

## D. Turnaround Time and Laboratory Results

BC Laboratories, Inc. utilizes Promium's Element Laboratory Information Management System (LIMS) for all laboratory data management operations

All reports generated by BC Laboratories include information necessary for proper sample, client identification, and complete results reporting. Report package includes:

- Cover sheet contain information pertaining to sampling procedures (project name/title, collection date, sampling location, sampled by, receipt date)
- Analysis requested contain information such as analyses, results, units, reporting limits, method detection limits, methods, prep date, analyze date, dilution, lab qualifiers and approval signature.
- Any data flags
- Quality Control Reports
- Chain of Custody and sample receipt form

Results are accessible through our web portal (BCLabNet) or can be email directly to the City's project manager.

Analytical results will be reported within 10 working days of sample receipt. Standard turnaround time for analyses done in house is 10 working days. Subcontract analyses (UCMR 4) will be reported within 20 working days. The following surcharges will apply for analytical reporting requests shorter than 10 day.

24 hour turnaround time – 100%

48 hour turnaround time – 50%

3-5 day turnaround time – 25%