



CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA

**January 5, 2017
6:00 PM**

The Mission of the City of Coalinga is to provide for the preservation of the community character by delivering quality, responsive City services, in an efficient and cost-effective manner, and to develop, encourage, and promote a diversified economic base in order to ensure the future financial stability of the City for its citizens.

Notice is hereby given that the City Council will hold a Regular Meeting, on January 5, 2017 in the City Council Chambers, 155 West Durian Avenue, Coalinga, CA. Persons with disabilities who may need assistance should contact the Deputy City Clerk at least 24 hours prior to the meeting at 935-1533 x113. The Meeting will begin at 6:00 p.m. and the Agenda will be as follows:

1. CALL TO ORDER

1. Pledge of Allegiance
2. Changes to the Agenda

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Swearing In of New Councilmembers Tanya Stolz and Ron Lander
2. Swearing In of the New City Treasurer James Vosburg
3. Certificate of Recognition - Honoring Jose Ruiz
4. Swearing In of the New City Clerk
5. Swearing In of Police Officer David Cano
6. Swearing In of Animal Control Officer Nichole McGovern
7. Swearing In of Part-Time Animal Control Officer Brent Orr
8. Swearing In of Public Safety Dispatcher Nicole Clarey
9. Presentation by Knox Bronson regarding a Community Garden proposed at 180 Pierce Street
10. Presentation by Dan Bergmann of IGService regarding Water and Wastewater Projects and Potential Water Rate Impacts

11. Mid State Realty - Quarterly Report, Tawnya Stevens

3. CITIZEN COMMENTS

This section of the agenda allows members of the public to address the City Council on any item not otherwise on the agenda. Members of the public, when recognized by the Mayor, should come forward to the lectern, identify themselves and use the microphone. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening and all items will be referred to staff for follow up and a report.

4. PUBLIC HEARINGS (NONE)

5. CONSENT CALENDAR

1. Check Register: 10/01/2016 - 10/31/2016
2. Monthly Treasurer's Report October 2016
3. Check Register: 11/01/2016 - 11/30/2016
4. Approve MINUTES - December 1, 2016
5. Waive Second Reading and Adopt Ordinance No. 799 (Adoption of 2016 California Building Codes)
6. Waive the Second Reading and Adopt Ordinance No. 798 to allow public and private schools to be permitted in Mixed Use (MX) zones by conditional use permit with additional development regulations (Westbridge School to be located at 201 Washington Street)
7. Authorize Police Chief to enter into a Contract for Veterinary Services at the Animal Shelter
8. Authorize the Public Works and Utilities Director to enter into an Agreement with Aramark Uniform Services to provide uniforms to field personnel
9. Approve Lease Agreement with California Business Machines
10. Authorize the Police Chief to replace two HVAC units at the Police Department
11. Police Department Monthly Report
12. Fire Department Report - November
13. Public Works and Utilities Monthly Report

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

1. Adoption of Resolution No. 3753 Accepting and Approving the Election Results from the November 8, 2016 Consolidated General Election
Marissa Trejo, City Manager
2. Discussion, Direction and Potential Action regarding Designating 180 Pierce Street as a Community Garden Site
Marissa Trejo, City Manager
3. Discussion regarding City Council's Stance on Homeless Situation
Marissa Trejo, City Manager
4. Discussion and Direction regarding Food Truck Regulation
Sean Brewer, Community Development Director

7. ANNOUNCEMENTS

1. City Manager's Announcements
2. Councilmembers' Announcements/Reports
3. Mayor's Announcements

8. FUTURE AGENDA ITEMS

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6. CITY NEGOTIATORS: City Manager, Marissa Trejo; Assistant City Attorney, Mary F. Lerner. EMPLOYEE (ORGANIZATION): General Employees and Non-Represented Employees

10. ADJOURNMENT

Closed Session: A "Closed" or "Executive" Session of the City Council, Successor Agency, or Public Finance Authority may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Administration Building at 155 W. Durian Avenue and any announcements or discussion will be held at the same location following Closed Session.

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Presentation by Dan Bergmann of IGService regarding Water and Wastewater Projects and Potential Water Rate Impacts
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Pete Preciado, Public Works & Utilities Director

I. RECOMMENDATION:

Receive presentation by Dan Bergmann of IGService which will provide an overview of projects needed for the Water Treatment Plant and Wastewater Plant as well as a potential water rate impact.

II. BACKGROUND:

For the fiscal year ending June 30, 2016, both the water and sewer systems appear to have collected adequate revenue to cover expenses and meet bond covenants for the year; however, this was accomplished with minimal spending for repair or improvements. Revenue to the water system was also supported by increased wholesale water sales that has ended to Harris Feed Lot. For this fiscal year (ending June 30, 2017), the water enterprise is projected not to meet its debt service coverage ratio requirement. The consequence is that a rate increase is likely needed for the water enterprise, even before seeking funding for major repair and projects.

III. DISCUSSION:

Project work on the water and sewer systems are shown in the attached table, including preliminary estimates of cost. These projects have been reviewed by staff, including the City Engineer, and are deemed critical to safe and reliable operations of the systems. Some of the work, such as the repair of the Derrick Reservoir, is already funded by the the Series 2012 bonds; however, the extent of work needed may require another bond issuance for water projects. (The Water Enterprise Fund presently has a healthy cash balance in excess of two million dollars.) Through January and February, staff will refine estimated costs, and investigate best methods for funding. Also critically important will be snow pack through the winter as it will impact water sales next summer. Pending the support of City Council, rate increases will be proposed for implementation prior to peak summer water sales.

IV. ALTERNATIVES:

Repair and improvement work on the water and sewer systems must be performed soon. In particular, safe water and reliable delivery is critical for Coalinga residents. Staff will review options for funding which can potentially be a combination of 1) Pay as we go from excess revenue over expenses, 2) Bond Funding, and 3) Low interest state loans.

V. FISCAL IMPACT:

The fiscal impacts will be to the Water and Sewer Enterprise Funds. On a preliminary basis, the total cost of water projects is approximately five million dollars; however, approximately two million dollars remains from the Series 2012 bonds, leaving a balance needed of three million dollars that must be newly covered in rates.

The preliminary cost of sewer projects is \$7000,000 and all funds are already available in the Sewer Enterprise Fund.

ATTACHMENTS:

File Name	Description
 Project_Planning_and_cost.pdf	Project Work and Preliminary Estimates of Cost

City of Coalinga Water and Waste Water Enterprises

Major Repair and Capital Project Preliminary Planning*

As of December 14, 2016

	Fiscal Year Project Cost		
	FY16/17	FY17/18	FY18/19
Water Plant Projects			
Major Pump Repair	\$185,000	\$165,000	
Supervisory Control System (SCADA)		\$500,000	\$500,000
Security system (cards, gates, cameras)			\$60,000
Wash Water Tank repair		\$200,000	
Carbon Feed System Including Fire Suppression		\$100,000	
TTHM reduction facilities and CO2 conversion		\$300,000	
Updated Operations and Maintenance Manual			\$80,000
Project Management (1 Full Time Equivalent)		\$100,000	\$100,000
Distribution System Projects			
Derrick Tank Bypass System		\$400,000	
Derrick Storage Tank Rebuild			\$2,000,000
Hwy 33/198 Pressure Reduction Feed		\$100,000	
Calaveras Tank Valve Upgrade		\$50,000	
Oil King and NW Booster: Surge Tank Repair		\$20,000	
Oil King and NW Booster: Pump Repair	\$50,000	\$40,000	
Totals	\$235,000	\$1,975,000	\$2,740,000
Combined Total Water		\$4,950,000	
Waste Water Treatment Plant			
Rebuild Headworks and Screening Mechanism		\$300,000	
Rebuild Clarifier Tank	\$400,000		
Totals	\$400,000	\$300,000	\$0
Combined Total Sewer		\$700,000	

* The values shown in this table are preliminary. The cost for the lessor expensive items are based on industry experience. The cost for the two most expensive items (SCADA system and repair of the Derrick Reservoir) are based on consultation with industry experts. These values will be refined where necessary as rate work proceeds.

Water Enterprise Pump Repair Detail Cost Planning

	Fiscal Year Project Cost		
	FY16/17	FY17/18	
Pump Repair P-4 Influent 50 hp	\$30,000		
Pump Repair P-5 Influent 50 hp		\$20,000	
Pump Repair P-6 Wash Water 10hp	\$30,000		
Pump Repair P-7 Wash Water 10 hp	\$30,000		
Pump Repair P-13 Effluent 450 hp		\$60,000	
Pump Repair P-14 Effluent 700 hp	\$10,000		
Pump Repair P-15 Effluent 700 hp		\$60,000	
Pump Repair P-16 Effluent 700 hp	\$60,000		
Cla-Val valve repairs	\$25,000	\$25,000	
Pump Repair P-17 Oil King	\$20,000		
Pump Repair P-18 Oil King		\$20,000	
Pump Repair P-19 Northwest	\$30,000		
Pump Repair P-20 Northwest		\$20,000	
Total Pump and Valve Repair	\$235,000	\$205,000	
Water Plant	\$185,000	\$165,000	
Booster Stations	\$50,000	\$40,000	
	\$235,000	\$205,000	
Motors: General overhaul, bearings, windings, wiring, capacitors			
Pumps: bowls, wear rings, shafts, impellers, packing and seals			

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Check Register: 10/01/2016 - 10/31/2016
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Vivian Saucedo, Financial Services Supervisor

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
❏ Check_Register_Report_for_Council-Oct._2016.pdf	Check Register Cover Sheet- October 2016
❏ Check_Register-Oct._2016.pdf	Check Register - October 2016



CITY OF COALINGA

The Sunny Side of the Valley

CHECK REGISTER

COUNCIL MEETING OF
January 5, 2017

Expenses 10/1/16 through 10/31/16 Registers: # 53199 - # 53389 \$ 1,105,661.84

PAYROLL:

Pay Period Ending	10/2/2016	Payroll Check #16748 - #16757	\$ 7,680.06
Pay Date:	10/7/2016	Direct Deposit	\$ 144,732.44
		Payroll Total	<u>\$ 152,412.50</u>
Pay Period Ending	10/16/2016	Payroll Check #16758 - #16771	\$ 18,360.97
Pay Date:	10/21/2016	Direct Deposit	\$ 139,186.14
		Payroll Total	<u>\$ 157,547.11</u>

TOTAL CHECK REGISTERS THROUGH: 10/31/16 \$ 1,415,621.45

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53199	Check Date: 10/06/2016				
Vendor: A1725	ACCAPS				
1304	2017 ACCAPS Membership Dues	10/03/2016	2017 ACCAPS Membership Du	0.00	1,500.00
Check Total:					1,500.00
Check No: 53200	Check Date: 10/06/2016				
Vendor: A1331	Angelica Corporation				
7000167751	8/16 AMB Linens	08/20/2016	8/16 AMB Linens	0.00	454.87
Check Total:					454.87
Check No: 53201	Check Date: 10/06/2016				
Vendor: A0130	AT&T				
09222016	145539074 PD 9/16 U-Verse Internet	09/22/2016	145539074 PD 9/16 U-Verse	0.00	112.83
Check Total:					112.83
Check No: 53202	Check Date: 10/06/2016				
Vendor: A0130	AT&T				
09222016	145597427 City Hall 9/16 U-Verse Interne	09/22/2016	145597427 City Hall 9/16	0.00	85.83
Check Total:					85.83
Check No: 53203	Check Date: 10/06/2016				
Vendor: A2747	AT&T Mobility				
09192016	9/16 698-4316 User 15: Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 630-5122 User 16: Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 630-4888 User 17: Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	46.66
09192016	9/16 630-4433 User 18: Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 698-4337 User 14: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 698-4614 User 13: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 210-4792 User 19: Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 698-4711 User 9: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 698-4688 User 10: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 210-2118 User 1: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 210-1810 User 2: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 210-1969 User 3: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 210-2185 User 4: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 210-2367 User 5: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 210-2573 User 6: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 210.4448 User 7: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 210-4537 User 8: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 698-4629 User 12: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
09192016	9/16 698-4685 User 11: PD Data Transfer	09/19/2016	9/16 PD Data Transfefer	0.00	39.15
Check Total:					751.36
Check No: 53204	Check Date: 10/06/2016				
Vendor: C0421	AT&T Mobility				
09242016	9/16 362-6567 PW 50% Cell Phone	09/24/2016	9/16 City Cell Phone	0.00	7.27
09242016	9/16 362-5042 PW 50% Cell Phone	09/24/2016	9/16 City Cell Phone	0.00	30.88
09242016	9/16 362-5042 PW 50% Cell Phone	09/24/2016	9/16 City Cell Phone	0.00	30.87
09242016	9/16 362-4051 PW 50% Cell Phone	09/24/2016	9/16 City Cell Phone	0.00	8.80
09242016	9/16 362-4051 PW 50% Cell Phone	09/24/2016	9/16 City Cell Phone	0.00	8.79
09242016	9/16 362-4050 PW 50% Cell Phone	09/24/2016	9/16 City Cell Phone	0.00	26.63
09242016	9/16 362-4050 PW 50% Cell Phone	09/24/2016	9/16 City Cell Phone	0.00	26.63
09242016	9/16 362-6567 PW 50% Cell Phone	09/24/2016	9/16 City Cell Phone	0.00	7.27
09242016	9/16 630-2536 Bldg Cell Phone Charges	09/24/2016	9/16 City Cell Phone	0.00	57.90
09242016	9/16 630-4738 Skate Park Phone	09/24/2016	9/16 City Cell Phone	0.00	12.70
09242016	9/16 698-4142 Code Enf. Cell Phone	09/24/2016	9/16 City Cell Phone	0.00	69.57
Check Total:					287.31
Check No: 53205	Check Date: 10/06/2016				
Vendor: A0250	Automated Office Systems				
CNIN501716	7/1/16-9/30/16 PW Copier Maintenance	09/26/2016	7/1/16-9/30/16 PW Copier	0.00	53.80
Check Total:					53.80
Check No: 53206	Check Date: 10/06/2016				
Vendor: B0109	Blais & Associates				
08-2016-CA	7/19-8/31/16 ATP Safe Route Grant Applic	09/15/2016	7/19-8/31/16 ATP Safe Rou	0.00	3,405.30
08-2016-CA	8/16 Grant Research & Support	09/15/2016	8/16 Grant Research & Sup	0.00	100.00
Check Total:					3,505.30

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53207	Check Date: 10/06/2016				
Vendor: B0005	Bogie's Pump Systems				
10712	9/16 PW Repair Posa Lift Station	09/15/2016 9/16 PW Repair Posa Lift	0.00	2,292.28	
		Check Total:		2,292.28	
Check No: 53208	Check Date: 10/06/2016				
Vendor: C0144	California Building Standards Commission				
09302016	7/1/16-9/30/16 Quarterly Bldg Fees	09/30/2016 7/1/16-9/30/16 Quarterly	0.00	202.50	
		Check Total:		202.50	
Check No: 53209	Check Date: 10/06/2016				
Vendor: C7456	California State Disbursement				
C7456	10/16 Child Support Payments B Field	10/06/2016 10/16 Child Support Payme	0.00	269.33	
		Check Total:		269.33	
Check No: 53210	Check Date: 10/06/2016				
Vendor: C0796	Carrot-Top Industries				
32076200	10/16 PD Nylon Digital Flag & Mat	10/03/2016 10/16 PD Nylon Digital Fl	0.00	446.96	
		Check Total:		446.96	
Check No: 53211	Check Date: 10/06/2016				
Vendor: C2739	Clement Communications, Inc.				
9331544246	7/16 HR State/Federal Labor Law Poster	07/21/2016 7/16 HR State/Federal Lab	0.00	43.95	
		Check Total:		43.95	
Check No: 53212	Check Date: 10/06/2016				
Vendor: C0651	Clovis Polycon, Inc.				
43092	9/16 PW Operating Supplies	09/14/2016 9/16 PW Operating Supplie	0.00	3,582.15	
		Check Total:		3,582.15	
Check No: 53213	Check Date: 10/06/2016				
Vendor: F0042	CoreLogic Solutions, LLC				
81725269	8/16 Realquest Online Service	08/31/2016 8/16 Realquest Online Ser	0.00	166.25	
81725269	8/16 Realquest Online Service	08/31/2016 8/16 Realquest Online Ser	0.00	83.12	
81725269	8/16 Realquest Online Service	08/31/2016 8/16 Realquest Online Ser	0.00	83.13	
		Check Total:		332.50	
Check No: 53214	Check Date: 10/06/2016				
Vendor: C5265	Brent Corrin				
720480	9/16 Reimb. D-2 Course Renewal	09/11/2016 9/16 Reimb. D-2 Course Re	0.00	123.68	
		Check Total:		123.68	
Check No: 53215	Check Date: 10/06/2016				
Vendor: C0312	Creative Copy				
9244	9/16 PD 9.5 x 11.5 Tab Location Bindery	09/21/2016 9/16 PD 9.5 x 11.5 Tab Lo	0.00	1,407.22	
		Check Total:		1,407.22	
Check No: 53216	Check Date: 10/06/2016				
Vendor: C0760	Curtis 1000, Inc				
4667230	9/15 Sean Brewer Business Cards	09/15/2016 9/15 Sean Brewer Business	0.00	77.98	
		Check Total:		77.98	
Check No: 53217	Check Date: 10/06/2016				
Vendor: D7485	Department of Conservation				
09302016	7/1/16-9/30/16 SMIF Quarterly Fees	09/30/2016 7/1/16-9/30/16 SMIF Quart	0.00	46.80	
		Check Total:		46.80	
Check No: 53218	Check Date: 10/06/2016				
Vendor: D0038	Andrew Diaz				
TR8650-MEA	8/29-9/1/16 MEALS Las Vegas Invest.	09/07/2016 8/29-9/1/16 MEALS Las Veg	0.00	185.00	
		Check Total:		185.00	
Check No: 53219	Check Date: 10/06/2016				
Vendor: E8985	Evoqua				
902797380	9/16 WP Mass Screen Coupler	09/21/2016 9/16 WP Mass Screen Coupl	0.00	1,285.71	
		Check Total:		1,285.71	
Check No: 53220	Check Date: 10/06/2016				
Vendor: F0077	Fastenal Company				
CALEM18071	7/16 FD Station Supplies	07/20/2016 7/16 FD Station Supplies	0.00	318.70	
CALEM18593	9/16 FD Station Supplies	09/13/2016 9/16 FD Station Supplies	0.00	125.38	
CALEM18722	9/16 FD Station Supplies	09/21/2016 9/16 FD Station Supplies	0.00	16.93	
		Check Total:		461.01	

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53221	Check Date: 10/06/2016				
Vendor: G0792	Ferguson Enterprises Inc. 1423				
1208808	9/16 PW Daily Operation Supplies	09/16/2016	9/16 PW Daily Operation S	0.00	7,217.04
1208808	9/16 PW Daily Operation Supplies	09/16/2016	9/16 PW Daily Operation S	0.00	334.79
Check Total:					7,551.83
Check No: 53222	Check Date: 10/06/2016				
Vendor: F0065	Bart Fielder				
2244	10/16 Monthly Services	09/26/2016	10/16 Monthly Services	0.00	793.60
2244	10/16 SC Internet Services	09/26/2016	10/16 Monthly Services	0.00	70.99
05122016	10/16 Child Support CSDU	10/06/2016	10/16 Monthly Services	0.00	-269.33
2244	10/16 Monthly Services	09/26/2016	10/16 Monthly Services	0.00	1,766.40
Check Total:					2,361.66
Check No: 53223	Check Date: 10/06/2016				
Vendor: G1180	Golden State Flow				
I-052634	9/16 PW Rebuilt Kits for 1" Water Meter	09/13/2016	9/16 PW Rebuilt Kits for	0.00	5,773.17
Check Total:					5,773.17
Check No: 53224	Check Date: 10/06/2016				
Vendor: G0372	Grainger				
9155746432	6/16 PW Parts to Repair City Park Lights	06/30/2016	6/16 PW Parts to Repair C	0.00	534.75
9155746432	6/16 PW Parts to Repair City Park Lights	06/30/2016	6/16 PW Parts to Repair C	0.00	149.95
Check Total:					684.70
Check No: 53225	Check Date: 10/06/2016				
Vendor: G0275	Granite Construction Company				
1047015	9/16 WWP ASTM Sand	09/08/2016	9/16 WWP ASTM Sand	0.00	167.40
1053508	9/16 WWP ASTM Sand	09/21/2016	9/16 WWP ASTM Sand	0.00	141.76
1029378	8/16 PW Sand for Backfill for Elm & Luci	08/11/2016	8/16 PW Sand for Backfill	0.00	848.18
1032647	8/16 PW Sand for Backfill for Elm & Luci	08/17/2016	8/16 PW Sand for Backfill	0.00	72.81
Check Total:					1,230.15
Check No: 53226	Check Date: 10/06/2016				
Vendor: L8545	Lawson Products				
9304393605	9/16 WP Large Case of A40 Kleenguard	09/23/2016	9/16 WP Nitrile Disposabl	0.00	392.86
9304356123	9/16 WP Nitrile Disposable Gloves	09/08/2016	9/16 WP Nitrile Disposabl	0.00	25.80
9304347506	9/16 WP Nitrile Disposable Gloves	09/03/2016	9/16 WP Nitrile Disposabl	0.00	140.69
Check Total:					559.35
Check No: 53227	Check Date: 10/06/2016				
Vendor: S3216	Lozano Smith, LLP				
2010377	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	35.00
2010385	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	813.98
2010384	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	14,998.15
2010383	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	70.00
2010380	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	3,377.50
2010372	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	3,669.20
2010379	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	35.00
2010379	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	665.00
2010379	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	507.50
2010378	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	892.50
2010374	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	70.00
2010373	8/16 Legal Service as City Attorney	09/12/2016	8/16 Legal Service as Cit	0.00	1,367.40
Check Total:					26,501.23
Check No: 53228	Check Date: 10/06/2016				
Vendor: M0041	McMaster-Carr Supply Co.				
76980498	8/16 WWP Operating Supplies	08/29/2016	8/16 WWP Operating Suppli	0.00	176.53
Check Total:					176.53
Check No: 53229	Check Date: 10/06/2016				
Vendor: M0049	Larry Miller				
717778	8/16 Reimb. D-2 Course Renewal	08/02/2016	8/16 Reimb. D-2 Course Re	0.00	119.68
Check Total:					119.68
Check No: 53230	Check Date: 10/06/2016				
Vendor: M2782	Mountain Valley Pest Control				
87707	7/16 PW Pest Control Services	07/14/2016	7/16 PW Pest Control Serv	0.00	35.00
88265	9/16 PW Pest Control Services	09/08/2016	9/16 PW Pest Control Serv	0.00	35.00

				Void Checks	Check Amount
Check Total:					70.00
Check No: 53231	Check Date: 10/06/2016				
Vendor: N1232	Nation and Badilla Investigati				
1252016	9/16 WP Investigation of Possible Miscon	09/30/2016	9/16 WP Investigation of	0.00	3,640.00
Check Total:					3,640.00
Check No: 53232	Check Date: 10/06/2016				
Vendor: N0022	National Meter & Automation, I				
S1074138.0	9/16 PW New Hand Held for Meter Reading	09/14/2016	9/16 PW New Hand Held for	0.00	6,493.50
S1074138.0	9/16 PW New Hand Held for Meter Reading	09/14/2016	9/16 PW New Hand Held for	0.00	6,493.50
Check Total:					12,987.00
Check No: 53233	Check Date: 10/06/2016				
Vendor: N3343	Northern Safety Co., Inc				
902080648	8/16 WP 12M Reebok Boot	08/29/2016	8/16 WP 12M Reebok Boot	0.00	140.42
Check Total:					140.42
Check No: 53234	Check Date: 10/06/2016				
Vendor: O0030	Omni-Means				
37117	9/16 Elm/Cambridge Signalization	09/28/2016	9/16 Elm/Cambridge Signal	0.00	801.50
Check Total:					801.50
Check No: 53235	Check Date: 10/06/2016				
Vendor: O0024	Ramon Orozco				
20321	8/16 Bldg. Maint. Custodian Services	08/31/2016	8/16 Bldg. Maint. Custodi	0.00	232.00
Check Total:					232.00
Check No: 53236	Check Date: 10/06/2016				
Vendor: P0434	Pitney Bowes, Inc.				
1001786449	7/16-9/16 FIN Postage Meter Rental	09/10/2016	7/16-9/16 FIN Postage Met	0.00	272.73
Check Total:					272.73
Check No: 53237	Check Date: 10/06/2016				
Vendor: R0048	Alex Rouch				
TR8649-MEA	8/29-9/1/16 MEALS Las Vegas Invest.	09/07/2016	8/29-9/1/16 MEALS Las Veg	0.00	185.00
Check Total:					185.00
Check No: 53238	Check Date: 10/06/2016				
Vendor: S0146	Sasser Specialties				
17009	6/16 Comm.Dev. Lase Engrave.Name Plate	06/30/2016	6/16 Comm.Dev. Lase Engra	0.00	32.47
Check Total:					32.47
Check No: 53239	Check Date: 10/06/2016				
Vendor: Y3280	Sparkletts				
9689215092	9/16 City Hall Drinking Water	09/22/2016	9/16 City Hall Drinking W	0.00	44.06
Check Total:					44.06
Check No: 53240	Check Date: 10/06/2016				
Vendor: C0133	CIT Technology Financial Services,				
29203664	9/16 Council Lanier MPC 3503 Lease	09/28/2016	9/16 Council Lanier MPC 3	0.00	100.49
29203664	9/16 Council Lanier MPC 3503 Lease	09/28/2016	9/16 Council Lanier MPC 3	0.00	100.50
Check Total:					200.99
Check No: 53241	Check Date: 10/06/2016				
Vendor: T0038	Tri-City Engineering				
2520-09	9/16 Forest St Reconst. 1st-3rd	09/20/2016	9/16 Forest St Reconst. 1	0.00	3,128.75
2632-02	8/1/16-9/15/16 Animal Shelter	09/20/2016	8/1/16-9/15/16 Animal She	0.00	865.00
2627-01	5/23/16-9/15/16 ATP Cycle 3	09/21/2016	5/23/16-9/15/16 ATP Cycle	0.00	2,567.50
Check Total:					6,561.25
Check No: 53242	Check Date: 10/06/2016				
Vendor: V3406	Verizon Wireless Services, LLC				
9772257497	9/16 PD 493-8385 Wireless Aircard Servic	09/19/2016	9/16 PD 493-8385 Wireless	0.00	38.01
9772267933	9/16 PD Cell Phone Charges	09/19/2016	9/16 PD Cell Phones	0.00	43.02
9772267933	9/16 974-3015 PD Cell Phone Charges	09/19/2016	9/16 PD Cell Phones	0.00	41.68
9772267933	9/16 PD Unlimited Txt/15 GB	09/19/2016	9/16 PD Cell Phones	0.00	78.00
9772267933	9/16 974-6742 PD Cell Phone Charges	09/19/2016	9/16 PD Cell Phones	0.00	47.58
9772267933	9/16 493-8476 PD Cell Phone Charges	09/19/2016	9/16 PD Cell Phones	0.00	41.68
9772267933	9/16 PD Cell Phone Charges	09/19/2016	9/16 PD Cell Phones	0.00	41.68
9772267933	9/16 PD Cell Phone Charges	09/19/2016	9/16 PD Cell Phones	0.00	20.02
9772267933	9/16 PD Cell Phone Charges	09/19/2016	9/16 PD Cell Phones	0.00	41.68
9772267933	9/16 PD Cell Phone Charges	09/19/2016	9/16 PD Cell Phones	0.00	41.68

			<u>Void Checks</u>	<u>Check Amount</u>
9772267933	9/16 PD Cell Phone Charges	09/19/2016 9/16 PD Cell Phones	0.00	41.68
Check Total:				476.71
Check No: 53243	Check Date: 10/06/2016			
Vendor: W0520	Westside Supply			
W073116	7/16 WP Operating Supplies	07/31/2016 7/16 WP Operating Supplie	0.00	24.00
5174	8/16 WP Operating Supplies	08/15/2016 8/16 WP Operating Supplie	0.00	29.06
W083116	8/16 WP Operating Supplies	08/31/2016 8/16 WP Operating Supplie	0.00	24.00
5384/P0930	9/16 PW Operating Supplies	09/01/2016 9/16 PW Operating Supplie	0.00	291.85
5510	9/16 PW Operating Supplies	09/30/2016 9/16 PW Operating Supplie	0.00	603.95
5384/P0930	9/16 PW Operating Supplies	09/01/2016 9/16 PW Operating Supplie	0.00	291.85
Check Total:				1,264.71
Date Totals:			0.00	89,375.51
Check No: 53244	Check Date: 10/11/2016			
Vendor: C0008	CB&T COLUMBUS BANK & TRUST			
2	PR Batch 901 10 2016 Unreimbursed Medica	10/05/2016	0.00	303.44
1	Unreimbrsd Medical Pln YR 16-17 M.Trejo	10/05/2016	0.00	192.30
Check Total:				495.74
Check No: 53245	Check Date: 10/11/2016			
Vendor: C0130	COALINGA FIREFIGHTERS			
1	PR Batch 901 10 2016 Fire Union Dues	10/05/2016	0.00	650.00
Check Total:				650.00
Check No: 53246	Check Date: 10/11/2016			
Vendor: C0158	CalPERS			
4	PR Batch 901 10 2016 CalPERS PEPRA ER	10/05/2016	0.00	3,242.42
3	PR Batch 901 10 2016 CalPERS Classic ER	10/05/2016	0.00	14,412.04
2	PR Batch 901 10 2016 CalPERS PEPRA EE	10/05/2016	0.00	3,468.06
1	PR Batch 901 10 2016 CalPERS Classic EE	10/05/2016	0.00	10,576.32
Check Total:				31,698.84
Check No: 53247	Check Date: 10/11/2016			
Vendor: C0340	City Employee Contrib. Assoc.			
1	PR Batch 901 10 2016 CECA Dues	10/05/2016	0.00	95.00
Check Total:				95.00
Check No: 53248	Check Date: 10/11/2016			
Vendor: C3565	SEIU Local 521 - Dues W/H			
1	PR Batch 901 10 2016 SEIU Union Dues	10/05/2016	0.00	25.24
2	PR Batch 901 10 2016 SEIU Dues	10/05/2016	0.00	534.88
Check Total:				560.12
Check No: 53249	Check Date: 10/11/2016			
Vendor: C7000	CITY OF COALINGA			
3	PR Batch 901 10 2016 FICA Employer Porti	10/05/2016	0.00	14,431.49
4	PR Batch 901 10 2016 Medicare Employee P	10/05/2016	0.00	3,375.18
5	PR Batch 901 10 2016 Medicare Employer P	10/05/2016	0.00	3,375.18
1	PR Batch 901 10 2016 Federal Income Tax	10/05/2016	0.00	23,638.56
2	PR Batch 901 10 2016 FICA Employee Porti	10/05/2016	0.00	14,431.49
Check Total:				59,251.90
Check No: 53250	Check Date: 10/11/2016			
Vendor: I0309	ICMA 457 RETIREMENT TRUST			
1	PR Batch 901 10 2016 457 Ret EE % ICMA	10/05/2016	0.00	3,184.24
2	PR Batch 901 10 2016 457 Ret EE \$ ICMA	10/05/2016	0.00	1,646.00
3	PR Batch 901 10 2016 457 Retirement ER (10/05/2016	0.00	278.08
4	PR Batch 901 10 2016 457 Retirement ER (10/05/2016	0.00	1,326.24
5	PR Batch 901 10 2016 457 Contract Ret (%)	10/05/2016	0.00	336.92
Check Total:				6,771.48
Check No: 53251	Check Date: 10/11/2016			
Vendor: P0166	POLICE OFFICERS LEGAL			
3	PR Batch 901 10 2016 Mastagni Law Firm	10/05/2016	0.00	402.50
2	PR Batch 901 10 2016 Police CPOA Dues	10/05/2016	0.00	402.50
1	PR Batch 901 10 2016 Police PORAC	10/05/2016	0.00	201.25
Check Total:				1,006.25

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53252	Check Date: 10/11/2016				
Vendor: S0011	State Disbursement Unit				
3	001728290 Young, Sean	10/05/2016		0.00	579.23
2	09CEFFL07530 Saucedo, Simon	10/05/2016		0.00	123.69
1	0195003168-01/5CEFSO Deleon, Eric	10/05/2016		0.00	150.92
Check Total:					853.84
Check No: 53253	Check Date: 10/11/2016				
Vendor: V0036	Verisight Trust Company				
1	PR Batch 901 10 2016 457 EE Ret % Verisi	10/05/2016		0.00	1,710.43
2	PR Batch 901 10 2016 457 EE Ret \$ Verisi	10/05/2016		0.00	1,185.00
3	PR Batch 901 10 2016 457 ER Ret % Verisi	10/05/2016		0.00	925.54
4	PR Batch 901 10 2016 457 Ret ER \$ Verisi	10/05/2016		0.00	381.92
Check Total:					4,202.89
Date Totals:				0.00	105,586.06
Check No: 53254	Check Date: 10/13/2016				
Vendor: A5220	Alert-All Corp				
216091822	10/16 FD Educational Supplies	10/03/2016 10/16 FD Educational Supp		0.00	1,596.32
Check Total:					1,596.32
Check No: 53255	Check Date: 10/13/2016				
Vendor: A0130	AT&T				
09302016	149197193 Police 9/16 U-Verse Internet	09/30/2016 149197193 Police 9/16 U-V		0.00	90.83
Check Total:					90.83
Check No: 53256	Check Date: 10/13/2016				
Vendor: A0250	Automated Office Systems				
CNIN502447	9/16 PD Copier Maintenance	09/30/2016 9/16 PD Copier Maintenanc		0.00	267.22
Check Total:					267.22
Check No: 53257	Check Date: 10/13/2016				
Vendor: B0095	Battery Systems				
2742636	10/16 PD Battery Unit C20 & Unit 234	10/03/2016 10/16 PD Battery Unit C20		0.00	222.94
Check Total:					222.94
Check No: 53258	Check Date: 10/13/2016				
Vendor: B0040	Billingsley Tire Service				
203575	9/16 FD Tire Repair Unit 123	09/27/2016 9/16 FD Tire Repair Unit		0.00	20.00
203590	9/16 PW Tires Unit 48	09/27/2016 9/16 PW Tires Unit 48		0.00	20.00
203559	9/16 PW Tire Repairs Unit 78	09/27/2016 9/16 PW Tire Repairs Unit		0.00	36.50
203547	9/16 SC Tire Repair Unit 110	09/27/2016 9/16 SC Tire Repair Unit		0.00	74.94
203557	9/16 PD Tires Unit 237	09/27/2016 9/16 PD Tires Unit 237		0.00	442.46
203561	9/16 PD Tire Repairs Unit C13	09/27/2016 9/16 PD Tire Repairs Unit		0.00	20.00
203558	9/16 PW Tires Unit 46	09/27/2016 9/16 PW Tires Unit 46		0.00	218.63
203547	9/16 FD Tire Repair Unit 7200	09/27/2016 9/16 FD Tire Repair Unit		0.00	553.32
203575	9/16 WWP Tires Unit 123	09/27/2016 9/16 WWP Tires Unit 123		0.00	813.11
203560	9/16 Code Enforce. Tire Repairs Unit 59	09/27/2016 9/16 Code Enforce. Tire R		0.00	20.00
203562	9/16 FD Tires Unit 7250	09/27/2016 9/16 FD Tires Unit 7250		0.00	1,184.41
Check Total:					3,403.37
Check No: 53259	Check Date: 10/13/2016				
Vendor: C7485	Cardinal Bag Supplies LLC				
4659	9/16 PD Security Document Bag	09/27/2016 9/16 PD Security Document		0.00	50.94
Check Total:					50.94
Check No: 53260	Check Date: 10/13/2016				
Vendor: G0389	Chemtrade Chemicals US LLC				
91916953	9/16 WP Aluminum Sulfate	09/15/2016 9/16 WP Aluminum Sulfate		0.00	4,386.20
Check Total:					4,386.20
Check No: 53261	Check Date: 10/13/2016				
Vendor: C2881	Cook's Communications				
129994	9/16 PD Harris Equipment	09/16/2016 9/16 PD Harris Equipment		0.00	58.44
129977	9/16 PD Harris Equipment	09/15/2016 9/16 PD Harris Equipment		0.00	4,234.86
Check Total:					4,293.30
Check No: 53262	Check Date: 10/13/2016				
Vendor: D3012	DataProse, Inc.				
DP1602373	August Regular Bills	08/31/2016 August Regular Bills		0.00	1,145.81

			<u>Void Checks</u>	<u>Check Amount</u>
DP1602373	August Mid Valley Inserts	08/31/2016 August Regular Bills	0.00	89.24
DP1602710	September Bills Postage	09/30/2016 September Regular Bills	0.00	1,623.66
DP1602710	September Regular Bills	09/30/2016 September Regular Bills	0.00	1,230.14
DP1602710	August 10 Days Notices	09/30/2016 September Regular Bills	0.00	247.72
DP1602710	August 10 Day Notices Postage	09/30/2016 September Regular Bills	0.00	362.36
DP1602373	August Regular Bills Postage	08/31/2016 August Regular Bills	0.00	1,696.04
DP1602373	July 10 Days Notice	08/31/2016 August Regular Bills	0.00	241.89
DP1602710	September Shift Sector Postage	09/30/2016 September Regular Bills	0.00	89.10
DP1602710	September Shift Sector Insert	09/30/2016 September Regular Bills	0.00	533.81
DP1602373	July 10 Day Notices Postage	08/31/2016 August Regular Bills	0.00	353.21
Check Total:				7,612.98
Check No: 53263	Check Date: 10/13/2016			
Vendor: F0079	Fire Instruction			
TR8956-REG	10/17-10/21/16 REGI KKrid	10/11/2016 10/17-10/21/16 REGI KKrid	0.00	345.00
Check Total:				345.00
Check No: 53264	Check Date: 10/13/2016			
Vendor: F0229	Fresno County Auditor-Controll			
08122016	8/16 PD Parking Citation Revenue	08/12/2016 8/16 PD Parking Citation	0.00	25.00
2016-2017	2016-2017 LAFCO Fues	06/27/2016 2016-2017 LAFCO Fues	0.00	3,136.49
Check Total:				3,161.49
Check No: 53265	Check Date: 10/13/2016			
Vendor: F0222	Fresno County Treasurer			
SO14027	9/16 PD RMS/JMS/CAD Fees	10/01/2016 9/16 PD RMS/JMS/CAD Fees	0.00	333.34
Check Total:				333.34
Check No: 53266	Check Date: 10/13/2016			
Vendor: G0611	Garza's A/C & Heating, Inc.			
21131	9/16 Bldg. Maint. City Hall 9 units A/C	09/06/2016 9/16 Bldg. Maint. City Ha	0.00	1,080.00
Check Total:				1,080.00
Check No: 53267	Check Date: 10/13/2016			
Vendor: G0078	Griswold Industries			
702897	9/16 Repair valve at Booster Station	09/28/2016 9/16 Repair valve at Boos	0.00	2,248.06
Check Total:				2,248.06
Check No: 53268	Check Date: 10/13/2016			
Vendor: J0018	Jackson Lewis LLP			
6800357	8/16 City of Coalinga Henry, Minor ERMA	08/31/2016 8/16 City of Coalinga Hen	0.00	3,136.50
Check Total:				3,136.50
Check No: 53269	Check Date: 10/13/2016			
Vendor: J2363	Judicial Data Systems Corp.			
6204	8/16 PD Parking Citation Filed	08/12/2016 8/16 PD Parking Citation	0.00	100.00
Check Total:				100.00
Check No: 53270	Check Date: 10/13/2016			
Vendor: K0012	Keith Krider			
TR8959-LOD	10/17-10/21/16 LODGING State Marshal	10/11/2016 10/17-10/21/16 LODGING St	0.00	366.88
Check Total:				366.88
Check No: 53271	Check Date: 10/13/2016			
Vendor: L0259	Landon Investment Co., Inc.			
5725	9/16 AMB Run Meals	09/26/2016 9/16 AMB Run Meals	0.00	27.34
5727	9/16 AMB Run Meals	09/27/2016 9/16 AMB Run Meals	0.00	20.87
5715	9/16 AMB Run Meals	09/22/2016 9/16 AMB Run Meals	0.00	17.32
5973	10/16 AMB Run Meal	10/08/2016 10/16 AMB Run Meal	0.00	23.77
5718	10/16 AMB Run Meal	10/02/2016 10/16 AMB Run Meal	0.00	22.26
Check Total:				111.56
Check No: 53272	Check Date: 10/13/2016			
Vendor: M0754	Mid Valley Disposal, Inc.			
08312016	August 2016 Franchise Fee- Sanitation Co	08/31/2016 August 2016 Sanitation Co	0.00	-19,689.23
08312016	August 2016 Separate Billing Frenchise F	08/31/2016 August 2016 Sanitation Co	0.00	-810.75
08312016	July 2016 Print/Mail Utility Bills-Reimb	08/31/2016 August 2016 Sanitation Co	0.00	-682.35
08312016	August 2016 Sanitation Contract	08/31/2016 August 2016 Sanitation Co	0.00	131,261.50
Check Total:				110,079.17

			<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53273	Check Date: 10/13/2016			
Vendor: M0500	Moreno's Plumbing			
000984	9/16 Bldg. Maint. Repair Court Restrooms	09/19/2016 9/16 Bldg. Maint. Repair	0.00	152.50
	Check Total:			152.50
Check No: 53274	Check Date: 10/13/2016			
Vendor: S0133	Shell Energy North American (US), LP			
2816401	August 2016 Natural Gas CREDIT	09/15/2016 August 2016 Natural Gas P	0.00	-2,276.68
2828048	August 2016 Natural Gas Purchase	09/15/2016 August 2016 Natural Gas P	0.00	17,033.66
	Check Total:			14,756.98
Check No: 53275	Check Date: 10/13/2016			
Vendor: O4596	Orange Computers Inc			
58594	9/16 PD Intel Xeon E-5 2660 Eight Core	09/16/2016 9/16 PD Intel Xeon E-5 26	0.00	3,194.00
	Check Total:			3,194.00
Check No: 53276	Check Date: 10/13/2016			
Vendor: O0024	Ramon Orozco			
2032-3	10/16 City Hall Carpet Cleaning	10/07/2016 10/16 City Hall Carpet Cl	0.00	95.00
	Check Total:			95.00
Check No: 53277	Check Date: 10/13/2016			
Vendor: P1907	PARSAC			
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	1,824.31
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	735.11
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	323.54
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	246.24
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	123.03
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	5,470.66
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	370.61
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	116.64
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	47.40
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	487.90
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	563.30
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	4,541.08
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	293.84
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	79.16
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	82.37
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	497.22
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	1,017.49
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	702.86
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	766.70
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	462.26
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	217.02
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	141.28
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	366.71
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	1,479.22
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	1,908.03
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	1,266.38
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	803.81
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	302.74
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	961.95
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	14,199.48
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	11,786.70
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	762.68
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	205.45
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	57.82
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	213.80
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	1,290.56
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	2,640.97
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	1,199.82
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	1,990.03
17-170	FY 2015/2016 Liability Premium Adjustmen	09/13/2016 FY 2015/2016 Liability Pr	0.00	94.88
17-170	FY 2015/2016 Worker's Comp Premium Adjus	09/13/2016 FY 2015/2016 Worker's Com	0.00	35.95
	Check Total:			60,677.00

			<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53278	Check Date: 10/13/2016			
Vendor: P0090	Price Paige & Company			
10866	June 2015 Professional FY2015 Audit	09/30/2016 June 2015 Professional FY	0.00	645.00
10866	June 2015 Professional FY2015 Audit	09/30/2016 June 2015 Professional FY	0.00	645.00
	Check Total:			1,290.00
Check No: 53279	Check Date: 10/13/2016			
Vendor: R0077	Redline Smog			
25585	9/16 PD Vehicles Smog Unit C20	09/30/2016 9/16 PD Vehicles Smog Uni	0.00	40.00
25467	9/16 PD Vehicles Smog Unit C12	09/30/2016 9/16 PD Vehicles Smog Uni	0.00	40.00
	Check Total:			80.00
Check No: 53280	Check Date: 10/13/2016			
Vendor: R0112	Resolve Insurance Systems Inc			
SEPTEMBER2	9/16 Ambulance Insurance Process	10/01/2016 9/16 Ambulance Insurance	0.00	916.92
	Check Total:			916.92
Check No: 53281	Check Date: 10/13/2016			
Vendor: S0157	Coti Seese			
721259	9/16 PW REIMB. Course for D-2	09/23/2016 9/16 PW REIMB. Course for	0.00	119.68
	Check Total:			119.68
Check No: 53282	Check Date: 10/13/2016			
Vendor: S0108	Shred-It USA-Fresno			
09092016	9/16 PD Documents Shredding	09/09/2016 9/16 PD Documents Shreddi	0.00	251.45
	Check Total:			251.45
Check No: 53283	Check Date: 10/13/2016			
Vendor: S2122	Sierra Chemical Company			
SLS1003966	9/16 WP Chlorine	09/27/2016 9/16 WP Chlorine	0.00	3,469.44
	Check Total:			3,469.44
Check No: 53284	Check Date: 10/13/2016			
Vendor: Y3280	Sparkletts			
9412248-10	9/16 WP Drinking Water	10/01/2016 9/16 WP Drinking Water	0.00	94.08
	Check Total:			94.08
Check No: 53285	Check Date: 10/13/2016			
Vendor: T0020	TCM Investments			
129961	10/16 PD MPC 3503 Copier Lease	10/01/2016 10/16 PD MPC 3503 Copier	0.00	303.00
	Check Total:			303.00
Check No: 53286	Check Date: 10/13/2016			
Vendor: T8956	Bob Tyner			
0001253	9/19-9/21/16 Conducted JPE's for City Em	09/21/2016 9/19-9/21/16 Conducted JP	0.00	4,000.00
	Check Total:			4,000.00
Check No: 53287	Check Date: 10/13/2016			
Vendor: U4210	Univar USA INC			
FO856219	9/16 WP Hydrochloric Acid	09/16/2016 9/16 WP Hydrochloric Acid	0.00	952.38
FO856958	9/16 WP Hydrochloric Acid	09/28/2016 9/16 WP Hydrochloric Acid	0.00	761.90
	Check Total:			1,714.28
Check No: 53288	Check Date: 10/13/2016			
Vendor: V0006	Ruben Veliz			
005292	10/16 Reimbursement for Meal	10/07/2016 10/16 Reimbursement for M	0.00	19.22
	Check Total:			19.22
Check No: 53289	Check Date: 10/13/2016			
Vendor: V3406	Verizon Wireless Services, LLC			
9772542235	9/16 396-5614 E371 FD Wireless Aircard S	09/23/2016 9/16 FD Wireless Aircard	0.00	38.01
9772542235	9/16 840-9391 FD Wireless Aircard Servic	09/23/2016 9/16 FD Wireless Aircard	0.00	38.01
9772542235	9/16 476-6737 FD Wireless Aircard Servic	09/23/2016 9/16 FD Wireless Aircard	0.00	38.01
9772542235	9/16 476-9668 FD Wireless Aircard Servic	09/23/2016 9/16 FD Wireless Aircard	0.00	38.01
9772542235	9/16 476-6744 FD Wireless Aircard Servic	09/23/2016 9/16 FD Wireless Aircard	0.00	38.01
9772542235	9/16 476-6716 FD Wireless Aircard Servic	09/23/2016 9/16 FD Wireless Aircard	0.00	38.01
	Check Total:			228.06
Check No: 53290	Check Date: 10/13/2016			
Vendor: W0065	Walker Process Equipment			
34-3852	9/19 WP Repair Kit and Plug	09/19/2016 9/19 WP Repair Kit and Pl	0.00	2,805.24
	Check Total:			2,805.24

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53291	Check Date: 10/13/2016				
Vendor: W0043	Wells Fargo Bank				
1347859	8/16-8/17 RDA Bond Series C Admin Fees	08/05/2016		0.00	2,500.00
1347859	8/16-8/17 RDA Bond Series B Admin Fees	08/05/2016		0.00	2,500.00
1347859	8/16-8/17 RDA Bond Series A Admin Fees	08/05/2016		0.00	3,000.00
Check Total:					8,000.00
Check No: 53292	Check Date: 10/13/2016				
Vendor: W0512	West Hills Machine Shop, Inc.				
042103	9/16 WWP Steel hardware	09/23/2016 9/16 WWP Steel hardware		0.00	57.86
Check Total:					57.86
Check No: 53293	Check Date: 10/13/2016				
Vendor: W0511	West Hills Oil, Inc.				
53157	9/16 PW Fuel 400	09/30/2016 9/16 PW Fuel 400		0.00	415.96
53157	9/16 PW Fuel 400	09/30/2016 9/16 PW Fuel 400		0.00	294.26
53158	9/16 WP Fuel 600	09/30/2016 9/16 WP/ WWP Fuel 600		0.00	509.63
53158	9/16 WWP Fuel 600	09/30/2016 9/16 WP/ WWP Fuel 600		0.00	218.41
53157	9/16 PW Fuel 400	09/30/2016 9/16 PW Fuel 400		0.00	294.26
53155	9/16 Transit Fuel 202	09/30/2016 9/16 Transit Fuel 202		0.00	603.45
53160	9/16 SC Fuel 7001	09/30/2016 9/16 SC/Street Sweeper Fu		0.00	156.21
53160	9/16 Street Sweeper Fuel 7001	09/30/2016 9/16 SC/Street Sweeper Fu		0.00	717.09
53156	9/16 PD Fuel 300	09/30/2016 9/16 PD Fuel 300		0.00	5,569.32
53154	9/16 Admin Fuel 201	09/30/2016 9/16 Admin/Comm.Dev. Fuel		0.00	71.30
53154	9/16 Comm.Dev Fuel 201	09/30/2016 9/16 Admin/Comm.Dev. Fuel		0.00	141.01
53153	9/16 FD Fuel 200	09/30/2016 9/16 FD Fuel 200		0.00	4,120.61
53159	9/16 MRT RDR/UTIL Fuel 900	09/30/2016 9/16 MRT RDR/UTIL Fuel 90		0.00	439.39
53157	9/16 PW Fuel 400	09/30/2016 9/16 PW Fuel 400		0.00	294.26
53157	9/16 PW Fuel 400	09/30/2016 9/16 PW Fuel 400		0.00	294.26
Check Total:					14,139.42
Check No: 53294	Check Date: 10/13/2016				
Vendor: W0520	Westside Supply				
5181	7/16 AIR Operating Supplies	07/21/2016 7/16 AIR Operating Suppli		0.00	24.35
W093016	9/16 WP Plumbing Supplies	09/30/2016 9/16 WP Plumbing Supplies		0.00	24.00
5495	9/16 WWP Plumbing Supplies	09/26/2016 9/16 WWP Plumbing Supplie		0.00	148.06
Check Total:					196.41
Date Totals:				0.00	259,446.64
Check No: 53298	Check Date: 10/20/2016				
Vendor: A2213	Alta Planning & Design Inc.				
00-2015-25	9/16 ATP Grant Professional Service	10/12/2016 9/16 ATP Grant Profession		0.00	25,637.97
Check Total:					25,637.97
Check No: 53299	Check Date: 10/20/2016				
Vendor: A0130	AT&T				
10072016	10/16 125125740 RVP Project Internet Ser	10/07/2016 10/16 125125740 RVP Proje		0.00	125.00
Check Total:					125.00
Check No: 53300	Check Date: 10/20/2016				
Vendor: S0421	AT&T				
10012016	10/16 Lift Station 238-851-0691-691-6	10/01/2016 10/16 Lift Station 238-85		0.00	33.29
10012016	10/16 Ambulance 248-134-6552-266-0	10/01/2016 10/16 Ambulance 248-134-6		0.00	9.07
Check Total:					42.36
Check No: 53301	Check Date: 10/20/2016				
Vendor: C0069	California EMS Authority				
09072016	Renewal of Paramedic License BGuthmiller	09/07/2016 Renewal of Paramedic Lice		0.00	200.00
Check Total:					200.00
Check No: 53302	Check Date: 10/20/2016				
Vendor: C0761	California Water Service				
0032818-IN	9/16 WP Monthly Water Treatment	09/30/2016 9/16 WP Monthly Water Tre		0.00	4,602.50
Check Total:					4,602.50
Check No: 53303	Check Date: 10/20/2016				
Vendor: G0389	Chemtrade Chemicals US LLC				
91931084	9/16 WP Aluminum Sulfate	09/30/2016 9/16 WP Aluminum Sulfate		0.00	4,554.93
Check Total:					4,554.93

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53304	Check Date: 10/20/2016				
Vendor: C0154	Juan Cisneros				
TR9991-MEA	11/7-11/10/16 MEALS Critical Incident	09/26/2016	11/7-11/10/16 MEALS Crit	0.00	170.00
Check Total:					170.00
Check No: 53305	Check Date: 10/20/2016				
Vendor: C1239	City of Coalinga				
000000-000	9/16 022411-000 Airport Median 1	09/25/2016	9/16 Coalinga Utility Bil	0.00	32.92
000000-000	9/16 022412-000 Airport Median 2	09/25/2016	9/16 Coalinga Utility Bil	0.00	32.92
000000-000	9/16 022413-000 Airport Median 3	09/25/2016	9/16 Coalinga Utility Bil	0.00	135.87
000000-000	9/16 022414-000 Airport Median 4	09/25/2016	9/16 Coalinga Utility Bil	0.00	32.92
000000-000	9/16 022534-000 260 Cambridge Sprts Cmpl	09/25/2016	9/16 Coalinga Utility Bil	0.00	2,450.06
000000-000	9/16 025141-000 Elm/Van Ness Trees	09/25/2016	9/16 Coalinga Utility Bil	0.00	23.81
000000-000	9/16 021675-000 340 E Cambridge	09/25/2016	9/16 Coalinga Utility Bil	0.00	813.56
000000-000	9/16 013433-000 Animal House Fresno/Clga	09/25/2016	9/16 Coalinga Utility Bil	0.00	53.83
000000-000	9/16 008562-000 City Hall Landscape, Uti	09/25/2016	9/16 Coalinga Utility Bil	0.00	127.58
000000-000	9/16 008563-000 City Hall FIN/PD Gal. Mt	09/25/2016	9/16 Coalinga Utility Bil	0.00	860.59
000000-000	9/16 010883-000 Airport Access Road, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	55.18
000000-000	9/16 010891-000 Airport Spencer House, U	09/25/2016	9/16 Coalinga Utility Bil	0.00	74.19
000000-000	9/16 010892-000 Airport Res., UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	53.33
000000-000	9/16 000005-001 Creek Side Plot, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	46.67
000000-000	9/16 000006-000 200 K Elm-Trees, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	28.10
000000-000	9/16 001424-000 Hillview/Monterey, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	173.82
000000-000	9/16 010306-000 Meter Shop, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	32.24
000000-000	9/16 013434-000 Gayle Ave Transit Gas, U	09/25/2016	9/16 Coalinga Utility Bil	0.00	25.67
000000-000	9/16 008558-000 160 W Elm-Old City Hall,	09/25/2016	9/16 Coalinga Utility Bil	0.00	12.29
000000-000	9/16 008559-000 160 W Elm-Annex, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	48.05
000000-000	9/16 008560-000 160 W Elm-Holding Cell,	09/25/2016	9/16 Coalinga Utility Bil	0.00	649.65
000000-000	9/16 008561-000 148 W Elm-Clinic	09/25/2016	9/16 Coalinga Utility Bil	0.00	123.73
000000-000	9/16 018400-000 Plaza Park Landscaping	09/25/2016	9/16 Coalinga Utility Bil	0.00	70.96
000000-000	9/16 021676-000 Centennial Park Landscap	09/25/2016	9/16 Coalinga Utility Bil	0.00	1,343.34
000000-000	9/16 018764-000 HWY 198/Lucille- Landsca	09/25/2016	9/16 Coalinga Utility Bil	0.00	23.81
000000-000	9/16 018761-000 Copper-Canyon Landscapin	09/25/2016	9/16 Coalinga Utility Bil	0.00	88.10
000000-000	9/16 020487-000 Cedar/Fifth Clock Landsc	09/25/2016	9/16 Coalinga Utility Bil	0.00	26.67
000000-000	9/16 020947-000 Forest/Pacific Landscapi	09/25/2016	9/16 Coalinga Utility Bil	0.00	29.52
000000-000	9/16 022728-000 Sandalwood Park #3	09/25/2016	9/16 Coalinga Utility Bil	0.00	1,966.50
000000-000	9/16 018401-000 Centennial Park	09/25/2016	9/16 Coalinga Utility Bil	0.00	1,084.75
000000-000	9/16 003130-000 Monroe/NMonterey, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	666.15
000000-000	9/16 003184-000 W Joaquin, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	551.85
000000-000	9/16 003193-000 Princeton/Wash. Plot, U	09/25/2016	9/16 Coalinga Utility Bil	0.00	50.95
000000-000	9/16 003294-000 Sunset/Fifth St Plot, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	43.81
000000-000	9/16 003438-000 Van Ness/Ash St, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	358.12
000000-000	9/16 004178-000 San Simeon/Posa Chan, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	125.20
000000-000	9/16 004295-000 Phelps Ave/La Cuesta, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	389.51
000000-000	9/16 004297-000 Posa Chanet Blvd, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	253.83
000000-000	9/16 004426-000 Baker-Rotary Plot, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	92.39
000000-000	9/16 004490-000 E Aport Plots/Elm, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	23.81
000000-000	9/16 004491-000 E A Trees/Elm, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	82.39
000000-000	9/16 006069-000 Van Ness-Second St, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	48.10
000000-000	9/16 006870-000 Lynch Park-Triangle, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	98.10
000000-000	9/16 008117-000 Hayes/Plot, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	95.20
000000-000	9/16 008395-000 Forest/2nd St, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	23.81
000000-000	9/16 008436-000 Forest/1st St Plot, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	23.81
000000-000	9/16 008463-000 290 W Elm-Museum, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	89.13
000000-000	9/16 008545-000 6th/Elm Parking, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	52.13
000000-000	9/16 008679-000 Sunset/6th St, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	126.67
000000-000	9/16 008739-000 200 E Pacific, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	567.57
000000-000	9/16 010397-000 1075 W Elm/Pacific-Lucil	09/25/2016	9/16 Coalinga Utility Bil	0.00	115.20
000000-000	9/16 010406-000 E Polk/Warthan Crk Plot,	09/25/2016	9/16 Coalinga Utility Bil	0.00	66.67
000000-000	9/16 010691-000 Juniper/Jayne, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	448.31
000000-000	9/16 010692-000 Juniper Ridge/Jayne, UB	09/25/2016	9/16 Coalinga Utility Bil	0.00	46.89
000000-000	9/16 010693-000 Juniper Ridge/Jayne,	09/25/2016	9/16 Coalinga Utility Bil	0.00	388.30
000000-000	9/16 010736-000 Sandalwood/Longhollow, U	09/25/2016	9/16 Coalinga Utility Bil	0.00	38.32

			<u>Void Checks</u>	<u>Check Amount</u>
000000-000	9/16 016302-000 Cherry Lane-Median, UB	09/25/2016 9/16 Coalinga Utility Bil	0.00	23.81
000000-000	9/16 016303-000 Cherry Lane-Median 2, UB	09/25/2016 9/16 Coalinga Utility Bil	0.00	62.38
000000-000	9/16 016304-000 Cherry Lane-Median 3, UB	09/25/2016 9/16 Coalinga Utility Bil	0.00	23.81
000000-000	9/16 016305-000 Cherry Lane-Median 4, UB	09/25/2016 9/16 Coalinga Utility Bil	0.00	23.81
000000-000	9/16 000005-003 Sewer Plant, UB	09/25/2016 9/16 Coalinga Utility Bil	0.00	1,146.18
000000-000	9/16 010304-000 Service Yard, UB	09/25/2016 9/16 Coalinga Utility Bil	0.00	99.33
000000-000	9/16 022332-000 Elm/6th Landscaping	09/25/2016 9/16 Coalinga Utility Bil	0.00	29.52
000000-000	9/16 022330-000 Elm/4th Landscaping	09/25/2016 9/16 Coalinga Utility Bil	0.00	28.10
000000-000	9/16 008484-000 Firehouse, Utility Bill	09/25/2016 9/16 Coalinga Utility Bil	0.00	554.83
000000-000	9/16 022331-000 Elm/4th Landscaping #2	09/25/2016 9/16 Coalinga Utility Bil	0.00	28.10
000000-000	9/16 000005-005 Bourdeaux/Fresia Landscap	09/25/2016 9/16 Coalinga Utility Bil	0.00	360.41
000000-000	9/16 003764-000 Claremont	09/25/2016 9/16 Coalinga Utility Bil	0.00	20.32
000000-000	9/16 021678-000 Gayle/Hwy 198 Landscapin	09/25/2016 9/16 Coalinga Utility Bil	0.00	23.81
000000-000	9/16 021677-000 Jayne Ave Landscaping CI	09/25/2016 9/16 Coalinga Utility Bil	0.00	23.81
000000-000	9/16 022334-000 Elm/6th Landscaping #2	09/25/2016 9/16 Coalinga Utility Bil	0.00	30.95
Check Total:				17,866.02
Check No: 53306	Check Date: 10/20/2016			
Vendor: D1933	Department of Justice			
190152	9/16 PD Fingerprints Apps	10/05/2016 9/16 PD Fingerprints Apps	0.00	842.00
192444	9/16 HR (PD) Fingerprints/New Hire	10/05/2016 9/16 HR (PD) Fingerprints	0.00	115.00
Check Total:				957.00
Check No: 53307	Check Date: 10/20/2016			
Vendor: G1180	Golden State Flow			
I-052830	10/16 PW SR11 Meter	10/07/2016 10/16 PW SR11 Meter	0.00	2,201.11
Check Total:				2,201.11
Check No: 53308	Check Date: 10/20/2016			
Vendor: E0012	Raul Herrera			
COAL-SEPT-	9/16 Polygraph Investigations	09/28/2016 9/16 Polygraph Investigat	0.00	600.00
Check Total:				600.00
Check No: 53309	Check Date: 10/20/2016			
Vendor: H2345	Home Depot Credit Services			
5022253	8/16 PW Operating Supplies	08/31/2016 8/16 PW Operating Supplie	0.00	101.33
5022253	8/16 PW Operating Supplies	08/31/2016 8/16 PW Operating Supplie	0.00	101.34
Check Total:				202.67
Check No: 53310	Check Date: 10/20/2016			
Vendor: I2244	Interstate Gas Services, Inc.			
7021338	9/16 Gas Consulting Services	10/09/2016 9/16 Gas/Water Consulting	0.00	1,200.00
7021338	9/16 Water Consulting Services	10/09/2016 9/16 Gas/Water Consulting	0.00	446.10
7021338	9/16 Water Consulting Services	10/09/2016 9/16 Gas/Water Consulting	0.00	446.10
Check Total:				2,092.20
Check No: 53311	Check Date: 10/20/2016			
Vendor: K0330	Keller Motors			
6058303/1	10/16 FD Fuel Injector Unit 7200	10/13/2016 10/16 FD Fuel Injector Un	0.00	1,728.00
Check Total:				1,728.00
Check No: 53312	Check Date: 10/20/2016			
Vendor: L4123	Labor Consultants of Californi			
1394	9/16 Valle del Sol Apart. Project	10/04/2016 9/16 Valle del Sol Apart.	0.00	2,250.00
Check Total:				2,250.00
Check No: 53313	Check Date: 10/20/2016			
Vendor: L0044	Language Line Services			
3926137	9/16 PD Phone Language Line	09/30/2016 9/16 PD Phone Language Li	0.00	508.01
Check Total:				508.01
Check No: 53314	Check Date: 10/20/2016			
Vendor: L0050	Leaf			
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	6.60
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	4.31
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	21.36
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	14.24
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	8.63
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	305.56
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	5.39

			<u>Void Checks</u>	<u>Check Amount</u>
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	17.69
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	17.91
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	4.53
6827799	10/16 HR C2030 Copier Lease	09/30/2016 10/16 HR C2030 Copier Lea	0.00	25.24
Check Total:				431.46
Check No: 53315	Check Date: 10/20/2016			
Vendor: M3105	Glenn E. Mitchell			
33	9/16 Video Production Services	09/30/2016 9/16 Video Production Ser	0.00	600.00
Check Total:				600.00
Check No: 53316	Check Date: 10/20/2016			
Vendor: P0409	Pacific Gas & Electric			
0793426310	9/16 Gas Transmission	09/30/2016 9/16 Gas Transmission	0.00	5,959.91
Check Total:				5,959.91
Check No: 53317	Check Date: 10/20/2016			
Vendor: P0410	PG & E			
7053841533	9/16 7053841979 City Yard	09/29/2016 9/16 Electricity Bill	0.00	137.72
7053841533	9/16 7053841978 City Yard	09/29/2016 9/16 Electricity Bill	0.00	137.70
7053841533	9/16 7053841070 City Hall Annex	09/29/2016 9/16 Electricity Bill	0.00	404.18
7053841533	9/16 5120357072 302 Coalinga Plaza	09/29/2016 9/16 Electricity Bill	0.00	36.28
7053841533	7053841588 251 Coalinga Plaza	09/29/2016 9/16 Electricity Bill	0.00	183.69
7053841533	9/16 7053841720 374 Coalinga Plaza	09/29/2016 9/16 Electricity Bill	0.00	41.75
7053841533	9/16 7053841979 City Yard	09/29/2016 9/16 Electricity Bill	0.00	137.72
7053841533	9/16 4893477005 Telecom Bldg.	09/29/2016 9/16 Electricity Bill	0.00	22.02
7053841533	9/16 7053841272 Firehouse Lights	09/29/2016 9/16 Electricity Bill	0.00	1,975.14
7053841533	9/16 7053841037 Firehouse Horn	09/29/2016 9/16 Electricity Bill	0.00	29.99
7053841533	9/16 7053841462 185 W Gale Recycle/Serv	09/29/2016 9/16 Electricity Bill	0.00	321.18
7053841533	9/16 7053841516 Police Station/Jail	09/29/2016 9/16 Electricity Bill	0.00	5,447.93
7053841533	9/16 7053841899 Airport Hangers	09/29/2016 9/16 Electricity Bill	0.00	93.79
7053841533	9/16 7053841565 Airport AWASP Bldg.	09/29/2016 9/16 Electricity Bill	0.00	983.14
7053841533	9/16 7053841771 Large Airport Hangar	09/29/2016 9/16 Electricity Bill	0.00	71.31
7053841533	9/16 1015093005 408 S Fifth/Lynch Pk	09/29/2016 9/16 Electricity Bill	0.00	13.57
7053841533	9/16 7053841050 Tower Clk 5th & Cedar	09/29/2016 9/16 Electricity Bill	0.00	37.47
7053841533	9/16 7053841464 Sunset & 5th Ave: Vic D	09/29/2016 9/16 Electricity Bill	0.00	9.87
7053841533	9/16 7053841177 300 Coalinga Plaza: Ped	09/29/2016 9/16 Electricity Bill	0.00	10.05
7053841533	9/16 7053841921 Next to 735 Sunset Snst	09/29/2016 9/16 Electricity Bill	0.00	19.71
7053841533	9/16 3924487818 Coolidge & NHachman	09/29/2016 9/16 Electricity Bill	0.00	22.47
7053841533	9/16 7053841157 240 W Elm Bhnd Coldbox S	09/29/2016 9/16 Electricity Bill	0.00	54.18
7053841533	9/16 7053841365 Longhollow/Echo (Sandal	09/29/2016 9/16 Electricity Bill	0.00	62.05
7053841533	9/16 3443128411 5208 Spano Ent Posa Cha	09/29/2016 9/16 Electricity Bill	0.00	135.22
7053841533	9/16 3249826069 TR4492, Fox Hollow II	09/29/2016 9/16 Electricity Bill	0.00	83.00
7053841533	9/16 3443128611 TR4492, Fox Hollow II P	09/29/2016 9/16 Electricity Bill	0.00	55.33
7053841533	9/16 3443128372 TR5146 PH 1 Stallion Sp	09/29/2016 9/16 Electricity Bill	0.00	63.52
7053841533	9/16 3443128041 TR5246 PH 2 Stallion Sp	09/29/2016 9/16 Electricity Bill	0.00	168.54
7053841533	9/16 3443128591 City Sunset St Project	09/29/2016 9/16 Electricity Bill	0.00	121.38
7053841533	9/16 7053841002 160 W Elm INTRNL ARP	09/29/2016 9/16 Electricity Bill	0.00	1,196.85
7053841533	9/16 7053841004 INTRNL ARPT 3144 Term B	09/29/2016 9/16 Electricity Bill	0.00	261.05
7053841533	9/16 7053841008 INTRNL ARPT 3144 Term	09/29/2016 9/16 Electricity Bill	0.00	3,037.14
7053841533	9/16 7053841014 INTRNL ARPT 3144 Term	09/29/2016 9/16 Electricity Bill	0.00	24.89
7053841533	9/16 7053841016 INTRNL ARPT 3144 Term	09/29/2016 9/16 Electricity Bill	0.00	1,070.22
7053841533	9/16 7053841022 INTRNL ARPT 3144 Term	09/29/2016 9/16 Electricity Bill	0.00	79.50
7053841533	9/16 7053841026 INTRNL ARPT 3144 Term	09/29/2016 9/16 Electricity Bill	0.00	118.43
7053841533	9/16 3443128925 TR5140 Sandalwood 3	09/29/2016 9/16 Electricity Bill	0.00	27.67
7053841533	9/16 7053841878 650 E Cambridge Skate Pa	09/29/2016 9/16 Electricity Bill	0.00	20.80
7053841533	9/16 3289090333 260 1/2 Cambridge Ave	09/29/2016 9/16 Electricity Bill	0.00	105.85
7053841533	9/16 7053841501 410 El Rancho Blvd	09/29/2016 9/16 Electricity Bill	0.00	22.16
7053841533	9/16 7053841429 TR5339 Dorothy Allen Est	09/29/2016 9/16 Electricity Bill	0.00	482.27
7053841533	9/16 3443128775 TR5208 Spano Ent Posa Ch	09/29/2016 9/16 Electricity Bill	0.00	13.84
7053841533	9/16 7053841244 TR5344 Promontory Point	09/29/2016 9/16 Electricity Bill	0.00	253.49
7053841533	9/16 7053841555 TR5451 Warthen Meadows	09/29/2016 9/16 Electricity Bill	0.00	965.23
7053841533	9/16 7053841933 NS Valley St Streetliggh	09/29/2016 9/16 Electricity Bill	0.00	55.15
7053841533	9/16 7053841379 Polk & Forest Ave	09/29/2016 9/16 Electricity Bill	0.00	97.49
7053841533	9/16 7053841881 140 E. Durian Parking lo	09/29/2016 9/16 Electricity Bill	0.00	15.48

			<u>Void Checks</u>	<u>Check Amount</u>
7053841533	9/16 7053841253 Cambridge & Joaquin	09/29/2016 9/16 Electricity Bill	0.00	235.17
7053841533	9/16 7053841505 Cambridge & Elm/Hwy 198	09/29/2016 9/16 Electricity Bill	0.00	221.33
7053841533	9/16 7053841397 Cambridge & Elm/Hwy 198	09/29/2016 9/16 Electricity Bill	0.00	187.11
7053841533	9/16 7053841534 Street Light Inventory P	09/29/2016 9/16 Electricity Bill	0.00	90.13
7053841533	9/16 7053841535 Street Light Inventory P	09/29/2016 9/16 Electricity Bill	0.00	112.69
7053841533	9/16 7053841536 Street Light Inventory P	09/29/2016 9/16 Electricity Bill	0.00	106.91
7053841533	9/16 7053841538 Street Light Inventory P	09/29/2016 9/16 Electricity Bill	0.00	57.81
7053841533	9/16 9713313248 25 1/2 W Polk Traffic	09/29/2016 9/16 Electricity Bill	0.00	64.73
7053841533	9/16 1638874976 25 1/2 W Polk	09/29/2016 9/16 Electricity Bill	0.00	70.71
7053841533	9/16 7053841661 Forest/Fifth	09/29/2016 9/16 Electricity Bill	0.00	6.66
7053841533	9/16 7053841694 160 W. Polk	09/29/2016 9/16 Electricity Bill	0.00	37.34
7053841533	9/16 7053841349 160 W Elm	09/29/2016 9/16 Electricity Bill	0.00	27.67
7053841533	9/16 7053841990 160 W Elm	09/29/2016 9/16 Electricity Bill	0.00	24.89
7053841533	9/16 7053841308 Van Ness & Elm	09/29/2016 9/16 Electricity Bill	0.00	32.39
7053841533	9/16 7053841619 Monterey/Tyler	09/29/2016 9/16 Electricity Bill	0.00	10.60
7053841533	9/16 7053841485 Washington/Fresno	09/29/2016 9/16 Electricity Bill	0.00	10.25
7053841533	9/16 7053841909 200 El Rancho Blv-Irriga	09/29/2016 9/16 Electricity Bill	0.00	9.86
7053841533	9/16 7053841842 350 El Rancho Blvd-Irrig	09/29/2016 9/16 Electricity Bill	0.00	9.86
7053841533	9/16 7053841439 Phelps & La Cuesta	09/29/2016 9/16 Electricity Bill	0.00	9.95
7053841533	9/16 70538411204 First/Forest Landscape	09/29/2016 9/16 Electricity Bill	0.00	9.86
7053841533	9/16 7053841848 Jayne/Juniper Ridge SE	09/29/2016 9/16 Electricity Bill	0.00	12.46
7053841533	9/16 7053841791 W Forest Ave Landscape P	09/29/2016 9/16 Electricity Bill	0.00	9.86
7053841533	9/16 7053841023 Mntry/Tyler Clock	09/29/2016 9/16 Electricity Bill	0.00	10.00
7053841533	9/16 7053841206 Psa Chnt/San Sm Landsc	09/29/2016 9/16 Electricity Bill	0.00	9.88
7053841533	9/16 7053841466 Tyler/Polk Bhnd 344 Polk	09/29/2016 9/16 Electricity Bill	0.00	29.79
7053841533	9/16 7053841574 401 Madison	09/29/2016 9/16 Electricity Bill	0.00	44.41
7053841533	9/16 7053841398 155 East Polk/Louisiana	09/29/2016 9/16 Electricity Bill	0.00	36.59
7053841533	9/16 7053841066 600 Harvard/College	09/29/2016 9/16 Electricity Bill	0.00	32.29
7053841533	9/16 7053841358 College, Behind 610 Wash	09/29/2016 9/16 Electricity Bill	0.00	31.67
7053841533	9/16 7053841657 500 Alicia/595 Rosevelt/	09/29/2016 9/16 Electricity Bill	0.00	24.12
7053841533	9/16 7053841361 526 E Pleasant/Warthan	09/29/2016 9/16 Electricity Bill	0.00	35.58
7053841533	9/16 7053841312 741 East Valley/Polk	09/29/2016 9/16 Electricity Bill	0.00	30.23
7053841533	9/16 7053841123 106 East Cherry/Elm	09/29/2016 9/16 Electricity Bill	0.00	20.16
7053841533	9/16 7053841697 Baker/Btwn Buch/Lin	09/29/2016 9/16 Electricity Bill	0.00	39.71
7053841533	9/16 7053841783 Cali/N Harvard	09/29/2016 9/16 Electricity Bill	0.00	44.31
7053841533	9/16 7053841102 1412 East Elm/Maple	09/29/2016 9/16 Electricity Bill	0.00	27.06
7053841533	9/16 7053841684 NWNW 11 20 15	09/29/2016 9/16 Electricity Bill	0.00	33.87
7053841533	9/16 7053841615 Reservior/SWSWSW	09/29/2016 9/16 Electricity Bill	0.00	13.96
7053841533	9/16 7053841688 NESW Booster Station	09/29/2016 9/16 Electricity Bill	0.00	582.37
7053841533	9/16 7053841864 NESW Water Control	09/29/2016 9/16 Electricity Bill	0.00	110.18
7053841533	9/16 7053841131 SW Gale/Derrick Water	09/29/2016 9/16 Electricity Bill	0.00	9.86
7053841533	9/16 7053841171 SWSW Booster Station	09/29/2016 9/16 Electricity Bill	0.00	256.46
7053841533	9/16 7053841518 Chlorine Booster By Ceme	09/29/2016 9/16 Electricity Bill	0.00	108.96
7053841533	9/16 7053841457 25034 Palmer Ave	09/29/2016 9/16 Electricity Bill	0.00	223,604.52
7053841533	7053841893 Energy Retrofit Loan Install	09/29/2016 9/16 Electricity Bill	0.00	3,864.72
7053841533	5048050594 255 Coalinga Plaza	09/29/2016 9/16 Electricity Bill	0.00	24.30
7053841533	7053841243 Behind Roosevelt/Pine	09/29/2016 9/16 Electricity Bill	0.00	47.71
7001750902	9/16 Gas Delivery	09/30/2016 9/16 Gas Delivery	0.00	9,120.19
7053841533	9/16 7053841235 SP: Inside Building WWP	09/29/2016 9/16 Electricity Bill	0.00	4,605.91
7053841533	9/16 7053841778 Sewer Treatment Plant	09/29/2016 9/16 Electricity Bill	0.00	1,356.52
7053841533	9/16 7053841328 Sewer Lift Station P/L	09/29/2016 9/16 Electricity Bill	0.00	101.95
7053841533	9/16 7053841367 Sewer Lift Station/KIM	09/29/2016 9/16 Electricity Bill	0.00	30.12
7053841533	9/16 7053841194 Sewer Lift Pump E/L	09/29/2016 9/16 Electricity Bill	0.00	228.13
7053841533	9/16 7053841845 Sewer Lift Station/Polk	09/29/2016 9/16 Electricity Bill	0.00	56.45
7053841533	9/16 7053841979 City Yard	09/29/2016 9/16 Electricity Bill	0.00	137.72
7053841533	9/16 7053841589 City Hall/Court Holding	09/29/2016 9/16 Electricity Bill	0.00	835.70

Check Total: 265,631.05

Check No: 53318 **Check Date: 10/20/2016**

Vendor: Q0435 **Quad Knopf Inc.**

86103	8/16-9/16 PW GIS Online Hosting	10/06/2016 8/16-9/16 PW GIS Online H	0.00	230.77
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Check Total: 230.77

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53319	Check Date: 10/20/2016				
Vendor: T0798	Thomson West				
837835822	9/16 PD West Information Charges	10/01/2016 9/16 PD West Information		0.00	327.76
Check Total:					327.76
Check No: 53320	Check Date: 10/20/2016				
Vendor: T0038	Tri-City Engineering				
2620-02	9/16 Elm Ave Sidewalk Reconstruction	10/17/2016 9/16 Elm Ave Sidewalk Rec		0.00	2,163.75
2520-10	9/16 Forest St. Reconstruction 1st-3rd	10/17/2016 9/16 Forest St. Reconstru		0.00	1,676.25
2522-09	8/16-9/16 ATP Preparation Proposals	10/17/2016 8/16-9/16 ATP Preparation		0.00	755.00
2646-02	9/16 Paving Various Alleys CML Project	10/17/2016 9/16 Paving Various Alley		0.00	2,887.50
Check Total:					7,482.50
Check No: 53321	Check Date: 10/20/2016				
Vendor: U0022	U.S. Bank Corporate Payment Ce				
100343370	9/16 FD 2016 California Title 24	10/13/2016 9/16 FD 2016 California T		0.00	406.93
Check Total:					406.93
Check No: 53322	Check Date: 10/20/2016				
Vendor: V3406	Verizon Wireless Services, LLC				
9772880588	9/16 246-1403 Transit-M.Torres	10/01/2016 9/16 PW Cell Phones		0.00	38.36
9772880588	9/16 362-6567 Anthony Cell Phone Charge	10/01/2016 9/16 PW Cell Phones		0.00	17.76
9772880588	9/16 362-6567 Anthony Cell Phone Charge	10/01/2016 9/16 PW Cell Phones		0.00	17.76
9772880588	9/16 341-9613 WP	10/01/2016 9/16 PW Cell Phones		0.00	35.56
9772880588	9/16 246-6243 Mercedes Garcia	10/01/2016 9/16 PW Cell Phones		0.00	41.98
9772880588	9/16 246-0331 Transit F.Casteneda	10/01/2016 9/16 PW Cell Phones		0.00	38.36
9772880588	9/16 381-1120 Airport	10/01/2016 9/16 PW Cell Phones		0.00	38.36
9772880588	9/16 341-3958 WP On Call	10/01/2016 9/16 PW Cell Phones		0.00	12.22
9772880588	9/16 341-4461 WP On Call	10/01/2016 9/16 PW Cell Phones		0.00	41.63
9772880588	9/16 381-1988 PW Cell Phone	10/01/2016 9/16 PW Cell Phones		0.00	30.42
Check Total:					312.41
Check No: 53323	Check Date: 10/20/2016				
Vendor: Z0535	Zee Medical Service Co.				
66612015	10/16 PW First Aid Supplies	10/06/2016 10/16 PW First Aid Suppli		0.00	118.06
66612014	10/16 PW First Aid Supplies	10/06/2016 10/16 PW First Aid Suppli		0.00	102.93
Check Total:					220.99
Date Totals:				0.00	345,341.55
Check No: 53324	Check Date: 10/25/2016				
Vendor: C0008	CB&T COLUMBUS BANK & TRUST				
1	PR Batch 902 10 2016 Dependant Care	10/19/2016		0.00	192.30
2	PR Batch 902 10 2016 Unreimbursed Medica	10/19/2016		0.00	303.44
Check Total:					495.74
Check No: 53325	Check Date: 10/25/2016				
Vendor: C0130	COALINGA FIREFIGHTERS				
1	PR Batch 902 10 2016 Fire Union Dues	10/19/2016		0.00	650.00
Check Total:					650.00
Check No: 53326	Check Date: 10/25/2016				
Vendor: C0158	CalPERS				
3	PR Batch 902 10 2016 CalPERS Classic ER	10/19/2016		0.00	12,440.95
4	PR Batch 902 10 2016 CalPERS PEPRA ER	10/19/2016		0.00	3,194.19
1	PR Batch 902 10 2016 CalPERS Classic EE	10/19/2016		0.00	9,219.22
2	PR Batch 902 10 2016 CalPERS PEPRA EE	10/19/2016		0.00	3,413.47
Check Total:					28,267.83
Check No: 53327	Check Date: 10/25/2016				
Vendor: C0340	City Employee Contrib. Assoc.				
1	PR Batch 902 10 2016 CECA Dues	10/19/2016		0.00	95.00
Check Total:					95.00
Check No: 53328	Check Date: 10/25/2016				
Vendor: C3565	SEIU Local 521 - Dues W/H				
2	PR Batch 902 10 2016 SEIU Dues	10/19/2016		0.00	531.42
1	PR Batch 902 10 2016 SEIU Union Dues	10/19/2016		0.00	20.99
Check Total:					552.41

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53329	Check Date: 10/25/2016				
Vendor: C7000	CITY OF COALINGA				
5	PR Batch 952 10 2016 Medicare Employer P	10/24/2016		0.00	262.50
3	PR Batch 952 10 2016 FICA Employer Porti	10/24/2016		0.00	1,122.42
1	PR Batch 902 10 2016 Federal Income Tax	10/19/2016		0.00	20,916.21
2	PR Batch 902 10 2016 FICA Employee Porti	10/19/2016		0.00	13,478.30
2	PR Batch 952 10 2016 FICA Employee Porti	10/24/2016		0.00	1,122.42
1	PR Batch 952 10 2016 Federal Income Tax	10/24/2016		0.00	4,525.90
5	PR Batch 902 10 2016 Medicare Employer P	10/19/2016		0.00	3,190.51
4	PR Batch 902 10 2016 Medicare Employee P	10/19/2016		0.00	3,190.51
3	PR Batch 902 10 2016 FICA Employer Porti	10/19/2016		0.00	13,478.30
4	PR Batch 952 10 2016 Medicare Employee P	10/24/2016		0.00	262.50
Check Total:					61,549.57
Check No: 53330	Check Date: 10/25/2016				
Vendor: 10309	ICMA 457 RETIREMENT TRUST				
2	PR Batch 902 10 2016 457 Ret EE \$ ICMA	10/19/2016		0.00	1,646.00
1	PR Batch 902 10 2016 457 Ret EE % ICMA	10/19/2016		0.00	2,987.09
5	PR Batch 902 10 2016 457 Contract Ret (%)	10/19/2016		0.00	336.92
3	PR Batch 902 10 2016 457 Retirement ER (10/19/2016		0.00	278.08
4	PR Batch 902 10 2016 457 Retirement ER (10/19/2016		0.00	1,221.39
Check Total:					6,469.48
Check No: 53331	Check Date: 10/25/2016				
Vendor: P0166	POLICE OFFICERS LEGAL				
1	PR Batch 902 10 2016 Police PORAC	10/19/2016		0.00	201.25
3	PR Batch 902 10 2016 Mastagni Law Firm	10/19/2016		0.00	402.50
2	PR Batch 902 10 2016 Police CPOA Dues	10/19/2016		0.00	402.50
Check Total:					1,006.25
Check No: 53332	Check Date: 10/25/2016				
Vendor: S0011	State Disbursement Unit				
3	001728290 S Young	10/19/2016		0.00	579.23
1	0195003168-01/5CEFS0 E Deleon	10/19/2016		0.00	150.92
2	09CEFL07530, Saucedo	10/19/2016		0.00	123.69
Check Total:					853.84
Check No: 53333	Check Date: 10/25/2016				
Vendor: V0036	Verisight Trust Company				
3	PR Batch 902 10 2016 457 ER Ret % Verisi	10/19/2016		0.00	865.03
1	PR Batch 902 10 2016 457 EE Ret % Verisi	10/19/2016		0.00	1,543.98
2	PR Batch 902 10 2016 457 EE Ret \$ Verisi	10/19/2016		0.00	1,185.00
4	PR Batch 902 10 2016 457 Ret ER \$ Verisi	10/19/2016		0.00	381.92
Check Total:					3,975.93
Date Totals:				0.00	103,916.05
Check No: 53334	Check Date: 10/27/2016				
Vendor: A0130	AT&T				
10152016	145537452 10/16 FD U-Verse Internet	10/15/2016 145537452 10/16 FD U-Vers		0.00	75.83
Check Total:					75.83
Check No: 53335	Check Date: 10/27/2016				
Vendor: A0779	dba., AZ Commercial				
5919212284	10/16 FD Sensor ABS Unit 7200	10/15/2016 10/16 FD Sensor ABS Unit		0.00	51.12
Check Total:					51.12
Check No: 53336	Check Date: 10/27/2016				
Vendor: B1930	Best Uniforms				
889	9/16 PD BESchan Uniform	09/27/2016 9/16 PD BESchan Uniform		0.00	572.42
Check Total:					572.42
Check No: 53337	Check Date: 10/27/2016				
Vendor: C0651	Clovis Polycon, Inc.				
43219	10/16 PW Operating Supplies	10/12/2016 10/16 PW Operating Suppli		0.00	822.94
Check Total:					822.94
Check No: 53338	Check Date: 10/27/2016				
Vendor: C0140	Coalinga Ace Hardware, Inc.				
766383	9/16 WWP Operating Supplies	09/21/2016 9/16 WWP Operating Suppli		0.00	25.67

			<u>Void Checks</u>	<u>Check Amount</u>
766121	9/16 WWP Operating Supplies	09/16/2016 9/16 WWP Operating Suppli	0.00	7.50
766334	9/16 WWP Operating Supplies	09/15/2016 9/16 WWP Operating Suppli	0.00	65.79
766310	9/16 WWP Operating Supplies	09/13/2016 9/16 WWP Operating Suppli	0.00	37.95
766475	9/16 WWP Operating Supplies	09/28/2016 9/16 WWP Operating Suppli	0.00	114.81
766634	10/16 FD Operating Supplies	10/11/2016 10/16 FD Operating Suppli	0.00	11.66
766175	9/16 WWP Operating Supplies	09/30/2016 9/16 WWP Operating Suppli	0.00	74.02
766661	10/16 PW Operating Supplies	10/13/2016 10/16 PW Operating Suppli	0.00	29.21
766559	10/16 PD Operating Supplies	10/05/2016 10/16 PD Operating Suppli	0.00	162.60
766310	9/16 WWP Operating Supplies	09/02/2016 9/16 WWP Operating Suppli	0.00	22.38
766531	10/16 WWP Operating Supplies	10/04/2016 10/16 WWP Operating Suppl	0.00	61.43
766545	10/16 WWP Operating Supplies	10/05/2016 10/16 WWP Operating Suppl	0.00	157.47
766570	10/16 WWP Operating Supplies	10/06/2016 10/16 WWP Operating Suppl	0.00	72.06
766608	10/16 WWP Operating Supplies	10/10/2016 10/16 WWP Operating Suppl	0.00	56.06
766639	10/16 WWP Operating Supplies	10/12/2016 10/16 WWP Operating Suppl	0.00	84.51
766644	10/16 WWP Operating Supplies	10/12/2016 10/16 WWP Operating Suppl	0.00	14.00
766658	10/16 WWP Operating Supplies	10/13/2016 10/16 WWP Operating Suppl	0.00	29.18
766647	10/16 WWP Operating Supplies	10/12/2016 10/16 WWP Operating Suppl	0.00	7.77
766656	10/16 WWP Operating Supplies	10/13/2016 10/16 WWP Operating Suppl	0.00	29.78
766772	10/16 WWP Operating Supplies	10/24/2016 10/16 WWP Operating Suppl	0.00	72.99
766530	10/16 WWP Operating Supplies	10/04/2016 10/16 WWP Operating Suppl	0.00	97.64
766643	10/16 FD Operating Supplies	10/11/2016 10/16 FD Operating Suppli	0.00	0.66
Check Total:				1,235.14
Check No: 53339	Check Date: 10/27/2016			
Vendor: C8974	Cotiviti Healthcare and Kaiser			
2016026795	3/16 AMB Refund Due to Overpayment	09/07/2016 3/16 AMB Refund Due to Ov	0.00	1,647.00
Check Total:				1,647.00
Check No: 53340	Check Date: 10/27/2016			
Vendor: C8974	Cotiviti Healthcare and Kaiser			
2016029795	3/16 AMB Refund Due to Overpayment	03/09/2016 3/16 AMB Refund Due to Ov	0.00	3,804.60
Check Total:				3,804.60
Check No: 53341	Check Date: 10/27/2016			
Vendor: E0008	Eric Deleon			
000037	10/16 PW Boot Reimbursement	10/22/2016 10/16 PW Boot Reimburseme	0.00	129.59
Check Total:				129.59
Check No: 53342	Check Date: 10/27/2016			
Vendor: D1933	Department of Justice			
195229	9/16 PD Blood Alcohol Analysis	10/06/2016 9/16 PD Blood Alcohol Ana	0.00	35.00
Check Total:				35.00
Check No: 53343	Check Date: 10/27/2016			
Vendor: D1771	Dept. of Transportation			
SL170087	7/16-9/16 Signals & Lights	10/12/2016 7/16-9/16 Signals & Light	0.00	1,394.89
Check Total:				1,394.89
Check No: 53344	Check Date: 10/27/2016			
Vendor: E0065	EBS			
01-NOVEMBE	11/16 EE Supplemental Child Life	11/01/2016 11/16 EE Health Ins. Prem	0.00	3.50
01-NOVEMBE	11/16 EE Basic Life	11/01/2016 11/16 EE Health Ins. Prem	0.00	704.00
01-NOVEMBE	11/16 EE Health Ins. Premium Medical	11/01/2016 11/16 EE Health Ins. Prem	0.00	80,764.38
01-NOVEMBE	11/16 EE Health Ins. Premium Dental	11/01/2016 11/16 EE Health Ins. Prem	0.00	6,086.40
01-NOVEMBE	11/16 EE Health Ins. Premium Vision	11/01/2016 11/16 EE Health Ins. Prem	0.00	1,220.78
01-NOVEMBE	11/16 EE Supplemental Spouse Life	11/01/2016 11/16 EE Health Ins. Prem	0.00	96.95
01-NOVEMBE	11/16 EE Supplemental Life	11/01/2016 11/16 EE Health Ins. Prem	0.00	877.70
01-NOVEMBE	11/16 EE Long-Term Disability	11/01/2016 11/16 EE Health Ins. Prem	0.00	1,494.27
01-NOVEMBE	11/16 EE Dependent Life	11/01/2016 11/16 EE Health Ins. Prem	0.00	29.07
01-NOVEMBE	11/16 EE AD&D	11/01/2016 11/16 EE Health Ins. Prem	0.00	110.00
Check Total:				91,387.05
Check No: 53345	Check Date: 10/27/2016			
Vendor: E1039	Electric Motor Shop, Inc.			
RS-RI14765	7/16 WP Removed Existing Motor	09/30/2016 7/16 WP Removed Existing	0.00	4,728.36
Check Total:				4,728.36
Check No: 53346	Check Date: 10/27/2016			
Vendor: E0018	Entenmann-Rovin Company			

			<u>Void Checks</u>	<u>Check Amount</u>
0121655-IN	10/16 FD Dome Badge	10/13/2016 10/16 FD Dome Badge	0.00	689.23
Check Total:				689.23
Check No:	53347	Check Date:	10/27/2016	
Vendor:	E0112	Eurofins Eaton Analytical, Inc		
L0282222	9/16 WP Cali-Pa 18	09/19/2016 9/16 WP Cali-Pa 18	0.00	103.00
L0281226	9/16 WP Cali-Pa 18	09/12/2016 9/16 WP Cali-Pa 18	0.00	175.00
L0283081	9/16 WP Cali-Pa 18	09/22/2016 9/16 WP Cali-Pa 18	0.00	60.00
L0285143	10/16 WWP Biochemical Oxygen	10/06/2016 9/16 WWP Biochemical Oxyg	0.00	100.00
L0284654	10/16 WWP Biochemical Oxygen	10/03/2016 9/16 WWP Biochemical Oxyg	0.00	100.00
L0283042	9/16 WWP Biochemical Oxygen	09/22/2016 9/16 WWP Biochemical Oxyg	0.00	192.00
L0283060	9/16 WWP Biochemical Oxygen	09/22/2016 9/16 WWP Biochemical Oxyg	0.00	100.00
L0284687	10/16 WP Coli-Pa	10/03/2016 10/16 WP Coli-Pa	0.00	60.00
L0284221	9/16 WP Orthophosphate as P	09/30/2016 9/16 WP Orthophosphate as	0.00	100.00
L0283770	9/16 WP Orthophosphate as P	09/27/2016 9/16 WP Orthophosphate as	0.00	20.00
L0282473	9/16 WP Cali-Pa 18	09/19/2016 9/16 WP Cali-Pa 18	0.00	72.00
Check Total:				1,082.00
Check No:	53348	Check Date:	10/27/2016	
Vendor:	F0065	Bart Fielder		
2259	10/16 FD Computer Update	10/17/2016 10/16 FD Computer Update	0.00	852.99
Check Total:				852.99
Check No:	53349	Check Date:	10/27/2016	
Vendor:	F4562	FM Controls		
2016-1018	9/16 WP Re-Scaled Level Tramsmmitter	09/28/2016 9/16 WP Re-Scaled Level T	0.00	1,744.56
Check Total:				1,744.56
Check No:	53350	Check Date:	10/27/2016	VOID
Vendor:	G0073	Geospatial Technologies, Inc.		
	9/16 FD MIP5000 8CH Hasp Key	10/27/2016 9/16 FD MIP5000 8CH Hasp	194.81	
Check Total:			194.81	
Check No:	53351	Check Date:	10/27/2016	
Vendor:	G1180	Golden State Flow		
I-052227		07/22/2016 7/16 PW Meter Registers	0.00	5,225.20
Check Total:				5,225.20
Check No:	53352	Check Date:	10/27/2016	
Vendor:	G9874	Government Staffing Services, I		
126802	10/16 Interin Finance Director Services	10/16/2016 10/16 Interin Finance Dir	0.00	574.20
126802	10/16 Interin Finance Director Services	10/16/2016 10/16 Interin Finance Dir	0.00	7,467.60
126802	10/16 Interin Finance Director Services	10/16/2016 10/16 Interin Finance Dir	0.00	2,296.80
126802	10/16 Interin Finance Director Services	10/16/2016 10/16 Interin Finance Dir	0.00	1,148.40
Check Total:				11,487.00
Check No:	53353	Check Date:	10/27/2016	
Vendor:	G0275	Granite Construction Company		
1069756	10/16 PW Caltrans/ASTM Sand/Cold Mix	10/18/2016 10/16 PW Caltrans/ASTM Sa	0.00	1,425.65
Check Total:				1,425.65
Check No:	53354	Check Date:	10/27/2016	
Vendor:	H2528	Hill Brothers Chemical Company		
7012780	10/16 WP Aqueous Ammonia	10/11/2016 10/16 WP Aqueous Ammonia	0.00	5,468.87
Check Total:				5,468.87
Check No:	53355	Check Date:	10/27/2016	
Vendor:	H2345	Home Depot Credit Services		
2010030	9/16 PW Operating Supplies	10/03/2016 9/16 PW Operating Supplie	0.00	1,585.56
2010029	9/16 PW Operating Supplies	10/03/2016 9/16 PW Operating Supplie	0.00	287.59
Check Total:				1,873.15
Check No:	53356	Check Date:	10/27/2016	
Vendor:	H2556	Hughes Network System		
B1-3040750	11/16 WP Hughes Internet Services	10/18/2016 11/16 WP Hughes Internet	0.00	30.00
Check Total:				30.00
Check No:	53357	Check Date:	10/27/2016	
Vendor:	I8978	Instrument & Valve Services Co		
3566737	9/16 WP Rosemount 3051 Pressure	09/30/2016 9/16 WP Rosemount 3051 Pr	0.00	7,416.06
Check Total:				7,416.06

				<u>Void Checks</u>	<u>Check Amount</u>
Check No:	53358	Check Date:	10/27/2016		
Vendor:	K1468	K-Mart Store #4721			
2670919001	10/16 WWP Breakroom Supplies	10/10/2016 10/16 WWP Breakroom Suppl		0.00	10.59
2558659004	10/16 WWP Breakroom Supplies	10/10/2016 10/16 WWP Breakroom Suppl		0.00	27.67
2561269004	10/16 WWP Breakroom Supplies	10/10/2016 10/16 WWP Breakroom Suppl		0.00	22.56
Check Total:					60.82
Check No:	53359	Check Date:	10/27/2016		
Vendor:	K2656	KRC Safety CO., INC.			
29605	10/16 PD 35 Orange Revolution Cone	10/19/2016 10/16 PD 35 Orange Revolu		0.00	359.93
29214	10/16 PD Light Towers/Reflective Digital	10/04/2016 10/16 PD Light Towers/Ref		0.00	8,586.23
Check Total:					8,946.16
Check No:	53360	Check Date:	10/27/2016		
Vendor:	C0195	L.N. Curtis & Sons			
INV57904	10/16 FD Gextreme Jacket Krider/Irwin	10/12/2016 10/16 FD Gextreme Jacket		0.00	4,761.90
Check Total:					4,761.90
Check No:	53361	Check Date:	10/27/2016		
Vendor:	L0259	Landon Investment Co., Inc.			
5981	10/16 AMB Run Meals	10/16/2016 10/16 AMB Run Meals		0.00	25.06
7698	10/16 AMB Run Meals	10/17/2016 10/16 AMB Run Meals		0.00	24.11
5982	10/16 AMB Run Meals	10/12/2016 10/16 AMB Run Meals		0.00	30.76
Check Total:					79.93
Check No:	53362	Check Date:	10/27/2016		
Vendor:	L0007	Law & Associates			
1349	10/16 HR (FD) Background Wright/Hayashi	10/17/2016 10/16 HR (FD) Background		0.00	1,200.00
Check Total:					1,200.00
Check No:	53363	Check Date:	10/27/2016		
Vendor:	L0370	Life Assist, Inc.			
770222	10/16 AMB Medical Supplies	10/14/2016 10/16 AMB Medical Supplie		0.00	94.44
Check Total:					94.44
Check No:	53364	Check Date:	10/27/2016		
Vendor:	M0068	Municipal Code Corporation			
00276623	10/16-9/16 Annual Web Hosting	10/10/2016 10/16-9/16 Annual Web Hos		0.00	450.00
00276623	10/16-9/16 Annual Web Hosting	10/10/2016 10/16-9/16 Annual Web Hos		0.00	450.00
Check Total:					900.00
Check No:	53365	Check Date:	10/27/2016		
Vendor:	N1123	Novato Fire Protection Distric			
698	8/16 FD Ambulance Contract	10/12/2016 8/16 FD Ambulance Contrac		0.00	6,338.93
Check Total:					6,338.93
Check No:	53366	Check Date:	10/27/2016		
Vendor:	O0032	O'Reilly Automotive, Inc.			
214292	9/16 FD Marker Lights Unit 7203	09/26/2016 9/16 FD Marker Lights Uni		0.00	4.32
213800	9/16 SC Stock Supplies	09/21/2016 9/16 SC Stock Supplies		0.00	71.04
214862	10/16 WWP Trailer Wiring Adapter	10/02/2016 10/16 WWP Trailer Wiring		0.00	19.47
213612	9/16 SC Stock Supplies	09/19/2016 9/16 SC Stock Supplies		0.00	28.08
213692	9/16 SC Stock Supplies PD Unit C20	09/20/2016 9/16 SC Stock Supplies		0.00	47.99
213974	9/16 SC Stock Supplies	09/23/2016 9/16 SC Stock Supplies		0.00	54.10
213825	9/16 SC Core CREDIT	09/21/2016 9/16 SC Stock Supplies		0.00	-21.65
215717	10/16 WP Operating Supplies	10/11/2016 10/16 WP Operating Suppli		0.00	49.14
214548	9/16 PW Battery Unit 39	09/29/2016 9/16 PW Battery Unit 39		0.00	105.78
213806	9/16 PW Starter Unit 49	09/21/2016 9/16 PW Starter Unit 49		0.00	164.85
Check Total:					523.12
Check No:	53367	Check Date:	10/27/2016		
Vendor:	O2826	Office Depot			
8665409910	9/16 PD Office Supplies	09/23/2016 9/16 PD Office Supplies		0.00	42.80
8712021050	10/16 PD Office Supplies	10/07/2016 10/16 PD Office Supplies		0.00	138.55
8701102690	10/16 PD Office Supplies	10/07/2016 10/16 PD Office Supplies		0.00	60.38
8701099670	10/16 PD Office Supplies	10/06/2016 10/16 PD Office Supplies		0.00	26.49
8700201470	10/16 PD Office Supplies	10/06/2016 10/16 PD Office Supplies		0.00	100.88
8686139900	9/16 PD Office Supplies	09/30/2016 9/16 PD Office Supplies		0.00	85.45
8686142750	9/16 PD Office Supplies	09/30/2016 9/16 PD Office Supplies		0.00	67.75
8665409920	9/16 PD Office Supplies	09/23/2016 9/16 PD Office Supplies		0.00	38.07

			<u>Void Checks</u>	<u>Check Amount</u>
8665407990	9/16 PD Office Supplies	09/23/2016 9/16 PD Office Supplies	0.00	111.07
Check No: 53368	Check Date: 10/27/2016	Check Total:		671.44
Vendor: P0410	PG & E			
7961129133	9/16 CCC Electric	10/16/2016 9/16 CCC Electric	0.00	1,990.02
Check No: 53369	Check Date: 10/27/2016	Check Total:		1,990.02
Vendor: P0011	Jaroth, Inc. dba PTS			
873937	9/16 PD Pay Phone Services	10/14/2016 9/16 PD Pay Phone Service	0.00	83.27
Check No: 53370	Check Date: 10/27/2016	Check Total:		83.27
Vendor: R0123	Steve Raine			
TR10077-PA	10/4-10/7/16 MILEAGE League of CA Cities	09/20/2016 10/4-10/7/16 MILEAGE Leag	0.00	15.00
TR10077-MI	10/4-10/7/16 MILEAGE League of CA Cities	09/20/2016 10/4-10/7/16 MILEAGE Leag	0.00	241.92
Check No: 53371	Check Date: 10/27/2016	Check Total:		256.92
Vendor: R3385	Raney Planning & Management In			
1642E-3	9/16 Westbridge School IS/MND	10/14/2016 9/16 Westbridge School IS	0.00	1,281.15
1646E-2	9/16 MM Commerical Ordinance	10/14/2016 9/16 MM Commerical Ordina	0.00	2,043.06
Check No: 53372	Check Date: 10/27/2016	Check Total:		3,324.21
Vendor: S3252	Michael Salvador			
TR9989-MEA	11/13-11/17/16 MEALS LAPD Leader	09/14/2016 11/13-11/17/16 MEALS LAPD	0.00	220.00
Check No: 53373	Check Date: 10/27/2016	Check Total:		220.00
Vendor: S3364	San Joaquin Valley Unified			
C253512	10/16 PW Permit for Air Compresor	10/20/2016 10/16 PW Permit for Air C	0.00	117.00
Check No: 53374	Check Date: 10/27/2016	Check Total:		117.00
Vendor: S0150	Santos Feed Store LLC			
34545	10/16 PD Animal Food for Shelter	10/14/2016 10/16 PD Animal Food for	0.00	1,943.72
Check No: 53375	Check Date: 10/27/2016	Check Total:		1,943.72
Vendor: S0450	Save Mart Supermarkets			
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	0.38
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	5.46
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	0.12
194662	8/16 PD Breakroom Supplies	08/10/2016 8/16 PD Breakroom Supplie	0.00	14.80
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	0.25
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	0.15
191785	5/16 PD Breakroom Supplies	05/09/2016 5/16 PD Breakroom Supplie	0.00	36.14
194123	7/16 PD Inmate Food	07/24/2016 7/16 PD Inmate Food	0.00	8.24
196687	10/16 PD Inmate Food	10/14/2016 10/16 PD Inmate Food	0.00	15.78
196725	10/16 PD Inmate Food	10/15/2016 10/16 PD Inmate Food	0.00	36.21
196323	10/16 PD Breakroom Supplies	10/01/2016 10/16 PD Breakroom Suppli	0.00	29.78
196839	10/16 PD Breakroom Supplies	10/20/2016 10/16 PD Breakroom Suppli	0.00	35.97
196295	9/16 PD Inmate Meals	09/30/2016 9/16 PD Inmate Meals	0.00	43.50
196172	9/16 PD Inmate Meals	09/27/2016 9/16 PD Inmate Meals	0.00	41.45
196434	10/16 HR Accounting Tech Interview	10/04/2016 10/16 HR Accounting Tech	0.00	17.97
196149	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	7.71
196149	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	23.13
196149	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	7.71
196149	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	7.71
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	0.08
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	0.45
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	0.08
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	0.32
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	0.32
196660	9/27/16 & 10/13/16 Breakroom Supplies	09/27/2016 9/27/16 & 10/13/16 Breakr	0.00	0.10
Check Total:				333.81

			<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53376	Check Date: 10/27/2016			
Vendor: S0044	Self Help Enterprises			
COL13HM Se 9/16 General Administration HOME		08/31/2016 9/16 Loan Services Fees	0.00	1,375.00
COLADM Sep 9/16 Recordingn Fees-Pantoja Loan 9449		08/31/2016 9/16 Loan Services Fees	0.00	25.00
COLADM Sep 9/16 Recordingn Fees-Osborne Loan 9480		08/31/2016 9/16 Loan Services Fees	0.00	41.00
COLADM Sep 9/16 Loan Services Fees		08/31/2016 9/16 Loan Services Fees	0.00	512.00
COL13HM Se 9/16 General Administration CDBG		08/31/2016 9/16 Loan Services Fees	0.00	3,085.00
		Check Total:		5,038.00
Check No: 53377	Check Date: 10/27/2016			
Vendor: S4596	Sheraton Gateway			
TR9988-LOD 10/16-10/20/16 LODGING MSalvador LAPD		09/14/2016 10/16-10/20/16 LODGING MS	0.00	731.16
TR9989-LOD 11/13-11/17/16 LODGING MSalvador LAPD		09/14/2016 11/13-11/17/16 LODGING MS	0.00	731.16
		Check Total:		1,462.32
Check No: 53378	Check Date: 10/27/2016			
Vendor: S7898	South Coast Emergency Vehicle			
12475 8/16 FD Repairs to Engine Unit 7211		10/11/2016 8/16 FD Repairs to Engine	0.00	2,787.64
		Check Total:		2,787.64
Check No: 53379	Check Date: 10/27/2016			
Vendor: S2153	Stanton Office Machine			
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	367.89
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	2.30
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	7.54
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	7.63
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	1.93
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	10.76
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	3.68
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	6.07
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	9.11
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	1.84
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	2.81
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	130.28
INV21035 10/16 Admin Copies Made		10/11/2016 10/16 Admin Copies Made	0.00	183.95
		Check Total:		735.79
Check No: 53380	Check Date: 10/27/2016			
Vendor: S7899	Gabriel Subia			
897569 10/16 WP Reimbursement For T2 Exam		10/26/2016 10/16 WP Reimbursement Fo	0.00	45.00
		Check Total:		45.00
Check No: 53381	Check Date: 10/27/2016			
Vendor: S0151	SWRCB Accounting Office			
EW-1000793 7/15-6/16 Water Enforcement Fees		09/25/2016 7/15-6/16 Water Enforceme	0.00	229.50
EW-1000793 7/15-6/16 Water Enforcement Fees		09/25/2016 7/15-6/16 Water Enforceme	0.00	229.50
EW-1006600 7/15-6/16 Water Enforcement Fees		10/19/2016 7/15-6/16 Water Enforceme	0.00	265.65
EW-1006600 7/15-6/16 Water Enforcement Fees		10/19/2016 7/15-6/16 Water Enforceme	0.00	262.65
LW-1007342 7/15-6/16 Water System Fees		10/19/2016 7/15-6/16 Water System Fe	0.00	3,267.36
LW-1007342 7/15-6/16 Water System Fees		10/19/2016 7/15-6/16 Water System Fe	0.00	3,267.35
		Check Total:		7,522.01
Check No: 53382	Check Date: 10/27/2016			
Vendor: T4596	Trans Union Risk And Alternati			
09012016 8/16 PD Background Credit Check		09/12/0016 8/16 PD Background Credit	0.00	25.00
101-413-88 9/16 PD Background Credit Check		10/01/2016 9/16 PD Background Credit	0.00	50.00
		Check Total:		75.00
Check No: 53383	Check Date: 10/27/2016			
Vendor: U0022	U.S. Bank Corporate Payment Ce			
1274755186 10/16 FD Dayton Time Delay Relay		10/18/2016 10/16 FD Dayton Time Dela	0.00	62.01
		Check Total:		62.01
Check No: 53384	Check Date: 10/27/2016			
Vendor: U1338	UNION BANK			
5dd1ac4a 10/16 Taradel-Information on Ballots		10/06/2016 9/16 Credit Card Payments	0.00	100.00
51844 10/16 Intrest Charge		10/05/2016 9/16 Credit Card Payments	0.00	25.64
TR10077 10/4/10/7/16 LODGING SRaine League Ca		10/04/2016 9/16 Credit Card Payments	0.00	1,340.80
4968207 9/16 Amazon- Ghent Satin Frame		09/27/2016 9/16 Credit Card Payments	0.00	175.18

			<u>Void Checks</u>	<u>Check Amount</u>
51844	10/16 Late fee	10/05/2016 9/16 Credit Card Payments	0.00	24.79
51844	10/16 Taradel- Information on Ballots	10/05/2016 9/16 Credit Card Payments	0.00	1,882.93
TR10077	10/4/10/7/16 LODGING SRaine League Ca	10/04/2016 9/16 Credit Card Payments	0.00	258.06
Check Total:				3,807.40
Check No: 53385	Check Date: 10/27/2016			
Vendor: U4210	Univar USA INC			
FO857414	10/19 WP Hydrochloric Acid	10/05/2016 10/19 WP Hydrochloric Acid	0.00	761.90
Check Total:				761.90
Check No: 53386	Check Date: 10/27/2016			
Vendor: W0057	WageWorks			
125AI04913	9/16 Monthly Admin Fee	10/17/2016 9/16 Monthly Admin fee	0.00	75.00
Check Total:				75.00
Check No: 53387	Check Date: 10/27/2016			
Vendor: Z0535	Zee Medical Service Co.			
66612021	10/16 SC First Aid Supplies	10/07/2016 10/16 SC First Aid Suppli	0.00	79.12
Check Total:				79.12
Check No: 53388	Check Date: 10/27/2016			
Vendor: F0101	FRESNO COUNTY CLERK			
2016091004	10/16 NOD Filing Fee	10/26/2016 Notice of Determination F	0.00	50.00
2016091004	10/16 CDFW- Mitigated/Neg Declaration Fe	10/26/2016 Notice of Determination F	0.00	2,210.25
Check Total:				2,260.25
Check No: 53389	Check Date: 10/27/2016			
Vendor: F0101	FRESNO COUNTY CLERK			
2016091006	10/16 CDFW Mitigated/ Neg Declaration Fe	10/26/2016 Notice of Determination F	0.00	2,210.25
2016091006	10/16 NOD Filing Fee	10/26/2016 Notice of Determination F	0.00	50.00
Check Total:				2,260.25
Date Totals:			194.81	201,996.03
Report Total:			194.81	1,105,661.84

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Monthly Treasurer's Report October 2016
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Olga Keough

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
 Fund_Balances_Report_10-31-2016.pdf	Treasurer's Report - October 2016

City of Coalinga
Fund Balances
October, 2016

Fund #	Fund Name	Beg. Balance 7-1-2016	Revenue	Expenses	End. Balance 10-31-2016	Subtotal for Category
Governmental Activities						
101	General Fund	321,817	430,512	(2,662,928)	(1,910,598)	
140	General Capital Projects Fund	1,777,718	1,556,465	(1,031,443)	2,302,740	
Claremont Custody Center General Operations						
453	Fund	(2,893,888)		(17)	(2,893,905)	(2,501,763)
<i>Transportation Funds:</i>						
107	Gas Tax Fund	302,620		(154,976)	147,644	
109	Trans. Development Act Fund	83,672			83,672	
110	LTF - Article VIII Fund	697,676			697,676	
125	Measure C - Street Maintenace	449,477	75,852	(1,402)	523,927	
126	Measure C - ADA Compliance	9,412	2,623		12,035	
127	Measure C - Flexible Funding	1,047,622	84,116	(31,423)	1,100,316	
128	Prop 1B Local Streets & Roads	-			-	2,565,271
<i>Police Asset Forfeiture</i>						
103	PD FED Forfeiture Fund	24,369		(124)	24,245	
105	Cops Grant Fund	38,572	49,324	(360)	87,536	
106	JAG Grant - Police Department	0			0	
116	PD Forfeiture/Unclaimed Fund	55,190	2,000	(5,433)	51,757	163,538
<i>Impact Fees</i>						
114	Habitat Conservation Fund	110,572			110,572	
141	Public Building/Facilities	46,725	907		47,632	
142	Law Inforcement Impact Fees	(178,274)	1,361		(176,913)	
143	Fire Protection Impact Fees	(226,074)	1,361		(224,714)	
144	Storm Drainage & Flood Control	28,388	14,136		42,524	
145	Streets, Bridges Impact Fees	99,059	98,414		197,473	(3,426)

City of Coalinga
Fund Balances
October, 2016

<i>Special Revenue Funds</i>				
117 IGT - Intergovernmental Transfer	1,939,796	41,460		1,981,256
130 Special Assessment Districts	290,012			290,012
150 Coalinga Public Financing Auth.	2,135,160		(12,685)	2,122,475
506 Transit System	(360,123)	8,360	(92,054)	(443,817)
851 EDA Community Bldg. Rentals	32,621		(517)	32,104
802 RDA 2009 Bonds	-			-
852 EDA Revolving Loan Fund	58,195			58,195
				<u>4,040,225</u>
Business-Type Activities - Enterprise Funds				
501 Water Enterprise Fund	4,487,185	1,771,930	(1,213,808)	5,045,307
502 Gas Enterprise Fund	2,658,225	295,440	(239,387)	2,714,279
503 Sewer Enterprise Fund	6,839,481	379,640	(171,856)	7,047,265
504 Sanitation Enterprise Fund	188,474	570,972	(289,632)	469,815
651 Ent. Internal Service Fund	(363,009)	63,567	(188,908)	(488,350)
				<u>14,788,315</u>
Trust Funds				
104 Scholarship Fund	50,745			50,745
804 Low/Mod Income Housing Fund	-			-
815 Low/Mod Income Housing Asset Fund	48,222	49,888	(14,005)	84,105
950 Payroll Trust & Agency Fund	10,804			10,804
820 Redevelopment Obligation Retirement Fund	(2,373,233)	197,943	(53,919)	(2,229,209)
				<u>(2,083,555)</u>
Total	\$ 17,437,210	\$ 5,696,270	\$ (6,164,875)	16,968,605

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Check Register: 11/01/2016 - 11/30/2016
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Vivian Saucedo, Financial Services Supervisor

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name	Description
❑ Check_Register_Report_for_Council-Nov._2016.pdf	Check Register Cover Sheet- November 2016
❑ Check_Register-Nov._2016.pdf	Check Register - November 2016



CITY OF COALINGA

The Sunny Side of the Valley

CHECK REGISTER

COUNCIL MEETING OF
January 5, 2017

Expenses 11/1/16 through 11/30/16 Registers: # 53390 - # 53549 \$ 2,032,859.33

PAYROLL:

Pay Period Ending	10/30/2016	Payroll Check #16772 - #16784	\$ 15,510.78
Pay Date:	11/04/2016	Direct Deposit	\$ 136,679.81
		Payroll Total	<u>\$ 152,190.59</u>
Pay Period Ending	11/13/2016	Payroll Check #16785 - #16797	\$ 7,429.54
Pay Date:	11/18/2016	Direct Deposit	\$ 133,237.50
		Payroll Total	<u>\$ 140,667.04</u>

TOTAL CHECK REGISTERS THROUGH: 11/30/16 \$ 2,325,716.96

			<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53390	Check Date: 11/03/2016			
Vendor: A0153	A-1 Glass			
11382	10/16 PD Windshield Unit C13	10/26/2016 10/16 PD Windshield Unit	0.00	239.80
		Check Total:		239.80
Check No: 53391	Check Date: 11/03/2016			
Vendor: A0081	A.S. Danielson, Inc.			
4392409	9/16 PW Toro Blades Unit 39	09/29/2016 9/16 PW Toro Blades Unit	0.00	361.20
		Check Total:		361.20
Check No: 53392	Check Date: 11/03/2016			
Vendor: A0130	AT&T			
10222016	145597427 City Hall 10/16 U-Verse Intern	10/22/2016 145597427 City Hall 10/16	0.00	85.83
		Check Total:		85.83
Check No: 53393	Check Date: 11/03/2016			
Vendor: A0130	AT&T			
10222016	145539074 PD10/16 U-Verse Internet Servi	10/22/2016 145539074 PD10/16 U-Verse	0.00	85.83
		Check Total:		85.83
Check No: 53394	Check Date: 11/03/2016			
Vendor: A2747	AT&T Mobility			
10272016	698-4685 User 11: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	698-4629 User 12: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	630-4433 User 18: Data Transfer	10/19/2016 PD Data Transfe	0.00	39.55
10272016	210.4448 User 7: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	210-2573 User 6: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	698-4316 User 15: Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	630-5122 User 16: Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	630-4888 User 17: Data Transfer	10/19/2016 PD Data Transfe	0.00	46.66
10272016	698-4711 User 9: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	698-4688 User 10: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	210-2118 User 1: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	210-1810 User 2: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	210-1969 User 3: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	210-2185 User 4: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	210-2367 User 5: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	210-4537 User 8: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	210-4792 User 19: Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	698-4337 User 14: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
10272016	698-4614 User 13: PD Data Transfer	10/19/2016 PD Data Transfe	0.00	39.15
		Check Total:		751.76
Check No: 53395	Check Date: 11/03/2016			
Vendor: A0250	Automated Office Systems			
CNIN503590	10/16 PD Copier Maintenance	10/28/2016 10/16 PD Copier Maintenanc	0.00	216.37
		Check Total:		216.37
Check No: 53396	Check Date: 11/03/2016			
Vendor: B0109	Blais & Associates			
09-2016-CA	9/16 Fresno Gov.Transportation Program	10/24/2016 9/16 Fresno Gov.Transport	0.00	2,044.30
		Check Total:		2,044.30
Check No: 53397	Check Date: 11/03/2016			
Vendor: B3205	Richard A. Blak, PH. D.			
1027	10/16 HR (PD) Psych Evaluation	10/27/2016 10/16 HR (PD) Psych Evalu	0.00	325.00
10242016	10/16 HR (FD) Psych Evaluation	10/24/2016 10/16 HR (FD) Psych Evalu	0.00	325.00
10272016	10/16 HR (FD) Psych Evaluation	10/27/2016 10/16 HR (FD) Psych Evalu	0.00	325.00
		Check Total:		975.00
Check No: 53398	Check Date: 11/03/2016			
Vendor: c2881	Cook's Communications			
130571	8/16 PD Truck Vault Custom Cammand	08/26/2016 8/16 PD Truck Vault Custo	0.00	3,565.36
130575	11/16 PD Ero Antenna Replacement	11/01/2016 11/16 PD Ero Antenna Repl	0.00	62.77
		Check Total:		3,628.13
Check No: 53399	Check Date: 11/03/2016			
Vendor: C1859	CA Peace Officers Assoc. CPOA			
21990	10/16 PD Peace Officer Membership	10/28/2016 10/16 PD Peace Officer Me	0.00	125.00
		Check Total:		125.00

			<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53400	Check Date: 11/03/2016			
Vendor: G0026	Mercedes Garcia			
261205	10/16 Reimbursement for Breakroom Supplie	10/28/2016 10/16 Reimbursement for Br	0.00	9.18
261205	10/16 Reimbursement for Breakroom Supplie	10/28/2016 10/16 Reimbursement for Br	0.00	9.18
261205	10/16 Reimbursement for Breakroom Supplie	10/28/2016 10/16 Reimbursement for Br	0.00	9.17
261205	10/16 Reimbursement for Breakroom Supplie	10/28/2016 10/16 Reimbursement for Br	0.00	27.52
261205	10/16 Reimbursement for Breakroom Supplie	10/28/2016 10/16 Reimbursement for Br	0.00	9.17
Check Total:				64.22
Check No: 53401	Check Date: 11/03/2016			
Vendor: G0065	Justin Gaskins			
TR9992-MEA	11/2-11/4/16 MEALS Internal Affairs Inve	10/24/2016 11/2-11/4/16 MEALS Intern	0.00	45.00
Check Total:				45.00
Check No: 53402	Check Date: 11/03/2016			
Vendor: G0073	Geospatial Technologies, Inc.			
15994	10/16 FD GST Mapper MPC Software	10/17/2016 10/16 FD GST Mapper MPC S	0.00	130.00
Check Total:				130.00
Check No: 53403	Check Date: 11/03/2016			
Vendor: H0784	HI-Tech Emergency Vehicle			
155259	10/16 FD Hurst Fluid Blue	10/19/2016 10/16 FD Hurst Fluid Blue	0.00	120.63
Check Total:				120.63
Check No: 53404	Check Date: 11/03/2016			
Vendor: H1746	Hopkins Technical Products, In			
3616301336	10/16 WP Solenoid Metering Pump	10/19/2016 10/16 WP Solenoid Meterin	0.00	9,719.84
Check Total:				9,719.84
Check No: 53405	Check Date: 11/03/2016			
Vendor: J1523	J's Communications, Inc.			
47444	10/16 FD MIP 8ch Hasp Key	09/27/2016 10/16 FD MIP 8ch Hasp Key	0.00	194.81
Check Total:				194.81
Check No: 53406	Check Date: 11/03/2016			
Vendor: K1468	K-Mart Store #4721			
2650960	9/16 Bldg. Maintenance Supplies	09/27/2016 9/16 Bldg. Maintenance Su	0.00	39.49
Check Total:				39.49
Check No: 53407	Check Date: 11/03/2016			
Vendor: K2656	KRC Safety CO., INC.			
27784	7/19 PD Aluminum Sign	07/19/2016 7/19 PD Aluminum Sign	0.00	144.70
Check Total:				144.70
Check No: 53408	Check Date: 11/03/2016			
Vendor: M0071	Medallion Supply			
501-503-70	10/16 WP 1000V Multimeter	10/25/2016 10/16 WP 1000V Multimeter	0.00	137.97
Check Total:				137.97
Check No: 53409	Check Date: 11/03/2016			
Vendor: M3105	Glenn E. Mitchell			
34	10/16 Video Production Services	11/01/2016 10/16 Video Production S	0.00	600.00
Check Total:				600.00
Check No: 53410	Check Date: 11/03/2016			
Vendor: M2782	Mountain Valley Pest Control			
87689	7/16 AIR Pest Control Services	07/14/2016 7/16 AIR Pest Control Ser	0.00	50.00
87709	7/16 City Hall Pest Control Services	07/14/2016 7/16 City Hall Pest Contr	0.00	28.00
87708	7/16 RDA Pest Control Services	07/14/2016 7/16 RDA Pest Control Ser	0.00	28.00
88263	9/16 AIR Pest Control Services	09/08/2016 9/16 AIR Pest Control Ser	0.00	50.00
88267	9/16 City Hall Pest Control Services	09/08/2016 9/16 City Hall Pest Contr	0.00	28.00
88266	9/16 RDA Pest Control Services	09/08/2016 9/16 RDA Pest Control Ser	0.00	28.00
Check Total:				212.00
Check No: 53411	Check Date: 11/03/2016			
Vendor: C2443	Nick Champi Enterprises, Inc			
18500	8/16 Airport Gate Repair	08/22/2016 8/16 Airport Gate Repair	0.00	429.00
Check Total:				429.00
Check No: 53412	Check Date: 11/03/2016			
Vendor: S0133	Shell Energy North American (US), LP			
2842208	September 2016 Natural Gas Purchase	10/14/2016 September 2016 Natural Ga	0.00	22,133.21
Check Total:				22,133.21

			<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53413	Check Date: 11/03/2016			
Vendor: O2826	Office Depot			
8631650790	10/16 Office Supplies	09/12/2016 10/16 Office Supplies	0.00	131.27
8631650790	10/16 Office Supplies	09/12/2016 10/16 Office Supplies	0.00	416.71
8631626700	10/16 Office Supplies	09/12/2016 10/16 Office Supplies	0.00	14.48
Check Total:				562.46
Check No: 53414	Check Date: 11/03/2016			
Vendor: O4596	Orange Computers Inc			
59022	10/16 PD HP Proliant Computers	10/31/2016 10/16 PD HP Proliant Comp	0.00	2,842.00
Check Total:				2,842.00
Check No: 53415	Check Date: 11/03/2016			
Vendor: P8789	PCM-G			
	11/16 PD Ewaste Recycling Fee	11/02/2016 11/16 PD Ewaste Recycling	0.00	1,050.43
Check Total:				1,050.43
Check No: 53416	Check Date: 11/03/2016			
Vendor: P0441	Pricketts Distributing, Inc.			
24137	10/16 FD Repair Station Ice Machine	10/27/2016 10/16 FD Repair Station I	0.00	667.29
Check Total:				667.29
Check No: 53417	Check Date: 11/03/2016			
Vendor: P0011	Jaroath, Inc. dba PTS			
877491	11/16 AIR Pay Phone System	10/27/2016 11/16 AIR Pay Phone Syste	0.00	30.00
870914	10/16 AIR Pay Phone System	10/01/2016 10/16 AIR Pay Phone Syste	0.00	30.00
Check Total:				60.00
Check No: 53418	Check Date: 11/03/2016			
Vendor: S3185	Solomon Electric and Data, Inc			
I494021557	10/16 PD Intallment of Ampere 208 Volt	10/21/2016 10/16 PD Intallment of Am	0.00	2,640.00
Check Total:				2,640.00
Check No: 53419	Check Date: 11/03/2016			
Vendor: Y3280	Sparkletts			
9689215-10	10/16 City Hall Drinking Water	10/20/2016 10/16 City Hall Drinking	0.00	44.53
Check Total:				44.53
Check No: 53420	Check Date: 11/03/2016			
Vendor: S0028	State Water Resources Control			
10172016	10/16 WP JSalona Grade T1	10/17/2016 10/16 WP JSalona Grade T1	0.00	170.00
Check Total:				170.00
Check No: 53421	Check Date: 11/03/2016			
Vendor: C0133	CIT Technology Financial Services,			
29346149	10/16 Council Lanier MPC 3503 Lease	11/18/2016 10/16 Council Lanier MPC	0.00	100.49
29346149	10/16 Council Lanier MPC 3503 Lease	11/18/2016 10/16 Council Lanier MPC	0.00	100.50
Check Total:				200.99
Check No: 53422	Check Date: 11/03/2016			
Vendor: U1362	UNION BANK			
243654	PD Rign Central-Electronic Fax Services	10/09/2016 10/16 PD Credit Card Paym	0.00	17.99
Check Total:				17.99
Check No: 53423	Check Date: 11/03/2016			
Vendor: V3406	Verizon Wireless Services, LLC			
9773924419	10/16 PD 493-8385 Wireless Aircard Servi	10/19/2016 10/16 PD 493-8385 Wireles	0.00	38.01
9774208409	10/16 476-9668 FD Wireless Aircard Servi	10/23/2016 10/16 FD Wireless Aircard	0.00	38.01
9774208409	10/16 476-6716 FD Wireless Aircard Servi	10/23/2016 10/16 FD Wireless Aircard	0.00	38.01
9773934847	10/16 974-6742 PD Cell Phone Charges	10/19/2016 10/16 PD Cell Phone Charg	0.00	47.53
9774208409	10/16 476-6737 FD Wireless Aircard Servi	10/23/2016 10/16 FD Wireless Aircard	0.00	38.01
9774208409	10/16 476-6744 FD Wireless Aircard Servi	10/23/2016 10/16 FD Wireless Aircard	0.00	38.01
9773934847	10/16 PD Cell Phone Charges	10/19/2016 10/16 PD Cell Phone Charg	0.00	41.66
9773934847	10/16 PD Cell Phone Charges	10/19/2016 10/16 PD Cell Phone Charg	0.00	20.02
9773934847	10/16 PD Cell Phone Charges	10/19/2016 10/16 PD Cell Phone Charg	0.00	-22.52
9773934847	10/16 PD Cell Phone Charges	10/19/2016 10/16 PD Cell Phone Charg	0.00	41.66
9773934847	10/16 PD Cell Phone Charges	10/19/2016 10/16 PD Cell Phone Charg	0.00	41.66
9773934847	10/16 PD Cell Phone Charges	10/19/2016 10/16 PD Cell Phone Charg	0.00	41.66
9773934847	10/16 PD Cell Phone Charges	10/19/2016 10/16 PD Cell Phone Charg	0.00	65.52
9774208409	10/16 396-5614 E371 FD Wireless Aircard	10/23/2016 10/16 FD Wireless Aircard	0.00	38.01
9773934847	10/16 493-8476 PD Cell Phone Charges	10/19/2016 10/16 PD Cell Phone Charg	0.00	41.66

			<u>Void Checks</u>	<u>Check Amount</u>
9773934847	10/16 PD Unlimited Txt/15GB	10/19/2016 10/16 PD Cell Phone Charg	0.00	78.00
9774208409	10/16 840-9391 FD Wireless Aircard Servi	10/23/2016 10/16 FD Wireless Aircard	0.00	38.01
9773934847	10/16 974-3015 PD Cell Phone Charges	10/19/2016 10/16 PD Cell Phone Charg	0.00	41.66
Check Total:				704.58
Check No: 53424	Check Date: 11/03/2016			
Vendor: D7896	Department of Health Care Serv			
14-90670	IGT Assessment Fee Agreement #14-90670	10/27/2016 IGT Assessment Fee Agreeem	0.00	680,845.00
Check Total:				680,845.00
Check No: 53425	Check Date: 11/03/2016			
Vendor: D7896	Department of Health Care Serv			
14-90675	IGT Assessment Fee Agreement #14-90675	10/27/2016 IGT Assessment Fee Agreeem	0.00	366,679.00
Check Total:				366,679.00
Check No: 53426	Check Date: 11/03/2016			
Vendor: D7896	Department of Health Care Serv			
14-90729	IGT Assessment Fee Agreement #14-90729	10/27/2016 IGT Assessment Fee Agreeem	0.00	136,169.00
Check Total:				136,169.00
Check No: 53427	Check Date: 11/03/2016			
Vendor: D7896	Department of Health Care Serv			
14-90734	IGT Assessment fee Agreement #14-90734	10/27/2016 IGT Assessment Fee Agreeem	0.00	73,336.00
Check Total:				73,336.00
Date Totals:			0.00	1,308,473.36
Check No: 53428	Check Date: 11/07/2016			
Vendor: B5296	Baker Manock & Jensen			
11072016	11/16 Mediation Retainer Fee-Pmt 1	11/07/2016 11/16 Mediation Retainer	0.00	1,800.00
Check Total:				1,800.00
Check No: 53429	Check Date: 11/07/2016			
Vendor: C0008	CB&T COLUMBUS BANK & TRUST			
1	PR Batch 903 10 2016 Dependant Care	11/02/2016	0.00	192.30
2	PR Batch 903 10 2016 Unreimbursed Medica	11/02/2016	0.00	245.75
Check Total:				438.05
Check No: 53430	Check Date: 11/07/2016			
Vendor: C0158	CalPERS			
4	PR Batch 903 10 2016 CalPERS PEPRA ER	11/02/2016	0.00	3,208.70
3	PR Batch 903 10 2016 CalPERS Classic ER	11/02/2016	0.00	12,263.71
2	PR Batch 903 10 2016 CalPERS PEPRA EE	11/02/2016	0.00	3,367.93
1	PR Batch 903 10 2016 CalPERS Classic EE	11/02/2016	0.00	8,785.39
Check Total:				27,625.73
Check No: 53431	Check Date: 11/07/2016			
Vendor: C0340	City Employee Contrib. Assoc.			
1	PR Batch 903 10 2016 CECA Dues	11/02/2016	0.00	85.00
Check Total:				85.00
Check No: 53432	Check Date: 11/07/2016			
Vendor: C3565	SEIU Local 521 - Dues W/H			
2	PR Batch 903 10 2016 SEIU Dues	11/02/2016	0.00	534.71
1	PR Batch 903 10 2016 SEIU Union Dues	11/02/2016	0.00	6.87
Check Total:				541.58
Check No: 53433	Check Date: 11/07/2016			
Vendor: C7000	CITY OF COALINGA			
5	PR Batch 903 10 2016 Medicare Employer P	11/02/2016	0.00	3,063.99
4	PR Batch 903 10 2016 Medicare Employee P	11/02/2016	0.00	3,063.99
3	PR Batch 903 10 2016 FICA Employer Porti	11/02/2016	0.00	12,746.22
2	PR Batch 953 11 2016 FICA Employee Porti	11/03/2016	0.00	910.95
3	PR Batch 953 11 2016 FICA Employer Porti	11/03/2016	0.00	910.95
4	PR Batch 953 11 2016 Medicare Employee P	11/03/2016	0.00	213.05
5	PR Batch 953 11 2016 Medicare Employer P	11/03/2016	0.00	213.05
2	PR Batch 903 10 2016 FICA Employee Porti	11/02/2016	0.00	12,746.22
1	PR Batch 903 10 2016 Federal Income Tax	11/02/2016	0.00	19,531.79
1	PR Batch 953 11 2016 Federal Income Tax	11/03/2016	0.00	3,673.19
Check Total:				57,073.40

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53434	Check Date: 11/07/2016				
Vendor: I0309	ICMA 457 RETIREMENT TRUST				
3	PR Batch 903 10 2016 457 Retirement ER (11/02/2016		0.00	280.58
5	PR Batch 903 10 2016 457 Contract Ret (%)	11/02/2016		0.00	336.92
4	PR Batch 903 10 2016 457 Retirement ER (11/02/2016		0.00	1,149.70
2	PR Batch 903 10 2016 457 Ret EE \$ ICMA	11/02/2016		0.00	1,651.00
1	PR Batch 903 10 2016 457 Ret EE % ICMA	11/02/2016		0.00	2,882.32
Check Total:					6,300.52
Check No: 53435	Check Date: 11/07/2016				
Vendor: S0011	State Disbursement Unit				
1	0195003168-01/5CEFS0	11/02/2016		0.00	150.92
3	001728290 Young, Sean	11/02/2016		0.00	579.23
2	09CEFL07530, Saucedo, Simon	11/02/2016		0.00	123.69
Check Total:					853.84
Check No: 53436	Check Date: 11/07/2016				
Vendor: V0036	Verisight Trust Company				
1	PR Batch 903 10 2016 457 EE Ret % Verisi	11/02/2016		0.00	1,723.46
2	PR Batch 903 10 2016 457 EE Ret \$ Verisi	11/02/2016		0.00	1,185.00
3	PR Batch 903 10 2016 457 ER Ret % Verisi	11/02/2016		0.00	926.07
4	PR Batch 903 10 2016 457 Ret ER \$ Verisi	11/02/2016		0.00	381.92
Check Total:					4,216.45
Date Totals:				0.00	98,934.57
Check No: 53437	Check Date: 11/09/2016				
Vendor: A8780	Action Flag Company				
26442	8/16 Bldg Maint. City Flags	08/31/2016 8/16 Bldg Maint. City Fla		0.00	574.70
Check Total:					574.70
Check No: 53438	Check Date: 11/09/2016				
Vendor: A0137	AmeriGas				
3056452110	9/16 AIR Propane Tank Rental	09/30/2016 9/16 AIR Propane Tank Ren		0.00	85.50
Check Total:					85.50
Check No: 53439	Check Date: 11/09/2016				
Vendor: A0130	AT&T				
10312016	149197193 Police 10/16 U-Verse Internet	10/31/2016 149197193 Police 10/16 U-		0.00	90.83
Check Total:					90.83
Check No: 53440	Check Date: 11/09/2016				
Vendor: S0421	AT&T				
11012016	11/16 Ambulance 248-134-6552-266-0	11/01/2016 11/16 Lift Station 238-85		0.00	9.07
11012016	11/16 Lift Station 238-851-0691-691-6	11/01/2016 11/16 Lift Station 238-85		0.00	33.29
Check Total:					42.36
Check No: 53441	Check Date: 11/09/2016				
Vendor: C0421	AT&T Mobility				
1022016	10/16 362-4051 PW 50% Cell Phone	10/24/2016 10/16 City Cell Phone Bil		0.00	7.52
1022016	10/16 362-4051 PW 50% Cell Phone	10/24/2016 10/16 City Cell Phone Bil		0.00	7.51
1022016	10/16 362-5042 PW 50% Cell Phone	10/24/2016 10/16 City Cell Phone Bil		0.00	30.84
1022016	10/16 630-4738 Skate Park Phone	10/24/2016 10/16 City Cell Phone Bil		0.00	12.68
1022016	10/16 698-4142 Code Enf. Cell Phone	10/24/2016 10/16 City Cell Phone Bil		0.00	69.51
1022016	10/16 362-4050 PW 50% Cell Phone	10/24/2016 10/16 City Cell Phone Bil		0.00	26.60
1022016	10/16 362-4050 PW 50% Cell Phone	10/24/2016 10/16 City Cell Phone Bil		0.00	26.60
1022016	10/16 362-5042 PW 50% Cell Phone	10/24/2016 10/16 City Cell Phone Bil		0.00	30.84
1022016	10/16 630-2536 Bldg Cell Phone Charges	10/24/2016 10/16 City Cell Phone Bil		0.00	56.73
Check Total:					268.83
Check No: 53442	Check Date: 11/09/2016				
Vendor: A0250	Automated Office Systems				
CNIN501281	8/16 PD Copier Maintenance	08/30/2016 8/16 PD Copier Maintenanc		0.00	175.57
Check Total:					175.57
Check No: 53443	Check Date: 11/09/2016				
Vendor: B0040	Billingsley Tire Service				
204461	10/16 PD Tires Unit C14	10/27/2016 10/16 PD Tires Unit C14		0.00	726.12
204462	10/16 PW Tire Repair Unit 58	10/27/2016 10/16 PW Tire Repair Unit		0.00	79.95
204369	10/16 Ground Maint. Tire Repair Unit 95	10/27/2016 10/16 Ground Maint. Tire		0.00	20.00

				<u>Void Checks</u>	<u>Check Amount</u>
204466	10/16 PD Tire Repair Unit C19	10/27/2016 10/16 PD Tire Repair Unit	0.00	20.00	
204367	10/16 FD Tires Unit 7210	10/27/2016 10/16 FD Tires Unit 7210	0.00	792.10	
204368	10/16 WP Tires Unit 124	10/27/2016 10/16 WP Tires Unit 124	0.00	960.79	
204374	10/16 Ground Maint. Tires Unit 57	10/27/2016 10/16 Ground Maint. Tires	0.00	335.36	
204463	10/16 PW Tires Unit 48	11/08/2016 10/16 PW Tires Unit 48	0.00	198.64	
Check Total:					3,132.96
Check No: 53444	Check Date: 11/09/2016				
Vendor: B8596	Borton Petrini ,LLP				
646164	9/16 Lambeth VS City of Coalinga	09/06/2016 9/16 Lambeth VS City of C	0.00	804.80	
Check Total:					804.80
Check No: 53445	Check Date: 11/09/2016				
Vendor: C0069	California EMS Authority				
P18999	11/16 AMB Paramedic Lic. JRamsey	11/08/2016 11/16 AMB Paramedic Lic.	0.00	200.00	
Check Total:					200.00
Check No: 53446	Check Date: 11/09/2016				
Vendor: C7456	California State Disbursement				
C7456	11/16 Child Support Payment BField	11/08/2016 11/16 Child Support Payme	0.00	369.33	
Check Total:					369.33
Check No: 53447	Check Date: 11/09/2016				
Vendor: G0389	Chemtrade Chemicals US LLC				
91948786	10/16 Aluminum Sulfate	10/25/2016 10/16 Aluminum Sulfate	0.00	4,532.46	
Check Total:					4,532.46
Check No: 53448	Check Date: 11/09/2016				
Vendor: C0140	Coalinga Ace Hardware, Inc.				
766534	10/16 PW Operating Supplies	10/04/2016 10/16 PW Operating Suppli	0.00	12.89	
766650	10/16 PW Operating Supplies	10/12/2016 10/16 PW Operating Suppli	0.00	18.97	
Check Total:					31.86
Check No: 53449	Check Date: 11/09/2016				
Vendor: C0125	Coalinga Regional				
292597	9/16 PD Physical Echan, Brian	11/03/2016 9/16 PD Physical Echan, B	0.00	152.00	
Check Total:					152.00
Check No: 53450	Check Date: 11/09/2016				
Vendor: F0042	CoreLogic Solutions, LLC				
81734533	9/16 Realquest Online Service	09/30/2016 9/16 Realquest Online Ser	0.00	166.25	
81734533	9/16 Realquest Online Service	09/30/2016 9/16 Realquest Online Ser	0.00	83.13	
81734533	9/16 Realquest Online Service	09/30/2016 9/16 Realquest Online Ser	0.00	83.12	
Check Total:					332.50
Check No: 53451	Check Date: 11/09/2016				
Vendor: G0036	GCS Environmental Equipment Servic				
14046	8/16 St. Sweep Gutter Brooms	08/09/2016 8/16 St. Sweep Gutter Bro	0.00	819.79	
14497	10/16 St. Sweep Gutter Brooms	10/25/2016 10/16 St. Sweep Gutter Br	0.00	842.47	
Check Total:					1,662.26
Check No: 53452	Check Date: 11/09/2016				
Vendor: F0065	Bart Fielder				
2260	11/16 Monthly Services	10/25/2016 11/16 Monthly Services	0.00	793.60	
2260	11/16 SC Monthly Services	10/25/2016 11/16 Monthly Services	0.00	70.99	
05122016	11/16 Child Support CSDU	11/08/2016 11/16 Monthly Services	0.00	-369.33	
2260	11/16 Monthly Services	10/25/2016 11/16 Monthly Services	0.00	1,766.40	
Check Total:					2,261.66
Check No: 53453	Check Date: 11/09/2016				
Vendor: F0079	Fire Instruction				
TR8957-REG	11/14-11/17/16 REGI KKridr Course 1B	10/30/2016 11/14-11/17/16 REGI KKrid	0.00	345.00	
Check Total:					345.00
Check No: 53454	Check Date: 11/09/2016				
Vendor: G0026	Mercedes Garcia				
TR10080-ME	9/22&10/12&10/27/16 MEAL Solid Waste	11/09/2016 9/22&10/12&10/27/16 MEAL	0.00	20.00	
TR10080-MI	9/22&10/12&10/27/16 Mileage Solid Waste	11/09/2016 9/22&10/12&10/27/16 Milea	0.00	25.97	
Check Total:					45.97
Check No: 53455	Check Date: 11/09/2016				
Vendor: G0275	Granite Construction Company				
1031897	8/16 PW CMA COLD MIX	08/16/2016 8/16 PW CMA COLD MIX	0.00	997.73	

			<u>Void Checks</u>	<u>Check Amount</u>
1031082	8/16 PW CMA COLD MIX	08/15/2016 8/16 PW CMA COLD MIX	0.00	825.76
1024959	8/16 PW CMA COLD MIX	08/02/2016 8/16 PW CMA COLD MIX	0.00	2,342.42
1017665	7/16 PW CMA COLD MIX	07/21/2016 7/16 PW CMA COLD MIX	0.00	813.64
1027516	8/16 PW CMA COLD MIX	08/08/2016 8/16 PW CMA COLD MIX	0.00	935.61
1017456	7/16 PW CMA COLD MIX	07/20/2016 7/16 PW CMA COLD MIX	0.00	1,651.51
Check Total:				7,566.67
Check No: 53456	Check Date: 11/09/2016			
Vendor: J1222	J.P. Cooke Co.			
16517	11/16 City of Coalinga Dog License	11/01/2016 11/16 City of Coalinga Do	0.00	111.50
Check Total:				111.50
Check No: 53457	Check Date: 11/09/2016			
Vendor: J0018	Jackson Lewis LLP			
6815812	9/16 City of Coalinga Henry, Minor ERMA	09/30/2016 9/16 City of Coalinga Hen	0.00	3,443.50
Check Total:				3,443.50
Check No: 53458	Check Date: 11/09/2016			
Vendor: J0027	Shannon Jensen			
TR10082-Pa	10/28/16 Parking Fresno County Regis Vot	11/09/2016 10/28/16 Parking Fresno C	0.00	5.00
TR10082-ME	10/28/16 MEAL Fresno County Regis Vote	11/09/2016 10/28/16 MEAL Fresno Coun	0.00	66.42
Check Total:				71.42
Check No: 53459	Check Date: 11/09/2016			
Vendor: K0041	Keller Ford			
50078620	11/16 PW Unit 49 Vehicle Maint.	11/04/2016 11/16 PW Unit 49 Vehicle	0.00	14.49
50078589	11/16 PW Unit 49 Vehicle Maint.	11/04/2016 11/16 PW Unit 49 Vehicle	0.00	103.89
50078592	11/16 PW Unit 49 Vehicle Maint.	11/04/2016 11/16 PW Unit 49 Vehicle	0.00	143.06
Check Total:				261.44
Check No: 53460	Check Date: 11/09/2016			
Vendor: K0012	Keith Krider			
TR8957-LOD	11/14-11/17/16 LODGING Course 1B	10/30/2016 11/14-11/17/16 LODGING Co	0.00	283.47
Check Total:				283.47
Check No: 53461	Check Date: 11/09/2016			
Vendor: L4123	Labor Consultants of Californi			
1407	10/16 Valle del Sol Apart. Project	11/07/2016 10/16 Valle del Sol Apart	0.00	2,250.00
Check Total:				2,250.00
Check No: 53462	Check Date: 11/09/2016			
Vendor: L0259	Landon Investment Co., Inc.			
7655	10/16 AMB Run Meals	10/31/2016 10/16 AMB Run Meals	0.00	31.77
7674	10/16 AMB Run Meals	10/27/2016 10/16 AMB Run Meals	0.00	34.03
Check Total:				65.80
Check No: 53463	Check Date: 11/09/2016			
Vendor: M2856	Municipal Maintenance			
0114332-IN	10/16 Sanatation Kana Flex Unit 85	10/26/2016 10/16 Sanatation Kana Fle	0.00	531.00
Check Total:				531.00
Check No: 53464	Check Date: 11/09/2016			
Vendor: O0032	O'Reilly Automotive, Inc.			
217123	10/16 FD Actuator Unit 7204	10/26/2016 10/16 FD Actuator Unit 72	0.00	42.33
217026	10/16 Grounds Maint. Compressor Unit 95	10/25/2016 10/16 Grounds Maint. Comp	0.00	201.80
216380	10/16 PD Reflex Shock Unit 237	10/18/2016 10/16 PD Reflex Shock Uni	0.00	111.34
216489	10/16 SC Stock Supplies	10/19/2016 10/16 SC Stock Supplies	0.00	300.64
215794	10/16 PD Brake Rotor Unit C13	10/12/2016 10/16 PD Brake Rotor Unit	0.00	148.31
217060	10/16 Sewer Oil Filter Unit 85	10/25/2016 10/16 Sewer Oil Filter Un	0.00	59.14
Check Total:				863.56
Check No: 53465	Check Date: 11/09/2016			
Vendor: O4569	Off Shore Crane & Service Co.			
0128250-IN	10/16 WP Stinger Truck & Crane Fuel	10/31/2016 10/16 WP Stinger Truck &	0.00	1,472.87
Check Total:				1,472.87
Check No: 53466	Check Date: 11/09/2016			
Vendor: O2826	Office Depot			
8550366650	8/16 Transit Office Supplies	08/04/2016 8/16 Transit Office Suppl	0.00	98.14
Check Total:				98.14

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53467	Check Date: 11/09/2016				
Vendor: O0024	Ramon Orozco				
2034	10/16 City Hall Carpet/Shampoo Cleaning	10/27/2016	10/16 City Hall Carpet/Sh	0.00	115.00
Check Total:					115.00
Check No: 53468	Check Date: 11/09/2016				
Vendor: Q0435	Quad Knopf Inc.				
86318	9/16-10/16 PW GIS Online Hosting	10/26/2016	9/16-10/16 PW GIS Online	0.00	230.77
Check Total:					230.77
Check No: 53469	Check Date: 11/09/2016				
Vendor: Q0004	Quality Alignment				
21155	11/16 FD Truck Align Front End	10/24/2016	11/16 FD Truck Align Fron	0.00	105.00
Check Total:					105.00
Check No: 53470	Check Date: 11/09/2016				
Vendor: S3364	San Joaquin Valley Unified				
C252437	10/16 AIR Annual AV Fuel Pump Permit	10/01/2016	10/16 AIR Annual AV Fuel	0.00	38.00
Check Total:					38.00
Check No: 53471	Check Date: 11/09/2016				
Vendor: S0450	Save Mart Supermarkets				
197189	10/16 PD Breakroom Supplies	10/31/2016	10/16 PD Breakroom Suppli	0.00	47.96
197208	10/16 PD Breakroom Supplies	10/31/2016	10/16 PD Breakroom Suppli	0.00	45.96
Check Total:					93.92
Check No: 53472	Check Date: 11/09/2016				
Vendor: S0066	John Self				
TR8297-MEA	11/15/16 MEAL 2016 CA Residential Class	11/15/2016	11/15/16 MEAL 2016 CA Re	0.00	10.00
Check Total:					10.00
Check No: 53473	Check Date: 11/09/2016				
Vendor: Y3280	Sparkletts				
9412248-11	10/16 WP Drinking Water	11/01/2016	10/16 WP Drinking Water	0.00	58.64
Check Total:					58.64
Check No: 53474	Check Date: 11/09/2016				
Vendor: T0020	TCM Investments				
130560	11/16 PD MPC 3503 Copier Lease	11/01/2016	11/16 PD MPC 3503 Copier	0.00	303.03
Check Total:					303.03
Check No: 53475	Check Date: 11/09/2016				
Vendor: U4210	Univar USA INC				
FO858354	10/16 WP Hydrochloric Acid	10/21/2016	10/16 WP Hydrochloric Acid	0.00	1,018.99
Check Total:					1,018.99
Check No: 53476	Check Date: 11/09/2016				
Vendor: V3046	Vossler Co.				
M50641	10/16 PW Meter Connections	10/12/2016	10/16 PW Meter Connection	0.00	1,534.62
M50297	7/16 PW Gas Meter W/ 1A Tops	07/21/2016	7/16 PW Gas Meter W/ 1A T	0.00	4,055.37
Check Total:					5,589.99
Check No: 53477	Check Date: 11/09/2016				
Vendor: W0512	West Hills Machine Shop, Inc.				
042031	10/16 Bldg Maint. Restor. of City Founta	10/27/2016	10/16 Bldg Maint. Restora	0.00	1,590.91
Check Total:					1,590.91
Check No: 53478	Check Date: 11/09/2016				
Vendor: W2279	West Hills Medical Group, Inc.				
2016-09	9/16 DMV Phys/Drug Screen KDiaz	09/08/2016	9/16 DMV Phys/Drug Screen	0.00	410.00
2016-09	9/16 Drug Screen MSigler	09/27/2016	9/16 DMV Phys/Drug Screen	0.00	14.00
2016-09	9/16 Drug Screen MSigler	09/27/2016	9/16 DMV Phys/Drug Screen	0.00	56.00
2016-09	9/16 Safety Physical/Drug Screen BEchan	09/26/2016	9/16 DMV Phys/Drug Screen	0.00	410.00
2016-09	9/16 DMV Physical JSchumacher	09/23/2016	9/16 DMV Phys/Drug Screen	0.00	12.50
2016-09	9/16 DMV Physical JSchumacher	09/23/2016	9/16 DMV Phys/Drug Screen	0.00	50.00
2016-09	9/16 DMV Physical JSchumacher	09/23/2016	9/16 DMV Phys/Drug Screen	0.00	50.00
2016-09	9/16 DMV Physical JSchumacher	09/23/2016	9/16 DMV Phys/Drug Screen	0.00	12.50
2016-09	9/16 DMV Physical AUribe	09/13/2016	9/16 DMV Phys/Drug Screen	0.00	12.50
2016-09	9/16 DMV Physical AUribe	09/13/2016	9/16 DMV Phys/Drug Screen	0.00	50.00
2016-09	9/16 DMV Physical AUribe	09/13/2016	9/16 DMV Phys/Drug Screen	0.00	50.00
2016-09	9/16 DMV Physical AUribe	09/13/2016	9/16 DMV Phys/Drug Screen	0.00	12.50
2016-09	9/16 DMV Physical JRamsey	09/08/2016	9/16 DMV Phys/Drug Screen	0.00	125.00

			Check Total:	<u>Void Checks</u>	<u>Check Amount</u>
					1,265.00
Check No:	53479	Check Date: 11/09/2016			
Vendor:	W0629	Westlands Water District			
100158	16/17 Land Based Charges APN 073-060	11/08/2016 16/17 Land Based Charges		0.00	538.85
100158	WP 2016 Assessment Repayment	11/17/2016 WP 2016 Assessment Repay		0.00	138.14
			Check Total:		676.99
Check No:	53480	Check Date: 11/09/2016			
Vendor:	W0520	Westside Supply			
5548	10/16 PW Operating Supplies	10/05/2016 10/16 PW Operating Suppli		0.00	110.40
S093016	9/16 SC Oxygen Cylinder	09/30/2016 9/16 SC Oxygen Cylinder		0.00	18.00
5658	10/16 PW Operating Supplies	10/10/2016 10/16 PW Operating Suppli		0.00	1,789.34
S103116	10/16 SC Oxygen Cylinder	10/31/2016 10/16 SC Oxygen Cylinder		0.00	18.00
S083116	8/16 SC Oxygen Cylinder	08/31/2016 8/16 SC Oxygen Cylinder		0.00	18.00
P103116	10/16 PW Oxygen Cylinder	10/31/2016 10/16 PW Oxygen Cylinder		0.00	30.00
5333	10/16 SC Operating Supplies	10/03/2016 10/16 SC Operating Suppli		0.00	22.88
5475	10/16 PW Operating Supplies	10/03/2016 10/16 PW Operating Suppli		0.00	58.10
5548	10/16 PW Operating Supplies	10/05/2016 10/16 PW Operating Suppli		0.00	194.13
			Check Total:		2,258.85
Check No:	53481	Check Date: 11/09/2016			
Vendor:	Y0007	Yosemite Chapter ICC			
TR8297-REG	11/15/16 REGI JSelf CA Residential	11/15/2016 11/15/16 REGI JSelf CA Re		0.00	125.00
			Check Total:		125.00
			Date Totals:	0.00	45,608.05
Check No:	53482	Check Date: 11/17/2016			
Vendor:	A1725	ACCAPS			
TR10084-RE	12/1/16 REGI RRamsey Planning Board Retr	11/15/2016 12/1/16 REGI RRamsey Plan		0.00	35.00
			Check Total:		35.00
Check No:	53483	Check Date: 11/17/2016			
Vendor:	A2213	Alta Planning & Design Inc.			
00-2015-25	10/16 Grant Professional Service	11/09/2016 10/16 Grant Professional		0.00	42,990.90
			Check Total:		42,990.90
Check No:	53484	Check Date: 11/17/2016			
Vendor:	A0269	American Planning Association			
230668-161	1/17-12/17 APA Membership SBrewer	11/02/2016 1/17-12/17 APA Membership		0.00	360.00
			Check Total:		360.00
Check No:	53485	Check Date: 11/17/2016			
Vendor:	A0130	AT&T			
10072016	11/16 125125740 RVP Project Internet Ser	10/07/2016 11/16 125125740 RVP Proje		0.00	125.00
			Check Total:		125.00
Check No:	53486	Check Date: 11/17/2016			
Vendor:	V0009	Virgil Blankenship			
35874	10/16 Reimbursement for GradeT3	10/01/2016 10/16 Reimbursement for G		0.00	90.00
			Check Total:		90.00
Check No:	53487	Check Date: 11/17/2016			
Vendor:	B4585	Megan Brumana			
TR10083-ME	11/9/16 MEAL Liberty Cassidy Training	11/09/2016 11/9/16 MEAL Liberty Cass		0.00	10.00
			Check Total:		10.00
Check No:	53488	Check Date: 11/17/2016			
Vendor:	C0761	California Water Service			
0032928-IN	10/16 WP Monthly Water Treatment	10/31/2016 10/16 WP Monthly Water Tr		0.00	4,940.00
			Check Total:		4,940.00
Check No:	53489	Check Date: 11/17/2016			
Vendor:	C4596	Central Valley Asphalt			
15-004	Paving Alley Project Retention	10/19/2016 Progress #2 Paving Alley		0.00	-13,714.73
15-004	Progress #2 Paving Alley Project	10/19/2016 Progress #2 Paving Alley		0.00	172,982.14
			Check Total:		159,267.41
Check No:	53490	Check Date: 11/17/2016			
Vendor:	G0389	Chemtrade Chemicals US LLC			
91874088		07/26/2016 7/16 WP Aluminum Sulfate		0.00	4,709.08
91890904	8/16 WP Aluminum Sulfate	08/11/2016 8/16 WP Aluminum Sulfate		0.00	4,357.82

			<u>Void Checks</u>	<u>Check Amount</u>
Check Total:				9,066.90
Check No: 53491	Check Date: 11/17/2016			
Vendor: C1239	City of Coalinga			
000000-000	10/16 016302-000 Cherry Lane-Median, UB	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 018764-000 HWY 198/Lucille- Landsc	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 018761-000 Copper-Canyon Landscapi	10/25/2016 10/16 City Utilities Bill	0.00	59.53
000000-000	10/16 020487-000 Cedar/Fifth Clock Lands	10/25/2016 10/16 City Utilities Bill	0.00	26.67
000000-000	10/16 020947-000 Forest/Pacific Landscap	10/25/2016 10/16 City Utilities Bill	0.00	30.95
000000-000	10/16 001424-000 Hillview/Monterey, UB	10/25/2016 10/16 City Utilities Bill	0.00	106.67
000000-000	10/16 003130-000 Monroe/NMonterey, UB	10/25/2016 10/16 City Utilities Bill	0.00	594.71
000000-000	10/16 003184-000 W Joaquin, UB	10/25/2016 10/16 City Utilities Bill	0.00	431.84
000000-000	10/16 003193-000 Princeton/Wash. Plot,	10/25/2016 10/16 City Utilities Bill	0.00	43.81
000000-000	10/16 003294-000 Sunset/Fifth St Plot, U	10/25/2016 10/16 City Utilities Bill	0.00	48.10
000000-000	10/16 003438-000 Van Ness/Ash St, UB	10/25/2016 10/16 City Utilities Bill	0.00	233.83
000000-000	10/16 004178-000 San Simeon/Posa Chan, U	10/25/2016 10/16 City Utilities Bill	0.00	112.34
000000-000	10/16 004295-000 Phelps Ave/La Cuesta, U	10/25/2016 10/16 City Utilities Bill	0.00	318.07
000000-000	10/16 004297-000 Posa Chanet Blvd, UB	10/25/2016 10/16 City Utilities Bill	0.00	49.53
000000-000	10/16 004426-000 Baker-Rotary Plot, UB	10/25/2016 10/16 City Utilities Bill	0.00	38.10
000000-000	10/16 004490-000 E Aport Plots/Elm, UB	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 004491-000 E A Trees/Elm, UB	10/25/2016 10/16 City Utilities Bill	0.00	66.67
000000-000	10/16 006069-000 Van Ness-Second St, UB	10/25/2016 10/16 City Utilities Bill	0.00	52.38
000000-000	10/16 006870-000 Lynch Park-Triangle, UB	10/25/2016 10/16 City Utilities Bill	0.00	103.82
000000-000	10/16 008117-000 Hayes/Plot, UB	10/25/2016 10/16 City Utilities Bill	0.00	95.20
000000-000	10/16 008395-000 Forest/2nd St, UB	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 021676-000 Centennial Park Landsc	10/25/2016 10/16 City Utilities Bill	0.00	1,103.32
000000-000	10/16 008545-000 6th/Elm Parking, UB	10/25/2016 10/16 City Utilities Bill	0.00	52.13
000000-000	10/16 008679-000 Sunset/6th St, UB	10/25/2016 10/16 City Utilities Bill	0.00	98.10
000000-000	10/16 008739-000 200 E Pacific, UB	10/25/2016 10/16 City Utilities Bill	0.00	570.43
000000-000	10/16 010397-000 1075 W Elm/Pacific-Luci	10/25/2016 10/16 City Utilities Bill	0.00	106.63
000000-000	10/16 010406-000 E Polk/Warthan Crk Plot	10/25/2016 10/16 City Utilities Bill	0.00	50.95
000000-000	10/16 010691-000 Juniper/Jayne, UB	10/25/2016 10/16 City Utilities Bill	0.00	364.02
000000-000	10/16 010692-000 Juniper Ridge/Jayne, UB	10/25/2016 10/16 City Utilities Bill	0.00	28.32
000000-000	10/16 010693-000 Juniper Ridge/Jayne,	10/25/2016 10/16 City Utilities Bill	0.00	316.87
000000-000	10/16 010736-000 Sandalwood/Longhollow,	10/25/2016 10/16 City Utilities Bill	0.00	35.46
000000-000	10/16 013433-000 Animal House Fresno/Clg	10/25/2016 10/16 City Utilities Bill	0.00	52.44
000000-000	10/16 016303-000 Cherry Lane-Median 2, U	10/25/2016 10/16 City Utilities Bill	0.00	69.53
000000-000	10/16 018400-000 Plaza Park Landscaping	10/25/2016 10/16 City Utilities Bill	0.00	75.24
000000-000	10/16 008561-000 148 W Elm-Clinic	10/25/2016 10/16 City Utilities Bill	0.00	123.06
000000-000	10/16 022728-000 Sandalwood Park #3	10/25/2016 10/16 City Utilities Bill	0.00	1,577.90
000000-000	10/16 018401-000 Centennial Park	10/25/2016 10/16 City Utilities Bill	0.00	907.59
000000-000	10/16 021677-000 Jayne Ave Landscaping C	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 008560-000 160 W Elm-Holding Cell,	10/25/2016 10/16 City Utilities Bill	0.00	135.33
000000-000	10/16 008559-000 160 W Elm-Annex, UB	10/25/2016 10/16 City Utilities Bill	0.00	46.49
000000-000	10/16 022330-000 Elm/4th Landscaping	10/25/2016 10/16 City Utilities Bill	0.00	25.24
000000-000	10/16 008558-000 160 W Elm-Old City Hall	10/25/2016 10/16 City Utilities Bill	0.00	12.26
000000-000	10/16 013434-000 Gayle Ave Transit Gas,	10/25/2016 10/16 City Utilities Bill	0.00	11.50
000000-000	10/16 022334-000 Elm/6th Landscaping #2	10/25/2016 10/16 City Utilities Bill	0.00	28.10
000000-000	10/16 022411-000 Airport Median 1	10/25/2016 10/16 City Utilities Bill	0.00	32.92
000000-000	10/16 022412-000 Airport Median 2	10/25/2016 10/16 City Utilities Bill	0.00	32.92
000000-000	10/16 022413-000 Airport Median 3	10/25/2016 10/16 City Utilities Bill	0.00	46.83
000000-000	10/16 022414-000 Airport Median 4	10/25/2016 10/16 City Utilities Bill	0.00	32.92
000000-000	10/16 022534-000 260 Cambridge Sprts Cmp	10/25/2016 10/16 City Utilities Bill	0.00	2,141.32
000000-000	10/16 025141-000 Elm/Van Ness Trees	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 003764-000 Claremont East Dorm	10/25/2016 10/16 City Utilities Bill	0.00	19.05
000000-000	10/16 021675-000 340 W Cambridge	10/25/2016 10/16 City Utilities Bill	0.00	812.13
000000-000	10/16 000005-003 Sewer Plant, UB	10/25/2016 10/16 City Utilities Bill	0.00	694.72
000000-000	10/16 010304-000 Service Yard, UB	10/25/2016 10/16 City Utilities Bill	0.00	99.33
000000-000	10/16 010306-000 Meter Shop, UB	10/25/2016 10/16 City Utilities Bill	0.00	32.24
000000-000	10/16 022332-000 Elm/6th Landscaping	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 008484-000 Firehouse, Utility Bill	10/25/2016 10/16 City Utilities Bill	0.00	508.17
000000-000	10/16 008562-000 City Hall Landscape, Ut	10/25/2016 10/16 City Utilities Bill	0.00	115.54
000000-000	10/16 008563-000 City Hall FIN/PD Gal. M	10/25/2016 10/16 City Utilities Bill	0.00	850.35

			<u>Void Checks</u>	<u>Check Amount</u>
000000-000	10/16 010883-000 Airport Access Road, UB	10/25/2016 10/16 City Utilities Bill	0.00	62.14
000000-000	10/16 010891-000 Airport Spencer House,	10/25/2016 10/16 City Utilities Bill	0.00	74.19
000000-000	10/16 010892-000 Airport Res., UB	10/25/2016 10/16 City Utilities Bill	0.00	49.05
000000-000	10/16 000005-001 Creek Side Plot, UB	10/25/2016 10/16 City Utilities Bill	0.00	43.81
000000-000	10/16 000006-000 200 K Elm-Trees, UB	10/25/2016 10/16 City Utilities Bill	0.00	28.10
000000-000	10/16 008436-000 Forest/1st St Plot, UB	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 008463-000 290 W Elm-Museum, UB	10/25/2016 10/16 City Utilities Bill	0.00	87.70
000000-000	10/16 022331-000 Elm/4th Landscaping #2	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 016304-000 Cherry Lane-Median 3, U	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 016305-000 Cherry Lane-Median 4, U	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 021678-000 Gayle/Hwy 198 Landscapi	10/25/2016 10/16 City Utilities Bill	0.00	23.81
000000-000	10/16 000005-005 Bourdeaux/Fresia Landsc	10/25/2016 10/16 City Utilities Bill	0.00	360.41
Check Total:				14,612.69
Check No: 53492	Check Date: 11/17/2016			
Vendor: C0140	Coalinga Ace Hardware, Inc.			
766651	10/16 PD Empty Gal. Paint Can	10/12/2016 10/16 PD Empty Gal. Paint	0.00	4.86
Check Total:				4.86
Check No: 53493	Check Date: 11/17/2016			
Vendor: C2881	Cook's Communications			
130717	11/16 PD Fed Signal, Gasket & Sur.Mount	11/11/2016 11/16 PD Fed Signal, Gask	0.00	206.06
130679	11/16 PD Noise Cancelling Mic	11/09/2016 11/16 PD Noise Cancelling	0.00	107.14
Check Total:				313.20
Check No: 53494	Check Date: 11/17/2016			
Vendor: C1859	CA Peace Officers Assoc. CPOA			
19380	11/16 PD Legislative Update	11/10/2016 11/16 PD Legislative Upda	0.00	630.00
39150	11/16 PD Legislative Update	11/10/2016 11/16 PD Legislative Upda	0.00	90.00
Check Total:				720.00
Check No: 53495	Check Date: 11/17/2016			
Vendor: C0760	Curtis 1000, Inc			
4714820	10/16 PD Business Cards	10/26/2016 10/16 PD Business Cards	0.00	117.07
Check Total:				117.07
Check No: 53496	Check Date: 11/17/2016			
Vendor: D1933	Department of Justice			
198459	10/16 Fingerprints Apps JStockton	11/02/2016 10/16 Fingerprints Apps	0.00	32.00
196284	10/16 PD Fingerprint Apps	11/02/2016 10/16 PD Fingerprint Apps	0.00	1,162.00
198459	10/16 Fingerprints Apps RGriswald	11/02/2016 10/16 Fingerprints Apps	0.00	32.00
198459	10/16 Fingerprints Apps JStevens	11/02/2016 10/16 Fingerprints Apps	0.00	32.00
198459	10/16 Fingerprints Apps DTodd	11/02/2016 10/16 Fingerprints Apps	0.00	32.00
Check Total:				1,290.00
Check No: 53497	Check Date: 11/17/2016			
Vendor: D0065	Dooley Enterprises, Inc.			
53278	11/16 PD Ammunition	11/07/2016 11/16 PD Ammunition	0.00	1,414.80
Check Total:				1,414.80
Check No: 53498	Check Date: 11/17/2016			
Vendor: E4000	Employment Development Dept.			
L099352220	2nd Qrt 2016 UI Charges BTrailor	11/01/2016 2nd Qrt 2016 UI Charges	0.00	1,833.75
L099352220	2nd Qrt 2016 UI Charges BTrailor	11/01/2016 2nd Qrt 2016 UI Charges	0.00	611.25
L099352220	2nd Qrt 2016 UI Charges JRios	11/01/2016 2nd Qrt 2016 UI Charges	0.00	2,105.00
L099352220	2nd Qrt 2016 UI Charges AMitchell	11/01/2016 2nd Qrt 2016 UI Charges	0.00	161.60
L099352220	2nd Qrt 2016 UI Charges AMitchell	11/01/2016 2nd Qrt 2016 UI Charges	0.00	646.40
Check Total:				5,358.00
Check No: 53499	Check Date: 11/17/2016			
Vendor: E5696	Evo Emergency Vehicle Outfite			
10786	11/16 PD Upfit Equip. For Chief's Newcar	11/08/2016 11/16 PD Upfit Equip. For	0.00	3,881.20
Check Total:				3,881.20
Check No: 53500	Check Date: 11/17/2016			
Vendor: F0077	Fastenal Company			
CALEM19166	10/16 FD Station Supplies	10/31/2016 10/16 FD Station Supplies	0.00	142.82
Check Total:				142.82

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53501	Check Date: 11/17/2016				
Vendor: F0019	FedEx				
5-608-4972	11/16 PD Shipping Fees	11/11/2016	11/16 PD Shipping Fees	0.00	59.74
Check Total:					59.74
Check No: 53502	Check Date: 11/17/2016				
Vendor: G0792	Ferguson Enterprises Inc. 1423				
1219132	10/16 WP Operating Supplies	10/06/2016	10/16 WP Operating Suppli	0.00	342.31
1219132-1	10/16 WP Operating Supplies	10/06/2016	10/16 WP Operating Suppli	0.00	338.71
Check Total:					681.02
Check No: 53503	Check Date: 11/17/2016				
Vendor: P0289	Fred Pryor Seminars, Inc.				
TR8299-REG	12/13-12/14/16 REGI AMartinez Excel Basi	11/16/2016	12/13-12/14/16 REGI AMart	0.00	113.00
TR8699-REG	12/13-12/14/16 REGI ESanchez Excel Basic	11/01/2016	12/13-12/14/16 REGI ESanc	0.00	113.00
TR8700-REG	12/8-12/9/16 REGI DWright Excel Basic	10/26/2016	12/8-12/9/16 REGI DWright	0.00	113.00
Check Total:					339.00
Check No: 53504	Check Date: 11/17/2016				
Vendor: F0231	Fresno Co Auditor/Controller				
	FY 2016-17 070-050-37S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	770.62
	FY 2016-17 070-050-43S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	2,070.50
	FY 2016-17 073-040-03S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	731.74
	FY 2016-17 073-060-11S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	377.22
	FY 2016-17 070-050-45S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	2,161.26
	FY 2016-17 070-070-43S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	5,816.32
	FY 2016-17 085-020-36 Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	559.30
	FY 2016-17 083-020-59S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	4,906.18
	FY 2016-17 083-020-58S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	5,374.66
	FY 2016-17 071-162-01S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	1,085.14
	FY 2016-17 083-020-56S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	11,472.92
	FY 2016-17 070-030-66S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	24.82
	FY 2016-17 073-040-26S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	11.86
	FY 2016-17 070-060-20S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	43.58
	FY 2016-17 073-060-06S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	1,017.78
	FY 2016-17 070-050-41S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	23.52
	FY 2016-17 073-060-15S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	180.08
	FY 2016-17 073-020-23S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	397.50
	FY 2016-17 073-020-40S Property Tax	11/17/2016	FY 2016-2017 Property Tax	0.00	72.56
Check Total:					37,097.56
Check No: 53505	Check Date: 11/17/2016				
Vendor: F0222	Fresno County Treasurer				
SO14136	10/16 PD RMS/JMS/CAD Fees	11/01/2016	10/16 PD RMS/JMS/CAD Fees	0.00	333.34
Check Total:					333.34
Check No: 53506	Check Date: 11/17/2016				
Vendor: G7896	John Green				
16-0210-03	AMB Refund Due to Overpayment	11/15/2016	AMB Refund Due to Overpay	0.00	271.96
Check Total:					271.96
Check No: 53507	Check Date: 11/17/2016	VOID			
Vendor: J1222	J.P. Cooke Co.				
423085	11/16 PD City of Coalinga Dog License	11/08/2016	11/16 PD City of Coalinga	111.50	
Check Total:				111.50	
Check No: 53508	Check Date: 11/17/2016				
Vendor: J2363	Judicial Data Systems Corp.				
0916	09/16 PD Parking Citation Filed	10/27/2016	09/16 PD Parking Citation	0.00	37.50
Check Total:					37.50
Check No: 53509	Check Date: 11/17/2016				
Vendor: L0044	Language Line Services				
3946048	10/16 PD Phone Language Line	10/31/2016	10/16 PD Phone Language L	0.00	52.62
Check Total:					52.62
Check No: 53510	Check Date: 11/17/2016				
Vendor: L0050	Leaf				
6901473	11/16 HR C2030 Copier Lease	10/31/2016	11/16 HR C2030 Copier Lea	0.00	1.67
6901473	11/16 HR C2030 Copier Lease	10/31/2016	11/16 HR C2030 Copier Lea	0.00	2.55

			<u>Void Checks</u>	<u>Check Amount</u>
6901473	11/16 HR C2030 Copier Lease	10/31/2016 11/16 HR C2030 Copier Lea	0.00	8.25
6901473	11/16 HR C2030 Copier Lease	10/31/2016 11/16 HR C2030 Copier Lea	0.00	5.50
6901473	11/16 HR C2030 Copier Lease	10/31/2016 11/16 HR C2030 Copier Lea	0.00	2.08
6901473	11/16 HR C2030 Copier Lease	10/31/2016 11/16 HR C2030 Copier Lea	0.00	6.83
6901473	11/16 HR C2030 Copier Lease	10/31/2016 11/16 HR C2030 Copier Lea	0.00	6.91
6901473	11/16 HR C2030 Copier Lease	10/31/2016 11/16 HR C2030 Copier Lea	0.00	1.75
6901473	11/16 HR C2030 Copier Lease	10/31/2016 11/16 HR C2030 Copier Lea	0.00	9.75
6901473	11/16 HR C2030 Copier Lease	10/31/2016 11/16 HR C2030 Copier Lea	0.00	3.33
6901473	11/16 HR C2030 Copier Lease	10/31/2016 11/16 HR C2030 Copier Lea	0.00	118.00
Check Total:				166.62
Check No: 53511	Check Date: 11/17/2016			
Vendor: L0018	Lehr Auto Electric			
0161366	11/16 PD Dash Mount/Touch Screen	11/14/2016 11/16 PD Dash Mount/Touch	0.00	12,632.08
Check Total:				12,632.08
Check No: 53512	Check Date: 11/17/2016			
Vendor: L0370	Life Assist, Inc.			
772837	11/16 AMB Medical Supplies	11/04/2016 11/16 AMB Medical Supplie	0.00	848.54
Check Total:				848.54
Check No: 53513	Check Date: 11/17/2016			
Vendor: S3216	Lozano Smith, LLP			
2014232	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	87.50
2012559	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	175.00
2012559	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	262.50
2012558	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	227.50
2012558	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	682.50
2012557	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	87.50
2012555	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	730.00
2012554	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	1,200.00
2012553	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	4,970.46
2012560	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	35.00
2014232	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	700.00
2014233	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	35.00
2012560	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	455.00
2014234	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	2,047.50
2014234	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	2,362.19
2012561	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	472.50
2014232	9/16 Legal Services as City Attorney	10/11/2016 9/16 Legal Services as Ci	0.00	70.00
Check Total:				14,600.15
Check No: 53514	Check Date: 11/17/2016			
Vendor: M1263	Amy Martinez			
TR8299-MEA	12/13-12/14/16 MEAL Excel Basic	11/16/2016 12/13-12/14/16 MEAL Excel	0.00	20.00
Check Total:				20.00
Check No: 53515	Check Date: 11/17/2016			
Vendor: M3105	Glenn E. Mitchell			
35	11/16 Video Production Services	11/16/2016 11/16 Video Production Se	0.00	600.00
Check Total:				600.00
Check No: 53516	Check Date: 11/17/2016			
Vendor: C2443	Nick Champi Enterprises, Inc			
18647	10/16 WWP Concrete Mix	10/10/2016 10/16 WWP Concrete Mix	0.00	39.77
Check Total:				39.77
Check No: 53517	Check Date: 11/17/2016			
Vendor: S0133	Shell Energy North American (US), LP			
2853290	October 2016 Natural Gas Purchase CREDIT	11/17/2016 October 2016 Natural Gas	0.00	-2,048.48
287998	October 2016 Natural Gas Purchase	11/17/2016 October 2016 Natural Gas	0.00	32,989.65
Check Total:				30,941.17
Check No: 53518	Check Date: 11/17/2016			
Vendor: O0032	O'Reilly Automotive, Inc.			
4316-21877	11/16 FD Operating Supplies	11/12/2016 11/16 FD Operating Suppli	0.00	139.11
Check Total:				139.11

				<u>Void Checks</u>	<u>Check Amount</u>
Check No: 53519	Check Date: 11/17/2016				
Vendor: O4569	Off Shore Crane & Service Co.				
0128250-IN	10/16 WP Stinger Truck & Crane Fuel	10/31/2016 10/16 WP Stinger Truck &	0.00	882.00	
0128324-IN	10/16 WP Stinger Truck Fuel	10/31/2016 10/16 WP Stinger Truck Fu	0.00	2,144.46	
Check Total:				3,026.46	
Check No: 53520	Check Date: 11/17/2016				
Vendor: O2826	Office Depot				
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	157.65	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	2.18	
8766243650	11/16 PD Office Supplies	11/09/2016 11/16 PD Office Supplies	0.00	17.31	
8766243650	11/16 PD Office Supplies	11/03/2016 11/16 PD Office Supplies	0.00	175.80	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	52.55	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	38.04	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	0.66	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	2.15	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	52.55	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	0.55	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	3.07	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	1.05	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	1.73	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	2.60	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	0.53	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	26.28	
8685585890	10/16 Office Supplies	10/03/2016 10/16 Office Supplies	0.00	26.27	
876583226-	11/16 FD Office Supplies	11/03/2016 11/16 FD Office Supplies	0.00	78.05	
Check Total:				639.02	
Check No: 53521	Check Date: 11/17/2016				
Vendor: P0409	Pacific Gas & Electric				
0793426310	10/16 Gas Transmission	10/31/2016 10/16 Gas Transmission	0.00	5,977.18	
Check Total:				5,977.18	
Check No: 53522	Check Date: 11/17/2016				
Vendor: P8789	PCM-G				
S992104301	11/16 PD Ewaste Recycling Fee	11/01/2016 11/16 PD Ewaste Recycling	0.00	1,050.43	
Check Total:				1,050.43	
Check No: 53523	Check Date: 11/17/2016				
Vendor: P0410	PG & E				
7053841533	10/16 7053841899 Airport Hangers	10/30/2016 10/16 Electricity Bills	0.00	124.31	
7053841533	10/16 7053841771 Large Airport Hangar	10/30/2016 10/16 Electricity Bills	0.00	71.83	
7053841533	10/16 1015093005 408 S Fifth/Lynch Pk	10/30/2016 10/16 Electricity Bills	0.00	10.22	
7053841533	10/16 7053841050 Tower Clk 5th & Cedar	10/30/2016 10/16 Electricity Bills	0.00	38.03	
7053841533	10/16 7053841464 Sunset & 5th Ave: Vic D	10/30/2016 10/16 Electricity Bills	0.00	10.19	
7053841533	10/16 3443128611 TR4492, Fox Hollow II P	10/30/2016 10/16 Electricity Bills	0.00	54.89	
7053841533	10/16 3443128372 TR5146 PH 1 Stallion Sp	10/30/2016 10/16 Electricity Bills	0.00	63.97	
7053841533	10/16 3443128041 TR5246 PH 2 Stallion Sp	10/30/2016 10/16 Electricity Bills	0.00	169.67	
7053841533	10/16 3443128591 City Sunset St Project	10/30/2016 10/16 Electricity Bills	0.00	109.79	
7053841533	10/16 7053841002 160 W Elm INTRNL ARP	10/30/2016 10/16 Electricity Bills	0.00	1,181.32	
7053841533	10/16 7053841004 INTRNL ARPT 3144 Term B	10/30/2016 10/16 Electricity Bills	0.00	263.11	
7053841533	10/16 7053841008 INTRNL ARPT 3144 Term	10/30/2016 10/16 Electricity Bills	0.00	2,994.03	
7053841533	10/16 7053841014 INTRNL ARPT 3144 Term	10/30/2016 10/16 Electricity Bills	0.00	24.63	
7053841533	10/16 7053841016 INTRNL ARPT 3144 Term	10/30/2016 10/16 Electricity Bills	0.00	1,059.65	
7053841533	10/16 7053841022 INTRNL ARPT 3144 Term	10/30/2016 10/16 Electricity Bills	0.00	80.80	
7053841533	10/16 7053841026 INTRNL ARPT 3144 Term	10/30/2016 10/16 Electricity Bills	0.00	120.33	
7053841533	10/16 3443128925 TR5140 Sandalwood 3	10/30/2016 10/16 Electricity Bills	0.00	27.39	
7053841533	10/16 7053841878 650 E Cambridge Skate P	10/30/2016 10/16 Electricity Bills	0.00	22.99	
7053841533	10/16 3289090333 260 1/2 Cambridge Ave	10/30/2016 10/16 Electricity Bills	0.00	69.10	
7053841533	10/16 7053841501 410 El Rancho Blvd	10/30/2016 10/16 Electricity Bills	0.00	26.15	
7053841533	10/16 7053841177 300 Coalinga Plaza: Ped	10/30/2016 10/16 Electricity Bills	0.00	10.73	
7053841533	10/16 7053841979 City Yard	10/30/2016 10/16 Electricity Bills	0.00	101.47	
7053841533	10/16 7053841979 City Yard	10/30/2016 10/16 Electricity Bills	0.00	101.47	
7053841533	10/16 7053841978 City Yard	10/30/2016 10/16 Electricity Bills	0.00	101.46	
7053841533	10/16 7053841070 City Hall Annex	10/30/2016 10/16 Electricity Bills	0.00	185.76	
7053841533	10/16 7053841589 City Hall/Court Holding	10/30/2016 10/16 Electricity Bills	0.00	632.75	

			<u>Void Checks</u>	<u>Check Amount</u>
7053841533	10/16 5120357072 302 Coalinga Plaza	10/30/2016 10/16 Electricity Bills	0.00	57.67
7053841533	10/16 7053841720 374 Coalinga Plaza	10/30/2016 10/16 Electricity Bills	0.00	133.60
7053841533	10/16 7053841588 251 Coalinga Plaza	10/30/2016 10/16 Electricity Bills	0.00	183.87
7053841533	10/16 7053841243 Behind 190 Rosevelt/Pin	10/30/2016 10/16 Electricity Bills	0.00	47.51
7053841533	10/16 7053841893 Energy Loan Installment	10/30/2016 10/16 Electricity Bills	0.00	3,864.72
7053841533	10/16 5048050594 255 Coalinga Plaza	10/30/2016 10/16 Electricity Bills	0.00	22.63
7053841533	10/16 3443128411 5208 Spano Ent Posa Cha	10/30/2016 10/16 Electricity Bills	0.00	124.55
7053841533	10/16 3249826069 TR4492, Fox Hollow II	10/30/2016 10/16 Electricity Bills	0.00	82.71
7053841533	10/16 7053841574 401 Madison	10/30/2016 10/16 Electricity Bills	0.00	43.63
7053841533	10/16 7053841398 155 East Polk/Louisiana	10/30/2016 10/16 Electricity Bills	0.00	37.48
7053841533	10/16 7053841066 600 Harvard/College	10/30/2016 10/16 Electricity Bills	0.00	32.95
7053841533	10/16 7053841358 College, Behind 610 Was	10/30/2016 10/16 Electricity Bills	0.00	31.37
7053841533	10/16 7053841842 350 El Rancho Blvd-Irri	10/30/2016 10/16 Electricity Bills	0.00	10.19
7053841533	10/16 7053841921 Next to 735 Sunset Snst	10/30/2016 10/16 Electricity Bills	0.00	20.37
7053841533	10/16 7053841365 Longhollow/Echo (Sandal	10/30/2016 10/16 Electricity Bills	0.00	67.93
7053841533	10/16 7053841157 240 W Elm Bhnd Coldbox	10/30/2016 10/16 Electricity Bills	0.00	93.97
7053841533	10/16 3443128775 TR5208 Spano Ent Posa C	10/30/2016 10/16 Electricity Bills	0.00	13.72
7053841533	10/16 7053841619 Monterey/Tyler	10/30/2016 10/16 Electricity Bills	0.00	10.96
7053841533	10/16 7053841308 Van Ness & Elm	10/30/2016 10/16 Electricity Bills	0.00	32.92
7053841533	10/16 3924487818 Coolidge & NHachman	10/30/2016 10/16 Electricity Bills	0.00	22.62
7053841533	10/16 7053841990 160 W Elm	10/30/2016 10/16 Electricity Bills	0.00	25.05
7053841533	10/16 7053841349 160 W Elm	10/30/2016 10/16 Electricity Bills	0.00	27.42
7053841533	10/16 7053841913 NS Valley St Streetlign	10/30/2016 10/16 Electricity Bills	0.00	54.55
7053841533	10/16 7053841379 Polk & Forest Ave	10/30/2016 10/16 Electricity Bills	0.00	88.63
7053841533	10/16 7053841694 160 W. Polk	10/30/2016 10/16 Electricity Bills	0.00	36.97
7053841533	10/16 7053841661 Forest/Fifth	10/30/2016 10/16 Electricity Bills	0.00	6.77
7053841533	10/16 1638874976 25 1/2 W Polk	10/30/2016 10/16 Electricity Bills	0.00	84.06
7053841533	10/16 7053841194 Sewer Lift Pump E/L	10/30/2016 10/16 Electricity Bills	0.00	237.89
7053841533	10/16 7053841845 Sewer Lift Station/Polk	10/30/2016 10/16 Electricity Bills	0.00	57.83
7053841533	10/16 7053841979 City Yard	10/30/2016 10/16 Electricity Bills	0.00	101.47
7053841533	10/16 9713313248 25 1/2 W Polk Traffic	10/30/2016 10/16 Electricity Bills	0.00	69.22
7053841533	10/16 7053841538 Street Light Inventory	10/30/2016 10/16 Electricity Bills	0.00	53.75
7053841533	10/16 7053841037 Firehouse Horn	10/30/2016 10/16 Electricity Bills	0.00	29.60
7053841533	10/16 7053841536 Street Light Inventory	10/30/2016 10/16 Electricity Bills	0.00	101.38
7053841533	10/16 7053841535 Street Light Inventory	10/30/2016 10/16 Electricity Bills	0.00	113.67
7053841533	10/16 7053841534 Street Light Inventory	10/30/2016 10/16 Electricity Bills	0.00	88.33
7053841533	10/16 7053841565 Airport AWASP Bldg.	10/30/2016 10/16 Electricity Bills	0.00	719.81
7053841533	10/16 7053841397 Cambridge & Elm/Hwy 198	10/30/2016 10/16 Electricity Bills	0.00	165.16
7001750902	10/16 Gas Delivery	10/31/2016 10/16 Gas Delivery	0.00	12,318.47
7053841533	10/16 7053841367 Sewer Lift Station/KIM	10/30/2016 10/16 Electricity Bills	0.00	30.30
7053841533	10/16 7053841328 Sewer Lift Station P/L	10/30/2016 10/16 Electricity Bills	0.00	99.89
7053841533	10/16 7053841909 200 El Rancho Blv-Irrig	10/30/2016 10/16 Electricity Bills	0.00	10.19
7053841533	10/16 7053841439 Phelps & La Cuesta	10/30/2016 10/16 Electricity Bills	0.00	10.24
7053841533	10/16 70538411204 First/Forest Landscape	10/30/2016 10/16 Electricity Bills	0.00	10.19
7053841533	10/16 7053841848 Jayne/Juniper Ridge SE	10/30/2016 10/16 Electricity Bills	0.00	12.64
7053841533	10/16 7053841778 Sewer Treatment Plant	10/30/2016 10/16 Electricity Bills	0.00	2,298.99
7053841533	10/16 7053841235 SP: Inside Building WWP	10/30/2016 10/16 Electricity Bills	0.00	6,928.73
7053841533	10/16 7053841457 25034 Palmer Ave	10/30/2016 10/16 Electricity Bills	0.00	64,532.42
7053841533	10/16 7053841518 Chlorine Booster By Cem	10/30/2016 10/16 Electricity Bills	0.00	113.34
7053841533	10/16 7053841171 SWSW Booster Station	10/30/2016 10/16 Electricity Bills	0.00	355.17
7053841533	10/16 7053841131 SW Gale/Derrick Water	10/30/2016 10/16 Electricity Bills	0.00	10.19
7053841533	10/16 7053841864 NESW Water Control	10/30/2016 10/16 Electricity Bills	0.00	116.22
7053841533	10/16 7053841688 NESW Booster Station	10/30/2016 10/16 Electricity Bills	0.00	522.79
7053841533	10/16 7053841615 Reservoir/SWSWSW	10/30/2016 10/16 Electricity Bills	0.00	14.45
7053841533	10/16 7053841684 NWNW 11 20 15	10/30/2016 10/16 Electricity Bills	0.00	34.87
7053841533	10/16 7053841102 1412 East Elm/Maple	10/30/2016 10/16 Electricity Bills	0.00	26.79
7053841533	10/16 7053841783 Cali/N Harvard	10/30/2016 10/16 Electricity Bills	0.00	44.86
7053841533	10/16 7053841697 Baker/Btwn Buch/Lin	10/30/2016 10/16 Electricity Bills	0.00	39.36
7053841533	10/16 7053841123 106 East Cherry/Elm	10/30/2016 10/16 Electricity Bills	0.00	20.12
7053841533	10/16 7053841778 Sewer Treatment Plant C	10/30/2016 10/16 Electricity Bills	0.00	-1,356.52
7053841533	10/16 7053841466 Tyler/Polk Bhnd 344 Pol	10/30/2016 10/16 Electricity Bills	0.00	29.70
7053841533	10/16 7053841206 Psa Chnt/San Sm Landsca	10/30/2016 10/16 Electricity Bills	0.00	10.20

			<u>Void Checks</u>	<u>Check Amount</u>
7053841533	10/16 7053841023 Mntry/Tyler Clock	10/30/2016 10/16 Electricity Bills	0.00	10.21
7053841533	10/16 7053841791 W Forest Ave Landscape	10/30/2016 10/16 Electricity Bills	0.00	10.21
7053841533	10/16 7053841462 185 W Gale Recycle/Serv	10/30/2016 10/16 Electricity Bills	0.00	274.71
7053841533	10/16 7053841516 Police Station/Jail	10/30/2016 10/16 Electricity Bills	0.00	3,959.84
7053841533	10/16 7053841485 Washington/Fresno	10/30/2016 10/16 Electricity Bills	0.00	10.61
7053841533	10/16 7053841429 TR5339 Dorothy Allen Es	10/30/2016 10/16 Electricity Bills	0.00	423.45
7053841533	10/16 7053841657 500 Alicia/595 Rosevelt	10/30/2016 10/16 Electricity Bills	0.00	24.10
7053841533	10/16 7053841361 526 E Pleasant/Warthan	10/30/2016 10/16 Electricity Bills	0.00	36.08
7053841533	10/16 7053841312 741 East Valley/Polk	10/30/2016 10/16 Electricity Bills	0.00	29.99
7053841533	10/16 7053841272 Firehouse Lights	10/30/2016 10/16 Electricity Bills	0.00	1,594.18
7053841533	10/16 7053841244 TR5344 Promontory Point	10/30/2016 10/16 Electricity Bills	0.00	222.69
7053841533	10/16 7053841555 TR5451 Warthen Meadows	10/30/2016 10/16 Electricity Bills	0.00	945.06
7053841533	10/16 7053841881 140 E. Durian Parking l	10/30/2016 10/16 Electricity Bills	0.00	16.00
7053841533	10/16 7053841253 Cambridge & Joaquin	10/30/2016 10/16 Electricity Bills	0.00	232.95
7053841533	10/16 7053841505 Cambridge & Elm/Hwy 198	10/30/2016 10/16 Electricity Bills	0.00	222.57
7053841533	10/16 4893477005 Telecom Bldg.	10/30/2016 10/16 Electricity Bills	0.00	62.68
Check Total:				108,961.90
Check No: 53524	Check Date: 11/17/2016			
Vendor: R3385	Raney Planning & Management In			
1646E-3	10/16 MM Commercial Ordinance	11/08/2016 10/16 MM Commercial Ordin	0.00	1,286.62
1642E-4	10/16 Westbridge School IS/MND	11/08/2016 10/16 Westbridge School I	0.00	1,612.58
Check Total:				2,899.20
Check No: 53525	Check Date: 11/17/2016			
Vendor: S3141	San Joaquin Valley Chapter Int			
TR8298-REG	12/14/16 REGI JSelf 2016 Bldg.Training	11/15/2016 12/14/16 REGI JSelf 2016	0.00	80.00
Check Total:				80.00
Check No: 53526	Check Date: 11/17/2016			
Vendor: S0195	Edith Sanchez			
TR8699-MEA	12/13-12/14/16 MEAL Excel Basic	11/01/2016 12/13-12/14/16 MEAL Excel	0.00	20.00
Check Total:				20.00
Check No: 53527	Check Date: 11/17/2016			
Vendor: S0450	Save Mart Supermarkets			
197295	11/16 PD Inmate Meals	11/03/2016 11/16 PD Inmate Meals	0.00	47.26
197493	11/16 PD Breakroom Supplies	11/12/2016 11/16 PD Breakroom Suppli	0.00	44.13
Check Total:				91.39
Check No: 53528	Check Date: 11/17/2016			
Vendor: S9854	Scott Scheline			
011-000115	10/16 FD Reimbursement Paramedic License	10/31/2016 10/16 FD Reimbursement Pa	0.00	65.00
052612	10/16 FD Reimbursement Re Cert Paramedic	11/07/2016 10/16 FD Reimbursement Re	0.00	200.00
Check Total:				265.00
Check No: 53529	Check Date: 11/17/2016			
Vendor: S0066	John Self			
TR8298-MEA	12/14/16 MEAL SJVC/ICC 2016 Bldg Trainin	11/14/2016 12/14/16 MEAL SJVC/ICC 20	0.00	10.00
Check Total:				10.00
Check No: 53530	Check Date: 11/17/2016			
Vendor: S2122	Sierra Chemical Company			
SLS1004095	11/16 WP Hydrochloic	11/02/2016 11/16 WP Hydrochloic	0.00	3,579.28
Check Total:				3,579.28
Check No: 53531	Check Date: 11/17/2016			
Vendor: S4552	Sun Run			
1610-016	10/16 Refund Permit #1610-016	10/10/2016 10/16 Refund Permit	0.00	80.00
1610-025	10/16 Refund Permit #1610-025	10/17/2016 10/16 Refund Permit	0.00	80.00
1610-017	10/16 Refund Permit #1610-017	10/10/2016 10/16 Refund Permit	0.00	80.00
Check Total:				240.00
Check No: 53532	Check Date: 11/17/2016			
Vendor: U0022	U.S. Bank Corporate Payment Ce			
3194618	11/16 FD ED8000 Series Pushpad Exit Dev.	11/14/2016 11/16 FD ED8000 Series Pu	0.00	296.89
Check Total:				296.89
Check No: 53533	Check Date: 11/17/2016			
Vendor: U4210	Univar USA INC			
FO858723	10/16 WP Hydrochloric Acid	10/28/2016 10/16 WP Hydrochloric Acid	0.00	687.08

			<u>Void Checks</u>	<u>Check Amount</u>
FO859342	11/16 WP Hydrochloric Acid	11/09/2016 11/16 WP Hydrochloric Acid	0.00	845.63
		Check Total:		1,532.71
Check No: 53534	Check Date: 11/17/2016			
Vendor: V3406	Verizon Wireless Services, LLC			
9774547396	10/16 381-1988 PW Cell Phone	11/01/2016 10/16 PW Cell Phones	0.00	30.26
9774547396	10/16 362-6567 Anthony Cell Phone	11/01/2016 10/16 PW Cell Phones	0.00	25.36
9774547396	10/16 381-1120 Airport	11/01/2016 10/16 PW Cell Phones	0.00	38.16
9774547396	10/16 246-1403 Transit-M.Torres	11/01/2016 10/16 PW Cell Phones	0.00	38.16
9774547396	10/16 246-0331 Transit F.Casteneda	11/01/2016 10/16 PW Cell Phones	0.00	38.16
9774547396	10/16 246-6243 Mercedes Garcia	11/01/2016 10/16 PW Cell Phones	0.00	43.42
9774547396	10/16 341-3958 WP On Call	11/01/2016 10/16 PW Cell Phones	0.00	12.36
9774547396	10/16 341-4461 WP On Call	11/01/2016 10/16 PW Cell Phones	0.00	50.31
9774547396	10/16 341-9613 WP	11/01/2016 10/16 PW Cell Phones	0.00	31.69
9774547396	10/16 362-6567 Anthony Cell Phone	11/01/2016 10/16 PW Cell Phones	0.00	25.37
		Check Total:		333.25
Check No: 53535	Check Date: 11/17/2016			
Vendor: W0511	West Hills Oil, Inc.			
53494	10/16 SC Fuel 7001	10/31/2016 10/16 SC/ Street Sweep Fu	0.00	85.77
53491	10/16 PW Fuel 400	10/31/2016 10/16 PW Fuel 400	0.00	309.49
53491	10/16 PW Fuel 400	10/31/2016 10/16 PW Fuel 400	0.00	309.49
53491	10/16 PW Fuel 400	10/31/2016 10/16 PW Fuel 400	0.00	309.49
53491	10/16 PW Fuel 400	10/31/2016 10/16 PW Fuel 400	0.00	309.49
53491	10/16 PW Fuel 400	10/31/2016 10/16 PW Fuel 400	0.00	429.40
53487	10/16 FD Fuel 200	10/31/2016 10/16 FD Fuel 200	0.00	3,967.16
53490	10/16 PD Fuel 300	10/31/2016 10/16 PD Fuel 300	0.00	5,626.07
53494	10/16 Street Sweep Fuel 7001	10/31/2016 10/16 SC/ Street Sweep Fu	0.00	593.63
53488	10/16 Comm. Dev. Fuel 201	10/31/2016 10/16 Admin & Comm. Dev F	0.00	231.64
53488	10/16 Admin Fuel 201	10/31/2016 10/16 Admin & Comm. Dev F	0.00	238.16
53492	10/16 WP Fuel 600	10/31/2016 10/16 WP & WWP Fuel 600	0.00	754.42
53492	10/16 WWP Fuel 600	10/31/2016 10/16 WP & WWP Fuel 600	0.00	188.60
53489	10/16 Transit Fuel 202	10/31/2016 10/16 Transit Fuel 202	0.00	164.00
53493	10/16 MRT RDR/UTIL Fuel 900	10/31/2016 10/16 MRT RDR/UTIL Fuel 9	0.00	478.29
		Check Total:		13,995.10
Check No: 53536	Check Date: 11/17/2016			
Vendor: W0629	Westlands Water District			
698989	16/17 Land Base Charges APN 073-060	10/27/2016 16/17 Land Base Charges A	0.00	19.02
		Check Total:		19.02
Check No: 53537	Check Date: 11/17/2016			
Vendor: F0031	Donna Wright			
TR8700-MEA	12/8-12/9/16 MEAL Excel Basic	10/26/2016 12/8-12/9/16 MEAL Excel B	0.00	20.00
		Check Total:		20.00
Check No: 53538	Check Date: 11/17/2016			
Vendor: Y0002	Sean Young			
036677	11/16 Reimbursement for Ammo	11/07/2016 11/16 Reimbursement for A	0.00	267.33
		Check Total:		267.33
Check No: 53539	Check Date: 11/17/2016			
Vendor: Z0535	Zee Medical Service Co.			
66611332	6/17 WWP First Aid Supplies	06/17/2016 6/17 WWP First Aid Suppli	0.00	118.56
		Check Total:		118.56
		Date Totals:	111.50	487,022.75
Check No: 53540	Check Date: 11/22/2016			
Vendor: C0008	CB&T COLUMBUS BANK & TRUST			
2	PR Batch 901 11 2016 Unreimbursed Medica	11/16/2016	0.00	245.75
1	Unreimbursed Medical Pln Yr 16-17Trejo,M	11/16/2016	0.00	192.30
		Check Total:		438.05
Check No: 53541	Check Date: 11/22/2016			
Vendor: C0130	COALINGA FIREFIGHTERS			
1	PR Batch 901 11 2016 Fire Union Dues	11/16/2016	0.00	650.00
		Check Total:		650.00

				<u>Void Checks</u>	<u>Check Amount</u>
Check No:	53542	Check Date:	11/22/2016		
Vendor:	C0158	CalPERS			
4	PR Batch 901 11 2016 CalPERS Classic ER	11/16/2016		0.00	11,773.67
3	PR Batch 901 11 2016 CalPERS EE Adjustme	11/16/2016		0.00	57.36
2	PR Batch 901 11 2016 CalPERS PEPRA EE	11/16/2016		0.00	3,599.55
1	PR Batch 901 11 2016 CalPERS Classic EE	11/16/2016		0.00	8,719.39
5	PR Batch 901 11 2016 CalPERS PEPRA ER	11/16/2016		0.00	3,366.30
Check Total:					27,516.27
Check No:	53543	Check Date:	11/22/2016		
Vendor:	C0340	City Employee Contrib. Assoc.			
1	PR Batch 901 11 2016 CECA Dues	11/16/2016		0.00	85.00
Check Total:					85.00
Check No:	53544	Check Date:	11/22/2016		
Vendor:	C3565	SEIU Local 521 - Dues W/H			
1	PR Batch 901 11 2016 SEIU Dues	11/16/2016		0.00	538.08
Check Total:					538.08
Check No:	53545	Check Date:	11/22/2016		
Vendor:	C7000	CITY OF COALINGA			
3	PR Batch 901 11 2016 FICA Employer Porti	11/16/2016		0.00	12,537.20
2	PR Batch 951 11 2016 FICA Employee Porti	11/17/2016		0.00	67.08
3	PR Batch 951 11 2016 FICA Employer Porti	11/17/2016		0.00	67.08
4	PR Batch 951 11 2016 Medicare Employee P	11/17/2016		0.00	15.69
2	PR Batch 901 11 2016 FICA Employee Porti	11/16/2016		0.00	12,537.20
5	PR Batch 951 11 2016 Medicare Employer P	11/17/2016		0.00	15.69
1	PR Batch 951 11 2016 Federal Income Tax	11/17/2016		0.00	270.48
5	PR Batch 901 11 2016 Medicare Employer P	11/16/2016		0.00	3,060.04
4	PR Batch 901 11 2016 Medicare Employee P	11/16/2016		0.00	3,060.04
1	PR Batch 901 11 2016 Federal Income Tax	11/16/2016		0.00	19,840.83
Check Total:					51,471.33
Check No:	53546	Check Date:	11/22/2016		
Vendor:	I0309	ICMA 457 RETIREMENT TRUST			
3	PR Batch 901 11 2016 457 Retirement ER (11/16/2016		0.00	381.58
4	PR Batch 901 11 2016 457 Retirement ER (11/16/2016		0.00	1,122.95
5	PR Batch 901 11 2016 457 Contract Ret (%)	11/16/2016		0.00	345.35
1	PR Batch 901 11 2016 457 Ret EE % ICMA	11/16/2016		0.00	2,951.42
2	PR Batch 901 11 2016 457 Ret EE \$ ICMA	11/16/2016		0.00	1,856.00
Check Total:					6,657.30
Check No:	53547	Check Date:	11/22/2016		
Vendor:	P0166	POLICE OFFICERS LEGAL			
1	PR Batch 901 11 2016 Police PORAC	11/16/2016		0.00	201.25
2	PR Batch 901 11 2016 Police CPOA Dues	11/16/2016		0.00	402.50
3	PR Batch 901 11 2016 Mastagni Law Firm	11/16/2016		0.00	402.50
Check Total:					1,006.25
Check No:	53548	Check Date:	11/22/2016		
Vendor:	S0011	State Disbursement Unit			
1	Deleon, Eric 0195003168-5CEFS0	11/16/2016		0.00	150.92
3	Young, Sean 001728290	11/16/2016		0.00	579.23
2	Sauceda, Simon 09CEFL07530	11/16/2016		0.00	123.69
Check Total:					853.84
Check No:	53549	Check Date:	11/22/2016		
Vendor:	V0036	Verisight Trust Company			
3	PR Batch 901 11 2016 457 ER Ret % Verisi	11/16/2016		0.00	741.86
4	PR Batch 901 11 2016 457 Ret ER \$ Verisi	11/16/2016		0.00	381.92
2	PR Batch 901 11 2016 457 EE Ret \$ Verisi	11/16/2016		0.00	1,185.00
1	PR Batch 901 11 2016 457 EE Ret % Verisi	11/16/2016		0.00	1,295.70
Check Total:					3,604.48
Date Totals:				0.00	92,820.60
Report Total:				111.50	2,032,859.33

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approve MINUTES - December 1, 2016
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Wanda Earls, City Clerk

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

	File Name	Description
📎	MINUTES_120116.pdf	Minutes - December 1, 2016

Minutes

CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY MEETING AGENDA December 1, 2016

Closed Session Agenda Item from the Special Meeting has been added to this Agenda as Closed Session Item No 12.

1. CALL TO ORDER (6:00 PM)

Council Member Present: Raine, Lander, Vosburg, Keough, Ramsey

Others Present: City Manager Marissa Trejo, Assistant City Attorney Mary Lerner, Community Development Director Sean Brewer, Assistant to the City Manager Shannon Jensen, Senior Administrative Analyst Mercedes Garcia, Public Works and Utilities Manager Pete Paciado, Police Chief Michael Salvador, Fire Chief Dwayne Gabriel, Police Lieutenant Scott Ingram, City Treasurer Olga Keough, City Clerk Wanda Earls and Police Officers and family members.

2. AWARDS, PRESENTATIONS, APPOINTMENTS AND PROCLAMATIONS

1. Swearing In of Police Corporal Simon Saucedo
2. Swearing In of Police Officer Evan Umstead
3. Swearing In of Animal Control Officer Nichole McGovern
4. Swearing In of Records Clerk Vanesa Gonzales

Police Chief Salvador swore-in Police Corporal Simon Saucedo, Police Officer Evan Umstead and Records Clerk Vanessa Gonzales. The swearing-in of Animal Control Officer Nichole McGovern will take place at the January Meeting.

5. Mid Valley Disposal - 3rd Quarter Report, Isaac Kulikoff and Elia Medina

Mr. Isaac Kulikoff gave the report on the fall Community Clean-up.

Ms. Elia Medina gave report on business complexes and how well they are doing. She addressed AB1826 with the school districts. As of right now, only the kitchen staff is involved in the program but students will be involved in diverting any leftover lunch.

3. CITIZEN COMMENTS

Mr. Bill Luis thanks Mayor Pro-tem Keough for his fearless leadership and his willingness to stand up for what he believes is right. He feels the City has benefited from Mr. Keough's term in office.

4. PUBLIC HEARINGS

1. Adoption of Resolution No. 3746 approving a Conditional Use Permit for a private school (Westbridge School) to be located at 201 Washington Street and Certification of an associated Initial Study and Negative Deceleration and further Introduce and Waive the First Reading of Ordinance No. 798 to allow public and private schools to be permitted in Mixed Use (MX) zones by conditional use permit with additional development regulations.

Sean Brewer, Community Development Director

Community Development Director Sean Brewer summarized the staff report and that Council is approving the following discretionary actions:

- Council certification of the Initial Study/Negative Declaration;
- Council approval of a Zoning Ordinance Text Amendment;
- Council approval of a CUP for the proposed conversion of a vacant office structure into a special needs private school located at 201 Washington Street.

Mayor Ramsey opened and closed the public hearing receiving no comments.

*Motion by Lander, Second by Vosburg to Adoption of Resolution No. 3746 Approving a Conditional Use Permit for a private school (Westbridge School) to be located at 201 Washington Street and Certification of an associated Initial Study and Negative Deceleration and further Introduce and Waive the First Reading of Ordinance No. 798 to allow public and private schools to be permitted in Mixed Use (MX) zones by conditional use permit with additional development regulations. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

5. CONSENT CALENDAR

1. Approve MINUTES - October 27, 2016 (Special)
2. Approve MINUTES - November 3, 2016
3. Authorize Police Chief to Negotiate a Consultant Contract with Code -3 Communications to Provide Information Technology Services to the Police Department

Police Chief Salvador gave a summary of the Code 3 Communications providing Information Technology Services to the PD.

Technicians were available to answer questions.

Council Member Vosburg posed many highly technical questions to the technicians on the scope of work to be provided

4. Approval of Municipal Advisory Services Agreement between the City of Coalinga and Wulff, Hansen & Co.
5. Authorizing the City Manager to Execute a Professional Services Agreement with Wadell Engineering Corporation for Planning, Engineering, Environmental and Consulting Services for the New Coalinga Municipal Airport
6. Authorize City Manager to Enter into an Agreement with Tri City Engineering to Assess and Recommend Improvements to the Headworks and Clarifier at the Wastewater Treatment Plant.
7. Approval of Memorandum of Understanding between the City of Coalinga and the International Association of Firefighters, AFL-CIO, Local 2305
8. Approval to Contract with AT&T for High Speed Data and Telephone Services

AT&T technicians were available to answer questions.

Council Member Raine expressed his upset and frustration with his AT&T service which fails daily.

Council Member Vosburg expressed his desire for improved services from AT&T for the monthly fee. He wants different solutions and improvement in the service to internet, private network and upload.

AT&T will provide solutions and clean assessment. They will get together with the Chief and work it out.

9. Approve Contract with Avaya to Provide a Hybrid Digital Phone System for the City of Coalinga

Chief Salvador said this is one of the first steps necessary to handle the City's new industry. It is user friendly and has digital access to the Internet if necessary.

Council Member Vosburg said he would like boxes for Council Members.

10. Adopt Resolution 3751 revising the City of Coalinga Basic Pay Scale
11. Approval of Secretary Job Description
12. Authorize City Manager to Reclassify Office Assistants to Secretaries
13. Adopt Resolution No. 3752 Providing Workers Compensation Coverage for Volunteer Personnel

City Manager Trejo said Worker's' Compensation Coverage will be provided for volunteers. The City is not quite ready to take on volunteers.

14. Fire Department Report – October

Council Member Vosburg pulled Items 3, 8 9 and 13 for explanation.

*Motion by Raine, Second by Vosburg to Approve Consent Calendar Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13 and 14. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

Item 6.9 moved forward as 6.1a.

Community Development Director Sean Brewer said staff is seeking direction from the City Council as it relates to approving new homes in existing subdivisions to ensure neighborhood cohesions and compatibility. In determining compatibility and cohesive staff will normally look at the existing character of the neighborhood, the size, placement and scale of the existing housing and architecture features and then compare that to the proposed plans being submitted by the builders. This could mean that smaller homes are built but with enhanced frontages to ensure size and scale consistency among the homes. This type of analysis can be interpreted in several different ways and can be completely subjective based on who is doing the analysis. Therefore, staff has provided a few policy considerations that the Council may want to discuss when addressing this situation in order to provide more objective results when determining neighborhood compatibility and cohesion.

Mr. Hoffman of Hoffman Land Development said they are well vested in the community and want to build out the subdivision. They are now a Land Development Company working with builders. They are staying with the properties for the long haul.

Mr. Patrick Darnell from D R. Horton Homes said they want to be in the Central Valley. They are seasoned developers and have three major product lines. Express Homes have high standards and they are looking at every major city in the Valley. They are only interested in building on finished lots.

The market dictates what they sale; 1400-2800 square foot homes. Filling in lots brings up value, curb appeal and quality. Express home models, presently, sale for about \$228K. They will build according to demand.

Council Members expressed the following concerns:

- Don't make us look like San Jose
- Parking is problems in present development
- Quality is major concern
- Property values are going up and things are moving
- Many factors to be consider
- People here don't want comparison to anywhere else
- Small town attitudes
- Think things through – resolution happening here
- Make pitch on Coalinga
- Strong companies wanting to invest here
- Coalinga is unique
- Council does not want to add new regulations

Mr. .Darnell said the new home market has been neglected. They are still in feasibility and are, presently, not asking for waiving of development fees.

They have preliminary plans and showed the elevations/plans to Council Members.
Sometimes 2-5 vehicles per home creating the parking problems in present development.

Houses then: 1967-3157 square-feet; now 1400-2800 square-feet; 1880 square-feet is probably best for sales.

Mr. Brewer said he has received calls about smaller homes being built next to their larger homes.

Dynamics are changing – 15% smaller than previous = fewer cars.

Consensus of Council is to move forward with 1400-2800 square-foot homes.

1. Selection and Appointment of Mayor and Mayor Pro-Tem
Marissa Trejo, City Manager

Council Member Vosburg made his presentation on why he should be the Mayor detailing his accomplishments and experience.

Council Member Raine presented his reasons why he should be Mayor listing his accomplishments and experience.

Mayor Ramsey presented his reasons for continuing as Mayor detailing his years of experience on the Council and accomplishments.

Council Member Lander suggested there is a new Council Member seated in the audience and she may want to be a part of this vote. He suggested it be delayed to the new council.

Motion by Raine, Second by Keough to Elect Council Member Vosburg as Mayor for the 2017 Year. Motion Approved by a Roll-call 3/2 Majority Vote. Lander and Ramsey “No”

*Motion by Keough, Second by Raine to elect Council Member Raine as Mayor Pro-tem for the 2017 year. Motion **Approved** by a Roll-call 3/2 Majority Vote. Lander and Ramsey voted “No:*

Mr. Greg Cody congratulated the Mayor and Mayor Pro-tem. He then suggested that he wants the community to vote for the Mayor.

Council Members changed chairs into their newly elected positions.

2. Introduce and Waive First Reading of Ordinance No. 799 (Adoption of 2016 California Building Codes)
Sean Brewer, Community Development Director

Community Development Director Sean Brewer presented the staff report on adoption of the 2016 California Building Codes.

*Motion by Lander, Second by Ramsey to Adopt the 2016 California Building Codes. Motion **Approved** by a Roll-call 5/0 Vote.*

3. Discussion, Direction and Potential Action regarding Development Impact Fee Waivers
Sean Brewer, Community Development Director

Community Development Director Sean Brewer presented the staff report regarding Development Impacted Fee Waivers.

Over the course of three-plus years the City has waived \$429,730.13 in development impact fees. The City will have to begin, through the budget process, preparing for repayment to the applicable impact fee funds that have been waived.

The City waived impact fees on 16 new residential homes at the rate of \$14,030 per home with an average value of \$242,000. The payback through added property tax revenue would be approximately 15 years assuming values do not drop below original sales price; each home would generate an average of \$895 annual property tax revenue to the City.

Council Members expressed the following:

- What have been average calls? (There have been 3 or 4 calls wanting finished lots.)
- Stop and take a close look. Be wise and not be eager to give things away.
- May not be better to do.
- Developers can be helped by delaying fees to future date = deferred fees.

Mr. Brewer said they do work on deferred impact fees with developers.

This item was tabled to a later Council Meeting.

A break was called at 8:22 PM and the meeting reconvened at 8:35 PM.

4. Discussion, Direction and Potential Action regarding Council Establishing a Policy to Allow For-Profit-Businesses to Advertise on the Community Pride Sign and Consideration of Resolution No. 3750 Setting a Recovery Fee for Such Service

Sean Brewer, Community Development Director

Community Development Director Sean Brewer presented the staff report on establishing a Policy to allow for-profit-businesses to advertise on the Community Pride Sign.

After a brief discussion Council Member Raine suggested the funds generated might be used for the Fireworks Fund.

*Motion by Lander, Second by Keough to approve Council Establishing a Policy to Allow For-Profit-Businesses to Advertise on the Community Pride Sign and Consideration of Resolution No. 3750 Setting a Recovery Fee for Such Service. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

5. Discussion, Direction and Potential Action regarding Adding Parliamentary Procedure
Marissa Trejo, City Manager

Mayor Pro-tem Raine gave his summary of why Parliamentary Procedures would be beneficial to the Council meetings.

There was a brief discussion by Council Members.

Mr. Jeff Kroger says he agrees with Mayor Pro-tem Raine to give it a try.

*Motion by Raine, Second by Keough to Adopt Rosenberg's Rules of Order as Parliamentary Procedures for the Council. Motion **Approved** by a Roll-call 3/2 Majority Vote. Lander and Ramsey voted "No".*

6. Discussion and Direction regarding Potential Zone Districts and Locations for a Single Marijuana Dispensary as Approved by the Voters and related Regulatory Framework
Marissa Trejo, City Manager

City Manager Trejo said staff is seeking input on location from the Council for the dispensary and to discuss the regulatory framework for the dispensary. It should be visible, accessible and a retail operation and should be treated like any other retail industry. We have talked about video policing downtown. Staff is seeking site specific from the Council and suggests a RFP for person running the dispensary. We are asking the Chief be allowed to create security framework for the dispensary.

Council Member Keough suggested it should be in town next to the PD. In placing it out of town we need to think about the citizens. Closer to PD gives excellent response time.

Council Member Lander said security is major concern. Next to PD would be secure but out-of-town is okay, too, if security.

Mayor Pro-tem Raine asked about the old court house and judge's chambers.

Chief Salvador said it is at 6th and Elm on the corner and close to PD. City parking lot is across street.

Mr. Brewer said Ordinance is okay to use parking lot. Cameras are needed on City property. Parking has logistic issues.

Police Chief said at 6th and Elm there is traffic control.

There is a vacant lot at 5th & Elm with crosswalks and traffic control. New construction is better and could have parking on site.

The positive at Cody Street, there is one-way in and one-way out and a response time issue for PD. Positive is it away from population and would be new construction. Also, close to source of supply.

Mr. Brewer explained there is a recorded access easement in reference to the site and he thinks there could be a potential traffic problem with people trying to gain access into the area He is not positive on that but feels he should mention it because there would be an increase in traffic volume.

Police Chief said traffic is a matter of major concern regardless of location. The Gale intersection needs looking at.

Another location is Juniper Ridge. We have the same issues as to Gale, etc. Can we harden the target to insure public safety?

He will return to Oregon to check out what they are doing. He prefers new construction versus remodel. You have time to make decision on location because Recreational is one year away.

Council Member Lander suggested committee to look at security issues. There is too much to look at to make a decision tonight; we need to analysis traffic, security, location, etc. Chief needs to look at security challenges.

Mayor Vosburg said we can look to the public for a possible workshop. The public has been involved thus far and we need to keep them involved.

Police Chief Salvador indicated that the AUMA passed in November but you have one year before it takes effect. There are ramifications across the spectrum for commercial.

Council Member Lander suggested it not be downtown. He feels there are aspects of the community that would not agree to it being downtown.

Council Member Ramsey suggested putting in court house building temporarily.

City Manager Trejo said we can put in court house and have parking lot but will need qualified person/company to manage. It won't happen overnight but it can be done.

Council Member Keough said temporary is good idea and then possibly new construction. New construction fills in vacant lot and creates jobs. At temporary location you have PD access and patient access.

Police Chief Salvador said in reference to Cody district near CCC there is only one-way in and one-way out. Response time is a negative for PD. Positive is it is away from the population base, new construction and a hard target area. It would be close to the supply source. There are valid economic reasons for Cody area. We are going to have to look at that north end for traffic issues.

Mr. Brewer said there is a 60' recorded easement dedicated because of WHCC probably to get their farm equipment in and out of the farm area. In working with developer it could be more than one-way in and out. What could happen is there is on the lower portion of that parcel a farm road to Hwy. 33 which some may attempt to access.

City Manager Trejo said leasing old court house and parking lot exposes liability. Perhaps, a temporary downtown area, privately owned, might be wiser for the City.

Ms. Jackie McGowan, Consultant for Green Coast Industry said they have purchased 3.69 acres on Cody Street and they want to construct a two story facility. Boards with front elevations/side views, etc. were explained. Facility would be on the outskirts of the City/Hwy 33 with off-street parking and fulltime guard. They plan a manufacturing and cultivating building. They presently have six tenants and 8 additional spaces and space for a dispensary. They will bring taxable income to the City. They only go with the best of the best businesses. Cody is best location keeping traffic away from downtown. They will offer only top-of-the-line products. (Consultant is not speaking into microphone for some of presentation therefore it is not transcribed.)

Mayor Vosburg said he has heard that people can't get what they need in Goshen so what is the difference between you and Goshen.

Ms. McGowan said they will offer only high quality products to include lotions, oils etc. The person running the dispensary is here from Sacramento.

Council Member Lander said owner/operator raises major security issue.

Speaker (cannot understand name) he has major security concerns for his employees, patients, etc. They work security plan with PD and work closely with PD. (Microphone not picking up what he is saying.)

Ms. McGowan said they work with the local PD. They will have fulltime guard and security cameras. The local PD has to approve security. They use ATD and local PD.

Council Member Lander asked if two or three miles to your proposed location would be a problem. Speaker said there are pros and cons to question. Speaker said Sacramento is presently working on Ordinance for them to deliver product to patients.

Ms. McGowan said Del Ray Oaks has a PD substation above dispensary.

Direction is for Chief to develop security plan. City Manager Trejo asked if the 2nd meeting in January would be okay for workshop. Council Member Lander wants to be on committee as does Mayor pro-tem Raine. The two Council Members can meet with staff and develop criteria for workshop, etc.

7. Analysis of Municipal Code Regulations as it relates to Trash Receptacle Storage and Possible Direction from Council on Enforcement

Sean Brewer, Community Development Director

Community Development Director Sean Brewer summarized the staff report

Council Members made following comments:

- People don't follow rules
- People don't always pull trash cans in from the alley or off the streets
- Matter of enforcement
- Something needs to be done
- Maintaining alleys problem because of trash cans and other debris being left in the alleys

Mr. Brewer said enforcement in alleys is almost impossible because containers have no addresses on them.

- Many complaints regarding people stealing from cans in alleys
- Just need to enforce ordinance
- Issues with can accessibility

Mr. Brewer said we need fair and equitable enforcement.

Direction is City needs more scenarios and bring back to Council and communicate with Mid Valley about addresses on cans in alley.

8. Discussion and Direction regarding Food Truck Regulation

Sean Brewer, Community Development Director

*Motion by Lander, Second by Keough to Table Items 6.8 and 6.10 until next meeting. Motion **Approved** by a Roll-call 5/0 Majority Vote.*

9. Discussion and Direction from the City Council regarding New Home Construction in Existing Subdivisions and how to Ensure Neighborhood Compatibility and Cohesion

Sean Brewer, Community Development Director

See comments and action under 6.1a.

10. Discussion regarding City Council's Stance on Homeless Situation
Marissa Trejo, City Manager

This item tabled until the next meeting.

7. ANNOUNCEMENTS

City Manager Trejo announced there is a meeting at the Council Chambers on December 14 at 9:00 AM regarding Community Gardens. Two Council Members may attend. Anyone interested may call Shannon at 935-1533, Ext. 113.

Police Chief Salvador said he has a Christmas present for everyone. Coalinga will have a vet. He wants to thank Mike McLeod and his wife and Avenal State Prison. Contracts received yesterday, he is reviewing and they will go to legal. We should have veterinary service on a periodic basis. Also, he met a person with a major medical company. They have a vet division and a donations division. He is hoping some good things may develop from this contact. He should have more to report at the January meeting.

Senior Administrative Analyst Mercedes Garcia announces there is a city-wide drive for new or clean slightly used coats. They can be delivered at the City Hall, PD or FD. Starbucks will distribute the coats.

Council Member Ramsey said there is an ACCAP Meeting in Sacramento on January 17th. It is the Area California Allied for Public Safety and the entire Council is invited including Tanya. Please let Shannon know if you wish to attend.

Mayor Vosburg said pictures with Santa are at the Library on the 19th. The Library is participating in the Christmas Parade, December 3 at 6:00 PM. We are also having a toy drive.

8. FUTURE AGENDA ITEMS (None)

9. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS Government Code Section 54957.6 - Agency designated representative: Marissa Trejo, City Manager; Unrepresented Employee: Financial Services Director
2. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 1 (083-280-10ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City Attorney, Mary Lerner. NEGOTIATING PARTIES: Kian Beroukhim. UNDER NEGOTIATION: Price and Terms of Payment
3. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 1 (083-280-10ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager,

Marissa Trejo; and Assistant City Attorney, Mary Lerner. NEGOTIATING PARTIES: Field Asset Reporting, LLC. UNDER NEGOTIATION: Price and Terms of Payment

4. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 2 (083-280-11ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City Attorney, Mary Lerner. NEGOTIATING PARTIES: California Green Tree Development LLC. UNDER NEGOTIATION: Price and Terms of Payment
5. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 2 (083-280-11ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City Attorney, Mary Lerner. NEGOTIATING PARTIES: Field Asset Reporting, LLC. UNDER NEGOTIATION: Price and Terms of Payment
6. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE

WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 3 (083-280-12ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City Attorney, Mary Lerner. NEGOTIATING PARTIES: Michael L. Jennings. UNDER NEGOTIATION: Price and Terms of Payment
7. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 3 (083-280-12ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City Attorney, Mary Lerner. NEGOTIATING PARTIES: Field Asset Reporting, LLC. UNDER NEGOTIATION: Price and Terms of Payment
8. REAL PROPERTY NEGOTIATIONS - Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. PROPERTY: Juniper Ridge Industrial Park, Lot 5 (083-280-14ST), Lot 6 (APN: 083-280-15ST), Lot 8 (APN: 083-280-18ST), Lot 9 (APN: 083-280-20ST), and Lot 10 (APN: 083-280-21ST) located in the City of Coalinga on Polk Street (Jayne Avenue) and Enterprise Parkway. CITY NEGOTIATORS: City Manager, Marissa Trejo; and Assistant City Attorney, Mary Lerner. NEGOTIATING PARTIES: Structured Horticulture Enclosure Development, Inc. UNDER NEGOTIATION: Price and Terms of Payment
9. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Steve Henry and Cal Minor v. City of Coalinga, et al. Fresno Superior Court Case No. 16CECG02009
10. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Steven D. Henry, Office of Administrative Hearings Case No. 2016100809 and Calvin D. Minor,

Office of Administrative Hearings Case No. 2016100814, California Public Employees'
Retirement System

11. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of
Section 54956.9: 1 case
12. CONFERENCE WITH LABOR NEGOTIATORS – Government Code 54957.6 CITY
NEGOTIATORS: City Manager, Marissa Trejo, Assistant City Attorney, Mary Lerner.
EMPLOYEE (ORGANIZATION): General Employees

10. ADJOURNMENT (10:23 PM)

There was no indication of an announcement after Closed Session.

Nathan Vosburg, Mayor

City Clerk/Deputy Clerk

Date

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Waive Second Reading and Adopt Ordinance No. 799 (Adoption of 2016 California Building Codes)
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Community Development Director

I. RECOMMENDATION:

Waive Second Reading and Adopt Ordinance No. 799.

II. BACKGROUND:

On January 1, 2017 the State of California 2016 Building Code (Title 24) will be going into effect for new construction activities. Wherever major changes are made to the Building Code (every 3 years), jurisdictions have been historically required to adopt the new Building Codes into their Municipal Code for enforcement purposes. This adoption can come by reference or with modifications no less strict than that of the code adopted by the Building Standards Commission.

At their last meeting on December 1, 2016 the City Council introduced and waived the first reading of Ordinance No.. 799.

III. DISCUSSION:

All jurisdictions in the state of California are required to adopt and enforce the following new codes:

- 2016 California Building Code
- 2016 California Mechanical Code
- 2016 California Plumbing Code
- 2016 California Electrical Code
- 2016 California Energy Code
- 2016 California Administrative Code
- 2016 California Fire Code
- 2016 California Residential Code
- 2016 California Green Building Code

Therefore, staff recommends that Council adopt Ordinance No. 799 in order to be in compliance with the State of California requirements.

IV. ALTERNATIVES:

- Waive Second Reading and Adopt Ordinance No. 799 (Staff Recommendation)
- Do not adopt Ordinance No. 799 (Staff does not recommend)

V. FISCAL IMPACT:

None.

ATTACHMENTS:

File Name	Description
 Ordinance_No._799_(2016_CA_Building_Code).DOC	Ordinance No. 799

ORDINANCE NO. 799

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COALINGA AMENDING CHAPTERS 1, 2, 3, 3A, 9, 10, 11, 12, 13 and 14 OF TITLE 8 OF THE COALINGA MUNICIPAL CODE RELATING TO THE CALIFORNIA BUILDING CODES

The City Council of the City of Coalinga does hereby ordain as follows:

Section 1. Section 8-1.01 of the Coalinga Municipal Code is hereby amended to read as follows:

“Sec. 8-1.01 Adoption of the 2016 California Building Code.

That edition of the 2016 California Building Code including all appendices, and published as the California Building Standards Code found in the California Code of Regulations, Title 24, Part 2 by the California Building Standards Commission, one copy each of which are on file in the Office of the Building Official, Community Development Department, for public record and inspection, are adopted by reference and made a part of this chapter as though set forth in this Chapter in full, and said Codes shall be known as the “Building Code of the City of Coalinga” and the “Building Code.” The Building Code as adopted herein shall be enforced by the Community Development Department of the City of Coalinga under the supervision of the Building Official, except as otherwise determined by the City Manager.”

Section 2. Section 8-2.01 of the Coalinga Municipal Code is hereby amended to read as follows:

“Sec. 8-2.01 Adoption of the 2016 California Electrical Code.

That edition of the 2016 California Electrical Code and published as the California Building Standards Code, found in the California Code of Regulations, Title 24, Part 3 by the California Building Standards Commission, one copy each of which are on file in the Office of the Building Official, Community Development Department, for public record and inspection, is adopted by reference and made a part of this chapter as though set forth in this Chapter in full, and said Codes shall be known as the “Electrical Code of the City of Coalinga” and the “Electrical Code”. The Electrical Code as adopted herein shall be enforced by the Community Development Department of the City of Coalinga under the supervision of the Building Official, except as otherwise determined by the City Manager.”

Section 3. Section 8-3.01 of the Coalinga Municipal Code is hereby amended to read as follows:

“Sec. 8-3.01 Adoption of the 2016 California Plumbing Code.

That edition of the 2016 California Plumbing Code and published as the California Building Standards Code, found in the California Code of Regulations, Title 24, Part 5 by the California Building Standards Commission, one copy each of which are on file in the Office of the Building Official, Community Development Department, for public record and inspection, are adopted by reference and made a part of this chapter as though set forth in this Chapter in full, and said Codes shall be known as the “Plumbing Code of the City of Coalinga” and the “Plumbing Code”. The Plumbing Code as adopted herein shall be enforced by the Community Development Department of the City of Coalinga under the supervision of the Building Official, except as otherwise determined by the City Manager.”

Section 4. Section 8-3A.01 of the Coalinga Municipal Code is hereby amended to read as follows:

“Sec. 8-3A.01 Adoption of the 2016 California Mechanical Code.

That edition of the 2016 California Mechanical Code together with its appendices, and published as the California Building Standards Code, found in the California Code of Regulations, Title 24, Part 4 by the California Building Standards Commission, one copy each of which are on file in the Office of the Building Official, Community Development Department, for public record and inspection, are adopted by reference and made a part of this chapter as though set forth in this Chapter in full, and said Codes shall be known as the “Mechanical Code of the City of Coalinga” and the “Mechanical Code”. The Mechanical Code as adopted herein shall be enforced by the Community Development Department of the City of Coalinga under the supervision of the Building Official, except as otherwise determined by the City Manager.”

Section 5. Section 8-9.01 of the Coalinga Municipal Code is hereby amended to read as follows:

“Sec. 8-9.01 Adoption of the 2016 California Administrative Code.

That edition of the 2016 California Administrative Code together with its appendices, and published as the California Building Standards Code, found in the California Code of Regulations, Title 24, Part 1, by the California Building Standards Commission, one copy each of which is on file in the Office of the Building Official, Community Development Department, for public record and inspection, is adopted by reference and made a part of this chapter as though set forth in this Chapter in full, and said Codes shall be known as the “Administrative Code of the City of Coalinga” or the “Administrative Code”. The Administrative Code as adopted herein shall be enforced by the Community Development

Department of the City of Coalinga under the supervision of the Building Official, except as otherwise determined by the City Manager.”

Section 6.
follows:

Section 8-10.01 of the Coalinga Municipal Code is hereby amended to read as

“Sec. 8-10.01 Adoption of the 2016 California Fire Code.

That edition of the 2016 California Fire Code, including all appendices, and published as the California Fire Code, found in the California Code of Regulations, Title 24, Part 9 by the California Building Standards Commission, one copy each of which is on file in the Office of the Fire Chief, for public record and inspection, is adopted by reference and made a part of this chapter as though set forth in this Chapter and said Code shall be known as the “Fire Code of the City of Coalinga” and the “Fire Code”. The Fire Code as adopted herein shall be enforced by the Coalinga Fire Department of the City of Coalinga under the supervision of the Fire Chief, except as otherwise determined by the City Manager.”

Section 7.
follows:

Chapter 8-11.01 of the Coalinga Municipal Code is hereby amended to read as

“Sec. 8-11.01 Adoption of the 2016 California Energy Code.

That edition of the 2016 California Energy Code including all appendices, and published as the California Building Standards Code found in the California Code of Regulations, Title 24, Part 6 by the California Building Standards Commission, one copy each of which are on file in the Office of the Building Official, Community Development Department, for public record and inspection, are adopted by reference and made a part of this chapter as though set forth in this Chapter in full, and said Codes shall be known as the “Energy Code of the City of Coalinga” and the “Energy Code.” The Energy Code as adopted herein shall be enforced by the Community Development Department of the City of Coalinga under the supervision of the Building Official, except as otherwise determined by the City Manager.”

Section 8.
follows:

Chapter 8-12.01 is hereby Coalinga Municipal Code is hereby amended to read as

“Sec. 8-12.01 Adoption of the 2016 California Referenced Standards Code.

That edition of the 2016 California Referenced Standards Code including all appendices, and published as the California Building Standards Code found in the California Code of Regulations, Title 24, Part 12 by the California Building Standards Commission, one copy each of which are on file in the Office of the Building Official, Community Development Department, for public record and inspection, are adopted

by reference and made a part of this chapter as though set forth in this Chapter in full, and said Codes shall be known as the “Referenced Standards Code of the City of Coalinga” and the “Referenced Standards Code.” The Referenced Standards Code as adopted herein shall be enforced by the Community Development Department of the City of Coalinga under the supervision of the Building Official, except as otherwise determined by the City Manager.”

Section 9. Chapter 8-13.01 of the Coalinga Municipal Code is hereby amended to read as follows:

“Sec. 8-13.01 Adoption of the 2016 California Residential Standards Code.

That edition of the 2016 California Residential Standards Code including all appendices, and published as the California Building Standards Code found in the California Code of Regulations, Title 24, Part 2.5 by the California Building Standards Commission, one copy each of which are on file in the Office of the Building Official, Community Development Department, for public record and inspection, are adopted by reference and made a part of this chapter as though set forth in this Chapter in full, and said Codes shall be known as the “Residential Standards Code of the City of Coalinga” and the “Residential Standards Code.” The Residential Standards Code as adopted herein shall be enforced by the Community Development Department of the City of Coalinga under the supervision of the Building Official, except as otherwise determined by the City Manager.”

Section 10. Chapter 8-14.01 of the Coalinga Municipal Code is hereby amended to read as follows:

“Sec. 8-14.01 Adoption of the 2016 California Green Building Standards Code.

That edition of the 2016 California Green Building Standards Code including all appendices, and published as the California Building Standards Code found in the California Code of Regulations, Title 24, Part 11 by the California Building Standards Commission, one copy each of which are on file in the Office of the Building Official, Community Development Department, for public record and inspection, are adopted by reference and made a part of this chapter as though set forth in this Chapter in full, and said Codes shall be known as the “Green Building Standards Code of the City of Coalinga” and the “Green Building Standards Code.” The Building Code as adopted herein shall be enforced by the Community Development Department of the City of Coalinga under the supervision of the Building Official, except as otherwise determined by the City Manager.”

Section 11. The City Clerk is further directed to cause this ordinance or a summary of this ordinance to be published once in a newspaper of general circulation published and circulated within the City of Coalinga, within fifteen (15) days after its adoption. If a summary of the ordinance is published, then the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the Council meeting at which the ordinance is adopted and again after the meeting at which the ordinance is adopted. The summary shall be approved by the City Attorney.

This Ordinance shall take effect thirty (30) days after its adoption.

ATTEST:

The foregoing Ordinance was introduced by the City Council of the City of Coalinga, California, at a regularly scheduled meeting held on December 1, 2016, and was passed and adopted by the City Council at a regular meeting held on January 5, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Date: _____, 2017

Mayor, City of Coalinga

City Clerk, City of Coalinga

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Waive the Second Reading and Adopt Ordinance No. 798 to allow public and private schools to be permitted in Mixed Use (MX) zones by conditional use permit with additional development regulations (Westbridge School to be located at 201 Washington Street)

Meeting Date: January 5, 2017

From: Marissa Trejo, City Manager

Prepared by: Sean Brewer, Community Development Director

I. RECOMMENDATION:

Waive the Second Reading and Adopt Ordinance No. 798 approving a zoning text amendment as part of a conditional use permit application for the proposed conversion of a vacant office structure into a special needs private school located at 201 Washington Street.

II. BACKGROUND:

On June 28, 2016 the City of Coalinga received a combined development application from Rito Gutierrez for the proposed conversion of a vacant office structure into a special needs private school.

The Planning Commission conducted a public hearing on October 11, 2016 to consider the zoning text amendment, conditional use permit, and initial study and negative declaration and adopted Resolution No. 016P-008 recommending that the City Council approve the above application in its entirety.

At their October 27, 2016 meeting the Council considered the recommendation from the Planning Commission and chose to continue to the hearing for staff bring back a revised re-zoning policy for the Council to consider. The Council wanted to further ensure that any zoning policy would not impact the regulated marijuana industry who are beginning to locate within the City's industrial lands. Staff has made some changes to the re-zone policy to ensure that there are no land use conflicts with industry locating in the industrial zones and future K-12 school placement.

On December 1, 2016 the City Council approved the development application approving the conditional use permit and negative declaration as well as introduced and waived the first reading of ordinance 798 for a text amended related to public and private schools.

III. DISCUSSION:

The proposed project site is located at 201 Washington Street in the City of Coalinga (APN 072-053-195) at the intersection of Washington Street and California Street. The project site consists of approximately 0.5-acre and contains a single 6,427-sf office structure that is no longer in use. The site is bordered by Washington Street to the north, California Street to the east, and First Southern Baptist Church to the west. Land uses surrounding the project site include a mix of commercial/mixed-use, institutional/public facilities, and low- to high-density residential uses. State Route (SR) 33/198 exists south and southwest of the project site within the City of Coalinga.

The proposed project would include the conversion of a vacant law office into a special needs K-12 private school. The project would utilize the existing building and add a perimeter fence around the building. The school's hours of operation would be Monday through Friday, 8:00 AM to 5:00 PM, and student enrollment

would be limited to a total of 40 students enrolled in Pre-Kindergarten through 12th grades. The proposed project would utilize the on-site building, breaking the existing approximately 9,086 sf of space into 700 sf of office space, 800 sf of storage space, 500 sf for an assembly area, and 4,000 sf for classrooms. The project would be expected to employ a maximum of eight teachers and seven additional support staff members.

The project would continue to use the 22 existing parking lot spaces and 10 existing on-street parking spaces, and the project would use two existing access points off of Washington Street along the site's northern boundary for entry and exit of cars and vans associated with student drop-off and pickup. One access point would serve as entry to one of the two parking areas, while the second access point would provide access to vans for student drop-off, as well as for cars to enter the second parking lot. The proposed Westbridge School would provide door-to-door service to the students, from their homes to the school and back. Students would be dropped off and picked up at the access in the rear of the project site. Vans or other vehicles would not be stored at the site. Based on the proposed parking availability and available on street parking, there will be adequate parking available to accommodate the proposed use.

The existing on-site structure currently receives water, sewer, and storm drainage services from the City of Coalinga and the proposed project would continue to utilize the existing utilities.

Zoning Text Amendment and General Plan Consistency

The General Plan currently designates the site as Mixed-Use and the City's zoning designation for the site is Mixed-Use (MX). The zoning text amendment will permit public and private schools in mixed-use zones subject to a conditional use permit and further restricting their locations to at least 1,800 feet from any manufacturing and business (MB) land use and (MBL and MBH) zoning designation.

The project site's Mixed-Use zoning designation currently allows "Instructional Services," which are defined in the Zoning Ordinance as establishments that offer specialized programs in personal growth and development such as music, vocal, fitness and dancing instruction. The proposed Westbridge School could be classified as an instructional service; however, such an interpretation could lead the City to set a precedent for the zone that may have future unintended implications. Therefore, should the proposed project be approved, concurrent with approval of the project, the City's Zoning Ordinance would be amended to allow public and private schools in Mixed-Use districts with a Conditional Use Permit with additional development regulations

The Zoning Ordinance Amendment is a simple amendment that will add School, Public and Private, to the Mixed Use District, Table 2.5 Land Use Regulations. The Mixed Use zoning designation in Table 2.5 will be labeled with "CUP" to denote that a Planning Commission Conditional Use Permit is required as well as the following additional development regulations:

1. Must be located more than 1,800 feet of any MBL or MBH Zoning Designation in addition to (MB) manufacturing and business land uses within the general plan.

The following standard findings must be made for each Zone Change. Specific findings may also be required by the decision-making body on a case-by-case basis.

1. The potential effects of the proposed Zoning Text Amendment and Conditional Use Permit have been evaluated and have been determined not to be detrimental to the public health, safety, or welfare of the City.

Approval of the proposed zoning text amendment will not create conditions materially detrimental to public health, safety and general welfare in that the proposed change will not result in a substantial change to existing

physical environment, will not result in the loss of existing wildlife habitat, nor will it have an effect on the conditions of the existing surrounding neighborhood. The site was developed and operated as an office for several years which has similar characteristics as a private school setting.

2. The proposed Zoning Amendment and Conditional Use Permit internally consistent and compatible with the goals, policies, and actions of the General Plan.

The zoning text amendment will allow the use of the property as a private school. Residential and commercial properties exist adjacent to the site, and these uses are compatible. Further, the commercial land use and underlying zoning will allow for public and private schools through a Conditional Use Permit process which require special consideration to ensure that they can be designed, located, and operated in a manner that will not interfere with the use and enjoyment of surrounding properties. The process for review of Conditional Use Permit applications is designed to evaluate possible adverse impacts and to minimize them where possible through the imposition of specific conditions.

3. If applicable, the site is physically suitable (including, but not limited to access, provision of utilities, compatibility with adjoining land uses, and absence of physical constraints) for the requested zoning designations and anticipated land uses/developments.

The new land use designation is suitable and appropriate for the subject property, as the Mixed-Use (MX) land use designation allows for various commercial land uses which, through zoning regulation, are suitable land uses with the surrounding area. Future school siting will be analyzed on a case-by-case basis through the conditional use process to ensure that any future public/private school does not impact the surround area.

4. The proposed zoning text amendment has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act.

The proposed zoning text amendment and conditional use permit were analyzed under CEQA and an initial study and negative declaration (IS/ND) was prepared to look at all possible impacts. No significant impacts were anticipated and once the Council certifies the IS/ND staff will file a notice of determination.

IV. ALTERNATIVES:

None determined at this time.

V. FISCAL IMPACT:

None determined at this time.

ATTACHMENTS:

File Name	Description
❏ CDA_16-02_-_201_Washington.pdf	Application Package CDA 16-02
❏ Project_Location_Map.pdf	Project Location Map
❏ Ordinance_798.doc	Ordinance 798 - Zoning Text Amendment

EA 16-01



CITY OF COALINGA
The Sunny Side of the Valley

City of Coalinga
Community Development Department

APPLICATION FOR ENVIRONMENTAL EVALUATION

CPA 16-01

201 Washington

1. Owner/Applicant Information

PROPERTY OWNER'S NAME: Gutierrez Properties, LLC / Rito Gutierrez
PROPERTY OWNER'S ADDRESS: 195 W Elm Ave. Coalinga, Ca 93210
TELEPHONE: (559) 304-1889 EMAIL: ritogutierrez@yahoo.com

APPLICANT'S NAME, COMPANY/ORGANIZATION: Rito Gutierrez
APPLICANT'S ADDRESS: 195 W Elm Ave. Coalinga, Ca 93210
TELEPHONE: (559) 304-1889 EMAIL: ritogutierrez@yahoo.com

CONTACT FOR PROJECT INFORMATION: Guadalupe Contreras
ADDRESS: 195 W Elm Ave. Coalinga, Ca 93210
TELEPHONE: (559) 250-4667 EMAIL: notary3604@yahoo.com

2. Location and Classification

STREET ADDRESS OF PROJECT: 201 Washington St. Coalinga, Ca 93210
CROSS STREETS: California St.
ASSESSOR'S PARCEL NUMBER(S): 072-053-195
LOT DIMENSIONS: 150' x 150' LOT AREA (SQ FT): 22,500
ZONING DESIGNATION: Mixed Use GENERAL PLAN DESIGNATION: MX (Mixed Use)

3. Project Description (please check all that apply)

- ☒ Change of Use
- ☐ Change of Hours
- ☐ New Construction
- ☐ Alterations
- ☐ Demolition
- ☐ Other (please clarify):

PRESENT OR PREVIOUS USE: Law offices
 PROPOSED USE: Private school
 BUILDING APPLICATION PERMIT #: N/A DATE FILED: N/A

4. Project Summary Table

If you are not sure of the eventual size of the project, provide the maximum estimates.

	Existing Uses	Existing Uses to be Retained	Net New Construction and/or Addition	Project Totals
Project Features				
Dwelling Units				
Parking Spaces	0	22	0	22
Loading Spaces	0	0 1	0	1
Bicycle Spaces	0	0	0	0
Number of Buildings	0	1	0	1
Height of Buildings	0	8'	0	8'
Number of Stories	0	1	0	1
Gross Square Footage (GSF)				
Residential	0	0	0	0
Retail	0	0	0	0
Office	0	700	0	700
Industrial	0	0	0	0
Parking	0	4400	0	4400
Other _____				
Other _____				
Other _____				
Total GSF		5100	0	5100

Please provide a narrative project description that summarizes the project and its purpose or describe any additional features that are not included in this table. Please list any special authorizations or changes to the Planning Code or Zoning Maps if applicable.

All Projects

Land Use

What is the current use of the site? It is currently vacant, but used to be a Law office.
Please list all previous land uses of the site for the last 10 years. Law office

Neighborhood Contact

Please describe any contact you have had regarding the project with the following: neighbors/property owners adjacent to the subject site, Neighborhood Associations, Business Associations, or Community Groups in the project area.

None

Site Characteristics

Providing the following information regarding the environmental setting with your application is one of the most effective ways to expedite your project's environmental review. If your site contains structures, large trees, mature vegetation, natural drainage ways, low lying areas where water pools during the rainy season, or wetland areas, supplemental information may be requested in order to conduct the environmental review of your project.

Are there any structures or buildings on the project site?

☒ Yes ☐ No

If yes, how many? 1

What is the construction date of each structure? 1968

Current use of existing structure(s)? Law office (vacant)

Proposed use of existing structure(s)? Private school

Are there any trees on the project site?

☒ Yes ☐ No

Are any trees proposed to be removed?

☐ Yes ☒ No

Does the site contain any natural drainage ways?

☒ Yes ☐ No

Does the site contain any wetland areas or areas where water pools during the rainy season?

☐ Yes ☒ No

What land uses surround the project site? (i.e., single-family residential, commercial, etc.)

Please describe: single family residential, commercial, and
the ~~school~~ public schools are nearby

Are you proposing any new fencing or screening?

☒ Yes ☐ No

If yes, please describe the location, the height, and the materials (i.e., wood, masonry, etc.) of the fencing.

6' high, chain link fence with privacy slats around the building where needed.

Is there parking on-site?

☒ Yes ☐ No

If yes, how many spaces are existing (for the entire property) and how many are proposed on-site for the project?

Existing 22
Proposed 22

Is any parking proposed off-site?

☒ Yes ☐ No

If yes, where will it be located and how many spaces? 10 spaces in the front, along the sidewalk

Are you proposing new signs with the project?

☐ Yes ☒ No

If yes, please describe the number and type. _____

Are there any easements crossing the site?

☐ Yes ☒ No

Are there any trash/recycling enclosures on-site?

☒ Yes ☒ No

If yes, what is the size/height/materials of the enclosure(s) and where are they located?

6' block, located in the back of the building
What is the total number of cubic yards allocated for recycling? _____

Building Setback from Property Lines		
	Existing (feet/inches)	Proposed (feet/inches)
Front	<u>15 feet</u>	
Rear	<u>15 feet</u>	
Streetside	<u>30 feet</u>	
Interior Side	<u>5 feet</u>	

What are the front setbacks of the two nearest buildings (on adjacent property) on the same side of the block? If there are no other properties, please write "N/A."

1st Address: _____ 2nd Address: _____

Setback: _____ Setback: _____

Exterior Materials

Existing Exterior Building Materials: Drywall, stucco

Existing Roof Materials: shingle

Existing Exterior Building Colors: green

Proposed Exterior Building Materials: same, no change

Proposed Roof Materials: same, no change

Proposed Exterior Building Materials: same, no change

Residential Projects

Fill in this section if your project has residential units. Complete both residential and non-residential sections if you are submitting a mixed-use project. Provide information below for the proposed project unless the question specifically requests information on the existing conditions of the property.

Total Number of Lots: _____ N/A
Total Dwelling Units: _____ 0

Net Acreage of Site: _____ N/A
Density/Net Acre: _____

of Single-Family Units: _____ 0
of Multi-Family/Apartment Units: _____ 0

of Duplex/Half-Plex Units: _____ 0
of Condominium Units: _____ 0

Structure Size

Please identify the size of all existing structures to be retained (identify separately).

Residence
Garage
Other

Gross Square Footage: _____ 0
Gross Square Footage: _____ 0
Gross Square Footage: _____

Size of new structure(s) or building addition(s):

Gross Square Footage: _____ N/A
Total Square Footage: _____ 0

Building Height

Building height means the vertical dimension measured from the average elevation of the finished lot grade at the front of the building to the plate line, where the roof meets the wall.

Existing Building Height and # of Floors (from ground to the plateline): _____ 0 N/A
Existing Building Height and # of Floors (from ground to the top of the roof): _____ 0 N/A
Proposed Building Height and # of Floors (from ground to the plateline): _____ 0 N/A
Proposed Building Height and # of Floors (from ground to the top of the roof): _____ 0 N/A

Lot Coverage

Total Building Coverage Area* (proposed new and existing to be retained) (sq. ft.): _____ N/A
Project Site Lot Area (sq. ft.): _____ N/A
Total Lot Coverage Percentage: _____ N/A

(Example: building area (2,000') / lot area (5,000') = 40% total lot coverage)

* Include all covered structures (patios, porches, sheds, detached garages, etc.)

Non-Residential Projects

Fill in this section if your project has a non-residential component. Complete both residential and non-residential sections if you are submitting a mixed-use project.

Hours of operation of the proposed use: 8:00 am - 5:00 pm
If your project includes fixed seats, how many are there? N/A

Building Size

Total Building Square Footage On-Site (gross sq. ft.) 6427

Breakdown of Square Footage – Please Mark All That Apply		
	Existing	Proposed
Warehouse Area	<u>0</u>	<u>0</u>
Office Area	<u>700</u>	<u>700</u>
Storage Area	<u>800</u>	<u>800</u>
Restaurant/Bar Area	<u>0</u>	<u>0</u>
Sales Area	<u>0</u>	<u>0</u>
Medical Office Area	<u>0</u>	<u>0</u>
Assembly Area	<u>500</u>	<u>500</u>
Theater Area	<u>0</u>	<u>0</u>
Structured Parking		
Other Area* <u>classrooms</u>	<u>4000</u>	<u>4000</u>
*Describe use type of "Other" areas.		

Building Height

Existing Building Height and # of Floors: 8' height, 1 floor
Proposed Building Height and # of Floors: 8' height, 1 floor

Lot Coverage

Total Existing and Proposed Building Coverage Area* (sq. ft.): 6427
Project Site Lot Area (sq. ft.): 22,500
Total Lot Coverage Percentage: 28%

(Example: building area (2,000') / lot area (5,000') = 40% total lot coverage)

* Include all covered structures (patios, porches, sheds, detached garages, etc.)

Environmental Evaluation Application Submittal Checklist

Application Materials	Provided	Not Applicable
Two (2) originals of this application signed by owner or agent, with all blanks filled in.		
Two (2) hard copy sets of project drawings in 11" x 17" format showing existing and proposed site plans with structures on the subject property and on immediately adjoining properties, and existing and proposed floor plans, elevations, and sections of the proposed project.		
One (1) CD containing the application and project drawings and any other submittal materials that are available electronically.		
Photos of the project site and its immediate vicinity, with viewpoints labeled.		
Check payable to Coalinga Community Development Department.		
Letter of authorization for agent, if applicable.		
Available technical studies.		

For Department Use Only

Application Received by Community Development Department:

By: _____

Date: _____

**CITY OF COALINGA
AMENDMENT TO THE
ZONING ORDINANCE APPLICATION**

RZ 16-01
Application

6/28/16
Date

Important: The City of Coalinga will only accept, for processing, an application for a general amendment to the Zoning Ordinance if the proposed amendment is consistent with the Coalinga General Plan. The reason for this policy is that State Law requires that the City's Zoning Ordinance be consistent with the General Plan. Before beginning this application, you should check with the secretary of the Planning commission to determine if the amendment is consistent with the General Plan.

APPLICANT INFORMATION:

Applicant/Property Owner Name: Rito Gutierrez / Gutierrez Properties, LLC
Applicant's Mailing Address: 195 W. Elm Ave Coalinga, Ca 93210
Telephone Number: (559) 935-8853 / (559) 304-1889

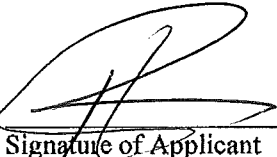
The answers to the following questions must be made full and complete.

1. Please give the number and a brief description of the section of the Zoning Ordinance from which you are requesting to be amended.

Amend zoning ordinance to allow public and private schools in all commercial zones by CUP.

2. Please describe how and why you believe this section should be amended.

The forgoing statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief


Signature of Applicant

195 W. Elm Ave. Coalinga, Ca 93210
Mailing Address

Rito Gutierrez
Name of Applicant (Please Print)

(559) 304-1889
Telephone Number

**CITY OF COALINGA
CONDITIONAL USE PERMIT APPLICATION**

CUP 16-01
Application Number

6/28/16
Date

APPLICANT INFORMATION:

Applicant/Property Owner: Rito Gutierrez / Gutierrez Properties, LLC
Mailing Address: 195 W. Elm Ave. Coalinga, Ca 93210
Telephone Number: (559) 304-1889 Assessor Parcel Number: _____
Property Location: 201 Washington St. Coalinga, Ca 93210
Legal Description (lot, block, Tracts, etc.) _____

PROPERTY USE INFORMATION:

Current Zoning: Mixed Use (MX)
Existing Number of Lots: 6 Proposed Number of Lots: 6 Area of Parcel: 22,500 ^{sq.} ft.
Proposed Use: For a private school

(If additional space is required attach separate sheet of paper)

Describe any new structures or improvements associated with use (indicate total square footage of structures). _____

Attached

(If additional space is required attach separate sheet of paper)

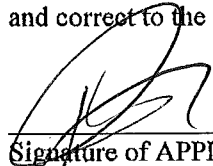
Describe operational characteristics of use (hours of operation, number of employees, vehicle traffic to and from use, parking requirements, etc.) _____

Attached

The undersigned applicant has the ability and intention to proceed with the actual construction work in accordance with these plans (as approved) within one year from the date of approval and the applicant understands that this conditional use permit, if granted, becomes null and void and of no effect if the applicant does not commence with the actual construction work in accordance with these plans within one year from the date of approval of this application and diligently proceed to completion. An extension to commence the work at a later date may be granted by the planning commission, upon the written petition of applicant for such extension before the expiration of the one-year period. The applicant understands that the Commission may also establish a deadline date for the completion of said project.

Signature of BOTH the APPLICANT and RECORDED PROPERTY OWNER(S) are required below as applicable.

The forgoing statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief.

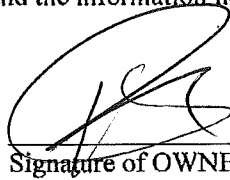


Signature of APPLICANT/AGENT

Rito Gutierrez
Name of APPLICANT/AGENT (Please Print)

195 W Elm Coalinga, Ca
Mailing Address

559-304-1889
Telephone Number

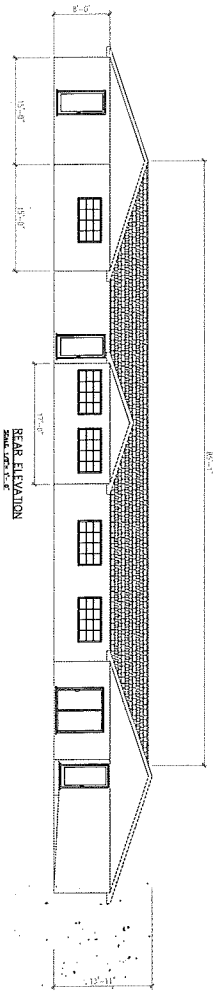
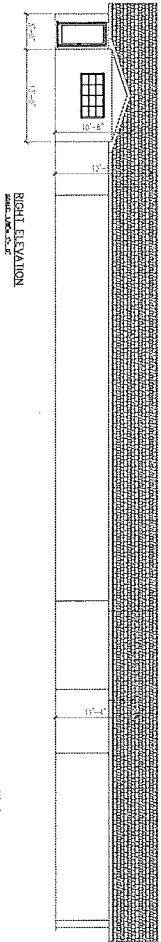
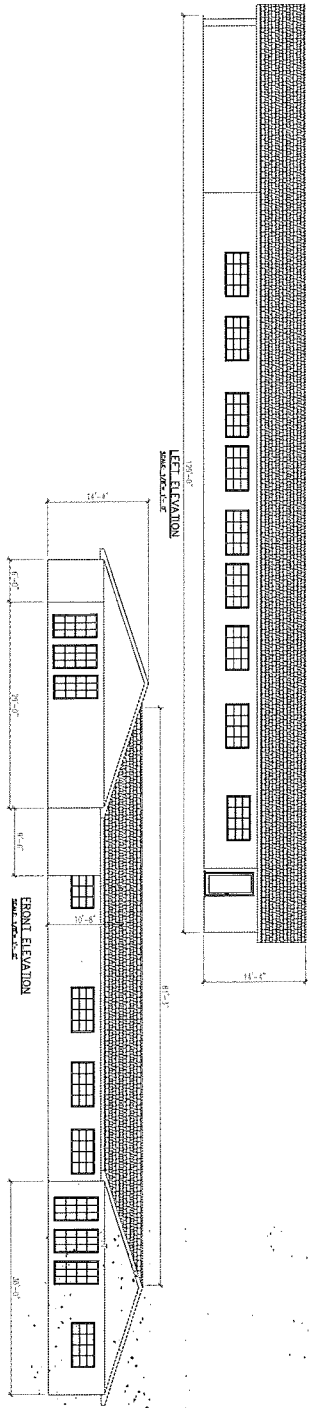


Signature of OWNER

Rito Gutierrez
Name of OWNER (Please Print)

195 W Elm Coalinga, Ca
Mailing Address

559-304-1889
Telephone Number



REVISION		DATE	BY
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Westbridge Schools

A Highly Individualized Independent Nonpublic School for K-12 Students

Business Plan

Executive Summary

A. Business Goals/Mission

The **mission** of Westbridge Schools, an independent, nonsectarian, nonpublic school for K-12 students, is to provide services that meet federal and state mandates for students whose special academic, behavioral, social and other educational needs the public school cannot provide for a variety of reasons.

The **goal** of Westbridge Schools is to satisfy the provisions of the Individualized Educational Plan (IEP) of every enrolled student developed by a team of professional and the Holder of Educational Rights of the Student in the shortest reasonable time for mainstreaming into the regular public school.

B. Business Description

Westbridge Schools is a private school, which is licensed by the California Department of Education (CDE) and classified as a nonpublic school to receive federal and state funding for its enrolled students. School Districts in any California County through a Special Education Local Planning Area (SELPA) refer students with IEP to attend Westbridge Schools.

The School is located at 741 Sunset Street, Coalinga CA 93210. It needs to acquire business license, zoning approval, and health and fire clearances from the City of Coalinga CA. The School expects to expand to other locations in the State of California where its services may be warranted in the near future.

Student enrollment of the School is limited to 20 students in Pre-K – K, and 20 students in Grades 1-12 (up to age 22), divided into three distinct programs of pre-elementary, elementary and secondary schools. Student to Adult Teaching Supervision ratio is Ten to Two (10:2).

The School is formed as a partnership through the alliance of a financial partner (Mr. Rito Gutierrez) and an industrial partner (Drs. Rhante/Ces Parreñas). The financial partner procures and provides the funds required for the operation of the School, while the industrial partner creates and implements the academic programs of the School. The Management Team is comprised of a Chief Executive/Operating Officer, a Chief Academic Director and a Chief Business Officer.

As a certified CDE nonpublic school, Westbridge Schools will avail itself of CDE project services and programs to close the achievement gap of students including California Services for Technical Assistance and Training (CalSTAT),



Westbridge Schools

A Highly Individualized Independent Nonpublic School for K-12 Students

Resources in Special Education (RiSE), Supporting Early Education Delivery Systems (SEEDS), the Special Education Early Childhood Administrators Project (SEECAP), Technical Assistance for Students with Low-Incidence Disabilities (visual and orthopedic disabilities) and focused monitoring projects. These projects provide technical services, research, training, conferences, and other services to many special education students that Westbridge Schools services.

C. Development

The partnership has determined to use the start-up location at 741 Sunsett Street, Coalinga CA 93210 as its main educational facility and management offices. Through the Coalinga City Planning Office this facility and its surrounding facilities have been designated as a multi-use planning zone. The partnership is now in its final stages of documentations for the filing of applications for licenses to authorize the operation of Westbridge Schools as a nonpublic school.

The School has 120 working days from the start of filing of its application with CDE to the first day of operation. It is imperative that the School complete all documentations required before the actual filing of the application to ensure that it will meet the CDE processing timeline.

D. Financial Plan

Westbridge Schools will promote student enrollment through SELPA and intends to receive students from school districts in Fresno, King and Tulare Counties. SELPA will provide the funds to finance the attendance of students enrolled at the daily rate it establishes at the beginning of the fiscal year. SELPA will also fund the services provided by speech therapists, psychologists, pathologists, counselors, physical therapists, and other providers to help students and their parents. Westbridge, in turn, will balance expenses to make achieving profitability easier.

E. The Organizational Structure

The organizational structure of the School is as follows:

- Chief Executive and Operating Officer
 - i. Administrative Assistant
- Chief Academic Officer
 - ii. Principal
 - iii. Teachers
 - iv. Teacher Assistants
- Chief Business Officer
 - v. Attendance Accounting Clerk



Westbridge Schools

A Highly Individualized Independent Nonpublic School for K-12 Students

- vi. Safety and Security Personnel
- vii. Janitorial and Maintenance Personnel

F. Safety and Security

All personnel will undergo and pass a mandated Federal Department of Justice Clearance to work in a school setting. All personnel will undergo and pass training in non-violent personal intervention.

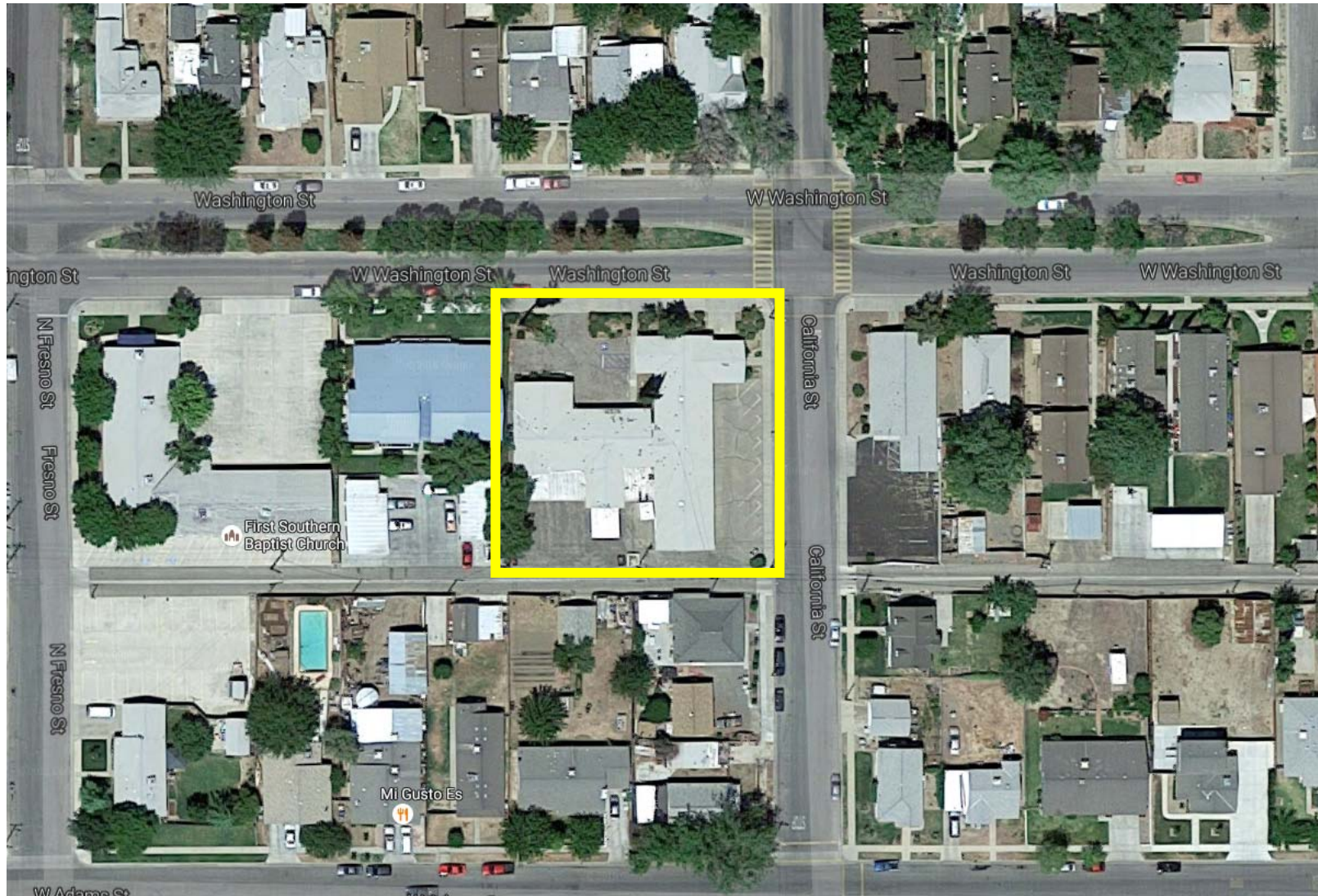
The ingress and egress access to the school is attached as an appendix.

G. Appendices

- 1. Ingress and Egress Access Plan
- 2. Program Plan

Dr. Florante Parreñas
Chief Executive Officer
May 22, 2016

Project Location



ORDINANCE NO. 798

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMENDING
SECTION 9-2.302 (LAND USE REGULATIONS) TABLE 2.5 OF TITLE 9,
CHAPTER 2, OF THE COALINGA MUNICIPAL CODE RELATED TO LAND
USE REGULATIONS FOR COMMERCIAL USES**

The City Council of the City of Coalinga does ordain as follows:

Section 1. Section 9-2.302 Table 2.5 of the Coalinga Municipal Code is amended to add the following:

USE CLASSIFICATION	CG	CR	CS	MX	ADDITIONAL DEVELOPMNET REGULATIONS
Schools, Public or Private	NO	NO	NO	CUP	(MX) Provided that such use shall be at least 1,800 feet from any MBL or MBH Zoning Designation.

Section 3. This ordinance shall take effect thirty days after its adoption.

Section 4. The City Clerk is authorized and directed to cause this ordinance or a summary of this ordinance to be published once in a newspaper of general circulation published and circulated in the City of Coalinga, within 15 days after its adoption. If a summary of this ordinance is to be published, then the City Clerk shall cause a summary of the proposed ordinance to be published and a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the Council meeting at which the ordinance is adopted, and also shall cause a certified copy of the full text of the adopted ordinance to be posted in the office of the City Clerk after the meeting at which the ordinance is adopted. The summaries shall be approved by the City Attorney.

* * * *

The foregoing ordinance was introduced by the City Council of the City of Coalinga, California, at a regular meeting held on December 1, 2016, and was passed and adopted by the City Council on January 5, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor/Mayor Pro-Tem

ATTEST:

City Clerk/Deputy City Clerk

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorize Police Chief to enter into a Contract for Veterinary Services at the Animal Shelter
Meeting Date: January 5th, 2017
From: Marissa Trejo, City Manager
Prepared by: Michael Salvador, Chief of Police

I. RECOMMENDATION:

Authorize the Police Chief to enter into a contract with Pawsaila Foundation to provide Veterinary Services at the Animal Shelter.

II. BACKGROUND:

This was a 2016 goal of the Police Department and former Councilman Keough to improve services to the community. The City Attorney is currently reviewing the contract.

III. DISCUSSION:

As part of the Police Department's ongoing efforts to improve animal services to the City of Coalinga, ACO Michael McCleod and his wife located a foundation that provides low cost veterinary services to mobile locations. In the month of November, ACO McCleod facilitated a meeting between the Police Department and the Pawsaila Foundation. This meeting and inspection of the shelter yielded a tentative agreement subject to council approval to provide spay, neuter, vaccinations, and general veterinary care of animals in the shelter. The foundation's vet was impressed with the facility and shared the vision of the Police Department. Due to the foundation's local roots, they understand the undeserved population of the City and wishes to work in the community to provide a needed service at low cost. If the agreement is approved, there are plans to have the Police Department's first rabies clinic in mid-January. These services will allow for more animals captured and taken to the shelter to be placed with rescuers and eventually adopted from the shelter.

IV. ALTERNATIVES:

Do not approved the contract.

V. FISCAL IMPACT:

There is a cost to the City based on the unclaimed animals at the shelter. This cost is estimated at \$1,000.00 for FY 16-17. This is not currently budgeted and will need to be appropriated in the Police Department's budget at the mid-year.

ATTACHMENTS:

File Name	Description
No Attachments Available	

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorize the Public Works and Utilities Director to enter into an Agreement with Aramark Uniform Services to provide uniforms to field personnel
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Pete Preciado, Public Works and Utilities Director

I. RECOMMENDATION:

Public Works and Utilities Director is requesting that the City Council authorize the City Manager to sign a professional services contract with Aramark Uniform Services to provide uniforms to all field personnel covered by the Memorandum of Understanding (MOU) between and for the City of Coalinga and Service Employees International Union local 521.

II. BACKGROUND:

In section 9.01 of the MOU, The City agreed to provide shirts and pants to the field employees required to wear uniforms. Aramark was contracted in the past to provide uniform services but their contract was not renewed and eventually the “uniforms” became a mix of polo type tops with city logo, in a variety of colors, that were purchased by the City. Pants are provided by the employee. The City Attorney is currently reviewing the contract.

III. DISCUSSION:

The primary requirement for uniforms is safety. Anyone who works at the wastewater treatment plant or the wastewater collection system must have clothing that they can change out of in case of spill. Moreover, clothing that may have come in contact with wastewater must be laundered separately from household clothing. This is a disease preventive measure. Likewise, there are chemicals at the water treatment plant that requires a change of clothing if the employee comes in contact with these dangerous chemicals such as acid.

Aramark will provide full service for the uniforms. This includes laundering, repair and replacement included in the service agreement.

The employees were provided the opportunity to review the uniforms and select the uniform they most preferred. Overall, the uniform selected was well received by the employees.

This is also an excellent opportunity to promote branding by the City. The uniforms selected will be consistent with approved City colors, carry the City logo, be clean, serviceable and present a professional image to the public.

IV. ALTERNATIVES:

The City Council may choose not to approve the uniform service agreement. In this event, the employees

would continue to expend uniform funds on a variety of shirts that suit their color and style preferences and pants would be provided by the employee.

V. FISCAL IMPACT:

The estimated cost of the uniform service is \$10,987.60 per year. The increase to the uniforms budget will be \$4,700. This increase will be allocated as 90% or \$4230.00 paid with Enterprise Funds and the remaining \$470.00 paid with General Funds. The agreement is for a 5 year term.

ATTACHMENTS:

File Name	Description
 Aramark_Uniform_Contract.pdf	Aramark Uniform Contract



SERVICE PROPOSAL

12/14/2016*

City of Coalinga
155 W Durian Ave
Coalinga, CA 93210
(559) 935-1533

GARMENTS					
NUMBER OF WEARERS	MERCHANDISE	ITEMS PER WEARER	PER ITEM PRICE	FREQUENCY	EASycARE™ (per item per week)
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	9	\$0.150	Weekly	\$0.06
1	Pant, Work, 65/35 Blend-Black	9	\$0.200	Weekly	\$0.06
1	Shirt, Women's Performance Polo-Navy	11	\$0.230	Weekly	\$0.06
1	Pant, Women's, Flat Front-Black	11	\$0.200	Weekly	\$0.06
1	Shirt, WearTec Perf Polo-Navy	3	\$0.230	Weekly	\$0.06
1	Pant, Women's, Flat Front-Black	3	\$0.200	Weekly	\$0.06
1	Shirt, WearTec Perf Polo-Navy	11	\$0.230	Weekly	\$0.06
1	Pant, Work, 65/35 Blend-Black	11	\$0.200	Weekly	\$0.06
2	Shirt, Team Casual, Blended Twill-Blue	8	\$0.200	Weekly	\$0.06
2	Shirt, Team Casual, Blended Twill-Blue	3	\$0.200	Weekly	\$0.06
2	Pant, Cargo-Tan	11	\$0.230	Weekly	\$0.06
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	11	\$0.150	Weekly	\$0.06
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	11	\$0.150	Weekly	\$0.06
2	Pant, Multi-Pocket Shop Series Performance, Dickies-Navy	11	\$0.450	Weekly	\$0.13
3	Shirt, Work, Solid, 65/35 Blend-Charcoal	13	\$0.150	Weekly	\$0.06
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	6	\$0.150	Weekly	\$0.06
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	7	\$0.150	Weekly	\$0.06
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	13	\$0.150	Weekly	\$0.06
5	Pant, Multi-Pocket Shop Series Performance, Dickies-Navy	13	\$0.450	Weekly	\$0.13
1	Shirt, Women's Work, 65/35 Blend-Charcoal	6	\$0.150	Weekly	\$0.06
1	Shirt, Women's Work, 65/35 Blend-Charcoal	7	\$0.150	Weekly	\$0.06
1	Pant, Women's, Cargo-Navy	13	\$0.230	Weekly	\$0.06
5	Shirt, Work, Solid, 65/35 Blend-Charcoal	9	\$0.150	Weekly	\$0.06
2	Shirt, Work, Solid, 65/35 Blend-Charcoal	9	\$0.150	Weekly	\$0.06

This Service Proposal is subject to the terms and conditions in Aramark Uniform Service's standard Service Agreement. A Service Agreement must be executed prior to merchandise being supplied. Prices do not include any applicable taxes. Customer is responsible for lost or ruined leased and/or rented merchandise. For Managed Restroom Service, the initial price offered is based on estimated usage calculated from information about your restrooms, customers and business. Actual prices can fluctuate, up or down, once typical usage is confirmed after service starts or in connection with one-time events or other business changes that impact usage.

*Proposal good through 01-13-2017



SERVICE PROPOSAL

4	Shirt, Work, Solid, 65/35 Blend-Charcoal	4	\$0.150	Weekly	\$0.06
4	Shirt, Work, Solid, 65/35 Blend-Charcoal	5	\$0.150	Weekly	\$0.06
11	Pant, Multi-Pocket Shop Series Performance, Dickies-Navy	9	\$0.450	Weekly	\$0.13

This Service Proposal is subject to the terms and conditions in Aramark Uniform Service's standard Service Agreement. A Service Agreement must be executed prior to merchandise being supplied. Prices do not include any applicable taxes. Customer is responsible for lost or ruined leased and/or rented merchandise. For Managed Restroom Service, the initial price offered is based on estimated usage calculated from information about your restrooms, customers and business. Actual prices can fluctuate, up or down, once typical usage is confirmed after service starts or in connection with one-time events or other business changes that impact usage.

*Proposal good through 01-13-2017



SERVICE PROPOSAL

SETUP CHARGES	
ITEM	COST PER PIECE
Company Emblem	\$3.00
Name Emblem	\$0.00
Preparation Charges	\$1.50
Embroidery	\$0.00

ESTIMATED WEEKLY PRICING SUMMARY	
Weekly Garment Costs	\$183.52
Weekly Allied Costs	\$.00
Weekly Managed Restroom Services Cost	\$0
Service Charge	\$20.00
Estimated Base Weekly Invoice Total	\$203.52

Presented by:
Jacqueline Reyna
Account Executive
559-618-2828
reyna-jacqueline@aramark.com

Thank-You For Considering Aramark!

We know you have a choice when it comes to uniform companies. That is why we make sure everything we do and everything we offer is with you in mind. As an industry leader for over 75 years, we work hard to provide solutions to help keep your workplace clean, safe and comfortable. Simply put, everyone at Aramark is dedicated to support your business!

This Service Proposal is subject to the terms and conditions in Aramark Uniform Service's standard Service Agreement. A Service Agreement must be executed prior to merchandise being supplied. Prices do not include any applicable taxes. Customer is responsible for lost or ruined leased and/or rented merchandise. For Managed Restroom Service, the initial price offered is based on estimated usage calculated from information about your restrooms, customers and business. Actual prices can fluctuate, up or down, once typical usage is confirmed after service starts or in connection with one-time events or other business changes that impact usage.

*Proposal good through 01-13-2017

**SERVICE AGREEMENT**

CUSTOMER NO. _____

PAGE NO. _____

Service to ("Customer"): City of Coalinga _____

155 W Durian Ave _____

Service Address

Coalinga CA 93210

City State Zip Code

Bill to: City of Coalinga _____

155 W Durian Ave _____

Billing Address

Coalinga CA 93210

City State Zip Code

GARMENTS AND SERVICES ORDERED:

No. of Wearers	MERCHANDISE	NUMBER OF ITEMS PER WEARER*	CHANGES PER WEEK (per wearer)	RATE	RATE BASIS (per item or change)	FREQUENCY	EASYCARE™ (per item per week)	REPLACEMENT CHARGE (PER ITEM)
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	9	4	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
1	Pant, Work, 65/35 Blend-Black	9	4	\$0.200	Item Pricing	Weekly	\$0.06	\$18.50
1	Shirt, Women's Performance Polo-Navy	11	5	\$0.230	Item Pricing	Weekly	\$0.06	\$24.00
1	Pant, Women's, Flat Front-Black	11	5	\$0.200	Item Pricing	Weekly	\$0.06	\$18.50
1	Shirt, WearTec Perf Polo-Navy	3	1	\$0.230	Item Pricing	Weekly	\$0.06	\$24.00
1	Pant, Women's, Flat Front-Black	3	1	\$0.200	Item Pricing	Weekly	\$0.06	\$18.50
1	Shirt, WearTec Perf Polo-Navy	11	5	\$0.230	Item Pricing	Weekly	\$0.06	\$24.00
1	Pant, Work, 65/35 Blend-Black	11	5	\$0.200	Item Pricing	Weekly	\$0.06	\$18.50
2	Shirt, Team Casual, Blended Twill-Blue	8	4	\$0.200	Item Pricing	Weekly	\$0.06	\$19.50
2	Shirt, Team Casual, Blended Twill-Blue	3	1	\$0.200	Item Pricing	Weekly	\$0.06	\$19.50
2	Pant, Cargo-Tan	11	5	\$0.230	Item Pricing	Weekly	\$0.06	\$23.00
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	11	5	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	11	5	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
2	Pant, Multi-Pocket Shop Series Performance, Dickies-Navy	11	5	\$0.450	Item Pricing	Weekly	\$0.13	\$37.00
3	Shirt, Work, Solid, 65/35 Blend-Charcoal	13	6	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	6	3	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	7	3	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
1	Shirt, Work, Solid, 65/35 Blend-Charcoal	13	6	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
5	Pant, Multi-Pocket Shop Series Performance, Dickies-Navy	13	6	\$0.450	Item Pricing	Weekly	\$0.13	\$37.00
1	Shirt, Women's Work, 65/35 Blend-Charcoal	6	3	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
1	Shirt, Women's Work, 65/35 Blend-Charcoal	7	3	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
1	Pant, Women's, Cargo-Navy	13	6	\$0.230	Item Pricing	Weekly	\$0.06	\$23.00
5	Shirt, Work, Solid, 65/35 Blend-Charcoal	9	4	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
2	Shirt, Work, Solid, 65/35 Blend-Charcoal	9	4	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
4	Shirt, Work, Solid, 65/35 Blend-Charcoal	4	2	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
4	Shirt, Work, Solid, 65/35 Blend-Charcoal	5	2	\$0.150	Item Pricing	Weekly	\$0.06	\$14.50
11	Pant, Multi-Pocket Shop Series Performance, Dickies-Navy	9	4	\$0.450	Item Pricing	Weekly	\$0.13	\$37.00

*Represents total units, including items at Customer's location(s) and items in the process of being laundered.

Aramark Uniform Services (AUS) will provide Customer with a uniform, apparel and/or allied product ('Merchandise') rental, lease and/or customer-owned-goods program and Customer agrees to pay for all of Customer's requirements for rented and/or leased Merchandise according to the terms and conditions of this Agreement and the related Customer Information Sheet(s) (which shall constitute our entire agreement), including increases or additions in Merchandise. Customer agrees that AUS is its exclusive provider of rented and/or leased Merchandise and related services and that all rented or leased Merchandise will remain the property of AUS. Customer will be provided a rental program unless otherwise specified.

This Agreement is effective on the date of the last signature to this Agreement, and will continue for 60 consecutive months following the later of such date or the date Merchandise is first installed on Customer's premises. Renewal will be automatic for another like term unless either party gives the other party written notice of termination at least 60 days before the end of the then current term by certified mail, return receipt requested.

AUS will provide regularly scheduled deliveries of rented Merchandise, freshly processed, repaired and finished, and will replace rented and leased

Merchandise that is worn out through normal wear at no additional charge. Customer may reduce standard Merchandise and services to accommodate normal turnover of employees in the ordinary course of Customer's business. Customer must notify AUS of an employee's termination and must immediately return Merchandise issued to that employee.

Terms and Conditions Continued on Next Page

SA(7/14)

AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER
800-ARAMARK (272-6275)
www.aramarkuniform.com

TERMS AND CONDITIONS (continued)

Rented and leased Merchandise that is lost or ruined (except through normal wear) will be promptly paid for by Customer at the then current replacement charge; except for ruined garments covered by EasyCare™ or lost allied merchandise covered by Inventory Maintenance. Customer agrees to pay the EasyCare™ amount, which will entitle Customer to have rented or leased garments that are ruined beyond reasonable repair removed from service and replaced, unless initialed below or not included in the pricing above. Lost or intentionally abused garments are not covered by EasyCare™ and Customer is still responsible for preparation, name and emblem charges. AUS or Customer may discontinue EasyCare™ at any time by providing written notice to the other party in which case standard ruin charges will apply.

____ (Customer to initial if EasyCare™ is declined) Customer hereby declines EasyCare™ and by doing so agrees to be liable for and pay the full then current replacement charge for any and all rented or leased garments that are ruined by Customer (except through normal wear).

If a percentage is included under "Inventory Maintenance" (which percentage shall be a charge under this Agreement), AUS will replace the corresponding Merchandise that is lost by Customer without any additional loss charge. The service fee for Inventory Maintenance is equal to the applicable percentage of total inventory multiplied by the then current replacement rate. If applicable Merchandise is lost as a result of willful misconduct, standard loss charges will apply.

Each year, on the first day of the month in which the anniversary date of this Agreement occurs, AUS may increase the charges then in effect (the "API") either by an amount up to the percentage change in the Consumer Price Index over the previous 12 months or 5%, whichever is greater. AUS will notify Customer of the API in writing (which may be by invoice or monthly statement). AUS may also increase charges at any time by notifying Customer in writing (which may be by invoice or monthly statement). Customer may reject such increase (except the API) by notifying AUS in writing within 15 days after Customer's receipt of notice of such increase. If Customer rejects the increase, AUS reserves the right to terminate this Agreement in whole or in part. In consideration of the sizeable investment AUS is making in Merchandise for Customer, Customer agrees that AUS may impose minimum per invoice recurring charges equal to the greater of (a) \$25 or (b) 75% of the initial invoice amount for such charges.

AUS will charge customer for every week during this Agreement even if Customer requests reduced or no service for a particular week or weeks. For customers extended credit, payment terms are net 10 days after the end of the month of delivery. A late payment charge equal to the lesser of 1.5% per month (18% per year) or the maximum permitted by law shall be charged by AUS on all past due amounts. AUS may elect at any time to revoke credit and/or open account privileges and continue to provide Merchandise and services on a cash-on-delivery basis only. For cash-on-delivery customers, if payment is not made at time of delivery, there will be a \$5.00 charge to carry the balance to the following week.

Service Guaranty: Customer may terminate this Agreement for material deficiencies in service by informing AUS in writing of the precise nature of the service deficiencies, allowing AUS at least 30 days to correct or begin to correct the deficiencies, and giving AUS 30 days written notice (by certified mail, return receipt requested) containing an explanation of the material deficiencies that AUS has not begun to correct. While AUS will work in good faith to resolve orally communicated issues, Customer agrees that the above writings-based procedure must be followed in order to terminate this Agreement. The performance of AUS's duties under this Agreement may be subject to circumstances beyond AUS's control, including strikes, lockouts, product availability, government acts, wars, and acts of God. AUS's failure to perform under this Agreement

because of such events shall not be considered a breach. Customer agrees to pay all loss or ruin charges and all unpaid statements upon any termination or expiration of this Agreement. If Customer breaches this Agreement by early termination (except in accordance with the above Service Guaranty), Customer agrees to pay AUS liquidated damages (intended as a good faith pre-estimate of the actual damages AUS would incur and not as a penalty), equal to the greater of (a) 25% of the average weekly charges during the 3 months prior to termination multiplied by the number of weeks remaining in the unexpired term, or (b) the then current replacement charge for all Merchandise.

Unless specified in writing in this Agreement, the Merchandise supplied under this Agreement is not flame resistant or resistant to hazardous substances. The Merchandise contains no special flame resistant or hazardous substance resistant features and the Merchandise is not designed for use in areas where it may catch fire or where contact with hazardous substances is possible. Customer agrees to indemnify, defend and hold AUS harmless from and against any loss, claim, expense, including attorney's fees, or liability incurred by AUS as a result of the use of such Merchandise in areas where contact with flame or hazardous substances is possible. Customer will immediately notify AUS of any toxic or hazardous substance introduced by Customer onto the Merchandise and agrees to be responsible for any loss, damage or injury experienced by AUS or its employees as a result of the existence of such substances. AUS reserves the right not to handle or process any Merchandise soiled with toxic or hazardous substances. Customer agrees that Customer has selected the Merchandise and is responsible for determining its appropriateness and for the safe and proper use and securing of the Merchandise. For reflective Merchandise, any garments supplied satisfy specific ANSI/ISEA standards only if so labeled. Customer acknowledges that AUS makes no representation, warranty or covenant regarding the visibility performance of any reflective Merchandise and that reflective properties may be reduced or ultimately lost through laundering. It is Customer's responsibility to determine if additional safety measures may be necessary under specific work conditions.

Except as set forth herein, the Merchandise and related services are provided "as is" without warranty of any kind, whether express or implied or statutory, and AUS disclaims any and all implied warranties, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, good and workmanlike manner and non-infringement of third party rights. In no event shall AUS, its affiliates and their respective officers, directors or employees be liable to Customer for any indirect, special, incidental, consequential, punitive or extraordinary damages.

Any controversy or claim arising out of or relating to this Agreement shall be settled by binding arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The parties agree to utilize a single arbitrator and the most expedited process available in the forum where the arbitration is held. In this business-to-business Agreement, the terms are tailored to your specific requirements. Based on the foregoing, you agree to waive any right to bring any class and/or representative action based on any business dispute(s) between us. In the event any action, lawsuit or arbitration is required to be brought for collection of any amount due under this Agreement, Customer agrees and promises to pay AUS's reasonable attorney's fees and costs, including all fees and costs involved in collection.

Customer confirms that by signing this Agreement, no existing contract to which Customer is a party is, or will be, breached and the person signing this Agreement on Customer's behalf is duly authorized to do so. This Agreement is not binding on AUS until executed by the General Manager of the AUS facility that will provide service to Customer. This Agreement can only be amended in writing signed by such General Manager

By signing below, Customer agrees to order the merchandise and services referenced herein and further agrees to the terms and conditions contained in this Agreement.

City of Coalinga (559) 935-1533
Name of Customer Customer Phone Number

Aramark Uniform Services, a division of Aramark Uniform & Career Apparel, LLC

Jacqueline Reyna, Account Executive
Aramark Representative Name & Title

Name & Title of Customer Contact

Signature -- Aramark Representative

By Signature of Authorized Customer Representative

Signature -- Aramark General Manager



Customer Information Sheet (CIS)

CUSTOMER NAME City of Coalinga

CUSTOMER NO. _____

PAGE NO. _____

CONTACT NAME:

CONTACT TITLE:

Reason For CIS: ☒ New Customer ☐ Add Allied Products ☐ Add Other Charges**ALLIED MERCHANDISE AND SERVICES ORDERED:**

MERCHANDISE	QUANTITY*	RATE PER ITEM	FREQUENCY	MINIMUM BILLED PERCENTAGE	INVENTORY MAINTENANCE	REPLACEMENT CHARGE

*Represents total units, including items at Customer's location(s) and items in the process of being laundered.

Additional Services and Charges:

- | | | | | |
|-------------------------------------|--------------------------|--|--------------------------|-------------|
| YES | N/A | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Preparation Charge | \$1.50 | per Garment |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Service Charge | \$20.00 | per Week |
| <input type="checkbox"/> | <input type="checkbox"/> | Extra Suit Charge | | per Wearer |
| <input type="checkbox"/> | <input type="checkbox"/> | Special Merchandise (If yes, see Special Merchandise Addendum) | | |
| | | Direct Embroidered | <input type="checkbox"/> | |
| | | Other | <input type="checkbox"/> | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Emblem Description | | |
| | | <input type="checkbox"/> Name Emblem | Unit Price | \$0.00 |
| | | <input checked="" type="checkbox"/> Company Emblem | Unit Price | \$3.00 |
| | | <input type="checkbox"/> Other | | |

Emblem Color:

Name:

Company:

Emblem Type/Style:

Embroidered: ☐Silk Screen: ☐Image Print: ☐☐ Other Charges/Services:

EasyCare™:	
GARMENT MERCHANDISE	EasyCare™ Rate (per item in inventory per week)

General:

- There will be an extra charge reflected on your invoice for any garment issued to customer in the following sizes:

Waist Sizes	44" and above	Chest Sizes	52" and above
Inseam Length	28" and below; 35" and above	Alpha Sizes	2XL and above
Neck Sizes	18" and above	Women's Sizes	Size 18 and above
Sleeve Length	36" and above	All "Long" Body Sizes	Any Garment
Shirts larger than 5XL and pants larger than 60" must be purchased and serviced on an NOG basis.			

- Customer is responsible for all sales and use taxes.
- Each year, on the first day of the month in which the anniversary date of the related Service Agreement occurs, AUS may increase the charges then in effect (the "API") either by an amount up to the percentage change in the Consumer Price Index over the previous 12 months or 5% whichever is greater. AUS will notify Customer of the API in writing (which may be by invoice or monthly statement). AUS may also increase charges at any time by notifying Customer in writing (which may be by invoice or monthly statement). Customer may reject such increase (except the API) by notifying AUS in writing within 15 days after Customer's receipt of notice of such increase. If Customer rejects the increase, AUS reserves the right to terminate this CIS in whole or in part.
- All terms and conditions contained in the related Service Agreement are incorporated in this CIS (except for any price increase provisions) and references to the "Agreement" shall be deemed to include this CIS.
- If a percentage is included under "Inventory Maintenance" (which percentage shall be a charge hereunder), AUS will replace the corresponding Merchandise that is lost by Customer without any additional loss charge. The service fee for Inventory Maintenance is equal to the applicable percentage of total inventory multiplied by the then current replacement rate. If merchandise is lost as a result of willful misconduct, standard loss charges will apply.
- If included above, Customer agrees to pay the EasyCare™ rate for the applicable garment Merchandise, which will entitle Customer to have rented or leased garments that are ruined beyond reasonable repair removed from service and replaced without the payment of the standard ruin charge. Lost or intentionally abused garments are not covered by EasyCare™ and Customer is still responsible for preparation, name and emblem charges. AUS or Customer may discontinue EasyCare™ at any time by providing written notice to the other party, in which case standard ruin charges will apply.
- This CIS is not binding on AUS until executed by the General Manager of the AUS facility that will provide service to Customer.

PRINT CITY OF COALINGA

(559) 935-1533

PRINT JACQUELINE REYNA, ACCOUNT EXECUTIVE

Name of Customer

Customer Phone Number

Aramark Representative Name & Title

PRINT

Name & Title of Customer Contact

Date _____

Signature - Aramark Representative

By _____ Date _____

Signature of Authorized Customer Representative

Date _____

Signature - Aramark General Manager



2680 Palumbo Dr, Lexington, KY 40509

Telephone: (800) 504-0328 Fax: (781)423-9091

Email: CustomerDeskCCFCM@Uniform.Aramark.com

To expedite account processing, please fill out all **required*** information on the cover page, as well as below, and **sign*** the application.

*Name of Business: City of Coalinga		*DUNS Number: 030999361	
*Trade Name:		Date Business Started:	
*Street Address: 155 W Durian Ave	*City: Coalinga	*State: CA	*Zip Code: 93210
*Telephone Number: (559) 935-1533	Fax Number: (559) 935-0995	*Email Address:	
*Check Legal Status: <input type="checkbox"/> Corporation <input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> LLP		*Estimated Monthly Sales:	
Do you have an existing account with another Aramark line of business? <input type="checkbox"/> Yes <input type="checkbox"/> No		City and State of Aramark location:	
If so, please provide the following information: Account Number		Aramark telephone number:	

The Undersigned hereby makes this application for credit to Aramark Uniform & Career Apparel, LLC and its subsidiaries, division, affiliates or any future successors or assigns ("Creditor") and agrees to the terms and conditions printed below. In making this application, the Undersigned agrees that all amounts payable on or before the due date on any written, quoted, or agreed terms will be paid in accordance with such terms and if not paid on or before such due date, are then delinquent. It is understood that Creditor may impose and charge a finance charge which is the lesser of one and one-half percent (1 1/2%) per month or the highest rate allowed by law on any amount which becomes past due and delinquent. Additionally, the Undersigned shall be responsible for all collection costs, court costs and reasonable attorney's fees (where allowed by law) in connection with the recovery of any delinquent amount.

The Undersigned agrees to provide updated financial information upon request. The Undersigned acknowledges and agrees that Creditor may utilize outside credit reporting services/financial institutions to obtain information on the Undersigned as a condition to the continued extension of credit. Should credit availability be granted by the Creditor, all decisions with respect to the extension or continuation of credit shall be at the sole discretion of the Creditor. Creditor may terminate any credit availability within its sole discretion.

TERMS AND CONDITIONS OF SALE: The Undersigned agrees to pay for all purchases according to the terms of the Creditor. All sales are made subject to Creditor's terms and conditions of sale and Creditor objects to any different or additional terms or conditions contained in the Undersigned's purchase order or any other document submitted by the Undersigned. No terms or conditions different from or in addition to the terms of Creditor will become part of any sales agreement, purchase order, or other document unless specifically approved in writing by Creditor. Conditions for freight shall be F.O.B. shipping point with the risk of loss or damage shifting to the Undersigned upon Creditor's delivery to the Undersigned or common carrier. Items returned without prior approval may not be accepted and all returns may be subject to a restocking charge at the sole discretion of the Creditor. Returned checks may be assessed a \$25 fee. All accounts shall be due and payable in the lockbox designated by the Creditor. Creditor reserves the right to cease extension of credit without notice or to change terms of payment pursuant to any disclosure by Undersigned according to section 409 of the Sarbanes Oxley Act. In event of litigation, sole jurisdiction and venue shall be at Creditor's discretion.

Authorized Signature (Must be signed by owner, officer, partner or other authorized individual) _____ Date _____

Notice: The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against Credit Applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the Applicant has the capacity to enter into a binding contract); because all or part of the Applicant's income derives from any public assistance program; or because the Applicant has, in good faith, exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with the law concerning this creditor is the Federal Trade Commission, Equal Credit Opportunity, Washington, D.C. 20580

For Office Use Only:	
Market Center Number:	Customer ID(s):
Date Submitted:	

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Approve Lease Agreement with California Business Machines
Meeting Date: January 5th, 2017
From: Marissa Trejo, City Manager
Prepared by: Darren Blevins, Police Lieutenant

I. RECOMMENDATION:

Staff request Council's approval to enter into a 63 month contract with California Business Machines for copier services.

II. BACKGROUND:

The City currently has two copier machines on two separate lease agreements, one copier purchased and outdated costing the city money when repairs are needed and one copier on a month to month. All copiers are costing the City approximately \$

III. DISCUSSION:

The City request to enter into a 63-month lease agreement with California Business Machines for the use of 4 new Kyocera Ecosys M2535dn copiers and 8 Kyocera desktop MFPs – M3540 copier/printers (4 for finance and 4 for the police department).

California Business Machines will provide the city with a check for \$3,500.00 to pay off the two existing leases and will facilitate the return of the current copiers. The current monthly payment is 1,218.24 and if approved the new monthly lease would be \$805.72 which will save the city \$412.52.

IV. ALTERNATIVES:

The Council could decide not to enter into the lease agreement and continue to pay \$1,218.24 a month.

V. FISCAL IMPACT:

The fiscal impact would be \$805.72 a month the City's General Fund however the City would save \$412.52 a month if the lease agreement is excepted.

ATTACHMENTS:

File Name	Description
❑ Kyocera_Desktop_MFP_Proposal_City_of_Coalinga_December_12_2016.pdf	Copier
❑ Kyocera_Desktop_MFP_Proposal_City_of_Coalinga_December_12_2016.pdf	Desktop

Proposal To: City of Coalinga

December 12, 2016

4 Kyocera Desktop MFPs – M3540 or M3550 or M3560idn

FEATURES:

- 42, 52 or 62 PAGES PER MINUTE
- NEW FULL COLOR 7" TOUCH SCREEN WITH CUSTOMIZABLE TABLET-LIKE SCREEN
- 75 SHEET REVERSING DOCUMENT PROCESSOR
- ELECTRONIC SORTING
- NETWORK PRINTING
- COLOR AND BLACK & WHITE SCANNING TO FILE AND E-MAIL
- FAX SYSTEM /NETWORK FAX
- USB PORT FOR SCANNING TO AND PRINTING FROM USB DEVICES
- APP WHICH ALLOWS YOU TO PRINT FROM AND SCAN TO APPLE & ANDROID DEVICES
- APPLE AIRPRINT ENABLED
- KYOCERA'S HyPAS ALLOWS ACCESS TO MANY POWERFUL BUSINESS APPLICATIONS
- WIRELESS PRINTING CAPABLE
- 4 WAY PAPER FEED (1,600 Sheets)
- 2 - 500 SHEET USER ADJUSTABLE PAPER DRAWER
- 100 SHEET USER ADJUSTABLE BYPASS
- STANDARD DUPLEX
- 1200 X 1200 DPI IMAGING
- IMAGE COMBINATION



63 MONTH LEASE	M3540idn / \$107.76	M3550idn / \$124.52	M3560 / \$194.00
INCLUSIVE CPP RATE	\$.0099	.0069	.0059

4 Kyocera Desktop MFPs - M2535dn

FEATURES:

- 37 PAGES PER MINUTE
- 50 SHEET REVERSING DOCUMENT PROCESSOR
- ELECTRONIC SORTING
- NETWORK PRINTING
- COLOR AND BLACK & WHITE SCANNING TO FILE AND E-MAIL
- FAX SYSTEM /NETWORK FAX
- USB PORT FOR SCANNING TO AND PRINTING FROM USB DEVICES
- 3 WAY PAPER FEED (550 Sheets)
- 1 - 250 SHEET USER ADJUSTABLE PAPER DRAWER
- 50 SHEET USER ADJUSTABLE BYPASS
- 1800 X 600 DPI ENHANCED IMAGING
- 256 LEVELS OF GREYSCALE
- TEXT/PHOTO DETECTION MODE
- IMAGE COMBINATION
- COMPREHENSIVE ZOOM RANGE 50% TO 400%

63 MONTH LEASE	\$35.92
INCLUSIVE CPP RATE	\$0.0185 per page

*INCLUDED:

- SET-UP, DELIVERY, NETWORK INSTALLATION, INSTRUCTION & SURGE PROTECTORS
- INCLUSIVE CPP (COST PER PAGE) MAINTENANCE INCLUDES ALL LABOR, PARTS AND SUPPLIES WITH FREE SHIPMENT OF TONER AND AUDITING OF METERS AND TONER LEVELS WITH FM AUDIT SOFTWARE

OPTIONAL CASSETTES:

- M3540/3550/3560 500 SHEET 2ND PAPER DRAWER – ADD \$5.60/MO EACH OR \$22.40 FOR 4
- M2535 250 SHEET 2ND PAPER DRAWER – ADD \$1.80/MO EACH OR \$7.20 FOR 4

Proposal To: City of Coalinga

December 12, 2016

4 Kyocera Desktop MFPs – M3540 or M3550 or M3560idn

FEATURES:

- 42, 52 or 62 PAGES PER MINUTE
- NEW FULL COLOR 7" TOUCH SCREEN WITH CUSTOMIZABLE TABLET-LIKE SCREEN
- 75 SHEET REVERSING DOCUMENT PROCESSOR
- ELECTRONIC SORTING
- NETWORK PRINTING
- COLOR AND BLACK & WHITE SCANNING TO FILE AND E-MAIL
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- APPLE AIRPRINT ENABLED
- KYOCERA'S HyPAS ALLOWS ACCESS TO MANY POWERFUL BUSINESS APPLICATIONS
- WIRELESS PRINTING CAPABLE
- 4 WAY PAPER FEED (1,600 Sheets)
- 2 - 500 SHEET USER ADJUSTABLE PAPER DRAWER
- 100 SHEET USER ADJUSTABLE BYPASS
- STANDARD DUPLEX
- 1200 X 1200 DPI IMAGING
- IMAGE COMBINATION



63 MONTH LEASE	M3540idn / \$107.76	M3550idn / \$124.52	M3560 / \$194.00
INCLUSIVE CPP RATE	\$.0099	.0069	.0059

4 Kyocera Desktop MFPs - M2535dn

FEATURES:

- 37 PAGES PER MINUTE
- 50 SHEET REVERSING DOCUMENT PROCESSOR
- ELECTRONIC SORTING
- NETWORK PRINTING
- COLOR AND BLACK & WHITE SCANNING TO FILE AND E-MAIL
- FAX SYSTEM /NETWORK FAX
- USB PORT FOR SCANNING TO AND PRINTING FROM USB DEVICES
- 3 WAY PAPER FEED (550 Sheets)
- 1 - 250 SHEET USER ADJUSTABLE PAPER DRAWER
- 50 SHEET USER ADJUSTABLE BYPASS
- 1800 X 600 DPI ENHANCED IMAGING
- 256 LEVELS OF GREYSCALE
- TEXT/PHOTO DETECTION MODE
- IMAGE COMBINATION
- COMPREHENSIVE ZOOM RANGE 50% TO 400%

63 MONTH LEASE	\$35.92
INCLUSIVE CPP RATE	\$0.0185 per page

*INCLUDED:

- SET-UP, DELIVERY, NETWORK INSTALLATION, INSTRUCTION & SURGE PROTECTORS
- INCLUSIVE CPP (COST PER PAGE) MAINTENANCE INCLUDES ALL LABOR, PARTS AND SUPPLIES WITH FREE SHIPMENT OF TONER AND AUDITING OF METERS AND TONER LEVELS WITH FM AUDIT SOFTWARE

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- M2535 250 SHEET 2ND PAPER DRAWER – ADD \$1.80/MO EACH OR \$7.20 FOR 4

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Authorize the Police Chief to replace two HVAC units at the Police Department
Meeting Date: January 5th, 2017
From: Marissa Trejo, City Manager
Prepared by: Michael Salvador, Chief of Police

I. RECOMMENDATION:

Approve an emergency appropriation to replace two air conditioning and heating units at the Police Department's Headquarters.

II. BACKGROUND:

No background.

III. DISCUSSION:

On December 20th, the Police Department experienced trouble with the HVAC units that covered the jail and sergeants areas of the building. Technicians came out to fix the units and due to there condition and age they could not be repaired and had to be replaced. The Police Department was also informed that one of the units nearly caught fire. The thermostats were disabled to prevent the fire hazard. Since a jail facility is involved the Department is now in violation of Title 15.

IV. ALTERNATIVES:

These units must be replaced

V. FISCAL IMPACT:

The Police Department has received a quotation for \$14,000 to replace the units. The Department is requesting that appropriations in account #101-413-8403 be increased by \$14,000.00

ATTACHMENTS:

	File Name	Description
□	HOLDING_CELL_PROPOSAL.pdf	Quote 1
□	SGT._OFFICE_PROPOSAL.pdf	Quote 2



GARZA'S AIR CONDITIONING & HEATING, INC.

P.O. BOX 430
AVENAL, CA 93204
www.garzasairconditioning.com

ST. LIC. 674029
(559) 386-0912
FAX (559) 386-0828

CITY OF COALINGA
155 W. DURIAN ST.
COALINGA, CA 93210
935-1533
935-5912 FAX

SEPTEMBER 8, 2016

JOB: COALINGA POLICE DEPT. - HOLDING CELL - 270 N. 6TH ST., COALIGA

PACKAGE UNIT PROPOSAL

1. WE ARE PLEASED TO SUBMIT OUR PROPOSAL FOR INSTALLING A NEW HEATING AND AIR CONDITIONING UNIT ON YOUR PROJECT LISTED ABOVE.
2. THE AIR CONDITIONING EQUIPMENT WILL BE A CARRIER 2-TON COMBINATION HEATING AND COOLING ROOFTOP UNIT COMPLETE WITH AN ANGLE IRON ROOF MOUNTING FRAME AND THERMOSTAT.
3. ALL ELECTRICAL, GAS PIPING AND CONTROL WIRING TO BE DONE BY THIS COMPANY.
4. THE FOLLOWING RESPONSIBILITIES WILL BE ASSUMED BY THIS COMPANY: DELIVERY AND SETTING OF EQUIPMENT AND MATERIALS. EXISTING SYSTEM WILL BE REMOVED AND DISPOSED OF.
5. ALL WORK WILL BE PERFORMED IN THE HIGHEST WORKMANLIKE MANNER AND WILL COMPLY WITH ALL CITY AND COUNTY CODES.
6. ALL EQUIPMENT FURNISHED BY THIS COMPANY WILL CARRY A **FIVE-YEAR WARRANTY** FROM DATE OF START-UP AGAINST DEFECTS IN MATERIALS AND WORKMANSHIP. **ALL LABOR WILL CARRY A ONE-YEAR WARRANTY.**
7. THE AIR CONDITIONING SYSTEM WILL BE INSTALLED COMPLETE, INCLUDING SALES TAX, FOR THE TOTAL SUM OF **\$ 6,800.00.**
8. THIS QUOTE IS SUBJECTED TO ACCEPTANCE WITHIN THIRTY (30) DAYS. ACCEPTANCE OF THIS QUOTE IS SUBJECT TO THE TERMS INCLUDED WITHIN.
9. PAYMENT WILL BECOME DUE UPON COMPLETION OF INSTALLATION.
10. WE APPRECIATE HAVING THIS OPPORTUNITY TO BE OF SERVICE AND HOPE THAT YOU WILL FAVOR THIS COMPANY WITH A CONTRACT FOR THE DESCRIBED INSTALLATION.

THANK YOU!

BY: _____
HENRY GARZA, PRESIDENT DATE

CLIENT'S SIGNATURE DATE



GARZA'S AIR CONDITIONING & HEATING, INC.

P.O. BOX 430
AVENAL, CA 93204
www.garzasairconditioning.com

ST. LIC. 674029
(559) 386-0912
FAX (559) 386-0828

CITY OF COALINGA
155 W. DURIAN ST.
COALINGA, CA 93210
935-1533
EMAIL: dblevins@coalinga.com

DECEMBER 20, 2016

JOB: POLICE DEPARTMENT – SGT.'S OFFICE

COMMERCIAL PACKAGE UNIT PROPOSAL

1. WE ARE PLEASED TO SUBMIT OUR PROPOSAL FOR INSTALLING A NEW HEATING AND AIR CONDITIONING UNIT ON YOUR PROJECT LISTED ABOVE.
2. THE AIR CONDITIONING EQUIPMENT WILL BE A CARRIER COMMERCIAL 3-TON COMBINATION HEATING AND COOLING ROOFTOP UNIT COMPLETE WITH AN ANGLE IRON ROOF MOUNTING FRAME AND THERMOSTAT.
3. ALL ELECTRICAL, GAS PIPING AND CONTROL WIRING TO BE DONE BY THIS COMPANY.
4. THE FOLLOWING RESPONSIBILITIES WILL BE ASSUMED BY THIS COMPANY: DELIVERY AND SETTING OF EQUIPMENT AND MATERIALS. EXISTING SYSTEM WILL BE REMOVED AND DISPOSED OF.
5. ALL WORK WILL BE PERFORMED IN THE HIGHEST WORKMANLIKE MANNER AND WILL COMPLY WITH ALL CITY AND COUNTY CODES.
6. ALL EQUIPMENT FURNISHED BY THIS COMPANY WILL CARRY A **FIVE-YEAR WARRANTY** FROM DATE OF START-UP AGAINST DEFECTS IN MATERIALS AND WORKMANSHIP. **ALL LABOR WILL CARRY A ONE-YEAR WARRANTY.**
7. THE AIR CONDITIONING SYSTEM WILL BE INSTALLED COMPLETE, INCLUDING SALES TAX, FOR THE TOTAL SUM OF **\$ 7,550.00.**
8. THIS QUOTE IS SUBJECTED TO ACCEPTANCE WITHIN THIRTY (30) DAYS. ACCEPTANCE OF THIS QUOTE IS SUBJECT TO THE TERMS INCLUDED WITHIN.
9. PAYMENT WILL BECOME DUE UPON COMPLETION OF INSTALLATION.
10. WE APPRECIATE HAVING THIS OPPORTUNITY TO BE OF SERVICE AND HOPE THAT YOU WILL FAVOR THIS COMPANY WITH A CONTRACT FOR THE DESCRIBED INSTALLATION.

THANK YOU!

BY: _____
HENRY GARZA, PRESIDENT DATE

CLIENT'S SIGNATURE DATE

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Police Department Monthly Report
Meeting Date: January 5th, 2017
From: Marissa Trejo, City Manager
Prepared by: Michael Salvador, Chief of Police

I. RECOMMENDATION:

The Police Department's Monthly Report for December 2016

II. BACKGROUND:

N/A

III. DISCUSSION:

N/A

IV. ALTERNATIVES:

N/A

V. FISCAL IMPACT:

N/A

ATTACHMENTS:

	File Name	Description
□	December_2016_Monthly_Report.docx	Council Report



COALINGA POLICE DEPARTMENT'S
MONTHLY REPORT
November/ December 2016

Staffing Report:

- ▶ Authorized Strength: 22 sworn/ 22 funded FY 2016-17
- ▶ # of Personnel Available: 22
- ▶ # of Personnel Modified Duty: 0
- ▶ # of Personnel in field training: 0
- ▶ # of Full Time Vacancies: 0

Our Successes:

Our Investigations unit has been busy with several major investigations. On the narcotics interdiction front we served a Search Warrant on former parolee on Walnut Ave. The search was successful in recovering 1 oz. meth and the target suspect was arrested. On the fugitive front, we served a Search Warrant in the county area near Jayne/Lassen. The target suspect was arrested for felon in possession of ammunition (4 boxes of shotgun shells and police scanner recovered).

The Coalinga State Hospital Case is still ongoing attempting to interdict contraband from entering the facility. Leads led to an inmate being arrested for narcotic sales and 1 staff member administratively suspended pending termination for administrative violations. To date charges have been filed on 5 individuals with more coming as the case continues to develop.

Animal Control:

Regarding calls for service: the Department in the Months of November through mid-December received and handled 130 calls for animal control service. That is a 3.09 calls for service per day average. The Department issued 2 warnings, 2 Citations, completed 6 case reports by either Animal Control officers or Police Officers. That constituted 7% of the calls for service. The other 93% of the calls received by the Department were either cancelled by the caller, the animal was unable to be located, or we were returning animals to their owners from the shelter.

School Resource Officers:

Both our School Resource Officers have been really busy preparing for the holidays and the end of the first semester. Their activities have provided a positive impact in our schools and demonstrates the value of the partnerships between CHUSD, WHCC, and the Police Department.

West Hills:

Criminal activity at the college was light with Field Identification cards dominating activity

16-0002615-Lost Found Property

16-0002626-FIC
16-0002670-Incident Report
16-0002701-FIC
16-0002814-FIC

The officer was present at several sporting events at the College.

Volleyball

October 21, 2016
October 28, 2016
November 9, 2016

Football

October 21, 2016
November 5, 2016

During this time period we were in attendance the at following West Hills College special events

1. WHC CNA Pinning Ceremony
2. West Hills College annual haunted house
3. West Hills Rodeo event proving escort for money drop offs to the college from the rodeo.

November 4-6, we provided extra security at night at the campus due to several BB gun fights, and issues with people urinating on the lockers in the men's locker rooms. We were successful in eliminating the activity without the need for enforcement activity.

Coalinga Huron Unified School District:

The CHUSD officer has also been extremely busy. During the last month he handled:

23 calls for service
11 criminal investigations
5 Arrests
38 Traffic Stops
12 Citations

The highlights of the month included:

Red Ribbon Week: During red ribbon week the SRO met school counselors and administrators to complete activities in association with red ribbon week. For grades 2-5 the SRO met in the Sunset auditorium and presented to kids by grade level the effects of narcotics as well as hitting on the topics of bullying and making safe choices to and from school. Also presenting were officers from Avenal State Prison with a narcotics dog, as well as various gifts and raffle prizes to students in attendance. Later in the week the SRO met with Bishop Elementary students and discussed stranger danger topics as well as safety tips. The SRO was also assisted by Sgt. Rosales and Officer Cano on presenting to Cheney elementary where similar topics were discussed and a coloring contest took place.

Truancy: During the week of November 14th-18th a focus was made between the SRO and patrol to enforce the daytime curfew violations that were taking place especially after lunch. This resulted in 8 daytime curfew violations that were given out to students of the Coalinga High School. Every one of these violations assists the school in its main mission.

Safety: The SRO and Lt. Ingham have continued meeting with site and district administration regarding parking and gate security on the school grounds. Discussions are continuing to take place with CHS administration requiring parking passes for all student drivers and having them park in designated parking areas. Requirements for CHS student parking passes will be possession of a valid California Driver License, proof of insurance, and vehicle registration. These should roll out when students come back from Christmas break. Also the SRO, Lt. Ingham, Mr. McDonald, Mr. Voss and Ace McFarlan met to discuss a new gate security plan for the high school. Lt. Ingham is writing several proposals to be discussed at the next meeting.

Chief's Message: I want to take this opportunity to wish the Council and residents of Coalinga a Happy New Year. Next month I will issue my second annual report on the state of the Department that will include 2016 yearly statistics and goals for the New Year.

Respectfully submitted

Michael Salvador
Chief of Police

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Fire Department Report - November
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Dwayne Gabriel, Fire Chief

I. RECOMMENDATION:

II. BACKGROUND:

III. DISCUSSION:

STATISTICS FOR OCTOBER

Fires		Total 3
Structure	0	
Vehicle	1	
Vegetation	0	
Rubbish	2	
Other	0	
Emergency Medical Service		Total 121
EMS Incidents		68
Medical Assist	0	
Standby	1	
Hazardous Condition		Total 2
Service Calls		Total 2
Good Intent		Total 13
Cancelled Calls	11	
Controlled Burning	1	
Wrong Location/No Emergency	1	
HazMat Release Investigation w/ no Haz Mat	0	
False Alarms		Total 1
Total Responses		88

STAFFING

Two of the three firefighter-paramedics started December 5th. A third candidate dropped out of the process. A recruitment process is in process for the remaining five openings.

EVENT PARTICIPATION

Our ambulances attended 1 non-committed Ambulance Standbys for Coalinga High School Football, and 3 committed Ambulance Standbys for West Hills College Rodeo and Football.

HAZARDOUS MATERIAL INCIDENT

On November 21st, the Fire Department responded to a report of an unknown substance on Via Robles north of San Madele. Upon arriving on scene, found a yellow substance had been dumped in two separate spots on the west sidewalk. Area was isolated, and Fresno County Environmental Health was called. Their crew worked a few hours running tests to identify the substance. They identified the substance as nitric acid. Cal OES was contacted and a cleanup team was sent out to mitigate the spill.

NEW AMBULANCES

Our two new ambulances are scheduled to be picked up December 22nd.

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name

Description

No Attachments Available

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Public Works and Utilities Monthly Report
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Pete Preciado, Public Works & Utilities Director

I. RECOMMENDATION:

Accept Public Works and Utilities Department Monthly report for November 2016

II. BACKGROUND:

None

III. DISCUSSION:

None

IV. ALTERNATIVES:

None

V. FISCAL IMPACT:

None

ATTACHMENTS:

	File Name	Description
📎	Public_Works_Monthly_Report.pdf	Public Works Monthly Report



PUBLIC WORKS AND UTILITIES DEPARTMENT MONTHLY REPORT

*Note: updates from last month's report are in bold print.

PUBLIC WORKS

Natural Gas Distribution:

No planned capital improvements are scheduled for the Natural gas system this year, however all gas meters located in the Juniper Ridge subdivision will have radio read transmitters installed to speed meter reading and eliminate reading errors.

Streets:

Projects – Current - Alley paving (15 blocks). Paving dirt alleys between Polk and Adams, west of Sunset. Expected to be completed December 2016. Update: Begin paving of the alleys on November 16th. Continuing installing concrete alley approaches and gutters. Working days end December 1, 2016, daily penalties assessed for each day after until substantially completed. **Paving completed, except for some small transition areas. Punch list items remain. Expect project completion by January 1st.**

Projects – Upcoming – Forest Ave Reconstruction. **Contractor started work December 12th. Anticipate completion in early 2017.** Phelps Ave Improvements. Beginning spring or summer 2017.

Pavement maintenance program is scheduled for the spring 2017. This project will include applying a surface seal (slurry or cape seal) on various street within the city.

UTILITIES

Water Treatment Plant (WTP)

Overall, the plant condition is poor. Most pump redundancy is lost and deferred maintenance is excessive.

Pumps:

Raw water intake pumps – These five pumps (P-1 to P-5) draw water from the Coalinga aqueduct and deliver the "raw water" to the WTP. Pump P-4 is out of service. P-4 failed over three years ago and needs the motor rewound.

P-1	P-2	P-3	P-4	P-5
o	o	o	Ø	o

Filter Backwash Pumps – These two pumps provide the water used to clean the water filters when they become clogged. P-7 is out of service and failed last year. P-6 is operational but losing efficiency.

P-6	P-7
o	Ø

Effluent Pumps – These five large pumps transfer the water from the WTP to the Palmer storage tank and the rest of the water supply system for the City. Pumps P-13 (bearing issues), P-14 (electrical issues) and P-16 (bearing issues) are out of service. All these pumps failed over three years ago. Pump P-15 is leaking excessive water from bearings but still operational. The remaining fully functional pump, P-12, is 400 hp and unable to meet the water demands of the City on its own.

P-16	P-15	P-14	P-13	P-12	,
Ø	o	Ø	Ø	o	

Plan to Address these Issues:

Pumps P-7 and P-16 will be repaired under emergency conditions. The failure of P-6 or P-15 will shut down the WTP without back-up pumps (redundancy). Once P-7 and P-16 are repaired and back in service, pumps P-6 and P-15 will be repaired. **The pump section of P-7 was determined to be too corroded to be cleaned and reused. The contractor has been asked to provide a quote for a replacement pump section.** P-16 is repaired and will be installed at the same time as P-7 since a large crane will need to be rented to install both pumps on the same day.

WASTEWATER TREATMENT PLANT (WWTP)

The overall status of the plant is poor. Of primary concern is the Headworks and Primary Clarifier.

Headworks:

The function of the headworks is to remove large debris, such as rags, from the wastewater as well as grit (gravel and small rocks mostly). The current headworks essentially removes no grit and the bar screen is worn and fails often. The headworks will need to be replaced due to its inability to slow down the wastewater flow to let grit settle out and be collected in a grit chamber. The amount of grit entering the plant is excessive. Grit wears down all mechanical parts, especially pumps, and takes up a large portion of the treatment capacity of the primary clarifier, and aerobic digester. Small hills of grit have been removed from the plant facilities.

Primary Clarifier:

The function of the primary clarifier is to slow down and hold the wastewater long enough for anything that will float or sink out of the water to do so. Then mechanical arms collect and remove this debris from the bottom and top of the wastewater. The primary clarifier is heavily corroded to the point one of the mechanical arms has broken off and the efficiency of the primary clarifier has dropped to the point that the WWTP failed to meet its monthly waste discharge requirements (operating permit) during the month of August 2016. **The WWTP failed to meet its discharge permit requirements during the months of October and November as well.**

The City Engineer is currently putting together cost estimates to replace the headworks and repair the primary clarifier. **The professional services work order was approved by Council during the December**

meeting. The City Engineer is proceeding with the work to evaluate both the headworks and the primary clarifier and repair these structures.

Drying beds:

The wet well that collects the liquid from the drying beds should have two submersible pumps but one is missing. This back up pump has been missing for as long as any of the operators can recall. Replacing the missing pump will be added to next year's budget.

CITY ENGINEER

Project Status Update as of October 26, 2016:

1. Cambridge Signalization
 - a. Plans and specifications submitted to Caltrans and waiting for approval.
 - b. Once plans have been approved City Engineer will begin process for right of way dedication.
 - c. Construction anticipated in 2017.
 - d. **The agreement with Omni means has been terminated at the request of the City. The project will be managed by Tri Cities Engineering to be finalized. A meeting with CalTrans is being scheduled for January.**
2. Forest Ave 1st thru 3rd
 - a. AJ Excavation was lowest responsive bidder.
 - b. If awarded construction will begin in approximately three and a half weeks and will go through February 2017.
 - c. **AJ Excavation began demolition on December 12. Will work on concrete items and utilities first then will remove pavement and repave roadway.**
 - d. **Anticipate project to be completed March 2017.**
3. Rule 20A Undergrounding
 - a. City Engineer working with PG&E to underground overhead utilities on Elm Avenue from Cambridge Avenue to just south of Cherry Lane.
 - b. Project moving along slowly and is still years away from construction.
4. Phelps Ave Improvements
 - a. Received updated Site plan from WHCC Architect and currently in design.
 - b. Anticipate construction in Spring/Summer of 2017.
5. ATP Cycle 2 – Sidewalk Gap Closure Construction
 - a. City awarded ATP Cycle 2 regional grant.
 - b. Design anticipated in Spring/Summer of 2017.
 - c. Construction anticipated in Fall/Winter of 2017.
6. ATP Cycle 1 – Alta Planning

- a. Alta Planning continues to work on Active Transportation plan and anticipates completion on December 31, 2016.
- 7. CMAQ Alley Project
 - a. Contractor pouring concrete alley approaches on alleys 7-15. Concrete will need to cure for a few weeks and then the nine alleys will be paved.
 - b. Contractor began working on alleys 1-6. Concrete valley gutters and alley approaches will be poured in the next couple of weeks. Once poured, the concrete will need to cure through Thanksgiving. After concrete has cured the six alleys will be paved.
 - c. **Alleys 1-6 completed. Contractor will pave areas around alley approaches on alleys 1-9 next week (rain this week caused delay).**
 - d. **Punch list has been created for contractor to complete prior to project acceptance.**
 - e. **Anticipate project to be completed December 2016.**
- 8. ATP 2017 Cycle 3
 - a. Regional application submitted and waiting to see if City is awarded any funding.
- 9. Former Claremont Custody Center Property
 - a. General plan amendment and rezone of parcel pending.
 - b. **Finalizing sale of property.**
- 10. Elm Fire Dept. Sidewalk Improvements
 - a. Project currently on hold due to issues with trees and new off-set sidewalk alignment.
- 11. Fire Dept. Parking Improvements
 - a. On hold due to funding.
- 12. RSTP - Forest/Truman from 1st to Elm
 - a. City awarded RSTP grant for project.
 - b. Anticipate design in 2017 and construction in 2018.
- 13. CMAQ - Paving of Various Alleys Ph. 3
 - a. City awarded CMAQ grant for project.
 - b. Anticipate design in 2017 and construction in 2018.
- 14. WWTP Primary Clarifier Project
 - a. City Engineer preparing final scope of work of required repairs to clarifier and headworks.
 - b. **City Council authorized project start and is currently in design.**

Respectfully Submitted

Pete Preciado, PE
Public Works and Utilities Director

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Adoption of Resolution No. 3753 Accepting and Approving the Election Results from the November 8, 2016 Consolidated General Election
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

That the City Council adopt Resolution No. 3753.

II. BACKGROUND:

On December 6, 2016, Brandi L. Orth, County Clerk/Registrar of Voters for the Fresno County Elections Department, certified the results of the November 8, 2016 Election. 69.10% of the registered voters cast their vote. Attached is the Statement of Votes Cast as well as the Resolution of the City Council of the City of Coalinga Accepting and Approving the Result of the General Municipal Election Held in the City of Coalinga on November 8, 2016.

III. DISCUSSION:

The top two candidates elected by the voters as Members of the City Council were Ron Lander and Tanya Stolz. James C. Vosburg was elected by the voters as City Treasurer. These candidates shall serve a full four (4) year term.

There were no qualifying candidates for the position of City Clerk. The Coalinga City Council may appoint an individual to the position of City Clerk for a four (4) year term.

Measure D (Term Limits), Measure E (Commercial Marijuana Tax) and Measure G (Single Marijuana Dispensary) all passed with, at minimum, the required percentage needed (50% + 1) as set forth in the attached Statement of Votes Cast.

IV. ALTERNATIVES:

None.

V. FISCAL IMPACT:

The FY 2017 Annual Operating Budget includes the election expense in the City Council budget. The amount of the election will be invoiced within the next two months.

ATTACHMENTS:

File Name

Description

▣ RESO#3753_Cert_of_Election_Results_010517.pdf

Resolution No. 3753

▣ CERTIFICATION_OF_ELECTION_RESULTS_City_Council__Clerk___Treasurer_120616.pdf

Certification of Election Results - City
Council, City Clerk, City Treasurer

▣ CERTIFICATION_OF_ELECTION_RESULTS_Measures_E__D___G_120616.pdf

Certification of Election Results - Measures
D, E and G

RESOLUTION NO. 3753

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COALINGA ACCEPTING AND APPROVING THE RESULT OF THE GENERAL MUNICIPAL ELECTION HELD IN THE CITY OF COALINGA ON NOVEMBER 8, 2016

WHEREAS, on Tuesday, November 8, 2016, a General Election was held in the City of Coalinga in accordance with law, and the votes thereat were received and canvassed, and the results thereof were ascertained, determined and declared in all respects as required by law. (See **Exhibit A**);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coalinga as follows:

1. The total number of votes cast at said election were as follows: Registered Voters 4783; Total Votes Cast 3305; Turnout Percentage 69.10%.
2. The following persons received the following votes for the office of Councilmember (two (2) to be elected at large):
 - Ron Lander 1461 (29.94%);**
 - Tanya Stolz 1219 (24.98%);**
 - Joshua Sailor 789 (16.17%);
 - Luis E. Gonzales 761 (15.60%);
 - Dawn Kahikina 618 (12.67%).
3. The top two candidates elected by the voters as Members of the City Council were Ron Lander and Tanya Stolz. These two candidates shall serve a full four (4) year term.
4. The following person received the following votes for the office of City Treasurer (one (1) to be elected): **James C. Vosburg: 2086 (94.56%).** James C. Vosburg shall serve a full for (4) term.
5. There were no qualifying candidates for the position of City Clerk. The Coalinga City Council may appoint an individual to the position of City Clerk for a four (4) year term.
6. Measure D: Term Limits – 50% + 1 needed to pass: Shall an ordinance establishing term limits for Coalinga City Council members be adopted, effective with the November 2018 Council election, as follows: no person shall serve more than two consecutive four-year terms, either by election or appointment, and following a minimum two year absence, a new two consecutive four-year term limit shall apply. **YES: 2374 (76.70%) NO: 721 (23.30%).**
7. Measure E: Commercial Marijuana Tax - 50% + 1 needed to pass: Shall the City of Coalinga implement an annual tax of twenty-five (\$25.00) per square foot for the first 3,000 feet and then ten dollars (\$10.00) per square foot for the remaining space utilized in connection with each commercial marijuana operation, as set forth in Ordinance No. 789? **YES: 1903 (61.49%) NO: 1192 (38.51%).**
8. Measure G: Single Marijuana Dispensary - 50% + 1 needed to pass: Shall the City of Coalinga authorize and regulate a single marijuana dispensary to be located in the City of Coalinga and, if authorized,

impose a dispensary gross receipts tax, as set forth in Ordinance No. 789? **YES: 1676 (53.75%) NO: 1442 (46.25%).**

9. The City clerk shall immediately make and deliver to each person so elected, a Certificate of Election signed by the City Clerk and authenticated. The City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the Office of the City Clerk. Each and all persons so elected shall then be inducted into the respective office to which they have been elected.

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Coalinga held on the **5th day of January, 2017** by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Nathan Vosburg, Mayor

Shannon Jensen, Deputy City Clerk

CERTIFICATE OF COUNTY CLERK TO RESULTS OF THE CANVASS

I, BRANDI L. ORTH, County Clerk/Registrar of Voters of the County of Fresno, State of California, do hereby certify that pursuant to the provisions of Section 15301 et seq of the Elections Code of the State of California, I did canvass the returns of the votes cast in the City of Coalinga, County of Fresno, at the election held on November 8, 2016, for the Local Offices, submitted to the vote of the voters, and that the Statement of the Vote Cast, to which this certificate is attached, shows the whole number of votes cast in the city and in each of the respective precincts therein, and that the totals of the respective columns and the totals shown for the offices are full, true and correct.

BRANDI L. ORTH
County Clerk/Registrar of Voters

Statement of Votes Cast
Consolidated Presidential General Election
SOVC For 604 0 City Of Coalinga, All Counters, Cities

Date:12/06/16
Time:09:16:57
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	TURN OUT		
	Reg. Voters	Cards Cast	% Turnout
Jurisdiction Wide			
0000395			
Polling	861	251	29.15%
Vote By Mail	861	275	31.94%
Total	861	526	61.09%
0000396			
Polling	1127	363	32.21%
Vote By Mail	1127	387	34.34%
Total	1127	750	66.55%
0000397			
Polling	853	299	35.05%
Vote By Mail	853	284	33.29%
Total	853	583	68.35%
0000398			
Polling	1600	555	34.69%
Vote By Mail	1600	628	39.25%
Total	1600	1183	73.94%
0001153			
Polling	342	263	76.90%
Vote By Mail	342	0	0.00%
Total	342	263	76.90%
Total			
Polling	4783	1731	36.19%
Vote By Mail	4783	1574	32.91%
Total	4783	3305	69.10%

Statement of Votes Cast
Consolidated Presidential General Election
SOVC For 604 0 City Of Coalinga, All Counters, Cities

Date:12/06/16
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COALINGA CITY COUNCIL									
	Reg. Voters	Times Counted	Total Votes	DAWN KAHIKINA		JOSHUA SAILER		TANYA STOLZ	
Jurisdiction Wide									
0000395									
Polling	861	251	331	50	15.11%	45	13.60%	69	20.85%
Vote By Mail	861	275	416	53	12.74%	40	9.62%	123	29.57%
Total	861	526	747	103	13.79%	85	11.38%	192	25.70%
0000396									
Polling	1127	363	492	59	11.99%	77	15.65%	136	27.64%
Vote By Mail	1127	387	565	62	10.97%	93	16.46%	139	24.60%
Total	1127	750	1057	121	11.45%	170	16.08%	275	26.02%
0000397									
Polling	853	299	428	52	12.15%	65	15.19%	102	23.83%
Vote By Mail	853	284	425	59	13.88%	56	13.18%	116	27.29%
Total	853	583	853	111	13.01%	121	14.19%	218	25.56%
0000398									
Polling	1600	555	857	115	13.42%	139	16.22%	208	24.27%
Vote By Mail	1600	628	1004	101	10.06%	211	21.02%	205	20.42%
Total	1600	1183	1861	216	11.61%	350	18.81%	413	22.19%
0001153									
Polling	342	263	361	67	18.56%	63	17.45%	121	33.52%
Vote By Mail	342	0	0	0	-	0	-	0	-
Total	342	263	361	67	18.56%	63	17.45%	121	33.52%
Total									
Polling	4783	1731	2469	343	13.89%	389	15.76%	636	25.76%
Vote By Mail	4783	1574	2410	275	11.41%	400	16.60%	583	24.19%
Total	4783	3305	4879	618	12.67%	789	16.17%	1219	24.98%

Statement of Votes Cast
Consolidated Presidential General Election
SOVC For 604 0 City Of Coalinga, All Counters, Cities

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COALINGA CITY COUNCIL					
	LUIS E. GONZALES		RON LANDER		Write-In Votes
Jurisdiction Wide					
0000395					
Polling	66	19.94%	100	30.21%	1 0.30%
Vote By Mail	73	17.55%	120	28.85%	7 1.68%
Total	139	18.61%	220	29.45%	8 1.07%
0000396					
Polling	74	15.04%	144	29.27%	2 0.41%
Vote By Mail	110	19.47%	160	28.32%	1 0.18%
Total	184	17.41%	304	28.76%	3 0.28%
0000397					
Polling	80	18.69%	124	28.97%	5 1.17%
Vote By Mail	70	16.47%	122	28.71%	2 0.47%
Total	150	17.58%	246	28.84%	7 0.82%
0000398					
Polling	127	14.82%	267	31.16%	1 0.12%
Vote By Mail	112	11.16%	371	36.95%	4 0.40%
Total	239	12.84%	638	34.28%	5 0.27%
0001153					
Polling	49	13.57%	53	14.68%	8 2.22%
Vote By Mail	0	-	0	-	0 -
Total	49	13.57%	53	14.68%	8 2.22%
Total					
Polling	396	16.04%	688	27.87%	17 0.69%
Vote By Mail	365	15.15%	773	32.07%	14 0.58%
Total	761	15.60%	1461	29.94%	31 0.64%

Statement of Votes Cast
Consolidated Presidential General Election
SOVC For 604 0 City Of Coalinga, All Counters, Cities

Date:12/06/16
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	COALINGA CITY CLERK			
	Reg. Voters	Times Counted	Total Votes	Write-In Votes
Jurisdiction Wide				
0000395				
Polling	861	251	18	18 100.00%
Vote By Mail	861	275	38	38 100.00%
Total	861	526	56	56 100.00%
0000396				
Polling	1127	363	30	30 100.00%
Vote By Mail	1127	387	35	35 100.00%
Total	1127	750	65	65 100.00%
0000397				
Polling	853	299	33	33 100.00%
Vote By Mail	853	284	37	37 100.00%
Total	853	583	70	70 100.00%
0000398				
Polling	1600	555	52	52 100.00%
Vote By Mail	1600	628	87	87 100.00%
Total	1600	1183	139	139 100.00%
0001153				
Polling	342	263	23	23 100.00%
Vote By Mail	342	0	0	0 -
Total	342	263	23	23 100.00%
Total				
Polling	4783	1731	156	156 100.00%
Vote By Mail	4783	1574	197	197 100.00%
Total	4783	3305	353	353 100.00%

Statement of Votes Cast
Consolidated Presidential General Election
SOVC For 604 0 City Of Coalinga, All Counters, Cities

Date:12/06/16
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COALINGA CITY TREASURER							
	Reg. Voters	Times Counted	Total Votes	JAMES C. VOSBURG		Write-In Votes	
Jurisdiction Wide							
0000395							
Polling	861	251	164	158	96.34%	6	3.66%
Vote By Mail	861	275	198	189	95.45%	9	4.55%
Total	861	526	362	347	95.86%	15	4.14%
0000396							
Polling	1127	363	260	253	97.31%	7	2.69%
Vote By Mail	1127	387	271	250	92.25%	21	7.75%
Total	1127	750	531	503	94.73%	28	5.27%
0000397							
Polling	853	299	196	187	95.41%	9	4.59%
Vote By Mail	853	284	175	162	92.57%	13	7.43%
Total	853	583	371	349	94.07%	22	5.93%
0000398							
Polling	1600	555	357	344	96.36%	13	3.64%
Vote By Mail	1600	628	403	363	90.07%	40	9.93%
Total	1600	1183	760	707	93.03%	53	6.97%
0001153							
Polling	342	263	182	180	98.90%	2	1.10%
Vote By Mail	342	0	0	0	-	0	-
Total	342	263	182	180	98.90%	2	1.10%
Total							
Polling	4783	1731	1159	1122	96.81%	37	3.19%
Vote By Mail	4783	1574	1047	964	92.07%	83	7.93%
Total	4783	3305	2206	2086	94.56%	120	5.44%

**STATEMENT OF VOTES CAST
AT THE
PRESIDENTIAL GENERAL ELECTION
HELD ON
NOVEMBER 8, 2016
IN THE
CITY OF COALINGA
COUNTY OF FRESNO
STATE OF CALIFORNIA**

CERTIFICATE OF COUNTY CLERK TO RESULTS OF THE CANVASS

STATE OF CALIFORNIA)

) ss.

County of Fresno)

I, BRANDI L. ORTH, County Clerk/Registrar of Voters of the County of Fresno, State of California, do hereby certify that pursuant to the provisions of Section 15301 et seq of the Elections Code of the State of California, I did canvass the returns of the votes cast in the City of Coalinga, County of Fresno, at the election held on November 8, 2016, for the Local Measures, submitted to the vote of the voters, and that the Statement of the Vote Cast, to which this certificate is attached, shows the whole number of votes cast in the city and in each of the respective precincts therein, and that the totals of the respective columns and the totals shown for the offices are full, true and correct.

WITNESS my hand and Official Seal this 6th day of December, 2016.




BRANDI L. ORTH
County Clerk/Registrar of Voters

Statement of Votes Cast
Consolidated Presidential General Election
SOVC For 604 0 City Of Coalinga, All Counters, Measure City

Date:12/06/16
Time:13:01:03
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	TURN OUT			D. CITY OF COALINGA - TERM LIMITS 50% + 1 TO PASS						
	Reg. Voters	Cards Cast	% Turnout	Reg. Voters	Times Counted	Total Votes	YES		NO	
Jurisdiction Wide										
0000395										
Polling	861	251	29.15%	861	251	226	185	81.86%	41	18.14%
Vote By Mail	861	275	31.94%	861	275	264	205	77.65%	59	22.35%
Total	861	526	61.09%	861	526	490	390	79.59%	100	20.41%
0000396										
Polling	1127	363	32.21%	1127	363	336	266	79.17%	70	20.83%
Vote By Mail	1127	387	34.34%	1127	387	371	306	82.48%	65	17.52%
Total	1127	750	66.55%	1127	750	707	572	80.91%	135	19.09%
0000397										
Polling	853	299	35.05%	853	299	268	194	72.39%	74	27.61%
Vote By Mail	853	284	33.29%	853	284	267	201	75.28%	66	24.72%
Total	853	583	68.35%	853	583	535	395	73.83%	140	26.17%
0000398										
Polling	1600	555	34.69%	1600	555	527	390	74.00%	137	26.00%
Vote By Mail	1600	628	39.25%	1600	628	601	425	70.72%	176	29.28%
Total	1600	1183	73.94%	1600	1183	1128	815	72.25%	313	27.75%
0001153										
Polling	342	263	76.90%	342	263	235	202	85.96%	33	14.04%
Vote By Mail	342	0	0.00%	342	0	0	0	-	0	-
Total	342	263	76.90%	342	263	235	202	85.96%	33	14.04%
Total										
Polling	4783	1731	36.19%	4783	1731	1592	1237	77.70%	355	22.30%
Vote By Mail	4783	1574	32.91%	4783	1574	1503	1137	75.65%	366	24.35%
Total	4783	3305	69.10%	4783	3305	3095	2374	76.70%	721	23.30%

Statement of Votes Cast
Consolidated Presidential General Election
SOVC For 604 0 City Of Coalinga, All Counters, Measure City

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	E. CITY OF COALINGA - COMM MJ OPER 50%+1 TO PASS								G. CITY OF COALINGA - SINGLE MJ DISP 50%+1 TO PASS							
	Reg. Voters	Times Counted	Total Votes	YES				NO	Reg. Voters	Times Counted	Total Votes	YES				NO
Jurisdiction Wide																
0000395																
Polling	861	251	225	126	56.00%	99	44.00%		861	251	229	131	57.21%	98	42.79%	
Vote By Mail	861	275	260	165	63.46%	95	36.54%		861	275	260	160	61.54%	100	38.46%	
Total	861	526	485	291	60.00%	194	40.00%		861	526	489	291	59.51%	198	40.49%	
0000396																
Polling	1127	363	329	204	62.01%	125	37.99%		1127	363	341	189	55.43%	152	44.57%	
Vote By Mail	1127	387	368	241	65.49%	127	34.51%		1127	387	373	188	50.40%	185	49.60%	
Total	1127	750	697	445	63.85%	252	36.15%		1127	750	714	377	52.80%	337	47.20%	
0000397																
Polling	853	299	275	170	61.82%	105	38.18%		853	299	272	155	56.99%	117	43.01%	
Vote By Mail	853	284	271	193	71.22%	78	28.78%		853	284	273	146	53.48%	127	46.52%	
Total	853	583	546	363	66.48%	183	33.52%		853	583	545	301	55.23%	244	44.77%	
0000398																
Polling	1600	555	529	318	60.11%	211	39.89%		1600	555	530	284	53.58%	246	46.42%	
Vote By Mail	1600	628	604	379	62.75%	225	37.25%		1600	628	609	282	46.31%	327	53.69%	
Total	1600	1183	1133	697	61.52%	436	38.48%		1600	1183	1139	566	49.69%	573	50.31%	
0001153																
Polling	342	263	234	107	45.73%	127	54.27%		342	263	231	141	61.04%	90	38.96%	
Vote By Mail	342	0	0	0	-	0	-		342	0	0	0	-	0	-	
Total	342	263	234	107	45.73%	127	54.27%		342	263	231	141	61.04%	90	38.96%	
Total																
Polling	4783	1731	1592	925	58.10%	667	41.90%		4783	1731	1603	900	56.14%	703	43.86%	
Vote By Mail	4783	1574	1503	978	65.07%	525	34.93%		4783	1574	1515	776	51.22%	739	48.78%	
Total	4783	3305	3095	1903	61.49%	1192	38.51%		4783	3305	3118	1676	53.75%	1442	46.25%	

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion, Direction and Potential Action regarding Designating 180 Pierce Street as a Community Garden Site
Meeting Date: Thursday, January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

City Manager recommends Council proceed with designating the City-owned lot located at 180 Pierce Street as a Community Garden.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name

Description

No Attachments Available

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion regarding City Council's Stance on Homeless Situation
Meeting Date: Thursday, January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Marissa Trejo, City Manager

I. RECOMMENDATION:

There is no staff recommendation. This was requested as a Future Agenda Item by Councilman Vosburg.

II. BACKGROUND:

III. DISCUSSION:

IV. ALTERNATIVES:

V. FISCAL IMPACT:

ATTACHMENTS:

File Name

Description

No Attachments Available

STAFF REPORT - CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY

Subject: Discussion and Direction regarding Food Truck Regulation
Meeting Date: January 5, 2017
From: Marissa Trejo, City Manager
Prepared by: Sean Brewer, Community Development Director

I. RECOMMENDATION:

This was requested as a Future Agenda Item by Councilman Vosburg.

Staff asks Council to provide direction to proceed with working with the Planning Commission to develop a regulatory ordinance for allowing food trucks in the City of Coalinga and bring back to the Council for adoption.

II. BACKGROUND:

At the October 27, 2016 City Council meeting, Councilman Vosburg requested that he would like to discuss the possibility of permitting food trucks in the city of Coalinga since the current regulation in place prohibits the ability for food trucks to operate in the City.

III. DISCUSSION:

The Community Development Department wanted to provide some information to help facilitate the Councils initial discussion on this topic so that direction can be given to staff to begin working with the Planning Commission on developing a regulatory ordinance that will reflect what the Council would like to see in the ordinance.

Attached are several different ordinances that have been adopted by different cities and counties regulating food trucks and mobile vendors. When considering adopting a regulatory framework for food trucks the Community Development Director recommends the Council consider these various outlining topics of discussion which can then be brought the Planning Commission for refinement and ordinance development:

- Approval Process and Permit Type if Any (Administrative/Planning Commission Approval/Conditional Use Permit)
- Location (industrial, commercial, residential zones, vacant lots, existing businesses, on the street, parking lots, ect.)
- Distance from existing brick and mortar restaurants
- Utilities (self sufficient, can then hook up?)
- Parking Standards (surface type, length of time, vacant lots or existing business, ADA Accessibility)
- Alcohol Permitted?
- Hours of Operation
- Noise Standards (music, loud speakers, sound from vehicle while driving)
- Signage (on site signage)
- Distance from Schools

Below are some links to various food truck ordinances as well as which ordinances are located in the attached document.

City	Code	Link
Benicia	17.70.380	Section 17.70.380
Turlock	9-2-124	Ordinance in attachment
Rancho Palos Verdes	5.28	Link
Los Banos	9-3.3602	Ordinance in attachment
Victorville	16-3.07.050	Link
Davis	22.05.210	Flyer in attachment
Colma	5.03	Link
Apple Valley	9.79	Link
Santa Cruz	5.22	Link
Emeryville	5.27, 9-2.104, 9-7.606	Ordinance in attachment
Claremont	8.04	Ordinance in attachment
Oakland	5.51	Link
Cathedral City		Link
Indian Wells	Ord 680	Ordinance in attachment
Sacramento	5.68	Ordinance in attachment
Citrus Heights	106.42.250	Ordinance in attachment

IV. ALTERNATIVES:

None at this time.

V. FISCAL IMPACT:

None at this time.

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> Benicia.pdf	Benicia
<input type="checkbox"/> Citrus_Heights_Staff_Report.pdf	Citrus Heights Staff Report
<input type="checkbox"/> Citrus_Heights.pdf	Citrus Heights Ordinance
<input type="checkbox"/> Claremont.pdf	City of Claremont
<input type="checkbox"/> Colma_5.03_Zoning_05.16.pdf	Colma 5.03 Zoning 05.16
<input type="checkbox"/> Davis_MobileFoodVendorRequirements_Final.pdf	Davis MobileFoodVendorRequirements_Final
<input type="checkbox"/> Emeryville_Planning_Regulations_-_Temporary_Uses.pdf	Emeryville Planning Regulations - Temporary Uses
<input type="checkbox"/> Emeryville_Sidewalk_and_Street_Vendor_Regulations.pdf	Emeryville Sidewalk and Street Vendor Regulations
<input type="checkbox"/> Indian_Wells.pdf	Indian Wells
<input type="checkbox"/> Los_Banos.pdf	Los Banos
<input type="checkbox"/> Pasadena.pdf	Pasadena
<input type="checkbox"/> Rancho_Palos_Verdes.pdf	Rancho Palos Verdes
<input type="checkbox"/> Sacramento.pdf	Sacramento
<input type="checkbox"/> Turlock.pdf	Turlock
<input type="checkbox"/> Victorville_-Temp_Use_Only.pdf	Victorville -Temp Use Only
<input type="checkbox"/> Temp_Uses_Study.pdf	Temp Uses Study

Food Vendors

Benicia

7.70.380 Mobile food vendors. SHARE

A. Permit Required. A mobile food vendor shall require a mobile food vending permit obtained by filing a completed application form with the community development director. The community development director shall issue the permit upon determining that the proposed mobile food vending operation complies with the requirements of this section.

1. The vendor shall display all current permits, licenses, and certificates on exterior of the vehicle at all times.
2. The vendor shall maintain a county health permit at all times. If the permit expires, or is suspended or revoked, then all sales shall cease until the permit is reinstated.
3. The food vending vehicle shall be entirely self-sufficient in regards to gas, water, and telecommunications and shall be a self-propelled vehicle.

B. Contents of Application. An application for a mobile food vending permit shall contain:

1. The name, address, and telephone number of the applicant.
2. A complete description of the proposed mobile food vending operation, including the hours of operation.
3. A site plan showing the proposed location of the mobile food vendor, trash receptacles, parking area, location of parcel access (ingress and egress), and location of restroom facility.
4. Written permission from the property owner (if not self) to occupy the property.
5. Proof of legal access to restroom facilities and access to hand washing facilities for the use of employees within 200 feet of site location per California Retail Food Code, Chapter 10, Section 114315.
6. A copy of the issued permit from the Solano County environmental health division for operation of the subject operation.

7. A certificate of insurance providing general liability insurance in the amount of at least \$1,000,000 listing the city as additional insured. A mobile food vending permit shall be issued only for the explicit time period covered by the effective dates of the general liability insurance policy.

C. Location.

1. The location of the mobile food vendor shall be limited to the areas specified in BMC [17.32.020](#).
2. The maximum number of mobile food vendors located on a parcel shall not be limited except that all provisions of this section shall be met.
3. Mobile food vehicles shall not be parked within 200 feet of an existing brick and mortar restaurant during the hours when such restaurant is open to the public for business.
4. Mobile food vendors shall not occupy parking spaces required to fulfill the minimum off-street parking requirements of the principal property use. A minimum of two parking spaces per food vending vehicle will be required for customer use in addition to the minimum requirement for the principal business for the overall site.
5. The vehicle shall not block any parking required to adequately serve other businesses, driveways, or public right-of-way and shall be oriented in such a way so as the queue does not encroach upon the same.
6. The vendor shall be located within 200 feet of a restroom facility and shall demonstrate legal access for employees.

D. Site Conditions.

1. The site shall be maintained in a safe and clean manner at all times.
2. The lot upon which the vendor is parked shall be paved. For purposes of this section, "paved" shall mean asphalt, concrete, pavers, or other permanent surfacing approved by the city engineer.
3. Exterior storage of refuse, equipment or materials associated with the mobile food vendor is prohibited.
4. The vendor shall not discharge items, including but not limited to waste water or other fluids, debris or food, onto the property, sidewalk, gutter, or storm inlets.

5. The vendor shall provide a minimum of two 32-gallon litter receptacles and one 32-gallon recycling receptacle within 15 feet of the vending vehicle and shall remove all refuse from the site and surrounding property on a daily basis.

6. No mobile food vendor shall provide or allow any dining area, including but not limited to tables, chairs, booths, bar stools, benches, and standup counters, unless approved by the community development director.

E. Alcohol. The serving or consumption of alcohol shall be prohibited at vehicular food vending sites.

F. Hours of Operation. The hours of operation shall not exceed 6:00 a.m. to 8:00 p.m. every day. The mobile food vending vehicle shall not be stored on site during nonoperation hours and shall be removed daily.

G. Noise. No mobile food vehicle shall make or cause to be made any unreasonable or excessive noise. The operation of all mobile food vehicles shall meet the city noise ordinance, including generators. No music, other high-decibel sounds, horns, or amplified announcements are allowed to be made from the vehicle.

H. Signs. Signage is only allowed when placed on mobile food vehicle. No separate freestanding signs are permitted. No flashing or blinking lights are allowed on vehicle or related signage when the vehicle is parked.

I. The permit for mobile food vending that is not operated in compliance with these regulations and the approved application shall be revoked by the community development director after 30 days' written notice unless the mobile food vending operation is altered to comply. (Ord. 14-06 § 5).



**CITY OF CITRUS HEIGHTS
PLANNING DIVISION STAFF REPORT
PLANNING COMMISSION MEETING**

May 25, 2016

Prepared by: Alison Bermudez, Associate Planner

REQUEST

The Planning Division requests the Planning Commission review the attached Ordinance Text Amendments in regards to the regulation of temporary uses and forward a recommendation to the City Council.

File Name: Zoning Ordinance Amendment – Temporary Uses

File Number: File # OTA-16-01

SUMMARY RECOMMENDATION

Staff recommends approval of the following motions:

- A. Recommend the City Council determine that the proposed project is exempt from CEQA under Section 15061(b)(3); and
- B. Recommend that the City Council approve the Ordinance Text Amendments as shown in Exhibits A through D in regards to temporary uses based on the findings contained in the staff report.

Background

Temporary uses are activities such as farmer's markets, food trucks/mobile food vending, produce stands, special events (Spooktacular, Safety Fair, Car Shows, etc.), and other similar activities. These uses are currently regulated through various sections of the Zoning Code including the Itinerant Vending Section (for uses that "sell" goods) and the Temporary Use Section for other short-term activities.

Over the past year, the number of inquiries regarding temporary uses has increased. One request in particular has been in regards to mobile food vendors and food truck "round-ups". Mobile food vending, also referred to as "food trucks", was ranked by Forbes Magazine as the number one small business in 2011. With the increase in popularity, operators are always interested in new locations to park a food truck. Areas lacking in restaurants and seeking to create synergy are prime areas for this type of user. Unfortunately, the City's current regulations including the restrictions on vending time limits have not supported the growth in this industry. Therefore, in September 2015, staff held a study session with the City Council to seek direction to update the City's zoning regulations to be more in-line with today's trends not only on food trucks but other short-term activities including special events, reoccurring community events, and construction staging areas. At this study session, the City Council supported the staff's request to amend the regulations and directed staff to include the business community in any outreach. A copy of staff's presentation at the Study Session is provided as Attachment 1.

Proposed Changes

The proposal revises various sections of the Zoning Code to amend the standards for certain activities and expand the uses that are allowed through the Temporary Use Permit process. There are several sections of the Zoning Code that currently regulate these types of temporary uses including Section 106.42.106 (Itinerant Vending) and the permitting processes regulated through two sections, 106.62.030 and 106.62.070. The proposal is to classify all short-term activities as a "temporary use"

and eliminate the independent section for itinerant vendors. In addition, other related sections of the Zoning Code will be updated including the definitions and the land use table. Combining all temporary uses into one section and updating the definitions will provide a more user-friendly Zoning Code.

Staff proposes a variety of changes in regards to the temporary use regulations. Exhibits A through D provide the complete list of the changes with the text shown in “red underlined” indicating new regulations and text shown in “purple underline” indicating modified regulations. The table below provides a recap and discussion of the most notable changes.

Topic	Current Regulations	Proposed Change	Discussion
Special Event/Sale (Exemptions) (106.42.250.B.10)	Currently certain types of special events are exempt from a Temporary Use Permit. The criterion for exemption includes events held indoors or will not occur after 9 pm and is not attended by more than 100 persons.	Special events that are held within an enclosed building will remain exempt. The criterion that exempts events of less than 100 persons and not occurring after 9 pm has been removed.	The proposal clarifies the language and continues to exempt special events or sales held indoors. The proposal does remove the exemptions in regards to attendance and time. These exemptions were rarely used and requiring a permit for each event allows staff the ability to review the proposed site plan and proposed activities based upon the individual event.
Vending on Demand (106.42.250.B.12)	Currently itinerant vendors require issuance of an Itinerant Vendor Permit including mobile food vendors that travel routes (ice cream trucks, etc.)	Delete the code section that is specific to itinerant vendors and categorize under Temporary Uses. Create a new category “Vending on Demand” for vendors that only stop/park at the request of a customer and exempt these types of vendors from obtaining a Temporary Use Permit	The current permitting process requires that sellers that travel routes and only stop at the request of a customer (i.e. ice cream trucks) obtain an Itinerant Vending Permit. This permit structure has been difficult to enforce due to the influx of vendors during peak times. Staff proposes to classify these types of vendors as “Vending on Demand” and exempt them from a Temporary Use Permit. Regulations that require business license, including background check of the vendor, will remain a requirement through the City’s Business License process. Vendors that stop in a location and vend from a stationary spot would require a Temporary Use Permit.

Topic	Current Regulations	Proposed Change	Discussion
Auto Sales (Temporary Sale Events) 106.42.250.C.1	New regulation	Over time staff has received phone calls from various auto dealers interested in hosting short-term auto sales events within the City's commercial shopping centers. Currently, the regulations prohibit this type of temporary use. The proposed update would allow auto sales (including RV's, trailers, and other similar vehicles) within certain commercial zones (GC and SC) for a period of up to three consecutive days every three months not to exceed 12 days per calendar year. The intent is that auto sales events could generate customer traffic without diminishing sales from competing businesses since the City has limited locations where autos are currently sold.	
Construction Staging Areas – Off-Site 106.42.250.C.2	New regulation	<p>Off-site construction staging areas are temporary yards used by contractors for the storage of goods and equipment for construction projects that are occurring at a location other than where the yard is located. The use of a storage area allows the contractor to store the goods in close proximity to the job site, preventing excessive trips to far away locations. This practice is most commonly used for utility work (water, sewer, etc) and road work. The Zoning Code currently has provisions for storage areas "on-site" but silent in the regulation for "off-site" yards therefore the project includes the addition of regulations for this use to the Temporary Uses section of the code.</p> <p>The regulations will require contractors proposing to use off-site properties for the storage of goods and equipment to obtain a Temporary Use Permit. The issuance of the permit will provide staff the opportunity to review the proposed location to ensure the activities at the site are compatible with the surroundings including operating hours, dust control, and noise. Additionally, the contractor will be required to notify surrounding properties within 500 feet of the site of the intended use. All contractors/agencies would be subject to obtaining the Temporary Use Permit (City, County, SMUD, PGE, Sewer, etc.).</p>	
Reoccurring Community Events 106.42.250.C.9	New regulation	This new category would include events such as a farmer's market (currently one at Sunrise Mall), and possible future events such as a food truck round-up (multiple food trucks in one location). These events are typically held on a regular basis and generally include multiple vendors operating/functioning as one event. In the case of these types of events, only the "event" would require the permit, not each individual vendor. Attachment 2 provides information on a recent proposal for a type of reoccurring community event.	

Topic	Current Regulations	Proposed Change	Discussion
Special Events 106.42.250.C.12 (Allowed Uses by Issuance of a Temporary Use Permit)	Current regulations allow for a special event for no more than 10 days in a calendar year.	Allow a special event (carnivals, safety fairs, etc.) to occur up to 10 consecutive days and remove the yearly limit.	Special events bring activity to commercial areas and utilize outdoor space within the commercial centers (such as Sunrise Mall parking lot). These events rarely last more than a weekend but the code was unclear if the 10 day per year limit was per event or an allowance for all events. Staff proposal will clarify that a single event would be limited to no more than 10 consecutive days and would remove the yearly limit.
Vending 106.42.250.C.14	Currently classified as Itinerant Vending	Rename and combine under the Temporary Uses Section	Removing the Itinerant Vending and reclassify this as a Temporary Use will make the Zoning Code more user friendly by having the regulations all in one section.
• Daily Removal	Currently the Zoning Code requires that all evidence of vending must be removed on a daily basis.	Proposal to allow discretion that for the length of the permit, vending may remain in place without daily removal.	The City has received interest from a vendor that would like to set-up seasonally (See Attachment 3) and the type of mobile unit does not allow its removal on daily basis. Staff has proposed language that would allow flexibility in the daily removal requirement.
• Vending within the Rights of Way	Currently there is no vending allowed within the public rights of way	Changed from "prohibited" to allowed with an encroachment permit issued by the City	The intent is to not encourage vending in the rights-of-way but remove the prohibition and allow it through an encroachment permit in certain situations such as a parade.
• Signage	Currently only one sign up to 10 sf is allowed.	Remove the limit on the number and size of signs.	The size limit of 10 sf was appropriate when regulating a single-vendor but with groups of vendors (food truck round-ups) additional signage may be needed. The proposal is to not limit the number of or the size of signage but all portable signs would have to be removed at the conclusion of each day.

Topic	Current Regulations	Proposed Change	Discussion
<ul style="list-style-type: none"> Table/Chairs 	Not currently allowed unless in a plaza, park, or open space	Allow tables/chairs in areas that can demonstrate adequate space is available. If tables/chairs are provided, restrooms for customer use must also be provided.	Tables/chairs would help contribute to the atmosphere for food truck round-ups or other community events. These types of events would be held in areas that could accommodate the placement of the furniture. For example, large parking lots such as Grand Oaks Shopping Center could accommodate the use of tables/chairs for a food truck round-up.
<ul style="list-style-type: none"> Toilet and Handwashing 	Currently restrooms must be available for use by the vendor when the vendor is stopped more than four hours in a single location	Vendors stopped for more than one hour in a single location must have access to a restroom. Vendors in one location for more than four hours will be required to provide restrooms for customer use.	Revised for consistency to CA Retail Codes that require mobile food vendors conducting business for more than one hour in a location provide <i>employees</i> restroom facilities within 200 feet (this will be required by both food and non-food vendors). In addition, any vendor utilizing tables/chairs or remaining stationary four hours or more, will be required to require restrooms for <i>customer</i> use.
<ul style="list-style-type: none"> Daily Vending Time Limits 	Current regulations have a one hour time limit for food vendors and no time limit for vendors of other goods	Remove the one hour time limit for food vendors and limit hours on all vendors on a case-by-case basis.	The time limit of one hour has proven to be restrictive and has not supported the growth of food trucks or other mobile food vendors. Staff is proposing to eliminate the time limit and address the selling hours on a case by case basis depending on the surrounding businesses, proposed activity, and location.
<ul style="list-style-type: none"> Vending Area Limit 	Vending activity generally limited to 200 sq ft.	Remove the vending area size limit and review by site plan on a case-by-case basis.	The vending area limit of 200 sf was appropriate when regulating a single vendor but does not allow adequate space for community events where there may be multiple vendors in one location i.e. food truck round-ups.

Topic	Current Regulations	Proposed Change	Discussion
Fundraisers non-profit organization 106.62.030.E	Temporary fundraising sales by non-profit organizations are exempt from the Itinerant Vendors Permit.	Reclassify fundraising events into one category "Special Events" and require a permit. Non-profit organizations would require a permit but no fee would be charged.	Currently, most outdoor fundraising activities obtain a permit even though they are not technically required. Typically the property owner of where the activity is proposed to take place prefers the group to obtain a permit. The City does not currently charge non-profits for this permit and the revised regulations would continue to exempt the group from the permit fee.

In conjunction with the combining of the land use regulation of temporary uses and itinerant vending, Chapter 106.62 (Permit Application Filing and Processing) requires updating to be consistent. It's important to note that this proposal does not change the existing permit procedures; the application review process, or change any of the existing permit fees associated with obtaining a Temporary Use Permit.

Conclusion

The proposed updates to the Zoning Code will revise the regulations for temporary uses including expanding the time permitted for mobile vendors, allowing short term auto sales events, and adding standards for off-site storage areas. Staff believes the City's regulations and processes should support and attract businesses. Based upon the analysis provided within this report, staff believes the following findings can be made.

- *The proposed amendments to update and add regulations for temporary uses including food trucks, mobile vending, and off-site construction staging area is consistent with the General Plan including Policy 5.2 that discusses the review and amendment to the Zoning Code to help facilitate economic opportunities;*
- *The proposed amendments associated with temporary uses will not be detrimental to the public, interest, health, safety, convenience, or welfare of the City.*

ENVIRONMENTAL DETERMINATION

This project is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3).

PUBLIC OUTREACH

The proposed changes were provided to the City's neighborhood associations and business groups including Sunrise MarketPlace, Antelope Crossings, Auburn Boulevard Business Association, and the Chamber of Commerce. Representatives from some of these groups attended the Study Session and expressed support for the changes. In addition, information including a copy of the draft regulations has been available on the City's website for several weeks.

A public hearing notice for the proposed project was published in a general circulating newspaper as required and staff has not received any comments at the time this report was written.

RECOMMENDATIONS

The Planning Division recommends that the Planning Commission:

- A. Recommend the City Council determine that the proposed project is exempt from CEQA under Section 15061(b)(3); and
- B. Recommend that the City Council approve the Ordinance Text Amendments as shown in Exhibit A in regards to temporary uses based on the findings contained in the staff report.

Attachments

- 1. Presentation from Study Session
- 2. Off the Grid Information
- 3. Hokulia Shaved Ice Information

Exhibits

- A. Revisions Article 4
- B. Revisions Article 6
- C. Updated Table 2-5
- D. Revisions to Article 8

MAY 18, 2016

REPEALING IN THE ENTIRETY***ITINERANT VENDING 106.42.106 (ARTICLE 4 – SPECIFIC LAND USES)*****ADD NEW SECTION*****TEMPORARY USES 106.42.250 (ARTICLE 4 – SPECIFIC LAND USES) AS SHOWN BELOW***

106.42.250 - TEMPORARY USES (NEW SECTION UNDER SPECIFIC LAND USES AND COMBINES THE FORMER ITINERANT VENDOR REGULATIONS INTO THIS SECTION)

This section describes short-term activities that may not comply with normal development standards of the applicable zoning district, but may otherwise be acceptable because of their temporary nature.

- A. **Permit Requirement.** Short-term activities as described below may be authorized through the issuance of a Temporary Use Permit. An application for a Temporary Use Permit shall be filed and processed in compliance with Chapter 106.60 (Permit Application Filing and Processing). It is the responsibility of the applicant to produce evidence supporting the required findings.
- B. **Exempt temporary activities.** The following temporary activities are allowed without a Temporary Use Permit. Temporary activities that do not fall within the following categories shall comply with Subsection C below.
1. **Agricultural products grown on-site.** The sale of agricultural products on the site where product is grown.
 2. **City-sponsored events.** Special events approved and sponsored by the City.
 3. **Construction Staging Areas - On-site.** On-site contractors' staging areas for an approved construction project. The construction area shall be removed immediately upon completion of the construction project, or the expiration of the Building Permit authorizing the construction project, whichever occurs first.
 4. **Deliveries.** Delivery activities of any establishment with a fixed place of business, which only delivers its products, services, or goods to a specified address in response to a customer request, order, or invoice previously placed through that fixed place of business.
 5. **Door-to-Door Solicitation.** Door-to-door solicitation in a residential area (this provision does not grant permission to solicit where an individual homeowner has posted a notice of "No Solicitation" or similar wording).
 6. **Emergency facilities.** Emergency public health and safety facilities and activities.
 7. **Garage sales.** No parcel may have more than three sales per year, and no sale may exceed two consecutive days.
 8. **Public park events.** Organizations selling goods or merchandise on park property with prior written authorization from the Sunrise Recreation and Park District.
 9. **Public property.** Activities conducted on public property including parks, schools or property under control of the City.
 10. **Special Event or Sale.** Special event or sale that is held within a completely enclosed building and would be permitted under the applicable land use table.
 11. **Temporary work trailers.** A trailer or mobile home used as a construction office, or a temporary work site for employees of a business, provided that:
 - a. The use is authorized by a Building Permit for the trailer, and the Building Permit for the permanent structure;

MAY 18, 2016

- b. The use is appropriate because:
 - (1) The trailer or mobile home will be in place during the construction of a subdivision, or the construction or remodeling of a permanent commercial or manufacturing structure for a maximum of one year, or upon expiration of the Building Permit for the permanent structure, whichever first occurs; or
 - (2) The applicant has demonstrated that the temporary work site is a short-term necessity for a maximum of one year, while a permanent work site is being obtained; and
- c. The trailer is removed prior to final building inspection or the issuance of a certificate of occupancy for the permanent structure.

12. Vending On Demand. Vendor shall maintain a valid City business licenses, County health permit, and comply at all times with all other applicable City and governmental requirements.

C. **Allowed temporary uses.** A Temporary Use Permit may authorize the following temporary activities within the specified time limits. Other temporary or short-term activities that do not fall within the categories defined below shall instead comply with the planning permit requirements and development standards that otherwise apply to the property.

- 1. Auto and RV Sales. The temporary outdoor sales of autos, mobile homes, boats, and RV's may occur on any paved site within a GC, SC, AC, or commercial SPA zone for a period of three consecutive days every three months not to exceed 12 days in a calendar year. The temporary sale may be set up one day prior to the three-day sale and taken down one day following the sale.
- 2. Construction staging areas – Off-site. Off-site contractors' staging areas, for an approved construction project subject to the following development standards:
 - a. Appearance/Safety. The Contractor shall erect and maintain temporary fencing and/or screening as needed to keep the site safe. Perimeter fencing shall be setback a minimum of five feet from the curb/sidewalk or street in the case of no sidewalks, to allow passage by pedestrians. The City may require additional fencing and screening methods depending on location of the temporary construction staging area.
 - b. Dust Control. The Contractor shall implement and maintain appropriate "Best Management Practices" at the site and along adjacent streets to minimize dust, erosion and sediment in accordance with State and local laws and to the satisfaction of the City.
 - c. Noise. All activities shall comply with the City's Noise Ordinance.
 - d. Notification. The contractor shall notify in writing all residents within 500 feet of the construction staging area of the activities that will be occurring at the site. The notice shall include a contact name and phone number of a person responsible for the management of the temporary construction staging area.
 - e. Permit Time Limit. A Temporary Use Permit for an off-site construction yard may authorize the yard for up to one year. In the circumstance that a project extends beyond one year, the applicant shall file for a new Temporary Use Permit.
 - f. Setbacks. Loose material (dirt, rock, sand, etc) shall not be stored within 20 feet of a residential building.
 - g. Signage. The contractor shall erect and maintain a sign at the entrance to the temporary construction staging area indicating: "Temporary Construction Staging Area", the name of the Contractor performing the work, and a 24 hour emergency phone number of a person responsible for the management of the temporary construction staging area.

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- h. **Vacation of area.** Within 10 working days of substantial completion of the project, the Contractor shall remove all construction materials, equipment, and temporary fencing and apply appropriate permanent erosion control measures to the satisfaction of the City.
- 3. **Location filming.** The temporary use of a specific site for the location filming of commercials, movies, videos, etc., for the time specified by the Director, but not to exceed one year.
- 4. **Mobile home or travel trailer for night watchman.** A mobile home or travel trailer at an existing business, as a temporary residence for a night watchman.
- 5. **Model homes.** A model home or model home complex may be authorized prior to the completion of sales in a residential subdivision.
- 6. **Temporary real estate sales offices.** A temporary real estate sales office may be established within the area of an approved development project, solely for the first sale of homes. An application for a temporary real estate office may be approved for a maximum of one year. An extension may be granted by the Director.
- 7. **Temporary structures.** A temporary classroom, office, or similar structure, including a manufactured or mobile unit, may be approved for a maximum of one year from the date of approval, as an accessory use or as the first phase of a development project. An extension of one year may be granted by the Director. A temporary structure proposed for a longer time period shall comply with all provisions of this Zoning Code applicable to a permanent structure on the same site.
- 8. **Promotional sale associated with permanent on-site use.** An outdoor promotional sale may be permitted for 30 days at a grand opening and for 10 days per year thereafter. The promotional sale shall be for the purpose of promoting a use regularly and lawfully in operation on the premise.
- 9. **Reoccurring Community Events.** Outdoor events similar to a farmer's market, street fair, food truck round-up, or similar activity that occurs on a regular schedule may be authorized for up to one year. Event coordinator shall file a new Temporary Use Permit annually.
- 10. **Seasonal sales.** Seasonal sales (i.e., Christmas trees, and pumpkins) are permitted for up to 30 days.
- 11. **Similar temporary activities.** A temporary activity that the Director determines is similar to the other activities listed in this Subsection, and compatible with the applicable zoning district and surrounding land uses.
- 12. **Special events.** A single special event held outdoors including carnivals, safety fairs, fundraisers, or other similar activity in any zone may be authorized for no more than 10 consecutive days. At the discretion of the Director, the applicant shall be responsible for notifying adjoining property owners of the event.
- 13. **Storage Containers.** Storage containers are allowed in commercial zones with the approval of a Temporary Use Permit subject to the following development standards:

 - a. **Number of Containers Allowed.** One (1) container for the temporary storage of merchandise is allowed. One additional container may be allowed if the user's business exceeds 100,000 square feet of gross floor area.
 - b. **Multi-tenant sites.** For sites with multiple tenants, the City may limit the number of containers within the center or within an area.
 - c. **Allowable Container Size.** The container may not exceed 40 feet in length or 400 square feet per container.
 - d. **Permit Time Limit.** No more than one Temporary Use Permit may be allowed per calendar year. At no time shall a container be kept on site for more than 90 consecutive days, except that containers allowed for construction activities may be permitted until such time the construction activities are completed. Temporary storage containers, except containers allowed as construction activities, not removed by the

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end of the 90 day period may be issued a fine for each day over the allowed 90 days that the container remains on the site, unless an extension is obtained from the Director.

- e. **Allowable Location.** The container shall be placed in the least conspicuous location available. The final location shall be determined by the Director.

- (1) The storage containers shall be placed on a level concrete or asphalt surface at all times.
- (2) Storage containers shall not be stacked on top of another container.
- (3) To the maximum extent possible, the storage containers should not be visible to the motoring public or from residential neighborhoods immediately adjacent to the property where they are located. The containers may be required to be screened by use of temporary fencing or some other method if the containers are visible from public rights of way or residences, as determined by the Director.

- f. **Other Development Standards.** The storage containers shall be used as an accessory to a primary use, located in an enclosed adjoining building.

- (1) The containers must be maintained in good condition as they were originally approved so as not to become unsightly or a nuisance.
- (2) A storage container shall not remain on a site if the use it is appurtenant to is abandoned.
- (3) No signage whatsoever shall be allowed on containers.

14. Vending. Vending is allowed in commercial zones with the approval of a Temporary Use Permit subject to the following standards:

- a. **Appearance and storage.** The vendor shall maintain the area within which vending activities occur in a clean, safe, sanitary, and dust-controlled condition. Unless authorized through the Temporary Use Permit, the vendor shall remove all evidence of vending and leave the site in a clean state at the close of each business day.
- b. **Location on particular roadways.** Vending may be restricted or prohibited along specific roadways, or portions thereof, which, as a result of limited parking, limited line-of-sight, traffic control impacts, high traffic flow, or other reasons specified, are determined to be unsafe for vending. This may include restrictions against operating during peak traffic hours, as determined by the City.
- c. **Obstructions, hazards.** No vendor shall obstruct vehicular traffic, bicycle traffic, sidewalk pedestrian traffic, or accessibility to vehicles parked adjacent to the curb, and shall not create public health or safety hazards. No vending activity shall occur within the traffic safety visibility area described in Section 106.30.060.E (Height Limit at Street Corners).
- d. **Proximity to other items.** No vending shall occur within 10 feet of a fire hydrant, fire escape, building entrance, bus stop, loading zone, handicapped parking space or access ramp, fire station driveway, or police station driveway. A greater distance or separation from other uses may be required, under the permit, in order to preserve line-of-sight, or for other safety reasons. The vending shall not damage landscaped areas.
- e. **Residential zoning districts.** With the exception of food products, vending shall not be permitted in a residential zone.
- f. **Rights-of-way.** Vending shall not be permitted in a roadway median, or within any other public right-of-way unless authorized through an encroachment permit issued by the City.
- g. **Permit display.** Each vendor shall maintain a copy of the Temporary Use Permit and Business License at the location of vending.

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- h. **Signs.** Portable signage shall be removed daily. At no time are signs allowed to be placed within the public right-of-way, on a sidewalk, or in a location that would impede vehicular or pedestrian traffic.
 - i. **Vending vehicles or devices.** The width, length, and height of all vendor vehicles and devices shall be subject to review as a part of consideration of the Temporary Use Permit. The City's review shall include but not be limited to color, materials, and appearance of the vending vehicle or device; shade umbrellas; accessories (including ice chests and trash receptacles); and maneuvering necessary for set-up and takedown. All vehicles shall comply with the California Vehicle Code and California Health and Safety Code.
 - j. **Tables.** Tables for use by customers are prohibited unless authorized through the Temporary Use Permit. The vendor must be able to demonstrate that areas proposed for the use of tables, i.e. a plaza, open space area, or similar area has adequate room to not interfere with on-site travel movements. Sites using tables must demonstrate that adequate restroom facilities are available for use by customers.
 - k. **Time Limits.** Stationary vending is intended to be a temporary activity and may not occur in a single location more than 180 days within a twelve month period.
 - l. **Toilet and handwashing facilities.** Vendors that remain in place more than one hour must be situated within two hundred feet travel distance of a legally approved and permitted toilet and handwashing facility for use by the vendor. Vendors that remain in place more than four hours must demonstrate that adequate restroom facilities are available for use by customers.
 - m. **Other applicable regulations.** Each vendor shall comply at all times with all applicable City and other governmental requirements, including without limitation, health permit, the Americans with Disabilities Act, health and safety regulations, this Zoning Code.
- D. **Development standards.** The Director may establish the following standards based on the type of temporary use using the requirements of the applicable zoning district, and Articles 3 (Site Planning and Project Design Standards) and 4 (Standards for Specific Land Uses) for guidance:
- 1. Measures for removal of the activity and site restoration, to ensure that no changes to the site would limit the range of possible future land uses otherwise allowed by this Zoning Code;
 - 2. Limitation on the duration of approved "temporary structures," so that they shall not become permanent or long-term structures; and
 - 3. Other requirements as appropriate to minimize any adverse impacts of the use.

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Article 6

REPEAL IN THE ENTIRETY**ITINERANT VENDOR PERMITS 106.62.070 (PLANNING PERMIT PROCEDURES)****REPEAL AND REPLACE****TEMPORARY USE PERMITS 106.62.030 (PLANNING PERMIT PROCEDURES)
AND REPLACE AS SHOWN BELOW****106.62.030 – TEMPORARY USE PERMIT (PLANNING PERMIT PROCEDURES)**

- A. **Purpose.** This Section establishes procedures for the granting of Temporary Use Permits for short-term activities. This use is a special privilege, not a matter of right; it is subject to a revocable permit in compliance with Section 106.64.090 (Permit Revocation and Modification).
- B. **Applicability.** A Temporary Use Permit is required to authorize activities or events as described in Section 106.42.250.
- C. **Review Authority.** Temporary Use Permits may be approved or disapproved by the Director, in compliance with this section.
- D. **Application filing and processing.** An application for a Temporary Use Permit shall be filed and processed in compliance with Chapter 106.60 (Permit Application Filing and Processing). It is the responsibility of the applicant to provide evidence in support of the findings required. Only one Temporary Use Permit is required for special events; each individual participant is not required to obtain a Temporary Use Permit. All vendors participating in the event must obtain an individual City Business License.
- E. **Fee Exemptions.** A recognized 501(c)(3) organization shall not be required to pay a fee for the Temporary Use Permit, provided that the organization requests no more than one permit per year.
- F. **Health Permit.** The vending of food, produce, or other edible items requires a valid health or other permit issued by the appropriate agency.
- G. **Project review, notice and hearing.** Each application shall be reviewed by the Director to ensure that the proposal complies with all applicable requirements of this Zoning Code. Public notice and a hearing are not required prior to a decision on a Temporary Use Permit unless the Director determines that a hearing should be conducted. In the event that a hearing is required, notice shall be provided and the hearing shall be conducted by the Director in compliance with Chapter 106.76 (Public Hearings).
- H. **Findings and decision.** A Temporary Use Permit may be approved by the Director only after the Director first finds that the requested activity complies with applicable standards, and therefore, that the establishment, maintenance, or operation of the temporary activity would not be detrimental to the public health, safety, or welfare of persons residing or working in the neighborhood of the proposed activity. In the authorizing of a permit for vending, the Director may consider the location of nearby businesses, other high traffic generators, or proximity to other vendors to prevent the proliferation of vendors in an area thus negatively impacting traffic and pedestrian safety.
- I. **Post approval procedures.** The procedures and requirements in Chapter 106.64 (Permit Implementation, Time Limits, and Extensions), and those related to appeals and revocation in Article 7 (Zoning Code Administration), shall apply following the decision on a Temporary Use Permit application.
- J. **Condition of the site following temporary activity.** Each site occupied by a temporary activity shall be cleaned of debris, litter, or other evidence of the temporary activity on completion or removal of the activity, and shall thereafter be used in compliance with the provisions of this Zoning Code. A bond may be required before initiation of the activity to ensure cleanup after the activity is finished.

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- K. **Indemnification.** As a condition of issuance, the applicant agrees to indemnify, hold harmless, and defend the City and its representatives against liability and/or loss arising from activities connected with and/or undertaken in compliance with the Temporary Use Permit. The City is not liable for any business loss, property loss, or other damage that may result from use of the permit, or suspension or revocation of the permit, and no applicant shall maintain any claim or action against the City, its officials, officers, employees, or agents on account of any suspension or revocation.
- L. **Term of permit, renewal.** Each permit shall be valid for the time specified in the permit up to a maximum of one year. The permit may be renewed subject to compliance with all terms and conditions of the permit, the standard established in the Section 106.42.250, and payment of applicable fees.
- M. **Transferability.** The permit is not transferable to any other entity or person and is valid only as to the original applicant.

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TABLE 2-5 Allowed Land Uses and Permit Requirements for Commercial and Industrial Zoning Districts		P Permitted Use, Zoning Clearance required MUP Conditional use, Minor Use Permit required UP Conditional use Permit required S Permit requirement set by Specific Use Regulations — Use not allowed						
LAND USE (1)	PERMIT REQUIRED BY DISTRICT							Specific Use Regulations
	BP	LC	SC	GC	AC	CR	MP	

RESIDENTIAL USES

Emergency shelter	—	—	—	S	—	—	—	106.42.090
Home occupation	P	P	P	P	—	—	—	106.42.100
Live/work unit	MUP	MUP	UP	UP	—	—	—	106.42.110
Mixed use project residential component	—	S	S	S	S	—	—	106.42.130
Multi-unit dwelling	—	P	P	P	—	—	—	106.42.150
Single room occupancy (SRO) facility	—	—	—	UP	—	—	—	
Work/live unit	—	—	UP	UP	—	—	UP	106.42.110

RETAIL TRADE

Accessory retail uses	P	P	P	P	P	P	P	
Alcoholic beverage sales	—	S	S	S	—	S	—	106.42.020
Bar	—	UP	UP	UP	—	UP	—	106.42.020
Brew Pub/Tavern	—	P	P	P	—	—	—	106.42.020
Building/landscape materials sales	—	—	P	P	—	—	—	
Construction and heavy equipment sales and rental	—	—	—	UP	P	—	P	
Convenience store	S	S	S	S	S	—	S	106.42.070
Drive-through retail	—	UP	UP	UP	—	—	—	106.42.080
Fuel dealer (propane for home and farm use, etc.)	—	—	—	P	—	—	—	
General retail	—	P	P	P	P	—	—	
Groceries, specialty foods	—	P	P	P	—	—	—	
Itinerant vendor	S	S	S	S	S	S	S	106.42.106
Mixed use project	—	S	S	S	S	—	—	106.42.130
Night club	—	—	UP	UP	—	—	—	
Office-supporting retail	S	P	P	P	—	—	S	106.26.030.C
Outdoor displays and sales	—	P	P	P	P	—	—	106.42.160
Public auction, flea market	—	—	—	UP	—	—	—	
Restaurant, café, coffee shop	S	P	P	P	P	MUP	S	106.26.030.C
Smoking paraphernalia establishment	S	S	S	S	S	S	S	106.42.230
Wood yard (firewood sales)	—	—	—	MUP	—	—	—	

Key to Zone Symbols

BP	Business and Professional Office	AC	Auto Commercial
LC	Limited Commercial	CR	Commercial Recreation
SC	Shopping Center	MP	Industrial/Office Park
GC	General Commercial		

Notes:

ARTICLE 8

SECTION 106.80.020

Definitions, "I."

~~Itinerant Vending.~~ The following terms and phrases are defined for the purposes of Section 106.42.106) (Itinerant Vending).

1. ~~Itinerant Vending.~~ The conduct or housing of retail sales using a table, stand, cart, vehicle, or other device rather than from a permanent building. An "Itinerant Vendor" may travel from place to place and vend along an approved route and/or within an approved area, or may vend from a single or several locations on a regular basis.
2. ~~Point of Vending.~~ The location or approved route/area at/within which vending occurs.
3. ~~Stationary Vending.~~ Vending from the same location on a regular basis. Vending from any one location for more than two consecutive hours is stationary vending.
4. ~~Vending.~~ Selling, offering for sale, or displaying or dispensing of any goods or merchandise for sale or purchase to the public from any carrying device, box, bag, stand, human-powered device (including but not limited to any pushcart, wagon, bicycle, tricycle, or other wheeled container), portable stand, or any other device used for carrying goods or merchandise. This includes hawking, operating noise making devices, and any other activity or signage to attract attention to the vendor or the goods or merchandise. A vendor may be both stationary and itinerant depending on the vendor's method of operation. Examples of vending activity include hot dog carts/vehicles, flower carts/stands/sales, ice cream carts/vehicles, roadside sales, stationary food carts/vehicles, and similar activities.
5. ~~Vendor.~~ An individual or entity that engages in itinerant vending, including both owners and operators.

Definitions, "V."

Vending. The following terms and phrases are defined for the purposes of Section 106.42.250) (Temporary Uses).

1. **Vending.** Selling, offering for sale, or displaying or dispensing of any goods or merchandise for sale or purchase to the public from any carrying device, box, bag, stand, human-powered device (including but not limited to any pushcart, wagon, bicycle, tricycle, or other wheeled container), portable stand, or any other device used for carrying goods or merchandise. This includes hawking, operating noise-making devices, and any other activity or signage to attract attention to the vendor or the goods or merchandise. Examples of vending activity include hot dog carts/vehicles, flower carts/stands/sales, ice cream carts/vehicles, roadside sales, stationary food carts/vehicles, and similar activities. The sale of agricultural products grown on-site is not considered vending.
2. **Stationary Vending.** Vending from a single location for more than two consecutive hours is considered a day of stationary vending. For the purpose of this definition, a single location shall mean any location within a 1000 feet radius of the original location.
3. **Temporary Vending.** Stationary vending for a period not to exceed 180 days within a twelve month period shall be considered temporary. Stationary vending exceeding the 180 days shall be considered permanent and must comply with the applicable commercial development standards.
4. **Vending on demand.** Food vendors such as ice cream trucks or similar food vendors that stop or park only at the request of a bonafide purchaser for the purpose of making a sale and only so long as it take to make a sale.

Claremont Municipal Code

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8.04.005 Findings.

The City Council adopts the regulations set forth in this chapter based on the following findings:

- A. Regulating the hours and location of mobile vendors benefits the health, safety and welfare of Claremont residents because the operation of these vehicles at inappropriate hours or locations creates traffic hazards, blocks adjacent sidewalks to pedestrians, results in unwanted noise, littering and loitering at that location and/or creates hazards for children. Moreover, the locational requirements set forth in Section [8.04.050\(C\)](#) are necessary for the public safety to ensure adequate sight lines for drivers and pedestrians, space for public transportation vehicles and otherwise provide safe, accessible use of the right-of-way by vehicles and pedestrians.
- B. Regulating the manner and type of mobile vendors benefits the health, safety and welfare of the City because the inappropriate operation and uncontrolled proliferation of these vehicles creates traffic hazards, blocks adjacent sidewalks to pedestrians, results in unwanted noise, littering and loitering at that location and/or creates hazards for children.
- C. Regulating mobile vendors on private property is consistent with the City's interests in the aesthetics of the community, ensuring that the City complies with applicable waste water and storm water regulations and promoting the permanent development of property.
- D. Prohibiting mobile vendors from operating within City parks and recreation facilities is consistent with the City's interest in the aesthetics of the community, fair competition and otherwise ensuring the proper use of City property. (14-07)

8.04.010 Definitions.

"Food establishment" shall have the same meaning as set forth in Section [8.04.141](#) of the Los Angeles County Code, which is adopted as part of Chapter [8.02](#) of this Code.

"Mobile food vendor" shall mean a person or business that operates or assists in the operation of a vending vehicle.

"Vending vehicle" shall mean any self-propelled, motorized device or vehicle by which any person or property may be propelled or moved upon a highway or street or any vehicle, trailer or other device which may be drawn or towed by a self-propelled, motorized vehicle, from which food or food products are sold, offered for sale, displayed, bartered, exchanged or otherwise given. However, vending vehicle shall not include a device moved exclusively by human power. (14-07)

8.04.020 Regulations for food establishments.

- A. Food Preparation and Dispensing. Any person, group, corporation or association, which prepares food for, or dispenses food to members of the public, shall comply with the provisions of the Public Health Licensing Requirements and Health Code of Los Angeles County, adopted by

reference and incorporated as part of Chapter 8.02 of this Code.

B. Enforcement. The City of Claremont, having adopted and incorporated the Public Health Licensing Requirements and Health Code of Los Angeles County as part of Chapter 8.02 of this Code, authorizes the County of Los Angeles to enforce licensing requirements and code provisions requiring licensing and inspections of food establishments and the posting of food establishment inspection grades. (14-07)

8.04.030 Mobile food vendor permit.

A. No mobile food vendor may vend in the City without first obtaining and having in his or her possession a mobile food vendor permit issued by the Community Development Director in accordance with this chapter.

B. To receive a mobile food vendor permit, a mobile food vendor must complete a permit application on the form approved by the City and file it with the City. The applicant must provide the following information:

1. Applicant's full name and address.
2. Proof of applicant's identity.
3. Proof of insurance coverage satisfactory to City.
4. A brief description of the type of food products to be sold. This shall include the nature, character and quality of the product.
5. The location where the applicant plans to vend.
6. If applicant is employed by another to vend, the name and business address of the employer.
7. A description of the vending vehicle, its registration number, its license number, and the streets the applicant intends to use.
8. A copy of the valid Los Angeles County Department of Health permit.
9. A copy of the applicant's business tax certificate.
10. A certification that he or she complies with all local, State and Federal laws regarding food product vending, including this chapter.

C. No application for a new or renewed mobile food vendor permit shall be accepted unless the application is accompanied by a fee in an amount set by City Council resolution. (14-07)

8.04.040 Mobile food vendor permit issuance and denial.

A. Upon receipt of a written application for a mobile food vendor permit, the Community Development Director shall conduct an investigation as he or she deems appropriate to determine whether a mobile food vendor permit should be approved. A permit shall be approved, conditionally approved, or denied within thirty (30) days of the filing of an application. The mobile food vendor permit shall be approved unless one of the following findings is made:

1. The applicant has knowingly made a false, misleading or fraudulent statement of fact to the City in the application process.
2. The application does not contain the information required by this chapter.

3. The applicant has not satisfied the requirements of this chapter.
- B. The City may condition the approval of any mobile food vendor permit to ensure compliance with this chapter and other applicable laws.
- C. Any mobile food vendor permit shall be valid for the term of one year. Upon the expiration of the mobile food vendor permit, an application for renewal shall be filed in a like manner as an application for an original mobile food vendor permit, and such renewal permit shall be approved only when the requirements for the issuance of an original permit are met.
- D. Any mobile food vendor permit may be suspended or revoked by the Community Development Director for failure to comply with the terms and conditions of this chapter. Such suspension or revocation shall be made with written notice to the permit holder, stating the grounds for the revocation and the procedures for appealing the same. The permit holder may appeal this decision by filing a written request for appeal with the City Clerk within fifteen (15) days of the date of the notice. Any revocation or suspension shall be stayed during the pendency of the appeal unless the immediate public health or safety requires otherwise. The hearing on the appeal shall be held within sixty (60) days of the appeal request unless otherwise agreed to by the parties. The City Council may conduct the hearing or designate a hearing officer, consistent with applicable law, to do so. The City Council's or hearing officer's decision shall be final.
- E. A mobile food vendor permit shall not be assignable or transferable. (14-07)

8.04.050 Regulations for mobile food vendors in public right-of-way.

Notwithstanding Section [10.32.190](#), mobile food vendors may operate within the public right-of-way subject to the following time, place, and manner requirements:

- A. The vending vehicle shall comply with all parking and [Vehicle Code](#) provisions which apply to the location at which it is parked.
- B. The vending vehicle shall not obstruct pedestrian or vehicular traffic in any manner.
- C. No mobile food vendor may operate a vending vehicle:
 1. Within twenty (20) feet from the outer edge of any entrance of any business during the hours that such business is open to the public. This prohibition may be waived with the written consent of such business. For purposes hereof, the term "entrance" includes, but is not limited to, doors, vestibules, driveways, outdoor dining area entries, and emergency exits.
 2. Within fifty (50) feet of any street intersection controlled by a traffic light, crosswalk, or stop sign.
 3. Within fifty (50) feet of a bus stop.
 4. Unless permitted in writing by the applicable public school, within three hundred (300) feet of the nearest property line of any property in which a public school building is located, between the hours of 7:00 a.m. and 5:00 p.m. of any school day. For purposes of this section, "public school" shall be defined as a school governed or operated by a unified school district or other similar public entity. Any mobile food vendor having received written permission to operate within three hundred (300) feet of a public school shall provide a copy of such permission upon request to any City official.
- D. The mobile food vendor shall keep the vending area litter free. The mobile food vendor must remove litter caused by its products from any public and private property within a twenty-five (25) foot radius of the vending vehicle's location.

- E. The mobile food vendor shall not discharge any liquid (e.g., water, grease, oil, etc.) onto or into City streets, storm drains, catch basins, or sewer facilities. All discharges shall be contained and properly disposed of by the mobile food vendor.
- F. Vending is prohibited on the exposed street and/or traffic side of the vending vehicle.
- G. A vending vehicle may not stand or park in the public right-of-way between the hours of 12:00 a.m. and 6:00 a.m. in commercial and industrial zones, and between 10:00 p.m. and 6:00 a.m. in residential zones.
- H. The mobile food vendor must have a valid mobile food vendor permit and City business tax certificate. The mobile food vendor shall also maintain insurance, as deemed acceptable in the reasonable discretion of the City, against liability for death or injury to any person as a result of ownership, operation, or use of its vending vehicles.
- I. The mobile food vendor shall comply with Section [8.04.020](#) and be subject to all applicable requirements for food establishments. All required Los Angeles County health permits must be in the possession of the mobile food vendor at all times during which it operates within the City.
- J. Mobile food vendors shall be located within two hundred (200) feet travel distance of a readily available toilet and hand washing facility to ensure that restroom facilities are available to customers whenever the mobile food vendor is stopped to conduct business for more than a one-hour period.
- K. The mobile food vendor shall otherwise comply with all applicable State and local laws. (14-07)

8.04.060 Regulations for mobile food vendors on private or City property.

Mobile food vendors operating on private property or on public property outside of the public right-of-way shall comply with the following requirements:

- A. The written approval of the owner of the location shall be obtained. The vendor shall maintain proof of the owner's approval in the vending vehicle. The person operating the vending vehicle shall present this proof upon the demand of a peace officer or City employee authorized to enforce this chapter.
- B. The mobile food vendor must have a valid mobile food vendor permit and City business tax certificate. The mobile food vendor shall also maintain insurance, as deemed acceptable in the reasonable discretion of the City, against liability for death or injury to any person as a result of ownership, operation, or use of its vending vehicles.
- C. The vending vehicle shall only be stopped, standing or parked on surfaces paved with concrete, asphalt or another impervious surface.
- D. Mobile food vendors shall not use or permit use of parking spaces on the site (e.g., customer queuing, tables, chairs, portable restrooms, signs, and any other ancillary equipment) if doing so will adversely affect the required off-street parking available for the primary use(s) of the site, as determined by the Community Development Director.
- E. The vending vehicle and surrounding property shall be maintained in a safe and clean manner at all times.
- F. The mobile food vendor shall not discharge any liquid (e.g., water, grease, oil, etc.) onto or into City streets, storm drains, catch basins, or sewer facilities. All discharges shall be contained and properly disposed of by the mobile food vendor.
- G. All signs shall comply with Title 18 of this Code.

- H. No tables, chairs or other site furniture shall be permitted.
- I. Temporary shade structures shall be removed whenever the mobile vendor vehicle is not operating.
- J. The property shall be located in an area where vending is permitted under Title 16 of this Code.
- K. Pursuant to Section [11.02.090](#) of this Code, no mobile food vendor shall operate within any City park and recreation facility, except as permitted in that section.
- L. The mobile food vendor must have a valid business license issued by the City.
- M. The mobile food vendor shall comply with Section [8.04.020](#) and be subject to all applicable requirements for food establishments. All required Los Angeles County health permits must be in the possession of the mobile food vendor at all times during which it operates within the City.
- N. The mobile food vendor shall otherwise comply with all applicable State and local laws. (14-07)

8.04.070 Solicitation permit—Exemption.

Mobile food vendors operating in compliance with this chapter shall be exempted from the provisions of Chapter [5.40](#) of this Code. (14-07)

8.04.080 Exemptions.

Notwithstanding anything to the contrary, this chapter shall not apply to the following:

- A. Any publicly owned or operated vending vehicle.
- B. Any mobile food vendor conducted in connection with a private event or party in a residential zone located either on the site of the event or in the public right-of-way with no retail sale to the general public. This exemption does not excuse a vendor from obtaining and maintaining a business tax certificate as required Chapter [4.10](#).
- C. Any mobile food vendor conducted in connection with a special event permitted under Chapter [12.42](#) of this Code. (14-07)

8.04.090 Violations and penalties.

All penalties for violations of this chapter shall be as set forth in Chapter [1.12](#) General Penalty of the Claremont Municipal Code. The penalties provided in Chapter [1.12](#) are cumulative to any other penalty provided by law. (14-07)

View the [mobile version](#).

CHAPTER FIVE: PLANNING, ZONING, USE, AND DEVELOPMENT OF LAND AND IMPROVEMENTS

Subchapter 5.03: Zoning

5.03.010 Title.

This subchapter shall be known as the "Zoning Ordinance" of the Town of Colma.

[History: formerly § 5.301; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.020 Purpose.

There is hereby adopted a zoning or districting plan for the Town of Colma. This plan is adopted to promote and protect the public health, safety, peace, morals, comfort and general welfare. It consists of the establishment of various zones, including therein all the territory within the boundaries of said city, within some of which zones it shall be lawful and within some of which zones it shall be unlawful to construct, reconstruct, alter, enlarge, move, or maintain certain buildings or to use certain lands or buildings, and it further consists of appropriate regulations to be enforced in such zones, all as set forth in this ordinance.

[History: formerly § 5.302; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.030 General Prohibition.

No person may use, design, or intend to be used, any building or land in the city, except for the purposes specified in, and in compliance with, the provisions of this subchapter.

[History: formerly § 5.303; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.040 Zones and Boundaries Thereof.

(a) The following land use zones shall be established in the City:

- G - Memorial Park, Agricultural and Recreational
- R - Residential
- R-S - Neighborhood Residential [Ord. 536, 7/8/98]
- C - Commercial
- P - Public
- E - Executive, Administrative
- T - Transit

(b) The following safety zone shall be established in the City: F.

Such zone shall be in addition to and lay over the land use zones as set forth in subsection (a) above. All real property in the Town of Colma lying within 50 feet of either edge of the Colma Creek, and all other real property determined by the City Engineer to be subject to a one per cent chance of flooding in any given year, shall be in the F zone.

(c) The following transit zone shall be established in the City: T.

Such zone shall be in addition to and lay over the land use zones as set forth in subparagraph (a) above. All real property in the Town of Colma lying within the 60-foot right-of-way owned, or formerly owned, by Southern Pacific Company shall be in the T zone.

(d) The following design review zone shall be established in the City: DR.

Such zone shall be in addition to and lay over the land use zones set forth in subparagraph (a), above. All real property from the junction of Mission Road and El Camino Real on the south to the junction of F Street and El Camino Real on the north, and from Junipero Serra Boulevard on the west to the City limits on the east, plus all property fronting on Mission Road, shall be in the DR zone.

(e) The zones aforesaid and the boundaries of such zones are shown upon a map filed with the City Clerk and designated "General Plan Land Use, Town of Colma, April 2008 Zoning Map". Said map and all notations, references and other information shown thereon shall be and hereby is incorporated by reference in this ordinance as if fully set forth herein.

[History: formerly § 5.310, ORD. 234, 3/14/79; ORD. 290, 8/10/83; ORD. 321, 7/10/85; ORD. 374, 9/14/88; ORD. 409, 3/14/90; ORD. 536, 7/8/1998; ORD. 557, 8/18/1999; ORD. 573, 4/12/00, ORD. 588, 8/15/2001; ORD 609, 12/10/03; ORD. 610, 1/14/04; ORD. 627, 4/13/05; ORD. 638, 12/14/05; ORD. 668, 5/14/08]

5.03.050 Zone Boundaries.

Where uncertainty exists as to the boundaries of any zone shown on said "Zone Map", the following rules shall apply:

(a) Where such boundary is indicated as approximately following a street or alley line, such street or alley line shall be deemed to be such boundary.

(b) Where such boundary is indicated as approximately following a lot line, such lot shall be deemed to be such boundary.

(c) Where uncertainty exists, the City Council shall, by written declaration, determine the location of the zone boundary.

[History: formerly § 5.311; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.060 "G" Zone.

(a) The following uses are generally permitted on land located within the "G" Zone:

(1) A cemetery or memorial park;

- (2) Agriculture, which is primarily open field;
 - (3) A golf course.
- (b) The following uses may be permitted by the City Council on land located in the "G" Zone upon issuance of a use permit in accordance with the procedures hereinafter set forth:
- (1) Any use which now or hereafter may be customarily incident to a cemetery or memorial park use, including flower shops, monument shops, crematoriums, and cemetery corporation yards;
 - (2) Any use which now or hereafter may be customarily incident to agriculture use, including nurseries, agriculture or flower growing utilizing greenhouses or shade structures, firewood yard, or landscape contractors yard;
 - (3) Any use which now or hereafter may be customarily incident to a golf course, including clubhouse, sale of golf balls, golf shoes and clothing or golf clubs and equipment, lunch counter, conduct of "pro shop", practice range, practice green, and driving range.
 - (4) Wireless Communications Facilities, as regulated in Subchapter 5.17.
- [History: formerly § 5.312; ORD. 234, 3/14/79; ORD. 325, 11/13/85; ORD. 480, 5/10/95; ORD. 520, 12/10/97; ORD. 638, 12/14/05; ORD. 728, 10/9/13]

5.03.070 "R" Zone.

- (a) The following uses are permitted on land located within the "R" Zone:
- (1) A single family dwelling;
 - (2) A manufactured home;
 - (3) A "small family day care home", as defined in the Health and Safety Code providing family day care to six or fewer children;
 - (4) Second dwelling units;
 - (5) Supportive housing;
 - (6) Transitional housing; and
 - (7) A Home Office or Cottage Food Operation, provided that a Zoning Clearance has been issued in accordance with sections 5.03.234 or 5.03.235, and remains in effect for the property
- (b) The following uses may be permitted in the "R" Zone upon issuance of a use permit in accordance with the procedures hereinafter set forth:

- (1) A multiple dwelling up to six units, provided that the proposed residential density does not exceed that specified in the Colma General Plan;
 - (2) Residential Planned Development on land identified in the Colma General Plan as suitable for residential uses, provided the proposed residential density does not exceed that specified in the Colma General Plan;
 - (3) A home occupation, as described in section 5.03.237 of this Code; and
 - (4) A "large family day care home," as defined, and pursuant to the procedures and standards set forth, in Section 5.03.085 below.
- (c) Accessory buildings may be permitted in the "R" zone as follows:
- (1) An accessory building less than 120 square feet in projected roof area and less than six feet in height is generally permitted on residential lots in the "R" zone and is not subject to setback requirements provided that such accessory building meets each of the following requirements: (A) the accessory building is not placed between any section of the front wall or foundation of the residence and the front property line, and (B) the aggregate floor area of all such accessory buildings on a single residential parcel does not exceed 120 square feet;
 - (2) An accessory building not meeting the requirements of the preceding paragraph may be administratively permitted by the Zoning Administrator in accordance with the procedures set forth in Section 5.03.520 of this Code provided that the Planner makes the findings for a use permit set forth in section 5.03.410 of this Code and, that the accessory building meets each of the following requirements: (A) each accessory building that exceeds 120 square feet in area or is greater than six feet tall must comply with the setback requirements applicable to buildings in the "R" zone; (B) the aggregate floor area of all accessory buildings on the lot may not exceed 25% of the rear yard; and (C) the accessory building meets each of the following design requirements: (i) the accessory building shall conform to each restriction set forth in section 5.03.250 for the dwelling unit on the parcel; (ii) the design of and materials used for that accessory building shall be consistent with the design of and materials used in the dwelling unit on the lot; and (iii) the accessory building shall be sited to protect the privacy and quiet enjoyment of neighboring properties and shall minimize impacts of noise, light, glare, and traffic on neighboring properties.
- (d) Wireless Communications Facilities, except those permitted pursuant to Section 5.17.010 or Section 5.17.120, are prohibited in the "R" zone.

[History: formerly § 5.313, ORD. 234, 3/14/79; ORD. 346, 3/11/87; ORD. 442, 10/14/92; ORD. 425, 7/10/91; ORD. 600 6/11/03; ORD. 617, 6/16/04; ORD. 638, 12/14/05; ORD. 685, 1/13/10; ORD. 706, 3/14/12; ORD. 724, 6/12/13; ORD. 728, 10/9/13]

[Authorities: Gov't Code §§ 51035, 65850, 65589.5]

5.03.080 "R-S" Zone.

- (a) The following uses are permitted on land located within the "R-S" Zone:
 - (1) Single-family dwelling;
 - (2) A manufactured home;
 - (3) A "small family day care home" as defined in the Health and Safety Code providing family day care to six or fewer children;
 - (4) Community parks and public buildings;
 - (5) Supportive housing;
 - (6) Transitional housing; and
 - (7) A Home Office or Cottage Food Operation, provided that a Zoning Clearance has been issued in accordance with sections 5.03.234 or 5.03.235, and remains in effect for the property.
- (b) The following uses may be permitted in the "R-S" Zone upon issuance of a Conditional Use Permit and provided they comply with standards hereinafter set forth:
 - (1) A home occupation, as described in section 5.03.237 of this Code;
 - (2) A "large family day care home" as defined, and pursuant to the procedures and standards set forth, in Section 5.03.085 below.
- (c) Existing multiple residence buildings, warehouses and other facilities not specifically listed in subparagraphs (a) and (b) above, shall be considered non-conforming uses. If warehouses or buildings housing commercial or light industrial uses are destroyed or damaged in excess of fifty percent (50%) of their market value they may only be replaced with conforming uses. If multiple residential buildings are destroyed or damaged beyond fifty percent (50%) of their market value they may be replaced with an equal number of legal units provided parking and other development standards comply with the standards set forth in this District.
- (d) Legal second units, existing in conjunction with a principal residence on August 19, 1998, shall be considered legal, non-conforming uses. New second units or expansions to existing units are prohibited.
- (e) Accessory buildings may be permitted in the "R" zone as follows:
 - (1) An accessory building less than 120 square feet in projected roof area and less than six feet in height is generally permitted on residential lots in the "R" zone and is not subject to setback requirements provided that such accessory building meets each of the following requirements: (A) the accessory building is not placed between any section of the front wall or foundation of the residence and the front property line, and (B) the

aggregate floor area of all such accessory buildings on a single residential parcel does not exceed 120 square feet;

(2) An accessory building not meeting the requirements of the preceding paragraph may be administratively permitted by the Zoning Administrator in accordance with the procedures set forth in Section 5.03.520 of this Code provided that the Planner makes the findings for a use permit set forth in section 5.03.410 of this Code and , that the accessory building meets each of the following requirements: (A) each accessory building that exceeds 120 square feet in area or is greater than six feet tall must comply with the setback requirements applicable to buildings in the "R" zone; (B) the aggregate floor area of all accessory buildings on the lot may not exceed 25% of the rear yard; and (C) the accessory building meets each of the following design requirements: (i) the accessory building shall conform to each restriction set forth in section 5.03.250 for the dwelling unit on the parcel; (ii) the design of and materials used for that accessory building shall be consistent with the design of and materials used in the dwelling unit on the lot; and (iii) the accessory building shall be sited to protect the privacy and quiet enjoyment of neighboring properties and shall minimize impacts of noise, light, glare, and traffic on neighboring properties.

(f) The following uses are specifically prohibited in the "R-S" Zone:

(1) Wireless Communications Facilities, as regulated in Subchapter 5.17, except those permitted pursuant to Section 5.17.010 or Section 5.17.120.

(2) Churches

(3) Schools

(4) Commercial and Light Industrial uses

[History: formerly § 5.313.1, ORD. 536, 7/8/98, ORD. 617, 6/16/04; ORD. 638, 12/14/05; ORD. 685, 1/13/10; ORD. 706, 3/14/12; ORD. 724, 6/12/13; ORD. 728, 10/9/13]

[Authorities: Gov't Code §§ 51035, 65850, 65589.5]

5.03.085 Large Family Day Care Homes.

(a) *Findings.* In adopting this section, the City Council hereby finds as follows:

(1) This Section establishes standards for permitting large family day care homes within the Town of Colma in compliance with state law, recognizing the limitations on the Town's authority to regulate these facilities.

(2) For purposes of this Section, "state law" shall mean and refer to the California Child Day Care Facilities Act (Health & Safety Code § 1596.70 *et seq.*), and the accompanying California Code of Regulations, and a "large family day care home" shall mean a home licensed by the State Department of Social Services or designee pursuant to state law that provides family child care for up to 12 children, or for up to 14 children including children under the age of 10 who reside at the home or are the children of an

assistant childcare provider, for periods of less than 24 hours a day while the parents or guardians are away.

(3) The standards and regulations imposed by the Town in subsection (c) are necessary to minimize the impacts of this land use on surrounding residents, as follows:

- (i) The “concentration” standards in subsection (c)(3) are implemented to minimize traffic, parking and noise impacts on Colma residential districts which are high density with smaller minimum lot sizes than many other California communities. Residential densities in the region, for suburban neighborhoods with detached single family homes, range from 4.0 units per gross acre (1/4 acre lots) to about 8.7 units per gross acre (5,000 sq. ft. lots). Colma’s small minimum lot size, 33-1/3 x 100 feet, results in a residential density of 13.1 units per gross acre which is already a comparatively high density for a single family neighborhood. Allowing large care family homes in close proximity with each other would result in an extremely high density inconsistent with the surrounding region. A minimum distance of 300 feet between homes, results in roughly one large family day care home per 1.5 to 2 acres.
- (ii) The “traffic control/parking” regulations in subsection (c)(4) are implemented to provide adequate pick-up and drop-off areas in order to: (1) protect the safety of children being picked up and dropped off for care; (2) ensure that vehicles reentering arterial streets do so in a forward manner for the safety of patrons of the large family day care home and other motorists; (3) ensure that street traffic is not unduly interrupted; (4) minimize adverse parking impacts on residential streets that already face limited parking; and (5) prevent blockage of sidewalks and neighboring driveways. Streets in Sterling Park typically measure 30 feet between the face of the curb on opposite sides of the street. Emergency vehicles must be able to gain access to all parts of the area without unnecessary delays. Regulations that allow only single-family detached residences as infill to Sterling Park will prevent overcrowded use of the streets in the area which in turn would allow unrestricted use of the streets by emergency vehicles and will promote public safety. The City Council also finds that there is high demand for available on-street parking spaces on both sides of streets in the Sterling Park neighborhood resulting in a narrowed travel way and an existing, restricted sight distance for motorists. The addition of large care family homes in close proximity to each other would generate additional motor vehicles, adding to the parking congestion problem and intensifying the existing public safety problem.
- (iii) The “noise” regulations in subsection (c)(5) are implemented to protect adjoining residential dwellings from noise impacts commonly associated with this use.
- (iv) Sterling Park is an existing, relatively high density residential neighborhood with minimal public park and open space. Residents must

rely heavily on private yards for outdoor open space. Regulations that allow only single-family detached residences as infill to Sterling Park will preserve the public peace and promote public safety by preventing competition between tenants from adjacent units over available open space on the same parcel.

(b) *Procedure for Issuance of Use Permit/Appeal.* A large family day care home may be permitted in the "R" or "R-S" zone on any lot zoned *for* a single family dwelling, upon issuance of a use permit by the City Planner in accordance with the procedures and requirements set forth below.

(1) The application for such use permit shall be on a form provided by the City Clerk and shall be submitted to the City Planner accompanied by an application processing fee. The use permit application shall be processed as economically as possible and the processing fee shall, in no event, exceed the costs of the application review and permit process. An applicant may make a written request for verification of the application processing fees charged, and the Town shall provide a written breakdown of fees charged within 45 days of such request.

(2) The City Planner shall issue said use permit if the City Planner determines that the large family day care home will comply with the requirements set forth below relating to such homes and with all other applicable state and local laws, rules and regulations, including without limitation, fire regulations.

(3) Not less than ten (10) days prior to the date on which the City Planner will determine whether to issue the use permit, the City Planner shall give written notice of the proposed use by mail or delivery to all property owners within a 300-foot radius of the exterior boundaries of the proposed large family day care home at the addresses shown on the last equalized assessment roll. No hearing on the application shall be held prior to the City Planner's decision unless a hearing is requested by the applicant or other affected person. If a hearing is requested, the City Council shall hold such hearing at its next regularly scheduled City Council meeting, and shall issue said use permit if it determines that the large family day care home will comply with all requirements set forth in Section (b)(2) above.

(4) The applicant or any other affected person may appeal the City Planner's or the City Council's decision to the City Council within ten (10) days of that decision in accordance with the procedures set forth in section 1.02.270 of the Colma Municipal Code. On the appeal, the City Council shall hear the use permit application *de novo* and shall make an independent judgment to grant or deny the application. The appellant shall pay the cost, if any, of the appeal.

(c) *Standards and Requirements for Granting Use Permit.* In order to grant a use permit for a large family day care home, the City Planner or City Council must find that the home will comply with the standards and requirements set forth below:

(1) *License.* The provider of child care shall possess a current and valid Large Family Child Care Home license from the State of California, Department of Social Services. The Town's Use Permit shall not become effective until such time as the State

license is obtained. If said license is suspended or revoked by the State for any reason, the Town's Use Permit for a Large Family Child Care Home shall immediately be suspended or revoked to the same extent.

(2) *Incidental Use.* The facility is the residence of the provider and the use is clearly incidental and secondary to the use of the property for residential purposes.

(3) *Concentration:* No more than one (1) Large Family Day Care Home may be established within a 300 foot radius of another such use.

(4) *Traffic Control/Parking:*

- (i) In addition to the minimum parking requirements for single family residences in the R and RS Zones set forth in Sections 5.03.250 and 5.03.260 respectively, where the large family day care home is located on a parcel having less than 22 feet of legally permitted on-street parking along the frontage of the parcel, or is located within a preferential parking area, the home shall provide: (1) one additional standard parking space, as defined in Section 5.01.080 of this Code, and one additional driveway space; or (2) two additional standard parking spaces, that shall be available during drop-off (6:00 a.m.-9:00 a.m.) and pick-up (4:00 p.m.-8:00 p.m.) hours to ensure that the children are not placed at risk and street traffic is not unduly interrupted. The required driveway parking spaces may be in tandem with the on-site garage spaces, in compliance with Section 5.03.260(b) of this Code.
- (ii) Any home located on an arterial street shall have adequately designed off-street drop-off and pick-up areas, or an adequately designed off-street turn around area to ensure that vehicles reentering the arterial street will be able to do so in a forward manner.
- (iii) In addition to the minimum parking requirements for single family residences in the R and RS Zones set forth in Sections 5.03.250 and 5.03.260 respectively, a large family day care home shall provide one additional parking space for each employee not living at the residence. The residential driveway approach may serve as this additional parking space if the parking space will not conflict with any required child drop-off/pick-up area and does not block the public sidewalk or right-of-way.
- (iv) The large family day care home operation shall not result in cars blocking neighbors' driveways.

(5) *Noise:* In order to protect adjoining residential dwellings from noise impacts, a large family day care home within any residential zoning district may only operate up to 14 hours each day between the hours of 6:00 a.m. and 8:00 p.m. and may only conduct outdoor activities between the hours of 8:00 a.m. and 7:00 p.m.

(6) *Fire and Safety Standards:* A large family day care home shall contain a fire extinguisher and smoke detectors on every floor and shall comply with all applicable

requirements of the Colma Fire Protection District and all applicable regulations of the California State Fire Marshal designed to promote the fire and life safety of the children in these homes, including without limitation, those adopted pursuant to California Health and Safety Code Section 1597.46(e) and those published in Title 24 of the California Code of Regulations.

(7) *Smoking.* Smoking shall be prohibited during hours of operation by any person in all interior areas of a Large Family Day Care Home, and in all exterior areas while children are also present in such exterior area.

(8) *Signs.* On-site signs shall be in compliance with Chapter 4.07, Regulating Signs.

(9) Each home shall be inspected by the Town for compliance with the Uniform Housing Code and any regulations adopted by the State Fire Marshal which are applicable to large family day care homes.

(10) In making a decision on a use permit application, the City Planner or City may consider and specify other reasonable conditions that relate to parking, traffic, noise and spacing and concentrations of large family child care homes.

(d) Use of a single-family dwelling for the purposes of a Large Family Day Care Home shall not constitute a change of occupancy for purposes of State Housing Code, Section 17910, *et seq.*, or for purposes of local building and fire codes.

(e) Large family day care homes shall be considered as single-family residences for the purposes of the State Uniform Building Standards Code and Town of Colma Building and fire codes, except with respect to any additional standards specifically designed to promote the fire and life safety of the children in these homes adopted by the State Fire Marshal pursuant to the Health and Safety Code.

5.03.090 "C" Zone.

(a) The following use is permitted in the "C" zone: an emergency shelter.

(b) Uses Allowed in the "C" Zone upon issuance of an administrative use permit.

(1) The uses allowed in the "C" Zone with the issuance of a user permit pursuant to Section 5.03.090(c) may be permitted upon issuance of an administrative use permit, instead of a use permit, if the proposed use meets all of the following criteria:

- A. Will occupy an existing commercial building or occupy a tenant space within an existing commercial building; and
- B. Is within the same Building Code occupancy classification of the existing building; and
- C. Does not require any building modifications; and
- D. Will not exceed the available on-site parking.

(2) This section shall not apply to the following uses, all of which still require a use permit pursuant to Section 5.03.090 (c):

- A. Uses which convert existing warehouse or light industrial space to office;
- B. Uses which convert existing warehouse or light industrial space to auto repair;
- C. Uses which convert retail space to a restaurant or bar; and
- D. Uses which convert warehouse or light industrial space to a use where hazardous materials use requires review by the San Mateo County Environmental Health Department based on responses to questions on their Hazardous Materials Notification Form.

(c) The following uses may be permitted in the "C" Zone upon issuance of a use permit in accordance with the procedures set forth:

- (1) A commercial establishment;
- (2) A single family dwelling or a multiple dwelling up to six units, provided the proposed residential density does not exceed that specified in the Colma General Plan;
- (3) Residential Planned development on land identified in the Colma General Plan as suitable for residential uses, provided the proposed residential density does not exceed that specified in the Colma General Plan;
- (4) Supportive housing;
- (5) Transitional housing;
- (6) A light industrial establishment;
- (7) Communications structures;
- (8) Commercial center;
- (9) Retail Merchandising Unit; and
- (10) Such other uses which are found by the City Council to be of a similar nature to the above described uses.

[History: formerly § 5.314; ORD. 234, 3/14/79; ORD. 309, 2/13/85; ORD. 425, 7/10/91; Ord. 506, 3/12/97; ORD. 638, 12/14/05; ORD. 720, 5/8/13; ORD. 728, 10/9/13; ORD. 737, 1/14/15; ORD. 758, 2/24/16]

5.03.100 "DR" Combining Zone.

The "DR" Design Review zone may be combined with all base zones to achieve a consistent site, landscape and building design theme in those areas where it is applied.

[History: formerly § 5.315; ORD. 500, 10/9/96; ORD. 638, 12/14/05]

5.03.110 "P" Zone.

(a) The following uses are permitted in the "P" Zone:

- (1) Public buildings and parks, and any uses incident thereto; and
- (2) Municipal supported senior housing.

(b) Wireless Communications Facilities, as regulated in Subchapter 5.17, may be permitted in the "P" Zone upon issuance of a use permit in accordance with the procedures herein set forth.

[History: formerly § 5.316; ORD. 234, 3/14/79; ORD. 459, 10/13/93; ORD. 638, 12/14/05; ORD. 728, 10/9/13]

5.03.120 "E" Zone.

(a) The following uses are generally permitted on land located within the "E" Zone:

- (1) A cemetery or memorial park;
- (2) Floriculture or agriculture.

(b) The following uses may be permitted by the City Council on land located in the "E" Zone upon issuance of a use permit in accordance with the procedures hereinafter set forth:

- (1) Nurseries;
- (2) Flower Shops;
- (3) Monument Shops;
- (4) Medical Service Offices where medical, dental or veterinarian consultation, treatment and/or advice is dispensed on an outpatient basis;
- (5) Professional Business Offices where professional or technical business services are offered and/or where the administrative management function of a business is performed and where no external signing is required;
- (6) Restaurants; provided that banquet facilities are included capable of accommodating 50 or more persons separated from the principal dining facilities.
- (7) Such other uses as the Council finds are of a similar nature to the specified uses.

(c) Wireless Communications Facilities, as regulated in Subchapter 5.17, except those permitted pursuant to Section 5.17.010 or Section 5.17.120, are specifically prohibited in the "E" Zone.

[History: formerly § 5.317; ORD. 234, 3/14/79; ORD. 321, 7/10/85; ORD. 372, 7/13/88; ORD. 638, 12/14/05; ORD. 728, 10/9/13]

5.03.130 "PD" Zone.

(a) A "PD" zone may be established to allow flexibility of design which is in accordance with the objectives and spirit of the General Plan.

(b) The following uses are permitted within the "PD" Zone upon issuance of a use permit in accordance with the procedures hereinafter set forth:

- (1) Single family residential developments;
- (2) Multiple housing developments;
- (3) Neighborhood and community commercial centers;
- (4) Professional and administrative offices; or
- (5) A combination of such uses.

(c) Wireless Communications Facilities, as regulated in Subchapter 5.17, except those permitted pursuant to Section 5.17.010 or Section 5.17.120, are specifically prohibited in the "PD" Zone.

[History: formerly § 5.319; ORD. 234, 3/14/79; ORD. 264, 9/17/81; ORD. 638, 12/14/05; ORD. 728, 10/9/13]

5.03.140 Establishment of PD Districts.

PD Districts may be established in any R, E, or C Zone upon application of a property owner or owners, or upon the initiative of the City Council.

[History: formerly § 5.320, ORD. 264, 9/17/81; ORD. 638, 12/14/05; ORD. 721, 5/8/13; ORD. 723, 6/12/13]

5.03.150 Conceptual Development Plan Required.

(a) An application for the establishment of a PD District shall be accompanied by a Conceptual Development Plan which, if approved by the City Council, shall become a part of the Zoning Map of the Town of Colma.

(b) Said Conceptual Development Plan shall show the following information, presented in a schematic form and at a scale satisfactory to the City Planner, with a reduced reproducible print

of the proposed drawing suitable for publication purposes:

- (1) Proposed land uses;
- (2) Location of buildings, structures and building groups;
- (3) A tabulation of proposed dwelling unit density in residential areas;
- (4) A tabulation of floor area ratios and the maximum heights of proposed buildings;
- (5) Proposed circulation systems, including preliminary street cross sections;
- (6) Proposed parks, playgrounds, school sites and other open spaces;
- (7) Location and type of existing and proposed landscaping;
- (8) An economic feasibility analysis of proposed commercial uses;
- (9) Delineation of the major units within the development to be constructed in progression;
- (10) Relation to future land use in surrounding area as proposed in the General Plan;
- (11) Proposed off-street parking;
- (12) Proposed storm drainage facilities.

(c) The City Council may require such other information which, combined with the information submitted, shall be for the purpose of ascertaining substantial conformity with the adopted General Plan. The City Council shall make the following findings prior to approval of the Conceptual Development Plan:

- (1) That the proposed uses are, in substantial part, generally or conditionally permitted under the zoning classification for the proposed district in existence at the time of the application;
- (2) That the uses proposed will not be detrimental to present and potential surrounding uses, but will have a beneficial effect which could not be achieved under other zoning districts;
- (3) That the streets and thoroughfares proposed are suitable and adequate to carry anticipated traffic and the density will not generate traffic in such amounts as to overload the street network outside the PD District.
- (4) That any proposed development can be economically justified at the locations proposed;
- (5) That the impact created by the development can be absorbed and serviced by the City (police and fire service, water supply, sewage disposal, etc.).

(d) The City Planner may require the submittal of a topographic model of the proposed district to an accurate scale. Both horizontal and vertical scales shall be the same. The scale and detail of the model shall be sufficient to accurately illustrate the appearance of the total final development. The City Planner shall approve the scale of the model in writing prior to its construction. The following proposed items shall be included on the model:

- (1) Final topography of the district after grading;
- (2) Street system;
- (3) Location and bulk of buildings and structures;
- (4) Lot design;
- (5) Parks, playgrounds, school sites and other open spaces;
- (6) Parking and loading areas;
- (7) Location of existing and proposed major landscaping.

(e) An application for establishment of a PD District shall be accompanied by a fee, which shall be established from time to time by the City Council of the Town of Colma by resolution, for each proposed dwelling unit and each proposed commercial establishment shown in the Conceptual Development Plan. Said fee shall be in lieu of the fees prescribed in this Code for an amendment to the zoning map, for a variance, and for a use permit.

[History: formerly § 5.321, ORD. 264, 9/17/81; ORD. 524 1/14/1998; ORD. 638, 12/14/05]

5.03.160 Conditional Uses.

A Use Permit shall be required for any and all uses in a PD District. A Detailed Development Plan, as described in 5.03.170, shall be submitted as part of the application for a Use Permit. The Council shall not grant a Use Permit for any use or uses in a PD District unless it finds that:

- (a) Each of the standards set forth in section 5.03.410 have been met;
- (b) The use or uses as shown on the Detailed Development Plan are the same as the use or uses shown on the approved Conceptual Development Plan.

[History: formerly § 5.322; ORD. 264, 9/17/81; ORD. 638, 12/14/05]

5.03.170 Detailed Development Plan Required.

(a) An application for a Use Permit in a PD District shall include and be accompanied by a Detailed Development Plan which, if approved by the City Council, shall become a part of the Use Permit. The Detailed Development Plan shall contain certifications that a Design Professional or group of Design Professionals have participated in its preparation. Design Professional means a civil engineer, landscape architect, architect, registered building designer, or city planner who is a member of the American Institute of Certified Planners. Compliance with the requirements of this section shall not be construed as relieving the applicant from

compliance with the Subdivision Ordinance or other applicable ordinances of the Town of Colma.

(b) The Detailed Development Plan shall include:

- (1) A map showing any street system and lot design proposed within the District, and any areas proposed to be dedicated or reserved for parks, parkways, playgrounds, school sites, public buildings, and other such uses;
- (2) A map showing the existing topography and the proposed finished grading of the District at one-foot contour intervals on areas of a cross slope of less than 5 per cent; at two-foot contour intervals on areas of a 5 to 10 per cent cross slope; at five-foot contour intervals on areas exceed 10 per cent cross slope. (For the purpose of this section, the cross slope of an area is defined to be the ratio expressed as a percentage of the vertical difference in elevation to the horizontal distance between any two points, with the line connecting the two points being essentially perpendicular to the contours between the two points. The City Council shall have the authority to determine the cross slope of an area and shall also have the authority to designate different portions of the District as having different cross slopes.);
- (3) A plot plan for each building site or sites in the proposed PD District, the location of all proposed buildings, with a statement of the maximum and minimum distances between buildings and the property or building site lines;
- (4) A detailed tabulation of the resultant densities of persons, dwelling units, floor area ratios and height or structures;
- (5) Off-street parking and loading plan;
- (6) A circulation diagram indicating the proposed movement of vehicles, goods and pedestrians within the PD District, and to and from adjacent public thoroughfares, and any special engineering features and traffic regulation devices needed to facilitate or insure the safety of the circulation pattern;
- (7) Landscaping and tree planting plan showing the approximate location and type of plant materials to be installed;
- (8) Detailed engineering site plans, including proposed finished grades and all public improvements;
- (9) Detailed engineering plans for the provisions of public utilities for the site, including provisions for off-site connections and facilities necessary to serve the site;
- (10) Elevations and perspective drawings of all proposed structures. (Such drawings need not be the result of the final architectural decisions and need not be in detail. The purpose of such drawings is to indicate within stated limits the height of the proposed buildings and the general appearance of the proposed structures, to the end that the entire development will have architectural unity and be in harmony with surrounding developments);

- (11) A written statement describing the disposition of recreation and open space areas, including proposals for ownership, development and maintenance of such spaces;
- (12) Detailed engineering plans for the provisions of storm drainage facilities.

[History: formerly § 5.323; ORD. 264, 9/17/81; ORD. 638, 12/14/05]

5.03.180 Design Standards.

The following design standards shall be established as shown on the Detailed Development Plan for the particular PD District as approved by the City Council. Said design standards shall become a part of the Use Permit:

- (a) Minimum building site;
- (b) Minimum lot dimensions;
- (c) Maximum building site coverage by buildings and structures;
- (d) Minimum yards;
- (e) Maximum building or structure heights;
- (f) Maximum height of fences and walls;
- (g) Signs;
- (h) Off-street parking.

[History: formerly § 5.324; ORD. 264, 09/17/81; ORD. 638, 12/14/05]

5.03.190 Open Space and Density.

Open space and density shall be as shown on the Detailed Development Plan for the particular PD District as approved by the City Council.

[History: formerly § 5.325; ORD. 264, 9/17/81; ORD. 638, 12/14/05]

5.03.200 Amendment of Development Plan.

- (a) Changes in the Conceptual Development Plan shall be considered the same as changes in the Zoning Map and shall be made in accordance with the procedures set forth in section 5.03.480 of this Code.
- (b) Changes in the Detailed Development Plan shall be considered the same as changes to the Use Permit and shall be made in accordance with the procedures set forth in section 5.03.400 of this Code.

[History: formerly § 5.326; ORD. 264, 9/17/81; ORD. 638, 12/14/05]

5.03.210 Development Schedule.

An application for a Use Permit in a PD District shall be accompanied by a development schedule indicating to the best of the applicant's knowledge the approximate date on which construction of all facets of the entire project can be expected to begin, the anticipated rate of development, and completion date. The development schedule, if approved by the City Council, shall become a part of the Detailed Development Plan and shall be adhered to by the owner of the property in the PD District, and his successors in interest.

[History: formerly § 5.327; ORD. 264, 9/17/81; ORD. 638, 12/14/05]

5.03.220 Revocation of Use Permit.

If, in the opinion of the City Council, the owner or owners of property in a PD District are failing or have failed to meet an approved development schedule, the City Council may initiate proceedings under section 5.03.430 of this Code to revoke the applicant's Use Permit until such time as the applicant conforms to the conditions thereof. For good cause shown by the property owner, in writing, prior to the expiration of the original development schedule, the City Council may extend the limits imposed by the development schedule in accordance with section 5.03.420 of this ordinance.

[History: formerly § 5.328; ORD. 264, 9/17/81; ORD. 638, 12/14/05]

5.03.230 Minor, Short-term, and Temporary Uses.

(a) The Zoning Administrator may grant a Minor Use Permit in accordance with the procedures set forth in the section of this subchapter entitled, "Administrative Permits," upon finding that:

- (1) The proposed activity is exempt from CEQA review;
- (2) The proposed use or activity will not pose any significant land use consequences;
- (3) The proposed use or activity has direct access from a major or secondary thoroughfare;
- (4) Provision has been made to minimize noise and dust from the activity;
- (5) The property and principal building thereon is not in violation of any applicable zoning or building codes;
- (6) The granting of the permit will not be detrimental to the public health, safety or public welfare, or materially injurious to properties or improvements in the vicinity;
- (7) Existing property uses, large or small, will not be detrimentally affected by the proposed use;
- (8) The granting of the permit will not constitute a grant of special privilege inconsistent with the limitations imposed by this subchapter on the existing use of properties, large or small, within the Town of Colma; and

(9) The proposed use will not constitute a nuisance as to neighboring persons or properties.

(b) The Zoning Administrator may impose such conditions on the issuance of the Administrative Use Permit as may be reasonably necessary to implement the purposes and intent of the Town's General Plan and Zoning Ordinance, including a condition that the permit holder post a bond or other security to guarantee compliance with this ordinance and the permit.

[History: formerly § 5.329, ORD. 563, 10/18/99; ORD. 638, 12/14/05; ORD. 713, 10/10/12]

5.03.232 Home Office Use – Purpose and Recitals.

(a) Prior to the adoption of sections 5.03.232, *et seq.*, relating to Home Office uses, the City Council could allow the incidental use of a residence for a dwelling unit by a resident of the premises only by granting a Conditional Use Permit. The process of obtaining a use permit for a home office use is a time-consuming, costly process. Yet, in most cases, the City Council found that the proposed home office use was compatible with the use of surrounding properties and consistent with the residential nature of the area. In these cases, the City Council would approve the application for a home office permit, usually with a substantially similar set of conditions.

(b) The City Council desires to streamline the process for allowing the incidental use of a residence for a dwelling unit consisting solely of the use of office furniture and equipment therein by a resident of the premises while retaining the ability to deny applications by certain business activities or for certain uses that may be injurious and inimical to the public health, safety and welfare of the residents of the City, or will contribute substantially and increasingly to the deterioration of neighborhoods.

(c) Thus, the purposes of this sub-chapter are to:

(1) Allow a resident to use a dwelling unit for a home office use, as defined herein, upon obtaining a Zoning Clearance issued by the Zoning Administrator, instead of obtaining a use permit; and

(2) Require that a conditional use permit be obtained for certain business activities or for certain uses as a means to prevent uses that may be injurious and inimical to the public health, safety and welfare of the residents of the City, or will contribute substantially and increasingly to the deterioration of neighborhoods.

(d) Prohibition of a non-conforming activity or use is in the best interest of the health, safety and welfare of the residents of the Town because maximum use and enjoyment of properties closely proximate to one another depends upon limitations on commercial and other uses within residential areas. The beneficial effects of maintaining a minimum standard of residential activities include, but are not limited to, appreciation of property values, physical improvement of residential and commercial areas, attraction of investors of capital to residential and commercial zones, increase in commercial trade and increase in the tax base of the City.

(e) This subchapter is consistent with the Town of Colma General Plan, which provides in section 5.02.121, that, "Colma's plan allows for a mix of residential types and unit sizes to occur. Land designated for residential purposes can be used for single family homes and small day care facilities as allowed uses. Home occupations and large child care facilities may be allowed subject to a Use Permit."

[History: New, ORD. 706, 3/14/12; ORD. 713, 10/10/12]

5.03.233 Home Office Use – Scope; Prohibition.

(a) This subchapter applies to all dwelling units in the City regardless of each dwelling unit's respective zoning designation.

(b) No person may use any part of a dwelling unit as an office for business purposes except:

(1) after the Zoning Administrator has issued a Zoning Clearance for a Home Office Use for the property, and only so long as the property is being used in compliance with the provisions of the Colma Zoning Code; or

(2) after the City Council has granted a Conditional Use Permit for a Home Occupation Use for the property, and only so long as the property is being used in compliance with the provisions of the Colma Zoning Code.

[History: New, ORD. 706, 3/14/12; ORD. 713, 10/10/12]

5.03.234 Home Office Use – Zoning Clearance; Prohibited Activities.

(a) The Zoning Administrator shall issue a Zoning Clearance for a Home Office Use upon making a finding, based on substantial evidence, that:

(1) the building is a legal dwelling unit in a location zoned for residential use;

(2) a resident of the dwelling unit will use the home office either as an office or a place of instruction;

(3) the Home Office Use will not include any use or activity that is prohibited by subsection (b) of this section;

(4) the Home Office will conform to the building requirements and space limitations set forth in subsection (c) of this section; and

(5) the Home Office Use will not include any use or activity that is not incidental to or incompatible with residential activities.

(b) The following uses or activities are prohibited in, on or about a dwelling unit for which a Zoning Clearance has been issued for a Home Office Use:

(1) *Changes to Residential Character.* A home office use that interferes with, frustrates, or obstructs the primary use of the property as a residence or which changes

the color, material, construction or lighting of the premises to attract business is prohibited.

(2) *Parking or storing commercial vehicles and attachments.* A vehicle used primarily in connection with the Home Office use shall not be parked, stopped or stored on the subject property or on any public street in the "R" or "R-S" zone in the Town. Equipment attached to a vehicle used primarily in connection with the Home Office Use shall not be parked, stopped or stored on the subject property or on any public street in the "R" or "R-S" zone in the Town.

(3) *Direct Sales Prohibition.* Use of a home office or dwelling unit for the direct sales of goods, merchandise, or services is prohibited except by mail, telephone or other mode of electronic communication and where no merchandise is physically delivered to, sent from, or stored at the premises.

(4) *Sales of Illegal or Regulated Items and Services.* Use of a home office or dwelling unit for the illegal sale, either direct or indirect, is prohibited. Examples include but are not limited to: sale of firearms [as defined by Penal Code Section 12001(b)]; sale of hazardous materials, fireworks or explosives; sale of alcoholic beverages made on the premises or elsewhere; sale of prescription medications or narcotics; sale of illegally imported items; and appointments for massage or escort services.

(5) *Environmental Disturbances.* Use of a home office or dwelling unit to emit, release, cause or create any of the following, or permitting the use of a home office or dwelling unit to emit, release, cause or create any of the following is prohibited: objectionable noise [in excess of 45 decibels, "A" weighted day-night level or dBA(LDN)], electrical or magnetic interference, vibration, release of particulate matter, odor, heat, humidity, glare, refuse, radiation, interference with the transmission of communications, interference with radio or television reception, or other objectionable emissions, effects or hazards, which increase these effects above the local ambient level or create a potential danger to the community.

(6) *Equipment and Furniture.*

- (i) Where the dwelling is used an office, only office equipment, such as facsimile machines, table-top copy machines, phones, personal computers, laptops, and electronic tablets, and office furniture are permitted;
- (ii) Where the dwelling is used for music lessons, only musical instruments and office furniture are permitted;
- (iii) Machinery and equipment not normally found in a residence are not permitted in a home office.

(7) *Manufacturing and Fabrication Equipment.* The manufacture or fabrication of goods is prohibited.

(8) *Place of Instruction Limitations.* Use of a home office as a place of instruction is limited as follows:

- (i) There shall not be more than two students at a time and not more than six students per day at the dwelling unit;
- (ii) All lessons shall be by appointment only, and recitals are not permitted; and
- (iii) lessons shall be in a subject taught at an accredited grammar or high school or in playing a musical instrument, such as the piano or guitar.

(9) *Nonresident Employees.* Use of a home office or dwelling unit by an employee not residing on site to conduct business is prohibited, except that this prohibition does not apply to a domestic servant, such as a maid, gardener, or babysitter, who has been hired to assist in maintaining the household or caring for a resident.

(10) *Signage.* No person may install or permit a sign for a home office use that is not in conformance with the regulations for the district in which the business is located.

(11) *No Business Guests.* The Permittee shall not receive any clients, customers vendors, subcontractors or other persons intending to transact business at the Subject Property. Permittee shall not allow any employees or independent contractors working for Permittee in connection with the Home Office Use to work or congregate at or around the Subject Property.

(12) *On-Site Client or Business Associate Meeting.* Use of a home office or dwelling unit for an on-site client visit or meeting is prohibited. All meetings between or among clients, business associate or employees shall be conducted off-site from the dwelling unit.

(13) *Hazardous Material Storage or Use.* Hazardous chemicals or substances not normally found at a residence, such as cleaning supplies, laundry supplies or garden chemicals in quantities appropriate for single dwelling use, are prohibited.

(c) *Building and Structural Requirements.*

(1) *Enclosure.* All activities related to the home office use must be conducted within the enclosed, livable area of the premises.

(2) *Area.* The maximum area that may be used for a home office shall not exceed 200 square feet.

(3) *Structure.* A dwelling unit may not have an entrance to a space devoted to a home office use that is not from within the building, or with internal or external alterations or construction features not customary in dwellings.

(4) *Garage.* The use of the garage or carport of a dwelling unit to store merchandise or equipment or to conduct any business activity is prohibited.

[History: New, ORD. 706, 3/14/12; ORD. 713, 10/10/12]

5.03.235 Home Office Use – Zoning Clearance Process.

(a) The Zoning Administrator shall issue a Zoning Clearance for a Cottage Food Operation Use upon making a finding, based on substantial evidence, that:

- (1) the building is a legal dwelling unit in a location zone for residential use;
- (2) a resident of the dwelling unit will be the Cottage Food Operator;
- (3) the Cottage Food Operation Use has met the registration requirements for a "Class A" operation or the permitting requirements for a "Class B" operation from San Mateo County Environmental Health Department and complies with the California Health and Safety Code by providing the appropriate documentation from the San Mateo County Environmental Health Department;
- (4) the Cottage Food Operation Use will not include any use or activity that is prohibited by subsection (c) of this section;
- (5) the Cottage Food Operation will use only the existing, legally permitted, kitchen in the unit for production; and
- (6) the Cottage Food Operation Use will not include any use or activity that is not incidental to or incompatible with residential activities.

(b) The Zoning Clearance shall be conditioned on:

- (1) The Cottage Food Operator maintaining his or her "Class A" Cottage Food Operations registration or "Class B" Cottage Food Operations permit in good standing;
- (2) The Cottage Food Operation being in full and complete compliance with each of the requirements in Health and Safety Code section 114365; and
- (3) The Cottage Food Operations be in full and complete compliance with each of the requirements in this section.

(c) The following uses are restricted or prohibited in, on or about a dwelling unit for which a Zoning Clearance has been issued for a Cottage Food Operation Use:

- (1) *Direct Sales.* To minimize the traffic and parking impacts to Colma's residential neighborhoods, which have narrow lots normally only 33.33' wide and limited street parking, not more than two customers are allowed on the site at any given time. Direct sales may only occur between the hours of 8:00 am and 6:00 pm, Monday through Friday, and between the hours of 9:00 am and 5:00 pm, Saturday and Sunday.
- (2) *Gross Annual Sales.* No Cottage Food Operation may exceed the following in gross annual sales: \$35,000 or less in gross sales in 2013; \$45,000 or less in gross sales in 2014; and \$50,000 or less in gross sales in 2015.

- (3) *Employment.* No Operation may have more than one full-time equivalent cottage food employee, not including an immediate family member or household member of the cottage food operator. Within three months of registering with the County, the cottage food operator shall supply the City with proof that all persons who prepare or package cottage food products at the permitted CFO have completed a food processor course instructed by the California Department of Public Health.
- (4) *Concentration of Operations.* No Cottage Food Operation shall be located closer than five hundred (500) feet to any other Cottage Food Operation due to the potential to significantly impact parking in Colma's residential neighborhoods.
- (5) *Signage.* No Cottage Food Operation shall be allowed signage.
- (6) *Delivery Vehicles.* Only the operator's vehicle normally used for domestic purposes shall be used for deliveries. The delivery vehicle shall not be heavier than 10,000 pounds in gross weight. The delivery vehicle shall only be loaded or unloaded between 7:00 a.m. and 7:00 p.m. Monday through Friday.
- (7) *No On-site Consumption.* No food items produced on-site and sold to customers shall be consumed on the property where the sale was made, or on the sidewalk or street adjacent to the property.
- (8) *Enclosure.* All activities related to the Cottage Food Operation, including sales, use must be conducted within the enclosed, livable area of the premises.
- (9) *Garage.* The use of the garage or carport of a dwelling unit to store merchandise or equipment or to conduct any business activity is prohibited.
- (10) *Traffic.* The Cottage Food Operator shall not conduct or permit operations in a manner that would generate traffic in greater volumes than would normally be expected in a residential neighborhood or increase parking demands on the street on which the residential unit is located.
- (d) The issuance of a Zoning Clearance shall be conditioned on the applicant obtaining a Town Business Registration within ten days and maintaining the registration in effect at all times.
- (e) The Zoning Administrator may, after a hearing, revoke a Zoning Clearance for a Home Office for failure to comply with any of the provisions in this ordinance. Written notice of the revocation proceeding shall be posted on the three (3) official bulletin boards of the Town of Colma and mailed to the owner of the affected property at the address for which the Zoning Clearance was issued and, if different, at the address shown on the last tax roll of San Mateo County, at least ten (10) days before the hearing. In lieu of revocation, the Zoning Administrator may attach conditions to the Zoning Clearance.
- (f) A decision by the Zoning Administrator to deny an application for a Zoning Clearance for Home Office Use or to revoke a Zoning Clearance for a Home Office Use shall be in writing, explaining the reasons therefore. The applicant may appeal the decision to the City Council in accordance with the procedures set forth in section 1.02.270 of this Code.

[History: New, ORD. 706, 3/14/12; ORD. 713, 10/10/12; ORD. 724, 6/12/13]

[Authorities: Gov't Code §§ 51035, 65850; Health and Safety Code §§ 114365, 114365.2]

5.03.236 Home Occupation Use – Conditional Use Permit Required.

(a) Any occupant within the Town of Colma desiring to use their dwelling unit for a Home Office use or Cottage Food Operation use shall make an application to the Planning Department for a Zoning Clearance and pay the applicable processing fee. The application shall describe the business for which the home will serve as an office and the activities to be conducted at the dwelling unit. The occupant will certify in writing that the dwelling unit will not be carrying out any of the activities under Prohibited Activities for Home Offices or Cottage Food Operations enumerated above.

(b) The issuance of a Zoning Clearance shall be conditioned on the applicant obtaining a Town Business Registration within ten days and maintaining the registration in effect at all times. At the time of submission of annual Business Registration renewals, the Cottage Food Operator shall submit a copy of a valid San Mateo County Environmental County Health Department permit demonstrating permission to operate a cottage food operation. Any lapse in either Business Registration renewals or a County permit will require a new application for a Zoning Clearance once the use resumes.

(c) The Zoning Administrator may summarily suspend a Zoning Clearance for a Cottage Food Operation if the operation becomes an immediate threat to the public health or safety, or if the cottage food operator's "Class A" registration or "Class B" permit is suspended or invalid. This suspension shall remain in effect until the condition causing the suspension has been remedied. The Cottage Food Operator may, within seven days of receipt of the notice of suspension, submit a written request to the City Clerk for an informal conference with the Zoning Administrator to provide the Operator with an opportunity to present an oral request to overturn the notice of suspension. The informal conference shall be non-evidentiary, and witnesses are generally not permitted. However, the Operator may convey all information supporting his or her case without regard for the rules of evidence.

(d) The Zoning Administrator may, after a hearing, revoke a Zoning Clearance for failure to comply with any of the provisions in this ordinance. Written notice of the revocation proceeding shall be posted on the three (3) official bulletin boards of the Town of Colma and mailed to the owner of the affected property at the address for which the Zoning Clearance was issued and, if different, at the address shown on the last tax roll of San Mateo County, at least ten (10) days before the hearing. In lieu of revocation, the Zoning Administrator may attach conditions to the Zoning Clearance.

(e) A decision by the Zoning Administrator to deny an application for a Zoning Clearance, to uphold a suspension of a Zoning Clearance, or to revoke a Zoning Clearance for shall be in writing, explaining the reasons therefore. The applicant may appeal the decision to the City Council in accordance with the procedures set forth in section 1.02.270 of this Code.

[History: New, ORD. 706, 3/14/12; ORD. 713, 10/10/12; ORD. 724, 6/12/13]

[Authorities: Gov't Code §§ 51035, 65850]

5.03.237 Home Occupation Use or Cottage Food Operation – Conditional Use Permit Required.

A Conditional Use Permit shall be required to use any part of a dwelling unit as an office for business purposes or a Cottage Food Operation if any of the findings contained in sections 5.03.234 and 5.03.235, respectively, cannot be made, or if any proposed use or activity is prohibited by these sections. An application for a Home Occupation Use Permit or Cottage Food Operation shall be made as described in Section 5.03.400 of the Colma Municipal Code. A Use Permit may be granted by the City Council only if the findings outlined in Section 5.03.410 can be made.

[History: New, ORD. 706, 3/14/12; ORD. 713, 10/10/12; ORD. 724, 6/12/13]

[Authorities: Gov't Code §§ 51035, 65850]

5.03.240 Restrictions Applicable to "G" Zone.

(a) No commercial or business use of any kind shall be conducted in the "G" Zone, except such uses which are normally considered incidental to or accessory to a cemetery or memorial park, agriculture, or a golf course.

(b) As to any golf course use, the following restrictions shall apply:

(1) Enclosed sanitary facilities shall be provided, with not less than three toilets for men and three toilets for women at each golf course;

(2) Paved parking area shall be provided for 200 automobiles or more, which area shall be located within 100 feet of the clubhouse. A paved two-lane access road is to connect the parking area and public street or road;

(3) No more than one sign advertising a golf course may be maintained or erected.

(c) No building, other than a building used for cemetery purposes, shall exceed a height of thirty-six (36) feet in the "G" District.

(d) Buffering Regulations. A crematorium shall be located such that the retort vents are no closer than 650 feet to the nearest residence and shall be sited, using topography and landscaping, so that the retort vents and delivery entrance cannot be seen from any public right-of-way. If the building can be seen from any public right-of-way, crematoriums shall be incorporated into the design of buildings such as chapels and mausoleums so that the cremation aspect is not apparent. Any crematorium existing prior to the effective date of this ordinance may be maintained and its equipment upgraded provided no retorts are added and the proposed work does not result in greater visibility, from any public right-of-way, of the existing retort vent(s) and delivery entrance.

[History: formerly § 5.330, ORD. 234, 3/14/79; ORD. 5/10/95; ORD. 325, 11/13/85; ORD. 520, 12/10/97; ORD. 638, 12/14/05; ORD. 728, 10/9/13]

5.03.250 Restrictions Applicable to "R" Zone.

(a) All land within the "R" Zone, except as provided in subparagraph (5) below, shall be subject to the following area requirements:

(1) The front yard shall have a depth of not less than fifteen (15) feet from property line to front line of the building;

(2) The side yard shall be not less than 10 per cent of the width of the lot or 10 feet, whichever is the lesser;

(3) The rear yard shall be not less than 25 per cent of the total area of the lot, but such rear yard need not exceed 25 feet; save and except any "R" Zone located in that portion of Colma bounded by F Street, Hillside Boulevard, El Camino Real, and the northern boundary of the Town of Colma, in which area the rear yard shall have a depth of not less than 15 feet from property line to rear line of the building with respect to the first story of the building, and a depth of not less than 25 feet from property line to the rear line of any portion of the building above the first story. The one-story portion of a building which extends less than 25 feet from the rear property line shall have a pitched roof, and the space above the roof shall not be used for a roof deck, balcony or other similar purpose.

(4) Every lot shall have a minimum average width of 33-1/3 feet and a depth of not less than 100 feet.

(5) Notwithstanding the setback requirements of subparagraphs (1), (2), and (3) above, the distance between the vehicle entry of any covered parking structure to the property line shall be not less than 19 feet.

(6) Notwithstanding the area requirements of subparagraphs (1), (2), (3) and (4) above, the City Council may waive one or more of the area requirements upon finding all of the following:

(i) That there be two or more dwellings constructed prior to January 1, 1990 on a single parcel without common walls;

(ii) That it would be beneficial to the neighborhood to have each dwelling on a separate parcel;

(iii) That the parcel cannot be reasonably divided and still meet all of the foregoing area requirements; and

(iv) That the waiver will not tend to increase the density of use.

(b) The minimum number of off-street parking spaces as defined in section 5.01.080 shall be as hereinafter set forth:

(1) For all units constructed after March 1, 1988 off-street parking spaces shall be as set forth in the following table:

Residence Type	Spaces Required		Total
	Covered	Uncovered	
Single Family Dwelling:			
Up to 4 Bedrooms	2		2
Over 4 Bedrooms: add .5 covered for each additional bedroom			
Multiple Units:			
Studio	1	.5	1.5
1 Bedroom	1	.5	1.5
2-4 Bedrooms	1	1	2
Over 4 Bedrooms add .5 covered or uncovered For each additional bedroom			

(2) Additions and Remodeling of Residential Structures. Residential structures existing prior to March 1, 1988, or for which a use permit was issued prior to March 1, 1988, complying with previous law which required only 1 covered parking space for a single-family dwelling or for a multiple dwelling unit having 0 or 1 bedrooms, and 1.5 covered parking spaces for each multiple dwelling unit having 2 or more bedrooms, shall not be required to provide additional parking in compliance with the standards of Section (1) above because of repair, restoration, additions, or remodeling of such units except as follows:

- (i) If additional bedrooms are added to such existing dwelling units, additional parking must be added at the rate of one-half ($\frac{1}{2}$) space per bedroom for each bedroom exceeding the total, existing and added, of 4 bedrooms. The additional parking required may be uncovered.
- (ii) Additional units may be added to an existing structure provided off-street parking is added to meet the minimum standards for the new unit.

(3) Tandem parking is permitted provided tandem spaces are solely for the use of an individual unit. Tandem parking is not permitted where such spaces are required for two or more separate units.

(4) A bedroom for the purposes of these requirements is a room used as a bedroom or designed to be used as a bedroom. In the event of a dispute as to whether or not a room is a bedroom, determination shall be made by the City Planner based on the foregoing standard.

(5) If the total number of parking spaces required includes a fraction, the requirement shall be the next full number. For example, if the requirement is 4.5 spaces, 5 spaces shall be required.

(6) For all single-family residential units constructed, replaced or to which a second story is added after October 8, 2003, the covered parking spaces required by this

section 5.03.250 must be enclosed by walls and a lockable vehicle entry door, and must meet the following minimum dimensions, excluding areas designed or used for stairs, utility closets, and major appliances:

- (i) Eleven feet (11') wide and twenty feet (20') long, where one covered parking space is required;
- (ii) Twenty feet (20') wide and twenty feet (20') long, where two covered parking spaces is required.

(c) All buildings must be constructed to the specifications of the Colma Building Code, or with respect to a Manufactured Home, in conformance with the National Manufactured Housing Construction and Safety Standards Act of 1974 (42 USC section 5401 and following).

(d) All buildings must be built to the specifications of the International Building Code or, with respect to a manufactured home, in conformance with the National Manufactured Housing Construction and Safety Standards Act of 1974 (42 USC Section 5401 and following).

(e) A single-family dwelling unit shall be subject to the following requirements:

- (1) The building shall be not less than 20 feet wide, as measured by the narrowest elevation;
- (2) The siding shall not be highly reflective;
- (3) The finished roofing material shall not be highly reflective except for the employment of solar energy devices;
- (4) Exterior covering material shall extend to finish grade; except that, when a solid concrete or masonry perimeter foundation is used, the exterior covering material need not extend below the top of the foundation;
- (5) The roof pitch shall not be less than a two inch vertical rise for each twelve inches of horizontal run, unless, upon application, the Zoning Administrator finds that a flatter roof style would be compatible with the surrounding neighborhood;
- (6) There shall be a roof overhang of at least 12 inches around the entire perimeter of the manufactured home as measured from the vertical side of the home, except that the Zoning Administrator may waive this requirement (A) at the point of connection where an accessory structure is attached to the manufactured home, or (B) upon finding that a lesser overhang would be compatible with the surrounding neighborhood;
- (7) All mechanical and electrical equipment shall be screened so that the equipment is not visible from the public right-of-way. For roof and wall-mounted equipment, the screening shall be an integral part of the building design. They shall not use screening material which is highly reflective or incompatible with siding material.

(f) A manufactured home shall be subject to each requirement set forth in the preceding subsection. A manufactured home shall also be subject to the following, additional requirements:

(1) A manufactured home shall not be more than 10 years old on the date of the application for the issuance of a permit to install the structure. The date of manufacture shall be utilized to assess the structure's age;

(2) A manufactured home shall be installed on a foundation system, pursuant to Section 18551 of the Health and Safety Code, and;

[History: formerly § 5.331, ORD. 234, 3/14/79; ORD. 298, 6/13/84; ORD. 280, 1/12/83; ORD. 304, 10/10/84; ORD. 309, 2/13/85; ORD. 319, 5/8/85; ORD. 367, 4/13/88; ORD. 404, 11/08/89; ORD. 463, 11/10/93; ORD. 480, 5/10/95; ORD. 600, 6/25/03; ORD. 608, 12/10/03; ORD. 638, 12/14/05; ORD. 720, 5/8/13; ORD. 728, 10/9/13; ORD. 738, 1/14/15]

5.03.260 Restrictions Applicable to the "R-S" Zone.

(a) All land within the "R-S" Zone shall be subject to the following development standards:

(1) Front yards must have a depth of not less than fifteen (15) feet from the front property line to the front face of the dwelling, nor less than nineteen (19) feet from the front property line to the front face of the garage. Corner lots shall be considered to have a front yard bordering each street.

(2) Side yards must not be less than ten percent (10%) of the lot width or ten feet (10'), whichever is less. No mechanical equipment, chimneys or above-ground stairs may project into required side yards. Stairs at grade and ground level decks are excepted.

(3) Rear yards must not be less than twenty-five feet (25') from the rear property line to any two story portion of the dwelling nor less than fifteen feet (15') to any one story portion of the dwelling. Any one story portion of a dwelling which extends less than twenty-five feet (25') from the rear property line must have a pitched roof, and the space above the roof must not be used for a roof deck, balcony or other similar purpose.

(4) Every lot must have a minimum average width of 33.33 feet and a minimum average depth of not less than 100 feet.

(5) Notwithstanding the requirements of subparagraphs (1), (2), (3) and (4) above, the City Council may waive one or more of the area requirements upon finding all of the following:

- (i) That there are two or more dwellings constructed prior to January 1, 1990 on a single parcel without common walls;
- (ii) That it would be beneficial to the neighborhood to have each dwelling on a single parcel;
- (iii) That the parcel cannot be reasonably divided and still meet all of the foregoing requirements; and
- (iv) That the waiver will not tend to increase the density of use.

(b) The minimum number of off-street parking spaces, as defined in Section 5.01.080, shall be as hereinafter set forth:

(1) For all units constructed or replaced after March 1, 1988, off-street parking must be provided as set forth in the table:

Residence Type	Spaces Required		Total
	Covered	Uncovered	
Single Family Detached: (Over 4 bedrooms add 0.5 spaces for each bedroom)	2		2
Legal Second Units:			
Studio			
One Bedroom			
Multiple Units:			
Studio	1	.5	1.5
1 Bedroom	1	.5	1.5

(2) For all residential structures existing prior to March 1, 1988, or for which a Use Permit was issued prior to March 1, 1988, complying with previous law which required only one (1) covered space for a single family dwelling or for a multiple dwelling having no more than one bedroom, and 1.5 covered parking spaces for each multiple dwelling having two (2) or more bedrooms, owners are not required to provide additional parking because of repair, restoration, remodeling or additions to such units except as follows:

(i) If additional bedrooms are added to an existing single family dwelling the number of off-street parking spaces must be increased by 0.5 covered or uncovered spaces for each bedroom exceeding the total, existing and added, of four (4) bedrooms.

(3) Tandem parking is not permitted for new single family detached dwellings; tandem parking is only permitted for dwellings where tandem parking existed prior to the effective date of this ordinance.

(4) A bedroom for purposes of these requirements is a room used as a bedroom or designed to be used as a bedroom. In the event of a dispute as to whether or not a room is a bedroom, determination shall be made by the City Planner based on the foregoing standard.

(5) If the total number of parking spaces required includes a fraction, the requirements shall be the next full number.

(6) For all single-family residential units constructed, replaced or to which a second story is added after October 8, 2003, the covered parking spaces required by this section 5.03.250 must be enclosed by walls and a lockable vehicle entry door, and must meet the following minimum dimensions, excluding areas designed or used for stairs, utility closets, and major appliances:

- (i) Eleven feet (11') wide and twenty feet (20') long, where one covered parking space is required;
 - (ii) Twenty feet (20') wide and twenty feet (20') long, where two covered parking spaces is required.
- (c) All building must be built to the specifications of the Colma Building Code or, with respect to a Manufactured Home, in conformance with the National Manufactured Housing Construction and Safety Standards Act of 1974 (42 USC section 5401 and following).
- (d) All buildings must be built to the specifications of the International Building Code or, with respect to a manufactured home, in conformance with the National Manufactured Housing Construction and Safety Standards Act of 1974 (42 USC Section 5401 and following).
- (e) All residential buildings must comply with the following design standards:
 - (1) The building shall be not less than 20 feet wide, as measured by the narrowest elevation;
 - (2) The siding shall not be highly reflective;
 - (3) The finished roofing material shall not be highly reflective except for the employment of solar energy devices;
 - (4) Exterior covering material shall extend to finish grade; except that, when a solid concrete or masonry perimeter foundation is used, the exterior covering material need not extend below the top of the foundation;
 - (5) Buildings must be designed to feature a one-story front facade at the front yard setback;
 - (6) Any existing second unit must be clearly subordinate to the principal unit and must not have its front door facing the street;
 - (7) Exterior building walls must be well articulated with windows, doors, balconies, bays, exposed beams, overhangs and similar features; trim and moldings must be utilized to accentuate rooflines and wall openings;
 - (8) All roofs must have a pitch not less than two inch vertical rise for each twelve inches of horizontal run. This shall not apply to existing buildings where the roof is not being remodeled;
 - (9) All mechanical and electrical equipment must be located so as not to be visible from the public right-of-way;
 - (10) At least sixty percent (60%) of the front setback area must be devoted to landscaping; front yard areas, other than driveway aprons, must not be used for storage of motor vehicles;

- (11) There shall be a roof overhang of at least 12 inches around the entire perimeter of the manufactured home as measured from the vertical side of the home, except that the Zoning Administrator may waive this requirement (A) at the point of connection where an accessory structure is attached to the manufactured home, or (B) upon finding that a lesser overhang would be compatible with the surrounding neighborhood;
- (12) Trash receptacles must be stored so they are not visible from the public right-of-way; and
- (13) Front yard areas must never be used for storage.

(f) A manufactured home shall be subject to each requirement set forth in the preceding subsection except for the requirements numbered A. A manufactured home shall also be subject to the following, additional requirements:

- (1) A manufactured home shall not be more than 10 years old on the date of the application for the issuance of a permit to install the structure. The date of manufacture shall be utilized to assess the structure's age; and
- (2) A manufactured home shall be installed on a foundation system, pursuant to Section 18551 of the Health and Safety Code.

[History: formerly § 5.331.1, ORD. 304, 10/10/84; ORD. 536, 7/8/98; ORD. 608, 12/10/03; ORD. 638, 12/14/05; ORD. 720, 5/8/13; ORD. 738, 1/14/15]

5.03.270 Second Dwelling Units.

Second Dwelling units shall be permitted in any residential zone except the R-S zone, subject to the following.

(a) *Standards.* A second dwelling unit permit will be issued only if the unit complies with the following standards:

- (1) **Size:** A Second Dwelling Unit may not be smaller than 150 square feet nor larger than 300 square feet and may not contain more than one (1) bedroom.
- (2) **Setbacks** from property lines shall be provided in conformance with Section 5.03.250(a).
- (3) A minimum of one off-street parking space is required in addition to the parking requirement in section 5.03.250 (b), and may be located in the front setback area and in tandem with other required off-street spaces.
- (4) **Maximum building height** shall be as specified in Section 5.03.250 (c).
- (5) **Design** shall be consistent with the standards set forth in Section 5.03.250 (e), except that the minimum width shall be twelve feet.
- (6) A front door entrance shall be provided separate and distinct from the primary dwelling unit.

- (7) A separate utility meter shall be provided.
- (8) The primary residence or the second dwelling unit must be occupied by the owner of record of the property;
- (9) A permanent foundation shall be required for all Second Dwelling Units.
- (10) There shall be only one second dwelling unit on any individual property.

(b) *Permitting Procedures for Second Dwelling Units.* Any application for a second dwelling unit permit shall be submitted to the Planning Department for verification that the proposal meets the standards set forth in Section 5.03.250 (a). Upon finding that the standards are met, the proposal shall be approved ministerially without discretionary review or public hearing and the applicant may proceed to acquire a Building Permit.

(c) *Deed Restrictions Applicable to Second Dwelling Units.* Neither a Building Permit nor a Certificate of Occupancy may be issued for a second dwelling unit unless and until the property owner has filed with the County Recorder an Agreement of Restriction, which has been approved by the City Attorney as to form and content, containing a reference to the deed under which the property was acquired by the owner and stating the following:

- (1) The second dwelling unit shall not be sold separately from any part of the property on which it is located;
- (2) The second dwelling unit is restricted to the standards specified in Colma Municipal Code Section 5.03.270;
- (3) The second dwelling unit shall be considered legal only so long as either the primary residence or the second dwelling unit is occupied by the owner of record of the property;
- (4) The restrictions shall be binding upon any successor in ownership of the property and lack of compliance shall result in legal action against the property owner.

[History: formerly § 5.331.2; ORD. 600, 6/25/03; ORD. 638, 12/14/05]

5.03.280 Regulation of Multi-Family Uses in Single-Family Residential Zones.

(a) *Purpose.* The purpose of this Chapter is to preserve the residential character of neighborhoods in single-family residential zones by prohibiting the operation of boarding houses and rooming houses. This Chapter is directed at the commercial use of property that is inconsistent with the residential character of the neighborhoods in single-family residential zones and not the identity of the users.

(b) *Prohibition of Boarding Houses or Rooming Houses in Single-Family Residential Zones.* The operation of a boarding house or rooming house is prohibited in all single-family residential zones.

(c) *Permitted Use.* The renting of not more than two (2) rooms in a dwelling unit to individuals under separate rental agreements or leases is permitted by right as an accessory use in all residential districts. provided that:

- (1) The rental of rooms is for periods of at least fourteen (14) days; and
- (2) The rooms which are rented are fully integrated within the dwelling unit such that the rented rooms:
 - (i) Have interior access to the rest of the dwelling unit;
 - (ii) Do not have separate cooking facilities; and
 - (iii) Do not have separate street addresses assigned to such rooms(s).
- (3) All requirements for off-street parking are met.

(d) Notwithstanding anything to the contrary herein, this section does not permit a commercial use in a residential district unless such a use is specified in the regulations for the district.

(e) *Violations.* Violations of this ordinance are declared to be a public nuisance. Each violation is subject to the penalties set forth in Subchapter Five of Chapter One of the Colma Municipal Code.

[History: formerly § 5.331.3; ORD. 628, 5/11/05;ORD. 638, 12/14/05]

5.03.290 Restrictions Applicable to "C" Zone.

(a) All residential use within the "C" Zone shall be subject to the same requirements as is applicable to residential use in the "R" Zone, as set forth in section 5.03.250 above.

(b) Commercial establishment uses and light industrial uses shall be subject to the following requirements:

- (1) Area: Each lot shall have a minimum average width of 33-1/3 feet and a depth of not less than 100 feet;
- (2) Setbacks: The front yard shall have a depth of not less than five (5) feet from property line to front line of the building; the side yards shall not be less than five (5) feet wide; the rear yard shall not be less than five (5) feet deep.
- (3) Not more than 50 per cent of any building site shall be covered by buildings.
- (4) Parking: For each commercial or light industrial use, the user must provide and maintain facilities for parking, loading and unloading. The minimum number of off-street parking spaces (as defined in section 5.01.080) for each use shall be as set forth in the following list. If a building or site is used by more than one user, each unit of the building or site being used by a separate user must comply with the minimum parking

requirements herein, even if the use is the same in the different units. The minimum parking requirements are:

- (i) Retail Stores: one (1) parking space for each one hundred (100) square feet of sales floor area, but in no case less than one (1) parking space for each two hundred (200) square feet of gross floor area;
- (ii) Banks and Office Buildings: one (1) parking space for each three hundred (300) square feet of floor area;
- (iii) Restaurants and Bars: one (1) parking space for each four (4) seats or stools;
- (iv) Theaters: one (1) parking space for each (5) seats;
- (v) Cardroom: a minimum of one (1) specified truck loading and unloading space for overall service to the cardroom facility, one (1) truck loading and unloading space for vehicles involved in secure money shipment, one (1) standard parking space for each employee in the cardroom shift with the largest number of employees, eight (8) standard parking spaces for each gaming table, and one (1) standard parking space for each four (4) seats or stools in restaurant and bar facilities. All parking shall be designed for self-parking with the exception that up to fifty percent (50%) of the gaming table parking may be valet parking. With respect to valet parking, tandem parking and compact parking space dimensions may be utilized.
- (vi) Vehicular Repair and Service Uses:
 - (A) For each building constructed after March 14, 1997, off-street parking spaces shall be provided to meet the following standards:

One (1) off-street parking space for each two hundred (200) square feet of gross building area but, in all cases, a minimum of five (5) regular off-street parking spaces. Off-street parking for service and repair facilities must be designed so that vehicles are not required to back directly onto a public street but are able to turn around and enter the public right-of-way while moving forward.
 - (B) For buildings existing on March 14, 1997, the floor area thereof may not be expanded and a change in use may not be permitted unless off-street parking is provided for the expanded or changed areas in accordance with the provisions of section 5.03.290.
 - (C) Existing buildings not occupied by a permitted use on March 14, 1997, shall not be utilized for vehicular repair and service uses unless off-street parking is provided in accordance with Section (A) above.

(vii) Mixed Office and Warehouse Uses:

(A) For all buildings constructed after March 14, 1997, off-street parking spaces shall be provided to meet the following standards:

(1) One (1) off-street parking space for each three hundred (300) square feet of office space; plus

(2) one (1) off-street parking space for each four hundred (400) square feet of warehouse space in each unit having up to 4,800 square feet of warehouse space; plus

(3) one (1) off-street parking space for each one thousand (1,000) square feet of warehouse space in each unit having in excess of 4,800 square feet but less than 10,000 square feet of warehouse space; plus

(4) one (1) off-street parking space for each two thousand (2,000) square feet of warehouse space in each unit having in excess of 10,000 square feet of warehouse space.

(B) For buildings existing on March 14, 1997, the floor area thereof may not be expanded and a change in use may not be permitted unless off-street parking for the expanded or changed areas is provided in accordance with the provisions of section 5.03.290.

(viii) All other uses: minimum of one (1) parking space for each five (5) regular employees but, in any case, not less than one (1) space for each two thousand (2,000) square feet of floor area, or fraction thereof.

(5) Height: The maximum height of any building shall be forty (40) feet.

(6) Design: The design of any building shall be subject to approval by the City Council which shall consider the height, design and use of such building in relation to the height, design and use of buildings in the surrounding area.

(7) Landscaping: Within the required setback area from streets there shall be maintained on each site only paved parking spaces, paved walks, paved driveways, lawns and landscaping; and the surface of so much of the remainder of each site as is not covered by buildings, by lawns, or by landscaping shall be treated so as to be dust free. The City Council may require, as a condition of the Use Permit, that all or a portion of the setback area be maintained in lawns or landscaping.

(c) *Commercial Centers: A commercial center shall be subject to the following requirements:*

(1) Area: The building site of a commercial center shall be one-half acre or more.

(2) Setbacks: No building shall be located less than twenty (20) feet from any property line to any portion of the building.

(3) Parking: In any commercial center, the minimum amount of off-street parking shall be such that the ratio of parking spaces to gross leasable area in the shopping center shall be five (5) parking spaces as defined in section 5.01.080 for each one thousand (1,000) square feet of gross leasable area, as herein defined:

- (i) For the purpose of this section, gross leasable area (GLA) shall mean the total floor area designed for tenant occupancy, including basements, mezzanines and upper floors. Area is measured from the center line of interior partitions and the outside face of exterior walls. GLA excludes common areas which are not set aside for occupancy and exclusive use of a commercial establishment within the shopping center, such as public toilets, truck and service facilities and malls;
- (ii) Exception for gasoline service stations. Gasoline service stations and the area delineated on the shopping center site plan for their use shall have no off-street parking requirements.

(4) Height: The maximum height of any building shall be forty (40) feet.

(5) Design: The design of any building in a commercial center shall be subject to approval of the City Council, which shall consider the height, design and use of such building in relation to the height, design and use of buildings in the surrounding area.

(6) Construction: No building shall have exterior walls constructed other than of tilt-up concrete or equal material, nor shall more than fifty per cent of the area of any building site be covered by buildings.

(7) Landscaping: Within the required setback area from streets there shall be maintained on each site only paved parking spaces, paved walks, paved driveways, lawns and landscaping; and the surface of so much of the remainder of each as is not covered by buildings, by lawns, or by landscaping shall be treated so as to be dust free. The City Council may require, as a condition of the Use Permit, that all or a portion of the setback area be maintained in lawns or landscaping.

(d) Emergency Shelters: An emergency shelter shall be subject to the following requirements:

(1) No individual or household may be denied emergency shelter because of an inability to pay.

(2) Development Standards

- (i) Proximity to Other Shelters: No emergency shelter shall be located closer than three hundred (300) feet to another emergency shelter.
- (ii) Vehicle Parking: An emergency shelter shall provide off-street parking spaces totaling the sum of: 0.35 parking spaces for every bed, rounded up to the nearest whole parking space; and one parking space for each

employee who is working at the same time as another employee; and all parking spaces required under the Americans for Disabilities Act.

- (iii) Bicycle Parking: An emergency shelter shall provide a minimum of one bicycle space for every five beds.
- (iv) Shelter Capacity: No emergency shelter shall contain more than five beds. The maximum number of beds in all emergency shelters in the Town shall not be less than the number of unsheltered homeless persons in Colma as determined in San Mateo County's Homeless Survey.
- (v) Client Waiting Areas: Client waiting areas shall be sized and located appropriately to keep clients from waiting on the public right-of-way.
- (vi) Length of Stay: The length of stay per individual in an emergency shelter shall not exceed six (6) months in a consecutive 12-month period.
- (vii) Screening of Outdoor Uses: An emergency shelter shall not allow or include any of the following to occur in front of an emergency shelter or in any other location incidental to the shelter that is visible from adjoining properties or the public right-of-way, unless entirely screened from public view.

- designated outdoor smoking area;

- outdoor waiting and client intake area;

- outdoor public telephones; and

- outdoor refuse area.

- (viii) Exterior Lighting: Lighting in or on an emergency shelter shall be stationary, directed away from adjacent properties and public rights-of-way, and of an intensity that is consistent with existing lighting in the surrounding area in which the shelter is located.
- (ix) Laundry Facilities: An emergency shelter shall provide laundry facilities to serve the persons residing in the shelter.
- (x) Personal Property Storage: An emergency shelter shall provide secure areas for temporary storage of personal property of the persons residing in the shelter.

(3) Management Standards

- (i) Emergency Shelter Management Plan: The operator of an emergency shelter shall prepare and submit to the City Planner for its approval, a management plan that includes the following: established staff training program to meet the needs of emergency shelter residents; adequate security measures to protect emergency shelter residents and the

neighboring land uses; on-site management and security personnel who must be present at all times when the emergency shelter is in operation; and a list of services provided to assist emergency shelter residents with obtaining permanent housing and income.

- (ii) The operator shall, at all times, comply with and perform all terms and conditions of the management plan approved by the City Planner.

[History: formerly § 5.332; ORD. 234, 3/14/79; ORD. 319, 5/08/85; ORD. 467, 6/8/94; ORD. 480, 5/10/95; ORD. 505, 2/19/97; ORD. 638, 12/14/05; ORD. 687, 1/13/10; ORD. 720, 5/8/13; ORD. 728, 10/9/13]

5.03.300 Restrictions and Procedures Applicable to the "DR" Design Review Zone.

(a) *Applicability.* The requirements of this section shall apply to all site, landscape and building plans, whether submitted in connection with the construction of a new building or an alteration or modification to the structure or façade of an existing building, within the area described in Section 5.03.040(d) with the following exceptions:

- (1) An addition or modification to an existing building where the addition or modification, if it were to conform to the DR standards, would clash with the building's established architectural theme.
- (2) Construction of secondary or accessory structures on parcels with existing buildings where the new building plans, were they to conform to the DR standards, would clash with existing improvements having recognized historical or architectural merit.
- (3) Construction of new buildings on cemetery grounds with a G base zone, where the new site and building plans, were they to conform to the DR standards, would clash with existing improvements having recognized historical or architectural merit.
- (4) Wireless Communications Facilities in the "DR" Zone shall be subject to the requirements of subchapter 5.17 only.

(b) *DR (S) Design Standards.* All plans for development in the portion of the DR zone which are designated with an "(S)" shall incorporate building, site and landscape design elements representing the Spanish/Mediterranean style as defined in the following subsections.

- (1) **Building Design Elements.** Principal structures and secondary structures such as, storage buildings and trash enclosures must be architecturally consistent. The following design elements must be present in all buildings:
 - (i) Buildings shall incorporate simple, stepped massing, highlighted with towers, cupolas and varied chimney forms. Flat walls shall be minimized by interruptions using balconies, patios, shed roof elements, clerestory windows, gable end or trellis arcades and colonnades of stylized columns or arches.

- (ii) Roofs shall be low pitched gable and shed roof types with terra-cotta or similar colored real, individual Spanish barrel tile. No manufactured tile or sheets of tile may be used. All flat roof areas shall be surrounded by a parapet wall and must not be located where they can be viewed from adjacent buildings or property. Parapet walls shall be of such height that will completely screen all rooftop equipment.
- (iii) Wall surfaces shall be composed primarily of stucco and must be articulated by use of columns, piers and pilasters. Window and door openings shall be varied in size and articulated by use of deep reveals, exposed lintels and sills, iron grillwork and faux balconies. Arched openings are encouraged.
- (iv) Door and window openings shall be designed to convey the thickness of masonry construction by recessing the doors and windows and using ornamental surrounds. Ornamentation may consist of stucco moldings, bands of tile or other framing. Glass areas must be broken up by mullions. Operable casement or double hung windows are encouraged. Windows can be covered externally with appropriately designed grilles integral to the surface of the building.

(2) Site and Landscape Design Elements. The following elements must be present in the site and landscape designs:

- (i) Site plan and landscape design must appropriately integrate and conceal utility vaults, back flow prevention devices, trash dumpsters and other accessory elements that may not be compatible with the Spanish-Mediterranean theme.
- (ii) A formal balanced planting layout shall be achieved by using elements such as landscape entry features, tree lined walks and drives, and boundary tree rows. Formal placement of trees in courts, pavilions and parking lots can significantly enhance the character of these public and private areas. Use of accent features such as brightly colored flowers and palm trees is encouraged. Drought tolerant and California native plant materials are encouraged.
- (iii) Landscape design shall incorporate features such as arbors, trellises, fountains, walks, pavilions, curbs, light standards, benches, sculpture, enhanced pavement (materials, textures and patterns), garden walls (free standing and retaining), wood fences and gates, ironwork gates and railings, planting pots and urns in order to integrate the Spanish/Mediterranean design theme throughout the overall project design.

(c) *DR Design Standards.* All plans for development in the DR zone without an "(S)" designation shall incorporate building, site and landscape design elements that are appropriate for the setting based on surrounding properties as defined in the following subsections.

(1) Building Design Elements. Principal structures and secondary structures such as, storage buildings and trash enclosures must be architecturally consistent with each other. The following design elements must be present in all buildings:

- (i) Buildings shall incorporate simple, stepped massing. Flat walls shall be composed of a durable material and shall be minimized by interruptions including wall off-sets, varied use of materials, trim banding, score lines, trim molding, contrasting colors, trellises etc. The use of tower or articulated roof elements is encouraged.
- (ii) Roofs shall be low pitched gable and shed roof types. All flat roof areas shall be surrounded by a parapet wall and must not be located where they can be viewed from adjacent buildings or property. Parapet walls shall be of such height that will completely screen all rooftop equipment.

(2) Site and Landscape Design Elements. The following elements must be present in the site and landscape designs:

- (i) Site plan and landscape design must appropriately integrate and conceal utility vaults, back flow prevention devices, trash dumpsters and other accessory elements.
- (ii) A formal balanced planting layout shall be achieved by using elements such as landscape entry features, tree lined walks and drives, and boundary tree rows. Formal placement of trees in courts, pavilions and parking lots can significantly enhance the character of these public and private areas. Use of accent features such as brightly colored flowers and palm trees is encouraged. Drought tolerant and California native plant materials are encouraged.
- (iii) Landscape design shall incorporate features such as arbors, trellises, fountains, walks, pavilions, curbs, light standards, benches, sculpture, enhanced pavement (materials, textures and patterns), garden walls (free standing and retaining), wood fences and gates, ironwork gates and railings, planting pots and urns as appropriate to the project.

(3) Tent Structures are allowed, subject to the following design standards. All Tent Structures are considered structures and therefore may only be installed pursuant to a valid Building Permit.

- (i) Tents shall be located only on paved areas and not on approved landscaping. Tents shall not block any access aisles or fire lanes. A total of three tents per property are permitted at any given time, not to exceed 400 square feet each (1,200 square feet total). Exceptions may be granted by the City Planner for infrequent special events.
- (ii) Tents shall be made of high quality fire retardant materials, and must be in colors which are consistent with color that matches the principal

building on the site or approved signage on the property. Tents shall be securely fastened according to accepted engineering practices.

(d) *Design Review Procedure and Approval.* No grading or building permit shall be issued until design plans have been reviewed and approved. Plans shall be submitted to the City Planner for review and approval according to the following procedures:

(1) *City Council Approval.* Whenever the project requires approval of a Use Permit, Subdivision Map, Planned Unit Development, or other action by the City Council, then the City Council shall also, at that time, make the determination to approve the design in accordance with this ordinance. Determinations made by the City Council may be reconsidered in accordance with the procedure set forth at Section 5.03.420.

(2) *Zoning Administrator Approval.* The Zoning Administrator shall make the determination to approve the design of all projects other than those described in the preceding paragraph, and any determination by the Zoning Administrator may be appealed by any interested party to the City Council in accordance with the procedures set forth in section 1.02.140 of the Colma Municipal Code.

(3) *Modification of Standards.* The City Council or Zoning Administrator may, in its sole discretion, modify the application of these *DR Design Standards* to a modification or addition of an existing building after considering: (a) the nature of the specific standard or standards to be applied; (b) the economic impact of strict compliance with these standards on the property; and (c) the extent to which strict compliance interferes with the property owner's investment-backed expectations.

(4) *Findings.* The City Council or Zoning Administrator, as appropriate, may approve a design only if it finds that:

- (i) The architectural, site and landscape design of the proposed project incorporates design elements adopted for the DR zone.
- (ii) The architectural, site and landscape design substantially reflects the goal of the DR zone to achieve a consistent site, landscape and building design theme for the Town of Colma.

(5) *Fees.* Design review fees shall be set forth in the Town of Colma Master Fee Schedule.

[*History:* formerly § 5.333, ORD, 467, 6/8/94; ORD. 500, 10/9/96; ORD. 521, 12/10/97; ORD. 524, 1/14/98; Ord. 551, 4/14/1999; ORD. 638, 12/14/05; ORD. 707, 4/11/11; ORD. 748, 9/9/15]

5.03.310 Restrictions Applicable to "P" Zone.

There shall be no restrictions on buildings or use within the "P" Zone, except that it is the policy of the City that any use in the "P" Zone shall be consistent with the other uses in the City.

[*History:* formerly § 5.334; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.320 Restriction Applicable to "F" Zone.

(a) No person may erect, construct, enlarge or improve any building or structure in the "F" Zone, or permit the same to be done, unless the building or structure complies with each of the following requirements:

- (1) The first-floor elevation (to include basement) of any new residential structures shall be elevated to or above the 100-year flood elevation;
- (2) The first-floor elevation (to include basement) of non-residential structures shall be elevated to or above the 100-year flood elevation;
- (3) Only construction materials and utility equipment that are resistant to flood damage may be used at or below the 100 year flood elevation;
- (4) Only construction methods and practices that will minimize flood damage may be used;
- (5) Each building or structure must be designed or anchored to prevent the flotation, collapse or lateral movement of the structure or portions of the structure due to flooding;
- (6) In regard to mobile homes:
 - (i) Over-the-top ties must be provided at each of the four corners of the mobile home with two (2) additional ties per side at the intermediate locations, and mobile homes less than fifty (50) feet long requiring one (1) additional tie per side;
 - (ii) Frame ties must be provided at each corner of the home with five (5) additional ties per side at intermediate points, and mobile homes less than fifty (50) feet long requiring four (4) additional ties per side;
 - (iii) All components of the anchoring system must be capable of carrying a force of 4,800 pounds;
 - (iv) Any additions to mobile homes must be similarly anchored.

(b) The term "100-year flood elevation" means the elevation which is determined by the City Engineer to have a one per cent chance of flooding in any given year.

[History: formerly § 5.335; ORD. 290, 08/10/83; ORD. 638, 12/14/05]

5.03.330 Restrictions Applicable to "E" Zone.

(a) All uses in the "E" Zone shall be subject to the following requirements:

- (1) Area: Each lot shall have a minimum average width of 33-1/3 feet and a depth not less than 100 feet.

(2) Setbacks: The front yard shall have a depth of not less than five (5) feet from property line to the front line of any building except that any yard facing El Camino Real shall be thirty (30) feet; the side yards shall not be less than five (5) feet wide; the rear yard shall not be less than five (5) feet deep.

(3) Site Coverage: Not more than fifty (50%) per cent of any building site shall be covered by buildings.

(4) Parking: There shall be maintained on each building site facilities for parking, loading, and unloading; provided, however, that off-street parking shall in no event be less than the following standards:

- (i) Retail Stores: one (1) parking space for each one hundred (100) square feet of sales floor area, but in no case less than one (1) space for each two hundred (200) square feet of gross floor area;
- (ii) Professional Business and Medical Service Offices: one (1) parking space for each three hundred (300) square feet of gross floor area;
- (iii) Restaurants: One (1) parking space for each four (4) seats for seating other than private banquet facilities; and with respect to private banquet facilities such additional parking as may be appropriate considering the size of the facility, the reasonably anticipated utilization of the banquet facility, and the availability of adjacent parking; provided, however, that the amount of parking required for banquet facilities shall be no greater than one (1) parking space for each four (4) seats.
- (iv) All other uses: minimum of one (1) space for each five (5) regular employees but, in any case, not less than one (1) space for each two thousand (2,000) square feet of gross floor area, or fraction thereof.

(5) Height: The maximum height of any building shall be thirty-six (36) feet.

(6) Design: The design of any building shall be subject to approval by the City Council who shall consider the height, design and use of such building in relation to the height, design and use of buildings in the surrounding area.

(7) Landscaping: Within the required setback area from El Camino Real there shall be maintained only paved walks, paved walks, paved driveways, lawns and landscaping. The landscaping shall be consistent with landscaping in the surrounding area, and shall screen parking areas from passerby on the adjacent street. The City Council may require, as a condition of any Use Permit, that all or a portion of the setback area be maintained as lawns or landscaping.

(8) Parking shall be placed behind buildings or well screened by landscaping.

(9) Any roll-up doors and loading areas shall be located so as not to face public roads.

[History: formerly § 5.335.1; ORD. 321, 7/10/85; ORD. 372, 7/13/88; ORD. 638, 12/14/05]

5.03.340 Restrictions Applicable to "T" Zone.

- (a) No person may erect, construct, enlarge or improve any public or private transit building or transit structure in the "T" Zone, or permit the same to be done, unless such building or structure is underground and covered with soil so as to make its location indistinguishable from adjacent terrain.
- (b) Notwithstanding the foregoing, nothing herein contained shall limit the establishment and maintenance of landscaping, fences, roads, surface parking facilities, or similar improvements in said zone.
- (c) Notwithstanding the foregoing, the portion of a parcel containing a "T" zone shall be included in determining land to building ratios, set-backs, minimum lot size, and similar zoning requirements.
- (d) Buildings and structures may be developed in the "T" Zone, subject to a Use Permit, provided the building or structure is supported on a foundation system that will not prevent the development of covered, underground public or private transit facilities at that location.

[History: formerly § 5.335.2; ORD. 374, 09/14/88; ORD. 460, 11/10/93; ORD. 638, 12/14/05]

5.03.345 No Net Reduction in Housing Units

- (a) It is the City Council's policy not to reduce, require or permit the reduction of the residential density for any parcel identified in the Housing Element of the Town's General Plan as suitable for housing unless the City Council makes written findings based on substantial evidence that (1) the reduction is consistent with the Town's General Plan, including the Housing Element, and (2) the remaining sites identified in the Housing Element of the Town's General Plan are suitable for housing are adequate to accommodate the jurisdiction's allocation share of the regional housing needs (RHNA).
- (b) If a reduction in residential density for any parcel would result in the remaining sites in the housing element not being adequate to accommodate the Town's allocation of the regional housing need pursuant to state law, the City Council may reduce the density on that parcel if it identifies sufficient additional, adequate, and available sites with an equal or greater residential density in the jurisdiction so that there is no net loss of residential unit capacity.
- (c) A project applicant who requests in his or her initial application, as submitted, a density that would result in the remaining sites in the housing element not being adequate to accommodate the Town's allocation of the regional housing need pursuant to state law, must identify sufficient additional, adequate, and available sites with an equal or greater residential density in Colma so that there is no net loss of residential unit capacity."

[History: Ord 720, 5/8/13]

5.03.350 Restrictions Applicable to All Zones.

(a) There shall not be permitted any use which may be determined by the City Council to be obnoxious or offensive because of the presence or emission of odor, fumes, dust, gas, smoke, noise, bright lights, vibrations, pollution, detrimental sewer wastes, or have a detrimental effect on permissible adjacent uses, or will be hazardous by reason of danger of fire or explosion.

(b) In each zone there shall be provided at the time of the erection of any main building or at the time any main building is enlarged or increased in capacity, sufficient off-street parking accommodations with adequate provisions for ingress and egress by standard size automobiles. Parking access-ways, parking spaces and fire lanes shall all meet the minimum standards provided in Section 5.01.080 (Definitions) above.

(c) The following uses are prohibited in all districts: amusement parks or centers, circuses, carnivals, outdoor theaters, race tracks, commercial recreation centers, stockyards, the slaughtering of animals, and cannabis dispensaries, cannabis manufacturers, cannabis cultivation, cannabis distribution, and cannabis delivery services.

(d) Definition of "self-storage mini-warehouse": a structure containing more than five (5) individually locked rooms or compartments, each of which rooms or compartments are available for rent to the general public on a daily, weekly, monthly or other periodic basis for the purpose of storing chattel or personal property, where the property stored in the rooms or compartments is loaded and removed by the renter of the compartment, rather than by the owner of the self-storage mini-warehouse or his agent. "Self-storage mini-warehouse" does not include storage space made available on a rental basis to renters of apartments or owners of condominiums on the premises which contains the condominium or apartment building.

(e) No person shall install, construct or maintain a fence or hedge on any property in the Town of Colma except in compliance with the following:

(1) General fence and hedge limitations:

- (i) If cyclone fencing is used, it must be black vinyl clad with black painted posts and supports.
- (ii) Fences shall be maintained in good repair and condition.
- (iii) Hedge height limits in this section do not apply to taller landscaping planted immediately adjacent to building walls. Free standing trees are encouraged in all yard areas.
- (iv) Fences with razor wire are not permitted in the Town of Colma.
- (v) For corner lots, a vision triangle of 35' shall be maintained to insure safe visibility for motorists. The vision triangle shall be created by measuring along the curb line 35' in each direction from the street corner, with the endpoints connected across the lot. Within the vision triangle, no fencing or vegetation shall exceed three (3) feet in height and all tree canopies must be kept seven (7) or more feet above grade.

- (vi) Any unimproved right-of-way (the area between the back of sidewalk and the front property line of any property) may contain landscape planting, irrigation and fencing.
 - (vii) The height of a fence shall be measured as the higher of the two sides of the fence.
- (2) Fence and hedge limitations in all Residential Zones:
- (i) No fence or hedge in excess of four (4) feet in height is allowed between the back of the sidewalk and front wall of any residence. An exception is permitted for a single, freestanding trellis structure not exceeding eight (8) feet in height, five (5) feet in width, and five (5) feet in depth. An exception may be granted by the City Planner through the Design Review Process if required for security, pedestrian safety, to screen out undesirable views, or for other aesthetic reasons.
 - (ii) No fence or hedge in excess of six (6) feet in height is allowed from the front face of the residence to the rear property line. An exception may be granted by the City Planner through the Design Review Process if required for security, pedestrian safety, to screen out undesirable views, or for other aesthetic reasons.
 - (iii) No barbed wire shall be permitted in a residential zone.
- (3) Fence and hedge limitations for Non-Residential Zones:
- (i) No fence or hedge in excess of four (4) feet in height is allowed between the back of the sidewalk and a parallel line set back thirty (30) feet from the front property line. An exception may be granted by the City Planner through the Design Review Process if required for security, pedestrian safety, to screen out undesirable views, or for other aesthetic reasons.
 - (ii) No fence or hedge in excess of eight (8) feet in height is allowed from the thirty (30) foot setback line to the rear of the property. An exception may be granted by the City Planner through the Design Review Process if required for security, pedestrian safety, to screen out undesirable views, or for other aesthetic reasons.
 - (iii) No barbed wire shall be permitted in front of the thirty (30) foot setback line. An exception may be granted by the City Planner through the Design Review Process if required for security.
- (4) Prior constructing or installing a fence in excess of six feet in height, retaining wall exceeding two (2) feet in height, masonry wall, or any improvement located in the public right-of-way, owners and occupants should consult with the Building Official or City Engineer to determine if a building permit and/or encroachment permit is needed.

[History: formerly § 5.336, ORD. 234, 03/14/79; ORD. 313, 02/13/85; ORD. 550, 4/14/1999; ORD. 638, 12/14/05, ORD 662, 9/12/07; ORD 754, 1/13/16]

5.03.360 Restrictions and Landscaping Along El Camino Real.

- (a) No building shall be located less than thirty (30) feet from any portion of El Camino Real to any portion of the building.
- (b) Within the required setback from El Camino Real there shall be maintained only paved walks, paved driveways, lawns and landscaping. The landscaping shall be consistent with landscaping in the surrounding areas, and shall screen parking areas from passersby on El Camino Real. The City Council may, as a condition of any Use Permit, require a landscaping plan for the area within the required setback.
- (c) The restrictions apply to property adjacent to El Camino Real the entire length of said street from the northern boundary of Colma to the Mission Road junction.

[N.B. Section 2 of Ordinance No. 270 (effective 7/9/82) provided as follows: "The requirements of this section shall not be construed to require the removal or other changes or alteration of any structure not conforming thereto as of the effective date hereof or otherwise interfere with the continuance of any non-conforming use; but shall apply to any replacement, addition, or substantial alteration of any such non-conforming structure."]

[History: formerly § 5.336.1; ORD. 270, 6/09/82; ORD. 638, 12/14/05]

5.03.370 Restrictions Applicable to Recreational Vehicles and Commercial Coaches.

No person shall occupy a recreational vehicle, a park_trailer, a truck camper, or a commercial coach, as those terms are defined in Health and Safety Code sections 18001.8, 18009.3, and 18010, in the Town of Colma except as follows:

- (a) For temporary use as a field office or a business office during construction, alteration or repair of a project in the Town of Colma pursuant to a Temporary Use Permit issued under section 5.03.620 of this Code; or
- (b) For use as an office in connection with a commercial use pursuant to a conditional use permit issued by the City Council under section 18300.1 of the Health and Safety Code of the State of California.

[History: formerly § 5.337; ORD. 244, 11/14/79; ORD. 280, 01/12/83; ORD. 638, 12/14/05; ORD. 720, 5/8/13]

5.03.380 Restrictions Applicable to Dumps.

No person may hereafter use any land in the Town of Colma for disposal of solid wastes, except as follows:

(a) As to any disposal site being operated as a private dump on December 10, 1980, pursuant to a use permit from the Planning Commission of the Town of Colma, the operator of such dump or the owner of the land may use such land for disposal of solid wastes until December 31, 2010, or until termination (other than a revision, modification or amendment of an existing permit or the replacement of an existing permit with a new and different permit) of the Solid Waste Permit from the State Solid Waste Management Board, whichever date is earlier, as a non-conforming use.

(b) As to any disposal site being operated as a public dump on December 10, 1980 pursuant to a use permit from the Planning Commission of the Town of Colma, the operator of such dump, or the owner of the land, may use such land for disposal of solid wastes until December 31, 1982, or until termination (other than a revision, modification or amendment of an existing permit or the placement of an existing permit with a new and different permit) of the Solid Waste Permit from the State Solid Waste Management Board, whichever date is earlier, as a nonconforming use. The expiration date specified in this subsection (2) shall be extended until December 31, 1983, pursuant to the following procedure:

(1) The operator shall file a written application therefore with the City Clerk after January 1, 1982 and prior to July 1, 1982, specifying the reasons for the application;

(2) The City Council shall conduct a public hearing on said application within sixty (60) days thereafter and shall approve the application upon presentation of substantial evidence by the operator showing that good cause exists for such extension and that such dump is not then being operated in violation of any ordinance, law or regulation.

[History: formerly § 5.338; ORD. 257,2/11/81; ORD. 638, 12/14/05]

5.03.390 Regulations Applicable to RMU Vendors.

(a) *RMUs Prohibited.* It shall be unlawful for any person to operate, allow another to operate, or to permit the operation of an RMU on any public street; on any sidewalk; in any area of doorway or entranceway immediately abutting thereon; on any privately owned land without the permission of the owner or lessee of the property; or on any privately-owned land which is not otherwise in compliance with local zoning and building requirements.

(b) *Zoning Clearance Required.* It shall be unlawful for any person to operate, allow another to operate, or to permit the operation of an RMU on any privately owned property, outside of a building, in the Town of Colma without first obtaining a Zoning Clearance from the City Planner. Application for zoning clearance shall be made to the City Planner and shall include the following:

(1) Name, address and telephone number of the RMU vendor.

(2) An accurately drawn plan showing the proposed RMU location.

- (3) A drawing or photograph of the proposed RMU.
- (4) For RMU vendors not affiliated with the owner or lessee:
 - (i) Written permission of the owner or lessee of the property.
 - (ii) Verification that the vendor's State Equalization number lists the property address as point of sale.
 - (iii) For RMU vendors operating a food establishment: Verification of Health Department permit.
 - (iv) A zoning clearance fee, which shall be established from time to time by the City Council of the Town of Colma by resolution.

The City Planner shall coordinate the review of applications for zoning clearance and shall issue a clearance certificate to the applicant upon verification of the application materials, verification that the owner or lessee is operating in conformance with local zoning and building requirements and upon finding that the proposed location and design of the RMU unit will not hinder vehicular or pedestrian movement and will not violate any permit condition of the property owner or lessee.

(c) *Display of Clearance and Health Department Permit.* A countersigned copy of the zoning clearance must be displayed at the RMU. For food establishments, the vendor must display a valid Health Department permit.

(d) *Business License Required.* A separate business license is required for RMU vendors not affiliated with the property owner or lessee.

(e) *Non-transferability.* Zoning clearance shall be limited to a specific vendor and shall not be transferable to any other person or entity.

[History: formerly § 5.339, ORD. 506, 3/12/97; ORD. 524, 1/14/98; ORD. 638, 12/14/05]

5.03.400 Application for Use Permit.

(a) An application for a Use Permit shall be made on the Town of Colma Project Application and shall contain such information as is necessary to complete the Project Application. In addition, the application shall contain sufficient information to enable the City Council to determine whether the standards for granting a Use Permit are met.

(b) The application shall be reviewed by the City Planner for completeness in accordance with section 5.01.040 of this Code.

(c) Within ten days after the City Planner has determined that the application is complete, he shall transmit the same to the City Council with his recommendations. This time limitation is directory, not mandatory.

(d) A public hearing shall be held by the City Council prior to taking any action to grant or deny any Use Permit. The public hearing shall be conducted in accordance with the provisions

of section 1.02.120 of this Code. Whenever possible, the public hearing required by this section shall be held at the same time as, and in conjunction with, the public hearing, if any, on the final EIR for the project for which the Use Permit or Variance is requested.

(e) An application for a Use Permit shall be accompanied by a fee, which shall be established from time to time by the City Council of the Town of Colma by resolution.

(f) Applications for a Use Permit for Wireless Communications Facilities shall comply with section 5.17.070

[History: formerly § 5.340; ORD. 234, 3/14/79; ORD 443, 9/9/92; ORD. 524, 1/14/98; ORD. 638, 12/14/05; ORD. 728, 10/9/13]

5.03.410 Standards for Granting Use Permit.

(a) A Use Permit may be granted by the City Council only if:

(1) The specific proposed use will be consistent with the provisions of the General Plan and this subchapter;

(2) The granting of the Use Permit will not be detrimental to the public health, safety or public welfare, or materially injurious to properties or improvements in the vicinity;

(3) Existing property uses, large or small, will not be detrimentally affected by the proposed use;

(4) The granting of the Use Permit will not constitute a grant of special privilege inconsistent with the limitations imposed by this subchapter on the existing use of properties, large or small, within the Town of Colma;

(5) The City Council is satisfied that the proposed structure or building conforms to the purposes and intent of the General Plan and this subchapter; and

(6) The use will not constitute a nuisance as to neighboring persons or properties.

(7) If applicable, any findings required by Subchapter 5.17 are met.

(b) In granting a Use Permit, the City Council may impose such conditions as are deemed necessary and desirable to protect the public health, safety and welfare in accordance with the purposes and intent of the General Plan and this subchapter, provided that no Use Permit may be conditioned upon:

(1) The dedication of land for any purpose not reasonably related to the use of property for which the Use Permit is requested; or

(2) The posting of a bond to guarantee installation of public improvements not reasonably related to the use of the property for which the Use Permit is requested.

[History: formerly § 5.341; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.420 Effective Date of Decision to Grant or Deny Use Permit; Reconsideration.

The decision to grant or deny the application for a Use Permit shall become effective upon expiration of ten (10) days following action of the City Council, unless a written request for reconsideration along with a fee, which shall be established from time to time by the City Council of the Town of Colma by resolution, shall have been filed with the City Clerk in accordance with Section 1.02.260 of this Code within the ten (10) day period by any person affected by said decision.

[History: formerly § 5.342, ORD. 234, 3/14/79; ORD. 524, 1/14/98; ORD. 638, 12/14/05; ORD. 691, 07/14/10]

5.03.422 Lapse of Use Permit; Extension.

A Use Permit shall lapse and become null and void one (1) year following the date on which the Use Permit became effective unless, prior to the expiration of one (1) year, a building permit is issued and construction is commenced and diligently pursued toward completion on the site which was the subject of the Use Permit application, or unless the Use Permit is renewed. The City Planner shall determine whether or not construction has been commenced and diligently pursued as above required.

(b) Notwithstanding section (a) above, a Use Permit that would otherwise lapse pursuant to section (a) may be extended for an additional period of one (1) year from the Use Permit's original effective date in accordance with this subsection. A complete application for extension of the Use Permit setting forth good and sufficient reasons for the renewal must be filed with the City Planner at least 60 days in advance of the date that the Use Permit would otherwise lapse. The City Planner shall notice and conduct the public hearing on the application for extension of Use Permit as set forth in sections 1.02.230 and 1.02.240 of this Code. The City Planner may grant the application, with or without conditions, if the Planner finds that there is a good and sufficient reason to extend the permit and that the Use Permit continues to comply with the grounds set forth in section 5.03.410(a) of this subchapter. The Planner's decision to grant or deny the extension shall be in writing, explaining the bases therefore. More than one extension to a Use Permit may be requested and granted pursuant to this section.

(c) Any interested party may appeal a determination made by the City Planner pursuant to this section to the City Council in accordance with the procedures set forth in section 1.02.270 of this Code.

[History: ORD. 691, 07/14/10]

5.03.424 Duration of Use Permit.

The Use Permit, and all conditions attached thereto, shall run with the land unless:

- (1) There is a change in the law on ordinances authorizing such use; or
- (2) The Use Permit has lapsed in accordance with section 5.03.422 above or has been revoked in accordance with section 5.03.430 below.

[History: ORD. 691, 07/14/10]

5.03.430 Revocation of Use Permit.

A Use Permit may be revoked upon failure to comply with the provisions therefore. Revocation proceedings shall be initiated upon demand by the City Council. Written notice of the revocation proceeding shall be posted on the three (3) official bulletin boards of the Town of Colma and mailed to the owner of the property affected at the address shown on the last tax roll of San Mateo County at least ten (10) days before the matter is brought before the City Council. In lieu of revocation, the City Council may add to, delete or amend conditions of the Use Permit.

[History: formerly § 5.343; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.440 Non-Conforming Building and Uses.

(a) A non-conforming building may be maintained, except as otherwise provided in this section, and repairs and alterations may be made to such building provided that in a building or structure which is non-conforming as to use regulations, no structural alteration shall be made nor shall a building be added to, or enlarged in any manner, unless such building, including such additions and enlargements, are made to conform to all regulations of the zone in which it is located. No non-conforming building shall be moved in whole or in part to any other location on the lot unless every portion of said building is made to conform to all the requirements of the zone in which it is located.

(b) A non-conforming building which is damaged or partly destroyed by fire, flood, wind, earthquake, or other calamity or Act of God or the public enemy, to the extent of more than fifty (50) per cent of its value at that time, may be restored provided the total cost of such restoration does not exceed fifty (50) per cent of the value of the building at the time of such damage. In the event such damage or destruction exceeds fifty (50) per cent of the value of such non-conforming building or structure, no repairs or reconstruction shall be made unless every portion of such building is made to conform to all regulations for new buildings in the zone in which it is located.

(c) Except as otherwise provided in this subsection the non-conforming use of a building, existing at the time this ordinance became effective, may be continued; the use of a non-conforming building may be changed to a use of the same or more restricted classification; however, if so changed, it shall not thereafter be changed to a use of a less restricted classification. A vacant non-conforming building may be occupied by a use for which the building was designed or intended if so occupied within a period of one (1) year after the effective date of this ordinance, and the use of a non-conforming building which becomes vacant after the effective date of this ordinance may also be occupied by a use for which the building was designed or intended if so occupied within a period of one (1) year after the building becomes vacant.

(d) A non-conforming use of a building conforming to the use regulations shall not be expanded or extended into any other portion of said building nor changed, except to a conforming use. If such a non-conforming use or portion thereof is discontinued or changed to

a conforming use, any further use of such building or portion thereof shall be in conformity with the regulations of the zone in which said building is located.

(e) The non-conforming use of land (where no building is involved), existing at the time this ordinance became effective, may be continued; provided that no such non-conforming use of land shall in any way be expanded or extended either on the same or adjoining property, and further provided that, if such non-conforming use of land or any portion thereof is discontinued or changed, any future use of land shall be in conformity with the provisions of this ordinance.

[History: formerly § 5.344; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.450 Application for Variance.

(a) An application for a variance shall be made on the Town of Colma Project Application and shall contain such information as is necessary to complete the Project Application. In addition, the application shall contain sufficient information to enable the City Council to determine whether the standards for granting a variance are met.

(b) The application shall be reviewed by the City Planner for completeness in accordance with section 5.01.040 of this Code.

(c) Within ten (10) days after the City Planner has determined that the application is complete, he shall transmit the same to the City Council for his recommendations. This time limitation is merely directory, not mandatory.

(d) A public hearing shall be held by the City Council prior to taking any action to grant or deny any variance. The public hearing shall be conducted in accordance with the provisions of section 1.02.120 of this Code. Whenever possible, the public hearing required by this section shall be held at the same time as, and in conjunction with, the public hearing, if any, on the final EIR for the project for which the variance is requested.

(e) An application for a variance shall be accompanied by a fee, which shall be established from time to time by the City Council of the Town of Colma by resolution.

[History: formerly § 5.345, ORD. 234, 3/14/79; ORD. 443, 9/9/92; ORD. 524, 1/14/98; ORD. 638, 12/14/05]

5.03.460 Standards for Granting a Variance.

(a) Variances from the terms of the zoning ordinance shall be granted only when, because of special circumstances applicable to the property, including size, shape, topography, location or surroundings, the strict application of the zoning ordinance deprives such property of privileges enjoyed by other property in the vicinity and under identical zoning classification.

(b) Any variance granted shall be subject to such conditions as will assure that the adjustment thereby authorized shall not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and zone in which such property is situated.

(c) In granting a variance, the City Council may impose such conditions as are deemed necessary and desirable to protect the public health, safety and welfare in accordance with the

purposes and intent of the General Plan and this subchapter, provided that no variance may be conditioned upon:

- (1) The dedication of land for any purpose not reasonably related to the use of the property for which the variance is requested; or
- (2) The posting of a bond to guarantee installation of public improvements not reasonably related to the use of the property for which the variance is requested.

[History: formerly § 5.346; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.470 Effective Date of Variance.

The decision to grant or delay a variance shall become effective upon expiration of ten (10) days following action of the City Council, unless a written request for reconsideration along with a filing fee, which shall be established from time to time by the City Council of the Town of Colma by resolution, shall have been filed with the City Clerk in accordance with section 1.02.130 of this Code within said ten (10) day period by any person affected by said decision.

[History: formerly § 5.347, ORD. 234, 3/14/79; ORD. 524, 1/14/98; ORD. 638, 12/14/05]

5.03.480 Application for Amendment.

(a) An application for an amendment described in section 5.03.490(a) of this Code shall be made on the Town of Colma Project Application and shall contain such information as is necessary to complete the Project Application. In addition, the application shall contain sufficient information to enable the City Council to determine whether the standards for granting an amendment are met.

(b) The application shall be reviewed by the City Planner for completeness in accordance with section 5.01.040 of this Code.

(c) Within ten (10) days after the City Planner has determined that the application is complete, he shall transmit the same to the City Council with his recommendations. This time limitation is merely directory, not mandatory.

(d) A public hearing shall be held by the City Council prior to taking any action to grant or deny any amendment. The public hearing shall be conducted in accordance with the provisions of section 1.02.120 of this Code. Whenever possible, the public hearing required by this section shall be held at the same time as, and in conjunction with, the public hearing, if any, on the final EIR for the project for which the amendment is requested.

(e) An application for an amendment shall be accompanied by a fee, which shall be established from time to time by the City Council of the Town of Colma by resolution.

[History: formerly § 5.348; ORD. 234, 3/14/79; ORD. 443, 9/9/92; ORD. 524, 1/14/98; ORD. 638, 12/14/05]

5.03.490 Standards for Adopting Amendments to Zoning Ordinance.

(a) This subchapter may be amended to change any property from one zone to another, or to impose any regulation authorized by state law not theretofore imposed, or to remove or modify any existing regulation theretofore imposed, if such amendment is justified by a change of conditions and is in the public interest.

(b) This subchapter may be amended for any purpose not described in subparagraph (a) above in accordance with state laws governing the adoption and amendment of ordinances in general.

[History: formerly § 5.349; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.500 Compliance.

All departments, officials, or public employees, vested with the duty or authority to issue licenses, permits, or certificates of occupancy where required by law, shall conform to the provisions of this ordinance. No such permit or license for buildings, uses, or purposes where the same would be in conflict with the provisions of this ordinance shall be issued. Any such permit or license, if issued in conflict with the provisions hereof, shall be null and void.

[History: formerly § 5.350; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.510 Interpretation, Purpose, Conflict.

(a) In interpreting and applying the provisions of this ordinance, they shall be held to the minimum requirements for the promotion of the public health, safety, comfort, convenience and general welfare. It is not intended by this ordinance to interfere with or abrogate or annul any easement, covenant or other agreement between parties. Where this ordinance imposes a greater restriction upon the use of buildings or land, or requires larger open spaces than are imposed or required by other ordinances, rules, regulations, or by easements, covenants, or agreements, the provisions of this ordinance shall control.

(b) Whenever there is any question regarding the interpretation of the provisions of this ordinance or their application to any specific case or situation, the City Council shall interpret the intent of this ordinance by written decision and such interpretation shall be followed in applying said provisions.

[History: formerly § 5.351; ORD. 234, 3/14/79; ORD. 638, 12/14/05]

5.03.520 Administrative Permits.

(a) Whenever the Colma Municipal Code specifically provides that a permit or other entitlement regarding use of land may be issued administratively, the Zoning Administrator may administratively grant a use permit or other entitlement to use property in accordance with the procedures set forth in this section.

(b) Whenever a Conditional Use Permit for an identifiable parcel of property specifically provides that a permit or other entitlement regarding use of any portion or unit of that property may be issued administratively, the Zoning Administrator may administratively grant a use

permit or other entitlement to use property in accordance with the procedures set forth in this section.

(c) An application for an Administratively-granted Permit shall be made on the Town of Colma Project Application form and submitted to the Zoning Administrator, along with an application fee which shall be established from time to time by the City Council of the Town of Colma by resolution. The application shall be reviewed by the Zoning Administrator for completeness. The Zoning Administrator shall notify the City Clerk's office and the applicant when the application is complete.

(d) If state law or this Code requires the use permit or other entitlement to be considered at a public hearing, the Zoning Administrator shall notice and conduct the public hearing as set forth in sections 1.02.230-1.02.240 of this Code

(e) Prior to issuing an administratively-granted permit or other entitlement, the Zoning Administrator must find that the proposed activity meets each of the criteria and standards required for issuance of the permit or other entitlement provided under state law or this Code.

(f) In administratively granting a use permit or other entitlement, the Zoning Administrator may also impose such conditions as are deemed necessary and desirable to protect the public health, safety and welfare in accordance with the purposes and intent of the General Plan and this subchapter.

(g) A decision of the Zoning Administrator to administratively grant or deny a permit or other entitlement shall be in writing, explaining the bases therefore, and may be appealed by any interested party to the City Council in accordance with the procedures set forth in section 1.02.270 of this Code.

(h) Notwithstanding any of the foregoing provisions of this section 5.03.520, an application for an administrative permit or other entitlement may be forwarded to the City Council for public hearing and determination in accordance with this Code whenever:

- (1) the Zoning Administrator determines, in his or her discretion, that it is in the public's best interest that the City Council rather than the Planner should consider the application; or
- (2) any council member gives written notice to the Zoning Administrator prior to the date and time scheduled to hear the application or within ten days after the hearing, requesting that the application be considered by the City Council.

[History: formerly § 5.355, ORD. 234, 3/14/79; ORD. 563, 10/18/99; ORD. 638, 12/14/05, ORD. 647, 07/12/06; ORD. 691, 07/14/10; ORD. 706, 3/14/12]

[Cross-References: § 5.03.070(c), Accessory Buildings; § 5.03.230, Minor Uses]

Temporary Use Permits

5.03.610 Purpose.

The purposes of this ordinance are to:

(a) Expedite the issuance of permits to businesses for temporary activities such as outdoor sales events and promotions, Christmas tree lots, and temporary storage, while requiring the businesses to adhere to minimum standards necessary to protect property values and the public health, safety and welfare while increasing commercial trade in the Town; and

(b) Provide for the issuance of permits for on-site construction yards.

[History: New, ORD. 713, 10/10/12]

5.03.620 Permit Required; Effective Date.

(a) No person may use or permit property to be used for a temporary use without first obtaining a Temporary Use Permit approved by the Zoning Administrator. Temporary or short-term activities that do not fall within the categories defined in this Division shall instead comply with the land use permit requirements and development standards that otherwise apply to the property.

(b) A Temporary Use Permit issued for a period of 45 days or less shall become effective on the date the permit is approved by the Zoning Administrator. A Temporary Use Permit issued for a period that exceeds 45 days shall become effective seven calendar days from the date the Zoning Administrator finds that a Temporary Use Permit should be issued.

[History: New, ORD. 713, 10/10/12]

5.03.630 Application Process; No Public Hearing.

(a) To obtain a Temporary Use Permit, the applicant must submit an application on a form prescribed by the Zoning Administrator at least five working days before the use is intended to begin for Tier One Temporary Use Permits and at least fifteen working days before the use is intended to begin for Tier Two Temporary Use Permits. The application shall include written consent of the owner of the property or the agent of the owner. The application shall include a site plan showing the location of the proposed temporary use and a full description of the use, days proposed, hours proposed, equipment required, and any other information requested by the Zoning Administrator to review the proposed use.

(b) The application shall be reviewed by the Zoning Administrator to verify compliance with all applicable laws and regulations. Upon making the required findings specified in this Division, the Zoning Administrator may grant, with such conditions as are authorized herein, a Temporary Use Permit for the term specified in the Permit.

(c) A public hearing shall not be required for issuance of a Temporary Use Permit.

[History: New, ORD. 713, 10/10/12]

5.03.640 Tier 1 Temporary Uses.

Notwithstanding any other provision of the Colma Municipal Code and subject to compliance with all applicable ordinances and regulations, the following uses are permitted upon issuance of a Tier 1 Temporary Use Permit:

(a) *Outdoor Sales Event in the Commercial Core.* An outdoor sales event may be conducted over a maximum of five consecutive days and not more than once every three calendar months. All Temporary Uses outside of the Commercial Core require a Tier 2 Temporary Use Permit.

(b) *Promotional Event.* A Promotional Event may be conducted over a maximum of five consecutive days not more than once a calendar year at any location. Hours for the event must be between 7:00 a.m. and 10:00 p.m. Events occurring before 7:00 a.m. or after 10:00 p.m. require a Tier 2 Temporary Use Permit.

(c) *Temporary Storage of Merchandise.* Outdoor storage containers may be used for the temporary storage of merchandise or inventory for a period not to exceed 45 days in a calendar year. The storage container must not be visible from any public roadway and must not occupy any required parking spaces. In all other cases, the use of outdoor storage container requires a Tier 2 Temporary Use Permit.

(d) *Construction Yard without Office or Overnight Facilities.* A property may be used for a Construction Yard without Office or Overnight Facilities during the period from commencement of construction under a valid building permit to completion of the construction or abandonment of the project. Storage containers must be located as far away from the public right-of-way as possible and be located to minimize loss of required parking for the site. Containers for removal or disposal of construction debris shall be removed as shortly after they are filled as is reasonably practicable.

(e) *Other Tier 1 Temporary Uses.* A property may be used for any other temporary use which, in the opinion of the Zoning Administrator, meets each of the following criteria:

- (1) The use is compatible with the district and surrounding land uses;
- (2) The use is for a period not to exceed five days in a calendar year;
- (3) The use will leave adequate on-site parking and access to accommodate both the permanent and temporary use of the property;
- (4) The use is limited to the hours between 7:00 a.m. and 10:00 p.m.; and
- (5) The use does not include any Tier 2 Temporary Uses.

[History: formerly § 5.329, ORD. 563, 10/18/99; ORD. 638, 12/14/05; ORD. 713, 10/10/12]

5.03.650 Tier 2 Temporary Uses.

(a) Notwithstanding any other provision of the Colma Municipal Code and subject to compliance with all applicable ordinances and regulations, the uses described in this section are permitted upon issuance of a Tier 2 Temporary Use Permit.

(b) *Outdoor Sales Event outside of the Commercial Core.* An outdoor sales event may be conducted outside of the Commercial Core over a maximum of five consecutive days not more than once every three calendar months.

(c) *Construction Yards with Office or Overnight Facilities.* A property may be used for a Construction Yard with Office or Overnight Facilities during the period from commencement of construction under a valid building permit to completion of the construction or abandonment of the project. Storage containers must be located as far away from the public right-of-way as possible and be located to minimize loss of required parking for the site. Containers for removal or disposal or construction debris shall be removed as shortly after they are filled as is reasonably practicable.

(d) *Christmas Tree Lots and Pumpkin Patches.* Outdoor sales of holiday trees, pumpkins, and similar perishable goods, including decorations, may be conducted for a period of not more than 45 consecutive days in a calendar year.

(e) *Outdoor produce markets.* Outdoor sales of produce may be conducted one a week for not more than 25 weeks.

(f) *Indoor Seasonal Sales.* A holiday store, e.g., a store that sells primarily Halloween, Thanksgiving, Christmas or items celebrating a holiday, may be conducted in vacant commercial space for no more than 45 days in a calendar.

(g) *Overnight Facilities or Residential Trailers.* A mobile trailer or any structure with overnight facilities (e.g., a bed, kitchen or rest room) for security personnel may be permitted in conjunction with any Temporary Use.

(h) *Promotional or Sales Events.* A Promotional or Outdoor Sales Event that will occur before 7:00 a.m. and after 10:00 p.m. may be conducted over a maximum of five consecutive days not more than once a calendar year at any location.

(i) *Business or Sales Offices.* A business or sales office or facility may be permitted in conjunction with and during any Tier 2 Temporary Use.

(j) *Similar Tier 2 Temporary Uses.* A temporary use that does not meet the criteria for a Tier 1 Temporary Use may be conducted upon a finding that such use is compatible with the district and surrounding land uses.

[History: New, ORD. 713, 10/10/12]

5.03.660 Required Findings.

(a) The Zoning Administrator may approve a Temporary Use Permit only upon making each of the following findings:

(1) The proposed use will be for a limited duration and time and will not permanently alter the character or physical facilities of the site where the use occurs;

(2) The proposed use will not unreasonably affect adjacent properties, their owners and occupants, or the surrounding neighborhood, and will not in any other way

constitute a nuisance or be detrimental to the health, safety, peace, comfort or general welfare of persons residing or working in the area of such use or to the general welfare of the Town;

(3) The proposed use will not unreasonably interfere with pedestrian or vehicular traffic or circulation in the area surrounding the proposed use, and will not create a demand for additional parking that cannot be safely and efficiently accommodated by existing parking areas;

(4) The proposed use will not block fire lanes or required access roads, and will not pose a fire hazard; and

(5) The proposed use is not prohibited by an federal or state law or regulation or any other applicable provision of the Colma Municipal Code.

(b) The Zoning Administrator shall prepare a written decision on the Temporary Use Permit application, which shall contain the finding of fact upon which the decision is made.

[History: New, ORD. 713, 10/10/12]

5.03.670 Conditions of Approval.

(a) The Zoning Administrator may impose reasonable conditions deemed necessary to ensure compliance with the findings for a Temporary Use Permit or with other provisions of the Colma Municipal Code, including conditions:

(1) Requiring completion of the temporary use by a specified date;

(2) Requiring temporary parking facilities, including vehicular ingress and egress;

(3) Regulating nuisance factors such as prevention of glare or direct illumination of adjacent properties, noise, vibration, smoke, dust, dirt, odors, gases and heat;

(4) Regulating of temporary buildings, structures and facilities, including placement, height and size, location of equipment and open spaces, including buffer areas and other yards;

(5) Requiring sanitary or medical facilities;

(6) Requiring solid waste collection and disposal;

(7) Requiring security and safety measures;

(8) Regulating signs;

(9) Regulating operating hours and days, including limitation of the duration of the temporary use to a shorter time period than that requested;

- (10) Requiring a performance bond or other security to assure that any temporary facilities or structures used for the proposed temporary use will be removed from the site following the event and that the property will be restored to its former condition; or
 - (11) Requiring compliance with all other applicable laws and regulations, including the obtaining of other entitlement, licenses, permits, and inspections.
- (b) The Zoning Administrator may impose other conditions to ensure that the operation of the proposed temporary use occurs in an orderly and efficient manner and in accordance with the intent and purpose of this Division.

5.03.680 Term; Extension.

- (a) The Zoning Administrator may issue a Temporary Use Permit to allow multiple events of the same temporary use, e.g., multiple sales events or multiple promotional events, on condition that the expiration of the last such event shall not be later than one year after the beginning of the first such event covered by the permit.
- (b) A Temporary Use Permit shall be issued for the term specified in the Permit, which shall not be greater than one year, except that the Zoning Administrator may grant a Temporary Use Permit for a Construction Yard for an initial term longer than one year.
- (c) The Zoning Administrator may extend a Temporary use Permit for up to one year at a time.

[History: New, ORD. 713, 10/10/12]

5.03.690 Revocation.

- (a) Upon receipt of information that grounds for revocation may exist, the Zoning Administrator may hold a revocation hearing. Notice of the hearing shall be posted on the three Town bulletin boards and shall be served either in person or by registered mail on the owner of the property and on the permit holder at least three days prior to a hearing to revoke a Tier 1 Temporary Use Permit and at least ten days prior to a hearing to revoke a Tier 2 Temporary Use Permit. The notice of hearing shall contain a statement of the specific reasons for revocation.
- (b) The Zoning Administrator may revoke an approved Temporary Use Permit upon finding that:
- (1) It is reasonably foreseeable that the use may not end within the term specified in the Permit and that no good cause for extension thereof has been shown by the permit holder;
 - (2) It is reasonably foreseeable that the use may permanently alter the character or physical facilities of the site where the use occurs;
 - (3) Continued use will unreasonably affect adjacent properties, their owners and occupants, or the surrounding neighborhood, or will constitute a nuisance, or will be

detrimental to the health, safety, peace, comfort or general welfare of persons residing or working in the area of such use or to the general welfare of the Town;

(4) Continued use will unreasonably interfere with pedestrian or vehicular traffic or circulation in the area surrounding the proposed use, or will create a demand for additional parking that cannot be safely and efficiently accommodated by existing parking areas;

(5) The Temporary Use Permit was obtained by misrepresentation or fraud;

(6) The use for which the Temporary Use Permit was granted has ceased or has been suspended for six or more consecutive calendar months; or

(7) The conditions of the permit have not been met, or the temporary use is being or has recently been conducted contrary to the terms of the approval or in violation of a specific statute, ordinance, law or regulation.

(c) A written determination of revocation of a Temporary Use Permit shall be mailed to the property owner and the permit holder within 10 days of such determination.

[History: New, ORD. 713, 10/10/12]

5.03.700 Appeal.

(a) Any aggrieved person may appeal the Zoning Administrator's decision to deny a Tier 1 Temporary Use Permit or to grant or deny a Tier 2 Temporary Use Permit, in accordance with the procedures set forth in section 1.02.270 of the Colma Municipal Code. A decision to grant a Tier 1 Temporary Use Permit cannot be appealed.

(b) The City Manager may issue a stay of Zoning Administrator's decision while the appeal is pending.

[History: New, ORD. 713, 10/10/12]

5.03.710 Posting.

(a) For a Temporary Use Permit lasting less than 45 days, the Permittee shall post a copy of the Temporary Use Permit on the subject property throughout during the entire period of the temporary use.

(b) For a Temporary Use Permit lasting 45 days or more, the Permittee shall make a copy of the Temporary Use Permit available for inspection at the subject property during normal business hours throughout the entire period of the temporary use.

[History: New, ORD. 713, 10/10/12]



COMMUNITY DEVELOPMENT &
SUSTAINABILITY DEPARTMENT
23 Russell Blvd – Davis, CA 95616
PH: 530.757.5610 FAX: 530.757.5660 TDD: 530.757.5666

Mobile Food Vendor Requirements

Mobile food vending is defined as any vehicle, wagon, or pushcart that is self-propelled or can be pushed/pulled down a street or sidewalk, on which food is displayed, prepared, or processed for the purpose of selling food to a consumer.

Requirements for a mobile food vendor to operate in Davis:

- **Public health permit** from Yolo County
- **Business license** from the City of Davis
- **Zoning permit** from Community Development to operate on private property **OR** an **encroachment permit** from Public Works to operate on public property. Vendors operating on public property for less than ten minutes per location are exempt from this requirement.

County Permitting Requirement: Public Health Permit from Yolo County

The California Retail Food Code (CalCode) governs health standards for retail food sales. CalCode and City Municipal Code Section 17.01.020 require a Public Health Permit before any public sales occur.

- The annual permit is obtained from the **Yolo County Environmental Health Department**.
- Vendors must complete an application and have their cart or vehicle inspected before a permit can be obtained.
- **Inspections:** 8:00-9:00 AM daily at the Environmental Health Department offices (call for appointment).
- **Fees:** mobile food preparation vehicles: \$316; ice cream trucks and hot dog carts: \$142
- All questions pertaining to health standards and the public health permit should be directed to the Yolo County Environmental Health Department.

Yolo County Environmental Health Department

137 N. Cottonwood Street, Ste. 2400
Woodland, CA 95695
Telephone: (530) 666-8646
FAX: (530) 669-1448

E-mail:

environmental.health@yolocounty.org

Additional information available at:

<http://www.yolocounty.org/org/health/eh/general/fo od.asp>.

City Permitting Requirements

1. Business License

Davis requires a business license for all mobile food vendors.

- The business license form is available at <http://www.cityofdavis.org/finance/BusinessLicenses.cfm> or directly from the **Finance Department** at City Hall.
- **Fees:** Daily or yearly fee plus a \$10 registration fee. Fee schedule on a form available at the Finance Dept.

City of Davis Finance Department

23 Russell Boulevard
Davis, CA 95616
Telephone: (530) 757-5651
FAX: (530) 758-0204

E-mail: FinanceWeb@cityofdavis.org

2. Zoning or Encroachment Permit

A zoning or encroachment permit is required based on the intended location of sales.

- Vendors operating on private property for any length of time must obtain a **commercial zoning permit** from **Planning Division of the Community Development Department**.
- Vendors operating on public property for more than ten minutes in each location must obtain an **encroachment permit** from **Public Works**.
- **Vendors operating on public property for less than ten minutes in each location do not need zoning or encroachment permits.**

Commercial Zoning Permit and Encroachment Permit requirements are included in this packet.

Commercial Zoning Permit Requirements: Operating on Private Property

The Planning Division of the Community Development Department must issue a commercial zoning permit for vendors operating on private property. The following requirements must be met for each location:

- A commercial **zoning permit** application form must be submitted to the Community Development Department.
 - Form available from the Community Development Department at City Hall or online at http://www.cityofdavis.org/finance/pdf/commercial_businesses_zoning_permit.pdf
 - There is no cost associated with the zoning permit
- The vendor must submit written proof of permission from the property owner with the zoning permit application.
- Community Development staff must determine mobile vending a permitted or conditionally permitted use for the location.

**City of Davis
Community Development and
Sustainability Department**
23 Russell Blvd.
Davis, CA 95616
Telephone: (530) 757-5610
FAX: (530) 757-5660

Areas where Mobile Food Vending is Permitted by Right and Conditionally Permitted

Permitted by Right:

- Industrial (I) District
- Any Planned Development (PD) where Industrial Light Industrial / Business Parks are permitted
- Office Zones (PD)

Conditionally Permitted:

- Auto Center (A-C) District
- Commercial Service (C-S) District
- Commercial Mixed Use (C-M-U) District
- Industrial Administration and Research (I-R) District

A **Conditional Use Permit (CUP)** is required for all areas where mobile food vending is conditionally permitted. A CUP requires a \$3,000 deposit, \$154 Categorical Exemption fee, and a public hearing. A CUP requires 2 or more months for processing. Contact the Community Development Department for more information.

Encroachment Permit Requirements

Requirements for Operating on Public Property (public streets or sidewalks):

Mobile food vendors may stand or park only at the request of a customer and for **no more than ten minutes in any one place**, unless the mobile food vendor is delivering articles upon order of, or by or distribution (Municipal Code Section 22.08.210(a)).

- Mobile food vendors, including commercial vehicles selling food or other merchandise, are not allowed to sell in public parks.
 - Profit making activities in the parks except fund-raisers sponsored and organized by non-profit groups are prohibited.
- A mobile food vendor may park or stand on a street for a period of time **exceeding ten minutes only if the vendor first obtains a written permit from the city traffic engineer or the city council** (Municipal Code Section 22.08.210 (b)).
 - In order for the permit to be issued, the proposed location must not impede or endanger vehicular or pedestrian traffic (22.08.210 (b)).
 - Any permit issued by the city traffic engineer shall not be good for more than 24 hours.
 - A mobile food vendor permit is good only at the location for which it is issued (22.08.210 (d)).

Special Location Permit Requirements

Davis Farmers' Market

Vendors must be approved by the **Davis Farmer's Market Association (DFMA)**. Approval requirements include:

- An application and copies of all appropriate permits and licenses be submitted to the DFMA (contact DFMA for specific permit requirements).
- Approval from the DFMA governing board.
- Compliance with the Davis Farmers Market Rules.

Fees: Stall Fees are calculated as a percentage of the seller's gross sales for that Market Day. A stall fee will be collected for each space used, even in case of no sales.

- **Members:** 6% of gross sales, \$20.00 min. per space
- **Non-Members:** 8% of gross sales, \$26.00 min. per space

More information may be obtained by contacting the Davis Farmer's Market Association.

Davis Farmer's Market Association

Central Park – 4th & C Streets

P.O. Box 1813

Davis, CA 95617

Telephone: (530) 756-1695

<http://www.davisfarmersmarket.org/info/>

E & H Street Plazas

Vendors must obtain a license agreement from the City's **Economic Development Division**.

License requirements include:

- A business plan and visual representation of proposed cart.
- A yearly license agreement with the city.
- Plaza vendors may only sell perishable goods.

Fees: vary.

More information may be obtained by contacting the Economic Development Division.

City of Davis Economic Development Division

23 Russell Boulevard

Davis, CA 95616

Telephone: (530) 757-5610

Attachments:

- Yolo County Health Department Health Permit Application
- City of Davis Business License Application
- City of Davis Commercial Zoning Permit

9-2.104 Permanent and Temporary Uses.

Except as otherwise provided in this Title, any use may be permanent or temporary, as defined in this Section. Temporary uses shall be subject to the applicable provisions for Temporary Use Permits in [Article 6 of Chapter 7](#).

- (a) **Permanent Use.** A use that is intended to be continuously ongoing at the same location for more than 60 days.
- (b) **Temporary Use.** A use that is either not intended to be ongoing for more than 60 days, or that is not intended to be continuously ongoing.
 - (1) **One-Time Temporary Use.** A use that is intended to be ongoing at the same location for 60 days or less. Typical uses include carnivals, Halloween pumpkin lots, and Christmas tree lots.
 - (2) **Recurring Temporary Use.** A use that is intended to recur at the same location at regular or irregular intervals, where each occurrence lasts for seven days or less, the interval between occurrences is at least twice the length of each occurrence, and the total number of occurrences may or may not be limited. The lengths of individual occurrences and the intervals between them shall be measured in whole days. Typical uses include farmers markets and similar recurring events. If an occurrence lasts for more than seven days, each such occurrence shall be considered a separate One-Time Temporary Use pursuant to subsection (b)(1) above. If the interval between occurrences is less than twice the length of each occurrence, the use shall be considered a Permanent Use pursuant to subsection (a) above.

ARTICLE 6. TEMPORARY USE PERMITS

9-7.601 Purpose.

This Article establishes a process for review and approval of uses that are intended to have a limited duration and will not permanently alter the character or physical facilities of the property where they occur.

9-7.602 Applicability.

Except as specified in [Section 9-7.603](#), all temporary uses, as defined in [Section 9-2.104\(b\)](#), require the approval of a Temporary Use Permit, including, but not limited to, carnivals, Halloween pumpkin lots, Christmas tree lots, farmers markets on private or public property, mobile food vendors on private or public property, and other vendors, peddlers, solicitors, or events on private or public property.

9-7.603 Exemptions.

The following temporary uses shall be exempt from the requirement for a Temporary Use Permit:

- (a) On-site temporary construction offices and on-site contractors' storage yards, including debris containers.
- (b) On-site offices for real estate sales or rental.
- (c) Garage and yard sales operated by a resident of the premises where such sales operate for a period of less than two days per quarter per year.
- (d) Any use operating on a public street or sidewalk, including, but not limited to, farmers markets as regulated by [Chapter 35 of Title 5](#), and mobile food vendors and other vendors, peddlers, and solicitors as regulated by [Chapter 27 of Title 5](#).
- (e) Any other temporary uses otherwise regulated by the Emeryville Municipal Code, including, but not limited to, community events regulated by [Chapter 23 of Title 5](#).

9-7.604 Procedures.

An application for a temporary use permit shall be filed and processed in accordance with the provisions of [Article 2](#), Common Procedures. Applications for temporary use permits shall be considered by the Planning and Building Director, in consultation with the Public Works Director, Chief Building Official, Fire Marshal, Police Chief, and other City staff as deemed appropriate. The application shall be submitted at least 14 days before the temporary use is intended to begin. It shall include a site plan of the proposed use that shows any electrical or plumbing connections, the relation of the temporary use to existing buildings, parking spaces, landscaping, and other features of the site; a description of operating characteristics, including dates, hours, number of employees, expected visitors, and security if appropriate; and any other information deemed necessary by the Director. The Director, at his or her discretion, may give such notice as is deemed appropriate to adjacent property owners or other interested parties. The Director may approve or disapprove an application or require changes or conditions of approval which, in his or her judgment, are necessary to ensure conformity with the provisions of this Article. The Director's decision may be appealed to the Planning Commission.

9-7.605 Findings.

To grant a temporary use permit, all of the following findings must be made:

- (a) The proposed use will not adversely affect adjacent properties, their owners and occupants, or the surrounding neighborhood.
- (b) The proposed use will not interfere with pedestrian or vehicular traffic or circulation in the area surrounding the proposed use.
- (c) The proposed use will not create a demand for additional parking that cannot be safely and efficiently accommodated by existing parking areas.
- (d) The proposed use will not conflict with the intent or requirements of any design review permit, conditional use permit, variance, or planned unit development applicable to the subject property.
- (e) Appropriate controls are in place that will ensure that the premises will be kept clean, sanitary, and free of litter.

9-7.606 Duration.

Temporary use permits shall be approved for no longer than the following initial time periods and may be renewed for subsequent time periods of the same duration or less. Each renewal shall require a new application and fee.

- (a) **One Time Temporary Uses** (as defined in [Section 9-2.104\(b\)\(1\)](#)):
 - (1) Mobile Food Vendors located on private or public property (i.e. not on a public sidewalk or public street): one year.
 - (2) All other One-Time Temporary Uses: 60 days.
- (b) **Recurring Temporary Uses** (as defined in [Section 9-2.104\(b\)\(2\)](#)): one year.

9-7.607 Conditions of Approval.

Unless waived by the Director, the following conditions of approval shall apply to all temporary use permits. In approving a temporary use permit, the Director may impose any additional conditions that are deemed necessary to make the findings required by [Section 9-7.605](#).

- (a) Any construction or other work shall conform to all applicable codes.
- (b) Fire protection and access for fire vehicles shall be maintained, as specified by the Fire Marshal.
- (c) All signage shall comply with the Sign Regulations in [Article 16 of Chapter 5](#).
- (d) The site of the temporary use shall be maintained free of weeds, litter, and debris for the duration of the temporary use.
- (e) The site of the temporary use shall be completely cleaned and all trash, debris, signs, sign supports, and temporary structures and electrical and/or plumbing service shall be removed, within three days following the date specified for termination of the temporary use.

9-7.608 Revocation.

A temporary use permit issued pursuant to this Article shall be subject to suspension, revocation, or modification for the violation of any provisions of this code or for any grounds which would warrant the denial of the issuance of such original permit. The Director may issue a notice of violation for any failure to comply with any requirement of this Article or any condition of the permit. Such notice shall set forth the action necessary to come into compliance and a time frame for compliance. If the noncompliance is not abated, corrected, or rectified within the time specified by the Director in said notice, the Director may revoke, suspend, or modify the permit, upon 30 days' notice. If the Director decides to revoke or suspend the permit, the temporary use shall be removed within 30 days of the Director's decision unless appealed pursuant to [Section 9-7.609](#).

9-7.609 Appeals.

The Director's decision on a temporary use permit application or revocation may be appealed to the Planning Commission pursuant to [Article 14](#).

CHAPTER 27. SIDEWALK AND STREET VENDORS

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Article 1. Sidewalk and Street Vendors

5-27.1.01 Definitions.

For purposes of this article, the following definitions apply:

- (a) "Certified farmers' market" shall be defined as provided in California Administrative Code Title 3, Section 1392.2(a) or any successor provision.
- (b) "City" shall mean the City of Emeryville.
- (c) "Code" shall mean the Emeryville Municipal Code.
- (d) "Commissary" shall be defined as provided in Health and Safety Code Section [113751](#) or any successor provision.
- (e) "Community event" shall be defined as provided in Health and Safety Code Section [113755](#) or any successor provision.
- (f) "Eating and drinking establishments" shall be defined in Section 9-4.4.320, or any successor provision.
- (g) "Enforcement agency" shall be defined as provided in Health and Safety Code Section [113773](#) or any successor provision.
- (h) "Enforcement officer" shall be defined as provided in Health and Safety Code Section [113774](#) or any successor provision.
- (i) "Food" shall be defined as provided in Health and Safety Code Section [113781](#) or any successor provision.
- (j) "Food facility" shall be defined as provided in Health and Safety Code Section [113789](#) or any successor provision.
- (k) "Mobile food facility" shall be defined as provided in Health and Safety Code Section [113831](#) or any successor provision.
- (l) "Open-air barbeque" shall be defined as provided in Health and Safety Code Section [113843](#) or any successor provision. An "open-air barbeque" may include a fire box for heating, storage and disposal of hot coals, heated lava, hot stones or other material utilized to cook food and no more than one (1) worktable of a size not in excess of fifteen (15) square feet which may not be used for dining by the general public.
- (m) "Other public gathering" shall include for purposes of this article the operation of a mobile food facility that stops to conduct business for more than one (1) hour in the same location.
- (n) "Permanent food facility" shall be defined as provided in Health and Safety Code Section [113849](#) or any successor provision.
- (o) "Police Chief" means the Chief of Police or his/her designee.
- (p) "Temporary food facility" shall mean, consistent with Health and Safety Code Section [113930](#) or any successor provision, a food facility approved by the enforcement officer that operates at a fixed location for the duration of an approved community event and only as a part of the community event.

(q) "Vehicle" shall mean a mobile food facility, temporary food facility, catering truck, wagon, pushcart, or other motorized or non-motorized conveyance upon which food is sold, offered for sale or distributed.

(r) "Vendor" shall mean a sidewalk vendor or a street vendor.

(s) "Sidewalk vendor" shall mean any person engaged in selling, offering for sale, or distributing food on a public sidewalk.

(t) "Street vendor" shall mean any person engaged in selling, offering for sale, or distributing food from a vehicle located within a public street.

(Sec. 2 (part) (9-4.2001), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.01)

5-27.1.02 Business Tax Certificate.

It shall be unlawful to sell, offer for sale, or distribute any food on any public street or public sidewalk within the City without first obtaining a business tax certificate and paying the applicable business license tax for each sidewalk vendor or street vendor, pursuant to Chapter [1](#) of Title [3](#). Notwithstanding those provisions, no business tax certificate shall be issued without evidence that the vendor has obtained all permits required by this article. The original of the City business tax certificate shall be displayed conspicuously at all times on the street vendor's vehicle and at the location of the sidewalk vendor.

(Sec. 2 (part) (9-4.2002), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.02)

5-27.1.03 Health and Sanitation Requirements.

Vendors shall obtain a health permit from the enforcement agency. The health permit shall be displayed conspicuously at all times on the street vendor's vehicle and at the location of the sidewalk vendor. Evidence of such health permit shall be made available to the Finance Department as part of the business tax certificate application or renewal.

(Sec. 2 (part) (9-4.2004), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.04)

5-27.1.04 Vendor Permit to Operate.

(a) It shall be unlawful to sell, offer for sale, or distribute any food on any public street or public sidewalk within the City without first obtaining a vendor permit from the Police Department pursuant to the provisions of this article for each sidewalk vendor or street vendor location. The vendor permit shall be displayed conspicuously at all times on the street vendor's vehicle and at the location of the sidewalk vendor. Evidence of such vendor permit shall accompany the business tax certificate application or renewal application to the Finance Department.

(b) Any vendor permit issued pursuant to this article shall automatically expire, terminate and be of no further force and effect at 5:00 p.m. on December 31 of each year.

(c) Any vendor permit issued pursuant to this article is nontransferable.

(d) A vendor applicant desiring a vendor permit shall file an annual application with the Chief of Police, on a form furnished by the Police Department, setting forth the following information and including the accompanying data:

- (1) Names, addresses and telephone numbers of the vendor applicant and of all persons financially interested in the business;
- (2) A statement of the type of food to be sold;
- (3) The location at which the sidewalk vendor applicant intends to operate;
- (4) Number of vehicles the street vendor applicant intends to operate, along with a copy of the current registration of each vehicle;
- (5) For street vendors, the desired street location(s) of the vehicle(s);
- (6) Intended day(s) and hours of operation at such location(s);
- (7) Whether the vendor applicant intends to operate an open-air barbeque at such location(s);
- (8) The location of the toilet and handwashing facility required by this article;
- (9) If the toilet and handwashing facility required by this article is on private property, a copy of an enforceable contract between the private property owner and the vendor applicant allowing vendor to utilize such facilities on the day(s) and hours of operation;
- (10) A copy of the health permit required by this chapter;
- (11) An acknowledgement by the vendor applicant of the obligation to comply with Chapter [14](#) of Title [6](#) regarding food service waste reduction;
- (12) Agreement by the applicant to indemnify and hold harmless the City, its officers and employees from any and all damages or injury to persons or property proximately caused by the act or neglect of the applicant or by hazardous or negligent conditions maintained at the applicant's sales location;
- (13) Evidence of general liability and automobile liability insurance in a form and at levels of coverage acceptable to the City;
- (14) Previous vending permits issued to the vendor applicant in other cities and the status of those permits;
- (15) Such further information as the Police Department may require.

(e) The application shall be accompanied by an application fee for each vehicle of a street vendor and/or each location of a sidewalk vendor. If the application is denied, the application fee shall not be returned to the vendor applicant. The application fee shall be set forth in the City's Master Fee Schedule.

(f) The Police Department shall conduct an investigation of the application and may issue a vendor permit to the vendor applicant within thirty (30) days of its receipt if the Police Chief finds that all of the following conditions have been met:

- (1) An accurate application has been filed;
 - (2) The required application fee has been paid;
 - (3) All applicable provisions of this article have been or will be met;
 - (4) The vending locations are in compliance with Section [5-27.1.05](#), will not cause evident traffic congestion, impede pedestrian or bicycle movement, or violate applicable Federal or State accessibility laws; and
 - (5) The applicant and all the persons listed in subsection (d)(1) of this section have no previous convictions under State law concerning theft, possession of stolen property, or the sale of narcotics.
- (g) The Police Chief may deny the application if it is inaccurate, incomplete or unable to meet the requirements of subsection (f) of this section, or if no application fee has been submitted.
- (h) The Police Chief may revoke a vendor permit if it is determined and found thereafter that the application was inaccurate, that the permit holder failed to meet requirements of this article, or that the vendor is operating in a manner detrimental to public health, safety or the general welfare of the City.
- (i) Any revocation of a vendor permit or denial of a vendor permit application may be appealed to the City Council pursuant to the provisions of Chapter [4](#) of Title [1](#).

(Sec. 2 (part) (9-4.2005), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.05)

5-27.1.05 Vending Locations.

A vendor with a valid vendor permit shall be permitted on public streets and sidewalks from the hours of 6:00 a.m. until 12:00 a.m. daily, subject to the conditions set forth below:

- (a) No vendor shall locate within three hundred feet (300') of the grounds of any elementary or secondary school on any school day;
- (b) No vendor shall locate within five hundred feet (500') of a freeway entrance or exit;
- (c) No vendor shall locate within fifty feet (50') of any street or roadway intersection, crosswalk, fire hydrant, or bus stop;
- (d) No vendor shall locate their operation in such a way that would restrict the ingress to or egress from the adjoining property;
- (e) No vendor shall locate on any public sidewalk or within any public street adjacent to a curb which has been duly designated by the City as a white, yellow, blue or red zone;
- (f) No vendor shall locate within two hundred feet (200') of a permanent food facility during that facility's operating hours;
- (g) No vendor shall locate within two hundred feet (200') of any other vendor operating during the vending hours specified in this section;

(h) Vendors shall not operate in the RM Medium Density Residential Zone or the S-M Shoreline Management Zone, as those zones are described in Chapter [6](#) of Title [9](#), or any successor provision.

(Sec. 2 (part) (9-4.2006), Ord. 88-012, eff. Nov. 5, 1988; Sec. 2, Ord. 10-010, eff. July 15, 2010; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3, Ord. 10-020, eff. Jan. 20, 2011; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.06)

5-27.1.06 Cleanliness.

The vendor shall not leave any location without first picking up, removing and disposing of all trash or refuse from their operation that remains within twenty feet (20') of the vendor's location.

(Sec. 2 (part) (9-4.2008), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.07)

5-27.1.07 Open-Air Barbeques or Outdoor Wood-Burning Ovens.

Consistent with Health and Safety Code Section [114143](#), any open-air barbeque or outdoor wood-burning oven permitted to operate on any public street or sidewalk shall meet all of the following requirements:

- (a) The open-air barbeque or outdoor wood-burning oven is operated on the same premises as, in reasonable proximity to, and in conjunction with a temporary food facility, or a mobile food facility that is operating at a community event. The vendor permit holder of the temporary food facility or mobile food facility shall be deemed to be the vendor permit holder of the open-air barbeque or outdoor wood-burning oven, and shall be responsible for ensuring it is operated in full compliance with this chapter.
- (b) The open-air barbeque or outdoor wood-burning oven is not operated in, or out of, any motor vehicle, or in any location that may constitute a fire hazard, as determined by the local enforcement officer and/or the City Fire Marshal.
- (c) The open-air barbeque or outdoor wood-burning oven is separated from public access to prevent food contamination or injury to the public by using ropes or other approved methods.
- (d) The open-air barbeque shall be equipped with an impervious and easily cleanable floor surface that extends a minimum of five feet (5') from the open-air barbeque or outdoor wood-burning oven facility on all open sides.
- (e) An open-air barbeque or outdoor wood-burning oven shall not operate on any day in which a "Spare the Air" alert or "No Burn" announcement has been issued by the Bay Area Air Quality Management District.
- (f) All ashes and coals shall be cooled before disposal. Ashes and coals shall be doused and saturated with water and the fire shall be completely extinguished. The ashes and coals shall then be placed into a metal container with a tight-fitting lid that is only used to collect ashes and coals and properly disposed of off-site of the farmers' market. Ashes and coals shall not be placed into any City trash can at any time.
- (g) The Fire Chief or his/her designee may order the immediate suspension of open-air barbeque and/or outdoor wood-burning oven operations which are conducted in violation of this section, or which are deemed unsafe or constitute a public nuisance or hazard, as determined by the Fire Chief or his/her designee.

(Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.08)

5-27.1.08 Operation Within Specified Distance of Toilet and Handwashing Facility.

A mobile food facility or temporary food facility shall be operated within two hundred feet (200') travel distance of an approved and readily available toilet and handwashing facility to ensure that restroom facilities are available to the vendor permit holder and any of its employees whenever the mobile food facility or temporary food facility is stopped to conduct business for more than a one (1) hour period or if the mobile food facility or temporary food facility operates an open-air barbeque or outdoor wood-burning oven.

(Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.09)

5-27.1.09 Certified Farmers' Markets.

Notwithstanding the provisions of this article, vendors operating within a certified farmers' market, permitted by this code, shall comply with all of the provisions of Chapter [35](#) of Title [5](#).

(Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

5-27.1.10 Penalties.

Any violations of this article shall be punishable as an infraction as provided in Chapter [2](#) of Title [1](#). Every day of vending without a valid vendor permit constitutes a separate offense.

(Sec. 2 (part) (9-4.2009), Ord. 88-012, eff. Nov. 5, 1988; Sec. 3 (part), Ord. 10-016, eff. Dec. 16, 2010; Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012. Formerly 5-27.10)

Article 2. Peddlers and Solicitors

5-27.2.01. Definitions.

For purposes of this article, the following definitions apply:

(a) "Certified farmers' market" shall be defined as provided in California Administrative Code Title 3, Section 1392 or any successor provision.

(b) "Code" means the Emeryville Municipal Code.

(c) "Food" shall be defined as provided in Health and Safety Code Section [113781](#) or any successor provision.

(d) "Peddle" means to sell and make immediate delivery, or offer for sale and immediate delivery, any nonfood goods, wares, merchandise, or thing in possession of the seller, or services of seller, at any place within the City other than from a fixed place of business.

(e) "Peddler" means any person who peddles, as herein defined.

(f) "Person" means an individual.

(g) "Police Chief" means the Chief of Police or his/her designee.

(h) "Solicit" means to sell or take orders, or offer to sell or take orders, for any nonfood goods, wares, merchandise, or thing, for future delivery, or for services to be performed, at any place within the City other than a fixed place of business.

- (i) "Solicitor" means any person who solicits, as defined herein.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

5-27.2.02. Business Tax Certificate.

It shall be unlawful to peddle, solicit, or distribute any merchandise or services on any public street or sidewalk within the City without first obtaining a business tax certificate and paying the applicable business license tax for each peddler or solicitor, pursuant to Chapter [1](#) of Title [3](#). Notwithstanding those provisions, no business tax certificate shall be issued without evidence that the peddler or solicitor has obtained all permits required by this article. The original of the City business tax certificate shall be displayed conspicuously at all times at the location of a peddler or solicitor located on the public right-of-way or, in the case of a mobile peddler or solicitor, on demand from any law enforcement officer or upon demand of any person to whom the peddler or solicitor is peddling or soliciting.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

5-27.2.03. Permit to Operate.

(a) No person shall peddle or solicit on any public street or public sidewalk in the City without a valid permit issued by the Police Department. Evidence of such permit shall accompany the business tax certificate application or renewal application to the Finance Department.

(b) Any permit issued pursuant to this article shall automatically expire, terminate, and be of no further force and effect at 5:00 p.m. on December 31 of each year.

(c) Any permit issued pursuant to this article is nontransferable.

(d) A peddler or solicitor applicant desiring a peddler or solicitor permit shall file an annual application with the Chief of Police, on a form furnished by the Police Department, setting forth the following information and including the accompanying data:

- (1) Names, addresses and telephone numbers of the applicant and of all persons financially interested in the business;
- (2) A statement of the type of goods, property, or service to be peddled or solicited;
- (3) The names and addresses of at least two (2) references as to the applicant's moral character, honesty and integrity;
- (4) Identification of any vehicle intended to be used for peddling or soliciting;
- (5) The intended location of peddling or soliciting activities;
- (6) Agreement by the applicant to indemnify and hold harmless the City, its officers and employees from any and all damages or injury to persons or property proximately caused by the act or neglect of the applicant or by hazardous or negligent conditions maintained at the applicant's sales location;
- (7) Evidence of general liability and automobile liability insurance in a form and at levels of coverage acceptable to the City;

- (8) Previous peddling or soliciting permits issued to the applicant in other cities and the status of those permits; and
 - (9) Such further information as the Police Department may require.
- (e) The applicant shall also furnish his/her fingerprints and thumbprints to be taken by the Police Department.
- (f) The application shall be accompanied by an application fee. If the application is denied, the application fee shall not be returned to the applicant. The application fee shall be set forth in the City's Master Fee Schedule.
- (g) The Police Department shall conduct an investigation of the application and may issue a peddler or solicitor permit to the applicant within thirty (30) days of its receipt if the Police Chief finds that all of the following conditions have been met:
- (1) An accurate application has been filed;
 - (2) The required application fee has been paid;
 - (3) All applicable provisions of this article have been or will be met; and
 - (4) The applicant and all the persons listed in subsection (d)(1) of this section have no previous convictions under State law concerning theft, possession of stolen property, the sale of narcotics, or a crime involving moral turpitude.
- (h) Every peddler or solicitor, at all times while engaged in peddling or soliciting, shall have in his/her immediate possession the permit issued under the provisions of this section and when so peddling or soliciting shall display the same upon demand of any law enforcement officer and upon demand of any person to whom the peddler or solicitor is peddling or soliciting.
- (i) Every vehicle used for peddling or soliciting shall display the permit issued pursuant to this article in a conspicuous place in said vehicle.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

5-27.2.04 Permit Denial or Revocation.

- (a) The Police Chief may deny a permit application if it is inaccurate, incomplete or unable to meet the requirements of Section [5-27.2.03](#), or if no application fee has been submitted.
- (b) The Police Chief may revoke a permit if any of the following are determined and found after permit issuance:
- (1) The application was inaccurate;
 - (2) Any violation of this article;
 - (3) Conviction of the permit holder of any felony or crime involving moral turpitude; or

(4) Peddling or soliciting in an unlawful manner or in such a manner which is detrimental to public health, safety or the general welfare of the City.

(c) Any revocation of a permit or denial of a permit application may be appealed to the City Council pursuant to the provisions of Chapter [4](#) of Title [1](#).

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

5-27.2.05. Peddling or Soliciting Locations.

A peddler or solicitor with a valid permit shall be permitted on public streets and sidewalks from the hours of 8:00 a.m. until 7:00 p.m. daily, subject to the conditions set forth below:

(a) No peddler or solicitor shall operate within three hundred feet (300') of the grounds of any elementary or secondary school on any school day;

(b) No peddler or solicitor shall locate within five hundred feet (500') of a freeway entrance or exit;

(c) No peddler or solicitor shall locate within fifty feet (50') of any street or roadway intersection, crosswalk, fire hydrant, or bus stop;

(d) No peddler or solicitor shall locate their operation in such a way that would restrict the ingress to or egress from the adjoining property;

(e) No peddler or solicitor shall locate on any public sidewalk or within any public street adjacent to a curb which has been duly designated by the City as a white, yellow, blue or red zone;

(f) No peddler or solicitor shall locate within two hundred feet (200') of any other peddler or solicitor operating during the vending hours specified in this section;

(g) Peddlers and solicitors shall not operate in the RM Medium Density Residential Zone or the S-M Shoreline Management Zone, as those zones are described in Chapter [6](#) of Title [9](#), or any successor provision.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

5-27.2.06. Hours When Prohibited.

It is unlawful for any person to peddle or solicit before 8:00 a.m. or after 7:00 p.m. of any day.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

5-27.2.07. Certified Farmers' Markets.

Notwithstanding the provisions of this article, peddlers and solicitors operating within a certified farmers' market, permitted by this code, shall comply with all of the provisions of Chapter [35](#) of Title [5](#).

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

5-27.2.08. Penalties.

Any violations of this article shall be punishable as an infraction as provided in Chapter [2](#) of Title [1](#). Every day of peddling or soliciting without a valid permit constitutes a separate offense.

(Sec. 3 (part), Ord. 11-005, eff. June 2, 2011; Sec. 2 (part), Ord. 12-006, eff. Mar. 8, 2012)

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The Emeryville Municipal Code is current through Ordinance 16-003, passed February 2, 2016.

Disclaimer: The City Clerk's Office has the official version of the Emeryville Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

City Website: <http://www.ci.emeryville.ca.us>

City Telephone: (510) 596-4300

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ORDINANCE NO. 680

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, ADDING CHAPTER 8.42 TO THE INDIAN WELLS MUNICIPAL CODE REGARDING THE REGULATION OF MOBILE FOOD FACILITIES

WHEREAS, the City of Indian Wells is authorized to regulate mobile food facilities within its jurisdiction subject to the limitations set forth in Vehicle Code section 22455; and

WHEREAS, the City wishes to adopt mobile food facility regulations in compliance with applicable law; and

WHEREAS, the City's regulations are based on the following findings:

1. Regulating the hours and location of mobile vendors benefits the health, safety and welfare of City residents because the operation of these vehicles at inappropriate hours or locations creates traffic hazards, blocks adjacent sidewalks to pedestrians, results in unwanted noise, littering and loitering at that location and/or creates hazards for children.

2. Regulating the manner and type of mobile vendors benefits the health, safety and welfare of the City because the inappropriate operation and uncontrolled proliferation of these vehicles creates traffic hazards, blocks adjacent sidewalks to pedestrians, results in unwanted noise, littering and loitering at that location and/or creates hazards for children.

3. Regulating mobile vendors on private property is consistent with the City's interests in the aesthetics of the community.

4. Prohibiting mobile vendors from operating within City parks and recreation facilities is consistent with the City's interest in the aesthetics of the community, fair competition and otherwise ensuring the proper use of City property.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 8.42 is hereby **ADDED** to the Indian Wells Municipal Code to read in full as set forth in the attached Exhibit "A" and incorporated by this reference.

SECTION 2. Severability. If any provision, clause, sentence or paragraph of this Ordinance, or the application thereof to any person or circumstances, shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application and, to this end, the provisions of this Ordinance are hereby declared to be severable. This Ordinance amends, adds to, or deletes (as applicable) sections of the Indian Wells Municipal Code.

SECTION 3. Effective Date. This Ordinance shall take effect and be in force thirty (30) days after passage.

SECTION 4. Publication. The City Clerk is directed to publish this Ordinance in the manner and in the time required by law.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Indian Wells, California, at an adjourned regular meeting of the City Council held on 18th day of September, 2014.



TED J. MERTENS
MAYOR

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE)ss.
CITY OF INDIAN WELLS)

CERTIFICATION FOR ORDINANCE NO. 680


I, Wade G. McKinney, City Clerk of the City Council of the City of Indian Wells, California, **DO HEREBY CERTIFY** that Ordinance No. 680, having been regularly introduced at the meeting of August 21, 2014, was again introduced, the reading in full thereof unanimously waived, and duly passed and adopted at an adjourned regular meeting of the City Council held on this 18th day of September, 2014, and said Ordinance was passed and adopted by the following stated vote, to wit:

AYES: Hanson, Mertens, Mullany, Peabody, Roche
NOES: None

and was thereafter on said day signed by the Mayor of the City of Indian Wells

ATTEST:

APPROVED AS TO FORM:



WADE G. MCKINNEY
CITY MANAGER/CITY CLERK



STEPHEN P. DEITSCH
CITY ATTORNEY

EXHIBIT "A"

**"Chapter 8.42
MOBILE FOOD FACILITIES**

Sections:

- 8.42.010 Definitions.**
- 8.42.020 Mobile Food Facility on Public or Private Property.**
- 8.42.030 Mobile Food Facility in the Right of Way.**
- 8.42.040 Mobile Food Facility Permit.**
- 8.42.050 Mobile Food Facility Permit Issuance and Denial.**
- 8.42.060 Violations and Penalties.**

8.42.010 Definitions.

For purposes of this chapter, the following words or phrases shall have the following meanings:

"Food or food products" means any type of edible victuals or beverage.

"Mobile food facility" means any self-propelled, motorized device or vehicle by which any person or property may be propelled or moved upon a highway, excepting a device moved exclusively by human power, or which may be drawn or towed by a self-propelled, motorized vehicle, from which food or food products are sold, offered for sale, displayed, bartered, exchanged or otherwise given. Mobile food facility shall not include any vehicle only vending prepackaged food provided that the owner or operator of the vehicle has obtained all applicable state, local and City permits and approvals.

"Prepackaged Food" means any properly labeled and processed food, prepackaged to prevent any direct human contact with the food product upon distribution from the manufacturer, and prepared at an approved source.

"Vend" or "vending" means to sell, offer for sale, display, barter, exchange, or otherwise give food or food products from a mobile food facility.

"Vendor" means a person who vends, including an employee or agent of a vendor.

8.42.020 Mobile Food Facility on Public or Private Property.

(a) No mobile food facility may vend or locate on any private property or City property except as permitted in this section. All permitted operations on private property or City property shall comply with the operational standards set forth in Subsection (a), (b), (f) to (q), and (t) of Section 8.42.030 (Mobile Food Facility in the Right of Way).

(b) Mobile food facilities may vend or locate on non-residential private property with written permission from the property owner pursuant to a site permit issued under this section or if approved as part of a Temporary Use Permit (TUP) for a special event as outlined in Section 21.60.060 (Temporary Uses). In addition, any mobile food facility participating in a City

sponsored event shall not be required to obtain a site permit or TUP and may vend as part of the City sponsored event.

(c) Mobile food facilities wishing to obtain a site permit to vend on private property located in a non-residential zone or City property outside of the public right-of-way shall file a written request to do so at least ten (10) days prior to the requested date of vending. Such request may be made on a form prescribed by the Community Development Director and shall include, at a minimum, the location, date, and time of the requested vending. Mobile food facilities may request, and the Community Development Director may grant, a site permit covering multiple dates and times and locations. No application for a site permit shall be accepted unless the application is accompanied by a fee in an amount set by City Council resolution.

(d) The Community Development Director shall evaluate and consider any request for a site permit. The Community Development Director may approve, conditionally approve or deny the request consistent with the requirements of this chapter and the public health, safety, and welfare. The Community Development Director's decision may be appealed in the same manner as a mobile food facility permit.

(e) Violation of any site permit shall be grounds for suspension or revocation of a mobile food facility permit. A site permit may be suspended or revoked in the same manner as a mobile food facility permit.

8.42.030 Mobile Food Facility in the Right of Way.

A vendor may locate its mobile food facility in the public right-of-way as long as the vendor adheres to the following standards and conditions:

(a) The vendor has a valid mobile food facility permit and business license from the City, including insurance as defined in Subsection (o) below.

(b) The mobile food facility is in full compliance with all parking and Vehicle Code provisions which apply to the location at which it is parked.

(c) The mobile food facility does not obstruct pedestrian or vehicular traffic.

(d) Vending is prohibited on the exposed street and/or vehicular traffic side of the mobile food facility.

(e) The vendor shall not distribute any item from the mobile food facility in a manner that causes any person to stand in that portion of the street that is between the vehicle and the center of the street.

(f) The vendor shall not encroach onto a public sidewalk with any part of its mobile food facility or any other equipment or furniture related to the operation of its business.

(g) The mobile food facility has a valid permit, certificate or other required approval from the Riverside County Department of Health.

(h) All food products sold or provided from the mobile food facility shall comply with all applicable food labeling requirements established by the State of California and the vendor must obtain all required permits, including without limitation, health permits, to sell or provide such items.

(i) No alcohol beverage, general merchandise or commercial sales other than food are permitted.

(j) No amplified music is permitted.

(k) A mobile food facility is limited to two (2) signs excluding exterior graphics. The exterior sign shall be secured at all times that the mobile food facility is moving. No sandwich board or other signs are permitted on the ground in the area or on the mobile food facility.

(l) No vendor may engage in vending or otherwise operate a mobile food facility:

(1) Within one hundred and fifty (150') feet from the outer edge of any entrance of any business on private property during the hours such business is open to the public. This prohibition may be waived with the written consent of such business.

(2) Within twenty-five (25') feet of any street intersection controlled by a traffic light, crosswalk, or stop sign.

(3) Within twenty-five (25') feet of a bus stop.

(4) No mobile food facility may be locate within three hundred (300') feet of the nearest property line of any property on which a public or private school building is located, between the hours of 7:00 a.m. and 5:00 p.m. of any school day..

(m) A mobile food facility may only stand or park in the public right of way between the hours of 9:00 a.m. and dusk.

(n) No vendor shall engage in vending unless he or she maintains a clearly designated litter receptacle in the immediate vicinity of the mobile food facility, marked with a sign requesting use by patrons. Prior to leaving the location, the vendor shall pick up, remove and dispose of all trash generated by the vendor's operation located within a twenty-five-foot (25') radius of the mobile food facility's location. This does not include picking up trash in the street in an unsafe manor.

(o) The vendor shall maintain insurance, as deemed acceptable in the reasonable discretion of the City, and provide to the City written certification thereof, against liability for death or injury to any person and damage to property as a result of ownership, operation, or use of its mobile food facilities. The City Council may adopt insurance requirements as set by resolution. In addition, the vendor shall indemnify, defend and hold the City harmless from any claims arising out of or related to the vendor's ownership, operation, or use of its mobile food facilities, except as otherwise permitted by applicable law.

(p) The vendor shall not discharge any liquid (e.g. water, grease, oil, etc.) onto or into City streets, storm drains, catch basins, or sewer facilities. All discharges shall be contained and properly disposed of by the vendor.

(q) A mobile food facility shall be operated within two hundred (200') feet travel distance of an approved and readily available toilet and handwashing public facility to ensure that restroom facilities are available to customers or truck employees whenever the mobile food facility is stopped to conduct business for more than a one-hour period.

(r) A mobile food facility may not stand or park in the public right of way with a street speed limit of 35 mph or less, regardless if it is posted.

(s) A mobile food facility may not stand or park in one spot in the public right of way for more than one (1) hour.

(t) Mobile food facilities shall comply with all applicable state and local laws.

8.42.040 Mobile Food Facility Permit.

(a) No mobile food facility or vendor may vend in the City without first obtaining and having in his or her possession an annual mobile food facility permit issued by the City's Community Development Director in accordance with this chapter.

(b) To receive a mobile food facility permit, a vendor must complete a permit application on the form approved by the City and file it with the City. The Applicant must provide the following information:

- (1) Applicant's full name and address.
- (2) Proof of Applicant's identity.
- (3) Proof of insurance coverage satisfactory to City.
- (4) A brief description of the type of food products to be sold. This shall include the nature, character and quality of the product.
- (5) The location and/or streets where the Applicant plans to vend.
- (6) If Applicant is employed by another to vend, the name and business address of the employer.
- (7) A description of the vending vehicle, including logo and color scheme, its registration number, and its license number.
- (8) A copy of the valid Riverside County Department of Health permit.
- (9) A copy of the Applicant's City business license.
- (10) A certification that he or she complies with all local, state and federal laws regarding food product vending, including all applicable sales tax requirements and this chapter.

(c) No application for a new or renewed mobile food facility permit shall be accepted unless the application is accompanied by a fee in an amount set by City Council resolution.

8.42.050 Mobile Food Facility Permit Issuance and Denial.

(a) Upon receipt of a written application for a mobile food facility permit, the Community Development Director shall conduct such investigation as he or she deems appropriate to determine whether a mobile food facility permit should be approved. A permit shall be approved, conditionally approved, or denied within thirty (30) calendar days of the filing of an application. The mobile food facility permit shall be approved unless one of the following findings is made:

(1) The Applicant has knowingly made a false, misleading or fraudulent statement of fact to the City in the application process.

(2) The application does not contain the information required by this chapter.

(3) The Applicant has not satisfied the requirements of this chapter.

(b) The City may condition the approval of any mobile food facility permit to ensure compliance with this chapter and other applicable laws.

(c) Any mobile food facility permit shall be valid for the term of one (1) calendar year (January – December). Upon the expiration of the mobile food facility permit, an application for renewal shall be filed in a like manner as an application for an original mobile food facility permit, and such renewal permit shall be approved or conditionally approved only when the requirements for the issuance of an original permit are met.

(d) Any mobile food facility permit may be suspended or revoked by the Community Development Director for failure to comply with the terms and conditions of this chapter. Such suspension or revocation shall be made with written notice to the permit holder, stating the grounds for the revocation and the procedures for appealing the same. The permit holder may appeal this decision by filing a written request for appeal with the City Clerk within fifteen (15) days of the date of the notice. Any revocation or suspension shall be stayed during the pendency of the appeal unless the immediate public health or safety requires otherwise. The hearing on the appeal shall be held within sixty (60) calendar days of the appeal request unless otherwise agreed to by the parties. The City Council may conduct the hearing or designate a hearing officer, consistent with applicable law, to do so. The City Council's or hearing officer's decision shall be final.

(e) A mobile food facility permit shall not be assignable or transferable.

8.42.060 Violations and Penalties.

All penalties for violations of this chapter shall be as set forth in Chapter 1.16 General Penalty of the Indian Wells Municipal Code. The penalties provided in Chapter 1.16 are cumulative to any other penalty provided by law."

ORDINANCE NO. 1130

AN ORDINANCE OF THE CITY OF LOS BANOS AMENDING ARTICLE 36 CHAPTER 3 TO TITLE 9 OF THE LOS BANOS MUNICIPAL CODE RELATING TO MOBILE FOOD VENDING

WHEREAS, the Planning Commission directed the Community and Economic Development Department to prepare a proposed update the City's current mobile vendor ordinance;

WHEREAS, the Planning Commission conducted a duly noticed public hearing on the proposed ordinance on March 25, 2015 and April 22, 2015 at which time all individuals desiring to comment on the proposed ordinance were heard and on May 13, 2015 the Planning Commission recommended that the City Council adopt the proposed ordinance amending Article 36 to Chapter 3 Title 9 of the Los Banos Municipal Code;

WHEREAS, the City Council conducted a duly noticed public hearing on the recommended changes to the Zoning Code pertaining to mobile vending on June 3, 2015, July 1, 2015, and August 5, 2015 at which time all individuals desiring to comment on the proposed amendments were heard.

THE CITY COUNCIL OF THE CITY OF LOS BANOS DOES ORDAIN AS FOLLOWS:

Note: "Existing" as referred to in this Ordinance shall mean the relevant Article or Section in existence prior to amendment or renumbering.

Section 1. The title to Article 36 of Chapter 3 Title 9 of the Los Banos Municipal Code is amended to read as follows:

Article 36. Mobile Food Vending

Section 3. Section 9-3.3601 is amended to read as follows:

Sec. 9-3.3601 Purpose.

The general purpose of this Article is to promote the health, safety, comfort, convenience, prosperity and general welfare of the citizens, businesses and visitors of the City of Los Banos by requiring that new and existing mobile food vendors provide the community and customers with a minimum level of cleanliness, quality, safety and security. It is the purpose and intent of the City Council in enacting this Article, to provide mobile food vendors with clear and concise regulations to prevent safety, traffic and health hazards, as well as to preserve the peace, safety and welfare of the community.

Section 4. Section 9-3.3602 is amended to read as follows:

Sec. 9-3.3602 Definitions.

(a) "Mobile food vending unit" shall mean any vehicle, trailer, pushcart, motorized food wagon, stand, tent; or structure; not affixed to a permanent foundation, with or without wheels, which may be moved from one place to another under its own power or by other means.

(b) "Mobile food vendor" shall mean any person who owns, controls, manages or is otherwise engaged in the business of selling prepared, pre-packaged or unprepared, unpackaged food or foodstuffs of any kind, from a mobile vending unit on private or public property.

(c) "Persons" shall mean any person, firm, partnership, association, corporation, or business entity, and includes, but is not limited to, owners, operators, drivers, employees, agents, lessors and lessees of a mobile vending unit.

(d) "Vend" or "vending" shall mean the sale, offer for sale, soliciting, preparation, display, barter, or exchange, of prepared, pre-packaged or unprepared, unpackaged food or foodstuffs of any kind, from a mobile food vending unit on private or public property.

Section 5. Section 9-3.3603 is amended to read as follows:

Sec. 9-3.3603 Permit required.

No person may vend from a mobile food vending unit in the City without first obtaining and having in his or her possession a mobile food vendor permit issued by the City in accordance with this Article. No permit granted herein shall confer any vested right to any person or business for more than the permit period. All mobile food vendors subject to this Article shall comply with the provisions of this Article as they may be amended hereafter.

Section 6. Section 9-3.3604 is amended to read as follows:

Sec. 9-3.3604 Permit period.

Except as otherwise provided herein, all mobile food vendor permits issued by the City shall expire one year from the date of issuance.

Section 7. Section 9-3.3605 is amended to read as follows:

Sec. 9-3.3605 Application for permit to operate.

A person desiring to engage in a mobile food vendor operation shall submit a written application for a permit to operate in a form acceptable to and with all supporting information required by the Community and Economic Development Department. Such application shall be accompanied by a nonrefundable, nontransferable application fee in an amount as established by resolution of the City Council. Any such permit shall be required to be renewed annually and a separate nonrefundable, nontransferable application fee shall be paid yearly for such renewal application. Mobile food vendors must have the permit in their possession when vending. Permits to operate are nontransferable and shall be specific to an identified vending unit(s).

(a) A background check through the Los Banos Police Department must be obtained for the mobile food vendor and each person operating or vending out of the mobile food vending unit.

(b) Every mobile food vendor operator shall obtain a City of Los Banos Business License.

(c) As part of the permit to operate application, the mobile food vendor shall provide the following:

(1) Mailing address for notification purposes. If during the term of the permit, the permit holder has any change in the mailing address submitted on the original or renewal application, the permit holder shall notify the Community and Economic Development Department of such change in writing within ten (10) business days thereafter. Failure to provide updated contact information shall be grounds for permit suspension;

(2) Legal names of the mobile food vendor and all persons operating or vending out of the mobile food vending unit;

(3) Proof of current vehicle registration (for mobile food vending unit if applicable);

(4) Four (4) photographs (showing different exterior views) of each mobile food vending unit;

(5) Dimensioned sample or rendering of proposed signage;

(6) A copy of a current Merced County Environmental Health permit;

(7) Proof of automobile insurance as required by the Vehicle Code (for mobile vending unit if applicable);

(8) No person shall engage in, conduct or carry on the business of a mobile food vendor in the public right of way or on public property unless there is on file with the Community and Economic Development Department, in full force and effect at all times, documents issued by an insurance company authorized to do business in the State of California evidencing that the operator is insured (and naming the City as an additional insured) under a liability insurance policy providing minimum coverage of One

Million and No/100ths (\$1,000,000.00) Dollars for injury or death arising out of the operation of the mobile food vending unit;

(9) If the mobile food vendor is operating in the public right of way or on public property the mobile food vendor shall be required to execute a hold harmless agreement in a form approved by the City.

(10) If the mobile food vendor is operating on private property, the mobile food vendor shall provide the following:

(A) An affidavit in a form approved by the City from the property owner (if other than self) permitting the mobile food vendor to locate on the site;

(B) A site plan, including sufficient parking for the primary use and the mobile food vendor, for all proposed stationary location(s). Parking spaces shall be marked as required by zoning regulations;

(C) An affidavit from the business or location providing the required restroom facilities for food service workers, stating the hours that those facilities are being made available.

(d) The following may constitute grounds for denial of a permit to operate or renewal application:

(1) The proposed mobile food vending activity does not comply with all applicable laws including, but not limited to, the applicable building, zoning, housing, fire, safety and health regulations;

(2) The applicant is unable to obtain a business license due to a criminal background check or Fire Department approval;

(3) The applicant has, within three (3) years immediately preceding the application filing date, had a permit to operate, vending license or similar permit suspended or revoked in another California jurisdiction;

(4) The applicant has knowingly made a material misstatement in the application for a permit to operate;

(5) Failure to obtain clearance from Merced County Environmental Health.

(e) The Planning Commission shall be the decision-making authority for any initial application of a permit to operate. The Community and Economic Development Director or designee shall be the decision making authority for any renewal application of a permit to operate and/or temporary administrative mobile food vendor permit.

Section 8. Section 9-3.3606 is amended to read as follows:

Sec. 9-3.3606 Location.

(a) Public Right of Way. A mobile food vendor may locate in the public right-of-way subject to the following conditions:

(1) A mobile food vendor shall not operate within three hundred (300') feet of any church, school grounds, park (except as set forth in Section 9-3.3608(b)), playground or City-operated recreation center;

(2) A mobile food vendor shall not operate within one hundred (100') feet of any street intersection;

(3) In addition to the above, a mobile food vendor must comply with the following regulations, depending upon the type of use in which it is located:

(A) Residential Zones.

(i) In a residential zone, a mobile food vendor shall move not less than four hundred (400') feet at least every ten (10) minutes and may not return more than three (3) times to a previous location or within four hundred (400') feet of a previous location on the same calendar day.

(ii) Permitted hours of operation are from 9:00 a.m. to 7:00 p.m.

(iii) A mobile food vendor may not be located within four hundred (400') feet of another mobile food vendor.

(B) Commercial Zones.

(i) In a commercial zone, a mobile food vendor shall move not less than four hundred (400') feet at least every two (2) hours and may not return more than three (3) times to a previous location or within four hundred (400') feet of a previous location on the same calendar day.

(ii) Permitted hours of operation are from 8:00 a.m. to 9:00 p.m.

(iii) If a mobile food vendor is located in a commercial zone and is within one hundred (100') feet of a residence, it shall comply with the requirements listed above for residential zones.

(C) Industrial Zones.

(i) In an industrial zone, a mobile food vendor may operate eighteen (18) hours a day or as long as businesses within three hundred (300') feet of the mobile food vendor location are open, whichever is shorter.

(ii) If a mobile food vendor is located in an industrial zone and is also within one hundred (100') feet of a residence, it shall comply with the requirements listed above for residential zones.

(D) Construction Zones and Business Parks. Permitted days and hours of operation are Monday through Saturday from 8:00 a.m. to 5:00 p.m.

(4) Except as set forth in Section 9-3.3608(b) no mobile food vendor shall be located or maintained on public property, including bicycle pathways, walking trails, public parks or inconsistent with any other City regulations;

(5) Shall not interfere with access, driveways, aisles, circulation or fire lanes and hydrants and shall not operate in a place where the operation will create an unsafe condition; and

(6) Shall comply with the requirements of the Merced County Environmental Health Department.

(b) Private Property. A mobile food vendor may locate on private property subject to the conditions as follows:

(1) Be incidental to a primary use with a valid business license, if required; a mobile vending unit shall not be the primary use of a parcel. Mobile food vending units shall not be permitted as an accessory use to a standalone parking lot;

(2) Be located in a commercial or industrial zoning district. Mobile food vendors shall not be located on private property in a residential zoning district, except as set forth in Section 9-3.3609(c);

(3) Not be located on a vacant parcel;

(4) Be located on pavement per City standards;

(5) Not utilize, or be located on, parking spaces required for the primary use. At least two (2) onsite parking spaces, in addition to those required for the primary use, shall be provided for the mobile food vending unit operation;

(6) Not interfere with access, driveways, aisles, circulation or fire lanes and hydrants and shall not operate in a place where the operation will create an unsafe condition;

(7) Comply with the requirements of the Merced County Environmental Health Department;

(8) Not interfere with pedestrian movement or create a hazard for pedestrians; and

(9) One mobile food unit shall be allowed for each 1000 square feet of paved level area not to exceed three (3) mobile food vending units operating on the same parcel at the same time unless in connection with a special event permit.

Section 9. Section 9-3.3607 is amended to read as follows:

Sec. 9-3.3607 Operational requirements.

(a) Mobile Food Vending Unit.

(1) The mobile food vendor shall display, in plain view and at all times, current permits and licenses and the vendors permit shall be affixed to the mobile vending unit.

(2) While vending, drive wheels of the mobile food vending unit shall be chocked in such a manner as to prevent movement.

(3) The mobile food vending unit shall be entirely self-sufficient in regards to gas, water and telecommunications. All mobile food vending units that use a generator, propane, compressed natural gas, open flame, heat source, or appliance to operate the mobile food vending unit shall obtain Fire Department approval and shall be subject to inspection by the Los Banos Fire Department prior to issuance or renewal of a business license involving use of the mobile food vending unit. All mobile food vending units shall comply with California Fire Code, California Code of Regulations, and California Mechanical Code. Should any utility hook-ups or connections to on-site utilities be used or required, the mobile food vendor shall be required to apply for appropriate permits or receive approval by the appropriate City department to ensure building and public safety and consistency with applicable building and zoning regulations.

(4) The mobile food vendor shall not discharge items onto the sidewalk, gutter, storm drainage inlets or streets.

(5) Any person engaged in mobile food vending shall wear, on their person, identification with a picture and name while vending. Such identification is to be obtained from the Los Banos Police Department.

(b) Appearance of Site.

(1) The site shall be maintained in a safe and clean manner at all times.

(2) No tables, chairs, fences, shade structures or other site furniture, (permanent or otherwise) or any freestanding signs shall be permitted in conjunction with the mobile food vendor.

(3) Any site improvements required for mobile food vendor operations shall require application for the appropriate permits to ensure building and public safety and consistency with applicable building and zoning regulations.

(4) Exterior storage of refuse, equipment or materials associated with the mobile food vendor is prohibited.

(c) Amplification. While moving, a mobile food vending unit may utilize amplified music, provided that such music shall not exceed eighty (80) decibels at ten (10') feet from the source as measured by a sound level meter. Any amplified music shall cease while the mobile food vending unit is stopped for vending purposes.

(d) Sanitation.

(1) All mobile food vendors operating a mobile food facility as defined by the Health and Safety Code shall operate out of a commissary pursuant to Health and Safety Code Section 114295.

(2) All mobile food vending units shall be equipped with refuse containers large enough to contain all refuse generated by the operation of such a unit, and the vendor of the mobile unit shall pick up all refuse generated by such operation within a twenty-five (25') foot radius of the vehicle before such unit is moved. No mobile food vendor shall dispose of any trash or refuse in any such public or private trash receptacle other than a trash receptacle owned, operated or otherwise provided by and under the control of such vendor.

(3) All mobile food vendors operating a mobile food facility as defined by the Health and Safety Code shall comply with Health and Safety Code Section 114315, as may be amended, regarding the availability of adequate toilet facilities for use by food service personnel.

(e) Safety and Security.

(1) No vending shall be permitted except after the mobile food vending unit has been brought to a complete stop and parked in a lawful manner.

(2) The mobile food vendor shall install signage in a visible location on the mobile vending unit indicating that loitering is not permitted.

(3) The mobile food vendor shall enforce the no loitering rule.

Section 10. Existing Section 9-3.3608 is renumbered to 9-3.3609 and amended to read as follows:

Sec. 9-3.3609 Exemptions.

The following shall be exempt from the requirements of this Article:

(a) Any person engaged in vending where such person has been authorized by the City of Los Banos to engage in such activity by a special event permit, in connection with a certified farmer's market, or other permit or entitlements issued by the City of Los Banos.

(b) Any person delivering any goods by vehicle where such goods have been ordered in advance for such delivery from any business located at a permanent location and which goods are being delivered from such location to the customer by vehicle, regardless of the point of sale.

(c) Any person on private property in a residential zone operating solely for private catering purposes when (i) the mobile food vending unit is parked entirely on private property; (ii) service is limited to the guests of the catered event; (iii) no admission is charged for attending the event; and (iv) no payment is required from the guests for individual orders from the mobile food vending unit.

Section 11. Existing Section 9-3.3609 is renumbered to 9-3.3610 and amended to read as follows:

Sec. 9-3.3610 Application of other laws and regulations.

(a) The provisions of this Article prohibiting the stopping or parking of a vehicle shall apply at all times or at those times specified by this Article, except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

(b) The provisions of this Article imposing a time limit on stopping or parking shall not relieve any person from the duty to observe other more restrictive provisions of the Vehicle Code, this Code or any other ordinances of the City, prohibiting or limiting the stopping or parking of vehicles in specified places or at specified times.

(c) The provisions of this Article shall not relieve any person from the provisions of the Health and Safety Code pertaining to the regulation of Mobile Food Facilities.

Section 12. Existing Section 9-3.3610 is renumbered to 9-3.3611 and amended to read as follows:

Sec. 9-3.3611 Suspension/revocation of permit to operate.

(a) Violation and Noncompliance. The Community and Economic Development Director or designee may refuse to renew a permit or may revoke or suspend an existing permit on the grounds that the permit holder has failed to comply with the permit conditions or other requirements of this Article. If a suspended permit lapses during the suspension period, a new application must be filed at the end of the suspension period. In any such case, the permit holder shall have the right to appeal in the time and manner set forth in this section.

(b) Revocation and Suspension of Permit to Operate. When the City concludes that grounds for denial, suspension, revocation or refusal to renew a permit to operate exist, he or she shall serve the applicant or permit holder, either personally or by certified mail addressed to the business or residential address of applicant or permit holder, with a notice of denial or notice of intent to suspend, revoke or refuse to renew permit.

This notice shall state:

- (1) The reasons for the proposed action;
- (2) The effective date of the decision;
- (3) The right of the applicant or permit holder to a hearing; and
- (4) That the decision will be final if no hearing request is filed within five (5) business days.

(c) Hearings and Appeals. Hearings and appeals of the decision of the Community and Economic Development Director or designee or the Planning Commission shall be conducted in the same manner provided by Sections 9-3.2330 through 9-3.2334.

Section 13. Existing Section 9-3.3611 is renumbered to 9-3.3612 and amended to read as follows:

Sec. 9-3.3612 Applicability of ordinance to existing businesses.

(a) The provisions of the ordinance codified in this Article shall be applicable to all mobile food vendors established after the effective date of the ordinance.

(b) All existing mobile food vendors operating within the City shall be required to obtain a permit to operate and otherwise comply with this Article upon the expiration of a current business license and/or application of a renewal of a current business license.

Section 14. A new Section 9-3.3608 is added to read as follows:

Sec. 9-3.3608 Temporary Administrative Mobile Food Vendor Permit.

(a) A mobile food vendor that otherwise meets all the requirements of this Article shall be eligible to obtain temporary administrative mobile food vendor permit issued over the counter by the Community and Economic Development Department for the temporary operation of a mobile food vending unit not to exceed one (1) day per any one week period. A mobile food vendor shall be eligible for a maximum of six (6) temporary administrative mobile food vendor permits per twelve month period.

(b) Notwithstanding the provisions of this Article, a temporary administrative mobile food vending permit may allow the mobile food vending unit, not to exceed two

units at the same time, to be located in the drive lane adjacent to the northern boundary of Pacheco Park except immediately before and after and during the time of a special event at the park subject to such other reasonable conditions as deemed appropriate by the Community and Economic Development Director.

Section 15. The provisions of this Article as enacted in this Ordinance shall apply to all unattended donation boxes located within the City of Los Banos as of the effective date of this Ordinance. All persons who have one or more unattended donation boxes located on their real property as of the effective date of this Ordinance shall have sixty (60) days from that date to file an application for a permit as provided for in this Article. Any person who has filed a timely application for a permit shall not be subject to the provisions of this Article relating to unattended donation boxes until a permit is issued or denied to the applicant.

Section 16. To the extent that the terms and provisions of this Ordinance may be inconsistent or in conflict with the terms or conditions of any prior City ordinance, motion, resolution, rule or regulation governing the same subject, the terms of this Ordinance shall prevail with respect to the subject matter thereof and such inconsistent or conflicting provisions of prior ordinances, motions, resolutions, rules or regulations are hereby repealed.

Section 17. If any section, subsection, subdivision, paragraph, sentence, clause or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases are declared unconstitutional, invalid or ineffective.

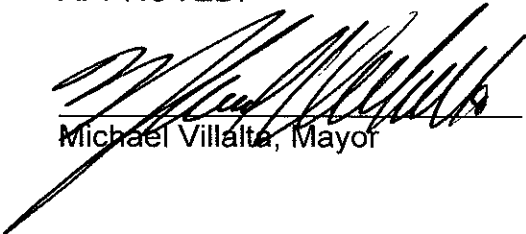
Section 18. This Ordinance shall go into effect and be in full force and operation thirty (30) days after its final passage and adoption. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be posted and published once within fifteen days after passage and adoption as may be required by law; or, in the alternative the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the Office of the City Clerk five days prior to the date of adoption of this Ordinance; and, within fifteen days after adoption, the City Clerk shall cause to be published, the aforementioned summary and shall post a certified copy of this Ordinance, together with the vote for and against the same, in the Office of the City Clerk.

Introduced by Council Member Silveira and seconded by Council Member Faria on the 1st day of July, 2015.


Passed on the 5th day of August, 2015 by the following vote:

AYES: Council Members Faria, Lewis, Silveira, Stonegrove, Mayor Villalta
NOES: None
ABSENT: None

APPROVED:


Michael Villalta, Mayor

ATTEST:


Lucille L. Mallonee, City Clerk

ORDINANCE NO. 2249

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AMENDING DIVISION 1 (GENERALLY) OF ARTICLE
III (STOPPING, STANDING AND PARKING) OF
CHAPTER 19 (MOTOR VEHICLES AND TRAFFIC)
WITH THE ADDITION OF SECTION 19.49-1 (MOBILE
FOOD VENDING) OF THE SOUTH PASADENA
MUNICIPAL CODE REGULATING MOBILE FOOD
VENDING IN THE PUBLIC RIGHT-OF-WAY; AND
ALSO AMENDING SECTION 17.56 (PROHIBITION OF
SMOKING IN PUBLIC PLACES) OF ARTICLE V (SMOKING –
PROHIBITED) OF CHAPTER 17 (HEALTH AND
SANITATION) REGULATING SMOKING IN PUBLIC
PLACES**

WHEREAS, the City Council passed Ordinance No. 1106 in 1951, which included South Pasadena Municipal Code (SPMC) Section 19.49 (c), which prohibits mobile vending in the City of South Pasadena; and

WHEREAS, the City Council passed Ordinance No. 2239 on November 7, 2012, to repeal Subsection “c” of Section 19.49 in order to be in compliance with the current State law in regulating mobile food vending; and

WHEREAS, the City Council has received input from residents and businesses seeking appropriate City regulations in regulating mobile food vending to promote the public health, safety and welfare.

WHEREAS, on August 14, 2013, the City Council held a properly noticed public hearing introducing the herein ordinance for first reading.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1.

A. The California Vehicle Code Section 22455 allows municipalities to regulate mobile food vending in order to protect public safety, and Article XI, Section 7 of the California Constitution extends to municipalities the police power authority to regulate in furtherance of public health and welfare.

B. Mobile food vending and catering trucks create the potential for safety hazards, such as blocking sight distances at intersections and crosswalks, encouraging pedestrians to cross streets mid-block to reach a vending vehicle, and causing additional conflicts between drivers and pedestrians.

C. The act of looking for prospective buyers while operating a mobile food vending vehicle may make the operator less attentive to pedestrian and vehicular traffic. When done on public roadways, this poses obvious traffic and safety risks to the public, which the City seeks to prevent.

D. Mobile food vendors who fail to park their vehicles correctly during a transaction draw prospective buyers onto public roadways, creating a further traffic and public safety hazard.

E. The City has an important and substantial public interest in enacting regulations to prevent safety, traffic and health hazards, as well as to preserve the peace, safety and welfare of the community.

SECTION 2. Division 1 (Generally) of Article III (Stopping, Standing and Parking) of Chapter 19 (Motor Vehicles and Traffic) of the SPMC is hereby amended with the addition of Section 19.49-1 (Mobile Food Vending) to read as follows:

19.49-1 Mobile Food Vending

(a) **Authority.** The herein SPMC Section 19.49-1 is adopted pursuant to the authority granted to the City of South Pasadena by Section 22455 of the California Vehicle Code, which permits local authorities to regulate the type of vending and the time, place and manner of vending from vehicles upon the street in order to promote public safety.

(b) **Definitions.** For purposes of this Chapter, the following words or phrases shall have the following meanings:

- 1) Food or Food Products. Any type of edible substance or beverage.
- 2) Mobile Food Vendor. A person who operates or assists in the operation of a vending vehicle.
- 3) Vend or Vending. To sell, offer for sale, display, barter, exchange, or otherwise give food or food products from a vending vehicle.
- 4) Vendor. A person who vends, including an employee or agent of a vendor.
- 5) Vending Vehicle. Any self-propelled, motorized device or vehicle by

which any person or property may be propelled or moved upon a highway from which food or food products are sold, offered for sale, displayed, bartered, exchanged or otherwise given, excepting a device moved exclusively by human power, or which may be drawn or towed by a self-propelled, motorized vehicle.

(c) **Mobile Food Vendors In The Public Right-of-Way.** A mobile food vendor may locate his/her vehicle in the public right-of-way as long as the mobile food vendor adheres to the following time, place, and manner restrictions:

- 1) The vending vehicle is in full compliance with all parking and Vehicle Code provisions that apply to the location at which it is parked.
- 2) The mobile food vendor shall display at least one “no smoking” sign [see Article V (Smoking – Prohibited) of Chapter 17 (Health and Sanitation) of the South Pasadena Municipal Code].
- 3) The mobile food vendor has a valid permit, certificate or other required approval from the Los Angeles County Department of Health (or from an agency or department duly authorized to act on behalf of the Los Angeles County Department of Health), including visible display of food-grade cards (if issued); the mobile food vendor has available for review the most recent and current Los Angeles County Vehicle Inspection Report; and the mobile food vendor operates in compliance with the California Retail Food Code, including California Health and Safety Code Section 114315(a), which mandates that a “food facility shall be operated within 200 feet travel distance of an approved and readily available toilet and handwashing facility, or as otherwise approved by the enforcement agency, to ensure that restroom facilities are available to facility employees whenever the mobile food facility is stopped to conduct business for more than a one-hour period.”
- 4) The mobile food vendor has a valid business license from the City. As part of its application for a business license, the mobile food vendor shall furnish to the City evidence of insurance, as deemed acceptable in the reasonable discretion of the City, against liability for death or injury to any person as a result of ownership, operation, or use of its vending vehicles.
- 5) All vending vehicles shall be inspected by the South Pasadena Fire Department prior to issuance or renewal of a business license involving use of the vending vehicle. All vending trucks shall comply with National Fire Protection Association (NFPA) 96. The business

license must be renewed at City Hall, and applications are subject to South Pasadena Fire Department inspection per NFPA 96.

6) No Mobile Food Vendor may operate a vehicle:

A. Within 25 feet from the outer edge of any driveway or vehicular entrance to public or private property. The 25 feet is to be measured from the front or back of the mobile vending vehicle (whichever is closer to the driveway or vehicular entrance) to the outer edge of the driveway or vehicular entrance.

B. Within 25 feet of any street intersection as defined by Vehicle Code Section 365, or as said Vehicle Code definition is amended.

C. Within 25 feet of a bus stop during the hours when buses are operating.

D. Between the hours of 7:00 a.m. and 4:00 p.m. of any school day session, within 300 feet of the nearest property line of any property in which a school grades K to 12 building is located.

E. Within 25 feet of a marked crosswalk or a stop bar.

- 7) The mobile food vendor shall not encroach onto a public sidewalk or parkway with any part of its vending vehicle or any other equipment or furniture related to the operation of its business, unless he/she obtains a Public Works Encroachment Permit, except in the case of a waste receptacle.
- 8) The vending vehicle or patrons do not obstruct pedestrian or vehicular traffic. Minimum pedestrian clearance of four feet is provided at all times on sidewalk.
- 9) Vending is prohibited on the exposed street and/or vehicular traffic side of the vending vehicle.
- 10) The mobile food vendor shall maintain in the immediate vicinity of the vending vehicle clearly designated noncombustible waste receptacles, which will reasonably accommodate the immediate waste needs generated by the mobile food vendor's sales.
- 11) No hookups to electricity, water, or sewer.
- 12) The mobile food vendor shall not discharge any liquid (e.g., grease,

oil, water.) onto or into City streets, storm drains, catch basins, or sewer facilities.

- 13) The mobile food vendor shall be subject to the noise provisions set forth in Chapter 19A of the SPMC.
- 14) All food products sold or provided from the vending vehicle shall comply with all applicable food-labeling requirements established by the State of California, and the mobile food vendor must obtain all required permits, including without limitation, health permits, to sell or provide such items.
- 15) Any use of a portable sidewalk sign (being defined as “a temporary ‘a-frame’ or ‘sandwich board’ sign that is placed on a public sidewalk to advertise a nearby business,” or as hereafter amended in definition as provided in Section 36.320.110 of the SPMC by a mobile food vendor in the ownership, operation or use of a vending vehicle shall be subject to all of the requirements of subsection (E) of the SPMC Section 36.320.080 [“Standards for Specific Types of Signs”], or as such requirements are hereafter amended.

(d) Compliance with State and Local Laws.

Mobile food vendors shall comply with all applicable state and local laws.

SECTION 3. Section 17.56 (Prohibition of smoking in public places) of Article 5 (Smoking – Prohibited) of Chapter 17 (Health and Sanitation) of the SPMC is hereby amended with the addition of subsection (K) to Section 17.56 as follows:

K. Vending Vehicles, as defined in Section 19.49-1 (Mobile Food Vending) of the SPMC.


SECTION 4. The City Council hereby finds that it can be seen with certainty that there is no possibility the adoption and implementation of this Ordinance may have a significant effect on the environment. The Ordinance is therefore exempt from the environmental review requirements of the California Environmental Quality Act pursuant to Section 15061(b) (3) of Title 14 of the California Code of Regulations.

SECTION 5. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Chapter, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Chapter, or its application to any other person or circumstance. The City Council declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase

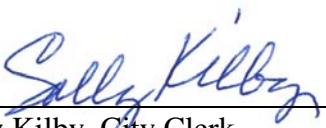
hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

SECTION 6. This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 4th day of September, 2013.


Richard D. Schneider, M.D., Mayor

ATTEST:


Sally Kilby, City Clerk
(seal)

APPROVED AS TO FORM:


Richard L. Adams II, City Attorney

Date: 9/4/2013


I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena at a regular meeting held on the 4th day of September, 2013, by the following vote:

AYES: Cacciotti, Joe, Khubesrian, Putnam, and Mayor Schneider

NOES: None

ABSENT: None

ABSTAINED: None


Sally Kilby, City Clerk
(seal)

Chapter 5.28 - PEDDLERS

Sections:

5.28.010 - Purpose.

The purpose of Chapter 5.28 (Peddlers) is to mitigate the negative impacts generated by unregulated peddling. These negative impacts include, but are not limited to: (i) an increase in the amount of litter; (ii) trampling down lawns when peddlers trespass upon or walk across private property; (iii) an increased risk of vehicle accidents and personal injury when peddling from motorized vehicles; (iv) invasion of personal privacy when motorized vehicles remain parked for long periods of time in front of a person's home or business; (v) disruption of the peaceful repose of residents when catering trucks or other motorized or non-motorized vehicles emit sounds to gain the attention of potential customers; (vi) an increased risk of personal injury when carrying products through a neighborhood and exposing such items to the public for sale, and (vii) an increased risk of unsanitary service of food or food products when toilet and hand washing facilities are not within close proximity to the service of food or food products.

(Ord. 434 § 2 (part), 2006: Ord. 435U § 2 (part), 2006)

(Ord. No. 485, § 1, 3-3-09)

5.28.020 - Permit required.

No person shall engage in, conduct or carry on the business of peddling without a permit issued pursuant to Chapter 5.10 (Business and Occupation Permits) of this Code. If any of the provisions of Chapter 5.10 (Business and Occupation Permits) conflict with the provisions of this chapter, the provisions of this chapter shall prevail as to all matters and questions arising out of the subject matter of this chapter. A permit issued pursuant to Chapter 5.10 may specify where and when peddling is permitted.

(Ord. 434 § 2 (part), 2006: Ord. 435U § 2 (part), 2006)

5.28.030 - Definitions.

For the purpose of this chapter, unless it is plainly evident from the context that a different meaning is intended, the following definitions shall apply:

"Captive audience" means one or more purposefully stationary persons, such as persons in lines or seated in public areas.

"City" means the city of Rancho Palos Verdes.

"Food" and "food products" mean any liquid or edible products designed for human consumption, including, but not limited to, fruits, vegetables, meats, fish, candy, ice cream and other milk products, soda pop, juice, and any other prepared or unprepared edible item.

"Peddle" and "peddling" mean traveling by foot, motorized vehicle, nonmotorized vehicle or any other type of conveyance from place-to-place, house-to-house, or from street-to-street, carrying, conveying or transporting goods, wares, merchandise, or food and concurrently offering or exposing the same for sale.

"Peddler" means any person who engages in the act of peddling, as defined in this section.

"Person" means any individual, firm, business, partnership, corporation, cooperative, company, association, joint stock association, church, religious sect, religious denomination, society, organization,

or league and shall include any trustee, receiver, assignee, agent, solicitor, or other similar representative thereof.

"Public sidewalk or street" means all of those areas dedicated as public thoroughfares, including, but not limited to, roadways, parkways, medians, alleys, sidewalks and public ways.

(Ord. 434 § 2 (part), 2006: Ord. 435U § 2 (part), 2006)

5.28.040 - Exemptions.

The provisions of this chapter shall not apply to the following:

- A. The sale or delivery of merchandise by a person engaged in the business of selling such merchandise at a fixed place of business in the city, or elsewhere, and which merchandise has been ordered to be so delivered prior to such delivery.
- B. Any peddling that is allowed in connection with a community event that has been approved by the city, including, but not limited to, a carnival, fair, organized picnic or fund raiser.
- C. Peddling by representatives of a nonprofit entity that is within the purview of Section 501(c)(3) of the Internal Revenue Code and is registered as a nonprofit corporation with the California Secretary of State.

(Ord. 434 § 2 (part), 2006: Ord. 435U § 2 (part), 2006)

5.28.050 - Additional information required for permit.

In addition to the information required in Section 5.10.030, an applicant for a peddler's permit shall:

- A. Include in his or her application the vehicle identification number, license plate number and proof of current registration for the motorized vehicle, if any, which will be used for peddling in the city;
- B. Provide the city with evidence of automobile insurance required under state law for operating the motorized vehicle, if any, which is identified in the permit application form; and
- C. Provide a copy of a current health permit, if required to sell the particular product.

(Ord. 434 § 2 (part), 2006: Ord. 435U § 2 (part), 2006)

5.28.060 - Manner of peddling.

- A. No peddler shall peddle any goods, wares, merchandise or food in any park owned or operated by the city, unless specifically authorized in writing by the city manager. If the city manager authorizes an individual or entity to peddle at a city park, then any peddler who is peddling pursuant to that authorization shall maintain a copy of the city manager's written authorization in his or her possession while the person is peddling on the city's property and shall present the letter of authorization, upon request from a city official or employee or representative of the Los Angeles County sheriff's department.
- B. No peddler shall peddle any goods, merchandise, wares or food from any non-motorized vehicle on any portion of any public sidewalk or street or right-of-way.
- C. No peddler shall peddle goods, merchandise, wares or food by sitting, standing or walking on a public sidewalk or street or upon a median or grassy embankment within a public sidewalk or street right-of-way. This does not include sitting or standing in a motorized vehicle that is lawfully parked on a public street and for which the peddler has a permit and business license to peddle.

- D. No peddler shall stand or park any motorized vehicle in violation of any city ordinance. No peddler shall stand or park any motorized vehicle for more than ten minutes in any particular location; provided, however, that this ten-minute time period shall not apply to a peddler who is lawfully parked and peddling goods within a city-owned park pursuant to written authorization from the city Manager issued pursuant to paragraph (a) of this section. Regardless of the length of time parked at any particular location, no peddler shall park within five hundred feet, as measured in any direction, of an area where he or she previously parked at the beginning of the ten-minute period, until twenty-four hours have elapsed from the end of said ten-minute period.
- E. No peddler using a motorized vehicle shall carry any merchandise, wares, goods or food outside a ten-foot radius encircling the motorized vehicle.
- F. No peddler shall park or stand a motorized vehicle used for peddling in a manner which causes a hazard to vehicular or pedestrian traffic, and no peddler shall distribute any item from such a motorized vehicle in a manner that causes any person to stand in that portion of the street that is between the vehicle and the center of the street.
- G. No peddler shall park a motorized vehicle on any street during the hours of eight p.m. through seven a.m. of the next succeeding day.
- H. No peddler shall sell or offer for sale any food or other goods from a motorized vehicle unless he or she maintains a clearly designated litter receptacle in the immediate vicinity of the vehicle, marked with a sign requesting use by patrons. Prior to leaving the location, the peddler shall pick up, remove and dispose of all trash or refuse which consists of materials originally dispensed by the peddler, including any packages or containers, or parts thereof, used with or for dispensing such food or goods.
- I. Between eight p.m. and seven a.m., the peddler shall not make any outcry, blow a horn, ring a bell, or use any sound devices or musical instrument upon any of the streets, alleys, parks or other public places of this city where sound is of sufficient volume to be capable of being plainly heard upon the public sidewalks or streets, public parks or other public places, for the purpose of attracting attention to any goods, wares, merchandise or food which the permittee proposes to sell.
- J. No peddler shall keep, maintain or operate any motorized vehicle used in selling food products in or upon any public street or other public place within two hundred feet of the nearest property line of any property on which a public school building is located. This prohibition will not apply if the school principal gives the peddler written permission to park on school property to sell, give away, distribute or offer to sell any food or other products. If the school principal authorizes an individual or entity to peddle on school property, then any peddler who is peddling pursuant to that authorization shall provide a copy of the principal's written authorization to the city within five days of receipt of the authorization from the principal; shall maintain a copy of the principal's written authorization in his or her possession while the person is peddling on the school's property and shall present the letter of authorization, upon request from a city official or employee or representative of the Los Angeles County sheriff's department.
- K. No peddler shall persistently and importunately peddle any goods, merchandise, wares or food to any member of the public after such member of the public expresses his or her desire not to purchase anything from the peddler.
- L. No peddler shall intentionally or deliberately obstruct the free movement of any member of the public on any public sidewalk or street or in any public place.
- M. No peddler shall peddle any items to a captive audience.
- N. No peddler shall threaten any injury or damage to any member of the public who declines to purchase any items being peddled, if such threat, whether by word or gesture, would make a reasonable person fearful.
- O. No peddler shall peddle or attempt to peddle to the occupants of vehicles standing or moving upon any public street or highway. Nothing in this paragraph shall be construed to prohibit peddling to the occupants of any vehicle that is lawfully parked.

- P. No peddler shall park or stand the motorized vehicle in violation of any conditions included in the permit as provided under Section 5.10.100.
- Q. No peddler shall peddle from any motorized vehicle which has not been identified in the application.
- R. No peddler shall stop, stand or park any motorized vehicle in violation of any provision of the California Vehicle Code or the Rancho Palos Verdes Municipal Code.
- S. No peddler shall peddle any food unless the items being sold comply with all applicable food labeling requirements established by the State of California and the peddler has all required permits, including, without limitation, Health permits, to sell such items.
- T. No peddler shall peddle any goods from any motorized vehicle which does not have insurance as required under state law for operating the motorized vehicle.
- U. No peddler shall peddle any food or food product from a motorized vehicle for immediate consumption by a customer unless the peddler and the peddler's customers have permission to use an approved and readily available toilet and hand washing facility that is located within two hundred feet travel distance from the location where the food or food products are offered for sale or sold. If the toilet and hand washing facility is privately owned, the peddler shall obtain written permission from the owner or authorized agent, and a copy of the written permission shall be kept in the vehicle and available for inspection at all times while peddling. Written permission is not required to use publicly owned toilet and hand washing facilities. The peddler shall clearly post on the vehicle, within three feet of the opening in the vehicle through which food or food products are offered for sale or sold and visible to customers, a notice stating that: (1) a toilet and hand washing facility has been made available as required by this subsection; and (2) the location of that facility. Prior to commencing peddling, the peddler shall file a "facilities report" with the city, on a form provided by the city, listing all toilet and hand washing facilities that the peddler will be utilizing to fulfill the peddler's obligations under this subsection, and attach thereto a copy of each required written permission. An approved facilities report must be on file with the city before a business license will be issued or renewed. A revised facilities report shall be filed with the city: (1) before the peddler may utilize any toilet and hand washing facilities not itemized on the current facilities report; and (2) within ten days of the date permission to use a toilet and hand washing facility is revoked, cancelled or expires. To the extent state law imposes a stricter standard, state law shall apply.

(Ord. 434 § 2 (part), 2006: Ord. 435U § 2 (part), 2006)

(Ord. No. 485, § 2, 3-3-09)

5.28.070 - Effect on other ordinances.

Peddlers required to comply with the provisions in this chapter shall not be relieved from complying with any other provision of this Code, including, but not limited to, Chapter 5.04, and shall remain subject to the regulatory provisions of other chapters. Nothing contained in this chapter shall be interpreted or enforced in such a manner as to constitute a change in the tax currently imposed by Chapter 5.04 of this Code.

(Ord. 434 § 2 (part), 2006: Ord. 435U § 2 (part), 2006)

5.28.080 - Additional grounds for modification, revocation or suspension.

In addition to the grounds set forth in Section 5.10.090, a permit issued pursuant to this chapter may be modified, suspended or revoked if the permittee violates any of the provisions of this chapter on two separate occasions within a twelve-month period.

(Ord. 434 § 2 (part), 2006: Ord. 435U § 2 (part), 2006)

5.28.090 - Penalty for violations.

A violation of any of the provisions of this chapter is a misdemeanor, punishable by the general penalty of Section 1.08.010 of this Code.

(Ord. 434 § 2 (part), 2006: Ord. 435U § 2 (part), 2006)

Chapter 5.68 FOOD VENDING VEHICLES

Article I. General Provisions

5.68.005 Purpose and findings.

Food vending vehicles benefit our community by providing services to those who live and work in areas where food may not be readily available. In addition, they offer an entrepreneurial opportunity for the people in our community to open a small business and provide unique foods that may not be available at brick-and-mortar restaurants.

The city also needs to protect the public by ensuring that these large vehicles are operated in a safe manner and do not create nuisances in our neighborhoods. Reasonable regulations are necessary to ensure that food vending vehicles are operated in accordance with health laws of the state; do not block or hinder vehicle or pedestrian traffic on our streets and sidewalks; do not cause public safety problems by contributing to crowding near schools and entertainment establishments; and do not disturb the quiet use and enjoyment of our residential neighborhoods. Therefore, the regulations in this chapter are enacted in accordance with the authority granted in Section 22455 of the California [Vehicle Code](#). (Ord. 2015-0016 § 1)

5.68.010 Definitions.

As used in this chapter, the following definitions apply:

“Director” means the city’s director of finance, or designee.

“Driver permit” means a food vending vehicle driver permit.

“Food vending vehicle” includes any motor vehicle from which any type of food or beverage is sold or offered for sale directly to any consumer; provided, however, that “food vending vehicle” does not include a vehicle that only delivers food or beverage products ordered by home delivery customers.

“Heavy commercial and industrial zoning districts” means C-4, M-1, M-1S, M-2, M-2, MRD, and MIP zoning districts as established pursuant to Title 17.

“Operate a food vending vehicle” means to drive, occupy, or otherwise use a food vending vehicle, to sell, offer to sell, or display for sale, any type of food or beverage.

“Property permit” means a food vending vehicle property permit.

“Residential zoning districts” means RE, R-1, R-1A, R-1B, R-2, R-2A, R-2B, R-3, R-3A, and RO zoning districts as established pursuant to Title 17.

“Vehicle permit” means a food vending vehicle permit.

“Vendor” means any person who operates a food vending vehicle. (Ord. 2015-0016 § 1)

5.68.015 Violations.

A. In addition to any other remedy allowed by law, any person who violates a provision of this chapter is subject to criminal sanctions, civil actions, and administrative penalties pursuant to Chapter 1.28.

B. Violations of this chapter are hereby declared to be a public nuisance.

C. Any person who violates a provision of this chapter is liable for civil penalties of not less than two hundred fifty dollars (\$250.00) or more than twenty-five thousand dollars (\$25,000.00) for each day the violation continues.

D. All remedies prescribed under this chapter shall be cumulative and the election of one or more remedies shall not bar the city from the pursuit of any other remedy for the purpose of enforcing the provisions hereof. (Ord. 2015-0016 § 1)

Article II. Food Vending Vehicle Permits

5.68.020 Food vending vehicle permit required.

A. No person shall operate a food vending vehicle unless a food vending vehicle permit issued pursuant to this chapter is in effect for that food vending vehicle.

B. Every permittee, upon receipt of a vehicle permit, shall maintain the permit with the vehicle for which it is issued, at all times the food vending vehicle is being operated.

C. Upon demand of a peace officer or city employee authorized to enforce this chapter, a person operating a food vending vehicle shall present the vehicle permit that is in effect for that vehicle.

D. All vehicle permits are the property of the city and each shall authorize the operation of a single specific food vending vehicle. No person shall sell or transfer, or attempt to sell or transfer, any vehicle permit. (Ord. 2015-0016 § 1)

5.68.030 Vehicle permit application.

A. An application for a food vending vehicle permit shall be filed with the director and shall contain the following:

1. The individual and business name, address, and telephone number of the permit applicant;
2. Written evidence that the applicant is an owner, lessee or holder of a similar interest in the food vending vehicle;
3. The name and address of all legal and registered owner(s) of the food vending vehicle, and each person with a financial interest in the business that operates the food vending vehicle;

4. A copy of a valid business operations tax certificate issued pursuant to Chapter 3.08;
 5. The state vehicle license plate number and the vehicle identification number of the food vending vehicle;
 6. Proof of compliance with the insurance requirements set forth in Section 5.68.060;
 7. Proof that the vehicle is in compliance with applicable requirements of the state of California and the county of Sacramento regarding the operation of a food vending vehicle;
 8. The address where the food vending vehicle is stored when not in use;
 9. For each person with a ten (10) percent or greater financial interest in the business that operates the food vending vehicle, a list, signed under penalty of perjury, of each conviction of such person and whether such conviction was by verdict, plea of guilty, or plea of nolo contendere. The list shall, for each such conviction, set forth the date of arrest, the offense charged, and the offense of which the person was convicted. A person who acquires a ten (10) percent or greater financial interest in the business that operates the food vending vehicle during the life of the permit issued pursuant to this chapter shall immediately so notify the director and comply with this subsection. Any holder of a valid food vending vehicle driver permit issued pursuant to Section 5.68.100 shall be exempt from the requirements of this subsection;
 10. Such other information as may be required by the director to further the purpose of this chapter.
- B. Every application for a vehicle permit shall be accompanied by a nonproratable, nonrefundable application fee in an amount established by resolution of the city council.
- C. No person shall knowingly make a false statement of fact or knowingly omit any information that is required in an application for a vehicle permit. (Ord. 2015-0016 § 1)

5.68.040 Vehicle permit issuance and denial.

- A. Except as provided in subsection C of this section, a food vending vehicle permit shall be issued by the director upon receipt of a complete application and payment of the permit fee, as specified in Section 5.68.030, and after the director has:
1. Physically inspected the food vending vehicle to ensure compliance with this code and the California [Vehicle Code](#) equipment requirements; provided, however, that the director may accept proof of compliance with state of California or Sacramento County inspection requirements for operating a food vending vehicle in lieu of conducting an inspection; and
 2. Determined that the business location and vehicle storage location, if within the city, comply with applicable zoning regulations and other codes.
- B. A vehicle permit may be denied by the director on any of the following grounds:

1. The information submitted pursuant to Section 5.68.030 is materially false or incomplete;
2. The applicant, any registered owner of the food vending vehicle, or any person with a financial interest in the business that operates the food vending vehicle, has any unpaid administrative penalties imposed pursuant to Chapter 1.28;
3. Within twelve (12) months of the date of application, the applicant, any registered owner of the food vending vehicle, or any person with a financial interest in the business that operates the food vending vehicle, has had his or her vehicle permit revoked;
4. The applicant has not paid the applicable business operations tax pursuant to Chapter 3.08; or
5. A person with ten (10) percent or greater financial interest in the operation of the food vending vehicle has been convicted of a crime, and the time for appeal has elapsed, irrespective of the entry of a subsequent order under California Penal Code Section 1203.4; or has committed any act involving dishonesty, fraud, deceit, or moral turpitude with intent to substantially benefit him or herself, or another, or substantially injure another, or having the effect of substantially injuring another.

Provided, however, that the permit shall be denied upon any of the grounds specified in this subsection (B)(5) only if the director finds that the crime or act is substantially related to the qualifications, functions or duties of a food vending vehicle owner or owner of a business which operates food vending vehicles or has substantial contact with minors. However, no person shall be denied a permit solely on the basis that he or she has been convicted of a felony if he or she has obtained a certificate of rehabilitation under California Penal Code Section 4852.01, et seq., or that he or she has been convicted of a misdemeanor if he or she has met all applicable requirements of the criteria of rehabilitation developed to evaluate the rehabilitation of a person when considering a petition under California Penal Code Section 4852.01, et seq. (Ord. 2015-0016 § 1)

5.68.045 Term of vehicle permit—Renewal.

- A. All food vending vehicle permits shall expire on April 30th of the calendar year following the date of issuance, unless sooner revoked.
- B. A permittee may file an application for renewal of a valid vehicle permit with the director between March 1st and March 31st for the permit period beginning the following May 1st. Upon the applicant's request and a showing of a delay caused by circumstances beyond the applicant's control, the director may grant an extension of the March 31st deadline, up to ninety (90) days. If a permittee files an application for renewal after March 31st but before May 1st, without an extension, the city may impose a late penalty in an amount established by resolution of the city council and the permit renewal may not be issued prior to the expiration of the current permit. Any renewal application filed after the permit has expired shall be denied, unless an extension has been granted.

C. Renewal applications shall contain information as may be required by the director to further the purpose of this chapter and shall be accompanied by a nonproratable and nonrefundable renewal application fee in an amount established by resolution of the city council.

D. Vehicle permit renewals may be issued or denied in accordance with the provisions of Section [5.68.040](#).

E. No person shall knowingly make a false statement of fact or knowingly omit any information that is required in an application for the renewal of a valid vehicle permit. (Ord. 2015-0016 § 1)

5.68.050 Posting requirements.

A. No person shall operate a food vending vehicle unless the food vending vehicle permit decal, as provided by the director, is displayed on the vehicle window in a manner specified by the director.

B. No person shall operate a food vending vehicle unless the food vending vehicle number, as provided by the director, is permanently posted on the exterior of the vehicle and in a location that is clearly visible to patrons. The numbers shall be legible, not less than three and one-half inches in height and in a color that contrasts with the color of the background upon which it is placed. (Ord. 2015-0016 § 1)

5.68.060 Liability insurance.

A. During the term of a food vending vehicle permit issued pursuant to this chapter, the permittee or owner(s) of a food vending vehicle authorized by the permit shall maintain in full force and effect at no cost to the city a comprehensive auto and general liability insurance policy:

1. In an amount not less than one million dollars (\$1,000,000.00) single limit per occurrence; and

2. Issued by an admitted insurer or insurers as defined by the California [Insurance Code](#); and

3. Providing that the city, its officers, employees and agents are named as additional insureds under the policy; and

4. Covering all losses and damages as specified in Section [5.68.070](#); and

5. Stipulating that the policy will operate as primary insurance and that no other insurance effected by the city or other named insured will be called on to contribute to a loss covered thereunder; and

6. Providing that no cancellation, change in coverage or expiration by the insurance company or the insured shall occur during the term of the vehicle permit, without thirty (30) days' written notice to the director prior to the effective date of such cancellation or change in coverage.

B. In the event of a cancellation, expiration, or change of insurance coverage resulting in noncompliance with subsection A of this section, the permittee shall notify the city of the cancellation, expiration, or change within three business days after its effective date by submitting a written notice to the director. The giving of notice as provided herein shall not stay the automatic suspension of the permit pursuant to Section 5.68.220.

C. No person shall operate a food vending vehicle without insurance coverage in effect as required by this section. (Ord. 2015-0016 § 1)

5.68.070 Indemnify and hold harmless.

The permittee and food vending vehicle owner(s) shall defend, indemnify and hold harmless the city, its officers, employees and agents from and against all actions, losses, damages, liability, costs and expenses of every type and description, including, but not limited to, attorney fees, to which any or all of them may be subjected by reason of, or resulting from, directly or indirectly, in whole or in part, the acts or omissions of the permittee or the permittee's agents, officers or employees, directly or indirectly arising from the operation of the food vending vehicle. (Ord. 2015-0016 § 1)

Article III. Food Vending Vehicle Driver Permits

5.68.080 Food vending vehicle driver permit required.

A. No person shall drive a food vending vehicle unless the person holds a valid food vending vehicle driver permit issued pursuant to this chapter.

B. Every driver of a food vending vehicle shall have the valid driver permit issued to him or her in his or her immediate possession at all times when driving a food vending vehicle.

C. Upon demand of a peace officer, or city employee authorized to enforce this chapter, the driver of a food vending vehicle shall present his or her driver permit for examination.

D. All driver permits are the property of the city and each shall authorize a single specific food vending vehicle driver. No person shall sell or transfer, or attempt to sell or transfer, any driver permit. (Ord. 2015-0016 § 1)

5.68.090 Food vending vehicle driver permit procedure.

A. Applications for a food vending vehicle driver permit shall be filed with the director and shall contain the following:

1. The name and address of the applicant;
2. The number of a valid state driver license issued to the applicant, authorizing the applicant to drive a food vending vehicle, and date of license expiration;
3. A statement of whether the applicant's state driver license has ever been revoked or suspended and, if so, the reason(s) for such revocation or suspension;

4. A list, signed under penalty of perjury, of each conviction of the applicant, whether such conviction was by verdict, plea of guilty, or plea of nolo contendere. The list shall, for each such conviction, set forth the date of arrest, the offense charged, and the offense of which applicant was convicted;

5. A list of the applicant's physical or mental conditions, or any medications being taken, that would interfere with the proper management and control of a motor vehicle;

6. Such other information as may be required by the director to further the purpose of this chapter.

B. Every application for a driver permit shall be accompanied by a nonproratable, nonrefundable application fee in an amount established by resolution of the city council.

C. No person shall knowingly make a false statement of fact or knowingly omit any information that is required in an application for a driver permit. (Ord. 2015-0016 § 1)

5.68.100 Driver permit issuance and denial.

A. Except as provided in subsection C of this section, a food vending vehicle driver permit shall be issued by the director:

1. Upon receipt of a complete application and payment of the permit fee, as specified in Section 5.68.090;

2. After fingerprinting of the applicant by the police department, if the director so requires; and

3. After submission of four recent dated portrait photographs, one to be attached to the application, one to be attached to the driver permit if issued, and two for the use of the police department.

B. A driver permit shall be denied by the director on any of the following grounds:

1. The applicant failed to comply with the requirements of this section;

2. The information submitted pursuant to Section 5.68.090 is materially false or incomplete;

3. The applicant has any unpaid administrative penalties imposed pursuant to Chapter 1.28 for the violation of provisions of this chapter;

4. Within twelve (12) months of the date of application, the applicant has had his or her driver permit revoked; or

5. The applicant has been convicted of a crime, and the time for appeal has elapsed, irrespective of the entry of a subsequent order under California Penal Code Section 1203.4; or has committed any act involving dishonesty, fraud, deceit, or moral turpitude with intent to substantially benefit himself or herself, or another, or substantially injure another, or has a

physical or mental disability or incapacity, or takes medication, uses alcohol or any controlled substance as defined in the California [Health and Safety Code](#).

Provided, however, that the permit shall be denied upon any of the grounds specified in this subsection (B)(5) only if the director finds the crime, act, disability, incapacity or impairment from a substance consumed is substantially related to the qualifications, functions or duties of a food vending vehicle driver. However, no person shall be denied a permit solely on the basis that he or she has been convicted of a felony if he or she has obtained a certificate of rehabilitation under California [Penal Code](#) Section 4852.01, et seq., or that he or she has been convicted of a misdemeanor if he or she has met all applicable requirements of the criteria of rehabilitation developed to evaluate the rehabilitation of a person when considering a petition under California [Penal Code](#) Section 4852.01, et seq. (Ord. 2015-0016 § 1)

5.68.105 Term of driver permit—Renewal.

A. All food vending vehicle driver permits shall expire on April 30th of the calendar year following the date of issuance, unless sooner revoked.

B. A permittee may file an application for renewal of a valid driver permit with the director between March 1st and March 31st for the permit period beginning the following May 1st. Upon the applicant's request and a showing of a delay caused by circumstances beyond the applicant's control, the director may grant an extension of the March 31st deadline, up to ninety (90) days. If a permittee files an application for renewal after March 31st but before May 1st, without an extension, the city may impose a late penalty in an amount established by resolution of the city council and the permit renewal may not be issued prior to the expiration of the current permit. Any renewal application filed after the permit has expired shall be denied, unless an extension has been granted.

C. Renewal applications shall contain information as may be required by the director to further the purpose of this chapter and shall be accompanied by a nonproratable and nonrefundable renewal application fee in an amount established by resolution of the city council.

D. Driver permit renewals may be issued or denied in accordance with the provisions of Section [5.68.100](#).

E. No person shall knowingly make a false statement of fact or knowingly omit any information that is required in an application for the renewal of a valid driver permit. (Ord. 2015-0016 § 1)

Article IV. Food Vending Vehicle Property Permits

5.68.110 Food vending vehicle property permit required.

A. No property owner shall allow another person to operate a food vending vehicle on their property for more than thirty (30) minutes, unless a food vending vehicle property permit issued pursuant to this chapter is in effect for that property.

B. No property owner shall allow another person to operate a food vending vehicle on their property in violation of any conditions of a property permit or conditional use permit in

effect for that property, including but not limited to conditions relating to the number of vehicles allowed and hours of operation.

C. All property permits are the property of the city and each shall authorize the operation of food vending vehicles on a specified property. No person shall sell or transfer, or attempt to sell or transfer, any property permit. (Ord. 2015-0016 § 2)

5.68.120 Property permit application.

A. An application for a food vending vehicle property permit shall be filed with the director and shall contain the following:

1. The name, address, and telephone number of the permit applicant;
2. Address and description of the private property upon which the applicant wishes to operate one or more food vending vehicles;
3. Written evidence that the applicant is an owner, lessee, or holder of a similar interest in the private property;
4. The name and address of all owners of the private property;
5. Such other information as may be required by the director to further the purposes of this chapter.

B. Every application for a property permit shall be accompanied by a nonproratable and nonrefundable application fee in an amount established by resolution of the city council.

C. No person shall knowingly make a false statement of fact or knowingly omit any information that is required in an application for a property permit. (Ord. 2015-0016 § 2)

5.68.130 Property permits for one or two food vending vehicles.

A. If the applicant seeks a food vending vehicle property permit that authorizes the operation of one or two food vending vehicles on the subject property, the applicant shall comply with the following:

1. Not later than five days after filing a complete application required by Section 5.68.120, the applicant shall post in a conspicuous place on the property for which the application was submitted, a notice of intent to allow food vending vehicles. The notice shall be provided by the city, and contain:

a. A heading of “NOTICE OF INTENT TO ALLOW FOOD VENDING VEHICLES ON THIS PROPERTY”;

b. The name of the applicant;

c. A description of the type of operation sought in the application, including the number of food vending vehicles, the hours of operation, and any other information requested by the director;

d. The date that the director is required to act on the application, and a request that any comments or questions concerning the application should be communicated to the director prior to that date; and

e. Notice that the director's decision to grant the application may be appealed pursuant to Article VI of this chapter.

2. No later than five days after filing a complete application required by Section 5.68.120, the applicant shall mail the notice of intent to allow food vending vehicles prescribed in subsection (A)(1) of this section to all owners of property as shown on the latest equalized assessment roll within a radius of five hundred (500) feet of the property that is the subject of the application.

B. Failure of any person to receive notice as required by subsection A of this section shall not affect the validity of any decision of the director.

C. Applications for a property permit shall be investigated by the director. The director shall take into consideration the existing uses of the surrounding properties and any public safety problems or nuisances that the issuance of the permit might create. The director shall also refer every application to the chief of police for a written report concerning any potential public safety problems, and to the planning director for a written report concerning the compatibility of the proposed use of the premises with existing zoning and neighborhood land uses. The director may also consider other sources of information. (Ord. 2015-0016 § 2)

5.68.140 Property permits for more than two food vending vehicles.

If the applicant seeks a food vending vehicle property permit that authorizes the operation of more than two food vending vehicles on the subject property at the same time, a valid conditional use permit for an outdoor market issued pursuant to the Planning and Development Code for the subject property is required. The application for a property permit must contain a copy of the conditional use permit, including all conditions of the permit. (Ord. 2015-0016 § 2)

5.68.150 Property permit issuance and denial.

A. In issuing a food vending vehicle property permit, the director may impose conditions on the permit relating to public health, safety, and welfare. The conditions may include, but are not limited to, regulations on the time of operations, the sale and consumption of alcohol, security measures, sanitation, restrooms, furniture, and lighting.

B. A property permit may be denied by the director on any of the following grounds:

1. The information submitted in the application for the property permit is materially false or incomplete;

2. The operation of food vending vehicles on the subject property would be a violation of this code, including, but not limited to, the provisions of Articles VII, VIII and IX of this chapter;

3. The operation of food vending vehicles on the subject property, in the director's opinion, would likely cause a public safety problem, create a public nuisance, or would otherwise be contrary to the public interest;

4. The applicant or any owner of the private property has unpaid administrative penalties imposed pursuant to Chapter 1.28 for the violation of provisions of this chapter; or

5. Within twelve (12) months of the date of application, the applicant or any owner of the private property has had a property permit revoked. (Ord. 2015-0016 § 2)

5.68.160 Notice of decision.

A. The director shall decide to grant or deny an application for a food vending vehicle property permit in writing within sixty (60) days after the date of application.

B. Within five days after the director's decision, the director shall mail written notice of the decision to the applicant. The notice shall state whether the director issued or denied the property permit, and if the director issued the property permit, whether any conditions were imposed. The notice shall also contain a notification of appeal rights set forth in Article VI of this chapter.

C. The director shall also mail the written notice of the decision to all owners of property as shown on the latest equalized assessment roll within a radius of five hundred (500) feet of the property which is the subject of the application; and post the notice in a conspicuous place on the premises for which the application was submitted.

D. Failure of any person to receive notice as required by subsection B of this section shall not affect the validity of any decision made by the director. (Ord. 2015-0016 § 2)

5.68.170 Term of property permit—Renewal.

A. All food vending vehicle property permits shall expire on April 30th of the calendar year following the date of issuance, unless sooner revoked.

B. A permittee may file an application for renewal of a valid property permit with the director between March 1st and March 31st for the permit period beginning the following May 1st. Upon the applicant's request and a showing of a delay caused by circumstances beyond the applicant's control, the director may grant an extension of the March 31st deadline, up to ninety (90) days. If a permittee files an application for renewal after March 31st but before May 1st, without an extension, the city may impose a late penalty in an amount established by resolution of the city council and the permit renewal may not be issued prior to the expiration of the current permit. Any renewal application filed after the permit has expired shall be denied, unless an extension has been granted.

C. Renewal applications shall contain information as may be required by the director to further the purpose of this chapter and shall be accompanied by a nonproratable and nonrefundable renewal application fee in an amount established by resolution of the city council.

D. Sections 5.68.130 and 5.68.140 and subsection C of Section 5.68.160 do not apply to applications for the renewal of a valid property permit.

E. Property permit renewals may be issued or denied in accordance with the provisions of Section 5.68.150.

F. No person shall knowingly make a false statement of fact or knowingly omit any information that is required in an application for the renewal of a valid property permit. (Ord. 2015-0016 § 2)

5.68.180 Exemption of heavy commercial and industrial zoning districts.

An owner of private property in a heavy commercial and industrial zoning district is exempt from the food vending vehicle property permit requirement in Section 5.68.110, as it applies to that property. (Ord. 2015-0016 § 2)

5.68.190 Exemption of construction sites.

An owner of private property upon which any building or structure is being constructed, demolished, altered, or repaired is exempt from the food vending vehicle property permit requirement in Section 5.68.110, as it applies to that property, during the hours that such activity is taking place, and for the purpose of selling food and beverages to persons engaging in such activity. (Ord. 2015-0016 § 2)

5.68.200 Exemption of established operations on private property.

A. An owner of private property shall be exempt from the food vending vehicle property permit requirement in Section 5.68.110 and Chapter 17.232, Nonconforming Uses, if the food vending vehicle permittee operating on the property has an established operation on private property, as provided in this section.

B. A food vending vehicle permittee has an established operation on private property if, based on credible evidence submitted by the permittee prior to March 31, 2008, the director finds that the permittee's food vending vehicle has operated on a private property with the continuous consent of the property owner since at least January 1, 2006.

C. The exemption in the above subsection A is subject to the following conditions:

1. The exemption applies only to the specific private property that the director determines is the location on which the food vending vehicle permittee has an established operation on private property, pursuant to subsection B of this section;

2. The exemption applies only as long as the property owner's consent is continuously maintained. If consent is revoked or is allowed to expire at any time, this exemption shall no longer apply or be available even if consent is subsequently obtained;

3. The exemption applies only as long as a food vending vehicle permit related to a vehicle operating on the property, is continuously maintained as valid. If the vehicle permit is revoked or is not renewed at any time, this exemption shall no longer apply or be available even if a vehicle permit is subsequently obtained;

4. This exemption applies only as long as the business of operating a food vending vehicle that was operating on the property on March 31, 2008 is continuously operating there. If the business is sold, the new owner may continue to operate a food vending vehicle on the property in accordance with this exemption;

5. This exemption applies to the operation of only one food vending vehicle on the property;

6. A person may only operate a food vending vehicle in accordance with this exemption between the hours of 5:00 a.m. of one day, and 2:00 a.m. of the following day; and

7. Except as set forth in subsection A of this section, the operation of the food vending vehicle shall comply with all other provisions of this code. (Ord. 2015-0016 § 2)

Article V. Suspension, Revocation, and Modification of Permits

5.68.210 Grounds for suspending, revoking, or modifying a permit.

The director may suspend, revoke, or modify any permit issued pursuant to this chapter on any of the following grounds:

A. The director determines that any activity authorized by the permit is being carried out in a manner that constitutes a nuisance, or is injurious to the public health, safety, or welfare;

B. The operation of a food vending vehicle violates any condition of the permit or the conditional use permit of the private property upon which it is operating;

C. The operation of a food vending vehicle violates any provision of this chapter, this code, the Sacramento County Code, state law, or any other applicable law, including, but not limited to:

1. Chapter 5.68 regarding food vending vehicles,
2. Chapter 5.88 regarding outdoor vending,
3. Chapter 10.60 regarding the broadcasting of sound, and

4. The California Retail Food Code (commencing with Section 113700 of the California [Health and Safety Code](#)); or

D. There exists any of the grounds that would have been grounds for denial of the permit application. (Ord. 2015-0016 § 3)

5.68.220 Hearing required—Exception.

A. No permit issued pursuant to this chapter shall be suspended, revoked, or modified until the permittee is provided notice pursuant to Section 5.68.230 and an opportunity to be heard by the director.

B. Notwithstanding subsection A of this section, a permit issued pursuant to this chapter may be suspended or revoked immediately upon the director's determination that any of the following circumstances exist:

1. The food vending vehicle permittee is in violation of the insurance requirements set forth in Section 5.68.060; or

2. Immediate suspension or revocation of the permit is necessary to protect the public health, safety, or welfare.

C. After a permit is immediately suspended or revoked pursuant to subsection B of this section, the permittee shall be provided notice pursuant to Section 5.68.230 and an opportunity to be heard by the director. (Ord. 2015-0016 § 3)

5.68.230 Notice of hearing.

A. Notice of a hearing on the director's decision to suspend, revoke, or modify a permit issued pursuant to this chapter shall be served on the permittee. The notice shall be in writing and contain a brief statement of the grounds for the action, and the date, time, and location of the hearing.

B. The notice of hearing shall be served personally or by certified mail to the permittee at the address submitted in the permit application at least ten (10) calendar days prior to the hearing. Service by certified mail is complete at the time the notice is deposited in the mail. (Ord. 2015-0016 § 3)

5.68.240 Notice of decision.

A. If, after the permittee has had an opportunity to be heard, the director decides to suspend, revoke, or modify a permit issued pursuant to this chapter, the director shall cause written notice of the decision to be served personally or by certified mail to the permittee. The notice shall be in writing and contain:

1. The specific grounds for the decision;

2. A statement that the permittee may appeal the decision by submitting an appeal, in writing to the director, within ten (10) calendar days of the date of service of the notice; and

3. A statement advising that the failure to appeal the decision will constitute a waiver of all rights to an appeal hearing, and the decision will be final. Failure to properly and timely appeal the decision shall also constitute a failure to exhaust administrative remedies and a bar to any judicial action pertaining to the director's decision.

B. The notice of decision shall be served personally or by certified mail to the permittee at the address submitted in the permit application. Service by certified mail is complete at the time the notice is deposited in the mail. (Ord. 2015-0016 § 3)

5.68.250 Return of the permit.

A permittee shall return any permit that has been suspended or revoked to the director within three calendar days of the receipt of the notice of the director's decision. (Ord. 2015-0016 § 3)

Article VI. Appeals

5.68.260 Appeal of suspension, revocation, or modification of permit.

Any permittee aggrieved by the director's decision to suspend, revoke, or modify a permit issued pursuant to this chapter, may appeal the decision by filing a written notice of appeal with the director within ten (10) calendar days from the date of service of the notice of decision. (Ord. 2015-0016 § 4)

5.68.270 Appeal of issuance of food vending vehicle property permit.

Any aggrieved person may appeal the decision of the director to grant an application for a food vending vehicle property permit by filing a written notice of appeal with the director within twenty-five (25) calendar days from the date of service of the notice of decision. (Ord. 2015-0016 § 4)

5.68.280 Written notices of appeal.

- A. A written notice of appeal required by this chapter shall contain:
1. A brief statement in ordinary and concise language of the specific decision appealed;
 2. A brief statement in ordinary and concise language of the reasons why it is claimed the protested decision should be reversed or otherwise set aside, any material facts claimed to support the contentions of the appellant, and the relief sought;
 3. The signatures of all appellants and their official mailing addresses; and
 4. A declaration under penalty of perjury by at least one appellant as to the truth of the matters stated in the notice of appeal. (Ord. 2015-0016 § 4)

5.68.290 Appeal hearing.

A. All appeals shall be heard by a hearing examiner appointed pursuant to Section 8.04.070.

B. Upon receipt of any appeal filed pursuant to this section, the director shall transmit the appeal to the secretary of the hearing examiner who shall calendar it for hearing as follows:

1. If the appeal is received by the director not later than fifteen (15) days prior to the next regularly scheduled appeal hearing date, it shall be calendared for hearing on that date.

2. If the appeal is received by the director less than fifteen (15) days prior to the next regularly scheduled appeal hearing date, it shall be calendared for hearing on the next subsequent appeal hearing date.

C. Written notice of the time and place of the hearing shall be given at least ten (10) days prior to the date of the hearing to each appellant by the secretary of the hearing examiner either by causing a copy of such notice to be delivered to the appellant personally or by mailing a copy thereof, postage prepaid, addressed to the appellant at the address shown on the appeal.

D. Only those matters or issues specifically raised by the appellant in the written notice of appeal shall be considered in the appeal hearing. (Ord. 2015-0016 § 4)

5.68.300 Failure to appeal.

Failure of any person to file a timely appeal in accordance with the provisions of this chapter constitutes an irrevocable waiver of the right to an administrative appeal a failure to exhaust administrative remedies. (Ord. 2015-0016 § 4)

Article VII. Operation—Generally

5.68.310 Stopping.

No person may sell any product from a food vending vehicle unless the vehicle has been brought to a complete stop and is parked in a lawful manner. (Ord. 2015-0016 § 5)

5.68.320 Lighting.

No vendor may sell any product from a food vending vehicle unless the site is adequately lit to ensure customer safety. Any lighting maintained by the vendor shall be directed downwards and away from public streets and adjacent properties. (Ord. 2015-0016 § 5)

5.68.330 Utilities.

No person may operate a food vending vehicle while the vehicle is connected to an external source of power, water, or any other utilities, unless the connection is expressly approved as a condition of a valid food vending vehicle property permit. (Ord. 2015-0016 § 5)

5.68.340 Signs and furniture.

No vendor may place any free-standing signs, tables, chairs, fences, shade structures, or other furniture on or near the site of the operation of the food vending vehicle. (Ord. 2015-0016 § 5)

5.68.350 Blocking vehicular and pedestrian traffic.

While operating a food vending vehicle, vendors shall keep customers and other patrons from blocking all streets, sidewalks, paths, driveways, doorways, and other avenues of vehicular and pedestrian traffic. (Ord. 2015-0016 § 5)

5.68.360 Maintain area free of trash.

While operating a food vending vehicle, vendors shall maintain the area surrounding the vehicle free of trash and other debris. Vendors shall provide their customers with a receptacle for garbage and pick up any trash in the area before leaving. Vendors shall not dump garbage or trash generated by the operation of the food vending vehicle in any public or private garbage receptacle that is not owned by or leased to the vendor. (Ord. 2015-0016 § 5)

5.68.370 Toilet and handwashing facilities.

A. No person shall operate a food vending vehicle while stopped for more than a one-hour period in any location, or within four hundred (400) feet of that location, unless prior to stopping, the food vending vehicle permittee has provided the director with a copy of the county of Sacramento's approval of readily available toilet and handwashing facilities within two hundred (200) feet travel distance of that location, issued in accordance with Section 114315 of the California [Health and Safety Code](#).

B. A copy of the county's approval shall be maintained with the corresponding food vending vehicle at all times and be posted in a location that is easily visible by patrons.

C. Upon demand of a peace officer or city employee authorized to enforce this chapter, a person operating a food vending vehicle shall present a copy of the county's approval that is in effect for that vehicle. (Ord. 2015-0016 § 5)

Article VIII. Operation on the Street

5.68.380 Operation near other food vending vehicles prohibited.

No person shall operate a food vending vehicle on the street while stopped, standing, or parked within four hundred (400) feet of any other food vending vehicle. (Ord. 2015-0016 § 6)

5.68.390 Operation near intersection prohibited.

No person shall operate a food vending vehicle on the street while stopped, standing, or parked within fifty (50) feet of any street intersection controlled by a traffic light or stop sign. (Ord. 2015-0016 § 6)

5.68.400 Operation near outdoor seating prohibited.

No person shall operate a food vending vehicle on the street while stopped, standing, or parked within one hundred (100) feet of any outdoor seating area of any restaurant, café, or other business. (Ord. 2015-0016 § 6)

5.68.410 Operation near schools restricted.

No person shall operate a food vending vehicle on the street while stopped, standing, or parked within four hundred (400) feet of any elementary, middle, junior high, or high school between the hours of 7:00 a.m. and 4:00 p.m. on days that school is in session. (Ord. 2015-0016 § 6)

5.68.420 Operation near entertainment establishments restricted.

No person shall operate a food vending vehicle while stopped, standing, or parked on the street within one thousand (1,000) feet of any establishment that maintains a valid entertainment permit, issued pursuant to Chapter 5.108, between 1:00 a.m. and 3:00 a.m. (Ord. 2015-0016 § 6)

5.68.425 Operation adjacent to property in a residential zoning district.

No person shall operate a food vending vehicle on the street while stopped, standing, or parked adjacent to any property in a residential zoning district:

A. Later than 8:00 p.m. or earlier than 8:00 a.m. of any day during the months of April, May, June, July, August, September and October; or

B. Later than 6:00 p.m. or earlier than 8:00 a.m. of any day during the months of November, December, January, February, and March. (Ord. 2015-0016 § 6)

5.68.430 Operation within parking regulations.

No person shall operate a food vending vehicle on the street while stopped, standing, or parked in violation of any parking regulation. (Ord. 2015-0016 § 6)

Article IX. Operation on Private Property

5.68.440 No operation on property in a residential zoning district.

Notwithstanding any provision of this code to the contrary, no person shall operate a food vending vehicle on private property in a residential zoning district. (Ord. 2015-0016 § 7)

5.68.450 Property permit required.

A. No person shall operate a food vending vehicle on private property for more than thirty (30) minutes, unless a food vending vehicle property permit issued pursuant to this chapter is in effect for that property.

B. No person shall operate a food vending vehicle on private property in violation of any condition of any applicable property permit or conditional use permit.

C. A person shall be exempt from subsections A and B of this section, if the owner of the private property is exempt from the food vending vehicle property permit requirement in Section 5.68.110, as it applies to that property, pursuant to Article IV of this chapter. (Ord. 2015-0016 § 7)

5.68.460 Consent required.

- A. No person shall operate a food vending vehicle on private property unless the property owner has given the vendor his or her express written consent to do so.
- B. Prior to vending on private property, the written consent of the owner of the property shall be provided to the director, in the form approved by the director.
- C. A copy of the written consent shall be maintained with the corresponding food vending vehicle at all times the vehicle is being operated on private property.
- D. Upon demand of a peace officer or city employee authorized to enforce this chapter, a person operating a food vending vehicle on private property shall present a copy of the written consent that is in effect for that vehicle. (Ord. 2015-0016 § 7)

5.68.470 Operation on private property—Generally.

No person shall operate a food vending vehicle on private property if any of the following conditions apply:

- A. The food vending vehicle is stopped, standing, or parked in any location on the property that interferes with access, driveways, aisles, or the circulation of vehicles or pedestrians;
- B. The food vending vehicle is stopped, standing, or parked on any surface that is not paved with concrete, asphalt, or other similar material; or
- C. The food vending vehicle is occupying or blocking any parking spaces required for the primary use of the parcel as determined pursuant to Chapter 17.608. (Ord. 2015-0016 § 7)

9-2-124 Mobile food facilities. Revised 6/15

(a) **Purpose.** The purpose of this section is to allow mobile food facilities to operate within the City through an expedited permitting process that ensures that such uses are operated in a manner that is safe and secure, and will not create adverse impacts to either the property on which they are located or to the immediate neighborhood.

(b) **Mobile food facility permit required.** Any person must obtain a mobile food facility permit prior to operating a mobile food facility on private property within the City. The approval shall be specific to a location and shall not be transferable to other locations or operators.

Operation of a mobile food facility shall not be permitted on public property under this section.

An application for a permit shall be submitted for approval of a mobile food facility permit not less than fifteen (15) days before the use is intended to begin. The application shall be on a form prescribed for that purpose, and shall include the written consent of the owner of the property on which the use is to be located and, if different, the business owner providing restroom facilities within two hundred (200') feet as prescribed by the California Health and Safety Code [Section 114250.1](#).

(c) Mobile food facility permit application: Review and approval.

(1) Once an application has been accepted as complete, the Development Services Director or designee shall take action within fifteen (15) days.

(2) Once an application has been accepted as complete, the Development Services Director or designee shall refer the permit application to City departments and any other agencies deemed appropriate by the Development Services Director.

(3) In considering an application for a permit pursuant to this section, the Development Services Director or designee shall approve the permit only if it makes the following findings and subject to the limitations and conditions of this section:

(i) The proposed location is on an improved property that is entirely paved and shall not interfere with the operation of any approved uses on the site;

(ii) The site is adequate to support the operation of the mobile food facility and the mobile food facility will not adversely affect adjacent structures and uses, or the surrounding neighborhood;

(iii) The proposed use will not adversely affect the circulation and flow of vehicular and pedestrian traffic in the immediate area;

(iv) The proposed use will not create a demand for additional parking which cannot be met safely and efficiently in existing parking areas;

(v) The proposed use will not conflict with the terms or intent of any planned unit development permit or conditional use permit currently in effect on the property;

(vi) The proposed use and location complies with all applicable requirements of the Turlock Municipal Code, the California Building and Fire Codes, and any other applicable local, regional, State or Federal laws or regulations; and

(vii) The proposed use will not otherwise constitute a nuisance or be detrimental to the public welfare of the community.

(d) **Limitations of use by zoning district.** A mobile food facility may be permitted to operate on any property zoned for commercial or industrial uses, except the C-O commercial office district and the DC downtown core, DCT downtown core transition, and OR office residential overlay districts.

(e) **Limitation on number and concentration of mobile food facilities.** On properties of less than one (1) acre in size, no more than one (1) mobile food facility shall be permitted at one (1) time.

(f) **Mobile food facility permit and renewals.** The mobile food facility permit shall expire on December 31st each calendar year. Applications received after October 1st of each calendar year shall be given a renewal date that ends on December 31st of the following year. Each renewal shall be subject to the findings and conditions outlined in this section. There shall be no limit on the number of renewals that may be granted.

(g) **Conditions.** In authorizing an application for a mobile food facility permit, the Development Services Director shall include as conditions of approval the following minimum provisions:

- (1) The use shall be conducted entirely upon private property and not within any public right-of-way;
- (2) The use shall conform to all applicable building, electrical, fire, plumbing, engineering, solid waste, wastewater, water quality, and environmental regulations and laws;
- (3) No permanent structures may be constructed on the site to support the operation of the mobile food facility;
- (4) No signs, balloons, or flags may be displayed on or off the site to promote the mobile food facility except those permanently affixed to the mobile food vehicle/trailer;
- (5) No outdoor music, live or amplified, is permitted;
- (6) Temporary canopies or tents less than one hundred twenty (120) square feet may be erected but must be removed at the end of each business day;
- (7) No more than two (2) small tables seating up to a total of ten (10) people may be permitted and must be removed at the end of each business day;
- (8) Vehicle and temporary canopies or tents shall not be located closer than twenty (20') feet to a building or structure;
- (9) Vehicle and any temporary canopies or tents shall not be located on the same parcel, or closer than one hundred (100') feet from the lot line of an adjacent parcel, on which a flammable, combustible, or liquid petroleum gas dispensing or storage container is located;
- (10) Provisions for fire protection and fire vehicle access shall be made as prescribed by the Fire Marshal;
- (11) The site shall be continuously maintained free of weeds, litter, and debris;

(12) Within three (3) days after ceasing operation of the mobile food facility at any location, the site shall be completely cleaned; all trash, debris, signs, sign supports, and temporary electrical service will be removed;

(13) The mobile food facility operator shall obtain and maintain a valid Turlock business license at all times;

(14) An agreement for the use of properly operating restroom facilities within two hundred (200') feet of the vehicle's location shall be maintained at all times; and

(15) Any additional limitations or conditions as required by the Development Services Director as conditions of approval.

(h) **Fee.** A fee shall be paid by the applicant to cover the costs of processing and administering the mobile food facility permit application. Such fee shall be set by City Council resolution, and may be amended from time to time.

(i) **Suspension or revocation of mobile food facility permit.** Any mobile food facility permit may be suspended or revoked in accordance with the procedures and standards of Article 11 of [Chapter 9-5](#) TMC (Enforcement). The permit shall be automatically suspended and may be revoked when the permit issued by the Stanislaus County Environmental Resources Department is suspended or revoked for any reason.

(j) **Appeal.** The decision of the Development Services Director may be appealed as provided by [Chapter 1-4](#) TMC.

(1208-CS, Amended, 05/28/2015; 1207-CS, Rep&ReEn, 05/28/2015)

Sec. 16-3.07.050: - Temporary uses

Uses of a nonpermanent nature shall be allowed subject to the limitations set forth in this Chapter.

- (a) **Zoning Administrator approval.** The following temporary uses shall be allowed subject to review and approval or conditional approval of the Zoning Administrator:

(9)

Mobile Food Trucks. Food Trucks may operate within the City with an approved Temporary Use Permit subject to the following guidelines:

(i)

The temporary use permit shall be for one stationary location only and food trucks shall not be permitted to roam throughout the City. Selling food at multiple locations is not permitted.

(ii)

The temporary use must be located at an established use. Food trucks are not permitted on vacant lots, at vacated or abandoned businesses or within the right-of-way.

(iii)

The temporary use may not be located within 500 feet of an existing established restaurant selling the same type of food or similar cuisine.

(iv)

The temporary use permit may be subject to any time limitations as required by the Zoning Administrator; however the temporary use permit shall not exceed 90-days within one calendar year at any given location.

(v)

The operator must be fully licensed with the County of San Bernardino Department of Environmental Health Services. Proof of licensing must be shown, including the trucks current food letter grade.

(vi)

All applicable licensing and food grades must be posted on the food truck.

(vii)

The operator must obtain a City Business License and pay all applicable fees.

(viii)

The food truck may not obstruct pedestrian access or hinder vehicular traffic or emergency vehicles.

(ix)

Additional signage is not permitted at the food truck location, including sidewalk signs.

(x)

All waste must be disposed of properly and the food truck must carry evidence of proper grease waste disposal (i.e. paperwork, receipts, etc.).


TEMPORARY USES & ACTIVITIES

STUDY SESSION SEPTEMBER 24, 2015

TEMPORARY USES AND ACTIVITIES

Short term uses/activities are currently permitted in two ways, either through a Temporary Use Permit or an Itinerant Vendor Permit. Both permits allow a variety of short-term activities to occur based upon specific development standards.

Tonight's discussion will focus on three specific short-term activities:

- **Mobile Food Trucks-** specifically those units that are mobile but move less frequently i.e. food truck, trailer, kiosk, cart, etc. unlike an ice cream vendor who moves often.
 - **Seasonal Food Vending Stations-** a food cart, trailer, etc. that may remain in place for an extended period of time i.e. snow cone vendor.
 - **Construction Yards (off-site)-** typically vacant lots used by contractors to store equipment, materials, etc. during construction periods i.e. utility work, road work, large construction projects.
- 

MOBILE FOOD VENDING

The food truck industry:

- Food trucks were the #1 small business opportunity of 2011 according to Forbes Magazine.
- One gourmet food truck creates an average of 7-10 new jobs and is generally owner operated.
- 28% of people who saw a food truck purchased from the truck.
- Food truck owners buy their products and produce, and spend their earnings in the communities they serve.
- Food truck roundups are family-friendly community events, with entertainment and food geared to the entire family.
- Food-truck roundups generally involve a charitable component.
- By discarding the formalities of a sit-down restaurant, food trucks encourage patrons to make new friends while eating a great meal and supporting local small business owners.
- 54% of food truck consumers said they otherwise would have eaten fast food.

*Information provided by SACTOMOFO.com



MOBILE FOOD VENDING

Some ways that food trucks may benefit Citrus Heights:

- Would allow a food truck to partner with a brew pub that does not provide food service
- Would allow business districts/areas to host food truck events
- Would introduce food into areas that may be underserved with restaurants



CURRENT REGULATIONS

Current regulations allow mobile food vending with very narrow operational standards.

- May vend only for ONE HOUR every 24 hours at the same location
- Must remove operation each day
- Tables/Chairs not permitted
- No separation required between brick & mortar restaurants and vending area

Should these regulations be expanded to allow Citrus Heights to be more viable place for mobile food vendors?



PROS

- Opportunity to increase jobs
- Opportunity to provide food expanded food choices, especially in areas lacking restaurants
- Introductory way for restaurants to begin without the high over head (example Broderick's)
- Increase activity in business districts (i.e. Auburn Blvd)


CONS

- Restaurant owners may feel “threatened” by competition
- Allowing a Use without the payment of building permit fees, impact fees, taxes that a brick & mortar restaurant requires (can also be a “pro”)
- Site issues (trash, parking, etc.)



QUESTIONS - DIRECTION

If the City Council supports the idea of amending the ordinance that would encourage mobile food vending, staff seeks direction on these key topics:

- **Should there be a time limit for vending?** The current ONE HOUR time limit is a hindrance. Staff has received feedback that the a minimum of three hours would be needed in order to make a site visit profitable.
 - **Should mobile food trucks have a separation distance between brick & mortar restaurants?** Many communities have no distance, others range from 200 feet to 1000 feet.
 - **Should mobile food trucks be able to set-up tables and chairs to accommodate patrons?** The use of table/chairs creates more of an event atmosphere and the absence of seating creates more of a stop and take out service.
- 


SEASONAL FOOD VENDING STATIONS

Seasonal food sales would be sold at a single location for an extended period of time. The sales would occur from a cart, trailer, truck, etc. but not from permanent building. Staff was directed by the City Council to review the ordinances and provide information on possible update.

If the City Council supports a concept of seasonal food stations, staff will begin developing regulations. Staff suggested regulations include:

- Site must be a developed site
- Sales vehicle must be self-sufficient (water & gas)
- Must have access to toilet facilities within 200 ft (CA regulation)
- Annual permit for a maximum of 120 days

Any other thoughts?



PROS

- Provides access to foods that seasonal and have a hard time sustaining a permanent site year round
- Can grow repeat customers due to the consistent location
- Increase activity in business districts (i.e. Auburn Blvd)

CONS

- Enforcement of the time limit. How long is too long?
- Restaurant owners may feel “threatened” by competition
- Allowing a Use without the payment of building permit fees, impact fees, taxes that a brick & mortar restaurant requires (can also be a “pro”)
- Site issues (trash, parking, etc.)



TEMPORARY CONSTRUCTION YARDS (OFF-SITE)

Off-site construction yards are commonly used by contractors needing to store materials and equipment within the vicinity of a job site. Examples would be utility projects, road projects or other similar large construction projects where the activity is typically not occurring on or near vacant property.


Currently there is no process that authorizes off-site construction storage yards.

Staff requests City Council support to amend the Temporary Use Permit regulations to add criteria for construction yards maintained off-site.

If supported, below are some suggested regulations:

- Submit operation plan (stockpiling, storage of materials and equipment)
- Site must operate with a dust control plan
- Site should be screened when possible
- Site must be restored at conclusion of construction activity
- Equipment & materials shall not be stored within the drip line of a protected tree

Any other thoughts?



OFF THE GRID

ACTIVATING RETAIL CENTERS WITH LIVELY COMMUNITY- BASED EVENTS

At its core, *Off the Grid (OtG)* believes in unlocking the potential of public spaces to create authentic, thriving, and diverse communities. Our mission is to support economic vitality, bring people together, and expand opportunities for small businesses. *OtG* operates numerous weekly mobile food markets on private property at retail centers, complimenting and providing an additional amenity with our weekday dinner and weekend lunch concepts.

Our markets contribute to the economic vitality of these locations by drawing in additional foot traffic to discover the retail center and enjoy the community atmosphere. Our customers are 24-35 year olds, young families, and couples who are adventurous, use social media, and are interested in food, music, health, and fitness. We attract a local crowd who may not otherwise be planning to eat out or visit the shopping center that day, increasing foot traffic and visibility to the existing retail shops.

We have built positive, synergistic relationships with our partners in each location to activate these spaces for a unique experience that is authentic to the community's demographics and interests. Sustainability is important to us and we maintain a zero footprint mentality by providing pop-up infrastructure and handling all waste.

Our reach:

Our Marketing team is dedicated to promoting these locations as fun neighborhood destinations through the following channels:

- Facebook: 95,000+ Likes
- Twitter: 36,000+ Followers
- Instagram: 24,000+ Followers
- Newsletter subscribers: 37,000+
- Mobile App Users: 52,000+ Users
- Website Visitors: 42,000+ Per Week

Off the Grid works with innovative, customer service-oriented mobile food businesses. For example, many of our customers are drawn to an OtG market because they follow a specific mobile food business or are looking to try a new concept. Most of these customers would not otherwise be at the center to shop, but will discover new retail outlets in the process of visiting our market.

One Concord customer illustrates this sentiment, commenting: "I think [OTG customers] are definitely wanting to sample things less easy to come by" (Yelp reviewer)."

OtG partners with premier property management companies, and has received consistently positive feedback from these companies. Equity One and Jamestown Properties are two examples that showcase our management capabilities.



The Off the Grid experience is a unique reoccurring event that not only complements our weekly farmer's market but also creates a synergy between our mall, Off the Grid, customers, and community. The community and resident response to Off the Grid, the power of social media and high quality food trucks has been extraordinary."

– Jason LeMone, VP Property Management Equity One



"As owner, Jamestown is continually looking for ways to increase visitorship and increase merchant sales at all of our projects. Off the Grid: Alameda has made the single biggest impact on our Saturday visitor counts and we consistently receive positive remarks from the bulk of our merchants about the measurable increase in sales they see from this weekly program."

– Ally Krueger, Manager Creative and Marketing Jamestown

VISIT US AT WWW.OFFTHEGRID.EVENTS AND
FOLLOW US ON



ALAMEDA

Opening in June 2012, we utilize a large parking lot to create a destination event that draws over 700 local residents every Saturday from 11:00am – 3:00pm. Our circular layout creates an inviting space for the community to reconnect with each other and discover new types of cuisine. We also partner with community-based organizations to maintain a shared use of the space.



NOVATO

Opening June 2014, we draw foot traffic to a slower section of the mall by activating the space with our programming every Thursday from 5:00pm – 9:00pm. We partnered with Vintage Oaks to create this win-win opportunity and are developing relationships with community-based groups to grow the event.



LARKSPUR

Opening in October 2011, we provide an additional amenity to the Marin Country Mart event. The County Mart event includes a tent, music, petting zoo, beer tent and 5-6 food options. This unique partnership has drawn additional foot traffic and diverse mobile food options, which has proven successful over time.



SAN ANSELMO

Opening in September 2014, we have increased foot traffic and visibility from Sir Francis Drake Blvd to the Red Hill Shopping Center. Utilizing a linear layout, we activate this space with music, trucks, seating, and lighting. Our market draws an average of 600 attendees every week and we cross-promote with existing tenants for cooking demo's and other interactive events.



PLEASANTON

Opening in January 2014, we activate the lawn at Pleasanton mall every Sunday from 11:00am – 3:00pm. Utilizing an L-shaped layout, we have created an inviting space for people to meet and reconnect with other in a shared food environment while increasing visibility of the mall's entrance.



SERRAMONTE

Opening in May 2013, we function as an additional amenity to Serramonte Center every Tuesday from 5:00pm – 9:00pm. Utilizing a circular layout, we operate adjacent to the existing farmer's market space and draw additional foot traffic to this known event at the Center. Our customers are attending primarily because they follow a specific food truck, and stay afterwards to shop and enjoy the seating. Lighting and music we provide.



EMERYVILLE PUBLIC MARKET

Opening in August 2014, we operate as an extension of the indoor food court at Public Market every Saturday from 11:00am – 3:00pm. Utilizing a circle layout, we provide additional food diversity outdoors with 10 trucks, and partner with Public Market retail tenants and community-based organizations to program the space.



A colleague and I are owners of an authentic Hawaiian shave ice franchise and are looking to bring a couple of locations to the Sacramento area next spring/summer. We've identified several locations in Citrus Heights as good opportunities for both us and the community. But from what I can gather, it looks like the City of Citrus Heights doesn't grant temporary use permits for any extended period of time. Ideally, we would sublease a space drop off the kiosk and leave it stationary for up to 4-6 months during the summer.

As you can see from the pics below. We are not some trashy sno cone set up. While technically on a trailer, our kiosk is a quality structure that doesn't look like a mobile unit, it's visually appealing, it drives business, the product is amazing and it's sure to be a value add to the community. In other areas where we've set up, our shack quickly becomes a "hang out" and a boon for the community. It would also employ around 15 part time employees and it would of course comply with all county health codes.

Is there a process that we can go through to be granted a temporary variance to the city's use permit restrictions? Or is there a planning commission that we can get an audience with for a quick presentation for consideration of our proposal? I'm confident once the city understands what we're about, there may be something we can work out.

Thanks in advance for any help.

<http://hokuliashaveice.com/>

