

Minutes

CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA August 1, 2019

1. CALL TO ORDER 6:00PM

Council Members Present: Lander, Ramsey, Stolz, Adkisson, Singleton

Others Present: City Manager Marissa Trejo, City Attorney Mario Zamora, Community Development Director Sean Brewer, Interim Police Chief Darren Blevins, Administrative Analysis Mercedes Garcia, and Fire Chief Dwayne Gabriel

Council Members Absent: None

Others Absent: James Vosburg, Jasmin Bains

*Motion by Stolz, Second by Ramsey to **Approve** the Agenda for the Meeting of August 1, 2019. Motion **Approved** by a 5/0 Majority Voice Vote.*

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Presentation of Outstanding Service Provided by the Coalinga Police Department's Communications Center

Item No. 2.1 Tabled until the Public Safety Dispatchers are off duty.

Interim Police Chief Darren Blevins presented Outstanding Service certificates to Bernice Nieto Rizo, Brittani Avila, Karina Torres, Stacy Anderson and Vanesa Gonzales for their outstanding service provided while on duty in the Coalinga Police Department's Communications Center.

2. Employee of the Month for July 2019 - Public Safety Dispatcher Berenice Nieto Rizo

Item No. 2.2 Tabled until Public Safety Dispatcher Bernice Nieto Rizo is off duty.

Interim Police Chief Darren Blevins presented Public Safety Dispatcher Bernice Nieto Rizo with an Employee of the Month certificate for July 2019.

3. CITIZEN COMMENTS

Ms. Melanie Vargas thanked the Police Department and Fire Department staff for helping her to the hospital after her recent health issues.

4. PUBLIC HEARINGS

1. Introduce and Waive the First Reading of Ordinance No. 831 Amending the Planning and Zoning Code Related to Legal Non-Conforming Structures and Uses (City Initiated Zoning Text Amendment Application ZTA 19-02)

Sean Brewer, Community Development Director

Community Development Director Sean Brewer gave a brief overview of the item.

Mayor Lander opened the Public Hearing for questions and comments. Seeing none, Mayor Lander closed the Public Hearing.

*Motion by Adkisson, Second by Singleton to Approve the First Reading of Ordinance No. 831 Amending the Planning and Zoning Code Related to Legal Non-Conforming Structures and Uses (City Initiated Zoning Text Amendment Application ZTA 19-02). Motion **Approved** by a 5/0 Roll-Call Vote.*

5. CONSENT CALENDAR

1. Approve MINUTES - February 21, 2019 (Amended Special)
2. Check Register: 06/01/2019 - 06/30/2019
3. Authorize City Manager to Update City Personnel Rule with the Assistance of Liebert Cassidy Whitmore
4. Approve Changes to the Gimme Love Animal Shelter Services Contract

Mrs. Mary Jones requested Item No. 5.4 be pulled for discussion.

Mrs. Mary Jones asked what changes are being made to the contract?

Interim Chief of Police Darren Blevins gave a brief overview of the change, stating the term "on call field officer" will be removed from Section C. 3. on page 2 of the contract. Gimme Love requested the change in the language.

Mrs. Mary Jones, referencing same section, asked what would be considered, "in a timely manner" for a Gimme Love employee to respond.

Interim Police Chief Darren Blevins stated, if it is a vicious dog or a dog bite, the Police Department will respond upon receiving the call. Gimme Love will respond within their hours of operation. If it is a deceased animal in the road that constitutes a public hazard, the Police Department will handle it.

5. Authorize Replacement of Police Department's Building-Wide UPS System
6. SLESF (COPS) Grant Spending Plan for FY 19/20
7. Authorize the Police Department to Install a Negative Pressure Odor Solution

Mrs. Mary Jones requested Item No. 5.7 be pulled for discussion.

Mrs. Mary Jones asked what is this item referring to and why does the Police Department need it?

Interim Police Chief Darren Blevins explained that sometimes the Police Department will take in certain odorous evidence. By installing a negative pressure odor solution system, the odor would be removed from

the building without having to open the back door, making the work environment safer and healthier for employees.

8. Authorize Purchase of Two New Ambulances

Councilwoman Stolz pulled Item No. 5.8.

Councilwoman Stolz commended the Fire Department for spending Intergovernmental Transfer ("IGT") funds. She asked Fire Chief Dwayne Gabriel to explain what the funds are how the funds can be used.

Fire Chief Dwayne Gabriel explained the program was setup in 2006 for government-based healthcare providers. As a fire department, we meet this definition and because we participate in the Medicaid funding program, we receive federal reimbursement. Over the past 5 to 6 years we have accumulated approximately \$3M in IGT funds. These funds are restricted and can only be spent on healthcare related purchases. The purchase of these new ambulances is a perfect use of these funds. This money is separate from the General Fund.

Mayor Pro-Tem Ramsey asked Chief Gabriel to explain how different the ride in the ambulance will be for the patients.

Chief Gabriel stated, they are trucks so that's the intent, that it will be a nicer ride.

9. Authorize Purchase of Gurneys and Loading Mechanisms for Ambulances

Councilwoman Stolz pulled Item No. 5.9.

Councilwoman Stolz asked if this purchase was also with IGT funds?

Chief Gabriel said yes, the gurneys we have now are beyond their useful life. This mechanism was available in 2016, but we really didn't have the money at the time. These will be safer for the patients and for our crew.

10. Approve and Renew Contract with Fresno County for Ambulance Service

Councilwoman Stolz pulled Item No. 5.10.

Councilwoman Stolz stated her request to pull Item Nos. 5.8, 5.9 and 5.10 all went together. She has no further questions.

11. Fire Department Report – June 2019

*Motion by Stolz, Second by Adkisson to Approve Consent Calendar Item Nos. 5.1 through 5.11. Motion **Approved** by a Roll-Call 5/0 Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Discussion, Direction and Potential Action Regarding the Landscaped Medians on Monterey Street from Polk to Washington, Washington from Sunset to Monterey, Cherry Lane Medians, and the N. Princeton Median at Washington

Sean Brewer, (I) Public Works & Utilities Director

Councilman Adkisson stated he had requested this item for discussion. The medians are in very poor condition and I would like to see something done with them. I counted 20 dead, or near dead, trees on the

few medians listed here. I've had several people approach me with questions about when the City will do something about them.

Community Development Director Sean Brewer explained staff could put together a landscape project to address all the medians. Unfortunately, we are restricted from putting turf in, but we can use a similar desert landscape design like what is being put in on Phelps with the West Hills College project. Because its drought tolerant it will cut down on water usage and maintenance.

Mayor Lander agrees with Councilman Adkisson that the medians are an issue and need to be addressed. I would like to request a Future Agenda Item for staff to bring back a few different landscape concepts.

Mayor Pro-Tem Ramsey mentioned the City of Shafter recently redid the main road that connects Highway 99 and Interstate 5. They used stamped concrete and it looked really nice.

Mr. Brewer provided the Council with a handout of the general concept of what the median at Phelps will look like. As you can see, there are rock features, stamped concrete and some trees. Overall, it has nice color.

Mayor Lander said yes, that looks nice and agreed that it would cut down on the maintenance.

Consensus of the Council is for staff to bring back a few design concepts.

2. Council Direction Regarding One (1) Future Vacancy on the Planning Commission
Sean Brewer, Community Development Director

Community Development Director Sean Brewer stated Commissioner Joshua Sailer's term on the Planning Commission is expiring on September 3, 2019. Commissioner Sailer is currently serving as the Chairman on the board. He has served since 2011 and has expressed interest in reappointment by the Council.

Mayor Lander mentioned he spoke with Commissioner Sailer as well and agreed that he did express interest in continuing to serve on the Commission. He also spoke with a few of the other Commissioners and asked for their honest opinion and they stated they are happy with the job he has been doing. Mayor Lander would like to recommend Commissioner Sailer's reappointment to the board.

Councilwoman Stolz suggested the Council open it to the public like we've done in the past.

Mayor Pro-Tem Ramsey commented that he believes the Council only did that when the person wasn't seeking reappointment.

*Motion by Ramsey, Second by Lander to Reappoint Joshua Sailer to the Planning Commission for an Additional Term. Motion **Approved** by Roll-Call 4/0 Majority Vote. (Stolz Voted "No").*

3. Discussion, Direction and Potential Action Regarding California Statewide Local Streets and Roads Needs Assessment Funding
Sean Brewer, (I) Public Works & Utilities Director

Community Development Director Sean Brewer gave a brief overview of the item, stating participating cities have been asked to collectively contribute to the League of California Cities' goal of \$75,000 to complete the street and roads needs assessment report which is produced every two years. Based on the City's population, our suggested contribution would be \$300. The comprehensive data provided by the Assessment has been used to advocate against and avoid significant cuts to local transportation funding over several state budget cycles. Staff believes it is money well spent and a cheap way to have the City's interests represented.

Mayor Lander asked if all 480 cities in the State of California will contribute?

Mr. Brewer said he doesn't know but I imagine most League members do.

Mayor Lander said he doesn't have an issue with contributing but wonders how effective it is considering the condition of the roads up and down the State of California.

Councilman Adkisson asked what would the City get out of it?

Mr. Brewer explained the money will be used to help hire a consultant, an expert, to produce a needs report on the roads which will provide the data needed to backup what we are telling the State we need in funding to repair and maintain our roads. The consultants are more knowledgeable and more equipped to argue with the legislators in technical terms. It also helps in holding the legislators accountable for the funds that are earmarked for roads.

*Motion by Stolz, Second by Adkisson to Approve the Suggested Contribution Amount of \$300 to the League of California Cities' Statewide Local Streets and Roads Needs Assessment Funding. Motion **Approved** by Roll-Call 5/0 Majority Vote.*

4. Discussion and Direction Regarding the Creation of an Adopt-A-Spot Program for the City of Coalinga

Marissa Trejo, City Manager

City Manager Marissa Trejo gave a brief overview of the item.

Mayor Lander likes the program and would like to see it implemented in the City of Coalinga.

Mrs. Trejo said the Public Works Department would oversee the program.

Mayor Lander asked if students needing to fulfill community service requirements could receive credits with this program.

Mrs. Trejo answered yes, I believe they are required to do 40 hours of community service and this could be a way for them to fulfill those requirements.

Ms. Melanie Vargas stated the requirement is 60 hours and she suggested the Council include the center medians. It may create community pride and help with community involvement.

Consensus of the Council is for staff to bring back information for the program for Council's consideration and approval.

7. ANNOUNCEMENTS

City Manager's Announcements:

City Manager Marissa Trejo reminded everyone to please come out to enjoy the City's 3rd Annual National Night Out event on Tuesday, August 6, 2019 from 5:00pm to 8:00pm downtown in the plaza. There are 500 sets of school supplies available. This year we are including a program for kids with good grades. Students will show their report cards to the Coalinga-Huron Unified School District booth and receive a raffle ticket to win prizes. There will be food, entertainment, vendor and informational booths.

Councilwoman Stolz asked when can people start setting up?

Mrs. Trejo said the roads will be closed at 2:00pm and people can start to set up as early as 3:00pm.

Council Member's Announcements:

None

Mayor's Announcements:

Mayor Lander mentioned that two gentlemen made a presentation at the Fresno Council of Governments meeting about solar powered airplanes. It was an impressive presentation and they are currently looking for test sites in rural areas. I invited them to meet with staff. Mayor Lander also mentioned he had a meeting with a gentleman who is interested in building an assisted living Alzheimer facility in Coalinga and he will be meeting with Mr. Brewer on Monday.

8. FUTURE AGENDA ITEMS

Mayor Lander requested that staff research the cost to install hands-free handicap access for the front doors of City Hall.

City Manager Marissa Trejo indicated that staff is in the process of this now and expects the installation will be completed within the next month.

Mayor Lander asked Mr. Brewer to speak to the status of the Forest Avenue reconstruction project.

Community Development Director Sean Brewer explained there should be quite a bit of movement soon now that the City is compliant with our single audit reports.

Mayor Pro-Tem Ramsey asked about the Cambridge signalization?

Mr. Brewer indicated it is the same situation, now that we are in compliance with the single audits, we will be able to move forward. Staff is currently working on obtaining the necessary rights-of-way and then we can go out to bid.

Mayor Pro-Tem Ramsey asked about the status of the underground utility project?

Mr. Brewer indicated it is in the hands of PG&E. The City had provided the required information to PG&E about 3 years ago. We follow up with them periodically, but we always get the same response, that they are working on it. Unfortunately, I don't believe it's a priority for them, especially with the recent fires.

Mayor Lander expressed appreciation of staff in all departments for all they are able to do while being short staffed.

9. CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APNs: 071-084-01, 071-084-02, 071-084-03, 071-084-21 and 071-084-06 located in the City of Coalinga on the SW corner of Elm Avenue and Cherry Lane. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Tranquility Chevrolet, Inc. UNDER NEGOTIATION: Price and Terms of Payment

2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: APNs: 071-084-01, 071-084-02, 071-084-03, 071-084-21 and 071-084-06 located in the City of Coalinga on the SW corner of Elm Avenue and Cherry Lane. CITY NEGOTIATORS: City Manager, Marissa Trejo and City Attorney, Mario Zamora. NEGOTIATING PARTIES: Sayler American Inc. UNDER NEGOTIATION: Price and Terms of Payment
3. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo; City Attorney, Mario Zamora. EMPLOYEE (ORGANIZATION): General Employees

10. CLOSED SESSION REPORT

None

11. ADJOURNMENT 6:54PM

Ron Lander, Mayor

Shannon Jensen, City Clerk

Date