copy Paper		0.00		9.79
9706716780	10/17 PW Copy Paper	10/11/2017 10/17 Copy Paper		0.00		9.78
9706716780	10/17 COUNCIL Copy Paper	10/11/2017 10/17 Copy Paper		0.00		48.93
9706716780	10/17 CD Copy Paper	10/11/2017 10/17 Copy Paper		0.00		97.87
9706716780	10/17 ADMIN Copy Paper	10/11/2017 10/17 Copy Paper		0.00		48.93
9706716780	10/17 HR Copy Paper	10/11/2017 10/17 Copy Paper		0.00		35.41
9690262850	10/17 FIN Office Supplies	10/05/2017 10/17 FIN Office Supplies		0.00		100.81
9690262850	10/17 FIN Office Supplies	10/05/2017 10/17 FIN Office Supplies		0.00		88.21
9690262850	10/17 FIN Office Supplies	10/05/2017 10/17 FIN Office Supplies		0.00		50.40
9690262850	10/17 FIN Office Supplies	10/05/2017 10/17 FIN Office Supplies		0.00		5.04
9690262850	10/17 FIN Office Supplies	10/05/2017 10/17 FIN Office Supplies		0.00		7.56
9711416930	10/17 WP Office Supplies	10/13/2017 10/17 WP Office Supplies		0.00		53.63

			<u>Void Checks</u>	<u>Check Amount</u>
9711411130	10/17 WP Office Supplies	10/13/2017 10/17 WP Office Supplies	0.00	196.49
9723652230	10/17 WWP Office Supplies	10/18/2017 10/17 WWP Office Supplies	0.00	84.33
Check Total:				880.08
Check No: 56050	Check Date: 11/01/2017			
Vendor: P0090	Price Paige & Company			
12545	Work in Progress FY 2016 Audit	09/30/2017 Work in Progress FY2016 A	0.00	1,098.75
12545	Work in Progress FY 2016 Audit	09/30/2017 Work in Progress FY2016 A	0.00	13,185.00
12545	Long-Term Debt Accounting FY 16	09/30/2017 Work in Progress FY2016 A	0.00	1,240.80
12545	Work in Progress FY 2016 Audit	09/30/2017 Work in Progress FY2016 A	0.00	1,098.75
12545	Work in Progress FY 2016 Audit	09/30/2017 Work in Progress FY2016 A	0.00	1,098.75
12545	Work in Progress FY 2016 Audit	09/30/2017 Work in Progress FY2016 A	0.00	5,493.75
12545	Long-Term Debt Accounting FY 16	09/30/2017 Work in Progress FY2016 A	0.00	1,278.40
12545	Long-Term Debt Accounting FY 16	09/30/2017 Work in Progress FY2016 A	0.00	1,240.80
12545	City's Street Report	09/30/2017 Work in Progress FY2016 A	0.00	971.00
Check Total:				26,706.00
Check No: 56051	Check Date: 11/01/2017			
Vendor: P0011	Jaroth, Inc. dba PTS			
947961	9/17 PD Jail Pay Phone Service	10/16/2017 9/17 PD Jail Pay Phone Se	0.00	98.52
Check Total:				98.52
Check No: 56052	Check Date: 11/01/2017			
Vendor: R3385	Raney Planning & Management In			
1748E-2	9/17 Prof Svcs for 150 S Hachman IS/MND	10/09/2017 9/17 Prof Svcs for 150 S	0.00	5,713.16
Check Total:				5,713.16
Check No: 56053	Check Date: 11/01/2017			
Vendor: R4428	Rebecca Rodriguez			
TR20108-MI	10/26/17 MILEAGE CA Incode User Grp Mtg	10/26/2017 10/26/17 MILEAGE CA Incod	0.00	11.42
TR20108-MI	10/26/17 MILEAGE CA Incode User Grp Mtg	10/26/2017 10/26/17 MILEAGE CA Incod	0.00	7.51
TR20108-MI	10/26/17 MILEAGE CA Incode User Grp Mtg	10/26/2017 10/26/17 MILEAGE CA Incod	0.00	0.65
TR20108-MI	10/26/17 MILEAGE CA Incode User Grp Mtg	10/26/2017 10/26/17 MILEAGE CA Incod	0.00	13.06
Check Total:				32.64
Check No: 56054	Check Date: 11/01/2017			
Vendor: S3364	San Joaquin Valley Unified			
C267926	10/17 Ann Permit-Airport 12,000 Gal Stor	10/01/2017 10/17 Ann Permit-Airport	0.00	38.00
Check Total:				38.00
Check No: 56055	Check Date: 11/01/2017			
Vendor: S0450	Save Mart Supermarkets			
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.74
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	2.68
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.05
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.15
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.15
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.04
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.22
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.74
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.12
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.07
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.06
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.04
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.02
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.03
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.74
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.74
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.74
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	3.70
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	7.40
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	3.70
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	3.70
041827	10/17 Breakroom Supplies	10/19/2017 10/17 Breakroom Supplies	0.00	0.07
Check Total:				25.90
Check No: 56056	Check Date: 11/01/2017			
Vendor: S1185	Jim Schumacher			
10242017	10/17 WWP Reimb for Phone Case	10/24/2017 10/17 WWP Reimb for Phone	0.00	53.61

				<u>Void Checks</u>	<u>Check Amount</u>
Check Total:					53.61
Check No: 56057	Check Date: 11/01/2017				
Vendor: S0044	Self Help Enterprises				
COLADM Sep 9/17	Loan Servicing Fees	09/30/2017 9/17	Loan Servicing Fees	0.00	512.00
COL13 Sep- 9/17	CDBG General Admin Fees	09/30/2017 9/17	CDBG General Admin F	0.00	1,235.00
Check Total:					1,747.00
Check No: 56058	Check Date: 11/01/2017				
Vendor: S3185	Solomon Electric and Data, Inc				
I171031761 10/17	PW Repairs to Mott Fountain	10/30/2017 10/17	PW Repairs to Mott	0.00	1,173.30
Check Total:					1,173.30
Check No: 56059	Check Date: 11/01/2017				
Vendor: S0028	State Water Resources Control				
44987 10/17	Grade 2 Certificate Larry Miller	10/20/2017 10/17	Grade 2 Certificate	0.00	80.00
Check Total:					80.00
Check No: 56060	Check Date: 11/01/2017				
Vendor: T0049	Tel-Tec Security Systems, Inc				
600947 10/17	Bldg Maint Key Card Entry Software	10/04/2017 10/17	Bldg Maint Key Card	0.00	1,008.82
Check Total:					1,008.82
Check No: 56061	Check Date: 11/01/2017				
Vendor: T0482	Telstar Instruments, Inc.				
91726 9/17	WP Acid Cleaning	09/29/2017 9/17	WP Acid Cleaning	0.00	46.29
91725 9/17	WP Acid Cleaning	09/29/2017 9/17	WP Acid Cleaning	0.00	2,060.00
Check Total:					2,106.29
Check No: 56062	Check Date: 11/01/2017				
Vendor: U0011	USABluebook				
381493 9/17	WWP Utility Part for Pond 2	10/02/2017 9/17	WWP Utility Part for	0.00	1,004.16
Check Total:					1,004.16
Check No: 56063	Check Date: 11/01/2017				
Vendor: W0057	WageWorks				
INV338745 9/17	FSA Monthly Fee	10/15/2017 9/17	FSA Monthly Fee	0.00	75.00
Check Total:					75.00
Check No: 56064	Check Date: 11/01/2017				
Vendor: W0512	West Hills Machine Shop, Inc.				
042921 9/17	FD Vehicle Plates	09/15/2017 9/17	FD Vehicle Plates	0.00	332.13
043236 10/17	WWP Vehicle Part Unit #127	10/10/2017 10/17	WWP Vehicle Part Un	0.00	17.92
Check Total:					350.05
Check No: 56065	Check Date: 11/01/2017				
Vendor: W0520	Westside Supply				
171023 10/17	WWP Misc Supplies	10/23/2017 10/17	WWP Misc Supplies	0.00	1,664.81
Check Total:					1,664.81
Check No: 56066	Check Date: 11/01/2017				
Vendor: W3212	Wilbur-Ellis Holdings II, Inc				
11305517 9/17	AIR Weed Killer	09/22/2017 9/17	AIR/PW Weed Killer	0.00	669.36
11305517 9/17	PW Weed Killer	09/22/2017 9/17	AIR/PW Weed Killer	0.00	669.36
11303354 9/17	AIR Weed Killer	09/21/2017 9/17	AIR/PW Weed Killer	0.00	1,225.27
11303354 9/17	PW Weed Killer	09/21/2017 9/17	AIR/PW Weed Killer	0.00	1,225.27
Check Total:					3,789.26
Check No: 56067	Check Date: 11/01/2017				
Vendor: F0031	Donna Wright				
TR20122-MI 10/25/17	MILEAGE CA Incode User Group Mt	10/25/2017 10/25/17	MILEAGE CA Incod	0.00	14.19
TR20122-MI 10/25/17	MILEAGE CA Incode User Group Mt	10/25/2017 10/25/17	MILEAGE CA Incod	0.00	14.19
TR20122-MI 10/25/17	MILEAGE CA Incode User Group Mt	10/25/2017 10/25/17	MILEAGE CA Incod	0.00	0.71
TR20122-MI 10/25/17	MILEAGE CA Incode User Group Mt	10/25/2017 10/25/17	MILEAGE CA Incod	0.00	8.16
TR20122-MI 10/25/17	MILEAGE CA Incode User Group Mt	10/25/2017 10/25/17	MILEAGE CA Incod	0.00	12.41
TR20122-MI 10/25/17	MILEAGE CA Incode User Group Mt	10/25/2017 10/25/17	MILEAGE CA Incod	0.00	14.19
TR20122-MI 10/25/17	MILEAGE CA Incode User Group Mt	10/25/2017 10/25/17	MILEAGE CA Incod	0.00	7.09
Check Total:					70.94
Date Totals:				0.00	84,824.63

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 56068	Check Date: 11/06/2017				
Vendor: C0008	CB&T COLUMBUS BANK & TRUST				
1	PR Batch 903 10 2017 Dependant Care	11/01/2017		0.00	192.30
2	PR Batch 903 10 2017 Unreimbursed Medica	11/01/2017		0.00	124.55
Check Total:					316.85
Check No: 56069	Check Date: 11/06/2017				
Vendor: C0340	City Employee Contrib. Assoc.				
1	PR Batch 903 10 2017 CECA Dues	11/01/2017		0.00	80.00
Check Total:					80.00
Check No: 56070	Check Date: 11/06/2017				
Vendor: C3565	SEIU Local 521 - Dues W/H				
1	PR Batch 903 10 2017 SEIU Dues	11/01/2017		0.00	504.63
Check Total:					504.63
Check No: 56071	Check Date: 11/06/2017				
Vendor: I0309	ICMA 457 RETIREMENT TRUST				
3	PR Batch 903 10 2017 457 Retirement ER (	11/01/2017		0.00	564.11
4	PR Batch 903 10 2017 457 Retirement ER (	11/01/2017		0.00	1,257.32
5	PR Batch 903 10 2017 457 Contract Ret (%)	11/01/2017		0.00	353.77
1	PR Batch 903 10 2017 457 Ret EE % ICMA	11/01/2017		0.00	3,252.71
2	PR Batch 903 10 2017 457 Ret EE \$ ICMA	11/01/2017		0.00	1,429.19
Check Total:					6,857.10
Check No: 56072	Check Date: 11/06/2017				
Vendor: LS31902	LEGAL SHIELD				
1	PR Batch 903 10 2017 Legal Shield	11/01/2017		0.00	221.37
Check Total:					221.37
Check No: 56073	Check Date: 11/06/2017				
Vendor: N0015	Newport Trust Company				
2	PR Batch 903 10 2017 457 EE Ret \$ Newpor	11/01/2017		0.00	1,195.00
1	PR Batch 903 10 2017 457 EE Ret % Newpor	11/01/2017		0.00	1,630.91
4	PR Batch 903 10 2017 457 Ret ER \$ Newpor	11/01/2017		0.00	226.34
3	PR Batch 903 10 2017 457 ER Ret % Newpor	11/01/2017		0.00	1,118.72
Check Total:					4,170.97
Check No: 56074	Check Date: 11/06/2017				
Vendor: S0011	State Disbursement Unit				
2	200000001728290, S. Young	11/01/2017		0.00	463.38
1	019500316801, E. Deleon	11/01/2017		0.00	92.30
3	200000000579827, B. Eschan	11/01/2017		0.00	91.38
Check Total:					647.06
Date Totals:				0.00	12,797.98
Check No: 56075	Check Date: 11/13/2017				
Vendor: A0130	AT&T				
10222017	10/17 PD Internet/Wifi 145539074-1	10/22/2017 10/17 PD Internet/Wifi 14		0.00	104.88
Check Total:					104.88
Check No: 56076	Check Date: 11/13/2017				
Vendor: A0130	AT&T				
10222017CH	11/17 City Hall U-Verse 145597427-0	10/22/2017 11/17 City Hall U-Verse 1		0.00	95.88
Check Total:					95.88
Check No: 56077	Check Date: 11/13/2017				
Vendor: P0409	Pacific Gas & Electric				
0793426310	9/17 Gas Transmission	10/10/2017 9/17 Gas Transmission		0.00	5,995.97
Check Total:					5,995.97
Check No: 56078	Check Date: 11/13/2017				
Vendor: P3663	Alvaro Preciado				
TR9863-MEA	11/15-16/17 MEALS T3 & T4 Training	11/13/2017 11/15-16/17 MEALS T3 & T4		0.00	60.00
Check Total:					60.00
Check No: 56079	Check Date: 11/13/2017				
Vendor: V3406	Verizon Wireless Services, LLC				
9794796335	10/17 PD 385-6390 Investigations	10/19/2017 10/17 PD Cell Phones/Airc		0.00	20.02
9794796335	10/17 PD 974-6734 Alex Rouch	10/19/2017 10/17 PD Cell Phones/Airc		0.00	47.64
9794796335	10/17 PD 246-1934 Investigations	10/19/2017 10/17 PD Cell Phones/Airc		0.00	38.01

			<u>Void Checks</u>	<u>Check Amount</u>
9794785662	10/17 PD MDT Aircard 471865000-00001	10/19/2017 10/17 PD MDT Aircard 4718	0.00	38.01
9794796335	10/17 PD 538-4473 Coalpd Lt13	10/19/2017 10/17 PD Cell Phones/Airc	0.00	64.62
9794796335	10/17 PD 538-4345 Coalpd Lt12	10/19/2017 10/17 PD Cell Phones/Airc	0.00	64.62
9794796335	10/17 PD 538-4306 Coalpd Lt11	10/19/2017 10/17 PD Cell Phones/Airc	0.00	64.62
9794796335	10/17 PD 314-7416 Investigations	10/19/2017 10/17 PD Cell Phones/Airc	0.00	41.70
9794796335	10/17 PD 493-8476 Darren Blevins	10/19/2017 10/17 PD Cell Phones/Airc	0.00	41.70
9794796335	10/17 PD 974-3015 Vacant	10/19/2017 10/17 PD Cell Phones/Airc	0.00	41.70
9794796335	10/17 PD 538-4220 Coalpd Lt10	10/19/2017 10/17 PD Cell Phones/Airc	0.00	64.62
9794796335	10/17 PD 538-4111 Coalpd Lt09	10/19/2017 10/17 PD Cell Phones/Airc	0.00	64.62
9794796335	10/17 PD 538-4038 Coalpd Lt08	10/19/2017 10/17 PD Cell Phones/Airc	0.00	64.62
9794796335	PD 612-3607 Copdmdt 16	10/19/2017 10/17 PD Cell Phones/Airc	0.00	38.01
9794796335	10/17 PD 612-3506 Copdmdt 15	10/19/2017 10/17 PD Cell Phones/Airc	0.00	38.01
9794796335	10/17 PD 612-3540 Copdmdt 11	10/19/2017 10/17 PD Cell Phones/Airc	0.00	38.01
9794796335	10/17 PD 612-3536 Copdmdt 10	10/19/2017 10/17 PD Cell Phones/Airc	0.00	38.01
9794796335	10/17 PD 612-3468 Copdmdt 09	10/19/2017 10/17 PD Cell Phones/Airc	0.00	38.01
9794796335	10/17 PD 612-3444 Copdmdt 07	10/19/2017 10/17 PD Cell Phones/Airc	0.00	38.01
9794796335	10/17 PD 612-3330 Copdmdt 05	10/19/2017 10/17 PD Cell Phones/Airc	0.00	38.01
9794796335	10/17 PD 612-3082 Copdmdt 02	10/19/2017 10/17 PD Cell Phones/Airc	0.00	38.01
9794796335	10/17 PD 209-620-2635 UC Phone Inv	10/19/2017 10/17 PD Cell Phones/Airc	0.00	43.06
9794796335	10/17 PD 365-0826 Scott	10/19/2017 10/17 PD Cell Phones/Airc	0.00	41.70
9794796335	10/17 PD 341-7512 Darren Blevins	10/19/2017 10/17 PD Cell Phones/Airc	0.00	41.70
9794796335	10/17 PD Unlimited Txt 15GB	10/19/2017 10/17 PD Cell Phones/Airc	0.00	78.00
9794796335	10/17 PD 538-4959 Coalpd Lt15	10/19/2017 10/17 PD Cell Phones/Airc	0.00	64.62
9794796335	10/17 PD 538-4546 Coalpd Lt14	10/19/2017 10/17 PD Cell Phones/Airc	0.00	64.62
9794796335	10/17 PD 974-6742 Police Chief	10/19/2017 10/17 PD Cell Phones/Airc	0.00	41.70
Check Total:				1,335.98
Date Totals:			0.00	7,592.71
Check No: 56080	Check Date: 11/16/2017			
Vendor: A0081	A.S. Danielson, Inc.			
17PR289762	9/17 PW Lawn Mower Parts	09/29/2017 9/17 PW Lawn Mower Parts	0.00	727.16
Check Total:				727.16
Check No: 56081	Check Date: 11/16/2017			
Vendor: A0269	American Planning Association			
230668-171	1/1-12/31/18 APA/CHAPT/CAC Membership	10/27/2017 1/1-12/31/18 APA/CHAPT/CA	0.00	378.00
Check Total:				378.00
Check No: 56082	Check Date: 11/16/2017			
Vendor: A1331	Angelica Corporation			
700019568	7/17 FD Linens	07/01/2017 7/17 FD Linens	0.00	365.74
Check Total:				365.74
Check No: 56083	Check Date: 11/16/2017			
Vendor: A0059	Aramark			
601557768	11/17 PD Jail Blankets Cleaning Svc	11/08/2017 11/17 PD Jail Blankets Cl	0.00	117.00
Check Total:				117.00
Check No: 56084	Check Date: 11/16/2017			
Vendor: R0049	Robert Arthurton			
CC110317	11/17 New Animal Control Shelter	11/03/2017 11/17 New Animal Control	0.00	9,776.00
Check Total:				9,776.00
Check No: 56085	Check Date: 11/16/2017			
Vendor: A0130	AT&T			
10302017	11/17 PD Internet Svc	10/30/2017 11/17 PD Internet Svc	0.00	100.88
Check Total:				100.88
Check No: 56086	Check Date: 11/16/2017			
Vendor: C0421	AT&T Mobility			
11022017	10/17 50% Split PW Cell Phone Charges	10/24/2017 10/17 City Cell Phone	0.00	55.64
11022017	10/17 698-4142 Service Center Cell	10/24/2017 10/17 City Cell Phone	0.00	69.83
11022017	10/17 50% Split PW Cell Phone Charges	10/24/2017 10/17 City Cell Phone	0.00	55.65
11022017	10/17 630-2536 Bldg Cell Phone Charges	10/24/2017 10/17 City Cell Phone	0.00	58.06
Check Total:				239.18

			<u>Void Checks</u>	<u>Check Amount</u>
Check No: 56087	Check Date: 11/16/2017			
Vendor: A0887	Avenal Lumber & Hardware			
93714	10/17 WWP Misc Supplies	10/30/2017 10/17 WWP Misc Supplies	0.00	56.98
		Check Total:		56.98
Check No: 56088	Check Date: 11/16/2017			
Vendor: A0779	dba., AZ Commercial			
5919379700	10/17 FD Unit 7207 Air Filter	10/16/2017 10/17 FD Unit 7207 Air Fi	0.00	23.74
		Check Total:		23.74
Check No: 56089	Check Date: 11/16/2017			
Vendor: B7758	Bill Nelson Gen Eng Const, Inc			
11142017	Construction Water Usage Final Bill	11/14/2017 08/17 Constructon Water M	0.00	-1,029.00
11142017	08/17 Constructon Water Meter Deposit	11/14/2017 08/17 Constructon Water M	0.00	1,200.00
		Check Total:		171.00
Check No: 56090	Check Date: 11/16/2017			
Vendor: C3070	California Business Machines			
188015	10/17 Admin Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	35.46
188015	10/17 PD Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	140.71
188015	10/17 FD Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	9.88
188015	10/17 HR Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	0.38
188015	10/17 FIN Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	33.76
188015	10/17 FIN Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	2.89
188015	10/17 Admin Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	13.60
188015	10/17 Admin Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	25.52
188015	10/17 HR Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	16.64
188015	10/17 Admin Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	16.26
188015	10/17 HR Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	1.17
188015	10/17 HR Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	0.78
188015	10/17 HR Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	0.44
188015	10/17 HR Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	1.57
188015	10/17 HR Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	0.67
188015	10/17 Admin Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	46.35
188015	10/17 FIN Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	38.58
188015	10/17 Admin Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	0.05
188015	10/17 FIN Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	19.29
188015	10/17 FIN Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	1.93
188015	10/17 HR Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	1.15
188015	10/17 HR Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	0.29
188015	10/17 HR Copier Maint Agreement	10/30/2017 10/17 Copier Maint Agreeem	0.00	0.43
		Check Total:		407.80
Check No: 56091	Check Date: 11/16/2017			
Vendor: G0389	Chemtrade Chemicals US LLC			
92217030	10/17 WP Alum Sulfate	10/19/2017 10/17 WP Alum Sulfate	0.00	4,495.01
		Check Total:		4,495.01
Check No: 56092	Check Date: 11/16/2017			
Vendor: C0140	Coalinga Hardware			
772952	10/17 Filters for Animal Shelter	10/23/2017 10/17 Filters for Animal	0.00	10.78
772986	9/17 FD Dryer/Dryer Parts	10/24/2017 9/17 FD Dryer/Dryer Parts	0.00	5.43
772977	9/17 FD Dryer/Dryer Parts	10/24/2017 9/17 FD Dryer/Dryer Parts	0.00	12.22
773001	10/17 WWP Misc Supplies	10/25/2017 10/17 WWP Misc Supplies	0.00	70.76
773006	10/17 WWP Credit Misc Supplies	10/25/2017 10/17 WWP Misc Supplies	0.00	-12.47
773177	11/17 FD Sprinkler Repairs	11/02/2017 11/17 FD Sprinkler Repair	0.00	15.20
773043	10/17 Filters for Animal Shelter	10/27/2017 10/17 Filters for Animal	0.00	19.51
773287	11/17 WWP Misc Supplies	11/08/2017 11/17 WWP Misc Supplies	0.00	12.50
773272	11/17 WWP Misc Supplies	11/07/2017 11/17 WWP Misc Supplies	0.00	8.62
773271	11/17 WWP Misc Supplies	11/07/2017 11/17 WWP Misc Supplies	0.00	13.94
773011	10/17 WWP Misc Supplies	10/25/2017 10/17 WWP Misc Supplies	0.00	119.27
773101	10/17 WWP Misc Supplies	10/30/2017 10/17 WWP Misc Supplies	0.00	18.33
772979	9/17 FD Dryer/Dryer Parts	10/24/2017 9/17 FD Dryer/Dryer Parts	0.00	542.73
772987	9/17 FD Dryer/Dryer Parts	10/24/2017 9/17 FD Dryer/Dryer Parts	0.00	18.55
773150	11/17 PW Misc Supplies/Bulbs	11/01/2017 11/17 PW Misc Supplies/Bu	0.00	139.88
		Check Total:		995.25

			<u>Void Checks</u>	<u>Check Amount</u>
Check No: 56093	Check Date: 11/16/2017			
Vendor: F0042	CoreLogic Solutions, LLC			
81845043	10/17 PW RealQuest Service 25%	10/31/2017 10/17 RealQuest Service	0.00	83.13
81845043	10/17 PW RealQuest Service 25%	10/31/2017 10/17 RealQuest Service	0.00	83.12
81845043	10/17 CD RealQuest Service 50%	10/31/2017 10/17 RealQuest Service	0.00	166.25
Check Total:				332.50
Check No: 56094	Check Date: 11/16/2017			
Vendor: C0760	Curtis 1000, Inc			
5014778	10/17 FIN Window Envelopes	10/02/2017 10/17 FIN Window Envelope	0.00	122.66
5014778	10/17 FIN Window Envelopes	10/02/2017 10/17 FIN Window Envelope	0.00	186.66
5014778	10/17 HR Window Envelopes	10/02/2017 10/17 FIN Window Envelope	0.00	59.26
5014778	10/17 FIN Window Envelopes	10/02/2017 10/17 FIN Window Envelope	0.00	213.33
5014778	10/17 FIN Window Envelopes	10/02/2017 10/17 FIN Window Envelope	0.00	10.67
Check Total:				592.58
Check No: 56095	Check Date: 11/16/2017			
Vendor: D3012	DataProse, Inc.			
DP17023212	SEPTEMBER 2017 Regular Bills	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	425.02
DP17023212	SEPTEMBER 2017 Regular Bills	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	21.25
DP17023212	SEPTEMBER 2017 Regular Bills	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	244.38
DP17023212	SEPTEMBER 2017 Regular Bills	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	371.89
DP17023212	SEPTEMBER 2017 Search & Viewbill Program	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	26.84
DP17023212	SEPTEMBER 2017 MVD Event Inserts	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	1.80
DP17023212	SEPTEMBER 2017 Inset Printing FOG	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	14.70
DP17023212	SEPTEMBER 2017 MVD Event Inserts	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	35.78
DP17023212	SEPTEMBER 2017 MVD Event Inserts	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	31.31
DP17023212	SEPTEMBER 2017 MVD Event Inserts	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	20.58
DP17023212	SEPTEMBER 2017 Inset Printing FOG	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	257.30
DP17023212	SEPTEMBER 2017 Inset Printing FOG	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	294.06
DP17023212	SEPTEMBER 2017 Inset Printing FOG	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	169.08
DP17023212	SEPTEMBER 2017 Postage Used	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	33.77
DP17023212	SEPTEMBER 2017 Postage Used	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	388.37
DP17023212	SEPTEMBER 2017 Postage Used	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	590.99
DP17023212	SEPTEMBER 2017 Postage Used	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	675.42
DP17023212	SEPTEMBER 2017 NCOALINK	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	0.33
DP17023212	SEPTEMBER 2017 NCOALINK	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	3.80
DP17023212	SEPTEMBER 2017 NCOALINK	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	5.78
DP17023212	SEPTEMBER 2017 NCOALINK	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	6.60
DP17023212	SEPTEMBER 2017 Search & Viewbill Program	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	1.34
DP17023212	SEPTEMBER 2017 Search & Viewbill Program	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	15.43
DP17023212	SEPTEMBER 2017 Search & Viewbill Program	10/31/2017 SEPTEMBER 2017 Regular Bi	0.00	23.48
Check Total:				3,659.30
Check No: 56096	Check Date: 11/16/2017			
Vendor: E1039	Electric Motor Shop, Inc.			
RS-RI18193	10/17 WP Rebuild Motor & Install	10/04/2017 10/17 WP Rebuild Motor &	0.00	4,597.53
RS-RI18198	10/17 WP Rebuild Motor & Install	10/04/2017 10/17 WP Rebuild Motor &	0.00	2,279.44
Check Total:				6,876.97
Check No: 56097	Check Date: 11/16/2017			
Vendor: G0036	GCS Environmental Equipment Servic			
16370	10/17 St Swp Gutter Broom/Pressure Tank	10/06/2017 10/17 St Swp Gutter Broom	0.00	1,331.34
Check Total:				1,331.34
Check No: 56098	Check Date: 11/16/2017			
Vendor: E0112	Eurofins Eaton Analytical, Inc			
L0350845	10/17 WP Lab Work	10/11/2017 10/17 WP Lab Work	0.00	50.00
L0350167	10/17 WP Lab Work	10/09/2017 10/17 WP Lab Work	0.00	100.00
L0352676	10/17 WP Lab Work	10/20/2017 10/17 WP Lab Work	0.00	60.00
L0352461	10/17 WP Lab Work	10/19/2017 10/17 WP Lab Work	0.00	50.00
L0351734	10/17 WP Lab Work	10/16/2017 10/17 WP Lab Work	0.00	175.00
L0350120	10/17 WP Lab Work	10/09/2017 10/17 WP Lab Work	0.00	175.00
L0352859	10/17 WP Lab Work	10/23/2017 10/17 WP Lab Work	0.00	100.00
L0353996	10/17 WP Lab Work	10/28/2017 10/17 WP Lab Work	0.00	60.00
L0352303	10/17 WP Lab Work	10/18/2017 10/17 WP Lab Work	0.00	192.00
L0353504	10/17 WP Lab Work	10/25/2017 10/17 WP Lab Work	0.00	100.00

			<u>Void Checks</u>	<u>Check Amount</u>
L0354205	10/17 WP Lab Work	10/30/2017 10/17 WP Lab Work	0.00	100.00
L0348743	10/17 WP Lab Work	10/03/2017 10/17 WP Lab Work	0.00	50.00
L0349305	10/17 WP Lab Work	10/05/2017 10/17 WP Lab Work	0.00	50.00
L0349445	10/17 WP Lab Work	10/05/2017 10/17 WP Lab Work	0.00	435.00
L0348737	10/17 WP Lab Work	10/03/2017 10/17 WP Lab Work	0.00	100.00
L0353277	10/17 WP Lab Work	10/24/2017 10/17 WP Lab Work	0.00	20.00
L0352067	10/17 WP Outside Lab Work	10/17/2017 10/17 WP Outside Lab Work	0.00	36.00
L0353553	10/17 WP Lab Work	10/26/2017 10/17 WP Lab Work	0.00	50.00
Check Total:				1,903.00
Check No: 56099	Check Date: 11/16/2017			
Vendor: F0019	FedEx			
5-982-3028	10/17 Overnight Coalinga Cogen Pmt	11/03/2017 10/17 Overnight Coalinga	0.00	62.40
5-952-5848	10/17 PD Shipping Charges for SYoung	10/06/2017 10/17 PD Shipping Charges	0.00	27.25
5-968-1414	10/17 PD Shipping Charges for Evidence	10/20/2017 10/17 PD Shipping Charges	0.00	175.44
Check Total:				265.09
Check No: 56100	Check Date: 11/16/2017			
Vendor: F2964	Fresno City College			
13193163	9/17-22/17 REGI Training for Ybarra	10/31/2017 9/17-22/17 REGI Training	0.00	1.00
12753644	5/17 PD Training JCisneros Rangemaster	05/01/2017 5/17 PD Training JCisnero	0.00	98.00
Check Total:				99.00
Check No: 56101	Check Date: 11/16/2017			
Vendor: G1023	Galls LLC			
008533062	10/17 PD Pants for ACO Caldera	10/19/2017 10/17 PD Pants for ACO Ca	0.00	138.19
Check Total:				138.19
Check No: 56102	Check Date: 11/16/2017			
Vendor: G6521	GRISWOLD, LASALLE, COBB, DOD,			
10-25-17-0	10/17 Legal Services as City Attorney	10/25/2017 10/17 Legal Services as C	0.00	596.25
10-25-17-0	10/17 Legal Services as City Attorney	10/25/2017 10/17 Legal Services as C	0.00	301.25
10-25-17-0	10/17 Legal Services as City Attorney	10/25/2017 10/17 Legal Services as C	0.00	4,125.00
10-25-17-0	10/17 Legal Services as City Attorney	10/25/2017 10/17 Legal Services as C	0.00	1,999.90
Check Total:				7,022.40
Check No: 56103	Check Date: 11/16/2017			
Vendor: H0852	Hach Company			
10691737	10/17 WP Lab Supplies	10/26/2017 10/17 WP Lab Supplies	0.00	1,613.42
2146618	11/17 WP Credit for Lab Supplies	11/03/2017 11/17 WP Credit for Lab S	0.00	-204.74
10703574	11/17-11/18 WP Service Contract	11/03/2017 11/17-11/18 WP/WWP Servic	0.00	14,684.86
10703574	11/17-11/18 WWP Service Contract	11/03/2017 11/17-11/18 WP/WWP Servic	0.00	3,671.21
10687498	10/17 WP Lab Supplies	10/24/2017 10/17 WP Lab Supplies	0.00	1,956.39
Check Total:				21,721.14
Check No: 56104	Check Date: 11/16/2017			
Vendor: H5587	Hanson Bridgett LLP			
1201017	9/17 IRS VCP/ICMA Outside Attorney	10/31/2017 9/17 IRS VCP/ICMA Outside	0.00	6,418.00
Check Total:				6,418.00
Check No: 56105	Check Date: 11/16/2017			
Vendor: H0864	The HdL Companies			
0028014-IN	2017 4th Qtr Sales Tax Audit Svcs	11/03/2017 2017 4th Qtr Sales Tax Au	0.00	673.21
Check Total:				673.21
Check No: 56106	Check Date: 11/16/2017			
Vendor: H2528	Hill Brothers Chemical Company			
07027875	10/17 WP Ammonia Chemical	10/11/2017 10/17 WP Ammonia Chemical	0.00	5,408.09
Check Total:				5,408.09
Check No: 56107	Check Date: 11/16/2017			
Vendor: H2345	Home Depot Credit Services			
10417	9/17 PW Supplies for Motts Fountain	09/20/2017 9/17 PW Supplies for Mott	0.00	292.02
3223973	9/17 WP Raw Intake	09/27/2017 9/17 WP Raw Intake	0.00	821.32
Check Total:				1,113.34
Check No: 56108	Check Date: 11/16/2017			
Vendor: I0320	Interstate Towing Services			
5116	10/17 PD Patrol Car Towed	10/26/2017 10/17 PD Patrol Car Towed	0.00	403.50
Check Total:				403.50

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 56109	Check Date: 11/16/2017				
Vendor: K2656	KRC Safety CO., INC.				
E-2639	11/17 PD Refelctive Tape for Patrol Vehi	11/02/2017	11/17 PD Refelctive Tape	0.00	122.46
35522	10/17 ACO Uniform Ebroidery JCaldera	10/26/2017	10/17 ACO Uniform Ebroidery	0.00	75.78
Check Total:					198.24
Check No: 56110	Check Date: 11/16/2017				
Vendor: C0195	L.N. Curtis & Sons				
INV114711	7/17 FD Uniforms	07/20/2017	7/17 FD Uniforms	0.00	25.00
INV131927	10/17 FD Uniforms	10/05/2017	10/17 FD Uniforms	0.00	3,067.09
Check Total:					3,092.09
Check No: 56111	Check Date: 11/16/2017				
Vendor: L0949	Ron Lander				
TR10165-ME	9/28/17 MILEAGE COG Meeting	11/14/2017	9/28/17 MILEAGE COG Meeti	0.00	65.48
Check Total:					65.48
Check No: 56112	Check Date: 11/16/2017				
Vendor: L0259	Landon Investment Co., Inc.				
8001	10/17 FD Amb Meals	10/16/2017	10/17 FD Amb Meals	0.00	25.99
8003	10/17 FD Amb Meals	10/17/2017	10/17 FD Amb Meals	0.00	20.82
8013	10/17 FD Amb Meals	10/25/2017	10/17 FD Amb Meals	0.00	23.51
8181	11/17 FD Amb Meal	11/03/2017	11/17 FD Amb Meal	0.00	23.30
Check Total:					93.62
Check No: 56113	Check Date: 11/16/2017				
Vendor: L0050	Leaf				
7856827	11/17 HR Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	4.30
7856827	11/17 HR Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	2.39
7856827	11/17 HR Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	1.99
7856827	11/17 Admin Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	23.62
7856827	11/17 FD Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	112.78
7856827	11/17 Admin Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	23.63
7856827	11/17 HR Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	3.69
7856827	11/17 FIN Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	5.19
7856827	11/17 FIN Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	69.14
7856827	11/17 Admin Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	23.63
7856827	11/17 FIN Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	60.49
7856827	11/17 FIN Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	34.57
7856827	11/17 Admin Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	23.62
7856827	11/17 Admin Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	23.62
7856827	11/17 Admin Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	23.62
7856827	11/17 HR Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	8.71
7856827	11/17 HR Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	2.45
7856827	11/17 HR Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	6.49
7856827	11/17 HR Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	6.43
7856827	11/17 FIN Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	3.46
7856827	11/17 HR Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	92.31
7856827	11/17 HR Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	1.63
7856827	11/17 PD Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	242.60
7856827	11/17 Admin Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	23.63
7856827	11/17 Admin Copier Lease	11/06/2017	11/17 Admin Copier Lease	0.00	23.62
Check Total:					847.61
Check No: 56114	Check Date: 11/16/2017				
Vendor: L0370	Life Assist, Inc.				
825663	11/17 FD Medical Supplies	11/06/2017	11/17 FD Medical Supplies	0.00	56.25
826234	11/17 FD Medical Supplies	11/08/2017	11/17 FD Medical Supplies	0.00	157.56
826685	11/17 FD Medical Supplies	11/10/2017	11/17 FD Medical Supplies	0.00	71.20
825831	11/17 FD Medical Supplies	11/06/2017	11/17 FD Medical Supplies	0.00	157.56
825624	11/17 FD Medical Supplies	11/06/2017	11/17 FD Medical Supplies	0.00	596.40
824361	10/17 FD Medical Supplies	10/27/2017	10/17 FD Medical Supplies	0.00	71.20
824897	10/17 FD Medical Supplies	10/31/2017	10/17 FD Medical Supplies	0.00	683.27
Check Total:					1,793.44
Check No: 56115	Check Date: 11/16/2017				
Vendor: S3216	Lozano Smith, LLP				
2036672	9/17 Legal Services as City Attorney	10/10/2017	9/17 Legal Services as Ci	0.00	98.32

			<u>Void Checks</u>	<u>Check Amount</u>
2036672	9/17 Legal Services as City Attorney	10/10/2017 9/17 Legal Services as Ci	0.00	98.32
Check Total:				196.64
Check No: 56116	Check Date: 11/16/2017			
Vendor: M0041	McMaster-Carr Supply Co.			
48317297	10/17 WP Parts for Hypo Tank	10/17/2017 10/17 WP Parts for Hypo T	0.00	805.71
Check Total:				805.71
Check No: 56117	Check Date: 11/16/2017 VOID			
Vendor: M0223	Mid State Container Sales Inc.			
88332	10/17 WWP Storage Containers	10/08/2015 10/17 WWP Storage Contain	5,600.00	
Check Total:			5,600.00	
Check No: 56118	Check Date: 11/16/2017			
Vendor: M0068	Municipal Code Corporation			
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	75.06
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	74.97
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	25.02
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	25.02
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	72.14
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	216.16
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	72.14
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	72.14
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	72.14
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	216.16
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	216.16
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	216.17
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	25.02
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	74.97
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	25.02
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	25.02
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	74.97
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	74.97
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	74.97
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	7.56
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	7.56
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	7.56
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	74.97
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	74.97
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	216.16
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	21.54
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	21.54
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	21.54
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	21.80
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	21.80
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	7.47
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	7.47
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	7.47
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	21.54
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	21.54
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	21.80
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	21.78
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	216.42
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	21.54
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	216.16
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	216.16
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	74.97
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	216.16
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	72.14
00296216	9/17 Supplement Pgs, Images, Graphs	09/30/2017 9/17 Supplement Pgs, Imag	0.00	72.14
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	7.47
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	7.47
00296537	10/1/17-9/30/18 Annual Web Hosting	10/04/2017 10/1/17-9/30/18 Annual We	0.00	7.56

			Check Total:	<u>Void Checks</u>	<u>Check Amount</u>
					3,494.97
Check No: 56119	Check Date: 11/16/2017				
Vendor: N0022	National Meter & Automation, I				
S1086757.0	11/17 PW Transmitter for Meters	11/02/2017 11/17 PW Transmitter for		0.00	29,633.46
			Check Total:		29,633.46
Check No: 56120	Check Date: 11/16/2017				
Vendor: N1123	Novato Fire Protection Distric				
837	7/17 FD Amb Billing Fee	10/23/2017 7/17 FD Amb Billing Fee		0.00	5,206.25
			Check Total:		5,206.25
Check No: 56121	Check Date: 11/16/2017				
Vendor: O0032	O'Reilly Automotive, Inc.				
4316-25196	11/17 FD Hose Clamps P171	11/08/2017 11/17 FD Hose Clamps P171		0.00	3.23
4316-25201	11/17 FD Battery for Unit 7250	11/09/2017 11/17 FD Battery for Unit		0.00	106.15
4316-25000	10/17 FD Core Return	10/18/2017 10/17 FD Core Return		0.00	-36.00
4316-24999	10/17 PW Batteries	10/18/2017 10/17 FD/PW Batteries		0.00	112.36
4316-24999	10/17 FD Batteries	10/18/2017 10/17 FD/PW Batteries		0.00	351.30
4316-24927	10/17 St Swp Antifreeze	10/11/2017 10/17 St Swp Antifreeze		0.00	32.37
4316-24981	10/17 FD Units 7206/7207 Motor Oil	10/16/2017 10/17 FD Units 7206/7207		0.00	90.63
4316-24981	10/17 FD Air Filter	10/16/2017 10/17 FD Air Filter		0.00	54.51
4316-25053	10/17 WP Oil Filters	10/24/2017 10/17 WP Oil Filters		0.00	62.63
4316-25004	10/17 WP Wiper Blades	10/18/2017 10/17 WP Wiper Blades		0.00	46.15
4316-25196	11/17 FD Fuel Hose P171	11/08/2017 11/17 FD Fuel Hose P171		0.00	11.06
24991	10/17 WP Vehicle Parts & Supplies	10/17/2017 10/17 Vehicle Parts & Sup		0.00	53.75
24991	10/17 PW Vehicle Parts & Supplies	10/17/2017 10/17 Vehicle Parts & Sup		0.00	9.20
24991	10/17 PW Vehicle Parts & Supplies	10/17/2017 10/17 Vehicle Parts & Sup		0.00	9.21
24991	10/17 PW Vehicle Parts & Supplies	10/17/2017 10/17 Vehicle Parts & Sup		0.00	9.21
24991	10/17 PW Vehicle Parts & Supplies	10/17/2017 10/17 Vehicle Parts & Sup		0.00	9.21
24991	10/17 WP Vehicle Parts & Supplies	10/17/2017 10/17 Vehicle Parts & Sup		0.00	9.21
4316-25201	11/17 FD Battery Return Unit 7250	11/09/2017 11/17 FD Battery Return U		0.00	-18.00
4316-25020	10/17 Animal Control Vehicle Maint Suppl	10/20/2017 10/17 Animal Control Vehi		0.00	54.56
			Check Total:		970.74
Check No: 56122	Check Date: 11/16/2017				
Vendor: O2826	Office Depot				
9672503890	9/17 PD Office Supplies	09/29/2017 9/17 PD Office Supplies		0.00	72.26
9726046650	10/17 PD Disinfecting Wipes for Dispatch	10/18/2017 10/17 PD Disinfecting Wip		0.00	20.49
9762753400	11/17 FIN Office Supplies 3%	11/01/2017 11/17 FIN Office Supplies		0.00	1.37
9762753400	11/17 FIN Office Supplies 2%	11/01/2017 11/17 FIN Office Supplies		0.00	0.92
9762753400	11/17 FIN Office Supplies 20%	11/01/2017 11/17 FIN Office Supplies		0.00	9.15
9762753400	11/17 FIN Office Supplies 35%	11/01/2017 11/17 FIN Office Supplies		0.00	16.02
9672504970	9/17 PD Stapler for Records	09/29/2017 9/17 PD Stapler for Recor		0.00	22.99
9726046660	10/17 PD File Roller	10/18/2017 10/17 PD File Roller		0.00	215.94
9762753400	11/17 FIN Office Supplies 40%	11/01/2017 11/17 FIN Office Supplies		0.00	18.31
9726044440	10/17 PD Office Supplies	10/18/2017 10/17 PD Office Supplies		0.00	152.57
9726046640	10/17 PD 2018 Planner for Records	10/19/2017 10/17 PD 2018 Planner for		0.00	28.06
			Check Total:		558.08
Check No: 56123	Check Date: 11/16/2017				
Vendor: O0035	Oracle America, Inc.				
44048662	7/29-10/28/17 Taleo-HR Hiring	10/29/2017 7/29-10/28/17 Taleo-HR Hi		0.00	972.00
			Check Total:		972.00
Check No: 56124	Check Date: 11/16/2017				
Vendor: P0409	Pacific Gas & Electric				
0793426310	10/17 Gas Transmission 0793426310-9	10/30/2017 10/17 Gas Transmission 07		0.00	6,038.31
			Check Total:		6,038.31
Check No: 56125	Check Date: 11/16/2017				
Vendor: P8789	PCM-G				
B055203401	10/17 PD Video Card for IT	10/24/2017 10/17 PD Video Card for I		0.00	205.36
			Check Total:		205.36
Check No: 56126	Check Date: 11/16/2017				
Vendor: P0410	PG & E				
7053841533	7053841778 Sewer Treatment Plant	10/30/2017 10/17 City Electricity Bi		0.00	1,103.07
7053841533	7053841194 Sewer Lift Pump E/L	10/30/2017 10/17 City Electricity Bi		0.00	193.28

			<u>Void Checks</u>	<u>Check Amount</u>
7053841533	7053841845 Sewer Lift Station/Polk	10/30/2017 10/17 City Electricity Bi	0.00	78.58
7053841533	7053841979 City Yard	10/30/2017 10/17 City Electricity Bi	0.00	168.46
7053841533	7053841979 City Yard	10/30/2017 10/17 City Electricity Bi	0.00	168.45
7053841533	7053841979 City Yard	10/30/2017 10/17 City Electricity Bi	0.00	168.46
7053841533	7053841657 500 Alicia/595 Roosevelt/Pine	10/30/2017 10/17 City Electricity Bi	0.00	22.52
7053841533	7053841361 526 E Pleasant/Warthan	10/30/2017 10/17 City Electricity Bi	0.00	34.14
7053841533	7053841312 741 East Valley/Polk	10/30/2017 10/17 City Electricity Bi	0.00	28.38
7053841533	7053841123 106 East Cherry/Elm	10/30/2017 10/17 City Electricity Bi	0.00	19.05
7053841533	7053841697 Baker/Btwn Buch/Lin	10/30/2017 10/17 City Electricity Bi	0.00	38.06
7053841533	7053841783 Cali/N Harvard	10/30/2017 10/17 City Electricity Bi	0.00	43.03
7053841533	7053841102 1412 East Elm/Maple	10/30/2017 10/17 City Electricity Bi	0.00	25.81
7053841533	7053841684 NWNW 11 20 15	10/30/2017 10/17 City Electricity Bi	0.00	32.36
7053841533	7053841615 Reservoir/SWSWSW	10/30/2017 10/17 City Electricity Bi	0.00	13.53
7053841533	7053841036 NESW Booster Station	10/30/2017 10/17 City Electricity Bi	0.00	2,657.06
7053841533	7053841864 NESW Water Control	10/30/2017 10/17 City Electricity Bi	0.00	109.84
7053841533	7053841131 SW Gale/Derrick Water	10/30/2017 10/17 City Electricity Bi	0.00	9.53
7053841533	7053841909 200 El Rancho Blv-Irrigation	10/30/2017 10/17 City Electricity Bi	0.00	9.53
7053841533	7053841842 350 El Rancho Blvd-Irrigation	10/30/2017 10/17 City Electricity Bi	0.00	9.53
7053841533	7053841439 Phelps & La Cuesta	10/30/2017 10/17 City Electricity Bi	0.00	9.61
7053841533	70538411204 First/Forest Landscape Trees	10/30/2017 10/17 City Electricity Bi	0.00	9.53
7053841533	7053841848 Jayne/Juniper Ridge SE	10/30/2017 10/17 City Electricity Bi	0.00	23.84
7053841533	7053841791 W Forest Ave Landscape Pedest	10/30/2017 10/17 City Electricity Bi	0.00	9.59
7053841533	7053841023 Mntry/Tyler Clock	10/30/2017 10/17 City Electricity Bi	0.00	9.74
7053841533	7053841206 Psa Chnt/San Sm Landsca	10/30/2017 10/17 City Electricity Bi	0.00	9.62
7053841533	7053841466 Tyler/Polk Bhnd 344 Polk Gas	10/30/2017 10/17 City Electricity Bi	0.00	27.69
7053841533	7053841574 401 Madison	10/30/2017 10/17 City Electricity Bi	0.00	39.70
7053841533	7053841398 155 East Polk/Louisiana	10/30/2017 10/17 City Electricity Bi	0.00	35.93
7053841533	7053841066 600 Harvard/College	10/30/2017 10/17 City Electricity Bi	0.00	31.69
7053841533	7053841358 College, Behind 610 Washingto	10/30/2017 10/17 City Electricity Bi	0.00	29.44
7053841533	7053841534 Street Light Inventory Projec	10/30/2017 10/17 City Electricity Bi	0.00	87.16
7053841533	7053841535 Street Light Inventory Projec	10/30/2017 10/17 City Electricity Bi	0.00	119.71
7053841533	7053841536 Street Light Inventory Projec	10/30/2017 10/17 City Electricity Bi	0.00	106.53
7053841533	7053841538 Street Light Inventory Projec	10/30/2017 10/17 City Electricity Bi	0.00	51.15
7053841533	9713313248 25 1/2 W Polk Traffic	10/30/2017 10/17 City Electricity Bi	0.00	63.99
7053841533	1638874976 25 1/2 W Polk	10/30/2017 10/17 City Electricity Bi	0.00	64.41
7053841533	7053841661 Forest/Fifth	10/30/2017 10/17 City Electricity Bi	0.00	6.73
7053841533	7053841694 160 W. Polk	10/30/2017 10/17 City Electricity Bi	0.00	36.53
7053841533	7053841349 160 W Elm	10/30/2017 10/17 City Electricity Bi	0.00	29.58
7053841533	7053841990 160 W Elm	10/30/2017 10/17 City Electricity Bi	0.00	24.36
7053841533	7053841308 Van Ness & Elm	10/30/2017 10/17 City Electricity Bi	0.00	32.73
7053841533	7053841619 Monterey/Tyler	10/30/2017 10/17 City Electricity Bi	0.00	10.51
7053841533	7053841485 Washington/Fresno	10/30/2017 10/17 City Electricity Bi	0.00	9.85
7053841533	3289090333 260 1/2 Cambridge Ave	10/30/2017 10/17 City Electricity Bi	0.00	73.21
7053841533	7053841501 410 El Rancho Blvd	10/30/2017 10/17 City Electricity Bi	0.00	26.44
7053841533	7053841429 TR5339 Dorothy Allen Estate	10/30/2017 10/17 City Electricity Bi	0.00	411.30
7053841533	3443128775 TR5208 Spano Ent Posa Chanet	10/30/2017 10/17 City Electricity Bi	0.00	14.78
7053841533	7053841244 TR5344 Promontory Point	10/30/2017 10/17 City Electricity Bi	0.00	214.27
7053841533	7053841555 TR5451 Warthen Meadows	10/30/2017 10/17 City Electricity Bi	0.00	1,012.84
7053841533	7053841913 NS Valley St Streetlignhts	10/30/2017 10/17 City Electricity Bi	0.00	54.11
7053841533	7053841379 Polk & Forest Ave	10/30/2017 10/17 City Electricity Bi	0.00	81.83
7053841533	7053841881 140 E. Durian Parking lot li	10/30/2017 10/17 City Electricity Bi	0.00	15.10
7053841533	7053841253 Cambridge & Joaquin	10/30/2017 10/17 City Electricity Bi	0.00	251.37
7053841533	7053841505 Cambridge & Elm/Hwy 198	10/30/2017 10/17 City Electricity Bi	0.00	241.43
7053841533	7053841397 Cambridge & Elm/Hwy 198	10/30/2017 10/17 City Electricity Bi	0.00	164.08
7053841533	7053841978 City Yard	10/30/2017 10/17 City Electricity Bi	0.00	168.45
7053841533	4893477005 Telecom Bldg.	10/30/2017 10/17 City Electricity Bi	0.00	56.89
7053841533	7053841272 Firehouse Lights	10/30/2017 10/17 City Electricity Bi	0.00	1,403.31
7053841533	7053841037 Firehouse Horn	10/30/2017 10/17 City Electricity Bi	0.00	22.47
7053841533	7053841462 185 W Gale Recycle/Serv	10/30/2017 10/17 City Electricity Bi	0.00	170.67
7053841533	7053841516 Police Station/Jail	10/30/2017 10/17 City Electricity Bi	0.00	3,549.00
7053841533	7053841899 Airport Hangers	10/30/2017 10/17 City Electricity Bi	0.00	64.00
7053841533	7053841565 Airport AWASP Bldg.	10/30/2017 10/17 City Electricity Bi	0.00	613.67

			<u>Void Checks</u>	<u>Check Amount</u>
7053841533	7053841771 Large Airport Hangar	10/30/2017 10/17 City Electricity Bi	0.00	50.72
7053841533	7053841936 408 S Fifth/Lynch Pk	10/30/2017 10/17 City Electricity Bi	0.00	9.55
7053841533	7053841050 Tower Clk 5th & Cedar	10/30/2017 10/17 City Electricity Bi	0.00	37.60
7053841533	3924487818 Coolidge & NHachman	10/30/2017 10/17 City Electricity Bi	0.00	10.82
7053841533	7053841157 240 W Elm Bhnd Coldbox S	10/30/2017 10/17 City Electricity Bi	0.00	116.84
7053841533	7053841365 Longhollow/Echo (Sandal	10/30/2017 10/17 City Electricity Bi	0.00	64.45
7053841533	3443128041 TR5246 PH 2 Stallion Sp	10/30/2017 10/17 City Electricity Bi	0.00	167.56
7053841533	3443128591 City Sunset St Project	10/30/2017 10/17 City Electricity Bi	0.00	110.86
7053841533	7053841002 160 W Elm INTRNL ARP	10/30/2017 10/17 City Electricity Bi	0.00	1,170.56
7053841533	7053841004 INTRNL ARPT 3144 Term B	10/30/2017 10/17 City Electricity Bi	0.00	277.12
7053841533	7053841008 INTRNL ARPT 3144 Term	10/30/2017 10/17 City Electricity Bi	0.00	3,200.71
7053841533	7053841014 INTRNL ARPT 3144 Term	10/30/2017 10/17 City Electricity Bi	0.00	24.36
7053841533	7053841464 Sunset & 5th Ave: Vic D	10/30/2017 10/17 City Electricity Bi	0.00	9.53
7053841533	7053841177 300 Coalinga Plaza: Ped	10/30/2017 10/17 City Electricity Bi	0.00	12.77
7053841533	7053841921 Next to 735 Sunset Snst	10/30/2017 10/17 City Electricity Bi	0.00	77.09
7053841533	3443128411 5208 Spano Ent Posa Cha	10/30/2017 10/17 City Electricity Bi	0.00	125.64
7053841533	3249826069 TR4492, Fox Hollow II	10/30/2017 10/17 City Electricity Bi	0.00	88.72
7053841533	3443128611 TR4492, Fox Hollow II P	10/30/2017 10/17 City Electricity Bi	0.00	59.15
7053841533	3443128372 TR5146 PH 1 Stallion Sp	10/30/2017 10/17 City Electricity Bi	0.00	61.59
7053841533	7053841016 INTRNL ARPT 3144 Term	10/30/2017 10/17 City Electricity Bi	0.00	1,047.41
7053841533	7053841022 INTRNL ARPT 3144 Term	10/30/2017 10/17 City Electricity Bi	0.00	80.32
7053841533	7053841026 INTRNL ARPT 3144 Term	10/30/2017 10/17 City Electricity Bi	0.00	154.27
7053841533	3443128925 TR5140 Sandalwood 3	10/30/2017 10/17 City Electricity Bi	0.00	29.58
7053841533	7053841328 Sewer Lift Station P/L	10/30/2017 10/17 City Electricity Bi	0.00	93.86
7053841533	7053841457 25034 Palmer Ave	10/30/2017 10/17 City Electricity Bi	0.00	55,339.22
7053841533	7053841243 Behind 190 Roosevelt/Pine	10/30/2017 10/17 City Electricity Bi	0.00	42.79
7053841533	7053841518 Chlorine Booster By Cementary	10/30/2017 10/17 City Electricity Bi	0.00	109.48
7053841533	7053841171 SWSW Booster Station	10/30/2017 10/17 City Electricity Bi	0.00	227.37
7053841533	5048050096-1 255 Coalinga Plaza	10/30/2017 10/17 City Electricity Bi	0.00	10.82
7053841533	7053841893 Energy Effic Retrofit Loan	10/30/2017 10/17 City Electricity Bi	0.00	3,864.72
7053841533	7053841367 Sewer Lift Station/KIM	10/30/2017 10/17 City Electricity Bi	0.00	24.92
7053841533	7053841235 SP: Inside Building WWP	10/30/2017 10/17 City Electricity Bi	0.00	6,943.75
Check Total:				88,065.66
Check No: 56127	Check Date: 11/16/2017			
Vendor: P0410	PG & E			
7001750902	10/17 Gas Delivery 7001750902-0	10/30/2017 10/17 Gas Delivery 700175	0.00	12,196.73
Check Total:				12,196.73
Check No: 56128	Check Date: 11/16/2017			
Vendor: P2916	214- Praxair Distribution, Inc.			
79694168	10/17 FD Oxygen	10/31/2017 10/17 FD Oxygen	0.00	1,015.93
Check Total:				1,015.93
Check No: 56129	Check Date: 11/16/2017			
Vendor: R0112	Resolve Insurance Systems Inc			
October201	10/17 FD Collections Agency	11/01/2017 10/17 FD Collections Agen	0.00	2,372.59
Check Total:				2,372.59
Check No: 56130	Check Date: 11/16/2017			
Vendor: R3368	RMA Geoscience, Inc			
17H-0275-0	8/28-10/1/17 WP Jayne Ave Water Main Pro	10/30/2017 8/28-10/1/17 WP Jayne Ave	0.00	3,866.00
Check Total:				3,866.00
Check No: 56131	Check Date: 11/16/2017			
Vendor: S0450	Save Mart Supermarkets			
305572	11/8/17 PD Scott's Retirement Cake	11/08/2017 11/8/17 PD Scott's Retire	0.00	39.99
034605	11/11/17 PD Inmate Meals	11/11/2017 11/11/17 PD Inmate Meals	0.00	21.63
Check Total:				61.62
Check No: 56132	Check Date: 11/16/2017			
Vendor: S0082	Shar-Craft Incorporated			
65823	10/17 WP Bolts & Nuts for P4	10/16/2017 10/17 WP Bolts & Nuts for	0.00	498.84
Check Total:				498.84
Check No: 56133	Check Date: 11/16/2017			
Vendor: T0482	Telstar Instruments, Inc.			
90948	7/17 WP Salt Bag for Salt Tank	07/31/2017 7/17 WP Salt Bag for Salt	0.00	540.50
Check Total:				540.50

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 56134	Check Date: 11/16/2017				
Vendor: T5612	TESCO Controls, Inc.				
0062881-IN	9/17 WP Process Invest/System Backup	09/08/2017 9/17 WP Process Investiga		0.00	12,790.00
		Check Total:			12,790.00
Check No: 56135	Check Date: 11/16/2017				
Vendor: T6548	Trans Union LLC				
10732679	10/17 PD MMJ Background	10/25/2017 10/17 PD MMJ Background		0.00	161.65
		Check Total:			161.65
Check No: 56136	Check Date: 11/16/2017				
Vendor: C0030	Marissa Trejo				
TR10166-ME	11/7/17 MEALS Chief's Breakfast	11/06/2017 11/7/17 MEALS Chief's Bre		0.00	12.79
		Check Total:			12.79
Check No: 56137	Check Date: 11/16/2017				
Vendor: T2345	TRI Air Testing				
106686	4/17 FD Loaned Testing Equipment	04/12/2017 4/17 FD Loaned Testing Eq		0.00	172.00
		Check Total:			172.00
Check No: 56138	Check Date: 11/16/2017				
Vendor: T0038	Tri-City Engineering				
2667-04	11/17 Prof Svcs for SPR16-03 9820 Cody	11/13/2017 11/17 Prof Svcs for SPR16		0.00	2,595.00
2580-04	8/1-9/30/17 Prof Svcs Forest Ave 1st Elm	10/19/2017 8/1-9/30/17 Prof Svcs For		0.00	276.25
2556-03	1-9/17 ATP Cylce 2 Engineering Support	10/19/2017 1-9/17 ATP Cylce 2 Engine		0.00	318.75
2580-06	10/17 Prof Svcs Forest Ave 1st-Elm	11/13/2017 10/17 Prof Svcs Forest Av		0.00	1,955.00
2606-05	7-9/17 Engineering Svc Phelps, Elm, Posa	10/19/2017 7-9/17 Engineering Svcs P		0.00	3,565.00
2580-05	8/1-9/30 Prof Svcs 1st-Elm Ave	10/19/2017 8/1-9/30 Prof Svcs 1st-El		0.00	3,090.00
		Check Total:			11,800.00
Check No: 56139	Check Date: 11/16/2017				
Vendor: T0053	Triple J Ready Mix				
21947	10/17 PW Drive Approach Repair 25 E Polk	10/19/2017 10/17 PW Drive Approach R		0.00	350.92
		Check Total:			350.92
Check No: 56140	Check Date: 11/16/2017				
Vendor: U0014	Uline				
91580010	10/17 PD Handgun Evidence Boxes	10/23/2017 10/17 PD Handgun Evidence		0.00	182.16
		Check Total:			182.16
Check No: 56141	Check Date: 11/16/2017				
Vendor: V3406	Verizon Wireless Services, LLC				
9795449501	10/17 362-6567 50% Anthony Cell Phone	11/01/2017 10/17 City Cell Phones		0.00	31.63
9795077356	10/17 476-9668 FD Wireless Aircard Servi	10/23/2017 10/17 FD Wireless Aircard		0.00	38.01
9795449501	10/17 383-4004 2GB WP Flex Router	11/01/2017 10/17 City Cell Phones		0.00	63.74
9795077356	10/17 396-5614 E371 FD Wireless Aircard	10/23/2017 10/17 FD Wireless Aircard		0.00	38.01
9795449501	10/17 362-6567 50 %Anthony Cell Phone	11/01/2017 10/17 City Cell Phones		0.00	31.63
9795449501	10/17 383-4014 50% PW Standby	11/01/2017 10/17 City Cell Phones		0.00	15.26
9795449501	10/17 341-9613 WP	11/01/2017 10/17 City Cell Phones		0.00	53.84
9795449501	10/17 341-4461 WP On Call	11/01/2017 10/17 City Cell Phones		0.00	47.27
9795449501	10/17 381-1988 PW Kenny/Mario 35%	11/01/2017 10/17 City Cell Phones		0.00	10.68
9795077356	10/17 476-6744 FD Wireless Aircard Servi	10/23/2017 10/17 FD Wireless Aircard		0.00	38.01
9795077356	10/17 476-6737 FD Wireless Aircard Servi	10/23/2017 10/17 FD Wireless Aircard		0.00	38.01
9795077356	10/17 476-6716 FD Wireless Aircard Servi	10/23/2017 10/17 FD Wireless Aircard		0.00	38.01
9795449501	10/17 381-1988 PW Kenny/Mario 2%	11/01/2017 10/17 City Cell Phones		0.00	0.61
9795449501	10/17 383-4014 50% PW Standby	11/01/2017 10/17 City Cell Phones		0.00	15.26
9795077356	10/17 840-9391 FD Wireless Aircard Servi	10/23/2017 10/17 FD Wireless Aircard		0.00	38.01
9795449501	10/17 381-1988 PW Kenny/Mario 23%	11/01/2017 10/17 City Cell Phones		0.00	7.02
9795449501	10/17 974-1257 PW Supervisor 50%	11/01/2017 10/17 City Cell Phones		0.00	63.16
9795449501	10/17 974-1257 PW Supervisor 50%	11/01/2017 10/17 City Cell Phones		0.00	63.16
9795449501	10/17 978-2864 Water Plant iPad	11/01/2017 10/17 City Cell Phones		0.00	477.19
9795449501	10/17 240-9287 JSchumacher iPhone Purcha	11/01/2017 10/17 City Cell Phones		0.00	42.79
9795449501	10/17 362-5042 JSchumacher Phone Line	11/01/2017 10/17 City Cell Phones		0.00	71.37
9795449501	10/17 381-1120 Airport	11/01/2017 10/17 City Cell Phones		0.00	38.46
9795449501	10/17 246-1403 Transit-M.Torres	11/01/2017 10/17 City Cell Phones		0.00	38.46
9795449501	10/17 246-0331 Transit F.Casteneda	11/01/2017 10/17 City Cell Phones		0.00	38.46
9795449501	10/17 246-6243 Mercedes Garcia	11/01/2017 10/17 City Cell Phones		0.00	43.68
9795449501	10/17 341-3958 WP On Call	11/01/2017 10/17 City Cell Phones		0.00	12.48
9795449501	10/17 381-1988 PW Kenny/Mario 40%	11/01/2017 10/17 City Cell Phones		0.00	12.20

		Check Total:		<u>Void Checks</u>	<u>Check Amount</u>
					1,406.41
Check No:	56142	Check Date:	11/16/2017		
Vendor:	W4420	Watch Guard			
ACCINV0012	10/17 PD Body Camera Accessory	10/17/2017	10/17 PD Body Camera Acce	0.00	53.99
		Check Total:			53.99
Check No:	56143	Check Date:	11/16/2017		
Vendor:	W0511	West Hills Oil, Inc.			
57424	10/17 UB Fuel 900	10/31/2017	10/17 UB Fuel 900	0.00	181.48
57419	10/17 FD Vehicle Fuel 200	10/31/2017	10/17 FD Vehicle Fuel 200	0.00	4,674.18
57423	10/17 WP Fuel 600	10/31/2017	10/17 WP/WWP Fuel 600	0.00	1,157.03
57423	10/17 WWP Fuel 600	10/31/2017	10/17 WP/WWP Fuel 600	0.00	289.26
57420	10/17 ADMIN Fuel 201	10/31/2017	10/17 ADMIN/CD Fuel 201	0.00	154.13
57421	10/17 Animal Ctrl Fllet Fuel 300	10/31/2017	10/17 PD/Animal Ctrl Fuel	0.00	119.64
57424	10/17 UB Fuel 900	10/31/2017	10/17 UB Fuel 900	0.00	158.79
57424	10/17 UB Fuel 900	10/31/2017	10/17 UB Fuel 900	0.00	104.35
57424	10/17 UB Fuel 900	10/31/2017	10/17 UB Fuel 900	0.00	9.07
57425	10/17 St Swp Fuel 7001	10/31/2017	10/17 St Swp Fuel 7001	0.00	811.92
57422	10/17 PW Fuel 400	10/31/2017	10/17 PW Fuel 400	0.00	495.05
57422	10/17 PW Fuel 400	10/31/2017	10/17 PW Fuel 400	0.00	504.69
57422	10/17 PW Fuel 400	10/31/2017	10/17 PW Fuel 400	0.00	504.69
57422	10/17 PW Fuel 400	10/31/2017	10/17 PW Fuel 400	0.00	504.69
57422	10/17 PW Fuel 400	10/31/2017	10/17 PW Fuel 400	0.00	504.70
57420	10/17 CD Fuel 201	10/31/2017	10/17 ADMIN/CD Fuel 201	0.00	68.95
57421	10/17 PD Fleet Fuel 300	10/31/2017	10/17 PD/Animal Ctrl Fuel	0.00	5,090.38
		Check Total:			15,333.00
Check No:	56144	Check Date:	11/16/2017		
Vendor:	W0520	Westside Supply			
7320	10/17 WWP Misc Parts & Supplies	10/17/2017	10/17 WWP Misc Parts & Su	0.00	505.54
W171031	10/17 WP Cylinder Rental	10/31/2017	10/17 WP Cylinder Rental	0.00	24.00
P171031	10/17 PW Cylinder Rental	10/31/2017	10/17 PW Cylinder Rental	0.00	30.00
WW171031	10/17 WWP Cylinder Rental	10/31/2017	10/17 WWP Cylinder Rental	0.00	12.00
7240	10/17 WWP Misc Supplies	10/02/2017	10/17 WWP Misc Supplies	0.00	298.66
7286	10/17 PW Misc Supplies	10/11/2017	10/17 PW Misc Supplies	0.00	192.63
		Check Total:			1,062.83
Check No:	56145	Check Date:	11/16/2017		
Vendor:	Z0535	Zee Medical Service Co.			
66614333	10/17 WP First Aid Supplies	10/23/2017	10/17 WP First Aid Suppli	0.00	40.67
		Check Total:			40.67
		Date Totals:		5,600.00	281,967.68
Check No:	56155	Check Date:	11/21/2017		
Vendor:	A2269	America's Best Value Inn & Sui			
TR20121-LO	12/3-5/17 LODGING DWright Excel Basics	11/21/2017	12/3-5/17 LODGING DWright	0.00	31.71
TR20121-LO	12/3-5/17 LODGING DWright Excel Basics	11/21/2017	12/3-5/17 LODGING DWright	0.00	15.86
TR20121-LO	12/3-5/17 LODGING DWright Excel Basics	11/21/2017	12/3-5/17 LODGING DWright	0.00	31.71
TR20121-LO	12/3-5/17 LODGING DWright Excel Basics	11/21/2017	12/3-5/17 LODGING DWright	0.00	27.75
TR20121-LO	12/3-5/17 LODGING DWright Excel Basics	11/21/2017	12/3-5/17 LODGING DWright	0.00	18.23
TR20121-LO	12/3-5/17 LODGING DWright Excel Basics	11/21/2017	12/3-5/17 LODGING DWright	0.00	1.59
TR20121-LO	12/3-5/17 LODGING DWright Excel Basics	11/21/2017	12/3-5/17 LODGING DWright	0.00	31.71
		Check Total:			158.56
Check No:	56156	Check Date:	11/21/2017		
Vendor:	A0130	AT&T			
11072017	11/17 RVP Project 125125740-2	11/07/2017	11/17 RVP Project 1251257	0.00	125.00
		Check Total:			125.00
Check No:	56157	Check Date:	11/21/2017		
Vendor:	S0421	AT&T			
11012017	11/17 PW Lift Station 238 851-0691 691 6	11/01/2017	11/17 PW Lift Station 238	0.00	32.94
		Check Total:			32.94
Check No:	56158	Check Date:	11/21/2017		
Vendor:	B1086	Bureau of Reclamation			
JAN2018	1/18 Water M&I Trinity 751 AF	11/09/2017	1/18 Water Delivery Estim	0.00	225.30

			<u>Void Checks</u>	<u>Check Amount</u>
JAN2018	1/18 Water Delivery Estimate405 AF	11/09/2017 1/18 Water Delivery Estim	0.00	33,250.50
JAN2018	10/17 Adj-122 AF	11/09/2017 1/18 Water Delivery Estim	0.00	-10,016.20
JAN2018	1/18 Water M&I Restoration 751 AF	11/09/2017 1/18 Water Delivery Estim	0.00	15,725.94
Check Total:				39,185.54
Check No: 56159	Check Date: 11/21/2017			
Vendor: C1158	CIT			
30994603	10/17 Avaya Phone Contract	10/26/2017 9-10/17 Avaya Phone Contr	0.00	1,129.39
30994603	9/17 Avaya Phone Contract	10/26/2017 9-10/17 Avaya Phone Contr	0.00	1,129.39
Check Total:				2,258.78
Check No: 56160	Check Date: 11/21/2017			
Vendor: C1239	City of Coalinga			
000000-000	10/17 008117-000 Hayes/Plot, UB	10/27/2017 10/17 City Utility Bills	0.00	138.06
000000-000	10/17 008436-000 Forest/1st St Plot, UB	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 008463-000 290 W Elm-Museum, UB	10/27/2017 10/17 City Utility Bills	0.00	84.85
000000-000	10/17 008545-000 6th/Elm Parking, UB	10/27/2017 10/17 City Utility Bills	0.00	99.28
000000-000	10/17 008679-000 Sunset/6th St, UB	10/27/2017 10/17 City Utility Bills	0.00	110.96
000000-000	10/17 008739-000 200 E Pacific, UB	10/27/2017 10/17 City Utility Bills	0.00	810.44
000000-000	10/17 013433-000 Animal House Fresno/Clg	10/27/2017 10/17 City Utility Bills	0.00	265.31
000000-000	10/17 008484-000 Firehouse, Utility Bill	10/27/2017 10/17 City Utility Bills	0.00	505.50
000000-000	10/17 008562-000 City Hall Landscape, Ut	10/27/2017 10/17 City Utility Bills	0.00	157.69
000000-000	10/17 008563-000 City Hall FIN/PD Gal. M	10/27/2017 10/17 City Utility Bills	0.00	847.67
000000-000	10/17 010883-000 Airport Access Road, UB	10/27/2017 10/17 City Utility Bills	0.00	46.83
000000-000	10/17 010891-000 Airport Spencer House,	10/27/2017 10/17 City Utility Bills	0.00	65.84
000000-000	10/17 010892-000 Airport Res., UB	10/27/2017 10/17 City Utility Bills	0.00	47.62
000000-000	10/17 000005-001 Creek Side Plot, UB	10/27/2017 10/17 City Utility Bills	0.00	39.53
000000-000	10/17 000006-000 200 K Elm-Trees, UB	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 001424-000 Hillview/Monterey, UB	10/27/2017 10/17 City Utility Bills	0.00	178.11
000000-000	10/17 003130-000 Monroe/NMonterey, UB	10/27/2017 10/17 City Utility Bills	0.00	593.28
000000-000	10/17 003184-000 W Joaquin, UB	10/27/2017 10/17 City Utility Bills	0.00	361.84
000000-000	10/17 003193-000 Princeton/Wash. Plot,	10/27/2017 10/17 City Utility Bills	0.00	39.53
000000-000	10/17 003294-000 Sunset/Fifth St Plot, U	10/27/2017 10/17 City Utility Bills	0.00	45.24
000000-000	10/17 010306-000 Meter Shop, UB	10/27/2017 10/17 City Utility Bills	0.00	35.10
000000-000	10/17 010304-000 Service Yard, UB	10/27/2017 10/17 City Utility Bills	0.00	126.28
000000-000	10/17 000005-003 Sewer Plant, UB	10/27/2017 10/17 City Utility Bills	0.00	553.28
000000-000	10/17 016305-000 Cherry Lane-Median 4, U	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 010691-000 Juniper/Jayne, UB	10/27/2017 10/17 City Utility Bills	0.00	476.88
000000-000	10/17 008395-000 Forest/2nd St, UB	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 016304-000 Cherry Lane-Median 3, U	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 016303-000 Cherry Lane-Median 2, U	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 016302-000 Cherry Lane-Median, UB	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 010736-000 Sandalwood/Longhollow,	10/27/2017 10/17 City Utility Bills	0.00	28.32
000000-000	10/17 010693-000 Juniper Ridge/Jayne,	10/27/2017 10/17 City Utility Bills	0.00	99.71
000000-000	10/17 010692-000 Juniper Ridge/Jayne, UB	10/27/2017 10/17 City Utility Bills	0.00	28.32
000000-000	10/17 021678-000 Gayle/Hwy 198 Landscapi	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 021677-000 Jayne Ave Landscaping C	10/27/2017 10/17 City Utility Bills	0.00	28.10
000000-000	10/17 018401-000 Centennial Park	10/27/2017 10/17 City Utility Bills	0.00	716.15
000000-000	10/17 022728-000 Sandalwood Park #3	10/27/2017 10/17 City Utility Bills	0.00	809.27
000000-000	10/17 013434-000 Gayle Ave Transit Gas,	10/27/2017 10/17 City Utility Bills	0.00	23.38
000000-000	10/17 008558-000 160 W Elm-Old City Hall	10/27/2017 10/17 City Utility Bills	0.00	18.53
000000-000	10/17 008559-000 160 W Elm-Annex, UB	10/27/2017 10/17 City Utility Bills	0.00	46.49
000000-000	10/17 003438-000 Van Ness/Ash St, UB	10/27/2017 10/17 City Utility Bills	0.00	215.25
000000-000	10/17 004178-000 San Simeon/Posa Chan, U	10/27/2017 10/17 City Utility Bills	0.00	182.35
000000-000	10/17 004295-000 Phelps Ave/La Cuesta, U	10/27/2017 10/17 City Utility Bills	0.00	298.07
000000-000	10/17 004297-000 Posa Chanet Blvd, UB	10/27/2017 10/17 City Utility Bills	0.00	85.24
000000-000	10/17 004426-000 Baker-Rotary Plot, UB	10/27/2017 10/17 City Utility Bills	0.00	85.24
000000-000	10/17 004490-000 E Aport Plots/Elm, UB	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 004491-000 E A Trees/Elm, UB	10/27/2017 10/17 City Utility Bills	0.00	65.24
000000-000	10/17 006069-000 Van Ness-Second St, UB	10/27/2017 10/17 City Utility Bills	0.00	48.10
000000-000	10/17 006870-000 Lynch Park-Triangle, UB	10/27/2017 10/17 City Utility Bills	0.00	82.39
000000-000	10/17 022331-000 Elm/4th Landscaping #2	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 022332-000 Elm/6th Landscaping	10/27/2017 10/17 City Utility Bills	0.00	38.10
000000-000	10/17 022334-000 Elm/6th Landscaping #2	10/27/2017 10/17 City Utility Bills	0.00	23.81

			<u>Void Checks</u>	<u>Check Amount</u>
000000-000	10/17 022411-000 Airport Median 1	10/27/2017 10/17 City Utility Bills	0.00	32.92
000000-000	10/17 022412-000 Airport Median 2	10/27/2017 10/17 City Utility Bills	0.00	35.70
000000-000	10/17 022413-000 Airport Median 3	10/27/2017 10/17 City Utility Bills	0.00	80.22
000000-000	10/17 022414-000 Airport Median 4	10/27/2017 10/17 City Utility Bills	0.00	32.92
000000-000	10/17 025141-000 Elm/Van Ness Trees	10/27/2017 10/17 City Utility Bills	0.00	25.24
000000-000	10/17 029310-000 185 W Gale Blue Bldg	10/27/2017 10/17 City Utility Bills	0.00	46.49
000000-000	10/17 018400-000 Plaza Park Landscaping	10/27/2017 10/17 City Utility Bills	0.00	69.53
000000-000	10/17 021676-000 Centennial Park Landscap	10/27/2017 10/17 City Utility Bills	0.00	854.73
000000-000	10/17 018764-000 HWY 198/Lucille- Landsc	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 018761-000 Copper-Canyon Landscapi	10/27/2017 10/17 City Utility Bills	0.00	85.24
000000-000	10/17 020487-000 Cedar/Fifth Clock Lands	10/27/2017 10/17 City Utility Bills	0.00	30.95
000000-000	10/17 020947-000 Forest/Pacific Landscap	10/27/2017 10/17 City Utility Bills	0.00	126.67
000000-000	10/17 000005-005 Bourdeaux/Fresia Landsc	10/27/2017 10/17 City Utility Bills	0.00	360.41
000000-000	10/17 022330-000 Elm/4th Landscaping	10/27/2017 10/17 City Utility Bills	0.00	23.81
000000-000	10/17 010397-000 1075 W Elm/Pacific-Luci	10/27/2017 10/17 City Utility Bills	0.00	119.49
000000-000	10/17 010406-000 E Polk/Warthan Crk Plot	10/27/2017 10/17 City Utility Bills	0.00	23.81
Check Total:				10,761.22

Check No: 56161 Check Date: 11/21/2017

Vendor: S0453 San Luis & Delta-Mendota

DEC2017	12/17 Advance Water Delivery 827 AF	11/09/2017 12/17 Advance Water Deliv	0.00	21,262.17
DEC2017	10/17 Adj -122 AF	11/09/2017 12/17 Advance Water Deliv	0.00	-3,136.62
DEC2017	9/17 Adj -385 AF	11/09/2017 12/17 Advance Water Deliv	0.00	-9,898.35
Check Total:				8,227.20

Check No: 56162 Check Date: 11/21/2017

Vendor: U0022 U.S. Bank Corporate Payment Ce

OCT2017	10/17 Fin Director CalCard Charges CSMFO	10/19/2017 10/17 Fin Director CalCar	0.00	108.46
B1-3162598	10/17 Mgr Hughes Net Internet Svcs	10/18/2017 10/17 City Mgr Cal Card	0.00	49.99
S103453333	10/17 Mgr Independent Util Valve Changer	10/18/2017 10/17 City Mgr Cal Card	0.00	2,678.90
1cgw1kvn	10/17 CD Parking Panda Refund	10/26/2017 10/17 CD Cal Card	0.00	-25.00
1cgw1kvn	10/17 CD Parking Panda	10/16/2017 10/17 CD Cal Card	0.00	25.00
OCT2017	10/17 Fin Director CalCard Charges CSMFO	10/19/2017 10/17 Fin Director CalCar	0.00	108.46
OCT2017	10/17 Fin Director CalCard Charges CSMFO	10/19/2017 10/17 Fin Director CalCar	0.00	108.46
OCT2017	10/17 Fin Director CalCard Charges CSMFO	10/19/2017 10/17 Fin Director CalCar	0.00	54.23
OCT2017	10/17 Fin Director CalCard Charges CSMFO	10/19/2017 10/17 Fin Director CalCar	0.00	5.42
1cgw1kvn	10/17 CD Ride & Shine Car Wash City Veh	10/26/2017 10/17 CD Cal Card	0.00	12.99
64292144	10/17 Mgr ABC Supply Arpt Hangar Repair	10/12/2017 10/17 City Mgr Cal Card	0.00	705.05
OCT2017	10/17 Fin Director CalCard Charges CSMFO	10/19/2017 10/17 Fin Director CalCar	0.00	62.36
OCT2017	10/17 Fin Director CalCard Charges CSMFO	10/19/2017 10/17 Fin Director CalCar	0.00	94.90
Check Total:				3,989.22

Check No: 56163 Check Date: 11/21/2017

Vendor: F0031 Donna Wright

TR20121-ME	12/3-5/17 MEALS Excel Basics & Beyond	11/21/2017 12/3-5/17 MEALS Excel Bas	0.00	2.00
TR20121-ME	12/3-5/17 MEALS Excel Basics & Beyond	11/21/2017 12/3-5/17 MEALS Excel Bas	0.00	4.00
TR20121-ME	12/3-5/17 MEALS Excel Basics & Beyond	11/21/2017 12/3-5/17 MEALS Excel Bas	0.00	3.50
TR20121-ME	12/3-5/17 MEALS Excel Basics & Beyond	11/21/2017 12/3-5/17 MEALS Excel Bas	0.00	2.30
TR20121-MI	12/3-5/17 MILEAGE Excel Basics & Beyond	11/21/2017 12/3-5/17 MILEAGE Excel B	0.00	14.10
TR20121-MI	12/3-5/17 MILEAGE Excel Basics & Beyond	11/21/2017 12/3-5/17 MILEAGE Excel B	0.00	14.11
TR20121-MI	12/3-5/17 MILEAGE Excel Basics & Beyond	11/21/2017 12/3-5/17 MILEAGE Excel B	0.00	7.05
TR20121-MI	12/3-5/17 MILEAGE Excel Basics & Beyond	11/21/2017 12/3-5/17 MILEAGE Excel B	0.00	0.71
TR20121-MI	12/3-5/17 MILEAGE Excel Basics & Beyond	11/21/2017 12/3-5/17 MILEAGE Excel B	0.00	8.11
TR20121-MI	12/3-5/17 MILEAGE Excel Basics & Beyond	11/21/2017 12/3-5/17 MILEAGE Excel B	0.00	12.34
TR20121-MI	12/3-5/17 MILEAGE Excel Basics & Beyond	11/21/2017 12/3-5/17 MILEAGE Excel B	0.00	14.10
TR20121-ME	12/3-5/17 MEALS Excel Basics & Beyond	11/21/2017 12/3-5/17 MEALS Excel Bas	0.00	0.20
TR20121-ME	12/3-5/17 MEALS Excel Basics & Beyond	11/21/2017 12/3-5/17 MEALS Excel Bas	0.00	4.00
TR20121-ME	12/3-5/17 MEALS Excel Basics & Beyond	11/21/2017 12/3-5/17 MEALS Excel Bas	0.00	4.00
Check Total:				90.52

Date Totals: 0.00 64,828.98

Check No: 56146 Check Date: 11/27/2017

Vendor: C0008 CB&T COLUMBUS BANK & TRUST

1	PR Batch 901 11 2017 Dependant Care	11/15/2017	0.00	192.30
---	-------------------------------------	------------	------	--------

				<u>Void Checks</u>	<u>Check Amount</u>
2	PR Batch 901 11 2017 Unreimbursed Medica	11/15/2017		0.00	274.55
Check No: 56147 Check Date: 11/27/2017					
Vendor: C0130 COALINGA FIREFIGHTERS					
1	PR Batch 901 11 2017 Fire Union Dues	11/15/2017		0.00	700.00
Check No: 56148 Check Date: 11/27/2017					
Vendor: C0340 City Employee Contrib. Assoc.					
1	PR Batch 901 11 2017 CECA Dues	11/15/2017		0.00	80.00
Check No: 56149 Check Date: 11/27/2017					
Vendor: C3565 SEIU Local 521 - Dues W/H					
1	PR Batch 901 11 2017 SEIU Dues	11/15/2017		0.00	502.16
Check No: 56150 Check Date: 11/27/2017					
Vendor: I0309 ICMA 457 RETIREMENT TRUST					
6	PR Batch 901 11 2017 457-ER Ret Adjust	11/15/2017		0.00	58.01
5	PR Batch 901 11 2017 457 Contract Ret (%)	11/15/2017		0.00	353.77
4	PR Batch 901 11 2017 457 Retirement ER (	11/15/2017		0.00	1,436.08
3	PR Batch 901 11 2017 457 Retirement ER (	11/15/2017		0.00	552.56
1	PR Batch 901 11 2017 457 Ret EE % ICMA	11/15/2017		0.00	3,494.21
2	PR Batch 901 11 2017 457 Ret EE \$ ICMA	11/15/2017		0.00	1,504.19
Check Total:					7,398.82
Check No: 56151 Check Date: 11/27/2017					
Vendor: LS31902 LEGAL SHIELD					
1	PR Batch 901 11 2017 Legal Shield	11/15/2017		0.00	221.37
Check No: 56152 Check Date: 11/27/2017					
Vendor: N0015 Newport Trust Company					
3	PR Batch 901 11 2017 457 ER Ret % Newpor	11/15/2017		0.00	1,077.74
4	PR Batch 901 11 2017 457 Ret ER \$ Newpor	11/15/2017		0.00	226.34
5	PR Batch 901 11 2017 457 Ret ER Adjust	11/15/2017		0.00	176.02
1	PR Batch 901 11 2017 457 EE Ret % Newpor	11/15/2017		0.00	1,521.43
2	PR Batch 901 11 2017 457 EE Ret \$ Newpor	11/15/2017		0.00	1,195.00
Check Total:					4,196.53
Check No: 56153 Check Date: 11/27/2017					
Vendor: P0166 COALINGA PEASE OFFICER'S ASSOC					
2	PR Batch 901 11 2017 Police CPOA Dues	11/15/2017		0.00	350.00
3	PR Batch 901 11 2017 Mastagni Law Firm	11/15/2017		0.00	350.00
1	PR Batch 901 11 2017 Police PORAC	11/15/2017		0.00	327.48
Check Total:					1,027.48
Check No: 56154 Check Date: 11/27/2017					
Vendor: S0011 State Disbursement Unit					
3	019500200601, A. Basulto	11/15/2017		0.00	245.07
2	200000001728290, S. Young	11/15/2017		0.00	463.38
1	019500316801, E. Deleon	11/15/2017		0.00	92.30
4	200000000579827, B. Eschan	11/15/2017		0.00	91.38
Check Total:					892.13
Date Totals:				0.00	15,485.34
Check No: 56164 Check Date: 11/29/2017					
Vendor: A0034 Alliant Insurance Services					
697665	Special Event Ins Food Truck Invasion	09/12/2017	Special Event Ins Food Tr	0.00	437.00
Check Total:					437.00
Check No: 56165 Check Date: 11/29/2017					
Vendor: A0059 Aramark					
601565197	11/15/17 PW Employee Uniforms	11/15/2017	11/15/17 Employee Uniform	0.00	19.01
601572616	11/22/17 WP Employee Uniforms	11/22/2017	11/22/17 Employee Uniform	0.00	11.86
601572616	11/22/17 WWP Employee Uniforms	11/22/2017	11/22/17 Employee Uniform	0.00	11.87
601572616	11/22/17 PW Employee Uniforms	11/22/2017	11/22/17 Employee Uniform	0.00	5.08
601565197	11/15/17 WP Employee Uniforms	11/15/2017	11/15/17 Employee Uniform	0.00	35.39

			<u>Void Checks</u>	<u>Check Amount</u>
601572616	11/22/17 PW Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	5.08
601572616	11/22/17 PW Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	5.09
601572616	11/22/17 SVC Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	3.37
601572616	11/22/17 PW Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	5.09
601572622	11/22/17 PW Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	19.02
601572622	11/22/17 ST SWP Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	8.70
601572622	11/22/17 SVC Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	7.50
601565197	11/15/17 PW Employee Uniforms	11/15/2017 11/15/17 Employee Uniform	0.00	19.01
601550316	11/1/17 PW Employee Uniforms	11/01/2017 11/1/17 Employee Uniforms	0.00	19.67
601550316	11/1/17 PW Employee Uniforms	11/01/2017 11/1/17 Employee Uniforms	0.00	19.67
601550316	11/1/17 SVC Employee Uniforms	11/01/2017 11/1/17 Employee Uniforms	0.00	7.42
601572623	11/17 PD Jail Blankets Cleaning Svc	11/22/2017 11/17 PD Jail Blankets Cl	0.00	117.00
601572622	11/22/17 WP Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	32.14
601572622	11/22/17 WWP Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	32.14
601572622	11/22/17 PW Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	19.01
601572622	11/22/17 PW Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	19.01
601550316	11/1/17 PW Employee Uniforms	11/01/2017 11/1/17 Employee Uniforms	0.00	19.67
601572622	11/22/17 PW Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	19.01
601557767	11/8/17 TRANSIT Employee Uniforms	11/09/2017 11/8/17 Employee Uniforms	0.00	13.00
601557767	11/8/17 PW Employee Uniforms	11/09/2017 11/8/17 Employee Uniforms	0.00	18.30
601557767	11/8/17 ST SWP Employee Uniforms	11/09/2017 11/8/17 Employee Uniforms	0.00	8.37
601557767	11/8/17 SVC Employee Uniforms	11/09/2017 11/8/17 Employee Uniforms	0.00	7.17
601557767	11/8/17 PW Employee Uniforms	11/09/2017 11/8/17 Employee Uniforms	0.00	18.29
601557767	11/8/17 PW Employee Uniforms	11/09/2017 11/8/17 Employee Uniforms	0.00	18.29
601557767	11/8/17 PW Employee Uniforms	11/09/2017 11/8/17 Employee Uniforms	0.00	18.29
601557767	11/8/17 WWP Employee Uniforms	11/09/2017 11/8/17 Employee Uniforms	0.00	34.07
601557767	11/8/17 WP Employee Uniforms	11/09/2017 11/8/17 Employee Uniforms	0.00	34.07
601565197	11/15/17 WWP Employee Uniforms	11/15/2017 11/15/17 Employee Uniform	0.00	35.39
601550316	11/1/17 WWP Employee Uniforms	11/01/2017 11/1/17 Employee Uniforms	0.00	35.07
601550316	11/1/17 WP Employee Uniforms	11/01/2017 11/1/17 Employee Uniforms	0.00	35.07
601550316	11/1/17 TRANSIT Employee Uniforms	11/01/2017 11/1/17 Employee Uniforms	0.00	12.82
601550316	11/1/17 PW Employee Uniforms	11/01/2017 11/1/17 Employee Uniforms	0.00	19.68
601550316	11/1/17 ST SWP Employee Uniforms	11/01/2017 11/1/17 Employee Uniforms	0.00	8.62
601565197	11/15/17 SVC Employee Uniforms	11/15/2017 11/15/17 Employee Uniform	0.00	7.50
601565197	11/15/17 ST SWP Employee Uniforms	11/15/2017 11/15/17 Employee Uniform	0.00	8.70
601565197	11/15/17 PW Employee Uniforms	11/15/2017 11/15/17 Employee Uniform	0.00	19.02
601565197	11/15/17 TRANSIT Employee Uniforms	11/15/2017 11/15/17 Employee Uniform	0.00	6.82
601572622	11/22/17 TRANSIT Employee Uniforms	11/22/2017 11/22/17 Employee Uniform	0.00	6.82
601565197	11/15/17 PW Employee Uniforms	11/15/2017 11/15/17 Employee Uniform	0.00	19.01
601542962	10/17 PD Jail Blankets Cleaning Svc	10/25/2017 10/17 PD Jail Blankets Cl	0.00	117.00
Check Total:				962.18
Check No: 56166	Check Date: 11/29/2017			
Vendor: A3649	Asphalt Coating & Supplies			
2017-1259	11/17 PW 500 Gallons of Asphalt Emulsion	11/07/2017 11/17 PW 500 Gallons of A	0.00	192.01
Check Total:				192.01
Check No: 56167	Check Date: 11/29/2017			
Vendor: B9963	Jasmin Bains			
TR20123-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/28/2017 12/4-5/17 MEALS Excel Bas	0.00	4.00
TR20123-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/28/2017 12/4-5/17 MEALS Excel Bas	0.00	4.00
TR20123-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/28/2017 12/4-5/17 MEALS Excel Bas	0.00	0.20
TR20123-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/28/2017 12/4-5/17 MEALS Excel Bas	0.00	2.30
TR20123-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/28/2017 12/4-5/17 MEALS Excel Bas	0.00	3.50
TR20123-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/28/2017 12/4-5/17 MEALS Excel Bas	0.00	4.00
TR20123-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/28/2017 12/4-5/17 MEALS Excel Bas	0.00	2.00
Check Total:				20.00
Check No: 56168	Check Date: 11/29/2017			
Vendor: C2258	CA Department of Tax and Fee A			
0002822420	7/1/17-6/30/18 Water Rights Fees	11/14/2017 7/1/17-6/30/18 Water Rig	0.00	8,589.93
Check Total:				8,589.93
Check No: 56169	Check Date: 11/29/2017			
Vendor: C0207	Carus Corporations			
SLS 100629	11/17 WP Sodium Permanganate	11/09/2017 11/17 WP Sodium Permangan	0.00	13,564.00

				Void Checks	Check Amount
				Check Total:	13,564.00
Check No:	56170	Check Date:	11/29/2017		
Vendor:	C0215	Central Valley Toxicology, Inc			
268003	10/17 PD Drug Confirmation Levels	10/12/2017	10/17 PD Drug Confirmatio	0.00	90.00
268000	10/17 PD Drug Confirmation Levels	10/12/2017	10/17 PD Drug Confirmatio	0.00	78.00
268004	10/17 PD Drug Confirmation Levels	10/12/2017	10/17 PD Drug Confirmatio	0.00	78.00
268002	10/17 PD Drug Confirmation Levels	10/12/2017	10/17 PD Drug Confirmatio	0.00	78.00
268001	10/17 PD Drug Confirmation Levels	10/12/2017	10/17 PD Drug Confirmatio	0.00	78.00
				Check Total:	402.00
Check No:	56171	Check Date:	11/29/2017		
Vendor:	C0140	Coalinga Hardware			
773377	11/17 PD Small Tools & Batteries	11/14/2017	11/17 PD Small Tools & Ba	0.00	10.21
773452	11/17 WWP Chainsaw	11/16/2017	11/17 WWP Chainsaw	0.00	320.63
773255	11/17 PD Cleaner, Lightbulbs, Air Filter	11/07/2017	11/17 PD Cleaner, Lightbu	0.00	26.39
773403	11/17 PD Marking Paint for Patrol	11/15/2017	11/17 PD Marking Paint fo	0.00	27.56
				Check Total:	384.79
Check No:	56172	Check Date:	11/29/2017		
Vendor:	C2881	Cook's Communications			
135094	11/17 PW Hand Held Audios	11/16/2017	11/17 Hand Held Audios	0.00	2,034.25
135094	11/17 PW Hand Held Audios	11/16/2017	11/17 Hand Held Audios	0.00	2,034.25
135094	11/17 PW Hand Held Audios	11/16/2017	11/17 Hand Held Audios	0.00	2,034.25
135094	11/17 WP Hand Held Audios	11/16/2017	11/17 Hand Held Audios	0.00	2,034.25
135094	11/17 WWP Hand Held Audios	11/16/2017	11/17 Hand Held Audios	0.00	2,034.25
				Check Total:	10,171.25
Check No:	56173	Check Date:	11/29/2017		
Vendor:	D1933	Department of Justice			
266573	10/17 PD Livescans	11/03/2017	10/17 PD Livescans	0.00	96.00
269936	10/17 PD Blood Alcohol Analysis	11/08/2017	10/17 PD Blood Alcohol An	0.00	385.00
264441	10/17 PD Livescan Charges	11/03/2017	10/17 PD Livescan Charges	0.00	1,518.00
				Check Total:	1,999.00
Check No:	56174	Check Date:	11/29/2017		
Vendor:	D0069	Robert Drappo			
06387B	10/17 Reimb for iPad Keyboard Case	10/30/2017	10/17 Reimb for iPad Keyb	0.00	107.96
				Check Total:	107.96
Check No:	56175	Check Date:	11/29/2017		
Vendor:	E0065	EBS			
CLG1217	12/17 Health Ins Premium Life	11/20/2017	12/17 EE Health Ins Premi	0.00	680.00
CLG1217	12/17 Health Ins Premium Volunteer Life	11/20/2017	12/17 EE Health Ins Premi	0.00	1,009.40
CLG1217	12/17 Health Ins Premium Standard	11/20/2017	12/17 EE Health Ins Premi	0.00	1,438.14
CLG1217	12/17 EE Health Ins Premium Vision	11/20/2017	12/17 EE Health Ins Premi	0.00	128.92
CLG1217	12/17 ER Health Ins Premium Dental	11/20/2017	12/17 EE Health Ins Premi	0.00	4,570.02
CLG1217	12/17 EE Health Ins Premium Medical	11/20/2017	12/17 EE Health Ins Premi	0.00	9,223.47
CLG1217	12/17 ER Health Ins Premium Medical	11/20/2017	12/17 EE Health Ins Premi	0.00	66,734.98
CLG1217	12/17 EE Health Ins Premium Dental	11/20/2017	12/17 EE Health Ins Premi	0.00	715.63
CLG1217	12/17 ER Health Ins Premium Vision	11/20/2017	12/17 EE Health Ins Premi	0.00	890.79
				Check Total:	85,391.35
Check No:	56176	Check Date:	11/29/2017		
Vendor:	F0019	FedEx			
5-99068778	11/17 PD Shipping Charges for Evidence	11/10/2017	11/17 PD Shipping Charges	0.00	38.06
				Check Total:	38.06
Check No:	56177	Check Date:	11/29/2017		
Vendor:	F8963	Fehr & Peers			
118545	9/30-10/27/17 Coalinga Traffic Calming	11/09/2017	9/30-10/27/17 Coalinga Tr	0.00	7,356.25
				Check Total:	7,356.25
Check No:	56178	Check Date:	11/29/2017		
Vendor:	P0289	Fred Pryor Seminars, Inc.			
TR20126-RE	12/4-5/17 REGI RRodriguez Excel Basics	11/29/2017	12/4-5/17 REGI RRodriguez	0.00	2.56
TR20126-RE	12/4-5/17 REGI RRodriguez Excel Basics	11/29/2017	12/4-5/17 REGI RRodriguez	0.00	51.20
TR20126-RE	12/4-5/17 REGI RRodriguez Excel Basics	11/29/2017	12/4-5/17 REGI RRodriguez	0.00	29.44
TR20126-RE	12/4-5/17 REGI RRodriguez Excel Basics	11/29/2017	12/4-5/17 REGI RRodriguez	0.00	44.80
				Check Total:	128.00

			<u>Void Checks</u>	<u>Check Amount</u>
Check No: 56179	Check Date: 11/29/2017			
Vendor: F0231	Fresno Co Auditor/Controller			
	FY 2017-18 073-020-23S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	417.86
	FY 2017-18 073-060-11S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	396.48
	FY 2017-18 073-060-15S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	188.94
	FY 2017-18 070-030-66S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	26.06
	FY 2017-18 073-040-26S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	12.20
	FY 2017-18 073-060-06S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	1,074.80
	FY 2017-18 085-020-36 Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	537.18
	FY 2017-18 070-070-43S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	6,115.06
	FY 2017-18 070-050-45S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	2,272.26
	FY 2017-18 070-050-43S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	2,176.80
	FY 2017-18 070-050-37S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	809.80
	FY 2017-18 070-050-41S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	24.70
	FY 2017-18 073-020-40S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	76.28
	FY 2017-18 070-060-20S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	44.70
	FY 2017-18 073-040-03S Property Tax	11/29/2017 FY 2017-18 Property Tax	0.00	768.60
			Check Total:	14,941.72
Check No: 56180	Check Date: 11/29/2017			
Vendor: F0222	Fresno County Treasurer			
S015090	10/17 RMS/JMS/CAD Contract	11/01/2017 10/17 RMS/JMS/CAD Contrac	0.00	339.64
			Check Total:	339.64
Check No: 56181	Check Date: 11/29/2017			
Vendor: G9985	Geil Enterprises, INC			
333905	10/17 Bldg Maint Janitorial Supplies	10/31/2017 10/17 Bldg Maint Janitori	0.00	75.77
			Check Total:	75.77
Check No: 56182	Check Date: 11/29/2017			
Vendor: H5569	High Desert Wireless Broadband			
40606	11/17 PD Install Comp Mnt/Wiring A-1 Veh	11/13/2017 11/17 PD Install Comp Mnt	0.00	667.59
			Check Total:	667.59
Check No: 56183	Check Date: 11/29/2017			
Vendor: I0320	Interstate Towing Services			
5177	10/17 PD Vehicle vs Ped Car Tow	10/27/2017 10/17 PD Vehicle vs Ped C	0.00	128.00
			Check Total:	128.00
Check No: 56184	Check Date: 11/29/2017			
Vendor: M1135	Intervet Inc			
241592748	11/17 PD Vaccines for Animal Shelter	11/02/2017 11/17 PD Vaccines for Ani	0.00	120.12
			Check Total:	120.12
Check No: 56185	Check Date: 11/29/2017			
Vendor: A0559	JOE ARNOLD			
178354	11/17 PW Concrete Work 234 Forest	11/09/2017 11/17 PW Concrete Work 23	0.00	5,400.00
			Check Total:	5,400.00
Check No: 56186	Check Date: 11/29/2017			
Vendor: K1409	KINGS COUNTY TROPHY			
0521	10/17 PD Door Plaques	10/26/2017 10/17 PD Door Plaques	0.00	60.06
			Check Total:	60.06
Check No: 56187	Check Date: 11/29/2017			
Vendor: L0061	Lee Central California Newspap			
234-600004	9-10/17 Slurry Seal Bid Announcement	10/29/2017 9-10/17 Slurry Seal Bid A	0.00	331.85
			Check Total:	331.85
Check No: 56188	Check Date: 11/29/2017			
Vendor: L4567	LiquiVision			
5813	11/17 WP Tank Cleaning	11/17/2017 11/17 WP Tank Cleaning	0.00	11,225.00
			Check Total:	11,225.00
Check No: 56189	Check Date: 11/29/2017			
Vendor: S3216	Lozano Smith, LLP			
2038544	10/17 Legal Services as City Attorney	11/09/2017 10/17 Legal Services as C	0.00	26.25
2038544	10/17 Legal Services as City Attorney	11/09/2017 10/17 Legal Services as C	0.00	26.25
			Check Total:	52.50

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 56190	Check Date: 11/29/2017				
Vendor: M0041	McMaster-Carr Supply Co.				
49198297	10/17 WP Hypo Tank Parts	10/27/2017	10/17 WP Hypo Tank Parts	0.00	1,771.87
49467023	11/17 WWP Shelving	11/01/2017	11/17 WWP Shelving	0.00	440.51
Check Total:					2,212.38
Check No: 56191	Check Date: 11/29/2017				
Vendor: M3105	Glenn E. Mitchell				
46	10/17 Video Production Services	11/07/2017	10/17 Video Production Se	0.00	600.00
46	10/17 DVD Discs for Video Archives	11/07/2017	10/17 Video Production Se	0.00	50.00
Check Total:					650.00
Check No: 56192	Check Date: 11/29/2017				
Vendor: S0133	Shell Energy North American (US), LP				
3005877	October 2017 Natural Gas Purchase	11/14/2017	October 2017 Natural Gas	0.00	30,081.15
Check Total:					30,081.15
Check No: 56193	Check Date: 11/29/2017				
Vendor: N3343	Northern Safety Co., Inc				
902670543	10/17 PW Boots for KGarza	10/31/2017	10/17 PW Boots for KGarza	0.00	81.51
902670543	10/17 PW Boots for KGarza	10/31/2017	10/17 PW Boots for KGarza	0.00	63.44
Check Total:					144.95
Check No: 56194	Check Date: 11/29/2017				
Vendor: O0032	O'Reilly Automotive, Inc.				
4316-25253	11/17 WWP Oil for Pumps	11/15/2017	11/17 WWP Oil for Pumps	0.00	64.63
Check Total:					64.63
Check No: 56195	Check Date: 11/29/2017				
Vendor: O4569	Off Shore Crane & Service Co.				
0133494-IN	10/17 WP Stinger Truck, Crane & Fuel	10/31/2017	10/17 WP Stinger Truck, C	0.00	2,831.80
Check Total:					2,831.80
Check No: 56196	Check Date: 11/29/2017				
Vendor: O2826	Office Depot				
9781414380	11/17 WWP Office Supplies	11/08/2017	11/17 WWP & PW Office Sup	0.00	90.65
9788654730	11/17 PD Office Supplies	11/09/2017	11/17 PD Office Supplies	0.00	5.82
9781414380	11/17 PW Office Supplies	11/08/2017	11/17 WWP & PW Office Sup	0.00	28.94
9811215280	11/17 CD Office Supplies	11/16/2017	11/17 Office Supplies	0.00	151.28
9811219590	11/17 CD Office Supplies	11/16/2017	11/17 CD Office Supplies	0.00	9.07
9811215280	11/17 TRANSIT Office Supplies	11/16/2017	11/17 Office Supplies	0.00	19.43
9811215280	11/17 ADMIN Office Supplies	11/16/2017	11/17 Office Supplies	0.00	193.92
9811215280	11/17 COUNCIL Office Supplies	11/16/2017	11/17 Office Supplies	0.00	174.49
9781996830	11/17 PD Office Supplies	11/08/2017	11/17 PD Office Supplies	0.00	72.47
9782002540	11/17 PD Office Supplies	11/08/2017	11/17 PD Office Supplies	0.00	259.13
9782002530	11/17 PD Office Supplies	11/08/2017	11/17 PD Office Supplies	0.00	4.85
9788659030	11/17 PD Office Supplies	11/10/2017	11/17 PD Office Supplies	0.00	66.25
9782002500	11/17 PD Office Supplies	11/08/2017	11/17 PD Office Supplies	0.00	30.10
Check Total:					1,106.40
Check No: 56197	Check Date: 11/29/2017				
Vendor: O0024	Ramon Orozco				
2017-0117-	11/17 Bldg Maint Monthly Carpet Cleaning	11/06/2017	11/17 Bldg Maint Monthly	0.00	75.00
Check Total:					75.00
Check No: 56198	Check Date: 11/29/2017				
Vendor: P0011	Jaroth, Inc. dba PTS				
953694	10/17 PD Jail Payphone Svc	11/16/2017	10/17 PD Jail Payphone Sv	0.00	99.67
Check Total:					99.67
Check No: 56199	Check Date: 11/29/2017				
Vendor: Q0435	Quad Knopf Inc.				
90516	9/24-10/21/17 GIS Hosting	11/03/2017	9/24-10/21/17 GIS Hosting	0.00	230.77
Check Total:					230.77
Check No: 56200	Check Date: 11/29/2017				
Vendor: R4428	Rebecca Rodriguez				
TR20126-MI	12/4-5/17 MILEAGE Excel Basics & Beyond	11/29/2017	12/4-5/17 MILEAGE Excel B	0.00	27.49
TR20126-MI	12/4-5/17 MILEAGE Excel Basics & Beyond	11/29/2017	12/4-5/17 MILEAGE Excel B	0.00	31.42
TR20126-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/29/2017	12/4-5/17 MEALS Excel Bas	0.00	7.00
TR20126-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/29/2017	12/4-5/17 MEALS Excel Bas	0.00	0.40

				<u>Void Checks</u>	<u>Check Amount</u>
TR20126-MI	12/4-5/17 MILEAGE Excel Basics & Beyond	11/29/2017 12/4-5/17 MILEAGE Excel B		0.00	1.57
TR20126-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/29/2017 12/4-5/17 MEALS Excel Bas		0.00	8.00
TR20126-ME	12/4-5/17 MEALS Excel Basics & Beyond	11/29/2017 12/4-5/17 MEALS Excel Bas		0.00	4.60
TR20126-MI	12/4-5/17 MILEAGE Excel Basics & Beyond	11/29/2017 12/4-5/17 MILEAGE Excel B		0.00	18.06
Check Total:					98.54
Check No:	56201	Check Date:	11/29/2017		
Vendor:	S0450	Save Mart Supermarkets			
055288	11/16/17 PD Inmate Meals/Supplies!	11/16/2017 11/16/17 PD Inmate Meals/		0.00	74.58
Check Total:					74.58
Check No:	56202	Check Date:	11/29/2017		
Vendor:	S1185	Jim Schumacher			
132005	11/17 WWP Reimb for Boot Purchase	11/26/2017 11/17 WWP Reimb for Boot		0.00	77.21
Check Total:					77.21
Check No:	56203	Check Date:	11/29/2017		
Vendor:	S2258	SCI Consulting Group			
C7344	10/17 Com Marijuana Monitoring/Comp	11/20/2017 10/17 Com Marijuana Monit		0.00	3,144.36
Check Total:					3,144.36
Check No:	56204	Check Date:	11/29/2017		
Vendor:	S0044	Self Help Enterprises			
COL13 Oct-	10/17 CDBG General Admin Fees	10/31/2017 10/17 CDBG General Admin		0.00	1,235.00
COLADM Oct	10/17 Loan Servicing Fees	10/30/2017 10/17 Loan Servicing Fees		0.00	512.00
Check Total:					1,747.00
Check No:	56205	Check Date:	11/29/2017		
Vendor:	S0082	Shar-Craft Incorporated			
65825	10/17 WP Replace P4	10/20/2017 10/17 WP Replace P4		0.00	50,386.95
Check Total:					50,386.95
Check No:	56206	Check Date:	11/29/2017		
Vendor:	Y3280	Sparkletts			
9412248 11	11/17 WP Drinking Water	11/01/2017 11/17 WP Drinking Water		0.00	60.91
Check Total:					60.91
Check No:	56207	Check Date:	11/29/2017		
Vendor:	B1443	Thomson Reuters/Barclays			
837135770	10/17 PD West Info Charges-Backgrounds	11/01/2017 10/17 PD West Info Charge		0.00	433.70
Check Total:					433.70
Check No:	56208	Check Date:	11/29/2017		
Vendor:	T0038	Tri-City Engineering			
2706-01	Slurry Seal, Cape Seal Project	11/15/2017 Slurry Seal, Cape Seal Pr		0.00	8,627.50
2712-02	Final Billing-Prof Svcs 150 S Hachman	11/14/2017 Final Billing-Prof Svcs 1		0.00	942.50
2691-02	6-10/17 Prog Billing Elm/Cambridge Signa	11/15/2017 6-10/17 Prog Billing Elm/		0.00	4,572.50
Check Total:					14,142.50
Check No:	56209	Check Date:	11/29/2017		
Vendor:	U0011	USABluebook			
420567	11/17 WWP Supplies	11/15/2017 11/17 WWP Supplies		0.00	487.31
Check Total:					487.31
Check No:	56210	Check Date:	11/29/2017		
Vendor:	W0057	WageWorks			
INV383652	10/17 FSA Monthly	11/15/2017 10/17 FSA Monthly		0.00	75.00
Check Total:					75.00
Check No:	56211	Check Date:	11/29/2017		
Vendor:	B3359	Gerald Walker			
WQHY652	FCC License Call Sign WPAM873	11/28/2017 FCC Lic Call Signs WPAM87		0.00	47.50
WPAM873	FCC License Call Sign WPAM873	11/28/2017 FCC Lic Call Signs WPAM87		0.00	60.00
WPAM873	FCC License Call Sign WPAM873	11/28/2017 FCC Lic Call Signs WPAM87		0.00	60.00
WQHY652	FCC License Call Sign WPAM873	11/28/2017 FCC Lic Call Signs WPAM87		0.00	47.50
Check Total:					215.00
Check No:	56212	Check Date:	11/29/2017		
Vendor:	W0512	West Hills Machine Shop, Inc.			
043241	10/17 WWP Lock Installation	10/31/2017 10/17 WWP Lock Installati		0.00	1,349.74
043242	10/17 WWP Hitch Installation	10/26/2017 10/17 WWP Hitch Installat		0.00	545.59
Check Total:					1,895.33

	<u>Void Checks</u>	<u>Check Amount</u>
Date Totals:	0.00	273,421.17
Report Total:	5,600.00	740,918.49

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Waive Second Reading and Adopt Ordinance No. 804 (1) Adopting a Retail Cannabis Operation's Ordinance and Associated Zoning Text Changes; (2) Adoption of various amendments to Section 9-5.128 of the Coalinga Planning and Zoning Code related to Commercial Cannabis Operations in accordance with the Medicinal Adult-Use Cannabis Regulation and Safety Act; and (3) Consideration of a draft resolution establishing Physical and Financial Security Measures for Retail Cannabis Facilities to be adopted by Resolution, by the City Council, at their next meeting.

Meeting Date: January 4, 2018

From: Marissa Trejo, City Manager

Prepared by: Sean Brewer, Community Development Director

I. RECOMMENDATION:

Staff recommends the City Council Waive the Second Reading and Adopt Ordinance No. 804 (1) Adopting a Retail Cannabis Operation's Ordinance and Associated Zoning Text Changes; and (2) Adoption of various amendments to Section 9-5.128 of the Coalinga Planning and Zoning Code related to Commercial Cannabis Operations in accordance with the Medicinal Adult-Use Cannabis Regulation and Safety Act.

II. BACKGROUND:

On November 8, 2016, the Citizens of the City of Coalinga passed Measure "G" authorizing and regulating the placement of one single cannabis retail operation within the City. At their February and March meetings in 2017, the City Council began discussing the location in which the single retail facility would be located and directed staff to proceed with locations near West Elm/SR 198 and select parcels at the Juniper Ridge Industrial Park. With the direction from the City Council staff began working with its planning consultants on a framework in establishing a zoning overlay district consistent with the boundaries established by the City Council and developed regulations for the single cannabis retail facility.

On August 22, 2017, the City of Coalinga Planning Commission adopted resolution 017P-020 recommending approval by the City Council approval of a retail cannabis ordinance, creation of retail cannabis overlay zoning district, draft security measures resolution and various amendments to the existing commercial cannabis ordinance.

On September 7, 2017 staff presented, to the City Council, the Planning Commission's recommendations for the retail overlay district, retail ordinance, security resolution and various changes to the City's existing commercial cannabis regulations (Ordinance 797). At that meeting, the City Council made several changes to the documents presented to them at the meeting requiring these changes to be brought back to the Planning Commission for consideration.

On October 17, 2017, the Planning Commission Considered the City Council's recommended changes and adopted Resolution No. 017P-024 approving all changes as presented to the Commission by staff through the Council. In addition to the Planning Commission adopting Resolution No. 017P-024, there was an

additional discussion and subsequent motion from the Commission recommending the Council begin the discussion of considering additional commercial zoning designations for permitting the future retail cannabis facility such as the downtown area.

At their November 2, 2017 meeting, the City Council directed staff to amend draft Ordinance No. 804 to include the Commercial General (CG) and Service Commercial (CS) zoning designations where retail cannabis facilities could be permitted subject to conditional use permit with additional regulations to be developed and presented to the City Council.

On December 7, 2017, the City Council conducted a public hearing and introduced and waived the first reading of Ordinance No. 804.

III. DISCUSSION:

Ordinance No. 804 consists of (5) amendment sections related to commercial cannabis operations. Section (1) includes amendments to the existing commercial cannabis regulations for cultivation, manufacturing, testing, transportation and distribution. Section (2) and (3) include amendments to the land use tables in the manufacturing and commercial zoning designations related to crop cultivation, retail sales, and industry, limited uses to reflect the permitted uses of cannabis related activities. Section (4) includes the addition of a definition for the retail sales of cannabis. Section (5) includes the development regulations for retail cannabis operations.

SECTION 1. Amendments to Section 9-5.128 (Commercial Cannabis Operations)

Since the adoption of Ordinance No. 797, the Governor of California signed legislation (Senate Bill 94) into law that consolidates the Medical Cannabis Regulation and Safety Act (MCRSA) and the Adult Use Marijuana Act (AUMA or also known as Proposition 64) now referred to as the Medicinal Adult-Use Cannabis Regulation and Safety Act (MAUCRSA). With the approval of Senate Bill 94, various sections of the City's CCO ordinance regulations require slight amendments to maintain uniformity with current state law.

SECTION (2) and (3). Land Use Table Changes

Section (2) of Ordinance 804 reflects the changes in the land use table to identify permitted uses for each commercial cannabis land use classification and the additional development regulations associated with that use classification. Cannabis cultivation is categorized as "crop cultivation" and all other cannabis use classifications, except for retail facilities, are classified as "Industry, Limited". A new definition and land use classification for Retail, Cannabis has been incorporated within the ordinance text.

Section (3) establishes a retail sales, cannabis land use classifications within the Commercial Service and Commercial General Zoning Designations in addition to specific limitations related to prohibition of microbusiness within these zones.

SECTION 4. Definition for Retail Sales, Cannabis

Section (4) establishes a definition for the land use classification for "retail sales, cannabis".

Retail Sales, Cannabis. The retail sale and delivery of cannabis or cannabis products to both adult-use and medicinal cannabis customers. A retailer shall have a licensed premise which is a physical location from which commercial cannabis activities are conducted. Retail Sales, Cannabis includes microbusinesses.

SECTION 5. Cannabis Retail Ordinance Language

The regulations developed for the cannabis retail operations consists of general provisions, permitting requirements, minimum operating requirements and restrictions, regulation on goods for sale and how they are displayed, on-site site security, rules on limited access areas, and a framework for deliveries. In addition to the regulations specific to retail operations, the ordinance references the City's existing commercial cannabis operations regulations (Section 9-5.128) in regard to the permitting processes, employee permitting, additional operational requirements as well as the process for permit revocation and suspension.

Environmental Analysis

In accordance with the Medicinal Adult-Use Cannabis Regulation and Safety Act, the adoption of ordinances, rules, or regulations by a local jurisdiction that requires discretionary review and approval of permits, license, or other authorizations to engage in commercial cannabis activity is exempt from the California Environmental Quality Act. The ordinance that is being considered requires further discretionary approvals (conditional use permit and regulatory permit) prior to a retail facility opening, therefore, it has been determined that the forgoing actions are exempt from further CEQA review in accordance with the MAUCRSA.

IV. ALTERNATIVES:

- Do not adopt Ordinance No. 804 and direct staff accordingly.

V. FISCAL IMPACT:

The anticipated fiscal impact to the City is expected to be substantial as the approval of a retail cannabis ordinance would generate revenue from application fees, annual licensing fees, business license taxes, the retail cannabis gross receipts tax (10%), building permit fees, and property taxes.

ATTACHMENTS:

File Name	Description
 Ordinance_No._804_-_Cannabis_Retail_(FINAL).docx	Ordinance No. 804 (FINAL)

ORDINANCE NO. 804

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA: (1) AMENDING SECTION 128 TO TITLE 9, CHAPTER 5 TO THE COALINGA DEVELOPMENT CODE PERTAINING TO THE STANDARDS FOR COMMERCIAL CANNABIS OPERATION IN THE CITY; (2) AMENDING TABLE 2.7 OF TITLE 9, CHAPTER 2, ARTICLE 4 PERTAINING TO LAND USES PERMITTED FOR COMMERCIAL CANNABIS OPERATIONS; (3) AMENDING TABLE 2.5 OF TITLE 9, CHAPTER 2, ARTICLE 3 PERTAINING TO LAND USES PERMITTED FOR RETAIL CANNABIS FACILITIES; (4) AMENDING THE DEFINITIONS SECTION OF TITLE 9, CHAPTER 1, ARTICLE 2 TO INCLUDE "RETAIL SALES, CANNABIS"; AND (5) AMENDING TITLE 9, CHAPTER 5, ARTICLE 1 OF THE CITY'S DEVELOPMENT CODE TO ADD A NEW SECTION 9-5.129 PERTAINING TO THE STANDARDS FOR RETAIL CANNABIS OPERATIONS.

BE IT ORDAINED BY THE COUNCIL AND THE PEOPLE OF THE CITY OF COALINGA:

SECTION 1 - ADOPTION SECTION 9-5.128

Further, Coalinga Municipal Code Title 9, Chapter 5, is hereby amended to read as follows:

Sec. 9-5.128. - Cannabis cultivation, manufacturing, testing, transportation and distribution.

(a) *Purpose.* The purpose of this section is to adopt local regulations applicable to commercial cannabis operations as may be permitted under the California Medicinal and Adult-Use Cannabis Regulation and Safety Act (SB 94), approved by the Governor on June 27, 2017 or subsequently enacted State law pertaining to the same.

(b) *Definitions.* Except as set forth herein, or where a different meaning is clearly intended by the language, the definitions set forth in the Act shall apply to interpretations under this section.

Act means the Medicinal and Adult-Use Cannabis Regulation and Safety Act or a subsequent cannabis related law adopted by the State.

Applicant means a person who is required to file an application for a permit under this section.

Business owner means the owner(s) of the cannabis operations. For corporations and limited liability companies, business owner means the President, Vice President, and any shareholder owning a twenty-percent or greater share of the corporation or company. For partnerships, business owner means all general partners and managing partners.

Cannabis shall have the meaning set forth in California Business and Professions Code section 19300.5(f).

City means the City of Coalinga.

Commercial cannabis operation means any commercial cannabis activity allowed under the Act and the implementing regulations, as the Act and the implementing regulations may be amended from time to time, and all uses permitted under any subsequently enacted State law pertaining to the.

Commercial cannabis regulatory permit or *regulatory permit* means the permit required under this section to have a commercial cannabis operation, and any prior permit granted by the City under Urgency Ordinance No. 791 pursuant to the registration process.

Co-Location of Businesses shall mean the existence of multiple cannabis operations located at a single location (parcel, building or structure) or as defined by the State of California. This also includes the co-location of both adult-use and medicinal commercial cannabis operations as prescribed by law.

Employee permit means the permit required under this section for every employee or independent contractor working at a commercial cannabis operation or involved in transportation/delivery related services for a commercial cannabis operation.

Non-commercial and adult-use cannabis activity means all uses not included within the definition of commercial cannabis operation, including the personal use, cultivation, or consumption of cannabis, whether medicinal or for adult-use.

Operator means the business owner and any other person designated by the business owner as responsible for the day to day cannabis operations.

Ordinance means the ordinance adopting this section, and including the terms of this section, which may be commonly referred to as the City's "Commercial Cannabis Ordinance".

Police Chief means the Police Chief of the City of Coalinga or his or her designee.

Premises means the designated structure or structures and land specified in the application that is owned, leased, or otherwise held under the control of the applicant or licensee where the commercial cannabis activity will be or is conducted. The premises shall be a contiguous area and shall only be occupied by one licensee.

Premises owner means the fee owner(s) of the premises where cannabis operations are occurring.

Responsible party shall mean the business owner, operator, manager(s), and any employee having significant control over the cannabis operations.

(c) *Permitted uses and zoning.* Business owners meeting the requirements of this section, unless specified otherwise, shall be allowed to conduct the following commercial cannabis operations in the MBL - Light Manufacturing/Business Zone District of the City:

Indoor Cultivation (Up to 5,000 S/F Canopy)
Indoor Cultivation (5,001 - 10,000 S/F Canopy)
Indoor Cultivation (10,001 - 22,000 S/F Canopy)
Manufacturing (nonvolatile)
Manufacturing (volatile)
Testing Laboratory
Distributor
Nursery
Microbusiness

The commercial cannabis operation shall at all times be in compliance with this section or as otherwise specified as it may be amended from time to time or repealed and replaced by another section governing the commercial cannabis operation.

(d) *Minimum operational requirements and restrictions.* The following operational requirements and restrictions shall apply to all commercial cannabis operations:

- (1) *The Act and other state laws.* The cannabis operations shall at all times be in compliance with the Act and the implementing regulations, as they may be amended from time to time, as well as all required State license(s) under the Act, and any other applicable State law. The operator shall obtain required licenses under the Act prior to opening for business, or if the State is not ready to issue licenses under the Act prior to the time of opening, within twelve (12) months of the State being ready to issue the required license(s). Provided, however, that the operator shall at all times be in compliance with all other requirements of the Act and implementing regulations, and any other applicable State law, regardless of the timing of the issuance of a license under the Act.
- (2) *Register of employees.* The operator shall maintain a current register of the names of persons required to have employee permits. The register shall be available to the Police Chief at all times immediately upon request.
- (3) *Signage.* There shall be no signage or markings on the premises, or off-site, which in any way evidences that cannabis operations are occurring on the property. Interior building signage is permissible provided the signage is not visible outside of the building.
- (4) *Cannabis consumption.* No cannabis shall be smoked, ingested or otherwise consumed on the premises. Adequate signage of this prohibition shall be displayed throughout the facility.
- (5) *Distribution.* There shall be no distribution of cannabis or cannabis containing products from a cannabis operation except by another State or local licensed or permitted cannabis business holding a distributor license.
- (6) *Manufacturers.* Manufacturers shall adhere to Assembly Bill 2679, applicable State Law and subsequent state regulations.

- (7) *Testing Facilities.* Testing Facilities shall meet all the requirements of State Law (including B&P Code 26100 and all subsequent State Department Regulations).
- a. Testing laboratories shall dispose of any waste byproduct resulting from their operations in the manner required by State and local laws and regulations.
- (8) *Non-commercial cannabis activity.* No non-commercial cannabis activity shall occur on the licensed premises.
- (9) *Retail sales.* The retail sale of cannabis is permitted in accordance with Section 9-5.129.
- (10) *Public access.* There shall be no public access to the commercial cannabis operations premises except for retail facilities.
- (11) *Minors.* It shall be unlawful for any operator to employ any person who is not at least twenty-one (21) years of age, or any older age if set by the State.
- (12) *Distance separation from schools.* Cannabis operations shall comply with the distance separation requirements from schools as required by State law. In addition, a commercial cannabis operation shall not be located within 1,800 feet from any existing school or proposed school site as identified in the General Plan. Measurements shall be from property boundary to property boundary. For purposes of this section, school means any public or private school providing instruction in kindergarten or grades 1-12, inclusive, but does not include any private school in which education is primarily conducted in private homes.
- (13) *Hours of operation.* Commercial cannabis operations shall be allowed to operate per the requirements of an approved conditional use permit and subject to the City's noise and nuisance ordinances.
- (14) *Building and related codes.* The cannabis operation shall be subject to the following requirements:
- a. The premises in which the cannabis operations occur shall comply with all applicable local, state and federal laws, rules, and regulations including, but not limited to, building codes and the Americans with Disabilities Act, as certified by the Building Official of the City. The operator shall obtain all required building permits and comply with all applicable City standards.
- b. The responsible party shall ensure that the premises has sufficient electrical load for the cannabis operations.
- c. Butane and other flammable materials are permitted to be used for extraction and processing provided the operator complies with all applicable fire and building codes, and any other laws and regulations relating to the use of those products, to ensure the safety of that operation. The Coalinga Fire Department shall inspect and approve the premises for use of the products prior to City's issuance of a certificate of occupancy, or otherwise prior to opening for business, to ensure compliance with this requirement.

- d. The operator shall comply with all laws and regulations pertaining to use of commercial kitchen facilities for the cannabis operations.
 - e. The operator shall comply with all environmental laws and regulations pertaining to the cannabis operations, including the use and disposal of water and pesticides, and shall otherwise use best practices to avoid environmental harm.
- (15) *Odor control.* Cannabis operations shall provide a sufficient odor absorbing ventilation and exhaust system so that odor generated inside the facility that is distinctive to its operation is not detected outside the premises, outside the building housing of the cannabis operations, or anywhere on adjacent property or public rights-of-way. As such, cannabis operations must install and maintain the following equipment or any other equipment which the City's Building Official and Police Chief determines has the same or better effectiveness, if a smell extends beyond a property line:
- a. An exhaust air filtration system with odor control that prevents internal odors and pollen from being emitted externally; or
 - b. An air system that creates negative air pressure between the cannabis facility's interior and exterior so that the odors generated inside the cannabis facility are not detectable outside the cannabis facility.
- (16) *Consumable products.* Cannabis operations that manufacture products in the form of food or other comestibles shall obtain and maintain the appropriate approvals from the appropriate State and Local Agencies for the provision of food or other comestibles, unless otherwise governed by the Act and licensed by the State.
- (17) *Secure building.* All cannabis operations shall occur entirely inside of a building that shall be secure, locked, and fully enclosed, with a ceiling, roof or top.
- a. The building shall include a burglar alarm monitored by an alarm company or private security company.
 - b. The primary building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures (including, without limitation, commercial greenhouse structures), and include material strong enough to prevent entry except through an open door. The roof may be of solid translucent material provided other security measures exist to ensure that the cannabis operation cannot be seen, heard or smelled beyond the property line.
 - c. Greenhouses shall be considered ancillary to the primary use/structure and constructed in accordance with the California Building Code related to utility structures. Greenhouses shall be secured in way, as approved by the Police Chief, to prevent vehicle intrusion.

- d. The precise building construction and material to be used shall be identified and provided to the City prior to construction and provided with the application.

(18) *Premises security.* The following security conditions shall apply:

- a. Alarm system (both perimeter, fire and panic).
- b. Remote monitoring of alarm systems.
- c. Perimeter lighting systems (motion sensor) for after-hours security.
- d. Perimeter security and lighting as approved by the Police Chief and Community Development Director.
- e. Use of drive gates with card key access or similar to access the facility.
- f. Entrance areas to be locked at all times areas, and under the control of a designated responsible party.
- g. Use of access control systems to limit access to cannabis related areas.
- h. Exterior and interior camera systems approved by the Police Chief. The camera systems shall meet the minimum requirements of the Act, include interior monitoring of all access points of the site from the interior, and be of a minimum resolution in order to read license plates and facial recognition from al exterior and interior locations.
- i. All security systems at the site are attached to an uninterruptable power supply that provides twenty-four (24) hours of power.
- j. Twenty-four-hour security patrols by a recognized security company licensed by the California Department of Consumer Affairs or otherwise acceptable to the Police Chief.
- k. All current contact information regarding the security company shall be provided to the Police Chief.
- l. Coalinga Police Department or department designee shall have access to all security systems.
- m. Subject to the provisions below regarding the use and handling of confidential information, IP access for remote monitoring of security cameras by the Coalinga Police Department or Department designee.
- n. Subject to the provisions below regarding the use and handling of confidential information, any and all video or audio tape recordings made for security or other purposes shall be marked with the date and time made and shall be kept, in an unaltered state, for a period of thirty (30) days and must be made available to the Coalinga Police Department or Department designee for duplication upon demand. In addition, upon request by the Coalinga Police Department the Responsible Party shall duplicate the records for the Coalinga Police Department or Department designee.

- o. Hardened bullet resistant windows, or an alternative method of protection such as safety and security window film, approved by the Police Chief, for exterior windows as part of any new or existing construction.
- p. Accounting software systems need to be in place to provide audit trails of both product and cash, where applicable.
- q. Electronic track and trace systems for cannabis products as approved by the Police Chief.
- r. Premises may be inspected and records of the business owner audited by the City for compliance at any time.
- s. State of the art network security protocols and equipment need to be in place to protect computer information.
- t. The foregoing requirements shall be approved by the Police Chief prior to commencing operations. The Police Chief may supplement these security requirements once operations begin, subject to review by the City Council if requested by the business owner.

Confidentiality Statement

The City, Police Chief, Police Department employees, and any other law enforcement official acting under the direction of the Police Chief who access the premises and video and/or audio feeds or recordings of the premises ("recipients") may receive or be provided with confidential information relating to the cannabis operations, which may include the following: data, records, plans, and matters relating to customers, vendors, tenants, agreements, and business records (collectively "confidential information").

To the extent confidential information is acquired from access to the premises and video and/or audio feeds or recordings as authorized under this section, the recipients shall, to the maximum extent possible, keep such confidential information confidential and not disclose the confidential information to any third parties. Provided, however, that the recipients may disclose confidential information to the State or Federal courts in California in connection with any criminal law enforcement action against the business owner or operator, (including its employees, contractors and agents conducting business within the premises) arising from or related to the cannabis operations, but only to the extent it is necessary and relevant to such criminal prosecution, and the recipients shall file any such documents under seal to the extent they contain any confidential information.

Notwithstanding the foregoing, the City may disclose confidential information:

1. As may be required by the California Public Records Act or pursuant to a civil subpoena, provided however, the City shall notify the operator and provide the operator with a reasonable opportunity to obtain a protective order before disclosing the confidential information.
2. In connection with any City enforcement proceeding relating to compliance with City's Municipal Code and this section, but only

to the extent the confidential information is relevant to the proceeding.

- (19) *Deliveries of supplies and transportation of product.* The transportation of cannabis and cannabis products shall only be conducted by persons holding a State distributor license or employees of those persons and shall follow all the regulations and safety standards established by the Bureau of Cannabis Control.
- (20) *Premises maintenance.* The business owner, operator, and all responsible parties shall continually maintain the premises and its infrastructure so that it is visually attractive and not dangerous to the health, safety and general welfare of employees, patrons, surrounding properties, and the general public. The premises or commercial cannabis operation shall not be maintained in a manner that causes a public or private nuisance.
- (21) *Location of uses.* The commercial cannabis operation permitted by this section shall only be allowed in the locations designated on the diagram and floor plan of the premises submitted with the application for a regulatory permit. The commercial cannabis operation shall not operate at any place other than the address of the cannabis operation stated in the regulatory permit.

(e) *Commercial cannabis regulatory permit.* No person or entity shall operate a commercial cannabis operation within the City of Coalinga without first obtaining a commercial cannabis regulatory permit from the City. The regulatory permit shall be site specific and shall specifically identify the commercial cannabis activity that will be allowed at that site. No commercial cannabis activity will be allowed unless specifically identified in the regulatory permit.

(f) *Conditional use permit.* Prior to, or concurrently with, applying for a regulatory permit, the applicant shall process a conditional use permit as required by the City's Land Use Regulations. Information that may be duplicative in the two (2) applications can be incorporated by reference. The conditional use permit shall run with the regulatory permit and not the land.

(g) *Applications for regulatory permits and responsible party designation.*

- (1) *Application.* Applications for regulatory permits shall be filed by the proposed business owner(s) with the Police Chief and include the information set forth herein. The Police Chief may request such information he or she deems necessary to determine who the applicant is. The applicant shall certify under penalty of perjury that all of the information contained in the application is true and correct. The application shall contain the following items for the business owner, operator and all responsible parties known at the time (if different than the business owner), and any other party designated below, to the extent the same shall apply:
 - a. The full name, present address, and telephone number, including such information to the premises owner.
 - b. Date of birth.

- c. Tax identification number.
- d. The address to which notices relating to the application is to be mailed.
- e. Previous addresses for the five (5) years immediately preceding the present.
- f. The height, weight, color of eyes and hair.
- g. Photographs for identification purposes (photographs shall be taken by the Police Department).
- h. All business, occupation, or employment for the five (5) years immediately preceding the date of submittal of the application form.
- i. The cannabis operation business history, including whether the business owner and responsible parties while previously operating in this or another city, county or state has had a cannabis related license revoked or suspended, the reason therefore, and the business or activity or occupation subsequent to such action of suspension or revocation.
- j. Complete property ownership and lease details, where applicable. If the business owner is not the premises owner, the application form must be accompanied with a notarized acknowledgment from the premises owner that cannabis operations will occur on its property.
- k. A descriptive business plan for the cannabis operation, including a detailed list of all cannabis operations proposed to occur on the premises.
- l. A diagram and floor plan of the entire premises, denoting all the use of areas proposed for cannabis operations, including, but not necessarily limited to, cultivation, processing, manufacturing, testing, transportation, deliveries, and storage. The diagram and floor plan need not be professionally prepared, but must be drawn to a designated scale or drawn with marked dimensions of the interior of the premises to an accuracy of plus or minus six (6) inches.
- m. The name or names of the operator. The operator shall designate one or more responsible parties, one of which shall at all times be available as a point of contact for the City, 24 hours per day. The contact information and schedule of the operator and responsible parties shall be provided to the Police Chief and updated within twenty-four (24) hours of any changes.
- n. The proposed security arrangements for insuring the safety of persons and to protect the premises from theft.
- o. An accurate straight-line drawing prepared within thirty (30) days prior to the application depicting the building and the portion thereof to be occupied by the cannabis operation and the property line of any school as set forth in the operational requirements.
- p. A descriptive operations plan for the cannabis operation that shall include, but not be limited to, standard operating procedures, training

program, number of employees, inventory procedures, waste management plan, quality control procedures, pest management, estimated water use, and equipment storage.

- q. Authorization for the City, its agents and employees to seek verification of the information submitted.

(2) *Improper or incomplete application.* If the applicant has completed the application improperly, or if the application is incomplete, the Police Chief shall, within thirty (30) days of receipt of the original application, notify the applicant of such fact.

(3) *Changes in information.* Except as may otherwise be provided, the information provided in this subsection shall be updated to the Police Chief upon any change within ten (10) days.

(4) *Other permits or licenses.* The fact that an applicant possesses other types of State or City permits or licenses does not exempt the applicant from the requirement of obtaining a regulatory permit.

(h) *Employee permits.*

(1) *Permit required.* Every employee or independent contractor working at a commercial cannabis operation shall obtain an employee permit. It shall be the duty of the operator to ensure that employee permits are obtained from the Police Department prior to the employee or independent contractor commencing work. Persons who are listed as a business owner on a regulatory permit shall not be required to obtain an employee permit if such person also serves as an employee or contractor. All responsible parties, except the business owner, shall be required to obtain an employee permit.

(2) *Application.* Each employee and independent contractor shall be required to provide the following information under penalty of perjury, so that the Police Department can perform a background check:

- a. Name, current resident address, and telephone number.
- b. Date of birth.
- c. Tax identification number.
- d. Height, weight, color of eyes, and hair.
- e. Photographs for identification purposes (photographs shall be taken by the Police Department).
- f. Be fingerprinted by the Police Department.
- g. Such other identification and information as deemed necessary by the Police Chief and pertinent to the employee permit.
- h. Authorization for the City, its agents and employees to seek verification of the information contained within the application.
- i. The name of the business owner holding the regulatory permit and the operator for which such person is proposed to work.

(i) *Application fees.* Every application for a regulatory permit and employee permit shall be accompanied by a nonrefundable fee, as established by resolution of City Council. This fee shall be in addition to any other business license fee or permit fee imposed by this Code or other governmental agencies. The fee shall include an amount to cover the costs of fingerprinting, photographing, background checks as well as general review and processing of the application.

(j) *Investigation and action on application.*

- (1) Upon the filing of a properly completed application and the payment of the fee, the police chief shall conduct an investigation of the application, including a background check of the applicant and all employees and independent contractors. All applicants for a regulatory permit and employee permit shall be required to submit to a fingerprint-based criminal history records check conducted by the Coalinga Police Department.
- (2) For regulatory permits, after the background checks and investigation are complete, the Police Chief shall issue a recommendation that the City Council approve or deny a regulatory permit in accordance with the provisions of this section. The recommendation for approval shall include conditions the Police Chief deems reasonable under the circumstances to protect the public health, safety, and welfare of the community. The recommendation shall be forwarded to the City Council for action following any required noticing and public hearings, and may be processed concurrently with any other entitlements necessary for the cannabis operation.
- (3) For employee permits, after the background checks and investigation are complete, the Police Chief shall either approve or deny an employee permit. At the discretion of the Police Chief, employee permits may be conditionally approved pending the background investigation.

(k) *Term of permits and renewals.* Regulatory permits issued under this chapter shall expire one year following the date of issuance. Applications for renewal shall be made at least forty-five (45) days prior to the expiration date of the permit and shall be accompanied by the nonrefundable fee referenced in this section. When made less than forty-five (45) days before the expiration date, the expiration of the permit will not be stayed. Applications for renewal shall be acted on similar to applications for permits except that the Police Chief shall renew annual permits for additional one year periods if the circumstances and information provided with the initial application have not materially changed.

(l) *Grounds for denial of regulatory permit.* The grounds for denial of a regulatory permit shall be one or more of the following:

- (1) The business or conduct of the business at a particular location is prohibited by any local or State law, statute, rule or regulation.
- (2) The business owner or operator has been issued a local or state permit related to cannabis operations at any other location in California, or another state, and that permit was suspended or revoked, or the business owner or operator has had disciplinary action relating to the permit.

- (3) The business owner or operator has knowingly made a false statement of material fact or has knowingly omitted to state a material fact in the application.
- (4) Consistent with the Act or other applicable State law, the business or its owners or operators, or any responsible person, has been ineligible for a license under the Acts requirements.
- (5) Consistent with the Act or other applicable State law, the business owner or operator has engaged in unlawful, fraudulent, unfair, or deceptive business acts or practices.
- (6) The business owner or operator is under twenty-one (21) years of age, or any older other age set by the State.
- (7) The cannabis operation does not comply with the zoning ordinance standards of the City of Coalinga or the development standards set forth in this title.
- (8) The required annual business license fee, annual regulatory fee or revenue raising fee has not been paid.

(m) *Grounds for denial of employee permit.* The grounds for denial of an employee permit shall be one or more of the following:

- (1) The applicant has been issued a local or state permit related to cannabis operations at any other location in California, or another state, and that permit was suspended or revoked, or the applicant has had disciplinary action relating to the permit.
- (2) The employee is ineligible for employment under the requirements of the Act.
- (3) Consistent with the Act or other applicable State law, the applicant has engaged in unlawful, fraudulent, unfair, or deceptive business acts or practices.
- (4) The applicant has committed any act, which, if done by a permittee, would be grounds for suspension or revocation of a permit.
- (5) An applicant is under twenty-one (21) years of age, or any older age set by the State.

(n) *Notice of decision and final action.*

(1) *Regulatory permit.* Action on the regulatory Permit shall be as follows:

- a. The Police Chief shall cause a written notice of his or her recommendation on the issuance or denial of a regulatory permit, and the date and time when the City Council will consider action on the regulatory permit, to be personally delivered or mailed to the applicant by certified U.S. mail, postage prepaid.
- b. Following a public hearing before the City Council, the Council may grant the regulatory permit subject to such conditions as it deems reasonable under the circumstances to protect the public health, safety, and welfare of the community, or it may deny the issuance of the regulatory permit for any of the grounds specified in this section. The decision of the Council shall be final, subject to judicial review below.

(1) *Employee permit.* Action on the employee permit shall be as follows:

- a. The Police Chief shall cause a written notice of his or her determination on the issuance or denial of an employee permit to be personally delivered or mailed to the applicant by certified U.S. mail, postage prepaid. The Police Chiefs decision on an employee permit shall be final, subject to judicial review.

(o) *Suspension and revocation of regulatory permit or employee permit.*

(1) *Regulatory permit.* The City Council may suspend or revoke the regulatory permit of a commercial cannabis operation when any of the following occur:

- a. The cannabis operation is conducted in violation of any provision of this section, the Act, or any other applicable state law.
- b. The cannabis operation is conducted in such a manner as to create a public or private nuisance.
- c. A failure to pay the regulatory fee or revenue raising fee required by this section.
- d. A failure to take reasonable measures to control patron conduct, where applicable, resulting in disturbances, vandalism, or crowd control problems occurring inside of or outside the premises, traffic control problems, or obstruction of the operation of another business.
- e. A failure to comply with the terms and conditions of the regulatory permit or any conditional use permit issued in connection therewith.
- f. Any act which would be considered grounds for denial of the regulatory permit in the first instance.
- g. Failure to reasonably comply with the recommendations and action items identified on the City's monitoring and compliance reports.

(2) *Employee permit.* The Police Chief may suspend or revoke an employee permit when the permittee or the employee has committed any one or more of the following acts:

- a. Any act which would be considered a ground for denial of the permit in the first instance.
- b. Violates any provision of this section, the Act, or any other applicable law relating to the cannabis operation.
- c. Violates or fails to comply with the terms and conditions of the employee permit.

(3) *Procedures for revoking regulatory permits.* For regulatory permits, the procedures for revoking conditional use permits shall be utilized except that the matter shall be heard by the City Council in the first instance, and shall be subject to the same judicial process as applied to a conditional use permit. (See, Coalinga Municipal Code Section 9-6.114, Effective dates, expiration, extensions, modifications, and revocation of approvals).

(4) *Procedures for revoking employee permits.* Prior to suspension or revocation of an employee permit, the Police Chief shall conduct a hearing. Written notice of the time and place of such hearing shall be served upon the permittee at least five (5) calendar days prior to the date set for such hearing. The notice shall contain a brief statement of the grounds to be relied upon for revoking or suspending the permit. Notice may be given either by personal delivery or by certified U.S. mail, postage prepaid. Any permittee aggrieved by the decision of the Police Chief in suspending or revoking an employee permit shall have no appeal rights and the Police Chief's decision shall be final, subject to judicial review as set forth in this section.

(5) *Immediate suspension.* The Police Chief may immediately suspend or revoke a regulatory permit and an employee permit without notice or a hearing, subject to the appeal rights set forth herein, under either of the following circumstances:

- a. The business owner or operator is convicted of a public offense in any court for the violation of any law which relates to the cannabis operation, or in the case of an employee permit, the employee is convicted of a public offense in any court for the violation of any law which relates to the permit.
- b. The Police Chief determines that immediate suspension is necessary to protect the public health, safety, and welfare of the community. The Police Chief shall articulate the grounds for the immediate suspension in writing and the suspension shall only be for as long as necessary to address the circumstances which led to the immediate suspension.

(p) *Effect of denial or revocation.* When the City Council shall have denied a regulatory permit or revoked a regulatory permit, or the Police Chief shall have denied or revoked an employee permit, no new application for a regulatory permit and no new application for an employee permit shall be accepted and no regulatory permit or employee permit shall be issued to such person or to any corporation in which he or she shall have any beneficial interest for a period of one year after the action denying or revoking the regulatory permit or employee permit.

(q) *Abandonment.* In addition to the suspension or revocation of a regulatory permit, a regulatory permit shall be deemed abandoned if cannabis operations cease for a period of more than ninety (90) consecutive days. Before restarting operations, a new regulatory permit shall be secured. The ninety-day period shall be tolled during periods of force majeure, which shall be defined as follows: war; insurrection; strikes; lock-outs; riots; floods; earthquakes; fires; casualties; supernatural causes; acts of the "public enemy"; epidemics; quarantine restrictions; freight embargoes; lack of transportation; unusually severe weather; inability to secure necessary labor, materials or tools; delays of any contractor, subcontractor or supplier; or any other causes beyond the reasonable control of the permittee.

(r) *Water availability.* As a condition of opening for business, the premises owner, business owner, operator, and all responsible parties shall be deemed to have acknowledged and agreed to the following if the cannabis operation is connected to the City's water system.

The City's source of water comes through a contract with the Bureau of Reclamation ("Bureau"). The Bureau has indicated that it will report the use of City water for cannabis operations to the Department of Justice. While the City believes that supplying water to the site does not impair the Bureau contract, should the Bureau, Department of Justice, or other governing agency take actions affecting the City's Bureau contract because of the cannabis operation, the City may be forced to curtail or commingle water supply to the Site. Under those circumstances, the cannabis operation may be required to find alternative sources of water supply. If that happens, the City agrees to work with the premises owner, business owner, and operator to find an alternative water source, which may include the commingling of water, accessing a well, or having water delivered to the site by separate contract, but the City cannot provide any guarantees. The premises owner, business owner, and operator assume all risk associated with water supply to the Site, including all costs associated therewith. The premises owner, business owner, operator, and all responsible parties shall hold harmless, release, indemnify, and defend the City, its officers, employees, and agents, from any liability associated with the curtailment of water because of the foregoing. This release includes any damages to the premises owner, business owner, operator, and all responsible parties, its employees and contractors, and third parties, and includes the risk of lost revenue, profits and consequential damages.

(s) *Fees and taxes.* All cannabis operations shall pay applicable fees and taxes, which may include one or more of the following.

- (1) *Business license fee.* The business owner shall at all times maintain a current and valid business certificate and pay all business taxes required by Title 3, Chapter 1, of the Coalinga Municipal Code pertaining to business licensing.
- (2) *Regulatory license fee.* The business owner shall pay an annual regulatory license fee ("regulatory fee") to cover the costs of anticipated enforcement relating to the cannabis operation. The amount of the fee shall be set by resolution of the City Council and be supported by the estimated additional costs of enforcement and monitoring associated with the cannabis operation. The regulatory fee shall be due and payable prior to opening for business and thereafter on or before the anniversary date. The regulatory fee may be amended from time to time based upon actual costs.
- (3) *Revenue raising fee (voter approved tax).* An annual revenue raising fee ("revenue fee") for the privilege of having the right to operate in the City as approved by the local citizens.
 - a. *Amount of fee and terms of payment.* The revenue fee shall be an annual fee of twenty-five (\$25.00) per square foot for the first 3,000 square feet and ten dollars (\$10.00) per square foot for the remaining space utilized in connection with each commercial cannabis operation. The square footage calculation shall be determined by including all portions of the premises under the control of the business owner and deducting therefrom driveways, sidewalks, landscaping, vacant unused space, areas used exclusively for office space, employee break rooms, restrooms, and

storage space unrelated to the commercial cannabis operation (such as a janitorial closet). Anywhere cannabis is located or is expected to be located shall be subject to the revenue fee square foot calculation.

If more than one commercial cannabis operation operates on the premises, whether within a single building or multiple buildings, each regulatory permit holder shall be responsible for paying the fee. The fee shall be payable in advance, in not less than quarterly installments, with the first quarterly payment due prior to issuance of a certificate of occupancy. The first payment shall be prorated so that future payments coincide with calendar year quarters, but in no event shall the first payment be less than the equivalent of one full quarterly payment. Except for the first quarterly payment, all quarterly payments shall be received by the City before the end of the quarter.

(4) All other state and local rules.

(t) *Record keeping.* The responsible party shall make and maintain complete, accurate and legible records of the permitted cannabis operations evidencing compliance with the requirements of this section. Those records shall be maintained for a minimum of five (5) years and shall be accessible to the City of Coalinga upon request.

(u) *Inspection.* Cannabis operations shall be open for inspection by any City law enforcement officer, staff member or any other City designated agent at any time the cannabis operation is operating, at any other time upon responding to a call for service related to the property where the Cannabis operations is occurring, or otherwise upon reasonable notice. Recordings made by security cameras at any cannabis operation shall be made immediately available to the Police Chief upon verbal request. No search warrant or subpoena shall be needed to view the recorded materials.

(v) *Indemnification.* In authorizing commercial cannabis operations under this section, the City makes no guarantees or promises as to the lawfulness of the approved activity under State or Federal law, and the business owner, operator and all responsible parties are obligated to comply with all applicable laws. To the fullest extent permitted by law, the City shall not assume any liability whatsoever with respect to the adoption of this section or the operation of any commercial cannabis operation approved pursuant to this section or under State or federal law. The business owner, operator and all responsible parties shall defend, hold harmless, release, and indemnify the City, its agents, officers, and employees, from any liability associated with the approved use or adverse determinations made by the State or Federal government. An adverse determination could include cessation of operations.

The business owner agrees to reimburse the City for any court costs and attorney fees that the City may be required to pay as a result of any legal challenge related to commercial cannabis operations operating under the authority of this section. The City may, at its sole discretion, participate at its own expense in the defense of any such action, but such participation shall not relieve the permittee of its obligation hereunder.

If requested by the City Attorney, the business owner shall execute an agreement memorializing the requirements of this subsection.

(w) *Insurance.* The business owner shall at all times carry a comprehensive general liability policy in the minimum amount of one million dollars (\$1,000,000.00) combined single limit policy, as shall protect the business owner and city from claims for such damages, and which policy shall be issued by an "A" rated insurance carrier. Such policy or policies shall be written on an occurrence form. The City Manager, in consultation with City's Risk Manager, may allow the business owner to obtain lesser amounts of insurance where multiple business Owners are operating on the premises, provided at all times the minimum insurance set forth herein is applicable to the cannabis operations.

The business owner shall furnish a notarized certificate of insurance countersigned by an authorized agent of the insurance carrier on a form approved by City setting forth the general provisions of the insurance coverage. This countersigned certificate shall name City and its respective officers, agents, employees, and volunteers, as additionally insured parties under the policy, and the certificate shall be accompanied by a duly executed endorsement evidencing such additional insured status. The certificate and endorsement by the insurance carrier shall contain a statement of obligation on the part of the carrier to notify City of any material change, cancellation or termination of the coverage at least thirty (30) days in advance of the effective date of any such material change, cancellation or termination.

Coverage provided hereunder by the business owner shall be primary insurance and not be contributing with any insurance maintained by City, and the policy shall contain such an endorsement. The insurance policy or the endorsement shall contain a waiver of subrogation for the benefit of City.

(x) *Bond Requirement.* The applicant shall provide proof of a bond in the amount of twenty-five thousand dollars (\$25,000) to cover the costs of destruction of cannabis or cannabis products if necessitated by a violation of licensing requirements.

(y) *Violations: Enforcement.*

- (1) Any person that violates any provision of this section shall be guilty of a separate offense for each and every day during any portion of which any such person commits, continues, permits, or causes a violation thereof, and shall be penalized accordingly.
- (2) Any use or condition caused or permitted to exist in violation of any of the provisions of this section shall be and is hereby declared a public nuisance and may be summarily abated by the City pursuant to the City of Coalinga Municipal Code.
- (3) Any person who violates, causes, or permits another person to violate any provision of this section commits a misdemeanor.

(4) The violation of any provision of this section shall be and is hereby declared to be contrary to the public interest and shall, at the discretion of City, create a cause of action for injunctive relief.

(5) In addition to the civil remedies and criminal penalties set forth above, any person that violates the provisions of this section may be subject to an administrative fine of up to one thousand dollars (\$1,000.00) for each violation and for each day the violation continues to persist.

(z) *Severability.* The provisions of this section are hereby declared to be severable. If any provision, clause, word, sentence, or paragraph of this section or of the regulatory permit issued pursuant to this section, or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this section.

(aa) *Judicial review.* Judicial review of a decision made under this section or any actions taken pursuant to this section, may be had by filing a petition for a writ of mandate with the superior court in accordance with the provisions of the California Code of Civil Procedure Section 1094.5. Any such petition shall be filed within ninety (90) days after the day the decision becomes final as provided in California Code of Civil Procedure Section 1994.6, which shall be applicable for such actions.

SECTION 2. AMENDMENT OF SECTION 9-2.402 Table 2.7

Coalinga Municipal Code Table 2.7 of Title 9, Chapter 2, Article 4 is hereby amends use Classification Crop Cultivation and Industry, Limited to read as follows:

Use Classification	MBL	MBH	Additional Development Regulations
Crop Cultivation	YES	YES	<u>Section 9-5-128</u> , Cannabis Cultivation, Manufacturing, Testing, and Distribution
Industry, Limited	YES	NO	<u>Section 9-5.128</u> , Cannabis Cultivation, Manufacturing, Testing, and Distribution
Retail Sales, Cannabis	CUP	NO	<u>Section 9-5.129</u> , Cannabis Retail Facilities

SECTION 3. AMENDMENT OF SECTION 9-2.302 Table 2.5

Coalinga Municipal Code Table 2.5 of Title 9, Chapter 2, Article 3 is hereby adding a new use classification for the retail sales of Cannabis to read as follows:

Use Classification	CG	CR	CS	MX	Additional Development Regulations
Retail Sales, Cannabis	CUP (4)	NO	CUP (4)	NO	<u>Section 9-5.129, Cannabis Retail Facilities</u>
<u>Specific Limitations:</u> <u>4. Microbusinesses are not allowed in any commercial zones.</u>					

SECTION 4. AMENDMENT OF DEFINITIONS SECTION OF TITLE 9

The Definition of Retail Sales, Cannabis in Article 2, of Chapter 1, of Title 9, of the Coalinga Municipal Code are hereby added to read as follows:

Article 2. - Definitions.

Retail Sales, Cannabis. The retail sale and delivery of cannabis or cannabis products to both adult-use and medicinal cannabis customers. A retailer shall have a licensed premise which is a physical location from which commercial cannabis activities are conducted. Retail Sales, Cannabis includes microbusinesses.

SECTION 5. ADOPTION OF SECTION 9-5.129

Coalinga Municipal Code Title 9, Chapter 5, Article 1 is hereby amended by the addition of a new Article to read as follows:

Section 9-5.129. – Retail Cannabis Operations

- (a) *Definitions.* Except as otherwise provided, when used in this Section, the terms defined in Section 9-5.128 shall have the same meanings herein, and in addition the following terms shall have the following meanings:

Cannabis (as defined in Business and Professions Code section 19300.5(f)), including marijuana and cannabis concentrate (as defined in Business and Professions Code section 19300.5(g)), that has been recommended to an individual by a licensed physician for the treatment of an illness or disease pursuant to California Health & Safety 11362.5 et seq.

Cannabis Retail Facility a physical building where adult-use and/or medicinal cannabis products, or devices for the use of adult-use and/or medicinal cannabis or cannabis products are offered, either individually or in any combination, for retail sale, including an establishment that delivers, cannabis and cannabis products as part of retail sale. This includes microbusinesses with on-site indoor cultivation limited to 10,000 square feet or as prescribed by state law.

Customer shall mean a Qualified Patient, Primary Caregiver to a Qualified Patient, or anyone otherwise allowed by state law to purchase, consume, or possess adult-use or medicinal cannabis.

Limited-access area is an area in which medical cannabis goods are stored or held and is only accessible to a licensee and his or her employees and contractors.

Personal Cannabis means cannabis that is cultivated, processed, or stored for a single customer's use.

Primary Caregiver is an individual designated by the qualified patient who has consistently assumed responsibility for the housing, health, or safety of that patient pursuant to statutory and case law.

Qualified Patient is a person who has a recommendation for cannabis by a licensed physician and is entitled to the protections offered by California Health & Safety Code Section 11362.5, and who has an identification card issued by the State Department of Public Health identifying the individual as a person authorized to engage in the use of cannabis as well as a picture identification of one of the following:

- A document issued by a federal, state, county, or municipal government, including, but not limited to, a valid motor vehicle operator's license, that contains the name, date of birth, physical description, and picture of the person; or
- A valid identification card issued to a member of the Armed Forces that includes a date of birth and a picture of the person; or

A valid passport issued by the United States or by a foreign government

Retail means any activity involving the retail sale of cannabis or cannabis products from a Cannabis Retail Facility for both adult-use and medicinal cannabis customers.

(b) *General Provisions.* This section applies to all cannabis Retail facilities, as defined in this Code.

- a. All cannabis Retail facilities shall operate in compliance with this Code and all other applicable state and local laws.
- b. Cannabis Retail facilities shall only be allowed in the Light Manufacturing/Business Zoning Designation (MBL) with a valid business license, approved conditional use permit and commercial cannabis regulatory permit pursuant to Section 9-5.128 of the code.
- c. The fact that applicants possess other types of state or county or city permits, licenses or other entitlements does not exempt the applicant from the requirement of obtaining a conditional use permit and regulatory permit from the City of Coalinga to operate a Cannabis retail facility within the jurisdiction of the City.

d. Cannabis Retail Facilities shall at all times be operated in such a way as to ensure the safety of its customers and employees; to ensure the security of the cannabis; and to safeguard against the diversion of cannabis.

(c) Permitting

- (1). Any cannabis retail facility must obtain a Commercial Cannabis Regulatory permit from the City of Coalinga through the process stated in Section 9-5.128(e) et seq. of this Code.
- (2). A property owner need not be permitted, and permits shall be held by an applicant and shall not run with any particular property. Permittees must also obtain a conditional use permit pursuant to 9-5.128(f).
- (3). All employees of the cannabis retail facility must obtain an employee permit to work in the cannabis retail facility within the City of Coalinga pursuant to Section 9-5.128 et seq. of this Code.
- (4). Applicants must also comply with all other state laws and regulations related to cannabis retail facility operations at all times and shall comply with any amendments to this Code or state law or regulations.

(d) *Minimum Operating Requirements and Restrictions.* In addition to all other state laws and regulations, cannabis Retail facilities shall comply with all of the following operating standards including Section 9-5.128(d) subsections (1), (2), (8), (11), (14), (15), (16), ((17)(a)(b)(d)), (20) and (21):

- (1). Cannabis Retail facilities may not be operated by any persons who have been convicted of a felony in the last five (5) years or a prescribed by law.
- (2). No dispensing of cannabis to a customer shall be permitted more than twice a day.
- (3). *Hours:* The hours of operation of cannabis Retail facilities shall be no earlier than 6:00 a.m. and no later than 9:00 p.m.
- (4). Cannabis retail facilities shall display their customer rules and/or regulations in a conspicuous place that is readily seen by all persons entering the Cannabis retail facility.
- (5). Smoking, ingesting or otherwise consuming cannabis products on the premises of a cannabis Retail facility is prohibited. Each building entrance to a cannabis Retail facility shall be clearly and legibly posted with a notice indicating that smoking, ingesting or consuming cannabis or cannabis edibles on the premises or in the vicinity of the Retail facility is prohibited.
- (6). Each building entrance to a cannabis Retail facility shall be clearly and legibly posted with a notice indicating that persons under the age of eighteen (18) are precluded from entering the premises unless they are qualified patients and they are accompanied by their parent or legal guardian.

- (7). All cannabis Retail facilities shall display a copy of the inspection receipt issued by the Fresno County Office of Weights and Measures Division for all weighing and measuring devices.
- (8). An up-to-date inventory of all hazardous materials stored and used onsite shall be maintained on the premises of the Retail facility available for inspection on demand of the City.
- (9). Location from Sensitive Uses
- (1) A retail premises/facility permitted under this division shall not be located within a 600-foot radius of a school providing instruction in kindergarten or any grades 1 through 12, day care center, or youth center that is in existence at the time the license is issued. (2) A retail premises/facility shall not be located within one-hundred (100) feet of a residential district.
- (3) The distance specified in this section shall be measured in the same manner as provided in subdivision (c) of Section 11362.768 of the Health and Safety Code unless otherwise provided by law.
- (10). Cannabis Retail facilities shall maintain all necessary permits, and pay all required taxes and fees. Retail facilities shall also provide invoices to vendors to ensure vendor's tax liability responsibility.
- (11). Cannabis Retail facilities shall implement their policies and procedures as outlined in their Operations Manual. Cannabis Retail facilities shall comply with any and all conditions of their conditional use permit and regulatory permit.
- (12). *Parking:* Off-street parking shall be provided as required for food and beverage retail sales under section 9-4.302 of this code. All required parking shall be off-street and on-site. This required applies to existing and new facilities.
- (13). *Facility Size:* The cannabis retail facility size shall be limited to 10,000 square feet.
- (14). *Signage.* One attached sign not to exceed twelve (12) square feet in area or 20 percent of the window area of the retail facility, whichever is less, is permitted. A detached sign is not permitted.
- (1). All retail facilities shall display on their wall sign or identification sign, the name and emergency contact phone number of the operator or manager in letters at least two inches in height.
- (2). Retail Facilities shall post a legible indoor sign in a conspicuous location containing the following warnings:
- a. That the use of cannabis is for persons at least twenty-one (21) years of age, or an age younger as prescribed by law;
- b. That the use of cannabis may impair a person's ability to drive a motor vehicle or operate machinery; and
- c. That loitering on and around the dispensary site is prohibited by California Penal Code Section 647(e).

(e) *Cannabis Goods Display.* The follow applies to the display of goods at a Cannabis Retail Facility.

- (1). The display of cannabis goods for sale shall only occur in the retail area during the operating hours of the licensed cannabis retail facility.
- (2). The licensee shall not display any cannabis goods in areas outside the retail area.
- (3). Cannabis goods on display shall not be readily accessible to customers.
- (4). The amount of cannabis goods that are displayed shall not exceed the average amount of cannabis goods the licensed cannabis retail facility sells during an average one day period. The remainder of the licensee's inventory of cannabis goods shall be stored in a safe or vault as required by state law or Police Chief, whichever is more restrictive at the time.
- (5). Cannabis goods may be removed from their packaging and placed in containers to allow for customer inspection. The containers shall not be readily accessible to customers without assistance of cannabis retail facility personnel. A container must be provided to the customer by the licensee or employee, who shall remain with the customer at all times that the container is being inspected by the customer.
- (6). Cannabis goods removed from their packaging for display shall not be sold, shall not be consumed, and shall be destroyed when the goods are no longer used for display.

(f) *Cannabis Goods For Sale.* A licensed cannabis retail facility shall not make any cannabis goods available for sale or delivery to a customer unless:

- (1). The cannabis goods were received from a licensed distributor and delivered to the cannabis retail facility by a licensed distributor.
- (2). The licensed cannabis retail facility has verified that the cannabis goods have not exceeded their expiration or sell-by date if one is provided.
- (3). A licensed cannabis retail facility shall not provide free samples of cannabis goods to any person.
- (4). A licensed cannabis retail facility shall not allow representatives of other companies or organizations to provide free samples of cannabis goods to individuals on the licensed cannabis retail facility premises.

(g) *Daily Limits.* This shall establish the daily limits of cannabis being sold to a single customer.

- (1). A licensee shall not sell more than eight ounces of cannabis in a single day to a single cannabis customer or as allowed by state law.
- (2). If a cannabis customer has a physician's recommendation that eight ounces of cannabis in a single day does not meet the cannabis customer's needs, the cannabis customer may purchase an amount of cannabis consistent with the customer's needs as recommended by a physician.

(h) *Cannabis Goods Returned by Customers.* For the purposes of this section, a customer return means a return of cannabis goods that were purchased from a cannabis retail facility back to the cannabis retail facility the cannabis goods were purchased from.

- (1). A licensed cannabis retail facility may accept customer returns of cannabis goods that were previously sold to the customer returning the cannabis goods.
- (2). A licensed cannabis retail facility shall destroy all cannabis goods that have been returned to a cannabis retail facility and shall not resell said product or goods.

(i) Site Security

- (1). Cannabis Retail Facilities must comply with the security requirements established by the Council from time to time by resolution.

(j) Premises

- (1). *Subletting of premises.* A licensed cannabis retail facility shall not sublet any portion of the licensed premises of the cannabis retail facility.
- (2). *Limited Access Areas.* This section establishes the regulations within limited access areas of a Cannabis Retail Facility.
 - a. A licensed cannabis retail facility shall only permit authorized individuals to enter the cannabis retail facility limited access areas.
 - b. Authorized individuals include individuals employed by the licensed cannabis retail facility as well as any outside vendors, contractors, or other individuals who have a bona fide business reason for entering the cannabis retail facility limited-access area.
 - c. An individual who is not an authorized individual for purposes of entering the cannabis retail facility limited-access areas shall not enter the cannabis retail facility limited access area at any time for any reason.
 - d. An individual in the cannabis retail facility limited-access area who is not employed by the licensed cannabis retail facility shall be escorted by individuals employed by the licensee at all times within the cannabis retail facility limited-access area.
 - e. An individual who enters the cannabis retail facility limited-access areas shall be at least 21 years of age.
 - f. The licensed cannabis retail facility shall maintain a log of all authorized individuals who are not employees of the cannabis retail facility that enter the cannabis retail facility limited-access area. These logs shall be made available to the City upon request.
 - g. A licensed cannabis retail facility shall not receive consideration or compensation for permitting an individual to enter the cannabis retail facility limited-access area.

(k) Permit Revocation & Transfer of a Conditional Use Permit and Regulatory Permit

- (1). A conditional use permit shall be revoked or modified according to Section 9-6.114. Permit revocation or modification shall be sought for non-compliance with one or more of the requirements listed in this Code, by state law, or regulation.
- (2). Conditional use permits and regulatory permits to operate a Cannabis Retail facility may not be transferred.

(3). The City Council may suspend or revoke the regulatory permit for a cannabis retail facility in accordance with Section 9-5.128(o)(1).

(l) *Deliveries*. The following rules apply to delivers for a cannabis retail facility.

- (1). All deliveries of cannabis goods must be performed by a delivery employee of a licensed cannabis retail facility.
- (2). Each delivery employee of a licensed cannabis retail facility shall be at least twenty-one (21) years of age.
- (3). A licensed cannabis retail facility shall not use the services of an independent contractor or courier service to deliver cannabis goods.
- (4). All deliveries of cannabis goods shall be made physically to a customer; no drop-offs are allowed. A delivery of cannabis goods shall not be made through the use of an unmanned vehicle.
- (5). A delivery employee begins the process of delivering when the delivery employee leaves the cannabis retail facility premises with the cannabis goods for delivery. The process of delivering ends when the delivery employee returns to the licensed cannabis retail facility premises after delivering the cannabis goods to the customer.
- (6). A delivery employee of a licensed cannabis retail facility shall, during deliveries, carry a copy of the cannabis retail facility's current permit, the employee's government-issued identification, and an employer provided badge containing a picture and the name of the delivery employee.
- (7). A licensed cannabis retail facility shall maintain an accurate list of the cannabis retail facility's delivery employees.
- (8). A licensed cannabis retail facility may only deliver cannabis goods to a physical address in California.
- (9). A licensed cannabis retail facility delivery employee shall not leave the state of California while possessing cannabis goods.
- (10). A licensed cannabis retail facility shall not deliver cannabis goods to an address located on publicly owned land or any address on land or in a building leased by a public agency.

(11). *Methods of Delivery*

- a. A delivery employee of a licensed cannabis retail facility, carrying cannabis goods for delivery, shall only travel in an enclosed motor vehicle operated by the delivery employee or another delivery employee of the licensee.
- b. While carrying cannabis goods for delivery, a delivery employee of a licensed cannabis retail facility shall ensure the cannabis goods are not visible to the public.
- c. A delivery employee of a licensed cannabis retail facility shall not leave cannabis goods in an unattended motor vehicle unless the motor vehicle is equipped with an active vehicle alarm system.

- d. A vehicle used for the delivery of cannabis goods shall be outfitted with a dedicated Global Positioning System (GPS) device for identifying the geographic location of the delivery vehicle. A dedicated GPS device does not include a phone or tablet. The device shall be either permanently or temporarily affixed to the delivery vehicle and shall remain active and inside of the delivery vehicle at all times during delivery. At all times, the licensed cannabis retail facility shall be able to identify the geographic location of all delivery vehicles that are making deliveries for the cannabis retail facility and shall provide that information to the City of Coalinga upon request.
- e. Upon request, a licensed cannabis retail facility shall provide the City of Coalinga with information regarding any motor vehicles used for the delivery of cannabis goods, including the vehicle's make, model, color, Vehicle Identification Number, and license plate number.
- f. Any motor vehicle used by a licensed cannabis retail facility to deliver cannabis goods is subject to inspection by the City. Vehicles used to deliver cannabis goods may be stopped and inspected by the City of Coalinga at any licensed premises or during delivery.

(12). *Delivery Hours of Operation*

- a. A licensed cannabis retail facility shall only deliver cannabis goods to customers starting at 6:00 a.m. and must be completed by 9:00 p.m. Pacific Time.

(13). *Cannabis Goods Carried During Delivery*

- a. While making deliveries, a delivery employee of a licensed cannabis retail facility shall not carry cannabis goods in excess of \$3,000, or as provided by state law or regulation, whichever is lower, at any time. This value shall be determined using the retail price of all cannabis goods carried by the delivery employee.

(14). *Cannabis Consumption During Delivery*

- a. Delivery employees of a licensed cannabis retail facility shall not consume cannabis goods while delivering cannabis goods to cannabis customers.

(15). *Delivery Receipt*

- a. A licensed cannabis retail facility shall prepare a delivery receipt for each delivery of cannabis goods.
- b. The delivery receipt shall contain the following:
 - 1. The name and address of the permitted cannabis retail facility.
 - 2. The name of the delivery employee of the permitted cannabis retail facility who delivered the order.
 - 3. The name of the permitted cannabis retail facility employee who prepared the order for delivery.

4. A customer name and unique identification number for the customer who is requesting the delivery.
5. The date and time the delivery request was made.
6. The delivery address.
7. A detailed description of all cannabis goods requested for delivery. The description shall include the weight, volume, or any other accurate measure of the amount of any cannabis goods requested.
8. The total amount paid for the delivery, including any taxes and fees.

- c. Upon delivery, the date and time the delivery was made, and the signature of the cannabis customer who received the delivery.
- d. At the time of the delivery, the delivery employee of the permitted cannabis retail facility shall provide the cannabis customer, who placed the order a copy of the delivery receipt. The delivery employee shall retain a signed copy of the delivery receipt for the cannabis retail facility's records.
- e. The delivery receipt shall comply with state and federal law regarding the protection of confidential information.

(16). *Delivery Route*

- a. While making deliveries of cannabis goods, a delivery employee of a permitted cannabis retail facility shall only travel from the permitted cannabis retail facility premises to the delivery address; from one delivery address to another delivery address; or from a delivery address back to the permitted cannabis retail facility premises. A delivery employee of a permitted cannabis retail facility shall not deviate from the delivery path described in this section, except for necessary rest, fuel, or vehicle repair stops, or because road conditions make continued use of the route unsafe, impossible, or impracticable.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall take effect 30 days after its adoption.

SECTION 7. PUBLICATION.

The City Clerk is authorized and directed to cause this ordinance or a summary of this ordinance to be published once in a newspaper of general circulation published and circulated in the City of Coalinga, within 15 days after its adoption. If a summary of this ordinance is to be published, then the City Clerk shall cause a summary of the proposed ordinance to be published and a certified copy of the full text of the proposed ordinance to be posted in the office of the

City Clerk at least five days prior to the Council meeting at which the ordinance is adopted, and also shall cause a certified copy of the full text of the adopted ordinance to be posted in the office of the City Clerk after the meeting at which the ordinance is adopted. The summaries shall be approved by the City Attorney.

* * * *

The foregoing ordinance was introduced by the City Council of the City of Coalinga, California, at a regular meeting held on December 7, 2017, and was passed and adopted by the City Council on January 4, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor/Mayor Pro-Tem

ATTEST:

City Clerk/Deputy City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adoption of Resolution No. 3784 Establishing Physical and Financial Security Requirements for Retail Cannabis Facilities
Meeting Date: January 4, 2018
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Community Development Director

I. RECOMMENDATION:

Council adoption of Resolution No. 3784 establishing financial and physical security requirements for retail cannabis facilities.

II. BACKGROUND:

On January 4, 2018 The City Council approved Ordinance No. 804 establishing regulations for permitting retail cannabis facilities. Ordinance No. 804 authorizes the Council to establish retail cannabis physical and financial security measures by resolution.

III. DISCUSSION:

The City Council has determined that physical and financial security of retail cannabis locations is an ongoing concern and improved security features and measures may be developed over time. Physical and financial security features need to be as current as possible to ensure the public health, safety and welfare. The Police Chief may supplement these security requirements once operations begin, subject to review by the City Council if requested by the business owner.

The following requirements shall be imposed on any retail cannabis operation or property located within the City, in addition to any requirements imposed by the State of California by law or regulation:

Physical Security

- Exterior and interior camera systems approved by the Police Chief. The camera systems shall meet the minimum requirements of the Act, include interior monitoring of all access points of the site from the interior, and be of a minimum resolution in order to read license plates and facial recognition from all exterior and interior locations.
- Alarm systems (both perimeter and panic).
- Lighting systems for perimeter after-hours security minimum 1.5 candlepower as shown by a photometric plan.
- All security systems at the site are attached to an uninterruptible power supply that provide 24 hour of power.
- Law enforcement shall have access to all Security Systems via IP.
- Windows may not allow for view inside the Cannabis Retail Facility.
- Double vestibule layout to control access to the retail space.
- No cannabis products may be available to purchaser without staff assistance.
- Subject to the provisions below regarding the use and handling of confidential information, IP access

- for remote monitoring of security cameras by the Coalinga Police Department or Department designee.
- Subject to the provisions below regarding the use and handling of confidential information, any and all video or audio tape recordings made for security or other purposes shall be marked with the date and time made and shall be kept, in an unaltered state, for a period of thirty (30) days and must be made available to the Coalinga Police Department or Department designee for duplication upon demand. In addition, upon request by the Coalinga Police Department the Responsible Party shall duplicate the records for the Coalinga Police Department or Department designee.
- Hardened bullet resistant windows, or an alternative method of protection such as safety and security window film, approved by the Police Chief, for exterior windows as part of any new or existing construction.
- Use of access control systems to limit access to cannabis related areas.
- Attached vaults or safes shall be used to protect product and secure cash.

Financial Security

- Point of sale systems, approved by the Police Chief, are required to account for transactions.
- Cash must be counted and verified at the end of every shift.
- Accounting software systems must to be in place to provide audit trails of cash, medical recommendations, and all products.
- Electronic track and trace systems for cannabis products as approved by the Police Chief.
- The City shall conduct financial and retail audits, at a minimum, on a quarterly basis. The scope of the audits will be created by the City Police and Finance Departments.
- Random spot checks of cash and product inventories are to be conducted by the licensing authority.
- State of the art network security protocols and equipment need to be in place to protect computer information.

IV. ALTERNATIVES:

None

V. FISCAL IMPACT:

Establishing appropriate financial and physical security measures will ensure that the City recovers the accurate revenues expected from the retail cannabis facility.

ATTACHMENTS:

File Name	Description
Retail_Facility_Draft_Security_Res._3784_(Final).docx	Resolution No. 3784

RESOLUTION NO. 3784

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA SETTING SECURITY REQUIREMENTS FOR RETAIL CANNABIS LOCATIONS WITHIN THE CITY LIMITS OF THE CITY OF COALINGA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COALINGA AS FOLLOWS:

WHEREAS, the City Council has passed Ordinance 804 which authorizes Council to establish retail cannabis physical and financial security measures by resolution; and

WHEREAS, the City Council has determined that physical and financial security of retail cannabis locations is an ongoing concern and improved security features and measures may be developed over time; and

WHEREAS, it is desirable such physical and financial security features be as current as possible and upon the recommendation of staff, including the Chief of Police, the Council does adopt by resolution the following requirements, subject to change from time to time; and

WHEREAS, The Police Chief may supplement these security requirements once operations begin, subject to review by the City Council if requested by the business owner.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COALINGA:

The following requirements shall be imposed on any retail cannabis operation or property located within the City, in addition to any requirements imposed by the State of California by law or regulation:

Physical Security

1. Exterior and interior camera systems approved by the Police Chief. The camera systems shall meet the minimum requirements of the Act, include interior monitoring of all access points of the site from the interior, and be of a minimum resolution in order to read license plates and facial recognition from all exterior and interior locations.
2. Alarm systems (both perimeter and panic).
3. Lighting systems for perimeter after-hours security minimum 1.5 candlepower as shown by a photometric plan.
4. All security systems at the site are attached to an uninterruptable power supply that provide 24 hour of power.
5. Law enforcement shall have access to all Security Systems via IP.
6. Windows may not allow for view inside the Cannabis Retail Facility.
7. Double vestibule layout to control access to the retail space.
8. No cannabis products may be available to purchaser without staff assistance.

9. Subject to the provisions below regarding the use and handling of confidential information, IP access for remote monitoring of security cameras by the Coalinga Police Department or Department designee.
10. Subject to the provisions below regarding the use and handling of confidential information, any and all video or audio tape recordings made for security or other purposes shall be marked with the date and time made and shall be kept, in an unaltered state, for a period of thirty (30) days and must be made available to the Coalinga Police Department or Department designee for duplication upon demand. In addition, upon request by the Coalinga Police Department the Responsible Party shall duplicate the records for the Coalinga Police Department or Department designee.
11. Hardened bullet resistant windows, or an alternative method of protection such as safety and security window film, approved by the Police Chief, for exterior windows as part of any new or existing construction.
12. Use of access control systems to limit access to cannabis related areas.
13. Attached vaults or safes shall be used to protect product and secure cash.

Financial Security

1. Point of sale systems, approved by the Police Chief, are required to account for transactions.
2. Cash must be counted and verified at the end of every shift.
3. Accounting software systems must be in place to provide audit trails of cash, medical recommendations, and all products.
4. Electronic track and trace systems for cannabis products as approved by the Police Chief.
5. The City shall conduct financial and retail audits, at a minimum, on a quarterly basis. The scope of the audits will be created by the City Police and Finance Departments.
6. Random spot checks of cash and product inventories are to be conducted by the licensing authority.
7. State of the art network security protocols and equipment need to be in place to protect computer information.

Failure to comply with the above requirements, or any amendments, will result in revocation of the retail cannabis regulatory permit and conditional use permit to operate.

~~~~~

Passed and adopted on the 4<sup>th</sup> of January 2018 by the following vote.

AYES:

NOES:

ABSENT:

ABSTAINED:

---

Mayor

---

City Clerk / Deputy City Clerk

# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Adoption of Resolution No. 3795, Approving Final Parcel Map No. 12-02  
Located on 1.24 Acres (0.04 Acres Outlot) at E. Elm/SR 198/33 and Cherry Lane.

**Meeting Date:** January 4, 2017

**From:** Marissa Trejo, City Manager

**Prepared by:** Sean Brewer, Community Development Director

---

## **I. RECOMMENDATION:**

Recommendation by the City Manager that the City Council, by Resolution, approve Final Parcel Map No. 12-02.

## **II. BACKGROUND:**

On July 19, 2012, by Resolution No. 3554, City Council approved Tentative Parcel Map 12-02 consisting of one parcel and one outlot in order to accommodate a future commercial development and an outlot for the community pride sign.

At their July 10, 2012 meeting, the Planning Commission adopted Resolution No. 012P-005 recommending approval by the City Council of the above Tentative Parcel Map.

## **III. DISCUSSION:**

Parcels 3, 4 and 5 were a part of a land purchase by the former Redevelopment Agency (now known as the "Successor Agency") as an attempt to remove blighted areas in the City, aggregate them and create viable commercial opportunities for development. Parcel 1 and 2 were purchased for the purpose of right-of-way acquisition for the Elm Ave/Cherry Lane Realignment project which has been completed. Before the Redevelopment Agency was abolished by the Governor's budget proposal in 2011, the RDA had prepared a request for proposal and constructed a community pride sign which remains today. In order for the City to continue operation of the community pride sign, it is in the best interest to separate the pride sign by creating an outlot in order to streamline a future sale by the Successor Agency. The parcel map identifies the proposed outlot for dedication by the Successor Agency as part of this mapping process.

## **IV. ALTERNATIVES:**

- Do not approve Resolution No. 3795 – staff does not recommend.
- Amend Resolution No. 3795 and direct staff accordingly.

## **V. FISCAL IMPACT:**

The only fiscal impact related to the filing of this map is the engineering preparation costs which were billed



to the successor agency.

ATTACHMENTS:

| File Name                              | Description                      |
|----------------------------------------|----------------------------------|
| 📎 Resolution_3795_Final_Parcel_Map.pdf | Resolution 3795 Final Parcel Map |
| 📎 2349_FPM_SHEET_1.pdf                 | Parcel Map 12-02 - Sheet 1 of 2  |
| 📎 2349_FPM_SHEET_2.pdf                 | Parcel Map 12-02 - Sheet 2 of 2  |

## **RESOLUTION NO. 3795**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA APPROVING A FINAL PARCEL MAP FOR PARCEL MAP NO. 12-02 FOR THE CITY OF COALINGA.**

WHEREAS, The Successor Agency of the Redevelopment Agency of the City of Coalinga is the owner of real property in the City of Coalinga within Parcel Map No. 12-02; and

WHEREAS, On July 19, 2012, City Council approved the Tentative Parcel Map No. 12-02 for future commercial development and the community pride sign; and

WHEREAS, Tri City Engineering acting as the City Engineer has reviewed and approved the submitted final Parcel Map; and,

WHEREAS, Parcel Map No. 12-02, includes the creation of one 1.24 acre parcel for future commercial development and one 0.04 acre public outlot for the community pride sign, and has requested acceptance of the parcel map public dedications; and,

WHEREAS, the public infrastructure and other public improvements will be deferred until future development occurs in accordance with the Subdivision Map Act; and,

WHEREAS, that approval of the Final Parcel Map by City Council is a ministerial act because all conditions have been complied with, because the final Parcel Map conforms to the approved Tentative Parcel Map and because the final Parcel Map conforms to all the requirements of the State Subdivision Map Act and all provisions of applicable City Ordinances

NOW, THEREFORE, BE IT RESOLVED, THAT THE City Council of the City of Coalinga finds and determines as follows:

1. Parcel Map No. 12-02 is approved.
2. The Mayor, the City Manager, and the City Clerk are further authorized and directed to execute on the final parcel map on behalf of the City of Coalinga contemplated by this resolution.
3. Accepts dedication of the 0.04 outlot to be retained by the City of Coalinga.
4. The resolution shall take effect immediately on adoption.

The foregoing resolution was passed and adopted at a regular meeting of the City Council of the City of Coalinga on the 4<sup>th</sup> day of January 2018, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

---

The Honorable Nathan Vosburg  
Mayor City of Coalinga

ATTEST:

---

City Clerk of the City of Coalinga

OWNER'S STATEMENT

THE UNDERSIGNED, BEING ALL PARTIES HAVING ANY RECORD TITLE INTEREST IN THE LAND WITHIN THIS SUBDIVISION, HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS MAP, AND OFFER FOR DEDICATION FOR PUBLIC USE THE PARCELS AND EASEMENTS SPECIFIED ON SAID MAP AS INTENDED FOR PUBLIC USE FOR THE PURPOSE SPECIFIED THEREIN.

THE REDEVELOPMENT AGENCY OF THE CITY OF COALINGA, A PUBLIC BODY, CORPORATE AND POLITIC ALSO KNOWN AS THE COALINGA REDEVELOPMENT AGENCY, A PUBLIC BODY, CORPORATE AND POLITIC

NOTARY ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

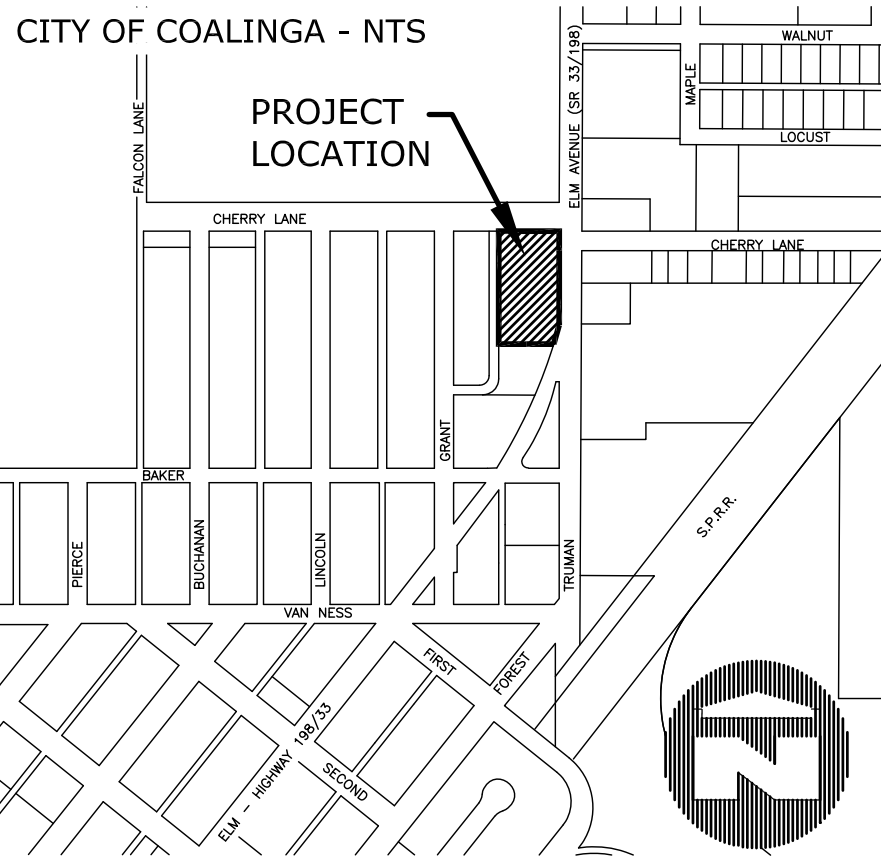
STATE OF CALIFORNIA )  
COUNTY OF FRESNO )  
ON \_\_\_\_\_ BEFORE ME, \_\_\_\_\_,  
NOTARY PUBLIC, PERSONALLY APPEARED \_\_\_\_\_,

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT, WITNESS MY HAND.

SIGNATURE: \_\_\_\_\_  
NAME: \_\_\_\_\_ MY COMMISSION EXPIRES \_\_\_\_\_  
COUNTY OF \_\_\_\_\_ COMMISSION NUMBER \_\_\_\_\_

VICINITY MAP  
CITY OF COALINGA - NTS



PARCEL MAP NO. 12-02

BEING A MERGER AND RESUBDIVISION OF PORTIONS OF  
BLOCK 4 OF SUNRISE ADDITION  
IN THE CITY OF COALINGA, COUNTY OF FRESNO,  
STATE OF CALIFORNIA.  
CONSISTING OF 2 SHEETS - SHEET 1 OF 2 SHEETS  
SURVEYED AND PLATTED IN NOVEMBER 2017

LEGAL DESCRIPTION:

PARCEL 1:  
LOT 10 AND 11 IN BLOCK 4 OF SUNRISE ADDITION, ACCORDING TO THE MAP THEREOF RECORDED IN BOOK 13 OF PLATS, PAGES 78 AND 79, FRESNO COUNTY RECORDS.  
EXCEPTING THEREFROM THE EAST 10 FEET THEREOF.  
PARCEL 2:  
LOT 12 AND 13 IN BLOCK 4 OF SUNRISE ADDITION, ACCORDING TO THE MAP THEREOF RECORDED OCTOBER 7, 1947, IN BOOK 13 PAGES 78 AND 79 OF PLATS, FRESNO COUNTY RECORDS.  
EXCEPTING THEREFROM THE EAST 10 FEET AS CONVEYED TO THE STATE OF CALIFORNIA BY QUITCLAIM DEED RECORDED MAY 18, 1960, AS DOCUMENT NO. 36052 IN BOOK 4389 PAGE 544, OFFICIAL RECORDS.  
PARCEL 3:  
LOTS 14 AND 15 IN BLOCK 4 OF SUNRISE ADDITION, IN THE TOWN (NOW CITY) OF COALINGA, IN THE CITY OF COALINGA, COUNTY OF FRESNO, STATE OF CALIFORNIA, AS SHOWN ON MAP FILED IN BOOK 13, PAGES 78 AND 79 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.  
PARCEL 4:  
LOTS 16 IN BLOCK 4 OF SUNRISE ADDITION, IN THE TOWN (NOW CITY) OF COALINGA, IN THE CITY OF COALINGA, COUNTY OF FRESNO, STATE OF CALIFORNIA, AS SHOWN ON MAP FILED IN BOOK 13, PAGES 78 AND 79 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.  
PARCEL 5:  
LOT 17 IN BLOCK 4 OF SUNRISE ADDITION, ACCORDING TO THE MAP THEREOF RECORDED IN BOOK 13 OF PLATS, PAGES 78 AND 79, FRESNO COUNTY RECORDS.

THIS PROPERTY IS SUBJECT TO:

- RIGHTS TO THE PUBLIC AS TO ANY PORTION OF THE LAND LYING WITHIN THE AREA COMMONLY KNOWN AS CHERRY LANE AND ELM AVENUE / HIGHWAY 198/33.
- COVENANTS, CONDITIONS AND RESTRICTIONS IN THE DECLARATION OF RESTRICTION BUT OMITTING ANY COVENANTS OR RESTRICTIONS, IF ANY, INCLUDING, BUT NOT LIMITED TO THOSE BASED UPON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, FAMILIAL STATUS, MARITAL STATUS, DISABILITY, HANDICAP, NATIONAL ORIGIN, ANCESTRY, OR SOURCE OF INCOME, AS SET FORTH IN APPLICABLE STATE OR FEDERAL LAWS, EXCEPT TO THE EXTENT THAT SAID COVENANT OR RESTRICTION IS PERMITTED BY APPLICABLE LAW AS DISCLOSED BY THE DOCUMENT RECORDED OCTOBER 8, 1947, INSTRUMENT NO. 51806, BOOK 2510, PAGE 258, OF OFFICIAL RECORDS. SAID COVENANTS, CONDITIONS, AND RESTRICTIONS WERE MODIFIED AS DISCLOSED BY THE DOCUMENT RECORDED OCTOBER 25, 1948, INSTRUMENT NO. 50020, BOOK 2510, PAGE 471, OF OFFICIAL RECORDS.
- THE FACT THAT SAID LAND IS INCLUDED WITHIN A PROJECT AREA OF THE REDEVELOPMENT AGENCY AND THAT PROCEEDINGS FOR THE REDEVELOPMENT OF SAID PROJECT HAVE BEEN INSTITUTED UNDER THE REDEVELOPMENT LAW (SUCH REDEVELOPMENT TO PROCEED ONLY AFTER THE ADOPTION OF THE REDEVELOPMENT PLAN), AS DISCLOSED BY THE DOCUMENT RECORDED SEPTEMBER 20, 1983, AS INSTRUMENT NO. 83086883 OF OFFICIAL RECORDS.
- MATTERS CONTAINED IN THAT CERTAIN DOCUMENT ENTITLED "OPTION AGREEMENT" DATED JANUARY 7, 2010, EXECUTED BY THE COALINGA REDEVELOPMENT AGENCY AND I-5 JAYNE PARTNERS, LLC, RECORDED JANUARY 12, 2010, INSTRUMENT NO. 2010-0003606, OF OFFICIAL RECORDS.

IMPROVEMENT NOTES:

- AS PER SUBDIVISION MAP ACT SECTION 66411.1 (A)&(B). PUBLIC IMPROVEMENTS WILL BE REQUIRED AT THE TIME OF DEVELOPMENT.
- ALL PUBLIC IMPROVEMENTS INCLUDING BUT NOT LIMITED TO CURBS, GUTTERS, STREETS, WATER, SEWER, STORM WATER AND STREET LIGHTS WILL BE CONSTRUCTED TO CITY OF COALINGA IMPROVEMENT STANDARDS AND SUBJECT TO THE APPROVAL OF THE CITY ENGINEER.

SURVEYED AND PLATTED BY:



Tri City Engineering  
Engineers Surveyors

4630 W. Jennifer Ave. #101  
Fresno, CA 93722-6415  
PH: 559-447-9075  
FAX: 559-447-9074  
www.TriCityEngineering.com

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF THE CITY OF COALINGA ON NOVEMBER 15, 2017. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY. THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED; THAT THE MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.



CRIS H. ROBLES, PLS 5503 DATE  
LICENSE EXPIRES: 9/30/18

CITY ENGINEER'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP, THAT THE SUBDIVISION AS SHOWN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE APPROVED TENTATIVE MAP, AND ANY APPROVED ALTERATIONS THEREOF. THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH AND I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.



OSCAR M. RAMIREZ, RCE 22425 DATE  
LICENSE EXPIRES: 09/30/19

CITY CLERK'S CERTIFICATE:

I HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF COALINGA BY RESOLUTION NO. \_\_\_\_\_ ADOPTED \_\_\_\_\_, APPROVED THE WITHIN MAP AND ACCEPTED ON BEHALF OF THE PUBLIC, ALL PARCELS OF LAND AND EASEMENTS OFFERED FOR DEDICATION FOR PUBLIC USE IN CONFORMITY WITH THE TERMS OF THE OFFER OF DEDICATION.

BY: SHANNON JENSEN, DEPUTY CITY CLERK

RECORDER'S STATEMENT

DOCUMENT NO.: \_\_\_\_\_ FEE: \$ \_\_\_\_\_  
FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_, AT \_\_\_\_\_ IN BOOK \_\_\_\_\_ OF  
PARCEL MAPS, AT PAGES \_\_\_\_\_, FRESNO COUNTY RECORDS AT THE REQUEST OF THE CITY OF COALINGA.  
PAUL DICTOS, C.P.A.  
FRESNO COUNTY RECORDER  
BY: \_\_\_\_\_  
DEPUTY COUNTY RECORDER



# PARCEL MAP NO. 12-02

BEING A MERGER AND RESUBDIVISION OF PORTIONS OF  
BLOCK 4 OF SUNRISE ADDITION  
IN THE CITY OF COALINGA, COUNTY OF FRESNO,  
STATE OF CALIFORNIA.  
CONSISTING OF 2 SHEETS - SHEET 2 OF 2 SHEETS  
SURVEYED AND PLATTED IN NOVEMBER 2017

## BASIS OF BEARINGS

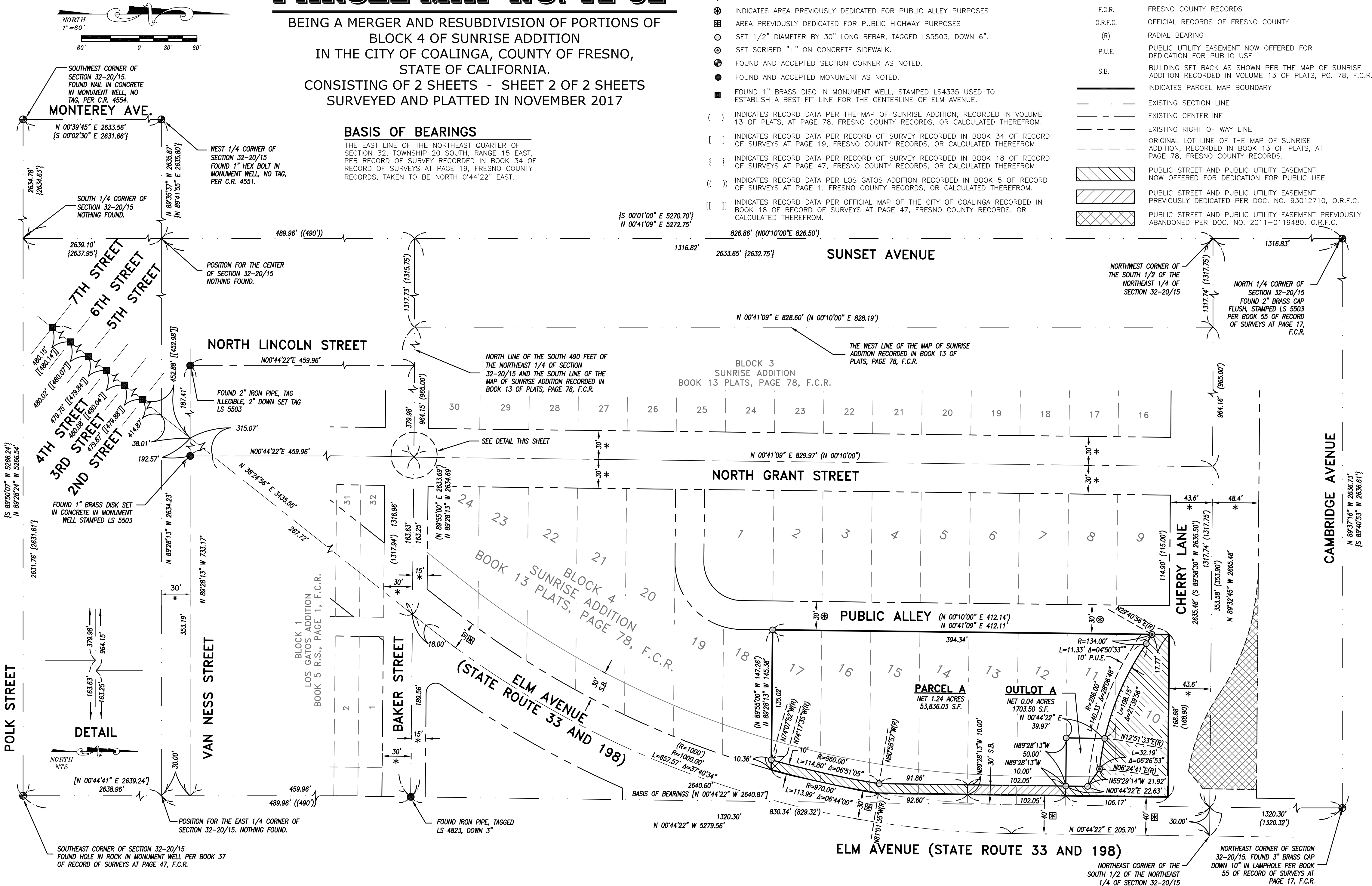
THE EAST LINE OF THE NORTHEAST QUARTER OF  
SECTION 32, TOWNSHIP 20 SOUTH, RANGE 15 EAST,  
PER RECORD OF SURVEY RECORDED IN BOOK 34 OF  
RECORD OF SURVEYS AT PAGE 19, FRESNO COUNTY  
RECORDS, TAKEN TO BE NORTH 0°44'22" EAST.

## LEGEND

- \* INDICATES AREA PREVIOUSLY DEDICATED FOR PUBLIC STREET PURPOSES
- ⊗ INDICATES AREA PREVIOUSLY DEDICATED FOR PUBLIC ALLEY PURPOSES
- ⊠ AREA PREVIOUSLY DEDICATED FOR PUBLIC HIGHWAY PURPOSES
- SET 1/2" DIAMETER BY 30" LONG REBAR, TAGGED LS5503, DOWN 6".
- ⊙ SET SCRIBED "+" ON CONCRETE SIDEWALK.
- ⊕ FOUND AND ACCEPTED SECTION CORNER AS NOTED.
- FOUND AND ACCEPTED MONUMENT AS NOTED.
- FOUND 1" BRASS DISC IN MONUMENT WELL, STAMPED LS4335 USED TO ESTABLISH A BEST FIT LINE FOR THE CENTERLINE OF ELM AVENUE.

- ( ) INDICATES RECORD DATA PER THE MAP OF SUNRISE ADDITION, RECORDED IN VOLUME 13 OF PLATS, AT PAGE 78, FRESNO COUNTY RECORDS, OR CALCULATED THEREFROM.
- [ ] INDICATES RECORD DATA PER RECORD OF SURVEY RECORDED IN BOOK 34 OF RECORD OF SURVEYS AT PAGE 19, FRESNO COUNTY RECORDS, OR CALCULATED THEREFROM.
- { } INDICATES RECORD DATA PER RECORD OF SURVEY RECORDED IN BOOK 18 OF RECORD OF SURVEYS AT PAGE 47, FRESNO COUNTY RECORDS, OR CALCULATED THEREFROM.
- (( )) INDICATES RECORD DATA PER LOS GATOS ADDITION RECORDED IN BOOK 5 OF RECORD OF SURVEYS AT PAGE 1, FRESNO COUNTY RECORDS, OR CALCULATED THEREFROM.
- [ ] INDICATES RECORD DATA PER OFFICIAL MAP OF THE CITY OF COALINGA RECORDED IN BOOK 18 OF RECORD OF SURVEYS AT PAGE 47, FRESNO COUNTY RECORDS, OR CALCULATED THEREFROM.

- F.C.R. FRESNO COUNTY RECORDS
- O.R.F.C. OFFICIAL RECORDS OF FRESNO COUNTY
- (R) RADIAL BEARING
- P.U.E. PUBLIC UTILITY EASEMENT NOW OFFERED FOR DEDICATION FOR PUBLIC USE
- S.B. BUILDING SET BACK AS SHOWN PER THE MAP OF SUNRISE ADDITION RECORDED IN VOLUME 13 OF PLATS, PG. 78, F.C.R.
- INDICATES PARCEL BOUNDARY
- EXISTING SECTION LINE
- EXISTING CENTERLINE
- EXISTING RIGHT OF WAY LINE
- ORIGINAL LOT LINE OF THE MAP OF SUNRISE ADDITION, RECORDED IN BOOK 13 OF PLATS, AT PAGE 78, FRESNO COUNTY RECORDS.
- PUBLIC STREET AND PUBLIC UTILITY EASEMENT NOW OFFERED FOR DEDICATION FOR PUBLIC USE.
- PUBLIC STREET AND PUBLIC UTILITY EASEMENT PREVIOUSLY DEDICATED PER DOC. NO. 93012710, O.R.F.C.
- PUBLIC STREET AND PUBLIC UTILITY EASEMENT PREVIOUSLY ABANDONED PER DOC. NO. 2011-0119480, O.R.F.C.



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approval to Purchase 4 EcoJet Aerators for the Wastewater Treatment Plant  
**Meeting Date:** January 4, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Pete Preciado, Pubic Works & Utilities Director

---

**I. RECOMMENDATION:**

Approval to Purchase 4 EcoJet Aerators for the Wastewater Treatment Plant.

**II. BACKGROUND:**

The current aerators are the original ones from when the WWTP was first constructed. Their electrical and pumping efficiency has noticeably dropped and two have already failed. The plan is to replace all the aerators and keep the still functioning ones as spares.

**III. DISCUSSION:**

Staff requested bids from area dealers, one (1) was received.

After reviewing all information, our recommendation is to purchase the four (4) EcoJet Aerators from Industrial Electrical Company for the price of \$50,640.26.

**IV. ALTERNATIVES:**

Replace the aerators as they fail but this will be unscheduled maintenance that will negatively impact the performance of the ponds and may result in a permit violation. This is not a good maintenance practice.

**V. FISCAL IMPACT:**

The \$50,640.26 cost will come out of the Major Machinery & Equipment section of the Wastewater Enterprise Fund or bond. There are sufficient funds in this account to cover the expense of these items.

**ATTACHMENTS:**

|   | File Name          | Description    |
|---|--------------------|----------------|
| □ | Aerator_Motors.pdf | Aerator Motors |

Industrial Electrical Company  
1417 Coldwell Ave.  
Modesto, CA 95350  
PH#209-527-2800



Ship to:  
Coalinga City of  
155 W Durian  
Coalinga, CA 93210

## Quotation

|                      |                    |
|----------------------|--------------------|
| Page                 | 1 of 2             |
| Number               | <b>SQ-012678-1</b> |
| Date                 | 10/31/2017         |
| Requisition          | AERATOR MOTORS     |
| Customer reference   |                    |
| Sales representative | Daddato, Steve D.  |
| Quotation deadline   | 11/30/2017         |
| Payment              | Net 30 Days        |

| Item number | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Ship date  | Quantity | Unit | Sales price | Amount    |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------|------|-------------|-----------|
| 99999036    | 10 HP Model A10-SSS EcoJet™ Aerator, 208/230/460 Volts, 3 Phase 60 Hertz, 1800 RPM with the following materials of construction:<br>Motor – 10 HP, 208/230/460/3/60, 1800 RPM<br><input type="checkbox"/> Motor Shaft – One-piece 17-4 PH stainless steel<br><input type="checkbox"/> Discharge cone – 304 stainless steel, monolithic casting<br>Volute – 304L stainless steel<br><input type="checkbox"/> Intake Cone – 304L stainless steel<br><input type="checkbox"/> Propeller – 15-5 stainless steel, dynamically balanced<br><input type="checkbox"/> Float – 304L stainless steel shell, filled with closed-cell polyurethane foam<br><br>FOB: ILLINOIS<br>Manufacturer:<br>Manufacturer part number: MOTORS                   | 10/31/2017 | 3.00     | ea   | 10,721.95   | 32,165.85 |
| 99999036    | 20 HP, Model A20-SSS EcoJet™ Aerator, 230/460 Volts, 3 Phase 60 Hertz, 1200 RPM with the following materials of construction:<br>Motor – 20 HP, 230/460/3/60, 1200 RPM<br><input type="checkbox"/> Motor Shaft – One-piece 17-4 PH stainless steel<br><input type="checkbox"/> Discharge cone – 304 stainless steel, monolithic casting<br><input type="checkbox"/> Volute – 304L stainless steel<br><input type="checkbox"/> Intake Cone – 304L stainless steel<br><input type="checkbox"/> Propeller – 15-5 stainless steel, dynamically balanced<br><input type="checkbox"/> Float – 304L stainless steel shell, filled with closed-cell polyurethane foam<br><br>FOB: ILLINOIS<br>Manufacturer:<br>Manufacturer part number: MOTORS | 10/31/2017 | 1.00     | ea   | 14,734.14   | 14,734.14 |

Industrial Electrical Company  
1417 Coldwell Ave.  
Modesto, CA 95350  
PH#209-527-2800



Ship to:  
Coalinga City of  
155 W Durian  
Coalinga, CA 93210

## Quotation

|                      |                    |
|----------------------|--------------------|
| Page                 | 2 of 2             |
| Number               | <b>SQ-012678-1</b> |
| Date                 | 10/31/2017         |
| Requisition          | AERATOR MOTORS     |
| Customer reference   |                    |
| Sales representative | Daddato, Steve D.  |
| Quotation deadline   | 11/30/2017         |
| Payment              | Net 30 Days        |

| <b>Sales subtotal<br/>amount</b> | <b>Shipping &amp;<br/>Handling</b> | <b>Net amount</b> | <b>Sales tax</b> | <b>Total</b> |
|----------------------------------|------------------------------------|-------------------|------------------|--------------|
| 46,899.99                        | 0.00                               | 46,899.99         | 3,740.27         | 50,640.26    |

Thank you for the opportunity.

Grant

CC: Steve Daddato



**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Approval to Purchase Two New Vehiles for use at the Water Treatment Plant  
**Meeting Date:** January 4, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Pete Preciado, Public Works & Utilities Director

---

**I. RECOMMENDATION:**

Approval to purchase two new vehicles for use by the Water Treatment Plant.

**II. BACKGROUND:**

The Ford Escape will be replacing the Chevy Aveo that was totaled in a roll-over accident on an unpaved road. The Ford F-150 will replace a truck that was totaled in a sand storm about 18 months ago.

**III. DISCUSSION:**

Staff requested bids from area car dealers and received two(2) bids for Ford Escape. The low bidder (Visalia Ford) has written the bid based on availability. The quote is dated December 15, 2017 and is good for thirty days. Staff reviewed the vehicle specifications and has no issues.

Staff also requested bids from area car dealers and received two (2) bids for Ford F-150 Truck. The low bidder (Visalia Ford) has written the bid based on availability. The quote is dated December 15, 2017 and is good for thirty days. Staff reviewed the vehicle specifications and has no issues.

**IV. ALTERNATIVES:**

Do not purchase the vehicles at this time. The purchase price is not expected to lower after the new year.

**V. FISCAL IMPACT:**

The cost will come out of the Major Machinery and Equipment section of the Water Enterprise Fund. The cost of the new car from the lowest bidder is \$22,534.61 and the cost of the new truck from the lowest bidder is \$20,609.92. There are sufficient funds in this account to cover the expense of these two items.

ATTACHMENTS:

|                                                                                   | File Name           | Description     |
|-----------------------------------------------------------------------------------|---------------------|-----------------|
|  | Ford_Truck_Bids.pdf | Ford Truck Bids |
|  | Ford_Car_Bids.pdf   | Ford Car Bids   |



HONDA HYUNDAI Kawasaki

**VISALIA FORD**

DATE: DECEMBER 15, 2017

P O BOX 1431, VISALIA CA 93279  
Phone 559-625-1000  
MIKEM@GROPPETTIAUTO.COM

EXPIRATION DATE: JANUARY 15, 2018

TO JIM SCHUMACHER  
CITY OF COALINGA  
155 W DURIAN AVE  
COALINGA, CA 93210  
559-362-5042

| SALESPERSON | JOB | SHIPPING METHOD | SHIPPING TERMS | DELIVERY DATE | PAYMENT TERMS  | DUE DATE |
|-------------|-----|-----------------|----------------|---------------|----------------|----------|
| M MORA      |     |                 |                |               | Due on receipt |          |

| QTY | ITEM # | DESCRIPTION                                                 | UNIT PRICE  | DISCOUNT | LINE TOTAL |
|-----|--------|-------------------------------------------------------------|-------------|----------|------------|
| 1   |        | 2018 FORD F-150 REGULAR CAB XL<br>SEE ATTACHMENT FOR SPECS. | \$19,079.57 |          | \$19079.57 |
|     |        |                                                             |             |          |            |
|     |        |                                                             |             |          |            |
|     |        |                                                             |             |          |            |
|     |        | CA TIRE FEE                                                 | 8.75        |          | 8.75       |
|     |        |                                                             |             |          |            |
|     |        |                                                             |             |          |            |
|     |        |                                                             |             |          |            |

Thank you for your business!

To accept this quotation, sign here and return:

|                |             |
|----------------|-------------|
| TOTAL DISCOUNT |             |
| SUBTOTAL       | \$19,088.32 |
| SALES TAX      | \$1,521.60  |
| TOTAL          | \$20,609.92 |

**2018 F-150 REGULAR CAB XL SERIES 4x2 – 6.5' BOX****STANDARD EQUIPMENT**

- 3.3L V6 PFDI with Auto Start-Stop Technology and Flex-Fuel Capability
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Electronic Six-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/Sport (standard w/ 3.3L V6 PFDI)
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

**DRIVER ASSIST TECHNOLOGY**

- Autolamp – Auto On/Off Headlamps

**FUNCTIONAL**

- AM/FM Stereo (speakers; four (4) with Regular Cab)
- Hill Start Assist

**EXTERIOR**

- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – integrated with Center High-mounted Stop Lamp (CHMSL)
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- F-150 Fender Badge
- Fuel Tank
  - Standard Range 23 Gallon (Regular Cab)
- Fully Boxed Steel Frame
- Grille – Black Two Bar Style with Black Nostrils and Black Surround
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Manual Glass with Black Skull Caps
- Spare Tire Carrier – Rear Under Frame
- Spare Tire/Wheel Lock
- Stone Cuffs, Front & Rear
- Tailgate – removable with key lock
- Tires
  - 245/70R 17 BSW all-season tires (A/S) BSW 4x2
  - 265/70R 17 OWL all/season/all-terrain tires (A/S A/T) 4x4
- Trailer Sway Control
- Trailer Towing – 4-pin wiring, ball mounting provisions in rear bumper
- Wheels – 17" Silver Steel

**EXTERIOR (continued)**

- Wipers – Intermittent speed

**INTERIOR/COMFORT**

- 1st Row Manual Windows
- 2.3" Productivity Screen in Instrument Cluster
- 4.2" Center-stack Screen w/Audio Controls
- Air Conditioning Registers – Black Vanes with Chrome Knob
- Auxiliary Audio Input Jack (NA w/SYNC®)
- Black Vinyl Floor Covering
- Cup holder, deployable – under 20% seat
- Dome Light
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
  - Front – A-Pillar, Driver and Passenger Side
- Horn – Dual-Note
- Manual Air Conditioning, Single Zone
- Manual Locks
- Outside Temperature Display
- Powerpoint 12V – Front
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plate, Driver and Front-Passenger Doors
- Seat
  - Cloth 40/20/40
  - 2-Way manual driver/passenger
  - Armrest
- Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
- Visor, Driver Side; Visor with Mirror, Passenger-Side

**SAFETY/SECURITY**

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags
  - Driver and Passenger Front Airbags
  - Driver and Passenger Seat-Mounted Side Airbags
  - Safety Canopy® Side-Curtain Airbags (1st and 2nd row coverage)
- Curve Control
- Halogen Headlamps
- Rainlamp Wiper Activated Headlamps
- Rear View Camera with Dynamic Hitch Assist
- Seat Belts, Active Restraint System (ARS), Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioner & Energy Mgmt. Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SecuriLock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)

## Peter Preciado

---

**From:** Anthony Uribe  
**Sent:** Tuesday, December 19, 2017 3:39 PM  
**To:** Peter Preciado  
**Subject:** FW: F150 quote

---

**From:** Jim Schumacher  
**Sent:** Monday, December 18, 2017 6:20 AM  
**To:** Anthony Uribe  
**Subject:** Fwd: F150 quote

Sent from my iPhone

Begin forwarded message:

**From:** BRAD KING <[BKING29@msn.com](mailto:BKING29@msn.com)>  
**Date:** December 13, 2017 at 2:11:40 PM PST  
**To:** "[jims@coalinga.com](mailto:jims@coalinga.com)" <[jims@coalinga.com](mailto:jims@coalinga.com)>  
**Subject:** F150 quote

Quote for City of Coalinga for a 2018 F150 regular cab short bed with tow package.

|            |            |
|------------|------------|
| Sale price | \$20995.00 |
| Tax        | 1680.73    |
| Fees       | 88.75      |
|            | -----      |
| Total      | \$22764.48 |

Thank you,

Brad King  
Keller Ford



HONDA HYUNDAI Kawasaki

QUOTE

VISALIA FORD

DATE: DECEMBER 15, 2017

P O BOX 1431, VISALIA CA 93279  
Phone 559-625-1000  
MIKEM@GROPPETTIAUTO.COM

EXPIRATION DATE: JANUARY 15, 2018

TO JIM SCHUMACHER  
CITY OF COALINGA  
155 W DURIAN AVE  
COALINGA, CA 93210  
559-362-5042

| SALESPERSON | JOB | SHIPPING METHOD | SHIPPING TERMS | DELIVERY DATE | PAYMENT TERMS  | DUE DATE |
|-------------|-----|-----------------|----------------|---------------|----------------|----------|
| M MORA      |     |                 |                |               | Due on receipt |          |

| QTY | ITEM # | DESCRIPTION                                    | UNIT PRICE  | DISCOUNT | LINE TOTAL  |
|-----|--------|------------------------------------------------|-------------|----------|-------------|
| 1   |        | 2018 FORD ESCAPE S<br>SEE ATTACHMENT FOR SPECS | \$20,862.11 |          | \$20,862.11 |
|     |        |                                                |             |          |             |
|     |        |                                                |             |          |             |
|     |        |                                                |             |          |             |
|     |        | CA TIRE FEE                                    | 8.75        |          | 8.75        |
|     |        |                                                |             |          |             |
|     |        |                                                |             |          |             |
|     |        |                                                |             |          |             |
|     |        |                                                |             |          |             |

Thank you for your business!

To accept this quotation, sign here and return:

TOTAL DISCOUNT

|           |             |
|-----------|-------------|
| SUBTOTAL  | \$20,870.86 |
| SALES TAX | \$1,663.75  |
| TOTAL     | \$22,534.61 |



**2018 ESCAPE S**

**STANDARD EQUIPMENT**

**MECHANICAL**

- Electric Parking Brake
- Engine – 2.5L i-VCT with Flex-Fuel Capability
- Four-Wheel Disc Brakes with Anti-Lock Brake System (ABS)
- Transmission – 6-speed Automatic with SelectShift® Capability

**FUNCTIONAL**

- **Audio**
  - AM/FM Stereo/Single-CD Player
  - MP3 Capable
  - Six (6) Speakers
  - Speed-Compensated Volume
- Battery Saver
- Brake Assist
- Compass
- Electric Power-Assisted Steering (EPAS)
- Front and Rear Stabilizer Bar
- Intelligent Oil-Life Monitor®
- Provisions for Roof Rack Mounting – Blanking Plugs
- Remote Keyless-Entry System – Key with Integrated Key FOB
- Transmission Oil Cooler
- Variable-Assist Rack-and-Pinion Steering

**DRIVER ASSIST TECHNOLOGY**

- Headlamps – Autolamp (Automatic On/Off) with Headlamp Courtesy Delay
- **SYNC®**
  - Enhanced Voice Recognition Communication and Entertainment System
  - 911 Assist®
  - 4.2" LCD Screen in Center Stack
  - AppLink®
  - Smart Charging Multimedia USB port – one (1)

**EXTERIOR**

- Active Grille Shutters
- Beltline Molding – Black
- Black – Molded-in-Color
  - Door Handles
  - Grille
  - Rocker Panel
  - Skid Plates – Front and Rear
- Bumpers/Fascia – Body-Color Upper/Molded-in-Color Lower
- Configurable Daytime Running Lamps (DRL)
- Easy Fuel® Capless Fuel Filler
- Front Fender – Chrome/Black
- LED Tail lamps
- Manual Liftgate
- Tires
  - 235/55 R17 Low-Rolling-Resistance All-Season (A/S) BSW
  - Mini Spare



**EXTERIOR (continued)**

- Wheels
  - 17" Steel with Sparkle Silver-Painted Covers
  - Mini Space-Saver
  - Wheel Nut Wrench and Jack
- Wipers
  - Windshield – Variable-Intermittent/Continuous
  - Rear Window – Fixed-Intermittent/Continuous

**INTERIOR/COMFORT**

- Center Floor Console with Armrest
- Climate Control
  - Cabin Particulate Air Filter
  - Manual Single Zone
- Cruise Control
- Cup holders – (6)
- Driver's Side Footrest
- Floor Mats – Carpeted Front and Rear
- Grab Handles – Driver and Front Passenger. Second Row – two (2), includes Coat Hooks.
- Instrument Panel
  - EcoMode
  - Ice Blue® Lighting
  - Message Center
  - Outside Temperature Display
  - Trip Computer
- Lighting
  - Front Map Lights
  - Illuminated Entry System with Courtesy Lamp Delay
  - Rear Cargo Area Light
  - Second Row Dome Light
- Power points (12V) – four (4) – Front of Center Console, Inside Center Console, Rear of Center Console and Cargo Area
- Seats
  - Cloth
  - Five Passenger
  - 6-Way Manual Driver (Fore/Aft, Up/Down, Recline)
  - 4-Way Manual Front Passenger (Fore/Aft with Manual Recline)
  - Second Row 60/40 Split-Fold-Flat and Reclining
- Steering Column – Manual Tilt/Telescoping
- Steering Wheel
  - Cruise Control
  - Redundant Audio Controls
  - Urethane
- Storage
  - Front Row: Center Console Armrest, Locking Swing Bin Glove Box with Light, Media Bins (two (2); in front and in center of the Console with CD Storage), Overhead Console with Sunglasses Storage
  - Second Row: Passenger Seat Back Map Pocket
- Visor Vanity Mirrors (Driver and Front Passenger)

**INTERIOR/COMFORT (continued)**

- Windows, Power – Front One-Touch Down Feature (Driver only)

**SAFETY/SECURITY**

- AdvanceTrac® with RSC® (Roll Stability Control™)
- **Airbags**
  - Driver and Front Row Passenger Dual-Stage
  - Driver Knee
  - Front-Seat Mounted Side-Impact
  - Safety Canopy® System – Front and Second Row Safety Canopy® Side-Curtain with Rollover Sensor
- Cargo Tie-Down Hooks – four (4)
- Center High-Mounted Stop Lamp (CHMSL)
- Curve Control
- Day/Night Rearview Mirror – Manually Adjustable
- Door Locks
  - Autolock/Autounlock
  - Child-Safety Rear
  - Power Lock/Unlock
- Electronic Traction Control
- Front-Passenger Sensing System
- Headlamps – Halogen Reflector
- Head Restraints
  - Four-Way Manually Adjustable Driver and Front-Passenger
  - Two-Way Manually Adjustable Second Row (Left and Right; Center Head Restraint is fixed position.)
- LATCH (Lower Anchors and Tether Anchors for Children) on Rear Outboard Seat Positions
- Mirrors, Sideview – Power Glass with Integrated Blind Spot Mirrors and Black Molded-in-Color (MIC) Caps
- MyKey®
- Personal Safety System™1
- Rear View Camera
- Rear-Window Defroster and Washer
- Safety Belts
  - Front Row – Belt-Minder® (Front Safety Belt Reminder)
  - Front Row Height Adjustable
  - Second Row Outboard and Center Seat Shoulder
  - Three-Point Safety Belts on all (5) Seating Positions
- SecuriLock® Passive Anti-Theft System (PATS) (S and SE Series)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)
- Torque Vectoring Control

## Peter Preciado

---

**From:** Anthony Uribe  
**Sent:** Tuesday, December 19, 2017 3:39 PM  
**To:** Peter Preciado  
**Subject:** FW: 2018 Ford Escape S quote

---

**From:** Jim Schumacher  
**Sent:** Monday, December 18, 2017 6:20 AM  
**To:** Anthony Uribe  
**Subject:** Fwd: 2018 Ford Escape S quote

Sent from my iPhone

Begin forwarded message:

**From:** BRAD KING <[BKING29@msn.com](mailto:BKING29@msn.com)>  
**Date:** December 13, 2017 at 2:14:04 PM PST  
**To:** "[jims@coalinga.com](mailto:jims@coalinga.com)" <[jims@coalinga.com](mailto:jims@coalinga.com)>  
**Subject:** 2018 Ford Escape S quote

Quote for City of Coalinga for a 2018 Ford Escape S model.

|            |            |
|------------|------------|
| Sale price | \$21995.00 |
| Tax        | 1760.48    |
| Fees       | 88.75      |
|            | -----      |
| Total      | \$23844.23 |

Thank you,

Brad King  
Keller Ford

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Authorize the City Manager to Enter into an Agreement with Tri City Engineering for the Permanent Total Trihalomethanes (TTHM) Reduction Facilities at the Water Treatment Plant

**Meeting Date:** January 4, 2018

**From:** Marissa Trejo, City Manager

**Prepared by:** Pete Preciado, Public Works & Utilities Director

---

**I. RECOMMENDATION:**

Authorize the City Manager to execute a professional services contract, not to exceed \$65,000, with Tri City Engineering to provide design engineering and construction management services for the Permanent TTHM Reduction Facilities.

**II. BACKGROUND:**

The City updated their secondary disinfection process in 2005 by using chloramines as the secondary disinfectant to reduce the levels of Disinfection By-Products (DBPs), specifically TTHMs in the City's drinking water. After the introduction of chloramines as the system-wide residual disinfectant, the water delivered to Coalinga customers consistently complied with the TTHM Maximum Contaminate Level (MCL) for several years. However, the several years-long California drought and resulting reduction in water deliveries to the California Aqueduct system caused the City to exceed the MCLs.

On December 9, 2014 the State Water Resources Control Board, Division of Drinking Water (Division) issued Compliance Order No. 03-23-14R-029 (CO) for Noncompliance with the Stage 2 Disinfection Byproduct Rule Maximum Contaminate Level and Monitoring and Reporting Requirements for Total Trihalomethanes, Section 64533(a), Title 22, California Code of Regulations to the City. The Division also ordered that the City prepare a Corrective Action Plan (CAP) detailing how the City planned to bring itself into compliance with state and federal law.

On February 26, 2015 the City submitted a CAP which was accepted by the Division. The CAP included both short-term and long-term actions. Due to budget constraints and a reassessment of the relative priorities of needed water system capital improvements and deferred maintenance projects, the final design and construction of the Permanent TTHM Reduction Facilities project was delayed.

On February 13, 2017 the Division issued Citation No.03-23-17C-009 (Citation) to the City for failure to complete the construction of permanent TTHM reduction facilities. Citation further established a December 31, 2017 deadline for total compliance with the TTHM MCL standard by constructing a permanent improvement project. The City responded with a request for an extension of the deadline. On March 3, 2017 Division granted the City's requested extension but required that the City submit and update Corrective Action Plan schedule. The approved schedule includes construction and completion of the permanent improvements by April 8, 2018, demonstration of the effectiveness of the permanent facilities between construction completion and June 8 2018, and preparation of a Domestic Water Supply Permit Amendment Application after effectiveness of the permanent facilities is demonstrated.

### **III. DISCUSSION:**

The City has been working on the permanent TTHM Reduction Facilities with the State and is on a timeline to have the facility constructed. Authorizing the contract will allow the City to maintain the schedule that was provided to the State.

### **IV. ALTERNATIVES:**

Do not approve the professional services work order for design engineering and construction management. – Staff does not recommend

### **V. FISCAL IMPACT:**

The cost of the professional services work order with Tri City Engineering is \$65,000; which will be funded by the Water Enterprise funds. There will be no fiscal impact to the General Fund.

#### **ATTACHMENTS:**

| File Name                                                                                                         | Description                           |
|-------------------------------------------------------------------------------------------------------------------|---------------------------------------|
|  TTHM_Reduction_Improvements.pdf | TTHM Reduction Improvement Work Order |

## PROFESSIONAL SERVICES WORK ORDER

This agreement entered into the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ between City of Coalinga (hereinafter called the Client) and the Consultant Tri City Engineering (hereinafter called Consultant) for services in connection with the following project: Coalinga Water Treatment Plant Permanent TTHM Reduction Improvements. The Client and Consultant's rights, duties, and obligations hereunder will be performed in accordance with the terms and conditions of the Agreement for Professional Services between Client and Consultant dated September 2, 2014 which is fully incorporated herein by reference.

**I. Scope of Services.** The Consultant's services will consist of the following:

The work in general will include final design of the permanent TTHM reduction facilities. Preliminary design has been completed during the full scale testing. The final location of storage, chemical feed, and monitoring of the essential chemicals will be decided during final design. At an early phase in the preparation of final construction documents, a site drawing showing the proposed locations and sizes of the various elements of the TTHM permanent facilities will be sent to the City for review with a follow up meeting to clarify design issues and to receive critical City staff input for the project. The scope of this project includes preparation of construction plans and specifications, bid phase services, and construction phase services. It is anticipated that the facilities to be designed and constructed will include storage and chemical feed facilities for the sodium permanganate and the muriatic acid, piping details showing connection to the existing piping that is being used to transfer these chemicals to the raw water pumping station wet well.

The plans and specifications will include electrical plans and will be coordinated with the City selected SCADA system upgrade design engineer. It is anticipated that the project will include new pH and TOC analyzers in the raw water pumping stations that will activate initiation or changes in the dosage of the sodium permanganate and the muriatic acid.

### **Basic Assumptions**

The following assumptions have been incorporated into the development of this Scope of Work.

1. A project-specific geotechnical design report will not be necessary and has not been included in the scope of work. The *Geotechnical Engineering Investigation and Geologic/Seismic Hazard Evaluation Water Treatment Plant Expansion, Coalinga California* report dated May 7, 1991 prepared by BSK & Associates for the 1992 water treatment plant expansion project contains site-specific geotechnical information sufficient for the design of the chloramination facilities at the water treatment plant. The soil bearing capacities and seismic loading values developed for the 1991 WTP expansion for design of various structural, equipment, and storage facilities will be used for this project.
2. A limited design and topographic survey has been included in this scope of work. The permanent TTHM reduction facilities will require minor design surveying including checking the elevations of the raw water pump station floor and the chlorine room floor and piping elevations. It is anticipated that these elevations will be correlated with the U.S. Department of Interior benchmark located near the raw water pump station that was



the basis of elevations for the 1992 treatment plant expansion, however, its current elevation must be confirmed given the amount of subsidence that has occurred on the west side of the San Joaquin Valley. No other design surveying work is anticipated.

3. The City is currently negotiating with an electrical/SCADA design engineering firm for analysis and preparation of plans and specifications of complete upgrade of the City water system SCADA control system. The design of the permanent TTHM reduction facilities will be coordinated with the electrical/SCADA design engineering firm

## **Work Tasks**

The following work tasks describe the work and the deliverables to be provided by Tri City Engineering (TCE) for this project.

### **Task 100 – Final Design Element Meeting**

TCE will attend a final design element meeting with City staff. The purpose of the meeting will be to discuss various design alternatives and jointly approve recommendations for the final design. It is anticipated that the meeting agenda will include addressing the following issues:

1. Chemical storage, location and handling, and alternative feeding equipment will be reviewed. Operational control strategies will be determined. Secondary storage requirements will be discussed and determined.
2. Recommended chemical storage, handling, and feeding equipment will be reviewed. Access and special protect facilities will be determined.
3. The meeting agenda will include a discussion of available pH and TOC analyzers.
4. Replacement of the corroded or otherwise inoperative plant water or other valves and piping will be reviewed, and replacement methods and locations will be discussed. A discussion of alternative necessary pressure-reducing valve types will be included.
5. TCE will prepare minutes of the preliminary design meeting and submit them to City staff for review. City staff comments will be reviewed and included as appropriate into the project design.

### **Task 200 – Preliminary Design**

Preliminary plans to approximately the 50 percent completion level and a listing of required specification sections will be prepared for the project. The following drawing sheets (18 total) are anticipated to be required.

#### **General Sheets**

1. Cover
2. Location and Vicinity Maps
3. Sheet Index, Legend, Abbreviations, and General Notes

#### Civil Sheets

1. General Chemical Facilities Site Plan
2. Sodium Permanganate Facilities Storage Plan and Sections
3. Sodium Permanganate Facilities Chemical Feed Plan and Elevations
4. Muriatic Acid Facilities Storage Plan and Sections
5. Muriatic Acid Facilities Chemical Feed Plan and Elevations
6. Miscellaneous Piping and Civil Details

#### Structural Sheets

1. CMU Wall Plan and Sections
2. Access Control details
3. Miscellaneous Structural Details and Notes

#### Electrical Sheets

1. General Chemical Facilities Electrical Site Plan
2. Sodium Permanganate and Muriatic Acid Area Power and Control Plan
3. Sodium Permanganate and Muriatic Acid Area Lighting Plan
4. Sodium Permanganate and Muriatic Acid Area Facilities MCC and Lighting Panel Schedules
5. Chemical Metering Pump Wiring Diagram and Chemical System Control Plan
6. Electrical Details

Four sets of preliminary plans, listing of technical specification sections, and a preliminary estimate of probable construction cost will be furnished to the City for review. One set of plans will be provided to the Division for review and comment.

#### **Task 300 – Final Design**

Following review and approval of the preliminary design plans, specifications, and estimate of probable construction cost by the City, TCE will proceed with completion of the final plans, specifications, and contract documents. The general provisions and contract documents will be provided by TCE for review and approval by the City. The special provisions and technical specifications will be provided by TCE in CSI format. The plans, specifications, and contract documents will be completed to approximately the 95 percent level for review by the City and Division. Four sets of plans, specifications, and estimate of probable construction cost (PS&E) will be provided to the City for review and comment.

Following receipt of comments from the 95 percent PS&E review, the final PS&E will be completed and submitted for final approval and signature by the City. Minor corrections to the PS&E will be made by TSE during this phase to obtain final approval for bidding.



### **Task 400 – Bidding Phase**

Provide Project Management services during bidding process including Release approved Bidding Documents for Bidding, preparation of bid notice for advertising and submittal of bid notice to local newspaper (Hanford Sentinel). “Request for Information” responses through advertisement period. Host pre-bid meeting and respond to Contractor’s questions. Host Contractor Bid opening, review bids and develop contractor bids spread sheet summary for City Public Works Director review. Assist City Public Works Director with draft City Council Staff Report, award of bid, issue Notice of Award, Notice to Proceed, Prepare Contractor Agreement, and verify Bonds with Attorney. (Excludes newspaper advertising fees).

### **Task 500 – Construction Phase**

TCE shall perform the following tasks during project construction:

1. Attend the preconstruction meeting.
2. Review shop drawings and submittals from the contractor in accordance with the construction contract documents.
3. Respond to requests for information from the contractor, review progress pay estimates, and change orders.
4. Prepare reproducible record drawings based on marked-up plans submitted by the contractor and the City’s field inspectors.
5. Make visits to the construction site commensurate with the job progress to observe, in general, if the work is proceeding in accordance with the construction contract documents. The construction contractor shall be held entirely responsible for maintaining on-site safety during all phases of the work.

**II. Additional Services.** Any services not specifically provided for under Section I above shall be Additional Services. Only if mutually agreed to in writing by client or consultant shall consultant perform such additional services.

The following additional services may be provided by TCE upon request of the City and execution of a specific authorization setting forth applicable scope, fee, and schedule provisions:

1. Additional field survey work outside the limits of work designated herein.
2. Preparation of separate bid packages further subdividing the work or phasing of the project into multiple projects.
3. Retaining the services of a qualified geotechnical engineering firm to perform a geotechnical investigation required for the project design.
4. Retaining the services of a qualified geotechnical engineering firm to perform materials testing and inspections during construction.
5. Preparation of any environmental or planning documents required to obtain approval of the project.
6. Provide a full-time resident engineering and field inspection during construction.
7. Attendance at public meetings other than those described in this Scope of Work to assist with explanation of the project or for other reasons required by the City.

### **III. Work or Services Provided by City**

1. Provide TCE with as-built plans of the water treatment plant and on-site pipelines.
2. Organization and initiation of public meetings if required.
3. Distribution of plans and specifications to other departments within the City of Coalinga and other agencies for review and approval as appropriate other than as detailed in this Scope of Work.
4. Potholing of existing buried utilities as required for design (non are anticipated).
5. Resident engineering and field inspection during construction.

#### **Right to Rely**

Consistent with the professional standard of care, TCE shall be entitled to rely upon the accuracy of data and information provided by the City or others without independent review or evaluation unless specifically required in the Scope of Services. TCE will identify areas of potential conflict between existing facilities and points of connection or conflict with proposed improvements. If points of connection or extent of conflict cannot be ascertained from record drawings or by visual observation, the City will pothole the utility and provide information concerning the location of the existing facilities to TCE. This information will be incorporated into the design of the improvements.

**IV. Consultant's Compensation.** In consideration for Consultant providing the services noted above, the Client agrees to compensate the Consultant as follows:

**\$65,000.00**

Retainer. The Client shall make an initial payment of       -0-       dollars (\$0.00) (retainer) upon execution of this Agreement. This retainer shall be held by the Consultant and applied against final invoices.

Payment Due. Invoices shall be submitted by the Consultant monthly, are due upon presentation, and shall be considered past due if not paid within ten (10) calendar days of the due date.

Interest. If payment in full is not received by the Consultant within 30 calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

Collection Costs. If the Client fails to make payments when due and the Consultant incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to the Consultant. Collection costs shall include, without limitation, legal fees, and expenses, court costs, collection bonds and reasonable Consultant staff costs at standard billing rates for the Consultant's time spent in efforts to collect. This obligation of the Client to pay the Consultant's collection costs shall survive the term of this agreement or any earlier termination by either party.

Set-offs, Backcharges, Discounts. Payment of invoices shall not be subject to any discount or set-offs by the Client, unless agreed to in writing by the Consultant. Payment to the Consultant for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

In witness thereof, the parties hereto have accepted, made and executed this agreement upon the terms, conditions and provisions above stated, the day and year first above written.

|             |    |                                 |          |    |                           |
|-------------|----|---------------------------------|----------|----|---------------------------|
| Consultant: | By | _____                           | Client:  | By | _____                     |
|             |    | Signature                       |          |    | Signature                 |
| Name:       |    | <u>Daniel E. Jauregui</u>       | Name:    |    | <u>Marissa Trejo</u>      |
|             |    | For: Tri City Engineering       |          |    | For: City of Coalinga     |
| Title:      |    | <u>President</u>                | Title:   |    | <u>City Manager</u>       |
| Address:    |    | <u>4630 W Jennifer Ave #101</u> | Address: |    | <u>155 W. Durian Ave</u>  |
|             |    | <u>Fresno, CA 93722</u>         |          |    | <u>Coalinga, CA 93210</u> |

Reference: 2745

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Public Works & Utilities Monthly Report for December 2017  
**Meeting Date:** January 4, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Pete Preciado, Public Works & Utilities Director

---

**I. RECOMMENDATION:**

Accept the Public Works & Utilities Monthly Report for December 2017.

**II. BACKGROUND:**

None

**III. DISCUSSION:**

None

**IV. ALTERNATIVES:**

None

**V. FISCAL IMPACT:**

None

**ATTACHMENTS:**

|   | File Name                   | Description     |
|---|-----------------------------|-----------------|
| □ | December_Monthly_Report.pdf | December Report |





## PUBLIC WORKS AND UTILITIES DEPARTMENT MONTHLY REPORT

Department goals for 2017

- All tree stumps throughout town removed from the public right of way. 149 stumps total. Goal accomplished
- 20 Sidewalks damaged by tree stumps repaired. **Over 70% complete.**
- Derrick reservoir bypass project completed.
- Jayne water main loop extension completed. Goal accomplished.
- Wastewater plant weeds, plants and trees removed from the treatment ponds. Goal accomplished
- All pumps at the water plant repaired and fully operational. Over 90% complete
- All basins at the water plant cleaned and back in service. Goal accomplished
- Oil King reservoir water telemetry line repaired. Goal accomplished.

**\*Note: New items and updates from last month's report are in bold print.**

### CITY COUNCIL ITEM UPDATES

Railroad bridge – The bridge and parcel are owned by a property investor who inherited the property after a developer defaulted on the loan they provided. The company was notified of the concerns regarding the chain link fencing on the bridge. They are willing to let others repair the bridge fencing but are also considering closing the bridge as well.

Light poles missing or burned out lights at various locations – PG&E was contacted and repair tickets generated:

- 210 E Elm | Pole#48938 | PG&E Decorative Pole | Missing pole and pull box lid broken
- E Elm in front of College | Poles#40998 and 41244 | PG&E Decorative Pole | Missing poles
- 5th & Birch N/E Corner | Pole #1110 | PG&E Decorative Pole | Light out
- 5th & Sunset N/E Corner | Pole #1108 | PG&E Decorative Pole | Light out.
- Pole #89 light out. On 4<sup>th</sup> street near alley across from Library.
- 305 N 4th St. Library | PG&E owned | 2 decorative lights out.
- 213 S. Princeton. Pull box has a broken concrete lid. Resident complained that someone tripped/fell because of failed lid.

Potential fruit tree location sites – Ash and Sunset area (Just South of the Mott fountain and High School) and 2<sup>nd</sup> and Van Ness (A triangle park/crossing area). These areas were selected as having lower risk to the Public due to lower traffic volumes and larger buffers between the pedestrians and the roadway.

Green up Coalinga – Many on the medians and planters between the sidewalks and roadway have non-functioning irrigation systems. Many are in poor repair and were capped off or removed during the drought. Repairs are underway to restore those irrigation systems.

Canna Project update (Jayne and Mercantile area) – Contact was made with Northstar Engineering who is currently designing the fire protection system for this facility. They are currently in the design phase and have not submitted any plans for review regarding the looped fire suppression system proposed for this facility.

**Flags along Elm – The Council had expressed a desire to have the flags displayed for a longer period of time. Unfortunately, the high winds caused the flags to roll up and Public Works would have to unroll them daily. The flags were taken down and new swivel type rings ordered for next time to prevent rolling up of the flags in high winds.**

## **PUBLIC WORKS**

### **Natural Gas Distribution:**

**Public Works personnel accomplished a day of refresher training in gas system principles and repaired broken meters and gas lines in field exercises. Compressed air was used to simulate escaping gas.**

### **Streets:**

Projects – Current - Alley paving (15 blocks). Paving dirt alleys between Polk and Adams, west of Sunset. Final check was sent to Contractor. Contractor cashed the final check and we are requesting to file the Notice of Completion for this project. **Project complete. Notice of Completion approved at last council meeting.**

Phelps Ave Improvements. Project construction pushed to 2018 due to West Hills CC schedule change.

Pavement maintenance. Project awarded to contractor and anticipated beginning construction in the next few weeks. Construction will begin in late April/early May due to the cold temperatures and anticipated rain. If the weather is too cold when a chip seal is placed then the rock tends to get loose causing chips in vehicle windshields and unsafe driving conditions for motorcycles. This project will include applying a surface seal (slurry or cape seal) on various street within the city.

### **Water Distribution:**

Approximately 40 residential water meters were changed as part of the annual meter replacement plan.

### **Targeted efforts to enhance City image and business appeal/attraction:**

1. Mott Fountain operational. A timer to control it's operational hours has been installed. Proposals to add lighting to the fountain being reviewed. **Joe Arnold has a replacement fixture for the very top of the fountain and will install it next week.**
2. Community pride sign (Elm and Cherry) – Landscaping to be installed within the next few weeks to enhance the corner. City emblem back lighting repaired and operational on one side (facing North) the other side has parts on order.
3. City Monuments entering town along HWY 33 and Jayne Ave. Lighting for the monument signs has been repaired. Additional landscaping to be added in next few weeks.
4. Centennial Park. Replacement lamp ordered for flagpole along with new American and California flags. Parts to repair drinking water fountain ordered.

5. Repaired sidewalk at K-Mart entrance. **Road, gutter, sidewalk and apron repaired. The excessive damage prevented flow of storm water. Water flow is now good.**
6. **Decorative lights are being installed along 5<sup>th</sup> Street (Coalinga Plaza) in the trees. C.H. Robles & Associates also made a donation to provide decorative lighting for the gazebo at Frame Park.**

### **Quarterly water main flushing**

Public Works is in the planning stage to begin a City wide water main flushing program. Anytime there are “dead ends” in the water piping system there is a risk that the water will become stagnant since no water pipe loop is present to keep the water moving to where it is needed. These dead ends if left too long may result in water that is discolored or has a chlorine smell and taste. Although the water is safe to drink, it will be aesthetically unappealing due to color and odor issues. Eventually this water will become unsafe to drink as the residual chlorine level in the water begins to drop.

The Public will be notified before the line flushing begins via newspaper, social media, community pride sign and utility bill flyer of the water main flushing. Line flushing also involves the exercising of valves that have not been used in a long time. This will result in discoloration of the water and residents may need to open a faucet for up to 30 minutes in some cases to clear up the water. The water is safe to drink but should be allowed to run for a while to remove the discoloration.

Although the perception may exist that line flushing is a waste of water it is a necessary step to ensure that water delivered to the residents, but not immediately consumed, remains safe to drink.

## **UTILITIES**

### **Water Treatment Plant (WTP)**

Overall, the plant condition is Good.

The raw water intake area (the pumps located right next to the Coalinga canal) have all been repainted along with equipment cabinets.

**Oil King booster pump station – Pump-18 is was removed and is being repaired at the shop. Motor potion is repaired. Pump section has a new bowl on order.**

**Basin 3 has been taken out of service for annual maintenance.**

**Hatch calibrated and serviced all analyzers this month to ensure accuracy of water testing equipment.**

Calaveras Tank Valve Project repair is complete.

**The cross connection control survey is complete and being reviewed by Staff.**

Derrick Reservoir has had one chlorine analyzer replaced and functioning properly. The second one will be replaced early November. Both are now functioning properly.

Palmer and Calaveras reservoirs have both been cleaned and inspected.



### Pumps:

Raw water intake pumps – These five pumps (P-1 to P-5) draw water from the Coalinga aqueduct and deliver the “raw water” to the WTP. Pump P-4 is out of service. P-4 failed over three years ago and needs the motor rewound. P-4 removed and sent out for repair. Repair shop notified that repair of P-4 was approved by Council. P-4 pump has been installed. **The motor section will be installed in 12/21/17.** All Pumps and piping are being repainted. 100% complete and facility looks great.

|     |     |     |     |     |
|-----|-----|-----|-----|-----|
| P-1 | P-2 | P-3 | P-4 | P-5 |
| ○   | ○   | ○   | ∅   | ○   |

Filter Backwash Pumps – These two pumps provide the water used to clean the water filters when they become clogged. Both pumps are operational.

|     |     |
|-----|-----|
| P-6 | P-7 |
| ○   | ○   |

Effluent Pumps – These five large pumps transfer the water from the WTP to the Palmer storage tank and the rest of the water supply system for the City.

|      |      |      |      |      |
|------|------|------|------|------|
| P-16 | P-15 | P-14 | P-13 | P-12 |
| ○    | ○    | ∅    | ○    | ○    |

**P-14** - Pump is partially functional. Has a capacitor on order to improve power more efficiently. Pump is operational but not as energy efficient as it should be. **Replacement capacitor received and will be installed in January.**

## WASTEWATER TREATMENT PLANT (WWTP)

The overall status of the plant to poor. Of primary concern is the Headworks and Primary Clarifier.

### Headworks:

The function of the headworks is to remove large debris, such as rags, from the wastewater as well as grit (gravel and small rocks mostly). The current headworks essentially removes no grit and the bar screen is worn and fails often. The headworks will need to be replaced due to its inability to slow down the wastewater flow to let grit settle out and be collected in a grit chamber. The amount of grit entering the plant is excessive. Grit wears down all mechanical parts, especially pumps, and takes up a large portion of the treatment capacity of the primary clarifier, and aerobic digester. Small hills of grit have been removed from the plant facilities.

### Primary Clarifier:

Through testing, the clarifier has failed and is providing no treatment of the wastewater. A typical clarifier will reduce the biochemical oxygen demand (BOD), a way of measuring the strength of wastewater, by about 30%. The clarifier currently provides 0% BOD reduction and has been taken off line and abandoned along with the aerobic digester and associated pumps and blowers.



### **Drying beds:**

The wet well that collects the liquid from the drying beds should have two submersible pumps but one is missing. This back up pump has been missing for as long as any of the operators can recall. Replacing the missing pump will be added to next year's budget.

### **Other items at Wastewater Plant:**

Freeboard water level markers for each pond (metal markers with feet and inches marked) are being created by City staff for each treatment pond and planned installation in the next two weeks. This project was delayed due to all effort focused on weed removal from pond. Water treatment process is improving as weeds are removed. Level markers rescheduled to be installed in September.

Pond 2 is being taken out of service/drained for sludge removal. Pond is drained. Once sludge has dried sufficiently it will be removed. Project should be done by end of January.

Primary effluent pump is scheduled for removal on May 25, 2017. Pump will be evaluated and most likely replaced due to excessive wear. Evaluation of secondary effluent pump will then follow. It too will most likely need to be replaced due to excessive wear. Primary effluent pump was removed and we are waiting for a quote for repairs.

## **CITY ENGINEER**

### **Project Status Update as of November 28, 2017:**

1. Cambridge Signalization
  - a. Plans submitted to Caltrans and waiting on comments. Caltrans returned comments and those are being addressed. Once completed plans will be resubmitted to Caltrans.
  - b. Once plans have been approved by Caltrans process for right of way dedication will begin.
  - c. Project Funding for construction was reprogrammed by Fresno Council of Governments into FY 18/19 which begins Oct. 1<sup>st</sup> 2017.
  - d. Construction anticipated in summer 2018 while school is out.
2. Rule 20A Undergrounding
  - a. City Engineer working with PG&E to underground overhead utilities on Elm Avenue from Cambridge Avenue to just south of Cherry Lane.
  - b. Project moving along slowly and is still years away from construction.
3. Phelps Ave Improvements
  - a. Project construction pushed to 2018 due to West Hills CC schedule change.
4. ATP Cycle 2 – Sidewalk Gap Closure Construction
  - a. City awarded ATP Cycle 2 regional grant.
  - b. Design is currently underway.
  - c. Construction anticipated in Spring of 2018.

5. CMAQ Alley Project
  - a. **Notice of Completion is approved and being filed.**
6. ATP 2017 Cycle 3
  - a. City awarded ATP Cycle 3 regional grant.
  - b. Design and construction anticipated Fiscal Year 2019-2020 when funds are available.
7. Elm Fire Department Sidewalk Improvements
  - a. Project currently on hold due to issues with trees and new off-set sidewalk alignment.
8. Fire Department Parking Improvements
  - a. On hold due to funding.
9. RSTP - Forest/Truman from 1<sup>st</sup> to Elm
  - a. City awarded RSTP grant for project.
  - b. Topographic survey of roadway has been completed and design of project is underway.
  - c. Anticipate construction in 2018.
10. CMAQ - Paving of Various Alleys Ph. 3
  - a. City awarded CMAQ grant for project.
  - b. Anticipate design in 2017 and construction in 2018.
11. WWTP Primary Clarifier Project
  - a. The City rejected all bids and is moving in a different direction regarding the operation of the plant.
  - b. A meeting was held on October 9, 2017 to discuss direction of the WWTP.
12. Jayne Avenue Water Main Loop
  - a. Project awarded to Bill Nelson GEC.
  - b. Project is completed and we are working with CalTrans to finalize the project.
13. 2017 Pavement Maintenance Project
  - a. Project awarded to VSS International, Inc.
  - b. Construction will begin in late April/early May due to the cold temperatures and anticipated rain

Respectfully Submitted

Pete Preciado, PE  
Public Works and Utilities Director

# **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Council Direction Regarding One Future Vacancy in the Planning Commission  
**Meeting Date:** January 4, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, Community Development Director

---

## **I. RECOMMENDATION:**

Staff is seeking the Council's direction in anticipation of a vacancy on the Planning Commission effective February 18, 2018.

## **II. BACKGROUND:**

Commissioner Stoppenbrink's term will be up on February 18, 2018 and he has advised staff that she will not be seeking reappointment by the Council. Therefore, as of February 18, 2018 there will be a vacancy on the Coalinga Planning Commission which will need to be filled. In an effort to allow time to either advertise for the vacancy or provide time for the council to consider a candidate, staff is bringing this to the council and seeking direction as to whether staff needs to advertise for the position or entertain nominations for direct appointment either at this meeting or at a subsequent meeting.

In accordance with Section 2-3.102, members of the Planning Commission shall be appointed by the Council. Any vacancy occurring on the Planning Commission by reason of death, resignation, removal or disqualification shall promptly be filled by the Council for the unexpired term of such member. In this case Commissioner Stoppenbrink plans to finish out his term.

## **III. DISCUSSION:**

Staff is seeking direction from the Council as to how they would like to fill the upcoming vacancy in the Planning Commission. The Council has two options when appointing a new member to the Commission:

1. Any member of the Council can make a motion nominating a member of the public to the commission and vote accordingly; or
2. If members of the Council do not have an immediate recommendation to directly appoint they can direct the City Clerk to advertise for the Planning Commissioner position and staff will then bring back the list of applicants for consideration. This would occur most likely at the first council meeting in February.

## **IV. ALTERNATIVES:**

Alternatives were identified in the discussion section of this report above. There is no alternative of "no action" for this item.

## V. FISCAL IMPACT:

None

### ATTACHMENTS:

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Discussion and Direction regarding Establishing Parking Fees  
**Meeting Date:** Thursday, January 4, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

There is no staff recommendation. This was requested as a Future Agenda Item by Mayor Pro Tem Raine.

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

| File Name                | Description |
|--------------------------|-------------|
| No Attachments Available |             |

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Discussion, Direction and Potential Action regarding Changes to Future Agenda Items  
**Meeting Date:** Thursday, January 4, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

There is no staff recommendation. Mayor Vosburg requested this item as a Future Agenda Item to make changes on how Future Agenda Items are requested and to allow members of the public to request Future Agenda Items.

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

File Name

Description

No Attachments Available

**STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE  
AUTHORITY**

**Subject:** Discussion, Direction and Potential Action regarding Council Approval of Agenda  
**Meeting Date:** Thursday, January 4, 2018  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

---

**I. RECOMMENDATION:**

There is no staff recommendation. This was requested as a Future Agenda Item by Mayor Vosburg.

**II. BACKGROUND:**

**III. DISCUSSION:**

**IV. ALTERNATIVES:**

**V. FISCAL IMPACT:**

**ATTACHMENTS:**

| File Name                | Description |
|--------------------------|-------------|
| No Attachments Available |             |