

# **MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA May 20, 2021**

**1. CALL TO ORDER 6:00PM** *Meeting also conducted via Zoom webinar for the public's participation.*

Council Members Present: Ramsey, Singleton, Adkisson, Horn

Others Present: City Manager Marissa Trejo, Assistant City Manager Sean Brewer, City Attorney Mario Zamora, Chief of Police Darren Blevins, Financial Services Director Jasmin Bains, Fire Chief Greg DuPuis, City Treasure Dawn Kahikina, Administrative Analyst Mercedes Garcia, Public Works and Utilities Coordinator Larry Miller

Council Members Absent: Ramirez

Others Absent: City Clerk Shannon Jensen

Changes to the Agenda: None

*Motion by Adkisson, Second by Singleton to Approve the Agenda for the Regular Meeting of May 20, 2021. Motion **Approved** by Roll-Call 4/0 Majority Vote. (Ramirez – Absent)*

**2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS**

**1. Precision Concrete Cutting Project Update**

Public Works and Utilities Coordinator Larry Miller gave a brief overview and update of the Precision Concrete Cutting project.

**3. CITIZEN COMMENTS**

Mayor Ramsey announced that Citizen Comments will be timed by the City Clerk. Citizens will be alerted when they have 10 seconds remaining. Citizen Comments can no longer be made via Zoom. Citizen Comments must be made in person or submitted in writing to the City Clerk no later than 5:00pm the day of the City Council meeting.

*The following individual(s) spoke under Citizen Comments:*

Mary Jones requested the microphones be adjusted in order for the audio to be picked up on her recording.

Dr. Peter Banos offered to assist the City in making the Coalinga Municipal Airport a safe and functional airport and compliant with the Federal Aviation Administration (FAA).

Nathan Vosburg reiterated his support to rename a portion of Durian Avenue to Lander Lane (*Item No. 5.3*) and Live Streaming of the City Council Meetings on Facebook (*Item No. 5.5*). Mr. Vosburg spoke in favor of renewing the City's contract with CannaRegs (*Item No. 6.3*). Mr. Vosburg spoke against Councilmembers launching investigations against each other stating it is waste of taxpayer money. Mr. Vosburg requested the Council develop a 5-year plan to help fund staff positions and commended the Financial Services Director on her work on the budget.

*The following individual(s) submitted written comment(s):*

Greg Cody – wrote in requesting the Council give more regard and follow the Council Code of Conduct. Mr. Cody also urged the Council follow the advice of the Financial Services Director.

Benjamin Kahikina of the Coalinga Chamber of Commerce – wrote in to request the City of Coalinga enter into a Professional Services Agreement with the Chamber of Commerce in the amount of \$15,000 as annual commitment to enhance the support of the business community.

#### **4. PUBLIC HEARINGS**

None

#### **5. CONSENT CALENDAR**

1. Approve MINUTES – May 6, 2021
2. Authorize Police Department to Change its CAD and RMS System to Mark 43
3. Authorize Staff to Honorarily Name a Position of Durian Ave, Outside of City Hall, as Lander Lane
4. Authorize the City Manager to Amend Police Department Sworn Job Descriptions
5. Direct Staff to Research Streaming of the City Council Meetings Live on the City's Facebook Page and Develop a Plan for Implementation to Present to Council
6. Adopt Resolution No. 4026 Approving a List of Projects to be Funded by SB 1: The Road Repair and Accountability Act and Further Authorize a Budget Expense in the Amount of \$353,505 to Execute the List of Projects Funded by SB 1 in the 2021/2022 Fiscal Year
7. Receive Report and Approve a Regulatory Permit for a Cannabis Retail Facility with Delivery and On-Site Consumption at 144 E. Durian Ave

*Councilman Horn pulled Item No. 5.7 for discussion.*

Assistant City Manager Sean Brewer clarified for Councilman Horn that this item referred to only the one side of the new Cookies building. The remaining portion of the building would not be opening at this time.

8. Adopt Resolution No. 4028 Accepting Unanticipated Revenue Derived from the Coalinga Police K9 Foundation

*Councilman Adkisson pulled Item No. 5.8 for discussion.*

Chief of Police Darren Blevins gave a brief overview of the item.

9. Adopt Resolution No. 4027 Authorizing the Commencement of Proceedings in Connection with the Financing of a Fire Truck, Providing for the Reimbursement to the General Fund for Funds Expended in Purchasing the Truck, Retaining a Municipal Advisor, a Placement Agent and a Bond Counsel and Directing Certain Actions with Respect thereto
10. Authorize the City Manager to Execute a Task Order with Blackwater Engineering to Prepare a Preliminary Engineering Report related to the Water Filtration Plant in Connection with the 2020 Water Bond Projects
11. Public Works, Utilities & Community Development Monthly Report for April 2021

Assistant City Manager Sean Brewer gave a brief overview of the item.

*Motion by Horn, Second by Adkisson to Approve Consent Calendar Item Nos. 5.1 through 5.11. Motion **Approved** by Roll-Call 4/0 Vote. (Ramirez – Absent)*

## **6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS**

1. Discussion, Direction Regarding the Fiscal Year 2021-2022 Proposed Budget  
**Jasmin Bains, Financial Services Director**

Financial Services Director Jasmin Bains gave a brief overview of the item.

Mayor Ramsey called for a 10-minute break at 7:17pm.

Mayor Ramsey resumed the meeting at 7:32pm.

*Consensus of the Council is to include 1 Full Time Custodian, 2 Full Time Groundskeepers, 1 Accountant, 2 Police Officers (to reopen Investigations Unit) and 1 Full Time Code Enforcement Officer, 1 Fire Division Chief and \$15,000 Stipend to the Coalinga Chamber of Commerce in the 2021-2022 Fiscal Year Budget.*

2. Discussion, Direction and Potential Action Regarding the Installation of Benches in Various Locations in the City  
**Sean Brewer, Assistant City Manager**

Mayor Pro-Tem Singleton gave a brief overview of the item.

*Consensus of the Council is to include \$20,000 in the 2021-2022 Fiscal Year Budget to start the project. Staff will bring additional information back for Council's consideration.*

3. Council Consideration and Potential Action Related to Renewing the City's Contract with CannaRegs  
**Sean Brewer, Assistant City Manager**

Assistant City Manager Sean Brewer gave a brief overview of the item.

*Consensus of the Council is **Discontinue** use of the CannaRegs system and not renew the contract at this time.*

4. Discussion, Direction and Potential Action regarding Upgrading Police Department's Dispatch Radios / Repeater and Officer Hand Held Radios to meet California Department of Justice Requirements

**Darren Blevins, Chief of Police**

*Motion by Adkisson, Second by Horn to Approve the upgrade to the Police Department's Dispatch Radios / Repeaters and Officer Hand-Held Radios to meet California Department of Justice Requirements. Motion **Approved** by Roll-Call 4/0 Vote. (Ramirez – Absent)*

## **7. ANNOUNCEMENTS**

### City Manager's Announcements:

City Manager Marissa Trejo announced that the COVID-19 vaccination clinic scheduled for Saturday, May 29, 2021 at the Fire Department has been cancelled and will be scheduled at a later date. Fire Department personnel is currently being trained to administer the vaccine. Once that training is complete, the department will begin going out into the community to administer the vaccine to anyone interested in receiving it.

Mrs. Trejo announced that the Youth in Government Program has unfortunately had a slow start, therefore the application period will be reopened on Monday, May 24, 2021 for anyone interested in participating.

The City's Let Freedom Ring celebration will be held on Saturday, July 3, 2021. Mrs. Trejo thanked all the community partners who are helping sponsor the event. Coalinga-Huron Recreation and Parks District offered use of the Sports Complex, the Chamber is assisting with special event insurance, and Mid Valley Disposal has donated porta potties and trash receptacles. Anyone interested in being a vendor or participating the car show must have their applications in by June 3, 2021.

Mrs. Trejo went on to announce she recently attending the Warden's Advisory Committee Meeting at Pleasant Valley. They are involved with several upcoming events:

May	Clothing Drive to benefit the Coalinga Middle School
August	Assisting with the City's National Night Out event
September	Participating in World Peace Day and Our Promise Campaign
October	Funding the full cost need to bring the Lisa Project to the City of Coalinga

From the period of October 2020 to April 2021 Pleasant Valley has donated \$29,000 to various non-profits. I do not believe they are always recognized for just how much they give back to the community.

For one full week in October the Lisa Project will be setup in the Council Chambers at City Hall. The Lisa Project is a unique interactive experience about child abuse prevention and awareness. The school will have the opportunity to bring over their kids, 16 years and old, to participate in the project and it will coordinate with the Police and Fire Department's open house. There is no cost to participate and there will be a counselor onsite and information will be available on reporting child abuse.

### Council Member's Announcements:

None

### Mayor's Announcements:

Mayor Ramsey wanted to remind the public of the Pancake Breakfast with the Fire Department on Saturday, May 29, 2021 and the Water Fights scheduled for Monday, May 31, 2021.

Mayor Ramsey also wanted to remind the public of the City's Veteran's Banner Program. The banners are usually hung on the Thursday before the Memorial Day holiday and stay up through the Veteran's holiday. Banners can be purchased through the City. Anyone interested in purchasing a banner or are interested in having their banner hung, please visit the City's website at [www.coalinga.com](http://www.coalinga.com) or contact Kristi Anderson at (559) 935-1533 x150.

## **8. FUTURE AGENDA ITEMS**

Mayor Ramsey requested a Future Agenda Item for information on grants that may be available to assist with airport projects.

## **9. CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATIONS – Government Code Section 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga's International Association of Firefighters
2. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation: Significant Exposure to Litigation pursuant to Government Code Section 54956.9(b)

## **10. CLOSED SESSION REPORT**

None

## **11. ADJOURNMENT 8:20 PM**

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Ron Ramsey, Mayor

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Shannon Jensen, City Clerk

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Date