

## Staffing Levels

### **216.1 PURPOSE AND SCOPE**

The purpose of this policy is to ensure that proper supervision is available for all shifts. The Department intends to balance the employee's needs against the need to have flexibility and discretion in using personnel to meet operational needs. While balance is desirable, the paramount concern is the need to meet operational requirements of the Department.

### **216.2 MINIMUM STAFFING LEVELS**

Minimum staffing levels should result in the scheduling of two sworn persennell on duty at all times.

#### **216.2.1 SUPERVISION DEPLOYMENTS**

Minimum staffing levels should result in the scheduling of at least one supervisor or staff on duty whenever possible. A Corporal or officer may act as a supervisor for a limited period of time with prior authorization from the Operations Commander.