

MINUTES CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA January 2, 2020

1. CALL TO ORDER 6:00PM

Council Members Present: Lander, Ramsey, Stolz, Adkisson, Singleton

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Police Chief Darren Blevins, Assistant City Manager Sean Brewer, Financial Services Director Jasmin Bains, City Treasurer James Vosburg (*called in remotely*), and Senior Administrative Analyst Mercedes Garcia, Fire Chief Dwayne Gabriel

Council Members Absent: None

Others Absent: None

*Motion by Ramsey, Second by Stolz to **Approve** the Agenda for the Meeting of January 2, 2020. Motion **Approved** by a 5/0 Majority Voice Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Swearing in of Police Commander Sean Young

Police Chief Darren Blevins swore-in Police Commander Sean Young.

2. Swearing in of Police Officer Brian Meza
3. Swearing in of Police Officer Nathan McGough

Police Chief Darren Blevins swore-in Police Officers Brian Meza and Nathan McGough.

Mayor Lander asked how many Police Officers do we have now?

Chief Blevins said we now have 16 with one to go.

Mayor Lander called for 10 to 15 minute break at 6:07pm and he reconvened the meeting at 6:18pm.

4. Presentation of the FY 2019-2020 Adopted Budget

Financial Services Director Jasmin Bains introduced Junior Accountant Jacob Del Cid who will be presenting the budget document to the Council. Ms. Bains thanks Mr. Del Cid for all his help on the budget.

Mr. Del Cid gave a brief presentation of the FY 2019-2020 Adopted Budget. An electronic copy of the FY 2019-2020 Budget is available on the City's website under the Finance page and hard copies are available through the Finance Department for approximately \$38.00.

Mayor Lander commented on how precise the budget document is and how easy it is to navigate.

Ms. Bains explained the purpose of the document is to make it easy to understand. We have added charts and graphs so you can see historical information of how expenses are trending year to year in each department and the City as a whole.

3. CITIZEN COMMENTS

Ms. Orozco (?) expressed concern over the unsafe traffic in her area. She lives at the corner of Meadow and Sunflower which is near the hospital over by the trailer park. She lives at the end of a U and her car is now the third vehicle that has been hit. It was a hit and run. She is here to night to ask for the Council's assistance to help keep the area safe. She fears it is just a matter of time before a child, adult or pet is injured. Ms. Orozco thanked City Manager Marissa Trejo for her help in directing her to the appropriate people to speak with regarding the issue.

Mayor Lander asked, if Ms. Orozco had spoken with the Police Chief?

Ms. Orozco answered yes, we have made our report with him. We understand a traffic study may need to be conducted and a speed limit meter may need to be posted in the area.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Check Register: 11/01/2019 - 11/30/2019
2. Direct Police Department to Carry Naloxone

Councilwoman Stolz pulled Item No. 2 for discussion.

Councilwoman Stolz asked the Chief why he would want to use a local doctor, what is your thought process?

Chief Blevins stated he wanted to keep the services local. Most of the doctors in town know what we are dealing with. I would prefer to have a local doctor come in to show the officers what to look for if someone is exposed to the drug and how to administer the medication.

Councilwoman Stolz asked if the doctor will be the person who will administer it?

Chief Blevins said no, the officers would be taught by the doctor on how to administer it should they need to while out in the field.

Councilwoman Stolz asked if the officers would be carrying it on them?

Chief Blevins answered yes, that is correct.

Councilwoman Stolz explained she was concerned officers would have to wait until a doctor could be contacted to administer the medication.

Chief Blevins explained there are requirements that we must be trained in recognizing when it is needed and the proper use of the medication. That is the only involvement the doctor would have, and the officer would handle it from there.

Councilman Singleton asked who would carry the medication?

Chief Blevins explained, depending on what brand we choose, and the cost associated, I would like everyone to carry it. If that is not financially feasible then at least the Sergeants would carry it.

Councilman Singleton asked if they would carry one can or one injectable?

Chief Blevins stated he will purchase whatever the Council authorizes.

Councilwoman Stolz said it can be administered by injection or inhaled.

Councilman Singleton mentioned they are utilizing it at the prison, but it can take at least four to five to bring a person back. I believe doctors recommend using only two or three but for liability issues they will use more to ensure the individual is brought back.

Chief Blevins commented that the medication was recently used at the Fresno Yosemite Airport on a passenger and it took two to bring her back.

Mayor Lander said it is very effective.

Chief Blevins mentioned that a nonprofit organization donated a first aid kit and a Narcan nasal spray for Canine Officer Eli to carry.

Mayor Pro-Tem Ramsey asked about the expiration date of the medication.

Chief Blevins stated he did not know, but it would depend on when and who we purchase from.

Councilwoman Stolz said she believes the nasal spray has a longer shelf life.

Chief Blevins commented that the medication needs to be stored properly as it can be susceptible to the heat and cold.

Mrs. Mary Jones asked if the Fire Department is already carrying the medication?

Councilwoman Stolz answered yes.

3. Direct Staff to only Waive Business License Fees for New Businesses whose Business is Located within the City of Coalinga
4. Adoption of Resolution No. 3940 Authorizing the Submission of a HOME Application to the State Department of Housing and Community Development and Identifying the 32 Unit Coalinga Senior Apartments Project as the Project Beneficiary if Awarded and Further Authorizing the City Manager to Enter into an Owner Participation Loan Agreement for the Deferral of Impact Fees
5. Housing Successor Agency Consideration of Resolution No. SA 332 Supporting the Allocation of Housing Bond Proceeds in the Form of a Loan to the 32 Unit Senior Housing Development Project Located at the Corner of Elm and Walnut
6. City Council of the City of Coalinga Adoption of Resolution No. 3938 Authorizing Submittal of a 2019 HOME Application for Funding, its Agreement, and any Amendments Related Thereto
7. City Council Approval of Resolution No. 3939 Approving Changes to the Homebuyer and Housing Rehabilitation Program Guidelines
8. City Council Adoption of Resolution No. 3941 Authorizing the Submission of an Application for the Affordable Housing and Sustainable Communities (AHSC) Program

9. Council Approval of a Professional Service Agreement with AM Consulting to Provide 2015 Urban Water Management Plan
10. Authorize the Purchase of Audio/Video Equipment to Modernize City Council Chambers

Mrs. Mary Jones asked where will the equipment be purchased and who did you discuss it with?

City Manager Marissa Trejo said she was not sure what was meant by "who did you discuss it with", but the budgeted amount to upgrade the equipment was \$20,000. The items to be purchased will be audio/video equipment such as new projectors, screens, microphones, audio, recording and streaming equipment.

Mrs. Jones asked if the Council is being asked to allocate the money for it or approving the purchase. She is concerned that staff did not consult a specialist and wants to ensure we get the biggest bang for our buck.

Assistant City Manager Sean Brewer stated he and Larry Miller have been working on it and they already have a list of what is needed. The two have consulted with people in town.

Mrs. Jones asked if quotes on specific items to be purchased were included in the staff report?

Mr. Brewer said he does not believe they were as prices and products could change depending on availability and which vendors we use.

11. Transient Occupancy Tax 10 Year Revenue Projection (Informational Only)
12. Council Approval of a Budget Allocation for the Construction of a Splash Pad at Frame Park and Further Authorize the City Engineer to Advertise Bids
13. Approve the Renewal of the Exclusive Authorization and Right to Sell Agreement between the City of Coalinga and Mid State Realty
14. Police Department Monthly Report for October 2019 and November 2019

*Motion by Adkisson, Second by Ramsey to **Approve** Consent Calendar Item Nos. 5.1 through 5.14. Motion **Approved** by a Roll-Call 5/0 Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Review and Possible Approval Memorandum of Understanding between the City of Coalinga GSA and Pleasant Valley GSA
Mario Zamora, City Attorney

City Attorney Mario Zamora gave a brief overview of the item, stating as you know 100% of the City's water allocation comes from surface water, no ground water is received. The Council is basically being asked to approve an Agreement to cooperate with the Pleasant Valley GSA and develop a GSA plan together. Once the plan is complete it will be sent to the state and kept on file. There is no real impact to the City other than staff time. The Pleasant Valley GSA will shoulder the vast majority as their territory is much larger than Coalinga's.

Mayor Lander commented that the Pleasant Valley Water District has been in effect for quite a few years. It is nice to see this finally come to fruition.

Mr. Zamora stated the City will be providing data such as how many acre feet we pump out per year to service the City's residents and estimate how much will be needed in the future. The point is to make the available groundwater that comes from rainfall and the Sierras sustainable.

Mayor Pro-Tem Ramsey commented that we may not use it, but we do have groundwater. He would like to ensure something is added to the plan to say we could use it in the future if Sacramento cuts us off for some reason.

Mr. Zamora answered yes, that is the reason it is so important to enter into the agreement and participate in developing the plan and not leave it to the State. Staff will have the input in saying that all the available groundwater cannot be used because the City may need some someday.

*Motion by Adkisson, Second by Singleton to **Approve** a Memorandum of Understanding between the City of Coalinga and the Pleasant Valley GSA. Motion **Approved** by a Roll-Call 5/0 Majority Vote.*

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo announced tickets for the Annual Chamber Dinner went on sale yesterday. Mrs. Jensen recently sent out an email and she wanted to ensure everyone received it. The event will be on Saturday February 1, 2020. Any Council Members interested in attending should respond to the email no later than Monday, January 6, 2020.

Mayor Lander announced he and his wife will be attending the Annual Chamber Dinner.

Councilwoman Stolz said she would like to RSVP as well.

Mrs. Trejo announced the ICSC RECon event will be May 17th through the 19th. Any Council Member interested in attending should let Mrs. Jensen know.

Mrs. Trejo announced the Cemetery District is selling bricks for \$50.00 each to build a fence around the cemetery. Anyone interested should reach out to the Cemetery District. Faith Christian is accepting payment for the bricks on behalf of the Cemetery District. The purchase is considered a donation and the names of the individuals will be printed on them.

Mrs. Mary Jones stated they will print whatever the donor wants on the brick.

Mayor Pro-Tem Ramsey commented that the gate at the cemetery has a wire across the parking lot right now because people have been breaking the water boxes and these boxes cost \$100.00 apiece. The cemetery remains open during the day while staff is there, from 7:00am to 3:00 or 4:00pm. Mr. Ramsey urged people to be aware of the wire cable. If it is hit, the person who hit it will be responsible.

Council Member's Announcements:

Assistant City Manager Sean Brewer announced Westland Water District will have the canal shutdown from January 13th through January 17th while PG&E conducts their annual maintenance. He urges the community to conserve water during the shutdown. The information is on the Community Pride Sign, notices have gone out with the utility bills and we will also be utilizing the City's Civic Ready mass notification system.

Mayor's Announcements:

Mayor Lander wished everyone a very successful New Year. This past year has been great working with everyone, and I look forward to working with all of you again this year. We have a great staff and we could not do what we do with out them.

8. FUTURE AGENDA ITEMS

None

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Portion of APN(S): 083-020-63ST, 60ST, 58ST, 56ST, Coalinga, CA. CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora; and Sean Brewer, Assistant City Manager. NEGOTIATING PARTIES: AMG & Associates and/or assign. UNDER NEGOTIATION: Price and Terms of Payment
2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Vacant Land (APNs: 072-131-06; 072-131-07; and 072-131-08) located in the City of Coalinga near the NW corner of Elm Avenue and Fourth Street. CITY NEGOTIATORS: City Manager, Marissa Trejo; and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Walid Saif Muharram. UNDER NEGOTIATION: Price and Terms of Payment

Mayor Lander will be recusing himself from Closed Session Item No. 10.2.

3. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): Coalinga Police Officer's Association

10. CLOSED SESSION REPORT

None

10. ADJOURNMENT 6:56PM

Ron Lander, Mayor

Shannon Jensen, City Clerk

Date