

City of Coalinga

155 W. Durian

Coalinga, CA 93210

Firefighter/Paramedic (Reserve)

Pay Class: Fire Reserve

FLSA Non-Exempt

DEFINITION

Under the general supervision of a Fire Captain or “Officer-in Charge (OIC)”, fights fires, mitigates hazardous materials emergencies and staffs ambulances in the protection of life and property; participates in fire prevention activities and fire company inspections; assists with the operation and maintenance of fire apparatus, firefighting/rescue equipment and ambulances; may supervise ambulance operations while on emergency calls; and performs other duties as assigned. Reserve Firefighter/Paramedics work side by side with paid fire personnel when assigned to work part-time on shifts, or responding to emergencies from home when called. This position is a “career development” position that prepares individuals for entry into the full time fire service career path.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Each individual in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Rescues persons endangered by fire or other hazards.
- Provides treatment for victims at the scene of an emergency and during transport to a hospital via ground and/or air ambulance.
- Renders Advanced Life Support (ALS) services consistent with Fresno County Emergency Medical Technician-Paramedic policies and procedures.
- Maintains records and makes reports concerning emergency medical care procedures and billing.
- Responds to alarms, lays hose lines, holds nozzles to direct stream of water onto fires.
- Raises, lowers and climbs ladders; performs roof top ventilation; conducts overhaul, salvage and clean-up operations.
- Assists in the mitigation of emergencies involving hazardous materials.
- Effectively operates at appropriate levels in the Incident Command System (ICS) used by the City of Coalinga.
- Assists in the maintenance of all department apparatus, equipment, fire hydrants, fire hose, alarm systems and office equipment.

- Performs general maintenance necessary to upkeep department buildings; sweeps and cleans station floors and rooms, washes walls, floors and windows.
- Participates in “Code Enforcement” inspections to identify hazards; addresses violations and assists with fire investigations to determine preliminary fire cause.
- Participates in all fire drills and training exercises when on duty or as scheduled.
- Responds to fire calls and other emergencies during non-duty hours when required.
- Drives a fire truck, engine, ambulance or other fire apparatus if qualified.
- Wears a uniform; maintains a clean and neat appearance.
- Performs a variety of general clerical office duties; and assists members of the public who are seeking information about the City or Fire Department.
- Performs other duties as assigned.

QUALIFICATIONS

(1) Required Qualifications

Education: High school diploma or equivalent.

Experience: None required.

Licenses: Valid State of California Drivers License, Class C; must be insurable under the City’s insurance policy without the City incurring any additional premiums or costs.

Certifications: Must possess California State Paramedic Certification; must be able to obtain the Fresno County Certification as a Paramedic within 30 days of appointment and maintain Fresno County’s Paramedic certification as a condition of continued employment.

Other: Must be 18 years of age at time of appointment; be a U.S. citizen or legal resident alien; and pass a thorough background investigation, psychological evaluation and physical examination with drug test.

Classification: Successful applicants will be started under the classification of Reserve Paramedic, and will automatically be reclassified to Reserve Firefighter-Paramedic upon completion of the Coalinga Fire Department firefighter training.

(2) Desirable Qualifications

Experience: Successfully completed a California Firefighter I Academy, or possess some firefighter training and experience.

One year experience providing Advanced Life Support level care in the prehospital setting.

NOTE: It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.

KNOWLEDGE, SKILLS AND ABILITIES

NOTE: The following are a representative sample of the KAS's necessary to perform essential tasks of the position.

Knowledge of: The organizational structure of the department; geographical configurations and characteristics of the response districts; department operating procedures for administration, emergency operations, incident management systems; working knowledge of appropriate methods of patient care used within the Paramedic scope of practice. Standard fire fighting operations, procedures, equipment and safety precautions; fire chemistry; federal, state and local agency laws and regulations pertaining to emergency service, fire safety and occupancy loads; safe driving procedures; basic mechanics; English usage, spelling, grammar and punctuation; principles and procedures of recordkeeping; and techniques used in dealing with the public.

Skill and Ability to: Analyze the potential threat to life and property; administer first aid, Advanced Life Support (ALS) and CPR; use, maintain and service emergency medical equipment, fire apparatus, fire pumps, hoses, ladders and other standard firefighting tools, such as hand tools, saws, radios, pagers and telephones. Learn city streets and addresses. Comply with all applicable traffic laws while maintaining a safe response at speeds appropriate to road, traffic and weather conditions. Understand and follow oral and written directions. Communicate effectively in written and verbal form. Keep accurate and orderly records; complete forms and reports; maintain confidentiality of sensitive information and documents; and establish and maintain effective working relationships with supervisors, peers, and the general public.

ATTITUDE

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS

NOTE: The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.

Perform work within the fire station environment and outdoors in a life threatening, hostile environment during emergency operations; lift and carry heavy equipment, such as a standard 24- foot fire service aluminum ladder weighing 60 pounds and half (1/2) of a 35 foot fire service aluminum ladder weighing 135 pounds. Must be able to lift and carry people, such as half (1/2) of the weight of a gurney weighing 81 pounds plus the average weight of a male adult weighing 196 pounds plus the 02 unit (bag) weighing 25 pounds for a total weight of 151 pounds. Endure periods of extreme heat and physical exertion; and enter burning areas and other hazardous situations. Ability to stand, sit, walk, talk and hear; climb, balance, stoop, kneel, crouch, crawl and smell; use hands and fingers to handle and operate objects, tools, controls, etc; reach with hands and arms; and perform frequent, repetitive motions with hands, wrists and arms. Mental application uses memory for details, verbal instructions, emotional stability,

discriminating thinking and creative problem solving. Individual must exercise good judgment and be flexible and sensitive in response to changing situations and needs.

Approved by: _____
Marissa Trejo, City Manager Date