



Via Electronic Mail

January 27, 2026

Sean Brewer, City Manager
Shannon Jensen, City Clerk/Executive Assistant to the City Manager
CITY OF COALINGA
155 West Durian Avenue
Coalinga, CA 93210

CONTRACT AMENDMENT - FY 2024-25 HOUSING SUCCESSOR EXPENDITURE REPORT

Dear Mr. Brewer and Ms. Jensen:

This letter requests an amendment to our existing contract with the City of Coalinga ("City") to provide Housing Successor Agency reporting and advisory services implemented by Senate Bill 341, Assembly Bill 1793, and related legislation.

The City serves as the Housing Successor Agency to the former Coalinga Redevelopment Agency ("RDA"). The City inherited three vacant properties from the former RDA and is responsible for developing or disposing of these properties in accordance with state law.

In January 2026, the City and RSG met to discuss the disposition of Housing Successor Property #1 located at 180 N. Pierce Street (the "Property"), which is currently being utilized as a community garden managed by a local non-profit entity. RSG understands that the Housing Successor intends to transfer the Property to the City at fair market value in accordance with Health and Safety Code Section 33433. Upon execution of the transfer, the City intends to donate the Property to the non-profit entity managing the garden.

The budget amendment will allow RSG to provide disposition advisory services not contemplated in the original scope of services, as detailed below.

Additional Services

RSG will assist the City with the following:

- Draft documents necessary to transfer the Property from the Housing Successor to the City, including the City Council and Housing Successor Agency resolutions approving the purchase and transfer of the Property and corresponding staff report, public hearing notice, a Summary Report pursuant to Health and Safety Code Section 33433, and a deed. All documents will be reviewed by the City Attorney.
- Draft documents necessary for the City to transfer the Property to the local non-profit organization currently managing the community garden operating at the Property, including a purchase and sale agreement, City Council agenda materials, and a deed. All documents will be reviewed by the City Attorney.
- Attend two City Council meetings virtually to present the proposed dispositions, upon request by City staff

FEE ESTIMATE

The original contract amount was \$5,500. We are requesting an \$8,705 budget increase to assist the City with the disposition of 180 N. Pierce Street, for a total budget amount of \$14,205, charged on a time-and-materials basis under the terms of the original contract.

If you have any questions, please do not hesitate to contact Jim Simon at (714) 316-2120 jsimon@rsgsolutions.com. If this contract amendment is acceptable as written, please sign below indicating the tasks to be completed, or forward a contract in the City' preferred format. Thank you for the opportunity to assist the City.

Sincerely,
RSG, INC.

A handwritten signature in black ink, appearing to read "Jim Simon", with a stylized flourish at the end.

Jim Simon
Principal

APPROVED AND AUTHORIZED TO PROCEED:

Signature: _____

Printed
Name: _____

Title: _____

Date: _____