



# **AMENDED CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA**

**March 16, 2017  
6:00 PM**

***The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.***

**Notice is hereby given that the City Council will hold a Regular Meeting, on March 16, 2017 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the Deputy City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:**

## **1. CALL TO ORDER**

1. Pledge of Allegiance
2. Changes to the Agenda

## **2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS**

1. Youth Adult Awareness Program, Bonnie Farkas, Pleasant Valley State Prison

## **3. CITIZEN COMMENTS**

*This section of the agenda allows members of the public to address the City Council on any item not otherwise on the agenda. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.*

## **4. PUBLIC HEARINGS**

1. Adoption of Resolution No. 3761 Approving the City of Coalinga Active Transportation Plan

**Sean Brewer, Community Development Director**

## **5. CONSENT CALENDAR**

1. Approve MINUTES - February 16, 2017 (Special Joint Workshop)
2. Approval of Resolution No. 3764 Designating Certain Signatures for City Bank Accounts with Union Bank
3. Approval of Resolution No. 3765 Authorizing the City Manager to submit CalRecycle Grant Application(s) and the associated grant documents as required for participation in the grant program
4. Approve Resolution No. 3762 Dissolve the West County Solid Waste Planning Committee and associated JPA by mutual agreement; Approve Resolution No. 3763 the Designation of the Assembly Bill 939 Memorandum of Understanding Committee as the Integrated Waste Management Local Task Force
5. Police Department Monthly Report

## **6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Discussion and Direction regarding Improvements to Frame Park  
**Marissa Trejo, City Manager**
2. Discussion and Direction regarding Establishing a Parking Spot for Purple Heart Veterans at City Hall  
**Marissa Trejo, City Manager**
3. Discussion and Direction Regarding Paved Commercial Driveway Vs. Public Road to Gain Access to the Service Center and Animal Shelter  
**Pete Preciado, Public Works & Utilities Director**
4. Discussion and Direction regarding Potential Zone Districts and Locations for a Single Marijuana Dispensary as Approved by the Voters and related Regulatory Framework  
**Marissa Trejo, City Manager**
5. Council Consideration of a Request to use the City owned property at 100 Walnut by Thrive Ministries for their Kingdom Harvest (harvest festival).  
**Marissa Trejo, City Manager**

## **7. ANNOUNCEMENTS**

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

## **8. FUTURE AGENDA ITEMS**

## **9. CLOSED SESSION**

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: 160 W. Elm Avenue located in the City of Coalinga. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Imaginarium Institute of Fine Arts, Coalinga Recorder and the Successor Agency. UNDER NEGOTIATION: Price and Terms of Payment
2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 1 (083-280-10ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo City Attorney, Mario Zamora. NEGOTIATING PARTIES: M P Enterprises. UNDER NEGOTIATION: Price and Terms of Payment

3. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 2 (083-280-11ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: California Green Tree Development LLC. UNDER NEGOTIATION: Price and Terms of Payment
4. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 5 (083-280-14ST), Lot 6 (APN: 083-280-15ST), Lot 8 (APN: 083-280-18ST), Lot 9 (APN: 083-280-20ST), and Lot 10 (APN: 083-280-21ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Structured Horticulture Enclosure Development, Inc. UNDER NEGOTIATION: Price and Terms of Payment
5. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 5 (083-280-14ST), Lot 6 (APN: 083-280-15ST), Lot 8 (APN: 083-280-18ST), Lot 9 (APN: 083-280-20ST), and Lot 10 (APN: 083-280-21ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: WMOC, Inc. and/or Assignee(s). UNDER NEGOTIATION: Price and Terms of Payment
6. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 6 (APN: 083-280-15ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Fred Barnum. UNDER NEGOTIATION: Price and Terms of Payment
7. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): International Association of Firefighters
8. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Steve Henry and Cal Minor v. City of Coalinga, et al. Fresno Superior Court Case No. 16CECG02009
9. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Steven D. Henry, Office of Administrative Hearings Case No. 2016100809 and Calvin D. Minor, Office of Administrative Hearings Case No. 2016100814, California Public Employees' Retirement System

## **10. ADJOURNMENT**

**Closed Session:** A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Adoption of Resolution No. 3761 Approving the City of Coalinga Active Transportation Plan  
**Meeting Date:** March 16, 2017  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Sean Brewer, Community Development Director

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### I. RECOMMENDATION:

Staff recommends the City Council approve Resolution No. 3761 approving the City of Coalinga Active Transportation Plan.

### II. BACKGROUND:

As a part of the State's efforts to reduce greenhouse gas emissions pursuant to the California Global Warming Solutions Act of 2006, the State has emphasized the importance of "Complete Streets" by enacting the California Complete Streets Act of 2008 (also known as AB 1358). This act requires that when cities or counties revise General Plans, they identify how they will provide for the mobility needs of all users of the roadways, and view all transportation improvements as opportunities to improve safety, access, and mobility for all travelers in California and recognizes bicycle, pedestrian, and transit modes as integral elements of the transportation system. The City of Coalinga General Plan was last updated in 2009 and includes goals and policies that support AB 1358. After the Council approved these goals and policies into the General Plan, it was determined that the next step was to build upon these efforts and prepare an Active Transportation Plan.

In 2014, City staff applied for Caltrans Active Transportation Program Cycle 1 Funds and was awarded \$240,000 for the development of an Active Transportation Plan (Plan). In Spring 2015, the City of Coalinga released an RFP for the Plan and awarded a contract to Alta Planning + Design.

### III. DISCUSSION:

A vision statement and four primary goals were developed for the Plan (Chapter 4), as follows:

The City of Coalinga envisions an environment that supports people of all ages and abilities to comfortably and safely access jobs, schools, recreation, and shopping by foot or on bicycle as a part of daily life.

**Goal 1:** Safety – Prioritize safety for the most vulnerable roadway users.

**Goal 2:** Design – Design active transportation projects that are accessible and comfortable for people of all ages and abilities.

**Goal 3:** Network - Identify and work to implement a complete and convenient active transportation network.

**Goal 4:** Programs - Increase awareness and support of walking and bicycling through education,

encouragement, and evaluation programs.

The final Plan is divided into four volumes:

- Volume I: Active Transportation Plan ([click link](#))
- Volume II: Trails Master Plan ([click link](#))
- Volume III: Safe Routes to School Plan ([click link](#))
- Volume IV: Appendices ([click link](#))

The Active Transportation Plan envisions Coalinga as a community where bicycling and walking can serve the transportation needs of all users. The Plan makes that vision a reality by outlining a strategy to develop a safer and more comfortable walking and bicycling network. The physical improvements would be complemented by programs designed to educate and encourage safe use of the expanded transportation and trails network. To achieve this goal, the Plan helps position the City for future funding for bicycle and pedestrian (including ADA) access improvements by identifying community needs and addressing those needs with \$10 million of identified and prioritized capital improvement projects. The Plan also contains evaluation programs to encourage forward progress by documenting progress towards the Plan's goals.

The Plan also provides a clear strategy for the development of a comprehensive bicycling and walking network. The Plan seeks to enable and encourage walking and bicycling as a reasonable, feasible, and fun form of transportation through recommended improvements like filling in sidewalk gaps, establishing new bicycling and walking paths, enhancing existing bicycling routes, providing wayfinding, amenities, and establishing secure and reliable bicycle parking. It also identifies a number of programs to educate and encourage all residents about walking, bicycling, sharing the road safely, as well as good behavior for road users.

For future capital improvement programming, the Plan provides a detailed prioritized inventory identifying over 250 projects, a strategy for implementation, potential funding sources, cost estimates that take into account typical design and construction costs, along with long-term maintenance costs, with the goal of making Coalinga a safer and more comfortable city of walking and bicycling. It references and compliments the 2013 *Americans with Disabilities Act (ADA) Draft Transition Plan for the City's Public Rights-of-Way* report. In addition to the inventory, the Plan developed conceptual designs for Elm Avenue for a potential road diet. Caltrans has shown support for the proposed redesign of Elm Avenue that would include converting the roadway to one vehicle lane in each direction, a center turn lane, buffered bicycle lanes, and more crossing opportunities. The Planning Commission and City Council were presented with this project particulars in August and September 2016, respectively.

Volumes II and III of the Plan provide more focus on two priority areas for the City of Coalinga: trails and Safe Routes to School. Volume IV provides more detail on the background data and public outreach. Appendix G provides Design Guidelines, which identifies standards for bicycle and pedestrian infrastructure improvements based on existing state and federal engineering standards and best practices.

## **Public Outreach**

Because the City's built environment directly impacts residents' health and quality of life, the Plan's public outreach made an extra effort to reach out to residents who have the highest potential to use the walking and bicycling infrastructure. These include children and their families as well as low-income residents. In order to reach a wider audience, Spanish language translation was available for all outreach efforts including flyers and at public meetings.

Public outreach for the Plan began in fall 2015 with a series of public meetings and walking audits. Although that first round of outreach did not see any public participation, the second round a year later had much

higher rates of participation. October 26, 2016 was a full day for City staff and consultants who developed a series of pop-up projects, such as temporary high-visibility crosswalks and curb extensions, to highlight project recommendations around the schools along with a Walking School Bus program. The Walking School Bus program saw over 200 students participate, with over 30 parents or guardians walking with the students to school. Finally, a public meeting was held that night with 14 attendees, including representation from the Coalinga-Huron Unified School District, the Planning Commission, City Council, and the Coalinga Police Department.

### **Environmental Analysis**

California Environmental Quality Act (CEQA) Guidelines Section 15262 states, “(a) project involving only feasibility or planning studies for possible future actions which the agency, board, or commission has not approved, adopted, or funded does not require the preparation of an EIR or negative declaration but does require consideration of environmental factors. This section does not apply to the adoption of a plan that will have a legally binding effect on later activities.” The City of Coalinga’s Active Transportation Plan meets these criteria because the Plan is a planning study that would serve as the basis for future updating of the Coalinga General Plan related to the education, encouragement, enforcement, and evaluation of future walking and bicycling network improvements and has no legally binding effect on current activities (e.g. development project application review) or later activities (i.e., the General Plan Update).

In consideration of the environmental factors, such as health and safety, aesthetics, historical or other environmental resources, the policies and recommendations included within the Plan would not result in any physical impacts to the environment. Furthermore, implementation of the recommendations identified in the Plan would be dependent on the availability of funding sources and would be subject to future environmental review on a case-by-case basis. Therefore, no environmental impacts would occur in connection with the adoption of the Plan. The City intends to file a Notice of Exemption.

A public notice of availability for the Plan was posted on the City website as well as at the Coalinga-Huron District Library on December 19, 2016 with instructions on how to submit comments. From the date of writing this staff report, the City has not received comments. Should comments be received prior to the Planning Commission public hearing staff will advise the Commission at the meeting.

### **Planning Commission Meeting**

City of Coalinga Planning Commission met on January 24, 2017 to discuss and approved Resolution No 017P-005 Recommending to the City Council Approval of the City of Coalinga Active Transportation Plan. The Planning Commission passed this resolution with a 3-0 vote.

### **Changes to the Plan**

Based on the Planning Commission Meeting, the following changes were made to the Draft Plan:

- Evaluation Criteria for project scoring was updated and applied. At the request of the Planning Commission, more emphasis was placed on community input and concern for pedestrian improvements and crossings.
- A table of funded projects was added to the Project Recommendations Appendix to reflect those projects that have been awarded funding through Fresno COG Active Transportation Program Cycle 2 and Cycle 3.
- The Safe Routes to School Plan (Volume III) has been updated and strengthened to better match the format of Volume I as well as show the Safe Routes to School projects that have received funding through Fresno COG Active Transportation Program Cycle 2 and Cycle 3.

## **Reasons for Recommendation**

The Coalinga Active Transportation Plan is internally consistent and compatible with the goals, policies, and actions of the General Plan. Once adopted, the Active Transportation Plan will help the City access various sources of competitive grant funding in order to implement recommendations in the Plan and improve walking and bicycling conditions in Coalinga.

## **IV. ALTERNATIVES:**

Do not adopt the plan - staff does not recommend.

## **V. FISCAL IMPACT:**

Preparation of the Active Transportation Plan has been funded by a Caltrans Active Transportation Program grant. The Plan recommends \$3,005,000 worth of “on-street” engineering projects and \$16,495,800 of trails and shared-use paths, totaling \$19,500,800. The adopted Plan will position the City to apply for several types of significant grant opportunities to help implement the engineering and programmatic recommendations from the Plan.

## **ATTACHMENTS:**

File Name	Description
□ City_Council_Resolution_3761.docx	Resolution 3761



## **RESOLUTION NO. 3761**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA ADOPTING THE CITY OF COALINGA ACTIVE TRANSPORTATION PLAN**

**WHEREAS**, the City of Coalinga acknowledges the benefits and value for the public health and welfare of reducing vehicle miles traveled and increasing transportation by walking, bicycling, and public transportation; and

**WHEREAS**, the City of Coalinga recognizes that the planning and coordinated development of Complete Streets infrastructure provides benefits for local governments in the areas of infrastructure cost savings, public health, and environmental sustainability; and

**WHEREAS**, the State of California has emphasized the importance of Complete Streets by enacting the California Complete Streets Act of 2008 (also known as AB 1358), which requires that when cities or counties revise general plans, they identify how they will provide for the mobility needs of all users of the roadways, as well as through Deputy Directive 64, in which the California Department of Transportation explained that it “views all transportation improvements as opportunities to improve safety, access, and mobility for all travelers in California and recognizes bicycle, pedestrian, and transit modes as integral elements of the transportation system”; and

**WHEREAS**, the California Global Warming Solutions Act of 2006 (known as AB 32) sets a mandate for the reduction of greenhouse gas emissions in California, and the Sustainable Communities and Climate Protection Act of 2008 (known as SB 375) requires emissions reductions through coordinated regional planning that integrates transportation, housing, and land-use policy, and achieving the goals of these laws will require significant increases in travel by public transit, bicycling, and walking; and

**WHEREAS**, in June 2009, the City of Coalinga adopted the City of Coalinga General Plan 2005-2025 (General Plan); and

**WHEREAS**, in 2014 the City initiated the Active Transportation Plan Project to implement General Plan goals; and

**WHEREAS**, after a year and a half of planning workshops, public input, and community support, staff and the consulting firm, Alta Planning + Design, Inc., published a draft Active Transportation Plan for public review and comment in December 2016; and

**WHEREAS**, California Environmental Quality Act (CEQA) Guidelines Section 15262 states, “(a) project involving only feasibility or planning studies for possible future actions which the agency, board, or commission has not approved, adopted, or funded does not require the preparation of an EIR or negative declaration but does require consideration of environmental factors. This section does not apply to the adoption of a plan that will have a legally binding effect on later activities.” The City of Coalinga’s Active Transportation Plan meets these criteria because the Plan is a planning study that would serve as the basis for future updating of the Coalinga General Plan related to the education, encouragement, enforcement, and evaluation of future walking and bicycling network improvements and has no legally binding effect on current activities (e.g. development project application review) or later activities (i.e., the General Plan Update). In consideration of the environmental factors, such as health and safety, aesthetics, historical or other environmental resources, the policies and recommendations included within the Plan would not result in any physical impacts to the environment. Furthermore, implementation of the recommendations identified in the Plan would be dependent on the availability of funding sources and would be subject to future environmental review on a case-by-case basis. Therefore, no environmental impacts would occur in connection with the adoption of the Plan; and

**WHEREAS**, the Planning Commission, after giving all public notices required by State law and the Coalinga Municipal Code, held a duly noticed public hearing on January 24, 2017 on the proposed Plan; and

**WHEREAS**, at such public hearing, the Planning Commission considered all oral and written information, plans, testimony, and comments received during the public review process, including information received at the public hearing, and oral report from City staff, the written report from City staff dated January 24, 2017, and all other information contained in the record of proceedings and the City's files relating to this Plan and other relevant City plans, which are maintained at the office of the City of Coalinga Community Development Department in accordance with the applicable law, including the requirements of CEQA and the City of Coalinga Municipal Code; and

**WHEREAS**, after consideration of all the Project Information, the Planning Commission declared their intent to recommend that the City Council approve the Active Transportation Plan.

**WHEREAS**, the City Council, after giving all public notices required by State law and the Coalinga Municipal Code, held a duly noticed public hearing on March 16, 2017 on the proposed Plan; and

**WHEREAS**, at such public hearing, the City Council considered all oral and written information, plans, testimony, and comments received during the public review process, including information received at the public hearing, the oral report from City staff, the written report from City staff, and all other information contained in the record of proceedings and the City's files relating to the Active Transportation Plan; and

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED**, that based upon the evidence in the Staff Report, Public Testimony, and Project File, the City Council adopts the City of Coalinga Active Transportation Plan.

PASSED AND ADOPTED, by the City of Coalinga City Council at a regularly scheduled meeting held on the 16th Day of March 2017.

AYES:

NOES:

ABSTAIN:

ABSENT:

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Mayor/Mayor Pro-Tem

ATTEST:

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City Clerk / Deputy Clerk

## **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Approve MINUTES - February 16, 2017 (Special Joint Workshop)  
**Meeting Date:** March 16, 2017  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Wanda Earls, City Clerk

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### **I. RECOMMENDATION:**


### **II. BACKGROUND:**

### **III. DISCUSSION:**

### **IV. ALTERNATIVES:**

### **V. FISCAL IMPACT:**

#### **ATTACHMENTS:**

File Name	Description
 MINUTES_SPECIAL_JOINT_WORKSHOP_021617.pdf	Minutes - February 16, 2017 (Special Joint Workshop)

**Minutes**  
**SPECIAL JOINT WORKSHOP**  
**CITY COUNCIL/SUCCESSOR**  
**AGENCY/PUBLIC FINANCE**  
**AUTHORITY MEETING**  
**February 16, 2017**

**1. CALL TO ORDER (5:00 PM)**

Council Members Present: Stolz, Landers, Ramsey, Raine, Vosburg

Others Present: City Manager Marissa Trejo, Assistant City Attorney Mary Lerner, Financial Service Director Jasmine Bains, Community Development Director Sean Brewer, Assistant to the City Manager Shannon Jensen, Senior Administrative Analyst Mercedes Garcia, Public Works Director Pete Paciado, Police Chief Michael Salvador, Fire Chief Dwayne Gabriel, City Treasurer James Vosburg, City Clerk Wanda Earls

*Changes to Agenda: City Manager Trejo indicated she would like to move Item 6.1 Directly Under Citizens Comment and to add Item 6.5 to the Agenda which takes a 4/5 vote.*

*Motion by Lander, Second by Raine to place on Agenda as Item 6.5 Interim Renewal Contract No. 5 with the USBR for Continued Water Service from the San Luis Unit and Delta Division. Motion **Approved** by a Roll-call 5/0 Vote.*

**2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS (NONE)**

**3. CITIZEN COMMENTS**

Chris Macaluso from CANNA Agency commented on need to be placed on the Agenda for water service at the Pierce Street Community Gardens LLC.

**4. PUBLIC HEARINGS (NONE)**

**5. CONSENT CALENDAR**

1. Approve MINUTES - January 5, 2017
2. Approve MINUTES - January 9, 2017 (Amended - Special)

*Motion by Lander, Second by Ramsey to Adopt Consent Calendar Items 1 and 2. Motion **Approved** by a Roll-call 5/0 Vote.*

**6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Discussion and Direction regarding Potential Zone Districts and Locations for a Single Marijuana Dispensary as Approved by the Voters and related Regulatory Framework.

**Marissa Trejo, City Manager**

Police Chief Salvador made a PowerPoint presentation as follows:

- Topics of Discussion
  - The Law
    - MCRSA (Medical Cannabis)
    - AUMA (Recreational Cannabis)
    - Local Ordinance

There will be a new State ID Card and a limited ability for the City to collect sales tax. We will come back with basic operational standards. Cannabis cannot be within 600 feet of a school or anywhere children are present and must not be consumed within 1000 feet from a school or anywhere children are present.

- Location
  - North of CCC on vacant lots zoned for commercial operations
  - Industrial Park
  - Westside of Caballo Club
- Configuration/Business Model
  - Hours of Operations – Chief recommends 10:00 AM to 10:00 PM
  - Zoning – Industrial/Commercial
  - License Type

Community Development Director Sean Brewer said to call it a generate type of license because we are not sure what State law regulations may impose. A 10 or 10A type license is for a Dispensary which may have more than one operation. Under MCRSA we have local approval. We will call it a Commercial Cannabis Retail License which allows the operator of the Dispensary to expand their operation in manufacturing, etc. Also, it offers those already here in Coalinga and opportunity to go after a 10 or a 10a license by going through the proposal process.

- AUMA vs. MMRSA (MCRSA) Sales Taxes
  - Medical Marijuana Regulations Safety Act
  - Medical Cannabis Regulations Safety Act
  - Adult Use of Marijuana Act (Prop 64)

Police Chief Salvador said in 2018 the State will open sales for Recreational Marijuana by license. This basically legalizes the purchase, transportation and consumption of and sales of Recreational Marijuana.

You can dispense Medical Cannabis now but the commercial piece has a one year hiatus.

- Product Lists
- Deliveries
- Security Measures
  - Double Vestibule
  - Check Point
  - Physical Protection of the Structure
  - Point of Service
  - Identification Checks
  - Cameras
  - Alarms
  - Safe/Vault
  - Auditable Financial/Identification Documents
  - Product Tracking from Seed to Sale (Product to Dispensary)
- Other Issues
  - Signage – Commercial Establishments can have no signs. Dispensary – what type of signage will be allowed? There is no signage within 1000-feet from a school or where children are congregated.
  - Monitoring and Compliance

Police Chief Salvador said the PD does not have the personnel or the expertise to take on this job. He would recommend we continue with our consultants and contracts. We had a big meeting today and we went to do our first compliance check at Claremont. This only works if you have the right people, at the right place and at the right time. Right now we don't have anyone local with the expertise to do this job. He would not recommend moving into this with his untrained and/or unlicensed people.

We have one of the best Ordinances in the State of California; it just needs some tweaking moving forward to drafting our RFP.

Mr. Brewer indicated that staff is working on the fees for the license types and at a subsequent meeting they will be brought forward and included in the Ordinance. We know that when the RFP is released that anyone responding to it must meet the qualifications/regulations of our Ordinance.

- Next Steps
  - Draft Ordinance Amendments
  - Council Adoption of Ordinance Amendments
  - Draft RFP
  - Review and rank responses
    - It is recommended that no Council Person sit on the Review Board
  - Schedule Interviews
  - Invitation to apply for licensing
    - May apply to three or five

- Pass the application process for license
- Security Measures

The following was discussed by Council Members:

- Product List
- Sale of Medical and Recreational Separate at Point of Service
- Brick and Mortar Building
- MCRSA Distance 600 feet from K-12, Youth Centers, Recreational Areas
- AUMA Distance 600 feet from K-12, Youth Centers, Recreational Areas
- Oregon Model Check Point – Driver's License, State ID, Recommendation
- Physical restrictions
- Port of Service – Track Taxability
- Cameras – same specifications
- Hard Target Measures
- Safe/Vault must be anchored to floor
- New construction requires vault – large enough to handle all product

Mayor Vosburg opened the meeting to the public for comment:

Chris Macaluso – CANNA Agency:

- Seed to Sale Product and Dispensary
- Only product from licensed facilities allowed – State and Local
- Provide clarity on entity
- RFP – you have time to submit 60-90 days

Chief Salvador:

- Inversion of product – labor intensive
- Track deliveries - Trail Track System
- Ensure not taking from unregulated producers
- Advocate Date of Sharing Piece
- Reconciling all of this is crucial in regulating
- Keep on dispensary every 30 days
- Time Sensitive

Mayor Vosburg:

- Is it a secret? How do you track? Do you use decoys?

Chief Salvador:

- Special fund to Law Enforcement – 5% of excise tax
- PD will have to estimate cost to operate one dispensary

- Locations
  - Industrial Park
  - Elm South of Polk - Faith Christian Academy – Caballo Club
  - Vacant Lots on Cody behind WHCC Farm
- Do you want it in a commercial zone or some other zoning?
  - No residential zoning
  - Court House
  - 5<sup>th</sup> and Elm
  - Juniper Ridge
  - Draw 1800 foot radius circle around K-12 zoned areas
- Adult use of Marijuana – 600 feet from School, Youth Center, Daycare

Speaker said cannot be within any youth area. In California you have Prop 64 under the Health and Safety Code which means any location where minors are located.

Terri Yanez said 600 feet from where kids congregate. The Caballo has lots of kids in arena and lots of events for kids.

Mayor Vosburg said rent could go up at the Imaginarium. Does she plan to continue operations at the Imaginarium?

Mary Jones said Wee Town is .3 miles from Court House. As to the Imaginarium, she does not see her not doing it. It is a month-to-month operation.

WHCC Speaker (could not understand name of speaker):

- District Office
- Farm of the Future
- New District Facility
- Training/Delivery
- Short Term Training in present building.

Mayor Vosburg said Cannabis is all around you guys.

WHCC Speaker:

The College made it clear last month this is a relationship with the City. This impacts on how we get along.

Mayor Vosburg said we want the least amount of impact on commerce.

Council Member Lander asked about Codes in reference to the Dispensary. Are there others?

City Manager Trejo said lots of people are interested. The location will be wherever the Council wants it to be.



Council Member Lander said no school farm. We need to work with the College District. It is an issue of distance. Juniper Ridge seems most feasible. People have driven to Goshen for Cannabis products.

Council Member Ramsey asked what the Chief's recommends.

Chief Salvador said he is concerned about the model you should take. We have one year to draft regulations; make it consistent with what you have already made in the area.

If built properly it will be totally secure.

Do you want it in a Commercial area or Industrial Zone? It is merely up to the Council. The PD will protect whatever location you see fit.

Mayor Pro-tem Raine said response time and availability is important. What about your trips to Oregon?

Chief Salvador said one was in a Victorian Home and one is in a modern art deco building.

Mayor Vosburg asked about crime rates.

Council Member Lander commented on signage, traffic and parking.

Police Chief Salvador indicated the PD has to consider traffic and parking. It is 60 miles to closest Dispensary; Greenfield to the West and Goshen to the East and a two hour drive.

Mayor Vosburg asked about age group and type of people visiting the dispensaries you visited.

Chief Salvador said there were Bentleys parked along with regular vehicles. In Portland there were expensive cars and regular cars. We will have undesirables in town and regular people in town.

Tour companies will come to town. Portland had tour buses for weed. They may come here.

Council Member Lander said there is a lot of discussion and a diverse group of clientele. Some people use and some don't. Some cannot afford to purchase.

Mayor Pro-tem Raine said he appreciates your sharing about security and difficulty in getting into dispensaries.

Mayor Vosburg asked about medical only and/or to include recreational.

Council Member Lander said do you want a Marijuana dispensary.

Major Vosburg said what kind of people we will attract.

Council Member Lander said we have a vestibule for Medical.

Chief Salvador said they still need a medical card for tax free. Not subject to sales tax must have card and recommendation from doctor. If missing, they can still purchase but will pay city/county sales tax. The challenge is taxable or non-taxable. It is a huge compliance piece. The Recreational side has least impact.

Council Member Lander asked why buy it when you can get with a group and grow it yourself.

Chris Macaluso (CANNA Agency) said it is not that easy. Growing plants is not worth it. There are millions invested in equipment and plants are fragile.

Mayor Vosburg said oil is best and easily consumed and tailored to doctor's recommendations. Recreational and Medical markets needed. We need to merge them together.

Police Chief Salvador said \$10B going through Assembly this year. Cigarettes are all the rage.

Mayor Vosburg said product raw pulls THC's and terpene, State people understand product and it won't make patients high. There are those who no longer have seizures. People see him out and tell him good things and some say the medical marijuana didn't work There is a public side and a City side.

We need to allow both in the dispensary; medical with medical products and recreational with other products. What do we want to allow?

Council Member Ramsey asked when they buy, where can they use products.

Chief Salvador said the must take it home; there is no consumption in public places. In Colorado, they use on the tour buses. California law is more restrictive.

Mayor Vosburg asked about the Smoke Shop.

Chief Salvador said they are not exempt. In Oregon cigarettes are smoked. We are not going to allow public consumption. Yes, we do have it happening now.

Council Member Lander said they are smoking cigarettes.

Chief Salvador said in Oregon they are allowed one big pen per month

Under AUMA there is a 15% excise tax. Grants are available to the PD to offset expenses to the General Fund. If Medical and Recreational are allowed, he can apply for the grants.

Mayor Pro-tem Rain said he does not use Marijuana. Since it has passed in the State, he doesn't anticipate using marijuana. We need to open up and let those who use buy here in town. This will help to improve our economy.

*Consensus of Council Members is to allow both Medical and Recreational in the dispensary:*

- Stolz – Both
- Ramsey – Both

- *Raine – Both*
- *Vosburg – Both*
- *Lander – no response*

Public Comments:

Mr. Greg Cody said to allow both. Wants a regulated area with no bootlegging and distance from schools so people cannot operate where kids can walk into dispensary. Faraway from school, faraway from public – 300 plus feet is a good guideline.

Chris Macaluso (CANNA Agency) He agrees for both.

*Mayor Vosburg said we need to give staff direction. He wants to send staff out to look at locations and come back with suggestions and justification of locations selected.*

Police Chief Salvador said to look in industrial/commercial areas.

Mr. Brewer said will we require a CUP, licenses or permits.

Mr. Fred Barnum said he has 64000 square feet. He does Real Estate Development and he has a 60000K square foot property with 200K feet for dispensary in back. He has learned a lot and knows of potential problems. Parking is challenge. His building is free standing and will have a guard in and out. Parking is major issue so it needs to be out of the retail area.

Speaker has two properties; 36K and 50K square feet with adequate parking and secured.

Representative for Juniper Ridge cannot understand because of low volume microphone.

Terri Yanez said Caballo Club not in City Limits but across from them is the City Limits.

Police Chief Salvador said they will respond if called. You will receive service.

Mayor Vosburg said he has concerns. Caballo Club has no fencing around and no electrical to barns or some areas. Plus traffic on Hwy 198 and no turn lane.

Ms. Yanez said there are many events for kids held for the kids including roping events. Barns are exposed to the public.

Mayor Vosburg said we need to find location first and table prior to writing regulations.

Council Member Lander said security is major concern and need safe environment. We need to table until locations are discussed.

Council Member Ramsey asked about separate room for products.

Police Chief said in Oregon it is by product type, it is like a jewelry store and public has no direct access to products.

Council Member Ramsey asked about the size of dispensaries.

*Consensus of Council is to Table this Item until locations can be discussed and determined.  
Staff is asked to determine best possible location within regulations.*

Mayor Vosburg called a 5 minutes recess at 6:46 PM and he reconvened meeting at 7:05 PM.

2. Discussion, Direction and Potential Action regarding Suspending Business License Fees for New Businesses for One Year

**Marissa Trejo, City Manager**

Mayor Vosburg said he brought this back because of his concern regarding the wording of the original motion. He wants wording to say suspense business license for one year for new businesses (up to \$150 per business) retroactive from February 2, 2017 through February 1, 2018.

Comments:

- Addresses out of City Limits no license required unless doing business within City.
- Home Occupancy separate and a one-time fee
- Change of address, new home occupancy permit
- Make it easier on people and present opportunity for people to do business
- Sales Permit required only if you are selling
- Home Occupancy usually direct sales
- Avon/Tupperware – sales consultants need business license
- Board of Equalization for sales permits
- Proof of sale
- Anyone can schedule meeting with City Manager to discuss starting new business

*Motion by Lander, Second by Stolz to Approve Suspended Business License for New Business for One Year (\$150 per business) retroactive from February 2, 2017 through February 1, 2018. Motion **Approved** by a Roll-call 5/0 Majority Vote*

3. Housing Successor Agency Consideration of Resolution No. 3758 Supporting the Allocation of Housing Bond Proceeds In the Form of a Loan to the 32 Unit Senior Housing Development Project Located at The Corner of Elm and Walnut

**Sean Brewer, Community Development Director**

Community Development Director Sean Brewer presented the staff report.

The Planning Commission approved the Senior Apartment on January 10, 2017. The use of these funds will be in compliance with the covenants of the 2009 Housing Bond and further support the construction of new affordable senior housing.

The Successor Agency Board recommends the adoption of Resolution No. 3758 supporting the allocation of \$700K in Housing Bond Proceeds to the Senior Apartments Housing Development for 32 units in the form of a loan to be paid back through residual receipts.

Present: Mr. Cameron Johnson, AMG & Associates, Housing Developers

Comments:

- They can't apply for HOME Funds this time.
- RDA – 20% Set-aside \$2.2M
- Walker Place Apartments
- When paid back it goes back into available funds
- Bankruptcy possibility? It is a security loan, secured by property
- Standard Loan with Promissory Note and Loan Agreement
- Developer has built 160 projects with 15K units with no defaults
- General Plan for multi-housing on Walnut across from residential area.
- Speed Limit – crosswalk across to college
- No impact on traffic according to staff report

Speaker (cannot under name due to low volume of microphone) said she wants it recorded that she is against this project on Walnut Street.

Mayor Vosburg said people have expressed concerns. What is impact of traffic?

Mr. Brewer said when we did the General Plan Update, Traffic Study was done and the Plan was for high density and senior housing. Traffic appears minimal and project will have reduced residential parking. The density occupants are much smaller.

AMG representative said there original project is for 55 plus and this new project is for 62 plus and they will have fewer vehicles. There should be no impact on traffic.

Mayor Vosburg said ingress/egress he understands. Lot could remain empty and it needs to be developed.

Council Member Lander said the original project is successful with no problems. We are dealing with experienced builders.

*Motion by Lander, Second by Ramsey to Adopt Resolution No. 3758 Supporting the Allocation of \$700K in Housing Bond Proceeds to the Senior Apartments Housing Development for 32 Units in the form of a Loan to be paid back through Residual Receipts. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

4. Approval of Resolution No. 3759 authorizing the City Manager to execute the Housing Related Parks Program Grant Application Package and the associated grant documents as required for participation in the grant program.

**Sean Brewer, Community Development Director**

The City Manager and Community Development Director is requesting the City Council approve Resolution No. 3759 to allow the City to apply for grant funds to look at improvements in Sandalwood Park and Centennial Park as these are City Owned Park Facilities. Cities, counties meeting the threshold criteria are eligible applicants. NOFA specifies that jurisdictions may partner with a recreation and park district or nonprofit organization that has among its purposes the

conservation of natural or cultural resources. Fund may be used for the creation or rehabilitation of parks and community facilities including:

- Construction, rehabilitation or acquisition of capital assets that benefit the community.
- Physical property with a useful life of 15 years or more
- Equipment with a useful life of 2 years or more
- Costs related to construction or acquisition i.e. planning design, engineering environmental impact reports, appraisals, legal, and site acquisition easements.

In working with Self Help Enterprises to confirm eligibility, the City meets all the threshold requirements and is expected to be eligible for an award in the amount of \$429,825 based on the criteria listed in the background information of the staff report. The program is non-competitive and all applicants meeting the threshold will be funded and if the program is oversubscribed, funds will be prorated among eligible applicants.

There was a brief discussion regarding this item.

*Motion by Ramsey, Second by Raine to Approve Resolution No 3759 Authorizing the City Manager to Execute the Housing Related Parks Program Grant Application Package and the Associated Grant Documents as Required for Participation in the Grant Program. Motion **Approved** by a 5/0 Majority Vote.*

5. Adoption of Resolution No. 3760 Authorizing the Mayor to Execute Interim Renewal Contrat with the United States Department of Interior Bureau of Reclamation (USBR) to Continue to Provide the City's Water Supply While the USBR Continues Work on the Environmental Document Related to a Long Term Contract  
**Pete Preciado Public Works and Utilities Director**

City Manager Trejo said staff is recommending the Council adopt Resolution No. 3760 which authorizes the Mayor to sign the fifth iteration of an interim renewal contract with the USBR to continue to provide the City's water supply while the USBR continues work on the environmental document related to a long term contract.

*Motion by Lander, Second by Raine to Adopt Resolution No. 3760 Authorizing the Mayor to Sign the Fifth Iteration of an Interim Renewal Contract with the USBR to Continue to Provide the City's Water Supply While the USBR Continues Work on the Environmental Document Related to a Long Term Contract. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

## **7. ANNOUNCEMENTS**

City Manager Trejo reported that a person has been found internally to fill the Economic Development Coordinator Position; this person will start on March 13th as an Intern. She will be introduced at the second meeting in March.

Mayor Pro-tem Raine said back when we agreed to the Alley Projects there was a snap pooh and things were pretty messed up. Do we have an update on this situation?

City Manager Trejo said there will be an update at the March 2, 2017 meeting.

Mayor Vosburg made the following announcements:

Italian Invasion Concert on Tuesday February 21<sup>st</sup> at 6:30 at the High School Auditorium.

Air Strip Attack at the Coalinga Municipal Airport on February 25-26 featuring Side-by-Side Roll Racing. Sponsored by Shift S3ctor. See the fastest cars in the world. There will be food and other vendors.

## **8. FUTURE AGENDA ITEMS**

City Manager Trejo said at the first meeting in March we will discuss turning on water for the Pierce Street Community Garden LLC. Also, Need LLC Utilities into Garden Name for City to Approve Subordination. Lease agreement needs to be drawn up in name of Pierce Street Community Garden LLC.

## **9. CLOSED SESSION**

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 5 (083-280-14ST), Lot 6 (APN: 083-280-15ST), Lot 8 (APN: 083-280-18ST), Lot 9 (APN: 083-280-20ST), and Lot 10 (APN: 083-280-21ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City Attorney, Mary Lerner. NEGOTIATING PARTIES: Structured Horticulture Enclosure Development, Inc. UNDER NEGOTIATION: Price and Terms of Payment
2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 4 (APN: 083-280-13ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City Attorney, Mary Lerner. NEGOTIATING PARTIES: The Canna Agency. UNDER NEGOTIATION: Price and Terms of Payment
3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Steve Henry and Cal Minor v. City of Coalinga, et al. Fresno Superior Court Case No. 16CECG02009
4. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo; Assistant City Attorney, Mary F. Lerner. EMPLOYEE (ORGANIZATION): Non-Represented Employees
5. Government Code Section 54957 PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT Title: City Attorney

Assistant City Attorney Mary Lerner reported no announcements following Closed Session.

**10. ADJOURNMENT (7:46 PM)**

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Nathan Vosburg, Mayor

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City Clerk/Deputy Clerk

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Date



## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Approval of Resolution No. 3764 Designating Certain Signatures for City Bank Accounts with Union Bank  
**Meeting Date:** March 16, 2017  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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### I. RECOMMENDATION:

Adopt Resolution No. 3764, designating certain signatures for City bank accounts with Union Bank.

### II. BACKGROUND:

Currently there are staff members and elected officials authorized to sign warrants and payroll checks drawn from City bank accounts.

### III. DISCUSSION:

Due to the recent change in staff, it is necessary to make changes to the Resolution designating signatures currently on file with Union Bank.

### IV. ALTERNATIVES:

None.

### V. FISCAL IMPACT:

None.

### ATTACHMENTS:

File Name	Description
RESO#3764_Authorizing_Designated_Signatures_for_City_Bank_Accounts_with_Union_Bank_031617.pdf	Resolution No. 3764

## RESOLUTION NO. 3764

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA AUTHORIZING DESIGNATED SIGNATURES FOR CITY BANK ACCOUNTS WITH UNION BANK

**BE IT RESOLVED** by the City Council of the City of Coalinga, a municipal corporation, duly organized and existing under and by virtue of the laws of the State of California:

That this organization established in its name one or more accounts with the Coalinga Branch of Union Bank upon such terms and conditions as may be agreed upon with said Bank and that the Financial Services Director of this organization be and is hereby authorized to establish such accounts; and

That either:

1. Mayor, Nathan Vosburg
2. Mayor Pro-Tem, Steve Raine
3. City Treasurer, James C. Vosburg
4. City Manager, Marissa Trejo
5. Financial Services Director, Jasmin Bains

of this organization be, and they are hereby authorized to draw checks on said accounts of this organization, signed as provided herein with signatures duly certified to said Bank by the City Clerk of the City of Coalinga and said Bank is hereby authorized to honor and pay any and all checks so signed, including those drawn to the individual order of any officer or person authorized to sign the same; and

That all checks require two (2) signatures by Numbers 1, 2, 3, 4, 5 as set forth above.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Coalinga on the **16th day of March, 2017**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

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Mayor

ATTEST:

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City Clerk / Deputy City Clerk

## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Approval of Resolution No. 3765 Authorizing the City Manager to submit CalRecycle Grant Application(s) and the associated grant documents as required for participation in the grant program

**Meeting Date:** March 16, 2016

**From:** Marissa Trejo, City Manager

**Prepared by:** Mercedes Garcia, Senior Administrative Analyst

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### I. RECOMMENDATION:

The City Manager and Senior Administrative Analyst are recommending approval of Resolution No. 3765 authorizing the City Manager or her designee to execute, in the name of City of Coalinga, submittal of application(s) for all CalRecycle Grants for which City of Coalinga is eligible.

### II. BACKGROUND:

The Department of Resources Recycling and Recovery (CalRecycle) administers a program to provide opportunities for eligible applicants to conduct free amnesty events for the public to recycle their waste tires. CalRecycle has allocated \$1,600,000 for the Local Government Waste Tire Amnesty Grant Program (Program) for fiscal year (FY) 2017–18. This program provides grants to public entities for the collection, transportation, recycling, and disposal of waste tires. The deadline for submission of the resolution is April 5, 2017.

### III. DISCUSSION:

The City application includes holding four Waste Tire Amnesty Events in conjunction with City clean-up events beginning in Fall 2017. Holding waste tire amnesty events in the City of Coalinga allows residents to drop off tires at no charge. Waste Tire Amnesty Events help prevent tires from being dumped illegally on the streets, alleys and in Creeks.


### IV. ALTERNATIVES:

Do not approve Resolution.

### V. FISCAL IMPACT:

No Fiscal Impact to the General Fund since no matching funds are required for the grant.

#### ATTACHMENTS:

File Name	Description
 RESOLUTION_NO._3765__CALRECYCLE_GRANT_AUTHORIZATION_3-16-2017.doc	Approval of Resolution No. 3765 authorizing the City Manager to submit CalRecycle Grant Application and the associated grant documents as required for participation in the grant program



**RESOLUTION NO. 3765**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF COALINGA  
AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE  
GRANTS FOR WHICH CITY OF COALINGA IS ELIGIBLE**

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the Coalinga City Council authorizes the submittal of application(s) to CalRecycle for all grants for which City of Coalinga is eligible.

BE IT FURTHER RESOLVED that the City Manager, or Senior Administrative Analyst is hereby authorized and empowered to execute in the name of the City of Coalinga all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Coalinga on the **16<sup>th</sup> day of March 2017**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

ATTEST:

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MAYOR

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CITY CLERK/DEPUTY CITY CLERK

## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Approve Resolution No. 3762 Dissolve the West County Solid Waste Planning Committee and associated JPA by mutual agreement; Approve Resolution No. 3763 the Designation of the Assembly Bill 939 Memorandum of Understanding Committee as the Integrated Waste Management Local Task Force

**Meeting Date:** March 16, 2017

**From:** Marissa Trejo, City Manager

**Prepared by:** Mercedes Garcia, Senior Administrative Analyst

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### I. RECOMMENDATION:

Senior Administrative Analyst recommends the Council approve the following Resolutions:

1. Resolution No. 3762 Authorize the City Manager to initiate the dissolution process, by mutual agreement, of the West County Solid Waste Planning Committee (WCSWPC), which is comprised of the Cities of Coalinga, Firebaugh, Huron, Kerman, Mendota, San Joaquin and the County of Fresno, and consent to the termination of the related Joint Powers Agreement.
2. Resolution 3763 Approve the resolution restructuring of the current Integrated Waste Management Local Task Force and authorizing the designation of the Assembly Bill 939 Memorandum of Understanding Committee to serve in the capacity and perform the functions of the Fresno County Integrated Waste Management Local Task Force. Authorize the City Manager or her designee to coordinate the process with the County of Fresno and the 15 incorporated cities.

### II. BACKGROUND:

The County of Fresno and the Cities of Coalinga, Firebaugh, Huron, Kerman, Mendota, and San Joaquin governing bodies are concurrently addressing the same request. The recommended actions will allow the City to begin the process to coordinate with the partnering jurisdictions to dissolve the inactive and obsolete West County Solid Waste Planning Committee (WCSWPC), and to terminate the related Joint Power Agreement (JPA) by mutual agreement. The dissolution of the sub-regional committee and consolidation of activities through the existing Assembly Bill 939 Memorandum of Understanding Committee (AB 939 MOU Committee) will aid in the efficient management of countywide state-mandated programs and plans (e.g., education, public outreach, household hazardous waste (HHW) management programs, and Non-Disposal Facility Plan updates, etc.).

### III. DISCUSSION:

The City participates in various commissions and committees that were created to provide cooperation between public agencies to manage solid waste programs and facilities.

- West County Solid Waste Planning Committee (WCSWPC)
- Integrated Waste Management Local Task Force (LTF)
- AB 939 Memorandum of Understanding Committee (AB 939 MOU Committee)

#### **West County Solid Waste Planning Committee**

In the late 1960s and 1970s, the City, the County, and the Cities of Firebaugh, Huron, Kerman, Mendota, and San Joaquin, in response to the newly adopted County Solid Waste Management Plan, executed a

Joint Powers Agreement and related Memorandum of Understanding to create the WCSWPC. The WCSWPC has the ability to site, operate facilities, and implement regional programs for the urban area.

The passage of Assembly Bill 939, in 1989, required that each County and city establish and implement jurisdiction-specific recycling and diversion plans. The County and the 15 incorporated cities executed a Memorandum of Understanding to address countywide regional programs, which are coordinated through the AB 939 MOU Committee.

On October 27, 2016, the WCSWPC members comprised of Brian Pacheco, Jose Orenelas, Mercedes Garcia and Nick Escandon met and approved the dissolution of the WCSWPC by a vote of 4-0. The Joint Powers Agreement stipulates that the WCSWPC can be dissolved upon mutual agreement of four member agencies. The WCSWPC members directed staff to work with each jurisdiction's staff and coordinate the submittal of requisite documents to each one of the governing bodies to request approval to dissolve the commission, terminate the Joint Power Agreement, Upon approval of the recommended actions, staff will commence the coordination process with County and Cities of Firebaugh, Huron, Kerman, Mendota, and San Joaquin staff.

### **Integrated Waste Management Local Task Force**

The California Integrated Waste Management Act of 1989 (Assembly Bill 939, Sher, Chapter 1095, Statutes of 1989 [AB 939]), required that each County form an Integrated Waste Management Local Task Force (LTF). The LTF reviews and approves the local and countywide planning documents (e.g., Source Reduction and Recycling Elements (SRREs), Household Hazardous Waste Elements (HHWEs), Non-Disposal Facility Elements (NDFEs), Countywide Integrated Waste Management Plan (IWMP) and Countywide Siting Element (CSE)), which were developed to comply with AB 939 regulations. Fresno County's LTF was formed in 1990 and was comprised of fifteen members. The membership included nine members appointed by the Board of Supervisors (two members representing environmental concerns; two solid waste hauler representatives; one landfill operator, who is not one of the County contracted hauler representatives; one recycling representative; and three at-large members representing the public); two members appointed by the WCSWPC; two members appointed by the Southeast Regional Solid Waste (SER) Commission; and two members appointed by the West County Solid Waste Planning Commission (WCSWPC).. As the three jurisdictions move forward to dissolve the commissions, and because of the difficulty to assemble such diverse group, staff is recommending that the LTF be restructured to incorporate jurisdictional representatives who have a vested interest in meeting State-mandated goals.

Pursuant to the requirements of AB 939, the LTF is appointed by a double majority of the jurisdictions within the County (a majority of the jurisdictions with a majority of the population). The Board of Supervisors, the City of Coalinga City Council, and seven additional City Councils within the County can designate the membership of the LTF.

In 1993, the County, in coordination with the 15 incorporated cities, adopted an AB 939 Memorandum of Understanding (MOU) in 1993 to address State-mandates solid waste programs, develop plans, and clarify the responsibilities of the County in on-going planning and implementation of regional countywide programs. The MOU created an "AB 939 MOU Committee" which includes a representative of each of the jurisdictions within the County and functions as a countywide planning agency for regional solid waste and recycling programs and activities.

## **IV. ALTERNATIVES:**



There are no viable alternative actions for recommended action No. 1. However, the City may deny or postpone recommended action No. 2, which will limit the ability of the County to establish an Integrated Waste Management Local Task Force (LTF), and impede the City to adhere to the AB 939 Non-Disposal

Facility Element (NDFE) requirements.

## **V. FISCAL IMPACT:**

There is no net City cost associated with the recommended actions.

### **ATTACHMENTS:**

<b>File Name</b>	<b>Description</b>
 City_of_Coalinga_Resolution_-_Dissolution_of_the_FCMSWC.docx	Resolution No. 3762 Dissolve the West County Solid Waste Planning Committee and associated JPA by mutual agreement
 City_of_Coalinga_Resolution_3763_-_Restructuring_the_LTF_into_the_AB_939_MOU.docx	Resolution No. 3763 the Designation of the Assembly Bill 939 Memorandum of Understanding Committee as the Integrated Waste Management Local Task Force



**RESOLUTION NO. 3762**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA,  
AUTHORIZING DISSOLUTION OF THE WEST COUNTY SOLID WASTE PLANNING  
COMMITTEE AND GRANTING ITS APPROVAL FOR TERMINATION OF THE JPA  
BY MUTUAL AGREEMENT**

WHEREAS, the California Integrated Waste Management Act of 1989 (Assembly Bill 939, Sher, Chapter 1095, Statutes of 1989) (AB 939) requires each city and county in the State to prepare and implement a jurisdiction-specific plan to divert 50% of solid waste generated within its jurisdiction from disposal; and

WHEREAS, the West County Solid Waste Planning Committee (WCSWPC), which was formed in 1977 pursuant to a Joint Powers Agreement (JPA) to establish a governmental body for handling waste planning regionally. The JPA is comprised of representatives from the Cities of Coalinga, Firebaugh, Huron, Kerman, Mendota, San Joaquin and County of Fresno (collectively "the Member Agencies"); and

WHEREAS, the WCSWPC met on October 27, 2016 and directed staff to prepare the requisite documents for Council approvals to dissolve the Commission, terminate the JPA by mutual agreement; and

WHEREAS, the Member Agencies have expressed a desire to dissolve the WCSWPC, and terminate the JPA.

NOW, THEREFORE, BE IT RESOLVED: Authorizes the dissolution of the WCSWPC and hereby grants its approval for termination of the JPA by mutual agreement.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Coalinga on the **16<sup>th</sup> day of March 2017**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK/DEPUTY CITY CLERK

## **RESOLUTION NO. 3763**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA, AUTHORIZING THE DESIGNATION OF THE AB 939 MOU COMMITTEE TO SERVE IN THE CAPACITY AND PERFORM THE FUNCTIONS OF THE LTF, IN ORDER TO FACILITATE THE DEVELOPMENT OF AB 939-RELATED PLANS AND PROGRAMS THAT ARE BEST ACCOMPLISHED AND COORDINATED ON A REGIONAL BASIS**

WHEREAS, the California Integrated Waste Management Act of 1989 (Assembly Bill 939, Sher, Chapter 1095, Statutes of 1989) (AB 939) requires each city and county in the State to prepare and implement a jurisdiction-specific plan to divert 50% of solid waste generated within its jurisdiction from disposal; and

WHEREAS, the State of California has established a goal of 75% source reduction, recycling, and composting by 2020; and

WHEREAS, required programs include Source Reduction, Recycling, Composting, Hazardous Waste Management and Public Education that are best coordinated on a regional basis; and

WHEREAS, new State rules are currently being promulgated pursuant in Senate Bill 1383 (Lara, Chapter 395, Statutes of 2016 [SB 1383]) that will increase the need for regional programs to reduce methane generation by diverting 50% of organics from landfill by 2020 and 75% by 2025; and

WHEREAS, AB 939 authorized the County of Fresno, along with the fifteen (15) incorporated cities within the County, to join together to prepare and implement plans and programs to establish integrated management of solid waste on a regional basis; and

WHEREAS, sub-regional solid waste management plans and programs had previously been implemented by the WCSWPC, but can be coordinated more efficiently on a countywide basis; and

WHEREAS, AB 939 requires the designation of an Integrated Waste Management Local Task Force (LTF) for reviewing local and regional plans, which was formed by action of the Board in 1990 in accordance with the provisions of Public Resources Code Section 40950; and

WHEREAS, on July 24, 1990 the County Board of Supervisors approved formation of a Countywide Task Force (LTF) utilizing members of the West County Solid Waste Planning Committee (WCSWPC) for the preparation of the County Integrated Waste Management Plan; and

WHEREAS, the participating jurisdictions have expressed a desire to dissolve the WCSWPC, restructure the current LTF and designate the existing AB 939 MOU Committee to serve in the capacity and perform the functions of the LTF; and

WHEREAS, the County of Fresno and the cities within the County previously have formed the AB 939 MOU Committee to oversee ongoing planning and implementation of countywide programs; and

NOW, THEREFORE, BE IT RESOLVED: Approves the restructuring of the LTF, and recognizes that this action is subject to and conditioned upon the subsequent concurrence of a majority of the cities which contain a majority of the population of the incorporated area of the County, in accordance with the provisions of Public Resources Code Section 40950(b), hereby authorizes the designation of the AB 939 MOU Committee to serve in the capacity and perform the functions of the LTF, in order to facilitate the development of AB 939-related plans and programs that are best accomplished and coordinated on a regional basis.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Coalinga on the **16<sup>th</sup> day of March 2017**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK/DEPUTY CITY CLERK

## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Police Department Monthly Report  
**Meeting Date:** March 16th, 2017  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Michael Salvador, Chief of Police

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### I. RECOMMENDATION:

Presentation of the Police Department's Monthly Report for January and February 2017.

### II. BACKGROUND:

### III. DISCUSSION:

### IV. ALTERNATIVES:

### V. FISCAL IMPACT:

#### ATTACHMENTS:

	File Name	Description
📎	February_2017_Monthly_Report.docx	Monthly Report



COALINGA POLICE DEPARTMENT'S  
MONTHLY REPORT  
January/February 2017

## **Staffing Report:**

- ▶ Authorized Strength: 22 sworn/ 22 funded FY 2016-17
- ▶ # of Personnel Available: 20
- ▶ # of Personnel Modified Duty: 1
- ▶ # of Personnel in field training: 0
- ▶ # of Full Time Vacancies: 1

## **Our Successes:**

The New Year started off extremely busy. From deploying new copy machines and printers city wide to beginning the IT infrastructure project, the Police Department is on track to deploying all the necessary equipment and infrastructure to support the extremely busy staff in Commercial Cannabis control. We expect that the upgrades and the new records management system to be operational by July 1.

By the end of February the Department had completed the deployment of the new Dodge Charger patrol vehicles with the new graphics package. They are getting rave reviews. They were displayed at the recent Shift Sector event with a demonstration run down the track.

On the criminal front, the Department completed a 2 month investigation into a report of an unlicensed and illegal cannabis cultivation, manufacturing, sales, and distribution operation occurring in and from the City. The Department served 4 search warrants in a 16 hour period closing down a 60 plant grow in the city, a warehouse distribution and manufacturing operation in the City of Fresno, internet sales operation, searching 2 additional houses in Kings County, and recovering a local stolen vehicle. 3 subjects were taken into custody. The case is still under investigation and will be forwarded to the District Attorney's office along with the City Attorney for a two track prosecution.

Animal control was also extremely busy: For the months of January and February we

Impounded – 82

Sent to rescues - 67

Returned to owners- 11

Euthanized -11

Next month we will analyze these stats with the calls for service statistics for the first quarter of 2017.

## Chief's Message:

For this month I would like to focus on traffic issues. One of the things I have noticed responding to calls is how drivers react to **Code 3 Emergency Vehicles**. I would like to take this time to endorse and talk about the “**Please Abide, Move Aside**” Program, which is a Code 3 vehicle educational program created by the Sacramento Fire Department, and sponsored by the California Office of Traffic Safety and the National Highway Traffic Safety Administration.

The program was created to educate the public and addresses three incidents when an emergency vehicle responding Code 3 may be encountered. So what do you do when you encounter an emergency vehicle running Code 3?

### At an Intersection:

If you hear a siren or see flashing lights at an intersection, you should:

- Stop at the limit line or at the crosswalk if facing a red tri-light signal;
- Yield the right-of-way when safely able to do so, which may mean driving through the intersection on a green tri-light prior to pulling over to the right;
- Wait for all emergency vehicles to pass before getting back on the road. Remember, there may be more than one emergency vehicle responding Code 3; and
- If the operator of the emergency vehicle requests you to move in a certain direction via the public address (PA) system, please do so expeditiously.

- **DON'T** panic!
- **DON'T** pull into the intersection on a red light!
- **DON'T** stop in the middle of the intersection!

### On a Street:

If you hear a siren or see flashing lights on a street, you should:

- Pull over to the right when safely able to do so;
- Slow down and stop to make a safe lane of passage for the emergency vehicle; and
- If the operator of the emergency vehicle requests you to move in a certain direction via the PA system, please do so expeditiously.

- **DON'T** panic!
- **DON'T** stop in the middle of the road!

### On a Freeway:

If you hear a siren or see flashing lights on a freeway, you should:

- Pull over to the right when safely able to do so;
- Continue to move forward at a safe speed; and
- If the operator of the emergency vehicle requests you to move in a certain direction via the PA system, please do so expeditiously.

- **DON'T** panic!
- **DON'T** stop on the freeway!

**Respectfully Submitted:**

Michael Salvador  
Chief of Police



## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Discussion and Direction regarding Improvements to Frame Park  
**Meeting Date:** Thursday, March 16, 2017  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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### I. RECOMMENDATION:

There is no staff recommendation. This was requested as a Future Agenda Item by Mayor Pro Tem Raine.

### II. BACKGROUND:

### III. DISCUSSION:

### IV. ALTERNATIVES:

### V. FISCAL IMPACT:

#### ATTACHMENTS:

File Name	Description
No Attachments Available	

## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Discussion and Direction regarding Establishing a Parking Spot for Purple Heart Veterans at City Hall  
**Meeting Date:** Thursday, March 16, 2017  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Marissa Trejo, City Manager

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### I. RECOMMENDATION:

There is no staff recommendation. This was requested as a Future Agenda Item by Mayor Vosburg.

### II. BACKGROUND:

### III. DISCUSSION:

### IV. ALTERNATIVES:

### V. FISCAL IMPACT:

#### ATTACHMENTS:

File Name

Description

No Attachments Available

## **STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY**

**Subject:** Discussion and Direction Regarding Paved Commercial Driveway Vs. Public Road to Gain Access to the Service Center and Animal Shelter

**Meeting Date:** March 16, 2017

**From:** Marissa Trejo, City Manager

**Prepared by:** Pete Preciado, Public Works & Utilities Director

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### **I. RECOMMENDATION:**

Discussion and Direction from Council regarding paved commercial driveway vs. public road to gain access to the Service Center and Animal Shelter.

### **II. BACKGROUND:**

The City of Coalinga sold the Claremont Custody Center on December 27, 2016. As part of the sale agreement, the City agreed to provide its own access to the Service Center and Animal Shelter, in a reasonable amount of time, rather than use the road and gate that was sold with the Claremont Custody Center.

### **III. DISCUSSION:**

Preliminary engineering was accomplished and appropriate right of way was secured as part of the sale to provide for a new road from Gale Avenue to the location of the Service Center and Animal Shelter.

### **IV. ALTERNATIVES:**

The new access road may be a private road or a public road.

1. A private road would provide a paved commercial driveway type of access from Gale Avenue and connect to existing unpaved road that is currently in use. A gate would also be provided for secure access for transit buses. The estimated cost of this option is \$156,390.
2. A public road would also provide access to the Service Center and Animal Shelter off Gale Avenue. The road would be open to the traveling public and be a named road usable by the public at all times. Public roads require adequate turn-around movements for fire/emergency vehicles. Public roads require street lighting for pedestrians' nighttime safety. Public roads are typically designed for a 20 year life. The estimated cost of this option is \$533,290.

### **V. FISCAL IMPACT:**

No fiscal impact at this time.

ATTACHMENTS:

File Name		Description
📄	Animal_Shelter_Open_to_Public.pdf	Animal Shelter Open to Public
📄	Animal_Shelter_Closed_to_Public.pdf	Animal Shelter Closed to Public



**PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST**  
**City of Coalinga - Animal Shelter OPEN TO PUBLIC**  
**JN 2672**

Created: **January 25, 2017**

Revised: **February 15, 2017**

**GENERAL ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$ 24,000.00	\$ 24,000.00
2	TRENCH SHORING AND WORKER SAFETY	LS	1	\$ 500.00	\$ 500.00
3	TRAFFIC CONTROL	LS	1	\$ 500.00	\$ 500.00
4	DUST CONTROL	LS	1	\$ 2,500.00	\$ 2,500.00
5	CONSTRUCTION SURVEYING	LS	1	\$ 5,000.00	\$ 5,000.00
ST-G	<b>GENERAL ITEMS SUBTOTAL</b>				<b>\$ 32,500.00</b>

**STREET IMPROVEMENT ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
6	CLEARING AND GRUBBING	LS	1	\$ 4,000.00	\$ 4,000.00
7	ROADWAY EXCAVATION AND GRADING	CY	2,030	\$ 20.00	\$ 40,600.00
8	SAWCUTTING	LF	100	\$ 4.00	\$ 400.00
9	HOT MIX ASPHALT TYPE B (HMA-B)	TON	540	\$ 85.00	\$ 45,900.00
10	AGGREGATE BASE CLASS II	TON	1,840	\$ 20.00	\$ 36,800.00
11	CONCRETE 6" CURB AND GUTTER	LF	2,560	\$ 33.00	\$ 84,480.00
12	CONCRETE DRIVEWAY APPROACH	SF	780	\$ 10.00	\$ 7,800.00
13	CONCRETE SIDEWALK	SF	65	\$ 8.00	\$ 520.00
14	CONCRETE CURB RAMP	EA	4	\$ 3,500.00	\$ 14,000.00
15	ADA IMPROVEMENTS AROUND SHELTER	LS	1	\$ 10,000.00	\$ 10,000.00
16	CHAINLINK FENCING	LF	1,285	\$ 30.00	\$ 38,550.00
ST-1	<b>STREET IMPROVEMENT ITEMS SUBTOTAL</b>				<b>\$ 283,050.00</b>

**ELECTRICAL ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
17	LED STREET LIGHT	EA	4	\$ 6,000.00	\$ 24,000.00
18	CALTRANS NO. 3 1/2 PULL BOX	EA	4	\$ 600.00	\$ 2,400.00
19	PG&E No. 2 PULL BOX AND EXTENSION	EA	1	\$ 3,000.00	\$ 3,000.00
20	2" SCH. 40 PVC ELECTRICAL CONDUIT AND WIRE	LF	960	\$ 27.00	\$ 25,920.00
ST-4	<b>ELECTRICAL ITEMS SUBTOTAL</b>				<b>\$ 55,320.00</b>

**CONSTRUCTION MANAGEMENT**

Item No.	Description	Unit	Qty.	Unit Price	Extension
21	SOILS ENGINEERING R-VALUE/COMPACTION TESTING FEI	LS	1	\$ 4,000.00	\$ 4,000.00
22	PG&E STREETLIGHT CONNECTION	LS	1	\$ 10,000.00	\$ 10,000.00
23	ENGINEERING DESIGN SERVICES	LS	1	\$ 25,700.00	\$ 25,700.00
24	VALUE ENGINEERING/CM	LS	1	\$ 30,000.00	\$ 30,000.00
ST-5	<b>CONSTRUCTION MANAGEMENT SUBTOTAL</b>				<b>\$ 69,700.00</b>

**SUMMARY OF CONSTRUCTION COST**

Item No.	Description	Subtotal
ST-G	GENERAL ITEMS SUBTOTAL	\$ 32,500.00
ST-1	STREET IMPROVEMENT ITEMS SUBTOTAL	\$ 283,050.00
ST-4	ELECTRICAL ITEMS SUBTOTAL	\$ 55,320.00
ST-5	CONSTRUCTION MANAGEMENT SUBTOTAL	\$ 69,700.00
<b>CONSTRUCTION SUBTOTAL</b>		<b>\$ 440,570.00</b>
<b>25% CONTINGENCY</b>		<b>\$ 92,720.00</b>
<b>CONSTRUCTION TOTAL</b>		<b>\$ 533,290.00</b>



**PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST**  
**City of Coalinga - Animal Shelter CLOSED TO PUBLIC**  
**JN 2672**

Created: **February 15, 2017**

Revised: **February 15, 2017**

**GENERAL ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
1	MOBILIZATION / GENERAL REQUIREMENTS	LS	1	\$ 6,650.00	\$ 6,650.00
2	WORKER SAFETY	LS	1	\$ 100.00	\$ 100.00
3	TRAFFIC CONTROL	LS	1	\$ 100.00	\$ 100.00
4	DUST CONTROL	LS	1	\$ 500.00	\$ 500.00
5	CONSTRUCTION SURVEYING	LS	1	\$ 3,000.00	\$ 3,000.00
ST-G	<b>GENERAL ITEMS SUBTOTAL</b>				<b>\$ 10,350.00</b>

**STREET IMPROVEMENT ITEMS**

Item No.	Description	Unit	Qty.	Unit Price	Extension
6	CLEARING AND GRUBBING	LS	1	\$ 4,000.00	\$ 4,000.00
7	EXCAVATION AND GRADING	CY	310	\$ 40.00	\$ 12,400.00
8	SAWCUTTING	LF	65	\$ 4.00	\$ 260.00
9	HOT MIX ASPHALT TYPE B (HMA-B)	TON	40	\$ 100.00	\$ 4,000.00
10	AGGREGATE BASE CLASS II	TON	690	\$ 30.00	\$ 20,700.00
11	CONCRETE 6" CURB AND GUTTER	LF	40	\$ 35.00	\$ 1,400.00
12	CONCRETE DRIVEWAY APPROACH	SF	435	\$ 14.00	\$ 6,090.00
13	CHAINLINK FENCING	LF	1,325	\$ 30.00	\$ 39,750.00
ST-1	<b>STREET IMPROVEMENT ITEMS SUBTOTAL</b>				<b>\$ 88,600.00</b>

**CONSTRUCTION MANAGEMENT**

Item No.	Description	Unit	Qty.	Unit Price	Extension
14	SOILS ENGINEERING R-VALUE/COMPACTION TESTING FEI	LS	1	\$ 4,000.00	\$ 4,000.00
15	ENGINEERING DESIGN SERVICES	LS	1	\$ 13,700.00	\$ 13,700.00
16	VALUE ENGINEERING/CM	LS	1	\$ 15,000.00	\$ 15,000.00
ST-5	<b>CONSTRUCTION MANAGEMENT SUBTOTAL</b>				<b>\$ 32,700.00</b>

**SUMMARY OF CONSTRUCTION COST**

Item No.	Description	Subtotal
ST-G	GENERAL ITEMS SUBTOTAL	\$ 10,350.00
ST-1	STREET IMPROVEMENT ITEMS SUBTOTAL	\$ 88,600.00
ST-5	CONSTRUCTION MANAGEMENT SUBTOTAL	\$ 32,700.00
<b>CONSTRUCTION SUBTOTAL</b>		<b>\$ 131,650.00</b>
<b>25% CONTINGENCY</b>		<b>\$ 24,740.00</b>
<b>CONSTRUCTION TOTAL</b>		<b>\$ 156,390.00</b>

## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Discussion and Direction regarding Potential Zone Districts and Locations for a Single Marijuana Dispensary as Approved by the Voters and related Regulatory Framework

**Meeting Date:** March 16, 2017

**From:** Marissa Trejo, City Manager

**Prepared by:** Marissa Trejo, City Manager

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### I. RECOMMENDATION:

This item on the agenda allows staff and the City Council to discuss regulating a single marijuana dispensary.

### II. BACKGROUND:

### III. DISCUSSION:

### IV. ALTERNATIVES:

### V. FISCAL IMPACT:

#### ATTACHMENTS:

File Name

Description

No Attachments Available

## STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

**Subject:** Council Consideration of a Request to use the City owned property at 100 Walnut by Thrive Ministries for their Kingdom Harvest (harvest festival).  
**Meeting Date:** March 16, 2017  
**From:** Marissa Trejo, City Manager  
**Prepared by:** Mercedes Garcia, Senior Administrative Analyst

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### I. RECOMMENDATION:

Council consideration of a request from Octabiano Sigala, Pastor of Thrive Ministries to use the City owned property at 100 Walnut Coalinga, CA for a temporary harvest festival.

### II. BACKGROUND:

The City Manager received a letter from Thrive Ministries requesting the use of the City owned property at 100 Walnut for use to hold their harvest festival. The festival will offer food, clothes, haircuts, business, and bounce houses all free to the community. They would also like to hold nightly church services under an outdoor tent that accommodates roughly 200 people. Since this is City owned property and the City does not have an explicit policy of authorizing the use of City owned property for various uses, staff is bringing this before the City Council for consideration.

### III. DISCUSSION:

The City of Coalinga does not have a policy for renting City owned properties or a set fee schedule for doing so. However, the City does have a history of allowing special use of the airport and local parks. If the Council chooses to allow Thrive Ministries to utilize the property at 100 Walnut for the Kingdom Harvest Event the follow permitting process would occur as well as special conditions set on the rental of the property to protect the City.

**Permit Requirement:** Temporary Event Permit – The purpose of the temporary use is to establish a process for review and approval of certain uses that are intended to be of limited duration of time and will not permanently alter the character or physical facilities of the site where they occur. This review and approval, in accordance with the planning and zoning code shall be conducted by the Community Development Director. Some of the conditions that may be required as part of the temporary use permit may be but not limited to: Providing trash receptacles, providing a copy of the security contract, building permit for the tent erection, pre-inspection by the Fire Department, lighting, noise issues, signage, regulation on food vendors, circulation, parking, restrooms, clean-up plan, hours of operation, dates of the event, etc.

**Rental of the property and conditions of use:** As part of the rental of the property staff is recommending the following:

- \$100 per day rental fee
- \$500.00 refundable security deposit for incidentals (lack of clean-up efforts)
- Indemnity and hold harmless language in favor of the city (city attorney can draft)
- Certificate of liability and auto insurance, with liability limits of \$2 million and auto limits of \$1 million



- Evidence of workers' compensation insurance with a waiver of subrogation
- Endorsement naming the city as an additional insured for general liability and auto liability

#### **IV. ALTERNATIVES:**

- Do not authorize Thrive Ministries to utilize the property at 100 Walnut for a proposed Kingdom Harvest Event;
- Make changes to the staff recommendations related to the property rental terms such as but not limited to rental fee, security deposit, etc. – The insurance requirements are directly from PARSAC.

#### **V. FISCAL IMPACT:**

The property rental fee could generate approximately \$500-\$600 depending on the duration of occupancy. The application fee for the temporary use permit is \$150.00 along with the business license fee and fire inspection fees.

#### **ATTACHMENTS:**

File Name	Description
 Thrive_Ministries_Request_for_Use_of_100_Walnut.pdf	Thrive Ministries Request Letter





Dear Marissa Trejo,

Hi my name is Octabiano Sigala and I am the pastor of Thrive ministries and I am writing this letter because we are interested in renting some land that the city owns for a 1 week special event. The land we are interested in renting is on the corner of Elm and Walnut. The event is called Kingdom harvest, which is a harvest festival where we will have many events for the community to participate in free of charge, as well as nightly church services under an outdoor tent. The events would include free food, bounce houses for the kids, haircuts for men and woman, raffles, clothes giveaways, mobile medical clinics so the community can give free screenings and prayer booths. We will be contacting local business to see if they would like to set up a booth so they can get their name out to the community as well as look for new hires if they are hiring. We would also like to hold a job fair for those businesses willing to participate and have workforce connection out there to connect people to resources that they may need. Our vision is to spread the message of Jesus Christ and the Kingdom of God as well as connect residents with resources they have within our community. This will be executed with the help of other churches in the area. Please contact me for any further questions.

Sincerely,

Octabiano Sigala

**THRIVE**  
**MINISTRIES**

2020 San Pablo Drive  
Coalinga Ca 93210  
Fresno County

PHONE 559.633.0305  
PHONE 559.362.6440  
EMAIL [thriveministries@outlook.com](mailto:thriveministries@outlook.com)